



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF NEEDLES, CALIFORNIA
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

MEETING CANCELLED DUE TO A LACK OF QUORUM

MONDAY, MAY 20, 2024 4:00 PM

THE PUBLIC MAY ATTEND THIS MEETING TELEPHONICALLY
BY CALLING THE FOLLOWING NUMBER:
1-866-576-7975 - Participant access: 853544

THE PUBLIC MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO 12:00 NOON THE DAY
OF THE MEETING BY EMAILING jvalenzuela@cityofneedles.com

CALL TO ORDER
ROLL CALL
CORRESPONDENCE
INTRODUCTIONS

PUBLIC APPEARANCE: Persons wishing to address the Commission on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Commission from taking action on a specific item until it appears on the agenda.

REGULAR ITEMS (A three minute time limit per person has been established per Municipal Code Section 2-18)

1. Accept the preliminary 2024/25 fiscal year budget as presented (ACT)
2. Review and give instruction on how to proceed with creating new rules/regulations for Duke Watkins Parks Pump Track, Art Wall and Splash Pad. (DIS)
3. Golf Stats for March and April 2024 - Financials for December 2023 and January 2024 (INF)

COMMISSION REQUESTS

MANAGER'S REPORT

[Manager's](#) Report for the weeks of May 3, 2024 and May 10, 2024

ADJOURNMENT

INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO
THE MEETING AT: <http://cityofneedles.com>

Posted: May 17, 2024

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, at (760) 326-2113. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meetin
(28 CFR 35.102-104 ADA Title II).*



CITY OF NEEDLES
Recreation & Parks Department

1705 J Street Needles California 92363
(760) 326-2814 • Fax (760) 326-2815
jvalenzuela@cityofneedles.com

Patrick Martinez, City Manager
Jennifer Valenzuela, Recreation Manager
Recreation & Parks Commission:

Casey Pletcher, Chair
Lorie Long, Vice Chair
Cindy DeLeon-Melvin, Commissioner
Merlin Willis, Commissioner
Suzanne Torres, Commissioner
Zachary Longacre, Commissioner
Ashley Renfro, Commissioner

NOTICE OF CANCELLATION

NOTICE IS HEREBY GIVEN, the regularly scheduled meeting of the Needles Park & Recreation Commission of the City of Needles to be held on Monday, May 20, 2024, is hereby cancelled due to lack of quorum. The next regularly scheduled meeting will be Monday, June 17, 2024.

Jennifer Valenzuela
Recreation Manager

Posted: May 20, 2024



City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ PARKS AND RECREATION

☒ Regular ☐ Special

Meeting Date: May 20, 2024

Title: Parks and Recreation Proposed Budget for FY 2025 recommending approval for the Proposed Budget for the Fiscal Year ending 6/30/2025

Background: The City Manager and Acting Director of Finance met with staff to review each line item in the proposed budget, and all necessary adjustments were made.

Attached are the preliminary Budgets for fiscal 2024/25. Revenue and expenditure reports which include two years ago actual, last year's actual, adjusted budget for the 2023-24 fiscal year and the year-to-date actuals for Recreation, Aquatics, Jack Smith Park, Golf and Parks.

Fiscal Impact: See budget attachments

Environmental Impact: N/A

Recommended Action: Recommend the proposed budget for the fiscal year ending June 30, 2025 for the City Council Approval

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Manager Approval: Patrick J. Martinez Date: 5/14/2024

Other Department Approval (when required): Barbara DiLeo Date: 5/17/2024

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____

DRAFT

V.1 05/15/24

CITY OF NEEDLES

Recreation Division

FY 2024 / 2025

DRAFT

Comments

2022	2023	FY 2024	FY 2025	Percent	
Actuals	Actuals	Revised Budget	Proposed Budget	Change	
REVENUE					
Aquatics	\$ 11,280	\$ 9,956	\$ 12,330	\$ 10,500	-14.8%
Jack Smith Park Marina	\$ 270,533	\$ 258,493	\$ 243,000	\$ 248,700	2.3%
Recreation	\$ 43,821	\$ 42,379	\$ 45,000	\$ 45,500	1.1%
Aquatics, JSP & Rec Rev.	\$ 325,634	\$ 310,828	\$ 300,330	\$ 304,700	
Golf	\$ 503,477	\$ 601,429	\$ 693,805	\$ 715,182	3.1%
Golf Grant Revenue			\$	\$ 699,812	
EXPENDITURE					
Aquatics	\$ 151,243	\$ 152,908	\$ 261,913	\$ 249,282	-4.8%
Parks/Buildings/Grounds	\$ 513,970	\$ 601,361	\$ 760,504	\$ 829,419	9.1%
Jack Smith Park Marina	\$ 130,040	\$ 99,123	\$ 115,646	\$ 115,992	0.3%
Recreation	\$ 306,966	\$ 423,816	\$ 469,622	\$ 422,094	-10.1%
Aq., Rec, JSP & Pks. Exp.	\$ 1,102,219	\$ 1,277,208	\$ 1,607,685	\$ 1,616,787	
Golf	\$ 993,508	\$ 995,920	\$ 1,932,232	\$ 1,803,110	-6.7%

REVENUE

Aquatics \$ 11,280 \$ 9,956 \$ 12,330 \$ 10,500 -14.8% Decrease in rentals

Jack Smith Park Marina \$ 270,533 \$ 258,493 \$ 243,000 \$ 248,700 2.3% Increase in launch passes

Recreation \$ 43,821 \$ 42,379 \$ 45,000 \$ 45,500 1.1% no change

Aquatics, JSP & Rec Rev. \$ 325,634 \$ 310,828 \$ 300,330 \$ 304,700

Golf

Golf Grant Revenue \$ 503,477 \$ 601,429 \$ 693,805 \$ 715,182 3.1% Decrease in golf cart revenue

\$ \$ 699,812 Grant revenue expected for irrigation project

EXPENDITURE

Aquatics \$ 151,243 \$ 152,908 \$ 261,913 \$ 249,282 -4.8% Decrease in Plant/Equip maint

Parks/Buildings/Grounds \$ 513,970 \$ 601,361 \$ 760,504 \$ 829,419 9.1% Increase in payroll costs, splash pad maint & chemicals, insurance and utilities

Jack Smith Park Marina \$ 130,040 \$ 99,123 \$ 115,646 \$ 115,992 0.3%

Recreation \$ 306,966 \$ 423,816 \$ 469,622 \$ 422,094 -10.1% Increase in payroll costs and decrease in Capital costs due to projects completed in FY 24

Aq., Rec, JSP & Pks. Exp. \$ 1,102,219 \$ 1,277,208 \$ 1,607,685 \$ 1,616,787

Golf \$ 993,508 \$ 995,920 \$ 1,932,232 \$ 1,803,110 -6.7% Funds carried over from FY 24 for grant funded irrigation project

CAPITAL IMPROVEMENT PLAN

FY 2025 - FY 2010

*(in priority order as identified by dept. managers)***AQUATICS**

1. Re-plaster main pool
2. Seam dismantle and repair on slide
3. Replace microprocessor for automatic main pool filter (new system)
4. Install valves & gauges for manual filter operation

150,000
50,000
20,000
10,000

Funding Source

?
?
?
?

JACK SMITH PARK MARINA

1. Bollards / cable along south side of River Rd. (Dike Rd.)
2. Improvements to restrooms on no. side of parking lot

110,000
20,000

PARKS / BUILDINGS / GROUNDS

1. Duke Watkins Park improvements
2. Fleet - Lease 2 pickup trucks
3. Jack Smith Park playground ground covering
4. Bleacher shade structures for Franz Flowers and Ed Perry
5. Duke Watkins pump track turf installation
6. 200 tons of rock to landscape grounds near pool/park
7. New parking lot behind Nikki Bunch / Franz fields (28k sf)
8. Marilyn Hodstadt Mathews walking trail extension
9. Aquatics Center improvements

3,965,400
100,000
15,000
150,000
100,000
6,500
105,000
250,000
5,200,000

CA Dept. of Parks & Recreation
?
Park grant
Legacy Foundation
?
?
?
Park grant
Park grant

GOLF COURSE MAINTENANCE

1. Greens mower
2. Approach mower
3. Pro Gator (topdress, etc.)
4. Pave Golf Maintenance yard
5. Level & pave cart path

15,000
15,000
15,000
122,800
50,000

Golf Total (estimate)

217,800



City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ PARKS AND RECREATION

☒ Regular ☐ Special

Meeting Date: May 20, 2024

Title: Review and discuss rules for the Pump Track, Art Wall & Splash Pad at Duke Watkins Park

Background: Need to discuss/create common regulatory rules for the newly installed pump track, art wall and splash pad and give instruction on how to proceed

Fiscal Impact: Cost of new signs

Environmental Impact: N/A

Recommended Action: Review and provide to the City Council direction on the new rules/regulations for Duke Watkins Parks Pump Track, Art Wall and Splash Pad.

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Manager Approval: Patrick J. Martinez

Date: 5/17/2024

Other Department Approval (when required): _____

Date: _____

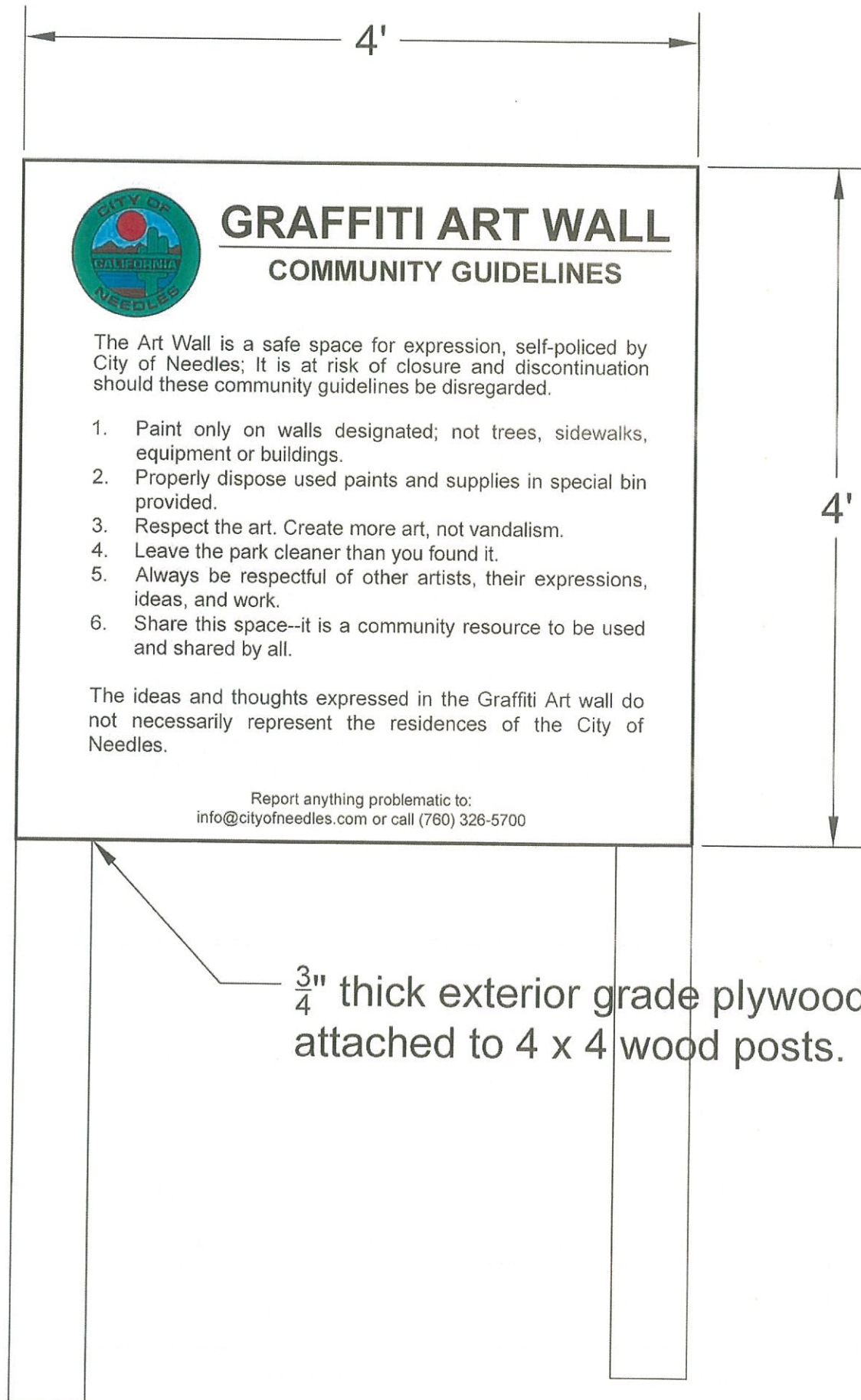
Approved: ☐

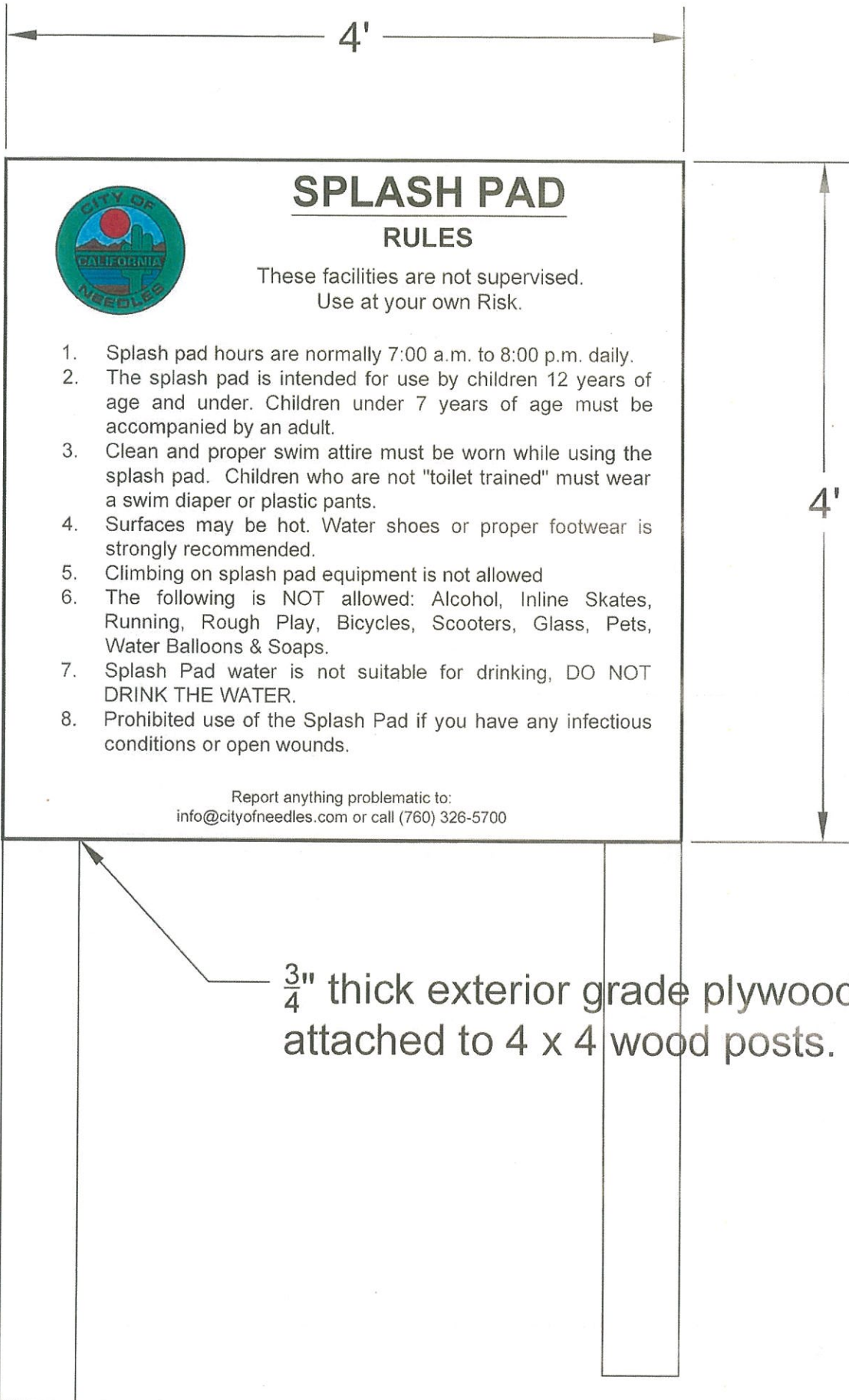
Not Approved: ☐

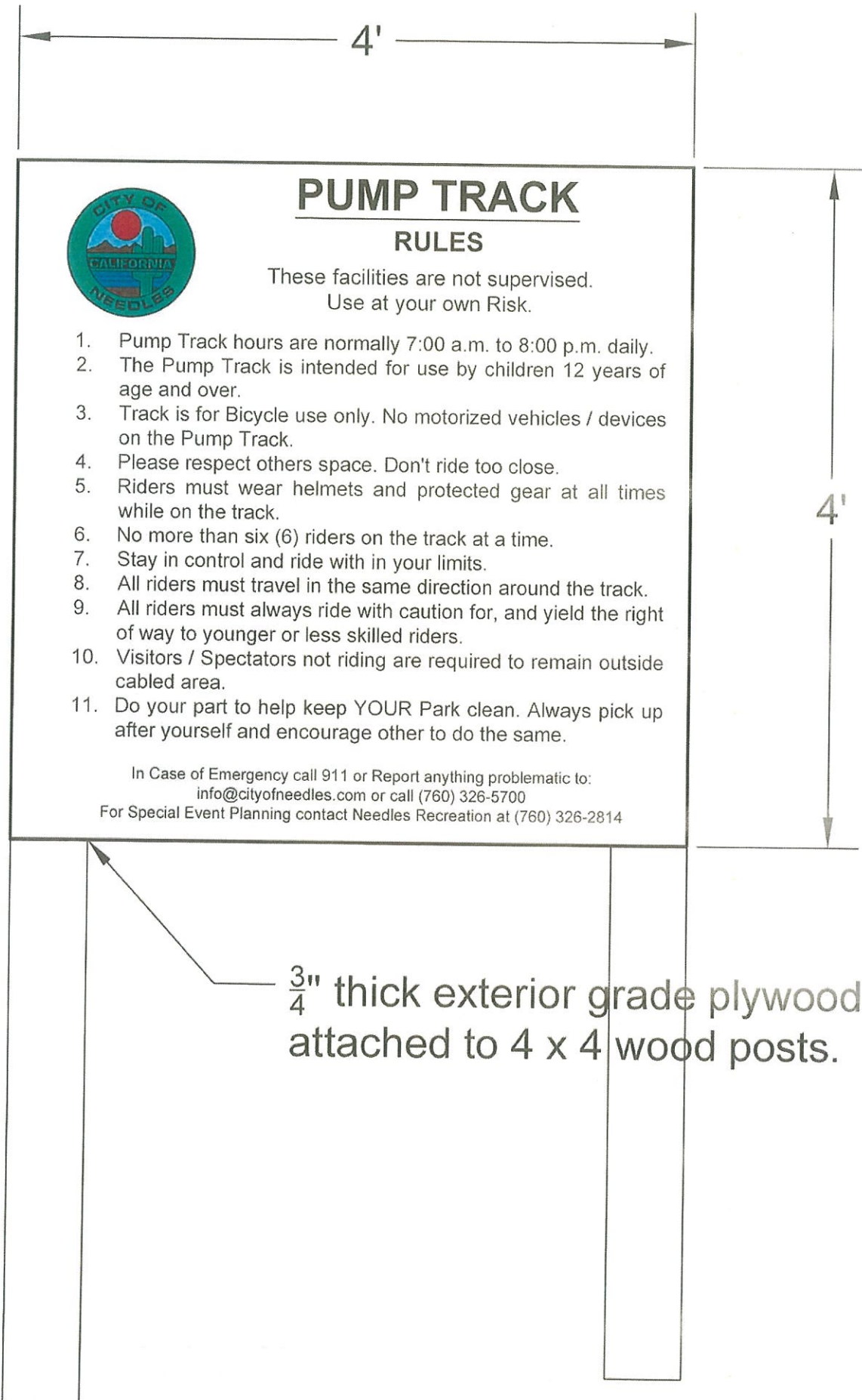
Tabled: ☐

Other: ☐

Agenda Item: _____









City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ PARKS AND RECREATION

☒ Regular ☐ Special

Meeting Date: May 20, 2024

Title: Golf Stats for March and April 2024 - Financials for December 2023 and January 2024

Background: N/A

Fiscal Impact: N/A

Environmental Impact: N/A

Recommended Action: No Action Needed - Information Only

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Manager Approval: Patrick J. Martinez

Date: 5/17/2024

Other Department Approval (when required): _____

Date: _____

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____

Golf Course Comparisons												
		Mar-23	compared to	Mar-24								
TOTAL DOLLARS COMPARED						TOTAL GOLFERS COMPARED						
Day of Month		Current Yr. Deposit Amount	Prior Yr Deposit Amount	Variance	Mo to date Variance		Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Wednesday	\$ 6,585	\$ 375	\$ 6,210	\$ 6,210		94	65	159	27	132	132
2	Thursday	\$ 3,980	\$ 2,988	\$ 992	\$ 7,203		42	33	75	125	(50)	82
3	Friday	\$ 3,049	\$ 3,966	\$ (917)	\$ 6,285		70	59	129	185	(56)	26
4	Saturday	\$ 3,514	\$ 3,122	\$ 392	\$ 6,677		74	78	152	111	41	67
5	Sunday	\$ 4,619	\$ 3,546	\$ 1,073	\$ 7,750		111	59	170	140	30	97
6	Monday	\$ 5,211	\$ 3,719	\$ 1,492	\$ 9,242		104	75	179	120	59	156
7	Tuesday	\$ 2,403	\$ 3,704	\$ (1,301)	\$ 7,941		49	32	81	148	(67)	89
8	Wednesday	\$ 2,447	\$ 5,741	\$ (3,294)	\$ 4,647		92	73	165	192	(27)	62
9	Thursday	\$ 2,243	\$ 3,258	\$ (1,016)	\$ 3,631		71	33	104	152	(48)	14
10	Friday	\$ 4,029	\$ 2,269	\$ 1,759	\$ 5,391		109	55	164	162	2	16
11	Saturday	\$ 3,348	\$ 2,235	\$ 1,113	\$ 6,504		95	67	162	110	52	68
12	Sunday	\$ 3,225	\$ 2,449	\$ 776	\$ 7,279		108	57	165	126	39	107
13	Monday	\$ 3,358	\$ 3,052	\$ 306	\$ 7,585		92	63	155	148	7	114
14	Tuesday	\$ 568	\$ 3,358	\$ (2,790)	\$ 4,795		18	13	31	167	(136)	(22)
15	Wednesday	\$ 2,712	\$ 1,110	\$ 1,602	\$ 6,397		43	19	62	52	10	(12)
16	Thursday	\$ 2,744	\$ 4,637	\$ (1,894)	\$ 4,503		57	25	82	148	(66)	(78)
17	Friday	\$ 4,094	\$ 2,770	\$ 1,323	\$ 5,826		84	59	143	151	(8)	(86)
18	Saturday	\$ 2,908	\$ 3,364	\$ (456)	\$ 5,371		77	71	148	121	27	(59)
19	Sunday	\$ 5,217	\$ 2,696	\$ 2,521	\$ 7,892		108	52	160	133	27	(32)
20	Monday	\$ 3,715	\$ 4,857	\$ (1,142)	\$ 6,750		106	57	163	204	(41)	(73)
21	Tuesday	\$ 2,444	\$ 504	\$ 1,940	\$ 8,690		75	43	118	25	93	20
22	Wednesday	\$ 4,392	\$ 3,396	\$ 996	\$ 9,686		113	70	183	165	18	38
23	Thursday	\$ 2,816	\$ 4,177	\$ (1,361)	\$ 8,325		76	41	117	160	(43)	(5)
24	Friday	\$ 2,985	\$ 4,319	\$ (1,334)	\$ 6,991		91	48	139	193	(54)	(59)
25	Saturday	\$ 3,484	\$ 1,713	\$ 1,770	\$ 8,761		87	70	157	81	76	17
26	Sunday	\$ 3,295	\$ 2,938	\$ 357	\$ 9,118		90	51	141	135	6	23
27	Monday	\$ 3,018	\$ 1,531	\$ 1,487	\$ 10,605		76	59	135	87	48	71
28	Tuesday	\$ 2,174	\$ 3,936	\$ (1,762)	\$ 8,843		68	40	108	176	(68)	3
29	Wednesday	\$ 2,752	\$ 2,643	\$ 108	\$ 8,951		87	51	138	120	18	21
30	Thursday	\$ 2,104	\$ 1,047	\$ 1,057	\$ 10,009		51	16	67	74	(7)	14
31	Friday	\$ 1,255	\$ 3,869	\$ (2,614)	\$ 7,395		38	35	73	66	7	21
		\$ 100,685	\$ 93,290	\$ 7,395			2456	1569	4025	4004	21	

Aquatics	UNAUDITED			
<i>FY 2024</i>				
	Fiscal YTD 01/31/24	Budget	Balance	%
Revenue				
	8,502	12,330	3,828	
Total	8,502	12,330	3,828	69%
Expenses				
	111,810	261,913	150,103	
Total	111,810	261,913	150,103	43%
Recreation				
<i>FY 2024</i>	\$ -	\$ -		
	Fiscal YTD 01/31/24	Budget	Balance	%
Revenue				
	28,173	45,000	16,827	
Total	28,173	45,000	16,827	63%
Expenses				
	253,327	469,622	216,295	
Total	253,327	469,622	216,295	54%
Jack Smith Park				
<i>FY 2024</i>	Prelim	\$ -		
	Fiscal YTD 01/31/24	Budget	Balance	%
Revenue				
	81,103	243,000	161,897	
Total	81,103	243,000	161,897	33%
Expenses				
	49,152	115,646	66,494	
Total	49,152	115,646	66,494	43%
Golf				
<i>FY 2024</i>	Prelim	\$ -		
	Fiscal YTD 01/31/24	Budget	Balance	%
Revenue				
	321,736	693,805	372,069	
Total	321,736	693,805	372,069	46%
Expenses				
Golf Maintenance	404,560	762,485	357,925	53%
Golf Operations (Pro Shop)	247,536	422,685	175,149	59%
Total	652,096	1,185,170	533,074	55%

Aquatics	UNAUDITED			
<i>FY 2024</i>				
	Fiscal YTD 12/31/23	Budget	Balance	%
Revenue				
	8,022	12,330	4,308	
Total	8,022	12,330	4,308	65%
Expenses				
	102,301	246,913	144,612	
Total	102,301	246,913	144,612	41%
Recreation				
<i>FY 2024</i>	\$ -	\$ -		
	Fiscal YTD 12/31/23	Budget	Balance	%
Revenue				
	21,077	45,000	23,923	
Total	21,077	45,000	23,923	47%
Expenses				
	234,098	469,622	235,524	
Total	234,098	469,622	235,524	50%
Jack Smith Park				
<i>FY 2024</i>	Prelim	\$ -		
	Fiscal YTD 12/31/23	Budget	Balance	%
Revenue				
	81,103	243,000	161,897	
Total	81,103	243,000	161,897	33%
Expenses				
	44,001	115,646	71,645	
Total	44,001	115,646	71,645	38%
Golf				
<i>FY 2024</i>	Prelim	\$ -		
	Fiscal YTD 12/31/23	Budget	Balance	%
Revenue				
	217,101	693,805	476,704	
Total	217,101	693,805	476,704	31%
Expenses				
Golf Maintenance	361,747	716,256	354,509	51%
Golf Operations (Pro Shop)	211,116	422,685	211,569	50%
Total	572,863	1,138,941	566,078	50%



MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: May 3, 2024

-
1. **This week**, City crews completed rigorous Cal/OSHA 10-hour Construction Safety Training, focusing on crucial topics such as Hazardous (Chemical Safety) Communications, Stairways and Ladders, Fire Protection, Electrical Safety, Lockout/Tagout, Excavations/Trenching, Scaffold Awareness, and Fall Protection. They also delved into OSHA regulations from the Code of Cal-OSHA Regulations and received guidance on managing Heat Stress.

Backhoe/Loader Operator Safety Training also provided comprehensive instruction on Backhoe dynamics and Operating Techniques, including classroom sessions, written assessments, and hands-on demonstrations. City Management continues its commitment to ongoing training to uphold crew safety standards. The attached photo's highlight the educational experience.

2. From **May 1st to 3rd, 2024**, Mayor Jan Jernigan and the City Manager participated in the 2024 Regional Conference and General Assembly in Palm Desert. This gathering provided an invaluable platform for city representatives to collaborate with local and regional leaders, exchanging insights on pivotal topics such as mobility, housing, environmental sustainability, and economic development. Additionally, city representatives engaged with homebuilders on Thursday evening during the Building Industry Association of Southern California May Board Meeting and Leadership Summit.
3. On **Tuesday, April 30, 2024**, Supervisor Dawn Rowe, alongside City Officials, City Staff, and community members, convened for a significant occasion: the ribbon-cutting ceremony to dedicate the Marilyn Hohstadt Mathews walking trail. With immense pride, we dedicate this 1600-foot walking trail, adorned with seven workout stations, in honor of Marilyn Hohstadt Mathews. More than just a mere pathway within Jack Smith Park, this trail is a testament to Marilyn's lasting influence on our community. Look at the attached photo to catch a glimpse of the jubilant festivities. Click on this [link](#) for a video of the trail.

4. On **Tuesday, April 30, 2024**, Supervisor Rowe convened a roundtable discussion with a diverse array of participants, including City Officials and community stakeholders such as the Needles Unified School District, Congressman Raul Ruiz's Office, the San Bernardino County Sheriff's Department, the California Highway Patrol, the Inland Empire Health Plan, Palo Verde College, the Fort Mojave Indian Tribe, the Colorado River Medical Center, and the Needles Desert Star. Supervisor Rowe delivered an update on County affairs, highlighting the success of the San Bernardino County 2nd Annual Job and Resource Fair held at El Garces (refer to attached photo of recognition). The roundtable's purpose was to facilitate an exchange of updates between Supervisor Rowe and the community stakeholders.

Additionally, Congressman Ruiz's office awarded the City Council of the City of Needles a Certificate of Congressional Recognition in celebration of the San Bernardino County and the City of Needles Behavioral Health Clinic expansion, which received \$1 million in funding from Congressman Ruiz's Office.

5. This **Saturday May 4, 2024 (tomorrow)**, Rivers Edge Golf Course is proud to host the 25th Annual Flip Mendez Youth Fund Golf Tournament. With a full roster of 48 teams totaling 144 golfers, this year's tournament promises to be an exceptional event. All proceeds will directly benefit the youth in Needles and the Tri-State area.

Thanks to the expert efforts of the Touchstone staff, Rivers Edge has been transformed into a championship-caliber, par-71, 18-hole golf course. To experience our stunningly revamped course yourself, book your tee time today by calling 760-326-3931 or by visiting our [website](#). Don't miss the attached photo showcasing the course's dramatic transformation.

Interested in hosting your own golf tournament at the esteemed Rivers Edge Golf Course? Please contact JJ DeLeon at 760-326-3931 for more information. See attached information for additional information.

6. The City Staff of Needles is thrilled to welcome Tri-State Community Healthcare's newest addition! Come celebrate with us at the grand opening of their new Dental Clinic, located at 820 W. Broadway, Needles, CA, this **Saturday, May 4, 2024 (tomorrow)**.

This family-friendly event is packed with fun activities for all ages, including a bouncy house, water slide, and live music by Tyler Hasley. You can also indulge in complimentary pizza and take part in a food bag giveaway/raffle. Get ready for an exciting community celebration that you won't want to miss! For more details, please call 760-326-0222 or see the attached flyer.

7. **Next week, from May 9-11**, Needles Unified School District is proud to host the 2024 Nevada Interscholastic Activities Association Class 2A Southern League baseball and softball championships. Please find the tournament brackets attached for more details. The City of Needles takes pride in its status as a sports tourism

destination, consistently hosting various sporting events throughout the year. Join us in celebrating the spirit of sports in our vibrant community! Refer to the attached brackets for additional information.

The 2024 Nevada Interscholastic Activities Association Class 2A State baseball and softball championship is scheduled for **May 16-18** at Durango High School. Located at 7100 West Dewey Drive in Las Vegas.

8. The **Friday before Memorial Day** has been declared “Decoration Day” at the Needles Riverview Cemetery. This year the 13th Annual Decoration Day will be held **May 24** and will be an opportunity for the community to come out to tend to the gravesites of family members and friends. In addition, Veterans’ gravesites will be decorated with the traditional white cross and American flag to honor them for their service to our country.

Those interested in participating in the 13th Annual Decoration Day are invited to be at the Needles Riverview Cemetery at **7:00 a.m. on Friday, May 24**. Please bring your own hand-tools (i.e. tool to make a hole for the gravesite flag, clippers, gas powered weed eaters, etc.), garbage bags, and of course, don’t forget the water to keep you hydrated. Garbage receptacles will be available on-site for disposal of trash.

Memorial Day services are scheduled for **Monday, May 27 at 11:00 a.m.** at the Cemetery and all flags and crosses will be removed from the gravesites at 4:00 p.m. that evening. Community help in decoration of and removal from the cemetery grounds would be appreciated. And please don’t forget to join us for the service at 11:00 a.m. on Monday!

The Needles Riverview Cemetery welcomes all tax-exempt donations to help support either the Riverview and/or Old Pioneer Cemeteries. Donations are being sought for the replacement of the large American flags that previously lined the cemetery roads and anyone interested in donating is encouraged to contact Cheryl Sallis, Community Services Manager, at (760) 326-2113 Ext. 115.

9. On **Thursday May 30, 2024**, Palo Verde College (PVC) is hosting the 2024 Palo Verde College Graduation Ceremony on **at 3 p.m.** at the Needles Education Center, located at 725 W. Broadway (previously Claypool's). The Pinning Ceremony honoring the phlebotomy students is at 1 p.m. This will be PVC's inaugural phlebotomy graduating class, an extraordinary moment.

PVC has been catering to the educational needs of Needles residents since 1998. From its Needles Center, located at, it offers a comprehensive range of classes. These are designed to facilitate student transfers to four-year institutions, provide essential entry-level job skills, enhance vocational competencies, and offer diverse non-credit courses suitable for community learning and development. Refer to the attached flyer for additional information.

10. City Staff has thoughtfully curated an extensive community events calendar to keep residents well-informed about Needles's diverse array of happenings. The city invites all organizations to collaborate with the City Clerk's Office to add or modify events on the community calendar. For contributions and updates, kindly contact Candace Clark at cclark@cityofneedles.com. Your active participation contributes to the vitality of our community experiences. Refer to the attached May 2024 events for further information.

IMPORTANT UPCOMING DATES:

- **Run for the Wall (RFTW)** is scheduled for **May 15, 2024, at noon.**
- **Grand opening** of the long-awaited second bridge connecting Laughlin and Bullhead City, Arizona is scheduled for **Friday June 7, 2024.**

1. CITY CREW TRAINING



3. MARILYN HOHSTADT MATHEWS WALKING TRAIL



4. SUPERVISOR ROWE ROUNDTABLE



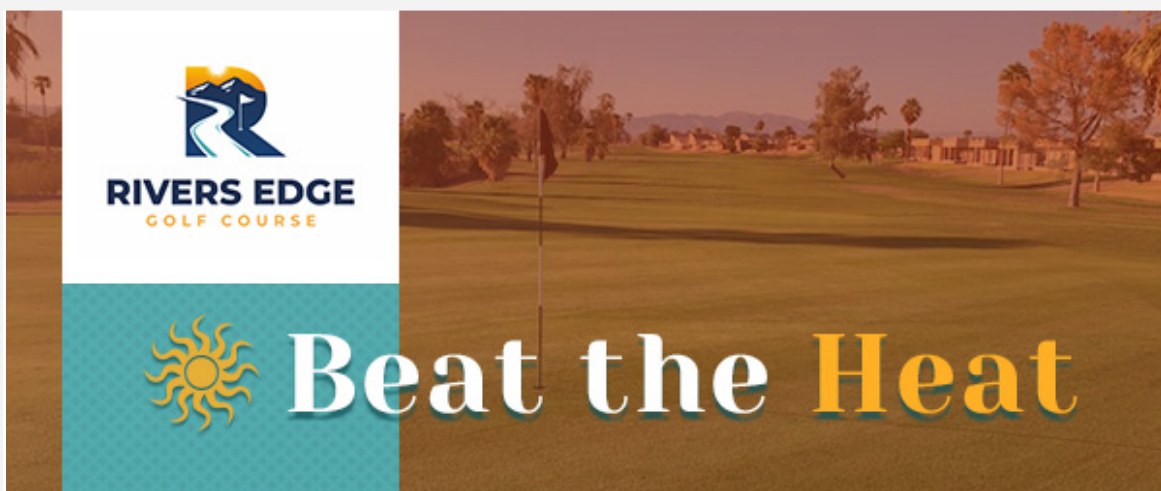
4. CONGRESSMAN RUIZ'S OFFICE CERTIFICATE



5. RIVERS EDGE GOLF COURSE



5. RIVERS EDGE GOLF COURSE



Beat the Heat at Rivers Edge!

Summer is almost upon us here in the Tri-Sate Area so make sure to take advantage of the cool desert mornings. Book your favorite early morning tee time by calling (760) 326-3931 or visit us at www.golfneedlesca.com.

Rivers Edge opens daily at Dawn

FOLLOW US

ON INSTAGRAM & FACEBOOK



@RIVERSEEDGEOLFCOURSECA



@RIVERSEEDGEOLFCOURSECA

FOLLOW AND STAY UP TO DATE!

**WE WOULD LOVE TO SEE YOUR POSTS
OF THE COURSE**

1 Dress Appropriately
Stay cooler and feel more comfortable by wearing synthetic fabrics designed to wick away sweat. Wear a hat or visor to shield your face from the sun's damaging rays.

2 Hydrate
Avoid drinking beverages containing alcohol, caffeine, and lots of sugar during your round. Opt for water or a sports drink on the course to replenish your energy.

3 Eat Light
Choosing light, healthy snacks every 3 to 4 holes will keep your blood sugar levels consistent. Stabilize your energy and maintain focus by eating snacks such as protein bars, beef jerky, nuts, and fruit.

4 Early Morning Tee Time
Cooler morning temperatures are prime for golfing in the summer heat.

5 Short, Light Warm-Ups
Limit your time spent hitting range balls and on the practice green before your tee time in order to save energy before you tee off.

6 Adjust Your Club Choice
Since your body is working hard to keep you cool, your energy levels aren't as high as they normally are. Opt for a 6 iron over a 7 iron to compensate for the energy that is being drained by the heat.

7 Sunblock
Apply sunblock to all exposed skin to avoid the skin damage and sunburns. Use a high SPF such as SPF 50.

8 Cool Off
Apply a cold compress or wet towel to your neck when on the cart to cool down between strokes.

9 Park in Shaded Areas
Park your cart in shaded areas in between strokes. On extremely hot days, opt for a cart instead of walking to save energy for your swing.

10 Build Up Endurance
Log miles on the treadmill, elliptical, or bike to build up endurance to play in challenging conditions.

[Book a Tee Time](#)

Rivers Edge Golf Course

144 Marina Drive

(760) 326-3931 www.golfneedlesca.com

[unsubscribe](#)

6. TRI-STATE gRAND OPENING



OPEN TO THE COMMUNITY

tri-state
COMMUNITY HEALTHCARE

DENTAL CLINIC

Grand Opening

**BOUNCY HOUSE
WATER SLIDES**

FREE PIZZA

LIVE Music (Tyler Halsey)

Food Bag Giveaway

For more information:

760-326-0222



**Saturday
May 4**

10:00-2:00

**820 W. Broadway
NEEDLES, CA**



Take Control of
your Dental Health

-  **Cleanings**
-  **Exams**
-  **Digital X-rays**
-  **Sealants**
-  **Fillings**
-  **Dental Emergencies**
-  **Education**

Medi-Cal and uninsured patients are welcomed.

7. NIAA 2024 2A SOUTHERN CHAMPIONSHIP

2024 Nevada Interscholastic Activities Association Class 2A Northern League Baseball Playoffs

(May 10-11, 2024)

at Pershing County High School



1-

G1, Fri., 9 a.m.

4-

G4, 20 mins. after G3

2-

G2, Fri., 11:30 a.m.

3-

Championship/If Game

Sat., 11:30 a.m.

Northern League
champion

G4 loser

G1 loser

G5, Sat., 9 a.m.

G3, Fri., 20 mins. after G2

G2 loser

7. NIAA 2024 2A SOUTHERN CHAMPIONSHIP

2024 Nevada Interscholastic Activities Association Class 2A Southern League Baseball Playoffs

(May 9-11, 2024)

at Needles High School



1-

G1, Thu, 1 p.m.

4-

G4, Fri, 1 p.m.

2-

G2, Thu, 4 p.m.

3-

*Champ and if game
Sat., 10 a.m.*

**Southern League
champion**

G4 loser

G1 loser

G3, Fri., 10 a.m.

G2 loser

G5, Fri, 4 p.m.

9. PALO VERDE COLLEGE
Needles Educational Center



GRADUATION
Ceremony

THURSDAY, May 30, 2024

Pinning 1:00PM

Graduation 3:00PM

Needles Educational Center

725 W. Broadway, Needles, CA 92363

FOR MORE INFORMATION CALL 760.326.5033

May 2024

10. COMMUNITY CALENDAR

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 SBCTA BOARD OF DIRECTORS - SAN BERNARDINO - MAYOR JERNIGAN	2 SCAG REGIONAL CONFERENCE DESERT SPRINGS MAY 2-3 MAYOR JERNIGAN TRI STATE COMMUNITY HEALTH CENTER FOOD DRIVE	3	4
5	6	7 BOARD OF PUBLIC UTILITIES 4pm Womens Club 305 W Broadway Business Meeting 12pm	8	9 Mojave Desert & Mountain Recycling Authority JPA Board Meeting 10:30-12:30 Victorville City Hall	10	11
12	13	14 <u>CITY COUNCIL</u>	15 RUN FOR THE WALL EL GARCES SANTA FE PARK	16 CITY COUNTY CONFERENCE LAKE ARROWHEAD MAY 16-17 MAYOR JERNIGAN & CAMPBELL TRI STATE COMMUNITY HEALTH CENTER FOOD DRIVE	17 CITY COUNTY CONFERENCE LAKE ARROWHEAD MAY 16-17 MAYOR JERNIGAN & CAMPBELL	18
19 ICSC LAS VEGAS MAY 19-21 MCCORKLE, LONGBRAKE, POGUE	20 <u>PARKS & RECREATION 4pm</u>	21 BOARD OF PUBLIC UTILITIES 4pm Womens Club 305 W Broadway Program Meeting 12pm	22 <u>HOUSING COMMISSION 4pm</u>	23 Chamber of Commerce "Good Morning Needles" Business Breakfast 7:30 AM Elks Lodge Patrick Roskam - CaliCoders Cyber Security	24 Decoration Day Riverview Cemetery 7am	25
26	27 Memorial Day Services Riverview Cemetery 11am	28 <u>CITY COUNCIL</u>	29	30 Palo Verde College Graduation 3pm 725 W. Broadway	31	



MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: May 10, 2024

-
1. The Needles Department of Motor Vehicles (DMV) Field Office will be temporarily closed from **May 25, 2024, until mid-September 2024**, for remodeling. During this period, residents are encouraged to utilize the DMV's extensive array of online services designed to facilitate efficient transactions. For more information, please visit the [DMV website](http://www.dmv.ca.gov) or contact DMV Customer Service at 800-777-0133.

In response to the temporary closure and to minimize inconvenience, the City of Needles has collaborated with the [San Bernardino County Needles Branch Library](http://www.sanbernardino.org/needles-branch-library) at 1111 Bailey Avenue. The library will provide residents with access to computers for online DMV services with a library card. Library cards are free to residents; applications are attached; additional information can be obtained by calling 760-326-9255.

Furthermore, the [Needles Senior Citizen Center](http://www.needles-senior-citizen-center.org), located at 1699 Bailey Avenue, warmly welcomes all individuals aged 55 and older, offering a computer station for its members to access DMV services online. Membership is open, with a \$20 annual fee. Application forms are available at the center, and further details can be reached at 760-326-4789.

2. On **Wednesday May 8, 2024**, City Staff had the privilege of attending the board of directors meeting of the Clean Colorado River Sustainability Coalition (CRRSCo). Hosted by the Southern Nevada Water Authority at Hoover Dam, this event marked a significant collaborative effort. CRRSCo is a voluntary organization that includes local, state, tribal, and stakeholder representatives from Arizona, Nevada, and California.

CRRSCo's primary aim is to protect and enhance the Colorado River by monitoring and analyzing water quality. This endeavor supports our ultimate goal of ensuring the provision of high-quality water to all users of the Colorado River. For additional information, please refer to the attached image.

3. On **Wednesday, May 8, 2024**, a coordinated operation involving City Code Enforcement and law enforcement personnel from the Colorado River Sheriff's Station/Needles Police was conducted at a residence in the 400 block of D Street. An inspection warrant and a search warrant were executed as part of this operation.

During the search, significant evidence was discovered indicating that the property was being used as a site for the sale and consumption of drugs, constituting a violation of Health and Safety Code 11366. Additionally, the property was found to be in a severely dilapidated state, both inside and out, posing substantial health and safety risks.

4. City Public Works Staff has been actively implementing temporary repairs on deteriorated streets to ensure road safety until permanent solutions can be applied. We are committed to maintaining and improving our infrastructure, as evidenced by the ongoing work highlighted in the attached photos. We encourage all residents to report any potholes or road issues by contacting the City of Needles billing office at 760-326-2115, pressing #9, or using the convenient Needles Connect app. Your feedback is invaluable as we work together to enhance the quality of our roads. Please do not hesitate to reach out with any concerns or to report issues. Your involvement is crucial to our community's continuous improvement.
5. The City of Needles hit a significant milestone by commencing with the groundbreaking Phase 1 of the River's Edge Golf Course Irrigation Efficiency Project on **May 7, 2024**. This initiative, funded by a \$715,538 grant from the California Department of Water Resources under the 2021 Urban and Multibenefit Drought Relief Grant Program, will replace 660 manual sprinkler heads with water-efficient models and implement a new automatic irrigation system. This project marks a significant step towards enhancing our community's water conservation efforts.
6. City officials and staff have recently collaborated with our Economic Development Consultant to prepare for the Innovating Commerce Serving Communities (ICSC) conference, which will take place from **May 19-21**. This conference presents a significant opportunity for our municipal leaders to showcase Needles to retailers, developers, and brokers as a prime location for investment. Please see the attached image for additional information and a visual preview of our conference booth.
7. We are delighted to announce two new additions to our City Staff. Pam Osteen has joined us as our new Human Resources Specialist. She will play a crucial role in supporting our staff and enhancing our workplace operations. William Guzman comes aboard as our new Building Inspector. In his role, William will assist residents, contractors, and developers, ensuring compliance and safety in building standards. We are excited to welcome both Pam and William to the team and look forward to the expertise they bring to their respective positions.
8. I am pleased to report that the City of Needles has successfully submitted appropriation requests totaling **\$10.3 million** to Congressman Ruiz's office. I would

like to express my deep gratitude to our city staff for their exceptional dedication and efficiency, which were crucial in meeting this critical deadline.

With only \$20 million available in Congressman Ruiz's appropriations fund, the importance of our projects cannot be overstated—each one holds the potential to significantly benefit our community. As we await the decision, I encourage everyone to remain optimistic and engaged. Your continued support and positive thoughts are crucial as we strive to secure this funding to improve the lives of our residents.

9. I am thrilled to announce that the Needles High School boys golf team has won the 2024 Nevada Interscholastic Activities Association (NIAA) Class 2A Southern Regional Championship. The tournament was held at the River's Edge Golf Course, where several team members excelled in their performance and placed. Building on this success, the team is set to compete in the NIAA Class 2A State Boys Golf Championship. The state tournament is scheduled for **May 14-15** at the Ruby View Golf Course in Elko. We wish our team the best of luck as they continue to showcase their skills and sportsmanship on a larger stage.
10. Needles Unified School District is proud to host the 2024 Nevada Interscholastic Activities Association Class 2A Southern League baseball and softball championships from **May 9-11**. The City of Needles takes pride in its status as a sports tourism destination, consistently hosting various sporting events throughout the year. The 2024 Nevada Interscholastic Activities Association Class 2A State baseball and softball championship is scheduled for **May 16-18** at Durango High School. Located at 7100 West Dewey Drive in Las Vegas. Join us in celebrating the spirit of sports in our vibrant community! Refer to the attached brackets for additional information.
11. Run for the Wall (RFTW) is scheduled for **next week May 15, 2024**, at noon. RFTW is an annual procession of motorcyclists to honor Vietnam Veterans and call for an accounting of POW and MIA that starts in LA and crosses the country, gaining motorcyclists along the way, eventually gathering hundreds of thousands of participants as they enter Washington, D.C. City Staff, Chamber of Commerce, and Military Moms are working together to put on this annual event. The group will arrive at Needles around noon for lunch. Military moms will be serving approximately 350 lunches to RFTW participants.
12. With summer fast approaching, the Needles Recreation Center is thrilled to be in full swing, offering various programs designed to engage our Needles Youth and entertain all ages. Please see the attached flyers or call 760-326-3866 for more details on the following activities:
 - **Summer Day Camp:** Running from **June 10 to August 1**, our day camp offers many activities to keep children active and learning throughout the summer.
 - **Pee Wee Basketball:** Available in **June and July**, this program introduces younger children to the fundamentals of basketball in a fun and supportive environment.
 - **Swim Lessons:** From **June 10 to August 1**, participants can learn to swim or improve their swimming skills under the guidance of experienced instructors.

We look forward to your participation and are excited to provide these enriching opportunities this summer.

13. IMPORTANT UPCOMING DATES:

- **Decoration Day Friday May 24, 2024**, at 7am, Needles Riverview Cemetery
- **Memorial Day Monday May 27, 2024**, at 11am, Needles Riverview Cemetery
- **Palo Verde College Graduation, Thursday May 30, 2024 at 3pm.** A pinning ceremony will take place for the phlebotomy students at 1pm.
- **Grand opening** of the long-awaited second bridge connecting Laughlin and Bullhead City, Arizona is scheduled for **Friday June 7, 2024 at 7am.**

1. CRRSCO



2. WARRANT

Thursday May 9, 2024, 3:22 PM



SBSD - Colorado River Sheriffs Department

Advisory: Deputies Serve a Search Warrant at a Needles House Resulting in the Arrest of Five Individuals

Dear patrick martinez,

DATE/TIME: Wednesday, May 8, 2024, at 04:10 p.m.

INCIDENT: Health and Safety Code 11366 - Maintaining a drug house, Health and Safety Code 11365(a) - Visit or remain at a place where drugs are used, Health and Safety Code 11364(a) - Possession of drug paraphernalia, Health and Safety Code 11377(a) - Possession of a controlled substance

LOCATION: 400 block of D Street, Needles CA

SUSPECT(S): Hopper, Lexxus, 31-year-old, resident of Needles
Michelle Glatz, 42-year-old, resident of Needles
Tuesday Gloyn, 46-year-old, resident of Needles
Bradford Schaffer, 45-year-old, resident of Needles
Joezetta Jackson, 44-year-old, resident of Needles

VICTIM(S): The State of California

SUMMARY: On Wednesday, May 8, 2024, at about 4:10 p.m., detectives and deputies from the Colorado River Sheriff's station / Needles Police served a search warrant at a residence in the 400 block of D Street. During the search, evidence was located indicating the residence was maintained as

a place where drugs were being sold and used, a violation of Health and Safety Code 11366.

Lexus Hopper was arrested and booked at West Valley Detention Center for maintaining a drug house and is being held on \$30,000 bail. Michelle Glatz, Tuesday Gloyn, Bradford Schaffer and Joezetta Jackson were all arrested and booked at the Colorado River Station jail for various misdemeanor narcotic related charges and warrants. They were later issued citations and released.

Anyone with information regarding this incident is urged to contact Detective John Gregory of the Colorado River Station at (760)326-9200. Callers who wish to remain anonymous are urged to call the We-Tip Hotline at 1800-78-CRIME(27463) or use the We-Tip Hotline at www.wetip.com

For press releases, news, and information, follow the Colorado River Station/Needles Police Department on Facebook and Instagram @SBCSDColoradoRiverStation or Twitter at: @CORiverStation.

Refer: Detective Gregory

Station: Colorado River Station

Phone No. (760) 326-9200

Case No. 212400380

SHANNON D. DICUS, Sheriff-Coroner
San Bernardino County Sheriff-Coroner Department



For full details, [view this message on the web](#).

Sent by **SBSD - Colorado River Sheriffs Department**
1111 Bailey Ave, Needles, CA 92363

To manage your email settings, [click here](#). To update your account settings, [login here](#).
If you prefer not to receive future emails, [unsubscribe here](#).

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4. TEMPORARY ROAD REPAIRS



6. ICSC PREP



12. REC PROGRAM

CITY OF NEEDLES RECREATION CENTER

**JUNE 10TH
- AUG 1ST**

SUMMER DAY CAMP

FOR BOYS & GIRLS
5-12 YEARS OLD
MONDAY - THURSDAY
1-5PM
\$4 PER DAY



ACTIVITIES:

- June 10-13 Introduction
- June 17-10 Let the Games Begin
- June 24-27 Camp Adventure
- July 1-3 Party in the USA
- July 8-11 Mission Impossible
- July 15-18 Myths & Legends
- July 22 - 25 Around the World
- July 29 - Aug 1 Wild and Wacky
- Closed June 19th and July 4th



1705 J Street, Needles CA



Info (760) 326 2814

12. REC PROGRAM



CITY OF NEEDLES PEE WEE BASKETBALL

**Season runs June & July, Games Monday - Thursday
Resident - \$35 Non-Resident \$40**

**★ ★ JR. PEEWEE 3-5YR OLD ★ ★
PEEWEE 6-8YRS OLD (1ST & 2ND GRADE)**

Registration April 29 - May 31

Call Needles Recreation Center for more informaion (760) 326-2814

12. REC PROGRAM

NEEDLES AQUATIC CENTER
1161 J STREET, NEEDLES CA

LEARN TO SWIM THIS SUMMER

SESSION 1 ~ JUNE 10 - 20
SESSION 2 ~ JUNE 24 - JULY 4
SESSION 3 ~ JULY 8 - 18
SESSION 4 ~ JULY 22- AUG 1

~10 AM / 11 AM / 6:30 PM~

GROUP RATE: \$30 FOR (8) 1/2 HOUR
(MON-THURS)

PRIVATE RATES: \$11 FOR EACH 1/2 HOUR
(MIN 4 LESSONS)



CALL (760) 326-3866 FOR MORE INFORMATION