



AGENDA

ADJOURNED REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS - 1111 BAILEY AVE.

WEDNESDAY, FEBRUARY 18, 2026, 4:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING jvalenzuela@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 335 065 255#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 335 065 255#
The meetings are being recorded.

**CALL TO ORDER
ROLL CALL
CORRESPONDENCE
INTRODUCTIONS**

PUBLIC APPEARANCE: Persons wishing to address the Commission on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Commission from taking action on a specific item until it appears on the agenda.

REGULAR ITEMS (A three minute time limit per person has been established per Municipal Code Section 2-18)

1. Appointment of Chair and Vice-Chair for ensuing year of 2026 (ACT)
2. Selection of 2025-26 Youth Basketball All-Star Coaches (ACT)
3. Reports for Recreation, Aquatics, Jack Smith Park and Golf Stats. (INF)

COMMISSION REQUESTS

MANAGER'S REPORT

[City](#) Manager's Report for the weeks of January 30 and February 6, 2026

ADJOURNMENT

INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO THE MEETING AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://WWW.CITYOFNEEDLES.COM)

Posted: February 13, 2026

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, at (760) 326-2113. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).



City of Needles, California Request for Commission Action

CITY COUNCIL PARKS AND RECREATION

Regular Special

Meeting Date: February 18, 2026

Title: Appointment of Chair and Vice-Chair for ensuing year of 2026

Background: Current Chair is Lorie Long and Vice Chair is Suzanne Torres

Fiscal Impact: N/A

Critical Timeline: N/A

Environmental: N/A

Recommendation: Commission to appoint a Chair and Vice-Chair for the ensuing year of 2026

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Manager Approval: Patrick J. Martinez

Date: 2/13/2026

Other Department Approval (when required): _____

Date: _____



City of Needles, California Request for Commission Action

CITY COUNCIL PARKS AND RECREATION

Regular Special

Meeting Date: February 18, 2026

Title: Selection of 2026 Youth Basketball All-Star Coaches

Background: Coaches have submitted letters, pursuant to the Youth Sports Handbook, requesting consideration for selection as All-Star coaches in the divisions they coached this season. Below is the proposed list of 2026 All-Star coaches. These individuals are well-qualified to represent the City of Needles in tournament play. Each coach has previously represented the City of Needles and other municipalities in tournament competition and has complied with Southern California Municipal Athletic Foundation guidelines and the Coaches' Ethics standards outlined in the Youth Sports Handbook (pages 13–16). Copies of the submitted letters are attached for your review.:

- C Division – Girls: Juan Corona
- C Division – Boys: Derrick Hunt
- B Division – Girls: Jr Rodriguez
- B Division – Boys: Carlo Castillo
- A Division – Girls: Andre Armendarez
- A Division – Boys: Manuel Rubalcaba

Fiscal Impact: N/A

Critical Timeline: Draft will be held on Monday, February 23, 2026.

Environmental: N/A

Recommendation: Approve the selection of the 2026 Youth Basketball All-Star Coaches as recommended by the Recreation Service Manager

Submitted By: Jennifer Valenzuela, Recreation Service Manager

City Manager Approval: Patrick J. Martinez

Date: 2/13/2026

Other Department Approval (when required): _____

Date: _____

Juan Corona
C Girls Basketball Coach Team #3

3/4 GIRLS

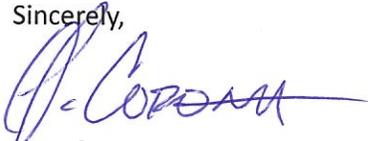
Jennifer Valenzuela & Needles Park and Recreation Commission
Needles Recreation Center Manager

January 28, 2026

I wish to submit a letter of interest to coach the C Girls Basketball Team in the upcoming All Star Basketball tournaments. This is my second year of coaching basketball at the C Division level. I have also coached Pee Wee and Jr. Pee Wee Basketball for at least 5 seasons. Other sports I have coached include; Tee Ball, Soccer, Flag Football, Middle School Football and CRAGS Softball the last 10+ years. I am also currently and have been on the CRAGS Board for the last 7+years. I also do not recall having any issues pertaining to the code of ethics and conduct established by the Parks and Recreation Commission. If you have any questions, please feel free to contact me at any time at 760.333.1902.

Thank you for your time.

Sincerely,



Juan Corona

CD.V (3/4 Boys)

City of Needles
Recreation & Parks Department,

I am submitting this letter to express my interest in coaching C division boys all-stars. I am able to commit the necessary time for practices and all scheduled tournaments. I have the ability and knowledge to get the players dialed in for higher level play. I have coached 10 years of youth basketball, with 2 years of experience at the junior high level, and 4 in AAU tournaments 12U-17U. I currently coach 9-10U Mohave Stone basketball. It is my hope that with this knowledge and experience, as well as 3 years coaching at Needles rec, this has earned me an opportunity to represent Needles as their boys C division all-stars coach.

Thank you for your time and consideration,

Diljit CBI

02/03/25

B Div ✓
5/6 Grade Girls

To: Jennifer Valenzuela/Recreation Director

Hello my name is J.R. Rodriguez, I am interested in coaching the B Division girls all star team. I have coached basketball for the last 19 years from the recreational level thru the high school varsity level. I also coached a year round travel basketball team for 10 years. My coaching style is to instill confidence in each player to maximize their capabilities. I believe in keeping a positive atmosphere at practices and in games. I enjoy teaching the fundamentals of the game and teaching players how to think the game to develop a strong base for room to grow. With my experience and coaching style I believe I am the best fit for this position. Thank you for your consideration.



J.R. Rodriguez
928-514-3085

5/6 Boys

Jennifer Valenzuela

From: Carlo Castillo <ccarlo944@gmail.com>
Sent: Sunday, February 1, 2026 8:11 PM *cc*
To: Jennifer Valenzuela

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Needles recreation ,

I am putting in my letter of interest to coach the 5/6 boys Allstar team this year. I been coach at the rec center since 2007-2008 year. I been coaching allstars almost every year since then. I will teach these boys teamwork, good sportsmanship, responsibility, hard work and it will all be fundamental basketball so they can learn and expand thier knowledge for the game. I will be looking forward to this Allstar season, if I am chosen.

Thank you,
Carlo Castillo
760-412-2867

Letter of interest Of All Star Coach

5/6 Boys

To: Jenn

My name is Jerry Alderete, and I have been a coach for over 15 years. I love all sports but especially basketball. I enjoy teaching the players the rules of the game. I try to teach them how to be a team and work together. I am dedicated to my team and will have practices to be able to teach all the players' different plays and to understand the game.

My progress throughout the season will show how much practice I have with my team. In the first part of practice, I try to do conditioning with the players so when they have a game, they are not so tired. I do try to make it fun for the players, but I do expect all-star players to show up and be just as dedicated to the team as I am teaching them increasingly along the way. I do want to make it safe for all players, my team and others so no one gets injured. As I tell my team, it's very important for them to learn to put their hands up and not to push, hit, or kick only to defend against the ball. All kids are different some do better at specific positions and some don't. This is why I do try to teach all kids all the positions, so they all get equal knowledge of every position and be ready to play any position at any time if needed. I dislike favoring certain kids, so I try my best to always treat them equally.

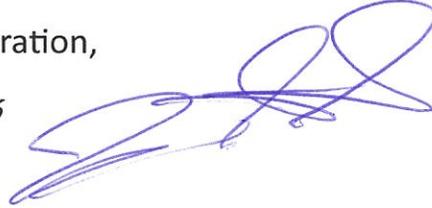
I know I'm not perfect, that is why I strive to be a better person every day, as I learn from my mistakes. Every year kids from other teams suggest, and or ask for me to be their coach. Saying how great I am as a coach and how much my team has improved throughout the season and wants that for themselves, loving for me to be their coach. I think this would be a great opportunity for me and the kids!

I am writing this letter to ask if you would consider me to be an All-Star coach. I would love to help the kids learn and play basketball. Thanks for allowing me to coach this season, I appreciate being able to be there for my son and all players.

Thanks for your consideration,

Jerry Alderete 2/2/26

(702)580-9186

A handwritten signature in blue ink, appearing to be 'Jerry Alderete', written in a cursive style.

the reason why I should be an all-star Coach. I've shown great dedication and growth in my coaching abilities. This year I've worked closely with Andy Rubalcaba and learning his coaching and strategies which helped myself become a better coach. Together we both led the Needles middle school girls basketball team to very impressive accomplishments, demonstrating strong teamwork and leadership.

I'm a very good coach because I focus on helping the youth improve their skills and performance both on and off the court. I'm dedicated to teaching them not just the game but also values like teamwork, discipline and confidence.

Andre Armendariz
ADJ (7/8) Girls

February 9, 2026

A DIV 7/8 BOYS

Needles Recreation Center

1705 J Street

Needles, CA 92363

To whom it may concern:

My name is Manuel Rubalcaba and I've been a Needles California resident for over 30 years and in that time I have coached every recreational sport since 1991, as well as worked for our recreation department for a summer in 91. I am currently coaching an A division team and as the season concludes I would like to continue coaching the A division boys All-star team. Please consider me for this position thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manuel Rubalcaba', with a long horizontal flourish extending to the right.

Manuel Rubalcaba

City of Needles

Youth Sports

Handbook

Adopted 10/2024



Welcome

Welcome to the City of Needles Youth Sports programs! We sincerely hope that you will find your participation in our leagues to be rewarding and, most of all, a positive experience for all of the kids.

Youth sports programs present a unique opportunity for adults to help shape the life-long skills and attitudes about sports. We all remember coaches that stand out as good teachers, supportive friends, and positive role models.

This handbook was created to help ensure that our young people remember our programs as a positive experience in their life. We want them all to have fun as we continue to reinforce such values as teamwork, sportsmanship, fitness, cooperation and respect. While we recognize that competition is a key component of sports, our programs are designed to be about much more than winning a game, making an all-star team, or having an undefeated season.

We thank you for giving your time and energy to help Needles' kids. The success of the program depends on the commitment of parents, coaches, officials and others to cooperate in creating a positive experience for each player. This handbook creates the framework for that commitment.

Thanks again for your participation in our Youth Sports program. Please feel free to share your ideas for improvement with our Recreation Department staff.

The City of Needles' Recreation Division Mission Statement:

The Mission of the Needles Parks and Recreation Department is to enhance the quality of life for all residents of the community by striving to maintain a variety of programs, services and activities that increase the social, physical and cultural growth and development of our citizenry.

The following objectives are designed to fulfill
the Youth Sports Mission Statement:

- *To offer every participant the opportunity to learn the fundamental skills associated with each sport*
- *To emphasize the lifelong benefits of physical fitness and good sportsmanship, and to de-emphasize the importance of winning and losing*
- *To ensure a safe, drug-free atmosphere for games and practices*
- *To promote equal and fair treatment of every participant regardless of skill level, race, socioeconomic status, sex, creed, or physical ability*
- *To ensure all staff, volunteer coaches, and officials are adequately trained*
- *To expect and ensure good sportsmanship and fair play at all times*

Why is This Handbook Necessary?

This handbook was developed to formalize how the City of Needles youth sports leagues are conducted. With the many components and factors involved in the administration and implementation of the youth sports leagues, it is necessary to standardize the process in writing. More specifically, it is designed to:

- *Standardize the process in the way youth sports are conducted*
- *Explain how leagues are organized and conducted*
- *Define expectations of coaches, parents, players and officials*
- *Better train our coaches and officials. Ensure a positive experience for all participant*

I. YOUTH SPORTS PHILOSOPHY — The City of Needles youth sports programs are designed to provide children with the opportunity to experience sports in a structured, wholesome environment. Participation in athletics plays a valuable role in the development of our children. Aspects of teamwork, dedication, discipline, physical fitness, self-esteem and fair play all contribute to the overall growth and maturation of young people. It is our goal to conduct programs such as basketball, flag football and volleyball to accomplish these objectives.

■ To help implement this philosophy, the City of Needles has adopted standards dedicated to improving out-of-school youth sports by raising awareness through leadership, education and advocacy. The standards are as follows:

1. Proper Sports Environment — Parents must consider and carefully choose the proper sports environment for their child, including the appropriate age and development for participation, the type of sport, the rules of the sport, the age range of the participants, and the proper level of physical, social and educational well-being of children.
2. Programs based on the Well-Being of Children — Parents must select youth sports programs that are developed and organized to enhance the emotional, physical, social and educational well-being of children.
3. Drug, Tobacco & Alcohol-Free Environment — Parents must encourage a drug, tobacco and alcohol-free environment for their children.
4. Part of a Child's Life — Parents must recognize that youth sports are only a small part of a child's life.
5. Parent's Active Role — Parents must make a serious effort to take an active role in the youth sports experience of their child providing positive support as a spectator, coach, league administrator and/or caring parent.
6. Positive Role Models — Parents must be a positive role model, exhibiting sportsmanlike behavior at games, practices and home, while also giving positive reinforcement to their child and support of their child's coaches.
7. Parental Commitment — Parents must demonstrate their commitment to their child's youth sports experience by annually signing the Parent's Code of Ethics Pledge.
8. Safe Playing Equipment — Parents must insist on safe playing facilities, healthful playing situations and proper first aid applications, should the need arise.
9. Equal Play Opportunity — Parents, coaches, and league administrators must provide equal sports play opportunity for all youth regardless of race, creed, sex, economic status or ability.
10. Drug, Tobacco & Alcohol-Free Adults — Parents as coaches, fans and league administrators must be drug, tobacco and alcohol-free at youth league sporting events.

II. GENERAL LEAGUE PROCEDURES

a. Season Information:

- Basketball runs December through February (regular season), with tournament play in March.
 - Pee Wee Basketball is conducted in June/July
 - Pee Wee Soccer is conducted in October/November
 - Volleyball is conducted in October/November
 - Football is conducted in October/November
 - The season lengths depend on the number of teams, but generally are 6 to 10 weeks long, (Pee Wee Basketball is the only exception). There are a maximum number of teams that each league can sustain due to facility and time constraints.

 - The City of Needles youth sports leagues are divided by age and/or grade. The year of birth will determine eligibility. Divisions A, B and C are SCMAF guidelines. Combined Divisions and Pee Wee Divisions are modified to accommodate CITY OF NEEDLES league guidelines.
 - **Division A** (7th & 8th & 6th grade in middle school sports) – **Born in 2010 or 2011**
Players who are born in 2010 or 2011 and players born in 2009 and in a grade no higher than 8th are eligible.
 - **Division B** (5th & 6th grades) – **Born in 2012 or 2013**
Players who are born in 2012 or 2013 and players born in 2011 and in a grade no higher than 6th are eligible.
 - **Division C** (3rd & 4th grades) – **Born in 2014 or 2015**
Players who are born in 2014 or 2015 and players born in 2013 and in a grade no higher than 4th are eligible.
 - **Combined Division** (3rd – 6th grades) – **Born in 2011 – 2015** (Volleyball only)
Players who are born in 2012, 2013, 2014 or 2015 and players born in 2011 and in a grade no higher than 6th are eligible.
 - **Pee Wee Age:** 6 – 7 year olds (Have not reached 8th birthday by July 1st)
 - **Jr. Pee Wee Age:** 3 – 5 year olds (Have not reached 6th birthday by July 1st)

 - Boys and girls may play one division above their listed age division. Participants may play in only one Recreation division in a season.
 - The CITY OF NEEDLES generally offers A, B and C Divisions in Basketball and C Division in Football.
 - Players are not allowed to play up or down a division without approval by the CITY OF NEEDLES League Director.
 - All 6th graders that play on a Middle School sports team will be required to play in the A Division for league play.
- b. **Facilities** – The CITY OF NEEDLES may secure facilities for practices and games, and will provide scheduled practice times for leagues using the gym. Additional parks, schools, and recreational facilities throughout the community may be used by coaches for additional practices. *Smoking is not allowed within 20 feet of main entrances, exits and operable windows of public buildings (California Government Code 7596-7598).*
- The locations of the facilities below are shown on a map in Appendix F
 - **Basketball** may use the CITY OF NEEDLES Recreation Center gymnasium for games and practices

- **Football** may use Duke Watkins Field.
 - **Volleyball** may use the CITY OF NEEDLES Recreation Center gymnasium for practice and games.
 - **Pee Wee Basketball** may use the CITY OF NEEDLES Recreation Center gymnasium for practice and games.
 - **Pee Wee Soccer** may use Duke Watkins Field & Franz Flowers Field for practice and games.
- c. **Practices** – The CITY OF NEEDLES allows two 1-hour practices each week for every team in its youth sports leagues. Practice schedules are posted weekly at 8:00 AM on Mondays. Practice times are reserved on a first-come first-serve basis.
- Coaches will be given a *Practice Record* sheet to document practice dates and times, and player attendance.
 - Players are to be excused from practices if there are parental requests for church, school, and other family activities. Any requests from parents will be noted on the Practice Record.
 - Practices are primarily held on weeknights, but may be held on weekends and holidays.
 - **Basketball** – *Scheduled* practices are held in CITY OF NEEDLES Recreation Center gymnasium. Each team is assigned half-court to use. Coaches may use the full court if it is available. All-star practices are all full-court and will be held in the CITY OF NEEDLES Recreation Center gymnasium.
 - **Football** – All practices are outdoors, and scheduled where space is available, including softball fields, soccer field and school fields. Space and availability must be worked out between football coaches and coaches of the other sports leagues.
 - **Volleyball** – *Scheduled* practices are held in CITY OF NEEDLES Recreation Center gymnasium. Each team is assigned half-court to use. Coaches will work together to practice full-court drills when two teams are represented.
 - **Pee Wee Basketball** - *Scheduled* practices are held in CITY OF NEEDLES Recreation Center gymnasium. Each team is assigned half-court to use. Coaches may use the full court if it is available.
- d. **Games**
- All games are generally scheduled weeknights, Monday through Thursday (Soccer games will be played on Saturdays). Occasionally, Friday night or Saturday games are necessary. In addition, teams may play double headers. Practices may be cancelled to allow for additional games.
 - Any game may be cancelled due to inclement weather or other reasons made by the CITY OF NEEDLES staff. Cancelled games may or may not be rescheduled due to time constraints, facility use conflicts, or other reasons.
 - All game schedules are created based on the number of teams with the intent to give each team approximately 8 to 10 games.
 - **Basketball** - Regular season Youth Basketball games will be played at CITY OF NEEDLES Recreation Center gymnasium. Needles Spring Classic Tournament Games will be played at CITY OF NEEDLES Recreation Center gymnasium and as needed, the Needles High School gymnasium, and the Fort Mohave Tribal gymnasium.
 - **Flag Football** games will be played on Duke Watkins Park Field.

- *Volleyball* games will be played at the CITY OF NEEDLES Recreation Center gymnasium.
 - *Pee Wee Basketball* games will be played at the CITY OF NEEDLES Recreation Center gymnasium.
 - *Pee Wee Soccer* games will be played at the Franz Flowers Field.
- e. **Uniforms** – All participants will receive a jersey to wear for the duration of the game and to be returned to the head score table immediately after the game.
 - Parents are responsible for any other apparel or personal equipment required for the sport.
 - The jerseys are distributed by the coaches prior to the start of the game.
 - Jerseys are to be distributed by the size listed on the registration form.
- f. **Awards** – Each player will receive a participation medal at the end-of-season award ceremony. The CITY OF NEEDLES does not award trophies based on league standings. Trophies will be given to the 1st place teams in the end of season tournaments for Flag Football and Volleyball only.
- g. **Player Evaluation – Basketball and Flag Football:** The CITY OF NEEDLES will hold a player evaluation session for coaches to assess players’ skill levels. All players will be encouraged to attend the session to help maintain equality between teams.
 - Players are identified by numbers. These numbers are pinned to their shirts.
 - One half of the court/field will be used for skill demonstrations, while the remaining space will be used by CITY OF NEEDLES staff to organize players into groups.
 - CITY OF NEEDLES staff will give each group instructions to perform drills.
 - The coaches will receive a clipboard with evaluation sheets and will be on the skill demonstration side. Players are to be evaluated on a scale from 1 to 5, with 1 being high skills and 5 being low skills.
 - Once a group is evaluated by all the coaches, the group is dismissed, and the players may leave. Coaches will return their clipboard and evaluation sheets to staff at the conclusion of their division’s evaluation and may leave.
 - The scores from the evaluation sheets will be averaged and compiled by the CITY OF NEEDLES staff to create the pick sheets used for team selection.
- h. **Team Picks** – The CITY OF NEEDLES will hold a meeting for each division to select teams. Youth basketball teams can have a **maximum of 10 players** and youth flag football teams can have a **maximum of 12 players**. To ensure a high quality of instruction, the CITY OF NEEDLES will try to limit basketball teams to 7-8 players and flag football teams to 10-12 players.
 - Head coaches will attend team picks. Assistant coaches will not be picked until after the draft. Players and parents are not part of the selection.
 - The picking order is determined by random number drawing. When picking order is established, each round will begin with #1 being allowed to pick first, then #2, #3, etc. This system is ongoing until all the rated players on the pick sheet have been selected.
 - Picking begins with the highest rated players and then in descending order (1, 2 ...5) order. The head coach automatically selects their own child. If the head coaches’ child is in the current rating being picked, then they are the team’s first pick for that rating. All same division returning all-stars will be assigned the highest rating. All returning all-stars from the lower division go into the regular draft along with players of the same ranking.
 - Coaches that pick a player with a “sibling” must also select the player’s sibling in their respective rating, and the coach will lose one pick in that ranking.
 - Players who do not attend player evaluations will not receive a rating before picks. Coaches will decide at the meeting a rating for each non-rated player from discussion. In the event of indecision CITY OF NEEDLES staff will determine ranking. The player will then be included in his or her rating group (this is done before the drawing for selection order is done).
 - Before picks begin, the CITY OF NEEDLES will provide the necessary information if a parent has requested that a child “not” be placed with a particular coach.
 - Coaches ***may not*** recruit their own players.

- Teams may or may not have equal amount of players.
 - Late signups will be placed on teams by the CITY OF NEEDLES until all rosters are full. Consideration will be given first to a team who has lost a player or less players than other teams. Team colors will be picked by coaches. If two coaches request the same color, then they will draw from a hat.
- i. **Coaches and Helpers** – Each team can have a maximum of two coaches.
- A “helper” is an adult that is not a coach. Helpers are not to be considered as coaches, do not sit on the team bench, call plays, or make any other coaching decisions.
 - If a coach is no longer able to coach and a replacement is needed, then the CITY OF NEEDLES staff will find a replacement, and if necessary, designate a staff member temporarily.
- j. **Code of Ethics Pledge** – All coaches, parents, officials and players will be required to review, understand, and abide by a Code of Ethics. A signature is required on the appropriate pledge, except for participants. These pledges are attached to their respective forms.
- The CITY OF NEEDLES prohibits the use of alcohol, illegal substances and/or tobacco by coaches, league administrators, game officials, parents, and staff at all youth sports events.
- k. **Inclusion** – Kids with disabilities are “children first and foremost” with the same dreams and aspirations as other kids. The only difference is that they happen to have a condition that may affect some of their abilities and skills.
- Including all kids with disabilities in activities with their able-bodied peers is a concept and major guiding principle of the Americans with Disabilities Act (ADA). This federal law provides an opportunity to truly welcome all children into youth sports.
 - The law requires reasonable accommodations to help a child participate and enjoy the benefits all kids get from participation in youth sports.
 - The CITY OF NEEDLES may change rules, policies and procedures, remove architectural, communication, and transportation barriers, and provide auxiliary aids and people to help accommodate kids with disabilities in its youth sports programs.
- l. **Discrimination** – The CITY OF NEEDLES adheres to Title VII of the Civil Rights Act of 1964 which prohibits discrimination based on race, color, religion, sex, and national origin.
- Other federal and state laws, such as the Age Discrimination Act of 1975 and the Americans with Disabilities Act of 1990, prohibit further types of discrimination or harassment.
- m. **Sponsors** – The CITY OF NEEDLES accepts sponsorships from businesses and organizations in or beyond Needles. These sponsorships help offset the overall expenses for the youth sports leagues. The sponsor fee per team is approved by the Recreation Commission and City Council and is subject to change.
- When a business chooses to sponsor a team, they may select a particular team, or division.
 - Businesses that provide a sponsorship will have their business name displayed on a banner inside the gym, a game schedule, a roster of the team’s players, recognition in the local newspaper, and a “thank you” award.
- n. **Equipment** – The CITY OF NEEDLES will use high quality balls for games only and will provide each coach a practice ball. Sizes vary by division. Flag football coaches will receive flags in addition to a practice ball. All equipment checked out to coaches must be returned at the end of the season.
- Youth basketball ball sizes are as follows:
 - 30” Official A and B Division Boys
 - 28.5 Intermediate B Division Girls, C Division Boys & Girls
 - 27.5 Junior Pee Wee Coed
 - Youth flag football ball sizes are as follows:
 - Size 4 Intermediate/Youth B Division Coed
 - Size 3 Junior C Division Coed
- o. **Emergency Planning**

- Accidents/Injuries – In the event of an accident or injury at a game, a First Aid/CPR certified CITY OF NEEDLES staff will be on duty to administer basic First Aid or CPR if necessary. A first Aid kit will be available. Staff on duty will call 911 if necessary, inform the League Director, and complete an accident report.
 - Physical Conditions – At the time of registering for the league, information will be obtained from the parent or guardian about the participant’s physical condition, physicians, and emergency contacts. Parents must list vital statistics about the child, including allergies, current medications, etc. A copy of this confidential information will be kept on file by the CITY OF NEEDLES.
 - Inclement Weather – In the event of inclement weather (lightning, snow, ice, rain, high winds, earthquakes, etc.) that may impede a youth sports league game, the CITY OF NEEDLES staff assigned to that activity shall contact the League Director immediately to decide on whether to cancel that activity or to continue. If the League Director cannot be reached, the CITY OF NEEDLES staff on duty shall decide based on the situation.
 - Other Occurrences – When other emergency situations occur at a CITY OF NEEDLES youth sports activity that is non weather related (for example: facility damage, power outage, bomb threats, fights), similar procedures will follow as used under inclement weather conditions. Depending on the situation, it may be necessary to call 911 or the Sheriff’s Department dispatch at 760-326-9200, prior to contacting the League Director.
 - Emergency Vehicles – If a designated area for emergency vehicles does not currently exist at a facility where a youth sports activity is being conducted, the League Director will determine the best access. Traffic cones will be set up by the CITY OF NEEDLES staff as needed.
- p. **Transportation** –
- Participants not picked up on time – Coaches are expected to stay with players until they are picked up after a practice, game or any other activity related to the league.
 - Coaches are expected to call the parent or adult responsible for transportation when five minutes has elapsed past the schedule time of departure from the activity.
 - When ten minutes has elapsed, and the coach has either not been able to reach the parent or has determined that the parent will not arrive for another 20 minutes or longer, a phone call to the League Director will follow.
 - The League Director will decide regarding the best course of action. The cell number of the League Director is (760) 221-1220.
- q. **Child Abuse** - If maltreatment of a child is reasonably suspected, a report should be made with Child Protective Services (760) 326-0342 or 24-Hour Hotline at (800) 827-8724. If immediate assistance is required, call the Sheriff’s dispatch number at (760) 326-9200 or 911 if there is an emergency.
- Before filing a report, it is important to speak with the League Director or League Coordinator.
 - There are four types of abuse to be aware of:
 1. **Emotional** – This is a pattern of behavior that attacks a child’s emotional development and sense of self worth. Examples include constant criticizing, belittling, insulting, rejection and providing no love, guidance or support. Emotional abuse is sometimes referred to as verbal abuse or mental abuse.
 2. **Sexual** – This is the exploitation of a child for the sexual gratification of an adult. It may range from exhibitionism and fondling to intercourse or use of a child in the production of pornographic materials.
 3. **Physical** – This is non-accidental physical injury which is inflicted by another person and may include severe beating, burns, human bites, strangulation, or immersion in scalding water, with bruises and welts, broken bones, scars or serious internal injuries resulting.
 4. **Neglect** – This is the withholding of, or failure to provide a child with the basic necessities of life: food, clothing, shelter, medical care, attention to hygiene, or supervision needed for optimal physical growth and development.
- r. **All-Stars** - The CITY OF NEEDLES will select all-star teams for C, B and A Divisions for boys and girls in youth basketball only. All teams will represent Needles in the Spring Classic Tournament sponsored by City of Needles Recreation and attend two/three additional All-Star tournaments.
- Basketball all-star competition is generally conducted in March.

- The CITY OF NEEDLES will support the all-star teams for participation in the listed tournaments. Support includes practice facilities, registration fees, uniforms and all required paperwork. Parents will be required to pay a one-time All-Star Player fee of \$25 for registration fee into one tournament listed. The CITY OF NEEDLES has jerseys available for all-star use but must be returned after competition.
- All-star coaches may participate in additional tournaments, but the CITY OF NEEDLES is unable to provide trip funding or registration fees.
- The CITY OF NEEDLES prohibits league coaches from forming additional all-star teams consisting of league players to participate in any all-star tournament following the regular Basketball season (Dec – Mar). The CITY OF NEEDLES will select a second all-star team from the players not picked to participate in the Needles Spring Classic Tournament only if applicable.

1. Selection of All-star players -

- Coaches will receive an all-star player ballot two weeks prior to the end of the season. Each division will have a separate ballot with the names of all players listed on the ballot. Coaches may nominate any number of players from any team in their division, not to exceed ten players' total. The ballot must be signed by the coach, or their vote is invalid. This constitutes the FIRST BALLOT. (Note: The Recreation Staff will collectively cast one vote for a 10-person team on the first ballot only).
- An all-star selection meeting will be held for each division. The CITY OF NEEDLES requests all division coaches participate in all-star selection. An assistant coach may attend the selection meeting if the coach is unavailable.
- At the all-star selection meeting, and in the presence of all coaches, ballots will be collected and votes tallied and displayed for all to see. Coaches who cannot attend the meeting and will not have an assistant coach represent them, must turn their ballot in to the League Director or the League Coordinator prior to the meeting. Their vote will be cast on the FIRST BALLOT only.
- If ten all-stars are not selected on the first ballot, a second ballot will be given to all coaches present. This ballot must also be signed to be valid. This constitutes the SECOND BALLOT.
- If ten all-stars are not selected on the second ballot, another ballot will be given to all coaches present. This constitutes the THIRD AND FINAL BALLOT.
- If players are still locked in a tie following the third ballot, the final selection will be made by the League Director and League Coordinator.

2. Selection of All-star coaches -

Head Coaches who are interested in being selected as an All-Star Coach must put a letter of interest into the Recreation Director no later than February 1st of that season. The Recreation Director will make a decision based on criteria in the coaching section under Code of Ethics and Conduct and their season performance. Then the Recreation Director will take his/her recommendation to the Park & Recreation Commission for final approval. A coach's letter of interest will only be accepted for the division (C/B/A & Boys/Girls) that they coached in for that season.

III. COACHES SECTION

a. Screening Process – All prospective coaches will be required to:

1. Be at least 18 years of age (or younger by approval of League Director).
2. Complete a youth sports coaches' application
3. Pass a criminal background check and fingerprinted (California Department of Justice) yearly
4. At a minimum, any person who is known to have been convicted of any of the offenses listed in group 'A', (see attachment) warrants exclusion from being a volunteer in any City of Needles youth sports programs. Any offenses listed in group 'B', (see attachment) has an established time frame of the conviction being within the last 5 years. If conviction is within the last 5 years, it can be appealed in front of the Park & Recreation Commission. This list of offenses is not intended to be an exhaustive list. The City of Needles Park & Recreation Commission may exclude any person from volunteering for any other offense that is deemed appropriately related to these issues.

b. Team Activities – A coach or assistant coach must be present at all team meetings, practices, games, and any other team activities, including team pictures. If a coach or an assistant cannot be present at any of the

aforementioned activities, he/she must notify the League Coordinator right away so alternative arrangements can be made.

- c. **Code of Conduct Enforcement** – The CITY OF NEEDLES firmly believes that for the sports experience to be positive, safe and a learning experience for youth, volunteer coaches must be trained and held accountable for their behavior when working with and around children. Every CITY OF NEEDLES coach is required to sign and adhere to a Coaches’ Code of Ethics Pledge. The Code of Conduct has been developed to help explain how each of the standards of the Code of Ethics should be manifested in the actions and behaviors of a volunteer coach.
- It is the duty of the CITY OF NEEDLES to respond to complaints lodged against a coach that has allegedly violated the Code of Ethics. This is accomplished by submitting the complaint to the Parks and Recreation commission for the purpose of hearing complaints and determining what, if any, action should be taken towards correcting the coach’s behavior.
 - Suggested committee members may include the Chapter Director, members (s) of the Recreation Commission (that are not involved in the same league as the coach in question), League Director, League Coordinator, coaches or chapter directors from a totally different community that understand the Code of Ethics. Again, impartiality is essential when selecting the review committee.
 - In order to provide the Park and Recreation commission the flexibility to take appropriate action when a coach is found to have violated the Coaches’ Code of Ethics, a range of possible commission actions has been developed to accompany the Code of Conduct.
 - Possible actions include:
 - WARNING TO AND/OR APOLOGY FROM THE COACH
 - PROBATION
 - ONE GAME SUSPENSION
 - MULTIPLE GAME SUSPENSIONS
 - SEASON SUSPENSION
 - PERMANENT REVOCATION OF CERTIFICATION
 - The specific response of the commission may include terms and conditions supplementing one or more of the listed sanctions. When reviewing a complaint and deciding what action is the most appropriate in a given situation, the commission must take into consideration various extenuating circumstances.
 - Factors that might suggest a more lenient sanction include:
 - First offense
 - Remorse
 - Apparent desire to reform
 - Other good coaching attributes
 - Dedication to youth sports
 - Factors that might suggest a harsher sanction include:
 - Child endangerment
 - Violation of law
 - Prior complaints/review action
 - Lack of remorse
 - Number of ethics standards violated
 - Breach of duties as a role model
 - Extraordinarily poor judgment around children
- f. **Recruitment** – Coaches are accepted on a first-come, first-serve basis. Coaching applications will not be accepted prior to the first day of league registration. If additional coaches are needed CITY OF NEEDLES issues news releases in local paper, and places announcements on its’ event calendar at the Recreation Center.
- g. **Recognition** – In general, coaches will be recognized at the end of the season.
- h. **Complaint Against a Coach Procedure** – When the CITY OF NEEDLES receives a complaint about a youth sports coach, they will:

1. Invite the coach to attend a meeting to address the complaint and to offer his/her side of the incident.
2. The Parks and Recreation commission will determine the severity of the situation and whether or not the affected coach has violated the expected behaviors outlined under each of the canons of the Code of Ethics Pledge that comprise the Code of Conduct.
3. Upon majority vote, the Commission has the authority to enforce the appropriate range of disciplinary actions outlined in Section III D. The League Director is to report in brief, the nature of the complaint, the Commission findings, and the sanction applied to the coach.

IV. PARENTS SECTION

- a. **Reminder** – Children that participate in youth sports can experience life-long positive benefits. The CITY OF NEEDLES offers youth sports to help promote these positive gains for its youth. Your role as the parent is critical with the success of the program. Please remember that these programs are offered for kids, and not the adults.
- b. **Playing Time** - Each player will play a minimum amount of each game as specified for each league. Substitutions may be called for the sole purpose of meeting the minimum play rule. There are exceptions to this rule. At the discretion of the coach and approval by the League Director or League Coordinator, your child may not be allowed to participate if he/she has not attended practices, is ill and/or contagious, has displayed a poor attitude, etc.
- c. **Playing Equipment** – The CITY OF NEEDLES youth sports leagues do not require any sport specific equipment for participation. However, black-soled shoes that leave scuff marks on the gym floor are prohibited. CITY OF NEEDLES staff does recommend court/field appropriate footwear for safety.
- d. **Corrective Action Policy** – It is the philosophy of the CITY OF NEEDLES that parents should not spoil the experience of participation in youth sports for the children. Furthermore, the CITY OF NEEDLES will not punish a child for the actions of his or her parent(s). Parents who do not follow the Code of Ethics may be subject to a Corrective Action Policy listed below.
 - These guidelines are not absolute in dealing with behavioral problems. Severe situations could warrant harsher sanctions.
 1. Verbal Warning – The coach will discuss inappropriate conduct with parents and emphasize that such behavior will not be tolerated. The coach will document this conversation and provide a copy to the League Director.
 2. Written Warning – The coach or official will notify the League Director of continued misconduct and the League Director will request a meeting to discuss actions and the proper behavior. Furthermore, a formal letter of reprimand may be given to the parent(s) stating that the next offense may lead to the parent being suspended from the sporting event venue for a period of 1 (one) or more games.
 3. Game Suspension – League will suspend the parent from attending the next scheduled contest and another letter will be given to parent(s) stating that the next offense may lead to parent being banned from all future league activities.
 4. Season Suspension – The parent(s) will be suspended from attend all league contests after a 4th offense. The parent(s) will need to make a formal request to be re-instated into this league. The parent(s) will then be required to meet with the League Director prior to the start of the next youth sport season to determine if the parent(s) can behave within the spirit and letter of the guidelines of the program.

V. PARTICIPANTS SECTION

- a. **Reminder** – By participating in youth sports you have the opportunity to not only learn fundamental sports skills, but also life lessons. Appropriate behaviors and choices are important to the success of your growth. Please remember that these programs are offered to develop your skills, practice good sportsmanship, and to have fun.

- b. **Corrective Action Policy** – Players who fail to adhere to the Code of Conduct may be subject to disciplinary action. Therefore, the CITY OF NEEDLES has instituted a Corrective Action Policy to establish appropriate consequences for inappropriate behavior.
- These guidelines are not absolute in dealing with behavioral problems. Severe situations could warrant harsher sanctions.
1. Verbal Warning – Coach will discuss inappropriate conduct with player and parents and emphasize that this behavior will not be tolerated. Coach will document this discussion and provide a copy to the League Director.
 2. Period Suspension – Coach will bench the offending player for 1 period of time during a game when he/she should be playing. Coach will inform the League Director or League Coordinator of the problem and why the child is sitting out 1 period of the game.
 3. Game Suspension – Coach will bench the offending player for 1 entire game when he/she should be playing. Coach will inform the League Director or League Coordinator of the 3rd offense; at which time the player and the parent(s) must attend a meeting with the Coach and League Director before the player is allowed to resume playing. The player will be warned that the next offense could result in his/her expulsion from the league.
 4. League Expulsion – The participant on the 4th offense may be expelled from the league and no refund will be given. The parent will need to make a formal request to be reinstated into this league. The player and parent(s) will next meet with the League Director and the League Coordinator prior to the start of the next youth sports season to determine if the child is capable of playing within the guidelines of this program.

VI. PARTICIPANTS SECTION

- a. **Screening Process** – All prospective officials will be required to:
1. Be at least 14 years of age
 2. Complete a youth sports officials application
 3. Pass a criminal background check (adults only)
- b. **Evaluation Procedures** – Officials will be observed throughout the season by the CITY OF NEEDLES staff. The observations focus on, but are not limited to the officials’ mechanics, positioning, leadership, attitude, professionalism, attire, demeanor, and punctuality.
- c. **Corrective Action Policy** – In the event that an official has committed an infraction of varying degree, CITY OF NEEDLES staff will address the infraction.
- The consequence, if any, will depend on the infraction, the official’s history, and anything else deemed relevant by the CITY OF NEEDLES staff.
 - Corrective actions can be a verbal warning, reduction of scheduled games, suspension, and/or contract termination.
 - Any correction actions taken will be noted on the officials evaluation form.
- d. **Recruitment** – The CITY OF NEEDLES issues news releases to the general public, and places announcements in its event guide regarding the need for officials.
- The CITY OF NEEDLES will compile an ongoing mailing list of officials to be used before each season for recruitment.
- e. **Pay Policies** – The CITY OF NEEDLES pays youth sports officials by a pay scale that’s broken down by division relative to each sport.
- The following pay scale will apply during the 2024-2025 season:

- C - A Division Basketball- \$16/game and Flag Football - \$16.00/Game, Head Official \$20/Game
 - Pee Wee League is provided by staff
 - Officials will be paid on Friday of each week for the games they officiated the previous week.
- f. **Scheduling** – Any changes in official assignments need to be noted on the referee schedule in at least one of the scorekeeper notebooks.
- If an official is late to an assignment, then a “fill in” official will start the game and receive pay for the game. The originally scheduled official will lose the assignment and pay.
 - If an official is late due to a prior assignment finishing late, then both officials (“fill in” and original) will receive pay for that game.
 - If an official has a sudden emergency, he/she needs to contact the League Director or League Coordinator as soon as possible to ensure proper coverage.

APPENDIX A
SPORT SPECIFIC RULES

City of Needles
Youth Basketball League Rules

These rules and regulations are established to govern league play for the City of Needles, which is a Southern Municipal Athletic Federation (SCMAF) participating agency. The League Director will have jurisdiction over all rules and regulations to govern any youth Basketball rules herein not covered. The decision of the league shall be final. With the exception of the following modifications, the National Federation Basketball rules shall govern league play.

I) Rules

- A. Timeouts: 2 per half and 1 per overtime period. Timeouts are one minute in length, and do not carry over.
- B. Overtime: 2 minutes regulation clock. (If still a tie after 1overtime, game ends in a tie).
- C. In the 3 – 7 year old divisions there will be no score kept at the games. In the 8-9 and 10-11 year old divisions, no team can be more than 20 points ahead at any given time. If a team is ahead by 20 points or more they may continue to score, but the score will not be recorded until the opposing team is once again within 20 points.
- D. There shall be 1 minute between quarters and 3 minutes between halves.
- E. The bonus rule (1+1) shall be in effect on the 7th team foul in each half and two shots on and after the 10th foul in each half.
- F. Each team must begin the game with 4 registered players. Both teams will play with equal amount of players for the start of the game. If the fifth player shows up, then the opposing team may play with 5 players. Teams having less than 4 players at scheduled game time will be subject to forfeiting the game to the opposing team.
- G. If a team experiences a reduction in the number of players during the course of a game, the opposing team is not required to reduce their number of players. A team may continue to play in the game with no less than three players as long as they are still competitive (decision will be made by CITY OF NEEDLES staff).
- H. The designated coach’s box is the area in front of the team, between the ends of the bench. Only one coach may stand at any time.

II) Regulations

3 – 7 year olds – Pee Wee

- **Pee Wee Age:** 6 – 7 year olds (Have not reached 8th birthday by July 1st)
 - **Jr. Pee Wee Age:** 3 – 5 year olds (Have not reached 6th birthday by July 1st)
- A. This division is designed to be a basketball introduction league. There will be no score kept in either division.
 - B. A Junior size basketball is used (27.5”)
 - C. Time: 6 minute running clock for Pee Wee. 4 minute running clock for Jr. Pee Wee.

- D. No backcourt press once the offense is in possession of the ball. Defensive players must stay inside the three point line until the ball crosses it. A “free shot zone” will be set up between the free throw line, volleyball line and the two sides of the key.
- E. The 3-point shot *will not* be used.
- F. Fouls will be called, but not marked down. If a player continues to excessively foul, he/she may be asked to sit out. There are no shooting fouls in this division.
- G. When a violation occurs, play will be stopped, the official will instruct the player(s) if needed, and play will then resume with no change in possession. The exception to this rule is any out of bounds violations.
- H. Pee Wee: Each player must play a minimum of 2 quarters. Jr. Pee Wee: No minimum play required.
- I. There will be no league tournament in Jr. Pee Wee or Pee Wee Basketball.

C Division (3rd & 4th grades) – **Born in 2014 or 2015**

Players who are born in 2014 or 2015 and players born in 2013 and in a grade no higher than 4th are eligible.

- A. This division is designed to be a basketball developmental league.
- B. Girls official size (28.5) basketball for both boys and girls
- C. Time: 8 minute running clock. Stop clock will be used for the last 2 minutes of the 2nd and 4th quarters, unless a team is ahead by 20 points.
- D. The 3-point shot *will not* be used.
- E. The free throw line shall be marked at 11 feet for girls and boys
- F. A 5 second key violation will be in effect.
- G. Backcourt press is not allowed once the offense is in possession of the ball. Defense must stay behind the half-court line. If violated, a penalty will be issued which can range from a warning to a technical foul.
- H. The 10 second backcourt rule will be enforced.
- I. Each player must play 2 full quarters to meet the must-play rule. There is free substitution in the fourth quarter only if all players have met the minimum play rule.

B Division (5th - 6th grades) – **Born in 2012 or 2013** and **A Division** (7th -8th grades) in 2010 or 2011

Players who are born in 2012 or 2013 and players born in 2011 and in a grade no higher than 6th are eligible.

Players who are born in 2010 or 2011 and players born in 2009 and in a grade no higher than 8th are eligible.

- A. This division is designed to be a basketball organizational league.
- B. Men’s official size (30”) for boys and women’s official size (28.5) for girls.
- C. Time: 8 minute running clock will be used. Stop clock will be used for the last 2 minutes of the 2nd and 4th quarters, unless a team is ahead by 20 points.
- D. The 3-point shot *will* be used.
- E. The free throw line shall be marked at 13 feet for girls and boys.
- F. A 3 second key violations will be in effect.
- G. Teams may press in this division. However, a team that is ahead by 15 points or more may not press. If violated, a penalty will be issued which can range from a warning to a technical foul.
- H. The 10 second backcourt rule will be enforced.
- I. Each player must play 2 full quarters to meet the must-play rule. There is free substitution in the fourth quarter only if all players have met the minimum play rule.

City of Needles Flag Football League Rules

The City of Needles Flag Football program is governed by the current Southern California Municipal Athletic Federation (SCMAF) Flag Football Rules, with local modifications. The game officials are responsible for ensuring that the rules of play are followed, and the League Director will have jurisdiction over all rules and regulations to govern any flag football rules herein not covered.

The following reminders are presented for quick reference:

I) Rules

- A. Games are four 10-minute running clock quarters. There shall be 1 minute between quarters and 5 minutes between halves.
- B. A regulation clock will be used the last two minutes of the fourth quarter.

- C. Timeouts:
 - A and B divisions – 2 timeouts per half
 - C Division – 4 timeouts per game
- D. Overtime: Both teams will be given the ball on the 10-yard line and have four downs to score in the end zone (scoring will be the same as in regular game). Only one overtime period per game. If teams are tied at the end of overtime, the game ends in a tie.
- E. If a team is leading by a score of 14 point or more, they may continue to score, but the score will not be recorded on the scoreboard until the opposing team is once again within 14 points. A running clock will be used. The clock will only stop for charged time outs and official time outs.
- F. Each player must play a full quarter per half to meet the must-play rule. There is free substitution in the fourth quarter only for those players who have met the must-play rule.
- G. One coach per team will be allowed on the field during time outs.
- H. Scoring: TD= 6 points. Extra point = 1 point (2 yards) or 2 points (5 yards). Safety = 2 points.
- I. Official flag is “TRIPLE THREAT” 3-flag belt. Flags are provided by and must be returned to the Needles Recreation Center at end of season.
- J. All flags must be worn properly. The hip points must be facing out. The ribs on the flag must be facing out.
- K. Offense has 4 plays to cross the mid-field line or score a touchdown.
- L. Ball must be snapped between legs, not off to one side to start play.
- M. It is recommended that all players wear a protective mouthpiece (not provided by league).
- N. Flagrant contact fouls will not be tolerated. Offending player(s) will be ejected from that game and sit out the next game.
- O. No stiff-arming allowed (considered flag guarding).
- P. Center snap: If ball hits ground, ball dead at spot.
- Q. If player falls, or if knee touches ground, ball is dead at spot. Player may not get up and run.
- R. Teams will switch ends at half time.
- S. **NO** metal baseball spikes allowed (rubber cleats only). Inspections will be made on field.
- T. No direct runs by the quarterback. The player that receives the snap is considered the quarterback for that play.
- U. Teams will play 8-man football.

II) Regulations

- A. Blocking:
 - Offense: An offensive blocker may use only the standing block, with the forearms and hands folded to the body. Hands must stay “locked” throughout the block. As soon as the “locked” hand comes undone, the block is no longer legal.
 - Defense: Defensive players are restrained in use of hands to pushing the shoulder and body of offensive blockers.
- B. Charging/Tackling:
 - The ball carrier may not run through a defensive player, but must attempt to evade the defensive players.
 - The defensive player may attempt to clock a pass as long as contact is not made with the passer at any time.
 - Any defensive roughness against the ball carrier, if determined to be flagrant by the official is grounds for ejection.
- C. Fumbled Ball:
 - There are no fumbles in flag football. The ball is dead at the point of contact with the ground and play stops.
- D. Hurdling:
 - Intentional hurdling and/or jumping over any other player to avoid being “tackled” and which creates an unsafe condition will be penalized. Intentional diving into the end zone for a touchdown will be penalized.
 - Players may jump or hurdle when avoiding a collision, which could result in injury.

- E. Passes/Handoffs:
 - An intercepted pass in the defensive team's end zone may be run out of the end zone or downed in the end zone. Touchbacks will be put in play at the 10-yard line.

- F. Tagging
 - Tagging is placing one hand anywhere between the shoulders and knees of an opponent with the ball. If flags fall off of the pass receiver before he catches the ball, the play continues until the player is "tagged". When flags fall off the ball carrier inadvertently the ball is dead.

- G. Penalties: Offense and defense have option to decline penalty.
 - Offensive Penalties: Loss of down and yardage
 - Defensive Penalties: Take the play or the first down.
 - Offensive Offsides: (False start) Ball is dead, loss of 3 yards and repeat the down
 - Defensive Offsides: Play continues, offense chooses yards gained if more than 3 yards, or the penalty 3 yards. If the penalty yards are taken there is a repeat of down
 - Any ball that hits the ground will be ruled dead. Fumbles are dead at spot.

- H. Field size: 60 yards long (74 yards including end zones), and 30 yards wide.

City of Needles Volleyball League Rules

The City of Needles Volleyball Program is governed by a modified version of the State High School regulations. The game officials are responsible for ensuring that the rules of play are followed, and the League Director will have jurisdiction over all rules and regulations to govern any volleyball rules herein not covered.

APPENDIX B CODE OF ETHICS

- A. **COACHES Code of Ethics** – I hereby pledge to live up to my being a Volunteer coach and by following the Coaches' Code of Ethics:
 - I will place the emotional and physical well being of my players ahead of my personal desire to win.
 - I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.
 - I will do my best to provide a safe playing situation for my players.
 - I will promise to review and practice basic first aid principles needed to treat injuries of my players.
 - I will do my best to organize practices that are fun and challenging for all my players.
 - I will lead by example in demonstrating fair play and sportsmanship to all my players.
 - I will remember that I am a youth sports coach, and that the game is for children and not adults.

- B. **OFFICIALS Code of Ethics** – I hereby pledge to live up to the expectations as an official serving the youth sports leagues by follow this Code of Ethics:
 - I will maintain high standards of excellence
 - I will study the game diligently
 - I will conduct myself in a professional and dignified manner
 - I will be fair and unbiased in my decisions on the field
 - I will be confident and firm in my calls, but not inflexible
 - I will be polite, not rude
 - I will prepare myself physically and mentally
 - I will honor all contracts and commitments
 - I will cooperate and be professional in my associations with fellow officials

- C. **PARENTS Code of Ethics** – I hereby pledge to provide positive support, care and encouragement for my child participating in youth sports by following this Code of Ethics:
- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice or other youth sports event.
 - I will place the emotional and physical well being of my child ahead of my personal desire to win.
 - I will insist that my child play in a safe and healthy environment.
 - I will require that my child’s coach be trained in the responsibilities of being a youth sports coach and that the coach upholds the Coaches’ Code of Ethics.
 - I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for all.
 - I will demand a sports environment for my child that is free from drugs, tobacco and alcohol and will refrain from their use at all youth sports events.
 - I will remember that the game is for youth – not adults.
 - I will do my best to make youth sports fun for my child.
 - I will ask my child to treat other players, coaches, spectators and officials with respect regardless of any differences.
- D. **PARTICIPANTS Code of Ethics** – I hereby pledge to provide a positive attitude and be responsible for my participation in youth sports by following this Code of Ethics:
- I will encourage good sportsmanship from fellow players, coaches, officials and parents at every game and practice.
 - I will attend every practice and game that is reasonable possible and notify my coach if I cannot.
 - I will expect to receive a fair and equal amount of playing time.
 - I will do my very best to listen and learn from my coaches.
 - I will treat my coaches with respect regardless of race, sex, creed or abilities and I will expect to be treated accordingly.
 - I deserve to have fun during my sports experience, and I will alert parents or coaches if it stops being FUN!
 - I deserve to play in an alcohol, tobacco, and drug free environment and expect adults to respect that wish.
 - I will do my very best in school.
 - I will remember that sports are an opportunity to learn and have fun.

APPENDIX C
CODE OF CONDUCT

- A. **COACHES Code of Conduct** – The Code of Conduct defines the expectations for adults serving as coaches in youth sports and provides the tools to be used by the community, when necessary, to check behavior and to respond with resolve to protect all children from the psychological, emotional, physical or social abuses that can be perpetuated against them by youth sports coaches. This Code of Conduct was compiled by the CITY OF NEEDLES.
- The Code of Conduct that follows will be in effect before, during and immediately after all CITY OF NEEDLES practices, games and meetings when on City controlled property.
 - Carefully review the Code of Conduct listed below:
 1. I WILL PLACE THE EMOTIONAL AND PHYSICAL WELL-BEING OF MY PLAYERS AHEAD OF A PERSONAL DESIRE TO WIN.
 - Using appropriate language in appropriate tones when interacting with players, league officials, game officials, parents and spectators.

- Including all players in team activities without regard to race, religion, color, sex, sexual orientation, body type, national origin, ancestry, disability, ability, or any other legally protected classification.
 - Treating all players, league officials, game officials, parents and spectators with dignity and respect.
 - Playing all players according to the equal participation rules established by the league and the spirit of those rules.
 - Encouraging youth to participate in other sports and activities to promote all aspects of their development.
 - Allowing reasonable absences from practice.
2. I WILL TREAT EACH PLAYER AS AN INDIVIDUAL, REMEMBERING THE LARGE RANGE OF EMOTIONAL AND PHYSICAL DEVELOPMENT FOR THE SAME AGE GROUP.
- Recognizing the differences of each child and treating each player as an individual while demonstrating concern for their individual needs and well-being.
 - Encourage all players, regardless of skill level, to be included as a member of the team and to remain involved in sports.
 - Recognizing that some physical tasks, drills and demands are not appropriate for all youth.
 - Recognizing that youth may vary greatly in physical, social and emotional maturation and considering these factors when setting up competitions and when interacting with youth.
3. I WILL DO MY BEST TO PROVIDE A SAFE PLAYING SITUATION FOR MY PLAYERS.
- Maintaining a high level of awareness of potentially unsafe conditions.
 - Protecting players from emotional abuse, physical assault, or sexual molestation.
 - Correcting or avoiding unsafe practice of playing conditions.
 - Using appropriate safety equipment necessary to protect all players
 - Seeing that the players are provided with adequate adult supervision while under the coach's care.
4. I WILL PROMISE TO REVIEW AND PRACTICE THE BASIC FIRST AID PRINCIPLES NEEDED TO TREAT INJURIES OF MY PLAYERS.
- Keeping basic first aid supplies available in all practice and game situations.
 - Recognizing and administering proper first aid to an injured player.
 - Demonstrating concern for an injured player, notifying parents and cooperating with medical authorities.
 - Protecting the players' well being by removing them from activity when injured and not returning them to activity if they are compromised by the injury.
5. I WILL DO MY BEST TO ORGANIZE PRACTICES THAT ARE FUN AND CHALLENGING FOR ALL MY PLAYERS.
- Establishing practice plans that are interesting, varied, productive and aimed at improving all players' skills and individual abilities.
 - Devoting appropriate time to the individual improvement of each player.
 - Conducting practices of reasonable length and intensity appropriate for the age and conditioning of the players.
6. I WILL LEAD BY EXAMPLE IN DEMONSTRATING FAIR PLAY AND SPORTSMANSHIP TO ALL MY PLAYERS.
- Adopting the position, teaching and demonstrating that it is our basic moral code to treat others as we would like to be treated.
 - Abiding by and supporting the rules of the game as well as the spirit of the rules.
 - Providing an environment conducive to fair and equitable competition.
 - Using the influential position of youth coach as an opportunity to protect teach and expect sportsmanship and fair play.

7. I WILL PROVIDE A SPORTS ENVIRONMENT FOR MY TEAM THAT IS FREE OF DRUGS, TOBACCO, AND ALCOHOL, AND I WILL REFRAIN FROM THEIR USE AT ALL YOUTH SPORTS EVENTS.
 - Being alcohol and drug free at all team activities or in the presence of players.
 - Refraining from use of any type of tobacco products at all team activities or in the presence of your players.
 - Refraining from providing any type of alcohol, drug or tobacco products to any of your players.
 - Encouraging parents to refrain from the public use of tobacco products or alcohol at team activities.

8. I WILL BE KNOWLEDGEABLE IN THE RULES OF EAC SPORT THAT I COACH, AND I WILL TEACH THESE RULES TO MY PLAYERS.
 - Becoming knowledgeable, understanding and supportive of all applicable game rules, league rules, regulations and policies.
 - Teaching and requiring compliance of these rules among players.

9. I WILL USE THOSE COACHING TECHNIQUES APPROPRIATE FOR EACH OF THE SKILLS THAT I TEACH.
 - Teaching techniques that reduce the risk of injury to both the coach's own players and their opponents.
 - Discouraging illegal contact or intentional dangerous play and administering swift and equitable discipline to players involved in such activity.

10. I WILL REMEMBER THAT I AM A YOUTH SPORTS COACH, AND THAT THE GAME IS FOR CHILDREN AND NOT ADULTS.
 - Maintaining a positive, helpful and supportive attitude.
 - Exercising your authority/influence to control the behavior of the fans and spectators
 - Exhibiting gracious acceptance of defeat or victory
 - Accepting and adhering to all league rules and policies related to the participation of adults and youth
 - Fulfilling the expected role of a youth coach to adopt a "children first" philosophy.
 - Allowing and encouraging the players to listen, learn and play hard within the rules.
 - Placing the emphasis on fun and participation.

B. OFFICIALS Code of Conduct – The Code of Conduct defines the expectations for youth and adults serving as officials in the CITY OF NEEDLES youth sports leagues. This Code of Conduct was compiled by the Southern California Municipal Athletic Federation (SCMAF).

- The Code of Conduct that follows will be in effect before, during and immediately after all CITY OF NEEDLES practices, games and meetings when on City of Needles controlled property.
- Carefully review the Code of Conduct listed below:
 1. MAINTAIN HIGH STANDARDS OF EXCELLENCE:
 - Attend training meetings and clinics
 - Observe other officials and participate in peer evaluations
 - Guard against personal interest that may conflict with duties as an official
 2. STUDY THE GAME DILIGENTLY:
 - Have a thorough knowledge of rules, strategies, and safety precautions, and how they apply
 3. CITY OF NEEDLES DUCT YOURSELF IN A PROFESSIONAL AND DIGNIFIED MANNER:
 - Present a clean and professional image in terms of appearance, language, and conduct.
 - Conduct yourself honorably.

- Refrain from arguments or gestures that indicate agitation in front of coaches, players and spectators.
 - Shake hands with coaches at the beginning and end of competition.
4. BE FAIR AND UNBIASED IN YOUR DECISIONS ON THE FIELD:
 - A fair game is of utmost importance. Do not discriminate against, nor take undue advantage of any individual group or team.
 5. BE CONFIDENT AND FIRM IN YOUR CALLS, BUT NOT INFLEXIBLE:
 - Have the courage to correct mistakes
 6. BE POLITE, NOT RUDE:
 - Control the players effectively by being courteous and considerate without sacrificing fairness
 7. PREPARE YOURSELF PHYSICALLY AND MENTALLY:
 - Stay in shape, get enough sleep, and eat before you arrive.
 8. HONOR ALL CONTRACTS AND COMMITMENTS:
 - Once you commit to a game, show up.
 9. COOPERATE AND BE PROFESSIONAL IN YOUR ASSOCIATIONS WITH FELLOW REFEREES:
 - Strive to achieve maximum teamwork with fellow officials.

C. PARENTS Code of Conduct – The Code of Conduct defines the expectations for adults serving as spectators in the CITY OF NEEDLES youth sports leagues. This Code of Conduct was compiled by the CITY OF NEEDLES.

- The Code of Conduct that follows will be in effect before, during and immediately after all CITY OF NEEDLES practices, games and meetings when on City of Needles controlled property.
- Carefully review the Code of Conduct listed below:
 1. MODEL GOOD SPORTSMANSHIP AND ETHICS:
 - Give your support to the team, opponents, coaches, and officials on and off the field/court.
 - Encourage your child, regardless of their play.
 2. HELP ALONG THE COACHING PROCESS:
 - Emphasize the importance of skill development and attending practices.
 - Know and study the rules of the game. Being able to talk to your child about his or her favorite sport is important.
 3. FULLFILL COMMITMENTS:
 - Be on time and attend events as promised
 4. SEE THE BIG PICTURE:
 - Children should be involved in organized sports for their own enjoyment, not yours.
 - Realize it is a privilege for your child to compete, not a right.
 - Don't relive your own athletic career through your child in a way that creates pressure.
 - Get to know your child's coach so you are aware of his or her knowledge, philosophy, attitude, and ethics and so you are comfortable releasing your child to his or her watch.

D. PARTICIPANTS Code of Conduct – The Code of Conduct defines the expectations for youth serving as participants in the CITY OF NEEDLES youth sports leagues. This Code of Conduct was compiled by the CITY OF NEEDLES.

- The Code of Conduct that follows will be in effect before, during and immediately after all CITY OF NEEDLES practices, games and meetings when on City of Needles controlled property.
- Carefully review the Code of Conduct listed below:

1. LIVE UP TO HIGH IDEALS OF ETHICS AND SPORTSMANSHIP:
 - Abide by the rules and regulations of the game and encourage other athletes to do the same.
 - Treat everyone fairly and with respect.
 - Direct comments or criticism at performances rather than the individual.
2. BE AWARE OF SAFETY CONCERNS:
 - Participate in a manner that ensures safety of other athletes, coaches, and officials participation in the game.
3. BE RESPONSIBLE:
 - Abstain from the used of or the encouragement of the use of tobacco products, alcoholic beverages, or illegal substances.
 - Report Problems – Any wrongdoing or unhealthy behaviors should be reported to a coach, official, parent or staff.
4. HONOR ALL OBLIGATIONS:
 - Fulfill your commitments; do what you say you will do; be on time to practices and games.
5. CONDUCT YOURSELF IN A PROFESSIONAL DIGNIFIED MANNER:
 - Represent your team with honor
 - Live and play with class, be a good sport
6. COMPOSE YOURSELF IN A WAY THAT DEMANDS RESPECT:
 - Avoid using obscene language, gestures, boastful performances, and trash-talking.
 - Don't fight or show excessive displays of anger or frustration.

APPENDIX D
JOB DESCRIPTIONS

YOUTH SPORTS VOLUNTEER COACH
JOB DESCRIPTION

- TITLE:** Volunteer coach for the City of Needles Youth Sports Leagues.
- DESCRIPTION:**
- Coach of male or female athletes between the ages of 4-14
 - You will be considered a role model for 7-12 young athletes assigned to your team; Therefore sportsmanship, fair play and full participation are mandatory.
- RESPONSIBILITIES:**
- Plan and supervise games, practices, and events.
 - Supervise assistant coaches, or team parents.
 - Teach the young athlete the fundamentals of the sport.
 - Encourage the involvement of the parents in the sport.
 - Schedule and conduct parent and other necessary meetings.
 - Provide a safe and fun environment for the children.
 - Learn and follow all league rules, policies, and procedures.
 - Give each player equal playing time.
 - Put the feelings of the players ahead of your desire to win.
 - Attend all league functions and participate in league activities.
- QUALIFICATIONS:**
- Successfully complete the application procedure and pass a background check.
 - Attend any scheduled coaching interviews or meetings.
 - Be enthusiastic.
 - Not want to win at all costs.
 - Must be patient, especially with children.
 - Be organized.
 - Be dependable.

INFORMATION: As a volunteer coach, you are treated by local, state, and federal law as being an unpaid employee of the agency in which you are associated with; therefore, you must conduct yourself in the same manner as you would your own job. In the same respect, you will receive the same treatment, aside from compensation and benefits, as the employee of the City of Needles.

**YOUTH SPORTS LEAGUE GAME OFFICIAL
JOB DESCRIPTION**

TITLE: City of Needles Youth Sports League Game Official.

DESCRIPTION: Game official of youth sports leagues for male and female athlete's ages 4-14

RESPONSIBILITIES:

- Insure that the game proceeds within the context of the rules
- Interfere as little as possible, never seeking to become the focus of attention
- Set and maintain an atmosphere of enjoyment of the game
- Show concern for athletes
- Display a positive and professional attitude from the time of arrival at the facility to the time of departure.

QUALIFICATIONS:

- Successfully complete the application procedure and pass a background check.
- Attend any scheduled officials meetings
- Thorough knowledge of the game rules.

INFORMATION: Be self confident, consistent, decisive, even-tempered and encourage good sportsmanship. Youth sports officials are considered a seasonal independent contract employee and will be scheduled on an "as needed" basis. City of Needles staff can terminate the contract agreement at any time in the event of unsatisfactory performance by the official.

APPENDIX E
RIGHTS & RESPONSIBILITIES

A. COACHES Rights and Responsibilities

➤ **Rights**

1. To have support from the administration/league
2. To know what is expected of him/her
3. To have a fair procedure to bring concerns and complaints forward
4. To have ample opportunities to receive training to be a youth sports coach, including child abuse prevention

➤ **Responsibilities**

1. To provide accurate background information to the league
2. To get needed training
3. To understand the role and influence of a "Coach"
4. To understand intervention and child abuse reporting procedures
5. To abide by a Code of Ethics and Code of Conduct
6. To be an advocate for the program's philosophy
7. To set expectations for the season
8. To recognize the special needs of EACH athlete, gifted or not gifted
9. To limit physical interaction while conducting instructions
10. To provide appropriate and caring touch
11. To never touch out of anger
12. To keep programs free from put-downs, trash talk, profanity, violence and abuse
13. To motivate with praise and instruction
14. To not use physical punishment
15. To learn effective ways to channel frustrations and anger

16. To communicate respectfully with parents, athletes, officials and administrators
17. To provide a safe and fun sports environment.

B. OFFICIALS Rights and Responsibilities

- Rights
 5. To be treated with dignity and respect
 6. To be free from receiving abuse
 7. To have the support of the administration
- Responsibilities
 1. To set the tone for everyone to be a good sport
 2. To get training on being an official and child abuse prevention
 3. To be fair and impartial
 4. To abide by a Code of Ethics and Code of Conduct
 5. To set limits and boundaries by not allowing abusive behavior on the part of coaches, players, parents or fans
 6. To take an active role to create an environment free from abuse and inappropriate behaviors
 7. To provide a safe and fun sports environment

C. PARENTS Rights and Responsibilities

- Rights
 1. To have a safe and fun experience for you child
 2. To have accurate and comprehensive information
 3. To be part of a quality program
 4. To know about the complaint procedures
- Responsibilities
 1. To have a part in the supervision of the child
 2. To be a good spectator
 3. To bring forward valid complaints and concerns
 4. To educate your child about abuse
 5. To abide by a Code of Ethics and Code of Conduct
 6. To help each child find the right sport and program for his/her needs
 7. To assess the philosophy of the coach and the organization
 8. To provide each child with the physical and emotional nurturing and guidance they need to thrive
 9. To be an advocate for each of your children
 10. To support sons and daughters equally as athletes
 11. To understand that all children are gifted, but not in equal ways
 12. To support the individual needs and interest of the child
 13. To provide unconditional love and support, not based on performance
 14. To pay attention to see if your children are having fun and learning as opposed to just winning
 15. To create a safe and fun sports environment

B. PARTICIPANTS Rights and Responsibilities

- Rights
 1. To have sports be a safe experience, free from abuse and violence
 2. To have fun learning, trying new things and being able to practice and play
 3. To participate in a variety of sports opportunities
- Responsibilities
 1. To follow rules
 2. To be a good spectator
 3. To tell parents (or other trusted adult) about any abuse
 4. To learn the values of teamwork – helping and supporting one another
 5. To abide by a Code of Ethics and Code of Conduct
 6. To learn ways to deal with pressure and frustrations
 7. To care about what happens to others
 8. To settle conflicts without saying or doing things that hurt others
 9. To treat coaches and officials with respect

10. To treat others as you want to be treated
11. To be a good sport (how you talk to others and how you behave)
12. To let your parents and coaches know what you need

ATTACHMENT 'A'

GROUP A:

1. Registered Sex Offender
2. Murder
3. Kidnapping
4. Arson
5. Aggravated Domestic Violence
6. DUI – three or more in less than seven years
7. Contributing to the Delinquency of a Minor
8. Child Seduction
9. Criminal Deviate Seduction
10. Sexual Misconduct of Minor
11. Child Molesting
12. Child Solicitation
13. Rape
14. Sexual Assault
15. Injury to a Child
16. Child Pornography

GROUP B:

1. Manslaughter
2. Robbery
3. Burglary
4. Reckless Homicide
5. Class A/B Drug Offenses
6. Embezzlement
7. Felony Theft
8. Aggravated Assault
9. Felony



City of Needles, California Request for Commission Action

CITY COUNCIL PARKS AND RECREATION

Regular Special

Meeting Date: February 18, 2026

Title: Golf Operations Statistics (August 2025 – January 2026) and Financial Report – Year Ended June 30, 2025 and Fiscal Year-to-Date through December 2025

Background: This report provides statistical and financial performance data for golf operations for the period indicated.

Fiscal Impact: N/A

Environmental: N/A

Recommendation: Receive and file the report

Submitted By: Barbara DiLeo, Finance Department

City Manager Approval: Patrick J. Martinez

Date: 2/13/2026

Other Department Approval (when required): _____

Date: _____

		Golf Course Comparisons									
		Sep-24	compared to	Sep-25							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr. Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Sunday	\$ 1,119	\$870.22	\$ 248	\$ 248	23	17	40	35	5	5
2	Monday	\$ 439	\$0.00	\$ 439	\$ 687	13	6	19	0	19	24
3	Tuesday	\$ 278	\$0.00	\$ 278	\$ 965	4	12	16	0	16	40
4	Wednesday	\$ 249	\$9.27	\$ 240	\$ 1,205	7	14	21	0	21	61
5	Thursday	\$ 262	\$0.00	\$ 262	\$ 1,467	10	8	18	0	18	79
6	Friday	\$ 1,394	\$9.27	\$ 1,385	\$ 2,852	41	15	56	0	56	135
7	Saturday	\$ 1,365	\$0.00	\$ 1,365	\$ 4,217	41	5	46	0	46	181
8	Sunday	\$ 11	\$0.00	\$ 11	\$ 4,228	0	0	0	0	-	181
9	Monday	\$ -	\$0.00	\$ -	\$ 4,228	0	0	0	0	-	181
10	Tuesday	\$ -	\$9.27	\$ (9)	\$ 4,218	0	0	0	0	-	181
11	Wednesday	\$ -	\$0.00	\$ -	\$ 4,218	0	0	0	0	-	181
12	Thursday	\$ -	\$9.27	\$ (9)	\$ 4,209	0	0	0	0	-	181
13	Friday	\$ -	\$0.00	\$ -	\$ 4,209	0	0	0	0	-	181
14	Saturday	\$ -	\$0.00	\$ -	\$ 4,209	0	0	0	0	-	181
15	Sunday	\$ -	\$0.00	\$ -	\$ 4,209	0	0	0	0	-	181
16	Monday	\$ -	\$0.00	\$ -	\$ 4,209	0	0	0	0	-	181
17	Tuesday	\$ 14	\$26.93	\$ (13)	\$ 4,196	0	0	0	0	-	181
18	Wednesday	\$ -	\$0.00	\$ -	\$ 4,196	0	0	0	0	-	181
19	Thursday	\$ -	\$0.00	\$ -	\$ 4,196	0	0	0	0	-	181
20	Friday	\$ -	\$0.00	\$ -	\$ 4,196	0	0	0	0	-	181
21	Saturday	\$ -	\$23.69	\$ (24)	\$ 4,172	0	0	0	0	-	181
22	Sunday	\$ 12	\$27.00	\$ (15)	\$ 4,158	0	0	0	0	-	181
23	Monday	\$ -	\$2,266.00	\$ (2,266)	\$ 1,892	0	0	0	0	-	181
24	Tuesday	\$ -	\$0.00	\$ -	\$ 1,892	0	0	0	0	-	181
25	Wednesday	\$ 10	\$27.54	\$ (17)	\$ 1,874	0	0	0	0	-	181
26	Thursday	\$ -	\$63.67	\$ (64)	\$ 1,811	0	0	0	0	-	181
27	Friday	\$ -	\$59.95	\$ (60)	\$ 1,751	0	0	0	0	-	181
28	Saturday	\$ -	\$7.00	\$ (7)	\$ 1,744	0	0	0	0	-	181
29	Sunday	\$ -	\$0.00	\$ -	\$ 1,744	0	0	0	0	-	181
30	Monday	\$ -	\$82.63	\$ (83)	\$ 1,661			0	0	-	181
	Tuesday	\$ -	\$0.00	\$ -	\$ 1,661			0		-	181
		\$ 5,153	\$ 3,492	\$ 1,661		139	77	216	35	181	

		Golf Course Comparisons									
		Oct-24	compared to	Oct-25							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr. Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Sunday	\$ 5	\$0.00	\$ 5	\$ 5	0	0	0	0	-	-
2	Monday	\$ 60	\$0.00	\$ 60	\$ 65	0	0	0	0	-	-
3	Tuesday	\$ 9,243	\$18.00	\$ 9,225	\$ 9,289	0	62	21	0	21	21
4	Wednesday	\$ 4,128	\$4,660.06	\$ (532)	\$ 8,758	0	77	12	55	(43)	(22)
5	Thursday	\$ 4,604	\$2,718.95	\$ 1,885	\$ 10,643	41	14	55	47	8	(14)
6	Friday	\$ 1,647	\$1,382.31	\$ 265	\$ 10,908	46	21	67	42	25	11
7	Saturday	\$ 2,735	\$217.86	\$ 2,517	\$ 13,425	49	11	60	18	42	53
8	Sunday	\$ 2,358	\$4,034.37	\$ (1,676)	\$ 11,748	50	19	69	46	23	76
9	Monday	\$ 1,193	\$1,675.23	\$ (482)	\$ 11,266	29	11	40	55	(15)	61
10	Tuesday	\$ 3,500	\$883.39	\$ 2,617	\$ 13,883	50	20	70	35	35	96
11	Wednesday	\$ 3,730	\$1,997.07	\$ 1,733	\$ 15,615	87	13	100	66	34	130
12	Thursday	\$ 3,441	\$2,187.24	\$ 1,254	\$ 16,869	73	14	87	60	27	157
13	Friday	\$ 1,901	\$2,809.92	\$ (909)	\$ 15,960	44	17	61	96	(35)	122
14	Saturday	\$ 4,430	\$5,325.66	\$ (896)	\$ 15,065	69	8	77	71	6	128
15	Sunday	\$ 7,227	\$1,602.66	\$ 5,625	\$ 20,689	64	24	88	70	18	146
16	Monday	\$ 2,549	\$1,648.92	\$ 901	\$ 21,590	65	15	80	57	23	169
17	Tuesday	\$ 3,818	\$851.99	\$ 2,966	\$ 24,556	95	21	116	41	75	244
18	Wednesday	\$ 2,976	\$678.88	\$ 2,297	\$ 26,853	69	11	80	30	50	294
19	Thursday	\$ 2,900	\$2,564.67	\$ 335	\$ 27,188	72	15	87	61	26	320
20	Friday	\$ 3,235	\$3,078.94	\$ 156	\$ 27,344	59	23	82	95	(13)	307
21	Saturday	\$ 1,257	\$2,576.38	\$ (1,319)	\$ 26,024	58	15	73	59	14	321
22	Sunday	\$ 2,702	\$2,060.08	\$ 642	\$ 26,666	52	30	82	45	37	358
23	Monday	\$ 1,920	\$700.72	\$ 1,220	\$ 27,886	49	16	65	45	20	378
24	Tuesday	\$ 2,777	\$1,062.92	\$ 1,714	\$ 29,600	76	32	108	56	52	430
25	Wednesday	\$ 3,157	\$3,485.45	\$ (328)	\$ 29,271	69	7	76	83	(7)	423
26	Thursday	\$ 2,166	\$1,883.65	\$ 283	\$ 29,554	47	20	67	62	5	428
27	Friday	\$ 4,507	\$840.45	\$ 3,667	\$ 33,220	66	33	99	51	48	476
28	Saturday	\$ 1,060	\$1,364.85	\$ (305)	\$ 32,915	24	5	29	58	(29)	447
29	Sunday	\$ 1,929	\$3,727.20	\$ (1,799)	\$ 31,117	43	34	77	81	(4)	443
30	Monday	\$ 4,738	\$2,155.69	\$ 2,582	\$ 33,699	35	22	57	84	(27)	416
31	Tuesday	\$ 2,286	\$932.56	\$ 1,354	\$ 35,053	58	42	100	47	53	469
		\$ 94,179	\$ 59,126	\$ 35,053		1539	652	2085	1616	469	

		Golf Course Comparisons									
		Nov-24	compared to	Nov-25							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Sunday	\$ 3,169	\$ 5,328	\$ (2,159)	\$ (2,159)	48	25	73	92	(19)	(19)
2	Monday	\$ 7,921	\$ 6,750	\$ 1,171	\$ (988)	57	22	79	94	(15)	(34)
3	Tuesday	\$ 4,482	\$ 3,876	\$ 606	\$ (382)	29	52	21	68	(47)	(81)
4	Wednesday	\$ 2,411	\$ 563	\$ 1,848	\$ 1,466	46	29	12	30	(18)	(99)
5	Thursday	\$ 2,286	\$ 3,597	\$ (1,310)	\$ 156	44	40	84	65	19	(80)
6	Friday	\$ 2,055	\$ -	\$ 2,055	\$ 2,211	39	30	69	0	69	(11)
7	Saturday	\$ 5,689	\$ 577	\$ 5,112	\$ 7,323	70	43	113	34	79	68
8	Sunday	\$ 3,993	\$ 7,605	\$ (3,612)	\$ 3,711	85	30	115	121	(6)	62
9	Monday	\$ 3,599	\$ 2,943	\$ 657	\$ 4,368	50	20	70	98	(28)	34
10	Tuesday	\$ 1,408	\$ 3,150	\$ (1,741)	\$ 2,626	32	50	82	102	(20)	14
11	Wednesday	\$ 2,098	\$ 1,770	\$ 328	\$ 2,954	57	25	82	87	(5)	9
12	Thursday	\$ 3,116	\$ 2,509	\$ 607	\$ 3,561	43	48	91	73	18	27
13	Friday	\$ 2,058	\$ 2,305	\$ (247)	\$ 3,314	51	34	85	75	10	37
14	Saturday	\$ 4,349	\$ 3,017	\$ 1,332	\$ 4,645	91	51	142	91	51	88
15	Sunday	\$ 1,159	\$ 2,298	\$ (1,139)	\$ 3,507	28	14	42	121	(79)	9
16	Monday	\$ 3,535	\$ 2,376	\$ 1,159	\$ 4,666	69	30	99	72	27	36
17	Tuesday	\$ 2,834	\$ 577	\$ 2,257	\$ 6,923	61	61	122	26	96	132
18	Wednesday	\$ 659	\$ 2,696	\$ (2,036)	\$ 4,886	11	21	32	116	(84)	48
19	Thursday	\$ 6,135	\$ 2,161	\$ 3,974	\$ 8,861	134	36	170	61	109	157
20	Friday	\$ 2,855	\$ 4,720	\$ (1,865)	\$ 6,996	69	43	112	163	(51)	106
21	Saturday	\$ 665	\$ 1,538	\$ (873)	\$ 6,123	19	9	28	74	(46)	60
22	Sunday	\$ 2,877	\$ 2,327	\$ 551	\$ 6,673	48	25	73	109	(36)	24
23	Monday	\$ 2,218	\$ 2,300	\$ (82)	\$ 6,591	57	42	99	84	15	39
24	Tuesday	\$ 3,381	\$ 2,360	\$ 1,022	\$ 7,613	62	55	117	86	31	70
25	Wednesday	\$ 2,433	\$ 4,215	\$ (1,783)	\$ 5,830	56	35	91	77	14	84
26	Thursday	\$ 2,346	\$ 2,855	\$ (509)	\$ 5,321	61	45	106	92	14	98
27	Friday	\$ 2,333	\$ 1,376	\$ 957	\$ 6,278	53	16	69	83	(14)	84
28	Saturday	\$ 6,217	\$ 1,005	\$ 5,212	\$ 11,490	153	46	199	36	163	247
29	Sunday	\$ 1,441	\$ 4,560	\$ (3,119)	\$ 8,371	26	10	36	157	(121)	126
30	Monday	\$ 3,208	\$ 935	\$ 2,273	\$ 10,644	53	35	88	24	64	190
		\$ -	\$ 0.00	\$ -	\$ 10,644			0	0	-	190
		\$ 92,931	\$ 82,287	\$ 10,644		1702	1022	2601	2411	190	

		Golf Course Comparisons									
		Dec-24	compared to	Dec-25							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr. Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Sunday	\$ 4,921	\$ 4,451	\$ 470	\$ 470	16	34	50	66	(16)	(16)
2	Monday	\$ 4,166	\$ 1,958	\$ 2,208	\$ 2,679	43	45	88	68	20	4
3	Tuesday	\$ 1,605	\$ 2,864	\$ (1,259)	\$ 1,420	33	45	78	74	4	8
4	Wednesday	\$ 785	\$ 3,056	\$ (2,271)	\$ (851)	12	35	47	98	(51)	(43)
5	Thursday	\$ 5,192	\$ 1,846	\$ 3,347	\$ 2,495	81	52	133	83	50	7
6	Friday	\$ 1,077	\$ 2,416	\$ (1,338)	\$ 1,157	21	9	30	101	(71)	(64)
7	Saturday	\$ 2,249	\$ 3,245	\$ (996)	\$ 161	47	41	88	143	(55)	(119)
8	Sunday	\$ 3,105	\$ 1,713	\$ 1,392	\$ 1,553	50	55	105	71	34	(85)
9	Monday	\$ 4,754	\$ 1,008	\$ 3,746	\$ 5,299	48	50	98	53	45	(40)
10	Tuesday	\$ 3,452	\$ 771	\$ 2,681	\$ 7,980	51	48	99	31	68	28
11	Wednesday	\$ 1,400	\$ 4,879	\$ (3,480)	\$ 4,501	36	47	83	147	(64)	(36)
12	Thursday	\$ 2,416	\$ 1,412	\$ 1,004	\$ 5,505	77	46	123	74	49	13
13	Friday	\$ 2,575	\$ 1,829	\$ 746	\$ 6,251	56	15	71	109	(38)	(25)
14	Saturday	\$ 3,726	\$ 892	\$ 2,834	\$ 9,085	67	42	109	54	55	30
15	Sunday	\$ 2,527	\$ 2,520	\$ 7	\$ 9,092	59	35	94	94	-	30
16	Monday	\$ 2,540	\$ 3,026	\$ (487)	\$ 8,605	50	38	88	79	9	39
17	Tuesday	\$ 3,036	\$ 2,362	\$ 675	\$ 9,280	63	58	121	71	50	89
18	Wednesday	\$ 2,086	\$ 523	\$ 1,563	\$ 10,843	24	48	72	60	12	101
19	Thursday	\$ 2,823	\$ 1,596	\$ 1,227	\$ 12,070	60	56	116	63	53	154
20	Friday	\$ 3,662	\$ 5,482	\$ (1,821)	\$ 10,249	37	11	48	131	(83)	71
21	Saturday	\$ 1,429	\$ 1,986	\$ (557)	\$ 9,692	34	44	78	55	23	94
22	Sunday	\$ 3,167	\$ 1,799	\$ 1,368	\$ 11,060	50	55	105	79	26	120
23	Monday	\$ 1,086	\$ 2,266	\$ (1,181)	\$ 9,879	38	44	82	81	1	121
24	Tuesday	\$ 1,421	\$ 2,043	\$ (622)	\$ 9,257	23	29	52	72	(20)	101
25	Wednesday	\$ -	\$ -	\$ -	\$ 9,257	0	0	0	0	-	101
26	Thursday	\$ 3,094	\$ 2,193	\$ 901	\$ 10,158	77	54	131	92	39	140
27	Friday	\$ 2,347	\$ 3,326	\$ (979)	\$ 9,179	73	31	104	129	(25)	115
28	Saturday	\$ 1,334	\$ 2,341	\$ (1,007)	\$ 8,172	32	22	54	97	(43)	72
29	Sunday	\$ 249	\$ 2,062	\$ (1,813)	\$ 6,360	7	21	28	85	(57)	15
30	Monday	\$ 6,754	\$ 3,131	\$ 3,623	\$ 9,983	75	50	125	103	22	37
31	Tuesday	\$ 3,424	\$ 3,142.56	\$ 282	\$ 10,265	68	52	120	123	(3)	34
		\$ 82,400	\$ 72,136	\$ 10,265		1408	1212	2620	2586	34	

Aquatics		UNAUDITED		
<i>FY 2025</i>				
	Fiscal YTD 06/30/25	Budget	Balance	%
Revenue				
	12,585	10,500	(2,085)	
	Total	12,585	(2,085)	120%
Expenses				
	237,799	277,082	39,283	
	Total	237,799	39,283	86%
Recreation				
<i>FY 2025</i>		\$ -	\$ -	
	Fiscal YTD 06/30/25	Budget	Balance	%
Revenue				
	53,789	45,500	(8,289)	
	Total	53,789	(8,289)	118%
Expenses				
	384,506	445,694	61,188	
	Total	445,694	61,188	86%
Jack Smith Park				
<i>FY 2025</i>		Prelim	\$ -	
	Fiscal YTD 06/30/25	Budget	Balance	%
Revenue				
	276,008	248,700	(27,308)	
	Total	276,008	(27,308)	111%
Expenses				
	97,113	129,076	31,963	
	Total	129,076	31,963	75%
Golf				
<i>FY 2025</i>		Prelim	\$ -	
	Fiscal YTD 06/30/25	Budget	Balance	%
Revenue				
	728,381	715,182	(13,199)	
	Total	715,182	(13,199)	102%
Expenses				
Golf Maintenance	716,519	686,182	(30,337)	104%
Golf Operations (Pro Shop)	472,498	426,928	(45,570)	111%
	Total	1,113,110	(75,907)	107%

Aquatics		UNAUDITED		
FY 2026				
		Fiscal YTD 12/31/25	Budget	Balance
				%
Revenue				
		4,900	11,500	6,600
	Total	4,900	11,500	6,600
				43%
Expenses				
		142,775	325,504	182,729
	Total	142,775	325,504	182,729
				44%
Recreation				
FY 2026		\$ -	\$ -	
		Fiscal YTD 12/31/25	Budget	Balance
				%
Revenue				
		17,597	52,000	34,403
	Total	17,597	52,000	34,403
				34%
Expenses				
		204,732	460,661	255,929
	Total	204,732	460,661	255,929
				44%
Jack Smith Park				
FY 2026		Prelim	\$ -	
		Fiscal YTD 12/31/25	Budget	Balance
				%
Revenue				
		83,202	248,700	165,498
	Total	83,202	248,700	165,498
				33%
Expenses				
		65,258	166,027	100,769
	Total	65,258	166,027	100,769
				39%
Golf				
FY 2026		Prelim	\$ -	
		Fiscal YTD 12/31/25	Budget	Balance
				%
Revenue				
		409,745	722,940	313,195
	Total	409,745	722,940	313,195
				57%
Expenses				
Golf Maintenance		372,032	665,673	293,641
				56%
Golf Operations (Pro Shop)		229,810	458,231	228,421
				50%
	Total	601,842	1,123,904	522,062
				54%

		Golf Course Comparisons									
		Aug-24	compared to	Aug-25							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr. Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Sunday	\$ 1,619	\$298.32	\$ 1,321	\$ 1,321	23	14	37	17	20	20
2	Monday	\$ 1,272	\$215.70	\$ 1,056	\$ 2,377	41	8	49	21	28	48
3	Tuesday	\$ 1,853	\$497.44	\$ 1,356	\$ 3,732	56	6	62	20	42	90
4	Wednesday	\$ 370	\$1,137.93	\$ (768)	\$ 2,964	10	13	23	37	(14)	76
5	Thursday	\$ 384	\$112.70	\$ 271	\$ 3,236	11	10	21	13	8	84
6	Friday	\$ 582	\$1,501.90	\$ (920)	\$ 2,316	18	11	29	8	21	105
7	Saturday	\$ 1,784	\$847.40	\$ 937	\$ 3,252	9	11	20	36	(16)	89
8	Sunday	\$ 452	\$416.00	\$ 36	\$ 3,288	12	12	24	25	(1)	88
9	Monday	\$ 648	\$327.25	\$ 321	\$ 3,609	24	9	33	17	16	104
10	Tuesday	\$ 713	\$528.00	\$ 185	\$ 3,794	20	12	32	22	10	114
11	Wednesday	\$ 622	\$586.23	\$ 36	\$ 3,830	20	10	30	20	10	124
12	Thursday	\$ 176	\$201.89	\$ (26)	\$ 3,804	5	13	18	16	2	126
13	Friday	\$ 514	\$124.90	\$ 389	\$ 4,193	15	11	26	11	15	141
14	Saturday	\$ 133	\$535.35	\$ (402)	\$ 3,791	5	10	15	25	(10)	131
15	Sunday	\$ 690	\$197.40	\$ 492	\$ 4,283	19	14	33	17	16	147
16	Monday	\$ 2,334	\$431.70	\$ 1,903	\$ 6,185	47	8	55	22	33	180
17	Tuesday	\$ 1,304	\$1,812.14	\$ (508)	\$ 5,678	33	7	40	56	(16)	164
18	Wednesday	\$ 414	\$553.68	\$ (140)	\$ 5,537	12	13	25	24	1	165
19	Thursday	\$ 214	\$312.43	\$ (98)	\$ 5,439	7	12	19	16	3	168
20	Friday	\$ 440	\$314.11	\$ 126	\$ 5,565	14	12	26	21	5	173
21	Saturday	\$ 451	\$1,744.30	\$ (1,294)	\$ 4,271	12	8	20	17	3	176
22	Sunday	\$ 721	\$305.26	\$ 416	\$ 4,687	20	10	30	19	11	187
23	Monday	\$ 1,118	\$209.01	\$ 909	\$ 5,596	28	9	37	25	12	199
24	Tuesday	\$ 605	\$329.35	\$ 276	\$ 5,872	19	9	28	15	13	212
25	Wednesday	\$ 765	\$931.28	\$ (166)	\$ 5,707	22	12	34	32	2	214
26	Thursday	\$ 319	\$356.50	\$ (37)	\$ 5,669	8	14	22	25	(3)	211
27	Friday	\$ 512	\$172.70	\$ 340	\$ 6,009	16	14	30	20	10	221
28	Saturday	\$ 126	\$446.95	\$ (321)	\$ 5,688	2	8	10	29	(19)	202
29	Sunday	\$ 1,590	\$957.85	\$ 632	\$ 6,320	40	16	56	14	42	244
30	Monday	\$ 1,975	\$395.52	\$ 1,580	\$ 7,899	59	9	68	28	40	284
31	Tuesday	\$ 1,551	\$595.97	\$ 955	\$ 8,854	44	8	52	30	22	306
		\$ 26,251	\$ 17,397	\$ 8,854		671	333	1004	698	306	



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

*Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford*

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: February 6, 2026

1. **Phase V Street Paving Improvements – Groundbreaking Reminder**

This is a reminder that the City will host a community groundbreaking ceremony for the Phase V Street Paving Improvements Project on **Tuesday, February 10, 2026, at 9:00 a.m.** at the intersection of Rio Vista Drive and Balboa Street. The \$1.37 million project is underway, with early construction activities completed and paving operations beginning this week. Phase V includes roadway improvements on Parkway Street, Lillyhill Drive, Coronado Street, Peru Street, Cortez Street, and Balboa Street and is funded through local cannabis tax revenues. Community members are encouraged to attend and help celebrate continued reinvestment in neighborhood infrastructure.

2. **Water Main and Manifold Improvements Project – Construction Update**

Crews have mobilized into the golf course maintenance yard to advance the next phase of improvements for the Water Main and Manifold Improvements Project. This phase advances the project's broader goal of strengthening system reliability and operational effectiveness. The work is part of a \$1.3 million investment authorized by the NPUA to modernize aging water infrastructure and support long-term system performance. Emergency grant funding from the State's Drinking Water State Revolving Fund is helping advance this project, underscoring the City's collaboration with the State Water Resources Control Board to invest in critical water infrastructure. Overall, the project remains focused on reinforcing system resiliency while minimizing operational and service impacts.

3. **Wastewater Infrastructure Improvement**

The Wastewater Department completed the installation of a new secure lid at the River Road wet well this week. This improvement protects critical NPUA wastewater infrastructure while enhancing public safety by preventing unauthorized access to the wet well. The project supports City Council goals focused on maintaining essential infrastructure, reducing operational and safety risks, and ensuring reliable utility services for residents and businesses. Proactive investments like this help extend the life of City assets, improve system reliability, and demonstrate the City's continued commitment to safe, well-maintained public facilities.

4. **PBS Route 66 Feature**

The City of Needles will be featured in a national PBS special celebrating the Route 66 Centennial as part of *Hidden Route 66*, produced and hosted by CBS News Travel Editor Peter Greenberg. Filming will occur **next week**, with crews capturing locations throughout the community that highlight Needles as the California gateway to Route 66. Mayor Jernigan will be featured on camera representing the community and sharing Needles' Route 66 story. The program will air on PBS and stream globally on platforms including Amazon Prime and Apple TV+, providing significant national and international exposure. This opportunity directly supports City Council goals related to tourism, economic development, and Route 66 Centennial promotion.

5. **Route 66 Centennial Utility Box Art Project – Weekly Update**

The Route 66 Centennial Utility Box Art Project kicked off last week, with artists now actively working on all eight (8) utility boxes across the community. The team made strong progress over the weekend and will return this weekend to continue painting. Early results are already visible, with completed and near-completed boxes adding color, character, and Route 66-themed imagery at high-visibility locations. The project continues to advance the City's beautification efforts and enhance the visitor experience along the historic Route 66 corridor. Refer to the attached images for a glimpse of current progress.

6. **Route 66 Centennial – Private Investment and Beautification Efforts**

The City would like to recognize and thank local hoteliers for their continued investment in advancing Needles' efforts to celebrate the historic Route 66 corridor. Several private properties have recently refreshed or created Route 66-themed murals, contributing to a more vibrant and welcoming experience for residents and visitors. Best Western has refreshed its iconic Route 66 shield, and the Fenders Motel along Route 66 has added new visual elements that reinforce the City's historic identity. These improvements complement the City's public art initiatives and demonstrate strong public-private collaboration. The collective impact of these efforts is already visible across multiple locations throughout the community. The City appreciates these partners for helping showcase Needles' unique character as Route 66 preparations continue.

7. **Route 66 100th Anniversary Kickoff – Event Reminder**

This is a reminder that the City will kick off the Route 66 100th Anniversary with the Route 66 Info Fair and Classic Car Show on **Saturday, February 14, 2026**, from **9:00 a.m. to 2:00 p.m. (PST)** at El Garces, **950 Front Street**. The event will feature Route 66 information and merchandise, food trucks, live music in the park, vendor drawings, complimentary El Garces tours, Route 66 speakers, and a Classic Car Show. Activities are designed for all ages and highlight Needles' historic role along America's Main Street. This event supports City Council goals related to tourism promotion, economic development, and community engagement by activating the downtown core and attracting residents, visitors, and Route 66 travelers. Additional details are available in the attached flyer.

8. **Workforce Development and Manufacturing Readiness**

This week, City Manager Patrick Martinez toured the **\$22 million Mohave College Advanced Manufacturing Training Center** alongside former City Manager Rick Daniels and Palo Verde College Board Member Jon McNeil, as

part of the City's ongoing collaboration with Palo Verde College. The visit provided valuable insight into modern training models and program concepts that can help inform future curriculum development tailored to the needs of Needles residents. As the City continues to position itself for manufacturing, maintenance, and skilled trades opportunities, aligning local education pathways with workforce demand remains a priority. The City appreciates the invitation to participate and looks forward to continuing this partnership to support workforce readiness and long-term economic opportunity for the community.

9. PVC Scoop – High-Level Overview

The February 2026 *PVC Scoop* is a student-produced newsletter from the Palo Verde College Needles Center that highlights campus news, student achievements, and available support services, while recognizing Black History Month. The publication showcases the positive role the Needles Center plays in expanding access to education, supporting student success, and strengthening local workforce pathways. It also reinforces the strong partnership between the college and the community by promoting upcoming activities and resources available to residents. Hard copies are available at the Needles Center.

10. Needles Pride – Beautification Update

This week, Public Works crews advanced citywide beautification efforts under the Needles Pride Program, with a focus on weed abatement and cleanup in highly visible areas following recent rains. Crews addressed overgrowth along Needles Highway and at key community spaces, including Train Park, improving safety, sightlines, and overall aesthetics. In addition, a full cleanup of the historic El Garces Harvey House grounds was completed, reinforcing the City's commitment to maintaining and preserving important community landmarks. These visible improvements reflect the City's continued focus on infrastructure maintenance, public safety, and community pride, and directly support City Council goals related to aesthetics and quality of life. Residents can report concerns by calling 760-326-5700 (press #9) or using the Needles Connect app on [Google Play Store](#) (Android) and [Apple Store](#) (iOS). Together, we're building a safer, stronger Needles!

11. Needles Sunday Farmers Market at Santa Fe Park

The Needles Sunday Farmers Market continues to draw residents and visitors to Santa Fe Park each week, supporting local vendors and small businesses. Hosted by Tumbleweed Markets Inc., the market features a rotating selection of fresh produce, baked goods, coffee, flowers, handmade items, and other locally made products. The market is held every Sunday through **March 31, 2026**, from **8:00 a.m. to 12:00 p.m.** at Santa Fe Park. New vendors continue to join the lineup, expanding opportunities for local entrepreneurs and artisans. This ongoing event supports the City Council's goals for community engagement and local economic vitality. Vendor information is available by contacting Market Manager Patrick Lauterio at (760) 848-8289 or needlesfarmers@gmail.com.

12. **Community Events Calendar Now Live**

The City's new website now features a [Community Events Calendar](#)—a single source for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to keep the calendar current and inclusive. Contact **Candace Clark at cclark@cityofneedles.com** to participate. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

13. **Senior Lunch & Learn**

Residents 60 and over are invited to attend a free Lunch-and-Learn event hosted by Route 66 Pharmacy, Colorado River Home Health, and Direct Hospice. The event will include a complimentary Teriyaki chicken and rice lunch with dessert, prepared by the Needles Women's Club, and informational presentations on health and wellness services available to seniors. The City is sharing this information as a community notice to help connect residents with local resources and is not hosting the event. Needles-only homebound meal delivery will be available for residents who do not have transportation or who have physical limitations that prevent them from leaving their home. The Lunch-and-Learn will take place on **February 10, 2026, at 11:00 a.m.** at the Needles Senior Center, 1699 Bailey Avenue. Advance registration is encouraged through the event website by clicking on [this link](#).

14. **Active Transportation Plan – Community Outreach**

The City is advancing development of its Active Transportation Plan and is seeking broad community participation through an online interactive mapping platform. The plan is focused on improving safety, connectivity, and mobility for residents who walk, bike, or travel throughout the community, while helping prioritize future infrastructure investments such as sidewalks, curb and gutter, and bike lanes. Public input submitted through the interactive map will directly inform the plan and strengthen the City's competitiveness for state and federal grant funding. Stakeholders are encouraged to share the informational flyer and direct residents to provide input at <https://www.needlesatp.com/provide-input>.

15. **2026 Household Hazardous Waste Collection Event**

The San Bernardino County Fire Protection District, in partnership with the City of Needles, will host a Household Hazardous Waste Collection Event on **March 7, 2026, from 7:00 a.m. to 11:00 a.m.** at the Needles City Yard, **112 Robuffa Street**. The event allows residents to safely dispose of household hazardous materials, including used motor oil and filters, batteries, paint products, household cleaners, electronics, and approved sharps. The collection is limited to household waste generated by San Bernardino County residents, and identification will be required. Business-generated waste and other prohibited materials will not be accepted. Additional information is available in the event flyer or through the Household Hazardous Waste Program at **909-382-5401** or **1-800-OILY-CAT**. Refer to the attached flyer for more information.

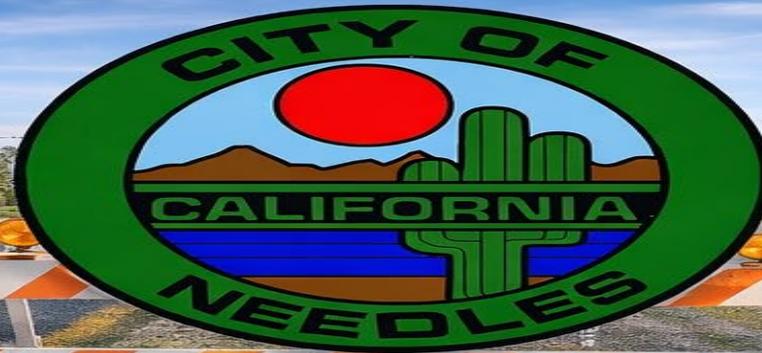
16. Needles Cactus Commuter Program – Launch Reminder

The Needles Cactus Commuter mileage reimbursement program will officially begin next **Monday, February 9, 2026**, expanding transportation options for eligible low-income Needles residents who must travel to the High Desert for medical and court appointments. Administered by Victor Valley Transit Authority (VVTA), the program provides mileage reimbursement of up to 1,100 miles per month for qualifying participants. This new service helps reduce transportation barriers and improves access to essential services outside the community. City staff are coordinating local outreach to help ensure residents are aware of and able to access this resource. Additional information is available through VVTA at 760-995-3561 or at <https://vvta.org/ncc/>.

17. Last Chance to RSVP – Wine, Cheese & Chocolate Pairing at Elks Lodge

The Needles Elks Lodge #1608 hosted its second annual Wine, Cheese & Chocolate Pairing Event on **February 7, 2026**, at the Elks Lodge on Lilyhill Drive. The community fundraiser supported local scholarship programs and was open to the public. Tickets were available for **\$25 per person**, with advance reservations accepted by contacting **Sharon Dooley at (917) 797-1205**, or purchased at the bar. The event highlights the Elks Lodge's ongoing role as an active community partner supporting youth-focused initiatives.

1. PHASE V GROUNDBREAKING



COMMUNITY GROUNDBREAKING CEREMONY

Phase V Street Improvements Project



Tuesday, Feb. 10, 2026

9:00 AM

Intersection of
Rio Vista & Balboa

Join Us As We Kick Off the Phase V Street Improvements Project!

- Neighborhood street improvements for Parkway St, Lillyhill Dr, Coronado St, Peru St, Cortez St, and Balboa St
- Funded through City tax revenues generated by the local cannabis industry



ALL ARE WELCOME!

Celebrate this milestone and learn about the progress being made to enhance our neighborhood streets.

1. PAVING PHASE V



2. WATER MAIN AND MANIFOLD PROJECT



3. WASTEWATER INFRASTRUCTURE



5. ELECTRICAL BOXES



5. ELECTRICAL BOXES



6. ROUTE 66 INVESTMENT



7. ROUTE 66 100TH INFO FAIR & CLASSIC CAR SHOW



Entries: Pre- 1975

CLASSIC CAR SHOW

SATURDAY, FEBRUARY 14, 2026

9:00AM ~ 2:00PM

Registration begins at 7am

COST: \$20.00 (payable in cash, check or zelle)

LOCATION: EL GARCES
950 FRONT ST NEEDLES, CA

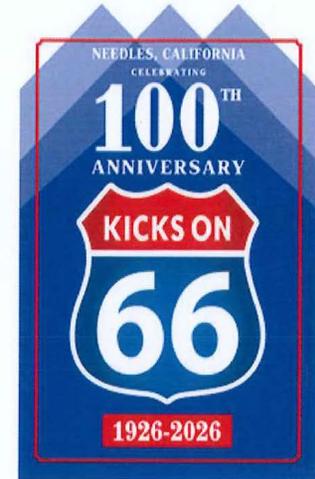
RAFFLE PRIZES AND A 50/50
RAFFLE

CATEGORIES:
*BEST IN SHOW
*UNDER CONSTRUCTION
*RAT ROD
*PEOPLE'S CHOICE



CONTACT JAN JERNIGAN FOR INFORMATION
at 760 221 3211

Have some fun with us at
El Garces on Route 66 Needles!



Let's **KICK OFF**
our **100th** Anniversary!

Saturday, February 14th, 2026
9am - 2pm (PST)

Featuring...

- ★ Route 66 Information
- ★ Route 66 Books
- ★ Route 66 items/memorabilia
for sale
- ★ Food Trucks
- ★ Complimentary El Garces
- ★ Tours
- ★ Vendor Drawings



All Route 66 Vendors Invited!

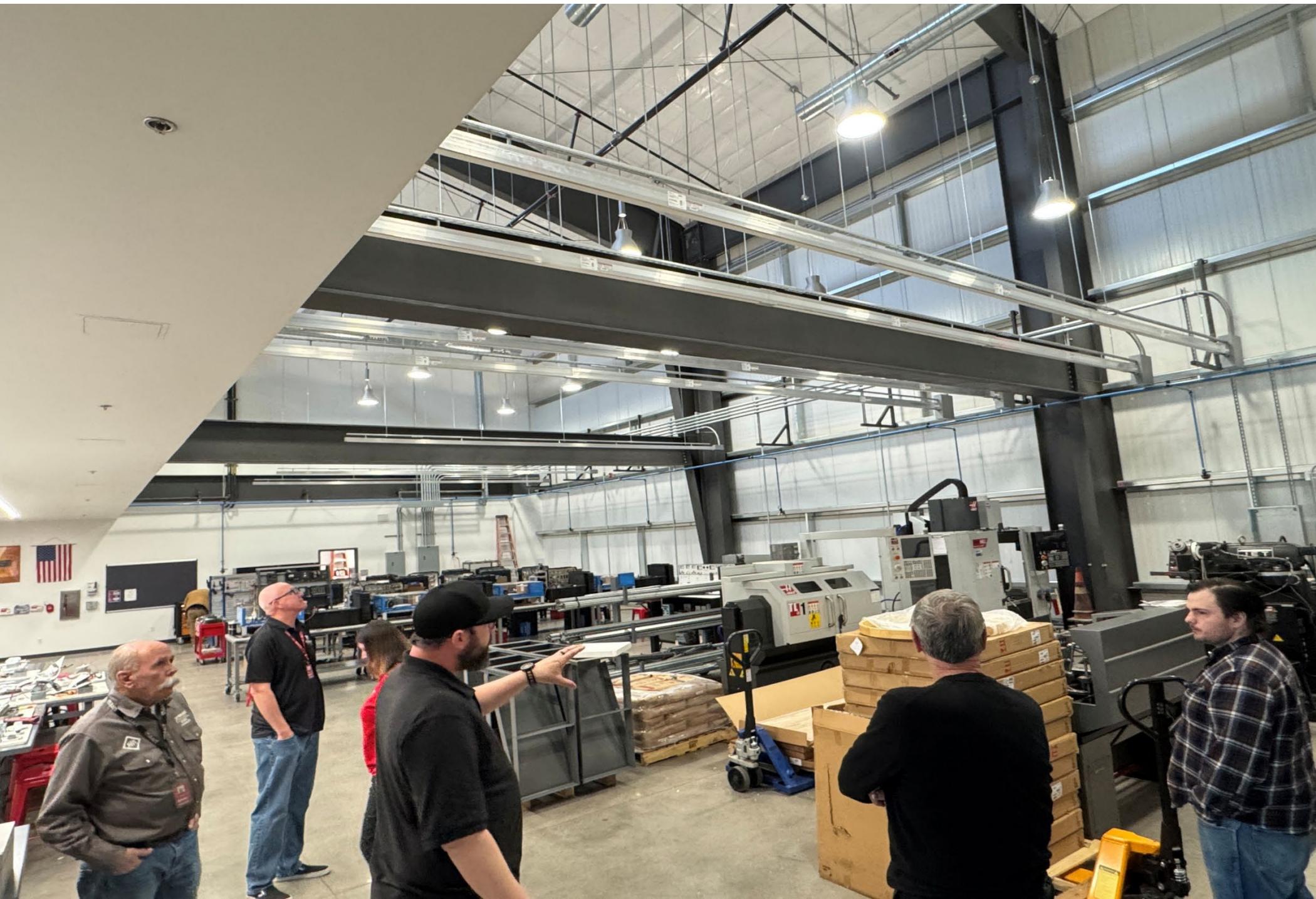
No Charge for vendor tables / Setup begins Friday at Noon / Call to reserve a table

Questions or Vendor Reservations? - Call Jan Jernigan at 760-221-3211

8. MOHAVE COLLEGE MANUFACTURING



8. MOHAVE COLLEGE MANUFACTURING



8. MOHAVE COLLEGE MANUFACTURING



10. NEEDLES PRIDE PROGRAM



11. SUNDAY FARMERS MARKET



13. LUNCH AND LEARN SENIOR CENTER

FREE

Lunch & Learn

FEBRUARY 10 - 11:00



Teriyaki Chicken Bowl

Food prepared by



Needles Senior Center

1699 Bailey Ave

60+ Only



14. ATP COMMUNITY OUTREACH

THE CITY OF NEEDLES IS DEVELOPING THEIR ACTIVE TRANSPORTATION PLAN, WE NEED YOUR INPUT!



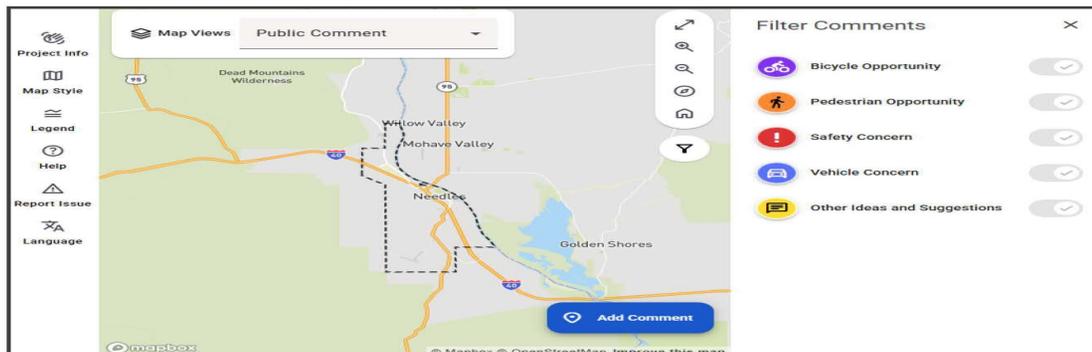
Active
Transportation
Plan

How will this impact me?

The Active Transportation Plan aims to create safe, connected, and reliable active transportation for nearby residents and businesses in the area! Whether you walk, bike, or drive to your next destination, the focus is to meet the community need for a better, connected environment!



Interactive Map Preview



Goals for ATP

- Reducing Greenhouse Gas Emissions
- Strengthening the Economy
- Improving Public Health & Environment

Get Involved

- Share an Idea on the Interactive map at www.NeedlesATP.com
- Sign up for alerts by scanning the QR code
- Call **760-326-2113** or email info@NeedlesATP.com



<https://www.needlesatp.com/provide-input>

15. HHWC EVENT

Needles Residents:

HOUSEHOLD HAZARDOUS WASTE COLLECTION

March 07, 2026 | 7a.m. to 11a.m.

Needles City Yard, 112 Robuffa Street, Needles, CA 92363



We Accept...

- Antifreeze
- Auto & Household Batteries
- Computer Monitors, TVs
- CPUs, Printers
- Fluorescent Tubes
- Home-Generated Sharps/Needles in approved container
- Household Cleaners
- Medications – separate liquids from solids (excluding controlled substances)
- Microwave Ovens
- Motor Oil/Used Filters
- Musical Cards, Clothes Irons
- Paint Products
- Pesticides & Fertilizers
- Space Heaters, Stereos, Radios
- Telephones
- VCRs/DVD Players

We Do NOT Accept...

- Asbestos
- Business/Commercial Wastes
- Explosives
- Medical Wastes other than sharps
- Radioactive Wastes
- Reactives
- Tire, Appliances, Furniture, Air Conditioner, etc.
- Wastes from foreclosed properties & non-profit organizations

Take the last step! Recycle your USED MOTOR OIL and OIL FILTERS!

- Dumping used oil (or any chemical) is a crime – legally and environmentally
- Dumped oil contaminates ground water – our drinking water source
- Used oil is insoluble and can contain toxic chemicals
- Used oil kills plant and aquatic life
- One pint of used oil can create an acre-sized oil slick on surface waters



Remember when recycling oil to...

- Drain your oil from cars, trucks, motorcycles, boats, recreational vehicles, lawnmowers, etc., into a reusable, sealable container.
- Do not dump oil on the ground, in the gutter or storm drain, or throw in the trash
- Do not mix anything with the oil (water, paint, pesticides, diesel, antifreeze or gasoline)

Before transporting, be sure that...

- Waste is properly labeled or in its original container
- The container is no larger than 5 gallons. Transport no more than 15 gallons or 125 lbs.
- Containers are sound and not leaking
- Sharps/needles must be placed in approved containers. Sharps/needles will not be accepted in plastic bags, coffee cans, milk jugs, or soda cans
- Waste is securely placed in the back of the vehicle for safe transport

The following guidelines apply:

- Household Hazardous Waste ONLY. No Business-Generated Waste Accepted
- San Bernardino County Residents ONLY. Identification will be required
- No Early Birds (waste brought before 7:00a.m. will not be accepted)
- Waste must be accepted by County Fire Protection District personnel
- Remain in vehicle at all times

For questions or more information, contact:

San Bernardino County Fire Protection District,
Household Hazardous Waste Program

909-382-5401 or

1-800-OILY-CAT (1-800-645-9228)

Visit Sbcfire.org/hhw

Cosponsored by San Bernardino County Board of Supervisors,
City of Needles, and San Bernardino County Fire Protection District



16. VICTORVILLE TRANSPORTATION



NEEDLES CACTUS COMMUTER

FROM



**DO YOU NEED TO DRIVE OR NEED A RIDE TO THE
VICTOR VALLEY AREA FOR MEDICAL OR COURT APPEARANCES?**

WE'VE GOT YOU COVERED!

- **Open to Low Income Needles Area Residents**
- **Mileage Reimbursement Program**
- **Up to 1,100 Miles Monthly**
- **Trips only to Medical Appointments or Court Appearances in the Victor Valley Area**



SOME RESTRICTIONS MAY APPLY

NCC@VVTA.ORG • 760-995-3561
vvta.org/ncc

17. NEEDLES ELKS LODGE EVENT



**NEEDLES LODGE#1608
1000 LILYHILL DRIVE
NEEDLES CA 92363
IS PROUD TO PRESENT
ITS SECOND ANNUAL**

WINE CHEESE AND CHOCOLATE PAIRING OPENED TO ALL

Proceeds to Fund Scholarships

FEBRUARY 7, 2026 2-5 PM

TICKETS \$25.00

at the Bar or

TO RESERVE YOUR TICKET

Sharon Dooley @ 917-797-1205



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: January 30, 2026

1. **Phase V Street Paving Improvements – Groundbreaking Ceremony**

The City of Needles invites residents to attend a community groundbreaking ceremony for the Phase V Street Improvements Project on **Tuesday, February 10, 2026, at 9:00 a.m.** at the intersection of Rio Vista and Balboa. Construction on this \$1.37 million project is underway, and work is scheduled to be completed by the end of February. This week, crews completed mobilization, job setup, potholing, and utility adjustments to prepare the streets for paving operations. The project was designed by TKE Engineering Inc. and awarded to Vance Corporation, with funding provided through City tax dollars generated by the local cannabis industry. Phase V will deliver roadway improvements on Parkway Street, Lillyhill Drive, Coronado Street, Peru Street, Cortez Street, and Balboa Street, improving safety and driving conditions in several neighborhoods. This investment reflects the City's continued commitment to reinvesting local revenues into essential infrastructure through its long-term pavement management efforts. Community members are encouraged to attend the ceremony and join the City in recognizing this important milestone and the continued progress being made to improve neighborhood streets.

2. **Route 66 Centennial Utility Box Art Project**

At the recent City Council meeting, the Council authorized a public art project to celebrate the Route 66 Centennial through the painting of select electrical utility boxes in Needles. This initiative reflects the City's commitment to beautification and enhancing the visitor experience along our historic Route 66 corridor. Transforming everyday infrastructure into vibrant works of art helps tell the story of Needles while creating a more welcoming and visually engaging environment for residents and travelers alike. Over the next two weekends, residents may see artists on-site preparing the boxes, including sanding, surface preparation, and painting as work moves forward. The project targets high-visibility locations to create immediate visual impact and showcase Needles' creativity and sense of place during this milestone celebration. We appreciate the community's support and patience as this exciting project begins to take shape and adds new color and character to our city.

3. **Winter Care Outreach Event Leads to Housing Support for Local Veteran**

The City of Needles is pleased to report on the success of the Winter Care Outreach Event held on **January 28, 2026**, in partnership with the San Bernardino County Probation Department, Community Action Partnership of San Bernardino County (CAPS), Pacific Clinics and the Needles Set-Free Church. Approximately 90 local residents attended and received services including jackets, clothing, food boxes, hygiene resources, and access to showers. Pacific Clinics' Clubhouse Program also participated, providing additional outreach and support. Needles Mayor Janet Jernigan attended the event to show the City's continued commitment to supporting vulnerable members of the community. Most notably, as a direct result of the outreach efforts, the Housing Authority was able to assist a homeless veteran with securing housing through the HUD-VASH program. This outcome highlights the importance of coordinated community partnerships in delivering meaningful assistance to those in need.

4. **Transit Equity Day – Free Ride Day**

Transit Equity Day will be observed countywide on **Wednesday, February 4**, with free rides offered all day on Needles Area Transit (NAT) deviated fixed route and Needles Dial-a-Ride (DAR) specialized transportation services. This initiative, in partnership with the San Bernardino County Transportation Authority, promotes equitable access to transportation and encourages residents to use public transit for work, school, medical appointments, and daily needs. Providing fare-free service helps reduce transportation barriers and highlights the importance of reliable mobility options for all community members. This effort supports the City Council's goals of enhancing quality of life, improving accessibility, and strengthening regional partnerships that expand essential services for Needles residents.

5. **Needles Cactus Commuter Program Expands Transportation Access**

Victor Valley Transit Authority (VVTA) will launch a new mileage reimbursement program on **February 9** to assist low-income Needles residents with transportation to essential appointments in the High Desert. Known as the *Needles Cactus Commuter*, the program will provide mileage reimbursement for trips to medical and court appointments, helping remove transportation barriers for residents who need to travel outside the community. Eligible participants must reside in the Needles area, meet federal low-income guidelines, and may receive reimbursement for up to 1,100 miles per month. The program will be administered directly by VVTA. This partnership expands access to critical services while supporting some of our community's most vulnerable residents. Staff will assist in promoting the program locally to help ensure eligible residents are aware of this new transportation resource. For more information, residents can contact VVTA at 760-995-3561 or visit <https://vvta.org/ncc/>.

6. **Needles Center Scholarship 5K Sponsorship Opportunities**

Sponsorship opportunities are now available for the Palo Verde College Foundation's Needles Center Scholarship 5K Color Walk/Run taking place on **Saturday, March 21, 2026**. This annual community event raises scholarship funds exclusively for students attending the Palo Verde College Needles Center, directly supporting local residents pursuing higher education and career training. A variety of corporate and individual sponsorship levels are available, giving

businesses and community members the opportunity to support student success while receiving event recognition. Proceeds from sponsorships remain local and help expand educational pathways for Needles students. Those interested in becoming a sponsor can contribute directly through the [Foundation's secure giving page](#). Supporting this effort aligns with the Council's goals of strengthening workforce development and investing in the long-term success of the community.

7. 4th Annual Resource & Job Fair

The 4th Annual Resource & Job Fair will be held on **March 18, 2026**, from **10:00 a.m. to 1:00 p.m.** at the **El Garces Historic Train Depot**. This event brings together San Bernardino County agencies, employers, and community partners to connect residents with job opportunities and essential services. Attendees can receive employment support, career guidance, and direct access to hiring organizations, and those seeking employment are encouraged to bring a résumé. The Assessor-Recorder-County Clerk Mobile Unit will be onsite providing certificate copies, notary services, fictitious business name filings, and property information. The Law Offices of the Public Defender will also assist individuals interested in beginning the record-clearing process. This event continues to be a valuable opportunity for residents to access services locally and strengthen connections to employment and support resources. **Residents are encouraged to RSVP today by using this [registration link](#).**

8. Pacific Clinics Clubhouse Program Activities

Pacific Clinics' Clubhouse Program in Needles continues to provide a safe, welcoming environment that promotes wellness, resiliency, and recovery for adults living with mental health conditions. The program offers peer support, skill-building opportunities, wellness activities, and assistance connecting members with local resources to support their recovery journey. Membership is open to adults over 18 with lived experience related to mental health, and there is no cost or insurance requirement to participate. Their next distribution will be held on February 11, 2026, at 2:00 p.m. at 1600 Bailey Street. Refer to the attached for their upcoming February activity calendar, which includes support groups, social events, wellness activities, crafts, and community outings designed to encourage engagement and build connections. These programs play an important role in supporting mental health and overall well-being within the community. For more information about the Clubhouse Program or to become a member, residents may contact Sonia Vicario at **626-753-8725** or visit their location at **1060 E. Broadway Street, Needles**.

9. Community Events Calendar Now Live

The City's new website now features a [Community Events Calendar](#)—a single source for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to keep the calendar current and inclusive. Contact **Candace Clark at cclark@cityofneedles.com** to participate. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

10. Rivers Edge Golf Course Valentine’s Day Golf Clinic

Rivers Edge Golf Course will host a Short Game Golf Clinic led by Golf Professional JJ DeLeon on February 14, 2026, from 9:00 a.m. to 10:00 a.m. The clinic is designed for golfers of all skill levels and ages, providing an opportunity to improve short game fundamentals in a fun and supportive setting. With Valentine’s Day falling on the same day, the clinic offers a unique activity for couples to enjoy together. Participation is limited to the first 12 registrants, with a cost of \$25 per person. Residents interested in participating can register by calling Rivers Edge Golf Course at **(760) 326-3931** or by emailing jjdeleon@golfneedlesca.com. Residents are also encouraged to review the attached flyers for additional upcoming tournaments at Rivers Edge Golf Course, including the **Wilson Birthday Bash Tournament on February 21** and the **“Teeing Off on Route 66” Golf Tournament on March 7**, both expected to draw regional participation and support local recreation and tourism.

11. Needles Elks Lodge – Wine, Cheese & Chocolate Pairing Event

The Needles Elks Lodge #1608 will host its second annual Wine, Cheese, and Chocolate Pairing Event **next weekend on February 7, 2026, from 2:00 p.m. to 5:00 p.m.** at the Elks Lodge, 1000 Lilyhill Drive. This community event is open to both members and non-members and serves as a fundraiser supporting local youth scholarships. Tickets are \$25 per person, and residents are encouraged to purchase tickets in advance. Those interested in attending can reserve tickets by contacting Sharon Dooley at (917) 797-1205. Please refer to the attached flyer for additional event details.

12. Farmers Market Gains Exposure with New J Street Sign

A new temporary sign has been installed along J Street to increase visibility and awareness of the Needles Sunday Farmers Market at Santa Fe Park. The signage is designed to attract both residents and visitors and encourage greater participation in this growing community event. Hosted by Tumbleweed Markets Inc., the market offers a rotating mix of vendors featuring fresh produce, baked goods, coffee, handmade items, flowers, and other locally crafted goods. The market is held every Sunday through **March 31, 2026, from 8:00 a.m. to 12:00 p.m.** at Santa Fe Park. The event continues to welcome new vendors, expanding opportunities for local entrepreneurs and artisans. This effort supports the City Council’s goal of strengthening community engagement while promoting local economic activity. Additional vendor information is available by contacting Market Manager Patrick Lauterio at (760) 848-8289 or needlesfarmers@gmail.com.

1. PHASE V GROUNDBREAKING



COMMUNITY GROUNDBREAKING CEREMONY

Phase V Street Improvements Project



Tuesday, Feb. 10, 2026

9:00 AM

Intersection of
Rio Vista & Balboa

Join Us As We Kick Off the Phase V Street Improvements Project!

- Neighborhood street improvements for Parkway St, Lillyhill Dr, Coronado St, Peru St, Cortez St, and Balboa St
- Funded through City tax revenues generated by the local cannabis industry



ALL ARE WELCOME!

Celebrate this milestone and learn about the progress being made to enhance our neighborhood streets.

2. ROUTE 66 ELECTRICAL BOXES



[Hwy 95 and San Clemente](#)



[G Street and W Broadway](#)



[J Street and W Broadway](#)

2. ROUTE 66 ELECTRICAL BOXES



[Needles Hwy and W Broadway](#)



[N K Street and River Road](#)



[Needles Hwy and N K Street](#)

2. ROUTE 66 ELECTRICAL BOXES



[Pashard Street and West Broadway](#)



[2511 Needles Hwy](#)

3. HOMELESS OUTREACH EVENT



3. HOMELESS OUTREACH EVENT



4. TRANSIT EQUITY DAY

Ride free February 4 Transit Equity Day



Ride Happy!
throughout San Bernardino County



powered by



5. VICTORVILLE TRANSPORTATION



NEEDLES CACTUS COMMUTER

FROM



**DO YOU NEED TO DRIVE OR NEED A RIDE TO THE
VICTOR VALLEY AREA FOR MEDICAL OR COURT APPEARANCES?**

WE'VE GOT YOU COVERED!

- **Open to Low Income Needles Area Residents**
- **Mileage Reimbursement Program**
- **Up to 1,100 Miles Monthly**
- **Trips only to Medical Appointments or Court Appearances in the Victor Valley Area**



SOME RESTRICTIONS MAY APPLY

NCC@VVTA.ORG • 760-995-3561
vvta.org/ncc

5. VICTORVILLE TRANSPORTATION



English ▾

Routes ▾ ADA / Paratransit Micro-Link Flexible Transit ▾ More ▾

Needles Cactus Commuter

Helping Needles Residents Get to
Critical Medical and Court
Appointments in the Victor Valley.



Long trips should not stand between you and the care you need or the obligations you must meet. The Needles Cactus Commuter (NCC) Program was created to help eligible low-income Needles

residents travel to the Victor Valley area for important medical appointments and court-mandated appearances through a mileage reimbursement program.

Whether you drive yourself or ask a trusted friend or loved one to take you, the program may reimburse you for the miles traveled. Participants may be eligible to receive reimbursement for up to 1,100 miles per month.



Many Needles residents face significant challenges when trying to access medical specialists, dialysis, oncology services, or court appearances in Victorville. The long distance, limited transportation options, and financial strain of repeated trips can make these essential appointments difficult to keep. The Needles Cactus Commuter Program was designed specifically to remove these barriers and provide practical support for those who need it most.

This program operates on a mileage reimbursement model and focuses only on essential trip purposes. At this time, reimbursement is limited to travel for medical appointments in the Victor Valley area and court appearances at the San Bernardino County Courthouse in Victorville.

To qualify, participants must live in the Needles area and have household income at or below Federal Poverty Guidelines, with a proposed program income ceiling of \$32,150. Participation is based on both income eligibility and approved trip types.

Participants are required to track and report their mileage each month and provide proof of their trip. Reports must be submitted by the 10th of each month in order to be processed. Incomplete reports cannot be reimbursed. Reimbursements are distributed monthly, and participants must choose to receive their funds either by Direct Deposit or through a FinTwist card.

The Needles Cactus Commuter Program is a
Partnership between



If you believe you may qualify or would like more information about how to apply, please contact us.

Email: NCC@VVTA.ORG
Phone: 760-995-3561

Contact Us

17150 Smoke Tree Street
Hesperia, CA 92345

Complaint/Comment Form Rider Survey

(760) 948-3030 Routes and Scheduling

(760) 244-4000 ADA Direct Access & Micro-Link

(760) 948-4021 Hesperia Main Line

(760) 948-4021 ext. 401 Barstow Main Line

info@vvta.org

Due to security issues, emails
originating from gmail accounts
will not be seen by intended
recipients

6. PALO VERDE COLLEGE 5K DONATIONS



PALO VERDE COLLEGE
FOUNDATION
WHERE KNOWLEDGE TAKES ROOT AND OPPORTUNITY GROWS

NEEDLES CENTER
SCHOLARSHIP
5K
COLOR
RUNNER
WALK



SATURDAY,
MARCH 21, 2026

STARTS AT PALO VERDE COLLEGE
AT 9AM; CHECK-IN AT 7:30 AM

For more information call (760) 326-5033
or visit www.paloverde.edu

725 W. Broadway, Needles, CA 92363

REGISTRATION

\$25 PER PERSON, INCLUDES TSHIRT & MEAL

- Age Categories:**
- 12 years & Under
 - 13 - 17 years
 - 18 - 49 years
 - 50 years & above



Scan code or follow
link to get started
<https://bit.ly/NdIs5k>

Must Register Before March 14

6. PALO VERDE COLLEGE 5K DONATIONS



NEEDLES CENTER SCHOLARSHIP 5K COLOR WALK/RUN

Sponsorship Opportunities • Saturday, March 21, 2026

Since 1986, the Palo Verde College Foundation has partnered with generous businesses and community members to help students reach their educational goals. All proceeds from this event fund scholarships exclusively for Needles Center students.

Corporate Sponsorships (Included in Public Advertising)

LOOT – \$1,000+	10 runners/walkers 8 T-shirts Individual banner Pirate promotions 10 Pirate totes
AHOY – \$500–\$999	8 runners/walkers 6 T-shirts Individual banner Pirate promotions 8 Pirate totes
BUCCANEER – \$250–\$499	6 runners/walkers 4 T-shirts Group banner listing Pirate promotions 6 Pirate totes
JOLLY ROGER – \$100–\$249	4 runners/walkers 2 T-shirts Group banner listing Pirate promotions 4 Pirate totes

Individual Sponsorships

MATEY 1 – Up to \$49	1 runner • 1 T-shirt • Name on banner • Pirate bag
MATEY 2 – \$50–\$74	2 runners • 2 T-shirts • Name on banner • Pirate bag
MATEY 3 – \$75–\$99	3 runners • 3 T-shirts • Name on banner • 2 Pirate bags

Donations are tax deductible through the Palo Verde College Foundation (501c3). To sponsor: Donate online via the Foundation portal or mail checks to Palo Verde College Needles Center, 725 W. Broadway St., Needles, CA 92363. Include 'PVC Foundation Needles Scholarships' in the memo.

7. 4th ANNUAL RESOURCE FAIR



March 18, 2026 @ 10 am - 1 pm

Resource Connections

Your next stop for resources and employment services. Meet community partners and employers, access valuable support, and take the next step toward your career goals. Those seeking employment are encouraged to bring their resume.

LOCATION:

El Garces Historic Train Depot
950 Front Street
Needles, CA 92363

Assessor-Recorder-County Clerk Mobile Unit:

Birth/Death/Marriage Certificate, Copies, Notary Public Filings, Fictitious Business Name, Statements, and Assessor Property Information (SB County ONLY)



REGISTER NOW!

[HDHE326.eventbrite.com](https://hdhe326.eventbrite.com)

Record Clearing Services

Meet with Law offices of the Public Defender. Get assistance with starting the record clearing process.

3. PACIFIC CLINICS



Clubhouse Program

Promoting wellness, resiliency and recovery in a safe environment with a friendly atmosphere

We help our members to develop skills that promote overall health and well-being. Through education, peer support and personalized guidance, we empower members to take control of their health and achieve meaningful recovery. Our goal is to support members in living full, satisfying lives as they progress on their recovery journey. We build a path to improve mental health and wellness.

Become a member

Must be over 18 years of age and provide verification or a reasonable indicator of past or present lived experience with a mental health condition. Members must be able to care for themselves and benefit from the program.

There is no cost to be a member and no insurance is required.

Member Benefits

- Learn self-care and positive coping skills
- Wi-Fi/computers access
- Assistance finding local resources
- Achieve wellness and reach recovery goals
- Support groups
- Access to engaging peer-led and support groups
- Group activities
- Crafts, games and celebrations

Contact Info

1060 E. Broadway Street
Needles, CA 92363
626.753.8725
Sonia.Vicario@PacificClinics.org

8. PACIFIC CLINICS

IN FEBRUARY THERE IS EVERYTHING TO HOPE FOR
AND NOTHING TO REGRET !!! PATIENCE Strong

february 2026 

SUN	MON	TUE	WED	THU	FRI	SAT
SUNDAY MARKET 8-12	1 Motivation MONDAY 11AM TIGER CONNECT	2 POOL PARTY 11AM	3 WRAP 11AM	4 FIRE HOUSE	5 CRAFT WITH 1PM CAROLE VIOLETS	6
SUNDAY MARKET 8-12	8 BINGO 11AM MOTIVATION MONDAY	9 Billet 11:30AM	10 WRAP 11AM FOOD Dist. 2:2pm	11 FIRE HOUSE	12 VALENTINES PARTY 12pm	13 ROUTE 66 CAR 9-2 SHOW
SUNDAY MARKET 8-12	15	16	17	18	19	20
SUNDAY MARKET 8-12	22 BINGO 11AM	23 BOARD MEETING 11AM MEMBER PARTY 12pm	24 WRAP 11AM	25 FIRE HOUSE	26 CRAFT 1pm	27
						28

EI GARCES

* SCHEDULE SUBJECT TO CHANGE
WITHOUT NOTICE

10. RIVERS EDGE GOLF COURSE

REGISTER TODAY!



**FEB
14TH**
9:00 AM - 10:00 AM

**GOLF
CLINIC**

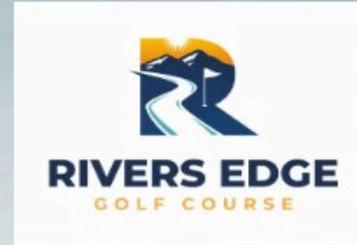
**Topic - SHORT
GAME**

HOSTED BY JJ DELEON

ADMISSION FEE: \$25 PER CLIENT / ALL AGE RANGES

LIMITED TO FIRST 12 SIGN UPS

144 MARINA DRIVE NEEDLES, CA 92363 / GOLFNEEDLESCA.COM /



**Feb 21st
2026**
8:00 AM Shotgun

**3-Person
Scramble**

**Low Net/Gross
Plus Skins**

**\$55 Per Player
\$165 Team**

**Wilson Birthday
BASH TOURNAMENT**

Call Rivers Edge Golf Course to sign up or
email JJ DeLeon @ jjdeleon@golfneedlesca.com
(760) 326-3931

10. RIVERS EDGE GOLF COURSE

Get Your Clubs Ready



River's Edge Golf Course

“Teeing Off on Route 66”

Golf Tournament

March 7, 2026

We are proud to be powered by

River Valley Air Conditioning, Our 'Mother Road' Title Sponsor.

Their commitment to our community since 1955 has kept us Cool and Breezy!

Our Main Street of American, Co-Sponsor Billet Health

Riding shotgun with us this year.

Get the Details Call: Needles Chamber of Commerce 760.326.2050

RIVERS EDGE GOLF COURSE PRESENTS



TEERING OFF ON ROUTE 66 GOLF TOURNAMENT

SAT 2026
MAR 7

PRICE PER PERSON: \$75

PRICE PER TEAM: \$225

3-PERSON SCRAMBLE
SHOTGUN START AT 8:00AM (CA)
PAYOUTS AND PRIZES AT 1:30 PM

**BENEFITTING NEEDLES
CHAMBER OF COMMERCE**

**DEADLINE TO SIGN UP
MARCH 5, 2026**

CONTACT US AT: +1 (760) 326 - 3931

WWW.GOLFNEEDLES.COM

11. NEEDLES ELKS LODGE EVENT



**NEEDLES LODGE#1608
1000 LILYHILL DRIVE
NEEDLES CA 92363
IS PROUD TO PRESENT
ITS SECOND ANNUAL**

WINE CHEESE AND CHOCOLATE PAIRING OPENED TO ALL

Proceeds to Fund Scholarships

FEBRUARY 7, 2026 2-5 PM

TICKETS \$25.00

at the Bar or

TO RESERVE YOUR TICKET

Sharon Dooley @ 917-797-1205

12. NEEDLES SUNDAY MARKET



Fresh Produce & Handmade Goods!

**NEEDLES
SUNDAY
MARKET**

SANTA FE PARK
950 FRONT ST
NEEDLES, CA

EVERY SUNDAY
NOVEMBER THRU MARCH
8AM - 12PM PST

Follow us on Facebook - Needles Sunday Farmers Market