



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL,
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA
TUESDAY, MARCH 14, 2023
COUNCIL EXECUTIVE SESSION – **5:00 P.M.**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 570 949 858#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 570 949 858#
The meetings are being recorded

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS (A three-minute time limit per person has been established.)

RECESS TO EXECUTIVE SESSION

- a) Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). (one potential case)
- b) Public Employee Performance Evaluation pursuant to Government Code Section 54957 - Title of position: City Clerk
- c) Public Employee Performance Evaluation pursuant to Government Code Section 54957 - Title: City Manager

EXECUTIVE SESSION – Report by City Attorney

ROLL CALL (Previously Taken)
INVOCATION
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY Parliamentary procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

- 1) Certificates of Appreciation to the Needles Varsity Girls Basketball Team in recognition for outstanding performance competing in the State Championship

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 2 through 11 on the Consent Calendar by affirmative roll call vote. (ACT)

- 2) Approve the warrants register through March 14, 2023
- 3) Approve the minutes of January 10, January 24, February 14 and February 28, 2023
- 4) Approve the Needles Rodeo Association Daily License Application to the Department of Alcoholic Beverage Control for the Needles Rodeo Association Rodeo, March 31-April 1, 2023 at the Needles Rodeo Grounds
- 5) Accept the cost increase for Design Services/CEQA Coordination by the Arizona Department of Transportation (ADOT) for the Bridge Rehabilitation Project under the Intergovernmental Agreement (IGA) in the amount of \$14,000 using general fund reserves to be reimbursed by a grant administered by Caltrans Program at 88.53%
- 6) Accept Final Change Order #1 for work completed by Christensen Brothers General Engineering Inc on the Phase III Water Service Replacement and Street Improvements Project
- 7) Waive the reading and adopt Resolution 2023-19 authorizing a designation for the City of Needles as a Food Desert and direct the city manager to find available grants to assist a private party in building a grocery store
- 8) Waive the reading and adopt Resolution No. 2023-20 rescinding Resolution No. 2020-14 Declaration of the Existence of a Local Emergency (COVID-19)
- 9) A public hearing will be held on March 28 amending Chapter 2 “Administration” of the Needles Municipal Code adding Article IX Housing Commission (INF)
- 10) Accept the resignation of Karen “Kippy” Poulson as City Treasurer and direct staff to come back with a recommended replacement
- 11) City Council, acting as the Needles Housing Authority (NHA) Board, accepting the Housing Authority status report and direct the City Manager to finalize the audits for 2020-21 and 2021-22, develop the NHA budgets, develop and submit the Recovery Plan, and apply sufficient comprehensive fiscal controls consistent with the existing city purchasing and personnel policies

End of Consent

REGULAR ITEMS

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS (A three-minute time limit per person has been established.)

- 12) Waive the reading and adopt Ordinance No. 659-AC amending Municipal Code Section 92.00 "Definitions" and Section 93.04 "Commercial Zones" and Section 96.01 "Table of Permissible Uses" and Section 98.00 "Site Dimensions" and Section 99.03 "Table of Minimum Dwelling Unit Floor Area" and Section 99.05 "Height of Structures, Table of height limits nonresidential zones" and Section 99.06.02 "Common Usable Open Space Area" and Section 99.06.05 "Front, Side, Rear Yards, Table of yards required nonresidential zones" and Section 99.06.09 "Courts" and Section 111.04.27 "Downtown Core Parking Requirements" and Sections 12A-6, 12A-7, 12A-9, 12A-10, 12A-11 of the Cannabis Businesses ordinance and rescinding Ordinance 620-AC replacing Chapter VII "Intensity of Uses" (2nd reading adopt) (ACT)
- 13) Approve letters of Support for Legislation AB462 creating a pilot program in San Bernardino, Riverside, and Orange counties to establish and implement overdose response teams of law enforcement officers to combat the ongoing opioid crisis in San Bernardino County communities; and SB63 establishing two new grant programs for counties to develop and expand homeless and mental health courts and financial grant opportunities to county sheriffs and jail administrators providing programs to reduce homelessness among inmates who are released from custody (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell
Councilmember McCorkle
Councilmember Merritt
Councilmember Pogue
Councilmember Belt
Councilmember Longbrake
Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT

<http://www.cityofneedles.com>

Posted March 10, 2023

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 10th day of March 2023

Dale Jones, CMC, City Clerk



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA

☒ Regular ☐ Special

Meeting Date: MARCH 14, 2023

Title: Warrants

Background: n/a

Fiscal Impact: n/a

Recommended Action: **APPROVE**, the Warrants Register through MARCH 14, 2023.

Submitted By: Barbara DiLeo, Sr. Accountant

City Management Review: 

Date: 3/8/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 2

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR MARCH 14, 2023**

		FUND AMT.	14-Mar	22-23 BUDGET
FUND 101	GENERAL FUND	\$ -		
101.1015.412	CITY ATTORNEY	\$ -	\$ 41,029.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 129,859.71	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -	\$ 370,629.80	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -	\$ 174,556.83	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ -	\$ 185,202.93	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -	\$ 194,630.87	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 30,959.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -	\$ 128,849.73	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$ -	\$ 216,693.32	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -	\$ 417,178.70	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -	\$ 499,288.77	\$ 849,743.00
101.4730.472	SANITATION	\$ -	\$ 114,565.50	\$ 166,600.00
101.5770.452	AQUATICS	\$ -	\$ 104,101.36	\$ 194,192.00
101.5772.452	PARKS	\$ -	\$ 379,096.41	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 62,643.70	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 187,553.62	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ -		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 1,554,864.57	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 5,922.00	\$ 42,692.00
FUND 206	CEMETERY	\$ -	\$ 106,590.71	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 329,959.46	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 115,371.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 36,429.86	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 124,611.67	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,807.60	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 776,935.53	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 1,400.87	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 43,173.79	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 118,897.96	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 1,253,072.19	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 2,574.48	\$ 1,190,410.74	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ -	\$ 833,437.52	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 897,761.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 913,361.03	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -	\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 374,059.32	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 224,207.73	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 238,359.99	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 205,945.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 116,368.55	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ -	\$ 158,098.27	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE	\$ -	\$ 162,482.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 11,587.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 267,594.60	\$ 614,438.00
FUND 580	ELECTRIC	\$ -	\$ 8,177,472.57	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 771,950.75	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 2,574.48	\$ 25,961,312.52	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17583	3528	WESTERN ENVIRONMENTAL	TES 004449		03/14/2023	502-4710-471.59-75	467.91	
			004449		03/14/2023	502-4710-471.59-75	124.65	
			004449		03/14/2023	502-4710-471.59-75	1,219.01	
			004449		03/14/2023	502-4710-471.59-75	467.91	
			004449		03/14/2023	502-4710-471.59-75	295.00	
							2,574.48 *	2,574.48
BANK/CHECK TOTAL							2,574.48	2,574.48
ALL BANKS/CHECKS TOTAL							2,574.48	2,574.48

**CITY OF NEEDLES CITY COUNCIL
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101.1020.413	CITY MANAGER	\$ 79.00		\$ 129,859.71	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 82.03		\$ 370,629.80	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 186.76		\$ 174,556.83	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 155.05		\$ 182,388.93	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 99.50		\$ 194,630.87	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 30,484.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 128,182.73	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ 99.50		\$ 216,693.32	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 99.50		\$ 417,178.70	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 491,611.77	\$ 849,743.00
101.4730.472	SANITATION	\$ -		\$ 106,209.50	\$ 166,600.00
101.5770.452	AQUATICS	\$ -		\$ 102,983.36	\$ 194,192.00
101.5772.452	PARKS	\$ -		\$ 369,893.21	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 62,516.77	\$ 107,923.00
101.5774.452	RECREATION	\$ -		\$ 185,772.27	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 801.34		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 82.20	\$ 1,554,864.57	\$ 4,992,512.00
FUND 205	CDBG		\$ -	\$ 5,264.00	\$ 42,692.00
FUND 206	CEMETERY		\$ -	\$ 103,329.57	\$ 202,270.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 329,510.91	\$ 311,377.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 102,552.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 36,084.86	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 124,611.67	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 5,807.60	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 512,031.52	\$ 3,899,640.00
FUND 239	CA. CONSERV RECYCLING GRANT		\$ -	\$ 1,400.87	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 43,173.79	\$ 287,664.00
FUND 470	RDA CAP PROJ. LOW & MOD.		\$ -	\$ 118,897.96	\$ 300,000.00
FUND 501	NPUA		\$ -	\$ 1,253,072.19	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,148,515.29	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT		\$ 298.70	\$ 833,732.52	\$ 1,241,325.00
FUND 505	SANITATION		\$ -	\$ 877,761.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 911,307.07	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 222.15		\$ 367,252.09	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 221,469.37	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ 222.15		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 252.72	\$ 238,359.99	\$ 455,807.00
FUND 509	MIS		\$ -	\$ 195,735.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ 2,737.63	\$ 116,368.55	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 156,329.20	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE		\$ -	\$ 161,798.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 11,267.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 266,660.60	\$ 614,438.00
FUND 580	ELECTRIC		\$ -	\$ 8,095,272.19	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER			\$ 765,907.65	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 4,394.74	\$ 25,471,297.79	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PAGE 1
DISBURSEMENT PERIOD 09/2023

DISBURSEMENT PERIOD 09/2023

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
17573	3580	00	DIAMOND PURE WATER	03/14/2023	6.00	.00
17574	3943	00	ELLEN CAMPBELL	03/14/2023	176.76	.00
17575	615	00	FEDEX	03/14/2023	211.93	.00
17576	1296	00	FRONTIER	03/14/2023	1,304.87	.00
17577	1537	00	IIMC	03/14/2023	10.00	.00
17578	15	00	QUILL LLC	03/14/2023	1,741.03	.00
17579	4049	00	ROGER MILLER	03/14/2023	222.15	.00
17580	4008	00	THE PRINTER GUYS LLC	03/14/2023	477.00	.00
17581	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	03/14/2023	245.00	.00
NUMBER OF CHECKS				9	4,394.74	
				GRAND TOTAL		

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING										ACCOUNT NUMBER
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL		
17573	3580	DIAMOND PURE WATER	004540		03/14/2023	503-4720-475.43-02	6.00 6.00 *	6.00	6.00	
17574	3943	ELLEN CAMPBELL	004539		03/14/2023	101-1030-414.55-00	176.76 176.76 *	176.76	176.76	
17575	615	FEDEX	004544 004545 004549 004551		03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-1025-415.52-20 503-4720-475.52-20 102-3010-431.70-06 101-1025-415.52-20	26.69 47.70 82.20 55.34 211.93 *		211.93	
17576	1296	FRONTIER	004541		03/14/2023	510-4410-405.52-10	1,304.87 1,304.87 *		1,304.87	
17577	1537	IIMC	004552		03/14/2023	101-1030-414.56-00	10.00 10.00 *		10.00	
17578	15	QUILL LLC	004537 004537 004412 004411 004410 004430 004413 004414 004556 004556 004537 004556 004556		03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	510-4410-405.61-06 510-4410-405.61-01 510-4410-405.61-31 510-4410-405.61-01 508-4810-478.61-01 510-4410-405.61-01 510-4410-405.61-01 510-4410-405.61-01 101-1035-416.61-01 508-4810-478.61-01 101-1035-416.61-01 508-4810-478.61-01 101-1035-416.61-01 508-4810-478.61-01	161.60 127.49 202.91 264.96 131.43 323.10 58.57 294.13 10.76 68.94 14.64 21.11 30.15 31.24 1,741.03 *		1,741.03	
17579	4049	ROGER MILLER	004546		03/14/2023	507-5761-453.63-00	222.15 222.15 *		222.15	
17580	4008	THE PRINTER GUYS LLC	004550 004556 004556 004556 004556		03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-1020-413.61-02 101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02	79.00 99.50 99.50 99.50 477.00 *		477.00	
17581	3528	WESTERN ENVIRONMENTAL TES	004543		03/14/2023	503-4720-475.59-75	245.00 245.00 *		245.00	
BANK/CHECK TOTAL							4,394.74		4,394.74	
ALL BANKS/CHECKS TOTAL							4,394.74		4,394.74	

**CITY OF NEEDLES CITY COUNCIL
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101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 62,516.77	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 185,772.27	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 2,814.00	\$ 9,505,479.00	\$ 15,554,864.57
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 5,264.00	\$ 42,692.00
FUND 205	CDBG	\$ -	\$ 103,329.57	\$ 202,270.00
FUND 206	CEMETERY	\$ -	\$ 329,510.91	\$ 311,377.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 102,552.00	\$ 272,365.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 36,084.86	\$ 30,000.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ -	\$ 450,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ 124,611.67	\$ 251,497.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 5,807.60	\$ 13,733.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 512,031.52	\$ 3,899,640.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 1,400.87	\$ 25,526.00
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 43,173.79	\$ 287,664.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 118,897.96	\$ 300,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 1,253,072.19	\$ 2,601,074.00
FUND 501	NPUA	\$ -	\$ 1,148,515.29	\$ 1,938,399.00
FUND 502	WATER DEPARTMENT	\$ -	\$ 833,732.52	\$ 1,241,325.00
FUND 503	WASTEWATER DEPARTMENT	\$ -	\$ 877,761.32	\$ 1,458,897.00
FUND 505	SANITATION	\$ -	\$ 911,307.07	\$ 1,041,800.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ -	\$ -
FUND 507	GOLF FUND	\$ -	\$ 367,252.09	\$ 641,632.00
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 221,469.37	\$ 370,454.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ -	\$ -
FUND 507	GOLF FUND TOTAL	\$ -	\$ 238,359.99	\$ 455,807.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 195,735.62	\$ 257,370.00
FUND 509	MIS	\$ -	\$ 116,368.55	\$ 414,950.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 156,329.20	\$ 281,078.00
FUND 511	FLEET MANAGEMENT	\$ -	\$ 15,352.27	\$ 15,352.27
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 161,798.26	\$ 250,098.00
FUND 520	SR DIAL A RIDE	\$ -	\$ 11,267.85	\$ 22,274.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 266,660.60	\$ 614,438.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 8,095,272.19	\$ 12,406,721.00
FUND 580	ELECTRIC	\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 765,907.65	\$ 11,236,959.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 25,471,297.79	\$ 57,790,205.27
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 2,814.00	\$ 25,471,297.79	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD	REPORT NUMBER	PAGE
2023/09	111	1

PREPARED 03/02/2023, 7:20:47
PROGRAM: GM346L
CITY OF NEEDLES

PAGE 1
ACCOUNTING PERIOD 2023/09
REPORT NUMBER 111

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING
CITY OF NEEDLES

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17582	1697	CLERK OF THE BRD.OF	SUPER 004565		03/02/2023	101-1035-416.31-09	2,814.00	2,814.00
							2,814.00 *	
						BANK/CHECK TOTAL	2,814.00	2,814.00
						ALL BANKS/CHECKS TOTAL	2,814.00	2,814.00

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR MARCH 14, 2023**

FUND 101	GENERAL FUND	\$ 41,845.50	FUND AMT.	14-Mar	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$ -		\$ 41,029.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 129,780.71	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 275.00		\$ 370,547.77	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 1,462.45		\$ 174,370.07	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 155.05		\$ 182,388.93	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 99.50		\$ 194,630.87	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 30,959.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 128,849.73	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ 99.50		\$ 216,693.32	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 269.50		\$ 417,178.70	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 1,163.92		\$ 499,288.77	\$ 849,743.00
101.4730.472	SANITATION	\$ -		\$ 114,565.50	\$ 166,600.00
101.5770.452.	AQUATICS	\$ 1,258.22		\$ 104,101.36	\$ 194,192.00
101.5772.452	PARKS	\$ 5,338.10		\$ 379,096.41	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ 146.93		\$ 62,643.70	\$ 107,923.00
101.5774.452	RECREATION	\$ 2,233.20		\$ 187,553.62	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 54,346.87		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 11,325.00	\$ 1,554,782.37	\$ 4,992,512.00
FUND 205	CDBG		\$ -	\$ 5,922.00	\$ 42,692.00
FUND 206	CEMETERY		\$ 2,645.14	\$ 106,590.71	\$ 202,270.00
FUND 208	CALTRANS GRANTS		\$ 448.55	\$ 329,959.46	\$ 311,377.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 115,371.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ 345.00	\$ 36,429.86	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 124,611.67	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 5,807.60	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS		\$ 264,904.01	\$ 776,935.53	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 1,400.87	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 43,173.79	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 118,897.96	\$ 300,000.00
FUND 501	NPUA		\$ 106.58	\$ 1,253,072.19	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT		\$ 36,499.41	\$ 1,190,410.74	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT		\$ 18,953.41	\$ 833,433.82	\$ 1,241,325.00
FUND 505	SANITATION		\$ 3,775.09	\$ 897,761.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 539.96	\$ 913,361.03	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 12,949.61		\$ 367,029.94	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 7,251.36		\$ 224,207.73	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ 20,200.97		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 283.94	\$ 238,359.99	\$ 455,807.00
FUND 509	MIS		\$ 10,210.00	\$ 205,945.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ 8,185.14	\$ 115,266.59	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ 2,662.23	\$ 158,098.27	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE		\$ -	\$ 162,482.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 11,587.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 267,594.60	\$ 614,438.00
FUND 580	ELECTRIC		\$ 103,798.38	\$ 8,177,472.57	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC			\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER		\$ 6,043.10	\$ 771,950.75	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 545,272.78	\$ 25,949,933.49	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
17509	2345	00	A-B COMMUNICATIONS	03/14/2023	162.20	.00
17510	3635	00	ANIXTER INC	03/14/2023	9,500.19	.00
17511	3750	00	AUTO ZONE	03/14/2023	268.30	.00
17512	3973	00	BARON SECURITY SOLUTIONS	03/14/2023	540.00	.00
17513	178	00	BIG O TIRES & NAPA AUTO PARTS	03/14/2023	842.50	.00
17514	1	00	BLISS, HEATHER	03/14/2023	106.58	.00
17515	7	00	BORDER STATES INDUSTRIES, INC.	03/14/2023	7,772.17	.00
17516	3479	00	BRAUN BLAISING & WYNNE P.C.	03/14/2023	356.08	.00
17517	3922	00	BROOKS CONSULTING LLC	03/14/2023	750.00	.00
17518	3392	00	BUG EMERGENCY INC.	03/14/2023	192.00	.00
17519	2565	00	BUSINESS RADIO LICENSING	03/14/2023	110.00	.00
17520	3845	00	CALIFORNA MUNICIPAL UTILITIES ASSOC	03/14/2023	1,888.66	.00
17521	4021	00	CANDACE MARTINEZ	03/14/2023	635.82	.00
17522	3136	00	CITY OF NEEDLES	03/14/2023	66,389.99	.00
17523	1445	00	CMUA	03/14/2023	995.00	.00
17524	2590	00	COLORADO RIVER PLUMBING INC.	03/14/2023	803.00	.00
17525	2320	00	COUNTY OF SAN BERNARDINO	03/14/2023	3,775.09	.00
17526	440	00	DECO FOODSERVICE INCORP.	03/14/2023	294.20	.00
17527	3580	00	DIAMOND PURE WATER	03/14/2023	71.00	.00
17528	3943	00	ELLEN CAMPBELL	03/14/2023	226.63	.00
17529	3682	00	EPIC ENGINEERING	03/14/2023	6,043.10	.00
17530	3908	00	FIRE HOUSE MINISTRIES	03/14/2023	13,000.00	.00
17531	324	00	GRAINGER	03/14/2023	3,538.55	.00
17532	3451	00	GREENS ELECTRIC, LLC	03/14/2023	847.49	.00
17533	2612	00	HARDWARE EXPRESS INCORP.	03/14/2023	180.73	.00
17534	3712	00	HENDERSON CHEVROLET COMPANY	03/14/2023	536.62	.00
17535	3949	00	JANET JERNIGAN	03/14/2023	50.00	.00
17536	4000	00	JARROD DELEON	03/14/2023	419.96	.00
17537	3502	00	KIPPY POULSON	03/14/2023	275.00	.00
17538	85	00	LEAGUE OF CALIFORNIA CITIES	03/14/2023	600.00	.00
17539	3783	00	MARK MARNATI	03/14/2023	170.00	.00
17540	3998	00	MICHAEL BAKER INTERNATIONAL, INC	03/14/2023	4,715.00	.00
17541	4085	00	NEEDLES RODEO ASSOCIATION	03/14/2023	10,000.00	.00
17542	4086	00	NEEDLES TOURISM & VISITOR CENTER	03/14/2023	7,700.00	.00
17543	1786	00	NPUA	03/14/2023	VOID	.00
17544	1786	00	NPUA	03/14/2023	33,644.77	.00
17545	740	00	OUR TOWN MAGAZINE	03/14/2023	372.30	.00
17546	3866	00	PLACEWORKS	03/14/2023	448.55	.00
17547	1578	00	PURCHASE POWER	03/14/2023	3,100.84	.00
17548	15	00	QUILL LLC	03/14/2023	2,139.03	.00
17549	818	00	R & R PRODUCTS INC.	03/14/2023	122.39	.00
17550	3654	00	RAINIE TORRANCE	03/14/2023	757.90	.00
17551	2861	00	REINKE A/C CORP.	03/14/2023	8,252.02	.00
17552	591	00	ROBINSON ELECTRIC CO. INC.	03/14/2023	264,904.01	.00
17553	2468	00	RON'S TIRE & AUTO REPAIR	03/14/2023	1,054.67	.00
17554	3796	00	ROUTE 66 BROADBAND LLC	03/14/2023	660.00	.00
17555	2687	00	S.B. COUNTY FIRE DEPARTMENT	03/14/2023	910.00	.00
17556	4058	00	S-NET COMMUNICATIONS INC.	03/14/2023	3,055.03	.00
17557	3344	00	SLOVAK BARON & EMPEY LLP	03/14/2023	19,179.55	.00
17558	3929	00	STAR NURSERY, INC	03/14/2023	141.31	.00
17559	3705	00	SUPERION, LLC	03/14/2023	45.00	.00

PROGRAM: GM348U
CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
17560	231	00	THE MERLIN GROUP	03/14/2023	142.98	.00
17561	4008	00	THE PRINTER GUYS LLC	03/14/2023	539.96	.00
17562	3559	00	THOMAS G. DALLMAN M.D.	03/14/2023	170.00	.00
17563	3950	00	TKE ENGINEERING INC	03/14/2023	16,497.50	.00
17564	3917	00	TOUCHSTONE GOLF LLC	03/14/2023	5,000.00	.00
17565	3014	00	TRI STATE FIRE SYSTEMS, INC.	03/14/2023	518.23	.00
17566	2798	00	U.S. DEPARTMENT OF ENERGY	03/14/2023	25,112.91	.00
17567	3830	00	UNIFIRST CORPORATION	03/14/2023	436.44	.00
17568	761	00	USABLUBOOK	03/14/2023	1,067.39	.00
17569	326	00	WESTERN ALARM SERVICE INC.	03/14/2023	75.00	.00
17570	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	03/14/2023	2,869.48	.00
17571	1023	00	XEROX	03/14/2023	89.66	.00
17572	3828	00	3D-NETWORKS LLC	03/14/2023	10,210.00	.00
NUMBER OF CHECKS				64	GRAND TOTAL	545,272.78

PREPARED 03/01/2023, 11:08:31
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CITY OF NEEDLES

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17509	2345	A-B COMMUNICATIONS	004507		03/14/2023	510-4410-405.30-25	162.20 162.20 *	162.20
17510	3635	ANIXTER	004375 PI0230	023099	03/14/2023 03/14/2023	580-4750-473.60-55 580-4750-473.60-55	604.19 8,896.00 9,500.19 *	9,500.19
17511	3750	AUTO ZONE	004372 004373 004374		03/14/2023 03/14/2023 03/14/2023	511-3021-432.43-26 511-3021-432.43-36 511-3021-432.43-26	79.41 178.13 10.76 268.30 *	268.30
17512	3973	BARON SECURITY SOLUTIONS	004547 004547 004547 004547		03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-3010-431.43-40 503-4720-475.43-40 507-5761-453.43-40 510-4410-405.43-40	135.00 135.00 135.00 135.00 540.00 *	540.00
17513	178	BIG O TIRES & NAPA AUTO P	004377 004378 004379 004380 004381 004382 004444 004445		03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	511-3021-432.43-26 511-3021-432.43-24 511-3021-432.43-38 511-3020-432.61-14 511-3021-432.43-36 101-5772-452.43-18 511-3021-432.43-38 511-3021-432.43-26	26.37 29.42 9.57 516.68 60.20 39.86 9.57 150.83 842.50 *	842.50
17514	1	BLISS, HEATHER	UT		03/14/2023	501-0000-211.00-00	106.58 106.58 *	106.58
17515	7	BORDER STATES INDUSTRIES,	004445 PI0231	023100	03/14/2023 03/14/2023	580-4750-473.60-55 580-4750-473.60-55	125.34 7,646.83 7,772.17 *	7,772.17
17516	3479	BRAUN BLAISING & WYNNE P.	004530		03/14/2023	580-4750-473.31-50	356.08 356.08 *	356.08
17517	3922	BROOKS CONSULTING LLC	004534 004534		03/14/2023 03/14/2023	101-0000-204.03-01 101-0000-204.03-01	400.00 350.00 750.00 *	750.00
17518	3392	BUG EMERGENCY INC.	004376 004530 004530		03/14/2023 03/14/2023 03/14/2023	503-4720-475.43-02 507-5762-454.61-06 507-5762-454.61-06	48.00 72.00 72.00 192.00 *	192.00
17519	2565	BUSINESS RADIO LICENSING	004508		03/14/2023	510-4410-405.61-01	110.00 110.00 *	110.00

PREPARED 03/01/2023, 11:08:31

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2023/09
REPORT NUMBER 108

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17520	3845	CALIFORNIA MUNICIPAL UTIL	004557		03/14/2023	580-4750-473.31-10	1,888.66 1,888.66 *	1,888.66
17521	4021	CANDACE MARTINEZ	004511		03/14/2023	101-1030-414.55-00	635.82 635.82 *	635.82
17522	3136	CITY OF NEEDLES	004395 004396 004397		03/14/2023 03/14/2023 03/14/2023	580-4750-473.80-43 502-4710-471.80-43 503-4720-475.80-43	45,311.58 12,779.08 8,299.33 66,389.99 *	66,389.99
17523	1445	CMUA	004530 004530		03/14/2023 03/14/2023	580-4750-473.31-40 502-4710-471.31-40	497.50 497.50 995.00 *	995.00
17524	2590	COLORADO RIVER PLUMBING I	004446		03/14/2023	101-0000-204.06-00	803.00 803.00 *	803.00
17525	2320	COUNTY OF SAN BERNARDINO	004418		03/14/2023	505-4730-472.74-40	3,775.09 3,775.09 *	3,775.09
17526	440	DECO FOODSERVICE INCORP.	004384 004510 004536		03/14/2023 03/14/2023 03/14/2023	101-5774-452.65-10 507-5762-454.61-06 507-5762-454.61-06	138.54 74.71 80.95 294.20 *	294.20
17527	3580	DIAMOND PURE WATER	004383 004509 004560		03/14/2023 03/14/2023 03/14/2023	101-5774-452.61-01 510-4410-405.61-01 101-5774-452.61-01	11.00 48.00 12.00 71.00 *	71.00
17528	3943	ELLEN CAMPBELL	004533		03/14/2023	101-1030-414.55-00	226.63 226.63 *	226.63
17529	3682	EPIC ENGINEERING	PI0237 PI0238	023047 023048	03/14/2023 03/14/2023	582-4710-471.71-05 582-4710-471.71-05	3,135.60 2,907.50 6,043.10 *	6,043.10
17530	3908	FIRE HOUSE MINISTRIES	0233		03/14/2023	101-0000-210.00-00	13,000.00 13,000.00 *	13,000.00
17531	324	GRAINGER	004386 004387 004388 004534		03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-5772-452.43-18 580-4750-473.60-55 580-4750-473.60-55 580-4750-473.60-55	421.71 2,449.38 147.02 520.44 3,538.55 *	3,538.55
17532	3451	GREENS ELECTRIC, LLC	004447 004447		03/14/2023 03/14/2023	580-4750-473.60-55 580-4750-473.60-55	696.02 151.47 847.49 *	847.49

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ACCOUNTING PERIOD 2023/09
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REPORT NUMBER	2023/09
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REPORT NUMBER 108

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
17533	2612	HARDWARE EXPRESS INCORP.	004390 004391 004392 004393 004394 004447		03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-5772-452.61-12 101-5772-452.61-12 101-5772-452.61-12 101-5772-452.61-12 101-5772-452.61-12 502-4710-471.60-55	23.54 25.85 51.93 20.47 38.48 20.46 180.73 *	180.73
17534	3712	HENDERSON CHEVROLET COMPA	004389		03/14/2023	511-3021-432.43-36	536.62 536.62 *	536.62
17535	3949	JANET JERNIGAN	004447		03/14/2023	101-0000-362.01-00	50.00 50.00 *	50.00
17536	4000	JARROD DELEON	004530		03/14/2023	507-5762-454.55-00	419.96 419.96 *	419.96
17537	3502	KIPPY POULSON	004409		03/14/2023	101-1025-415.31-90	275.00 275.00 *	275.00
17538	85	LEAGUE OF CALIFORNIA CITI	004450		03/14/2023	101-1030-414.56-01	600.00 600.00 *	600.00
17539	3783	MARK MARNATI	PI0228	023021	03/14/2023	101-2030-423.31-90	170.00 170.00 *	170.00
17540	3998	MICHAEL BAKER INTERNATION	004555 004555 PI0239 004557		03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-0000-204.03-01 101-0000-204.35-01 213-1035-416.31-90 101-0000-204.03-01	3,335.00 57.50 345.00 977.50 4,715.00 *	4,715.00
17541	4085	NEEDLES RODEO ASSOCIATION	0234		03/14/2023	101-0000-210.00-00	10,000.00 10,000.00 *	10,000.00
17542	4086	NEEDLES TOURISM & VISITOR	0235		03/14/2023	101-0000-210.00-00	7,700.00 7,700.00 *	7,700.00
17543	1786	NPUA	004398		03/14/2023	101-5774-452.41-10	699.96	VOIDED
17544	1786	NPUA	004399 004400 004401 004402 004403 004404 004405 004406 004407 004408		03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-5774-452.41-10 101-5774-452.41-20 101-5774-452.41-30 101-5770-452.41-10 101-5770-452.41-20 101-5774-452.41-30 101-5774-452.41-10 101-5774-452.41-20 101-3010-431.41-10 101-3010-431.41-20 101-3010-431.41-30	242.68 163.76 920.19 256.15 81.88 104.75 123.06 292.02 54.71 409.40	

PAGE 5
ACCOUNTING PERIOD 2023/09
REPORT NUMBER 108

ACCOUNTING PERIOD 2023/09
REPORT NUMBER 108

REPORT NUMBER 108

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Year	Number of cases
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2001	15
2002	20
2003	25
2004	30
2005	35
2006	40
2007	45
2008	50
2009	55
2010	60
2011	65
2012	70
2013	75
2014	80
2015	85
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2087	445
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2089	455
2090	460
2091	465
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2093	475
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2100	510

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139.03	*	2,139.03
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PREPARED 03/01/2023, 11:08:31

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2023/09
REPORT NUMBER 108

PAGE 6

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17555	2687	S.B. COUNTY FIRE DEPARTMENT	004564 004564		03/14/2023 03/14/2023	502-4710-471.60-32 502-4710-471.60-32	455.00 455.00 910.00 *	910.00
17556	4058	S-NET COMMUNICATIONS INC.	PI0236	023032	03/14/2023	510-4410-405.52-10	3,055.03 3,055.03 *	3,055.03
17557	3344	SLOVAK BARON EMPEY MURPHY	004431 004432		03/14/2023 03/14/2023	502-4710-471.31-50 503-4720-475.31-50	9,589.78 9,589.77 19,179.55 *	19,179.55
17558	3929	STAR NURSERY, INC	004419 004420		03/14/2023 03/14/2023	510-4410-405.43-01 510-4410-405.43-01	94.21 47.10 141.31 *	141.31
17559	3705	SUPERION, LLC	004553		03/14/2023	580-4750-473.31-40	45.00 45.00 *	45.00
17560	231	THE MERLIN GROUP	004531		03/14/2023	507-5762-454.44-10	142.98 142.98 *	142.98
17561	4008	THE PRINTER GUYS LLC	004548		03/14/2023	506-4713-477.61-01	539.96 539.96 *	539.96
17562	3559	THOMAS G. DALLMAN M.D.	004385		03/14/2023	101-3010-431.31-20	170.00 170.00 *	170.00
17563	3950	TKE ENGINEERING INC	PI0229 004518 004519 004520 004521 004531 004532 004533	023060	03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023 03/14/2023	102-3010-431.71-22 101-0000-204.03-01 101-0000-204.03-01 101-0000-204.03-01 101-0000-204.03-01 101-0000-204.03-01 101-0000-204.03-01 101-0000-204.03-01	11,325.00 1,319.50 460.00 348.00 1,131.00 754.00 870.00 290.00 16,497.50 *	16,497.50
17564	3917	TOUCHSTONE GOLF LLC	PI0232	023001	03/14/2023	507-5762-454.31-89	5,000.00 5,000.00 *	5,000.00
17565	3014	TRI STATE FIRE SYSTEMS, I	004517		03/14/2023	101-5774-452.43-18	518.23 518.23 *	518.23
17566	2798	U.S. DEPARTMENT OF ENERGY	004548		03/14/2023	580-4750-473.63-10	25,112.91 25,112.91 *	25,112.91
17567	3830	UNIFIRST CORPORATION	004424 004425 004426 004427		03/14/2023 03/14/2023 03/14/2023 03/14/2023	101-5772-452.61-04 101-3010-431.61-04 101-5774-452.61-06 101-5774-452.61-06	28.05 102.79 8.82 28.05	28.05

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR FEBRUARY 22, 2023**

FUND 101	GENERAL FUND		FUND AMT.	22-Feb	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$ 549.50		\$ 41,029.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 125,730.87	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 357,970.67	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 462.46		\$ 169,882.62	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 397.59		\$ 179,185.88	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -		\$ 188,444.47	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 30,484.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 127,527.09	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 213,950.12	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 409,087.30	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 486,654.96	\$ 849,743.00
101.4730.472	SANITATION	\$ -		\$ 105,804.48	\$ 166,600.00
101.5770.452.	AQUATICS	\$ 40.18		\$ 102,983.36	\$ 194,192.00
101.5772.452	PARKS	\$ -		\$ 363,201.32	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 61,527.72	\$ 107,923.00
101.5774.452	RECREATION	\$ 2,612.61		\$ 205,894.08	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 4,062.34		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 1,543,457.37	\$ 4,992,512.00
FUND 205	CDBG		\$ -	\$ 5,264.00	\$ 42,692.00
FUND 206	CEMETERY		\$ -	\$ 101,275.17	\$ 202,270.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 329,510.91	\$ 311,377.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 102,552.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 36,084.86	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 124,611.67	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 5,807.60	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 512,031.52	\$ 3,899,640.00
FUND 239	CA. CONSERV RECYLING GRANT		\$ -	\$ 1,400.87	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 42,509.58	\$ 287,664.00
FUND 470	RDA CAP PROJ. LOW & MOD.		\$ -	\$ 118,897.96	\$ 300,000.00
FUND 501	NPUA		\$ -	\$ 1,253,072.19	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT		\$ 567.28	\$ 1,148,515.29	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT		\$ 72.00	\$ 816,184.51	\$ 1,241,325.00
FUND 505	SANITATION		\$ 14.99	\$ 877,761.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 911,307.07	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 353,774.72	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 221,469.37	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 231,104.12	\$ 455,807.00
FUND 509	MIS		\$ -	\$ 195,735.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ 530.00	\$ 105,285.09	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ 199.00	\$ 153,254.55	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE		\$ -	\$ 161,798.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 11,267.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 266,660.60	\$ 614,438.00
FUND 580	ELECTRIC		\$ 3,122.44	\$ 8,013,897.60	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER			\$ 765,907.65	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 8,568.05	\$ 25,288,095.20	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PREPARED 2/22/2023, 14:28:09
PROGRAM: GM348U
CITY OF NEEDLES

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PAGE 1
DISBURSEMENT PERIOD 08/2023

PREPARED: 2/22/20
PROGRAM: GM348U

DISBURSEMENT PERIOD 08/2023

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	VENDOR NAME	SEQ#
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CHECK
DATE CHECK AMOUNT | DISCOUNTS/RETAINAGE TAKEN |

17472	3651	00	WELLS FARGO	02/22/2023	8,568.05	.00
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NUMBER OF CHECKS	1	GRAND TOTAL

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 02/22/2023, 14:33:20
PROGRAM: GM346L
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - C

BANK OF AMERICA BANK - CITY GENERAL CHECKING									
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL	
17472	3651	WELLS FARGO	004439		02/22/2023	580-4750-473.43-57	2,427.72		
			004439		02/22/2023	580-4750-473.61-04	104.99		
			004439		02/22/2023	580-4750-473.61-21	499.96		
			004439		02/22/2023	580-4750-473.61-01	86.19		
			004439		02/22/2023	502-4710-471.31-90	14.99		
			004439		02/22/2023	502-4710-471.31-40	80.00		
			004440		02/22/2023	101-1030-414.55-00	462.46		
			004440		02/22/2023	502-4710-471.52-10	3.57		
			004440		02/22/2023	503-4720-475.52-10	3.57		
			004440		02/22/2023	580-4750-473.52-10	3.58		
			004441		02/22/2023	101-2020-423.60-28	91.19		
			004441		02/22/2023	101-2020-423.61-04	104.39		
			004441		02/22/2023	101-2020-423.31-40	25.00		
			004441		02/22/2023	101-2020-423.61-36	63.02		
			004441		02/22/2023	101-0000-204.06-00	549.50		
			004441		02/22/2023	101-2020-423.43-29	113.99		
			004443		02/22/2023	511-3021-432.43-38	199.00		
			004443		02/22/2023	101-5774-452.43-18	440.68		
			004443		02/22/2023	510-4410-405.43-01	530.00		
			004443		02/22/2023	506-4713-477.61-01	14.99		
			004443		02/22/2023	502-4710-471.54-21	468.72		
			004500		02/22/2023	503-4720-475.31-40	68.43		
			004500		02/22/2023	101-5774-452.65-10	316.61		
			004500		02/22/2023	101-5774-452.61-01	1,730.66		
			004500		02/22/2023	101-5774-452.61-01	40.18		
			004500		02/22/2023	101-5770-452.61-01	40.18		
			004500		02/22/2023	101-5774-452.60-24	84.48		
							8,568.05		
BANK/CHECK TOTAL							8,568.05		
ALL BANKS/CHECKS TOTAL							8,568.05		

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR FEBRUARY 24, 2023**

		FUND AMT.	24-Feb		22-23 BUDGET
FUND 101	GENERAL FUND				
		\$ 14,278.09			
101.1015.412	CITY ATTORNEY	\$ -	\$ 41,029.40	\$ 80,000.00	
101.1020.413	CITY MANAGER	\$ 1,368.84	\$ 127,170.71	\$ 219,507.00	
101.1025.415	FINANCE DEPT.	\$ 6,669.90	\$ 365,237.77	\$ 698,085.00	
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 2,397.53	\$ 169,882.62	\$ 291,344.00	
101.1035.416	PLANNING /ZONING	\$ 1,138.17	\$ 179,185.88	\$ 373,159.00	
101.1040.417	ENGINEERING	\$ 2,639.71	\$ 191,314.37	\$ 361,425.00	
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00	
101.1070.410	SENIOR CENTER	\$ -	\$ 30,484.46	\$ 59,457.00	
101.2010.421	SHERIFF	\$ -	\$ 2,333,154.03	\$ 3,483,367.00	
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 186.36	\$ 128,182.73	\$ 233,027.00	
101.2025.424	BULDING & SAFETY	\$ 1,800.35	\$ 215,956.82	\$ 608,738.00	
101.2030.423	CODE ENFORCEMENT	\$ 6,098.15	\$ 415,637.20	\$ 696,985.00	
101.3010.431	PUBLIC WORKS	\$ 4,210.79	\$ 491,611.77	\$ 849,743.00	
101.4730.472	SANITATION	\$ 378.64	\$ 106,209.50	\$ 166,600.00	
101.5770.452.	AQUATICS	\$ 146.78	\$ 102,983.36	\$ 194,192.00	
101.5772.452	PARKS	\$ 7,714.75	\$ 369,893.21	\$ 658,491.00	
101.5773.452	JACK SMITH PARK MARINA	\$ 847.63	\$ 62,516.77	\$ 107,923.00	
101.5774.452	RECREATION	\$ 6,371.50	\$ 185,772.27	\$ 371,884.00	
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 56,247.19		\$ 9,505,479.00	
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 1,554,782.37	\$ 4,992,512.00	
FUND 205	CDBG	\$ -	\$ 5,264.00	\$ 42,692.00	
FUND 206	CEMETERY	\$ 2,529.01	\$ 103,329.57	\$ 202,270.00	
FUND 208	CALTRANS GRANTS	\$ -	\$ 329,510.91	\$ 311,377.00	
FUND 210	SPECIAL GAS TAX	\$ -	\$ 102,552.00	\$ 272,365.00	
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 36,084.86	\$ 30,000.00	
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00	
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 124,611.67	\$ 251,497.00	
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,807.60	\$ 13,733.00	
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 512,031.52	\$ 3,899,640.00	
FUND 239	CA.CONSERV RECYLING GRANT	\$ -	\$ 1,400.87	\$ 25,526.00	
FUND 270	REDEVELOPMENT AGENCY	\$ 778.22	\$ 43,173.79	\$ 287,664.00	
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 118,897.96	\$ 300,000.00	
FUND 501	NPUA	\$ -	\$ 1,253,072.19	\$ 2,601,074.00	
FUND 502	WATER DEPARTMENT	\$ 7,555.97	\$ 1,148,515.29	\$ 1,938,399.00	
FUND 503	WASTEWATER DEPARTMENT	\$ 5,041.56	\$ 816,184.51	\$ 1,241,325.00	
FUND 505	SANITATION	\$ -	\$ 877,761.32	\$ 1,458,897.00	
FUND 506	ALL AMERICAN CANAL PROJ.	\$ 484.67	\$ 911,307.07	\$ 1,041,800.00	
FUND 507	GOLF FUND	\$ -	\$ -		
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 79.61	\$ 353,854.33	\$ 641,632.00	
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 1,182.17	\$ 221,469.37	\$ 370,454.00	
FUND 507	GOLF FUND TOTAL	\$ 1,261.78			
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 5,002.09	\$ 236,311.48	\$ 455,807.00	
FUND 509	MIS	\$ -	\$ 195,735.62	\$ 257,370.00	
FUND 510	ADMIN. FACILITY	\$ 1,266.36	\$ 108,366.43	\$ 414,950.00	
FUND 511	FLEET MANAGEMENT	\$ 1,751.71	\$ 156,329.20	\$ 281,078.00	
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 15,352.27	\$ 15,352.27	
FUND 520	SR DIAL A RIDE	\$ -	\$ 161,798.26	\$ 250,098.00	
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 11,267.85	\$ 22,274.00	
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 266,660.60	\$ 614,438.00	
FUND 580	ELECTRIC	\$ 22,113.87	\$ 8,095,272.19	\$ 12,406,721.00	
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 1,343,649.85	\$ 1,956,822.00	
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 765,907.65	\$ 11,236,959.00	
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 104,032.43	\$ 25,408,666.40	\$ 57,790,205.27	

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

PROGRAM: GM3480

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
17473	3709	00	ADRIAN CHAVEZ	02/24/2023	50.00	.00
17474	3688	00	ALBERT PONCE	02/24/2023	50.00	.00
17475	4084	00	ANTHONY GIERSCH	02/24/2023	50.00	.00
17476	3897	00	BENEBLOC, LLC	02/24/2023	299.22	.00
17477	4022	00	BENEFIT COORDINATORS CORPORATION	02/24/2023	3,291.20	.00
17478	3870	00	BRYAN HICKSTEIN	02/24/2023	50.00	.00
17479	2931	00	DALE JONES	02/24/2023	50.00	.00
17480	322	00	FRANK VALENZUELA JR.	02/24/2023	50.00	.00
17481	1296	00	FRONTIER	02/24/2023	4,086.50	.00
17482	1305	00	GREAT WEST LIFE	02/24/2023	5,844.00	.00
17483	3634	00	GREAT WEST LIFE & ANNUITY	02/24/2023	986.20	.00
17484	2879	00	JENNIFER VALENZUELA	02/24/2023	462.68	.00
17485	2879	00	JENNIFER VALENZUELA	02/24/2023	4,000.00	.00
17486	638	00	JESSE FRAGOSO	02/24/2023	50.00	.00
17487	325	00	JIM WILLIS	02/24/2023	50.00	.00
17488	3978	00	JOSE SANCHEZ	02/24/2023	50.00	.00
17489	2222	00	JUSTIN SCOTT	02/24/2023	50.00	.00
17490	4070	00	KATHY RAASCH	02/24/2023	50.00	.00
17491	3512	00	KIMBERLY KRASINSKI	02/24/2023	50.00	.00
17492	3889	00	MICHAEL WILLIS	02/24/2023	50.00	.00
17493	3767	00	PATRICK MARTINEZ	02/24/2023	50.00	.00
17494	3654	00	RAINIE TORRANCE	02/24/2023	50.00	.00
17495	3953	00	RONNY SOMMERS	02/24/2023	50.00	.00
17496	2687	00	S.B. COUNTY FIRE DEPARTMENT	02/24/2023	212.75	.00
17497	1199	00	SBPEA TEAMSTERS LOCAL 1932	02/24/2023	1,036.77	.00
17498	1199	00	SBPEA TEAMSTERS LOCAL 1932	02/24/2023	527.91	.00
17499	3242	00	SDRMA	02/24/2023	81,344.25	.00
17500	3851	00	SY FOLEY	02/24/2023	50.00	.00
17501	3432	00	SYLVIA MILEDI	02/24/2023	50.00	.00
17502	3622	00	TAYLOR MILLER	02/24/2023	50.00	.00
17503	2744	00	THOMAS DELEON	02/24/2023	50.00	.00
17504	2817	00	TONY RUEALCABA	02/24/2023	50.00	.00
17505	3695	00	VINCE GARZA	02/24/2023	50.00	.00
17506	1217	00	VISION SERVICE PLAN	02/24/2023	840.95	.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17481	1296	FRONTIER	004458 004459 004460 004461 004462 004463 004464 004465 004466 004467 004468 004469		02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-5773-452.52-10 101-5774-452.52-10 502-4710-471.52-10 503-4720-475.52-10 503-4720-475.52-10 507-5761-453.52-10 507-5762-454.52-10 510-4410-405.52-10 510-4410-405.52-10 510-4410-405.52-10 510-4410-405.52-10 580-4750-473.52-10	85.72 315.60 374.83 449.82 368.20 79.61 259.29 95.85 231.80 269.20 669.51 407.33 4,086.50	4,086.50
17482	1305	GREAT WEST LIFE & ANNUITY	004475 004475 004475		02/24/2023 02/24/2023 02/24/2023	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	3,430.00 410.00 2,004.00 5,844.00	5,844.00
17483	3634	GREAT-WEST LIFE & ANNUITY	004476 004476 004476 004476 004476 004476 004476 004476 004476 004476		02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 502-0000-209.03-01	43.12 194.13 24.27 213.04 46.50 174.52 60.36 53.93 127.83 48.50 986.20	986.20
17484	2879	JENNIFER VALENZUELA	002126 004502 004503 004504 004505 004506		02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-5774-452.52-10 101-5774-452.60-31 101-5774-452.62-00 101-5774-452.49-01 101-5774-452.65-10 101-5774-452.61-06	50.00 47.45 152.00 75.00 84.10 54.13 462.68	462.68
17485	2879	JENNIFER VALENZUELA	004501		02/24/2023	101-5774-452.49-01	4,000.00 4,000.00	4,000.00
17486	638	JESSE FRAGOSO	002144		02/24/2023	101-3010-431.52-10	50.00 50.00	50.00
17487	325	JIM WILLIS	002129		02/24/2023	580-4750-473.52-10	50.00 50.00	50.00
17488	3978	JOSE SANCHEZ	002141		02/24/2023	502-4710-471.52-10	50.00 50.00	50.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17489	2222	JUSTIN SCOTT	002125		02/24/2023	580-4750-473.52-10	50.00 50.00 *	50.00
17490	4070	KATHY RAASCH	003172		02/24/2023	101-1040-417.52-10	50.00 50.00 *	50.00
17491	3512	KIMBERLY KRASINSKI	006143		02/24/2023	508-4810-478.52-10	50.00 50.00 *	50.00
17492	3889	MICHAEL WILLIS	002132		02/24/2023	580-4750-473.52-10	50.00 50.00 *	50.00
17493	3767	PATRICK MARTINEZ	002133 002134 002135 002136		02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-2030-423.52-10 101-2025-424.52-10 101-1035-416.52-10 101-1040-417.52-10	12.50 12.50 12.50 12.50 50.00 *	50.00
17494	3654	RAINIE TORRANCE	002137 002138 002139		02/24/2023 02/24/2023 02/24/2023	502-4710-471.52-10 503-4720-475.52-10 580-4750-473.52-10	16.67 16.66 16.67 50.00 *	50.00
17495	3953	RONNY SOMMERS	002127		02/24/2023	580-4750-473.52-10	50.00 50.00 *	50.00
17496	2687	S.B. COUNTY FIRE DEPARTME	004478 004478		02/24/2023 02/24/2023	101-5774-452.57-01 101-5774-452.57-01	148.75 64.00 212.75 *	212.75
17497	1199	SBPEA TEAMSTERS LOCAL 193	004474 004474 004474 004474 004474 004474		02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-0000-209.03-01 502-0000-209.03-01 503-0000-209.03-01 508-0000-209.03-01 511-0000-209.03-01 580-0000-209.03-01	562.00 132.70 29.21 64.21 33.95 214.70 1,036.77 *	1,036.77
17498	1199	SBPEA TEAMSTERS LOCAL 193	004471 004472 004473		02/24/2023 02/24/2023 02/24/2023	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	416.53 50.44 60.94 527.91 *	527.91
17499	3242	SPECIAL DISTRICT RISK	004476 004476 004476 004476 004476 004476		02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023 02/24/2023	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-2025-424.24-10	1,281.64 6,171.96 2,168.09 1,057.03 2,437.07 1,666.79 5,632.45	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17499	3242	SPECIAL DISTRICT RISK	004476		02/24/2023	101-3010-431.24-10	3,782.33	
			004476		02/24/2023	101-4730-472.24-10	352.68	
			004476		02/24/2023	101-5772-452.24-10	7,368.08	
			004476		02/24/2023	101-5773-452.24-10	707.16	
			004476		02/24/2023	101-5774-452.24-10	1,272.90	
			004476		02/24/2023	101-0000-209.03-01	9,134.72	
			004476		02/24/2023	206-5771-452.24-10	1,834.28	
			004476		02/24/2023	206-0000-209.03-01	545.72	
			004476		02/24/2023	270-4631-463.24-10	565.74	
			004476		02/24/2023	270-0000-209.03-01	169.68	
			004476		02/24/2023	502-4710-471.24-10	4,517.59	
			004476		02/24/2023	502-0000-209.03-01	1,356.48	
			004476		02/24/2023	503-4720-475.24-10	3,039.91	
			004476		02/24/2023	503-0000-209.03-01	886.38	
			004476		02/24/2023	506-4713-477.24-10	350.00	
			004476		02/24/2023	506-0000-209.03-01	111.08	
			004476		02/24/2023	507-5762-454.24-10	922.88	
			004477		02/24/2023	508-4810-478.24-10	3,545.85	
			004477		02/24/2023	508-0000-209.03-01	1,098.26	
			004477		02/24/2023	511-3020-432.24-10	1,254.47	
			004477		02/24/2023	511-0000-209.03-01	385.60	
			004477		02/24/2023	580-4750-473.24-10	13,705.03	
			004477		02/24/2023	580-0000-209.03-01	4,022.40	
							81,344.25	81,344.25
17500	3851	SY FOLEY	002143		02/24/2023	503-4720-475.52-10	50.00	50.00
17501	3432	SYLVIA MILEDI	002151		02/24/2023	101-1025-415.52-10	50.00	50.00
17502	3622	TAYLOR MILLER	001158		02/24/2023	502-4710-471.52-10	50.00	50.00
17503	2744	THOMAS DELEON	002142		02/24/2023	580-4750-473.52-10	50.00	50.00
17504	2817	TONY RUBALCABA	002131		02/24/2023	101-2020-423.52-10	50.00	50.00
17505	3695	VINCE GARZA	002145		02/24/2023	580-4750-473.52-10	50.00	50.00
17506	1217	VISION SERVICE PLAN	004476		02/24/2023	101-1020-413.24-10	17.89	
			004476		02/24/2023	101-1025-415.24-10	67.04	
			004476		02/24/2023	101-1030-414.24-10	37.17	
			004476		02/24/2023	101-1035-416.24-10	16.34	
			004476		02/24/2023	101-1040-417.24-10	37.04	
			004476		02/24/2023	101-2025-424.24-10	28.86	
			004476		02/24/2023	101-2030-423.24-10	80.06	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17506	1217	VISION SERVICE PLAN	004476		02/24/2023	101-3010-431.24-10	50.05	
			004476		02/24/2023	101-4730-472.24-10	4.25	
			004476		02/24/2023	101-5772-452.24-10	66.13	
			004476		02/24/2023	101-5773-452.24-10	9.15	
			004476		02/24/2023	101-5774-452.24-10	25.49	
			004476		02/24/2023	206-5771-452.24-10	22.75	
			004476		02/24/2023	270-4631-463.24-10	6.32	
			004476		02/24/2023	502-4710-471.24-10	63.80	
			004476		02/24/2023	503-4720-475.24-10	44.48	
			004476		02/24/2023	506-4713-477.24-10	5.15	
			004476		02/24/2023	508-4810-478.24-10	48.47	
			004476		02/24/2023	511-3020-432.24-10	15.63	
			004476		02/24/2023	580-4750-473.24-10	194.88	
							840.95	840.95
							*	
						BANK/CHECK TOTAL	104,032.43	104,032.43
						ALL BANKS/CHECKS TOTAL	104,032.43	104,032.43

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR FEBRUARY 24, 2023**

		FUND AMT.	24-Feb	22-23 BUDGET
FUND 101	GENERAL FUND	\$ -		
101.1015.412	CITY ATTORNEY	\$ -	\$ 41,029.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 71.00	\$ 125,730.87	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 322.20	\$ 357,970.67	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 104.25	\$ 169,882.62	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 143.81	\$ 179,185.88	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 230.19	\$ 188,444.47	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 30,484.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 104.69	\$ 127,527.09	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$ 210.35	\$ 213,950.12	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 284.75	\$ 409,087.30	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 254.42	\$ 486,654.96	\$ 849,743.00
101.4730.472	SANITATION	\$ 26.38	\$ 105,804.48	\$ 166,600.00
101.5770.452.	AQUATICS	\$ -	\$ 102,983.36	\$ 194,192.00
101.5772.452	PARKS	\$ 212.24	\$ 363,201.32	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ 156.47	\$ 61,527.72	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 205,894.08	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 2,120.75		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 1,543,457.37	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 5,264.00	\$ 42,692.00
FUND 206	CEMETERY	\$ 71.11	\$ 101,275.17	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 329,510.91	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 102,552.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 36,084.86	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 124,611.67	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,807.60	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 512,031.52	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYCLING GRANT	\$ -	\$ 1,400.87	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ 55.67	\$ 42,509.58	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 118,897.96	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 1,253,072.19	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 534.17	\$ 1,148,515.29	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ 140.75	\$ 816,184.51	\$ 1,241,325.00
FUND 505	SANITATION	\$ 67.84	\$ 877,761.32	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 911,307.07	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -	\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -	\$ 353,774.72	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 221,469.37	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 236.31	\$ 231,104.12	\$ 455,807.00
FUND 509	MIS	\$ -	\$ 195,735.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ -	\$ 105,285.09	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ 96.33	\$ 153,254.55	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE	\$ -	\$ 161,798.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 11,267.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 266,660.60	\$ 614,438.00
FUND 580	ELECTRIC	\$ 743.60	\$ 8,013,897.60	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 765,907.65	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 4,066.53	\$ 25,288,095.20	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

REPORT NUMBER 105

CITY OF NEEDLES				CITY GENERAL CHECKING							
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL			
17507	3458	MUTUAL OF OMAHA	004479		02/24/2023	101-1020-413.24-10	71.00				
			004480		02/24/2023	101-1025-415.24-10	322.20				
			004481		02/24/2023	101-1030-414.24-10	104.25				
			004482		02/24/2023	101-1035-416.24-10	143.81				
			004483		02/24/2023	101-1040-417.24-10	230.19				
			004484		02/24/2023	101-2020-423.24-10	104.69				
			004485		02/24/2023	101-2025-424.24-10	210.35				
			004486		02/24/2023	101-2030-423.24-10	284.75				
			004487		02/24/2023	101-3010-431.24-10	254.42				
			004488		02/24/2023	101-4730-472.24-10	26.38				
			004489		02/24/2023	101-5772-452.24-10	212.24				
			004490		02/24/2023	101-5773-452.24-10	31.42				
			004491		02/24/2023	101-5774-452.24-10	125.05				
			004492		02/24/2023	206-5771-452.24-10	71.11				
			004493		02/24/2023	270-4631-463.24-10	55.67				
			004494		02/24/2023	502-4710-471.24-10	534.17				
			004495		02/24/2023	503-4720-475.24-10	140.75				
			004496		02/24/2023	506-4713-477.24-10	67.84				
			004497		02/24/2023	508-4810-478.24-10	236.31				
			004498		02/24/2023	511-3020-432.24-10	96.33				
			004499		02/24/2023	580-4750-473.24-10	743.60				
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**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR FEBRUARY 28, 2023**

			FUND AMT.	28-Feb	22-23 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 41,029.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 127,170.71	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 365,237.77	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 169,882.62	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 179,185.88	\$ 373,159.00
101.1040.417	ENGINEERING	\$ -		\$ 191,314.37	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 30,484.46	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 2,333,154.03	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 128,182.73	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 215,956.82	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 415,637.20	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 491,611.77	\$ 849,743.00
101.4730.472	SANITATION	\$ -		\$ 106,209.50	\$ 166,600.00
101.5770.452.	AQUATICS	\$ -		\$ 102,983.36	\$ 194,192.00
101.5772.452	PARKS	\$ -		\$ 369,893.21	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 62,516.77	\$ 107,923.00
101.5774.452	RECREATION	\$ -		\$ 185,772.27	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ -			\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 1,554,782.37	\$ 4,992,512.00	
FUND 205	CDBG	\$ -	\$ 5,264.00	\$ 42,692.00	
FUND 206	CEMETERY	\$ -	\$ 103,329.57	\$ 202,270.00	
FUND 208	CALTRANS GRANTS	\$ -	\$ 329,510.91	\$ 311,377.00	
FUND 210	SPECIAL GAS TAX	\$ -	\$ 102,552.00	\$ 272,365.00	
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ 36,084.86	\$ 30,000.00	
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00	
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 124,611.67	\$ 251,497.00	
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,807.60	\$ 13,733.00	
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 512,031.52	\$ 3,899,640.00	
FUND 239	CA. CONSERV RECYCLING GRANT	\$ -	\$ 1,400.87	\$ 25,526.00	
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 43,173.79	\$ 287,664.00	
FUND 470	RDA CAP PROJ. LOW & MOD.	\$ -	\$ 118,897.96	\$ 300,000.00	
FUND 501	NPUA	\$ -	\$ 1,253,072.19	\$ 2,601,074.00	
FUND 502	WATER DEPARTMENT	\$ -	\$ 1,148,515.29	\$ 1,938,399.00	
FUND 503	WASTEWATER DEPARTMENT	\$ -	\$ 816,184.51	\$ 1,241,325.00	
FUND 505	SANITATION	\$ -	\$ 877,761.32	\$ 1,458,897.00	
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 911,307.07	\$ 1,041,800.00	
FUND 507	GOLF FUND	\$ -	\$ -	\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 10,075.95		\$ 353,854.33	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 221,469.37	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ 10,075.95		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 236,311.48	\$ 455,807.00
FUND 509	MIS		\$ -	\$ 195,735.62	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 108,366.43	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 156,329.20	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 15,352.27	\$ 15,352.27
FUND 520	SR DIAL A RIDE		\$ -	\$ 161,798.26	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 11,267.85	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 266,660.60	\$ 614,438.00
FUND 580	ELECTRIC		\$ -	\$ 8,095,272.19	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 1,343,649.85	\$ 1,956,822.00
FUND 582	NPUA CAPITAL WATER			\$ 765,907.65	\$ 11,236,959.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 10,075.95	\$ 25,408,666.40	\$ 57,790,205.27

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

 **Rick Daniels, City Manager**
Date **3/8/23**

 **Sylvia Miledi, Director of Finance**
Date **2/28/23**

Kippy Poulson, City Treasurer
Date

PREPARED 2/28/20

PROGRAM: GM348U
CITY OF NEEDLES

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UNITED STATES

NUMBER OF CHECKS

PREPARED 02/28/2023, 9:12:04
PROGRAM: GM346L
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 1
ACCOUNTING PERIOD 2023/08
REPORT NUMBER 107

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
17508	3917	TOUCHSTONE GOLF LLC	PI0115		02/28/2023	507-5762-454.31-89	5,000.00	
			002982		02/28/2023	507-5762-454.61-01	75.95	
			PI0116		02/28/2023	507-5762-454.31-89	5,000.00	
							10,075.95 *	10,075.95
						BANK/CHECK TOTAL	10,075.95	10,075.95
						ALL BANKS/CHECKS TOTAL	10,075.95	10,075.95

MINUTES

REGULAR MEETING OF THE CITY COUNCIL,
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA - TUESDAY, JANUARY 24, 2023
COUNCIL EXECUTIVE SESSION – 5:00 P.M. - CITY COUNCIL MEETING – 6:00 P.M.
CITY COUNCIL CHAMBERS - 1111 BAILEY AVENUE, NEEDLES

CALL TO ORDER

The meeting was called to order by Vice Mayor Merritt at 5:05 PM

ROLL CALL

Present: Vice Mayor Kirsten Merritt; Council Members Ellen Campbell, Jamie McCorkle, JoAnne Pogue (arrived at 5:22 PM), Tona Belt, and Henry Longbrake. Also present; Assistant City Manager Patrick Martinez, City Attorney John Pinkney and City Clerk Dale Jones.

RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT COUNCIL / NPUA MEETING at 5:05 PM

Council Member Campbell moved, second by Councilmember Belt to grant an excused absence for Mayor Jernigan. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Pogue, Belt, and Longbrake

Noes: None

Absent: None

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION - None

RECESSED TO EXECUTIVE SESSION at 5:06 PM

Councilmember Jamie McCorkle recused herself from Executive Session Item (a) due to a potential conflict.

- a) NPUA / COUNCIL: Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1) (one case: Rio Buena Vista Assoc. Et. Al. v. City of Needles: Case Number CIVSB 2028439)
- b) COUNCIL: Conference with legal counsel regarding potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). (one potential matter)

EXECUTIVE SESSION – City Attorney Pinkney announced there was no reportable action taken.

ADJOURNED THE JOINT MEETING AND RECONVENED THE CITY COUNCIL MEETING at 6:18 p.m.

CALL TO ORDER

The meeting was called to order by Vice Mayor Merritt at 6:18 PM

ROLL CALL

Present: Vice Mayor Kirsten Merritt; Council Members Ellen Campbell, Jamie McCorkle, JoAnne Pogue, Tona Belt, and Henry Longbrake. Also present, Assistant City Manager Patrick Martinez, City Attorney John Pinkney and City Clerk Dale Jones.

INVOCATION - Given by Vice Mayor Merritt

PLEDGE OF ALLEGIANCE - Led by Councilmember McCorkle

APPROVAL OF AGENDA

Motion was made by Councilmember Pogue, seconded by Councilmember Campbell to approve the agenda. Motion was carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

CONFLICT OF INTEREST

Council Member Campbell declared a conflict of interest on Agenda Item #5 because she lives on Desnok.

CORRESPONDENCE - None

INTRODUCTIONS

Vice Mayor Merritt acknowledged former Vice Mayor Edward Paget, and former Council Members Tim Terral and Shawn Gudmundson who were in attendance.

CITY ATTORNEY Pinkney reviewed Parliamentary procedures.

PUBLIC APPEARANCE

Pastor James Jones expressed condolences for Mayor Jernigan's loss of her husband. He also informed council there is a street light out on Bush Street and the intersection at Vine and R Streets are not being controlled.

PUBLIC HEARING

- 1) Public hearing held - noticed to consider a request by Michael West for approval of Tentative Tract Map #20478 located in the CRR (Commercial, Residential, Resort) zone located at 429 N. K Street, APNs 0185-058-15-0000, 0185-067-15-0000, 0660-307-13-0000, 0185-067-20-0000, 0185-109-48-0000 and 0186-021-01-0000

Staff Report and PowerPoint presentation was given by Assistant City Manager Patrick Martinez. Applicant Jeff West reviewed the project and discussion ensued.
Vice Mayor Merritt opened the public hearing at 6:46 PM
Applicant Jeff West responded to Councils inquiries.
Barbara Beard and Tim Terral commented in favor of the project stating it will be a boost for the city and bring needed housing.
Pastor James Jones commented in favor, with one concern about possible increased OHV traffic.
Teresa Bernard stated she lives on K street and is concerned about rear access to her property being blocked by this project and possible property tax increase.
Vice Mayor Merritt closed the public hearing at 6:57 PM

Council Member Belt moved, second by Councilmember Campbell to waive the reading and adopt Resolution No. 2023-10 approving a 60 lot Tentative Tract Map No. 20478 for 58 single-family townhomes/recreational vehicle pads located at 429 N. K Street, APNs 0185-058-15-0000, 0185-067-15-0000, 0660-301-13-0000, 0185-067-20-0000, 0185-109-48-0000, and 0186-021-01-0000 and adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None

CONSENT CALENDAR:

Councilmember Pogue moved, seconded by Councilmember Campbell to approve the consent calendar items as recommended. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstained Councilmember Campbell abstained from voting on #5 due to a potential conflict.

- 2) Approved the warrants registers of January 24, 2023
- 3) Approved Amendment to Contract Number 21-390 A1 Household Hazardous Waste Collection Agreement between San Bernardino County Fire Protection District and the City of Needles through June 30, 2027 and authorized the city manager to execute amendment
- 4) Approved exclusive three (3) year purchase of Douglas Fir Power Poles through Stella-Jones for FY 23, FY 24 and FY 25 not to exceed \$100,000 annually using funds from the Electric Operation and Maintenance budget
- 5) Extended the existing Electrical General Services Contract working under the Electric Circuit Reliability Program with Petrelli Electric for an additional three (3) years to expire March 2026 to complete the electric system improvements and approve Tasks No. 4 and No. 5 relating to the power pole replacement program, at a total cost not to exceed \$670,000 to be funded with electric system asset replacement funds
- 6) Waived the reading and adopted Resolution No. 2023-07 prioritizing and approving the dollar amount of Needles eligible projects for Community Development Block Grant funding for Fiscal Year 2023-2024
- 7) Waived the reading and adopted Resolution No. 2023-09 authorizing application and receipt of Prohousing Incentive Pilot Program Funds relating to housing and community development
- 8) Awarded bid from Final Touch Construction & Design, Inc. for Bid Alternate No. 1 for a total amount of \$70,688, total project cost \$77,756 including the 10% contingency, and authorize staff to issue a Notice of Award and Notice to Proceed using funds from the Admin Facility Property Capital Buildings Fund

End of Consent

- 9) Resolution No. 2023-08 amending Resolution No. 2021-68 approving an updated Economic Development Program funded by 10% of the tax revenues received from cannabis businesses

Assistant City Manager Patrick Martinez gave the staff report and considerable discussion ensued. Public comments made by Tim Terral, Barbara Beard and Shawn Gudmundson voicing opinions on what should be reviewed and/or changed.

Councilmember Longbrake moved to **table** the item, seconded by Councilmember Campbell. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

CITY ATTORNEYS REPORT

City Attorney John Pinkney had nothing to report.

CITY MANAGERS REPORT

Assistant City Manager Patrick Martinez gave a report.

COUNCIL REQUESTS

Councilmember Campbell offered condolences to Mayor Jernigan for the loss of her husband and reported on the success of the courthouse grand opening.

Councilmember McCorkle reported that she has received many complaints about the traffic backing up and blocking the intersection at the bridge crossing.

Councilmember Merritt requested palm trees and weeds be cleaned by Center for Change; commented on the courthouse grand opening, the Lilly Hill booster station groundbreaking, and requested an update from the Chamber of Commerce at the next meeting.

Councilmember Pogue had no requests.

Councilmember Belt inquired about what options the homeless have and asked about organizing a city-wide cleanup for the upcoming Earth Day.

Councilmember Longbrake requested the graffiti around town be cleaned up/covered up, reiterated the issue at the bridge crossing intersection and suggested tickets be issued to those blocking the intersection.

ADJOURNMENT – Vice Mayor Merritt adjourned the meeting at 7:40 PM

ATTEST: _____
Vice Mayor Kirsten Merritt

City Clerk Dale Jones, CMC

MINUTES

**REGULAR MEETING OF THE CITY COUNCIL,
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA - TUESDAY, FEBRUARY 14, 2023
COUNCIL EXECUTIVE SESSION – 5:00 P.M. - CITY COUNCIL MEETING – 6:00 P.M.
CITY COUNCIL CHAMBERS - 1111 BAILEY AVENUE, NEEDLES**

CALL TO ORDER

Meeting was called to order at 5:01 PM by Mayor Jernigan

ROLL CALL

Present: Mayor Jernigan, Vice Mayor Kirsten Merritt; Council Members Ellen Campbell (arrived at 5:06 PM), Jamie McCorkle, JoAnne Pogue, Tona Belt (arrived at 5:03 PM), and Henry Longbrake. Also present; City Manager Rick Daniels, Assistant City Manager Patrick Martinez, City Attorney John Pinkney and City Clerk Dale Jones.

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING at 5:01 PM

CALL TO ORDER (Roll Call previously taken)

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS – None

RECESS TO EXECUTIVE SESSION at 5:03 PM

- a) Conference with Legal Counsel – Existing Litigation (Gov't Code § 54956.9(d)(1))
In re: City of Needles v. Jean E. Jones, et al. - 1202 W. Broadway, California Superior Court-County of San Bernardino (Case No. CIVSB2116334)
- b) Conference with Legal Counsel – Existing Litigation (Gov't Code § 54956.9(d)(1))
In re: City of Needles v. Khilia Scroggins, et al. – 1921 Rio Vista, California Superior Court-County of San Bernardino (Case No. CIVSB2130671)
- c) Conference with Legal Counsel – Existing Litigation (Gov't Code § 54956.9(d)(1))
In re: City of Needles v. Jonathan & Linda Rivera, et al. California Superior Court-County of San Bernardino (Case No. CIVDS2022575)
- d) Conference with Legal Counsel regarding potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4) One (1) potential case
- e) Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). (one potential case).
- f) NPUA/COUNCIL: - Conference with Legal Counsel regarding potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4) one potential case

EXECUTIVE SESSION – City Attorney John Pinkney stated there was no reportable action taken on items a, b, c, e, and f. Item d there was reportable as follows:

Councilmember Campbell moved, second by Councilmember McCorkle to move forward with the receivership process against the River Valley Inn. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, Merritt, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

ROLL CALL (Previously Taken)

INVOCATION was given by Mayor Jernigan

PLEDGE OF ALLEGIANCE led by Councilmember Campbell

APPROVAL OF AGENDA

Mayor Jernigan asked to move item 17 from the consent calendar to regular items.

CONFLICT OF INTEREST – None

CORRESPONDENCE – City Clerk Dale Jones announced correspondence received from Ruth Musser-Lopez regarding her concerns with the General Plan item #6.

INTRODUCTIONS – None

CITY ATTORNEY Parliamentary procedures given by City Attorney Pinkney

PUBLIC APPEARANCE

Judy Thornton, Needles Tourism, gave an update on coming and current events.

Jared Johnston asked about the light at Casa Linda & Lilly Hill, reported a light out on Larchwood and reported that the off ramps will be undergoing work by CalTrans and that the Havasu/Topock bridge will be down to one lane.

Julie Bigham gave report on the Housing Authority.

PUBLIC COMMENTS PERTAINING TO NPUA/ COUNCIL ITEMS - None

NPUA / COUNCIL CONSENT CALENDAR: Member/Councilmember Campbell moved, seconded by Member/Councilmember Longbrake to approve the consent calendar items as recommended. Motion carried by the following roll call vote:

Ayes: Members/Council Members Jernigan, Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

- 1) Awarded Bid to Phillips Excavating, Inc. for the installation portion of the Water Meter Replacement Project in the amount of \$561,306 plus 10% contingency for a total project cost of \$617,437 and authorize staff to execute the Public Works Agreement with Phillips Excavating, Inc. and move forward with the Notice of Award and Notice to Proceed
- 2) Approved Task No. 6 with Petrelli Electric to replace poles in alley between Coronado and Balboa under the Electric Circuit Reliability Program to complete the Electric System Improvements at a cost not to exceed \$202,000 using funds from The Electric System Asset Replacement Fund
- 3) Approved installation of streetlights on the east side of Clary Drive in the amount of \$16,192.36 using the electric asset replacement funds or include the streetlights in the ATP project scope for the west side

End of Consent

- 17) Resolution No. 2023-12 authorizing the City Council to assume the governing body responsibilities for the Needles Housing Authority

City Manager Daniels reported and considerable discussion ensued. Julie Bigham, Housing Authority, reported. Barbara Bead voiced her concern that there could be a conflict between the city and the Housing Authority. City Deputy Attorney Lena Wade addressed legal concerns and referenced laws that address city councils taking over housing authorities. She will be involved in the transition as legal counsel.

Councilmember Campbell moved, seconded by Councilmember Pogue to waive the reading and adopt Resolution No. 2023-12 authorizing the City Council to assume the governing body responsibilities for the Needles Housing Authority Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

REGULAR ITEMS

- 4) NPUA/Council – Adopted the proposed revised NPUA budget for fiscal year ending June 30, 2023, NPUA Resolution 02-14-2023-NPUA amending Resolution 06-14-2022-NPUA
City Manager Daniels reported.

Member/Councilmember Campbell moved, seconded by Member/Councilmember Merritt to waive the reading and adopt the proposed revised NPUA budget for fiscal year ending June 30, 2023, NPUA Resolution 02-14-2023-NPUA amending Resolution 06-14-2022-NPUA. Motion carried by the following roll call vote:

Ayes: Members/Councilmembers Jernigan, Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

RECESS THE JOINT NPUA / COUNCIL MEETING AND RECONVENE THE COUNCIL MEETING at 6:55 PM

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS

Ruth Musser-Lopez commented that after the Planning Commission meeting the General Plan designation for the Pioneer Cemetery was changed and requested that the adjacent flood control lot next to the freeway be considered open space.

- 5) Chamber of Commerce update on Visitor Center given by Board President Mark Orr and a review of upcoming events. Discussion ensued regarding the events, utilities and rent, Visitor Center and if they have a business plan. Mark Orr informed council that the Chamber is in the process of transitioning from a Board directed group to an Executive Director run Chamber that is advised by a board.
- 6) General Plan Study Session amending the City Code and Land Use Map associated with the General Plan Update and adoption of a Mitigated Negative Declaration / Initial Study

Staff report given by City Manager Rick Daniels, Assistant City Manager Patrick Martinez and Colin Drukker from PlaceWorks gave a presentation. Discussion ensued

PUBLIC HEARING

- 7) Public hearing noticed to consider all evidence and testimony for or against amending Chapter 8, Finance, Article II, Section 8-9 Purchasing
Staff Report given by City Manager Rick Daniels
Council questions of staff - none
Mayor opened the public hearing at 7:36 PM
Public Comment – none
Mayor to close the public hearing at 7:37 PM
Council Discussion / Deliberation - None

Councilmember Pogue moved, seconded by Councilmember Campbell to approve for introduction Ordinance No. 658-AC amending Chapter 8 Finance, Article II, Section 8-9 Purchasing. Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

CONSENT CALENDAR: Mayor Jernigan pulled consent calendar item 11 for discussion,. Councilmember Campbell moved, seconded by Councilmember Pogue to approve the remaining consent calendar items as recommended. Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

- 8) Approved the warrants registers of February 14, 2023
- 9) Awarded bid to John Simmons Roofing for Bid Alternate No. 2 for roof improvements at 817 Third Street in the amount of \$144,350 with a total project cost of \$158,785 which includes a 10% contingency using \$122,048 from the Admin Facility Property Capital Buildings Fund and the remainder of \$36,737 from General Fund Reserves and authorized staff to issue a Notice of Award and Notice to Proceed
- 10) Accepted the proposal from the Fort Mohave Indian Tribe (FMIT) exclusively to provide Cultural Resource Monitoring during construction activities at the Lillyhill Water Booster Pump Station site not to exceed \$30,611.40 using funds from the California State Water Resources Control Board grant and authorized staff to issue a purchase order without the benefit of a competitive bid process
- 12) Authorized a one-time transfer of \$187,844.01 into the Water Infrastructure account and allocate \$7,700 to Needles Tourism, \$13,000 to Fire House Ministries and \$10,000 to the Needles Rodeo Association to be funded by the City's Coronavirus State and Local Fiscal Recovery Funds (SLFRF) allocation
- 13) Waive the second reading and adopted Resolution 2023-11 changing the Planning Commission Meetings to every 1st Wednesday of the month at 4:00 PM effective February 28, 2023
- 14) Approved a letter from the Mayor supporting Legislation SB14 to include human trafficking as a serious and violent crime under California law
- 15) Approved additional fees of \$7,500 to BNSF Railway Company in accordance with the Barrier for Underpass Agreement and Easement Agreement for the K Street Barrier project

End of Consent

- 11) Accept the proposal submitted by Cyle George and Gabriel Pecina for the Public Art Mural(s) to be painted within the bowls of the Skate Park for an amount not to exceed \$15,000 using funds from the general fund reserves and authorize staff to issue a purchase order.
Mayor Jernigan pulled from Consent for discussion on details of pictures and logos used, copy right laws, and concerns of tagging. After considerable discussion, City Manager Rick Daniels agreed to follow up on the details of the design specifics on this item.

Councilmember Campbell moved, second by Councilmember Longbrake to accept the proposal, with input and direction. Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

REGULAR ITEMS

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None

- 16) Destination 66 Mixed Use Development Agreement and Option update between the city and Ashot Minasian for property generally located at the north west corner of W. Broadway and G Street, APN's 0186-095-04-0000 and 0186-095-03-0000

Assistant City Manager Martinez reported. Considerable discussion ensued.

Councilmember Campbell moved, seconded by Councilmember Longbrake to address the contract options during executive session at the next meeting. Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

- 18) Authorized those interested to attend the Innovating Commerce Serving Communities (ICSC) Event at the Las Vegas Convention Center on May 21-23, 2023 using funds from the travel per diem account

Council Member Campbell moved, seconded by Council Member Merritt to authorize Mayor Jernigan, Council Members Campbell, Merritt, McCorkle and Longbrake to attend the Innovating Commerce Serving Communities (ICSC) Event at the Las Vegas Convention Center on May 21-23, 2023 using funds from the travel per diem account Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

- 19) Authorize those interested to attend the League of California Cities Desert Mountain Division meeting scheduled for February 17, 2023, in Apple Valley using funds from the travel per diem account

Councilmember Campbell moved, seconded by Councilmember Merritt to authorize Council Members Campbell, Pogue and Longbrake to attend the League of California Cities Desert Mountain Division meeting scheduled for February 17, 2023, in Apple Valley using funds from the travel per diem account Motion carried by the following roll call vote:

Ayes: Council Members Merritt, Campbell, McCorkle, Pogue, Belt, and Longbrake
Noes: None
Absent: None

CITY ATTORNEYS REPORT – City Attorney Pinkney reported.

CITY MANAGERS REPORT – City Manager Rick Daniels reported.

COUNCIL REQUESTS

Councilmember Campbell reported on the League of California Cities Academy she recently attended. She also mentioned events happening over the upcoming weekend.

Councilmember McCorkle reported on the League of California Cities Academy she recently attended.

Councilmember Merritt talked about the events happening over the upcoming weekend and requested a meeting with the Chamber of Commerce.

Councilmember Pogue reported on the League of California Cities Academy she recently attended and commented on our representation in Sacramento. She also thanked city staff for addressing the lighting on the power poles.

Councilmember Belt spoke about the Women's Club sponsoring a CPR class and wished everyone a Happy Valentine's Day.

Councilmember Longbrake reported on the League of California Cities Academy he recently attended and said he is happy to see more events happening in Needles.

Mayor Jernigan reported on the League of California Cities Academy she recently attended. She also asked about addressing the dead palm trees on Bailey by a vacant building.

ADJOURNMENT - Mayor Jernigan adjourned the meeting at 8:34 PM

ATTEST: _____
Mayor Janet Jernigan

City Clerk Dale Jones, CMC



City of Needles, California Staff Report

☒ CITY COUNCIL ☐ NPUA ☐ RDA ☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Alcohol Beverage Control Permit for Needles Rodeo Association

Background: Ordinance No. 514-AC was adopted in January 2010 and amended Section "15A-6 Possession and use of alcoholic beverages in city parks and/or city recreational facilities" which reads as follows:

"No person shall possess or use any alcoholic beverages on the premises of any recreational area without the express written approval of the city council."
Prior to Ordinance 514-AC the city code included "or city manager."

The Needles Rodeo Association has provided city staff with the required documents and is waiting for their ABC Permit which will be processed 30 days prior to the event date of March 31 – April 1, 2023. The Association will provide a certificate of liability which includes liquor liability prior to the event.

Critical Timeline: The Association submitted their application to ABC on Feb. 28, 2023

Fiscal Impact: Not applicable

Recommendation: Approve the Needles Rodeo Association Daily License Application for the Department of Alcoholic Beverage Control for their Needles Rodeo Association Rodeo, March 31-April 1, 2023. at the Needles Rodeo Grounds.

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Management Review: _____ **Date:** _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>4</u>			



CITY OF NEEDLES

FACILITIES & EQUIPMENT RENTAL APPLICATION

Department:

☐

Recreation

☐

Aquatics

☒

Parks

☐

Animal Control

Facility / Equipment Requested:

Needles Rodeo Grounds

Event Date:

Month of March, 2023

Event Time:

Type of Function:

Rodeo

Estimated Attendance:

2000

Requesting Organization:

Needles Rodeo Assoc

Contact Person(s):

Judy Thornton

Phone:

760 333-6255

Address:

1001 San Clemente Needles

Will admission be charged?

☒

Yes

☐

No

Proceeds go to?

Rodeo Assoc

List equipment / arrangements needed to facilitate your event:

Harmless Clause:

The sponsoring organization, individual member(s) of the sponsoring organization, and any and all participants and attendees for themselves, their spouses, heirs, administrators, executors and assignees, release and hold harmless the Governing Board, City and its officers and employees from any claim or demand, including those based on the negligence of the Governing Board, City and its officers and employees, arising from participation or attendance at this activity or function held on City property or utilizing City equipment.

Damage Clause:

I/we hereby certify that I/we shall be personally responsible on behalf of our organization for any damage sustained to City furniture, or equipment because of the occupancy of said use of equipment by our organization. I/we agree to abide by, and to enforce courtesy while using the City equipment.

Animal Trap Rental:

This is to certify that on the above date, I rented a small / large trap in working condition from the Needles Animal Control Department. I accept all responsibilities to return the trap in the same condition as when it was loaned out. (The trap is to be returned clean and clear of any cans, dishes, strings, etc.)

I further agree to reimburse the City of Needles for said trap if it is lost, stolen, destroyed or damaged. See Fee Schedule for trap replacement charge.

Applicants Signature:

Judith C. Thornton

Dated:

2/24/23

----- OFFICIAL USE ONLY -----

Priority Class:

Fee:

Deposit Amount:

CA / CK / MO

Insurance information (if applicable):

~~ Include copy of insurance rider for this event with your application ~~

Approved by City Council on:

Sec. 15A-6 - "No person shall possess or use any alcoholic beverages on the premises of any recreational area without the express written approval of the city council".



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

updated 12-2022

A zoning permit is required for any project that is identified in the eight categories listed below. The zoning permit application is to be completed by the property owner/applicant.

Date: 2/27/23

Applicant Name: Needles Radio Association

Contact Info: Phone: 760-333-5555 E-mail: thornton@ctax.com

Address of proposed project: 1001 San Clemente St Needles, CA 92363

Mailing Address: PO Box 711 Needles, CA 92363

Check proposed project type:

Misc. projects identified below will be charged a \$146 fee for Zoning Permit Processing

- ☐ 1. New business:
 - a) location used previously for residence;
 - b) same use-bldg vacant over 180 days;
 - c) Previous business use unrelated to proposed new business use
- ☐ 2. Current Business that adds a new use, i.e. "auto repair business" adding "on-site storage" service. Alcohol licenses.
- ☐ 3. Substantial clearing, grading or excavating of land
- ☒ 4. Special Event, including assemblage, road closure requests, mobile food vending
- ☐ 5. Accessory structures (sheds/awnings/carports), excluding ADUs.

Construction projects identified below will be exempt from zoning permit fees;
will require a Site Plan Development Review with a fee of \$1,248 and a city engineer deposit of \$2,000

- ☐ 6. All new or existing commercial/industrial construction + cell tower modifications
- ☐ 7. All new residential construction (including more than 10KW photovoltaic solar projects)
- ☐ 8. All remodels to enlarge existing living/work space or addition of 2nd dwelling unit/ADU

Project Type (circle one): Residential Commercial Industrial

Description: Annual Needles Radio - non profit 501(c)(3)

See Page 2 for all required elements to be shown on the site plan drawing

Dimensioned Site Plan Required with Application. The Zoning Permit application should be accompanied by drawings of the project, including a site plan that identifies information pertinent to the project (see description of information to be provided on reverse side of document). Upon receipt of documentation, drawings and fees, staff will review the information and provide a letter to the applicant/owner, within one work week, identifying the project requirements within the Zoning Code Section(s) applicable to the specific project. By signing below, I affirmatively represent that any business or activities for which I submit this application will be operated in compliance with all Federal, State and Local Laws.

Needles Radio Association
Authorized Signature

Date: 2/27/23


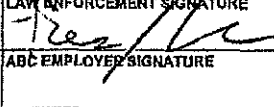
Date: _____

Property Owners Signature

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/dlistmap.html>
Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER	GEO CODE
47-1358571	
RECEIPT NUMBER	
FEE	
\$ 50	

1. ORGANIZATION'S NAME Needles Rodeo Association		CONDITIONS REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		DIAGRAM REQUIRED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. LICENSE TYPE (Check appropriate license type AND organization type)					
a. <input type="checkbox"/> Daily General (\$75.00) (Includes beer, wine and distilled spirits)					
<input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure		<input type="checkbox"/> Fraternal Organization in Existence Over Five Years with Regular Membership			
<input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose		<input type="checkbox"/> Religious Organization			
<input type="checkbox"/> Other:		<input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)			
b. <input checked="" type="checkbox"/> Special Daily Beer & Wine (\$50.00)					
<input checked="" type="checkbox"/> Charitable		<input type="checkbox"/> Fraternal		<input type="checkbox"/> Social	
<input type="checkbox"/> Civic		<input type="checkbox"/> Religious		<input type="checkbox"/> Cultural	
		<input type="checkbox"/> Political		<input type="checkbox"/> Other: 501(c)(3) non profit	
		<input type="checkbox"/> Amateur Sports Organization			
c. <input type="checkbox"/> Special Temporary License (\$100.00) (Different privileges depending on statute)					
<input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P		<input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P			
<input type="checkbox"/> Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P		<input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P			
<input type="checkbox"/> Other Special Temporary Licenses, per Section					
License number		Amount \$			
3. EVENT TYPE					
<input checked="" type="checkbox"/> Dinner		<input type="checkbox"/> Dance		<input type="checkbox"/> Wedding	
<input type="checkbox"/> Sports Event		<input type="checkbox"/> Concert		<input type="checkbox"/> Birthday	
		<input type="checkbox"/> Lunch		<input type="checkbox"/> Picnic	
		<input type="checkbox"/> Barbeque		<input type="checkbox"/> Social Gathering	
		<input type="checkbox"/> Mixer		<input type="checkbox"/> Carnival	
		<input type="checkbox"/> Dinner Dance		<input type="checkbox"/> Other:	
				<input type="checkbox"/> Festival	
4. TOTAL # OF DAYS 1		5. ESTIMATED ATTENDANCE 100		6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From 4pm To 10pm	
7. EVENT DATE(S) March 29, 2023		8. EVENT IS OPEN TO THE PUBLIC <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. EVENT LOCATION (Give facility name, if any, street number and name, and city) Needles Rodeo Grounds, 1001 San Clemente St, Needles, CA 92363					
10. LOCATION IS WITHIN THE CITY LIMITS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		11. TYPE OF ENTERTAINMENT Sponsor Dinner		12. SECURITY GUARDS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many?	
13. AUTHORIZED REPRESENTATIVE'S NAME Judith C. Thornton				14. REPRESENTATIVE'S TELEPHONE NUMBER 760-333-5255	
15. REPRESENTATIVE'S ADDRESS 1835 South Drive, Mohave Valley, AZ 86440					
16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above) P.O. Box 711, Needles, CA 92363					
17. AUTHORIZED REPRESENTATIVE'S SIGNATURE				18. DATE SIGNED	
PROPERTY OWNER APPROVAL BY (Name), REQUIRED Rick Daniels, City manager		PHONE NUMBER 760-326-2113		PROPERTY OWNER SIGNATURE 	
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE Capt. Ross Tarangle		PHONE NUMBER 760-326-9200		LAW ENFORCEMENT SIGNATURE 	
DISTRICT OFFICE APPROVAL BY (Name)		ABC EMPLOYER SIGNATURE		DATE SIGNED 2/28/23 ISSUANCE DATE 2-28-23	

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/dlsmmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER 47-1358571	GEO CODE
RECEIPT NUMBER	
FEE \$ 100	

1. ORGANIZATION'S NAME Needles Rodeo Association	CONDITIONS REQUIRED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	--	---

2. LICENSE TYPE (Check appropriate license type AND organization type)a. ☐ **Daily General (\$75.00)** (Includes beer, wine and distilled spirits)
☐ Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure

☐ Fraternal Organization in Existence Over Five Years with Regular Membership

☐ Organization Formed for Specific Charitable or Civic Purpose

☐ Religious Organization

☐ Other:

☐ Vessel per Section 24045.10 B&P (\$50.00)
b. ☒ **Special Daily Beer & Wine (\$50.00)**
☒ Charitable

☐ Fraternal

☐ Social

☐ Political

☐ Other: 501(c)(3) non profit
☐ Civic

☐ Religious

☐ Cultural

☐ Amateur Sports Organization
c. ☐ **Special Temporary License (\$100.00)**
(Different privileges depending on statute)
☐ Television Station per Section 24045.2 or 24045.9 B&P

☐ Person conducting Estate Wine Sale per Section 24045.8 B&P

☐ Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P

☐ Women's Educational and Charitable Organization per Section 24045.3 B&P

☐ Other Special Temporary Licenses, per Section

License number

Amount \$

3. EVENT TYPE
☐ Dinner

☒ Dance

☐ Wedding

☐ Lunch

☐ Picnic

☐ Barbeque

☐ Social Gathering

☐ Festival

☐ Sports Event

☐ Concert

☐ Birthday

☐ Mixer

☐ Carnival

☐ Dinner Dance

☐ Other: Annual Rodeo
4. TOTAL # OF DAYS

2

5. ESTIMATED ATTENDANCE

2000

6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION

From

9am

To

11 pm

7. EVENT DATE(S)

March 31 and April 1

8. EVENT IS OPEN TO THE PUBLIC
☒ Yes

☐ No
9. EVENT LOCATION (Give facility name, if any, street number and name, and city)

Needles Rodeo Grounds, 1001 San Clemente St, Needles, CA 92363

10. LOCATION IS WITHIN THE CITY LIMITS
☒ Yes

☐ No
11. TYPE OF ENTERTAINMENT

Rodeo and Dance

12. SECURITY GUARDS
☒ Yes

☐ No
If yes, how many? 3-4**13. AUTHORIZED REPRESENTATIVE'S NAME**

Judith C. Thornton

14. REPRESENTATIVE'S TELEPHONE NUMBER

760-333-5255

15. REPRESENTATIVE'S ADDRESS

1835 South Drive, Mohave Valley, AZ 86440

16. ORGANIZATION'S MAILING ADDRESS (if different from #15 above)

P.O. Box 711, Needles, CA 92363

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE**18. DATE SIGNED****PROPERTY OWNER APPROVAL BY (Name), REQUIRED**

Rick Daniels, City manager

PHONE NUMBER

760-326-2113

PROPERTY OWNER SIGNATURE

DATE SIGNED

2/28/23

LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE

Capt. Ross Tarangle

PHONE NUMBER

760-326-9200

LAW ENFORCEMENT SIGNATURE

DATE SIGNED

2-28-23

DISTRICT OFFICE APPROVAL BY (Name)**ABC EMPLOYEE SIGNATURE****ISSUANCE DATE**

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.



Public Health
Environmental Health Services

APPLICATION FOR TEMPORARY EVENT HEALTH PERMIT

SECTION A PLEASE PRINT – HEALTH PERMITS ARE NOT TRANSFERABLE			
PERMIT CATEGORY (SELECT ONLY ONE)			
FOOD EVENTS:		<input checked="" type="checkbox"/> Temporary Food Facility (TFF) - Event Organizer (complete sections A, B & E)	
NOTE: TFF PERMITS ARE ONLY VALID AT DEHS APPROVED COMMUNITY EVENTS		<input type="checkbox"/> Annual TFF Vendor (complete sections A & C) <input type="checkbox"/> One-Time TFF Vendor (complete sections A & C)	
BODY ART EVENTS:		<input type="checkbox"/> Sponsor of a Temporary Body Art Event (complete sections A, D & E)	
		<input type="checkbox"/> Temporary Body Art Facility (complete sections A & F)	
APPLICANT INFORMATION			
NAME OF APPLICANT Judith C. Thornton		DATE OF BIRTH 07/25/1948	
COMPANY/ORGANIZATION (IF APPLICABLE) Needles Rodeo Association		PHONE 760-333-5255	
HOME ADDRESS P.O. Box 711		E-MAIL needlesrodeo@outlook.com	
MAILING ADDRESS (IF DIFFERENT THAN HOME ADDRESS) same		CITY Needles	STATE CA
		CITY	ZIP 92363
DETAILS OF TEMPORARY EVENT			
NAME OF EVENT 45rd Colorado River Round Up/Needles Rodeo		DATE(S) OF EVENT March 31/April 1	
SITE ADDRESS 1001 San Clemente St.		CITY Needles	TOTAL # OF DAYS OF EVENT 2
SET UP TIME FROM 3pm TO 4pm		OPEN TO PUBLIC FROM 9am TO 12 midnight	
NAME OF EVENT SPONSOR/COORDINATOR Cory Payne		EVENT SPONSOR/COORDINATOR CELL PHONE NUMBER 760-267-5455	
INVOICE INFORMATION (FOR ANNUAL TFF VENDOR PERMITS ONLY)			
MAIL TO Needles Rodeo Assoc. (501(c)(3) tax exempt ID#47-1358571		ATTENTION TO Judith Thornton	
ADDRESS P.O. Box 711		CITY Needles	STATE CA
		CITY	ZIP 92363
PLEASE READ			
ALL FEES ARE DUE AND PAYABLE PRIOR TO THE FIRST DAY OF OPERATION. Make checks payable to: COUNTY OF SAN BERNARDINO			
This application and all subsequent fees must be submitted prior to operation. Failure to pay will result in the assessment of a delinquent fee or closure.			

For Office Use Only		For Office Use Only		For Office Use Only		For Office Use Only		For Office Use Only	
Fee:	FA Number:	Record ID:	PE Number:						
Late Fee: <input type="checkbox"/> Y <input type="checkbox"/> N	Designated Employee:	Received By:	Date:						
Check One: <input type="checkbox"/> New <input type="checkbox"/> Transfer <input type="checkbox"/> Reactivate	Changes (please specify):								

SECTION B**TEMPORARY FOOD FACILITY (TFF) - EVENT ORGANIZER
(TO BE SUBMITTED WITH SECTIONS A & E)**NAME OF EVENT
45th Colorado River Round/Needles Rodeo

The Application for Temporary Event Health Permit along with the following information **MUST** be submitted at least 2 weeks prior to the event. A late fee will be assessed if the application is submitted less than 48 hours prior to the event. Health permits are non-transferable and must be posted in a conspicuous place within the event location.

Indicate the total number in each category:

Food Preparation Booths (non-prepackaged)

8

Prepackaged Food Booths 0

Number of shared 3 compartment sinks

0

Note: If the event organizer is providing a 3 compartment sinks for vendors, each sink may only service up to 4 vendors and must be located within 100 feet of each booth.

All applications **MUST** include a site map which indicates the following locations. Also, indicate the distances between each location.

- | | |
|---|-----------------------------|
| ▪ All Food Facilities (vendor# must correspond with the List of Participants / Vendors) | ▪ Potable Water Source |
| ▪ Toilet Facilities with associated Handwashing Station(s) | ▪ Waste Water Disposal Site |
| ▪ Three Compartment Warewashing Sink if provided by the Event Organizer | ▪ Electricity (if provided) |
| ▪ Trash Receptacles | |

EVENT ORGANIZER RESPONSIBILITIES

It is the responsibility of the Event Organizer to ensure that all TFF vendors at the event comply with food safety and sanitary requirements enforced by the Division of Environmental Health Services (DEHS).

Prior to Event

- When applying for a Temporary Event Health Permit, provide documentation from the city or county agency granting approval for the event.
- Provide the List of Participants / Vendors (Section E). This Department will review the List of Participants / Vendors, and advise the Event Organizer of any unapproved or unpermitted vendors. All TFF vendor applications and fees must be submitted at least 48 hours prior to event, including non-profit organizations, or a late fee will be assessed. If any changes are made to the List of Participants / Vendors, provide this Department with an updated list.
- It is the responsibility of the Event Organizer to ensure all food vendors have a current, valid, unsuspended and unrevoked TFF or Mobile Food Facility (MFF) Health Permit. Only vendors listed on the approved vendor list will be permitted to operate at the event. No refunds will be given to food vendor operators who fail to attend the event. All vendors shall have their health permit readily available at their booth throughout the event.
- Ensure to provide a potable water supply, an approved wastewater disposal site, trash disposal, electricity (if provided), and toilet facilities with handwashing stations within 200 feet of each TFF booth.

Day of Event

- No home preparation or storage of food is allowed. All pre-packaged foods shall be properly packaged and labeled at an approved facility.
- All potentially hazardous foods shall be maintained at or below 45°F (41°F is required if the food is to be used for another day), or 135°F or above and discarded at the end of the day.
- All food preparation vendors are required to cook and prepare food/beverage inside a fully enclosed booth. Keep in mind, all cooking equipment, other than approved barbecues, must be kept inside the approved enclosed booth, unless specifically exempted by DEHS. Contact the local fire jurisdiction where the event is being held regarding applicable fire code requirements.
- Depending on the length of the event, a pressurized handwashing sink or simplified handwashing set-up (i.e. 5 gallon igloo-type) with warm water, pump style soap, paper towels, and a wastewater collection container are required inside all food/beverage preparation and sampling booths. Wastewater must be contained at all times.
- A 3 compartment warewashing sink is required for all food/beverage preparation booths. Overhead protection is required for all warewashing sinks. Any shared 3 compartment warewashing sinks that are provided by the Event Organizer must be maintained by cleaning, refilling and checking sanitizer levels throughout the event. No more than 4 vendors can utilize a shared warewashing sink. All warewashing sinks must be supplied with a minimum of 25 gallons of pressurized warm water (minimum of 100°F), unless food preparation is limited then 15 gallons is required. Wastewater must be contained at all times.

PLEASE READ - DECLARATION AND SIGNATURE

ALL FEES ARE DUE AND PAYABLE PRIOR TO THE FIRST DAY OF OPERATION. Make checks payable to: COUNTY OF SAN BERNARDINO

This application and all subsequent fees must be submitted prior to operation. Failure to pay will result in the assessment of a delinquent fee or closure.

I declare under the penalty of law, that to the best of my knowledge and belief, the statements made herein are correct and true. I have knowledge of, and commit to meet state law and relevant local regulations pertaining to the TFF Event Organizer Health Permit. I acknowledge the rules and regulations set forth by the San Bernardino County, Division of Environmental Health Services. As the Event Organizer, I shall ensure all food booths are in compliance with the TFF operating requirements mentioned in this application and set forth in the TFF Vendor and Event Organizer Packets. I hereby consent to all necessary inspections incident to the issuance of a health permit and the operation of the business. Furthermore, I understand that failure to meet all requirements specific to the TFF Event Organizer Health Permit, supplemental attachments and set forth by the County of San Bernardino may result in permit suspension and/or closure of the temporary event and/or business operating at the event.

SIGNATURE OF EVENT ORGANIZER

DATE
03/04/2023PRINT NAME
Judith C. ThorntonTITLE
Treasurer

The Event Organizer may request to meet with the Division of Environmental Health Services after the event. To make an appointment, please contact this Department at (800) 442-2283.

SECTION C TEMPORARY FOOD FACILITY (TFF) - VENDOR (ANNUAL AND ONE-TIME) (TO BE SUBMITTED WITH SECTION A)	
NAME OF EVENT 45th Colorado River Round Up/Needles Rodeo	
The Application for Temporary Event Health Permit along with the following information MUST be submitted at least 48 hours prior to the event or a late fee will be assessed. Health permits are non-transferable and must be posted in a conspicuous place within the TFF food booth.	
A TFF may only operate at community events approved by the County of San Bernardino Department of Public Health, Division of Environmental Health Services (DEHS).	
SPECIFIC TYPE OF TFF VENDOR PERMIT (SELECT ONLY ONE)	
<input type="checkbox"/> Prepackaged TFF Permit at Fixed Location (up to 6 Months)	<input type="checkbox"/> Prepackaged Annual TFF Permit
<input type="checkbox"/> Food Preparation TFF Permit at Fixed Location (up to 6 Months)	<input checked="" type="checkbox"/> Food Preparation Annual TFF Permit
CERTIFICATIONS	
Food Manager Certification <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Food Worker Training Certificates <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <i>(Required for each employee of Annual TFFs)</i>	
TYPE OF FOOD SERVICE	
<input type="checkbox"/> Prepackaged Foods or Beverages Only <input type="checkbox"/> Food Preparation at Booth	
<input checked="" type="checkbox"/> Fully Enclosed Food Compartment (i.e. Snow-Cone, Popcorn, Cotton Candy, or Shaved Ice Machine)	
<input type="checkbox"/> Other <i>(Please Describe):</i> _____	
Specify what types of food/beverages will be sold or given away at the event. BBQ beef, beans, cole slaw, FF, onion rings, rolls, fountain drinks	
TFF VENDOR RESPONSIBILITIES	
It is the responsibility of each TFF Vendor at the event to comply with food safety and sanitary requirements enforced by the Division of Environmental Health Services (DEHS).	
FOOD SAFETY, STORAGE AND TRANSPORTATION	
<ul style="list-style-type: none"> ▪ No home preparation or storage of food is allowed. ▪ Transported food must be protected from contamination, in approved containers capable of maintaining required holding temperatures. ▪ All food, utensils and equipment shall be stored, displayed and served so they are protected from contamination, and shall be stored off the floor on shelving, boxes, or pallets. ▪ All potentially hazardous foods must be kept at 41°F or below or 135°F or above. Hot holding foods, food held at 45°F and / or left-overs must be discarded at the end of the day. ▪ A calibrated and accurate metal-probe thermometer measuring from 0°F to 220°F shall be made available to check food temperatures. 	
I have read the above statement on <i>Food Safety, Storage and Transportation</i> and will abide by these regulations.	INITIAL
HANDWASHING STATIONS	
<ul style="list-style-type: none"> ▪ A food and beverage preparation booths shall have a handwashing station inside their booth. ▪ A pressurized handwashing sink with hot and cold running water and a minimum of 5 gallon water supply is required if the event exceeds 3 consecutive days. ▪ A minimal handwashing set-up inside the booth is allowed in food preparation booth if the event is 3 days or less. With this set-up, a minimum of 5 gallons of preheated water, a hands-free spigot that provides continuous flow of warm water and separate waste receptacle are required. ▪ All handwashing stations shall be supplied with a pump soap dispenser and single use paper towels. Hand sanitizers do not replace handwashing. 	
I have read the above statement on <i>Handwashing Stations</i> and will abide by these regulations.	INITIAL
FOOD BOOTHS	
<ul style="list-style-type: none"> ▪ All food preparation, as well as exposed or unprotected food, shall be within an approved enclosure. The ceiling, walls and floors of the enclosure shall be constructed of acceptable materials such as, but not limited to: <ul style="list-style-type: none"> ▪ Ceilings constructed of canvas or tarps ▪ Walls constructed of canvas, tarps, plywood, fine-mesh window screening ▪ Floors constructed of tarps, plywood, concrete, asphalt. The floor must be smooth and cleanable. ▪ Grass or dirt floors are not acceptable and must be covered. ▪ The food service opening shall be no larger than 13.5" x 16" with the ability of being closed. ▪ Each booth shall indicate the name, city, and telephone number of the booth operator or permittee. The facility name shall be a minimum of 3 inches and the city and telephone number shall be a minimum of 1 inch in letter height. 	
I have read the above statement on <i>Food Booths</i> and will abide by these regulations.	INITIAL

SECTION C TEMPORARY FOOD FACILITY (TFF) - VENDOR (ANNUAL AND ONE-TIME) (continued) (TO BE SUBMITTED WITH SECTION A)	
NAME OF EVENT 43rd Colorado River Round Up/Needles Rodeo	
EQUIPMENT AND UTENSILS	
<ul style="list-style-type: none"> ▪ All food related and utensil related equipment shall be approved by DEHS. All equipment shall be installed, used and stored to prevent food contamination. ▪ Cold holding units include, but are not limited to: mechanical refrigeration, freezers or ice chests. Accurate thermometers are required inside the units to monitor temperatures. ▪ Hot holding units include, but are not limited to: steam tables, crock-pots, chafing dishes or hot holding cabinets. All units shall be pre-heated prior to placing the food in the unit. ▪ All cooking equipment, other than approved barbeques, shall be kept inside the approved enclosed booth, unless specifically exempted by DEHS. Open-air barbeques shall be protected from dust and other contamination by way of an approved lid or overhead protection. ▪ Food preparation surfaces shall be cleanable and made of approved materials. ▪ Single use utensils shall be provided for customer use. Food preparation surfaces shall be easily cleanable and of approved materials. ▪ All condiments must be dispensed from a squeeze bottle, pump dispenser, individual packets or condiment containers with self-closing lids. 	
I have read the above statement on <i>Equipment and Utensils</i> and will abide by these regulations.	INITIAL
WAREWASHING SINK AND WASTEWATER	
<ul style="list-style-type: none"> ▪ A 3 compartment warewashing sink with dual drain boards is required for all food/beverage preparation booths. Overhead protection is required for all warewashing sinks. ▪ Any shared 3 compartment warewashing sinks that are provided by the Event Organizer must be maintained by cleaning, refilling and checking sanitizer levels throughout the event. No more than 4 vendors can utilize a shared warewashing sink. ▪ All warewashing sinks must be supplied with a minimum of 25 gallons of pressurized warm water (minimum of 100°F), unless food preparation is limited then 15 gallons is required. Wastewater must be contained at all times. ▪ An approved sanitizer shall be used at the event for sanitizing utensils and food contact surfaces. Approved sanitizers include chlorine (bleach), quaternary ammonia (QUAT) or iodine. Sanitizer test strips must be available and used to monitor sanitizer levels and shall correspond to the sanitizer in use at the event. ▪ All wastewater from warewashing sinks and hand washing stations shall be disposed of in an approved manner through a public sewer system or other manner approved by DEHS. 	
I have read the above statement on <i>Warewashing Sink and Wastewater</i> and will abide by these regulations.	INITIAL
ELECTRICITY DETAILS (IF PROVIDED)	
<ul style="list-style-type: none"> ▪ Ensure adequate electricity is available for refrigeration units or other equipment (by maintaining potentially hazardous foods at the proper temperature). If the event extends into the evening hour or will last more than one day, ensure electricity is available to light the food preparation area inside the booth. Sources of electricity may include public utilities and/or generators. 	
I have read the above statement on <i>Electricity Details</i> and will abide by these regulations.	INITIAL
ADDITIONAL INFORMATION	
<ul style="list-style-type: none"> ▪ Potable (drinking) water shall be available during the event for food processing and warewashing. ▪ Restroom facilities and handwashing stations must be within 200 feet of the food booth. ▪ Make sure garbage/trash disposal is frequently picked-up and disposed of properly. ▪ Animals and smoking are prohibited within 20 feet of food booths, storage areas and/or by the BBQ. 	
I have read the above statement on <i>Additional Information</i> and will abide by these regulations.	INITIAL
PLEASE READ - DECLARATION AND SIGNATURE	
ALL FEES ARE DUE AND PAYABLE PRIOR TO THE FIRST DAY OF OPERATION. Make checks payable to: <u>COUNTY OF SAN BERNARDINO</u>	
This application and all subsequent fees must be submitted prior to operation. Failure to pay will result in the assessment of a delinquent fee or closure.	
I declare under the penalty of law, that to the best of my knowledge and belief, the statements made herein are correct and true. I have knowledge of, and commit to meet state law and relevant local regulations pertaining to the TFF Vendor Health Permit. I acknowledge the rules and regulations set forth by the San Bernardino County, Division of Environmental Health Services. As the TFF Vendor, I shall ensure that my food booth is in compliance with the TFF operating requirements mentioned in this application and set forth in the TFF Vendor Packet. I hereby consent to all necessary inspections incident to the issuance of a health permit and the operation of the business. Furthermore, I understand that failure to meet all requirements specific to the TFF Vendor Health Permit, supplemental attachments and set forth by the County of San Bernardino may result in permit suspension and/or closure of the TFF booth.	
SIGNATURE OF TFF VENDOR Judith C. Thornton	DATE 3/20/2019
PRINT NAME Judith C. Thornton	TITLE Treasurer

SECTION E LIST OF PARTICIPANTS / VENDORS (TO BE SUBMITTED BY SPONSOR OR EVENT ORGANIZER – SECTIONS A & B OR D)				
NAME OF EVENT 45th Colorado River Round Up/Needles Rodeo				DATE(S) OF EVENT March 31 & April 1
LOCATION 1001 San Clemente St, Needles, CA 92363				
The following List of Participants / Vendors must be submitted to Division of Environmental Health Services (DEHS) along with <i>Application for Temporary Event Health Permit</i> .				
As a Sponsor / Event Organizer, you are authorizing the List of Participants / Vendors to participate at the event stated above.				
Permits for Temporary Body Art Facilities and Temporary Food Facilities will only be issued to participants / vendors included in this list.				
Submit additional lists as needed.				
LIST OF PARTICIPANTS / VENDORS				FOR OFFICE USE ONLY
NAME OF THE TEMPORARY FACILITY	NAME OF OWNER/OPERATOR	PHONE NUMBER	E-MAIL ADDRESS	PR# / SR# / DNI (Do Not Inspect)
1. Joe's BBQ Shack	Needles Rodeo Association	760-267-5455		
2. Quality Shave Ice	Chris Mousley	928-716-5114		
3. Dance Bar	Needles Rodeo Association	760-267-5455		
4. VIP Bar	Needles Rodeo Association	760-267-5455		
5. Vendor Bar	Needles Rodeo Association	760-267-5455		
6. Tasty Creations	Luis Acuna	562-319-7448		
7. Castillo Inc	Richard Castillo	760-267-5455		
8. Mama's Sweets	Raquel Arquero	210-944-2341		
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
PLEASE READ - DECLARATION AND SIGNATURE				
I hereby give my approval to the participants / vendors listed above to participate in the Temporary Event for which I am a Sponsor / Event Organizer. I agree to abide by all requirements as a Sponsor / Event Organizer. Furthermore, I will not allow unauthorized participants / vendors to practice body art or serve food / beverages at this event.				
SIGNATURE			DATE 3/04/2023	
PRINT NAME Judith C. Thornton			TITLE Treasurer	



City of Needles, California Request for City Council Action


☒ CITY COUNCIL ☐ UTILITY BOARD ☐ NPUA ☐ RDA ☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Accept the cost increase for Design Services/CEQA Coordination by the Arizona Department of Transportation (ADOT) for the Bridge Rehabilitation Project under the Intergovernmental Agreement (IGA) in the amount of \$14,000.

Background: During the design phase of the project, additional coordination and documentation efforts were required to satisfy California Environmental Quality Act and document tribal consultation satisfying California State Preservation Office and the Advisory Council on Historic Preservation requirements. The additional CEQA effort was a total cost increase to the project of \$28,000 resulting in a cost of \$14,000 (50%) for City of Needles.

Fiscal Impact: The total project cost (design and construction) to date is increased by \$28,000 for a total of \$3,221,650 with the City's obligation (50%) being \$1,610,825. The City's portion of this increase (\$14,000) to be expended from the General Fund Reserves to be reimbursed by a grant administered by Caltrans from the Highway Bridge Program (HBP) at 88.53% resulting in a total return of \$1,426,063 to the City.

 Sylvia Miledi

Recommendation: Accept the cost increase for Design Services/CEQA Coordination by the Arizona Department of Transportation (ADOT) for the Bridge Rehabilitation Project under the Intergovernmental Agreement (IGA) in the amount of \$14,000. Funds to be expended from the General Fund Reserves and be reimbursed by a grant administered by Caltrans from the Highway Bridge Program (HBP) at 88.53%.

Submitted By: Kathy Raasch, Projects Manager

City Management Review:



Date: 3/1/23

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

AGENDA ITEM: 5

ARIZONA DEPARTMENT OF TRANSPORTATION
Project Review Board (PRB) Request Form - Version 4.0

1. PRB Meeting Date: 9/14/2021



2. Teleconference: 4805606996

3. Form Date / 5. Form By:

9/15/2021

Shantala Ramaiah

4. Project Manager / Presenter:

Shantala Ramaiah @

- 4983 PROJECT MANAGEMENT

6. Project Name:

NEEDLES BRIDGE #2435

7. Type of Work:

BRIDGE REHABILITATION

8. CPSID:

EL1P

9. District:

Northwest

10. Route:

95

11. County:

Mohave

12. Beg MP:

227.0

13. TRACS #:

F018201D

14. Len (Mi.):

1.0

15. Fed Id #:

095-D(217)T

16. Program Budget: \$350

17. Program Item #: 101756

18. Current Approved Program Budget:

\$350

18a. (+/-) Program Budget Request:

\$28

18b Total Program Budget After Request:

\$378

CURRENTLY APPROVED:**19. BUDGET ITEMS:**

Item #	Amount	Description	Comments
OTHR20	\$175	.	City of Needles
76220	\$175	BRIDGE REPLACEMENT & REHABILITATION	

CURRENT SCHEDULE:

21. CURRENT FISCAL YEAR:

22. CURRENT BID READY:

23. CURRENT ADV DATE:

20. JPA #'s: 18-0006762-1

SIGNED: YES

ADV: YES

CHANGE / REQUEST:**19A. BUDGET ITEMS:**

Item #	Amount	Description	Comments
OTHR22	\$14	.	City of Needles
76222	\$14	BRIDGE REPLACEMENT & REHABILITATION	

CHANGE REQUEST NEW SCHEDULE:

21A. REQUEST FISCAL YEAR:

22A. REQUEST BID READY:

23A. REQUEST ADV DATE:

CHANGE IN:	24a. PROJECT NAME:	NO	24b. TYPE OF WORK:	NO	24c. SCOPE:	NO	24d. CURRENT STAGE:	STAGE V
	24e. ENVIRONMENTAL CLEARANCE:	NO		24f. MATERIALS MEMO COMP:				YES
	24g. U&RR CLEARANCE:	YES		24h. C&S CLEARANCE:				YES
	24i. R/W CLEARANCE:	YES		24j. CUSTOMIZED SCHEDULE:				YES
	24k. SCOPING DOCUMENT:	YES						

25. DESCRIPTION OF REQUEST

Increase Design Budget.

26. JUSTIFICATION OF REQUEST

The programmed amount was based on efforts to provide environmental clearance satisfying ADOT-NEPA processes. Additional coordination and documentation efforts were required to satisfy California Environmental Quality Act and document tribal consultation satisfying California State Preservation Office and the Advisory Council on Historic Preservation requirements. This bridge is co-maintained by the City of Needles.

Request includes:

Staff: \$25k

ICAP: \$3k

27. CONCERNS OF REQUEST**28. OTHER ALTERNATIVES CONSIDERED****REQUESTED ACTIONS:**

CHANGE IN BUDGET

APPROVED / RECOMMENDED ACTIONS:

REQUEST APPROVED

PRB APPROVED



DTALA2023000084DT0838

Remit to:
ARIZONA DEPARTMENT OF TRANSPORTATION
Local Agency
206 S 17TH AVE
MAILDROP 203B
PHOENIX AZ 85007

Bill to:
City of Needles
817 THIRD ST
NEEDLES CA 92363

Customer Name		INVOICE
City of Needles		
Customer Number	Invoice Number	Invoice Date
DT0838	LA2023000084	02-09-23
	ARDept/BPRO	Due Date
	DTA:LA010	03-11-23
	Amount Due	Amount Enclosed
	\$14,000.00	

Payment Method: Check ☐ Money Order ☐

☐ Please check if address has changed. Write correct address on back of stub and attach with payment

Please write Invoice No on front of check or Money Order.
DO NOT MAIL CASH

----- Please detach the above stub and return with your remittance. -----

ADOT
ORIGINAL

Customer Number	Original Invoice Date	Original Due Date
DT0838	02-09-23	03-11-23

Customer Name	Invoice Number	Invoice Date
City of Needles	LA2023000084	02-09-23

Invoice Charges

Ref Line No.	Description	Billing Date	No. Of Units	Unit of Measure	Unit Price	Charges/Credits
1	IGA: 18-6762-1 F018201D Invoicing city's their share for design	02-09-23				\$14,000.00
Total Invoice Charges						\$14,000.00

Other Charges

Description	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due	\$14,000.00

Additional Notes:**Instructions**

Please contact our office for payment and billing questions.

Contact:	(602) 712-7534	accountsreceivable@azdot.gov
LA - AR		



Request for Board Action City of Needles, California

☒ CITY COUNCIL ☐ UTILITY BOARD ☒ NPUA

☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Accept Change Order No. 1 (Final) for work completed by **CHRISTENSEN BROTHERS GENERAL ENGINEERING INC.** on the Phase III Water Service Replacement and Street Improvements Project.

Background: The Phase III Street project commenced construction in September 2022 and was substantially complete in December 2022. Streets paved and water services replaced were completed on the following streets: D Street (Acoma to Downey), D Street (Front St. to end), C Street (Front to end), B Street, A Street, Palm Way (Front to Desnok), Quivera Street (Broadway to Desnok), Acoma Street (A Street to D Street), Bazoobuth Street (Broadway to end).

Change Order No. 1 reflects final quantity adjustments due to both increases and decreases to original bid quantities; and additional costs associated with asphalt leveling course during paving, additional hot taps for services to vacant lots, additional excavation for services difficult to locate and unit price adjustments due to quantity underruns. Overall adjustments due this Change results in a net decrease to the contract by \$160,138.17 for a final contract amount of \$1,671,711.83.

Fiscal Impact: Change Order #1 (Final) results in a net decrease to the contract by \$160,138.17 for a final contract amount of \$1,671,711.83.

for SM Sylvia Miledi

Recommendation: Accept Change Order No. 1 (Final) for work completed by **CHRISTENSEN BROTHERS GENERAL ENGINEERING INC.** on the Phase III Water Service Replacement and Street Improvements Project.

Submitted By: Kathy Raasch, Projects Manager

City Management Review:

[Signature]

Date:

3/1/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

AGENDA ITEM: 6

CITY OF NEEDLES
CHANGE ORDER

PROJECT: Phase III Streets – Water Service Replacements

ORDER NO: 1

OWNER: City of Needles

CONTRACTOR: Christensen Brothers

FOLLOWING DEDUCTIONS MADE TO THE CONTRACT DUE TO QUANTITY ADJUSTMENTS:

<u>Description of Changes</u>	<u>Decrease Contract Price</u>
1) Grind Existing A.C.	\$37,849.52
2) A.C. Overlay	\$214,148.60
3) R & R Water Service Lateral	\$32,400
4) R & R Water Meter Box	\$30,740.00
5) Replace Existing Manhole Ring and Lid	\$8,160.00
6) Replace Ex. Valve Can & Lid	\$840.00
Total Deductions	\$324,138.12

FOLLOWING ADDITONS ARE MADE TO THE CONTRACT:

<u>Description of Changes</u>	<u>Increase Contract Price</u>
7) Adjust Ex. Manhole to grade	\$2,280.00
8) Adjust Ex. Valve Can to grade	\$3,200.00
9) Hot tap new service w/saddle	\$29,978.46
10) Locate Water Services +3 feet	\$31,000.00
11) Relocate Existing Meter Box	\$3,423.04
12) Leveling Course	\$59,659.29
13) Unit Price Increase due to quantity under runs	\$34,459.16
Total Additions	\$163,999.95

JUSTIFICATION:

- Items 1 thru 6: Deductions due to final quantity adjustments. These items are being deducted in accordance with the unit prices on the bid schedule.
- Items 7 thru 9: Additions due to final quantity adjustments.
- Item 10: This item is the cost associated with additional excavation required to locate water service laterals that could not be located in the field within 3 feet of each side of the utility marking.
- Item 11: This item is the cost associated with relocating existing meter boxes within the paving limits.
- Item 12: This item is the cost associated with placing a leveling course of asphalt in areas where leveling of the existing asphalt was required due to existing conditions of the streets.
- Item 13: This item is a negotiated fee to due underruns of the total contract quantities.

Original Contract Price	\$1,831,850.00
Previous Change Order(s) Amount	\$0.00
Original Contract Price plus previous Change Orders	\$1,831,850.00
Deductions Due this Change Order	\$324,138.12
Additions Due this Change Order	\$163,999.95
New Contract Price	\$1,671,711.83

CHANGE IN CONTRACT TIME

Contract Time will be (Increased)	Adjusted Date for Completion of all Work	Calendar Days
N/A	N/A	240

APPROVALS REQUIRED

Requested by:

Kathy Raasen
Signature (Project Manager)

Date: 2/27/23

Contractor Acceptance:

[Signature]
Signature (Contractor)

Date: 2/27/23

Approved by:

[Signature]
Signature (City Manager)

Date: 2/10/23
CC meeting

CHANGE ORDER



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: City Council Resolution No. 2023-19
A Resolution of the City Council of the City of Needles, Authorizing an
Application for a Food Desert Designation

Background: The United State Department of Agriculture (USDA) defines food deserts as cities without ready access to fresh, healthy, and affordable food. The U.S. Department of Agriculture Food Access Research Atlas (FARA) provides a glimpse into a community's access to grocery stores that offer a variety of healthy and affordable food.

The U.S. Department of Agriculture Food Access Research Atlas (FARA) identifies that for the City of Needles in 2019 there were 3,798 people that had low access to healthy and affordable food being located more than 20 miles away from a grocery store and of those 2,262 were low income with a significant number of residents without a vehicle to access to a grocery store. The City of Needles Census tract No. 06071010700 is designated as low-income and low access based on various factors because a significant number of our residents are more than 20 miles from a grocery store with limited access to transportation.

Both the distance to the grocery store and the access to transportation being limited creates food insecurity for our residents.

Fiscal Impact: Grant Funding for a Grocery store

Recommendation: Adopt Resolution No. 2023-19 Authorizing a Designation for the City of Needles as a Food Desert and Direct City Manager to find Available Grants to Assist a Private Party in Building a Grocery Store

Submitted By: Patrick Martinez, Assistant City Manager/Development Services

City Management Review: R. 10/2

Date: 3/9/23

Approved: ☐

Not Approved: ☐

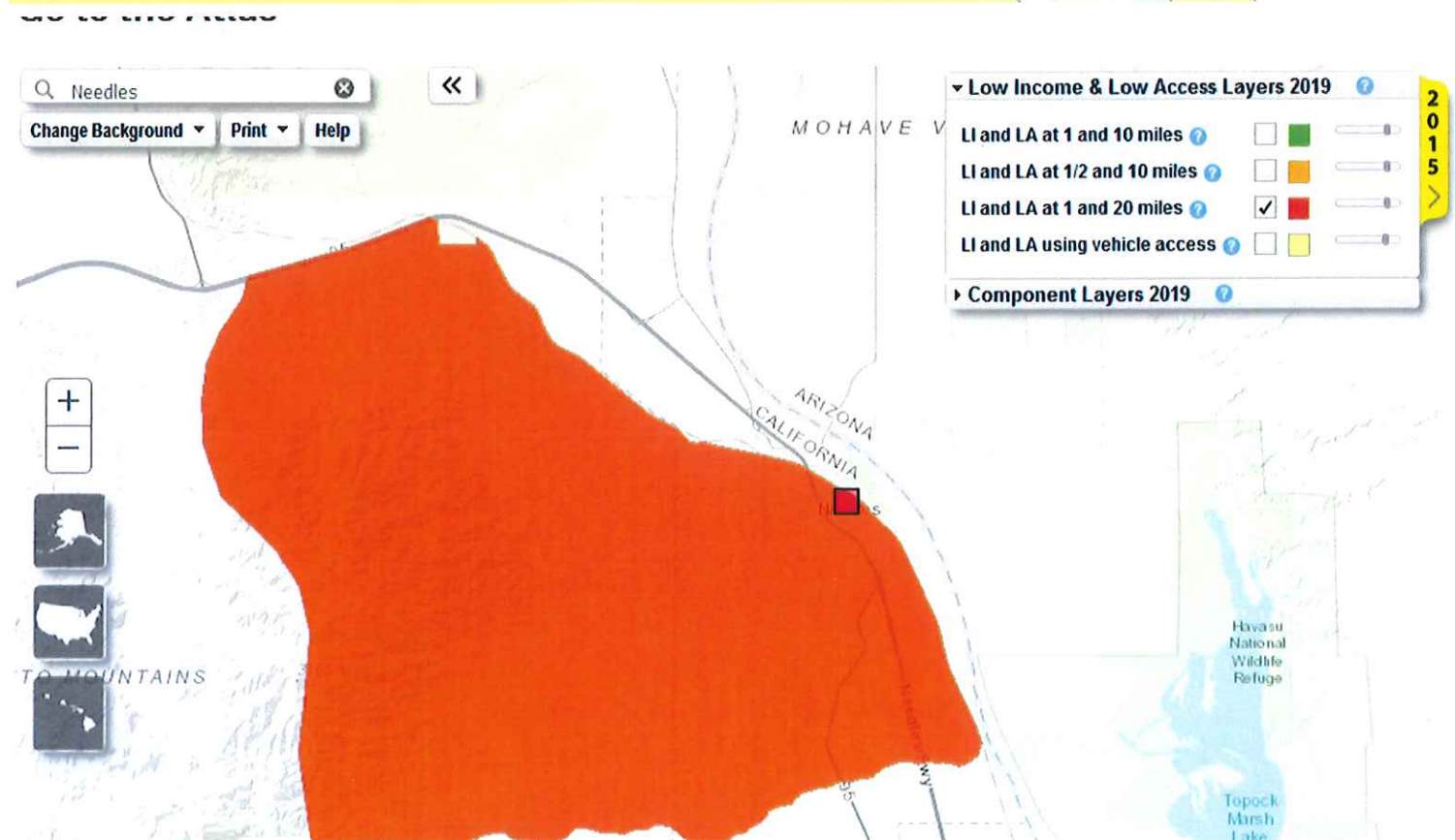
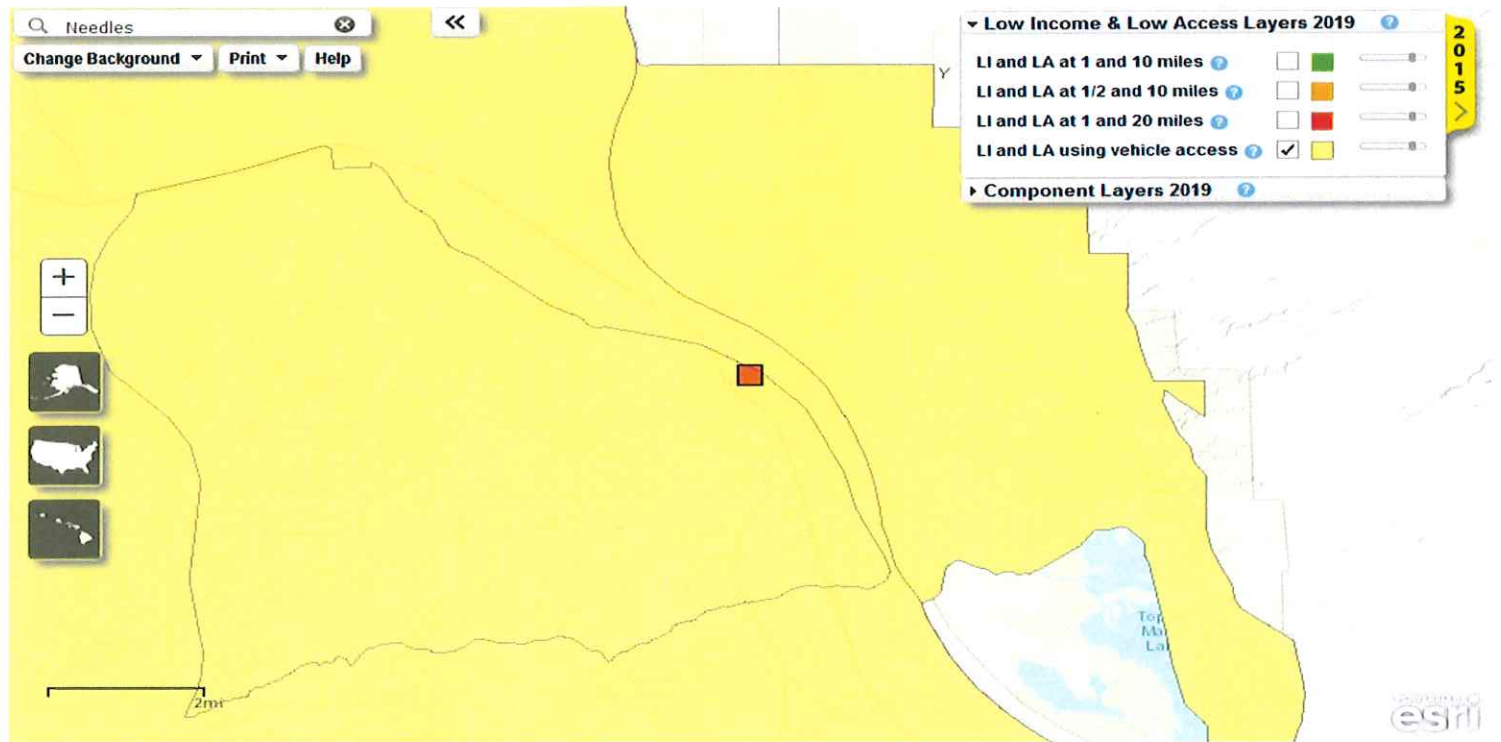
Tabled: ☐

Other: ☐

Agenda Item: 7



Go to the Atlas



RESOLUTION NO. 2023-19
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES
AUTHORIZING APPLICATION FOR FOOD DESERT DESIGNATION

WHEREAS, the United State Department of Agriculture (USDA) defines food deserts as cities without ready access to fresh, healthy, and affordable food; and

WHEREAS, the U.S. Department of Agriculture Food Access Research Atlas (FARA) identifies a community's access to grocery stores that offer a variety of healthy and affordable food; and

WHEREAS, the U.S. Department of Agriculture Food Access Research Atlas (FARA) identifies that for the City of Needles in 2019 there were 3,798 people that had low access to healthy and affordable food being located more than 20 miles away from a grocery store and of those 2,262 were low income with a significant number of residents without a vehicle to access to a grocery store; and

WHEREAS, the City of Needles Census tract No. 06071010700 is designated as low-income and low access based on various factors because a significant number of our residents are more than 20 miles from a grocery store with limited access to transportation; and

WHEREAS, both the distance to the grocery store and the access to transportation being limited creates food insecurity for our residents; and

WHEREAS, there are programs to eliminate "food deserts" and increase access to healthy, affordable food in communities that lack these options; and

WHEREAS, the City of Needles ("Applicant") desires to submit an application for available grants to assist a Private Party in building a grocery store.

THEREFORE, IT IS RESOLVED THAT:

SECTION 1. The City Council HEREBY FINDS AND DETERMINES, with reports and findings, that facts do exist to designate itself a Food Desert.

SECTION 2. The City Manager is hereby authorized and directed to submit an application for grants to assist in a private party building a grocery store.

SECTION 3. In connection with the grant, if the Application is approved the City Manager of the City of Needles is authorized and directed to enter into, execute, and deliver on behalf of the Applicant, an agreement and any and all other documents required or deemed necessary or appropriate to evidence and secure the grant, the Applicant's obligations related thereto, and all amendments thereto; and

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the March 14, 2023.

AYES:
NAYS:
ABSENT:
ABSTAIN:

APPROVED:

ATTEST:

Janet Jernigan, Mayor

Dale Jones, City Clerk

APPROVED AS TO FORM:

John O. Pinkney, City Attorney



City of Needles, California Request for Council Action

☒ CITY COUNCIL ☐ NPUA ☐ BOARD OF PUBLIC UTILITIES
☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Resolution No. 2023-20 Rescinding Resolution No. 2020-14
Declaration of the Existence of a Local Emergency (COVID-19)

Background: On March 25, 2020 Council adopted Resolution No. 2020-14 declaring a local emergency on the COVID-19 pandemic. The City was able to utilize the emergency declaration to receive funding to respond to the pandemic.

On February 28, 2023, Governor Newsom issued a proclamation terminating the State of California emergency on the COVID-19 pandemic.

The state's SMARTER Plan will maintain California's operational preparedness to address the next phase of the COVID-19 pandemic and will continue to guide the state's work to support communities across the state. Additionally, COVID-19 vaccines, testing, and treatment continue to be available at sites within local communities.

It is expected that the Biden administration plans to let the coronavirus public health emergency expire in May 2023.

Fiscal Impact: None

Recommended Action: Move to approve Resolution No. 2023-20 Rescinding Resolution No. 2020-14 Declaration of the Existence of a Local Emergency (COVID-19)

Submitted By: Rainie Torrance, Assistant Utility Manager

City Management Review: Rick

Date: 3/9/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 8

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

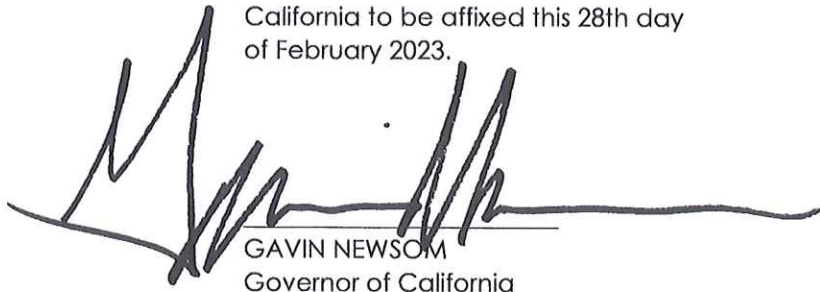
**A PROCLAMATION
BY THE GOVERNOR OF THE STATE OF CALIFORNIA
TERMINATING STATE OF EMERGENCY**

I, **GAVIN NEWSOM**, Governor of the State of California, having found pursuant to Government Code section 8629 that the conditions of extreme peril to the safety of persons and property declared in the State of Emergency proclamation listed below no longer exist, therefore proclaim that the State of Emergency proclaimed on the following date and in the following jurisdiction no longer exists, effective at 11:59 p.m. on February 28, 2023. Accordingly, any Executive Orders related to the terminated State of Emergency will also no longer be in effect as of 11:59 p.m. on February 28, 2023.

PROCLAMATION		
Emergency	Date Proclaimed	Jurisdiction
COVID-19	March 4, 2020	Statewide

I FURTHER DIRECT that as soon as hereafter possible, this Proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Proclamation.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 28th day of February 2023.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY WEBER, PH.D.
Secretary of State

RESOLUTION NO. 2020-14
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES
OF A DECLARATION OF THE EXISTENCE OF A LOCAL EMERGENCY
(COVID-19)

WHEREAS, the Needles City Charter Article V, Section 514 empowers the City Council to declare an emergency measure for preserving the public peace, health or safety; and

WHEREAS, the City Council of the City of Needles, does hereby find that:

1. Threatened existence of conditions of possible peril to the health and safety of persons in Needles are present as a result of the increasing spread of novel coronavirus (COVID-19) across the state; and
2. The federal Centers for Disease Control and Prevention has confirmed multiple cases of individuals who have severe respiratory illness caused by a novel coronavirus, called COVID-19, as well as deaths caused by this illness; and
3. The World Health Organization declared COVID-19 a pandemic; and
4. On March 4, 2020 California Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19; and
5. The increase of reported cases and deaths associated with COVID-19 has also prompted the County of San Bernardino on March 11, 2020 to proclaim a local and public health emergency; and
6. On March 17, 2020 the County of San Bernardino ordered the cancellation of all gatherings of any size; and
7. On March 19, 2020 the Governor of California issued an Executive Order ordering all residents to stay at home except as needed to maintain continuity of operations of federal critical infrastructure sectors; and
8. A proclamation of a local emergency will assist in a coordinated public health response to reduce transmission and illness severity, provide assistance to health care providers, coordinate and mitigate public services that may be disrupted from this emergency, and mitigate any other effects of this emergency on the citizens of the City.

NOW, THEREFORE, IT IS HEREBY DECLARED, that a local emergency now exists throughout the City; and

IT IS FURTHER DECLARED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, and resolutions of the City of Needles; and

The local emergency shall remain in effect until such time that the Council determines that the emergency conditions have been abated; and

IT IS FURTHER DECLARED AND ORDERED that, without limiting the nature of the foregoing, the City Manager or his designee pursuant to this declaration and order, applicable state and federal laws and regulations as well as Article VI, Section 605 of the Needles Municipal Code, is empowered:

(A) To make and issue rules and regulations on matters reasonably related to the protection of life, health, safety and property as affected by such emergency;

(B) To obtain vital supplies, services, equipment and property needed for the protection of life, health, safety and property, and to bind the City for the fair value thereof;

(C) To require emergency services of any City officer or employee and, to command the aid of as many citizens of this community as he deems necessary in the execution of his duties. Such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered disaster service workers;

(D) To requisition necessary personnel or material to any City department or agency; and

(E) To execute all of his ordinary power as City Manager, all of the special powers conferred upon him by Article VI, Section 600 of the Needles City Charter or by resolution or emergency plan pursuant thereto adopted by the City Council, all powers conferred upon him by any statute, by any agreement approved by the City Council, and by any other lawful authority.

PASSED, APPROVED AND ADOPTED at a special meeting of the City Council of the City of Needles, California, held on the 25th day of March 2020, by the following roll call vote:

AYES: Council Members Gudmundson, Terral, Paget, Belt and Longacre

NOES: None

ABSENT: Councilmember Evans

ABSTAIN: None




Mayor



City Clerk

APPROVED AS TO LEGAL FORM:



John O. Pinkney, City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Amending Chapter 2 "Administration" of the Needles Municipal Code to add Article IX. Housing Commission

Background: In 1952, the City by resolution, declared that there was a need for a housing authority in the City because (a) insanitary or unsafe inhabited dwelling accommodations existed in the City, and/or (b) there was a shortage of safe and sanitary dwelling accommodations in the City available to persons of low income at rentals they could afford, pursuant to California Health and Safety Code section 34242.

Since about 1952, the City Council has appointed residents of the City to serve as commissioners of the Needles Housing Authority pursuant to California Health and Safety Code section 34270.

California Health and Safety Code section 34290(a) provides, "As an alternative to the appointment of commissioners of the authority, the governing body of any county or city, at the time of the adoption of a resolution pursuant to Section 34240 or at any time thereafter, may declare itself to be the commissioners of the authority, in which case, all the rights, powers, duties, privileges and immunities, vested by this chapter in the commissioners of an authority, except as otherwise provided in this article, shall be vested in the governing body."

California Health and Safety Code section 34290(b) provides, "If the governing body of any county or city has declared itself to be the commissioners of the authority, the governing body shall also appoint two tenants of the authority as commissioners if the authority has tenants, or within one year after the authority first does have tenants

California Health and Safety Code section 34292 provides, "A governing body of a county or city which has declared itself to be the commissioners of the authority pursuant to Section 34290 may, by ordinance, create a housing commission. The number of members thereof, their terms of office, their qualifications, and the method of their appointment and removal shall be as provided by ordinance."

Article IX of the City Charter would provide that the City Council may create by ordinance or resolution such boards or commissions as in its judgment are required and may grant to them such powers and duties as are consistent with the provisions of this Charter.

The Housing Commission as proposed would function much like the Planning Commission, and the Cemetery Advisory Board. Amongst their duties is to provide oversight of the Needles Housing Authority. Assure ongoing compliance with all state and federal laws, rules, and regulations, review and recommend new grant funding opportunities for housing programs and projects advise the City Council on general affordable housing issues. , and provide a forum for resolving tenant issues at existing facilities.

#9

A public hearing for the Ordinance will be held in front of the Council on March 28, 2023.

Fiscal Impact: **\$450** Cost of publication of Newspaper ad for Commission Vacancy

Recommendation: Information Only. A public hearing is scheduled on the creation of a Housing Commission to advise the Council on affordable housing issues for March 28, 2023. Following the Public Hearing, if the Council desires a Housing Commission, the Clerk would advertise the 5 vacancies and those citizens seeking appointment would be invited to appear before the Council for selection consideration.

Submitted By: **Patrick Martinez, Assistant City Manager/Development Services**

City Management Review:  Date: 3/16/23

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>9</u>			

ORDINANCE NUMBER XX

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 2
OF THE NEEDLES MUNICIPAL CODE BY ADDING ARTICLE IX. HOUSING
COMMISSION**

WHEREAS, as provided in California Housing Authorities Law, Health and Safety Code sections 34200 et seq., since 1951, there has been a housing authority in the City of Needles ("City") known as the Needles Housing Authority; and

WHEREAS, in 1952, the City by resolution, declared that there was a need for a housing authority in the City because (a) insanitary or unsafe inhabited dwelling accommodations existed in the City, and/or (b) there was a shortage of safe and sanitary dwelling accommodations in the City available to persons of low income at rentals they could afford, pursuant to California Health and Safety Code section 34242; and

WHEREAS, since in or about 1952, the City Council has appointed residents of the City to serve as commissioners of the Needles Housing Authority pursuant to California Health and Safety Code section 34270; and

WHEREAS, California Health and Safety Code section 34290(a) provides, "As an alternative to the appointment of commissioners of the authority, the governing body of any county or city, at the time of the adoption of a resolution pursuant to Section 34240 or at any time thereafter, may declare itself to be the commissioners of the authority, in which case, all the rights, powers, duties, privileges and immunities, vested by this chapter in the commissioners of an authority, except as otherwise provided in this article, shall be vested in the governing body;" and

WHEREAS, California Health and Safety Code section 34290(b) provides, "If the governing body of any county or city has declared itself to be the commissioners of the authority, the governing body shall also appoint two tenants of the authority as commissioners if the authority has tenants, or within one year after the authority first does have tenants..." and

WHEREAS, California Health and Safety Code section 34290(c) provides, "As an alternative to appointment of tenants of the authority as commissioners of the authority pursuant to subdivision (b), if a housing commission is created as provided in Section 34291, the governing body may make tenant appointments pursuant to subdivision (b) to the commission rather than to the authority..." and

WHEREAS, California Health and Safety Code section 34292 provides, "A governing body of a county or city which has declared itself to be the commissioners of the authority pursuant to Section 34290 may, by ordinance, create a housing commission. The number of members thereof, their terms of office, their qualifications, and the method of their appointment and removal shall be as provided by ordinance;" and

WHEREAS, Article IX of the City Charter provides that the City Council may create by ordinance or resolution such boards or commissions as in its judgment are required and may grant to them such powers and duties as are consistent with the provisions of this Charter; and

WHEREAS, the City Council of the City of Needles finds that it is in the best interest of the community, at this time, for the City Council adopt an ordinance creating a Housing Commission; and

WHEREAS, a public hearing notice was published in the Needles Desert Star on _____, 2023.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals reflected above are true and correct and are incorporated by this reference herein as the cause and foundation for the action taken by the and through this Ordinance.

SECTION 2. CEQA. Pursuant to section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to section 15060(c)(3) the activity is not a "project" as defined in section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 3. The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

SECTION 4. The City Council HEREBY APPROVES Ordinance XX amending the Needles Code as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

SECTION 5. Effective Date. This action shall become final and effective thirty (30) days after this decision by the City Council as provided by the Needles Code.

SECTION 6. Severability. If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and/or provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section or provision thereof, regardless of the fact that any one or more section(s) or provision(s) may be declared invalid or unconstitutional or contravened via legislation.

SECTION 7. Certification. The City Clerk shall certify to the adoption of this Ordinance.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the ____ day of _____, 2023, by the following roll call vote:

AYES:
NOES
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

Attest:

Dale Jones, City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the ____ day of _____, 2023.

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

(Seal)

Attest:

Dale Jones, City Clerk

Approved as to form:

John O. Pinkney, City Attorney

Exhibit "A"
to Ordinance Number XX

Article IX. HOUSING COMMISSION

- 2-40 Housing authority established.
- 2-41 Housing commission, created.
- 2-42 Members.
- 2-43 Appointments.
- 2-44 Term.
- 2-45 Vacancies.
- 2-46 Regular meetings.
- 2-47 Duties.
- 2-48 Procedures for review and recommendation—Further functions.
- 2-49 Records.
- 2-50 Organization.
- 2-51 Compensation and reimbursement.

2-40 Housing authority established.

As provided in California Housing Authorities Law ("Law"), Health and Safety Code sections 34200 et seq., since 1951, there has been a housing authority in the City of Needles ("City") known as the Needles Housing Authority ("Authority"). In 1952, the City by resolution, declared that there was a need for a housing authority in the City because (a) insanitary or unsafe inhabited dwelling accommodations existed in the City, and/or (b) there was a shortage of safe and sanitary dwelling accommodations in the City available to persons of low income at rentals they could afford, pursuant to California Health and Safety Code section 34242. Pursuant to resolution adopted on February 14, 2023, the City Council ("City Council") of the City declared itself to be the Commissioners of the Authority pursuant to the Law.

2-41 Housing commission, created.

Pursuant to section 34291 of the Law, a governing body of a city which has declared itself to be the commissioners of a housing authority may, by ordinance, create a housing commission. A housing commission is created and established. Such housing commission may be known and referred to as the "Needles Housing Commission" or the "Housing Commission."

2-42 Members.

The Housing Commission shall consist of five (5) members who shall be qualified electors of the City. Two (2) of the members shall be appointed as tenants of the Authority and one (1) of the tenant appointments shall be over sixty-two (62) years of age if the Authority has tenants over that age. If a tenant appointment to the Housing Commission ceases to be a tenant of the Authority, he or she shall be disqualified from being a member and another tenant of the Authority shall be appointed by the City Council to the remainder of the unexpired term. The successor to a tenant appointment shall be a tenant of the Authority.

2-43 Appointments.

The members of the Housing Commission shall be appointed by the Council pursuant to section 900 of the City Charter, as may be amended from time to time.

2-44 Term.

Each member of the Housing Commission shall serve a four (4) year term and shall otherwise be subject to the terms of membership pursuant to section 902 of the City Charter.

2-45 Vacancies.

Vacancies on the Housing Commission shall be filled by appointment by the City Council pursuant to section 905 of the City Charter.

2-46 Regular meetings.

Regular meeting days of the Housing Commission shall be determined by resolution of the Housing Commission, except that the Housing Commission shall meet at least once each month. As set forth in section 904 of the City Charter, all proceedings shall be open to the public.

2-47 Duties.

The Housing Commission shall have the power and be required to review and make recommendations on all matters to come before the Authority prior to Authority action, except emergency matters and matters which the Housing Commission, by resolution, excludes from the Housing Commission's review.

2-48 Procedures for review and recommendation—Further functions.

Before a matter is acted upon by the Authority, the matter shall be submitted to the Housing Commission for its review and recommendation. Within thirty (30) days after a matter is submitted to the Housing Commission for its review and recommendation, the Housing Commission shall make and file its report thereon with the Authority. If the Housing Commission does not report upon the matter within thirty(30) days after its submission by the Authority, the Housing Commission shall be deemed to have waived its review and recommendations concerning the matter and the Authority may thereafter approve the matter without the report of the Housing Commission. From time to time, the City Council may, by ordinance or resolution, amend the procedures set forth in this section or provide for additional procedures for review and recommendation, and for further functions of the Housing Commission.

2-49 Records.

Accurate and permanent records of the acts of the Housing Commission shall be kept, and such records shall have the same status as records of other administrative departments of the City.

2-50 Organization.

The Housing Commission shall elect one of its members as chairperson and such election shall be held as soon as practicable after each new term commences. The Housing Commission shall adopt such rules and regulations as it deems necessary to provide for its other officers and their method of selection, and for other matters relative to its work and administration. Minutes, resolutions and official records of the Housing Commission shall be filed with the City Clerk.

2-51 Compensation and reimbursement.

Members of The Housing Commission shall serve without compensation for their services as such, but may receive reimbursement for necessary traveling and other expenses incurred on official duty when such expenditures have received authorization by the City Council.



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: March 14, 2023

Title: City Treasurer

Background: Karen "Kippy" Poulson has resigned as City Treasurer. She was appointed by Council August 13, 2013 and has served tirelessly.

Charter Sec. 701 reads in part that the city treasurer shall be appointed by affirmative votes of at least four members of the council.

Charter Sec. 711 City treasurer

The city treasurer shall have power and shall be required to:

- (a) Receive all taxes, assessments, license fees and other revenues of the city, or for whose collection the city is responsible, and receive all taxes or other money receivable by the city from the county, state or federal government, or from any court, or from any office, department, or agency of the city.
- (b) Have custody of all public funds belonging to or under control of the city or any office, department or agency of the city government and deposit all funds coming into his hands into such depository as may be designated by resolution of the council, or, if no such resolution be adopted, then in such depository designated in writing by the city manager, and in compliance with all of the provisions of the state constitution and laws of the state governing the handling, depositing and securing of public funds.
- (c) Disburse moneys on warrants in the manner provided for in this Charter.
- (d) Prepare and submit to the director of finance monthly written reports of all receipts, disbursements and fund balances, copies of which reports shall be filed with the city manager.
- (e) Perform such other duties consistent with this Charter as may be required of him by ordinance or resolution of the council.

Recommended Action: Accept the resignation of Karen "Kippy" Poulson as City Treasurer and direct staff to come back with a recommended replacement.

Submitted By: City Clerk Dale Jones, CMC

City Management Review: _____

Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>10</u>			



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Housing Authority Status Report

Background: The U.S. Housing and Development Department (HUD) assessed the Needles Housing Authority (NHA) and determined that it was a "Troubled Agency". The NHA scored 0 points in both Financial and Management categories. Recent Communications with HUD provides the NHA with the opportunity to develop a "Recovery Plan, but it must be submitted by March 24.. Failure to comply will result in further sanctions including dissolution.

Below are the deficient areas that City and NHA staff have been addressing in the last two weeks :

- **Audit Status** – The 20-21 financial statements have been submitted and accepted by HUD. The audit for that period is underway. The 21-22 financial statements have been submitted, but not yet accepted. It is expected what when it is the auditor will undertake that audit. While that is the process, staff remains concerned about what the audit of the substance of the financial statement will produce.
- **Budget Preparation** – The NHA has no adopted budget for this fiscal year. Yet expenditures continue to occur. City staff is providing the NHA staff the City budget templates for the Annual Operating and Capital Improvements budgets. Until the budget is developed and approved by the City Council acting as the NHA Board of Commissioners decisions on personnel and purchasing can't be made with confidence. A compliant budget can be accomplished in about 10 days.
- **Personnel** – Transfers to City employment are on hold until the budget is approved.
- **Purchasing and Personnel Policies** -
- **Personnel Policy** City staff is preparing to have the City and NPUA's policy framework, processes, and protocols applied to the NHA to assure financial oversight and control
- **Training needed to be accomplished** – Staff and Board members must complete the 8 module training program as provided by HUD
- **Access to HUD Financial System** – The City Manager has been designated the Executive Director and Administrator of the NHA and have been certified to use the HUD financial system. City staff have been authorized as users of the system.
- **HUD Technical Assistance** has been approved by HUD to train staff on all things necessary to know about operating a HUD compliant Housing Authority. HUD has hired a management consultant to assist staff.
- **Legal Support** – The City Attorney's Office is now the legal counsel to the NHA. Separate billings have been established with the City Attorney.
- **Operations Fund Grant Schedule** – has been provided by HUD and operating grants will be sought.
- **NHA Information Technologies** are being reviewed by City staff to establish consistency with general City specifications to assure a seamless data communications.
- **Housing Commission Creation** – Ordinance has been developed and presented to the City Council to create a citizen's advisory opportunity similar to the City Planning Commission, Parks and Recreation Commissions and other advisory boards.
- **NHA Insurance policies** are being reviewed for compliance with City policy to minimize any City risk.
- **Council/Governing Board Agenda Management** – Procedures and protocols are being developed in concert with the NHA to be able to agendize NHA matters requiring City Council/Board of Commissioners review and approval.

10 / 11



City of Needles, California Request for City Council Action

All in all much has been accomplished during the first month of assuming control and responsibility for the NHA. Of primary concern is the audits, budget, and Recovery Plan.

Fiscal Impact: Being assessed now

Recommendation: The City Council acting as the NHA Board of Commissioners accept this status report and direct the City Manager finalize the audits for 20-21 and 21-22, develop the NHA budgets, develop and submit the Recovery Plan, and apply sufficient comprehensive fiscal controls consistent with the existing City purchasing and personnel policies.

Submitted By: City Manager

City Management Review: _____ **Date:** _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/> Agenda Item: <u>11</u>
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City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: City Council Ordinance No.659-AC [AMENDED]
An Ordinance of the City Council of the City of Needles Amending
the Needles Municipal Code (NMC)

Background: State planning and zoning law (California Government Code Section 65000 et seq.) requires all counties and cities in California to outline a plan for its long-term growth and development through a planning document called a general plan. The general plan acts as a "constitution" for development and is the jurisdiction's lead legal document in relation to growth, development, and resource management issues. Development regulations (e.g., zoning) are required by law to be consistent with the general plan.

State law also directs jurisdictions to update their general plan as needed to reflect updates in conditions and to reflect changes in state law. While the City recently updated its Housing Element, the bulk of the Needles' General Plan was last updated in 1986 and needs a thorough review and revision. Much has changed over the past 37 years, with some changes presenting challenges and other changes presenting opportunities.

The City was able to obtain over \$350,000 in state grants to conduct, review and update its Land Use and Transportation Elements: a \$204,000 grant from the California Department of Transportation (Transportation) and \$150,000 in grant funds from the Department of Housing and Community Development (Land Use). These grants also covered the necessary activities to update the City Code to maintain consistency between the General Plan and Zoning. Other portions of the General Plan will be updated as necessary in future years.

On February 15, 2023, the Planning Commission held a public hearing for the proposed Land Use and Transportation Elements. Public testimony was received, and the Planning Commission unanimously recommended the Land Use and Transportation Elements to the City Council for approval.

On February 28, 2023, the City Council held a public hearing for the proposed Land Use and Transportation Elements. Public testimony was received, and the City Council provided staff direction to assign a land use designation that will not impact the Elks Lodge from future expansion and allow for a tower above 50 feet on their parcel. City Staff recommends the parcel be a R-1 designation which will allow for a 50 ft tower and the permissible use table be amended to allow lodges with a conditional use permit.

Analysis: The City's Land Use and Transportation Elements represent the core of the General Plan and were the most important to update first. These elements designate how land is to be used and developed, position the City for greater economic development, prioritize public and private investments, and structure how people and goods move within Needles.

The draft Land Use and Transportation Elements update the City's long-term policy plan. These elements not only comply with changes in state law to reflect current conditions and opportunities, but also improve the quality of life and economic prosperity for Needles' residents and businesses. The new elements consolidate the two most important topics of the General Plan into a single, streamlined document that contains a new Citywide Vision and revised goals, policies, actions, tables, and maps. Some of these changes include the following:

- An updated land use map that promotes a compatible mix of land uses that concentrates growth into areas served by infrastructure, provides the flexibility to accommodate a wide range of development opportunities, and maximizes proximity to and the health of the Colorado River and surrounding desert environment;
- An increased number of land use and zoning designations that allow a wide range of housing types (both single-use and mixed-use);
- The addition of explicit density and intensity standards that promote a wide range of development options while ensuring compatibility with surrounding neighborhoods;
- The establishment of a Downtown Core and new street design for Broadway to encourage a vibrant and pedestrian-friendly downtown atmosphere;
- An expansion and formal designation of bicycle and pedestrian facilities to facilitate safe and enjoyable movement through Needles for people of all ages;
- An update to the roadway network that accommodates growth without increasing the burden of building or maintaining larger roads; and
- A clarification on the desired truck network to safely and efficiently move goods through the City.

Additionally, City staff is proposing to consolidate both its General Plan Map and Zoning Map into a "single-map" system where there is one set of land use categories to regulate development. The City currently maintains two maps to regulate land use: one to reflect General Plan land uses and another to represent Zoning Districts. Consistency between these two maps is required but can be difficult to maintain. With the passage of Senate Bill 1333 in late 2018, all jurisdictions in California (including charter cities) must maintain consistency between the General Plan and Zoning maps.

A “two-map” system can be helpful in very large jurisdictions where the range of land uses and densities can vary substantially, and a simplified General Plan map of a dozen land use designations can be helpful to guide the implementation of dozens of zoning districts. In Needles, however, the number and nature of land use categories in the current General Plan and Zoning documents are roughly the same but are largely distinct simply because of naming conventions. Instead, a single Land Use and Zoning Map will offer a more clear and efficient way of managing land use and development for all.

Changes to various sections of the Zoning Code related to permitted uses and development standards are proposed to implement and ensure consistency with the proposed Land Use and Transportation Element. The primary focus is on expanding and facilitating development options in the General Commercial (C2) Zone, especially the Downtown Core.

Finally, Article VII, Section is proposed to be replaced in its entirety with a reference to state law. While the City recently updated its Density Bonus provisions, State reviewers indicated that there were a handful of minor references that needed to be updated. However, a more substantial revision is recommended due to the frequency of changes in State Density Bonus Law, whether through legislative changes (numerous laws enacted in 2019 through 2022) or court decisions (e.g., *Schreiber v. City of Los Angeles*, 69 Cal. App. 5th 549 (2021) on information that can be requested and *Banker's Hill 150 v. City of San Diego*, 74 Cal. App. 5th 755 (2022) on amenities and site design).

Instead of attempting to replicate and maintain consistency with state law through continuous updates to the City Code, proposed changes would incorporate and defer to the provisions of California Government Code Section 65915, et seq. (known as the State Density Bonus Law), to ensure the City maintains consistency with State law and eligibility for various state grants (e.g., Prohousing Designation and related Prohousing Incentives Program). As allowed by State law, provisions unique to the City of Needles were retained.

On February 15, 2023, the Planning Commission unanimously approved the General Plan Updates. The following sections of the General Plan Land Use and Transportation Element were updated based on Planning Commission Recommendations: Policy TR-1.6 “Roadway Configuration”, Action TR-6 “Off Highway Motor Vehicles”, expanded the Downtown Core.

Public Engagement: The City conducted a variety set of activities to communicate with the general public and key stakeholders over the past two years. After an initial distribution of a project fact sheet, City staff conducted a community survey and a set of stakeholder interviews, including local businesses, financial institutions, the development community, and public service providers, to identify key issues and opportunities for change.

Upon considering the resulting input and conducting an analysis of economic and market conditions, the City presented a wide range of information and ideas for consideration at an in-person Open House in November 2021 at the Needles Recreation Center. The materials presented included maps of existing conditions and visual depictions of strategies to attract new development, enhance the downtown area, improve streets, pedestrian/bicycle facilities, and create new business opportunities. Over 100 people of all ages attended this Open House and engaged with City staff and the consultant team to identify their thoughts and responses to ideas on how to change land use and transportation planning in Needles. A second Open House was conducted in March 2022 at City Hall to focus on potential strategies and new zoning to stimulate activity and economic development for Downtown Needles. Approximately 20 individuals attended to voice their desires to commemorate and advance the revitalization of the downtown area.

The City also conducted tribal notification and consultation through direct communication with the Native American Heritage Commission, consistent with state law (AB 52 and SB 18). Finally, the City conducted all mandated public distribution and review activities associated with the Mitigated Negative Declaration/Initial Study, prepared in compliance with CEQA guidelines.

Information on the community open houses was placed in the local newspaper, on the City's website, and posted at City Hall, at the City Council chamber facility, and other conspicuous locations throughout the City at least two weeks prior to the event. Additional notification was communicated through utility inserts.

Public Notification: The public hearing notice for the project, which included a description of the project and information regarding the public comment period, was posted at the City's Planning Department, the City Library, and the City Clerk's office. The notice was also published in the Needles Desert Star on Wednesday, February 1, 2023. Additionally, every property owner was mailed a notification of potential land use change on January 28, 2023, with most receiving the notification by January 31, 2023.

Fiscal Impact: Facilitates creation of new housing and jobs, which will yield increase in sales and property tax revenue through higher property values, increased spending at current retail stores, and improved market viability to support additional retail stores. Supported by existing infrastructure and facilities, additional development is expected to generate sufficient revenues to offset added costs for public services and ongoing maintenance over time. Also allows the City to process grant requests for funding projects within the City.

Environmental: Pursuant to CEQA, the City of Needles conducted an environmental review of the proposed updated Land Use and Transportation Elements and determined that the proposed project will not result in any potentially significant impacts that cannot be mitigated. Accordingly, along with updates to portions of the City Code and the Zoning Map, the City intends to adopt a Mitigated Negative Declaration/Initial Study (MND/IS) and Mitigation Monitoring and Reporting Program (MMRP). The Final MND/IS, which includes the MMRP, is attached to this report as Exhibit C.

The Draft MND/IS was distributed and circulated for public review on December 2, 2022, for a review period of 30 days as required by CEQA. During the public review period, one letter was received on the environmental document; that letter was from the County of San Bernardino, Department of Public Works, Environmental Management Division. The City fully responded to all comments in the Responses to Comments that was attached to the MND/IS and published in January 2023.

Recommendation: Approve Ordinance 659-AC Amending the Needles Municipal Code (NMC) Section 92.00 "Definitions" and Section 93.04 "Commercial Zones" and Section 96.01 "Table of Permissible Uses" and Section 98.00 "Site Dimensions" and Section 99.03 "Table of Minimum Dwelling Unit Floor Area" and Section 99.05 "Height of Structures. Table of Height Limits-Nonresidential Zones" and Section 99.06.02 "Common Usable Open Space Area" and Section 99.06.05 "Front, Side, Rear yards. Table of Yards Required- Nonresidential Zones" and Section 99.06.09 "Courts" and Section 111.04.27 "Downtown Core Parking Requirements" and Section 12A-6 "Regulations Applicable to Retail Cannabis Businesses" and Section 12A-7 "Regulations Applicable to Cultivation Facilities" and Section 12A-9 "Regulations Applicable to Manufacturing Sites" and Section 12A-10 "Regulations Applicable to Testing Laboratories" and Section 12A-11 "Regulations Applicable to Distribution/Transportation Facilities" and Updating the Land Use Map and Rescinding Ordinance 620-AC Article VII Intensity of Uses and Replacing.

Submitted By: Patrick Martinez, Assistant City Manager/Development Services
Colin Drukker, Placeworks, Inc

City Management Review:  Date: 3/8/23

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>12</u>			

ORDINANCE 659-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING THE NEEDLES MUNICIPAL CODE (NMC) SECTION 92.00 “DEFINITIONS” AND SECTION 93.04 “COMMERCIAL ZONES” AND SECTION 96.01 “TABLE OF PERMISSIBLE USES” AND SECTION 98.00 “SITE DIMENSIONS” AND SECTION 99.03 “TABLE OF MINIMUM DWELLING UNIT FLOOR AREA” AND SECTION 99.05 “HEIGHT OF STRUCTURES. TABLE OF HEIGHT LIMITS-NONRESIDENTIAL ZONES” AND SECTION 99.06.02 “COMMON USABLE OPEN SPACE AREA” AND SECTION 99.06.05 “FRONT, SIDE, REAR YARDS. TABLE OF YARDS REQUIRED- NONRESIDENTIAL ZONES” AND SECTION 99.06.09 “COURTS” AND SECTION 111.04.27 “DOWNTOWN CORE PARKING REQUIREMENTS” AND SECTION 12A-6 “REGULATIONS APPLICABLE TO RETAIL CANNABIS BUSINESSES” AND SECTION 12A-7 “REGULATIONS APPLICABLE TO CULTIVATION FACILITIES” AND SECTION 12A-9 “REGULATIONS APPLICABLE TO MANUFACTURING SITES” AND SECTION 12A-10 “REGULATIONS APPLICABLE TO TESTING LABORATORIES” AND SECTION 12A-11 “REGULATIONS APPLICABLE TO DISTRIBUTION/TRANSPORTATION FACILITIES” AND UPDATING THE LAND USE MAP AND RESCINDING ORDINANCE 620-AC ARTICLE VII INTENSITY OF USES AND REPLACING [AMENDED]

WHEREAS, the City of Needles (“City”) is required by California Government Code Section 65302 to adopt and maintain a General Plan, as defined therein; and

WHEREAS, California Government Code Section 65358(a) authorizes the City Council to amend the General Plan if it is deemed to be in the public interest; and

WHEREAS, the City last completed a comprehensive update to its General Plan in 1986; and

WHEREAS, by its very nature, the General Plan is subject to update and revision to account for current and future community needs; and

WHEREAS, the Land Use and Transportation Elements are two of the seven State-mandated General Plan chapters or “elements” and are a component of the City’s General Plan; and

WHEREAS, changes to various sections of the Zoning Code related to permitted uses and development standards are proposed to implement and ensure consistency with the proposed Land Use and Transportation Element **Exhibit “A”**; and

WHEREAS, an updated land use map that promotes a compatible mix of land uses that concentrates growth into areas served by infrastructure, provides the flexibility to accommodate a wide range of development opportunities, and maximizes proximity to and the health of the Colorado River and surrounding desert environment **Exhibit “B”**; and

WHEREAS, pursuant to the California Environmental Quality Act (“CEQA”), a Mitigated Negative Declaration/Initial Study (“MND/IS”) and accompanying Mitigation Monitoring Reporting Program (“MMRP”) was prepared analyzing all phases and potential impacts of the

Project. The MND and MMRP are attached hereto and incorporated herein as **Exhibit “C”**; and

WHEREAS, the MND/IS was distributed and circulated for public review on December 2, 2022, for a review period of 30 days as required by CEQA. The 30-day comment period was extended to January 3, 2023 to allow for review and comments from state and local agencies. During the public review period, one letter was received on the environmental document; that letter was from the County of San Bernardino, Department of Public Works, Environmental Management Division. The City fully responded to all comments in the Responses to Comments attached to the Final MND/IS and published in January 2023; and

WHEREAS, copies of the Responses to Comments were distributed to those parties that commented on the document during the review period; and

WHEREAS, as contained here, the City has endeavored in good faith to set forth the basis for its decision on the proposed Project; and

WHEREAS, the City has endeavored to take all steps and impose all conditions necessary to ensure that impacts to the environment would not be significant; and

WHEREAS, all of the findings and conclusions made by the City pursuant to this Ordinance are based upon the oral and written evidence before it as a whole; and

WHEREAS, the City Council has reviewed the MND, Initial Study, and all other relevant information contained in the record regarding the Project; and

WHEREAS, Article VII, Section is proposed to be replaced in its entirety with the following. While the City recently updated its Density Bonus provisions, State reviewers indicated that there were a handful of minor references that needed to be updated. However, a more substantial revision is recommended due to the frequency of changes in State Density Bonus Law, whether through legislative changes (numerous laws enacted in 2019 through 2022) or court decisions (e.g., *Schreiber v. City of Los Angeles*, 69 Cal. App. 5th 549 (2021) on information that can be requested and *Banker’s Hill 150 v. City of San Diego*, 74 Cal. App. 5th 755 (2022) on amenities and site design); and

WHEREAS, Instead of attempting to replicate and maintain consistency with state law through continuous updates to the City Code, incorporating and deferring to the provisions of California Government Code Section 65915, et seq. (known as the State Density Bonus Law), will ensure the City maintains consistency with State law and eligibility for various state grants (e.g., Prohousing Designation and related Prohousing Incentives Program). As allowed by State law, provisions unique to the City of Needles were retained; and

WHEREAS, on February 14, 2023, at a regularly-scheduled City Council meeting, a study session was held and the public was afforded an opportunity to comment on the Project and the MND/IS, and the Planning Commission discussed and considered the Project and the MND/IS; and

WHEREAS, on February 15, 2023, the Needles Planning Commission approved **RESOLUTION NO. 02-15-2023 PC** recommending City Council approval of an Ordinance amending the City Code and Land Use Map associated with the General Plan Update; and

WHEREAS, a public hearing notice for the Needles City Council meeting was published in the Needles Desert Star 10 days prior to said meeting and property owners were notified; and

WHEREAS, the Needles City Council has sufficiently considered all testimony and any documentary evidence presented to them in order to make the following determination.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approves an amendment to the City Code as follows set for herein:

SECTION 1. Recitals. The recitals above are hereby incorporated by reference as a substantive component of this Ordinance.

SECTION 2. Compliance with CEQA. As the advisory body to the City Council, the Planning Commission has independently reviewed and considered the information contained in the MND/IS, and administrative record, on file with the City and available for review at the City offices located at 817 Third Street, Needles, California. The Planning Commission has recommended and the City Council hereby finds that the MND/IS have been completed in compliance with CEQA and the State CEQA Guidelines.

SECTION 3. The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code (NMC), attached as "Exhibit A" along with the updated land use map attached as "Exhibit B".

SECTION 4. The City Council HEREBY APPROVES Ordinance 659-AC for an amendment to the Needles Municipal Code (NMC) as set forth in Exhibit "A" along with the updated land use map attached as "Exhibit B".

SECTION 5. This action shall become final and effective 30 days after this decision by the City Council as provided by the Needles City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 28th day of February 2023, by the following roll call vote:

AYES:
NOES
ABSENT
ABSTAIN

Mayor

Attest:

City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 14th day of March 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

(Seal)

Attest:

City Clerk

Approved as to form:

City Attorney

Amendments to City Code

A. Section 92.00 Definitions

Downtown Core. The "Downtown Core" is defined by the following boundaries: from the west side of H Street to the east side of D Street and extending to the north side of Front Street (including El Garces) or Quinn Court, and to the south side of 3rd Street, as depicted in the General Plan. This area is intended for a pedestrian- and experience-oriented downtown that serves as a local gathering place and regional destination.

Mixed-use residential. A "mixed-use residential" development contains a mix of residential and nonresidential uses that are vertically and/or horizontally integrated into a single building or on a single project site. If there is more than one building proposed, all buildings are designed to be internally accessible by pedestrians.

B. Section 93.04 Commercial Zones

(c) **C-2 General Commercial Zone.** This zone is generally intended to accommodate a wide range of commercial uses that are compatible with and integrated alongside residential uses. The Downtown Core area is intended to foster a pedestrian- and experience-oriented environment through a blend of commercial, high density residential, and mixed-use residential development. Permitted residential density is eight (8) to thirty (30) units per net acre.

C. Section 96.01 "Table of permissible uses"

	Zones:									
	R1	R2	R3	CRR	C1	C2	C3	M1	M2	P
1.00 RESIDENTIAL										
1.20.1 Single Family, 1 du / lot	Z	Z	Z	Z						
1.20.2 Single Family, 2 du / lot	Z	Z	Z	Z						
1.30.1 Accessory Dwelling Units	Z	Z	Z	Z		Z				
1.30.2 Junior Accessory Dwelling Units	Z	Z	Z	Z		Z				
1.30.3 Manufactured & Tiny Homes	Z	Z	Z	Z		Z				
1.40 Primary with accessory apartment	S	Z	Z	Z						
1.50 Duplex		Z	Z	Z		Z				
1.60 Multifamily apartments			Z	C		Z				
1.62 Multi-Family Apt-Conversion				C		C				
1.70 Multifamily townhomes			Z	C		Z				
1.75 Multifamily condos			Z	C		Z				
1.80 Mobilehome parks		C	C	S						
1.85 R.V. parks		C	C	S			C			
1.90 Planned residential development		C	C	C		C				
1.95 Mixed-use residential***						C				

Zones: R1 R2 R3 CRR C1 C2 C3 M1 M2 P										
5.00 EDUCATIONAL, CULTURAL, RELIGIOUS, PHILANTHROPIC, SOCIAL, FRATERNAL USES										
5.10 Elementary and secondary schools (including associates grounds and athletic and other facilities)	C	C	C							Z
5.11 Trade or vocational schools	C	C	C		S	Z	Z			
5.12 Colleges and universities	C	C	S							Z
5.20 Churches, synagogues and temples (including associated residential structures for religious personnel and educational facilities within the same structures)	C	C	C		S	S	Z			
5.21 New construction at churches, synagogues and temples (including educational facilities)						C				
5.30 Libraries, museums, art galleries, art centers and similar uses (including associated educational and instructional activities)	C	C	C	S	S	Z	Z			Z
5.31 Located within a building designed and previously occupied as a residence or within a building having a gross floor area not exceeding 3,500 square feet	S	S	S	S	Z	S	Z			
5.32 Located within any permissible structure	S	S	S	S	Z	Z	Z			
5.40 Social, fraternal clubs and lodges, union halls; and similar uses	C	C	C	C	S	S	Z			
<p>* S Applications that do not comply with the criteria for ministerial review are subject to the review and approval of the Planning Commission through a Special Use Permit w/o a public hearing</p> <p>** Manufactured homes are only permitted in the C-2 zone in a multifamily format. Tiny homes are only permitted in the C-2 zone as ADUs.</p> <p>*** <u>Mixed-use residential development intensity is regulated by a floor-area-ratio (FAR) maximum as dictated in the General Plan, with both residential and nonresidential square footage combined. The square footage of structured parking is excluded from the FAR calculation. Residential density maximums do not apply to mixed-use residential projects.</u></p>										

D. Section 98.00 Site dimensions.

For corner lots in single-family residential zones, the minimum lot area shall be increased by five hundred (500) square feet and the minimum lot width shall be increased by ten (10) feet over the amounts shown in this table. Lot depth shall not be more than three times the lot width. (Ord. No. 427-AC, (part).)

For residential development in the C-2 zone, the minimum site dimensions shall be the same as those required for the R-3 zone. For mixed-use residential development in the C-2 zone, the minimum site dimensions shall be the same as those required for the CRR zone. The maximum density for any residential or mixed-used residential project shall be 30 dwelling units to the acre.

E. Section 99.03 "Table of minimum dwelling unit floor area"

Zone	Minimum Gross Floor Area (square feet per dwelling unit)			
	0 Bedroom Unit	1 Bedroom Unit	2 Bedroom Unit	3 Bedroom Unit
R-1 and CRR zones	900	1,000	1,100	1,200
R-2 zone	550*	800	950	1,050
R-3 and C-2 zones	550*	650	800	950
C-2 zone, Downtown Core/ elderly housing in any zone	450*	600*	800	900
* multifamily units				
Note: Each additional bedroom beyond 3 requires an additional 100 square foot minimum to the gross floor area.				

F. Section 99.05 Height of Structures.

Height Limits – Residential zones		
Zones	Maximum Height	
	Type of Building	Maximum Height
R1	Main building	2 stories or 35 feet, whichever is less
R2, R3	Main building	3 stories or 45 feet, whichever is less

Height Limits – Nonresidential zones		
Zones	Maximum Height	
	Within 50 Feet of any Residential Zone	More than 50 Feet from any Residential Zone
C1, C2, C3	Nonresidential uses: 1 story or 15 feet, whichever is less. No higher than average height of neighboring structures Residential or mixed-use residential uses: 4 stories or 45 feet, whichever is less.	No height restrictions
M1, M2	20 feet. No higher than average height of neighboring structures	At any point the height shall not be more than 35 feet plus 1 foot for each foot of horizontal distance in excess of 50 feet from the nearest residential zone

G. Section 99.06.02. Common usable open space area.

For all multi-family residential uses, the open area provided shall include common usable open area of at least two hundred (200) square feet per dwelling unit for the first twenty (20) dwelling units, plus one hundred fifty (150) square feet per dwelling unit for the next twenty (20) dwelling units, plus one hundred (100) square feet per dwelling unit for each additional dwelling unit. The minimum dimensions of such common usable open area shall be ten (10) feet in each direction and the least horizontal dimension shall be at least one-third ($1/3$) of the greatest horizontal dimension. (Ord. No. 427-AC, (part).) For stand-alone multi-family residential uses built in the Downtown Core, the amount of common open space required shall be reduced by 50 percent. For multi-family residential uses built as part of a mixed-use residential development in the Downtown Core, the amount of common open space required shall be reduced by 75 percent.

H. Section 99.06.05. Front, side, rear yards. "Table of yards required – nonresidential zones"

Zone	Front Yard	Side Yard or Rear Yard		
		Abutting a Street	Abutting Property in Residential Zone	Abutting Property in Non-residential Zone
C-1	0'	5'	10'	0'
C-2	0'	0'*/5'	10'	0'
C-3	0'	5'	10'	0'
M-1	0'	5'	25'	0'
M-2	0'	5'	25'	0'
* No setback required in Downtown Core				

I. Section 99.06.09. Courts.

In the CRR, R-2 and R-3 zones, where the arrangement of a building or buildings on the same lot creates a court (an open space surrounded on all sides by buildings, but not necessarily completely enclosed), such court shall contain a rectangular open area at least thirty (30) feet by forty (40) feet in horizontal dimensions. (Ord. No. 427-AC, (part).) This standard shall also apply to multifamily and mixed-use residential development in the C-2 zone.

J. Section 111.04.27 Downtown Core parking requirements. [NEW SUBSECTION]

For uses proposed in the Downtown Core, the number of off-street parking spaces may be reduced by the Planning Commission, provided the following conditions are met:

- (a) The applicant submits written documentation in the form of a parking study or other documentation that the number of spaces to be provided will be sufficient to meet the needs of their residents, residents' guests, employees, and customers.
- (b) The applicant proves that the amount of off-street parking to be reduced will be provided through public parking spaces that are routinely available in a parking lot/garage or on-street spaces that are within 400 feet walking distance from a pedestrian entrance to the use.
- (c) Additional reductions may be approved through the provisions of Section 11.04.09, Parking ratios for a combination of entities.

K. Section 12A-6 Regulations Applicable to Retail Cannabis Businesses.

(W) The Retail Cannabis Business shall not be operated within: a residence; the Downtown Core; within a six hundred (600) foot radius of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is

playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Retail Cannabis Business is located.

L. Section 12A-7 Regulations Applicable to Cultivation Facilities.

(H) The Cultivation Facility shall not be operated within: a residence; the Downtown Core; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Cultivation Facility is located.

M. Section 12A-9 Regulations Applicable to Manufacturing Sites.

(F) The Manufacturing Site shall not be operated within: a residence; the Downtown Core; within a six hundred (600) foot radius of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Manufacturing Site is located.

N. Section 12A-10 Regulations Applicable to Testing Laboratories.

(D) The Testing Laboratory shall not be operated within: a residence; the Downtown Core; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Testing Laboratory is located.

O. Section 12A-11 Regulations Applicable to Distribution/Transportation Facilities.

(D) The Distribution/Transportation Facility shall not be operated within: a residence; the Downtown Core; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park

or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Distribution/Transportation Facility is located.

Article VII, Section is proposed to be replaced in its entirety with the following. While the City recently updated its Density Bonus provisions, State reviewers indicated that there were a handful of minor references that needed to be updated. However, a more substantial revision is recommended due to the frequency of changes in State Density Bonus Law, whether through legislative changes (numerous laws enacted in 2019 through 2022) or court decisions (e.g., *Schreiber v. City of Los Angeles*, 69 Cal. App. 5th 549 (2021) on information that can be requested and *Banker's Hill 150 v. City of San Diego*, 74 Cal. App. 5th 755 (2022) on amenities and site design).

Instead of attempting to replicate and maintain consistency with state law through continuous updates to the City Code, incorporating and deferring to the provisions of California Government Code Section 65915, et seq. (known as the State Density Bonus Law), will ensure the City maintains consistency with State law and eligibility for various state grants (e.g., Prohousing Designation and related Prohousing Incentives Program). As allowed by State law, provisions unique to the City of Needles were retained.

Article VII. Intensity of Uses

Ord 427-AC, 620-AC

Sec. 97.00. Residential zone densities with no bonuses.

Before any density bonuses are applied, the number of dwelling units permitted in a residential development shall not exceed the following amounts:

ZONE	DENSITY (dwelling units per net acre)
R-1	1.0-7.0
R-2	8.0-17.0
R-3	18.0-30.0
CRR	1.0-30.0
(Ord. No. 427-AC)	

Sec. 97.01. Density Bonus and Related Incentives and Concessions Program.

Sec. 97.01(a). Purpose. The purpose of this Section 97.01 is to encourage the development of affordable housing in accordance with state law.

Sec. 97.01(b). State law incorporated. The City shall provide the density bonuses and other incentives that are required by Government Code Section 65915, et seq. (known as the State Density Bonus Law).

Sec. 97.01(c). Definitions. The definition of terms shall be as provided in Government Code Section 65915, *et seq.* In addition, the following definitions shall control over any conflicting definitions in other Sections of the Needles Municipal Code. State law definitions, as they may be amended from time to time, control over the definitions in this section.

(1) Affordable Housing Benefits means one or more the of the following, as defined in Government Code Section 65915, *et seq.*:

- a) A density bonus;
- b) An incentive or concession;
- c) A development standard waiver or modification; and
- d) A parking standard modification.

(2) Affordable Housing Developer means the applicant or permittee of a Qualified Housing Development and its assignees or successors in interest.

(3) Qualified Housing Development means a housing development that meets the requirements of Government Code Section 65915, *et seq.*

Sec. 97.01(d). Target Rents and Mortgage Payments. Target rents and Mortgage payments shall be as provided in Government Code Section 65915, *et seq.*

Sec. 97.01(e). Affordability Requirements. The affordability requirements shall be as provided in Government Code Section 65915, *et seq.*

Sec. 97.01(f). Application Required. When an applicant seeks a density bonus for a Housing Development that meets the criteria set out in Government Code Section 65915, *et seq.*, the Affordable Housing Developer must also comply with all of the following requirements:

(1) The applicant shall file an application for a Density Bonus Permit in accordance with Sections 97.01(f) and 97.01(g) that includes an affordable housing component consistent with Government Code Section 65915, *et seq.*, whether or not the project also requires or has been granted a special use permit or other permits or approvals.

(2) Enter into an agreement with the City or its designee pursuant to Section 97.01(k) to maintain and enforce the affordable housing component of the housing development.

(3) When an applicant seeks a density bonus for a development or for a donation of land, the applicant bears the burden of establishing that the housing development meets such requirements.

Sec. 97.01(g). Content of Application.

(1) The application for a Density Bonus Permit shall include the following information in accordance with Government Code Section 65915, *et seq.*:

(a) A description of the project, including the number of dwelling units, the number of affordable units and level of affordability, and the location, design, and phasing of all units;

(b) A breakdown of the current and proposed general plan and zoning designations, maximum possible density permitted under the current general plan and zoning;

(c) In applications involving the donation of land and/or child care facilities, the location of such land and/or facilities and a detailed description of compliance with the conditions and definitions in state law;

(d) A calculation of the density bonus allowed pursuant to state law, including the percentage of density bonus, percentage of income-restricted units, and number of density bonus units being proposed over and above the number of units normally permitted by the applicable zoning and general plan description;

(e) A description of the density bonus and/or the incentives or concessions requested (if any),

including a detailed explanation as to how the request will enable the applicant to provide housing at the target rents or mortgage payments. Except as explicitly stated in state law, modification of development standards and/or granting of incentives or concessions will be approved only to the extent necessary to achieve the target housing affordability goals;

(f) The proposed method of ensuring the continued affordability of all income-restricted units, for the applicable time period(s) in state law;

(g) Other relevant information as required by state law; and

(h) Other information requested by City staff, provided it pertains to cost reductions.

(2) An application for a Density Bonus permit will not be processed until all of the provisions of this Section are complied with as determined by the Director and shall be processed concurrently with other required entitlements for which the Affordable Housing Benefit is sought. Prior to the submittal of an application for a Qualified Housing Development, an applicant may submit to the Director a preliminary proposal for Affordable Housing Benefits. The Director shall, within 90 days of receipt of a written proposal, notify the applicant of the director's preliminary response and schedule a meeting with the applicant to discuss the proposal and the Director's preliminary response. Approval of a Density Bonus permit shall be at the same level as the planning entitlement action for the project with the highest requirement.

97.01(h) Findings for Approval.

(1) Before the Planning Commission or City Council may grant a density bonus, it must make all of the following findings:

(a) As required by state law, the City shall grant a density bonus in accordance with Government Code Section 65915 et seq.;

(b) As required by state law, the City shall grant an incentive or concession in accordance with Government Code Section 65915 et seq., unless the City makes any of the findings contained therein;

(2) Effect on other actions. The granting of a concession or incentive shall not be interpreted, in and of itself, to require a general plan amendment, zoning change, or other discretionary approval;

(3) Other City incentives. This Section does not limit or require the provision of direct financial incentives for the housing development, including the provision of publicly owned land, by the City or the waiver of fees or dedication requirement, except as otherwise provided by state law.

97.01(i) Appeals.

(1) If the decision to approve or deny an application for an Affordable Housing Benefit is made by the Director, any person may appeal the decision. The appeal shall be in writing, state the grounds for appeal, and shall be filed with the City Clerk within 15 calendar days of the date of the mailing of the Director's decision, together with the appeal fee adopted by resolution of the City Council. The decision of the hearing officer shall be final.

(2) If the decision to approve or deny an application for an Affordable Housing Benefit is made by the Planning Commission, then an appeal may be filed to the City Council.

(3) Notwithstanding the provisions of Section 97.01(k), if the determination of the underlying application for the Qualified Housing Development is also appealed along with the decision of the Affordable Housing Benefit, then the entire project shall be controlled by the appeal procedures applicable to the underlying application.

Sec. 97.01(j). Fees.

(1) An application for Density Bonus Permit shall be accompanied by the fee set by resolution of the City Council, including fees necessary to monitor and enforce the provisions of this Section.

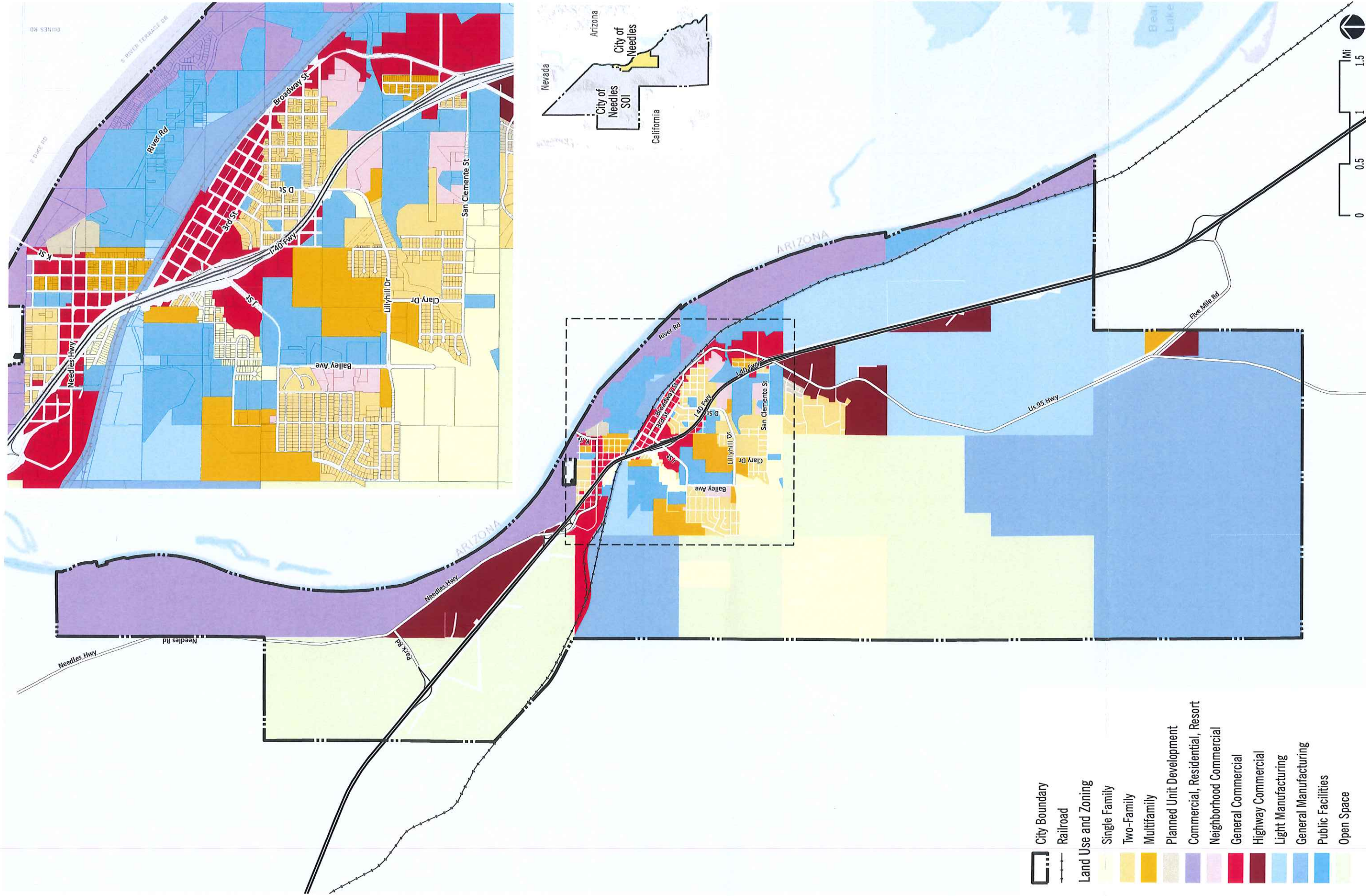
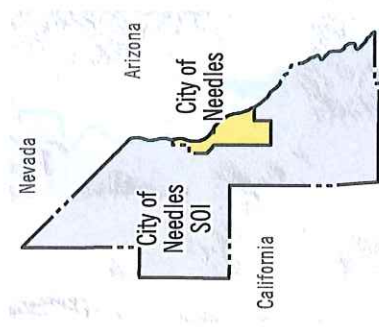
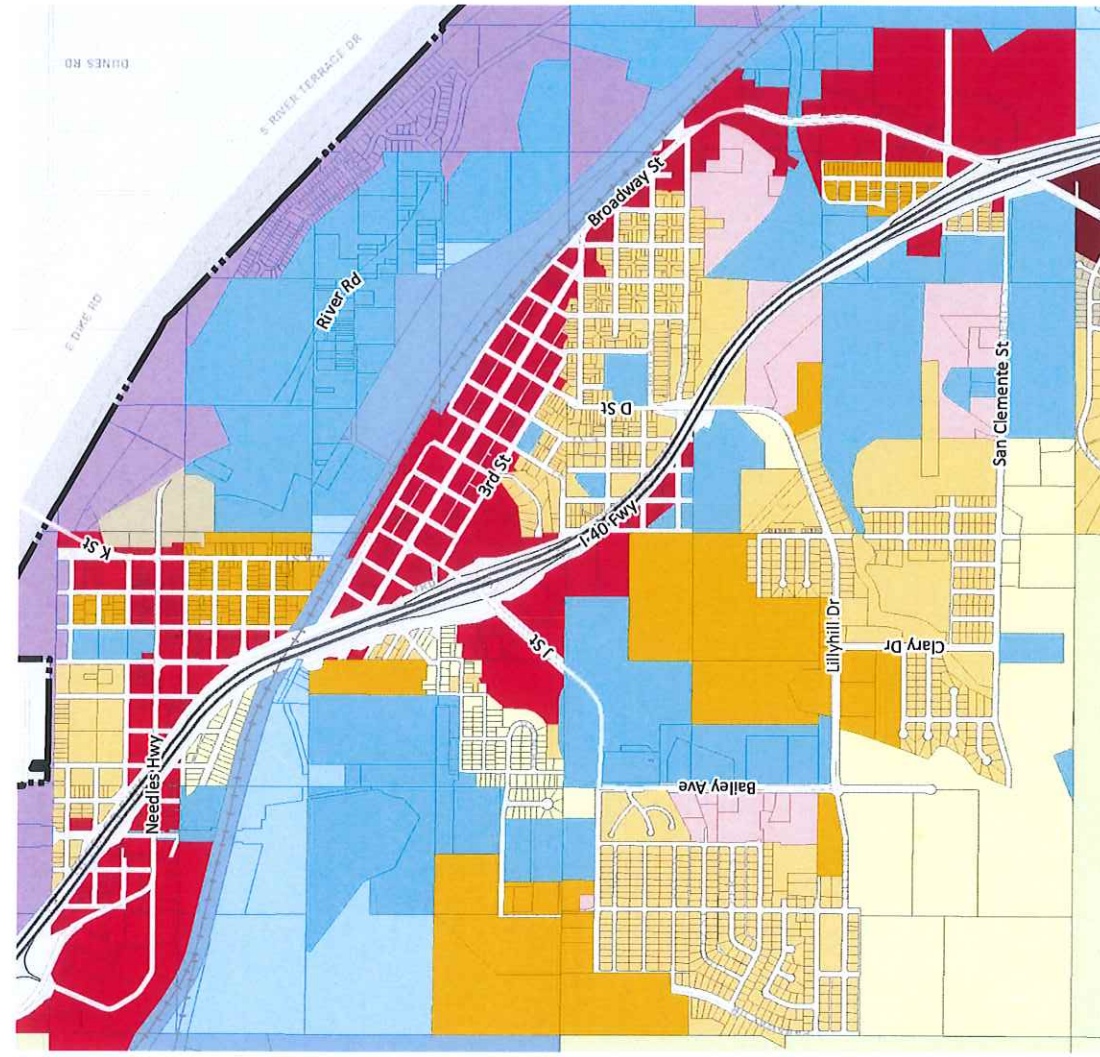
(2) If an application for a Density Bonus Permit requires an unusual amount or specialized type of study

or evaluation by City staff, a consultant or legal counsel, City staff shall estimate the cost thereof and require the applicant to pay an additional fee or make one or more deposits to pay such cost before the study or evaluation is begun. On completion of the study or evaluation, and before the City Council decides the application, City staff shall determine the actual cost of the work and the difference between the actual cost and the amount paid by the applicant and shall require the applicant to pay any deficiency or shall refund to the applicant any excess.

Sec. 97.01(k). Affordable Housing Agreement and Equity Sharing Agreement. A Density Bonus shall only be granted if and when the Affordable Housing Developer, or its designee approved in writing by the Director, enters into an affordable housing agreement and, if applicable, an equity sharing agreement, with the City or its designee pursuant to, in compliance with, and to implement this Section and state law. The agreements shall be in the form provided by the City which shall contain terms and conditions mandated by, or necessary to implement, state law and this Article. The Director may designate a qualified administrator or entity to administer the provisions of this section on behalf of the City. The affordable housing agreement shall be recorded prior to, or concurrently with, final map recordation or, where the Qualified Housing Development does not include a map, prior to issuance of a building permit for any structure on the site. The Director is hereby authorized to enter into the agreements authorized by this section on behalf of the City upon approval of the agreements by City Attorney for legal form and sufficiency.

Sec. 97.01(l). Severability. If any provision(s) of this Section or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end, the provisions of the ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, even though any one or more sections, subsections, clauses, phrases, parts or portions thereof was declared invalid or unconstitutional.

Exhibit "B"



- City Boundary**
- Railroad**
- Land Use and Zoning**
- Single Family
 - Two-Family
 - Multifamily
 - Planned Unit Development
 - Commercial, Residential, Resort
 - Neighborhood Commercial
 - General Commercial
 - Highway Commercial
 - Light Manufacturing
 - General Manufacturing
 - Public Facilities
 - Open Space

Date: 2/28/2023 Source: City of Needles 2023



Exhibit 2
Land Use and Zoning



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA

☒ Regular ☐ Special

Meeting Date: March 14, 2023

Title: Letter of Support for Legislation AB 462 and SB 63

Background: Shannon Dicus, San Bernardino County Sheriff' has requested letters of support from the City for AB 462 and SB 63.

Every year during the legislative cycle, the Sheriff supports and opposes various legislation affecting public safety in Washington, DC, and Sacramento (attached).

S.B. 63 (Ochoa-Bogh) – This legislation would establish two new grant programs for counties to develop and expand homeless and mental health courts and financial grant opportunities to county sheriffs and jail administrators. Funding would provide programs to reduce homelessness among inmates who are released from custody.

A.B. 462 (Ramos) – This legislation would create a pilot program in San Bernardino, Riverside, and Orange counties to establish and implement overdose response teams of law enforcement officers to combat the ongoing opioid crisis in San Bernardino County communities.

Recommendation: Approve Letter of support of AB 462 and SB 63

Submitted By: Patrick Martinez, Assistant City Manager/Development

City Management Review:

Rick

Date:

3/8/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 13



SHANNON D. DICUS, SHERIFF-CORONER

February 14, 2023

The Honorable James Ramos
California State Assembly
1021 O Street, Suite 8310
Sacramento, California 95814

Subject: Letter of Support AB 462: Overdose Response Teams

Dear Assemblymember Ramos,

The San Bernardino County Sheriff's Department is proud to support your measure, Assembly Bill 462. This bill would authorize the Counties of San Bernardino, Riverside, and Orange to create a pilot project establishing and implementing law enforcement overdose response teams to combat the ongoing opioid crisis.

In recent years, Fentanyl, a powerful, cheaply produced synthetic opioid, has flooded the illicit drug market. Due to the strength of Fentanyl, determining dose size is notoriously difficult for users, leading to an increase in the likelihood of an overdose. There have been many notable cases of individuals purchasing substances believing them to be cocaine, methamphetamine, or a prescription pill, only for that substance to be laced with a dangerous quantity of Fentanyl that the user unknowingly ingests.

AB 462 would create overdose response teams within Sheriff's Departments to investigate fentanyl-related fatal and nonfatal overdoses involving juveniles and multiple victims. These teams would collect evidence for potential criminal activity. The passage of AB 462 would ensure that law enforcement thoroughly investigated overdose deaths and eliminate concerns from victims' parents and family members.

For the above reasons, I am pleased to support AB 462 and urge the passage of this safety measure. Please get in touch with my Legislative Liaison, Lieutenant Julius McChristian (jmcchristian@sbcisd.org), or me if we can be of any assistance on this matter.

Sincerely,

Shannon Dicus, Sheriff-Coroner
San Bernardino County Sheriff's Department

Cc: Assembly Public Safety Committee
Assembly Member Reginald Jones-Sawyer, Chair
Assembly Member Juan Alanis, Vice Chair



SHANNON D. DICUS, SHERIFF-CORONER

February 14, 2023

The Honorable Rosilicie Ochoa Bogh
California State Senate
1021 O Street, Suite 7220
Sacramento, California 95814

Subject: Letter of Support SB 63: County Grant Programs for Collaborative Courts and Re-Entry

Dear Senator Ochoa Bogh,

The San Bernardino County Sheriff's Department is proud to support your measure, Senate Bill 63. This bill would establish two new grant programs for counties to develop or expand homeless and mental health courts and provide grants to county sheriffs and jail administrators to fund programs to reduce homelessness among inmates released from custody.

Since 2011, the number of California inmates deemed incompetent to stand trial and ordered to state hospitals increased by 60 percent, as almost 1 in 3 inmates have a documented severe mental illness. Today, more than 90 percent of state hospital patients come from the criminal justice system. When people in a psychiatric crisis land in emergency rooms and jails, most of the time, it's because they can't get treatment in the community. SB 63 will provide grants for a mental health court and fund programs that provide resources for the homeless and individuals with mental illness. These programs and courts will also work to ease prison and jail crowding by getting people into treatment instead of placing these individuals in jail, thus reducing the chances of recidivism due to untreated mental illness.

For the above reasons, I am pleased to support SB 63 and urge the passage of this measure. Please get in touch with my Legislative Liaison, Lieutenant Julius McChristian (jmcchristian@sbcisd.org), or me if we can be of any assistance on this matter.

Sincerely,

Shannon Dicus, Sheriff-Coroner
San Bernardino County Sheriff's Department

Cc: Senate Public Safety Committee
Senator Aisha Wahab, Chair
Senator Rosilicie Ochoa Bogh, Vice Chair