



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

ADJOURNED REGULAR MEETING OF THE
BOARD OF PUBLIC UTILITIES OF THE
CITY OF NEEDLES, CALIFORNIA
TUESDAY, SEPTEMBER 3, 2024 AT 4:00 PM
EL GARCES HISTORIC DEPOT
950 FRONT STREET, NEEDLES

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS
IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY
EMAILING csallis@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at
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If asked, enter the following: Meeting ID: 974 068 404#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 974 068 404#
Meetings are being recorded

CALL TO ORDER - ROLL CALL

APPROVAL OF AGENDA

(ACT)

CORRESPONDENCE

PUBLIC APPEARANCE: Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please come to the podium and announce your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Chairman or any Member of the Board may pull an item from the Consent Calendar for discussion. Prior to Board action, a member of the public may address the Board on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 1 through 4 on the Consent Calendar by affirmative vote (ACT)

1. Minutes of regular meeting held May 21, 2024
2. Minutes of adjourned regular meeting held July 2, 2024
3. Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI Inc.
4. Authorize the purchase of a Digger Derrick Model TLL-300D electric bucket truck from LineWise at a cost not to exceed \$33,500 using Electric Asset Replacement Funds

REGULAR ITEMS (A three minute time limit per person has been established per Municipal Code Section 2-18)

5. Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024

(ACT)

6. Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets (ACT)

REPORTS

(INF)

7. EUSI, LLC operational support services relating to the wastewater treatment facility and collection system June and July 2024
8. Present Perfected Rights Report June and July 2024
9. Monthly Activity Report April and May 2024

PENDING MATTERS (not for discussion at this time)

Arc Flash Study System Improvements Cost Estimate and Timeline Report (per Board action on April 4, 2023)

Report on Park Moabi powerline after November 2024 election (Board request on July 2, 2024)

MANAGER'S REPORT

10. Manager's Report August 16 and 23, 2024

BOARD REQUESTS

ADJOURNMENT

Posted: August 29, 2024

**INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE
PRIOR TO THE MEETING AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)**

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 115. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

MINUTES

REGULAR MEETING OF THE
BOARD OF PUBLIC UTILITIES OF
CITY OF NEEDLES, CALIFORNIA
TUESDAY, MAY 21, 2024 AT 4:00 PM
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

CALL TO ORDER - ROLL CALL

Chairman Campbell called the regular meeting held on May 21, 2024 to order at 4:22 p.m.

Present: Commissioners Moffitt, Schneider and McNeil

Also Present: City Manager Martinez, Utility Manager Torrance, City Clerk Jones and other key staff.

EXCUSED ABSENCE:

Commissioner Moffitt moved, second by Commissioner Schneider, to grant an excused absence to Commissioners LeJeune and Brown. Motion carried by the following roll call vote:

Ayes: Chairman Campbell, Commissioners Moffitt, Schneider and McNeil

Noes: None

Absent: Commissioners LeJeune and Brown

APPROVAL OF AGENDA

Commissioner McNeil moved, second by Commissioner Schneider, to approve the agenda. Motion carried by the following roll call vote:

Ayes: Chairman Campbell, Commissioners Moffitt, Schneider and McNeil

Noes: None

Absent: Commissioners LeJeune and Brown

CORRESPONDENCE - None

PUBLIC APPEARANCE - None

CONSENT CALENDAR - None

REGULAR ITEMS

1. Minutes of regular meeting held April 2, 2024

Commissioner Schneider moved, second by Chairman Campbell, to approve the minutes of April 2, 2024. Commissioners Schneider and Moffitt abstained as they were not present at the April 2 meeting, therefore, the motion failed by the following roll call vote: **

Ayes: Chairman Campbell and Commissioner McNeil

Noes: None

Absent: Commissioners LeJeune and Brown

Abstain: Commissioners Moffitt and Schneider

** Clerk's note: Due to lack of a majority vote, this item failed and will be placed on the next agenda for approval

2. Needles Public Utility Authority proposed budget for fiscal year 2024-2025 (water, wastewater, electric and All American Canal)

After general review and discussion of the proposed budget as submitted, Commissioner McNeil moved, second by Commissioner Schneider, to approve the Needles Public Utility Authority proposed budget for fiscal year 2024-2025 (water, wastewater, electric and All American Canal). Motion carried by the following roll call vote:

Ayes: Chairman Campbell, Commissioners Moffitt, Schneider and McNeil

Noes: None

Absent: Commissioners LeJeune and Brown

REPORTS

3. Chairman Campbell acknowledged the EUSI, LLC operational support services relating to the wastewater treatment facility and collection system February, March and April 2024.

MANAGER'S REPORT

4. Chairman Campbell acknowledged the Manager's Report for May 3 and May 10, 2024.

BOARD REQUESTS

Commissioner Schneider spoke on the California Public Utilities Commission (CPUC) movement regarding the flat electric rate information he heard in the news.

ADJOURNMENT

Chairman Campbell declared the regular meeting of the Board of Public Utilities held on May 21, 2024 adjourned at 4:38 p.m.

ATTEST: _____
Chairman

City Clerk

BOARD OF PUBLIC UTILITIES

July 2, 2024

The adjourned regular meeting of the Board of Public Utilities held on the 2nd day of July, 2024, was called to order at 4:06 p.m. with CHAIRMAN CAMPBELL presiding and the following COMMISSIONERS present:

COMMISSIONERS LeJEUNE, BROWN AND MOFFITT

Also Present: SECRETARY SALLIS, UTILITY MANAGER TORRANCE AND OTHER KEY STAFF

EX ABSNC COMMISSIONER MOFFITT MOVED, SECONDED BY COMMISSIONER BROWN, to grant an excused absence to COMMISSIONERS SCHNEIDER AND McNEIL. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,
BROWN AND MOFFITT
NOES: NONE
ABSENT: COMMISSIONERS SCHNEIDER AND McNEIL

APPROVAL AGENDA COMMISSIONER MOFFITT MOVED, SECONDED BY COMMISSIONER LeJEUNE, to approve the agenda. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,
BROWN AND MOFFITT
NOES: NONE
ABSENT: COMMISSIONERS SCHNEIDER AND McNEIL

EX SESSION There were no public comments pertaining to the executive session item.

CHAIRMAN CAMPBELL declared the meeting adjourned at 4:08 p.m. for the purpose of an executive session pursuant to Government Code Section 54956.9(d)(4) - Conference with legal counsel regarding potential initiation of litigation - One potential case

CHAIRMAN CAMPBELL declared the meeting reconvened at 4:22 p.m. with all persons heretofore mentioned present.

Utility Manager Torrance reported no action was taken during the executive session.

CORSPNDN: None

PBLC APRN: None

CNST CAL: CHAIRMAN CAMPBELL noted that agenda item 2 (minutes of regular meeting held May 21, 2024) needs to be pulled from the agenda as there is not a majority vote for approval.

COMMISSIONER MOFFITT MOVED, SECONDED BY COMMISSIONER BROWN, to pull agenda item 2 (minutes of regular meeting held May 21, 2024) and approve consent calendar items 1 and 3 through 6.

1. Minutes of regular meeting held April 2, 2024
3. Approve the Annual Depository Statement for fiscal year 2024-2025 for bond debt service, contract services, purchase payments, and reimbursement of non-utility sanitation revenues deposited with the Authority according to the approved budget
4. Accept the annual report to the California Energy Commission Power Disclosure Annual Report for the year ending December 31, 2023
5. Power Purchase Cost Adjustment (PCA) for months of January through May 2024 and continue the over-hydro rate of \$0.1538 with an additional \$.01 power cost adjustment as effective December 1, 2023
6. Approve the 2021–2022 Greenhouse Gas Emissions Allowance and Offset Transaction from CP National and Evo Markets dated June 13, 2024

Motion to approve item 1 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE AND BROWN
NOES: NONE
ABSENT: COMMISSIONERS SCHNEIDER AND McNEIL
ABSTAIN: COMMISSIONER MOFFITT

Motion to approve items 3 through 6 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE, BROWN AND MOFFITT
NOES: NONE
ABSENT: COMMISSIONERS SCHNEIDER AND McNEIL

REG ITEMS: Utility Manager Torrance briefly explained the purchase of a new vac truck for the water department and the need for such. This will replace a 2009 vehicle that has exceeded its useful life.

PURCH 500
GAL VAC
TANK

COMMISSIONER MOFFITT MOVED, SECONDED BY COMMISSIONER LeJEUNE, to authorize the purchase of a 500 Gallon Vacuum Tank Model #PV500-GHO-W-T from Pres Tech Equipment Company at a cost not to exceed \$91,666 using water vehicle replacement funds. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE, BROWN AND MOFFITT
NOES: NONE
ABSENT: COMMISSIONERS SCHNEIDER AND McNEIL

TIERED
ELECTRIC
RATES

COMMISSIONER LeJEUNE spoke on the history of tiered electric rates going back to the time of CP National and the change to a flat electric rate pre-cannabis. He explained that the cannabis businesses are also using hydropower and he felt the residents are subsidizing the cannabis industry with their hydro allocation at the lower rate which then reduces the allocation to the residents. He felt the hydro allocation and rate should be given to the residents, not cannabis.

CHAIRMAN CAMPBELL explained that he was part of the Board that created the policy on a two tiered system (hydro and over-hydro). They looked at a five tier rate imposed on industrial utilities but agreed that hydropower will be spread amongst every meter. A rate study needs to be done this year and it should include the disparity between commercial grow operations and dispensaries with and without hydropower. What gain would customers receive? Rates should be based on the rate study.

COMMISSIONER BROWN noted that hydropower is about 35-40% of all usage and COMMISSIONER LeJEUNE's concern is the consumption of that 40% hydro being divided amongst all meters. As cannabis grow houses and other things continue to be added, those continue to take from that 40% hydro so the percentage gets a little smaller. The grow houses and cannabis industry are making residents pay a little more on their electric bills in the overhydro rate. That's the concern of COMMISSIONERS BROWN and LeJEUNE.

COMMISSIONER BROWN questioned if there was a set percentage of hydro for just the cannabis industry so, as new ones come on, it's just that industry that gets less hydro and not an overall effect on the citizenry. Utility Manager Torrance responded no, it's equally shared by all.

COMMISSIONER MOFFITT spoke on the huge amounts of electricity used by the cannabis industry and the operation and maintenance costs being included in the per kilowatt charge so the O&M costs are shifting to all customers. Cannabis can recover their costs where the residents can't do that.

CHAIRMAN CAMPBELL reiterated that this needs to be discussed after the study is done and there are hard numbers. He spoke on the cannabis square footage tax that the City Council will have on the November ballot, the industry stabilizing locally, and the decrease in the price of marijuana and its effect on the industry. There is California legislation when dealing with rates and several of the Board Members requested that legislation.

Pat Murch addressed the Board explaining that the concern is not so much with using hydro and brown power but demand meters on the cannabis businesses. The concern is when the air conditioners kick on and huge amounts of power go through the meter that everyone is paying for that usage. Don't worry so much about hydro or brown power but demand. There has to be more than hydro and brown rates and it needs to be included in the rate study as residents should not be paying for the cannabis businesses. CHAIRMAN CAMPBELL noted that this will all be looked at during the rate study and Utility Manager Torrance explained that demand data is available from the new electronic meters.

REPORTS: CHAIRMAN CAMPBELL acknowledged the following reports: 1) Present Perfected rights (PPR) report for May 2024; and 2) EUSI, LLC operational support services relating to the wastewater treatment facility and collection system May 2024

MGR'S RPT: Utility Manager Torrance reported on recent vegetation fires; avoidance of a catastrophe during a brush fire and now working to get the area cleared; and one power pole was lost during that fire.

BRD RQSTS: COMMISSIONER LeJEUNE explained some time back, he brought up the Park Moabi expansion and now there are poles hanging in the air but the butts are rotted away. This is not a good line and Park Moabi indicates it will be adding load to the city's system but they will have to kick in funding. If they move ahead, there will be a significant load increase and he does not want to get caught unprepared. Would like a report after the November election.

COMMISSIONER BROWN asked the timeline of the alternative energy engineering study to which Utility Manager Torrance responded 30 days. All field work has been done.

CHAIRMAN CAMPBELL declared the adjourned regular meeting of the Board of Public Utilities held on the 2nd day of July, 2024, adjourned at 4:51 p.m.

ATTEST: _____
Chairman

Secretary



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 3, 2024

Title: Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI Inc.

Background: The California Air Resources Board requires a third-party verifier of the GHG. WZI Inc. can offer a **Positive** verification statement on our AB32 reporting calendar for the year 2023 and reported, "The City of Needles' 2023 emission data reports for Electric Power Entity (ARB AD 3047) are found to be **free of material misstatement and in conformance** with the Mandatory Reporting Requirement". The City's annual metric ton of CO2e is reported as;

Year	CO2e
2023	23,130
2022	22,867
2021	22,313
2020	20,214
2019	16,556
2018	18,022

Fiscal Impact: By November 2024, 23,130 allowances will be purchased at market value, to be determined at that time.

Environmental Impact: CO2e is calculated based on 2023 retail sales of 80,333 MWh, offsets will be procured to offset emissions

Recommended Action: Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI Inc.

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 8/27/2024

Other Department Approval (when required): _____ Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: _____



August 9, 2024

Rainie Torrance
City of Needles
Assistant Utility Manager

Re: AB32 Greenhouse Gas Verification Statement

Dear Ms. Torrance:

After reviewing your transaction data, inventory plan, and supporting documents, WZI Inc. can offer a **Positive** verification statement on your AB32 reporting for calendar year 2023. We can state with reasonable assurance that your 2023 report is free of material misstatement and conforms to the requirements of the Mandatory Reporting Rule.

A blue ink signature of Richard B. Wilson, consisting of a stylized 'R' followed by 'B. Wilson'.

Richard B. Wilson

Lead Verifier


A blue ink signature of Mary Jane Wilson, written in a cursive style.

Mary Jane Wilson


Independent Reviewer

PART V: SIGNATURE

As the lead verifier for this verification, I certify under penalty of perjury under the laws of the State of California that the verification team has carried out all verification services as required by the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions (MRR) (title 17, California Code of Regulations, §95100-95158).

Printed Name: Richard Wilson	Date: 08/09/2024
Signature Of Lead Verifier: 	

As the independent reviewer, I certify under penalty of perjury under the laws of the State of California, that I have conducted an independent review of the verification services and findings on behalf of the verification body as required by the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions (MRR) (title 17, California Code of Regulations, §95100-95158), and that the findings are true, accurate and complete.

Printed Name: Mary Jane Wilson	Date: 08/09/2024
Signature Of Independent Reviewer: 	



Verification Report: **City of Needles, 2023**

Entity Overview

The City of Needles operates as an Electric Power Entity (EPE) under AB-32 mandatory GHG reporting. The City of Needles reports unspecified and specified electricity imports, and retail sales. The source includes power imported into California, managed for the City of Needles by Western Area Power Administration – Desert Southwest Region.

Verification Overview

GHG Verification for The City of Needles entity consisted of off-site data and record checks, and correspondence with the client. WZI recalculated GHG emissions values to check against reported values and tested for any materiality issues. In addition, original source data e-tags and CAISO market downloads were checked against entered data to verify accurate data collection. Calculation methods were also checked for conformance. GHG inventory planning and activities were checked and evaluated for conformance to the AB-32 reporting regulation.

Verification Team

Lead Verifier-	Rich Wilson
Verifier-	Jesse Frederick
Internal Reviewer-	Mary Jane Wilson

Verification Activities

GHG Monitoring Plan:

-The entity's GHG inventory plan was obtained and checked for conformance. The plan thoroughly details required information and complies with the reporting regulation.

Unspecified Imports

-The entity reported unspecified imports from 24 generating facilities outside of California. The transactions are e-tagged. Transactions are managed on behalf of the City by Western Area Power Administration – Desert Southwest Region. The e-tags are compiled in an automated process by OATI. The entity requests a “Tags Sinking in Needles” report from OATI, which captures all e-tags delivered to the City. That data is then filtered to remove e-tags that are exempt from reporting. The removed tags include power originating in CA, and tags that are part of the DSWM Parker-Davis allocation sourced from Davis230. The DSWM tags are discussed under specified imports.

-Two sets of “metered” imports are also reported. These include the WALC Energy Imbalance Market transactions, and the Aggregated Energy Services group sharing transactions. These mechanisms are used to meet additional demand not covered by the tagged transactions. Meter reports from the City are used to calculate the transactions from these two sources, both of which originate outside of CA.

The verification team reviewed the complete OATI transaction data, and performed several additional data checks:

1. At the request of the verification team, a new query of the OATI data was re-run and sent to the verification team. The new data query matched the data used in the report exactly.
2. A random sample of e-tags was requested, and the actual tags reviewed. Extra focus was put on tags that were excluded from the report, to ensure that they were correctly excluded. Tags matched reported data, and excluded tags all sourced in CA. No issues were discovered.
3. Annual meter reports were requested and reviewed. The verification team was able to check the accuracy of the calculations used to determine the WALC energy imbalance and the AES group share transactions.
4. The verification team was made aware of one e-tag that was attested in 2023. This was determined to be due to an error made during tag creation. The attested tag corrected the error and was determined to be accurate.
5. The verification team checked the e-tag data for transactions that were reported as unspecified imports. Tags were checked for appropriate source and sink codes, and were

filtered by source and total MWh recalculated. Total CO2e was also recalculated. No issues were discovered.

Specified Imports

-The entity reported specified imports from the DSWM Parker-Davis allocation sourced from Davis230. The City of Needles Parker-Davis Project allocation is delivered across the California border by WAPA-DSW using the DSWM01 PSE code and is reported on the City of Needles GHG Report as a specified import imported on behalf of the City of Needles. These transactions are hydroelectric power and have a zero CO2e value.

The verification team reviewed the e-tag data, and performed these data checks:

1. E-tags were checked for DSWM01 PSE codes. All tags were DSWM01.
2. Tags were totaled and checked against reported values. No issues were discovered.

Retail Sales

-The entity reported retail sales as a retail utility provider. These sales are reported based on monthly totals of the utility retail meter readings. These transactions do contribute to the entity's CO2e total.

The verification team performed these data checks:

1. Monthly meter report was requested and reviewed. Total metered sales matched reported value exactly.

Material Misstatement Assessment

-To determine the error in reported data discrepancies, omissions, and misreporting events were quantified and used:

$$\sum \frac{[Discrepancies + Omissions + Misreporting]}{Total\ Reported\ Covered\ Emissions} = \frac{[0 + 0 + 0]}{23,130\ MT\ CO_2e} = 0$$

Verification Statement

After evaluating the facility's GHG inventory program, data, and reported values, WZI Inc. can issue a **POSITIVE** verification statement. It is our opinion that the entity's report contains no material misstatement, and conforms to the requirements of the AB-32 reporting regulation.

Attachments:

- Verification Plan
- Sampling Plan
- Risk Assessment
- Issues Log
- GHG Monitoring Plan Checklist
- Transactions data calculated by verification team w/ materiality testing



Verification Plan
City of Needles 2023 Report
(AB-104462)

**Verification of 2023
Greenhouse Gas Emissions Report**

WZI Inc.
1717 28th Street
Bakersfield, CA 93301
(661)326-1112

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Executive Summary

WZI was contracted to perform Greenhouse Gas verification services for the 2023 calendar year. Transactions Data are required to be fully verified by an accredited verification body.

Facility Overview

City of Needles is a power importer and retail provider in the state of California. Power transactions are managed on behalf of the City of Needles by the Western Area Power Authority.

The City of Needles reports transactions including specified and unspecified imports of hydroelectric and fossil-fuel generation, and retail sales.

General Plan

The WZI verification team will take steps to become familiar with the entity’s trading operations in California. Transparency of data collection methods and how items are tracked will be scrutinized. Additionally, the team will scrutinize data collection methods, the personnel involved, and training methods in place that are meant to ensure precise data reporting. More details on information requested for verification to begin is detailed below in “Document Request.”

Verification Team

Lead Verifier-	Rich Wilson
Verifier-	Jesse Frederick
Internal Reviewer-	Mary Jane Wilson

Pre-Verification

WZI completed the required Conflict-of-Interest Form-A, which yielded a result of a “Low Conflict-of-Interest”. Form-A was submitted and was approved to begin verification.

Verification Activities

A. Desk review of Report

The first tool is the Greenhouse Gas Monitoring Plan which will be reviewed by WZI to understand the facility operation and the methods used to properly report data from both emissions and product. Additionally, WZI has developed a checklist to use while reviewing the Monitoring Plan to ensure all necessary information is complete pursuant to Sections 95105(c)(1) through 95105(c)(10) of the Mandatory Reporting Rule.

The 2018 summary report will be downloaded and reviewed for background and any broad issues.

B. Kick-Off Meeting

Kick-off meetings will be conducted through conference calls. This will consist of a discussion of what WZI is looking for in the data that is provided by Needles and WAPA agents and a general plan for how WZI will proceed in the verification process. The Greenhouse Gas Verification plan is the first source of information that serves as a basis for this discussion.

C. Document Request

A Document Request will be sent to the operator after the kick-off meeting. The operator will be asked to provide the requested documents in a timely manner. For the 2022 verification, the following information will be requested:

1. Greenhouse Gas Monitoring Plan;
2. Specified Import data;
3. Unspecified Export e-tags;
4. “GHG Quantities with Pivot” spreadsheet for 2023; and
5. 2023 EPE Workbook.

D. Off-Site Data Review

The off-site data review will be conducted at the WZI offices, and will consist of the following:

1. Create Sampling Plan

The Verification team will prepare a sampling plan based on data and documentation received from the operator. The sampling plan’s primary focus will be the specified imports.

2. Data Completeness Check

The team will verify that all required data was collected. This data includes all power transactions into, out of, and through CA. Once the data is obtained, the data will be scrutinized for inconsistencies and how the data was collected and tracked. The team will inspect any data transfers from one format or source to another, either manual or automatic, and ensure that data quality is maintained throughout. After the data collection and tracking methods are checked, the team will ensure that data was manipulated properly. This would include procedures such as conversion factors unique to the operation, unit conversion accuracy, or general calculations used to prepare data for reporting purposes. Finally, the team will ensure that the data submitted in the report corresponds to the data records tracked for this year.

3. Data/Calculation Conformance Check

The team will verify that the calculation methods selected by the operator conform to the reporting regulation. The team will run sample calculations to verify the accuracy of the operator's calculation methods. Any error in reporting will be noted, regardless of significance, into the issues log and an explanation will be provided in the final report if the cause of the error is known (i.e. rounding error). If, however, the numbers for reporting do not match it will be noted in the issues log and is subject to revision by the reporter.

4. Issues Log Review

The team will compile the issues log and determine the impact of any errors found. Each issue will be identified with the date of discovery; a detailed description of the issue found; the specific reference in the MRR related to the issue; the impact on reported data (non-conformance, misstatement, etc.) and, finally, the resolution of the issue after corrective action is taken by the reporter to satisfy the mandatory reporting rule.

5. Materiality/Conformity Analysis

The team will determine if any errors found would create a material misstatement or a non-conformance. This information will be noted in the issues log. In the case of missing data, the proper steps will be taken according to Section 95129 of the MRR. The team will prepare a draft statement.

E. Site Visit

A site visit is not required for this reporting year.

F. Revisions (If Needed)

If the report requires revision, the team will set the report status to “Revision Requested”. After any revisions are complete, the verification will resume at step D.

G. Statement/Report Preparation

Materials from the off-site data review will be compiled into a draft verification report. The complete team will meet to determine the initial verification statement.

H. Internal Review

The report, issues log, and data will be submitted to the internal reviewer for final QA check. Depending on the internal reviewer’s assessment, the verification team may need to return to the assessment for clarification. This may involve more information to be requested from the facility and/or a deeper review of portions the internal reviewer may flag as something that needs further scrutiny. Once the internal reviewer signs off on the report, the final statement can be prepared.

I. Final Statement/Report

Any errors found by the internal reviewer will be corrected. The final verification report will be prepared and submitted to the operator. After the operator has had sufficient time to review the report, the statement will be submitted to ARB via the reporting tool.

Sampling Plan: City of Needles 2023

Emissions Source Ranking

Source	CO ₂ e Contributions (Metric Tons)	Percent of Total Emissions		Estimate of Data Uncertainty	Data to be Sampled
Specified Imports	0.00	0.00%		Low: Moderate volume of transactions and e-tags	Check all e-tags and calculations.
Unspecified Imports	23130.00	100.00%		Moderate: Large volume of transactions	Check database download of transactions against reported values. Duplicate calculations and filters independently. Sample random e-tags to check download data.
Retail sales	0.00	0.00%		Low: All data taken from meter readings	Check monthly metering reports.

Risk Assessment: City of Needles 2023

Category	Description	Uncertainty/Risk Assessment	Follow-up
Data Acquisition Equipment	Meter data used to calculate EIM transactions and retail sales	Data uncertainty is moderate due to large volume of transactions.	Meter data was checked down to actual meter reports. E-tag data was re-queried and checked. No issues.
Data Sampling and Frequency	Unspecified import data is generated by direct query of OATI e-tags. Meter data is sampled monthly.	Data uncertainty is moderate due to large volume of transactions.	All e-tag data was re-queried and checked.
Data Processing and Tracking	Data is maintained by WAPA DSW personnel.	Data uncertainty is moderate due to large volume of transactions.	All e-tag data was re-queried and checked.
Emissions Calculations	Calculations are performed in the ONE workbook using ARB emissions factors for specified imports.	Low risk area.	N/A
Data Reporting	Data is reported in CAL e-GGRT in accordance with the MRR.	Low risk area.	N/A
Product Data	N/A	N/A	N/A
Management policies/practices	The entity maintains a compliant inventory plan and procedure.	Low risk area.	Plan was checked for conformance

Issues Log: City of Needles 2023

Issue	Date	Issue	Regulation Reference	Impact	Resolution
1	15-Jul	CARB QA Finding shows CAISO questions answered incorrectly or not answered	995111(a)(12)	Conformance	The report was unlocked and the questions were answered. Issue is resolved.
2					
3					
4					
5					
6					
7					
8					

GHG Monitoring Plan Checklist: City of Needles 2023

Requirement	Check	Notes
1	X	
2	X	
3	X	
4	X	
5	X	
6	X	
7	X	
8	X	
9	X	
10	X	

Final Verification Report Checklist

1	Verification report includes a detailed description of the reporting entity sources and boundaries §95131(c)(3)(A)(1)	
2	Verification report includes a detailed comparison of the data checks §95131(c)(3)(A)(4)	
3	Verification report includes log of issues §95131(c)(3)(A)(5)	
4	Material misstatement was evaluated correctly for emissions data §95131(c)(3)(A)(7) §95131(b)(12)(A)	
5	Conformance was evaluated correctly §95131(b)(10)	
6	The issues log provides an independent and objective analysis of the non-conformances with sufficient detail to allow for resolution of identified discrepancies by the reporting entity §95102(a) §95131(b)(11)	
7	The issues log indicates if issues were resolved §95131(b)(11)	
8	The issues log identifies the regulatory section for each non-conformance §95131(b)(11)	
9	The issues log includes information pertaining to whether each issue is a nonconformance or has a potential bearing on material misstatement §95131(b)(11)	
10	The verification body documented the evaluation of product data §95131(b)(8)(E), §95131(c)(3)(A)(2)	N/A
11	Data checks focused on the largest and most uncertain product data §95131(b)(8). The verifier must conduct an in-depth review for covered products identified as the highest risk, including detailed data checks and review of data management systems.	N/A
12	The verification body correctly evaluated material misstatement and conformance for product data §95103(l), §95131(b)(12) (Total Product Data)	N/A
13	The sampling plan adequately describes the risk of misreporting associated with product data §95131(b)(7)	N/A

Not In GHG Tags	Verified Properly Excluded	Verified Properly Included
41220989	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41241405	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41246588	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41249125	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41252032	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41257719	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41270687	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41276466	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41288800	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41304971	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41310680	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41321659	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41327431	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41340018	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41346230	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41352331	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41378415	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC
41384742	WALC_DSWM01DTF1865_WALC	WALC_DSWM01DTF1865_WALC

GHG Tags	Verified Properly Excluded	Verified Properly Included
41244844	DTF1865	DTF1865
41247232	DTF1865	DTF1865
41255004	DTF1865	DTF1865
41259415	DTF1865	DTF1865
41271789	DTF1865	DTF1865
41277228	DTF1865	DTF1865
41283500	DTF1865	DTF1865
41290374	DTF1865	DTF1865
41347326	DTF1865	DTF1865
41374681	DTF1865	DTF1865
41381415	DTF1865	DTF1865
41317164	DTF1865	DTF1865
41323665	DTF1865	DTF1865
41341359	DTF1865	DTF1865
41341459	DTF1865	DTF1865
41306596	DTF1865	DTF1865
41311814	DTF1865	DTF1865
41312136	DTF1865	DTF1865
41316849	DTF1865	DTF1865
41317343	DTF1865	DTF1865
41322014	DTF1865	DTF1865
41322452	DTF1865	DTF1865
41323099	DTF1865	DTF1865
41330411	DTF1865	DTF1865
41355879	DTF1865	DTF1865



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 3, 2024

Title: Authorize the Purchase of a Digger Derrick Model TLL-300D from LineWise not to exceed \$33,500 from the Electric Asset Replacement Fund

Background: The electric department currently utilizes two crew members in a bucket to hold live wires during emergency and non-emergency repairs. The electric department is requesting a digger derrick attachment to eliminate the need for crew members to handle live wires. The attachment helps crews with live line maintenance for changing out power poles, increases speed time, aids in emergency outages, and is a safety tool for the crew. The attachment is interchangeable on all line trucks and the new bucket truck.

Fiscal Impact: The electric department asset replacement fund had a balance of \$3.2M as of August 30, 2024.

Environmental Impact: None

Recommended Action: Authorize the Purchase of a Digger Derrick Model TLL-300D from LineWise not to exceed \$33,500 from the Electric Asset Replacement Fund

Submitted By: Justin Scott, Linecrew Supervisor

City Manager Approval: Patrick J. Martinez

Date: 8/27/2024

Other Department Approval (when required): [Signature]

Date: 8/27/24

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: _____



Fritel and Associates, LLC DBA
Diversified Product Development
700 Research Avenue
WACO, TX 76705
Phone: 254-757-1177
Fax: 254-757-1188

City of Needles
Justin Scott
817 Third Street
Needle, CA 92363

Phone: 760-490-9024
Email: jscott@cityofneedles.com
Date: 8/19/2024
Quote #: Q-240726TF-01A

Thank you for the opportunity to quote the items listed below. Choose one of our two Mast size listed below. Also listed below are the option(s) available with the LineWise TLL – 300D. Please review all pricing and information and let me know if you have any questions.

Table with 3 columns: Part Number, Description of Part(s), and Price (ea.) in USD. Includes items like TLL-300D for Digger Derrick, fiberglass cross arm, adapter, fiberglass mast, swing gate wire holders, sliders, and storage container. Totals: Subtotal \$30,500, Taxes 0.00%, Estimated Shipping \$3,000, TOTAL (in USD) \$33,500.

Basic terms:

- Written quotations automatically expire 30 calendar days from the date issued.
All shipping is FOB ORIGIN.
To provide you with the quickest delivery at the best pricing Diversified ships "Best Way, Prepay, and Add".
Diversified ships dedicated (FTL) or partially dedicated (PTL) only.
Diversified will capture the lowest cost available for shipping and add the cost to the invoice.
Allowing Diversified to do this will ensure timely pickup and delivery.
If this shipping method goes against a customer's shipping policies, Diversified's Inside Sales Specialist will work with the customer to provide an alternate method.
A handling fee of 10% of the total shipping cost is not included in this quote and will be added to the final invoice.

THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS.
PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED

- All international shipping arrangements and costs are the responsibility of the customer. Diversified will provide information and support as needed.

Payment Terms: Net 30. All International orders require a 50% down payment prior to the start of work, with payment in full prior to shipping. All past due invoices are subject to a finance charge of 15% per annum calculated daily. If payment is by credit card, a 4% finance charge will be added to the total bill. When a purchase order is received without the crane's engineering details or the necessary details from the customer to complete the order, an invoice will be sent to the customer for all items completed except those waiting on the specific information needed to complete the order. A separate invoice will be sent for pending items upon completion.

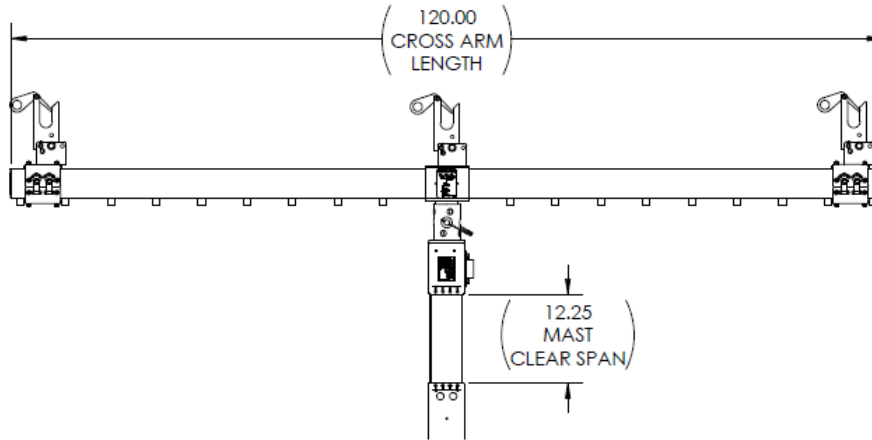
Send purchase order requests to sales@Line-Wise.com.

Best Regards,

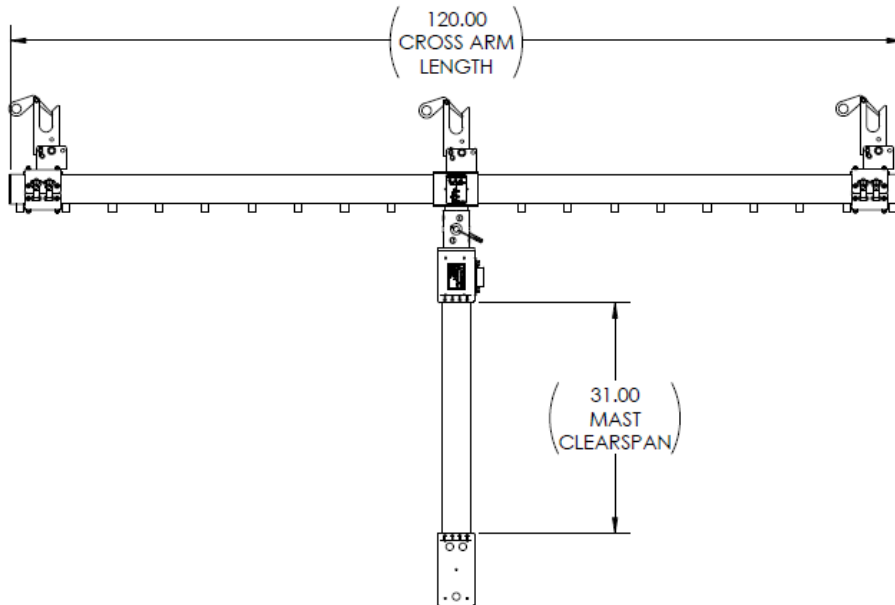
Tammy Frosch
Inside Sales Specialist

THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS.
PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED

TLL-300D for Digger Derrick (12" mast)

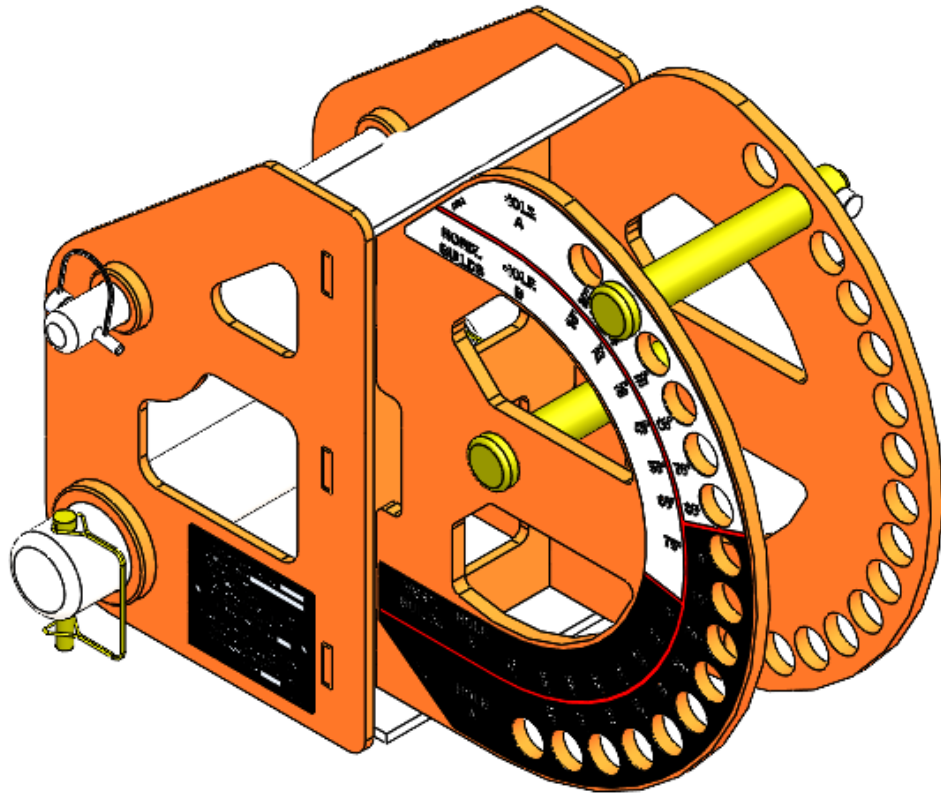


TLL-300D for Digger Derrick (31" mast)

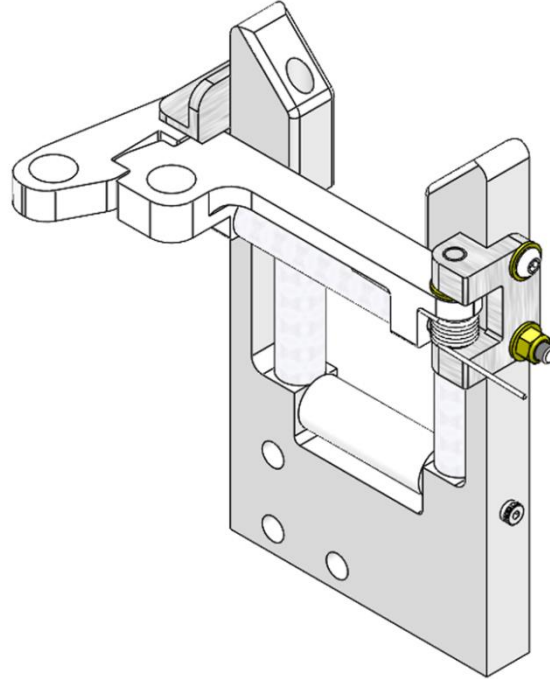


THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS.
PLEASE SEE TERMS and CONDITIONS AND WARRANTY ATTACHED

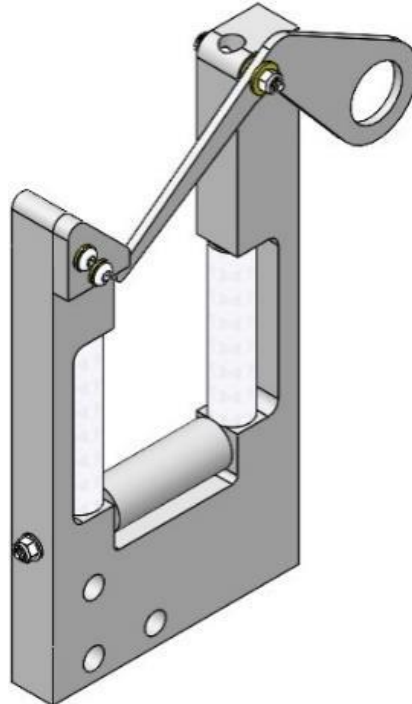
Adapter - Altec



Swing Gaete Wire Holder



Roller Wire Holder



TERMS AND CONDITIONS

- 1. ORDER ACCEPTANCE.** All orders or services are subject to acceptance in Texas by the written approval of an authorized official of Diversified Product Development LLC. ("Diversified Product Development"). Any such order shall be subject to these Terms and Conditions of Sale ("Terms"), and acceptance shall be conditioned on assent to such conditions. Any additional or different terms already or hereafter proposed by purchaser, whether in a purchase order or other communication, are hereby rejected and shall not apply.
- 2. CANCELLATION AND ALTERATIONS.** No order accepted by Diversified Product Development may be altered or modified by purchaser unless agreed to in writing signed by an authorized official of Diversified Product Development.
- 3. QUOTATION AND PRICES.** Written quotations automatically expire 10 calendar days from the date issued unless sooner terminated by notice. All published prices and discounts are subject to change without notice. Any addition to an outstanding order will be accepted at prices in effect when the addition is accepted. Prices on orders in effect for over 10 days are subject to being changed to current prices. Pricing is based upon preliminary information. Pricing is subjected to requote pending final review and approval from Diversified team. Send purchase order requests to sales@Line-Wise.com.
- 4. TERMS OF PAYMENT.** Net invoice amount is due within thirty (30) days from date of invoice. All past due invoices are subject to a finance charge of 15% per annum calculated daily. If payment is by credit card, there will be a 4% finance charge added to the total bill. All International orders require 50% down payment prior to start of work with payment in full prior to shipping.
- 5. SHIPPING TERMS.** All shipping is FOB ORIGIN. Diversified ships dedicated (FTL) or partially dedicated (PTL) only. The most appropriate shipping method is determined by the product being shipped (weight, size, delivery date, etc.). Diversified advises against shipping products LTL due to an increase in products being damaged or lost. LTL shipping arrangements and costs are the sole responsibility of the customer. A handling fee of 10% of the total shipping cost is not included in this quote and will be added to the final invoice for shipments arranged by Diversified. All international shipping arrangements and costs are the responsibility of the customer. Diversified will provide information and support as needed.
- 6. DELIVERY.** All quoted delivery dates are approximate and will depend upon prompt receipt from purchaser of down payment, purchase order and all engineering documentation necessary for the design and manufacture of the equipment by Diversified Product Development.
- 7. WARRANTY.** Diversified Product Development guarantees all its products to be free from defects in workmanship and material when operated under normal conditions and in accordance with characteristic limits. This warranty shall be in effect for 15 months from date of shipment from Diversified's facilities or 12 months from the time equipment is put into service, whichever comes first. THIS WARRANTY SHALL BE IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Diversified Product Development will repair or replace, at its option, any component which is found to be defective and is within the warranty period, provided that the component is shipped freight prepaid to Diversified Product Development, 700 Research Avenue, Waco, TX 76705. Diversified Product Development is not responsible for removal, installation, or any other incidental expenses incurred in shipping the product to or from Diversified Product Development. Diversified Product Development's liability under this warranty shall be solely limited to repair or replacement of components of the product within the warranty period, and DIVERSIFIED PRODUCT.



(254) 757-1177

line-wise.com

sales@line-wise.com



700 Research Avenue
Waco, Texas 76705



Item 4.

On Site @ TEP



City of Needles Configuration

Both 3" round mast for bucket trucks with Square mast & Adapter for Altec digger.

TLL -300 Pricing

	Part number	Description	Qty	Price	Extended
	77303	10' Cross Arm - cover included	1	\$7,200	\$7,200
1-Mast Req'd	77312-01	Square - 12"	1	\$4200	\$4,200
	77312-02	Square - 36"	0	\$4800	\$0
	78863	Round - 2.88"	0	\$4100	\$0
	78861	Round - 3"	1	\$4100	\$4,100
Adapters	77930-01	ALTEC, D2000/D3000/D4000	1	\$2800	\$2,800
	77930-05	ALTEC, DM47B T R & DL45 T B	0	\$3150	\$0
	77930-02	TEREX, C4000/C5000/General 65	0	\$3900	\$0
	77930-03	TEREX, C6060 BM/TM	0	\$3600	\$0
Wire Holders	77048	HD Wire Holder 300	0	\$210	\$0
	78205	Roller Wire Holder 300	0	\$1275	\$0
	78968	Swing Gate Wire Holder 300	4	\$1450	\$5,800
Slider	77309	Slider (each)	4	\$600	\$2,400
Accessories	77797	Storage Case	1	\$4000	\$4,000
Total			0		\$30,500



TLL -300 Pricing

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1-Mast Req'd	77312-01	Square - 12"	1	\$4200	\$4,200
	77312-02	Square - 36"	0	\$4800	\$0
	78863	Round - 2.88"	0	\$4100	\$0
	78861	Round - 3"	0	\$4100	\$0
Adapters	77930-01	ALTEC, D2000/D3000/D4000	1	\$2800	\$2,800
	77930-05	ALTEC, DM47B T R & DL45 T B	0	\$3150	\$0
	77930-02	TEREX, C4000/C5000/General 65	0	\$3900	\$0
	77930-03	TEREX, C6060 BM/TM	0	\$3600	\$0
Wire Holders	77048	HD Wire Holder 300	3	\$210	\$630
	78205	Roller Wire Holder 300	0	\$1275	\$0
	78968	Swing Gate Wire Holder 300	0	\$1450	\$0
Slider	77309	Slider (each)	2	\$600	\$1,200
Accessories	77797	Storage Case	0	\$4000	\$0
Total			0		\$16,030



Load rated gates



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 3, 2024

Title: Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024

Background: Resolution Numbers 2020-66 and 2020-67 were adopted by the Needles City Council/NPUA on October 13, 2020, provided for annual cost-of-living adjustments to the basic service charge and usage charges in both water and wastewater in order to adequacy fund annual increases in the cost of providing those services to the customer through October 2025.

“A cost-of-living adjustment (COLA) shall be added to all rates on October 1st of each year and shall be automatically adjusted by using the then rates plus the consumer price index (CPI) published by the U.S. Bureau of Labor Statistics U.S. West – Size Class B/C CPI based on the June value of the appropriate price index OR the last twelve (12) months actual expenses plus the CPI, whichever is lower; however, in no circumstances shall any increase exceed five percent (5%)”.

The CPI for June 2024 for the previous 12 months was 2.8%, which is lower than the projection for the fiscal year of 24/25 of 3%.

The attached spreadsheets are in accordance with Resolution Numbers 2020-66 and 2020-67, which adopted a 5-year price per cubic feet amount and will set the new rates and will set the new basic rates through October 2025.

The water basic service charge for residents will increase by \$1.44, and the wastewater service charge will increase by \$3.83 for a total residential impact of an increase of **\$5.27 per month**.

Fiscal Impact: The increase in the cost to provide water and wastewater service is adjusted by an annual cost of living adjustment. Lowest CPI adjustment since 2020.

Environmental Impact: None

Recommended Action: Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 8/27/2024

Other Department Approval (when required): [Signature]

Date: 8/27/24

Approved: Not Approved: Tabled: Other:

Agenda Item: _____ Item 5.

Current Rates Effective November 1, 2023

Customer Class	\$/EDU	EDU	EDU Study		\$/customer	Monthly Charge for a Typical Customer	
			Units	Customer Units		\$/customer	Customer Units
Residential	\$ 51.41	1.00	/account		\$ 49.62	1	account
Hotel	\$ 51.41	0.70	/room		\$ 1,667.35	48	rooms/hotel
Hospitals	\$ 51.41	0.75	/bed		\$ 930.44	25	beds/hospital
Campgrounds	\$ 51.41	0.70	/RV/Camping Space/Cabin		\$ 5,627.31	162	RV/camping space/cabin
Multi-family	\$ 51.41	1.00	/account		\$ 49.62	1	account
Garden & Nurseries	\$ 51.41	1.00	/account		\$ 49.62	1	account
Laundromats	\$ 51.41				\$ -		
Schools	\$ 51.41	0.23	/student		\$ 10,294.90	902	students/school
General Commercial	\$ 51.41	1.65	/account		\$ 81.88	1	account
Beauty Salon & Barber Shop	\$ 51.41	0.50	/sink		\$ 99.25	4	sinks/salon
Religious Organizations	\$ 51.41	0.02	/seat		\$ 228.67	203	seats/organization
Food Establishments	\$ 51.41	0.18	/seat		\$ 571.66	64	seats/establishment
Government	\$ 51.41	1.65	/employee		\$ 838.79	10	employees/account
Gas Stations	\$ 51.41	2.90	/pump (side)		\$ 431.72	3	pumps/station
Native Village	\$ 51.41	109.00	/account		\$ 5,408.96	1	Native Village

CPI Index Calc:
2.8%

Customer Class	\$/EDU	EDU	EDU Study		\$/customer	Monthly Charge for a Typical Customer	
			Units	Customer Units		\$/customer	Customer Units
Residential	\$ 52.85	1.00	/account		\$ 52.85	1	account
Hotel	\$ 52.85	0.70	/room		\$ 1,775.62	48	rooms/hotel
Hospitals	\$ 52.85	0.75	/bed		\$ 990.86	25	beds/hospital
Campgrounds	\$ 52.85	0.70	/RV/Camping Space/Cabin		\$ 5,992.70	162	RV/camping space/cabin
Multi-family	\$ 52.85	1.00	/account		\$ 52.85	1	account
Garden & Nurseries	\$ 52.85	1.00	/account		\$ 52.85	1	account
Laundromats	\$ 52.85				\$ -		
Schools	\$ 52.85	0.23	/student		\$ 10,963.37	902	students/school
General Commercial	\$ 52.85	1.65	/account		\$ 87.20	1	account
Beauty Salon & Barber Shop	\$ 52.85	0.50	/sink		\$ 105.69	4	sinks/salon
Religious Organizations	\$ 52.85	0.0227	/seat		\$ 243.52	203	seats/organization
Food Establishments	\$ 52.85	0.18	/seat		\$ 608.78	64	seats/establishment
Government	\$ 52.85	1.65	/employee		\$ 871.95	10	employees/account
Gas Stations	\$ 52.85	2.90	/pump (side)		\$ 459.76	3	pumps/station
Native Village	\$ 52.85	109.00	/account		\$ 5,760.18	1	Native Village

Customers	EDU	Annual Rev
1,405	1,405	\$ 890,978
14	470	\$ 298,303
1	19	\$ 11,890
-	-	\$ -
418	418	\$ 265,074
-	-	\$ -
-	-	\$ -
1	207	\$ 131,560
79	130	\$ 82,661
2	4	\$ 2,537
13	60	\$ 37,989
16	184	\$ 116,886
20	330	\$ 209,269
7	61	\$ 38,620
1	109	\$ 69,122
1,977	3,503	\$ 2,154,890

	Actual last 12 Months	CPI Increase	Total
5% increase in Revenue	\$2,050,078.00	\$57,402.18	\$2,107,480.18
5% increase in O&M	\$2,075,781.00	\$58,121.87	\$2,133,902.87

Current Rates November 1, 2023		Effective November 1, 2023 Rates		Projected Revenue		2.8% CPI
Meter Size	Basic Service Charge	Meter Size	Basic Service Charge	Customers	Annual Projected Revenue	
5/8" & 3/4"	\$47.53	5/8" & 3/4"	\$48.86	1,719	\$1,007,827.74	
5/8" & 3/4" duplex	\$47.53	5/8" & 3/4" duplex	\$48.86	-	\$0.00	
1"	\$76.95	1"	\$79.10	98	\$93,026.21	
1 1/2"	\$172.47	1 1/2"	\$177.30	41	\$87,231.54	
2"	\$219.22	2"	\$225.36	79	\$213,640.05	
3"	\$594.92	3"	\$611.58	1	\$7,338.95	
4"	\$780.05	4"	\$801.89	3	\$28,867.99	
6"	\$1,398.44	6"	\$1,437.60	2	\$34,502.32	
8"	\$2,197.77	8"	\$2,259.31	-	\$0.00	
10"	\$1,923.84	10"	\$1,977.70	1	\$23,732.44	
Per 100 cubic feet of water	\$2.82	Per 100 cubic feet of water	\$3.07		\$1,341,706.41	FY 23 Consumption - AZ Interconnect Usage 43,703,792 Cu. Ft.
*calculated based on 2020 rate study; adopted by Resolution 20						
Temporary Fire Hydrant Meter:						
2-1/2"	\$397.14	2-1/2"	\$408.26			
Install/Remove	\$30.41	Install/Remove	\$31.76			
Per 100 cubic feet of water	\$2.82	Per 100 cubic feet of water	\$3.07			
Required Deposit	\$500.00	Required Deposit	\$500.00			\$2,837,873.65
Actual last 12 Months		CPI Increase		Total		
5% increase in Revenue		\$2,728,151.00		\$2,804,539.23		
5% increase in O&M		\$2,741,415.00		\$2,818,174.62		

Residential Impact

PROPOSED:

WASTEWATER

Description	Cost/EDU	Total
Residential	52.85	52.85
Total Wastewater Charge		\$ 52.85

CURRENT

Description	Cost/EDU	Total
Residential	51.41	51.41
Total Wastewater Charge		\$ 51.41

Single Family Impact **\$ 1.44**

PROPOSED:

WATER

Description	Cost/EDU	Total
Residential	48.86	48.86
1000 Per 100 cutic feet of water	3.07	30.70
Total Water Charge		\$ 79.56

CURRENT

Description	Cost/EDU	Total
Residential	47.53	47.53
1000 Per 100 cutic feet of water	2.82	28.20
Total Water Charge		\$ 75.73

Single Family Impact **\$ 3.83**

Total Water and Wastewater Impact \$ 5.27

12-Month Percent Change

Series Id: CUUR0400SA0

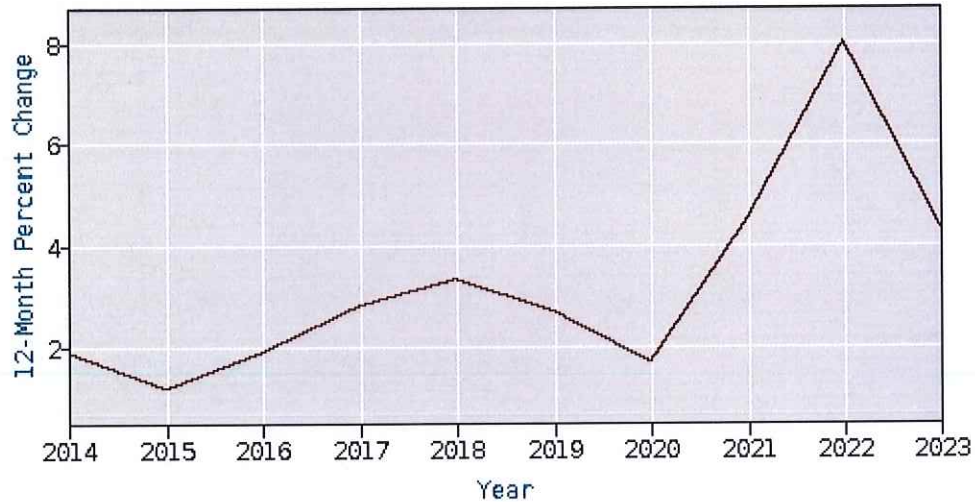
Not Seasonally Adjusted

Series Title: All items in West urban, all urban consumers, not seasonally adjusted

Area: West

Item: All items

Base Period: 1982-84=100



Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	1.7	1.3	1.5	1.8	2.3	2.3	2.3	2.1	2.0	2.0	1.7	1.3	1.9	1.8	1.9
2015	0.7	0.9	1.1	1.0	1.2	1.1	1.3	1.3	1.0	1.1	1.5	1.8	1.2	1.0	1.3
2016	2.6	2.1	1.5	1.8	1.5	1.6	1.4	1.5	2.0	2.3	2.3	2.5	1.9	1.9	2.0
2017	2.5	3.0	3.1	2.9	2.6	2.5	2.5	2.7	2.9	2.9	3.1	3.1	2.8	2.8	2.9
2018	3.1	3.1	3.2	3.2	3.5	3.6	3.6	3.6	3.4	3.5	3.3	3.1	3.3	3.3	3.4
2019	2.7	2.4	2.4	2.9	2.9	2.7	2.7	2.6	2.6	2.8	2.8	2.8	2.7	2.7	2.7
2020	2.9	3.1	2.5	1.3	0.8	1.2	1.7	1.9	1.6	1.2	1.4	1.5	1.7	1.9	1.5
2021	1.4	1.6	2.4	3.9	4.7	5.1	5.2	5.0	5.3	6.0	6.5	7.1	4.5	3.2	5.8
2022	7.7	8.1	8.7	8.3	8.3	8.8	8.3	8.1	8.3	8.1	7.1	6.2	8.0	8.3	7.7
2023	6.3	6.0	5.1	4.9	4.5	3.5	3.5	3.9	3.9	3.3	3.3	3.6	4.3	5.0	3.6
2024	3.3	3.2	3.6	3.7	3.3	2.8	2.6							3.3	



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 3, 2024

Title: Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Background: The Statement of Policies, revised April 2022, provides that power rates will be designed to provide for operation and maintenance, bond payments, purchase payments, taxes, fair share allocation, trustee fees, mandated (but unfunded) state or federal program (conservation program), the asset replacement fund, and the actual costs to purchase power. The calculated rate will consist of two components: power purchase costs and non-power purchase costs. The USDLS U.S. West – Size Class B/C CPI for June 2024 indicates a 2.8% cost of living increase. The policy sets a cap at 5%. The attached spreadsheets are in accordance with the revised Statement of Policies and will set the new rates as follows:

	<u>Current</u>	<u>Effective Oct 1, 2024</u>
Basic Service Charge	\$35.23	\$36.22
Winter Hydro (Oct – Feb)	\$.0740 – 402 kwh allotment	\$.0818– 401 kwh
Summer Hydro (Mar – Sept)	\$.0650 – 757 kwh kwh allotment	\$.0704 – 754 kwh
Over-hydro	**\$.1638	*\$.1423
CA Energy Efficiency Program	\$0.0025	\$0.0025
Utility Users Tax (UUT)	2.5% on all of the above	2.5% on all of the above

As of July 2024, the Power Cost Adjustment has a positive balance of \$622,462. Proposed rates eliminate the additional \$.0100 Power Cost Adjustment.

Fiscal Impact: Cost of living adjustment applied to the basic service charge, decrease in over hydro rate from \$.1638 to \$.1423.

Environmental Impact:

Recommended Action: Approve a 2.8% cost-of-living (COLA) increase in basic electric service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez Date: 8/27/2024

Other Department Approval (when required): [Signature] Date: 8/27/2024

Approved: Not Approved: Tabled: Other:

Agenda Item: _____

NEEDLES PUBLIC UTILITY AUTHORITY

ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2024/2025

MUST MANUALLY CALCULATE SHEET (F9)

Basic Service Charge for New Rate Year

	\$36.22
PY Non-Power Carry Forward	-\$517,948
Asset Replacement Fund Target	\$567,464
Total - Non Power Related Expenses	\$5,052,761

Power Supply with Line Losses

Total Power Supply - Sales KWHRS	85,484,672
Power Supply - Winter Hydro	6,010,368
Power Supply - Summer Hydro	15,840,384
Power Supply - Total Hydro	21,850,752
Power Supply - Non Hydro	63,633,920

Hydro Allotment/Cust

	401
	754

Power Supply Expenses

Total Power Purchased	\$7,168,051
Power Supply - Winter Hydro	\$246,006
Power Supply - Summer Hydro	\$467,902
Power Supply - Non Hydro	\$6,454,143

Cost Per Kwhr

	\$0.0839
	\$0.0409
	\$0.0295
	\$0.1014

Revenue From Other Than Power Sold

Basic Service Charge	\$1,304,226
Other Revenue	\$54,000
Total Non-Power Revenue	\$1,358,226

Total Expenses

Non-Power Related Expenses	\$5,052,761
Total Power Cost	\$7,168,051
Total Operating Expense	\$12,220,812

Cost Per Kwhr

	\$0.0839
--	-----------------

Use this rate for PCA Annual Base Rate for power purchased.

Rate Calculations

Rate For Non-Power Related Expenses	\$3,494,535
Winter Hydro Sales - (Oct - Feb)	\$246,006
Summer Hydro Sales - (Mar - Sept)	\$467,902
Over Hydro Allotment Sales	\$6,454,143
California Energy Efficiency Program	\$200,000

Cost Per Kwhr

	0.0409
	0.0409
	0.0295
	0.1014

Bill Rate Per Kwhr

	0.0818
	0.0704
	0.1423
	0.0023

NEEDLES PUBLIC UTILITY AUTHORITY
ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2024/25

EXPENSES	DOLLARS
O & M ⁵	\$3,087,815
Taxes*	\$15,375
Purchase Payment	\$313,233.00
Trustee Fee	\$15,134.00
Conservation Program*	\$16,667.00
Debt Service	\$682,351.00
City of Needles "Fair Share" Fee	\$672,670.00
California Energy Efficiency Program*	\$200,000.00
PY Non-Power Rate Component	\$0.0419
Power Supply Total ¹	\$7,168,051.00
Power Supply, Hydro - Winter ²	\$246,005.64
Power Supply, Hydro - Summer ³	\$467,902.00
Other Income* not adjusted for utt	\$54,000.00
Basic Service Charge PY	\$35.23
Asset Replacement Fund PY	\$552,008.00

	KWHR
Power Supply Total ¹	95,407,000
Power Supply, Hydro - Winter ²	6,708,000
Power Supply, Hydro - Summer ³	17,679,000
PY Estimated Power Sales	78,441,346
PY Actual Power Sold	90,802,879

	PERCENT
JUNE CPI %	2.80
Line Loss %	10.40
Number of Customers	3001

US West
 3 year average line loss using
 the Electric Database
 calculation.

Proposed

Sample Winter Bill - (Oct - Feb)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$36.22
2	Winter Hydro Allotment Usage	401	0.0818	\$32.77
3	Above Hydro Usage	1000	0.1423	\$142.31
4	CA Energy Efficiency Program	1401	0.0023	\$3.28
Total Electric Bill Charge				\$214.57
Sample Summer Bill - (Mar - Sept)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$36.22
2	Sumer Hydro Allotment	754	0.0704	\$53.10
3	Above Hydro Usage	1500	0.1423	\$213.46
4	CA Energy Efficiency Program	2254	0.0023	\$5.27
Total Electric Bill Charge				\$308.05

Previous

Sample Winter Bill - (Oct - Feb)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$32.39
2	Winter Hydro Allotment Usage	390	0.0740	\$28.86
3	Above Hydro Usage	1000	0.1638	\$163.80
4	CA Energy Efficiency Program	1390	0.0025	\$3.48
Total Electric Bill Charge				\$228.53
Sample Summer Bill - (Mar - Sept)				
Line	Description	KWH	Cost/KWH	Total
1	Basic Service Charge			\$39.39
2	Sumer Hydro Allotment	730	0.0650	\$47.45
3	Above Hydro Usage	1500	0.1638	\$245.70
4	CA Energy Efficiency Program	2230	0.0025	\$5.58
Total Electric Bill Charge				\$338.12
Difference				-\$30.07

**NEEDLES PUBLIC UTILITY AUTHORITY
POWER COST ADJUSTMENT CALCULATION**

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	9,500,000	**
Actual Over-Hydro Purchased Dollars	\$600,000	**
Over-Hydro Annual Base Rate Component	\$0.0978	
Line Loss Percentage	8.40	
Current Over-Hydro Rate	\$0.1399	
Non-Power Expense Rate Component	\$0.0242	

Over-Hydro with Line Losses	8,702,000
Over-Hydro Cost/Kwhr	\$0.0689
Difference from Base Rate	-\$0.0289
Revenue Expected from Base Rate	\$851,056
Revenue Difference from Base	\$251,056
PCA Fund Adjustment	\$95,000
Amount to off set New PCA Fund Balance	\$346,056

OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0689
New Over-Hydro Rate	\$0.0931

Upcoming Term: August	9,500,000
Total Over-Hydro Kwhr	\$600,000
Total Over-Hydro Purchase + Spot Estimate	

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	9,397,720
Actual Over-Hydro Dollars	\$879,260
Over-Hydro Prior Period Rate Power Component	\$0.1044

Over-Hydro KWH w/ Line Loss	8,608,312
Over-Hydro Revenue Generated for the Period	\$898,708
Revenue Difference from Required	\$19,448

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	8,608,312
Over-Hydro Cost/Kwhr	\$0.1021
Difference from Base Rate	\$0.0043
Revenue Expected from Base Rate	\$841,893
Revenue Difference from Base	-37,367

BALANCING FUND

Previous PCA Period Balance	\$509,036
PCA Collected	\$93,977
** New PCA Fund Balance	\$622,462

Previous Period Consumption:
 July Over-Hydro Consumption :
 Cost:
 Term Purchase: \$739,298.65 Spot Purchase: \$22,045 Exchanges: \$103,658
 Transmission & Regulation Cost: (90% over hydro)
 Total Over Hydro Costs: \$879,260

**NEEDLES PUBLIC UTILITY AUTHORITY
POWER COST ADJUSTMENT CALCULATION**

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	9,397,750	**
Actual Over-Hydro Purchased Dollars	\$550,000	**
Over-Hydro Annual Base Rate Component	\$0.0978	
Line Loss Percentage	8.40	
Current Over-Hydro Rate	\$0.1399	
Non-Power Expense Rate Component	\$0.0242	

Over-Hydro with Line Losses	8,608,339
Over-Hydro Cost/Kwhr	\$0.0639
Difference from Base Rate	-\$0.0339
Revenue Expected from Base Rate	\$841,896
Revenue Difference from Base	\$291,896
PCA Fund Adjustment	\$93,978
Amount to off set New PCA Fund Balance	\$385,873

OVER-HYDRO RATE

New Over-Hydro Rate Component	\$0.0639
New Over-Hydro Rate	\$0.0881

Upcoming Term: July	9,300,000
Total Over-Hydro Kwhr	\$550,000
Total Over-Hydro Purchase + Spot Estimate	

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	7,459,366
Actual Over-Hydro Dollars	\$563,009
Over-Hydro Prior Period Rate Power Component	\$0.1044

Over-Hydro KWH w/ Line Loss	6,832,779
Over-Hydro Revenue Generated for the Period	\$713,342
Revenue Difference from Required	\$150,333

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	6,832,779
Over-Hydro Cost/Kwhr	\$0.0824
Difference from Base Rate	-\$0.0154
Revenue Expected from Base Rate	\$668,246
Revenue Difference from Base	105,237

BALANCING FUND

Previous PCA Period Balance	\$284,109
PCA Collected	\$74,594
** New PCA Fund Balance	\$509,036

Previous Period Consumption:
 June Over-Hydro Consumption :
 Cost:
 Term Purchase: \$443,010 Spot Purchase: \$0.00 Exchanges: \$107,021.52
 Transmission & Regulation Cost: (85% over hydro)
 Total Over Hydro Costs: \$563,009



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: September 3, 2024

Title: EUSI, LLC operational support services relating to the wastewater treatment facility and collection system June and July 2024

Background: See attached report

Fiscal Impact:

Environmental Impact:

Recommended Action: No action needed - information only

Submitted By: Kris Hendricks, EUSI LLC

City Manager Approval: Patrick J. Martinez

Date: 8/27/2024

Other Department Approval (when required): _____

Date: _____

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: _____

**EUSI, LLC Operational Support Services Relating
To the
Wastewater Treatment Facility and Collection System
June 2024**

Mrs. Rainie Torrance,

Please find below a summary of our services provided associated with the operational support services for the wastewater treatment facilities for the month of June 2024.

- The daily average flow for the month of June 2024 was 0.461 MGD.
- Completed the June monthly 2024 monitoring report for the state.
- Conducted in-house process control testing for the SBRs.
- Sent out the weekly and monthly samples as required by the monitoring permit.
- Tested the plant lift station and plant alarm callouts.
- Administrative coordination with finance and the administrative staff at 3rd street is ongoing.
- Inspected facility perimeter fences and percolation ponds.
- Decanted digester to maximize capacity for wasting, as well as to maximize the space in the drying beds.
- Drained digester into drying beds 4, 6, 8, 10, 14, and 16.
- Operations staff cleaned the level transducer in SBR #2.
- Cleared drying beds 2, 4, 6, 8, 10, 12, and 14 placed solids into the roll off container as well as bed 24 for future removal.
- Filled a roll off container with dried biosolids and scheduled it for removal and disposal at the sanitary landfill. This unit will be picked up in early July.
- Completed routine monthly inspection of the Kubota tractor, the 4" trash pump, and the jetter.
- Preventive Maintenance Program is ongoing per operating hours of the various plant components.
- Completed the bar screen service and inspections throughout the month.
- Completed weekly inspection of the emergency generator prior to and during its weekly test runs.
- Ongoing communication with City staff regarding items associated with the overall wastewater system.
- Staff completed the inventory.
- Wastewater staff jet cleaned the line at the old Denny's.
- The electrical improvements were completed in the motive wet well for SBR #1 This was for a new junction/control box and conduit in the wet well. We are obtaining a quote for the replacement of the mounting bracket for the upper pump guide rails. It would be ideal to have these replaced prior to installing the rebuilt pump in SBR #1.
- Operations staff also prepared the new electrical box for the SBR #2 motive pump.
- Replaced packing gland stud on SBR #1 wasting valve and freed up the valve for proper operation after having been offline while SBR #1 was off line.
- Pumped out the stored effluent from SBR #1 to the percolation ponds in preparation for the rebuilt motive pump installation.
- Obtaining quote for new guide rail mounting brackets for both SBR motive pumps. The old failed pump will be removed in early J

Supplemental repair services, exceptional event(s) during the month of June.

- June 22, 2024 Operations staff called out for a control panel alarm at ~1424 hrs for a control panel alarm for SBR blower #2 failure, however the blower was found running upon arrival. This was likely a timing issue for the blower starting and tripping the alarm. Staff switched the #1 blower into the lead position and checked belts and amps and restored to normal operation. (1.0 hr = \$75.00, No charge for this call out)
- June 23, 2024 Operations staff was called out at ~1430 hours for a potential sewer plug at 107 N. L street. Staff worked with City staff to address the issue which turned out to be an issue with the homeowners lateral which will be addressed by the owner. (5.0 hours for this call out and clean up efforts = \$375.00, No charge for this call out).

Should you have any questions regarding the monthly activity please feel free to contact me at 602-300-7946.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kris Hendricks", written over a light blue horizontal line.

Kris Hendricks, EUSI, LLC; Managing Member

**EUSI, LLC Operational Support Services Relating
To the
Wastewater Treatment Facility and Collection System
July 2024**

Mrs. Rainie Torrance,

Please find below a summary of our services provided associated with the operational support services for the wastewater treatment facilities for the month of July 2024.

- The daily average flow for the month of July 2024 was 0.462 MGD.
- Completed the June monthly 2024 monitoring report for the state.
- Conducted in-house process control testing for the SBRs.
- Sent out the weekly and monthly samples as required by the monitoring permit.
- Tested the plant lift station and plant alarm callouts.
- Administrative coordination with finance and the administrative staff at 3rd street is ongoing.
- Inspected facility perimeter fences and percolation ponds.
- Decanted digester to maximize capacity for wasting, as well as to maximize the space in the drying beds.
- Drained digester into drying beds 12, 14, 16, 18, 20, and 22.
- Roll off container with dried biosolids was picked up for removal and disposal at the sanitary landfill.
- Completed routine monthly inspection of the Kubota tractor, the 4" trash pump, and the jetter.
- Preventive Maintenance Program is ongoing per operating hours of the various plant components.
- Completed the bar screen service and inspections throughout the month.
- Completed weekly inspection of the emergency generator prior to and during its weekly test runs.
- Ongoing communication with City staff regarding items associated with the overall wastewater system.
- On July 8th operations staff installed the rebuilt motive pump in SBR #2 due to pump issues that were experienced Friday evening the 5th and over the weekend.
- On July 9th operations staff removed the pump from SBR #2 as the pumps performance was being affected by the transfer pump that had come disconnected from it's discharge hose. The motive pump was installed in SBR #1 and all flow was diverted into SBR #1 and staff switched to single tank mode of operation.
- Staff cleaned and inspected SBR #2 in preparation for future use.
- Operations staff performed the quarterly service on the EQ and filtrate pumps.

Supplemental repair services, exceptional event(s) during the month of June.

- July 2 and 3, 2024 operations staff prepared for the rebuilt motive pump installation into SBR #1.
- July 4, 2024 operations staff was called out at approximately 2020 hrs for motive pump #2 failure. Staff found burned control wires in the junction box, reset the overloads, rewired and restarted the pump. (2.0 hrs = \$150.00, no charge)
- July 5, 2024 operations staff was called out for a control panel alarm at ~1817 for a seal fail on motive pump #2. (1.0 hr = \$75.00, No charge for this call out)
- July 8, 2024 city on call staff was called out at approximately 2305 hours for a failed effluent valve in SBR #2, city staff placed the valve into the auto position and confirmed valve functionality and normal system operation. (No charge for this activity as city staff responded).

Should you have any questions regarding the monthly activity please feel free to contact me at 602-300-7946.

Sincerely,



Kris Hendricks, EUSI, LLC; Managing Member



CITY OF NEEDLES, CALIFORNIA STAFF REPORT

MEETING TYPE: Regular
MEETING DATE: September 3, 2024
TITLE: Present Perfected Rights Report – June and July 2024

BACKGROUND:

CURRENT YEAR:
July 2024

	Current	YTD	% change prior year to current year YTD
Net Diversion	234.66	1,089.20	11%
Measured Returns	45.68	287.22	
Unmeasured Returns	37.56	155.97	

Consumptive Use **151.42** **646.01** (based on consumptive use)

PRIOR YEAR:
July 2023

Net Diversion	239.37	1,088.57	
Measured Returns	45.68	310.79	
Unmeasured Returns	48.74	204.40	
Consumptive Use	144.95	573.38	

% of PPR Remaining

57%

*Based on CY23 Water
Order of 2,528 diversion

PPR Limits 1,223 1,223
SCIA Agreement (145) - 145
PPR Entitlement 1,078

LCWSP SCIA Limit + 527
2023 Consumption 1,605
2023 Diversion 2,261

FISCAL IMPACT:

ENVIRONMENTAL IMPACT:

RECOMMENDED ACTION: Information Only
Rainie Torrance, Utility Manager

SUBMITTED BY:

City Manager Approval: Patrick J. Martinez Date: 8/27/20204
Other Department Approval (when required): _____ Date: _____

CITY OF NEEDLES
 WATER ACCOUNTING
 MONTHLY CALCULATION SHEET
 CALENDAR YEAR 2024

Diversions - Pumped from Wells	Pumped (Acre-Feet)												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
Well # 15 (formerly #10)	89.95	70.21	103.04	113.54	132.90	153.86							663.50
Well #11	0.00	0.00	0.09	0.00	0.07	0.00							0.16
Well #12	10.74	6.78	13.56	51.77	56.20	77.87							216.92
Sub-Total	100.69	76.99	116.69	165.31	189.17	231.73	0.00	0.00	0.00	0.00	0.00	0.00	880.58
Delivered to Ft. Mojave Indian Tribe (AZ)	2.78	0.00	0.00	0.00	0.00	0.00							2.78
Delivered to Ft. Mojave Indian Tribe (CA)	0.00	8.30	1.79	1.90	6.20	5.07							23.26
Sub-Total	2.78	8.30	1.79	1.90	6.20	5.07	0.00	0.00	0.00	0.00	0.00	0.00	26.04
City of Needles' Net Diversion	97.91	68.69	114.90	163.41	182.97	226.66	0.00	0.00	0.00	0.00	0.00	0.00	854.54
Uses of Water													
Commercial Accounts	45.45	32.92	50.17	53.28	60.59	64.62							307.03
Residential Accounts	36.34	27.32	46.60	52.64	57.40	71.00							291.30
Golf Course	10.74	6.78	13.56	51.77	56.20	77.87							216.92
Parks, Ballparks, Cemetery	5.37	1.67	4.48	5.72	8.77	13.18							39.19
Total	97.90	68.69	114.81	163.41	182.96	226.67	0.00	0.00	0.00	0.00	0.00	0.00	854.44

**CALENDAR YEAR 2024
WASTEWATER TREATMENT PLANT**

	Mean Flow	# Days	A/F	A/F Return
Jan	0.481	31	45.76	44.39
Feb	0.421	29	37.47	36.35
Mar	0.429	31	40.82	39.59
Apr	0.436	30	40.14	38.94
May	0.425	31	40.44	39.22
Jun	0.482	30	44.38	43.05
Jul		31	0.00	0.00
Aug		31	0.00	0.00
Sep		30	0.00	0.00
Oct		31	0.00	0.00
Nov		30	0.00	0.00
Dec		31	0.00	0.00
TOTAL	2.674	366	249.01	241.54

Daily mean flow x #days mo X 1,000,000 = gal/mo
divided by 7.48 divided by 43560 = A/F mo

CITY OF NEEDLES
WATER ACCOUNTING
MONTHLY CALCULATION SHEET
CALENDAR YEAR 2024

Diversions													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Pumped from Wells													
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Well # 15 (FKA #10)	89.95	70.21	103.04	113.54	132.90	153.86	0.00	0.00	0.00	0.00	0.00	0.00	663.50
Well #11	0.00	0.00	0.09	0.00	0.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.16
Well #12	10.74	6.78	13.56	51.77	56.20	77.87	0.00	0.00	0.00	0.00	0.00	0.00	216.92
Sub-Total	100.69	76.99	116.69	165.31	189.17	231.73	0.00	0.00	0.00	0.00	0.00	0.00	880.58
Delivered to Ft. Mojave Indian Tribe (AZ)	2.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.78
Delivered to Ft. Mojave Indian Tribe (CA)	0.00	8.30	1.79	1.90	6.20	5.07	0.00	0.00	0.00	0.00	0.00	0.00	23.26
Sub-Total	2.78	8.30	1.79	1.90	6.20	5.07	0.00	0.00	0.00	0.00	0.00	0.00	26.04
City of Needles' Net Diversion	97.91	68.69	114.90	163.41	182.97	226.66	0.00	0.00	0.00	0.00	0.00	0.00	854.54

Return and Other Credits													
Measured Returns													
Sewer Plant's Rapid Infiltration Ponds ¹	44.39	36.35	39.59	38.94	39.22	43.05	0.00	0.00	0.00	0.00	0.00	0.00	241.54
Unmeasured Returns													
Percolation from Golf Course ²	0.00	0.00	0.00	30.79	11.66	28.12	0.00	0.00	0.00	0.00	0.00	0.00	70.56
Percolation from Parks ³	2.15	0.67	1.79	2.29	3.51	5.27	0.00	0.00	0.00	0.00	0.00	0.00	15.68
Percolation from Large Commercial Users ⁴	1.09	0.79	1.20	1.28	1.45	1.55	0.00	0.00	0.00	0.00	0.00	0.00	7.37
System Losses ⁵	0.01	0.00	0.09	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.11
Septic Tank Returns ⁶	4.12	3.84	4.41	4.22	4.12	3.96	0.00	0.00	0.00	0.00	0.00	0.00	24.69
Total Unmeasured Returns	7.37	5.30	7.50	38.57	20.75	38.91	0.00	0.00	0.00	0.00	0.00	0.00	118.40
Total Returns	51.76	41.65	47.09	77.51	59.97	81.96	0.00	0.00	0.00	0.00	0.00	0.00	359.94

Footnotes:

- 1/Calculated as WWTP Total Discharge*0.97.
- 2/Calculated as Monthly Delivery to Golf Course*Efficiency-Monthly ET. Efficiency =0.9
- 3/Calculated as Delivery to Parks,Ballparks,Cemetery*0.40.
- 4/Calculated as 24% of Deliveries to Commercial Accounts*0.10.
- 5/Calculated as City of Needles' Net Diversions-Total Uses.
- 6/Total Annual UMRF from septic tanks = 50; assumes 210 septic units*0.6 AF/yr*0.40 (where 0.40 = UMRF Factor). Annual volume is distributed monthly using a monthly distribution factor.

Consumptive Use													
Diversion	97.91	68.69	114.90	163.41	182.97	226.66	0.00	0.00	0.00	0.00	0.00	0.00	854.54
Measured Returns	44.39	36.35	39.59	38.94	39.22	43.05	0.00	0.00	0.00	0.00	0.00	0.00	241.54
Unmeasured Returns	7.37	5.30	7.50	38.57	20.75	38.91	0.00	0.00	0.00	0.00	0.00	0.00	118.40
Consumptive Use	46.15	27.04	67.81	85.90	123.00	144.70	0.00	0.00	0.00	0.00	0.00	0.00	494.60

Item 8.

CITY OF NEEDLES
WATER ACCOUNTING
MONTHLY CALCULATION SHEET
CALENDAR YEAR 2024

Diversions - Pumped from Wells	Pumped (Acre-Feet)												Total	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Well # 15 (formerly #10)	89.95	70.21	103.04	113.54	132.90	153.86	168.50							832.00
Well #11	0.00	0.00	0.09	0.00	0.07	0.00	0.00							0.16
Well #12	10.74	6.78	13.56	51.77	56.20	77.87	69.79							286.71
Sub-Total	100.69	76.99	116.69	165.31	189.17	231.73	238.29	0.00	0.00	0.00	0.00	0.00	0.00	1,118.87
Delivered to Ft. Mojave Indian Tribe (AZ)	2.78	0.00	0.00	0.00	0.00	0.00	0.00							2.78
Delivered to Ft. Mojave Indian Tribe (CA)	0.00	8.30	1.79	1.90	6.20	5.07	3.63							26.89
Sub-Total	2.78	8.30	1.79	1.90	6.20	5.07	3.63	0.00	0.00	0.00	0.00	0.00	0.00	29.67
City of Needles' Net Diversion	97.91	68.69	114.90	163.41	182.97	226.66	234.66	0.00	0.00	0.00	0.00	0.00	0.00	1,089.20
Uses of Water														
Commercial Accounts	45.45	32.92	50.17	53.28	60.59	64.62	78.80							385.83
Residential Accounts	36.34	27.32	46.60	52.64	57.40	71.00	69.00							360.30
Golf Course	10.74	6.78	13.56	51.77	56.20	77.87	69.79							286.71
Parks, Ballparks, Cemetery	5.37	1.67	4.48	5.72	8.77	13.18	17.06							56.25
Total	97.90	68.69	114.81	163.41	182.96	226.67	234.65	0.00	0.00	0.00	0.00	0.00	0.00	1,089.09

**CALENDAR YEAR 2024
WASTEWATER TREATMENT PLANT**

	Mean Flow	# Days	A/F	A/F Return
Jan	0.481	31	45.76	44.39
Feb	0.421	29	37.47	36.35
Mar	0.429	31	40.82	39.59
Apr	0.436	30	40.14	38.94
May	0.425	31	40.44	39.22
Jun	0.482	30	44.38	43.05
Jul	0.495	31	47.10	45.68
Aug		31	0.00	0.00
Sep		30	0.00	0.00
Oct		31	0.00	0.00
Nov		30	0.00	0.00
Dec		31	0.00	0.00
TOTAL	3.169	366	296.10	287.22

Daily mean flow x #days mo X 1,000,000 = gal/mo
divided by 7.48 divided by 43560 = A/F mo

CITY OF NEEDLES
WATER ACCOUNTING
MONTHLY CALCULATION SHEET
CALENDAR YEAR 2024

Diversions													
Pumped (Acre-Feet)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Pumped from Wells													
Well #8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Well # 15 (FKA #10)	89.95	70.21	103.04	113.54	132.90	153.86	168.50	0.00	0.00	0.00	0.00	0.00	832.00
Well #11	0.00	0.00	0.09	0.00	0.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.16
Well #12	10.74	6.78	13.56	51.77	56.20	77.87	69.79	0.00	0.00	0.00	0.00	0.00	286.71
Sub-Total	100.69	76.99	116.69	165.31	189.17	231.73	238.29	0.00	0.00	0.00	0.00	0.00	1,118.87
Delivered to Ft. Mojave Indian Tribe (AZ)	2.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.78
Delivered to Ft. Mojave Indian Tribe (CA)	0.00	8.30	1.79	1.90	6.20	5.07	3.63	0.00	0.00	0.00	0.00	0.00	26.89
Sub-Total	2.78	8.30	1.79	1.90	6.20	5.07	3.63	0.00	0.00	0.00	0.00	0.00	29.67
City of Needles' Net Diversion	97.91	68.69	114.90	163.41	182.97	226.66	234.66	0.00	0.00	0.00	0.00	0.00	1,089.20

Return and Other Credits													
Measured Returns													
Sewer Plant's Rapid Infiltration Ponds ¹	44.39	36.35	39.59	38.94	39.22	43.05	45.68	0.00	0.00	0.00	0.00	0.00	287.22
Unmeasured Returns													
Percolation from Golf Course ²	0.00	0.00	0.00	30.79	11.66	28.12	24.29	0.00	0.00	0.00	0.00	0.00	94.86
Percolation from Parks ³	2.15	0.67	1.79	2.29	3.51	5.27	6.82	0.00	0.00	0.00	0.00	0.00	22.50
Percolation from Large Commercial Users ⁴	1.09	0.79	1.20	1.28	1.45	1.55	1.89	0.00	0.00	0.00	0.00	0.00	9.26
System Losses ⁵	0.01	0.00	0.09	0.00	0.01	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.12
Septic Tank Returns ⁶	4.12	3.84	4.41	4.22	4.12	3.96	4.54	0.00	0.00	0.00	0.00	0.00	29.23
Total Unmeasured Returns	7.37	5.30	7.50	38.57	20.75	38.91	37.56	0.00	0.00	0.00	0.00	0.00	155.97
Total Returns	51.76	41.65	47.09	77.51	59.97	81.96	83.24	0.00	0.00	0.00	0.00	0.00	443.19

Footnotes:

- 1/Calculated as WWTP Total Discharge*0.97.
- 2/Calculated as Monthly Delivery to Golf Course*Efficiency-Monthly ET. Efficiency =0.9
- 3/Calculated as Delivery to Parks, Ballparks, Cemetry*0.40.
- 4/Calculated as 24% of Deliveries to Commercial Accounts*0.10.
- 5/Calculated as City of Needles' Net Diversions-Total Uses.
- 6/Total Annual UMRF from septic tanks = 50; assumes 210 septic units*0.6 AF/yr*0.40 (where 0.40 = UMRF Factor). Annual volume is distributed monthly using a monthly distribution factor.

Consumptive Use													
Diversions	97.91	68.69	114.90	163.41	182.97	226.66	234.66	0.00	0.00	0.00	0.00	0.00	1,089.20
Measured Returns	44.39	36.35	39.59	38.94	39.22	43.05	45.68	0.00	0.00	0.00	0.00	0.00	287.22
Unmeasured Returns	7.37	5.30	7.50	38.57	20.75	38.91	37.56	0.00	0.00	0.00	0.00	0.00	155.97
Consumptive Use	46.15	27.04	67.81	85.90	123.00	144.70	151.42	0.00	0.00	0.00	0.00	0.00	646.01

Item 8.



CITY OF NEEDLES, CALIFORNIA STAFF REPORT

MEETING TYPE: Regular
MEETING DATE: September 3, 2024
TITLE: Monthly Activity Report April and May 2024
BACKGROUND:

FISCAL IMPACT:

**ENVIRONMENTAL
IMPACT:**

**RECOMMENDED
ACTION:** No Action Needed – Information Only

Rainie Torrance, Utility Manager

SUBMITTED BY:

City Manager Approval: Patrick J. Martinez Date: 8/27/2024
Other Department Approval (when required): _____ Date: _____

NEEDLES PUBLIC UTILITY AUTHORITY

Monthly Activity Report

MONTH OF: **Apr-24**

Item 9.

MONTHLY REPORT OF REVENUE, CONSUMPTION, DEMAND, AND ACCOUNTS PAST DUE

YTD

CURRENT YEAR:	MONTH OF	Date through:	Fiscal Year to	Date through:	% change	prior year to	current year	Consumption	Apr-24	% change	prior year to	current year
Utility Revenue:	Electric	\$ 989,102	\$ 11,171,671		21%			5,673,847	kWh	4.1%		
	Water	\$ 208,357	\$ 2,287,103		7%			2,655,443	Cu. Ft.	18.2%		
	Sewer	\$ 180,872	\$ 1,766,022		5%							
TOTALS		\$ 1,378,337	\$ 15,224,796									

Note: Elec
Custs total:
3,027
Apr-24

PRIOR YEAR:	MONTH OF	Date through:	Fiscal Year to	Date through:	Consumption
	Apr-23	Apr-23	Apr-23	Apr-23	Apr-23
Utility Revenue:	Electric	\$ 768,581	\$ 9,260,848		5,449,483
	Water	\$ 183,402	\$ 2,140,365		2,246,332
	Sewer	\$ 173,018	\$ 1,674,579		Cu. Ft.
TOTALS		\$ 1,125,001	\$ 13,075,792		

ADDITIONAL INFORMATION:

See attached documentation
Accounts Past Due (Over 60/90 Days) (Now all, not just active)
 \$ 140,323 at end of current month
 Percent of current month Revenue 0.101806322
 Percent of Year to Date Revenue 0.92%
Excludes Cultivation Deposits

Electric Demand (MW)
 Current Period 16.57
 Prior Year 13.04

Customer Service Office
 Number of Disconnections 10
 Number of Reconnects 5

Sources: Revenue: General Ledger (Finance Dept numbers)

A/C's past due: Billing system
 Electric Demand: AES Representative

This report shows the current year utility revenue, consumption, electric demand, & purchased power expense compared to the prior year.

Report Prepared by: Rainie Torrance
Utility Manager

Date: 08/26/24

Purchased Power Expense (Per AESWAPA Schedule):	MTD	YTD
Current Period	\$ 269,526	\$ 6,134,338
Prior Year	\$ 257,302	\$ 6,367,959
Percentage change in cost YTD		-4%

Note: Purchased Power Expense is calculated by AES, not the G/L

NEEDLES PUBLIC UTILITY AUTHORITY

Monthly Activity Report

MONTH OF: May-24

Item 9.

MONTHLY REPORT OF REVENUE, CONSUMPTION, DEMAND, AND ACCOUNTS PAST DUE

CURRENT YEAR:

UTILITY REVENUE:	MONTH OF	Fiscal Year to Date through:	YTD	% change prior year to current year	CONSUMPTION	% change prior year to current year
Electric	\$ 1,254,668	\$ 12,426,338	24%	7,311,259	35.7%	
Water	\$ 245,014	\$ 2,532,118	7%	3,969,846	-2.7%	
Sewer	\$ 184,056	\$ 1,950,078	6%			
TOTALS	\$ 1,683,738	\$ 16,908,534				

Note: Elec
Custs total:
4,008
May-24

PRIOR YEAR:

UTILITY REVENUE:	MONTH OF	Fiscal Year to Date Through:	CONSUMPTION
Electric	\$ 783,028	\$ 10,043,846	5,387,134
Water	\$ 231,275	\$ 2,371,640	4,080,103
Sewer	\$ 173,072	\$ 1,847,651	
TOTALS	\$ 1,187,375	\$ 14,263,137	

ADDITIONAL INFORMATION:

See attached documentation
Accounts Past Due (Over 60/90 Days) (Now all, not just active)
 \$ 312,650 at end of current month
 Percent of current month Revenue 0.185687767
 Percent of Year to Date Revenue 1.85%
Excludes Curtivation Deposits

Electric Demand (MW)
 Current Period 20.56
 Prior Year 16.57

Customer Service Office
 Number of Disconnections 15
 Number of Reconnects 10

Sources: Revenue: General Ledger (Finance Dept numbers)

A/C's past due: Billing system
 Electric Demand: AES Representative

This report shows the current year utility revenue, consumption, electric demand, & purchased power expense compared to the prior year.

Report Prepared by: Rainie Torrance
Utility Manager

Date: 08/26/24

Purchased Power Expense (Per AESWAPA Schedule):	
MTD	YTD
Current Period	\$ 370,696
Prior Year	\$ 230,380
Percentage change in cost YTD	\$ 5,667,483
	15%

Note: Purchased Power Expense is calculated by AES, not the GL

NIPUA					
Recap of Water Consumption: Comparing FY 22 to FY 24					
	FY 22 / 23	Monthly Consumption	FY 23 / 24	Monthly Consumption	Difference
	July-22	4,474,381	July-23	4,831,733	8%
	August-22	(3,696,936)	August-23	4,218,990	-214%
	September-22	14,010,463	September-23	5,195,966	-63%
	October-22	4,640,041	October-23	3,677,178	-21%
	November-22	4,155,128	November-23	3,395,139	-18%
	December-22	2,968,415	December-23	3,579,785	21%
	January-23	2,925,712	January-24	3,169,772	8%
	February-23	3,523,802	February-24	2,929,896	-17%
	March-23	3,407,584	March-24	2,689,773	-21%
	April-23	2,246,332	April-24	2,655,443	18%
	May-23	4,080,103	May-24	3,969,846	-3%
	June-23	3,163,937	June-24		-100%
		45,898,962		40,313,521	

This report shows the current month consumption, compared to the prior year. Shown in cubic-feet.

NPUA		Recap of Electric Consumption / Purchases / Costs: Comparing FY 23 to FY 24				
	FY 22 / 23		FY 23 / 24			
	KWh		KWh			
	Monthly Consumption	Monthly Purchases	Monthly Consumption	Monthly Purchases		
				Monthly \$ Cost		
July-22	9,009,422	11,143,000	July-23	9,184,037	12,138,000	\$ 1,351,064
August-22	8,835,530	10,205,000	August-23	8,975,885	10,746,000	\$ 1,260,375
September-22	11,253,281	8,951,000	September-23	10,674,155	8,768,000	\$ 899,885
October-22	6,475,130	6,797,000	October-23	6,665,913	7,361,000	\$ 426,346
November-22	2,692,996	5,356,000	November-23	6,251,463	3,035,000	\$ 370,759
December-22	7,367,839	5,861,000	December-23	5,760,973	6,433,000	\$ 429,070
January-23	5,051,412	5,871,000	January-24	5,871,862	6,652,000	\$ 504,186
February-23	5,270,574	5,197,000	February-24	5,710,524	5,993,000	\$ 375,593
March-23	4,506,948	5,469,000	March-24	6,411,943	6,420,000	\$ 247,535
April-23	5,449,483	5,989,000	April-24	5,673,847	7,086,000	\$ 269,526
May-23	5,387,134	7,668,000	May-24	7,311,259	9,065,000	\$ 370,696
June-23	7,155,011	8,747,000	June-24			
	78,454,760	87,254,000		78,491,861	83,697,000	\$ 6,505,034
This report shows the current month consumption, monthly purchases and monthly cost compared to the prior year.						

**NEEDLES PUBLIC UTILITY AUTHORITY
ACCOUNTS PAST DUE (OVER SIXTY DAYS)
COMPARISONS TO SALES**

MONTH CURR YEAR	YTD SALES	OVER SIXTY/ NINETY	% TO SALES	Amount over 120 & beyond	MONTH CURR YEAR	YTD SALES	OVER SIXTY/ NINETY	% TO SALES	Amount over 120 & beyond
Jul-22	\$ 1,601,148	\$ 224,691	14.03%	see attached	Jul-23	\$ 1,680,167	\$ 213,695	12.72%	see attached
Aug-22	\$ 3,168,652	\$ 236,690	7.47%	see attached	Aug-23	\$ 3,348,845	\$ 137,501	4.11%	see attached
Sep-22	\$ 5,221,151	\$ 284,747	5.45%	see attached	Sep-23	\$ 5,305,419	\$ 221,611	4.18%	see attached
Oct-22	\$ 6,354,665	\$ 291,970	4.59%	see attached	Oct-23	\$ 6,744,935	\$ 246,819	3.66%	see attached
Nov-22	\$ 6,986,210	\$ 506,913	7.26%	see attached	Nov-23	\$ 8,113,814	\$ 281,434	3.47%	see attached
Dec-22	\$ 8,650,348	\$ 528,096	6.10%	see attached	Dec-23	\$ 9,485,954	\$ 250,315	2.64%	see attached
Jan-23	\$ 9,737,332	\$ 355,322	3.65%	see attached	Jan-24	\$ 10,915,585	\$ 136,437	1.25%	see attached
Feb-23	\$ 10,887,126	\$ 350,665	3.22%	see attached	Feb-24	\$ 12,361,017	\$ 217,656	1.76%	see attached
Mar-23	\$ 12,950,792	\$ 351,498	2.71%	see attached	Mar-24	\$ 13,846,466	\$ 255,096	1.84%	see attached
Apr-23	\$ 13,075,792	\$ 267,145	2.04%	see attached	Apr-24	\$ 15,224,796	\$ 140,323	0.92%	see attached
May-23	\$ 14,263,137	\$ 223,554	1.57%	see attached	May-24	\$ 16,908,534	\$ 312,650	1.85%	see attached
Jun-23	\$ 15,644,769	\$ 207,373	1.33%	see attached	Jun-24			#DIV/0!	see attached
Source: aged Accounts Receivable Report (NPUA)									
This report shows the YTD sales for the utilities, and the over 60 & 90 by month.									

RCV CODE	DESCRIPTION	CURRENT		OVER 60		OVER 90		TOTAL
		OVER 120	OVER 180	OVER 60	OVER 90			
* FINAL TOTALS *	AP ANNUAL WTR PURCHASE	29,464.28	.00	.00	.00	44,047.42		
	EA EL POW PURCH ADJ HYD	.00	.00	.00	.00	22.05		
	EL ELEC USAGE SALES	435,000.56	340,875.74	59,108.73	54,106.30	1,145,615.09		
	E1 EL CONSERVATION	111,735.01	144,788.75	956.29	923.97	19,395.09		
	E4 ELECTRIC EXCESS USE	2,030.32	3,540.03	3,362.67	2,032.75	76,659.19		
	E5 ELECTRIC EST FEE	35,123.07	10,963.21	139.73	228.33	1,688.91		
	E7 ELECTRIC TAX	3,066.77	22,110.72	124.55	112.73	2,512.99		
	FC ANNUAL FACILITY CHG	172.30	383.13	.00	.00	44,570.30		
	RA RECYCLE CM FEES	241.04	657.19	128.20	105.20	3,410.40		
	RR RECYCLING RE FEES	285.32	474.94	107.71	54.50	3,339.94		
	SA SANITATION CM FEES	21,400.36	22,884.62	1,004.30	845.91	36,828.88		
	SE SEWER FEES	1,70.08	745.93	2,202.23	1,206.50	93,519.21		
	SR SANITATION RE FEES	1,389.73	436.15	1,632.23	692.10	48,029.06		
	S3 SANITATION MISC	20,230.03	9,641.82	8.55	7.02	321.58		
	S7 SEWER EST FEE	18.78	119.74	.00	75.12	469.34		
	UT UT-EL, WA, SW TAX	139.31	66.75	1,706.57	1,531.38	35,528.75		
	WA WATER SALES/OVER MIN	50.00	138.16	1,795.97	1,863.96	62,710.65		
	W4 WATER MINIMUM CHARGE	12,905.28	9,485.93	2,766.62	1,442.57	79,908.29		
	W5 WATER EST FEE	3,280.35	6,619.24	.00	50.12	400.31		
	* TOTAL	653,019.90	413,773.62	75,044.35	65,278.46	1,698,977.45		
		184,554.86	307,306.26			172,435.62		

* FINAL STATUS TOTALS * DEBIT BALANCES / ACCOUNTS CREDIT BALANCES / ACCOUNTS NET TOTAL NET BALANCES / ACCOUNTS TOTAL ACCOUNTS WITH 0 BALANCES

RCV CODE DESCRIPTION

CURRENT OVER 120 OVER 30 OVER 180 OVER 60 OVER 90

TOTAL

RCV CODE	DESCRIPTION	CURRENT OVER 120	OVER 30 OVER 180	OVER 60	OVER 90	TOTAL
* FINAL TOTALS *	AP ANNUAL WTR PURCHASE	29,464.28	14,583.14	.00	.00	44,047.42
	EA EL FOM PURCH ADJ HYD	.00	.00	.00	.00	22.05
	EL ELEC USAGE SALES	539,003.56	194,444.00	229,099.85	54,383.12	1,197,817.30
	E1 EL CONSERVATION	94,606.32	86,280.45	3,682.22	870.41	20,212.02
	E4 ELECTRIC EXCESS USE	8,381.19	3,100.91	2,452.90	1,489.57	76,374.17
	E5 ELECTRIC EST FEE	1,727.46	2,449.83	128.45	70.00	1,631.41
	E7 ELECTRIC TAX	36,685.70	10,080.24	438.94	108.67	2,520.27
	E8 BILLED UTIL. DEPOSIT	3,204.93	225.85	.00	.00	156.57
	FC ANNUAL FACILITY CHG	211.38	383.28	.00	.00	44,570.30
	RA RECYCLE CM FEES	1,010.37	398.19	129.66	1.47	3,511.48
	RR RECYCLING RE FEES	156.57	355.44	89.37	58.08	3,362.91
	SA SANITATION CM FEES	1,522.23	391.61	865.79	137.73	41,468.52
	SE SEWER FEES	90.78	1,210.84	1,648.74	1,138.72	112,948.60
	SR SANITATION RE FEES	27,439.41	8,938.93	1,219.44	848.59	46,687.60
	S3 SANITATION MISC	64,081.62	12,564.29	16.81	.00	373.35
	S7 SEWER EST FEE	20,179.29	5,754.70	16.75	25.00	480.77
	UT UT-EL,WA,SW TAX	1,255.37	17,430.21	6,246.05	1,499.23	37,784.23
	WA WATER SALES/OVER MIN	231.82	105.94	1,730.12	1,001.53	62,695.79
	W4 WATER MINIMUM CHARGE	175.12	50.37	1,987.05	1,198.54	78,704.31
	W5 WATER EST FEE	161.74	63.72	41.75	25.00	392.70
* TOTAL		794,216.99	260,061.92	249,793.89	62,855.66	1,775,761.77
		163,909.53	244,923.78			185,782.25-

* FINAL STATUS TOTALS * DEBIT BALANCES / ACCOUNTS CREDIT BALANCES / ACCOUNTS NET TOTAL NET BALANCES / ACCOUNTS TOTAL ACCOUNTS WITH 0 BALANCES

1,589,979.52

CASH BALANCES IN VARIOUS ACCOUNTS AND LOAN BALANCE TO GENERAL FUND				
	AT:	AT:		
	04/30/23	04/23/24		
NPUA				
'LOCKBOX"				
ACCOUNT	\$ 6,363,861	\$ 6,455,371		
& LAIF		***see note below		
CITY				
Water	\$ 497,919	\$ 282,445		
Sewer	\$ 340,462	\$ 186,879		
Electric	\$ 1,257,149	\$ 2,288,717		

	Electric Asset Replacement Fund			
	***Amount in NPUA LAIF & CD			
		\$ 2,486,677	04/23/24	
Source:				
Cash by Fund Monthly Report				
This report shows the cash balances in the NPUA, city utility funds, and Electric Asset Replacement fund in LAIF and CD.				

CASH BALANCES IN VARIOUS ACCOUNTS AND LOAN BALANCE TO GENERAL FUND					
	AT:	AT:			
	05/31/23	05/31/24			
NPUA					
'LOCKBOX"					
ACCOUNT	\$ 6,528,384	\$ 6,918,262			
& LAIF		***see note below			
CITY					
Water	\$ 410,710	\$ 334,149			
Sewer	\$ 289,969	\$ 191,949			
Electric	\$ 604,076	\$ 2,562,395			

	Electric Asset Replacement Fund				
	***Amount in NPUA LAIF & CD				
			\$ 2,791,354	05/31/24	
Source:					
Cash by Fund Monthly Report					
This report shows the cash balances in the NPUA, city utility funds, and Electric Asset Replacement fund in LAIF and CD.					

NPUA		Water	Sewer	Electric				TOTALS
REVENUE	Jul-23	\$ 252,266	\$ 178,687	\$ 1,249,214				\$ 1,680,167
	Aug-23	\$ 236,565	\$ 171,602	\$ 1,260,512				\$ 1,668,679
	Sep-23	\$ 262,038	\$ 172,156	\$ 1,522,378				\$ 1,956,572
	Oct-23	\$ 230,164	\$ 176,174	\$ 1,033,180				\$ 1,439,518
	Nov-23	\$ 216,270	\$ 172,751	\$ 979,859				\$ 1,368,880
	Dec-23	\$ 232,194	\$ 1,748,249	\$ 961,695				\$ 2,942,138
	Jan-24	\$ 221,639	\$ 177,579	\$ 1,030,413				\$ 1,429,631
	Feb-24	\$ 220,606	\$ 180,060	\$ 1,044,767				\$ 1,445,433
	Mar-24	\$ 207,002	\$ 177,893	\$ 1,100,554				\$ 1,485,449
	Apr-24	\$ 183,402	\$ 173,018	\$ 768,581				\$ 1,125,001
	May-24	\$ 245,014	\$ 184,056	\$ 1,254,668				\$ 1,683,738
	Jun-24							\$ -
	YTD Total	\$ 2,578,151	\$ 3,578,602	\$ 12,205,820				\$ 18,225,206
CITY & NPUA		Water	Sewer	Electric	Elec Asset Repl Bal Fwd :	NPUA Exp (excl. bond debt)	Bond debt	TOTALS
EXPENSE					\$ 2,915,058			
					cur yr cum:			
	Jul-23	\$ 154,478	\$ 80,947	\$ 3,695,061	\$ 17,706	\$ 90,060	\$ 721,194	\$ 4,759,446
	Aug-23	\$ 141,554	\$ 93,907	\$ 1,037,972	\$ 22,570	\$ 98,332	\$ -	\$ 1,394,335
	Sep-23	\$ 158,934	\$ 103,941	\$ 351,066	\$ 24,680	\$ 96,577	\$ -	\$ 735,198
	Oct-23	\$ 158,978	\$ 123,410	\$ 1,595,796	\$ 24,680	\$ 105,805	\$ -	\$ 2,008,669
	Nov-23	\$ 154,488	\$ 69,537	\$ 297,452	\$ 566	\$ 91,705	\$ -	\$ 613,748
	Dec-23	\$ 176,741	\$ 146,298	\$ 407,805	\$ 30,129	\$ 90,074	\$ -	\$ 851,047
	Jan-24	\$ 147,019	\$ 102,372	\$ 504,302	\$ 19,973	\$ 91,426	\$ 721,192	\$ 1,586,284
	Feb-24	\$ 124,799	\$ 92,864	\$ 358,998	\$ 29,590	\$ 101,301	\$ -	\$ 707,552
	Mar-24	\$ 149,110	\$ 100,729	\$ 887,208	\$ 29,590	\$ 92,250	\$ -	\$ 1,258,887
	Apr-24	\$ 125,955	\$ 92,558	\$ 1,272,708	\$ 28,561	\$ 96,378	\$ -	\$ 1,616,160
	May-24	\$ 199,361	\$ 99,219	\$ 605,375	\$ 29,590	\$ 94,097	\$ -	\$ 1,027,642
	Jun-24							\$ -
	YTD Total	\$ 1,691,415	\$ 1,105,781	\$ 11,013,743	\$ 257,635	\$ 1,048,005	\$ 1,442,386	\$ 16,558,965
	Amount in Asset Replacement Fund.....				\$ 3,172,693			
Source:								
Monthly Budget Report by Fund (revenue & expense)								
This report shows the monthly revenues and expenditures by utility fund.								

NPUA			
Recap of Power Purchase Expense \$			
FY 22 / 23	At the end of	June 30, 2023	
Quarterly		Monthly	Cum YTD
	July-22	\$ 1,300,629	\$ 1,300,629
	August-22	\$ 1,629,552	\$ 2,930,181
\$ 3,801,162	September-22	\$ 870,981	\$ 3,801,162
	October-22	\$ 435,142	\$ 4,236,304
	November-22	\$ 339,806	\$ 4,576,110
\$ 1,226,196	December-22	\$ 451,247	\$ 5,027,357
	January-23	\$ 419,137	\$ 5,446,494
	February-23	\$ 380,049	\$ 5,826,543
\$ 1,086,301	March-23	\$ 287,115	\$ 6,113,658
	April-23	\$ 257,302	\$ 6,370,960
	May-23	\$ 306,900	\$ 6,677,860
\$ 1,290,137	June-23	\$ 725,935	\$ 7,403,795
\$ 7,403,795		\$ 7,403,794	
NPUA			
Recap of Power Purchase Expense \$			
FY 23 / 24	At the end of	May 31, 2024	
Quarterly		Monthly	Cum YTD
	July-23	\$ 1,351,064	\$ 1,351,064
	August-23	\$ 1,260,375	\$ 2,611,439
\$ 3,511,324	September-23	\$ 899,885	\$ 3,511,324
	October-23	\$ 426,346	\$ 3,937,670
	November-23	\$ 370,759	\$ 4,308,429
\$ 1,226,175	December-23	\$ 429,070	\$ 4,737,499
	January-24	\$ 504,186	\$ 5,241,685
	February-24	\$ 375,593	\$ 5,617,278
\$ 1,127,314	March-24	\$ 247,535	\$ 5,864,813
	April-24	\$ 269,526	\$ 6,134,339
	May-24	\$ 370,696	\$ 6,505,035
\$ 640,222	June-24		\$ 6,505,035
\$ 6,505,035		\$ 6,505,034	
This report shows the monthly purchased power expense compared to the prior year.			

NPUA				
Recap of Electric Consumption (kWh)				
FY 22 / 23	At the end of	June 30, 2024		
Quarterly		Monthly	Cum YTD	PEAK MW
	July-23	9,009,422	9,009,422	22.44
	August-23	8,835,530	17,844,952	20.53
29,098,233	September-23	11,253,281	29,098,233	21.11
	October-23	6,475,130	35,573,363	15.61
	November-23	4,155,128	39,728,491	9.43
17,998,097	December-23	7,367,839	47,096,330	10.43
	January-24	5,051,412	52,147,742	10.29
	February-24	5,270,574	57,418,316	9.80
14,828,934	March-24	4,506,948	61,925,264	9.43
	April-24	5,449,483	67,374,747	13.04
	May-24	5,387,134	72,761,881	16.57
17,991,628	June-24	7,155,011	79,916,892	18.34
79,916,892		79,916,892		
NPUA				
Recap of Electric Consumption (kWh)				
FY 22 / 23	At the end of	May 31, 2024		
Quarterly		Monthly	Cum YTD	PEAK MW
	July-23	12,138,000	12,138,000	23.71
	August-23	8,975,885	21,113,885	21.72
31,788,040	September-23	10,674,155	31,788,040	20.61
	October-23	6,665,913	38,453,953	16.49
	November-23	6,251,463	44,705,416	11.90
18,678,349	December-23	5,760,973	50,466,389	11.43
	January-24	5,871,862	56,338,251	12.50
	February-24	5,710,524	62,048,775	11.41
17,994,329	March-24	6,411,943	68,460,718	11.99
	April-24	5,673,847	74,134,565	16.57
	May-24	7,311,259	81,445,824	20.56
12,985,106	June-24		81,445,824	
81,445,824		81,445,824		
This report shows the monthly electric consumption compared to the prior year.				

Needles Public Utility Authority	UNAUDITED NUMBERS				PRELIMINARY &	NOTE: ARF & U
Schedule of Budgeted Reimbursements Paid to City to Date and Expenses of City Utility Funds					done directly from	
Y-T-D APR. 2024						
	Water	Wastewater	All Amer Canal	Electric	Total	
Reimbursements	1,490,000.00	1,008,063.00	1,008,000.00	10,125,005.00	13,631,068.00	Acct bal list - 381s
(Expenses)	(1,492,046.62)	(1,006,662.86)	(996,050.40)	(10,408,360.20)	(13,903,120.08)	Smnt of exps & encls
~ Difference: (under-reimbursed) or over-reimbursed	(2,046.62)	1,400.14	11,949.60	(283,355.20)	(272,052.08)	
	381.40	381.40	381.40	381.40		
FY 23 (due to) / from - unaudited balances	205,781.13	253,573.60	235,806.13	3,265,913.71	3,961,074.57	
(DUE TO) subtotal* plus current difference	203,734.51	254,973.74	247,755.73	2,982,558.51	3,689,022.49	

Item 9.



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Kirsten Merritt
Councilmember Tona Belt
Councilmember Ellen Campbell
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 16, 2024

1. On August 13, 2024, City Staff responded swiftly to a hazardous materials incident at the Westside Chevron after a freight truck driver accidentally fueled a diesel truck with gasoline. In an attempt to correct the error, the driver improperly drained the fuel onto the station grounds, causing contamination to a nearby storm drain. City Staff, in coordination with the San Bernardino County Fire Department, California Highway Patrol, and San Bernardino County Sheriff's Department, acted quickly to secure the area and implement a road closure to protect public safety. Thankfully, no fires, injuries, or evacuations were required. The driver was cited by law enforcement, and the City will recover all costs related to the spill. An environmental specialist was immediately brought in to oversee the cleanup, ensuring that the area was fully remediated. Despite the incident, the business remained open, and by early morning, the site was declared safe for the public. The City will continue monitoring the area to ensure long-term environmental safety.
2. The City of Needles, in partnership with Minagar and Associates, held a successful community meeting on August 14, 2024, at El Garces. The meeting gathered input on developing an Off-Highway Motor Vehicle (OHMV) Route Map as part of the OHMV Pilot Program, which aims to designate specific city streets for off-highway vehicles. Approximately 40 community members and law enforcement representatives participated, providing valuable feedback on potential routes. Please see the photo and attached map for details. If you could not attend, you can submit feedback by emailing your suggestions to minagarf@minagarinc.com or calling 949-707-1199 ext. 2#. Route Map is available on the [city's website](#).
3. The City of Needles is excited to host its upcoming Community Fall Festival on November 2nd, from 9:00 AM to 2:00 PM at 950 Front Street. This fun-filled event will provide a day of food, friends, and entertainment for our residents, with minimal cost to the city thanks to vendor support covering expenses. The festival is a key part of the Council's efforts to enhance community engagement and build a vibrant,

connected city while promoting a pro-business environment and sustainable economic growth. Please see the attached event flyer and feel free to share it with your networks. If you have any questions, don't hesitate to contact Jennifer Valenzuela, Recreation Manager, via email at jvalenzuela@cityofneedles.com or directly at 760-326-2814.

4. This past May, the Housing Authority of the City of Needles (HACN) implemented the HUD-VASH program, a collaboration between the Department of Housing and Urban Development (HUD) and the Department of Veterans Affairs (VA) aimed at supporting homeless veterans. HACN was awarded 30 HUD-VASH vouchers, and as of this week, six have already been issued to veterans in need. In partnership with Nations Finest, a dedicated organization assisting low-income veterans, is working with HACN to secure permanent, sustainable housing for veterans through comprehensive case management and temporary financial assistance. For immediate assistance or to begin the intake process, please contact Khristina at Nations Finest at (928) 615-4965.
5. Last November, City Staff created the "City of Needles Resources" guide to connect our community with vital services. From low-income housing, social services, and food distribution programs to employment opportunities, utility assistance, veterans' services, and more, this guide is valuable for those seeking support. In response to recent domestic violence incidents within our community, we've updated the guide to include a dedicated section for domestic violence resources. We aim to be proactive in preventing these tragedies by providing support to those experiencing or concerned about domestic violence before it escalates. Refer to the attached updated City of Needles Resources Guide.
6. The City of Needles is dedicated to improving its aging street infrastructure through a comprehensive 15-year Pavement Management Plan (PMP), made possible by revenues from the City's cannabis tax. Before the availability of cannabis tax funding, road improvements were incremental, relying primarily on limited Measure I funds (a half-cent sales tax collected throughout San Bernardino County for transportation improvements) and minimal federal funding. With the introduction of cannabis tax revenue, the City has significantly accelerated progress, investing millions of dollars into revitalizing our roads. Please refer to the attached map for a detailed overview of the completed street projects over the last seven years. If you have any questions regarding the Pavement Management Plan, please contact Patrick Martinez, the City Manager, at 760-326-2115 ext. 113 or by email at pmartinez@cityofneedles.com.
7. For the first time since 2015, the City Council has established a new Vision, Mission, Goals, and Values to set the direction for Needles. These guiding principles are crucial to shaping every decision the City makes, including the development of our annual operating and capital budgets, city plans, projects, and programs. Our 2024-2025 goals focus on improving infrastructure, fostering economic growth, enhancing family support, and boosting tourism. The City of Needles is committed to conducting all business in alignment with these adopted

statements to ensure we continue moving forward as a welcoming and vibrant community. Refer to the attached 2024-2025 Goals for more details.

8. On August 7, 2024, the City of Needles Planning Commission unanimously approved a Special Use Permit for Pacific Clinics to establish a new 1,200-square-foot social support center at 1060 East Broadway Street. Pacific Clinics, a California non-profit public benefit corporation contracted by the San Bernardino County Department of Behavioral Health, provides mental health services throughout the state. The new Social Support Center will offer much-needed services to the community, focusing on behavioral health recovery, peer support, and essential resources. In addition to mental health services, the center will address a broad range of needs, offering resources for families, individuals affected by domestic violence, those facing food insecurity, and others seeking assistance with healthy living and community engagement. By providing additional resources for our residents, this center ensures a low-barrier, accessible program tailored to local needs. Services will be available to adults aged 18 and older, with membership applications required to participate in the program. A ribbon-cutting ceremony is scheduled, and more information will be provided as the date approaches.
9. IMPORTANT UPCOMING DATES:
 - Groundbreaking Ceremony: Phase 4A Pavement Management Plan and Obernolte Project

1. WESTSIDE CHEVRON HAZMAT INCIDENT



2. 2ND OHMV COMMUNITY MEETING



1. OHMV STAKEHOLDER MEETING

2. PROPOSED ALLOWABLE OHMV ROUTES WITHIN THE CITY OF NEEDLES & CONNECTION TO BLM INTERFACE POINTS



- Interface Point
- Needles City Limits
- Needles Parcels
- BLM Routes of Travel**
 - Primitive Road (Havasu)
 - Non-Motorized Trail (Havasu)
 - Open (Needles)
 - Unknown (Needles)
- Caltrans D8 Roads**
 - Interstate
 - State Highway3
 - Surface Street
 - Surface Street 3
 - Railroad
- Havasu Resources Area
- Acquired 2002, Land & Water Conservation Fund
- National Monument
- Wilderness
- Land Status**
 - BLM
 - BIA
 - FWS
 - ST
 - USBR
 - Non-Fed/Private

Author: C Dalu
 Date Saved: 2/11/2020 12:09:24 PM
 Document Name: NeedlesCityBLMInterface
 Service Layer Reference Credits: Aerial Imagery, CaFWS;
 Needles Parcels, SB County; Needles City Boundary, CALFIRE
 Scale: 1:24,000
 Frame Rotation: 357.12°

Coordinate System: NAD 1983 California Teale Albers
 Projection: Albers
 Datum: North American 1983
 False Easting: 0.0000
 False Northing: -4,000,000.0000
 Central Meridian: -120.0000
 Standard Parallel 1: 34.0000
 Standard Parallel 2: 40.5000
 Latitude Of Origin: 0.0000
 Units: Meter

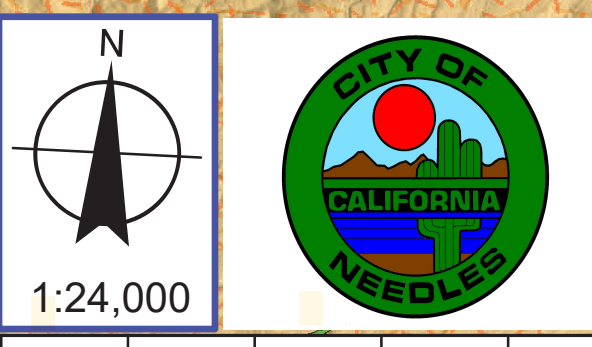
Proposed Connection Routes to BLM Interface Points

Proposed Allowable OHMV Routes Within the City of Needles

Arizona

California

Mojave Trails National Monument



1:24,000
 0.5 1 2 Miles





*The City of Needles
Community*

FALL *festival*

NOVEMBER 2ND, 9AM-2PM



**FOOD, FRIENDS
& FUN**

**950 Front Street,
Needles, CA**

**FOR VENDER APPLICATION EMAIL
PARKSANDRECREATION@CITYOFNEEDLES.COM**

Low Income Housing

- Needles Housing Authority (760) 326-3222
- Lilly Hill Apartments (760) 326-2433
- Mesa Grande Apartments (760) 326-2404
- Riverview Terrace Apartments (760) 326-4800

Social Services

- Adult Protective Services/ In-Home Support Services (760)326-9328
- Behavioral Health Services (DBH) (760) 326-9313
- Children and Family Services (760) 326-9339
- Transitional Assistance Department (TAD) (877) 410-8829
- Social Security Administration (866) 931-4956
- Fort Mohave Tribal Social Services (928) 346-1550
- Department of Child Support (866) 901-3212

Employment Resources

- First Institute (657) 799-6388
- California Indian Manpower Consortium (CIMC) (800)640-2462
- Department of Labor (800) 333-4636
- Employment Development Department (EDD) Unemployment (800)300-5616
- Fair Employment and Housing (800) 884-1684
- Paid Family Leave Act (877) 480-3287
- San Bernardino County Job Line (909) 387-5611

Shelters

- Set Free Church (760) 326-2941
- Salvation Army Emergency Shelter (909) 888-4880
- Domestic Violence Unity Home (760) 366-9663

Food Distribution/Meal Program

- St. Vincent De Paul (760) 326-4420
- St. Ann's Catholic Church (760) 326-2721
- Santa Fe Park (760) 326-3522
- Salvation Army (760) 877-3940
- Isabel's Pantry (760) 443-4342
- Calvary Church Of Needles (760) 326-2904
- Bonnie Baker/Meals on Wheels (760) 326-2898
- Ft. Mohave Tribal Senior Nutrition Program (760) 629-2371
- Needles CAPK WIC Program (866)327-3074

Utility Assistance Programs

- Lifeline Telephone Service (866)-272-0349
- Home Energy Assistance Program (HEAP) (909) 723-1500
- Salvation Army Utility Help (760) 228-0114

Local Utility Companies

- Needles Public Utility Association (NPUA) (760) 326-5700
- Southwest Gas Co. (877) 860-6020
- Rt. 66 Broadband (760) 326-4190
- Frontier Communications (928) 453-0532
- Mohave Broadband (928) 768- 0110

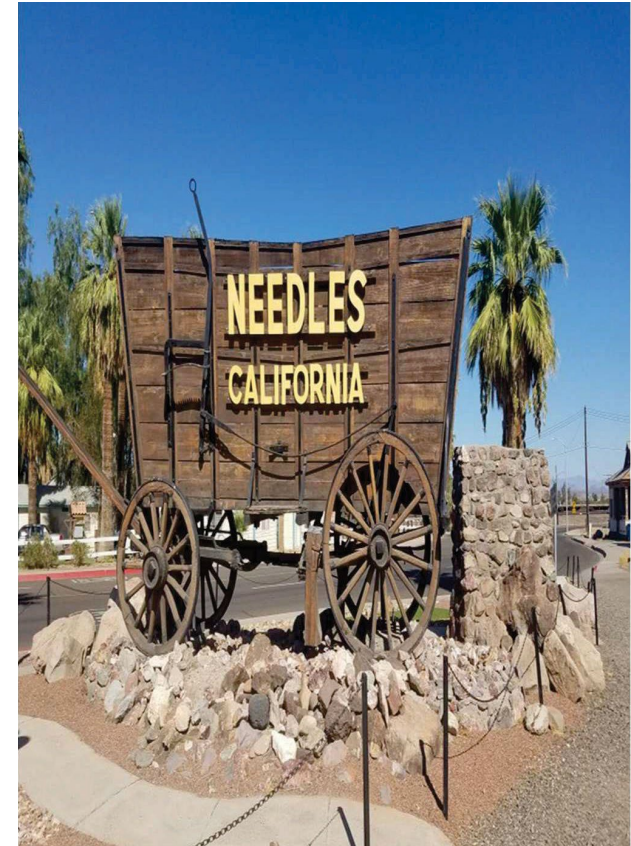
Transportation

- Needles Area Transit (NAT) (866) 669-6309
- Needles Dial-A-Ride (760) 326-4789
- Dial-A-Ride Medical Transport (760) 326-4789
- Dial-A-Ride Shopper Shuttle (760) 326-4789

Medical Supply

- Shield Healthcare (800) 557-8797
- Anything Medical (928) 763-5959
- Preferred Home Care (928) 704-4654
- Lin-Care (928)704-9033

5. City Of Needles Resources



City of Needles
(760) 326-2113

Educational Resources

- Department of Environmental Health Services (800) 442-2283
- Needles Unified School District Administration (760) 326-3891
- Katie Hohstadt School HeadStart/Preschool (760) 326-5221
- Vista Colorado Elementary School (760) 326-2167
- Needles Middle School (760) 326-3894
- Needles High School/ Educational Training Center (ETC) (760) 326-2191
- Seventh Day Adventist School (760) 326-4406
- WIOA Program (760) 326-4590
- SB County Library – Needles Branch 760-326-9255
- Palo Verde Community College (760) 326-5033
- Mohave Community College (928) 758-3926
- First 5/ West Care (760) 326-3135

Homeless/ Low Income Veterans

- Nations Finest (928) 615-4965 Ask for Khristina
- VA Loma Linda Healthcare System HCHV Program (800) 741- 8387
- Veterans National Homeless Call Center (877) 424- 3838
- VA Crisis Chat Line 988 then press 1

Legal

- Inland County Legal Services (888) 805-6455 Ext: 4520
- Inland Fair Housing and Mediation (800) 321-0911
- Victim Witness (760) 552-6946
- SB County Superior Court – Needles (760) 269-4962

Health Services

- Health Department (760) 326-9230
- Colorado River Medical Center (CRMC) (760) 326-7100
- Valley View Medical Center (928) 788-2273
- Western Arizona Regional Medical Center (WARMC) (928) 763-2273
- Havasu Regional Medical Center (928) 855-8185
- Department of Veterans Affairs (800) 827-1000
- Tri-State Community HealthCare (760) 326-0222

Safety

- Ambulance (760) 326-5299
- Highway Patrol (760) 326-2000
- Fire Department (760) 326-2833
- Sheriff Station (760) 326-9200
- Poison Control (800) 222-1222
- Teen Rescue (800) 494-2200

Hotlines

- Adult & Elder Abuse (877) 565-2020
- Child Abuse (800) 827-8724
- Database Information 211
- WE TIP (800) 782-7462 Report Crime
- Alcoholics Anonymous (760) 242-9292
- Gamblers Anonymous (760) 261-4267
- Narcotics Anonymous (888) 322-6817
- Victim Witness Services (800) 777-9229
- National Sexual Assault (800) 656-4673

Domestic Violence

- National Domestic Violence (800) 799-7233
- Faith and Grace (928) 302-9028
- WestCare (928) 763-1945
- Haven Family Rescue Center (928) 505-3153

Churches

- Needles Assembly of God (760) 326-2751
- Christian Church of Needles (760) 326-2781
- Needles Church of Christ (760) 326-2441
- Church of Jesus Christ of Latter-Day Saints (760) 326-3363
- Calvary Chapel (760) 326-2904
- Set Free (760) 326-2941
- Grace Lutheran (760) 326-3128
- Kingdom Hall of Jehovah's Witness (760) 326-2520
- St. Ann's Catholic Church (760) 326-2721
- St. John's Episcopal Church (760) 326-3552
- Seventh Day Adventist (760) 326-4406
- Church of God in Christ (760) 326-3113
- Fire House Ministries (760) 443-4342

Support Services

- Department of Social Services (DSS) (877) 410-8829
- Needles Senior Center (760) 326-4789
- Needles Animal Control (760) 326-4952
- Inland Medical Center (909) 890-3000
- Family Caregiver Support Program (FCSP) (760) 326-9224
- Department of Veterans Affairs (800) 827-1000
- Health Insurance Counseling & Advocacy Program (HTCAP) (800) 434-0222
- California Relay Services (877) 546-7414
- Fort Mohave Tribal Vocational Rehabilitation (928) 768-1144
- Camp Good Grief (909) 558-8212















6. CITY PAVING PROJECT

City of Needles Capital Projects

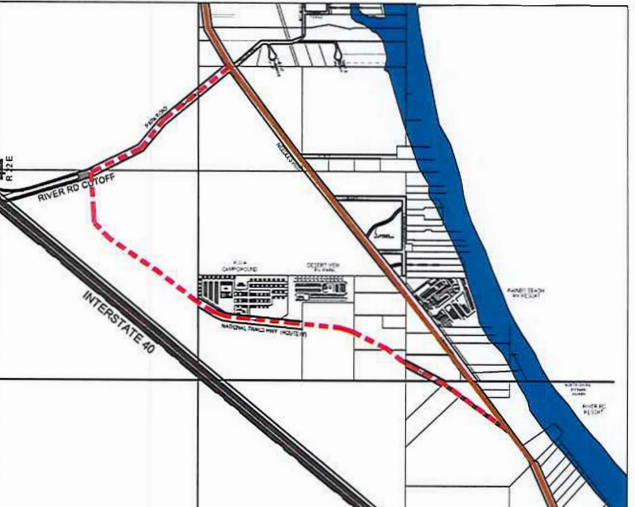
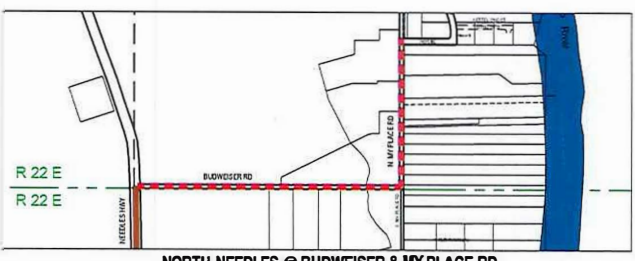
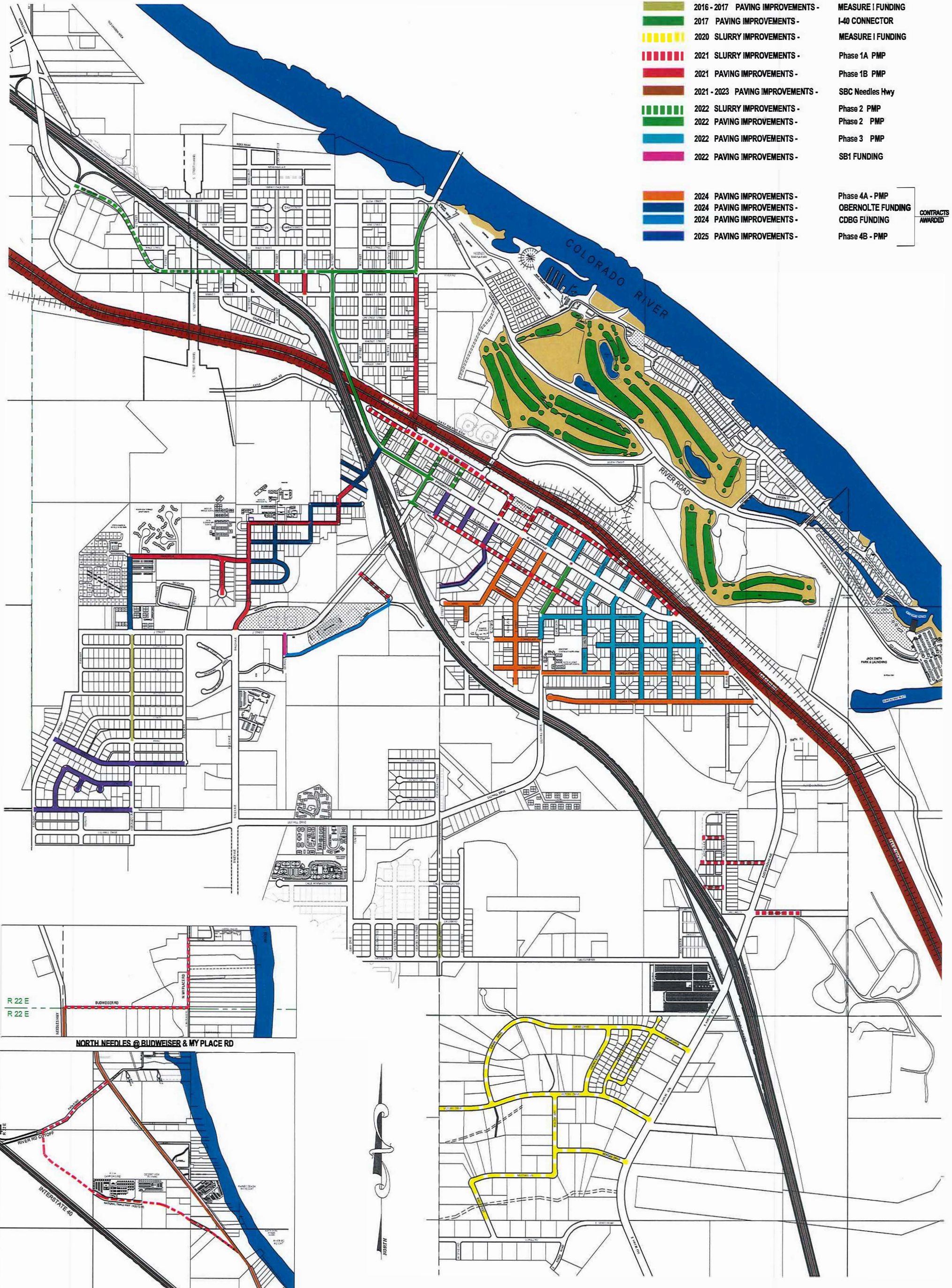
Street Improvements & Water Service Replacement

COMPLETED TO DATE 2024

LEGEND

	2016 - 2017 PAVING IMPROVEMENTS -	MEASURE I FUNDING
	2017 PAVING IMPROVEMENTS -	I-40 CONNECTOR
	2020 SLURRY IMPROVEMENTS -	MEASURE I FUNDING
	2021 SLURRY IMPROVEMENTS -	Phase 1A PMP
	2021 PAVING IMPROVEMENTS -	Phase 1B PMP
	2021 - 2023 PAVING IMPROVEMENTS -	SBC Needles Hwy
	2022 SLURRY IMPROVEMENTS -	Phase 2 PMP
	2022 PAVING IMPROVEMENTS -	Phase 2 PMP
	2022 PAVING IMPROVEMENTS -	Phase 3 PMP
	2022 PAVING IMPROVEMENTS -	SB1 FUNDING
	2024 PAVING IMPROVEMENTS -	Phase 4A - PMP
	2024 PAVING IMPROVEMENTS -	OBERNOLTE FUNDING
	2024 PAVING IMPROVEMENTS -	CDBG FUNDING
	2025 PAVING IMPROVEMENTS -	Phase 4B - PMP

CONTRACTS AWARDED





Vision Statement

Our vision is to celebrate our small town's charm and prime location on the Colorado River, enhancing our family-oriented desert paradise. We are committed to improving infrastructure and public spaces, fostering economic growth, and promoting a pro-business environment through collaboration with various government entities. We aim to build a vibrant, connected community through a variety of art and cultural events, public celebrations, and activities that strengthen Needles' unique identity. By supporting the community with enhanced amenities, removing engagement barriers, and promoting athletic tourism, we aspire to make Needles the welcoming gateway to California, an ideal place to live, visit, and raise a family.

Mission Statement

The mission of the City is to create a thriving, sustainable environment that supports families and businesses by celebrating our small town's charm and prime location on the Colorado River. We are committed to ensure long-term access to essential services such as quality healthcare, ample job opportunities, and comprehensive support for all life stages. We are dedicated to enhancing infrastructure and public spaces, fostering job growth, and offering exceptional recreational and business opportunities. We strive to build a connected and engaged community through open communication, active public participation, and promoting sports tourism. We aim to make Needles the welcoming gateway to California, a vibrant desert paradise where people can live, visit, and raise families.

Value Statement

The City will conduct all of its business in accordance with the following values:

Honesty

Communicate in the most forthright and clear manner, inviting open dialogue with the public.

Integrity

Adhere to the highest standards of professionalism, ethics, and personal responsibility, worthy of the trust our citizens place in us.

Fairness

Treat all citizens and businesses with justice and equity.

Teamwork

Value the contributions of everyone, seamlessly blending individual skills through unparalleled collaboration and cooperation.

Respect

Treat everyone in our diverse community, with dignity and fairness.

Excellence

Deliver the best and highest quality service through the dedicated effort of every team member.

Stewardship

Sustain and reinvest in our mission and extended communities by wisely managing our human, natural and financial resources.

2024-2025 Council Goals

1. Enhance Infrastructure and Public Spaces

Develop and improve key areas of infrastructure and public spaces to create a sustainable, attractive, functional, and engaging environment for residents and visitors. Promote clean-up initiatives and beautification efforts to maintain and enhance the city's appeal and livability.

- Attract grants and programs to fund and invest in infrastructure for public and private spaces.
- Implement clean-up initiatives and beautification projects for public and private spaces.
- Improve roads through a continued pavement management program.
- Better utilization of community spaces, such as the Rodeo Grounds, parks and pool to engage residents and visitors.

2. Foster Economic Growth and Business Development

Create a thriving pro-business environment that attracts diverse sectors including residential, retail, industrial, hospitality, manufacturing, small-businesses and tourism. Attract and support diverse business sectors, including residential, retail, industrial, hospitality, and tourism.

- Enhance public relations to promote and communicate the city's business-friendly environment and provide a stream-lined permitting process to encourage development.
- Engage with regional cities, county, state, and federal representatives to secure support for economic growth initiatives.
- Monitor and maintain a balanced budget while controlling costs to ensure sustainable economic development.

3. Community Engagement

Enhance community engagement by organizing diverse cultural events, public celebrations, and community activities to foster a vibrant and connected community.

- Facilitate community activities by organizing events such as food truck gatherings, Farmer's Markets, scavenger hunts, geocaching, and other events that connect the community.
- Strengthen Needles' unique identity and increase community involvement by launching initiatives that encourage participation in local activities and build trust in local government and community events.

4. Family Support

Re-attract, maintain, and attract families through enhanced supportive amenities to create a healthy, family-friendly environment, removing engagement barriers, promoting athletic tourism and activities to strengthen Needles identify as the Gateway to California on Rt. 66.

- Develop and improve a family-friendly environment with amenities and programs that create a safe, healthy, community supported by City of Needles services.
- Identify and address obstacles to community engagement and participation.
- Promote and support sports and recreational activities to attract visitors and boost local tourism.



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Kirsten Merritt
Councilmember Tona Belt
Councilmember Ellen Campbell
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 23, 2024

1. The City of Needles was recently spotlighted on The Weather Channel's America's Morning Headquarters for its record-breaking July temperatures, surpassing Phoenix as the hottest city in the U.S. The feature showcased how Needles embraces its extreme summer heat, allowing residents and visitors to enjoy outdoor activities such as golf and recreation along the Colorado River. During the segment, Mayor Janet Jernigan and City Manager Patrick Martinez emphasized the community's resilience, highlighting how Needles not only withstands the heat but thrives with one of the "hottest" economies in the United States. Take a look at the [interview](#).
2. Governor Gavin Newsom has launched the Clean California Community Designation Program, a statewide initiative designed to inspire local communities to create cleaner, safer, and more sustainable environments. This innovative program, developed in collaboration with Caltrans, Keep America Beautiful, and Keep California Beautiful, is part of the larger Clean California effort. Supported by Governor Newsom's \$1.2 billion multiyear initiative, Clean California is committed to revitalizing, enhancing, and transforming public spaces throughout the state.

As a proud participant in this initiative, the City of Needles has been awarded \$2.4 million to revitalize [Needles Marina Park First Beach, now known as Bob Belts Beach Park](#). This project will beautify and sustain the area, providing an improved public space for the entire community. Additionally, city staff is working diligently to maintain a cleaner community through ongoing clean-up initiatives and beautification efforts, including regular community clean-up events. For more information, please refer to the attached press release.

3. The Duke Watkins Park Improvement Project, with a budget of \$3,965,400, is steadily advancing. This past Tuesday saw the completion of key installations, including a small dog park and shade structures, while the Route 66-themed splash pad is beginning to take shape. A ribbon-cutting ceremony is planned for early

October to celebrate the park's transformation. For a glimpse of the exciting progress, please refer to the attached image showcasing the ongoing enhancements.

4. On Monday, **August 19, 2024**, the City Manager of Needles attended the CCMTAC Mountain/Morongo Basin/Needles Sub-Regional meeting in Yucca Valley, hosted by the San Bernardino County Council of Governments (SBCOG). City Managers from Big Bear Lake, Yucca Valley, and 29 Palms, along with representatives from Supervisor Rowe's Office and the San Bernardino County CEO's Office, participated in the discussion. The meeting focused on identifying and prioritizing projects for recommendation to the SBCOG Board of Directors. The City Manager presented Needles' key priorities, including housing development, workforce development, clean city programming, and a strategic marketing campaign to promote the community. Further details are available in the attached presentation.

5. This past weekend, Rivers Edge Golf Course hosted the 2024 Rivers Edge Night Golf Tournament with over 40 participants. The course was illuminated, offering a unique experience despite daytime temperatures exceeding 110 degrees. The event was well received, and participants appreciated the opportunity to play in a cool evening with a full moon (refer to the attached image for a glimpse). As a reminder, the course will close for overseeding in nine days, and entire operations will resume on **October 4, 2024**. Looking ahead, six new tournaments have been scheduled before the end of the year, including the Needles Women's Club Fundraiser on **November 16, 2024**, and the Jason Smith Memorial on **December 7, 2024**. The Needles Marina Open will also return on **October 19, 2024**. Please refer to the attached exhibit for further details on these events. Additionally, if anyone is interested in hosting a golf tournament at Rivers Edge, JJ DeLeon is the point of contact and can be reached at 760-326-3931. We are excited about the upcoming activities and will continue to work to ensure that Rivers Edge remains a valued asset to the community.

6. The City's Animal Shelter continues to successfully implement its Trap, Neuter, and Release (TNR) Program. As of this week, 153 community cats have been spayed or neutered and returned to their local areas. Below is a detailed breakdown of the locations involved in this week's efforts:
 - Needles Animal Shelter - 4
 - Rivers Edge Golf Course - 3
 - B Street - 10
 - N Street - 4
 - Spruce Street - 22
 - Front Street - 6
 - Acoma Street - 5
 - Cibola Street - 23
 - Desoto Street - 1
 - La Mesa Way - 11
 - Bazoobuth Street - 22
 - C Street - 1
 - Walnut Street - 5
 - California Ave - 4
 - A Street - 6
 - Valley Street/E Street - 8
 - Chestnut/L Street - 4
 - Desnok Street - 2
 - D Street - 12

This initiative aims to improve our community by controlling the population of roaming cats, reducing the spread of diseases, and increasing adoption rates, all while working towards eliminating euthanasia at our shelter. If you're ready to

welcome a new furry companion, our adoption fee is just \$60. Please refer to the attached images for available pets. To learn more about our adoption process or to schedule a visit, contact the Needles Animal Shelter at 760-326-4952. You can also report roaming cats through the Needles Connect app, available on both the [Apple App](#) or [Google Play Store](#).

7. The San Bernardino County Sheriff's Department/Needles Police will host its 5th Annual Trunk or Treat event on **Wednesday, October 30, 2024, from 4:00 PM to 6:00 PM**. This popular community event will occur at the Recreation Center parking lot at 1705 J Street. If you're interested in participating, please get in touch with Misty Hunt at 760-526-9200 or mhunt@sbcasd.org. The Trunk or Treat event is a tremendous success each year, bringing residents together for a fun and festive evening. Participants will have the chance to connect with various local support services, including the CHP, Department of Public Health, Department of Aging and Adult Services, Department of Behavioral Health, and the BLM. In addition to distributing candy, the event will feature food and a lively, family-friendly atmosphere for all to enjoy. Refer to the attached flyer for more information.
8. IMPORTANT UPCOMING DATES:
 - **Groundbreaking Ceremony:** Phase 4A Pavement Management Plan and Obernolte Project **September 16, 2024 9am**, location TBD.
 - **Community Fall Festival: November 2nd, 2024 from 9:00 AM to 2:00 PM** at 950 Front Street. To participate vendors can contact Jennifer Valenzuela, Recreation Manager, via email at jvalenzuela@cityofneedles.com or directly at 760-326-2814.

2. CLEAN CALIFORNIA COMMUNITY

News

Aug 3, 2024

Over 20 communities become first to earn new Clean California designation

What you need to know: After three years of the state's highly successful Clean California initiative — which has created 18,000 jobs and hauled away more than 2.6 million cubic yards of litter across the state — California is launching a new designation program to reward communities for committing to zero-litter policies and regular local cleanups.

regular local cleanups.

SACRAMENTO — Governor Gavin Newsom today announced the launch of the Clean California Community Designation Program, a statewide effort encouraging local engagement to make communities cleaner, safer, and more sustainable.

The innovative program – in partnership with Caltrans, Keep America Beautiful, and Keep California Beautiful – is the latest feature of Clean California, Governor Newsom’s sweeping \$1.2 billion, multiyear initiative led by Caltrans to clean up, reclaim, transform, and beautify public spaces.

The Newsom Administration joined the City of Fresno today to launch the program and designate Fresno as one of 22 California communities first to take the pledge.

For the past three years, Clean California has transformed littered areas around our state into cleaner, greener, and safer spaces. Now, more than twenty communities are stepping up and committing to do the same – becoming our state’s first Clean California Communities. We all deserve to be proud of the neighborhoods we live in, and with this program, we’re making that a reality for more Californians than ever.

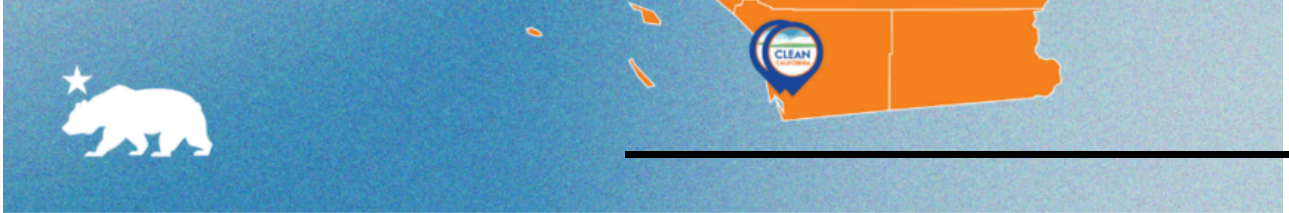
Governor Gavin Newsom

Governor Newsom **marked three years** of Clean California earlier this week. The Clean California program has created 18,000 jobs and hauled away more than 2.6 million cubic yards of litter – enough to cover nine lanes of Interstate 5 with an inch of trash from San Diego to the Canadian border.

The Clean California Community Designation Program highlights localities

committed to a number of long-term, zero-litter policies designed to engage residents in supporting community beautification and environmental enhancement. Each municipality must complete 10 of 15 specific criteria to earn the designation. So far, 22 communities have taken this first step.





“Today, we celebrated the first communities pledging to earn the Clean California Community designation and encourage others from across the state to join,” **said Caltrans Deputy Director Mike Keever** during the cleanup in Fresno. “The designation spotlights communities that are zero-litter leaders with a vision for a better tomorrow. These leaders understand the long-term benefits to clean communities, and we applaud them for their efforts.”



Clean California Designation Program criteria include a commitment from

top local officials, a litter abatement plan, regular local cleanups and litter collection drives, establishing measurements tracking litter removal, and engaging local stakeholders and businesses.

In return, designated communities receive “Clean California Community” signage, educational resources, free cleanup kits, cross-promotional Clean California materials, and priority access to Keep America Beautiful national grant opportunities.

The program’s goal is to enlist 100 communities by June 2025. For more information or an application for the Clean California Designation Program, visit cleanca.com/designation.

For other ways to help clean up your own community or to list a cleanup event, visit the volunteer page at cleanca.com/volunteer.



Categories: [Press Releases](#), [Recent News](#), [Top Story](#)

3. DUKE WATKINS PARK UPDATE



3. DUKE WATKINS PARK UPDATE



4. CCMTAC SUBREGIONAL MEETING



cog

San Bernardino
Council of Governments

CCMTAC Subregional Meetings | Summer 2024

sbCOG Updates Timeline

Work plan, Policies, and Bylaws

May 2024: Board Ad Hoc Interest Sought

June 2024: Board Ad Hoc Established/First Meeting

July/August 2024: CCMTAC Subregional Meetings

August 2024: Board Ad Hoc – Quick Work Plan Update and Policies and Bylaws discussion

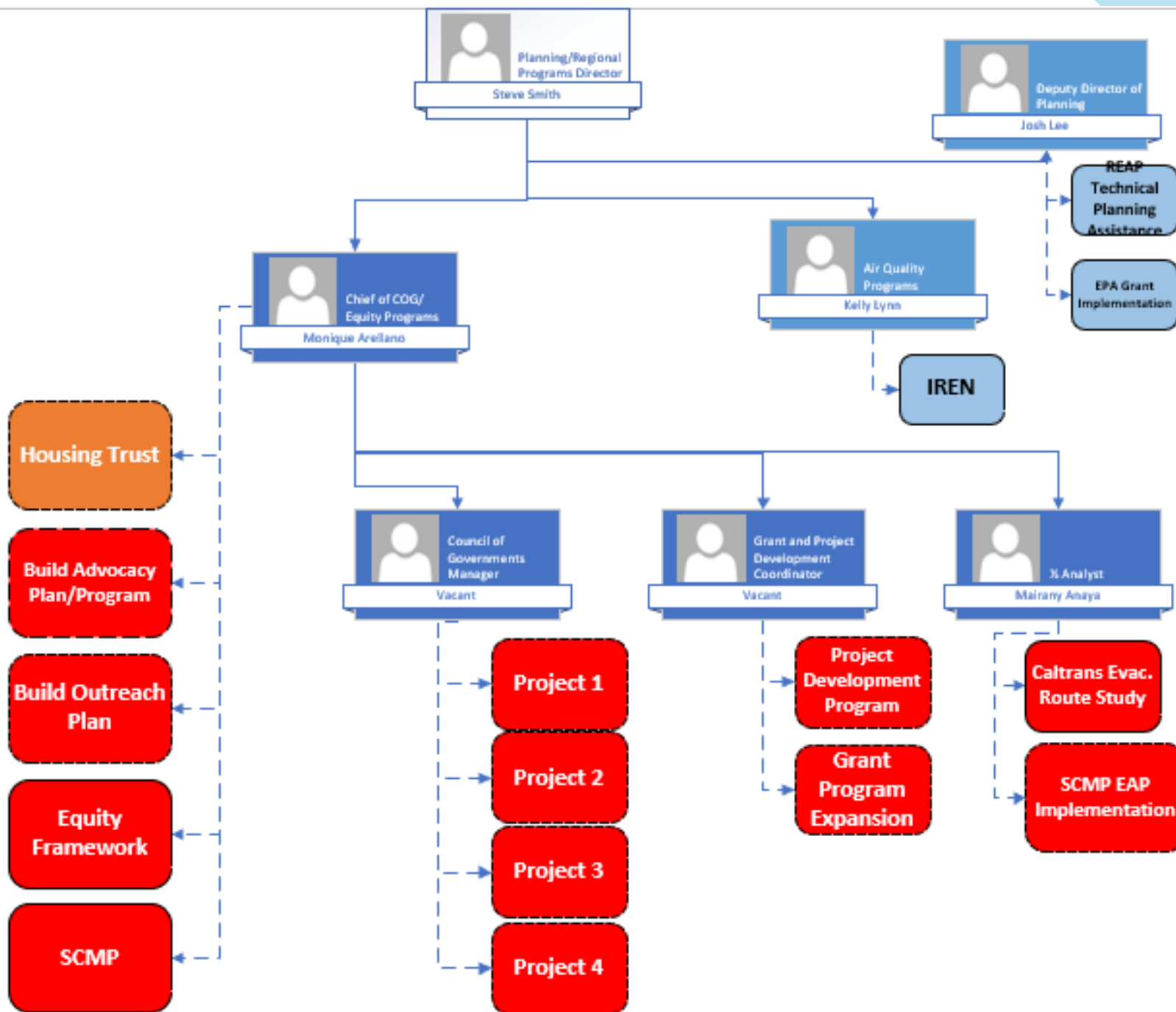
September 2024: General Policy Committee and CCMTAC Report and Feedback – Work Plan, Policies and Bylaws

October 2024: General Policy Committee Approval of Work Plan, Policies, and Bylaws

November 2024: Board of Directors Approval of Work Plan, Policies, and bylaws

Functions of SBCOG

- Grant Assistance/Project Development
- Housing Trust
- Advocacy
- City/County Conference
- Equity
 - Small Business Programs
- Energy/Resiliency
 - IREN
 - Evacuation Studies
- REAP Programming
- Agency Liaison
 - SCAG
 - Countywide Vision
 - CALCOG
- Work Plan Programs and Projects



Item 10.



FOUNDATIONS

- A. Countywide Vision Elements
- B. Collective Approach to Issues
- C. Eliminate Duplicative Effort





★ Public Safety

★ Quality of Life

★ Water

★ Communications

★ Environment

★ Housing

★ Education

★ Image



★ Infrastructure

★ Wellness

★ Jobs/Economy

★ Technology



cog

San Bernardino
Council of Governments

CCMTAC Sub Regional Meetings| Summer 2024

5. NIGHT GOLF TOURNAMENT



5. TOURNAMENT SCHEDULE



RIVERS EDGE
GOLF COURSE

2024 Tournament Schedule								
	Rivers Edge Golf Course	Date	Time	Player #	Format	Contact	Notes	Rebook/New
1	Opening Weekend Scramble	10/5/2024	8:00AM	60+	Scramble	JJ DeLeon	8:00AM Scramble \$60 PP	NEW
2	Needles Marina Open 2024	10/19/2024	8:30AM	120	Scramble	Eric Bryant	Scramble, Calcutta	REBOOK
3	Stauss Golf Group	11/2/2024	10:00 AM	24	Ind.	Mike Stauss	24 Players. Private Event	NEW
4	Needles Women's Club Fundraiser	11/16/2024	8:30AM	60-80	Scramble	Ellen Campbell	8:30 Shotgun/Fundraiser	NEW
5	Southern Cal LD's	11/19-20/2024	9:00AM	52	Ind.	Steve Avila	2 Day Event. Private	NEW
7	Thanksgiving Scramble	11/23/2024	8:00AM	60 +	Scramble	In House (JJ)	3-Person Scramble	NEW
8	Rio Buena Vista Scramble	11/30/2024	9:00AM	96	Scramble	Shelby Faulhaber	4-Person Scramble	REBOOK
10	Jason Smith Memorial 2024	12/7/2024	8:30AM	144	Scramble	Jeremy Smith	3-Person Scramble	NEW

Book a golf tournament today by contact JJ DeLeon at 760-326-3931

6. ANIMAL SHELTER ADOPTION



7. SBCSD TRUNK OR TREAT

SAVE THE DATE

**SAN BERNARDINO COUNTY
SHERIFF'S DEPARTMENT'S**

5TH Annual

**TRUNK
OR TREAT**

WEDNESDAY

OCTOBER 30, 2024

4:00 PM - 6:00 PM

1705 J Street
Needles, CA 92563
(Rec Center Parking Lot)

Contact M. Hunt (760) 526-9200
mhunt@sbcasd.org

