



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA
TUESDAY, NOVEMBER 22, 2022
COUNCIL EXECUTIVE SESSION – **5:30 P.M.**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED
BY THE CITY CLERK TO 5:30 P.M.**

AUTHORIZED BY AB 361

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA
*** MICROSOFT TEAMS *****

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)**

If asked, enter the following: Meeting ID: 461 086 080#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 461 086 080#

The meetings are being recorded. - MASKS ARE ENCOURAGED

CALL TO ORDER
ROLL CALL

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING
CALL TO ORDER (Roll Call previously taken)

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS (A three-minute time limit per person has been established.)

RECESS TO EXECUTIVE SESSION

- a) Conference with Labor Negotiator pursuant to California Government Code §54957.6- Personnel - Agency Representative City Manager Rick Daniels - Employee Organizations: Teamsters Local 1932
- b) NPUA / COUNCIL: Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1) (one case: Rio Buena Vista Assoc. Et. Al. v. City of Needles: Case Number CIVSB 2028439)

EXECUTIVE SESSION – Report by City Attorney

ADJOURN THE JOINT MEETING AND RECONVENE THE CITY COUNCIL MEETING

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY - Parliamentary procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 1) Chamber of Commerce El Garces Visitor Center update (INF)

PUBLIC HEARINGS

- 2) Continued from November 8 - Public hearing noticed to consider all evidence and testimony for or against approving the Cost of Service Fee Study and proposed new fee schedule
 - Staff Report
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Ordinance No. 657-AC amending Chapter 8, Exhibit A to Ordinance No. 464-AC to add, delete, or change various services and the percentage of cost recovery (ACT)
 - Resolution No. 2022-76 approving the Cost of Services Fee Study, the revised schedule of certain fees and updated fully burdened hourly rates (ACT)
- 3) Public hearing noticed to consider all evidence and testimony for or against amending Chapter 12A Cannabis Businesses
 - Staff Report
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Ordinance No. 656-AC amending Chapter 12A, Cannabis Businesses of the Needles Municipal Code (ACT)

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 4 through 8 on the Consent Calendar by affirmative roll call vote. (ACT)

- 4) Approve the Warrants Register through November 22, 2022
- 5) Award the base bid for Well No. 15 Backup Generator project to TSR Construction and Inspection for a total bid amount of \$367,645, total project cost \$404,409 including 10% contingency, funded through the Grant Agreement with California State Water Resources Control Board, and authorize staff to execute a Public Works Agreement with the Contractor and issue a Notice of Award and Notice to Proceed
- 6) Accept Change Order #2 to the Public Works Agreement with Cora Constructors, Inc. for the Lillyhill Water Booster Pump Station project and award Bid Alternate No. 1 (curb, gutter, sidewalk and paving) resulting in an increase to the contract in the amount of \$19,650 for a new total contract amount of \$2,119,294.75 funded through the Grant Agreement with California State Water Resources Control Board, and authorize staff to execute said Change Order
- 7) Authorize the City Clerk to publish a notice of vacancies on the various Boards and Commissions due to the expiration of terms as of December 31, 2022 in addition to all vacancies that may exist due to resignations
- 8) Authorize staff to develop final plans at the skate park for trees, seating, concrete patching and adding a mural to the skate bowls to be funded from General Fund Reserves in the amount of \$35,000

End of Consent

REGULAR ITEMS

- 9) Authorize those interested to attend the League of California Cities 2023 SoCal New Mayors and Council Members Academy in Universal City, CA at the Sheraton Universal Hotel on February 1-3, 2023 (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell
Councilmember Evans
Councilmember Merritt
Vice Mayor Paget
Councilmember Belt
Councilmember Longacre
Mayor Williams

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**
<http://www.cityofneedles.com>

Posted November 18, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 18th day of November 2022

Dale Jones, CMC, City Clerk



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA

☒ Regular ☐ Special

Meeting Date: November 22, 2022

Title: Cost of Services Fee Study with Fee Changes Public Hearing

Background: The Cost of Services Fee Study has not been completed since fiscal year 2011. This is a tool to determine the costs being borne to provide services. Per Chapter 8 of the Needles City Code, fees and service charges are to be reviewed annually and adjusted to recover the actual costs. The city's fiscal policy requires recovery of cost for special benefit approval at various percentage of recovery goals.

Attached is Resolution No. 2022-76 Revised Schedule of Certain Fees and Charges for City Services, which includes the current and proposed fees and charges, the new fully burdened hourly rates generated by the Cost of Services Fee Study, and the Cost of Services Fee Study. Also attached is Ordinance No. 657-AC Amending Exhibit A to Ordinance No. 464-AC to add, delete, or change various services and the percentage of cost recovery.

Exhibit A-Resolution 2022-76 shows items in red that were changed from the Ordinance and fee schedule previously provided.

Fiscal Impact: Set fees and service charges to more closely align with the required percentage recovery of costs.

Recommendation: Accept the Cost of Services Fee Study and approve the new fee schedule and the new fully burdened hourly rates. Adopt Ordinance No. 657-AC and adopt Resolution No. 2022-76.

Submitted By: Barbara DiLeo and Sylvia Miledi, Finance

City Management Review:



Date: 11/16/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 2

RESOLUTION 2022-76
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,
CALIFORNIA, ESTABLISHING A REVISED SCHEDULE OF CERTAIN FEES AND
CHARGES FOR CITY SERVICES.

WHEREAS, Resolution No. 11-26-02 requires an annual update of fees and charges; and

WHEREAS, Resolution 2015-46 revised the schedule of fees and charges for the 2015-2016 fiscal year; and

WHEREAS, the fees and charges included in "Exhibit A" have been adjusted based on the Cost of Services Fee Study attached; and

WHEREAS, the new fully burdened hourly rates generated by the Cost of Services Fee Study are included in "Exhibit B" attached; and

WHEREAS, notice of public hearing on the new fees has been provided per Government Section 6062a; and

WHEREAS, the required public hearing was held on the 8th of November 2022 at which time all interested persons were given the opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California, does hereby resolve, determine, and orders as follows:

SECTION 1. Administrative Necessity. For the sake of administrative necessity, the City Manager may adjust fees in the schedule if the general public is substantially benefited.

SECTION 2. Listing of Fees. The following fees shall be charged and collected for the following enumerated services. See "Exhibit A", attached hereto and incorporated herein and by this reference made a part hereof.

SECTION 3. Fully Burdened Hourly Rates. The new fully burdened hourly rates generated by the Cost of Services Fee Study are listed in "Exhibit B", attached hereto and incorporated herein and by this reference made a part hereof.

SECTION 4. Effective Date. This resolution shall go into full force and effect after adoption, but shall be subject to the terms and conditions of Ordinance No. 464-AC.

PASSED, APPROVED AND ADOPTED this 22th day of November, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

Attest:

City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S000	Letter of Necessity	\$173.30	\$97.00
S001	Site Plan Development Review	1/1/2016 forward - \$1,033.09 Per Application	\$1,248 Per Application plus any outside contractor's charges plus any additional staff time at fully burdened hourly rate.
S001A	Site Plan Development Review Existing Bldg.	1/1/2016 forward - \$1,033.09 Per Application	\$836 Per Application plus any additional staff time at fully burdened hourly rate.
S001B	Zoning Permit	\$52 Per Application	\$146 Per Application
S002	Conditional Use Permit	\$736 Per Application	Non-Cannabis projects - \$2,694 Per Application plus any additional staff time at fully burdened hourly rate. Cannabis Projects-\$25,000 deposit for infill development, \$35,000 deposit for undeveloped land, to cover staff time at fully burdened hourly rate, outside agency costs, other expenses.
S002A	Conditional Use Permit Amendment		\$146 Per Application
S003	Variance Processing	\$736 Per Application	\$1,506 Per Application
S004	Zone Change	\$791 Per Application	\$2,466 Per Application plus any outside agency costs
S005	Development Agreement	\$2,292 Deposit; Actual amount for employee's time at fully burdened hrly rate	\$2,800 Deposit; Actual amount for employee's time at fully burdened hrly rate plus any outside agency costs.
S006	General Plan Amendment	\$2,062 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges	\$3,500 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges
S007	Planned Unit Development	\$4,584 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges	\$14,700 Deposit; Actual amount for employee's time at fully burdened hrly rate plus any outside contractor's charges
S008	Tentative Parcel Map Review	\$1,146 Per Application plus \$2500 deposit for city engineer and any outside contractor's charges	\$2,134 Per Application plus \$6,000 deposit for any outside contractor's charges plus any additional staff time at fully burdened hourly rate.
S008A	Tentative Parcel Map Extension	\$695 Per Application	\$377 Per Application
S009	Tentative Tract Map Review	\$1,719 Per Application plus \$2500 deposit for city engineer plus \$40 per lot for each lot over 10 & any outside contractor's charges	\$3,924 Per Application plus \$100 per lot for each lot over 10 plus \$5,000 deposit for any outside agency charges plus any additional staff time at fully burdened hourly rate.
S009A	Tentative Tract Map Extension	\$695 Per Application	\$377 Per Application
S010	Environmental Assessment	\$240 Per Application plus any outside agency costs	\$240 Per Application plus any outside agency costs
S011	Environmental Initial Study	\$849 Per Application plus any outside agency costs	\$377 Per Application plus \$6,500 deposit for add'l employee's time at fully burdened hrly rate plus any any outside agency costs
S012	Environmental Negative Declaration	\$771 Per Application plus any outside agency costs	\$1,142 Per Application plus \$6,500 deposit for add'l employee's time at fully burdened hrly rate plus any any outside agency costs

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S013	EIR/EIS Review	\$1,948 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges	\$6,000 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside agency charges
S014	Annexation Review	\$6,876 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges	\$2,500 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside contractor's charges
S015	Hotel Conversion Review	\$2,292 Per Appl. + employee's time at fully burdened hrly rates	\$5,415 Per Application plus \$4,000 deposit for any outside agency costs plus any additional staff time at fully burdened hourly rate.
S016	New Sign Review	\$182 Per Appl. + any outside contractor's chgs or any add'l chgs	\$337 Per Application plus any outside contractor's chgs or any add'l chgs
S016A	Existing Annual Sign Review	\$42 Per Year	**DELETE**
S017	Temporary Occupancy Review Temp Occupancy Review (Single Family)	\$465 Per Application \$117 Per Application	\$465 Per Application \$117 Per Application
S018	Special Use Permit	\$538 Per Application	\$1,161 Per Application plus \$2,000 Deposit for any outside agency costs plus any additional staff time at fully burdened hourly rate.
S019	Appeal to Planning Commission	\$775 Per Appeal	\$377 Per Appeal
S020	Appeal to City Council	\$57 Per Appeal	\$312 Per Appeal
S020A	Appeal Directly to City Council	\$775 Per Appeal	\$377 Per Appeal
S021	Building Plan Check	65% of Bldg. Permit Fee	65% of Bldg. Permit Fee
S021-EXT	Building Plan Check Extension		\$157 Per Applicant
S021A	Building Permits/Inspection	Based on Value \$1 - \$500 \$39. \$501 - \$2,000 \$39 1st \$500 + \$5.15 ea \$100 or a fraction thereof \$2,001 - \$25,000 \$115. 1st \$2,000 + \$23. ea \$1,000 or a fraction thereof \$25,001 - \$50,000 \$643. 1st \$25,000 + \$16.65 ea \$1,000 or a fraction thereof \$50,001 - \$100,000 \$1,060. 1st \$50,000 + \$11.50. ea \$1,000 or a fraction thereof \$100,001 - \$500,000 \$1,633. 1st \$100,000 + \$9. ea \$1,000 or a fraction thereof \$500,001 - \$1,000,000 \$5,329 1st \$500,000 + \$7.85 ea \$1,000 or a fraction thereof \$1,000,001 & up \$7,916. 1st \$1,000,000 + \$5.10 ea \$1,000 or a fraction thereof	Based on Value \$1,162 x Value Valuation to be determined by current California Building Code building valuation data table
S021A-EXT	Building Permit Extension		\$157 per applicant
S021B	Other Inspections/Fees	\$126 per Hr Inspect outside of normal bus. Hrs. (2 Hrs Min) \$126 Per Hr	\$240 per Hr Inspect outside of normal bus. Hrs. (2 Hrs Min)

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
		Inspections for which no fee is specifically indicated (Min 1/2 hr) \$126 Per Hr	Inspections for which no fee is specifically indicated (Min 1/2 hr)
		Additional plan review req. by changes, additions or rev. (Min 1/2 hr) \$126 Per Hr	Additional plan review req. by changes, additions or rev. (Min 1/2 hr)
		Use of outside consultants for plan check & inspections, or both - Actual Costs	Use of outside consultants for inspections - Actual Costs
S021C	Septic Tank Permit/Inspection	\$192.50 Per Permit, requires PERC test plus cost for city engineer review	\$2,000 Deposit; Actual amount for employee's time at fully burdened hrly rate & any outside agency/contractor's charges.
S021D	Electric Permit	\$126 Per Permit	\$194 Per Permit
S021E	Plumbing Permit	\$67.50 Per Permit	\$194 Per Permit
S022	Extra Plan Check-Beyond 3	Fully Allocated Hrly Rate for any personnel involved	Residential - \$1,000 Deposit; Commercial-\$2,000 Deposit - Actual amount for employee's time at fully burdened hourly rate plus any outside agency costs.
S023	Grease Interceptor Plan Check/Inspection	\$115.75 Per Inspection	\$314 Per Inspection
S024	Grading & Drainage Permit/Inspection	Based on Quantity and actual cost for city engineer review if applicable 0-100 cy - \$445 + \$106 Grading Permit/Inspection 101-1,000 cy - \$445 + \$106 for 1st 100 cy + \$5.90/add'l 100 cy 1,001-10,000 cy - \$445 + \$160 for 1st 1,000 cy + \$6.50/add'l 1,000 cy 10,001-100,000 cy - \$445 + \$214 for 1st 10,000 cy + \$80/add'l 10,000 cy 100,001-200,000 cy - \$445 + \$288 for 1st 100,000 cy + \$80/add'l 10,000 cy 200,001+ cy - \$445 + \$362 for 1st 200,000 cy + \$80/add'l 10,000 cy	\$2,000 Deposit; Actual amount for employee's time at fully burdened hrly rate plus any outside agency costs.
S025	Right of Way Plan Check	3% of construction costs/\$60 minimum	3% of construction costs/\$277 minimum
S026	Right of Way Inspection	3% of improvement costs/\$60 minimum	3% of improvement costs/\$60 minimum
S027	Retaining Wall Plan Check/Insp.	\$155 Per Application and actual cost for city engineer review	\$2,000 Deposit; Actual amount for employee's time at fully burdened hrly rate plus any outside agency costs.
S028	Final Parcel Map Review	\$739 Per map plus \$2500 deposit for city engineer + any outside contractor's chgs or any additional charges	\$484 Per map plus \$2,000 deposit for any outside contractor's chgs or any additional charges plus any additional staff time at fully burdened hourly rate.
S029	Final Tract Map Review	\$979 Per Map plus \$2500 deposit for city engineer plus \$140 per lot over 10 lots plus any outside contractor's charges or any additional charges	\$844 Per Map plus \$60 per lot over 10 lots plus \$5,000 deposit for any outside contractor's charges or any additional charges plus any additional staff time at fully burdened hourly rate.
S030	Final Map Amendment Review	\$731 Per Map plus \$2500 deposit for city engineer + any outside contractor's charges or any additional charges	\$474 Per Map plus \$2,000 deposit for any outside contractor's charges or any additional charges plus any additional staff time at fully burdened hourly rate.

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S031	Lot Line Adjustment	\$314 Per Application plus \$2000 deposit for city engineer + any outside contractor's charges or any additional charges	\$617 Per Application plus \$2,000 deposit for any outside contractor's charges or any additional charges
S032	Street/R-O-W Abandonment Process	\$1,500 Deposit; Actual amount for employee's time at fully burdened hrly rates & any outside contractor's charges.	\$2,500 Deposit; Actual amount for employee's time at fully burdened hrly rates & any outside contractor's charges.
S033	Flood Plain Review: Basic Flood Plain Review Extended Flood Plain Review	\$188 Per Application \$188 Per Application plus employee's time at fully burdened hrly rates & any outside contractor's charges	**DELETE**
S034	Standard Encroachment Permit	\$112 Per Permit	\$277 Per Permit
S035	Major Encroachment Permit	\$797 Per Permit	\$517 Per Permit
S036	Blueprint Reproduction: 24 x 18 36 x 24	24 x 18 \$5.00 Per Page 36 x 24 \$5.85 Per Page	**DELETE**
S036A	Map Reproduction/CAD Plotting	CAD Size Color 8 1/2 x 11 \$3.78 11 x 17 \$8.90 24 x 18 \$17.80 24 x 36 \$28.80 36 x 48 \$38.50	Plotter: Size Color 24 x 36 \$21.40 Large Format Copier: Size Bond Paper B/W 24 x 36 \$8.40
S037	Code Enforcement	Actual amount for employee's time at fully burdened hrly rates & any outside contractor's fee or any additional charges	Actual amount for employee's time at fully burdened hrly rates & any outside contractor's fee or any additional charges
S038	Animal Control	Dog License: Altered \$17.00 Unaltered - \$26.00 Boarding Fees - \$12.50 per day Adoption Fees: Dogs - \$31 + \$32 spay/neuter deposit + \$17 license fee Cats - \$31 + \$32 spay/neuter deposit Impound Fees: 1st offense - \$17/ licensed \$32/unlicensed 2nd offense - \$51.50 3rd offense - \$86 Brought in - \$9 for first + \$1.75 for add'l Picked up - \$17 for first + \$1.75 for add'l Euthanasia Fee \$35.50 50 lb and under Euthanasia Fee \$68.75 Over 50 lbs.	Dog License: Altered \$18.00 Unaltered - \$27.00 Boarding Fees - \$13.50 per day Adoption Fees: Dogs - \$32 + \$33 spay/neuter deposit + \$18 license fee Cats - \$32 + \$33 spay/neuter deposit Impound Fees: 1st offense - \$18/ licensed \$33/unlicensed 2nd offense - \$52.50 3rd offense - \$87 Brought in - \$10 for first + \$2.75 for add'l Picked up - \$18 for first + \$2.75 for add'l Euthanasia Fee \$36.50 50 lb and under Euthanasia Fee \$69.75 Over 50 lbs.

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
		Dead Animal Fee including disposal fee \$25	Dead Animal Fee including disposal fee \$26
		Dead Animal Fee \$15	Dead Animal Fee \$16
			Vaccine - \$16.00 each
			Spay/Neuter - Actual costs plus employees time at fully burdened hrly rate
S039	Noise Disturbance Response:		
	1st Response	\$0	\$0
	2nd Response	\$79 Per Response	\$79 Per Response
S040	Police False Alarm Response	\$100 per response after three false responses in the calendar year. Charge only those due to owner negligence.	\$100 per response after three false responses in the calendar year. Charge only those due to owner negligence.
S041	DUI Accident Response Investigation	\$45 per hr for City Clerk Billing & Tracking	\$45 per hr for City Clerk Billing & Tracking
		\$240 per hr for Fire dept.	\$240 per hr for Fire dept.
		\$75 per hr one officer response (Incl Clerk & Sgt) plus cost of booking fee	\$75 per hr one officer response (Incl Clerk & Sgt) plus cost of booking fee
		\$52 per hr each additional officer	\$52 per hr each additional officer
		\$1,000 per hr major injury or major accident investigation team + booking fees	\$1,000 per hr major injury or major accident investigation team + booking fees
S042	Impounded/Stored Vehicle Release	\$62 Per Vehicle	\$62 Per Vehicle
S043	Vehicle Equip. Correction Inspection	\$13 Per Inspection	\$13 Per Inspection
S044	Police Report Copy	.30 per page (Set by Law)	.30 per page (Set by Law)
S045	Adult Sports Co-Ed Softball		**DELETE**
S045A	Adult Sports Mens Softball		**DELETE**
S046	Youth Sports		
	Basketball	\$45 per player Resident \$50 per player Non Resident	\$45 per player Resident / \$50 per player Non Resident (Plus \$150 per team)
	Volleyball	\$45 per player Resident \$50 per player Non Resident	\$45 per player Resident / \$50 per player Non Resident (Plus \$150 per team)
	Flag Football	\$45 per player Resident \$50 per player Non Resident	\$45 per player Resident / \$50 per player Non Resident (Plus \$150 per team)
	PeeWee Basketball	\$35 per player Resident \$40 per player Non Resident	\$35 per player Resident / \$40 per player Non Resident (Plus \$150 per team)
	PeeWee Soccer		\$35 per player Resident / \$40 per player Non Resident (Plus \$150 per team)
	Basketball Tournament	\$175 per team	\$175 per team
	Little Girl's Tea Party	\$25 per participant	\$25 per participant
	PeeWee Derby	\$20 per participant	\$20 per participant
	Santa's Workshop	\$25 per participant	\$25 per participant
S047	Aquatics:		
	Daily Admission	\$2.50 Per Person	\$3.00 Per Person
	Nightly Admission - Adult	\$1.75 Per Person	\$2.25 Per Person

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
	Nightly Admission - Child	\$1.25 Per Person	\$1.75 Per Person
	Group Swim Lessons	\$28 Per Session	\$30 Per Person for 8 1/2 Hr Sessions
	Private Swim Lessons		\$11 Per 1/2 Hr Session
	Pool Party Package	\$70 - \$90 Per Party	\$90 Per Party
	Private Rental of Aquatics Center	\$75 Per Hr	\$80 Per Hr
	Passes: Open Swim		10 for \$20.00, 30 for \$50.00, Season \$80.00, Family of 4-\$125 plus \$15 each add'l
	Passes: Exercise & Lap Swim		10 for \$15.00, 30 for \$40.00, Season \$60.00, Daily \$2.00
S048	Summer Day Camp	\$3.00 per day per participant	\$4.00 per day per participant
S049	After School Program	None	None
	Cannot charge admission as long as the School District provides snack.		
S050	Recreation Facility Usage/Rental	Rooms: \$15 Per Hr (Smaller Groups) Gym: \$25 Per Hr + Cost of Insurance Entire Rec Facility: \$45 Per Hr + Cost of Insurance	Rooms: \$20 Per Hr (Smaller Groups) Gym: \$30 Per Hr + Cost of Insurance Entire Rec Facility: \$50 Per Hr + Cost of Insurance
S050A	Concession Contracts	Aquatics: 12% of gross sales + Cost of Insurance Recreation: 12% of gross sales + Cost of Insurance	Aquatics: 12% of gross sales + Cost of Insurance Recreation: 12% of gross sales + Cost of Insurance
	Contract Instructor Classes		
	1-24 students	12% of gross income	12% of gross income
	25-50 students	15% of gross income	15% of gross income
	51-75 students	18% of gross income	18% of gross income
	76 + students	20% of gross income	20% of gross income
S051	El Garces Rental	\$75.00 small room \$300 big room \$150 big room for non profit	\$75.00 small room \$350 big room \$175 big room for non profit
S052	Ballfield Rental	\$7 Per Hr Per Field	\$10 Per Hr Per Field
S052A	Ballfield w/Lights	\$3 Per Hr Additional	**DELETE**
S053	Park Facility Rental	\$16 Per Hour Per Park	\$20 Per Hour Per Park
S053A	Jack Smith Park Launch Fees	\$18 Per Day \$175 Per Season \$5 Non-Boat Parking	\$20 Per Day \$180 Per Season \$5 Non-Boat Parking
S054	Water Meter Installation 3/4 - 1" meter Install Meter only	\$82 (Employee's time at fully burdened hrly rate) + meter & materials +Capacity Fees (SO54A) as required	\$94 (Employee's time at fully burdened hrly rate) + meter & materials +Capacity Fees (SO54A) as required
	Water Meter Installation 2" meter Install Meter only	\$246 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) as required	\$281 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) as required
	Water Meter Installation 3-6" meter Install Meter only	\$982 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) as required	\$1,126 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) as required

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S054A	Water System Capacity Fee:		
	Residential	\$1,270	\$1,270
	Commercial	\$1,700	\$1,700
	Industrial	\$2,550	\$2,550
S055	Water Meter & Serv Installation 1-2" Up to 25' Provides service to property & install meter	\$1,480 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A)	\$2,203 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A)
	Water Meter & Serv Installation 1-2" Over 25' Provides service to property & install meter	\$1,480 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (A054A) + \$62 per ft over 25'	\$2,203 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (A054A) + \$87 per ft over 25'
	Water Meter & Serv Installation 3-6" Up to 25' Provides service to property & install meter	\$1,965 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A)	\$2,938 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A)
	Water Meter & Serv Installation 3-6" Over 25' Provides service to property & install meter	\$1,965 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) plus \$94 per ft over 25'	\$2,938 (Employee's time at fully burdened hrly rate) + meter & materials + Capacity Fees (SO54A) plus \$116 per ft over 25'
	Water Meter & Serv Installation 8-12" Up to 25' Provides service to property & install meter	\$2,947 (Employee's time at fully burdened hrly rate, meter & materials) + Capacity Fees (SO54A)	\$4,407 (Employee's time at fully burdened hrly rate, meter & materials) + Capacity Fees (SO54A)
	Water Meter & Serv Installation 8-12" Over 25' Provides service to property & install meter	\$2,947 (Employee's time at fully burdened hrly rate, meter & materials) + Capacity Fees (SO54A) + \$168 per ft over 25'	\$4,407 (Employee's time at fully burdened hrly rate, meter & materials) + Capacity Fees (SO54A) + \$175 per ft over 25'
S056	Pulling & testing water meter 3/4 - 2" Pulling & testing water meter 3"	\$95, refunded if meter runs fast \$251 + any outside contractor's charges or add'l charges. Refunded if meter runs fast.	\$65, refunded if meter runs fast \$129 + any outside contractor's charges or add'l charges. Refunded if meter runs fast.
S057	Temporary Hydrant Meter Rental	\$500 Deposit; Actual amt \$55 + water consumption charges.	\$500 Deposit; Actual amt \$85 + water consumption charges
S059	Sewer Lateral Installation Residential Sewer Lateral Installation Other Contractors take care of installation of sewer laterals	City Crew does not perform installation City Crew does not perform installation laterals	City Crew does not perform installation City Crew does not perform installation
S059A	Wastewater System Capacity Fee	\$1,570 + lateral and materials costs	\$1,570 + lateral and materials costs
S060	Sewage Blockage Check for Private Lines	\$470 per request	\$238 per request
S061	Sewer Dye Test	\$581 per request	\$159 per request
S062	Emergency Spill Response	Actual amt for employee's time at fully burdened hrly rates.	Actual amt for employee's time at fully burdened hrly rates.
S064	Electric Service Installation	Actual amount for employee's time at fully burdened hrly rates, + material & equip. charges	Actual amount for employee's time at fully burdened hrly rates, + material & equip. charges
S064A	Electric System Capacity Fee:	\$100,000/megawatt (for all customers based on load calculations)	\$100,000/megawatt (for all customers based on load calculations)
S065	Temp Electric Svcs Existing Bldg Temp Electric Svcs New	\$557 Actual amount for employee's time at fully burdened hrly rates, + material charges	\$448 Actual amount for employee's time at fully burdened hrly rates, + material charges

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S066	Banner Installation for Commercial Banner Installation for Community Svc	\$638 per banner \$0	\$448 per banner \$0
S070	Burial: Adult weekday Adult Saturday/After Hours Infant weekday Infant Saturday/After Hours Burial Ash: Adult weekday Adult Saturday/After Hours Infant weekday Infant Saturday/After Hours	\$845 + Fully Alloc Hrly Rate if Over 4 hrs. \$1,205 + Fully Alloc Hrly Rate if Over 4 hrs. \$565 + Fully Alloc Hrly Rate if Over 3 hrs. \$925 + Fully Alloc Hrly Rate if Over 3 hrs. \$315 + Fully Alloc Hrly Rate if Over 2 hrs. \$505 + Fully Alloc Hrly Rate if Over 2 hrs. \$315 + Fully Alloc Hrly Rate if Over 2 hrs. \$505 + Fully Alloc Hrly Rate if Over 2 hrs.	\$845 + Fully Alloc Hrly Rate if Over 4 hrs. \$1,205 + Fully Alloc Hrly Rate if Over 4 hrs. \$565 + Fully Alloc Hrly Rate if Over 3 hrs. \$925 + Fully Alloc Hrly Rate if Over 3 hrs. \$315 + Fully Alloc Hrly Rate if Over 2 hrs. \$505 + Fully Alloc Hrly Rate if Over 2 hrs. \$315 + Fully Alloc Hrly Rate if Over 2 hrs. \$505 + Fully Alloc Hrly Rate if Over 2 hrs.
	Canopy	\$100	\$100
S071	Disinterment - Adult Disinterment - Infant	\$1,175 \$965	\$1,175 \$965
S072	Install marker: Without border, single marker Without border, double marker Without border, single upright marker Without border, double upright marker	\$210 \$230 \$710 \$730	\$210 \$230 \$710 \$730
S072A	Marker Cleaning	\$50	\$50
S072B	Install Vase : Without border	\$140	\$140
S072C	Install Plaque: Without border	\$145	\$145
S073	Transfer of burial rights	\$120 Per Request	\$120 Per Request
S074	Lot purchase, maint, burial: Adult (\$200 to endow fund) Infant (\$200 to endow fund) Lot purchase, ashes: Adult (\$200 to endow fund) Infant (\$200 to endow fund)	\$2,610 (Includes \$200 to Endowment Care Fund) \$1,650 (Includes \$200 to Endowment Care Fund) \$1,668 (Includes \$200 to Endowment Care Fund) \$1,668 (Includes \$200 to Endowment Care Fund)	\$2,610 (Includes \$200 to Endowment Care Fund) \$1,650 (Includes \$200 to Endowment Care Fund) \$1,668 (Includes \$200 to Endowment Care Fund) \$1,668 (Includes \$200 to Endowment Care Fund)
S075	Street Sweeping Costs to be recovered as part of Prop 218 Assessment Dist. Or as part of the Refuse bill.	None	None
S076	Damage to City Property Repair	Actual amount for employee's time at fully burdened hrly rates + cost of materials	Actual amount for employee's time at fully burdened hrly rates + cost of materials
S077	Review & process new business license apps	\$34 processing fee	\$43 processing fee + CA fee + license fee per Chapter 12 of City code

Exhibit A Resolution No. 2022-76

Ref #	Service Title Description	Current Rates	Proposed Rates
S078	Renewal of business licenses	\$23 processing fee	\$29 processing fee + CA fee + license fee per Chapter 12 of City code
S079	New Utility Establishment fee	\$35 for all 3 utilities: Elec \$15, Water \$10, Wastewater \$10	\$85 for all 3 utilities: Elec \$35, Water \$25, Wastewater \$25
S080	Delinquent Utility turn off/on: Collection fee re-establishment fee	\$12.50 each utility \$16.50 each utility	\$15.00 each utility \$25.00 each utility
S081	Temporary Utility turnoff/on	\$45 (Start with \$20, increase in \$10 increments)	Electric \$15 1st request, increase \$10 per request Sewer \$10 1st request, increase \$10 per request Water \$10 1st request, increase \$10 per request
S082	Returned check fee 1st time Returned check fee thereafter	\$25 Limited by State Law \$30 Limited by State Law	\$25 Limited by State Law \$35 Limited by State Law
S083	Make copies of City docs, maps, pubs	\$0.35 first page \$0.12 for multiple pages	\$0.13 first page \$0.07 each additional page
S084	Certify authenticity of City doc	\$4.00 Per Document	\$18.00 Per Document
S085	Electronic Meeting Copies	\$12.50 Customer Required to Provide Tape or CD	\$28.00 Customer required to provide medium for copy, ex USB
S086	Process & Filing of Candidate Nomination Papers	\$25 Fee Set by State Law	\$25 Fee Set by State Law
S087	After Hr Utility Call Out	\$110 per call out, excluding a one time temp turn off per cust/location as defined in the terms and conditions	\$260 minimum per call out, excluding a one time temp turn off per cust/location as defined in the terms and conditions Billed at employee's time at fully burdened hrly rate + material
S088	Meter Tampering/Theft of Utility	Charge is based on total annual consumption divided by 12 months x 2 months (average 2 months consumption) + \$500 deposit + Employee's time at fully burdened hrly rate, meter and materials	Charge is based on total annual consumption divided by 12 months x 2 months (average 2 months consumption) + \$500 deposit + Employee's time at fully burdened hrly rate, meter and materials
S090	Regulatory Permit Setup	\$5,000 deposit for actual amount of employee's time at fully burdened hrly rate & any outside agency costs.	\$320 - <10K Facility \$396 - > 10K Facility
S091	Regulatory Permit Renewal	\$4,961.27	\$7,074 - <10K Facility \$8,895 - > 10K Facility
S094	Short Term Rental Permit Fee	\$400	\$536

ORDINANCE NO 657-AC
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES AMENDING
EXHIBIT A TO ORDINANCE NO. 464-AC TO ADD, DELETE, OR CHANGE
VARIOUS SERVICES AND THE PERCENTAGE OF COST RECOVERY FOR THESE
SERVICES. AMENDING CHAPTER 8 OF THE NEEDLES MUNICIPAL CODE.

WHEREAS, the City Council of the City of Needles adopted Ordinance No. 464-AC on November 26, 2002 and;

WHEREAS, several services have been added since the adoption of the ordinance and these additional services need to be included in Exhibit A of the ordinance, and;

WHEREAS, several services have been deleted since the adoption of the ordinance and need removed from Exhibit A of the ordinance, and;

WHEREAS, several services have changed in description and need to be included in Exhibit A of the ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA DOES ORDAIN AS FOLLOWS:

SECTION 1. The following services are hereby added, deleted, or changed to Exhibit A of Ordinance No. 464-AC:

EXHIBIT A CHANGES			
Action	Ref#	Service Title Description	Percent of Recovery
Add	S002A	Conditional Use Permit Amendment	100%
Delete	S016A	Existing Annual Sign Review	Delete
Add	S021-EXT	Building Plan Check Extension	100%
Add	S021A-EXT	Building Permit Extension	100%
Change	S021C	Septic Tank Permit/Inspection	100%
Change	S022	Extra Plan Check-Beyond 3	100%
Change	S023	Grease Interceptor Plan Check/Inspection	100%
Change	S025	Right of Way Plan Check	100%
Change	S026	Right of Way Inspection	100%
Delete	S033	Flood Plain Review	Delete
Delete	S036	Blueprint Reproduction	Delete
Delete	S045	Adult Sports Co-Ed Softball	Delete
Delete	S045A	Adult Sports Mens Softball	Delete
Delete	S051	Trips and Tours	Delete
Add	S051	El Garces Rental	100%
Delete	S052A	Ballfield w/Lights	Delete
Add	S053	Park Facility Rental	100%
Change	S053A	Jack Smith Park Launch Fees	100%

Change	S085	Electronic Meeting Copies	100%
Add	S090	Regulatory Permit Setup	100%
Add	S091	Regulatory Permit Renewal	100%
Add	S094	Short Term Rental Permit Fee	100%

SECTION 2. Exhibit A to Ordinance No. 464-AC is hereby amended to the extent stated above but no further.

INTRODUCED AND READ for the first time and ordered posted at an adjourned regular meeting of the City Council for the City of Needles, California, held on the 22nd day of November, 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

	_____	Mayor
		(Seal)
Attest:	_____	City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California held on the 13th day of December, 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

	_____	Mayor
		(Seal)
Attest:	_____	City Clerk

APPROVED AS TO FORM:

City Attorney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA

☒ Regular ☐ Special

Meeting Date: November 22, 2022

Title: City Council Ordinance No. 656-AC
Amending Chapter 12A of the Needles Municipal Code Related to Cannabis Businesses

Background: Per City Council direction, staff has proposed amendments to the City's Cannabis Regulatory Ordinance. The amended ordinance does the following:

1. Amends the convictions that constitute grounds for denial of a license and/or identification card to include:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
2. Consolidates duplicative application requirements and regulations into single sections for Businesses generally.
3. Updates and/or clarifies certain definitions and removes inapplicable definitions.
4. Updates provisions/requirements for consistency with state law.
5. Adds additional recordkeeping requirements.
6. Allows lounges to repackage unused Cannabis.
7. Adds a provision to require return of City-issued identification card upon separation from a Cannabis Business.

#3

8. Adds a provision that all Cannabis Businesses, rather than just retail, provide a written report on the fifth day of each month, providing specified information.
9. Adds a requirement that Retail Cannabis Businesses address security plan in application process (the security plan is already required to be implemented).
10. Removes the requirement that Cultivation, Manufacturing, Testing, and Distribution/Transportation have armed security guards on site.
11. Adds requirements that Cultivation, Manufacturing, Testing, and Distribution/Transportation install perimeter barriers (e.g., fencing) around the Premises.
12. Adds a provision that Cannabis and Cannabis goods, including those used for display purposes, samples or immediate sale, shall not be readily accessible to customers without assistance of Retail Cannabis Business personnel.

Fiscal Impact: Unknown.

Recommendation: Approve Ordinance No. 656-AC Amending Chapter 12A of the Needles Municipal Code Related to Cannabis Businesses

Submitted By: City Attorney/General Counsel

City Management Review: Rice **Date:** 12/16

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

Agenda Item: 3

ORDINANCE NUMBER 656-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 12A OF THE NEEDLES MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF NEEDLES DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the actions contemplated by this Ordinance are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a "project" as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in a physical change to the environment, directly or indirectly.

SECTION 2. The City Council hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

SECTION 3. Neither the adoption of this Ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the City of Needles Municipal Code, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

SECTION 4. The City Council hereby declares that by adopting this Ordinance, the City Council is not assuming, nor is it imposing on its officers and employees, an obligation for which a breach thereof would expose the City to liability for money damages to any person who claims that such breach proximately caused injury. To the fullest extent permitted by law, the City shall assume no liability whatsoever, and expressly does not waive sovereign immunity, with respect to any provision of this Ordinance, or for the activities of any Cannabis Business. To the fullest extent permitted by law, any actions taken by a public officer or employee under the provisions of this Ordinance shall not become a personal liability of any public officer or employee of the City. Nothing in this Ordinance shall be deemed or considered in any respect to constitute authorization to violate any State, federal or local law.

SECTION 5. The City Council hereby amends Section 12A of the Municipal Code to read in its entirety as follows:

CHAPTER 12A CANNABIS BUSINESSES

- 12A-1 Purpose and Intent.
- 12A-2 Definitions.
- 12A-3 Operation of Cannabis Businesses.
- 12A-4 Cannabis Business Regulatory License.
- 12A-5 Regulations Applicable to Cannabis Businesses Generally.

12A-6	Regulations Applicable to Retail Cannabis Businesses.
12A-7	Regulations Applicable to Cultivation Facilities.
12A-8	Outdoor Cultivation Prohibited.
12A-9	Regulations Applicable to Manufacturing Sites.
12A-10	Regulations Applicable to Testing Laboratories.
12A-11	Regulations Applicable to Distribution/Transportation Facilities.
12A-12	[RESERVED].
12A-13	[RESERVED].
12A-14	[RESERVED].
12A-15	[RESERVED].
12A-16	[RESERVED].
12A-17	Delivery.
12A-18	Licenses Non-Transferrable/No Subletting of Premises.
12A-18.5	License Posting Requirement.
12A-19	Alteration and Modification of Premises.
12A-20	[RESERVED].
12A-21	Revocation and Suspension of Licenses.
12A-22	Inspection.
12A-23	CEQA Compliance.
12A-24	Limitation on City Liability.
12A-25	Enforcement.
12A-26	Recordkeeping.
12A-27	Owner/Operator Identification Card.
12A-28	Disposal of Cannabis Waste.
12A-29	Personal Use Cultivation.
12A-30	Cannabis Goods After Termination of License.
12A-31	Cannabis Consumption.
12A-32	Additional Retail Cannabis Business.

Section 12A-1. Purpose and Intent. The purpose of this Chapter is to enact City legislation to regulate Cannabis Businesses operating within the City in accordance with State law, in order to protect the health, safety and general welfare of the residents and businesses within the City.

Section 12A-2. Definitions.

For purposes of this Chapter, the words outlined in this subsection shall have the following definitions:

- (A) “**Act**” shall mean the Compassionate Use Act, known commonly as Proposition 215, codified as Health & Safety (“**H&S**”) Code § 11362.5, *et seq.*
- (B) “**Business day**” is a day Monday through Friday from 8:00 a.m. to 5.00 p.m. Pacific Time, excluding state holidays.
- (C) “**Cannabis**” shall mean all parts of the plant *Cannabis sativa Linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from Cannabis. “Cannabis” also means Cannabis as defined by Section 11018 of the Health and Safety Code.

“Cannabis” does not include “industrial hemp” as defined by Section 81000 of the Food and Agriculture Code or Section 11018.5 of the Health and Safety Code; or the weight of any other ingredient combined with Cannabis to prepare topical or oral administrations, food, drink, or other product.

- (D) **“Cannabis Business”** means any Cannabis related activity, including but not limited to, planting, possessing, cultivating, harvesting, transporting, manufacturing, compounding, converting, processing, preparing, storing, packaging, testing, labeling, distributing, delivering, wholesale, and/or retail sales of Cannabis or any Cannabis goods or product, whether or not carried on for gain or profit.
- (E) **“Cannabis Business Tax”** shall mean any tax(es) established by the City Council and approved by the voters, as may be amended from time to time, for the purpose of taxing any Cannabis/Marijuana Business, including any activities related thereto, within the City.
- (F) **“Cannabis Cultivation License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Cultivation Facility.
- (G) **“Cannabis Distribution/Transportation Facility License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Distribution/Transportation Facility.
- (H) **“Cannabis goods”** and/or **“Cannabis products”** means Cannabis, including dried flower, and products containing Cannabis/THC.
- (I) **“Cannabis Manufacturing License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Manufacturing Site.
- (J) **“Cannabis Testing License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Testing Laboratory.
- (K) **“Cannabis Retail License”** shall mean a license issued by the City Manager or his/her designee required by this Chapter to own, operate and/or manage a Retail Cannabis Business.
- (L) **“Cannabis waste”** means waste that contains cannabis and that has been made unusable and unrecognizable in the manner prescribed in section 5054 of the Department Regulations, as may be amended from time to time.
- (M) **“CEQA”** shall mean the California Environmental Quality Act (Public Resources Code § 21000, *et seq.*) and the CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, § 15000, *et seq.*)
- (N) **“City”** shall mean the City of Needles.
- (O) **“Code”** shall mean the City of Needles Municipal Code.
- (P) **“Cultivation”** means the planting, growing, harvesting, drying, curing, grading, trimming, and/or processing of one or more Cannabis plants or any part thereof, in any location, indoor or outdoor, including within a Fully Enclosed Structure, as defined.

- (Q) **“Cultivation Facility”** shall mean a non-residential fixed and stationary building where Cannabis Cultivation occurs.

Cultivation Facility does not include Personal Use Cultivation, as defined.

- (R) **“Deliver”** or **“Delivery”** shall mean the transfer of Cannabis or Cannabis products from a Retail Cannabis Business to a customer, Qualified Patient, or their Primary Caregiver in strict accordance with State law. **“Delivery”** also includes any technology platform owned and controlled by the Retail Cannabis Business, or independently licensed under State law that enables customers, Qualified Patients, or their Primary Caregivers to arrange for or facilitate the delivery of Cannabis and/or Cannabis products from a Retail Cannabis Business to customers, Qualified Patients and/or their Primary Caregivers.
- (S) **“Department”** means the Department of Cannabis Control, previously named the Bureau of Cannabis Control, Bureau of Marijuana Control, Bureau of Medical Cannabis Regulation, and Bureau of Medical Marijuana Regulation.
- (T) **“Delivery employee”** means an individual employed by a licensed retailer or licensed microbusiness authorized to engage in retail sales who delivers Cannabis goods from the licensed retailer or licensed microbusiness Premises to a customer at a physical address.
- (U) **“Distribution”** shall mean the procurement, sale, transfer or transport of Cannabis or Cannabis products between Cannabis Businesses licensed in compliance with this Chapter and/or State law.
- (V) **“Distribution/Transportation Facility”** means a non-residential fixed or stationary building used for the business of Distribution of Cannabis and/or Cannabis products.
- (W) **“Distributor”** means a person licensed under State law (or, prior to the issuance of any State license/permit, is otherwise operating in compliance with State law) to engage in the business of Distribution.
- (X) **“Financial Interest”** means an agreement to receive a portion of the profits of a commercial Cannabis Business, an investment into a commercial Cannabis Business, a loan provided to a commercial Cannabis Business, or any other equity interest in a commercial Cannabis Business except as provided below. For the purpose of this subsection, an agreement to receive a portion of the profits includes, but is not limited to, the following individuals:
- (1) An employee who has entered into a profit share plan with the commercial Cannabis Business.
 - (2) A landlord who has entered into a lease agreement with the commercial Cannabis Business for a share of the profits.
 - (3) A consultant who is providing services to the commercial Cannabis Business for a share of the profits.
 - (4) A person acting as an agent, such as an accountant or attorney, for the commercial Cannabis Business for a share of the profits.
 - (5) A broker who is engaging in activities for the commercial Cannabis Business for a share of the profits.
 - (6) A salesperson who earns a commission.

When an entity has a Financial Interest in a commercial Cannabis Business, then all

individuals who are Owners of that entity shall be considered Financial Interest holders of the commercial Cannabis Business. For example, this includes all entities in a multi-layer business structure, as well as the chief executive officer, members of the board of directors, partners, trustees and all persons who have control of a trust, and managing members or non-member managers of the entity. Each entity disclosed as having a Financial Interest must disclose the identities of persons holding Financial Interests until only individuals remain.

Notwithstanding the above, the following persons are not considered as having a “Financial Interest” for purposes of this Chapter.

- (1) A bank or financial institution whose interest constitutes a loan;
 - (2) Persons whose only financial interest in the commercial Cannabis Business is through an interest in a diversified mutual fund, blind trust, or similar instrument;
 - (3) Persons whose only financial interest is a security interest, lien, or encumbrance on property that will be used by the commercial Cannabis Business; and
 - (4) Persons who hold a share of stock that is less than 5 percent of the total shares in a publicly traded company.
- (Y) **“Free cannabis goods”** means any amount of Cannabis goods provided to any person without cost or payment or exchange of any other thing of value.
- (Z) **“Fully Enclosed Structure”** shall mean an enclosed space within a properly permitted building, greenhouse, or other structure which has a complete roof enclosure supported by connecting walls extending from the ground to the roof, which is secure against unauthorized entry, provides complete visual screening, and which is accessible only through doors and inaccessible to minors.
- (AA) **“Guidelines”** shall mean the Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use issued by the California Attorney General in August 2008, as may be amended from time to time.
- (BB) **“Immature Cannabis Plant”** or **“Immature Plant”** means a plant that is nonflowering and is shorter and narrower than 18 inches. For purposes of this division, this definition is applicable to retail activities.
- (CC) **“Kief”** means the resinous trichomes of Cannabis that have been separated from the Cannabis plant.
- (DD) **“Limited-access Area”** means an area in which Cannabis goods are stored or held and is only accessible to a licensee and its employees and authorized individuals.
- (EE) **“Manufacturing”** means the production, preparation, propagation, or compounding of manufactured Cannabis or Cannabis product, either directly or indirectly, or by extraction methods, or independently by means of chemical synthesis or by a combination of extraction methods and chemical synthesis, at a fixed location that packages or repackages Cannabis or Cannabis products, or labels or relabels its container.
- (FF) **“Manufacturing Site”** means a location that produces, prepares, propagates, or compounds manufactured Cannabis or Cannabis products, including edibles, directly or indirectly, by extraction methods, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis.

- (GG) **“MAUCRSA”** means the Medicinal and Adult-Use Cannabis Regulation and Safety Act, codified at Business and Professions Code §§ 26000, *et seq.*, as may be amended from time to time.
- (HH) **“Medicinal Cannabis patient”** includes both a Qualified Patient and a person in possession of a valid identification card issued under Health and Safety Code section 11362.71.
- (II) **“Nursery”** means all activities associated with producing clones, immature plants, seeds, and other agricultural products used specifically for the propagation and cultivation of Cannabis.
- (JJ) **“Operator”** shall mean any and all persons who are responsible for and/or involved in the operation and/or day to day management of the Cannabis Business, including, but not limited to, employees, volunteers, managers, supervisors, contractors, subcontractors, agents, etc.
- (KK) **“Owner”** shall mean any of the following: (1) A person with an aggregate ownership interest of 20 percent or more of the Cannabis Business, unless the interest is solely a security, lien, or encumbrance. (2) The chief executive officer of a nonprofit or other entity. (3) A member of the board of directors of a nonprofit. (4) The trustee(s) and all persons who have control of the trust and/or the commercial Cannabis Business that is held in trust. (5) An individual entitled to a share of at least 20 percent of the profits of the commercial Cannabis Business. (6) An individual who will be participating in the direction, control, or management of the Cannabis Business, including (A) A general partner of a commercial Cannabis Business that is organized as a partnership; (B) A non-member manager or managing member of a commercial Cannabis Business that is organized as a limited liability company; (C) An officer or director of a commercial Cannabis Business that is organized as a corporation.
- (LL) **“Package”** and **“Packaging”** means any container or wrapper that may be used for enclosing or containing any Cannabis goods for final retail sale. “Package” and “packaging” does not include a shipping container or outer wrapping used solely for the transport of Cannabis goods in bulk quantity to a licensee.
- (MM) **“Personal Use Cultivation”** shall mean cultivation by either
- (1) An individual Qualified Patient cultivating Cannabis pursuant to H&S Code section 11362.5, *et seq.*, if he/she cultivates Cannabis for his/her personal medical use and does not sell, distribute, donate, transfer, or provide Cannabis to any other person or entity; or
 - (2) A Primary Caregiver cultivating Cannabis pursuant to H&S Code section 11362.5, *et seq.*, if he/she cultivates Cannabis exclusively for the medical use of no more than five (5) specified Qualified Patients for whom he/she is the Primary Caregiver within the meaning of H&S Code section 11362.7, and does not receive remuneration for these activities, except for compensation provided in full compliance with subdivision (c) of H&S Code section 11362.765; or
 - (3) A person 21 years of age or older who, in strict accordance with the City Code, State law and/or regulations, as may be amended from time to time, possesses, plants, cultivates, harvests, dries, or processes not more than six living Cannabis plants and possess the Cannabis produced by those plants, and those living plants are planted, cultivated, harvested, dried or processed within a single private residence, or upon the

grounds of a private residence within a Fully Enclosed Structure, are in a locked space, and are not visible by normal unaided vision from a public place.

- (NN) **“Premises”** means and includes the entire area that is licensed by the City for operation of the Cannabis Business.
- (OO) **“Pre-roll”** means any combination of the following rolled in paper: flower, shake, leaf, or kief that is obtained from accumulation in containers or sifted from loose, dry Cannabis flower or leaf with a mesh screen or sieve.
- (PP) **“Primary Caregiver”** shall mean the individual designated by a Qualified Patient, who has consistently assumed responsibility for the housing, health, or safety of that Qualified Patient.
- (QQ) **“Program”** shall mean the Medical Marijuana Program Act, known commonly as Senate Bill 420, codified as H&S Code §11362.7, *et seq.*, as may be amended from time to time.
- (RR) **“Qualified Patient”** shall mean any seriously ill patient where medical use of Cannabis is deemed appropriate and it has been recommended by a physician who has determined that the person's health would benefit from the use of Cannabis in the treatment of cancer, anorexia, AIDS, chronic pain, spasticity, glaucoma, arthritis, migraine, or any other illness for which Cannabis provides relief.
- (SS) **“Regulatory License”** or **“Regulatory Licenses”** or **“Cannabis Business Regulatory License(s)”** shall mean and refer collectively to any license issued hereunder for the operation of a Cannabis Business.
- (TT) **“Retail area”** means a building, room, or other area that is open to the public, upon the Retail Cannabis Business' Premises, authorized to engage in retail sales in which Cannabis goods are sold or displayed.
- (UU) **“Retail Cannabis Business”** means a location where retail sale and delivery of Cannabis and/or Cannabis products to customers, Qualified Patients and/or Primary Caregivers occurs.
- (VV) **“Tamper-evident”** means that the Cannabis goods packaging is sealed in a manner that prevents the packaging from being opened without obvious destruction of the seal.
- (WW) **“Testing Laboratory”** means a facility, entity, or site in the City that offers or performs tests of Cannabis or Cannabis products and that is both of the following:
- (1) Accredited by an accrediting body that is independent from all other persons involved in the Cannabis industry in the State.
 - (2) Licensed by the Department.
- (XX) **“Transport”** means the physical movement of Cannabis goods from one licensed Premises to another licensed Premises.

Section 12A-3. Operation of Cannabis Businesses.

- (A) It shall be unlawful for any person or persons to own, operate and/or manage a Cannabis Business within the City without first obtaining the applicable Regulatory License to operate

from the City Manager pursuant to the provisions of this Chapter, as well as a zoning permit or conditional use permit, as applicable, and a City Business License.

- (B) It shall be unlawful for any person or person(s) to own, operate and/or manage, or cause another to operate and/or manage, a Cannabis Business within the City without having applied for and obtained a State permit/license for that purpose. Notwithstanding anything in this Chapter to the contrary, a Cannabis Business that is existing, open and operating in compliance with this Chapter, the City Code, and State law, may continue operations until its State permit/license has been approved or denied by the applicable State licensing authority.

Section 12A-4. Cannabis Business Regulatory License.

It is unlawful for any person(s) to own, operate or manage a Cannabis Business within the City, except as expressly provided herein:

- (A) Regulatory License. The operation of a Cannabis Business shall only be considered upon application and approval of a Regulatory License for that purpose. The Regulatory License constitutes a revocable privilege, which shall be subject to revocation/suspension in the event that the Cannabis Business, or any its Owners, Operators, managers, employees, agents, members or volunteers violate any provision of this Chapter, State law or regulations, or fail to pay any City Cannabis Business Tax, or other fees when due.

As for Retail Cannabis Businesses, only a Retail Cannabis Business that was existing, open and operating within the City as of December 25, 2014, may file an application with the City for a Cannabis Retail License.

For purposes of this Chapter, the terms “open and operating” shall mean those Retail Cannabis Businesses which were engaged in the sale and/or delivery of Cannabis and/or Cannabis products in compliance with California state law, including the Act, Guidelines, and the Program, and have paid any and all Cannabis Business Taxes when due as of December 25, 2014.

- (B) License Application. An application for a Cannabis Business Regulatory License shall be filed only by the Owner(s) of the Cannabis Business with the City Manager or his/her designee, along with any applicable fee to be set by the City Council by resolution, as may be amended from time to time. The application shall include the following information:

- (1) The name, address, and telephone number of the Cannabis Business. Applicants and licensees shall use their legal business name on all documents related to commercial Cannabis Business.
- (2) The name, address, and telephone number of the Owner(s) applying for the Cannabis Business Regulatory License, along with a copy of an official, valid, and unexpired government issued photo ID.
- (3) The name, address and telephone number and a copy of an official, valid, and unexpired government issued photo ID for all individuals who have a Financial Interest in a commercial Cannabis Business, but are not Owners/Operators, as defined. These individuals shall not be required to submit the other information required of Owners/Operators under the Chapter.

- (4) The name and address of the owner(s) of the real property upon, in, or from which the Cannabis Business is to be operated. In the event the Owner(s) are not the legal owner(s) of the real property, the application shall be accompanied by a copy of a written and signed lease between the Owner(s) and the property owner authorizing use of the Premises as a Cannabis Business, or, if no written lease exists, a written, notarized acknowledgement from the property owner(s) that he/she/they have been advised and agree that a Cannabis Business will be operated upon, in, or from the property.
- (5) Certification that the applicant, and any of the officers, directors, Owners, or Operators of the Cannabis Business do not have:
- a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
- (6) If for a Retail Cannabis Business:
- a. Whether Delivery service of Cannabis to any location outside the Retail Cannabis Business will be provided and the extent of such service (e.g., estimated amount of deliveries per month);
 - b. Whether the Retail Cannabis Business intends to allow ingestion, smoking, or

consumption on the Premises, in strict compliance with Section 12A-31.

- (7) If for a Manufacturing Site, whether the Manufacturing Site intends to produce Cannabis and/or Cannabis products using volatile solvents, and if so, a detailed description of the Manufacturing extraction process.
- (8) If for a Testing Laboratory, proof that the Testing Laboratory is or will be licensed by the Department.
- (9) If for a Cultivation Facility, Manufacturing Site or Testing Facility, a site plan and floor plan of the Premises denoting all areas on the Premises, including storage, cultivation/manufacturing areas (if applicable), lighting, signage, etc.
- (10) An estimate of the size of the Cultivation Facility, Manufacturing Site, Testing Laboratory, or Distribution/Transportation Facility, as applicable.
- (11) A security plan including the following measures:
 - a. Digital security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 240 concurrent hours of digitally recorded documentation in a format approved by the City Manager or Designee.

The video surveillance system shall at all times be able to effectively and clearly record images of the area under surveillance.

Each camera shall be permanently mounted and in a fixed location. Each camera shall be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the licensed Premises, and allows for the clear and certain identification of any person and activities in all areas required to be filmed under this section.

Areas that shall be recorded on the video surveillance system include the following:

- (1) Areas where Cannabis goods are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the licensed Premises;
 - (2) Limited-access Areas;
 - (3) Security rooms;
 - (4) Areas storing a surveillance-system storage device with at least one camera recording the access points to the secured surveillance recording area;
 - (5) Entrances and exits to the licensed Premises, which shall be recorded from both indoor and outdoor vantage points;
 - (6) Testing areas, if applicable.
- b. The Premises shall be alarmed with an alarm system that is operated and monitored by a properly licensed security company.
 - c. Entrance to the Cultivation/Manufacturing/Testing area, Cannabis dispensing

areas, quality control areas, and any storage areas shall be locked at all times, and under the control of the staff of the Cannabis Business.

- d. The entrance(s) and all window areas shall be illuminated during evening hours. The applicant shall comply with the City's lighting standards regarding the fixture type, wattage, illumination levels, shielding, etc., and secure the necessary approvals and permits as needed.
 - e. All windows on the building that houses the Cannabis Business shall be appropriately secured from outside entry and all Cannabis securely stored.
- (12) A detailed description of the Cannabis Business' operating procedures with regard to the following, as applicable:
- a. Cultivation.
 - b. Extraction and infusion.
 - c. The Distribution/transportation process.
 - d. Inventory procedures.
 - e. Quality control procedures.
 - f. Security Protocols.
- (13) Certification that the applicant, and any of its officers, directors, or Owners, Operators, employees, or agents is not a licensed physician making patient recommendations for Cannabis.
- (14) Authorization for the City Manager or his/her designee to seek verification of the information contained in the application.
- (15) Evidence that the Cannabis Business is operating in strict accordance with State law, including the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time.
- (16) Certification that, within the past three (3) years, the applicant, and/or any of its officers, directors, Owners or Operators have not had a license for any Cannabis Business suspended and/or revoked by the City, the State of California, or any other city or local agency.
- (17) One (1) set of fingerprints for each applicant in a form satisfactory to the City Manager or his/her designee. The fingerprints shall be taken at a place designated by the City Manager or his/her designee, and any required fee for such fingerprinting shall be paid by the applicant. Notwithstanding anything to the contrary in the Code, Owners and shareholders of publicly traded companies shall be exempt from the requirement to submit livescan fingerprints.
- (18) A waiver and release of the City, its officers, officials, employees, and agents from any and all legal liability related to or arising from the application for a Cannabis

Business Regulatory License, the issuance of the Cannabis Business Regulatory License, or the enforcement of the conditions of the Cannabis Business Regulatory License, and/or the operation of the Cannabis Business.

- (19) A warning that Owners, Operators, managers, agents, volunteers, employees, and members of Cannabis Business may be subject to prosecution under federal laws.
- (20) A statement in writing by the applicant that he/she certifies under penalty of perjury that all information contained in the application is true and correct.
- (21) Such other information as may be required by the City Manager or his/her designee to determine compliance with any other eligibility requirements for issuance of the license as specified by state or local law.

(C) Issuance of a Cannabis Business Regulatory License. Within sixty (60) days following receipt of a completed license application, the City Manager or his/her designee shall grant a Cannabis Business Regulatory License if the Owner(s) of the Cannabis Business have satisfied the requirements of this Chapter and all other applicable laws, including, but not limited to, the City's building, zoning, business, and health regulations, unless the City Manager or his/her designee determines any or more of the following to be true:

- (1) The applicant(s) have failed to provide information required by the license application or the application is otherwise deemed incomplete; or
- (2) The applicant(s) have knowingly made a false statement or omission of fact in the application for the license; or
- (3) The Cannabis Business is not properly operating in strict compliance with State law and regulations, including the Act, the Program, and the Guidelines, and the MAUCRSA, as may be amended from time to time; or
- (4) The applicant, and/or any of the officers, directors, Owners or Operators of the Retail Cannabis Business have:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state

or federal law equivalent.

- e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.
- (5) The applicant, and/or any of its officers, directors, Owners, Operators, employees, or agents is a licensed physician making patient recommendations for Cannabis; or
 - (6) The Owner(s) and/or Operator(s), if individuals, have not attained the minimum age as required by State law, as may be amended from time to time, but under no circumstances under eighteen (18) years of age; or
 - (7) Within the past three (3) years, the applicant, and/or any of its officers, directors, Owners or Operators have had a license for any Cannabis Business suspended and/or revoked by the City, the State of California, or any other city or local agency; or
 - (8) The Owner(s) and/or Operators have engaged in conduct that constitutes grounds for denial of licensure pursuant to Chapter 2 (commencing with Section 480) of Division 1.5 of the Business and Professions Code.

(D) Denial of License Application.

- (1) If a Cannabis Business Regulatory License is denied, the City Manager or his/her designee shall serve on the Owner(s) a written notice of denial within thirty (30) days of rendering the decision specifying the grounds for the denial and of the right to request a hearing in regard thereto.
- (2) The Owner(s) shall have the right to appeal from a decision by the City Manager or his/her designee to deny a Cannabis Business Regulatory License by filing with the City Clerk a written notice of appeal, specifying the grounds for such appeal, within ten (10) days after the decision has been served on the Owner(s). Such appeal shall be heard by the City Council within 120 days after the notice of appeal is received by the City Clerk. The Owner(s) shall be given not less than thirty (30) days written notice of the date, time, and location of the appeal hearing. The City Council shall consider all relevant evidence at the hearing, may continue the hearing, and may require evidence and legal briefing as the Council determines may be helpful in addressing issues raised by the appeal. Not more than ninety (90) days following the conclusion of the hearing, the City Council shall issue a written decision as to whether the application shall be granted or denied. The written decision shall be served on the Owner(s) of the Cannabis Business, with a copy served on the City Manager or his/her designee. The written decision of the City Council shall be final.

- (E) Inspections. The City may inspect the intended Cannabis Business site and/or Premises for suitability prior to issuing a Cannabis Business Regulatory License.

Section 12A-5. Regulations Applicable to Cannabis Businesses Generally.

- (A) The Cannabis Business shall comply with the U.S. Department of Justice guidelines/priorities, including those prohibiting:
- (1) Distribution of Cannabis to minors;
 - (2) Providing revenue from the sale of Cannabis to criminal enterprises, gangs and/or cartels;
 - (3) Diverting Cannabis from a state where it is legal under state law to a state where it is illegal;
 - (4) Using Cannabis activity as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
 - (5) Using or engaging in violence or use of firearms in the cultivation and/or distribution of Cannabis;
 - (6) Contributing to drugged driving and/or the exacerbation of other adverse public health consequences associated with Cannabis use;
 - (7) Growing Cannabis on public lands and the attendant public safety and environmental dangers posed by Cannabis production on public lands; and/or
 - (8) Possessing or use of Cannabis on federal property.
- (B) The Cannabis Business shall pay all legally required taxes and fees, including but not limited to, any Cannabis Business Tax, any sales tax pursuant to state and local law, as well as all other City and state-imposed taxes and fees.
- (C) The Cannabis Business shall not have any unpaid financial, fee, or tax obligation to the City that is not paid in full when due, including any assessed fines, penalties, taxes, business tax, fee, interest, or other costs (collectively “unpaid tax obligations”). A Cannabis Business shall not be in breach of this subsection if it enters into and fully performs per the terms of a written offer and compromise or other written settlement agreement with the City that satisfies any unpaid tax obligations. This subsection shall not deprive any Cannabis Business of rights, if any, to appeal or seek judicial determination of the propriety of any amounts alleged by the City as unpaid tax obligations, and a Cannabis Business shall not lose its Cannabis Business Regulatory License hereunder due to the pendency of any such appeal or judicial determination.
- (D) The Cannabis Business shall comply with this Chapter, the Code and any applicable City resolutions, the Act, the Program and the Guidelines, as well as the MAUCRSA, and any amendments thereto, as well as any other State law or Constitutional provision regulating Cannabis.

(E) The Cannabis Business shall develop a security plan including the following measures:

- (1) Digital security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 240 concurrent hours of digitally recorded documentation in a format approved by the City Manager or Designee.

The video surveillance system shall at all times be able to effectively and clearly record images of the area under surveillance.

Each camera shall be permanently mounted and in a fixed location. Each camera shall be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the licensed Premises, and allows for the clear and certain identification of any person and activities in all areas required to be filmed under this section.

Areas that shall be recorded on the video surveillance system include the following:

- (a) Areas where Cannabis goods are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the licensed Premises;
- (b) Limited-access Areas;
- (c) Security rooms;
- (d) Areas storing a surveillance-system storage device with at least one camera recording the access points to the secured surveillance recording area;
- (e) Entrances and exits to the licensed Premises, which shall be recorded from both indoor and outdoor vantage points; and
- (f) Testing areas, as applicable.

A Retail Cannabis Business authorized to engage in retail sales shall also record point-of-sale areas and areas where Cannabis goods are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling Cannabis goods, or any person in the retail area, with sufficient clarity to determine identity.

Recordings made by the security cameras shall be made available to the City Manager or Designee upon request.

Nothing in this section shall compel a Cannabis Business or require the City to voluntarily disclose or deliver said recording to any Federal government entity or agency absent a court order or subpoena.

- (2) The Cannabis Business Premises shall be alarmed with an alarm system that is operated and monitored by a properly licensed security company.
- (3) Entrance to the Cultivation/Manufacturing/Testing area, or any Cannabis dispensing areas, quality control areas, and any storage areas shall be locked at all times, and under the control of the staff of the Cannabis Business.
- (4) The business entrance(s) and all window areas shall be illuminated during evening hours. The Cannabis Business shall comply with the City's lighting standards regarding fixture type, wattage, illumination levels, shielding, etc., and secure the necessary approvals and permits as needed.

- (5) All windows on the building that houses the Cannabis Business shall be appropriately secured from outside entry and all Cannabis securely stored; and
- (6) If a Retail Cannabis Business, tending scales shall be used for the sale or trade of any and all Cannabis. All tending scales are to be in a digital (LED) display, character size a minimum of 1 inch. A separate surveillance camera shall monitor each LED scale display so that the LED scale readout can be read remotely.
- (F) The Cannabis Business shall keep adequate records of any Cannabis related activity, including conducting an inventory on the first business day of each week and recording the total quantity of each form of Cannabis on the Premises. Records expressly include, but are not limited to, video recordings maintained pursuant to this Chapter. All records shall be maintained for seven (7) years from the date created or longer if required by State or Federal law.
- (G) The Cannabis Business shall comply with the State's track and trace system and other requirements, as may be amended from time to time.
- (H) The Cannabis Business shall comply the City Code, including the Building Code and the Fire Code.
- (I) The Cannabis Business shall be in possession of a valid seller's permit issued by the California Department of Tax and Fee Administration, or a notification issued by the California Department of Tax and Fee Administration that the Cannabis Business is not required to have a seller's permit.
- (J) On the fifth day of each month, the Cannabis Business shall provide the City Manager with a written report containing the following information:
 - (1) Bills of lading and a description of all inventory shipments received (including those received by the Cannabis Business, weight of any Cannabis flowers, edibles and concentrates) since prior report;
 - (2) The description and weight of inventory in the possession or control of the Cannabis Business;
 - (3) The total gross revenue received from prior month's sales; and
 - (4) A copy of any inventory manifest and/or sales or tax reports provided to the State Board of Equalization, the California Department of Tax and Fee Administration, and/or the Department of Cannabis Control, and any other taxing agencies.
- (K) Except for Retail Cannabis Business, all Cannabis Business must establish physical barriers to secure perimeter access and all points of entry into a Premises (such as locking primary entrances with commercial-grade, nonresidential door locks, providing fencing around the grounds and driveway, and securing any secondary entrances including windows, roofs, and ventilation systems).

Section 12A-6. Regulations Applicable to Retail Cannabis Businesses.

Except as otherwise specifically provided in this Chapter, the following regulations shall be

applicable to all Retail Cannabis Businesses operating within the City:

- (A) The Retail Cannabis Business shall apply for and maintain a City-issued Cannabis Retail License.
- (B) No Retail Cannabis Business shall dispense Cannabis from more than one (1) location within the City.
- (C) The Retail Cannabis Business shall only be open between the hours of 6:00 a.m. and 10:00 p.m., including delivery service, unless expressly permitted by State law.
- (D) The Retail Cannabis Business shall maintain sales, inventory and patient records in a secure location within the City of Needles, available to the City Manager or Designee to review upon request.

In the event said records are provided to the City Manager or Designee, it shall be the Retail Cannabis Business' responsibility to ensure patient identities are redacted sufficiently to meet any requirements of HIPPA and any other applicable State or federal laws or regulations. Such records shall include, without limitation, records of all inventory received and/or sold, revenue and monies received, cost of inventory, patient records, physician's referral and, if using a Primary Caregiver, a notarized written authorization from the Qualified Patient to be represented by such Primary Caregiver.

- (E) Cannabis shall be kept in a secured manner during business and non-business hours sufficient to prevent diversion, theft or loss.
- (F) All Cannabis shall be properly labeled and kept in a tamper-evident package in accordance with State law, as may be amended from time to time.
- (G) The Retail Cannabis Business shall prevent individuals from remaining on the Premises of the Retail Cannabis Business if they are loitering or otherwise not engaging in activity expressly related to the operations of the Retail Cannabis Business.
- (H) The Retail Cannabis Business shall establish limited access areas accessible only to authorized personnel.
- (I) The Retail Cannabis Business shall store all finished Cannabis and Cannabis products in a secured and locked room, safe, or vault, and in a manner as to prevent diversion, theft, and loss, except for limited amounts of Cannabis used for display purposes, samples, or immediate sale; or as used in compliance with Section 12A-31.

Cannabis and Cannabis goods, including those used for display purposes, samples or immediate sale, shall not be readily accessible to customers without assistance of Retail Cannabis Business personnel.

- (J) All retail activity shall occur within a separate Cannabis dispensing area. No customers, Qualified Patients and/or Primary Caregivers shall be permitted to enter the dispensing area until proper identification is presented to the Retail Cannabis Business staff. The entrance to the Cannabis dispensing area and any storage areas shall be secured at all times to prohibit unauthorized entry, and under the control of Retail Cannabis Business staff.

- (K) The Retail Cannabis Business shall hire or contract for security personnel who are at least 21 years of age to provide on-site security services during hours of operation. Security personnel must be in uniform and readily identifiable. No security personnel shall be operating in an “undercover” capacity without prior notification to law enforcement. All security personnel shall be in possession of a state-mandated guard card and relevant endorsements as well as acquire a City of Needles Live Scan Identification.
- (L) The Retail Cannabis Business shall prohibit on-site smoking, ingestion, or consumption of Cannabis on the Premises of the Retail Cannabis Business, except in strict accordance with Section 12A-31, below.
- (M) Signage for the Retail Cannabis Business shall comply with the City sign ordinance, as well as any State requirements, and any amendments thereto.
- (N) Alcoholic beverages shall not be provided, sold, stored, kept, located, dispensed, distributed, or consumed on the Premises. The Retail Cannabis Business shall not hold or maintain a license from the State Department of Alcohol Beverage Control to sell alcoholic beverages or operate a business that sells alcoholic beverages.
- (O) A Retail Cannabis Business shall not sell or transport Cannabis goods that are labeled as beer, wine, liquor, spirits, or any other term that may create a misleading impression that the product is an alcoholic beverage as defined in Division 9 of the Business and Professions Code.
- (P) A Retail Cannabis Business may sell Immature Cannabis Plants, as defined, only in strict accordance with State law and Department regulations, as may be amended from time to time.
- (Q) Windows and/or entrances of Retail Cannabis Businesses shall not be obstructed and shall maintain a clear view into the Premises during business hours.
- (R) Access to the Premises of a Retail Cannabis Business engaged in adult-use shall be limited to individuals who are at least 21 years of age. Access to the Premises of a Retail Cannabis Business engaged solely in medical use shall be limited to individuals who are at least 18 years of age and have a valid physician’s recommendation.
- (S) Physician services shall not be provided on the Premises.

“Physician services” does not include social services, including counseling, help with housing and meals, hospice and other care referrals which may be provided on site with additional permitting.
- (T) The Premises and building in which the Retail Cannabis Business is located, as well as the operations conducted therein, shall fully comply with all applicable building codes, all applicable State and Federal environmental laws, the Americans with Disabilities Act, the Act, Program and Guidelines; and the MAUCRSA, as may be amended from time to time.
- (U) A Retail Cannabis Business shall maintain a record of all authorized individuals who are not employees of the licensee who enter the Limited-access Areas. The record shall include the name of the individual, the company the individual works for, the reason the individual entered the Limited-access Area, the date, and the times the individual entered and exited the Limited-access Area. These records shall be made available to the City Manager or designee immediately upon request.

- (V) A Retail Cannabis Business shall ensure that the Limited-access Areas can be securely locked using commercial-grade, nonresidential door locks. A licensee shall also use commercial-grade, nonresidential door locks on all points of entry and exit to the licensed Premises.
- (W) The Retail Cannabis Business shall not be operated within: a residence; within a six hundred (600) foot radius of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Retail Cannabis Business is located.
- (X) Operations of the Retail Cannabis Business shall not cease for more than ninety (90) calendar days.
- (Y) The Retail Cannabis Business shall provide the City, or allow the City inspection of, the security recordings, the activity logs, sales and revenue records, documents and any other required reports, and financial and sales data requested by the City.
- (Z) Legal Non-Conforming Uses. Those Retail Cannabis Businesses that were in existence, open and operating on or before December 25, 2014, are permitted uses within the zones identified in the Permissible Use Table at section 96.01 of the City Code. Notwithstanding that Retail Cannabis Businesses were not permitted uses, any Retail Cannabis Business that was existing, open, and operating on or before December 25, 2014, shall constitute a legal non-conforming use under Part III, Article XV "Non-conforming Situations," and shall be subject to all provisions related to Non-Conforming Situations, and shall be permitted to continue operating, provided it complies with all regulations applicable to the operation of Retail Cannabis Businesses, including obtaining a Cannabis Retail License from the City as provided for herein.

Section 12A-7. Regulations Applicable to Cultivation Facilities.

Other than Personal Use Cultivation as defined in this Chapter, it is unlawful for any person(s) to cultivate and/or grow Cannabis, except as expressly provided herein:

- (A) The Cultivation Facility shall apply for and maintain a City-issued Cannabis Cultivation License.
- (B) The Cultivation Facility shall not distribute, sell, dispense, or administer Cannabis out of its facility to the public. A Cultivation Facility shall not be operated or maintained as a Retail Cannabis Business.
- (C) The Cultivation Facility shall operate in compliance with this Chapter, the Code and applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to, any standards, whether now or later adopted, related to:
 - (1) The use of pesticides.

- (2) The identification of permitted Cannabis plants at the Cultivation Facility, including those for “unique identifiers”, if any.
- (D) Indoor grow lighting systems shall:
 - (1) Be shielded to confine light and glare to the interior of the allowable structure; and
 - (2) Comply with the City Code, including the Building Code and the Fire Code.
- (E) The Cultivation Facility shall have ventilation and filtration systems installed that prevent Cannabis plant odors from exiting the interior of the structure or portion of the structure where Cannabis is cultivated. The ventilation and filtration system shall be approved by the building official and installed prior to commencing Cultivation within the allowable structure.
- (F) Cultivation shall be concealed from public view at all stages of growth and there shall be no exterior evidence of Cultivation occurring at the Premises from a public right-of-way or from an adjacent parcel.
- (G) Cultivation shall not create offensive odors; create excessive dust, heat, noise, smoke, traffic, or other impacts that are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public; or be hazardous due to use or storage of materials, processes, products, or wastes.
- (H) The Cultivation Facility shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children’s park where there is playground equipment or other youth athletic or sports facilities, but not including a “way-side” park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Cultivation Facility is located.

Section 12A-8. Outdoor Cultivation Prohibited. No outdoor Cultivation or outdoor growing of Cannabis, including Personal Use Cultivation, as defined, shall be permitted within the City of Needles. Any Cultivation not inconsistent with State law, or this Chapter, as such laws may be amended from time to time, shall at all times occur indoors, in a secure, locked and Fully Enclosed Structure that includes solid walls and a ceiling, roof or top, as consistent with all applicable State, County and City laws, regulations, ordinances and building codes.

Section 12A-9. Regulations Applicable to Manufacturing Sites.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Manufacturing Sites operating within the City, and unless otherwise specified, the requirements of this Chapter apply to all licensed manufacturers and to the manufacture of Cannabis products for both the medicinal-use market and the adult-use market:

- (A) The Manufacturing Site shall apply for and maintain a City-issued Cannabis Manufacturing License.
- (B) The Manufacturing Site shall not distribute, sell, dispense, or administer Cannabis out of its

facility to the public. A Manufacturing Site shall not be operated or maintained as a Retail Cannabis Business.

- (C) The Manufacturing Site shall operate in compliance with this Chapter, the Code and applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, the MAUCRSA as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted, related to the production and labeling of edible Cannabis products, as well as all applicable State and Federal environmental laws;
- (D) Manufacturing shall be concealed from public view at all stages of processing and there shall be no exterior evidence of Manufacturing occurring at the Premises from a public right-of-way or from an adjacent parcel.
- (E) Manufacturing shall not create offensive odors; create excessive dust, heat, noise, smoke, traffic, or other impacts that are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public; or be hazardous due to use or storage of materials, processes, products, or wastes.
- (F) The Manufacturing Site shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Manufacturing Site is located.
- (G) Unless specifically licensed to operate a Manufacturing Site using volatile solvents, the Manufacturing Site shall produce Cannabis and/or Cannabis products using only nonvolatile solvents.
- (H) If licensed to operate a Manufacturing Site using volatile solvents, the Manufacturing Site shall use solvents exclusively within a closed-loop system that complies with State law and the Department regulations, as may be amended from time to time.
- (I) The Manufacturing Site shall receive and maintain approval from the local fire official for the closed-loop system, other equipment, the extraction operation, and the facility.
- (J) The Manufacturing Site shall meet required fire, safety, and building code requirements in one or more of the following:
 - (1) The California Fire Code;
 - (2) The National Fire Protection Association (NFPA) standards;
 - (3) International Building Code (IBC);
 - (4) The International Fire Code (IFC);
 - (5) Other applicable standards, including complying with all applicable fire, safety, and

building codes in processing, handling, and storage of solvents or gasses.

- (K) The Manufacturing Site shall not manufacture, prepare, package, or label any products other than Cannabis products at the licensed Premises. For purposes of this section, the term “Cannabis products” also includes packaged Cannabis, pre-rolls, and products that do not contain Cannabis, but are otherwise identical to the Cannabis containing product, and are intended for use as samples.
- (L) A Manufacturing Site that produces edible Cannabis products shall ensure that all personnel who prepare, handle, or package edible products successfully complete a California food handler certificate course from an entity accredited by the American National Standards Institute (ANSI) within 90 days of commencing employment at the Premises and again every three (3) years during employment. The licensee shall obtain documentation evidencing the fulfillment of this requirement.
- (M) The Manufacturing Site is in compliance with any additional conditions imposed by the City, the county of San Bernardino, or the State regarding issuing a local license, permit, or other authorization.

Section 12A-10. Regulations Applicable to Testing Laboratories.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Testing Laboratories operating within the City:

- (A) The Testing Laboratory shall apply for and maintain a City-issued Cannabis Testing License.
- (B) The Testing Laboratory shall not distribute, sell, dispense, or administer Cannabis out of its facility to the public. A Testing Laboratory shall not be operated or maintained as a Retail Cannabis Business.
- (C) The Testing Laboratory shall operate in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (D) The Testing Laboratory shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children’s park where there is playground equipment or other youth athletic or sports facilities, but not including a “way-side” park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Testing Laboratory is located.

Section 12A-11. Regulations Applicable to Distribution/Transportation Facilities.

Except as otherwise specifically provided in this Chapter, the following regulations shall be applicable to all Distribution/Transportation Facilities operating within the City:

- (A) The Distribution/Transportation Facility shall apply for and maintain a City-issued Cannabis

Distribution/Transportation Facility License.

- (B) The Distribution/Transportation Facility shall not sell, dispense, cultivate, or manufacture Cannabis out of its facility. A Distribution/Transportation Facility shall not be operated or maintained as a Retail Cannabis Business, Cultivation Facility, Manufacturing Site, or Testing Laboratory.
- (C) The Distribution/Transportation Facility shall operate in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (D) The Distribution/Transportation Facility shall not be operated within: a residence; within six hundred (600) feet of a school, recreation center or youth center; or within two hundred (200) feet of a public playground, park (meaning a children's park where there is playground equipment or other youth athletic or sports facilities, but not including a "way-side" park or rest stop), child care or day care facility, or church. All distances shall be the horizontal distance measured in a straight line, without regard to intervening structures or topography, from the property line of the uses described in this Subsection to the closest property line of the lot on which the Distribution/Transportation Facility is located.
- (E) The Distribution/Transportation Facility shall not store live plants, except seeds, on the licensed Premises.
- (F) A Distribution/Transportation Facility shall ensure that all Cannabis goods batches for testing are stored separately and distinctly from other Cannabis goods batches on the licensed Premises.
- (G) Transportation by means of aircraft, watercraft, drone, rail, human powered vehicle, or unmanned vehicle is prohibited.
- (H) A licensed Distribution/Transportation Facility shall not leave a vehicle or trailer containing Cannabis goods unattended in a residential area or parked overnight in a residential area.

Sections 12A-12 through 12A-16-RESERVED.

Section 12A-17. Delivery.

A Retail Cannabis Business that holds a valid Cannabis Retail License, and which complies with all regulations related to the operation of a Retail Cannabis Business, may Deliver Cannabis to its customers, Qualified Patients and/or Primary Caregivers within the City if:

- (A) All employees of a Retail Cannabis Business delivering Cannabis or Cannabis products carry a copy of the Retail Cannabis Business' current Cannabis Retail License (as well as any State issued permit or license, when issued) authorizing those services with them during deliveries, and the employee's government-issued identification. The employee shall present the Cannabis Retail License (as well as any State issued permit or license, when issued), upon request, to State and local law enforcement, employees of regulatory authorities, and other State and local agencies.

- (B) During Delivery, the Retail Cannabis Business shall maintain a physical copy of the Delivery request and shall make it available upon request to the City and law enforcement officers. The Delivery request documentation shall comply with State and federal law regarding the protection of confidential information.
- (C) While making deliveries, a Retail Cannabis Business' delivery employee shall not carry Cannabis goods in the delivery vehicle with a value in excess of \$5,000 at any time, or lesser amount if required by State law. Any delivery order must be received and processed by the Retail Cannabis Business prior to the delivery employee departing from the licensed Premises. No Cannabis goods may be present in the delivery vehicle unless they are part of a received and processed order. The value shall be determined using the current retail price of all Cannabis and/or Cannabis products carried by the employee.
- (D) A Delivery Employee shall not deliver Cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency. This prohibition applies to land held in trust by the United States for a tribe or an individual tribal member unless the delivery is authorized by and consistent with applicable tribal law.
- (E) A vehicle used for the Delivery of Cannabis goods shall be outfitted with a dedicated Global Positioning System (GPS) device for identifying the geographic location of the delivery vehicle and recording a history of all locations traveled to by the Delivery Employee while engaged in Delivery. A dedicated GPS device must be owned by the licensee and used for Delivery only. The device shall be either permanently or temporarily affixed to the Delivery vehicle and shall remain active and inside of the Delivery vehicle at all times during Delivery. At all times, the licensed Retail Cannabis Business shall be able to identify the geographic location of all Delivery vehicles that are making Deliveries for the licensed Retail Cannabis Business and document the history of all locations traveled to by a Delivery Employee while engaged in Delivery. A licensed Retail Cannabis Business shall provide this information to the City Manager or Designee upon request. The history of all locations traveled to by a Delivery Employee while engaging in delivery shall be maintained by the licensee for a minimum of 90 days.
- (F) Before leaving the licensed Premises, the licensed Retail Cannabis Business' Delivery driver must have a delivery inventory ledger of all Cannabis goods provided to the licensed Retail Cannabis Business' delivery driver. For each Cannabis good, the delivery inventory ledger shall include the type of good, the brand, the retail value, the track and trace identifier, and the weight, volume, or other accurate measure of the Cannabis good. All Cannabis goods prepared for an order that was received and processed by the licensed Retail Cannabis Business prior to the Delivery driver's departure from the licensed Premises must be clearly identified on the inventory ledger. After each customer Delivery, the delivery inventory ledger must be updated to reflect the current inventory in possession of the licensed Retail Cannabis Business' delivery driver. Delivery inventory ledgers may be maintained electronically.
- (G) The licensed Retail Cannabis Business delivery driver shall maintain a log that includes all stops from the time the Delivery driver leaves the licensed Premises to the time that the Delivery driver returns to the licensed Premises, and the reason for each stop. The log shall be turned in to the licensed Retail Cannabis Business when the Delivery driver returns to the licensed Premises. The licensed Retail Cannabis Business must maintain the log as a commercial Cannabis Business record as required by this Chapter. The log may be maintained electronically.

Except as otherwise expressly required to be permitted by State law, this Chapter does not permit a retail cannabis business, cooperative, collective, dispensary, or other Cannabis Business that is located outside the City from delivering Cannabis within the City, nor does it permit any stand-alone mobile delivery service not otherwise attached to a Retail Cannabis Business; such delivery is expressly prohibited to the fullest extent permitted by law.

Section 12A-18. Licenses Non-Transferrable/No Subletting of Premises.

Any licenses issued under this Chapter are non-transferable. Upon a sale or transfer of any Cannabis Business, or upon the sale or transfer of some or all of the interest of an Owner or Operator of any Cannabis Business to a person who is not already an Owner or Operator of the Cannabis Business, an amendment to the Regulatory License shall be required.

A licensee shall not sublet any area designated as the licensed Premises for the licensee's commercial Cannabis Business.

Section 12A-18.5 License Posting Requirement.

Upon issuance of any license, a Cannabis Business shall prominently display the license on the licensed Premises where it can be viewed by state and local agencies. If the licensed Premises is open to the public, the license shall be displayed in an area that is within plain sight of the public.

Section 12A-19. Alteration and Modification of Premises.

A licensee under this Chapter shall not make any physical change, alteration, or modification of the Premises of a Cannabis Business that materially or substantially alters the licensed Premises from the plans approved, without obtaining a Conditional Use Permit, or processing an amendment to the Cannabis Business' Conditional Use Permit, as applicable. Material changes include, but are not limited to, an increase or decrease in the total square footage of the licensed Premises or the addition, sealing of, or relocation of a wall, common entryway, doorway, or other means of public ingress and/or egress to the licensed Premises.

Section 12A-20. [RESERVED].

Section 12A-21. Revocation and Suspension of Licenses.

In addition to any other remedy available to the City under this Code or state law, a license issued pursuant to this Chapter may be suspended or revoked by the City Manager or his/her designee. Upon suspension or revocation of a license issued hereunder, the Cannabis Business shall immediately cease operation. If the Owner is not also the legal owner(s) of the real property on which the Cannabis Business is situated, notice of such suspension or revocation shall be provided by the City Manager or his/her designee to the owner(s) of record of the property as shown on the latest county recorder's official records.

(A) Grounds for Revocation and Suspension.

All Cannabis Business Owners and Operators shall be deemed to know and understand the requirements and prohibitions of this Chapter. The Cannabis Business Owner(s) and/or Operator(s) shall be responsible for the conduct of all of its employees, agents, independent contractors, and other representatives, while on the Premises of the Cannabis Business.

Any license issued pursuant to this Chapter may be suspended or revoked by the City Manager or his/her designee after a hearing, where it is found by a preponderance of the evidence that any of the following have occurred, on even a single occasion:

- (1) The person(s) to whom the license was issued, or any person employed or retained by the Cannabis Business has been found to have violated any provision of this Chapter, the Act, the Program, the MAUCRSA, or any other applicable State law; or
- (2) The licensee, and/or any of its officers, directors, Owners, Operators, employees or agents is a licensed physician making patient recommendations for Medical Cannabis; or
- (3) The licensee, and/or any of its officers, directors, or Owners has engaged in fraud or misrepresentation or has knowingly made a misstatement of fact in seeking or obtaining a City permit or license for the Cannabis Business; or
- (4) The licensee has continued to operate the Cannabis Business after the license issued therefore has been suspended or expired; or
- (5) The licensee, and/or any of the officers, directors, Owner(s) or Operator(s) of the Cannabis Business have or receive:
 - a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.

h. Within the preceding two (2) years, any felony conviction for second-degree burglary.

(6) The licensee, or any Owner(s) and/or Operators have engaged in conduct that constitutes grounds for denial of licensure pursuant to Chapter 2 (commencing with Section 480) of Division 1.5 of the Business and Professions Code.

(B) Notice of Revocation or Suspension.

The City Manager or his/her designee, before revoking or suspending any license issued hereunder, shall provide the Owner(s) with written notice of the alleged grounds for suspension or revocation and of a right to request a hearing in regards thereto.

(C) Hearing and Appeal.

The Owner(s) shall have the right to appeal from a decision by the City Manager or his/her designee to suspend or revoke a license issued hereunder by filing with the City Clerk a written notice of appeal, specifying the grounds for such appeal, within ten (10) days after the decision has been served on the Owner(s). Such appeal shall be heard by the City Council within 120 days and with not less than thirty (30) days written notice to the Owner(s) of the date, time and location of the hearing. The City Council shall consider all relevant evidence at the hearing, may continue the hearing, and may require such evidence and legal briefing as may be helpful in addressing issues raised by the appeal.

(D) Notice of Decision.

Within a reasonable time, but not more than ninety (90) days following the conclusion of the hearing, the City Council shall issue a written decision as to whether the license shall be revoked or suspended. The written decision shall be served on the license holder.

Section 12A-22. Inspection.

The City Manager or his/her designee shall have the right to enter the Cannabis Business from time to time for the purpose of making reasonable inspections to observe and enforce compliance with this Chapter and all laws of the City and State of California.

Section 12A-23. CEQA Compliance.

Any applicant for a Cannabis Business Regulatory License, and/or zoning or conditional use permit, as applicable, shall be responsible for all costs associated with the preparation of all initial studies, negative declarations, environmental impact reports and/or other environmental documents or studies, if any, including administrative costs, necessary for the approval of such Cannabis Business Regulatory License, zoning or conditional use permit, as applicable, or the establishment or operation of a Cannabis Business, as well as the costs associated with the City's use of a third party reviewer to ensure application completeness.

Section 12A-24. Limitation on City Liability.

To the fullest extent permitted by law, the City shall not assume any liability whatsoever with respect to approving any Cannabis Business Regulatory License, or any zoning permit or conditional use permit, as applicable, or the operation of a Cannabis Business. As a condition of approval under this Chapter, any applicant or its legal representative shall:

- (A) Execute an agreement to defend (with legal counsel of the City's choice), indemnify and hold the City harmless from any and all claims, damages, legal or enforcement actions, including, but not limited to, any actions or claims associated with violation of federal law associated with the permitting, licensing, approval and/or operation of a Cannabis Business; and
- (B) Maintain insurance in the minimum amount of \$1 million per claim and \$2 million in the aggregate; and
- (C) Name the City as an additional insured on all City required insurance policies; and
- (D) Agree to defend, at its sole expense, any action against the City, its agents, officers, and employees related to the approval of a Cannabis Business Regulatory License or the operation of a Cannabis Business; and
- (E) Agree to reimburse the City for any court costs and attorneys' fees that the City may be required to pay as a result of any legal challenge (or federal enforcement action) related to the City's approval or regulation of a Cannabis Business Regulatory License, or the operation of a Cannabis Business. The City may, at its sole discretion, choose its own legal counsel and/or participate at its own expense in the defense of any such action, but such participation shall not relieve the operator of its obligations hereunder.

Section 12A-25. Enforcement.

- (A) Failure to comply with the provisions of the Chapter, the City Code, or any other State or City law, shall result in the license issued hereunder being suspended or revoked pursuant to this Chapter.
- (B) Any operation of the Cannabis Business in non-compliance with this Chapter shall constitute a public nuisance and violation of the Municipal Code and may be enforced through any lawful remedy, including, but not limited to, the provisions of this Chapter and the City of Needles Municipal Code. Any non-compliance with this Chapter, the City Code or ordinances, State law, the Act, the Program or the Guidelines, or the MAUCRSA, as may be amended from time to time, shall constitute a public nuisance and may be enforced through any lawful civil and/or criminal remedy, including but not limited to a restraining order, temporary and permanent injunctive relief, and other relief set forth in this Chapter, the City Code and/or State law.
- (C) Any person violating any of the provisions of this Chapter or any provisions or part hereof, shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of up to one thousand dollars (\$1,000.00) per day per violation or by imprisonment for a period of not more than six (6) months, or by both such fine and imprisonment. The conviction and punishment of any person for failure to pay a required tax shall not excuse or exempt such person from any civil action for violation of this Chapter or other City law. No civil action shall prevent criminal prosecution for any violation of the provisions of this Chapter or any State or City law.
- (D) In lieu of issuing a misdemeanor citation, the City may reduce the penalty to an infraction or issue an administrative citation, and/or assess an administrative fine. Notwithstanding any provision in the Municipal Code to the contrary, including, but not limited to Chapter 2A, administrative citations and administrative fines for violations of this Chapter 12A be issued

and/or assessed as follows:

- a. Every violation determined to be an infraction is punishable by a fine up to the maximum amount permitted by State law, as may be amended from time to time, or (1) a fine of \$100 for a first violation; (2) a fine of \$200 for a second violation; (3) a fine of \$500 for each additional violation of Chapter 12A within one year, whichever is greater.
 - b. For non-emergency violations of Chapter 12A that do not create an immediate danger to public health, the City Enforcement Officer shall have the authority to issue an Administrative Citation that provides for a reasonable period of time, not to exceed three (3) calendar days, to correct or otherwise remedy the violation. If the violation is corrected within the period of time provided, no additional administrative fines shall be assessed. If the violation is not corrected within the period of time provided, the City Enforcement Officer shall have authority to issue a second administrative citation and impose an administrative fine. Any violations that create a danger to health and/or safety, as determined in the sole and absolute discretion of the City, shall be corrected immediately.
 - c. As to any violation for exceeding the number of plants allowed under this Chapter, the amount of an administrative penalty to be imposed is an aggregate amount calculated at \$500 per plant that is in excess of the number of plants allowed.
- (E) Any person violating any provisions of this Chapter or any provisions or part hereof, shall be liable for civil penalties of not less than \$250 or more than \$2,500 for each day the violation continues.
 - (F) All remedies prescribed by this chapter are cumulative and the election of one or more remedy does not bar the City from the pursuit of any other remedy to enforce this Chapter.
 - (G) Each violation of this Chapter shall constitute a separate violation and each violation may be charged as a separate count in the event of administrative or criminal enforcement action.
 - (H) In any order in resolution of a disciplinary proceeding for suspension or revocation of a license, the City may request the hearing officer to direct a licensee found to have committed a violation or violations of this Chapter, or any regulation adopted pursuant to the Act, to pay a sum not to exceed the reasonable costs of the investigation and enforcement of the case.
 - (I) A certified copy of the actual costs, or a good faith estimate of costs where actual costs are not available, signed by the City's designated representative shall be prima facie evidence of reasonable costs of investigation and prosecution of the case. The costs shall include the amount of investigative and enforcement costs up to the date of the hearing, including, but not limited to, charges imposed by the City Attorney.
 - (J) The City may issue an emergency decision and order for temporary, interim relief to prevent or avoid immediate danger to the public health, safety, or welfare.
 - (K) The emergency decision and order issued by the City shall include a brief explanation of the factual and legal basis of the emergency decision that justify the City's determination that emergency action is necessary, and the specific actions ordered. The emergency decision and order shall be effective when issued or as otherwise provided by the decision and order.

Section 12A-26. Recordkeeping.

- (A) In addition to records identified to be maintained throughout this Chapter, each Cannabis Business shall keep and maintain the following records related to commercial Cannabis Business for at least seven years:
- (1) Financial records including, but not limited to, bank statements, sales invoices, receipts, tax records, and all records required by the California Department of Tax and Fee Administration (formerly Board of Equalization) under title 18, California Code of Regulations, sections 1698 and 4901.
 - (2) Personnel records, including each employee's full name, social security or individual tax-payer identification number, date employment begins, and date of termination of employment, if applicable.
 - (3) Training records including, but not limited to, the content of the training provided and the names of the employees that received the training.
 - (4) Contracts with other licensees regarding commercial Cannabis activity.
 - (5) Permits, licenses, and other local authorizations to conduct the licensee's commercial Cannabis activity.
 - (6) Security records.
 - (7) Records relating to the composting or destruction of Cannabis goods.
 - (8) Documentation for data or information entered into the track and trace system.
 - (9) All other documents prepared or executed by an Owner, Operator, and/or their employees or assignees in connection with the licensed commercial Cannabis Business.
 - (10) Inventory Manifests and sales reports.
- (B) All required records shall be prepared and retained in accordance with the following conditions:
- (1) Records shall be legible; and
 - (2) Records shall be stored in a secured area where the records are protected from debris, moisture, contamination, hazardous waste, fire, and theft.
- (C) The City Manager or Designee may make any examination of the books and records of any licensee as it deems necessary to perform its duties under this Chapter.
- (D) All records are subject to review by the City Manager or Designee any time the licensee is exercising the privileges of the license or at any other time as mutually agreed to by the City Manager and the licensee. Prior notice by the City to review records is not necessary. The City Manager or Designee may review records outside of the licensee's standard daily business

hours.

- (E) Records shall be kept in a manner that allows records to be produced for the City Manager or Designee immediately upon request at the licensed Premises in either hard copy or electronic form, whichever the City Manager or Designee requests.

Section 12A-27. Owner/Operator Identification Card.

- (A) Any person who is an Owner and/or Operator of a Cannabis Business within the City shall apply for and obtain a City issued photo identification card, which shall be approved only after a fingerprint and background check. The fingerprints shall be taken at a place designated by the City Manager or his/her designee, and any required fee for such fingerprinting shall be paid by the applicant. All Owners/Operators shall wear on their person and have visible to the public the City issued photo identification card at all times while on the Premises of the Cannabis Business. The photo identification card shall be issued only after satisfactory evidence that the Owner and/or Operator does not have:
- a. Within the preceding fifteen (15) years, a conviction for racketeering, including but not limited to, a conviction under the Racketeer Influenced and Corrupt Organizations Act, the Organized Crime Control Act of 1970, or any other state or federal law prohibiting organized crime.
 - b. Within the preceding fifteen (15) years, a felony conviction for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
 - c. Within the preceding fifteen (15) years, a felony conviction for drug trafficking with enhancements, including pursuant to H&S Code Sections 11370.4 or 11379.8, or any other state or federal law equivalent, excluding Cannabis.
 - d. Within the preceding fifteen (15) years, any conviction involving a gang enhancement, including pursuant to Penal Code Section 186.22, or other state or federal law equivalent.
 - e. Within the preceding ten (10) years, any violations of subdivision (c) or (d) of H&S Code Section 11357, or Section 11361, or any other provision involving sale to minors.
 - f. Within the preceding fifteen (15) years, a violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.
 - g. Within the preceding fifteen (15) years, a serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.
 - h. Within the preceding two (2) years, any felony conviction for second-degree burglary.

Owners and shareholders of publicly traded companies shall be exempt from the requirements of this Section.

- (B) A Cannabis Business shall return to the City any identification card issued to an Owner or Operator within 72 hours of that Owner or Operators' termination or other separation from

the Cannabis Business. Termination or separation includes but is not limited to discharge, firing, layoff, resignation, or completion of the term of employment/ownership.

Section 12A-28. Disposal of Cannabis Waste.

Unless otherwise provided by State law and/or regulations, a Cannabis Business shall dispose of Cannabis Waste as follows:

- (A) For purposes of this Chapter, "Cannabis Waste" is waste that is not hazardous waste as defined in Public Resources Code section 40141, and is solid waste, as defined in Section 40191 of the Public Resources Code, that contains Cannabis and that has been made unusable and unrecognizable in the manner prescribed below. A licensee may not sell distribute, donate, transfer, or provide Cannabis Waste except as expressly provided herein.
- (B) A licensee shall manage all waste that is hazardous waste, as defined in Public Resources Code section 40141, in compliance with all applicable hazardous-waste statutes and regulations.
- (C) A licensee shall make Cannabis and/or Cannabis products into Cannabis Waste by rendering the Cannabis and/or Cannabis products unusable and unrecognizable. The licensee shall render the Cannabis and/or Cannabis products into Cannabis Waste before removing the Cannabis Waste from the licensed Premises. A licensee shall render the Cannabis and/or Cannabis product into Cannabis Waste by grinding and incorporating the Cannabis and or Cannabis product with other ground material so that the resulting mixture is at least 50 percent non-Cannabis material by volume. A licensee shall render Cannabis and/or Cannabis products into Cannabis Waste and track that waste one batch at a time and shall not commingle different batches into Cannabis Waste.
- (D) The licensee shall render the Cannabis and/or Cannabis product into Cannabis Waste on camera or in the presence of City staff, as requested.
- (E) Cannabis goods and Cannabis waste shall be stored, managed and disposed of in compliance with State law, including the MAURCSA and any regulations adopted thereto, as may be amended from time to time.
- (F) Notwithstanding that State law may permit the same, on-site composting of Cannabis, Cannabis goods/product or Cannabis Waste is expressly prohibited.

Section 12A-29. Personal Use Cultivation.

The following regulations shall be applicable to any person engaged in Personal Use Cultivation, as defined, within the City:

- (A) Any person, Qualified Patient and/or Primary Caregiver engaging in Personal Use Cultivation shall do so in compliance with this Chapter, the Code and any applicable resolutions, all State laws, including, but not limited to, the Act, the Program and the Guidelines, as well as the MAUCRSA, as may be amended from time to time, as well as any other State law or Constitutional provision regulating Cannabis, including, but not limited to any standards, whether now or later adopted.
- (B) Personal Use Cultivation must take place at the person's, Qualified Patient's or Primary

Caregiver's full time primary residence (as evidenced by proof of ownership, lease, or other written authorization from the owner), or any enclosed accessory structure, greenhouse or garage thereon. "Residence" shall mean a house, apartment unit, mobile home, or other similar dwelling unit.

- (C) Personal Use Cultivation must be conducted at all times indoors, in a secure, locked and Fully Enclosed Structure.
- (D) All structures (including greenhouses) used for Cultivation must be legally constructed with all applicable permits, such as grading, building, electrical, mechanical and plumbing.
- (E) Cultivation shall be limited to no more than 100 square feet per residence.
- (F) There shall be no exterior evidence of Cannabis Cultivation. Cultivation shall not be visible from any public right-of way, private drive, or fire lane.
- (G) All Cultivation structures shall be equipped with odor control filtration and ventilation systems adequate to prevent odor, humidity, or mold.
- (H) Light systems shall be fully shielded, including adequate coverings on windows, so as to confine light and glare to the interior of the structure.
- (I) The use of generators is prohibited, except as emergency back-up systems.
- (J) The use of volatile solvents to manufacture Cannabis Products is prohibited.

Section 12A-30. Cannabis Goods After Termination of License.

In the event a license is terminated for any reason while Cannabis goods remain on the Premises, the following actions may be taken:

- (1) The Cannabis goods may be destroyed by the former licensee; or
- (2) A licensed distributor or licensed microbusiness authorized to engage in distribution may be authorized by the City Manager to purchase and distribute the former licensee's entire inventory stock in accordance with the following:
 - (a) A licensed distributor or licensed microbusiness authorized to engage in distribution shall, within 14 calendar days of the termination of the former licensee's license, submit a written request to the City Manager, for authorization to purchase the Cannabis goods from the former licensee; and
 - (b) Upon approval from the City Manager, the licensed distributor or licensed microbusiness authorized to engage in distribution shall transport the cannabis goods to their Premises, arrange for laboratory testing, and perform quality assurance in accordance with State law. If the Cannabis goods have already been tested in accordance with State law and have a valid certificate of analysis for regulatory compliance testing that is less than 12 months old, the Cannabis goods are not required to undergo additional testing.

Section 12A-31. Cannabis Consumption.

Cannabis and/or Cannabis products may be smoked, ingested or consumed on the Premises of a properly licensed and fully compliant Retail Cannabis Business, subject to the following regulations:

- (A) The Retail Cannabis Business obtains a Conditional Use Permit (or amended Conditional Use Permit), permitting smoking, ingestion or consumption of Cannabis and/or Cannabis product on the Premises.
- (B) Smoking, ingestion or consumption of Cannabis and/or Cannabis product is at all times done in strict conformance with State law, including the MAUCRSA, or any applicable State regulations, as may be amended from time to time.
- (C) Access to the area where Cannabis smoking, ingestion or consumption is allowed must be restricted to persons 21 years of age and older.
- (D) Cannabis smoking, ingestion and consumption shall not be visible from any place where persons under the age of 21 are permitted.
- (E) Cannabis smoking, ingestion and consumption must occur indoors. Smoking, ingestion and consumption may not occur on patios, in parking areas, or in any other space that is not fully enclosed.
- (F) The Retail Cannabis Business must install and maintain in good working order an odor control system. Odors cause by smoking, ingestion or consumption of Cannabis and/or Cannabis products must not be detectible from any public place.
- (G) Cannabis smoking, ingestion and/or consumption shall at all times occur in a space that is separate from the space used to sell Cannabis and/or Cannabis product.
- (H) Only Cannabis and/or Cannabis products purchased from the Retail Cannabis Business during the same visit by the customer may be smoked, ingested, or consumed within the Retail Cannabis Business. Individuals may not bring Cannabis and/or Cannabis product into a Retail Cannabis Business.
- (I) Cannabis and Cannabis products purchased for on-site consumption must either be consumed on the Premises or otherwise repackaged in child-resistant packaging as defined by State law, prior to leaving the Retail Cannabis Business. Cannabis and Cannabis products which are not properly packaged in child-resistant packaging in accordance with State law are not permitted to be removed from the Premises.

Section 12A-32. Additional Retail Cannabis Business.

Notwithstanding the provisions of Section 12A-4, above, requiring Retail Cannabis Businesses to have been existing, open and operating within the City within a fixed stationary building on or before December 25, 2014 prior to issuance of a Cannabis Retail License, the City Council may, but is not obligated to, license additional Retail Cannabis Businesses to operate within the City which were not otherwise in existence, open and operating on or before December 25, 2014.

Any additional Retail Cannabis Business licensed under this Section shall comply with all applicable application requirements and regulations provided by this Chapter or the Municipal Code, and all

State and/or local laws or regulations regulating Retail Cannabis Business, as may be amended from time to time.

SECTION 6. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approves an amendment to the City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 22nd day of November 2022 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

Attest: _____
City Clerk Dale Jones, CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 13th day of December 2022.

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

(Seal)

Attest: _____
City Clerk Dale Jones, CMC

Approved as to form:

City Attorney John Pinkney



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA

☒ Regular ☐ Special

Meeting Date: NOVEMBER 22, 2022

Title: Warrants

Background: n/a

Fiscal Impact: n/a

Recommended Action: **APPROVE**, the Warrants Register through NOVEMBER 22, 2022.

Submitted By: Sylvia Miledi, Director of Finance

City Management Review: Rice

Date: 11/16/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 22, 2022**

FUND 101	GENERAL FUND	\$	680.50	FUND AMT.	22-Nov	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$	-		\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$	385.44		\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$	177.30		\$ 197,292.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$	1,818.18		\$ 76,756.90	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$	829.48		\$ 88,064.98	\$ 373,159.00
101.1040.417	ENGINEERING	\$	146.50		\$ 85,076.82	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$	-		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$	29.02		\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$	-		\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$	1,729.87		\$ 67,279.95	\$ 233,027.00
101.2025.424	BUILDING & SAFETY	\$	146.50		\$ 120,377.73	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$	370.01		\$ 227,431.96	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$	5,398.42		\$ 305,717.77	\$ 849,743.00
101.4730.472	SANITATION	\$	-		\$ 65,873.08	\$ 166,600.00
101.5770.452.	AQUATICS	\$	2,733.07		\$ 80,463.93	\$ 194,192.00
101.5772.452	PARKS	\$	8,176.01		\$ 197,099.42	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$	110.00		\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$	552.12		\$ 86,534.48	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$	23,282.42			\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT	\$	3,217.50		\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG	\$	-		\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$	345.65		\$ 58,999.56	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$	-		\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$	-		\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$	-		\$ -	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$	-		\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$	-		\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$	2,494.00		\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$	247,136.63		\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYLING GRANT	\$	-		\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$	-		\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$	12,725.00		\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA	\$	1,123.33		\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$	6,697.05		\$ 631,538.97	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$	1,079.79		\$ 371,861.55	\$ 1,241,325.00
FUND 505	SANITATION	\$	-		\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$	-		\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND					
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$	13,237.27		\$ 214,082.71	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$	4,137.89		\$ 93,076.51	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$	17,375.16			
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$	210.30		\$ 124,017.25	\$ 455,807.00
FUND 509	MIS	\$	3,995.00		\$ 75,159.01	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$	856.71		\$ 52,024.21	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$	1,714.78		\$ 84,488.18	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$	-		\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE	\$	7,620.48		\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$	1,699.99		\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$	34,904.79		\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$	48,802.51		\$ 6,128,643.82	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$	-		\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$	156,957.48		\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$	572,238.57		\$ 13,973,597.06	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Kippy Poulson, City Treasurer

Date

Sylvia Miledi, Director of Finance

Date

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16722	1924	00	AHA MACAV POWER SERVICE	11/22/2022	434.06	.00
16723	3750	00	AUTO ZONE	11/22/2022	77.59	.00
16724	178	00	BIG O TIRES & NAPA AUTO PARTS	11/22/2022	516.34	.00
16725	7	00	BORDER STATES INDUSTRIES, INC.	11/22/2022	350.48	.00
16726	3801	00	BRACK CONSTRUCTION, INC.	11/22/2022	12,725.00	.00
16727	3479	00	BBSW	11/22/2022	455.38	.00
16728	3870	00	BRYAN HICKSTEIN	11/22/2022	439.89	.00
16729	1207	00	BUREAU OF LAND MANAGEMENT	11/22/2022	11,093.23	.00
16730	709	00	CALLAWAY GOLF	11/22/2022	1,573.18	.00
16731	4021	00	CANDACE MARTINEZ	11/22/2022	1,545.52	.00
16732	1	00	CHAVEZ, ADRIAN	11/22/2022	982.73	.00
16733	2934	00	DANA KEPNER COMPANY INC.	11/22/2022	4,865.57	.00
16734	3019	00	DAPHNE'S HEADCOVERS	11/22/2022	391.65	.00
16735	440	00	DECO FOODSERVICE INCORP.	11/22/2022	123.09	.00
16736	4054	00	DESERT SUN OIL CORP.	11/22/2022	10.78	.00
16737	3580	00	DIAMOND PURE WATER	11/22/2022	63.00	.00
16738	3890	00	EAN SERVICES, LLC	11/22/2022	153.51	.00
16739	3682	00	EPIC ENGINEERING	11/22/2022	3,952.70	.00
16740	615	00	FEDEX	11/22/2022	83.71	.00
16741	3451	00	GREENS ELECTRIC, LLC	11/22/2022	1,338.14	.00
16742	2612	00	HARDWARE EXPRESS INCORP.	11/22/2022	668.13	.00
16743	3994	00	HESPERIA VETERINARY SERVICES	11/22/2022	1,245.40	.00
16744	2489	00	HOME DEPOT CREDIT SERVICES	11/22/2022	1,253.03	.00
16745	3864	00	HORIZON TECHNOLOGIES INC.	11/22/2022	980.00	.00
16746	3445	00	HUMANE SOCIETY MOHAVE COUNTY	11/22/2022	193.00	.00
16747	3949	00	JANET JERNIGAN	11/22/2022	200.00	.00
16748	4000	00	JARROD DELEON	11/22/2022	327.83	.00
16749	1	00	JOHNSON, TINA	11/22/2022	140.60	.00
16750	3978	00	JOSE SANCHEZ	11/22/2022	29.99	.00
16751	3977	00	LANDIS+GYR TECHNOLOGY, INC	11/22/2022	148,212.28	.00
16752	125	00	MCCORMICK CONSTRUCTION CO.	11/22/2022	3,944.97	.00
16753	2485	00	MESA VALLEY PIPE & SUPPLY	11/22/2022	74.16	.00
16754	3998	00	MICHAEL BAKER INTERNATIONAL, INC	11/22/2022	287.50	.00
16755	218	00	NEWS WEST PUBLISHING CO.	11/22/2022	496.38	.00
16756	1786	00	NPUA	11/22/2022	VOID	.00
16757	1786	00	NPUA	11/22/2022	26,144.47	.00
16758	3767	00	PATRICK MARTINEZ	11/22/2022	21.65	.00
16759	15	00	QUILL LLC	11/22/2022	375.70	.00
16760	2861	00	REINKE A/C CORP.	11/22/2022	8,433.08	.00
16761	3558	00	RICK DANIELS	11/22/2022	947.94	.00
16762	2068	00	RICOH USA, INC.	11/22/2022	649.45	.00
16763	591	00	ROBINSON ELECTRIC CO. INC.	11/22/2022	208,336.25	.00
16764	4049	00	ROGER MILLER	11/22/2022	114.20	.00
16765	3796	00	ROUTE 66 BROADBAND LLC	11/22/2022	1,210.00	.00
16766	3437	00	SIGNS BY SUNDOWN, INC.	11/22/2022	400.00	.00
16767	1695	00	SILVER STATE HYDRAULIC SERVICE INC.	11/22/2022	1,076.06	.00
16768	1826	00	SIMPSON NORTON CORP.	11/22/2022	109.11	.00
16769	284	00	SOUTHWEST GAS CORP.	11/22/2022	77.61	.00
16770	2435	00	T & R ELECTRIC SUPPLY COMPANY INCOR	11/22/2022	9,092.36	.00
16771	4008	00	THE PRINTER GUYS LLC	11/22/2022	625.00	.00
16772	3950	00	TKE ENGINEERING INC	11/22/2022	48,586.28	.00

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16773	3873	00	TRANSPORTATION CONCEPTS	11/22/2022	44,225.26	.00
16774	3266	00	TRI STATE TOOL REPAIR	11/22/2022	223.19	.00
16775	2819	00	TRI-STATE HOSE & FITTINGS	11/22/2022	78.68	.00
16776	2798	00	U.S. DEPARTMENT OF ENERGY	11/22/2022	15,691.36	.00
16777	3272	00	ULINE	11/22/2022	1,984.03	.00
16778	3825	00	ULTRA PEST CONTROL, LLC	11/22/2022	45.00	.00
16779	315	00	UNDERGROUND SERVICE ALERT OF SO CAL	11/22/2022	81.75	.00
16780	3830	00	UNIFIRST CORPORATION	11/22/2022	756.32	.00
16781	3828	00	3D-NETWORKS LLC	11/22/2022	3,725.00	.00
NUMBER OF CHECKS				60	GRAND TOTAL	572,238.57

PREPARED 11/10/2022, 8:20:47

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2023/05
REPORT NUMBER 76

PAGE 1

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16598*	2819	TRI-STATE HOSE & FITTINGS	002120		10/25/2022	511-3021-432.43-36	79.08- 79.08- *	VOIDED
16722	1924	AHA MACAV POWER SERVICE	002471		11/22/2022	580-4750-473.63-12	434.06 434.06 *	434.06
16723	3750	AUTO ZONE	002402 002514		11/22/2022 11/22/2022	511-3021-432.43-26 502-4710-471.43-03	38.39 39.20 77.59 *	77.59
16724	178	BIG O TIRES & NAPA AUTO P	002403 002404 002405 002444 002450 002450 002450		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	511-3021-432.43-26 511-3021-432.43-36 206-5771-452.43-04 580-4750-473.43-57 206-5771-452.43-18 206-5771-452.43-04 503-4720-475.59-14	26.92 372.28 19.52 33.80 55.51 3.69 4.62 516.34 *	516.34
16725	7	BORDER STATES INDUSTRIES,	002500		11/22/2022	580-4750-473.60-55	350.48 350.48 *	350.48
16726	3801	BRACK CONSTRUCTION, INC.	PI0081	023051	11/22/2022	470-4620-471.69-27	12,725.00 12,725.00 *	12,725.00
16727	3479	BRAUN BLAISING SMITH WYNN	002445		11/22/2022	580-4750-473.31-50	455.38 455.38 *	455.38
16728	3870	BRYAN HICKSTEIN	002519 002519		11/22/2022 11/22/2022	502-4710-471.31-40 502-4710-471.31-40	327.36 112.53 439.89 *	439.89
16729	1207	BUREAU OF LAND MANAGEMENT	PI0091	023057	11/22/2022	580-4750-473.43-09	11,093.23 11,093.23 *	11,093.23
16730	709	CALLAWAY GOLF	002515		11/22/2022	507-5762-454.44-10	1,573.18 1,573.18 *	1,573.18
16731	4021	CANDACE MARTINEZ	002515		11/22/2022	101-1030-414.55-00	1,545.52 1,545.52 *	1,545.52
16732	1	CHAVEZ, ADRIAN	UT		11/22/2022	501-0000-211.00-00	982.73 982.73 *	982.73
16733	2934	DANA KEPNER COMPANY INC.	002517 002517		11/22/2022 11/22/2022	502-4710-471.60-55 502-4710-471.60-55	4,055.69 809.88 4,865.57 *	4,865.57
16734	3019	DAPHNE'S HEADCOVERS	002516		11/22/2022	507-5762-454.44-10	391.65 391.65 *	391.65

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16744	2489	HOME DEPOT CREDIT SERVICE	002504 002504 002504		11/22/2022 11/22/2022 11/22/2022	238-5772-452.31-16 580-4750-473.61-21 502-4710-471.61-21	718.10 219.12 219.12 1,253.03 *	1,253.03
16745	3864	HORIZON TECHNOLOGIES INC.	002476 002477 002478 002479 002480 002481 002482		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	101-2020-423.52-10 101-2030-423.52-10 508-4810-478.52-10 503-4720-475.52-10 502-4710-471.52-10 580-4750-473.52-10 101-3010-431.52-10	70.00 70.00 70.00 140.00 280.00 175.00 175.00 980.00 *	980.00
16746	3445	HUMANE SOCIETY MOHAVE COU	002521		11/22/2022	101-0000-204.06-00	193.00 193.00 *	193.00
16747	3949	JANET JERNIGAN	002517 002517		11/22/2022 11/22/2022	101-0000-362.01-00 101-0000-362.01-00	80.00 120.00 200.00 *	200.00
16748	4000	JARROD DELEON	002484 002485 002486		11/22/2022 11/22/2022 11/22/2022	507-5761-453.61-04 507-5761-453.43-04 507-5761-453.63-00	107.75 86.89 133.19 327.83 *	327.83
16749	1	JOHNSON, TINA	UT		11/22/2022	501-0000-211.00-00	140.60 140.60 *	140.60
16750	3978	JOSE SANCHEZ	002483		11/22/2022	502-4710-471.31-40	29.99 29.99 *	29.99
16751	3977	LANDIS+GYR TECHNOLOGY, IN	PI0087 PI0092	023019 023019	11/22/2022 11/22/2022	582-4710-471.71-02 582-4710-471.71-02	53,931.03 94,281.25 148,212.28 *	148,212.28
16752	125	MCCORMICK CONSTRUCTION CO	002418		11/22/2022	101-3010-431.60-11	3,944.97 3,944.97 *	3,944.97
16753	2485	MESA VALLEY PIPE & SUPPLY	002487		11/22/2022	502-4710-471.60-55	74.16 74.16 *	74.16
16754	3998	MICHAEL BAKER INTERNATIONAL	002499		11/22/2022	101-0000-204.03-01	287.50 287.50 *	287.50
16755	218	NEWS WEST PUBLISHING CO.	002488 002488 002666 002667		11/22/2022 11/22/2022 11/22/2022 11/22/2022	101-1025-415.53-00 101-1030-414.31-70 101-1035-416.59-10 101-1035-416.59-10	137.40 97.66 81.82 179.50 496.38 *	496.38

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16756	1786	NPUA	002425		11/22/2022	101-5772-452.41-10	32.39	VOIDED
16757	1786	NPUA	002426		11/22/2022	101-5772-452.41-20	228.06	
			002427		11/22/2022	101-5772-452.41-20	43.69	
			002428		11/22/2022	101-5772-452.41-20	43.69	
			002429		11/22/2022	101-5772-452.41-20	90.51	
			002430		11/22/2022	101-5772-452.41-10	169.06	
			002431		11/22/2022	101-5772-452.41-10	214.42	
			002432		11/22/2022	101-5772-452.41-20	202.99	
			002433		11/22/2022	101-5772-452.41-30	77.98	
			002434		11/22/2022	101-5772-452.41-10	54.91	
			002436		11/22/2022	101-3010-431.41-10	379.59	
			002437		11/22/2022	101-3010-431.41-20	59.69	
			002438		11/22/2022	101-3010-431.41-30	389.90	
			002439		11/22/2022	507-5762-454.41-20	245.42	
			002443		11/22/2022	580-4750-473.41-11	33.72	
			002443		11/22/2022	580-4750-473.41-11	31.79	
			002443		11/22/2022	580-4750-473.41-11	35.41	
			002443		11/22/2022	507-5761-453.41-10	92.89	
			002443		11/22/2022	507-5761-453.41-20	48.72	
			002443		11/22/2022	507-5761-453.41-20	49.31	
			002443		11/22/2022	507-5761-453.41-20	44.73	
			002447		11/22/2022	507-5761-453.41-20	12,333.48	
			002447		11/22/2022	580-4750-473.41-11	35.47	
			002447		11/22/2022	503-4720-475.41-10	38.33	
			002447		11/22/2022	503-4720-475.41-20	45.29	
			002451		11/22/2022	580-4750-473.41-11	53.18	
			002451		11/22/2022	101-5772-452.41-20	910.95	
			002452		11/22/2022	101-5772-452.41-20	2,607.17	
			002452		11/22/2022	101-5772-452.41-10	298.11	
			002452		11/22/2022	101-5772-452.41-20	650.64	
			002452		11/22/2022	101-5772-452.41-20	673.53	
			002452		11/22/2022	101-5772-452.41-20	72.63	
			002452		11/22/2022	101-5772-452.41-10	32.39	
			002452		11/22/2022	101-5772-452.41-20	251.09	
			002452		11/22/2022	101-5772-452.41-10	48.94	
			002452		11/22/2022	101-5772-452.41-10	42.38	
			002452		11/22/2022	101-5772-452.41-20	225.13	
			002452		11/22/2022	101-5772-452.41-20	805.69	
			002453		11/22/2022	507-5762-454.41-12	934.26	
			002453		11/22/2022	507-5762-454.41-10	400.39	
			002453		11/22/2022	507-5762-454.41-20	64.23	
			002453		11/22/2022	507-5762-454.41-21	64.24	
			002453		11/22/2022	507-5762-454.41-30	233.94	
			002489		11/22/2022	580-4750-473.41-11	56.33	
			002489		11/22/2022	580-4750-473.41-11	55.91	
			002517		11/22/2022	502-4710-471.41-10	33.20	
			002517		11/22/2022	101-5770-452.41-10	2,104.28	
			002517		11/22/2022	101-5770-452.41-20	426.44	
			002517		11/22/2022	101-5770-452.41-30	77.98	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16757	1786	NPUA					26,144.47 *	26,144.47
16758	3767	PATRICK MARTINEZ	002517		11/22/2022	101-1035-416.59-10	21.65 *	21.65
16759	15	QUILL LLC	002458		11/22/2022	503-4720-475.61-01	18.31	
			002459		11/22/2022	101-1025-415.61-01	30.45	
			002489		11/22/2022	101-1035-416.61-01	25.63	
			002489		11/22/2022	503-4720-475.61-01	36.61	
			002489		11/22/2022	510-4410-405.61-01	93.06	
			002489		11/22/2022	101-1025-415.61-01	9.45	
			002520		11/22/2022	508-4810-478.61-01	69.58	
			002520		11/22/2022	510-4410-405.61-01	47.20	
			002520		11/22/2022	101-1035-416.61-01	94.96	
			002520		11/22/2022	101-1035-416.61-01	49.55-	
							375.70 *	375.70
16760	2861	REINKE A/C CORP.	002523		11/22/2022	580-4750-473.54-62	8,433.08 *	8,433.08
16761	3558	RICK DANIELS	002530		11/22/2022	101-1020-413.55-00	47.50	
			002530		11/22/2022	101-1020-413.55-00	81.75	
			002530		11/22/2022	101-1020-413.55-00	68.69	
			002665		11/22/2022	101-1020-413.31-40	187.50	
			002675		11/22/2022	502-4710-471.31-40	187.50	
			002676		11/22/2022	503-4720-475.31-40	187.50	
			002677		11/22/2022	580-4750-473.31-40	187.50	
							947.94 *	947.94
16762	2068	RICOH USA, INC.	002522		11/22/2022	510-4410-405.70-02	327.68	
			002522		11/22/2022	510-4410-405.70-02	321.77	
							649.45 *	649.45
16763	591	ROBINSON ELECTRIC CO. INC	PI0088	023012	11/22/2022	238-5772-452.72-18	208,336.25 *	208,336.25
16764	4049	ROGER MILLER	002420		11/22/2022	507-5761-453.63-00	114.20 *	114.20
16765	3796	ROUTE 66 BROADBAND LLC	002419		11/22/2022	509-4910-479.52-12	270.00	
			002443		11/22/2022	101-1030-414.52-10	175.00	
			002448		11/22/2022	580-4750-473.52-10	200.00	
			002448		11/22/2022	503-4720-475.52-10	85.00	
			002448		11/22/2022	101-2020-423.52-10	85.00	
			002489		11/22/2022	507-5761-453.52-10	100.00	
			002489		11/22/2022	507-5762-454.52-10	100.00	
			002518		11/22/2022	101-5773-452.52-10	110.00	
			002518		11/22/2022	101-5774-452.52-10	85.00	
							1,210.00 *	1,210.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16766	3437	SIGNS BY SUNDOWN, INC.	002674		11/22/2022	101-5774-452.60-24	400.00 400.00 *	400.00
16767	1695	SILVER STATE HYDRALIC SER	002421		11/22/2022	511-3021-432.43-38	1,076.06 1,076.06 *	1,076.06
16768	1826	SIMPSON NORTON CORP.	002518 002518		11/22/2022 11/22/2022	507-5761-453.43-17 507-5761-453.43-17	101.12 7.99 109.11 *	109.11
16769	284	SOUTHWEST GAS CORP.	002528 002528 002528		11/22/2022 11/22/2022 11/22/2022	510-4410-405.41-60 507-5761-453.41-50 101-3010-431.41-60	19.00 17.00 41.61 77.61 *	77.61
16770	2435	T & R ELECTRIC SUPPLY COM	PI0090	023056	11/22/2022	580-4750-473.60-55	9,092.36 9,092.36 *	9,092.36
16771	4008	THE PRINTER GUYS LLC	002462 002463 002464 002465 002466 002467 002468 002469 002501		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02 101-2030-423.61-02 101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02 503-4720-475.61-02	96.75 96.75 96.75 96.75 96.75 49.75 49.75 49.75 49.75 39.00 625.00 *	625.00
16772	3950	TKE ENGINEERING INC	PI0082 PI0083 PI0086 PI0089	023008 023028 023010 023017	11/22/2022 11/22/2022 11/22/2022 11/22/2022	582-4710-471.71-12 102-5772-452.72-18 238-5772-452.31-16 233-5772-452.72-18	4,792.50 3,217.50 38,082.28 2,494.00 48,586.28 *	48,586.28
16773	3873	TRANSPORTATION CONCEPTS	002505 002506 002507 002508 002509 002510 002511 002512		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	520-4740-462.32-90 520-4740-462.51-20 520-4740-462.62-00 521-4740-462.32-90 521-4740-462.51-20 521-4740-462.62-00 525-4770-461.32-90 525-4770-461.62-00	5,541.22 1,621.05 458.21 1,180.16 405.27 114.56 32,113.84 2,790.95 44,225.26 *	44,225.26
16774	3266	TRI STATE TOOL REPAIR	002435		11/22/2022	206-5771-452.43-04	223.19 223.19 *	223.19
16775	2819	TRI-STATE HOSE & FITTINGS	002423		11/22/2022	511-3021-432.43-26	78.68 78.68 *	78.68

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16776	2798	U.S. DEPARTMENT OF ENERGY	002470		11/22/2022	580-4750-473.63-10	15,691.36 15,691.36 *	15,691.36
16777	3272	ULINE	002574 002574 002574 002651 002651 002651 002651		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	101-2020-423.43-29 101-5772-452.60-40 580-4750-473.61-01 580-4750-473.61-01 580-4750-473.61-01 502-4710-471.61-01 503-4720-475.61-01 101-1035-416.61-01	329.47 313.78 24.84 328.99 328.99 328.99 328.97 1,984.03 *	
16778	3825	ULTRA PEST CONTROL, LLC	002672		11/22/2022	101-5774-452.43-18	45.00 45.00 *	45.00
16779	315	UNDERGROUND SERVICE ALERT	002496 002497 002498		11/22/2022 11/22/2022 11/22/2022	503-4720-475.49-14 502-4710-471.43-04 580-4750-473.49-14	27.25 27.25 27.25 81.75 *	81.75
16780	3830	UNIFIRST CORPORATION	002443 002443 002443 002443 002449 002470 002470 002470 002490 002493 002494 002502 002518 002523 002664 002669 002673		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	511-3020-432.43-29 101-5772-452.61-04 508-4810-478.61-04 580-4750-473.61-04 502-4710-471.61-04 503-4720-475.61-04 101-5774-452.61-06 101-3010-431.61-04 101-5772-452.61-04 508-4810-478.61-04 508-4810-478.61-04 507-5762-454.43-08 580-4750-473.61-04 502-4710-471.61-04 503-4720-475.61-04 502-4710-471.61-04 502-4710-471.61-04 508-4810-478.61-04 101-5774-452.61-06	122.45 26.95 5.94 130.90 31.32 16.10 8.56 96.68 26.95 33.00 25.84 7.49 130.90 31.32 16.10 31.32 5.94 8.56 756.32 *	

BANK/CHECK TOTAL	572,159.49	572,238.57
ALL BANKS/CHECKS TOTAL	572,159.49	572,238.57

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 22, 2022**

		FUND AMT.	22-Nov	22-23 BUDGET
FUND 101	GENERAL FUND	\$ 3,721.00		
101.1015.412	CITY ATTORNEY	\$ -	\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -	\$ 70,703.30	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ -	\$ 197,292.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -	\$ 76,756.90	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 630.50	\$ 88,695.48	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 128.50	\$ 85,205.32	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -	\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -	\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$ -	\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 242.36	\$ 67,522.31	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ 128.50	\$ 120,506.23	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 273.96	\$ 227,705.92	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 8,659.10	\$ 314,376.87	\$ 849,743.00
101.4730.472	SANITATION	\$ 422.03	\$ 66,295.11	\$ 166,600.00
101.5770.452.	AQUATICS	\$ -	\$ 80,463.93	\$ 194,192.00
101.5772.452	PARKS	\$ 3,858.34	\$ 200,957.76	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ -	\$ 43,028.61	\$ 107,923.00
101.5774.452	RECREATION	\$ -	\$ 86,534.48	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 18,064.29	\$ 9,505,479.00	
FUND 102	GEN. FUND CAPITAL PROJECT	\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG	\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY	\$ 365.08	\$ 59,364.64	\$ 202,270.00
FUND 208	CALTRANS GRANTS	\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX	\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL	\$ -	\$ -	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I	\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL	\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA	\$ -	\$ 5,280.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS	\$ -	\$ 432,063.50	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYCLING GRANT	\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY	\$ -	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.	\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA	\$ -	\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT	\$ 2,273.55	\$ 633,812.52	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT	\$ 596.22	\$ 372,457.77	\$ 1,241,325.00
FUND 505	SANITATION	\$ -	\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.	\$ -	\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 1,869.16	\$ 309,028.38	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -	\$ 93,076.51	\$ 370,454.00
FUND 507	GOLF FUND TOTAL	\$ 1,869.16		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ 261.87	\$ 124,279.12	\$ 455,807.00
FUND 509	MIS	\$ 5,464.60	\$ 80,623.61	\$ 257,370.00
FUND 510	ADMIN. FACILITY	\$ 95.00	\$ 52,119.21	\$ 414,950.00
FUND 511	FLEET MANAGEMENT	\$ 2,349.93	\$ 86,838.11	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT	\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE	\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.	\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)	\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC	\$ 21,884.86	\$ 6,150,528.68	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC	\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER	\$ -	\$ 194,422.98	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS	\$ 53,224.56	\$ 14,116,177.13	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Kippy Poulson, City Treasurer

Date

Sylvia Miledi, Director of Finance

Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
16782	3750	00	AUTO ZONE	11/22/2022	371.52	.00
16783	2629	00	BARON PEST SOLUTIONS	11/22/2022	95.00	.00
16784	3973	00	BARON SECURITY SOLUTIONS	11/22/2022	38.00	.00
16785	178	00	BIG O TIRES & NAPA AUTO PARTS	11/22/2022	426.74	.00
16786	4015	00	BIG STATE INDUSTRIAL SUPPLY	11/22/2022	335.93	.00
16787	3595	00	BOOT BARN	11/22/2022	346.78	.00
16788	3276	00	BRODY CHEMICAL COMP. INC.	11/22/2022	91.19	.00
16789	4054	00	DESERT SUN OIL CORP.	11/22/2022	110.76	.00
16790	3580	00	DIAMOND PURE WATER	11/22/2022	11.00	.00
16791	3561	00	DIVISION OF THE STATE ARCHITECT	11/22/2022	146.00	.00
16792	3682	00	EPIC ENGINEERING	11/22/2022	2,080.00	.00
16793	2612	00	HARDWARE EXPRESS INCORP.	11/22/2022	346.14	.00
16794	3800	00	IWORQ	11/22/2022	4,698.00	.00
16795	3998	00	MICHAEL BAKER INTERNATIONAL, INC	11/22/2022	1,495.00	.00
16796	218	00	NEWS WEST PUBLISHING CO.	11/22/2022	502.00	.00
16797	1786	00	NPUA	11/22/2022	2,949.73	.00
16798	3315	00	ONLINE INFORMATION SERVICES	11/22/2022	89.20	.00
16799	3767	00	PATRICK MARTINEZ	11/22/2022	514.00	.00
16800	644	00	RDO EQUIPMENT COMPANY	11/22/2022	1,447.88	.00
16801	3558	00	RICK DANIELS	11/22/2022	100.24	.00
16802	3796	00	ROUTE 66 BROADBAND LLC	11/22/2022	244.49	.00
16803	2589	00	SAN BERNARDINO COUNTY	11/22/2022	12,319.26	.00
16804	1695	00	SILVER STATE HYDRAULIC SERVICE INC.	11/22/2022	698.04	.00
16805	3605	00	STATEWIDE TRAFFIC SAFETY & SIGNS	11/22/2022	353.26	.00
16806	3559	00	THOMAS G. DALLMAN M.D.	11/22/2022	170.00	.00
16807	3014	00	TRI STATE FIRE SYSTEMS, INC.	11/22/2022	230.00	.00
16808	3266	00	TRI STATE TOOL REPAIR	11/22/2022	254.26	.00
16809	772	00	TRI-STATE ACE HARDWARE	11/22/2022	367.76	.00
16810	2798	00	U.S. DEPARTMENT OF ENERGY	11/22/2022	16,803.08	.00
16811	3830	00	UNIFIRST CORPORATION	11/22/2022	124.70	.00
16812	3828	00	3D-NETWORKS LLC	11/22/2022	5,464.60	.00

NUMBER OF CHECKS 31 GRAND TOTAL 53,224.56

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16782	3750	AUTO ZONE	002650 002650 002650		11/22/2022 11/22/2022 11/22/2022	511-3021-432.43-36 511-3021-432.43-26 511-3021-432.43-25	356.26 4.08 11.18 371.52 *	371.52
16783	2629	BARON PEST SOLUTIONS	002661		11/22/2022	510-4410-405.43-01	95.00 95.00 *	95.00
16784	3973	BARON SECURITY SOLUTIONS	002653		11/22/2022	511-3020-432.43-29	38.00 38.00 *	38.00
16785	178	BIG O TIRES & NAPA AUTO P	002652 002652 002652 002652 002652 002652 002652 002652 002652 002652		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	511-3021-432.43-26 511-3021-432.43-36 511-3021-432.43-36 511-3021-432.43-36 511-3021-432.43-25 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-26	82.35 82.68 47.03 30.00 6.65 13.54 37.16 87.63 39.70 426.74 *	426.74
16786	4015	BIG STATE INDUSTRIAL SUPP	002652		11/22/2022	511-3020-432.61-28	335.93 335.93 *	335.93
16787	3595	BOOT BARN	002653 002653		11/22/2022 11/22/2022	101-5772-452.60-28 101-5772-452.60-28	173.39 173.39 346.78 *	346.78
16788	3276	BRODY CHEMICAL COMP.INC.	002653		11/22/2022	511-3021-432.43-26	91.19 91.19 *	91.19
16789	4054	DESERT SUN OIL CORP.	002653		11/22/2022	511-3020-432.62-00	110.76 110.76 *	110.76
16790	3580	DIAMOND PURE WATER	002653		11/22/2022	511-3020-432.43-29	11.00 11.00 *	11.00
16791	3561	DIVISION OF THE STATE ARC	002634		11/22/2022	101-0000-321.04-00	146.00 146.00 *	146.00
16792	3682	EPIC ENGINEERING	002649		11/22/2022	101-0000-204.03-01	2,080.00 2,080.00 *	2,080.00
16793	2612	HARDWARE EXPRESS INCORP.	002654 002654 002654 002654 002654		11/22/2022 11/22/2022 11/22/2022 11/22/2022 11/22/2022	101-3010-431.43-04 101-3010-431.60-11 101-3010-431.60-12 101-3010-431.60-12 101-3010-431.60-11 101-3010-431.60-12	16.36 13.30 9.81 36.98 36.22 30.23	

PREPARED 11/10/2022, 13:38:08

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2023/05
REPORT NUMBER 77

PAGE 3

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16803	2589	SAN BERNARDINO COUNTY	002646 002647		11/22/2022 11/22/2022	511-3020-432.62-00 580-4750-473.62-00	53.06 2,234.27 12,319.26 *	12,319.26
16804	1695	SILVER STATE HYDRAULIC SER	002657		11/22/2022	511-3021-432.43-38	698.04 698.04 *	698.04
16805	3605	STATEWIDE TRAFFIC SAFETY	002657		11/22/2022	101-3010-431.61-21	353.26 353.26 *	353.26
16806	3559	THOMAS G. DALLMAN M.D.	002658		11/22/2022	580-4750-473.31-20	170.00 170.00 *	170.00
16807	3014	TRI STATE FIRE SYSTEMS, I	002659		11/22/2022	101-5772-452.43-18	230.00 230.00 *	230.00
16808	3266	TRI STATE TOOL REPAIR	002659 002659		11/22/2022 11/22/2022	101-3010-431.43-57 206-5771-452.43-04	101.15 153.11 254.26 *	254.26
16809	772	TRI-STATE ACE HARDWARE	002655		11/22/2022	101-3010-431.60-11	367.76 367.76 *	367.76
16810	2798	U.S. DEPARTMENT OF ENERGY	002648 002649		11/22/2022 11/22/2022	580-4750-473.63-10 580-4750-473.63-10	3,442.47 13,360.61 16,803.08 *	16,803.08
16811	3830	UNIFIRST CORPORATION	002660 002660		11/22/2022 11/22/2022	101-5772-452.61-04 511-3020-432.43-29	26.95 97.75 124.70 *	124.70
16812	3828	3D-NETWORKS LLC	002658 002658 002659		11/22/2022 11/22/2022 11/22/2022	509-4910-479.52-13 509-4910-479.31-90 509-4910-479.31-53	1,583.10 3,381.50 500.00 5,464.60 *	5,464.60
BANK/CHECK TOTAL							53,224.56	53,224.56
ALL BANKS/CHECKS TOTAL							53,224.56	53,224.56

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR NOVEMBER 04, 2022**

FUND 101	GENERAL FUND	\$ 14,008.34	FUND AMT.	4-Nov	22-23 BUDGET
101.1015.412	CITY ATTORNEY	\$ -		\$ 17,829.40	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 1,306.01		\$ 70,317.86	\$ 219,507.00
101.1025.415	FINANCE DEPT.	\$ 6,159.70		\$ 197,292.10	\$ 698,085.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 2,390.13		\$ 75,211.38	\$ 291,344.00
101.1035.416	PLANNING /ZONING	\$ 2,167.41		\$ 87,407.63	\$ 373,159.00
101.1040.417	ENGINEERING	\$ 2,569.48		\$ 85,076.82	\$ 361,425.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 16,180.93	\$ 51,552.00
101.1070.410	SENIOR CENTER	\$ -		\$ 16,709.42	\$ 59,457.00
101.2010.421	SHERIFF	\$ -		\$ 1,170,800.71	\$ 3,483,367.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ (224.78)		\$ 65,705.08	\$ 233,027.00
101.2025.424	BULDING & SAFETY	\$ 1,813.12		\$ 120,377.73	\$ 608,738.00
101.2030.423	CODE ENFORCEMENT	\$ 6,538.30		\$ 227,431.96	\$ 696,985.00
101.3010.431	PUBLIC WORKS	\$ 5,333.03		\$ 605,676.16	\$ 849,743.00
101.4730.472	SANITATION	\$ 728.24		\$ 65,873.08	\$ 166,600.00
101.5770.452.	AQUATICS	\$ -		\$ 77,845.23	\$ 194,192.00
101.5772.452	PARKS	\$ 6,185.62		\$ 196,785.64	\$ 658,491.00
101.5773.452	JACK SMITH PARK MARINA	\$ 707.82		\$ 42,918.61	\$ 107,923.00
101.5774.452	RECREATION	\$ 1,743.58		\$ 85,990.92	\$ 371,884.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 51,426.00		\$ 9,505,479.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 16,387.54	\$ 4,992,512.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 42,692.00
FUND 206	CEMETERY		\$ 2,268.62	\$ 58,999.56	\$ 202,270.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 223,347.00	\$ 311,377.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 64,095.00	\$ 272,365.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ 30,000.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 68,115.94	\$ 251,497.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 2,786.10	\$ 13,733.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 184,926.87	\$ 3,899,640.00
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ 442.60	\$ 25,526.00
FUND 270	REDEVELOPMENT AGENCY		\$ 733.55	\$ 18,035.97	\$ 287,664.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 26,081.25	\$ 300,000.00
FUND 501	NPUA		\$ -	\$ 888,882.71	\$ 2,601,074.00
FUND 502	WATER DEPARTMENT		\$ 6,363.27	\$ 625,581.98	\$ 1,938,399.00
FUND 503	WASTEWATER DEPARTMENT		\$ 3,715.55	\$ 371,328.96	\$ 1,241,325.00
FUND 505	SANITATION		\$ 493.95	\$ 409,282.23	\$ 1,458,897.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 33,462.06	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 213,956.60	\$ 641,632.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 842.54		\$ 90,988.59	\$ 370,454.00
FUND 507	GOLF FUND TOTAL		\$ 842.54		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 8,193.44	\$ 123,941.73	\$ 455,807.00
FUND 509	MIS		\$ -	\$ 75,159.01	\$ 257,370.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 51,308.56	\$ 414,950.00
FUND 511	FLEET MANAGEMENT		\$ 1,643.53	\$ 84,567.26	\$ 281,078.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 10,279.39	\$ 10,279.39
FUND 520	SR DIAL A RIDE		\$ -	\$ 136,023.34	\$ 250,098.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 6,863.19	\$ 22,274.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 160,496.33	\$ 614,438.00
FUND 580	ELECTRIC		\$ 19,727.93	\$ 6,099,483.82	\$ 12,406,721.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 509,632.67	\$ 1,024,359.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 100,141.73	\$ 3,799,561.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 95,408.38	\$ 13,883,318.65	\$ 49,415,271.39

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Kippy Poulson, City Treasurer

Date

Sylvia Miledi, Director of Finance

Date

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16702*	3272	ULINE	002235 002286 002287 002288 002364 002364 002364 002364		11/08/2022 11/08/2022 11/08/2022 11/08/2022 11/08/2022 11/08/2022 11/08/2022 11/08/2022	101-5772-452.61-06 101-2020-423.43-29 101-5772-452.60-40 580-4750-473.61-01 580-4750-473.61-01 502-4710-471.61-01 503-4720-475.61-01 101-1035-416.61-01	668.09- 329.47- 313.78- 24.84- 328.99- 328.99- 328.99- 328.97- 2,652.12-*	VOIDED
16710	4014	ASHLEE SMITH	002631		11/04/2022	101-2030-423.55-00	468.50 468.50*	468.50
16711	3808	BERNARD J. HATZ	002632		11/04/2022	101-2030-423.55-00	310.50 310.50*	310.50
16712	3286	COLONIAL LIFE	002524 002525 002526 002527 002529		11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022	101-0000-209.03-01 502-0000-209.03-01 503-0000-209.03-01 508-0000-209.03-01 580-0000-209.03-01	2,150.46 87.28 195.82 196.88 95.46 2,725.90*	2,725.90
16713	1305	GREAT WEST LIFE & ANNUITY	002606 002607 002608		11/04/2022 11/04/2022 11/04/2022	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	3,203.00 310.00 2,004.00 5,517.00*	5,517.00
16714	3634	GREAT-WEST LIFE & ANNUITY	002618 002619 002620 002621 002622 002623 002624 002625 002626 002627		11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022	101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 101-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01 580-0000-209.03-01	43.12 194.13 24.27 213.04 46.50 174.52 60.36 53.93 127.83 48.50 986.20*	986.20
16715	2879	JENNIFER VALENZUELA	002603 002604 002605		11/04/2022 11/04/2022 11/04/2022	101-5774-452.60-24 101-5774-452.62-00 101-5774-452.49-01	49.50 50.00 330.00 429.50*	429.50
16716	3458	MUTUAL OF OMAHA	002531 002532 002533 002534 002535		11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10	78.29 322.20 104.25 41.47 230.19	

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING								
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16716	3458	MUTUAL OF OMAHA	002536 002537 002538 002539 002540 002541 002542 002543 002544 002545 002546 002547 002548 002549 002550 002551		11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022 11/04/2022	101-2020-423.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5772-452.24-10 101-5773-452.24-10 101-5774-452.24-10 206-5771-452.24-10 270-4631-463.24-10 502-4710-471.24-10 503-4720-475.24-10 506-4713-477.24-10 508-4810-478.24-10 511-3020-432.24-10 580-4750-473.24-10	104.69 210.35 278.73 253.89 25.75 212.24 31.42 87.54 72.36 55.67 532.88 139.46 67.84 209.64 96.33 741.12 3,896.31	* <

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
16720	3242	SPECIAL DISTRICT RISK	002587		11/04/2022	206-0000-209.03-01	442.48	
			002588		11/04/2022	270-4631-463.24-10	533.80	
			002589		11/04/2022	270-0000-209.03-01	137.76	
			002590		11/04/2022	502-4710-471.24-10	4,313.25	
			002591		11/04/2022	502-0000-209.03-01	1,101.58	
			002592		11/04/2022	503-4720-475.24-10	2,920.36	
			002593		11/04/2022	503-0000-209.03-01	716.28	
			002594		11/04/2022	506-4713-477.24-10	329.94	
			002595		11/04/2022	506-0000-209.03-01	91.02	
			002596		11/04/2022	507-5762-454.24-10	842.54	
			002597		11/04/2022	508-4810-478.24-10	6,767.52	
			002598		11/04/2022	508-0000-209.03-01	897.90	
			002599		11/04/2022	511-3020-432.24-10	1,183.24	
			002600		11/04/2022	511-0000-209.03-01	314.38	
			002601		11/04/2022	580-4750-473.24-10	12,938.45	
			002602		11/04/2022	580-0000-209.03-01	3,252.54	
							81,001.26	81,001.26
16721	1217	VISION SERVICE PLAN	002552		11/04/2022	101-1020-413.24-10	17.89	
			002553		11/04/2022	101-1025-415.24-10	42.01	
			002554		11/04/2022	101-1030-414.24-10	37.17	
			002555		11/04/2022	101-1035-416.24-10	25.59	
			002556		11/04/2022	101-1040-417.24-10	37.04	
			002557		11/04/2022	101-2025-424.24-10	28.86	
			002558		11/04/2022	101-2030-423.24-10	80.61	
			002559		11/04/2022	101-3010-431.24-10	46.12	
			002560		11/04/2022	101-4730-472.24-10	3.27	
			002561		11/04/2022	101-5772-452.24-10	66.13	
			002562		11/04/2022	101-5773-452.24-10	9.15	
			002563		11/04/2022	101-5774-452.24-10	25.49	
			002564		11/04/2022	206-5771-452.24-10	22.75	
			002565		11/04/2022	270-4631-463.24-10	6.32	
			002566		11/04/2022	502-4710-471.24-10	64.13	
			002567		11/04/2022	503-4720-475.24-10	44.80	
			002568		11/04/2022	506-4713-477.24-10	5.15	
			002569		11/04/2022	508-4810-478.24-10	58.29	
			002570		11/04/2022	511-3020-432.24-10	15.63	
			002571		11/04/2022	580-4750-473.24-10	211.11	
							847.51	847.51

BANK/CHECK TOTAL

95,408.38

ALL BANKS/CHECKS TOTAL

98,060.50



Request for Board Action City of Needles, California

☒ CITY COUNCIL ☐ UTILITY BOARD ☒ NPUA ☒ Regular ☐ Special

Meeting Date: 11/22/2022

Title: Award the base bid for the Well No. 15 Backup Generator project to TSR Construction and Inspection for a total bid amount of \$367,645 and a total project cost of \$404,409 including 10% contingency.

Background: The City developed a Culinary Water Master Plan in 2019 which identified existing system deficiencies. Currently, Well No. 15 serves as the City's only source of potable water supply and does not have standby generator to ensure uninterrupted service during a power outage. A backup generator is essential to the water system to prevent disruptions in service to the community and provides emergency preparedness during potential catastrophic events.

In 2021, the City submitted an application for water system improvements to be funded by the State Water Resource Control Board (SWRCB) which was approved and accepted by the City.

In August 2022, the City accepted Amendment No. 2 to the original grant in the amount of \$14,247,995.00 which included several phases of improvements. The Well No. 15 Backup Generator was identified in Phase 4 of the total project.

On 10/19/2022, the Well No. 15 Backup Generator project was placed out to bid with a bid opening date of 11/16/2022. The City received three (3) sealed bids from the following contractors:

• TSR Construction & Inspection	\$ 367,645
• RE Chaffee Construction	\$ 379,945
• PC Inc.	\$ 393,000

A bid evaluation has been completed with TSR Construction and Inspection found to be the successful bidder.

Fiscal Impact: The City received Grant Amendment #2 to the original Grant Agreement with the California State Water Resources Control Board in the amount of \$14,247,995.00 for water system improvements. The Well No. 15 Backup Generator is identified in Phase 4 of these improvements which totals \$2,128,730 with a \$101,400 allowable contingency.

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

AGENDA ITEM: 5

The Base Bid amount and 10% contingency totaling \$404,409 for the generator project is to be funded by the Water Asset Replacement Fund and is reimbursable by the Grant Agreement. The remaining grant funds for Phase 4 Improvements will be utilized for the Waterline and Manifold Replacement project in the future.

Sm Sylvia Miledi

Recommendation: Award the base bid for the Well No. 15 Backup Generator project to TSR Construction and Inspection for a total bid amount of \$367,645 and a total project cost of \$404,409 including 10% contingency and authorize staff to execute a Public Works Agreement with the Contractor and issue a Notice of Award and Notice to Proceed.

Submitted By: Kathy Raasch, Projects Manager

City Management Review: Dan L. Torrance **Date:** 11/17/22
Ria

City of Needles SEALED BID OPENING

PROJECT NAME: WELL # 15 BACK UP GENERATOR

DATE: 11/16/2022

BIDDER	DECLARATION	ADDENDUMS	BID BOND	DIR	CERTIFICATES	TOTAL BID
1 RE CHAFFEE CONSTRUCTION INC						
	✓	✓	✓	✓	✓	379,945
TOTAL						\$ 0.00
2 PC INC.						
	✓	✓	✓	✓	✓	393,000
TOTAL						\$ 0.00
3 TSR Construction & Inspection	✓	✓	✓	✓	✓	
						367,645
TOTAL						\$ 0.00
4						
TOTAL						\$ 0.00

Ramon Torrance

Last Updated: 7/12/2022 9:59:12 AM



Request for Board Action City of Needles, California

☒ CITY COUNCIL ☐ UTILITY BOARD ☒ NPUA ☒ Regular ☐ Special

Meeting Date: November 22, 2022

Title: Accept Change Order #2 to the Public Works Agreement with Cora Constructors, Inc. for the Lillyhill Water Booster Pump Station project and award of Bid Alternate No. 1 resulting in an increase to the contract in the amount of \$19,650 for a new total contract amount of \$2,119,294.75.

Background: On May 24, 2022, Cora Construction was awarded the Base Bid for the Lillyhill Water Booster Pump Station project for a total contract amount of \$2,086,775.00 and on October 25, 2022, Change Order No. 1 was approved which increased the total contract amount to \$2,099,644.75.

Recently, Bid Alternate No. 1 was considered and approved by the California State Water Resources Control Board for additional curb, gutter, sidewalk and pavement along Lillyhill Drive and Clary Drive which results in an increase to the contract amount by \$19,650.00.

Fiscal Impact: The City received Grant Amendment #2 to the original Grant Agreement with the California State Water Resources Control Board in the amount of \$14,247,995.00 for water system improvements. The Lillyhill Water Booster Station is identified as Phase 1 of the total project in the amount of \$2,086,775 with a \$240,000 allowable contingency.

Change Order #2 for a total of \$19,650.00 is reimbursable from the contingency funds and results in a new total contract amount of \$2,119,294.75.

SM Sylvia Miledi

Recommendation: Accept Change Order #2 to the Public Works Agreement with Cora Constructors, Inc. for the Lillyhill Water Booster Pump Station project and award of Bid Alternate No. 1 resulting in an increase to the contract in the amount of \$19,650 for a new total contract amount of \$2,119,294.75; and authorize staff to execute said Change Order.

Submitted By: Kathy Raasch, Projects Manager

City Management Review: Rick

Date: 11/16/22

Approved: ☐ Not Approved: ☐ Tabled: ☐ Other: ☐

AGENDA ITEM: 6

CITY OF NEEDLES
CHANGE ORDER

PROJECT: Lillyhill Water Booster Pump Station

ORDER NO: 2

OWNER: City of Needles

CONTRACTOR: Cora Constructors, Inc.

FOLLOWING CHANGES ARE MADE TO THE CONTRACT:

<u>Description of Changes</u>	<u>Decrease Contract Price</u>	<u>Increase Contract Price</u>
1) Curb, Gutter, Sidewalk & Paving (Bid Alt. 1)		\$19,650.00

JUSTIFICATION:

With the construction of the pump station and the installation of the underground utilities in the area, the soils along Lillyhill Drive and Clary Drive will be heavily disrupted, and there is concern that there is a potential for severe erosion during a major run off event. For these reasons, it is recommended by the Engineer of Record to install the curb, gutter, and sidewalk to contain the runoff to the street and protect the site.

1) Curb, Gutter, Sidewalk & Paving (Bid Alternate 1)	
Original Contract Price	\$2,086,775.00
Previous Change Order(s) Amount	\$12,869.75.00
Original Contract Price plus previous Change Orders	\$2,099,644.75
Contract Price Due This Change Order	\$19,650.00
New Contract Price	\$2,119,294.75

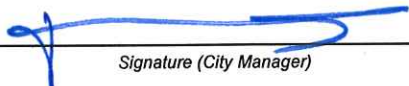
CHANGE IN CONTRACT TIME

Contract Time will be (Increased)	Adjusted Date for Completion of all Work	Calendar Days
195	Aug. 16, 2023	435

APPROVALS REQUIRED

Requested by:  Date: 11/16/22
Signature (Project Manager)

Contractor Acceptance: _____ Date: _____
Signature (Contractor)

Approved by:  Date: _____
Signature (City Manager) CC meeting

CHANGE ORDER



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: November 22, 2022

Title: Advertise to fill the vacancies on various Boards and Commissions due to the expiration of terms

Background: Past practice has been to advertise to fill the vacancies and then interview at a council meeting to appoint.

The following Boards and Commissions will have vacancies when their terms expire December 31, 2022 in addition to all vacancies that may exist due to resignations.

1. Planning Commission – two vacancies (Bob Rath and Barbara Beard). This Commission meets the first and third Monday each month at 4:00 p.m.
2. Board of Public Utilities – one vacancy (Phil LeJeune). This Board meets on the first and third Tuesday each month at 4:00 p.m.
3. Parks and Recreation Commission – two vacancies (Casey Pletcher and one vacancy). This Commission meets on the third Monday each month at 4:00 p.m.
4. Cemetery Advisory Commission – two vacancies (Wilma Baldwin and Jon McNeil). This Commission meets on the third Thursday quarterly (Jan-Apr-Jul-Oct) at 3:00 p.m.
5. Housing Authority – two At-Large vacancies (Tamera Kissell and Sharon Hartley) and two Tenant vacancies (Stella Bernal and one vacancy). The members meet the third Wednesday monthly at 4:30.

Fiscal Impact: Cost for publication

Recommendation: Authorize the City Clerk to publish a notice of vacancies on the various Boards and Commissions due to the expiration of terms as of December 31, 2022 in addition to all vacancies that may exist due to resignations.

Submitted By: City Clerk

City Management Review: Rick

Date: 11/17/21

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 7



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: November 22, 2022

Title: Skate Park Refurbishment Authorization

Background: Staff has been involved in improving the skate park over the last year. A significant increase in lighting has been accomplished and more lighting being added to the area when the field lights for Duke Watkins are installed (underway now). We greatly increased the quality and dependability of the security cameras. The restroom fixtures have been strengthened.

Jennifer Valenzuela, Jesse Fragoso, and Councilor Longacre met last week and concluded that the following yet needs to be done.

- 4 trees added to the area immediately west of the skate bowl. (Donated)
- Additional seating, \$15,000
- Concrete patching of chipped areas \$5,000
- Graffiti removal and skating surface refurbishment. \$15,000

As to the skating surface Councilor Longacre has contacted a muralist that can paint the bowls. State law enhances the penalties for graffiti painted over murals.

The Capital Projects staff is issuing bid documents shortly for the overall grant funded Duke Watkins Park improvements. Staff can include this non-grant funded work as part of that scope of work and likely get the best available price.

Fiscal Impact: \$35,000 from the General Fund Reserves. *dm*

Recommendation: Council authorization to develop final plans for trees, seating, concrete patching, and adding a mural to the skate bowls to be funded from General Fund Reserves.

Submitted By:

City Management Review: *R. Long*

Date: *11/17/22*

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: *8*



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

Meeting Date: November 22, 2022

Title: 2023 League of California Cities SoCal New Mayors and Council Members Academy

Background: The League of California Cities 2023 SoCal New Mayors and Council Members Academy is in Universal City at the Sheraton Universal Hotel February 1-3. Mayor Jernigan and Councilmembers Campbell, McCorkle, Pogue, and Longbrake have expressed an interest in attending.

Critical Timeline: Registration Deadline is January 18, 2023

Fiscal Impact: Estimated cost for the full conference is \$625
Hotel accommodations per person are approximately \$700 for three nights plus travel expenses. Estimated cost per councilmember is approximately \$2,000. General Fund travel per diem account 2022-2023 budget

Recommendation: Authorize those interested to attend the League of California Cities 2023 SoCal New Mayors and Council Members Academy in Universal City at the Sheraton Universal Hotel February 1-3, 2023.

Submitted By: City Clerk

City Management Review: Rick

Date: 11/16/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 9