



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
EL GARCES – 950 FRONT STREET, NEEDLES

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THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY  
THE CITY CLERK TO 5:30 P.M.

TUESDAY, JULY 9, 2024  
COUNCIL EXECUTIVE SESSION – 5:30 PM  
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR  
TO NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [click here to join the meeting](#)

If asked, enter the following: Meeting ID: 800 637 213#  
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 800 637 213#  
The meetings are being recorded.

CALL TO ORDER  
ROLL CALL

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**

**PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS**

A three-minute time limit per person has been established.

**RECESS TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- a. (City Council/NPUA) Conference with legal counsel regarding potential initiation of litigation pursuant to Government Code 54956.9(d)(4). One potential case.
- b. Conference with legal counsel regarding potential litigation pursuant to Government Code Section 54956.9(d)(2).

**EXECUTIVE SESSION REPORT - by City Attorney**

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS  
CITY ATTORNEY – Parliamentary Procedures

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you**

**PUBLIC APPEARANCE** - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per

person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

## **PRESENTATION**

Development Management Group, Inc. Economic Development Recap

(INF)

## **PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS**

A three-minute time limit per person has been established.

## **NPUA / COUNCIL CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 1 through 5 on the Consent Calendar by affirmative roll call vote **(ACT)**

1. Accept the annual report to the California Energy Commission Power Disclosure Annual Report for the year ending December 31, 2023
2. Approve the 2021 – 2022 Greenhouse Gas Emissions Allowance and Offset Transaction from CP National and Evo Markets dated June 13, 2024
3. Authorize the Purchase from Pres Tech Equipment Company for a 500 Gallon Vacuum Tank Model# PV500-GHO-W-T not to exceed \$91,665.32
4. Approve the Annual Depository Statement and authorize and direct Finance staff to make monthly transfers from NPUA to City accounts to reimburse for the fiscal year 2024-2025 payments for bond debt service, contract services, purchase payments, and reimbursement of non-utility sanitation revenues deposited with the Authority, according to the approved budget.
5. Authorize the City Manager to execute the no charge Premium Support Agreement for the first year and Issue a Notice of Completion to Landis & Gyr

## **END OF NPUA / COUNCIL CONSENT CALENDAR**

## **ADJOURN THE JOINT NPUA/COUNCIL MEETING AND RECONVENE THE COUNCIL MEETING (Roll Call Previously Taken)**

## **PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS**

A three-minute time limit per person has been established.

**COUNCIL CONSENT CALENDAR** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 6 through 10 on the Consent Calendar by affirmative roll call vote. **(ACT)**

6. Approve the Warrants Register of June 25 and July 9, 2024
7. Approve the Minutes of June 11, 2024
8. Approve filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Funds for the fiscal year 2024-2025
9. Award bid to Superior Paving Company, Inc. DBA United Paving Company for the Community Development Block Grant (CDBG) Flip Mendez Parkway Paving Improvements Project in the amount of \$288,472.24 plus 5% contingency for a total project cost of \$302,895.85 and authorize staff to execute a Public Works Agreement with United Paving Co. and move forward with the Notice of Award and Notice to Proceed.

10. Accept proposal from Tripepi Smith to provide Marketing and Public Affairs Professional Services for a Not to Exceed amount of \$40,000 annually and authorize staff to execute a Professional Services Agreement and Notice of Award for the work.

## **END OF COUNCIL CONSENT CALENDAR**

## **CITY MANAGER REPORT**

City Manager's Updates from June 21 and June 28, 2024

## **COUNCIL REQUESTS**

Council Member Campbell

Council Member McCorkle

Vice Mayor Merritt

Council Member Pogue

Council Member Belt

Council Member Longbrake

Mayor Jernigan

## **ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS  
AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

**Posted: July 3, 2024**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*

*I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at El Garces, 950 Front Street, and the front entrance of City Hall not less than 72 hours prior to the meeting.*

*Dated this 3rd day of July 2024*

*/s/ Dale Jones, CMC, City Clerk*



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Development Management Group, Inc. Economic Development Recap

**Background:** Development Management Group, Inc. has provided on-call economic development services to the city starting in November 2013. As our economic development consultant, DMG, Inc. has worked collaboratively with the City Council and City Staff to attract businesses to our community. DMG, Inc. has successfully recruited Dollar General, AutoZone, Hampton Inn and others to the City of Needles.

DMG, Inc. continues to represent the City at numerous events throughout the year. This past May, DMG, Inc. hosted a booth at ICSC 2024 in Las Vegas and worked to attract retailers to the City of Needles along with Councilmembers Longbrake, McCorkle, and Pogue.

**Fiscal Impact:** N/A

**Environmental Impact:** N/A

**Recommended Action:** Information Only

**Submitted By:** Michael Bracken, Development Management Group

**City Manager Approval:** Patrick J. Martinez

**Date:** 7/3/2024

**Other Department Approval (when required):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

**Agenda Item:** \_\_\_\_\_





## City of Needles, California Request for Council Action

☐ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** California Energy Commission Calendar Year (CY) 2023 Power Source Annual Reporting

**Background:** The Power Source Annual Reporting was established to provide "accurate, reliable, and simple-to-understand information on the sources of energy that are used to provide electric services" to California consumers.

AB 1110 (Ting, Chapter 656, Statutes of 2016), signed by Governor Brown in September 2016, requires that retail electricity suppliers additionally disclose to consumers the greenhouse gas emissions intensity of the supplier's electric service products. This modification to the program will improve transparency for consumers and strengthen the Power Source Disclosure and the Power Content program's relevance to California's climate change activities.

The City of Needles 2023 Power Source Disclosure Reporting. Total retail sales in calendar year 2023 were 80,333 (MWh), of which 36.8 % were supplied by the Parker-Davis Project and the remaining 63.2% by nuclear and unspecified power sources. The Board of Public Utilities approved the recommended action on July 2, 2024.

**Fiscal Impact:** None

**Environmental Impact:** CY 2023 reported 597 GHG Emissions

**Recommended Action:** Accept the annual report to the California Energy Commission Power Disclosure Annual Report for the year ending December 31, 2023

**Submitted By:** Rainie Torrance, Utility Manager

**City Manager Approval:** Patrick J. Martinez **Date:** 7/3/2024

**Other Department Approval (when required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: \_\_\_\_\_

## 2023 POWER SOURCE DISCLOSURE ANNUAL REPORT

### For the Year Ending December 31, 2023

Retail suppliers are required to use the posted template and are not allowed to make edits to this format. Please complete all requested information.

### GENERAL INSTRUCTIONS

RETAIL SUPPLIER NAME	
	City of Needles
ELECTRICITY PORTFOLIO NAME	
	City of Needles
CONTACT INFORMATION	
NAME	Rainie Torrance
TITLE	Assistance Utility Manager
MAILING ADDRESS	817 Third St.
CITY, STATE, ZIP	City of Needles, CA 92363
PHONE	760-326-5700
EMAIL	<a href="mailto:rtorrance@cityofneedles.com">rtorrance@cityofneedles.com</a>
WEBSITE URL FOR PCL POSTING	<a href="http://www.cityofneedles.com">www.cityofneedles.com</a>

Submit the Annual Report and signed Attestation in PDF format with the Excel version of the Annual Report to [PSDprogram@energy.ca.gov](mailto:PSDprogram@energy.ca.gov). Remember to complete the Retail Supplier Name, Electricity Portfolio Name, and contact information above, and submit separate reports and attestations for each additional portfolio if multiple were offered in the previous year.

**NOTE:** Information submitted in this report is not automatically held confidential. If your company wishes the information submitted to be considered confidential an authorized representative must submit an application for confidential designation (CEC-13), which can be found on the California Energy Commissions's website at <https://www.energy.ca.gov/about/divisions-and-offices/chief-counsels-office>.

If you have questions, contact Power Source Disclosure (PSD) staff at [PSDprogram@energy.ca.gov](mailto:PSDprogram@energy.ca.gov) or (916) 639-0573.

Net Specified Procurement (MWh)	29,529
Unspecified Power (MWh)	21,744
Procurement to be adjusted	-
Net Specified Natural Gas	-
Net Specified Coal & Other Fossil Fuels	-
Net Specified Nuclear, Large Hydro, Renewables, and ACS Power	29,529
GHG Emissions (excludes grandfathered emissions)	21,744
GHG Emissions Intensity (in MT CO <sub>2</sub> -e/MWh)	0.2707
Retail Sales (MWh)	80,333

DIRECTLY DELIVERED RENEWABLES													
Facility Name	Fuel Type	State or Province	WREGIS ID	RPS ID	N/A	EIA ID	Gross MWh Procured	MWh Resold	Net MWh Procured	Adjusted Net MWh Procured	GHG Emissions Factor (in MT CO <sub>2</sub> e/MWh)	GHG Emissions (in MT CO <sub>2</sub> e)	N/A
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
FIRMED-AND-SHAPED IMPORTS													
Facility Name	Fuel Type	State or Province	WREGIS ID	RPS ID	EIA ID of REC Source	EIA ID of Substitute Power	Gross MWh Procured	MWh Resold	Net MWh Procured	Adjusted Net MWh Procured	GHG Emissions Factor (in MT CO <sub>2</sub> e/MWh)	GHG Emissions (in MT CO <sub>2</sub> e)	Eligible for Grandfathered Emissions?
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
SPECIFIED NON-RENEWABLE PROCUREMENTS													
Facility Name	Fuel Type	State or Province	N/A	N/A	N/A	EIA ID	Gross MWh Procured	MWh Resold	Net MWh Procured	Adjusted Net MWh Procured	GHG Emissions Factor (in MT CO <sub>2</sub> e/MWh)	GHG Emissions (in MT CO <sub>2</sub> e)	N/A
Parker-Davis Project	Large hydro	NV, CA				447	29,529		29,529	29,529	-	-	
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
PROCUREMENTS FROM ASSET-CONTROLLING SUPPLIERS													
Facility Name	Fuel Type	N/A	N/A	N/A	N/A	EIA ID	Gross MWh Procured	MWh Resold	Net MWh Procured	Adjusted Net MWh Procured	GHG Emissions Factor (in MT CO <sub>2</sub> e/MWh)	GHG Emissions (in MT CO <sub>2</sub> e)	N/A
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
END USES OTHER THAN RETAIL SALES													
	MWh								-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		
									-	-	#N/A		



**2023 POWER SOURCE DISCLOSURE ANNUAL REPORT**  
**SCHEDULE 3: POWER CONTENT LABEL DATA**  
**For the Year Ending December 31, 2023**  
**City of Needles**  
**City of Needles**

Instructions: No data input is needed on this schedule. Retail suppliers should use these auto-populated calculations to fill out their Power Content Labels.

	Adjusted Net Procured (MWh)	Percent of Total Retail Sales
Renewable Procurements	-	0.0%
Biomass & Biowaste	-	0.0%
Geothermal	-	0.0%
Eligible Hydroelectric	-	0.0%
Solar	-	0.0%
Wind	-	0.0%
Coal	-	0.0%
Large Hydroelectric	29,529	36.8%
Natural gas	-	0.0%
Nuclear	-	0.0%
Other	-	0.0%
Unspecified Power	50,804	63.2%
<b>Total</b>	<b>80,333</b>	<b>100.0%</b>

<b>Total Retail Sales (MWh)</b>	<b>80,333</b>
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<b>GHG Emissions Intensity (converted to lbs CO<sub>2</sub>e/MWh)</b>	<b>597</b>
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<b>Percentage of Retail Sales Covered by Retired Unbundled RECs</b>	<b>0.0%</b>
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## ASSET CONTROLLING SUPPLIER RESOURCE MIX CALCULATOR

Instructions: Enter total net specified procurement of ACS system resources into cell A8 or A23.  
In Column E, the calculator will determine quantities of resource-specific net procurement for entry on Schedule 1.

		Bonneville Power Administration		
Net MWh Procured	N/A	Resource Type	Resource Mix Factors	Resource-Specific Procurements from ACS
		Biomass & biowaste		-
		Geothermal		-
		Eligible hydroelectric		-
		Solar		-
		Wind		-
		Coal		-
		Large hydroelectric	0.84	-
		Natural gas		-
		Nuclear	0.11	-
		Other	0.01	-
		Unspecified Power	0.05	-

		Tacoma Power		
Net MWh Procured	N/A	Resource Type	Resource Mix Factors	Resource-Specific Procurements from ACS
		Biomass & biowaste		-
		Geothermal		-
		Eligible hydroelectric		-
		Solar		-
		Wind		-
		Coal		-
		Large hydroelectric	0.89	-
		Natural gas		-
		Nuclear	0.06	-
		Other		-
		Unspecified Power	0.05	-

**2023 POWER SOURCE DISCLOSURE ANNUAL REPORT  
ATTESTATION FORM**

**For the Year Ending December 31, 2023**

**City of Needles**

**City of Needles**

I, [print name] RAINIE TORRANCE,  
[title] UTILITY MANAGER, declare under penalty of perjury, that the information  
provided in this report is true and correct and that I, as an authorized agent of [retail supplier],  
City of Needles, have authority to submit this report on the retail  
supplier's behalf. I further declare that all of the electricity claimed as specified purchases  
as shown in this report was sold once and only once to retail customers.

Name: RAINIE TORRANCE

Representing (Retail Supplier): City of Needles

Signature: Rainie Torrance

Dated: 5/17/24

Executed at: City of Needles



## City of Needles, California Request for City Council Action

☐ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Approve the 2021 – 2022 Greenhouse Gas Emissions Allowance and Offset Transaction from CP National and Evo Markets dated June 13, 2024

**Background:** Assembly Bill 32 requires California to return to 1990 levels of greenhouse gas emissions by 2020.

Under California's Regulation for the Mandatory Reporting of Greenhouse Gas Emissions (MRR), industrial sources, fuel suppliers, and electricity importers must report their annual GHG emissions to the California Air Resources Board (CARB). For reporters subject to the California Cap-and-Trade Program, submitted data are verified by a CARB-accredited independent third-party verifier.

Every year, covered entities turn in allowances and offsets for 30 percent of previous year's emissions. The City of Needles meets this requirement annually by utilizing the free allocation of allowances provided by CARB.

Each compliance period, covered entities turn in the remaining 70 percent allowances and a limited number of offsets covering the remainder of emissions in that compliance period. To meet the remaining 70 percent requirements entities may participate in CARB auctions or purchase allowances and offsets from the open market.

For the upcoming compliance period ending in November staff purchased the following 2021-2022 allowances and offsets to meet regulatory requirements.

	Debs Quantity (CCAs)	Non-Debs Quantity	Allowances Quantity (CCAs)
2022	457	457	15,094
2021	446	446	14,727

By November 2024 the remainder of the compliance period must be procured. The city will need to purchase CY 2023 allowances and offsets in FY 25. The Board of Public Utilities approved the recommended action on July 2, 2024.

**Fiscal Impact:** Market prices secured at \$36.20/CCA and \$16.25/Non-Debs from CP Energy for a total price of \$1,126,822.50 and a broker fee from Evo Markets of 1% of the total transaction \$11,268.22. The FY 24 electric budget was charged \$1,138,090.22.

**Recommended Action:** Approve the 2021 – 2022 Greenhouse Gas Emissions Allowance and Offset Transaction from CP National and Evo Markets dated June 13, 2024

**Submitted By:** Rainie Torrance, Assistant Utility Manager

**City Manager Approval:** Patrick J. Martinez

Date: 7/3/2024

**Other Department Approval (when required):** Paul D. Dole

Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 2



**WCI COMPLIANCE INSTRUMENTS PURCHASE AND SALE AGREEMENT**  
(the "Agreement")

<b>Seller:</b>	<b>CP Energy Marketing (US) Inc.</b>	Address: Suite 2500, 215- 2nd Street SW Calgary, Alberta, Canada T2P 1M4
<b>Seller Contact:</b>	Contact Name: James Renouf Director, Environmental Portfolio ON & US	Phone: (403) 717-8934 Email: <a href="mailto:jrenouf@capitalpower.com">jrenouf@capitalpower.com</a>  With a copy of legal notices to: <a href="mailto:notices@capitalpower.com">notices@capitalpower.com</a>
<b>Buyer:</b>	<b>City of Needles</b>	Address: 817 Third Avenue Needles, CA 92363
<b>Buyer Contact:</b>	Contact Name: Rainie Torrance	Phone: (760) 326-2115 x 140 Email: <a href="mailto:rtorrance@cityofneedles.com">rtorrance@cityofneedles.com</a>
<b>Product:</b>		
<b>Tranche 1:</b>	Vintage 2023 or earlier Allowances eligible for use as compliance instruments for the California Cap and Trade Program, 17 CCR Division 3, Subchapter 10, Article 5.	
<b>Tranche 2:</b>	Golden CCOs eligible for use as compliance instruments for the California Cap and Trade Program, 17 CCR Division 3, Subchapter 10, Article 5. (Non-DEBS)	
<b>Quantity:</b>		
<b>Tranche 1:</b>	30,724 CCAs	
<b>Tranche 2:</b>	903 Golden CCOs Non-DEBS Compliant	
<b>Purchase Price:</b>		
<b>Tranche 1:</b>	US\$36.20/CCA	
<b>Tranche 2:</b>	US\$16.25/Golden CCO Non-DEBS Compliant	
<b>Delivery Date:</b>	Within three (3) Business days after Payment	
<b>Payment Date:</b>	On or before June 28, 2024	
<b>Applicable Registry:</b>	CITSS (Compliance Instrument Tracking System Service)	
<b>Purchase and Sale Obligation:</b>	Seller shall sell and initiate delivery to Buyer, and Buyer shall purchase, accept delivery from Seller and pay Seller for, the Quantity of Product multiplied by the purchase price for each Tranche.	
<b>Transfer of Product:</b>	Seller shall initiate transfer of the Product to Buyer via the Applicable Registry by the Delivery Date. Buyer shall accept transfer in accordance with registry rules. Delivery and title transfer shall be deemed complete upon transfer of Product to Buyer's CITSS account.	
	<u>Buyer's CITSS Account Information:</u> Name: <b>City of Needles</b> CITSS Account No.: <b>CA1456</b> Entity Reference Code: <b>69639180</b>	<u>Seller's CITSS Account Information:</u> Name: CP Energy Marketing (US) Inc. Account No.: CA2050-2386 (General) Entity Reference Code: 58976845
<b>Payment:</b>	Buyer shall pay Seller the Purchase Price times the Quantity for each Tranche by the Payment Date. All funds to be paid to Seller shall be rendered in the form of immediately available funds (U.S. Dollars) by wire transfer or in such other form as agreed to by the parties. If either party fails to remit any amount payable by it when due, interest on such unpaid portion shall accrue at a rate equal to the prime interest rate in effect at the time as published in <i>The Wall Street Journal</i> plus two percent (2%) from the date	



	payment is due to the date of payment.
<b>Invalidation Communications and Product Replacement:</b>	<p><u>If the Product is a Golden CCO, the following terms apply:</u></p> <p>(a) <u>Invalidation Communication.</u> In the event Buyer receives any communication from the ARB indicating a potential that some or all of the CCOs Delivered to Buyer have been or may be Invalidated, Buyer will notify Seller within five (5) Business Days of receipt of such communication, and reasonably cooperate with Seller to the extent Seller desires to submit additional information to ARB or take other action in order to preserve the validity of the CCOs.</p> <p>(b) <u>Effect of Invalidation.</u> If the ARB Invalidates all or a portion of the CCOs or any replacement CCOs delivered to Buyer pursuant to this Agreement (and assuming Buyer is not in Default), then:</p> <p>(i) Buyer shall Notify Seller of such Invalidation within five (5) Business Days after receiving notice of the Invalidation; and</p> <p>(ii) Seller shall Deliver to Buyer within sixty (60) Business Days' notice from the Buyer pursuant to Section 1.4(b)(i) above Replacement CCOs equal to the volume of the CCOs so Invalidated; provided, however, if the product Invalidated is Replacement CCOs, Seller shall deliver within sixty (60) Business Days' notice from the Buyer pursuant to Section 1.4(b)(i) above Replacement CCAs equal to the volume of the Replacement CCOs so Invalidated. If the product invalidated is a DEBS compliant CCO, any Replacement CCOS shall be DEBS compliant.</p> <p>(c) <u>Right to Invalidated Contract Instruments.</u> To the extent Seller delivers replacement CCOs and/or CCAs to Buyer pursuant to Section 1.4(b)(ii) above, any and all rights to CCOs so replaced shall automatically revert to Seller to the maximum extent allowed by law.</p> <p>(d) For the purposes of this Agreement, the term "Invalidate" or "Invalidation" means, with respect to CCOs, a final determination by the Executive Officer pursuant to Section 95985(f) of the California Cap and Trade regulations that a CCO is invalid and the removal of such CCO from any holding or compliance account.</p>
<b>General Terms and Conditions:</b>	<p><u>Definitions and Interpretations.</u> Terms used in this Agreement not otherwise defined shall have the meanings set forth in the California Cap on Greenhouse Gas Emissions and Market-Based Compliance Mechanisms regulation (being Subchapter 10 Climate Change, Article 5, Sections 95800 to 96023, Subchapter 10, Chapter 1, Division 3, Title 17, California Code of Regulations) promulgated and adopted by ARB effective January 1, 2012, as amended from time to time (the "<b>Cap and Trade Regulations</b>") or if not defined therein, shall be interpreted as commonly used for agreements for the sale of CCOs for use in compliance pursuant to the Cap and Trade Regulations.</p> <p><u>Representations and Warranties.</u> Each Party represents and warrants to the other Party as of the date of this Agreement, as of each transfer of Product, and as of each payment hereunder as follows: (i) it is duly organized and validly existing under the laws of the jurisdiction of its organization or incorporation and, if relevant under such laws, in good standing; (ii) it has all necessary power and authority to execute, deliver, and perform its obligations hereunder; (iii) the execution, delivery, and performance of this Agreement by such Party have been duly authorized by all necessary action and do not violate any of the terms or conditions of its governing documents, any contract to which it is a party, or any law applicable to it; and (iv) is a registered account for/in CITSS with full right to transfer the Products among accounts.</p> <p><u>Additional Representation and Warranties of Seller.</u> Seller represents and warrants to Buyer that as of and at the time of each transfer hereunder: (i) each Product meets the specifications set forth in this Agreement and the legal requirements applying to such Product; (ii) Seller has good and marketable title</p>

to the Product; and (iii) all right, title and interest in and to the Product delivered is free and clear of any liens, taxes, claims, security interests, or other encumbrances. Except for the express representation and warranties set out in this Agreement, the SELLER EXPRESSLY NEGATES AND DISCLAIMS ANY OTHER REPRESENTATION OR WARRANTY, WRITTEN OR ORAL, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY REPRESENTATION OR WARRANTY WITH RESPECT TO MERCHANTABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE.

**Event of Default.** For purposes of this Agreement, a party shall be in default (each of the following, an “**Event of Default**”): (i) if that party fails to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within five (5) business days of written notice from the other party; (ii) if that party materially breaches any or all of its obligations under this Agreement and such breach is not cured within ten (10) business days of written notice of such breach from the other party; (iii) if any representation or warranty made by a party pursuant to this Agreement proves to have been misleading or false in any material respect when made and such party does not cure the underlying facts so as to make such representation and warranty correct and not misleading within ten (10) business days of written notice from the other party; or (iv) if a party, (a) makes an assignment or any general arrangement for the benefit of its creditors; (b) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause under any bankruptcy or similar law for the protection of creditors; (c) has a petition filed against it, and such petition is not dismissed within sixty (60) days; or (d) otherwise becomes bankrupt or insolvent (however evidenced).

**Remedies upon Default.** If either Party is in default, the non-defaulting party may select any or all of the following remedies: (i) upon two (2) business days’ written notice to the defaulting party, terminate this Agreement, (ii) withhold any payments and deliveries due in respect of this Agreement, and (iii) exercise such other remedies available at law or in equity.

If Buyer is in default and Seller elects to terminate this Agreement, then Buyer shall pay Seller, within ten (10) business days of invoice receipt, an amount equal to the sum of (i) the Contract Price multiplied by the quantity for any Products delivered to Buyer for which Seller has not been paid, and (ii) the positive difference, if any, obtained by subtracting the market price, as reasonably determined by Seller, for the Product from the Contract Price multiplied by the remaining balance of the Quantity of Product not received, plus reasonable third party fees (including broker fees) and legal costs incurred by Seller in enforcement and protection of its rights under this Agreement.

If Seller is in default and Buyer elects to terminate this Agreement, then Seller shall pay Buyer, within ten (10) business days of invoice receipt, an amount equal to the positive difference, if any, obtained by subtracting the Contract Price from the market price, as reasonably determined by Buyer, for the Product multiplied by the remaining balance of the Quantity of Product not delivered, plus reasonable third party fees (including broker fees) and legal costs incurred by Buyer in enforcement and protection of its rights under this Agreement. In no event does the foregoing relieve Buyer of its obligation to pay Seller the Contract Price multiplied by the quantity for any Product delivered to Buyer for which Seller has not been paid, but only to the extent such Product is of like kind and vintage as described above and are consistent with Seller’s warranties set forth herein.

**Limitations of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR SPECIAL, PUNITIVE, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING LOSS OF PROFITS (EXCEPT TO THE EXTENT THAT ANY DIRECT DAMAGES INCLUDE AN ELEMENT OF PROFIT).

**Confidentiality.** “**Confidential Information**” means all oral and written information provided by either party as “Provider” to the other party as “Recipient” with respect to the subject matter of this Agreement, including, without limitation, the terms of this Agreement. The following information does not constitute Confidential Information for purposes of this Agreement: (i) Provider’s information that is or becomes generally available to the public other than as a result of a disclosure by Recipient in violation of this Agreement; (ii) Provider’s information that was already known by Recipient on a non-confidential basis prior to this Agreement; or (iii) Provider’s information that becomes available to Recipient on a non-confidential basis from a source other than the Provider if such source was not known by the Recipient to be subject to any prohibition against disclosing the information to such party. Except as provided in

this Section, neither party shall publish, disclose, or otherwise divulge the other party's Confidential Information to any person at any time during or after the term of this Agreement, without the other party's prior express written consent. Each party shall permit knowledge of and access to the other party's Confidential Information only to those of its affiliates, officers, members, directors, contractors, consultants, attorneys, accountants, representatives, agents, investors, financing parties and employees who have a need to know related to the implementation of this Agreement (collectively, the "**Representatives**"). Recipient shall be responsible for any breach of this Agreement by its Representatives. If required by any law, statute, ordinance, decision, order or regulation passed, adopted, issued or promulgated by a court, governmental agency or authority having jurisdiction over a party, that party may release Confidential Information, or a portion thereof, to the court, governmental agency or authority, as required by the applicable law, statute, ordinance, decision, order or regulation, provided that such party has notified the other party of the required disclosure (if permitted by applicable law) so that the other party may take such action as the other party deems advisable to cause such court, governmental agency, authority or accountant to treat such information in a confidential manner and to prevent such information from being disclosed or otherwise becoming part of the public domain. This Section shall survive for a period of one (1) year following the expiration of this Agreement.

Notices. All notices, demands, and other communications hereunder shall be effective only if given in writing and shall be deemed given: (i) when delivered in person; (ii) when delivered by private courier (with confirmation of delivery); (iii) when transmitted by facsimile or email facsimile (with confirmation of transmission); or (iv) five (5) business days after being deposited in the United States mail (or Canada Post, as applicable), first-class, registered or certified, return receipt requested, with postage paid. For purposes hereof, all notices, demands and other communications shall be sent to the contacts and addresses above (or to such other address furnished in writing by one party to the other party).

Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party may transfer or assign this Agreement, in whole or in part, without the other party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed; provided, however, that the other party's prior written consent shall not be required for a party's assignment to an affiliate.

Amendment. This Agreement may be amended at any time, but only by a written agreement signed by both parties.

No Waiver. No delay or omission by a party in the exercise of any right under this Agreement shall be taken, construed, or considered as a waiver or relinquishment thereof. If any of the terms and conditions herein are breached and thereafter waived in writing by a party, such waiver is limited to the particular breach so waived and is not deemed to waive any other breach hereunder.

Severability. If any provision or portion of this Agreement is found to be unenforceable, the remainder shall be enforced as fully as possible, and the unenforceable provision shall be deemed modified to the limited extent required to permit its enforcement in a manner most closely representing the intention of the Parties as expressed herein.


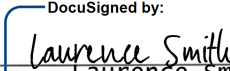
Complete Agreement. This Agreement represents the parties' final and mutual understanding concerning its subject matter. It replaces and supersedes any prior agreements or understandings, whether written or oral.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of New York, excluding any choice of law or conflicts of law rules or principles that would result in application of the laws of a different jurisdiction.

Dispute Resolution. The Parties irrevocably and unconditionally agree that any and all actions, suits, or other legal proceedings shall be brought only in a state or federal court located in the Southern District of New York and consent to the exclusive jurisdiction of such courts in such legal proceedings. EACH PARTY HEREIN WAIVES ITS RESPECTIVE RIGHT TO ANY JURY TRIAL WITH RESPECT TO ANY LITIGATION ARISING UNDER, OR IN CONNECTION WITH, THIS AGREEMENT OR ANY TRANSACTIONS.

	<p><u>Counterparts and Electronic Signatures.</u> This Agreement may be signed electronically, including through DocuSign™ and similar applications. This Agreement may be signed in any number of counterparts (including counterparts by scanned or Electronic Signature) and each counterpart will be deemed an original; taken together, all counterparts will be deemed to constitute one and the same instrument. Delivery of a printed counterpart (whether or not the counterpart was signed electronically) and electronic delivery (including by email transmission or transmission over an electronic signature platform) of an executed counterpart of this Agreement are each as valid, enforceable and binding as if the signatures were upon the same instrument and delivered in person.</p> <p><u>Forward Contract.</u> This Agreement constitutes a “forward contract”, and each party represents and warrants that it is a “forward contract merchant” within the meaning of the United States Bankruptcy Code.</p>
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By signing below, the parties agree to be bound by the terms and conditions contained in this Agreement.

<p><b>Buyer: City of Needles</b></p> <p>By: </p> <p>Name: Patrick Martinez Title: City Manager Date: 6/13/2024</p>	<p><b>Seller: CP Energy Marketing (US) Inc.</b></p> <p>DocuSigned by: By: </p> <p>Name: Laurence Smith Title: Director, Commodities, ON/US Date: 6/13/2024</p>
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APPROVALS	
Originator	
Legal	
Risk	
Credit	
Contracts	

Standard

APPROVALS	
Originator	
Risk	
Credit	
Contracts	

Energy Plan

APPROVALS	
Originator	
Legal	
Environment	
Risk	
Credit	
Contracts	

VPPA

APPROVALS	
Originator	
Legal	
Contracts	

NDA / Amending Agreement

APPROVALS	
Contracts	

APPROVALS	
Originator	



## City of Needles, California Request for Council Action

☐ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Authorize the Purchase from Pres Tech Equipment Company for a 500 Gallon Vacuum Tank Model# PV500-GHO-W-T not to exceed \$91,665.32

**Background:** Staff received five bids for replacement vacuum tank equipment utilizing the city's sole source procurement contract. 2009, the city purchased the existing vacuum tank equipment for \$55,000. The unit is 15 years old and has exceeded its useful life. The tanks, hoses, belts, and hydraulic lines are failing. Both diesel and gasoline motors are becoming temperamental and unreliable.

The water department relies on this equipment to clean out meter/valve boxes and repair service and main line leaks/breaks. This equipment saves time and covers safety issues in hot temperatures.

The proposed new unit is the exact model of the existing one. Crews are familiar with its operation and maintenance, parts are easily accessible, no CDL requirements are needed to tow, and there are no lead times. The Board of Public Utilities approved the recommended action on July 2, 2024.

**Fiscal Impact:** As of June 30, 2024, there is a balance of \$221,060 in the water vehicle replacement fund.

**Environmental Impact:** N/A

**Recommended Action:** Authorize the Purchase from Pres Tech Equipment Company for a 500 Gallon Vacuum Tank Model# PV500-GHO-W-T not to exceed \$91,665.32.

**Submitted By:** Rainie Torrance, Utility Manager

**City Manager Approval:** Patrick J. Martinez

Date: 7/3/2024

**Other Department Approval (when required):** [Signature]

Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 3





Northwest. Vacuum Tank Sizes available in 250,350,500,800 and 1,200 Gallons. PT1000 Valve Exerciser has an available Torque range of 0-850 ft. lbs. and has an on-board A.I. System that operates and records all exercising data for thumb-drive storage.

## PV500



 [Click for Product Information](#)

Features of this unit include:

- Powder coat inside & out.
- 500 gallon capacity debris tank.
- 4" diameter pickup hose and non-conductive pickup wands.
- "Zero leak" submarine type hatch.



7552 Reynolds Circle  
Huntington Beach, CA 92647  
714-835-3440

# Estimate

Estimate#	: <b>EST-001949</b>	Freight/Shipping	: <b>See Below</b>
Estimate Date	: <b>06-11-2024</b>	Lead Time	: <b>15-18 weeks ARO</b>
Expiry Date	: <b>07-11-2024</b>	Payment Terms:	: <b>Net 20</b>

<b>Bill To</b>	<b>Ship To</b>
<b>City of Needles</b> Accts. Payable 817 3rd Street Needles, CA 92363	City of Needles 817 3rd Street Needles, CA 92363 928-577-7570

Item No	Item & Description	Qty
1	PV500-GHO-W-T • 500 Gallon Vac • 38 HP Engine 1000 CFM • 14 HP Engine Pressure Washer System 3500 PSI @ 4 GPM with 100 Gallons fresh water • Split Gas Motor Package • Trailer • All Equipment Powder Coated Safety Yellow • (2) 6k axles rated GVWR 9990LB	1
2	Tank Mounted Telescoping Hose Support Boom - Mounted to top of tank - tank reinforced to support fulcrum weight - Hose support reach 6' to 10' from mounting - Manual operation	1
3	Delivery & Training	1

Sub Total	85,288.00
San Bernardino County - Needles (7.75%)	6,377.32
<b>Total</b>	<b>\$91,665.32</b>

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card.

#### Terms & Conditions

Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Custom trailer mounted and custom truck mounted units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.



7552 Reynolds Circle  
Huntington Beach, CA 92647  
714-835-3440

# Estimate

Estimate#	: <b>EST-001950</b>	Freight/Shipping	: <b>See Below</b>
Estimate Date	: <b>06-11-2024</b>	Lead Time	: <b>23-28 Weeks ARO</b>
Expiry Date	: <b>07-11-2024</b>	Payment Terms:	: <b>Net 20</b>

Bill To	Ship To
<b>City of Needles</b> Accts. Payable 817 3rd Street Needles, CA 92363	City of Needles 817 3rd Street Needles, CA 92363 928-577-7570

Item No	Item & Description	Qty
1	PV500-DHOT4F-D1W-T • 500 Gallon Vac • 49 HP Tier 4 Final Diesel Engine 1000 CFM • 3500 PSI @ 4 GPM pressure washer System with 200 gallons fresh water • Trailer • All Equipment Powder Coated Safety Yellow • (2) 8k axles rated GVWR 16000LB	1
2	Tank Mounted Telescoping Hose Support Boom - Mounted to top of tank - tank reinforced to support fulcrum weight - Hose support reach 6' to 10' from mounting - Manual operation	1
3	Delivery & Training	1

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card.

Sub Total	115,532.00
San Bernardino County - Needles (7.75%)	8,721.23
<b>Total</b>	<b>\$124,253.23</b>

#### Terms & Conditions

Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Custom trailer mounted and custom truck mounted units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.





7552 Reynolds Circle  
Huntington Beach, CA 92647  
714-835-3440

# Estimate

Estimate#	: <b>EST-001952</b>	Freight/Shipping	: <b>See Below</b>
Estimate Date	: <b>06-11-2024</b>	Lead Time	: <b>In Stock</b>
Expiry Date	: <b>07-11-2024</b>	Payment Terms:	: <b>Net 20</b>

<b>Bill To</b>	<b>Ship To</b>
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<b>City of Needles</b> Accts. Payable 817 3rd Street Needles, CA 92363	City of Needles 817 3rd Street Needles, CA 92363 928-577-7570
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Item No	Item & Description	Qty
1	PV500-GHO-W-T • 500 Gallon Vac • 38 HP Engine 1000 CFM • 14 HP Engine Pressure Washer System 3500 PSI @ 4 GPM with 100 Gallons fresh water • Split Gas Motor Package • Trailer • All Equipment Powder Coated Safety Yellow • (2) 6k axles rated GVWR 9990LB	1
2	Delivery & Training	1

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card.

Sub Total	81,264.00
San Bernardino County - Needles (7.75%)	6,065.46
<b>Total</b>	<b>\$87,329.46</b>

#### Terms & Conditions

Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Custom trailer mounted and custom truck mounted units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.



7552 Reynolds Circle  
Huntington Beach, CA 92647  
714-835-3440

# Estimate

Estimate#	: <b>EST-001951</b>	Freight/Shipping	: <b>See Below</b>
Estimate Date	: <b>06-11-2024</b>	Lead Time	: <b>18-24 weeks ARO</b>
Expiry Date	: <b>07-11-2024</b>	Payment Terms:	: <b>Net 20</b>

Bill To	Ship To
<b>City of Needles</b> Accts. Payable 817 3rd Street Needles, CA 92363	City of Needles 817 3rd Street Needles, CA 92363 928-577-7570

Item No	Item & Description	Qty
1	WV500-D1W-T Wolverine Line- 500 Gallon Drive one 26.5HP 580CFM 100 Gallons Fresh Water 2500 PSI Trailer 9990# GVWR Electric brakes White Tank Black trailer	1
2	Delivery & Training	1

Sub Total	57,749.00
San Bernardino County - Needles (7.75%)	4,243.05
<b>Total</b>	<b>\$61,992.05</b>

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card.

#### Terms & Conditions

Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Custom trailer mounted and custom truck mounted units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.



## Investment Proposal (Quote)

RDO Equipment Co.  
20 Iowa Avenue  
Riverside CA, 92507  
Phone: (951) 778-3700 - Fax: (951) 778-3746



Proposal for:  
CITY OF NEEDLES  
817 3RD ST  
NEEDLES, CA, 92363  
SAN BERNARDINO

Investment Proposal Date: 6/12/2024  
Pricing Valid Until: 7/12/2024  
Deal Number: 1786883  
Customer Account#: 5740005  
Account Manager: Paul Suquett  
Phone:  
Fax:  
Email: psuquett@rdoequipment.com

### Comments

\*\*\* SOURCEWELL #110421-VRM, ACCT#101385 \*\*\*

All LP SD Trailer Series Include: 49 HP Yanmar Diesel (Tier 4 Final) Engine, 1000 CFM Vacuum Pump (High-CFM), Baghouse, Hydraulic Pump, Debris Tank with Hydraulic Tilt, 3000 PSI @ 4 GPM - High Pressure Water System, Fully enclosed and insulated engine stand (lockable), Anti-Freeze Tank, Air Gap, Reverse Pressure to off-load liquids and dislodge debris in hose, Polymer liner on bottom half of tank for easy dumping and cleanout, 30' Suction Hose and Suction Tool, Hydraulically operated full open and locking rear door, Water Knife and Clean-up wand, 30 Gallon Fuel Tank

### Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	7NWH16A68RK050615 X844605	0	New 2024 VERMEER LP573SDT	\$103,142.27
			Other DMV	\$62.00
			Customer Discount Sourcewell discount	(\$9,918.36)
Equipment Subtotal:				\$93,285.91

### Purchase Order Totals

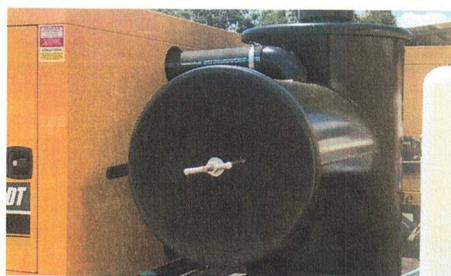
Balance:	\$93,285.91
CA STATE TAX:	\$5,597.15
CA COUNTY TAX:	\$233.22
CA SPECIAL TAX:	\$1,399.29
Sales Tax Total:	\$7,229.66
CA Tire Fee:	\$7.00
Sub Total:	\$100,522.57
Cash with Order:	\$0.00
Balance Due:	\$100,522.57

### Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	7NWH16A68RK050615	2024 VERMEER LP573SDT	LPSDT4490 SHT PACKAGE UNDER-TANK STORAGE LPSDT3520 HYDRAULIC JACK LPSDT4010 STRONG ARM BOOM LPSDT3601 4" HOSE AND TOOLING



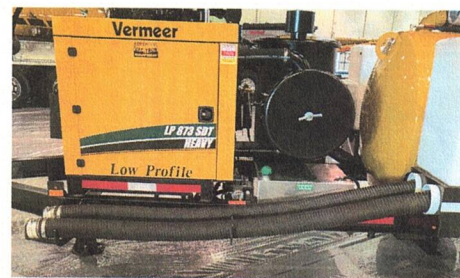
# LP SDT VACUUM EXCAVATOR



**CVS (CYCLONE 4-WAY VALVE SILENCER) FILTRATION SYSTEM.** .5-micron filtration. The CVS filter housing also contains the 4-way valve for reverse pressure and an oversized silencer for quiet operation. The silencer is located inside the 28-in (71-cm) diameter cyclone.



**I BEAM TRAILER.** Units are built from start to finish at our factory, including the trailer which consists of a sturdy I beam construction.



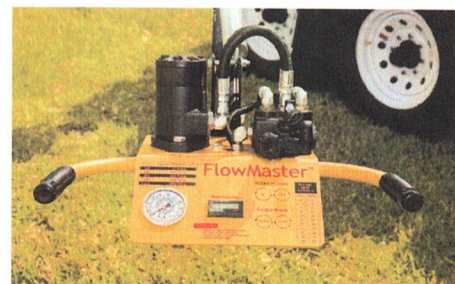
**SIDE HOSE AND TOOLING (SHT) STORAGE (OPTION).** The new SHT package allows for 60 ft (18 m) of suction hose storage on a trailer-mounted unit. This doubles the traditional 30-ft (9-m) hose storage on all other brands.



**STRONG ARM (OPTION).** With 270-degree rotation, the strong arm supports the weight of the vacuum hose, and the roller head makes handling efficient by allowing smooth, fluid movements and adjustments.



**HYDRAULIC BOOM (OPTION).** The hydraulic boom offers a 6-way function, wireless remote with vacuum valve operation, 330-degree rotation, remote water jet for ease of cleanout, and a 5-in (13-cm) hose with quick connect to 4-in (10-cm) tooling.



**FLOWMASTER (OPTION).** The FlowMaster option can be used to hydraulically exercise water valves and hydrants, making sure they will work properly in times of need.



# LP SDT VACUUM EXCAVATOR

DIMENSIONS - SKID	573	573 HEAVY	873	873 HEAVY	1273
Length	N/A	N/A	N/A	229 in (582 cm)	N/A
Width	N/A	N/A	N/A	99 in (251.8 cm)	N/A
Height	N/A	N/A	N/A	82 in (208.3 cm)	N/A
Empty weight	N/A	N/A	N/A	6,400 lb (2,903 kg)	N/A
DIMENSIONS - TRAILER					
Length	231 in (586.7 cm)	231 in (586.7 cm)	268.8 in (682.8 cm)	268.8 in (682.8 cm)	265 in (673 cm)
Width	92 in (234 cm)	97 in (246 cm)	92 in (234 cm)	102 in (259 cm)	102 in (259 cm)
Height	95 in (241 cm)	95 in (241 cm)	95 in (241 cm)	95 in (241 cm)	122 in (282 cm)
Empty weight	6,700 lb (3,039 kg)	6,700 lb (3,039 kg)	7,800 lb (3,538 kg)	8,000 lb (3,629 kg)	9,800 lb (3,334 kg)
GVWR	9,995 lb (4,533 kg) / 12,000 lb (5,443 kg)	14,000 lb (6,350 kg)	14,000 lb (6,350 kg)	20,000 lb (9,072 kg)	24,000 lb (10,886.2 kg)
Trailer axles	(2) 7,000 lb (3,175 kg)	(2) 7,000 lb (3,175 kg)	(2) 7,000 lb (3,175 kg)	(2) 10,000 lb (4,536 kg)	(2) 12,000 lb (5,443 kg)
ENGINE					
Make and model	Yanmar diesel Tier 4 Final	Yanmar diesel Tier 4 Final	Yanmar diesel Tier 4 Final	Yanmar diesel Tier 4 Final	Yanmar diesel Tier 4 Final
Horsepower	49 hp (36.5 kW)	49 hp (36.5 kW)	49 hp (36.5 kW)	49 hp (36.5 kW)	49 hp (36.5 kW)
Fuel tank capacity	30 gal (114 L)	30 gal (114 L)	30 gal (114 L)	30 gal (114 L)	30 gal (114 L)
Enclosure	Yes	Yes	Yes	Yes	Yes
WATER TANK					
Water tank capacity	200 gal (757 L)	300 gal (1,136 L)	200 gal (757 L)	400 gal (1,515 L)	400 gal (1,515 L)
Number of tanks	2	2	2	2	2
High pressure pump flow rate	4 gpm (15.1 L/min)	4 gpm (15.1 L/min)	4 gpm (15.1 L/min)	4 gpm (15.1 L/min)	4 gpm (15.1 L/min)
High pressure pump	3,000 psi (206.8 bar)	3,000 psi (206.8 bar)	3,000 psi (206.8 bar)	3,000 psi (206.8 bar)	3,000 psi (206.8 bar)
High pressure hose length	50 ft (15 m)	50 ft (15 m)	50 ft (15 m)	50 ft (15 m)	50 ft (15 m)
Low water shutoff	Electric	Electric	Electric	Electric	Electric
SPOIL TANK					
Spoil tank capacity	500 gal (1,892.7 L)	500 gal (1,892.7 L)	800 gal (3,028.3 L)	800 gal (3,028.3 L)	1,200 gal (4,542.5 L)
Door type	Hydraulic	Hydraulic	Hydraulic	Hydraulic	Hydraulic
Tank lift type	Hydraulic	Hydraulic	Hydraulic	Hydraulic	Hydraulic
VACUUM					
Type of filters	.5 micron	.5 micron	.5 micron	.5 micron	.5 micron
Hose length	30 ft (9 m)	30 ft (9 m)	30 ft (9 m)	30 ft (9 m)	30 ft (9 m)
Hose width	4 in (10 cm)	4 in (10 cm)	4 in (10 cm)	4 in (10 cm)	4 in (10 cm)
Vacuum	1,000 cfm (1,699 m³/hr)	1,000 cfm (1,699 m³/hr)	1,000 cfm (1,699 m³/hr)	1,000 cfm (1,699 m³/hr)	1,000 cfm (1,699 m³/hr)
Vacuum blower type	PD blower	PD blower	PD blower	PD blower	PD blower
Vacuum mercury	16 in hg (.6 bar)	16 in hg (.6 bar)	16 in hg (.6 bar)	16 in hg (.6 bar)	16 in hg (.6 bar)
CONTROL PANEL					
Controls	Curbside	Curbside	Curbside	Curbside	Curbside
Gauges	Analog and digital	Analog and digital	Analog and digital	Analog and digital	Analog and digital
OPTIONS					
<ul style="list-style-type: none"> <li>• 6-way hydraulic boom with wireless remote</li> <li>• Strong arm</li> <li>• Recirculation kit</li> <li>• FlowMaster</li> <li>• SHT package</li> <li>• Hydraulic jack</li> </ul>					

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EQUIPPED TO  
DO MORE.





# Ditch Witch®

West

A Papé Company

DITCH WITCH WEST (CORONA, CA)  
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CORONA, CA 92879-1657  
+1 951-735-7510  
<https://www.ditchwitchwest.com/>  
United States

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United States

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[bhickstein@cityofneedles.com](mailto:bhickstein@cityofneedles.com)

<b>Date</b>	<b>06/14/2024</b>
Quote	117232
Valid Until	07/14/24
Account	100317035

Prepared by:  
Jim King

[jking@ditchwitchwest.com](mailto:jking@ditchwitchwest.com)

## EQUIPMENT QUOTE

Product	Description	Qty
HX50A	HX50A <ul style="list-style-type: none"><li>• Debris Tank: 500 Gallon</li><li>• Water Tank: 200 Gallons</li><li>• Controls: Right Hand Traffic</li><li>• Reverse Flow: Yes</li><li>• Hose and Tooling: 4 Inch</li><li>• Filter: Cyclonic Separator</li><li>• HX Boom: Powered 4in Hoses</li><li>• Water Heater: No</li><li>• Quiet Option: Yes</li><li>• Options: Vac Suction Tool 4IN</li><li>• Options: Traffic Cone Storage</li><li>• Options: Prospector Digging Lance</li><li>• Options: Water Air Gap</li><li>• Options: Trailer Tongue Tool Box</li><li>• Prospector Digging Lance: Yes</li><li>• Water Air Gap: Yes</li><li>• Weight Display: Yes</li><li>• Traffic Cone Storage: Yes</li><li>• Trailer Jack: Hydraulic</li><li>• Hydraulic Oil: Standard</li><li>• Color: Standard</li></ul>	1
INSTALL-CHARGE	Installation Charge	5
190-2695	CLM3000 TELEMATICS KIT	1

Taxes are an estimate at time of quotation. Actual tax will be calculated at time of invoicing. If this is a tax exempt transaction, please provide tax exempt certificate or leasing details.

025-1038

VT17 500 GAL HEAVY TRAILER

1

**Notes**

Quoted price does not include sales tax, DMV fees or tire tax.

Equipment Subtotal	\$134,419.47
<b>Quote Total</b>	<b>\$134,419.47</b>

Taxes are an estimate at time of quotation. Actual tax will be calculated at time of invoicing. If this is a tax exempt transaction, please provide tax exempt certificate or leasing details.



# City of Needles, California

## Request for City Council Action

☐ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Approve the Annual Depository Statement for fiscal year 2024–2025 for bond debt service, contract services, purchase payments, and reimbursement of non-utility sanitation revenues deposited with the Authority.

**Background:** The Authority has established a Utility Fund with Wells Fargo Bank, into which all Electric, Water, Wastewater, and Sanitation revenues are deposited. Monthly transfers (see attached schedule) between the Utility Fund and the City account are necessary in order to reimburse for the payments made by the City on behalf of the NPUA according to the annual budget.

The Annual Depository Statement was presented to the Board of Public Utilities on July 2, 2024, and recommended for NPUA approval.

**Fiscal Impact:** The monthly transfers are in accordance with the approved budget for the 2024-2025 fiscal year adjusting for over/under reimbursements from prior years and adjusting for the advance purchases of power.

**Environmental Impact:** n/a

**Recommended Action:** Approve the Annual Depository Statement and authorize and direct Finance staff to make monthly transfers from NPUA to City accounts to reimburse for the fiscal year 2024-2025 payments for bond debt service, contract services, purchase payments, and reimbursement of non-utility sanitation revenues deposited with the Authority, according to the approved budget.

**Submitted By:** Barbara DiLeo, Acting Director of Finance

**City Manager Approval:** Patrick J. Martinez

Date: 7/3/2024

**Other Department Approval (when required):** Barbara DiLeo

Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4



**ANNUAL DEPOSITORY STATEMENT**  
FOR FISCAL YEAR  
2024 - 2025

**DEBT SERVICE**

**PAYMENT DATE**                      **July 15, 2024**

1.        \$    721,200   Bi-Annual Debt Service on the Bonds due 08/01/24

**PAYMENT DATE**                      **January 15, 2025**

2.        \$    721,200   Bi-Annual Debt Service on the Bonds due 02/01/25

**OPERATIONS & MAINTENANCE**

**PAYMENT DATE**                      **July 31, 2024**

- |    |                |                |                   |   |
|----|----------------|----------------|-------------------|---|
| 1. | \$   1,693,379 | for the period | July 1 - 31, 2024 | for Utility Operations and<br>Maintenance (See Note 2); |
| 2. | \$     55,536  | for the period | July 1 - 31, 2024 | for Purchase Payments;                                  |
| 3. | \$    156,302  | for the period | July 1 - 31, 2024 | for reimbursement of non-utility                        |
- Sanitation Revenues deposited within the Authority (See Note 1.)

**PAYMENT DATE**                      **August 31, 2024**

- |    |                |                |                     |   |
|----|----------------|----------------|---------------------|---|
| 1. | \$   1,524,041 | for the period | August 1 - 31, 2024 | for Utility Operations and<br>Maintenance (See Note 2); |
| 2. | \$     55,536  | for the period | August 1 - 31, 2024 | for Purchase Payments;                                  |
| 3. | \$    140,671  | for the period | August 1 - 31, 2024 | for reimbursement of non-utility                        |
- Sanitation Revenues deposited within the Authority (See Note 1.)

**PAYMENT DATE**                      **September 30, 2024**

- |    |                |                |                        |   |
|----|----------------|----------------|------------------------|---|
| 1. | \$   1,693,379 | for the period | September 1 - 30, 2024 | for Utility Operations and<br>Maintenance (See Note 2); |
| 2. | \$     55,536  | for the period | September 1 - 30, 2024 | for Purchase Payments;                                  |
| 3. | \$    156,302  | for the period | September 1 - 30, 2024 | for reimbursement of non-utility                        |
- Sanitation Revenues deposited within the Authority (See Note 1.)

**PAYMENT DATE**                      **October 31, 2024**

- |    |                |                |                      |   |
|----|----------------|----------------|----------------------|---|
| 1. | \$   1,693,379 | for the period | October 1 - 31, 2024 | for Utility Operations and<br>Maintenance (See Note 2); |
| 2. | \$     55,536  | for the period | October 1 - 31, 2024 | for Purchase Payments;                                  |
| 3. | \$    156,302  | for the period | October 1 - 31, 2024 | for reimbursement of non-utility                        |
- Sanitation Revenues deposited within the Authority (See Note 1.)

**PAYMENT DATE**                      **November 30, 2024**

- |  |              |                |                       |  |
|--|--------------|----------------|-----------------------|--|
| 1.   | \$ 1,354,703 | for the period | November 1 - 30, 2024 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | November 1 - 30, 2024 | for Purchase Payments;                               |
| 3.   | \$ 125,041   | for the period | November 1 - 30, 2024 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                       |  |

**PAYMENT DATE**                      **December 31, 2024**

- |  |              |                |                       |  |
|--|--------------|----------------|-----------------------|--|
| 1.   | \$ 1,524,041 | for the period | December 1 - 31, 2024 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | December 1 - 31, 2024 | for Purchase Payments;                               |
| 3.   | \$ 140,671   | for the period | December 1 - 31, 2024 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                       |  |

**PAYMENT DATE**                      **January 31, 2025**

- |  |              |                |                      |  |
|--|--------------|----------------|----------------------|--|
| 1.   | \$ 1,185,365 | for the period | January 1 - 31, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | January 1 - 31, 2025 | for Purchase Payments;                               |
| 3.   | \$ 109,411   | for the period | January 1 - 31, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                      |  |

**PAYMENT DATE**                      **February 28, 2025**

- |  |              |                |                       |  |
|--|--------------|----------------|-----------------------|--|
| 1.   | \$ 1,016,028 | for the period | February 1 - 28, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | February 1 - 28, 2025 | for Purchase Payments;                               |
| 3.   | \$ 93,780    | for the period | February 1 - 28, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                       |  |

**PAYMENT DATE**                      **March 31, 2025**

- |  |              |                |                    |  |
|--|--------------|----------------|--------------------|--|
| 1.   | \$ 1,185,365 | for the period | March 1 - 31, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | March 1 - 31, 2025 | for Purchase Payments;                               |
| 3.   | \$ 109,411   | for the period | March 1 - 31, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                    |  |

**PAYMENT DATE**                      **April 30, 2025**

- |  |              |                |                    |  |
|--|--------------|----------------|--------------------|--|
| 1.   | \$ 1,185,365 | for the period | April 1 - 30, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | April 1 - 30, 2025 | for Purchase Payments;                               |
| 3.   | \$ 109,411   | for the period | April 1 - 30, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                    |  |

**PAYMENT DATE** **May 31, 2025**

- |  |              |                |                  |  |
|--|--------------|----------------|------------------|--|
| 1.   | \$ 1,185,365 | for the period | May 1 - 31, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | May 1 - 31, 2025 | for Purchase Payments;                               |
| 3.   | \$ 109,411   | for the period | May 1 - 31, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                  |  |

**PAYMENT DATE** **June 30, 2025**

- |  |              |                |                   |  |
|--|--------------|----------------|-------------------|--|
| 1.   | \$ 1,693,379 | for the period | June 1 - 30, 2025 | for Utility Operations and Maintenance (See Note 2); |
| 2.   | \$ 55,536    | for the period | June 1 - 30, 2025 | for Purchase Payments;                               |
| 3.   | \$ 156,302   | for the period | June 1 - 30, 2025 | for reimbursement of non-utility                     |
| Sanitation Revenues deposited within the Authority (See Note 1.) |              |                |                   |  |

Note 1 Sanitation charges are included in the customer's bills for utility, and therefore, the non-utility Sanitation revenues are included in the utility revenue deposits made to the Depository, on behalf of the Authority. This payment transfers Sanitation revenues back to the City.

Note 2 The Utility Operations and Maintenance figures are based on history of fiscal year expenses, as reflected in the current year budget.

NEEDLES PUBLIC UTILITY AUTHORITY

---

President

CITY OF NEEDLES, CALIFORNIA

---

Mayor



## City of Needles, California Request for Council Action

☒ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Authorize the City Manager to execute the Premium Support Agreement and Issue a Notice of Completion to Landis & Gyr

**Background:** The City of Needles requested proposals in 2021 to install automatic water and electric meters. Landis & Gyr was awarded the contract in 2021. Due to long lead times, the project was delayed and took over two years to complete.

As of June 30, 2024, over 2,650 meters, six (6) gateway collectors, 12 routers, and 1,944 modules have been installed. The Needles Public Utility Authority has automated 90% of the electric meters, with the remaining 10% to be installed by staff due to their complexity requiring power shutoffs. Similarly, the water department has automated 90% of the meters, with the remaining 10% to be installed by staff due to their large size.

Landis & Gyr offered the City of Needles a year of premium support free of charge due to multiple issues over the installation term. This service is free of charge, and it will assist staff in completing the meter installation.

**Fiscal Impact:** There is no charge for the premium support for the first year and will be canceled before the second year.

**Environmental Impact:** N/A

**Recommended Action:** Authorize the City Manager to execute the no charge Premium Support Agreement for the first year and Issue a Notice of Completion to Landis & Gyr

**Submitted By:** Rainie Torrance, Utility Manager

**City Manager Approval:** Patrick J. Martinez

**Date:** 7/3/2024

**Other Department Approval (when required):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: \_\_\_\_\_



# Statement of Work

## AMI Premium Support Services

---

Service Part Number: SERV-AMI-PRSUP

Version: 1.0

Date: 4/5/2024

Prepared for: **City of Needles**

CRM Opportunity #: < TBD >





## **Confidentiality**

This SOW contains information that constitutes the proprietary and confidential information of Landis+Gyr. Accordingly, the use or disclosure of all such information is subject to the limitations and requirements set forth in the Terms section of this Statement of Work.

## **Copyright**

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## Document History

## Author(s) and Contact Information

Name	Position	Email	Telephone

## Revision History

[illegible]



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# **1. Overview of Services**

## **1.1 Purpose**

This Statement of Work (“SOW”) defines a business transaction between City of Needles (“Customer”) and Landis+Gyr in which the latter will provide services (“Services”) related to a specific Landis+Gyr standard service offering or a customized service. This document establishes the scope for the Work to be performed; defines the context of the Services; describes specific tasks, activities, and deliverables; and identifies responsibilities for both parties.

## **1.2 Scope**

Customer is obtaining Premium Support for the AMI System provided by Landis+Gyr for the fees set forth this SOW. Therefore, only Software obtained directly from Landis+Gyr is covered under the terms of this SOW. Further, Landis+Gyr is under no obligation to support Software that has been modified without Landis+Gyr’s consent or authorization. Should Landis+Gyr decide to provide support for Software modified without the consent or authorization of Landis+Gyr, said support would require an additional support fee.

## **1.3 Resources**

If Customer is unable to establish a positive working relationship with a member of the Landis+Gyr staff providing Premium Support after good faith efforts to do so, Customer may request that Landis+Gyr replace that staff member. Landis+Gyr agrees not to unreasonably withhold consent to making such a replacement.

### **1.3.1 Designated Technical Resource**

Landis+Gyr will provide a single point of contact (the “Designated Technical Resource”) during Business Hours for technical related support issues. Where an Issue occurs outside of Business Hours, Customer agrees to follow the Landis+Gyr 24x7 Customer Support Desk procedure, which is defined in Section 1.3.2 below.

Landis+Gyr will assign the Designated Technical Resource upon a mutually executed agreement.

- Serve as the Designated Point of Contact, remotely as specified within this SOW.
- Provide tracking of and routine updates on AMI cases.
- Perform initial risk assessment of the solution when issues are identified with adjacent systems.
- Perform initial troubleshooting with in-depth solution knowledge.
- Assist with configuration management and necessary adjustments for refined business processes, new product releases, etc.
- Coordinate and manage escalated issues with internal Landis+Gyr teams.
- Provide best practices (queries, processes, procedures) designed for your specific utility.
- Deliver monthly AMI System performance reports to Customer (for SaaS accounts only).
- Record and track the current status of pending Change Requests.

- Conduct routine operational review meetings with Customer.
- Support future planning of AML enhancements.
- Planning and execution of firmware upgrades (once per calendar year post Command Center upgrade).
- Monthly delivery of all Landis+Gyr documentation changes.
- Proactively assist with configuration management and system adjustments for new business processes/product releases.
- Structured after hours support process for planned system maintenance.

The escalation process for Incidents not resolved in the timeframe outlined in this SOW is defined in Section 2.4 below.

### **1.3.2 Customer Support Desk**

In the event it is after hours or the Designated Technical Resources is unavailable, Landis+Gyr will provide a 24x7 designated Customer Support Desk mechanism that will act as the point of contact for Customer to report Incidents and make Service Requests. The Customer Support Desk will be the owner of Incidents until successfully closed. The designated phone number for the Customer Support Desk is 1-888-390-5733.

The Customer Support Desk will take responsibility for recording and managing all Incidents are recorded and managed to successful closure and will provide resources to deal with User enquiries and to handle Customer requests for change. The Customer Support Desk will monitor the timely handling of the Incident by each assigned Resolver Group initiating escalation actions as required. The Customer Support Desk will route phone calls to key support team members assigned specifically to the Customer account. In addition, Landis+Gyr will assign specific technical support individuals to Customer and provide priority field visits as necessary.

## **1.4 Customer Relationship Management (CRM)**

Customer will have access to a customized dashboard through a web portal, which will contain account management information such as:

- Incident tracking to include the ability to enter Incidents directly to Landis+Gyr.
- Service Level Agreement tracking; customized performance reporting via web portal on a monthly basis.
- Option of integration through an API interface.

## **1.5 Remote or On-Site Support**

The work defined within this agreement which will be provided by Landis+Gyr to Customer is remote. For remote support provided by Landis+Gyr, Customer must provide consistent remote access for delivery of services described in this SOW. Landis+Gyr will coordinate with Customer to discuss level of access required and test connectivity immediately after agreement. If on-site support is required, Customer will be responsible for the associated travel and expense costs in addition to the pricing quoted in this SOW.

## 1.6 Service Exclusions

The following items are excluded from the Premium Support Services and are considered out-of-scope for Landis+Gyr as part of this Statement of Work:

- Hardware, software and network owned, maintained, operated, managed, or procured by Customer (or its third-party supplier, or an agent of Customer).
- The introduction of viruses to the Customer network is beyond the reasonable control of Landis+Gyr.
- Loading and maintaining all current Software, backing up Software, applications, and data for disaster recovery purposes, as well as Software administration. Customer is also responsible for database administration and maintenance to include partitioning, statistics gathering, and purging of data is also excluded.
- All third-party products and services, whether or not Landis+Gyr recommended them or assisted in their evaluation or selection (i.e., Microsoft SQL server) unless provided and supported by Landis+Gyr.
- Supply or field installations, replacement, maintenance of AMI System hardware necessary to support the AMI System performance outside of the scope of this SOW.
- Circumstances outside of Landis+Gyr's reasonable control.
- Items that require Implementation Services to fulfill. Such services will require a separate, project-based statement of work, unless otherwise already included in the scope of some other agreement between Customer and Landis+Gyr.
- Requests for the Designated Technical Resources to provide services and technical support that is not explicitly described or in alignment with the prior section scope of responsibilities.

## **2. Responsibilities**

### **2.1 Customer Responsibilities**

Customer shall ensure that all Customer users and authorized representatives adhere to the Customer responsibilities defined in this SOW. Failure to do so will mean that Landis+Gyr cannot be held to the terms of this SOW that are directly affected by such failure on the part of Customer or their Users.

Customer responsibilities and/or requirements in support of this SOW include (at Customer cost):

- Provide or acquire all necessary levels of appropriate training to users should Landis+Gyr determine that lack of training is a contributing factor to the occurrence of system support Incidents.
- Report Incidents to Landis+Gyr as soon as they occur with full details, where known.
- Submit Change Requests to Landis+Gyr, with a clear definition of requirements.
- Assign appropriate priority to Incidents and/or Service Requests
- Notify Landis+Gyr prior to any scheduled downtime on any direct or ancillary systems that could impact services provide by the Landis+Gyr AMI System.

### **2.2 Landis+Gyr Responsibilities**

Landis+Gyr's responsibilities during the delivery term of this SOW are to:

- Meet the established Service Levels contained in this SOW.
- Perform data gathering and reporting, including:
  - Gathering performance data relating to all Service Levels.
- Keep records on the current status of outstanding Change Requests.

### **2.3 Incident Management**

Landis+Gyr will provide formal Information Technology Infrastructure Library (ITIL) compliant Incident Management.

Incident Management is triggered by a User reporting the Incident to the Customer Support Desk.

The Customer Support Desk will perform the following actions for reported Incidents:

- Log and categorize reported Incidents.
- Track the Incident through to resolution.
- Provide status updates to Users.
- Engage appropriate Incident resolution resources.
- Escalate to appropriate Resolver Groups and levels of support.
- Dispatch a Resolver Group where applicable.
- Identify known errors and repetitive Incidents, providing a work-around where applicable.
- Verify closure with the User[s] and where applicable, obtain Customer concurrence for Incident closure.

- Respond to User queries regarding Incidents.
- Initiate escalation procedures for critical situations.
- Close the Incident Request record and document the resolution of the Incident.

### **2.3.1 Incident classification and notification**

When an Incident is reported to the Customer Support Desk, it is recorded in a problem tracking system, regardless of whether the Incident is resolved immediately or requires further action. Landis+Gyr generates a number for the case, and as part of the problem reporting process, the Customer Support Desk analyst and the User will agree on an assigned severity level, indicating its impact on Customer work. The goal of prioritization and escalation is to assure delivery of prompt service as agreed upon and to offer a mechanism to accelerate support for high-priority issues and to provide a map of escalation, if required.

In support of the services outlined in this SOW, Landis+Gyr will respond to service-related Incidents and/or requested submitted by Customer within the following timeframes to ensure optimal Service Level provision to Customer. (See Appendix A).

### **2.3.2 Incident Resolution**

Landis+Gyr shall perform the following activities when required to resolve Incidents:

- Investigate and diagnose the cause of Incidents.
- Take appropriate actions to resolve Incidents.
- Ensure that other related activities are reported and recorded by the Customer Support Desk.
- Generate periodic reports on responses to Service Levels, shown in Appendix A, for Customer, upon request.

Upon notification of an Incident by a User to the Customer Support Desk, remote management tools may be used to assist in analyzing and resolving the Incident during the term of this SOW.

Customer agrees to provide Landis+Gyr with access to Customer network system to install and use remote access software ("Remote Access Software"), or VPN access if not already in place between Landis+Gyr and Customer. The Remote Access Software contains technological measures designed to collect and transmit to Landis+Gyr certain diagnostic, technical, usage and related information, including information about Customer computers, systems, network and any third-party products, relating to or derived from Customer use of the Software. Customer acknowledges and agrees that Landis+Gyr and its authorized representatives may collect, maintain, process and use this information in the course of performing the services under this SOW.

## **2.4 Customer Escalation Contact Information and Flows**

If an Incident is not resolved in accordance with the Service Level Agreement set forth in Table A below, the Customer Support Desk shall provide regular on-going status updates to the Customer following agreed upon procedures.

The Customer Support Desk may trigger escalation procedures when an Incident resolution time is in danger of exceeding the Service Level Agreement threshold defined in this SOW.

The objectives of the escalation procedures are to ensure that:

- The fault is rectified as quickly as possible.
- All necessary measures are taken to minimize any disruption to Customer operations.
- If a fault cannot be rectified within pre-determined periods, affected Users will be notified of the Incident and the progress of its resolution.
- Appropriate and progressively more senior, Landis+Gyr staff members are made aware of the fault and the actions being taken for resolution.
- Appropriate resources are allocated as necessary to assist the resolution effort.

At each level of escalation, Landis+Gyr and Customer will work in good faith to resolve the issue. If after a reasonable time, considering the severity of the issue, Customer is not reasonably satisfied with the current Landis+Gyr response, Customer may ask for the case to be escalated to the Landis+Gyr support management and executive teams.

## **2.5 Customer /Landis+Gyr Contact Information**

Landis+Gyr and Customer will provide each other with all of the required contact information for all personnel necessary to perform the obligations under this SOW.



### 3. Terms

#### 3.1 Confidentiality

1. Landis+Gyr, its affiliates, and Customer may exchange Confidential Information (as defined herein) with each other, and each party shall take all reasonable precautions to prevent such Confidential Information from being disclosed to third parties, including officers and employees not having a legitimate need for the information, and shall not disclose any Confidential Information to third parties unless the discloser of such Confidential Information has consented to disclosure in writing. These non-disclosure obligations shall survive the termination of this SOW and shall continue for a period of five (5) years thereafter. Information need not be marked "Confidential" to be considered Confidential Information. "Confidential Information" includes any Confidential Information disclosed prior to the Effective Date of this SOW.
2. No Rights in Confidential Information. Customer and Landis+Gyr hereby acknowledge and agree that all Confidential Information of the other party shall remain the sole and exclusive property of such other party and that the receiving party shall have no proprietary rights, title, or interests therein except as otherwise provided in this SOW.
3. Termination. Upon termination for any reason, or at any other time that Customer or Landis+Gyr demands, the other party shall promptly deliver and/or certify destruction of Confidential Information, as appropriate, to the requesting party all Confidential Information (copies and originals) of the requesting party as may be in the other party's possession or under its control.
4. Non-Confidential Information. Notwithstanding the definition of Confidential Information, the following information shall not be considered Confidential Information:
  - a. Information which is already generally available to the public.
  - b. Information which hereafter becomes generally available to the public, except as a result of the direct or indirect action of the receiving party in breach of this SOW.
  - c. Information known to the receiving party on a non-confidential basis prior to receipt by the disclosing party.
  - d. Information that is independently developed without access to the disclosing party's Confidential Information; and
  - e. Information disclosed under legal compulsion; provided, however, that prior to a disclosure pursuant to an order or applicable law, the receiving party, to the extent permitted by law, promptly provides the other party written notice of such proposed disclosure and reasonably cooperates with the other party in its attempts to limit or prevent such disclosure.

## 3.2 Term and Termination

This SOW shall become effective on the last signature date below and continue in full force and effect until the earlier of (i) the completion of the Services described herein or (ii) twelve (12) months (the “Term”), unless otherwise extended or terminated in accordance with the terms herein.

Either party may terminate this SOW upon sixty (60) days prior written notice to the other party for failure of such party to fulfill any of its material obligations hereunder. In the event that the breaching party corrects the breach within the sixty (60) day period, this SOW shall continue in full force and effect as it would have had such breach not occurred. Failure to perform due to force majeure shall not be considered a substantial or material default under this SOW.

## 3.3 Change Management

If changes are requested by either party following the Effective Date, the requesting party (Requester) shall provide a request to the other party (Requestee) in writing. The Requestee will analyze the impact and inform the requester of any impacts to cost, schedule, and other implications to perform the change. If both parties mutually agree to the written change request, it will be considered a Change Order, deemed an amendment to this SOW, and incorporated into this SOW by reference. Execution of the requested work cannot begin until both parties have accepted the Change Order in writing.

## 3.4 Definitions

1. **AMI System** defined as the Advanced Metering Infrastructure hardware and Software provided by Landis+Gyr or its representative. These items include AMI, AGA, ALM, DA, Streetlights.
2. **Business Hours** are defined as **8:00 AM– 5:00 PM Central Standard Time, Monday through Friday.**
3. **Case** means a communication from Customer to Landis+Gyr through the case tracking mechanisms of Landis+Gyr reporting a suspected Defect or other problems/questions Customer is having with the AMI System.
4. **Customer Support Desk** defined as the group provided by Landis+Gyr for Customer to report Incidents and to make Service Requests.
5. **Custom** or **Customization** means a modification or a unique service offering that is made available in response to a Customer request for a particular feature, functionality, or interface that is not already included in a Landis+Gyr commercially available, standard product or service offering.
6. **Documentation** means all manuals, instructions, specifications and other documents and materials that Landis+Gyr provides or makes available to Customer in any medium and which describe the functionality, components, features or requirements of the Software, including any one or more of installation, configuration, integration, operation, use, support or maintenance thereof.
7. **Implementation Services** means Landis+Gyr services that are provided to a Customer outside the scope of Premium Support. Examples of Implementation Services include, but are not limited to, performing software upgrades, software changes or enhancements, new software

installations, new integrations, and Customizations.

8. **Incident** defined as any event that is not part of the standard operation of the Service and which causes, or may be expected to cause, an interruption to the Service or a degradation of the Service.
9. **Incident Management** defined as the investigation and resolution of a problem that has caused (or may be expected to cause) a major Incident or a number of smaller Incidents.
10. **Incident Request** defined as requests for service due to an Incident.
11. **Premium Support** defined as the responsibilities described in this SOW that is carried out by Landis+Gyr and the Designated Technical Resource.
12. **Resolver Group** defined as one of a number of specialist teams, within Landis+Gyr or contracted to Landis+Gyr, which may be assigned work in order to resolve an incident or to investigate a problem.
13. **Service Levels** defined as the standards of service detailed in Table A of this SOW.
14. **Service Requests** defined as Customer requests for additional services beyond Incident resolutions.
15. **Services** defined as support services for the Software to be provided by Landis+Gyr to Customer as set forth in this SOW.
16. **Software** defined as the computer application and programs, in object code, that Customer licenses from Landis+Gyr or provided remote access to by Landis+Gyr as software as a service to the Customer, under a separate agreement.
17. **User** defined as the staff of Customer or third parties working under the control of Customer making use of the Service.

### **3.5 Representation and Warranty**

Landis+Gyr warrants that it will provide Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with the prevailing standards of its industry standards for similar services and shall devote adequate resources to meet its obligations under this Agreement. The Services warranty period shall be ninety (90) days after performing a service. In the event of a breach of this warranty, Landis+Gyr shall re-perform the Services in a manner consistent with this warranty and cure such breach within thirty (30) days after written notice.

### **3.6 Disclaimer of Warranties**

Except for the warranty set forth in section above, Landis+Gyr makes no warranty whatsoever with respect to the services, including any (a) warranty of merchantability; or (b) warranty of fitness for a particular purpose; or (c) warranty of title; or (d) warranty against infringement of intellectual property rights of a third party, whether express or implied by law, course of dealing, course of performance, usage of trade or otherwise.

### **3.7 Limitation of Liability**

In no event shall Landis+Gyr be liable to Customer or to any third party for any loss of use, revenue or profit or loss of data, or for any consequential, incidental, indirect, exemplary, special or punitive damages whether arising out of breach of contract, tort (including negligence) or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages, and notwithstanding the failure of any agreed or other remedy of its essential purpose. In no event shall Landis+Gyr's aggregate liability arising out of or related to this SOW, whether arising out of or related to breach of contract, tort (including negligence) or otherwise, exceed the aggregate amounts paid or payable to Landis+Gyr pursuant to this SOW. The limitation of liability shall not apply to liability resulting from Landis+Gyr's gross negligence or willful misconduct or death or bodily injury resulting from Landis+Gyr's negligence acts or omissions.

### **3.8 Intellectual Property**

All intellectual property rights, including copyrights, patents, patent disclosures and inventions (whether patentable or not), trademarks service marks, trade secrets, know-how and other confidential information, trade dress, trade names, logos, corporate names and domain names, together with all of the goodwill associated therewith, derivative works and all other rights (collectively, "Intellectual Property Rights") in and to all documents, work product and other materials that are delivered to Customer under this SOW or prepared by or on behalf of Landis+Gyr in the course of performing the Services (collectively, the "Deliverables") except for any Confidential Information of Customer or Customer materials shall be owned by Landis+Gyr. Landis+Gyr hereby grants Customer a license to use all Intellectual Property Rights free of additional charge and on a non-exclusive, worldwide, non-transferable, non-sublicensable, fully paid-up, royalty-free, and perpetual basis to the extent necessary to enable Customer to make reasonable use of the Deliverables and the Services.

### **3.9 Notices**

Notices shall be in writing (and may be by electronic email if specifically acknowledged or confirmed by recipient) and shall be by certified United States mail (return receipt requested), by guaranteed overnight delivery, by courier, or by confirmed facsimile. Addresses shall be provided to Customer and Landis+Gyr upon request.

### **3.10 Force Majeure**

Landis+Gyr shall not be liable or responsible to Customer, nor be deemed to have defaulted or breached this SOW, for any failure or delay in fulfilling or performing any term of this SOW when and to the extent such failure or delay is caused by or results from acts or circumstances beyond the reasonable control of Landis+Gyr including, without limitation, acts of God, flood, fire, earthquake, explosion, governmental actions, war, invasion or hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest, national emergency, revolution, insurrection, epidemic, lock-outs, strikes or other labor disputes (whether or not relating to either party's workforce).

### **3.11 Relationship of the Parties**

Landis+Gyr shall not be liable or responsible to Customer, nor be deemed to have defaulted or breached this SOW, for any failure or delay in fulfilling or performing any term of this SOW when and to the extent such failure or delay is caused by or results from acts or circumstances beyond the reasonable control of Landis+Gyr including, without limitation, acts of God, flood, fire, earthquake, explosion, governmental actions, war, invasion or hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest, national emergency, revolution, insurrection, epidemic, lock-outs, strikes or other labor disputes (whether or not relating to either party's workforce).

### **3.12 No Third-Party Beneficiaries**

This SOW is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express, or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of these terms.

### **3.13 Survival**

Provisions of these terms, which by their nature should apply beyond their terms, will remain in force after any termination or expiration of this SOW including, but not limited to, the following provisions: Confidentiality, governing law, Limitation of Liability and Survival.

### **3.14 Miscellaneous**

1. This SOW sets forth the entire understanding and agreement between the customer and Landis+Gyr with respect to the subject matter hereof. If any provision or provisions hereof shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be in any way affected or impaired thereby.

2. The customer may not assign this SOW without Landis+Gyr's consent, and no amendment or modification to this SOW shall be of any force or effect unless memorialized in a written amendment hereto signed by both parties.
3. This SOW shall be governed by the laws of the State of Georgia, without regard to its conflict of laws rules, and, in the event of any legal dispute or adjudication, the parties agree to the exclusive venue of the appropriate federal or state court in the State of Georgia.

## 4. Pricing

Landis+Gyr will provide Premium Support Services for the scope as defined in this SOW for the fees as shown below for each twelve (12) months of services. Pricing is waived for the initial first year Term and is subject to CPI increases with each annual renewal Term thereafter.

**Table 1 Fees**

#	Year	Payment
1	Premium Support for Year 1	Waived
2	Premium Support for Year 2	\$28,875.00
3	Premium Support for Year 3	\$30,318.75
<b>Total</b>		<b>\$59,193.75</b>

If Customer chooses to accept this SOW:

- a. Customer shall sign, date, and return this document to Landis+Gyr;
- b. Landis+Gyr will invoice Customer as follows within thirty (30) days of the start of Landis+Gyr's Responsibilities as defined within this SOW (Customer can choose to be billed on a monthly or annual basis);
- c. The Customer shall pay such an invoice within thirty (30) days after it is received.
- d. Customer shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state, or local governmental entity on any amounts payable by Customer hereunder.
- e. All pricing is in U.S. Dollars. If this SOW remains unsigned by both parties, the work and pricing is only valid for sixty (60) days from the document date.
- f. Travel expenses are out of scope and not included in the quoted costs.

### 4.1 Pricing Clarifications

Landis+Gyr can offer additional services to Customer that are not included this SOW. Pricing for such additional services will be dependent on mutually developing and executing a separate statement of work. Landis+Gyr can also offer ad-hoc services to meet various Customer needs, based on the current Landis+Gyr hourly rate card, and provided such needs do not require Implementation Services to fulfill. Landis+Gyr will only proceed with such ad-hoc services upon written approval from Customer and alignment of resources.



## 5. Approval Signatures

Approval Signatures confirm that Landis+Gyr and City of Needles agree to abide to the scope of services and pricing as defined herein.

**Landis+Gyr Approver 1:**

---

Printed Name

---

SignatureDate

**Landis+Gyr Approver 2:**

---

Printed Name

---

SignatureDate

**City of Needles Approver:**

---

Printed Name

---

SignatureDate

## 6. Appendix A – Service Levels

**Table 2 Service Levels**

Severity	Description	Target Response Time	Status
Critical - 1	<p>A Severity 1 (Critical) item encompasses the following:</p> <ul style="list-style-type: none"> <li>• The production AMI system is completely down or unavailable.</li> <li>• Affects multiple users and halts or severely impacts the ability to conduct business critical functions such as Billing and Field Operations.</li> </ul>	1 hour or less	Within 4-8 hours
High - 2	<p>A Severity 2 (High) item encompasses the following:</p> <ul style="list-style-type: none"> <li>• The production or non-production AMI System is functioning, but core business operations are highly impacted.</li> <li>• Impacts individual or small work group. Normal operations may be degraded but can continue.</li> <li>• Capabilities are limited or unstable with major, periodic interruption and/or impacts to contracted service level agreements.</li> </ul>	4 hours or less	1 business day
Medium - 3	<p>A Severity 3 (Medium) item does not require immediate remedial action and encompasses the following:</p> <ul style="list-style-type: none"> <li>• Informational type requests or analytical inquiries.</li> <li>• The production or non-production AMI System is functioning, but capabilities are moderately impacted.</li> <li>• There is medium-to-low impact to core operations, but business functions can continue.</li> <li>• Non-emergency issues.</li> </ul>	1 business day	3 business days
Low - 4	<p>A Severity 4 (Low) item is a general usage question, request for information, reporting of an error that is cosmetic in nature, or recommendation for a future product enhancement or modification. There is low-to-no impact on the business or the performance or functionality of the system.</p>	2 business days	6 business days

Landis+Gyr

# City Of Needles - OTA-ATR

Date: 5/02/2024

# L+G & Customer attendee list

Landis + Gyr	
PM	Tyler Hurd
Premium Support	Sheila Jones
Technical Implementation Manager	Brian Strand
Business Integration	Brice Campbell
I form Integration	Jon Walter
Operations Director	Dave Lekatz
Sales Account Representative	Chris Clark

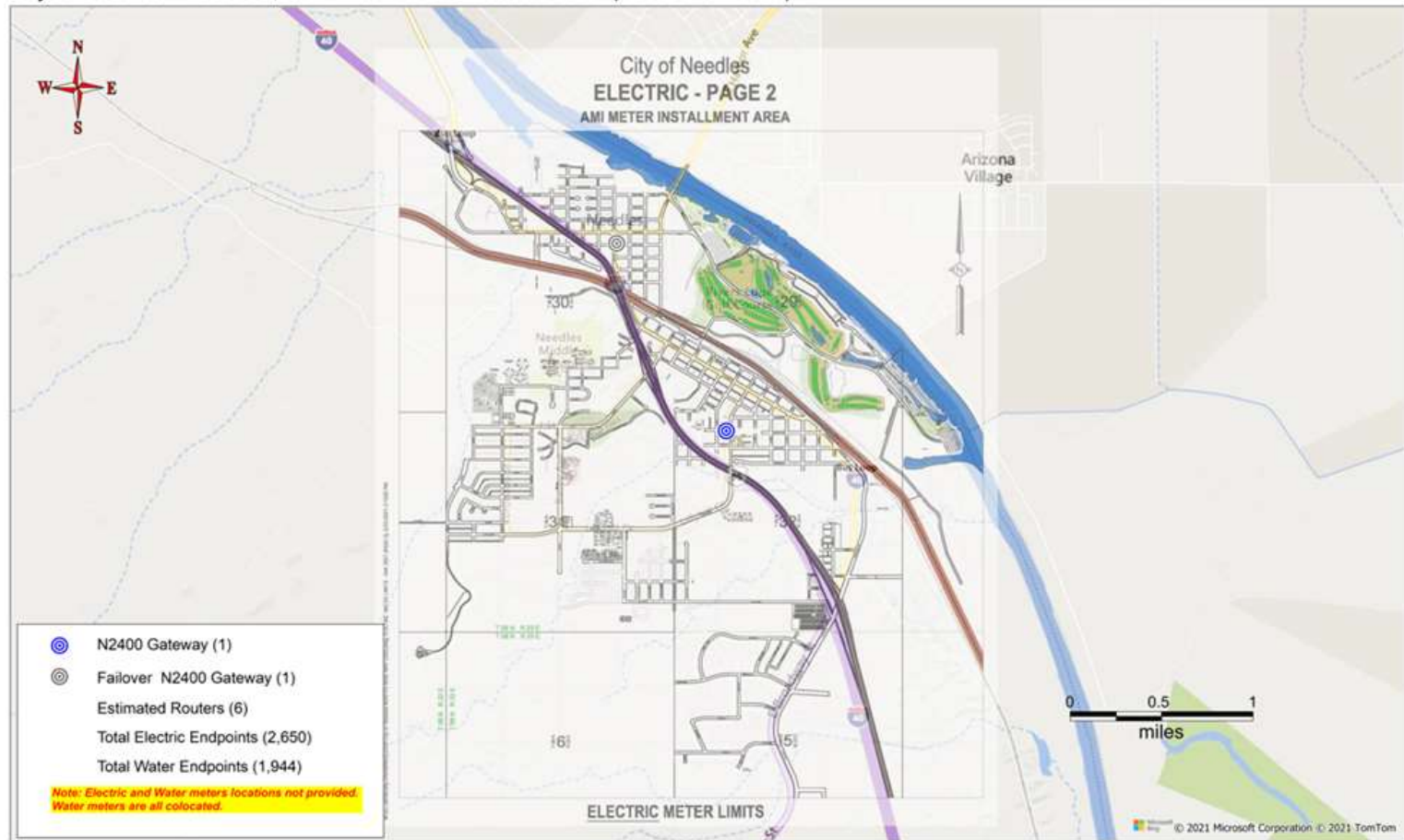
Needles	
AMI	Rainie Torrance

# Solution and project summary

Item		
Contracts	<b>EXAMPLE:</b> MSA, SaaS, Software Support and Maintenance, etc. Work with CAR to ensure the appropriate contracts are listed in the account information in CRM	
Solution	<b>EXAMPLE:</b> RF Mesh + Water	
Hardware Quantities	<b>EXAMPLE:</b> Number of installed Gateways/Collectors - 5_____ Number of installed Routers – _12_____ Number of installed Meters - _3060_____ Number of installed modules (G and/or W) – _1833_____	<b>EXAMPLE:</b> Number of contracted Gateways/Collectors - _6_____ Number of contracted Routers – _12_____ Number of contracted Meters - _2,650_____ Number of contracted modules (G and/or W) – 1,944_____
Software installed	<b>EXAMPLE:</b> CC version 8.3 installed MDMS version XX and modules installed DAGW version XX installed AGA version XX and modules installed	<b>EXAMPLE (indicate if SaaS or On Prem):</b> CC version 8.3 contracted MDMS version XX and modules contracted DAGW version XX contracted AGA version XX and modules contracted
Services Included (Match up with contract pricing table Service line items)	<b>EXAMPLE:</b> Project delivery services 20 months Network deployment classroom training completed Command Center classroom training completed Number of online training credits completed: XX	<b>EXAMPLE:</b> Project delivery services 12 months contracted Network deployment classroom training contracted Command Center classroom training contracted Number of online training credits contracted 40
Future Sales Opportunities	DA	

# Network Design Map

City of Needles - Needles, CA - Network Estimates Area 1 (Electric &amp; Water)



Landis+Gyr  
Proprietary & Confidential

May 24, 2021

# SLA/LD and Warranty Summary (If applicable)

Questions	Answers (PM Guidance Notes in <u>Yellow</u> )
Note any SLAs or LDs that apply to the customer (to be used by the Service Desk).	<ul style="list-style-type: none"> <li>n/a</li> </ul>
Note if non-standard warranty terms exist for Software, Hardware, or Services, or paste into blank slide for review. Write N/a if not applicable.	<ul style="list-style-type: none"> <li>Software warranty in the SaaS or Software Agreement – standard is 90 days</li> <li>Hardware warranty in the MSA – standard is 18 months</li> <li>Services warranty in the MSA – standard is 30 days</li> <li>CAR enters hardware warranty terms into Magellan for Reynosa</li> </ul>
Note the terms of any excessive-failure clause if one exists for the contract or paste into a blank slide for review. Write N/a if not applicable.	<ul style="list-style-type: none"> <li>From MSA</li> </ul>
Who owns the warranty process, L+G, or the Distributor? If it is the Distributor confirm that you have validated this with them.	<ul style="list-style-type: none"> <li>Discuss with Distributor and Sales to understand role of each party in managing warranty process. Yes/Zia Electric</li> </ul>
Note any non-standard RMA terms or paste into a blank slide. Write NA if not applicable.	<ul style="list-style-type: none"> <li>Standard – Notification within 90d, repair/return within 90d</li> </ul>
Note if RMAs will take place directly with L+G or with the Distributor. If with the Distributor confirm that you have validated this with them.	<ul style="list-style-type: none"> <li>Discuss with Distributor and Sales to understand role of each party in managing warranty process. Yes/Zia Electric</li> </ul>
Confirm that you have discussed the RMA process with the customer	<ul style="list-style-type: none"> <li>Yes/Zia Electric</li> </ul>
Indicate ordering path and Insite access required.	<ul style="list-style-type: none"> <li>Through a distributor Zia Electric</li> </ul>
Confirm customer has been trained on order entry process in Insite.	<ul style="list-style-type: none"> <li>Yes/Via Zia Electric</li> </ul>
Note any data privacy requirements, L+G system access that needs to be removed, customer data files that need to be destroyed.	<ul style="list-style-type: none"> <li>n/a</li> </ul>



# ServiceNow, Insite, Tools Portal, & Vodafone Portal Access

User Accounts Requested for <b>Service Now?</b>	Name/Email
Yes	Rainie Torrance <rtorrance@cityofneedles.com>

User Accounts Requested for <b>Tools Portal?</b>	Name/Email
Yes	Rainie Torrance <rtorrance@cityofneedles.com>

User Accounts Requested for <b>Insite?</b>	Name/Email
Yes	Rainie Torrance <rtorrance@cityofneedles.com>

User Accounts Requested for <b>Vodafone Portal? (If applicable)</b>	Name/Email
No	

User Accounts Requested for <b>CIL/CSA?</b>	Name/Email
Yes	Rainie Torrance <rtorrance@cityofneedles.com>

Call Validation Number
#####

# Outstanding ServiceNow cases overview

ServiceNow ID	Case Summary	Severity	Current Owner	Case Age

# Customer contacts / Customer satisfaction survey notification

Name	Title	Email	Training Completed	Send Customer Satisfaction Survey?	Notification of NOC Outages
Rainie Torrance	AMI Admin	Rainie Torrance <rtorrance@cityofneedles.com>	CC and network deployment	Yes	Yes
N/A	Command Center Admin	N/A	CC	Yes	Yes
Utility		Utility Group Email (Preferred)		Yes/No	Yes/No
CSA Contact		Email (if applicable)		Yes/No	Yes/No
Product Delivery Survey Contact		Email (if applicable)		Yes/No	Yes/No
		Email (if applicable)		Yes/No	Yes/No
		Email (if applicable)		Yes/No	Yes/No

# Completed Sales Order Delivery Report Snapshot

Material Number ▼	Material Description ▼	Order Qty ▼	Ship Qty ▼	Remaining Qty ▼	Required Date ▼	Customer Date ▼	Scheduled Ship Date ▼	Ship Date ▼
XC000HEQ0100-0FD3	RXRS4x 9S/8S W/R GD SM RF	30	30	0	12/22/23	12/22/23	12/22/23	12/19/23
M1167-042223-15216	1" Multi-Jet Meter w/Bronze Bottom	6	6	0	11/30/23	11/30/23	1/9/24	01/04/24
M1673-112223-15216	1 1/2 Multi-Jet Meter w/Bronze Bottom	6	6	0	12/06/23	12/6/23	12/11/23	12/06/23
NM0000-01-0000	GMR NAM S5 RF MESH	1	1	0	08/31/23	8/31/23	10/24/23	10/24/23
SERV-00120	CC SaaS Monthly Flat Fee	1	1	0	01/18/24		1/18/24	
SERV-00120	CC SaaS Monthly Flat Fee	1	1	0	02/18/24		2/18/24	
SERV-00120	CC SaaS Monthly Flat Fee	1	1	0	03/18/24		3/18/24	
M1163-002223-15216	5/8x3/4" MJ Meter w/BB w/Interp-Mesh	150	150	0	08/14/23	8/14/23	8/15/23	08/10/23
M1163-002223-15216	5/8x3/4" MJ Meter w/BB w/Interp-Mesh	50	50	0	07/20/23	7/20/23	7/21/23	07/19/23
HBB10YC1-0FD3-4000	FOCUS AXRe-SD AXEI 2S 240V CL200 WPL	100	100	0	09/22/23	6/1/23	9/22/23	09/22/23
M2660-112223-15216	1.5" Threaded Multi-Jet Meter w/L&G Int	29	29	0	07/13/23	7/13/23	8/7/23	08/03/23
M2672-122223-15216	2" Threaded Multi-Jet Meter w/L&G Interp	40	40	0	07/13/23	7/13/23	8/7/23	08/03/23
M1590	2" x 10" Octave Register/Meter 25' Nicor	10	10	0	07/06/23	7/6/23	9/13/23	09/11/23
W2526-15216	Series 5 Wall Module 2' Nicor (RF Mesh)	10	10	0	07/06/23	7/6/23	9/13/23	09/11/23
M1673-112223-15216	1 1/2 Multi-Jet Meter w/Bronze Bottom	6	6	0	07/13/23	7/13/23	8/7/23	08/03/23
HGA90YA5-0FD3-4000	FOCUS AXRe-SD GD SM G5 2SE 240V CL320 WPL	40	40	0	10/13/23	5/1/23	10/24/23	10/24/23

# Open Orders Report Snapshot

Material Number	Material Description	Order Qty	Shipped Qt	Remaining Qt	Required Dat	Cust Req Dat	Scheduled Ship Date
SERV-TRAIN	Training Services	1	0	1	05/01/24		5/1/24
SERV-DEP-AMIPROJD	AMI Project Delivery Services	1	0	1	04/26/24		4/26/24
TS-SWMAINT-0001	Tech Studio Annual Maintenance	1	0	1	12/14/24		12/14/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	05/18/24		5/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	06/18/24		6/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	07/18/24		7/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	08/18/24		8/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	09/18/24		9/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	10/18/24		10/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	11/18/24		11/18/24
SERV-CC-SAAS	CC SaaS Monthly EP Fee up to 6,333 EP's	1	0	1	12/18/24		12/18/24
HBA00XC1-0FD3-4000	FOCUS AXRe-SD AXEI 1S 120V CL100	10	0	10	06/28/24	6/7/24	
XC080HET0100-0FD3	RXRS4x 2SE W/R GDSM RF	10	0	10	06/28/24	6/7/24	
JG160XAS-0FD3-4000	FOCUS AXRe GDSM G5 2K 240V CL480 WPL	3	0	3	06/28/24	6/7/24	
XC010HET0100-0FD3	RXRS4x 45S(5S) W/R GDSM RF	8	0	8	06/28/24	6/7/24	
XC000HET0100-0FD3	RXRS4x 45S(5S) W/R GDSM RF	50	0	50	06/28/24	6/7/24	
XC9A0HET0100-0FD3	RXRS4x 12S W/R GDSM RF	18	0	18	06/28/24	6/7/24	
XC0B0HET0100-0FD3	RXRS4x 16S W/R GDSM RF	40	0	40	06/28/24	6/7/24	

# CRM forecast review

Connect

Add to Marketing List

Refresh

Check Access

Open Org Chart

Follow

Flow

Word Templates

Share

CO

City Of Needles - Saved  
Account

Distribution Territory

Sold Account Rating

Chris Clark

Owner

Summary

Details

Deals

Contracts

Service

Profile

Files

Administration

Product Forecasts

Related

Show Chart

Refresh

Flow

Run Report

Excel Templates

Export Product Foreca...

Product Forecast Associated View

Filter by keyword

Product Forecast Number

Product Forecast Name

Opportunity

Include In Forecast

Created On

We didn't find anything to show here

Rows: 0

# Project highlights, lowlights and lessons learned

## HIGHLIGHTS:

**GOOD CUSTOMER TECH KNOWLEDGE AND WILLINGNESS TO TROUBLESHOOT**

## LOWLIGHTS (I.E., MAJOR PAIN POINTS RELATING TO HARDWARE, SOFTWARE, ETC.):

**PRODUCT DELAYS  
INSTALLATION SERVICES**

## LESSONS LEARNED:

**INSTALLATION SERVICES  
PM TRANSITION PLAN**



# Deliverable List Confirmation

**Table 1. Core Deliverables**

<b>Deliverables</b>	<b>Lead</b>	<b>Support</b>
Project Management and Technical Delivery Services as noted in Section 3	Landis+Gyr	Customer
AMI training as noted in Section 3	Landis+Gyr	Customer
Hosted or Self-Hosted Command Center Instance for production environment	Landis+Gyr	Customer
Delivery of 6 Gateways, 12 Routers, 2650 electric meters, and 1944 water endpoints	Landis+Gyr	Customer
System Acceptance Testing (SAT) execution	Customer	Landis+Gyr
<b>Command Center Integrations:</b>		
Command Center to Customer CIS via flat file transfer	Landis+Gyr	Customer



Landis+Gyr

# Introduction to Premium Support

Sheila Jones

# Premium Support

## What is it?

- Premium Support provides matrixed support for one part of or your end-to-end system that can be customized to meet your needs.
  - A designated Landis+Gyr expert will be assigned who becomes deeply familiar with your specific systems and operational processes.
  - They are your first point of contact for managing and resolving issues, conducting system performance queries, and providing after-hours maintenance support.
  - Our Premium Support technicians will also help you navigate ongoing developments in the Landis+Gyr solution lifecycle that will impact your utility's future planning.

## Benefits

- Landis+Gyr is your trusted partner, committed to helping you maximize the value of your smart-grid investment. Our support services have been designed specifically to enhance and increase the efficiency of your operations and ensure your long-term success.
- We employ a collaborative approach that combines our technical solutions expertise and utility experience, while drawing on best practices gleaned from our many other deployments.

# Customer Experience Leadership



**CRAIG MARKHAM**  
MANAGER, PREMIUM SUPPORT



CRAIG MARKHAM MANAGES THE PREMIUM SUPPORT SERVICE FOR LANDIS+GYR AND IS BASED IN ALPHARETTA, GA. HE LEADS A TALENTED TEAM OF TECHNICAL MANAGERS AND ENGINEERS WHO SERVE AS THE DESIGNATED FIRST POINTS OF CONTACT FOR TROUBLESHOOTING AND FINE-TUNING AMI AND MDMS SYSTEM DEPLOYMENTS FOR MANY OF L+G'S UTILITY CUSTOMERS.

CRAIG JOINED LANDIS+GYR IN 2023 AND HAS OVER 30 YEARS OF EXPERIENCE IN THE ENERGY SERVICES FIELD WITH VARIOUS REGULATED UTILITIES, UTILITY CONSULTANTS, COMPETITIVE ENERGY RETAILERS AND DEMAND RESPONSE AGGREGATORS. HE HAS SERVED IN A VARIETY OF CUSTOMER SERVICE, OPERATIONS AND OTHER BUSINESS- AND PROGRAM MANAGEMENT ROLES.

# Customer Experience Leadership



**CHAD KEHN**

DIRECTOR, CUSTOMER EXPERIENCE



CHAD KEHN PROVIDES LEADERSHIP AND DIRECTION TO THE CORE, EXPERT AND PREMIUM SUPPORT TEAMS. WITH A STRONG DEDICATION TO HELPING CUSTOMERS, RESOLVE ISSUES AND FINDING WAYS TO IMPROVE THE CUSTOMER EXPERIENCE.

CHAD HAS OVER 13 YEARS OF EXPERIENCE WORKING FOR LANDIS+GYR IN VARIOUS ROLES INCLUDING MANAGER MDMS EXPERT SUPPORT, R+D MANAGER MDMS AND HEAD OF ADVANCED ANALYTICS. CHAD WAS INVOLVED WITH THE MDMS PRODUCT LINE PRIOR TO IT BEING BROUGHT INTO THE L+G PORTFOLIO.

## PREMIUM SUPPORT

### CORE SUPPORT (L1 SUPPORT)

- TROUBLESHOOTING
- INFORMATION GATHERING
- PROVIDE RESOLUTION TO COMMON PROBLEMS
- UTILIZE DOCUMENTED PROCEDURES
- PRODUCT QUESTIONS
- REQUEST FULFILLMENT, EVENT & INCIDENT MANAGEMENT

### EXPERT SUPPORT (L2 SUPPORT)

- CROSS FUNCTIONAL GROUP OF PRODUCT SUPPORT SPECIALISTS AND LEADERS
- DEEPER LEVEL OF TROUBLESHOOTING
- LEVERAGES EXPERIENCE AND LESSONS LEARNED FROM OTHER SITES AND PROJECTS
- PROBLEM MANAGEMENT

### SUSTAINING ENGINEERING (L3 SUPPORT)

- ENGINEERING TRIAGE AND ENGINEERING SUSTAINING TEAM
- PRODUCT DEFECT RESOLUTION AND PATCHING
- EVALUATE ENHANCEMENTS
- INITIAL TRIAGE OF CASES – CONSULTING OTHERS IN ENGINEERING AS NEEDED



# Premium Support Includes: (1 of 2)

Support Services	Standard Support	Premium AMI	Premium MDMS
Answer product questions, troubleshoot issues, address product defects, and advocate for enhancement requests	✓	✓	✓
Knowledge Base Access	✓	✓	✓
Internal collaborative support model with engineering	✓	✓	✓
24x7 for critical issues	✓	✓	✓
Designated Technical Resource(s) - remote/on-site* (on-site pricing provided at increased cost)		✓	✓
Perform initial troubleshooting with in-depth knowledge of the specific system, customizations, and integrations		✓	✓
Ongoing risk assessment of the solution when an issue(s) is identified with adjacent systems		✓	✓
Provide tracking of and routine updates on product issues that may be relevant based on versions in use		✓	✓
Proactively assist with configuration management and necessary adjustments for refined business processes, new product releases, etc.		✓	✓
Enhanced Coordination and management of escalated issues with internal Landis+Gyr teams		✓	✓

# Premium Support Includes: (2 of 2)

Support Services	Standard Support	Premium AMI	Premium MDMS
Record and track the current status of pending support/Change Requests		✓	✓
Conduct routine operational review meetings with customer (product roadmap discussions, release notes review, case review meetings.)		✓	✓
Receive discount on all purchased Smart Grid Services		✓	✓
Support future planning of System enhancements, network/headend upgrades, HES Upgrades		✓	✓
Provide best practices (queries, processes, procedures) designed for your specific utility		✓	✓
Leverage lessons learned from other deployments to secure smooth operations for your utility.		✓	✓
Monthly delivery of all updated/released L+G documentation		✓	✓
Firmware Upgrades leadership (one per year/CC Upgrade)		✓	
Conducts MDM System Health Check with a report of findings and recommended actions	Optional	N/A	✓
Conducts Network Optimization Assessment with a report of findings and recommended actions	Optional	Optional	N/A

Questions?

Thank You

RECORDING REQUESTED BY:

City of Needles  
817 Third Street  
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

**City of Needles**  
**817 Third Street**  
**Needles, CA 92363**

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

## NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is CITY OF NEEDLES

The ADDRESS of the OWNER is 817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is In FEE

Street Address / APN (if applicable) Various Streets in Needles, CA

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

**Contractor's Name**

**Contractor's Address:**

Landis & Gyr Technology, Inc.

30000 Mill Creek Ave., Ste. 100, Alpharetta, GA 30022

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the August 10, 2021 meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on June 30, 2024

Improvements described as  
**Advanced Meter Infrastructure (AMI) System (Electric and Water Meters)**

I, Patrick J. Martinez am the City Manager  
(Name of below signor) (Owner, President, Authorized Agent, Partner, etc.)

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Patrick J. Martinez, City Manager, City of Needles



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** JULY 09, 2024

**Title:** Warrants

**Background:** n/a

**Fiscal Impact:** See attached Warrant Registers

**Environmental Impact:** n/a

**Recommended Action:** Approve the Warrant Registers through JULY 09, 2024.

**Submitted By:** Barbara DiLeo, Acting Director of Finance

**City Manager Approval:** Patrick J. Martinez

**Date:** 7/3/2024

**Other Department Approval (when required):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

**Agenda Item:** \_\_\_\_\_



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JULY 09, 2024**

		7/9/2024	FUND AMT.	9-Jul	23-24 BUDGET
FUND 101	GENERAL FUND	\$ 900.00			
101.1015.412	CITY ATTORNEY	\$ -		\$ 75,845.55	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 38.30		\$ 223,228.72	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 988.18		\$ 1,173,063.58	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 61.28		\$ 274,153.43	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ 1,510.30		\$ 67,356.24	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 38.30		\$ 329,129.39	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 40,425.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ 1,764.50		\$ 64,775.40	\$ 62,202.00
101.2010.421	SHERIFF	\$ 195.90		\$ 3,732,921.01	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 250.00		\$ 283,087.58	\$ 261,130.00
101.2025.424	BULDING & SAFETY	\$ 25,711.50		\$ 278,791.14	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 38.30		\$ 591,243.29	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 1,569.59		\$ 670,187.24	\$ 818,943.00
101.4730.472	SANITATION	\$ -		\$ 172,113.66	\$ 177,467.00
101.5770.452.	AQUATICS	\$ 224.96		\$ 184,871.72	\$ 246,913.00
101.5772.452	PARKS	\$ 12,538.26		\$ 640,392.50	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 84,596.36	\$ 115,646.00
101.5774.452	RECREATION	\$ 380.27		\$ 394,530.05	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 46,209.64		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 2,015,012.67	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ -	\$ 191,147.55	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ 49,835.00	\$ 1,035,924.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 151,455.03	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ 80.00	\$ 170,078.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 185,550.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 3,508.62	\$ 1,760,108.27	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 2,457.74	\$ 1,194,131.16	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,435,322.91	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,010,674.11	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 22,261.88		\$ 819,419.46	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 4,542.51		\$ 330,864.60	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ 26,804.39		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 17.12	\$ 375,376.68	\$ 496,825.00
FUND 509	MIS		\$ 2,345.00	\$ 257,790.94	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 1,094.72	\$ 228,427.37	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ 1,383.62	\$ 217,959.36	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 92,016.80	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 18,001.51	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 731,835.32	\$ 808,479.00
FUND 575	HOUSING		\$ 2,833.46	\$ 1,221,551.40	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 10,938.54	\$ 10,010,006.73	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 5,723,234.53	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 67,602.83	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 25,783.28	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 147,507.85	\$ 42,625,773.85	\$ 57,437,335.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

 7-3-2024  
Patrick Martinez, City Manager Date

 6/28/24  
Paula Roth, Finance Department Date

 7-2-24  
Virginia Tasker, City Treasurer Date

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21457	2345	00	A-B COMMUNICATIONS	07/09/2024	207.54	.00
21458	3750	00	AUTO ZONE	07/09/2024	206.74	.00
21459	4190	00	AWP SAFETY	07/09/2024	120.00	.00
21460	2629	00	BARON PEST SOLUTIONS	07/09/2024	1,666.00	.00
21461	178	00	BIG O TIRES & NAPA AUTO PARTS	07/09/2024	1,940.77	.00
21462	3392	00	BUG EMERGENCY INC.	07/09/2024	204.00	.00
21463	440	00	DECO FOODSERVICE INCORP.	07/09/2024	37.36	.00
21464	3580	00	DIAMOND PURE WATER	07/09/2024	72.50	.00
21465	1904	00	ENDURA STEEL	07/09/2024	24.54	.00
21466	4092	00	FOREUP GOLF SOFTWARE	07/09/2024	159.00	.00
21467	324	00	GRAINGER	07/09/2024	853.65	.00
21468	2612	00	HARDWARE EXPRESS	07/09/2024	1,842.67	.00
21469	2612	00	HARDWARE EXPRESS	07/09/2024	2,193.46	.00
21470	4158	00	HEARTLAND MARKETING INC.	07/09/2024	400.00	.00
21471	2334	00	KERN TURF SUPPLY INC.	07/09/2024	2,225.00	.00
21472	3977	00	LANDIS+GYR TECHNOLOGY, INC	07/09/2024	950.00	.00
21473	125	00	MCCORMICK CONSTRUCTION CO.	07/09/2024	3,116.54	.00
21474	3998	00	MICHAEL BAKER INTERNATIONAL, INC	07/09/2024	1,472.00	.00
21475	4032	00	MINAGAR & ASSOCIATES	07/09/2024	49,835.00	.00
21476	2189	00	MOHAVE ENVIRONMENTAL LAB	07/09/2024	70.00	.00
21477	218	00	NEWS WEST PUBLISHING CO.	07/09/2024	50.14	.00
21478	1786	00	NPUA	VOID		
21479	1786	00	NPUA	07/09/2024	28,401.55	.00
21480	740	00	OUR TOWN MAGAZINE	07/09/2024	372.30	.00
21481	15	00	QUILL LLC	07/09/2024	1,260.44	.00
21482	818	00	R & R PRODUCTS INC.	07/09/2024	188.95	.00
21483	2861	00	REINKE A/C CORP.	07/09/2024	9,876.54	.00
21484	3796	00	ROUTE 66 BROADBAND LLC	07/09/2024	1,039.39	.00
21485	3437	00	SIGNS BY SUNDOWN	07/09/2024	80.00	.00
21486	4001	00	SIMPLOT TURF & HORTICULTURE	07/09/2024	4,375.51	.00
21487	281	00	SMART & FINAL	07/09/2024	401.46	.00
21488	4121	00	SMART DOCUMENT SOLUTIONS	07/09/2024	176.20	.00
21489	3826	00	SWEeper SHOP	07/09/2024	633.67	.00
21490	3014	00	TRI STATE FIRE SYSTEMS, INC.	07/09/2024	561.90	.00
21491	3266	00	TRI STATE TOOL REPAIR	07/09/2024	126.14	.00
21492	3272	00	ULINE	07/09/2024	660.83	.00
21493	3830	00	UNIFIRST CORPORATION	07/09/2024	587.76	.00
21494	1917	00	VIRGINIA TASKER	07/09/2024	500.00	.00
21495	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	07/09/2024	1,307.08	.00
21496	3952	00	WHITE LIGHT COMPUTING, INC	07/09/2024	250.00	.00
21497	3967	00	WILLDAN ENGINEERING	07/09/2024	26,573.20	.00
21498	3573	00	WREGIS	07/09/2024	80.00	.00
21499	1023	00	XEROX	07/09/2024	383.02	.00
21500	3828	00	3D-NETWORKS LLC	07/09/2024	2,025.00	.00

PREPARED: 06/26/2024,10:34:14

PROGRAM: GM339L

CITY OF NEEDLES

WELLS FARGO BANK - CITY GENERAL CHECKING

BANK: 04

EXPENDITURE APPROVAL LIST  
AS OF: 07/09/2024 PAYMENT DATE: 07/09/2024

PAGE 1

VEND NO		SEQ#	VENDOR NAME	INVOICE NO	VOUCHER P.O.	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
-----											
0002345	00		A-B COMMUNICATIONS				04 07/09/2024	510-4410-405.30-25	ANSWERING SVCS	207.54	
L14801-062024	007723										
-----											
0003750	00		AUTO ZONE						VENDOR TOTAL *	207.54	
3699993987			007724				04 07/09/2024	101-2010-421.43-03	VEH MAINT	18.31	
3699994002			007725				04 07/09/2024	101-2010-421.43-03	CREDIT MEMO APPLIED	18.31	
3699991020			007314				04 07/09/2024	511-3020-432.61-28	VEH MAINT	180.89	
3699991651			007315				04 07/09/2024	511-3020-432.43-29	VEH MAINT	25.85	
-----											
0004190	00		AWP SAFETY						VENDOR TOTAL *	206.74	
11017933			007817				04 07/09/2024	101-3010-431.70-19	SIGNS	120.00	
-----											
0002629	00		BARON PEST SOLUTIONS						VENDOR TOTAL *	120.00	
1023713			007612				04 07/09/2024	101-1070-410.43-01	BLDG MAINT	1,552.00	
988067			007727				04 07/09/2024	511-3020-432.43-29	BLDG MAINT	38.00	
992965			007728				04 07/09/2024	511-3020-432.43-29	BLDG MAINT	38.00	
998563			007729				04 07/09/2024	511-3020-432.43-29	BLDG MAINT	38.00	
-----											
0000178	00		BIG O TIRES & NAPA AUTO PARTS						VENDOR TOTAL *	1,666.00	
356085			007658				04 07/09/2024	101-2010-421.43-03	VEH MAINT	7.56	
356054			007659				04 07/09/2024	101-2010-421.43-03	VEH MAINT	39.91	
356338			007726				04 07/09/2024	101-2010-421.43-03	VEH MAINT	148.43	
356510			007854				04 07/09/2024	503-4720-475.43-04	VEH MAINT	9.69	
356213			007617				04 07/09/2024	507-5761-453.43-04	VEH MAINT	426.80	
356509			007908				04 07/09/2024	507-5761-453.43-04	EQUIPMENT MAINT/REPAIRS	1,149.78	
356162			007656				04 07/09/2024	511-3021-432.43-26	VEH MAINT	18.80	
356266			007657				04 07/09/2024	511-3021-432.43-26	VEH MAINT	129.04	
356532			007973				04 07/09/2024	511-3021-432.43-26	VEH MAINT	10.76	
-----											
0003392	00		BUG EMERGENCY INC.						VENDOR TOTAL *	1,940.77	
336836			007646				04 07/09/2024	503-4720-475.43-02	BLDG MAINT	52.00	
336565			007616				04 07/09/2024	507-5762-454.43-08	BLDG MAINT	72.00	
332957			007730				04 07/09/2024	575-5555-485.31-90	BLDG MAINT	80.00	
-----											
0003974	00		CUTTER & BUCK INC						VENDOR TOTAL *	204.00	
000014655			001830				04 07/09/2024	507-5762-454.44-10	CREDIT MEMO APPLIED	289.60	
96496315			003200				04 07/09/2024	507-5762-454.44-10	SUPPLIES	111.51	
97060131			001916				04 07/09/2024	507-5762-454.44-10	GOLF PRO SHOP MERCHANDISE	97.58	
-----											
0000440	00		DECO FOODSERVICE INCORP.						VENDOR TOTAL *	80.51	
296475			007613				04 07/09/2024	507-5762-454.61-06	SUPPLIES	37.36	
-----											
0003580	00		DIAMOND PURE WATER						VENDOR TOTAL *	37.36	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21457	2345	A-B COMMUNICATIONS	007723		07/09/2024	510-4410-405.30-25	207.54 207.54 *	207.54
21458	3750	AUTO ZONE	007314 007315 007724 007725		07/09/2024 07/09/2024 07/09/2024 07/09/2024	511-3020-432.61-28 511-3020-432.43-29 101-2010-421.43-03 101-2010-421.43-03	180.89 25.85 18.31 18.31- 206.74 *	206.74
21459	4190	AWP SAFETY	007817		07/09/2024	101-3010-431.70-19	120.00 120.00 *	120.00
21460	2629	BARON PEST SOLUTIONS	007612 007727 007728 007729		07/09/2024 07/09/2024 07/09/2024 07/09/2024	101-1070-410.43-01 511-3020-432.43-29 511-3020-432.43-29 511-3020-432.43-29	1,552.00 38.00 38.00 38.00 1,666.00 *	1,666.00
21461	178	BIG O TIRES & NAPA AUTO P	007617 007656 007657 007658 007659 007726 007854 007908 007973		07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024	507-5761-453.43-04 511-3021-432.43-26 511-3021-432.43-26 511-3021-432.43-26 101-2010-421.43-03 101-2010-421.43-03 101-2010-421.43-03 503-4720-475.43-04 507-5761-453.43-04 511-3021-432.43-26	426.80 18.80 129.04 7.56 39.91 148.43 9.69 1,149.78 10.76 1,940.77 *	1,940.77
21462	3392	BUG EMERGENCY INC.	007616 007646 007730		07/09/2024 07/09/2024 07/09/2024	507-5762-454.43-08 503-4720-475.43-02 575-5555-485.31-90	72.00 52.00 80.00 204.00 *	204.00
21463	440	DECO FOODSERVICE INCORP.	007613		07/09/2024	507-5762-454.61-06	37.36 37.36 *	37.36
21464	3580	DIAMOND PURE WATER	007317 007688 007731		07/09/2024 07/09/2024 07/09/2024	511-3020-432.43-29 511-3020-432.43-29 511-3020-432.43-29	20.50 17.00 35.00 72.50 *	72.50
21465	1904	ENDURA STEEL	007739		07/09/2024	101-3010-431.60-11	24.54 24.54 *	24.54
21466	4092	FOREUP GOLF SOFTWARE	007614		07/09/2024	507-5762-454.61-09	159.00 159.00 *	159.00
21467	324	GRAINGER	007649 007719		07/09/2024 07/09/2024	503-4720-475.61-33 507-5761-453.61-04	373.11 107.43	373.11 107.43

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ACCOUNTING PERIOD 2025/01  
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ACCOUNTING PERIOD 2025/01

ACCOUNTING PERIOD 2023/01  
REPORT NUMBER 1

REF ONI NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21469	2612	HARDWARE EXPRESS	007853		07/09/2024	575-5555-485.43-02	43.61	
			007853		07/09/2024	575-5555-485.72-17	642.17	
			007853		07/09/2024	575-5555-485.72-17	579.99	
							2,193.46	2,193.46
21470	4158	HEARTLAND MARKETING INC.	007618		07/09/2024	507-5762-454.53-00	400.00	
							400.00	400.00
21471	2334	KERN TURF SUPPLY INC.	007904		07/09/2024	507-5761-453.61-12	2,225.00	
							2,225.00	2,225.00
21472	3977	LANDIS+GYR TECHNOLOGY, IN	007743		07/09/2024	580-4750-473.56-00	950.00	
							950.00	950.00
21473	125	MCCORMICK CONSTRUCTION CO	007757		07/09/2024	502-4710-471.31-90	3,116.54	
							3,116.54	3,116.54
21474	3998	MICHAEL BAKER INTERNATION	PI0374	024041	07/09/2024	101-1035-416.31-90	828.00	
			PI0375	024041	07/09/2024	101-1035-416.31-90	276.00	
			PI0376	024041	07/09/2024	101-1035-416.31-90	368.00	
							1,472.00	1,472.00
21475	4032	MINAGAR & ASSOCIATES	PI0378	024079	07/09/2024	208-1035-416.31-90	49,835.00	
							49,835.00	49,835.00
21476	2189	MOHAVE ENVIRONMENTAL LAB	007705		07/09/2024	101-5774-452.31-42	70.00	
							70.00	70.00
21477	218	NEWS WEST PUBLISHING CO.	007824		07/09/2024	575-5555-485.53-00	50.14	
							50.14	50.14
21478	1786	NPUA						VOIDED
21479	1786	NPUA	007619		07/09/2024	502-4710-471.41-10	264.14	
			007620		07/09/2024	502-4710-471.41-10	38.09	
			007621		07/09/2024	507-5762-454.41-10	125.28	
			007622		07/09/2024	580-4750-473.41-11	38.29	
			007634		07/09/2024	580-4750-473.41-11	35.23	
			007635		07/09/2024	580-4750-473.41-11	61.25	
			007661		07/09/2024	101-5772-452.41-10	37.53	
			007662		07/09/2024	101-5772-452.41-20	3,121.99	
			007663		07/09/2024	101-5772-452.41-10	48.13	
			007664		07/09/2024	101-5772-452.41-20	837.08	
			007665		07/09/2024	101-5772-452.41-10	48.13	
			007666		07/09/2024	101-5772-452.41-20	235.01	
			007667		07/09/2024	101-5772-452.41-10	72.16	
			007668		07/09/2024	101-5772-452.41-20	274.07	
			007669		07/09/2024	101-5772-452.41-20	3,552.92	
			007670		07/09/2024	101-5772-452.41-10	324.49	
			007671		07/09/2024	101-5772-452.41-10	74.40	
			007672		07/09/2024	101-5772-452.41-20	833.64	



CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21479	1786	NPUA	007673		07/09/2024	101-5772-452.41-20	1,338.22	
			007674		07/09/2024	101-3010-431.41-10	364.04	
			007675		07/09/2024	101-3010-431.41-20	84.61	
			007676		07/09/2024	101-3010-431.41-30	424.15	
			007679		07/09/2024	580-4750-473.41-11	62.49	
			007680		07/09/2024	580-4750-473.41-11	58.82	
			007681		07/09/2024	580-4750-473.41-11	37.68	
			007682		07/09/2024	503-4720-475.41-10	50.58	
			007683		07/09/2024	503-4720-475.41-20	47.59	
			007684		07/09/2024	503-4720-475.41-10	50.24	
			007685		07/09/2024	503-4720-475.41-20	47.53	
			007686		07/09/2024	503-4720-475.41-10	37.60	
			007687		07/09/2024	580-4750-473.43-45	364.00	
			007710		07/09/2024	507-5762-454.41-10	1,800.32	
			007711		07/09/2024	507-5762-454.41-20	244.88	
			007712		07/09/2024	507-5762-454.41-30	254.49	
			007713		07/09/2024	507-5762-454.41-10	341.93	
			007714		07/09/2024	507-5761-453.41-20	12,333.48	
			007715		07/09/2024	507-5761-453.41-20	198.43	
			007716		07/09/2024	507-5761-453.41-20	103.11	
			007717		07/09/2024	507-5761-453.41-20	51.53	
			007718		07/09/2024	507-5761-453.41-20	84.00	
							28,401.55	28,401.55
21480	740	OUR TOWN MAGAZINE	007906		07/09/2024	507-5762-454.53-00	372.30	
							372.30	372.30
21481	15	QUILL LLC	007827		07/09/2024	510-4410-405.61-01	481.96	
			007828		07/09/2024	510-4410-405.61-01	20.46	
			007829		07/09/2024	510-4410-405.61-06	200.39	
			007830		07/09/2024	510-4410-405.61-31	74.36	
			007832		07/09/2024	510-4410-405.61-01	33.39	
			007833		07/09/2024	510-4410-405.61-01	33.39	
			007834		07/09/2024	510-4410-405.61-01	33.39	
			007860		07/09/2024	101-1025-415.61-01	449.88	
							1,260.44	1,260.44
21482	818	R & R PRODUCTS INC.	007905		07/09/2024	507-5761-453.63-00	188.95	
							188.95	188.95
21483	2861	REINKE A/C CORP.	007623		07/09/2024	101-1070-410.43-04	212.50	
			007636		07/09/2024	580-4750-473.54-62	8,952.94	
			007654		07/09/2024	507-5762-454.43-08	541.10	
			007655		07/09/2024	507-5762-454.43-08	170.00	
							9,876.54	9,876.54
21484	3796	ROUTE 66 BROADBAND LLC	007825		07/09/2024	575-5555-485.52-10	316.26	
			007831		07/09/2024	509-4910-479.52-12	320.00	
			007975		07/09/2024	101-3010-431.52-10	180.00	
			007976		07/09/2024	101-5772-452.52-10	223.13	

PREPARED 06/26/2024, 10:40:18

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

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PREPARED 06/26/2000  
PROGRAM: GM346L

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21484	3796	ROUTE 66 BROADBAND LLC					1,039.39 *	1,039.39
21485	3437	SIGNS BY SUNDOWN	007721		07/09/2024	233-5772-452.72-18	80.00 80.00 *	80.00
21486	4001	SIMPLOT TURF & HORTICULTU	007720 007907		07/09/2024 07/09/2024	507-5761-453.61-11 507-5761-453.61-08	4,323.79 51.72 4,375.51 *	4,375.51
21487	281	SMART & FINAL CORP.	007699 007700		07/09/2024 07/09/2024	101-5770-452.43-02 101-5774-452.65-10	101.22 300.24 401.46 *	401.46
21488	4121	SMART DOCUMENT SOLUTION	007722		07/09/2024	575-5555-485.61-01	176.20 176.20 *	176.20
21489	3826	SWEEPER SHOP	007974		07/09/2024	511-3021-432.43-26	633.67 633.67 *	633.67
21490	3014	TRI STATE FIRE SYSTEMS, I	007977		07/09/2024	101-5772-452.52-10	561.90 561.90 *	561.90
21491	3266	TRI STATE TOOL REPAIR	007660		07/09/2024	101-3010-431.43-57	126.14 126.14 *	126.14
21492	3272	ULINE	007744		07/09/2024	101-5772-452.43-18	660.83 660.83 *	660.83
21493	3830	UNIFIRST CORPORATION	007624 007640 007641 007642 007652 007677 007707 007738 007740 007826 007835 007855 007867		07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024	507-5762-454.43-08 508-4810-478.61-04 502-4710-471.61-04 575-5555-485.61-04 580-4750-473.61-04 101-5772-452.61-04 101-5774-452.43-18 575-5555-485.61-04 511-3020-432.61-04 508-4810-478.61-04 503-4720-475.61-04 503-4720-475.61-04 580-4750-473.61-04	23.85 8.56 38.11 5.61 145.34 19.04 10.03 11.79 129.85 8.56 20.84 20.84 145.34 587.76	
21494	1917	VIRGINIA TASKER	007821		07/09/2024	101-1025-415.31-90	500.00 500.00 *	500.00
21495	3528	WESTERN ENVIRONMENTAL TES	007638 007648 007856		07/09/2024 07/09/2024 07/09/2024	503-4720-475.59-75 503-4720-475.59-75 503-4720-475.59-75	322.00 276.08 709.00 1,307.08 *	1,307.08

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21496	3952	WHITE LIGHT COMPUTING, IN	007742		07/09/2024	101-2020-423.61-09	250.00 250.00 *	250.00
21497	3967	WILLDAN ENGINEERING	PI0367 PI0368 PI0369 PI0379 PI0380 PI0381 007758 007818 007819 007820	024089 024089 024089 024089 024089 024089	07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024	101-2025-424.31-10 101-2025-424.31-10 101-2025-424.31-10 101-2025-424.31-10 101-2025-424.31-10 101-2025-424.31-10 101-2025-424.31-10 101-0000-204.03-01 101-0000-204.03-01 101-2025-424.31-10	375.00 10,671.00 375.00 750.00 8,343.00 1,000.00 625.00 495.00 405.00 3,534.20 26,573.20 *	250.00
21498	3573	WREGIS	007639		07/09/2024	580-4750-473.63-08	80.00 80.00 *	80.00
21499	1023	XEROX	007625 007626 007627 007628 007629 007630 007631 007632 007633		07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024 07/09/2024	101-1020-413.70-01 101-1025-415.70-01 101-1030-414.70-01 101-1035-416.70-01 101-1040-417.70-01 101-2025-424.70-01 101-2030-423.70-01 101-3010-431.70-01 510-4410-405.70-01	38.30 38.30 61.28 38.30 38.30 38.30 38.30 15.32 76.62 383.02 *	383.02
21500	3828	3D-NETWORKS LLC	007858 007859		07/09/2024 07/09/2024	509-4910-479.31-90 509-4910-479.31-53	1,525.00 500.00 2,025.00 *	2,025.00
BANK/CHECK TOTAL							147,507.85	147,507.85
ALL BANKS/CHECKS TOTAL							147,507.85	147,507.85

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JUNE 28, 2024**

		6/28/2024	FUND AMT.	28-Jun	23-24 BUDGET
FUND 101	GENERAL FUND	\$ 5,786.66			
101.1015.412	CITY ATTORNEY	\$ 2,305.05		\$ 75,845.55	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 269.42		\$ 223,228.72	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 1,173,063.58	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 2,429.03		\$ 274,153.43	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ 1,481.98		\$ 67,356.24	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 138.87		\$ 329,129.39	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 40,425.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ 37.25		\$ 64,775.40	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,732,921.01	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 1,820.26		\$ 283,087.58	\$ 261,130.00
101.2025.424	BULDING & SAFETY	\$ 144.16		\$ 278,791.14	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 587.38		\$ 591,243.29	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 7,556.42		\$ 670,187.24	\$ 818,943.00
101.4730.472	SANITATION	\$ 34.13		\$ 172,113.66	\$ 177,467.00
101.5770.452.	AQUATICS	\$ 2,185.08		\$ 184,871.72	\$ 246,913.00
101.5772.452	PARKS	\$ 2,676.61		\$ 640,392.50	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ 44.33		\$ 84,596.36	\$ 115,646.00
101.5774.452	RECREATION	\$ 612.94		\$ 394,530.05	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 28,109.57		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 372,169.31	\$ 2,015,012.67	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ 104.18	\$ 191,147.55	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 1,035,924.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 2,244.98	\$ 151,455.03	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 170,078.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 185,550.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 7,200.34	\$ 1,760,108.27	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 1,610.89	\$ 1,194,131.16	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,435,322.91	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 103.62	\$ 1,010,674.11	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 161,251.86		\$ 819,419.46	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ (1.77)		\$ 330,864.60	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ 161,250.09		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 438.66	\$ 375,376.68	\$ 496,825.00
FUND 509	MIS		\$ 2,512.50	\$ 257,790.94	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 4,258.04	\$ 228,427.37	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ 402.69	\$ 217,959.36	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 92,016.80	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 18,001.51	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 151,282.22	\$ 731,835.32	\$ 808,479.00
FUND 575	HOUSING		\$ 4,320.62	\$ 1,221,551.40	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 7,271.99	\$ 10,010,006.73	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ 1,139,635.80	\$ 5,723,234.53	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 67,602.83	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 25,783.28	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 1,882,915.50	\$ 42,625,773.85	\$ 57,437,335.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

*Patrick J. Martinez* 7-3-2024  
Patrick Martinez, City Manager Date

*Paul Lato* 6/27/24  
Finance Department Date

*Virginia Tasker* 7-2-24  
Virginia Tasker, City Treasurer Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21389	3709	00	ADRIAN CHAVEZ	06/28/2024	50.00	.00
21390	3688	00	ALBERT PONCE	06/28/2024	50.00	.00
21391	4084	00	ANTHONY GIERSCCH	06/28/2024	50.00	.00
21392	3916	00	BARBARA DILEO	06/28/2024	1,029.90	.00
21393	3808	00	HATZ, BERNARD	06/28/2024	50.00	.00
21394	3276	00	BRODY CHEMICAL COMP.INC.	06/28/2024	246.41	.00
21395	3870	00	BRYAN HICKSTEIN	06/28/2024	50.00	.00
21396	3275	00	CALIFORNIA STATE DISB.UNIT	06/28/2024	255.23	.00
21397	4126	00	CASE BRUFFETT	06/28/2024	50.00	.00
21398	2173	00	CREATIVE BUS SALES INC.	06/28/2024	151,282.22	.00
21399	2931	00	DALE JONES	06/28/2024	50.00	.00
21400	501	00	DOI-BOR-REGION: LOWER COLORADO	06/28/2024	443.00	.00
21401	4088	00	DYLAN HETRICK	06/28/2024	50.00	.00
21402	1	00	ENRIQUE ORTEGA	06/28/2024	200.00	.00
21403	227	00	FRANCHISE TAX BOARD	06/28/2024	25.00	.00
21404	322	00	FRANK VALENZUELA JR.	06/28/2024	50.00	.00
21405	1296	00	FRONTIER	06/28/2024	3,148.50	.00
21406	1305	00	GREAT WEST LIFE	06/28/2024	6,246.00	.00
21407	3634	00	GREAT-WEST LIFE & ANNUITY	06/28/2024	1,096.58	.00
21408	4106	00	HENRY BAGHDADY	06/28/2024	1,218.00	.00
21409	3949	00	JANET JERNIGAN	06/28/2024	120.00	.00
21410	2879	00	JENNIFER VALENZUELA	06/28/2024	255.48	.00
21411	638	00	JESSE FRAGOSO	06/28/2024	50.00	.00
21412	325	00	JIM WILLIS	06/28/2024	50.00	.00
21413	2222	00	JUSTIN SCOTT	06/28/2024	50.00	.00
21414	4070	00	KATHY RAASCH	06/28/2024	50.00	.00
21415	3512	00	KIMBERLY KRASINSKI	06/28/2024	50.00	.00
21416	4183	00	LATIARRA HAAR	06/28/2024	261.00	.00
21417	4140	00	LORENCE DELEON	06/28/2024	50.00	.00
21418	3889	00	MICHAEL WILLIS	06/28/2024	50.00	.00
21419	3458	00	MUTUAL OF OMAHA	06/28/2024	3,952.67	.00
21420	4074	00	PACIFIC HYDROTECH CORPORATION	06/28/2024	760,669.75	.00
21421	3767	00	PATRICK MARTINEZ	06/28/2024	1,977.45	.00
21422	239	00	PHILLIPS EXCAVATING INC.	06/28/2024	596,599.35	.00
21423	1578	00	PURCHASE POWER	06/28/2024	3,006.25	.00
21424	3654	00	RAINIE TORRANCE	06/28/2024	50.00	.00
21425	3953	00	RONNY SOMMERS	06/28/2024	50.00	.00
21426	3796	00	ROUTE 66 BROADBAND LLC	06/28/2024	285.00	.00
21427	3574	00	S&S CONCRETE & MATERIALS LLC	06/28/2024	1,299.50	.00
21428	1199	00	SBPEA TEAMSTERS LOCAL 1932	06/28/2024	1,210.48	.00
21429	1199	00	SBPEA TEAMSTERS LOCAL 1932	06/28/2024	335.13	.00
21430	4189	00	DEPARTMENT OF INDUSTRIAL RELATIONS	06/28/2024	657.50	.00
21431	4172	00	SUPERB ENGINEERING, INC	06/28/2024	70,662.47	.00
21432	4172	01	SUPERB ENGINEERING, INC	06/28/2024	90,441.73	.00
21433	3851	00	SY FOLEY	06/28/2024	50.00	.00
21434	3622	00	TAYLOR MILLER	06/28/2024	50.00	.00
21435	779	00	THATCHER COMPANY OF NEVADA, INC	06/28/2024	4,630.19	.00
21436	2744	00	THOMAS DELEON	06/28/2024	50.00	.00
21437	4139	00	THREE PEAKS CORP	06/28/2024	156,841.01	.00
21438	3950	00	TKE ENGINEERING INC	06/28/2024	464.00	.00
21439	2817	00	TONY RUBALCABA	06/28/2024	50.00	.00







CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21389	3709	ADRIAN CHAVEZ	003584		06/28/2024	101-2030-423.52-10	50.00 *	50.00
21390	3688	ALBERT PONCE	003593		06/28/2024	502-4710-471.52-10	50.00 *	50.00
21391	4084	ANTHONY GEIRSCH	003611 003612		06/28/2024 06/28/2024	580-4750-473.52-10 502-4710-471.52-10	25.00 25.00 *	50.00
21392	3916	BARBARA DILEO	007888 007889 007890 007891 007892 007893 007895 007956 007957 007958 007959 007960 007961 007962 007963 007964 007965 007966 007967 007970		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-1025-415.52-20 101-1030-414.61-31 101-3010-431.31-20 502-4710-471.69-22 503-4720-475.60-28 503-4720-475.62-00 507-5761-453.72-07 101-1030-414.54-01 101-1030-414.61-31 101-2020-423.31-20 101-2030-423.61-01 101-3010-431.31-20 101-3010-431.31-40 101-3010-431.55-00 502-4710-471.57-00 502-4710-471.59-75 502-4710-471.60-55 507-5762-454.55-00 507-5762-454.61-06 503-4720-475.55-00	11.17 119.72 12.00 16.75 36.45 51.00- 52.10 22.54 66.60 81.00 11.79 150.00 196.00 104.04 142.10 11.10 15.60 13.31- 12.31- 57.56 1,029.90 *	
21393	3808	BERNARD J. HATZ	003613		06/28/2024	101-2030-423.52-10	50.00 *	50.00
21394	3276	BRODY CHEMICAL COMP.INC.	007316		06/28/2024	511-3021-432.43-38	246.41 *	246.41
21395	3870	BRYAN HICKSTEIN	003590		06/28/2024	502-4710-471.52-10	50.00 *	50.00
21396	3275	CALIFORNIA STATE DISB.UNI	007909		06/28/2024	575-0000-209.03-01	255.23 *	255.23
21397	4126	CASE BRUFFETT	003594		06/28/2024	575-5555-485.52-10	50.00 *	50.00
21398	2173	CREATIVE BUS SALES INC.	PI0377	024066	06/28/2024	525-4770-461.72-15	151,282.22 *	151,282.22

CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING				VENDOR		VOUCHER		P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
CHECK NO	VENDOR NO	VENDOR NAME	VENDOR	NO	NO	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)					
21399	2931	DALE JONES	003599	06/28/2024	101-1030-414.52-10	50.00	50.00					
						50.00	50.00	*				50.00
21400	501	DOI-BOR-REGION: LOWER COL	007318	06/28/2024	580-4750-473.63-10	221.50	221.50					
			007319	06/28/2024	580-4750-473.63-10	221.50	221.50					
						443.00	443.00	*				443.00
21401	4088	DYLAN HETRICK	003614	06/28/2024	580-4750-473.52-10	50.00	50.00					
						50.00	50.00	*				50.00
21402	1	ENRIQUE ORTEGA	007822	06/28/2024	101-0000-204.00-00	200.00	200.00					
						200.00	200.00	*				200.00
21403	227	FRANCHISE TAX BOARD	007910	06/28/2024	575-0000-209.03-01	25.00	25.00					
						25.00	25.00	*				25.00
21404	322	FRANK VALENZUELA JR.	003597	06/28/2024	502-4710-471.52-10	50.00	50.00					
						50.00	50.00	*				50.00
21405	1296	FRONTIER	007745	06/28/2024	101-5774-452.52-10	115.60	115.60					
			007746	06/28/2024	101-5774-452.52-10	19.69	19.69					
			007747	06/28/2024	502-4710-471.52-10	345.80	345.80					
			007748	06/28/2024	503-4720-475.52-10	379.85	379.85					
			007749	06/28/2024	503-4720-475.52-10	378.89	378.89					
			007750	06/28/2024	507-5761-453.52-10	95.56	95.56					
			007751	06/28/2024	510-4410-405.52-10	111.87	111.87					
			007752	06/28/2024	510-4410-405.52-10	242.68	242.68					
			007753	06/28/2024	510-4410-405.52-10	270.85	270.85					
			007754	06/28/2024	510-4410-405.52-10	626.39	626.39					
			007755	06/28/2024	580-4750-473.52-10	397.09	397.09					
			007756	06/28/2024	580-4750-473.52-10	164.23	164.23					
						3,148.50	3,148.50	*				3,148.50
21406	1305	GREAT WEST LIFE & ANNUITY	007863	06/28/2024	101-0000-209.03-01	3,662.00	3,662.00					
			007864	06/28/2024	502-0000-209.03-01	435.00	435.00					
			007865	06/28/2024	580-0000-209.03-01	2,149.00	2,149.00					
						6,246.00	6,246.00	*				6,246.00
21407	3634	GREAT-WEST LIFE & ANNUITY	007866	06/28/2024	101-0000-209.03-01	194.13	194.13					
			007868	06/28/2024	101-0000-209.03-01	35.31	35.31					
			007869	06/28/2024	101-0000-209.03-01	24.27	24.27					
			007870	06/28/2024	101-0000-209.03-01	213.04	213.04					
			007871	06/28/2024	101-0000-209.03-01	97.57	97.57					
			007872	06/28/2024	101-0000-209.03-01	15.27	15.27					
			007873	06/28/2024	502-0000-209.03-01	94.89	94.89					
			007874	06/28/2024	502-0000-209.03-01	59.39	59.39					
			007875	06/28/2024	580-0000-209.03-01	174.52	174.52					
			007876	06/28/2024	580-0000-209.03-01	60.36	60.36					
			007877	06/28/2024	580-0000-209.03-01	127.83	127.83					
						1,096.58	1,096.58	*				1,096.58

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING				ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER				ACCOUNTING PERIOD 2024/12 REPORT NUMBER 129		PAGE 3	
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL	CHECK TOTAL		
21408	4106	HENRY BAGHDADY	007813 007814 007815		06/28/2024 06/28/2024 06/28/2024	575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51	442.00 359.00 417.00 1,218.00 *	1,218.00	1,218.00		
21409	3949	JANET JERNIGAN	007823		06/28/2024	101-0000-362.01-00	120.00 120.00 *	120.00	120.00		
21410	2879	JENNIFER VALENZUELA	003595 007899 007900 007901		06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-5774-452.52-10 101-5774-452.31-42 101-5774-452.60-24 101-5770-452.60-24	50.00 160.00 28.78 16.70 255.48 *	255.48	255.48		
21411	638	JESSE FRAGOSO	003588		06/28/2024	101-3010-431.52-10	50.00 50.00 *	50.00	50.00		
21412	325	JIM WILLIS	003598		06/28/2024	580-4750-473.52-10	50.00 50.00 *	50.00	50.00		
21413	2222	JUSTIN SCOTT	003592		06/28/2024	580-4750-473.52-10	50.00 50.00 *	50.00	50.00		
21414	4070	KATHY RAASCH	003609		06/28/2024	101-1040-417.52-10	50.00 50.00 *	50.00	50.00		
21415	3512	KIMBERLY KRASINSKI	003610		06/28/2024	508-4810-478.52-10	50.00 50.00 *	50.00	50.00		
21416	4183	LATIARRA HAAR	007812		06/28/2024	575-5555-485.69-51	261.00 261.00 *	261.00	261.00		
21417	4140	LORENCE DELEON	003615		06/28/2024	575-5555-485.52-10	50.00 50.00 *	50.00	50.00		
21418	3889	MICHAEL WILLIS	003601		06/28/2024	580-4750-473.52-10	50.00 50.00 *	50.00	50.00		
21419	3458	MUTUAL OF OMAHA	007933 007934 007935 007936 007937 007938 007939 007940 007941 007942 007943 007944		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1040-417.24-10 101-1070-410.24-10 101-2020-423.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5770-452.24-10 101-5772-452.24-10	98.39 174.57 124.90 197.09 26.36 116.35 54.41 272.64 285.19 28.14 22.91 256.79	98.39 174.57 124.90 197.09 26.36 116.35 54.41 272.64 285.19 28.14 22.91 256.79	98.39 174.57 124.90 197.09 26.36 116.35 54.41 272.64 285.19 28.14 22.91 256.79		

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING									
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL	
21419	3458	MUTUAL OF OMAHA	007945		06/28/2024	101-5773-452.24-10	35.18		
			007946		06/28/2024	101-5774-452.24-10	135.06		
			007947		06/28/2024	206-5771-452.24-10	80.30		
			007948		06/28/2024	502-4710-471.24-10	538.39		
			007949		06/28/2024	503-4720-475.24-10	128.41		
			007950		06/28/2024	506-4713-477.24-10	72.30		
			007951		06/28/2024	508-4810-478.24-10	253.53		
			007952		06/28/2024	511-3020-432.24-10	104.29		
			007953		06/28/2024	575-5555-485.24-10	135.63		
			007954		06/28/2024	575-5555-485.24-15	87.72		
			007955		06/28/2024	580-4750-473.24-10	724.12		
							3,952.67	*	3,952.67
21420	4074	PACIFIC HYDROTECH CORPORA	PI0371	024016	06/28/2024	582-4710-471.71-05	760,669.75	*	760,669.75
21421	3767	PATRICK MARTINEZ	007643		06/28/2024	101-1020-413.55-00	376.97		
			007644		06/28/2024	101-1020-413.55-00	640.57		
			007709		06/28/2024	101-1020-413.55-00	832.32		
			007741		06/28/2024	101-1020-413.55-00	77.59		
			003602		06/28/2024	580-4750-473.52-10	16.50		
			003603		06/28/2024	101-1020-413.52-10	20.00		
			003604		06/28/2024	502-4710-471.52-10	9.50		
			003605		06/28/2024	503-4720-475.52-10	4.00		
							1,977.45	*	1,977.45
21422	239	PHILLIPS EXCAVATING INC.	007653		06/28/2024	101-3010-431.43-60	6,200.00		
			PI0384	024086	06/28/2024	102-3010-431.71-22	215,328.30		
			PI0385	024086	06/28/2024	582-4710-471.72-17	375,071.05	*	596,599.35
21423	1578	PURCHASE POWER	007897		06/28/2024	510-4410-405.52-20	3,006.25	*	3,006.25
21424	3654	RAINIE TORRANCE	003606		06/28/2024	502-4710-471.52-10	16.67		
			003607		06/28/2024	503-4720-475.52-10	16.66		
			003608		06/28/2024	580-4750-473.52-10	16.67		
							50.00	*	50.00
21425	3953	RONNY SOMMERS	003596		06/28/2024	502-4710-471.52-10	50.00	*	50.00
21426	3796	ROUTE 66 BROADBAND LLC	007902		06/28/2024	101-1030-414.52-10	285.00	*	285.00
21427	3574	S&S CONCRETE & MATERIALS	007645		06/28/2024	580-4750-473.43-13	1,299.50	*	1,299.50
21428	1199	SBPEA TEAMSTERS LOCAL 193	007878		06/28/2024	101-0000-209.03-01	584.98		
			007879		06/28/2024	502-0000-209.03-01	165.57		

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ACCOUNTING PERIOD 2024/12  
REPORT NUMBER 129

PROGRAM: GM346L  
FAHREND00/20/2024, 10:10:00  
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CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21428	1199	SBPEA TEAMSTERS LOCAL 193	007880 007881 007882 007883 007896		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	503-0000-209.03-01 508-0000-209.03-01 511-0000-209.03-01 580-0000-209.03-01 575-0000-209.03-01	35.26 86.66 36.36 250.97 50.68 1,210.48 *	1,210.48
21429	1199	SBPEA TEAMSTERS LOCAL 193	007884 007885 007886 007887		06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-0000-209.03-01 502-0000-209.03-01 575-0000-209.03-01 580-0000-209.03-01	176.09 53.02 39.37 66.65 335.13 *	335.13
21430	4189	STATE OF CALIFORNIA	007706		06/28/2024	101-5770-452.31-90	657.50 657.50 *	657.50
21431	4172	SUPERB ENGINEERING, INC	PI0372	024099	06/28/2024	507-5761-453.72-07	70,662.47 70,662.47 *	70,662.47
21432	4172	SUPERB ENGINEERING, INC	PI0373	024099	06/28/2024	507-5761-453.72-07	90,441.73 90,441.73 *	90,441.73
21433	3851	SY FOLEY	003587		06/28/2024	503-4720-475.52-10	50.00 50.00 *	50.00
21434	3622	TAYLOR MILLER	003591		06/28/2024	502-4710-471.52-10	50.00 50.00 *	50.00
21435	779	THATCHER COMPANY OF NEVAD	007651		06/28/2024	502-4710-471.60-32	4,630.19 4,630.19 *	4,630.19
21436	2744	THOMAS DELEON	003586		06/28/2024	580-4750-473.52-10	50.00 50.00 *	50.00
21437	4139	THREE PEAKS CORP	PI0382 PI0383	024047 024047	06/28/2024 06/28/2024	102-5772-452.72-18 102-5772-452.72-18	2,019.53 154,821.48 156,841.01 *	156,841.01
21438	3950	TKE ENGINEERING INC	007637		06/28/2024	101-0000-204.03-01	464.00 464.00 *	464.00
21439	2817	TONY RUBALCABA	003600		06/28/2024	101-2020-423.52-10	50.00 50.00 *	50.00
21440	4080	TSR CONSTRUCTION AND INSP	PI0370	024013	06/28/2024	582-4710-471.71-07	3,895.00 3,895.00 *	3,895.00
21441	3830	UNIFIRST CORPORATION	007903		06/28/2024	507-5762-454.43-08	23.85 23.85 *	23.85

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21442	3695	VINCE GARZA	003589		06/28/2024	580-4750-473.52-10	50.00 *	50.00
21443	1217	VISION SERVICE PLAN	007911		06/28/2024	101-1020-413.24-10	13.31	13.31
			007912		06/28/2024	101-1025-415.24-10	69.35	69.35
			007913		06/28/2024	101-1030-414.24-10	39.38	39.38
			007914		06/28/2024	101-1035-416.24-10	7.08	7.08
			007915		06/28/2024	101-1040-417.24-10	30.78	30.78
			007916		06/28/2024	101-1070-410.24-10	10.89	10.89
			007917		06/28/2024	101-2025-424.24-10	39.75	39.75
			007918		06/28/2024	101-2030-423.24-10	79.52	79.52
			007919		06/28/2024	101-3010-431.24-10	50.05	50.05
			007920		06/28/2024	101-4730-472.24-10	5.99	5.99
			007921		06/28/2024	101-5772-452.24-10	66.13	66.13
			007922		06/28/2024	101-5773-452.24-10	9.15	9.15
			007923		06/28/2024	101-5774-452.24-10	53.81	53.81
			007924		06/28/2024	206-5771-452.24-10	22.75	22.75
			007925		06/28/2024	502-4710-471.24-10	69.83	69.83
			007926		06/28/2024	503-4720-475.24-10	38.72	38.72
			007927		06/28/2024	506-4713-477.24-10	11.33	11.33
			007928		06/28/2024	508-4810-478.24-10	48.47	48.47
			007929		06/28/2024	511-3020-432.24-10	15.63	15.63
			007930		06/28/2024	575-5555-485.24-10	44.12	44.12
			007931		06/28/2024	575-5555-485.24-15	26.69	26.69
			007932		06/28/2024	580-4750-473.24-10	163.94	163.94
							916.67 *	916.67
21444	4130	WELLS FARGO (ACCT # 1755)	007795		06/28/2024	101-5770-452.61-16	193.86	193.86
			007796		06/28/2024	101-5770-452.61-04	678.49	678.49
			007797		06/28/2024	101-5770-452.60-30	351.15	351.15
			007798		06/28/2024	101-5770-452.60-24	265.47	265.47
			007799		06/28/2024	101-5774-452.62-00	50.00	50.00
							1,538.97 *	1,538.97
21445	4134	WELLS FARGO (ACCT # 1905)	007787		06/28/2024	101-1025-415.53-00	14.33	14.33
			007788		06/28/2024	101-1020-413.61-02	83.40	83.40
			007789		06/28/2024	101-1040-417.61-04	139.00-	139.00-
			007790		06/28/2024	101-2030-423.55-00	123.43	123.43
			007791		06/28/2024	101-1020-413.31-40	162.50	162.50
			007792		06/28/2024	502-4710-471.31-40	162.50	162.50
			007793		06/28/2024	503-4720-475.31-40	162.50	162.50
			007794		06/28/2024	580-4750-473.31-40	732.16	732.16
21446	4132	WELLS FARGO (ACCT # 2414)	007784		06/28/2024	502-4710-471.31-90	19.99	19.99
			007785		06/28/2024	503-4720-475.61-02	183.16	183.16
			007786		06/28/2024	502-4710-471.57-00	135.15	135.15
							338.30 *	338.30
21447	4129	WELLS FARGO (ACCT # 3254)	007772		06/28/2024	101-1030-414.61-01	150.02	150.02



CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING				ACCOUNT		REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
CHECK NO	VENDOR NO	VENDOR NAME	ACCT #	VOUCHER NO	P.O. NO	DATE	ACCOUNT	CHECK TOTAL
21447	4129	WELLS FARGO	(ACCT # 3254)	007773 007774 007775 007776 007777		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-1030-414.55-00 502-4710-471.52-10 503-4720-475.52-10 580-4750-473.52-10 206-5771-452.61-01	650.00 3.90 3.90 3.91 1.13 812.86 *
21448	4149	WELLS FARGO	(ACCT # 3439)	007764 007765 007766		06/28/2024 06/28/2024 06/28/2024	575-5555-485.61-01 575-5555-485.43-02 575-5555-485.52-20	19.99 714.37 68.00 802.36 *
21449	4128	WELLS FARGO	(ACCT # 5392)	007803 007804		06/28/2024 06/28/2024	580-4750-473.43-13 101-3010-431.31-90	491.30 126.00 617.30 *
21450	4127	WELLS FARGO	(ACCT # 5921)	007800 007801 007802		06/28/2024 06/28/2024 06/28/2024	506-4713-477.61-01 580-4750-473.61-21 101-1035-416.55-00	19.99 234.90 1,474.90 1,729.79 *
21451	4131	WELLS FARGO	(ACCT # 7827)	007778 007779 007780 007781 007782 007783		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-2020-423.61-21 101-2020-423.61-04 101-2020-423.43-29 101-2020-423.58-00 101-2020-423.60-28 101-2020-423.61-02	575.15 219.37 57.98 173.60 79.00 467.81 1,572.91 *
21452	4133	WELLS FARGO	(ACCT # 8728)	007805 007806 007807 007808 007809 007810		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	101-5772-452.61-12 101-5772-452.43-18 101-3010-431.61-21 503-4720-475.69-22 503-4720-475.61-21 225-2010-421.61-21	44.33 2,309.36 382.14 25.98 160.55 2,244.98 5,167.34 *
21453	4116	WELLS FARGO	(ACCT# 0806)	007761 007762 007763		06/28/2024 06/28/2024 06/28/2024	575-5555-485.43-02 575-5555-485.41-30 575-5555-485.61-01	664.20 15.96 26.40 706.56 *
21454	4115	WELLS FARGO	(ACCT# 3866)	007767 007768 007769 007770 007771		06/28/2024 06/28/2024 06/28/2024 06/28/2024 06/28/2024	575-5555-485.31-90 575-5555-485.52-20 575-5555-485.43-02 575-5555-485.56-00 575-5555-485.61-01	9.00 8.80 502.42 28.05 19.99 568.26 *
21455	4187	WILLIAM GUZMAN JR.		007760		06/28/2024	101-2025-424.52-10	50.00

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTING PERIOD 2024/12

REPORT NUMBER 129

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21455	4187	WILLIAM GUZMAN JR.					50.00 *	50.00
21456	3828	3D-NETWORKS LLC	007650		06/28/2024	509-4910-479.31-53	575.00	
			007698		06/28/2024	509-4910-479.31-90	1,937.50	
			007708		06/28/2024	101-1030-414.31-70	920.87	
							3,433.37 *	3,433.37
BANK/CHECK TOTAL							1,882,915.50	1,882,915.50
ALL BANKS/CHECKS TOTAL							1,882,915.50	1,882,915.50



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** JUNE 25, 2024

**Title:** Warrants

**Background:** n/a

**Fiscal Impact:** See attached Warrant Registers

**Environmental Impact:** n/a

**Recommended Action:** Approve the Warrant Registers through JUNE 25, 2024.

**Submitted By:** Barbara DiLeo, Acting Director of Finance

**City Manager Approval:** Patrick J. Martinez

**Date:** 7-3-2024

**Other Department Approval (when required):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

**Agenda Item:** \_\_\_\_\_

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JUNE 14, 2024**

		6/14/2024	FUND AMT.	14-Jun	23-24 BUDGET
FUND 101	GENERAL FUND	\$ 19,740.12			
101.1015.412	CITY ATTORNEY	\$ -		\$ 75,845.55	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 1,672.28		\$ 205,837.01	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 6,378.33		\$ 1,114,429.42	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 2,599.89		\$ 256,957.52	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ 14.09		\$ 60,983.31	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 1,942.25		\$ 305,873.01	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 40,425.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ 769.76		\$ 59,600.27	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,732,725.11	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 262,496.97	\$ 261,130.00
101.2025.424	BULDING & SAFETY	\$ 582.36		\$ 241,218.27	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 6,409.58		\$ 559,008.72	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 5,259.61		\$ 614,345.03	\$ 818,943.00
101.4730.472	SANITATION	\$ 311.48		\$ 167,557.80	\$ 177,467.00
101.5770.452.	AQUATICS			\$ 168,045.30	\$ 246,913.00
101.5772.452	PARKS	\$ 7,296.19		\$ 588,321.78	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ 778.68		\$ 69,733.65	\$ 115,646.00
101.5774.452	RECREATION	\$ 3,643.85		\$ 365,824.83	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 57,398.47		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 1,351,206.54	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ 2,746.43	\$ 172,152.12	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 986,089.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 149,210.05	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 169,998.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 185,550.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 9,512.01	\$ 1,666,217.00	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 4,654.59	\$ 1,157,874.71	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,435,322.91	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 137.92	\$ 999,432.56	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ 143.61		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 3,920.17		\$ 632,341.70	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 1,065.02		\$ 326,427.49	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ 5,128.80		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 5,568.31	\$ 340,168.91	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 252,933.44	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 319.84	\$ 223,020.61	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ 2,031.30	\$ 198,940.71	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 92,016.80	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 18,001.51	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 178.56	\$ 580,553.10	\$ 808,479.00
FUND 575	HOUSING		\$ 7,334.29	\$ 1,173,021.28	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 19,530.70	\$ 9,856,600.00	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 4,256,274.33	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 59,620.49	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 25,783.28	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 114,541.22	\$ 39,281,754.91	\$ 57,437,335.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

 7-3-2024  
Patrick Martinez, City Manager Date

 6/14/24  
Barbara Finance Department Date

 6-18-2024  
Virginia Tasker, City Treasurer Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21279	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	06/14/2024	1,366.00	.00
21280	3275	00	CALIFORNIA STATE DISB.UNIT	06/14/2024	255.23	.00
21281	3286	00	COLONIAL LIFE	06/14/2024	5,480.46	.00
21282	394	00	EMPLOYMENT DEVELOPMENT DEPT.	06/14/2024	5,400.02	.00
21283	227	00	FRANCHISE TAX BOARD	06/14/2024	25.00	.00
21284	1296	00	FRONTIER	06/14/2024	494.58	.00
21285	1305	00	GREAT WEST LIFE	06/14/2024	6,246.00	.00
21286	3634	00	GREAT-WEST LIFE & ANNUITY	06/14/2024	1,255.34	.00
21287	2879	00	JENNIFER VALENZUELA	06/14/2024	422.81	.00
21288	3283	00	LOWE'S	06/14/2024	143.16	.00
21289	1199	00	SBPEA TEAMSTERS LOCAL 1932	06/14/2024	1,210.48	.00
21290	1199	00	SBPEA TEAMSTERS LOCAL 1932	06/14/2024	335.13	.00
21291	4001	00	SIMPLOT TURF & HORTICULTURE	06/14/2024	3,909.17	.00
21292	284	00	SOUTHWEST GAS CORP.	06/14/2024	146.02	.00
21293	3242	00	SDRMA	06/14/2024	87,819.86	.00
21294	420	00	STATE CONTROLLER-DEPT OFFICE ACCT	06/14/2024	31.96	.00
NUMBER OF CHECKS				16	GRAND TOTAL	114,541.22

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21279	1213	CALIFORNIA DEPT. OF TAX &	007197		06/14/2024	101-1025-415.61-02	36.11	
			007198		06/14/2024	101-1035-416.61-02	14.09	
			007199		06/14/2024	101-1040-417.61-02	14.32	
			007200		06/14/2024	101-2025-424.61-02	14.09	
			007201		06/14/2024	101-2030-423.61-02	14.09	
			007202		06/14/2024	101-2030-423.61-04	8.37	
			007203		06/14/2024	101-3010-431.70-19	683.01	
			007204		06/14/2024	503-4720-475.61-02	6.90	
			007205		06/14/2024	503-4720-475.60-33	182.24	
			007206		06/14/2024	508-4810-478.60-26	37.67	
			007207		06/14/2024	508-4810-478.61-02	32.94	
			007208		06/14/2024	525-4770-461.61-05	178.56	
			007209		06/14/2024	507-0000-203.00-00	143.61	
							1,366.00	1,366.00
21280	3275	CALIFORNIA STATE DISB.UNI	007563		06/14/2024	575-0000-209.03-01	255.23	
							255.23	255.23
21281	3286	COLONIAL LIFE	007526		06/14/2024	101-0000-209.03-01	3,940.86	
			007527		06/14/2024	502-0000-209.03-01	130.92	
			007528		06/14/2024	503-0000-209.03-01	384.48	
			007529		06/14/2024	508-0000-209.03-01	389.79	
			007530		06/14/2024	580-0000-209.03-01	531.99	
			007531		06/14/2024	511-0000-209.03-01	102.42	
							5,480.46	5,480.46
21282	394	EMPLOYMENT DEVELOPMENT DE	007364		06/14/2024	101-1025-415.24-01	2,925.02	
			007364		06/14/2024	502-4710-471.24-01	841.50	
			007364		06/14/2024	503-4720-475.24-01	792.00	
			007364		06/14/2024	580-4750-473.24-01	841.50	
							5,400.02	5,400.02
21283	227	FRANCHISE TAX BOARD	007564		06/14/2024	575-0000-209.03-01	25.00	
							25.00	25.00
21284	1296	FRONTIER	007364		06/14/2024	101-5772-452.52-10	126.65	
			007364		06/14/2024	510-4410-405.52-10	106.47	
			007392		06/14/2024	101-5772-452.52-10	140.82	
			007429		06/14/2024	510-4410-405.52-10	120.64	
							494.58	494.58
21285	1305	GREAT WEST LIFE & ANNUITY	007525		06/14/2024	101-0000-209.03-01	3,662.00	
			007525		06/14/2024	502-0000-209.03-01	2,435.00	
			007525		06/14/2024	580-0000-209.03-01	2,149.00	
							6,246.00	6,246.00
21286	3634	GREAT-WEST LIFE & ANNUITY	007465		06/14/2024	101-0000-209.03-01	194.13	
			007467		06/14/2024	101-0000-209.03-01	35.31	
			007468		06/14/2024	101-0000-209.03-01	24.27	
			007469		06/14/2024	101-0000-209.03-01	213.04	



CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
21286	3634	GREAT-WEST LIFE & ANNUITY	007471		06/14/2024	101-0000-209.03-01	97.57	
			007472		06/14/2024	101-0000-209.03-01	158.76	
			007474		06/14/2024	101-0000-209.03-01	15.27	
			007476		06/14/2024	502-0000-209.03-01	94.89	
			007479		06/14/2024	502-0000-209.03-01	59.39	
			007481		06/14/2024	580-0000-209.03-01	174.52	
			007483		06/14/2024	580-0000-209.03-01	60.36	
			007485		06/14/2024	580-0000-209.03-01	127.83	
							1,255.34 *	1,255.34
21287	2879	JENNIFER VALENZUELA	007508		06/14/2024	101-5770-452.60-24	84.06	
			007509		06/14/2024	101-5774-452.60-24	93.92	
			007510		06/14/2024	101-5774-452.65-10	56.06	
			007511		06/14/2024	101-5774-452.43-18	30.60	
			007512		06/14/2024	101-0000-204.10-00	135.98	
			007513		06/14/2024	101-5774-452.61-06	22.19	
							422.81 *	422.81
21288	3283	LOWE'S	007377		06/14/2024	101-5772-452.43-18	61.43	
			007377		06/14/2024	510-4410-405.43-01	81.73	
							143.16 *	143.16
21289	1199	SBPEA TEAMSTERS LOCAL 193	007514		06/14/2024	101-0000-209.03-01	584.98	
			007515		06/14/2024	502-0000-209.03-01	165.57	
			007516		06/14/2024	503-0000-209.03-01	35.26	
			007517		06/14/2024	508-0000-209.03-01	86.66	
			007518		06/14/2024	511-0000-209.03-01	36.36	
			007519		06/14/2024	580-0000-209.03-01	250.97	
			007520		06/14/2024	575-0000-209.03-01	50.68	
							1,210.48 *	1,210.48
21290	1199	SBPEA TEAMSTERS LOCAL 193	007521		06/14/2024	101-0000-209.03-01	176.09	
			007522		06/14/2024	502-0000-209.03-01	53.02	
			007523		06/14/2024	575-0000-209.03-01	39.37	
			007524		06/14/2024	580-0000-209.03-01	66.65	
							335.13 *	335.13
21291	4001	SIMPLOT TURF & HORTICULTU	007456		06/14/2024	507-5761-453.61-08	3,909.17	
							3,909.17 *	3,909.17
21292	284	SOUTHWEST GAS CORP.	007394		06/14/2024	575-5555-485.41-50	17.95	
			007394		06/14/2024	575-5555-485.41-50	37.98	
			007394		06/14/2024	575-5555-485.41-50	37.98	
			007394		06/14/2024	507-5761-453.41-50	11.00	
			007394		06/14/2024	510-4410-405.41-60	11.00	
			007394		06/14/2024	101-3010-431.41-60	30.11	
							146.02 *	146.02
21293	3242	SPECIAL DISTRICT RISK	007532		06/14/2024	101-1020-413.24-10	1,672.28	
			007533		06/14/2024	101-1025-415.24-10	3,417.20	

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO

VENDOR NO

VENDOR NAME

VOUCHER NO

P.O. NO

DATE

ACCOUNT

REMITTANCE AMOUNT  
(NET OF DISC/RETAIN)

CHECK TOTAL

21293	3242	SPECIAL DISTRICT RISK	007534		06/14/2024	101-1030-414.24-10	2,599.89	
			007535		06/14/2024	101-1040-417.24-10	1,927.93	
			007536		06/14/2024	101-1070-410.24-10	769.76	
			007537		06/14/2024	101-2025-424.24-10	568.27	
			007538		06/14/2024	101-2030-423.24-10	6,355.16	
			007539		06/14/2024	101-3010-431.24-10	4,546.49	
			007540		06/14/2024	101-4730-472.24-10	311.48	
			007541		06/14/2024	101-5772-452.24-10	6,883.23	
			007542		06/14/2024	101-5773-452.24-10	778.68	
			007543		06/14/2024	101-5774-452.24-10	3,441.08	
			007544		06/14/2024	101-0000-209.03-01	10,501.86	
			007545		06/14/2024	206-5771-452.24-10	2,019.29	
			007546		06/14/2024	206-0000-209.03-01	727.14	
			007547		06/14/2024	502-4710-471.24-10	5,682.72	
			007548		06/14/2024	502-0000-209.03-01	2,049.00	
			007549		06/14/2024	503-4720-475.24-10	2,446.13	
			007550		06/14/2024	503-0000-209.03-01	807.58	
			007551		06/14/2024	506-4713-477.24-10	101.98	
			007552		06/14/2024	506-0000-209.03-01	35.94	
			007553		06/14/2024	507-5762-454.24-10	1,065.02	
			007554		06/14/2024	508-4810-478.24-10	3,665.15	
			007555		06/14/2024	508-0000-209.03-01	1,356.10	
			007556		06/14/2024	511-3020-432.24-10	1,381.58	
			007557		06/14/2024	511-0000-209.03-01	510.94	
			007558		06/14/2024	575-5555-485.24-10	3,188.71	
			007559		06/14/2024	575-5555-485.24-15	1,919.01	
			007560		06/14/2024	575-0000-209.03-01	1,762.38	
			007561		06/14/2024	580-4750-473.24-10	11,317.30	
			007562		06/14/2024	580-0000-209.03-01	4,010.58	
							87,819.86	87,819.86
21294	420	STATE CONTROLLER	007428		06/14/2024	101-2030-423.59-43	31.96	31.96

BANK/CHECK TOTAL

114,541.22

114,541.22

ALL BANKS/CHECKS TOTAL

114,541.22

114,541.22

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JUNE 05, 2024**

		6/5/2024	FUND AMT.	5-Jun	23-24 BUDGET
FUND 101	GENERAL FUND				
101.1015.412	CITY ATTORNEY	\$ -		\$ 69,616.15	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 204,115.79	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 1,082,323.49	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 251,158.88	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 60,508.22	\$ 402,016.00
101.1040.417	ENGINEERING	\$ -		\$ 303,044.20	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 36,053.89	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ -		\$ 57,068.96	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,381,984.00	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 261,739.69	\$ 261,130.00
101.2025.424	BUILDING & SAFETY	\$ -		\$ 233,110.90	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 535,593.74	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 590,522.07	\$ 818,943.00
101.4730.472	SANITATION	\$ -		\$ 167,246.32	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 166,953.55	\$ 246,913.00
101.5772.452	PARKS	\$ -		\$ 572,121.66	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 68,954.97	\$ 115,646.00
101.5774.452	RECREATION	\$ -		\$ 361,963.91	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ -		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 1,351,111.52	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ -	\$ 170,116.46	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 986,089.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 132,510.91	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 169,998.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 183,838.19	\$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,645,904.23	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 1,099,332.80	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,328,407.14	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 999,330.58	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 652,318.44	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 322,415.33	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 335,984.24	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 246,657.66	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 213,004.48	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 194,285.03	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 84,014.09	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 16,559.06	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 542,840.73	\$ 808,479.00
FUND 575	HOUSING		\$ 10,963.00	\$ 1,155,208.82	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ -	\$ 9,738,619.58	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 4,246,649.33	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 59,620.49	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 20,120.02	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 10,963.00	\$ 38,388,448.54	\$ 57,255,182.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

*Patrick J. Martinez* 7-3-2024  
Patrick Martinez, City Manager Date

*Paul R. [Signature]* 6/5/24  
Finance Department Date

*Virginia Tasker* 6-18-2024  
Virginia Tasker, City Treasurer Date

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21268	4179	ANA M. JOHNSON	007270		06/05/2024	575-5555-485.69-51	900.00 *	900.00
21269	4112	APOMIX, LLC	007268 007269		06/05/2024 06/05/2024	575-5555-485.69-51 575-5555-485.69-51	445.00 361.00 *	806.00
21270	4102	CHARLOTTE SCHROEDER	007254 007255 007256 007257 007258		06/05/2024 06/05/2024 06/05/2024 06/05/2024 06/05/2024	575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51	356.00 1,540.00 776.00 938.00 957.00 *	4,567.00
21271	3000	DON MCCONE	007266		06/05/2024	575-5555-485.69-51	822.00 *	822.00
21272	4110	ELIZABETH HARR	007271		06/05/2024	575-5555-485.69-51	210.00 *	210.00
21273	4109	HAROLD LAD RASPLICKA 2000	007267		06/05/2024	575-5555-485.69-51	324.00 *	324.00
21274	4103	HELEN ELROD	007263		06/05/2024	575-5555-485.69-51	494.00 *	494.00
21275	4183	LATIARRA HAAR	007272		06/05/2024	575-5555-485.69-51	279.00 *	279.00
21276	4104	RIVER GARDENS LLC	007259 007260 007261 007262		06/05/2024 06/05/2024 06/05/2024 06/05/2024	575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51 575-5555-485.69-51	307.00 384.00 414.00 305.00 *	1,410.00
21277	4108	RIVER PALMS APTS LLC	007265		06/05/2024	575-5555-485.69-51	670.00 *	670.00
21278	4107	SYLVIA POLEN	007264		06/05/2024	575-5555-485.69-51	481.00 *	481.00

BANK/CHECK TOTAL

10,963.00

10,963.00

ALL BANKS/CHECKS TOTAL

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21268	4179	00	ANA M. JOHNSON	06/05/2024	900.00	.00
21269	4112	00	APOMIX, LLC	06/05/2024	806.00	.00
21270	4102	00	CHARLOTTE SCHROEDER	06/05/2024	4,567.00	.00
21271	3000	00	DON MCCONE	06/05/2024	822.00	.00
21272	4110	00	ELIZABETH HARR	06/05/2024	210.00	.00
21273	4109	00	HAROLD LAD RASPLICKA 2000 FAM TRUST	06/05/2024	324.00	.00
21274	4103	00	HELEN ELROD	06/05/2024	494.00	.00
21275	4183	00	LATIARRA HAAR	06/05/2024	279.00	.00
21276	4104	00	RIVER GARDENS LLC	06/05/2024	1,410.00	.00
21277	4108	00	RIVER PALMS APTS LLC	06/05/2024	670.00	.00
21278	4107	00	SYLVIA POLEN	06/05/2024	481.00	.00
NUMBER OF CHECKS				11	10,963.00	
				GRAND TOTAL		



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JUNE 14, 2024**

		6/14/2024	FUND AMT.	14-Jun	23-24 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 75,845.55	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 72.49		\$ 205,909.50	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 183.98		\$ 1,114,613.40	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 150.28		\$ 257,153.04	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 60,983.31	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 77.90		\$ 305,950.91	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 40,425.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ 33.70		\$ 59,633.97	\$ 62,202.00
101.2010.421	SHERIFF	\$ -		\$ 3,732,725.11	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 262,496.97	\$ 261,130.00
101.2025.424	BUILDING & SAFETY	\$ 33.70		\$ 241,251.97	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 265.20		\$ 559,273.92	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 198.34		\$ 614,543.37	\$ 818,943.00
101.4730.472	SANITATION	\$ 26.52		\$ 167,584.32	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 172,777.45	\$ 246,913.00
101.5772.452	PARKS	\$ 271.94		\$ 590,744.64	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ 44.20		\$ 69,777.85	\$ 115,646.00
101.5774.452	RECREATION	\$ 167.96		\$ 369,161.00	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 1,526.21		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 1,351,206.54	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ 122.43	\$ 172,274.55	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 986,089.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 149,210.05	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 169,998.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 185,550.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ -	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 289.18	\$ 1,666,506.18	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 139.67	\$ 1,158,014.38	\$ 1,312,828.00
FUND 505	SANITATION		\$ -	\$ 1,435,322.91	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 39.78	\$ 999,472.34	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 632,341.70	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 326,427.49	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 189.50	\$ 340,358.41	\$ 496,825.00
FUND 509	MIS		\$ -	\$ 252,933.44	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 223,020.61	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ 60.22	\$ 200,853.79	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ -	\$ 92,016.80	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 18,001.51	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 580,553.10	\$ 808,479.00
FUND 575	HOUSING		\$ 298.90	\$ 1,173,320.18	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 634.71	\$ 9,857,234.71	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 4,256,274.33	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 59,620.49	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 25,783.28	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 3,300.60	\$ 39,297,004.89	\$ 57,437,335.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included.

*Patrick J. Martinez* 7-3-2024  
Patrick Martinez, City Manager Date

*Paul Smith* 6/14/24  
Finance Department Date

*Virginia Tasker* 6-18-2024  
Virginia Tasker, City Treasurer Date







**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JUNE 25, 2024**

FUND 101	GENERAL FUND	6/25/2024	FUND AMT.	25-Jun	23-24 BUDGET
101.1015.412	CITY ATTORNEY	\$ 2,413.00		\$ 75,845.55	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 6,229.40		\$ 205,909.50	\$ 230,592.00
101.1025.415	FINANCE DEPT.	\$ 48.94		\$ 1,134,613.40	\$ 1,652,223.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 45,727.60		\$ 257,207.98	\$ 329,339.00
101.1035.416	PLANNING /ZONING	\$ 3,298.93		\$ 61,720.53	\$ 402,016.00
101.1040.417	ENGINEERING	\$ 1,198.22		\$ 305,950.91	\$ 439,483.00
101.1060.410	COMMUNITY PROMOTIONS	\$ 886.56		\$ 40,425.37	\$ 103,945.00
101.1070.410	SENIOR CENTER	\$ 4,371.48		\$ 59,633.97	\$ 62,202.00
101.2010.421	SHERIFF	\$ 1,761.55		\$ 3,732,725.11	\$ 3,759,034.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 350,741.11		\$ 262,593.77	\$ 261,130.00
101.2025.424	BULDING & SAFETY	\$ 853.08		\$ 241,251.97	\$ 488,742.00
101.2030.423	CODE ENFORCEMENT	\$ 7,526.51		\$ 599,840.10	\$ 806,188.00
101.3010.431	PUBLIC WORKS	\$ 17,571.58		\$ 616,490.28	\$ 818,943.00
101.4730.472	SANITATION	\$ 20,510.26		\$ 167,584.32	\$ 177,467.00
101.5770.452.	AQUATICS	\$ -		\$ 173,695.78	\$ 246,913.00
101.5772.452	PARKS	\$ 6,658.17		\$ 591,714.87	\$ 760,504.00
101.5773.452	JACK SMITH PARK MARINA	\$ 12,109.14		\$ 74,848.64	\$ 115,646.00
101.5774.452	RECREATION	\$ 5,070.79		\$ 369,343.15	\$ 386,397.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS	\$ 3,567.43	\$ 490,543.75		\$ 11,120,764.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ 291,731.84	\$ 1,642,843.36	\$ 4,363,469.00
FUND 205	CDBG		\$ -	\$ 7,996.30	\$ 258,022.00
FUND 206	CEMETERY		\$ 7,601.96	\$ 179,860.14	\$ 258,022.00
FUND 208	CALTRANS GRANTS		\$ -	\$ 986,089.74	\$ 1,996,090.00
FUND 210	SPECIAL GAS TAX		\$ -	\$ 139,164.00	\$ 258,629.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 34,780.00	\$ 48,522.00
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 450,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 16,699.14	\$ 149,210.05	\$ 272,973.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 4,952.10	\$ 132,285.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ 169,998.01	\$ 175,308.00
FUND 238	STATE RECREATION GRANTS		\$ -	\$ 1,322,612.20	\$ 2,819,424.00
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ 5,260.99	\$ 25,436.00
FUND 270	REDEVELOPMENT AGENCY		\$ 1,712.50	\$ 185,550.69	\$ 202,153.00
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 32,089.74	\$ 100,954.00
FUND 501	NPUA		\$ 2,191.48	\$ 2,302,865.64	\$ 2,660,851.00
FUND 502	WATER DEPARTMENT		\$ 19,408.56	\$ 1,672,126.19	\$ 2,161,380.00
FUND 503	WASTEWATER DEPARTMENT		\$ 65,597.81	\$ 1,168,497.55	\$ 1,312,828.00
FUND 505	SANITATION		\$ 106,915.77	\$ 1,435,322.91	\$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 999,472.34	\$ 1,041,800.00
FUND 507	GOLF FUND	\$ -		\$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 6,667.11		\$ 635,905.72	\$ 696,256.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 3,002.51		\$ 326,482.86	\$ 422,685.00
FUND 507	GOLF FUND TOTAL		\$ 9,669.62		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 711.09	\$ 340,620.59	\$ 496,825.00
FUND 509	MIS		\$ 6,275.78	\$ 252,933.44	\$ 273,100.00
FUND 510	ADMIN. FACILITY		\$ 9,750.29	\$ 223,074.61	\$ 244,375.00
FUND 511	FLEET MANAGEMENT		\$ 4,915.67	\$ 200,853.79	\$ 278,476.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ 266,778.00	\$ 287,320.05
FUND 520	SR DIAL A RIDE		\$ 8,002.71	\$ 92,016.80	\$ 453,450.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ 1,442.45	\$ 18,001.51	\$ 22,320.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 37,533.81	\$ 580,553.10	\$ 808,479.00
FUND 575	HOUSING		\$ 29,031.17	\$ 1,181,646.77	\$ 1,322,653.00
FUND 580	ELECTRIC		\$ 191,345.85	\$ 9,876,119.33	\$ 12,778,862.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 52,672.81	\$ 46,073.00
FUND 582	NPUA CAPITAL WATER		\$ 336,949.40	\$ 4,583,598.73	\$ 8,084,536.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ 7,982.34	\$ 67,602.83	\$ 69,532.00
FUND 650	IMPACT FEES NORTH NEEDLES		\$ 5,663.26	\$ 25,783.28	\$ 33,708.00
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 1,428.15	\$ 45,912.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 1,651,676.25	\$ 40,041,345.21	\$ 57,437,335.05

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included

*Patrick J. Martinez* 7-3-2024  
Patrick Martinez, City Manager Date

*Paula R. R. R.* 6/14/24  
Finance Department Date

*Virginia Tasker* 6-18-24  
Virginia Tasker, City Treasurer Date

PROGRAM: GM348U  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
21296	3305	00	AGUA CALIENTE	06/25/2024	51,012.00	.00
21297	1924	00	AHA MACAV POWER SERVICE	06/25/2024	1,820.49	.00
21298	3750	00	AUTO ZONE	06/25/2024	1,366.38	.00
21299	2629	00	BARON PEST SOLUTIONS	06/25/2024	95.00	.00
21300	178	00	BIG O TIRES & NAPA AUTO PARTS	06/25/2024	596.44	.00
21301	3946	00	BLACK CLOVER ENTERPRISES, LLC	06/25/2024	865.00	.00
21302	3313	00	BLUE RIVER WATER CORP.	06/25/2024	42.50	.00
21303	7	00	BORDER STATES INDUSTRIES, INC.	06/25/2024	4,540.54	.00
21304	4165	00	BURKE CONSULTING GROUP PLLC	06/25/2024	22,564.97	.00
21305	3856	00	CALIFORNIA CONSULTING, INC.	06/25/2024	6,050.00	.00
21306	2403	00	CDW GOVERNMENT INC.	06/25/2024	2,620.00	.00
21307	455	00	CULLIGAN WATER COND.	06/25/2024	48.16	.00
21308	3974	00	CUTTER & BUCK	06/25/2024	55.37	.00
21309	2934	00	DANA KEPNER COMPANY INC.	06/25/2024	3,075.19	.00
21310	3809	00	DATA TICKET INC.	06/25/2024	366.50	.00
21311	440	00	DECO FOODSERVICE INCORP.	06/25/2024	502.29	.00
21312	2487	00	DELL MARKETING L.P.	06/25/2024	2,976.50	.00
21313	3523	00	DEVELOPMENT MANAGEMENT GROUP INC.	06/25/2024	13,660.88	.00
21314	3580	00	DIAMOND PURE WATER	06/25/2024	154.50	.00
21315	501	00	DOI-BOR-REGION: LOWER COLORADO	06/25/2024	12,697.95	.00
21316	584	00	ECONO SMOG & TUNE	06/25/2024	88.00	.00
21317	3462	00	EUSI LLC	06/25/2024	52,354.88	.00
21318	4092	00	FOREUP GOLF SOFTWARE	06/25/2024	175.37	.00
21319	1	00	FORT MOJAVE TRIBAL COUNCIL	06/25/2024	1,993.25	.00
21320	3708	00	GAUDIN FORD	06/25/2024	1,209.97	.00
21321	1	00	GENE O'CULL	06/25/2024	638.13	.00
21322	324	00	GRAINGER	06/25/2024	62.95	.00
21323	2612	00	HARDWARE EXPRESS	06/25/2024	589.10	.00
21324	2612	00	HARDWARE EXPRESS	06/25/2024	154.47	.00
21325	4182	00	HD SUPPLY-FORMERLY HOME DEPOT PRO	06/25/2024	9,079.45	.00
21326	3712	00	HENDERSON CHEVROLET COMPANY	06/25/2024	608.14	.00
21327	3593	00	HINDERLITER DE LLAMAS & ASSOCIATES	06/25/2024	20,000.00	.00
21328	4176	00	HOLLY RUSSO	06/25/2024	750.00	.00
21329	3864	00	HORIZON TECHNOLOGIES INC.	06/25/2024	980.00	.00
21330	1	00	HORNE LLP DBA CA LIHWAP	06/25/2024	198.23	.00
21331	4188	00	IRENE ROMERO	06/25/2024	440.97	.00
21332	1	00	JERE & ROBERT SMELTZER	06/25/2024	1,750.00	.00
21333	4064	00	JIM DAVIS, LLC	06/25/2024	698.22	.00
21334	4077	00	JOANNE POGUE	06/25/2024	1,050.00	.00
21335	4186	00	KADEEM D. FORTUNE	06/25/2024	10,250.00	.00
21336	4070	00	KATHY RAASCH	06/25/2024	296.25	.00
21337	2334	00	KERN TURF SUPPLY INC.	06/25/2024	204.06	.00
21338	4184	00	LISA BENNETT	06/25/2024	420.00	.00
21339	3783	00	MARK MARNATI	06/25/2024	340.00	.00
21340	1757	00	MERCHANT JT & S	06/25/2024	650.00	.00
21341	2189	00	MOHAVE ENVIRONMENTAL LAB	06/25/2024	560.00	.00
21342	4166	00	MRI SOFTWARE LLC	06/25/2024	5,291.25	.00
21343	218	00	NEWS WEST PUBLISHING CO.	06/25/2024	336.59	.00
21344	4173	00	NORTHWEST LOCK AND SAFE LLC	06/25/2024	4,120.92	.00
21345	1786	00	NPUA	06/25/2024	VOID	.00
21346	1786	00	NPUA	06/25/2024	57,385.14	.00



PREPARED 06/14/2024, 7:10:21

PROGRAM: GM3461

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2024/12  
REPORT NUMBER 126

PAGE 1

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21296	3305	AGUA CALIENTE	007210 007378		06/25/2024 06/25/2024	580-4750-473.63-10 580-4750-473.63-10	25,064.00 25,948.00 51,012.00 *	51,012.00
21297	1924	AHA MACAV POWER SERVICE	007231 007337 007572		06/25/2024 06/25/2024 06/25/2024	580-4750-473.61-21 580-4750-473.63-12 580-4750-473.61-21	653.33 513.83 653.33 1,820.49 *	1,820.49
21298	3750	AUTO ZONE	007379 007380 007381 007382		06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2010-421.43-03 101-2010-421.43-03 101-2010-421.43-03 101-2010-421.43-03	10.12 37.36 185.31 133.59 366.38 *	366.38
21299	2629	BARON PEST SOLUTIONS	007320		06/25/2024	510-4410-405.43-01	95.00 95.00 *	95.00
21300	178	BIG O TIRES & NAPA AUTO P	007383 007566 007567 007568 007568 007572		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2010-421.43-03 511-3021-432.43-26 511-3021-432.43-22 511-3021-432.43-26 511-3021-432.43-26 507-5761-453.43-04	35.89 126.06 67.30 18.47 47.86 300.86 596.44 *	596.44
21301	3946	BLACK CLOVER ENTERPRISES,	007336		06/25/2024	507-5762-454.44-10	865.00 865.00 *	865.00
21302	3313	BLUE RIVER WATER CORP.	007419		06/25/2024	507-5761-453.63-00	42.50 42.50 *	42.50
21303	7	BORDER STATES INDUSTRIES,	007585		06/25/2024	580-4750-473.60-55	4,540.54 4,540.54 *	4,540.54
21304	4165	BURKE CONSULTING GROUP PL	PI0339 PI0340	024109 024085	06/25/2024 06/25/2024	270-4631-463.31-90 101-1025-415.31-90	325.00 22,239.97 22,564.97 *	22,564.97
21305	3856	CALIFORNIA CONSULTING, IN	PI0364	024114	06/25/2024	580-4750-473.31-90	6,050.00 6,050.00 *	6,050.00
21306	2403	CDW GOVERNMENT	007354 007355 007356 007357 007358 007359 007360 007361		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	508-4810-478.61-02 101-2025-424.61-09 101-1040-417.61-02 101-5774-452.60-24 101-5770-452.60-24 510-4410-405.61-01 101-1040-417.61-02 101-1030-414.61-02	262.00 262.00 262.00 131.00 131.00 524.00 262.00 262.00	



CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21306	2403	CDW GOVERNMENT	007362 007363		06/25/2024 06/25/2024	101-2025-424.61-02 101-1035-416.61-01	262.00 262.00 2,620.00 *	2,620.00
21307	455	CULLIGAN WATER COND.	007568		06/25/2024	511-3020-432.43-29	48.16 48.16 *	48.16
21308	3974	CUTTER & BUCK INC	007572		06/25/2024	507-5762-454.44-10	55.37 55.37 *	55.37
21309	2934	DANA KEPNER COMPANY INC.	007332		06/25/2024	502-4710-471.60-55	3,075.19 3,075.19 *	3,075.19
21310	3809	DATA TICKET INC.	007247		06/25/2024	101-2030-423.31-10	366.50 366.50 *	366.50
21311	440	DECO FOODSERVICE INCORP.	007335 007384 007385		06/25/2024 06/25/2024 06/25/2024	507-5762-454.61-06 580-4750-473.61-21 502-4710-471.61-21	82.29 210.00 210.00 502.29 *	502.29
21312	2487	DELL MARKETING L.P.	007251		06/25/2024	101-1025-415.61-02	2,976.50 2,976.50 *	2,976.50
21313	3523	DEVELOPMENT MANAGEMENT GR	PI0355 PI0356 PI0357 PI0358	024054 024054 024054 024054	06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-1060-410.53-05 502-4710-471.53-05 503-4720-475.53-05 580-4750-473.53-05	4,371.48 2,322.35 1,229.48 5,737.57 13,660.88 *	13,660.88
21314	3580	DIAMOND PURE WATER	007232 007233 007398 007399 007568 007568 007572		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-5770-452.61-01 101-5774-452.60-24 503-4720-475.61-04 503-4720-475.61-04 101-5770-452.61-01 511-3020-432.43-29 510-4410-405.61-01	48.00 12.00 20.50 5.00 10.00 5.00 154.50 *	154.50
21315	501	DOI-BOR-REGION: LOWER COL	007591		06/25/2024	580-0000-142.00-00	12,697.95 12,697.95 *	12,697.95
21316	584	ECONO SMOG & TUNE	007377		06/25/2024	511-3021-432.43-23	88.00 88.00 *	88.00
21317	3462	EUSI LLC	PI0344 PI0345	024001 024001	06/25/2024 06/25/2024	503-4720-475.31-98 503-4720-475.31-98	26,177.44 26,177.44 52,354.88 *	52,354.88
21318	4092	FOREUP GOLF SOFTWARE	007442		06/25/2024	507-5762-454.61-09	159.00	159.00





CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING									
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL	
21325	4182	HD SUPPLY-FORMERLY HOME D	007286 007580 007581 007582 007607 007608 PI0365 PI0366		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	575-5555-485.72-17 575-5555-485.43-02 575-5555-485.72-17 575-5555-485.43-02 575-5555-485.72-17 575-5555-485.43-02 575-5555-485.43-02 575-5555-485.72-17	860.92 3,558.33 4,510.00 150.20 4,510.00- 3,558.33- 3,558.33 4,510.00 9,079.45		
21326	3712	HENDERSON CHEVROLET COMPA	007430		06/25/2024	511-3021-432.43-26	608.14 608.14	608.14	
21327	3593	HINDERLITER DE LLAMAS & A	PI0359	024040	06/25/2024	101-1025-415.31-47	20,000.00 20,000.00	20,000.00	
21328	4176	HOLLY RUSSO	007248 007249		06/25/2024 06/25/2024	575-5555-485.31-90 575-5555-485.31-90	500.00 250.00 750.00	750.00	
21329	3864	HORIZON TECHNOLOGIES INC.	007219 007220 007221 007222 007223 007224 007225		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2020-423.52-10 101-2030-423.52-10 508-4810-478.52-10 503-4720-475.52-10 502-4710-471.52-10 580-4750-473.52-10 101-3010-431.52-10	70.00 70.00 70.00 140.00 280.00 175.00 175.00 980.00	980.00	
21330	1	HORNE LLP DBA CA LIHWAP	UT		06/25/2024	501-0000-211.00-00	198.23 198.23	198.23	
21331	4188	IRENE ROMERO	007579		06/25/2024	101-1035-416.55-00	440.97 440.97	440.97	
21332	1	JERE & ROBERT SMELTZER	007230		06/25/2024	101-0000-204.03-01	1,750.00 1,750.00	1,750.00	
21333	4064	JIM DAVIS, LLC	007444		06/25/2024	507-5761-453.60-10	698.22 698.22	698.22	
21334	4077	JOANNE POGUE	007252		06/25/2024	580-4750-473.54-62	1,050.00 1,050.00	1,050.00	
21335	4186	KADEEM D. FORTUNE	007435 007436 007437 007438 007439 007440		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-3010-431.31-40 101-3010-431.31-40 101-3010-431.31-40 101-3010-431.31-40 101-3010-431.31-40 580-4750-473.31-40	1,000.00 1,850.00 1,850.00 1,850.00 1,850.00 1,850.00		

CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING									
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL	
21335	4186	KADEEM D. FORTUNE					10,250.00 *	10,250.00	
21336	4070	KATHY RAASCH	007578		06/25/2024	101-1035-416.55-00	296.25 296.25 *	296.25	
21337	2334	KERN TURF SUPPLY INC.	007377		06/25/2024	101-5772-452.61-20	204.06 204.06 *	204.06	
21338	4184	LISA BENNETT	007377		06/25/2024	101-1025-415.53-00	420.00 420.00 *	420.00	
21339	3783	MARK MARNATI	007609 007610		06/25/2024 06/25/2024	101-2030-423.31-90 101-2030-423.31-90	85.00 255.00 340.00 *	340.00	
21340	1757	MERCHANT JOB TRAINING & S	007239		06/25/2024	580-4750-473.61-21	650.00 650.00 *	650.00	
21341	2189	MOHAVE ENVIRONMENTAL LAB	007604		06/25/2024	101-5770-452.31-42	560.00 560.00 *	560.00	
21342	4166	MRI SOFTWARE LLC	007105 007104 007308 007309		06/25/2024 06/25/2024 06/25/2024 06/25/2024	575-5555-485.61-09 575-5555-485.61-09 575-5555-485.61-09 575-5555-485.61-09	3,806.25 4,287.50 3,806.25- 1,003.75 5,291.25 *	5,291.25	
21343	218	NEWS WEST PUBLISHING CO.	007234 007235 007321 007408 007409		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-1030-414.31-70 101-1025-415.53-00 102-3010-431.71-22 101-1025-415.53-00 101-1030-414.53-00	73.90 35.71 95.02 55.42 76.54 336.59 *	336.59	
21344	4173	NORTHWEST LOCK AND SAFE L	007397		06/25/2024	101-5772-452.43-18	4,120.92 4,120.92 *	4,120.92	
21345 21346	1786 1786	NPUA NPUA	007240 007250 007310 007311 007312 007326 007377 007377 007377 007377		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	502-4710-471.41-10 580-4750-473.43-13 101-1070-410.41-10 101-1070-410.41-20 101-1070-410.41-30 502-4710-471.41-10 101-2020-423.41-10 101-2020-423.41-20 101-2020-423.41-30 580-4750-473.41-11 580-4750-473.41-11 580-4750-473.41-11	37.23 2,913.72 1,419.77 256.95 84.83 2,416.11 382.67 134.95 169.66 67.99 62.28 47.61	VOIDED	

CITY GENERAL CHECKING				VENDOR		VOUCHER		P.O.	DATE	ACCOUNT	REMITTANCE AMOUNT		CHECK TOTAL
CHECK NO	VENDOR NO	VENDOR NAME	NO	NO	NO	NO	NO				(NET OF DISC/RETAIN)		
21346	1786	NPUA	007377			06/25/2024	580-4750-473.41-11					34.59	
			007397			06/25/2024	575-5555-485.41-10					906.06	
			007397			06/25/2024	575-5555-485.41-20					4,040.14	
			007397			06/25/2024	575-5555-485.41-30					4,713.64	
			007445			06/25/2024	510-4410-405.41-10					1,505.05	
			007446			06/25/2024	510-4410-405.41-20					243.27	
			007447			06/25/2024	510-4410-405.41-30					2,460.07	
			007448			06/25/2024	101-5772-452.41-20					79.54	
			007449			06/25/2024	101-5772-452.41-20					1,485.37	
			007450			06/25/2024	101-5772-452.41-10					16.49	
			007451			06/25/2024	101-5772-452.41-10					72.20	
			007452			06/25/2024	101-5772-452.41-10					55.03	
			007453			06/25/2024	101-5772-452.41-20					77.23	
			007454			06/25/2024	101-5772-452.41-20					256.61	
			007454			06/25/2024	101-5772-452.41-10					38.09	
			007454			06/25/2024	101-5772-452.41-20					1,657.07	
			007454			06/25/2024	101-5772-452.41-30					84.83	
			007568			06/25/2024	101-5772-452.41-10					126.24	
			007568			06/25/2024	101-5774-452.41-10					237.81	
			007568			06/25/2024	101-5774-452.41-20					230.75	
			007568			06/25/2024	101-5770-452.41-10					3,197.63	
			007568			06/25/2024	101-5770-452.41-20					1,348.60	
			007568			06/25/2024	101-5770-452.41-30					84.83	
			007568			06/25/2024	101-5774-452.41-10					2,262.04	
			007568			06/25/2024	101-5774-452.41-20					238.88	
			007568			06/25/2024	101-5774-452.41-30					169.66	
			007568			06/25/2024	101-5772-452.41-20					47.53	
			007568			06/25/2024	101-5772-452.41-20					47.53	
			007568			06/25/2024	101-5772-452.41-20					2.14	
			007568			06/25/2024	101-5772-452.41-20					340.78	
			007568			06/25/2024	101-5772-452.41-30					84.83	
			007568			06/25/2024	101-5772-452.41-10					144.04	
			007568			06/25/2024	101-5772-452.41-10					269.93	
			007568			06/25/2024	101-5772-452.41-10					35.23	
			007568			06/25/2024	101-5772-452.41-20					1,145.04	
			007572			06/25/2024	503-4720-475.41-20					48.71	
			007572			06/25/2024	503-4720-475.41-10					377.36	
			007573			06/25/2024	503-4720-475.41-10					35.23	
			007573			06/25/2024	503-4720-475.41-20					236.70	
			007573			06/25/2024	503-4720-475.41-10					9,100.29	
			007573			06/25/2024	503-4720-475.41-20					404.64	
			007573			06/25/2024	502-4710-471.41-20					51.14	
			007574			06/25/2024	502-4710-471.41-20					48.66	
			007574			06/25/2024	206-5771-452.41-10					50.98	
			007574			06/25/2024	206-5771-452.41-20					7,449.78	
			007574			06/25/2024	206-5771-452.41-30					84.83	
			007595			06/25/2024	502-4710-471.41-10					160.35	
			007596			06/25/2024	502-4710-471.41-10					66.25	
			007597			06/25/2024	502-4710-471.41-10					3,478.82	
			007598			06/25/2024	101-5773-452.41-10					58.86	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21346	1786	NPUA					57,385.14 *	57,385.14
21347	3324	OFFICE EXPRESS	007600 007601 007602		06/25/2024 06/25/2024 06/25/2024	101-5770-452.61-01 101-5773-452.61-01 101-5774-452.61-01	116.20 98.34 76.31 290.85 *	290.85
21348	3315	ONLINE INFORMATION SERVIC	007281		06/25/2024	508-4810-478.31-46	99.56 99.56 *	99.56
21349	4074	PACIFIC HYDROTECH CORPORA	PI0362	024016	06/25/2024	582-4710-471.71-05	327,324.40 327,324.40 *	327,324.40
21350	240	PITNEY BOWES GLOBAL FINAN	007507		06/25/2024	510-4410-405.70-03	2,906.01 2,906.01 *	2,906.01
21351	4063	PROVOAST AUTOMATION LLC	007396		06/25/2024	503-4720-475.60-55	475.45 475.45 *	475.45
21352	15	QUILL LLC	007241 007277 007278 007454 007454 007454 007568 007589		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-1030-414.61-01 510-4410-405.61-01 101-1040-417.61-02 510-4410-405.61-31 510-4410-405.61-31 510-4410-405.61-31 510-4410-405.61-31 101-1030-414.61-01 101-1030-414.60-01	51.71 534.40 126.06 711.09 309.21 33.39 45.24 54.94 1,866.04 *	1,866.04
21353	818	R & R PRODUCTS INC.	007574 007574 007574		06/25/2024 06/25/2024 06/25/2024	507-5761-453.63-00 507-5761-453.63-00 507-5761-453.63-00	141.50 135.42 1,533.41 1,810.33 *	1,810.33
21354	4185	RAYA PRIMARY CARE	007351 007352		06/25/2024 06/25/2024	101-3010-431.31-20 101-5770-452.31-20	425.00 85.00 510.00 *	510.00
21355	2861	REINKE A/C CORP.	007236 007273 007388 007410 007411 007412		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	575-5555-485.43-02 575-5555-485.43-02 575-5555-485.43-02 507-5762-454.43-08 507-5762-454.43-08 507-5762-454.43-08	644.42 182.45 202.24 430.00 85.00 85.00 1,629.11 *	1,629.11
21356	4123	RELIABLE PUMB & MOTOR	PI0363	024082	06/25/2024	583-4720-475.72-17	7,982.34 7,982.34 *	7,982.34
21357	309	REPUBLIC SERVICES #78	007276		06/25/2024	575-5555-485.41-30	95.00	95.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21357	309	REPUBLIC SERVICES #78	PI0354	024002	06/25/2024	505-4730-472.31-87	106,915.77 107,010.77 *	107,010.77
21358	2068	RICOH USA, INC.	007214		06/25/2024	510-4410-405.70-02	300.10 300.10 *	300.10
21359	4049	ROGER MILLER	007238		06/25/2024	507-5761-453.43-04	40.94 40.94 *	40.94
21360	2468	RON'S TIRE & AUTO REPAIR	007392 007392 007569 007569		06/25/2024 06/25/2024 06/25/2024 06/25/2024	511-3021-432.43-38 511-3021-432.43-37 511-3021-432.43-25 511-3021-432.43-36	910.71 1,056.00 1,018.31 262.61 3,247.63 *	3,247.63
21361	2687	S.B. COUNTY FIRE PROTECTI	007433		06/25/2024	101-3010-431.59-55	10.00 10.00 *	10.00
21362	3361	S.B. COUNTY SHERIFF'S DEPA	007287 007288 007289 007290 007291 007292 007293 007389 007390		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2010-421.31-81 101-2010-421.62-00 101-2010-421.43-03 101-2010-421.60-29 225-2010-421.31-81 225-2010-421.60-29 225-2010-421.61-21 101-2010-421.31-80 225-2010-421.31-80	34,022.92 10,325.78 9,066.63 577.00 6,859.92 164.71 323.18 293,534.67 8,051.33 362,926.14 *	362,926.14
21363	2589	SAN BERNARDINO COUNTY	007574 007574 007574 007574 007574 007574 007574 007574		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2020-423.62-00 101-2030-423.62-00 101-3010-431.62-00 101-5772-452.62-00 575-5555-485.62-00 502-4710-471.62-00 503-4720-475.62-00 507-5761-453.62-00 508-4810-478.62-00 580-4750-473.62-00	95.80 226.18 1,946.91 99.90 96.27 1,706.79 180.11 497.90 262.18 1,233.25 6,345.29 *	6,345.29
21364	3344	SLOVAK BARON EMPEY MURPHY	007470 007473 007475 007477 007478 007480 007482 007484 007486		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	575-5555-485.31-50 101-1015-412.31-50 502-4710-471.31-50 580-4750-473.31-50 101-1015-412.31-97 101-1030-414.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50	2,852.20 5,800.00 3,866.67 1,933.33 429.40 2,734.60 293.80 530.60 901.20	



PROGRAM: GM3461  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21364	3344	SLOVAK BARON EMPEY MURPHY	007487 007488 007489 007490 007491 007492 007493 007494 007495 007496 007497 007498 007499 007500 007501 007502 007503		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50 101-2030-423.31-50	297.20 70.00 219.60 406.80 158.20 3,131.69 1,245.40 367.39 67.80 6,201.74 521.88 747.00 185.00 183.00 67.80 67.80 706.00 33,986.10	
21365	3577	SONSRAY MACHINERY LLC	007569		06/25/2024	511-3021-432.43-36	129.24 129.24	129.24
21366	3605	STATEWIDE TRAFFIC SAFETY	007454		06/25/2024	101-3010-431.70-19	120.00 120.00	120.00
21367	1	STEPHEN BEALS	007394		06/25/2024	580-4750-473.54-62	1,050.00 1,050.00	1,050.00
21368	2435	T & R ELECTRIC SUPPLY COM	PI0343	024112	06/25/2024	580-4750-473.60-55	29,627.28 29,627.28	29,627.28
21369	4008	THE PRINTER GUYS LLC	007322 007323 007324 007325 007347 007348 007349 007350		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02 101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02	49.75 49.75 49.75 49.75 149.25 149.25 149.25 796.00	
21370	4139	THREE PEAKS CORP	PI0360 PI0361	024047 024047	06/25/2024 06/25/2024	102-5772-452.72-18 102-5772-452.72-18	289,617.29 2,019.53 291,636.82	291,636.82
21371	3810	TIREHUB, LLC	007391		06/25/2024	101-2010-421.43-03	1,601.87 1,601.87	1,601.87
21372	3950	TKE ENGINEERING INC	PI0336 PI0337	024017 024017	06/25/2024 06/25/2024	650-4720-475.69-89 650-4720-475.69-89	5,168.26 495.00	

PROGRAM: GM346L

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

REPORT NUMBER 126

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21372	3950	TKE ENGINEERING INC	PI0338	024027	06/25/2024	582-4710-471.71-08	3,835.00	
			PI0341	024110	06/25/2024	270-4631-463.31-90	555.00	
			PI0342	024110	06/25/2024	270-4631-463.31-90	832.50	
			PI0346	024113	06/25/2024	101-3010-431.31-90	2,750.00	
			PI0347	024113	06/25/2024	582-4710-471.72-17	5,077.50	
			PI0348	024113	06/25/2024	101-3010-431.31-90	67.50	
			PI0349	024113	06/25/2024	101-3010-431.31-90	2,192.50	
			PI0350	024113	06/25/2024	582-4710-471.72-17	712.50	
			PI0351	024113	06/25/2024	101-3010-431.31-90	135.00	
			PI0352	024113	06/25/2024	101-3010-431.31-90	830.00	
			PI0353	024113	06/25/2024	101-3010-431.31-90	523.75	
			007400		06/25/2024	101-1040-417.31-16	37.50	
			007401		06/25/2024	225-2010-421.61-21	1,300.00	
			007402		06/25/2024	101-0000-204.03-01	140.00	
			007403		06/25/2024	101-0000-204.03-01	140.00	
			007404		06/25/2024	101-3010-431.31-90	2,790.00	
007405		06/25/2024	101-0000-204.03-01	140.00				
						27,722.01	27,722.01	
21373	3395	TKO DISTRIBUTION	007605		06/25/2024	101-5770-452.43-02	242.13 242.13	242.13
21374	3917	TOUCHSTONE GOLF LLC	007328		06/25/2024	507-5761-453.31-90	748.59	
			007329		06/25/2024	507-5762-454.31-90	403.08	
			007330		06/25/2024	507-5761-453.31-90	748.59	
			007331		06/25/2024	507-5762-454.31-90	403.08	
			007406		06/25/2024	507-5761-453.31-90	748.59	
			007407		06/25/2024	507-5762-454.31-90	403.08	
			007574		06/25/2024	507-5761-453.31-90	954.93 4,409.94	4,409.94
21375	3873	TRANSPORTATION CONCEPTS	007294		06/25/2024	520-4740-462.32-90	6,154.09	
			007295		06/25/2024	520-4740-462.51-20	1,369.49	
			007296		06/25/2024	520-4740-462.62-00	479.13	
			007297		06/25/2024	521-4740-462.32-90	980.30	
			007298		06/25/2024	521-4740-462.51-20	342.37	
			007299		06/25/2024	521-4740-462.62-00	119.78	
			007300		06/25/2024	525-4770-461.32-90	34,737.41 2,796.40 46,978.97	46,978.97
007301		06/25/2024	525-4770-461.62-00					
21376	772	TRI-STATE ACE HARDWARE	007394		06/25/2024	101-5770-452.43-02	150.92	
			007457		06/25/2024	101-5772-452.60-40	398.43	
			007458		06/25/2024	101-3010-431.60-11	143.02 692.37	692.37
21377	2819	TRI-STATE HOSE & FITTINGS	007242		06/25/2024	511-3021-432.43-26	131.18	
			007395		06/25/2024	502-4710-471.43-03	631.02 762.20	762.20

## ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 06/14/2024. 7:10:21

PROGRAM: GM346L

PROGRAM: GM3401  
CITY OF NEEDLES

CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21378	2798	U.S. DEPARTMENT OF ENERGY	007415		06/25/2024	580-4750-473.63-10	248.12	
			007426		06/25/2024	580-4750-473.63-10	6,413.88	
			007584		06/25/2024	580-4750-473.63-10	6,407.50	
			007590		06/25/2024	580-0000-142.00-00	54,384.66	
							67,454.16	67,454.16
21379	3272	ULINE	007413		06/25/2024	101-1020-413.61-01	48.94	
			007414		06/25/2024	101-5772-452.61-06	244.47	
			007586		06/25/2024	101-5772-452.61-06	695.77	
			007587		06/25/2024	101-5772-452.61-06	174.56	
							1,163.74	1,163.74
21380	3825	ULTRA PEST CONTROL, LLC	007459		06/25/2024	101-5774-452.43-18	45.00	45.00
21381	315	UNDERGROUND SERVICE ALERT	007226		06/25/2024	503-4720-475.49-14	55.84	
			007227		06/25/2024	580-4750-473.49-14	55.83	
			007228		06/25/2024	502-4710-471.43-04	167.50	167.50
21382	3830	UNIFIRST CORPORATION	007215		06/25/2024	511-3020-432.61-04	134.39	
			007216		06/25/2024	101-5772-452.61-04	19.04	
			007243		06/25/2024	502-4710-471.61-04	31.67	
			007244		06/25/2024	508-4810-478.61-04	8.79	
			007245		06/25/2024	580-4750-473.61-04	145.34	
			007246		06/25/2024	101-5774-452.43-18	10.03	
			007274		06/25/2024	575-5555-485.61-04	11.79	
			007416		06/25/2024	101-5774-452.61-04	19.04	
			007417		06/25/2024	511-3020-432.61-04	134.39	
			007425		06/25/2024	507-5762-454.43-04	23.85	
			007432		06/25/2024	580-4750-473.61-04	124.67	
			007461		06/25/2024	503-4720-475.61-04	20.84	
			007462		06/25/2024	503-4720-475.61-04	20.84	
			007504		06/25/2024	508-4810-478.61-04	8.56	
			007505		06/25/2024	502-4710-471.61-04	31.67	
			007506		06/25/2024	580-4750-473.61-04	145.34	
21383	761	USABLUEBOOK	007569		06/25/2024	101-5774-452.43-18	10.03	
			007569		06/25/2024	101-5774-452.61-04	19.04	
			007569		06/25/2024	511-3020-432.61-04	129.85	
			007574		06/25/2024	575-5555-485.61-04	11.79	
			007593		06/25/2024	503-4720-475.61-04	20.84	
			007606		06/25/2024	101-5774-452.43-18	10.03	
							1,091.83	1,091.83
21384	3528	WESTERN ENVIRONMENTAL TES	007229		06/25/2024	502-4710-471.59-75	160.00	
			007275		06/25/2024	502-4710-471.59-75	586.00	
			007463		06/25/2024	503-4720-475.59-75	322.00	

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
21384	3528	WESTERN ENVIRONMENTAL	TES 007464 007574		06/25/2024 06/25/2024	503-4720-475.59-75 502-4710-471.59-75	297.00 108.00 1,473.00 *	1,473.00
21385	3967	WILLDAN ENGINEERING	007282 007283 007284 007285		06/25/2024 06/25/2024 06/25/2024 06/25/2024	101-0000-204.03-01 101-2025-424.31-10 101-0000-204.03-01 101-2025-424.31-10	162.00 4,463.32 81.00 2,340.19 7,046.51 *	7,046.51
21386	1023	XEROX	007599		06/25/2024	101-5774-452.74-20	95.81 95.81 *	95.81
21387	1293	ZUBRICK T-SHIRTS	007418		06/25/2024	101-5770-452.61-04	461.85 461.85 *	461.85
21388	3828	3D-NETWORKS LLC	007217 007218 007423 007424 007431 007603		06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024 06/25/2024	509-4910-479.31-53 509-4910-479.31-90 509-4910-479.31-90 509-4910-479.31-53 509-4910-479.52-13 101-5773-452.43-40	525.00 1,575.00 1,725.00 550.00 1,900.78 4,913.59 11,189.37 *	11,189.37

BANK/CHECK TOTAL

1,651,676.25

1,651,676.25

ALL BANKS/CHECKS TOTAL

1,651,676.25

# MINUTES

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
EL GARCES  
950 FRONT ST, NEEDLES

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THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WAS RECESSED BY  
THE CITY CLERK TO 6:00 P.M.

TUESDAY, JUNE 11, 2024  
COUNCIL EXECUTIVE SESSION – NONE  
CITY COUNCIL MEETING – 6:00 PM

**CALL TO ORDER** - Mayor Jernigan called the meeting to order at 6:00 pm

## ROLL CALL

### PRESENT

Council Member Ellen Campbell  
Council Member Jamie McCorkle  
Vice Mayor Kirsten Merritt  
Mayor Janet Jernigan  
Council Member JoAnne Pogue  
Council Member Tona Belt  
Council Member Henry Longbrake

### ABSENT – None

Also in attendance were City Manager Patrick Martinez, City Attorney John Pinkney, City Clerk Dale Jones, and Assistant City Clerk Candace Clark

**PLEDGE OF ALLEGIANCE** - Led by Mayor Jernigan

**INVOCATION** - Given by Council Member Campbell

### APPROVAL OF AGENDA

Council Member Campbell moved, second by Vice Mayor Merritt, to approve the agenda. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

### CONFLICT OF INTEREST - None

### CORRESPONDENCE - None

**INTRODUCTIONS** - Mayor Jernigan acknowledged former Council Members Tim Terral and Shawn Gudmundson in attendance.

**CITY ATTORNEY** – Parliamentary Procedures given by City Attorney Pinkney

### PUBLIC APPEARANCE

Wayne Colburn spoke about the Trailblazer sign project and expressed concern over the Chamber of Commerce's lack of action and urged City Staff to follow through and make sure the \$8700 contribution made by San Bernardino County Supervisor Dawn Rowe is spent appropriately.

Jared Johnston informed Council and the public about the upcoming Swim with the Eagles 2599 event at the Needles Aquatic Center on June 22, 2024, from 2pm - 6pm, where kids sixteen and under can swim free and free snow cones are available.

## **PRESENTATIONS**

1. Administer Oath of Office to Irene Romero, City Planner

City Manager Martinez introduced and gave a brief bio and City Clerk Jones administered the Oath of Office to Irene Romero, City Planner.

2. Presentation of Certificates to the NHS Boys' Baseball and the NHS Girls' Softball Teams in recognition for their outstanding performance winning the 2024 State Championships.

City Manager Martinez gave a synopsis of the success of both teams, and Mayor Jernigan presented certificates to the NHS Boys' Baseball and the NHS Girls' Softball Teams in recognition for their outstanding performance winning the 2024 State Championships.

## **RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT COUNCIL / NPUA / HACN MEETING**

### **PUBLIC HEARINGS**

3. City of Needles, NPUA, & Housing Authority of the City of Needles proposed budgets for FY 2025 Public Hearing and approval of Resolutions 2024-27, 06-11-2024-NPUA, and 2024-7-HACN adopting the Proposed Budgets for the fiscal year ending 06/30/25.

City Manager Martinez gave a staff report, addressing the changes in the budget, highlighting \$100,000 that is necessary for the Senior Center repairs, and gave a review of activities that the Senior Center provides to the community. He distributed a list of activities to Council and acknowledged that the Senior Center also acts as a cooling station when needed.

Council had no questions of staff.

Mayor Jernigan opened the public hearing at 6:27 pm. There was no public comment. Mayor Jernigan closed the public hearing at 6:27 pm.

There was no Council discussion or deliberation.

Member/Council Member Campbell moved, second by Member/Vice Mayor Merritt, to approve Resolutions 2024-27, 06-11-2024-NPUA, and 2024-7-HACN adopting the Proposed Budgets for the fiscal year ending 06/30/25.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

4. Approve Resolution No. 2024-26 Adopting a Vision, Mission, and Values Statement and 2025 Goals for Fiscal Year 2024-2025 identified on Exhibit "A" and direct the City Manager to develop action plans for implementation and followed up with a mid-year review in January 2025.

City Manager Martinez gave staff report.

Council had no questions of staff.

Mayor Jernigan opened the public hearing at 6:31 pm. There was no public comment. Mayor Jernigan closed the public hearing at 6:31 pm.

There was no Council discussion or deliberation.

Council Member Campbell moved, second by Vice Mayor Merritt, to approve Resolution No. 2024-26 adopting a Vision, Mission, and Values Statement and 2025 Goals for Fiscal Year 2024-2025 identified on Exhibit "A" and direct the City Manager to develop action plans for implementation to follow up with a mid-year review in January 2025. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None



5. Public hearing noticed to consider all evidence and testimony for or against approval of a proposed November 5, 2024, ballot measure that would establish an alternative square foot tax on cannabis cultivation within the City. Call for Election, Consolidation with San Bernardino County and Argument and Impartial Analysis

City Manager Martinez gave staff report, explaining the alternative ballot measure of \$1.75 per square foot of canopy on cultivation businesses only, stating that, if passed by the voters, Council can choose whether to implement the measure.

Council asked minimal questions of staff.

Mayor Jernigan opened the public hearing at 6:44 pm. There was no public comment.

City Manager Martinez called for a break at 6:49 pm

Mayor Jernigan reopened the public comment at 6:51 pm

There was no public comment.

Mayor Jernigan closed the public hearing at 6:51 pm.

Council had minimal discussion.

Council Member McCorkle moved, second by Council Member Belt to waive the first reading of Ordinance No. 665-AC, an Ordinance of the City of Needles, California, adding Article IX (Cannabis Cultivation Square Foot Tax) to Chapter 20, of the Needles Municipal Code establishing an Alternative Square Foot Tax on Cannabis Cultivation, subject to voter approval. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

Council Member Pogue moved, second by Council Member McCorkle, to waive reading and adopt Resolution No. 2024-28, a Resolution of the City Council of the City of Needles, California, Calling for and Giving Notice of the Holding of a General Municipal Election to Be Held on November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Charter, and for the Submission of a Proposed Measure that Would Establish an Alternative Square Foot Tax on Cannabis Cultivation in the City; AND to waive reading and adopt Resolution No. 2024-29, a Resolution of the City Council of the City of Needles, California, Requesting the Board of Supervisors of the County of San Bernardino to Consolidate a General Municipal Election to be Held on November 5, 2024, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

Council Member Campbell moved, second by Council Member Longbrake to waive the reading and adopt Resolution No. 2024-30, a Resolution of the City Council of Needles, California, Setting Priorities for Filing Written Argument(s) Regarding a City Measure and appointed Mayor Jernigan to write an argument in favor of the proposed ballot measure and directing the City Attorney to Prepare an Impartial Analysis Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

Vice Mayor Merritt moved, second by Council Member McCorkle, directing staff to reach out to the community for an argument against the proposed ballot measure establishing an Alternative Square Foot Tax on Cannabis Cultivation. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake  
Noes: None  
Absent: None  
Abstain: None

**PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS - None**

**REGULAR NPUA / COUNCIL ITEMS**

6. NPUA/Council - Accept Change Order No. 1 (Final) in the amount of \$15,020.00 for a total contract amount of \$1,005,419.00 for the work completed by Phillips Excavating, Inc. for the Water Service Lateral Replacement project and authorize staff to execute said Change Order; and accept the Notice of Completion for the Work

Member/Council Member Pogue moved, second by Member/Council Member Campbell to accept Change Order No. 1 (Final) in the amount of \$15,020.00 for a total contract amount of \$1,005,419.00 for the work completed by Phillips Excavating, Inc. for the Water Service Lateral Replacement project and authorize staff to execute said Change Order; and accept the Notice of Completion for the Work. Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake  
Noes: None  
Absent: None  
Abstain: None

**ADJOURNED THE JOINT COUNCIL/NPUA/HACN MEETING AND RECONVENED THE COUNCIL MEETING at 7:02 pm**

**PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None**

**COUNCIL CONSENT CALENDAR**

Council Member Campbell moved, second by Council Member McCorkle to approve consent calendar items 7 through 8. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake  
Noes: None  
Absent: None  
Abstain: None

7. Approved the Warrants Register through June 11, 2024
8. Approved the Minutes of May 28, 2024

**END OF COUNCIL CONSENT CALENDAR**

**REGULAR COUNCIL ITEMS**

9. Update to the Emergency Declaration Resolution 2024-7 Local emergency due to the closure of the only California pharmacy within Needles

City Manager Martinez extended the Emergency Declaration and gave an update.

10. Authorize those interested to attend the ICSC Western Event at the Palm Springs Convention Center on September 23-25, 2024.

City Manager Martinez gave staff report and minimal discussion ensued.

Council Member Campbell moved, second by Vice Mayor Merritt, to authorize Mayor Jernigan, Council Members Longbrake and McCorkle, to attend the ICSC Western Event at the Palm Springs Convention Center on September 23-25, 2024. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

11. Authorize those interested to attend the League of California Cities 2024 Annual Conference and Expo scheduled for October 16-18, 2024, at the Long Beach Convention Center and designate a voting delegate and alternate (s).

City Manager Martinez gave staff report and minimal discussion ensued.

Vice Mayor Merritt moved, second by Council Member McCorkle, to authorize Mayor Jernigan and Council Members Campbell and Longbrake to attend the League of California Cities 2024 Annual Conference and Expo scheduled for October 16-18, 2024, at the Long Beach Convention Center.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

Council Member Longbrake moved, second by Vice Mayor Merritt, to designate Mayor Jernigan as the voting delegate. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

Council Member Campbell moved, second by Vice Mayor Merritt, to designate Council Member Campbell as the alternate. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

**CITY ATTORNEY REPORT** - Given by City Attorney Pinkney

**CITY CLERK REPORT** -Given by City Clerk Jones

**CITY MANAGER REPORT** - Given by City Manager Martinez

## **COUNCIL REQUESTS**

**Councilmember Campbell** - reported on the new bridge grand opening event in Bullhead City.

**Councilmember McCorkle** - commented on the success of the new bridge grand opening in Bullhead City and the two cities (Bullhead City and Laughlin) working together to make it a success; asked staff about the U-turn sign at Broadway and Needles Hwy; asked about Jeff West's sign and the fence around it and inquired about the status of the Cannabis facility next door to Needles Pointe Liquor.

**Vice Mayor Merritt** - missed the bridge grand opening event but drove across it; thanked everyone for their support during her recent absence due to a family loss.

**Council Member Pogue** - commented on the bridge grand opening event and its success.

**Councilmember Belt** - asked about making the Recreation Center gym available at night for kid's activities; reported on the upcoming Tri State food donation and asked about the use of a forklift; reported on the upcoming Bunco event at the Women's Club; and wished everyone Happy Father's Day.

**Councilmember Longbrake** - informed everyone about Dr. Paget's memorial service on Friday, June 14 at 2pm at the Elks Lodge; praised San Bernardino County for expanding their Mental Health services; asked about the upcoming Alano club relocation and possible extension of their lease.

**Mayor Jernigan** - reported on the new bridge grand opening event in Bullhead City; reported on her attendance at SBCTA meetings and her request for funding for the Sheriff's Department; attended Palo Verde graduation and Needles High School Graduation ceremonies; asked staff to follow up and report back on council requests.

## **ADJOURNMENT**

Mayor Jernigan adjourned the meeting at 7:32 pm

ATTEST: \_\_\_\_\_

Mayor Janet Jernigan

\_\_\_\_\_

City Clerk Dale Jones, CMC



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Approve filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Funds for the fiscal year 2024-2025

**Background:** Staff is seeking approval to file a claim for LTF and STA for funding of the Needles Area Transit, Senior Dial-a-Ride, and Fort Mohave / Dial-a-Ride Medical/Shopper Shuttle programs for the 2024-2025 fiscal year. The claim is based on budget numbers submitted for approval at the June 11, 2024, Council meeting and includes operational and administrative expenses and the city's share of cost to participate in a transit performance reporting system. Council approval of the claim is required before submittal to the San Bernardino County Transportation Authority (SBCTA).

**Fiscal Impact:** \$347,953 in LTF and \$116,700 in STA operations. There is no financial impact to the general fund.

**Environmental Impact:**

**Recommended Action:** Approve filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Funds for the fiscal year 2024-2025.

**Submitted By:** Cheryl Sallis, Community Services Manager

**City Manager Approval:** Patrick J. Martinez Date: 7/3/2024  
**Other Department Approval (when required):** Paula Ditt Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 8





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Award bid to Superior Paving Company, Inc. DBA United Paving Company for the Community Development Block Grant (CDBG) Flip Mendez Parkway Paving Rehabilitation Project

**Background:** Each year, the City of Needles is allocated funding from the San Bernardino County Community Development and Housing Department under the CDBG Block Grant for City projects benefiting the community. The City is allocated approximately \$30,000 per year from this fund and has accumulated roughly \$99,052 for reconstruction of street infrastructure projects. For several years, the City has identified Flip Mendez Parkway/Duke Watkins Park paving as a priority project for this program.

Additionally, staff met with CDBG to allocate funds for this project based on the engineer's estimate for Flip Mendez paving. CDBG allocated and advanced funds as follows:

Allocation	Program Year
\$ 34,792.00	2022
\$ 33,855.00	2023
\$ 13,625.00	Unprogrammed Funds
\$ 30,405.00	2024
\$ 31,154.00	2025 Estimate (Advance)
\$ 31,154.00	2026 Estimate (Advance)
\$ 174,985.00	Total

Advertisement for bids was published on April 24, 2024, and bids were opened on May 22, 2024. The following three bids were received:

- United Paving Company \$ 288,472.24
- Narrow Path Engineering Inc. \$ 295,000.00
- McCormick Construction Co. \$ 295,568.00

**Fiscal Impact:** Funds to be reimbursed by the CDBG Block Grant program in the amount of \$174,985 with \$127,910.85 from budgeted general funds.

**Recommended Action:** Award bid to Superior Paving Company, Inc. DBA United Paving Company for the CDBG Flip Mendez Parkway Paving Improvements Project in the amount of \$288,472.24 plus 5% contingency for a total project cost of \$302,895.85 and authorize staff to execute a Public Works Agreement with United Paving Co. and move forward with the Notice of Award and Notice to Proceed.

**Submitted By:** Kathy Raasch, Interim Development Services Director

**City Manager Approval:** Patrick J. Martinez

Date: 7/3/2024

**Other Department Approval (when required):** Carl Smith

Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 9

City of Needles  
Bid Results for Project CDBG Paving Improvements - Flip Mendez Pkwy at Duke Watkins Park (PW2407)  
Issued on 04/26/2024  
Bid Due on May 22, 2024 3:30 PM (PDT)  
Exported on 07/02/2024

Line Totals (Unit Price \* Quantity)

Item No.	Description	UOM	Quantity	United Paving Co.	NARROW PATH	McCormick
					ENGINEERING INCORPORATED	Construction Co.
1	Mobilization / Demobilization	LS	1	\$15,906.00	\$43,000.00	\$13,346.90
2	Traffic Control and Safety	LS	1	\$14,618.00	\$34,204.60	\$26,400.00
3	SWPPP, Best Management Practice and NPDES Requirements	LS	1	\$11,529.00	\$6,500.00	\$12,285.00
4	Encroachment Permit	LS	1	\$517.00	\$517.00	\$517.00
5	Pulverize Existing AC Pavement and Subgrade (6" Minimum) and Compact to 6" Miscellaneous Base	SF	41299	\$37,582.09	\$24,779.40	\$37,169.10
6	Construct 6" Miscellaneous Aggregate Base over 12" Compacted native	CY	38	\$25,602.50	\$15,770.00	\$5,700.00
7	Construct 2" Asphalt Concrete Pavement Overlay	TON	671	\$125,577.65	\$133,529.00	\$187,880.00
8	Adjust Existing Manhole to Grade with New Concrete Collar	EA	4	\$29,540.00	\$15,600.00	\$8,000.00
9	Adjust Existing Valve Can or Cleanout to Grade with New Concrete Collar	EA	2	\$11,776.00	\$7,800.00	\$2,670.00
10	Install Striping	LS	1	\$15,824.00	\$13,300.00	\$1,600.00
			Subtotal	\$288,472.24	\$295,000.00	\$295,568.00
			Total	\$288,472.24	\$295,000.00	\$295,568.00

Unit Price

Item No.	Description	UOM	Quantity	United Paving Co.	NARROW PATH	McCormick
					ENGINEERING INCORPORATED	Construction Co.
1	Mobilization / Demobilization	LS	1	\$15,906.00	\$43,000.00	\$13,346.90
2	Traffic Control and Safety	LS	1	\$14,618.00	\$34,204.60	\$26,400.00
3	SWPPP, Best Management Practice and NPDES Requirements	LS	1	\$11,529.00	\$6,500.00	\$12,285.00
4	Encroachment Permit	LS	1	\$517.00	\$517.00	\$517.00
5	Pulverize Existing AC Pavement and Subgrade (6" Minimum) and Compact to 6" Miscellaneous Base	SF	41299	\$0.91	\$0.60	\$0.90
6	Construct 6" Miscellaneous Aggregate Base over 12" Compacted native	CY	38	\$673.75	\$415.00	\$150.00
7	Construct 2" Asphalt Concrete Pavement Overlay	TON	671	\$187.15	\$199.00	\$280.00
8	Adjust Existing Manhole to Grade with New Concrete Collar	EA	4	\$7,385.00	\$3,900.00	\$2,000.00
9	Adjust Existing Valve Can or Cleanout to Grade with New Concrete Collar	EA	2	\$5,888.00	\$3,900.00	\$1,335.00
10	Install Striping	LS	1	\$15,824.00	\$13,300.00	\$1,600.00





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** July 9, 2024

**Title:** Accept proposal from Tripepi Smith to provide Marketing and Public Affairs Professional Services

**Background:** The City of Needles adopted an Economic Investment Plan in March 2022, providing the framework, steps, tasks, and goals for generating economic investment in the City.

In April 2024, a Request for Proposals (RFP) was advertised to obtain a marketing consultant to work closely with the City to carry out the City Marketing Plan. The council has set a goal of creating a thriving pro-business environment that attracts diverse sectors, including residential, retail, industrial, hospitality, manufacturing, small business, and tourism. This vision inspires hope for a vibrant and diverse future for the City. To attract residential and industrial development, retail and restaurant businesses, and to promote hospitality and tourism. To enhance public relations to promote and communicate the City's assets.

A Request for proposals was advertised in early April 2024 with a submittal deadline of May 1, 2024. Five (5) proposals were received, and all firms were allowed to present their proposals to the selection committee. After careful consideration, the committee selected Tripepi Smith to move on to negotiate a Consultant Professional Services Agreement further.

**Fiscal Impact:** \$40,000 budgeted from budgeted general funds,

**Recommended Action:** Accept proposal from Tripepi Smith to provide Marketing and Public Affairs Professional Services for a Not to Exceed amount of \$40,000 annually and authorize staff to execute a Professional Services Agreement and Notice of Award for the work.

**Submitted By:** Kathy Raasch, Interim Development Services Director

**City Manager Approval:** Patrick J. Martinez

Date: 7/3/2024

**Other Department Approval (when required):** Paul [Signature]

Date: 7/3/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 10



**TRIPLEPI SMITH**  
marketing • technology • public affairs

Proposal for:  
Marketing Consultants

# CITY OF NEEDLES



Submitted:  
April 30, 2024

By:  
Ryder Todd Smith, Co-Founder & President  
Devyn Fisher, Senior Business Analyst





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### Tripepi Smith Testimonial

“

We look forward to another year of partnership. **Tripepi Smith has helped us strengthen our engagement and communication with residents.**

From the development of sophisticated annual reports to consistent social media support, our team in American Canyon has reaped numerous benefits from collaborating with Tripepi Smith on important City initiatives.

”

Jen Kansanback

Communications Manager, City of American Canyon





# 1. COVER LETTER

Tripepi Smith is pleased to submit this proposal in response to the City's Request for Proposals for Marketing Services to enhance residential development, retail development, industrial development, tourism and hospitality. In alignment with the City's objectives and goals, we propose a Time & Materials approach that offers flexibility to meet the City of Needles unique needs.

Tripepi Smith has a deep understanding of the unique dynamics of local communities: over 200 local government agencies, primarily in California, have chosen us to support their communications needs. Our experience spans numerous successful initiatives, where we have consistently achieved tangible, impactful results: increased development, community engagement, government transparency and more.

The team consists of nearly 60 communication experts — robust enough to support your goals, yet small enough to be nimble and responsive. We offer a spectrum of skills that allows us to match the appropriate resource to the task at hand, letting us execute faster at reduced engagement costs. These resources vary by both years of experience and core hard skills (graphic design versus videography versus writing versus social media, for example). Independent of skill set, each team member is active in the world of local government. The result: we can tell impactful, localized stories across communication mediums, all within our one team. The City will need only one marketing and communications partner.

This proposal contains an explanation of Tripepi Smith's understanding of the City's goals, as well as our approach to partnering in accomplishing them. We are confident that our multi-faceted team, dedication and proven track record make us the right partner for Needles. Thank you for considering us in this endeavor. We eagerly anticipate the chance to discuss our proposal in more detail.

Regards,

**Ryder Todd Smith**

Co-Founder & President, Tripepi Smith

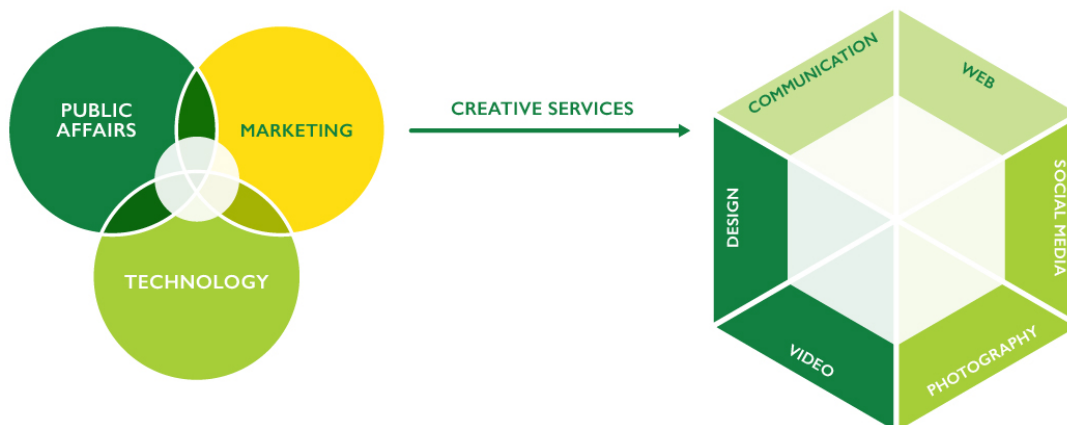
Ryder@TripepiSmith.com • (626) 536-2173 • P.O. Box 52152, Irvine, CA 92619

Ryder is the contact person responsible for this response and has the authority to bind Tripepi Smith for this proposal.






## 2. CONSULTANT FIRM'S CORE SERVICES AND EXPERTISE

Tripepi Smith excels at public affairs. We work in a complex environment where successful communications go hand-in-hand with marketing and technical expertise. As a full-service public affairs and creative services firm, Tripepi Smith delivers strategy, outreach and design tailored for local government, public agencies, nonprofits and private companies—each strongly represented in our client list.



At Tripepi Smith, experienced Directors and Analysts drive strategy and implement messaging. Full-time creative professionals generate compelling branding, websites, design, social media, photography and video. The collaboration between Creative Services and Analysts keeps communications engaging and on-message, and a diversity of skillsets and expertise allows Tripepi Smith to offer clients exactly the level of service they need.

Additionally, printing, niche website development needs or for mailing, we may use subcontractors. These are often determined at the time of the need, so it is difficult to predict who that will be. However, here is a list of potential firms or people we routinely subcontract with:

-  InfoSend – Print and Mail House Services
-  DLS Printer Services – High-end Printing for Collateral
-  Emily Baker – Voiceover Work

**Grounded in civic affairs:** Co-founder and CFO Nicole Smith is a 2<sup>nd</sup>-generation civic affairs professional (her father was a city manager for 30 years). Meanwhile, co-founder and president of Tripepi Smith, Ryder Todd Smith, brings over a decade of public agency marketing and communications experience to the table.

### Legal Structure and Financial Matters

Tripepi Smith is a California S Corporation. Ownership is equally split between Co-Founders Nicole D. Smith and Ryder Todd Smith. Tripepi Smith has been incorporated since 2002 and has generated a profit every year it has been in operation. We have never had a legal claim filed against us and have never failed to fulfill a contract commitment.



### Strategic

Tripepi Smith is a provider of technology, communications and public affairs services. We leverage our skills and experiences in each of these areas to deliver efficient, technologically driven communication solutions that reflect our deep understanding of local government. Our team has a strong record of working with public agencies, joint powers authorities and not-for-profit organizations throughout California to better engage and connect with their stakeholders and community.

### Creative

Tripepi Smith's creative professionals have worked with public and private clients on imagery, colors and graphic design in an array of projects. Our firm offers creative services that address not only traditional media such as print, websites, logo design and advertising but also non-traditional marketing services around email campaigns, social media, blogging, SEO, video production and more. This integrated approach to content development makes the process more efficient and more effective for clients.

### Tripepi Smith Testimonial

“

One of the cornerstones of effective local government is transparency, and Tripepi Smith's marketing expertise and understanding of the Napa community continually makes them the ideal partner for communications support.

”

**Jaina French**

Community Relations, City of Napa



### Content x Distribution = IMPACT

Tripepi Smith was born in the digital era and brings significant technical skills to the table. Members of our team carry technical certifications in Hootsuite Social Media Marketing, Facebook Blueprint, Google Advertising, Google Analytics and Twitter Flight School, among others. We take digital platforms seriously and recognize how critical it is to not only develop great visuals and messaging, but to ensure the audiences we want to reach actually see that content. Without content distribution, there is no impact.















## Key Advantages

No other communications firm has the public agency client depth and diversity that Tripepi Smith offers. We gain insights from the breadth of our work and share that knowledge with our 200+ public agency clients, which yields key advantages:








-  **Expertise In Industry-Standard Platforms:** Our team has a firm grasp of social media and digital platforms, exemplified by numerous certifications — from Meta and YouTube to Twitter and Meltwater — outclassing other public affairs firms in California that we have come across.
-  **Breadth Of Expertise:** The breadth of Tripepi Smith's team — from policy to videography to graphic design — is rare. The result: we have an ability to tell a complete story across all mediums, all within our one team.
-  **A Deep Understanding Of Local Issues:** Tripepi Smith's work with other public agencies and municipal partners benefits each client as we translate practical field experience into outreach strategies tailored to their unique circumstances. Moreover, we are known for our mastery of the art of local government communications. We make civic matters relatable and engaging for stakeholders, from constituents to elected officials to private partners and more.
-  **Integrated Offerings:** Tripepi Smith owns two local government publications: PublicCEO and Civic Business Journal. Together, they boast a subscriber base of over 17,000 city managers, county administrators, public executives and public employees. These platforms guarantee effective placement of client stories and ideas, maximizing their digital reach.

## Services Offered

### Strategy, Marketing, Communications

-  Strategic development, research, surveys, messaging
-  Social media management
-  Web and social media strategy, optimization (SEO), metrics
-  Web hosting and support
-  Email campaigns
-  Relations (media, stakeholders, public, government)
-  Support and training for events, presentations and virtual gatherings
-  Google AdWords, LinkedIn, YouTube and Meta advertising






### Creative Services

-  Full-service graphic design for digital, print and outdoor
-  Brand and logo development
-  Content generation, writing and editorial
-  Output services (digital distribution, print management, mail management)
-  Photography, illustration and information graphics
-  Video and animation
-  Web design and implementation



## Partner Services

When it comes to high-end printing, mailing to thousands of mailboxes, language translation/interpretation or professional voiceover work for videos, we may use subcontractors to execute the work. These are often determined at the time of the need, so it is difficult to predict who that will be. However, here is a list of potential firms or people we routinely subcontract with:

-  InfoSend – Print and Mail House Services
-  DLS Printer Services – High-end Printing for Collateral
-  Emily Baker – Voiceover Work
-  FlashVote – Scientific Decision Data Services
-  Fairbank, Maslin, Maullin, Metz & Associates (FM3 or FM3 Research) – Voter Survey Research, Polling And Surveys



## Team Tripepi Smith

<b>Ryder Todd Smith</b> Co-founder & President		<b>Nicole Smith</b> Co-founder & CFO	
<b>Creative Services</b>	<b>Katherine Griffiths, APR</b> Principal, Editorial Lead	<b>Jennifer Nentwig, APR</b> Principal	<b>Jennifer Vaughn</b> Principal
	<b>Kevin Bostwick</b> Creative Director	<b>Mike Egan</b> Director	<b>Christine Martin</b> Director
	<b>Kjerstin Wingert</b> Sr. Designer, Sr. Photographer	<b>Saara Lampwalla</b> Sr. Business Analyst	<b>Karen Villaseñor</b> Sr. Business Analyst
	<b>Sara Madsen</b> Sr. Business Analyst, Sr. Designer	<b>Sydni Overly</b> Sr. Business Analyst	<b>Kaitlyn Wu</b> Sr. Business Analyst
	<b>Ethan De La Peña</b> Jr. Analyst, Video	<b>Sienna Boyd</b> Sr. Business Analyst	<b>Devyn Fisher</b> Sr. Business Analyst
	<b>Alexis Mendez</b> Jr. Analyst, Design	<b>Kylie Sun</b> Business Analyst	<b>Kaetlyn Hernandez</b> Business Analyst
	<b>Josh Hernandez</b> Jr. Analyst, Video	<b>Cailyn Thompson</b> Business Analyst	<b>Melanie Moore</b> Business Analyst
	<b>Jenna Haubruge</b> Jr. Analyst	<b>Charlie Mounts</b> Business Analyst	<b>Kalee Cummings</b> Business Analyst
	<b>Skyler Addison</b> Business Analyst	<b>Peter Johnson</b> Business Analyst	<b>Valerie Nevarez</b> Business Analyst
	<b>Jacob Lyle</b> Business Analyst	<b>Morgan Mock</b> Jr. Business Analyst	<b>Kayla Cao</b> Jr. Business Analyst
	<b>Kendall Lowery</b> Jr. Business Analyst	<b>Mackenna Morrice</b> Jr. Business Analyst	<b>Maximilian Weirach</b> Jr. Website Developer
	<b>Devin Antonio</b> Jr. Business Analyst	<b>Olivia Rizzuto</b> Jr. Business Analyst	<b>Abigail Wolf</b> Jr. Business Analyst
	<b>Sarah Klem</b> Jr. Business Analyst	<b>Kiran Kruse</b> Jr. Business Analyst	<b>Kara Cato</b> Jr. Business Analyst
	<b>Dominick Beaudine</b> Jr. Business Analyst	<b>Avi Vemuri</b> Jr. Business Analyst	<b>Claire Blodgett</b> Jr. Business Analyst
	<b>Laurel Yocum</b> Jr. Business Analyst		



## Clients

Tripepi Smith has been selected to work with nearly 200 local government agencies to help with their communications. We can provide you with contacts at any of these clients and are confident you will find them to be quite happy with our services.

California Joint Powers Insurance Authority	City of La Puente	City of Santa Cruz
City of Aliso Viejo	City of Lake Forest	City of Santa Paula
City of American Canyon	City of Laguna Hills	City of Saratoga
City of Anaheim	City of Laguna Niguel	City of Tracy
City of Azusa	City of Lancaster	City of Tustin
City of Bellflower	City of Livermore	City of Twentynine Palms
City of Claremont	City of Lomita	City of Vallejo
City of Coronado	City of Lynwood	City of Vista
City of Covina	City of Manhattan Beach	City of Westlake Village
(City of) Culver City	City of Manteca	(City of) Yuba City
City of Cupertino	City of Martinez	Town of Yucca Valley
City of Cypress	City of Millbrae	Town of Windsor
(City of) Daly City	City of Morgan Hill	California Choice Energy Authority
City of Danville	City of Murrieta	Citrus Heights Water District
City of Downey	City of Napa	Costa Mesa Sanitary District
City of Duarte	City of Newport Beach	El Toro Water District
City of El Cerrito	City of Norwalk	Municipal Management Association of
City of Fountain Valley	City of Orange	Northern California
City of Fullerton	City of Orinda	Orange County City Manager Associations
City of Grover Beach	City of Palm Desert	Rowland Water District
City of Hawaiian Gardens	City of Palmdale	San Gabriel Valley City Manager Association
City of Hercules	City of Paramount	South Orange County Wastewater Authority
City of Huntington Beach	City of Pico Rivera	
City of Indian Wells	City of Rancho Palos Verdes	
City of Industry	City of Rancho Mirage	
City of Irvine	City of Renton, WA	
City of La Cañada Flintridge	City of Riverbank	
City of La Palma	City of Rolling Hills Estates	
	City of Santa Clarita	



### 3. KEY PERSONNEL AND QUALIFICATIONS

We anticipate that Principal **Jennifer Nentwig** and **Ryder Todd Smith** will serve as an advisors on the engagement, available to offer strategic advice and to make leadership presentations. Senior Business Analyst **Devyn Fisher** will serve as account/project manager. She will be the main liaison for contracts and invoices and will also oversee the project team. Junior Business Analyst's **Madeline Wilson** and **Claire Blodgett** will assist with project management and day-to-day project support.

Should any key personnel become unavailable during this engagement, Tripepi Smith will quickly substitute with other Tripepi Smith resources who have commensurate experience, knowledge and/or skill sets. You can learn more about our individual backgrounds and qualifications at [www.TripepiSmith.com/Our-Team](http://www.TripepiSmith.com/Our-Team).

Team Member	Role Description
 <p><b>Ryder Todd Smith</b> Principal</p> <p><i>Role: Strategic Advisor</i></p>	<p><b>Ryder</b> has over 20 years of experience in government relations, technology and marketing. As president, he leads Tripepi Smith and is the ultimate project owner of its clients, which span over 90 public, private and non-profit agencies. Ryder is also the creator of the City Internet Strategies Study, publisher of the Civic Business Journal and a frequent speaker on the local government circuit. Additionally, his insights have been published by industry-leading publications, such as Western City Magazine and Public Management Magazine, and local government professional organizations, such as the California City Management Foundation and Municipal Management Association of Northern California have recognized and awarded his support as a longtime partner.</p> <p>Before Tripepi Smith, Ryder served as a senior vice president of operations and chief information officer for a software-as-a-service startup in the financial services sector. Prior to that, he was the technology manager for a regional staffing firm.</p>



**Jennifer Nentwig**  
Principal

*Role: Strategic Advisor*

**Jen** is a talented, well-rounded communications professional and project manager with more than 14 years of experience serving government organizations. She has built and implemented programs in strategic communications, media relations, internal communication, community relations and social media. Her skills include website and social media management, development of content including articles, speeches, talking points and FAQs, as well as event planning and implementation. Jen's clients include the City of Vallejo, City of Lomita, Costa Mesa Sanitary District, City of Livermore and City of Lancaster. Jen earned a Bachelor's Degree in Political Science from the University of Notre Dame and a Master's Degree in Global Leadership from the University of San Diego.

She is a Hootsuite Social Marketing Professional, is Facebook Blueprint certified, and has her Accreditation in Public Relations from the Public Relations Society of America (PRSA).

Jen is located in Phoenix, AZ.



**Devyn Fisher**  
Senior Business Analyst

*Role: Account Manager*

**Devyn** is a detail-oriented and results-driven communicator, who is committed to understanding an organization's mission and values to craft key messaging that aligns with organizational objectives. She graduated from Cal Baptist University with a Master of Arts in Strategic Communication and from Northern Arizona University with a Bachelor of Science in Strategic Communication. Equipped with a strategic communication mindset, Devyn brings comprehensive experience in developing engaging content for traditional and social media within the local government sector. She began her career in local government with the City of Flagstaff and continued to strengthen her skillset with the City of Fontana and City of Jurupa Valley.

Devyn's client work includes the City of Cupertino, City of Pleasanton, Harlingen Waterworks System, City of San Fernando, and the City of Palmdale.

Devyn is located in Flagstaff, AZ





**Madeline Wilson**  
Junior Business Analyst

*Role: Project Support*

Madeline is a marketing professional with a versatile set of skills including social media management, marketing strategy, copywriting, and more. She graduated from the University of Utah with a degree in Marketing and is passionate about using her skills to educate. Madeline developed her skills in a variety of industries including non-profit, technology, and local government, and has been a key player in expanding the reach and effectiveness of communications for small businesses.

Madeline is a certified Hootsuite Marketing Professional.



**Claire Blodget**  
Junior Business Analyst

*Role: Project Support*

**Claire** is a skilled communicator with a diverse background in research, translation, and marketing. She graduated from the University of California, Santa Barbara with a degree in Global Studies and minors in Labor Studies and Portuguese. With this academic background, she holds a thorough understanding of the intersection between social, political, environmental and economic processes which affect our institutions and society. As an undergraduate, Claire developed her research abilities writing case studies for the Global Studies Department and strengthened her marketing skills as an Experiential Marketing Coordinator for Shabang Music Productions. Following her graduation, Claire became a Social Media & Marketing Intern for Movido, a wellness brand, whilst teaching English in Alicante, Spain through the North American Language and Culture Assistant Program (NALCAP).

Depending on workload, timing of project and skill needs, Tripepi Smith reserves the right to swap in additional junior resources to assist with this project.



## 4. APPROACH AND IMPLEMENTATION

The City of Needles has requested a variety of deliverables for each Four (4) core areas. Each core area has a wide range of potential services with potential crossover marketing. Tripepi Smith is proposing the following action plan:

1. Meeting with Needles City Manager to review priorities
2. Choose three projects or tasks to complete with a budget estimate of \$10,000 to build a collaboration experience with City Staff and to settle into the work and research.
3. Evaluate the first round of deliverables and deploy a plan for the remaining \$30,000 in Year 1
4. Execute the tasks for Year 1 plan and check in monthly with a one hour account review call
5. In month eleven of Year 1, devise a Year 2 plan and task list to execute for the City
6. Continue monthly check in meetings with City Staff
7. In month eleven of Year 2, devise a Year 3 plan and task list to execute for the City
8. Continue monthly check in meeting with City Staff through end of engagement

Tripepi Smith is assigning Senior Business Analyst Devyn Fisher as our primary lead on the engagement given her geographic proximity and familiarity with the area. However, to save money and apply appropriate resources, Tripepi Smith anticipates using Junior Business Analyst level staff to perform market research and other labor intensive activities to stretch the value of the City's budget. Oversight on their work will be provided by Devyn. Principals will be engaged when strategy discussions surface and for overall QA review when needed. It is anticipated Ryder will participate in the kickoff call and on two additional calls a year. Ryder will also be available to take calls as needed from the City Manager.

Tripepi Smith has several tools in its arsenal to deploy for the City of Needles.

1. Tripepi Smith has an enterprise Meltwater account and can leverage that to devise media lists and media hits on keywords.
2. Tripepi Smith has an enterprise implementation of Sprout Social to manage numerous social media platforms and to monitor content on social media platforms, if requested.
3. Tripepi Smith has four Facebook Blueprint-certified professionals on our team who can lead the implementation of best practices for Facebook, including digital advertising campaigns as determined to be needed.
4. Tripepi Smith is a Google Advertising Partner and has two members of our team who are Google Ads certified to affirm their skills to leverage digital advertising that benefits the City's advertising needs.
5. Tripepi Smith has full in-house graphic design capabilities to develop collateral materials as requested by the City for the various needs – both digital and print – noted as part of broader marketing plan.
6. Tripepi Smith uses Google Apps to share, in real time, content and action steps with our clients. These client workspaces create a seamless collaboration between Tripepi Smith and our clients and provide a quick and easy platform for our clients to access content and resources that we have provided. Even when Tripepi Smith is remote, our Google Apps bring us closer together.



The following are Year 1 ideas to implement in each core area with some reasonable sense of the City's annual budget for this effort.

## Residential Development

- Optimize and complete LinkedIn profile for City
- Post once a month to LinkedIn with residential-related content
- Devise information door hanger on resident owner-occupied rehab program for code enforcement delivery

## Retail / Restaurant Development

- Monthly SM post with paid promo (All QTR's)
- Annual Demographic/Market report & Map to the top 100 retailers/developers
- Annual One Sheet city demographics /retail and CO. River region (1<sup>st</sup> QTR)
- Annual Property map w/ key retail sites (online / printable) (1<sup>st</sup> QTR)

## Industrial Development

- Leverage LinkedIn connection development to identify Industrial Broker/Developers
- Launch dedicated webpage for industrial development opportunities
- Devise ad campaign for LoopNet and Crexi placements
- 3 hour geofenced advertising on LinkedIn for identified audience advertising
- Competitor Google AdWords Placements to siphon off searches for nearby development opportunities
- Facilitate a hosted webinar on Cannabis development opportunities in Needles

## Hospitality & Tourism Development

- Ensure Visit Needs website is updated
- Review website metrics on Visit Needles Website
- Ensure search engine optimization is properly set up on Visit Needles website
- Launch Spotify/Pandora/Radio ad spots geofenced to within 1 hour of Needles
- Design and deploy billboards in locations determined by the City
- Devise marquee artwork approach or concept to make Needles visuals distinct from the freeway

## New Market Disclosure

Some of the terms and reports identified in the economic development and marketing plan involve datasets that Tripepi Smith has not previously worked with. As such, we recognize we may have a learning curve on some aspects of this engagement, but also know that learning is baked into our #AlwaysBeLearning culture at Tripepi Smith. In some cases Tripepi Smith presumes the City has access to these data resources as Tripepi Smith does not.



Other ideas to consider leveraging Tripepi Smith for:

## TASK & DESCRIPTION

### Press Releases & News Articles

Tripepi Smith can draft up news articles, press releases and/or official statements, which are typically up to five hundred (500) words in length. The City would direct the allocation of stories with Tripepi Smith's suggestions, making internal subject matter experts available to aid the development of the stories when needed. Additionally, this assumes the use of an existing media and external agencies notification list. The City would also facilitate timely approval of quotes. Press release/news article topic options may include, but are not limited to:

- Resident Stories (e.g., Why they moved to Needles, why they stayed, etc.)
- Community Development Milestones
- Community Event Promotions
- Volunteer Opportunities
- Top Things to Do

The project team will collaborate with our City-designated lead to define messaging needs throughout the process, ensuring our communications remain alive and adaptable to the outreach campaign as it unfolds.

### Social Media Management (2 Posts / Week)

**Content Creation:** Social media content creation involves planning, fact-checking, sourcing graphics, grammar checking and scheduling the post. Tripepi Smith will create two (2) posts per week or an average of eight (8) to nine (9) posts per month over the course of the engagement and manage distribution as well.

**Monitoring:** Tripepi Smith can monitor posts and inboxes for questions and comments. When appropriate, responses will be drafted, which will occasionally require fact-checking and seeking out guidance from the City. Additionally, ongoing general online monitoring of local Facebook Groups will be conducted to track community needs, priorities and issues.

### Monthly Metric Reporting

Each month, Tripepi Smith can provide a summary report of the basic metrics (reach, posts, engagement, etc.) related to City-controlled social media platforms and other key metrics if available, such as website visits and e-newsletter platform metrics. This will help us evaluate the success of our efforts as well as serve as an ongoing feedback mechanism for gathering valuable insights that can help inform ongoing communication strategy.

### Comms Strategy Plan with Leadership (Quarterly)

Tripepi Smith works with the entire senior management team to prepare for and execute a strategic discussion about communications and the role they can play in telling the City's story. This project focuses on each department identifying key communication opportunities and wins to celebrate in the next 12 months. We document all this into a shared spreadsheet that can then serve as a roadmap for the organization to track communications opportunities – or to hand off to the communications team to execute. The program breaks down barriers between departments and often helps senior staff recognize communications opportunities



they were simply unaware of before. The process includes homework, management, presentation preparation, onsite meeting and follow up.

### Monthly Email Newsletter

Email provides direct access to stakeholders. It also is a great way to repurpose other content, ultimately fomenting an ongoing connection with audiences. Tripepi Smith recommends a monthly newsletter digest that may include content covering City business development, fun facts and engagement opportunities. The email newsletter would be distributed to constituents, media and other stakeholders interested in keeping up with Needles's growth. Inclusive of two drafts per edition: draft, final.

### Radio Advertising

Based upon our experience creating ads for placement on radio stations, Pandora and Spotify, Tripepi Smith will develop radio ads to showcase and publicize the City's key messages. Tripepi Smith can develop radio scripts and once approved by the City and key stakeholders, coordinate a voiceover recording of the radio script. We will use our media intelligence software, Meltwater, and work with the City to identify and confirm the best radio station(s) to work with to coordinate the ad placement. We will then confirm a final radio ad budget and coordinate the paid placement(s) on stations/platforms.



## 5. 3-YEAR QUARTERLY PLAN FOR IMPLEMENTATION

The City of Needles has unique and objective goals. Because of this, we have recommended the work be carried out on a time and materials basis offering for both flexibility and adaptability based on the City's budget. Should Tripepi Smith be selected as the City of Needles partner on this project, we will gladly scale out a 3-year quarterly plan that meets the one-off needs of the City.





## 6. BUDGET PROPOSAL

Tripepi Smith is proposing a time and material engagement that can flex with the needs of the City. The following details our rates and terms for engagement on those rates. We have read that the annual budget is \$40,000 and we intend to collaborate with City Staff on maximizing the use of that budget.

### 2024-25 Hourly Rates

The following rates are the basis for the costs of deliverables outlined in this proposal. Additionally, Tripepi Smith would apply the following rates and related fees for services for any As-Needed (Time & Materials) work authorized **outside** the One-Time (Fixed) and Ongoing (Retainer) scope we've proposed.

	Hourly - Standard	Hourly - Retainer
Principal	\$370	\$295
Director	\$255	\$215
Art/Creative Director	\$255	\$215
Senior Business Analyst	\$195	\$165
Business Analyst	\$140	\$115
Junior Business Analyst	\$110	\$95
Senior Videographer/Animator	\$195	\$165
Senior Photographer	\$170	\$145
Videographer/Photographer	\$130	\$110
Junior Videographer/Photographer	\$110	\$95
Senior Graphic Designer	\$185	\$155
Graphic Designer	\$130	\$110
Junior Graphic Designer	\$110	\$95
Web Developer	\$195	\$175
Junior Web Developer	\$110	\$95
Drone Operator	\$195	\$170
Council Chamber A/V Operator	\$110	\$95






## Retainer Discount

When client monthly retainers exceed seven-thousand-one-hundred-fifty dollars (\$7,150) per month, they gain access to our Reduced Retainer Rates. Otherwise, ad hoc work done outside of a defined retainer scope is billed at our Standard Rates.

## Payment Terms

### Billing & Invoices

At Tripepi Smith, we bill on either a Retainer, Fixed Bid or Time & Materials basis, with each billing type following its own payment schedule:

-  Fixed Bid work is billed upon defined milestones.
-  Time & Materials work is billed in 15-minute increments (i.e. 4.0, 1.25, 6.5 or 0.75 hours) at the end of the month in which work is done.
-  Retainer work is billed on the 15th of each month.

Regardless of billing type, terms are Net 30 days.

### Annual Increase

Tripepi Smith will increase the hourly rates and retainer fees for all resources by five percent (5%) or the national CPI index — whichever is higher — each year on the anniversary of the contract, starting on the first anniversary of any contract when the contract duration is longer than one year. Otherwise, new rates will be negotiated with each new contract renewal period.

## Other Costs

Tripepi Smith has related service fees that may come up during our engagement that we want to tell you about.

### Travel Costs

Our team will seek client authorization and reimbursement for travel necessary to complete a requested scope of work. Travel costs may include airfare, lodging, car rentals and gas. Additionally, when client work requires that we be onsite, Tripepi Smith invoices for travel time at half the resource's hourly rate.

### Equipment Costs

Tripepi Smith applies the following equipment fees, as applicable, when providing video services. We will seek client authorization prior to assessing any such expenses. Equipment fees are not inclusive of operator (staff) time, which is billed on an hourly basis.

	Half Day	Full Day
Video Equipment	\$400	\$600
Drone Equipment	\$500 – Flat Fee	
MEVO Equipment	\$400 – Flat Fee	



## Definitions

- 🌐 Half Day: Anything under four hours of video production
- 🌐 Full Day: A shoot lasting four or more hours

## Service Fees

Tripepi Smith prefers that clients pay service providers directly to avoid unnecessary administrative costs. You should also know, however, that we have no economic interest in service providers, unless otherwise specified in this proposal.

If a client asks Tripepi Smith to pay for a service provider bill, we will apply a 10% agency fee to the reimbursement expense. Typical service fees include, but are not limited to: print, mailing, digital advertising, media placements, voiceovers, translations and closed captions.

## Partner Access

Tripepi Smith has access to entities that may be relevant to our engagement. These partnerships allow Tripepi Smith to offer clients extra media reach or additional services at partner pricing. Partnerships include:

- 🌐 **PublicCEO:** [www.PublicCEO.com](http://www.PublicCEO.com) – Digital news about public affairs, reaching over 17,000 California government executives through a daily podcast, job board, video podcast and more.
- 🌐 **Civic Business Journal:** [www.CivicBusinessJournal.com](http://www.CivicBusinessJournal.com) – Digital interest stories on the people, companies and solutions that make local government in California more effective.
- 🌐 **FlashVote:** [www.FlashVote.com](http://www.FlashVote.com) – Statistically valid surveying that helps leaders make decisions.
  - *Disclaimer: Tripepi Smith President Ryder Todd Smith is an investor in FlashVote.*
- 🌐 **Tripepi Smith Talent Solutions:** [www.TSTalentSolutions.com](http://www.TSTalentSolutions.com) – A multifaceted recruitment consultancy service, combining local government access with communications to advance talent quests and build culture warriors.
- 🌐 **Meltwater:** [www.TripepiSmith.com/Media-Intelligence](http://www.TripepiSmith.com/Media-Intelligence) – An enterprise-class, comprehensive media monitoring solution that is best combined with Tripepi Smith’s analytics team.



## Example Pricing

Tripepi Smith is providing estimated pricing for our work using our hourly rates.

ELEMENT	PRICE	NOTES
Radio/Spotify Advertising – 30 second Spot	\$545 / Spot	Includes of up to three (3) drafts per audio snippet: two (2) drafts, final.
Newspaper Advertising	\$850 / Spot	Creation of a simple ad placement in standard newspaper quarter page.
Digital Advertising	Starts at \$850: Creation \$500 / month: Monitoring	Creation of digital ad campaign with five different ad elements and ongoing monitoring
Website Content Maintenance	\$735 / Month	Assumes approximately 7 hours per month of services. Potential webpages include Tourism and Development-focused webpages, as well as ongoing maintenance needs across the website.
Graphic Design	Print/Digital Short Format Infographics - \$3,120  Key Art - \$1,920  Print Flyer - \$1,225  Print Poster - \$1,925  Print Brochure / Newsletter - \$6,565  Mailer - \$1,090	Design projects range in drafts and intricacy. Exact cost will be determined based on request.
Drone Services	\$4,500 / Shoot	Inclusive of travel costs and time. We recommend tacking on a drone shoot to other onsite work, such as video shoots, to reduce travel expenses.



Video Production	\$9,175 / Video	Assumes 60-90 second video; inclusive of travel costs. Costs can vary based on exact needs.
Animated Video	Starts at \$4,235 / Video	Like, design projects, animation costs range in drafts and intricacy. Exact cost will be determined based on request.
Podcast Production	Start-Up Costs - \$1,270 (One-Time)  Per Episode Production - \$850 / Episode	Assumes virtual (vs on-site) production services.
Audit and Secure Social Media	\$4,300	Review all social media, complete implementation and review security settings
Platforms Review	\$9,500	Review all digital platforms controlled by the City and make recommendations to fix, improve or secure assets.

## Other Fixed-Bid Deliverables

### TASK / DESCRIPTION

#### Branded Templates (\$7,470)

The City already has a Brand Style Guide from its initial planning process. Tripepi Smith's in-house graphic artists will leverage this brand asset to create a series of templates for use across City communications. The result will be a set of communication tools that visually define the City of Needles's tone of voice, enhancing its refined persona and elevating brand awareness throughout the region, as well as in private development markets. Templates will include one (1) branded PowerPoint deck, one (1) email newsletter template, up to six (6) social media templates, one (1) press release template, one (1) letterhead and one (1) logo reveal. Inclusive of two drafts item: draft, final.

#### Video Series (\$21,530)

Tripepi Smith can develop a package of eight (8) two (2) minute videos, that could promote the four core areas, such as the "Live the Point!" lifestyle featuring the unique desert community pride and why Needles should be called home, "Play the Point!" a celebration of all things to do in and around Needles and the beautiful Mojave Desert, "Shop the Point" encourage local business growth and welcome new growth, video spotlights for residents' stories, City Council initiatives and more. These videos would be available for use on social media, local public access channels and other media outlets. With the assistance of the City staff to select topics, Tripepi Smith will generate a storyboard, script and/or interview questions in preparation of the filming. In



addition, Triepi Smith will organize and execute a two (2) day video shoot to efficiently gather footage for the video series. Inclusive of two drafts per video: draft, final.



## 7. TRIPEPI SMITH REFERENCES AND SAMPLE WORK

Reference Contact Info	Scope of Work, Work Samples
<p><b>California Association for Local Economic Development (CALED)</b></p> <p><b>Gurbax Sahota</b> CEO (916) 448-8252 GSahota@Caled.org 2150 River Plaza Dr., Sacramento CA 95833</p> <p><b>Period:</b> 2022 to Present</p>	<p>The California Association for Local Economic Development (CALED), the premier statewide professional economic development organization dedicated to advancing its members' economic development services, engaged Tripepi Smith for the first time in 2022 to audit its communication platforms. In addition to a comprehensive analysis of CALED's communications, the Platforms Review also included a roster of industry best practices and recommendations unique to CALED and its outreach goals. Following, CALED signed on to continue receiving communications support from Tripepi Smith through a set of ongoing retainer services that implemented the findings of the Platforms Review, with work spanning monthly strategy planning, social media management, quarterly metric reporting and advertising in Tripepi Smith's publication, PublicCEO. CALED also engages Tripepi Smith on an as-needed basis for creative services, such as graphic design, animated videography, podcast production, press release and news article writing and story placements in PublicCEO.</p>



**CALED speaks with local electeds on ways to advance their economic development goals**  
September 26, 2023 | Cities, counties, Economic Development, Local Government, Transitions

Gurbax Sahota, President & CEO for the California Association for Local Economic Development (CALED), has been traveling throughout California, engaging with local elected officials to

[Read More >](#)



**Corona Economic Development Director Jessica Gonzales announced as CALED chair**  
August 30, 2023 | Awards, Economic Development, Local Government, Transitions

Jessica Gonzales, economic development director of the City of Corona, is now the chair of the Board of Directors for the California Association for Local

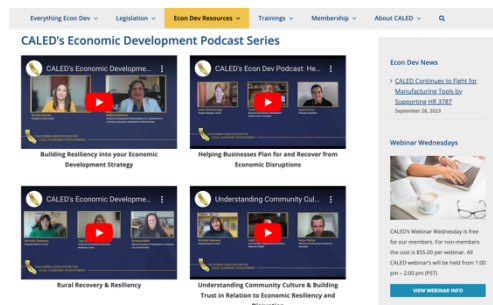
[Read More >](#)



**CALED's economic development analysis of the Governor's May Review to the FY 2023-2024 budget**



**Sunstone Economic Development Director Eric Romero elected to CALED Board of Directors**  
July 11, 2023 | Cities, counties, Economic Development, Local Government, Transitions







Reference Contact Info	Scope of Work, Work Samples
<p><b>City of Tracy</b></p> <p><b>Carissa Lucas</b> Public Information Officer (209) 831-6102 Carissa.Lucas@CityofTracy.org 33 Civic Center Dr., Tracy CA 95376</p> <p><b>Period:</b> 2017 to Present</p>	<p>Tripepi Smith has worked with the <b>City of Tracy</b> since 2017. The engagement started with assisting the Economic Development Department to create and implement a marketing plan to drive engagement, awareness and increase economic development within the City of Tracy. The campaign started out small with social media and google advertising campaigns that focused on marketing economic development services and quality of life services, then grew into a large campaign that not only focused on marketing the City's economic development services but also promoting business attraction (targeting outside the City), supporting business retention throughout the pandemic, creating a robust shop local campaign, developing branding for the City and its subsequent campaigns and promoting tourism with a "Discover Tracy" campaign within the City. Our work with the City of Tracy has increased social media following and trust from the business community and led to some outside-the-box marketing strategies like large posters in BART stations and an economic development brochure.</p>



## Our Community, Our City

**LIVE INSIDE THE TRIANGLE**  
The quality of life in Tracy is truly unlike any other in the Central Valley, and it shows in how we invest in community amenities and programs. Tracy's population has grown to over 90,000, yet Tracy still maintains that special, small-town feel and sense of pride. The strength of our community comes from the heart and is what makes Tracy such a desirable place to live and raise a family.

**LEARN INSIDE THE TRIANGLE**  
We strive to provide quality education and vocational training opportunities in Tracy to prepare our workforce for success. The City partners with Notre Dame de Namur University, CSU Stanislaus, and Humphreys University to make higher education more accessible by conveniently offering academic programs here in Tracy.

**GROW INSIDE THE TRIANGLE**  
Tracy is committed to a strong, growing business climate. The City's highly-skilled and educated workforce, affordable land, and quality housing make it an excellent location to start or expand your business. Tracy's strategic location provides direct access to customers in several major markets, including the San Francisco Bay Area, Los Angeles, Sacramento, and the San Joaquin Valley. A wide range of business-friendly services are available to companies that are ready to call Tracy home.

**PLAY INSIDE THE TRIANGLE**  
There is so much to do in Tracy! There is something for everyone in our community, from events at the Grand Theatre Center for the Arts and the Downtown Front Street Plaza, to parades, farmers' markets, concerts, Movies on the Plaza, and block parties. Many enriching arts and recreation programs are offered for everyone of all ages.

City of Tracy  
333 Civic Center Plaza, Tracy, CA 95376  
(209) 831-6000  
www.cityoftracy.org

There is much to celebrate in Tracy, connect with us to learn more!



Reference Contact Info	Scope of Work, Work Samples
<p><b>City of American Canyon</b></p> <p><b>Jen Kanasanback</b> Communications Manager (707) 647-5355 JKansanback@CityofAmericanCanyon.org 4381 Broadway St., American Canyon, CA 94503</p> <p><b>Period:</b> 2018 to Present</p>	<p>Tripepi Smith has supported the PIO at the <b>City of American Canyon</b> since 2018. Initially, the City engaged Tripepi Smith to provide a range of services, namely on-demand crisis communications support and an audit of its Vision website. Tripepi Smith now provides services spanning a Platforms Review of the City’s current communication platforms, tapping into our policy strategy expertise, graphic design, writing support, video production, event management and facilitation for community forums, photography, media outreach, social media management, communications and leadership strategy, metrics reporting, website content updates, copywriting services and quarterly planning meetings with executive staff.</p>

**DROUGHT  
EMERGENCY IN EFFECT**

**SAVE  
WATER**

For water saving tips, visit  
[CityofAmericanCanyon.org/SaveOurWater](http://CityofAmericanCanyon.org/SaveOurWater)

**Live IN AMERICAN CANYON**

**HISTORY**  
Explore the rich history of American Canyon, spanning from ancient times to our contemporary incorporation, all conveniently accessible on our website. Visit [CityOfAmericanCanyon.org/History](http://CityOfAmericanCanyon.org/History) to delve into the journey of our city. Curious about the origins of American Canyon's name? Uncover the story as City staff work diligently to record American Canyon's history – from our incorporation in 1992 to the present – through insightful interviews with longstanding community members. Anticipate the project's completion in early 2024 and stay connected with the unfolding narrative of American Canyon on our history webpage.

**CITIZENS ACADEMY**  
In 2015, the City of American Canyon created the Citizens Academy to help develop future community leaders and build a better community by creating well-informed and engaged residents. Since then, more than 100 citizens have graduated from the American Canyon Citizens Academy. The more that residents understand how city government works, the more meaningful and productive our community dialogue about issues will be.  
In 2023, we welcomed the 8th class of graduates from our Citizens Academy program. As the classes before them, these residents dedicated an evening a week for eight weeks to learn about the city's operations. As part of their graduation celebration, they volunteered to install a native pollinator garden at the wetlands. This project featured 40 plantings, including a handful of oak trees that can live up to 400 years – leaving a legacy for centuries.  
Thank you to the participants and the staff who contribute to our Academy's success. We plan to offer another session in 2024. Learn more about the program at [CityOfAmericanCanyon.org/CitizensAcademy](http://CityOfAmericanCanyon.org/CitizensAcademy).





Reference Contact Info	Scope of Work, Work Samples
<p><b>City of Napa</b></p> <p><b>Liz Habkirk</b> Deputy City Manager 707.258.7813 EHabrkik@CityofNapa.org 955 School St., Napa, CA 94559</p> <p><b>Period:</b> 2019 to Present</p>	<p>Tripepi Smith has supported the <b>City of Napa</b> since late 2019. While the City originally engaged us for retainer services focused on social media creation and management, content writing and website support, the City quickly expanded our engagement to include ad hoc graphic design support, video editing, infographic design and HR outreach and promotion. In addition to drafting, scheduling and monitoring social media across all City platforms, Tripepi Smith has drafted written content, such as letters from the City Manager, press releases and radio scripts. Napa has also tapped Tripepi Smith for City stock photography services.</p>



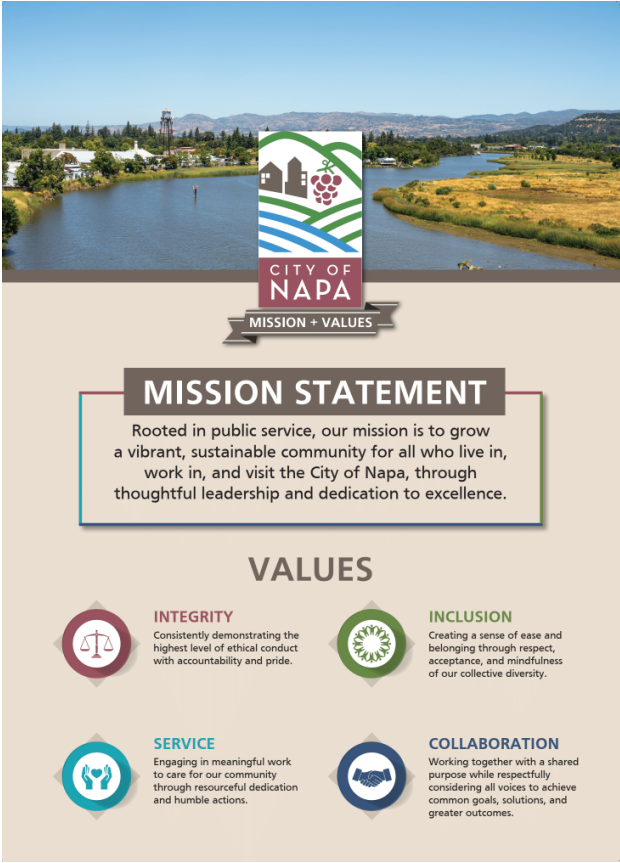
*Desplácese hacia abajo para leer este boletín en español.*



**Neal Harrison**  
Economic Development  
Manager

Welcome to the January 2024 edition of our monthly Economic Development Newsletter! As we embark on a new year, it brings me great pride to reflect on the collective achievements that have shaped our economic landscape throughout 2023.

Our commitment to bolstering local businesses was advanced through the continuation of our [“Business Concierge” service](#), which we designed to streamline processes and provide personalized assistance to entrepreneurs navigating the intricate path of business ownership. Communication has remained a



### Work Samples

We encourage you to see more of our work at [www.TripepiSmith.com/Work](http://www.TripepiSmith.com/Work).

**CITY OF NEEDLES  
PROFESSIONAL SERVICES AGREEMENT**

**1. PARTIES AND DATE.**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, between the **CITY OF NEEDLES**, a **California Charter City**, (hereinafter referred to as the "City") and Tripepi Smith Inc. (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

**2. RECITALS.**

**2.1 Services.**

The City solicited proposals to provide Professional Engineering Services pursuant to that certain proposals, which is attached hereto as Exhibit "A."

**2.2 Proposal**

Consultant has made a proposal ("Proposal") to the City dated \_\_\_\_\_ to provide such professional services, which Proposal is attached hereto as Exhibit "B."

**2.3 Consultant.**

City desires to retain Consultant to perform and assume responsibility for the provision of such services required by the City on the terms and conditions set forth in this Agreement. Consultant represents and warrants to City that Consultant possesses the necessary skills, licenses, certifications, qualifications, personnel and equipment to provide such services.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 Professional Services. Consultant agrees to perform **the services described herein and in "Exhibit B"** ("Services"). All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. Consultant designates Chris Brooks as Consultant's professional responsible for overseeing the Services provided by Consultant.

3.1.2 Term. This Agreement shall become effective when executed and shall remain in effect until terminated as provided herein. Notwithstanding anything to the contrary in this Agreement, this Agreement shall automatically terminate after one (1) year unless extended in writing by the Parties with the approval of the City Council of the City.

- 3.1.3 Conflict. In the event that the terms of the Proposal shall conflict with the terms of this Agreement, or contain additional terms other than the Services to be rendered and the price for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

### **3.2 Responsibilities of Consultant.**

- 3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or by its employees under Consultant's supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. The City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for other clients during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of the City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall determine its own work hours and schedule; provide its own equipment; maintain its own offices; provide its own vehicles; insurance; cell phones and office phones; and Consultant shall be solely responsible for managing and supervising its personnel and employees. Consultant shall further be responsible for all reports and obligations, including, but not limited to: social security taxes, income tax withholding, payroll taxes, unemployment insurance, disability insurance, and workers' compensation insurance.
- 3.2.2 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the applicable standard

of care. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of a Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-assigned to perform any Services to City.

- 3.2.3 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services. If the Consultant performs any work contrary to such laws, rules and regulations and without giving written notice to the City, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold the City, its officials, directors, officers, employees and agents harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- 3.2.4 Employment Eligibility. Consultant shall be solely responsible for obtaining Employment Eligibility Verification information from Consultant's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that Consultant's employees are eligible to work in the United States.
- 3.2.5 CalPers. In the event that Consultant employs, contracts with, or otherwise utilizes any CalPers retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the City and shall be subject to the City's advance written approval.
- 3.2.6 Drug-free Workplace Certification. By signing this Agreement, the Consultant hereby certifies under penalty of perjury under the laws of the State of California that the Consultant will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.
- 3.2.7 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees, City personnel and third parties appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as

applicable shall include, but shall not be limited to: (A) adequate life protection and life-saving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

#### **4. Indemnification; Insurance.**

**4.1 Insurance.** Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit “C” attached to and made a part of this Agreement.

**4.2 Indemnity for Professional Liability.** When the law establishes a professional standard of care for Consultant’s Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel’s fees and costs, caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

**4.3 Indemnity Other than Professional Liability.** Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or the City for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

**4.4 Duty to Defend.** In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the Services encompassed by this Agreement, and upon demand by City, Consultant shall have an immediate duty to defend the City at Consultant’s cost or at City’s option, to reimburse City for its costs of defense, including reasonable attorney’s fees and costs incurred in the defense of such matters. Payment by City is not a condition precedent to enforcement of this indemnity. In the event of any dispute between Consultant and City, as to whether liability arises



from the sole negligence of the City or its officers, employees, or agents, Consultant will be obligated to pay for City's defense until such time as a final judgment has been entered adjudicating the City as solely negligent. Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

## **5. Responsibilities of City.**

**5.1 Requests.** The City agrees to comply with all reasonable requests of Consultant and provide reasonable access to documents including objectives and constraints, space, capacity, and performance requirements, flexibility, and expandability, and any budgetary limitations, reasonably necessary to the performance of Consultant's duties under this Agreement. In order to facilitate Consultant's conformance with the performance schedule, the City shall respond to Consultant's submittals in a timely manner.

**5.2 City Representative.** The City designates the City Manager or his designee as City representative ("City Representative") with respect to the work to be performed under this Agreement. The City Representative shall have complete authority to transmit instructions, receive information, and interpret and define the City's policy and decisions with respect to materials, equipment, elements, and systems pertinent to the Services covered by this Agreement.

## **6. Fees and Payments.**

**6.1 Compensation.** Consultant shall be paid at the rates set forth in the Proposal and shall not increase any rate without the prior written consent of the City. Notwithstanding anything in this Section 6, total fees and charges paid by City under this Agreement shall not exceed \$40,000 annually without approval by the City Council of City.

**6.2 Invoices.** Consultant shall submit to the City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall have the right to review and audit all invoices prior to or after payment to Consultant. This review and audit may include, but not be limited to City's:

- a. Determination that any hourly fee charged is consistent with this Agreement's approved hourly rate schedule;
- b. Determination that the multiplication of the hours billed times the approved rate schedule dollars is correct;
- c. Determination that each item charged is the usual, customary, and reasonable charge for the particular item. If City determines an item charged is greater than usual, customary, or reasonable, or is duplicative, ambiguous, excessive, or inappropriate, City shall either return the bill to Consultant with a request for

explanation or adjust the payment accordingly, and give notice to Consultant of the adjustment.

**6.3 Payment.** If the work is satisfactorily completed, City shall pay such invoice within thirty (30) days of its receipt. Should City dispute any portion of any invoice, City shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

**6.4 Reimbursement for Expenses.** Consultant shall not be reimbursed for any expenses unless authorized in writing by the City Manager.

**6.5 Additional Services.** In the event Consultant performs additional or different services than those described herein without the prior written approval of the City Manager and/or City Council of City, Consultant shall not be compensated for such services. Consultant expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the City in writing.

**6.6 Prevailing Wages.** Consultant is aware of the requirements of California Labor Code Sections 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. The City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

**6.7 Accounting Records.**

6.7.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

**7. General Provisions.**

## **7.1 Termination of Agreement.**

- 7.1.1 Grounds for Termination. The City or Consultant may, by written notice to the other party, terminate this Agreement at any time and without cause by giving written notice to the other party of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those Services which have been actually and adequately rendered to the City, and Consultant shall be entitled to no further compensation.
- 7.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Consultant shall provide all finished or unfinished Documents and Data (as defined below), programming source code, plans reports and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.
- 7.1.3 Services. In the event this Agreement is terminated in whole or in part as provided herein, the City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

**7.2 Delivery of Notices.** All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

To Consultant: Tripepi Smaith, Inc.

To City: **City of Needles**  
817 Third Street  
Needles, CA 92363  
Attention: City Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

### **7.3 Ownership of Materials and Confidentiality.**

- 7.3.1 City Ownership. All documents and data ("Documents & Data"), including data on electric, digital or magnetic media, prepared by Consultant under this Agreement shall be the property of the City, except that Consultant shall have the right to retain copies of all Documents & Data for its records. The City shall not be limited in any way in its use of the Documents & Data at any time. Should Consultant, either during or following termination of this Agreement, desire to use any Documents & Data prepared in connection with this Agreement, Consultant shall first obtain the written approval of the City Manager.
- 7.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of the City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the City.

**7.4 Cooperation; Further Acts.** The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

**7.5 Entire Agreement.** This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

**7.6 Governing Law.** This Agreement is entered into and shall be performed in Needles, California and shall be governed by the laws of the State of California. Any claims arising under this Agreement shall be brought in the state or federal courts located in San Bernardino County.

**7.7 Time of Essence.** Time is of the essence for each and every provision of this Agreement.

**7.8 City's Right to Employ Other Consultants.** The City reserves the right to employ other consultants at any time for any purpose.

**7.9 Assignment; Sublease; Transfer.** Consultant shall not assign, sublease, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior signed written consent of the City Manager. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

**7.10 Construction; References; Captions.** Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subcontractors of Consultant, except as otherwise specified in this Agreement. All references to the City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

**7.11 Amendment; Modification.** No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

**7.12 Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

**7.13 No Third Party Beneficiaries.** The Needles Public Utility Authority and other City entities shall be intended beneficiaries of this Agreement. Otherwise, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

**7.14 Invalidity; Severability.** If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**7.15 Improper Payment.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to rescind this Agreement without liability.

**7.16 Conflict of Interest.** For the term of this Agreement, no member, officer, or employee of the City, during the term of his or her service with the City, shall have any direct

interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom. Consultant has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. Consultant agrees that they are unaware of any financial or economic interest of any public officer or employee of the City relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the City may immediately terminate this Agreement by giving notice thereof. Consultant shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

**7.17 Equal Opportunity Employment.** Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

**7.18 Labor Certification.** By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

**7.19 Authority to Enter Agreement.** Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

**7.20 Attorney Fees.** If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

**7.21 Counterparts.** This Agreement may be signed in counterparts, each of which shall constitute an original.

**7.22 Contents of Request for Proposal and Proposal.** Consultant is bound by the contents of City's Request for Proposal and the Proposal. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Proposal. The incorporation of the Proposal shall be for the Services to be rendered and the price for such Services only, and any other terms and conditions included in the Proposal shall have no force and effect on this Agreement or the relationship between Consultant and/or City, unless expressly agreed to in writing.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date and year set forth above.

**CITY:** (City of Needles)

BY: \_\_\_\_\_  
Patrick Martinez

TITLE: \_\_\_\_\_  
City Manager

DATE: \_\_\_\_\_

**ATTEST:**

BY: \_\_\_\_\_  
Dale Jones

TITLE: \_\_\_\_\_  
City Clerk

DATE: \_\_\_\_\_

**CONSULTANT:**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



**EXHIBIT A**

**Request For Proposals**

**Attached**

**EXHIBIT B**

**Proposal**

**[Attached behind this page]**

## EXHIBIT C

### Insurance Requirements

#### **Time for Compliance.**

Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

#### **Minimum Requirements.**

Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

- i. **General liability.** Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.
- ii. **Automobile liability.** Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.
- iii. **Professional liability (errors & omissions).** Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the Services required by this Agreement.
- iv. **Worker’s Compensation.** Consultant shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

## Other Provisions or Requirements

- **Separation of Insureds; No Special Limitations.** All insurance required by this Section shall contain standard separation of insured's provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City, its directors, officials, officers, employees, agents and volunteers.
- **Deductibles and Self-Insurance Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the City. Consultant shall guarantee that, at the option of the City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its directors, officials, officers, employees, agents and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.
- **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VII, licensed to do business in California, and satisfactory to the City.
- **Proof of insurance.** Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by the City prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.
- **City Approval.** All coverage types and limits required are subject to approval, modification and additional requirements by City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
- **Primary/noncontributing.** Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

**City's rights of enforcement.** In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant

or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement. Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

- **Waiver of subrogation.** All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- **Requirements not limiting.** Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.
- **Notice of cancellation.** Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.
- **Additional insured status.** All policies required herein shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies.
- **Pass through clause.** Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.
- **City's right to revise specifications.** The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change

results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

- **Timely notice of claims.** Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.
- **Additional insurance.** Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.



*City of Needles*  
817 Third Street, Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

*Mayor, Janet Jernigan  
Vice Mayor Kirsten Merritt  
Councilmember Tona Belt  
Councilmember Ellen Campbell  
Councilmember Jamie McCorkle  
Councilmember JoAnne Pogue  
Councilmember Henry Longbrake  
City Manager Patrick J. Martinez*

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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 28, 2024

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1. City crews promptly responded to reports of a fire on the 900 block of Bush Street around 1:15 p.m. on **Saturday, June 22, 2024**. Upon arrival, they found a residential structure engulfed in flames. The fire then spread northwards along the Colorado River. The San Bernardino County Fire Department and several other fire departments from the region, including Mohave Valley Fire and Bullhead City Fire Departments, responded to offer assistance. The fire extended north to Needles Highway and led to mandatory evacuations at Fenders Resort.

The San Bernardino County Fire Department requested additional resources for support. Over 20 San Bernardino County Fire Department units, including San Bernardino County Sheriff Air Rescue, were deployed. Fire units from the Mohave Valley Fire Department and Bullhead City Fire Department also offered assistance. The fire crossed the Colorado River into Arizona, burning a total of more than 200 acres.

The efforts of the various agencies involved, including the San Bernardino County Office of Emergency Services, Cal OES, Department of Public Health, National Weather Services, Red Cross, California Highway Patrol, Caltrans, San Bernardino County Sheriff's Office, and the City of Needles Public Works, Electric, and Water Departments, are commendable for their dedication and hard work in providing emergency response. As per the [Cal Fire Incident Update](#), the incident has been concluded as of June 26, 2024. Seventy acres were burned in Needles, and the Needles fire has been completely contained.

Multiple organizations are actively supporting the resident who was displaced by the fire, providing a range of donations including clothing, tools, and hygiene products. All donations can be dropped off at the front desk at Budget Inn 2104 Needles Hwy Needles, CA 92363, demonstrating the community's solidarity in times of crisis.



2. On **Monday, June 24, 2024**, the City's Animal Shelter implemented the Trap, Neuter, and Release Program. The initial focus was on Bazoobuth, resulting in the neutering of 12 cats. The program will now extend its focus to the surrounding areas, including B Street, La Mesa Way, and D Street for the next month. The goal of this initiative is to improve our community by managing the population of roaming cats, reducing diseases, and increasing adoption rates, ultimately aiming to eliminate euthanasia at our shelter. Residents can report roaming cats to the Needles Animal Shelter by calling 760-326-4952 or using the Needles Connect app, available on the [Apple App](#) or [Google Play Store](#).
3. The Housing Authority of the City of Needles will be accepting applications! For a limited time, starting **July 1, 2024, until July 31, 2024**, the Section 8 Housing Choice Voucher (HCV) Program will be accepting placement applications, and the Public Housing waitlist is open year-round. Applications can be obtained and submitted to the Needles Housing Authority at 908 Sycamore Drive. For more information please call (760)326-3222 Monday through Friday from 9:00 a.m. to 4:00 p.m.
4. **IMPORTANT UPCOMING DATES:**
  - **Set Free Church in collaboration with TNT Fireworks**, will be selling safe and sane fireworks from noon on **June 28, 2024, through July 6, 2024**, at 1164 Needles Highway (formerly Miranda's Car Wash). For more information, call 760-326-2941.
  - **Needles Elks Lodge** is hosting the **Annual 4<sup>th</sup> of July Pool Party** from 12pm to 4pm at the City of Needles Aquatics Center. Free open swim for everyone.
  - **Palo Verde College** is hosting "Pirate Tuesday" on **July 26, 2024**, from 10am to 2pm at the Palo Verde Needles Education Center located at 725 W. Broadway (formerly Claypool's). This community outreach event will feature free food, snacks, and drinks. All are welcome to join! For more information, call 760-326-5033.



*City of Needles*  
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*Mayor, Janet Jernigan  
Vice Mayor Kirsten Merritt  
Councilmember Tona Belt  
Councilmember Ellen Campbell  
Councilmember Jamie McCorkle  
Councilmember JoAnne Pogue  
Councilmember Henry Longbrake  
City Manager Patrick J. Martinez*

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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: June 21, 2024

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1. **Today**, the City of Needles community gathered to celebrate the grand opening of Bob Belt Beach Park, formerly First Beach. The revitalized park is now open just in time for the summer season. Thanks to a \$2,179,702 grant from the State of California's Clean California Grant Program, we have transformed this space into a functional and engaging environment, aligning with our Council Goals. City Staff cleared the first and second beaches for fire abatement earlier in the week. This enhancement aims to attract more families and engage both residents and visitors. Please see the attached images of today's celebration.
2. On **Monday, June 17, 2024**, the Chamber of Commerce hosted a ribbon-cutting ceremony for U.S. Cannabis Laboratories, which recently opened its doors. As the first cannabis testing laboratory in Needles and San Bernardino County and one of only 29 in the entire state, U.S. Cannabis Laboratories plays a crucial role in ensuring the safety and quality of cannabis products. City officials, Chamber members, and community residents gathered to celebrate this addition to our local economy. This effort aligns with the City Council's goal of creating a thriving, pro-business environment that attracts diverse sectors. Please see the attached image from the event.
3. **Earlier this week**, ICMA announced that the City of Needles has been selected to join [ICMA's 2024 Economic Mobility and Opportunity Cohort](#), supported by the [Gates Foundation's Economic Mobility and Opportunity \(EMO\) initiative](#). This prestigious program includes 15 diverse local governments, each receiving a \$20,000 grant for initiatives to enhance residents' upward mobility. Needles will focus on a comprehensive housing study to identify community housing needs.

Over the coming months, the cohort will engage in service gap assessments, community needs assessments, action planning, and pilot programming to address challenges in housing affordability, workforce development, and financial security. We are proud to be recognized by ICMA, the world's leading association of

professional city and county managers, underscoring our commitment to fostering economic mobility and opportunity for all residents. Refer to the attached release for more information.

4. On **Thursday, June 20, 2024**, the San Bernardino County Transportation Authority (SBCTA) Hydrogen Passenger Train stopped at the BNSF Railyard for a crew change. This new train is vital to SBCTA's efforts to advance its hydrogen infrastructure project ahead of California's Zero-Emission Multiple Unit (ZEMU) train service. As North America's first hydrogen passenger train, this pilot program aims to set a global precedent for successful hydrogen-powered rail transportation. Refer to the attached images for a visual description.
5. The City's Fleet Maintenance Public Works staff has taken over the maintenance of the City Contracted Sheriff's Vehicles. The City of Needles is fortunate to have Automotive Service Excellence (ASE) certified staff, which helps reduce labor costs for vehicle maintenance. This effort aligns with the City Council's goal of maintaining budgets. Refer to the attached images for more insights.
6. On **Monday, June 24, 2024**, the City's Animal Shelter will implement the Trap, Neuter, and Release Program. Last November, the shelter received a \$112,000 grant, which enabled it to acquire a new vehicle, hire a part-time staff member, and procure essential supplies. This initiative aims to enhance our community by managing roaming cats, curbing diseases, and boosting adoption rates, ultimately eliminating euthanasia at our shelter. Please see the attached images for a visual update. Residents can report roaming cats to the Needles Animal Shelter by calling 760-326-4952 or using the Needles Connect app, available on the [Apple App](#) or [Google Play Store](#).
7. **IMPORTANT UPCOMING DATES:**
  - **The Eagles** are hosting a free open swim for children aged 16 and under tomorrow, **June 22, 2024**, from 2:00 p.m. to 6:00 p.m. at the City of Needles Aquatics Center, located at 1101 Civic Center Dr. Don't miss out on this exciting event! For more information, call (760) 326-2599.
  - **Set Free Church in collaboration with TNT Fireworks**, will be selling safe and sane fireworks from noon on **June 28, 2024, through July 6, 2024**, at 1164 Needles Highway (formerly Miranda's Car Wash). For more information, call 760-326-2941.
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# 1. BOB BELT BEACH PARK RIBBON CUTTING



Image Source: Needles Desert Star



## 2. U.S. CANNABIS LABS RIBBON CUTTING



### 3. ICMA 2024 EMOC



Local governments selected for ICMA's 2024 Economic Mobility and Opportunity Cohort

Fifteen cities, towns, and counties representing diverse populations, geographies, operating budgets, and other local conditions have been selected for ICMA's 2024 Economic Mobility and Opportunity Peer Learning Cohort and Grant Program. In addition to professional development and networking opportunities for their team leaders, the selected local governments will each receive a \$20,000 grant to advance a local assessment, planning process, or program aimed at boosting upward mobility of residents. This program from ICMA is made possible by support from the [Gates Foundation's Economic Mobility and Opportunity \(EMO\) program](#).

Economic mobility refers to the ability of individuals and generations to move up the economic ladder over time, a concept often explained colloquially as “doing better than your parents.” While economic mobility is frequently associated with income, several factors can influence an individual's economic mobility outcome, and local governments are uniquely positioned to influence conditions that make it possible for all residents and households to access opportunities and get ahead. The following local governments were selected through an application process that gauged understanding of local needs and readiness to implement EMO strategies through the cohort program and beyond:

- Prescott Valley, AZ
- Needles, CA
- Redwood City, CA
- Miami Gardens, FL
- Newton, KS
- Gaithersburg, MD
- Lisbon, ME
- Tunica County, MS
- Thomasville, NC
- Washington County, OR
- La Marque, TX

## New, Reduced Membership Dues

A new, reduced dues rate is available for CAOs/ACAOs, along with additional discounts for those in smaller communities, has been implemented. Learn more and be sure to join or renew today!

[LEARN MORE](#)



## 4. SBCTA HYDROGEN PASSENGER TRAIN





## 5. FLEET MAINTENANCE SBCSO





## 6. ANIMAL SHELTER PROGRAM

