



(ACT) – ACTION NEEDED  
(INF) – INFORMATION ONLY  
(DIS) – DISCRETIONARY

## **A G E N D A**

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
CITY OF NEEDLES, CALIFORNIA  
**TUESDAY, JANUARY 11, 2022**  
COUNCIL EXECUTIVE SESSION – **5:30 P.M.**  
CITY COUNCIL MEETING – **6:00 P.M.**  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED  
BY THE CITY CLERK TO 5:30 P.M.**

**AUTHORIZED BY AB 361**

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA  
\*\*\* MICROSOFT TEAMS \*\*\***

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING  
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join the meeting](#)**

**If asked, enter the following: Meeting ID: 529 780 035#  
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 529 780 035#  
The meetings are being recorded.**

**THE PUBLIC MAY ATTEND – MASKS ARE ENCOURAGED AND DESIGNATED SEATING**

CALL TO ORDER  
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS (A three-minute time limit per person has been established.)

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**  
CALL TO ORDER (Roll Call previously taken)

### **RECESS TO EXECUTIVE SESSION**

- a) NPUA / COUNCIL: Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1) (one case: Rio Buena Vista Assoc. Et. Al. v. City of Needles Case Number CIVSB 2028439)
- b) COUNCIL: Conference with Legal Counsel – Existing Litigation pursuant to (Gov't Code § 54956.9(d)(1) In re: City of Needles v. James Babin, et al. California Superior Court-County of San Bernardino (Case No. CIVSB2111423)

## **RECESS THE COUNCIL/NPUA MEETING AND CONVENE THE CITY COUNCIL MEETING**

### **EXECUTIVE SESSION – Report by City Attorney**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONFLICT OF INTEREST

CORRESPONDENCE

INTRODUCTIONS

CITY ATTORNEY Parliamentary procedures

**PUBLIC APPEARANCE** – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.**

### **INTERVIEWS**

- 1) Interviews / appointments to fill vacancies on various Board and Commissions, due to resignations and / or expiration of terms (ACT)

### **PUBLIC HEARINGS**

- 2) Public hearing noticed to consider all evidence and testimony for or against amending Chapter 12A “Marijuana” to no longer accept applications for the issuance of Conditional Use Permits for Retail Cannabis Businesses
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Ordinance No. 647-AC amending Chapter 12A “Marijuana” amending Section 12A-32 “Additional Retail Cannabis Business” to no longer accept applications for the issuance of Conditional Use Permits for Retail Cannabis Businesses (1st reading – post) (ACT)
- 3) Public hearing noticed to consider all evidence and testimony for or against amending Chapter 4, Animal Control, regarding un-spayed and un-neutered cats
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Ordinance 645-AC amending Chapter 4, Animal Control, related to un-spayed and un-neutered cats (1st reading - post) (ACT)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS (A three-minute time limit per person has been established.)

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 4 through 8 on the Consent Calendar by affirmative roll call vote. (ACT)

- 4) Approve the warrants register of December 28, 2021 through January 11, 2022
- 5) Approve the minutes of October 12, October 26, November 9 and December 14, 2021
- 6) Waive the reading and adopt Ordinance No. 646-AC amending Chapter 15A "Recreation Area Use" prohibiting glass on city beaches (2nd reading - adopt)
- 7) Waive the reading and adopt Resolution No. 2022--07 adopting Phase II of the Pay and Classification Study for the City Clerk position
- 8) Waive the reading and adopt Resolution No. 2022-06 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of January 14, 2022 – February 13, 2022, pursuant to provisions of the Ralph M. Brown Act

#### **End of Consent**

#### **REGULAR ITEMS**

- 9) Extend the Chamber of Commerce agreement upon the submission of a project plan prepared by a paid qualified project manager who will assure the project completion – Resolution No. No. 2021-69 amending Resolution No. 2021-22 approving an Amendment to the Visitor Center Professional Services Agreement with the Chamber of Commerce and Lease Agreement for the Chamber of Commerce offices located in the Historic El Garces Train Depot **OR**  
Declare the Chamber of Commerce Visitor Center Services Agreement and Lease in default and request the Council Visitor Center Committee to reassess the project and seek other options (ACT)
- 10) Resolution No. 2022-01 appointing a primary representative and an alternate to the Mojave Desert Air Quality Management District (MDAQMD) (ACT)
- 11) Resolution No. 2022-02 appointing a delegate and an alternate to represent the City of Needles at the Southern California Association of Governments (SCAG) (ACT)
- 12) Resolution No. 2022-03 appointing a City of Needles representative and an alternate to San Bernardino County Transportation Authority (SBCTA) (ACT)
- 13) Resolution No. 2022-04 appointing a City of Needles Director and alternates to the California Joint Powers Insurance Authority (CJPIA) (ACT)
- 14) Resolution No. 2022-05 appointing a primary and an alternate to the Mojave Desert & Mountain Integrated Waste Joint Powers Authority Board who will also serve as the delegate and alternate to the Solid Waste Advisory Task-Force (SWAT) (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell  
Councilmember Evans  
Councilmember Merritt  
Vice Mayor Paget  
Councilmember Belt  
Councilmember Longacre  
Mayor Williams

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL  
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**  
<http://www.cityofneedles.com>

Posted: January 7, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 7th day of January 2022

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Dale Jones, CMC, City Clerk





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Interviews / appointments to fill vacancies on various Boards and Commissions

**Background:** Per council direction the City Clerk posted and published all vacancies in the Needles Desert Star.

Interviews have been scheduled with the following applications to date:

Board of Public Utilities: No applicants at this time – there is one vacancy.

Planning Commission: Charles Dressler has reapplied and new applicant Jan "Will" Bosboom – there are two vacancies.

Park & Recreation Commission: No applicants at this time. There are four vacancies.

Cemetery Advisory Commission: No applicants at this time. There is one vacancy.

**Critical Timeline:** Appointments should be made as soon as possible to ensure quorums.

**Recommendation:** I MOVE to (re)appoint to the Planning Commission \_\_\_\_\_  
and \_\_\_\_\_ with terms to expire December 31, 2025.

**Submitted By:** City Clerk

**City Management Review:** Rock

**Date:** 1/6/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 1

## Dale Jones

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**From:** scott d <[REDACTED]>  
**Sent:** Wednesday, December 15, 2021 3:09 PM  
**To:** Dale Jones  
**Subject:** Re: 2nd term

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Dale, After reconsidering I would like to reapply for the 4 year vacancy on the planning Commision .  
Sincerely  
Charles "Scott" Dressler

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**From:** Dale Jones <djones@cityofneedles.com>  
**Sent:** Thursday, December 9, 2021 8:57 AM  
**To:** scott d  
**Subject:** RE: 2nd term

Thank you.

Dale Jones, CMC  
City Clerk  
City of Needles  
djones@cityofneedles.com  
760-326-2113 X145

Please do not "Reply All" and initiate a non-public conversation or deliberation amongst Council Members or Board Members as it may constitute a violation of the Brown Act. Individual questions arising from this communication can be discussed with the sender.

-----Original Message-----

**From:** scott d  
**Sent:** Wednesday, December 8, 2021 11:50 PM  
**To:** Dale Jones <djones@cityofneedles.com>  
**Subject:** 2nd term

Hi Dale just for info Charles Dressler will not be seeking a 2nd term as planning commissioner thank you for all you do

Sent from my iPhone

CITY OF NEEDLES  
City Clerk's Office  
817 Third Street  
Needles, Ca 92363

BOARD, COMMISSION AND/OR COMMITTEE APPLICATION

Applicant Name: JAN WILLEM "Will" Bosboom

Address: STREET, NEEDLES

Daytime Phone Number: \_\_\_\_\_ Cell \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Email \_\_\_\_\_

Position(s) applied for: PLANNING COMMISSION

Special comments and/or interests: I MOVED TO NEEDLES ABOUT 2 YEARS AGO PLANNING TO WORK AND RETIRE HERE BECAUSE THE TOWN HAS A LOT TO OFFER WITH IT'S LOCATION ALONG THE RIVER AND WITHIN REASONABLE DRIVES TO HAVANA, LAUGHLIN & VEGAS AND OUTDOOR RECREATION, WHILE BEING QUIETER AND NEATER THAN THE SPRAWL OF FT. MOHAVE AND BULLHEAD CITY. I THINK THE TOWN HAS A LOT OF POTENTIAL AND PERHAPS I CAN DO A SMALL PART AND OFFER SOME INPUT WITH THE PLANNING COMMISSION.

Background and qualifications: I HAVE ABOUT 40 YEARS EXPERIENCE IN THE CONSTRUCTION INDUSTRY, 20 YEARS AS AN IRONWORKER AND WELDER, THEN FOLLOWED BY 20 YEARS AS AN INSPECTOR PERFORMING INSPECTIONS OF CONCRETE WORK, STRUCTURAL STEEL AND STRUCTURAL CONCRETE ON PROJECTS RANGING FROM SINGLE FAMILY HOMES TO 1 million sq. ft. 5 STORY BUILDINGS. I AM CURRENTLY SEMI-RETIRED WORKING FOR AN INSPECTION COMPANY FROM LAS VEGAS AND FT. MOHAVE AND SOMETIMES INSPECT CONSTRUCTION IN THE CITY OF NEEDLES.

You must be a registered voter in the City of Needles to qualify for appointment.

Signature Jan Will Bosboom Date 12/16/2021

(Please return to the above address)

RDV ok



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA

☒ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** City Council Ordinance No. 647-AC  
Amending Sections of Chapter 12A of the Needles Municipal Code Related to  
No Longer Accepting Applications for the Issuance of Conditional Use Permits  
for Retail Cannabis Businesses

**Background:** On October 26, 2021, the City Council gave direction to staff to work with the City Attorney to draft an Ordinance that would no longer allow the City to accept applications for the issuance of Conditional Use Permits for Retail Cannabis Businesses.

Applications that are submitted prior to the effective date of this ordinance and which the City deems complete shall be processed by the City. However, the acceptance of an application under this provision does not guarantee that a Conditional Use Permit will be issued, and no vested rights are afforded to an applicant by the City's acceptance of a timely application. Upon the acceptance of an application hereunder, the City will process the application. If it is determined that an application submitted prior to the effective date of this ordinance is incomplete, the application will be rejected. If an application is submitted before the effective date of the ordinance, but ultimately rejected as incomplete following the effective date of the ordinance, the applicant will not be permitted to resubmit the application.

Complete applications are application that contain all information and documentation that is required by the City and/or the City Code for submittal of an application for a Retail Cannabis Business Conditional Use Permit, including but not limited to the application and any approvals, site plans, documentation, and CEQA checklist, and all application and other fees are paid in full.

Notwithstanding the limitations above and provisions of Section 12A-4, requiring Retail Cannabis Businesses to have been existing, open and operating within the City within a fixed stationary building on or before December 25, 2014 prior to issuance of a Cannabis Retail License, in the event the number of Conditional Use Permits issued to Retail Cannabis Businesses in the City drops below six (6), the City Council may, but is not obligated to, amend this ordinance to provide for a process to consider complete applications and license additional Retail Cannabis Businesses, provided the total number of Retail Cannabis Businesses operating within the City at any given time does not exceed six (6).

### History of Dispensaries:

- 6 dispensaries opened without permits in 2010. The Council immediately established a ban on them.
- In 2012 the voters passed the Marijuana Tax. The existing dispensaries were granted immunity from the ban if they paid the Marijuana Tax while the City was developing an ordinance regulating them.
- In 2014 the Sheriff's Office raided all 6 as unpermitted which led to 2 permanently closing.
- In 2015 the City developed the original Medical Marijuana regulations (Ordinance 12-A). That initial ordinance did not include any provisions to permit a new dispensary beyond the four that pre-existed the ordinance: THC, H Street, Herbarium, and BudFarmacy.
- In December 2019 Councilor Tom Darcy requested that the Council amend the ordinance to allow one new dispensary on the west end of town; the Council denied the request.

- May 26, 2020, the Council amended the ordinance to allow new dispensaries upon application. No limit as to the number of new dispensaries was set, instead their stated intent at the time was to rely on the marketplace to determine a dispensary's viability. The process chosen to allow a dispensary is through a Conditional Use Permit which is discretionary as opposed to an outright use. The Conditional Use Permit process allows the Council to deny any application if they fail to meet all of the requirements for a Conditional Use Permit, such as neighborhood compatibility or adverse impact to nearby property values. Likewise, if an application does meet all of the criteria there is a presumption that they should get the permit.
- Since 2020 10 total dispensaries have been permitted; including the original 4. Of those 10, 5 are operating as of today. Two are in permitting review.

The revenue chart since the change to allow additional dispensaries is attached. Of note is that while there are seasonal and monthly changes, the revenue trend is generally flat meaning that the additional dispensaries are not increasing the overall revenue.

What will change the overall revenue is an increase in customers such as population growth. Population estimates from the Census Bureau are that in 2019 there was 4976 people. Population in 2021 is estimated at 4974. These are estimates. The actual official population for 2020 will be released by the Census Bureau once the census data is released.

The California Department of Finance is responsible for determining official population for cities and counties for purposes of state-shared revenue distribution (gas tax, CDBG, etc.). They report the following:

COUNTY/CITY	1/1/2015	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021
Needles	5,175	5,271	5,305	5,369	5,413	5,382	5,353

**Fiscal Impact:** Unknown if more dispensaries will increase overall dispensary revenue or merely redistribute it amongst the dispensaries.

Sylvia Miledi *Sylvia Miledi*

**Recommendation:** Approve Ordinance No. 647-AC Amending Sections of Chapter 12A of the Needles Municipal Code Related to No Longer Accepting Applications for the Issuance of Conditional Use Permits for Retail Cannabis Businesses

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

City Management Review: *Rick*

Date: *1/5/22*

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: *2*

ORDINANCE NO. 647-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA, AMENDING  
SECTIONS OF CHAPTER 12A OF THE NEEDLES  
MUNICIPAL CODE RELATED TO RETAIL CANNABIS  
BUSINESSES

**THE CITY COUNCIL OF THE CITY OF NEEDLES DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

**SECTION 2.** Neither the adoption of this Ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the City of Needles Municipal Code, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

**SECTION 3.** The City Council hereby declares that by adopting this Ordinance, the City Council is not assuming, nor is it imposing on its officers and employees, an obligation for which a breach thereof would expose the City to liability for money damages to any person who claims that such breach proximately caused injury. To the fullest extent permitted by law, the City shall assume no liability whatsoever, and expressly does not waive sovereign immunity, with respect to any provision of this Ordinance, or for the activities of any Cannabis Business. To the fullest extent permitted by law, any actions taken by a public officer or employee under the provisions of this Ordinance shall not become a personal liability of any public officer or employee of the City. Nothing in this Ordinance shall be deemed or considered in any respect to constitute authorization to violate any State, federal or local law.

**SECTION 4.** The City Council hereby amends Municipal Code Section 12A-32 "Additional Retail Cannabis Business" to read as follows:

**Section 12A-32. Additional Retail Cannabis Business.**

Upon the effective date of this ordinance, the City will no longer accept applications for the issuance of Conditional Use Permits for Retail Cannabis Businesses. Applications that are submitted prior to the effective date of this ordinance and which the City deems complete shall be processed by the City. However, the acceptance of an application under this provision does not guarantee that a Conditional Use Permit will be issued, and no vested rights are afforded to an applicant by the City's acceptance of a timely application. Upon the acceptance of an application hereunder, the City will process the application. If it is determined that an application submitted



prior to the effective date of this ordinance is incomplete, the application will be rejected. If an application is submitted before the effective date of the ordinance, but ultimately rejected as incomplete following the effective date of the ordinance, the applicant will not be permitted to resubmit the application.

For the purposes of this section, "complete" application means that the application contains all information and documentation as required by the City and/or the City Code for submittal of an application for a Retail Cannabis Business Conditional Use Permit, including but not limited to the application and any approvals, site plans, documentation, and CEQA checklist, and all application and other fees are paid in full.

Notwithstanding the limitations above and provisions of Section 12A-4, requiring Retail Cannabis Businesses to have been existing, open and operating within the City within a fixed stationary building on or before December 25, 2014 prior to issuance of a Cannabis Retail License, in the event the number of Conditional Use Permits issued to Retail Cannabis Businesses in the City drops below six (6), the City Council may, but is not obligated to, amend this ordinance to provide for a process to consider complete applications and license additional Retail Cannabis Businesses, provided the total number of Retail Cannabis Businesses operating within the City at any given time does not exceed six (6).

Any additional Retail Cannabis Business licensed under this Section shall comply with all applicable application requirements and regulations provided by this Chapter or the Municipal Code, and all State and/or local laws or regulations regulating Retail Cannabis Business, as may be amended from time to time.

**SECTION 35.** The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

**NOW, THEREFORE, BE IT ORDAINED** that the City Council of the City of Needles, California, approves an amendment to the City Code.

**INTRODUCED AND READ** for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

AYES:  
NOES  
ABSENT  
ABSTAIN

\_\_\_\_\_  
Mayor Jeff Williams

Attest: \_\_\_\_\_  
City Clerk Dale Jones, CMC

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 25th day of January, 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor Jeff Williams

(Seal)

Attest: \_\_\_\_\_  
City Clerk Dale Jones, CMC

Approved as to form:

\_\_\_\_\_  
City Attorney John Pinkney





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Subject:** City Council Ordinance No. 645-AC  
Amending Chapter 4, Animal Control of the Needles Municipal Code Related to Un-Spayed and Un-Neutered Cats

**Background:** Un-spayed and un-neutered cats propagate far beyond the capacity of local shelters including in the City of Needles. Shelters are often forced to euthanize young and healthy animals to make room for more animals. The financial cost to taxpayers and the emotional toll suffered by shelter employees and the communities who take care of these animals are extremely high.

City Staff has worked with the City Attorney to develop an Ordinance that proposes an amendment to the Animal Control Ordinance requiring spaying and neutering of cats over four (4) months of age and has included exemptions such as (1) a high likelihood the animal will suffer serious bodily harm or death if spayed or neutered due to age or infirmity, and (2) the animal is registered with a recognized national registry.

Owners with unaltered cats may only be cited if they are in violation of another state or local law that concerns possession of a cat. Examples of such state law or local violations include, but are not limited to, the following; cat at large; cattery permit violations; unhealthy or unsanitary conditions; failure to provide adequate care for the subject cat in violation of the Penal Code; rabies quarantine violations for the subject cat; operating a business without a license and/or lack of State Tax ID Number; cats left unattended in motor vehicles; potentially dangerous, dangerous or vicious animals; and noisy animals.

Penalties issued for failure to spay or neuter a cat shall be enforced as set forth below:

- (1) A fine not to exceed \$300 for a first violation.
- (2) A fine not to exceed \$400 for a second violation within one year.
- (3) A fine not to exceed \$500 for each additional violation within the same year.

**Fiscal Impact:** Staff time for of sheltering and adopting animals and cost of drugs to euthanize animals.

	Per Vial	ML/Vial	Cost/ML	Cat
Euthosal	\$200.00	100	\$2.00	\$ 8.00
Total				\$8.00

**Recommendation:** Approve Ordinance No. 645-AC Amending Chapter 4, Animal Control of the Needles Municipal Code Related to Un-Spayed and Un-Neutered Cats

**City Management Review:** Rio

**Date:** 1/4/22

**Submitted By:** Tony Rubalcaba, Senior Animal Control Officer  
Patrick Martinez, Assistant City Manager/Development Services

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 3

## ORDINANCE NUMBER 645-AC

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 4, ANIMAL CONTROL, OF THE NEEDLES MUNICIPAL CODE RELATED TO UN-SPAYED AND UN-NEUTERED CATS

**WHEREAS**, un-spayed and un-neutered cats propagate far beyond the capacity of local shelters including in the City of Needles, California; and

**WHEREAS**, shelters are often forced to euthanize young and healthy cats to make room for more animals; and

**WHEREAS**, the financial cost to taxpayers and the emotional toll suffered by shelter employees and the communities who take care of these animals are extremely high; and

**WHEREAS**, staff proposes an amendment to the Animal Control Ordinance requiring spaying and neutering of cats over four (4) months of age and has included exemptions such as (1) a high likelihood the animal will suffer serious bodily harm or death if spayed or neutered due to age or infirmity, and (2) the animal is registered with a recognized national registry.

**WHEREAS**, a public hearing notice was published in the Needles Desert Star on December 1, 2021.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

**SECTION 1. Incorporation of Recitals.** The recitals reflected above are true and correct and are incorporated by this reference herein as the cause and foundation for the action taken by the and through this Ordinance.

**SECTION 2. CEQA.** Pursuant to section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to section 15060(c)(3) the activity is not a "project" as defined in section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

**SECTION 3.** The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

**SECTION 4.** The City Council HEREBY APPROVES Ordinance 645-AC amending the Needles Code as follows:

Chapter 4 of the Needles Code is hereby amended to add section 4-60 as follows:

#### **4-60 Mandatory spaying and neutering—Cats**

- (a) **Requirement.** No person may own, keep, or harbor an unaltered un-neutered or un-spayed cat over the age of four (4) months in violation of this section. An owner or custodian of an unaltered cat must have the cat spayed or neutered, or provide

a certificate of sterility, or obtain an unaltered cat license in accordance with this chapter.

(b) Exemptions. This section shall not apply to any of the following:

- (1) A cat with a high likelihood of suffering serious bodily harm or death if spayed or neutered due to age or infirmity. The owner or custodian must obtain written confirmation of this fact from a California licensed veterinarian. If the cat is able to be safely spayed or neutered at a later date, that date must be stated in the written confirmation; should this date be later than thirty (30) days, the owner or custodian must apply for an unaltered cat license.
- (2) Any cat medically qualified by a California licensed veterinarian which is unable to be spayed or neutered due to the likelihood of the animal suffering serious bodily injury or death due to age or infirmity.

(c) Denial or Revocation of Unaltered Cat License and Reapplication. City's Animal Control Department ("City's Animal Control Department" or "Department") may deny or revoke an unaltered cat license for one or more of the following reasons:

- (1) The owner, custodian, applicant or licensee is not in compliance with all of the requirements of this section;
- (2) The Department has received at least three (3) complaints, verified by the Department, that the owner, custodian, applicant, or licensee has allowed a cat to be stray or run at large or has otherwise been found to be neglectful of his or her or other animals;
- (3) The owner, custodian, applicant, or licensee has been previously cited for violating a state law, local ordinance or other municipal provision relating to the care and control of animals;
- (4) The unaltered cat has been adjudicated by a court or an agency of appropriate jurisdiction to be potentially dangerous, dangerous or vicious, or to be nuisance within the meaning of the Needles Municipal Code or under state law;
- (5) Any unaltered cat license held by the applicant has been revoked;
- (6) The license application is discovered to contain a material misrepresentation or omission of fact.

(d) Re-Application for Unaltered Cat License.

- (1) When an unaltered cat license is denied, the applicant may re-apply for a license upon changed circumstances and a showing that the requirements of this chapter have been met. The Department shall refund one-half of the license fee when the application is denied. The applicant shall pay the full fee upon re-application.

- (2) When an unaltered cat license is revoked, the owner or custodian of the cat may apply for a new license after a thirty (30) day waiting period upon showing that the requirements of this chapter have been met. No part of an unaltered cat license fee is refundable when a license is revoked, and the applicant shall pay the full fee upon re-application.

(e) Appeal of Denial or Revocation of Altered Cat License—Request for Hearing.

- (1) Notice of Intent to Deny or Revoke. The Department shall mail to the owner, custodian, licensee, or applicant a written notice of its intent to deny or revoke the license for an unaltered cat which includes the reason(s) for the denial or revocation. The owner, custodian, licensee, or applicant may request a hearing to appeal the denial or revocation. The request must be made in writing within ten (10) days after the notice of intent to deny or revoke is mailed. Failure to submit a timely written hearing request shall be deemed a waiver of the right to appeal the license denial or revocation.
- (2) Hearing Officer. The hearing shall be conducted by an administrative hearing officer as defined in this chapter.
- (3) Notice and Conduct of Hearing. The Department shall mail a written notice of the date, time, and place for the hearing not less than ten (10) days before the hearing date. The hearing date shall be no more than thirty (30) days after the Department's receipt of the request for a hearing. The hearing will be informal, and the rules of evidence will be strictly observed. The Department shall mail a written decision to the owner or custodian within ten (10) days after the hearing. The decision of the hearing officer shall be the final administrative decision.
- (4) Change in Location of Cat. If the cat is moved after the Department has issued a letter of intent to deny or revoke, but has not yet denied or revoked the license, the owner, custodian, licensee, or applicant must provide the Department with information as to the cat's whereabouts, including the current owner or custodian's name, address, and telephone number.

- (f) Transfer, Sale, and Breeding of Unaltered Cat. An owner or custodian who offers any unaltered cat for sale, trade, or adoption must include a valid unaltered cat license number with the offer of sale, trade, or adoption, or otherwise state and establish compliance with this section. The unaltered license must appear on a document transferring the animal to the new owner.

- (g) Penalties. Penalties issued for failure to spay or neuter a cat shall be enforced as set forth below:

- (1) An administrative citation, infraction, or other such authorized penalty may be issued to an owner or custodian of an unaltered cat for a violation of this section only when the owner or custodian is concurrently cited for another violation under state or local law pertaining to the obligations of a person owning or possessing a cat. Examples of such state law or local ordinance violations include, but are not limited to, the following: cat at large; failure

to license a cat; cattery permit violations; unhealthy or unsanitary conditions; failure to provide adequate care for the subject cat in violation of the Penal Code; rabies quarantine violations for the subject cat; operating a business without a license and/or lack of State Tax Identification Number; animals left unattended in motor vehicles; potentially dangerous, dangerous or vicious animals; and noisy animals.

- (2) Should the owner or custodian of an unaltered cat be found in violation of a state or local law, as stated above, in subsection 4-60(g)(1), the owner or custodian shall be required to spay or neuter the unaltered animal in accordance with this section.

(h) Impoundment. When an unaltered cat is impounded pursuant to state and/or local law, in addition to satisfying applicable requirements for the release of the animal, including, but not limited to, payment of impound fees pursuant to this chapter, the owner or custodian shall also do one of the following:

- (1) Provide written proof of the cat's prior sterilization, if conditions cannot or do not make this assessment obvious to the Department's personnel;
- (2) Have the cat spayed or neutered by a veterinarian under contract with the Department at the expense of the owner or custodian. Such expense may include additional fees due to extraordinary care required;
- (3) Have the cat spayed or neutered by another California licensed veterinarian. The owner or custodian may arrange for another California licensed veterinarian to spay or neuter the animal and shall pay a spay/neuter deposit to the Department. The veterinarian shall complete and return to the Department within ten (10) days, a statement confirming that the cat has been spayed or neutered or is, in fact, incapable of breeding and shall release the cat to the owner or custodian only after the spay or neuter procedure is complete;
- (4) At the discretion of the Department's manager, the cat may be released to the owner or custodian if he or she signs a statement under penalty of perjury, representing that the cat will be spayed or neutered and that he or she will submit a statement within ten (10) days of the release, signed by the veterinarian, confirming that the cat has been spayed or neutered or is incapable of breeding; or
- (5) If the owner or custodian demonstrates compliance with this section.

(i) Costs of Impoundment. The owner or custodian of the unaltered cat shall be responsible for the costs of impoundment, which shall include daily board costs, vaccination/medication, and any other diagnostic or therapeutic applications as provided in this chapter.

- (1) The costs of impoundment shall be a lien on the cat, and the unaltered animal shall not be returned to its owner or custodian until the costs are paid. If the owner or custodian of an impounded unaltered animal does not

pay the lien against it in full within fourteen (14) days, the animal shall be deemed abandoned to the Department in accordance with this chapter.

- (j) Application of Fees and Fines Collected. All costs and fines collected under this chapter and the fees collected under this section shall be paid to the Department for the purpose of defraying the cost of the implementation and enforcement of this program.
- (k) No person shall be permitted to adopt any cat, which has not been neutered, unless and until a spay/neuter deposit shall have been paid to the City. The spay/neuter deposit shall be as established from time to time by resolution of the City Council in accordance with California Food and Agriculture Code section 30503.
- (l) Upon presentation to City's Animal Control Department of a written statement or receipt from a veterinarian that such adopted cat has been altered within six months, the alter deposit shall be refunded to the person who paid the deposit.
- (m) All adopted cats, if not already spayed or neutered, shall be altered within sixty (60) days; or the alter deposit, if any, shall be deemed unclaimed and nonrefundable.

**SECTION 5. Effective Date.** This action shall become final and effective thirty (30) days after this decision by the City Council as provided by the Needles Code.

**SECTION 6. Severability.** If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and/or provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section or provision thereof, regardless of the fact that any one or more section(s) or provision(s) may be declared invalid or unconstitutional or contravened via legislation.

**SECTION 7. Certification.** The City Clerk shall certify to the adoption of this Ordinance.

**INTRODUCED AND READ** for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 11 day of January, 2022, by the following roll call vote:

AYES:  
NOES  
ABSENT  
ABSTAIN

\_\_\_\_\_  
Jeff Williams, Mayor

Attest:

\_\_\_\_\_  
Dale Jones, City Clerk

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 25 day of January, 2022.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Jeff Williams, Mayor

(Seal)

Attest:

\_\_\_\_\_  
Dale Jones, City Clerk

Approved as to form:

\_\_\_\_\_  
John O. Pinkney, City Attorney



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ SARDA

☒ Regular ☐ Special

**Meeting Date:** December 28, 2021

**Title:** Warrants

**Background:** n/a

**Fiscal Impact:** n/a

**Recommended Action:** **APPROVE**, the Warrants Register through December 28, 2021.

**Submitted By:** Sylvia Miledi, Director of Finance

**City Management Review:** Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR DECEMBER 28, 2021**

		DEPT. AMT.	FUND AMT.	28-Dec	21-22 BUDGET
FUND 101	GENERAL FUND	\$ 5,609.02			
101.1015.412	CITY ATTORNEY	\$ 5,800.00		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ 36.62		\$ 95,361.55	\$204,293
101.1025.415	FINANCE DEPT.	\$ 18,143.40		\$ 225,667.36	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 157.04		\$ 51,439.79	\$201,933
101.1035.416	PLANNING /ZONING	\$ 1,165.96		\$ 70,236.07	\$299,577
101.1040.417	ENGINEERING	\$ 253.50		\$ 81,944.39	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ 1,496.16		\$ 19,984.62	\$55,404
101.2010.421	SHERIFF	\$ 237,302.00		\$ 1,458,266.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 798.65		\$ 77,040.19	\$234,591
101.2025.424	BUILDING & SAFETY	\$ 23,257.50		\$ 198,668.24	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ 10,505.36		\$ 256,140.19	\$571,775
101.3010.431	PUBLIC WORKS	\$ 3,615.94		\$ 608,452.52	\$4,204,878
101.4730.472	SANITATION	\$ 307.48		\$ 67,587.00	\$155,620
101.5770.452.	AQUATICS	\$ 1,827.63		\$ 76,514.41	\$180,845
101.5772.452	PARKS	\$ 12,206.00		\$ 211,322.80	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ 39.02		\$ 59,102.26	\$135,838
101.5774.452	RECREATION	\$ 1,296.02		\$ 129,768.97	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 323,817.30		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,131.10	\$27,174
FUND 206	CEMETERY		\$ 3,219.44	\$ 58,456.37	\$205,141
FUND 208	CALTRANS GRANTS		\$ 9,470.41	\$ 843,149.05	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ 1,280.00	\$ 8,965.00	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ 7,321.00	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 152,408.69	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ 290,090.07	\$ 1,388,583.12	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 50,953.31	\$ 920,435.01	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ 102,053.66	\$ 614,003.12	\$1,297,932
FUND 505	SANITATION		\$ 95,488.05	\$ 593,012.55	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 1,179.70	\$ 842,739.93	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 19,083.46		\$ 294,766.75	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 9,430.30		\$ 131,889.56	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 28,513.76		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 200.17	\$ 129,346.00	\$359,455
FUND 509	MIS		\$ 7,650.66	\$ 77,928.34	\$252,370
FUND 510	ADMIN. FACILITY		\$ 4,032.77	\$ 55,867.48	\$395,203
FUND 511	FLEET MANAGEMENT		\$ 1,491.28	\$ 74,199.68	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ 3,671.45	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ 4,977.64	\$ 31,537.63	\$125,215
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ 1,571.39	\$ 10,326.38	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 32,638.42	\$ 186,452.74	\$494,264
FUND 580	ELECTRIC		\$ 83,681.70	\$ 6,542,794.09	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ 30,227.50	\$ 193,676.85	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ 30.16	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ 22.62	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 1,083,582.46	\$ 17,113,863.40	\$35,654,055

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Kippy Poulson, City Treasurer

Date

Sylvia Miledi, Director of Finance

Date

CHECK NUMBER	VENDOR NUMBER	VENDOR SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14418	1924	00	AHA MACAV POWER SERVICE	12/28/2021	195.23	.00
14419	1	00	AM PHARMACY CONSULTING	12/28/2021	140,000.00	.00
14420	1	00	AM PHARMACY CONSULTING	12/28/2021	150,000.00	.00
14421	1	00	AMERICAN INTEGRATED SERVICES	12/28/2021	33.65	.00
14422	370	00	ANIMAL CARE EQUIP. & SERVICES INC.	12/28/2021	95.83	.00
14423	3750	00	AUTO ZONE	12/28/2021	6.45	.00
14424	2629	00	BARON PEST SOLUTIONS	12/28/2021	117.00	.00
14425	480	00	BEST BEST & KRIEGER LLP	12/28/2021	1,188.70	.00
14426	178	00	BIG O TIRES & NAPA AUTO PARTS	12/28/2021	969.01	.00
14427	3595	00	BOOT BARN	12/28/2021	243.82	.00
14428	3944	00	BULLHEAD FRAME & BODY	12/28/2021	2,309.59	.00
14429	3941	00	BURGER & COMER, P.C.	12/28/2021	13,000.00	.00
14430	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	12/28/2021	87.04	.00
14431	3136	00	CITY OF NEEDLES	12/28/2021	60,635.41	.00
14432	2320	00	COUNTY OF SAN BERNARDINO	12/28/2021	3,775.09	.00
14433	455	00	CULLIGAN WATER COND.	12/28/2021	41.80	.00
14434	2934	00	DANA KEPNER COMPANY INC.	12/28/2021	8,307.87	.00
14435	440	00	DECO FOODSERVICE INCORP.	12/28/2021	227.07	.00
14436	3580	00	DIAMOND PURE WATER	12/28/2021	5.00	.00
14437	501	00	DOI-BOR-REGION: LOWER COLORADO	12/28/2021	26,626.22	.00
14438	3913	00	ENTERPRISE FM TRUST	12/28/2021	3,671.45	.00
14439	3682	00	EPIC ENGINEERING	12/28/2021	27,265.00	.00
14440	3928	00	ERIN DUCKHORN	12/28/2021	188.00	.00
14441	3462	00	EUSI LLC	12/28/2021	27,282.24	.00
14442	3812	00	FECHTER & COMPANY, CPAS	12/28/2021	24,821.00	.00
14443	615	00	FEDEX	12/28/2021	85.48	.00
14444	1	00	FRIENDS OF THE EL GARCES	12/28/2021	50.00	.00
14445	1296	00	FRONTIER	12/28/2021	231.48	.00
14446	1	00	GUTIERREZ, NOA	12/28/2021	49.30	.00
14447	2612	00	HARDWARE EXPRESS INCORP.	12/28/2021	152.27	.00
14448	3712	00	HENDERSON CHEVROLET COMPANY	12/28/2021	145.77	.00
14449	3864	00	HORIZON TECHNOLOGIES INC.	12/28/2021	980.00	.00
14450	3003	00	J.P. COOKE COMPANY	12/28/2021	69.50	.00
14451	325	00	JIM WILLIS	12/28/2021	500.00	.00
14452	1757	00	MERCHANT JT & S	12/28/2021	650.00	.00
14453	2485	00	MESA VALLEY PIPE & SUPPLY	12/28/2021	18.13	.00
14454	3998	00	MICHAEL BAKER INTERNATIONAL, INC	12/28/2021	2,447.70	.00
14455	1	00	NEEDLES CHURCH OF THE NAZARENE	12/28/2021	7.12	.00
14456	1	00	NEEDLES MUSEUM	12/28/2021	50.00	.00
14457	1	00	NEEDLES TOURISM AND VISITOR CTR, INC	12/28/2021	50.00	.00
14458	218	00	NEWS WEST PUBLISHING CO.	12/28/2021	753.56	.00
14459	1786	00	NPUA	12/28/2021	VOID	.00
14460	1786	00	NPUA	12/28/2021	VOID	.00
14461	1786	00	NPUA	12/28/2021	64,600.85	.00
14462	1786	00	NPUA	12/28/2021	332.93	.00
14463	3324	00	OFFICE EXPRESS	12/28/2021	120.56	.00
14464	3315	00	ONLINE INFORMATION SERVICE	12/28/2021	8,302.71	.00
14465	3866	00	PLACEWORKS	12/28/2021	91,712.96	.00
14466	309	00	REPUBLIC SERVICES #785	12/28/2021	36.62	.00
14467	3558	00	RICK DANIELS	12/28/2021	355.15	.00
14468	2068	00	RICOH USA, INC.	12/28/2021		.00

PROGRAM: GM348U  
CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/ RETAINAGE TAKEN
14469	3361	00	S.B. COUNTY SHERIFF'S DEPARTMENT	12/28/2021	244,623.00	.00
14470	1186	00	SAFETY-KLEEN CORP.	12/28/2021	265.50	.00
14471	2589	00	SAN BERNARDINO COUNTY	12/28/2021	7,416.23	.00
14472	4001	00	SIMPLIST TURF & HORTICULTURE	12/28/2021	2,262.75	.00
14473	3344	00	SLOVAK BARON & EMPEY LLP	12/28/2021	27,606.55	.00
14474	284	00	SOUTHWEST GAS CORP.	12/28/2021	74.33	.00
14475	3837	00	SOUTHWEST GROUND WATER	12/28/2021	3,607.50	.00
14476	3965	00	STAN GONZALES	12/28/2021	7,479.45	.00
14477	3875	00	STANTEC CONSULTING SERVICES INC.	12/28/2021	497.92	.00
14478	3378	00	STEWART CONCRETE & BOBCAT LLC	12/28/2021	417.50	.00
14479	3483	00	SWRCB	12/28/2021	42,886.00	.00
14480	779	00	THATCHER COMPANY	12/28/2021	2,644.10	.00
14481	3873	00	TRANSPORTATION CONCEPTS	12/28/2021	39,187.45	.00
14482	3266	00	TRI STATE TOOL REPAIR	12/28/2021	241.80	.00
14483	2819	00	TRI-STATE HOSE & FITTINGS	12/28/2021	221.19	.00
14484	2798	00	U.S. DEPARTMENT OF ENERGY	12/28/2021	175.29	.00
14485	3825	00	ULTRA PEST CONTROL, LLC	12/28/2021	45.00	.00
14486	3830	00	UNIFIRST CORPORATION	12/28/2021	576.34	.00
14487	122	00	UNITED RENTALS NORTH AMERICA INC.	12/28/2021	10.78	.00
14488	761	00	USABLUBOOK	12/28/2021	206.56	.00
14489	1741	00	V & L LASER LLC	12/28/2021	1,183.00	.00
14490	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	12/28/2021	930.00	.00
14491	3967	00	WILLIDAN ENGINEERING	12/28/2021	27,954.00	.00
14492	3999	00	WILLIAM HANDLIN	12/28/2021	2,500.00	.00
14493	3573	00	WREGIS	12/28/2021	125.00	.00
14494	3828	00	3D-NETWORKS L.L.C.	12/28/2021	7,650.66	.00

NUMBER OF CHECKS 77 GRAND TOTAL 1,083,582.46

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14418	1924	AHA MACAV POWER SERVICE	004041		12/28/2021	580-4750-473.61-21	195.23 *	195.23
14419	1	AM PHARMACY CONSULTING	004227		12/28/2021	501-0000-204.04-00	140,000.00 *	140,000.00
14420	1	AM PHARMACY CONSULTING	004228		12/28/2021	501-0000-204.04-00	150,000.00 *	150,000.00
14421	1	AMERICAN INTEGRATED SERVI UT			12/28/2021	501-0000-211.00-00	33.65 *	33.65
14422	370	ANIMAL CARE EQUIP.& SERVI	004165		12/28/2021	101-2020-423.61-21	95.83 *	95.83
14423	3750	AUTO ZONE	003960		12/28/2021	511-3021-432.43-37	6.45 *	6.45
14424	2629	BARON PEST SOLUTIONS	004131 004132		12/28/2021 12/28/2021	101-3010-431.43-08 510-4410-405.43-01	32.00 85.00 117.00 *	117.00
14425	480	BEST BEST & KRIEGER LLP	004127 004128 004129 004130		12/28/2021 12/28/2021 12/28/2021 12/28/2021	506-4713-477.31-50 502-4710-471.31-50 503-4720-475.31-50 580-4750-473.31-50	1,079.70 36.33 36.33 36.34 1,188.70 *	1,188.70
14426	178	BIG O TIRES & NAPA AUTO P	003961 003962 004197 004266 004267 004268 004269 004270		12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021	511-3021-432.43-36 511-3021-432.43-23 507-5761-453.43-04 580-4750-473.43-03 511-3021-432.43-36 511-3021-432.43-26 511-3021-432.43-24 511-3020-432.61-28	125.98 544.53 122.96 16.69 5.42 71.62 34.82 46.99 969.01 *	969.01
14427	3595	BOOT BARN	004244 004295		12/28/2021 12/28/2021	580-4750-473.60-28 507-5761-453.61-04	135.46 108.36 243.82 *	243.82
14428	3944	BULLHEAD FRAME & BODY	004229		12/28/2021	503-4720-475.43-03	2,309.59 *	2,309.59
14429	3941	BURGER & COMER, P.C.	PI0129 PI0130 PI0131	022057 022057 022057	12/28/2021 12/28/2021 12/28/2021	502-4710-471.31-49 503-4720-475.31-49 580-4750-473.31-49	4,290.00 4,290.00 4,420.00 13,000.00 *	13,000.00

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14430	1213	CALIFORNIA DEPT. OF TAX &	004230		12/28/2021	580-4750-473.63-41	87.04 *	87.04
14431	3136	CITY OF NEEDLES	003963 003964 003965		12/28/2021 12/28/2021 12/28/2021	580-4750-473.80-43 502-4710-471.80-43 503-4720-475.80-43	40,792.83 12,084.75 7,757.83 60,635.41 *	60,635.41
14432	2320	COUNTY OF SAN BERNARDINO	003987		12/28/2021	505-4730-472.74-40	3,775.09 *	3,775.09
14433	455	CULLIGAN WATER COND.	004272		12/28/2021	511-3020-432.43-29	41.80 *	41.80
14434	2934	DANA KEPNER COMPANY INC.	004133 004134 004135 004136		12/28/2021 12/28/2021 12/28/2021 12/28/2021	502-4710-471.60-55 502-4710-471.60-55 502-4710-471.60-55 502-4710-471.60-55	4,043.96 439.36 2,480.48 1,344.07 8,307.87 *	8,307.87
14435	440	DECO FOODSERVICE INCORP.	003966 004193 004265		12/28/2021 12/28/2021 12/28/2021	101-5772-452.43-18 507-5762-454.61-06 101-5772-452.60-40	36.89 51.01 139.17 227.07 *	227.07
14436	3580	DIAMOND PURE WATER	004262		12/28/2021	511-3020-432.43-29	5.00 *	5.00
14437	501	DOI-BOR-REGION: LOWER COL	004001 004293		12/28/2021 12/28/2021	506-4713-477.31-13 580-4750-473.63-10	100.00 26,526.22 *	26,626.22
14438	3913	ENTERPRISE FM TRUST	004278		12/28/2021	512-0000-207.02-00	3,671.45 *	3,671.45
14439	3682	EPIC ENGINEERING	PI0121 PI0127 004231 004232	022013 022050	12/28/2021 12/28/2021 12/28/2021 12/28/2021	582-4710-471.71-05 582-4710-471.32-10 101-1035-416.31-09 582-4710-471.71-07	2,070.00 22,980.00 645.00 1,570.00 27,265.00 *	27,265.00
14440	3928	BRIN DUCKHORN	004137		12/28/2021	580-4750-473.31-90	188.00 *	188.00
14441	3462	EUSI LLC	PI0115 PI0118	022009 022009	12/28/2021 12/28/2021	503-4720-475.31-98 503-4720-475.31-98	75.00 27,207.24 27,282.24 *	27,282.24
14442	3812	FECHTER & COMPANY, CPAS	PI0111 PI0112	022007 022007	12/28/2021 12/28/2021	101-1025-415.31-49 502-4710-471.31-49	18,119.33 1,985.68	18,119.33



ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14442	3812	FECHTER & COMPANY, CPAS	PI0113 PI0114	022007 022007	12/28/2021 12/28/2021	503-4720-475.31-49 580-4750-473.31-49	1,985.68 2,730.31 24,821.00 *	24,821.00
14443	615	FEDEX	003967		12/28/2021	502-4710-471.52-20	85.48 85.48 *	85.48
14444	1	FRIENDS OF THE EL GARCES	004140		12/28/2021	101-0000-362.01-00	50.00 50.00 *	50.00
14445	1296	FRONTIER	004138 004139		12/28/2021 12/28/2021	510-4410-405.52-10 101-5772-452.52-10	95.03 136.45 231.48 *	231.48
14446	1	GUTIERREZ, NOA	004261		12/28/2021	501-0000-211.00-00	49.30 49.30 *	49.30
14447	2612	HARDWARE EXPRESS INCORP.	003968 003969 004148 004263 004264		12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021	101-5772-452.43-18 502-4710-471.43-57 580-4750-473.60-55 101-5772-452.61-12 101-5772-452.61-12	30.33 26.19 51.52 13.72 30.51 152.27 *	152.27
14448	3712	HENDERSON CHEVROLET COMPA	004274		12/28/2021	511-3021-432.43-37	145.77 145.77 *	145.77
14449	3864	HORIZON TECHNOLOGIES INC.	003970 003971 003972 003973 003974 003975 003976		12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021	101-2020-423.52-10 101-2030-423.52-10 508-4810-478.52-10 503-4720-475.52-10 502-4710-471.52-10 580-4750-473.52-10 101-3010-431.52-10	70.00 70.00 70.00 140.00 280.00 175.00 175.00 980.00 *	980.00
14450	3003	J.P. COOKE COMPANY	003992		12/28/2021	101-2020-423.61-21	69.50 69.50 *	69.50
14451	325	JIM WILLIS	004039		12/28/2021	580-4750-473.54-62	500.00 500.00 *	500.00
14452	1757	MERCHANT JOB TRAINING & S	004040		12/28/2021	580-4750-473.31-40	650.00 650.00 *	650.00
14453	2485	MESA VALLEY PIPE & SUPPLY	004271		12/28/2021	101-3010-431.60-11	18.13 18.13 *	18.13
14454	3998	MICHAEL BAKER INTERNATIONAL	004242		12/28/2021	208-1035-416.31-90	2,447.70 2,447.70 *	2,447.70

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14455	1	NEEDLES CHURCH OF THE NAZ UT			12/28/2021	501-0000-211.00-00	7.12 *	7.12
14456	1	NEEDLES MUSEUM	004147		12/28/2021	101-0000-362.01-00	50.00 *	50.00
14457	1	NEEDLES TOURISM AND VISIT	004146		12/28/2021	101-0000-362.01-00	50.00 *	50.00
14458	218	NEWS WEST PUBLISHING CO.	003977		12/28/2021	650-4720-475.69-82	7.54	7.54
			003978		12/28/2021	650-4720-475.69-87	7.54	7.54
			003979		12/28/2021	650-4720-475.69-88	7.54	7.54
			003980		12/28/2021	650-4720-475.69-89	7.54	7.54
			003981		12/28/2021	651-4720-475.69-87	7.54	7.54
			003982		12/28/2021	651-4720-475.69-88	7.54	7.54
			003983		12/28/2021	651-4720-475.69-89	7.54	7.54
			004141		12/28/2021	101-1030-414.53-00	157.04	157.04
			004142		12/28/2021	101-2020-423.53-00	87.10	87.10
			004143		12/28/2021	101-1035-416.59-10	84.46	84.46
			004144		12/28/2021	101-1035-416.59-10	89.74	89.74
			004145		12/28/2021	101-0000-204.49-00	44.88	44.88
			004234		12/28/2021	101-5772-452.53-00	97.66	97.66
			004245		12/28/2021	101-1035-416.59-10	93.26	93.26
			004246		12/28/2021	101-0000-204.49-00	46.64	46.64
							753.56 *	753.56
14459	1786	NPUA			12/28/2021	101-5772-452.41-10	52.61	52.61
14460	1786	NPUA			12/28/2021	101-5772-452.41-20	71.40	71.40
14461	1786	NPUA			12/28/2021	101-5772-452.41-20	78.31	78.31
14462	1786	NPUA			12/28/2021	101-5772-452.41-10	48.34	48.34
					12/28/2021	101-5772-452.41-20	910.71	910.71
					12/28/2021	101-5772-452.41-10	15.13	15.13
					12/28/2021	101-5772-452.41-10	61.93	61.93
					12/28/2021	101-5772-452.41-20	214.27	214.27
					12/28/2021	101-5772-452.41-10	366.49	366.49
					12/28/2021	101-5772-452.41-20	1,002.65	1,002.65
					12/28/2021	101-5772-452.41-30	77.98	77.98
					12/28/2021	101-5772-452.41-20	204.27	204.27
					12/28/2021	101-5772-452.41-30	77.98	77.98
					12/28/2021	101-5772-452.41-10	33.37	33.37
					12/28/2021	101-5772-452.41-20	43.69	43.69
					12/28/2021	101-5772-452.41-20	218.85	218.85
					12/28/2021	101-5772-452.41-10	53.85	53.85
					12/28/2021	101-5772-452.41-10	51.44	51.44
					12/28/2021	101-5772-452.41-10	227.22	227.22
					12/28/2021	101-5772-452.41-10	55.07	55.07
					12/28/2021	101-5772-452.41-20	47.68	47.68

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CITY OF NEEDLES				CITY GENERAL CHECKING							
BANK 04 WELLS FARGO BANK -											
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL			
14462	1786	NPUA	004063		12/28/2021	101-3010-431.41-10	387.82				
			004064		12/28/2021	101-3010-431.41-20	52.59				
			004065		12/28/2021	101-3010-431.41-30	389.90				
			004066		12/28/2021	101-5772-452.41-20	1,343.53				
			004067		12/28/2021	101-5772-452.41-10	31.70				
			004068		12/28/2021	101-5772-452.41-20	934.31				
			004069		12/28/2021	101-5772-452.41-10	48.61				
			004070		12/28/2021	101-5772-452.41-20	689.81				
			004071		12/28/2021	101-5772-452.41-10	141.70				
			004072		12/28/2021	101-5772-452.41-20	71.73				
			004073		12/28/2021	101-5772-452.41-20	1,984.13				
			004074		12/28/2021	101-5772-452.41-10	298.11				
			004075		12/28/2021	101-5772-452.41-20	620.67				
			004076		12/28/2021	101-5772-452.41-10	76.03				
			004077		12/28/2021	580-4750-473.41-11	32.39				
			004078		12/28/2021	510-4410-405.41-11	49.97				
			004079		12/28/2021	510-4410-405.41-10	823.06				
			004080		12/28/2021	510-4410-405.41-20	221.35				
			004081		12/28/2021	510-4410-405.41-30	2,261.42				
			004082		12/28/2021	101-5773-452.41-10	39.02				
			004083		12/28/2021	502-4710-471.41-10	3,107.72				
			004085		12/28/2021	503-4720-475.41-10	32.94				
			004086		12/28/2021	503-4720-475.41-10	47.52				
			004087		12/28/2021	503-4720-475.41-20	43.78				
			004088		12/28/2021	503-4720-475.41-10	296.52				
			004089		12/28/2021	503-4720-475.41-20	44.24				
			004090		12/28/2021	101-2020-423.41-10	131.18				
			004091		12/28/2021	101-2020-423.41-20	69.27				
			004092		12/28/2021	101-2020-423.41-30	155.96				
			004093		12/28/2021	580-4750-473.41-11	72.72				
			004094		12/28/2021	502-4710-471.41-10	43.69				
			004095		12/28/2021	502-4710-471.41-10	44.47				
			004096		12/28/2021	502-4710-471.41-10	60.81				
			004097		12/28/2021	101-5774-452.41-10	51.38				
			004098		12/28/2021	101-5774-452.41-20	73.45				
			004099		12/28/2021	101-1070-410.41-10	429.75				
			004100		12/28/2021	101-1070-410.41-20	217.81				
			004101		12/28/2021	101-1070-410.41-30	77.98				
			004102		12/28/2021	503-4720-475.41-10	32.39				
			004103		12/28/2021	503-4720-475.41-20	219.23				
			004104		12/28/2021	503-4720-475.41-10	7,945.36				
			004105		12/28/2021	503-4720-475.41-20	269.92				
			004106		12/28/2021	206-5771-452.41-10	39.37				
			004107		12/28/2021	206-5771-452.41-20	3,017.32				
			004108		12/28/2021	206-5771-452.41-30	77.98				
			004109		12/28/2021	580-4750-473.41-11	31.79				
			004110		12/28/2021	580-4750-473.41-11	56.69				
			004111		12/28/2021	580-4750-473.41-11	31.79				
			004112		12/28/2021	507-5762-454.41-10	115.14				
			004113		12/28/2021	507-5762-454.41-10	112.98				





ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14462	1786	NPUA	004281		12/28/2021	580-4750-473.41-11	33.20	
			004282		12/28/2021	580-4750-473.41-11	32.39	
			004283		12/28/2021	101-5772-452.41-10	66.39	
			004285		12/28/2021	101-5772-452.41-10	47.91	
			004286		12/28/2021	101-5772-452.41-20	92.85	
			004289		12/28/2021	580-4750-473.41-11	64.99	
			004291		12/28/2021	580-4750-473.41-11	31.79	
							64,600.85 *	64,600.85
14463	3324	OFFICE EXPRESS	004149		12/28/2021	502-4710-471.61-01	308.86	
			004150		12/28/2021	101-1025-415.61-01	24.07	
							332.93 *	332.93
14464	3315	ONLINE INFORMATION SERVIC	004151		12/28/2021	508-4810-478.31-46	11.71	
			004152		12/28/2021	508-4810-478.31-46	108.85	
							120.56 *	120.56
14465	3866	PLACEWORKS	PI0124	022032	12/28/2021	213-1035-416.31-90	420.00	
			PI0125	022032	12/28/2021	213-1035-416.31-90	860.00	
			PI0126	022033	12/28/2021	208-1035-416.31-90	7,022.71	
							8,302.71 *	8,302.71
14466	309	REPUBLIC SERVICES #78	PI0123	022019	12/28/2021	505-4730-472.31-87	91,712.96	
							91,712.96 *	91,712.96
14467	3558	RICK DANIELS	004154		12/28/2021	101-1020-413.55-00	36.62	
							36.62 *	36.62
14468	2068	RICOH USA, INC.	004153		12/28/2021	510-4410-405.70-02	355.15	
							355.15 *	355.15
14469	3361	S.B.COUNTY SHERIFF'S DEPA	003985		12/28/2021	101-2010-421.31-80	237,302.00	
			003986		12/28/2021	225-2010-421.31-80	7,321.00	
							244,623.00 *	244,623.00
14470	1186	SAFETY-KLEEN CORP.	003984		12/28/2021	511-3020-432.59-55	265.50	
							265.50 *	265.50
14471	2589	SAN BERNARDINO COUNTY	004183		12/28/2021	101-2020-423.62-00	119.81	
			004184		12/28/2021	101-2030-423.62-00	170.26	
			004185		12/28/2021	101-3010-431.62-00	2,277.43	
			004186		12/28/2021	101-4730-472.62-00	307.48	
			004187		12/28/2021	101-5772-452.62-00	1,269.35	
			004188		12/28/2021	206-5771-452.62-00	84.77	
			004189		12/28/2021	502-4710-471.62-00	1,305.29	
			004190		12/28/2021	503-4720-475.62-00	384.79	
			004191		12/28/2021	507-5761-453.62-00	689.07	
			004192		12/28/2021	580-4750-473.62-00	807.98	
							7,416.23 *	7,416.23



ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14477	3875	STANTEC CONSULTING SERVIC	PI0122	022015	12/28/2021	580-4750-473.31-10	497.92 497.92 *	497.92
14478	3378	STEWART CONCRETE & BOBCAT	004296		12/28/2021	101-0000-204.03-01	417.50 417.50 *	417.50
14479	3483	SWRCB ACCOUNTING OFFICE	004279 004292		12/28/2021 12/28/2021	503-4720-475.69-03 503-4720-475.69-03	3,326.00 39,560.00 42,886.00 *	42,886.00
14480	779	THATCHER COMPANY	004158		12/28/2021	502-4710-471.60-32	2,644.10 2,644.10 *	2,644.10
14481	3873	TRANSPORTATION CONCEPTS	003993 003994 003995 003996 003997 003998 003999 004000		12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021	525-4770-461.32-90 525-4770-461.62-00 520-4740-462.32-90 520-4740-462.51-20 520-4740-462.62-00 521-4740-462.32-90 521-4740-462.51-20 521-4740-462.62-00	30,679.38 1,959.04 4,010.22 737.73 229.69 603.98 737.73 229.68 39,187.45 *	39,187.45
14482	3266	TRI STATE TOOL REPAIR	003990 003991		12/28/2021 12/28/2021	101-3010-431.43-57 507-5761-453.43-17	157.03 84.77 241.80 *	241.80
14483	2819	TRI-STATE HOSE & FITTINGS	003989 004273		12/28/2021 12/28/2021	502-4710-471.43-57 511-3021-432.43-38	126.23 94.96 221.19 *	221.19
14484	2798	U.S. DEPARTMENT OF ENERGY	004294		12/28/2021	580-4750-473.63-10	175.29 175.29 *	175.29
14485	3825	ULTRA PEST CONTROL, LLC	004162		12/28/2021	101-5774-452.43-18	45.00 45.00 *	45.00
14486	3830	UNIFIRST CORPORATION	004003 004004 004005 004163 004164 004194 004195 004284 004287 004288		12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021 12/28/2021	503-4720-475.61-04 101-5772-452.61-04 101-3010-431.61-04 580-4750-473.61-04 101-5774-452.61-06 508-4810-478.61-04 507-5762-454.61-06 580-4750-473.61-04 503-4720-475.61-04 511-3020-432.43-29	16.65 91.20 90.47 122.43 8.00 9.61 7.00 122.43 16.89 91.66 576.34 *	576.34
14487	122	UNITED RENTALS NORTH AMER	004002		12/28/2021	511-3020-432.61-28	10.78	10.78

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14487	122	UNITED RENTALS NORTH AMER					10.78 *	10.78
14488	761	USABLUBOOK	004280		12/28/2021	503-4720-475.43-02	206.56 *	206.56
14489	1741	V & L LASER LLC	004166		12/28/2021	510-4410-405.61-02	169.00	
			004256		12/28/2021	101-1040-417.61-02	253.50	
			004257		12/28/2021	101-1035-416.61-02	253.50	
			004258		12/28/2021	101-2025-424.61-02	253.50	
			004259		12/28/2021	101-2030-423.61-02	253.50	
							1,183.00 *	1,183.00
14490	3528	WESTERN ENVIRONMENTAL TES	004260		12/28/2021	503-4720-475.59-75	930.00 *	930.00
14491	3967	WILLDAN ENGINEERING	PI0119	022010	12/28/2021	101-2025-424.31-10	12,636.00	
			PI0120	022010	12/28/2021	101-2025-424.31-10	10,368.00	
			004276		12/28/2021	101-0000-204.03-01	2,310.00	
			004277		12/28/2021	101-0000-204.03-01	2,640.00	
							27,954.00 *	27,954.00
14492	3999	WILLIAM HANDLIN	004233		12/28/2021	507-5761-453.43-34	2,500.00 *	2,500.00
14493	3573	WREGIS	004167		12/28/2021	580-4750-473.63-08	125.00 *	125.00
14494	3828	3D-NETWORKS LLC	004159		12/28/2021	509-4910-479.31-90	775.00	
			004160		12/28/2021	509-4910-479.31-90	2,800.00	
			004161		12/28/2021	509-4910-479.31-90	2,775.00	
			004243		12/28/2021	509-4910-479.52-13	1,000.66	
			004275		12/28/2021	509-4910-479.52-13	300.00 *	
							7,650.66 *	7,650.66

BANK/CHECK TOTAL							1,083,582.46	1,083,582.46
ALL BANKS/CHECKS TOTAL							1,083,582.46	1,083,582.46



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR DECEMBER 28, 2021**

		DEPT. AMT.	FUND AMT.	28-Dec	21-22 BUDGET
FUND 101	GENERAL FUND	\$ 10,208.99		\$ 29,104.95	\$80,000
101.1015.412	CITY ATTORNEY	\$ -		\$ 96,472.65	\$204,293
101.1020.413	CITY MANAGER	\$ 1,111.10		\$ 230,515.05	\$528,654
101.1025.415	FINANCE DEPT.	\$ 4,847.69		\$ 51,535.41	\$201,933
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 95.62		\$ 71,031.45	\$299,577
101.1035.416	PLANNING /ZONING	\$ 795.38		\$ 82,785.08	\$247,804
101.1040.417	ENGINEERING	\$ 840.69		\$ 29,263.54	\$69,770
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 19,984.62	\$55,404
101.1070.410	SENIOR CENTER	\$ -		\$ 1,458,266.29	\$2,944,931
101.2010.421	SHERIFF	\$ -		\$ 77,177.99	\$234,591
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 137.80		\$ 200,538.18	\$379,636
101.2025.424	BUILDING & SAFETY	\$ 1,870.94		\$ 260,707.44	\$571,775
101.2030.423	CODE ENFORCEMENT	\$ 4,567.25		\$ 614,147.23	\$4,204,878
101.3010.431	PUBLIC WORKS	\$ 5,694.71		\$ 67,805.30	\$155,620
101.4730.472	SANITATION	\$ 218.30		\$ 76,514.41	\$180,845
101.5770.452	AQUATICS	\$ -		\$ 211,322.80	\$466,589
101.5772.452	PARKS	\$ 6,176.52		\$ 59,102.26	\$135,838
101.5773.452	JACK SMITH PARK MARINA	\$ 1,555.75		\$ 129,768.97	\$347,431
101.5774.452	RECREATION	\$ 1,137.67			\$11,309,569
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 39,258.41	\$ 31,131.10	\$27,174
FUND 205	CDBG		\$ -	\$ 58,456.37	\$205,141
FUND 206	CEMETERY		\$ 1,734.76	\$ 843,149.05	\$982,125
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$0
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ 67,878.00	\$235,135
FUND 210	SPECIAL GAS TAX		\$ -	\$ 8,965.00	\$112,810
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 1,539.86	\$91,760
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 87,718.18	\$283,431
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ -	\$0
FUND 235	INTERSTATE COMM/40 J ST.		\$ -	\$ -	\$5,000
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$0
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$12,885
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$0
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 152,408.69	\$204,500
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 370.00	\$300,000
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 1,388,583.12	\$2,687,194
FUND 501	NPUA		\$ 7,261.35	\$ 920,435.01	\$2,001,236
FUND 502	WATER DEPARTMENT		\$ 4,464.14	\$ 614,003.12	\$1,297,932
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 593,012.55	\$1,324,900
FUND 505	SANITATION		\$ 350.38	\$ 842,739.93	\$1,012,427
FUND 506	ALL AMERICAN CANAL PROJ.				
FUND 507	GOLF FUND	\$ 65.68		\$ 294,766.75	\$731,730
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 131,889.56	\$368,468
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 2,851.22			
FUND 507	GOLF FUND TOTAL		\$ 2,916.90		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 3,556.58	\$ 129,346.00	\$359,455
FUND 509	MIS		\$ -	\$ 77,928.34	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 55,867.48	\$395,203
FUND 511	FLEET MANAGEMENT		\$ 1,702.31	\$ 74,199.68	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 31,537.63	\$125,215
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,326.38	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 186,452.74	\$494,264
FUND 580	ELECTRIC		\$ 17,473.42	\$ 6,542,794.09	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 193,676.85	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 78,718.25	\$ 17,134,041.88	\$35,654,055

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Poulson, City Treasurer

Date

CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14495	3709	00	ADRIAN CHAVEZ	12/17/2021	50.00	.00
14496	3688	00	ALBERT PONCE	12/17/2021	50.00	.00
14497	3932	00	ALBERTO PAIVA	12/17/2021	50.00	.00
14498	3870	00	BRYAN HICKSTEIN	12/17/2021	50.00	.00
14499	1	00	CARL FUNDERBERG	12/17/2021	1,040.40	.00
14500	2931	00	DALE JONES	12/17/2021	50.00	.00
14501	322	00	FRANK VALENZUELA JR.	12/17/2021	50.00	.00
14502	1305	00	GREAT WEST LIFE	12/17/2021	2,445.00	.00
14503	3634	00	GREAT-WEST LIFE & ANNUITY	12/17/2021	418.68	.00
14504	2879	00	JENNIFER VALENZUELA	12/17/2021	50.00	.00
14505	638	00	JESSE FRAGOSO	12/17/2021	50.00	.00
14506	325	00	JIM WILLIS	12/17/2021	50.00	.00
14507	3978	00	JOSE SANCHEZ	12/17/2021	50.00	.00
14508	2222	00	JUSTIN SCOTT	12/17/2021	275.00	.00
14509	3502	00	KIPPY POULSON	12/17/2021	50.00	.00
14510	3889	00	MICHAEL WILLIS	12/17/2021	50.00	.00
14511	3767	00	PATRICK MARTINEZ	12/17/2021	50.00	.00
14512	3248	00	PREFERRED BENEFIT INSURANCE ADMIN.	12/17/2021	3,080.60	.00
14513	1927	00	PRESTIGE FLAG	12/17/2021	1,166.14	.00
14514	3654	00	RAINIE TORRANCE	12/17/2021	50.00	.00
14515	3953	00	RONNY SOMMERS	12/17/2021	50.00	.00
14516	1199	00	SBPEA TEAMSTERS LOCAL 1932	12/17/2021	849.40	.00
14517	3242	00	SDRMA	12/17/2021	68,393.03	.00
14518	3851	00	SY FOLEY	12/17/2021	50.00	.00
14519	3432	00	SYLVIA MILEDI	12/17/2021	50.00	.00
14520	3622	00	TAYLOR MILLER	12/17/2021	50.00	.00
14521	2744	00	THOMAS DELEON	12/17/2021	50.00	.00
14522	2817	00	TONY RUBALCABA	12/17/2021	50.00	.00
14523	3695	00	VINCE GARZA	12/17/2021	50.00	.00

78,718.25

GRAND TOTAL

29

NUMBER OF CHECKS

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14495	3709	ADRIAN CHAVEZ	002140		12/17/2021	101-2030-423.52-10	50.00 50.00 *	50.00
14496	3688	ALBERT PONCE	002149		12/17/2021	502-4710-471.52-10	50.00 50.00 *	50.00
14497	3932	ALBERTO PAIVA	002150		12/17/2021	101-2025-424.52-10	50.00 50.00 *	50.00
14498	3870	BRYAN HICKSTEIN	002146		12/17/2021	502-4710-471.52-10	50.00 50.00 *	50.00
14499	1	CARL FUNDERBERG	004312		12/17/2021	101-0000-323.02-00	1,040.40 1,040.40 *	1,040.40
14500	2931	DALE JONES	002130		12/17/2021	101-1030-414.52-10	50.00 50.00 *	50.00
14501	322	FRANK VALENZUELA JR.	002128		12/17/2021	502-4710-471.52-10	50.00 50.00 *	50.00
14502	1305	GREAT WEST LIFE & ANNUITY	004297 004298 004299		12/17/2021 12/17/2021 12/17/2021	101-0000-209.03-01 502-0000-209.03-01 580-0000-209.03-01	1,380.00 175.00 890.00 2,445.00 *	2,445.00
14503	3634	GREAT-WEST LIFE & ANNUITY	004307 004308 004309 004310 004311		12/17/2021 12/17/2021 12/17/2021 12/17/2021 12/17/2021	101-0000-209.01-00 101-0000-209.01-00 580-0000-209.01-00 580-0000-209.01-00 580-0000-209.01-00	38.13 24.27 174.52 53.93 127.83 418.68 *	418.68
14504	2879	JENNIFER VALENZUELA	002126		12/17/2021	101-5774-452.52-10	50.00 50.00 *	50.00
14505	638	JESSE FRAGOSO	002144		12/17/2021	101-3010-431.52-10	50.00 50.00 *	50.00
14506	325	JIM WILLIS	002129		12/17/2021	580-4750-473.52-10	50.00 50.00 *	50.00
14507	3978	JOSE SANCHEZ	002141		12/17/2021	502-4710-471.52-10	50.00 50.00 *	50.00
14508	2222	JUSTIN SCOTT	002125		12/17/2021	580-4750-473.52-10	50.00 50.00 *	50.00
14509	3502	KIPPY POULSON	004315		12/17/2021	101-1025-415.31-90	275.00 275.00 *	275.00



CHECK NO	CHECK NO	VENDOR NAME	VENDOR NO	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14510	3889	MICHAEL WILLIS		002132		12/17/2021	580-4750-473.52-10	50.00 50.00 *	50.00
14511	3767	PATRICK MARTINEZ		002133 002134 002135 002136		12/17/2021 12/17/2021 12/17/2021 12/17/2021	101-2030-423.52-10 101-2025-424.52-10 101-1035-416.52-10 101-1040-417.52-10	12.50 12.50 12.50 12.50 50.00 *	50.00
14512	3248	PREFERRED BENEFIT INSURAN		004317 004318 004319 004320 004321 004322 004323 004324 004325 004326 004327 004328 004329 004330 004331 004332 004333 004334 004335 004336		12/17/2021 12/17/2021	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-2020-423.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5772-452.24-10 101-5773-452.24-10 101-5774-452.24-10 206-5771-452.24-10 502-4710-471.24-10 503-4720-475.24-10 506-4713-477.24-10 508-4810-478.24-10 511-3020-432.24-10 580-4750-473.24-10	58.83 183.50 19.32 43.66 79.02 87.80 162.43 232.62 267.93 20.90 300.81 87.80 4.39 96.96 389.68 180.15 13.36 133.60 64.13 653.71 3,080.60 *	3,080.60
14513	1927	PRESTIGE FLAG		004225 004226 004313 004314		12/17/2021 12/17/2021 12/17/2021 12/17/2021	507-5762-454.60-50 507-5762-454.60-50 507-5762-454.60-50 507-5762-454.60-50	43.18 539.89 43.18 539.89 1,166.14 *	1,166.14
14514	3654	RAINIE TORRANCE		002137 002138 002139		12/17/2021 12/17/2021 12/17/2021	502-4710-471.52-10 503-4720-475.52-10 580-4750-473.52-10	16.67 16.66 16.67 50.00 *	50.00
14515	3953	RONNY SOMMERS		002127		12/17/2021	580-4750-473.52-10	50.00 50.00 *	50.00
14516	1199	SEPEA TEAMSTERS LOCAL 193		004300 004301 004302 004303 004304		12/17/2021 12/17/2021 12/17/2021 12/17/2021 12/17/2021	101-0000-209.03-01 502-0000-209.03-01 503-0000-209.03-01 507-0000-209.03-01 508-0000-209.03-01	394.95 118.63 23.29 65.68 52.82	

ACCOUNTING PERIOD 2022/06  
REPORT NUMBER 63

[illegible]

14516	1199	SPEA TEAMSTERS LOCAL 193		004305 004306	12/17/2021 12/17/2021	511-0000-209.03-01 580-0000-209.03-01			31.38 162.65 849.40 *
14517	3242	SPECIAL DISTRICT RISK		004337 004338 004339 004340 004341 004342 004343 004344 004345 004346 004347 004348 004349 004350 004351 004352 004353 004354 004355 004356 004357 004358 004359 004360 004361 004362 004363 004364	12/17/2021 12/17/2021	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1035-416.24-10 101-1040-417.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5772-452.24-10 101-5774-452.24-10 101-0000-209.03-01 206-5771-452.24-10 206-0000-209.03-01 502-4710-471.24-10 502-0000-209.03-01 503-4720-475.24-10 506-4713-477.24-10 506-0000-209.03-01 507-5762-454.24-10 508-4810-478.24-10 508-0000-209.03-01 511-3020-432.24-10 511-0000-209.03-01 580-4750-473.24-10 580-0000-209.03-01 503-0000-209.03-01		1,052.27 4,339.19 26.30 739.22 749.17 1,646.01 4,272.13 5,376.78 197.40 5,875.71 1,467.95 1,083.28 7,331.24 1,303.26 334.54 5,015.39 1,295.98 3,354.06 263.22 73.80 1,685.08 2,632.16 738.00 1,270.78 336.02 12,049.15 3,044.96 839.98 68,393.03 *	
14518	3851	SY FOLEY		002143	12/17/2021	503-4720-475.52-10			50.00 50.00 *
14519	3432	SYLVIA MILEDI		002151	12/17/2021	101-1025-415.52-10			50.00 50.00 *
14520	3622	TAYLOR MILLER		002147	12/17/2021	502-4710-471.52-10			50.00 50.00 *
14521	2744	THOMAS DELEON		002142	12/17/2021	580-4750-473.52-10			50.00 50.00 *
14522	2817	TONY RUBALCABA		002131	12/17/2021	101-2020-423.52-10			50.00 50.00 *
14523	3695	VINCE GARZA		002145	12/17/2021	580-4750-473.52-10			50.00





## City of Needles, California Request for City Council Action

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☒ CITY COUNCIL ☐ NPUA ☐ SARDA

☒ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Warrants

**Background:** n/a

**Fiscal Impact:** n/a

**Recommended Action:** **APPROVE**, the Warrants Register through January 11, 2022.

**Submitted By:** Sylvia Miledi, Director of Finance

**City Management Review:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: \_\_\_\_\_

**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR , 2021**

		DEPT. AMT.	FUND AMT.	27-Dec	21-22 BUDGET
FUND 101	GENERAL FUND	\$ 200.00			
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ -		\$ 97,947.39	\$204,293
101.1025.415	FINANCE DEPT.	\$ -		\$ 235,676.54	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 57,553.07	\$201,933
101.1035.416	PLANNING /ZONING	\$ -		\$ 71,755.88	\$299,577
101.1040.417	ENGINEERING	\$ -		\$ 83,389.53	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 20,440.03	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,226.39	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 645.76		\$ 79,193.98	\$234,591
101.2025.424	BUILDING & SAFETY	\$ -		\$ 202,453.64	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 262,384.39	\$571,775
101.3010.431	PUBLIC WORKS	\$ -		\$ 617,217.49	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 68,039.76	\$155,620
101.5770.452	AQUATICS	\$ -		\$ 76,883.85	\$180,845
101.5772.452	PARKS	\$ 789.05		\$ 227,258.76	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 61,206.72	\$135,838
101.5774.452	RECREATION	\$ 913.03		\$ 132,993.30	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 2,547.84		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,131.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 62,071.64	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 865,885.08	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 26,691.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 154,258.69	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,388,583.12	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 14.99	\$ 933,478.44	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 617,360.93	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 593,012.55	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 842,739.93	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 307,760.37	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 137,502.72	\$368,468
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ -	\$ 133,719.75	\$359,455
FUND 509	MIS		\$ -	\$ 85,617.09	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 65,753.95	\$395,203
FUND 511	FLEET MANAGEMENT		\$ -	\$ 78,028.31	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 31,537.63	\$125,215
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,326.38	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 187,208.57	\$494,264
FUND 580	ELECTRIC		\$ 393.58	\$ 6,566,324.44	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 193,676.85	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 2,956.41	\$ 17,309,986.81	\$35,654,055

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Paulson, City Treasurer

Date

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/ TAKEN	RETAINAGE
14565	3651	00	WELLS FARGO	12/27/2021	2,956.41		.00
NUMBER OF CHECKS				1	GRAND TOTAL	2,956.41	

CITY OF NEEDLES

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
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14565	3651	WELLS FARGO	004531		12/27/2021	101-5774-452.60-24	841.18	
			004532		12/27/2021	101-0000-204.10-00	200.00	
			004533		12/27/2021	101-5774-452.61-06	71.85	
			004535		12/27/2021	580-4750-473.43-57	393.58	
			004536		12/27/2021	502-4710-471.31-90	14.99	
			004569		12/27/2021	101-5772-452.43-18	789.05	
			004570		12/27/2021	101-2020-423.61-04	645.76	
							2,956.41 *	2,956.41

BANK/CHECK TOTAL 2,956.41

ALL BANKS/CHECKS TOTAL 2,956.41



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR DECEMBER 21, 2021**

		DEPT. AMT.	FUND AMT.	21-Dec	21-22 BUDGET
FUND 101	GENERAL FUND	\$ -			
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ -		\$ 96,472.65	\$204,293
101.1025.415	FINANCE DEPT.	\$ -		\$ 230,515.05	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 51,535.41	\$201,933
101.1035.416	PLANNING /ZONING	\$ -		\$ 71,031.45	\$299,577
101.1040.417	ENGINEERING	\$ -		\$ 82,785.08	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 29,263.54	\$69,770
101.1070.410	SENIOR CENTER	\$ 310.06		\$ 19,984.62	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,266.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 77,177.99	\$234,591
101.2025.424	BULDING & SAFETY	\$ 342.70		\$ 200,538.18	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 260,707.44	\$571,775
101.3010.431	PUBLIC WORKS	\$ -		\$ 614,147.23	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 67,805.30	\$155,620
101.5770.452.	AQUATICS	\$ -		\$ 76,514.41	\$180,845
101.5772.452	PARKS	\$ -		\$ 211,322.80	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 59,102.26	\$135,838
101.5774.452	RECREATION	\$ -		\$ 129,768.97	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 652.76		\$11,309,569
FUND 205	CDBG		\$ -	\$ 31,131.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 58,456.37	\$205,141
FUND 208	CALTRANS GRANTS		\$ -	\$ 843,149.05	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ 8,965.00	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/140 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ 152,408.69	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,388,583.12	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ -	\$ 920,435.01	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 614,003.12	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 593,012.55	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 842,739.93	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 163.19		\$ 294,766.75	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 583.07		\$ 131,889.56	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 746.26		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ -	\$ 129,346.00	\$359,455
FUND 509	MIS		\$ -	\$ 77,928.34	\$252,370
FUND 510	ADMIN. FACILITY		\$ -	\$ 55,867.48	\$395,203
FUND 511	FLEET MANAGEMENT		\$ -	\$ 74,199.68	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 31,537.63	\$125,215
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,326.38	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 186,452.74	\$494,264
FUND 580	ELECTRIC		\$ -	\$ 6,542,794.09	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 193,676.85	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS			\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 1,399.02	\$ 17,134,041.88	\$35,654,055

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with Section 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Kippy Poulson, City Treasurer

Date

Date

Sylvia Miledi, Director of Finance

Date

PREPARED 12/22/2021, 10:01:24

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PAGE 1  
DISBURSEMENT PERIOD 06/2022

PROGRAM: GM348U

CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14524	394	00	EMPLOYMENT DEVELOPMENT DEPT.	12/21/2021	815.95	.00
14525	1927	00	PRESTIGE FLAG	12/21/2021	583.07	.00
NUMBER OF CHECKS				2	GRAND TOTAL	1,399.02

PREPARED 12/22/2021, 10:04:25

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 1  
ACCOUNTING PERIOD 2022/06  
REPORT NUMBER 64

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	DE	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14524	394	EMPLOYMENT DEVELOPMENT	DE	004432		12/21/2021	507-5761-453.24-01	163.19	
				004433		12/21/2021	101-1070-410.24-01	310.06	
				004434		12/21/2021	101-2025-424.24-01	342.70	
								815.95 *	815.95
14525	1927	PRESTIGE FLAG		004435		12/21/2021	507-5762-454.60-50	43.18	
				004436		12/21/2021	507-5762-454.60-50	539.89	
								583.07 *	583.07
BANK/CHECK TOTAL								1,399.02	1,399.02
ALL BANKS/CHECKS TOTAL								1,399.02	1,399.02



**CITY OF NEEDLES CITY COUNCIL  
WARRANT SUMMARY TOTALS FOR JANUARY 11, 2022**

		DEPT. AMT.	FUND AMT.	11-Jan	21-22 BUDGET
FUND 101	GENERAL FUND	\$ 300.00			
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,104.95	\$80,000
101.1020.413	CITY MANAGER	\$ 30.72		\$ 96,503.37	\$204,293
101.1025.415	FINANCE DEPT.	\$ 911.54		\$ 231,426.59	\$528,654
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 5,872.47		\$ 57,407.88	\$201,933
101.1035.416	PLANNING /ZONING	\$ 264.42		\$ 71,295.87	\$299,577
101.1040.417	ENGINEERING	\$ 217.97		\$ 83,003.05	\$247,804
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 20,294.68	\$69,770
101.1070.410	SENIOR CENTER	\$ -		\$ 19,984.62	\$55,404
101.2010.421	SHERIFF	\$ -		\$ 1,458,266.29	\$2,944,931
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 533.00		\$ 77,710.99	\$234,591
101.2025.424	BUILDING & SAFETY	\$ 217.97		\$ 201,096.85	\$379,636
101.2030.423	CODE ENFORCEMENT	\$ 276.97		\$ 260,984.10	\$571,775
101.3010.431	PUBLIC WORKS	\$ 1,561.45		\$ 615,708.68	\$4,204,878
101.4730.472	SANITATION	\$ -		\$ 67,805.30	\$155,620
101.5770.452.	AQUATICS	\$ 111.96		\$ 76,626.37	\$180,845
101.5772.452	PARKS	\$ 7,895.71		\$ 225,395.03	\$466,589
101.5773.452	JACK SMITH PARK MARINA	\$ 79.30		\$ 60,737.31	\$135,838
101.5774.452	RECREATION	\$ 261.20		\$ 131,167.84	\$347,431
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 18,534.68		\$11,309,569
FUND 205	CDBG		\$ 2,215.05	\$ 31,131.10	\$27,174
FUND 206	CEMETERY		\$ -	\$ 62,071.64	\$205,141
FUND 208	CALTRANS GRANTS		\$ 22,736.03	\$ 865,885.08	\$982,125
FUND 209	NARCOTICS FORFEITURE		\$ -	\$ -	\$0
FUND 210	SPECIAL GAS TAX		\$ -	\$ 67,878.00	\$235,135
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ 17,726.24	\$ 26,691.24	\$112,810
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ 1,539.86	\$91,760
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 87,718.18	\$283,431
FUND 235	INTERSTATE COMM/I40 J ST.		\$ -	\$ -	\$0
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$5,000
FUND 240	EL GARCES INTERMODAL		\$ -	\$ -	\$0
FUND 241	SAFE RTS TO SCHOOL (SR2S)		\$ -	\$ -	\$12,885
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ -	\$0
FUND 270	REDEVELOPMENT AGENCY		\$ 1,850.00	\$ 154,258.69	\$204,500
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ 370.00	\$300,000
FUND 501	NPUA		\$ -	\$ 1,388,583.12	\$2,687,194
FUND 502	WATER DEPARTMENT		\$ 2,841.08	\$ 928,947.83	\$2,001,236
FUND 503	WASTEWATER DEPARTMENT		\$ 771.29	\$ 615,874.12	\$1,297,932
FUND 505	SANITATION		\$ -	\$ 593,012.55	\$1,324,900
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 842,739.93	\$1,012,427
FUND 507	GOLF FUND	\$ -			
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 11,490.93		\$ 306,430.87	\$731,730
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 2,678.48		\$ 137,419.26	\$368,468
FUND 507	GOLF FUND TOTAL		\$ 14,169.41		
FUND 508	CUST.SVC/UT BUSINESS OFFICE	\$ -	\$ 133.90	\$ 132,245.66	\$359,455
FUND 509	MIS		\$ 7,688.75	\$ 85,617.09	\$252,370
FUND 510	ADMIN. FACILITY		\$ 9,886.47	\$ 65,753.95	\$395,203
FUND 511	FLEET MANAGEMENT		\$ 2,493.72	\$ 78,028.31	\$270,933
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$0
FUND 520	SR DIAL A RIDE		\$ -	\$ 31,537.63	\$125,215
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$ -	\$ 10,326.38	\$40,458
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 755.83	\$ 187,208.57	\$494,264
FUND 580	ELECTRIC		\$ 3,371.78	\$ 6,559,185.40	\$8,351,073
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 26,552.00	\$26,552
FUND 582	NPUA CAPITAL WATER		\$ 185.00	\$ 193,676.85	\$2,142,785
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 2,218.00	\$2,218
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ 30.16	\$88
FUND 651	IMPACT FEES SOUTH AREAS			\$ 22.62	\$24
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 105,359.23	\$ 17,267,473.86	\$35,654,055

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Charter, Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City

Rick Daniels, City Manager

Kippy Foulson, City Treasurer

Date

Date

Sylvia Miledi, Director of Finance

Date

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
14526	3750	00	AUTO ZONE	01/11/2022	43.09	.00
14527	178	00	BIG O TIRES & NAPA AUTO PARTS	01/11/2022	484.68	.00
14528	3392	00	BUG EMERGENCY INC.	01/11/2022	105.00	.00
14529	1	00	CHERYL MANGIN	01/11/2022	159.00	.00
14530	440	00	DECO FOODSERVICE INCORP.	01/11/2022	124.85	.00
14531	3580	00	DIAMOND PURE WATER	01/11/2022	30.00	.00
14532	3943	00	ELLEN CAMPBELL	01/11/2022	124.32	.00
14533	615	00	FEDEX	01/11/2022	91.50	.00
14534	1296	00	FRONTIER	01/11/2022	4,627.29	.00
14535	3451	00	GREENS ELECTRIC, LLC	01/11/2022	1,626.13	.00
14536	2612	00	HARDWARE EXPRESS INCORP.	01/11/2022	584.91	.00
14537	3593	00	HINDERLITER, DE LLAMAS & ASSOC.	01/11/2022	621.12	.00
14538	4005	00	INTERNATIONAL ECONOMIC DEV COUNCIL	01/11/2022	749.00	.00
14539	4000	00	JARROD DELEON	01/11/2022	220.03	.00
14540	3872	00	KIRBYBUILT SALES	01/11/2022	755.83	.00
14541	757	00	MOHAVE ELECTRIC CO-OP, INC	01/11/2022	850.00	.00
14542	2238	00	NORTHERN TOOL & EQUIPMENT	01/11/2022	270.35	.00
14543	1786	00	NPUA	01/11/2022	VOID	.00
14544	1786	00	NPUA	01/11/2022	17,593.51	.00
14545	3767	00	PATRICK MARTINEZ	01/11/2022	46.45	.00
14546	1491	00	PIONEER RESEARCH CORP.	01/11/2022	324.35	.00
14547	3866	00	PLACEWORKS	01/11/2022	40,462.27	.00
14548	1578	00	PURCHASE POWER	01/11/2022	3,108.85	.00
14549	15	00	QUILL CORP.	01/11/2022	1,241.61	.00
14550	818	00	R & R PRODUCTS INC.	01/11/2022	691.85	.00
14551	1	00	ROBERT JAUSSAUD	01/11/2022	300.00	.00
14552	3796	00	ROUTE 66 BROADBAND LLC	01/11/2022	338.75	.00
14553	3756	00	SAN BERNARDINO COUNTY TRANS. AUTH.	01/11/2022	5,599.00	.00
14554	3837	00	SOUTHWEST GROUND WATER	01/11/2022	185.00	.00
14555	3826	00	SWEEPER SHOP	01/11/2022	1,387.00	.00
14556	3950	00	TKE ENGINEERING INC	01/11/2022	1,850.00	.00
14557	3266	00	TRI STATE TOOL REPAIR	01/11/2022	13.19	.00
14558	3668	00	TRI-STATE RENTALS	01/11/2022	638.04	.00
14559	3830	00	UNIFIRST CORPORATION	01/11/2022	637.84	.00
14560	4004	00	UNIVERSITY TURF SERVICES	01/11/2022	10,300.00	.00
14561	761	00	USABUEBOOK	01/11/2022	1,119.26	.00
14562	1741	00	V & L LASER LLC	01/11/2022	198.00	.00
14563	1023	00	XEROX	01/11/2022	307.16	.00
14564	3828	00	3D-NETWORKS L.L.C.	01/11/2022	7,550.00	.00

NUMBER OF CHECKS 39 GRAND TOTAL 105,359.23

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/ TAKEN	RETAINAGE
14526	3750	00	AUTO ZONE	01/11/2022	43.09		.00
14527	178	00	BIG O TIRES & NAPA AUTO PARTS	01/11/2022	484.68		.00
14528	3392	00	BUG EMERGENCY INC.	01/11/2022	105.00		.00
14529	1	00	CHEERYL MANGIN	01/11/2022	159.00		.00
14530	440	00	DECO FOODSERVICE INCORP.	01/11/2022	124.85		.00
14531	3580	00	DIAMOND PURE WATER	01/11/2022	30.00		.00
14532	3943	00	ELLEN CAMPBELL	01/11/2022	124.32		.00
14533	615	00	FEDTEX	01/11/2022	91.50		.00
14534	1296	00	FRONTIER	01/11/2022	4,627.29		.00
14535	3451	00	GREENS ELECTRIC, LLC	01/11/2022	1,626.13		.00
14536	2612	00	HARDWARE EXPRESS INCORP.	01/11/2022	584.91		.00
14537	3593	00	HINDERLITER, DE LAMAS & ASSOC.	01/11/2022	621.12		.00
14538	4005	00	INTERNATIONAL ECONOMIC DEV COUNCIL	01/11/2022	749.00		.00
14539	4000	00	JAROD DELBON	01/11/2022	220.03		.00
14540	3872	00	KIRBYBUILT SALES	01/11/2022	755.83		.00
14541	757	00	MOHAVE ELECTRIC CO-OP, INC	01/11/2022	850.00		.00
14542	2238	00	NORTHERN TOOL & EQUIPMENT	01/11/2022	270.35		.00
14543	1786	00	NEVA	01/11/2022	VOID		.00
14544	1786	00	NEVA	01/11/2022	17,593.51		.00
14545	3767	00	PATRICK MARTINEZ	01/11/2022	46.45		.00
14546	1491	00	PIONEER RESEARCH CORP.	01/11/2022	324.35		.00
14547	3865	00	PLACEMENTS	01/11/2022	40,462.27		.00
14548	1578	00	PURCHASE POWER	01/11/2022	3,108.85		.00
14549	15	00	QUILL CORP.	01/11/2022	1,241.61		.00
14550	818	00	R & R PRODUCTS INC.	01/11/2022	691.85		.00
14551	1	00	ROBERT JAUBAUD	01/11/2022	300.00		.00
14552	3796	00	ROUTE 66 BROADBAND LLC	01/11/2022	338.75		.00
14553	3756	00	SAN BERNARDINO COUNTY TRANS. AUTH.	01/11/2022	5,599.00		.00
14554	3837	00	SOUTHWEST GROUND WATER	01/11/2022	185.00		.00
14555	3826	00	SWEPPER SHOP	01/11/2022	1,387.00		.00
14556	3950	00	TKE ENGINEERING INC	01/11/2022	1,850.00		.00
14557	3265	00	TRI STATE TOOL REPAIR	01/11/2022	13.19		.00
14558	3668	00	TRI-STATE RENTALS	01/11/2022	638.04		.00
14559	3830	00	UNIFIRST CORPORATION	01/11/2022	637.84		.00
14560	4004	00	UNIVERSITY TURF SERVICES	01/11/2022	10,300.00		.00
14561	761	00	USABLUBOOK	01/11/2022	1,119.26		.00
14562	1741	00	V & L LASER LLC	01/11/2022	198.00		.00
14563	1023	00	XEROX	01/11/2022	307.16		.00
14564	3828	00	3D-NETWORKS L.L.C.	01/11/2022	7,550.00		.00
NUMBER OF CHECKS				39	GRAND TOTAL		
					105,359.23		

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14526	3750	AUTO ZONE	004365		01/11/2022	507-5761-453.43-04	43.09	43.09
14527	178	BIG O TIRES & NAPA AUTO P	004366		01/11/2022	511-3021-432.43-37	42.92	43.09
			004367		01/11/2022	511-3021-432.43-26	302.06	
			004368		01/11/2022	511-3021-432.43-26	6.45	
			004369		01/11/2022	507-5761-453.43-04	125.29	
			004463		01/11/2022	511-3021-432.43-36	7.96	
14528	3392	BUG EMERGENCY INC.	004370		01/11/2022	503-4720-475.43-02	484.68	484.68
			004371		01/11/2022	507-5762-454.43-08	40.00	
14529	1	CHERYL MANGIN	004437		01/11/2022	101-3010-431.43-02	65.00	105.00
14530	440	DECO FOODSERVICE INCORP.	004375		01/11/2022	101-5772-452.43-18	105.00	159.00
14531	3580	DIAMOND PURE WATER	004373		01/11/2022	510-4410-405.61-01	124.85	124.85
			004374		01/11/2022	503-4720-475.61-01	25.00	
14532	3943	ELLEN CAMPBELL	004458		01/11/2022	101-1030-414.55-00	5.00	30.00
14533	615	FEDEX	004422		01/11/2022	508-4810-478.61-01	124.32	124.32
14534	1296	FRONTIER	004398		01/11/2022	101-1025-415.52-10	91.50	91.50
			004399		01/11/2022	101-2020-423.52-10	71.15	
			004400		01/11/2022	101-3010-431.52-10	115.83	
			004401		01/11/2022	101-5770-452.52-10	103.78	
			004402		01/11/2022	101-5773-452.52-10	111.96	
			004403		01/11/2022	101-5774-452.52-10	79.30	
			004404		01/11/2022	502-4710-471.52-10	261.20	
			004405		01/11/2022	503-4720-475.52-10	348.50	
			004406		01/11/2022	507-5761-453.52-10	390.66	
			004407		01/11/2022	507-5762-454.52-10	59.69	
			004408		01/11/2022	510-4410-405.52-10	223.97	
			004409		01/11/2022	510-4410-405.52-10	1,038.57	
			004410		01/11/2022	510-4410-405.52-10	75.83	
			004411		01/11/2022	510-4410-405.52-10	230.35	
			004412		01/11/2022	510-4410-405.52-10	239.28	
			004413		01/11/2022	580-4750-473.52-10	595.55	
			004530		01/11/2022	503-4720-475.52-10	362.69	
							318.98	
							4,627.29	
14535	3451	GREENS ELECTRIC, LLC	004464		01/11/2022	580-4750-473.60-55	105.49	4,627.29



PREPARED 12/22/2021, 10:38:55

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

PAGE 2  
ACCOUNTING PERIOD 2022/07  
REPORT NUMBER 65

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14535	3451	GREENS ELECTRIC, LLC	004465		01/11/2022	580-4750-473.60-55	1,520.64 1,626.13	1,626.13
14536	2612	HARDWARE EXPRESS INCORP.	004376 004377 004378 004379 004415 004416 004417 004418 004419 004420 004442 004443 004462 004525 004526 004527		01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022	101-5772-452.43-18 511-3020-432.43-29 101-5772-452.43-18 502-4710-471.60-55 101-3010-431.43-57 101-3010-431.43-57 101-5772-452.61-12 101-5772-452.60-40 206-5771-452.43-18 101-5772-452.61-12 507-5761-453.43-04 507-5761-453.43-04 511-3021-432.43-26 580-4750-473.43-57 580-4750-473.43-57 580-4750-473.43-57	43.98 12.28 30.14 5.83 28.86 38.58 22.46 10.19 21.36 31.07 110.50 136.55 14.32 65.50 9.21 4.08	584.91
14537	3593	HINDERLITER, DE LLAMAS &	004380		01/11/2022	101-1025-415.31-91	584.91	584.91
14538	4005	INTERNATIONAL ECONOMIC DE	004469 004470 004471 004472		01/11/2022 01/11/2022 01/11/2022 01/11/2022	101-1035-416.31-40 101-1040-417.31-40 101-2025-424.31-40 101-2030-423.31-40	187.25 187.25 187.25 187.25	621.12
14539	4000	JARROD DELEON	004381		01/11/2022	507-5761-453.43-04	749.00	749.00
14540	3872	KIRBY BUILT	004439		01/11/2022	525-4770-461.61-05	220.03	220.03
14541	757	MOHAVE ELECTRIC CO-OP, IN	004446		01/11/2022	580-4750-473.31-40	755.83	755.83
14542	2238	NORTHERN TOOL & EQUIPMENT	004372		01/11/2022	511-3021-432.43-26	850.00	850.00
14543	1786	NPVA	004473		01/11/2022	101-5772-452.41-20	270.35	270.35
14544	1786	NPVA	004474 004475 004476 004477 004478 004479		01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022	101-5772-452.41-20 101-5772-452.41-20 101-5772-452.41-10 101-5772-452.41-20 101-5772-452.41-10 101-5772-452.41-20	586.21 78.62 33.08 534.29 48.53 201.77	VOIDED



PREPARED 12/22/2021, 10:38:55  
PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 4  
ACCOUNTING PERIOD 2022/07  
REPORT NUMBER 65

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14547	3866	PLACEWORKS	PI0132 PI0133	022032 022033	01/11/2022 01/11/2022	213-1035-416.31-90 208-1035-416.31-90	17,726.24 22,736.03 40,462.27	40,462.27
14548	1578	PURCHASE POWER	004440		01/11/2022	510-4410-405.52-20	3,108.85 3,108.85	3,108.85
14549	15	QUILL CORP.	004424 004425 004426 004427 004428 004429 004430 004431 004438 004529		01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022	510-4410-405.61-31 101-1025-415.61-01 510-4410-405.61-01 510-4410-405.61-01 510-4410-405.61-31 510-4410-405.61-31 508-4810-478.61-01 510-4410-405.61-01 510-4410-405.61-01 510-4410-405.61-01 510-4410-405.61-06 510-4410-405.61-06	30.67 49.55 24.06 186.35 18.09 24.02 106.66 342.57 157.98 301.66 1,241.61	1,241.61
14550	818	R & R PRODUCTS INC.	004383 004384 004397		01/11/2022 01/11/2022 01/11/2022	507-5762-454.60-50 507-5762-454.60-50 507-5761-453.43-04	257.74 176.37 257.74 691.85	691.85
14551	1	ROBERT JAUSSAUD	004448		01/11/2022	101-0000-362.01-00	300.00 300.00	300.00
14552	3796	ROUTE 66 BROADBAND LLC	004414 004447 004468		01/11/2022 01/11/2022 01/11/2022	101-1030-414.52-10 509-4910-479.52-12 101-3010-431.52-10	100.00 138.75 100.00 338.75	338.75
14553	3756	SAN BERNARDINO COUNTY TRA	004445		01/11/2022	101-1030-414.56-02	5,599.00 5,599.00	5,599.00
14554	3837	SOUTHWEST GROUND WATER	PI0135	022029	01/11/2022	582-4710-471.71-07	185.00 185.00	185.00
14555	3826	SWEPPER SHOP	004466		01/11/2022	511-3021-432.43-43	1,387.00 1,387.00	1,387.00
14556	3950	TKE ENGINEERING INC	004386		01/11/2022	270-4631-463.31-50	1,850.00 1,850.00	1,850.00
14557	3266	TRI STATE TOOL REPAIR	004467		01/11/2022	101-3010-431.43-57	13.19 13.19	13.19
14558	3668	TRI-STATE RENTALS	004444		01/11/2022	507-5761-453.43-04	638.04 638.04	638.04

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
14559	3830	UNIFIRST CORPORATION	004389 004390 004391 004392 004393 004394 004396 004423 004459 004460 004461 004528		01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022	503-4720-475.61-04 580-4750-473.61-04 507-5762-454.61-06 507-5762-454.61-06 511-3020-432.61-04 101-5772-452.61-04 507-5762-454.61-06 508-4810-478.61-04 101-5772-452.61-04 101-3010-431.61-04 580-4750-473.61-04	16.65 122.43 44.01 7.44 126.03 41.50 7.00 9.19 9.19 41.50 90.47 122.43	
14560	4004	UNIVERSITY TURF SERVICES	PI0134 004387	022058	01/11/2022 01/11/2022	507-5761-453.72-17 507-5762-454.55-00	9,900.00 460.00 10,300.00	637.84
14561	761	USABLEBOOK	004388 004441		01/11/2022 01/11/2022	580-4750-473.61-21 502-4710-471.43-57	118.08 1,001.18 1,119.26	10,300.00
14562	1741	V & L LASER LLC	004395 004523		01/11/2022 01/11/2022	101-1025-415.61-02 101-2030-423.61-02	139.00 59.00 198.00	1,119.26
14563	1023	XEROX	004449 004450 004451 004452 004453 004454 004455 004456 004457		01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022	101-1020-413.70-01 101-1025-415.70-01 101-1030-414.70-01 101-1035-416.70-01 101-1040-417.70-01 101-2025-424.70-01 101-2030-423.70-01 101-3010-431.70-01 510-4410-405.70-01	30.72 30.72 49.15 30.72 30.72 30.72 30.72 12.29 61.40 307.16	198.00
14564	3828	3D-NETWORKS LLC	004385 004421		01/11/2022 01/11/2022	509-4910-479.31-90 509-4910-479.31-90	3,500.00 4,050.00 7,550.00	307.16
BANK/CHECK TOTAL							105,359.23	105,359.23
ALL BANKS/CHECKS TOTAL							105,359.23	105,359.23

**ORDINANCE NUMBER 646-AC**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 15A  
RECREATION AREA USE (POLICY) OF THE NEEDLES MUNICIPAL CODE**

**WHEREAS**, the City of Needles ("City") has an interest in protecting the health and safety of individuals visiting the recreation areas within the City; and

**WHEREAS**, the City seeks to more clearly state that there shall be no glass containers, littering or consumption of cannabis in recreational areas within the City; and

**WHEREAS**, a public hearing notice was published in the Needles Desert Star on December 1, 2021.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

**SECTION 1. Incorporation of Recitals.** The recitals reflected above are true and correct and are incorporated by this reference herein as the cause and foundation for the action taken by the and through this Ordinance.

**SECTION 2. CEQA.** Pursuant to Section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to Section 15060(c)(3) the activity is not a "project" as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

**SECTION 3.** The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

**SECTION 4.** The City Council HEREBY APPROVES Ordinance 646-AC amending the Needles Code as follows:

Chapter 15A of the Needles Code is hereby amended as follows:

**Sec. 15A-1 Definitions**

The following definitions shall be applicable: (amend as follows)

- (a) "Additional parking area" shall mean the area adjacent to the Boat Launch located on the right side of the kiosk area.
- (b) "Annual Use Fee" shall mean a fee established by City Council resolution, for a twelve month period of time, or portion thereof, coinciding with seasonal usage of a designated municipal facility.
- (c) "Camping" shall mean the occupation of any camper, trailer, or other vehicle equipped for human habitation; the erection of any tent or other shelter; or the arrangement of sleeping bags or bedding for the purpose of, or which will permit, remaining overnight.
- (d) "City Manager" shall mean the City Manager for the City of Needles or his designated representative.

Jan 11, 2022

#6

- (e) "Commercial activity" shall mean selling, offering for sale, advertising for sale, or solicitation for future delivery or performance of any goods, wares, merchandise or services including magazines, newspapers, pamphlets, periodicals, food or beverages in any recreation area.
- (f) "Day Use Fee" shall mean a fee established by City Council resolution, for a single day's use of a designated municipal facility.
- (g) "Designated area" shall mean an area specially equipped or posted with appropriate signs for either camping, picnicking, or parking of motor vehicles.
- (h) "Designated swimming area" shall mean an area specially equipped or posted with appropriate signs to be used exclusively for swimming, and, restricted from use by any motorized or electrically controlled vehicles or devices.
- (i) "Permit" shall mean written authorization to make use of any park, recreation area, or portion thereof, and includes any conditions set forth therein.
- (j) "Picnicking" shall mean the consumption of food or beverages.
- (k) "Recreation area" shall mean all of the following parks or recreation facilities owned and operated by the City of Needles unless individually designated:
  - (1) Duke Watkins Park;
  - (2) Ed Parry Park Field;
  - (3) First Beach
  - (4) Franz Flowers Field;
  - (5) Grace Henderson Field;
  - (6) Jack Smith Memorial Park
  - (7) Jack Smith Memorial Park Boat Launch Facilities (That portion of Jack Smith Memorial Park inclusive of the roadway from the entrance kiosk through and including the paved parking lot delineated for boat trailer parking, restrooms, small pavilions, and launch ramps generally);
  - (8) Manny Morris Beachside Park;
  - (9) Needles Municipal Aquatics Center;
  - (10) Needles Rotary Park (minute action February 24, 2009 [Roadside Rest])
  - (11) Nikki Bunch Memorial Field;
  - (12) Old Trails Monument Park;
  - (13) Santa Fe Park;
  - (14) Second Beach;
- (k) "Trash" shall mean garbage, refuse, litter, paper, vegetable matter and rubbish.
- (l) "Vehicle" shall mean a device by which any person or property may be propelled, moved, or drawn, including bicycles.

**Sec. 15A-2** Regulations in all recreation areas: (amend as follows)

It shall be unlawful for any firm, person or corporation to:

- (a) Camp except in designated areas;
- (b) Camp without first obtaining a written permit;
- (c) Enter or remain on the premises after the established closing hours;
- (d) Operate or park a vehicle in other than designated areas or over established roads;
- (e) Burn, kindle, light or maintain a fire except in fireplaces or barbecue pits;
- (f) Operate a vehicle in excess of fifteen miles per hour;
- (g) Engage in commercial activity of any kind except under lease, concession or permit from the city;



- (h) Allow or permit any person under the age of six under their custody, jurisdiction or control, to enter or remain without providing adequate supervision;
- (i) Park or allow any vehicle to remain in excess of eight consecutive hours, except in conjunction with a valid camping permit;
- (j) Leave, drop, place or deposit any trash except in receptacles provided for trash;
- (k) Wilfully or negligently pick, dig up, cut, mutilate, destroy, injure, disturb, move, molest, burn or carry away any tree or plant or portion thereof, whether alive or dead;
- (l) Conduct or participate in an assembly or public demonstration without a permit;
- (m) Remain at an assembly or public demonstration after having been requested to leave by a peace officer;
- (n) To have, possess or use any container, receptacle, bottle, cup, drinking vessel, utensil or dish or similar object made of entirely or partially of glass and used for carrying or containing any liquid for drinking purposes, except in locations where such containers are permitted under the terms of a lease, operating agreement or permit.
- (o) Engage in body bathing from any water source under the control of the city that is not designated for public bathing purposes and open to public view.

**SECTION 5. Effective Date.** This action shall become final and effective thirty (30) days after this decision by the City Council as provided by the Needles Code.

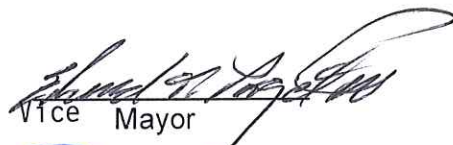
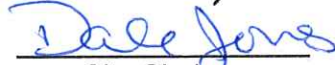
**SECTION 6. Severability.** If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and/or provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section or provision thereof, regardless of the fact that any one or more section(s) or provision(s) may be declared invalid or unconstitutional or contravened via legislation.

**SECTION 7. Certification.** The City Clerk shall certify to the adoption of this Ordinance.

**INTRODUCED AND READ** for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 14 day of December, 2021, by the following roll call vote:

AYES: Council Members Campbell, Merritt, Belt and Longacre  
NOES: None  
ABSENT: Mayor Williams and Councilmember Evans  
ABSTAIN: None

Attest:

  
Vice Mayor  
  
City Clerk



PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 11 day of January, 2022.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor

(Seal)

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
City Attorney

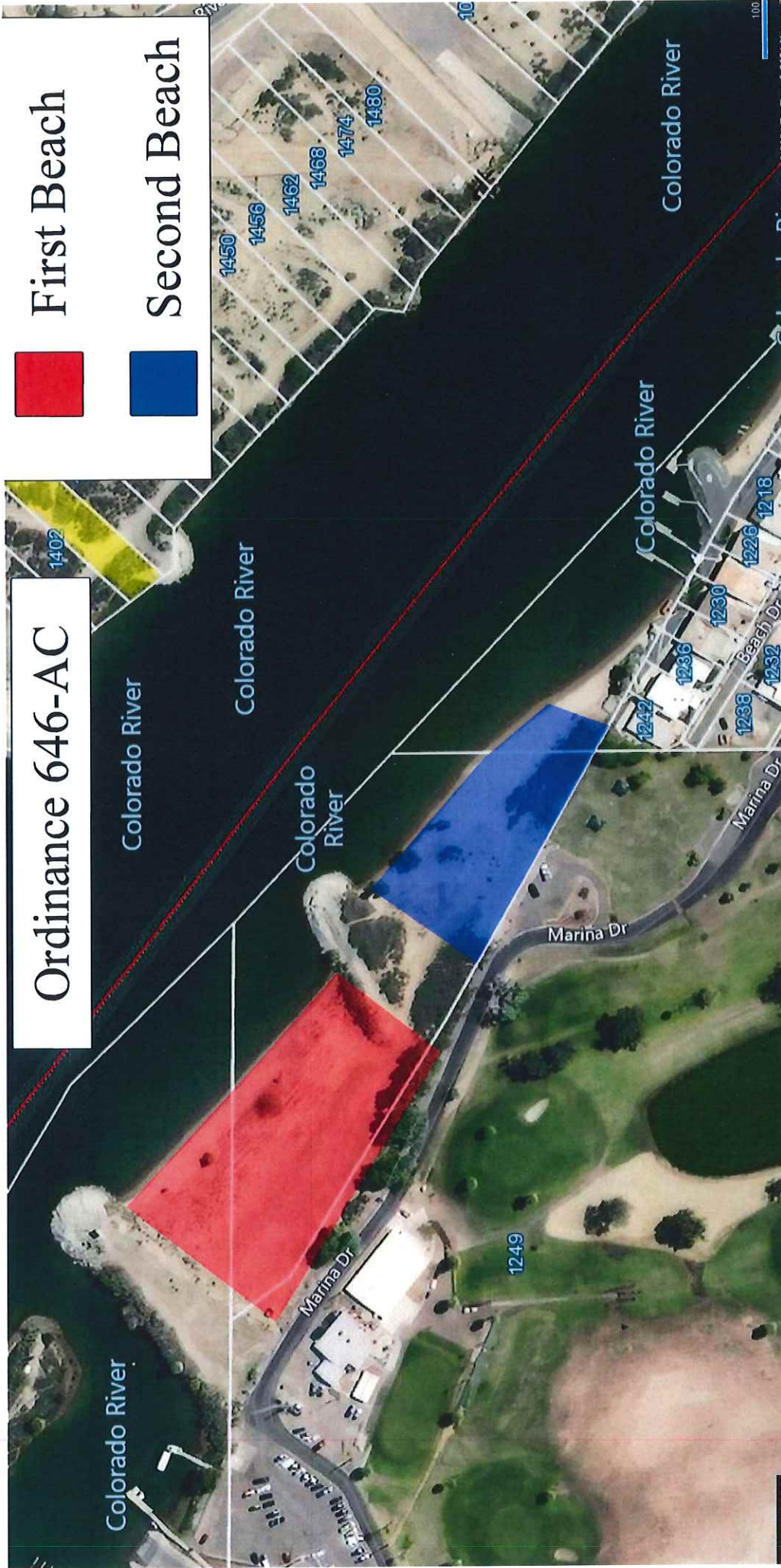
# Ordinance 646-AC



First Beach



Second Beach





## City of Needles, California Request for Council Action

☒ CITY COUNCIL      ☐ NPUA      ☐ BOARD OF PUBLIC UTILITIES  
☒ Regular      ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Phase II Pay and Classification Study Additional Recommendation – City Clerk

**Background:** As part of an agreement with the labor unions, the City committed to consider revamping the job classifications and pay system. The Pay and Classification Study was put out for bid and a study was finalized on September 25, 2019 by Creative Management Solutions. Those changes were implemented in July 2021. The City then requested a follow-up report for a particular list of positions, that were either new, being proposed, or an actual grade recommendation was being requested.

The proposed change for the City Clerk position is to move from range 100 to range 132. The increase for this change will be made in one increment, effective 7/1/2021.

**Fiscal Impact:** \$8,819.20 for FY 2022

Sylvia Miledi Am 1/4/21

**Recommendation:** Adopt Resolution NO. 2022-07

**Submitted By:** Tracy Beck, HR Specialist

**City Management Review:**

Rick

**Date:**

1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 7

RESOLUTION NO. 2022-07

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA ADOPTING  
PHASE II OF THE PAY & CLASS STUDY OUTCOME FOR THE CITY CLERK

WHEREAS, as part of an agreement with the labor unions, the City committed to modernize and revamp the job classifications and pay system.

WHEREAS, that pay and class study was put out for bid and a study was finalized on September 25, 2019 by Creative Management Solutions.

WHEREAS, per direction of the City Manager, April 2021 a Phase II study was requested from Creative Management Solutions. Phase II was for those positions that were new, previously unassigned, need a second review, or a compensation compaction existed due to the original report.

WHEREAS, the City Council reviewed Phase II of the Pay and Classification Study, at Council Executive Session on September 28, 2021.

WHEREAS, an additional recommendation was received from Creative Management Solutions, regarding the salary of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California does hereby approve and adopt recommendation of salary increase for City Clerk, from range 100 to range 132, effective date retro to 7/1/2021.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** California Assembly Bill 361; Brown Act--Abbreviated Teleconferencing Procedures

**Background:** On December 14, 2021, the City Council adopted Resolution No. 2021-73 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of December 14, 2021 – January 13, 2022 pursuant to provisions of the Ralph M. Brown Act.

The primary purpose of California Assembly Bill 361 (Rivas) is to allow for California public agencies to continue holding public meetings remotely, using abbreviated teleconferencing procedures, during the COVID-19 state of emergency.

Pursuant to AB 361, if the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, **in order to continue to teleconference using the abbreviated teleconferencing procedures, the local legislative bodies shall, not later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, make the following findings by majority vote:**

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
  - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

**Fiscal Impact:** N/A

**Recommended Action:** Resolution No. 2022-06 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Executive Order N-09-21, and authorizing remote teleconference meetings of the legislative bodies of the City of Needles for the period of January 14, 2022 – February 13, 2022, pursuant to provisions of the Ralph M. Brown Act

**Submitted By:** City Clerk

**City Management Review:** R. [Signature]

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 8

**RESOLUTION 2022-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA, PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING  
THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-  
09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE  
LEGISLATIVE BODIES OF THE  
CITY OF NEEDLES FOR THE PERIOD JANUARY 14, 2022 – FEBRUARY 13, 2022,  
PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

**WHEREAS**, the City of Needles (the “City”) is committed to preserving and nurturing public access and participation in meetings of the City Council; and

**WHEREAS**, all meetings of the City’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963) (the “Brown Act”), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City’s boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the City Council previously adopted Resolution 2021-73 on December 14, 2021, finding that the requisite conditions exist for the legislative bodies of the City to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions found in Government Code section 54953(e), the City Council must reconsider the circumstances of the state of emergency that exists in the City, and the City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to exist in California as a

result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and

**WHEREAS**, on June 9, 2021, the California Department of Public Health issued updated public health directives related to physical distancing and face coverings effective June 15, 2021, based on guidelines issued by the Centers for Disease Control and Prevention; and

**WHEREAS**, the San Bernardino County Department of Health has recommended measures to promote social distancing. The current state and federal masking guidance recommend that vaccinated individuals wear face masks in public indoor settings. The state still requires unvaccinated individuals to wear masks indoors; and

**WHEREAS**, the City Council does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus will continue to cause conditions of peril to the safety of persons within the City which are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and the City Council desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the City Council does hereby find that the legislative bodies of the City shall continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e)(2); and

**WHEREAS**, all meeting agendas stating meeting dates, times and the manner in which the public may attend and offer public comment by call-in option or internet-based service option shall be posted, at a minimum, on the City's website and at the City's main office.

**NOW, THEREFORE, THE CITY COUNCIL OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL CITY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.**

The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Affirmation that Local Emergency Persists.**

The City Council hereby considers the conditions of the state of emergency in the City and proclaims that a local emergency persists throughout the City, and the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the City; furthermore, the guidance of San Bernardino County Department of Health recommends physical distancing.



**Section 3. Re-ratification of Governor's Proclamation of a State of Emergency.**

The City Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.**

The Mayor, the City Manager, and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 5. Effective Date.**

This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 13, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

**Section 6. Certification.**

The Clerk of the City Council shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 11th day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Jeff Williams, Mayor

ATTEST:

---

Dale Jones, City Clerk

APPROVED AS TO FORM:

---

John O. Pinkney, City Attorney



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ RDA

☒ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** City Council Resolution No. 2021-69  
A Resolution of the City Council of the City of Needles Amending Resolution 2021-22 Approving an Amendment to the Visitor Center Services Agreement with the Chamber of Commerce as the preferred vendor for the Visitor Center and Amendment to the Lease Agreement with the Chamber of Commerce in the Historic El Garces Train Depot

**Background:** On April 27, 2021, City Council entered into both a Services Agreement and a Lease Agreement with the Chamber of Commerce as the preferred vendor for the Visitor Center in the Historic El Garces Train Depot. The Chamber agreed to complete the tenant improvements for the Visitor Center and the Chamber Offices to open full time regular business on or before December 31, 2021.

At the October 26, 2021, City Council meeting, the Chamber of Commerce provided the City Manager with a request to extend the December 31, 2021, deadline to August 1, 2022, for the Services and Lease Agreement.

The following outlines the terms of the agreement for the Professional Services Agreement:

- The Chamber will occupy 634 square feet of the 1,217 square feet to operate the Needles Visitor Center.
- The Chamber will provide quarterly report to the City on the contacts with visitors (foot traffic at the VC, email count, phone call count, tours given, events scheduled in the El Garces).
- The Agreement will remain in effect for a period of five years and shall be subject to mutually agreeable options to extend for three (3) year periods.
- The Chamber will be compensated a fixed sum of \$2,000 per month or \$24,000 annually as Chamber's sole and only compensation under the Agreement.
- The City or Chamber may terminate this Agreement by giving written notice.

The following outlines the terms of the Lease Agreement for the Chamber in the El Garces:

- The Chamber will lease 583 square feet of the 1,217 square feet space for the Needles Chamber of Commerce Offices.
- The Agreement will remain in effect for a period of five years and shall be subject to mutually agreeable options to extend for three (3) year periods.
- The Chamber will lease the 583 square feet for \$0.61 cents per square foot or \$355.63 per month for the area of the premises operated as the Needles Chamber of Commerce. Rent in the amount of \$0.61 cents per square foot (634) for the City of Needles Visitor Center or \$386.74 per month shall be waived by the City provided the Chamber is providing services under the Services Agreement.
- The payment of utilities in the operation of the Needles Chamber of Commerce and the Needles Visitor Center shall be the responsibility of the Chamber.
- Prior to entering the lease, the Chamber will obtain a building permit and commence construction within 30 days from the Effective Date of the agreement and be completed 90 days thereafter.

#9

The Chamber provides an explanation of the delays that they have encountered in their letter received on October 26, 2021. The Building permit was issued for this project in 2019. When the Chamber was first selected as the vendor, they informed the Council that they were "shovel ready" to immediately start construction. They presented proof of funds to pay for the project. They also provided a list of volunteer subcontractors which led the Council to choose them to build and operate the Visitor Center. Some volunteer subcontractors have since chosen to be unavailable. The City has not been provided an overall project plan for achieving the completion of the project. While the Chamber has a volunteer general contractor to construct the facility, there does not appear to be sufficient project management skills or expertise engaged for this effort. Any consideration of remaining with this vendor must be accompanied by proof of qualifications to manage a project of this scale.

When the Visitor Center in the El Garces was first envisioned, there were two disconnected organizations operating to serve visitors. That situation remains. The Needles Tourism and Visitor Center group recently submitted a status report on their efforts.

**Fiscal Impact:** \$24,000 for the management of the Needles Visitor Center to be paid out of the General Fund and \$4,267.56 in rental income from the Needles Chamber of Commerce office.

Sylvia Miledi Sylvia Miledi

**Recommendation:** That the City Council determine to either:

- Option 1 Declare the contract and lease in default and request that the Council Visitor Center Committee to reassess the project and seek other options.
- Option 2 Extend the agreements upon the submission of a project plan prepared by a paid qualified project manager who will assure the project completion.

**Submitted By:** Patrick Martinez, Assistant City Manager/Development Services

**City Management Review:**

Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

#9

Agenda Item: \_\_\_\_\_

DATE: 12/14/2021

TO: Needles City Council

FROM: Nannette McCorkle  
610 A Street, Needles, CA 92363

RE: **El Garces**  
Visitors Center Professional Services Agreement & Lease Agreement

It's not often that life gives up a chance for a do-over. But that's exactly what this council has on tonight's agenda. You have a chance to pause, to take a breath, to re-evaluate and possibly even to re-investigate the plans for the Needles Visitor Center. At the last city council meeting on November 9<sup>th</sup>, the Chamber of Commerce had effectively defaulted in their agreement with the city but, due to a lack of a voting quorum, the decision to terminate or continue the agreement was postponed until tonight. Since November 9<sup>th</sup>, the Chamber has thrown what I would describe as a Hail Mary pass in their efforts to retain control of the Visitor's Center by tearing up part of the concrete floor in the West Wing of the El Garces. With no final City Council decision regarding the outcome of the Visitor's Center, the Chamber has now rendered the West Wing non-rentable. I consider these actions to be totally unacceptable.

My focus is strictly on what is best for the El Garces building and the City of Needles. I care deeply about both. You will even find my signature as secretary on the paperwork establishing the Friends of El Garces as a 501c3 back in the 1980's. Any decisions regarding the El Garces and a Needles Visitor Center need to be business decisions devoid of small town alliances.

On November 6<sup>th</sup>, the West Wing of the El Garces was the venue for the Hartwick/McCorkle wedding and reception. This is how this jewel of the desert should be marketed and utilized; for weddings, receptions, conferences, community gatherings and shows, conventions, large meetings. All would be revenue producing. There are no other venues of this size in Needles. It should not be chopped up into office spaces which would only detract from the character of the building that has already been gutted by a private party looking to make a buck at the city's expense. Once the recession hit and the grants dried up, that developer disappeared like dust in the wind. Like many rape victims, the El Garces is a hollow shell of what it used to be. And let there be no mistake; in the past, the El Garces has been assaulted, violated, ravaged. That is why it's so important to show this building the respect it deserves now. It is our history and, with care and smart decisions, it can be our future.

The Needles Tourism and Visitors Center group and the Friends of El Garces have been successfully promoting, marketing, giving tours, sourcing donations of historical artifacts for some time now without being subsidized by the city. They are bringing in revenue; not creating additional costs to the city. I personally see no advantage to bringing the Chamber offices into the El Garces building; but, if the Council deems it necessary, then let it be where they have less of an adverse impact on the physical building and not be a drain on the city's coffers. Revisit allowing volunteers to staff a Visitor Center. This is about the business of promoting both the El Garces and the City of Needles. However well-intentioned their motives, the Chamber needs to show evidence that it has not fallen short in producing income opportunities and revenue. It's time for this council to perform its due diligence to ensure a positive direction with a clear and well thought out vision by people with a proven track record. It's time to pause and re-evaluate. Please, make a declaration of default and look into seeking other options. It's not too late. The concrete floor can be repaired.

**RESOLUTION NO. 2021-69**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES AMENDING  
RESOLUTION 2021-22 APPROVING AMENDING THE VISITOR CENTER  
PROFESSIONAL SERVICES AGREEMENT WITH THE CHAMBER OF COMMERCE  
AND LEASE AGREEMENT WITH THE CHAMBER OF COMMERCE IN THE  
HISTORIC EL GARCES TRAIN DEPOT FOR THE CHAMBER OF COMMERCE  
OFFICES**

**WHEREAS**, at the October 27, 2020 City Council meeting City Staff was given direction to develop a scope of work and initiate a Request for Proposal process for management services of the Needles Visitor Center; and

**WHEREAS**, on March 9, 2021 the City Council selected the Chamber of Commerce as the preferred vendor for the Visitor Center in the Historic El Garces Train Depot and authorized City staff to negotiate an agreement; and

**WHEREAS**, On April 27, 2021 the City Council entered into Services and Lease Agreements with specific terms of the Agreements between the City and The Needles Chamber of Commerce are identified in Exhibit "A", attached; and

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Needles, California, hereby approves the Visitor Center Services Agreement with the Chamber of Commerce as the preferred vendor for the Visitor Center and will be compensated a fixed amount of \$2,000 per month or \$24,000 annually and Lease Agreement with the Chamber of Commerce in the Historic El Garces Train Depot for 583 square feet for \$0.61 cents per square foot or \$355.63 per month.

Chamber agrees that it shall submit a project plan prepared by a paid qualified project manager to complete the tenant improvements for the visitor center and the chamber offices and open for full time regular business on or before August 1, 2022. if chamber fails to comply with the forgoing obligations within thirty (30) days after written notice by city, city may terminate this agreement and take possession of the premises in addition to any other rights and remedies it may have under this agreement or at law.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11, day of January, 2022 by the following vote:

**AYES  
NOES  
ABSENT  
ABSTAIN**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(Seal)

Approved as to form:

\_\_\_\_\_  
City Attorney

## **FIRST AMENDMENT TO LEASE AGREEMENT**

### **1. PARTIES AND DATE.**

This First Amendment is made and entered into January 11, 2022, by and between the **CITY OF NEEDLES**, a **California Charter City**, (hereinafter referred to as the "City") and **NEEDLES AREA CHAMBER OF COMMERCE**, a California non-profit mutual benefit corporation (hereinafter referred to as "Chamber"). City and Chamber are sometimes individually referred to as "Party" and collectively as "Parties."

### **2. RECITALS.**

City and Needles Area Chamber of Commerce entered into a Lease ("Lease") dated April 27, 2021;

City and Needles Area Chamber of Commerce acknowledge and agree to amend the Agreement to:

1. Extend the date for the completion of the tenant improvements on or before August 1, 2022;
2. Open for full time regular business on or before August 1, 2022.
3. Submit a project plan prepared by a paid qualified project manager.

### **3. AMENDMENT.**

**Section 2 is hereby amended in its entirety to read as follows:**

**2. Use.** The Premises are to be used for business and meetings of the Needles Chamber Of Commerce and for the Needles Visitor Center, respectively, as designated on Exhibit "A" to the Lease entitled "Lease Area" and for no other purposes. Assignment or sublet of the premises to any other organization shall be in accordance with **Section 9** of this Agreement.

**CHAMBER AGREES THAT IT SHALL SUBMIT A PROJECT PLAN BY \_\_\_\_\_ PREPARED BY A PAID QUALIFIED PROJECT MANAGER WHO SHALL BE APPROVED BY THE CITY IN ITS DISCRETION COMPLETE THE TENANT IMPROVEMENTS FOR THE VISITOR CENTER AND THE CHAMBER OFFICES. CHAMBER SHALL OPEN FOR FULL TIME REGULAR BUSINESS ON OR BEFORE AUGUST 1, 2022. IF CHAMBER FAILS TO COMPLY WITH THE FORGOING OBLIGATIONS WITHIN THIRTY (30) DAYS AFTER WRITTEN NOTICE BY CITY, CITY MAY TERMINATE THIS AGREEMENT AND TAKE POSSESSION OF THE PREMISES IN ADDITION TO ANY OTHER RIGHTS AND REMEDIES IT MAY HAVE UNDER THIS AGREEMENT OR AT LAW.**

All other terms of the Lease not specifically amended shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date and year set forth above.

**City of Needles**

**By:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Needles Area Chamber of Commerce, a  
California nonprofit mutual benefit  
corporation.**

**By:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **FIRST AMENDMENT TO SERVICES AGREEMENT**

### **1. PARTIES AND DATE.**

This First Amendment is made and entered into January 11, 2022, by and between the **CITY OF NEEDLES**, a California Charter City, (hereinafter referred to as the "City") and **NEEDLES AREA CHAMBER OF COMMERCE**, a California non-profit mutual benefit corporation (hereinafter referred to as "Chamber"). City and Chamber are sometimes individually referred to as "Party" and collectively as "Parties."

### **2. RECITALS.**

City and Needles Area Chamber of Commerce entered into a Services Agreement ("Agreement") dated April 27, 2021;

City and Needles Area Chamber of Commerce acknowledge and agree to amend the Agreement to:

1. Extend the date for the completion of the tenant improvements on or before August 1, 2022;
2. Open for full time regular business on or before August 1, 2022.
3. Submit a project plan prepared by a paid qualified project manager.

### **3. AMENDMENT.**

**Section 2.2 is hereby amended in its entirety to read as follows:**

#### **2.2 Proposal.**

Chamber has made a proposal ("Proposal") that was submitted to the City on February 5, 2021 to provide such Services, which Proposal is attached to the Agreement as **Exhibit "B"** and which includes using available cash of approximately Ninety Thousand Dollars (\$90,000.00) and donations of cash and/or construction work totaling approximately Ninety Thousand Dollars (\$90,000.00) for an aggregate total of at least One Hundred and Eighty Thousand Dollars (\$180,000) to make tenant improvements to Visitor Center portion the El Garces. In addition, Chamber shall perform the following services:

- The Chamber will provide a quarterly report to the City on contacts with visitors such as:
  - Foot traffic at the VC
  - Email count
  - Phone call count
  - Tours given
  - Events scheduled in the El Garces
  - Other information as requested by council regarding operation of the VC

**CHAMBER AGREES THAT IT SHALL SUBMIT A PROJECT PLAN BY  
\_\_\_\_\_  
PREPARED BY A PAID QUALIFIED PROJECT MANAGER  
WHO SHALL BE APPROVED BY THE CITY IN ITS DISCRETION**

**COMPLETE THE TENANT IMPROVEMENTS FOR THE VISITOR CENTER AND THE CHAMBER OFFICES. CHAMBER SHALL OPEN FOR FULL TIME REGULAR BUSINESS ON OR BEFORE AUGUST 1, 2022. IF CHAMBER FAILS TO COMPLY WITH THE FORGOING OBLIGATIONS WITHIN THIRTY (30) DAYS AFTER WRITTEN NOTICE BY CITY, CITY MAY TERMINATE THIS AGREEMENT AND TAKE POSSESSION OF THE PREMISES IN ADDITION TO ANY OTHER RIGHTS AND REMEDIES IT MAY HAVE UNDER THIS AGREEMENT OR AT LAW.**

All other terms of the Agreement not specifically amended shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date and year set forth above.

**City of Needles**

**By:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Needles Area Chamber of Commerce, a  
California nonprofit mutual benefit  
corporation.**

**By:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Date:** \_\_\_\_\_

MEMORANDUM OF AGREEMENT  
FOR PROJECT MANAGEMENT OF "TENNANT IMPROVEMENT"  
CONSTRUCTION PROJECT FOR  
NEEDLES CHAMBER OF COMMERCE

As of November 15<sup>th</sup> 2021 the Needles Chamber Of Commerce does hereby retain the consulting services of Steven Cropsey, hereinafter referred to as "Cropsey" or the "PM" for the Needles' Chamber of Commerce Tennant Improvement Project" located in the El Garces building in Needles CA.

The Needles Chamber of Commerce and Visitors Center is hereinafter referred to as the "Owner or Chamber"

The Tenant Improvements area are located, and defined specifically on page A3.1 (And other pages) of the approved plans for the Project prepared by Seabury Fritz Architects revised and dated 6.27.18.

Conditions of this Retainer Agreement:

- Project Management services provided by Cropsey will be compensated at the rate of ten dollars (\$10.00) per month.
- Chamber will provide acceptable Administrative and Secretarial support in order to maintain the Permanent Project Record at a cost borne by the Chamber.
- The Chamber and Cropsey agree that Cropsey will be the single point of contact for all communications and project direction for all operations of the Tennant Improvement Project.
- The General Contractor is responsible for direction of all construction activities and daily activities of construction personnel. The PM is responsible as the Owner's representative for quality control and contract compliance between the General contractor, it's subcontractors and the approved plans and specifications. The only occasion which will involve direction by the PM and the project execution is if the PM determines there is a serious safety issue occurring as a result of prosecution of the work activities. In which case the PM can shut down any task involving, strictly in his opinion, unsafe activities.
- All TI Project Invoices paid on behalf of the TI Project will be approved by the PM prior to payment.
  - A system will be provided that will ensure funds are available to pay for each project task, when completed, prior to beginning the task.
- The duration of this MOA will end upon the issuance of a Certificate of Occupancy by the City of Needles or upon agreement by the signatories hereof.

- The Chamber will secure liability insurance for the PM, which will list Steven Cropsey as "Additionally Insured" protecting him from any personal liability in the execution of his duties covered by this Agreement.
- The Chamber will provide information to all interested parties concerning identity of the General Contractor.
- Construction progress meetings will be called when needed by the Chamber or the PM
- A website will be established, on which all project Daily Reports for the project will be posted for Interested Party review.
- A website will be established, on which all project Daily Reports for the project will be posted for Interested Party review.

Agreed for Steve Cropsey, Project Manager

  
Steve Cropsey

Nov 18, 2021  
Dated

Agreed by and for the Needles Chamber of Commerce

  
George DeLeon

11-18-2021  
Dated

NOTE: Much of the construction costs are to be donated and therefore; completion date cannot be guaranteed.  
A website will be established, on which all project Daily Reports for the project will be posted for Interested Party review.



PO Box 705  
119 F Street  
Needles, CA 92363  
760-326-2050  
[info@needleschamber.com](mailto:info@needleschamber.com)  
[needleschamber.com](http://needleschamber.com)

RECEIVED AT  
COUNCIL MEETING  
10/26/21

The Honorable Jeff Williams  
Mayor, City of Needles  
817 Third Street  
Needles, CA 92363

RE: Extension of Lease Agreement

Dear Mayor Williams,

The purpose of this letter is to request an extension of the date of December 31, 2021 listed in the Services Agreement to be the opening of the Visitors Center.

There are numerous reasons this request is being sought. Attached is a brief timeline illustrating the various reasons for the delays. From the onset of this project, the contractor made it clear that they could not be held to a timeline. Their services, as well as those of others, are being donated. Regular paid work forces this project to be pushed back.

Also, the City has not been able to provide the Contractor with the proper plans for the plumbing and sewer lines. Hopefully, this can be resolved in the near future.

If not, there is a quote attached from Premier Backhoe, Inc. for \$6,120 to do exploratory excavating. This cost is not in the budget for this project.

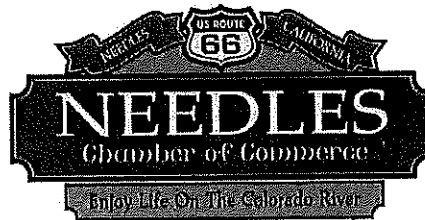
Therefore, the Chamber respectfully requests that agreement be amended to change the date to June 31<sup>st</sup> 2022 for the completion of the project.

Sincerely,

George Deleon  
Board President







PO Box 705  
119 F Street  
Needles, CA 92363  
760-326-2050  
[info@needleschamber.com](mailto:info@needleschamber.com)  
[needleschamber.com](http://needleschamber.com)

#### **EL GARCES CONSTRUCTION**

It should be noted that in the beginning, there were numerous conversations with Billy Fragoso, TLV, Devine Enterprises (Contractor), regarding their position on having no "timeline" for completed work. This is based upon donated services and lack of complete plans from the City regarding plumbing and HVAC lines.

#### **March 2021:**

Discussion regarding price of construction, \$165 sq. ft., Contractor stated again no liability for subs or material not showing up  
Working with Contractor on construction budget

#### **April 2021:**

From Contractor, "I cannot guarantee the start date and definitely cannot guarantee the finish date. Working with in-kind donations and even paying them would be difficult in time frame unless that is the only job going on."

Copies of plans distributed to Contractor and subs  
Services Agreement between Chamber and City signed

#### **May 2020:**

Underground excavation begins by contacting City for plans  
Working with Phillips Construction and City to find where to begin cement excavation for HVAC  
Trying to find donor for Steel  
Plans call for steel or fire-treated wood which is the same price as steel (per structural engineer)  
Tri-State Lumber to donate lumber, but cannot get fire-treated

#### **June 2021:**

Working with City to get information on plumbing lines to know where to dig cement. Waiting on Colorado River Plumbing to give start date

**July 2021**

Phillips backed up waiting for them to begin donated excavation

**August 2021**

Colorado River Plumbing backed out of doing plumbing work

Purchased sewer and HVAC pipe

Ground breaking by Phillips

HVAC lines done

Footings are 5' deep, information not on city plans

**September 2021**

Contractor licensing problems delay progress

Resolved

City ran camera to find plumbing lines, cannot determine the location

**October 2021**

Received quote for \$6,120 from Premier Backhoe, Inc. to do exploratory excavation

Bill Fancher working with City Engineering to obtain plumbing line location and possibly avoid having to do exploratory excavating

MEMORANDUM OF AGREEMENT  
FOR PROJECT MANAGEMENT OF "TENNANT IMPROVEMENT"  
CONSTRUCTION PROJECT FOR  
NEEDLES CHAMBER OF COMMERCE

As of November 18<sup>th</sup> 2021 the Needles Chamber Of Commerce does hereby retain the consulting services of Steven Cropsey, hereinafter referred to as "Cropsey" or the "PM" for the Needles' Chamber of Commerce Tennant Improvement Project" located in the El Garces building in Needles CA.

The Needles Chamber of Commerce and Visitors Center is hereinafter referred to as the "Owner or Chamber"

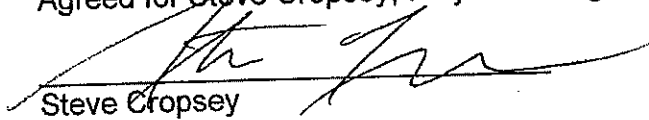
The Tenant Improvements area are located, and defined specifically on page A3.1 (And other pages) of the approved plans for the Project prepared by Seabury Fritz Architects revised and dated 6.27.18.

Conditions of this Retainer Agreement:

- Project Management services provided by Cropsey will be compensated at the rate of ten dollars (\$10.00) per month.
- Chamber will provide acceptable Administrative and Secretarial support in order to maintain the Permanent Project Record at a cost borne by the Chamber.
- The Chamber and Cropsey agree that Cropsey will be the single point of contact for all communications and project direction for all operations of the Tennant Improvement Project.
- The General Contractor is responsible for direction of all construction activities and daily activities of construction personnel. The PM is responsible as the Owner's representative for quality control and contract compliance between the General contractor, it's subcontractors and the approved plans and specifications. The only occasion which will involve direction by the PM and the project execution is if the PM determines there is a serious safety issue occurring as a result of prosecution of the work activities. In which case the PM can shut down any task involving, strictly in his opinion, unsafe activities.
- All TI Project Invoices paid on behalf of the TI Project will be approved by the PM prior to payment.
  - A system will be provided that will ensure funds are available to pay for each project task, when completed, prior to beginning the task.
- The duration of this MOA will end upon the issuance of a Certificate of Occupancy by the City of Needles or upon agreement by the signatories hereof.

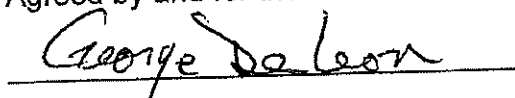
- The Chamber will secure liability insurance for the PM, which will list Steven Cropsey as "Additionally Insured" protecting him from any personal liability in the execution of his duties covered by this Agreement.
- The Chamber will provide information to all interested parties concerning identity of the General Contractor.
- Construction progress meetings will be called when needed by the Chamber or the PM
- A website will be established, on which all project Daily Reports for the project will be posted for Interested Party review.
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Agreed for Steve Cropsey, Project Manager

  
Steve Cropsey

Nov 18, 2021  
Dated

Agreed by and for the Needles Chamber of Commerce

  
George DeLeon

11-18-2021  
Dated

NOTE: Much of the construction costs are to be donated and therefore; completion date cannot be guaranteed.  
A website will be established, on which all project Daily Reports for the project will be posted for Interested Party review.

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 1			
<b>Date:</b> November 13, 2021				<b>Day of the Week:</b> SATURDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b>							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b> PICK UP CONSTRUCTION PLANS FOR REVIEW							
<b>Items Inspected:</b>							
<p><b>Notes:</b>          At 1:00 p.m. George DeLeon, Michelle Cropsey and Steve Cropsey met at the El Garces to pick up construction plans for Steve Cropsey's review.</p> <p>A meeting was scheduled with Chamber board members, Steve Cropsey, Pam Blake, Eileen Hartwick and Billy Francher for Sunday, November 14, 2021 at 4:00 p.m. at construction site.</p> <p>Upon leaving it was noticed that several young men were using the restroom facilities.</p>							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 2			
<b>Date:</b> November 14, 2021				<b>Day of the Week:</b> SUNDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b>							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b> 4:00 p.m. ON-SITE MEETING							
<b>Items Inspected:</b>							
<p><b>Notes:</b>  Meeting at El Garces: In attendance; George DeLeon, Lyn Parker, Michelle Cropsey, Pam Blake, Eileen Hartwick, Billy Francher, and Jan Todd.</p> <p>Steve Cropsey introduced himself, briefed the group of his project management experience, and also distributed an abbreviated resume.</p> <p>Pam Blake, Billy Francher and Lyn Parker gave a brief history of the construction project.</p> <p>The Chamber's executive board members in attendance agreed to hire Steve Cropsey as Property Manager.</p> <p>Upon leaving the building it was noticed that people were inside El Garces using the restroom facility.</p>							



# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 3			
<b>Date:</b> November 15, 2021				<b>Day of the Week:</b> MONDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<b>Notes:</b>							
NO OBSERVED ACTIVITY.							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 4		
<b>Date:</b> November 16, 2021				<b>Day of the Week:</b> TUESDAY		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b> TERRY VINCENT, Frammer & T Bar ("B" License)						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u> 2				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b> MARK FLOOR PLAN AS PER APPROVED PLANS.						
<b>Items Inspected:</b>						
<b>Notes:</b>  Terry Vincent was provided a set of approved plans to use to mark the concrete floor framing layout plan.  Marking was completed.						

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 5			
<b>Date:</b> November 17, 2021				<b>Day of the Week:</b> WEDNESDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b> PM							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b> INSPECT MARKING OF FLOOR PLAN and MEETING							
Items Inspected: MARKING OF COMPLETE FLOOR PLAN FROM DRAWINGS							
<p><b>Notes:</b>              8:20 a.m. - PM and Michelle Cropsey had a problem with the key to enter the building. Jan Jernigan opened the door and removed all old pictures of the El Garces. We gained entry at that time.</p> <p>PM created an agenda, Draft MOA for Project Management Services, and an example of the Daily Report sheet to be distributed at meeting.</p> <p>A meeting at Pam Blake's house was scheduled for 1:00 p.m. which was attended by Steve Cropsey, Pam Blake, Billy Francher, Eileen Hartwick, Lyn Parker, Gloria Roher, and Michelle Cropsey.</p> <p>Lyn Parker purchased an easel, large note board and markers per PM request.</p> <p>PM reviewed all items on agenda and discussed in detail that which was not clear about Contractor's licenses, responsibilities of both Owner &amp; Contractor.</p> <p>Chamber must create a viable contract between Gen. Cont. &amp; Chamber and have it signed immediately.</p>							
CONTINUED ON REPORT NO: 5-A							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 5-A			
<b>Date:</b> NOVEMBER 17, 2021				<b>Day of the Week:</b> WEDNESDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input checked="" type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input checked="" type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b> MEETING @ PAM BLAKE'S HOUSE (9931 DIKE RD., MV, AZ)							
<b>Items Inspected:</b>							
<b>Notes:</b> CONTINUATION FROM REPORT NO: 5  Discussed that a revised budget be made, obtain current pricing for framing, plumbing, electrical, HVAC, painting, etc.  Chamber has a valid building permit expiring December 31, 2021.  Pam had an old commitment from Billy Fregozo asking Devine Development to provide free L & M from Terry Vincent. No commitment at this time.  Discussed Billy Francher/Wade Phillips would lay out the concrete slab floor cut line for ground plumbing on Thursday.  Billy Francher provided phone numbers for Johnny Cameron, concrete cutter (760-220-2572), Mike Rock, concrete cutter (928-542-6465) and Buxton Drywall for steel framing (928-453-5023).  Lyn Parker passed out a business card from D.E."Don" Brown, a General Contractor with a CA contractor's license He resides in Kingman, AZ. (714-271-1875)  It was agreed that the Construction Committee consist of the Needles Chamber Executive Board (George DeLeon, Lyn Parker, Jan Paget, Michelle Cropsey), Pam Blake, and Eileen Hartwick. Steve Cropsey will be the Project Manager to project.							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 6			
<b>Date:</b> November 18, 2021				<b>Day of the Week:</b> THURSDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3"							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input checked="" type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<p><b>Notes:</b>          Billy Francher and Wade Phillips marked the centerline of the plumbing ditch and require cuts 1 foot on each side of center line.</p> <p>PM attempted to call Johnny Cameron, concrete cutter two times throughout the day, without a return call.</p> <p>MOA for Project Management Services between Needles Chamber of Commerce and Steve Cropsey was signed by both parties.</p> <p>A telephone message was left with Mike Rock, concrete cutter at 6:45 p.m.</p>							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 7			
<b>Date:</b> November 19, 2021				<b>Day of the Week:</b> FRIDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3"							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input checked="" type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input checked="" type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<p><b>Notes:</b>            Located a key to open the door at El Garces which didn't work. Billy Francher's key worked.</p> <p>PM &amp; Billy Francher met with Johnny Cameron at 1:30 AZ time to review saw cutting the concrete for ground plumbing. Johnny agreed to donate all work except \$300.00 to cover costs and materials.</p> <p>Delivered the signed MOA between the Chamber of Commerce and Steve Cropsey, Project Manager to Patrick Martinez, Asst City Manager, City of Needles and to the Needles Chamber of Commerce office at 2:30 p.m.</p>							



# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 8			
<b>Date:</b> November 20, 2021				<b>Day of the Week:</b> SATURDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
Ctr Personnel On Site		Number					
Sub Contractor(s) On Site							
<b>Activities:</b> SAW CUT CONCRETE FOR GROUND PLUMBING							
<b>Items Inspected:</b>							
<p><b>Notes:</b></p> <p>Large swamp cooler was delivered to help blow fumes out of the building when saw cutting the concrete.</p> <p>Billy Francher finalized necessary markings before Johnny Cameron saw cut concrete slab.</p> <p>Upon arrival the PM found the back door near the fountain area propped open with a trash can lid. People who were setting up for an event didn't know about it being open. They were asked not to use any doors on the back side.</p> <p>Johnny Cameron completed saw cutting concrete slab.</p> <p>Judy Thornton visited construction site at 12:15pm to see why all the doors were open. PM was on site.</p> <p>PM left site at 2:00 p.m.</p>							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 8 - Amended			
<b>Date:</b> November 20, 2021				<b>Day of the Week:</b> SATURDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b> SAW CUT CONCRETE FOR GROUND PLUMBING							
<b>Items Inspected:</b>							
<p><b>Notes:</b>          Large swamp cooler was delivered to help blow fumes out of the building when saw cutting the concrete.</p> <p>Billy Fancher finalized necessary markings before Johnny Cameron saw cut concrete slab.</p> <p>Upon arrival the PM found the back door near the fountain area propped open with a trash can lid. People who were setting up for an event didn't know about it being open. They were asked not to use any doors on the back side.</p> <p><i>During the course of cutting the concrete the PM learned there was a party in the space East of the construction area. The PM had no prior knowledge of any party. Upon completion of the concrete cutting and prior to the beginning of the party, a parent came to the PM and noted that they could smell what he thought was burning material. The PM prior to leaving the construction site, went back to the parent and asked if the smell had gone away from the space they were using, the parent confirmed that there was NO odor.</i></p> <p>Johnny Cameron completed saw cutting concrete slab.</p> <p>Judy Thornton visited construction site at 12:15pm to see why all the doors were open. PM was on site. PM left site at 2:00 p.m.</p>							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 9			
<b>Date:</b> NOVEMBER 21, 2021				<b>Day of the Week:</b> SUNDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<b>Notes:</b>							
NO OBSERVED ACTIVITY.							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 10			
<b>Date:</b> NOVEMBER 22, 2021				<b>Day of the Week:</b> MONDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input checked="" type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input checked="" type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b>							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<b>Notes:</b>  PM spoke to Billy Fancher at 9:00 a.m. Billy Fancher said that Wade Phillips was not available to remove concrete or excavate plumbing ditch anytime this week.  Express Auto of Mohave Valley (Ernie) agreed to lend two 3200 CFM fans for the project when needed.  No work scheduled for the remainder of this week. Next Daily Report will be submitted November 29, 2021.							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 11								
<b>Date:</b> November 29, 2021				<b>Day of the Week:</b> MONDAY								
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")												
<b>Observer:</b> Project Manager (PM)												
<b>Weather:</b>	Bright Sun	X	Clear	<input type="checkbox"/>	Overcast	<input type="checkbox"/>	Rain	<input type="checkbox"/>	Snow	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Temperature:</b>	Below 0	<input type="checkbox"/>	0-32	<input type="checkbox"/>	33-50	<input type="checkbox"/>	51-70	<input type="checkbox"/>	71-85	X	86+	<input type="checkbox"/>
<b>Name of Contractor:</b>												
<b>Contacts:</b>												
<u>Ctr Personnel On Site</u>			<u>Number</u>									
<u>Sub Contractor(s) On Site</u>												
<b>Activities:</b>												
<b>Items Inspected:</b>												
<b>Notes:</b>  Project Manager had concrete removed by Johnny Cameron in order to prepare for excavation of the plumbing drain line.  City Manager Rick Daniels stopped by with a member of the planning commission to see the site.  NOTE: Friends of the El Garces were notified of the activity.												

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 12			
<b>Date:</b> November 30, 2021				<b>Day of the Week:</b> TUESDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b> N/A							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u>					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
<b>Items Inspected:</b>							
<b>Notes:</b>  No activity. Volunteer contractors not available.							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 13		
<b>Date:</b> December 1, 2021				<b>Day of the Week:</b> WEDNESDAY		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings <u>REVISED</u> Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b> N/A						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u>				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b>						
<b>Items Inspected:</b>						
<b>Notes:</b>						
No activity. Volunteer contractors not available.						



# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 14		
<b>Date:</b> DECEMBER 2, 2021				<b>Day of the Week:</b> THURSDAY		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b> Johnny Cameron (Sub-contractor: Ryan Cameron)						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u> 2				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b>						
<b>Items Inspected:</b>						
<b>Notes:</b>  1: Johnny Cameron had his brother, Ryan, remove the concrete from the site. PM Cropsey donated \$500 as direct payment to Ryan Cameron for concrete removal.  2: PM Cropsey brought two large fans to site; borrowed from Express Auto in Fort Mohave.						

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 15			
<b>Date:</b> DECEMBER 3, 2021				<b>Day of the Week:</b> FRIDAY			
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")							
<b>Observer:</b> Project Manager (PM)							
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input checked="" type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>	
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>	
<b>Name of Contractor:</b> PHILLIPS CONSTRUCTION/BILL FANCHER PLUMBING							
<b>Contacts:</b>							
<u>Ctr Personnel On Site</u>		<u>Number</u> 3					
<u>Sub Contractor(s) On Site</u>							
<b>Activities:</b>							
Items Inspected: Ground Plumbing & Excavation Back Fill							
Notes:							
<p>1: Phillips Construction excavated for drain line. There was too much broken concrete &amp; large rock found in excavated material so Phillips imported suitable fill material.</p> <p>2: Bill Fancher Plumbing laid in drain line to serve new bathroom and conference room sink. Fancher provided water test on all installed drain line.</p> <p>3: At approximately 3:00 p.m. City Inspector "Steve" inspected drain line while under test and accepted plumbing ground work. Inspector also approved back fill material provided by Phillips Construction.</p> <p>4: Phillips Construction brought excavated plumbing ditch to grade for concrete.</p>							

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 16		
<b>Date:</b> DECEMBER 4, 2021				<b>Day of the Week:</b> SATURDAY		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b>						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u> _____				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b>						
<b>Items Inspected:</b>						
<b>Notes:</b>  Project Manager walked construction site to ensure all "CAUTION TAPE" was in place and site was secure.						

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 17		
<b>Date:</b> DECEMBER 5 to DECEMBER 26, 2021				<b>Day of the Week:</b>		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b>						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u>				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b>						
<b>Items Inspected:</b>						
<b>Notes:</b>  No Activity. Volunteer contractors not available.						

# Daily Report

<b>Project:</b> El Garces – Needles Chamber of Commerce Tenant Improvements				<b>Report No:</b> 18		
<b>Date:</b> DECEMBER 27, 2021				<b>Day of the Week:</b> MONDAY		
<b>Design Consultant:</b> Seabury Fritz Architects Tenant Improvement Construction Drawings REVISED Dated 6.27.18 As approved Page A3.1 (32'6"X37'3")						
<b>Observer:</b> Project Manager (PM)						
<b>Weather:</b>	Bright Sun <input type="checkbox"/>	Clear <input type="checkbox"/>	Overcast <input type="checkbox"/>	Rain <input type="checkbox"/>	Snow <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Temperature:</b>	Below 0 <input type="checkbox"/>	0-32 <input type="checkbox"/>	33-50 <input type="checkbox"/>	51-70 <input type="checkbox"/>	71-85 <input type="checkbox"/>	86+ <input type="checkbox"/>
<b>Name of Contractor:</b>						
<b>Contacts:</b>						
<u>Ctr Personnel On Site</u>		<u>Number</u>				
<u>Sub Contractor(s) On Site</u>						
<b>Activities:</b>						
<b>Items Inspected:</b>						
<b>Notes:</b>  1: Project Manager returned large blowers to Express Auto. Project Manager donated the U-Haul trailer charge of \$24.00.  2: Project Manager met with Topaz at Needles City Hall to discuss ramifications of moving Chamber TI's within El Garces building.						



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Mojave Desert Air Quality Management District (MDAQMD)

**Background:** Stretched out over almost 20,000 square miles of California's vast desert expanse, the MDAQMD is geographically the second largest of the state's 35 air districts. As the air pollution control agency for San Bernardino County's High Desert and Riverside County's Palo Verde Valley, the MDAQMD has primary responsibility for controlling emissions from stationary sources of air pollution, which can include equipment located at cement facilities, power plants or the corner gas station. There are over 1,000 such businesses operating under MDAQMD permits.

The District implements air quality programs required by State and Federal mandates and enforces rules and regulations based on air pollution law. The MDAQMD is committed to protecting the air breathed by more than 500,000 residents living within its boundaries while supporting strong and sustainable economic growth. This is accomplished through a comprehensive and common-sense program of planning, regulation, compliance assistance, endorsement, monitoring, and public education.

The meetings are held monthly on the fourth Monday at 10 a.m. in Victorville. The city's representative will receive \$100 stipend per meeting attended (either electronically or in person) plus mileage per the IRS current rate, in addition to hotel accommodations if requested. The MDAQMD has provided the City with the ability to attend the meetings via teleconference. Members of the Board must be elected officials and currently Mayor Williams is our representative and Vice Mayor Paget is the alternate.

**Fiscal Impact:** No direct cost to the city as MDAQMD pays mileage and stipend

**Environmental Impact:** N/A

**Recommended Action:** I MOVE to adopt Resolution 2022-01 appointing \_\_\_\_\_ as primary representative and \_\_\_\_\_ as the alternate to the Mojave Desert Air Quality Management District (MDAQMD).

**Submitted By:** City Clerk

**City Management Review:** Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 10

**RESOLUTION 2022-01**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA RESCINDING RESOLUTION NUMBER 2021-01 AND  
APPOINTING COUNCIL MEMBERS TO REPRESENT THE CITY OF  
NEEDLES TO THE MOJAVE DESERT AIR QUALITY MANAGEMENT  
DISTRICT (MDAQMD)

**WHEREAS**, Mayor Jeff Williams was appointed as the city's representative per Resolution 2021-01 to the Mojave Desert Air Quality Management District Board of Directors; and

**WHEREAS**, Vice Mayor Paget was appointed as the alternate per Resolution No. 2021-01.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby (re) appoints \_\_\_\_\_ as the representative and \_\_\_\_\_ as the alternative to the Mojave Desert Air Quality Management District.

**BE IT FURTHER RESOLVED** that the city clerk is hereby directed to forward a certified copy of this resolution to the Mojave Desert Air Quality Management District.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor

**(Seal)**

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney





# City of Needles, California

## Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Southern California Association of Governments (SCAG) appointment

**Background:** Vice Mayor Paget currently serves as the delegate and Councilmember Merritt as the alternate. SCAG holds an annual General Assembly every May and in order to attend the City Council must appoint a delegate and an alternate.

SCAG's mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians. As the designated Metropolitan Planning Organization, the Association of Governments is mandated by federal and state law to research and draw up plans for transportation, growth management, hazardous waste management, and air quality.

**Fiscal Impact:** SCAG provides to the delegate a one night hotel stay, city to reimburse for mileage.

**Critical Timeline:**

**Recommended Action:** I MOVE to adopt Resolution 2022-02 appointing \_\_\_\_\_ as the delegate and \_\_\_\_\_ as the alternate to represent the City of Needles at the Southern California Association of Governments.

**Prepared By:** City Clerk

**City Management Review:** Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 11

**RESOLUTION 2022-02**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA, RESCINDING RESOLUTION NUMBER 2021-02 AND  
APPOINTING COUNCIL MEMBERS TO REPRESENT THE CITY OF  
NEEDLES AT SOUTHERN CALIFORNIA ASSOCIATION OF  
GOVERNMENTS (SCAG)

**WHEREAS**, the City of Needles belongs to the Southern California Association of Governments and has been invited to attend their General Assembly held every May; and

**WHEREAS**, in order to attend, the City Council must appoint a delegate and an alternate to Southern California Association of Governments; and

**WHEREAS**, Vice Mayor Paget was appointed as the delegate and Councilmember Merritt was appointed as alternate per Resolution No. 2021-02.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby appoints \_\_\_\_\_ as the delegate and \_\_\_\_\_ as the alternate to the Southern California Association of Governments.

**BE IT FURTHER RESOLVED** that the city clerk is hereby directed to forward a certified copy of this resolution to the Southern California Association of Governments.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor

(Seal)

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** San Bernardino County Transportation Authority (SBCTA) appointments

**Background:** Vice Mayor Paget currently represents the City of Needles; the City representatives are usually Mayors. Mayor Williams is currently the alternate.

SBCTA is an important organization to the City providing funding for our transit services, El Garces, Needles Highway, Safe Sidewalks to Schools, Measure I and other transportation-related projects. Participation in their monthly Board of Directors meeting is critical in order to keep Needles in the forefront and on top of available funding sources. The Board of Directors meets the first Wednesday of every month in San Bernardino. Needles representative also sits on the Mountain/Desert Measure I Committee which meets the third Friday of the month in Victorville. SBCTA reimburses the representative for mileage and pays \$100 (each) stipend for both the Board of Directors and Measure I Committee meetings.

**Fiscal Impact:** None

**Environmental Impact:** N/A

**Recommendation:** I MOVE TO waive the reading and adopt Resolution No. 2022-03 (re)appointing \_\_\_\_\_ as the City of Needles representative and \_\_\_\_\_ as alternate to San Bernardino County Transportation Authority.

**Submitted By:** City Clerk

**City Management Review:** Rick

**Date:** 1/4/22

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Agenda Item: <u>12</u>			

**RESOLUTION 2022-03**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA, RESCINDING RESOLUTION NUMBER 2021-03 AND  
APPOINTING COUNCIL MEMBERS TO REPRESENT THE CITY OF  
NEEDLES TO THE SAN BERNARDINO COUNTY TRANSPORTATION  
AUTHORITY (SBCTA)

**WHEREAS**, Vice Mayor Paget was appointed as the city's representative to the San Bernardino County Transportation Authority (SBCTA); and

**WHEREAS**, Mayor Williams was appointed alternate.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby (re) appoints \_\_\_\_\_ as the representative and \_\_\_\_\_ as the alternate to San Bernardino County Transportation Authority.

**BE IT FURTHER RESOLVED** that the city clerk is hereby directed to forward a certified copy of this resolution to SBCTA.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor

(Seal)

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** California Joint Powers Insurance Authority (CJPIA) appointment.

**Background:** The City is a member of the CJPIA who handles risk management, claims against the city, etc. For our city to be eligible to vote on items placed before the California Joint Powers Insurance Authority (CJPIA) and in accordance with the Joint Powers Agreement, the City Council needs to appoint a representative and alternate. This representative would be provided the monthly meeting agendas and would attend the annual Board of Directors meeting held in September. The Board member must be an elected official; the alternate can be city staff. Currently Councilmember Merritt is the Director and Councilmembers Campbell and Belt are the alternates.

**Fiscal Impact:** There is a \$100.00 stipend plus travel reimbursement.

**Environmental Impact:** N/A

**Recommended Action:** I MOVE TO waive the reading and adopt Resolution Number 2022-04 appointing \_\_\_\_\_ as the City of Needles Director and \_\_\_\_\_ and \_\_\_\_\_ as alternates to the California Joint Powers Insurance Authority (CJPIA)

**Submitted By:** City Clerk

**City Management Review:** Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 13

**RESOLUTION 2022-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA RESCINDING RESOLUTION NO. 2021-04 AND  
APPOINTING COUNCIL MEMBERS TO REPRESENT THE CITY OF  
NEEDLES TO THE CALIFORNIA JOINT POWERS INSURANCE  
AUTHORITY (CJPIA)**

**WHEREAS**, Councilmember Merritt was appointed as the Director representative per Resolution No. 2021-04; and

**WHEREAS**, Councilmember Campbell and Councilmember Belt were appointed as alternates per Resolution No. 2021-04.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby (re) appoints \_\_\_\_\_ as the Director representative and \_\_\_\_\_ and \_\_\_\_\_ as alternates to the California Joint Powers Insurance Authority.

**BE IT FURTHER RESOLVED** that the city clerk is hereby directed to forward a certified copy of this resolution to the CJPIA.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor

**(Seal)**

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney





## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☐ Regular ☐ Special

**Meeting Date:** January 11, 2022

**Title:** Mojave Desert and Mountain Integrated Waste Joint Powers Authority Board and Solid Waste Advisory Task-Force (SWAT) Appointments

**Background:** Mojave Desert and Mountain Recycling Authority (the JPA) is a joint powers authority organized under California Government Code Section 6500. The JPA shares the common powers of its nine members to plan for and implement elements of an Integrated Waste Management Plan within all or any part of its respective boundaries, including solid waste disposal, composting and recycling facilities, and waste diversion programs deemed necessary to meet state law. JPA facilities and programs may include: solid waste transfer facilities, household hazardous waste management, composting facilities, materials collection, marketing and market development, public education, conversion technologies, and material recovery facilities.

As required by the California Integrated Waste Management Act, the Solid Waste Advisory Task Force (SWAT) of San Bernardino County will carry out the responsibilities mandated by the State of California through AB 939. SWAT may also consider and make recommendations to the County on such other solid waste related matters as they may deem appropriate. In addition to the SWAT itself, it currently has three committees; Technical, Strategic Planning and Membership. The SWAT and the Technical Committee meets twice annually on the third Wednesday in April and October at 1:30 p.m. in Highland (there is no stipend). The Strategic Planning and Membership Committees meet on an as-needed basis. The Mojave Desert & Mountain Recycling Authority meets the second Thursday at 10:00 a.m. in Victorville in February, May, August and November. The city's representative will receive \$75 stipend per meeting attended plus mileage. The delegate must be an elected official.

Councilmember Campbell is currently the primary and no alternate has been appointed to this Board who also serves on the Solid Waste Advisory Task Force (SWAT).

**Fiscal Impact:** N/A

**Recommended Action:** I MOVE to waive the reading and adoption Resolution No. 2022-05 appointing \_\_\_\_\_ as the primary and \_\_\_\_\_ as the alternate to the Mojave Desert & Mountain Integrated Waste Joint Powers Authority Board who will also serve as the delegate and alternate to the Solid Waste Advisory Task-Force (SWAT).

**Submitted By:** City Clerk

**City Management Review:** Rick

**Date:** 1/4/22

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 14



**RESOLUTION 2022-05**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES,  
CALIFORNIA, RESCINDING RESOLUTION NUMBER 2021-55  
APPOINTING COUNCIL MEMBERS TO REPRESENT THE CITY OF  
NEEDLES AT THE  
MOJAVE DESERT AND MOUNTAIN INTEGRATED WASTE JOINT  
POWERS AUTHORITY BOARD  
AND SOLID WASTE ADVISORY TASK FORCE (SWAT)

**WHEREAS**, Resolution Number 2021-55 appointed Councilmember Campbell as the Primary and leaving the Alternate vacant to the Mojave Desert & Mountain Integrated Waste Joint Powers Authority Board who also serves on the Solid Waste Advisory Task Force (SWAT).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Needles, California, hereby (re) appoints \_\_\_\_\_ as the Primary and \_\_\_\_\_ as the Alternate to the Mojave Desert and Mountain Integrated Waste Joint Powers Authority Board and the Solid Waste Advisory Task Force (SWAT).

**BE IT FURTHER RESOLVED** that the city clerk is hereby directed to forward a certified copy of this resolution to the Mojave Desert & Mountain Integrated Waste JPA.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 11th day of January 2022, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor

(Seal)

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney