(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE.

TUESDAY, SEPTEMBER 9, 2025
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM
THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and Click here to join the meeting

If asked, enter the following: Meeting ID: 343 402 312#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 343 402 312#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS
A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

a. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Unclassified

b. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Classified

c. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Negotiator: City Manager Patrick Martinez or his designee. Unrepresented Employee: Utility Manager

d. Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). Re: Medical Investor Holdings, LLC (MIH) and MIH Related Entities

CALL TO ORDER
ROLL CALL

EXECUTIVE SESSION REPORT - by City Attorney

PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / HACN / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION
(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Captain Jake Gault will introduce Kim Buckley from the County Behavioral Health Triage, Engagement and Support Team (TEST Program).

NPUA / COUNCIL CONSENT CALENDAR
All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. RECOMMENDED ACTION: Approve Items 2 through 4 on the Consent Calendar by affirmative roll call vote **(ACT)**

2. Waive full reading and adopt Ordinance 676-AC of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment. (2nd Read Adopt)
3. Accept the proposal of and authorize Lincus Incorporated to complete the 2025–2027 AB 32 Greenhouse Gas (GHG) Third Party Verification Services for a total cost not to exceed $26,014.
4. Approve Survalent providing Electric SCADA Software not to exceed $137,126 utilizing the Electric System Improvement Fund.

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

5. Accept the Comprehensive Water and Wastewater Cost of Service Ratemaking Study dated August 2025 and initiate the Prop 218 45-Day Public Comment to Adopt the Proposed Water and Wastewater Rates for 2026 – 2030. **(ACT)**
6. Accept the Comprehensive Electric Service Ratemaking Study dated August 2025 **(ACT)**
7. Approve a 2.7% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2025; approve an over-hydro rate of $0.1159 effective October 1, 2025; eliminate the $.0300 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets **(ACT)**

COUNCIL CONSENT CALENDAR
All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 8 through 17 on the Consent Calendar by affirmative roll call vote. (**ACT)**

8. Approve the Warrants Register through September 9, 2025
9. Approve the Minutes of August 12, 2025
10. Adopt Resolution No. 2025-36 authorizing destruction of certain city records pursuant to Government Code Section 34090
11. Waive full reading and Adopt Ordinance 677-AC of the City Council of the City Of Needles, California, Amending Chapter 18, Article 18-V, Entitled “Conduct On Public Property” in the Needles Municipal Code (2nd read Adopt)
12. Receive and file the Needles Short Range Transit Plan (SRTP) 2025-2030

13. Approve 2026 employee benefits plan for Medical, Dental and Vision

14. Adopt Resolution 2025-37 Approving the lease extension with the Tri-State Alano Club for the building at 801 Third Street until September 9, 2026, under the same terms and conditions

15. Authorize the annual seed purchase from Simplot Turf & Horticulture, Las Vegas, in the amount of $28,716

16. Authorize the purchase from SPS VAR for one (1) Power10 AS400/Naviline Server not to exceed $62,000, utilizing the adopted FY26 General Fund Budget

17. Adopt Resolution 2025-33 Measure I Five-Year Capital Improvement Plan for Fiscal Years 2025 Through 2030

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

18. Adopt ratified Memorandum of Understanding with the Teamsters Local 1932, Classified and Unclassified Units and the City of Needles for the three-year term (July 1, 2025, through June 30, 2028) **(ACT)**

19. 175th Anniversary of California Statehood Proclamation read by Mayor Jernigan **(INF)**

20. Adopt Resolution 2025-38 Approving the Off-Highway Motor Vehicle Master Plan and Pilot Project as outlined in the Technical Memorandum. Direct staff to proceed with implementation, including signage, public education, and coordination with law enforcement. Authorize staff to pursue state and regional funding opportunities to support the program. **(ACT)**

21. Adopt Resolution No. 2025-39 of the City Council of the City of Needles Approving a Lease between the City of Needles and 19th Hole Bar & Grill, LLC to Operate A Full-Service Restaurant in a City-Owned Facility at River's Edge Golf Course and Authorizing the City Manager to Sign Documents on Behalf of the City of Needles **(ACT)**

22. Award bid to Precise Builders, Inc. for the 19th Hole Bar & Grill Kitchen Remodel Project in the amount of $416,699 plus 20% contingency for a total project cost of $500,039 and authorize staff to execute a Public Works Agreement with Precise Builders, Inc. and move forward with the Notice of Award and Notice to Proceed. **(ACT)**

23. Consider cancelling the November 25 and December 23, 2025, regular City Council / NPUA / HACN meetings. **(ACT)**

24. Adopt Resolution 2025-40 Approving a First Amendment to the Employment Agreement with Rainie Torrance for Utility Manager effective September 10, 2025, setting a salary of $196,100 in compliance with SB 1436 and incorporate into the salary schedule FY 2025-2026. **(ACT)**

25. Waive full reading and Adopt Ordinance 675-AC adding Chapter 11A, Camping, to the Needles Municipal Code, establishing regulations prohibiting camping on public property. (2nd Read - Adopt) **(ACT)**

CITY ATTORNEY REPORT
CITY CLERK REPORT
CITY MANAGER REPORT

City Manager's Reports for the weeks of August 22 and 29, 2025

COUNCIL REQUESTS
Council Member Ford
Council Member McCorkle
Vice Mayor Campbell
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: http://www.cityofneedles.com

Posted: September 5, 2025

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 5th day of September 2025

/s/ Candace Clark, CPMC, CMC, City Clerk

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Ordinance 676-AC, Approving an Ordinance of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment **2nd Read Adopt**

Background: Ordinance 676-AC was introduced for approval at the August 12, 2025, Regular NPUA/HACN/City Council Meeting. A motion and a second were made, and the Ordinance was approved by a 6-0 vote in favor.

California recently enacted AB 2257, a bill sponsored by the ACWA and authored by Assemblymember Lori Wilson (D-Suisun City), which assists local agencies in defending against lawsuits under Proposition 218, which governs assessments, fees, and charges levied by local agencies. The bill establishes a formal objection procedure for ratepayers to raise concerns about proposed rate changes before litigation becomes an option. This process is designed to address disputes during the public participation stage, reducing the likelihood of surprise lawsuits after rates are approved. AB 2257 aligns with existing constitutional provisions and Proposition 218, which set standards for public notice, hearings, and protest procedures.

Justification/Analysis: This legislation mirrors the California Environmental Quality Act process, emphasizing transparency and early resolution of disputes. It does not bypass the public participation process mandated by Proposition 218 but enhances it by creating a parallel objection mechanism. By fostering communication between agencies and ratepayers, AB 2257 seeks to minimize litigation risks and promote collaborative problem solving in public rate-setting processes.

Fiscal Impact: This action does not necessitate additional budget adjustments or impose new costs. This action helps ensure long-term financial stability by implementing sound financial management practices and minimizing risks.

Recommendation: Adopt Ordinance 676-AC, Approving an Ordinance of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment

Submitted By: John Pinkney, City Attorney

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

ORDINANCE 676-AC

AN ORDINANCE OF THE CITY OF NEEDLES, CALIFORNIA ESTABLISHING A PROCEDURE FOR PROPERTY OWNER OBJECTIONS TO PROPOSED WATER/SEWER FEES OR SPECIAL ASSESSMENTS

WHEREAS, the City of Needles ("**City**") is a charter city organized under the California Constitution and the laws of the State of California.

WHEREAS, California law requires that certain changes to water/sewer fees or special assessments must be adopted or approved in accordance with procedures outlined in Article XIII D, of the California Constitution, commonly referred to as "Proposition 218."

WHEREAS, Article XIII D, Section 4, establishes certain procedural requirements and substantive limitations a local public agency must follow to adopt a special benefit assessment.

WHEREAS, Article XIII D, Section 6, establishes certain procedural requirements and substantive limitations a local public agency must follow to adopt a property related fee for water/sewer service.

WHEREAS, the purpose of this ordinance is to provide a meaningful opportunity for a ratepayer to present an objection to a proposed new or amended water/sewer fee or special assessment before resorting to litigation after the new or amended fee or special assessment is approved.

WHEREAS, this ordinance is intended to provide a procedure for ratepayers to bring an objection regarding a new or amended water/sewer fee or special assessment to the City's attention early in the fee consideration process, and to provide an opportunity for the City to address or resolve any objections before the City Council makes a final decision on whether to adopt a proposed water/sewer fee or special assessment pursuant to Proposition 218.

WHEREAS, this procedure will generally require the City to make available the proposed water/sewer fee or special assessment, post the written basis for the proposed water/sewer fee or special assessment on its internet website, provide 45 days for the property owner to review the proposed fee or assessment and timely submit to the City a written objection to the fee or assessment that specifies the grounds for alleging noncompliance, and require the City to consider and respond in writing to timely submitted objections prior to the close of the protest hearing or ballot tabulation hearing required under Section 4 or Section 6 of Article XIII D of the California constitution; and

WHEREAS, for purposes of the proposed water/sewer fee or assessment adopted by the City pursuant to Section 4 or Section 6 of Article XIII D of the California Constitution, a person or entity shall be prohibited from bringing a judicial action or proceeding alleging noncompliance with Article XIII D of the California Constitution for any new, increased, or extended water/sewer fee or assessment, unless that person or entity has timely submitted to the City a written objection to that fee or assessment that specifies the grounds for alleging noncompliance; and

WHEREAS, the City Council hereby intends to adopt the exhaustion of administrative remedies, procedure as outlined in Government Code section 53759.1 and the administrative record principles contained in Government Code section 53759.2.

NOW, THEREFORE, BE IT ORDAINIED by the City Council of the City of Needles as follows:

SECTION 1. All of the above recitals are true and correct and are herein by reference.

SECTION 2. The City Council hereby adopts the exhaustion of administrative remedies procedure contained in Government Code section 53759.1.

SECTION 3. For purposes of any proposed water/sewer fee or assessment adopted by the City pursuant to Section 4 or Section 6 of Article XIII D of the California Constitution, a person or entity shall be prohibited from bringing a judicial action or proceeding alleging noncompliance with Article XIII D of the California Constitution for any new, increased, or extended water/sewer fee or assessment, unless that person or entity has timely submitted to the City a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, in compliance with Government Code section 53759.1.

SECTION 4. The City hereby adopts the administrative record principles contained in Government Code section 53759.2.

SECTION 5. In the event of any conflict between the terms, provisions, conditions, or requirements of this ordinance and those of any other ordinance, regulation or policy of the City, the terms provisions, conditions, and requirements of this ordinance shall prevail and be deemed superior, except where preempted by state or federal law.

SECTION 6. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

SECTION 7. The City authorizes City staff to take such other and additional actions as may be reasonably necessary to implement the purpose of this ordinance and implement the exhaustion of administrative remedies procedure adopted herein.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approves an amendment to the City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 12th day of August 2025, by the following roll call vote:

AYES: MEMBERS/COUNCIL MEMBERS FORD, MCCORKLE, MEMBER/VICE MAYOR CAMPBELL, MEMBER/MAYOR JERNIGAN, MEMBERS/COUNCIL MEMBERS POGUE, BELT, LONGBRAKE
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Janet Jernigan, Mayor

ATTEST:
Candace Clark, City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST:
Candace Clark, City Clerk

Approved as to form:

Lena Wade, Deputy City Attorney

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Accept the proposal of and authorize Lincus Incorporated to complete the 2025-2027 AB 32 Greenhouse Gas (GHG) Third Party Verification Services for a total cost not to exceed $26,014

Background: California Air Resources Board (CARB) has established and implemented a verification program to support mandatory greenhouse gas (GHG) reporting. Two primary components are an accreditation program for GHG verification bodies and individual verifiers, and a verifier performance oversight program. CARB is responsible for evaluating the verification services provided by CARB-accredited verification bodies and verifiers to ensure California's high-quality standards are achieved.

Only CARB-accredited verification bodies may provide verification services to reporting entities. Staff requested proposals from several verification bodies provided by CARB. The city received two responses: from Lincus Incorporated and Carbon Verification Services, LLC.

	2025	2026	2027		Total
Lincus	8,640.00	8,214.00	9,160.00	$	26,014
Carb Verification	9,850.00	9,850.00	9,850.00	$	29,550

WZI Inc. has completed the verification services for the past 5 years. CARB established a term limit and requires third-party verification providers to be switched every 5 years. The Board of Public Utilities approved the recommended action on September 2, 2025.

Fiscal Impact: Lincus Incorporated fiscal impact for FY 26 is $8,640, FY 27 is $8,214 and FY 28 is $9,160 to be funded by the adopted electric operations and maintenance budget.

Environmental Impact: Verification of greenhouse gases emitted.

Recommendation: Accept the proposal of and authorize Lincus Incorporated to complete the 2025–2027 AB 32 Greenhouse Gas (GHG) Third Party Verification Services for a total cost not to exceed $26,014

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J Martinez Date: _____

Other Department Approval (when required): _____ Date: _____

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New York, NY 10001
646-499-0083
www.CarbonVerificationService.com

August 22, 2025

Rainie Torrance, Utility Manager
City of Needles
817 Third Street
Needles, CA 92363

Re: City of Needles
California Air Resources Board
GHG Report Verification – Reporting Years 2025, 2026 and 2027

Dear Ms. Torrance:

Carbon Verification Service appreciates the opportunity to submit a proposal to verify the City of Needles's Greenhouse Gas Emission Report for the California Air Resources Board for reporting years 2025, 2026, and 2027. A scope of work, cost estimate and general terms and conditions are outlined below.

Scope of Work

Carbon Verification Service will conduct verification services in accordance with the following general verification principles:

Verification Criteria	CARB Regulation for the Mandatory Reporting of Greenhouse Gas Emissions, 17 CCR 95100 to 95158
Boundaries of the Project	The electricity transactions by City of Needles subject to reporting by 17 CCR 95111
GHGs to be Verified	CO_2e
Level of Assurance	Reasonable assurance
Time Period Included	GHG emissions during calendar year 2025, 2026 and 2027
Definition of Materiality	The materiality determination will be based on the following equation: Percent error (emissions) = $\sum$ [Discrepancies + Omissions + Misreporting] x 100% / Total reported covered emissions The result of this equation must be 5% or greater to find that there is a material misstatement of emissions.

Carbon Verification Service will use its best efforts to complete the project according to the following schedule:

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Task #	Task	Deadline
1	Submit Conflict of Interest/Notice of Verification Service certification to CARB	5 Days after contract award
2	Issue Request for Information	5 days after CARB approval of COI/NOVS
3	Prepare Verification Plan and Sampling Plan	5 days after receipt of requested information.
4	Perform Site Visit at WAPA's office in Phoenix, AZ (year 1 only)	15 days
5	Perform Data Review and Assessment	20 days
6	Prepare Verification Report	10 days
7	Conduct Independent Technical Review	5 days
8	Issue Verification Statement	No later than August 11 of each year.

Carbon Verification Service will:

- Perform the services in an efficient, prompt, skillful and careful manner in accordance with current industry standards, practices and accredited procedures.
- Provide at least one opportunity for City of Needles to respond to corrective action requests, if any, and verify any final version of the corrected emission report.
- For each year, issue a Verification Report and Verification Statement substantially as defined in the

Reporting Rule. City of Needles will:

- Make commercially reasonable efforts to cooperate with Carbon Verification Service to comply with the schedule set forth in this Proposal.
- Submit an Emission Report in the Cal-eGGRT reporting tool and provide access to the Report to Carbon Verification Service.
- Promptly and appropriately respond to requests from Carbon Verification Service for correct, accurate and complete background and supporting documentation, including e-tags. This includes making employees available for interviews in a timely fashion. Personnel to be interviewed include those who prepared the GHG Report, traders and data management personnel.
- If feasible, provide read-only access to the City of Needles's tagging agent (OATI) to review import and export e-tags and conduct data queries.
- Promptly correct all material misstatements and respond to any other corrective action requests from Carbon Verification Service.
- Pay the fee, as specified below.

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Cost

The cost to complete the tasks identified above is $ 9,850 per year. Travel expenses for the site visit are estimated to be an additional $950. A deposit of $1,970 will be invoiced upon execution of the contract for year 1. The deposit for years 2 and 3 will be invoiced on or around June 1, 2027 and June 1, 2028 for the same amount as year 1.

Fees in addition to that specified above may be charged for tasks that are not identified in the proposal, for repeats of any or all the tasks that are identified, or for work required due to non-conformances with the Reporting Rule. The City of Needles will be notified in writing in advance if additional fees are necessary.

General Terms and Conditions

General Terms and Conditions applicable to this Verification Project are attached and are hereby incorporated into this Agreement.

Should this Proposal meet with your approval, please sign below to signify your agreement with the terms and conditions of this Agreement and return a fully executed original to me. Thank you for the opportunity to submit this Proposal. If you have any questions, please contact me at 916-208-9389.

Sincerely,
For Carbon Verification Service, LLC

James J. Groome
President

AGREED TO AND ACCEPTED:
City of Needles

By: _____

Title: _____

Date: _____

Attachment - General Terms and Conditions

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New York, NY 10001
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General Terms and Conditions

This Verification Agreement ("Agreement") is entered into by and between Carbon Verification Service, LLC, (hereinafter referred to as "the Verification Body" or "the VB") and the City of Needles (the "Client"). The Verification Body and the Client to be referred to individually as a "Party" and collectively, when the context so permits, as the "Parties". All capitalized terms not defined herein have the definition set forth in the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions sections 95100 to 95158, Title 17, California Code of Regulations (The "Reporting Rule") which is incorporated herein by reference, as applicable.

1. Scope of Agreement

1.1 The VB shall perform the Services in accordance with the Proposal dated August 22, 2025.

1.2 The Client recognizes that its compliance with the Deadlines identified in the Proposal and its timely cooperation is critical to receiving the Services from the VB in a timely manner. If the Client fails to meet its responsibilities as outlined in the Proposal, the VB provides no guarantees regarding completion of the Services, including submission of the final verification statement, by the schedule indicated in the Proposal and Client agrees that additional fees may be charged to Client to complete the Services.

1.3 The Services will be conducted in English unless otherwise agreed upon by both the VB and the Client. Language requirements include oral communication, written communication and document review.

1.4 The VB retains authority and responsibility for its verification activities, decisions and Verification Statement.

2. Representations, Warranties, and Disclaimer

2.1. Any Services provided by VB will be provided pursuant to industry standards by competent and qualified personnel.

2.2. Each Party has entered into this Agreement as principal and for its own account (and not as advisor, agent, broker or in any other capacity, fiduciary or otherwise), with a full understanding of, and the ability to assume, the material terms and risks of the same.

2.3. Each Party represents and warrants that it is duly organized and validly existing under the laws of the jurisdiction of its organization or incorporation and, if relevant under such laws, in good standing and has the authority and power to execute this Agreement or other document relating hereto to which it is a party, to deliver this Agreement or other document relating hereto that it is required hereby to deliver, and to perform its obligations under this Agreement or other document relating hereto to which it is a party, and has taken all necessary action to authorize such execution, delivery and performance. Each Party further represents and warrants that the person executing this Agreement on behalf of each Party has full power and authority to enter into this Agreement.

2.4. This Agreement constitutes its legal, valid and binding obligation enforceable against it in accordance with its terms, except as the same may be limited by bankruptcy, insolvency or other similar laws affecting creditor's rights generally.

2.5. The VB makes no further representations regarding the Services provided. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE, ARE DISCLAIMED.

3. Use of the Deliverable

3.1. The VB will provide the Deliverable set forth in the Proposal in its entirety to the Client. The Client may include the Deliverable in its annual report or may be issued by the Client in any separate report that it may publish or be provided to any other interested parties or entities. The name and/or logo of the VB may not appear in the report or publication without prior written consent of the VB. The VB reserves its right to seek legal remedies for unauthorized use of the VB name or logo.

3.2. Except as expressly permitted in this Agreement, the Client hereby represents and warrants that it will not publish, nor otherwise refer to, the Deliverable or any portion thereof unless the prior written consent of the VB is received.

4. Compensation and Payment

4.1. VB shall deliver to the Client, at the address provided below, invoices every month for the duration of the project, which invoices shall be calculated in accordance with the pricing terms set forth in the Proposal or as agreed to by the Parties from time to time. VB may require a deposit in the amount set forth on a separate invoice to be applied to the last invoice before performing the Services. Other than the deposit, the Client shall pay the amount specified on the invoice in US Dollars directly to the VB within thirty (30) calendar days from the date of Client's receipt of such invoice (the "Due Date"). Any amounts not paid by the applicable Due Date shall accrue interest at a rate of 1.5% per month beginning the day after the Due Date, up to and including the date payment is actually received by the VB. The VB reserves the right to cease or suspend work for reason of unpaid fees and/or to seek legal remedies for unpaid fees. The Client shall pay all of the VB's reasonable collection costs including reasonable attorney's fees.

Invoicing Information (to be completed by the Client):

Client Contact Name:	
Client Billing Address:	
Contact Telephone:	
P.O. Number:	
Client Federal Tax ID (EIN):	

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4.2. All fees and charges payable to the VB shall be net of any and all taxes, sales or use taxes, fees, value added taxes, or other government charges (collectively "Taxes") charged or which may be imposed in the future in relation to the VB's Services (other than VB's income taxes), directly in relation to the rendering of the Services, and Client agrees that it will be responsible for the payment of all such taxes. The Client shall pay all Taxes associated with the Services to VB as required by law.

4.3. Notwithstanding the dispute resolution provisions of Section 9.2 below, should the Client wish to dispute an invoice, it must do so in writing, within thirty (30) calendar days of receipt, and shall provide sufficient detail in the notice to fully describe the nature, detail, and evidence in support of the dispute along with the amount in dispute. Otherwise, invoices shall be deemed accurate and payable according to the terms thereof. If VB has received notice of such an invoice dispute, the Client will pay the full undisputed amount when due and shall not be entitled to retain or defer payment of any sums to the VB on account of any dispute, counter claim or set off which Client may allege against the VB. The VB may elect to bring action for the collection of unpaid fees in any court having competent jurisdiction, and upon a judgment in VB's favor, the Client shall pay all of the VB's collection costs, including attorneys' fees and related expenses.

5. Marketing and Claims

5.1. Client may not state in marketing efforts and other publications that its Report was verified by VB without VB's express prior written consent.

5.2. Client may not use the Verification Statement, the mark of or the logo of Carbon Verification Service, LLC in marketing efforts and publications without express prior written consent of VB.

6. Term and Termination of the Agreement

6.1. Term. The Term of this Agreement shall commence on the Effective Date and terminate on the first anniversary date of the Effective Date. The Effective Date is the date both parties execute the contract.

6.2. Termination for Cause. Either Party may terminate this Agreement upon the other Party's material breach of a material provision of this Agreement, if such breach is not cured within ten (10) calendar days of notice from the non-breaching Party, provided that if this Agreement is terminated by the VB, the VB shall be entitled to the *pro rata* portion of the fees agreed to for the Services under this Agreement for the Services performed by VB prior to the Client's breach, and other than as stated in Section 6.3 (Conflict of Interest), no refunds will be due in the event of Termination of this Agreement.

6.3. Termination for Conflict of Interest. In the event that any applicable government agency determines that VB has a conflict of interest in performing the Services, which VB determines in its sole judgment and discretion cannot be mitigated or the cost of such mitigation is too expensive, then VB shall have the right to immediately terminate this Agreement without any penalty or further obligation. In such event, VB shall refund all fees received for Services not yet performed.

7. Limitation of Liability and Indemnification

7.1. **LIMITATION OF LIABILITY.** THE PARTIES CONFIRM THAT THE EXPRESS REMEDIES AND MEASURES OF DAMAGES PROVIDED IN THIS AGREEMENT SATISFY THE ESSENTIAL PURPOSES HEREOF. IF NO REMEDY OR MEASURE OF DAMAGES IS EXPRESSLY HEREIN PROVIDED, THE LIABLE PARTY'S LIABILITY SHALL BE LIMITED TO THE DIRECT ACTUAL DAMAGES (INCLUDING ANY FEES PREVIOUSLY PAID UNDER THIS AGREEMENT) ONLY AND SUCH DIRECT, ACTUAL DAMAGES SHALL BE THE SOLE AND EXCLUSIVE REMEDY HEREUNDER, AND ALL OTHER REMEDIES OR DAMAGES SHALL BE WAIVED. NOTWITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, SPECIAL, EXEMPLARY OR INDIRECT DAMAGES, LOST PROFITS OR REVENUES OR LOSS OF USE OF EITHER, OR BUSINESS INTERRUPTION DAMAGES, WHETHER BY STATUTE, IN TORT OR IN CONTRACT, UNDER THIS AGREEMENT.

7.2. **The VB shall not be liable for:**

7.2.1. ANY DELAYED OR PARTIAL PERFORMANCE OF THE SERVICES, OR ANY DAMAGES SUFFERED BY CLIENT AS A RESULT OF SUCH DELAYED OR PARTIAL PERFORMANCE OF THE SERVICES, ARISING DIRECTLY OR INDIRECTLY FROM ANY EVENT OUTSIDE THE VB'S CONTROL; OR

7.2.2. ANY PARTIAL OR TOTAL NON-PERFORMANCE OF THE SERVICES OR ANY DAMAGES SUFFERED BY CLIENT AS A RESULT OF SUCH PARTIAL OR TOTAL NON-PERFORMANCE OF THE SERVICES, DIRECTLY OR INDIRECTLY ARISING OUT OF AN ACT OR OMISSION BY THE CLIENT.

7.3. Indemnity. Except for cases of proven negligence or fraud by Party, the other Party agrees to indemnify, defend and hold harmless such Party and its officers, directors, employees, agents, representatives and subcontractors against all claims (actual or potential) of any third party for loss, damage or expense of whatever nature, including all legal expenses and related costs arising from, related to or in connection with this Agreement.

7.4. Defense. VB shall: (i) give prompt written notice, in accordance with the provisions of Section 10.3, of any third-party claim, suit, expense or the like related to or in connection with this Agreement; (ii) permit the Client to control and direct the defense or settlement of any such claim, suit or the like, provided, however, that (a) the Client shall not enter into any settlement agreement that would result in any admission by VB or payment by VB without VB's prior written consent, (b) VB may at its election participate in the defense of such claim, suit or the like through separate counsel at its own expense, and (c) VB provides the Client all reasonable assistance (at the expense of Client) in connection with the defense or settlement of any such claim or suit.

1178 Broadway, 3rd Floor, #1123
New York, NY 10001
646-499-0083
www.CarbonVerificationService.com

8. Confidentiality

8.1. As used herein, "Confidential Information" shall include any and all oral and written information provided to a Party by the Other, provided, however, that Confidential Information shall not include any information which (i) is, or hereafter becomes (but not in violation of this Agreement), generally known to the public, (ii) was available to a Party on a non-confidential basis prior to the time it was disclosed by the other Party, (iii) is disclosed by an independent third party with a right (or apparent right) to make such disclosure. Unless required by law or upon request of a governmental authority with competent jurisdiction, neither Party shall disclose the Confidential Information to any person or entity except for its directors, employees or outside consultants retained by it in connection with this Agreement.

8.2. The VB agrees that any Confidential Information disclosed to it by the Client will not be used for any purpose other than in connection with the performance of its duties and obligations under this Agreement. The VB shall use its best efforts to prevent access by unauthorized persons to such Confidential Information, such efforts to reflect at least the same degree of security that the VB accords its own confidential information. The VB shall ensure that any outside consultant retained by the VB is made aware of, and is bound by, this Article 8.

8.3. In the event that a Party, or anyone to whom Confidential Information is disclosed pursuant to this Agreement, becomes legally compelled to disclose any of the Confidential Information, or such disclosure is requested by any governmental authority with jurisdiction over the subject of this Agreement or the Parties hereto (the "Compelled Party"), the Compelled Party shall provide the Party whose Confidential Information will be affected by such disclosure (the "Affected Party") with prompt notice so that the Affected Party may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Section. In the event that such protective order or other remedy is not obtained or in the event that the Affected Party waives compliance with the provisions of this Section, the Compelled Party will furnish only that portion of the Confidential Information which the Compelled Party is legally required or requested to disclose and will seek to obtain reliable assurance that confidential treatment will be accorded the Confidential Information so disclosed.

8.4. Notwithstanding the foregoing, except as required by witness assessments or other accreditation assessments by accreditation bodies or oversight authorities of GHG regimes and sector schemes, the VB will not disclose to a third party, without prior written consent from the Client, any information that comes into its possession, the possession of its employees, agents or others in the course of the engagement. Where disclosure is required by a relevant reporting program, the VB will give timely notification to the Client prior to any release of information to such reporting program. The Client acknowledges, understands and agrees that on occasion, a representative of the accreditation body or relevant GHG program may request to witness the VB's verification activities. Client agrees that granting access is an accreditation body requirement and therefore cannot be denied by the VB or the Client. The VB shall notify the Client in advance of granting such access.

8.5. The Parties acknowledge and agree that any breach of this Section 8 would cause irreparable harm to the nonbreaching party. Therefore, the breaching party consents to injunctive relief in such event.

9. Governing Law and Jurisdiction; Dispute Resolution

9.1. Governing Law. This Agreement shall be governed by, and interpreted in accordance with the substantive laws of the State of California exclusive of any rules contained therein with respect to conflicts of laws.

9.2. Dispute Resolution. Prior to filing any action or suit, the Parties shall negotiate in good faith to amicably resolve the dispute.

10. Miscellaneous

10.1. Entire Agreement. The text of this Agreement shall constitute the entire agreement between the Parties with respect to its subject matter, all prior contracts, proposals, representations, negotiations and understandings, either orally or in writing, including any nondisclosure and use of information agreement as may have been signed by the Parties, being hereby expressly superseded, and is not intended to confer upon any person other than the Parties any rights or remedies hereunder.

10.2. Amendment / Change Orders. Changes in the scope of the Services, either by Client request or necessitated by other events or conditions (including, without limitation, changes in law or regulation) must be agreed to in writing by the Parties. The Parties may execute one or more change orders detailing any additional Services along with associated fees upon the mutual agreement of the Parties.

10.3. Notices. Any communications required or permitted to be given by one Party to another shall be sent to the other Party by personal delivery or by first class mail, or overnight courier, or facsimile at the address shown in the introduction to this Agreement or any other address subsequently notified by any Party to the other Party and deemed delivered 5 days after mailing or when received, whichever is earlier. Unless a particular method has been required by any provision of this Agreement, facsimile communications shall be accepted if there is confirmation of the transmission and such communication is followed up by paper copy thereof sent by messenger, overnight or other express delivery service.

10.4. Assignment. Save as expressly provided for in this Agreement, no Party shall assign this Agreement in whole or in part without the prior written consent of the other Party, which shall not be unreasonably withheld. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10.5. Independent Contractors**.** In performance of any services subject to this Agreement, each of the parties will operate as, and have the status of, an independent contractor.

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New York, NY 10001
646-499-0083
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10.6. Severability. If any provision of this Agreement is deemed invalid by a court of competent jurisdiction, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remaining provisions of this Agreement shall govern. Client acknowledges and agrees that each provision of this Agreement that provides for a disclaimer of warranties or an exclusion or limitation of damages represents an express allocation of risk, and is part of the consideration of this Agreement. Invalidity of any provision of this Agreement shall not affect the validity of the remaining provisions of this Agreement.

10.7. Interpretation. This Agreement shall not be construed against any party by reason of the fact that such party drafted any particular provision so construed.

10.8. Force Majeure**.** Except as otherwise set forth in this Agreement, VB will not be deemed to have materially breached this Agreement to the extent that performance of its obligations or attempts to cure any breach are delayed or prevented by reason of any act of God, fire, natural disaster, accident, act of government, shortage of materials or supplies beyond the reasonable control of VB, strike, labor dispute or walkout, or any other cause beyond the reasonable control of VB, provided that the VB resumes performance of its obligations as soon as practicable.

10.9. No Partnership. Neither Party's employees shall be entitled to represent itself/themselves to any third parties, whether orally or on business cards or letterhead, as the agents of the other Party. Nothing in this Agreement shall constitute or create or be deemed to constitute or create a partnership, joint venture, agency, fiduciary or trust relationship or other legal association of any kind. Neither Party has the authority under this Agreement to bind the other with respect to third parties. Neither Party will represent itself to third parties as the partner of or joint venturer with the other, nor as having the authority to bind the other, except as may be otherwise expressly agreed in writing. Under no circumstances shall the VB's employees be deemed to be employees of the Client or vice versa nor shall either Party be liable for any compensation or benefits for the other Party's employees. In addition, neither Party shall use any of the other Party's trademarks without the prior written approval of such other Party.

10.10. No Waiver. Nothing shall constitute, or have the effect of, a waiver except an instrument in writing signed by a duly authorized officer or representative of the Party against whom such waiver is sought to be enforced which expressly, and not impliedly, waives a right or rights under this Agreement. The failure of any Party hereto to enforce at any time any of the provisions of this Agreement or to exercise any right which is herein provided shall in no way be construed to be a waiver of such provisions nor in any way affect the validity of this Agreement or any part thereof or the right of any Party to enforce thereafter each and every such right or option. No waiver of any breach of this Agreement shall be considered or held to be a waiver of any other or subsequent breach.

10.11. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when executed, shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

10.12. Attorneys' Fees. The prevailing party in any action or lawsuit shall be entitled to receive its attorneys' fees and costs of suit from the nonprevailing party.

10.13. Duty to Comply with Applicable Laws. The Parties will comply with all applicable laws, regulations, and orders in connection with each of their obligations pursuant to this Agreement.

10.14. Document Retention and Record Keeping Requirements. Client shall establish and maintain procedures for document retention and record keeping for all documents relating to the design, development, and maintenance of the GHG inventory, in paper, electronic or other usable format, for a period of not less than ten years after the termination of this Agreement.

10.15. Survival. Sections 2 through 10 and any portion of the Proposal that by its terms should survive, shall survive for two (2) years after the termination of this Agreement.

Proposal to Provide:

Mandatory Reporting Regulation Verification Services

City of Needles

(RY 2025 – RY 2027 Data Reports)

(ARB ID#: 3047)

Prepared for:

Rainie Torrance
Utility Manager
City of Needles
Email: rtorrance@cityofneedles.com

Prepared By:

Ramanujan Vetrivel
Project Manager
Lincus, Inc.
Ph: 626-550-5196
Email: rvetrivel@lincus.com

August 20, 2025

LINCUS, INC.
Tempe, AZ
Chicago, IL
Monrovia and
Emeryville, CA

(877) 525-8898
lincusenergy.com

Energy Engineering Consultants

Agenda Item 3.

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A. COVER LETTER

Lincus, Inc. ("Lincus") is pleased to respond to City of Needles ("Reporter") request for a proposal for Greenhouse Gas Emissions verification services for reporting years 2025 to 2027 data reports under the Mandatory Reporting Regulation administered by the California Air Resources Board. It is Lincus' understanding that City of Needles is responsible for submitting emissions reports for the following reporting entity.

Reporting Entity	ARB ID#	Industry Sector
City of Needles - EPE	3047	Electricity Transactions

Lincus is an ARB-accredited greenhouse gas verification body under Executive Order H-22-021. The Lincus team has experience in providing GHG verification and consulting services to over two hundred electricity transactions, electricity generation, cogeneration, and stationary combustion facilities. Lincus also has a 100% track record of completing verification services before the ARB deadline and passing ARB audits for all selected projects with no/minimal comments.

The complete proposal, including the scope, verification cost, and schedule is attached for your review.

Thank You,

Ramanujan Vetrivel

Project Manager & ARB Lead Verifier

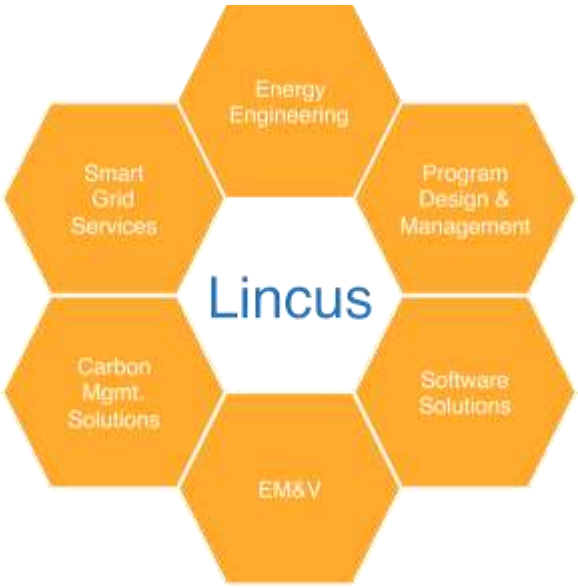
B. COMPANY INFORMATION

As a CPUC Clearinghouse certified **Women Business Enterprise ("WBE")**, Lincus serves its customers from four offices – Monrovia and San Francisco, California; Tulsa, Oklahoma; and Tempe, Arizona. Established in 2003, Lincus specializes in providing energy, carbon management, and information solutions to a client base that spans the commercial, industrial, governmental, utility, and design communities. Lincus is one of the very few companies in the United States which are accredited by the California Air Resource Board (ARB), Oregon DEQ, and Washington's Department of Ecology to provide Greenhouse Gas (GHG) verification services. Our decarbonization services also include Low Carbon Fuel Standard (LCFS), Carbon Disclosure Project (CDP) reporting & verification, along with developing strategies for Building Electrification, Distributed Energy Resources, and EV infrastructure evaluation.

We have a total of six accredited lead and general verifiers who have successfully completed the ARB training and exam for general stationary combustion with three accredited for transactions and one for the oil & gas market sector. Our GHG verification services are conducted exclusively by ARB-accredited verifiers. Our clients have benefitted from our deep knowledge and understanding of the reporting and verification process. In assisting its customers, *Lincus* aims to provide individual attention to each GHG reporting or verification project along with excellent customer service. The table below shows the list of Lincus' accredited GHG verifiers under MRR.

Verifier Name (EO#)	ARB Accredited	Lead Verifier	Stationary Combustion	Oil and Gas	Transactions
Hob Issa (H-24-049)	✓	✓	✓		
Yeshpal Gupta (H-24-043)	✓	✓	✓	✓	✓
Cristalle Mauleon (H-24-122)	✓	✓	✓		✓
Ramanujan Vetrivel (H-23-021)	✓	✓	✓		✓
Alyza Khan (H-24-175)	✓		✓		
Grecia Hernandez (H-24-166)	✓		✓		

The following picture and description provide *Lincus*' overall services and capabilities.



Carbon Management Solutions

GHG Validation/Verification, Carbon Disclosure Project, Low Carbon Fuel Standard, Decarbonization strategies, Building Electrification, etc.

Energy Engineering

Strategic Energy Planning, Energy Simulation, ASHRAE Audits, Performance Contract Evaluation and Support, CX and RCx, M&V, New Construction Review and Compliance, Demand Response, and Smart Grid Integration

Program Design and Management

Prescriptive and Custom Program Development and Support; and Comprehensive Program Development (upstream, midstream, and downstream)

Software Solutions

Program Management Software, Commercial Energy Auditor, PM Tool, GGA Analyzer, Home Energy and Carbon Analyzer, Lighting Calculator, and Power Pledge

Evaluation Monitoring and Verification

Market Potential Studies, Program Process and Impact Evaluations, and EM&V Studies

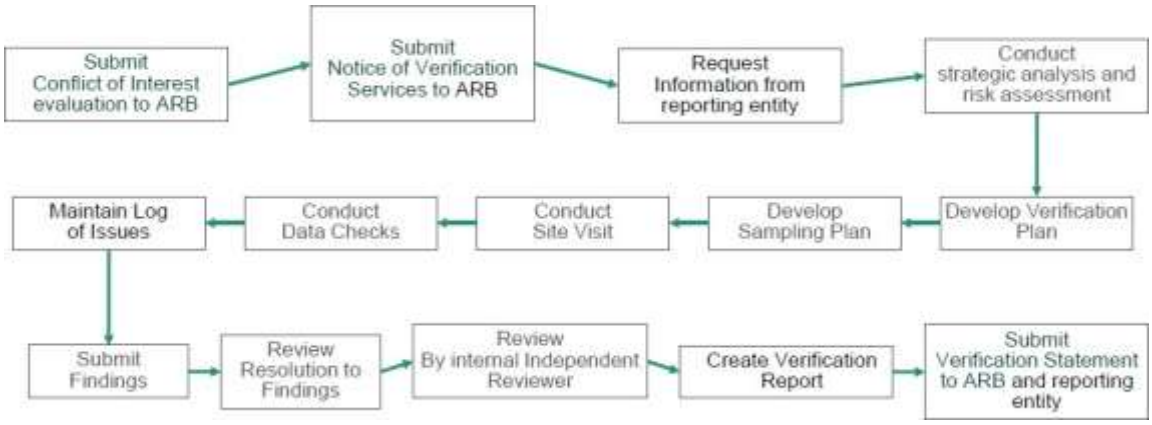
C. STATEMENT OF UNDERSTANDING AND APPROACH

c.1 Lincus' Work Plan

The purposes of the GHG verification exercise are, by review of objective evidence, to independently verify that the submitted emissions data reports are:

- Free of material misstatement; and
- In full conformance with the requirements of the Regulation.

Lincus' verification team follows a very well defined and tested approach to achieve these objectives. The diagram below shows the key steps in the verification process.



Here is the detailed description of various tasks involved in the verification process:

Task 1: COI/NOVS Evaluation – Prior to beginning any verification project, *Lincus* conducts an evaluation to identify any potential conflicts of interest (COI) as per the guidelines provided in the regulation section 95133. The *Reporter* may be asked to provide emissions information to *Lincus* in order to proceed with this evaluation. Once *Lincus*' internal review is completed and approved for the verification services, *Lincus* will assign a Lead Verifier to coordinate various verification activities. The Lead Verifier will then select other verification team members based on their expertise. The lead verifier will have operational control over the verification team and will be the primary point of contact for all verification activities. After completion of the internal COI evaluation, *Lincus* will submit a COI form and a Notice of Verification Service (NOVS) form to ARB for each facility. After CARB approves the COI and NOVS, Lincus will begin verification services for the *Reporter*.

Task 2: Project Kickoff and Information Request – After receiving ARB's approval, a kick-off meeting (or a conference call) with the *Reporter* will be held to discuss the scope of verification, and considerations for the verification including but not limited to verification activities, verification schedule, site access clearance/safety issues, and other applicable project details. *Lincus* will also request a point-of-contact to coordinate and follow up for information during verification. Copies of emissions-related information for the verification year, including a copy of the GHG monitoring plan, will also be requested to develop a complete understanding of the facility. Based on the reported transactions, the following documents and information will be required, at a minimum, to conduct the necessary document and data reviews:

- GHG monitoring/inventory plan
- Details of all transactions and calculations
- Sample NERC e-tags
- Accounting reports
- Lesser of analysis for applicable Sources
- Power contracts
- RECs tracking

Task 3: Verification Plan Development – Once the information outlined in Task 2 is obtained, Lincus will conduct strategic analysis and risk assessment based on the received data in concert with information regarding the Reporter's operation to formally document the Verification Plan. The Verification Plan will include dates of proposed meetings and site visits; a list of personnel to be interviewed; a list and types of document and data reviews; and an expected date for completing verification services.

Task 4: Sampling Plan Development – In this task, the verification team will develop a Sampling Plan based on a strategic analysis developed from initial document reviews and update the plan after conducting the site visit described in Task 5. The Sampling Plan will be created to assess the likely nature, scale, and complexity of the verification services and shows how the verifier plans to get to reasonable assurance with the submitted report. The Sampling Plan will also address the three types of uncertainty risk (inherent, control, and detection), and assesses the potential level of risk. The sampling plan will include:

1. Ranking of all emission sources by magnitude on a CO_2e (Carbon Dioxide equivalent) basis;

2. Ranking of emission sources with the largest calculation uncertainty
3. Qualitative description of uncertainty risk assessment of
    - Data acquisition equipment
    - Data sampling and frequency
    - Data processing and tracking
    - Emission calculations
    - Data reporting
    - Management policies or practices in developing emission data reports

Task 5: Site visit – Once the verification plan is complete and agreed upon, in-person site visits will be scheduled/conducted to verify the facility's emission sources, data management systems, and to interview personnel associated with their GHG emission program. Facility visits for each facility undergoing full verification are mandatory per AB 32 regulations. During less intensive verification years, online meetings will be held in lieu of the in-person site visit. During the site visit, Lincus will inspect facility operations, emissions-related documentation, data management systems, and other areas. The verification team will also interview key personnel involved in recording, storing, managing, and generating reports related to emissions reporting. Every effort will be made to schedule interviews with key personnel to minimize disruption to facility operations. Depending upon the pre-site visit data provided by the facility, Lincus verifiers will survey the facility for data gathering, inspection, and interview of various facility personnel. Project status updates and follow-up site visits (if necessary) will be coordinated through the Lincus Lead Verifier assigned to that facility.

Task 6: Compliance Assessment/Data Checks – Based on the sampling plan, the verification team will conduct a thorough review of the *Reporter*'s submitted data to verify compliance with the regulation. The verification team will also verify the *Reporter*'s compliance with other non-data-driven portions of the regulation as specified in regulation sections 95103 to 95109. In essence, the verification team will verify that the submitted emission data report is "free of

material misstatement" and is in "full conformance with the requirements of regulation". In some cases, the verification team may re-create a part of the emission calculations to verify its accuracy. If required, the lead verifier may request additional documentation and/or explanations. If any errors/issues are found in the emission data report, the verification team will provide an Issues Log to the *Reporter* via email. The reporter will be provided up to ten business days to address the Issues Log. At the end of this step, the verification team will revise the sampling plan to describe in detail how the identified risks were addressed during verification.

Task 7: Internal Quality Control – Once the compliance assessment process is completed and the verification team makes a recommendation, all documentation will be submitted to independent Lead Verifier. The Independent Lead Verifier's role is to ensure that all verification procedures have been properly followed and that the conclusions are well-supported. The Independent Lead Verifier will then decide to either approve or reject the verification team's recommendation. In the case of rejection, the Verification Team will address the issues identified by the Independent Lead Verifier and resubmit.

Task 8: Verification Report & Verification Opinion – As an outcome of the verification process, *Lincus* will provide to the *Reporter*, a detailed verification report for each site. The verification report will include the verification plan, the detailed comparison of the data checks with the submitted emission data report, the log of issues identified in the course of verification activities and their resolution, and any qualifying comments on findings during verification services. The verification team will also provide a verification opinion to the *Reporter*. In the event of an adverse verification opinion, the *Reporter* will be provided at least ten working days to modify the emission data report to correct any material misstatement or nonconformance found by the verification team, per regulation section 95131(c)(4). If needed, Lincus verification team will conduct a meeting (online) to discuss the verification report and opinion with the *Reporter* staff. Once all issues are addressed and prior to the verification deadline, *Lincus* will submit the verification opinion to ARB (through Cale-GGRT) and a final copy of the verification report and verification opinion to the *Reporter* no later than by the ARB verification deadline for each year or mutually agreed upon date.

D. PROJECT SCHEDULE AND COST ESTIMATE

d.1 Project Schedule

Lincus proposes to complete the verification activities anywhere between 6-8 weeks after receiving a notice to proceed and certification of emissions data report on the Cal-eGGRT website. Verification activities are assumed to start no later than the reporting deadline of June 1st (or next business day) for power transactions but can be started as soon as reports are certified in Cal-eGGRT. Lincus is committed to completing all verifications on/before the ARB verification deadline for each year or mutually agreed upon date assuming a timely response from the Reporter to the Issues Log (maximum 10 business days). The Table below shows a tentative timeframe (in business days) for each task to be followed for this verification services.

Verification Tasks	Estimated Timeframe (business days)
Task 1: COI/NOVS Evaluation*	5 Days
Task 2: Project Kickoff and Coordination	1 Day
Task 3: Verification Plan Development	3 Days
Task 4: Sampling Plan Development	5 Days
Task 5: Site Visit	3 Days
Task 6: Compliance Assessment	5-10 Days
Task 7: Internal Quality Control	3 Days
Task 8: Verification Report & Verification Opinion**	5 - 10 Days*
Total	**30 – 40 Days**

**COI/NOVS will be completed before the submission of the emissions data report.*
***Adverse opinion requires a minimum of ten days of notice to the Reporter.*

d.2 Budget Estimate

The following fixed cost estimate has been prepared based on the GHG verification process outlined earlier in this document, as well as our understanding of transactions sources (including Specified Imports – primarily from EIM, Unspecified Imports, and Unspecified Exports). The scope of work for each task is detailed in the proposal. *Costs cover the review of one set of revisions to the submitted data report. Reviews of any additional revisions will be billed on a time and materials basis.*

Task Description	RY 2025 Cost	RY 2026	RY 2027
Task 1: COI/NOVS Evaluation	$216	$222	$229
Task 2: Project Kickoff and Coordination	$432	$444	$458
Task 3: Verification Plan Development	$864	$888	$916
Task 4: Sampling Plan Development	$1,080	$1,110	$1,145
Task 5: Site Visit	$1,296	$666	$1,374
Task 6: Compliance Assessment	$3,456	$3,552	$3,664
Task 7: Internal Quality Control	$432	$444	$458
Task 8: Verification Report & Verification Opinion	$864	$888	$916
Total Price	**$8,640**	**$8,214**	**$9,160**

** Virtual site visits will be conducted during the expected less-intensive verification for RY 2026.*

Work Not Included In This Proposal

This section includes the work not included in this proposal and additional reimbursable expenses (if applicable).

1. Additional site visits, presentations, meetings times outside this Scope of Work, if required, will be billed at $216/hr for RY 2025 data, $222/hr for RY 2026 data, and $229/hr for RY 2027 data.
2. More detailed verification services that exceed the standard set forth in MRR
3. Any work not specifically included in Tasks 1 through 8 (above)
4. Any verification work for the following verification years other than the years specified in this scope of work.

E. INVOICING

Lincus will submit invoices after the site visit and after verification completion, as outlined in the Table below. The Reporter shall make payment net 30 days after receipt of an invoice.

Milestone	% of the Contract Amount	RY 2025	RY 2026	RY 2027
After Site Visit	50.00%	$4,320.00	$4,107.00	$4,580.00
After Verification Completion	50.00%	$4,320.00	$4,107.00	$4,580.00
Total	**100.00%**	**$8,640.00**	**$8,214.00**	**$9,160.00**

Terms and Conditions

1. If the above-stated terms are agreeable, please sign and return one copy of this proposal to our office. If this agreement is not signed and returned and we are asked to proceed with the project, all conditions contained herein shall constitute a contract for services. *Lincus* reserves the right to revise the fee stated herein if not accepted within a period of 30 days from the date of the proposal.
2. Your acceptance below will represent an agreement between us for MRR verification services for the facilities noted above. Any changes made to this agreement shall be initiated by both *Lincus* and the Reporter.

Thank you for the opportunity to offer our services.

Sincerely Yours,

Ramanujan Vetrivel, Project Manager & Accredited Lead Verifier

ACCEPTED By: City of Needles (Reporter)

Authorized Person Name	Authorized Person Title
Authorized Person Signature	Date Signed

Appendix A: MRR Verification References

Customer Name	Report Types	Reporting Years Verified	Contact Person
Pasadena Water & Power	Power Generation, Electricity Transactions	2018 - 2023	Christina Schieber Email: cschieber@cityofpasadena.net
City of Azusa	Electricity Transactions	2017 - 2022	Tim Vuong Ph: 626-812-5015 Email: tvuong@azusaca.gov
Calpine Corporation	Power Generation, Electricity Transactions, Fuel Supplier	2022 - 2023	Betty Chu Ph: (530) 821-5321 Email: betty.chu@calpine.com
OLS Energy	Power Generation	2016 - 2021	Steve Bean Ph: 909-597-0338 sbean@olsenergy.com
Los Angeles Department of Water & Power	Power Generation, Electricity Transactions	2017 - 2020	Cindy Parsons Ph: 213-367-0636 Email: Cindy.Parsons@ladwp.com

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Approve Survalent providing Electric SCADA Software not to exceed $137,126 utilizing the Electric System Improvement Fund

Background: The electric department currently operates the city's infrastructure manually. There is a need for real-time monitoring and enhanced control over the electric processes and equipment. SCADA maximizes the efficiency of power distribution system by providing the features like real-time view into the operations, data trending and logging, maintaining desired voltages, currents and power factors, generating alarms, etc.

City staff reached out to adjacent and sister utilities to determine what software was being utilized to provide SCADA, all recommended Survalent. City staff completed a tutorial of the software and determined they are able to provide the following benefits to the electric system: The proposed software will be installed on the two main substations, Eagle Pass and Yoney Substation.

Real-time monitoring of the system
- Ability to visually determine what circuits are open and the amps on each circuit in real-time
- Open and close circuits
- Future ability for automatic switching capabilities
- Voltage and fault reporting
- Outage management
- Increased safety for linemen and apprentices
- Diagnostic reporting capabilities

The Board of Public Utilities approved the recommended action on September 2, 2025.

Fiscal Impact: The Electric System Improvement Fund has a balance of $1,414,370.06 as of 6/11/2025.

Environmental Impact: None

Recommended Action: Approve Survalent providing Electric SCADA Software not to exceed $137,126 utilizing the Electric System Improvement Fund.

Submitted By: Justin Scott, Linecrew Supervisor
Rainie Torrance, Utility Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

Survalent.

Utiliverse™ ecosystem

Quotation:

City of Needles

SCADA

Quotation No. A25_7_611524

July 30, 2025

Agenda Item 4.

Survalent Technology Inc.
1967 Wehrle Drive, Suite 1, PMB 122
Buffalo, New York ▪ USA 14221
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Item	Qty	Description	Price (USD)
		System Material	
001	1	**SMS Remote Alarm Annunciation Modem (for Verizon Wireless)** LTE Cat 4 Cellular Router compatible with AT Commands for SurvalentONE Remote Alarm Annunciation. The accessory kit includes a power supply with a US power plug, a cellular. antenna, and antenna cables. Note: Please note that the brand and model are subject to change based on availability at the time the order is received.	INCLUDED
		SurvalentONE SCADA Licenses	
002	1	**SurvalentONE Base SCADA Software [Single Server]** The base SCADA license includes data acquisition, data processing, alarm and event processing, and historical data management functions. It also includes the STC Explorer database editor which includes editing tools for database points, access control, control zones, system parameters, station cloning, point modelling, and setup of advanced applications. Other features include command sequencing, alarm suppression, event data recording and archiving, IED control panels, mapboard driver, and remote alarm annunciation. Note: SurvalentONE SCADA software licenses are valid for up to 10,000 points.	INCLUDED
003	3	**SurvalentONE SmartVU (Concurrent Users)** SmartVU provides a modern, intuitive, user friendly user interface for managing the distribution network using high quality graphics driven by a powerful graphics engine. The SmartVU environment includes a tabbed interface that provides quick access to a large number of graphic displays including single-line diagrams, geographical maps, trend graphs, summary displays, operations log, and tabular views of the distribution network. The graphic displays support layers, panning, zooming, decluttering, dynamic line coloring, hyperlinks, and other dynamic display features as well as standard graphics formats such as JPG, BMP, PDF, etc. One license is required for each concurrent user.	INCLUDED
004	1	**SurvalentONE Standard DNP3 Protocol** The DNP3 scan task is designed to communicate with one or more devices that use the DNP3 protocol over serial asynchronous or TCP/IP communication lines. The scan task conforms to Level 2 of the DNP3 Application Layer protocol as specified in the Subset Definitions published by the DNP3 User's Group. This license is for the standard DNP3 protocol implementation, Secure DNP3 Protocol is also available under a separate license.	INCLUDED

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Item	Qty	Description	Price (USD)
005	1	**SurvalentONE IED Wizard** IED Wizard is a tool that automates the creation of the database for an intelligent electronic device (IED). In just a few simple steps, the wizard creates the required points in the SCADA system database. All of the telemetry and control addresses are generated automatically. The IED Wizard completely eliminates the tedious error-prone data entry of telemetry addresses and mapping tables. The IED Wizard contains an extensive library of the most common IEDs available on the market, including SEL, Cooper, ABB, Beckwith, and PML.	INCLUDED
006	1	**SurvalentONE Network Topology Processor** The Network Topology Processor application calculates the energized/de-energized status of electric, gas and water line sections, and displays them on world maps. The calculation is based on the topology of the system and the current status of breakers and valves. For an electrical line section, the system supports 3-phase distribution, and computes the status of each phase independently, such that line sections that are downstream of non-ganged switching devices may contain a mix of energized and de-energized phases. The user can specify colors for "partially energized" or "partially looped" etc. The topology processor includes a feeder trace function that allows the user to select a trace color and have the extent of a feeder highlighted in the selected trace color. Multiple simultaneous traces in different colors are supported.	INCLUDED
		Survalent Professional Services	
007	1	**Project Management** Survalent will assign a Project Manager to coordinate the activities of the project including kickoff meeting, project schedule, project status report, managing resources, coordinating remote services, and coordinating on-site activities.	INCLUDED
008	1	**Remote Service of Workshops (Three Sessions)** Remote Services for the design workshops including architectural workshop, database & graphics initial workshop and follow up workshops. This meeting is intended to explain the requirements from the Customer's perspective, address any questions, and review the database and graphics design outlines for the Database & Graphics creation. It is typically conducted in three sessions, each lasting 2 hours.	INCLUDED
009	1	**Remote Service of Database and graphics generation for 2 substations** Included: 1)Database conversion with the utilization of method of direct mapping or with the use of IED Wizard for building database with the following specification:	INCLUDED

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Item	Qty	Description	Price (USD)
		a)Substations: 2 b)Total DB points: max. 1000 c)Typical reports: 1 d)Historical datasets: for a max. 200 points e)Calculations for max. 10 points Note: The following services are not included: a)Building new IED templates not in Survalent library . b)Building command sequence c)Creating calculated points 2)Graphics development: a)Views: 4 (max) -System overview (1) -Substation SLD (2) -Communication view (1) b)Trend Graphs: max. 15 c)Implementation of standard library or customized control panels for the devices in substation.	
010	1	**Remote Service of Network Topology Implementation for 2 substation SLDs** Included: a)Preparation of resources for network topology implementation (colors, color tables, fonts and pmacros); b)Applying network topology on substation level for 2 substations.	INCLUDED
011	1	**Onsite System Installation, Commissioning and Operation Training** Five consecutive days of on-site system engineering services for database and graphics, system installation, commissioning, testing, performance tuning, and/or training. Services purchased on a project order must be used before the end of system commissioning. Services purchased outside a project order will be invoiced on receipt of order, and must be used within 6 months unless mutually agreed by both parties. No refund will be provided for any unused hours.	INCLUDED

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Item	Qty	Description	Price (USD)
012	1	**Onsite SCADA Training - System Administration – Level 1** This 5-day onsite course is designed for individuals who will be responsible for installation, configuration, and maintenance of the SCADA System. Topics covered include SCADA client/server architecture, database generation and maintenance, display generation and maintenance, SCADA attributes (alarm priorities, analog limits, etc.), historical data, trend graphs, topology processor, system backups, trouble-shooting techniques, maintenance procedures, and more. Note: Training is for up to 5 attendees.	INCLUDED
		Total Price	**$130,876**
		Optional Survalent Professional Services	
013	1	**Bronze SCADA Support Plan [1 Year]** The Bronze SCADA Support Plan provides the following: a) Access to the latest software releases of the delivered software components, effectively providing an extended warranty on these software components and providing access to the latest product features. b) Access to the Survalent Support Portal which includes the ability to create and track support cases, and provides access to software downloads, product documentation, knowledge base articles, and support forums. c) Access to technical support from the Survalent Support Desk during business hours. Cases will be treated on a first-come, first serve basis.	$6,250

End User: City of Needles

Shipping Terms: EXW Ontario, Canada

Shipment approximately 14 To 16 weeks from receipt of purchase order.

Please send purchase order to stcorder@survalent.com

Unless otherwise noted, prices do not include applicable state, provincial, federal, withholding or other local taxes or tariffs. Applicable taxes will be included in each invoice. Should the purchaser claim an exemption from any applicable state, provincial, federal, withholding or other local taxes, the purchaser shall provide such exemption information to Survalent.

This quote is valid until September 28, 2025 and is based on Survalent (a) Standard Terms and Conditions of Sale, (b) Software License Agreement, and (c) Support and Maintenance Terms and Conditions, as applicable.

Note 1: SurvalentONE SCADA software licenses are valid for up to 10,000 points and includes 12 months warranty from date of operational use.

Note 2: Software licenses are non-refundable and cannot be exchanged.

Note 3: Survalent reserves the right to issue temporary licenses until payment has been received in full.

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Item	Qty	Description	Price (USD)

Note 4: Survalent reserves the right to periodically audit the end user system configuration to ensure the software has been deployed in accordance with the Survalent Software License Agreement.

Note 5: Standard payment terms are 40% at the end of project kickoff, 30% on completion of database and graphics, 20% at the end of commissioning, and 10% on project closure.

Note 6: Hardware delivery time may vary based on availability from the manufacturer when receiving the order.

Note 7: Services will be scheduled at a mutually agreeable time. Customer changes to the agreed schedule may result in an additional charges.

Note 8: All Hardware will be provided by the customer, except for SMS modem. Refer to the recommended components of SCADA Host and Workstation.

Note 9: Packing and Shipping - Hardware will be packaged and shipped to the designated destination under EXW terms. As such, Survalent will pack and label the equipment for shipment and provide notice to the Customer that the equipment is ready for pickup at our factory. Customer is responsible for all costs and risks from the point of pickup to the final destination. This includes loading the goods, arranging transportation, handling export and import procedures, paying export and import duties and taxes, and paying for all other associated costs.

Note 10: This quote assumes file-based licensing. If dongles are required, an additional cost will apply.

This quotation is not valid unless signed by an authorized representative of Survalent.

Prepared By: _____

Weijun Ren, Proposal Specialist

Approved By: Nivedita Pandit

Nivedita Pandit, Proposal Team Lead

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Physical Hardware Recommendations
Production ADMS Server **DELL PowerEdge R660xs Rack Server (or equivalent)** 1 x Intel® Xeon® Silver 4309Y 2.8G, 8C/16T 32GB RAM 2 x 480GB Solid State Drive (RAID-1) Windows Server 2022 Standard Edition (16 Cores) Accessories: + Dual, Hot-plug, Power Supply Fully Redundant (1+1), 1400W, Mixed Mode + Trusted Platform Module 2.0 V3 + ReadyRails Sliding Rails With Cable Management Arm Note: All the SSD should be SATA Mix 6Gbps, 2.5in Hot-plug, 3 DWPD.
Operator Workstation **DELL Precision T5860 Workstation (or equivalent)** 1 x Intel Xeon W-2235 3.8GHz 6C/12T 16GB RAM 2 x 512GB Solid State Drive (RAID-1) NVIDIA Quadro P400 (5820T) Windows 11 Professional Edition Accessories: + 1Gbit NIC add-in card (PCIe- Intel) + 8X DVD+/-RW

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SURVALENT TECHNOLOGY INC.

STANDARD TERMS AND CONDITIONS OF SALE

A) Acceptance – These standard Terms and Conditions of Sale ("Terms") form a part of and are incorporated into this Agreement ("Agreement") between **SURVALENT TECHNOLOGY INC.** ("Seller") and the Buyer or Licensee ("Buyer") for the sale, lease, license or provision of Seller's tangible and intangible products, software, equipment, services, samples and other matters subject to this Agreement from Seller to Buyer ("Products"), and they supersede any contrary provisions presented by Buyer, unless expressly agreed to in writing by Seller. Should the Buyer's purchase order include changes or additions to specifications which are not included in Seller's quotation or proposal, acceptance and acknowledgment of the order by Seller shall not be deemed a waiver of Seller's right to charge and invoice for such changes or additions. In addition, in the event of Buyer's changes or additions made after receipt of a purchase order, Seller shall charge and invoice for the work as necessary. Buyer's acceptance of and/or payment for Products, in whole or in part, shall constitute an acceptance of these Terms.

B) Prices – Unless stated differently in the Quote/Proposal, all prices for Products are ExWorks (Seller's point of shipment). Prices quoted are subject to change at any time and without notice. Prices do not include any Federal, Provincial, or Municipal taxes, including, but not limited to, excise, sales, goods and services, tariffs, use taxes, duties, or other fees imposed on any Product or in connection with this Agreement ("Taxes"). All such Taxes shall be added to the Buyer's billing where applicable. If Seller delays shipment beyond the scheduled shipping date for any reason other than the Seller's fault, or if this Agreement includes Products obtained by the Seller from third parties, the Products shall be subject to any price increases in effect at the time of shipment. Prices quoted may be adjusted for inflation annually, effective on each January 1st of the calendar year ("Inflation Adjustment").

C) Payments – All invoices are due and payable thirty (30) days from the date of invoice. Seller may charge pro rata interest at the maximum rate permitted by law. No discount for early payment is authorized without Seller's written consent. Seller reserves the right at any time to (i) change terms of payment, (ii) withdraw credit or require full or partial payment in advance, should doubt arise as to the financial responsibilities of the Buyer. All holdbacks are limited to 10% of the purchase order value and up to ninety (90) days after delivery of the Products to the carrier. Holdbacks required for periods longer than 90 days carry an interest charge of 1.5% per month (18% per annum). Holdbacks do not apply to amounts invoiced for taxes, freight, spare parts, documentation and commissioning.

D) Security Interest – The title, ownership, and right of property of the applicable Products sold hereunder shall remain with Seller until all payments, including deferred payments, shall have been paid in full, and the Buyer shall do all that is necessary to maintain such right and title for the Seller. The Buyer shall assume all risk of loss or damage incurred once the applicable Products have been delivered.

E) Delivery – Unless stated differently in the Quote/Proposal, delivery shall be ExWorks (Seller's point of shipment), with the risk of loss passing to the Buyer once the Products are made available for pickup at the Seller's point of shipment. The Seller, at its discretion, may make and invoice partial shipments. Shipping dates are best estimates based on the Seller's production schedule at the time of quotation, but are subject to change depending on adjustments to the production schedule after the Buyer's purchase order is received, as well as the prompt receipt of all necessary information and specifications related to the Products. Upon receiving the Products, the Buyer is required to inspect them and either accept or reject them within thirty (30) days. If the Buyer does not notify the Seller in writing of any rejection, including the reasons for it, within this period, the Products will be considered accepted, and the Buyer waives any right to later reject the Products. The Seller reserves the right to make changes or improvements to the Products at any time, without liability or obligation to make such changes or improvements to Products already delivered.

F) Force Majeure – Seller shall not be responsible for any failure or delay in the performance of any obligation hereunder if such failure or delay is due to a cause beyond Seller's control including, without limitation, acts of God, wars, riots, strikes, fires, storms, floods, embargoes, shortages of labor or materials, labor disputes and governmental acts, legislation and directives. In the event of any such failure or delay, the period of Seller's performance shall be extended, without liability for penalty, for the period of such failure or delay.

G) Intellectual Property & Confidential Information –

(a) Intellectual Property - Seller shall own all right, title and interest in and to all intellectual property, including without limitation all inventions, patents, patent applications, source code, firmware, copyrights, and trade secrets incorporated in any Products.

(b) Confidential Information - "Confidential Information" shall mean any trade secret or other competitively sensitive information or data (whether oral, written, electronic or otherwise) relating to Seller or its respective businesses or operations which is or was disclosed by Seller to Buyer in the course of developing, negotiating or performing this Agreement. With regard to (i) Confidential Information that does not constitute a trade secret under applicable law, during the term hereof and for five (5) years following the termination or expiration hereof; and (ii) Confidential Information that constitutes a trade secret under applicable law, for so long as such Confidential Information remains a "trade secret" under applicable laws Buyer shall not disclose any Confidential Information to any other third party, or use the Confidential Information for its own benefit, except for the purposes approved by Seller in writing. Buyer shall not decompose or reverse engineer all or any portion of the Confidential Information or analyze it for such purposes. Buyer shall use its best efforts to avoid unauthorized disclosure of the Confidential Information. All Confidential Information provided by Seller to Buyer shall be and remain the property of Seller, and any Confidential Information, and any copies thereof, shall be promptly returned to Seller upon written request, or destroyed at Seller's option.

H) Compliance with Laws – Except to the extent otherwise specifically agreed to in writing by the parties, Buyer shall be responsible for the receiving, installation, use and maintenance of all Products, and Seller shall have no obligation or responsibility of any kind with respect thereto. Buyer shall comply with all laws and regulations governing the purchase or license, installation or use of Products, including, without limitation, obtaining all licenses, permits and registrations and fulfilling all other requirements of governmental agencies.

I) Cancellation Or Delivery Deferment – Buyer’s purchase order may be canceled or delivery deferred only with Seller’s written consent with conditions for payment of cancellation charges which may include, without limitation: Seller's direct costs; sales, general and administrative overhead; reasonable contract profits and any other costs and expenses to which Seller has or will become obligated pursuant to this Agreement.

J) Patent, Trademark and Copyright Infringement – Seller shall indemnify and hold Buyer harmless from any damages awarded in a final non-appealable judgment against Buyer in any suit or proceeding to the extent such damages are based on a claim of direct infringement by any Products of a Canadian patent, trademark or copyright, provided that Buyer notifies Seller promptly in writing and gives Seller full authority, information and assistance for the defense or settlement of such claim. In the event the use of any Products are enjoined or restricted as a result of any such claim, at Seller's option and expense, it may: (1) procure for Buyer the right to continue using the Products; (2) replace the Products with non-infringing Products of comparable quality; (3) modify the Products so they become non-infringing; or (4) remove the Products and refund the purchase price of such Products. Seller shall have no liability for claims of infringement by any Products, if any Products are used for any purposes other than those specified by Seller. These provisions shall not apply to any Products manufactured by any party other than Seller or to any use thereof with any such Products or to any Products manufactured to Buyer's design or specifications, and Buyer agrees to indemnify Seller for any damages based on claims of patent, trademark and/or copyright infringement by any such Products. For software licenses, additional terms and conditions may apply for the grant of use, restriction, and copyright provided in the Seller’s Software Product License Agreement.

K) Limited Warranty – Seller warrants that the Products furnished hereunder will, at the time of shipment, be free from defects of material and workmanship under normal use and service and will conform to Seller's applicable standard written specifications or, if appropriate, to the specifications accepted in writing by Seller, for the period specified in the contract. If no warranty period is specified in the contract, the warranty period shall be 60 days. Seller's obligation shall be limited to, at Seller's option and expense, replacing or repairing any Products within such warranty period, provided: (1) Seller receives written notice of any nonconformance or defect within thirty (30) days from the date such nonconformance or defect is first discovered; and (2) after Seller's written authorization, the Products are returned to Seller's factory of origin with all freight charges prepaid; and (3) Seller determines the Products have a nonconformance or defect covered under this warranty. Any such repair or replacement shall not extend the warranty period provided hereunder. Where this Agreement governs the sale, lease, license or provision of software, equipment, and services as Products from Seller to Buyer, Buyer's use of such Products is made expressly subject to the Seller's applicable terms and conditions of sale and/or license agreement for such Products, which are incorporated into these Terms for all purposes and a copy of which Buyer acknowledges as having received, and they shall supersede any contrary provisions herein. No rights, warranties or title to such Products are given to Buyer except as expressly set forth herein. All advice and recommendations of Seller are intended for use by persons having skill, at their own risk, and Seller, not controlling or supervising the installation or use of Products after sale, does not warrant or guarantee such advice or recommendations. Seller assumes no responsibility, and Buyer waives all claims against Seller, for results obtained or damages incurred from the use of Seller's advice and recommendations. The warranties set forth herein may be asserted by Buyer only and shall not apply to any products manufactured by parties other than Seller or to any Products which, in the opinion of Seller, are damaged by or subjected to, without limitation, improper handling, storage, installation, use or maintenance; abnormal or undisclosed environmental conditions; tampering; unauthorized repairs or modifications; accidental or intentional damage or acts of God. THE WARRANTIES SET FORTH HEREIN ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, GUARANTEES OR REPRESENTATIONS, WHETHER EXPRESSED, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PARTY TO ASSUME FOR SELLER ANY OTHER OBLIGATIONS OR LIABILITIES IN CONNECTION WITH THIS AGREEMENT.

L) Limitation of Liability – Seller's total aggregate liability on any claims for loss or liability arising out of or related to this Agreement (including, without limitation, loss or liability arising from negligence, warranty, contract, strict liability or operation of law) shall in no case exceed the purchase price paid for the affected Products. IN NO EVENT SHALL SELLER BE LIABLE FOR OR OBLIGATED IN ANY MANNER TO PAY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS OR PRODUCTION, INSTALLATION/DEINSTALLATION COSTS, PLANT DOWNTIME, LOSS OF USE OF PRODUCTIVE FACILITIES OR EQUIPMENT, RECORDS OR DATA, PROPERTY DAMAGE, PERSONAL INJURIES, OR GOVERNMENTAL FINES OR PENALTIES, WHETHER SUFFERED BY BUYER OR ANY THIRD PARTY.

M) Indemnification – Buyer shall indemnify, defend and hold harmless Seller, its affiliates and their respective directors, officers, members, employees, agents, contractors, successors and assigns from and against all losses, damages, expenses, claims, demands, suits, judgments, penalties, and costs of any kind whatsoever, including legal fees and expenses arising out of this Agreement or Buyer's use, acts or omissions in connection with any Products.

N) Assignment – Any assignment or attempted assignment of this Agreement, in whole or in part, without the prior written consent of Seller shall be void. Seller may assign any of its rights, liabilities and obligations arising out of this Agreement without prior written notice to Buyer and without Buyer's written consent.

O) Publicity – Unless otherwise instructed by the Buyer, required by law or regulation, Seller reserves the right to publish or make public the Buyer's name and information of the Seller's scope of work as related to this Agreement in presentations, conferences, press release, and other media.

P) Governing Law and Forum – This Agreement is made under and shall be governed in all respects by the Laws of the State of New York and the Laws of the United States of America applicable therein. Buyer hereby agrees to the exclusive jurisdiction of the courts of New York for the purposes of resolving any dispute arising under or in connection with this Agreement and irrevocably waives, to the fullest

extent permitted by law, any objection which Buyer may now or hereafter have to any such proceedings.

Q) Entire Agreement – The headings in this Agreement are inserted for convenience only and shall not be used in the interpretation hereof. Any rule or principle of contractual construction that would otherwise require any aspect of this Agreement to be interpreted against the party primarily responsible for its drafting shall not be employed in the interpretation hereof. This Agreement may only be amended by a written document signed by Seller. No waiver of any provision of this Agreement, or of a breach hereof, shall be effective unless it is in writing and signed by Seller. No waiver of a breach of this Agreement (whether express or implied) shall constitute a waiver of a subsequent breach. All provisions of this Agreement are severable, and the unenforceability or invalidity of any of them, in whole or in part, shall not affect the validity or enforceability of the remaining provisions of this Agreement. This Agreement constitutes the entire understanding between the parties and supersedes all previous understandings, agreements, communications and representations, whether written or oral, concerning the Products.

R) English Language – The parties hereto agree that this Agreement and any related documents or notices be drafted and executed in the English language.

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IMPORTANT - YOU SHOULD READ THIS AGREEMENT CAREFULLY BEFORE USING THIS SOFTWARE. BY (i) PROCEEDING WITH AN ORDER FOR SOFTWARE, AND/OR INSTALLATION OR UPGRADE OF THE SOFTWARE, AFTER RECEIVING A COPY OF THIS DOCUMENT; OR (ii) CLICKING *"I Accept the Terms of the License Agreement*," DURING INSTALLATION OF THE SOFTWARE, YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS AGREEMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS.

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c) Attempt to disassemble, decompile or otherwise reverse engineer or reverse compile the Software;
d) Alter, customize, modify or create derivative works of the Software or Licensed Material; or
e) Remove, obliterate or alter any proprietary notice on the Software or Licensed Material.

You may make one (1) copy of the Software solely for system back-up, emergency start-up, disaster

Agenda Item 4.

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SOFTWARE MAINTENANCE SERVICES: Survalent will provide upgrades to the Software from time to time ('Software Maintenance Services'). These services will be provided free of charge for one (1) year from acquisition of the Software by the Licensee, and thereafter on an annual basis on payment by the Licensee of the relevant fee.

EFFECTIVE DATE AND TERMINATION: The license is effective on the date the Licensee acquires the Licensed Material, and will remain in force until terminated in accordance with its terms. Upon termination, all Licensed Material is to be destroyed or returned postage prepaid to Survalent.

Survalent may terminate this License Agreement immediately on written notice on the happening of one of the following events:

a) Your unremediable breach or threatened unremediable breach of any of your obligations under this License Agreement;
b) Your unremedied breach or threatened breach of any of your obligations under this License Agreement after having been given thirty (30) days written notice to remedy such breach;
c) The occurrence of any of the following events with regard to your affairs: (i) any step is taken to enter into any scheme of arrangement with creditors,(ii) any step is taken to appoint a receiver or manager, a liquidator, an administrator or other like person, (iii) the suspension of debts generally, or (iv) you are deemed insolvent;
d) Your merger or takeover by another party.

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LICENSEE AGREES TO BACKUP REGULARLY ALL FILES GENERATED BY THE LICENSED MATERIAL, TO ELIMINATE CATASTROPHIC LOSS OF DATA. Survalent shall not be responsible for any costs, loss or damage associated with loss of data, recreating data, substitute equipment or programs, claims by third parties or similar costs.

By using the Software the Licensee agrees to accept all risk associated with its use and agrees to indemnify Survalent against all and any recourse by any third party. Survalent and/or its associates, employees and agents will not be held responsible for any loss, whether direct, indirect or consequential, real or imagined, past, present or future, resulting from the use of the Software by the Licensee or by any person or entity related to the Licensee including their customers.

In no case shall the liability of Survalent exceed the amount of the purchase price of the Software. To the fullest extent permitted by law, Survalent's excludes:

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b) Any liability for loss caused by the negligence of Survalent; and
c) Any liability for any loss or damage suffered by a party or any other person that is indirect or consequential, including but not limited to loss of revenue, loss of income, loss of business, loss of profits, loss of goodwill or credit, loss of business reputation, loss of use, loss of time, loss of interest, damage to credit rating or loss or denial of opportunity.

Some countries and states do not allow the exclusion of implied warranties, terms or conditions, so the above exclusions may not apply to you. In that case the following statements apply to the fullest extent permitted by law:

If Survalent is liable for a breach of a term, condition or warranty described above, its liability is, to the fullest extent permitted by law, limited to any one or more of the following as Survalent determines in its absolute discretion:

a) In relation to goods:
    (i) replacing or repairing the goods;
    (ii) supplying an equivalent item of the goods;
    (iii) paying the cost of replacing or repairing the goods; or
    (iv) paying the cost of acquiring or hiring equivalent goods; and
b) In relation to services:
    (i) the re-supply of the services; or
    (ii) the payment of the cost of having the services re-supplied.

PRIVACY & CONFIDENTIALITY OPT IN/OPT OUT: The Licensee acknowledges that Survalent may collect and store information relating to the Licensee's Software database, graphics and configuration preferences. Survalent uses the information it collects for providing customer support services, upgrading Software, Software revisions and to improve Software quality and delivery, and staff training. Survalent warrants that only authorised personnel will have access to this information

Survalent supports the Licensee's right to privacy and confidentiality. The Licensee may provide written notice to Survalent opting out of any information collection by Survalent. Upon receipt of such written notice, Survalent will remove the Licensee's information from the database within ten (10) business days.

ADVERTISING: Unless the Licensee specifically objects in writing, Survalent has the right to give the Licensee's name in its list of references of the Software and to publish this list.

GOVERNING LAW AND SEVERABILITY: The license shall be governed and construed in accordance with the laws of the United States of America and the State of New York. Furthermore it is understood that this agreement shall be treated as though it were executed in New York and the parties agree that any action relating to this agreement shall be instituted and prosecuted in the courts of the competent jurisdiction of the State of New York. If for any reason, a court of competent jurisdiction finds any provision or portion of this agreement unlawful, void, or for any reason unenforceable, it shall be deleted and shall in no way affect the enforceability of any other provisions of this agreement.

By (i) proceeding with an order for Software and/or installation or upgrade of the software, after receiving a copy of this document, or (ii) clicking "*I Accept the Terms of the License Agreement*," during installation of the Software, you acknowledge that you have read and understand this License Agreement and agree to abide by its terms and conditions. You also agree that except as expressly stated this License Agreement is the complete and exclusive agreement between us concerning the Software and supersedes all prior agreements, proposals or communications, verbal or written between us relating to the subject matter in this License Agreement. This License Agreement may be amended only in writing signed by both parties.

Survalent.

SURVALENT TECHNOLOGY INC.
SUPPORT AND MAINTENANCE TERMS AND CONDITIONS

These Support and Maintenance Terms and Conditions, including the Service Level Agreement ("SLA"), set out the basis on which Survalent Technology Inc. ("Survalent") shall provide support and maintenance services to the Client.

1 Definitions: The following terms have the meanings set forth below whenever they are used:

"Agreement"	The Support and Maintenance Terms and Conditions
"Contract"	A contract for the supply by Survalent and purchase by Client of Support and Maintenance in accordance with this Agreement which shall become effective upon Survalent's acceptance of an Order in accordance with Clause 2.1. The Contract shall be comprised of the Order Acknowledgement, this Agreement and the Order plus any other documents specifically referenced and incorporated therein.
"Documentation"	The applicable end user manuals, training material and other information made available by Survalent to Client at its discretion in either printed or machine-readable form with respect to the Software.
"Hardware"	The equipment used by the Client to operate the Software.
"Hardware Specification"	The minimum technical specification and configuration that must be met by the Hardware in order to ensure the correct operation of the Software, as set out in the Documentation.
"Hot fix"	A software patch on a part of the Software containing a quick-fix remedy to an urgent Issue, and does not undergo the same quality procedures as a regular Update due to the time constraints involved.
"Issue"	The failure of the Software to comply with a reasonable interpretation of its Documentation.
"License"	The license under which the Client may use the Software granted under terms and conditions as applied at the time of such license grant.
"License Fee"	The fee paid by Client to Survalent in respect of its License to use the Software.
"Maintenance"	The provision of Software Hot fix, Updates and Upgrades in accordance with the SLA
"Order"	Client's purchase order for Support and Maintenance, which references the applicable Quote and is subject to this Agreement.
"Order Acknowledgement"	Survalent's written (including email) acknowledgement of Client's Order.
"Quote"	A written quotation for the provision of Support and Maintenance, as confirmed in the Order Acknowledgement, and which specifies: i) the name of the Software to be supported; and ii) the Support and Maintenance Fee
"SLA"	The service level agreement set out in Schedule A hereto.

"Software"	The software licensed by Survalent to Client under the License and supported under the Contract, as set out in the Order Acknowledgement, and including all Hot fixes, Updates and Upgrades supplied to Client under the Contract.
"Support"	Those activities relating to the collection and evaluation of data relating to Issues, establishing the work-arounds and the provision of software fixes to resolve such Issues in accordance with the SLA.
"Support and Maintenance Fee"	The fee payable by Client to Survalent in respect of the provision of Support and Maintenance for the Software, as set out in the Quote, or as calculated in accordance with Clause 3.2 and Clause 3.5.
"Third Party Software"	Software that is developed and supplied by parties other than Survalent, and in conjunction with which the Software will operate, as set out in the Documentation.
"Update"	A release of the Software containing fixes to one or more Issues, and potentially some minor enhancements to the Software functionality.
"Upgrade"	A release of the Software providing significant enhancements to the Software functionality.
"Working Day"	A day from Monday to Friday excluding Canada's statutory and bank holidays.

2 Contract:

2.1 Upon receipt of a Quote, Client may accept the Quote by submitting an Order referencing the Quote. Survalent shall check the Order to ensure that it is consistent with the Quote and this Agreement, and shall issue an Order Acknowledgement. Survalent's issue of an Order Acknowledgement shall create a binding Contract for the supply and purchase of Support and Maintenance, as set out in the Order Acknowledgement.

2.2 Any terms and conditions in addition to, or at variance with, this Agreement contained within Client's Order shall be void and of no effect unless Survalent incorporates them expressly in the Special Conditions.

2.3 The Special Conditions (if any) shall take precedence over the provisions of this Agreement which they expressly amend or remove. Subject to the foregoing, in the event of any conflict, this Agreement shall take precedence over any Order Acknowledgement.

2.4 The order of precedence of the documents making up the Contract shall be as follows (highest first): a) the Special Conditions; b) this Agreement; c) the remainder of the Order Acknowledgement relating to Support and Maintenance (other than the Special Conditions); and d) the Order.

2.5 In the event that Client does not wish to proceed with an Order subject to this Agreement, it may cancel the corresponding Contract without liability provided it notifies Survalent of such in writing (to include by email) within three (3) working days of receipt of the corresponding Order Acknowledgement. After this period, any Contract may only be terminated in accordance with the provisions of Clause 9.2.

2.6 Survalent may increase the annual Support and Maintenance Fee with at least thirty (30) days prior written notice to Client. Such increases shall apply to subsequent additional Support and Maintenance services purchased during an ongoing Support period as well as subsequent renewal of the Support and Maintenance Contract.

3 Support and Maintenance:

3.1 Subject to the terms and conditions of the Contract, and for the duration set out in the Order Acknowledgement, Survalent shall provide Support and Maintenance in respect of the Software.

3.2 The Support period Effective Date either begins (i) at the date the Software was purchased or (ii) at the date the Software license was activated or (iii) at the renewal date of the expiration of the previous Support period or (iv) at the renewal date of a multi-year Support Contract. Support must be purchased within one (1) month after expiration of the previous Support period. In the event the Support had expired beyond the one (1) month period, an additional out of compliance fee will be determined and charged to Client to bring Support level current to start the new Support period.

3.3 Survalent shall not be obliged to provide Support and Maintenance if undisputed payment of the Support and Maintenance Fee by Client is overdue.

3.4 In consideration for the payment of the Support and Maintenance Fee, Survalent shall:

a) Respond to Issues in accordance with the provisions of the SLA;

b) Supply Support and Maintenance only to Client's designated personnel;

c) Promptly notify and make available to Client all new Updates of the Software (and associated Documentation) for use by Client only in accordance with the terms of the License Agreement;

d) Respond to reasonable queries from Client.

3.5 In the event that Client chooses to remain on an Upgrade release of the Software that is not current or not the immediately preceding Software version, Survalent may, at its discretion and subject to written agreement with Client, continue to provide Support and Maintenance on such older Software in consideration of an increased Support and Maintenance Fee to be determined.

3.6 Survalent shall advise Client through the support portal of all new Upgrades of the Software, and shall, at Client's request and upon payment of the corresponding fee (if any), make such Upgrades (and associated Documentation) available for use by Client.

3.7 In order to permit delivery of Hotfixes, Updates and Upgrades, the Client should have access to the internet. Survalent accepts no liability for any loss or damage or delays in access to Updates and Upgrades arising from Client's failure to obtain such access.

3.8 Upon request, Client shall ensure that Survalent's support personnel are provided with the appropriate approvals, access information and remote electronic access to the Software, or physical access to the computer equipment on which the Software is installed if in Survalent's reasonable opinion such physical access is necessary, for the purpose of investigating or rectifying reported Issues. In the event of Client providing such access but without the appropriate approvals, or in the event of Client not providing such access, Client shall not seek any action or remedy from Survalent in association with any loss or damage to Client arising from such unauthorised access or lack of access.

3.9 Survalent shall not be obliged to continue to provide Support in respect of the relevant Issue if Client cannot provide or obtain such approvals, information and access set out in Clause 3.8 above.

3.10 Survalent may supply Support and Maintenance itself or by its appointed agents. Survalent will remain fully responsible for the delivery of the Support and Maintenance to Client.

3.11 The provision of Support is limited to (i) the current version and (ii) the immediately preceding version of the Software. It is the Client's responsibility to review Survalent's customer support portal to determine whether the Client's current Software version qualifies for Support. Furthermore, Client can get proactive notification of Updates and Upgrades by subscribing to Survalent's support portal notification service.

3.12 Survalent shall be under no obligation to provide Support in respect of:

a) Issues resulting from any modifications or customisation of the Software not made by Survalent.

b) Incorrect or unauthorised use of Software or operator error where such use or operation is not in

accordance with the Documentation;

c) Recreation or re-entry of data lost for any reason whatsoever;

d) Performance of the generalized duties of a network administrator;

e) Any programs used in conjunction with the Software;

f) Faults in the Hardware;

g) Faults in the Third-Party Software; and

h) Use of the Software with computer hardware, operating systems or other supporting software other than the Hardware and the Third-Party Software.

3.13 Survalent shall notify Client in writing as soon as Survalent is aware that any Issue is not covered by Clause 3.4 and/or if such Issue is covered by Clause 3.12 and any time spent by Survalent investigating such Issues at Client's request after such notification will be chargeable at Survalent's labor and material rates at the time of the request. Survalent shall invoice such charges at Survalent's discretion and such shall be paid within 30 days from the date of said invoice.

4 Client's Cooperation and Obligations:

4.1 Client shall provide cooperation and support to Survalent in Survalent's efforts to deliver the Support and Maintenance service. Such cooperation and support shall include, but not be limited to:

a) A reasonable level of responsiveness to Survalent's requirements and communications;

b) The timely transmittal and release to Survalent of appropriate and accurate documentation, information and materials in respect of reported Issues;

c) Granting to Survalent remote access to the Hardware on which the Software is installed if required for the provision of effective Support;

d) Make available competent Client's personnel to assist Survalent when and to the extent as is reasonably requested by Survalent;

e) The use of the Software only in accordance with the relevant Documentation and any License Agreement.

4.2 Client shall:

a) Ensure that the Software is managed in a proper manner and that all persons with administrative authority over the Software shall be competent trained employees or shall be persons under their supervision;

b) Use the latest Update or Upgrade of the Software made available to it by Survalent; and

c) Copy and use the Software, Updates, Documentation and all other materials provided hereunder only in accordance with the terms of the Licence Agreement;

d) Keep adequate backup copies of data, databases, and application programs and agrees that Client is solely responsible for any and all restoration and reconstruction of lost or altered files, data and programs.

4.3 Client agrees that if Client does not perform Client's obligations under the Contract and such non-performance affects Survalent's ability to perform, Survalent shall not be considered in default under the Contract to the extent so affected.

5 Personnel:

5.1 In the event that Survalent visits Client's premises, Client shall advise Survalent's staff, agents or subcontractors of all rules, regulations and practices with which they should comply while on those premises. Survalent's staff, agents and subcontractors shall comply with such rules and regulations

whenever they are on Client's premises. Client shall take reasonable precautions to ensure the health and safety of Survalent's staff, agents and sub-contractors while they are on Client's premises.

5.2 Without in any way restricting the right of an employee freely to accept employment and change employment, if either party (the "Hiring Party") induces the other party's employee engaged in the delivery of Support or Maintenance or the development or integration of the Client Software to enter its service at any time during the term of the Contract or during a period of six months thereafter then the Hiring Party shall pay to the other party an amount being equivalent to fifty percent (50%) of the employee's net annual salary such sum being a genuine pre-estimate of the cost of the disruption that such inducement would cause to the efficient conduct of the affected party's business.

6 Fees & Payment:

6.1 Survalent may invoice the Support and Maintenance Fee at least sixty (60) days before the Effective Date.

6.2 Payment from Client must be received by Survalent prior to the beginning of a renewal period to maintain continuous Support and Maintenance service.

6.3 Client shall be liable for any other agreed upon fees, any national, federal, value added, sales, excise, tariff, state, local or other taxes or customs duties applicable. For the avoidance of doubt, should Client be required by any law or regulation to make any deduction on account of tax including but not limited to Withholding Tax or otherwise on any sum payable under the Contract the sum payable shall be increased by the amount of such tax to ensure that Survalent receives a sum equal to the amount to be paid under the Contract.

6.4 Survalent may charge Client pro rata interest at the maximum rate permitted by law on any undisputed sum outstanding payable to Survalent. Client shall notify Survalent in writing within ten (10) days of receipt of an invoice that the invoice is in dispute.

6.5 In the event that Client purchases additional Software, including but not limited to the purchase of new Upgrades in accordance with Clause 3.6, the Support and Maintenance Fee may be adjusted to account for the additional Software support.

7 Warranty:

7.1 Subject to the limitations upon its liability in Clause 8, Survalent warrants to Client that all services supplied under the Contract will be carried out with reasonable skill and care by personnel whose qualifications and experience will be appropriate for the tasks to which they are allocated.

7.2 Save as expressly provided in Clause 7.1 of this Agreement, Survalent specifically excludes, and without limitation, all other conditions, warranties, representations or other terms relating to the Contract including any warranties that might otherwise be implied or incorporated into the Contract, such as those of satisfactory quality, fitness for a particular or any purpose, or ability to achieve any particular result.

7.3 In the event that Client believes the warranty in Clause 7.1 has not been met on any occasion, Client shall promptly notify Survalent according to the escalation process set out in the SLA, providing all details that may be necessary for Survalent to remedy the breach, and Survalent shall use all its reasonable endeavours to remedy such breach (either by itself or through a third party).

8 Limitation of Liability:

8.1 Survalent's total maximum aggregate liability on any claims for loss or liability arising out of or related to the Contract (including, without limitation, (i) loss of, damage to or corruption of data, (ii) loss of use, (iii) loss or liability arising from negligence, warranty, contract, strict liability or operation of law) shall in no case exceed the Support and Maintenance Fee paid by Client during the twelve (12) month period immediately prior to Client's claim in respect of the Support and Maintenance that is the subject of such claim.

8.2 Survalent hereby excludes all liability that Survalent has not expressly accepted in the Contract. These limitations will apply regardless of the form of action, whether under statute, in contract, tort, including negligence, or any other form of action. For the purposes of this Clause 8, “Survalent” includes Survalent’s employees, sub-contractors, licensors and suppliers who shall therefore have the benefit of the limits and exclusions of liability set out in this Clause.

8.3 No action, regardless of form, arising out of transactions occurring under or contemplated under the Contract may be brought by either party more than one (1) years after the cause of action has accrued.

8.4 Client shall have no remedy in respect of any representation (whether written or oral) made upon which Client relied in entering into the Contract (“Misrepresentation) and Survalent shall have no liability to Client other than pursuant to the express terms of the Contract.

8.5 IN NO EVENT SHALL SURVALENT BE LIABLE FOR OR OBLIGATED IN ANY MANNER TO PAY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS OR PRODUCTION, INSTALLATION/DEINSTALLATION COSTS, PLANT DOWNTIME, LOSS OF USE OF PRODUCTIVE FACILITIES OR EQUIPMENT, RECORDS OR DATA, PROPERTY DAMAGE, PERSONAL INJURIES, OR GOVERNMENTAL FINES OR PENALTIES, WHETHER SUFFERED BY CLIENT OR ANY THIRD PARTY.

9 Duration & Termination.

9.1 Each Contract shall become effective on the Effective Date and shall continue for a period of twelve (12) months, unless and until terminated in accordance with the provisions of Clauses 2.5 or 9.2.

9.2 Either party (“the Initiating Party”) may forthwith terminate the Contract at any time:

a) On giving written notice to the other party if the other party commits any material breach of any term of the Contract and in the case of a breach which is reasonably capable of remedy fails to remedy that breach to the reasonable satisfaction of the Initiating Party within thirty (30) days of a written request to remedy the same; or

b) On giving written notice to the other party if the other party has filed for bankruptcy. As used in this section 9.2 b), the term "bankruptcy" shall mean (i) apply for or consent to the appointment of, or the taking of possession by a receiver, custodian, trustee or liquidator of itself or of all or substantially all of its assets, (ii) commence a voluntary case under applicable bankruptcy laws (as now or hereafter in effect), (iii) be adjudicated as bankrupt or insolvent, (iv) file a petition seeking to take advantage of any other law providing for relief of debtors, or (v) acquiesce to, or fail to have dismissed within sixty (60) days, any petition filed against it in any involuntary case under such bankruptcy laws.

9.3 The expiry of the Contract or the termination thereof for whatever reasons shall be without prejudice to any other rights or remedies a party may be entitled to under law and shall not affect the respective rights and liabilities of either of the parties accrued prior to such termination.

10 Intellectual Property:

Survalent is the owner or licensee of the patent, copyright, trade secrets, trademarks and any other intellectual property rights which exists in the Hotfixes, Updates and Upgrades. Title to the Hotfixes, Updates and Upgrades shall remain vested in Survalent. For the avoidance of doubt title and all intellectual property rights to any design, new software, new protocol, new interface, enhancement, update, derivative works, revised screen text or any other items that Survalent creates shall remain vested in Survalent. Any rights not expressly granted herein are reserved to Survalent.

11 Confidentiality:

11.1 Confidential Information shall be defined as any information (whether disclosed in oral, written or electronic form) belonging or relating to Survalent's or Client's business affairs or activities and which: (i) has been marked as confidential or proprietary, (ii) has been identified orally or in writing as being of a confidential nature, or (iii) may reasonably be supposed to be confidential in the circumstances.

11.2 Each party undertakes that for a period of five years from the date of disclosure it will not, without the prior written consent of the other party, use, disclose, copy or modify the other party's Confidential Information (or permit others to do so) other than is necessary for the performance of its rights and obligations under the Contract. Each party hereby agrees that it shall treat the other's Confidential Information with the same degree of care as it employs with regard to its own Confidential Information of a like nature and in any event in accordance with best current commercial security practices, disclosing such Confidential Information only to those of its employees, consultants and bona fide professional advisers who need to have such information for the purposes of the Contract, and ensuring that such employees, consultants and professional advisers shall be bound by the same confidentiality obligations as are set out in this clause.

11.3 The provisions of Clause 11.2 shall not apply to: a) any information in the public domain otherwise than by breach of the Contract; b) information lawfully in the possession of the receiving party thereof before disclosure by the disclosing party; c) information lawfully obtained without restriction from a third party; and d) information required to be disclosed by a court of competent jurisdiction, governmental body or applicable regulatory authority provided that the party under such duty to disclose shall use all reasonable endeavours to give the other party as much prior notice of such disclosure as is reasonably practicable and permitted by law.

11.4 Each party may publicize its involvement with the other party.

11.5 If the Contract is terminated, each party shall, at the other party's option, return or destroy all Confidential Information of the other party.

12 Assignment:

Either party may assign the Contract or otherwise transfer any rights or obligations under the Contract with the other party's prior written consent, such consent not to be unreasonably withheld.

13 Force Majeure:

Neither party is responsible for failure to fulfil its obligations hereunder due to causes beyond its reasonable control that directly or indirectly delay or prevent its timely performance hereunder. Dates or times by which each party is required to render performance under the Contract shall be postponed automatically to the extent that the party is delayed or prevented from meeting them by such causes.

14 Notices:

All notices made pursuant to any Contract must be made in writing. Any written notice to be given or made pursuant to the provisions of any Contract shall be sent postage prepaid by registered, or recorded mail, or reputable courier service, or by email, addressed to the other party's address or information stated above. Unless otherwise provided in the Contract, all notices shall be deemed as given on the day of their receipt by the receiving party.

15 Entire Agreement:

The Contract constitutes the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous representations, agreements and other communications between the parties, both oral and written. The Contract shall prevail notwithstanding any variance with the terms and conditions of any order or purchase order submitted by Client.

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16 Survival:

The following clauses shall continue to be in effect after the termination or expiration of the Contract: 1, 5.2, 6, 7, 8, 9.3, 10, 11, and 14 - 18 inclusive.

17 General:

If any provision of the Contract is adjudged by a court of competent jurisdiction to be invalid, void, or unenforceable, the parties agree that the remaining provisions of the Contract shall not be affected thereby, and that the remainder of the Contract shall remain valid and enforceable. No waiver by either party of any term hereof shall constitute a waiver of any such term in any other case whether prior or subsequent thereto. No single or partial exercise of any power or right by either party shall preclude any other or further exercise thereof or the exercise of any such power or right under the Contract. The Contract may not be changed, modified, amended, released or discharged except by a subsequent written agreement or amendment executed by duly authorised representatives of Survalent and Client.

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Schedule A

Service Level Agreement

A) Issue Reporting.

Clients must report Issues to Survalent in the following ways:

E-mail	support@survalent.com
Customer Online Support Portal	www.survalent.com (Click on Support) • Login username & password will be provided to Client by the Effective Date
Phone	US/Canada: +1 (855) 402-2600 Colombia: +57 (04) 609-1224 Peru: +51 (01) 730-6751 International: +1 (905) 285-2247

All Issues will be logged as support cases and can be tracked by Client via the online support portal. The response and resolution times set out below shall only apply to Issues logged via Survalent's support e-mail, online customer support portal, or by phone numbers noted above. **If any other methods of communication, not listed above, is used to communicate information relating to a support Issue, response and resolution times may be compromised.**

B) Support Time / Hours.

Survalent will provide telephone support for reporting, correcting and resolving issues within the timeframes set forth herein. Survalent will maintain records of all reported Issues made by Client personnel.

Telephone support will be available to Client during business hours from Monday to Friday, between 08:00 hrs and 18:00 hrs (ET). Support will be available during non-business hours (NBH), including holidays, for Clients with NBH Support service option in their Contract.

Survalent observes **Canadian and Ontario** statutory and banking holidays. The list of Survalent's holidays:

Family Day (3rd Monday of February)	Thanksgiving Day (Third Monday in October)
Good Friday (Friday before Easter)	Christmas Eve (December 24)
Victoria Day (Monday before May 25)	Christmas Day (December 25)
Canada Day (July 1)	Boxing Day (December 26)
Civic Holiday (First Monday in August)	New Year's Eve (December 31)
Labour Day (First Monday in September)	New Year's Day (January 1)

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C) Issue Categories / Response Time.

Issues will be categorised as set out below by Survalent in Survalent's reasonable opinion at the time each Issue is reported:

Priority	Description	Response Time Business / Non-Business Hours
Urgent	Classified as a serious issue that affects System functionality, performance, or stability that results in the loss or failure of the System or a significant component, and so impacts the overall operation of the System, and therefore must be addressed immediately	• Bronze – 6 hours / Not Applicable • Silver – 4 hours / 6 hours • Gold – 2 hours / 4 hours • Platinum – 1 hour / 2 hours
High	Classified as an important issue that affects System functionality, performance, or stability but does not impact the overall operation of the System, but nevertheless must be addressed quickly	• Bronze – 12 hours / Not Applicable • Silver – 8 hours / Not Applicable • Gold – 4 hours / Not Applicable • Platinum – 2 hours / Not Applicable
Medium	Classified as a minor issue which affects a component of the System, but which does not affect the operations, performance, or stability of the System, and so can be addressed over a longer time period	• Bronze – 24 hours / Not Applicable • Silver – 12 hours / Not Applicable • Gold – 8 hours / Not Applicable • Platinum – 4 hours / Not Applicable
Low	Classified as an information request/documentation issue, which does not affect System software/hardware functionality, and so can be addressed over a longer time period	• Bronze – 48 hours / Not Applicable • Silver – 24 hours / Not Applicable • Gold – 12 hours / Not Applicable • Platinum – 8 hours / Not Applicable

Severity	Description	Resolution Target
Critical	Classified as a serious issue that affects System functionality, safety, performance, or stability that seriously compromises the operation of the System.	Survalent will use best efforts to resolve the Issue during and after business hours to provide a resolution or workaround. If the resolution requires a software fix, the fix will be provided in a subsequent Hot Fix, Update, or Upgrade.
Major	Classified as an important issue that affects System functionality, safety, performance, or stability but does not impact the overall operation of the System.	Survalent will use best efforts to resolve the Issue during business hours to provide a resolution or workaround. If the resolution requires a software fix, the fix will be provided in a subsequent Hot Fix, Update, or Upgrade.
Minor	Classified as a minor issue that does not affect System functionality, performance, or stability, such as cosmetic issues that are considered important that do not affect operation of the System.	Survalent will provide initial response during normal business hours. Survalent will suggest a workaround if appropriate. If the resolution requires a software fix, the fix will be provided in a subsequent Hot Fix, Update, or Upgrade.

Note: Response time may rollover to next business day hours depending on time of received request.

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Survalent shall use its reasonable efforts to respond and resolve Issues during the timeframes noted. The current status of the Issue can be viewed via Survalent customer online support portal.

D) Escalation.

In the event that the Client has concerns regarding the Survalent's progress with a particular issue or with any other matter regarding the delivery of Support and Maintenance, the Client may raise such concerns with Survalent according to the following escalation path:

a. Manager Customer Support – Rafael De La Fuente jacosta@survalent.com (905) 285-9491
b. VP Customer Success – Ian MacCuaig imaccuaig@survalent.com (905) 285-9497
c. President/CEO – Steve Mueller smueller@survalent.com (905) 285-2211

E) Upgrades, Updates and Hot fix process

Where an Upgrade, Update or Hot fix is used to remedy an Issue, it is the responsibility of the Client to ensure that this release resolves the Issue and that the Client is satisfied to continue with this release until a future Update, Upgrade or Hot fix is available. If the Client finds that the Upgrade, Update or Hot fix does not resolve the Issue to an acceptable level then the Client is free to revert back to their previous version of the software and shall notify Survalent of such. Survalent shall then create a new Issue, which shall be resolved in accordance to the Clause C above.

PURCHASER: _____

PRINT _____

NAME: _____

TITLE: _____

SELLER: SURVALENT TECHNOLOGY INC.

PRINT _____

NAME: _____

TITLE: _____

Better Software.
Better Decisions.

With Survalent, you can control your critical network operations with confidence. We're the most trusted provider of advanced distribution management systems (ADMS) and substation automation for electric, water/wastewater, oil & gas, renewable energy, and transit utilities across the globe.

Over 700 utilities in 40 countries rely on the SurvalentONE platform to effectively operate, monitor, analyze, restore, and optimize operations. By supporting critical utility operations with a fully integrated solution, our customers have significantly improved operational efficiencies, customer satisfaction and network reliability. Our comprehensive substation automation solution, Survalent StationCentral, delivers advanced control and monitoring for enhanced network performance and protection.

Our unwavering commitment to excellence and to our customers has been the key to our success for over 60 years.

100% Project Delivery. We Guarantee It. Ask Us How.

Survalent.

info@survalent.com • survalent.com • 905-826-5000

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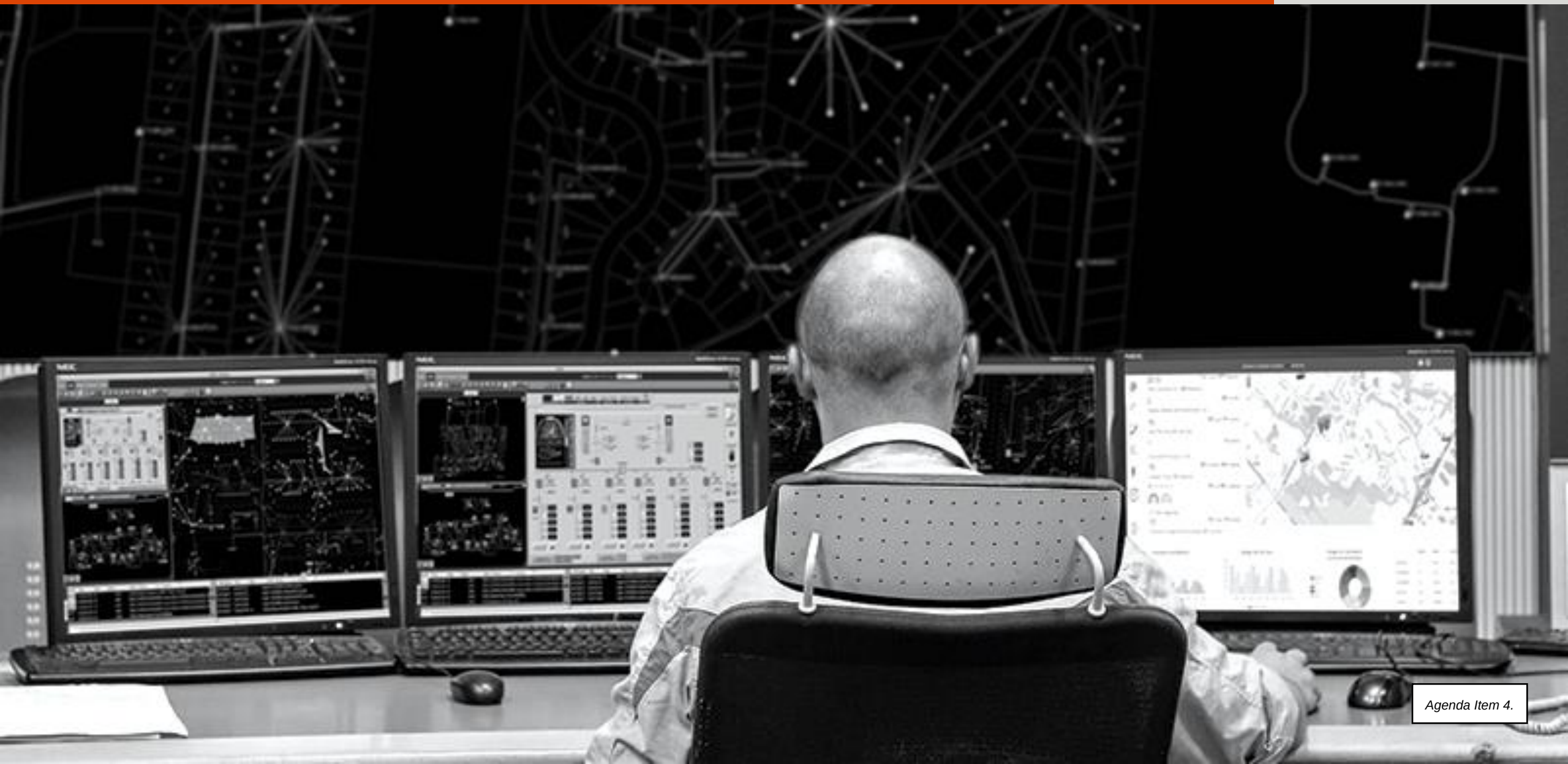
SurvalentONE

Survalent.



Agenda Item 4.

Your Survalent Team

Survalent.

Jason Rohlfing
Director of Sales, Western US

Zair Sajid
Presales Specialist

Confidential & Propriet

Today's Agenda

Survalent.

- Introductions
- Survalent Company Overview
- SurvalentONE Product Overview
- System Architecture Overview
- Product Demonstration
  - SCADA
  - Web Applications (optional)

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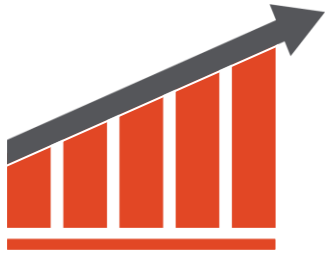
About Us

Survalent.



50+ years of service in the utility industry

Consistent revenue growth & profitability

97.8% customer retention rate since 1983

21% of top line revenues invested in R&D

Zero debt

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Tremendous Base of Experience

Survalent.

40
Countries

60
Customers

400+
Customers

800+
Customers Worldwide

300+
ADMS conversions

1,000,000+
Largest System

10,000,000+ meters
3 Largest Systems at PLN Indonesia

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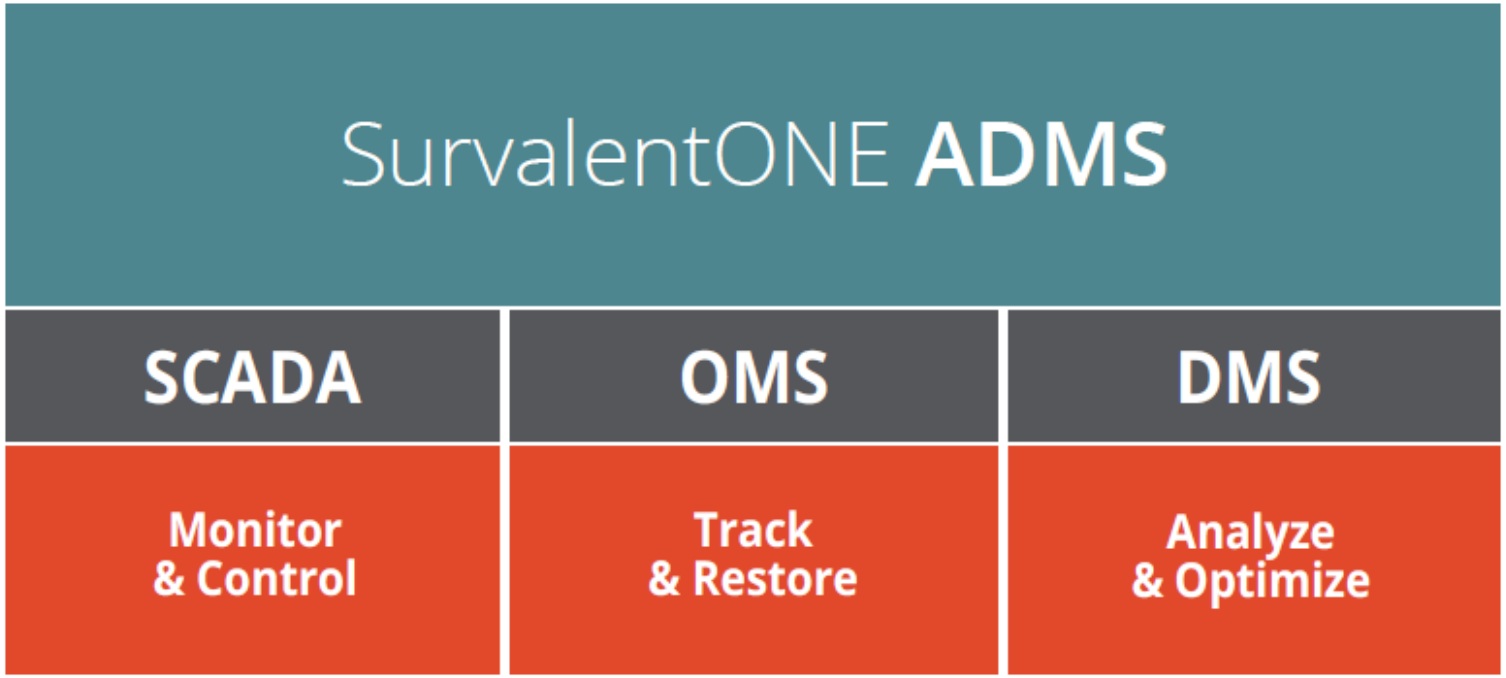
SurvalentONE ADMS Platform

Survalent.

- Common user interface for all roles for ease of operations
- Single hardware platform simplifies IT/OT maintenance & security
- Shared, as-operated network model & real-time database provides increased performance



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SurvalentONE SCADA

Survalent.

- Provides advanced supervisory control & data acquisition capabilities
- Real-time, automated network control & monitoring
  - Improves network reliability
  - Streamlines operations
- Offers advanced data collection capabilities to manage remote assets

Benefits

Survalent.

- Greater network reliability & improved performance indices
- Increased operational efficiency
- Improved situational awareness enables faster, more informed decision-making
- Cost savings achieved through remote monitoring & control of field devices

DMS Application Deployment

Survalent.

PHASE 1:
No network model/connectivity required

- Load Management
  - Power Factor Control
  - Dynamic Voltage Regulation (DVR)
  - Voltage Reduction
  - Load Curtailment
  - Rotational Load Shedding
- Short-term Load Forecasting / Load Estimation

PHASE 2:
Connectivity required

- Fault Location, Isolation and Service Restoration (FLISR) & Loss of Voltage (LOV)
- Protection Settings Manager (PSM)

PHASE 3:
Network model/connectivity required

- Distribution Power Flow (DPF)/Distribution State Estimation (DSE)
  - FLISR with DPF
  - Short-circuit analysis
- Contingency Analysis
- Fault Location
- Volt/VAR Optimization (VVO)
- Optimal Feeder Reconfiguration (OFR)

Offline Environments Available

Project Development System

Allows users to:
- Edit in an offline environment
- Publish changes to production once the user is ready

- Project-based – multiple concurrent projects can be active at any time
- Multiple users can edit concurrently as well
- Option to test changes in the offline environment before publishing to production

Quality Assurance System

Allows users to:
- Test software updates/patches
- Test configuration changes
- Perform hardware/software tests

- Replicate your production environment in a test setting

Operator Training Simulator

Allows users to:
- Train on the ADMS in an offline environment
- Test or validate scenarios (in testing phase)

- Take a snapshot of the production system
- Save multiple snapshots of DB into separate studies
- Global command sequence manager available for all studies
- Validate switch orders in OTS, then import into the production system

Operational Analysis

Allows users to:
- Investigate future hypothetical states of the network
- Offline power system simulator available to see how the network would react

- Available pool of VMs, allows multiple users to run separate studies at once
- Two modes available:
  - Real-time
  - What-if
- Optional licenses available:
  - Historical playback

** Data forwarding license can be used with any of these four servers to update the servers with real-time data*

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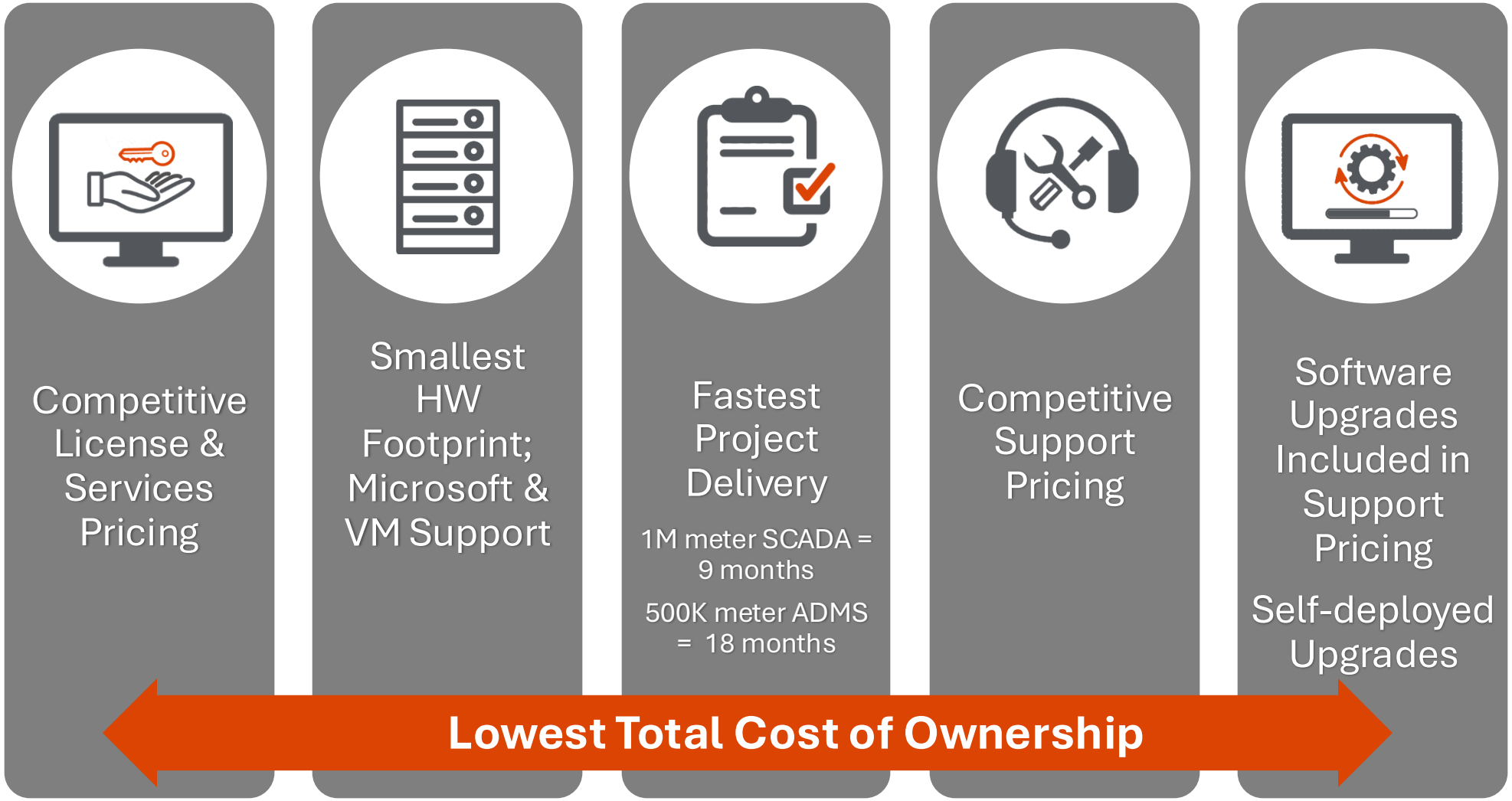
SurvalentONE ADMS Value

Survalent.



Confidential & Propriet

Survalent Commitments

Survalent.

50+ years

Partnership Recognition

"**Survalent** customer references gave the **highest overall satisfaction ratings** of any vendor covered in this report, pointing in particular to **product value, service & support**."

- Gartner, 2017

Easy to Use, Operate, Maintain

Security by Design

Resilient, Redundant, DRP

Reliability, Power Quality, Customer Satisfaction

Interoperability, Digital Transformation

Renewable, Grid Modernization

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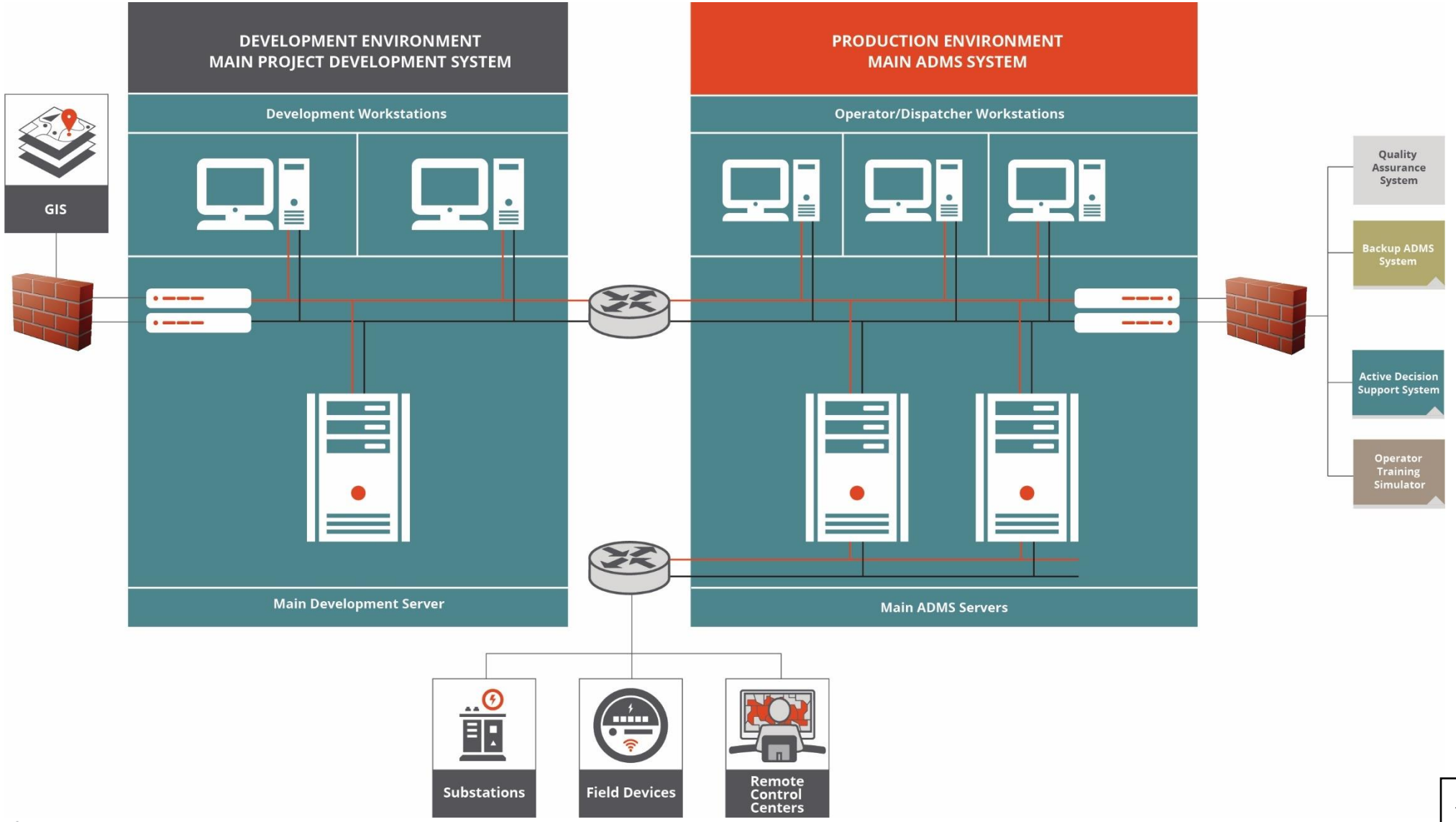
Main SCADA (ADMS) System

Survalent.



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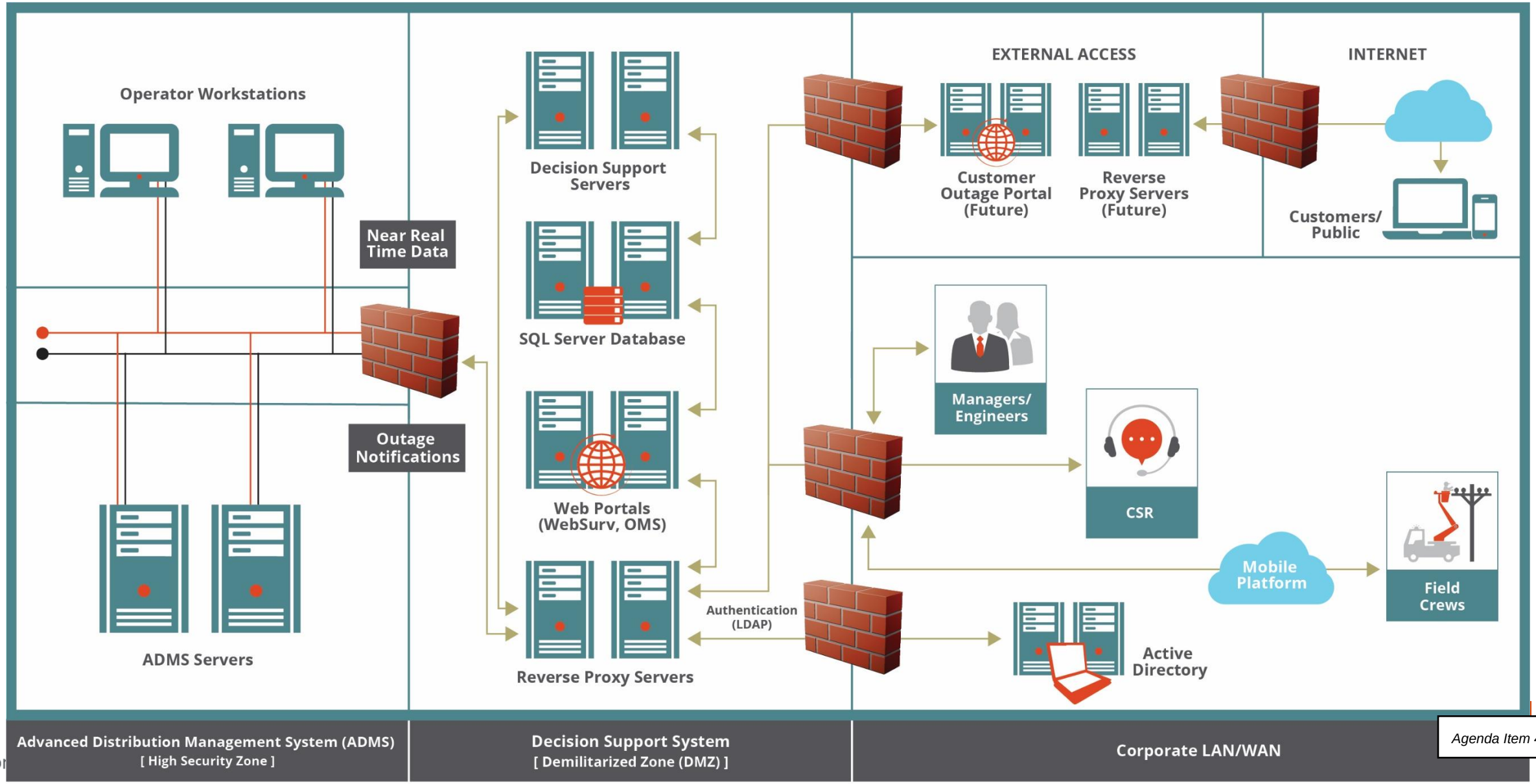
Security Architecture – Web Portals

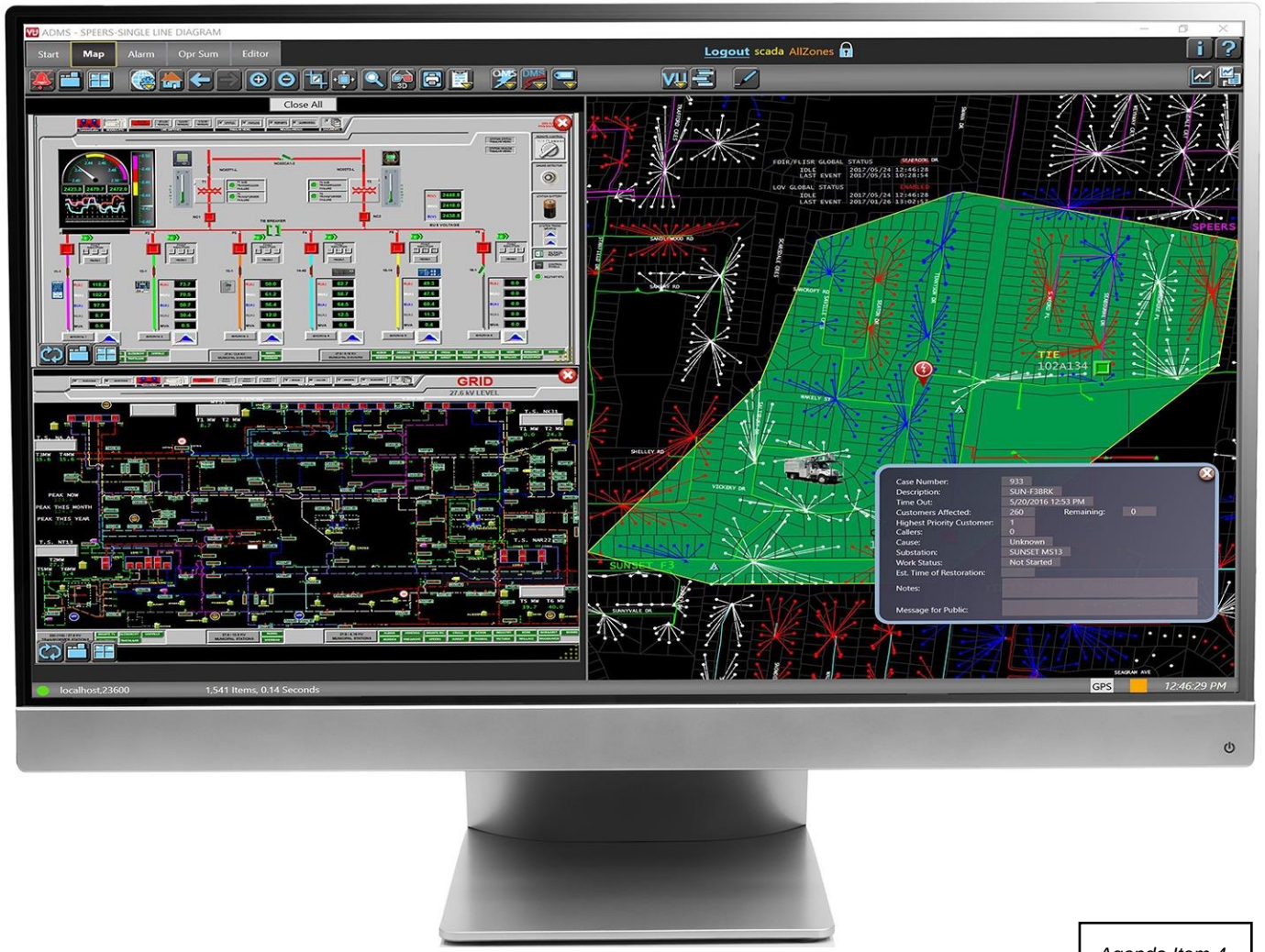
Survalent.



SurvalentONE

Survalent.

A complete, fully integrated ADMS platform that runs on a single, easy-to-use graphical user interface



Agenda Item 4.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Accept the Comprehensive Water and Wastewater Cost of Service Ratemaking Study dated August 2025 and initiate the Prop 218 45-Day Public Comment to Adopt the Proposed Water and Wastewater Rates for 2026 – 2030

Background: In October 2024 the Board of Public Utilities and Council awarded Raftelis to complete the 2025-2030 Comprehensive Electric, Water, and Wastewater Utility Cost of Service Ratemaking Study. The Board of Public Utilities Rate Study Ad Hoc Committee was created to work with staff to Complete the study. The Committee, staff and Raftelis have met on several occasions to review fiscal policies, financial models, and rate scenarios for each of the three utilities.

During July and August 2025, the Board of Public Utilities reviewed and provided comments to the proposed financial plans and rates for Water and Wastewater utilities.

Raftelis conducted a status quo cash flow analysis to evaluate whether existing water and wastewater rates can adequately fund the City's projected expenses over the five-year period. Raftelis projects that with no rate increases over the five-year study period, the City will draw down reserves below the existing policy and below a zero balance by the end of FY 2028.

The proposed revenue adjustments were determined to provide financial sufficiency (including a financial reserve) for the City while minimizing impacts to rate payers.

Table 1: Proposed Water Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%

Table 2: Proposed Wastewater Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	6.0%	6.0%	6.0%	6.0%	6.0%

Key factors influencing the need for proposed revenue adjustments include:

Planned capital expenditures: CIP projects scheduled over the next five years total about $6.9 million (M) for water and $1.4 M for wastewater. Key infrastructure projects include the construction of a 1.5 million-gallon water reservoir, pipeline, main, and fire hydrant replacements, upsizing pumps and sewer lines, rehabbing manholes, and other treatment, transmission, storage, and distribution improvements.

Inflationary pressure: The City's operating environment is not immune to the effects of inflation. The price of materials, chemicals, construction, professional services, energy, and other costs have increased at a historic pace over the last several years. The financial plan assumes continued pressure on both operating and capital costs, albeit at historic rates of change.

Staff are requesting the Board of Public Utilities to accept the final Comprehensive Water and Wastewater Cost of Service Report and recommend acceptance to the Needles Public Utility Authority and initiate the Prop 218 45-day public comment to adopt the proposed water and wastewater rates for five (5) y

The Board of Public Utilities accepted the Comprehensive Water and Wastewater Cost of Service Ratemaking Study on September 2, 2025.

Fiscal Impact: Increase in the cost to provide water and wastewater services

Environmental Impact: N/A

Recommended Action: Accept the Comprehensive Water and Wastewater Cost of Service Ratemaking Study dated August 2025 and initiate the Prop 218 45-Day Public Comment to Adopt the Proposed Water and Wastewater Rates for 2026 – 2030

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles

Water & Wastewater Rate Study Results

September 8, 2025

RAFTELIS

Needles Rate Study Goals and Objectives

Minimize Customer Impacts

So customers pay only what is necessary and to maintain affordable service

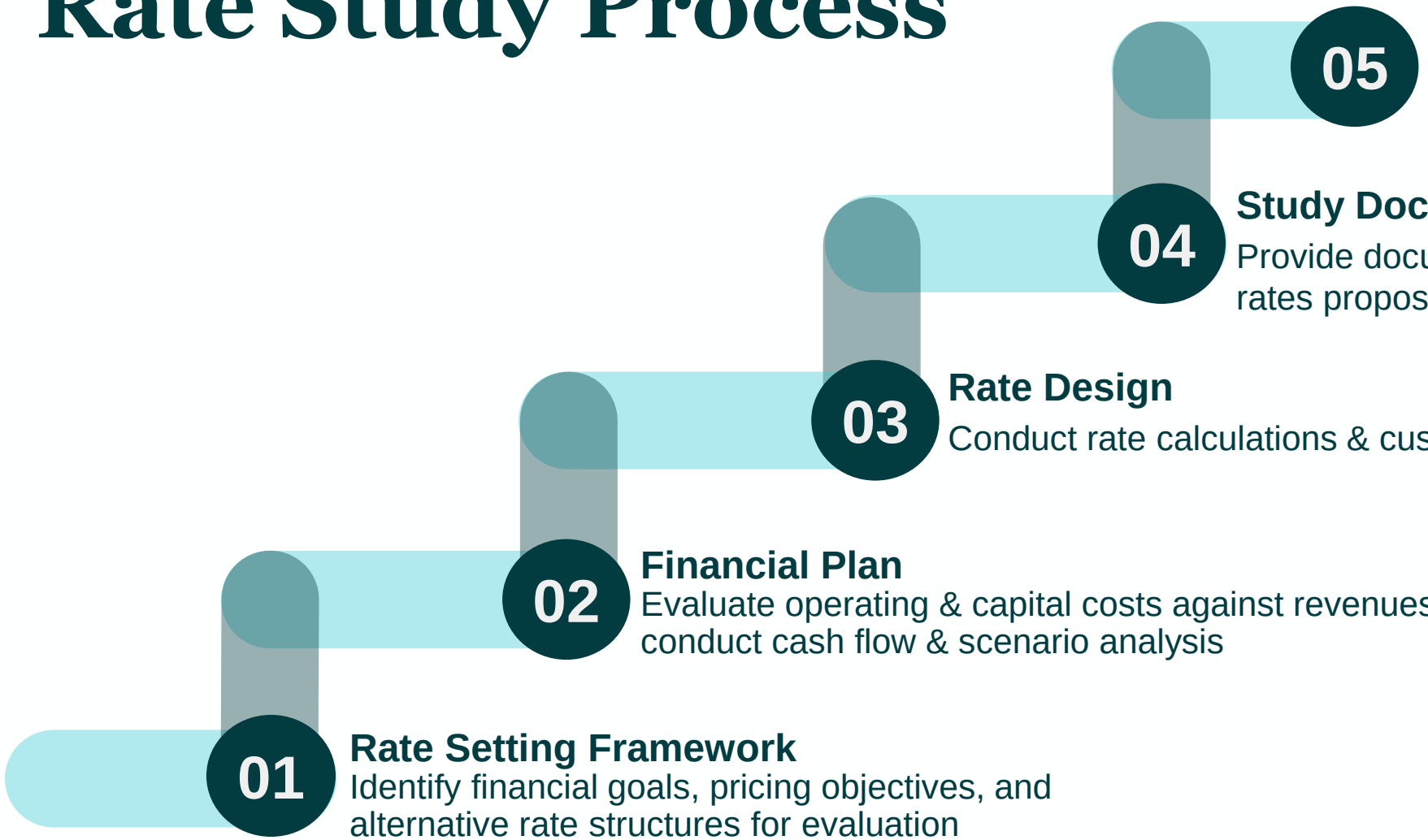
Financial Sufficiency

To ensure sustainable and self-sufficient water and wastewater funds

Cost-of-Service Nexus

Develop a nexus between the proposed rates and the cost to provide service to each customer class

Rate Study Process



01 Rate Setting Framework
Identify financial goals, pricing objectives, and alternative rate structures for evaluation

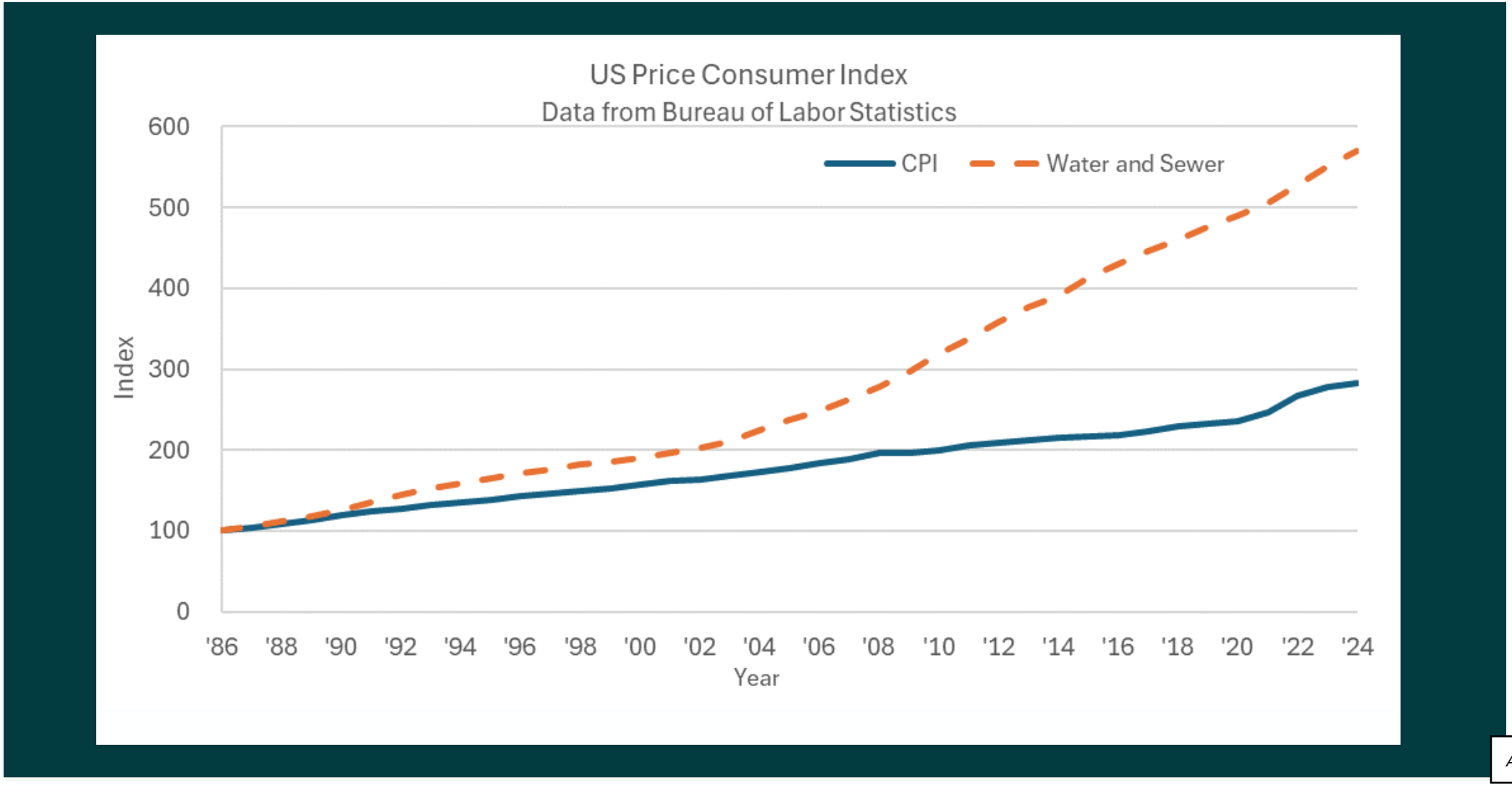
02 Financial Plan
Evaluate operating & capital costs against revenues; conduct cash flow & scenario analysis

03 Rate Design
Conduct rate calculations & customer impact analyses

04 Study Documentation
Provide documentation & study report; review of rates proposal by legal counsel

05 Rate Adoption
Notice customers, hold Public Hearing, count protests, consider adoption of rates & charges

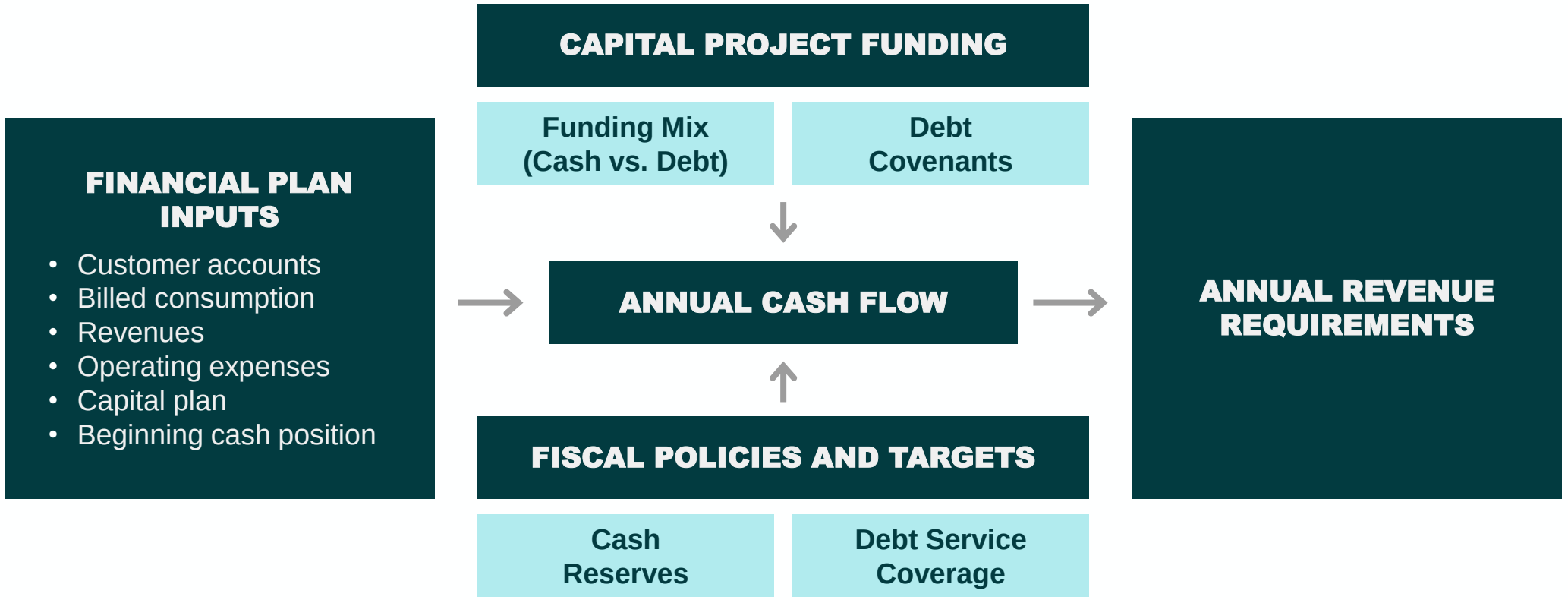
Utility Costs Continue to Increase Faster than General Inflation



U.S. Bureau of Labor Statics is the source of both indices: CPI-U (U.S. City average of all items), Water and Sewerage Maintenance (U.S. City average)

Financial Planning & Rate Projections

FINANCIAL PLAN ELEMENTS



Financial Plan Results Detail

Water Results:

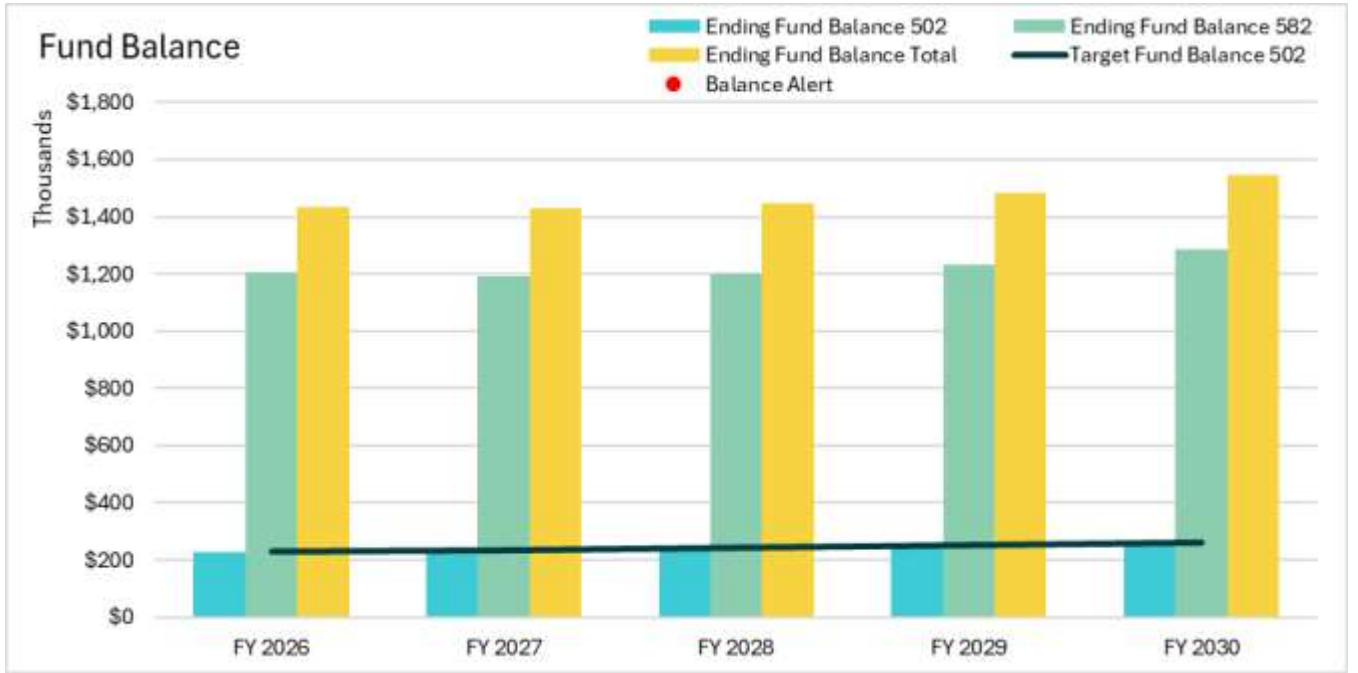
- All CIP cash funded
  - 100% of planned CIP all 5 years
- Revenue Increases Required:
  - 3.0% all 5 years
- Total Fund 502 and 582 balance ranges from $1.4 to $1.6 million through FY 2030

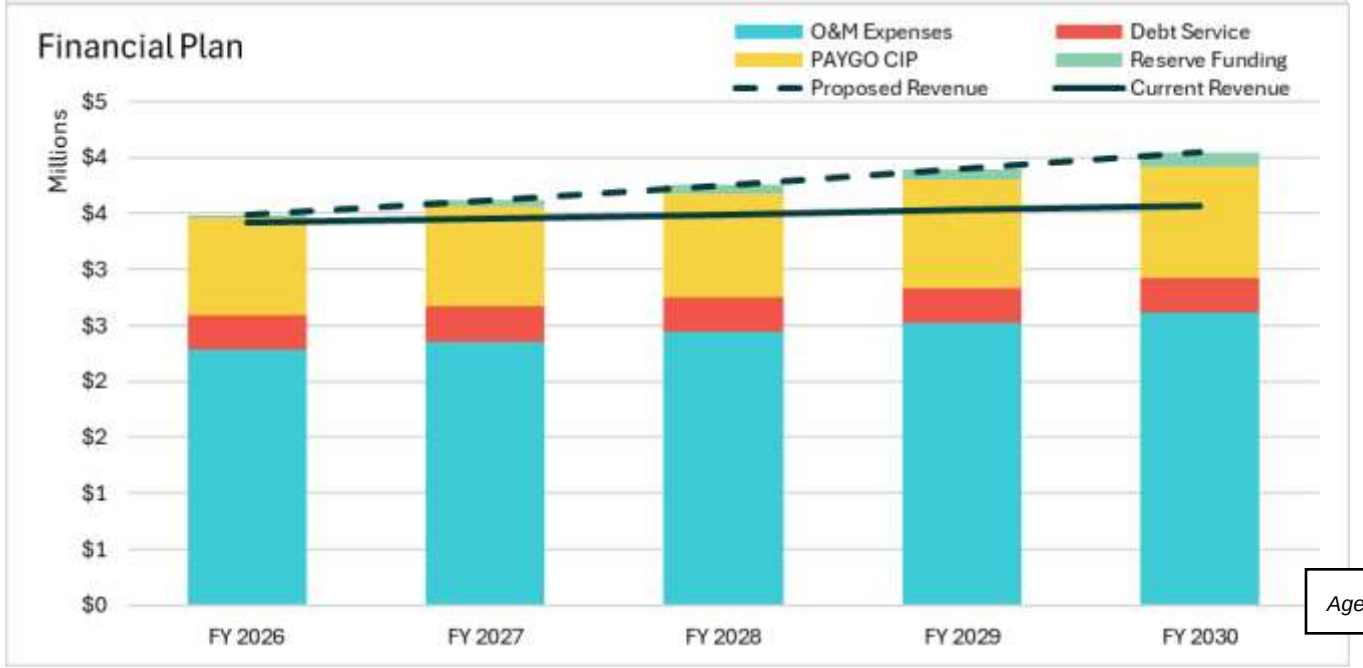
Wastewater Results:

- All CIP cash funded
  - 25% of planned CIP year 1 and 2
  - 50% of planned CIP year 3
  - 75% of planned CIP year 4
  - 100% of planned CIP years 5
- Revenue Increases Required:
  - 6.0% revenue increases FY 2026 – FY 2030
- Projected cash balance low point of $170 thousand in FY 2026, just above $250 thousand by FY 2030

Water Results

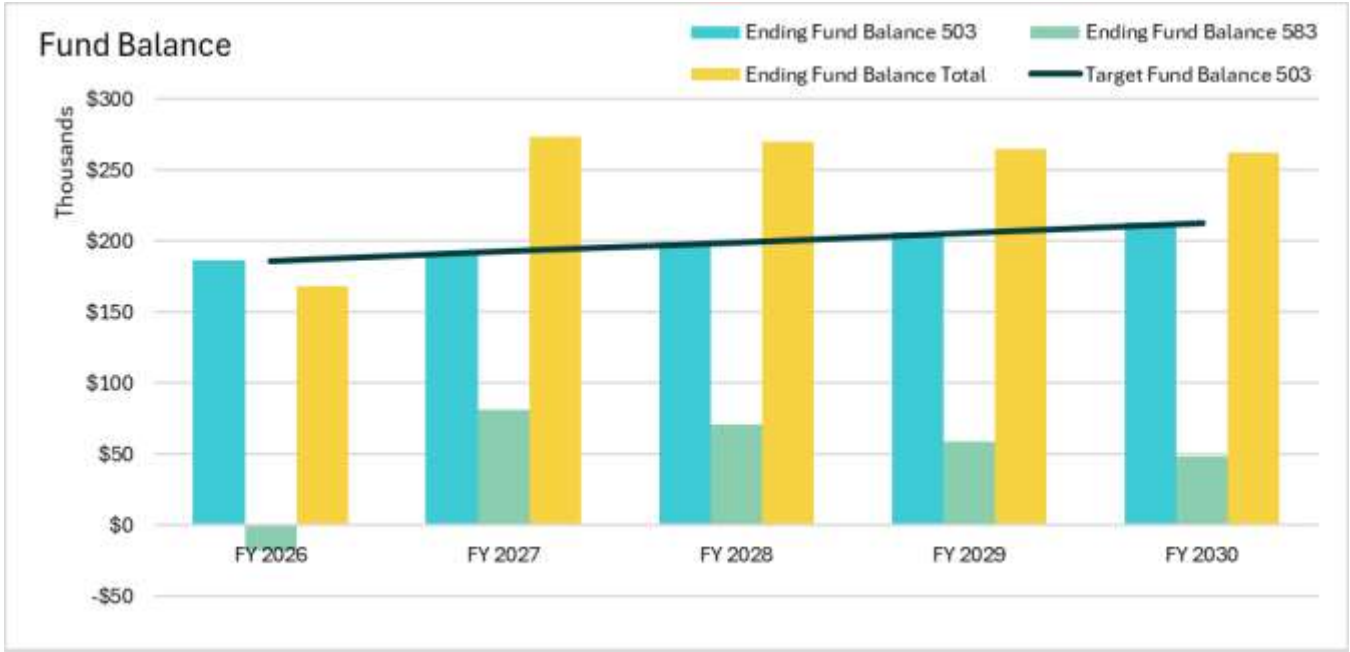
Fiscal Year	Rate Increase	CIP to Spend
2026	**3.0%**	**100%**
2027	**3.0%**	**100%**
2028	**3.0%**	**100%**
2029	**3.0%**	**100%**
2030	**3.0%**	**100%**

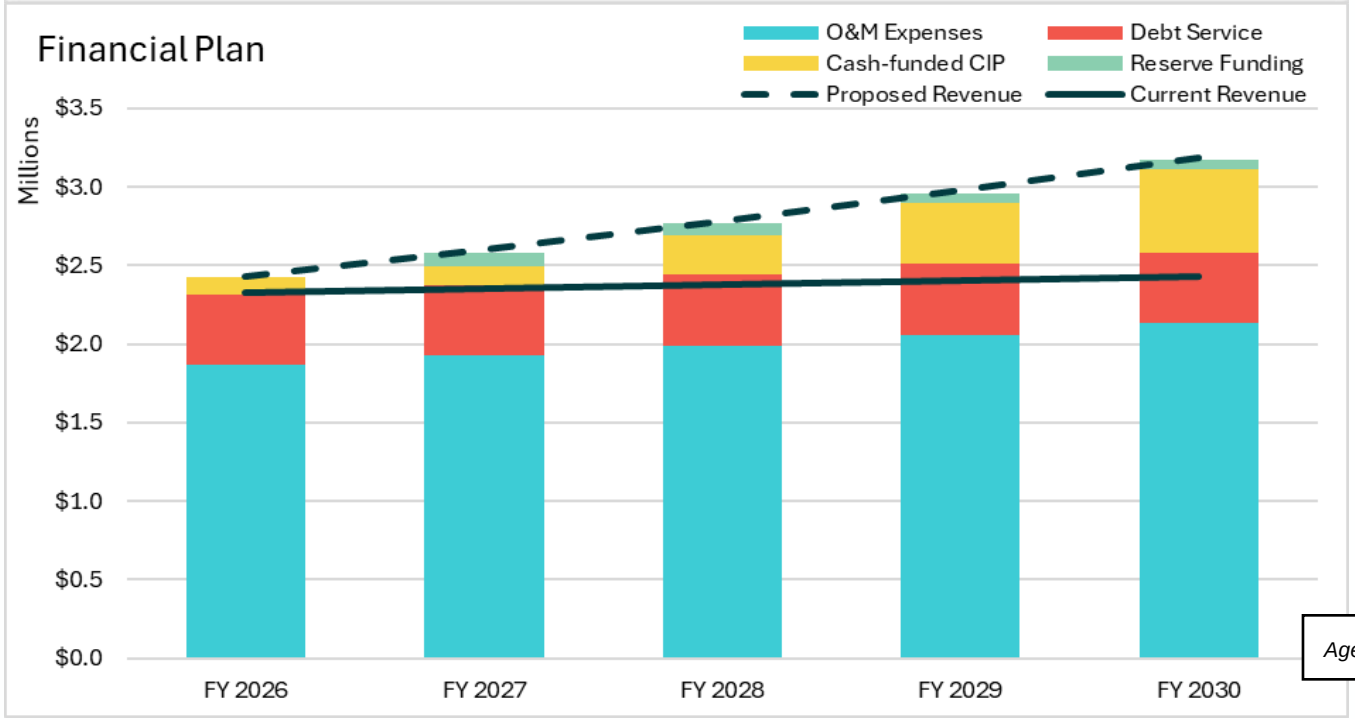




Wastewater Results

Fiscal Year	Rate Increase	CIP to Spend
2026	6.0%	25%
2027	6.0%	25%
2028	6.0%	50%
2029	6.0%	75%
2030	6.0%	100%





Defining Cost of Service (COS)

- An objective approach to fairly recover costs across user classes based on their specific requirements
  - Examples: demand patterns, level of service, meter capacity, etc.,
- Allows for the matching of rates and charges to the costs incurred to serve customers
- Cost of service is an industry best practice and is required in California to align with Proposition 218

Proposed Water Rates

Meter Charges	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
5/8" & 3/4"	$48.86	$48.78	$50.25	$51.76	$53.32	$54.92
1"	$79.10	$75.75	$78.03	$80.38	$82.80	$85.29
1 1/2"	$177.30	$143.17	$147.47	$151.90	$156.46	$161.16
2"	$225.36	$224.07	$230.80	$237.73	$244.87	$252.22
3"	$611.58	$439.82	$453.02	$466.62	$480.62	$495.04
4"	$801.89	$682.54	$703.02	$724.12	$745.85	$768.23
6"	$1,437.60	$1,356.76	$1,397.47	$1,439.40	$1,482.59	$1,527.07
8"	$2,259.31	$2,165.82	$2,230.80	$2,297.73	$2,366.67	$2,437.68
10"	$1,977.70	$5,671.75	$5,841.91	$6,017.17	$6,197.69	$6,383.63

Variable Rate	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
All Classes	$3.07	$3.37	$3.48	$3.59	$3.70	$3.82

Proposed Wastewater Rates

Flat Rate	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
All Customers ($/EDU)	$52.85	$56.03	$59.40	$62.97	$66.75	$70.76

Water FY 2026 Bill Impacts

Bill Impacts, 5/8" & 3/4" Meter	Low	Average	High
Monthly Usage (hcf)	10	15	25
Current Bill	$79.56	$94.91	$125.61
Proposed Bill	$82.48	$99.33	$133.03
Difference ($)	$2.92	$4.42	$7.42
Difference (%)	3.7%	4.7%	5.9%

Wastewater FY 2026 Bill Impacts

Bill Impacts	Residential	Hotel	Gen. Com.	Food Est.
# of Units	1	45	1	58
Current Bill	$52.85	$1,664.78	$87.20	$551.75
Proposed Bill	$56.03	$1,764.95	$92.45	$584.95
Difference ($)	$3.18	$100.17	$5.25	$33.20
Difference (%)	6.0%	6.0%	6.0%	6.0%

RAFTELIS

Contact: Brian Bass
380 900 8163/ bbass@raftelis.com

Contact: Lindsay Roth
213 262 9313 / lroth@raftelis.com

END OF DECK – BACK POCKET SLIDES FOLLOW

Financial Assumptions

Escalators Affecting Revenues

Account Growth: 1.2%

Water Demand Factor: 0%

Non-Rate Revenue Inflation: 2.0%

Reserve Interest Rates: 1.5%

Agenda Item 5.

Financial Assumptions

Escalators Affecting Expenses

General: 3%

Salary: 2.5%

Health Insurance: 10%

Retirement: 1.5%

Other Benefits: 7%

Fuel, Utilities, Chemicals: 4%

Contract Services: 3%

Capital: 3.5%

Agenda Item 5.

Water Status Quo Pro Forma – Fund 502

Cash Flow	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Beginning Balance - Fund 502	**$891,681**	**$220,224**	**$227,765**	**$235,640**	**$243,867**	**$252,469**
Sources of Funds						
Rate Revenue	$3,005,226	$3,036,511	$3,068,580	$3,100,851	$3,133,324	$3,166,001
Miscellaneous Revenue	$85,476	$85,679	$85,886	$86,097	$86,313	$86,532
Interest Income	$0	$7,311	$7,076	$6,820	$6,544	$6,245
Total - Sources of Funds	**$3,090,701**	**$3,129,501**	**$3,161,541**	**$3,193,768**	**$3,226,181**	**$3,258,778**
Uses of Funds						
O&M Expenses	$2,202,235	$2,277,652	$2,356,396	$2,438,669	$2,524,687	$2,614,684
Debt Service	$310,159	$310,159	$310,159	$310,159	$310,160	$310,160
Total - Uses of Funds	**$2,512,394**	**$2,587,811**	**$2,666,555**	**$2,748,828**	**$2,834,846**	**$2,924,844**
Ending Balance Subtotal – Pre Transfer	$1,469,988	$761,914	$722,751	$680,580	$635,202	$586,403
Ending Balance Total – Post Transfer	**$220,224**	**$227,765**	**$235,640**	**$243,867**	**$252,469**	**$261,468**
Reserve Target						
Operating Reserve	$220,224	$227,765	$235,640	$243,867	$252,469	$261,468

Water Status Quo Pro Forma – Fund 582

Cash Flow	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Beginning Balance - Fund 582	**$614,073**	**$1,241,665**	**$1,137,448**	**$957,611**	**$697,160**	**$350,801**
Sources of Funds						
Revenue	$280,395	$285,685	$291,080	$296,584	$302,197	$307,923
Interest Income	$0	$10,107	$8,824	$6,944	$4,427	$1,231
Transfer from 502	$1,249,764	$534,148	$487,112	$436,713	$382,733	$324,934
Total - Sources of Funds	**$1,530,159**	**$829,940**	**$787,016**	**$740,241**	**$689,357**	**$634,089**
Uses of Funds						
O&M Expenses	$62,724	$64,919	$67,191	$69,543	$71,977	$74,496
Rate Funded CIP	$839,843	$869,238	$899,661	$931,149	$963,739	$997,470
Total - Uses of Funds	**$902,567**	**$934,157**	**$966,852**	**$1,000,692**	**$1,035,716**	**$1,071,967**
Ending Balance - Fund 582	**$1,241,665**	**$1,137,448**	**$957,611**	**$697,160**	**$350,801**	**-$87,077**

Wastewater Status Quo Pro Forma – Fund 503

Cash Flow	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Beginning Balance - Fund 503	**$936,801**	**$180,342**	**$158,595**	**$98,054**	**-$4,108**	**-$150,431**
Sources of Funds						
Rate Revenue	$2,237,334	$2,276,144	$2,300,243	$2,324,977	$2,349,711	$2,374,445
Miscellaneous Revenue	$12,475	$12,631	$12,789	$12,951	$13,115	$13,284
Interest Income	$0	$2,523	$1,911	$699	$0	$0
Total - Sources of Funds	**$2,249,809**	**$2,291,298**	**$2,314,943**	**$2,338,627**	**$2,362,826**	**$2,387,728**
Uses of Funds						
O&M Expenses	$1,803,424	$1,863,170	$1,925,608	$1,990,914	$2,059,275	$2,130,897
Debt Service	$449,875	$449,875	$449,876	$449,875	$449,875	$449,875
Total - Uses of Funds	**$2,253,300**	**$2,313,045**	**$2,375,484**	**$2,440,789**	**$2,509,150**	**$2,580,771**
Ending Balance Subtotal – Pre Transfer	$933,311	$158,595	$98,054	-$4,108	-$150,431	-$343,474
Ending Balance Total – Post Transfer	**$180,342**	**$158,595**	**$98,054**	**-$4,108**	**-$150,431**	**-$343,474**
Reserve Target						
Operating Reserve	$180,342	$186,317	$192,561	$199,091	$205,928	$213,090
Excess Reserves for Transfer	$752,968	$0	$0	$0	$0	$0

Wastewater Status Quo Pro Forma – Fund 583

Cash Flow	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Beginning Balance - Fund 583	**$120,369**	**$322,766**	**-$210,830**	**-$367,153**	**-$480,851**	**-$498,930**
Sources of Funds						
Revenues	$35,676	$35,676	$35,676	$35,676	$35,676	$35,676
Transfer from 503	$752,968	$0	$0	$0	$0	$0
Interest Income	$0	$3,236	$0	$0	$0	$0
Total - Sources of Funds	**$788,644**	**$38,912**	**$35,676**	**$35,676**	**$35,676**	**$35,676**
Uses of Funds						
O&M Expenses	$16,715	$17,300	$17,906	$18,533	$19,181	$19,853
Rate Funded CIP	$449,163	$232,442	$384,923	$497,995	$515,424	$533,464
Total - Uses of Funds	**$465,878**	**$249,742**	**$402,829**	**$516,527**	**$534,606**	**$553,317**
Ending Balance	**$322,766**	**-$210,830**	**-$367,153**	**-$480,851**	**-$498,930**	**-$517,641**

CITY OF NEEDLES

Water & Wastewater Rate Study

FINAL REPORT / AUGUST 2025

RAFTELIS

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RAFTELIS

August 22, 2025

Ms. Rainie Torrance
Utility Manager
City of Needles
817 Third Street
Needles CA 92363

Subject: Water and Wastewater Cost of Service and Rate Design Study

Dear Ms. Torrance,

Raftelis is pleased to provide this Water and Wastewater Cost of Service and Rate Design Study Report (Report) to the City of Needles (City). The study develops a five-year schedule of water and wastewater rates for the City for Fiscal Years (FY) 2026 through FY 2030 that are fair, equitable, fully recover the cost of providing service, and align with the legal requirements of Proposition 218.

The major tasks of the study were to:

- Develop a sustainable five-year financial plan to ensure financial sufficiency, meet operating costs, fund the long-term Capital Improvement Plan (CIP), and maintain prudent reserves.
- Conduct a cost-of-service analysis to develop a nexus between proposed water and wastewater rates and the cost to provide service to customer classes.
- Review the City's existing water and wastewater rate structures against alternatives.
- Design cost-justified water and wastewater rates that fairly recover costs while considering other City policy objectives
- Document the study work in a comprehensive Report, walking the reader through the rate derivation from start to finish

This report summarizes key results and recommendations and details the development of the proposed financial plan, cost-of-service analysis, and water rate calculations. It has been a pleasure working with you, and we thank you and other City staff for the support you provided to Raftelis during this study.

Sincerely,

Todd Cristiano
Vice President

Brian Bass
Project Manager

Lindsay Roth
Senior Consultant

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1. Executive Summary

1.1. Study Overview

Public water and wastewater agencies in California conduct cost-of-service studies roughly once every five years to establish a strong nexus between rates charged to customers and costs incurred to provide service, as required by Proposition 218. The City of Needles (City) last conducted a cost-of-service study in 2020, which established proposed water and wastewater rates over a five-year period from Fiscal Year (FY[1]) 2021 through FY 2025. The City engaged Raftelis in October 2024 to conduct a new Water and Wastewater Cost of Service and Rate Design Study to establish proposed water and wastewater rates over the next five-year period from FY 2026 to FY 2030. Note that the proposed rates presented in this study report may not be implemented until formally adopted by the City Council after a public hearing.

The major objectives of this study are to:

- Develop a sustainable five-year financial plan that sufficiently funds the City's operations and maintenance (O&M) expenses, debt service payments, and Capital Improvement Plan (CIP) while adequately funding reserves and meeting debt coverage requirements.
- Conduct a cost-of-service analysis to develop a nexus between proposed rates and the cost to provide service to customer classes.
- Review the City's existing rate structures against alternatives.
- Design cost-justified water and wastewater rates that fairly recover costs while considering other City policy objectives.
- Document the study work in a comprehensive Report, walking the reader through the rate derivation from start to finish.

1.2. Proposed Financial Plans

Raftelis conducted a status quo cash flow analysis to evaluate whether existing water and wastewater rates can adequately fund the City's projected expenses over the five-year financial forecast period. Annual projections of rate and non-rate revenues, O&M expenses, debt service payments, and capital expenditures through FY 2030 were developed with adopted budgets from City staff. Raftelis projects that with no rate increases over the five-year study period, the City will draw down reserves below the existing policy and below a zero balance by the end of FY 2028. This demonstrates a clear need for revenue adjustments[2] (i.e., rate revenue increases relative to the status quo). Raftelis worked with City staff to develop the following proposed revenue adjustments over the five-year study period (see **Table 1-1** and **Table 1-2**). The proposed revenue adjustments were selected to provide financial sufficiency (including a more robust financial reserves policy) for the City while minimizing impacts on City customers.

[1] Fiscal Year (FY) refers to the period beginning July 1 of a given year and ending June 30 of the following year, referred to using the last calendar year of the period (e.g. FY 2025 is the fiscal year beginning July 1, 2024 running through June 30, 2025)

[2] The term revenue adjustment is used to describe the overall change to rate revenues required. Individual rates, and rate changes, are a combination of the revenue adjustments and updated cost of service analysis.

Table 1-1: Proposed Water Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%

Table 1-2: Proposed Wastewater Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	6.0%	6.0%	6.0%	6.0%	6.0%

Key factors influencing the need for proposed revenue adjustments include:

- **Planned capital expenditures:** CIP projects scheduled over the next five years total about $6.9 million (M) for water and $1.4 M for wastewater. Key infrastructure projects include the construction of a 1.5 million-gallon water reservoir, pipeline, main, and fire hydrant replacements, upsizing pumps and sewer lines, rehabbing manholes, and other treatment, transmission, storage, and distribution improvements.
- **Inflationary pressure:** The City's operating environment is not immune to the effects of inflation. The price of materials, chemicals, construction, professional services, energy, and other costs have increased at a historic pace over the last several years. The financial plan assumes continued pressure on both operating and capital costs, albeit at historic rates of change.

Figure 1-1 and **Figure 1-2** show the proposed CIP financing plans for water and wastewater over the study period. Average CIP expenditures in FY 2026 through FY 2030 are $1.4 M per year for water and $280 thousand per year for wastewater. To maintain healthy wastewater reserve levels, annual CIP expenditures are scaled up over the five-year period. Years 1 and 2 represent 25% of the original CIP, year 2 is 50%, year 4 is 75%, and year 5 meets 100% of the original CIP schedule. The proposed financial plan assumes that most CIP over the study period will be cash-funded by rates or reserves, except for the water reservoir project, which is planned to be funded through grant proceeds.

Figure 1-1: Water Infrastructure Improvement Plan

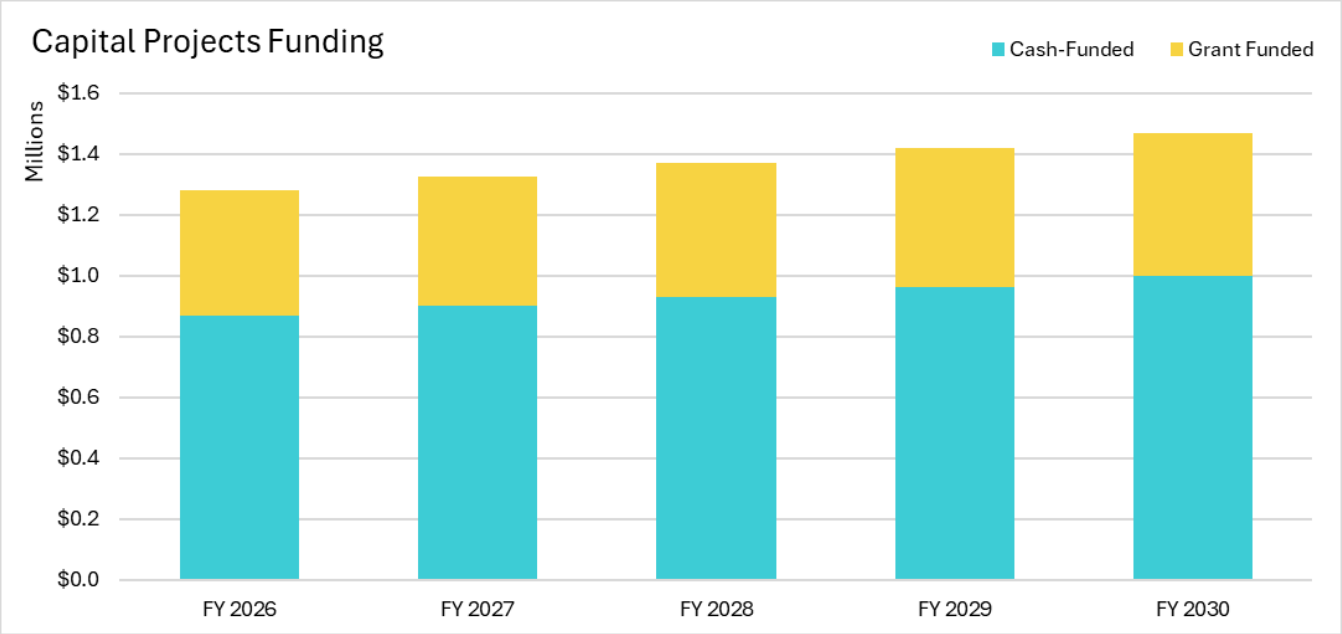


Figure 1-2: Wastewater Infrastructure Improvement Plan

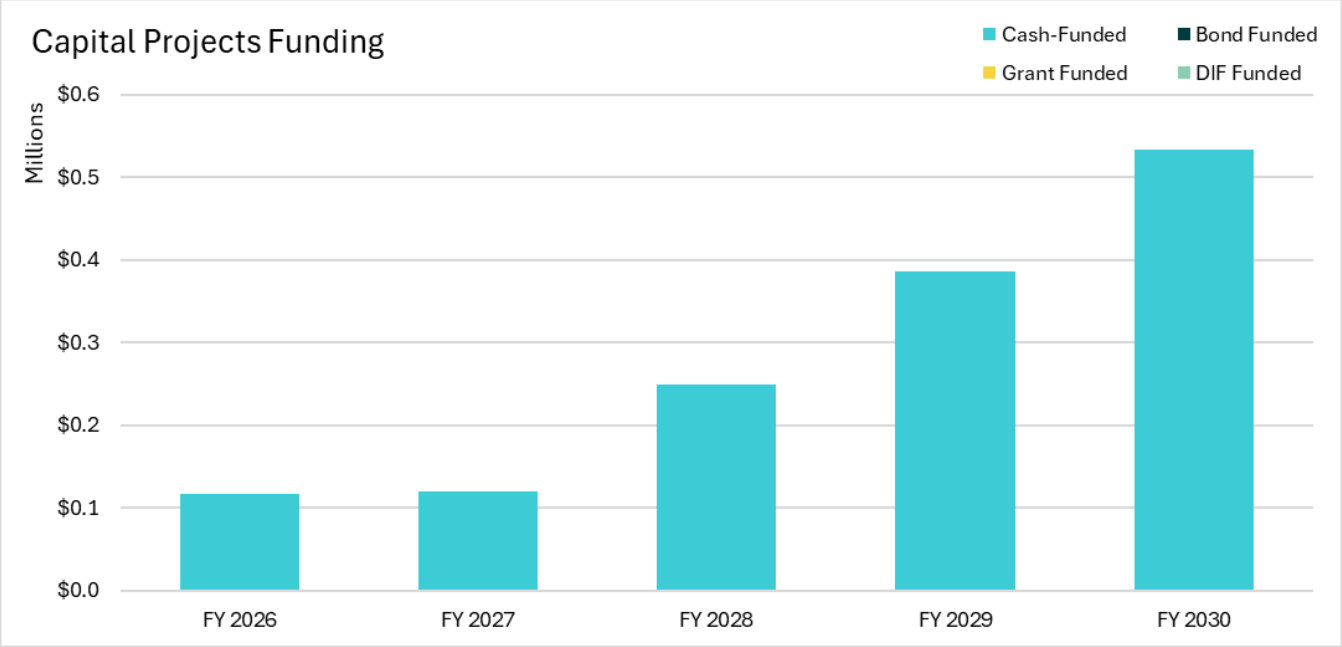


Figure 1-3 and **Figure 1-4** show the status quo and proposed five-year water and wastewater financial plans. Although current rates result in adequate recovery of O&M expenses and water debt service payments, revenue adjustments are required to generate sufficient revenue to cover cash-funded CIP over the study period and achieve the proposed future cash reserves. With the proposed financial plan, the City can fully recover costs, increase cash reserves to build resiliency and provide the ability to respond to unexpected events, maintain healthy debt coverage, and maintain a positive financial trajectory for the next rate cycle, which will include a new CIP for FY 2031-2035.

Figure 1-3: Water Status Quo vs. Proposed Financial Plan

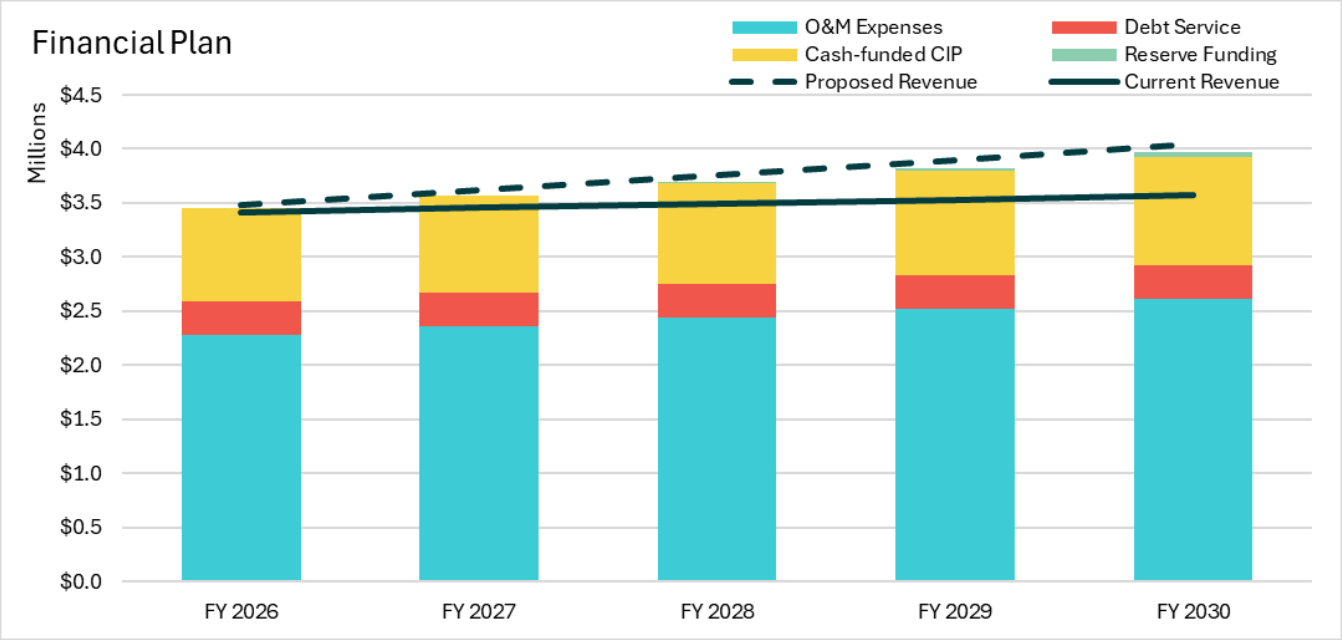


Figure 1-4: Wastewater Status Quo vs. Proposed Financial Plan

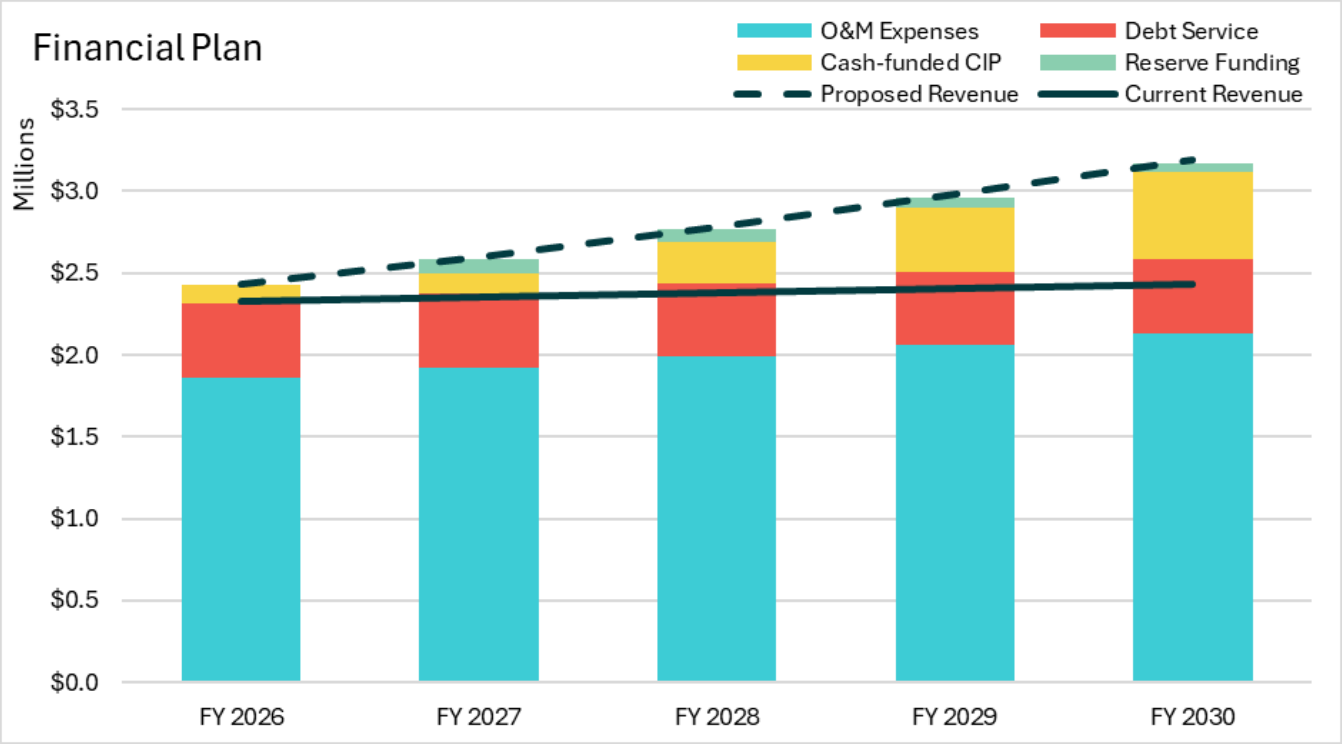


Figure 1-5 and **Figure 1-6** show projected ending balances over the study period relative to the City's operating and total reserve targets under the proposed financial plan. The blue bars represent the operating fund balances, the green bars represent the capital fund balances, and the yellow bars represent the combined operating and capital fund balances. The dark blue line represents the operating reserve target. Reserves for

both utilities increase in FY 2026 through FY 2030. Although not displayed on the chart, the City is projected to meet its debt coverage requirement under the proposed financial plan in all years.

Figure 1-5: Water Proposed Financial Plan – Projected Ending Balances

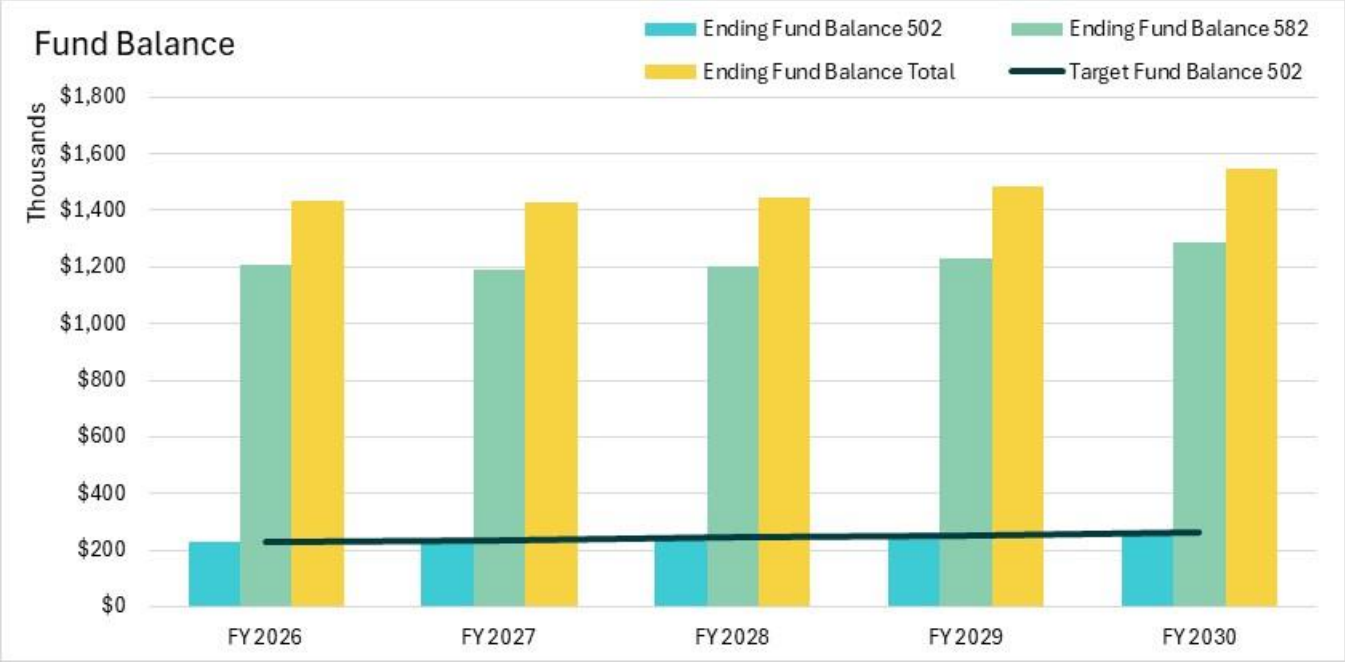
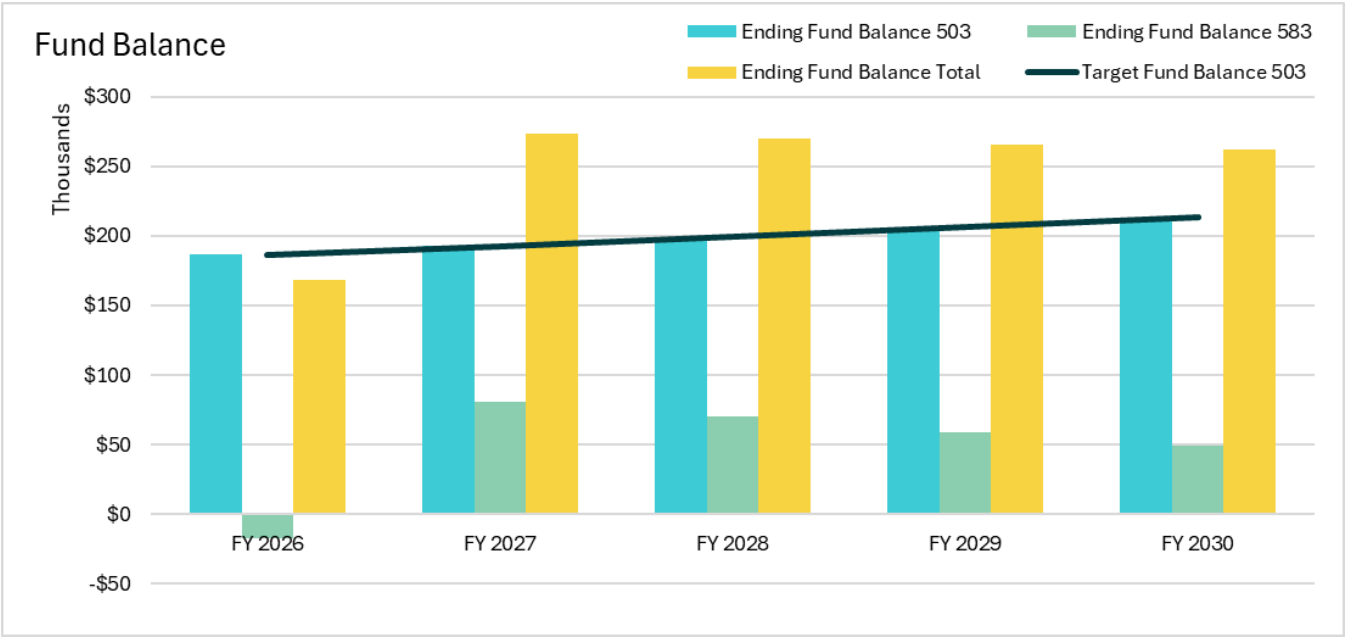


Figure 1-6: Wastewater Status Quo vs. Proposed Financial Plan



1.3. Cost-of-Service Analysis

The proposed financial plan determines the amount of revenue that must be recovered from water rates in each year over the study period. The purpose of the cost-of-service (COS) analysis is to objectively and fairly

allocate this total rate revenue requirement to the City's various user groups. Raftelis performed a COS analysis for FY 2026 based on industry-standard principles outlined in the *American Water Works Association Manual M1* for water and the Water Environment Federation (WEF) *Manual of Practice No. 27, Financing and Charges for Wastewater (2018)* for wastewater. Raftelis adheres to cost-of-service principles to yield cost-justified rates that align with California Proposition 218.

1.4. Proposed Water Rates

Table 1-3 and **Table 1-4** show the proposed five-year water and wastewater rate schedules through FY 2030. Proposed FY 2026 rates are calculated based on the results of the COS analysis. As a result of the financial plan, FY 2026 rates collect three percent more rate revenue for water and six percent more rate revenue for wastewater over current FY 2025 rates. FY 2026 rates, therefore, consider both the overall revenue adjustment and the COS results. Proposed rates for FY 2027 through FY 2030 are calculated by applying the proposed revenue adjustment in those years to the prior year rates. All rates are rounded up to the whole penny.

Table 1-3: Proposed Five-Year Water Rate Schedule

Description	FY 2025 (Current)	FY 2026 (10/1/2025)	FY 2027 (10/1/2026)	FY 2028 (10/1/2027)	FY 2029 (10/1/2028)	FY 2030 (10/1/2029)
Proposed Revenue Adjustment		**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**
Fixed Service Charges (per Month)						
5/8 & 3/4-inch	$48.86	$48.78	$50.25	$51.76	$53.32	$54.92
1-inch	$79.10	$75.75	$78.03	$80.38	$82.80	$85.29
1.5-inch	$177.30	$143.17	$147.47	$151.90	$156.46	$161.16
2-inch	$225.36	$224.07	$230.80	$237.73	$244.87	$252.22
3-inch	$611.58	$439.82	$453.02	$466.62	$480.62	$495.04
4-inch	$801.89	$682.54	$703.02	$724.12	$745.85	$768.23
6-inch	$1,437.60	$1,356.76	$1,397.47	$1,439.40	$1,482.59	$1,527.07
8-inch	$2,259.31	$2,165.82	$2,230.80	$2,297.73	$2,366.67	$2,437.68
10-inch	$1,977.70	$5,671.75	$5,841.91	$6,017.17	$6,197.69	$6,383.63
Commodity Charges (per hcf)						
All Customers	$3.07	$3.37	$3.48	$3.59	$3.70	$3.82

Table 1-4: Proposed Five-Year Wastewater Rate Schedule

Description	FY 2025 (Current)	FY 2026 (10/1/2025)	FY 2027 (10/1/2026)	FY 2028 (10/1/2027)	FY 2029 (10/1/2028)	FY 2030 (10/1/2029)
Proposed Revenue Adjustment		**6.0%**	**6.0%**	**6.0%**	**6.0%**	**6.0%**
Fixed Service Charges (per Month)						
All Customers ($/EDU)	$52.85	$56.03	$59.40	$62.97	$66.75	$70.76

The proposed rate increases result in monthly bill changes to City customers. Note that monthly changes to customer water bills vary in FY 2026 because of the cost-of-service analysis; beyond FY 2026, estimated monthly bill increases in each year simply equal the proposed annual revenue adjustment of 3.0 percent.

Because the structure of the wastewater rates did not change, the bill increases are equal to the rate adjustment in each year.

Table 1-5 shows a comparison of sample water monthly bills. All bills are calculated using the most common meter size and show three levels of monthly water usage. **Table 1-6** compares sample wastewater monthly bills for the four largest customer classes (based on number of accounts) using the average number of units for each class. Estimated monthly bills are based on both the City's current FY 2025 and proposed FY 2026 rates.

Table 1-5: Water Sample Bill Impacts

Bill Impacts, 5/8" & 3/4" Meter	Low	Average	High
Monthly Usage (hcf)	10	15	25
Current Bill	$79.56	$94.91	$125.61
Proposed Bill	**$82.48**	**$99.33**	**$133.03**
Difference ($)	$2.92	$4.42	$7.42
Difference (%)	3.7%	4.7%	5.9%

Table 1-6: Wastewater Sample Bill Impacts

Bill Impacts	Residential	Hotel	Gen. Com.	Food Est.
# of Units	1	45	1	58
EDU Ratio	1.00	0.70	1.65	0.18
Units	per account	per room	per account	per seat
Current Bill	$52.85	$1,664.78	$87.20	$551.75
Proposed Bill	**$56.03**	**$1,764.95**	**$92.45**	**$584.95**
Difference ($)	$3.18	$100.17	$5.25	$33.20
Difference (%)	6.0%	6.0%	6.0%	6.0%

2. Introduction

2.1. Agency Overview

The City of Needles (City) provides water and wastewater service to a population of approximately 5,000 people through about 1,900 metered water connections and sewer connections within 3,175 acres in San Bernardino County. The City delivers potable water entirely from two local groundwater wells through more than 60 miles of distribution pipeline and two booster pump stations. The City has four reservoir tanks with a total capacity of 4.6 million gallons (MG). The City's wastewater system is comprised of more than 25 miles of sewer pipe, five lift stations, over 500 manholes, and a mechanical wastewater treatment plant. The treatment plant has an average daily flow capacity of 1.2 million gallons per day (MGD) and a peak instantaneous flow capacity of 3.0 MGD.

2.2. Study Overview

Public water agencies in California perform a cost-of-service analysis approximately every five years to ensure that customers are appropriately charged for water service commensurate with the cost to provide service. The City last conducted a cost-of-service study in 2020, which established proposed rates over a five-year period from FY 2021 through FY 2025. The City engaged Raftelis in October 2024 to conduct this Water and Wastewater Cost of Service and Rate Design Study to establish proposed water and wastewater rates for the City for FY 2026 through FY 2030. Note that proposed rates cannot be implemented until formally adopted by the City Council after a public hearing. Proposition 218 requires that City customers be mailed a public hearing notice detailing any proposed rate changes no fewer than 45 days before the public hearing.

2.2.1. Objectives of the Study

The major objectives and primary tasks of this study are to:

- Develop a five-year financial plan for each utility that sufficiently funds the City's operations and maintenance (O&M) expenses, debt service payments, and CIP expenditures while adequately funding reserves and meeting debt coverage requirements.
- Conduct a cost-of-service analysis to establish a nexus between the cost to serve customers and the water and wastewater rates charged to customers, per Proposition 218 requirements.
- Develop a five-year schedule of water and wastewater rates that are fair, equitable, and align with the requirements of Proposition 218.

3. Legal Requirements and Rate Setting Methodology

3.1. Legal Requirements

Proposition 218, reflected in the California Constitution as Article XIII D, was enacted in 1996 to ensure that rates and fees are reasonable and proportional to the cost of providing service. The principal requirements, as they relate to public water and wastewater service, are as follows:

1. A property-related charge (such as water and wastewater rates) imposed by a public agency on a parcel shall not exceed the costs required to provide the property-related service.
2. Revenues derived by the charge shall not be used for any purpose other than that for which the charge was imposed.
3. The amount of the charge imposed upon any parcel shall not exceed the proportional cost of service attributable to the parcel.
4. No charge may be imposed for a service unless that service is actually used or immediately available to the property owner.
5. A written notice of the proposed charge shall be mailed to both the customer of record and owner of record of each parcel at least 45 days prior to the public hearing, when the agency considers all written protests against the charge.

As stated in the American Water Works Association's (AWWA) *Principles of Water Rates, Fees, and Charges: Manual of Water Supply Practices - M1 Seventh Edition* (Manual M1), "water rates and charges should be recovered from classes of customers in proportion to the cost of serving those customers." Raftelis follows industry standard rate-setting methodologies set forth by the AWWA Manual M1 and Water Environment Federation (WEF) *Manual of Practice No. 27, Financing and Charges for Wastewater (2018),* to ensure this study meets Proposition 218 requirements and establishes rates that do not exceed the proportionate cost of providing water services on a parcel basis. The methodologies in the Manual M1 and the WEF Manual of Practice No. 27 are a nationally recognized industry ratemaking standard, which courts have recognized as consistent with Proposition 218.

3.2. Rate-Setting Methodology

This study was conducted using industry-standard principles outlined by the AWWA Manual M1 and WEF Manual of Practice No. 27. The process and approach Raftelis utilized in the study to determine water and wastewater rates is informed by the City's policy objectives, the current water and wastewater system and rates, and the legal requirements in California (namely, Proposition 218). The resulting financial plan, cost of service analysis, and rate design process follows five key steps, outlined below, to determine proposed rates that fulfill the City's objectives, meet industry standards, and comply with relevant regulations.

1. **Financial Plan:** The first study step is to develop a multi-year financial plan that projects the City's revenues, expenses, capital project financing, annual debt service, and reserve funding. The financial plan is used to determine any adjustments to rate revenues so that the City may adequately fund projected expenses, cash reserves, and debt obligations.

2. **Revenue Requirement Determination:** After completing the financial plan, the rate-making process begins with determining the revenue requirement for the test year, also known as the rate-setting year. For this study, the test year is FY 2026. The revenue requirement should sufficiently fund the City's operating costs, annual debt service (including coverage requirements), CIP, and reserve funding.

3. **Cost-of-Service Analysis:** The annual cost of providing water or wastewater service, or the revenue requirement, is then distributed to customer classes and tiers commensurate with their use of and burden on the water or wastewater system. A cost-of-service analysis involves the following steps:

    - Functionalize costs – the different components of the revenue requirement are categorized into functions such as supply, treatment, storage, customer service, etc.
    - Allocate to cost causation components – the functionalized costs are then allocated to cost causation components such as supply, base delivery, extra-capacity, etc.
    - Develop unit costs – unit costs for each cost causation component are determined using units of service, such as total water use, peak water use, equivalent meters, number of customers, etc., for each component.
    - Distribute cost components – the cost components are allocated to each customer class and tier using the unit costs in proportion to their demand and burden on the system.

    A water cost of service analysis considers both the average water demand and peak demand using the best available data. Peaking costs are incurred during periods of peak consumption, most often coinciding with summer water use. Additional capacity-related costs are associated with designing, constructing, operating, maintaining, and replacing facilities to meet peak demands on the water system. Patterns of use impose additional costs on a water utility and are used to fairly apportion the cost burden on extra capacity-related facilities.

4. **Rate Design**: After allocating the revenue requirement to each customer class and tier, the rate design and calculation process can begin. Rates do more than simply recover costs; within the legal framework and industry standards, properly designed rates should support and optimize the City's policy objectives. Rates also act as a public information tool in communicating these policy objectives to customers. This process also includes a rate impact analysis and sample customer bill impacts.

5. **Administrative Record Preparation and Rate Adoption:** The final step in a rate study is to develop the administrative record in conjunction with the rate adoption process. This report serves as the administrative record for this study. The administrative record documents the study results and presents the methodologies, rationale, justifications, and calculations used to determine the proposed rates. A thorough and methodological administrative record serves two important functions: maintaining defensibility in a stringent legal environment and communicating the rationale for revenue adjustments and proposed rates to customers and key stakeholders.

4. Key Inputs and Assumptions

Raftelis developed a water rate model in Microsoft Excel to project financial and rate calculations over a five-year study period through FY 2030. The City's fiscal year spans from July 1 through June 30. Projections in future years are generally made based on actual or estimated FY 2024 or FY 2025 data using key assumptions outlined below. All assumptions and estimates were discussed with and reviewed by City staff to ensure that the City's unique characteristics are accurately accounted for. Note that most table values shown throughout this report are rounded to the last digit shown and may therefore not add precisely to the totals shown.

4.1. Current Water and Wastewater Rates

Error! Reference source not found. and **Table 4-2** show the current adopted rates developed during the prior rate study. Customers are subject to two charge components for water: 1) Monthly Service Charges and 2) Commodity Charges per hundred cubic feet (hcf)[3] of water delivered. The Monthly Service Charges vary based on meter size. The Commodity Rate is a uniform rate for all customer classes. Wastewater customers are charged a Fixed Charge per equivalent dwelling unit (EDU) per month.

Table 4-1: Current Water Rates

Description	FY 2025 (Current)
Fixed Service Charges (per Month)	
5/8 & 3/4-inch	$48.86
1-inch	$79.10
1.5-inch	$177.30
2-inch	$225.36
3-inch	$611.58
4-inch	$801.89
6-inch	$1,437.60
8-inch	$2,259.31
10-inch	$1,977.70
Commodity Rate (per hcf)	
All Customers	$3.07

[3] One hcf equates to 748 gallons.

Table 4-2: Current Wastewater Rate

Description	EDU Ratio	Units	FY 2025 (Current)
Fixed Service Charges (per Month)			
All Customers ($/EDU)			$52.85
Residential	1.00	per account	$52.85
Hotel	0.70	per room	$37.00
Hospitals	0.75	per bed	$39.64
Multi-Family	1.00	per account	$52.85
Garden & Nurseries	1.00	per account	$52.85
Schools	0.23	per student	$12.16
General Commercial	1.65	per account	$87.20
Beauty Salon & Barber Shop	0.50	per sink	$26.43
Needles Marina	0.55	custom	$29.23
Religious Organizations	0.02	per seat	$1.20
Seventh Day Adventist	0.01	custom	$0.60
Food Establishments	0.18	per seat	$9.51
Government	1.65	per employee	$87.20
Gas Stations	2.90	per pump (side)	$153.27
Shell/Dairy Queen	0.74	custom	$38.93
Native Village	109	per account	$5,760.65

4.2. Financial Projection - Estimates and Assumptions

Inflationary escalation assumptions shown in **Table 4-3** are used to project annual non-rate revenues and operations and maintenance (O&M) expenses beyond FY 2025. All inflationary factors were determined with City staff based on historical and anticipated cost increases. Other miscellaneous revenues (excluding interest earnings on cash reserves) are increased by 2 percent annually.

For O&M expenses, a general inflation rate of 3 percent is consistent with long-term changes in the Consumer Price Index (CPI). Salary, Health Insurance, Retirement, and Other Benefits costs were inflated based on City staff input and recent cost-of-living adjustments. The inflationary factors shown below are used to project the O&M expenses over the study period.

Table 4-3: Inflationary Escalation

Inflationary Categories	Annual Escalation
Non-Rate Revenues	
Miscellaneous	2.0%
Expenses	
General	3.0%
Salary	2.5%
Health Insurance	10.0%
Retirement	1.5%
Other Benefits	7.0%
Fuel, Utilities, Chemicals	4.0%
Contract Services	3.0%
Capital	3.5%

Additional financial assumptions relating to interest earnings are shown in **Table 4-4**. Interest earnings on cash reserves are projected at a 1.5 percent annual rate.

Table 4-4: Additional Financial Assumptions

Description	Value
Interest Earnings	
Annual Interest Rate	1.5%

4.3. Projected Service Connections

Customer account growth projections are necessary to estimate water demand and rate revenues over the study period. City staff provided Raftelis with detailed customer billing data from which to derive the number of water meters by connection size and wastewater accounts and EDUs by customer class for FY 2024. To account for expected growth, the estimate is 1.2% growth for both utilities from FY 2025 through FY 2030. **Table 4-5** shows projected water connections over the study period.

Table 4-5: Projected Water Accounts

Water Accounts	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
All Customer Classes							
5/8" & 3/4"	1,633	1,652	1,671	1,691	1,711	1,731	1,751
1"	111	112	113	114	115	116	117
1 1/2"	40	40	40	40	40	40	40
2"	102	103	104	105	106	107	108
3"	0	0	0	0	0	0	0
4"	10	10	10	10	10	10	10
6"	4	4	4	4	4	4	4
8"	1	1	1	1	1	1	1
10"	0	0	0	0	0	0	0
Total	1,901	1,922	1,943	1,965	1,987	2,009	2,031

Table 4-6 shows the projected number of wastewater accounts and EDUs by customer class over the study period.

Table 4-6: Projected Wastewater Accounts and EDUs

Wastewater Customer Data	Actual FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Wastewater Accounts							
Residential	1,390	1,406	1,422	1,439	1,456	1,473	1,490
Hotel	14	14	14	14	14	14	14
Hospitals	1	1	1	1	1	1	1
Multi-Family	451	456	461	466	471	476	481
Garden & Nurseries	1	1	1	1	1	1	1
Schools	1	1	1	1	1	1	1
General Commercial	95	96	97	98	99	100	101
Beauty Salon & Barber Shop	1	1	1	1	1	1	1
Needles Marina	1	1	1	1	1	1	1
Religious Organizations	14	14	14	14	14	14	14
Seventh Day Adventist	1	1	1	1	1	1	1
Food Establishments	14	14	14	14	14	14	14
Government	22	22	22	22	22	22	22
Gas Stations	6	6	6	6	6	6	6
Shell/Dairy Queen	1	1	1	1	1	1	1
Native Village	1	1	1	1	1	1	1
Total	**2,012**	**2,034**	**2,056**	**2,079**	**2,102**	**2,125**	**2,148**
Wastewater EDUs							
Residential	1,390	1,406	1,422	1,439	1,456	1,473	1,490
Hotel	405	409	413	417	422	427	432
Hospitals	20	20	20	20	20	20	20
Multi-Family	595	602	609	616	623	630	637
Garden & Nurseries	1	1	1	1	1	1	1
Schools	209	211	213	215	217	219	221
General Commercial	167	169	171	173	175	177	179
Beauty Salon & Barber Shop	1	1	1	1	1	1	1
Needles Marina	110	111	112	113	114	115	116
Religious Organizations	28	28	28	28	28	28	28
Seventh Day Adventist	3	3	3	3	3	3	3
Food Establishments	133	134	135	136	137	138	139
Government	203	205	207	209	211	213	215
Gas Stations	102	103	104	105	106	107	108
Shell/Dairy Queen	38	38	38	38	38	38	38
Native Village	110	111	112	113	114	115	116
Total	**3,515**	**3,552**	**3,589**	**3,627**	**3,666**	**3,705**	**3,744**

4.4. Projected Water Use

City staff provided Raftelis with total annual water use data by customer class for FY 2023 and FY 2024. Water demand projections were kept stable at FY 2024 levels while accounting for population growth. **Table 4-7** shows projected water use over the study period.

Table 4-7: Projected Water Use

Description	Actual FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Water Demand Factor	N/A	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WATER DEMAND (hcf)							
All Classes	442,354	447,662	453,034	458,470	463,972	469,540	475,174

5. Water Financial Plan

Section 5 details the development of a proposed five-year water financial plan for the City over the study period. The following subsections include estimates and projections of annual revenues, O&M expenses, debt service payments, capital expenditures, and reserve funding through FY 2030. The overall purpose of the financial plan is to determine the annual revenues required to achieve sufficient cash flow, maintain adequate reserves, and meet debt coverage requirements.

5.1. Revenues from Current Rates

The City's water revenues consist of rate revenues, interest earnings on cash reserves, and other miscellaneous revenues. The rate revenue projections shown assume that current FY 2025 rates are effective throughout the study period; and therefore, represent estimated revenues in the absence of any revenue adjustments (i.e., rate increases). This status quo scenario provides a baseline from which Raftelis evaluates the need for revenue adjustments.

5.1.1. Calculated Water Rate Revenues

Raftelis projected water rate revenues from Monthly Service Charges and Commodity Rates for FY 2025 through FY 2030 based on current FY 2025 water rates, the current and projected number of water meters/private fire lines, and projected annual water use.

Table 5-1 shows projected Monthly Service Charge revenues under current rates over the study period. Monthly Service Charge Revenues are calculated by connection size/type in each year as follows, based on current FY 2025 water rates (from Error! Reference source not found.), projected number of water meters (from **Table 4-6**), and the projected number of fire lines (from Error! Reference source not found.):

Annual Monthly Service Charge Revenue = [FY 2025 monthly rate] × [Number of connections] × [12 Bills per year]

Table 5-1: Projected Monthly Service Charge Revenues under Current Rates

Meter Size	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
5/8 & 3/4-inch	$968,601	$979,741	$991,467	$1,003,194	$1,014,920	$1,026,646
1-inch	$106,310	$107,260	$108,209	$109,158	$110,107	$111,056
1.5-inch	$85,104	$85,104	$85,104	$85,104	$85,104	$85,104
2-inch	$278,545	$281,249	$283,954	$286,658	$289,362	$292,067
3-inch	$0	$0	$0	$0	$0	$0
4-inch	$96,227	$96,227	$96,227	$96,227	$96,227	$96,227
6-inch	$69,005	$69,005	$69,005	$69,005	$69,005	$69,005
8-inch	$27,112	$27,112	$27,112	$27,112	$27,112	$27,112
10-inch	$0	$0	$0	$0	$0	$0
Total	**$1,630,903**	**$1,645,697**	**$1,661,077**	**$1,676,457**	**$1,691,837**	**$1,707,217**

Table 5-2 shows projected Commodity Charge revenues under current rates over the study period. Commodity Charge revenues are calculated by customer class in each year as follows, based on current FY 2025 water rates (from Error! Reference source not found.) and projected water use (from **Table 4-7**):

Annual Commodity Charge Revenue = [FY 2025 rate per hcf] × [Annual Water Use in hcf]

Table 5-2: Projected Commodity Charge Revenues under Current Rates

Customer Class	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
All Customers	$1,374,322	$1,390,814	$1,407,503	$1,424,394	$1,441,488	$1,458,784

5.1.2. Other Revenues

Table 5-3 shows all other revenues. All FY 2024 other revenues are based on the City's FY 2024 budget. Other revenues from FY 2025 through FY 2030 were projected by Raftelis, relying on the assumptions detailed in **Section 4**. Beginning in FY 2026, interest revenue is estimated based on projected cash balances and the assumed interest rate (from **Table 4-4**). All other revenues are estimated by the miscellaneous inflation rate (from **Table 4-3**).

Table 5-3: Projected Other Revenues

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Fund 502 - Water							
Sales	$69,209	$69,209	$69,209	$69,209	$69,209	$69,209	$69,209
Connect Fee	$6,114	$6,114	$6,114	$6,114	$6,114	$6,114	$6,114
Establishment Fee	$4,017	$4,097	$4,179	$4,262	$4,348	$4,435	$4,523
Miscellaneous	$5,937	$6,056	$6,177	$6,300	$6,426	$6,555	$6,686
Interest Earnings Other	$2,220	$0	$7,311	$7,076	$6,820	$6,544	$6,245
Reimburse Water Labor/Mat	$1,829,976	$0	$0	$0	$0	$0	$0
Subtotal – Fund 502	**$1,917,473**	**$85,476**	**$92,990**	**$92,962**	**$92,918**	**$92,857**	**$92,777**
Fund 582 – NPUA Capital Water							
SWRCB State Water Res Contr	$5,973,969	$0	$0	$0	$0	$0	$0
Bureau of Reclamation	$24,876	$0	$0	$0	$0	$0	$0
Transfers From Gen'l Fund	$15,901	$15,901	$15,901	$15,901	$15,901	$15,901	$15,901
Water Asset Replacement	$259,308	$264,494	$269,784	$275,180	$280,683	$286,297	$292,023
Subtotal – Fund 582	**$6,274,054**	**$280,395**	**$285,685**	**$291,080**	**$296,584**	**$302,197**	**$307,923**
Total	**$8,191,527**	**$365,870**	**$378,675**	**$384,042**	**$389,501**	**$395,054**	**$400,701**

Table 5-4 summarizes projected revenues under current rates over the study period. It represents expected revenues in the absence of any rate increase over the study period.

Table 5-4: Summary of Projected Revenues under Current Rates

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Monthly Service Charges	$1,399,519	$1,630,903	$1,645,697	$1,661,077	$1,676,457	$1,691,837	$1,707,217
Commodity Charges	$1,371,887	$1,374,322	$1,390,814	$1,407,503	$1,424,394	$1,441,488	$1,458,784
Interest Earnings	$2,220	$0	$7,311	$7,076	$6,820	$6,544	$6,245
Miscellaneous Revenue	$8,191,527	$365,870	$378,675	$384,042	$389,501	$395,054	$400,701
Total	**$10,962,933**	**$3,371,096**	**$3,415,186**	**$3,452,622**	**$3,490,352**	**$3,528,379**	**$3,566,701**

5.2. Operations and Maintenance Expenses

Error! Reference source not found. shows O&M expenses over the study period. All projections shown beyond FY 2024 were calculated based on inflationary assumptions (from **Table 4-3**) and any anticipated structural changes to the O&M budget due to either non-recurring expenses or future expenses not currently incurred.

Table 5-5: Projected Operating & Maintenance Expenses

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Fund 502 - Water							
Salaries	$579,994	$594,493	$609,356	$624,590	$640,204	$656,209	$672,615
Overtime	$59,688	$61,180	$62,710	$64,278	$65,885	$67,532	$69,220
FICA Soc Sec/M-Care Ins	$43,608	$47,968	$52,765	$58,042	$63,846	$70,230	$77,253
Unemployment	$1,913	$2,046	$2,190	$2,343	$2,507	$2,682	$2,870
Group Insurance	$68,961	$75,858	$83,443	$91,788	$100,966	$111,063	$122,169
Workers' Compensation	$17,328	$18,541	$19,839	$21,228	$22,713	$24,303	$26,005
PERS/Retirement Contrib.	$48,547	$49,275	$50,014	$50,764	$51,526	$52,299	$53,083
PERS-Unfunded Liability	$52,832	$53,625	$54,429	$55,246	$56,074	$56,915	$57,769
Lwr Col Multi-SP Cons Pro	$4,856	$5,001	$5,151	$5,306	$5,465	$5,629	$5,798
Engineering Services	$693	$714	$735	$757	$780	$803	$828
Medical Exams	$200	$220	$242	$266	$293	$322	$354
Educational Training	$3,681	$3,791	$3,905	$4,022	$4,143	$4,267	$4,395
Audit Fees	$13,307	$13,706	$14,117	$14,541	$14,977	$15,426	$15,889
Legal Fees-Water	$76,618	$78,916	$81,284	$83,722	$86,234	$88,821	$91,486
Other Professional Svs.	$21,416	$22,058	$22,720	$23,401	$24,103	$24,827	$25,571
Electric Utilities	$83,489	$86,829	$90,302	$93,914	$97,670	$101,577	$105,640
Water Utilities	$100	$104	$108	$112	$117	$121	$126
Vehicle Maint/Repair	$3,246	$3,359	$3,477	$3,599	$3,725	$3,855	$3,990
Equipment Maint/Repair	$432	$447	$463	$479	$496	$513	$531
Meter Maint/Repair	$6,906	$7,148	$7,398	$7,657	$7,925	$8,202	$8,489
Wells Maint/Repair	$1,400	$1,449	$1,500	$1,552	$1,607	$1,663	$1,721
Tools & Equipm Maint/Repl	$8,514	$8,812	$9,120	$9,440	$9,770	$10,112	$10,466
Valves-Maint/Repair	$14,140	$14,635	$15,148	$15,678	$16,226	$16,794	$17,382
Streets-Asphalt Materials	$5,887	$6,093	$6,307	$6,527	$6,756	$6,992	$7,237
Liability Insurance	$12,817	$13,714	$14,674	$15,701	$16,800	$17,976	$19,235
Blanket Bond Insurance	$161	$172	$184	$197	$211	$226	$242
Property Insurance	$24,348	$26,052	$27,876	$29,827	$31,915	$34,149	$36,540
Telephone/Cell	$11,090	$11,423	$11,765	$12,118	$12,482	$12,856	$13,242
Postage	$182	$187	$193	$199	$205	$211	$217
Advertising	$503	$518	$534	$550	$566	$583	$601
Economic Dev. Consulting	$11,435	$11,778	$12,132	$12,496	$12,871	$13,257	$13,654
Public Education	$5,615	$5,784	$5,957	$6,136	$6,320	$6,510	$6,705
Travel Per Diem	$1,623	$1,672	$1,722	$1,774	$1,827	$1,882	$1,938
Dues and Membership	$3,027	$3,117	$3,211	$3,307	$3,406	$3,509	$3,614
Licensing	$467	$481	$496	$511	$526	$542	$558
Utility Business Office	$134,988	$139,038	$143,209	$147,505	$151,930	$156,488	$161,183
Central Purchasing Adm	$63,264	$65,162	$67,117	$69,130	$71,204	$73,340	$75,541
Mgmt Info Sys/O&M	$31,404	$32,346	$33,317	$34,316	$35,345	$36,40	

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Fleet Maintenance	$43,692	$45,221	$46,804	$48,442	$50,138	$51,892	$53,709
Vehicle Replacement Fund	$42,000	$43,470	$44,991	$46,566	$48,196	$49,883	$51,629
Finance Dept. Services	$452	$466	$480	$494	$509	$525	$540
Lab Testing	$11,133	$11,467	$11,811	$12,165	$12,530	$12,906	$13,293
Encroachment Permits	$18,559	$19,116	$19,689	$20,280	$20,888	$21,515	$22,160
Lab Supplies	$693	$714	$735	$757	$780	$803	$828
Back Flow Prevention	$360	$371	$382	$393	$405	$417	$430
Boots	$1,799	$1,853	$1,908	$1,966	$2,025	$2,085	$2,148
Chlorine/Chemical Supplies	$43,336	$45,069	$46,872	$48,747	$50,697	$52,725	$54,834
Purchased Inventory	$57,383	$59,104	$60,878	$62,704	$64,585	$66,523	$68,518
Office Supplies	$641	$660	$680	$701	$722	$743	$766
Computer/Printer Supplies	$5	$5	$5	$5	$6	$6	$6
Uniforms	$4,171	$4,296	$4,425	$4,558	$4,695	$4,835	$4,980
Safety Equipment	$3,479	$3,583	$3,691	$3,802	$3,916	$4,033	$4,154
Vehicle Fuel	$23,277	$24,208	$25,176	$26,183	$27,231	$28,320	$29,453
Regulatory Fees	$15,632	$16,101	$16,584	$17,082	$17,594	$18,122	$18,666
Employee Meals	$25	$26	$27	$28	$28	$29	$30
Fair Share Allocations	$145,564	$149,931	$154,429	$159,062	$163,834	$168,749	$173,811
Vac/Sl/Comp Accrual	$9,529	$9,815	$10,110	$10,413	$10,725	$11,047	$11,378
Purchased Inventory	$13,910	$14,327	$14,757	$15,200	$15,656	$16,125	$16,609
Bad Debts Expense	$16,331	$16,331	$16,331	$16,331	$16,331	$16,331	$16,331
Transfer-O&M Reimb	$1,829,976	$0	$0	$0	$0	$0	$0
Trf-Asset Replacement	$259,308	$268,384	$277,777	$287,499	$297,562	$307,977	$318,756
Subtotal – Fund 502	**$3,959,936**	**$2,202,235**	**$2,277,652**	**$2,356,396**	**$2,438,669**	**$2,524,687**	**$2,614,684**
Fund 582 – NPUA Capital Water							
Booster Pump Lift Station	$440	$455	$471	$488	$505	$523	$541
Wells	$58,903	$60,964	$63,098	$65,307	$67,592	$69,958	$72,407
Reservoirs	$1,260	$1,304	$1,350	$1,397	$1,446	$1,496	$1,549
Transfer Expense	$6,445,583	$0	$0	$0	$0	$0	$0
Subtotal – Fund 582	**$3,959,936**	**$2,202,235**	**$2,277,652**	**$2,356,396**	**$2,438,669**	**$2,524,687**	**$2,614,684**
Total	**$10,466,122**	**$2,264,959**	**$2,342,571**	**$2,423,587**	**$2,508,212**	**$2,596,664**	**$2,689,180**

5.3. Debt Service

Table 5-6 shows the City's existing debt service obligations associated with its 2016 Revenue Refunding Bonds. The 2016 Bond is scheduled to be fully repaid in FY 2031.

Table 5-6: Schedule of Debt Service Payments

Debt Service	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
2016 Revenue Refunding Bonds						
Principal	$239,622	$248,961	$258,664	$268,745	$279,218	$290,100
Interest	$70,537	$61,198	$51,496	$41,415	$30,941	$20,059
Total Debt Service	**$310,159**	**$310,159**	**$310,159**	**$310,159**	**$310,160**	**$310,160**

5.4. Capital Improvement Plan

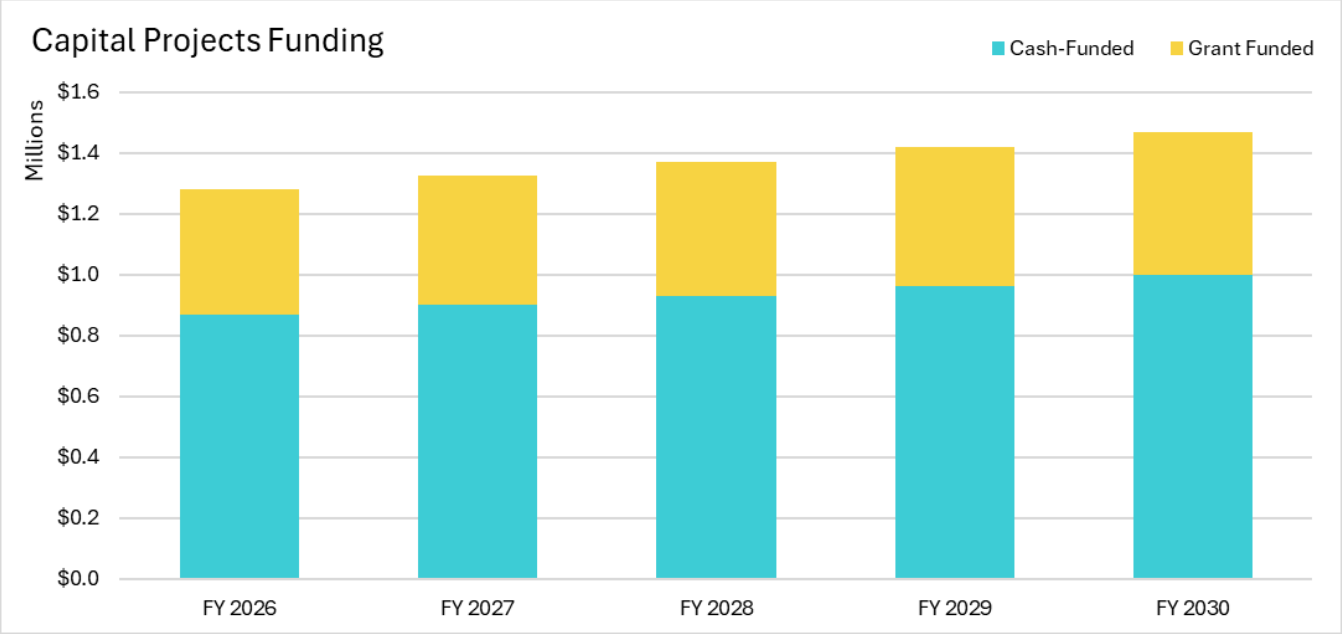
The City has approximately $8.1M in water Capital Improvement Plan (CIP) capital project costs from FY 2025 through FY 2030. These projects are shown in detail in **Table 5-7** and amount to approximately $1.37M in average annual costs over the next five years, driven primarily by aging infrastructure. All projects listed are going to be funded through rate revenue and reserves except for the 1.5 MG water reservoir, which will be funded through grant proceeds.

Table 5-7: Capital Improvement Plan

Project Description	Planned FY 2025	Planned FY 2026	Planned FY 2027	Planned FY 2028	Planned FY 2029	Planned FY 2030
Jet Vac / Trailer	$83,333	$86,250	$89,269	$92,393	$95,627	$98,974
Construct 1.5 Million Gallon Water Reservoir	$396,667	$410,550	$424,919	$439,791	$455,184	$471,116
Main replacement in the Vista Street area & new services	$216,667	$224,250	$232,099	$240,222	$248,630	$257,332
Replace Deteriorating Pipe in Chestnut Street	$32,528	$33,666	$34,844	$36,064	$37,326	$38,632
Replace Deteriorating Pipe in Chesney's Subdivision (Housing)	$69,440	$71,870	$74,385	$76,989	$79,683	$82,472
Replace Deteriorating Pipe in Coronado Street area	$230,278	$238,338	$246,680	$255,313	$264,249	$273,498
Replace Deteriorating Pipe in Casa Linda Street area	$88,432	$91,527	$94,730	$98,046	$101,477	$105,029
Main replacement at Verde Shores under the pond and Chesney development (Fire line into Verde Shores)	$66,667	$69,000	$71,415	$73,915	$76,502	$79,179
Fire hydrant Replacements	$2,500	$2,588	$2,678	$2,772	$2,869	$2,969
Well #15 Steel Building	$50,000	$51,750	$53,561	$55,436	$57,376	$59,384
Total CIP Expenses	**$1,236,510**	**$1,279,788**	**$1,324,580**	**$1,370,941**	**$1,418,923**	**$1,468,586**

Figure 5-1 shows the proposed CIP over the study period. Total CIP expenditures in each year (from **Table 5-7**) are represented by the blue and yellow stacked bars below. The blue bars represent cash-funded CIP, and the yellow bars represent grant-funded CIP.

Figure 5-1: Capital Improvement Plan



5.5. Financial Policies

Agency-specific financial policies must be considered during the financial planning process. Financial policies typically define key financial metrics that an agency strives to meet or exceed.

5.5.1. Required Debt Coverage

The City must meet the minimum coverage requirements on its outstanding debt to ensure that it meets the associated debt covenants. The required debt coverage ratio is 1.2, which means the City's net revenue from operations must amount to at least 1.2 times the annual debt service. Net revenues equal revenues less O&M expenses. Annual debt service includes annual principal and interest payments on all outside debt.

5.5.2. Reserve Targets

Prudent fiscal management requires that the City maintain reserve balances to provide sufficient working capital, maintain necessary cash on hand to efficiently award construction contracts, and provide funding during emergencies. The City's current reserve policy consists of an operating target balance:

- **Operating Reserve target:** The target balance for the Operating Reserve is 10% of annual operating costs.

5.6. Status Quo Water Financial Plan

To evaluate the need for revenue adjustments (i.e., rate increases), Raftelis first developed a status quo financial plan. The status quo financial plan assumes that current FY 2025 water rates remain unchanged over the study period. **Table 5-8** combines projected revenues (from **Table 5-4**), O&M expenses (fro

5-5), debt service (from **Table 5-6**), CIP expenditures (from **Table 5-7**), and reserve targets to generate estimated cash flow, projected ending cash balance, and debt coverage projections under the status quo.

Under the status quo financial plan, net operating cash flow (revenue less O&M and debt service) is projected to be positive in all years throughout the study period. However, while current rates are sufficient to recover the City's operating costs over the study period, it is insufficient to recover CIP expenditures and maintain target reserve levels. After cash-funded CIP is accounted for, net cash change is negative in all years except FY 2027, and reserves fall far below target by FY 2030. The status quo financial plan is thus insufficient to meet the City's needs. This demonstrates a need for revenue adjustments over the study period to increase rate revenues to achieve full cost recovery of projected expenditures and achieve the City's financial policies.

Table 5-8: Status Quo Financial Plan – Pro Forma

Line	Description			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	**REVENUE**								
2	**Rate Revenue Under Existing Rates**								
3	Monthly Service Charges			$1,630,903	$1,645,697	$1,661,077	$1,676,457	$1,691,837	$1,707,217
4	Commodity Charges			$1,374,322	$1,390,814	$1,407,503	$1,424,394	$1,441,488	$1,458,784
5	**Total Rate Revenue Under Existing Rates**			**$3,005,226**	**$3,036,511**	**$3,068,580**	**$3,100,851**	**$3,133,324**	**$3,166,001**
6									
7	**Additional Rate Revenue Required from Revenue Adjustments**[4]								
8	**Fiscal Year**	**Revenue Adjustment**	**Month Effective**						
9	FY 2026	0.00%	October		$0	$0	$0	$0	$0
10	FY 2027	0.00%	October			$0	$0	$0	$0
11	FY 2028	0.00%	October				$0	$0	$0
12	FY 2029	0.00%	October					$0	$0
13	FY 2030	0.00%	October						$0
14	**Total Revenue Adjustments**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
15									
16	**Revenue Summary (including Revenue Adjustments)**								
17	Revenue from Rates [Line 5 +Line 14]			$3,005,226	$3,036,511	$3,068,580	$3,100,851	$3,133,324	$3,166,001
18	Miscellaneous Revenue			$807,761	$681,145	$783,606	$857,434	$639,633	$370,291
19	Interest Earnings			$903,307	$921,374	$939,801	$958,597	$977,769	$997,324
20	Fund: 582 - NPUA Capital Water			$280,395	$285,685	$291,080	$296,584	$302,197	$307,923
21	**TOTAL REVENUE**			**$3,371,096**	**$3,415,698**	**$3,453,845**	**$3,492,324**	**$3,531,135**	**$3,570,283**
22									
23	**O&M EXPENSES**								
24	Fund 502			$2,202,235	$2,277,652	$2,356,396	$2,438,669	$2,524,687	$2,614,684
25	Fund 582			$62,724	$64,919	$67,191	$69,543	$71,977	$74,496
26	**TOTAL O&M EXPENSES**			**$2,264,959**	**$2,342,571**	**$2,423,587**	**$2,508,212**	**$2,596,664**	**$2,689,180**
27									
28	**NET REVENUE** [Line 21 – Line 26]			**$1,106,137**	**$1,072,615**	**$1,029,034**	**$982,140**	**$931,715**	**$877,521**
29									

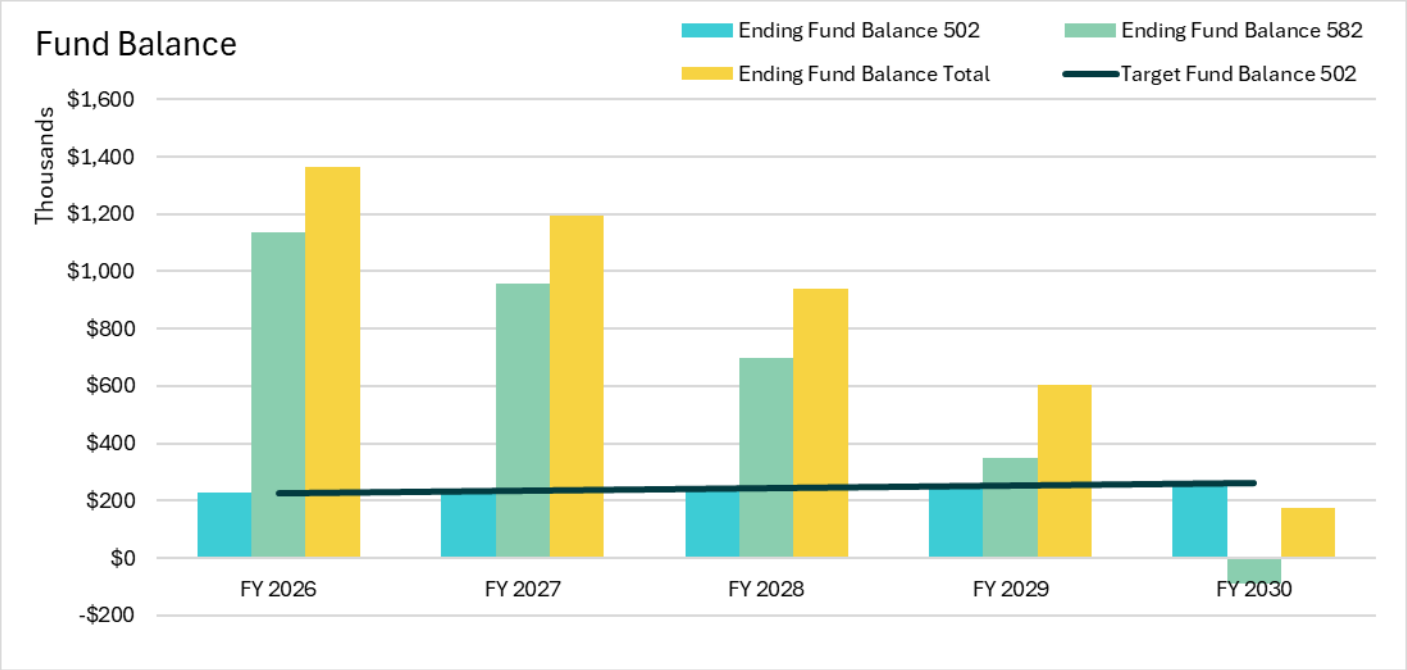
[4] The increase in rate revenues resulting from each year's revenue adjustment is calculated individually in Lines 9-13. This is necessary to account for revenue increases resulting from prior year revenue adjustments. However, revenue adjustments equal zero dollars under the status quo, which assumes no revenue adjustments (i.e. rate increases) over the study period.

Line	Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
30	**DEBT SERVICE**						
31	Existing Debt Service	$310,159	$310,159	$310,159	$310,159	$310,160	$310,160
32	Proposed Debt Service	$0	$0	$0	$0	$0	$0
33	**TOTAL DEBT SERVICE**	**$310,159**	**$310,159**	**$310,159**	**$310,159**	**$310,160**	**$310,160**
34							
35	**NET OPERATING CASH FLOW** [Line 28 – Line 33]	**$795,978**	**$762,455**	**$718,875**	**$671,981**	**$621,555**	**$567,361**
36							
37	**CAPITAL EXPENDITURES**						
38	Cash-Funded	$839,843	$869,238	$899,661	$931,149	$963,739	$997,470
39	**TOTAL CAPITAL EXPENDITURES**	**$839,843**	**$869,238**	**$899,661**	**$931,149**	**$963,739**	**$997,470**
40							
41	**UNRESTRICTED CASH BALANCE**						
42	Combined 502 and 582 Beginning Balance[5]	$1,505,754	$1,461,889	$1,365,213	$1,193,251	$941,027	$603,269
43	Net Cash Change [Line 35 – Line 39]	-$43,865	-$106,782	-$180,786	-$259,168	-$342,184	-$430,109
44	**Combined 502 and 582 ENDING BALANCE**	**$1,461,889**	**$1,365,213**	**$1,193,251**	**$941,027**	**$603,269**	**$174,392**
45							
46	*Operating Reserve Target*	*$220,224*	*$227,765*	*$235,640*	*$243,867*	*$252,469*	*$261,468*
47							
48	**DEBT COVERAGE**						
49	Projected Debt Coverage [Line 49 ÷ Line 54]	3.77	3.67	3.53	3.39	3.24	3.07
50	Required Debt Coverage	1.20	1.20	1.20	1.20	1.20	1.20

[5] Beginning FY 2025 unrestricted cash balance of $891,681 for Fund 502 and $614,073 for Fund 582 was provided by District staff. All other beginning and ending balances shown are projections by Raftelis.

Figure 5-2 shows the City's projected ending balances under the status quo (from **Table 5-8**Table 5-8). The existing reserve target is represented by the dark blue line. The blue bars represent the Fund 502 ending balance, the green bars represent the Fund 582 ending balance, and the yellow bars represent the combined ending balance. The City is projected to fall below its existing target in FY 2030, with the projected combined ending cash balance at only $174k.

Figure 5-2: Status Quo Financial Plan – Projected Ending Balances



5.7. Proposed Financial Plan

The status quo financial plan demonstrates that the City must increase its revenues from water rates over the study period to adequately fund its operating and capital expenditures and generate sufficient reserve funding. Raftelis worked closely with City staff to select the proposed annual revenue adjustments shown in **Table 5-9**. Revenue adjustments represent annual percent increases in rate revenue relative to the prior year. All CIP over the study period is assumed to be cash-funded (i.e., funded by water rates and cash reserves) except for the 1.5 MG water reservoir (**Table 5-7**), which is planned to be funded through grant proceeds; otherwise, no new debt is planned.

Table 5-9: Proposed Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%

Table 5-10 shows the proposed financial plan pro forma. This combines projected revenues (from **Table 5-4**), O&M expenses (from Error! Reference source not found.), debt service (from **Table 5-6**), CIP expenditures (from **Table 5-7**), and reserve targets to generate estimated cash flow, projected ending cash balances, and debt coverage projections under the proposed financial plan. Revenue adjustments over the study period

generate increases in rate revenues. This results in positive net cash flow beginning in FY 2028 and sufficient debt coverage in all years.

Table 5-10: Proposed Financial Plan – Pro Forma

Line	Description			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	**REVENUE**								
2	**Rate Revenue Under Existing Rates**								
3	Monthly Service Charges			$1,630,903	$1,645,697	$1,661,077	$1,676,457	$1,691,837	$1,707,217
4	Commodity Charges			$1,374,322	$1,390,814	$1,407,503	$1,424,394	$1,441,488	$1,458,784
5	**Total Rate Revenue Under Existing Rates**			**$3,005,226**	**$3,036,511**	**$3,068,580**	**$3,100,851**	**$3,133,324**	**$3,166,001**
6									
7	**Additional Rate Revenue Required from Revenue Adjustments**[6]								
8	**Fiscal Year**	**Revenue Adjustment**	**Month Effective**						
9	FY 2026	3.00%	October		$68,322	$92,057	$93,026	$94,000	$94,980
10	FY 2027	3.00%	October			$71,114	$95,816	$96,820	$97,829
11	FY 2028	3.00%	October				$74,018	$99,724	$100,764
12	FY 2029	3.00%	October					$77,037	$103,787
13	FY 2030	3.00%	October						$80,176
14	**Total Revenue Adjustments**			**$0**	**$68,322**	**$163,172**	**$262,860**	**$367,581**	**$477,537**
15									
16	**Revenue Summary (including Revenue Adjustments)**								
17	Revenue from Rates [Line 5 +Line 14]			$3,005,226	$3,104,833	$3,231,751	$3,363,711	$3,500,905	$3,643,537
18	Miscellaneous Revenue			$807,761	$681,145	$783,606	$857,434	$639,633	$370,291
19	Interest Earnings			$903,307	$921,374	$939,801	$958,597	$977,769	$997,324
20	Fund: 582 - NPUA CAPITAL WATER			$280,395	$285,685	$291,080	$296,584	$302,197	$307,923
21	**TOTAL REVENUE**			**$3,371,096**	**$3,484,020**	**$3,617,017**	**$3,755,184**	**$3,898,716**	**$4,047,819**
22									
23	**O&M EXPENSES**								
24	Fund 502			$2,202,235	$2,277,652	$2,356,396	$2,438,669	$2,524,687	$2,614,684
25	Fund 582			$62,724	$64,919	$67,191	$69,543	$71,977	$74,496
26	**TOTAL O&M EXPENSES**			**$2,264,959**	**$2,342,571**	**$2,423,587**	**$2,508,212**	**$2,596,664**	**$2,689,180**
27									
28	**NET REVENUE** [Line 21 – Line 26]			**$1,106,137**	**$1,141,449**	**$1,193,430**	**$1,246,972**	**$1,302,052**	**$1,358,639**
29									
30	**DEBT SERVICE**								

[6] The increase in rate revenues resulting from each year's revenue adjustment is calculated individually in Lines 9-13. This is necessary to account for revenue increases resulting from prior year revenue adjustments. However, revenue adjustments equal zero dollars under the status quo, which assumes no revenue adjustments (i.e. rate increases) over the study period.

Line	Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
31	Existing Debt Service	$310,159	$310,159	$310,159	$310,159	$310,160	$310,160
32	Proposed Debt Service	$0	$0	$0	$0	$0	$0
33	**TOTAL DEBT SERVICE**	**$310,159**	**$310,159**	**$310,159**	**$310,159**	**$310,160**	**$310,160**
34							
35	**NET OPERATING CASH FLOW** [Line 28 – Line 33]	**$795,978**	**$831,289**	**$883,270**	**$936,812**	**$991,893**	**$1,048,479**
36							
37	**CAPITAL EXPENDITURES**						
38	Cash-Funded	$839,843	$869,238	$899,661	$931,149	$963,739	$997,470
39	**TOTAL CAPITAL EXPENDITURES**	**$839,843**	**$869,238**	**$899,661**	**$931,149**	**$963,739**	**$997,470**
40							
41	**UNRESTRICTED CASH BALANCE**						
42	Combined 502 and 582 Beginning Balance[7]	$1,505,754	$1,461,889	$1,434,563	$1,428,750	$1,445,109	$1,484,248
43	Net Cash Change [Line 35 – Line 39]	-$43,865	-$37,948	-$16,391	$5,663	$28,153	$51,009
44	**Combined 502 and 582 ENDING BALANCE**	**$1,461,889**	**$1,434,563**	**$1,428,750**	**$1,445,109**	**$1,484,248**	**$1,546,704**
45							
46	*Operating Reserve Target*	*$220,224*	*$227,765*	*$235,640*	*$243,867*	*$252,469*	*$261,468*
47							
48	**DEBT COVERAGE**						
49	Projected Debt Coverage [Line 49 ÷ Line 54]	3.77	3.68	3.85	4.02	4.20	4.38
50	Required Debt Coverage	1.20	1.20	1.20	1.20	1.20	1.20

[7] Beginning FY 2025 unrestricted cash balance of $891,681 for Fund 502 and $614,073 for Fund 582 was provided by District staff. All other beginning and ending balances shown are projections by Raftelis.

Figure 5-3 shows the debt coverage under the proposed financial plan. The required debt coverage ratio of 1.20 is denoted by the dark blue line, with projected debt coverage represented by the light blue line. The City is projected to exceed its required debt coverage requirement in all years of the study period.

Figure 5-3: Proposed Financial Plan –Debt Coverage

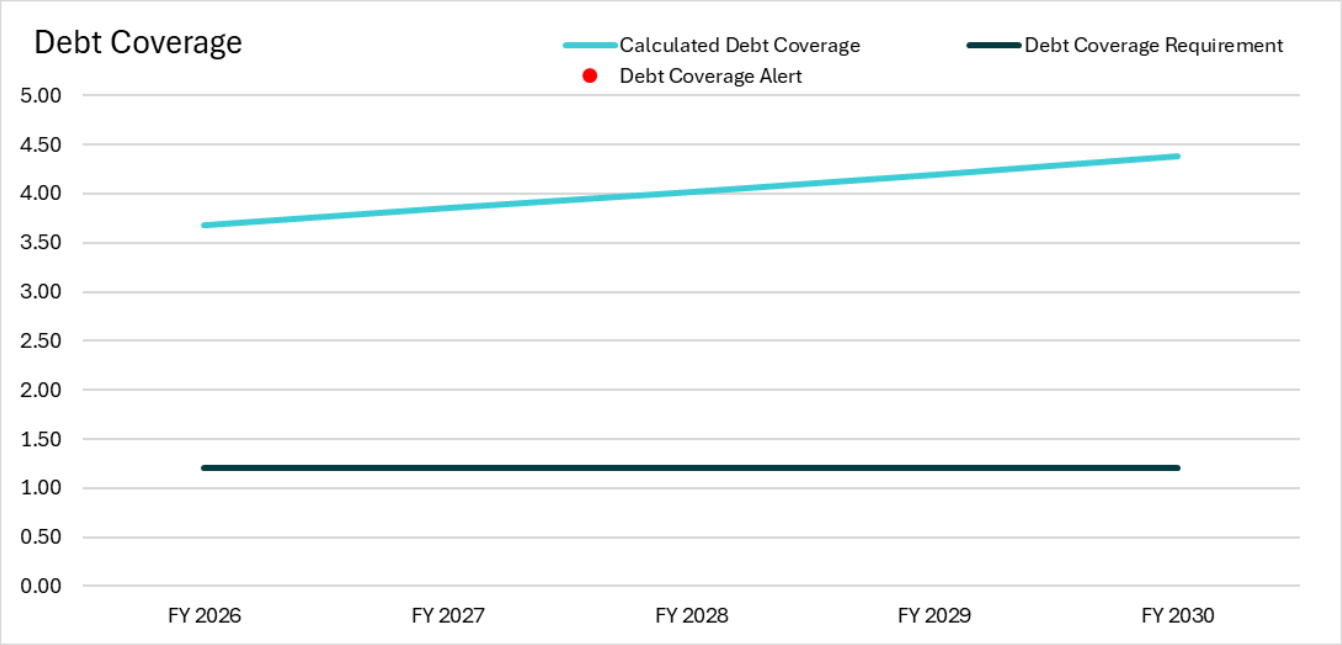


Figure 5-4 shows the proposed annual funding for the CIP. The grant-funded water reservoir project expenditures are shown in the yellow stacked bars. The rest of the CIP is planned to be funded through rate revenues and reserves, shown in the light blue stacked bars.

Figure 5-4: Proposed CIP Financing Plan

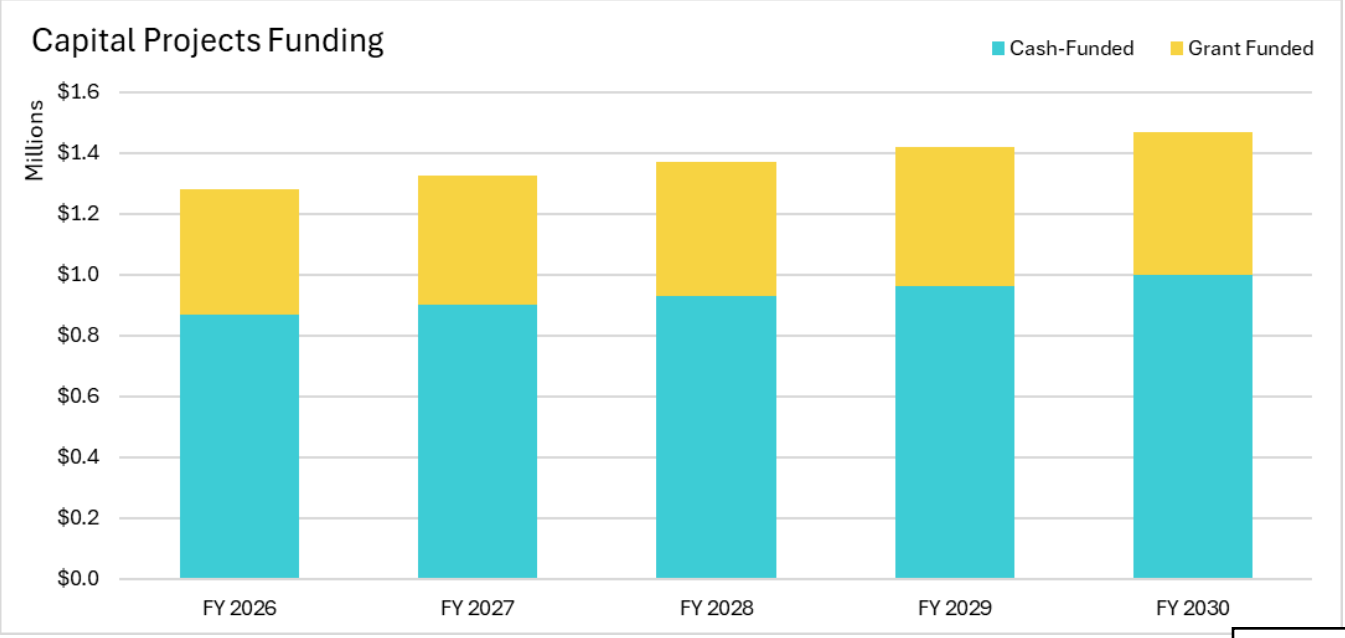


Figure 5-5 shows the City's projected ending balances under the proposed financial plan. The light blue bars represent the Fund 502 ending balance, the green bars represent the Fund 582 ending balance, and the yellow bars represent the combined ending balance. The City is projected to maintain steady reserves through FY 2030. The proposed plan is advantageous in several ways including: reducing risk relative to the present day; providing flexibility in future CIP financing or cash-funding; and providing a sufficient revenue base to support any potential increases to the CIP in the next rate cycle (FY 2031-2035) given continued inflation and the amount of aging equipment projected to exceed its expected service life.

Figure 5-5: Proposed Financial Plan – Projected Ending Balances

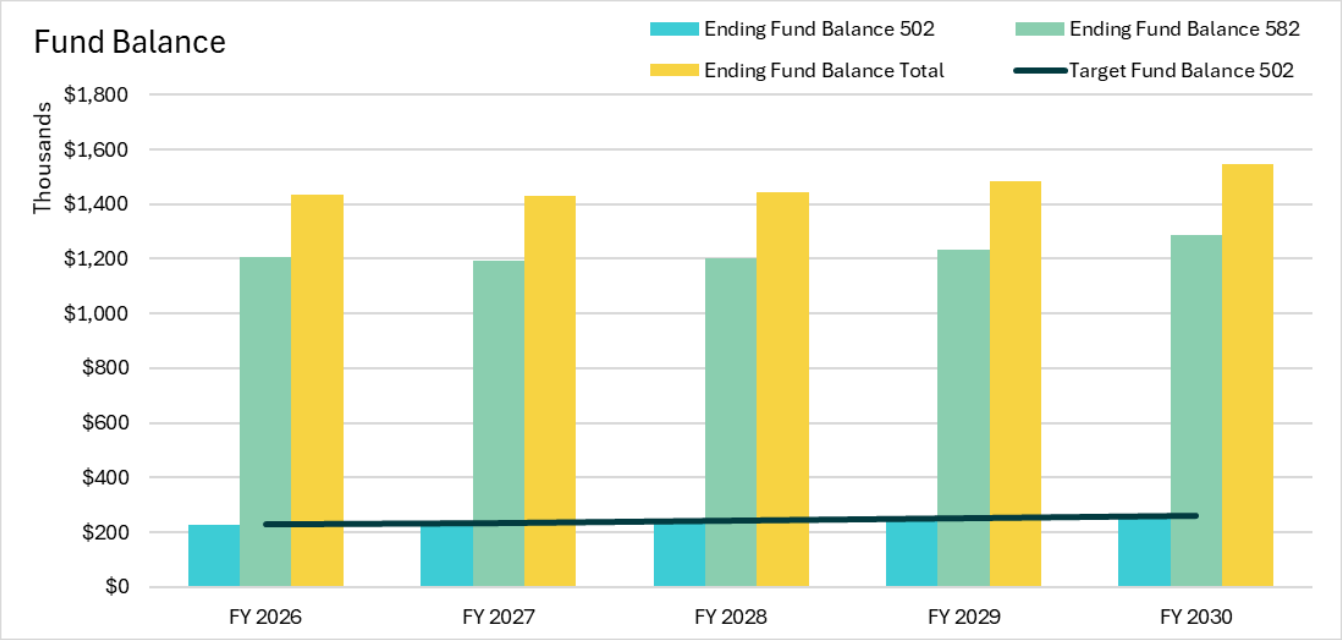
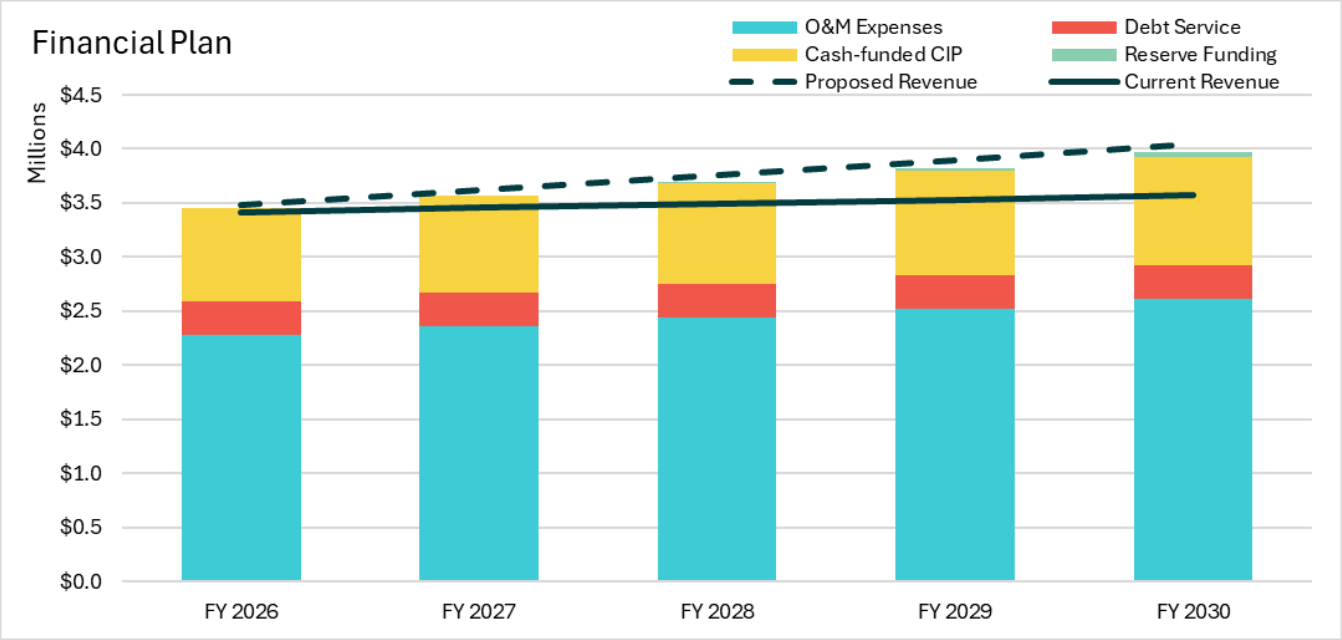


Figure 5-6 shows the proposed versus the status quo financial plan. Revenues under the proposed financial plan and the status quo financial plan are represented by the dashed and solid dark blue lines, respectively. Revenue requirements, including O&M expenses, debt service, cash-funded CIP, and reserve funding, are represented by the various stacked bars. Although current rates result in adequate recovery of O&M expenses and debt service payments, revenue adjustments are required to generate sufficient revenue to cover cash-funded CIP and maintain reserves.

Figure 5-6: Proposed vs. Status Quo Financial Plan



6. Water Cost of Service Analysis

Section 6 details the COS analysis performed for the City for FY 2026. The COS analysis fairly allocates the overall rate revenue requirement to customer classes based on their proportion of use and burden on the City's water systems. The COS provides the basis for the development of proposed FY 2026 water rates.

6.1. Methodology

The first step in the COS analysis is to determine the revenue required from rates. The total revenue requirement is determined by the financial plan and the proposed revenue adjustments in **Section 5**The framework and methodology utilized to develop the COS analysis and apportion the revenue requirement to each customer class and tier are informed by the processes outlined in the AWWA Manual M1.

COS analyses are tailored specifically to meet the unique needs of each water system. However, there are four distinct steps in every COS analysis to recover costs from customers in an accurate, equitable, and cost-justified manner:

1. **Cost functionalization:** O&M expenses and capital assets are categorized by their function in the system. Sample functions may include wells, treatment, distribution, meters, customer service, etc.
2. **Cost causation component allocation:** Functionalized costs are then allocated to cost causation components based on their burden on the system. The cost causation components include volume, meters, customers, etc. The revenue requirement is allocated to the cost causation components, resulting in the total revenue requirement for each cost causation component.
3. **Unit cost development:** The revenue requirement for each cost causation component is divided by the appropriate units of service to determine the unit cost for each cost causation component.
4. **Revenue requirement distribution:** The unit cost is utilized to distribute the revenue requirement for each cost causation component to customer classes based on each customer class's individual service units and cost responsibility.

This method of functionalizing costs is consistent with the AWWA Manual M1 and is used in the water industry to perform COS analyses and align with Proposition 218's requirements.

6.2. Revenue Requirement

Table 6-1 shows the rate revenue requirement for FY 2026 (also referred to as the test year or rate-setting year). The revenue requirement is divided into operating and capital categories (Columns C and D), which are later allocated based on O&M expenses and capital assets, respectively. The revenue requirements (Lines 2-4) are equal to FY 2026 expenses. The revenue offsets (Lines 8-10) include Fund 582 revenue, interest earnings, and miscellaneous revenues that are applied as offsets to the final rate revenue requirement. The cash adjustment (Line 14) is equal to the FY 2026 positive net cash change to reserves less the operating expenses for Fund 582. The adjustment to annualize the rate increase (Line 15) represents the revenue that would have been collected if the rates were implemented for all 12 months of the fiscal year. All values are from the proposed financial plan pro forma (**Table 5-10**). The final rate revenue requirement (Line 18) is calculated as follows:

Total revenue required from rates (Line 18) = Revenue requirements (Line 5) - Revenue offsets (Line 11) - Adjustments (Line 16)

Table 6-1: FY 2026 Revenue Required from Water Rates

[A]	[B]	[C]	[D]	[E]
Line	Description	Operating	Capital	Total
1	**Revenue Requirements**			
2	O&M Expenses	$2,277,652		$2,277,652
3	Debt Service	$310,159		$310,159
4	Cash Funded CIP		$869,238	$869,238
5	**Total Revenue Requirements**	**$2,587,811**	**$869,238**	**$3,457,049**
6				
7	**Less Revenue Offsets**			
8	Fund 582 Revenue		$285,685	$285,685
9	Miscellaneous Revenue	$85,679		$85,679
10	Interest Income	$7,824		$7,824
11	**Total Revenue Offsets**	**$93,502**	**$285,685**	**$379,187**
12				
13	**Less Adjustments**			
14	Cash from (to) Reserves	-$26,971		-$26,971
15	Adjustment to Annualize Rate Increase	-$23,705		-$23,705
16	**Total Adjustments**	**-$50,676**	**$0**	**-$50,676**
17				
18	**Total Revenue Required from Rates**	**$2,544,984**	**$583,553**	**$3,128,538**

6.3. System Peaking Factors

A significant portion of the costs of the water system is based on the peaking characteristics of its customers. Different facilities of a water system are designed to meet different extra-capacity (i.e., peaking) requirements. The Max Day demand is the maximum amount of water required in a single day over a full year. For example, storage and treatment components of the water system are designed for system Max Day requirements.

Table 6-2 shows the system-wide peaking factors provided by City staff for the most recent year, FY 2024, which are used to derive the cost component allocation bases for Base Delivery (i.e., Average Day Demand (ADD), Max Day, and Max Hour costs. Base Delivery use is considered ADD over one year, which is normalized to a factor of 1.00 (Column C, Line 1). The Max Day peaking factor (Column C, Line 2) indicates that the Max Day demand is 1.42 times greater than the average daily demand. The allocation bases (Columns D to E) are calculated using the equations outlined below. Columns are represented in these equations as letters, and rows are represented as numbers. For example, Column D, Line 2 is shown as D2.

The Max Day allocations are calculated as follows:

- Base Delivery: *C1 / C2 x 100% = D2*
- Max Day: *(C2 - C1) / C2 x 100% = E2*

Table 6-2: Water System Peaking Factor Allocations

[A]	[B]	[C]	[D]	[E]	[F]
Line	Description	Factor	Base	Max Day	Total
1	Base	1.00	100.0%	0.0%	**100.0%**
2	Max Day	1.42	70.4%	29.6%	**100.0%**

6.4. Functionalization and Allocation of Expenses

After determining the revenue requirement and systemwide peaking allocation basis, the next step of the COS analysis is to allocate O&M expenses and capital assets to the following functional categories:

- **Wells**: costs of well maintenance, operations, and groundwater production
- **Treatment**: costs associated with the City's water treatment system
- **Distribution**: costs related to the City's water distribution system
- **Meters**: costs of meter servicing, maintenance, and repair
- **Customer Service**: costs of meter reading, billing, and other customer service-related activities
- **General**: costs for general administration and operational expenses, or any other costs that do not clearly relate to a specific functional category

The functionalization of costs allows for the allocation of costs to cost causation components. Some cost causation components correspond directly to a functional category listed above. Other cost components do not directly correspond with one functional category but are spread among several. The cost causation components include:

- **Volume**: costs associated with providing water (supply, treatment, and distribution)
- **Meters**: directly associated with the Meters functional category
- **Customer**: directly associated with the Customer functional category

Most functional categories are allocated entirely to the corresponding cost causation component. The only allocation basis for functional categories not allocated entirely to a single cost causation component is Distribution, which is allocated to Volume and Meter based on Base and Max Day, respectively.

6.5. O&M Expense Allocation

The next step of the COS analysis is to develop an allocation basis for the operating revenue requirement based on the functionalization of the City's O&M expenses. **Table 6-3** shows the City's FY 2026 O&M expenses (from Error! Reference source not found.). Each line item is allocated to the most appropriate functional category.

Table 6-3: Functionalization of Water O&M by Cost Center

Operating Expenses	FY 2026	Wells	Treatment	Distribution	Meter	Customer Service	General
Fund: 502 - Water							
Salaries	$609,356	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Overtime	$62,710	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Fica Soc Sec/M-Care Ins	$52,765	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Unemployment	$2,190	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Group Insurance	$83,443	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Workers' Compensation	$19,839	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Pers/Retirement Contrib.	$50,014	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Pers-Unfunded Liability	$54,429	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Lwr Col Multi-Sp Cons Pro	$5,151	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Engineering Services	$735	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Medical Exams	$242	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Educational Training	$3,905	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Audit Fees	$14,117	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Legal Fees-Water	$81,284	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Other Professional Svs.	$22,720	13.00%	25.00%	30.00%	20.00%	2.00%	10.00%
Electric Utilities	$90,302	50.00%		50.00%			
Water Utilities	$108		35.00%	65.00%			
Vehicle Maint/Repair	$3,477	10.00%		80.00%	10.00%		
Equipment Maint/Repair	$463	10.00%	15.00%	75.00%			
Meter Maint/Repair	$7,398				100.00%		
Wells Maint/Repair	$1,500	100.00%					
Tools & Equipm Maint/Repl	$9,120			100.00%			
Valves-Maint/Repair	$15,148			100.00%			
Streets-Asphalt Materials	$6,307			100.00%			
Liability Insurance	$14,674						100.00%
Blanket Bond Insurance	$184						100.00%
Property Insurance	$27,876						100.00%
Telephone/Cell	$11,765					20.00%	80.00%
Postage	$193					100.00%	
Advertising	$534					100.00%	
Economic Dev. Consulting	$12,132						100.00%
Public Education	$5,957					100.00%	
Travel Per Diem	$1,722						100.00%

Operating Expenses	FY 2026	Wells	Treatment	Distribution	Meter	Customer Service	General
Dues And Membership	$3,211						100.00%
Licensing	$496						100.00%
Utility Business Office	$143,209						100.00%
Central Purchasing Adm	$67,117					100.00%	
Mgmt Info Sys/O & M	$33,317					100.00%	
Fleet Maintenance	$46,804			100.00%			
Vehicle Replacement Fund	$44,991			100.00%			
Finance Dept. Services	$480						100.00%
Lab Testing	$11,811		100.00%				
Encroachment Permits	$19,689						100.00%
Lab Supplies	$735		100.00%				
Back Flow Prevention	$382			100.00%			
Boots	$1,908						100.00%
Chlorine/Chemical Supplie	$46,872		100.00%				
Purchased Inventory	$60,878	25.00%	25.00%	25.00%	25.00%		
Office Supplies	$680						100.00%
Computer/Printer Supplies	$5					20.00%	80.00%
Uniforms	$4,425						100.00%
Safety Equipment	$3,691						100.00%
Vehicle Fuel	$25,176			100.00%			
Regulatory Fees	$16,584						100.00%
Employee Meals	$27						100.00%
Fair Share Allocations	$154,429						100.00%
Vac/Sl/Comp Accrual	$10,110						100.00%
Purchased Inventory	$14,757						100.00%
Bad Debts Expense	$16,331						100.00%
Trf-Asset Replacement	$277,777	25.00%	25.00%	25.00%	25.00%		
Total	**$2,277,652**	**$269,885**	**$409,914**	**$599,812**	**$304,989**	**$130,730**	**$562,321**

Table 6-4 shows a summary of FY 2026 expenses by functional category based on the allocation of cost centers to functional categories (from **Table 6-3**). This intermediate step is necessary to allocate total O&M to the appropriate cost causation components.

Table 6-4: Summary of Water O&M Expenses by Functional Category

[A]	[B]	[C]
Line	Functional Category	FY 2026 Expenses
1	Wells	$269,885
2	Treatment	$409,914
3	Distribution	$599,812
4	Meter	$304,989
5	Customer Service	$130,730
6	General	$562,321
7	**Total O&M Expenses**	**$2,277,652**

Table 6-5 shows the allocation of FY 2026 O&M expenses by functional category to each cost causation component. The percentage allocation of each functional category (Columns C-E) to the various cost causation components was determined in **Table 6-3**. The total dollar amount allocated to each cost causation component (Line 7) is determined by multiplying the total expense associated with each functional category by the corresponding percentage allocation and then summing across all functional categories.

For example, 100 percent (Column C, Line 1) of Well costs (Column P, Line 1) are allocated to the Volume cost causation factor total (Column C, Line 17). The same calculation is performed for the remaining functional categories (i.e. Column C × Column F in Lines 2-16). The subtotals of Column C × Column F in Lines 1-6 are summed to determine the total dollar amount allocated to the Volume cost causation factor (Column C, Line 7). The same calculations are repeated for the remaining cost causation components (Columns D-E) to determine the allocation of O&M expenses to each cost causation component (Line 17).

The final O&M Allocation percentages (Line 9) represent the proportion of total O&M expenses allocated to each cost causation component (Line 7). These O&M allocation percentages are used to allocate the total operating revenue requirement. The total operating revenue requirement (Column F, Line 11) equals the operating revenue requirement (from **Table 6-1**, Column C, Line 5) less operating adjustments (from **Table 6-1**, Column C, Line 14). This total is allocated to each cost causation component (Columns C-E, Line 11) based on the final O&M allocation percentages (Columns C-E, Line 9). Note that the total operating revenue requirement (Line 11) simply equals total O&M (Line 7). This is because the total operating revenue requirement consists solely of O&M expenses.

Table 6-5: Allocation of Water O&M Expenses to the Cost Causation Components

[A]	[B]	[C]	[D]	[E]	[F]
Line	Functional Category	Volume	Meter	Customer	FY 2026 Expense
1	Wells	100.00%			$269,885
2	Treatment	100.00%			$409,914
3	Distribution	29.58%	70.42%		$599,812
4	Meter		100.00%		$304,989
5	Customer Service			100.00%	$130,730
6	General	49.97%	42.41%	7.62%	$562,321
7	**Total O&M**	**$1,138,219**	**$965,847**	**$173,586**	**$2,277,652**
8					
9	**O&M Allocation**	**49.97%**	**42.41%**	**7.62%**	**100.0%**
10					
11	**Operating Revenue Requirement**	**$1,318,541**	**$1,118,860**	**$201,086**	**$2,638,487**

6.6. Capital Allocation

Capital assets are utilized in COS analyses to allocate the proportion of capital revenue requirement to the various cost causation components. The distribution of a short-term CIP can be heavily weighted to specific cost causation components based on the type of projects. Using short-term planned CIP to allocate capital costs may cause rates to fluctuate and cause customer confusion. Conversely, the overall capital asset base is considerably more stable in the long-term, and therefore is more representative of long-term capital re-investment in a water system. Thus, functionalized capital assets are used to allocate capital costs.

City staff provided Raftelis with a detailed asset listing that included the original cost of each individual asset. Raftelis calculated the estimated replacement cost of each asset based on original cost and acquisition year using the Engineering News-Record's 20-City Average Cost Construction Index (CCI) to account for capital cost escalation. This financial reporting methodology does not reflect the true current replacement cost. This approach is to illustrate the asset base in present value terms, however, it does not represent an appraisal of the water system. Rather, the estimates are used to apportion capital costs across water system components in relation to the relative share of each. As part of the capital asset analysis, Raftelis assigned each individual asset to the most appropriate functional category. Total asset value, in estimated replacement cost dollars less depreciation, by functional category is shown in **Table 6-6**.

Table 6-6: Summary of Water Capital Assets by Functional Category

[A]	[B]	[C]
Line	Functional Category	Asset Value (Replacement Cost less Depreciation)
1	Wells	$2,013,274
2	Treatment	$486,649
3	Distribution	$6,269,146
4	Meter	$1,207,976
5	Customer Service	$0
6	General	$12,604
10	Total Asset Value[8]	$9,989,650

Table 6-7 shows the allocation of capital assets by functional category to each cost causation component. The percentage allocation of each functional category (Columns C-E) to the various cost causation components was determined in **Table 6-3**. Total asset value associated with each functional category (Column F) was determined in **Table 6-6**. The Capital Revenue Requirement in Column F, Line 11 was determined in **Table 6-1**, Column D, Line 17 and is multiplied by the percent capital allocations in Line 9 to calculate the revenue requirement for each cost causation component in Columns C to E, Line 11.

Table 6-7: Allocation of Functionalized Water Capital Assets to Cost Causation Components

[A]	[B]	[C]	[D]	[E]	[F]
Line	Functional Category	Volume	Meters	Customer	Asset Value
1	Wells	100.00%			$2,013,274
2	Treatment	100.00%			$486,649
3	Distribution	29.58%	70.42%		$6,269,146
4	Meter		100.00%		$1,207,976
5	Customer Service			100.00%	$0
6	General	43.64%	56.36%	0.00%	$12,604
7	**Total Assets**	**$4,359,679**	**$5,629,971**	**$0**	**$9,989,650**
8					
9	**Capital Allocation**	**43.64%**	**56.36%**	**0.00%**	**100.00%**
10					
11	**Capital Revenue Requirement**	**$379,352**	**$489,885**	**$0**	**$869,238**

6.7. Revenue Requirement Adjustment Allocation

Revenue offsets (from **Table 6-1**, Column E, Lines 8 and 9) are allocated to each cost causation factor based on either the Capital allocation or the Operating allocation. Fund 582 revenues are allocated based on the Capital allocation since those revenues contribute to funding capital expenditures. Miscellaneous revenues and interest income are allocated based the Operating allocation. The total adjustment allocations are shown in **Table 6-8**.

[8] Total asset value in this study is based on escalating the original cost by historical construction cost inflation and is therefore an estimate of replacement cost. It does not represent an appraisal of system infrastructure or relate to the book value of the system documented in financial reports of the District.

Table 6-8: Water Adjustment Allocation

[A]	[B]	[C]	[D]	[E]	[F]
Line	Functional Category	Volume	Meters	Customer	Adjustment Value
1	Fund 582 Revenue	43.64%	56.36%	0.00%	-$285,685
2	Miscellaneous Revenue	49.97%	42.41%	7.62%	-$85,679
3	Interest Income	49.97%	42.41%	7.62%	-$7,824
4	**Total Adjustments**	**-$171,405**	**-$200,656**	**-$7,126**	**-$379,187**

6.8. Cost of Service Allocation

Table 6-9 shows the allocation of the total FY 2026 rate revenue requirement to the various cost causation components. The results shown in **Table 6-9** are calculated as follows based on intermediate results developed in the preceding subsections:

1. **Operating Revenue Requirement** (Column C): The total operating revenue requirement consists of the City's O&M expenses and debt service payments. The allocation of the total operating revenue requirement to each cost causation component was previously determined in **Table 6-5**, Columns C-E, Line 11.

2. **Capital Revenue Requirement** (Column D): The total capital revenue requirement consists solely of CIP expenditures. The allocation of the total capital revenue requirement to each cost causation component was previously determined in **Table 6-7**, Columns C-E, Line 11.

3. **Revenue Offsets** (Column E)**:** Total revenue offsets (from **Table 6-1**, Column E, Line 10) are allocated to each cost causation factor based on the values in **Table 6-8**, Column C-E, Line 3.

Table 6-9: Water Cost of Service Allocation

[A]	[B]	[C]	[D]	[E]	[F]
Line	Revenue Requirement	Volume	Meters	Customer	FY 2026 Total
1	Operating	$1,318,541	$1,118,860	$201,086	$2,638,487
2	Capital	$379,352	$489,885	$0	$869,238
3	Revenue Offsets	-$171,405	-$200,656	-$7,126	-$379,187
4	Total	$1,526,488	$1,408,089	$193,960	$3,128,538

6.9. Unit Cost Development

Units of service are used to convert total adjusted costs allocated to each cost causation component (from **Table 6-9**) into unit costs, which are directly incorporated into the proposed rate calculations for FY 2026 in **Section 7**. Units of service relating to water use were previously determined (see **Table 4-7**). However, additional units of service must be determined to develop the customer and meters unit costs.

6.9.1. Additional Units of Service

Table 6-10 shows the development of additional units of service needed to develop unit costs for Customer and Meters cost causation components. Customer unit costs are calculated on a per account basis, as

costs do not vary based on connection type or size. Total accounts are approximated by summing total water meters in Column C, Lines 1-9 (from **Table 4-5**).

Meter unit costs are calculated per equivalent meter unit. Equivalent meter units are used to allocate meter-related costs appropriately and equitably. Larger meters generally impose larger demands, are more expensive to install, maintain, and replace than smaller meters, and require greater capacity within the water system. Equivalent meter units in this study are based on AWWA-rated hydraulic capacities and are calculated to represent the potential demand of a connection on the water system relative to a base meter size.

Capacity ratios are calculated by dividing larger meter capacities by the base meter capacity. The base meter in this study is a 3/4-inch meter, which is used to approximate the capacity of 5/8-inch and 3/4-inch meters. AWWA capacity ratios (Column E) are calculated by dividing the capacity of each meter size (Column D) by the capacity of a 3/4-inch meter (Column D, Line 1). The projected number of meters (Column C) is multiplied by the AWWA capacity ratios (Column E) to determine equivalent meter units (Column F).

Table 6-10: Water Monthly Service Charge Units of Service

[A]	[B]	[C]	[D]	[E]	[F]
Line	Water Meter Size	Number of Meters	AWWA Capacity (gpm)	AWWA Capacity Ratio	Equivalent Meter Units
1	5/8" & 3/4"	1,671	30	1.0	1,671
2	1"	113	50	1.7	188
3	1 1/2"	40	100	3.3	133
4	2"	104	160	5.3	555
5	3"	0	320	10.7	0
6	4"	10	500	16.7	167
7	6"	4	1,000	33.3	133
8	8"	1	1,600	53.3	53
9	10"	0	4,200	140.0	0
10	**Total**	**1,943**			**2,901**

6.9.2. Unit Costs

Unit costs comprise the constituent parts from which proposed FY 2026 rates are calculated in **Section 7**. **Table 6-11** shows unit costs for each cost causation component (Column F), which are calculated by dividing the final COS allocation in Column C (**Table 6-9**, Line 4) by the relevant annual units of service (Line 2). The units of service vary by cost component and are based on either projected FY 2026 water use (from **Table 4-7**) or the number of accounts or equivalent meter units (from **Table 6-10**) multiplied by the number of bills per year (12).

Table 6-11: Development of Water Unit Costs

[A]	[B]	[C]	[D]	[E]	[F]
Line	Unit Cost Calculation	FY 2026 Total	Volume	Meters	Customer
1	Revenue Requirement	$3,128,538	$1,526,488	$1,408,089	$193,960
2	Units of Service		453,034	34,808	23,316
3	**Unit Cost**		**$3.37**	**$40.45**	**$8.32**

7. Proposed Water Rates

Section 7 details the proposed water rate calculations. Proposed FY 2026 rates are calculated directly from the results of the COS analysis (from **Section 6**). All proposed rates beginning in FY 2027 are calculated by increasing the prior year rate by the annual revenue adjustment (from **Table 5-9**).

7.1. Proposed FY 2026 Monthly Service Charges

Monthly Service Charges are designed to recover the portion of the revenue requirement allocated to the Customer and Meters cost causation components. **Table 7-1** shows the detailed calculation of proposed FY 2026 Monthly Service Charges based on Customer, Meters, and Fire Protection unit rates. Customer costs do not vary by connection type or size. Therefore, the Customer unit rate (from **Table 6-11**, Column F, Line 3) is applied uniformly to all Monthly Service Charges (Column E). Because Meters costs vary by meter size based on hydraulic capacity, AWWA capacity ratios in Column C (from **Table 6-10**, Columns E) are used to differentiate the Meters unit rates by meter size. The Meters rate components (Column F) are calculated by multiplying the Meters unit rate (from **Table 6-11**, Column E, Lines 3) by the AWWA capacity ratio (Column C).

Table 7-1: Proposed FY 2026 Water Monthly Service Charge Calculation

[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]
Line	Water Meter Size	AWWA Capacity Ratio	Meter	Customer	Proposed	Current	Difference ($)	Difference (%)
1	5/8" & 3/4"	1.0	$40.45	$8.32	$48.78	$48.86	-$0.08	-0.2%
2	1"	1.7	$67.42	$8.32	$75.75	$79.10	-$3.35	-4.2%
3	1 1/2"	3.3	$134.84	$8.32	$143.17	$177.30	-$34.13	-19.2%
4	2"	5.3	$215.75	$8.32	$224.07	$225.36	-$1.29	-0.6%
5	3"	10.7	$431.50	$8.32	$439.82	$611.58	-$171.76	-28.1%
6	4"	16.7	$674.22	$8.32	$682.54	$801.89	-$119.35	-14.9%
7	6"	33.3	$1,348.43	$8.32	$1,356.76	$1,437.60	-$80.84	-5.6%
8	8"	53.3	$2,157.50	$8.32	$2,165.82	$2,259.31	-$93.49	-4.1%
9	10"	140.0	$5,663.43	$8.32	$5,671.75	$1,977.70	$3,694.05	186.8%

7.2. Proposed FY 2026 Commodity Rate

Commodity Charges are designed to recover the portion of the rate revenue requirement allocated to the Volume cost causation components. The City will maintain the same flat rate structure for all customers. Because the commodity rate is uniformly charged to all customers, the proposed FY 2026 volumetric rate is equal to the unit rate (**Table 6-11**, Column D, Line 3).

Table 7-2 shows the difference between proposed FY 2026 Commodity Charges and current FY 2025 Commodity Charges (from Error! Reference source not found.). Distributional impacts to the various customer classes are a result of the cost of service analysis including changes to cost structure, water use patterns relative to the prior rate study, and due to refinements in methodology to ensure fair and objective cost recovery.

Table 7-2: Proposed FY 2026 Water Commodity Rate

[A]	[B]	[C]	[D]	[E]	[F]
Line	Customer Class	Proposed Rate ($/hcf)	Current Rate ($/hcf)	Difference ($)	Difference (%)
1	All Classes	**$3.37**	$3.07	$0.30	10%

7.3. Proposed Five-Year Rate Schedule

Table 7-3 shows the proposed five-year schedule of water rates through FY 2030. Proposed FY 2026 Monthly Service Charges (see **Table 7-1**) and Commodity Charges (see **Table 7-2**) were calculated in the preceding subsections. All proposed rates beginning in FY 2027 are calculated by increasing the prior year's proposed rate by the proposed annual revenue adjustment (from **Table 5-9**). For example, the proposed FY 2027 5/8" & 3/4" Monthly Service Charge ($64.30) is calculated by increasing the proposed FY 2026 5/8" & 3/4" Monthly Service Charge ($62.64) by 3.0 percent. All proposed rates are rounded up to the nearest cent to ensure full cost recovery. Current FY 2025 water rates (from **Table 4-1**) are also shown.

Table 7-3: Proposed Five-Year Water Rate Schedule

Description	FY 2025 (Current)	FY 2026 (7/1/2025)	FY 2027 (7/1/2026)	FY 2028 (7/1/2027)	FY 2029 (7/1/2028)	FY 2030 (7/1/2029)
Proposed Revenue Adjustment		**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**
Monthly Service Charges						
5/8" & 3/4"	$48.86	$48.78	$50.25	$51.76	$53.32	$54.92
1"	$79.10	$75.75	$78.03	$80.38	$82.80	$85.29
1 1/2"	$177.30	$143.17	$147.47	$151.90	$156.46	$161.16
2"	$225.36	$224.07	$230.80	$237.73	$244.87	$252.22
3"	$611.58	$439.82	$453.02	$466.62	$480.62	$495.04
4"	$801.89	$682.54	$703.02	$724.12	$745.85	$768.23
6"	$1,437.60	$1,356.76	$1,397.47	$1,439.40	$1,482.59	$1,527.07
8"	$2,259.31	$2,165.82	$2,230.80	$2,297.73	$2,366.67	$2,437.68
10"	$1,977.70	$5,671.75	$5,841.91	$6,017.17	$6,197.69	$6,383.63
Commodity Charges (per hcf)						
All Customers	$3.07	$3.37	$3.48	$3.59	$3.70	$3.82

Table 7-4 shows projected rate revenues by charge and customer class over the next five years. Revenues beyond FY 2026 are calculated based on estimated units of service consistent with the growth assumptions outlined in **Section 4**. Note that total rate revenues slightly exceed projected rate revenues under the proposed financial plan in **Section 5** due to rounding up of rates to the nearest whole penny.

Table 7-4: Projected Water Rate Revenue

Description	FY 2025	FY 2026	Difference (%)
Monthly Service Charges			
5/8" & 3/4"	$979,741	$978,137	-0.2%
1"	$107,260	$102,717	-4.2%
1 1/2"	$85,104	$68,722	-19.2%
2"	$281,249	$279,639	-0.6%
3"	$0	$0	0.0%
4"	$96,227	$81,905	-14.9%
6"	$69,005	$65,124	-5.6%
8"	$27,112	$25,990	-4.1%
10"	$0	$0	0.0%
Commodity Charges (per hcf)			
All Customers	$1,390,814	$1,526,725	9.8%
Total	**$3,036,511**	**$3,128,958**	**3.0%**

7.4. Monthly Bill Impacts

Table 7-5 shows sample monthly bills for customers with a 5/8-inch or 3/4-inch water meter at varying levels of water use. Note that approximately 86 percent of customers have either a 5/8-inch or 3/4-inch water meter. The three water use levels represent low, average, and high water users in the system.

Table 7-5: Water Bill Impacts

Bill Impacts, 5/8" & 3/4" Meter	Low	Average	High
Monthly Usage (hcf)	10	15	25
Current Bill	$79.56	$94.91	$125.61
Proposed Bill	$82.48	$99.33	$133.03
Difference ($)	$2.92	$4.42	$7.42
Difference (%)	**3.7%**	**4.7%**	**5.9%**

8. Wastewater Financial Plan

Section 8 details the development of a proposed wastewater five-year financial plan for the City over the study period. The following subsections include estimates and projections of annual revenues, O&M expenses, debt service payments, capital expenditures, and reserve funding through FY 2030. The overall purpose of the financial plan is to determine annual revenues required to achieve sufficient cash flow, maintain adequate reserves, and meet debt coverage requirements.

8.1. Revenues from Current Rates

The City's wastewater revenues consist of rate revenues, interest earnings on cash reserves, and other miscellaneous revenues. The rate revenue projections shown assume that current FY 2025 rates are effective throughout the study period; and therefore, represent estimated revenues in the absence of any revenue adjustments (i.e., rate increases). This status quo scenario provides a baseline from which Raftelis evaluates the need for revenue adjustments.

8.1.1. Calculated Wastewater Rate Revenues

Raftelis projected wastewater rate revenues from Monthly Service Charges FY 2025 through FY 2030 based on current FY 2025 rates and the current and projected number of equivalent dwelling units (EDUs).

Table 8-1 shows projected Monthly Service Charge revenues under current rates over the study period. Monthly Service Charge Revenues are calculated in each year as follows based on current FY 2025 wastewater rates (from **Table 4-2**) and the projected number of wastewater EDUs (from **Table 4-6**):

Annual Monthly Service Charge Revenue = [FY 2025 monthly rate] × [Number of EDUs] × [12 Bills per year]

Table 8-1: Projected Monthly Service Charge Revenues under Current Rates

Meter Size	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Residential	$885,611	$901,832	$912,614	$923,395	$934,177	$944,958
Hotel	$257,621	$261,925	$264,461	$267,632	$270,803	$273,974
Hospitals	$12,598	$12,684	$12,684	$12,684	$12,684	$12,684
Multi-Family	$379,188	$386,228	$390,667	$395,107	$399,546	$403,985
Garden & Nurseries	$630	$634	$634	$634	$634	$634
Laundromats	$0	$0	$0	$0	$0	$0
Schools	$132,905	$135,085	$136,353	$137,621	$138,890	$140,158
General Commercial	$106,450	$108,448	$109,717	$110,985	$112,253	$113,522
Beauty Salon & Barber Shop	$630	$634	$634	$634	$634	$634
Needles Marina	$69,917	$71,030	$71,665	$72,299	$72,933	$73,567
Religious Organizations	$17,637	$17,758	$17,758	$17,758	$17,758	$17,758
Seventh Day Adventist	$1,890	$1,903	$1,903	$1,903	$1,903	$1,903
Food Establishments	$84,404	$85,617	$86,251	$86,885	$87,520	$88,154
Government	$129,125	$131,279	$132,548	$133,816	$135,085	$136,353
Gas Stations	$64,878	$65,957	$66,591	$67,225	$67,859	$68,494
Shell/Dairy Queen	$23,935	$24,100	$24,100	$24,100	$24,100	$24,100
Native Village	$69,917	$71,030	$71,665	$72,299	$72,933	$73,567
Total	**$2,237,334**	**$2,276,144**	**$2,300,243**	**$2,324,977**	**$2,349,711**	**$2,374,445**

8.1.2. Other Revenues

Table 8-2 shows all other revenues. All FY 2024 other revenues are based on the City's FY 2024 budget. Other revenues from FY 2025 through FY 2030 were projected by Raftelis relying on the assumptions detailed in **Section 4**. Beginning in FY 2026, interest revenue is estimated based on projected cash balances and the assumed interest rate (from **Table 4-4**). All other revenues are estimated by the miscellaneous inflation rate (from **Table 4-3**).

Table 8-2: Projected Other Revenues

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Fund 503 - Wastewater							
Connect Fee	$4,710	$4,710	$4,710	$4,710	$4,710	$4,710	$4,710
Establishment Fee	$4,975	$5,075	$5,176	$5,280	$5,385	$5,493	$5,603
Miscellaneous	$2,638	$2,691	$2,745	$2,800	$2,856	$2,913	$2,971
Interest Earnings Other	$1,949	$0	$2,523	$1,911	$699	$0	$0
Reimburse Wastewater Labor/Mat	$1,209,678	$0	$0	$0	$0	$0	$0
Subtotal – Fund 503	**$1,223,950**	**$12,475**	**$15,154**	**$14,700**	**$13,650**	**$13,115**	**$13,284**
Fund 583 – NPUA Capital Wastewater							
Wastewater Asset Replacement	$35,676	$35,676	$35,676	$35,676	$35,676	$35,676	$35,676
Subtotal – Fund 583	**$35,676**	**$35,676**	**$35,676**	**$35,676**	**$35,676**	**$35,676**	**$35,676**
Total	**$1,259,626**	**$48,151**	**$50,830**	**$50,376**	**$49,326**	**$48,791**	**$48,960**

Table 8-3 shows a summary of projected revenues under current rates over the study period. This represents expected revenues in the absence of any rate increase over the study period.

Table 8-3: Summary of Projected Revenues under Current Rates

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Monthly Service Charges	$2,179,180	$2,237,334	$2,276,144	$2,300,243	$2,324,977	$2,349,711	$2,374,445
Interest Earnings	$1,949	$0	$2,523	$1,911	$699	$0	$0
Miscellaneous Revenue	$1,257,677	$48,151	$48,307	$48,465	$48,627	$48,791	$48,960
Total	**$3,438,805**	**$2,285,485**	**$2,326,974**	**$2,350,619**	**$2,374,303**	**$2,398,502**	**$2,423,404**

8.2. Operations and Maintenance Expenses

Table 8-4 shows O&M expenses over the study period. All projections shown beyond FY 2024 were calculated based on inflationary assumptions (from **Table 4-3**) and any anticipated structural changes to the O&M budget due to either non-recurring expenses or future expenses not currently incurred.

Table 8-4: Projected Operating & Maintenance Expenses

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Fund 503 - Wastewater							
Salaries	$579,994	$594,493	$609,356	$624,590	$640,204	$656,209	$672,615
Overtime	$59,688	$61,180	$62,710	$64,278	$65,885	$67,532	$69,220
Fica Soc Sec/M-Care Ins	$43,608	$47,968	$52,765	$58,042	$63,846	$70,230	$77,253
Unemployment	$1,913	$2,046	$2,190	$2,343	$2,507	$2,682	$2,870
Group Insurance	$68,961	$75,858	$83,443	$91,788	$100,966	$111,063	$122,169
Workers' Compensation	$17,328	$18,541	$19,839	$21,228	$22,713	$24,303	$26,005
Pers/Retirement Contrib.	$48,547	$49,275	$50,014	$50,764	$51,526	$52,299	$53,083
Pers-Unfunded Liability	$52,832	$53,625	$54,429	$55,246	$56,074	$56,915	$57,769
Lwr Col Multi-Sp Cons Pro	$4,856	$5,001	$5,151	$5,306	$5,465	$5,629	$5,798
Engineering Services	$693	$714	$735	$757	$780	$803	$828
Medical Exams	$200	$220	$242	$266	$293	$322	$354
Educational Training	$3,681	$3,791	$3,905	$4,022	$4,143	$4,267	$4,395
Audit Fees	$13,307	$13,706	$14,117	$14,541	$14,977	$15,426	$15,889
Legal Fees-Ww	$76,618	$78,916	$81,284	$83,722	$86,234	$88,821	$91,486
Other Professional Svs.	$21,416	$22,058	$22,720	$23,401	$24,103	$24,827	$25,571
Sewer Operation Contract	$83,489	$85,994	$88,574	$91,231	$93,968	$96,787	$99,690
Electric Utilities	$100	$104	$108	$112	$117	$121	$126
Water Utilities	$3,246	$3,376	$3,511	$3,651	$3,797	$3,949	$4,107
Plant Maint/Repair	$432	$447	$463	$479	$496	$513	$531
Equipment Maint/Repair	$6,906	$7,148	$7,398	$7,657	$7,925	$8,202	$8,489
Security Monitoring	$1,400	$1,449	$1,500	$1,552	$1,607	$1,663	$1,721
Tools Maint/Repair	$8,514	$8,812	$9,120	$9,440	$9,770	$10,112	$10,466
Usa Alert	$14,140	$14,635	$15,148	$15,678	$16,226	$16,794	$17,382
Liability Insurance	$5,887	$6,300	$6,741	$7,212	$7,717	$8,257	$8,835
Blanket Bond Insurance	$12,817	$13,714	$14,674	$15,701	$16,800	$17,976	$19,235
Property Insurance	$161	$172	$184	$197	$211	$226	$242
Telephone/Cell	$24,348	$25,078	$25,831	$26,606	$27,404	$28,226	$29,073
Postage	$11,090	$11,423	$11,765	$12,118	$12,482	$12,856	$13,242
Advertising	$182	$187	$193	$199	$205	$211	$217
Economic Dev. Consulting	$503	$518	$534	$550	$566	$583	$601
Travel Per Diem	$11,435	$11,778	$12,132	$12,496	$12,871	$13,257	$13,654
Dues And Membership	$5,615	$5,784	$5,957	$6,136	$6,320	$6,510	$6,705
Licensing	$1,623	$1,672	$1,722	$1,774	$1,827	$1,88	

Description	Budgeted FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	Projected FY 2030
Utility Business Office	$3,027	$3,117	$3,211	$3,307	$3,406	$3,509	$3,614
Central Purchasing Adm	$467	$481	$496	$511	$526	$542	$558
Mgmt Info Sys/O & M	$134,988	$139,038	$143,209	$147,505	$151,930	$156,488	$161,183
Fleet Maintenance	$63,264	$65,162	$67,117	$69,130	$71,204	$73,340	$75,541
Finance Dept. Services	$31,404	$32,346	$33,317	$34,316	$35,345	$36,406	$37,498
Sludge Disposal	$43,692	$45,003	$46,353	$47,743	$49,176	$50,651	$52,171
Lab Testing	$42,000	$43,260	$44,558	$45,895	$47,271	$48,690	$50,150
Encroachment Permits	$452	$466	$480	$494	$509	$525	$540
Boots	$11,133	$11,467	$11,811	$12,165	$12,530	$12,906	$13,293
Chlorine/Chemical-Plant	$18,559	$19,301	$20,073	$20,876	$21,711	$22,580	$23,483
Chlorine/Chemical-Lft Stn	$693	$721	$750	$780	$811	$843	$877
Purchased Inventory	$360	$371	$382	$393	$405	$417	$430
Office Supplies	$1,799	$1,853	$1,908	$1,966	$2,025	$2,085	$2,148
Computer/Printer Supplies	$43,336	$44,636	$45,975	$47,354	$48,775	$50,238	$51,745
Uniforms	$57,383	$59,104	$60,878	$62,704	$64,585	$66,523	$68,518
Safety Equipment	$641	$660	$680	$701	$722	$743	$766
New Tools	$5	$5	$5	$5	$6	$6	$6
Vehicle Fuel	$4,171	$4,338	$4,511	$4,692	$4,880	$5,075	$5,278
Regulatory Fees	$3,479	$3,583	$3,691	$3,802	$3,916	$4,033	$4,154
Employee Meals	$23,277	$23,975	$24,695	$25,435	$26,198	$26,984	$27,794
Buildings	$15,632	$16,101	$16,584	$17,082	$17,594	$18,122	$18,666
Fair Share Allocations	$25	$26	$27	$28	$28	$29	$30
Vac/Sl/Comp Accrual	$6,212	$6,398	$6,590	$6,788	$6,992	$7,201	$7,417
Purchased Inventory	$3,174	$3,269	$3,367	$3,468	$3,572	$3,679	$3,789
Bad Debts Expense	$15,832	$15,832	$15,832	$15,832	$15,832	$15,832	$15,832
Transfer - O & M Reimb	$1,209,678	$0	$0	$0	$0	$0	$0
Trf-Asset Replacement	$35,676	$36,925	$38,217	$39,555	$40,939	$42,372	$43,855
Subtotal – Fund 502	**$2,955,889**	**$1,803,424**	**$1,863,170**	**$1,925,608**	**$1,990,914**	**$2,059,275**	**$2,130,897**
Fund 582 – NPUA Capital Water							
Capital Equipment	$16,150	$16,715	$17,300	$17,906	$18,533	$19,181	$19,853
Transfer Expense	$145,913	$0	$0	$0	$0	$0	$0
Subtotal – Fund 582	**$162,064**	**$16,715**	**$17,300**	**$17,906**	**$18,533**	**$19,181**	**$19,853**
Total	**$3,117,952**	**$1,820,140**	**$1,880,470**	**$1,943,514**	**$2,009,447**	**$2,078,456**	**$2,150,749**

8.3. Debt Service

Table 8-5 shows the City's existing debt service obligations associated with its 2016 Revenue Refunding Bonds. The 2016 Bond is scheduled to be fully repaid in FY 2031.

Table 8-5: Schedule of Debt Service Payments

Debt Service	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
2016 Revenue Refunding Bonds						
Principal	$347,564	$361,109	$375,183	$389,805	$404,996	$420,779
Interest	$102,311	$88,766	$74,693	$60,071	$44,879	$29,095
Total Debt Service	**$449,875**	**$449,875**	**$449,876**	**$449,875**	**$449,875**	**$449,875**

8.4. Capital Improvement Plan

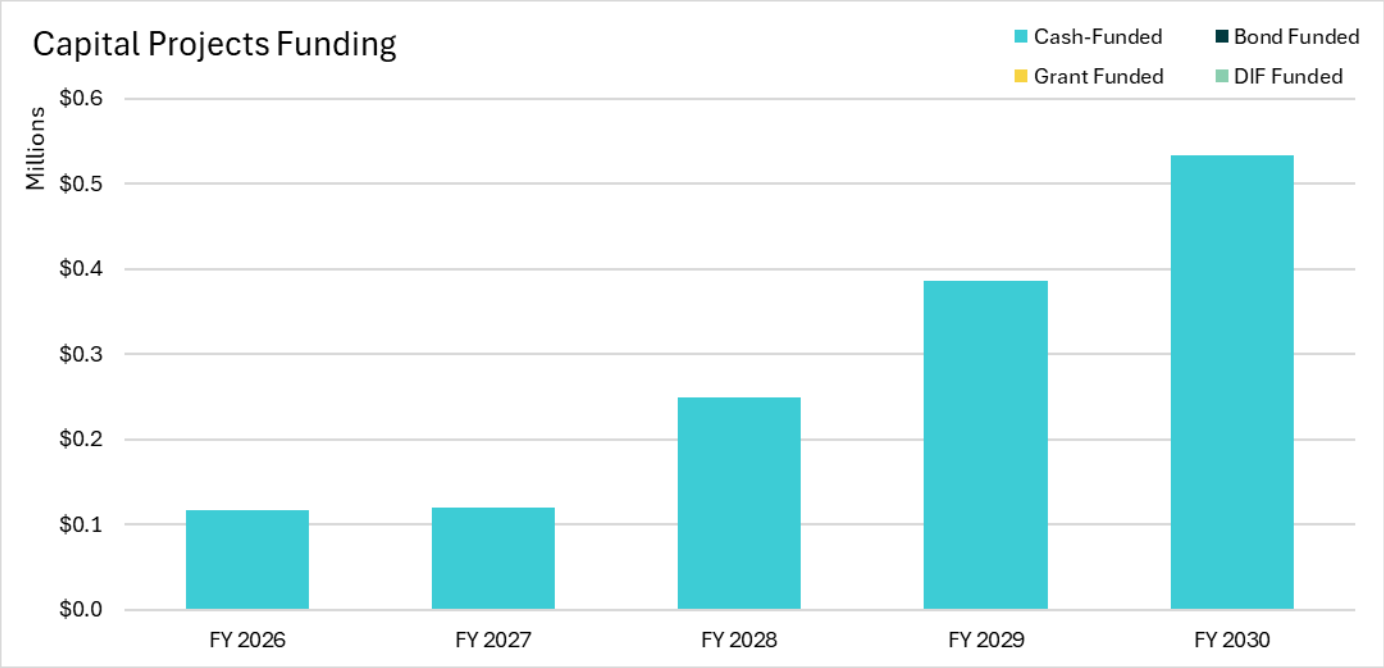
The City has approximately $1.9 M in wastewater Capital Improvement Plan (CIP) capital project costs from FY 2025 through FY 2030. These projects are shown in detail in **Table 8-6** and amount to approximately $280 thousand in average annual costs over the next five years, driven primarily by aging infrastructure. To ensure reserves remain stable and customers are not impacted by large rate adjustments, CIP expenditures are scaled up over the next five years. The first two years are 25 percent of planned expenditures, year three is 50 percent of planned, year four is 75 percent of planned, and year five is back to 100 percent of planned expenditures.

Table 8-6: Capital Improvement Plan

Project Description	Planned FY 2025	Planned FY 2026	Planned FY 2027	Planned FY 2028	Planned FY 2029	Planned FY 2030
Railroad crossing at Bazoobuth lift station	$15,455	$15,995	$16,555	$17,135	$17,734	$18,355
Upsize effluent pump	$1,818	$1,882	$1,948	$2,016	$2,086	$2,159
Mini excavator & tilt trailer	$10,909	$11,291	$11,686	$12,095	$12,518	$12,957
Jet Vac / Trailer	$13,636	$14,114	$14,608	$15,119	$15,648	$16,196
Plant grit separator	$27,273	$28,227	$29,215	$30,238	$31,296	$32,391
Upsize deficient sewer lines on 15 blocks of Front St.	$134,975	$139,699	$144,588	$149,649	$154,887	$160,308
Upsize deficient sewer lines from T St. to Front St.	$80,468	$83,284	$86,199	$89,216	$92,339	$95,570
Manhole rehab program (ongoing)	$13,636	$14,114	$14,608	$15,119	$15,648	$16,196
Manhole replacement and upsize project	$150,993	$156,277	$161,747	$167,408	$173,268	$179,332
Total Planned CIP	**$449,163**	**$464,883**	**$481,154**	**$497,995**	**$515,424**	**$533,464**
Percent of planned CIP to spend		*25%*	*25%*	*50%*	*75%*	*100%*
Total Proposed CIP Expenses	**$449,163**	**$116,221**	**$120,289**	**$248,997**	**$386,568**	**$533,464**

Figure 8-1 shows the proposed CIP over the study period. Total CIP expenditures in each year (from **Table 8-6**) are represented by the blue stacked bars below. The blue bars represent cash-funded CIP.

Figure 8-1: Capital Improvement Plan



8.5. Financial Policies

Agency-specific financial policies must be considered during the financial planning process. Financial policies typically define key financial metrics that an agency strives to meet or exceed.

8.5.1. Required Debt Coverage

The City must meet the minimum coverage requirements on its outstanding debt to ensure it meets the associated debt covenants. The required debt coverage ratio is 1.2, which means the City's net revenue from operations must amount to at least 1.2 times the annual debt service. Net revenues equal revenues less O&M expenses. Annual debt service includes annual principal and interest payments on all outside debt.

8.5.2. Reserve Targets

Prudent fiscal management requires that the City maintain reserve balances to provide sufficient working capital, maintain necessary cash on hand to award construction contracts, and provide funding during emergencies efficiently. The City's current reserve policy consists of an operating target balance:

- **Operating Reserve target:** The target balance for the Operating Reserve is 10% of annual operating costs.

8.6. Status Quo Water Financial Plan

To evaluate the need for revenue adjustments (i.e., rate increases), Raftelis first developed a status quo financial plan. The status quo financial plan assumes that current FY 2025 wastewater rates remain unchanged over the study period. **Table 8-7** combines projected revenues (from **Table 8-3**), O&M expenses (from **Table 8-4**), debt service (from **Table 8-5**), CIP expenditures (from **Table 8-6**), and reserve targ

generate estimated cash flow, projected ending cash balance, and debt coverage projections under the status quo.

Under the status quo financial plan, net operating cash flow (revenue less O&M and debt service) is projected to be negative in all years throughout the study period, and total operating and capital reserves fall below zero by FY 2028. The status quo financial plan is thus insufficient to meet the City's needs. This demonstrates a need for revenue adjustments over the study period to increase rate revenues to achieve full cost recovery of projected expenditures and achieve the City's financial policies.

Table 8-7: Status Quo Financial Plan – Pro Forma

Line	Description			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	**REVENUE**								
2	**Rate Revenue Under Existing Rates**			**$2,237,334**	**$2,276,144**	**$2,300,243**	**$2,324,977**	**$2,349,711**	**$2,374,445**
3									
4	**Additional Rate Revenue Required from Revenue Adjustments**[9]								
5	**Fiscal Year**	**Revenue Adjustment**	**Month Effective**						
6	FY 2026	0.00%	October		$0	$0	$0	$0	$0
7	FY 2027	0.00%	October			$0	$0	$0	$0
8	FY 2028	0.00%	October				$0	$0	$0
9	FY 2029	0.00%	October					$0	$0
10	FY 2030	0.00%	October						$0
11	**Total Revenue Adjustments**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
12									
13	**Revenue Summary (including Revenue Adjustments)**								
14	Revenue from Rates [Line 2 +Line 11]			$2,237,334	$2,276,144	$2,300,243	$2,324,977	$2,349,711	$2,374,445
15	Miscellaneous Revenue			$12,475	$12,631	$12,789	$12,951	$13,115	$13,284
16	Interest Earnings			$0	$2,523	$1,911	$699	$0	$0
17	Fund: 583 - NPUA Capital Wastewater			$35,676	$35,676	$35,676	$35,676	$35,676	$35,676
18	**TOTAL REVENUE**			**$2,285,485**	**$2,326,974**	**$2,350,619**	**$2,374,303**	**$2,398,502**	**$2,423,404**
19									
20	**O&M EXPENSES**								
21	Fund 503			$1,803,424	$1,863,170	$1,925,608	$1,990,914	$2,059,275	$2,130,897
22	Fund 583			$16,715	$17,300	$17,906	$18,533	$19,181	$19,853
23	**TOTAL O&M EXPENSES**			**$1,820,140**	**$1,880,470**	**$1,943,514**	**$2,009,447**	**$2,078,456**	**$2,150,749**
24									
25	**NET REVENUE** [Line 18 – Line 23]			**$465,345**	**$446,503**	**$407,105**	**$364,857**	**$320,046**	**$272,655**
26									
27	**DEBT SERVICE**								
28	Existing Debt Service			$449,875	$449,875	$449,876	$449,875	$449,875	$449,875
29	Proposed Debt Service			$0	$0	$0	$0	$0	$0

[9] The increase in rate revenues resulting from each year's revenue adjustment is calculated individually in Lines 9-13. This is necessary to account for revenue increases resulting from prior year revenue adjustments. However, revenue adjustments equal zero dollars under the status quo, which assumes no revenue adjustments (i.e. rate increases) over the study period.

Line	Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
30	**TOTAL DEBT SERVICE**	**$449,875**	**$449,875**	**$449,876**	**$449,875**	**$449,875**	**$449,875**
31							
32	**NET OPERATING CASH FLOW** [Line 25 – Line 30]	**$15,470**	**-$3,371**	**-$42,771**	**-$85,019**	**-$129,829**	**-$177,219**
33							
34	**CAPITAL EXPENDITURES**						
35	Cash Funded	$449,163	$116,221	$120,289	$248,997	$386,568	$533,464
36	**TOTAL CAPITAL EXPENDITURES**	**$449,163**	**$116,221**	**$120,289**	**$248,997**	**$386,568**	**$533,464**
37							
38	**UNRESTRICTED CASH BALANCE**						
39	Combined 503 and 583 Beginning Balance[10]	$1,057,170	$503,109	$64,858	-$4,464	-$235,962	-$520,505
40	Net Cash Change [Line 35 – Line 39]	-$433,692	-$119,592	-$163,059	-$334,016	-$516,397	-$710,684
41	**Combined 502 and 582 ENDING BALANCE**	**$503,109**	**$64,858**	**-$4,464**	**-$235,962**	**-$520,505**	**-$861,115**
42							
43	*Operating Reserve Target*	*$180,342*	*$186,317*	*$192,561*	*$199,091*	*$205,928*	*$213,090*
44							
45	**DEBT COVERAGE**						
46	Projected Debt Coverage [Line 49 ÷ Line 54]	1.03	0.99	0.90	0.81	0.71	0.61
47	Required Debt Coverage	1.20	1.20	1.20	1.20	1.20	1.20

[10] Beginning FY 2025 unrestricted cash balance of $936,801 for Fund 503 and $120,369 for Fund 583 was provided by District staff. All other beginning and ending balances shown are projections by Raftelis.

Figure 8-2 shows the City's projected ending balances under the status quo (from **Table 8-7**Table 5-8). The dark blue line represents the existing reserve target. The blue bars represent the Fund 503 ending balance, the green bars represent the Fund 583 ending balance, and the yellow bars represent the combined ending balance. The City's combined reserves are projected to fall to zero in FY 2028.

Figure 8-2: Status Quo Financial Plan – Projected Ending Balances

8.7. Proposed Financial Plan

The status quo financial plan demonstrates that the City must increase its revenues from water rates over the study period to adequately fund its operating and capital expenditures and generate sufficient reserve funding. Raftelis worked closely with City staff to select the proposed annual revenue adjustments shown in **Table 8-8**. Revenue adjustments represent annual percent increases in rate revenue relative to the prior year. All CIP over the study period is assumed to be cash funded (i.e., funded by wastewater rates and cash reserves) (**Table 8-6**).

Table 8-8: Proposed Revenue Adjustments

Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Date	October 1, 2025	October 1, 2026	October 1, 2027	October 1, 2028	October 1, 2029
Revenue Adjustment	6.0%	6.0%	6.0%	6.0%	6.0%

Table 8-9 shows the proposed financial plan pro forma. This combines projected revenues (from **Table 8-3**), O&M expenses (from **Table 8-4**), debt service (from **Table 8-5**), CIP expenditures (from **Table 8-6**), and reserve targets to generate estimated cash flow, projected ending cash balances, and debt coverage projections under the proposed financial plan. Revenue adjustments over the study period generate increases in rate revenues. This results in positive net cash flow beginning in FY 2027 and sufficient debt coverage starting in FY 2026.

Table 8-9: Proposed Financial Plan – Pro Forma

Line	Description			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	**REVENUE**								
2	**Rate Revenue Under Existing Rates**			**$2,237,334**	**$2,276,144**	**$2,300,243**	**$2,324,977**	**$2,349,711**	**$2,374,445**
3									
4	**Additional Rate Revenue Required from Revenue Adjustments**[11]								
5	**Fiscal Year**	**Revenue Adjustment**	**Month Effective**						
6	FY 2026	0.00%	October		$102,426	$138,015	$139,499	$140,983	$142,467
7	FY 2027	0.00%	October			$109,722	$147,869	$149,442	$151,015
8	FY 2028	0.00%	October				$117,555	$158,408	$160,076
9	FY 2029	0.00%	October					$125,934	$169,680
10	FY 2030	0.00%	October						$134,896
11	**Total Revenue Adjustments**			**$0**	**$102,426**	**$247,736**	**$404,923**	**$574,767**	**$758,133**
12									
13	**Revenue Summary (including Revenue Adjustments)**								
14	Revenue from Rates [Line 2 +Line 11]			$2,237,334	$2,378,570	$2,547,980	$2,729,900	$2,924,478	$3,132,578
15	Miscellaneous Revenue			$12,475	$12,631	$12,789	$12,951	$13,115	$13,284
16	Interest Earnings			$0	$3,291	$4,184	$5,154	$6,200	$7,327
17	Fund: 583 - NPUA Capital Wastewater			$35,676	$35,676	$35,676	$35,676	$35,676	$35,676
18	**TOTAL REVENUE**			**$2,285,485**	**$2,430,168**	**$2,600,629**	**$2,783,680**	**$2,979,469**	**$3,188,864**
19									
20	**O&M EXPENSES**								
21	Fund 503			$1,803,424	$1,863,170	$1,925,608	$1,990,914	$2,059,275	$2,130,897
22	Fund 583			$16,715	$17,300	$17,906	$18,533	$19,181	$19,853
23	**TOTAL O&M EXPENSES**			**$1,820,140**	**$1,880,470**	**$1,943,514**	**$2,009,447**	**$2,078,456**	**$2,150,749**
24									
25	**NET REVENUE** [Line 18 – Line 23]			**$465,345**	**$549,698**	**$657,115**	**$774,234**	**$901,013**	**$1,038,115**
26									
27	**DEBT SERVICE**								
28	Existing Debt Service			$449,875	$449,875	$449,876	$449,875	$449,875	$449,875
29	Proposed Debt Service			$0	$0	$0	$0	$0	$0
30	**TOTAL DEBT SERVICE**			**$449,875**	**$449,875**	**$449,876**	**$449,875**	**$449,875**	**$449,875**

[11] The increase in rate revenues resulting from each year's revenue adjustment is calculated individually in Lines 6-10. This is necessary to account for revenue increases resulting from prior year revenue adjustments.

Line	Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
31							
32	**NET OPERATING CASH FLOW** [Line 25 – Line 30]	**$15,470**	**$99,823**	**$207,239**	**$324,358**	**$451,138**	**$588,240**
33							
34	**CAPITAL EXPENDITURES**						
35	Cash Funded	$449,163	$116,221	$120,289	$248,997	$386,568	$533,464
36	**TOTAL CAPITAL EXPENDITURES**	**$449,163**	**$116,221**	**$120,289**	**$248,997**	**$386,568**	**$533,464**
37							
38	**UNRESTRICTED CASH BALANCE**						
39	Combined 503 and 583 Beginning Balance[12]	$1,057,170	$503,109	$168,619	$273,608	$269,654	$265,152
40	Net Cash Change [Line 35 – Line 39]	-$433,692	-$16,398	$86,951	$75,361	$64,569	$54,776
41	**Combined 502 and 582 ENDING BALANCE**	**$503,109**	**$168,619**	**$273,608**	**$269,654**	**$265,152**	**$261,949**
42							
43	*Operating Reserve Target*	*$180,342*	*$186,317*	*$192,561*	*$199,091*	*$205,928*	*$213,090*
44							
45	**DEBT COVERAGE**						
46	Projected Debt Coverage [Line 49 ÷ Line 54]	1.03	1.22	1.46	1.72	2.00	2.31
47	Required Debt Coverage	1.20	1.20	1.20	1.20	1.20	1.20

[12] Beginning FY 2025 unrestricted cash balance of $936,801 for Fund 503 and $120,369 for Fund 583 was provided by District staff. All other beginning and ending balances shown are projections by Raftelis.

Figure 8-3 shows the debt coverage under the proposed financial plan. The required debt coverage ratio of 1.20 is denoted by the dark blue line, with projected debt coverage represented by the light blue line. The City is projected to exceed its required debt coverage requirement in all years of the study period.

Figure 8-3: Proposed Financial Plan –Debt Coverage

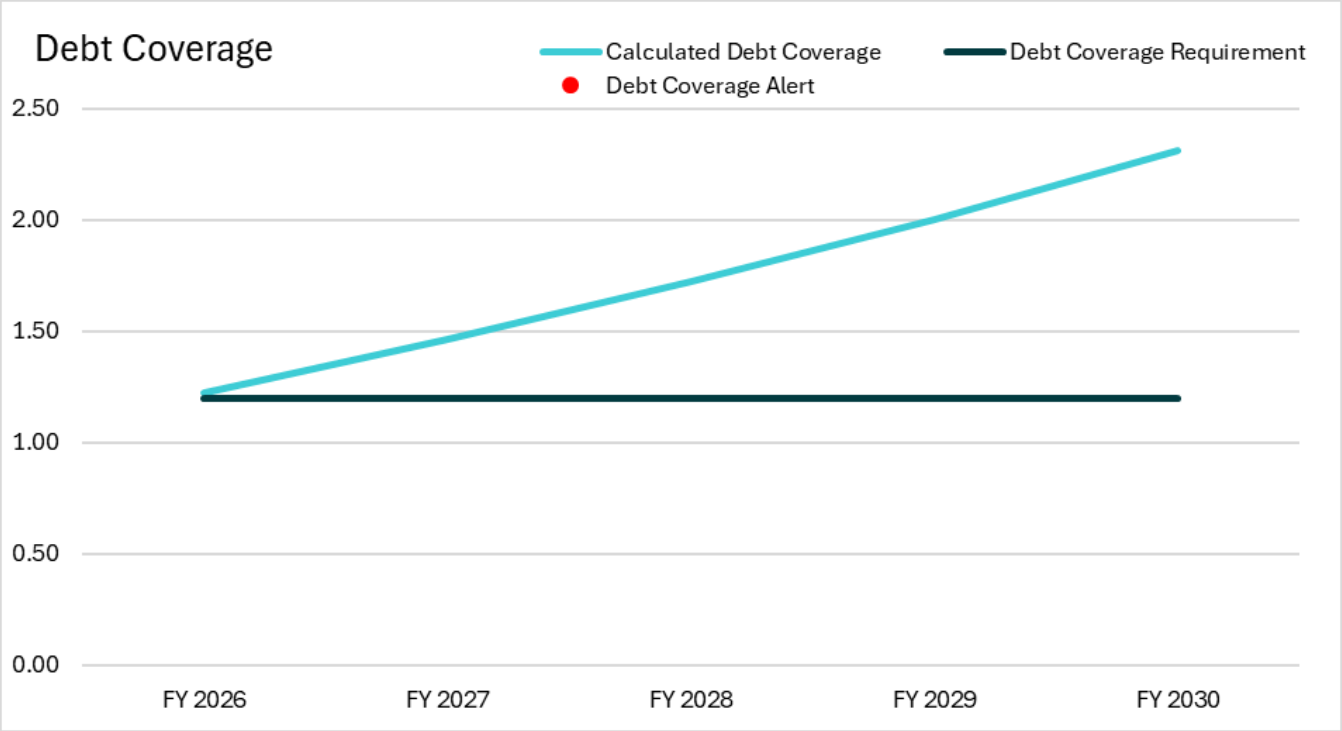


Figure 8-4 shows the proposed annual funding for the CIP. The CIP is planned to be funded through rate revenues and reserves, shown in the light blue bars.

Figure 8-4: Proposed CIP Financing Plan

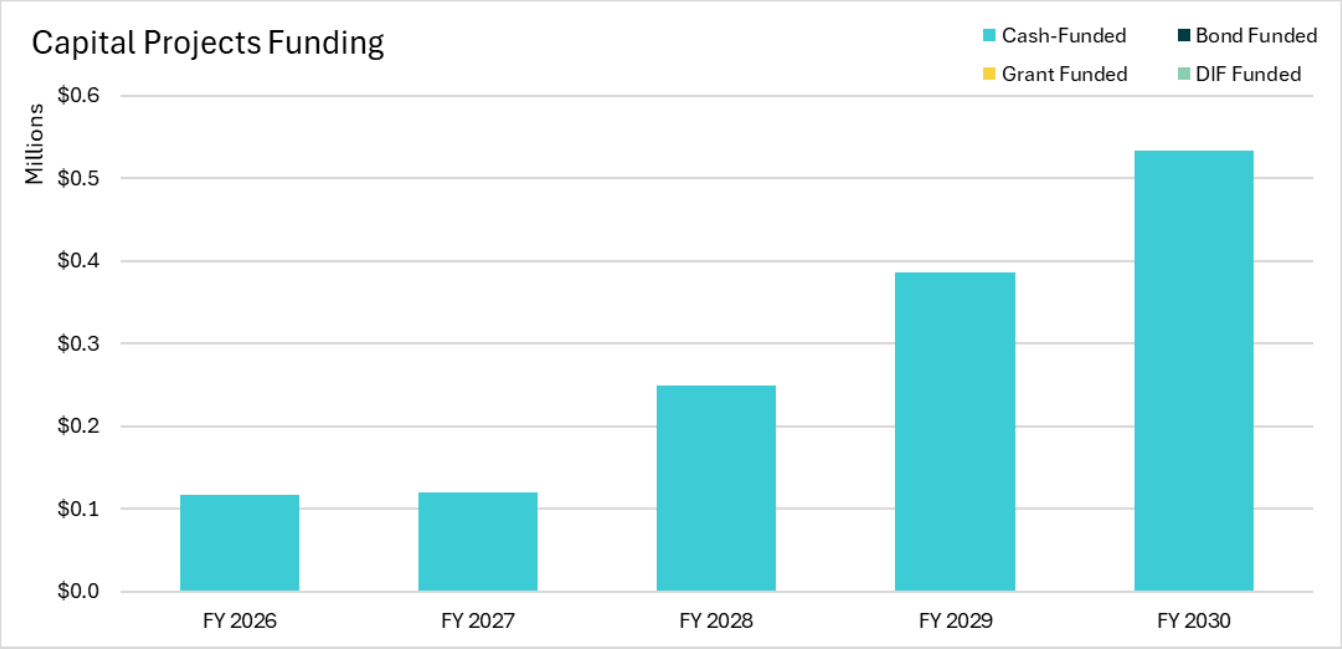


Figure 8-5 shows the City's projected ending balances under the proposed financial plan. The light blue bars represent the Fund 503 ending balance, the green bars represent the Fund 583 ending balance, and the yellow bars represent the combined ending balance. The City is projected to build reserves from FY 2026 to FY 2027 and then maintain steady reserves through FY 2030. The proposed plan is advantageous in several ways including: reducing risk relative to the present day; providing flexibility in future CIP financing or cash-funding; and providing a sufficient revenue base to support any potential increases to the CIP in the next rate cycle (FY 2031-2035) given continued inflation and the amount of aging equipment projected to exceed its expected service life.

Figure 8-5: Proposed Financial Plan – Projected Ending Balances

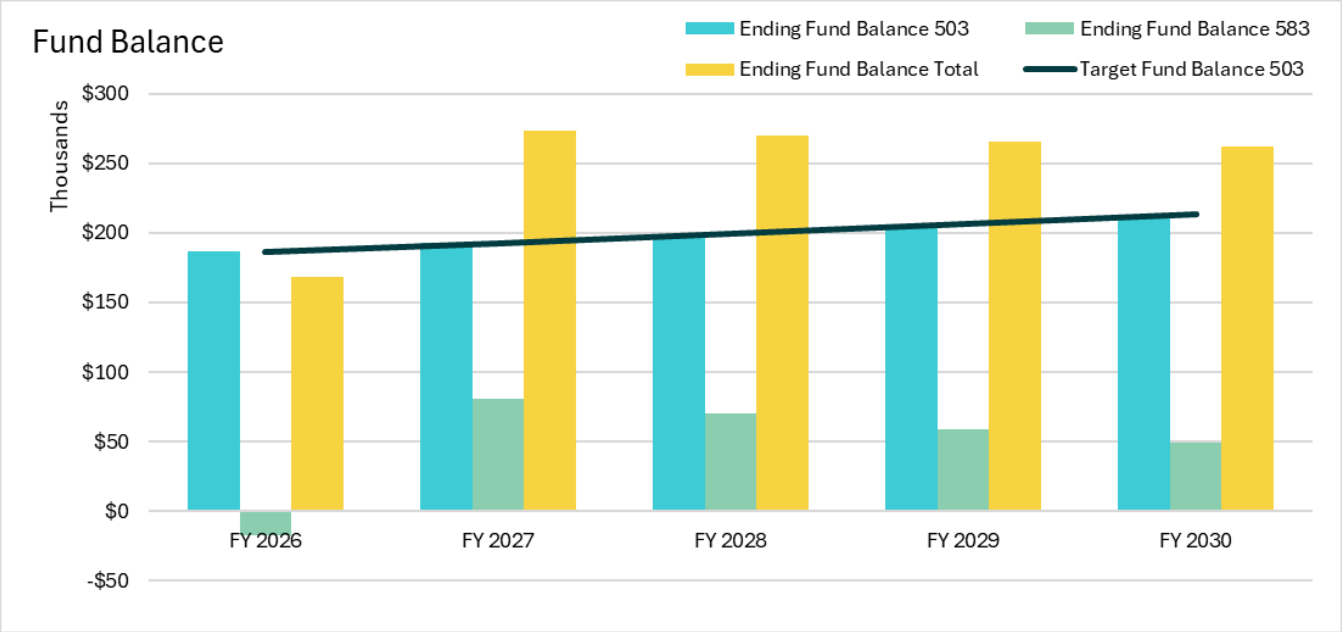
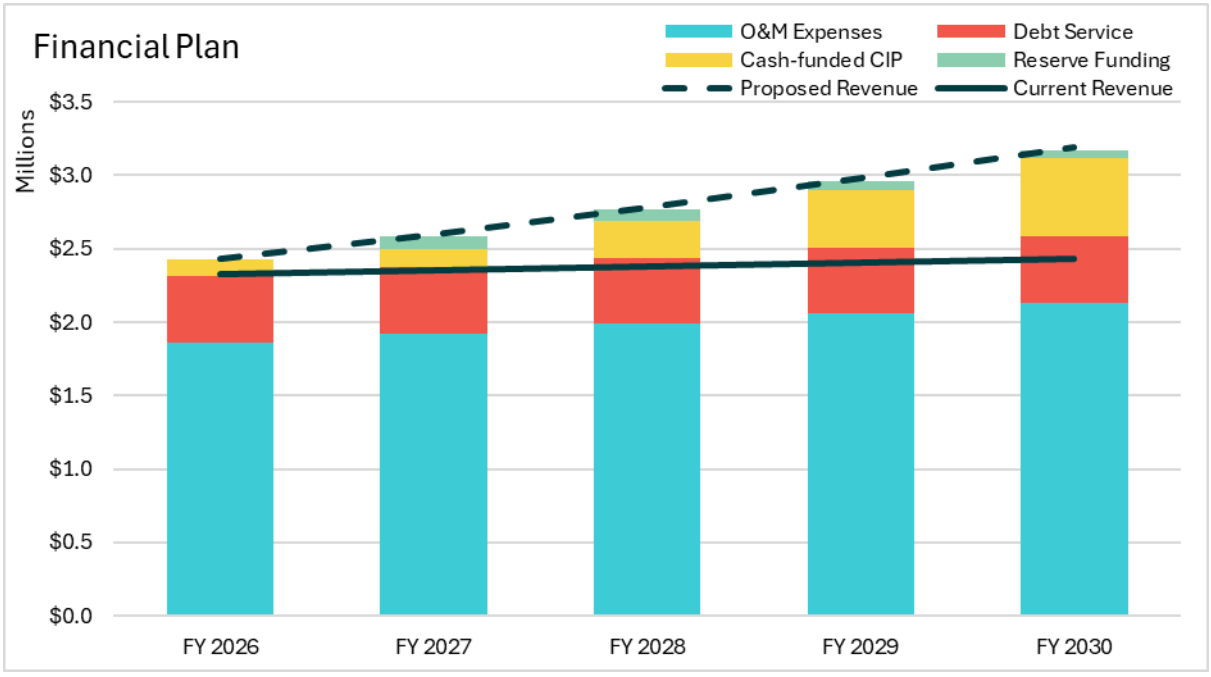


Figure 8-6 shows the proposed versus status quo financial plan. Revenues under the proposed financial plan and the status quo financial plan are represented by the dashed and solid dark blue lines, respectively. Revenue requirements, including O&M expenses, debt service, cash-funded CIP, and reserve funding, are represented by the various stacked bars. Although current rates result in adequate recovery of O&M expenses and debt service payments, revenue adjustments are required to generate sufficient revenue to cover cash-funded CIP and maintain reserves.

Figure 8-6: Proposed vs. Status Quo Financial Plan



9. Wastewater Revenue Requirement and Rate Calculation

Section 9 details the revenue requirement and rate calculation for the proposed wastewater monthly service charges. Because the wastewater service charge is a flat monthly rate per EDU and the EDU ratios did not change during this study, the increase in the rate for FY 2026 will align with the overall revenue adjustment from **Table 8-8**. To calculate the FY 2026 rate, we will determine the revenue requirement and divide that by the projected number of EDUs.

9.1. Wastewater Revenue Requirement

Table 9-1 shows the rate revenue requirement for FY 2026 (also referred to as the test year or rate-setting year). The revenue requirements (Lines 2-4) are equal to FY 2026 expenses. The revenue offsets (Lines 8-10) include Fund 583 revenue, interest earnings, and miscellaneous revenues that are applied as offsets to the final rate revenue requirement. The cash adjustment (Line 14) is equal to the FY 2026 positive net cash change to reserves, less the operating expenses for Fund 583. The adjustment to annualize the rate increase (Line 15) represents the revenue that would have been collected if the rates were implemented for all 12 months of the fiscal year. All values are from the proposed financial plan pro forma (**Table 8-9**). The final rate revenue requirement (Line 18) is calculated as follows:

Total revenue required from rates (Line 18) = Revenue requirements (Line 5) - Revenue offsets (Line 11) - Adjustments (Line 16)

Table 9-1: FY 2026 Revenue Required from Wastewater Rates

[A]	[B]	[C]
Line	Description	Total
1	**Revenue Requirements**	
2	O&M Expenses	$1,863,170
3	Debt Service	$449,875
4	Cash Funded CIP	$116,221
5	**Total Revenue Requirements**	**$2,429,265**
6		
7	**Less Revenue Offsets**	
8	Fund 583 Revenue	$35,676
9	Miscellaneous Revenue	$12,631
10	Interest Income	$3,291
11	**Total Revenue Offsets**	**$51,598**
12		
13	**Less Adjustments**	
14	Cash from (to) Reserves	-$903
15	Adjustment to Annualize Rate Increase	-$34,142
16	**Total Adjustments**	**-$35,045**
17		
18	**Total Revenue Required from Rates**	**$2,412,712**

9.2. Rate Calculation

Table 9-2 shows the FY 2026 rate per EDU calculation. The rate is calculated by dividing the FY 2026 revenue requirement (from **Table 9-1**) by the projected number of EDUs for FY 2026 (from **Table 4-6**).

Table 9-2: Wastewater Rate Calculation

[A]	[B]	[C]
Line	Rate Calculation	FY 2026
1	Revenue Requirement	$2,412,712
2	Units of Service	43,068
3	**Rate per EDU**	**$56.02**
4	Current Rate	$52.85
5	Difference ($)	$3.17
6	Difference (%)	6.0%

9.3. Proposed Five-Year Rate Schedule and Bill Impacts

Table 9-3 shows the proposed five-year wastewater rate schedule through FY 2030. Proposed rates for FY 2027 through FY 2030 are calculated by applying the proposed revenue adjustment in those years to the prior year rates. All rates are rounded up to the whole penny.

Table 9-3: Proposed Five-Year Wastewater Rate Schedule

Description	FY 2025 (Current)	FY 2026 (10/1/2025)	FY 2027 (10/1/2026)	FY 2028 (10/1/2027)	FY 2029 (10/1/2028)	FY 2030 (10/1/2029)
Proposed Revenue Adjustment		**6.0%**	**6.0%**	**6.0%**	**6.0%**	**6.0%**
Fixed Service Charges (per Month)						
All Customers ($/EDU)	$52.85	$56.03	$59.40	$62.97	$66.75	$70.76

Table 9-4 shows the proposed wastewater rates for each customer class based on their EDU ratios. Each customer class is charged the EDU rate multiplied by their respective EDU ratio and the number of units for their account.

Table 9-4: Proposed Five-Year Wastewater Rates by Customer Class

Description	EDU Ratio	Units	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Fixed Service Charges (per Month)							
All Customers ($/EDU)			$56.03	$59.40	$62.97	$66.75	$70.76
Residential	1.00	per account	$56.03	$59.40	$62.97	$66.75	$70.76
Hotel	0.70	per room	$39.22	$41.58	$44.08	$46.73	$49.53
Hospitals	0.75	per bed	$42.02	$44.55	$47.23	$50.06	$53.07
Multi-Family	1.00	per account	$56.03	$59.40	$62.97	$66.75	$70.76
Garden & Nurseries	1.00	per account	$56.03	$59.40	$62.97	$66.75	$70.76
Schools	0.23	per student	$12.89	$13.66	$14.48	$15.35	$16.27
General Commercial	1.65	per account	$92.45	$98.01	$103.90	$110.14	$116.75
Beauty Salon & Barber Shop	0.50	per sink	$28.02	$29.70	$31.49	$33.38	$35.38
Needles Marina	0.55	custom	$30.99	$32.85	$34.82	$36.91	$39.13
Religious Organizations	0.02	per seat	$1.27	$1.35	$1.43	$1.52	$1.61
Seventh Day Adventist	0.01	custom	$0.64	$0.68	$0.72	$0.76	$0.80
Food Establishments	0.18	per seat	$10.09	$10.69	$11.33	$12.02	$12.74
Government	1.65	per employee	$92.45	$98.01	$103.90	$110.14	$116.75
Gas Stations	2.90	per pump (side)	$162.49	$172.26	$182.61	$193.58	$205.20
Shell/Dairy Queen	0.74	custom	$41.27	$43.75	$46.38	$49.16	$52.12
Native Village	109	per account	$6,107.27	$6,474.60	$6,863.73	$7,275.75	$7,712.84

Table 9-5 compares sample wastewater monthly bills for the four largest customer classes (based on number of accounts) using the average number of units for each class. Estimated monthly bills are based on both the City's current FY 2025 and proposed FY 2026 rates.

Table 9-5: Wastewater Sample Bill Impacts

Bill Impacts	Residential	Hotel	Gen. Com.	Food Est.
# of Units	1	45	1	58
EDU Ratio	1.00	0.70	1.65	0.18
Units	per account	per room	per account	per seat
Current Bill	$52.85	$1,664.78	$87.20	$551.75
Proposed Bill	**$56.03**	**$1,764.95**	**$92.45**	**$584.95**
Difference ($)	$3.18	$100.17	$5.25	$33.20
Difference (%)	6.0%	6.0%	6.0%	6.0%

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Accept the Comprehensive Electric Service Ratemaking Study dated August 2025

Background: In October 2024, the Board of Public Utilities and Council awarded Raftelis to complete the 2025-2030 Comprehensive Electric, Water, and Wastewater Utility Cost of Service Ratemaking Study. An Ad Hoc Committee was created to work with staff to complete the study. The Committee, staff, Raftelis and K.R. Saline & Associates, PLC have met on several occasions to review fiscal policies, financial models, and rate scenarios for each of the three utilities.

During July and August 2025, the Board of Public Utilities reviewed and provided comments to the proposed financial plans and rates for the electric utility.

To ensure fair, sustainable, and transparent electric rates, three-rate design options and a separate evaluation of street lighting charges were presented to the Alternative Rate Ad Hoc Committee for review and discussion.

1) Current Rate Structure – No Rate Change
2) Customer & Energy Charge Structure
3) Customer, Demand, and Energy Charge Structure

Following a review with the Alternative Rate Ad Hoc Committee, the rate structures were evaluated for equity across customer classes. The Committee's feedback highlighted that the largest commercial customers are sharing the cost burden under the existing structure, effectively subsidizing residential customers. The recommendation is to continue the current rate structure and adopt increased street lighting rates.

The proposed financial plan for FY 2025 through FY 2030 maintains rate stability while meeting all operational, capital, and debt service obligations. No rate increases are proposed during the planning horizon.

The Board of Public Utilities accepted the Comprehensive Electric Cost of Service Ratemaking Study on September 2, 2025.

Fiscal Impact: Minimal increase in streetlight fees

Environmental Impact: N/A

Recommended Action: Accept the Comprehensive Electric Service Ratemaking Study dated August 2025

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

Electric Rate Study Results

Prepared For:

City of Needles

Goals & Objectives

Identify

- Cost to serve each customer class

Evaluate

- Current rate structure so that all costs are covered

Recommend

- Options for new rates based on results

Financial Plan Results

Revenue Increases

- 0.2% revenue increases FY 2026 – 2030
- $14.8 million in FY 2026, $15.0 million in FY 2030

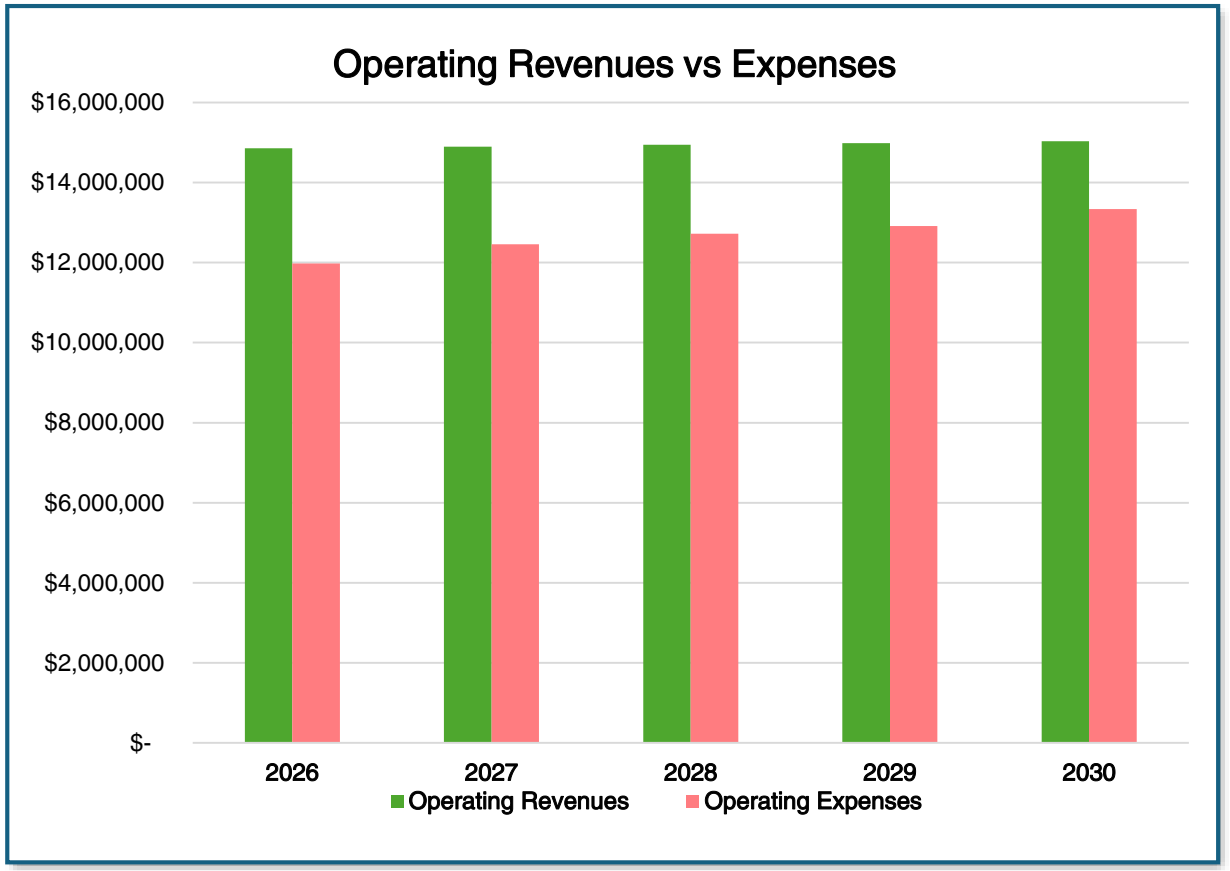
Expense Increases

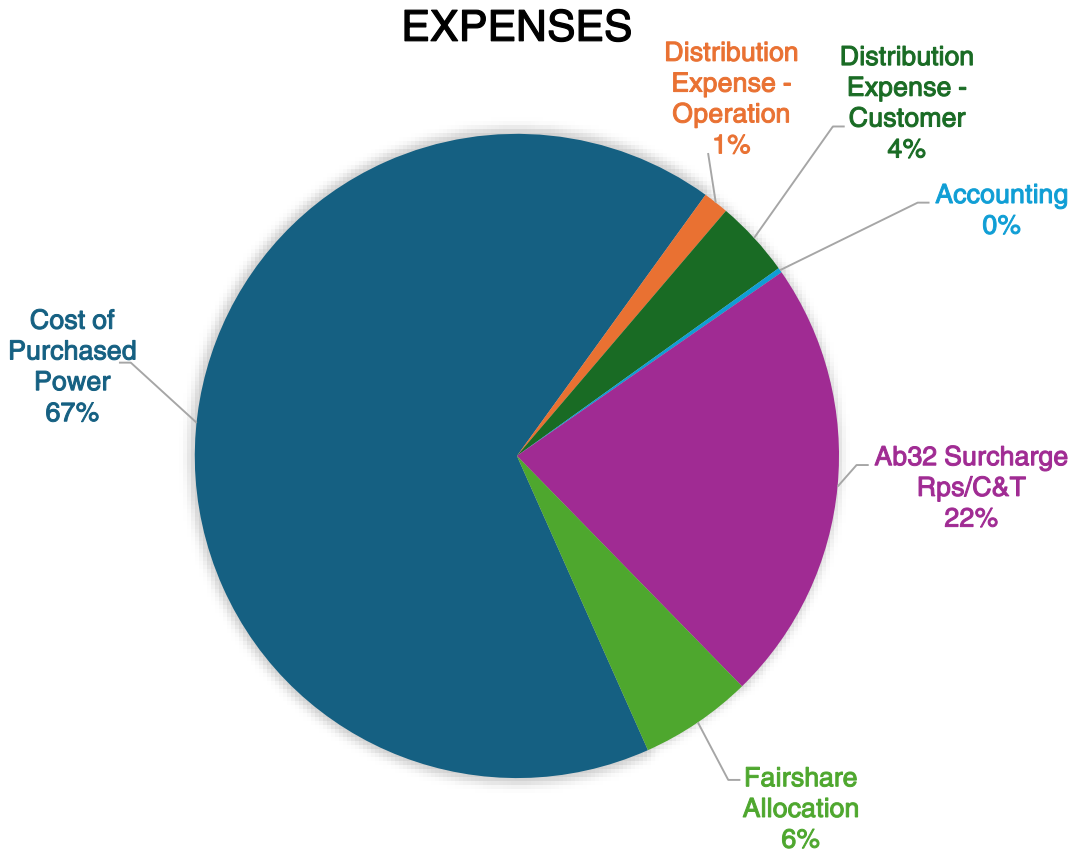
- $11.9 million in FY 2026, $13.3 million in FY 2030
- Purchased Power $6.0 million in FY 2026, $6.5 million in FY 2030

Debt Service Coverage

- Minimum required is 1.2x, FY 2026 is 4.2x and FY 2030 is 2.4x

Electric Results





Cost-of-Service Analysis

A Cost-of-Service analysis was performed to evaluate the cost causation/contributions of different customer groups compared to how revenue is being collected today under the existing over-hydro / under- hydro rate. **Results showed that the current rate design collects sufficient revenues, but revenue collection may be uneven when compared to how different customer types use the system.**

Single Over/ Under Hydro Rates

VS.

Separate Customer Groups

Residential
Small Commercial (0-25kW)
Medium Commercial (25-100 kW)
Large Commercial (100kW +)
Street Lighting

Rate Options Evaluated

Option 1 Current rate structure

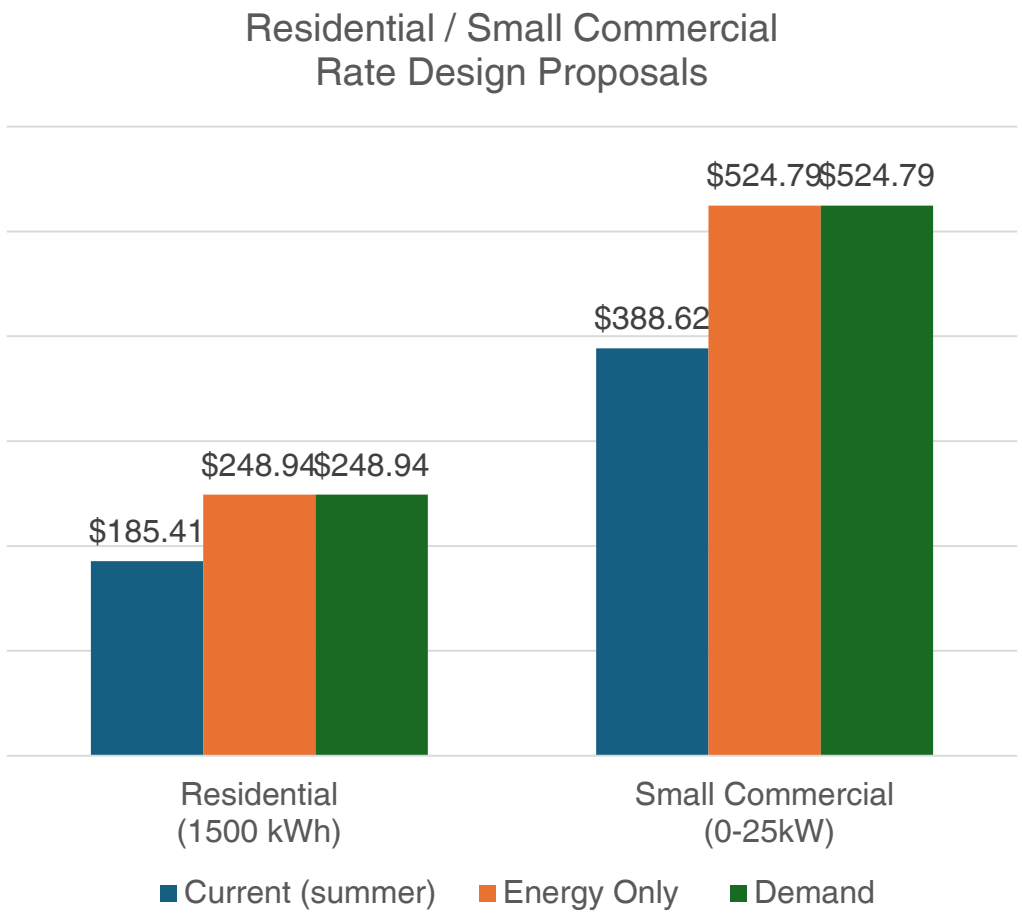
Option 2

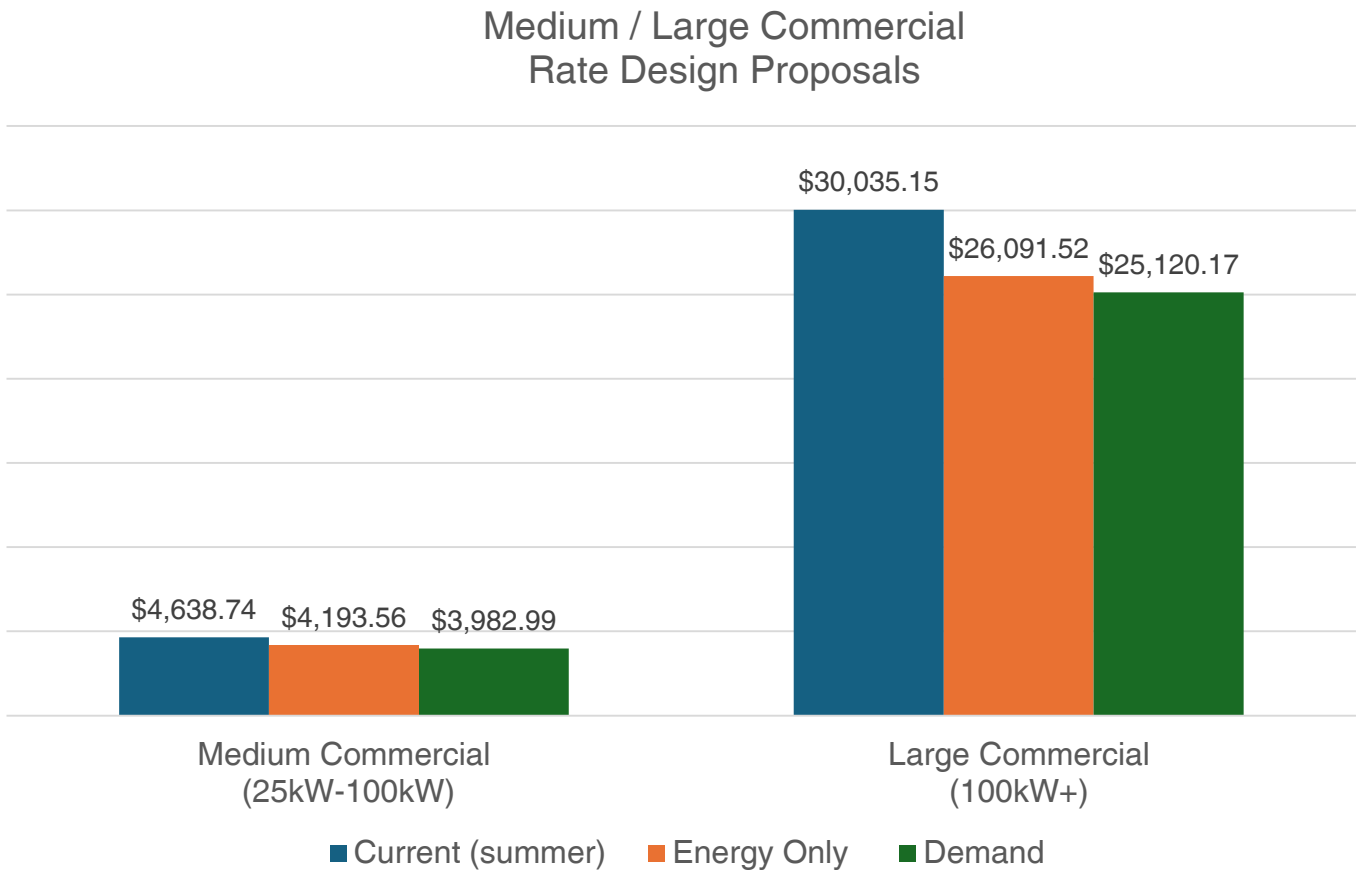
Energy Only Rates	Total	Residential	Small Commercial (0-25kW)	Medium Commercial (25kW-100kW)	Large Commercial (100kW+)	Street Lights
Customer Charge	$53.17	$45.15	$69.63	$155.47	$346.08	$18.11
Delivery Charge Per kWh	$0.0133	$0.0198	$0.0230	$0.0155	$0.0073	$0.0072
Power Charge Per kWh	$0.1073	$0.1160	$0.1234	$0.0944	$0.1009	$0.0923

Option 3

Energy+Demand Rates	Total	Residential	Small Commercial (0-25kW)	Medium Commercial (25kW-100kW)	Large Commercial (100kW+)	Street Lights
Customer Charge	$53.17	$45.15	$69.63	$155.47	$346.08	$18.11
Delivery Charge Per kWh	$0.0133	$0.0198	$0.0230			$0.0072
Delivery Charge Per kW				$3.84	$2.75	$0.00
Power Capacity Charge Per kW					$9.43	$0.00
Power Energy Charge Per kWh	$0.1073	$0.1160	$0.1234	$0.0944	$0.0758	$0.0923

Bill Impacts by Rate Option



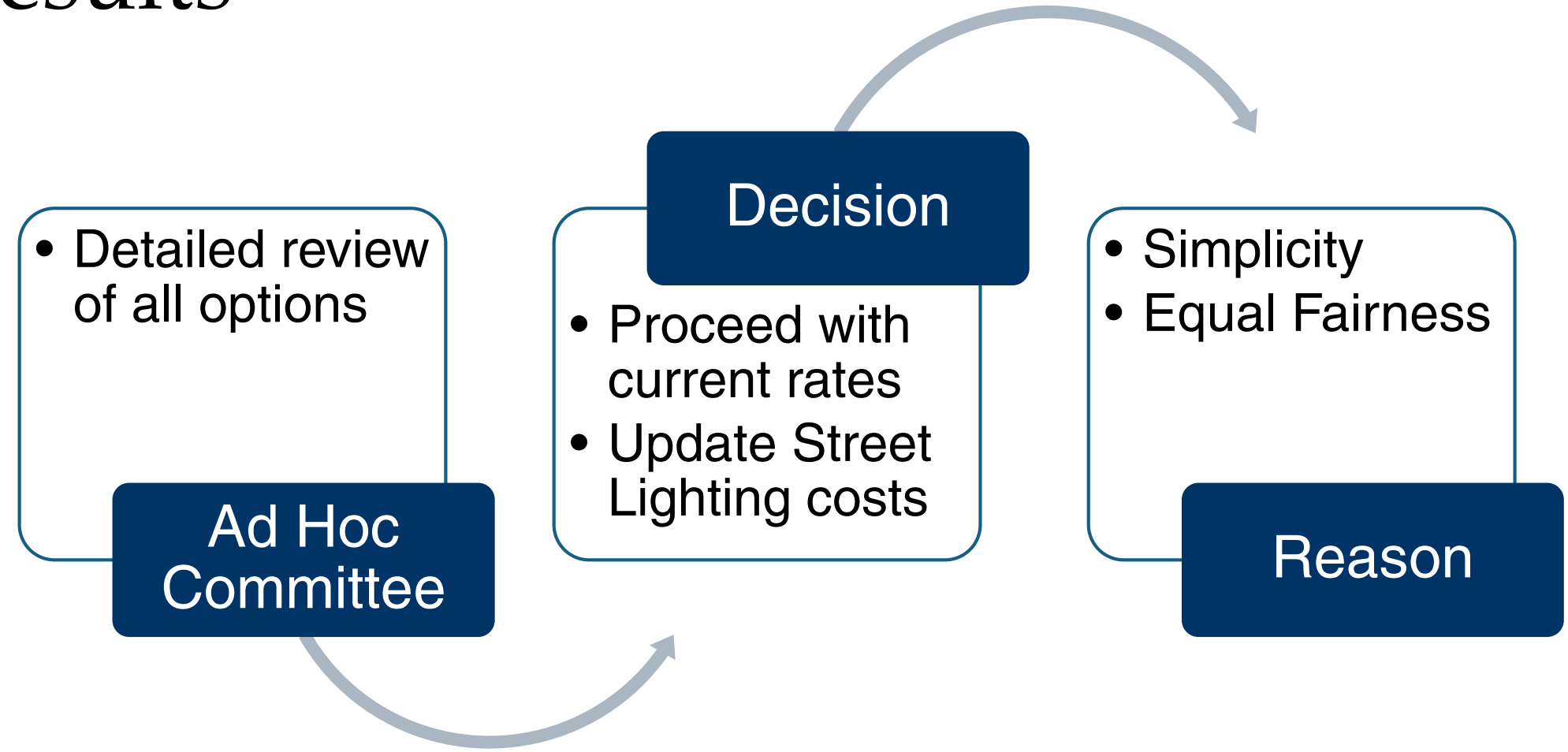


Street Light Pricing

Proposed Rate Change

STREET LIGHTS				
Type	Size	KWh	Current Rate	Proposed Rate
Decorator	100	43	$11.74	$22.39
Sodium	100	43	$8.62	$22.39
Sodium	200	85	$14.58	$26.57
Sodium	400	171	$27.15	$35.12
LED	38	16	$4.24	$19.71

Results


Ad Hoc Committee
• Detailed review of all options
Decision
• Proceed with current rates
• Update Street Lighting costs
Reason
• Simplicity
• Equal Fairness

Thank You!

Questions?

Written questions or comments can be sent to

adb@krsaline.com

Prepared by:

KRSA District Services Team

Utility Formation, Governance, Federal Power Systems, Power Supply, Power Markets, Budgeting, Financing, Rates, Billing, Bookkeeping, Reporting, and More!

Kenneth Saline P.E.
Dennis Delaney P.E.
Jeffrey Woner
Kent Simer
Daniel Pritchard
Jennifer Torpey

Scott Saline
Maggie Bauer
Ashley Blank
Nicole Klinker

END OF DECK – SUPPORTING SLIDES FOLLOW

Financial Assumptions

Escalators Affecting Revenues

Energy Sales:

0.25%

Account Growth:

0.63%

CPI Inflation:

2.6%

Financial Assumptions

Escalators Affecting Expenses

Salaries & Wages:

3.8%

Health Insurance:

4.3%

Retirement:

3.2%

Fuel, Utilities, Chemicals:

5.5%

Contract Services:

5.1%

Revenue Requirements

No Rate Intervention

OPERATING REVENUES	2024	2025	2026	2027	2028	2029	2030
Base Usage Charge	$ 12,358,070	$ 13,047,723	$ 13,079,864	$ 13,112,266	$ 13,144,930	$ 13,177,858	$ 13,211,053
Excess Usage Charge	$ 1,249,648	$ 1,479,141	$ 1,488,404	$ 1,497,743	$ 1,507,156	$ 1,516,646	$ 1,526,213
Other Operating Revenues	$ 1,264,294	$ 277,567	$ 278,483	$ 279,411	$ 280,354	$ 281,311	$ 282,282
Non-Operating Revenues	$ 32,277	$ 210,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Revenues From Sales	**$ 14,904,289**	**$ 15,014,432**	**$ 14,856,751**	**$ 14,899,420**	**$ 14,942,440**	**$ 14,985,815**	**$ 15,029,548**
OPERATING EXPENSES							
Cost of Purchased Power	$ 6,544,362	$ 5,703,290	$ 6,077,077	$ 6,350,087	$ 6,392,963	$ 6,364,016	$ 6,548,287
Distribution Expense - Operation	$ 68,694	$ 109,666	$ 114,842	$ 120,263	$ 125,939	$ 131,883	$ 138,108
Distribution Expense - Customer	$ 219,922	$ 330,252	$ 343,811	$ 360,400	$ 377,687	$ 395,824	$ 414,256
Accounting	$ 14,547	$ 21,500	$ 22,605	$ 23,767	$ 24,989	$ 26,273	$ 27,624
Ab32 Surcharge Rps/C&T	$ 1,799,997	$ 1,912,000	$ 2,002,246	$ 2,096,751	$ 2,195,717	$ 2,299,354	$ 2,407,883
Fairshare Allocation	$ 469,547	$ 483,633	$ 498,142	$ 513,086	$ 528,479	$ 544,333	$ 560,663
Administrative and General Expense	$ 2,483,050	$ 2,944,897	$ 2,917,543	$ 2,993,183	$ 3,071,958	$ 3,154,014	$ 3,239,503
Total Cash Operating Expenses	**$ 11,600,119**	**$ 11,505,238**	**$ 11,976,266**	**$ 12,457,538**	**$ 12,717,731**	**$ 12,915,697**	**$ 13,336,323**
Net Cash From Operations	**$ 3,304,170**	**$ 3,509,194**	**$ 2,880,486**	**$ 2,441,882**	**$ 2,224,709**	**$ 2,070,118**	**$ 1,693,225**

Revenue Requirements

No Rate Intervention

	2024	2025	2026	2027	2028	2029	2030
BALANCE AVAILALE FOR DEBT SERVICE	**$ 3,304,170**	**$ 3,509,194**	**$ 2,880,486**	**$ 2,441,882**	**$ 2,224,709**	**$ 2,070,118**	**$ 1,693,225**
Debt Service Coverage Test							
Annual Debt Service Payment	$ 682,350	$ 682,350	$ 682,351	$ 682,351	$ 682,351	$ 682,351	$ 682,350
Calculated Debt Service Coverage	4.84	5.14	4.22	3.58	3.26	3.03	2.48
Debt Covenants (Req. 1.2)	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**
Beginning Unresetricted Cash & Equivalents	**$ 1,115,726**	**$ 3,153,092**	**$ 4,978,909**	**$ 6,237,020**	**$ 7,056,527**	**$ 7,658,861**	**$ 8,106,605**
Cash from Operations	$ 3,304,170	$ 3,509,194	$ 2,880,486	$ 2,441,882	$ 2,224,709	$ 2,070,118	$ 1,693,225
ARF Transfers	$ (584,454)	$ (672,670)	$ (611,667)	$ (611,667)	$ (611,667)	$ (611,667)	$ (611,667)
Debt Service Outlays	$ (682,350)	$ (682,350)	$ (682,351)	$ (682,351)	$ (682,351)	$ (682,351)	$ (682,350)
Purchase Payment		$ (313,223)	$ (313,223)	$ (313,223)	$ (313,223)	$ (313,223)	$ (313,223)
Bank & Trustee Charges		$ (15,134)	$ (15,134)	$ (15,134)	$ (15,134)	$ (15,134)	$ (15,134)
End of Year Unrestricted Cash & Equivalents	**$ 3,153,092**	**$ 4,978,909**	**$ 6,237,020**	**$ 7,056,527**	**$ 7,658,861**	**$ 8,106,605**	**$ 8,177,456**
Days Cash on Hand	99.21	157.95	190.09	206.75	219.81	229.09	223.81

Unbundled Results

	Residential	Small Commercial (0-25kW)	Medium Commercial (25kW-100kW)	Large Commercial (100kW+)	Street Lights
Unbundled					
Metering & Billing	$20.32	$20.88	$34.44	$170.89	$0.09
Service Connection	$22.82	$45.63	$114.08	$159.71	$17.21
Delivery					
Per MWh	$36.00	$35.85			$6.85
Per kW			$6.29	$5.51	
Generation - Energy per MWh	$28.79	$28.79	$28.80	$64.67	$64.67
Generation - Capacity Per MWh	$64.99	$75.21	$50.78		$23.50
Generation - Capacity Per kW				$9.01	

K. R. Saline
& Associates, PLC

Electric Cost-of-Service and Rate Study

Prepared For:

City of Needles Public Utility Authority

Submitted By:
K. R. Saline & Associates, PLC.
160 N. Pasadena, Ste 101
Mesa, AZ 85201
+1.480.610.8741

August 22, 2025

krsaline.com

Agenda Item 6.

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K. R. Saline
& Associates, PLC

160 N Pasadena, Ste 101
Mesa, AZ 85201-8764
+1.480.610.8741

August 22, 2025

Ms. Rainie Torrance
Utility Manager
City of Needles
817 Third Street
Needles, CA 92363

Subject: NPUA 2025 Electric Rate Study Report

Dear Ms. Torrance,

K.R. Saline and Associates, PLC, is pleased to submit this 2025 Electric Rate Study Report to the Needles Public Utility Authority. This report documents the results and recommendations of the City of Needles' electric rate study. The overall goal of the study was to develop a cost-of-service study and related rate options that would support Needles' Public Utility Authority revenue requirements as well as rate options based off of the study results.

This study used standard rate-setting methods based on widely accepted industry principles, such as cost causation and fairness, and guidance from the City's policymakers. Our team has a proven track record of developing fair and equitable electric rates for many public power agencies in Arizona over the past 30 years. We are confident in our ability to create effective electric rates that meet the City's needs.

It has been our pleasure to assist the city, and we appreciate the support provided by yourself and other City staff over the course of the study.

Sincerely,

Ashley Blank
Project Manager

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Forward

K.R. Saline and Associates, PLC (KRSA) prepared this report for the sole use of Needles Public Utility Authority (NPUA) for the intended purpose as stated in the agreement between NPUA and KRSA under which this work was completed. The report may not be relied upon by any other party without the expressed written agreement of KRSA or NPUA.

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Acknowledgements

KRSA wishes to extend our appreciation to the city and its staff for their cooperation during the progress of this study. We would like to especially thank Ms. Rainie Torrance, Utility Manager, for her guidance and assistance with this project.

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1 Executive Summary

The City of Needles, through the Needles Public Utility Authority (NPUA), engaged in this Cost of Service Study (COSS) to review the electric utility's rate structure, evaluate the allocation of costs among customer classes, and assess rate design options. The analysis was conducted using Test Year 2024 data and is intended to ensure rates remain cost-based, equitable, and sufficient to meet operational and financial obligations.

1-1 Revenue Requirements

The total Test Year 2024 cost of service is $12,267,384, inclusive of purchased power, operations and maintenance, administrative and general expenses, depreciation, and capital program funding. Purchased power costs comprise the majority of the requirement, representing approximately 75% of total expenses. Current rates are sufficient to recover this amount and produce total allocated revenues of $14,856,751, resulting in an overall surplus of $2,589,367.

This surplus exceeds the minimum return required to meet the City's Annual Revenue Fund (ARF) contribution and scheduled debt service obligations, providing adequate coverage for contingencies and future capital investments.

1-2 Cost Allocation Results

Costs were allocated to each rate class based on cost-causation principles, with separate consideration for customer-related, demand-related, and energy-related costs. The table below summarizes the allocated revenues, allocated expenses, and the resulting over- or under-recovery by class.

Rate Class	Allocated Revenues	Allocated Expenses	Over / (Under) COSS	as %
Residential	$4,633,573	$4,331,735	$301,838	7%
Small Commercial (0-25kW)	$1,590,967	$1,601,352	-$10,385	-1%
Medium Commercial (25kW-100kW)	$1,010,181	$680,601	$329,579	33%
Large Commercial (100kW+)	$7,582,689	$5,567,862	$2,014,828	27%
Streetlights	$39,342	$85,834	-$46,492	-118%
Total	$14,856,751	$12,267,384	$2,589,367	17%

Results show the Residential, Medium Commercial, and Large Commercial classes generating revenues above their allocated costs, while Small Commercial and Streetlights are under-recovering.

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1-3 Rate Design Options Considered

Four rate options were developed:

1. **Option 1 – Current Structure**: Maintains existing rates for all classes.
2. **Option 2 – Class-Differentiated Rates**: Introduces separate rate schedules for each major class, with a fixed monthly customer charge and separate Delivery and Power charges.
3. **Option 3 – Demand-Based Rates**: Builds on Option 2 by adding a demand charge for commercial classes.
4. **Street Lighting Rates**: Evaluated separately, with planned increases for cost recovery and a phased transition to LED fixtures.

1-4 Selected Rate Design

The Alternative Rate Ad Hoc Committee and City elected to retain the current rate structure (Option 1) for all customer classes. In addition, the City approved an update to Street Lighting rates to move toward cost-of-service recovery, with the City continuing to assume direct responsibility for these costs in its budget. The City will also proceed with a phased transition from sodium to LED fixtures as replacements are needed.

1-5 Recommendations

- The City adopt the proposed financial plan and proposed increases to the street lighting rates,
- Continue to actively monitor NPUA's evolving power resources and evolving market conditions,
- Modernize customer programs to make adoption of more complicated rate designs more feasible and data collection and reporting more accessible,
- Revisit its cost-of-service analysis periodically to ensure ongoing alignment with operational needs and ratepayer expectations.

The adopted approach maintains rate stability for all customer classes, addresses Street Lighting under-recovery, and ensures sufficient revenues to meet ARF and debt obligations.

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2 Introduction

Section 2 Study Overview

2-1 Study Purpose

The purpose of this report is to evaluate the adequacy of Needles Public Utility Authority ("NPUA") existing rate charges and to recommend fair and equitable adjustments to the rates, if deemed necessary. K. R. Saline designed utility rate studies encompasses three principal steps, each intended to answer questions typically asked by utility boards, city councils, and utility management.

These questions are -

Revenue Requirements – What is the overall adjustment in rates needed to meet forecast cash requirements of the utility, meet capital requirements, and maintain debt service coverage and appropriate cash reserves?

Cost of Service – What is each class's equitable share of the utility's revenue requirements?

Rate Design – How should rates be adjusted to meet utility revenue requirements and remain sensitive to customer rate impacts?

2-2 Study Objectives

The major objectives of this study are to:

- ✓ Identify the cost of serving each of the Department's customer classes, including fixed and variable costs.
- ✓ Evaluate the current rate structure to ensure the operation & maintenance, capital and debt costs are covered.
- ✓ Currently Needles has a base meter rate only that is fixed throughout the year. Review the current rate component.
- ✓ The proposed rate structure should promote conservation through pricing strategies that are easy for the customer to understand.
- ✓ The City is particularly interested in a review of the current rate policy and corresponding annual rate calculations to ensure sufficient collection of revenues.

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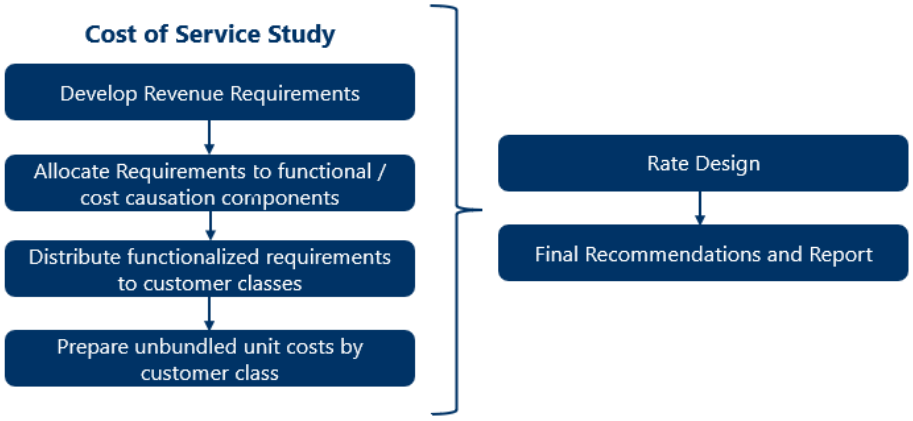
2-3 Study Methodology

This study follows general industry standards for cost-of-service analysis. KRSA used a process and approach based on the City's policy objectives, the City's operating needs and the current revenue projections to develop a financial plan. The resulting financial plan, cost of service analysis, and rate design follow five key steps to establish proposed rates that meet the Utility's objectives and adhere to industry standards.

1. **Revenue Requirements:** Determination of financial plan / revenue requirements,
2. **Cost-of-Service Analysis:** The revenue requirement is separated into its functional components and distributed to customer classes commensurate with their use of and burden on the system,
3. **Development of Unit Costs:** After costs are distributed to the customer classes, costs are unbundled into fixed and volumetric units of measures to determine unit costs that can be used for the basis of rate design,
4. **Rate Design:** After allocating the revenue requirement to each customer class and preparing the unit costs, the rate design and calculation process can begin. Rates do more than simply recover costs; properly designed rates should also support and optimize the City's policy objectives,
5. **Written Report and Rate adoption:** The final step in a rate study is to develop the written report for the benefit of the City's administrative record.



K. R. Saline has performed a cost-of-service and rate design study for NPUA's electric utility. The study included an analysis of estimated revenue requirements for fiscal years FY2026 through FY2030 (the "Study Period"), the preparation of detailed cost-of-service analyses based on an FY2026 Test Year, rate analysis, and the development of proposed new electric rates for each customer classification. This report summarizes the analyses undertaken in our study of NPUA's retail electric rates and describes

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the results of our study and our recommendations. Pursuant to instructions, and in order to perform the study, KRSA created customer class groupings appropriate for residential customers and commercial customers based on common sizes for small, medium, and large, incorporating all historical operating and capital expenses. The rate design portion of the study includes recommendations on retail rates for each customer classification.

2-4 Key Changes Since Prior Rate Study

PDP Remarketing Plan Overview and Impact on Needles. The Parker-Davis Project (PDP), administered by the Western Area Power Administration (WAPA), is undergoing a remarketing process that will take effect upon expiration of the current contracts in September 2028. Under the proposed 2024 PDP Remarketing Plan [Federal Register Notice 89 FR 43819], WAPA will allocate new long-term hydroelectric power contracts from October 1, 2028, through September 30, 2058. These contracts are designed to promote broader access among existing and new preference customers while adjusting allocations based on resource availability and evolving grid demands.

For the City of Needles, a current PDP customer, the remarketing plan is expected to result in a 3% reduction in its existing hydropower allocation beginning in FY 2029. This change is in this study's power supply forecast, which assumes the reduced PDP allocation and increased reliance on market-based purchases beginning in October 2028. While the reduction is modest, it shifts a portion of Needles' dependable, low-cost power supply into the more volatile market space, potentially increasing cost variability and exposure to price swings.

Class-Based Analysis Using AMI Data. A significant enhancement in this 2025 rate study, compared to the 2020 analysis, is the inclusion of a detailed customer class breakout supported by one full year of Advanced Metering Infrastructure (AMI) data. This current study applies hourly interval data to allocate costs across distinct customer classes—residential, small commercial, medium commercial, large commercial, and street lighting—based on actual usage characteristics, load patterns, and service demands.

By contrast, the 2020 study lacked the data granularity necessary to functionalize and classify costs by customer type. Rate recommendations at that time were developed using system-level averages without the ability to differentiate cost causation among classes. As a result, class-level equity and cost-of-service alignment could not be evaluated or addressed.

The inclusion of AMI-driven class-level analysis in the 2025 study ensures that rate structures more accurately reflect the cost to serve each customer group. This improves transparency, strengthens the fairness of cost recovery, and supports the long-term financial and operational integrity of the utility.

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3 Background and Overview

Section 3 Needles Public Utility Authority

3-1 About NPUA

The City of Needles assumed ownership of its electric distribution system in 1991 through the acquisition of infrastructure from CP National. This transition marked the formation of the Needles Public Utility Authority (NPUA), which now oversees the City's electric, water, and wastewater services. At the time of acquisition, the electric system was characterized by aging infrastructure, limited procurement flexibility, and frequent, extended outages—conditions exacerbated by the region's extreme summer temperatures. To address these challenges, the city entered into a strategic partnership with the Western Area Power Administration (WAPA) in the early 2000s. This collaboration enabled the City to access federal hydropower through the Parker-Davis Project, diversify its energy procurement across multiple suppliers, and improve operational reliability.

Today, NPUA provides electric service to approximately 3,700 customers across a 755-square-mile service area, leveraging a stable and cost-effective energy portfolio managed in coordination with WAPA.

3-2 Governance and Rate Setting Authority

The NPUA operates with guidance from the Utility Board, which makes recommendations to the City Council. The City Council members also serve as the managing body of the NPUA, ensuring that utility services are efficiently provided to the community and meet the city's needs.

3-3 Electric Enterprise

3-3-1 Service Territory

The City of Needles Electric Utility provides service to approximately 3,700 customers within the city and in certain contiguous areas extending beyond its municipal boundaries. The service territory spans from the Nevada state line—just south of Laughlin, Nevada—down to the vicinity of Topock, Arizona, along the western banks of the Colorado River. This area is part of the easternmost region of San Bernardino County and includes both residential and commercial customers. The utility operates within a 755-square-mile service area, managed by the Needles Public Utility Authority (NPUA), and is geographically isolated from other urban centers. Electricity is delivered via City-owned infrastructure, including four substations, approximately 30 miles of 69 kV transmission lines, and several hundred miles of 12 kV distribution lines.

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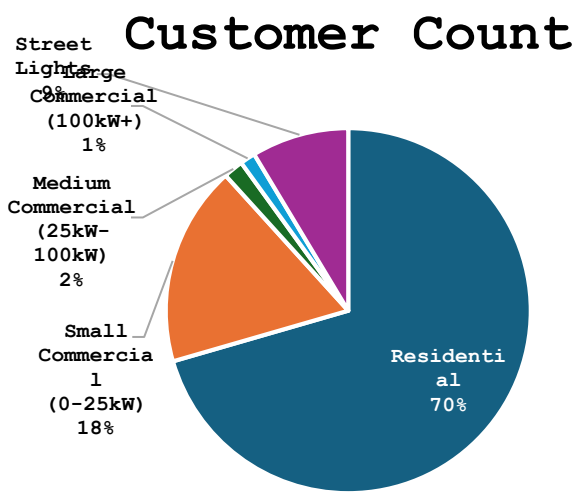
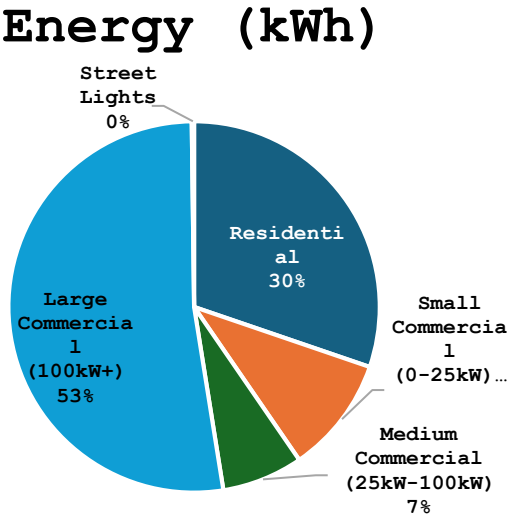
3-3-2 *Customer Base*

The Needles Electric Utility serves a total of approximately 3,700 customers distributed across five primary customer classes. Residential customers make up about 70% of the total customer base, followed by small commercial customers at 18%. Medium commercial and large commercial customers represent approximately 2% and 1% of accounts, respectively, while street lighting accounts comprise the remaining 9%. Street lighting accounts and associated rates are paid for by the City of Needles and does not impact projected rates for other classes. Although residential users account for the majority of accounts, commercial and public infrastructure customers have a proportionally higher impact on system demand and cost allocation due to their greater load requirements. While Large Commercial accounts make up only 1% of the meter counts, they use 53% of the energy load.

Since 2018, the City has actively pursued economic development efforts to attract businesses in the marijuana cultivation industry. These efforts have successfully increased tax and utility revenues for the City and have become a notable component of NPUA's large commercial load. However, the addition of these high-demand facilities has also placed upward pressure on system peak demand, requiring adjustments to NPUA's long-term resource planning. In addition, the increased load from this sector carries implications for greenhouse gas (GHG) compliance and climate-related regulatory requirements, which must be considered in future operational and capital planning





3-3-3 Power Supply

The City of Needles maintains a diversified power supply portfolio to reliably meet customer demand across its service area. Its core supply includes federal hydropower allocations from the Parker-Davis Project (PDP), which provides a stable and renewable base supply. These contracted federal resources are supported by WAPA via the pooling, real-time balancing, and market transactions under Needles'

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aggregated Energy Services contract, and further supplemented by standard term WSPP short-term purchases.

This layered procurement strategy allows Needles to respond effectively to variable load conditions while enhancing overall system reliability. Network transmission arrangements and contracted delivery services further support the consistent delivery of power across the utility's geographically dispersed service territory.

Needles' power supply planning also incorporates compliance with California's Renewable Portfolio Standard (RPS) requirements. As recent load growth, particularly from energy-intensive industries such as marijuana cultivation, has increased overall system demand, NPUA's resource planning must continue to balance reliability, cost-effectiveness, and compliance with state-mandated renewable and greenhouse gas reduction targets.

3-3-4 Transmission and Distribution

The City of Needles Electric Utility owns and operates its own transmission and distribution infrastructure to serve approximately 3,700 customers across a geographically dispersed service area. The transmission system consists of approximately 30 miles of 69 kV lines that connect the city to external power supply points, including federal hydropower resources. These transmission lines feed into four primary substations that step down voltage for local distribution. The distribution network operates primarily at 12 kV and includes several hundred miles of overhead and underground lines serving residential, commercial, and municipal loads. Given the region's extreme environmental conditions and remote location, maintaining system reliability is a top priority. The city has invested in system upgrades, redundancy, and coordination with the Western Area Power Administration (WAPA) to ensure consistent delivery and operational resilience. The utility's control of both transmission and distribution assets provides flexibility in power delivery and enhances the City's ability to respond to outages and system events promptly.

3-3-5 Electric Rates

Electric rates in the City of Needles are structured with a fixed monthly Basic Service Charge and variable consumption-based energy charges. Customers are billed based on seasonal hydro allocations—summer (March–September) and winter (October–February)—with energy usage beyond these allocations subject to a higher over-hydro rate. Additional charges include a California Energy Efficiency (CAEE) rate and a discretionary Power Cost Adjustment (PCA), which allows the utility to recover unforeseen power purchase costs. The rate structure reflects cost recovery needs as detailed in the revenue requirements forecast, with total revenues from sales increasing from approximately $11.1 million in 2023 to over $15 million by 2030. Operating expenses such as purchased power,

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administrative costs, and surcharges are allocated across rate components using a previously defined cost allocation methodology, supporting both financial sustainability and operational efficiency.

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4 Cost-of-Service study

Section 4 Financial Plan Overview

Financial planning is essential for a public power utility to ensure its long-term sustainability and operational efficiency. A prudent financial plan helps the utility manage its resources effectively, forecast future expenses and revenues, and allocate funds for maintenance, upgrades, and expansion projects. This planning process involves analyzing current financial status, understanding market trends, and assessing the impact of economic conditions. Moreover, utilities must anticipate changes in energy consumption patterns and technological advancements that could impact revenue streams. By establishing a solid financial foundation, a public power utility can maintain reliable service for its customers, invest in new technologies, and respond to unexpected challenges, such as natural disasters or significant shifts in energy demand.

One of the key considerations in financial planning for a public power utility is the management of capital and operating expenses. Capital expenses include long-term investments in infrastructure, such as the construction of new facilities or the upgrading of existing ones, while operating expenses cover the day-to-day costs of running the utility, including labor, maintenance, and fuel costs. Utilities must balance these expenses to ensure financial stability, often requiring careful budgeting and forecasting to avoid shortfalls or excesses. Additionally, utilities must consider depreciation of assets and plan for the timely replacement or upgrading of equipment to maintain efficient operations and meet safety and environmental standards.

Effective financial planning also involves maintaining adequate reserves and contingency funds to handle emergencies or unforeseen expenses without compromising service reliability or financial health. Therefore, a comprehensive financial plan reviews the following:

1. Historical electric sales and consumption patterns to determine an appropriate usage level for projecting future water demands.
2. Operating costs may change over the planning period because of inflation, unique circumstances of the city, new expenditures added to meet strategic goals, state mandates, or changes in operations.
3. Multi-year system improvement needs, and scheduling based on priority.
4. Satisfy debt service coverage ration requirements for any existing or proposed debt (120%).

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5. Reserve funding to meet adopted reserve policies. The goal is to generate adequate cash on hand to mitigate financial risks related to operating cashflow needs, unexpected increases in expenses, shortages in system reinvestment, and mitigating potential failures.

4-1 Planning Assumptions

Developing a long-term financial plan requires a comprehensive understanding of the electric utility's financial position, including an evaluation of existing revenue streams, operating and capital expenses, debt obligations, and reserve policies. To support accurate forecasting, this study incorporates a series of planning assumptions developed in consultation with City staff and based on historical trends, current obligations, and anticipated system needs.

Table 6 outlines the key assumptions used to project revenues over the rate-setting period. These include annual revenue escalation, reserve interest earnings, account growth, and changes in energy consumption. Specifically, the analysis assumes an annual account growth rate of 0.63%, which reflects the City's historical trend and translates into a modest increase in energy consumption each year. Residential consumption is projected to grow at 0.8% annually, while non-residential consumption remains flat. Overall, total system consumption (kWh) is projected to increase by 0.25% per year throughout the forecast period.

These assumptions serve as the foundation for estimating revenues, expenses, and ending fund balances, and ensure the financial plan reflects realistic growth and cost dynamics.

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Table 6

Revenue Forecasting					
Key Assumptions	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**
Revenue Escalation	2.6%	2.6%	2.6%	2.6%	2.6%
Reserve Interest	1.5%	1.5%	1.5%	1.5%	1.5%
Account Growth	0.63%	0.63%	0.63%	0.63%	0.63%
Residential	0.8%	0.8%	0.8%	0.8%	0.8%
Non-Residential	0.0%	0.0%	0.0%	0.0%	0.0%
Total Consumption (kWh)	0.25%	0.25%	0.25%	0.25%	0.25%

4-2 NPUA's Financial Plan

4-2-1 Revenues Overview

The financial plan for NPUA begins with a detailed forecast of electric utility revenues over the 2024–2030 period, incorporating base usage charges, excess usage, and other non-operating sources. Revenue projections are built from historical actuals, applied account growth rates, and a modest consumption escalation aligned with population trends. The resulting forecast shows a stable and gradual revenue increase, supported by a solid base of electric sales. Revenues are expected to increase from $14.8 million in 2026 to $15.0 million in 2030, reflecting a well-balanced revenue framework with no need for additional rate increases over the forecast period. This consistent performance confirms the utility's strong revenue foundation and aligns with the goals of long-term rate stability and system sustainability.

OPERATING REVENUES	2024	2025	2026	2027	2028	2029	2030
Base Usage Charge	$12,358,070	$13,047,723	$13,079,864	$13,112,266	$13,144,930	$13,177,858	$13,211,053
Excess Usage Charge	$1,249,648	$1,479,141	$1,488,404	$1,497,743	$1,507,156	$1,516,646	$1,526,213
Other Operating Revenues	$1,264,294	$277,567	$278,483	$279,411	$280,354	$281,311	$282,282
Non-Operating Revenues	$32,277	$210,000	$10,000	$10,000	$10,000	$10,000	$10,000
Total Revenues from Sales	**$14,904,289**	**$15,014,432**	**$14,856,751**	**$14,899,420**	**$14,942,440**	**$14,985,815**	**$15,029,548**

4-2-2 Operating Expenses Overview

NPUA's projected operating expenses were modeled based on historical budget performance, planned capital investment activity, and power supply costs derived from forecasted market assumptions and contractual obligations. Major cost centers include purchased power, customer operations, administrative overhead, and AB32 compliance costs.

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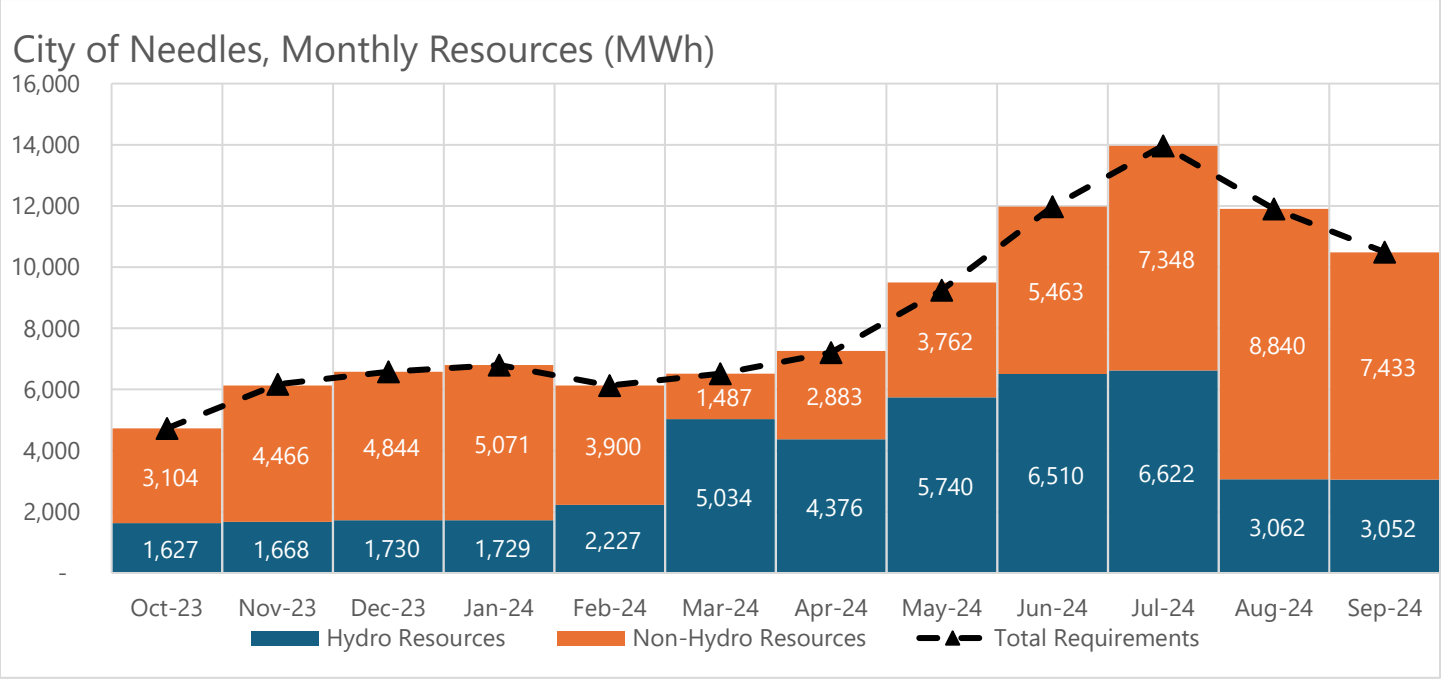
Purchase Power:

A key component of the financial forecast involves the City of Needles' evolving purchased power agreement, particularly the assumptions surrounding the Parker-Davis Project (PDP) and supplemental market purchases. The forecast assumes existing PDP capacity and energy allocations remain in place through September 2028, after which a proposed new contract reduces Needles' allocation by approximately 3% beginning in October 2028.

This change will shift a portion of energy procurement toward market-based spot purchases, subject to greater price volatility. To account for this, market power purchases from April 2025 onward include a 25% pricing adder to forward market price curves, reflecting a conservative estimate of the inherently volatility of market-based supplies. PDP rates for energy, capacity, and transmission were based on the latest apportionment study and assume 3% annual increases in transmission rates. Additionally, existing federal and non-federal energy exchanges remain unchanged, and the city continues to benefit from the Agua Caliente benefit credit contract that provides additional PDP resources to the City at an affordable rate.

While these assumptions provide a reasonable and conservative foundation for projecting future power costs, the planned reduction in PDP entitlements underscores the importance of maintaining financial flexibility in the event of higher-than-expected market prices or further shifts in the resource mix. Long-term, Needles' ability to balance cost-effective power procurement with system reliability will remain a central element of rate and capital planning.



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AB32:

AB32 refers to California's Global Warming Solutions Act, which requires statewide reductions in greenhouse gas emissions to 1990 levels by 2020 and continued reductions thereafter. For electric utilities, this includes participation in the Cap-and-Trade program and Renewable Portfolio Standard (RPS) compliance, both of which result in direct costs for emission allowances and renewable energy procurement.

Senate Bill 100 (de León, 2018), California's latest Renewable Portfolio Standard (RPS) rules which requires Needles to power supply to be supplied from 60% of renewable resources by 2030 and from 100% of carbon-free resources by 2045.. In February 2024, the City entered a ten-year long-term transaction for the sale, purchase and delivery of Renewable Energy certificates (RECS), delivering 50,000 recs on or before March of the given year. The agreement is through December 31, 2033 at a cost of $412,500 per year. These RECs compensate for the City's non-renewable generation in accordance with AB 2514 and California Public Utilities Code § 399.11 et seq. For greenhouse gas compliance under AB 32, Needles is classified as an Electric Power Entity (EPE) and is subject to verified annual reporting. In 2024, verified CO_2-equivalent emissions totaled 23,130.26 metric tons, primarily from imports tagged at the WAPA delivery point. With an allocation of 30% free allowances, the city is responsible for offsetting the remaining 70%, or 15,491.18 metric tons. This obligation is met through the purchase of Direct Environmental Benefit (DEB) allowances or offsets, currently costing $1.138 million, paid in triennial installments. DEB credits are auction-based with an annually escalating pricing floor. However, recent auction results have seen prices float closer to the floor prices as continued uncertainty around when and how this key program will be extended continues to put a damper on near-term allowance price demand. Addressing these legislatively driven surcharges to the City's power planning, the utility is continuing to move forward in its capital improvement plans with the development of a 2-3 MW solar project to help offset these compliance obligations and augment its power supply.

Despite modest increases in personnel and administrative categories, total operating expenses remain within manageable bounds. The plan reflects expected increases in purchased power costs and distribution-related expenses, but these are offset by stable internal operations and cost containment measures. Over the planning period, expenses rise from $11.5 million in 2025 to $13.3 million in 2030, reflecting inflationary growth and power market adjustments. The financial position supports continued system reliability and compliance with operational goals without impacting customer rates.

Other Expenses:

Additional expenses such as salary, labor, operating and maintenance expenses that are related to the distribution system, were calculated based on inflationary assumptions as seen in the above escalators.

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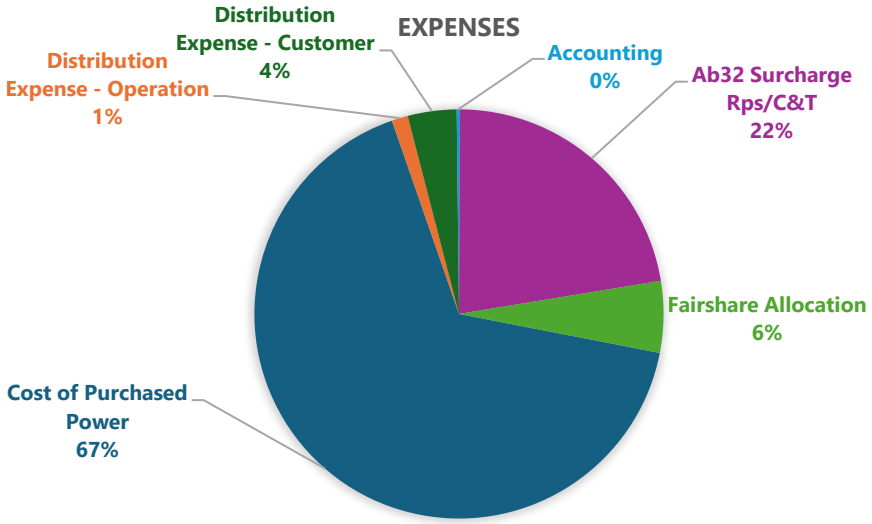
OPERATING EXPENSES	2024	2025	2026	2027	2028	2029	2030
Cost of Purchased Power	$6,544,362	$5,703,290	$6,077,077	$6,350,087	$6,392,963	$6,364,016	$6,548,287
Distribution Expense - Operation	$68,694	$109,666	$114,842	$120,263	$125,939	$131,883	$138,108
Distribution Expense - Customer	$219,922	$330,252	$343,811	$360,400	$377,687	$395,824	$414,256
Accounting	$14,547	$21,500	$22,605	$23,767	$24,989	$26,273	$27,624
Ab32 Surcharge Rps/C&T	$1,799,997	$1,912,000	$2,002,246	$2,096,751	$2,195,717	$2,299,354	$2,407,883
Fairshare Allocation	$469,547	$483,633	$498,142	$513,086	$528,479	$544,333	$560,663
A&G Expense	$2,483,050	$2,944,897	$2,917,543	$2,993,183	$3,071,958	$3,154,014	$3,239,503
Total Expenses	**$11,600,119**	**$11,505,238**	**$11,976,266**	**$12,457,538**	**$12,717,731**	**$12,915,697**	**$13,336,323**



4-2-3 Debt Service Coverage

Debt obligations were evaluated against projected net revenues to assess compliance with NPUA's required 1.2x debt service coverage ratio. The model indicates that the utility consistently meets and significantly exceeds this benchmark each year, with coverage ranging from a high of 5.14x in 2025 to 2.48x in 2030. This strong coverage demonstrates the electric utility's capacity to support existing debt without jeopardizing financial stability or requiring additional revenue from rate increases.

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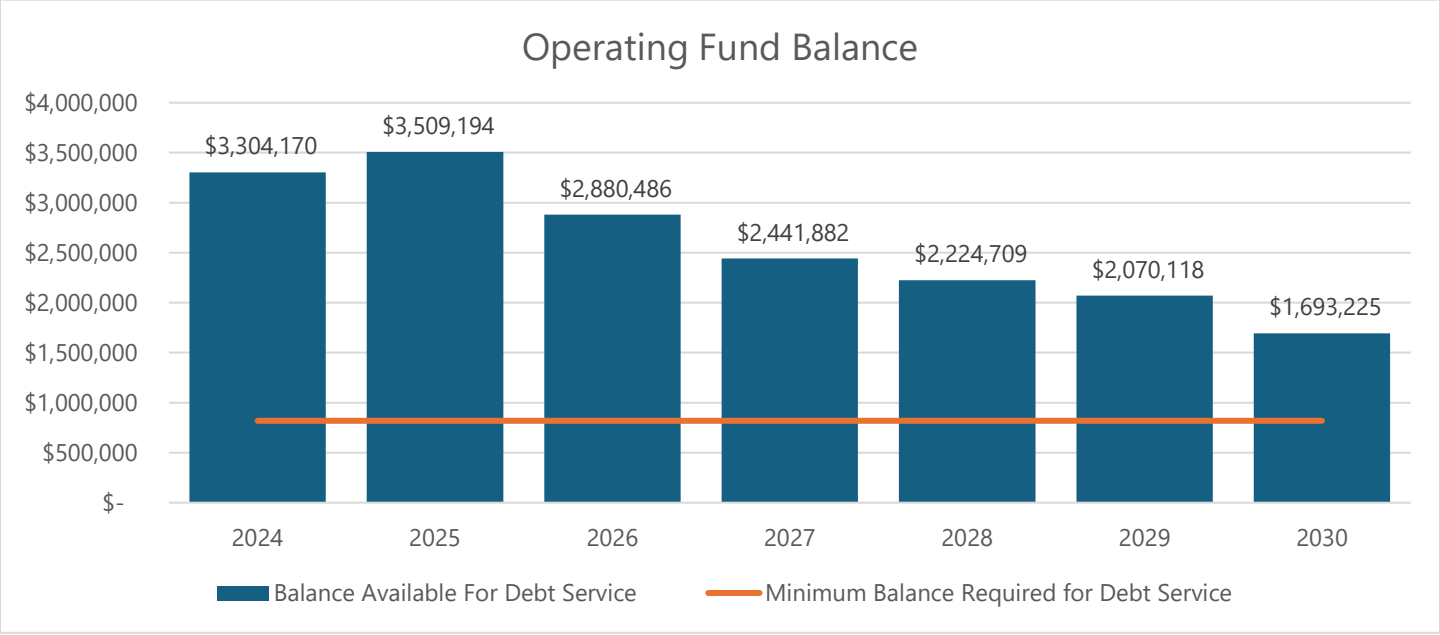

Debt Service Coverage Test	2024	2025	2026	2027	2028	2029	2030
Annual Debt Service Payment	$682,350	$682,350	$682,351	$682,351	$682,351	$682,351	$682,350
Calculated Debt Service Coverage	4.84	5.14	4.22	3.58	3.26	3.03	2.48
Debt Covenants (Req. 1.2)	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**	**Pass**

4-2-4 Capital Plan

The City of Needles Utility Authority maintains a comprehensive Capital Improvement Plan (CIP) that supports system reliability, modernization, and long-term capacity needs. The CIP spans FY 2025 through FY 2030 and totals approximately $47.1 million in project commitments, reflecting a mix of developer-driven infrastructure, system upgrades, fleet enhancements, and renewable energy integration.

Key Projects Include:

- **230kV Transmission Line** – A $30 million developer-funded transmission line to expand regional reliability.
- **Substation Projects** – Including the South Hwy 95 substation, Cure Farms substation, and SCADA upgrades, supporting load growth and control system modernization.
- **Solar Projects** – Continued development of a 2–3 MW solar farm on Wastewater Plant Road and planning for a future solar microgrid.
    - This was not included in power forecasts in the "power cost" section above.
- **Distribution System Enhancements** – Upgrades to lines feeding Park Moabi, the Mohave line, and Eagle Pass-to-Cemetery routing.

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- **Streetlight & Fleet** – A citywide LED streetlight program and the purchase of an 80-ft double bucket truck to support operations.

The annual capital budget is allocated evenly across all forecast years at approximately $7.9 million per year, with funding sources distributed across multiple categories to ensure financial flexibility and sustainability. Developer contributions represent the largest share, providing approximately $7.3 million annually to support system expansion and interconnection infrastructure tied to growth-related projects. Rate-funded projects are supported through consistent transfers of approximately $611,667 per year from the Asset Replacement Fund, covering utility-owned infrastructure improvements, vehicle replacements, and operational facility needs. Additionally, projects such as the planned solar microgrid and SCADA upgrades remain scheduled within the planning window but currently unfunded, allowing the city to respond to future grant opportunities or allocate ARF reserves as needed. The capital plan is fully integrated into the long-term financial forecast and does not require any new debt issuance during the forecast period. By maintaining a stable, rate-supported infrastructure investment strategy and leveraging outside funding for expansion projects, the utility is well-positioned to preserve system reliability while accommodating future service demands.

4-2-5 Balance Sheet and Days Cash on Hand

The long-term financial plan also includes a forecast of NPUA's unrestricted cash balances and liquidity. Beginning with just over $4.9 million in 2025, the plan builds unrestricted reserves to over $8.1 million by 2030. Days cash on hand, a key financial health indicator, increases from approximately 158 days in 2025 to over 223 days by 2030, well above industry best practice thresholds of 180 days. These results reinforce that the utility maintains a strong balance sheet and is well-positioned to weather short-term financial stress or unanticipated capital needs. The financial strategy integrates ARF transfers, ongoing capital replacement, and consistent operating surpluses, all contributing to NPUA's ability to avoid rate increases while continuing to meet its service obligations.

Balance Sheet	2024	2025	2026	2027	2028	2029	2030
Beginning Unrestricted Cash & Equivalents	**$1,115,726**	**$3,153,092**	**$4,978,909**	**$6,237,020**	**$7,056,527**	**$7,658,861**	**$8,106,605**
Cash from Operations	$3,304,170	$3,509,194	$2,880,486	$2,441,882	$2,224,709	$2,070,118	$1,693,225
ARF Transfers	$(584,454)	$(672,670)	$(611,667)	$(611,667)	$(611,667)	$(611,667)	$(611,667)
Debt Service Outlays	$(682,350)	$(682,350)	$(682,351)	$(682,351)	$(682,351)	$(682,351)	$(682,350)
Purchase Payment		$(313,223)	$(313,223)	$(313,223)	$(313,223)	$(313,223)	$(313,223)
Bank & Trustee Charges		$(15,134)	$(15,134)	$(15,134)	$(15,134)	$(15,134)	$(15,134)
End of Year Unrestricted Cash & Equivalents	**$3,153,092**	**$4,978,909**	**$6,237,020**	**$7,056,527**	**$7,658,861**	**$8,106,605**	**$8,177,456**

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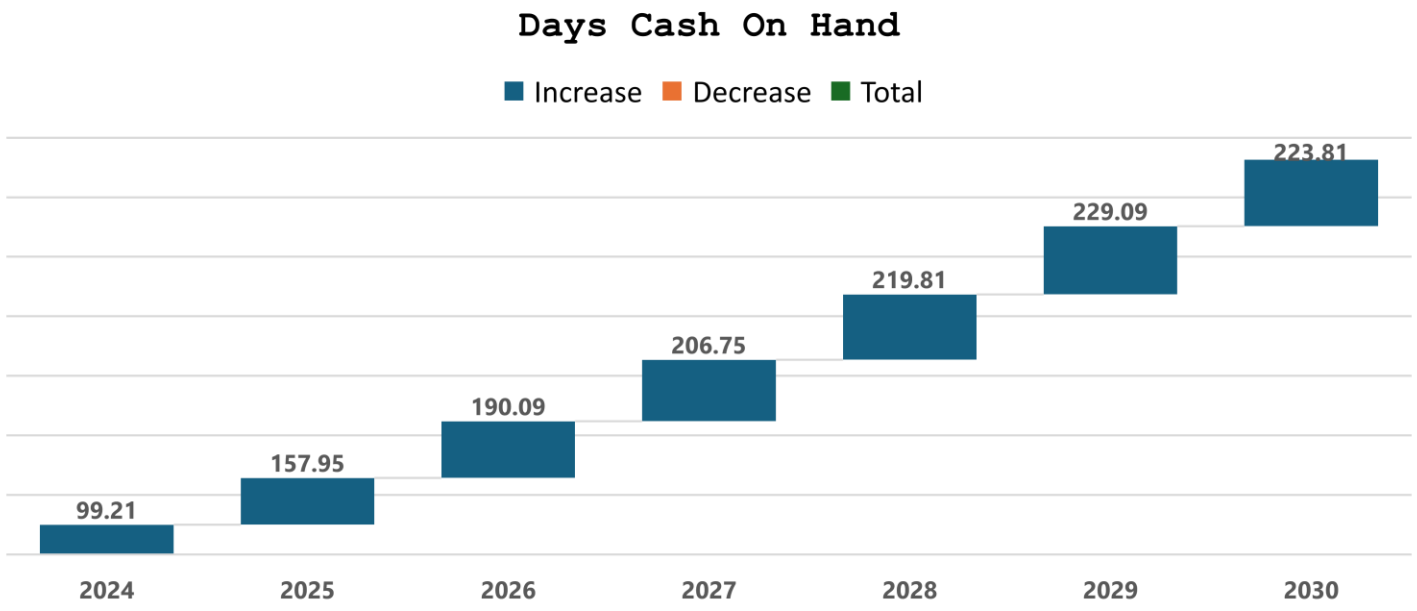

4-3 Financial Reserves

Utilities' reserve balances are funds established and maintained for specific cash flow requirements, financial needs, project funding, or legal covenants. These balances are maintained to meet short-term cash flow requirements, mitigate potential rate shocks from sudden changes in revenue or expenditures, minimize the risk associated with financial obligations, and cover operational and capital needs under adverse conditions. Most utilities, rating agencies, and the investment community place significant emphasis on having sufficient reserves and designations. The level of reserves maintained by a utility is an important component when developing a multi-year financial management plan.

It is beneficial to periodically review reserve policies given changes in outstanding debt obligations, potential operational and financial risks, and the condition and vulnerability of system infrastructure. This type of review ensures reserve policies remain aligned with the present state of operations and financial management.

The Electric Utility currently maintains five designated reserves:

- **Unrestricted (Electric Revenue Fund)** – Serves as the primary operating reserve, providing liquidity for day-to-day operations, emergency expenses, and unforeseen cost fluctuations. The FY 2024 balance is **$3.15 million**, equivalent to 99 Days Cash on Hand, with a projected FY 2030 balance of **$8.18 million** (223 days). Recommended target is 180 days; adequately funded.

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- **Administrative and Replacement Fund (ARF)** – Supports long-term capital reinvestment and asset replacement. The ARF balance grows from $1.90 million in FY 2024 to $2.54 million in FY 2025, after which it remains steady at that level through FY 2030. Annual contributions range from $584,454 in FY 2024 to $672,670 in FY 2025, with subsequent years receiving consistent transfers of $611,666.67. Annual outflows of $611,666.67 are planned beginning in FY 2026 for capital reinvestment, matching the annual contribution and maintaining the balance at the $2.54 million target. Current and projected funding levels meet identified capital contribution requirements and preserve the target balance; adequately funded.
- **Large User Connection Fee Fund –** Established to fund capital improvements or system upgrades required due to the addition of large-load customers. Funded through Connect Fee revenues, averaging $20,000 annually in the FY 2025–FY 2030 period, with a higher actual in FY 2024 of $38,726. While funding is consistent, the scale is modest relative to potential infrastructure costs for major large-user connections; partially funded.
- **Rate Stabilization Fund** – Intended to offset potential short-term rate increases caused by sudden changes in revenue or expenditure levels. Annual reserve transfers of $511,066 are programmed each year in the financial plan, indicating an active funding mechanism; adequately funded.
- **Power Cost Adjustment (PCA) Balancing Fund** – Established to mitigate unanticipated, significant changes in the cost of purchased power. When drawn upon, funds are replenished through a PCA rate applied to usage. Annual reserve transfers noted above may also contribute to this fund; based on planned contributions, adequately funded.

The financial plan ensures that reserves with defined targets—specifically the Unrestricted Fund, ARF, Rate Stabilization Fund, and PCA Balancing Fund—remain at or above minimum policy levels throughout the planning horizon. The Large User Connection Fee Fund should be periodically reviewed to confirm adequacy relative to anticipated load growth and system upgrade needs.

4-4 Financial Performance Criteria

The financial health of the electric utility is guided by three key performance criteria. These benchmarks ensure that electric rates remain sufficient to support operations, debt obligations, and long-term sustainability:

- **Reserve Balance**: The city maintains an electric resource reserve account designed to provide operating liquidity and capital flexibility. The minimum balance in this account is targeted at 180 days of operating expenses, consistent with industry best practices.

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- **Financial Metrics:**
    - **Operating Ratio:** Determined by taking the operating expenses divided by the operating revenues and multiplied by 100**.** Results for the test year are 80.6%. Industry average is 87%.
    - **Debt Service Coverage Ratio (DSCR):** Tracks the utility's capacity to meet debt service requirements. The current plan maintains a DSCR of no less than 2.4x in all forecast years, well above the 1.2x covenant
    - **Days Cash on Hand**: Recommended days cash on hand is 180 days. The utility meets this for the forecasted years as part of this study.
    - **ARF Reserve Transfer** – This fund is used to pay for capital improvement projects and serves as a capital reserve. The City's current policy states that annual transfers should equate to 4% of net plant value. The forecast includes an estimate of this transfer amount based on the City's 2025 Capital Improvement Plan which equates to $611,667 annually over the forecasted period.
    - **PCA balancing fund** – For the fiscal year (FY 25) over-hydro budget is $5,280,000. Twenty percent (20%) of the over-hydro budget for FY 25 is $1,056,000 which is the current PCA fund balance. Balancing fund as of November 2024 was $1,830,284, exceeding policy requirements. Pursuant to the PCA policy, on January 21, 2025, the Public Utility Board voted to approve to reduce the PCA rate by $0.02 to refund the over collected reserve funds starting February 1.
    - **Rate Stabilization Fund** - The City's Financial Policies currently maintain a minimum operating reserve balance of 10% of budgeted annual O&M expenditures, or approximately 1.2 months of O&M expenses, consistent with General Fund policies.

4-5 Proposed Financial Plan

The proposed financial plan for FY 2025 through FY 2030 maintains rate stability while meeting all operational, capital, and debt service obligations. No rate increases are proposed during the planning horizon. The plan leverages stable electric sales revenue, conservative load growth assumptions, and prudent cost forecasting. Annual transfers to capital reserves and ARF accounts are preserved, and all debt covenants are satisfied throughout the forecast.

While the plan sustains adequate coverage ratios and reserve targets, projected net cash from operations narrows in the later years of the forecast, declining from $3.51 million in FY 2025 to $1.69 million in FY 2030. This tightening margin is primarily driven by rising operating costs—particularly purchased power and administrative expenses—outpacing the modest growth in revenues. Continued

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monitoring of expenditure trends and load performance will be important to ensure the utility maintains sufficient flexibility to respond to unanticipated cost pressures or revenue fluctuations.

By aligning expenditures with actual consumption patterns and maintaining healthy financial metrics, the proposed plan supports both financial sustainability and long-term system reliability.

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5 Cost-of-Service Analysis

Section 5 Cost of Service Overview

A Cost-of-Service Analysis (COSA) is an analysis of a utility's annual revenue requirements and a methodology for allocating these expenses across each customer category based on customer characteristics.

A utility's revenue requirement is the amount of revenue the utility must generate annually to recover the costs incurred by the utility in the provision of service. Costs may include typical operating expenses, capital investments, and a necessary margin of revenue to ensure the utility's ability to continue to safely operate. Costs included in a revenue requirement may be different whether the utility is privately or publicly held and will be based upon recent operating expenses and may include forecast adjustments.

In this study, the fiscal-year operating results for 2022 through 2024 were used as a starting point and projected forward to include changes from rising power costs, inflation, and other inputs made by NPUA staff. Needles Public Utility Authority must rely on its revenues from rates to fund operations and capital improvements to the electric system. Therefore, the following items have been included in NPUA's revenue requirements and are further detailed below:

Determination of Revenue Requirements

+ Purchased Power Expense

+ Operation & Maintenance Expense

+ Administration & General Expense

+ Capital Projects funded from Rates

+ Reserve fund

= Revenue Requirements

The next step in the cost-of-service study is to separate the revenue requirements into the functional areas of the utility such as power supply, power distribution, and customer metering and billing functions. Costs may be further classified based on whether the costs are related to the supply of energy or a function of system capacity. Customer-specific costs may also be directly assigned to their own functional category.

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Once the revenue requirements have been functionalized and classified according to the proper cost components, they are allocated among the separate customer categories. The goal of cost allocation is to properly assign costs using a cost causation model, ensuring that each customer is being sufficiently charged for the impact they have on the utility. Many of the allocation methods are widely accepted across utilities as standard practice based on the type of expense and cost function that is being allocated. This includes the use of energy sales data to pass through variable related costs such as fuel supply costs, and customer demand data to assign fixed costs associated with customer capacity/sizing requirements.

5-1 Functionalization

NPUA's electric utility expenses were evaluated and assigned to various functional categories within the electric system. The functional categories include the following:

- **Power Supply – Capacity:** Fixed charges and capacity costs associated with the purchase of power.
- **Power Supply - Energy:** Volumetric or fuel-related costs associated with the production of power.
- **Power Supply - Transmission:** System delivery related charges for moving bulk power to the utility's service territory.
- **Delivery:** Local distribution or repair related costs associated with delivering power to end-use customers.
- **Customer: Connection:** Costs related to connecting customers to the distribution grid.
- **Customer: Metering & Billing:** Costs related to the metering, meter reading, and customer billing services provided to end-use customers.
- **Administrative & General:** Costs related to employee expenses and functioning of administrative services related to supporting end-use customers.
- **Direct Assignment:** Costs that may be purposefully assigned to cost-causers, i.e. Street Lights.

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Table 7

Allocator	Power - Energy	Power - Capacity	Power - Transmission	Delivery	Customer Connection	Cust. Metering & Billing	A&G	Direct Assignment
Direct Assignment	0%	0%	0%	0%	0%	0%	0%	100%
DA Power-Energy	100%	0%	0%	0%	0%	0%	0%	0%
DA Power-Capacity	0%	100%	0%	0%	0%	0%	0%	0%
DA Power-Transmission	0%	0%	100%	0%	0%	0%	0%	0%
Purchased Power	40%	50%	10%	0%	0%	0%	0%	0%
Parker Davis Purchase Power	47%	41%	12%	0%	0%	0%	0%	0%
Power/Cap Split	50%	50%	0%	0%	0%	0%	0%	0%
Delivery	0%	0%	0%	50%	50%	0%	0%	0%
Service Drop	0%	0%	0%	0%	100%	0%	0%	0%
Metering	0%	0%	0%	0%	0%	100%	0%	0%
Billing	0%	0%	0%	0%	0%	100%	0%	0%
A&G	0%	0%	0%	0%	0%	0%	100%	0%
Salaries	0%	0%	15%	30%	30%	20%	5%	0%

Operating expenses for FY 2026 were evaluated and allocated to the most closely associated functional categories within the electric system, as shown in Table 7. The detailed functionalization of the operating budget is included below in Table 8.

Table 8

Line	Cost Function	Operating Expense
1	Power Supply – Capacity	$1,001,123
2	Power Supply – Energy	$1,499,265
3	Power Supply – Transmission	$229,241
4	Delivery	$1,062,869
5	Customer: Connection	$1,133,772
6	Customer: Metering & Billing	$330,683
7	Administrative & General	$160,977
8	Direct Assignment	$0
9	**Total**	$11,976,266

5-2 Cost Causation Classification

Cost causation classification is the process of attributing utility costs to the customers or services that generate those costs, ensuring equity in rate development. For this study, NPUA's FY 2026 operating expenses were functionalized into discrete categories—power supply, delivery, customer services, administration, and direct assignments—so that costs are aligned with the specific utility functions they support.

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Power supply costs, including both capacity and energy, are assigned based on each customer class's contribution to system demand and total energy consumption. Delivery-related costs are allocated according to the infrastructure requirements necessary to serve each class, while customer-related expenses are distributed based on the level of service activity (e.g., billing, metering) required. Direct assignments are made where costs can be specifically attributed to a particular class or function.

This classification and allocation process also incorporates NPUA's minimum revenue requirement necessary to meet ongoing Administrative and Replacement Fund (ARF) transfers, debt service obligations, and other fixed financial commitments. For the test year, this equates to a minimum required return of approximately 17% above operating expenses to maintain compliance with reserve policies and debt covenants. The functionalized approach ensures that these fixed obligations are proportionally recovered from all customer classes based on cost responsibility, supporting both financial sustainability and rate fairness. The end results of the cost allocation process are detailed in the table below:

Rate Class	Allocated Revenues	Allocated Expenses	Over / (Under) COSS	as %
Residential	$4,633,573	$4,331,735	$301,838	7%
Small Commercial (0-25kW)	$1,590,967	$1,601,352	-$10,385	-1%
Medium Commercial (25kW-100kW)	$1,010,181	$680,601	$329,579	33%
Large Commercial (100kW+)	$7,582,689	$5,567,862	$2,014,828	27%
Streetlights	$39,342	$85,834	-$46,492	-118%
Total	$14,856,751	$12,267,384	$2,589,367	17%

5-3 Unbundling / Unit Costs

Following the classification of costs by functional category, the next step in the cost-of-service analysis is to unbundle those costs into unitized components that reflect how costs are incurred and recovered. Unbundling unit costs involves translating the total costs within each function—such as capacity, energy, delivery, customer service, and administration—into cost metrics that can be applied to specific billing units like kilowatts (kW), kilowatt-hours (kWh), meters, or customer accounts. This process provides the foundation for rate design by identifying the unit cost basis for each portion of the customer bill. For example, capacity-related costs are typically expressed on a $/kW basis to reflect demand-related cost recovery, while energy-related costs are expressed on a $/kWh basis to align with volumetric consumption. Customer-related costs are unbundled into a $/meter or $/account metric to support the development of fixed monthly charges. By unbundling costs in this way, the rate design process can ensure that each rate component corresponds to the service being provided, supporting transparency, equity, and alignment with cost causation principles.

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Unbundled Unit Costs	TOTAL	Residential	Small Commercial (0-25kW)	Medium Commercial (25kW-100kW)	Large Commercial (100kW+)	Streetlights
Customer - Related						
Metering & Billing (Monthly)	$19.32	$18.73	$19.25	$31.75	$157.55	$0.09
Service Connection (Monthly)	$27.51	$21.03	$42.07	$105.17	$147.24	$15.87
Delivery						
Per MWh	$22.15	$33.19	$33.05			$6.31
Per kW				$5.79	$5.08	
Generation - Energy per MWh	$43.92	$26.54	$26.54	$26.55	$59.62	$59.62
Generation - Capacity Per MWh	$50.58	$59.92	$69.34	$46.81		$21.66
Generation - Capacity Per kW					$8.31	

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6 Electric Rates

Section 6 Rate Options

6-1 General Rate-Making Principles

Utilities need to establish rates that are fair and equitable for customers while also covering all operational costs and providing for necessary capital investments. Rate structures should be designed to promote energy conservation and reflect the true cost of service delivery, which may vary by customer class or usage level.

Utility rates are typically required to be fair and not unduly discriminatory among customer classes. In addition to this equitable standard, rate experts also recognize other considerations in the setting of utility rates, including recovery of costs by the utility, efficient use of resources, simplicity, stability, and competition with other suppliers or alternatives. After a class COSA is prepared, it must be decided how much weight should be given to the COSA versus the results indicated by other analyses and considerations in adjusting the rates of each customer class. Though some agencies, councils and boards give great deference to the results recommended by the COSA, many others use it only as one of several considerations given weight in the rate setting process. In part, this willingness of regulatory agencies or boards to depart from the results of a COSA is because there is no single or right way to develop a COSA.

The results of designing electric rates, especially unbundled rates, are not as definitive or unassailable as designing the electric distribution system, which is paid for through electric rates. Nonetheless, the result (or a range of alternative results) of a class COSA provides valuable information as to the relationship between the electric service used by class and the utility's overall costs. While there is a range of reasonable results for a COSA, that range is not unbounded and there are clearly times when the rates of a class fall outside of this range, resulting in a class subsidizing or being subsidized by other customer classes. In the end, the principles by which rate practitioners are guided is that rates designed for any utility should strike a reasonable balance between several key factors. In general, rates should:

- Generate a stable rate revenue stream which, when combined with other sources of funds, is sufficient to meet the financial requirements and goals of the utility,
- Be equitable – that is, they should generate revenues from customer classes that are reasonably proportionate to the cost to provide service to that customer class,
- Be easy to understand by customers, and
- Be easy to administer by the utility.

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Finding the right balance in ratemaking involves a thorough evaluation of revenue needs and service costs. This process determines how to design rates that comply with legal requirements and meet the utility's specific goals given its operating conditions.

6-2 Current Rate Design

The City of Needles electric utility employs a single rate structure for all NPUA customers that distinguishes between winter and summer periods to account for varying energy demand and hydro allocation availability. Winter rates, effective from December 1 through February 28, include a monthly Basic Service Charge and provide a 401-kWh hydroelectric allocation at the "under hydro" current rate. Any usage beyond this hydro allocation is charged at an Over Hydro rate.

In contrast, the summer rates, effective from June 1 through September 30, keep the same Basic Service Charge but increase the hydro allotment to 754 kWh, with a lower hydro rate than the summer hydro rate. The Over Hydro rate during the summer is also reduced due to a planned Power Cost Adjustment (PCA. Both seasonal periods include a California-mandated Conservation Charge of $0.0025 per kWh and a Utility User Tax—applied only in the summer—at a rate of 2.5%. This structure reflects a policy goal of distributing lower-cost hydro resources evenly amongst all customers, adjusted seasonally for resource availability.

6-3 Rate Design Theory

Rate Design is rooted in time and court-tested theories and aims for rates that are just and reasonable, are fair and avoid undue discrimination, are simple to understand, are stable, are designed to promote the efficient use of energy, and are effective at yielding the revenue requirements. The allocation process during the cost-of-service analysis plays a critical role in determining the starting point for the rate design. Continual investigation of costs and analysis of customer usage data can further our abilities to make sure rates are just and reasonable and are equitably allocated amongst revenue classes. The design of rates themselves plays the critical role in determining whether rates are effective to yield the revenue requirements, are understandable, and promote efficient use of energy. Several alternative rate options is provided below:

6-3-1 Flat Rates

Flat rates can come in several forms such as a monthly customer charge typical of streetlighting and unmetered devices, customer and energy charges that differentiate between the metering and billing costs from the delivery of power, or customer, energy, and demand charges that differentiate between billing, fixed system, and variable energy costs. The benefit of flat rates is that they typically are easy to understand and implement and may be well suited for yielding the revenue requirements. The

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disadvantage of flat rates is that they might not promote efficient use of energy and may lead to costs being socializing across customers who may have different cost impacts on the system.

6-3-2 Inclining Block Rate

Inclining block rates are designed with rate charges that increase with the increased use of the system. Inclining block rates are great at promoting energy conservation, but may be more difficult to understand by customers, more difficult to implement, may disadvantage efficient users of the system, and may be less effective at yielding the revenue requirements.

6-3-3 Declining Block Rate

Opposite from inclining block rates, declining rates decline with greater use of the system. Often used as an alternative to demand-based rates, declining block rates can help ensure the revenue requirements are collected, but may be more difficult to understand and implement, discourages conservation, and may discriminate against low-use customers.

6-3-4 Time-of-Use Rates

Time-of-use rates may be implemented if the time-variance of system use affects the costs of operating the system. Examples of this would include power supply and transmission costs that increase during peak system hours. Time-of-Use rates would be designed to mimic the intervals of higher system costs through increased prices during peak periods. Time-of-Use rates may be considered fairer since they align power supply costs with the cost-causers to a better degree and maybe more efficient at yielding revenue requirements, however they are significantly more difficult to understand and to implement.

6-4 Proposed Rate Options

As part of the City's efforts to ensure fair, sustainable, and transparent electric rates, three-rate design options and a separate evaluation of street lighting charges were presented to the Alternative Rate Ad Hoc Committee for review and discussion. The Committee was tasked with evaluating how best to align the utility's cost of service findings with ratepayer expectations, affordability goals, and long-term financial stability. The rate options explored a range of structures—keeping the current approach, simplifying the allocation of power and delivery costs, and integrating demand-based billing—all with the goal of improving fairness and consistency across customer classes. The Committee's feedback was critical in shaping the recommendations included in this report.

6-4-1 Rate Option 1

Rate Option 1 keeps the City's existing pricing structure without change. This approach maintains the current rate design, customer classifications, and rate levels, offering continuity for customers while avoiding the need to revise any billing system components. It preserves the simplicity of the existing

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structure, although it does not address underlying cost allocation imbalances shown in the cost-of-service study.

SAMPLE BILLING (SUMMER)		
	Residential (1500 kWh)	**Large Commercial (100kW+)**
Basic Service Charge	$36.22	$36.22
Hydro Allotment (754 kWh)	$53.08	$53.08
Over Hydro	$92.35	$29,351.25
CA Cons. Charge	$3.75	$594.60
	$185.41	**$30,035.15**

6-4-2 Rate Option 2

Rate Option 2 introduces a class-based rate structure that differentiates between Residential, Small Commercial (0–25 kW), Medium Commercial (25–100 kW), and Large Commercial (over 100 kW) customers. Each class includes a fixed customer charge, with remaining costs split between a Power Charge and a Delivery Charge. This unbundled structure creates greater transparency, improves cost alignment, and supports the utility's ability to adapt charges as wholesale power costs change.

SAMPLE BILLING (SUMMER)		
	Residential (1500 kWh)	**Large Commercial (100kW+)**
Customer Charge	$45.15	$346.08
Delivery Charge Per MWh	$29.75	$1,744.26
Power Charge Per MWh	$174.04	$24,001.19
CA Cons. Charge	$3.75	$594.60
	$252.69	**$26,686.12**

6-4-3 Rate Option 3

Rate Option 3 builds upon Option 2 by introducing a Demand Charge for Medium and Large Commercial customers. This component better reflects the cost of infrastructure needed to support higher usage and demand profiles. By recovering a portion of costs through a demand-based mechanism, the utility can more accurately assign costs to the customers who place the greatest load on the system, while incentivizing more efficient energy use.

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SAMPLE BILLING (SUMMER)		
	Residential (1500 kWh)	**Large Commercial (100kW+)**
Customer Charge	$45.15	$346.08
Delivery Charge Per MWh	$29.75	$0.00
Delivery Charge Per kW	$0.00	$1,525.00
Power Capacity Charge Per kW	$0.00	$5,231.12
Power Energy Charge Per MWh	$174.04	$18,017.97
CA Cons. Charge	$3.75	$594.60
	$252.69	**$25,714.77**

6-4-4 Street Lighting Rate Option

Street Lighting Rate Option presents a separate analysis of streetlight charges, which have not been revisited in many years. The proposed rates were developed based on available records of bulb types and sizes and reflect a cost-to-serve model based on assumed dusk-to-dawn operation. While the analysis could be refined further with updated inventory data, the current proposal provides a more equitable baseline for recovering streetlight service costs and encourages future evaluation by lamp type, fixture style, and mounting method.

STREETLIGHTS				
Type	**Size**	**KWh**	**Current Rate**	**Proposed Rate**
Decorator	100	43	$11.74	$22.39
Sodium	100	43	$8.62	$22.39
Sodium	200	85	$14.58	$26.57
Sodium	400	171	$27.15	$35.12
LED	38	16	$4.24	$19.71

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Section 7 Cost of Service Rate Summary and Recommendations

7-1 Proposed Rate Design

7-1-1 Electric Rate Adoption

The proposed rate design for the City of Needles maintains the current seasonal rate structure and customer class distinctions, preserving its familiar and easy-to-understand application for all users. Following a review with the Alternative Rate Ad Hoc Committee, the rate structure was evaluated for equity across customer classes. The Committee's feedback highlighted that the largest commercial customers are sharing the cost burden under the existing structure, effectively subsidizing residential customers. The retained design incorporates this input, ensuring a continued balanced cost recovery across classes while still supporting the City's overarching rate policy goals. These goals include maintaining affordable residential rates, offering a transparent and straightforward rate structure for all customers, and ensuring commercial rates stay competitive to attract and keep large commercial and industrial development. This design strategy aligns with the City's economic development goals while promoting fairness and long-term stability.

The Alternative Rate Ad Hoc Committee's decision does not shut the door on alternative rate designs in the future; however, given limitations in NPUA's customer billing system and likelihood of rate-shock inducing shifts between rate designs, it was not appropriate to change at this time.

7-1-2 Street Light Rate Adoption

The City has accepted the proposed adjustments to the streetlight rate structure, acknowledging the need to better align charges with the actual cost of service. As the City bears full financial responsibility for these assets, the updated rates provide a more accurate reflection of operating costs while preserving fiscal accountability. The rate modifications will be implemented to ensure that charges are proportional to usage and technology type. In addition, the city has started a transition plan to replace high-pressure sodium fixtures with LED alternatives as existing bulbs reach the end of their service life. This phased LED conversion is expected to enhance energy efficiency and reduce long-term maintenance and operating costs, further supporting the sustainability of the city's street lighting system.

7-2 Recommendations

Based on the comprehensive findings of this study, the City of Needles is well-positioned to maintain financial stability without requiring immediate rate increases. The utility's strong cash position, consistent revenue growth, and fully funded capital improvement plan demonstrate prudent financial stewardship. With a diverse customer base and a well-structured supply portfolio, Needles can continue

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to meet its operational and capital obligations while investing in infrastructure that supports long-term system reliability and growth. The proposed rate design retains the simplicity and fairness of the current structure, aligns with community input received through the Alternative Rate Ad Hoc Committee, and supports the City's policy priorities of maintaining low residential rates, promoting transparency, and ensuring equitable cost recovery across all customer classes.

Based on our findings, we recommend that:

- The City adopt the proposed financial plan and proposed increases to the street lighting rates,
- Continue to actively monitor NPUA's evolving power resources and evolving market conditions,
- Modernize customer programs to make adoption of more complicated rate designs more feasible and data collection and reporting more accessible,
- Revisit its cost-of-service analysis periodically to ensure ongoing alignment with operational needs and ratepayer expectations.

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City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☒ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Approve a 2.7% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2025; approve an over-hydro rate of $0.1159 effective October 1, 2025; eliminate the $.0300 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Background: The Statement of Policies, revised April 2022, provides that power rates will be designed to provide for operation and maintenance, bond payments, purchase payments, taxes, fair share allocation, trustee fee, mandated (but unfunded) state or federal program (conservation program), the asset replacement fund, and the actual costs to purchase power. The calculated rate will consist of two components: power purchase costs, and non-power purchase costs. The CPI for the USDLS U.S. West – Size Class B/C for June 2025 indicates a 2.7% cost of living increase. The policy sets a cap at 5%. The attached spreadsheets are in accordance with the revised Statement of Policies and will set the new rates as follows:

	Current	Effective Oct 1, 2025
Basic Service Charge	$36.22	$37.20
Winter Hydro (Oct – Feb)	$.0818 – 401 kwh allotment	$.0923– 376 kwh
Summer Hydro (Mar – Sept)	$.0704 – 754 kwh kwh allotment	$.0832 –707 kwh
Over-hydro	**$0.1423	*$0.1159
CA Energy Efficiency Program	$0.0025	$0.0022
Utility Users Tax (UUT)	2.5% on all of the above	2.5% on all of the above

As of July 2025, the Power Cost Adjustment has a positive balance of $889,349. Proposed rates eliminate the additional $.0300 Power Cost Adjustment

The Board of Public Utilities approved the recommended action on September 2, 2025.

Fiscal Impact: Cost of living adjustment applied to the basic service charge, decrease in over hydro rate from $0.1423 to $0.1159.

Environmental Impact: N/A

Recommended Action: Approve a 2.7% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2025; approve an over-hydro rate of $0.1159 effective October 1, 2025; eliminate the $.0300 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J Martinez Date: 9/4/205

Other Department Approval (when required): _____ Date: _____

Agenda Item 7.

NEEDLES PUBLIC UTILITY AUTHORITY

POWER COST ADJUSTMENT CALCULATION

25-Apr

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	6,400,000	**
Actual Over-Hydro Purchased Dollars	$250,000	**
Over-Hydro Annual Base Rate Component	$0.0878	
Line Loss Percentage	10.40	
Current Over-Hydro Rate	$0.1399	
Non-Power Expense Rate Component	$0.0242	
Over-Hydro with Line Losses	5,734,400	
Over-Hydro Cost/Kwhr	$0.0436	
Difference from Base Rate	-$0.0442	
Revenue Expected from Base Rate	$503,480	
Revenue Difference from Base	$253,480	
PCA Fund Adjustment	$64,000	
Amount to off set New PCA Fund Balance	$317,480	

OVER-HYDRO RATE

New Over-Hydro Rate Component	$0.0436
New Over-Hydro Rate	$0.0678

Upcoming Term: May

Total Over-Hydro Kwhr	6,400,000
Total Over-Hydro Purchase + Spot Estimate	$250,000

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	4,532,100	
Actual Over-Hydro Dollars	$107,610	
Over-Hydro Prior Period Rate Power Component	$0.0578	
Over-Hydro KWH w/ Line Loss	4,060,762	
Over-Hydro Revenue Generated for the Period	$234,712	
Revenue Difference from Required	$127,102	

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	4,060,762
Over-Hydro Cost/Kwhr	$0.0265
Difference from Base Rate	-$0.0613
Revenue Expected from Base Rate	$356,535
Revenue Difference from Base	248,925

BALANCING FUND

	Previous PCA Period Balance	$1,355,646
	PCA Refunded	-$90,642
**	New PCA Fund Balance	$1,392,106

Previous Period Consumption:
April Over-Hydro Consumption :
Cost:
Term Purchase: $74,794.79 Spot Purchase: $0.00 Exchanges: $17,869.16
Transmission & Regulation Cost: (48% over hydro)
Total Over Hydro Costs: $108,610

APRIL 2025 Activity

			MWh	MW
Direct Bill	**Term Purchase**	$0.00	0	
Advanced	**Term Purchase**	$74,794.79	2,575	
Advanced	**Spot Purchase**	$0.00	0	
	Exchanges From WMK/YCWUA	$17,869.16	581	
Direct Bill	**Needles PDP**	$76,797.80	2,475	
Direct Bill	**Agua Caliente PDP**	$25,064.00	482	
Advanced	**Oasis Transmission**	$0.00	0	
Direct Bill	**Network Transmission**	$30,125.76		18.32
Direct Bill	**Regulation**	$1,250.01		12.26
	Total Expended	$225,901.52		
	Exchanges to WMK/YCWUA	$0.00	0	
	Net	$225,901.52		
	Total Load	**7,741.49**		
	$/Mw	**$29.18**		

Not Applicable

NEEDLES PUBLIC UTILITY AUTHORITY

POWER COST ADJUSTMENT CALCULATION

25-May

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	6,660,000	**
Actual Over-Hydro Purchased Dollars	$450,000	**
Over-Hydro Annual Base Rate Component	$0.0878	
Line Loss Percentage	10.40	
Current Over-Hydro Rate	$0.1399	
Non-Power Expense Rate Component	$0.0242	
Over-Hydro with Line Losses	5,967,360	
Over-Hydro Cost/Kwhr	$0.0754	
Difference from Base Rate	-$0.0124	
Revenue Expected from Base Rate	$523,934	
Revenue Difference from Base	$73,934	
PCA Fund Adjustment	$66,600	
Amount to off set New PCA Fund Balance	$140,534	

OVER-HYDRO RATE

New Over-Hydro Rate Component	$0.0754
New Over-Hydro Rate	$0.0996

Upcoming Term: June

Total Over-Hydro Kwhr	6,660,000
Total Over-Hydro Purchase + Spot Estimate	$450,000

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	6,476,950
Actual Over-Hydro Dollars	$134,229
Over-Hydro Prior Period Rate Power Component	$0.0578
Over-Hydro KWH w/ Line Loss	5,803,347
Over-Hydro Revenue Generated for the Period	$335,433
Revenue Difference from Required	$201,205

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	5,803,347
Over-Hydro Cost/Kwhr	$0.0231
Difference from Base Rate	-$0.0647
Revenue Expected from Base Rate	$509,534
Revenue Difference from Base	375,305

BALANCING FUND

Previous PCA Period Balance	$1,392,106	
PCA Refunded	-$129,539	
** New PCA Fund Balance	$1,463,772	

Previous Period Consumption:
May Over-Hydro Consumption :
Cost:
Term Purchase: $106,240.72 Spot Purchase: $0.00 Exchanges: $11,182.10
Transmission & Regulation Cost: (53% over hydro)
Total Over Hydro Costs: $164,229

MAY 2025 Activity

			MWh	MW	
Direct Bill	**Term Purchase**	$0.00	0		
Advanced	**Term Purchase**	$106,240.72	4,136		
Advanced	**Spot Purchase**	$0.00	0		
	Exchanges From WMK/YCWUA	$11,182.10	363		
Direct Bill	**Needles PDP**	$78,174.12	2,563		
Direct Bill	**Agua Caliente PDP**	$25,948.00	499		
Advanced	**Oasis Transmission**	$0.00	0		
Direct Bill	**Network Transmission**	$30,125.76		21.58	**Needles N**
Direct Bill	**Regulation**	$1,582.43		15.51	
	Total Expended	$253,253.13			
	Exchanges to WMK/YCWUA	$0.00	0		
	Net	$253,253.13			
	Total Load	**9,583.42**			
	$/Mw	**$26.43**			

Not Applicable

Estimated total

Calculated-Direct Billed to Needles

NEEDLES PUBLIC UTILITY AUTHORITY

25-Jun

POWER COST ADJUSTMENT CALCULATION

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	8,200,000	**
Actual Over-Hydro Purchased Dollars	$780,000	**
Over-Hydro Annual Base Rate Component	$0.0878	
Line Loss Percentage	10.40	
Current Over-Hydro Rate	$0.1399	
Non-Power Expense Rate Component	$0.0242	
Over-Hydro with Line Losses	7,347,200	
Over-Hydro Cost/Kwhr	$0.1062	
Difference from Base Rate	$0.0184	
Revenue Expected from Base Rate	$645,084	
Revenue Difference from Base	-$134,916	
PCA Fund Adjustment	$82,000	
Amount to off set New PCA Fund Balance	-$52,916	

OVER-HYDRO RATE

New Over-Hydro Rate Component	$0.1062
New Over-Hydro Rate	$0.1304

Upcoming Term: July

Total Over-Hydro Kwhr	8,200,000
Total Over-Hydro Purchase + Spot Estimate	$780,000

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	6,663,692
Actual Over-Hydro Dollars	$134,229
Over-Hydro Prior Period Rate Power Component	$0.0578
Over-Hydro KWH w/ Line Loss	5,970,668
Over-Hydro Revenue Generated for the Period	$345,105
Revenue Difference from Required	$210,876

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	5,970,668
Over-Hydro Cost/Kwhr	$0.0225
Difference from Base Rate	-$0.0653
Revenue Expected from Base Rate	$524,225
Revenue Difference from Base	389,996

BALANCING FUND

Previous PCA Period Balance	$1,463,772	
PCA Refunded	-$199,910	
** New PCA Fund Balance	$1,474,738	

Previous Period Consumption:
June Over-Hydro Consumption :
Cost:
Term Purchase: $257,689.60 Spot Purchase: $0.00 Exchanges: $59,272.20
Transmission & Regulation Cost: (53% over hydro)
Total Over Hydro Costs: $134,229

JUNE 2025 Activity

			MWh	MW	
Direct Bill	**Term Purchase**	$0.00	0		
Advanced	**Term Purchase**	$257,689.60	6,080		
Advanced	**Spot Purchase**	$0.00	0		
	Exchanges From WMK/YCWUA	$59,272.20	1,882		
Direct Bill	**Needles PDP**	$76,797.80	2,475		
Direct Bill	**Agua Caliente PDP**	$25,064.00	482		
Advanced	**Oasis Transmission**	$0.00	0		
Direct Bill	**Network Transmission**	$31,150.59		25.47	**Needles N**
Direct Bill	**Regulation**	$1,979.00		19.40	
	Total Expended	$451,953.19			
	Exchanges to WMK/YCWUA	$0.00	0		
	Net	$451,953.19			
	Total Load	**11,352.16**			
	$/Mw	**$39.81**			

Not Applicable

Estimated total

Calculated-Direct Billed to Needles

NEEDLES PUBLIC UTILITY AUTHORITY

POWER COST ADJUSTMENT CALCULATION

25-Jul

UPCOMING PURCHASE PERIOD CALCULATION

Actual Over-Hydro Purchased Kwhr	8,200,000	**
Actual Over-Hydro Purchased Dollars	$780,000	**
Over-Hydro Annual Base Rate Component	$0.0878	
Line Loss Percentage	10.40	
Current Over-Hydro Rate	$0.1399	
Non-Power Expense Rate Component	$0.0242	
Over-Hydro with Line Losses	7,347,200	
Over-Hydro Cost/Kwhr	$0.1062	
Difference from Base Rate	$0.0184	
Revenue Expected from Base Rate	$645,084	
Revenue Difference from Base	-$134,916	
PCA Fund Adjustment	$82,000	
Amount to off set New PCA Fund Balance	-$52,916	

OVER-HYDRO RATE

New Over-Hydro Rate Component	$0.1062
New Over-Hydro Rate	$0.1304

Upcoming Term: July

Total Over-Hydro Kwhr	8,200,000
Total Over-Hydro Purchase + Spot Estimate	$780,000

PREVIOUS PERIOD REVENUE GENERATED

Actual Over-Hydro KWH	6,476,950
Actual Over-Hydro Dollars	$662,732
Over-Hydro Prior Period Rate Power Component	$0.0578
Over-Hydro KWH w/ Line Loss	5,803,347
Over-Hydro Revenue Generated for the Period	$335,433
Revenue Difference from Required	-$327,299

PREVIOUS PERIOD REVENUE ACTUAL BASE RATE

Over-Hydro with Line Losses	5,803,347
Over-Hydro Cost/Kwhr	$0.1142
Difference from Base Rate	$0.0264
Revenue Expected from Base Rate	$509,534
Revenue Difference from Base	-153,198

BALANCING FUND

Previous PCA Period Balance	$1,463,772	
PCA Refunded	-$247,124	
** New PCA Fund Balance	$889,349	

Previous Period Consumption:
July Over-Hydro Consumption :
Cost:
Term Purchase: $576,215.94 Spot Purchase: $0.00 Exchanges: $57,949.75
Transmission & Regulation Cost: (86% over hydro)
Total Over Hydro Costs: $662,732.00

JULY 2025 Activity

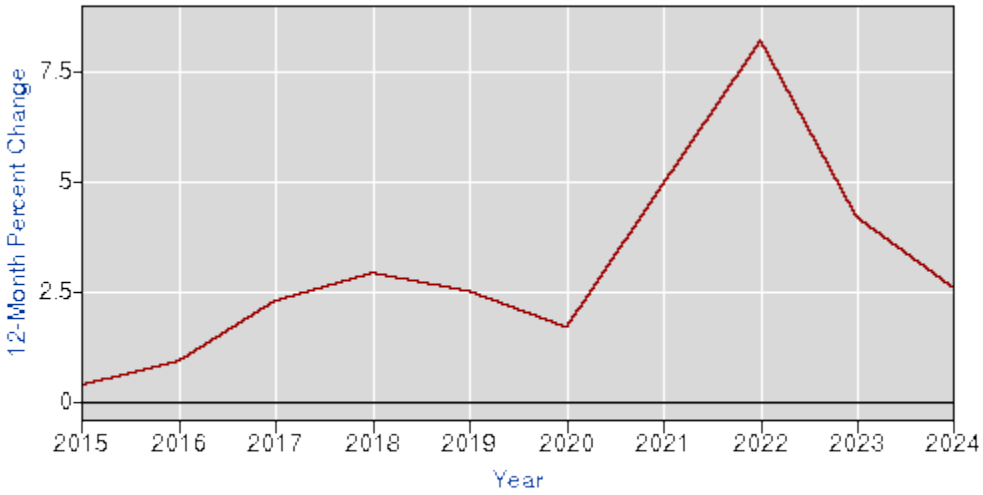
			MWh	MW	
Direct Bill	**Term Purchase**	$0.00	0		
Advanced	**Term Purchase**	$576,215.94	7,428		
Advanced	**Spot Purchase**	$0.00	0		
	Exchanges From WMK/YCWUA	$57,949.75	1,290		
Direct Bill	**Needles PDP**	$78,174.12	2,563		
Direct Bill	**Agua Caliente PDP**	$25,948.00	499		
Advanced	**Oasis Transmission**	$0.00	0		
Direct Bill	**Network Transmission**	$31,150.59		26.71	**Needles N**
Direct Bill	**Regulation**	$2,106.20		20.65	
	Total Expended	$771,544.60			
	Exchanges to WMK/YCWUA	$0.00	0		
	Net	$771,544.60			
	Total Load	**12,766.73**			
	$/Mw	**$60.43**			

Not Applicable

Estimated total

Calculated-Direct Billed to Needles

12-Month Percent Change
Series Id: CUURN400SA0
Not Seasonally Adjusted
Series Title: All items in West - Size Class B/C, all urban consumers, not seasonally adjusted
Area: West - Size Class B/C
Item: All items
Base Period: DECEMBER 1996=100



Download:

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2015	0.0	0.6	0.8	0.9	0.8	0.5	0.3	0.3	0.0	0.1	0.1	0.5	0.4	0.6	0.2
2016	1.3	0.8	0.3	0.5	0.4	0.5	0.6	0.7	1.1	1.3	1.7	1.8	0.9	0.6	1.2
2017	1.8	2.3	2.5	2.3	2.0	2.0	1.9	2.3	2.6	2.7	2.7	2.7	2.3	2.1	2.5
2018	2.8	2.5	2.6	2.6	3.0	3.2	3.2	3.0	2.8	2.9	3.1	2.9	2.9	2.8	3.0
2019	2.5	2.3	2.3	2.7	2.8	2.6	2.6	2.5	2.3	2.5	2.5	2.8	2.5	2.5	2.5
2020	2.8	2.9	2.5	1.5	0.5	0.8	1.5	1.8	2.0	1.6	1.6	1.5	1.7	1.8	1.7
2021	1.6	1.8	2.6	3.9	5.4	6.0	6.0	5.6	5.7	6.3	6.9	7.4	4.9	3.6	6.3
2022	8.1	8.5	9.0	8.6	8.4	8.5	8.3	8.3	8.3	8.3	7.2	6.3	8.2	8.5	7.8
2023	6.0	5.7	5.2	4.8	4.4	3.6	3.5	3.7	3.9	3.2	3.1	3.5	4.2	4.9	3.5
2024	3.7	3.2	3.6	3.7	3.1	2.6	1.9	1.7	1.6	1.7	2.1	2.3	2.6	3.3	1.9
2025	1.9	2.3	1.8	2.0	2.5	2.7	3.3							2.2	

Agenda Item 7.

NEEDLES PUBLIC UTILITY AUTHORITY

ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2025/2026

MUST MANUALLY CALCULATE SHEET (F9)

Basic Service Charge for New Rate Year	$37.20
PY Non-Power Carry Forward	-$191,131
Asset Replacement Fund Target	$566,912
Total - Non Power Related Expenses	$5,892,994

Power Supply with Line Losses

Total Power Supply - Sales KWHRs	90,084,120
Power Supply - Winter Hydro	5,637,240
Power Supply - Summer Hydro	14,851,200
Power Supply - Total Hydro	20,488,440
Power Supply - Non Hydro	69,595,680

Hydro Allotment/Cust

376
707

Power Supply Expenses

		Cost Per Kwhr
Total Power Purchased	$5,525,470	$0.0613
Power Supply - Winter Hydro	$251,381	$0.0446
Power Supply - Summer Hydro	$526,594	$0.0355
Power Supply - Non Hydro	$4,747,495	$0.0682

Revenue From Other Than Power Sold

Basic Service Charge	$1,339,572
Other Revenue	$54,000
Total Non-Power Revenue	$1,393,572

Streetlights

Type	Size	KWh	Current Rate	Proposed Rate
Decorator	100	43	$11.74	$ 22.39
Sodium	100	43	$8.62	$ 22.39
Sodium	200	85	$14.58	$ 26.57
Sodium	400	171	$27.15	$ 35.12
LED	38	16	$4.24	$ 19.71

Total Expenses

		Cost Per Kwhr
Non-Power Related Expenses	$5,892,994	
Total Power Cost	$5,525,470	$0.0613
Total Operating Expense	$11,418,464	

Use this rate for PCA Annual Base Rate for power purchased.

Rate Calculations

		Cost Per Kwhr	Bill Rate Per Kwhr
Rate For Non-Power Related Expenses	$4,299,422	0.0477	0.0923
Winter Hydro Sales - (Oct - Feb)	$251,381	0.0446	0.0832
Summer Hydro Sales - (Mar - Sept)	$526,594	0.0355	0.1159
Over Hydro Allotment Sales	$4,747,495	0.0682	0.0022
California Energy Efficiency Program	$200,000		

Proposed

Sample Winter Bill - (Oct - Feb)

Line	Decription	KWH	Cost/KWH	Total
1	Basic Service Charge			$37.20
2	Winter Hydro Allotment Useage	376	0.0923	$34.68
3	Above Hydro Useage	1000	0.1159	$115.94
4	CA Energy Efficiency Program	1376	0.0022	$3.05
	Total Electric Bill Charge			$190.88

Sample Summer Bill - (Mar - Sept)

Line	Decription	KWH	Cost/KWH	Total
1	Basic Service Charge			$37.20
2	Sumer Hydro Allotment	707	0.0832	$58.81
3	Above Hydro Useage	1500	0.1159	$173.91
4	CA Energy Efficiency Program	2207	0.0022	$4.90
	Total Electric Bill Charge			$274.82

Previous

Sample Winter Bill - (Oct - Feb)

Line	Decription	KWH	Cost/KWH	Total
1	Basic Service Charge			$32.39
2	Winter Hydro Allotment Useage	401	0.0818	$32.80
3	Above Hydro Useage	1000	0.1423	$142.30
4	CA Energy Efficiency Program	1401	0.0023	$3.22
	Total Electric Bill Charge			$210.71

Sample Summer Bill - (Mar - Sept)

Line	Decription	KWH	Cost/KWH	Total
1	Basic Service Charge			$39.39
2	Sumer Hydro Allotment	754	0.0704	$53.08
3	Above Hydro Useage	1500	0.1423	$213.45
4	CA Energy Efficiency Program	2254	0.0023	$5.18
	Total Electric Bill Charge			$311.11

Difference	-$36.29

NEEDLES PUBLIC UTILITY AUTHORITY

ANNUAL BASE RATE CALCULATION SPREADSHEET - FY 2025/26

EXPENSES	DOLLARS
O & M[6]	$3,630,066
Taxes*	$21,488
Purchase Payment	$251,648.00
Trustee Fee	$15,134.00
Conservation Program*	$16,667.00
Debt Service	$682,351.00
City of Needles "Fair Share" Fee	$699,859.00
California Energy Efficiency Program*	$200,000.00
PY Non-Power Rate Component	$0.0409
Power Supply Total[1]	$5,525,470.00
Power Supply, Hydro - Winter[2]	$251,381.00
Power Supply, Hydro - Summer[3]	$526,594.00
Other Income* not adjusted for utt	$54,000.00
Basic Service Charge PY	$36.22
Asset Replacement Fund PY	$552,008.00

	KWHR
Power Supply Total[1]	107,243,000
Power Supply, Hydro - Winter[2]	6,711,000
Power Supply, Hydro - Summer[3]	17,680,000
PY Estimated Power Sales	85,484,672
PY Actual Power Sold	90,157,801

	PERCENT
JUNE CPI %	2.70
Line Loss %	16.00

US West
3 year average line loss using the Electric Database calculation.

Number of Customers	3001

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Warrants

Background: N/A

Fiscal Impact: See Attached Warrant Registers

Environmental Impact: N/A

Recommended Action: Approve the Warrants Registers through September 9, 2025

Submitted By: Jill Taura, Interim Director of Finance

City Manager Approval: _____ Date: 9-3-25

Other Department Approval (when required): _____ Date: _____

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR SEPTEMBER 09, 2025

		9/9/2025	FUND AMT.	YTD-ACTUAL	BUDGET FY-24/25
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ -		$ 73,483.40	$ 90,000.00
101.1020.413	CITY MANAGER	$ -		$ 223,728.14	$ 236,155.00
101.1025.415	FINANCE DEPT.	$ -		$ 811,640.86	$ 1,436,125.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 288,072.29	$ 314,628.00
101.1035.416	PLANNING /ZONING	$ -		$ 190,549.94	$ 341,106.00
101.1040.417	ENGINEERING	$ -		$ 313,202.05	$ 422,838.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 85,572.68	$ 106,665.00
101.1070.410	SENIOR CENTER	$ -		$ 78,792.78	$ 180,551.00
101.2010.421	SHERIFF	$ -		$ 3,826,838.65	$ 3,862,529.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 1,738.79		$ 299,511.41	$ 315,527.00
101.2025.424	BULDING & SAFETY	$ -		$ 296,481.61	$ 407,500.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 556,979.38	$ 699,183.00
101.3010.431	PUBLIC WORKS	$ -		$ 896,447.38	$ 977,495.00
101.4730.472	SANITATION	$ -		$ 136,383.95	$ 143,822.00
101.5770.452.	AQUATICS	$ -		$ 237,796.84	$ 277,082.00
101.5772.452	PARKS	$ -		$ 800,062.20	$ 858,116.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 96,348.16	$ 129,076.00
101.5774.452	RECREATION	$ -		$ 384,505.34	$ 445,694.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 1,738.79		$ 11,244,092.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 3,309,569.54	$ 3,611,336.00
FUND 205	CDBG		$ -	$ 182,881.00	$ 182,885.00
FUND 206	CEMETERY		$ -	$ 254,858.20	$ 272,724.00
FUND 208	CALTRANS GRANTS		$ -	$ 1,025,743.79	$ 1,027,753.00
FUND 210	SPECIAL GAS TAX		$ -	$ 138,360.00	$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ 447,410.00	$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ -
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 304,180.93	$ 314,354.00
FUND 227	HAZARD MITIGATION		$ -	$ 47,330.00	$ 70,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ 1,341,800.51	$ 1,382,047.00
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 15,117.45	$ 15,118.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 35,770.95	$ 150,000.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ 56,476.00	$ 56,685.00
FUND 501	NPUA		$ -	$ 17,321,500.25	$ 2,673,939.00
FUND 502	WATER DEPARTMENT		$ 824.72	$ 1,829,279.73	$ 2,321,697.00
FUND 503	WASTEWATER DEPARTMENT		$ 1,392.46	$ 1,162,636.57	$ 1,317,850.00
FUND 505	SANITATION		$ -	$ 1,590,964.81	$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 1,117,392.54	$ 1,151,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 1,128,089.71	$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 471,387.54	$ 426,928.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 416,101.49	$ 477,260.00
FUND 509	MIS		$ -	$ 282,585.64	$ 283,500.00
FUND 510	ADMIN. FACILITY		$ -	$ 185,564.85	$ 254,550.00
FUND 511	FLEET MANAGEMENT		$ 317.90	$ 260,672.62	$ 292,771.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ 126,198.32	$ 128,926.00
FUND 520	SR DIAL A RIDE		$ -	$ 88,430.06	$ 632,386.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 23,672.27	$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 469,057.28	$ 477,395.00
FUND 575	HOUSING		$ -	$ 996,828.81	$ 1,247,967.00
FUND 580	ELECTRIC		$ -	$ 10,350,233.05	$ 12,603,485.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 422,899.61	$ 673,552.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 2,234,172.51	$ 2,590,533.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ 48,180.29	$ 121,421.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ 9,021.65	$ 9,024.00
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ 21,438.56	$ 44,418.00
TOTAL	ALL FUNDS & DEPARTMENTS		$ 4,273.87	$ 57,312,203.59	$ 49,167,570.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date: 9-3-25

Finance Department — Date

Virginia Tasker, City Treasurer — Date: 9-2-25

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR SEPTEMBER 09, 2025

		9/9/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ 8.00			
101.1015.412	CITY ATTORNEY	$ -		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ 400.00		$ 16,044.78	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ 33,725.00		$ 129,223.04	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 240.60		$ 18,724.24	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ 75.60		$ 20,045.80	$ 264,816.00
101.1040.417	ENGINEERING	$ 164.58		$ 21,513.16	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ 2,000.00		$ 6,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ 605,700.25		$ 15,854.04	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 597,556.19	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 204.63		$ 20,814.12	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ 2,051.57		$ 27,302.25	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ 449.22		$ 40,834.91	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 1,775.05		$ 65,112.82	$ 772,393.00
101.4730.472	SANITATION	$ -		$ 10,237.42	$ 175,673.00
101.5770.452.	AQUATICS	$ 8,306.63		$ 40,143.79	$ 322,940.00
101.5772.452	PARKS	$ 16,102.01		$ 72,111.35	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ 240.52		$ 13,780.47	$ 164,115.00
101.5774.452	RECREATION	$ 5,950.25		$ 36,127.77	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 677,393.91	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ 87.10	$ 87.10	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ 2.69	$ 24,177.68	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ 19,135.50	$ 19,135.50	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ 12,302.50	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ 104.39	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 15,024.40	$ 154,412.31	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ 43,609.35	$ 113,527.32	$ 1,396,598.00
FUND 505	SANITATION		$ 7,550.18	$ 127,333.19	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 11,831.26	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 24,843.54		$ 49,108.39	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ 7,437.79		$ 24,109.25	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ 32,281.33		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 592.92	$ 31,007.76	$ 495,827.00
FUND 509	MIS		$ 11,184.03	$ 37,930.09	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 7,485.93	$ 26,194.48	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 3,057.26	$ 34,509.09	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ 558.00	$ 7,498.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ 15,313.43	$ 156,099.00	$ 1,107,428.00
FUND 580	ELECTRIC		$ 35,780.00	$ 323,337.94	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 881,462.92**	$ 2,815,119.67	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

9-3-25

Patrick Martinez, City Manager — Date

Finance Department — Date

9-2-25

Virginia Tasker, City Treasurer — Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25021	2345	00	A-B COMMUNICATIONS	09/09/2025	197.33	.00
25022	1924	00	AHA MACAV POWER SERVICE	09/09/2025	980.00	.00
25023	4227	00	AMAZON CAPITAL SERVICES	09/09/2025	562.30	.00
25024	3640	00	ANDERSON FORD OF BULLHEAD CITY	09/09/2025	3,374.55	.00
25025	3750	00	AUTO ZONE	09/09/2025	117.93	.00
25026	2629	00	BARON PEST SOLUTIONS	09/09/2025	76.00	.00
25027	454	00	BINGHAM EQUIPMENT COMPANY	09/09/2025	930.97	.00
25028	3313	00	BLUE RIVER WATER CORP.	09/09/2025	43.35	.00
25029	3595	00	BOOT BARN	09/09/2025	648.75	.00
25030	3392	00	BUG EMERGENCY INC.	09/09/2025	5,132.00	.00
25031	3035	00	CENTURY LINK CORP.	09/09/2025	10.57	.00
25032	4138	00	CLUB CADDIE	09/09/2025	571.45	.00
25033	3782	00	CORE & MAIN LP	09/09/2025	487.16	.00
25034	2320	00	COUNTY OF SAN BERNARDINO	09/09/2025	7,550.18	.00
25035	3809	00	DATA TICKET INC.	09/09/2025	299.50	.00
25036	440	00	DECO FOODSERVICE INCORP.	09/09/2025	573.51	.00
25037	3580	00	DIAMOND PURE WATER	09/09/2025	103.50	.00
25038	3561	00	DIVISION OF THE STATE ARCHITECT	09/09/2025	8.00	.00
25039	2653	00	EMPIRE SOUTHWEST,LLC	09/09/2025	531.46	.00
25040	394	00	EMPLOYMENT DEVELOPMENT DEPARTMENT	09/09/2025	136.95	.00
25041	3462	00	EUSI LLC	09/09/2025	26,177.24	.00
25042	91	00	FERGUSON WATERWORKS	09/09/2025	2,152.80	.00
25043	4283	00	FLOOR SCRUBBER USA	09/09/2025	4,298.65	.00
25044	1296	00	FRONTIER	09/09/2025	3,464.26	.00
25045	3966	00	GT GOLF SUPPLIES	09/09/2025	77.32	.00
25046	2612	00	HARDWARE EXPRESS	09/09/2025	788.63	.00
25047	4158	00	HEARTLAND MARKETING INC.	09/09/2025	450.00	.00
25048	3712	00	HENDERSON CHEVROLET COMPANY	09/09/2025	48.13	.00
25049	4000	00	JARROD DELEON	09/09/2025	518.14	.00
25050	4120	00	JOHN SMITH SEPTIC AND GREASE	09/09/2025	2,952.50	.00
25051	2334	00	KERN TURF SUPPLY INC.	09/09/2025	2,630.49	.00
25052	4254	00	KIMLEY-HORN AND ASSOCIATES,INC	09/09/2025	12,302.50	.00
25053	4196	00	MV CHENG & ASSOCIATES INC.	09/09/2025	22,650.00	.00
25054	178	00	NAPA PARTS,TIRES & SERVICE	09/09/2025	2,817.84	.00
25055	194	00	NEEDLES CHAMBER OF COMMERCE	09/09/2025	2,000.00	.00
25056	218	00	NEWS WEST PUBLISHING CO.	09/09/2025	219.08	.00
25057	1786	00	NPUA	09/09/2025	VOID	
25058	1786	00	NPUA	09/09/2025	34,684.97	.00
25059	3767	00	PATRICK MARTINEZ	09/09/2025	1,354.03	.00
25060	1578	00	PURCHASE POWER	09/09/2025	3,235.70	.00
25061	15	00	QUILL LLC	09/09/2025	341.10	.00
25062	818	00	R & R PRODUCTS INC.	09/09/2025	1,549.02	.00
25063	653	00	RAFTELIS FINANCIAL CONSULTANTS, INC	09/09/2025	10,980.00	.00
25064	2861	00	REINKE A/C CORP.	09/09/2025	19,244.55	.00
25065	591	00	ROBINSON ELECTRIC CO. INC.(CA)	09/09/2025	2,056.43	.00
25066	2468	00	RON'S TIRE & AUTO BHC	09/09/2025	1,857.49	.00
25067	3796	00	ROUTE 66 BROADBAND LLC	09/09/2025	2,041.17	.00
25068	1	00	RYAN, DANIEL	09/09/2025	94.30	.00
25069	2687	00	S.B. COUNTY FIRE PROTECTION DIST	09/09/2025	1,881.11	.00
25070	4058	00	S-NET COMMUNICATIONS INC.	09/09/2025	1,695.45	.00
25071	1115	00	SAN BER. COUNTY SHERIFF'S DEPT	09/09/2025	612,535.00	.00

Agenda Item 8.

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25072	4001	00	SIMPLOT TURF & HORTICULTURE	09/09/2025	5,433.71	.00
25073	4121	00	SMART DOCUMENT SOLUTIONS	09/09/2025	188.46	.00
25074	4121	01	SMART DOCUMENT SOLUTION	09/09/2025	163.90	.00
25075	3698	00	SOUTH POINT PRINTING	09/09/2025	558.00	.00
25076	779	00	THATCHER COMPANY OF NEVADA, INC	09/09/2025	3,143.61	.00
25077	4008	00	THE PRINTER GUYS LLC	09/09/2025	586.00	.00
25078	1	00	THOMAS, JANELLE	09/09/2025	10.09	.00
25079	3917	00	TOUCHSTONE GOLF LLC	09/09/2025	3,120.00	.00
25080	3014	00	TRI STATE FIRE & SECURITY	09/09/2025	294.73	.00
25081	3266	00	TRI STATE TOOL REPAIR	09/09/2025	508.96	.00
25082	2798	00	U.S. DEPARTMENT OF ENERGY	09/09/2025	13,991.69	.00
25083	3272	00	ULINE	09/09/2025	3,243.05	.00
25084	3830	00	UNIFIRST CORPORATION	09/09/2025	636.80	.00
25085	475	00	VASQUEZ & COMPANY LLP	09/09/2025	30,000.00	.00
25086	1917	00	VIRGINIA TASKER	09/09/2025	500.00	.00
25087	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	09/09/2025	3,519.86	.00
25088	3967	00	WILLDAN ENGINEERING	09/09/2025	2,740.92	.00
25089	1	00	WILLIAM BRUTON	09/09/2025	500.00	.00
25090	2561	00	WINZER	09/09/2025	317.90	.00
25091	3980	00	WZI INC	09/09/2025	5,000.00	.00
25092	4284	00	ZONAR SYSTEMS	09/09/2025	742.63	.00
25093	1293	00	ZUBRICK T-SHIRTS	09/09/2025	189.00	.00
25094	3828	00	3D-NETWORKS LLC	09/09/2025	10,914.12	.00

NUMBER OF CHECKS 74 GRAND TOTAL 885,736.79

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25021	2345	A-B COMMUNICATIONS	001331		09/09/2025	510-4410-405.30-25	197.33		
							197.33	*	197.33
25022	1924	AHA MACAV POWER SERVICE	001109		09/09/2025	580-4750-473.61-21	980.00		
							980.00	*	980.00
25023	4227	AMAZON CAPITAL SERVICES	001231		09/09/2025	508-4810-478.61-01	25.85		
			001232		09/09/2025	510-4410-405.61-01	65.76		
			001233		09/09/2025	508-4810-478.61-01	356.58		
			001330		09/09/2025	510-4410-405.61-01	114.11		
							562.30	*	562.30
25024	3640	ANDERSON FORD OF BULLHEAD	001474		09/09/2025	101-2010-421.43-03	3,374.55		
							3,374.55	*	3,374.55
25025	3750	AUTO ZONE	001271		09/09/2025	511-3021-432.43-27	20.89		
			001272		09/09/2025	511-3021-432.43-36	11.64		
			001332		09/09/2025	511-3020-432.43-30	77.32		
			001333		09/09/2025	511-3021-432.43-36	8.08		
							117.93	*	117.93
25026	2629	BARON PEST SOLUTIONS	001405		09/09/2025	511-3020-432.43-29	38.00		
			001406		09/09/2025	511-3020-432.43-29	38.00		
							76.00	*	76.00
25027	454	BINGHAM EQUIPMENT COMPANY	001134		09/09/2025	507-5761-453.43-04	930.97		
							930.97	*	930.97
25028	3313	BLUE RIVER WATER CORP.	001448		09/09/2025	507-5761-453.43-08	43.35		
							43.35	*	43.35
25029	3595	BOOT BARN	001334		09/09/2025	101-5772-452.60-28	203.31		
			001475		09/09/2025	502-4710-471.60-28	275.98		
			001476		09/09/2025	502-4710-471.60-28	169.46		
							648.75	*	648.75
25030	3392	BUG EMERGENCY INC.	000783		09/09/2025	507-5762-454.43-08	195.00		
			001128		09/09/2025	575-5555-485.43-02	4,800.00		
			001283		09/09/2025	503-4720-475.43-02	52.00		
			001385		09/09/2025	575-5555-485.43-02	85.00		
							5,132.00	*	5,132.00
25031	3035	CENTURY LINK CORP.	001165		09/09/2025	507-5762-454.52-10	10.57		
							10.57	*	10.57
25032	4138	CLUB CADDIE	001174		09/09/2025	507-5762-454.61-09	571.45		
							571.45	*	571.45
25033	3782	CORE & MAIN LP	001145		09/09/2025	502-4710-471.60-55	487.16		
							487.16	*	487.16

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25034	2320	COUNTY OF SAN BERNARDINO	001287		09/09/2025	505-4730-472.74-40	3,775.09		
			001288		09/09/2025	505-4730-472.74-40	3,775.09		
							7,550.18	*	7,550.18
25035	3809	DATA TICKET INC.	001248		09/09/2025	101-2030-423.31-10	299.50		
							299.50	*	299.50
25036	440	DECO FOODSERVICE INCORP.	001135		09/09/2025	507-5762-454.61-06	105.03		
			001167		09/09/2025	502-4710-471.61-21	234.24		
			001168		09/09/2025	580-4750-473.61-21	234.24		
							573.51	*	573.51
25037	3580	DIAMOND PURE WATER	001161		09/09/2025	101-5774-452.61-01	5.00		
			001247		09/09/2025	510-4410-405.61-01	54.00		
			001284		09/09/2025	503-4720-475.43-14	20.50		
			001335		09/09/2025	101-5774-452.61-01	12.00		
			001477		09/09/2025	511-3020-432.61-01	12.00		
							103.50	*	103.50
25038	3561	DIVISION OF THE STATE ARC	001336		09/09/2025	101-0000-321.04-00	8.00		
							8.00	*	8.00
25039	2653	EMPIRE SOUTHWEST,LLC	001166		09/09/2025	580-4750-473.60-55	531.46		
							531.46	*	531.46
25040	394	EMPLOYMENT DEVELOPMENT DE	001337		09/09/2025	101-5772-452.24-01	136.95		
							136.95	*	136.95
25041	3462	EUSI LLC	PI0023	026032	09/09/2025	503-4720-475.31-98	26,177.24		
							26,177.24	*	26,177.24
25042	91	FERGUSON WATERWORKS	001234		09/09/2025	502-4710-471.60-55	1,119.75		
			001253		09/09/2025	502-4710-471.60-55	1,033.05		
							2,152.80	*	2,152.80
25043	4283	FLOOR SCRUBBER USA	001146		09/09/2025	580-4750-473.43-02	2,149.33		
			001147		09/09/2025	101-5772-452.43-18	1,074.66		
			001148		09/09/2025	101-5774-452.43-18	537.33		
			001149		09/09/2025	101-5770-452.43-02	537.33		
							4,298.65	*	4,298.65
25044	1296	FRONTIER	001338		09/09/2025	101-3010-431.52-10	50.46		
			001339		09/09/2025	502-4710-471.52-10	346.74		
			001340		09/09/2025	503-4720-475.52-10	478.66		
			001341		09/09/2025	507-5761-453.52-10	128.17		
			001342		09/09/2025	510-4410-405.52-10	126.98		
			001343		09/09/2025	510-4410-405.52-10	262.81		
			001344		09/09/2025	510-4410-405.52-10	314.88		
			001345		09/09/2025	510-4410-405.52-10	781.90		
			001346		09/09/2025	580-4750-473.52-10	400.21		

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25044	1296	FRONTIER	001347		09/09/2025	580-4750-473.52-10	193.26		
			001404		09/09/2025	503-4720-475.52-10	380.19		
							3,464.26	*	3,464.26
25045	3966	GT GOLF SUPPLIES	001407		09/09/2025	507-5762-454.44-10	77.32		
							77.32	*	77.32
25046	2612	HARDWARE EXPRESS	001139		09/09/2025	101-5772-452.61-06	21.94		
			001140		09/09/2025	206-5771-452.43-18	2.69		
			001141		09/09/2025	101-3010-431.61-33	21.54		
			001143		09/09/2025	503-4720-475.43-14	14.00		
			001144		09/09/2025	503-4720-475.43-14	271.38		
			001162		09/09/2025	101-5770-452.43-02	14.84		
			001235		09/09/2025	503-4720-475.43-14	16.75		
			001280		09/09/2025	503-4720-475.61-21	5.37		
			001281		09/09/2025	503-4720-475.43-02	2.57		
			001282		09/09/2025	503-4720-475.60-55	28.01		
			001285		09/09/2025	503-4720-475.61-33	32.32		
			001348		09/09/2025	101-1070-410.43-01	2.15		
			001349		09/09/2025	580-4750-473.60-55	13.42		
			001350		09/09/2025	101-5772-452.61-12	6.22		
			001383		09/09/2025	503-4720-475.43-02	10.77		
			001384		09/09/2025	503-4720-475.43-02	13.89		
			001408		09/09/2025	101-3010-431.43-02	28.01		
			001409		09/09/2025	101-3010-431.43-02	7.54		
			001410		09/09/2025	511-3020-432.43-29	6.14		
			001411		09/09/2025	511-3020-432.43-29	8.61		
			001412		09/09/2025	511-3020-432.43-29	9.69		
			001413		09/09/2025	101-3010-431.60-11	45.42		
			001414		09/09/2025	507-5762-454.61-06	59.16		
			001478		09/09/2025	101-1070-410.43-04	73.26		
			001479		09/09/2025	101-5772-452.61-06	5.79		
			001480		09/09/2025	101-5772-452.61-12	5.76		
			001481		09/09/2025	101-5774-452.43-18	61.39		
							788.63	*	788.63
25047	4158	HEARTLAND MARKETING INC.	001415		09/09/2025	507-5762-454.53-00	450.00		
							450.00	*	450.00
25048	3712	HENDERSON CHEVROLET COMPA	001278		09/09/2025	511-3021-432.43-26	48.13		
							48.13	*	48.13
25049	4000	JARROD DELEON	001418		09/09/2025	507-5762-454.60-50	212.45		
			001419		09/09/2025	507-5761-453.43-08	79.45		
			001420		09/09/2025	507-5762-454.61-01	46.24		
			001421		09/09/2025	507-5761-453.31-90	180.00		
							518.14	*	518.14
25050	4120	JOHN SMITH SEPTIC AND GRE	001173		09/09/2025	503-4720-475.31-90	2,952.50		
							2,952.50	*	2,952.50

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25051	2334	KERN TURF SUPPLY INC.	001422		09/09/2025	507-5761-453.61-12	2,630.49		
							2,630.49	*	2,630.49
25052	4254	KIMLEY-HORN AND ASSOCIATE	PI0017	026021	09/09/2025	243-3010-431.31-16	12,302.50		
							12,302.50	*	12,302.50
25053	4196	MV CHENG & ASSOCIATES INC	001352		09/09/2025	101-1025-415.31-90	11,325.00		
			001353		09/09/2025	502-4710-471.31-90	3,850.50		
			001354		09/09/2025	503-4720-475.31-90	3,624.00		
			001355		09/09/2025	580-4750-473.31-90	3,850.50		
							22,650.00	*	22,650.00
25054	178	NAPA PARTS,TIRES & SERVIC	001273		09/09/2025	511-3021-432.43-27	247.17		
			001274		09/09/2025	511-3020-432.61-14	77.45		
			001275		09/09/2025	511-3021-432.43-37	15.31		
			001276		09/09/2025	511-3021-432.43-27	354.49		
			001277		09/09/2025	511-3021-432.43-27	30.17-		
			001286		09/09/2025	503-4720-475.43-14	35.78		
			001356		09/09/2025	101-2010-421.43-03	79.83		
			001357		09/09/2025	101-5772-452.41-20	1,552.58		
			001423		09/09/2025	507-5761-453.43-17	142.75		
			001424		09/09/2025	507-5762-454.43-04	85.63		
			001483		09/09/2025	511-3021-432.43-36	248.73		
			001484		09/09/2025	511-3020-432.43-57	8.29		
							2,817.84	*	2,817.84
25055	194	NEEDLES CHAMBER OF COMMER	001290		09/09/2025	101-1060-410.54-06	2,000.00		
							2,000.00	*	2,000.00
25056	218	NEWS WEST PUBLISHING CO.	001236		09/09/2025	507-5762-454.53-00	131.98		
			001482		09/09/2025	102-3010-431.71-22	87.10		
							219.08	*	219.08
25057	1786	NPUA							VOIDED
25058	1786	NPUA	001110		09/09/2025	101-5772-452.41-20	5,339.57		
			001111		09/09/2025	101-5772-452.41-10	324.49		
			001112		09/09/2025	101-5772-452.41-10	62.75		
			001113		09/09/2025	101-5772-452.41-20	1,018.28		
			001114		09/09/2025	101-5772-452.41-10	40.01		
			001115		09/09/2025	101-5772-452.41-20	1,394.57		
			001116		09/09/2025	101-5772-452.41-10	43.37		
			001117		09/09/2025	101-5772-452.41-20	241.88		
			001118		09/09/2025	101-5772-452.41-10	47.66		
			001119		09/09/2025	101-5772-452.41-20	314.24		
			001120		09/09/2025	101-5772-452.41-10	51.09		
			001121		09/09/2025	101-5772-452.41-20	1,397.76		
			001122		09/09/2025	580-4750-473.41-11	60.20		
			001123		09/09/2025	580-4750-473.41-11	61.10		
			001124		09/09/2025	580-4750-473.41-11	37.97		
			001125		09/09/2025	503-4720-475.41-10	50.51		

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25058	1786	NPUA	001126		09/09/2025	503-4720-475.41-20	58.81		
			001129		09/09/2025	502-4710-471.41-10	170.14		
			001130		09/09/2025	502-4710-471.41-10	39.06		
			001131		09/09/2025	507-5762-454.41-10	125.28		
			001150		09/09/2025	101-5773-452.41-10	75.52		
			001151		09/09/2025	101-5774-452.41-10	2,976.63		
			001152		09/09/2025	101-5774-452.41-20	259.62		
			001153		09/09/2025	101-5774-452.41-30	174.40		
			001154		09/09/2025	101-5770-452.41-10	2,760.43		
			001155		09/09/2025	101-5770-452.41-20	1,653.22		
			001156		09/09/2025	101-5770-452.41-30	87.20		
			001157		09/09/2025	101-5774-452.41-10	237.10		
			001158		09/09/2025	101-5774-452.41-20	289.98		
			001169		09/09/2025	580-4750-473.41-11	39.36		
			001170		09/09/2025	580-4750-473.41-11	61.25		
			001171		09/09/2025	580-4750-473.41-11	36.22		
			001432		09/09/2025	507-5761-453.41-20	51.35		
			001433		09/09/2025	507-5761-453.41-20	52.54		
			001434		09/09/2025	507-5761-453.41-20	87.36		
			001435		09/09/2025	507-5761-453.41-20	12,333.48		
			001436		09/09/2025	507-5761-453.41-10	140.88		
			001437		09/09/2025	507-5761-453.41-20	200.76		
			001438		09/09/2025	507-5762-454.41-10	1,518.11		
			001439		09/09/2025	507-5762-454.41-20	204.57		
			001440		09/09/2025	507-5762-454.41-30	261.60		
			001441		09/09/2025	507-5762-454.41-10	304.65		
							34,684.97	*	34,684.97
25059	3767	PATRICK MARTINEZ	000487		09/09/2025	101-1020-413.55-00	794.78		
			000491		09/09/2025	101-1020-413.55-00	159.25		
			001351		09/09/2025	101-1020-413.56-00	400.00		
							1,354.03	*	1,354.03
25060	1578	PURCHASE POWER	001163		09/09/2025	510-4410-405.52-20	3,235.70		
							3,235.70	*	3,235.70
25061	15	QUILL LLC	001237		09/09/2025	101-1040-417.61-02	88.98		
			001442		09/09/2025	502-4710-471.61-01	124.95		
			001443		09/09/2025	510-4410-405.61-31	127.17		
							341.10	*	341.10
25062	818	R & R PRODUCTS INC.	001366		09/09/2025	507-5761-453.63-00	896.95		
			001367		09/09/2025	507-5761-453.43-04	652.07		
							1,549.02	*	1,549.02
25063	653	RAFTELIS FINANCIAL CONSUL	PI0020	026020	09/09/2025	502-4710-471.31-90	4,590.00		
			PI0021	026020	09/09/2025	503-4720-475.31-90	5,060.00		
			PI0022	026020	09/09/2025	580-4750-473.31-90	1,330.00		
							10,980.00	*	10,980.00

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25064	2861	REINKE A/C CORP.	PI0018	026034	09/09/2025	575-5555-485.72-17	9,691.03		
			PI0029	026027	09/09/2025	101-1070-410.72-17	8,650.96		
			001358		09/09/2025	101-5774-452.43-18	516.56		
			001359		09/09/2025	575-5555-485.43-02	266.00		
			001360		09/09/2025	101-1070-410.43-04	120.00		
							19,244.55	*	19,244.55
25065	591	ROBINSON ELECTRIC CO. INC	001446		09/09/2025	580-4750-473.60-55	2,056.43		
							2,056.43	*	2,056.43
25066	2468	RON'S TIRE & AUTO BHC	001279		09/09/2025	511-3021-432.43-27	532.83		
			001368		09/09/2025	511-3021-432.43-38	791.83		
			001369		09/09/2025	511-3021-432.43-26	532.83		
							1,857.49	*	1,857.49
25067	3796	ROUTE 66 BROADBAND LLC	001361		09/09/2025	101-1030-414.52-10	165.00		
			001362		09/09/2025	101-2020-423.52-10	165.00		
			001363		09/09/2025	575-5555-485.52-10	263.13		
			001364		09/09/2025	580-4750-473.52-10	200.00		
			001365		09/09/2025	509-4910-479.52-12	269.91		
			001459		09/09/2025	101-5770-452.52-10	110.00		
			001460		09/09/2025	101-5773-452.52-10	165.00		
			001461		09/09/2025	101-5774-452.52-10	165.00		
			001485		09/09/2025	101-5772-452.52-10	208.13		
			001486		09/09/2025	101-3010-431.52-10	165.00		
			001487		09/09/2025	101-5772-452.52-10	165.00		
							2,041.17	*	2,041.17
25068	1	RYAN, DANIEL	UT		09/09/2025	501-0000-211.00-00	94.30		
							94.30	*	94.30
25069	2687	S.B. COUNTY FIRE PROTECTI	001249		09/09/2025	101-3010-431.31-90	1,055.00		
			001250		09/09/2025	503-4720-475.69-03	467.00		
			001372		09/09/2025	507-5761-453.43-08	359.11		
							1,881.11	*	1,881.11
25070	4058	S-NET COMMUNICATIONS INC.	001291		09/09/2025	510-4410-405.52-10	1,695.45		
							1,695.45	*	1,695.45
25071	1115	SAN BER. COUNTY SHERIFF'S	001238		09/09/2025	101-2010-421.31-80	296,700.00		
			001239		09/09/2025	225-2010-421.31-80	9,568.00		
			001240		09/09/2025	101-2010-421.31-80	296,699.50		
			001241		09/09/2025	225-2010-421.31-80	9,567.50		
							612,535.00	*	612,535.00
25072	4001	SIMPLOT TURF & HORTICULTU	001132		09/09/2025	507-5761-453.60-10	3,817.45		
			001370		09/09/2025	507-5761-453.61-08	808.13		
			001371		09/09/2025	507-5761-453.61-08	808.13		
							5,433.71	*	5,433.71

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25073	4121	SMART DOCUMENT SOLUTION	001374		09/09/2025	575-5555-485.61-02	188.46		
							188.46	*	188.46
25074	4121	SMART DOCUMENT SOLUTION	001373		09/09/2025	101-5774-452.74-20	163.90		
							163.90	*	163.90
25075	3698	SOUTH POINT PRINTING	001242		09/09/2025	520-4740-462.61-01	558.00		
							558.00	*	558.00
25076	779	THATCHER COMPANY OF NEVAD	001465		09/09/2025	101-5770-452.60-32	3,143.61		
							3,143.61	*	3,143.61
25077	4008	THE PRINTER GUYS LLC	001251		09/09/2025	508-4810-478.61-02	169.00		
			001255		09/09/2025	580-4750-473.61-01	39.00		
			001256		09/09/2025	101-1040-417.61-02	75.60		
			001257		09/09/2025	101-1035-416.61-02	75.60		
			001258		09/09/2025	101-2025-424.61-02	75.60		
			001259		09/09/2025	101-2030-423.61-02	75.60		
			001260		09/09/2025	101-1030-414.61-02	75.60		
							586.00	*	586.00
25078	1	THOMAS, JANELLE	UT		09/09/2025	501-0000-211.00-00	10.09		
							10.09	*	10.09
25079	3917	TOUCHSTONE GOLF LLC	001136		09/09/2025	507-5761-453.52-10	120.00		
			PI0024	026018	09/09/2025	507-5762-454.31-89	3,000.00		
							3,120.00	*	3,120.00
25080	3014	TRI STATE FIRE & SECURITY	001160		09/09/2025	101-5774-452.60-55	294.73		
							294.73	*	294.73
25081	3266	TRI STATE TOOL REPAIR	001172		09/09/2025	507-5761-453.43-04	380.15		
			001375		09/09/2025	101-3010-431.61-33	128.81		
							508.96	*	508.96
25082	2798	U.S. DEPARTMENT OF ENERGY	001376		09/09/2025	580-4750-473.63-10	10,134.55		
			001444		09/09/2025	580-4750-473.63-10	3,857.14		
							13,991.69	*	13,991.69
25083	3272	ULINE	001127		09/09/2025	101-5772-452.60-40	1,118.08		
			001380		09/09/2025	101-5772-452.61-06	205.17		
			001381		09/09/2025	101-5772-452.61-06	306.88		
			001454		09/09/2025	580-4750-473.61-01	410.58		
			001455		09/09/2025	510-4410-405.61-06	509.84		
			001456		09/09/2025	101-5772-452.61-06	692.50		
							3,243.05	*	3,243.05
25084	3830	UNIFIRST CORPORATION	001133		09/09/2025	507-5762-454.43-08	26.25		
			001159		09/09/2025	101-5774-452.61-06	11.04		
			001175		09/09/2025	507-5762-454.43-08	26.25		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25084	3830	UNIFIRST CORPORATION	001243		09/09/2025	508-4810-478.61-04	10.84		
			001252		09/09/2025	502-4710-471.61-04	42.15		
			001254		09/09/2025	503-4720-475.61-04	27.68		
			001377		09/09/2025	580-4750-473.61-04	184.90		
			001378		09/09/2025	101-5774-452.61-06	11.04		
			001445		09/09/2025	507-5762-454.43-08	26.25		
			001447		09/09/2025	503-4720-475.61-04	27.68		
			001453		09/09/2025	508-4810-478.61-04	10.84		
			001457		09/09/2025	502-4710-471.61-04	42.15		
			001458		09/09/2025	101-5774-452.61-06	11.04		
			001488		09/09/2025	101-5772-452.61-04	24.30		
			001489		09/09/2025	101-3010-431.61-04	154.39		
							636.80	*	636.80
25085	475	VASQUEZ & COMPANY LLP	PI0025	026011	09/09/2025	101-1025-415.31-49	21,900.00		
			PI0026	026011	09/09/2025	502-4710-471.31-49	2,400.00		
			PI0027	026011	09/09/2025	503-4720-475.31-49	2,400.00		
			PI0028	026011	09/09/2025	580-4750-473.31-49	3,300.00		
							30,000.00	*	30,000.00
25086	1917	VIRGINIA TASKER	001289		09/09/2025	101-1025-415.31-90	500.00		
							500.00	*	500.00
25087	3528	WESTERN ENVIRONMENTAL TES	000486		09/09/2025	502-4710-471.59-75	824.72		
			001142		09/09/2025	503-4720-475.59-75	390.48		
			000489		09/09/2025	503-4720-475.59-75	996.74		
			000490		09/09/2025	503-4720-475.59-75	395.72		
			001382		09/09/2025	503-4720-475.59-75	912.20		
							3,519.86	*	3,519.86
25088	3967	WILLDAN ENGINEERING	000481		09/09/2025	101-2025-424.31-10	784.76		
			001108		09/09/2025	101-2025-424.31-10	1,956.16		
							2,740.92	*	2,740.92
25089	1	WILLIAM BRUTON	001466		09/09/2025	580-4750-473.54-62	500.00		
							500.00	*	500.00
25090	2561	WINZER	000492		09/09/2025	511-3020-432.43-30	317.90		
							317.90	*	317.90
25091	3980	WZI INC	PI0019	026038	09/09/2025	580-4750-473.63-08	5,000.00		
							5,000.00	*	5,000.00
25092	4284	ZONAR SYSTEMS	001261		09/09/2025	502-4710-471.31-90	99.07		
			001262		09/09/2025	580-4750-473.31-90	118.88		
			001263		09/09/2025	101-3010-431.31-90	118.88		
			001264		09/09/2025	503-4720-475.31-90	99.06		
			001265		09/09/2025	508-4810-478.31-90	19.81		
			001266		09/09/2025	101-2030-423.31-90	39.63		
			001267		09/09/2025	101-2025-424.31-90	19.81		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25092	4284	ZONAR SYSTEMS	001268		09/09/2025	575-5555-485.31-90	19.81		
			001269		09/09/2025	101-5772-452.31-90	99.07		
			001270		09/09/2025	101-2020-423.31-90	39.63		
			001463		09/09/2025	101-2030-423.31-90	34.49		
			001464		09/09/2025	101-5774-452.43-03	34.49		
							742.63	*	742.63
25093	1293	ZUBRICK T-SHIRTS	001462		09/09/2025	101-5774-452.61-04	189.00		
							189.00	*	189.00
25094	3828	3D-NETWORKS LLC	001138		09/09/2025	509-4910-479.31-90	1,975.46		
			001244		09/09/2025	509-4910-479.31-53	850.00		
			001245		09/09/2025	509-4910-479.31-90	1,948.66		
			001246		09/09/2025	509-4910-479.31-90	1,875.00		
			001450		09/09/2025	509-4910-479.31-90	1,865.00		
			001451		09/09/2025	509-4910-479.31-90	1,800.00		
			001452		09/09/2025	509-4910-479.31-53	600.00		
							10,914.12	*	10,914.12
						BANK/CHECK TOTAL	885,736.79		885,736.79
						ALL BANKS/CHECKS TOTAL	885,736.79		885,736.79

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 22, 2025

		8/22/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ -		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ -		$ 15,770.41	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ -		$ 94,301.54	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 17,870.27	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ -		$ 19,970.20	$ 264,816.00
101.1040.417	ENGINEERING	$ -		$ 21,348.58	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 4,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ -		$ 7,007.67	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 702.31	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 19,099.11	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ -		$ 27,206.84	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 38,604.61	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ -		$ 62,486.61	$ 772,393.00
101.4730.472	SANITATION	$ -		$ 10,237.42	$ 175,673.00
101.5770.452.	AQUATICS	$ -		$ 36,027.66	$ 322,940.00
101.5772.452	PARKS	$ -		$ 68,221.86	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 13,570.57	$ 164,115.00
101.5774.452	RECREATION	$ -		$ 32,009.49	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ -	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ -	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ 80.59	$ 24,258.27	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ -	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ -	$ 143,809.99	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ -	$ 104,498.96	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 119,783.01	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 11,831.26	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 29,513.42	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 20,731.29	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 30,414.84	$ 495,827.00
FUND 509	MIS		$ (0.30)	$ 28,721.52	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ -	$ 21,944.25	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ -	$ 31,246.32	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ 6,940.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ -	$ 150,680.05	$ 1,107,428.00
FUND 580	ELECTRIC		$ -	$ 297,353.01	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 80.29**	$ 2,033,556.50	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date 9-3-25

Finance Department — Date

Virginia Tasker, City Treasurer — Date 9-2-25

CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25004	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	08/22/2025	259.00	.00
25005	3458	00	MUTUAL OF OMAHA	08/22/2025	3,962.40	.00

NUMBER OF CHECKS 2 GRAND TOTAL 4,221.40

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24890*	1213	CALIFORNIA DEPT. OF TAX &	000929		08/26/2025	101-1025-415.61-02	6.12-		
			000930		08/26/2025	101-1030-414.61-02	25.64-		
			000931		08/26/2025	101-1035-416.61-02	25.64-		
			000932		08/26/2025	101-1040-417.61-02	25.64-		
			000933		08/26/2025	101-2030-423.61-02	25.64-		
			000934		08/26/2025	101-2025-424.61-02	25.64-		
			000935		08/26/2025	509-4910-479.61-02	36.81-		
			000936		08/26/2025	507-0000-203.00-00	88.17-		
							259.30-	*	VOIDED
24991*	3458	MUTUAL OF OMAHA	001177		08/22/2025	101-1020-413.24-10	98.53-		
			001178		08/22/2025	101-1025-415.24-10	314.68-		
			001179		08/22/2025	101-1030-414.24-10	44.33-		
			001180		08/22/2025	101-1035-416.24-10	64.79-		
			001181		08/22/2025	101-1040-417.24-10	130.90-		
			001182		08/22/2025	101-2020-423.24-10	166.58-		
			001183		08/22/2025	101-2025-424.24-10	149.17-		
			001184		08/22/2025	101-2030-423.24-10	94.87-		
			001185		08/22/2025	101-3010-431.24-10	286.25-		
			001186		08/22/2025	101-4730-472.24-10	28.20-		
			001187		08/22/2025	101-5770-452.24-10	22.93-		
			001188		08/22/2025	101-5772-452.24-10	257.64-		
			001189		08/22/2025	101-5773-452.24-10	38.45-		
			001190		08/22/2025	101-5774-452.24-10	122.49-		
			001192		08/22/2025	502-4710-471.24-10	564.40-		
			001193		08/22/2025	503-4720-475.24-10	119.50-		
			001194		08/22/2025	506-4713-477.24-10	72.35-		
			001195		08/22/2025	508-4810-478.24-10	220.38-		
			001196		08/22/2025	511-3020-432.24-10	107.75-		
			001197		08/22/2025	575-5555-485.24-10	135.71-		
			001198		08/22/2025	575-5555-485.24-15	87.84-		
			001199		08/22/2025	580-4750-473.24-10	754.07-		
							3,881.81-	*	VOIDED
25004	1213	CALIFORNIA DEPT. OF TAX &	000929		08/22/2025	101-1025-415.61-02	6.12		
			000930		08/22/2025	101-1030-414.61-02	25.64		
			000931		08/22/2025	101-1035-416.61-02	25.64		
			000932		08/22/2025	101-1040-417.61-02	25.64		
			000933		08/22/2025	101-2030-423.61-02	25.64		
			000934		08/22/2025	101-2025-424.61-02	25.64		
			000935		08/22/2025	509-4910-479.61-02	36.51		
			000936		08/22/2025	507-0000-203.00-00	88.17		
							259.00	*	259.00
25005	3458	MUTUAL OF OMAHA	001177		08/22/2025	101-1020-413.24-10	98.53		
			001178		08/22/2025	101-1025-415.24-10	314.68		
			001179		08/22/2025	101-1030-414.24-10	44.33		
			001180		08/22/2025	101-1035-416.24-10	64.79		
			001181		08/22/2025	101-1040-417.24-10	130.90		
			001182		08/22/2025	101-2020-423.24-10	166.58		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25005	3458	MUTUAL OF OMAHA	001183		08/22/2025	101-2025-424.24-10	149.17		
			001184		08/22/2025	101-2030-423.24-10	94.87		
			001185		08/22/2025	101-3010-431.24-10	286.25		
			001186		08/22/2025	101-4730-472.24-10	28.20		
			001187		08/22/2025	101-5770-452.24-10	22.93		
			001188		08/22/2025	101-5772-452.24-10	257.64		
			001189		08/22/2025	101-5773-452.24-10	38.45		
			001190		08/22/2025	101-5774-452.24-10	122.49		
			001192		08/22/2025	502-4710-471.24-10	564.40		
			001193		08/22/2025	503-4720-475.24-10	119.50		
			001194		08/22/2025	506-4713-477.24-10	72.35		
			001195		08/22/2025	508-4810-478.24-10	220.38		
			001196		08/22/2025	511-3020-432.24-10	107.75		
			001197		08/22/2025	575-5555-485.24-10	135.71		
			001198		08/22/2025	575-5555-485.24-15	87.84		
			001199		08/22/2025	580-4750-473.24-10	754.07		
			001230		08/22/2025	206-5771-452.24-10	80.59		
							3,962.40	*	3,962.40
						BANK/CHECK TOTAL	80.29		4,221.40
						ALL BANKS/CHECKS TOTAL	80.29		4,221.40

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 22, 2025

		8/22/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ 6,429.03			
101.1015.412	CITY ATTORNEY	$ -		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ 118.53		$ 15,471.88	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ 314.68		$ 93,980.74	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 44.33		$ 17,800.30	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ 64.79		$ 19,879.77	$ 264,816.00
101.1040.417	ENGINEERING	$ 180.90		$ 21,192.04	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 4,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ -		$ 7,007.67	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 702.31	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 216.58		$ 18,932.53	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ 199.17		$ 27,032.03	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ 144.87		$ 38,484.10	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 386.25		$ 62,200.36	$ 772,393.00
101.4730.472	SANITATION	$ 28.20		$ 10,209.22	$ 175,673.00
101.5770.452.	AQUATICS	$ 22.93		$ 36,004.73	$ 322,940.00
101.5772.452	PARKS	$ 307.64		$ 67,964.22	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ 38.45		$ 13,532.12	$ 164,115.00
101.5774.452	RECREATION	$ 172.49		$ 31,887.00	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 8,668.84	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ -	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ -	$ 24,177.68	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ -	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 1,535.96	$ 143,245.59	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ 226.85	$ 104,379.46	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 119,783.01	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ 1,572.35	$ 11,758.91	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 29,513.42	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 20,731.29	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 388.71	$ 30,194.46	$ 495,827.00
FUND 509	MIS		$ -	$ 28,685.01	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ -	$ 21,944.25	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 107.75	$ 31,138.57	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ 6,940.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ 527.50	$ 150,456.50	$ 1,107,428.00
FUND 580	ELECTRIC		$ 3,990.69	$ 296,598.94	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		$ 17,018.65	$ 2,029,223.27	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date 9-3-25

Finance Department — Date

Virginia Tasker, City Treasurer — Date 9-2-25

Agenda Item 8.

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24966	3688	00	ALBERT PONCE	08/22/2025	50.00	.00
24967	4084	00	ANTHONY GIERSCH	08/22/2025	50.00	.00
24968	3897	00	BENEBLOC, LLC	08/22/2025	266.58	.00
24969	3808	00	HATZ, BERNARD	08/22/2025	50.00	.00
24970	3870	00	BRYAN HICKSTEIN	08/22/2025	50.00	.00
24971	3275	00	CALIFORNIA STATE DISB.UNIT	08/22/2025	154.03	.00
24972	3275	00	CALIFORNIA STATE DISB.UNIT	08/22/2025	57.69	.00
24973	4126	00	CASE BRUFFETT	08/22/2025	50.00	.00
24974	4234	00	CLEARINGHOUSE,AZCARES #005004341000	08/22/2025	462.05	.00
24975	4217	00	COLIN TSOSIE	08/22/2025	50.00	.00
24976	4274	00	DAVID CALDERON	08/22/2025	50.00	.00
24977	4088	00	DYLAN HETRICK	08/22/2025	50.00	.00
24978	227	00	FRANCHISE TAX BOARD	08/22/2025	25.00	.00
24979	1305	00	GREAT WEST LIFE	08/22/2025	6,335.85	.00
24980	3634	00	GREAT-WEST LIFE & ANNUITY	08/22/2025	1,315.20	.00
24981	2879	00	JENNIFER VALENZUELA	08/22/2025	50.00	.00
24982	638	00	JESSE FRAGOSO	08/22/2025	50.00	.00
24983	325	00	JIM WILLIS	08/22/2025	50.00	.00
24984	2222	00	JUSTIN SCOTT	08/22/2025	50.00	.00
24985	4070	00	KATHY RAASCH	08/22/2025	50.00	.00
24986	4212	00	KEN MANN	08/22/2025	50.00	.00
24987	3512	00	KIMBERLY KRASINSKI	08/22/2025	50.00	.00
24988	4140	00	LORENCE DELEON	08/22/2025	50.00	.00
24989	1	00	MARY CALLOWAY	08/22/2025	200.00	.00
24990	3889	00	MICHAEL WILLIS	08/22/2025	50.00	.00
24991	3458	00	MUTUAL OF OMAHA	08/22/2025	3,881.81	.00
24992	3767	00	PATRICK MARTINEZ	08/22/2025	50.00	.00
24993	3654	00	RAINIE TORRANCE	08/22/2025	50.00	.00
24994	3953	00	RONNY SOMMERS	08/22/2025	50.00	.00
24995	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/22/2025	1,086.51	.00
24996	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/22/2025	433.93	.00
24997	3851	00	SY FOLEY	08/22/2025	50.00	.00
24998	3622	00	TAYLOR MILLER	08/22/2025	50.00	.00
24999	2744	00	THOMAS DELEON	08/22/2025	50.00	.00
25000	2817	00	TONY RUBALCABA	08/22/2025	50.00	.00
25001	3695	00	VINCE GARZA	08/22/2025	50.00	.00
25002	4187	00	WILLIAM GUZMAN JR.	08/22/2025	50.00	.00
25003	3045	00	ZIONS BANK	08/22/2025	1,500.00	.00

NUMBER OF CHECKS 38 GRAND TOTAL 17,018.65

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24966	3688	ALBERT PONCE	003593		08/22/2025	502-4710-471.52-10	50.00		
							50.00	*	50.00
24967	4084	ANTHONY GEIRSCH	003611		08/22/2025	580-4750-473.52-10	25.00		
			003612		08/22/2025	502-4710-471.52-10	25.00		
							50.00	*	50.00
24968	3897	BENEBLOC LLC	001227		08/22/2025	101-0000-209.03-01	213.78		
			001228		08/22/2025	502-0000-209.03-01	38.80		
			001229		08/22/2025	580-0000-209.03-01	14.00		
							266.58	*	266.58
24969	3808	BERNARD J. HATZ	003613		08/22/2025	101-2030-423.52-10	50.00		
							50.00	*	50.00
24970	3870	BRYAN HICKSTEIN	003590		08/22/2025	502-4710-471.52-10	50.00		
							50.00	*	50.00
24971	3275	CALIFORNIA STATE DISB.UNI	001200		08/22/2025	101-0000-209.03-01	154.03		
							154.03	*	154.03
24972	3275	CALIFORNIA STATE DISB.UNI	001201		08/22/2025	575-0000-209.03-01	57.69		
							57.69	*	57.69
24973	4126	CASE BRUFFETT	003594		08/22/2025	575-5555-485.52-10	50.00		
							50.00	*	50.00
24974	4234	CLEARINGHOUSE,AZCARES	001203		08/22/2025	101-0000-209.03-01	462.05		
							462.05	*	462.05
24975	4217	COLIN TSOSIE	004356		08/22/2025	502-4710-471.52-10	50.00		
							50.00	*	50.00
24976	4274	DAVID CALDERON	000309		08/22/2025	101-3010-431.52-10	25.00		
			000310		08/22/2025	101-5772-452.52-10	25.00		
							50.00	*	50.00
24977	4088	DYLAN HETRICK	003614		08/22/2025	580-4750-473.52-10	50.00		
							50.00	*	50.00
24978	227	FRANCHISE TAX BOARD	001202		08/22/2025	575-0000-209.03-01	25.00		
							25.00	*	25.00
24979	1305	GREAT WEST LIFE & ANNUITY	001204		08/22/2025	101-0000-209.03-01	3,611.85		
			001205		08/22/2025	502-0000-209.03-01	435.00		
			001206		08/22/2025	580-0000-209.03-01	2,289.00		
							6,335.85	*	6,335.85
24980	3634	GREAT-WEST LIFE & ANNUITY	001217		08/22/2025	101-0000-209.03-01	236.88		
			001218		08/22/2025	101-0000-209.03-01	90.00		

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24980	3634	GREAT-WEST LIFE & ANNUITY	001219		08/22/2025	101-0000-209.03-01	213.04		
			001220		08/22/2025	101-0000-209.03-01	161.01		
			001221		08/22/2025	101-0000-209.03-01	14.40		
			001222		08/22/2025	101-0000-209.03-01	161.79		
			001223		08/22/2025	101-0000-209.03-01	15.27		
			001224		08/22/2025	101-0000-209.03-01	120.47		
			001225		08/22/2025	580-0000-209.03-01	127.83		
			001226		08/22/2025	580-0000-209.03-01	174.51		
							1,315.20	*	1,315.20
24981	2879	JENNIFER VALENZUELA	003595		08/22/2025	101-5774-452.52-10	50.00		
							50.00	*	50.00
24982	638	JESSE FRAGOSO	003588		08/22/2025	101-3010-431.52-10	50.00		
							50.00	*	50.00
24983	325	JIM WILLIS	003598		08/22/2025	580-4750-473.52-10	50.00		
							50.00	*	50.00
24984	2222	JUSTIN SCOTT	003592		08/22/2025	580-4750-473.52-10	50.00		
							50.00	*	50.00
24985	4070	KATHY RAASCH	003609		08/22/2025	101-1040-417.52-10	50.00		
							50.00	*	50.00
24986	4212	KEN MANN	000307		08/22/2025	101-3010-431.52-10	25.00		
			000308		08/22/2025	101-5772-452.52-10	25.00		
							50.00	*	50.00
24987	3512	KIMBERLY KRASINSKI	003610		08/22/2025	508-4810-478.52-10	50.00		
							50.00	*	50.00
24988	4140	LORENCE DELEON	003615		08/22/2025	575-5555-485.52-10	50.00		
							50.00	*	50.00
24989	1	MARY CALLOWAY	001176		08/22/2025	101-0000-362.01-00	200.00		
							200.00	*	200.00
24990	3889	MICHAEL WILLIS	003601		08/22/2025	580-4750-473.52-10	50.00		
							50.00	*	50.00
24991	3458	MUTUAL OF OMAHA	001177		08/22/2025	101-1020-413.24-10	98.53		
			001178		08/22/2025	101-1025-415.24-10	314.68		
			001179		08/22/2025	101-1030-414.24-10	44.33		
			001180		08/22/2025	101-1035-416.24-10	64.79		
			001181		08/22/2025	101-1040-417.24-10	130.90		
			001182		08/22/2025	101-2020-423.24-10	166.58		
			001183		08/22/2025	101-2025-424.24-10	149.17		
			001184		08/22/2025	101-2030-423.24-10	94.87		
			001185		08/22/2025	101-3010-431.24-10	286.25		

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24991	3458	MUTUAL OF OMAHA	001186		08/22/2025	101-4730-472.24-10	28.20		
			001187		08/22/2025	101-5770-452.24-10	22.93		
			001188		08/22/2025	101-5772-452.24-10	257.64		
			001189		08/22/2025	101-5773-452.24-10	38.45		
			001190		08/22/2025	101-5774-452.24-10	122.49		
			001192		08/22/2025	502-4710-471.24-10	564.40		
			001193		08/22/2025	503-4720-475.24-10	119.50		
			001194		08/22/2025	506-4713-477.24-10	72.35		
			001195		08/22/2025	508-4810-478.24-10	220.38		
			001196		08/22/2025	511-3020-432.24-10	107.75		
			001197		08/22/2025	575-5555-485.24-10	135.71		
			001198		08/22/2025	575-5555-485.24-15	87.84		
			001199		08/22/2025	580-4750-473.24-10	754.07		
							3,881.81	*	3,881.81
24992	3767	PATRICK MARTINEZ	003602		08/22/2025	580-4750-473.52-10	16.50		
			003603		08/22/2025	101-1020-413.52-10	20.00		
			003604		08/22/2025	502-4710-471.52-10	9.50		
			003605		08/22/2025	503-4720-475.52-10	4.00		
							50.00	*	50.00
24993	3654	RAINIE TORRANCE	003606		08/22/2025	502-4710-471.52-10	16.67		
			003607		08/22/2025	503-4720-475.52-10	16.66		
			003608		08/22/2025	580-4750-473.52-10	16.67		
							50.00	*	50.00
24994	3953	RONNY SOMMERS	003596		08/22/2025	502-4710-471.52-10	50.00		
							50.00	*	50.00
24995	1199	SBPEA TEAMSTERS LOCAL 193	001211		08/22/2025	101-0000-209.03-01	548.80		
			001212		08/22/2025	502-0000-209.03-01	100.69		
			001213		08/22/2025	503-0000-209.03-01	36.69		
			001214		08/22/2025	508-0000-209.03-01	118.33		
			001215		08/22/2025	580-0000-209.03-01	203.75		
			001216		08/22/2025	575-0000-209.03-01	78.25		
							1,086.51	*	1,086.51
24996	1199	SBPEA TEAMSTERS LOCAL 193	001207		08/22/2025	101-0000-209.03-01	225.66		
			001208		08/22/2025	502-0000-209.03-01	95.90		
			001209		08/22/2025	575-0000-209.03-01	43.01		
			001210		08/22/2025	580-0000-209.03-01	69.36		
							433.93	*	433.93
24997	3851	SY FOLEY	003587		08/22/2025	503-4720-475.52-10	50.00		
							50.00	*	50.00
24998	3622	TAYLOR MILLER	003591		08/22/2025	502-4710-471.52-10	50.00		
							50.00	*	50.00
24999	2744	THOMAS DELEON	003586		08/22/2025	580-4750-473.52-10	50.00		

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24999	2744	THOMAS DELEON					50.00	*	50.00
25000	2817	TONY RUBALCABA	003600		08/22/2025	101-2020-423.52-10	50.00		
							50.00	*	50.00
25001	3695	VINCE GARZA	003589		08/22/2025	580-4750-473.52-10	50.00		
							50.00	*	50.00
25002	4187	WILLIAM GUZMAN JR.	007760		08/22/2025	101-2025-424.52-10	50.00		
							50.00	*	50.00
25003	3045	ZIONS BANK	001164		08/22/2025	506-4713-477.69-21	1,500.00		
							1,500.00	*	1,500.00
						BANK/CHECK TOTAL	17,018.65		17,018.65
						ALL BANKS/CHECKS TOTAL	17,018.65		17,018.65

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 27, 2025

		8/27/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ -		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ -		$ 16,482.43	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ -		$ 130,177.94	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 19,052.53	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ -		$ 20,168.31	$ 264,816.00
101.1040.417	ENGINEERING	$ -		$ 22,470.83	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 6,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ -		$ 15,854.04	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 597,556.19	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 21,292.78	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ -		$ 27,661.96	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 41,160.59	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ -		$ 65,710.35	$ 772,393.00
101.4730.472	SANITATION	$ -		$ 10,338.10	$ 175,673.00
101.5770.452.	AQUATICS	$ -		$ 40,297.94	$ 322,940.00
101.5772.452	PARKS	$ -		$ 73,275.50	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 13,874.79	$ 164,115.00
101.5774.452	RECREATION	$ -		$ 36,672.89	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ -	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 87.10	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ -	$ 24,494.76	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 19,135.50	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ -	$ 156,031.29	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ -	$ 113,986.68	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 127,333.19	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 12,011.71	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 49,108.39	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 24,109.25	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 31,885.97	$ 495,827.00
FUND 509	MIS		$ -	$ 37,930.09	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ -	$ 26,194.48	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ -	$ 34,665.86	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ 7,498.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ 4,342.18	$ 156,853.41	$ 1,107,428.00
FUND 580	ELECTRIC		$ -	$ 326,621.72	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 4,342.18**	$ 2,829,389.73	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

9-3-25

Patrick Martinez, City Manager — Date

Finance Department — Date

9-2-25

Virginia Tasker, City Treasurer — Date

Agenda Item 8.

8/26/2025

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 27, 2025

		8/27/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ 1,209.87			
101.1015.412	CITY ATTORNEY	$ -		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ 74.37		$ 16,482.43	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ 1,196.50		$ 130,177.94	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 613.37		$ 19,052.53	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ -		$ 20,168.31	$ 264,816.00
101.1040.417	ENGINEERING	$ -		$ 22,470.83	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 6,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ -		$ 15,854.04	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 597,556.19	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 1,510.38		$ 21,292.78	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ -		$ 27,661.96	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ 1,781.08		$ 41,160.59	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 872.70		$ 65,710.35	$ 772,393.00
101.4730.472	SANITATION	$ -		$ 10,338.10	$ 175,673.00
101.5770.452.	AQUATICS	$ 862.52		$ 40,297.94	$ 322,940.00
101.5772.452	PARKS	$ 277.83		$ 73,275.50	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ 44.90		$ 13,874.79	$ 164,115.00
101.5774.452	RECREATION	$ 2,953.86		$ 36,672.89	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 11,397.38	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 87.10	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ -	$ 24,494.76	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 19,135.50	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 1,098.52	$ 156,031.29	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ 393.93	$ 113,986.68	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 127,333.19	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 12,011.71	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 49,108.39	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 24,109.25	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 31,885.97	$ 495,827.00
FUND 509	MIS		$ -	$ 37,930.09	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ -	$ 26,194.48	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 205.51	$ 34,665.86	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ 7,498.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ 4,596.55	$ 156,853.41	$ 1,107,428.00
FUND 580	ELECTRIC		$ 726.06	$ 326,621.72	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 18,417.95**	$ 2,829,389.73	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — 9-3-25 — Date

Finance Department — Date

Virginia Tasker, City Treasurer — 9-2-25 — Date

CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
25006	3688	00	ALBERT PONCE	08/27/2025	129.00	.00
25007	4102	00	CHARLOTTE SCHROEDER	08/27/2025	2,900.00	.00
25008	4278	00	HOUSING AUTH COUNTY OF SAN DIEGO	08/27/2025	2,365.27	.00
25009	4133	00	WELLS FARGO (ACCT # 1013)	08/27/2025	1,603.06	.00
25010	4130	00	WELLS FARGO (ACCT # 1203)	08/27/2025	4,072.93	.00
25011	4149	00	WELLS FARGO (ACCT # 3439)	08/27/2025	1,973.31	.00
25012	4134	00	WELLS FARGO (ACCT # 5148)	08/27/2025	1,494.00	.00
25013	4128	00	WELLS FARGO (ACCT # 5585)	08/27/2025	350.44	.00
25014	4132	00	WELLS FARGO (ACCT # 5775)	08/27/2025	245.78	.00
25015	4127	00	WELLS FARGO (ACCT # 6046)	08/27/2025	1,322.06	.00
25016	4131	00	WELLS FARGO (ACCT # 6047)	08/27/2025	2,209.68	.00
25017	4116	00	WELLS FARGO (ACCT# 0806)	08/27/2025	468.64	.00
25018	4115	00	WELLS FARGO (ACCT# 3866)	08/27/2025	1,231.51	.00
25019	4225	00	WELLS FARGO (ACCT# 5154)	08/27/2025	613.37	.00
25020	4226	00	WELLS FARGO (ACCT# 5741)	08/27/2025	1,781.08	.00

NUMBER OF CHECKS 15 GRAND TOTAL 22,760.13

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25006	3688	ALBERT PONCE	001472		08/27/2025	502-4710-471.55-00	129.00		
							129.00	*	129.00
25007	4102	CHARLOTTE SCHROEDER	000493		08/27/2025	575-5555-485.69-51	1,650.00		
			000494		08/27/2025	575-5555-485.69-51	1,250.00		
							2,900.00	*	2,900.00
25008	4278	HOUSING AUTH COUNTY OF SA	000495		08/27/2025	575-5555-485.69-51	923.09		
			000496		08/27/2025	575-5555-485.69-51	519.09		
			001416		08/27/2025	575-5555-485.69-51	923.09		
							2,365.27	*	2,365.27
25009	4133	WELLS FARGO (ACCT # 1013)	001467		08/27/2025	511-3021-432.43-26	205.51		
			001468		08/27/2025	101-5772-452.43-04	225.93		
			001469		08/27/2025	101-3010-431.61-01	373.85		
			001470		08/27/2025	101-3010-431.60-12	498.85		
			001471		08/27/2025	101-5770-452.43-02	298.92		
							1,603.06	*	1,603.06
25010	4130	WELLS FARGO (ACCT # 1203)	001392		08/27/2025	101-5774-452.65-10	275.42		
			001393		08/27/2025	101-5774-452.60-24	1,439.41		
			001394		08/27/2025	101-0000-204.10-00	510.57		
			001395		08/27/2025	101-5774-452.60-23	618.98		
			001396		08/27/2025	101-5774-452.61-06	563.47		
			001397		08/27/2025	101-5770-452.61-04	77.46		
			001398		08/27/2025	101-5770-452.60-30	99.10		
			001399		08/27/2025	101-5773-452.61-01	44.90		
			001400		08/27/2025	101-5774-452.62-00	22.02		
			001401		08/27/2025	101-5770-452.43-04	75.40		
			001402		08/27/2025	101-5770-452.60-24	311.64		
			001403		08/27/2025	101-5774-452.61-16	34.56		
							4,072.93	*	4,072.93
25011	4149	WELLS FARGO (ACCT # 3439)	001300		08/27/2025	575-5555-485.31-20	92.32		
			001301		08/27/2025	575-5555-485.61-01	19.99		
			001302		08/27/2025	575-5555-485.31-90	599.00		
			001303		08/27/2025	575-5555-485.31-40	1,262.00		
							1,973.31	*	1,973.31
25012	4134	WELLS FARGO (ACCT # 5148)	001386		08/27/2025	101-1025-415.31-40	1,036.50		
			001387		08/27/2025	101-1020-413.31-40	74.37		
			001388		08/27/2025	502-4710-471.31-40	74.37		
			001389		08/27/2025	503-4720-475.31-40	74.38		
			001390		08/27/2025	580-4750-473.31-40	74.38		
			001391		08/27/2025	101-1025-415.56-00	160.00		
							1,494.00	*	1,494.00
25013	4128	WELLS FARGO (ACCT # 5585)	001310		08/27/2025	580-4750-473.61-04	329.97		
			001311		08/27/2025	580-4750-473.52-20	12.94		
			001312		08/27/2025	580-4750-473.69-22	7.53		

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
25013	4128	WELLS FARGO (ACCT # 5585)					350.44	*	350.44
25014	4132	WELLS FARGO (ACCT # 5775)	001304		08/27/2025	502-4710-471.31-90	19.99		
			001305		08/27/2025	502-4710-471.57-00	66.79		
			001306		08/27/2025	502-4710-471.31-40	159.00		
							245.78	*	245.78
25015	4127	WELLS FARGO (ACCT # 6046)	001313		08/27/2025	503-4720-475.31-40	319.55		
			001314		08/27/2025	580-4750-473.61-21	301.24		
			001315		08/27/2025	502-4710-471.61-21	117.39		
			001316		08/27/2025	101-5772-452.43-18	51.90		
			001317		08/27/2025	502-4710-471.31-40	393.28		
			001318		08/27/2025	502-4710-471.43-51	138.70		
							1,322.06	*	1,322.06
25016	4131	WELLS FARGO (ACCT # 6047)	001319		08/27/2025	101-2020-423.43-29	19.55		
			001320		08/27/2025	101-2020-423.58-00	338.23		
			001321		08/27/2025	101-2020-423.31-40	195.00		
			001322		08/27/2025	101-2020-423.61-02	449.99		
			001323		08/27/2025	101-2020-423.43-42	206.61		
			001324		08/27/2025	101-0000-204.06-00	699.30		
			001325		08/27/2025	101-2020-423.61-01	301.00		
							2,209.68	*	2,209.68
25017	4116	WELLS FARGO (ACCT# 0806)	001297		08/27/2025	575-5555-485.31-20	150.00		
			001298		08/27/2025	575-5555-485.61-29	25.00		
			001299		08/27/2025	575-5555-485.43-02	293.64		
							468.64	*	468.64
25018	4115	WELLS FARGO (ACCT# 3866)	001293		08/27/2025	575-5555-485.61-01	122.66		
			001294		08/27/2025	575-5555-485.31-90	147.54		
			001295		08/27/2025	575-5555-485.43-02	11.31		
			001296		08/27/2025	575-5555-485.31-40	950.00		
							1,231.51	*	1,231.51
25019	4225	WELLS FARGO (ACCT# 5154)	001326		08/27/2025	101-1030-414.61-01	52.02		
			001327		08/27/2025	101-1030-414.61-31	75.97		
			001328		08/27/2025	101-1030-414.31-40	129.00		
			001329		08/27/2025	101-1030-414.55-00	356.38		
							613.37	*	613.37
25020	4226	WELLS FARGO (ACCT# 5741)	001307		08/27/2025	101-2030-423.31-40	550.00		
			001308		08/27/2025	101-2030-423.55-00	1,074.73		
			001309		08/27/2025	101-2030-423.61-01	156.35		
							1,781.08	*	1,781.08
						BANK/CHECK TOTAL	22,760.13		22,760.13
						ALL BANKS/CHECKS TOTAL	22,760.13		22,760.13

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 15, 2025

		8/15/2025	FUND AMT.	YTD-ACTUAL	BUDGET FY-24/25
FUND 101	GENERAL FUND	$ 50.00			
101.1015.412	CITY ATTORNEY	$ -		$ 73,483.40	$ 90,000.00
101.1020.413	CITY MANAGER	$ -		$ 222,774.11	$ 236,155.00
101.1025.415	FINANCE DEPT.	$ -		$ 811,640.86	$ 1,436,125.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 288,072.29	$ 314,628.00
101.1035.416	PLANNING /ZONING	$ -		$ 190,549.94	$ 341,106.00
101.1040.417	ENGINEERING	$ -		$ 313,202.05	$ 422,838.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 85,572.68	$ 106,665.00
101.1070.410	SENIOR CENTER	$ -		$ 78,792.78	$ 180,551.00
101.2010.421	SHERIFF	$ -		$ 3,826,838.65	$ 3,862,529.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 299,511.41	$ 315,527.00
101.2025.424	BULDING & SAFETY	$ -		$ 296,481.61	$ 407,500.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 556,979.38	$ 699,183.00
101.3010.431	PUBLIC WORKS	$ -		$ 896,447.38	$ 977,495.00
101.4730.472	SANITATION	$ -		$ 136,383.95	$ 143,822.00
101.5770.452.	AQUATICS	$ -		$ 237,796.84	$ 277,082.00
101.5772.452	PARKS	$ -		$ 800,062.20	$ 858,116.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 96,348.16	$ 129,076.00
101.5774.452	RECREATION	$ -		$ 384,505.34	$ 445,694.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 50.00		$ 11,244,092.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 3,309,569.54	$ 3,611,336.00
FUND 205	CDBG		$ -	$ 182,881.00	$ 182,885.00
FUND 206	CEMETERY		$ -	$ 254,858.20	$ 272,724.00
FUND 208	CALTRANS GRANTS		$ -	$ 1,025,743.79	$ 1,027,753.00
FUND 210	SPECIAL GAS TAX		$ -	$ 138,360.00	$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ 447,410.00	$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ -
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 304,180.93	$ 314,354.00
FUND 227	HAZARD MITIGATION		$ -	$ 47,330.00	$ 70,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ 1,341,800.51	$ 1,382,047.00
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 15,117.45	$ 15,118.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 35,770.95	$ 150,000.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ 56,476.00	$ 56,685.00
FUND 501	NPUA		$ 7,743.92	$ 17,321,500.25	$ 2,673,939.00
FUND 502	WATER DEPARTMENT		$ -	$ 1,828,455.01	$ 2,321,697.00
FUND 503	WASTEWATER DEPARTMENT		$ -	$ 1,161,244.11	$ 1,317,850.00
FUND 505	SANITATION		$ -	$ 1,590,964.81	$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 1,117,392.54	$ 1,151,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 1,128,089.71	$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 471,387.54	$ 426,928.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 416,101.49	$ 477,260.00
FUND 509	MIS		$ -	$ 282,585.64	$ 283,500.00
FUND 510	ADMIN. FACILITY		$ -	$ 185,564.85	$ 254,550.00
FUND 511	FLEET MANAGEMENT		$ -	$ 260,354.72	$ 292,771.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ 126,198.32	$ 128,926.00
FUND 520	SR DIAL A RIDE		$ -	$ 88,430.06	$ 632,386.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 23,672.27	$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 469,057.28	$ 477,395.00
FUND 575	HOUSING		$ -	$ 996,828.81	$ 1,247,967.00
FUND 580	ELECTRIC		$ -	$ 10,350,233.05	$ 12,603,485.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 422,899.61	$ 673,552.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 2,234,172.51	$ 2,590,533.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ 48,180.29	$ 121,421.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ 9,021.65	$ 9,024.00
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ 21,438.56	$ 44,418.00
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 7,793.92**	$ 57,308,714.48	$ 49,167,570.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date: 8-13-25

Finance Department — Date: 8/15/25

Virginia Tasker, City Treasurer — Date: 8-19-2025

Agenda Item 8.

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24964	2646	00	BOARD OF EQUALIZATION	08/15/2025	7,743.92	.00
24965	1697	00	CLERK OF THE BRD.OF SUPERVISOR	08/15/2025	50.00	.00

NUMBER OF CHECKS 2 GRAND TOTAL 7,793.92

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24964	2646	BOARD OF EQUALIZATION	000488		08/15/2025	501-0000-203.00-00	7,743.92		
							7,743.92	*	7,743.92
24965	1697	CLERK OF THE BRD.OF SUPER	001137		08/15/2025	101-0000-204.03-01	50.00		
							50.00	*	50.00
						BANK/CHECK TOTAL	7,793.92		7,793.92
						ALL BANKS/CHECKS TOTAL	7,793.92		7,793.92

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 05, 2025

		8/5/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ 100.30			
101.1015.412	CITY ATTORNEY	$ -		$ -	$ 80,000.00
101.1020.413	CITY MANAGER	$ -		$ 11,347.42	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ -		$ 31,821.51	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 14,005.12	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ 87.10		$ 19,566.79	$ 264,816.00
101.1040.417	ENGINEERING	$ -		$ 15,471.21	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 4,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ -		$ 4,504.64	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 460.27	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 17,131.88	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ -		$ 21,011.87	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 24,910.06	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 1,314.37		$ 38,719.58	$ 772,393.00
101.4730.472	SANITATION	$ 201.40		$ 8,911.69	$ 175,673.00
101.5770.452.	AQUATICS	$ -		$ 30,124.61	$ 322,940.00
101.5772.452	PARKS	$ -		$ 29,503.21	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 11,672.35	$ 164,115.00
101.5774.452	RECREATION	$ -		$ 22,899.89	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 1,703.17	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ -	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ -	$ 8,853.19	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ -	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ -	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 1,234.14	$ 78,473.25	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ -	$ 20,331.57	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 7,507.11	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 9,745.41	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 372.60		$ 16,315.97	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ 171.56		$ 13,174.55	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ 544.16		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 22.72	$ 21,219.43	$ 495,827.00
FUND 509	MIS		$ -	$ 17,645.78	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 62.46	$ 13,589.00	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 464.07	$ 19,645.47	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ -	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ -	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 16,838.00	$ 16,838.00
FUND 575	HOUSING		$ 31,494.79	$ 112,980.64	$ 1,107,428.00
FUND 580	ELECTRIC		$ -	$ 159,398.20	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ -	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 35,525.51**	$ 1,085,908.79	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

9-3-25
Patrick Martinez, City Manager — Date

8/7/25
Finance Department — Date

8-19-2025
Virginia Tasker, City Treasurer — Date

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24834	4112	00	APOMIX, LLC	08/05/2025	987.00	.00
24835	4194	00	AVA GROUP LLC	08/05/2025	6,520.00	.00
24836	4102	00	CHARLOTTE SCHROEDER	08/05/2025	5,410.00	.00
24837	4211	00	CODIE LYNETT ANAYA	08/05/2025	208.00	.00
24838	4218	00	CRYSTAL BUTLER	08/05/2025	127.00	.00
24839	3000	00	DON MCCONE	08/05/2025	1,931.00	.00
24840	4109	00	HAROLD LAD RASPLICKA 2000 FAM TRUST	08/05/2025	341.00	.00
24841	4106	00	HENRY BAGHDADY	08/05/2025	1,328.00	.00
24842	4278	00	HOUSING AUTH COUNTY OF SAN DIEGO	08/05/2025	923.09	.00
24843	4249	00	HOUSING AUTH OF THE COUNTY OF S.B.	08/05/2025	4,399.00	.00
24844	4250	00	HOUSING AUTH OF THURSTON COUNTY	08/05/2025	1,420.70	.00
24845	4242	00	INNOVATIVE PROPERTY SOLUTIONS	08/05/2025	2,917.00	.00
24846	4233	00	JOHNATHON CISNEROS	08/05/2025	1,500.00	.00
24847	218	00	NEWS WEST PUBLISHING CO.	08/05/2025	358.96	.00
24848	4104	00	RIVER GARDENS LLC	08/05/2025	2,286.00	.00
24849	481	00	STAPLES	08/05/2025	85.18	.00
24850	3826	00	SWEEPER SHOP	08/05/2025	665.47	.00
24851	4107	00	SYLVIA POLEN	08/05/2025	1,182.00	.00
24852	772	00	TRI-STATE ACE HARDWARE	08/05/2025	1,686.97	.00
24853	2819	00	TRI-STATE HOSE & FITTINGS	08/05/2025	1,234.14	.00
24854	4261	00	WILLIAM NUNLEY	08/05/2025	15.00	.00

NUMBER OF CHECKS 21 GRAND TOTAL 35,525.51

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24834	4112	APOMIX, LLC	000584		08/05/2025	575-5555-485.69-51	555.00		
			000585		08/05/2025	575-5555-485.69-51	432.00		
							987.00	*	987.00
24835	4194	AVA GROUP LLC	000589		08/05/2025	575-5555-485.69-58	982.00		
			000590		08/05/2025	575-5555-485.69-58	824.00		
			000591		08/05/2025	575-5555-485.69-58	1,007.00		
			000592		08/05/2025	575-5555-485.69-58	1,365.00		
			000593		08/05/2025	575-5555-485.69-58	1,322.00		
			000594		08/05/2025	575-5555-485.69-58	1,020.00		
							6,520.00	*	6,520.00
24836	4102	CHARLOTTE SCHROEDER	000567		08/05/2025	575-5555-485.69-51	1,240.00		
			000568		08/05/2025	575-5555-485.69-51	1,568.00		
			000569		08/05/2025	575-5555-485.69-51	1,208.00		
			000570		08/05/2025	575-5555-485.69-51	1,394.00		
							5,410.00	*	5,410.00
24837	4211	CODIE LYNETT ANAYA	000595		08/05/2025	575-5555-485.69-58	208.00		
							208.00	*	208.00
24838	4218	CRYSTAL BUTLER	000598		08/05/2025	575-5555-485.69-51	29.00		
			000599		08/05/2025	575-5555-485.69-51	98.00		
							127.00	*	127.00
24839	3000	DON MCCONE	000581		08/05/2025	575-5555-485.69-51	831.00		
			000582		08/05/2025	575-5555-485.69-51	1,100.00		
							1,931.00	*	1,931.00
24840	4109	HAROLD LAD RASPLICKA 2000	000583		08/05/2025	575-5555-485.69-51	341.00		
							341.00	*	341.00
24841	4106	HENRY BAGHDADY	000576		08/05/2025	575-5555-485.69-51	508.00		
			000577		08/05/2025	575-5555-485.69-51	419.00		
			000578		08/05/2025	575-5555-485.69-51	401.00		
							1,328.00	*	1,328.00
24842	4278	HOUSING AUTH COUNTY OF SA	000606		08/05/2025	575-5555-485.69-51	88.09		
			000607		08/05/2025	575-5555-485.69-51	835.00		
							923.09	*	923.09
24843	4249	HOUSING AUTH OF THE COUNT	000600		08/05/2025	575-5555-485.69-58	80.00		
			000601		08/05/2025	575-5555-485.69-58	2,094.00		
			000602		08/05/2025	575-5555-485.69-58	80.00		
			000603		08/05/2025	575-5555-485.69-58	2,145.00		
							4,399.00	*	4,399.00
24844	4250	HOUSING AUTH OF THURSTON	000604		08/05/2025	575-5555-485.69-51	103.70		
			000605		08/05/2025	575-5555-485.69-51	1,317.00		
							1,420.70	*	1,420.70

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24845	4242	INNOVATIVE PROPERTY SOLUT	000586		08/05/2025	575-5555-485.69-51	457.00		
			000587		08/05/2025	575-5555-485.69-51	1,750.00		
			000588		08/05/2025	575-5555-485.69-58	710.00		
							2,917.00	*	2,917.00
24846	4233	JOHNATHON CISNEROS	000596		08/05/2025	575-5555-485.69-58	1,500.00		
							1,500.00	*	1,500.00
24847	218	NEWS WEST PUBLISHING CO.	000248		08/05/2025	507-5762-454.53-00	92.38		
			000539		08/05/2025	101-0000-204.03-01	100.30		
			000527		08/05/2025	507-5762-454.53-00	79.18		
			000538		08/05/2025	101-1035-416.59-10	87.10		
							358.96	*	358.96
24848	4104	RIVER GARDENS LLC	000571		08/05/2025	575-5555-485.69-51	446.00		
			000572		08/05/2025	575-5555-485.69-51	445.00		
			000573		08/05/2025	575-5555-485.69-51	472.00		
			000574		08/05/2025	575-5555-485.69-51	366.00		
			000575		08/05/2025	575-5555-485.69-51	557.00		
							2,286.00	*	2,286.00
24849	481	STAPLES	000529		08/05/2025	508-4810-478.61-01	22.72		
			000530		08/05/2025	510-4410-405.61-01	62.46		
							85.18	*	85.18
24850	3826	SWEEPER SHOP			08/05/2025	101-4730-472.43-03	201.40		
			000303		08/05/2025	511-3021-432.43-43	464.07		
							665.47	*	665.47
24851	4107	SYLVIA POLEN	000579		08/05/2025	575-5555-485.69-51	555.00		
			000580		08/05/2025	575-5555-485.69-58	627.00		
							1,182.00	*	1,182.00
24852	772	TRI-STATE ACE HARDWARE	000429		08/05/2025	101-3010-431.60-11	115.96		
			000499		08/05/2025	101-3010-431.60-11	1,198.41		
			000533		08/05/2025	507-5761-453.43-04	372.60		
							1,686.97	*	1,686.97
24853	2819	TRI-STATE HOSE & FITTINGS	000470		08/05/2025	502-4710-471.43-57	1,234.14		
							1,234.14	*	1,234.14
24854	4261	WILLIAM NUNLEY	000597		08/05/2025	575-5555-485.69-58	15.00		
							15.00	*	15.00
						BANK/CHECK TOTAL	35,525.51		35,525.51
						ALL BANKS/CHECKS TOTAL	35,525.51		35,525.51

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 08, 2025

		8/8/2025	FUND AMT.	YTD-ACTUAL	BUDGET FY-24/25
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ -		$ 73,483.40	$ 90,000.00
101.1020.413	CITY MANAGER	$ -		$ 222,774.11	$ 236,155.00
101.1025.415	FINANCE DEPT.	$ -		$ 811,640.86	$ 1,436,125.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 288,072.29	$ 314,628.00
101.1035.416	PLANNING /ZONING	$ -		$ 190,549.94	$ 341,106.00
101.1040.417	ENGINEERING	$ 5,508.49		$ 313,202.05	$ 422,838.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 72,112.68	$ 106,665.00
101.1070.410	SENIOR CENTER	$ -		$ 78,792.78	$ 180,551.00
101.2010.421	SHERIFF	$ -		$ 3,826,838.65	$ 3,862,529.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 299,262.92	$ 315,527.00
101.2025.424	BULDING & SAFETY	$ -		$ 295,696.85	$ 407,500.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 556,979.38	$ 699,183.00
101.3010.431	PUBLIC WORKS	$ -		$ 896,447.38	$ 977,495.00
101.4730.472	SANITATION	$ -		$ 136,383.95	$ 143,822.00
101.5770.452.	AQUATICS	$ -		$ 237,796.84	$ 277,082.00
101.5772.452	PARKS	$ -		$ 800,062.20	$ 858,116.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 96,348.16	$ 129,076.00
101.5774.452	RECREATION	$ -		$ 384,505.34	$ 445,694.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 5,508.49		$ 11,244,092.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 3,309,569.54	$ 3,611,336.00
FUND 205	CDBG		$ -	$ 182,881.00	$ 182,885.00
FUND 206	CEMETERY		$ -	$ 254,858.20	$ 272,724.00
FUND 208	CALTRANS GRANTS		$ -	$ 1,025,743.79	$ 1,027,753.00
FUND 210	SPECIAL GAS TAX		$ 65.00	$ 138,360.00	$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ 447,410.00	$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ -
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 304,180.93	$ 314,354.00
FUND 227	HAZARD MITIGATION		$ -	$ 47,330.00	$ 70,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ 1,341,800.51	$ 1,382,047.00
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 15,117.45	$ 15,118.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 35,770.95	$ 150,000.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ 56,476.00	$ 56,685.00
FUND 501	NPUA		$ -	$ 17,321,500.25	$ 2,673,939.00
FUND 502	WATER DEPARTMENT		$ -	$ 1,826,276.30	$ 2,321,697.00
FUND 503	WASTEWATER DEPARTMENT		$ -	$ 1,160,062.31	$ 1,317,850.00
FUND 505	SANITATION		$ -	$ 1,590,964.81	$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 1,117,392.54	$ 1,151,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 1,128,089.71	$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 471,387.54	$ 426,928.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 416,101.49	$ 477,260.00
FUND 509	MIS		$ -	$ 275,535.64	$ 283,500.00
FUND 510	ADMIN. FACILITY		$ -	$ 185,564.85	$ 254,550.00
FUND 511	FLEET MANAGEMENT		$ -	$ 260,354.72	$ 292,771.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ 126,198.32	$ 128,926.00
FUND 520	SR DIAL A RIDE		$ -	$ 88,430.06	$ 632,386.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 23,672.27	$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 469,057.28	$ 477,395.00
FUND 575	HOUSING		$ -	$ 996,828.81	$ 1,247,967.00
FUND 580	ELECTRIC		$ 4,045.00	$ 10,342,183.40	$ 12,603,485.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 422,899.61	$ 673,552.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 2,234,172.51	$ 2,590,533.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ 48,180.29	$ 121,421.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ 9,021.65	$ 9,024.00
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ 21,438.56	$ 44,418.00
TOTAL	ALL FUNDS & DEPARTMENTS		$ 9,618.49	$ 57,275,761.07	$ 49,167,570.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — 9-2-25 Date

Finance Department — 8/7/25 Date

Virginia Tasker, City Treasurer — 8-19-25 Date

Agenda Item 8.

8/7/2025

CITY OF NEEDLES CITY COUNCIL

WARRANT SUMMARY TOTALS FOR AUGUST 08, 2025

		8/8/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ 28,104.64			
101.1015.412	CITY ATTORNEY	$ -		$ -	$ 80,000.00
101.1020.413	CITY MANAGER	$ 3,623.84		$ 14,971.26	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ 27,071.10		$ 58,892.61	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 4,151.19		$ 17,268.41	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ 71.87		$ 19,638.66	$ 264,816.00
101.1040.417	ENGINEERING	$ 4,260.60		$ 19,731.81	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 4,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ (132.00)		$ 4,372.64	$ 85,440.00
101.2010.421	SHERIFF	$ -		$ 460.27	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 3,215.86		$ 17,348.33	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ -		$ 24,011.28	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ 2,950.10		$ 27,860.16	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 12,349.74		$ 51,069.32	$ 772,393.00
101.4730.472	SANITATION	$ 701.39		$ 9,613.08	$ 175,673.00
101.5770.452.	AQUATICS	$ 150.93		$ 30,275.54	$ 322,940.00
101.5772.452	PARKS	$ 14,784.83		$ 44,288.04	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ 1,530.39		$ 13,202.74	$ 164,115.00
101.5774.452	RECREATION	$ 1,905.45		$ 24,805.34	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 104,739.93	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ -	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ 5,950.16	$ 13,232.23	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ -	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ -	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ -	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 33,399.86	$ 104,958.79	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ 11,607.10	$ 29,981.06	$ 1,396,598.00
FUND 505	SANITATION		$ -	$ 10,078.45	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ 410.76	$ 9,745.41	$ 1,246,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 28.99		$ 16,344.96	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ 2,220.68		$ 15,395.23	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ 2,249.67		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 10,994.69	$ 29,009.53	$ 495,827.00
FUND 509	MIS		$ -	$ 17,645.78	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 25.00	$ 13,589.00	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 4,193.97	$ 22,668.88	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ -	$ -	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ -	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 16,838.00	$ 16,838.00
FUND 575	HOUSING		$ 15,238.12	$ 124,076.14	$ 1,107,428.00
FUND 580	ELECTRIC		$ 47,235.31	$ 191,602.58	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ 266,074.96	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ -	$ -	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 502,119.53**	$ 1,261,104.65	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date 9-3-25

Finance Department — Date 8/7/25

Virginia Tasker, City Treasurer — Date 8-19-25

Agenda Item 8.

8/7/2025

CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24855	4022	00	BENEFIT COORDINATORS CORPORATION	08/08/2025	3,307.20	.00
24856	3275	00	CALIFORNIA STATE DISB.UNIT	08/08/2025	154.03	.00
24857	3275	00	CALIFORNIA STATE DISB.UNIT	08/08/2025	57.69	.00
24858	3945	00	CAMPBELL PET COMPANY	08/08/2025	248.49	.00
24859	4021	00	CANDACE CLARK	08/08/2025	424.30	.00
24860	4234	00	CLEARINGHOUSE,AZCARES #005004341000	08/08/2025	462.05	.00
24861	3286	00	COLONIAL LIFE	08/08/2025	3,548.94	.00
24862	4218	00	CRYSTAL BUTLER	08/08/2025	29.00	.00
24863	227	00	FRANCHISE TAX BOARD	08/08/2025	25.00	.00
24864	1305	00	GREAT WEST LIFE	08/08/2025	6,316.00	.00
24865	3634	00	GREAT-WEST LIFE & ANNUITY	08/08/2025	1,315.21	.00
24866	3949	00	JANET JERNIGAN	08/08/2025	463.60	.00
24867	2879	00	JENNIFER VALENZUELA	08/08/2025	391.24	.00
24868	4183	00	LATIARRA HAAR	08/08/2025	98.00	.00
24869	3458	00	MUTUAL OF OMAHA	08/08/2025	3,129.94	.00
24870	4196	00	MV CHENG & ASSOCIATES INC.	08/08/2025	28,462.50	.00
24871	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/08/2025	1,074.73	.00
24872	1199	00	SBPEA TEAMSTERS LOCAL 1932	08/08/2025	460.84	.00
24873	4253	00	SHIPLEY CONSTRUCTION AND PLUMBING	08/08/2025	89,817.96	.00
24874	4253	01	SHIPLEY CONSTRUCTION AND PLUMBING	08/08/2025	176,257.00	.00
24875	284	00	SOUTHWEST GAS CORP.	08/08/2025	74.98	.00
24876	3242	00	SDRMA	08/08/2025	VOID	
24877	3242	00	SDRMA	08/08/2025	185,453.56	.00
24878	3950	00	TKE ENGINEERING INC	08/08/2025	9,370.00	.00
24879	1217	00	VISION SERVICE PLAN	08/08/2025	795.76	.00

NUMBER OF CHECKS 25 GRAND TOTAL 511,738.02

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24855	4022	BENEFIT COORDINATORS CORP	000642		08/08/2025	101-1020-413.24-10	72.16		
			000643		08/08/2025	101-1025-415.24-10	359.20		
			000644		08/08/2025	101-1030-414.24-10	88.00		
			000645		08/08/2025	101-1040-417.24-10	220.00		
			000646		08/08/2025	101-2025-424.24-10	67.20		
			000647		08/08/2025	101-2030-423.24-10	88.00-		
			000648		08/08/2025	101-3010-431.24-10	231.20		
			000649		08/08/2025	101-4730-472.24-10	26.40		
			000650		08/08/2025	101-5772-452.24-10	270.72		
			000651		08/08/2025	101-5773-452.24-10	44.00		
			000652		08/08/2025	101-5774-452.24-10	79.20		
			000653		08/08/2025	206-5771-452.24-10	121.92		
			000654		08/08/2025	502-4710-471.24-10	434.72		
			000655		08/08/2025	503-4720-475.24-10	130.24		
			000656		08/08/2025	506-4713-477.24-10	39.60		
			000657		08/08/2025	508-4810-478.24-10	155.20		
			000658		08/08/2025	511-3020-432.24-10	60.00		
			000659		08/08/2025	575-5555-485.24-10	176.00		
			000660		08/08/2025	575-5555-485.24-15	121.60		
			000661		08/08/2025	580-4750-473.24-10	697.84		
							3,307.20	*	3,307.20
24856	3275	CALIFORNIA STATE DISB.UNI	000719		08/08/2025	101-0000-209.03-01	154.03		
							154.03	*	154.03
24857	3275	CALIFORNIA STATE DISB.UNI	000720		08/08/2025	575-0000-209.03-01	57.69		
							57.69	*	57.69
24858	3945	CAMPBELL PET COMPANY	000477		08/08/2025	101-2020-423.61-36	248.49		
							248.49	*	248.49
24859	4021	CANDACE CLARK	000613		08/08/2025	101-1030-414.55-00	424.30		
							424.30	*	424.30
24860	4234	CLEARINGHOUSE,AZCARES	000721		08/08/2025	101-0000-209.03-01	462.05		
							462.05	*	462.05
24861	3286	COLONIAL LIFE	000723		08/08/2025	101-0000-209.03-01	2,271.00		
			000724		08/08/2025	502-0000-209.03-01	87.28		
			000725		08/08/2025	503-0000-209.03-01	256.32		
			000726		08/08/2025	508-0000-209.03-01	259.86		
			000727		08/08/2025	580-0000-209.03-01	606.20		
			000728		08/08/2025	511-0000-209.03-01	68.28		
							3,548.94	*	3,548.94
24862	4218	CRYSTAL BUTLER	000598		08/08/2025	575-5555-485.69-51	29.00		
							29.00	*	29.00
24863	227	FRANCHISE TAX BOARD	000722		08/08/2025	575-0000-209.03-01	25.00		
							25.00	*	25.00

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24864	1305	GREAT WEST LIFE & ANNUITY	000629		08/08/2025	101-0000-209.03-01	3,592.00		
			000630		08/08/2025	502-0000-209.03-01	435.00		
			000631		08/08/2025	580-0000-209.03-01	2,289.00		
							6,316.00	*	6,316.00
24865	3634	GREAT-WEST LIFE & ANNUITY	000619		08/08/2025	101-0000-209.03-01	236.88		
			000620		08/08/2025	101-0000-209.03-01	90.00		
			000621		08/08/2025	101-0000-209.03-01	213.04		
			000622		08/08/2025	101-0000-209.03-01	161.01		
			000623		08/08/2025	101-0000-209.03-01	14.40		
			000624		08/08/2025	101-0000-209.03-01	161.79		
			000625		08/08/2025	101-0000-209.03-01	15.27		
			000626		08/08/2025	101-0000-209.03-01	120.47		
			000627		08/08/2025	580-0000-209.03-01	174.52		
			000628		08/08/2025	580-0000-209.03-01	127.83		
							1,315.21	*	1,315.21
24866	3949	JANET JERNIGAN	000614		08/08/2025	101-1030-414.55-00	399.10		
			000615		08/08/2025	101-1030-414.55-00	64.50		
							463.60	*	463.60
24867	2879	JENNIFER VALENZUELA	000716		08/08/2025	101-5774-452.65-10	99.21		
			000717		08/08/2025	101-5774-452.60-24	164.03		
			000718		08/08/2025	101-5770-452.60-24	128.00		
							391.24	*	391.24
24868	4183	LATIARRA HAAR	000599		08/08/2025	575-5555-485.69-51	98.00		
							98.00	*	98.00
24869	3458	MUTUAL OF OMAHA	000692		08/08/2025	101-1020-413.24-10	98.53		
			000693		08/08/2025	101-1025-415.24-10	314.68		
			000694		08/08/2025	101-1030-414.24-10	44.33		
			000695		08/08/2025	101-1035-416.24-10	64.79		
			000696		08/08/2025	101-1040-417.24-10	263.56		
			000697		08/08/2025	101-1070-410.24-10	132.00-		
			000698		08/08/2025	101-2020-423.24-10	216.45		
			000699		08/08/2025	101-2025-424.24-10	149.17		
			000700		08/08/2025	101-2030-423.24-10	103.76-		
			000701		08/08/2025	101-3010-431.24-10	286.25		
			000702		08/08/2025	101-4730-472.24-10	28.20		
			000703		08/08/2025	101-5770-452.24-10	22.93		
			000704		08/08/2025	101-5772-452.24-10	257.64		
			000705		08/08/2025	101-5773-452.24-10	38.45		
			000706		08/08/2025	101-5774-452.24-10	122.49		
			000707		08/08/2025	206-5771-452.24-10	80.59		
			000708		08/08/2025	502-4710-471.24-10	462.23		
			000709		08/08/2025	503-4720-475.24-10	119.50		
			000710		08/08/2025	506-4713-477.24-10	72.35		
			000711		08/08/2025	508-4810-478.24-10	220.38		
			000712		08/08/2025	511-3020-432.24-10	104.54		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24869	3458	MUTUAL OF OMAHA	000713		08/08/2025	575-5555-485.24-10	135.71		
			000714		08/08/2025	575-5555-485.24-15	87.84		
			000715		08/08/2025	580-4750-473.24-10	175.09		
							3,129.94	*	3,129.94
24870	4196	MV CHENG & ASSOCIATES INC	000816		08/08/2025	101-1025-415.31-90	14,231.25		
			000817		08/08/2025	502-4710-471.31-90	4,838.63		
			000818		08/08/2025	503-4720-475.31-90	4,553.99		
			000819		08/08/2025	580-4750-473.31-90	4,838.63		
							28,462.50	*	28,462.50
24871	1199	SBPEA TEAMSTERS LOCAL 193	000636		08/08/2025	101-0000-209.03-01	541.42		
			000637		08/08/2025	502-0000-209.03-01	97.69		
			000638		08/08/2025	503-0000-209.03-01	36.69		
			000639		08/08/2025	508-0000-209.03-01	118.33		
			000640		08/08/2025	580-0000-209.03-01	203.75		
			000641		08/08/2025	575-0000-209.03-01	76.85		
							1,074.73	*	1,074.73
24872	1199	SBPEA TEAMSTERS LOCAL 193	000632		08/08/2025	101-0000-209.03-01	256.26		
			000633		08/08/2025	502-0000-209.03-01	95.35		
			000634		08/08/2025	575-0000-209.03-01	40.56		
			000635		08/08/2025	580-0000-209.03-01	68.67		
							460.84	*	460.84
24873	4253	SHIPLEY CONSTRUCTION AND	PI0005	026015	08/08/2025	581-4750-473.72-08	266,074.96		
			000820		08/08/2025	581-4750-473.72-08	266,074.96-		
			000821		08/08/2025	581-4750-473.72-08	89,817.96		
							89,817.96	*	89,817.96
24874	4253	SHIPLEY CONSTRUCTION AND	000822		08/08/2025	581-4750-473.72-08	176,257.00		
							176,257.00	*	176,257.00
24875	284	SOUTHWEST GAS CORP.	000616		08/08/2025	510-4410-405.41-60	25.00		
			000617		08/08/2025	101-3010-431.41-60	20.99		
			000618		08/08/2025	507-5761-453.41-50	28.99		
							74.98	*	74.98
24876	3242	SPECIAL DISTRICT RISK							VOIDED
24877	3242	SPECIAL DISTRICT RISK	000662		08/08/2025	101-1020-413.24-10	1,719.92		
			000663		08/08/2025	101-1025-415.24-10	5,464.53		
			000664		08/08/2025	101-1030-414.24-10	1,551.32		
			000665		08/08/2025	101-1040-417.24-10	2,566.67		
			000666		08/08/2025	101-2025-424.24-10	1,377.09		
			000667		08/08/2025	101-2030-423.24-10	1,601.97		
			000668		08/08/2025	101-3010-431.24-10	5,875.18		
			000669		08/08/2025	101-4730-472.24-10	320.40		
			000670		08/08/2025	101-5772-452.24-10	7,095.17		
			000671		08/08/2025	101-5773-452.24-10	720.02		
			000672		08/08/2025	101-5774-452.24-10	713.15		

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24877	3242	SPECIAL DISTRICT RISK	000673		08/08/2025	101-0000-209.03-01	9,932.42		
			000674		08/08/2025	206-5771-452.24-10	2,076.89		
			000675		08/08/2025	206-0000-209.03-01	785.56		
			000676		08/08/2025	502-4710-471.24-10	10,321.49		
			000677		08/08/2025	502-0000-209.03-01	3,099.50		
			000678		08/08/2025	503-4720-475.24-10	2,403.68		
			000679		08/08/2025	503-0000-209.03-01	832.30		
			000680		08/08/2025	506-4713-477.24-10	104.88		
			000681		08/08/2025	506-0000-209.03-01	38.86		
			000682		08/08/2025	507-5762-454.24-10	1,110.34		
			000683		08/08/2025	508-4810-478.24-10	3,682.21		
			000684		08/08/2025	508-0000-209.03-01	1,413.20		
			000685		08/08/2025	511-3020-432.24-10	1,421.62		
			000686		08/08/2025	511-0000-209.03-01	551.14		
			000687		08/08/2025	575-5555-485.24-10	3,278.42		
			000688		08/08/2025	575-5555-485.24-15	1,973.35		
			000689		08/08/2025	575-0000-209.03-01	1,907.76		
			000690		08/08/2025	580-4750-473.24-10	13,146.31		
			000691		08/08/2025	580-0000-209.03-01	5,780.48		
			000750		08/08/2025	101-1020-413.24-10	1,719.92		
			000751		08/08/2025	101-1025-415.24-10	6,623.33		
			000752		08/08/2025	101-1030-414.24-10	1,551.32		
			000753		08/08/2025	101-1040-417.24-10	1,179.59		
			000754		08/08/2025	101-2025-424.24-10	1,377.09		
			000755		08/08/2025	101-2030-423.24-10	1,601.97		
			000756		08/08/2025	101-3010-431.24-10	5,875.18		
			000757		08/08/2025	101-4730-472.24-10	320.40		
			000758		08/08/2025	101-5772-452.24-10	7,095.17		
			000759		08/08/2025	101-5773-452.24-10	720.02		
			000760		08/08/2025	101-5774-452.24-10	713.15		
			000761		08/08/2025	101-0000-209.03-01	9,882.60		
			000762		08/08/2025	206-5771-452.24-10	2,076.89		
			000763		08/08/2025	206-0000-209.03-01	785.56		
			000764		08/08/2025	502-4710-471.24-10	10,321.49		
			000765		08/08/2025	502-0000-209.03-01	3,099.50		
			000766		08/08/2025	503-4720-475.24-10	2,403.68		
			000767		08/08/2025	503-0000-209.03-01	832.30		
			000768		08/08/2025	506-4713-477.24-10	104.88		
			000769		08/08/2025	506-0000-209.03-01	38.86		
			000770		08/08/2025	507-5762-454.24-10	1,110.34		
			000771		08/08/2025	508-4810-478.24-10	3,682.21		
			000772		08/08/2025	508-0000-209.03-01	1,413.20		
			000773		08/08/2025	511-3020-432.24-10	1,421.62		
			000774		08/08/2025	511-0000-209.03-01	551.14		
			000775		08/08/2025	575-5555-485.24-10	3,278.42		
			000776		08/08/2025	575-5555-485.24-15	1,973.35		
			000777		08/08/2025	575-0000-209.03-01	1,907.76		
			000778		08/08/2025	580-4750-473.24-10	13,146.31		
			000779		08/08/2025	580-0000-209.03-01	5,780.48		
							185,453.56	*	185,453.56

Agenda Item 8.

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24878	3950	TKE ENGINEERING INC	000410		08/08/2025	580-4750-473.31-16	4,045.00		
			PI0359	025048	08/08/2025	101-1040-417.31-16	1,852.50		
			PI0360	025048	08/08/2025	101-1040-417.31-16	1,997.50		
			000451		08/08/2025	101-0000-204.03-01	420.00		
			000452		08/08/2025	208-3010-431.71-22	65.00		
			PI0361	025048	08/08/2025	101-1040-417.31-16	990.00		
							9,370.00	*	9,370.00
24879	1217	VISION SERVICE PLAN	000729		08/08/2025	101-1020-413.24-10	13.31		
			000730		08/08/2025	101-1025-415.24-10	78.11		
			000731		08/08/2025	101-1030-414.24-10	28.32		
			000732		08/08/2025	101-1035-416.24-10	7.08		
			000733		08/08/2025	101-1040-417.24-10	30.78		
			000734		08/08/2025	101-2025-424.24-10	28.86		
			000735		08/08/2025	101-2030-423.24-10	62.08-		
			000736		08/08/2025	101-3010-431.24-10	60.94		
			000737		08/08/2025	101-4730-472.24-10	5.99		
			000738		08/08/2025	101-5772-452.24-10	66.13		
			000739		08/08/2025	101-5773-452.24-10	7.90		
			000740		08/08/2025	101-5774-452.24-10	14.22		
			000741		08/08/2025	206-5771-452.24-10	22.75		
			000742		08/08/2025	502-4710-471.24-10	106.98		
			000743		08/08/2025	503-4720-475.24-10	38.40		
			000744		08/08/2025	506-4713-477.24-10	11.33		
			000745		08/08/2025	508-4810-478.24-10	50.10		
			000746		08/08/2025	511-3020-432.24-10	15.63		
			000747		08/08/2025	575-5555-485.24-10	44.12		
			000748		08/08/2025	575-5555-485.24-15	26.69		
			000749		08/08/2025	580-4750-473.24-10	200.20		
							795.76	*	795.76
						BANK/CHECK TOTAL	511,738.02		511,738.02
						ALL BANKS/CHECKS TOTAL	511,738.02		511,738.02

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 26, 2025

		8/26/2025	FUND AMT.	YTD-ACTUAL	BUDGET FY-24/25
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ -		$ 73,483.40	$ 90,000.00
101.1020.413	CITY MANAGER	$ -		$ 222,774.11	$ 236,155.00
101.1025.415	FINANCE DEPT.	$ -		$ 811,640.86	$ 1,436,125.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ -		$ 288,072.29	$ 314,628.00
101.1035.416	PLANNING /ZONING	$ -		$ 190,549.94	$ 341,106.00
101.1040.417	ENGINEERING	$ -		$ 313,202.05	$ 422,838.00
101.1060.410	COMMUNITY PROMOTIONS	$ 13,460.00		$ 85,572.68	$ 106,665.00
101.1070.410	SENIOR CENTER	$ -		$ 78,792.78	$ 180,551.00
101.2010.421	SHERIFF	$ -		$ 3,826,838.65	$ 3,862,529.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ -		$ 299,511.41	$ 315,527.00
101.2025.424	BULDING & SAFETY	$ -		$ 296,481.61	$ 407,500.00
101.2030.423	CODE ENFORCEMENT	$ -		$ 556,979.38	$ 699,183.00
101.3010.431	PUBLIC WORKS	$ -		$ 896,447.38	$ 977,495.00
101.4730.472	SANITATION	$ -		$ 136,383.95	$ 143,822.00
101.5770.452.	AQUATICS	$ -		$ 237,796.84	$ 277,082.00
101.5772.452	PARKS	$ -		$ 800,062.20	$ 858,116.00
101.5773.452	JACK SMITH PARK MARINA	$ -		$ 96,348.16	$ 129,076.00
101.5774.452	RECREATION	$ -		$ 384,505.34	$ 445,694.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 13,460.00		$ 11,244,092.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ 3,309,569.54	$ 3,611,336.00
FUND 205	CDBG		$ -	$ 182,881.00	$ 182,885.00
FUND 206	CEMETERY		$ -	$ 254,858.20	$ 272,724.00
FUND 208	CALTRANS GRANTS		$ -	$ 1,025,743.79	$ 1,027,753.00
FUND 210	SPECIAL GAS TAX		$ -	$ 138,360.00	$ 256,392.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ 447,410.00	$ 19,500.00
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ -
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ 304,180.93	$ 314,354.00
FUND 227	HAZARD MITIGATION		$ -	$ 47,330.00	$ 70,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ 1,341,800.51	$ 1,382,047.00
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ 15,117.45	$ 15,118.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 35,770.95	$ 150,000.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ 20,000.00
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ 56,476.00	$ 56,685.00
FUND 501	NPUA		$ -	$ 17,321,500.25	$ 2,673,939.00
FUND 502	WATER DEPARTMENT		$ 2,178.71	$ 1,828,455.01	$ 2,321,697.00
FUND 503	WASTEWATER DEPARTMENT		$ 1,181.80	$ 1,161,244.11	$ 1,317,850.00
FUND 505	SANITATION		$ -	$ 1,590,964.81	$ 1,563,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 1,117,392.54	$ 1,151,800.00
FUND 507	GOLF FUND	$ -		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ -		$ 1,128,089.71	$ 1,376,182.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ -		$ 471,387.54	$ 426,928.00
FUND 507	GOLF FUND TOTAL		$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ -	$ 416,101.49	$ 477,260.00
FUND 509	MIS		$ 7,050.00	$ 282,585.64	$ 283,500.00
FUND 510	ADMIN. FACILITY		$ -	$ 185,564.85	$ 254,550.00
FUND 511	FLEET MANAGEMENT		$ -	$ 260,354.72	$ 292,771.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ 126,198.32	$ 128,926.00
FUND 520	SR DIAL A RIDE		$ -	$ 88,430.06	$ 632,386.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ -	$ 23,672.27	$ 50,948.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ -	$ 469,057.28	$ 477,395.00
FUND 575	HOUSING		$ -	$ 996,828.81	$ 1,247,967.00
FUND 580	ELECTRIC		$ 8,049.65	$ 10,350,233.05	$ 12,603,485.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 422,899.61	$ 673,552.00
FUND 582	NPUA CAPITAL WATER		$ -	$ 2,234,172.51	$ 2,590,533.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ 48,180.29	$ 121,421.00
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ 9,021.65	$ 9,024.00
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ 21,438.56	$ 44,418.00
TOTAL	ALL FUNDS & DEPARTMENTS		**$ 31,920.16**	$ 57,308,714.48	$ 49,167,570.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — 9-3-25 Date

Finance Department — 8/18/25 Date

Virginia Tasker, City Treasurer — 8-19-25 Date

Agenda Item 8.

CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR AUGUST 26, 2025

		8/26/2025	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
FUND 101	GENERAL FUND	$ -			
101.1015.412	CITY ATTORNEY	$ 5,984.80		$ 5,984.80	$ 80,000.00
101.1020.413	CITY MANAGER	$ 43.00		$ 15,451.88	$ 239,758.00
101.1025.415	FINANCE DEPT.	$ 34,139.32		$ 93,986.86	$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	$ 229.24		$ 17,825.94	$ 262,348.00
101.1035.416	PLANNING /ZONING	$ 144.24		$ 19,905.41	$ 264,816.00
101.1040.417	ENGINEERING	$ 478.20		$ 21,167.68	$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	$ -		$ 4,000.00	$ 106,875.00
101.1070.410	SENIOR CENTER	$ 2,635.03		$ 7,007.67	$ 85,440.00
101.2010.421	SHERIFF	$ 242.04		$ 702.31	$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	$ 1,055.54		$ 18,882.53	$ 344,967.00
101.2025.424	BULDING & SAFETY	$ 715.81		$ 25,067.51	$ 458,902.00
101.2030.423	CODE ENFORCEMENT	$ 10,273.90		$ 38,459.74	$ 619,611.00
101.3010.431	PUBLIC WORKS	$ 10,411.97		$ 62,078.82	$ 772,393.00
101.4730.472	SANITATION	$ 495.46		$ 10,209.22	$ 175,673.00
101.5770.452.	AQUATICS	$ 526.18		$ 30,951.71	$ 322,940.00
101.5772.452	PARKS	$ 9,970.80		$ 55,423.87	$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	$ 165.00		$ 13,456.60	$ 164,115.00
101.5774.452	RECREATION	$ 1,689.63		$ 27,051.17	$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		$ 79,200.16	$ -	$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		$ -	$ -	$ 1,000,000.00
FUND 205	CDBG		$ -	$ -	$ 7,900.00
FUND 206	CEMETERY		$ 10,544.14	$ 24,094.40	$ 266,055.00
FUND 208	CALTRANS GRANTS		$ -	$ -	$ -
FUND 210	SPECIAL GAS TAX		$ -	$ -	$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		$ -	$ -	$ -
FUND 214	SANBAG NEW LOCAL MEAS I		$ -	$ -	$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		$ -	$ -	$ 283,450.00
FUND 227	HAZARD MITIGATION		$ -	$ -	$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		$ -	$ -	$ -
FUND 238	STATE RECREATION GRANTS		$ -	$ -	$ -
FUND 239	CA.CONSERV RECYLING GRANT		$ -	$ -	$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		$ -	$ 12,302.50	$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		$ -	$ -	$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		$ -	$ -	$ 56,726.00
FUND 501	NPUA		$ 902.84	$ (1,945.84)	$ 2,550,503.00
FUND 502	WATER DEPARTMENT		$ 30,849.10	$ 137,423.82	$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		$ 38,891.81	$ 69,333.88	$ 1,396,598.00
FUND 505	SANITATION		$ 112,275.90	$ 119,783.01	$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		$ -	$ 10,258.91	$ 1,246,800.00
FUND 507	GOLF FUND	$ 88.17		$ -	
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	$ 7,919.89		$ 24,264.85	$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	$ 1,276.23		$ 16,866.46	$ 458,231.00
FUND 507	GOLF FUND TOTAL		$ 9,284.29		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		$ 267.22	$ 30,144.46	$ 495,827.00
FUND 509	MIS		$ 9,100.58	$ 26,746.36	$ 358,200.00
FUND 510	ADMIN. FACILITY		$ 5,094.55	$ 18,708.55	$ 364,253.00
FUND 511	FLEET MANAGEMENT		$ 9,206.53	$ 31,138.57	$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		$ -	$ -	$ -
FUND 520	SR DIAL A RIDE		$ 6,940.36	$ 6,940.36	$ 629,992.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		$ 2,404.36	$ 2,404.36	$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		$ 38,006.02	$ 54,844.02	$ 16,838.00
FUND 575	HOUSING		$ 11,034.92	$ 135,865.47	$ 1,107,428.00
FUND 580	ELECTRIC		$ 95,711.69	$ 285,719.64	$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		$ -	$ 266,074.96	$ 573,000.00
FUND 582	NPUA CAPITAL WATER		$ 183,730.00	$ 183,730.00	$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		$ -	$ -	$ -
FUND 650	IMPACT FEES NORTH NEEDLES		$ -	$ -	$ -
FUND 651	IMPACT FEES SOUTH AREAS		$ -	$ -	$ -
TOTAL	ALL FUNDS & DEPARTMENTS		$ 643,444.47	$ 1,922,312.46	$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez, City Manager — Date 9-3-25

Finance Department — Date 8/18/25

Virginia Tasker, City Treasurer — Date 8-19-25

Agenda Item 8.

8/15/2025

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
24880	1008	ACUSHNET COMPANY	08/26/2025	976.08		04	OUTSTANDING	
24881	3305	AGUA CALIENTE	08/26/2025	25,948.00		04	OUTSTANDING	
24882	1924	AHA MACAV POWER SERVICE	08/26/2025	483.23		04	OUTSTANDING	
24883	4227	AMAZON CAPITAL SERVICES	08/26/2025	57.08		04	OUTSTANDING	
24884	4034	ANGEL'S TOUCH MOBILE VETERINAR	08/26/2025	30.14		04	OUTSTANDING	
24885	3750	AUTO ZONE	08/26/2025	1,065.42		04	OUTSTANDING	
24886	2629	BARON PEST SOLUTIONS	08/26/2025	95.00		04	OUTSTANDING	
24887	3313	BLUE RIVER WATER CORP.	08/26/2025	147.90		04	OUTSTANDING	
24888	3392	BUG EMERGENCY INC.	08/26/2025	72.00		04	OUTSTANDING	
24889	2618	BULLHEAD AUTO SUPPLY	08/26/2025	274.76		04	OUTSTANDING	
24890	1213	CALIF. DEPT. OF TAX & FEE ADMI	08/26/2025	259.30		04	OUTSTANDING	
24891	1507	CALIFORNIA JPIA	08/26/2025	2,141.00		04	OUTSTANDING	
24892	3782	CORE & MAIN LP	08/26/2025	2,178.71		04	OUTSTANDING	
24893	2012	CRAIG PLUMBING CONTRACTORS,INC	08/26/2025	164.00		04	OUTSTANDING	
24894	455	CULLIGAN WATER COND.	08/26/2025	48.16		04	OUTSTANDING	
24895	2487	DELL MARKETING L.P.	08/26/2025	2,505.65		04	OUTSTANDING	
24896	3580	DIAMOND PURE WATER	08/26/2025	147.00		04	OUTSTANDING	
24897	234	DLT SOLUTIONS LLC	08/26/2025	1,335.93		04	OUTSTANDING	
24898	501	DOI-BOR-REGION: LOWER COLORADO	08/26/2025	13,856.38		04	OUTSTANDING	
24899	1	ERICKSON, SANDRA	08/26/2025	3.25		04	OUTSTANDING	
24900	3462	EUSI LLC	08/26/2025	26,177.24		04	OUTSTANDING	
24901	1296	FRONTIER	08/26/2025	254.63		04	OUTSTANDING	
24902	1	GOODEN, LA SHONDA	08/26/2025	170.92		04	OUTSTANDING	
24903	3451	GREENS ELECTRIC, LLC	08/26/2025	4,963.55		04	OUTSTANDING	
24904	3966	GT GOLF SUPPLIES	08/26/2025	30.90		04	OUTSTANDING	
24905	2612	HARDWARE EXPRESS	08/26/2025	.00	08/14/2025	04	VOID	.00
24906	2612	HARDWARE EXPRESS	08/26/2025	1,328.54		04	OUTSTANDING	
24907	2612	HARDWARE EXPRESS	08/26/2025	595.85		04	OUTSTANDING	
24908	3712	HENDERSON CHEVROLET COMPANY	08/26/2025	461.60		04	OUTSTANDING	
24909	4202	HENDEY & SONS LLC	08/26/2025	3,805.95		04	OUTSTANDING	
24910	3593	HINDERLITER DE LLAMAS & ASSOCI	08/26/2025	20,000.00		04	OUTSTANDING	
24911	3864	HORIZON TECHNOLOGIES INC.	08/26/2025	980.00		04	OUTSTANDING	
24912	4064	JIM DAVIS, LLC	08/26/2025	3,216.34		04	OUTSTANDING	
24913	3977	LANDIS+GYR TECHNOLOGY, INC	08/26/2025	2,205.00		04	OUTSTANDING	
24914	3240	LESLIE'S POOL SUPPLIES	08/26/2025	2,088.76		04	OUTSTANDING	
24915	3283	LOWE'S	08/26/2025	3,599.65		04	OUTSTANDING	
24916	178	NAPA PARTS,TIRES & SERVICE	08/26/2025	761.81		04	OUTSTANDING	
24917	218	NEWS WEST PUBLISHING CO.	08/26/2025	87.10		04	OUTSTANDING	
24918	2238	TREVIPAY	08/26/2025	905.82		04	OUTSTANDING	
24919	1786	NPUA	08/26/2025	.00	08/14/2025	04	VOID	.00
24920	1786	NPUA	08/26/2025	48,907.02		04	OUTSTANDING	
24921	1786	NPUA	08/26/2025	9,407.94		04	OUTSTANDING	
24922	3324	OFFICE EXPRESS	08/26/2025	195.36		04	OUTSTANDING	
24923	3863	OMEGA INDUSTRIAL SUPPLY, INC.	08/26/2025	168.97		04	OUTSTANDING	
24924	3315	ONLINE COLLECTIONS	08/26/2025	111.54		04	OUTSTANDING	
24925	4074	PACIFIC HYDROTECH CORPORATION	08/26/2025	37,737.80		04	OUTSTANDING	
24926	3116	PREFERRED AERIAL & CRANE TECH.	08/26/2025	3,886.26		04	OUTSTANDING	
24927	4281	PYRAMID BLDG & ENGINEERING, IN	08/26/2025	145,992.20		04	OUTSTANDING	
24928	15	QUILL LLC	08/26/2025	478.83		04	OUTSTANDING	
24929	3012	RAILROAD MANAGEMENT CO. III LL	08/26/2025	1,862.18		04	OUTSTANDING	
24930	644	RDO EQUIPMENT COMPANY	08/26/2025	332.34		04	OUTSTANDING	
24931	2861	REINKE A/C CORP.	08/26/2025	803.00		04	OUTSTANDING	

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24931	2861	00	REINKE A/C CORP.	08/26/2025	803.00	.00
24932	309	00	REPUBLIC SERVICES #785	08/26/2025	112,275.90	.00
24933	2468	00	RON'S TIRE & AUTO BHC	08/26/2025	3,188.66	.00
24934	3796	00	ROUTE 66 BROADBAND LLC	08/26/2025	440.00	.00
24935	2589	00	SAN BERNARDINO COUNTY	08/26/2025	11,450.43	.00
24936	4001	00	SIMPLOT TURF & HORTICULTURE	08/26/2025	2,554.76	.00
24937	3344	00	SLOVAK BARON & EMPEY LLP	08/26/2025	30,489.13	.00
24938	4121	00	SMART DOCUMENT SOLUTIONS	08/26/2025	164.35	.00
24939	284	00	SOUTHWEST GAS CORP.	08/26/2025	24.99	.00
24940	779	00	THATCHER COMPANY OF NEVADA, INC	08/26/2025	2,543.32	.00
24941	4008	00	THE PRINTER GUYS LLC	08/26/2025	378.00	.00
24942	4279	00	THE PUBLIC RESTROOM COMPANY	08/26/2025	1,030.00	.00
24943	3950	00	TKE ENGINEERING INC	08/26/2025	285.00	.00
24944	3395	00	TKO DISTRIBUTION	08/26/2025	137.61	.00
24945	3873	00	TRANSPORTATION CONCEPTS	08/26/2025	47,350.74	.00
24946	3266	00	TRI STATE TOOL REPAIR	08/26/2025	853.40	.00
24947	772	00	TRI-STATE ACE HARDWARE	08/26/2025	798.94	.00
24948	2819	00	TRI-STATE HOSE & FITTINGS	08/26/2025	128.20	.00
24949	4207	00	TRIPEPI SMITH AND ASSOCIATES,INC	08/26/2025	18,960.00	.00
24950	2798	00	U.S. DEPARTMENT OF ENERGY	08/26/2025	26,534.13	.00
24951	3825	00	ULTRA PEST CONTROL, LLC	08/26/2025	50.00	.00
24952	315	00	UNDERGROUND SERVICE ALERT OF SO CAL	08/26/2025	259.97	.00
24953	3830	00	UNIFIRST CORPORATION	08/26/2025	1,311.48	.00
24954	122	00	UNITED RENTALS NORTH AMERICA INC.	08/26/2025	1,378.71	.00
24955	1	00	VANDIVORT, SYLVIA G	08/26/2025	211.35	.00
24956	4280	00	WEST COAST RENOVATORS	08/26/2025	10,864.00	.00
24957	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	08/26/2025	406.20	.00
24958	1	00	WILLIAMS, MICHELLE	08/26/2025	517.32	.00
24959	3573	00	WREGIS	08/26/2025	170.68	.00
24960	3980	00	WZI INC	08/26/2025	4,900.00	.00
24961	3842	00	XIO, INC.	08/26/2025	6,245.00	.00
24962	3780	00	ZIA ELECTRICAL	08/26/2025	42.50	.00
24963	3828	00	3D-NETWORKS LLC	08/26/2025	16,113.77	.00
NUMBER OF CHECKS			84 GRAND TOTAL		675,364.63	

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
24880	1008	00	ACUSHNET COMPANY	08/26/2025	976.08	.00
24881	3305	00	AGUA CALIENTE	08/26/2025	25,948.00	.00
24882	1924	00	AHA MACAV POWER SERVICE	08/26/2025	483.23	.00
24883	4227	00	AMAZON CAPITAL SERVICES	08/26/2025	57.08	.00
24884	4034	00	ANGEL'S TOUCH MOBILE VETERINARY SVC	08/26/2025	30.14	.00
24885	3750	00	AUTO ZONE	08/26/2025	1,065.42	.00
24886	2629	00	BARON PEST SOLUTIONS	08/26/2025	95.00	.00
24887	3313	00	BLUE RIVER WATER CORP.	08/26/2025	147.90	.00
24888	3392	00	BUG EMERGENCY INC.	08/26/2025	72.00	.00
24889	2618	00	BULLHEAD AUTO SUPPLY	08/26/2025	274.76	.00
24890	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	08/26/2025	259.30	.00
24891	1507	00	CALIFORNIA JPIA	08/26/2025	2,141.00	.00
24892	3782	00	CORE & MAIN LP	08/26/2025	2,178.71	.00
24893	2012	00	CRAIG PLUMBING CONTRACTORS,INC	08/26/2025	164.00	.00
24894	455	00	CULLIGAN WATER COND.	08/26/2025	48.16	.00
24895	2487	00	DELL MARKETING L.P.	08/26/2025	2,505.65	.00
24896	3580	00	DIAMOND PURE WATER	08/26/2025	147.00	.00
24897	234	00	DLT SOLUTIONS LLC	08/26/2025	1,335.93	.00
24898	501	00	DOI-BOR-REGION: LOWER COLORADO	08/26/2025	13,856.38	.00
24899	1	00	ERICKSON, SANDRA	08/26/2025	3.25	.00
24900	3462	00	EUSI LLC	08/26/2025	26,177.24	.00
24901	1296	00	FRONTIER	08/26/2025	254.63	.00
24902	1	00	GOODEN, LA SHONDA	08/26/2025	170.92	.00
24903	3451	00	GREENS ELECTRIC, LLC	08/26/2025	4,963.55	.00
24904	3966	00	GT GOLF SUPPLIES	08/26/2025	30.90	.00
24905	2612	00	HARDWARE EXPRESS	08/26/2025	VOID	
24906	2612	00	HARDWARE EXPRESS	08/26/2025	1,328.54	.00
24907	2612	00	HARDWARE EXPRESS	08/26/2025	595.85	.00
24908	3712	00	HENDERSON CHEVROLET COMPANY	08/26/2025	461.60	.00
24909	4202	00	HENDEY & SONS LLC	08/26/2025	3,805.95	.00
24910	3593	00	HINDERLITER DE LLAMAS & ASSOCIATES	08/26/2025	20,000.00	.00
24911	3864	00	HORIZON TECHNOLOGIES INC.	08/26/2025	980.00	.00
24912	4064	00	JIM DAVIS, LLC	08/26/2025	3,216.34	.00
24913	3977	00	LANDIS+GYR TECHNOLOGY, INC	08/26/2025	2,205.00	.00
24914	3240	00	LESLIE'S POOL SUPPLIES	08/26/2025	2,088.76	.00
24915	3283	00	LOWE'S	08/26/2025	3,599.65	.00
24916	178	00	NAPA PARTS,TIRES & SERVICE	08/26/2025	761.81	.00
24917	218	00	NEWS WEST PUBLISHING CO.	08/26/2025	87.10	.00
24918	2238	00	TREVIPAY	08/26/2025	905.82	.00
24919	1786	00	NPUA	08/26/2025	VOID	
24920	1786	00	NPUA	08/26/2025	48,907.02	.00
24921	1786	00	NPUA	08/26/2025	9,407.94	.00
24922	3324	00	OFFICE EXPRESS	08/26/2025	195.36	.00
24923	3863	00	OMEGA INDUSTRIAL SUPPLY, INC.	08/26/2025	168.97	.00
24924	3315	00	ONLINE COLLECTIONS	08/26/2025	111.54	.00
24925	4074	00	PACIFIC HYDROTECH CORPORATION	08/26/2025	37,737.80	.00
24926	3116	00	PREFERRED AERIAL & CRANE TECH.INC.	08/26/2025	3,886.26	.00
24927	4281	00	PYRAMID BLDG & ENGINEERING, INC	08/26/2025	145,992.20	.00
24928	15	00	QUILL LLC	08/26/2025	478.83	.00
24929	3012	00	RAILROAD MANAGEMENT CO. III LLC	08/26/2025	1,862.18	.00
24930	644	00	RDO EQUIPMENT COMPANY	08/26/2025	332.34	.00

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CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
24932	309	REPUBLIC SERVICES #785	08/26/2025	112,275.90		04	OUTSTANDING	
24933	2468	RON'S TIRE & AUTO BHC	08/26/2025	3,188.66		04	OUTSTANDING	
24934	3796	ROUTE 66 BROADBAND LLC	08/26/2025	440.00		04	OUTSTANDING	
24935	2589	SAN BERNARDINO COUNTY	08/26/2025	11,450.43		04	OUTSTANDING	
24936	4001	SIMPLOT TURF & HORTICULTURE	08/26/2025	2,554.76		04	OUTSTANDING	
24937	3344	SLOVAK BARON & EMPEY LLP	08/26/2025	30,489.13		04	OUTSTANDING	
24938	4121	SMART DOCUMENT SOLUTIONS	08/26/2025	164.35		04	OUTSTANDING	
24939	284	SOUTHWEST GAS CORP.	08/26/2025	24.99		04	OUTSTANDING	
24940	779	THATCHER COMPANY OF NEVADA, IN	08/26/2025	2,543.32		04	OUTSTANDING	
24941	4008	THE PRINTER GUYS LLC	08/26/2025	378.00		04	OUTSTANDING	
24942	4279	THE PUBLIC RESTROOM COMPANY	08/26/2025	1,030.00		04	OUTSTANDING	
24943	3950	TKE ENGINEERING INC	08/26/2025	285.00		04	OUTSTANDING	
24944	3395	TKO DISTRIBUTION	08/26/2025	137.61		04	OUTSTANDING	
24945	3873	TRANSPORTATION CONCEPTS	08/26/2025	47,350.74		04	OUTSTANDING	
24946	3266	TRI STATE TOOL REPAIR	08/26/2025	853.40		04	OUTSTANDING	
24947	772	TRI-STATE ACE HARDWARE	08/26/2025	798.94		04	OUTSTANDING	
24948	2819	TRI-STATE HOSE & FITTINGS	08/26/2025	128.20		04	OUTSTANDING	
24949	4207	TRIPEPI SMITH AND ASSOCIATES,I	08/26/2025	18,960.00		04	OUTSTANDING	
24950	2798	U.S. DEPARTMENT OF ENERGY	08/26/2025	26,534.13		04	OUTSTANDING	
24951	3825	ULTRA PEST CONTROL, LLC	08/26/2025	50.00		04	OUTSTANDING	
24952	315	UNDERGROUND SERVICE ALERT OF S	08/26/2025	259.97		04	OUTSTANDING	
24953	3830	UNIFIRST CORPORATION	08/26/2025	1,311.48		04	OUTSTANDING	
24954	122	UNITED RENTALS NORTH AMERICA I	08/26/2025	1,378.71		04	OUTSTANDING	
24955	1	VANDIVORT, SYLVIA G	08/26/2025	211.35		04	OUTSTANDING	
24956	4280	WEST COAST RENOVATORS	08/26/2025	10,864.00		04	OUTSTANDING	
24957	3528	WESTERN ENVIRONMENTAL TESTING	08/26/2025	406.20		04	OUTSTANDING	
24958	1	WILLIAMS, MICHELLE	08/26/2025	517.32		04	OUTSTANDING	
24959	3573	WREGIS	08/26/2025	170.68		04	OUTSTANDING	
24960	3980	WZI INC	08/26/2025	4,900.00		04	OUTSTANDING	
24961	3842	XIO, INC.	08/26/2025	6,245.00		04	OUTSTANDING	
24962	3780	ZIA ELECTRICAL	08/26/2025	42.50		04	OUTSTANDING	
24963	3828	3D-NETWORKS LLC	08/26/2025	16,113.77		04	OUTSTANDING	

NO. OF CHECKS: 84 TOTAL CHECKS 675,364.63 ***
OUTSTANDING CHECKS: 82 RECONCILED CHECKS: VOID CHECKS: 2
675,364.63 .00 .00 .00

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
19114*	3980	WZI INC	001384		09/26/2023	580-4750-473.63-08	4,900.00-		
							4,900.00-	*	VOIDED
24380*	2468	RON'S TIRE & AUTO BHC	009385		06/24/2025	511-3021-432.43-27	455.36-		
							455.36-	*	VOIDED
24650*	2468	RON'S TIRE & AUTO BHC	000109		07/22/2025	511-3021-432.43-24	438.25-		
							438.25-	*	VOIDED
24673*	2041	WESTERN AREA POWER ADMIN	000265		07/22/2025	580-4750-473.63-10	249.54-		
							249.54-	*	VOIDED
24880	1008	ACUSHNET COMPANY	000928		08/26/2025	507-5762-454.44-10	976.08		
							976.08	*	976.08
24881	3305	AGUA CALIENTE	000780		08/26/2025	580-4750-473.63-10	25,948.00		
							25,948.00	*	25,948.00
24882	1924	AHA MACAV POWER SERVICE	000781		08/26/2025	580-4750-473.63-12	483.23		
							483.23	*	483.23
24883	4227	AMAZON CAPITAL SERVICES	000925		08/26/2025	510-4410-405.61-01	57.08		
							57.08	*	57.08
24884	4034	ANGEL'S TOUCH MOBILE VETE	001018		08/26/2025	101-2020-423.58-00	30.14		
							30.14	*	30.14
24885	3750	AUTO ZONE	000823		08/26/2025	101-5772-452.61-33	13.57		
			000824		08/26/2025	511-3021-432.43-26	25.07		
			000825		08/26/2025	511-3020-432.61-14	193.93		
			000826		08/26/2025	511-3021-432.43-26	37.32		
			000827		08/26/2025	511-3021-432.43-26	444.36		
			000828		08/26/2025	511-3020-432.61-14	115.08		
			000829		08/26/2025	101-2010-421.43-03	193.93		
			001094		08/26/2025	511-3020-432.43-57	42.16		
							1,065.42	*	1,065.42
24886	2629	BARON PEST SOLUTIONS	000608		08/26/2025	510-4410-405.43-01	95.00		
							95.00	*	95.00
24887	3313	BLUE RIVER WATER CORP.	000782		08/26/2025	507-5761-453.43-08	45.05		
			001041		08/26/2025	507-5761-453.43-08	102.85		
							147.90	*	147.90
24888	3392	BUG EMERGENCY INC.	001040		08/26/2025	507-5762-454.43-08	72.00		
							72.00	*	72.00
24889	2618	BULLHEAD AUTO SUPPLY	000830		08/26/2025	511-3021-432.43-26	274.76		
							274.76	*	274.76

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24890	1213	CALIFORNIA DEPT. OF TAX &	000929		08/26/2025	101-1025-415.61-02	6.12		
			000930		08/26/2025	101-1030-414.61-02	25.64		
			000931		08/26/2025	101-1035-416.61-02	25.64		
			000932		08/26/2025	101-1040-417.61-02	25.64		
			000933		08/26/2025	101-2030-423.61-02	25.64		
			000934		08/26/2025	101-2025-424.61-02	25.64		
			000935		08/26/2025	509-4910-479.61-02	36.81		
			000936		08/26/2025	507-0000-203.00-00	88.17		
							259.30	*	259.30
24891	1507	CALIFORNIA JPIA	000784		08/26/2025	101-1020-413.51-11	43.00		
			000785		08/26/2025	101-1025-415.51-11	43.00		
			000786		08/26/2025	101-1030-414.51-11	128.00		
			000787		08/26/2025	101-1035-416.51-11	43.00		
			000788		08/26/2025	101-1040-417.51-11	43.00		
			000789		08/26/2025	101-1070-410.51-11	43.00		
			000790		08/26/2025	101-2020-423.51-11	43.00		
			000791		08/26/2025	101-2025-424.51-11	43.00		
			000792		08/26/2025	101-2030-423.51-11	43.00		
			000793		08/26/2025	101-3010-431.51-11	86.00		
			000794		08/26/2025	101-5770-452.51-11	64.00		
			000795		08/26/2025	101-5772-452.51-11	86.00		
			000796		08/26/2025	101-5774-452.51-11	64.00		
			000797		08/26/2025	206-5771-452.51-11	64.00		
			000798		08/26/2025	502-4710-471.51-11	171.00		
			000799		08/26/2025	503-4720-475.51-11	214.00		
			000800		08/26/2025	507-5761-453.51-11	171.00		
			000801		08/26/2025	507-5762-454.51-11	171.00		
			000802		08/26/2025	508-4810-478.51-11	64.00		
			000803		08/26/2025	580-4750-473.51-11	514.00		
							2,141.00	*	2,141.00
24892	3782	CORE & MAIN LP	000482		08/26/2025	502-4710-471.60-55	2,178.71		
							2,178.71	*	2,178.71
24893	2012	CRAIG PLUMBING CONTRACTOR	000556		08/26/2025	575-5555-485.43-02	164.00		
							164.00	*	164.00
24894	455	CULLIGAN WATER COND.	000831		08/26/2025	511-3020-432.43-30	48.16		
							48.16	*	48.16
24895	2487	DELL MARKETING L.P.	000835		08/26/2025	580-4750-473.61-02	2,505.65		
							2,505.65	*	2,505.65
24896	3580	DIAMOND PURE WATER	000558		08/26/2025	101-5770-452.61-01	24.00		
			000559		08/26/2025	101-5774-452.61-01	6.00		
			000804		08/26/2025	510-4410-405.61-01	42.00		
			000832		08/26/2025	511-3020-432.43-30	23.00		
			000833		08/26/2025	511-3020-432.43-57	18.00		
			000834		08/26/2025	503-4720-475.43-02	17.00		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24896	3580	DIAMOND PURE WATER	001080		08/26/2025	101-5774-452.61-01	17.00		
							147.00	*	147.00
24897	234	DLT SOLUTIONS LLC	000805		08/26/2025	101-1040-417.61-09	333.96		
			000806		08/26/2025	580-4750-473.31-16	333.99		
			000807		08/26/2025	502-4710-471.31-16	333.99		
			000808		08/26/2025	503-4720-475.31-16	333.99		
							1,335.93	*	1,335.93
24898	501	DOI-BOR-REGION: LOWER COL	000923		08/26/2025	580-4750-473.63-10	13,856.38		
							13,856.38	*	13,856.38
24899	1	ERICKSON, SANDRA	UT		08/26/2025	501-0000-211.00-00	3.25		
							3.25	*	3.25
24900	3462	EUSI LLC	PI0015	026032	08/26/2025	503-4720-475.31-98	26,177.24		
							26,177.24	*	26,177.24
24901	1296	FRONTIER	001019		08/26/2025	101-5772-452.52-10	127.15		
			001020		08/26/2025	510-4410-405.52-10	127.48		
							254.63	*	254.63
24902	1	GOODEN, LA SHONDA	UT		08/26/2025	501-0000-211.00-00	170.92		
							170.92	*	170.92
24903	3451	GREENS ELECTRIC, LLC	000554		08/26/2025	580-4750-473.60-55	133.07		
			000555		08/26/2025	580-4750-473.43-13	4,830.48		
							4,963.55	*	4,963.55
24904	3966	GT GOLF SUPPLIES	000809		08/26/2025	507-5762-454.44-10	30.90		
							30.90	*	30.90
24905	2612	HARDWARE EXPRESS							VOIDED
24906	2612	HARDWARE EXPRESS	000560		08/26/2025	101-5774-452.43-18	62.00		
			000561		08/26/2025	101-5770-452.43-02	77.49		
			000810		08/26/2025	503-4720-475.43-04	4.63		
			000811		08/26/2025	503-4720-475.43-02	19.26		
			000812		08/26/2025	507-5761-453.61-12	145.74		
			000813		08/26/2025	101-5772-452.43-39	45.86		
			000814		08/26/2025	101-5772-452.43-39	40.90		
			000815		08/26/2025	101-5772-452.61-12	1.29		
			000836		08/26/2025	101-5772-452.43-18	62.47		
			000837		08/26/2025	101-5772-452.43-18	10.76		
			000838		08/26/2025	101-5772-452.61-21	12.92		
			000839		08/26/2025	101-5772-452.61-12	5.38		
			000840		08/26/2025	101-5772-452.61-12	10.82		
			000841		08/26/2025	101-5772-452.61-12	4.29		
			000842		08/26/2025	101-5772-452.61-12	2.36		
			000843		08/26/2025	101-5772-452.61-12	2.36		
			000844		08/26/2025	101-5772-452.61-12	2.35		

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24906	2612	HARDWARE EXPRESS	000845		08/26/2025	101-3010-431.61-33	7.29		
			000846		08/26/2025	101-3010-431.61-33	19.37		
			000847		08/26/2025	101-3010-431.61-33	9.69		
			000848		08/26/2025	101-3010-431.61-21	11.85		
			000849		08/26/2025	101-5772-452.61-12	1.83		
			000850		08/26/2025	101-5772-452.60-10	11.85		
			000851		08/26/2025	101-5774-452.60-24	62.49		
			000852		08/26/2025	101-5770-452.43-02	53.82		
			000853		08/26/2025	101-5770-452.43-02	59.26		
			000891		08/26/2025	503-4720-475.43-14	23.69		
			000921		08/26/2025	502-4710-471.43-57	18.31		
			000945		08/26/2025	101-3010-431.60-11	11.85		
			000946		08/26/2025	101-3010-431.60-11	9.37		
			000949		08/26/2025	101-1070-410.43-01	7.54		
			000975		08/26/2025	101-3010-431.60-12	10.76		
			000976		08/26/2025	101-3010-431.60-12	7.54		
			000977		08/26/2025	101-5772-452.43-18	11.85		
			000978		08/26/2025	101-3010-431.60-11	14.61		
			000979		08/26/2025	101-3010-431.60-11	.62		
			001081		08/26/2025	101-5774-452.43-18	42.34		
			001082		08/26/2025	101-5774-452.43-18	27.71		
			001083		08/26/2025	101-5774-452.43-18	193.94		
			001090		08/26/2025	101-5774-452.61-06	193.94		
			001095		08/26/2025	511-3021-432.43-26	6.14		
							1,328.54	*	1,328.54
24907	2612	HARDWARE EXPRESS	000854		08/26/2025	575-5555-485.43-02	138.73		
			000855		08/26/2025	575-5555-485.43-02	6.44		
			000856		08/26/2025	575-5555-485.43-02	29.04		
			000857		08/26/2025	575-5555-485.43-02	6.14		
			000858		08/26/2025	575-5555-485.43-02	18.29		
			000859		08/26/2025	575-5555-485.43-02	22.61		
			001032		08/26/2025	575-5555-485.43-02	64.34		
			001033		08/26/2025	575-5555-485.43-02	28.01		
			001034		08/26/2025	575-5555-485.43-02	114.73		
			001035		08/26/2025	575-5555-485.43-02	115.21		
			001036		08/26/2025	575-5555-485.43-02	52.31		
							595.85	*	595.85
24908	3712	HENDERSON CHEVROLET COMPA	000860		08/26/2025	511-3021-432.43-38	125.71		
			001096		08/26/2025	511-3021-432.43-36	335.89		
							461.60	*	461.60
24909	4202	HENDEY & SONS LLC	001079		08/26/2025	502-4710-471.60-55	3,805.95		
							3,805.95	*	3,805.95
24910	3593	HINDERLITER DE LLAMAS & A	PI0014	026009	08/26/2025	101-1025-415.31-47	20,000.00		
							20,000.00	*	20,000.00
24911	3864	HORIZON TECHNOLOGIES INC.	000861		08/26/2025	101-2020-423.52-10	70.00		

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BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24911	3864	HORIZON TECHNOLOGIES INC.	000862		08/26/2025	101-2030-423.52-10	70.00		
			000863		08/26/2025	508-4810-478.52-10	70.00		
			000864		08/26/2025	503-4720-475.52-10	140.00		
			000865		08/26/2025	502-4710-471.52-10	280.00		
			000866		08/26/2025	580-4750-473.52-10	175.00		
			000867		08/26/2025	101-3010-431.52-10	175.00		
							980.00	*	980.00
24912	4064	JIM DAVIS, LLC	001038		08/26/2025	507-5761-453.60-10	1,366.27		
			001039		08/26/2025	507-5761-453.61-08	1,850.07		
							3,216.34	*	3,216.34
24913	3977	LANDIS+GYR TECHNOLOGY, IN	001097		08/26/2025	580-4750-473.56-00	2,205.00		
							2,205.00	*	2,205.00
24914	3240	LESLIE'S POOL SUPPLIES	001098		08/26/2025	101-5772-452.43-44	2,088.76		
							2,088.76	*	2,088.76
24915	3283	LOWE'S	000478		08/26/2025	503-4720-475.43-02	379.00		
			000479		08/26/2025	503-4720-475.61-21	802.80		
			000480		08/26/2025	580-4750-473.54-62	689.65		
			000886		08/26/2025	101-3010-431.61-33	428.30		
			000887		08/26/2025	101-3010-431.60-12	286.07		
			000888		08/26/2025	101-3010-431.61-33	314.13		
			000889		08/26/2025	101-3010-431.61-33	70.18		
			000890		08/26/2025	101-5774-452.43-18	297.13		
			000943		08/26/2025	101-3010-431.61-33	21.78		
			000944		08/26/2025	101-5774-452.43-18	310.61		
							3,599.65	*	3,599.65
24916	178	NAPA PARTS,TIRES & SERVIC	000868		08/26/2025	511-3021-432.43-26	103.38		
			000869		08/26/2025	511-3021-432.43-26	17.77		
			000870		08/26/2025	511-3021-432.43-26	17.77-		
			000871		08/26/2025	511-3021-432.43-36	9.87		
			000872		08/26/2025	511-3021-432.43-27	180.41		
			001042		08/26/2025	507-5761-453.43-04	271.67		
			001099		08/26/2025	101-2010-421.43-03	9.87		
			001100		08/26/2025	101-2010-421.43-03	3.71		
			001101		08/26/2025	101-2010-421.43-03	34.53		
			001102		08/26/2025	511-3021-432.43-36	9.87		
			001103		08/26/2025	511-3021-432.43-27	33.70		
			001104		08/26/2025	511-3021-432.43-26	63.39		
			001105		08/26/2025	511-3021-432.43-27	41.41		
							761.81	*	761.81
24917	218	NEWS WEST PUBLISHING CO.	000874		08/26/2025	101-3010-431.53-00	87.10		
							87.10	*	87.10
24918	2238	NORTHERN TOOL + EQUIPMENT	000875		08/26/2025	101-3010-431.61-33	905.82		
							905.82	*	905.82

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
24919	1786	NPUA						VOIDED
24920	1786	NPUA	000873		08/26/2025	502-4710-471.41-10	38.47	
			000896		08/26/2025	510-4410-405.41-10	1,547.35	
			000897		08/26/2025	510-4410-405.41-20	251.61	
			000898		08/26/2025	510-4410-405.41-30	2,528.80	
			000920		08/26/2025	502-4710-471.41-10	2,235.65	
			000972		08/26/2025	101-1070-410.41-10	1,965.69	
			000973		08/26/2025	101-1070-410.41-20	404.10	
			000974		08/26/2025	101-1070-410.41-30	87.20	
			000980		08/26/2025	101-5772-452.41-20	758.92	
			000981		08/26/2025	101-5772-452.41-10	16.49	
			000982		08/26/2025	502-4710-471.41-10	50.64	
			000983		08/26/2025	502-4710-471.41-10	56.47	
			000984		08/26/2025	580-4750-473.41-11	2,913.72	
			000985		08/26/2025	580-4750-473.41-11	34.59	
			000986		08/26/2025	580-4750-473.41-11	36.22	
			000987		08/26/2025	101-5772-452.41-20	228.83	
			000988		08/26/2025	101-5772-452.41-10	38.41	
			000989		08/26/2025	101-5772-452.41-20	801.89	
			000990		08/26/2025	101-5772-452.41-30	87.20	
			000991		08/26/2025	101-5772-452.41-10	444.57	
			000992		08/26/2025	101-3010-431.41-10	539.42	
			000993		08/26/2025	101-3010-431.41-20	144.86	
			000994		08/26/2025	101-3010-431.41-30	436.00	
			000995		08/26/2025	101-5772-452.41-20	52.33	
			000996		08/26/2025	101-5772-452.41-10	131.47	
			000997		08/26/2025	101-5772-452.41-10	36.22	
			000998		08/26/2025	101-5772-452.41-10	1,081.87	
			000999		08/26/2025	101-5772-452.41-10	73.19	
			001000		08/26/2025	101-5772-452.41-10	53.09	
			001001		08/26/2025	101-5772-452.41-20	79.10	
			001002		08/26/2025	101-5772-452.41-20	48.86	
			001003		08/26/2025	101-5772-452.41-20	48.86	
			001004		08/26/2025	101-5772-452.41-20	52.64	
			001005		08/26/2025	101-5772-452.41-20	231.84	
			001006		08/26/2025	101-5772-452.41-30	87.20	
			001007		08/26/2025	101-5772-452.41-10	403.65	
			001043		08/26/2025	503-4720-475.41-10	7,073.81	
			001044		08/26/2025	503-4720-475.41-20	355.80	
			001045		08/26/2025	503-4720-475.41-10	396.99	
			001046		08/26/2025	503-4720-475.41-20	48.95	
			001047		08/26/2025	503-4720-475.41-10	36.22	
			001048		08/26/2025	503-4720-475.41-20	253.45	
			001049		08/26/2025	580-4750-473.41-11	57.07	
			001050		08/26/2025	580-4750-473.41-11	64.17	
			001051		08/26/2025	503-4720-475.41-10	38.91	
			001052		08/26/2025	503-4720-475.41-10	60.57	
			001053		08/26/2025	503-4720-475.41-20	49.11	
			001054		08/26/2025	101-5772-452.41-10	501.86	
			001065		08/26/2025	206-5771-452.41-10	45.99	

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24920	1786	NPUA	001066		08/26/2025	206-5771-452.41-20	10,346.95		
			001067		08/26/2025	206-5771-452.41-30	87.20		
			001068		08/26/2025	502-4710-471.41-10	4,279.76		
			001069		08/26/2025	502-4710-471.41-10	6,345.71		
			001070		08/26/2025	502-4710-471.41-10	66.25		
			001076		08/26/2025	101-2020-423.41-10	507.08		
			001077		08/26/2025	101-2020-423.41-20	89.35		
			001078		08/26/2025	101-2020-423.41-30	174.40		
							48,907.02	*	48,907.02
24921	1786	NPUA	000937		08/26/2025	575-5555-485.41-10	541.07		
			000938		08/26/2025	575-5555-485.41-20	3,973.68		
			000939		08/26/2025	575-5555-485.41-30	4,893.19		
							9,407.94	*	9,407.94
24922	3324	OFFICE EXPRESS	000948		08/26/2025	101-2025-424.61-01	195.36		
							195.36	*	195.36
24923	3863	OMEGA INDUSTRIAL SUPPLY,	001062		08/26/2025	503-4720-475.43-02	168.97		
							168.97	*	168.97
24924	3315	ONLINE COLLECTIONS	001092		08/26/2025	508-4810-478.31-46	51.94		
			001093		08/26/2025	508-4810-478.31-46	59.60		
							111.54	*	111.54
24925	4074	PACIFIC HYDROTECH CORPORA	PI0013	026013	08/26/2025	582-4710-471.71-05	37,737.80		
							37,737.80	*	37,737.80
24926	3116	PREFERRED AERIAL & CRANE	000876		08/26/2025	511-3021-432.43-38	3,886.26		
							3,886.26	*	3,886.26
24927	4281	PYRAMID BLDG & ENGINEERIN	PI0016	026033	08/26/2025	582-4710-471.71-08	145,992.20		
							145,992.20	*	145,992.20
24928	15	QUILL LLC	000612		08/26/2025	101-1025-415.61-01	33.60		
			000877		08/26/2025	510-4410-405.61-01	64.64		
			000878		08/26/2025	510-4410-405.61-01	64.64-		
			001075		08/26/2025	510-4410-405.61-01	445.23		
							478.83	*	478.83
24929	3012	RAILROAD MANAGEMENT CO. I	001008		08/26/2025	580-4750-473.43-09	1,862.18		
							1,862.18	*	1,862.18
24930	644	RDO EQUIPMENT COMPANY	000884		08/26/2025	101-5772-452.43-04	332.34		
							332.34	*	332.34
24931	2861	REINKE A/C CORP.	000947		08/26/2025	101-1070-410.43-04	127.50		
			001088		08/26/2025	575-5555-485.43-02	675.50		
							803.00	*	803.00

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CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24932	309	REPUBLIC SERVICES #78	PI0009	026028	08/26/2025	505-4730-472.31-87	112,275.90		
							112,275.90	*	112,275.90
24933	2468	RON'S TIRE & AUTO BHC	000879		08/26/2025	511-3021-432.43-26	1,050.44		
			000880		08/26/2025	511-3021-432.43-26	1,102.23		
			000881		08/26/2025	511-3021-432.43-23	305.66		
			000882		08/26/2025	511-3021-432.43-26	438.25		
			000883		08/26/2025	511-3021-432.43-26	534.98		
			001063		08/26/2025	511-3021-432.43-26	242.90-		
							3,188.66	*	3,188.66
24934	3796	ROUTE 66 BROADBAND LLC	000562		08/26/2025	101-5770-452.52-10	110.00		
			000563		08/26/2025	101-5774-452.52-10	165.00		
			000564		08/26/2025	101-5773-452.52-10	165.00		
							440.00	*	440.00
24935	2589	SAN BERNARDINO COUNTY	001021		08/26/2025	101-2020-423.62-00	141.57		
			001022		08/26/2025	101-2025-424.62-00	376.21		
			001023		08/26/2025	101-2030-423.62-00	181.33		
			001024		08/26/2025	101-3010-431.62-00	3,625.84		
			001025		08/26/2025	101-4730-472.62-00	495.46		
			001026		08/26/2025	101-5772-452.62-00	579.91		
			001027		08/26/2025	575-5555-485.62-00	166.64		
			001028		08/26/2025	502-4710-471.62-00	2,089.50		
			001029		08/26/2025	503-4720-475.62-00	684.68		
			001030		08/26/2025	507-5761-453.62-00	1,412.48		
			001031		08/26/2025	580-4750-473.62-00	1,696.81		
							11,450.43	*	11,450.43
24936	4001	SIMPLOT TURF & HORTICULTU	001055		08/26/2025	507-5761-453.60-10	2,209.96		
			001056		08/26/2025	507-5761-453.61-08	344.80		
							2,554.76	*	2,554.76
24937	3314	SLOVAK BARON EMPEY MURPHY	000950		08/26/2025	101-2030-423.31-50	226.00		
			000951		08/26/2025	101-2030-423.31-50	294.00		
			000952		08/26/2025	101-2030-423.31-50	682.40		
			000953		08/26/2025	101-2030-423.31-50	1,221.60		
			000954		08/26/2025	101-2030-423.31-50	165.80		
			000955		08/26/2025	101-2030-423.31-50	89.50		
			000956		08/26/2025	101-2030-423.31-50	129.20		
			000957		08/26/2025	101-2030-423.31-50	615.83		
			000958		08/26/2025	502-4710-471.31-50	1,933.33		
			000959		08/26/2025	503-4720-475.31-50	1,933.33		
			000960		08/26/2025	580-4750-473.31-50	1,933.34		
			000961		08/26/2025	101-1025-415.31-50	6,576.60		
			000962		08/26/2025	101-1015-412.31-50	5,984.80		
			000963		08/26/2025	502-4710-471.31-50	184.80		
			000964		08/26/2025	503-4720-475.31-50	184.80		
			000965		08/26/2025	580-4750-473.31-50	184.80		
			000966		08/26/2025	101-2030-423.31-50	1,582.00		

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24937	3344	SLOVAK BARON EMPEY MURPHY	000967		08/26/2025	101-2030-423.31-50	1,330.80		
			000968		08/26/2025	101-2030-423.31-50	463.00		
			000969		08/26/2025	101-2030-423.31-50	954.80		
			000970		08/26/2025	101-1025-415.31-50	1,695.00		
			000971		08/26/2025	101-2030-423.31-50	2,123.40		
							30,489.13	*	30,489.13
24938	4121	SMART DOCUMENT SOLUTION	000565		08/26/2025	101-5774-452.74-20	164.35		
							164.35	*	164.35
24939	284	SOUTHWEST GAS CORP.	000885		08/26/2025	575-5555-485.41-50	24.99		
							24.99	*	24.99
24940	779	THATCHER COMPANY OF NEVAD	000892		08/26/2025	502-4710-471.60-32	2,543.32		
							2,543.32	*	2,543.32
24941	4008	THE PRINTER GUYS LLC	001011		08/26/2025	101-1040-417.61-02	75.60		
			001012		08/26/2025	101-1035-416.61-02	75.60		
			001013		08/26/2025	101-2025-424.61-02	75.60		
			001014		08/26/2025	101-2030-423.61-02	75.60		
			001015		08/26/2025	101-1030-414.61-02	75.60		
							378.00	*	378.00
24942	4279	THE PUBLIC RESTROOM COMPA	000941		08/26/2025	101-5772-452.43-18	1,030.00		
							1,030.00	*	1,030.00
24943	3950	TKE ENGINEERING INC	000927		08/26/2025	101-1025-415.31-90	285.00		
							285.00	*	285.00
24944	3395	TKO DISTRIBUTION	001085		08/26/2025	101-5770-452.60-32	137.61		
							137.61	*	137.61
24945	3873	TRANSPORTATION CONCEPTS	000899		08/26/2025	520-4740-462.32-90	5,490.81		
			000900		08/26/2025	520-4740-462.51-20	1,125.99		
			000901		08/26/2025	520-4740-462.62-00	323.56		
			000902		08/26/2025	521-4740-462.32-90	1,515.93		
			000903		08/26/2025	521-4740-462.51-20	690.12		
			000904		08/26/2025	521-4740-462.62-00	198.31		
			000905		08/26/2025	525-4770-461.32-90	35,571.62		
			000906		08/26/2025	525-4770-461.62-00	2,434.40		
							47,350.74	*	47,350.74
24946	3266	TRI STATE TOOL REPAIR	001016		08/26/2025	101-3010-431.61-33	313.52		
			001017		08/26/2025	101-3010-431.61-33	337.91		
			001058		08/26/2025	101-3010-431.43-57	50.66		
			001084		08/26/2025	580-4750-473.60-55	151.31		
							853.40	*	853.40
24947	772	TRI-STATE ACE HARDWARE	000895		08/26/2025	101-3010-431.60-11	798.94		
							798.94	*	798.94

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24948	2819	TRI-STATE HOSE & FITTINGS	000926		08/26/2025	503-4720-475.43-02	128.20		
							128.20	*	128.20
24949	4207	TRIPEPI SMITH AND ASSOCIA	000940		08/26/2025	101-1025-415.31-90	5,500.00		
			PI0010	025054	08/26/2025	101-1060-410.31-75	11,350.00		
			PI0011	025054	08/26/2025	101-1060-410.31-75	2,110.00		
							18,960.00	*	18,960.00
24950	2798	U.S. DEPARTMENT OF ENERGY	000924		08/26/2025	580-4750-473.63-10	6,407.50		
			001037		08/26/2025	580-4750-473.63-10	19,877.09		
			000265		08/26/2025	580-4750-473.63-10	249.54		
							26,534.13	*	26,534.13
24951	3825	ULTRA PEST CONTROL, LLC	000911		08/26/2025	101-5774-452.43-18	50.00		
							50.00	*	50.00
24952	315	UNDERGROUND SERVICE ALERT	000609		08/26/2025	503-4720-475.49-14	65.33		
			000610		08/26/2025	580-4750-473.49-14	65.34		
			000611		08/26/2025	502-4710-471.43-04	65.33		
			000908		08/26/2025	503-4720-475.49-14	21.32		
			000909		08/26/2025	580-4750-473.49-14	21.33		
			000910		08/26/2025	502-4710-471.43-04	21.32		
							259.97	*	259.97
24953	3830	UNIFIRST CORPORATION	000566		08/26/2025	101-5774-452.61-06	11.04		
			000912		08/26/2025	101-5772-452.61-04	24.30		
			000913		08/26/2025	101-3010-431.61-04	154.39		
			000914		08/26/2025	101-5772-452.61-04	24.30		
			000915		08/26/2025	101-3010-431.61-04	154.39		
			000916		08/26/2025	508-4810-478.61-04	10.84		
			000917		08/26/2025	503-4720-475.61-04	27.68		
			000918		08/26/2025	502-4710-471.61-04	42.15		
			000919		08/26/2025	101-5774-452.61-06	11.04		
			001009		08/26/2025	580-4750-473.61-04	184.90		
			001010		08/26/2025	580-4750-473.61-04	184.90		
			001059		08/26/2025	503-4720-475.61-04	27.68		
			001060		08/26/2025	507-5762-454.43-08	26.25		
			001061		08/26/2025	502-4710-471.61-04	42.15		
			001074		08/26/2025	508-4810-478.61-04	10.84		
			001086		08/26/2025	101-5774-452.61-06	11.04		
			001087		08/26/2025	580-4750-473.61-04	184.90		
			001106		08/26/2025	101-5772-452.61-04	24.30		
			001107		08/26/2025	101-5772-452.61-04	154.39		
							1,311.48	*	1,311.48
24954	122	UNITED RENTALS NORTH AMER	000907		08/26/2025	101-3010-431.43-60	1,378.71		
							1,378.71	*	1,378.71
24955	1	VANDIVORT, SYLVIA G	UT		08/26/2025	501-0000-211.00-00	211.35		
							211.35	*	211.35

Agenda Item 8.

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)		CHECK TOTAL
24956	4280	WEST COAST RENOVATORS	000942		08/26/2025	580-4750-473.31-90	3,504.00		
			PI0008	026026	08/26/2025	580-4750-473.31-90	7,360.00		
			001071		08/26/2025	580-4750-473.31-90	7,360.00-		
			000485		08/26/2025	580-4750-473.31-90	7,360.00		
							10,864.00	*	10,864.00
24957	3528	WESTERN ENVIRONMENTAL TES	001057		08/26/2025	503-4720-475.59-75	406.20		
							406.20	*	406.20
24958	1	WILLIAMS, MICHELLE	UT		08/26/2025	501-0000-211.00-00	517.32		
							517.32	*	517.32
24959	3573	WREGIS	001064		08/26/2025	580-4750-473.63-08	170.68		
							170.68	*	170.68
24960	3980	WZI INC	001384		08/26/2025	580-4750-473.63-08	4,900.00		
							4,900.00	*	4,900.00
24961	3842	XIO, INC.	PI0012	026031	08/26/2025	502-4710-471.31-90	6,245.00		
							6,245.00	*	6,245.00
24962	3780	ZIA ELECTRICAL	000557		08/26/2025	580-4750-473.60-55	42.50		
							42.50	*	42.50
24963	3828	3D-NETWORKS LLC	000893		08/26/2025	509-4910-479.31-90	1,937.99		
			000894		08/26/2025	509-4910-479.31-90	1,850.00		
			000922		08/26/2025	509-4910-479.31-53	650.00		
			000483		08/26/2025	509-4910-479.31-90	3,250.00		
			000484		08/26/2025	509-4910-479.31-90	3,800.00		
			001072		08/26/2025	509-4910-479.31-90	1,900.00		
			001073		08/26/2025	509-4910-479.52-13	1,900.78		
			001089		08/26/2025	509-4910-479.31-53	825.00		
							16,113.77	*	16,113.77
						BANK/CHECK TOTAL	669,321.48		675,364.63
						ALL BANKS/CHECKS TOTAL	669,321.48		675,364.63

Agenda Item 8.

MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERES, 1111 BAILEY AVE, NEEDLES

TUESDAY, AUGUST 12, 2025 - COUNCIL EXECUTIVE SESSION – 5:00 PM - CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:00 pm
ROLL CALL
PRESENT
Council Member McCorkle
Vice Mayor Ellen Campbell arrived at 5:02 pm
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt arrived at 5:03 pm
Council Member Henry Longbrake
Council Member Larry Ford

Also present were City Manager Patrick Martinez, Deputy City Attorney Lena Wade, Director of Development Services/Capital Projects Kathy Raasch, Utilities Manager Rainie Torrance, City Planner Irene Romero, Interim Finance Director Jill Taura, Senior Code Enforcement Officer Bernie Hatz, and City Clerk Candace Clark.

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION - None

RECESSED TO EXECUTIVE SESSION - 5:04 PM

EXECUTIVE SESSION

a. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (1 potential case)

No reportable action

b. Conference with Real Property Negotiators Pursuant to California Government Code §54956.8 Real Property: 144 Marina Drive, River's Edge Snack Bar (Concession/Lease Agreement) Agency Negotiator: City Manager Patrick Martinez or his designee Negotiating Parties: City of Needles (potential lessor) and Kristin and Scott Baran (potential lessees) Under Negotiation: Price and terms of Lease.

No reportable action

c. Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9) Name of Case: Ruben Junior Lopez v. California Department of Transportation, City of Needles, County of San Bernardino San Bernardino County of Superior Court CIVSB2518392

No reportable action

d. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Unclassified

No reportable action

e. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Classified

No reportable action

f. Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). Re: Medical Investor Holdings, LLC (MIH) and MIH Related Entities

No reportable action

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:21 pm
ROLL CALL
PRESENT
Council Member McCorkle
Vice Mayor Ellen Campbell
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt
Council Member Henry Longbrake
Council Member Larry Ford

EXECUTIVE SESSION REPORT – Deputy City Attorney Lena Wade gave report as noted above.

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan
INVOCATION - led by Vice Mayor Campbell

APPROVAL OF AGENDA – Mayor Jernigan announced that item 23 will be continued to the September 9 City Council Meeting.

Vice Mayor Campbell made a motion, second by Council Member Ford, to approve the agenda as amended above. Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

CONFLICT OF INTEREST – None
CORRESPONDENCE – None
INTRODUCTIONS - Mayor Jernigan acknowledged former Council Members Tim Terral and Shawn Gudmundson in attendance.

CITY ATTORNEY – Parliamentary Procedures given by Deputy City Attorney Lena Wade.

PUBLIC APPEARANCE

Jared Johnston asked staff to address water leaks and ongoing construction on Monterey Street and expressed concern over contractor not packing the asphalt correctly. He also informed staff that there is a fire ring on Bob Belt Beach Park and requested it be removed; asked about the fiber installation taking place in the neighborhood behind the Elk's and asked about the paving requirements, requesting City Staff monitor this to ensure compliance. He reported that the same contractors were blocking crosswalks in front of the school on the first day of school.

Shawn Gudmundson asked about the paving requirements for contractors cutting into the roads and urged staff to monitor

James Jones read an excerpt from the bible and expressed opposition of the pending Anti-Camping Ordinance.

Don McCone spoke in favor of the Anti-Camping Ordinance, stating the community is compassionate and works together to help those in need; while also acknowledging the need to make the community safe and attractive to residents, tourists, and businesses.

PRESENTATION

1. Accept and file the City Annual Financial Report and Single Audit Report for the Year Ended June 30, 2023.

Roger Martinez from Vasquez & Company LLP gave presentation.
City Manager Patrick Martinez gave staff report.
Council asked questions of staff and discussion ensued.
Mayor Jernigan opened public comment at 6:59 pm.
No Public Comment – closed at 7:00 pm.

Vice Mayor Campbell made a motion, second by Council Member Pogue, to accept and file the City Annual Financial Report and Single Audit Report for the Fiscal Year Ended June 30, 2023.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

PUBLIC HEARINGS

2. Adopt Resolution 2025-32 Amending Resolution 2024-37 and increasing Green Fee Rates at the Rivers Edge Golf Course

City Manager Patrick Martinez introduced the item and Golf Pro JJ Deleon gave staff report.
Council asked questions of staff and discussion ensued.
Mayor Jernigan opened public comment at 7:07 pm.
No Public Comment – closed at 7:08 pm.

Vice Mayor Campbell made a motion, second by Council Member McCorkle, to Adopt Resolution 2025-32 Amending Resolution 2024-37 and increasing Green Fee Rates at the Rivers Edge Golf Course.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

3. Adopt Resolution 2025-35 Approving Tentative Parcel Map (TPM) 20989 To Subdivide 2.54 Gross Acres Into Three (3) Parcels, Located At 193 Morgan Drive, Within The Two-Family (R-2) Land Use Zoning District; APN 0650-318-08.

City Planner Irene Romero gave staff report.
Council asked questions of staff and discussion ensued.
Mayor Jernigan opened public comment at 7:13 pm.
No Public Comment – closed at 7:14 pm.

Vice Mayor Campbell made a motion, second by Council Member Pogue, to Adopt Resolution 2025-35 Approving Tentative Parcel Map (TPM) 20989 To Subdivide 2.54 Gross Acres Into Three (3) Parcels, Located At 193 Morgan Drive, Within The Two-Family (R-2) Land Use Zoning District; APN 0650-318-08.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

NPUA / COUNCIL CONSENT CALENDAR

No Public Comment

Member/Council Member McCorkle made a motion, second by Member /Vice Mayor Campbell, to approve items 4 through 8 on the NPUA/Council Consent Calendar.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Ford, McCorkle, Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

4. Approved the First Amendment to the Non-Exclusive License Agreement for Joint Use of Poles between the City of Needles and Fort Mojave Telecommunications, Inc., authorizing additional attachments along Erin Drive, Washington Street, and Highland Avenue.
5. Authorized Brooks Consulting, LLC FY26 Electrical Engineering Fees not to exceed $15,000
6. Accepted the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2024 Emissions prepared by WZI Inc.
7. Approved Change Order #1 with Raftelis Financial Consultants, Inc. to include a Joint Pole Cost of Service Analysis in the utility ratemaking study, at a cost not to exceed $5,000, to be funded from the adopted FY26 electric budget.
8. Accepted the California Public Utilities Commission (CPUC) Electric Distribution Audit covering the period of March 10–14, 2025, as documented in the final report dated June 25, 2025.

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

9. Adopt Ordinance 676-AC of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment.

Deputy City Attorney Lena Wade gave presentation and staff report.
No Council discussion or questions.
No Public Comment

Member/Council Member McCorkle made a motion, second by Member/Council Member Ford, to Adopt Ordinance 676-AC of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Ford, McCorkle, Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

HACN/COUNCIL CONSENT CALENDAR

Council Member Longbrake pulled item 10

10. Approve Change Order No. 1 for the NHA Primary Fencing Project increasing the contract with Golden West Fence by $32,573.22 for total contract amount of $233,099.77; and authorize staff to execute said Change Order.

City Manager Patrick Martinez gave staff report.

Council asked minimal questions of staff.
Mayor Jernigan opened public comment at 7:19 pm.
No Public Comment – closed at 7:20 pm.

Member/Council Member Longbrake made a motion, second by Member/Council Member Pogue, to Approve Change Order No. 1 for the NHA Primary Fencing Project increasing the contract with Golden West Fence by $32,573.22 for total contract amount of $233,099.77; and authorize staff to execute said Change Order.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Ford, McCorkle, Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

11. Adopt Resolution No. 2025-11-HACN authorizing the establishment of a new account with LAIF and identifying HACN officials and staff authorized to transfer monies between HACN's bank account and LAIF.

City Manager Patrick Martinez gave staff report.
Council asked minimal questions of staff and Interim Finance Director Jill Taura answered.
Mayor Jernigan opened public comment at 7:22 pm.
No Public Comment – closed at 7:23 pm.

Member/Vice Mayor Campbell made a motion, second by Member/Council Member Pogue, to Adopt Resolution No. 2025-11-HACN authorizing the establishment of a new account with LAIF and identifying HACN officials and staff authorized to transfer monies between HACN's bank account and LAIF.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Ford, McCorkle, Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

END OF HACN / COUNCIL CONSENT CALENDAR

COUNCIL CONSENT CALENDAR

Council Member Longbrake pulled item 19

19. Waive the formal bid requirement for independent financial audit services and accept the three-year proposal from LSL CPAs and Advisors in the amount of $416,713, including a 10% contingency, with an option to extend the contract in years 4 and 5; and Increase the Purchase Order with Vaquez and Company LLC for Fiscal Year 2023 audit services by $30,000 for audit cost overruns.

City Manager Patrick Martinez gave staff report.
Council asked questions of staff and Interim Finance Director Jill Taura answered.
Mayor Jernigan opened public comment at 7:28 pm.
No Public Comment – closed at 7:29 pm.

Vice Mayor Campbell made a motion, second by Council Member Pogue, to Waive the formal bid requirement for independent financial audit services and accept the three-year proposal from LSL CPAs and Advisors in the amount of $416,713, including a 10% contingency, with an option to extend the contract in years 4 and 5; and Increase the Purchase Order with Vaquez and Company LLC for Fiscal Year 2023 audit services by $30,000 for audit cost overruns.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

Vice Mayor Campbell made a motion, second by Council Member McCorkle, to approve consent calendar items 12 through 18, 20 and 21.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

12. Approved the Warrants Register through August 12, 2025
13. Approved the Minutes of July 8, 2025
14. Accepted and filed the June 2025 Treasurer's Report.
15. Accepted and filed the July 2025 Treasurer's Report.
16. Accepted the FY24 Emergency Management Performance Grant (EMPG) in the amount of $13,227.
17. Adopted Resolution 2025-34 Authorizing Submittal of Individual Grant Applications and Related Authorization for all Grant Programs Related to CalRecycle
18. Approved filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Funds for the fiscal year 2025-2026.
20. Approved the Seventh Amendment to the Professional Services Agreement for Building Support Services with Willdan extending the contract term for one (1) year.
21. Accepted Amendment No. 3 to the Professional Services Agreement with TKE Engineering Inc. to Provide On-Call Supplemental Engineering Services.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

22. Approve the First Amendment to the Professional Services Agreement with Tripepi Smith for continued Marketing and Public Affairs Services in FY 2025–2026, for an amount not to exceed $40,000; Authorize the City Manager to execute the First Amendment and any related documents and Authorize the carryover of the Fiscal Year 2024-2025 Tripepi Smith purchase order and encumbrance of $9,226.25 from the original contract, allowing Tripepi to continue foundational work for the video marketing campaign.

City Manager Patrick Martinez introduced Jennifer Nentwig of Tripepi Smith, who gave Power Point Presentation. Christine Martin, also of Tripepi Smith, participated via Teams.
Council asked questions and discussion ensued.
Mayor Jernigan opened public comment at 7:52 pm.
No Public Comment – closed at 7:53 pm.

Vice Mayor Campbell made a motion, second by Council Member McCorkle, to Approve the First Amendment to the Professional Services Agreement with Tripepi Smith for continued Marketing and Public Affairs Services in FY 2025–2026, for an amount not to exceed $40,000; Authorize the City Manager to execute the First Amendment and any related documents and Authorize the carryover of the Fiscal Year 2024-2025 Tripepi Smith purchase order and encumbrance of $9,226.25 from the original contract, allowing Tripepi to continue foundational work for the video marketing campaign.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

23. Waive full reading and Adopt Ordinance 675-AC adding Chapter 11A, Camping, to the Needles Municipal Code, establishing regulations prohibiting camping on public property. (2nd Read - Adopt) – **continued to September 9, 2025**

24. Authorize those interested to attend the San Bernardino County 2025 State of the County event on September 17, 2025.

City Manager Patrick Martinez gave staff report.
Council discussion ensued. Mayor Jernigan, Vice Mayor Campbell, and Council Member Belt expressed an interest in attending.
Mayor Jernigan opened public comment at 7:55 pm.
No Public Comment – closed at 7:56 pm.

Council Member Ford made a motion, second by Vice Mayor Campbell, to authorize Mayor Jernigan, Vice Mayor Campbell, and Council Member Belt to attend the San Bernardino County 2025 State of the County event on September 17, 2025.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

25. Adopt Ordinance 677-AC of the City Council of the City Of Needles, California, Amending Chapter 18, Article 18-V, Entitled "Conduct On Public Property" in the Needles Municipal Code. (1st Read)

City Manager Patrick Martinez gave staff report.
Council asked minimal questions of staff and Senior Code Enforcement Officer Bernard Hatz responded. Minimal discussion ensued.
Mayor Jernigan opened public comment at 8:02 pm.
No Public Comment – closed at 8:03 pm.

Council Member Ford made a motion, second by Council Member Pogue, to adopt Ordinance 677-AC of the City Council of the City Of Needles, California, Amending Chapter 18, Article 18-V, Entitled "Conduct On Public Property" in the Needles Municipal Code. (1st Read).

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: None
Abstain: None

26. Provide Staff Direction on School Zone Analysis

City Manager Patrick Martinez gave staff report.
Council asked questions of staff and Director of Development Services/Capital Projects Kathy Raasch, responded. Considerable discussion ensued.
Mayor Jernigan opened public comment at 8:14 pm.

Shawn Gudmundson asked why this was being addressed and suggested cost sharing with the Needles Unified School District.
Public Comment – closed at 8:16 pm.
Council directed staff to seek funding to move forward with the School Zone Analysis

27. Provide Staff Direction - Multi-Way Stop Warrant and Crosswalk Evaluation – Broadway St. & B Street

City Manager Patrick Martinez gave staff report.
Council asked questions of staff and considerable discussion ensued.
Mayor Jernigan opened public comment at 8:21 pm.
No Public Comment – closed at 8:22 pm.
Council advised staff that action is not currently warranted.

CITY ATTORNEY REPORT – given by Deputy City Attorney Lena Wade
CITY CLERK REPORT – given by City Clerk Candace Clark
CITY MANAGER REPORT – for the weeks of July 25 and August 1, 2025, given by City Manager Patrick Martinez

COUNCIL REQUESTS
Council Member Ford

- *Stop sign on Front + K- by K Street Bridge – can it be removed?*

Council Member McCorkle

- *Thanked Fire Department for getting fire out fast*
- *Pics of Needles-various locations - add QR codes?*
- *Real Estate function on web- to show commercial properties for sale*
- *Labor Day-extra patrol after dark-in J S. Park area*
- *Thanked Tim for Channel 2*

Vice Mayor Campbell

- *Thanked Staff for cleaning up Bazobooth and Cibola after storm – asked for cleanup of the dirt that was washed into the road near B street*
- *Reported on the 75th Anniversary party for Peanuts and Thanked the Mayor and Bing from Colorado River Medical Center.*
- *Thanked Sheriff's for being proactive during the busy summer season*
- *Reminded everyone about water safety*
- *Thanked Code Enforcement for all their efforts*

Council Member Pogue

- *No Requests*

Council Member Belt

- *No Requests*

Council Member Longbrake

- *Reported that we need lights in the dog park*
- *Asked about the status of the sign in front of Council Chambers*
- *Lights (globes) on Broadway and a couple at Santa Fe Park are broken and need to be replaced*

Mayor Jernigan

- *Reported on success of the Peanuts event and participated in an interview on KNTR Speak Out promoting the event*
- *Fall Festive coming on November 1 – kiddie parade*
- *Thanked Sheriff for the Backpack drive*
- *Reported on attendance at the Cal Cities joint meeting with Vice Mayor Campbell*
- *Requested an update to the sign coming into Needles*

ADJOURNMENT - Mayor Jernigan adjourned the meeting at 8:49 pm

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Resolution 2025-36 Destruction of Obsolete Records

Background: Per the City's Record Retention Policy, the itemized records attached to the resolution are past the required retention period. The list has been approved for destruction by the City Attorney.

Fiscal Impact: Cost to Destroy

Recommended Action: Adopt Resolution No. 2025-36 authorizing destruction of certain city records pursuant to Government Code Section 34090

Submitted By: City Clerk Candace Clark

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Dept. Approval (when required): _____ Date: _____

Agenda Item 10.

RESOLUTION NO. 2025-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS PURSUANT TO GOVERNMENT CODE SECTION 34090

WHEREAS, Government Code Section 34090 provides for and authorizes, with approval of the City Council and the written consent of the City Attorney, the head of a city department to destroy certain types of city records, documents, or instruments under their charge after they are no longer required; and

WHEREAS, the City Council adopted Resolution No. 2013-35, adopting a citywide records management program and records retention schedule and electronic (e-mail) policy; and

WHEREAS, the City Clerk has determined that certain city records are no longer needed and are not required to be kept by law; and

WHEREAS, the City Attorney has given written consent to the destruction of such records and has further given his opinion that the destruction of such records is authorized by law.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Needles, California, does hereby approve the destruction of certain records pursuant to Government Code Section 34090 as listed on Exhibit A, attached hereto.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 9th day of September 2025, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST:

Candace Clark, City Clerk

APPROVED AS TO FORM:

Lena Wade, Deputy City Attorney

EXHIBIT A RESOLUTION NO. 2025-36

CITY OF NEEDLES

To: City Clerk

From: Department Head

Subject: Request for Destruction of Obsolete Records

I am requesting approval to destroy the obsolete records listed below.

Various — September 9, 2025

Department Head — Date

DATE OF RECORD	DESCRIPTION OF RECORD
	SEE ATTACHED

(If additional space is needed to describe records, please attach additional pages)

APPROVED

_____ _____

City Attorney — Date

The obsolete records described above (and on any attached pages) were approved by the City Council for destruction on:

Date: _____ Resolution No. _____

The obsolete records described above (and on any attached pages) were destroyed under my supervision using the following method:

☐ Shredding ☐ Burning ☐ Other (specify method)

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all applicable requirements of State and federal law.

_____ _____

City Clerk — Date of Records Destruction

SEPTEMBER 2025 SHRED LIST

CHERYL

BOX #1 CKS

Xerox Corp - purchase of 1048 copier 1986
Xerox 6010 Memorywriters (typewriters) - Full Service Maintenance Contract (canceled 7/1/94)
Purchase of Xerox 1025 Copier Machine - Traded in 8/96
Xerox - purchase of Xerox 7011 Telecopier - Rcvd 9/9/88 - sent to hospital 4/95
Xerox 5328ZTAS copier - 48 month lease/purchase 8/96
Xerox 5340 Copy Machine - purchased 1/94
Xerox - purchase of 7042 facsimile (fax machine) - purchased 2/95
Xerox 7042 Fax - 48 month lease/purchase 8/96 - traded in 7/06
Xerox CopyCentre C65 - 60 month lease 2/04 - traded in 1/11
Xerox WorkCentre Pro 765 Fax Machine - purchased 7/06
PROPERTY FILES:
Tax Defaulted Properties 2005 & 2006
Tax Defaulted Property August 2010 Tax Sale (City Lien)
Tax Defaulted Properties 2004 - 2007
Tax Sale Parcels1998 - 2004
Overland Motel - 712 W Bdwy - purchase thru tax sale (Nov '13)
Pair-A-Dice Boat Storage (Gocke & Conley) - Needles Highway Improvement Agreement 2006 - 2011
Tri-State Truss/T&A Enterprises LLC - Sale of City Property - Amortization Schedule 8/2007 - 7/2012

BOX #2 CKS

Deco Foods / Eagles - (Individual signed by each) Property Owner Participation Agreements between the City and Deco Foods / Fraternal Order of Eagles Aerie No. 2599 re Improvement of and Exchange of Certain Real Property located on Front St between D & E Streets 2005
Chevrolet - possible purchase of property across the street from dealership - offer rejected 2/4/05
Ford - possible purchase of property next to admin offices/service (old Budget Motel prpty) 2003
Baldwin, Kenneth & Joella - NPUA property purchase between Bush and Vine St (6 lots total) Nov 2010
221 Monterey - purchased thru HUD's $1 Home Sales Program 7/2002
1925 Luna Vista Improvements - property sold - file closed 9/16
Budget / El Rancho Motels - Condemnation / Acquisition by City 2003 - 2018
Needles Chamber of Commerce - Theater/Masonic Temple Building - offer to donate to city (2/04) - offer withdrawn 10/05
Masonic Building & Old Theater on Broadway & 'F' Street - misc information 1991-1996
145 N 'K' Street (APN 0185-111-78) - acquire for River Street realignment --- Also 225 N 'K' St. 2007-2011

BOX #3 CKS

Melnick/Puchlik - Skilled Nursing/Assisted Living Facility on Lily Hill at Bailey Ave 2006
Malonson Mngmt Group - Exclusive Agree to Nego - Parcel 3 - 80 acres m/l (senior assisted living facility) 2004 - 2007
Millennium II USA Services - Senior care facility located next to the hospital (5/00) - 2006
Smith Property Acquisition/Condemnation - 999 Smith Road 1/04
CJPIA - Liability & Property (misc) 2009-2013
CJPIA - Liability & Property (misc) 2014-2015

BOX #4 CKS

Transit records (DAR, DAR Medical-Shopper, NAT) 2011-2012
Transit records (DAR, DAR Medical-Shopper, NAT) 2012-2013

BOX #5 CKS
Transit records (DAR, DAR Medical-Shopper, NAT) 2013-2014
FTA Section 5311 2013-2014

One box of records from the Needles Senior Citizens Club - transit records for Dial-a-Ride services (Demand Response and Medical Transport monthly, daily, driver's logs) June 2012 - June 2015; two receipts books Jan 2011 - April 2015 (Note: City retains its transit records for 10 years)

FINANCE

4 boxes – Warrants 2020
4 boxes – 2020 Daily Cash Receipt Reconciliations
1 box – 2006 Golf alcohol count sheets, misc daily reports and receipts
1 box FY 18 Month end financial reports
1 box FY 19 Month end financial reports
1 box FY 20 Month end financial reports

BILLING OFFICE

24 BOXES – cash edit boxes for 2019
18 BOXES – cash edit boxes for 2020
29 BOXES – cash edit boxes for 2021
12 BOXES – cycle billing boxes for 2019
12 BOXES – cycle billing boxes for 2020
12 BOXES – cycle billing boxes for 2021
BUSINESS LICENSE APPLICATIONS FOR 2002, 2003, 2009, 2010, 2011, 2012, 2013, 2014, 2014, 2016, 2017, 2018, 2019, 2020.
Sanitation billing 2019, 2020, 2021
Service applications 2019, 2020, 2021

HUMAN RESOURCES (HR)

2 boxes of applications of people NOT hired older than two years.
Old I-9's - one year after termination or 3 years after date of hire whichever is later. Mostly from 2005 or earlier up to 2021
2005 or earlier up to 2022 Old employee files

GOLF COURSE

FILE FOLDER OF OLD INSURANCE POLICY DOCUMENTS – 2005-2006

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Ordinance 677-AC Amending Chapter 18, Article 18-V, "Conduct on Public Property," of the Needles Municipal Code **2nd Read Adopt**

Background: Ordinance 677-AC was introduced for approval at the August 12, 2025, Regular NPUA / HACN/City Council Meeting. A motion and a second were made, and the Ordinance was approved by a 6-0 vote in favor.

The City, in coordination with the San Bernardino County Sheriff's Department, has experienced a rise in trespassing and other conduct- related violations on public property. These include unauthorized entry, vandalism, damage to landscaping, misuse of facilities, and activities that compromise safety, accessibility, and the intended use of streets, parks, and other public areas.

To address these issues, City staff requested the City Attorney's Office to draft an ordinance clarifying enforcement authority and adding explicit provisions for prohibited trespass. The ordinance specifies posting requirements, enforcement standards, and penalties, and applies to all individuals—establishing consistent, enforceable rules citywide. While the City remains committed to connecting unsheltered persons with available resources, including housing, these regulations ensure that all individuals are held to the same standards.

Ordinance 677-AC strengthens the City's ability to keep public spaces clean, sanitary, and accessible, without impeding lawful and ordinary uses of public or private property. It aligns with the July 24, 2025, Executive Order *"Ending Crime and Disorder on America's Streets"*, which calls for municipalities to enforce prohibitions on trespassing, loitering, vandalism, and other conduct that threatens public safety.

Fiscal Impact: Minimal cost for signage.

Recommendation: Waive full reading and Adopt Ordinance 677-AC of the City Council of the City of Needles, California, amending Chapter 18, Article 18-V, entitled "Conduct on Public Property" in the Needles Municipal Code.

Submitted By: Bernard Hatz II, Senior Code Enforcement Officer

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

ORDINANCE NUMBER 677-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, AMENDING CHAPTER 18, ARTICLE 18-V, ENTITLED "CONDUCT ON PUBLIC PROPERTY" IN THE NEEDLES MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEEDLES, SAN BERNARDINO COUNTY, STATE OF CALIFORNIA AS FOLLOWS:

SECTION 1. CEQA. Pursuant to Section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to Section 15060(c)(3) the activity is not a "project" as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 2. Severability. The City Council hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences, or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

SECTION 3. Prosecution of Prior Ordinances. Neither the adoption of this Ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the City of Needles Municipal Code, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

SECTION 4. Chapter 18, Article 18-V. Conduct on Public Property. The City Council hereby amends Chapter 18, Article 18-V "Conduct on Public Property" of the City of Needles Municipal Code as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

SECTION 5. Publication. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published pursuant to state law within fifteen (15) days after its passage, and this Ordinance shall become effective thirty (30) days after its passage.

SECTION 6. Effective Date. This action shall become final and effective thirty (30) days after the adoption of this Ordinance by the City Council as provided by the Needles Code.

SECTION 7. Certification. The City Clerk shall certify the introduction and adoption of this Ordinance.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 12th day of August 2025, by the following roll call vote:

AYES: COUNCIL MEMBERS FORD, MCCORKLE, CAMPBELL, POGUE, BELT, LONGBRAKE
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Janet Jernigan, Mayor

ATTEST:
Candace Clark, City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

Approved as to form:

_____
Lena Wade, Deputy City Attorney

Article 18-V. Conduct on Public Property

18-42 Public Property Defined

For the purpose of this chapter, "public property" means any publicly owned property within the city, except the traveled portion of any public streets, and shall include but not be limited to any park, sidewalk, curb or any public right-of-way devoted to planting. (Ord. No. 387-AC)

18-43 Vandalism

It is unlawful for any person to willfully mark, deface, disfigure, injure, tamper with, displace or remove any railing, bench, or any facilities or property and equipment of any public utility, or parts of appurtenances thereof, signs, notices, placards, whether temporary or permanent, monuments, stakes, posts or other boundary markers, wall or rock border, or other structures or equipment, facilities or public property or appurtenances whatever, either real or personal. (Ord. No. 387-AC)

18-44 Structures--Tents--Ropes And Lines

It is unlawful for any person to construct or erect any building or structure of whatever kind, whether permanent of temporary in character, any tent, fly or windbreaker, or run or string any rope, cord or wire into, upon or across any public property, except on special permit issued pursuant to a city ordinance, resolution or regulation. (Ord. No. 387-AC)

18-45 Trees And Plants

It is unlawful for any person to, without a city permit, damage, cut, carve, burn, transplant or remove any tree or plant, or injure the bark or pick the flowers or seeds of any tree or plant, nor shall any person attach any pole, wire or other contrivance to any tree or plant. No person shall dig in or otherwise disturb or in any way injure or impair the natural beauty or usefulness of any park area. (Ord. No. 387-AC.)

18-46 Climbing Trees--Inappropriate Sitting Or Lying

It is unlawful for any person to climb any tree or walk, stand or sit upon monuments, vases, fountains, railings, fences, planted areas or upon any other property not designed or customarily used for such purposes, or to sit on any sidewalks or steps or to lie or sit on any lawns which are posted with a sign prohibiting this use on the lawn area. (Ord. No. 387-AC)

18-47 Sleeping--Disorderly Conduct

It is unlawful for a person to sleep on any public sidewalks, curbs, planters or walls, or to block pedestrian traffic on the sidewalk or other public walks, ways or footpaths devoted to pedestrian use. (Ord. No. 387-AC)

18-48 PROHIBITED TRESPASS

(a) It is unlawful for any person to enter or remain upon any posted public property during those hours prohibited by the signs posted thereon without the written permission of the owner, tenant, or occupant in the legal possession or control thereof.

(b) The signs shall be not less than one square foot in area and will have letters not less than two inches in height which shall read "Trespassing-Loitering Forbidden by City of Needles Municipal Code Article 18-V" followed by a designation of specific hours during which such trespassing and loitering are prohibited. These signs shall be posted at each entrance to the property and on at least two prominent places on the exterior boundaries of the property where they are clearly visible from outside of the property.

18-49 VIOLATIONS—PENALTY

Any person violating any of the provisions of this Article 18-V shall be guilty of a misdemeanor and shall upon conviction be punished by a fine not to exceed five hundred dollars ($500.00) or by imprisonment, not exceeding six months or by both such fine and imprisonment. Every separate violation of this Article shall be deemed a separate offense.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Receive and file the Needles Short Range Transit Plan (SRTP) 2025-2030

Background: San Bernardino County Transportation Authority (SBCTA) requires each transit agency to prepare a Short-Range Transit Plan (SRTP), which is a multi-year operating and capital plan. The SRTP provides information on the transit services provided, their performance, any needs and deficiencies, and a proposed plan for the operations and capital investments covering the next five years. The City of Needles (City) SRTP is for Fiscal Year (FY) 2025/2026 to FY 2029/2030.

Summary of Existing Transit Services and Performance
The City operates the following public transportation services:

1. **Needles Area Transit (NAT)** is the primary local public transportation provider in the City. NAT operates one (1) deviated fixed route service on one-hour headways. The route includes two loops, both beginning and ending on G Street at Broadway. The first loop is the West Loop with stops at the Elks Lodge, Needles Regional Senior Center, Colorado River Medical Center, Needles Branch Library, and the Sheriff's Department. The second loop is the North-South Loop with stops at Carl's Jr. and Best Western Hotel. NAT runs Monday through Friday from 7:00 a.m. to 6:55 p.m. and on Saturday from 10:00 a.m. to 4:55 p.m.
2. **Needles Dial-a-Ride (DAR),** also known as the Senior Shuttle, provides curb-to-curb service for persons age 60 and over and for persons with a disability that limits mobility. Service is provided Monday through Friday beginning at 9:00 a.m. with final drop-off at 1:15 p.m. Trips are scheduled on a reservation basis with same-day trips scheduled after 9:00 a.m. Needles Dial-a-Ride provides trips within the city limits.
3. **Needles Dial-a-Ride (DAR) Medical** is a service provided twice a week on Tuesday and Thursday, available to the general public on a first-come, first-served basis strictly for medical appointments in the Bullhead City, Arizona area. Service is by advanced reservation and requires advance payment of fares. Prospective riders are asked to schedule medical appointments accordingly. **The medical transportation service was discontinued as of June 30, 2025, being replaced with the new Fort Mohave/Bullhead Shuttle service.**
4. **Shopper Shuttle Pilot Program**, a new service beginning July 10, 2019, is provided once a week on Wednesdays, departing the El Garces Intermodal Transportation Facility's west parking lot at 8:15 a.m. The Shopper Shuttle stops at the Walmart Supercenter, Safeway, Smith's, and CVS in Fort Mohave. The Shopper Shuttle returns to the City at approximately 12:30 p.m., dropping passengers at their residence. Passengers schedule a reservation up to 11:00 a.m. on the Tuesday prior. Round trip fare costs $9.00; however, trips were fully subsidized through December 2019 by donations as the City received a total of $1,475 in donations to offer pre-paid trips. **This service, like the medical transportation service, was discontinued as of June 30, 2025, being replaced with the new Fort Mohave/Bullhead Shuttle service.**
5. **Fort Mohave/Bullhead Limited Shuttle (FMBS)**, a service recommendation in this SRTP, began operating on July 1, 2025, and provides, on a first-come first-served basis, two round trips on Tuesday and Thursday traveling within a one-mile radius of Highway 95 up to Silver Creek Road, Bullhead City. The service departs from the El Garces Intermodal Transportation Facility at 8:15 a.m. and again at 11:30 a.m. returning at approximately 11:15 a.m. and 2:20 p.m., respectively, dropping passengers at their residence. Prepaid advance reservation is required no later than 11:00 a.m. the day prior to taking a trip with roundtrip fare for destinations in Fort Mohave (Zone 1) of $9.00 and Bullhead City (Zone 2) of $12.00.

Summary of Proposed Transit Services

The City does not generate enough Local Transportation Funds (LTF) to cover its operating expenses. Through the SRTP and allocation process, the SBCTA Board of Directors approves supplementing the City's operations with State Transit Assistance (STA) funds. This funding comes from the mountain/desert population share, which does not affect other operator allocations as it is a small amount dispersed over a five-year period. Additionally, SBCTA allocates other funding, such as Measure I Senior and Disabled, Federal Transit Administration (FTA) Section 5311, and State of Good Repair, to assist with any shortfalls.

There are four financially constrained recommendations for the City of Needles Transit Services:

1. **Bus Stop Improvements –** NAT has 33 bus stops for its Deviated Fixed Route services. Due to extreme weather, this SRTP recommends improving bus stops to include a shelter, bench, and trash receptacle. The goal is to improve all 33 bus stops within the NAT service routes.
2. **New Garage and EV Infrastructure –** Construct a new garage shell for DAR Vehicles; as well as install EV infrastructures in all garages to accommodate future Zero-Emission Vehicles.
3. **Vehicle Replacement Plan** – Replace aging vehicles and begin introduction of the first Zero Emission vehicle to the City of Needles Transit Services.
4. **Fare Pass Technology** - Implement technology to allow app-based fare payment. This will allow riders more flexibility to purchase tickets immediately or for future use.

Fiscal Impact: SBCTA provides annual funding for transit operations including all capital expenditures

Environmental Impact: N/A

Recommended Action: Receive and file the Needles Short Range Transit Plan (SRTP) 2025-2030

Submitted By: Cheryl Sallis, Community Services Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

Needles Transit Services
Short Range Transit Plan
Fiscal Year 2025-2030

Final Report

CITY OF NEEDLES CALIFORNIA

August 2025

sbcta
San Bernardino County Transportation Authority

AMMA
TRANSIT PLANNING INC.

Agenda Item 12.

Needles Transit Services Short Range Transit Plan
Fiscal Year 2025-2030

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Needles Transit Services Short Range Transit Plan Fiscal Year 2025-2030

Introduction

This introductory chapter provides the purpose of the Short Range Transit Plan (SRTP) prepared for the City of Needles; the methodologies utilized in the planning process; an overview of existing services, recent developments and recent performance trends; and an overview of the remaining SRTP chapters.

PURPOSE OF THE SHORT RANGE TRANSIT PLAN

The purpose of this SRTP is to guide the City of Needles in its provision of public transportation services over the next five years. The SRTP engages the public and community stakeholders to gather input on transit needs, gaps and satisfaction with existing service, and the plan analyzes current and past performance data. From this input, the SRTP then develops service strategies to improve the City of Needles' public transit and presents funding scenarios to support the plan of action.

The SRTP is a requirement for the City of Needles to remain in compliance with California's Transportation Development Act (TDA) and continue receiving state funds for transit in Needles. This SRTP was developed under sponsorship of the San Bernardino County Transportation Authority (SBCTA) as the Regional Transportation Planning Agency (RTPA) and administrator of transit funding for operators in San Bernardino County.

The City of Needles last developed an SRTP in January 2020, just prior to the onset of the COVID-19 pandemic and the social disruption of California's mandated stay-at-home and social distancing orders. This SRTP considers the transit effects of the pandemic and the following recovery efforts. The SRTP also presents plans for a strong future that enhances mobility for the residents of Needles.

Existing Conditions

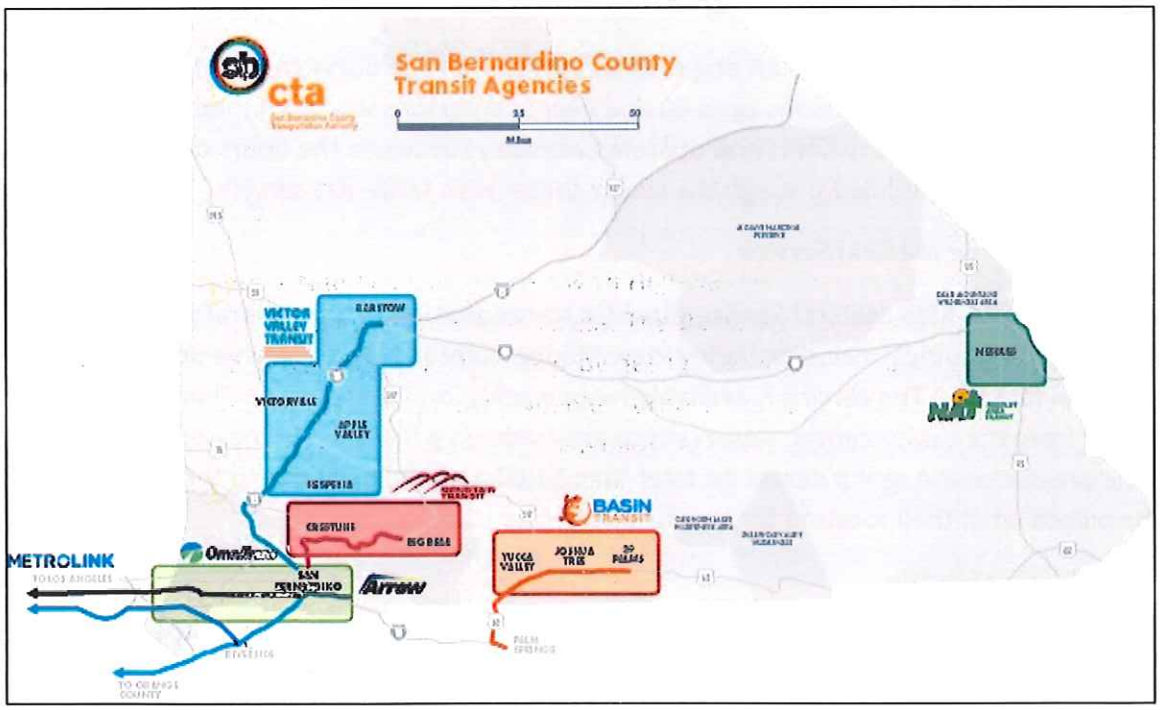
This chapter includes a full review of existing Needles Transit Services (NTS), incorporating a demographic review of the population served, presenting input gathered through a four-part outreach process, an assessment of previously completed studies and an assessment of current and past operating performance.

DESCRIPTION OF THE STUDY AREA

The City of Needles is a rural community on the eastern border of San Bernardino County, along the Colorado River, with a total population of almost 5,000 people. The 30-square-mile community is 175 miles away from the Victor Valley, the nearest urbanized region in the County, and more than 200 miles removed from the county seat in the City of San Bernardino. With scarce resources located within the City of Needles, residents are compelled to travel into Fort Mohave and Bullhead City, Arizona, for shopping, medical purposes and employment (Figure 1).

Interstate 40 traverses Needles east to west with Highway 95 (the Trans-National Highway from Mexico to Canada) providing north-south access. The Burlington Northern Santa Fe Railroad ("BNSF") has a hub at Needles, and Amtrak provides two trains a day, one westbound to Los Angeles and one eastbound to Chicago. Needles Airport is a county-owned, public-use airport in San Bernardino County, which is located five nautical miles south of the central business district of Needles.

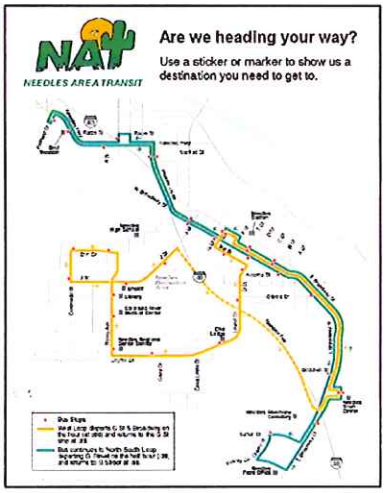
Figure 1: Needles Transit and the San Bernardino County Network



AVAILABLE PUBLIC TRANSPORTATION SERVICES

NTS consists of four programs to meet the mobility needs of the residents. Each program has its own operating days, hours of service, eligibility and required fare.

Needles Area Transit



The Needles Area Transit (NAT) deviated fixed-route bus service operates on a 60-minute headway throughout the City. Route deviations are provided upon request and where there is time availability to pick up or drop off riders within ¾-mile of the fixed route. The service operates between the hours of 7:00 a.m. and 6:55 p.m. Monday through Friday and from 10:00 a.m. to 4:55 p.m. on Saturday. The NAT service is available to the general public.

The route consists of two loops: The West Loop that departs G Street and Broadway on the hour, covering the southwest portion of the City that includes stops for the city offices, senior center, Colorado River Medical Center and the library, arriving back at G Street 30 minutes after the hour. The North-South Loop departs from G Street on the half hour and traverses Broadway Street at both ends of the City and Needles Highway, returning to G Street at 55 minutes past the hour.

Needles Senior Dial-A-Ride Specialized Transportation

The Needles Senior Dial-A-Ride is an origin-to-destination service dispatched out of the Needles Regional Senior Center for persons aged 60 and over and persons with a verified disability. The service covers the entire city limits and operates weekdays between the hours of 9:00 a.m. and 1:15 p.m. Trips are scheduled through the senior center with same-day service.

Needles Dial-A-Ride Medical Service

The Needles Dial-A-Ride Medical Service provides transportation to the general public to Arizona medical facilities, including Valley View Medical Center in Fort Mohave up to Bullhead City medical facilities. The service is available twice weekly, on Tuesdays and Thursdays, departing from the senior center. Reservations are made on a first-come, first-served basis and must be prepaid at the senior center no later than 11:00 a.m. the day prior to the trip. Riders can be picked up at their location for an extra fee.

Needles Shopper Shuttle

The Needles Shopper Shuttle was introduced in July 2019 to offer residents access to major grocery chains in Arizona due to the closure of the City of Needles' single grocery store. The shuttle operates once a week, on Wednesday, traveling from the El Garces to Walmart, Safeway, Smith's and CVS in Fort Mohave. The shuttle leaves El Garces at 8:15 a.m. and returns by 12:30 p.m., dropping off riders at their homes. Reservations must be prepaid at the senior center no later than 11:00 a.m. of the day prior to the trip.

Needles Transit Services Fare Structure

The fare structure for the NTS is presented in Table 1 for all modes. For the deviated fixed-route service, slight discounts are provided to older adults. Currently, all K-12 and college students ride free with valid student identification or class schedule. Fares for specialized transportation services vary, depending on the distance of the trip and the program utilized.

Table 1: Fare Structure of Needles Transit Services

NAT Deviated Fixed-Route Service			
	K-12 & College with a Valid Student ID or Current School Schedule	Adults under the age of 60 and Youth (other than Students)	Seniors aged 60 and over and Persons with Disabilities (with city issued ID)
Regular Route (single fare each boarding)	Free	$1.35	$1.25
Deviation Service (single fare each boarding)	Free	$2.00	$1.90
Single Boarding Pass		$1.35	$1.35
30-ride Punch Pass		$39.00	
Children aged 5 and under, up to two free per fare-paying adult		Free	
Dial-A-Ride (Senior Shuttle)			
Curb-to-curb transportation for seniors aged 60 and older and persons with a verified disability (per boarding)			$1.25
Dial-A-Ride Medical Transportation			
Round Trip to Valley View Medical Center, paid in advance			$6.00
Round Trip north of Valley View to Bullhead City medical facilities, paid in advance			$12.00
Shopper Shuttle			
Round Trip, paid in advance			$9.00

The City of Needles currently owns six vehicles: three larger vehicles support the deviated fixed-route service, and three smaller vehicles are used for the three specialized demand response services (Table 2). Several of the current vehicles are at or have already met the useful life benchmark for vehicle age. A replacement schedule for transit vehicles is included in the capital plan of this SRTP.

Table 2: Vehicle Inventory

ID#	VIN	License #	ADA Accessible?	Year and Make	In-Service Date	Useful Life Years	Seating Capacity	Mileage
N-9	03451	1550968	Yes	NAT 2018 Glaval	8/30/2018	5	18	156,146
N-11	27997	1681543	Yes	NAT 2024 Starcraft	12/1/2023	5	18	11,518
N-12	45645	1696042	Yes	NAT 2024 Starcraft	6/28/2024	5	18	2,433
S-3	10858	1146441	Yes	2002 Ford	7/1/2002	7	7	75,697
S-5	18893	1335656	Yes	2009 Starcraft Starlite	7/1/2009	7	7	100,524
S-6	35613	1626392	Yes	2019 Arboc	4/15/2022	7	8	21,334

TRANSPORTATION OPTIONS FROM OTHER PROVIDERS

VVTA TRIP

The Victor Valley Transit Authority (VVTA) is the Consolidated Transportation Services Agency (CTSA) for the rural, mountain and desert communities of San Bernardino County. In this role, VVTA administers the Transportation Reimbursement and Information Program (TRIP), a self-directed, mileage-reimbursement transportation service that complements public transportation. Volunteers, such as friends and neighbors, transport riders to their desired location when no transit options are available.

Transportation Reimbursement for Individuals Program

TRIP is eligible for those who are disabled, frail or unable to drive and are unable to use other forms of available public transportation for their trip purpose. Riders are reimbursed per mile for the trips their volunteers provide and then pay that reimbursement to their volunteer driver. There are no restrictions on the days and times of travel, and trips can include multiple destinations. For riders who do not have a bank account, debit card or credit card, the Fintwist PayCard can be used to deposit reimbursements on the card on the day of payment, eliminating the need to carry cash or deposit checks.

Bullhead Area Transit System

The Bullhead Area Transit System (BATS) provides fixed-route and demand response transportation within the city limits of Bullhead City, Arizona. While BATS does not provide service in the City of Needles, Needles residents can use the BATS system for travel around Bullhead once they have entered their jurisdiction. Service is provided as far south as the Mohave Crossing Shopping Center and as far north as the Laughlin/Bullhead International Airport. The system operates on weekdays from 6:00 a.m. to 7:00 p.m. and Saturdays from 8:00 a.m. to 3:00 p.m.

Amtrak

Amtrak is the intercity rail line that travels throughout the United States with over 500 stations and 21,400 miles of railroad track. Rail passengers can board Amtrak trains in Needles at the El Garces on the Southwest Chief line that has termination points at Union Station in Los Angeles and in Chicago. The Southwest Chief also has stops in Arizona, New Mexico, Colorado, Kansas and Missouri. Rail fares are based on the distance of travel; however, Amtrak offers multi-ride passes on a 6-ride, 10-ride and monthly pass basis. Trains typically depart from Needles at night.

KEY DEMOGRAPHIC CHARACTERISTICS

To better understand the current and potential users of NTS, a review of demographics informs this SRTP to suggest the community's need for public transportation and population-based impacts for future transit demand. The data presented in this section indicates population trends and changes in population characteristics for the City of Needles, San Bernardino County and California at intervals between 2000 and 2022.

The population of Needles has fluctuated over the years, with a slight increase from 2000 to 2016, followed by a slight decrease in 2020 and 2022 (Table 3). The population density (population per square mile) has also varied, decreasing from 2000 to 2010, followed by small fluctuations in later years. This contrasts with San Bernardino County, where the population has shown consistent growth from 2000 to 2022, with the highest percentage increase between 2000-2010 and a steady increase of population density over the years. The state's population has been steadily increasing, with the highest percentage increase in 2000-2010. Population density has shown a general upward trend, with a decrease between 2020 and 2022.

Table 3: Population Change from 2000 to 2022

City of Needles					
	2000	2010	2016	2020	2022
Population	4,830	4,844	4,945	4,931	4,895
Percent Change from Previous Year		0.3%	2.1%	-0.3%	-0.7%
Square Miles	29.8	30.8	30.8	30.8	31.08
Population/Square Mile	162.1	157.3	157.3	160.1	157.5
San Bernardino County					
	2000	2010	2016	2020	2022
Population	1,709,434	2,035,210	2,106,754	2,181,654	2,193,656
Percent Change from Previous Year		19.1%	3.5%	3.6%	0.6%
Square Miles	20,052	20,056	20,057	20,057	20,105
Population/Square Mile	85.3	101.5	105.0	108.8	109.1
California					
	2000	2010	2016	2020	2022
Population	33,871,648	37,253,956	39,029,342	39,538,223	39,029,342
Percent Change from Previous Year		10.0%	4.8%	1.3%	-1.3%
Square Miles	155,959	155,779	155,779	155,792	163,696
Population/Square Mile	217.2	239.1	250.5	253.8	238.4

Note: 2000 data from 2000 Census Summary File (SF) 1, DP-1.
Note: 2010 data from 2010 Census Summary File (SF) 1, DP-1.
Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP05.
Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP05
Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP05.

The median age in the City of Needles has shown a consistent upward trend from 2000 to 2022, increasing from 39.0 to 48.8 years, with the 25% increase suggesting a city population that is

aging in place (Table 4). The County's median age also has been increasing over the years, but at a slower rate, increasing from 30.3 in 2000 to 34.4 in 2022. The State's median age has been on the rise as well, showing a steady increase from 33.3 in 2000 to 37.9 in 2022. Overall, the data indicates an aging trend for the City of Needles that is considerably older than both the County and the State.

Table 4: Median Age from 2000 to 2022

Location	2000	2010	2016	2020	2022
City of Needles	39.0	39.3	41.7	44.4	48.8
San Bernardino County	30.3	31.7	32.7	34.9	34.4
California	33.3	35.2	36.0	37.5	37.9

Note: 2000 data from 2000 Census Summary File (SF) 1, DP-1.

Note: 2010 data from 2010 Census Summary File (SF) 1, DP-1.

Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP05.

Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP05

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP05.

Table 5 analyzes the percentage of seniors (age 65 and over) in the total population of the City of Needles, San Bernardino County and the State of California between 2000 and 2022. The percentage of seniors in Needles has shown an overall increasing trend, rising from 16.3% in 2000 to 21.6% of the total city population in 2022. This is a greater increase than that of the County's gradual increase and the steady State increase over the same period.

Table 5: Older Adults as Percent of Total Population from 2000 to 2022

Location	2000	2010	2016	2020	2022	2022 Population
City of Needles	16.3%	16.4%	21.2%	17.5%	21.6%	4,895
San Bernardino County	8.5%	8.4%	10.4%	11.5%	11.8%	2,193,656
California	10.6%	10.9%	12.8%	14.3%	15.0%	39,029,342

Note: 2000 data from 2000 Census Summary File (SF) 1, DP-1.
Note: 2010 data from 2006-2010 American Community Survey, 5-Year estimates, DP05.
Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP05.
Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP05.
Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP05.

The City of Needles has experienced persistent high poverty rates, significantly exceeding both County and State averages (Table 6). This suggests underlying socioeconomic challenges specific to the area that may differ in other settings. Poverty rates fluctuated but remained relatively high throughout the period analyzed. The rate was 26.1% in 2000, decreased to 24.9% in 2016 and then increased to 29.3% in 2022. While the rate of increase over the past two decades is low, the percentage of total population living in poverty is significantly higher than the County's 13.4% and the State's 12.2% in 2022, respectively.

Table 6: Low-Income Populations as Percent of Total Population from 2000 to 2022

Location	2000	2010	2016	2020	2022	2022 Population
City of Needles	26.1%	26.1%	24.9%	29.3%	29.3%	4,895
San Bernardino County	15.8%	14.8%	19.1%	15.0%	13.4%	2,193,656
California	14.2%	13.7%	15.8%	12.6%	12.2%	39,029,342

Note: 2000 data from 2000 Census Summary File (SF) 3, DP-3.

Note: 2010 data from 2006-2010 American Community Survey, 5-Year estimates, DP03.

Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP03.

Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP03.

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP03.

Housing trends in the City of Needles presented in Table 7 examine key indicators, such as total housing units, vacancy rates, occupancy rates and household sizes. The total number of housing units increased between 2000 to 2010, followed by a decline from 2016 to 2022. The recent decline is expected to be offset by new city developments at the planned River Lux Resort, Rustic Acres Housing Community and the Fenders River Road Resort over the next two years.

Needles' vacancy rate has experienced significant fluctuations, peaking in 2010 at 33.70% and then declining to 26.98% in 2022. The occupancy rate followed an inverse trend to the vacancy rate, with a low point in 2010 and a gradual increase thereafter. The proportion of owner-occupied units has remained relatively stable, while renter-occupied units have fluctuated. Average household size has generally decreased over the analyzed period for both owner-occupied and renter-occupied units.

Table 7: Housing Trends from 2000 to 2022

	City of Needles				
	2000	2010	2016	2020	2022
Total Housing Units	2,551	2,895	2,992	2,856	2,761
Percentage Change in Housing Units		13.5%	3.4%	-4.5%	-3.3%
Vacant Housing Units	611	977	931	897	745
Vacancy Rate	24.00%	33.70%	31.10%	31.41%	26.98%
Occupied Housing Units	1,940	1,918	2,061	1,959	2,016
Occupancy Rate	76.00%	66.30%	68.90%	68.59%	73.02%
Owner-occupied Housing Units	1,104	1,015	1,123	1,105	1,162
Renter-occupied Housing Units	836	903	938	854	854
Average Household Size of Owner-occupied	2.48	2.54	2.61	2.63	2.51
Average Household Size of Renter-occupied	2.49	2.5	2.15	2.41	2.32

Note: 2000 data from 2000 Census Summary File (SF) 1, DP-1.

Note: 2010 data from 2010 Census Summary File (SF) 1, DP-1.

Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP04.

Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP04.

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP04.

The median household income in the City of Needles, San Bernardino County and California all increased between 2000 and 2022, as shown in Table 8. However, the rate of increase for the City of Needles was lower than both the County and the State. Median household income for the City increased from $26,108 in 2000 to $38,368 in 2022, an increase of 47% over that period. In contrast, the household income for San Bernardino County has increased by 88% over the same period and is more than twice the household income of Needles in 2022.

Table 8: Median Household Income from 2000 to 2022

Location	2000	2010	2016	2020	2022
City of Needles	$26,108	$31,226	$34,214	$33,265	$38,368
Percent Change from Previous Year		19.60%	9.57%	-2.8%	15.3%
San Bernardino County	$42,066	$55,845	$54,469	$65,761	$79,091
Percent Change from Previous Year		32.8%	-2.5%	20.7%	20.3%
California	$47,493	$60,883	$63,783	$78,672	$91,551
Percent Change from Previous Year		28.2%	4.8%	23.3%	16.4%

Note: 2000 data from 2000 Census Summary File (SF) 3, DP-3.

Note: 2010 data from 2006-2010 American Community Survey, 5-Year estimates, S1901.

Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, S1901.

Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, S1901.

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, S1901.

The percentage of households with at least one vehicle is higher in the City of Needles and San Bernardino County compared to the State average while the County has the highest percentage of households with three or more vehicles (Table 9). The City of Needles' percentage of households without a vehicle is reported as much lower than County and State proportions, although areas with higher rates of poverty typically have less access to vehicles. This suggests some uncertainty in the census sampling size and its margin of error. The American Community Survey (ACS) estimates are based on data from a sample of housing units and people in that population, not the full population.

Table 9: Access to a Vehicle in 2022

	City of Needles	San Bernardino County	California
Estimates (16 and over by household)	1,480	975,814	18,612,464
No Vehicle Available	0.5%	2.3%	3.4%
1 Vehicle Available	23.1%	12.8%	19.0%
2 Vehicles Available	37.6%	34.0%	37.5%
3 or more Vehicles Available	38.9%	50.9%	40.1%

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, S0801.

Table 10 analyzes the primary modes of transportation used by working-age individuals aged 16 and older in 2022. The data indicates a strong reliance on personal vehicle use for commuting in all three regions, with a particular emphasis on single-vehicle commutes in Needles where 86% of the population drives alone. The limited reported use of public transportation in Needles highlights an opportunity for public transportation to increase its mode share, especially for those without access to a personal vehicle. The more recent trend of teleworking from home post-pandemic is less prevalent in Needles compared to the County and the State, highlighting the differences in the job market for this community.

Table 10: Travel to Work Characteristics, 2022

	Needles	San Bernardino County	California
Working Population (Age 16 +)	1,480	875,814	18,612,464
Drove Alone	85.5%	74.4%	75.3%
Carpool/Vanpool	8.0%	10.9%	9.8%
Public Transportation	0.0%	0.8%	2.7%
Walk	2.1%	1.5%	2.4%
Bicycle	0.0%	0.2%	0.7%
Taxicab, motorcycle or other means	0.3%	1.3%	1.7%
Worked at home	4.1%	11.0%	17.2%

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, S0801.

Labor force trends in the City of Needles from 2000 to 2022 are reported in Table 11 and focus on key indicators, such as the population aged 16 and over, labor force participation rate,

employment, unemployment and armed forces participation. The City of Needles has experienced a decline in labor force participation over the analyzed period, which could be attributed to various factors, including demographic changes for older adults and persons with disabilities that have exited the labor force or discouraged workers that are no longer seeking employment.

The percentage of the population aged 16 and over in the labor force has shown a significant decline from 50.1% in 2000 to 42.8% in 2022 while the number of employed individuals fluctuated over the analyzed period, with a noticeable decline between 2016 and 2020. The unemployment rate peaked at 7.1% in 2010, returned to 3% in 2016 and was estimated at 6% in 2022.

Table 11: Employment Status of Adult Population

City of Needles					
	2000	2010	2016	2020	2022
Population 16 Years and Over	3,687	3,861	3,824	3,853	4,091
Number in Labor Force	1,848	1,994	1,757	1,620	1,750
Percent in Labor Force	50.1%	51.6%	45.9%	42.0%	42.8%
Civilian Labor Force	1,837	1,994	1,757	1,617	1,747
Employed	1,728	1,721	1,641	1,465	1,501
Unemployed	109	273	116	152	246
Percent Unemployed	3.0%	7.1%	3.0%	3.9%	6.0%
Armed Forces	11	0	0	3	3
Not in Labor Force	1,839	1,867	2,067	2,233	2,341

Note: 2000 data from 2000 Census Summary File (SF) 3, DP-3.

Note: 2010 data from 2006-2010 American Community Survey, 5-Year estimates, DP03.

Note: 2016 data from 2012-2016 American Community Survey, 5-Year estimates, DP03.

Note: 2020 data from 2016-2020 American Community Survey, 5-Year estimates, DP03.

Note: 2022 data from 2018-2022 American Community Survey, 5-Year estimates, DP03.

PREVIOUS PLANNING STUDIES

Two past studies of the Needles' environment are of relevance to this SRTP.

Needles Transit Services Short Range Transit Plan, January 2020

The City of Needles' most recent SRTP presented 15 recommendations in the context of a Financially Constrained scenario and an Unconstrained scenario. Summarized in Table 12, brief comments as to the work undertaken in the intervening four years are included.

Table 12: Status of Recommendations from Previous 2020-2025 SRTP

Constrained Scenario Recommendations	Status
Service to Fort Mohave and Arizona – Ft. Mohave/Bullhead Limited Stop Pilot	Scheduled for Implementation in Summer 2025
Bus Stop Implementation Program	Completed as recommended and ongoing
Zero-Emission Bus Rollout Plan	Deferred
Replacement Vehicle	Acquired 2 Fixed-Route Vehicles (November 2023 & June 2024) and Acquired 1 Dial-A-Ride Vehicle (2022)
Unconstrained Scenario Recommendations	Status
Sunday Service	Deferred
Operate NAT Weekday Service Later than 7:00 p.m.	Deferred
Operate NAT Saturday Service Later than 5:00 p.m.	Deferred
Access to Jobs in Arizona	Deferred
Expand Dial-A-Ride Service Hours	Completed in October 2022; rescinded in 2025
Improve Service to Barstow and Victorville	Promotion through the Department of Aging and Adult Services (DAAS) for the Victor Valley Transportation Authority's Transportation Reimbursement and Information Program (TRIP) mileage reimbursement
Improve Health Care Access to San Bernardino Valley	Promotion through DAAS of TRIP mileage reimbursement
Procure Small System Dispatching Software	Deferred

Coordinated Public Transit-Human Services Transportation Plan for San Bernardino County, 2021 Update

This Plan focuses on the mobility needs and gaps of older adults, persons with disabilities, persons of low-income, including children, and military veterans. Prepared during the early period of the COVID-19 pandemic, it was impacted by the stay-at-home orders with the result that all outreach was conducted virtually.

Stakeholder agencies participating from Needles included: Palo Verde College and County agencies with responsibility for Needles' residents that included California Children's Services Department of Public Health; In-Home Supportive Services; Department of Aging and Adult Services; San Bernardino County Veterans Services; and Senior Information and Assistance, Department of Aging and Adult Services.

Findings Related to Needles' Area Mobility Needs

- Extend days and hours of NAT operation.
- Palo Verde College students attend classes through weekday evenings, as late as 9:00 p.m. While some classes are on interactive video conferencing, some still invite on-site student participation and unavailable transportation can be a barrier.
- Individuals need to make long trips across regions and counties.
- Individuals supported by the Inland Regional Center (IRC) have challenges getting from the High Desert and Colorado River area to the San Bernardino Valley.
- Veterans living in the High Desert and Colorado River area need to get to the Loma Linda Veterans Administration.
- Needles area residents need to travel to Loma Linda Medical Center.
- Crossing county and state lines can be a big challenge (e.g., San Bernardino into Riverside; San Bernardino into Arizona).
- There are hard-to-serve areas within the County and pockets of need.
- There are remote, rural areas that transit cannot serve where mobility needs exist.
- There is the need for specialized transportation for medically compromised, older adults and persons with disabilities.
- Public transit (fixed route) is not an appropriate or realistic means of transportation for some persons with disabilities or some with medical or mental health conditions.
- Agencies reported that many individuals cannot wait in the sun or cannot wait alone for the bus due to their age, medical condition or disability.
- Long trips on transit vehicles can be challenging or impossible for some people.
- Low-income individuals have continual need for fare assistance, subsidies and mileage-reimbursement programs.
- Many riders rely upon bus pass programs, vouchers or mileage-reimbursement programs to make trips, including Department of Aging and Adult Services-distributed or via the

successful Transportation Reimbursement and Information Program (TRIP) volunteer program.

Coordinated Plan Goals, Strategies and Projects of Relevance to Needles

The 2021 Coordinated Plan articulated four goals to enhance the mobility of its target groups (Figure 2).

Figure 2: Vision and Goals of 2021 Public Transit-Human Service Transportation Plan for San Bernardino County

Twenty-three strategies support the four 2021 Coordinated Plan goals, some of which have relevance to Needles and the relatively small scale of its transportation programs. Fifteen of these strategies that could positively impact Needles' public transportation or enhance the mobility of Needles' residents are presented in the following tables.

For Needles public transportation, the Goal 1 selected strategies presented in Table 13 underscore improving the rider experience by supporting riders' trip-making through connections into Arizona, by maintaining or expanding the existing span-of-service and by continuing attention to the reliability of services. They also speak to protecting fare subsidies to keep fares low for low-income riders and for developing partnerships that can help to do so.

Table 13: Selected Goal 1 Strategies — 2021 Coordinated Plan Relevant to Needles Public Transportation

Strategy (selected)	Goal 1: Support Public Transportation Recovery and Growth
1.3	Improve riders' connectivity within and between fixed-route bus services, between modes and between counties' public transit systems.
1.4	Maintain and expand public transit's span-of-service to increase weekend hours and early morning/later evening service, to the greatest extent possible.
1.6	Improve transit reliability — for all modes — and support rider-facing technology, promoting interoperable technology solutions to aid travelers across modes.
1.7	Secure and protect fare subsidies for transit.
1.8	Promote partnerships to support and encourage mobility solutions.

The relevant Goal 2 strategies of Table 14 address the concept of strong specialized transportation that can fill mobility gaps that public transportation cannot. Addressing the long-distance trips involved in traveling from Needles to the San Bernardino Valley or the somewhat shorter distance of trips into Arizona may be areas where a specialized transportation program could be useful. At present, there are no specialized transportation providers in the Greater Needles area other than NTS, although the Fort Mojave Indian Tribe may well have transportation capabilities that could be considered specialized transportation and could be eligible for some of the fund sources directed to such programs.

Table 14: Selected Goal 2 Strategies — 2021 Coordinated Plan Relevant to Needles Public Transportation

Strategy (selected)	Goal 2: Build Capacity of Specialized and Alternative Transportation Programs
2.1	Specialized transportation capacity should be increased.
2.2	Funding for operations, technology, vehicles and other equipment for specialized transportation programs should be identified and promoted.
2.3	Long-distance trip solutions should be developed and promoted to assist persons traveling long distances.
2.5	Travel training for prospective riders should be available and promoted.

Goal 3's priority is to educate riders and potential riders about the transportation choices that exist, and a broad array of activities support this in the full 2021 Coordinated Plan document. Selected Goal 3 strategies of Table 15 promote education-oriented activities, including attention to technology tools of relevance to Needles' area transportation, despite its small

size. Promotion and education about safety on transit, as well as promoting transit technology tools on websites and elsewhere are important to growing transit use.

Table 15: Selected Goal 3 Strategies — 2021 Coordinated Plan Relevant to Needles Public Transportation

Strategy (selected)	Goal 3: Promote Communication to Educate Riders and Potential Riders, Gatekeepers and the General Public About Transportation Choices
3.1	Educate the public on safety and security measures taken on public and alternative transportation.
3.2	Use technology information tools to promote and educate the public on transit, ensuring that websites and social media are kept current.

All Goal 4 strategies are represented in Table 16, as they each remain important to supporting the infrastructure necessary to safely operate public transportation. These will include continuing to enhance bus rider facilities, such as bus stops; promoting first-mile/last-mile connections, which are mostly sidewalks in Needles; procuring on-board safety equipment, as needed; and collaborating with key partners around zero-emission bus rules.

Table 16: Selected Goal 4 Strategies — 2021 Coordinated Plan Relevant to Needles Public Transportation

Strategy	Goal 4: Develop Infrastructure Projects to Improve Safety and Access, Supporting First-Mile/Last-Mile Connections
4.1	Target and enhance bus passenger facilities at locations of greatest need to improve safety, comfort and accessibility.
4.2	Improve travel safety and promote first-mile/last-mile connections to public transportation by building more sidewalks and bike paths, particularly in areas of high use or where high accident rates occur.
4.3	Procure supplies and install equipment to support personal safety or provide in-vehicle protections that ensure safe environments and instill rider confidence.
4.4	Collaborate with operators to fulfill requirements related to emissions.

Community Engagement

APPROACH

During November 2023 and January 2024, the consultant team conducted a robust outreach process to invite input from riders, stakeholders and the broader community about their perceptions of NTS and their preferences for potential improvements.

Participating Stakeholder Agencies
City of Needles
Needles Chamber of Commerce
Needles Unified School District
Palo Verde College
San Bernardino County Department of Behavioral Health
Transportation Concepts (NTS contractor)
TURN – Needles Center for Change

Community Engagement opportunities included:

Stakeholder Interviews — November 2023

The consultant team met with key employers, human and social services, trip generators and agencies that represent riders. These interviews focused on how clients are currently served by NTS, what service changes would improve service, what coordination opportunities exist and upcoming changes that might impact travel patterns.

Community Open House — November 2023

The entire community of Needles was invited to attend a widely promoted, interactive workshop at the Senior Citizens Center. Participants were invited to talk to the consultant team and City staff, vote on improvement preferences and share comments about transit services.

On-Board Rider Survey — November 2023

Surveyors rode the bus on a Wednesday in November to survey all riders about the current trips, rating various aspects of NAT service and potential improvements.

Household Survey —January 2024

All residents within the City of Needles were mailed a survey questionnaire with their utility bill. The survey could be returned by mail or completed online.

KEY THEMES FROM STAKEHOLDERS

Stakeholders were also asked to promote the survey to their clients and networks. The survey focused on perceptions of transit services and preferences for future investment.

Agency stakeholders provided their perspective on the following topics:

Bus stop amenities are needed.

- Signage is faded and hard to read.
- Lighting is needed at bus stops and on dark streets.
- Multiple reports of people feeling unsafe.
- Lights needed at all bus stops. (Explore solar lighting.)
- Lights needed on Needles Highway underpass.
- Trash cans are needed at bus stops.
- Multiple reports that stops are full of trash.
- Q Street stop reported as always littered.
- Benches and shelters at all stops requested.

Improved information and marketing are needed.

- Short-term, easy-to-achieve improvement.
- Multiple reports that information must be accessible, easy-to-understand and capture interest.
- Multiple agencies are enthusiastically willing to help promote transit information.
- Mixed awareness of Dial-A-Ride (DAR) Medical service.
- Low awareness of Shopper Shuttle and who can ride.
- Interest in travel training events to teach people how to ride; remove fear.
- Palo Verde College Needles Center
- Needles Unified School District

Transportation beyond Needles for medical, shopping and employment is needed.

- Continuing and developing transportation needs and gaps.
- Medical and dental in Arizona, Barstow, Victorville and San Bernardino. Potential increased need for pharmacy trips to Arizona or farther.
- Grocery shopping in Arizona.
- Jobs in Arizona.

New housing developments may increase demand for transportation.

- The City of Needles has plans to revitalize the downtown area as part of the City Council General Plan.

- Development of new River Lux Resort; mixed-use development, groundbreaking and completion timeframe to be determined.
- Planned development of the Rustic Acres Housing Community.

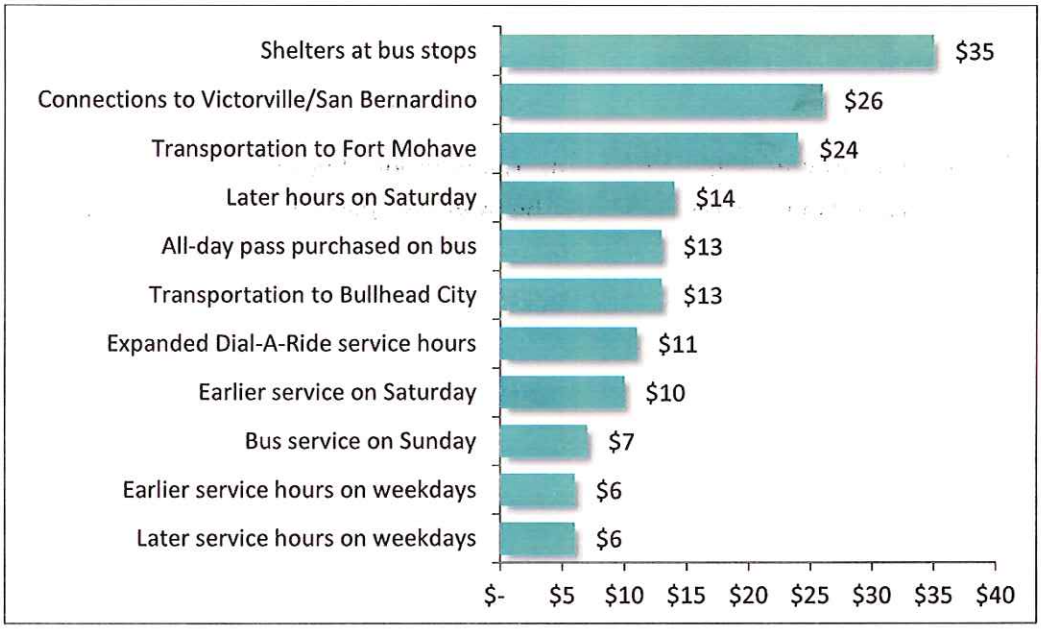
KEY THEMES FROM THE COMMUNITY OPEN HOUSE

Top Improvements

Participants used play money to "vote" on their preferred improvements for transit services. Figure 3: Votes for Improvements at SRTP Community Open House presents results for all improvements. The top three preferred improvements were:

- Shelters at bus stops with 35 votes ($1 = 1 vote)
- Connections to Victorville/San Bernardino with 26 votes
- Transportation to Fort Mohave with 24 votes

Figure 3: Votes for Improvements at SRTP Community Open House



ADDITIONAL COMMENTS FROM THE COMMUNITY OPEN HOUSE

Attendees also provided comments about where stops are needed, where routes should be served and what other improvements are needed. Summary comments follow.

Service Area/Route

- NAT should turn on Desnok from Broadway at 0:23 and 0:53.
- Add a route to serve Cibola.
- NAT needs to come up the hill more often.

Frequency

- Use two different buses, one for each loop.
- Shorten loop routes for time, if possible.

Service Hours

- 8 a.m. start time for NAT on Saturday for shopping.
- Need Dial-A-Ride to start earlier and stay later.

Amenities, Stops and Safety

- Need trash cans at bus stops. They can get very dirty.
- Need lights at stops. There are safety issues at the stop at Q Street. It can get dark, and people hang out there.
- Need a phone application with a bus tracker.

Additional Bus Stops Needed

- Needles High School
- At Best Western
- New park at 1st Beach
- JSP Walking Trail

FINDINGS FROM THE ON-BOARD RIDER SURVEY

Rider surveys were completed by 41 riders on Needles Area Transit deviated fixed-route service during one day in November 2023.

About the Respondents

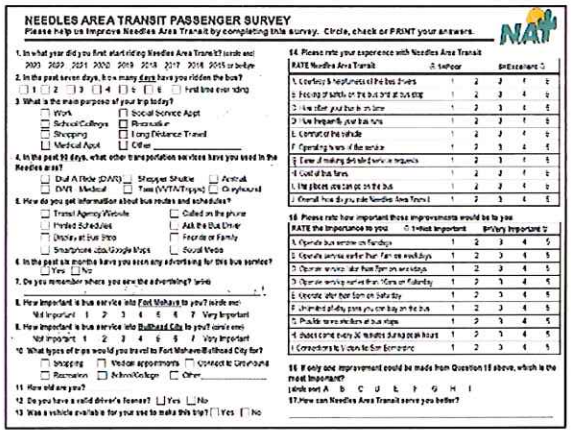
All age ranges were represented:

- 17 and under 5%
- 18 to 24 26%

- 25 to 34 18%
- 35 to 54 23%
- 55 to 64 13%
- 65 to 74 13%
- 75 and over 3%

One-third of respondents (33%) use NAT six days a week. For three respondents, it was their first time riding. Additional transit usage and mobility characteristics of respondents include:

- 44% of respondents have a driver's license.
- 81% of respondents did not have a vehicle available to make their trips.
- 34% of riders were long-term and had been riding NAT since 2015 or earlier. Almost a quarter (24%) started riding in 2023.
- The most common trip purpose was shopping, reported by 43% of respondents. Other trip purposes included: work for 24% of respondents and medical and recreational trips for 19% of respondents.
- Most respondents have used other NTS or transit services, including:
  - Dial-A-Ride: 47%
  - Shopper Shuttle: 40%
  - Taxi (VVTA/Tripps): 20%
  - Amtrak: 20%
  - Dial-A-Ride Medical: 7%

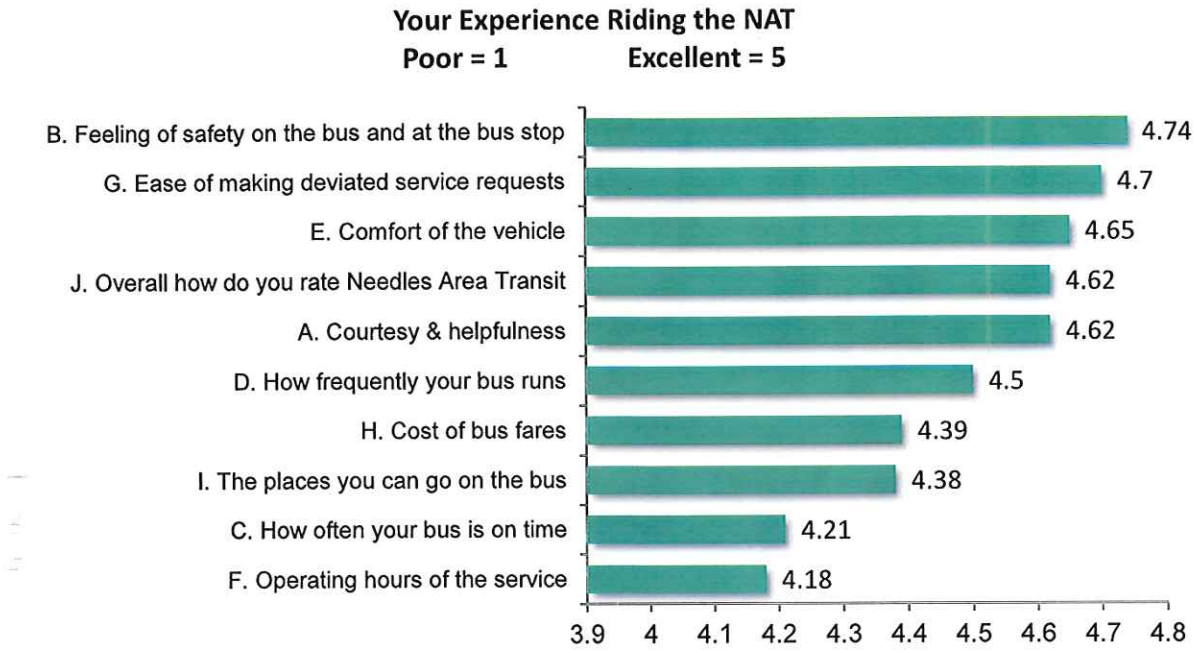

NEEDLES AREA TRANSIT PASSENGER SURVEY

Please help us improve Needles Area Transit by completing this survey. Circle, check or PRINT your answers.

Ratings of Needles Area Transit Service Characteristics

Respondents were asked to rate 10 aspects of NAT customer experience and service on a five-point scale, from "poor" to "excellent." Figure 4 presents these ratings. Rider responses were predominantly positive, with every category leading with "excellent" ratings. Very few categories had ratings of "poor." However, ***How often the bus is on time***, the ***places you can go,*** and ***cost of bus fare"*** show slightly lower ratings. For example, 8% of respondents rated ***operating hours of service*** as "poor." The feeling of ***safety, courtesy and helpfulness,*** and ***ease of making deviated service requests*** received the highest overall ratings.

Figure 4: Please Rate Your Experience with Needles Area Transit



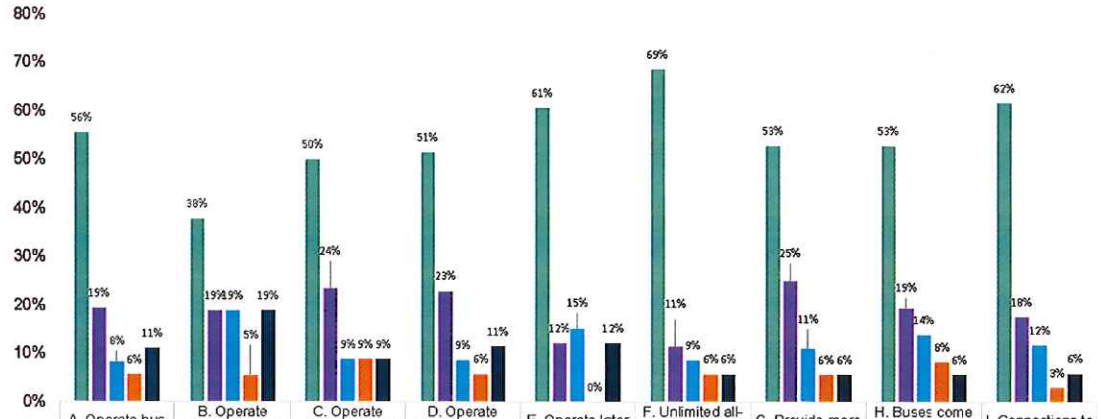
Ratings of Potential Improvements

Riders were presented nine service improvements and were asked to rate the improvements on a five-point scale, ranging from "not important" to "very important." Outcomes are presented in Figure 5. "Very important" ratings are presented in green.

The highest ratings were awarded to ***unlimited all-day pass you can buy on the bus*** (rated very important by 69%), ***connections to Victorville and San Bernardino*** (rated very important by 62%) and ***operate later on Saturday*** (rated very important by 61%).

The lowest rated improvement was ***operating service earlier on weekdays***, rated "not important" by 19% and "very important" by 38% of respondents.

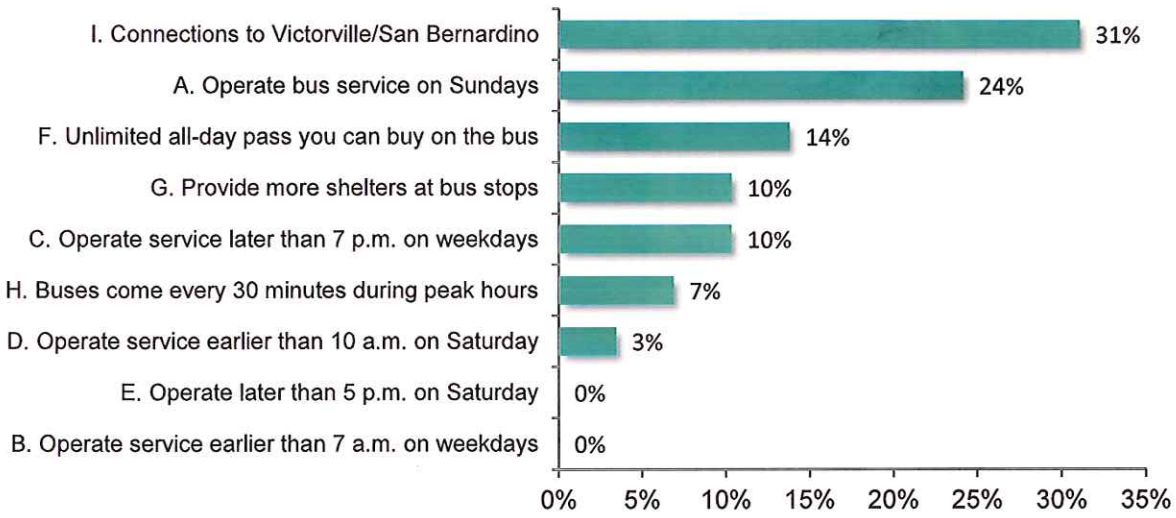
Figure 5: Rate How Important These Improvements Would Be to You



	A. Operate bus service on Sundays	B. Operate service earlier than 7am on weekdays	C. Operate service later than 7pm on weekdays	D. Operate service earlier than 10am on Saturday	E. Operate later than 5pm on Saturday	F. Unlimited all-day pass you can buy on the bus	G. Provide more shelters at bus stops	H. Buses come every 30 minutes during peak hours	I. Connections to Victorville/San Bernardino
Very Important	56%	38%	50%	51%	61%	69%	53%	53%	62%
4	19%	19%	24%	23%	12%	11%	25%	19%	18%
3	8%	19%	9%	9%	15%	9%	11%	14%	12%
2	6%	5%	9%	6%	0%	6%	6%	8%	3%
Not Important	11%	19%	9%	11%	12%	6%	6%	6%	6%

When asked to narrow their improvement choice down to a single most important option, 31% of riders selected ***connections to Victorville and San Bernardino*** followed by ***operate bus service on Sundays*** at 24% (Figure 6). An ***all-day bus pass that could be purchased on a bus*** was supported by 14% percent of respondents. When selecting the most important improvement, no riders selected ***operating services earlier on weekdays*** or ***operate later on Saturday***.

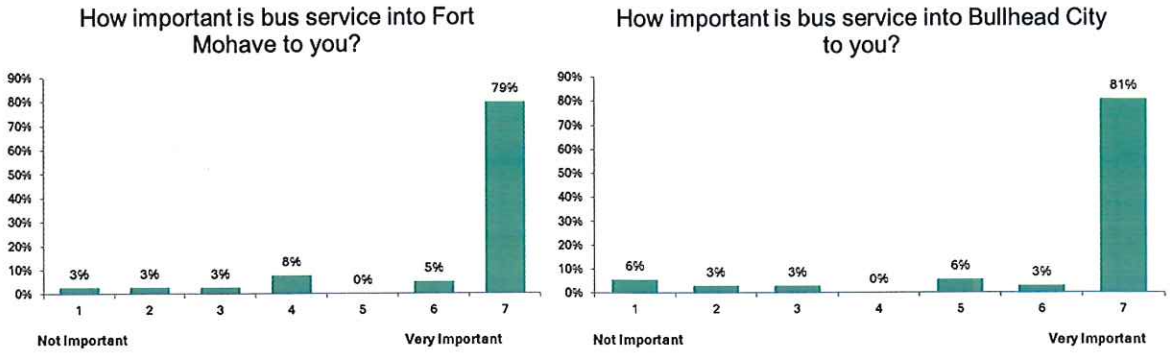
Figure 6: If Only One Improvement Could Be Made, Which Is the Most Important?



Riders onboard the vehicles were also asked to rate how important service into Fort Mohave and Bullhead City, Arizona, was to them, scaling from Very Important to Not Important.

Approximately 80% of riders indicated that service into Arizona was ***very important*** to them, for both Fort Mohave and Bullhead City (Figure 7).

Figure 7: Rate How Important Service to Arizona Is to You



Finally, 15 riders provided additional comments about how NAT could better serve them. These included:

- Several comments about increasing service hours, coverage, destinations served or increased frequency:
  - Operate on Sundays
  - Take farther trips
  - Longer transportation
  - Serve Walmart
  - Serve Dollar General twice (during route)
  - More buses
  - Shopper shuttles at least two times per week
- Three compliments included:
  - If everyone was as helpful as Sandy
  - They are the best
  - Good service
- Several comments were about amenities:
  - Cleaner/sanitizer — wipes available
  - More bus shelters
  - Putting trash covers at stops with trash cans
- One comment requested unlimited all-day passes.

FINDINGS FROM THE HOUSEHOLD SURVEY

Mailed to every household through the City's utility bill, responses to the Household Survey were received from 95 Needles residents, representing a diverse array of individuals.

About the Respondents

Public transit riders and non-riders responded:

- Over half (51%) reported that they are current riders, with 9% reporting daily use and 19% reporting weekly public transit ridership.
- Nearly three-quarters of respondents reported that they or a family member have used NAT and a quarter reported that they've used Needles Dial-A-Ride. More than one in 10 (11%) have used the Dial-A-Ride Medical and 19% have used the Shopper Shuttle.

All age groups were represented:

- 17 to 24: 1%
- 25 to 44: 9%
- 45 to 54: 11%
- 55 to 64: 25%
- 65 to 74: 37%
- 75 and over: 21%

More than half of respondents (63%) reported that they are retired, and more than a quarter are employed:

- Employed full-time: 16%
- Employed part-time: 8%
- College student: 1%
- Not employed: 18%

Respondents were spread across all income categories:

- 55% had incomes under $25,000.
- 15% had incomes between $45,000 and $74,999.
- 16% had incomes over $75,000.

Respondents live across the City:

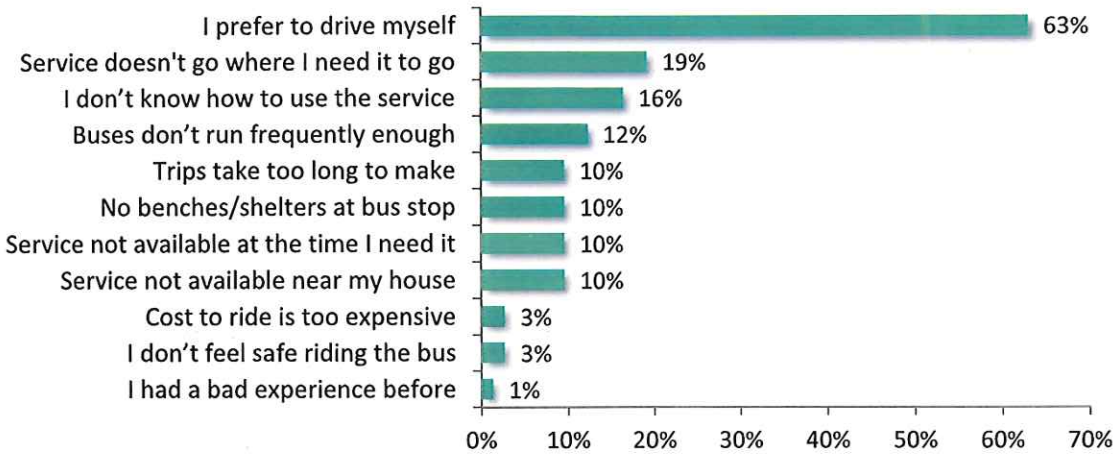
- On the Hill: 48%
- Other: 25%
- East End: 15%
- Downtown: 14%

- West End: 14%
- Northside: 8%
- Needles Village: 1%

When asked why they do not use public transit, most respondents (63%) reported that they ***prefer to drive*** themselves (Figure 8). The next top three responses were that transit ***doesn't go where I need to go***, selected by 19%; they ***don't know how to use transit***, at 16%; and ***buses don't run frequently enough***, at 12%. One in ten respondents reported that transit ***isn't available near my house***, ***trips take too long to make***, transit ***isn't available at the time I need it***, and there are ***no benches/shelters at bus stops.***

Among the 38 individuals who stated that they do not use transit, the majority (73%) prefer to drive, 21% ***don't know how to use*** transit, 18% report the service ***doesn't go where I need to go***, and 8% stated transit ***isn't available near my house***.

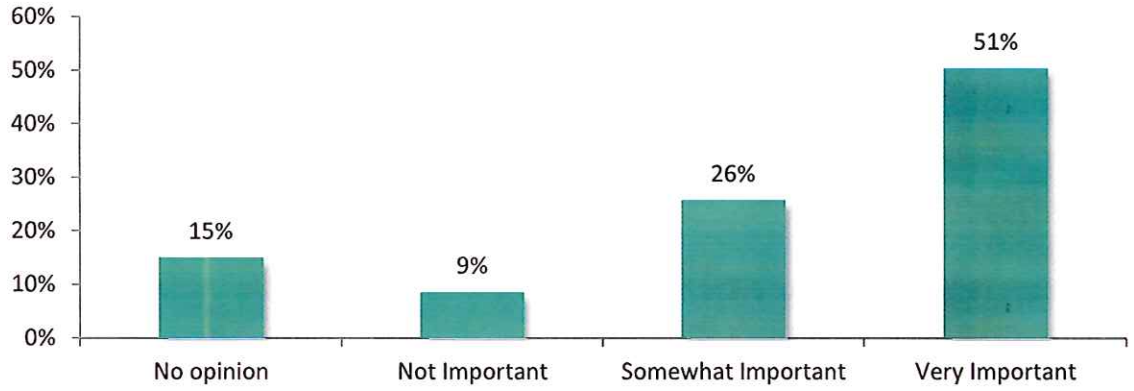
Figure 8: If You Do Not Use Public Transit, Why Not? (All Respondents)



About Potential Transit Improvements

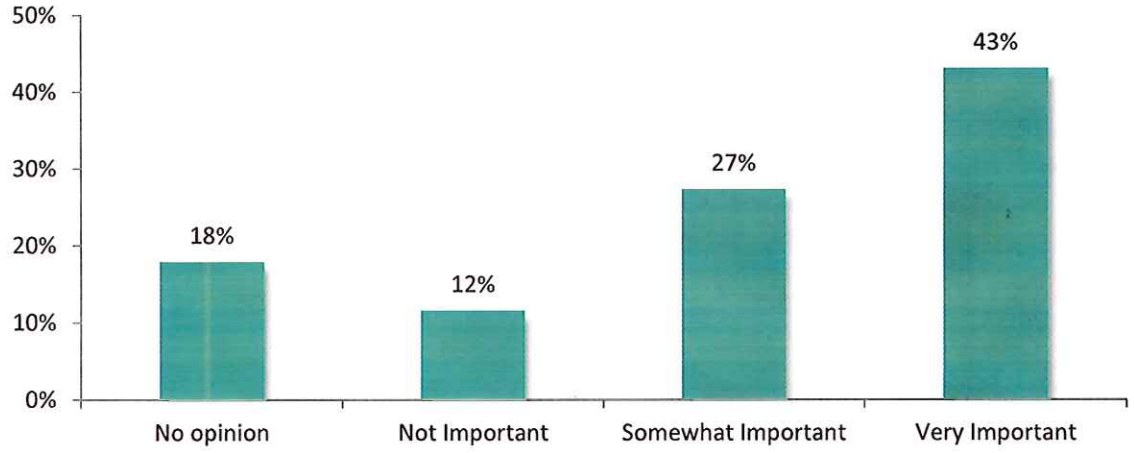
Respondents were asked about ***bus service into Fort Mohave*** and 77% reported that it was important to them (with 26% stating it was "somewhat important" and 51% stating it was "very important"). Service to Fort Mohave was rated as "not important" by 9% of respondents. Among respondents who are not transit users, 77% stated the bus service to Fort Mohave was important to them (Figure 9).

Figure 9: How Important Is Bus Service into Fort Mohave to You? (Respondents Who Do Not Use Transit)



When asked about ***bus service to Bullhead City***, 43% of respondents stated it was "very important" and 27% reported that service was "somewhat important." Among respondents who do not use transit, 26% of respondents reported this service was "somewhat important" (Figure 10).

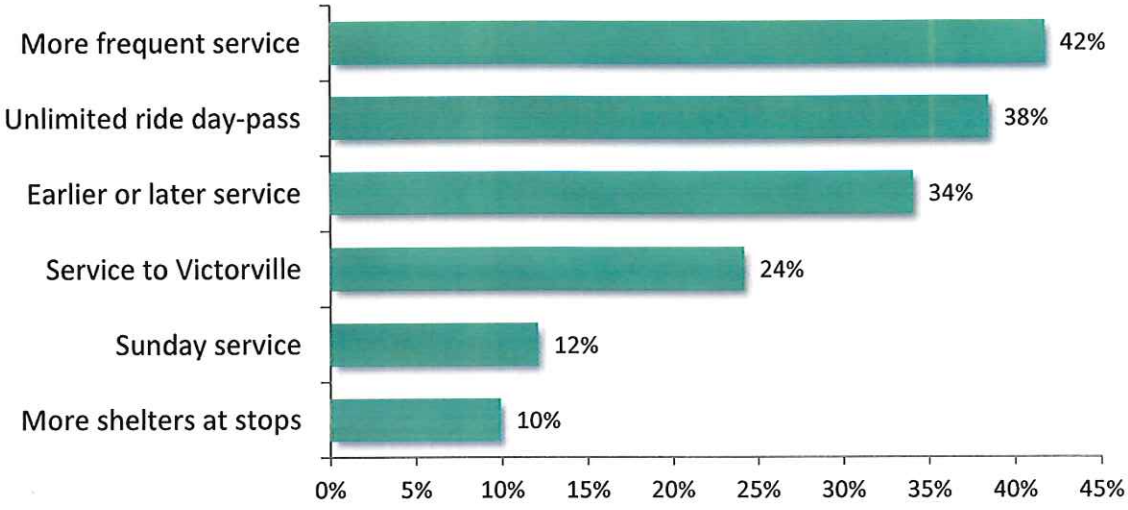
Figure 10: How Important Is Bus Service into Bullhead City to You? (Respondents Who Do Use Transit)



Respondents reported that they were most likely to travel to Fort Mohave or Bullhead City for ***shopping trips*** (91%), ***medical and dental appointments*** (63%), and ***recreational trips*** (23%).

Finally, respondents were asked to choose up to two improvements that were most important to them. The top three improvements were: more frequent service, selected by 42% of all respondents; unlimited ride day-pass, at 38%; and earlier or later service, selected by 34% of respondents (Figure 11).

Figure 11: Among These Possible Improvements, Which Two Would Be Most Important to You?



Additional Comments

Respondents submitted more than 40 comments about public transit in Needles. These included:

- Ten comments expressed appreciation for NTS, including one comment stating that the drivers are "amazing" and one expressing gratitude for free fares for students.
- A couple of comments about the high cost of the service were received, including a request for free transit while there is no grocery store in Needles.
- A few comments about accessibility issues; requested more Americans with Disabilities Act (ADA)-compliant walkways, door-through-door assistance.
- Four comments reported the need to get to grocery stores.
- A couple of commenters requested increased frequency.
- A few comments requested transportation to Fort Mohave and Bullhead City.
- Four comments expressed issues about connectivity or coverage, including the need to get to the Laughlin or Las Vegas airports.
- Several comments about amenities include needing shelter at stops because of the sun, adding trash cans at bus stops, including solar lights on buses and reducing air conditioner use on buses when the weather is cold.
- One commenter requested increased service hours: from 8 a.m. to 4 p.m. Monday-Friday and the same hours on Saturdays and Sundays.
- A couple of comments expressed a need for more information about how to ride.

DISCUSSION OF OUTREACH FINDINGS

This input from multipronged engagement activities is useful in prioritizing potential enhancements to NAT services. The Needles community ***agrees on the need for increased bus stop amenities,*** such as bus shelters and trash cans at stops. They also ***agree on a desire for increased frequency with some additional destinations served or stops added***. The ***most cited need was for transportation to shopping***, including into Arizona. (Note, much of the outreach activity took place while the Rite Aid pharmacy was still open but was rumored to be closing; Rite Aid closed in February 2024.)

There were some differences among groups in what they prioritized, reflecting their viewpoints. ***Stakeholders*** expressed interest in improved marketing and education to ensure all residents know about transportation options and how to access them. ***Current bus riders*** requested an all-day pass that can be purchased onboard, operating the bus on Sundays and connections to Victorville/San Bernardino as their most important service improvements. ***Community members*** wanted service to Fort Mohave, more frequent NAT service and an all-day pass.

System Performance Assessment

This performance assessment of NTS over six years between Fiscal Year (FY) 2017/18 and FY 2022/23 focuses on key metrics of ridership, revenue hours, revenue miles, operating costs, fare revenue and various efficiency and cost-effectiveness indicators.

SYSTEMWIDE PERFORMANCE

NTS has faced some challenges related to ridership fluctuations and increasing operating costs. The decline in ridership in FY 19/20, with the beginning of the COVID-19 mandates for social distancing, had a significant impact on overall performance, with subsequent years showing a gradual recovery.

Revenue hours and revenue miles followed trends similar to ridership, indicating a correlation between the level of service provided and rider utilization. Fare revenue has fluctuated, with a noticeable decline in FY 20/21, again most likely COVID-19 related.

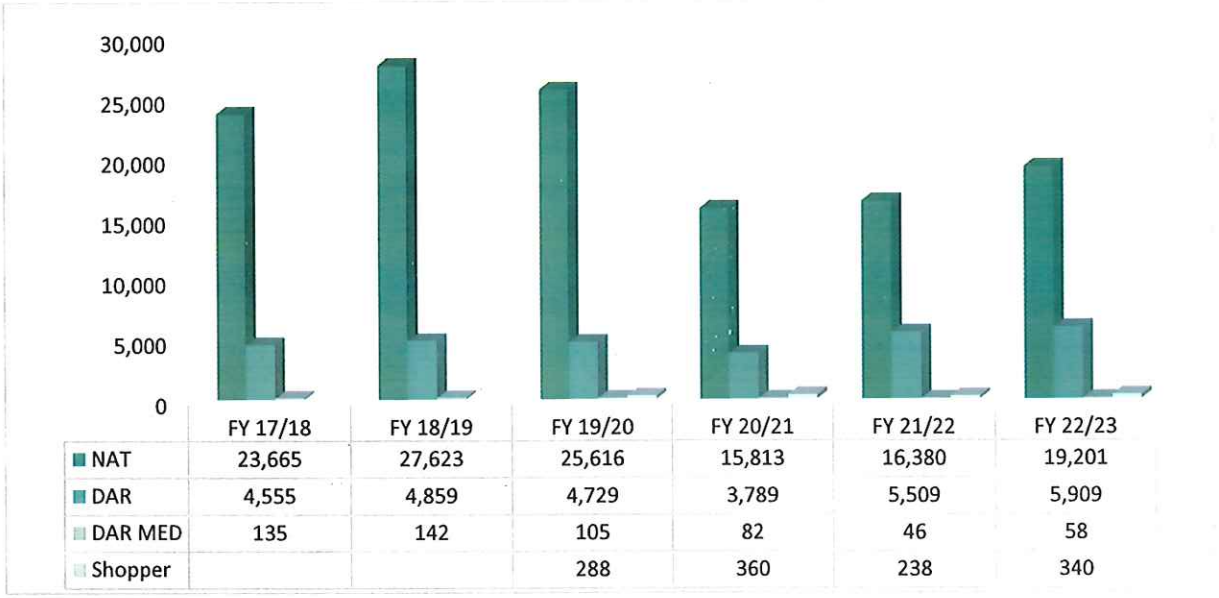
Operating costs increased steadily over these six years, impacting overall financial performance. Increases were, in part, the result of the award of a new operations contract in September 2019, with its associated cost increases. Cost per passenger, cost per revenue hour and cost per revenue mile generally increased, following the rise in operational expenses. Farebox recovery has declined from the 10% levels of FY 17/18 and FY 18/19, where fare revenue has not kept pace with rising operational costs (Table 17).

Table 17: Systemwide Transit Performance Assessment

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	Trend
Needles Transit Services Systemwide							
Ridership	28,355	32,624	30,738	20,044	22,173	25,508	
Revenue Hours	5,021	5,128	5,296	4,960	4,788	5,011	
Revenue Miles	64,515	64,010	66,965	61,955	62,559	63,786	
Operating Cost	$434,858	$446,680	$503,749	$501,931	$536,723	$553,900	
Fare Revenue	$41,724	$47,764	$48,396	$28,989	$40,997	$33,179	
Key Performance Metrics							
Passengers per Hour	5.6	6.4	5.8	4.0	4.6	5.1	
Passengers per Mile	0.4	0.5	0.5	0.3	0.4	0.4	
Cost per Passenger	$15.34	$13.69	$16.39	$25.04	$24.21	$21.71	
Cost per Revenue Hour	$86.61	$87.11	$95.12	$101.20	$112.10	$110.54	
Cost per Revenue Mile	$6.74	$6.98	$7.52	$8.10	$8.58	$8.68	
Farebox Recovery	9.6%	10.7%	9.6%	5.8%	7.6%	6.0%	

Annual ridership for the four NTS services is presented in Figure 12. Overall, ridership for the four transit services was steady prior to the COVID-19 pandemic in FY 19/20 when ridership declined for all services and the Shopper Shuttle began operation. However, ridership has since been recovering on each service, except for the Dial-A-Ride Medical service.

Figure 12: Needles Transit Services Ridership by Mode



	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
NAT	23,665	27,623	25,616	15,813	16,380	19,201
DAR	4,555	4,859	4,729	3,789	5,509	5,909
DAR MED	135	142	105	82	46	58
Shopper			288	360	238	340

DEVIATED FIXED-ROUTE PERFORMANCE

The City's deviated fixed-route transit services experienced fluctuations in ridership over a six-year period, with a peak in FY 18/19, followed by a significant decline in FY 20/21, the initial period of pandemic social distancing (Table 18). A gradual recovery has occurred in subsequent years, with FY 22/23 ridership achieving 75% of pre-pandemic experience. Revenue hours and

revenue miles generally remained stable as the fixed-route service deployed, and hours of service have not changed.

Fare revenue has exhibited a similar pattern to ridership, with a notable decrease in FY 20/21 during the pandemic and a subsequent gradual recovery, and then another noticeable decrease in FY 22/23. Operating costs saw an overall increase, with incremental escalation each year and a significant spike in FY 19/20 with the new transit contract operator, Transportation Concepts, coming onboard in October 2019. Cost per passenger, cost per revenue hour and cost per revenue mile increased considerably in FY 20/21, affected by the significant drop in ridership for that year. Farebox recovery has fluctuated as the service recovers from the reduction in ridership and has been below the 10% threshold since FY 20/21.

The performance indicators for passengers per hour and passengers per mile declined notably in FY 20/21, reflecting the overall ridership decrease, but are slowly rebounding as ridership gradually recovers. Cost per passenger, cost per revenue hour and cost per revenue mile have increased as rising operating costs have continued to increase.

Table 18: Needles Area Transit Performance Assessment

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	Trend
Needles Area Transit							
Ridership	23,665	27,623	25,616	15,813	16,380	19,201	
Revenue Hours	3,419	3,412	3,436	3,428	3,446	3,444	
Revenue Miles	49,861	50,028	51,711	50,069	50,276	50,757	
Operating Cost	$339,780	$344,721	$392,093	$402,414	$435,885	$442,575	
Fare Revenue	$36,343	$41,618	$39,880	$22,949	$34,321	$25,382	
Key Performance Metrics							
Passengers per Hour	6.9	8.1	7.5	4.6	4.8	5.6	
Passengers per Mile	0.5	0.6	0.5	0.3	0.3	0.4	
Cost per Passenger	$14.36	$12.48	$15.31	$25.45	$26.61	$23.05	
Cost per Revenue Hour	$99.38	$101.03	$114.11	$117.39	$126.49	$128.51	
Cost per Revenue Mile	$6.81	$6.89	$7.58	$8.04	$8.67	$8.72	
Farebox Recovery	10.7%	12.1%	10.2%	5.7%	7.9%	5.7%	

DIAL-A-RIDE SERVICE PERFORMANCE

Overall, the Needles Senior Dial-A-Ride transportation program has experienced steady growth in ridership, revenue miles and fare revenue over the past five fiscal years. However, this program has also faced increasing operating costs, which have held farebox recovery flat even with the increases in fare revenue.

The number of passengers carried on the program has fluctuated over the past six fiscal years, with a slight drop during FY 20/21 and a peak in FY 22/23 Table 19.

Revenue hours remained relatively stable, following trends in ridership, while revenue miles saw a drop in FY 20/21 then increased in FY 21/22. Operating costs were stable over the first five years of this review but increased noticeably in FY 22/23, with an additional one hour per day increase in service hours as of October 2022. Fare revenue has increased steadily, generated by the collection of passenger fares from increased ridership.

The productivity indicator for passengers carried per revenue hour has been positive, averaging more than four passengers per hour over the past six years, while passengers per mile have shown steady improvement.

Despite the rise in operating costs, the cost per passenger indicator has been controlled, reflecting the increase in the number of passengers carried, while the cost per hour and cost per mile indicators have experienced incremental increases. Farebox recovery has recovered from the low point of FY 20/21 but is still below the desired 10%.

Table 19: Senior Dial-A-Ride Performance Assessment

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	Trend
Needles Senior Dial-A-Ride							
Ridership	4,555	4,859	4,729	3,789	5,509	5,909	
Revenue Hours	1,146	1,182	1,193	1,188	1,170	1,364	
Revenue Miles	10,994	9,547	9,191	8,500	10,130	10,554	
Operating Cost	$67,727	$69,914	$71,349	$69,852	$75,111	$92,739	
Fare Revenue	$4,349	$4,478	$4,628	$3,839	$5,315	$5,958	
Key Performance Metrics							
Passengers per Hour	4.0	4.1	4.0	3.2	4.7	4.3	
Passengers per Mile	0.4	0.5	0.5	0.4	0.5	0.6	
Cost per Passenger	$14.87	$14.39	$15.09	$18.44	$13.63	$15.69	
Cost per Revenue Hour	$59.10	$59.15	$59.81	$58.80	$64.20	$67.99	
Cost per Revenue Mile	$6.16	$7.32	$7.76	$8.22	$7.41	$8.79	
Farebox Recovery	6.4%	6.4%	6.5%	5.5%	7.1%	6.4%	

DIAL-A-RIDE MEDICAL PERFORMANCE

The Needles Dial-A-Ride Medical two-day-a-week service is an essential lifeline for residents in Needles who must seek medical treatment in Arizona. It does, however, face significant challenges in terms of ridership and utilization. The service only operates if a trip has been reserved, so there are often days when the service does not run.

Ridership peaked in FY 18/19 at 142 passengers and has since declined, reaching a low of 46 passengers in FY 21/22 (Table 20).

Revenue from passenger fares has remained relatively low throughout the period, ranging from $240 to $1,668 per fiscal year. Operating costs have also fluctuated, with a high of $32,045 in FY 18/19 and a low of $8,828 in FY 22/23.

Productivity has increased from 0.2 to 0.9 passengers per hour while the cost per passenger has varied each year but is generally much higher than the Senior Dial-A-Ride. Farebox recovery on the medical service has declined from a high in FY 19/20 of 6.4% down to 2.8% in FY 22/23.

Table 20: Dial-A-Ride Medical Performance Assessment

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Trend
Needles Dial-A-Ride Medical								
Ridership	135	142	105	82	46	58	50	
Service Hours	456	534	505	191	44	65	47	
Revenue Miles	3,660	4,435	4,431	1,682	666	880	881	
Operating Cost	$27,351	$32,045	$19,146	$14,091	$12,220	$8,828	$9,075	
Fare Revenue	$1,032	$1,668	$1,224	$511	$240	$246	$246	
Key Performance Metrics								
Passengers per Hour	0.3	0.3	0.2	0.4	1.0	0.9	1.1	
Passengers per Mile	0.04	0.03	0.02	0.05	0.07	0.07	0.06	
Cost per Passenger	$202.60	$225.67	$182.34	$171.84	$265.66	$152.21	$181.50	
Cost per Service Hour	$59.98	$60.01	$37.91	$73.77	$277.73	$135.82	$193.08	
Cost per Revenue Mile	$7.47	$7.23	$4.32	$8.38	$18.35	$10.03	$10.30	
Farebox Recovery	3.8%	5.2%	6.4%	3.6%	2.0%	2.8%	2.7%	

SHOPPER SHUTTLE PERFORMANCE

The Needles Shopper Shuttle program has demonstrated improvements in efficiency and cost-effectiveness over the analyzed period. Ridership and revenue have fluctuated, but the program has managed to reduce operating costs while maintaining a reasonable level of service.

Ridership reached a peak of 360 passengers in FY 20/21 and then declined to 238 passengers in FY 21/22 before rebounding to 340 passengers in FY 22/23, or about six boardings per week (Table 21). Revenue hours and miles fluctuated along with the trend in ridership, landing at 138 hours and 1,595 miles in FY 22/23. With an operating cost of $21,161 in FY 19/20, the average cost per passenger boarding was $73.48, with a productivity indicator of 1.8 passengers per hour in its first year of service. This has improved to a more efficient service with an operating cost of only $9,758 in FY 22/23, with an average cost per passenger of $28.70 and a productivity indicator of 2.5 passengers per hour.

Table 21: Shopper Shuttle Performance Assessment

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	Trend
Needles Shopper Shuttle					
Ridership	288	360	238	340	
Revenue Hours	162	153	128	138	
Revenue Miles	1,632	1,704	1,487	1,595	
Operating Cost	$21,161	$15,574	$13,507	$9,758	
Fare Revenue	$2,664	$1,690	$1,121	$1,593	
Key Performance Metrics					
Passengers per Hour	1.8	2.4	1.9	2.5	
Passengers per Mile	0.18	0.21	0.16	0.21	
Cost per Passenger	$73.48	$43.26	$56.75	$28.70	
Cost per Revenue Hour	$130.62	$101.79	$105.52	$70.71	
Cost per Revenue Mile	$12.97	$9.14	$9.08	$6.12	
Farebox Recovery	12.6%	10.9%	8.3%	16.3%	

Fare Analysis

This fare and revenue review will evaluate NAT's current fare structure with a focus on analyzing existing fare types, pricing, and discount programs. The review will also examine the relationship between fares and ridership, as well as how fare policies impact equity and targeted populations. Finally, it will provide actionable recommendations and implement strategies for both the short- and long-term.

Figure 13: Needles Transit Services Fare Structure

Service	Description	General Public	Seniors/ Disabled
Deviated Fixed-Route	Single Boarding	$1.35	$1.25
	Deviation	$2.00	$1.90
	30 - Ride Pass	$39.00	
Dial-a-Ride			$1.25
Medical	Needles to Valley View	$6.00	
	Needles to Bullhead	$12.00	
Shopper Shuttle	Needles to Ft. Mohave	$9.00	

Needles Transit Services (Figure 13) generates passenger revenue through the following services:

- Deviated fixed-route service
- Dial-A-Ride service
- Medical transportation service
- Shopper shuttle service

In addition to passenger fares, NTS receives operational funding from several sources:

- Federal Transit Administration (FTA) Section 5311
- San Bernardino County Measure I
- Transportation Development Act (TDA) Funds – Article 8c
- Mojave Desert Air Quality Management District (MDAQMD) AB 2766 Funds
- State of Good Repair Funds (via the Road Repair and Accountability Act – SB 1)
- State Transit Assistance (STA) Capital and Operations Funds

CURRENT CONDITIONS

Figure 14 describes the type of fares received by fiscal year. The chart shows a continued growth in the 30-ride pass program (22% in FY 20 to 40% in FY 24) where riders can purchase a ticket of 30 fare punches for NAT service. The increase in 30-ride passes has caused a corresponding decrease in NAT deviated fixed route cash fares (60% in FY 20 to 39% in FY 24). The volume of Dial-A-Ride fares has been consistent throughout the last five years (18% in FY 20 to 21% in FY 24).

Figure 14: Fare Distribution by Program

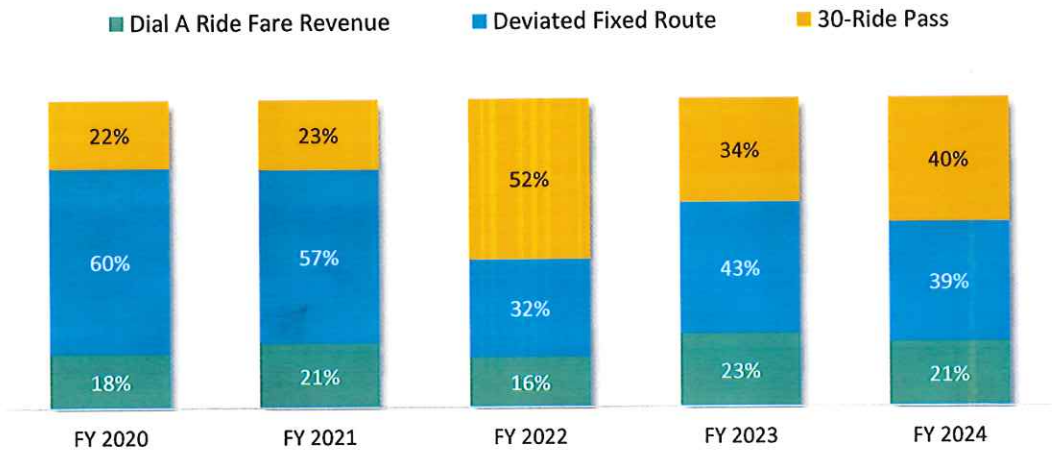
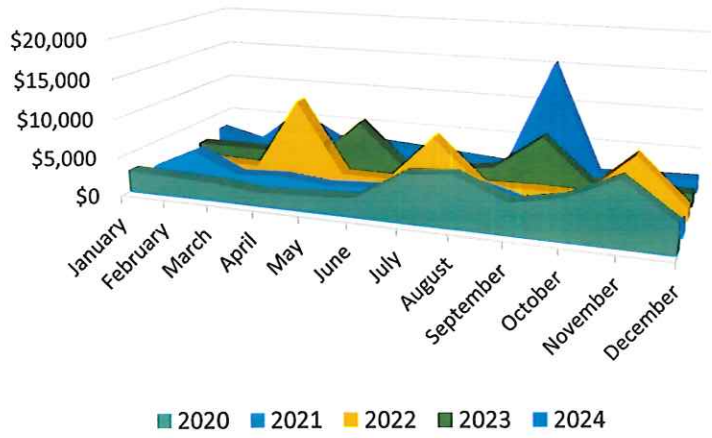


Figure 15 shows the amount of passenger revenue received by month over the last five years. This is helpful when understanding seasonal trends, peak and off-peak periods, and potentially determining if fares are impacted by major service changes. Also, this information may be helpful when trying to market and communicate fare information to the community.

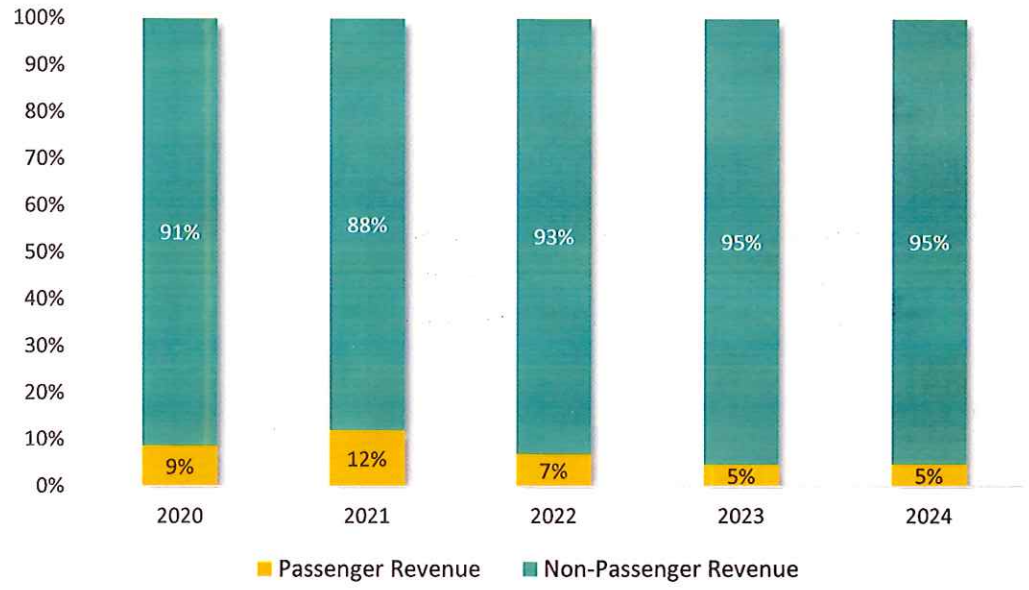
Figure 15: All Passenger Revenue by Month



As for the NAT, passenger fare revenue tends to increase in the later months of the year, with September 2024 receiving a large amount of revenue in relation to all other months and years. There are dips in revenue for the months of June and December. This may relate to the end of the school year and the Christmas and New Year holidays.

Comparing farebox revenue with other revenue sources is important for understanding the financial health, sustainability and funding strategy of a transit agency. Assuming all non-farebox revenue goes toward the operations of the agencies, Figure 16 states that 5% - 10% of farebox revenue covers the cost of operations, which is slightly less than the average farebox recovery for small transit agencies throughout the United States. According to the *Rural Transit Fact Book 2024*, rural transit systems had an average farebox recovery ratio of 9% in 2022.[1] More detail on farebox recovery based on programs is provided later in the document.

Figure 16: Farebox Revenue vs. Non-Passenger Revenue FY 20–FY 24



Figures 14 through 16 provided a high-level overview of fares for Needles Transit Services. However, the following charts will examine fares at a more granular level and provide analysis for future considerations regarding fare structure.

Figure 17 displays the two larger NAT fare types by percentage of overall fares and their trends over the last five years. The 30-ride punch pass is currently making up 42% of all farebox revenue, while regular cash fares are making up 25%, a near reverse of the trend in 2021.

[1] https://www.ugpti.org/resources/reports/

Figure 17: NAT Regular Fare vs. 30-Ride Punch Pass FY 20–FY 24

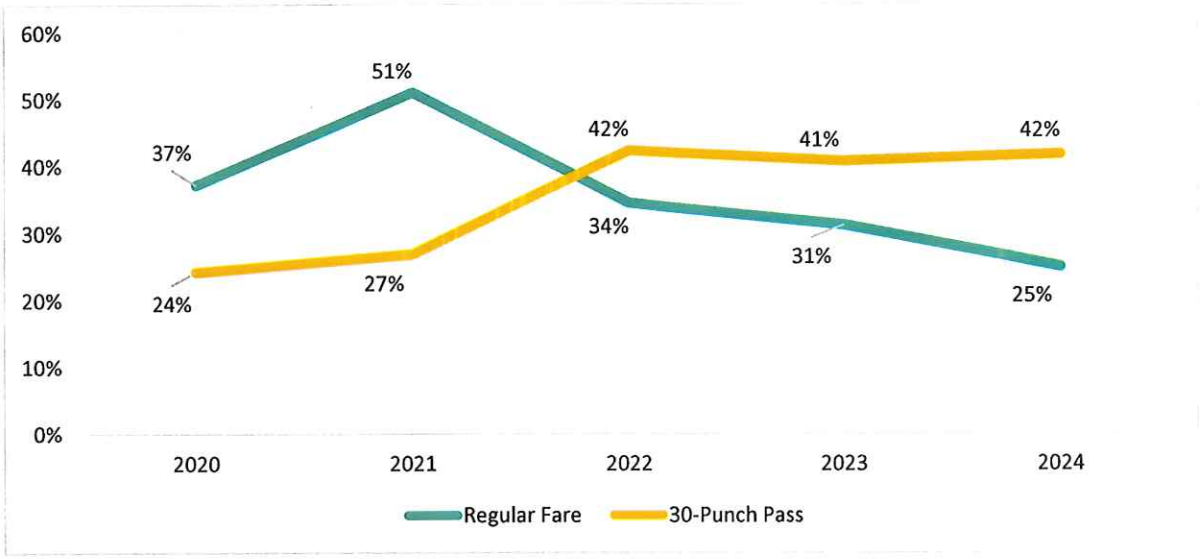


Figure 18 examines the categories of smaller NAT fare types, which include: (a) the percentage of children who board and do not pay a fare, (b) the number of wheelchair boardings, (c) seniors and persons with disabilities, and (d) seniors and disabled who take a deviation.

The NAT's "Children Under 5 Ride Free" program has a minimal impact on overall operations, accounting for 1.5% to 5% of ridership. Wheelchair boardings, seniors and disabled riders, as well as those using the deviation feature, represent a small share of total ridership, but may require more time and effort in operations.

Figure 18: NAT Specific Fare Program by Percentage of Overall Fares

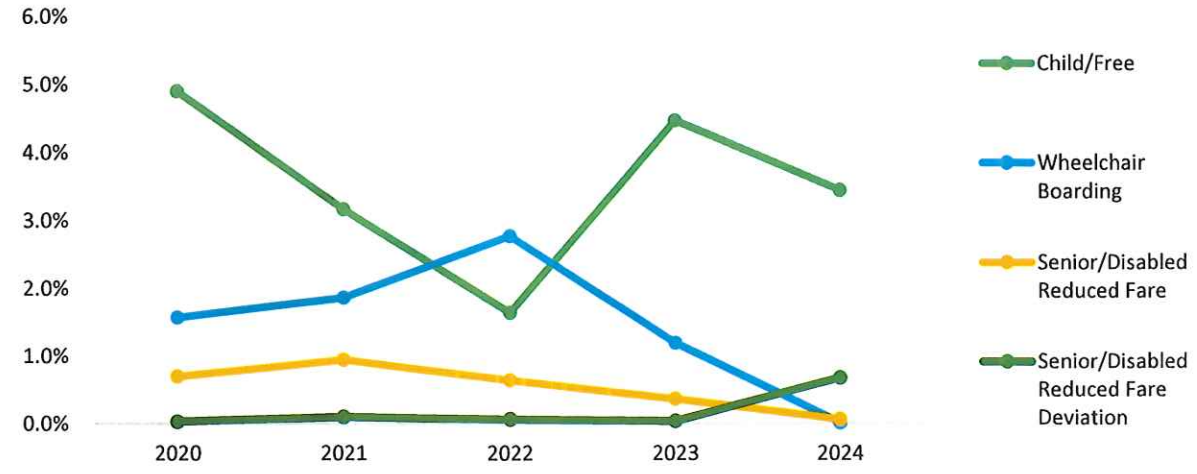
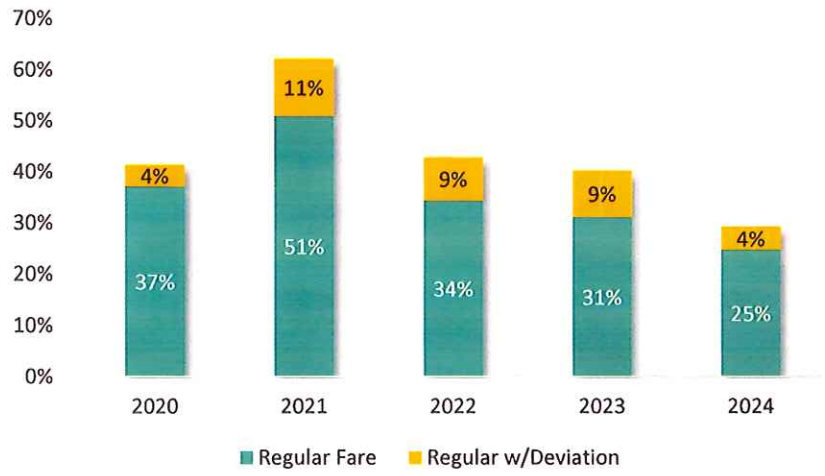


Figure 19: NAT Regular Fare vs. Regular Ride with Deviation



In addition to senior and disabled deviations, NAT offers deviation service for the general public, which costs $.65 more than a regular bus ride, which is at $1.35. Deviations are at their lowest in FY 24, at roughly 4.5% (Figure 19).

In FY 24, NAT started offering free fares to students (Figure 20) for all the programs NAT offers and student boardings now account for 11.60% of the overall ridership (highlighted in yellow).

Figure 20: NAT Fare Category Distribution FY 2024

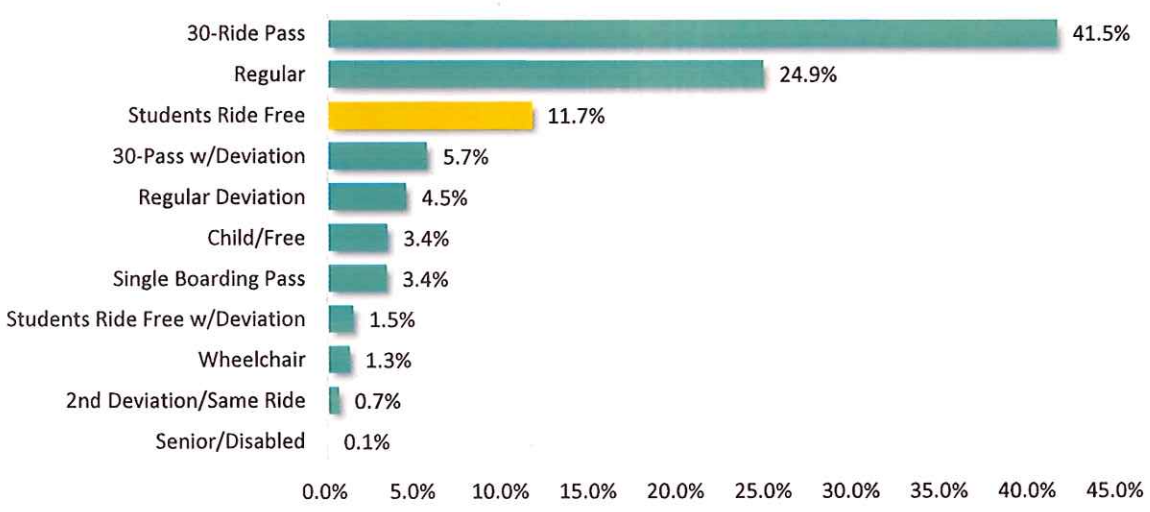
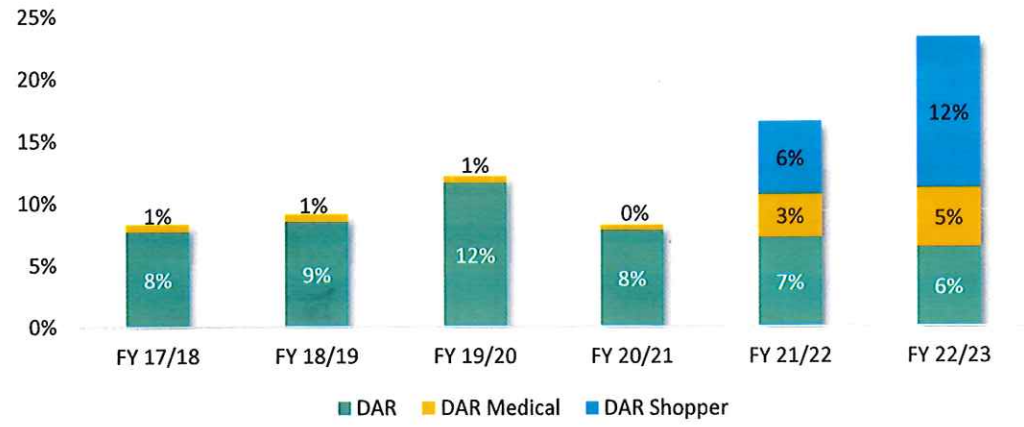


Figure 21 details the farebox recovery ratios for the three Dial-A-Ride programs offered by NTS, which are Dial-A-Ride, Dial-A-Ride Medical and a Dial-A-Ride Shopper Shuttle. The Shopper service began July 10, 2019 and has brought in significant revenue; this service is priced higher than other NTS services given the distance that the vehicle travels.

Figure 21: Demand Response Farebox Recovery by Dial-A-Ride Program



ANALYSIS AND RECOMMENDATIONS

Overview

NTS offers a range of discounts aimed at serving some of the most vulnerable populations. However, the current fare structure may be perceived as confusing or difficult to process, with limited availability of clear, easily retrievable information. Additionally, the requirement for exact change on board, along with the need to purchase passes at off-site locations, can create barriers for riders. These challenges present an opportunity to explore partnerships — such as integrating with Token Transit or seeking support from the San Bernardino County Transportation Authority (SBCTA) — to modernize fare collection and improve overall accessibility and convenience for passengers.

Specifically, Token Transit is a mobile ticketing platform that allows riders to purchase, store and use public transit passes directly from their smartphones. The app simplifies fare payment by eliminating the need for cash or physical tickets. OmniTrans and Basin Transit are currently using Token Transit for their payment system.

NAT Deviated Fixed Route Service

There has been a notable increase in the purchase of NAT's 30-ride punch pass where the County of San Bernardino has purchased large quantities of the NAT 30 Punch Pass and the NAT and Dial-A-Ride single boarding passes. It would be beneficial for NTS to continue promoting these passes and to regularly evaluate pricing to ensure they remain attractive and financially sustainable each fiscal year.

Dial-A-Ride

Dial-A-Ride services are inherently more expensive to operate than fixed-route services due to lower passenger efficiency, longer and less direct travel routes, higher labor costs per trip and the need to serve larger, more dispersed service areas. As a result, it is reasonable for Dial-A-Ride fares to be slightly higher than fixed-route fares. According to the Americans with Disabilities Act (ADA) of 1990, paratransit fares may be up to twice the cost of a comparable fixed-route fare. Currently, NAT's fixed-route fare is $1.35 and senior/disabled fare of $1.25, while the Dial-A-Ride fare is $1.25. While the Needles Dial-A-Ride programs are not ADA services, a requirement met by the ¾-mile deviation of the NAT bus, a modest fare increase for Dial-A-Ride could (a) help better align revenue with the higher cost of service, and (b) potentially encourage capable riders to shift to fixed-route services, which are more cost-efficient to operate.

Deviations

Transit agencies like NAT that offer route deviation services typically apply an additional charge to the base fare to offset the higher operational costs associated with deviating from the fixed route. This surcharge also serves to help distinguish between riders willing to pay a premium for more convenient, closer service and those who are able and willing to walk to a designated bus stop.While the ADA limits fares for complementary paratransit services to no more than twice the fixed-route fare, this requirement does not apply to deviated fixed route services offered to the general public.

NAT currently charges an additional $0.65 for deviations. In FY 24, deviations accounted for 4.5% of regular rides and 0.7% of senior and disabled rides. Since these figures indicate that deviations are not placing a significant burden on the system, increasing the deviation fee at this time could potentially reduce usage further and negatively impact rider satisfaction. However, it is important to consider gradually adjusting the deviation surcharge in tandem with any base fare increases to maintain fare consistency over time and to prevent a sudden rise in deviation requests that could compromise system efficiency in the future.

Age Benchmark

As noted throughout this document, NTS offers a variety of programs for seniors; however, until May 2025, the age of eligibility differed across these programs. This inconsistency can create confusion — particularly in a community with a rapidly aging population. To address this, NTS now markets all senior services to individuals aged 60 and older. While this approach simplifies messaging, it could've had implications for those currently eligible between the ages of 55 and 59. In response to this, registered riders between the ages of 55-59 have been grandfathered into the service.

Recommendations

This section presents the recommended service improvements and enhancements for Needles Transit Services (NTS). These recommendations are an outgrowth from the input provided through the outreach process and the assessment of system performance presented in the earlier chapters of this document.

RECOMMENDED SERVICE ALTERNATIVES FROM THE PREVIOUS SRTP

The FY 2020 SRTP for NTS presented 15 recommended service alternatives between financially constrained and financially unconstrained scenarios. An assessment of the implementation of the recommended alternatives is presented in Table 22.

Table 22: Assessment of FY 2020 SRTP Recommendations

Scenario	Service Alternative	Description of Alternative	Implemented Y/N	Current Assessment of Recommendations
Constrained Scenario	Service to Fort Mohave	Develop Service Plan for travel to Fort Mohave/Bullhead City.	Y	An operating plan for the Fort Mohave-Bullhead Shuttle (FBMS) was developed in 2021. The operating plan was later revised as part of this SRTP process in 2024. Service planned for implementation in July 2025.
	Unlimited ride all-day pass	Conduct a fare study.	Y	The fare study was conducted as part of this SRTP process.
	Provide shelters at bus stops	Bus shelter implementation program.	Y	All bus stops capable of having shelters were addressed.
	Access to Retail	Part of the plan for the Fort Mohave Bullhead Shuttle.	Y	Operating plan for FBMS was developed and refined.
Unconstrained Scenario	Dispatching Software/Hardware for Demand Responsive Service	Research potential dispatching software.	N	Improvements to scheduling and dispatching software are considered in the recommendations of this SRTP
	Operate bus on Sundays	Include in Unconstrained Scenario as potential service expansion.	N	The cost to implement Sunday service is greater than available resources
	Operate service later than 7:00 p.m. on Weekday	Include in Unconstrained Scenario as potential service expansion.	N	Feedback from the community has not been great enough to substantiate the investment
	Operate service earlier than 10:00 a.m. on Saturdays	Include in Unconstrained Scenario as potential service expansion.	N	Feedback from the community has not been great enough to substantiate the investment
	Operate service later than 5:00 p.m. on Saturdays	Include in Unconstrained Scenario as potential service expansion.	N	Feedback from the community has not been great enough to substantiate the investment
	Access to jobs in Arizona	Increase Fort Mojave service to 5 days a week.	N	Service to Fort Mohave has not been implemented to assess its utilization for increased service
	Expand DAR service	Expand Dial-a-Ride (DAR) service beyond 1:00 p.m.	Y	The Senior Dial-A-Ride service was expanded to 2:00 pm on weekdays. Service end time was later reduced back to 1:15pm due to limited use.
	Improve service to Barstow/Victorville.	Look at providing an additional trip on Route 200 to Barstow/Victorville.	N	VVTA Route 200 was discontinued during the COVID-19 pandemic due to low ridership
	Improve service to healthcare such as trips to ARMC and other hospitals that accept Medicaid.	Develop partnership with healthcare community, social service, non-profit. Develop mobility option to access regional healthcare.	N	Service beyond the Victor Valley and into San Bernardino has not been implemented due to cost constraints.
	Restructure DAR Medical Service	Include in Unconstrained Scenario as potential service expansion.	N	Restructuring of Dial-A-Ride Medical Service is included in the refined FBMS operating plan.
	Operate service earlier than 7:00 a.m. on Weekdays	Was not considered for implementation at that time.	N	Feedback from the community has not been great enough to substantiate the investment

As of FY 25, all four of the constrained service alternatives and one of the unconstrained alternatives have been implemented. Most of the recommendations in the unconstrained scenarios require significant financial investment where the benefit of the recommendation did not outweigh the cost of implementation.

SERVICE RECOMMENDATIONS FOR THIS SRTP

Fort Mohave/Bullhead Limited Shuttle (FMBS)

Planning for the Fort Mohave Bullhead Limited Shuttle began in FY 20 during the previous SRTP process to address the City of Needles' need for travel into Fort Mohave and Bullhead, Arizona, for grocery and medical destinations. The City's loss of a major grocery store has required residents to travel into Fort Mohave to meet their shopping needs. During FY 19/20, the City developed and implemented the Shopper Shuttle service to quickly address the need for access to grocery stores in Fort Mohave, traveling across state lines one day per week on Wednesdays to meet residents' needs.

The Dial-A-Ride Medical service continues to operate two days per week, providing access to much-needed medical care in Fort Mohave and Bullhead City, Arizona. However, over the past several years, ridership has decreased on the service operating on Tuesdays and Thursdays.

The refined Fort Mohave Bullhead Limited Shuttle Operating Plan developed through this SRTP combines the Shopper Shuttle and Dial-A-Ride Medical service to a two-day per week, two-run per day service available for any trip purpose. The operating plan includes an assessment of performance on the NTS demand response programs; an FMBS zone-based fare structure; a detailed operating plan with service hours and destination time points; and a financial plan that outlines proposed service costs and funding needs for implementation.

The FMBS Operating Plan was presented to the Needles City Council in February 2025 and approved to move forward, along with a new logo as part of a rebranding effort for demand response programs. The shuttle is expected to launch in July 2025 (Figure 22).

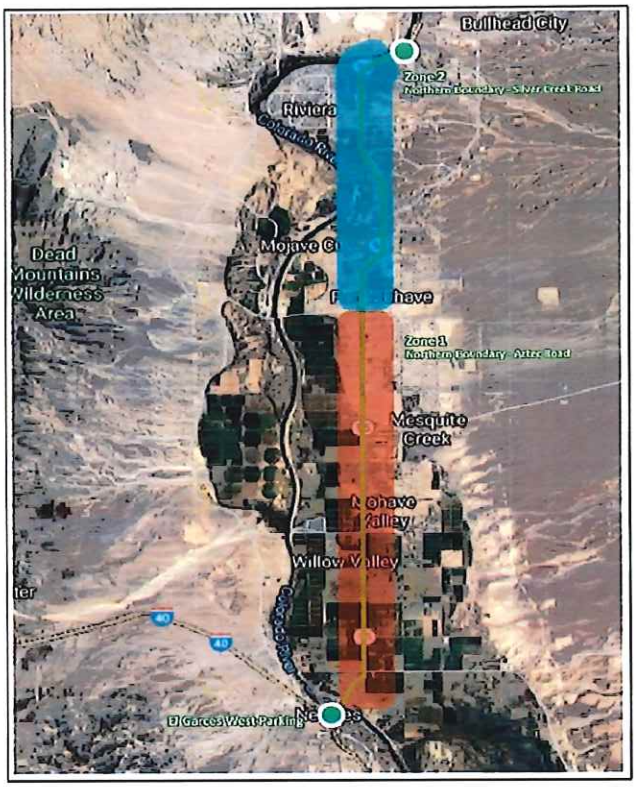
NEEDLES Shuttle
Fort Mohave/Bullhead

High-level service design components include:

- Combines the DAR Medical and Shopper Shuttle Services
- Runs two days per week – Tuesday/Thursday – two runs per day
- Uses existing Dial-A-Ride vehicles
- Requires advanced reservations – prepaid zone-based round-trip fare
    - Zone 1 - Fort Mohave: $9.00
    - Zone 2 – Bullhead City: $12.00

- Proposed annual operating expense of approximately $50K – $60K

Figure 22: FMBS Fare Zones and Destinations Timetable

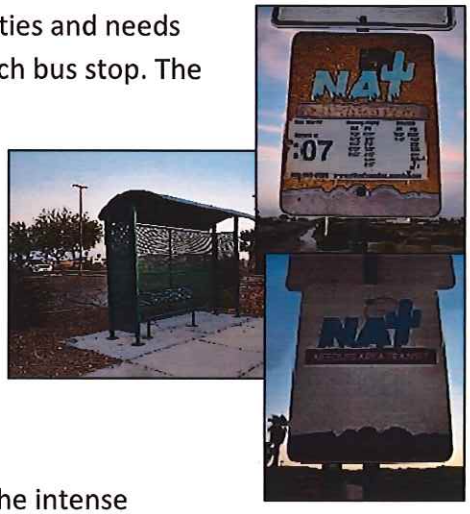


Location	Estimated Time Point
Northbound - Morning	
El Garces (Needles)	8:15 AM
Valley View Medical Center	8:35 AM
Walmart Fort Mohave	8:40 AM
Safeway Fort Mohave	8:45 AM
CVS Fort Mohave	8:50 AM
Smith's Fort Mohave	8:55 AM
Target Bullhead	9:05 AM
Silver Creek Rd. Bullhead	9:20 AM
Totals	
Southbound - Morning	
Silver Creek Rd. Bullhead	10:15 AM
Target Bullhead	10:30 AM
Smith's Fort Mohave	10:35 AM
CVS Fort Mohave	10:40 AM
Safeway Fort Mohave	10:45 AM
Walmart Fort Mohave	10:50 AM
Valley View Medical Center	10:55 AM
El Garces (Needles)	11:15 AM
Totals	

Location	Estimated Time Point
Northbound - Afternoon	
El Garces (Needles)	11:30 AM
Valley View Medical Center	11:50 AM
Walmart Fort Mohave	11:55 AM
Safeway Fort Mohave	12:00 PM
CVS Fort Mohave	12:05 PM
Smith's Fort Mohave	12:10 PM
Target Bullhead	12:20 PM
Silver Creek Rd. Bullhead	12:35 PM
Totals	
Southbound - Afternoon	
Silver Creek Rd. Bullhead	1:15 PM
Target Bullhead	1:30 PM
Smith's Fort Mohave	1:40 PM
CVS Fort Mohave	1:45 PM
Safeway Fort Mohave	1:50 PM
Walmart Fort Mohave	1:55 PM
Valley View Medical Center	2:00 PM
El Garces (Needles)	2:20 PM
Totals	

Current recommendations for the FMBS include the development of a marketing program to promote community awareness of the available service and create the collateral that will be used to promote the service. As a component of preparation for the new service and promotion of existing services, the City — in partnership with SBCTA — developed a new transit website independent of the City's main website specifically for NTS. The website presents the available transit services in a way that clearly communicates what is available and how to ride. Next steps include the development of the FMBS rider guide as a component to the marketing program. The FMBS rider guide will be distributed to the stakeholders of this SRTP, available on the NTS website, and available at numerous community outlets, such as City Hall, Pal Verde College, Needles Regional Senior Center, Needles Chamber of Commerce, and the Needles Branch Library.

Bus Stop Improvement Program



During this SRTP process, an assessment of bus stops amenities and needs was conducted to evaluate the needed improvements at each bus stop. The assessment included an inventory of each bus stop and its current amenities, such as benches, shelters, lighting, signposts and trash cans, and accessibility issues for pedestrians and wheelchairs. This inventory is a tool that the City can use for ongoing improvements at each bus stop.

The ongoing bus stop improvement plan for the near-term horizon includes two primary activities:

1. Repainting bus stop shelters to correct fading from the intense summer sun.
2. Installation of solar lights at bus stops to accommodate nighttime riders in the winter months when it is dark prior to the NAT's service end at 7:00 p.m.
3. Revisit the FY 20 Bus Stop Improvement List to determine if any outstanding improvements were not completed.

During FY 24, the City ordered and installed new bus stop signs with route information and time points at all bus stops. The ongoing improvement program will include regular maintenance of those signs to prolong readability and useful life.

Fare Pass Technology

A perennially requested service improvement from NAT riders has been the need for all-day and monthly fare passes. The current 30-Ride Punch Pass sold at a discount of $1.50 from the regular fare when purchased requires a card punch to be used for every ride, even on multiple rides on the same day of travel. The introduction of a day pass and/or monthly pass would provide riders with unlimited trips during the time period of the pass.

In addition to unlimited rides, current technology can facilitate an easier and more convenient way for riders to pay the fare. Fare payment can be made through a mobile app with a debit or credit card or store value account, eliminating the need to visit City Hall to purchase punch passes. The fare can be stored on a mobile device instead of physically carrying punch passes and reporting of purchased fare by fare type would be more readily accessible than the manual process of driver counts used today.

In San Bernardino County, Omnitrans, Mountain Transit and Basin Transit have partnered with Token Transit to streamline mobile ticket purchasing. Once the rider downloads and installs the

mobile app, they can purchase available passes for immediate use or store them for future travel. Once the vehicle approaches their bus stop, they can open the mobile app and activate their pass and validate their ticket onboard the vehicle to take a trip. Migrating to a technology like Token Transit also supports the idea of fare capping, where once an individual has purchased enough single rides that add up to the amount of the pass, they automatically qualify for the pass without having to pay the full pass price upfront and ride for free during the remaining time period of the pass.

The following financial plan section includes the start-up costs of implementing Token Transit technology and the required annual licensing fee through the SRTP's five-year period.

New Garage with EV Infrastructure

The City of Needles currently stores its transit vehicle fleet at two locations: The three-bay transit garage located at 1101 Front Street, adjacent to the El Garces Train Station; and the open-air City Garage at 112 Robuffa Street.

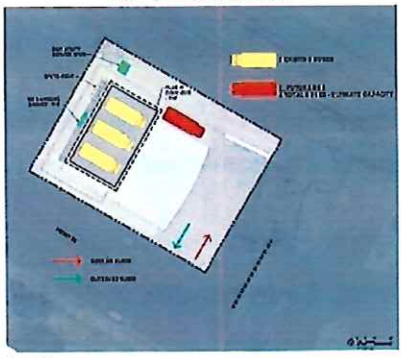
The City has plans to duplicate the three-bay transit garage on Front St. adjacent to the existing garage that will allow all transit vehicles to be housed at the same location. The current transit garage provides overnight storage of transit vehicles and bus maintenance and repair. The City has already budgeted $350,000 for the construction of the new garage shell, but that does not include any of the upgrades that will be needed to comply with the California Air Resources Board (CARB) requirements regarding the Innovative Clean Transit (ICT) regulation.

The City approved its Zero-Emission Bus (ZEB) Rollout Plan in June 2023 that outlined the steps needed to convert its fleet to zero emissions, including the required infrastructure to operate battery electric buses. To facilitate this transition, once the new garage is constructed, the City will need to prepare for the infrastructure improvements that will be needed in the future. This will likely include:

The plug-in charging dispensers and charging cabinets will be served by the following electrical infrastructure:
- One medium voltage utility service transformer along the northwestern facility exterior and site boundary.
- One switchgear service along the western facility exterior and site boundary.

Figure 1-5 illustrates the NAT Garage at full build-out.

Figure 1-5: NAT Garage – Full ZEB Build-Out



Source: WSP

- Working with the City's Department of Public Works to ensure an adequate electricity supply is available to each garage to support vehicle-charging equipment and HVAC installation to regulate indoor temperature to keep charging equipment and vehicle batteries at acceptable operating temperatures.

- Hiring an engineering and design firm to advance the recommendations of the ZEB Rollout Plan in the two garages to ensure that current and future CARB requirements can be met and create a plan for infrastructure needs at the site.
- Developing a list of equipment and construction that will need to be procured for the completion of ZEB upgrades. Purchases for ZEB equipment should be staggered to allow for technological upgrades to be introduced to the market in the future.

Recommendations from this SRTP include financial planning for an in-depth ZEB analysis, charging stations and installation.

Vehicle Replacement Plan

Over the next five years, the City of Needles will need to replace three of its transit vehicles that will have reached the useful life threshold. The transit vehicles are replaced for several reasons, including the mitigation of high mileage to reduce maintenance costs, increased safety and efficiency, and the need to accommodate requirements of the ICT. Replacing older vehicles with new ones allows transit agencies to maintain a reliable fleet, improve passenger experience and potentially reduce operational expenses.

The following vehicles are scheduled for replacement:

- FT 25/26: Vehicle S-5, 2009 Starcraft Starlite Dial-A-Ride vehicle – to be replaced with low-floor Cutaway
- FY 27/28: Vehicle N-9, 2018 Glaval NAT vehicle – to be replaced with a ZEB
- FY 29/30: Vehicle S-3, 2002 Ford Dial-A-Ride vehicle – to be replaced with a ZEB

Lifeline Service to the Victor Valley

Lifeline transportation to the Victor Valley remains a high priority for a number of Needles' residents as communicated through the outreach interviews, community open house, and the NAT onboard and community household surveys. Needles is positioned 175 miles away from the Victor Valley, the closest urbanized area to Needles within San Bernardino County. While this trip is not typically one that needs to be made on a regular basis, it is still required on an episodic basis for some medical procedures not available in Needles and for those that must remain in California due to insurance requirements. The court system is another trip need that cannot be met by travelling into neighboring Arizona.

The Victor Valley Transit Authority (VVTA) is the Consolidated Transportation Services Agency (CTSA) for the High Desert communities in San Bernardino County, of which the City of Needles

and the Colorado River subregion are included. Under the CTSA umbrella, VVTA operates the Transportation Reimbursement and Information Program (TRIP) that reimburses volunteer drivers per mile for the trips they provide to eligible and registered riders. In the past, VVTA operated several programs to help bridge the gap between Needles and the Victor Valley that included the Route 200 bus route that provided a round trip on Fridays; the car share rental program operated by Enterprise Rent-a-Car; and a subsidized taxi program. All three of these programs have been discontinued, leaving an unmet need for public transit to fill the gap.

During this SRTP planning process, VVTA has agreed in concept to expanding its TRIP program to also include low-income members of the general public, in addition to the standard eligibility of older adults and persons with disabilities. This will allow those without transportation options to find a willing volunteer to make the trip and be reimbursed for their vehicle, fuel and maintenance. Through coordination with SBCTA, this new service alternative will not present a cost to the City of Needles, instead SBCTA will budget a separate allocation of funds to cover the increase in TRIP utilization for the expanded eligibility. The role of NTS will be to help promote the availability of the modified service and the change in eligibility to the community of Needles to ensure adequate promotion of the service to those in need. Coordination between VVTA, SBCTA and Needles will continue during the development phase and planning of the new service modification.

Additional Service Enhancements of Consideration

Several other service alternatives were considered as part of this SRTP but were not recommended for implementation due to fiscal constraints considering other recommendations, impacts to farebox recovery or the expectation of low utilization of the proposed alternative. The following is a list of those considered alternatives and justifications for non-recommendation (Table 23).

Table 23: Additional Service Enhancements of Consideration

Service Alternative	Description of Alternative	Reason for Non-Recommendation
Scheduling Software for Demand Response Services	Transition from a manual vehicle scheduling process to an automated technology that optimizes vehicle routing.	Demand response programs only deploy one vehicle in peak service. Improved vehicle utilization will not result in cost savings in a single vehicle operation.
NAT Service on Sunday	Implement Sunday service on the NAT deviated fixed-route.	Demand for Sunday ranked lower compared to other service enhancements addressed in this SRTP. Service would increase NAT operating costs by at least 17% for a service perceived to generate low ridership and low farebox recovery.
Earlier and Later NAT Weekday Service	Start NAT weekday service at 6:00 a.m. and end NAT weekday service at 8:00 p.m.	The first and last runs on the existing NAT service generate the lowest ridership. These service adjustments would only benefit a small number of riders and have an impact on farebox recovery that will increase service costs.
Earlier and Later NAT Saturday Service	Start NAT Saturday service at 9:00 a.m. and end NAT Saturday service at 6:00 p.m.	The existing NAT ridership on Saturday is lower than weekday ridership. Further analysis is required to determine whether additional trip generators exist earlier and later in the day that would warrant additional service. Recommend analyzing ridership of the first and last runs of the day to determine productivity and farebox recovery.
Increased Frequency on the NAT	Increase NAT headways from 1-hour to 30 minutes on weekdays.	This improvement would double NAT's operating cost on weekdays, requiring the introduction of an additional vehicle and driver. Capacity on existing vehicles is not at maximum load and does not warrant the increase in cost to satisfy convenience.

Financial Plan

Needles Transit Services (NTS) is funded through a variety of federal, state and local revenue sources. This chapter describes existing funding sources and presents future funding needs through FY 29/30. A detailed operating and capital, expenditure and revenue plan is included in Table 26 and Table 27 at the end of this chapter.

FUNDING SOURCES

The following section provides a brief description of each funding source utilized by NTS for operating and capital expenditures.

Federal Revenues

The Federal Transit Administration (FTA) provides financial assistance to transit systems that provide public transportation as authorized by the Bipartisan Infrastructure Law of 2021, as enacted in the Infrastructure Investment and Jobs Act. The legislation reauthorizes surface transportation programs for FY 2022 through FY 2026. FTA provides annual formula grants to transit agencies nationwide, as well as discretionary funding in competitive processes with varying purposes and eligibility.

FTA 5311 – Formula Grants for Rural Areas

FTA 5311 – Formula Grants for Rural Areas: The 5311 program provides capital, planning and operating assistance to states to support public transportation in rural areas with populations of less than 50,000. Most rural formula funds (83.15%) are apportioned based on land area and population factors. The remaining rural formula funds (16.85%) are apportioned based on land area, vehicle revenue miles and low-income individual factors. Rural 5311 funding supports Needles Transit's NAT operating budget, estimated at just over a half million dollars annually based on SBCTA's projections, representing almost 7% of NTS operating revenue.

State Funding

Transportation Development Act (TDA)

The Mills-Alquist-Deddeh Act (SB 325) was enacted by the California Legislature to improve existing public transportation services and encourage regional transportation coordination. Commonly known as the Transportation Development Act (TDA) of 1971, this law presents statutes for regulation of state funding for public transit and non-transit-related purposes. The TDA established the Local Transportation Fund (LTF) and the State Transit Assistance (STA) programs to fund transit services in California. In some cases, areas with a population of less than 500,000 may use LTF funding for repairs to local streets and roads through an unmet

needs process. Needles allocates all of its available LTF funds to transit, reserving all funds for the provision of transit services.

Local Transportation Fund – LTF

LTF funds are derived from ¼-cent of every dollar collected by the general sales tax statewide and are returned by the California Department of Tax and Fee Administration (CDTFA). All revenues are considered local funds and returned to the originating county for the designated Regional Transportation Planning Agency (SBCTA in San Bernardino County) to administer, within the general guidelines and priorities of the program. Because funds are based on sales tax, revenues vary from year-to-year depending on the economy. LTF funds can be utilized for operations and capital under TDA Article 4. Article 4 funds are the primary source of operating support for the NAT, representing approximately 41% of operating revenue over the next five years.

LTF Article 3 – The TDA provides that 2% of the LTF be made available to counties and cities for facilities for the exclusive use of pedestrians and bicyclists, known as the TDA Article 3 Program. In San Bernardino County, Article 3 funds are awarded through a competitive process administered by SBCTA on a biennial cycle. Needles is encouraged to pursue Article 3 funds to support its ongoing bus stop improvement program, including new shelters, benches, lighting and ADA-accessibility enhancements.

State Transit Assistance – STA

STA funds are collected from diesel fuel excise taxes, with 50% of funds distributed based on county population size and 50% of funds distributed based on transit operator revenues from the prior fiscal year. In 2017, Senate Bill 1 (SB 1) augmented the STA program by nearly doubling the amount of STA funds provided to each county. STA funds can be utilized for capital and operations; however, Needles will use a significant amount to cover operating expenses in this financial plan in addition to funding for vehicle replacements. STA funds overall support a significant portion of the capital and operating budget for NTS, representing almost 50% of total revenue at approximately $2.6 million through FY 2030.

Low Carbon Transit Operations Program – LCTOP

LCTOP receives funding from the cap-and-trade Greenhouse Gas Reduction Fund appropriated by the State Legislature. The LCTOP fund estimates are provided from the State Controller's Office (SCO) and are apportioned based on the county's population and transit operator revenues.

Senate Bill 942 allows transit operators to continue free and reduced fare transit programs, while other uses for LCTOP funds must be in accordance with the approved Caltrans' guidance. This includes expenditures that directly enhance or expand transit service by supporting new or

expanded transit services for operating or capital programs. Needles will continue to use some LCTOP and other local funds to support free fares for students on NAT service.

State of Good Repair (Senate Bill 1) – SGR/SB 1

In 2017, Senate Bill 1, known as the Road Repair and Accountability Act (RRAA), created a new funding program for transit operators to upgrade, improve and maintain equipment in a State of Good Repair. This includes the maintenance and rehabilitation of existing vehicles, transit facilities and the purchase of new, energy-efficient transit vehicles. The program's funding is derived from a Transportation Improvement Fee on vehicle registrations. These funds are allocated in the same manner as STA funds and have an annual program of project requirements, resolutions for funding and require annual reporting to Caltrans. Needles receives a small allocation of SGR funds that will be used to support preventative maintenance.

Senate Bill (SB) 125 – Transit and Intercity Rail (TIRCP) and Zero Emissions Capital (ZETCP) Programs

The Transit and Intercity Rail (TIRCP) and Zero Emissions Capital (ZETCP) programs are derived through a population-based formula, distributed to SBCTA by the California State Transportation Agency (CalSTA). All TIRCP projects must both increase ridership and reduce greenhouse gas emissions while ZETCP funds must be used to support the purchase of zero-emission vehicles or refueling infrastructure.

SBCTA has secured SB 125 funding on Needles' behalf to cover the initial cost of implementing the FMBS service in FY 26 and covering operating costs through FY 29 when those funds will have been fully expended. Future apportionments are dependent on continued appropriations by the State Legislature and can be used for operations if shown to prevent service reduction or elimination.

Local Funding

Measure I – Local Sales Tax Measure

San Bernardino County's Measure I is a one-half-cent sales tax to fund for transportation improvements, first passed in 1989 and extended in 2004 to run through 2040. Funds are allocated based on the Measure I Ordinance and Expenditure Plan and Strategic Plan with a 10-year Delivery Plan that outlines near-term strategies to fund programs and projects. Current NTS Measure I allocations are based on SBCTA Board-approved amounts and are used to cover a portion of operating expenses for the Senior Dial-A-Ride program.

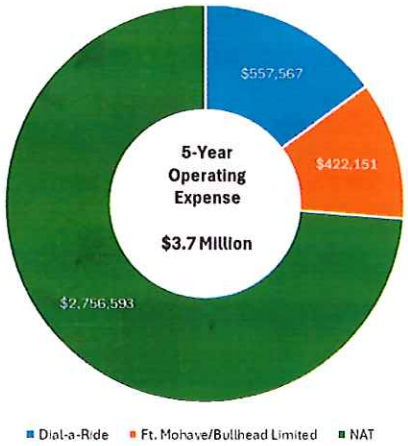
OPERATING PLAN

This operating plan outlines the forecasted expenditure considering the expected revenues from federal, state and local funding available to Needles. The plan seeks to fund the core Needles Services as well as the recommended service alternatives and enhancements presented in the previous chapter based on funding assumptions for planned service. However, it will be important to closely monitor key assumptions, actual expenses and future revenue trends to ensure the plan's success.

Operating Expenditure

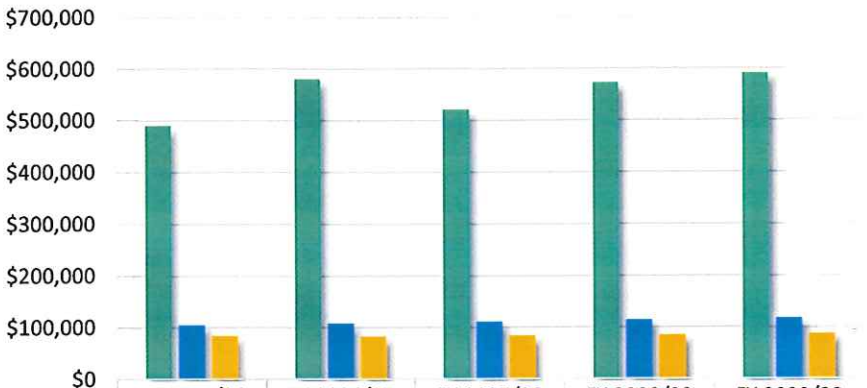
The NTS operating budget in this plan is driven by its three transit services which include the new FMBS service that combines the existing Shopper Shuttle and Dial-A-Ride Medical demand response programs. The greatest expense over the next five years will be allocated to the core NAT deviated fixed-route at almost $2.7 million, or 74% of the total operating budget. The long-standing Senior Dial-A-Ride represents 15% of all expenditures while the new FMBS service is expected to account for 11% of operating costs (Figure 23).

Figure 23: 5-Year Operating Expense



The forecasted FMBS operating budget is slightly higher than the combination of Dial-A-Ride Medical and Shopper Shuttle Services that it replaces due to recent underutilization of the Dial-A-Ride Medical service. The FMBS budget is presented with full-service utilization; however, expenses could be lower if both runs of each service day are not utilized. Expense projections for FY 26/27 include the cost of consultant ZEB design services for the new vehicle garage and continuation of the FMBS. Contractor expenses assume a 3% annual increase across all transit services while other increases are related to the rising cost of fuel, administration, the bus stop improvement program, and computer and software costs. It is unknown at this point what impact a transition to zero-emission electric buses will have on operating expenses, considering increases in energy costs for recharging and maintenance of charging infrastructure compared to the cost-savings from reductions in fossil fuel usage. The annual operating expense by transit program is presented in Figure 24.

Figure 24: Annual Operating Expense by Transit Program

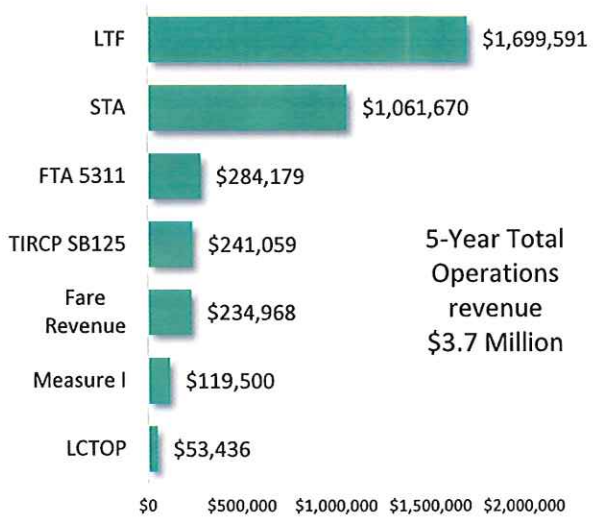


	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
NAT	$490,134	$580,600	$521,559	$573,128	$591,173
Dial-a-Ride	$104,987	$108,136	$111,428	$114,765	$118,251
Ft. Mohave/Bullhead Limited	$83,812	$82,277	$83,785	$85,339	$86,939

Operating Revenue

The NTS operating revenue plan builds upon revenue projections provided by SBCTA for the five-year SRTP period (Figure 25). These projections are based on current economic conditions and may change based on actual revenue received, changes in the Consumer Price Index (CPI), changes in population, demonstration of need and continuance of appropriations by federal and state legislatures, and success of application submittals for discretionary grants.

Figure 25: 5-Year Operating Revenue



The primary funding for transit operations will consist of TDA-generated revenue from LTF and STA, totaling almost $2.8 million over five years, representing 75% of all revenue. Operations funding from FTA 5311, SB 125, Measure I and LCTOP account for 19% of operating funds while passenger fares account for 6% of all revenue.

CAPITAL PLAN

The following capital plan provides the cost estimates and funding plan for asset management and investment based on expected revenue. Capital expenditures include vehicle replacement zero-emissions planning, a new garage, bus stop improvements and fare technology implementation.

Capital Expenditure

The largest single expenditure over the five-year planning period will be the replacement of three transit vehicles that will have reached the useful life benchmark. An investment of $793,000 considers the transition from two combustion-powered vehicles to battery electric vehicles on a one-to-one replacement basis. The transition to battery electric buses could require additional vehicles to maintain current levels of service if the recharge range of electric vehicles is insufficient to cover the span of a service day. Careful planning of ZEB purchases will ensure that the asset can meet the needs of the transit system.

NTS will secure the assistance of a consultant to conduct an analysis of ZEB transition needs, including the charging infrastructure of the vehicle garages, and procurement of ZEB vehicles, as shown in Table 24. The capital expenditure plan sets aside $250,000 for charging equipment and installation and an operating expense of $75,000 for consultant assistance. An allocation of $350,000 in STA funds has been set aside for the construction of the new garage in FY 25/26.

Table 24: List of Improvement Projects by Year

Project	FY 26	FY 27	FY 28	FY 29	FY 30	Totals
Vehicle Replacements	$180,857		$298,000		$315,000	$793,857
Garage Building Construction	$350,000				$315,000	$665,000
Zero Emission Infrastructure						
Charging stations		$150,000				$150,000
Constructon		$100,000				$100,000
ZEB Analysis (Operations)		$75,000				$75,000
Token Transit (Capital & Operations)		$100,000		$35,000	$35,000	$170,000
Bus Stop Improvement	$20,000	$3,500	$3,500	$3,000		$30,000
Totals	**$550,857**	**$428,500**	**$301,500**	**$38,000**	**$665,000**	**$1,983,857**

The introduction of Token Transit to facilitate fare payment is budgeted at $100,000, based on similar start-up costs experienced by Basin Transit. A $35,000 per year licensing and maintenance fee for Token Transit is represented in the FY 28/29 and FY 29/30 operating budget. Bus stop improvements are expected to be funded through discretionary Article III funding, applied for in the next call-for-projects and set aside to be used over time.

Capital Revenue

Funding for capital expenditure will be primarliy funded through STA funds accounting for 97% of all expenses (Figure 26). The remaining capital funds will be derived from SGR as needed and applied for over the five-year period.

A summary of total expenses and revenue is presented in Table 25. Almost $5.3 million is expected to be needed over the five-year period.

Figure 26: 5-Year Capital Revenue

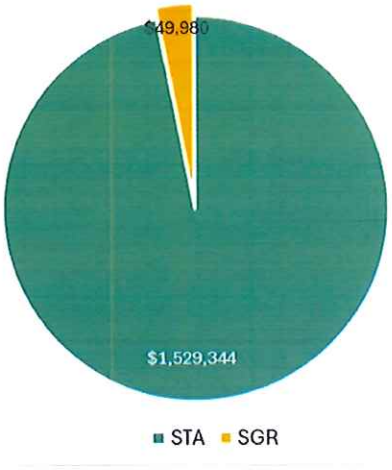


Table 25: Summary of Expense and Revenue by Year

	FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30		5-Year Total
	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Totals
Total Expense	$678,934	$545,857	$771,013	$355,000	$716,772	$301,500	$773,231	$3,500	$796,362	$318,000	**$5,260,168**
Total Revenue	$732,307	$576,340	$696,043	$359,996	$716,772	$307,996	$775,738	$9,996	$788,522	$324,996	**$5,288,706**

Table 26 and Table 27 following provide the detailed funding plan for NTS over the next five years.

Table 26: Detailed Operating and Capital Expense Plan

	FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30		
	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Totals
Dial-a-Ride											
Contractor	$73,638		$75,847		$78,122		$80,466		$82,880		$390,953
Insurance	$14,385		$14,817		$15,261		$15,719		$16,190		$76,372
Internet	$700		$700		$750		$750		$800		$3,700
Advertising	$200		$200		$200		$200		$200		$1,000
Fuel	$6,118		$6,302		$6,491		$6,686		$6,886		$32,482
Admin	$9,146		$9,421		$9,703		$9,995		$10,294		$48,559
Buildings		$350,000									$350,000
ZEB Construction & Equipment				$125,000							
Vehicles		$180,857								$315,000	$495,857
Office Supplies	$800		$850		$900		$950		$1,000		$4,500
Mode Revenue Sub-Total	**$104,987**	**$530,857**	**$108,136**	**$125,000**	**$111,428**	**$0**	**$114,765**	**$0**	**$118,251**	**$315,000**	
Ft. Mohave/Bullhead Limited											
Contractor	$37,128		$38,242		$39,389		$40,571		$41,788		$197,118
Insurance	$7,410		$7,632		$7,861		$8,097		$8,340		$39,340
Advertising	$5,000		$2,000		$2,000		$2,000		$2,000		$13,000
Admin	$4,275		$4,403		$4,535		$4,671		$4,811		$22,694
TRIP - Victor Valley	$30,000		$30,000		$30,000		$30,000		$30,000		$150,000
Mode Revenue Sub-Total	**$83,812**	**$0**	**$82,277**	**$0**	**$83,785**	**$0**	**$85,339**	**$0**	**$86,939**	**$0**	**$422,151**
NAT											
Contractor	$425,277		$438,035		$451,176		$464,711		$478,653		$2,257,852
Insurance	$1,318		$1,358		$1,399		$1,441		$1,484		$7,000
Advertising	$500		$500		$500		$600		$600		$2,700
Fuel	$33,600		$35,280		$37,044		$38,896		$40,841		$185,661
Admin	$11,422		$11,764		$12,117		$12,481		$12,855		$60,639
Vehicles						$298,000					$298,000
ZEB Construction & Equipment				$125,000							
Computer/software	$16,517		$17,013	$100,000	$17,523		$53,049		$54,640		$258,741
Shelters/signs		$15,000		$5,000		$3,500		$3,500		$3,000	$30,000
Dues & Membership	$1,100		$1,200		$1,300		$1,400		$1,500		$6,500
Training	$400		$450		$500		$550		$600		$2,500
Consultant			$75,000								$75,000
Mode Revenue Sub-Total	**$490,134**	**$15,000**	**$580,600**	**$230,000**	**$521,559**	**$301,500**	**$573,128**	**$3,500**	**$591,173**	**$3,000**	**$3,309,593**
Total	**$678,934**	**$545,857**	**$771,013**	**$355,000**	**$716,772**	**$301,500**	**$773,231**	**$3,500**	**$796,362**	**$318,000**	**$5,260,168**

Table 27: Detailed Operating and Capital Revenue Plan

	FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30		
Dial-a-Ride	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Operating	Capital	Totals
Fare Revenue	$7,500		$6,000		$6,000		$6,000		$6,000		$31,500
Measure I	$18,900		$23,991		$24,663		$25,526		$26,420		$119,500
Prior STA Pop		$530,857									$530,857
STA - Pop	$72,735	$0	$78,145	$125,000	$80,765		$83,239		$85,831	$315,000	$840,715
Mode Revenue Sub-Total	**$99,135**	**$530,857**	**$108,136**	**$125,000**	**$111,428**	**$0**	**$114,765**	**$0**	**$118,251**	**$315,000**	**$1,522,572**
Ft. Mohave/Bullhead Limited											
Fare Revenue	$4,000		$4,000		$4,000		$4,000		$4,000		$20,000
STA - Pop	$36,232		$26,698		$26,112		$25,918		$55,731		$170,691
Prior STA Pop	$14,979										$14,979
TIRCP SB125	$53,178		$51,579		$53,673		$55,421		$27,208		$241,059
Mode Revenue Sub-Total	**$108,389**	**$0**	**$82,277**	**$0**	**$83,785**	**$0**	**$85,339**	**$0**	**$86,939**	**$0**	**$446,729**
NAT											
Fare Revenue	$37,000		$35,010		$36,060		$37,142		$38,256		$183,468
FTA 5311	$53,315		$57,716		$57,716		$57,716		$57,716		$284,179
LTF	$327,847		$326,241		$336,690		$348,311		$360,502		$1,699,591
STA - Ops	$4,063		$4,757		$4,757		$4,757		$4,757		$23,091
STA - Pop	$102,558	$0	$68,547	$225,000	$72,977	$298,000	$114,349		$108,742		$990,173
SGR - Op		$705		$705		$705		$705		$705	$3,525
SGR - Pop		$9,291		$9,291		$9,291		$9,291		$9,291	$46,455
LCTOP - Ops	$0		$1,033		$1,033		$1,033		$1,033		$4,132
LCTOP - Pop	$0		$12,326		$12,326		$12,326		$12,326		$49,304
Prior STA Pop		$35,487									$35,487
Mode Revenue Sub-Total	**$524,783**	**$45,483**	**$505,630**	**$234,996**	**$521,559**	**$307,996**	**$575,634**	**$9,996**	**$583,332**	**$9,996**	**$3,319,405**
Total	**$732,307**	**$576,340**	**$696,043**	**$359,996**	**$716,772**	**$307,996**	**$775,738**	**$9,996**	**$788,522**	**$324,996**	**$5,288,706**

Time Stop on Map	"Location" Name	Actual Stop Location	Sign — NOTE ALL SIGNS REPLACED IN 2024	Post	Shelter	Bench	Trash Can	Other Notes ALL SIGNS REPLACED IN 2024
:00	G St. at Broadway	SB G / NS Broadway	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:02	Third St. at F St.	EB 3rd / FS F	Sign on agency post	Agency post				Stop moved east to city hall block -- Stopped bus would block driveway north of stop ... recommend moving stop east to far side F St (would also be nearer to city office) -- DONE
:03	D St. btwn Third St. & Acoma	SB D / FS 3rd	Sign on agency post	Agency post				
:04	D St. at Cibola	SB D / OPP Cibola	Sign on agency post	Agency post				Boarding area should be widened; Sign partially obscured by fence ... use taller post; Side walk not large enough for shelter, explore potential for a bench
:05	Lily Hill Dr. at Elks Lodge	Lily Hill Dr. at Elks Lodge	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:06	Lily Hill Dr. at Clary Dr.	Lily Hill Dr. / OPP Clary	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:07	Bailey Ave. at Lily Hill Dr.	NB Bailey / FS Lily Hill Dr.	Sign on agency post	Agency post	Shelter	Agency Bench		
:08	1401 Bailey Ave.	NB Bailey at Needles Hospital	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:09	1111 Bailey Ave. / Library	NB Bailey / NS J	Sign on agency post	Agency post	Shelter	Agency Bench		
:10	Erin Dr. at Bailey Ave.	WB Erin / FS Bailey	Sign on agency post	Agency post				Stop needs boarding area ... recommend relocation either east to sidewalk far side Bailey (*noted school students were let off bus there*), or west to far side of 1st school bus driveway
:11	Erin Dr. at Coronado	WB Erin / NS Coronado	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting; Access path needed to mobile home park west of stop -- DONE
:12	Coronado at J St.	SB Coronado / NS J	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting; Access paths needed to stop ... stop was frequently used by wheelchairs, but drivers had to pick them up in parking lot across the street -- DONE
:14	J St. at Civic Center	EB J / FS Bailey	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting; wheelchair curb ramp needed at crosswalk -- DONE
:15	J St. at Hospitality Ln	Curbside @ Dollar General	Sign on agency post	Agency post	Shelter	Agency Bench	City trash can	Need retaining wall for dirt sliding off hill behind stop -- DONE
:20	Needles Towne Center	Needles Towne Center at County Offices	Sign on agency post	Agency post				Stop at west edge of County of San Bernardino offices
:23	Broadway at B St.	WB Broadway / FS B	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:24	Broadway at E St.	WB Broadway / FS E	Sign on agency post	Agency post				
:25	G St. at Broadway	SB G / NS Broadway	Sign on agency post	Agency post	Shelter	Agency Bench		Same as :00
:31	Broadway at J St.	WB Broadway / FS J	Sign on agency post	Agency post				Rebuild wheelchair curb ramp -- DONE
:32	Broadway at Market	NB Broadway / NS Market	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting; Need sidewalk from stop north to corner, and curb ramp at corner --DONE
:34	Q St. at Needles Hwy	SB Q / NS Needles Hwy.	Sign on agency post	Agency post	Shelter	Agency Bench		NAT sign needs to be relocated to allow wheelchair access (placed close to middle of sidewalk) -- needs raised boarding area, and sidewalk from boarding area south to corner -- DONE
:35	Pashard St. at Needles Hwy.	NB Pashard / NS Needles Hwy.	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting
:36	Needles Hwy. at Arch St.	EB Needles Hwy / NS Arch	Sign on agency post	Agency post				
:37	Needles Hwy. at R St.	EB Needles Hwy / NS R	Sign on agency post	Agency post				Stop is right at corner, with no boarding area and with several driveways in stop area ... relocate either east to far side R St. between 2nd and 3rd driveways, or move to westbound Needles Hwy far side of R St. in front of store
:38	Broadway at Market	SB Broadway / FS Market	Sign on agency post	Agency post	Shelter	Agency Bench		Stop needs boarding area, and accessible path from stop north to corner -- DONE
:39	Broadway at J St.	EB Broadway / NS J	Sign on agency post	Agency post				Repair boarding area and sidewalk in stop area -- DONE
:40	Broadway at G St.	EB Broadway / NS G	Sign on agency post	Agency post	Shelter	Agency Bench		Shelter needs painting; Move bus stop post out from behind shelter
:41	Broadway at D St.	EB Broadway / NS D	Sign on agency post	Agency post	Shelter	Agency Bench		
:42	Broadway at A St.	EB Broadway / NS A	Sign on agency post	Agency post				
:43	Broadway at Cibola	EB Broadway / NS Cibola	Sign on agency post	Agency post				Sidewalk too narrow to install a shelter; possibly enough space for a bench.
:44	Broadway at Goodwill	SB Broadway / FS Goodwill	Sign on agency post	Agency post	Shelter	Agency Bench		
:46	Safari Dr. at Cherry St.	WB Safari / NS Cherry	Sign on agency post	Agency post				Stop is in driveway of a house ... could be relocated to southbound Cherry/far side Safari, with raised boarding area
:48	Highway 95	Shoulder of Hwy 95 across from Cemetery	Sign on agency post	Agency post				Stop needs boarding area
:50	Needles Towne Center	Needles Towne Center at County Offices	Sign on agency post	Agency post				same as :20
:53	Broadway at B St.	WB Broadway / FS B	Sign on agency post	Agency post	Shelter	Agency Bench		Same as :23
:54	Broadway at E St.	WB Broadway / FS E	Sign on agency post	Agency post				
:55	G St. at Broadway	SB G / NS Broadway	Sign on agency post	Agency post	Shelter	Agency Bench		Same as :00

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Accept 2025 Employee Benefits plan for Medical, Dental and Vision

Background: The City of Needles overall renewal plan for Medical, Dental & Vision coverage for 2026 calendar year, has been received from Alliant and Special Districts Risk Management Association. VSP (vision) & Delta (dental) no change in pricing. California Blue Shield through SDRMA has an increase of 13.8%. The City and the 2 bargaining units mutually agreed to share equally (50%) of any increase. to health, dental & vision insurance premiums commencing on or after July 1, 2013.

Fiscal Impact: Vision no increase for employee's price ranges from $130.68 - $339.84 annually depending on the coverage level (employee, employee+ 1, or employee + family). Dental with Delta no price increase, price ranges from $403.20 - $1056.00 annually depending on the coverage level (employee only or employee+ family. Medical Blue Cross CA Gold increased price ranges $15,165.72 - $39,267.72 annually depending on the coverage level. Medical Blue Cross CA Silver increased price ranges $10,963.32 - $28,217.88 annually depending on coverage level (employee, employee+ 1 or Family). The shared City portion of the cost increase was anticipated and fundable within the existing budget.

Recommendation: Approve 2026 employee benefits plan for Medical, Dental and Vision.

Submitted By: Pam Osteen, HR Analyst

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: City Council Resolution 2025-37 of the City Council of the City of Needles Approving a Lease Extension with Tri-State Alano Club for the Building at 801 Third Street Until September 9, 2026

Background: The Tri-State Alano Club, an organization dedicated to community service, has leased the City-owned building at 801 Third Street since 1991 to conduct Club business and hold meetings.

The City of Needles continues to expand services for residents, creating an ongoing demand for additional office space. While the City has reviewed the possibility of expanding City Hall facilities, the costs were determined to be significant.

The most recent lease extension, approved under Resolution 2024-40, extended the term until September 10, 2025, with a provision allowing either party to terminate the lease with sixty (60) days' written notice. The City and the Tri-State Alano Club now wish to further extend the lease term until September 9, 2026, subject to the same 60-day termination clause.

Fiscal Impact: $1/Year for the lease.

Recommendation: Adopt Resolution 2025-37 Approving the lease extension with the Tri-State Alano Club for the building at 801 Third Street until September 9, 2026, under the same terms and conditions.

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

RESOLUTION NO. 2025-37

A RESOLUTION OF THE CITY OF NEEDLES, CALIFORNIA, APPROVING A LEASE EXTENSION WITH TRI-STATE ALANO CLUB FOR THE BUILDING AT 801 THIRD STREET

WHEREAS, Tri-State Alano Club, an organization dedicated to community service, has been leasing the city-owned building at 801 Third Street since 1991 to conduct Club business and hold Club meetings; and

WHEREAS, the existing lease agreement has, by its terms, expired and the parties wish to extend its term to provide for expiration on September 9, 2026; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California hereby approves a Lease Extension with Tri-State Alano Club for the lease of the building at 801 Third Street for an additional one-year period and authorizes the Mayor to sign said Lease Extension for and on behalf of the City of Needles.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
Lena Wade, Deputy City Attorney

AMENDMENT TO LEASE AGREEMENT

THIS AMENDMENT TO LEASE AGREEMENT ("Amendment") is entered into as of the 9th day of September 2025, by and between the CITY OF NEEDLES, a Charter City and Municipal Corporation, hereinafter called "Lessor", and the TRI-STATE ALANO CLUB OF NEEDLES, INC., a California nonprofit public benefit corporation, hereinafter called "Lessee".

RECITALS

A. Lessor and Lessee entered into that certain "LEASE AGREEMENT" ("Lease") dated July 11, 2017, whereby Lessee leases from the Lessor the premises located at 801 Third Street, Needles (a concrete block building with 25-five (25) foot frontage on Third Street. Sixty (60) feet in depth, for a total of fifteen hundred (1500) square feet building area) (the "Premises") to be used for business and meetings of the Tri-State Alano Club of Needles, Inc. and no other purposes.

B. The Lessor and Lessee subsequently extended the term of the Lease pursuant to the AMENDMENT TO LEASE AGREEMENT dated June 13, 2023 ("Amendment" and together with the Lease, the "Lease"), to provide for a termination date of November 12, 2022.

C. The Lessor and Lessee have continued to recognize the validity of the Lease since November 12, 2022.

D. The Lessor and Lessee subsequently entered into that certain AMENDMENT TO LEASE AGREEMENT dated June 13, 2023 (the "Amendment" and together with the Lease, hereafter the "Lease"), to further extend the term of the Lease until July 1, 2024.

E. The Lessor and Lessee subsequently entered into that certain AMENDEMENT TO LEASE AGREEMENT dated September 10, 2024 ("Amendment" and together with the Lease, the "Lease"), which extended the term of the Lease until September 10, 2025, and added that either party may terminate the Lease with sixty (60) days written notice to vacate.

F. The Lessor and Lesse now wish to further extend the term of the Lease until September 9, 2026, subject to the right of either party to terminate the Lease under a sixty (60) day notice to vacate.

NOW THEREFORE, for and in consideration of the mutual promises, terms, covenants, conditions and Recitals contained herein, which Recitals are incorporated herein by reference, Lessor and Lessee hereby agree to amend Section 3 of the Lease as follows:

"**Term.** The term of this lease shall continue until the 9th day of September 2026. ("Term"). Notwithstanding the forgoing, either party may give the other party sixty (60) days written notice of intent to vacate or the need to have the other vacate the Premises, in which case this lease will terminate at the expiration of said sixty (60) days.

To the extent of a conflict between this Amendment and the Lease, this Amendment shall control.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed, as of the date set forth above.

City of Needles

By: _____

Its: _____

Date: _____

TRI-STATE ALANO CLUB OF NEEDLES, INC., a California nonprofit public benefit corporation

By: _____

Date: _____

ATTEST:

By: _____

Its: City Clerk

Date: _____

APPROVED AS TO FORM:

_____
Lena Wade, Deputy City Attorney

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ HACN ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Golf Course Annual Seed Purchase

Background: Rivers Edge Golf Course must be overseeded annually to prepare for the winter season and ensure high-quality turf conditions for residents, visitors, and tournaments. Overseeding is an essential maintenance practice that protects course playability and supports the City Council's goals of enhancing recreational amenities and tourism.

For 2025, the City received a single bid from Simplot Turf & Horticulture (Las Vegas, NV).

The order includes:

- 10,000 lbs. VIP III PRG 25 (50 lb bags) – $12,100.00
- 3,000 lbs. POA Trivialis 25 VNS (50 lb bags) – $14,550.00
- Sales Tax – $2,065.38

Fiscal Impact: The total cost is $28,715.38, which will be funded from the budgeted "Seed" account.

Recommendation: Approve the annual overseeding seed purchase from Simplot Turf & Horticulture in the amount of $28,716 for the Rivers Edge Golf Course.

Submitted By: JJ Deleon, Director of Golf Rivers Edge Golf Course

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

NOTICE INVITING BIDS
TURF TYPE PERENNIAL RYEGRASS SEED

NOTICE IS HEREBY GIVEN that the City of Needles invites sealed bids for the purchase and delivery of Turf Type Perennial Ryegrass Seed. Bids will be received until 1:00 p.m. PDT on Friday, September 5th, 2025 at the office of the City Clerk, 817 Third Street, Needles, California 92363, at which time they will be publicly opened and read aloud. Each sealed bid shall be clearly marked on the outside envelope "SEALED BID - RYEGRASS SEED".

The seeds to be bid are:

1) Up to 10,000 pounds of triple-blend turf type perennial ryegrass seed; or similar blend available due to supply and demand.
2) Up to 3,000 pounds of poa trivialis, greens grade.

The specifications of the seed are:

PURITY:	Not less than 98.5% pure
GERMINATION:	Not less than 90%
TRIPLE-BLEND:	A blend of three (3) perennial ryegrass seeds which have been successfully grown on golf courses in climates similar to that in Needles
CROP:	Seeds from 2025 crop preferred
INERT MATERIAL:	Not more than 1.5%
WEED SEED:	Not more than one tenth of one percent (0.1%)

Bidders are to bid the two quantities of seed separately. Do not combine the two items. Bid total shall be for product delivered to the Needles Municipal Golf Course Maintenance Yard, shrink-wrapped and on pallets, and shall include 7.75% sales tax.

The City of Needles reserves the right to waive any irregularity in a bid, and make the award of bid in any manner deemed most advantageous to the City.

Bids shall remain open and valid and subject to acceptance for thirty (30) days after the bid opening unless otherwise stipulated.

Any manufacturers' names, trade names, or brand names used in this Notice are for the purpose of describing and establishing general quality levels, and are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of brand names referenced. Such bids shall state brand names and include specifications. The City of Needles will be the sole judge as to whether an item is approved "equal" or "equivalent" where "equal" or "equivalent" is indicated.

Delivery shall be made on an open flatbed trailer and shall be to the Rivers Edge Golf Course Maintenance Yard, River Road near Marina Drive, in Needles, California, no later than September 10th, 2025. The General Manager shall be notified of exact delivery date and approximate time at least twenty four (24) hours in advance of delivery. Notice shall be given by telephone at (760) 220-2268.

Information or questions pertaining to this invitation should be directed to JJ DeLeon, General Manager, 144 Marina Drive, Needles, CA 92363 or telephone (760) 220-2268.

PUBLISH: Needles Desert Star August 6th, 2025

Simplot Turf & Horticulture Las Vegas NV

3555 W Reno Ave Ste K

Las Vegas, NV 89118-1609

702-649-1551 Fax: 702-649-9273

Sales Order 210016754

Not Processed Offered
Order Date 7/22/2025
Est. Delivery Date 08/28/2025
Offer Expires
Customer ID 97159
Customer PO#
Salesperson JironD
Shipping Via.
Field Name
Description
Ticket Type Deliver

Bill To: CITY OF NEEDLES
ACCOUNTS PAYABLE
817 THIRD ST
NEEDLES, CA 92363

Comments:

Quantity		Description	Unit Price	Total $	%	Your Share
10,000.00	Lbs	VIP III PRG 25 [50LB]	1.2100 / Lbs	12,100.00	100.0000	12,100.00
3,000.00	Lbs	POA TRIVIALIS 25 VNS [50LB]	4.8500 / Lbs	14,550.00	100.0000	14,550.00
2,065.38	Each	ESTIMATED SALES TAX [EA]	1.0000 / Each	2,065.38	100.0000	2,065.38

Subtotal **28,715.38**

Amount Due **28,715.38**

If Paid By	Discount	Deduct	Pay Only

Customer: _____ Sales Person: _____

Purchase Terms:

Agenda Item 15.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Authorize the purchase from SPS VAR for one (1) Power10 AS400/Naviline Server not to exceed $62,000, utilizing the adopted FY26 General Fund Budget

Background: The City of Needles utilizes a main server for the AS400/Naviline finance software for billing, accounts payable, purchase orders, inventory management, business licenses, and more. The current server was purchased in 2021, and IBM is no longer maintaining it due to its age because it is at the end of its service package. To have IBM serve and maintain the server, a new server is needed. SPS VAR is a sole source vendor through IBM to purchase this type of equipment.

Fiscal Impact: The adopted FY 26 General Fund Budget for the Internal Services – Management Information Systems fund included $78,000 for computer & software expenditures. The cost for the new server is $56,375, not including sales tax and shipping. The total cost of $62,000 will be funded by the adopted FY 26 budget.

Environmental Impact: None

Recommended Action: Authorize the purchase from SPS VAR for one (1) Power10 AS400/Naviline Server not to exceed $62,000, utilizing the adopted FY26 General Fund Budget

Submitted By: Kimberly Krasinski, Office Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

Quote Date: 8/25/2025
Quote Valid for 30 Days

SPS VAR
POWER10 Proposal
For
City of Needles
NaviLine POWER Upgrade

Lori Blan
SPS VAR
Office (770) 216-4462

lori.blan@spsvar.com

SPS VAR
P.O. Box 8869
Atlanta, GA 31106

www.spsvar.com

These prices are for your information only and are subject to change without notice. Tax not included

Quote Date: 8/25/2025
Quote Valid for 30 Days

Configuration Summary: System Migration

IBM POWER10®, Model S1012 (TowerModel)
4 Core, 1 Core Active and Licensed with 29,000+ CPW Rating
(2) X 1.6TB NVMe Disk Drives Mirrored for 1.6TB Usable
64GB Memory
IBMi ® OS V7R4
Redundant 4-Port, 1GbE Ethernet NIC
System Console on Ethernet LAN
Redundant 110v Power Supplies
USB DVD Drive

TS2280 - LTO8 Tape Drive Express with (10) LTO7 tape cartridges
(can read and write back one level)

Three Years - 24x7 IBM Hardware Maintenance
Three Year Processor License Subscription
Three Year Use License Subscription

$ 44,500.00

Remote Assistance with Installation and Data Migration Services $ 11,875.00
Includes Tape drive rental to read SAVE and OS Upgrade to V7.5

Solution Total **$ 56,375.00**

SPS VAR

These prices are for your information only and are subject to change without notice. Tax not included.

SPS VAR Product Agreement

Order Description

SPS VAR (We) agree to supply equipment (Machines) and software (Programs) to Customer (You) and to make available the manufacturer's software services subscriptions (Subscriptions) to you under the terms of this Agreement and upon receipt of a $ 0 down payment. Collectively, Machines and Programs are referred to as Products.

The price for all Products is shown below. Unless you request otherwise and pay the corresponding charges, all Products are shipped via normal ground transportation. You agree to pay the total price of all Products, shipping charges, applicable sales taxes and the price for the Subscriptions.

Machine/Program	Description	Qty	Unit Price	Amount
9028-21B	**SPS VAR NaviLine® Solution**	1	$ 44,500.00	$ 44,500.00
	IBM POWER10®, Model S1012 (TowerModel)			
	4 Core, 1 Core Active and Licensed with 29,000+ CPW Rating			
	(2) X 1.6TB NVMe Disk Drives Mirrored for 1.6TB Usable			
	64GB Memory			
	IBMi ® OS V7R4			
	Redundant 4-Port, 1GbE Ethernet NIC			
	System Console on Ethernet LAN			
	Redundant 110v Power Supplies			
	USB DVD Drive			
	TS2280 - LTO8 Tape Drive Express with (10) LTO7 tape cartridges			
	(can read and write back one level)			
	Three Years - 24x7 IBM Hardware Maintenance			
	Three Year Processor License Subscription			
	Three Year Use License Subscription			

Total Price Excluding Shipping Charges and Sales Taxes:	$ 44,500.00

This Order Description and the Additional Terms on page 2 form our complete agreement (the "Agreement") regarding these Products and the Subscriptions and replace any prior oral or written communication between us. In addition, this Agreement takes precedence over any purchase order that you issue for these Products or Subscriptions. By signing below, both of us agree to these terms.

Agreed to:

City of Needles
817 3rd Street
Needles, CA 92363

By: _____
Authorized signature

Name: (Print) _____
Title: _____
Date: _____

Agreed to:

SPS VAR
P. O. Box 8869
Atlanta, GA 31106

By: _____
Authorized signature

Name: (Print) _____
Title: _____
Date: _____

Agreement Number: 2025082501LBB

SPS VAR Services Agreement

Description

SPS VAR, LLC. (We) agree to provide Services described in a Statement of Work below or in an Attachment to our Customer (You) under the terms of this Agreement. You are responsible for project management and for any results achieved, unless specified otherwise in the Statement of Work. We do not provide Services under the terms of your purchase order.

Services are provided and billed either on an hourly ("Hourly Services") or on a fixed-price ("Fixed-Price Services") basis.

For Hourly Services, the Statement of Work specifies the hourly rate, the estimated hours and estimated expenses required to complete the project. This estimate is not a fixed-price commitment. Charges will equal the actual hours worked times the hourly rate, plus actual expenses and applicable sales taxes.

For Fixed-Price Services, the Statement of Work specifies the fixed-price and estimated expenses. This expense estimate is not a fixed-price commitment. Charges will equal the fixed-price plus actual expenses and applicable sales taxes.

Statement of Work

Project Name: _Power10 Migration _____

☒ **Fixed-Price Services: $__11,875.00___ Invoiced Upon Product Start**

Estimated Expenses: $ __N/A_____ Travel & Living and ___N/A____ Other Expenses

Estimated Start Date:__10/15/2025____ End Date: ____TBD___

Services: Remote Assistance with data migration from 9009-41G sn 78E5C80 to new POWER10. Includes rental of LTO7 tape drive and OS upgrade to V7.5. Console connection via HelpDesk.

This Project Description, the Statement of Work and the Additional Terms on page 2 form our complete agreement (the "Agreement") regarding these Services and replace any prior oral or written communication between us. By signing below, both of us agree to these terms.

Agreed to: (Customer legal name & address)
City of Needles
817 3rd Street
Needles, CA 92363

By:_____
Authorized Signature

Name (print):_____

Title:_____

Date:_____

Agreed to:
SPS VAR, LLC
P. O Box 8869
Atlanta, GA 31106

_____
Authorized Signature

Name (print):_____

Title:_____

Date:_____

Agreement Number: _2025082502LBB_____

SPS VAR Services Agreement

Additional Terms

Billing
For Hourly Services, the minimum billing increment is fifteen (15) minutes. However, there will be a one-hour minimum for each day in which Services are provided on-site and a fifteen (15) minute minimum for each day in which Services are provided by telephone. We may increase our hourly billing rate and minimums by giving you three (3) months' written notice.

Hourly Services are invoiced weekly as the work progresses. Fixed-Price Services are invoiced as specified in the Statement of Work. Travel and other expenses are invoiced weekly using IRS mileage allowances for automobile transportation and actual cost for all other expenses.

Charges for Services and expenses are due within 15 days from the invoice date. Amounts past due are subject to a late payment charge of 1.5% per month. You agree to pay accordingly.

You agree to pay applicable sales taxes or supply exemption documentation.

Project Completion and/or Termination
Hourly Services will end when we provide the estimated number of hours or upon the estimated project end date unless you authorize additional hours or an extension of the end date. In the event that additional hours are not authorized for incomplete project which is provided on an Hourly Services basis, we do not warrant that the Services will be completed. Fixed-Price Services will end when the tasks described in the Statement of Work are complete.

Either party may terminate this Agreement on written notice to the other if the other breaches any material provision of this Agreement, including nonpayment of any charges hereunder. Upon termination, we will stop our work in an orderly manner as soon as practical.

You agree to pay for all Services we provide, all materials (including programs, program listings, documentation, reports or other similar works of authorship) we deliver and all expenses we incur through the project's termination, including charges we incur in terminating subcontracts.

Customer Obligation
You agree to provide us reasonable access to the premises where Services will be provided during your business hours. You will also provide other onsite cooperation and assistance as may be reasonably requested by us. You agree to sign and deliver to us the Acknowledgment of Completion of Services when the tasks described in the Statement of Work are complete, or when we have provided the estimated number of hours of Services for Hourly Services (unless additional hours are authorized), whichever comes first.

Subcontractors
We have the right subcontract any part of the Services to a third party as we deem appropriate, provided that we will remain ultimately responsible for the Services, subject to the terms of this Agreement.

Changes to Statements of Work
The Statement of Work may only be changed by a written Change Authorization signed by both of us. The terms of the Change Authorization will prevail over those of the Project Description, the Statement of Work and any previous Change Authorizations.

Warranty
We warrant that we perform Services using reasonable care and skill in accordance with recognized standards in the industry. **WE DO NOT PROVIDE ANY OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. We do not warrant uninterrupted or error free operation of any Service.**

Limitation of Liability
In the event that you are entitled to recover damages from us, in each instance, regardless of the basis on which you are entitled to claim damages from us, we are liable only for an amount no greater than the sum of all payments you have made to us. This limit also applies to liabilities of any of our subcontractors. It is the maximum for which we and our subcontractors are collectively responsible. **Under no circumstances are we or our subcontractors responsible to you or third parties for 1) loss of, or damage to, your records or data; or 2) special, incidental, consequential or other indirect damages (including lost profits or savings), even if we are informed of their possibility.**

Disputes
The laws of the State of California govern this Agreement. Any controversy or claim rising out of or relating to this Agreement, or the breach of this Agreement, shall be settled by arbitration in accordance with the rules of the American Arbitration Association in Riverside, California. A judgment of a court having jurisdiction may be entered upon the arbitrator's award. The prevailing party, in addition to all recoveries, is entitled to recover from the other party reasonable expenses (including attorney fees) relevant to the claim.

Agreement Number: _2025082502LBB_____

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Resolution No. 2025-33, approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2025/2026 - 2029/2030

Background: San Bernardino County Transportation Authority (SBCTA) is responsible for administering the San Bernardino Measure I Program from which the City of Needles receives funds for transportation projects.

SBCTA requires local jurisdictions to complete an annual update of the five-year program, identifying the projects to be funded in the upcoming fiscal years. Attachment A to the Resolution is the CIP List for Fiscal Years 2025/2026 - 2029/2030, identifying the progress which will be funded by the Local Pass-Through program.

Fiscal Impact: Project budgets will be established as each individual project moves forward, providing full funding detail. The Measure I Local Pass-Through Program (Exhibit A to the Resolution) funds are received monthly and will fund the projects listed on the Local Street Program.

Recommendation: Adopt Resolution No. 2025-33 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2025/2026 - 2029/2030.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

RESOLUTION NO. 2025-33

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2025/2026 THROUGH FY2029/2030

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-01 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Needles is $426,582; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Needles, California, that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED AND ADOPTED at a meeting of the City Council of the City of Needles, California held on the 9th day of September 2025 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST:

Candace Clark, City Clerk

APPROVED AS TO FORM:

Lena Wade, Deputy City Attorney

Resolution Number:	2025-33
Resolution Approval Date:	9/9/2025
Contact Person/Title:	Kathy Raasch, Project Manager
Phone:	760-326-5700 x126
Email:	kraasch@cityofneedles.com

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Years 2025/2026 thru 2029/2030

Jurisdiction:

Needles

6/30/25 Carryover Balance **$901,222.00**

Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2025/26 Est. Revenue	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	**Total Est. Rev.**
						$184,112	**$189,185**	**$194,472**	**$199,973**	**$205,688**	**$973,429**
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	**Total**
City-Wide Pavement Management Program	No		0.0%	0.0%	$2,000,000	$900,000	$300,000	$300,000	$300,000	$300,000	**$2,100,000**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
			0.0%	0.0%	$0	$0	$0	$0	$0	$0	**$0**
					Projects Total:	$900,000	$300,000	$300,000	$300,000	$300,000	**$2,100,000**

Total Programming is currently **112%** ***(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)***

Total Estimated Programming: **$2,100,000**

Agenda Item 17.

ATTACHMENT C

Measure I Local Pass-through Program
REVENUE ESTIMATES FOR FY2024/2025 thru FY2029/2030
Mountain/Desert Subareas

MOUNTAIN/DESERT SUBAREA	Distribution Percentage (50% Population & 50% Revenue Generation)		Estimated Annual Local Pass-Through Amount*						Total FY25/26 through FY29/30
	Population	Revenue Generation	REV FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	
Needles	68.86%	74.03%	$ 220,263	$ 184,112	$ 189,185	$ 194,472	$ 199,973	$ 205,688	$ 973,429
County/Colorado River	31.14%	25.97%	$ 88,037	$ 73,588	$ 75,615	$ 77,728	$ 79,927	$ 82,212	$ 389,071
Colorado River Subarea	**100.00%**	**100.00%**	**$ 308,300**	**$ 257,700**	**$ 264,800**	**$ 272,200**	**$ 279,900**	**$ 287,900**	**$ 1,362,500**
Twentynine Palms	35.50%	21.47%	$ 593,170	$ 529,702	$ 544,401	$ 559,641	$ 575,451	$ 591,945	$ 2,801,141
Yucca Valley	30.24%	66.73%	$ 1,009,649	$ 901,620	$ 926,639	$ 952,580	$ 979,490	$ 1,007,564	$ 4,767,894
County/Morongo Basin	34.26%	11.80%	$ 479,481	$ 428,178	$ 440,059	$ 452,379	$ 465,158	$ 478,491	$ 2,264,265
Morongo Basin Subarea	**100.00%**	**100.00%**	**$ 2,082,300**	**$ 1,859,500**	**$ 1,911,100**	**$ 1,964,600**	**$ 2,020,100**	**$ 2,078,000**	**$ 9,833,300**
Barstow	42.63%	73.31%	$ 2,049,144	$ 1,759,357	$ 1,808,225	$ 1,858,832	$ 1,911,410	$ 1,966,248	$ 9,304,072
County/North Desert	57.37%	26.69%	$ 1,485,756	$ 1,275,643	$ 1,311,075	$ 1,347,768	$ 1,385,890	$ 1,425,652	$ 6,746,028
North Desert Subarea	**100.00%**	**100.00%**	**$ 3,534,900**	**$ 3,035,000**	**$ 3,119,300**	**$ 3,206,600**	**$ 3,297,300**	**$ 3,391,900**	**$ 16,050,100**
Big Bear Lake	9.98%	36.99%	$ 429,182	$ 505,112	$ 519,133	$ 533,647	$ 548,749	$ 564,484	$ 2,671,126
County/Mountains	90.02%	63.01%	$ 1,398,218	$ 1,645,588	$ 1,691,267	$ 1,738,553	$ 1,787,751	$ 1,839,016	$ 8,702,174
Mountains Subarea	**100.00%**	**100.00%**	**$ 1,827,400**	**$ 2,150,700**	**$ 2,210,400**	**$ 2,272,200**	**$ 2,336,500**	**$ 2,403,500**	**$ 11,373,300**
Adelanto	8.63%	4.87%	$ 1,131,869	$ 1,031,970	$ 1,060,656	$ 1,090,349	$ 1,121,203	$ 1,153,382	$ 5,457,559
Apple Valley	17.76%	14.90%	$ 2,736,973	$ 2,495,408	$ 2,564,774	$ 2,636,574	$ 2,711,183	$ 2,788,994	$ 13,196,933
Hesperia	23.92%	23.91%	$ 4,007,461	$ 3,653,762	$ 3,755,328	$ 3,860,457	$ 3,969,700	$ 4,083,629	$ 19,322,877
Victorville	33.03%	50.54%	$ 7,002,205	$ 6,384,191	$ 6,561,656	$ 6,745,347	$ 6,936,225	$ 7,135,294	$ 33,762,712
County/Victor Valley	16.66%	5.77%	$ 1,878,792	$ 1,712,970	$ 1,760,586	$ 1,809,873	$ 1,861,088	$ 1,914,501	$ 9,059,018
Victor Valley Subarea	**100.00%**	**100.00%**	**$ 16,757,300**	**$ 15,278,300**	**$ 15,703,000**	**$ 16,142,600**	**$ 16,599,400**	**$ 17,075,800**	**$ 80,799,100**
Total Mt Desert Region			**$ 24,510,200**	**$ 22,581,200**	**$ 23,208,600**	**$ 23,858,200**	**$ 24,533,200**	**$ 25,237,100**	**$ 119,418,300**

ATTACHMENT F

CITY OF NEEDLES

MEASURE I CAPITAL IMPROVEMENT PLAN

EXPENDITURE STRATEGY
Fiscal Year 2025/2026 thru 2029/2030

The City of Needles currently has a carryover balance of $901,222 in the Measure I Local Street fund and anticipates $189,185 in new revenue for FY25/26. The City plans to utilize these funds in FY 25/26 for the Phase V Street Improvements Project of the City Current Pavement Management Program to pave approximately seven (7) streets, estimated at $2,000,000 ($900,000 Measure I Funds and remaining $1,100,000 to be other funds). Measure I Funds for future years FY 26/27, FY27/28, FY28/29 and FY 29/30 will be expended on the current year Pavement Management Program.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Adopt a resolution approving a Memorandum of Understanding between the City of Needles and the Classified and Unclassified Units for a three-year term, effective July 1, 2025 through June 30, 2028.

Background: The term of the current Memorandum of Understanding (MOU) between the City and the Classified and Unclassified Units, represented by Teamsters Local 1932, expired on June 30, 2025. The City's negotiating team and the Teamsters negotiation teams have been meeting and conferring in good faith since April of this year. The parties reached a tentative agreement on August 13, 2025, and both Teamster unit memberships ratified the agreement on August 14, 2025.

Fiscal Impact: The compensation in the MOU agreements provide for a 3% wage increase on July 1, 2025, a 2.5% increase on July 1, 2026 and, in the final year of the agreements, a 2.5% increase on July 1, 2027. In fiscal year 2026, the cost of the Classified Unit MOU is $142,450 and the cost for the Unclassified Unit MOU is $72,141. The total cost of both agreements is $214,591. Reserves in the various funds are sufficient to cover the cost impacts of both MOU.

Recommended Action: That Council:

1. Move to adopt the Memorandum of Understanding between the City of Needles and the Teamsters Local 1932 for the Classified and Unclassified Units under a three-year term, effective July 1, 2025 through June 30, 2028; and,

2. Appropriate $214,591 from reserves to the various city funds for the cost impact of the Classified and Unclassified Units MOUs.

Submitted By: Pam Osteen, Human Resource Analyst

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: 175th Anniversary of California Statehood Proclamation

Background: In recognition of California's admission as the 31st state of the United States on September 9, 1850, Mayor Jernigan will present a proclamation commemorating the 175th anniversary of statehood, honoring California's historic place in the Union and celebrating its enduring contributions in innovation, culture, and economic development.

Fiscal Impact: N/A

Recommendation: Information Only

Submitted By: Mayor Janet Jernigan

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Resolution 2025-38 of the City Council of the City of Needles Approving the Off-Highway Motor Vehicle (OHMV) Master Plan and Pilot Project

Background: On August 26, 2022, Assembly Bill (AB) 2152 was approved, authorizing the City of Needles to establish a pilot project to designate combined-use highways within city limits. The intent of the legislation is to create connections between existing Bureau of Land Management (BLM) off-highway vehicle trails, recreational use areas, and necessary service and lodging facilities, while preserving traffic safety, reducing private land trespass, and minimizing impacts on residents.

On March 12, 2024, the City Council appointed an Ad-Hoc Committee to research implementation of the pilot project. The Committee engaged stakeholders, including law enforcement and BLM representatives, and directed staff to develop a comprehensive plan.

Following this effort, the City contracted with Minagar & Associates, Inc. to conduct technical studies of roadway conditions, safety requirements, and connectivity options. The resulting Final OHMV Master Plan and Routes – Pilot Project Technical Memorandum (July 21, 2025) identifies 9.20 miles of proposed OHMV routes throughout the city, connecting local roads with BLM trailheads, lodging facilities, and service areas. The proposed plan ensures compliance with California Vehicle Code §38026.2, which authorizes Needles' pilot program and requires:

- Routes not exceeding 10 miles.
- OHMV speed limits restricted to 35 mph.
- Compliance with driver licensing, helmet usage, and insurance requirements.
- Approval by the City Council following public review.

The plan also includes:

- Route signage and traffic control devices (CA MUTCD compliant).
- Public education and outreach, including maps, FAQs, and community meetings.
- Coordination with law enforcement for enforcement and safety oversight.

Additionally, two potential staging areas are identified at Park Drive & River Road and Clary Drive & Lillyhill Drive, providing centralized access points for residents and visitors.

Fiscal Impact: Implementation will require funding for signage, staging areas, and public outreach, with costs eligible for grants through the Off-Highway Vehicle Trust Fund and other sources. The program is also expected to boost tourism by attracting OHMV enthusiasts, generating visitor spending at local businesses and increasing City revenues through sales tax, lodging tax, and related economic activity.

Environmental Impact: The pilot program is subject to ongoing monitoring and reporting requirements established under AB 2152 and Vehicle Code §38026.2, including coordination with the California Highway Patrol, Department of Transportation, and Department of Parks and Recreation. Impacts to air quality, noise, and adjacent lands will be evaluated in the City's 2027 legislative report

Recommendation: Approve Resolution 2025-38 Approving the Off-Highway Motor Vehicle Master Plan and Pilot Project as outlined in the Technical Memorandum. Direct staff to proceed with implementation, including signage, public education, and coordination with law enforcement. Authorize staff to pursue state and regional funding opportunities to support the program.

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

RESOLUTION NO. 2025-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, APPROVING THE OFF-HIGHWAY MOTOR VEHICLE (OHMV) MASTER PLAN AND PILOT PROJECT

WHEREAS, the California Legislature adopted Assembly Bill 2152 authorizing the City of Needles to establish a pilot project for combined-use highways to link Bureau of Land Management (BLM) off-highway vehicle trails, recreational use areas, and necessary service and lodging facilities; and

WHEREAS, on March 12, 2024, the City Council appointed an Ad-Hoc Committee to study implementation of the OHMV pilot project, engage stakeholders, and provide recommendations for a citywide route network; and

WHEREAS, the City contracted with Minagar & Associates, Inc. to conduct technical analysis of roadway characteristics, safety requirements, and connectivity options, resulting in the **Final OHMV Master Plan and Routes – Pilot Project Technical Memorandum (July 21, 2025)** identifying 9.20 miles of proposed routes within the City; and

WHEREAS, the proposed OHMV routes and staging areas comply with California Vehicle Code §38026.2, including speed limits not to exceed 35 miles per hour, driver licensing and insurance requirements, and necessary signage and traffic control devices; and

WHEREAS, implementation of the OHMV Master Plan will promote public safety, expand recreational access, reduce trespass on private property, and provide economic benefits by attracting tourism, supporting local businesses, and generating additional revenues through sales and lodging taxes;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles hereby:

1. **Approves** the **Off-Highway Motor Vehicle Master Plan and Pilot Project** as outlined in the Technical Memorandum (July 2025).
2. **Authorizes** staff to proceed with implementation, including installation of signage, development of staging areas, public education and outreach, and coordination with law enforcement.
3. **Directs** staff to pursue grant opportunities through the Off-Highway Vehicle Trust Fund and other available sources to offset program costs.
4. **Finds** that adoption of the OHMV Master Plan aligns with City Council goals of enhancing tourism, improving recreational amenities, and supporting the City's economic development strategy.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
Lena Wade, Deputy City Attorney

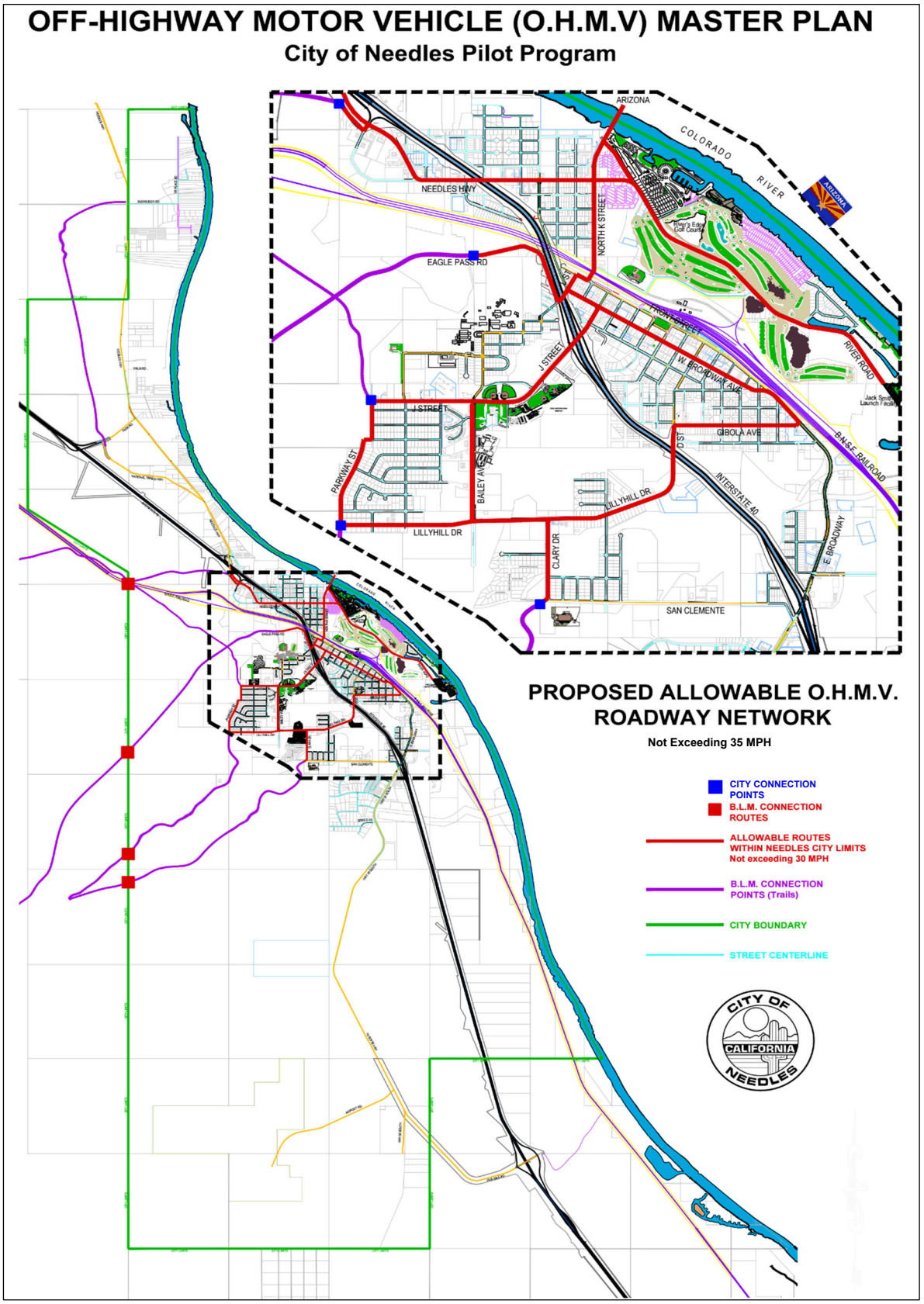
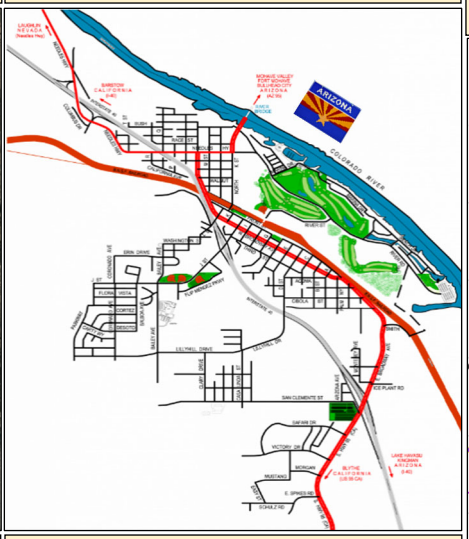


Figure 2: Proposed Allowable Off-Highway Motor Vehicle (OHMV) Routes Within the City of Needles & Connection to BLM Interface Point

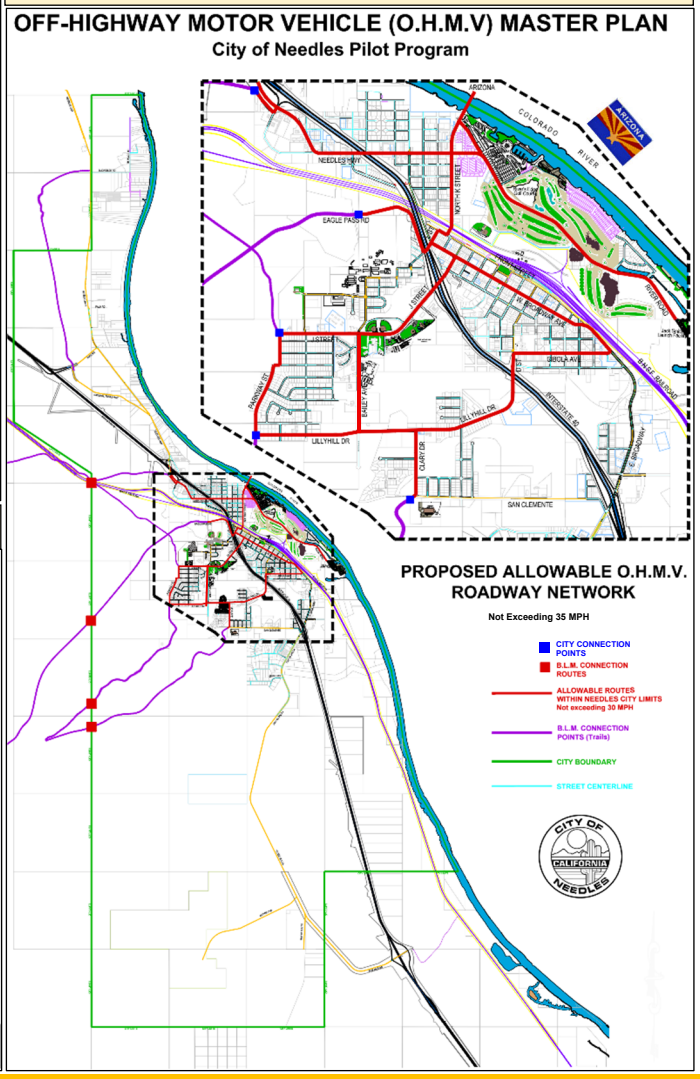
Needles Off-Highway Motor Vehicles (OHMV) Master Plan and Routes – Pilot Project
Final Technical Memorandum
City of Needles, CA

City of Needles Terrain Map

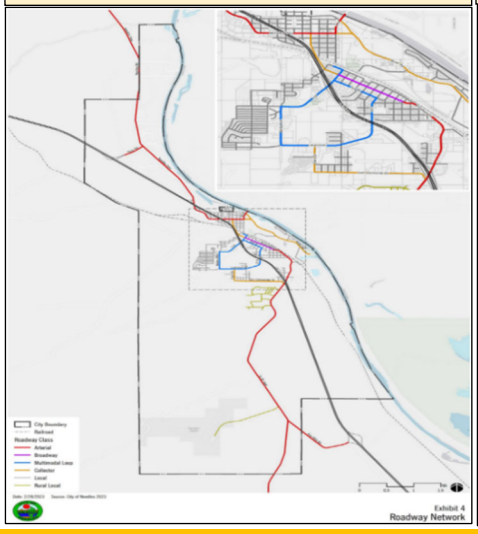
City of Needles City Map



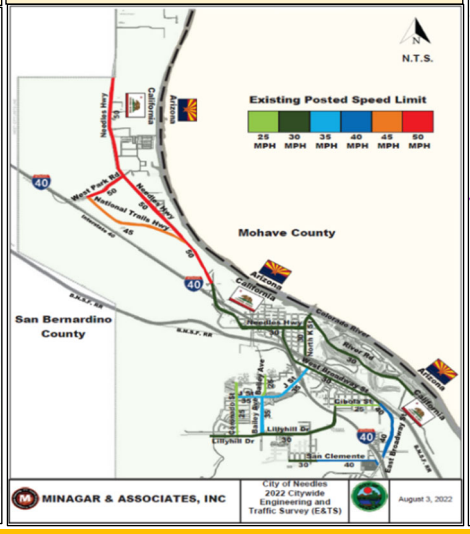
Proposed Allowable OHMV Routes Within the City of Needles & Connection to BLM Interface Points



City of Needles Roadway Network Map



City of Needles Speed Zone Map



PREPARED FOR:

CITY OF NEEDLES
City Manager's Office
817 Third Street
Needles, CA 92363

IN ASSOCIATION WITH:

U.S. DEPARTMENT OF THE INTERIOR
Colorado River District – Lake Havasu Field Office
1785 Kiowa Ave
Lake Havasu, AZ 86403

U.S. DEPARTMENT OF THE INTERIOR
California Desert District – Needles Field Office
1303 US-95
Needles, CA 92363

PREPARED BY:

MINAGAR & ASSOCIATES, INC.
ITS – Traffic/Civil/Electrical Engineering – Transportation Planning – Homeland Security – CEM
23282 Mill Creek Drive, East Tower, Suite 120
Laguna Hills, CA 92653

Agenda Item 20.

July 21, 2025

July 21, 2025

Mr. Patrick Martinez
City Manager
City of Needles
817 Third Street
Needles, CA 92363

Re: **Final Off-Highway Motor Vehicle (OHMV) Master Plan & Routes**
Technical Memo Per the New California Vehicle Code Section 38026.2 – Pilot Project

Dear Mr. Martinez,

Minagar & Associates, Inc. has completed the investigation of roadway characteristics of the City's proposed Off-Highway Motor Vehicle routes, including factors such as the presence of street lighting, number of lanes, and presence of curvatures or other special conditions, receiving and incorporating the public and stakeholders (e.g., BLM and law enforcement) inputs and subsequently finalized on *a total of 9.20 miles of roadway* to be proposed Off-Highway Motor Vehicle (OHMV) routes subject to the final approval of the stakeholders and ultimately the City Council of Needles.

It should be noted that California Vehicle Code – § 38026.2 (created for the City of Needles);
(a) *"the City of Needles may establish a pilot project to designate combined-use highways on roads in the city for no more than 10 miles…"*
(b) 5 does stipulate and *prohibit off-highway motor vehicles from traveling faster than 35 miles per hour on highways and roadways designated under this section.*

In the following pages, please find the summary tables of Minagar's findings regarding the characteristics and conditions of the proposed OHMV routes, accompanied by additional justifications, information, and supporting materials and figures. A table of contents has been provided on the following page for convenience in locating and referencing the tables and figures.

Subsequent to the City Council approval of the proposed master plan, an implementation plan comprised of street signage, traffic control devices, public education & outreach as well as insurance/vehicle registration and decal requirements shall be followed.

Please feel free to contact me directly with any additional questions you might have at **(949) 707-1199 ext. 2#** or via e-mail at minagarf@minagarinc.com.

Sincerely,

MINAGAR & ASSOCIATES, INC.
(A California Corporation)

Fred Minagar, MS, RCE, PE, FITE
President/Senior Project Manager

CC: Kathy Raasch

Federal UEI No: ZDF6N7LE3EN9
Federal SAM CAGE CODE: 7RM72
DUNS No: 946106762
California State DGS SBE No:39170

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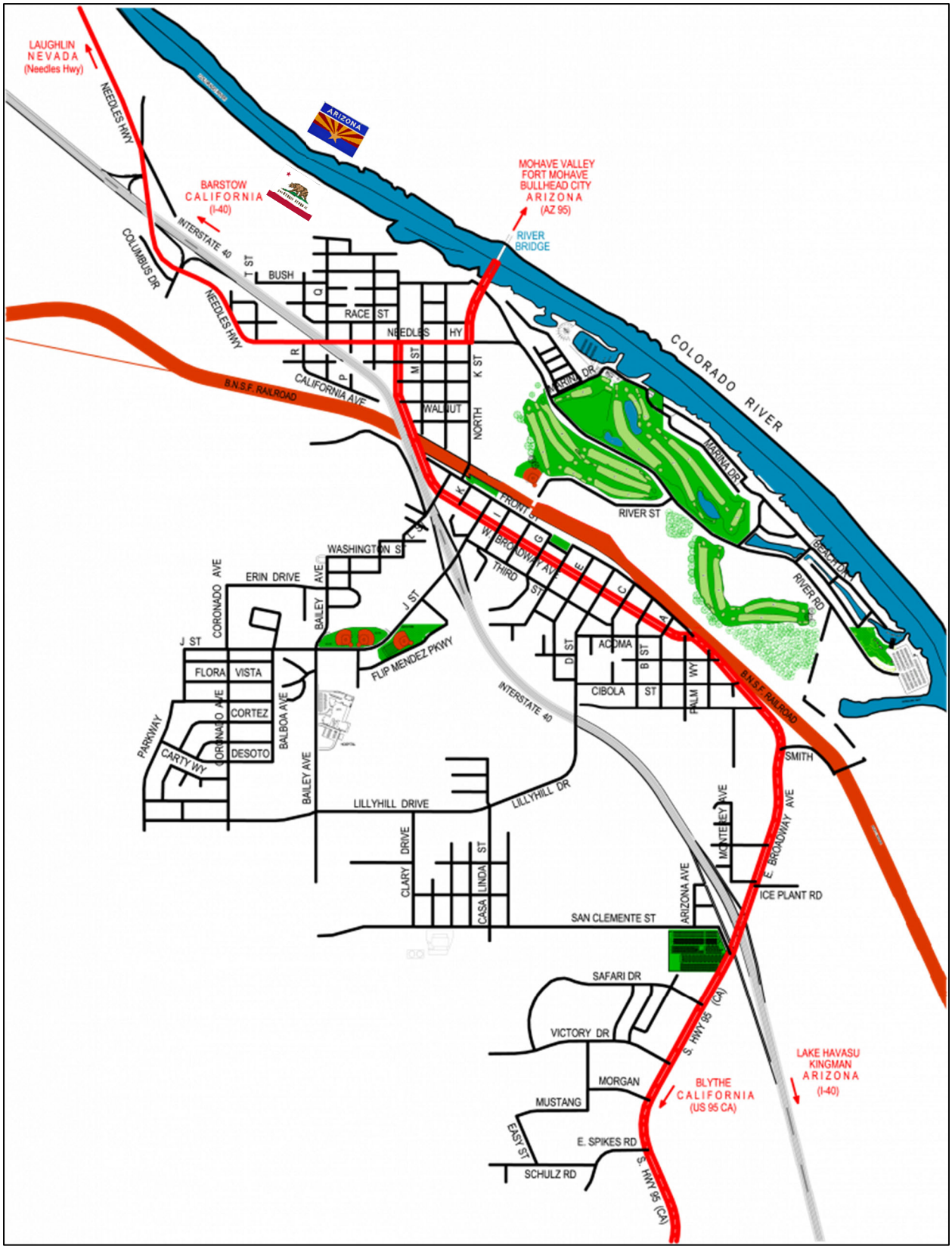


Figure 1: City of Needles Street Map

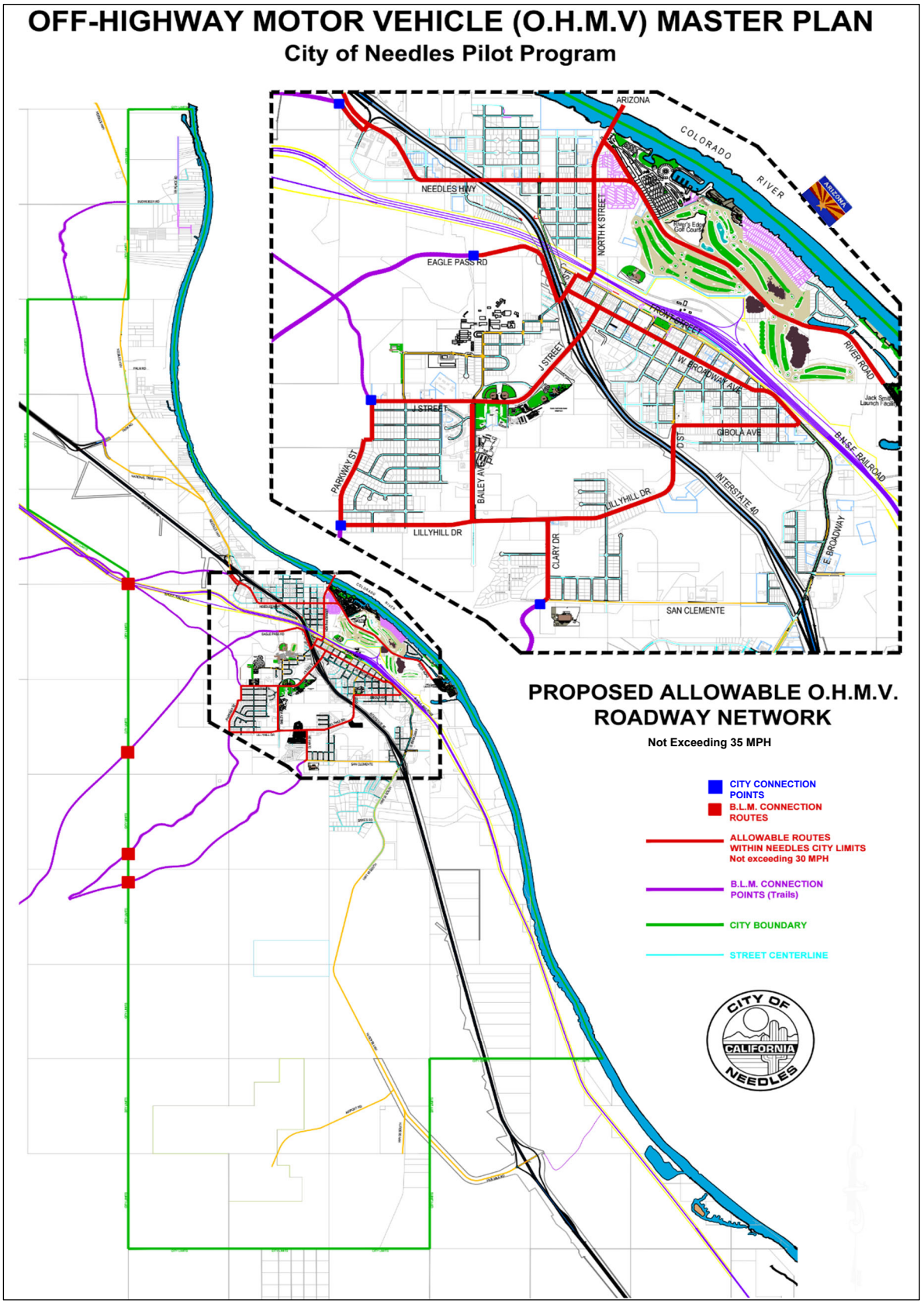


Figure 2: Proposed Allowable Off-Highway Motor Vehicle (OHMV) Routes Within the City of Needles & Connection to BLM Interface Point

Table 1: Proposed Allowable OHMV Routes Roadway Characteristics Summary

Street Name	From	To	Distance (mi)	Posted Speed Limit Sign	Designated Bike Lane	Street Lighting	Sight Distance	Other Roadway Characteristics
Eagle Pass Rd*	Slightly Past El Monte Dr.	S L St	1.88*	None	No	None	Good	- 1 Lane in each direction, Unpaved - No clear roadway markings/striping or shoulder - Topography: Flat - Adjacent Infrastructure: Little to none
J St	Parkway St.	U.S. Rte 66/ W. Broadway	1.00	35 MPH	No	Yes	Good	- 1 Lane in each direction - Partial striping, sidewalks, and shoulder east of Balboa St - Clear striping, sidewalks, and shoulder west of Balboa St - Presence of driveways - Topography: Flat - Adjacent Infrastructure: residential, civic & institutional, park
Lillyhill Dr	Parkway St.	Cibola St	1.5	30 MPH	No	Yes	Good	- Partial striping and sidewalks, no shoulder - Wider roadway with on-street parking on both sides of the road between Bailey Ave and Clary Dr - Presence of driveways - Topography: moderate horizontal curves, occasional vertical dips - Adjacent Infrastructure: residential on Lillyhill
Clary Dr Clary Dr*	Lillyhill Dr. San Clemente	San Clemente St.	0.30 0.19*	None (within these limits)	No	Partial	Good	- 1 Lane in each direction - No clear striping, shoulder or sidewalks - Presence of a few driveways - Topography: flat, moderate horizontal curves - Adjacent Infrastructure: sparse residential & vacant lands
Columbus Dr.	Pashard St.	Columbus Dr. (End Pavement)	0.13	None	No	None	Good	- 1 Lane in each direction - No clear roadway markings/striping or shoulder - Topography: Flat - Adjacent Infrastructure: Commercial
Bridge/ River Rd	N. K St.	Jack Smith Park	1.67	25 & 25 MPH	No	Partial	Fair - Poor	- 1 Lane in each direction - No Sidewalk/Shoulder - Topography: Mostly flat with occasional dip
N. & S. K St.	Front St.	Needles Bridge	0.69	30 MPH	No	Yes	Good	- Mostly 1 Lane in each direction - One to two sidewalks - Presence of Driveways & Businesses - Traverses under a 3-RR X-ing - Presence of two Traffic Signals along the way
Needles Hwy	N. K St.	WB I-40 Ramps	1.26	30 MPH	No	Partial	Good	- Generally 1-2 Lanes in each direction - With sidewalks on both sides - Presence of two Traffic Signals along the way - Mixed Land uses along the way
Parkway St.	Lillyhill Dr.	J St.	0.53	None (within these limits)	No	Partial	Good	- 1 Lane in each direction - No clear striping, shoulder or sidewalks - Presence of a few driveways - Topography: flat, moderate horizontal curve
Ciabola St.	E. Broadway	D St.	0.46	25 MPH	No	Yes	Good	- 1 Lane in each direction - Sidewalks - Presence of a driveways - Topography: flat, moderate horizontal curve
W. Broadway/ Hist. U.S./County Rte 66	Ciabola St.	L St.	1.02	30 MPH	No	Partial	Good	- Mostly 2 Lanes in each direction - Mixed land uses - Presence of Two Traffic Signals along the way - With and without sidewalks on both sides - Topography: flat, moderate horizontal curve
L St.	Front St.	Eagle Pass Rd.	0.13	None	No	None	Good	- 1 Lane in each direction - No clear roadway markings/striping or shoulder - With sidewalks on both sides, presence of few driveways - Topography: Flat - Adjacent Infrastructure: Residential
Front St.	N. K St.	L St.	0.05	None	No	None	Good	- 1 Lane in each direction - With sidewalks on one side, presence of few driveways - Topography: Flat - Adjacent Infrastructure: Residential
Bailey Ave.	J St.	Lillyhill Dr.	0.46	35 MPH	No	Yes	Good	- 2 Lanes in each direction - Sidewalks on both sides till 1600 Bailey Ave. - Presence of a few driveways - Topography: flat
Total Distance of Proposed Paved OHMV Routes: 9.20 Miles								

*Unpaved City Roadway (not to be counted as a part of total OHMV Routes)

Table 2: Additional Justification & Details of Proposed Segments

Street Name	From	To	Posted Speed Limit Sign	Justification/Benefits	Additional Considerations/Requirements
Eagle Pass Rd.	Slightly Past El Monte Dr	S. L St.	None	• Provides connectivity to all three existing OHMV routes in the City of Needles (See ***Figure 2*** for existing OHMV routes in the City)	• Will require an additional posted speed limit sign of 35 MPH specific to OHMV vehicles (As per Cal. Veh. Code § 38026.2 (5), provided in ***Appendix C***.)
J St.	Parkway Dr.	Front St.	30 MPH	• Provides connectivity to all three existing OHMV routes in the City of Needles	None
Lillyhill Dr.	Parkway Dr.	Cibola St.	30 MPH	• Provides connectivity from residences and lodging facilities to OHMV routes #1, #2, and #3	None

See the subsequent pages for supporting tables, figures, and attachments referenced in the above table.

Figure 3: Locations of Existing Lodging Facilities within the City of Needles

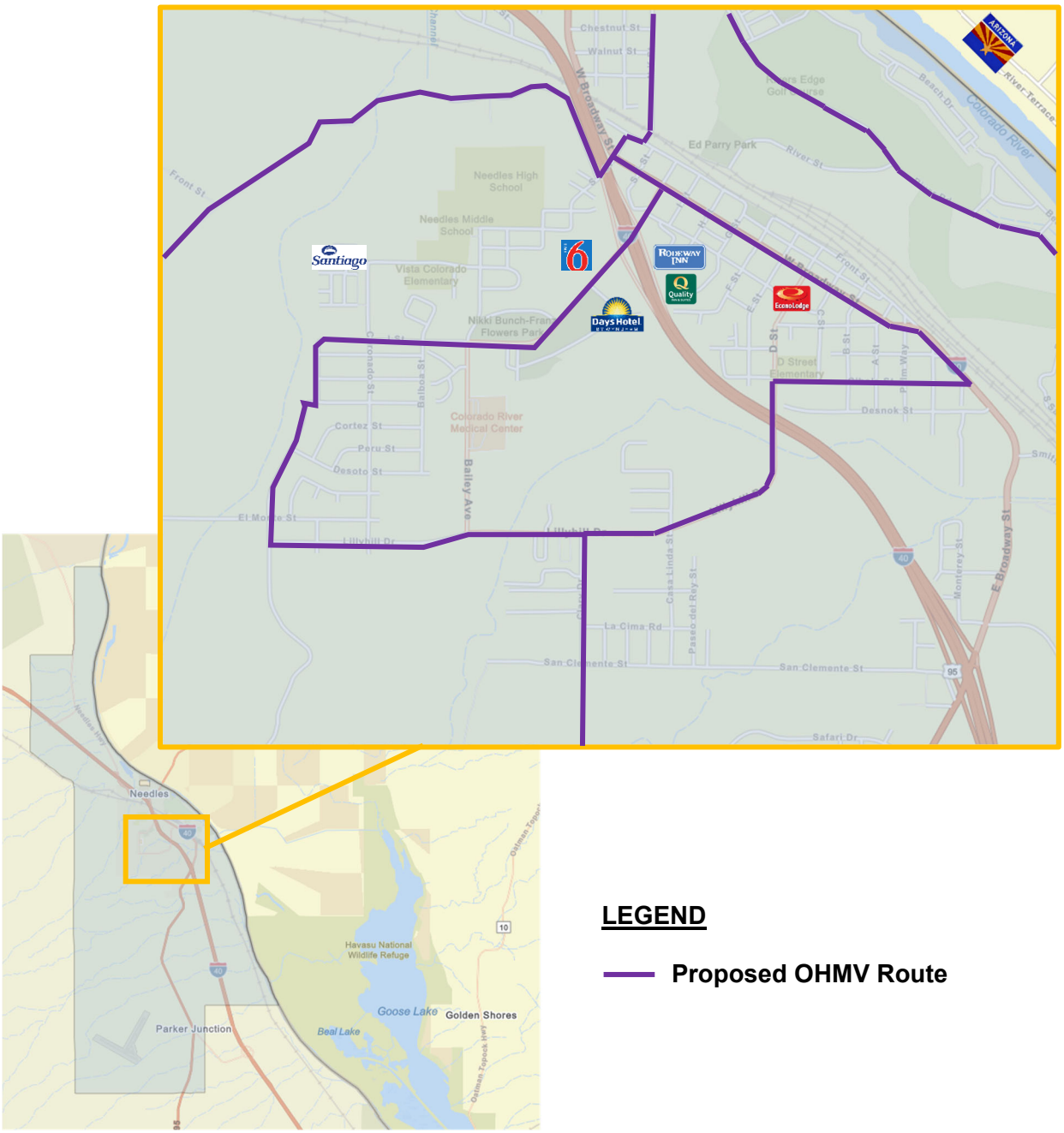
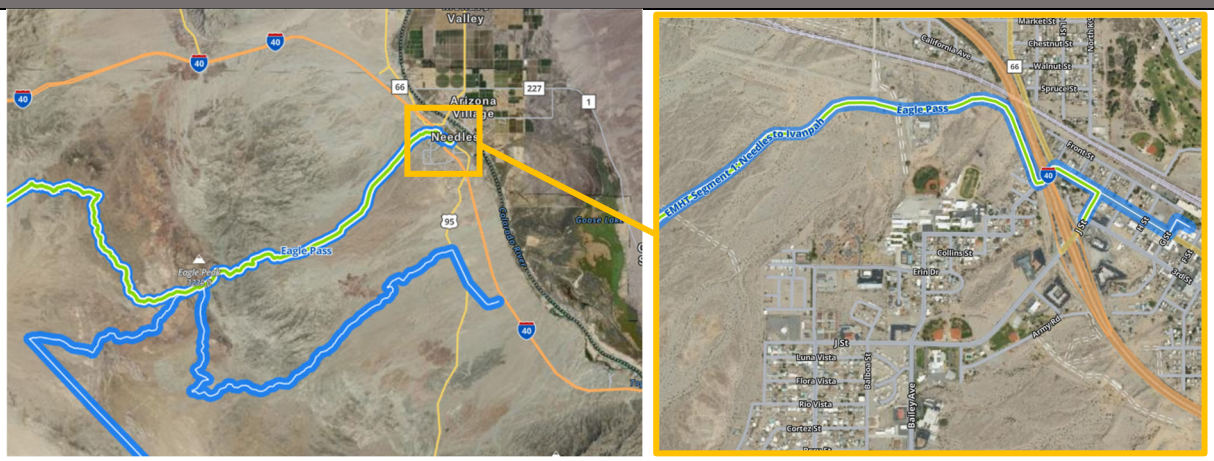


Figure 4: Existing Lodging Facilities in the Vicinity of Proposed OHMV Routes

** Includes Motel 6, Days Inn & Suites, Econo Lodge, Rodeway Inn, Santiago Coronado Village, and Quality Inn*

Figure 5: Existing East Mojave Heritage Trail (EHMT) Offroad Trails in the Vicinity of Proposed OHMV Routes

1. EMHT Segment 1: Needles to Ivanpah



Accessible By

High Clearance 4x4

Image Source: https://www.onxmaps.com/offroad/trails/us/california/emht-segment-1-needles-to-ivanpah

2. EHMT Segment 4: Fenner to Needles

Accessible By

SxS | High Clearance 4x4 | SUV

Image Source: https://www.onxmaps.com/offroad/trails/us/california/emht-segment-4-fenner-to-needles

3. Eagle Pass

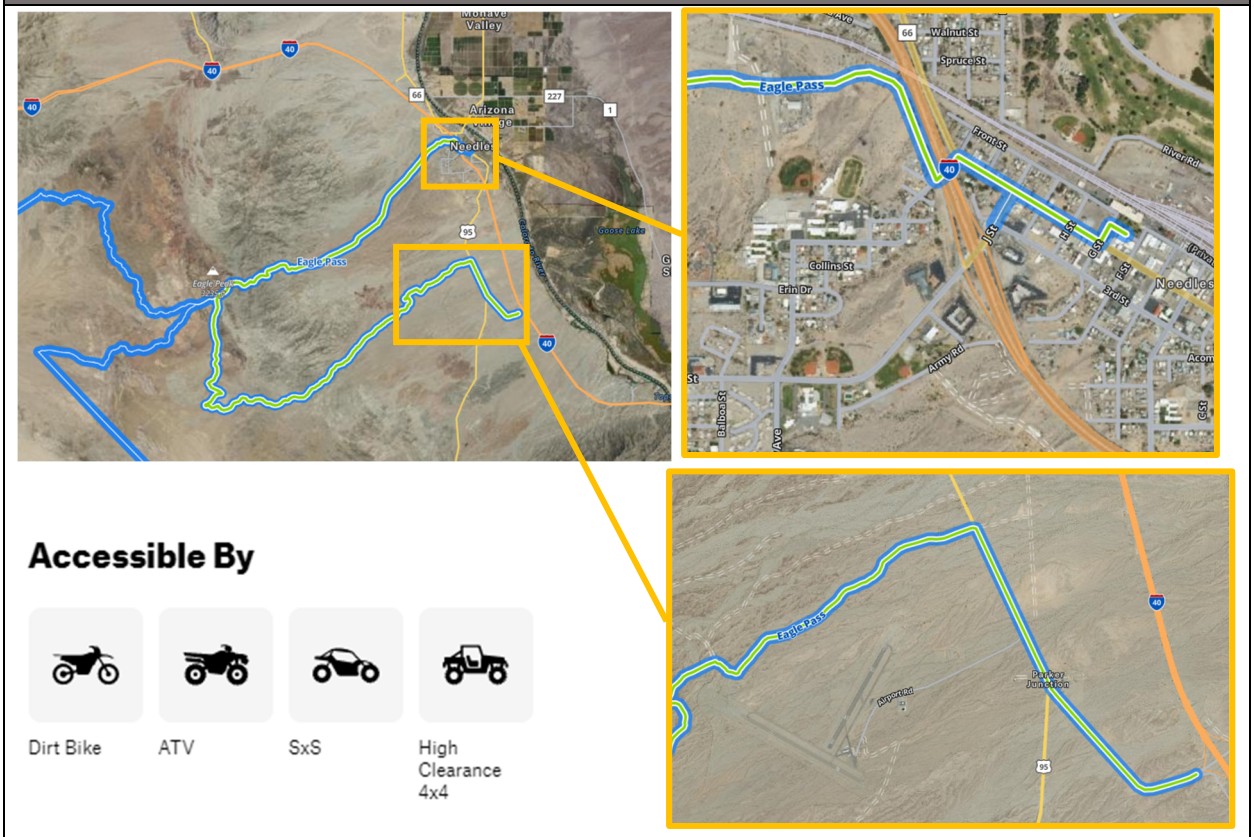


Image Source: https://www.onxmaps.com/offroad/trails/us/california/eagle-pass

Appendix A: Public Education & Public Outreach

To ensure the successful implementation of Off-highway Motor Vehicle (OHMV) access routes in the City of Needles and to promote safe, legal, and responsible OHMV use, a comprehensive public education and outreach strategy should be implemented. This strategy targets two main audiences: local residents who may be impacted by OHMV traffic in their neighborhoods, and OHMV users, including visitors from outside the area who may be unfamiliar with local rules. Clear communication will help prevent conflicts, reduce complaints, and enhance the community's acceptance of OHMV activity within designated routes.

1. Community Education Campaign

A direct outreach campaign should be launched to educate residents about the new OHV rules and routes. This can include printed materials mailed to all households within the city which ideally included with utility bills or community newsletters to ensure maximum reach. These materials should include a clearly marked map of designated OHMV routes, an overview of operating rules (such as speed limits, helmet requirements, insurance, license requirements, and restrictions on hours of operation), and instructions for reporting violations. This printed outreach should be simple, bilingual where needed, for example English and Spanish, and include visuals to aid comprehension.

To extend accessibility and reduce confusion, a Frequently Asked Questions (FAQ) sheet should be developed addressing common concerns such as "Can my child ride an OHMV on our street?" or "What are the penalties for riding off-route?", and include a QR code linking to the city's OHMV informational webpage for real-time updates and collecting public comments and complaints.

The City of Needles should maintain a dedicated OHMV information page on its official website, featuring downloadable maps, full text of the local OHMV ordinance, safety rules, and frequently asked questions. This page should also include a complaint form or feedback portal for residents to report unauthorized OHV activity, dust issues, or trail misuse.

Digital content should be supplemented by a robust social media campaign, especially around holiday weekends or major OHMV events when usage spikes. Posts can include safety reminders, route closures (if any), and positive rider behavior messages, along with visually engaging content like short videos demonstrating legal route access and safe riding practices.

2. Community Meetings and Law Enforcement Coordination

In the early stages of implementation, the city should host at least one public open house or community meeting to explain the new OHMV access plan, gather public input, and address concerns. These sessions should be promoted in advance via mail, social media, and local media. Ongoing outreach events such as informational booths at community festivals or OHMV events can further educate the public and promote responsible riding.

The success of this education plan depends in part on coordination with local law enforcement. Officers should be trained on the new OHMV rules and provided with route maps and citation guidelines. Officers may also be asked to conduct periodic ride-along or targeted enforcement during high-use weekends to ensure compliance and address resident complaints early in the program.

Appendix B: California Vehicle Code - § 38025

38025. In accordance with subdivision (c) of Section 4000, a motor vehicle issued a plate or device pursuant to Section 38160 may be operated or driven upon a highway but only as follows:

(a) On a two-lane highway, only to cross the highway at an angle of approximately 90 degrees to the direction of the roadway and at a place where a quick and safe crossing may be made, or only when the roadway is not maintained by snow removal equipment and is closed to motor vehicles that are subject to registration pursuant to Division 3 (commencing with Section 4000), or only to cross a highway in the manner specified in subdivision (b).

(b) With respect to the crossing of a highway having more than two lanes, or a highway having limited access, a motor vehicle may cross a highway but only at a place designated by the Department of Transportation or local authorities with respect to a highway under their respective jurisdictions as a place where a motor vehicle, or specified types of motor vehicle, may cross a highway, and a vehicle shall cross the highway only at that designated place and only in a quick and safe manner.

(c) The Department of Transportation and local authorities with respect to a highway under their respective jurisdictions may designate, by the erection of an appropriate sign of a type approved by the Department of Transportation, a place where a motor vehicle, or specified type of motor vehicle, may cross a highway having more than two lanes or having limited access.

(d) A motor vehicle identified pursuant to Section 38010 may be towed upon a highway, but not driven, if the vehicle displays a plate or device issued pursuant to Section 38160.

(e) A motorcycle identified pursuant to Section 38010 may be pushed upon a highway, but not ridden, if the motorcycle has displayed upon it a plate or device issued pursuant to Section 38160.

(f) A peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, may operate or drive an off-highway vehicle identified pursuant to Section 38010 upon a highway in an emergency response situation.

(Amended by Stats. 2003, Ch. 135, Sec. 1, Effective January 1, 2004.)

Appendix C: California Vehicle Code - § 38026 & § 38026.2

38026. (a) In addition to Section 38025 and after complying with subdivision (c) of this section, if a local authority, an agency of the federal government, or the Director of Parks and Recreation finds that a highway, or a portion of a highway, under the jurisdiction of the authority, agency, or the director, as the case may be, is located in a manner that provides a connecting link between off-highway motor vehicle trail segments, between an off-highway motor vehicle recreational use area and necessary service facilities, or between lodging facilities and an off-highway motor vehicle recreational facility and if it is found that the highway is designed and constructed so as to safely permit the use of regular vehicular traffic and also the driving of off-highway motor vehicles on that highway, the local authority, by resolution or ordinance, agency of the federal government, or the Director of Parks and Recreation, as the case may be, may designate that highway, or a portion of a highway, for combined use and shall prescribe rules and regulations therefor. A highway, or portion of a highway, shall not be so designated for a distance of more than three miles, except as provided in Sections 38026.1, 38026.2, and 38026.3. A freeway shall not be designated under this section.

(b) The Off-Highway Motor Vehicle Recreation Commission may propose highway segments for consideration by local authorities, an agency of the federal government, or the Director of Parks and Recreation for combined use.

(c) Prior to designating a highway or portion of a highway on the motion of the local authority, an agency of the federal government, or the Director of Parks and Recreation, or as a recommendation of the Off-Highway Motor Vehicle Recreation Commission, a local authority, an agency of the federal government, or the Director of Parks and Recreation shall notify the Commissioner of the California Highway Patrol, and shall not designate any segment pursuant to subdivision (a) which, in the opinion of the commissioner, would create a potential traffic safety hazard.

(d) (1) A designation of a highway, or a portion of a highway, under subdivision (a) shall become effective upon the erection of appropriate signs of a type approved by the Department of Transportation on and along the highway, or portion of the highway.

(2) The cost of the signs shall be reimbursed from the Off-Highway Vehicle Trust Fund, when appropriated by the Legislature, or by expenditure of funds from a grant or cooperative agreement made pursuant to Section 5090.50 of the Public Resources Code.

(Amended by Stats. 2024, Ch. 592, Sec. 1. (SB 632) Effective January 1, 2025.)

38026.2

(a) Except as provided in subdivision (e), the City of Needles may establish a pilot project to designate combined-use highways on roads in the city for no more than 10 miles so that the combined-use highways can be used to link existing off-highway motor vehicle trails and trailheads on federal Bureau of Land Management or United States Forest Service lands, and to link off-highway motor vehicle recreational-use areas with necessary service and lodging facilities, in order to provide a unified system of trails for off-highway motor vehicles, preserve traffic safety, improve natural resource protection, reduce off-highway vehicle trespass on private land, and minimize impacts on city residents.

(b) A pilot project established pursuant to this section shall do all of the following:

1) Prescribe a procedure for highway, road, or route selection and designation. The procedure shall be approved by a vote of a majority of the city council.
2) Prescribe a procedure for the city to remove a combined-use designation, including a designation that is removed as a result of the conclusion of the pilot program.
3) In cooperation with the Department of Transportation, establish uniform specifications and symbols for signs, markers, and traffic control devices to control off-highway motor vehicles, including, but not limited to, all of the following:
    a) Devices to warn of dangerous conditions, obstacles, or hazards.
    b) Designations of the right-of-way for regular vehicular traffic and off-highway motor vehicles.
    c) A description of the nature and destination of the off-highway motor vehicle trail.
    d) Warning signs for pedestrians and motorists of the presence of off-highway motor vehicle traffic.
4) Require that off-highway motor vehicles subject to the pilot project meet the safety requirements of federal and state law regarding proper drivers' licensing, helmet usage, and the requirements specified in Section 38026.5.
5) Prohibit off-highway motor vehicles from traveling faster than 35 miles per hour on highways designated under this section.
6)
    a) Prohibit a combined-use highway road segment designated under this section from exceeding 10 miles.
    b) Notwithstanding subparagraph (A), two or more combined-use highway road segments may share a common starting point or ending point and may partially overlap as long as the resulting network of the highway road segments does not include more than three distinct locations of shared starting or ending points, or both.
7) Include an opportunity for public comment at a public hearing held by the city in order to evaluate the pilot project.

(c) A pilot project established pursuant to this section may include use of a state highway, subject to the approval of the Department of Transportation, or any crossing of a highway designated pursuant to Section 38025.

(d)

1) By selecting and designating a highway for combined use pursuant to this section, the city agrees to defend and indemnify the state against any and all claims, including legal defense and liability arising from a claim, for any safety-related losses or injuries arising or resulting from use by off-highway motor vehicles of a highway designated as a combined-use highway by the city council pursuant to this section.
2) This subdivision does not alter the requirements of subdivision (e).

(e) The city shall not designate a highway for combined use pursuant to this section unless the Commissioner of the Department of the California Highway Patrol finds that designating the highway for combined use would not create a potential traffic safety hazard.

(f)

1) Not later than January 1, 2027, the City of Needles, in consultation with the Department of the California Highway Patrol, the Department of Transportation, and the Department of

Parks and Recreation, shall prepare and submit to the Legislature a report evaluating the pilot project, and containing all of the following:

a) A description of the road segments designated to allow combined use for over three miles, as approved or adopted by a majority vote of the members of the City of Needles city council.

b) An evaluation of the overall safety and effectiveness of the pilot project, including its impact on traffic flows, safety, off-highway vehicle usage on existing trails, incursions into areas not designated for off-highway vehicle usage, and nonmotorized recreation.

c) A description of the public comments received at a public hearing held by the city in regards to an evaluation of the pilot project.

2) On or before January 1, 2027, the City of Needles, in consultation with the entities listed in paragraph (1), shall prepare and submit a report to the Legislature that includes the information specified in paragraph (1).

(g) On or before January 1, 2027, the City of Needles, in consultation with the Department of Fish and Wildlife and the Mojave Desert Air Quality Management District, shall prepare and submit a report to the Legislature on the operation and impacts of the combined-use highways designated pursuant to this section, and the portions of any adjoining trails in close proximity to those highways, including impacts to neighboring lands affected by the system, if any. The report shall include the latest available information, including, but not limited to, impacts on cultural resources and archaeological sites, streambed modifications and water quality impacts, impacts on protections for wildlife and aquatic habitat, native plants, and wildlife, traffic, particulate pollution, and noise.

(h)

1) The reports submitted pursuant to subdivisions (f) and (g) shall be submitted in compliance with Section 9795 of the Government Code.
2) This section shall remain in effect only until January 1, 2028, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2028, deletes or extends that date.

Ca. Veh. Code § 38026.2
(Added by Stats 2022 ch 185 (AB 2152),s 4, eff. 1/1/2023.)

Appendix D: Suggested OHMV Route Signage Table

All designated Off-Highway Motor Vehicle (OHMV) routes within the City of Needles must be clearly marked with appropriate regulatory, warning, and guidance signage to ensure legal compliance and safe operation. Signage shall conform to the California Manual on Uniform Traffic Control Devices (CA MUTCD) and must include, at a minimum, “Begin OHMV Route” and “End OHMV Route” signs at all entry and exit points, directional arrows where necessary, and posted OHMV-specific speed limits not exceeding 35 miles per hour, as authorized under California Vehicle Code (CVC) §38026(b). Additional signage may include “Helmet Required” notices in accordance with CVC §38601, and advisory signs such as “Yield to Pedestrians” and “Stay on Designated Route” in areas of shared use or near residential neighborhoods. The City is also responsible for installing signage that complies with CVC §38026.1, which grants local authority to establish OHMV use on city streets provided that route boundaries are properly identified and communicated to the public.

Table 3: Suggested OHMV Route Signage Table

Sign Type	Example Sign/MUTCD Code	Purpose
Begin OHMV Route	Custom/R81A (CA)	Indicates where OHMV access on public streets officially begins
End OHMV Route	Custom/R81B (CA)	Marks the termination point of legal OHMV access
OHMV Directional Arrow	Custom Arrow Sign	Guides OHMV users along the designated route
OHMV Speed Limit	R2-1 (“Speed Limit 35”)	Establishes speed control (maximum 35 mph allowed for OHMVs on streets)
Helmet Required	Custom / Symbolic Sign	Alerts riders to the mandatory helmet rule for ATVs/UTVs
Yield to Pedestrians	R1-5 series	Advises OHMV operators to give right of way in shared zones
Stay on Designated Route	Custom	Prevents riders from using unauthorized streets or trails
Paint No ATV/OHMV	Custom	Alert riders that it is prohibited after this point

Appendix E: California Vehicle Code - § 16020

(a) All drivers and all owners of a motor vehicle shall at all times be able to establish financial responsibility pursuant to Section 16021, and shall at all times carry in the vehicle evidence of the form of financial responsibility in effect for the vehicle.

(b) "Evidence of financial responsibility" means any of the following:

(1) A form issued by an insurance company or charitable risk pool, as specified by the department pursuant to Section 4000.37.

(2) If the owner is a self-insurer, as provided in Section 16052 or a depositor, as provided in Section 16054.2, the certificate of self-insurance or the assignment of deposit letter issued by the department.

(3) An insurance covering note or binder pursuant to Section 382 or 382.5 of the Insurance Code.

(4) A showing that the vehicle is owned or leased by, or under the direction of, the United States or a public entity, as defined in Section 811.2 of the Government Code.

(c) For purposes of this section, "evidence of financial responsibility" also may be obtained by a law enforcement officer and court personnel from an electronic reporting system when that system becomes available for use by law enforcement officers.

(d) For purposes of this section, "evidence of financial responsibility" also includes any of the following:

(1) The name of the insurance company and the number of an insurance policy or surety bond that was in effect at the time of the accident or at the time that evidence of financial responsibility is required to be provided pursuant to Section 16028, if that information is contained in the vehicle registration records of the department.

(2) The identifying motor carrier of property permit number issued by the Department of the California Highway Patrol to the motor carrier of property as defined in Section 34601, and displayed on the motor vehicle in the manner specified by the Department of the California Highway Patrol.

(3) The identifying number issued to the household mover by the Bureau of Household Goods and Services and displayed on the motor vehicle in the manner specified by the bureau or an identifying number issued to the passenger stage carrier or transportation charter party carrier by the Public Utilities Commission and displayed on the motor vehicle in the manner specified by the commission.

(e) Evidence of financial responsibility does not include an identification number in paragraph (1), (2), or (3) of subdivision (d) if the carrier is currently suspended by the issuing agency for lack or lapse of insurance or other form of financial responsibility.

(Amended by Stats. 2022, Ch. 295, Sec. 13. (AB 2956) Effective January 1, 2023.)

Appendix F: California Vehicle Code - § 38010, § 38020, § 38088 & § 38170

38010. (a) Except as otherwise provided in subdivision (b), a motor vehicle specified in Section 38012 that is not registered under this code because it is to be operated or used exclusively off the highways, except as provided in this division, shall display an identification plate or device issued by the department.

(b) Subdivision (a) does not apply to any of the following:

(1) Motor vehicles specifically exempted from registration under this code, including, but not limited to, motor vehicles exempted pursuant to Sections 4006, 4010, 4012, 4013, 4015, 4018, and 4019.

(2) Implements of husbandry.

(3) Motor vehicles owned by the state, or any county, city, district, or political subdivision of the state, or the United States.

(4) Motor vehicles owned or operated by, or operated under contract with a utility, whether privately or publicly owned, when used as specified in Section 22512.

(5) Special construction equipment described in Section 565, regardless of whether those motor vehicles are used in connection with highway or railroad work.

(6) A motor vehicle with a currently valid special permit issued under Section 38087.5 that is owned or operated by a nonresident of this state and the vehicle is not identified or registered in a foreign jurisdiction. For the purposes of this paragraph, a person who holds a valid driver's license issued by a foreign jurisdiction is presumed to be a nonresident.

(7) Commercial vehicles weighing more than 6,000 pounds unladen.

(8) A motorcycle manufactured in the year 1942 or prior.

(9) Four-wheeled motor vehicles operated solely in organized racing or competitive events upon a closed course when those events are conducted under the auspices of a recognized sanctioning body or by permit issued by the local governmental authority having jurisdiction.

(10) A motor vehicle with a currently valid identification or registration permit issued by another state, if the other state recognizes an identification plate or device issued by the department pursuant to subdivision (a) as valid for use in that state.

(Amended by Stats. 2021, Ch. 739, Sec. 1. (AB 232) Effective January 1, 2022.)

38020. Except as otherwise provided in this division, a person shall not operate or leave standing an off-highway motor vehicle subject to identification under this code that is not registered under the provisions of Division 3 (commencing with Section 4000), unless it is identified under the provisions of this chapter. A violation of this section is an infraction. Riding in violation of seasons established by Section 2412(f) and 2415 of Title 13 of the California Code of Regulations constitutes a violation of this section. This section shall not apply to the operation, transportation, or leaving standing of an off-highway vehicle pursuant to a valid special permit.

(Amended by Stats. 2014, Ch. 345, Sec. 18. (AB 2752) Effective January 1, 2015.)

38088. (a) Upon payment of the fee specified in Section 38232, the department shall issue to the owner of a motorcycle, which the owner has certified as being used exclusively in racing events on a closed course, a special transportation identification device for the purpose of identifying the motorcycle while it is being transported upon a highway to and from racing events on a closed course. Such device may be either a plate or a sticker, whichever is determined by the department to be the most appropriate.

(b) Such device is nonrenewable, nontransferrable, and becomes invalid when the vehicle for which it was issued is sold or dismantled.

(c) A certificate of ownership may not be issued in conjunction with a special transportation identification device.

38170. (a) Every off-highway motor vehicle subject to identification shall have displayed upon it the identification number assigned to the vehicle for which it is issued, together with the word “California” or the abbreviation “CAL” and the year number for which it is issued or a suitable device issued by the department for validation purposes, which device shall contain the year for which it is issued.
(b) The identification plate or device shall at all times be securely fastened to the vehicle for which it is issued and shall be mounted or affixed in a position to be clearly visible, and shall be maintained in a condition so as to be clearly legible. No covering shall be used on the identification plate or device.
(c) All identification plates or devices issued on or after January 1, 1996, shall be displayed as follows:
(1) On the left fork leg of a motorcycle, either horizontal or vertical, and shall be visible from the left side of the motorcycle.

(2) On the left quadrant of the metal frame member of sand rails, rail-type buggies, and dune buggies, visible from the rear of the vehicle.

(3) On the left rear quadrant on permanent plastic or metal frame members of all-terrain vehicles, visible to outside inspections.

(4) On the left tunnel on the back quadrant of snowmobiles.

(Amended by Stats. 1994, Ch. 14, Sec. 1. Effective January 1, 1995.)

Sample Identification Stickers:

Green Sticker

Red Sticker

California Agency Exempt Sticker*

Nonresident OHV Permit

* The CA Exempt decal produced by the OHMVR Division is intended for use on OHVs owned by governmental agencies in California. The decal is not a form of identification, is not numbered, and cannot be traced or tied to a specific OHV VIN. It carries no monetary value.

Appendix G: California Vehicle Code - § 12500 & § 38503

12500. (a) A person may not drive a motor vehicle upon a highway, unless the person then holds a valid driver's license issued under this code, except those persons who are expressly exempted under this code.

(b) A person may not drive a motorcycle, motor-driven cycle, or motorized bicycle upon a highway, unless the person then holds a valid driver's license or endorsement issued under this code for that class, except those persons who are expressly exempted under this code, or those persons specifically authorized to operate motorized bicycles or motorized scooters with a valid driver's license of any class, as specified in subdivision (h) of Section 12804.9.

(c) A person may not drive a motor vehicle in or upon any offstreet parking facility, unless the person then holds a valid driver's license of the appropriate class or certification to operate the vehicle. As used in this subdivision, "offstreet parking facility" means any offstreet facility held open for use by the public for parking vehicles and includes any publicly owned facilities for offstreet parking, and privately owned facilities for offstreet parking where no fee is charged for the privilege to park and which are held open for the common public use of retail customers.

(d) A person may not drive a motor vehicle or combination of vehicles that is not of a type for which the person is licensed.

(e) A motorized scooter operated on public streets shall at all times be equipped with an engine that complies with the applicable State Air Resources Board emission requirements.

(Amended by Stats. 2007, Ch. 630, Sec. 3. Effective January 1, 2008.)

38503. No person under the age of 18 years, on and after January 1, 1990, shall operate an all-terrain vehicle on public lands of this state unless the person satisfies one of the following conditions:

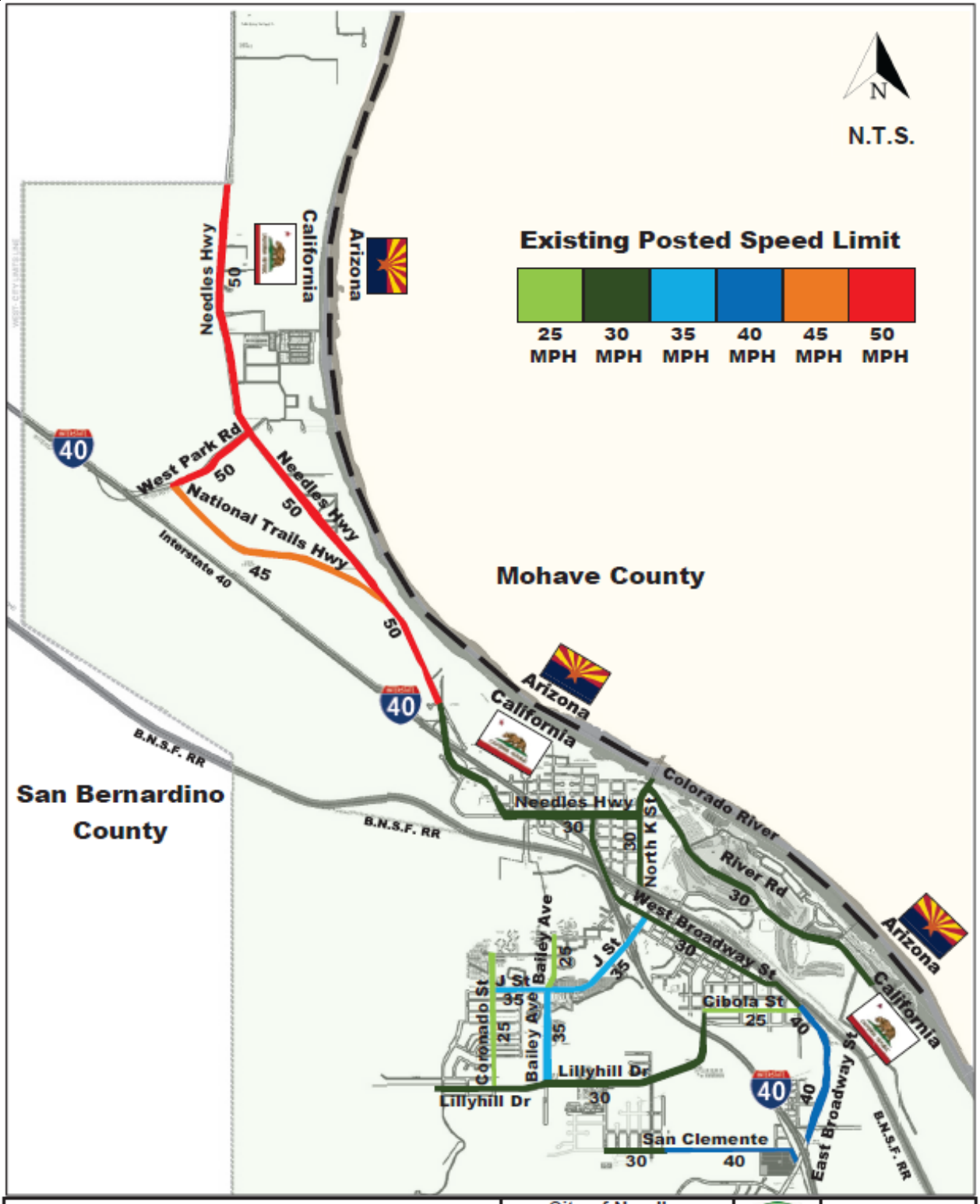
(a) The person is taking a prescribed safety training course under the direct supervision of a certified all-terrain vehicle safety instructor.

(b) The person is under the direct supervision of an adult who has in their possession an appropriate safety certificate issued by this state, or issued under the authority of another state.

(c) The person has in possession an appropriate safety certificate issued by this state or issued under the authority of another state.

(Added by Stats. 1987, Ch. 881, Sec. 37.)

Appendix H: City of Needles Existing Posted Speed Limits (2022 Citywide Engineering & Traffic Survey)



MINAGAR & ASSOCIATES, INC	City of Needles 2022 Citywide Engineering and Traffic Survey (E&TS)		August 3, 2022

Appendix I: City of Needles OHMV Access, Local Roads, and Short-Term Lodging

OHMV Access, Local Roads, and Short-Term Lodging

The Inyo County OHMV report does not mention Airbnb, short-term rentals, or vacation home lodging directly. It focuses primarily on route designation, public safety, environmental impacts, and community feedback, but does not address land use or zoning implications related to tourism-based lodging such as Airbnb.

There is no single California state law that addresses the interelation of OHMV use and short-term lodging. Instead, cities must use a combination of Vehicle Code regulation (authority) and local zoning policy (power) to manage this issue. For the City of Needles, the OHMV plan should be accompanied by:

- A short-term rental ordinance aligned with OHMV access goals
- Local rules under CVC §38026.1 that address resident and possibly guest access
- Targeted enforcement strategies and educational outreach to both hosts and riders

From an economic development perspective, the OHMV plan offers potential for tourism growth, outdoor recreation branding, and supplemental income for local property owners through the establishment of short-term rentals. Conversely, it raises legitimate concerns regarding enforcement, increased demands on local law enforcement, and the need for regulatory mechanisms to manage neighborhood traffic, noise, and land use compatibility.

Scenario 1: Tourism Development Opportunity

If the City chooses to position itself as a recreation- and tourism-friendly destination, the OHMV network could serve as a foundation for local economic growth. Allowing residents to operate short-term lodging (e.g., Airbnb or vacation rentals) in proximity to the combined-use routes could attract OHMV visitors and support small business activity. In this scenario, the City should adopt a regulatory framework for short-term rentals that:

- Requires registration, licensing, and compliance with operating standards
- Limits short-term rentals to properties located within a defined distance (e.g., ¼ mile) from designated OHMV routes
- Mandates disclosure of OHMV access rules to all guests
- Enforces quiet hours and parking requirements to protect adjacent residential uses

This approach would provide a mechanism to harness tourism benefits while maintaining control over land use and mitigating neighborhood impacts.

Scenario 2: Regulatory and Enforcement Risk

Alternatively, if the City's priority is to limit neighborhood disruption and reduce enforcement burdens, particularly on the Police Sheriff Department, it may opt to restrict or prohibit short-term lodging within city limits. This is especially relevant given that the currently proposed combined-use route network totals approximately 10 miles, meaning most city streets are not included. Guests staying at short-term rentals located outside the designated OHMV corridors would have

no legal means to access the routes directly, which would likely result in unauthorized OHMV use on local streets. This creates additional enforcement challenges and potential public safety issues. In this scenario, the City could adopt a prohibition or moratorium on short-term rentals linked to OHMV activity until further review is conducted.

Policy Recommendation: Local Resident Connector Access

To address access concerns for permanent residents who own OHMVs but live outside the immediate combined-use network, the City may exercise its authority under California Vehicle Code §38026.1 to develop a limited-access provision for residents. This provision would allow OHMV use on specific local street segments that are not part of the combined-use network, for the sole purpose of connecting from a residential property to the nearest designated OHMV route. These local connector routes would be:

- Restricted to licensed, insured OHMVs operated by residents with proof of local address
- Clearly signed as “Resident OHMV Access – Permit Required”
- Subject to operational time limits, speed restrictions, and enforcement protocols

This solution balances the needs of local OHMV users with the City's obligation to maintain traffic order and reduce nuisance concerns in non-OHMV corridors.

Appendix J: Potential OHMV Trail Staging Areas in Needles

As part of the City of Needles' Off-Highway Motor Vehicle (OHMV) Plan, the proposal to establish designated OHMV trail staging areas at the intersection of Park Drive & River Road and the intersection of Clary Drive & Lillyhill Drive represents a critical step toward formalizing vehicle access, enhancing safety, and supporting long-term management of recreational vehicle activity. These locations are strategically situated near open space and proposed combined-use corridors, making them well-suited for trailhead infrastructure.

Reference Model: Arizona Peace Trail Staging Areas

The Arizona Peace Trail, a 675-mile looped OHMV network in western Arizona, offers a valuable reference for staging area design. Across multiple counties, staging areas along this trail system have been developed to accommodate trucks and trailers, provide user information, and serve as centralized entry points for recreational vehicle use. Though there is no single design standard, typical staging areas should include:

- Graded gravel parking capable of accommodating large trucks and trailers
- Loading/unloading zones for OHMVs such as ATVs, UTVs, and motorcycles
- Trailhead signage and information kiosks with maps, rules, and local ordinances
- Restroom facilities (vault toilets or portable units)
- Trash collection and minimal landscaping
- Barriers or fencing to define perimeters and discourage unauthorized access
- Directional signage to nearby designated OHMV routes

These facilities are generally low-maintenance and low-cost, with some enhanced locations offering shade structures or picnic areas.

Applicability to Needles: Site Design Considerations

The proposed staging area locations at the intersection of Park Drive & River Road and the intersection of Clary Drive & Lillyhill Drive are ideally positioned to serve both residents and visiting OHMV users. The City should consider the following site elements based on regional best practices and anticipated user demand:

Table 4: Recommended OHMV Potential Trail Staging Area Site Elements

Feature	Purpose
Graded parking area	Accommodates pickup trucks with trailers transporting OHMVs
Vehicle loading/unloading zones	Designated areas for unloading OHMVs safely and efficiently
Trailhead kiosk	Displays route map, safety rules, equipment laws, and local regulations
Restroom facility	Improves usability and reduces public health risks
Entry/exit signage	"OHMV Staging Area," "Authorized Routes Only," and operating hours
Emergency contact information	Provides dispatch and emergency medical contacts for riders

Both locations should be connected to the City's combined-use OHMV route network and clearly identified in public education materials and enforcement maps. Buffering or setback design should be used to reduce noise or dust impacts on adjacent properties, particularly in any semi-residential contexts.

Operational and Enforcement Benefits

Formalized OHMV staging areas offer the City several operational advantages:

- Centralized access discourages unauthorized launching from residential streets
- Clear signage and parking reduce confusion and increase compliance
- Police or code enforcement efforts can be focused more efficiently at entry points
- Emergency services will have a known location to respond to incidents or breakdowns

Trail staging areas also support environmental protection by minimizing uncontrolled trail access points and limiting off-route impacts on sensitive land.

Summary

The proposed OHMV staging areas at Park Drive & River Road and Clary Drive & Lillyhill Drive align with regional best practices and mirror successful models like those found along the Arizona Peace Trail. Their development will improve access management, support tourism objectives, and reduce conflicts related to illegal OHMV access through residential neighborhoods. With proper signage, maintenance, and integration into the city's combined-use network, these facilities can serve as long-term infrastructure assets that enhance the safety and organization of City of Needles' OHMV plan.

MINAGAR & ASSOCIATES, INC.

ITS - Traffic/Civil/Electrical Engineering - Transportation Planning - Homeland Security - CEM

2019	Winner of the Orange County Engineering Council's Outstanding Service Award
2016	Winner of the ASCE's Outstanding Civil Engineer in the Private Sector Award in the State of California
2016	Winner of the ASCE Los Angeles Section's Outstanding Civil Engineer in the Private Sector Award
2016	Winner of the ASCE Orange County Chapter's Outstanding Civil Engineer in the Private Sector Award
2016	Certificate of Recognition for Dedication to Support the ELTP Program by Los Angeles County MTA/Metro
2016	Winner of the Orange County Engineering Council's Outstanding Engineering Service Award
2015	Orange County Business Journal's 2015 Excellence in Entrepreneurship Award Nominee
2014	Orange County Business Journal's 2014 Excellence in Entrepreneurship Award Nominee
2012	Winner of Cal-EPA/California Air Resources Board's Cool California Climate Leader
2011	Award of Excellence in Service by Los Angeles County MTA/Metro in the County of Los Angeles
2011	Award of Excellence in Service by Los Angeles County MTA/Metro in the County of Los Angeles
2010	Award of Excellence in Service by Los Angeles County MTA/Metro in the County of Los Angeles
2009	Winner of the ASCE's Outstanding Private Sector Civil Engineering Project in Metropolitan Los Angeles
2009	Winner of the Caltrans' 2009 Excellence in Transportation Award in the State of California
2007	Winner of the ASCE's Outstanding Public/Private Sector Civil Engineering Project in Metropolitan Los Angeles
2005	Winner of the APWA's Best Traffic Congestion Mitigation Project of the Year in Southern California
2004	Top Nominee of Transportation Foundation's Highway Management Program in the State of California
2003	Winner of the PTI's Best Transportation Technology Solutions Award in the United States
2002	Winner of the ITS-CA's Best Return on Investment Project Award in the State of California
2000	Award of Excellence in Service by Los Angeles County MTA/Metro in the County of Los Angeles

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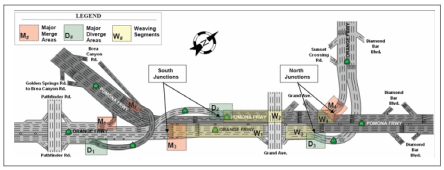
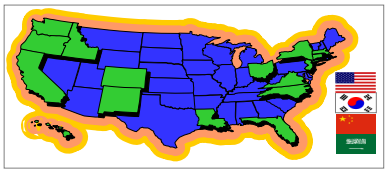
- **Civil/Electrical Engineering**
- **Homeland Security**
- **Construction Engineering Management**





MINAGAR & ASSOCIATES, INC.

23282 Mill Creek Drive, East Tower, Suite 120
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City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Resolution 2025-39 of the City Council of the City of Needles Approving a Lease between the City of Needles and 19th Hole Bar & Grill, LLC to Operate A Full-Service Restaurant in a City-Owned Facility at River's Edge Golf Course and Authorizing the City Manager to Sign Documents on Behalf of the City of Needles

Background: The City of Needles owns the River's Edge Golf Course, located at 144 Marina Drive. The golf course has a building/superstructure whereby a golf "pro" shop operates as well as a restaurant (with a license to sell alcohol). Since approximately 2020, Kristin Hoebel (née Baran) and her family have operated the restaurant facility under a lease they assumed from a previous operator (and with City of Needles consent).

In the five (5) years she has operated the restaurant, the menu/offerings have expanded and golfers, residents and visitors to the community and region have enjoyed having access to a full-service restaurant. While subject of a separate staff report and item on the City Council Agenda, staff is recommending substantial improvements to the kitchen/restaurant facility to comply with the County of San Bernardino Health Department. City staff have been working with Kristin Hoebel to structure a new lease agreement that provides the opportunity for the restaurant to operate into the future and justify the investment the City of Needles will be making (subject to City Council approval) into the facility.

Before the City Council is a new lease agreement between the City of Needles and 19th Hole Bar & Grill, LLC (a newly formed limited liability corporation (LLC) with Kristin Hoebel as the managing member). The lease would replace the current lease agreement that expires in early 2026. The new lease has the following basic deal points:

1. 10-Year Lease with a 5-Year (Lessee Option)
2. Years 1-5: Lease Amount: $3,150 per month
3. Years 6-10: Lease Amount: $3,500 per month
4. Years 11-15: Lease Amount: $3,850 per month

The lessee is responsible for 70% of electric bills and 60% of water bills. Note that the facility is a shared facility with the golf course operations as well as bathrooms that are available to both golfers and patrons to the restaurant. The lessee will also be responsible for the cleaning of the restroom facilities attached to the building. The City of Needles would have to take action to approve any changes to the lease including amendments or assignment.

Fiscal Impact: The City of Needles would receive revenue from the lease amount(s) in the lease as previously described as well as payment of appropriate amounts from utility billings.

Environmental Impact: The building superstructure is already existing and therefore is exempt from any action or predetermined action under the California Environmental Quality Act (CEQA)

Recommendation: Adopt Resolution 2025-39 Approving the lease between the City of Needles and 19th Hole Bar & Grill, LLC and authorize the City Manager to sign documents associated with the lease on behalf of the City.

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

RESOLUTION 2025-39

APPROVING A LEASE BETWEEN THE CITY OF NEEDLES AND 19TH HOLE BAR & GRILL, LLC TO OPERATE A FULL-SERVICE RESTAURANT IN A CITY-OWNED FACILITY AT RIVER'S EDGE GOLF COURSE AND AUTHORIZING THE CITY MANAGER TO SIGN DOCUMENTS ON BEHALF OF THE CITY OF NEEDLES

WHEREAS, the City operates a municipal golf course known as the River's Edge Golf Course located at 144 Marina Drive, Needles, California, hereinafter referred to as the "Golf Course".

WHEREAS, the City owns the building and land that the restaurant/bar business at said Golf Course referred to as the "19th Hole" that is currently operated by Kristin Hoebel (née Baran) and Scott Baran (collectively "Barans") under that certain RIVER'S EDGE SNACK BAR CONCESSION/LEASE dated September 17, 2014, as amended and assigned to the Barans ("Existing Lease");

WHEREAS, the 19th Hole operates from a modular building that also includes the separately owned and operated pro shop ("Pro Shop");

WHEREAS, the City Council at its regular meeting on August 12, 2025, did authorize and direct the City Manager to negotiate the terms of this Lease with Lessee which shall supersede and replace the Existing Lease;

WHEREAS, the Barans comprise all of the members of the Lessee. Upon the issuance of the certificate of occupancy by the City for the New Improvements as provided in 2025 River's Edge Restaurant/Bar Lease Agreement, the Existing Lease shall automatically terminate;

WHEREAS, the Lessee in the 2025 River's Edge Restaurant/Bar Lease will be between the City of Needles and 19th Hole Bar & Grill, LLC (an LLC formed by Kristin Hoebel (née Baran));

WHEREAS, the Lessee through the 19th Hole Bar & Grill, LLC with Kristin Hoebel (née Baran) as the operator of the 19th Hole Bar & Grill, LLC has the recognized ability and capacity to furnish restaurant services to the patrons of the 19th Hole, which would be of value to the City in the operation of the Golf Course.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City of Needles hereby approves the Lease Agreement between the City of Needles and the 19th Hole Bar & Grill, LLC.
2. The City of Needles authorizes the City Manager to make minor, non-substantial modifications to the Lease Agreement as appropriate and necessary.
3. The City of Needles authorizes the City Manager to sign/execute the Lease Agreement on behalf of the City of Needles.

PASSED, APPROVED, AND ADOPTED, at the regular meeting of the City Council this 9th day of September, 2025.

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST:

Candace Clark, City Clerk

APPROVED AS TO FORM:

Lena Wade, Deputy City Attorney

2025 RIVER'S EDGE RESTAURANT/BAR LEASE

This 2025 RIVER'S EDGE RESTAURANT/BAR LEASE ("Lease") is made and entered into this 12th day of September 2025, by and between the City of Needles ("City") and the 19th Hole Bar & Grill, LLC, a California limited liability company ("Lessee").

RECITALS

WHEREAS, the City operates a municipal golf course known as the River's Edge Golf Course located at 144 Marina Drive, Needles, California, hereinafter referred to as the "Golf Course".

WHEREAS, the City owns the assets of the restaurant/bar business at said Golf Course referred to as the "19th Hole" that is currently operated by Kristin Hoebel (nee Baran) and Scott Baran (collectively "Barans") under that certain RIVER'S EDGE SNACK BAR CONCESSION/LEASE dated September 17, 2014, as amended and assigned to the Barans ("Existing Lease");

WHEREAS, the 19th Hole operates from a modular building that also includes the separately owned and operated pro shop ("Pro Shop");

WHEREAS, the City Council at its regular meeting on August 12, 2025, did authorize and direct the City Manager to negotiate the terms of this Lease with Lessee which shall supersede and replace the Existing Lease;

WHEREAS, Barans make up all of the members of the Lessee, upon the issuance of the certificate of occupancy by the City for the New Improvements as provided in this Agreement below, the Existing Lease shall automatically terminate;

WHEREAS, the Lessee through the Barans has recognized ability, capable of furnishing restaurant services to the patrons of the 19th Hole, which would be of value to the City in the operation of the Golf Course; and

NOW, THEREFORE, in consideration of the promises and of the other good and valuable considerations herein given mutually by one party to the other, the parties hereto agree as follows:

SECTION 1. TERM AND OPTIONS

The initial term of this Lease shall be ten (10) years commencing on the first day of the calendar month of or immediately following the date of the certificate of occupancy for the New Improvements, as defined below ("Commencement Date"), a copy of which certificate of occupancy shall be attached to this Lease by City after issuance. Provided this Lease has not been terminated, and Lessee is not in default, Lessee may exercise an option to extend this Lease for a five (5) year period commencing on the expiration of the initial term (the "Option"). Said Option must be exercised in writing by Lessee at least 30 days prior to commencement of the option term. In the event that any term has expired, but the lessee has not properly exercised the option to renew, and the lessee has not vacated the Premises, then this lease shall revert to a month-to-month lease, with all other provisions remaining in full effect. At that point, either party may terminate the month-to-month lease by giving 30 days' written notice of termination. Neither City, nor its council members, officers, or employees thereof shall be liable in any manner to Lessee because of any action taken to decline to exercise an option, revoke or disapprove renewal of this Lease.

SECTION 2. 19th HOLE

In consideration for being granted this Lease, Lessee shall have the right and obligation to serve quality food and beverages at the Premises, as defined below, schedule and provide full maintenance of the Premises, as defined below, employ, train and supervise personnel with appropriate qualifications and experience to assist in such functions; perform or supervise employees in the performance of all other tasks related to the operation, maintenance and repair of the Premises, as defined below, and pay for and obtain all licenses and permits necessary for the operation of the 19th Hole including obtaining and maintaining an appropriate liquor license. The right to operate the 19th Hole and lease rights herein granted to Lessee are exclusive to Lessee and shall include the golf restaurant/snack bar and River Patio; banquet activities; the Colorado Room; the sale of food, beer, wine, and liquor, subject to the liquor license of Lessee. Notwithstanding the foregoing, it is understood and agreed by Lessee that the Pro Shop shall have the right to sell water, sports drinks, soft drinks and pre-packaged snacks at such times as the restaurant and/or restaurant kitchen is closed.

SECTION 3. PREMISES

The Premises subject to this Lease are located at The River's Edge Golf Course Restaurant in Needles, California also known as the 19th Hole described and depicted in **Exhibit "A"** attached hereto and made a part hereof by this reference. Lessee shall not use or allow the Premises to be used, in whole or in part, during the term of the Lease, for any use not specifically authorized in this Lease or in violation of any present or future laws, ordinances, rules, and regulations at any time applicable to the Premises including, but not limited to the Needles Municipal Code, and in particular all laws, rules and ordinances relating to sanitation, public health, and safety and regulating the sale of alcoholic beverages.

SECTION 4. REPAIRS AND MAINTENANCE

Lessee shall, at its sole cost and expense, keep and maintain the Premises and improvements thereon and all portions thereof including all structural and non-structural portions thereof, electrical and lighting facilities and equipment in, on or about the Premises, building, and interior of the Premises, in good and sanitary order, condition and repair and in compliance with all applicable laws, statutes and ordinances related thereto including any future changes, modifications or additions arising from present or future laws affecting or related to the Premises or any portion thereof and/or the use thereof. Lessee is responsible for daily cleaning of restrooms and routine maintenance of the restrooms. Lessee is responsible maintenance and repairs of the HVAC system and for quarterly servicing of HVAC system (filters, inspection). However, if the cost to repair the HVAC units exceeds 50% of the value of a new unit, as determined by City, City shall pay the cost of the repair or replacement (in the sole discretion of City) of the HVAC units. Lessee waives (to the extent permitted by law) the benefit of the provisions of Sections 1941, 1942, 1955 and 1957 of the California Civil Code, and the right to make repairs at City's expense under any law, statute or ordinance now or hereafter in effect. City shall not, for any reason, be required or obligated to make any repairs in, on, or about the Premises, or any portion thereof. City shall be responsible for the repair or maintenance of the roof, foundation and structural walls of the Premises as well as the exterior of the building, the parking lot and the landscaping.

SECTION 5. ACCEPTANCE OF PROPERTY; SURRENDER AT END OF TERM

Lessee accepts the Premises in its current condition and repair with all faults and acknowledges that it has completed its own independent investigation and inspection of the Premises and all matters relating thereto. On the last day of the then applicable term of this Lease or sooner termination of this Lease, Lessee agrees to surrender to City the Premises in good and sanitary condition and repair.

SECTION 6. NEW IMPROVEMENTS

(a) **New Restaurant Improvements**. Lessee shall cause the Barans to make the Premises available to City to make the New Restaurant Improvements prior to the Commencement Date and prior to the expiration of the Old Lease. The Barans shall not be required to pay rent under the Existing Lease during the time that City causes the New Improvements to be constructed and shall hold the City harmless from any loss of business during such period. Prior to the Commencement Date, City and Lessee will cooperate reasonably and in good faith to develop plans for the following improvements and related expenses ("New Improvements") to the reasonable satisfaction of City and Lessee and to construct the New Improvements:

1. Demolition Per Plan
2. Building Permit(s)
3. Kitchen Improvements (Per Plans)
4. Provide Fixtures and Hardware for Kitchen (Per Plans)
5. Plumbing (Including Grease Interceptor) (Per Plans)
6. Electrical (Including Electrical Panels) (Per Plan)
7. Mechanical/HVAC (Per Plan)
8. Floor Framing Reimbursement & Roof Framing Reinforcement Per Structural Plan
9. Concrete / Asphalt / Striping Per Plan (ADA Parking)
10. Drywall, texture, paint new improvements per plan
11. One 2-Ton Carrier Ductless Mini Split AC with Heat Pump (Per Plan)

Lessee Contribution: Lessee shall contribute a minimum of Twenty-Five Thousand Dollars ($25,000) ("Lessee Contribution") in cash and/or in-kind toward the following expenses incurred by City related to the New Improvements on or before the Commencement Date:

1. Plans (including corrections) from a licensed engineer/architect for the improvements (kitchen, grease interceptor, electric panel and new utility meters)
2. New/Refurbished Equipment (Furniture, Fixtures and Equipment) and or other improvements as approved by the City of Needles which may include, but not limited to, carpet/flooring, floor finish of patio, paint. This may also include the rehabilitation of certain fixtures and improvements, such as the bar in the Colorado River Room.
3. Other Item(s) may be considered for approval at the discretion of the City Manager for the City of Needles or his/her designee.

Lessee shall provide City copies of all invoices and proof of payment for in-kind contributions to be included as part of Lessee's Contribution. Payment of the cash portion shall be due within five (5) business days of City's delivery of invoices, receipts or other documentation for the balance of the Lessee Contribution.

(b) **City to Cause Construction of the New Improvements.** Once the plans and specifications for the New Improvements are prepared and this Lease is executed by Lessee and City, City shall cause a contract to be bid and entered into for the New Improvements after which it shall cause the same to be constructed by the selected bidder subject to payment of prevailing wages and other legal requirements and thereafter issue the certificate of occupancy for the Premises which shall trigger the Commencement Date, as defined above

SECTION 7. LESSEE'S STAFFING

The Lessee, in the discharge of the duties and responsibilities herein provided may employ whom Lessee wishes as long as the performance of the incumbent adheres to the normative customer service standards of a quality golf course restaurant. Lessee shall be responsible for providing workers compensation coverage for any employees and shall be responsible for all federal and state payroll withholdings, employer taxes and tax reporting requirements.

SECTION 8. RENT

(a) In consideration of the Lease granted herein, Lessee shall pay a monthly rent in the amount set forth below ("Base Monthly Rental"). The Base Monthly Rent shall be due on or before the _____[insert date rent is due] day of each month. Base Model Rental shall be prorated for partial months based on a thirty (30) day month. Lessee is reminded that time is of the essence. Failure to make any payment by its due date will be a breach of the rental Lease and could result in eviction and/or eliminate the exercise the renewal option(s).

Years 1-5 - $3,150 per month
Years 6-10 - $3,500 per month
Option Years 11-15 - $3,850 per month

(b) Lessee hereby acknowledges that late payment by Lessee to City of rent and other sums due hereunder will cause City to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Thus, if any installment of rent or any other sums due from Lessee shall not be received by City within five (5) days after such amount shall be due, Lessee shall pay to City a late charge equal to ten percent (10%), or such lesser amount as may be required by law, of such overdue amount. The parties hereto agree that such late charge represents a fair and reasonable estimate of the costs City will incur by reason of any late payment by Lessee. Acceptance of such late charge, together with the overdue amount, by City shall not constitute a waiver of Lessee's default with respect to such overdue amount only.

SECTION 9. LATE CHARGE AND INTEREST

Lessee hereby acknowledges that late payment will cause the City to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. In the event that rent is not received prior to 5:00 P.M. 5 days beyond the date due, regardless of cause including dishonored checks, Lessee further agrees to pay a late charge to City equal to ten percent (10%) of the late payment. In addition any late payment under this Lease shall accrue interest at the rate of ten percent (10%) per annum.

SECTION 10. BAD CHECK SERVICE CHARGE

In the event Lessee's check is dishonored and returned for any reason to City, Lessee agrees to pay as additional rental the sum equal to ten percent (10%) of the monthly rent. If for any reason a check is returned or dishonored, City may require that all future rent payments will be by cash or money order.

SECTION 11. LESSEE'S USE OF CITY EQUIPMENT

Lessee shall have the use of such existing equipment owned by the City as now may be located upon the premises and used in connection with the snack bar operations. Lessee agrees to exercise general supervision and responsibility for the proper use and care of all equipment and furniture located upon the premises, which are specifically for the use and convenience of all public users of the Golf Course. The Lessee shall be responsible for coordinating the repair and replacement of equipment at Lessee's expense. An inventory and inspection of the equipment shall be taken by a representative of each of the parties within 30 days of this Lease being fully executed, and said inventory and inspection report shall be attached to and made a part of this Lease as **Exhibit "B"**. It is agreed by the parties hereto that an annual inventory and inspection report shall be made on or about January 1 of each year during the life of this Lease.

The City retains title and ownership of all furniture, fixtures and equipment on premises that was on site at or with the commencement of this Lease, equipment attached to the Premises and any equipment that was a replacement for any equipment that was on site at commencement of this Lease. Lessee shall not dispose of any equipment belonging to the City without written consent of the City.

Except as provided otherwise herein, Lessee shall retain any equipment that it placed in service to which it holds title. Any equipment placed in premises by Lessee and purchased or leased by Lessee that is not paid in full at lease termination, may be purchased by the City in consideration for the balance due, or the City may elect to allow Lessee to remove at the option of the City.

SECTION 12. CONTROL OF LEASED PREMISES

The City reserves the right to exercise control and supervision of the portion of the clubhouse premises and facilities available to the public (excluding the restaurant/ snack bar area leased to Lessee herein); and in consideration of the 19th Hole, Lessee agrees to clean and maintain all areas of the clubhouse in good and safe condition. Lessee shall be responsible for payment of all costs to operate the premises, including, but not limited to: purchase of all food, beverage, malt beverages, bottled drinking water, alcoholic beverages, and supplies; personnel payroll costs, workers' compensation insurance, general liability insurance, liquor license, fees and expenses, health pemit(s), sales and use taxes, and any other costs associated with the operation of the business that are not expressly mentioned in this Lease. Lessee shall inform all vendors that payment for all purchases made on or after the commencement of 19th Hole operations shall be the sole responsibility of the Lessee, and that the City of Needles will not be responsible for the payment of any purchases made on or after Lessee commences operation of the 19th Hole.

SECTION 13. LESSEE'S DUTY TO EXHIBIT PRICE LIST

Lessee shall conspicuously exhibit a list of all prices and charges for food and beverage at all times during the term of this Lease.

SECTION 14. CITY'S DUTY TO PROVIDE UTILITIES; REIMBURSEMENT BY LESSEE

The City agrees to furnish to Premises water, wastewater, electric and sanitation for that portion and section of the premises covered by this Lease, as necessary for the operation of such facilities. Lessee shall pay the estimated pro-rated share of the cost of the utilities which costs are agreed to be as follows: 70% of electric and 60% of water for the entire building. City shall invoice Lessee for the cost of the forgoing utilities on a monthly or other basis, and the Lessee shall pay such invoices within thirty (30) days of receipt. Late payment of utility invoices from City be Lessee shall be subject to the same late payment penalty and bad check fee due under Sections 9 and 10 above. Lessee shall maintain and regularly service and clean out the grease trap for the Premises at its sole cost and expense. Lessee shall be responsible to indemnify City from the cost of any maintenance or repair of the septic system caused by Lessee's failure to regularly maintain and clean out the grease trap. Any additional utility services such as, but not limited to, telephone, cable, internet, natural gas or propane service shall be the sole responsibility of the Lessee. Lessee shall be responsible for paying the share of possessory interest taxes and personal property taxes attributable to the Premises and personal property located on the Premises prior to delinquency. If the property tax bill includes the area of the building not

occupied by the Lessee the City shall assist in equitably prorating the tax bill between the Lessee and the City and/or the operator of the golf pro-shop.

SECTION 15. DAYS AND HOURS FOR OPERATING THE 19TH HOLE

Lessee shall maintain regular hours of operation of the 19th Hole consistent with the operating hours of the Golf Course, but may maintain shorter or longer hours of operation with the prior consent written consent of the City Manager provided that such hours of operation are reasonable and customary for a restaurant operating at a golf course.

SECTION 16. DISCLAIMER OF LIABILITY

(a) The City shall not be liable or obligated to Lessee for damage incurred by fire, theft, or other casualty, acts of God, acts compelled by the United States of America and State of California, civil disaster, and such other occurrences and events beyond control of the City. The Parties agree that the City of Needles shall not be liable to Lessee for lost profits or revenues, incidental damages, consequential or special damages or punitive damages.

(b) Lessee shall maintain the premises in an orderly, safe, and clean condition and shall avoid the existence or creation of any conditions, which would be unsafe or hazardous or in any way endanger or harm persons entering thereon.

SECTION 17. NON-ASSIGNABILITY OF LEASE

Lesse shall sublet, assign or otherwise transfer this Lease or any interest in this Lease, except with the express written consent of the City, which shall not be unreasonably withheld or conditioned. Any such unauthorized sublease, assignment or transfer shall be void and of no effect. For purposes of this Lease, it is understood that operation of the Premises by the Barans is anticipated and expected by the City based on their personal qualifications. Therefore, a change in control of Lessee or a transfer or encumbrance by the Barans of a controlling interest in Lessee in one or more transactions over time shall be deemed an assignment hereunder requiring the consent of the City.

SECTION 18. INDEMNITY

Lessee, as a material part of the consideration to be rendered to City, hereby waives all claims against City (i) for damages to Lessee's personality and/or improvements now or hereafter existing in, upon, or about the Premises and (ii) for injuries to Lessee, its employees, agents or third persons in, on or about the Premises. Lessee hereby agrees to indemnify, defend and hold harmless City from and against all liabilities, obligations, claims, damages, penalties, causes of action (whether in law, equity or otherwise), costs and expenses (including reasonable attorneys' fees and costs) imposed upon or incurred by or asserted against City or the Premises by reason of the occurrence or existence after the Commencement Date of any of the following unless the same results solely from the negligence of the City:

(a) any accident, injury to or death of persons (including workers) or loss of or damage to property occurring on or about the Premises or any part thereof or the adjoining sidewalks, curbs, vaults and vault space, if any, streets or ways arising for any reason, act or action; or

(b) any use, non-use or condition of the Premises or any part thereof, or the existing or future condition of the improvements thereon, or the adjoining sidewalks, curbs, vaults and vault space, if any, streets or ways; or any failure on the part of Lessee to perform or comply with any of the terms of this Lease; or

(c) performance of any labor or services or the furnishing of any materials or other property in respect to the Premises or any part thereof; or

(d) arising from any damage or destruction of any existing or future improvements on the Premises.

In case any action, suit or proceeding in law, equity, or otherwise of any nature, kind or description is brought against City by reason of any such occurrence, Lessee, upon City's request, will at Lessee's expense indemnify City and defend such action, suit or proceeding as such costs are incurred by the City

SECTION 19. INSURANCE REQUIREMENTS

During the term hereof, Lessee agrees at its sole cost and expense, to provide and maintain at least the following insurance:

(a) Public liability insurance to protect against any liability incident to the use of or resulting from any accident or liability resulting from any act or omission occurring in, on, or about the Premises, the liability coverage under such insurance to be not less than TWO MILLION DOLLARS ($2,000,000.00) for any one person injured, or FIVE MILLION DOLLARS ($5,000,000.00) for any one accident, and ONE MILLION DOLLARS ($1,000,000.00) for property damage;

(b) Casualty insurance for Lessee's personal property and trade fixtures in an amount not less than one hundred percent (100%) of the full replacement costs of the same which policy shall contain a replacement cost endorsement.

(c) Worker's Compensation Insurance in the amount required by California law and employer liability coverage covering all employees in the minimum amount of One Million Dollars ($1,000,000); and

Comprehensive Liquor Liability Insurance with coverage limits in the minimum amount of One Million Dollars ($1,000,000)

(d) All policies or certificates shall be issued by insurance companies rated A:VII or better in Best's Key Rating Guide or a reasonably comparable rating if such rating is discontinued, or Lessee may obtain such insurance from such companies as are approved in writing by City. The liability policy shall name City as an additional insured. Each policy shall contain an endorsement providing a waiver, for the benefit of City, of all rights of subrogation which said insurer might otherwise have against City or any agent of City. An appropriate certificate of insurance and endorsements shall be delivered to City at the commencement of the term of said policy or policies and upon each and every renewal of said policy or policies. In the event Lessee fails to obtain, maintain, or keep in full force and effect any or all of the above-described policies of insurance, City may, at its sole discretion, renew or procure such insurance, and the said costs thereof paid by City shall become due and payable to City by Lessee as additional rent at the next rental due date.

SECTION 20. ENTRY BY OWNER

City and its agents shall be permitted to enter the Premises at any time for purposes of inspection, access to the Pro Shop, maintaining the Premises, making repairs or alterations to the Premises, or to post reasonably sized notices of non-responsibility on the Premises; provided, however, that any such entry shall not unreasonably disturb or impair Lessee's use or enjoyment of the Premises. Except as specifically provided to the contrary in this Agreement, nothing contained in this Lease or this paragraph shall be construed to impose any obligation or liability on City to make or perform any maintenance, repairs or alterations of the Premises. However, if Lessee fails to make or perform such maintenance, repairs or alterations as are required to be made and performed by Lessee under this Lease, City shall have the right and option to make and perform such maintenance and repairs and Lessee shall be responsible to reimburse City for such costs upon receipt of an invoice for the costs.

SECTION 21. TERMINATION OF LEASE

If Lessee shall fail or refuse to perform or comply with any of the obligations, conditions, or duties herein agreed to by the Lessee, the city shall have the right to notify Lessee in writing of such specific default; and give Lessee ten (10) business days to cure the default. if Lessee does not cure said default within ten (10) business days thereafter, the city may, upon 15 days' notice, elect to cancel this Lease. Thereupon, this Lease may thereafter be deemed null and void at the election of the city. In the event of termination of this Lease for any reason prior to the termination date herein or at the date of termination, the city shall have the right, in its discretion, to purchase all inventory owned by the Lessee. The purchase price to be paid by the City for inventory shall be the lower of cost or market value. The City will not assume any Lessee's leases of equipment unless such Lease has been previously reviewed and approved by the city.

SECTION 21. DEFAULT AND REMEDIES

Upon the occurrence of a default by Lessee that is not cured (if curable) within the time periods set forth herein, the City shall have the option to pursue any one or more of the following rights and remedies:

(a) Termination of Lease and Recovery of Damages. The City shall have the right to terminate this Lease and all rights of Lessee hereunder by giving Lessee written notice of the termination. No act of the City shall be construed as terminating this Lease except written notice given by the City to Lessee advising Lessee that the City elects to terminate this Lease. In the event the city elects to terminate this Lease, the City may recover from Lessee:

(i) The worth at the time of award of any unpaid rent that had been earned at the time of termination of this Lease;

(ii) The worth at the time of award of the amount by which the unpaid rent that would have been earned after termination of this Lease until the time of award exceeds the amount of rental loss that Lessee proves could have been reasonably avoided;

(iii) The worth at the time of award of the amount by which the unpaid rent for the balance of the term of this Lease after the time of award exceeds the amount of rental loss that Lessee proves could be reasonably avoided; and

(iv) Any other amount necessary to compensate the City for all detriment proximately caused by Lessee's failure to perform its obligations under this Lease. The term "rent" as used in this Lease shall mean the Base Monthly Rental and all other sums required to be paid by Lessee pursuant to the terms of this Lease. As used in subsections (a) and (b), above, the "worth at the time of award" is computed by allowing interest at the rate of 10 percent per year.

(b) The City's Right to Continue Lease in Effect After Breach.

(i) The City may continue this Lease in effect by not terminating Lessee's right to possession of the Premises, in which event the City shall be entitled to enforce all its rights and remedies under this lease, including the right to recover the rent specified in this Lease as it becomes due under this Lease. For as long as the City does not terminate this Lease, Lessee shall have the right to assign or sublease the Premises with the City's prior written consent as provided in the Section above.

(ii) No act of the City, including but not limited to the City's entry on the Premises, efforts to relet the Premises, or maintenance of the Premises, shall be construed as an election to terminate this Lease unless a written notice of that intention is given to Lessee or unless the termination of this lease is decreed by a court of competent jurisdiction.

(c) The City's Right to Relet. In the event Lessee breaches this Lease, the City may enter on and relet the Premises or any part of the Premises to a third party or third parties for any term, at any rental, and on any other terms and conditions that the City in its sole discretion may deem advisable and shall have the right to make alterations and repairs to the Premises. Lessee shall be liable for all of the City's costs in reletting, including but not limited to advertising costs, brokerage commissions, legal expenses and attorney's fees, the cost of placing the Premises in good condition and preparing the Premises for reletting and the costs of any alterations made in connection with such reletting. Any such reletting as provided for herein may be for the remainder of the term of this Lease or for a longer or shorter period. The City may execute any lease made pursuant to the terms hereof either in the City's own name or in the name of Lessee or assume Lessee's interest in and to any existing subleases of the Premises, as the City sees fit and Lessee shall have no right or authority to collect any rent from such sublessee. In the event the City relets the premises, Lessee shall pay all rent due under and at the times specified in this Lease, less any amount or amounts actually received by the City from the reletting.

(d) The City's Right to Cure Lessee Defaults. The City may, but shall not be required to, cure Lessee's breach. Any sum expended by the City shall be reimbursed by Lessee to the City with the next due rent payment under this Lease.

SECTION 22: NON-DISCRIMINATION/ OTHER LAWS

A. The Lessee agrees that:

1. The Lessee shall observe the provisions of law prohibiting discriminate against any person who is an employee or patron because of race, religion, color, sex, sexual orientation, disability, national origin, ancestry or age;

2. In all solicitations or advertisements for employees, the Lessee shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the City;

3. The Lessee further agrees that it shall be Lessee's responsibility to comply with the California Age Discrimination In Employment Act and the Americans With Disabilities Act ("ADA") (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to the

Premises and to furnish any certification required by any federal, state of local governmental agency in connection therewith. Any improvements made to Premises by Lessee shall comply with the ADA.

SECTION 23. PROVISIONS SEPARABLE

It is the intent of the parties hereto in the preparation and execution of this Lease to avoid any conflict with the applicable laws or regulations of the State of California; and if any provision herein is found to be in conflict with the any law or regulation, it is the intent of the parties hereto that such provision shall have no force and effect, and the remainder of the Lease shall be valid as though such conflicting provision had not been written or made a part hereof.

SECTION 24. INDEPENDENT CONTRACTOR

Nothing herein shall make Lessee a partner, joint venturer, employee or agent of the City.

SECTION 25. NOTIFICATION, CHANGES, AND CLAIMS

The Lessee agrees to immediately notify the City in writing of any claims or legal action filed by or against the Lessee or any employee or subcontractor. All notices required or contemplated by this Lease shall be personally served or mailed, postage prepaid and return receipt requested, addressed to the parties as follows:

To The City:

City Manager
City of Needles
817 Third Street
Needles, CA 92363

To the Lesse:

19TH HOLE BAR & GRILL, LLC
(name, title)
1477 Hilltop Drive
Norco, CA 92860

or to such other address as the parties may designate in writing.

SECTION 26. COSTS AND ATTORNEY FEES

In the event of a dispute, lawsuit or arbitration to enforce or interpret the term so of this Lease, the prevailing party shall be awarded its reasonable attorney fees and costs.

IN WITNESS THEREOF, the parties hereto have executed the above foregoing Lease on the date first above written.

CITY: (City of Needles)

BY: _____

TITLE: _____

DATE: _____

ATTEST:

BY: _____

TITLE: _____

DATE: _____

LESSEE:

19th Hole Bar & Grill, LLC, a California limited liability company

BY: _____
Kristin Hoebel, Manager/Member

TITLE: _____

DATE: _____

THE UNDERSIGNED SCOTT BARAN ACKNOWLEDGES THAT THE EXISTING LEASE WILL TERMINATE UPON THE DATE WHEN THIS LEASE TAKE EFFECT

BY: _____
SCOTT BARAN

EXHIBIT "A"
(DIAGRAM OF PREMISES)

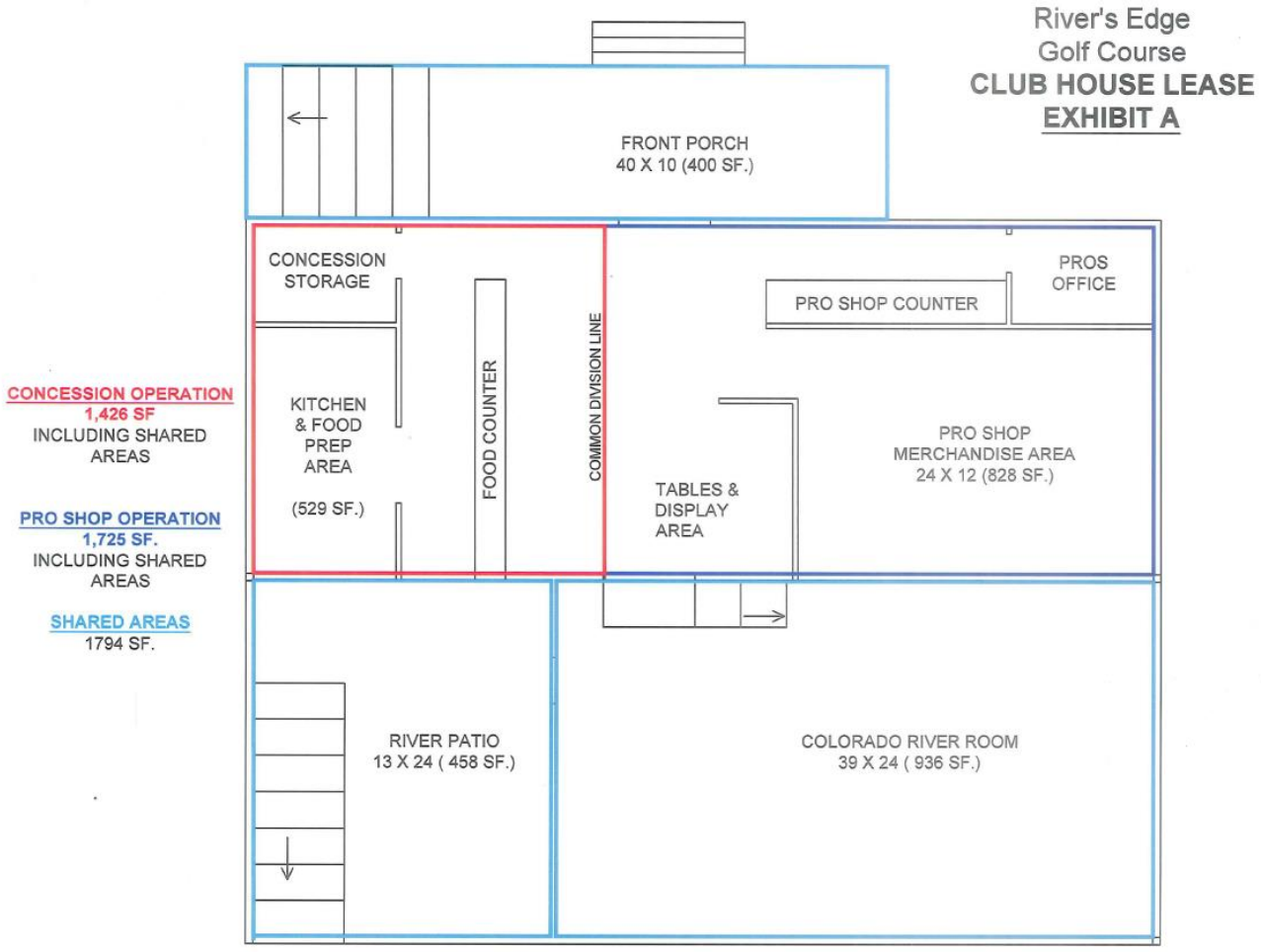


EXHIBIT "B"
(INVENTORY OF CITY PROPERTY ON PREMISES)

Section 1: Equipment in Use at 19th Hole

A. 3 compartment sink- In use
B. Ice bin- In use
C. 44 black chairs- In use
D. 11 tables- 8 in use
E. Sandwich pizza prep table- In use

Section 2: Equipment in Storage

A. Hot dog rotisserie- In storage
B. 2 round tables- In storage

Section 3: Equipment from 2014 Lease Disposed of or Disposition Unknown

A. 2 white freezers- Disposed
B. 1 wells fryer- Disposed
C. 1 star grill- Disposed
D. Ice tea canister- Disposed
E. 7-up cooler- Disposed
F. 3 large wooden tables- Disposed
G. 2 compartment sink- Never seen this item
H. Floor pedal hand washing sink- Never seen this item

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Award Bid to Precise Builders, Inc. for the 19th Hole Bar & Grill Kitchen Remodel Project

Background: The building located at 144 Marina Drive is a City-owned building currently utilized by the River's Edge Golf Course for a retail golf shop and office space, and it also includes a lease area for the 19th Hole Bar & Grill restaurant. This modular building was placed on the golf course property in the late 1980s after a fire occurred and destroyed the existing building.

Over many years, this building was improved with a full-service kitchen and has been leased to provide food and bar service for golf course patrons. It has also been open to the public for bar and restaurant services. Recently, the San Bernardino County Health Department issued violations that must be addressed to update the existing kitchen to current Health Department standards and building codes.

Therefore, staff has been working with the current owner to develop kitchen remodel plans to comply with current codes and standards and placed the project out to public bid for said improvements.

This project was advertised for bids on July 2, 2025, and bids were opened on July 31, 2025. The following two bids were received:

- Precise Builders $ 416,699.00
- Red Hawk Services, Inc $ 533,591.01

A bid evaluation has been completed and Precise Builders, Inc., was determined to be the lowest responsive bidder.

The tenant improvements to the 19th Hole Bar & Grill project include adding additional piers and floor framing reinforcement to the existing structure, removing and replacing existing plumbing, installation of an in-ground grease interceptor, electrical panel upgrades including a 400 amp panel, flooring, framing, drywall, texture and paint to the areas requiring modifications.

Award of this project is contingent on approval of City Council of the previous item, Lease Agreement with the owners of the 19th Hole Bar & Grill Restaurant.

Fiscal Impact: Funding for this project is available from Economic Development Funds.

Environmental Impact: The project involves improvements to an existing building and is therefore exempt from review under the California Environmental Quality Act (CEQA).

Recommendation: Award bid to Precise Builders, Inc. for the 19th Hole Bar & Grill Kitchen Remodel Project in the amount of $416,699 plus 20% contingency for a total project cost of $500,039 and authorize staff to execute a Public Works Agreement with Precise Builders, Inc. and move forward with the Notice of Award and Notice to Proceed.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles
Bid Results for Project 19th Hole Grill Kitchen Improvements (GC2601)
Issued on 07/02/2025
Bid Due on July 31, 2025 5:00 PM (PDT)
Exported on 08/01/2025

Line Totals (Unit Price * Quantity)

Item No.	Description	UOM	Quantity	Precise Builders Inc.	KNC CONSTRUCTION, INC
1	Mobilization	LS	1	$13,250.00	$52,952.26
2	Building Permit	LS	1	$500.00	$500.00
3	Demolition	LS	1	$29,295.00	$28,200.00
4	Kitchen Improvements per Plan	LS	1	$110,874.00	$83,750.00
5	Provide Fixtures and Hardware per Plan	LS	1	$15,967.00	$12,400.00
6	Plumbing per Plan	LS	1	$89,769.00	$110,365.00
7	Electrical per Plan	LS	1	$92,485.00	$140,105.00
8	Mechanical per Plan	LS	1	$5,300.00	$12,350.00
9	Concrete / Asphalt / Striping Per Plan	LS	1	$45,081.00	$80,618.75
			Subtotal	**$402,521.00**	**$521,241.01**
10	2 Ton Carrier Ductless Mini Split AC with heat pump	LS	1	$14,178.00	$12,350.00
			Subtotal	$14,178.00	$12,350.00
			Total	**$416,699.00**	**$533,591.**

DOOR SCHEDULE

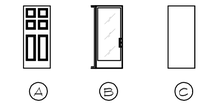
DOOR INFORMATION										FRAME INFO.	
OPNG. NO.	DOOR SIZE (WxH)	DOOR THICK	QTY.	DOOR TYPE	DOOR MATL.	DOOR FINISH	NOTE &HT. A2	HDWR GROUP	NOTES	FRAME TYPE	FRAME MATL.
1	3'-0" x 7'-0"	1 3/4"	2	B	MTL.	PAINT			EXISTING	MTL.	MTL.
2	3'-0" x 6'-8"	1 3/4"	1	C	MTL.	PAINT	4,5,6	LEVER	NEW	MTL.	MTL.
3	3'-0" x 6'-8"	1 3/4"	2	A	WD.	PAINT		KNOB	EXISTING, FRENCH	WD.	WD.
4	3'-0" x 6'-8"	1 3/4"	1	A	WD.	PAINT		KNOB	EXISTING	WD.	WD.

DOOR SCHEDULE NOTES

ALL WOOD DOORS TO BE SOLID CORE

(1)—SHOWN ON PLANS = TYPICAL

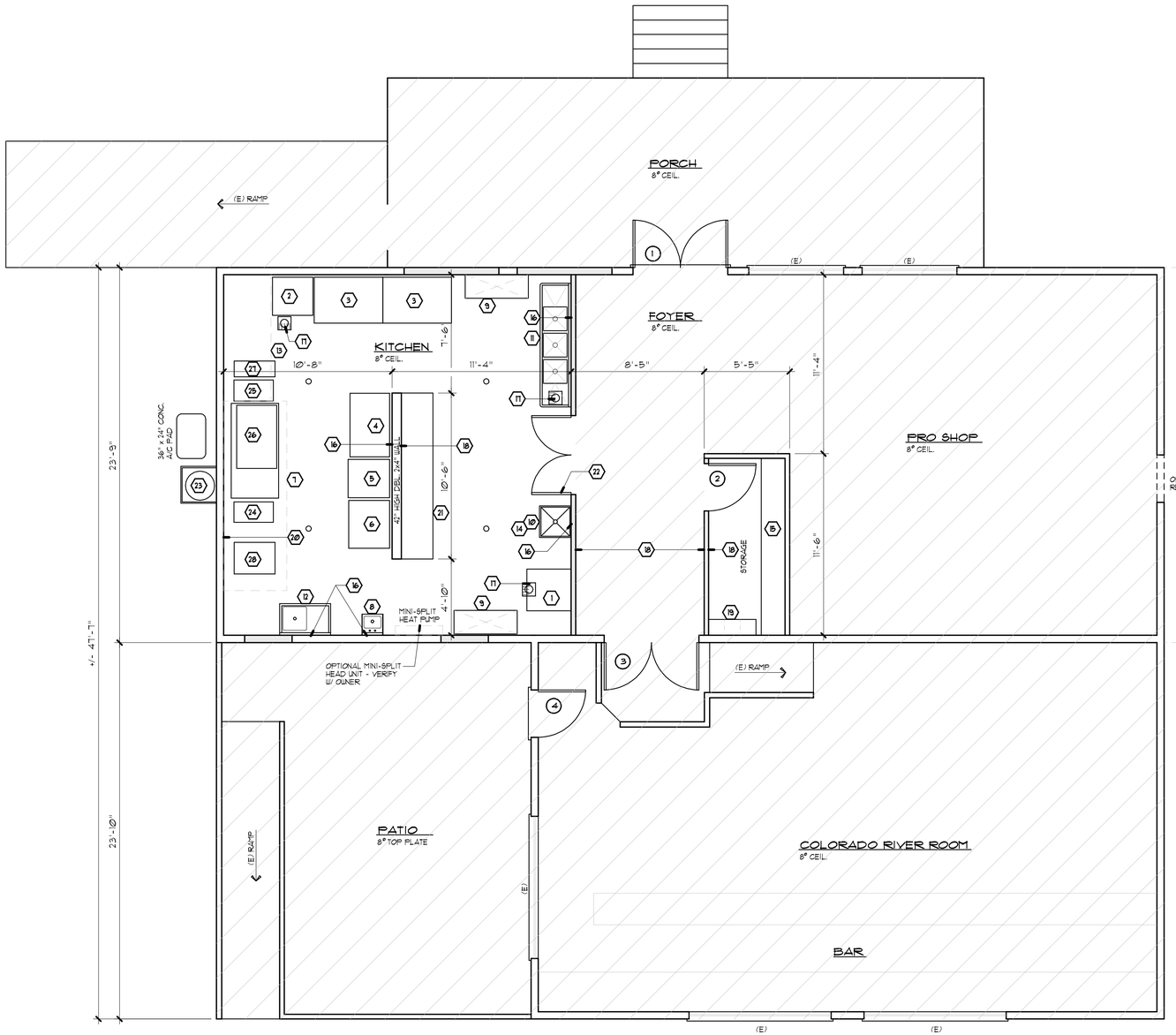
(2)—DOOR TYPES



1. PERMANENT SIGN OVER DOOR STATING: "THIS DOOR TO REMAIN UNLOCKED DURING BUSINESS HOURS"
2. INTERNALLY LIT EXIT SIGN OVER DOOR
3. SELF- CLOSING
4. MAX. EFFORT TO OPEN DOOR 8.5 LBS. FOR EXTERIORS, 5 LBS. FOR INTERIOR
5. MAX THRESHOLD HT.-1/2"
6. 34" x 10" S.S. KICKPLATE EACH SIDE OF DOOR
9. NOT USED
10. 3/4 HR. RATING AND LABEL.
11. A.D.A. RESTROOM SIGN.
12. NON-LOCKING
13. PUSH / PULL HARDWARE.

FINISH SCHEDULE

AREA	FLOOR	FLOOR BASE	WALLS	CEILING
KITCHEN	SEAMLESS VINYL FLOORING	VINYL FLOORING, UP THE WALL 4" W/ 3/8" RADIUS COVE	5/8" DRYWALL W/ ENAMEL PAINT SEMI-GLOSS PREP AT ALL FOOD PREP & COOKING AREAS.	5/8" DRYWALL W/ ENAMEL PAINT SEMI-GLOSS
STORAGE	VINYL FLOORING	VINYL FLOORING, 4" W/ 3/8" RADIUS COVE	5/8" DRYWALL W/ ENAMEL PAINT SEMI-GLOSS	5/8" DRYWALL W/ ENAMEL PAINT SEMI-GLOSS



PROPOSED FLOOR PLAN

SCALE 1/4" = 1'-0"

ALL ALTERATION/MODIFICATIONS IN OR ON THE COMMERCIAL COACH SHALL BE INCLUDED IN AN APPLICATION FOR PERMIT TO CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD).

EQUIPMENT	MAKE	MODEL	WEIGHT	LOADED WEIGHT
ICE MAKER	FOSTER	FAC-500	260 LBS	UP TO 635 LBS
SINGLE DOOR FRIDGE/FREEZER	ARTIC AIR	AUR25Z	255 LBS	UP TO 1500 LBS
4 DOOR FRIDGE/FREEZER COMBO	BEVERAGE AIR	FRF24-24-1AH9	684 LBS	-
MEGATOP COLD PREP TABLE	US REFRIGERATION	USSMV-48	242 LBS	-
WORKTOP REFRIGERATION	DUKERS	DUC29R	158 LBS	-
COLD TABLE	AVANTCO	17858PT36HC	262 LBS	-
12'x4'x2' HOOD	ECON-AIR	EX-2	630 LBS	-
8'x3'x2' HOOD	ECON-AIR	EX-2	454 LBS	-
COMMERCIAL FRYER	US COOKING	USFF-400	1455 LBS	-
40 LB DEEP FRYER	ATOSA	ATF5-40	160 LBS	-
48" CONTERTOP GRIDDLE	VENACIO	PGT48G-CT	395 LBS	-
2 BURNER HOT PLATE	STRATUS	SHP-12-2	80 LBS	-
RADIANT BROILER	STRATUS	SRB-24	240 LBS	-

PROJECT DESCRIPTION:

SCOPE OF THE PROJECT IS TO REMODEL EXISTING KITCHEN, AND INSTALL NEW PLUMBING FIXTURES.

PROPOSED TENANT REMODEL WILL CONSIST OF DEMO OF EXISTING KITCHEN WALLS AND STORAGE ROOM, REPLACE FLOORING IN KITCHEN WITH SEAMLESS VINYL FLOORING.

PROJECT SHALL COMPLY WITH 2022 CBC, CMC, CPC, CEC & 2022 CALIFORNIA TITLE 24. THIS PROJECT SHALL COMPLY WITH ALL OTHER REGULATIONS AND ORDINANCES ADOPTED BY THE

ZONING DISTRICT:

C

OCCUPANCY :

B

CONSTRUCTION TYPE:

V - B

No. OF STORIES:

ONE

TOTAL SUITE AREA:

2,380 SQ. FT. SUITE

FLOOR NOTES:

1. (E) ICE MAKER MACHINE - FOSTER FAC-500 (115/60, 1350W)
2. (E) SINGLE DOOR FRIDGE/FREEZER - ARTIC AIR AUR25Z (1/3 HP, 3A)
3. (E) 4 DOOR FRIDGE FREEZER COMBO - BEVERAGE AIR FRF24-24-1AH9
4. (E) MEGATOP COLD PREP TABLE - US REFRIDERATION USSMV-48 (6.5A)
5. (E) WORKTOP REFRIGERATION - DUKERS DUC29R (115/60, 2A)
6. (E) COLD TABLE - AVANTCO 17858PT36HC (115/60, 4.3A)
7. (E) 12'x4'x2' EXHAUST HOOD - ECON-AIR EX-2 (N) R & R MOTOR
8. (E) HAND SINK - STEELTON 522C5118NFW (N) FAUCET
9. (E) DRY FOOD STORAGE - HDX 5L-U5US-136
10. (N) MOP SINK - FIAT PRODUCTS MSB1DTG24241Ø0
11. (E) 3 COMPARTMENT SINK - REGENCY 6Ø0531818BX (N) FAUCET
12. (E) FOOD PREP SINK (N) FAUCET
13. (E) 8'x3'x3' EXHAUST HOOD - ECON-AIR EX-2 (N) R & R MOTOR
14. (N) MOP RACK WITH CHEMICAL STORAGE SHELF ABOVE
15. (E) CONSTRUCT 4 TIER ANSI SHELVING
16. (E) FRP AT WALL
17. (E) 16" SQ. FLOOR DRAIN SINK & GRATE
18. (N) DRYWALL WITH TEXTURE AND PAINT, FLOOR TO CEILING
19. (E) EMPLOYEE LOCKERS - REGENCY SPACE SOLUTIONS BEIGE 12"x12"x18"
20. (E) SMOOTH GALVANIZED STEEL AT WALL
21. (N) COUNTER - VERIFY FINISH W/ OWNER
22. (N) DOUBLE ALUMINUM SWINGING TRAFFIC DOOR W/ 9" x 14" WINDOW 60" x 84" DOOR OPENING
23. (E) ELECTRIC STORAGE WATER HEATER
24. (E) COMMERICAL FRYER - US COOKING (MODEL USFF-400)
25. (E) 40 LB DEEP FRYER - ATOSA (MODEL ATF5-40)
26. (E) 48" CONTERTOP GRIDDLE - ATOSA (MODEL PGT48G-CT)
27. (E) 2 BURNER HOT PLATE - STRATUS (MODEL SHP-12-2)
28. (E) RADIANT BROILER - STRATUS (MODEL SRB-24)

GENERAL FLOOR NOTES:

PROVIDE (1) LAYER OF 5/8" TYPE 'X' GWB @ ALL WALLS & CEILINGS

ALL ENTRY DOORS TO HAVE A SIGN PLACED ABOVE THE ENTRY IN THE INTERIOR SIDE OF THE DOOR IN ONE INCH HIGH LETTERS STATING: "THESE DOORS TO REMAIN UNLOCKED DURING BUSINESS HOURS" PROVIDED BY GENERAL CONTRACTOR- UNO

FLOORING UNDER EQUIPMENT AND AT BASE COVES SHALL BE COMPLETELY SMOOTH. FLOOR SURFACES WHICH CONTAIN SLIP RESISTANT AGENTS SHALL BE RESTRICTED TO TRAFFIC AREAS ONLY.

HAND WASHING SINKS WILL NEED TO HAVE A TEMPERATURE LIMITING DEVICE APPROVED BY ASME SET AND MAINTAINED BETWEEN 100-108F.

STEAM TABLES (OR ANY OTHER WATER-FILLED EQUIPMENT) CANNOT BE DIRECTLY CONNECTED TO THE POTABLE WATER SUPPLY. AN OVER THE RIM FILL PIPE WITH A ONE INCH AIR GAP MUST BE INSTALLED.

ALL EQUIPMENT, INCLUDING SHELVING, MUST BE SUPPORTED BY SIX (6") INCH HIGH, EASILY CLEANABLE LEGS, COMMERCIAL CASTORS, OR COMPLETELY SEALED IN POSITION ON 4 INCH HIGH CONTINUOUSLY COVED BASE OR CONCRETE CURB TO FACILITATE EASE OF CLEANING.

AREA TABULATION:

KITCHEN AREA	539 SQ. FT.
PATIO	399 SQ. FT.
COLORADO RIVER RM.	955 SQ. FT.
STORAGE	62 SQ. FT.
PRO SHOP	824 SQ. FT.

SYMBOLS LEGEND:

DETAIL IDENTIFICATION KEY

CROSS SECTION KEY

DOOR SYMBOL, SEE SHEET NO. A1 FOR SCHEDULE

EXISTING WALLS 2x STUDS @ 16" O.C.

PROPOSED WALLS, 2x STUDS @ 16" O.C.

DEMO WALL - SEE DEMO PLAN FOR LOCATION

REGISTERED PROFESSIONAL ENGINEER
PAUL CROSBY
No. 5635
STRUCTURAL
STATE OF CALIFORNIA

Digitally signed by Paul A. Crosby
Date: 2025.02.18 14:35:29-06'00'

THE EXISTING STRUCTURAL SYSTEM WILL REMAIN AS-IS. NO CHANGES TO THE STRUCTURAL ELEMENTS ARE PROPOSED. ALL PROPSOED CHANGES ARE TO BE MADE TO NON-STRUCTURAL ELEMENTS ONLY (AS NOTED). ANY PLAN CHANGES IN THE FIELD, THAT COULD IMPACT THE EXISTIING STRUCTURAL SYSTEM, SHOULD BE BROUGHT TO THE ENGINEER'S ATTENTION IMMEDIATELY.

NO	BY	REVISIONS DATE	DESCRIPTION
1	TE	01.08.25	ADDENDUM #1 - FLOOR NOTES REVISED

Borruel Designs, LLC
16808 Main St. Ste D-359 Hesperia, CA 92345
Phone: 760-249-7061

Anthony Borruel

Custom Tenant Improvement For

19th Hole Bar & Grill
144 Marina Dr., Needles, CA 92363
(714) 499-2229

DRAWN BY	DATE
ASB	9-30-24
CHECKED BY	DATE
ASB	9-30-24

JOB NO. TI-694-24

DRAWING SHEET NUMBER

A2

OF #

Agenda Item 22.

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Consider cancelling the November 25 and December 23, 2025, regular City Council / NPUA / HACN meetings.

Background: Staff is requesting Council consideration to cancel the November 25 and December 23, 2025, regular City Council / NPUA / HACN meetings due to the holidays.

If urgency matters arise, the City Council / NPUA / HACN may hold their regular meeting or call a special meeting to conduct business.

Fiscal Impact: None

Recommendation: Cancel the November 25 and December 23, 2025, regular City Council / NPUA / HACN meetings.

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: City Council Resolution 2025-40 of the City Council of the City of Needles Approving the First Amendment to the Utility Manager Employment Agreement with Rainie Torrance

Background: On September 12, 2023, the City Council approved an Employment Agreement with Utility Manager Rainie Torrance, which provided for annual performance evaluations and corresponding compensation adjustments.

In consideration of the timing of labor negotiations with the City's represented employees, the City Manager deferred the Utility Manager's one-year evaluation and salary adjustment. This approach ensured that compensation decisions for executive management remained consistent and equitable while collective bargaining was underway.

With negotiations now concluded, and the Teamsters receiving a 3% salary adjustment effective this fiscal year, the City Manager recommends applying the same 3% adjustment to the Utility Manager's salary for 2025 to maintain alignment with represented staff. Additionally, to address the deferred 2024 evaluation, a one-time retention payment of 3% is proposed, mirroring the adjustment provided to employees last year and recognizing the Utility Manager's continued service during the review deferral period.

The proposed First Amendment to the Employment Agreement reflects these changes and leaves all other provisions of the September 12, 2023 agreement unchanged.

Fiscal Impact: The contract remains within the FY 2026 budget. The amendment provides a 6% ongoing salary increase, raising the Utility Manager's base salary to $196,100, and a one-time $5,550 (3%) retention bonus to address the deferred 2024 evaluation.

Recommendation: Adopt Resolution 2025-40 Approving a First Amendment to the Employment Agreement with Rainie Torrance for Utility Manager effective September 10, 2025, setting a salary of $196,100 in compliance with SB 1436 and incorporate into the salary schedule FY 2025-2026.

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J Martinez Date: 9/4/2025

Other Department Approval (when required): _____ Date: _____

RESOLUTION NO. 2025-40
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES APPROVING THE FIRST AMENDMENT TO THE UTILITY MANAGER EMPLOYMENT AGREEMENT WITH RAINIE TORRANCE

WHEREAS, at the City Council meeting on September 12, 2023, the Council approved the Employment Agreement ("Agreement"), attached hereto as Exhibit "A," between the City of Needles ("City") and Rainie Torrance, setting forth the terms and conditions of her employment as Utility Manager; and

WHEREAS, the City Manager and Council have reviewed the Agreement and renegotiated certain provisions, now set forth in a First Amendment to the Utility Manager Employment Agreement ("Amendment"), attached hereto as Exhibit "B"; and

WHEREAS, the Amendment provides for a six percent (6%) adjustment to the Utility Manager's annual base salary, effective September 9, 2025, resulting in a new annual salary of $196,100, and further provides for a one-time retention bonus of $5,550 (3%) in recognition of service during the deferred 2024 evaluation period; and

WHEREAS, all other provisions of the original September 12, 2023 Agreement remain unchanged and in full effect.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California, hereby approves the First Amendment to the Employment Agreement between the City of Needles and Rainie Torrance and authorizes the City Manager to sign same for and on behalf of the City of Needles.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
Lena Wade, Deputy City Attorney

Exhibit “A”

Employment Agreement Between the City of Needles and Rainie Torrance
(September 12, 2023)

Exhibit “B”

First Amendment to Employment Agreement Between the City of Needles and Rainie Torrance
(September 9, 2025)

UTILITY MANAGER
EMPLOYMENT AGREEMENT

This Utility Manager Employment Agreement (hereinafter referred to as the "AGREEMENT") is entered into and made effective the 12th day of September, 2023, by and between the CITY OF NEEDLES, (hereinafter referred to as the "CITY"), and Rainie Torrance, an individual (hereinafter referred to as "EMPLOYEE"). For purposes of this AGREEMENT, CITY and EMPLOYEE may be collectively referred to as the "Parties" or individually as a "Party."

RECITALS

WHEREAS, based on EMPLOYEE's qualifications, ability, and performance as the assistant utility manager, the City Manager desires to appoint EMPLOYEE to serve as Utility Manager for CITY; and

WHEREAS, EMPLOYEE desires to perform and assume responsibility for the provision of services to CITY in the position of Utility Manager; and

WHEREAS, EMPLOYEE and CITY acknowledge and agree that this Agreement is not covered by and shall supersede any Memorandum of Understanding between City of Needles and the Teamsters Local 1932.; and

WHEREAS, the Parties wish to establish the terms and conditions of EMPLOYEE's provision of professional services to CITY through this AGREEMENT.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, CITY and EMPLOYEE hereby agree as follows:

1. POSITION, DUTIES AND TERM.

1.1 Incorporation of Recitals. The above recitals are incorporated herein and made a part of this Agreement.

1.2 Position. EMPLOYEE accepts employment with CITY as its Utility Manager and shall perform all functions, duties and services set forth in Section 1.5 (Duties) of this Agreement.

1.3 Effective Date of Agreement/Term. The effective date of this Agreement shall be October 7, 2023 (hereinafter, the "Effective Date"). This Agreement is for an unspecified term and is subject to the "At-Will" provision in Section 1.4 and termination provision in Section 4.

1.4 Employment At-Will.

(a) EMPLOYEE's employment status with CITY shall be at-will and terminable with or without cause, at either Party's discretion, subject to the termination provisions provided herein. EMPLOYEE shall serve at the pleasure of the City Manager. EMPLOYEE

acknowledges, understands and agrees that EMPLOYEE may not avail himself/herself of any procedures, provisions or protections set forth under CITY's Employment Policies, as defined herein, in so far as such procedures, provisions or protections limit, restrict, modify, prohibit or regulate EMPLOYEE's status as an "at-will" employee of CITY or the ability of the City Manager to terminate EMPLOYEE's employment at any time for cause or for convenience and without cause. For purposes of this Agreement, the capitalized term "Employment Policies" means and refers to any ordinance, resolution, regulation, rule, memorandum of understanding, or other written policy of CITY as the same may be amended, modified or supplemented from time-to-time, and any written employment manual of the CITY which governs, regulates or otherwise relates to employment with CITY. CITY's Employment Policies shall not apply to EMPLOYEE in so far as such Employment Policies limit, restrict, modify or regulate (or may be interpreted to limit, restrict, modify or regulate) EMPLOYEE's status as an "at will" employee of the CITY.

(b) EMPLOYEE shall not be entitled to any pre-termination hearing or other similar proceeding or appeal proceeding as a precondition to any decision or action by the City Manager to terminate EMPLOYEE's employment whether for cause or for convenience and without cause. EMPLOYEE shall also not be entitled to any post-termination appeal proceedings.

(c) Nothing in this Agreement shall confer upon EMPLOYEE any right to any property interest in continued employment with CITY.

1.5 Duties. EMPLOYEE shall serve as the Utility Manager and shall have the duties and responsibilities of the Utility Manager, attached hereto as Exhibit "A" and as the same may be amended or modified from time-to-time by the City Manager, City Council, the California Codes, Needles City Code, Needles City Charter or CITY's policies and procedures approved by the City Council. EMPLOYEE's performance of EMPLOYEE's duties shall be subject to the direction of the City Manager. EMPLOYEE shall keep the City Manager fully informed of all significant operations or major undertakings by EMPLOYEE and the City Utilities Department ("Department"). EMPLOYEE shall also provide the City Manager with regular status reports on the operations and activities of EMPLOYEE'S Department. EMPLOYEE shall perform such duties as are customary and appropriate to the position Utilities Manager as well as such special duties as may be assigned to EMPLOYEE from time to time by the City Manager. Notwithstanding EMPLOYEE's duties as Utilities Manager, nothing in this Agreement shall be construed to prohibit direct communications between the City Manager and employees within EMPLOYEE'S Department. EMPLOYEE shall attend all City Council, Needles Public Utilities Authority board, and Board of Public Utilities meetings, unless excused or directed otherwise by the City Manager.

1.6 Work Hours. The position of Utilities Manager is an exempt position under all applicable wage and hour laws. EMPLOYEE's compensation (whether salary or benefits or other allowances) is not based on hours worked. EMPLOYEE shall not be entitled to any compensation for overtime, missed meal or rest periods, reporting time, or any other wage and hour benefits conferred upon non-exempt employees under state or federal wage and hour laws, including regulations propounded in applicable Industrial Welfare Orders. EMPLOYEE is expected to engage in those hours of work that are necessary to fulfill the obligations of the Utilities Manager

position. EMPLOYEE does not have set hours of work as the Utilities Manager is expected to be available at all reasonable and relevant times.

1.7 Regional and Professional Activities. CITY desires that EMPLOYEE be reasonably active in professional organizations that will promote the standing of CITY and advance CITY's goals, interests and policy objectives while also providing EMPLOYEE with opportunities for the type of professional development that will enhance EMPLOYEE'S ability to serve CITY and perform EMPLOYEE'S duties as Utilities Manager. Toward this end, EMPLOYEE may, upon reasonable notice and approval by the City Manager, join professional organizations and participate in the activities of such organizations in so far as such participation promotes the interests of CITY and does not unduly interfere with the performance of EMPLOYEE's duties as Utilities Manager. CITY agrees to budget and, consistent with that budget, pay for the dues, conference and travel fees, and subscriptions of the Utilities Manager necessary for EMPLOYEE'S participation in national, statewide, regional or professional organizations.

1.8 Non-CITY Activities. In accordance with Government Code Section 1126, during the period of EMPLOYEE'S employment, EMPLOYEE shall not accept any other employment or engage, directly or indirectly, in any other business, commercial, or professional activity whether or not for pecuniary advantage without City Manager approval.

2. COMPENSATION AND BENEFITS AND REIMBURSEMENTS.

2.1 Base Salary. Commencing on the date EMPLOYEE commences full time work with the CITY, EMPLOYEE shall receive a base annual salary of $185,000 per year, (hereinafter, the "Base Salary"). The Parties understand and agree that the amount of the Base Salary, as established for the year 2023, may be adjusted from time-to-time by the City Manager following a performance evaluation, as provided for in Section 2.2 (below). In no event shall EMPLOYEE's base salary adjust automatically pursuant to any mechanism, and in no event shall EMPLOYEE's base salary exceed the maximum amount approved by the City Council, including in the City's Council approved position and salary resolution, the annual operating budget, or other document that may be adopted by the City Council in the future. The Base Salary shall be payable in bi-weekly installments at the same time and in the same manner as other management employees of CITY. EMPLOYEE's salary shall be subject to customary withholding for taxes and other required deductions.

2.2 Performance Review. On or before the anniversary date of execution of this Agreement, the City Manager will undertake a job performance review of EMPLOYEE. In connection with such performance review, the City Manager may consider any adjustments in EMPLOYEE's compensation consistent with CITY's Council approved salary table. The failure of CITY to undertake a performance evaluation shall not limit CITY's ability to terminate this Agreement pursuant to Section 4 (Termination).

2.3 Benefits. In addition to Base Salary, CITY shall also provide EMPLOYEE with the following benefits the same as other management employees:

(a) Health Insurance, Life Insurance, and Reimbursements. EMPLOYEE shall be provided with these benefits to the same extent as those benefits are provided to other City management employees.

(b) Business Related Equipment. City shall also provide EMPLOYEE a personal computer (at work) for use in connection with CITY business. CITY shall be responsible for maintenance of said item. EMPLOYEE acknowledges and agrees that EMPLOYEE has no right to privacy with regard to business related equipment, and CITY shall be apprised of any and all passwords at all times.

(c) Participation in Additional CITY Programs. EMPLOYEE shall be eligible to participate in any other CITY program/employment benefits to the extent they are offered to CITY management employees.

(d) Cell Phone Stipend. EMPLOYEE shall receive a cell phone stipend to reimburse EMPLOYEE for business-related costs incurred when using their personally owned cell phone. As of the Effective Date, the monthly cell phone stipend is Fifty Dollars ($50.00). CITY may review and adjust the monthly cell phone stipend from time to time.

(e) Holidays and Leave. EMPLOYEE shall accrue vacation leave, sick leave, and other leave as required by state or federal law as provided in the City of Needles Employee Handbook. EMPLOYEE will accrue vacation leave at the level of an employee with fifteen years of service to the CITY. Vacation leave will accrue the same as other management employees.

(f) Administrative Leave. In recognition of the number of public meetings Employee is required to attend outside of normal business hours, EMPLOYEE shall be provided with 40 hours per calendar year of administrative leave, pro-rated for portions of a calendar year, on a non-accrual and non-cumulative basis. Said administrative leave may not be converted to cash.

(g) PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS) ELIGIBILITY.

The City has contracted with the California Public Employees Retirement System ("CalPERS") for its employees. As used in this Agreement, the terms "Classic Members" and "New Members" shall be the same as those terms are used in the Public Employees' Pension Plan Reform Act of 2013.

As of the Effective Date of this Agreement, EMPLOYEE is a:

Classic Member XXNew Member

EMPLOYEE shall receive the same CalPERS benefits as other management employees of City, as may be amended from time to time by the City in its sole and absolute discretion. The CalPERS benefits are currently as follows:

As to Classic Members, the benefits are the 2% at 55 Modified Formula, and Section 20835.1 (Limit Prior Service to Members Employed on the contract date). To the extent allowed by law, prior service credit will be granted for all years of service with the City of Needles. As to New Members, the Benefits are the 2% at 62 Formula.

3. ILLNESS OR INJURY; DISABILITY AND DEATH.

3.1 Cessation of Work Due to Injury or Disability. In addition to any right of termination set forth under Section 1.4 (Employment With CITY "At-Will"), above, CITY also reserves the right to terminate EMPLOYEE's employment along with this Agreement if EMPLOYEE ceases to work as a result of injury or disability which results in EMPLOYEE being

unable to perform the essential duties of the Utilities Manager position, with or without accommodation, for a period of six (6) consecutive months or more, as documented by a healthcare provider. The foregoing notwithstanding, CITY may terminate EMPLOYEE if, in the CITY'S unilateral discretion if the disability poses a direct threat to the safety of CITY, EMPLOYEE or any other employees working for CITY, and any reasonable accommodation attempted by CITY would not mitigate or eliminate such a threat. CITY will not provide a severance payment if EMPLOYEE is terminated under this Section of this Agreement.

3.2 Compensation for Work-Related Illness or Injury. In the event EMPLOYEE suffers a physical or mental illness or disability arising out of the course of employment, EMPLOYEE's exclusive remedy or remedies against CITY for such illness, injury or disability shall be those legally allowed under the workers' compensation laws of the State of California. The Parties further agree that the California Workers Compensation Appeals Board shall be the exclusive venue for any claim of physical or mental illness or disability arising out of the course of EMPLOYEE'S employment with the CITY.

3.3 Medical Examination. EMPLOYEE agrees to submit to a medical and/or psychological examination by a qualified physician or psychiatrist selected by CITY, in the event the CITY determines a medical and/or psychological examination is needed to make a decision under Sections 3.1 through 3.2. CITY and EMPLOYEE shall receive a copy of all medical reports related to the examination.

3.4 Death of Employee. This Agreement along with EMPLOYEE's employment shall terminate automatically upon EMPLOYEE's death.

3.5 Compensation Upon Termination. Except as otherwise provided under this Agreement, if EMPLOYEE's employment is terminated pursuant to this Section 3 (Illness or Injury; Disability and Death), CITY shall pay EMPLOYEE all Base Salary, benefits, and compensation due and owing EMPLOYEE through the last day actually worked. If termination is caused by EMPLOYEE's death, CITY shall provide the compensation and benefits otherwise due EMPLOYEE to EMPLOYEE's executor, administrator, heirs, personal representatives, successors, and assigns. CITY will not provide for any "severance payment," as defined in Section 4, if EMPLOYEE is terminated under the provisions of Section 3.1 through 3.5.

4. TERMINATION.

4.1 Termination by CITY for Convenience and Without Cause. CITY may terminate EMPLOYEE at any time for convenience and without cause by providing EMPLOYEE with the applicable "severance payment" provided for below. The "severance payment" shall be an amount equal to nine (9) months Base Salary, less any and all applicable or legally required deductions. EMPLOYEE shall also receive all accrued but unused vacation. The foregoing notwithstanding, in no event shall the "severance payment" include the payment of any sums prohibited pursuant to Government Code Section 53260-53264, and any such sums shall be deducted from the "severance payment." EMPLOYEE will not receive the severance payment until she executes a full and final release of any and all actual and potential claims (including a Civil Code Section 1542 release/waiver) that EMPLOYEE has or could have

against the CITY, its officials, employees and agents, in a form prepared by and acceptable to CITY. In exchange for receiving the severance payment, EMPLOYEE expressly waives any right or claims she may have related in any way to her employment and/or termination under any applicable law, CITY policy, or otherwise to contest, challenge, litigate, appeal or grieve her termination and/or the terms of this Agreement.

4.2 Termination by Employee. EMPLOYEE may terminate EMPLOYEE'S employment for any reason, and at any time, with or without cause. EMPLOYEE shall not receive a "severance payment" in the event EMPLOYEE terminates his/her employment with CITY pursuant to this Section.

4.3 Termination for Cause by CITY. CITY may immediately terminate EMPLOYEE's employment with CITY and this Agreement at any time by providing EMPLOYEE written notice of EMPLOYEE'S termination for cause and the reason(s) for the termination, and an opportunity for a discussion with the City Manager or the City Manager's designee. In the event the City Manager and EMPLOYEE are unable to resolve any disagreement regarding the cause for EMPLOYEE'S termination, the Parties agree to binding arbitration as provided in Section 6. No "severance payment" shall be paid in the event EMPLOYEE's employment is terminated for cause, except that CITY shall pay EMPLOYEE for all earned but unpaid monthly salary and all accrued and unused vacation, as provided for in this Agreement. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) breach of this AGREEMENT, 2) willful or persistent breach of duties, 3) resume fraud or other acts of material dishonesty, 4) unauthorized absence or leave not otherwise supported by valid documentation from a healthcare provider, 5) conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality), conviction of a misdemeanor DUI, or conviction of a felony under California law (the CITY may, in its discretion, place EMPLOYEE on paid or unpaid administrative leave until resolution of charges brought against EMPLOYEE), 6) violation of the CITY's anti-harassment policies and/or a finding that EMPLOYEE engaged in legally prohibited personal acts of harassment, discrimination, and/or retaliation against a CITY official, CITY employee, or any individual protected by state or federal laws prohibiting harassment, discrimination, and/or retaliation, 7) violation of the Needles City Code, ordinances, rules or regulations, including but not limited to the CITY's Employee Handbook, 8) use or possession of illegal drugs, 9) engaging in conduct tending to bring embarrassment or disrepute to the CITY, 10) any illegal or unethical act involving personal gain, 11) pattern of repeated failure to carry out materially significant and legally constituted directions or policy decisions of the City Council or City Manager, or 12) gross misfeasance, insubordination or gross malfeasance.

4.4 Termination Obligation. EMPLOYEE agrees that all property, including without limitation, all equipment, tangible, Proprietary Information (as defined below), credit cards, keys, passwords, cell phones, tablets, pagers, documents, records, notes, contracts, and computer-generated materials furnished to or prepared by EMPLOYEE incident to EMPLOYEE'S employment are the property of CITY and shall be returned promptly to CITY upon termination of EMPLOYEE's employment. EMPLOYEE's obligations under this subsection shall survive the termination of EMPLOYEE'S employment and the expiration or early termination of this Agreement.

4.5 Benefits Upon Termination. All benefits to which EMPLOYEE is entitled under this Agreement shall cease upon EMPLOYEE's termination, unless expressly continued under this Agreement, under any specific written policy or benefit plan applicable to EMPLOYEE, or unless otherwise required by law.

5. CONFLICT OF INTEREST.

5.1 EMPLOYEE shall not, during the term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of CITY, except for stock ownership in any company whose capital stock is publicly held and regularly traded, without prior approval of the City Manager and City Council. EMPLOYEE shall also be subject to the conflict of interest provisions of the Government Code of the State of California, the Needles City Code, and any other conflict of interest regulations applicable to EMPLOYEE's employment with CITY. For and during the Term of this Agreement and any extension term, EMPLOYEE further agrees that except for a personal residence or residential property acquired or held for future use as EMPLOYEE'S personal residence, EMPLOYEE will not invest in any other real estate or property improvements within the corporate limits of CITY without the prior consent of the City Manager and City Council.

6. ARBITRATION OF DISPUTES.

Any claim, dispute, or controversy which would otherwise require or allow resort to any court or other governmental dispute resolution forum between EMPLOYEE and CITY arising from, related to, or having any relationship or connection whatsoever with EMPLOYEE'S employment or the terms of this Agreement, whether based on tort, contract, statutory, or equitable law, or otherwise, shall be submitted to and determined exclusively by binding arbitration under the Federal Arbitration Act, in conformity with the procedures of the California Arbitration Act (Cal. Code Civ. Proc. sec 1280 et seq.), including section 1283.05 and all of the Acts other mandatory and permissive rights to discovery); provided, however, that: in addition to requirements imposed by law, any arbitrator herein shall be a retired California Superior Court Judge and shall be subject to disqualification on the same grounds as would apply to a judge of such court. If for any reason the Parties cannot agree to an arbitrator, either Party may apply to a court of competent jurisdiction with authority over the location where the arbitration will be conducted for appointment of a neutral arbitrator. The court shall then appoint an arbitrator, who shall act under this Agreement with the same force and effect as if the Parties had selected the arbitrator by mutual agreement. The arbitrator shall then prescribe the rules and procedures for the arbitration process in accordance with laws that are applicable to the claim being raised. EMPLOYEE understands that by agreeing to this binding arbitration provision, both CITY and EMPLOYEE give up their right to a trial by jury.

7. GENERAL PROVISIONS.

7.1 Notices. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be effective upon delivery by hand or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered, and addressed

to CITY at the address below or at the last known address maintained in EMPLOYEE personnel file. EMPLOYEE agrees to notify CITY in writing of any change in EMPLOYEE'S address during EMPLOYEE'S employment with CITY. Notice of change of address shall be effective only when accomplished in accordance with this Section.

CITY's Notice Address:
CITY MANAGER
City of Needles
817 Third Street
Needles, CA 92363

Utilities Manager Address:

RAINIE TORRANCE
8725 S. Cedar St.
Mohave Valley AZ. 86440
(Last listed address in employee's personnel file)

7.2 Indemnification. Subject to, in accordance with, and to the extent provided by the California Government Claims Act (Government Code section 810 et seq.) CITY will indemnify, defend, and hold EMPLOYEE harmless from and against any action, demand, suit, monetary judgment or other legal or administrative proceeding, and any liability, injury, loss or other damages, arising out of any negligent act or omission occurring during the Term of this Agreement or any extension term. CITY shall have the discretion to compromise or settle any such claim, demand or action and pay the amount of any settlement or judgment rendered thereon. Notwithstanding the foregoing, CITY shall have no duty to indemnify, defend, or hold EMPLOYEE harmless from any criminal proceeding, or with regard to any civil, criminal or administrative proceeding initiated by EMPLOYEE.

7.3 Entire Agreement. This Agreement is intended to be the final, complete, and exclusive statement of the terms of EMPLOYEE's employment by CITY. This Agreement supersedes all other prior and contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the employment of EMPLOYEE, and it may not be contradicted by evidence of any prior or contemporaneous statements or agreements. To the extent that the practices, policies, or procedures of CITY, now or in the future, apply to EMPLOYEE and are inconsistent with the terms of this Agreement, the provisions of this Agreement shall control. However, as noted in Section 2.3 above, EMPLOYEE shall be eligible to participate in any other CITY programs/employment benefits to the extent they are offered to CITY's unrepresented management employees.

7.4 Amendments. This Agreement may not be amended except in a written document signed by EMPLOYEE, approved by the City Manager, City Council and signed by the City Attorney.

7.5 Waiver. Failure to exercise any right under this Agreement shall not constitute a waiver of such right.

7.6 Assignment. EMPLOYEE shall not assign any rights or obligations under this Agreement. CITY may, upon prior written notice to EMPLOYEE, assign its rights and obligations hereunder.

7.7 Severability. If any court of competent jurisdiction holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

7.8 Governing Law. This Agreement is entered into and is to be performed in San Bernardino County, California and shall be governed by and construed in accordance with the controlling laws of the State of California or federal law, whichever is applicable, and the Parties agree that venue in any court proceeding shall be in San Bernardino County, California.

7.9 Interpretation. This Agreement shall be construed as a whole, according to its fair meaning, and not in favor of or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit or against the party responsible for any particular language in this Agreement. Captions are used for reference purposes only and should be ignored in the interpretation of the Agreement. This Agreement shall not be construed in favor of or against a party on the grounds that they drafted the Agreement or language in dispute.

7.9 Statutory Obligations

a. Abuse of Office or Position. Pursuant to California Government Code Sections 53243, 53243.1 and 53243.2, which became effective on January 1, 2012, if EMPLOYEE is convicted of a crime involving an abuse of EMPLOYEE'S office or position, all of the following shall apply: (1) if EMPLOYEE is provided with an administrative leave pay pending an investigation, EMPLOYEE shall be required to fully reimburse such amounts paid by CITY; (2) if CITY pays for the criminal legal defense of EMPLOYEE (which would be in its sole discretion, as CITY is generally not obligated to pay for a criminal defense), EMPLOYEE shall be required to fully reimburse such amounts paid by CITY; and (3) if this Agreement is terminated, any cash settlement related to the termination of EMPLOYEE by CITY, said amount shall be fully reimbursed to CITY or shall be void if not yet paid to EMPLOYEE. For this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under the color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with section 92 of the California Penal Code.

b. Maximum Cash Settlement Upon Termination of Agreement. Pursuant to California Government Code Sections 53260 and 53261, regardless of the term of this Agreement,

if the Agreement is terminated and a dispute arises regarding the termination, the parties agree that the maximum cash settlement that EMPLOYEE may receive shall be equal to the monthly salary of EMPLOYEE multiplied by eighteen and shall not include any other noncash items except health benefits, which may be continued for the same duration of time (18 months) or until employee finds other employment, whichever occurs first.

7.10 Incorporation of Recitals. The Parties repeat and incorporate the recitals set forth above as if fully set forth herein.

7.11 Acknowledgment. EMPLOYEE acknowledges that EMPLOYEE has had the opportunity to consult legal counsel in regard to this Agreement, that EMPLOYEE has read and understands this Agreement, that EMPLOYEE is fully aware of its legal effect, and that EMPLOYEE has entered into it freely and voluntarily and based on EMPLOYEE'S own judgment and not on any representations or promises other than those contained in this Agreement.

IN WITNESS WHEREOF, the Parties executed this AGREEMENT on the date first written above.

"EMPLOYEE"
Rainie Torrance

Dated: 9/27/23

By: Rainie Torrance

"CITY"
CITY OF NEEDLES

Dated: 9/28/23

By: _____
Rick Daniels, City Manager

ATTEST:

Dated: 10-2-2023

By: Dale Jones
Dale Jones, City Clerk

UTILITIES MANAGER
EMPLOYMENT AGREEMENT

Exhibit "A"

Job Description

CITY OF NEEDLES, CA.

JOB DESCRIPTION

UTILITIES MANAGER

EMPLOYMENT CLASSIFICATION: Contracted

DEPARTMENT: Utilities Department

REPORTS TO: City Manager

PURPOSE/OBJECTIVE OF JOB: Under administrative direction, plans, organizes, directs, and review the overall operation of the Utilities Department, including electrical distribution, water, and wastewater systems; to communicate with various individuals, groups and organizations on City utility services, and to perform related work as required.

LEVEL OF SUPERVISION REQUIRED: Work is performed in accordance with established procedures under the direction of the City Manager.

SUPERVISORY RESPONSIBLITIES: Exercises supervision over division managers in the three utility departments: electric, water and wastewater

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Depending upon assignment, duties may include, but are not limited to, the following as essential components of the job:

Plans, organizes, and directs through division managers the municipal utilities which includes electrical distribution, water production, storage and distribution systems, wastewater collection, and treatment operations; establishes department priorities and formulates long-range plans.

Direct the coordination and maintenance of contracts for utility related projects and assigns, delegates, and reviews completion of special projects.

Develops, interprets, and enforces electric, water and wastewater policies and procedures.

Emergency Response Coordinator, responsible for planning and leading the responses to natural disasters and other utilities related emergencies.
Representative to the San Bernardino Operational Area Coordinating Council

Project Manager for the Integrated Water Management Plan

Develop both short- and long-range electric, water and wastewater capital improvement planning for the city and directs operation and maintenance of utility services.

Manages the buying and selling of thermal and hydroelectric power (current and future load), power resources and delivery, power system planning, transmission, local distribution, electrical load management, electrical metering and City streetlights.

Manage the Public Utilities Energy Efficiency program and reporting.

Manage all regulation and reporting requirements for the electric department to The California Energy Commission reporting including SB1 Solar reporting and Power Disclosure

Manage all regulation and reporting requirements for the electric department to The California Air Resources Board (CARB) of the City's Power Portfolio including Greenhouse Gas Emissions (GHG) and Renewable Energy Portfolio Standard (RPS). Manage the Lower Colorado Water Supply Project (LCWSP) funding, prepares calculations with Metropolitan Water District (MWD) and Subcontracts for water supply delivery.

Prepares water order(s) to the Bureau of Reclamation on behalf of the City, LCWSP, MWD and LCWSP Subcontracts and complete monthly/annual reporting.

Manage the City's franchised hauler agreement for solid waste/recycling, complete regulation and reporting to CalRecycle.

Reviews and prepares rate structure analysis and studies for water, wastewater and electric.

Approves invoices for payment and administers requests for proposals and sealed bids for projects.

Propose and prepare annual budgets and operational plans, monitor expenditures and budget variances to assure compliance with approved levels and financial and operational goals.

Ensure work is completed according to City, state and federal safety, quality and health requirements and that all employees are observing safety rules, using proper personal protection devices, trench shoring and traffic barricading is set up as needed, and that employees are courteous and professional toward each other, customers and the public.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Electrical distribution system operations and maintenance
- Water supply and distribution systems operations and maintenance.
- Wastewater collection and reclamation systems operations and maintenance.
- Pertinent federal, state, and local laws, rules, and regulations applicable to municipal utility operations

- Organizational and management practices as applied to analysis and evaluation of program, policies, and operational needs.

Ability to:

- Plan, organize and administer major utility functions.
- Analyze complex issues and problems and recommend effective resolutions.
- Monitor contractual performance and oversee agreements.
- Develop and monitor complex capital and operating budgets.
- Motivate and lead employees.
- Communicate clearly and concisely, orally and in writing.
- Interact effectively with staff, the public, officials, and representatives of business and other agencies.

ESSENTIAL POSITION REQUIREMENTS:

A bachelor's degree in electrical engineering, Civil Engineering, Public Administration, Accounting, or related field and five (5) year of electrical, water and wastewater system operation experience that includes three (3) years of management and/or supervision, or an equivalent combination of education and experience as determined by the City. Experience in the design and construction of electrical substations, transmission and distribution is desirable.

MARGINAL POSITION REQUIREMENTS:

1. Must possess a valid state driver's license with a satisfactory driving record

2. Ability to pass pre-employment physical and drug test.

3. Must possess a valid state driver's license with a satisfactory driving record

4. Ability to: Reach, turn, bend or stoop, move from one location to another. Must be able to meet physical requirements of position including lifting and handling weights more than 50 pounds, standing, sitting, walking, bending, stooping, and climbing

5. Frequent: speak clearly and correctly, sit for long periods, hear, handle, climb. Visual acuity near, less than 20 inches.

6. Perform one or more of the following functions simultaneously: Reach, turn, move, bend or stoop, from one position to another, handle materials, read, write, speak, sit and hear.

ENVIRONMENTAL EXPOSURES:

Those typically encountered in a construction environment.

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FIRST AMENDMENT TO
UTILITY MANAGER EMPLOYMENT AGREEMENT

This FIRST AMENDMENT TO UTILITY MANAGER EMPLOYMENT AGREEMENT ("**AMENDMENT**") is made and entered into as of September 9, 2025 ("**EFFECTIVE DATE**"), by and between the City of Needles, a California charter city hereinafter referred to as "**CITY**" and Rainie Torrance, an individual hereinafter referred to as "**EMPLOYEE**." CITY and EMPLOYEE may be referred to individually as a "**PARTY**" and collectively as the "**PARTIES**."

RECITALS

WHEREAS, the PARTIES entered into that certain Utility Manager Employment Agreement dated September 12th, 2023 ("**AGREEMENT**"); and

WHEREAS, EMPLOYEE agreed to provide Services as the Utility Manager to the CITY on an "at-will" employment status, terminable with or without cause at either PARTY's discretion, with compensation being an annual salary of One Hundred Eighty-Five Thousand Dollars ($185,000); and

WHEREAS, the PARTIES now desire to amend the AGREEMENT to provide EMPLOYEE with (i) a six percent (6%) increase to EMPLOYEE's annual base salary thereby increasing her Amended Salary to One Hundred Ninety-Six Thousand One Hundred Dollars ($196,100), and (ii) a one-time retention bonus in the amount of Five Thousand Five Hundred Fifty Dollars ($5,550); and

WHERAS, Section 7.4 of the AGREEMENT states that no supplement, modification, or amendment of the AGREEMENT shall be binding unless executed in writing, approved by the City Manager, Employee, City Council and signed by the City Attorney and by both PARTIES.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, CITY and EMPLOYEE agree as follows:

1. **Incorporation of Recitals**. The PARTIES hereby agree that the recitals set forth in this AMENDMENT are deemed incorporated into this AMENDMENT and the AGREEMENT by this reference.
2. **Definitions.** All capitalized terms used but not defined in this AMENDMENT shall have the meanings ascribed to them in the AGREEMENT.
3. **Amendment to Section 2.1.** The PARTIES hereby agree that Section 2.1 of the AGREEMENT is hereby amended and replaced with the following:

"2.1 Base Salary. Commencing on the EFFECTIVE DATE of this AMENDMENT, EMPLOYEE's annual base salary shall be increased by six percent (6%), resulting in a new annual base salary of One Hundred Ninety-Six Thousand One Hundred Dollars ($196,100) (hereinafter, the "Amended Salary"). The Parties understand and agree that the amount of the Amended Salary, as established for the year 2025, may be adjusted from time-to-time by the City Manager following a performance evaluation, as provided for in Section 2.2 of the AGREEMENT. In no event shall EMPLOYEE's Amended Salary adjust automatically pursuant to any mechanism, and in no event shall EMPLOYEE's Amended Salary exceed the maximum amount approved by the City Council, including in the City's Council approved position and salary resolution, the annual operating budget, or other document that may be adopted by the City Council in the future. The Amended Salary shall be payable in bi-weekly installments at the same time and in the same manner as other management employees of CITY. EMPLOYEE's salary shall be subject to customary withholding for taxes and other required deductions."

4. **Retention Bonus.** In addition to the Base Salary, EMPLOYEE shall receive a one-time retention bonus in the gross amount of Five Thousand Five Hundred Fifty Dollars ($5,550), payable within thirty (30) days of the Effective Date of this AMENDMENT. The retention bonus shall be subject to customary withholding for taxes and other required deductions.

5. All other terms of the AGREEMENT not expressly amended by this AMENDMENT shall remain in full force and effect.
6. This AMENDMENT shall be governed by the laws of the State of California. Any legal action arising from or related to this AMENDMENT shall be brought in the state or federal courts of the State of California in and for the County of San Bernardino.

IN WITNESS WHEREOF, the PARTIES hereby have made and executed this AMENDMENT to be effective as of the day and year first above written.

CITY OF NEEDLES, CALIFORNIA	**RAINIE TORRANCE**
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

ATTEST: _____
CITY CLERK CANDACE CLARK

APPROVED AS TO FORM: _____
DEPUTY CITY ATTORNEY LENA WADE

City of Needles, California
Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☒ Regular ☐ Special

Meeting Date: September 9, 2025

Title: Ordinance 675-AC adding Chapter 11A, Camping, to the Needles Municipal Code, establishing regulations prohibiting camping on public property. **2nd Read Adopt**

Background: Ordinance 675-AC was introduced for approval at the July 8, 2025, Regular NPUA/HACN/City Council Meeting. A motion and a second were made, and the Ordinance was approved by a 5-1 vote in favor.

On March 25, 2025, the City Council directed staff to address unauthorized camping at the El Garces. This action follows recent legal and executive developments that have reshaped how municipalities can manage public spaces impacted by homeless encampments.

Notably, the U.S. Supreme Court ruling in *Grants Pass v. Johnson* (2024) affirmed that cities may enforce camping ordinances, provided basic shelter options are available. In response, Governor Gavin Newsom issued an executive order on July 25, 2024, mandating that local governments adopt and enforce policies to address the increasing public health and safety concerns related to encampments across California.

Since then, numerous cities have adopted updated anti-camping ordinances—some restricting camping in all public areas. The City of Needles currently has a camping ordinance on the books, but it is outdated and does not reflect the authority or expectations set forth in the Governor's order or recent case law.

In recent months, City staff have coordinated with the San Bernardino County Sheriff's Department to respond to several incidents requiring intervention. These efforts have highlighted the need for a clear, enforceable ordinance that both protects public spaces and connects unsheltered individuals with available resources.

On April 8, 2025, at a regularly scheduled City Council meeting, City Council directed staff to develop an Anti-Camping Ordinance.

Fiscal Impact: Minimal cost for signage.

Recommendation: Adopt Ordinance 675-AC adding Chapter 11A, Camping, to the Needles Municipal Code, establishing regulations prohibiting camping on public property.

Submitted By: Bernard Hatz II, Senior Code Enforcement Officer

City Manager Approval: Patrick J Martinez Date: _____

Other Department Approval (when required): _____ Date: _____

ORDINANCE NUMBER 675-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, ADDING CHAPTER 11A, CAMPING, TO THE NEEDLES MUNICIPAL CODE

WHEREAS, on June 28, 2024, the United States Supreme Court issued its ruling in Grants Pass v. Johnson, which among other things, held that the Eighth Amendment does not prohibit cities from enforcing laws regulating camping on public property; and

WHEREAS, following the Grants Pass decision, Governor Newsom issued an executive order directing state agencies and departments to adopt clear policies that urgently address encampments, and encouraging local agencies to take proactive steps to remove the same; and

WHEREAS, the City Council has determined that it is necessary to address encampments, which subject individuals living in them to unsanitary conditions, extreme weather, predatory and criminal activity, and widespread substance use, among other things, harming their health, safety, and well-being, and which also threaten the safety and viability of nearby businesses and neighborhoods and undermines the cleanliness and usability of parks and other public facilities; and

WHEREAS, this Ordinance is enacted to preserve the public peace, health, safety, and welfare.

NOW, THEREFORE, the City Council of the City of Needles does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals reflected above are true and correct and incorporated herein by this reference as the cause, purpose, and foundation for the action taken by the City Council through this Ordinance.

SECTION 2. CEQA. Pursuant to section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to section 15060(c)(3) the activity is not a “project” as defined in section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 3. Findings. The City Council HEREBY FINDS AND DETERMINES that facts do exist to approve an amendment to the Needles Municipal Code ("Needles Code").

SECTION 4. Approval. The City Council HEREBY APPROVES Ordinance 675-AC amending the Needles Municipal Code by adding Chapter 11A “Camping” as set forth on Exhibit A, which Exhibit is attached hereto and incorporated herein by this reference.

SECTION 5. Effective Date. This action shall become final and effective thirty (30) days after the adoption of this Ordinance by the City Council as provided by the Needles Code.

SECTION 6. Severability. If any section or provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, the remaining sections and/or provisions of this Ordinance shall remain valid. The City Council hereby declares that it would have adopted this Ordinance, and each section or provision thereof, regardless of the fact that any one or more section(s) or provision(s) may be declared invalid or unconstitutional or contravened via legislation.

SECTION 7. Certification. The City Clerk shall certify the introduction and adoption of this Ordinance.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 8th day of July 2025, by the following roll call vote:

AYES: COUNCIL MEMBERS FORD, MCCORKLE, CAMPBELL, POGUE, BELT
NOES: COUNCIL MEMBER LONGBRAKE
ABSENT: NONE
ABSTAIN: NONE

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 9th day of September 2025.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

Approved as to form:

_____
Lena Wade, Deputy City Attorney

Exhibit A

Chapter 11A "CAMPING"

11A.1 - Purpose

The streets and public areas within the City should be readily accessible and available to residents and the public at large. Using these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended. Such activity can constitute a public health and safety hazard that adversely impacts neighborhoods and commercial areas, as well as poses a danger to the individuals living in them. Furthermore, Camping on private property without the consent of the owner, proper sanitary measures, and for other than a minimal duration, adversely affects private property rights as well as the public health, safety, and welfare of the City.

The purpose of this chapter is to maintain streets, parks, and other public and private areas within the City in a clean, sanitary, and accessible condition and to adequately protect the health, safety, and public welfare of the community and its residents. Nothing in this chapter is intended to interfere with otherwise lawful and ordinary uses of public or private property.

11A.2 - Definitions

"Camp" means to place, pitch, erect, or occupy camp facilities, or to use camp paraphernalia for the purpose of, or in a way that facilitates outdoor sheltering for living accommodation purposes or for remaining outdoors overnight; or to live temporarily in a camp facility or outdoors.

"Camp facilities" include one or more temporary, makeshift, or hand-built structures or shelters not intended for long-term or continuous occupancy, and include, but are not limited to, tents, huts, vehicles, vehicle camping outfits or other temporary shelter.

"Camp paraphernalia" means personal property used to facilitate occupancy of an area, and includes, but is not limited to, bedrolls, bedding, tarpaulins, cots, beds, sleeping bags, hammocks, cooking facilities, camp stoves, buckets and similar equipment, mattresses, couches, dressers or other furniture.

"City Manager" means the City Manager or designee.

"Establish" means setting up or moving equipment, supplies, or materials onto public or private property to Camp or operate Camp facilities.

"Maintain" means keeping or permitting equipment, supplies or materials to remain on public or private property in order to Camp or operate Camp facilities.

"Operate" means participating in or assisting in establishing or maintaining a Camp or Camp facility.

"Store" means to put aside or accumulate for use when needed, to put aside for safekeeping, to place or leave in a location.

"Stored personal property" means any tangible property a person may deposit in a location with an intent to recover at a later time. Tangible property includes, but is not limited to, goods, materials, merchandise, tents, tarpaulins, bedding, sleeping bags, hammocks, and personal items such as luggage, backpacks, clothing, documents, medication, and household items. Stored personal property excludes intentionally discarded refuse, trash, and/or tangible property.

11A.3 - Unlawful Camping.

A. Except as provided in this Code, it is unlawful and a public nuisance for any person to Camp; to occupy, establish, maintain, or operate any Camp facilities, or use Camp paraphernalia for the purpose of establishing or maintaining a temporary shelter in the following areas:

1. Any public property; or

2. Any private property.

a. This chapter does not intend to prohibit overnight camping on private residential property by friends or family of the property owner, so long as the owner consents and the overnight camping is limited to not more than one consecutive night. In addition, this chapter is not intended to prohibit overnight camping on public property as required by State or Federal law.

b. Nothing in this chapter is intended to prohibit or make unlawful activities of an owner of private property or other lawful user of private property that are normally associated with and incidental to the lawful and authorized use of private property for residential or other purposes; and provided further, nothing in this chapter is intended to prohibit or make unlawful, activities of a property owner or other lawful user if such activities are expressly authorized by the Needles Municipal Code or other laws, ordinances, and regulations.

B. Notwithstanding the above, the City Manager, as provided in Section 12-35 and Chapter 15A of this Code, may issue a temporary permit to allow camping on public or private property in connection with an Outdoor Festival, Recreational Use, or as otherwise permitted by this Code.

C. This Section shall not apply to any event involving camping that is approved or sponsored by the City, or to any person Camping, occupying Camp facilities, or using Camp paraphernalia on public property specifically designated for such purposes.

11A.4 - Unlawful Storage of Personal Property on Public and Private Property.

It shall be unlawful and a public nuisance for any person to leave stored personal property on public property or private property without the consent of the property owner or except as otherwise approved by the City Manager, Police Chief, or any of their designees.

Stored personal property left on public or private property in violation of this section may be impounded pursuant to the provisions of this chapter.

11A.5 - Impounding Stored Personal Property

A. The Police Chief, or designee, is authorized to impound stored personal property located on public property or private property without the consent of the property owner pursuant to the provisions of this chapter. The Police Chief is authorized to adopt written policies and procedures to implement the provisions of this chapter. Nothing in this chapter shall be construed to limit or otherwise interfere with State law regarding the impounding of evidence related to a crime.

B. Stored personal property may be impounded and disposed of without notice if there is cause to reasonably believe that the stored personal property is:

1. Perishable.

2. Contaminated with feces, urine, or bodily fluid.

3. Infested with insects.

4. Contaminated with mold or mildew.

5. Intentionally discarded.

6. An immediate threat to public health or safety.

C. Stored personal property may be impounded without notice if there is cause to reasonably believe that the stored personal property is:

1. Evidence of a crime; or

2. Evidence in a criminal investigation; or

3. Unlawful to possess.

D. Except as provided above, stored personal property located on public property or private property without the consent of the property owner may be impounded after providing 24 hours actual or posted notice as provided in this section.

E. Actual notice shall be deemed provided by placing on or near the stored personal property with a writing containing the following information:

1. A general description of the stored personal property.

2. The location of the stored personal property.

3. The date and time the notice was placed; and

4. A statement that the stored personal property has been deposited in violation of Chapter 11A.4 and will be impounded by the City if the stored personal property is not removed within 24 hours of issuance of actual notice.

F. Posted notice shall be deemed provided by erecting at least one sign in a conspicuous place stating that any stored personal property found in a described area may be removed and impounded if not claimed and removed within 24 hours after being discovered. The sign shall provide a phone number and address where a person may receive information to recover his or her personal property.

G. After the notice period has expired, the stored personal property shall be deemed abandoned and may be impounded. Prior to impounding stored personal property, the City will provide notice in a conspicuous place at or near where the stored personal property was located with the following information:

1. A general description of the stored personal property.

2. The location of the stored personal property.

3. The date and time the notice was placed; and

4. A statement that the stored personal property has been impounded by the City and the process to re-claim the stored personal property.

11A.6 - Impounding Personal Property after Closure

Notwithstanding Section 11A.5, any stored personal property located in any area that is posted with conspicuous signs indicating the area is closed to the public may be immediately impounded without notice. The posted signs must contain language indicating that all stored personal property found during the hours the area is closed will be impounded. The sign shall describe where the stored personal property will be stored,

including a telephone number and the address where a person may receive information regarding how to recover the stored personal property.

11A.7 - Storage and Disposal of Impounded Personal Property

A. Stored personal property that is impounded pursuant to this chapter shall be stored by the City for a period of 90 days. If the owner of the stored personal property is reasonably ascertainable, the Police Chief, or designee, shall promptly notify the owner of the procedure to claim his or her personal property.

B. The Police Chief, or designee, shall return the stored personal property to its owner upon presentation of satisfactory evidence of ownership.

C. In the event the stored personal property is not claimed within 90 days, it may be subject to disposition as determined by the Police Department and in accordance with applicable State and Federal statutes.

11A.8 – Violation - Penalty

In the discretion of the Enforcement Officer, any person violating the provisions of this Chapter shall be subject to penalties as provided in the City of Needles Charter Section 520, Needles Municipal Code Chapter 1.7, and/or issued an administrative citation pursuant to Needles Municipal Code Chapter 2A. In either case, the amount of the fine shall be the appropriate amount set forth in this Code. Each such violation shall be deemed a separate offense as specified in Section 1.7 and 2A.03, respectively.

11A.9 - Severability.

If any provision of this chapter is rendered illegal, invalid, or unenforceable, all other parts of this chapter shall remain in full force and effect.

City of Needles
817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 22, 2025

1. **Future of Palo Verde College – Needles Center**
   The Palo Verde Community College District Board of Trustees will hold a Special Meeting/Study Session on **Tuesday, August 26, 2025, at 4:00 PM** to review two key items regarding the Needles Educational Center: enrollment and a re-examination of institutional data (agenda attached). These discussions come at a pivotal moment, as the Center represents far more than an educational facility—it is a cornerstone for workforce development, economic growth, and a pathway for local residents to pursue higher education close to home. The meeting will be held at the Needles Center, 725 W. Broadway, and will include an opportunity for local public comment. Given the City and community's ongoing financial contributions through property taxes to PVCCD operations, strong local engagement in this discussion remains essential.

2. **Rider Appreciation Day – Free Transit Services on September 4**
   The City of Needles is pleased to announce Rider Appreciation Day on Thursday, September 4. We love our riders, and to show our appreciation, all transit services will be free throughout the day, including Needles Area Transit, Dial-A-Ride, and the new Fort Mohave/Bullhead Shuttle. From 7:30 to 11:30 a.m. at the El Garces West Parking Lot, 950 Front Street, attendees can enjoy refreshments, giveaways, and learn more about our expanding transit options. Riders are also encouraged to try the new Fort Mohave/Bullhead Shuttle at no cost during the event, with departures scheduled from El Garces at 8:15 a.m. and 11:30 a.m. Reservations are required by calling 760-326-4789 before 11 a.m. the day prior, as space is limited. A flyer with additional event details is attached.

3. **Good Morning Needles – August Recap & September Preview**
   This week's "Good Morning Needles" coffee gathering at the Chamber and Visitor Center was well-attended and featured Kush on 66 Dispensary, Lounge & Café along with breakfast from Needles Smash Burgers. These monthly meetings continue to grow in popularity and provide a valuable forum for

businesses, community members, and civic leaders to connect. Save the Date: the next Good Morning Needles will be held on Thursday, September 18, 2025, at 7:30 a.m. and will feature Sal Monica from the San Bernardino Workforce Development Agency as our guest speaker. Following the meeting, Sal will be available to connect directly with businesses that have five or more employees. This is a great opportunity for employers to access resources, training, and workforce solutions. If you know of a business that could benefit, please share their contact information with the Chamber so they can be included.

4. **Vandalism at Duke Watkins Park Bathrooms**
   A recent act of vandalism at the bathrooms in Duke Watkins Park is under investigation. Vandalism is unacceptable and undermines the community's shared investment in our parks and public spaces. The City is reviewing surveillance footage and working closely with the San Bernardino County Sheriff's Department to identify those responsible and ensure accountability. Anyone with information is encouraged to call the City at (760) 326-9200, or, to remain anonymous, contact the We-Tip Hotline at 1-800-78-CRIME (27463). The bathrooms have since been repaired and reopened for public use, ensuring residents and visitors continue to enjoy the facility without disruption. Over the past year, the City has implemented multiple strategies to deter vandalism, including installing cameras at Duke Watkins Park, forming a multi-agency graffiti and vandalism task force with SBCSD and the Needles Unified School District, offering cash rewards for information, and promoting positive community use of the park through projects such as the Expression Wall. These actions align directly with the City Council's goals to enhance public safety, protect community investments, and promote clean, family-friendly public spaces. We will continue to work diligently with our law enforcement and school partners to prevent future incidents and safeguard the City's facilities for residents and visitors alike.

5. **The City of Needles Recreation Center and The Needles Women's Club** will be hosting the 16th Annual Lynne's Little Ladies Tea Party on Saturday, September 20, 2025, from 1:00 p.m. – 3:00 p.m. This event will be held at the Women's Club and is open to the first 40 girls ages 5–12 in the tri-state area who register and pay their fee. Registration is $25 and can be paid at the Needles Recreation Center. All registration fees must be paid by Wednesday, September 18, 2024. Please call the Needles Recreation Center at (760) 326-2814 with any questions. Sponsorship opportunities are also available to support a little lady's participation. Please contact the Recreation Center directly for details.

6. **Labor Day Fireworks Enforcement Reminder**
   As we head into the Labor Day weekend, the San Bernardino County Sheriff's Department will enforce a zero-tolerance policy on illegal fireworks in Needles. Only "safe and sane" fireworks are permitted; any firework that explodes or flies is illegal. Violators may face criminal charges and will be held liable for any damages or fires caused. Fireworks remain one of the leading causes of fires, injuries, and fatalities each year—please celebrate responsibly. Residents are

reminded not to call 9-1-1 to report illegal fireworks unless there is an immediate emergency requiring law enforcement, fire, or medical response. To report violations, please contact Sheriff's Dispatch at (909) 387-8313.

7. **Fall Youth Sports Registration Now Open**
   The City of Needles Parks and Recreation Department is now accepting registrations for fall youth sports through Friday, September 12, 2025. This season will feature Peewee Soccer, Flag Football, and Volleyball, with games running from early October through late November. Flag Football is open to students in 2nd through 5th grade, with games on Tuesdays and Thursdays. Volleyball is open to students in 3rd through 6th grade, with games on Mondays and Wednesdays. Peewee Soccer is available for ages 6–7, and Jr. Peewee Soccer for ages 3–5, with games held on Saturdays. The registration fee is $45 for residents and $50 for non-residents, except for Jr. Peewee Soccer, which is $35 for residents and $40 for non-residents. Sibling discounts are available, and scholarships may be offered for qualifying families. For more information or to register, please call (760) 326-2814 or email parksandrecreation@cityofneedles.com.

8. **Citywide Beautification – Code Enforcement Success at 404 D Street**
   The owner of 404 D Street has completed an impressive transformation — turning what began as a code enforcement matter into a fully renovated home, now available for sale or rent. The home features a modern, open-concept layout with new flooring, updated kitchen cabinetry, stone countertops, stylish lighting, and energy-efficient appliances. Bathrooms have been fully remodeled with contemporary fixtures, dual vanities, and upgraded finishes. The property also includes a refreshed exterior with new fencing, xeriscape landscaping, and fresh paint — all contributing to stronger curb appeal and neighborhood revitalization. This project is a clear example of how our Council's goals for neighborhood revitalization and housing improvements are taking root in the community. What began as a code enforcement case has now become a restored home that adds value to the neighborhood, enhances livability, and expands housing options in Needles. A special thank you to our Code Enforcement Team and the City Attorney's Office for their efforts in maintaining a robust receivership program that continues to clean up our community — one property at a time. Residents can report concerns by calling 760-326-5700 (press #9) or using the Needles Connect app on Google Play Store (Android) and Apple Store (iOS). Together, we're building a safer, stronger Needles!

9. **Community Events Calendar Now Live**
   The City's new website now features a **Community Events Calendar**—your go-to source for what's happening in Needles. From festivals to meetings, it's designed to keep residents and visitors connected. Local organizations are invited to submit or update events through the City Clerk's Office to keep the calendar fresh and inclusive. Contact Candace Clark at cclark@cityofneedles.com to participate. Together, we can showcase the best of Needles and strengthen community spirit.

1. PALO VERDE COLLEGE BOARD MEETING

Tuesday, August 26, 2025 4PM
Board of Trustees Special Meeting/Study Session
PALO VERDE COMMUNITY COLLEGE DISTRICT
Open Session 4:00 p.m.
Primary Location: One College Drive, Blythe, CA CS 209
Livestream Location: PVC Needles Center, 725 W. Broadway, Needles, CA 92363
-
Accessibility:
In compliance with the Americans with Disabilities Act (ADA), individuals who require special accommodations to access, attend, and/or participate in Board meetings are requested to contact Naomi Alaniz at (760) 921-5440 at least forty-eight (48) hours prior to the meeting.
-
Public Comment:
The Palo Verde College Board of Trustees encourages public participation and welcomes comments from members of the public during its meetings. Individuals wishing to address the Board must complete a Speaker Request Form and submit it to the Executive Assistant to the Board prior to the start of the meeting. Forms may be submitted via email to pvc-presidentsoffice@paloverde.edu. To be processed, emailed forms must be received by 12:00 p.m. on the day of the meeting.
-
Public Records:
In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting may be inspected at the Office of the Superintendent/President, Palo Verde Community College District, One College Drive, Blythe, CA 92225; on the College website at www.paloverde.edu; or at the meeting location.

Public Content

BACKGROUND INFORMATION

Presenter: Ger Xiong, Dean of Student Services

Subject :	3.4 Needles Educational Center - Enrollment
Meeting :	Aug 26, 2025 - Board of Trustees Special Meeting /Study Session
Category :	3. Presentations
Type :	Discussion, Information, Presentation

Public Content

BACKGROUND INFORMATION

Presenters:Administration

Subject :	3.5 Needles Educational Center - Re-Examining of Institutional Data
Meeting :	Aug 26, 2025 - Board of Trustees Special Meeting /Study Session
Category :	3. Presentations
Type :	Discussion, Information, Presentation

2. RIDER APPRECIATION DAY

You're invited!

Rider Appreciation Day - September 4

RIDE FREE ALL DAY

Come celebrate with us.
Enjoy refreshments and giveaways.

When: Thursday, Sept 4 from 7:30 to 11:30 AM

Where: El Garces West Parking Lot – 950 Front Street, Needles

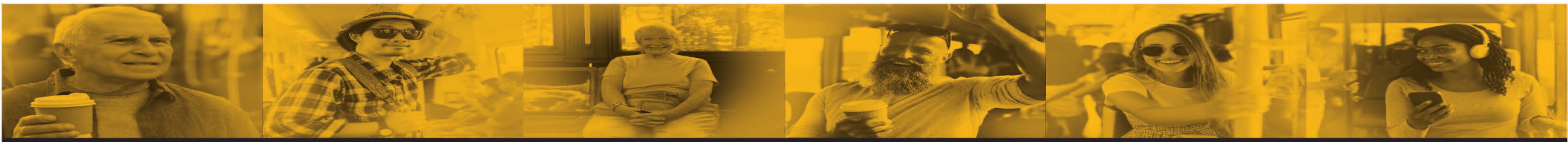
NAT NEEDLES AREA TRANSIT

NEEDLES Shuttle
Fort Mohave/Bullhead

NEEDLES Dial-a-Ride
Specialized Transportation

We love our riders! To show our appreciation, we're offering free fares on all services and giving away grocery bags and other fun gifts.

Try the NEW Ft. Mohave/Bullhead Shuttle for free on September 4. Call 760-326-4789 by 11 AM the day before to reserve your ride. Space is limited.



Ride Happy!

powered by sbcta
San Bernardino County Transportation Authority

3. GOOD MORNING NEEDLES

Image Source: Needles Chamber and Visitor Center

4. CITYWIDE VANDALISM

4. CITYWIDE VANDALISM

5. LYNNE'S LITTLE LADIES TEA PARTY

The City of Needles Recreation Center and The Needles Women's Club will be hosting the 16th Annual Lynne's Little Ladies Tea Party on, September 20, 2025, from 1:00pm ~ 3:00pm. This event will be held at the Women's Club and is open to the first 40 Girls ages 5yrs. ~ 12 yrs. old in the tri-state area to register and pay their fee. Registration is $25 and can be paid at the Needles Recreation Center. All registration fees must be paid by Wednesday, September 17, 2025. Please call the Needles Recreation Center @ 760~326~2814 with any questions.

7. FALL SPORTS REC CENTER

OPEN REGISTRATION

City of Needles Recreation Fall Sports

PEEWEE SOCCER

AGES: JR PEE WEE 3YR~5YR OLDS
PEE WEE 6YR~7YR OLDS
GAMES: SATURDAYS

FLAG FOOT BALL

GRADES: 2ND ~ 5TH
GAMES: TUESDAYS & THURSDAYS

GRADES: 3RD ~ 6TH
GAMES: MONDAYS & WEDNESDAYS

VOLLEY BALL

REGISTRATION DATES:
AUG. 4TH ~ SEPT. 12TH.
SEASON: OCTOBER ~ NOVEMBER
COSTS: RESIDENTS $45 NON $50
PEE SPORTS RESIDENTS $35 NON $40

SIBLING DISCOUNTS GIVEN SCHOLARSHIPS MAY BE AVAILABLE

All Recreation Sports are open to Boys & Girls in the Tri~State area

Questions call 760~326~2814 or email
parksandrecreation@cityofneedles.com

8. CITYWIDE BEAUTIFICATION

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City of Needles
817 Third Street, Needles, California 92363
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Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: August 29, 2025

1. **Assemblymember Gonzalez Team Visits Needles – Town Hall Oct. 3**
   City staff met this week with Ashley Yanez, Chief of Staff to Assemblymember Gonzalez, to discuss key community needs in Needles, and we are grateful for the Assemblymember's continued support and that of his team. Together, we will continue working with our state legislature to address important priorities such as infrastructure investment, housing solutions, and improving the overall quality of life for our residents. As part of that ongoing partnership, we are excited to share that Assemblymember Gonzalez will be hosting a **Town Hall Meeting in Needles on the evening of October 3, 2025** — please save the date and join us for this important community conversation. Details to follow.

2. **Palo Verde Community College District – Needles Center**
   On August 26, 2025, City officials, staff, and community members attended the Palo Verde Community College District Board of Trustees Special Meeting/Study Session. The Board received several public comments from residents describing the Needles Center as an essential part of the community, calling it the "connective tissue which allows our community to grow." The message from the community was clear: if Needles is going to grow, the college must grow with it, as it is vital to the city's future. During the session, Dr. Moses reported that the Needles Center is currently operating at a deficit of $519,477, has not broken even, and is trending in the wrong direction. He noted that the future of the Center will not be competitive with Mohave College (MCC) unless significant changes are made, emphasizing the need to "stop the bleeding." Trustee McNeil raised concerns about the absence of a comprehensive educational plan, pointing out that the college is only now beginning to invest in additional classes to build the student body. An anchor program has yet to be identified by the administration. For the time being, the primary focus is on dual enrollment with Needles Unified School District (NUSD), with a Memorandum of Understanding (MOU) in progress. This effort is viewed as the most direct path to generating more full-time students. Outreach efforts will continue, with the main student pipeline identified as NUSD. The Trustee McNeil also highlighted

the importance of offering high-quality programming at affordable tuition rates. For California residents, tuition is $46 per unit, while Arizona and Nevada students pay $69 per unit under the Western Undergraduate Exchange Fee agreement, which became effective January 1, 2023. The college continues to provide a variety of resources to support student success, but identifying long-term strategies and academic anchors remains a critical need for sustaining and expanding the Needles Center.

3. **Sidewalk Beautification, Accessibility, and Groundskeeping**
   This week, city crews completed sidewalk and curb improvements at J Street and Casa Linda, replacing deteriorated concrete with fresh upgrades. The project improves the appearance of the area while also providing a smoother, more accessible path of travel for pedestrians. At the same time, our Public Works crew continues to actively maintain city grounds, keeping grass lawns mowed and community spaces looking their best. These combined efforts are part of the City's ongoing beautification program and demonstrate the City Council's commitment to investing in public infrastructure that enhances safety, walkability, and community pride. Residents who notice other sidewalks in need of repair are encouraged to report them by calling 760-326-5700 (press #9) or through the Needles Connect app, available on the Google Play Store (Android) and Apple Store (iOS). By maintaining and upgrading sidewalks, Needles continues to grow as an attractive, accessible, and welcoming community. Together, we're building a safer, stronger Needles!

4. **Dance Trax 51 Renovations and Upcoming Recreation Programs**
   The Needles Recreation Center continues to expand recreational opportunities for residents and youth, supporting the City Council's goals of promoting sports, family-friendly amenities, and community engagement. Dance Trax 51 is currently undergoing major renovations, with City staff working diligently to update the facility and create a safer, more modern environment for students (see attached photos). These improvements reflect the City's commitment to reinvesting in community spaces. Dance classes will officially begin on Monday, September 8th, with registration now open for the 2025/2026 season. A wide range of classes are being offered for students ages 3–18, including tap, ballet, jazz, tiny tot tumbling, stretch and strength, and more (see attached flyer). In addition, the community is encouraged to mark their calendars for the first annual Spirit Dance Camp on Saturday, September 13th from 8:00 AM to 12:00 PM at the Needles Recreation Center. Open to children ages 5–13, the camp will include instruction, snacks, a T-shirt, and a performance opportunity, with registration due by September 9th (see attached flyer). Together, these efforts highlight the City's continued focus on creating accessible, family-friendly recreational programs that engage residents and visitors alike.

5. **Lynne's Garden – After School Program Collaboration**
   The Needles Recreation Center, in collaboration with Krikit Glass, is getting Lynne's Garden ready for the year. Thanks to new garden beds and fresh preparation work, this space is set to thrive once again. Every Wednesday, children in the Recreation Center's after-school program will have the

opportunity to plant, grow, and harvest vegetables and herbs. This hands-on learning experience connects youth to healthy living, environmental awareness, and the joy of seeing their work come to life. Lynne's Garden is more than just a garden — it is a cherished community tradition that reflects Needles residents' pride, creativity, and collaboration. The project also directly supports the City Council's goals of fostering community engagement and celebrating local talent. Special thanks go to the staff and volunteers who have been hard at work preparing the garden beds so our community can enjoy this season together. See the attached photos of the progress being made.

6. **Property of the Week: Rivers Edge Golf Course**
   Rivers Edge Golf Course, the Tri-State's only golf course on the Colorado River, has been a regional favorite since 1962. Owned by the City of Needles and managed by KemperSports since 2021, the par-71, 18-hole layout hosts more than 26,000 rounds annually across 6,460 yards of scenic play. Known for its classic design that blends playability with challenge, the course features five par 3s—three stretching over 180 yards and often playing into prevailing winds—as well as two water hazards that test golfers right from the opening tee shot. Beyond the course itself, Rivers Edge is proudly player-friendly, offering walking and 9-hole rates, while serving golfers of all ages and skill levels from across the Tri-State. The course is home to regular programming such as men's and ladies' clubs, twilight leagues, blind-draw scrambles, and a junior summer camp that fosters youth involvement in the sport. The recently redecorated Colorado Room, located inside the 19th Hole Bar & Grill, provides a premier venue for banquets, tournaments, and community events—pairing memorable golf with a strong community experience. We thank General Manager JJ DeLeon for his leadership in elevating Rivers Edge into not only a top regional golf destination but also a community hub that directly supports Council's goals of enhancing recreation, attracting tourism, and strengthening local pride. The golf course will be closed for overseeding from Monday, September 8, 2025, through Friday, October 3, 2025.

7. **BHHS Legacy Foundation Awards Support to Local Organizations**
   The City of Needles is proud to congratulate Needles Little League and Fire House Ministries on being selected as recipients of funding from the BHHS Legacy Foundation. This important investment reflects the Foundation's longstanding commitment to improving community health and well-being by expanding access to healthcare, supporting prevention and education, and strengthening local capacity to address health-related challenges. Serving the Greater Tri-State region, including Needles, BHHS Legacy Foundation partners with organizations that promote children's health, enhance medical, dental, and mental health services, and build supportive community networks. We extend our sincere appreciation to Daniel J. Oehler, Chairman of BHHS Legacy Foundation, and all of its Board Members, for their leadership in guiding the Foundation's mission. Their vision and dedication ensure that communities like ours have the resources to thrive, and their support directly strengthens the programs and services that matter most to Needles residents. The generosity of BHHS Legacy Foundation not only uplifts our local nonprofits but also aligns

with the City Council's goals of fostering a healthier, more resilient community. We are grateful for their partnership and recognition of the meaningful contributions being made here in Needles. Organizations interested in applying for future funding opportunities can learn more by calling Teri Tomlinson, Vice President – Tri -State Region at 928-758-7913.

8. **Regional Route 66 Centennial Strategy**
   The Mohave County Economic Development Director recently hosted a regional Tri-State marketing meeting to coordinate efforts for the upcoming Route 66 Centennial in 2026. The meeting brought together leadership from Arizona, Nevada, and California to discuss strategies for promoting Route 66 as a tourism and economic driver for the region. Mayor Jernigan attended on behalf of Needles, participating alongside the Discover IE Tri-State Leadership team. Needles was also prominently featured in the international publication *Discover IE* (attached), which highlights our city as the California gateway and starting point of Route 66. The article showcases the historic Old Town corridor, the Wagon Wheel Restaurant, the Needles Regional Museum, and the recently opened Hampton Inn. This recognition directly supports the City Council's goals of enhancing public relations by promoting Needles' visibility, attracting families and visitors through historic and recreational assets, and supporting sports, tourism, and recreation as drivers of local economic activity. Together, these regional marketing efforts and international exposure strengthen Needles' position as a key stop on Route 66 and help advance Council's broader strategy to promote tourism, community engagement, and economic development.

9. **Recognition Highlight – ULI Technical Assistance Panel**
   We are grateful to partner with ULI Orange County/Inland Empire (ULI OCIE) through the California–Nevada Technical Assistance Leadership Exchange. ULI OCIE is proud to support the City of Needles in advancing resilience and public-sector leadership, bringing expert-driven solutions to tackle climate challenges and build stronger, more adaptable communities. This Technical Assistance Panel (TAP) will focus on how Needles can grow by attracting businesses and housing, thrive by addressing community needs, and mitigate extreme heat, infrastructure challenges, and safety concerns. As part of the program, a panel of ULI professionals will tour our community, meet with stakeholders, and deliver actionable recommendations to guide our long-term prosperity. This partnership directly supports the City Council's goals of sustainable growth, economic development, and community safety. We sincerely thank ULI Orange County/Inland Empire and the ULI Randall Lewis Center for Sustainability in Real Estate for investing their expertise in Needles' future. Refer to the attached flyer for more information.

10. **TeamCalifornia Report: Industrial Growth Opportunities for California**
    As part of our partnership with TeamCalifornia, the City has received the attached report from Beacon Economics on the current state of manufacturing in California. The report highlights that while the state has seen job losses in both durable and non-durable manufacturing, overall output has remained strong due to productivity gains and the shift toward more capital- and energy-intensive

industries. For Needles, this creates an opportunity to market our competitive advantages—such as publicly owned utility rates, available industrial sites, and direct interstate and rail access—to businesses seeking affordable and reliable operating environments outside larger urban markets. Looking ahead, staff will build on this analysis by developing tasks and a marketing program that reflect the Council's economic development goals, ensuring Needles is positioned to pursue industrial growth opportunities while realistically assessing the challenges.

11. **Workforce Development & Career Opportunities**
    Supporting workforce readiness and expanding economic opportunity are key City Council goals. Palo Verde Community College is helping advance these priorities by hosting an information session with the Metropolitan Water District of Southern California (MWD) on September 8, 2025, at the Needles campus. MWD will highlight Operations & Maintenance Technician IV positions in both Mechanical and Electrical fields, offering salaries of $46.52–$61.30 per hour, full benefits, and potential housing. This partnership demonstrates how the College continues to provide residents with education, training, and direct access to stable, high-wage careers—strengthening the local economy and supporting long-term community growth.

12. **Reminder – Rider Appreciation Day**
    On Thursday, September 4, 2025, the City of Needles will host Rider Appreciation Day with free transit services all day, including Needles Area Transit, Dial-A-Ride, and the new Fort Mohave/Bullhead Shuttle. From 7:30 to 11:30 a.m. at the El Garces West Parking Lot (950 Front Street), attendees can enjoy refreshments, giveaways, and learn more about our expanding transit options. Riders are especially encouraged to try the new Fort Mohave/Bullhead Shuttle at no cost during the event, with departures at 8:15 a.m. and 11:30 a.m. Reservations are required by calling 760-326-4789 before 11 a.m. the day prior, as space is limited. *A flyer with additional event details is attached.*

13. **Save the Date – St. Vincent de Paul Fundraiser Dinner**
    The St. Vincent de Paul Society of Needles has requested support in helping promote their Annual Fundraiser Dinner, scheduled for Saturday, November 15, 2025, at Los Logos Golf Club in Fort Mohave. Proceeds from the event will directly benefit the food pantry here in Needles and support the restoration of their building. The attached flyer provides full event details and ticket information. Council support is encouraged, whether by attending, donating to the silent auction, or helping share the event throughout the community. In addition, the Society will be hosting an open house on Monday, January 12, 2026, at 5:00 p.m. to showcase building upgrades and provide a look at local pantry operations

14. **Community Events Calendar Now Live**
    The City's new website now features a **Community Events Calendar**—your go-to source for what's happening in Needles. From festivals to meetings, it's designed to keep residents and visitors connected. Local organizations are

invited to submit or update events through the City Clerk's Office to keep the calendar fresh and inclusive. Contact Candace Clark at cclark@cityofneedles.com to participate. Together, we can showcase the best of Needles and strengthen community spirit.

15. **Labor Day Holiday – City Hall Closure and Operational Coverage**
City Hall will be closed on Monday, September 1, 2025, in observance of Labor Day. Regular operations will resume on Tuesday, September 2, 2025, starting at 8:30 AM. For urgent matters during the closure, residents may call 760-326-5700, where our after-hours answering service will route calls to the appropriate City personnel. As part of our commitment to maintaining essential services, holiday coverage has been fully coordinated. Staff are scheduled throughout the weekend to ensure facilities are maintained, key areas are monitored, and public needs are met. We're well-prepared for the holiday period—please don't hesitate to reach out if anything is needed.

1. ASSEMBLYMAN GONZALEZ TEAM

2. PALO VERDE COLLEGE-NEEDLES CENTER

3. CITYWIDE BEAUTIFICATION

3. CITYWIDE BEAUTIFICATION

4. DANCE TRAX

4. DANCE TRAX

$45

SPIRIT DANCE CAMP

Come join Cindi's Kids first annual Spirit Dance Camp for children ages 5 to 13!

SATURDAY SEPTEMBER 13TH

8:00 AM-12:00 PM @ THE NEEDLES REC CENTER

To register visit Dance Trax 51 social media for the link, or email us and we will send the link directly to you!

Registration deadline September 9th

Price includes T-Shirt, Snacks, & Performance Opportunity

dancetraxfiftyone@gmail.com

DANCE TRAX 51

DANCE REGISTRATION

2025/2026

OFFERING TAP, BALLET, JAZZ, TINY TOT TUMBLING, STRETCH & STRENGTH & MORE!
STUDENTS 3–18

SEASON STARTS SEPTEMBER 8TH

TO REGISTER YOU CAN FIND THE LINK ON OUR FACEBOOK OR INSTAGRAM OR EMAIL US AND WE WILL SEND YOU A LINK DIRECTLY!

Contact Us

dancetraxfiftyone@gmail.com

5. LYNNE’S GARDEN

KemperSports

Property of the Week: Rivers Edge Golf Course

The Tri-State's Only Golf Course on the Colorado River

Nestled in the City of Needles, CA, Rivers Edge Golf Course offers the area's only par-71, 18-hole layout along the banks of the Colorado River. A favorite in the tri-state area, the classic design blends playability with challenge, featuring five par 3s—three of which stretch beyond 180 yards and often play into prevailing winds—plus two water hazards ready to test your nerve right from the opening tee shot.

Rivers Edge is proudly player-friendly, offering both walking and 9-hole rates, and remains a favorite among golfers of all skill levels throughout the region. Whether you're visiting from nearby Laughlin, NV, or call the tri-state home, Rivers Edge Golf Course is the perfect place to enjoy scenic, memorable golf on the Colorado River.

Quick Facts:

- Needles, CA | Built: 1962
- 26,000 rounds annually | Owned by the City of Needles | Managed since 2021
- 6,460 yards | Par 71 | Course Rating: 70.4 | Slope: 116

Events, Outings & Amenities

The recently redecorated Colorado Room provides a stunning backdrop for banquets and events, with sweeping views of the same river that carved the Grand Canyon. The experienced staff makes hosting a corporate outing, charity tournament, or social gathering seemless

Regular programming keeps the community engaged, with men's and ladies' clubs, weekly skins games, blind draw scrambles, twilight leagues, and a summer golf camp. After your round, relax at the 19th Hole Bar & Grill, located riverside and serving a variety of menu favorites.

Meet the Team:

- JJ DeLeon, General Manager (LinkedIn)
- Roger Miller, Superintendent
- Brandi Ressler, Golf Shop Attendant
- Tim Buffington, Mechanic
- Eddie Jones, Greenskeeper
- Ron Snedkear, Greenskeeper
- Robert Testani, Irrigation Technician
- James Ornelas, Greenskeeper

Please join us in welcoming JJ, Roger, Brandi, Tim, Eddie, Ron, Robert, James and the entire Rivers Edge team to the KemperSports family!

Follow Rivers Edge Golf Course on Facebook and Instagram!

Learn More

KemperSports

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You received this email and were added to this list as a current KemperSports team member.

Our mailing address is:
KemperSports
500 Skokie Blvd Ste 444
Northbrook, IL 60062-2867

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You can update your preferences or unsubscribe

7. LEGACY FOUNDATION

7. LEGACY FOUNDATION

8. REGIONAL CENTENNIAL PLANNING

CALIFORNIA ROUTE66 Road Trip

CALIFORNIA 66 100th ANNIVERSARY

祝！カリフォルニア・ルート66、100周年！
ニードルス→サンタモニカ間を新型サバーバンで走ったぞ！

Text&Photo/Soichi KAGEYAMA　陰山惣一

取材協力/カリフォルニア観光局 *https://www.visitcalifornia.com/jp/*
インランドエンパイア観光局 *https://discoverie.com*

BARSTOW

NEEDLES

VICTORVILLE

ROY'S MOTEL & CAFE

SANTAMONICA

DAY374_061-069-ROUTE66.indd 61　2025/05/29 10:09

バグダッド・カフェでは、店内で80年代当時の様々な写真や、アートブーメランの展示が楽しめるほか、Tシャツや帽子などのグッズも人気となっている。BGMはもちろんホリー・コールの「Calling You」だ。

左が今回のアテンドをしていただいた、ルート66ツアーズ&イベントのカーラ・クラウスさん。左はバグダットカフェを観光地に育てあげたオーナーのアンドレア・プルーエットさん。ルート66らしい派手な衣装と笑顔が印象的だった。

映画と現実が交差するニューベリー・スプリングスの名所

BAGDAD CAFE

住所: 46548 National Trails Hwy, Newberry Springs

モハーヴェ砂漠、ルート66沿いに佇む「バグダッド・カフェ」は、映画ファンと旅人の心をつかむノスタルジックなスポットだ。1987年、ドイツ人監督パーシー・アドロンが手がけた「バグダッド・カフェ」は孤立した砂漠のカフェで繰り広げられる心温まる物語で、主題歌である「Calling You」はアカデミー賞にノミネートされた。撮影は「サイドワインダー・カフェ」として建てられたダイナー(1975年オープン)で行われ、映画の成功後、バグダッド・カフェと改名された。その後、1995年にアンドレア・プルーエットさんがこの店舗を購入し、映画の記念品で彩られた観光名所に変貌させた。壁には世界中からの訪問者の寄せ書きや映画にまつわる品がディスプレイされ、80年代の雰囲気を漂わせる。

今回のロードトリップでは、ルート66ツアーズ&イベントのオーナーで近隣にお住まいの、カーラ・クラウスさんのアテンドで、映画に登場したトラックドライバーやブーメランを投げた青年(当時)がスペシャルゲストとして登場! さらにカフェに似合う往年のアメリカ車を招集して我々を次のスポットである「THE BARN」まで乗せてくれるというサプライズを用意してくれた。ルート66の一部をクラシックカーに乗って走る! 取材チームにとっては一生の思い出に残る経験となった。

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映画「バグダット・カフェ」にトラック運転手役で出演したアート・トーレスさんがゲストで登場。彼の登場は1時間14分たったシーンで青いジャケットに赤いトラッカーキャップ、ヒゲの男性だ。「You bet」の一言が印象的。

映画では、給水塔に黄色いタンクトップの青年が龍のブーメランを投げるシーンが有名。このシーンで起用されたアートブーメランの専門家、アラン・スコット・クレイグさんもゲストで登場した！　彼が作る美しいブーメランの詳細は以下。日本でも過去に展示会を行なっている。http://artofboomerang.com/

地元のカントリーシンガー、RYAN BODINEが熱唱！

地元のシンガーソングライターであるライアン・ボディーンさんは、アルバム「Ghost Town Road」からシングル「The Keys」をリリース。その公式ミュージックビデオを公開している。この日はTHE BARNでルート66にまつわる曲を生演奏していただいた。https://www.ryanbodine.com/

ライブも開催する砂漠のプールバー
THE BARN

かつて農場で使われていた古い納屋を改装したバー&レストラン。バクダット・カフェからクルマで5分、ルート66の旅人や地元民に愛されて71年の歴史を持つ。タイムスリップしたかのような佇まいで居心地がよく、手作りピザ（$15前後）、ジューシーなバーガー、チキンウィングが人気。ビリヤード台のほか、ステージやファイヤーピットも用意される。

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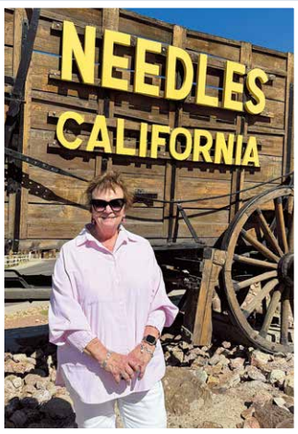
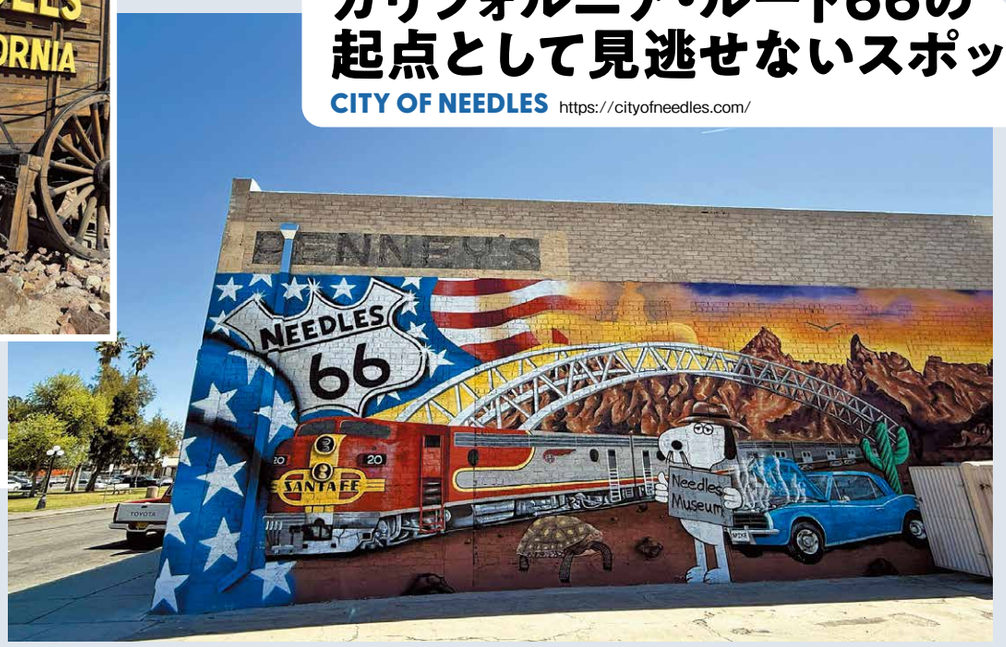
市長のジャネットさんが案内！



Needles

カリフォルニア・ルート66の起点として見逃せないスポット

CITY OF NEEDLES https://cityofneedles.com/



旧道沿いの看板やモーテル跡を探そう!

ニードルス（Needles）は、米カリフォルニア州サンバーナーディノ郡の南東部、コロラド川沿いに位置する小さな砂漠の街。カリフォルニア・ルート66の起点となるこの街は、モハーヴェ砂漠にあり、暑く乾燥した気候が特徴。歴史的には1940年代にジョージ・パットン将軍が主導した砂漠訓練センターの一部として、軍事訓練の拠点となったことでも知られている。何より、ルート66の主要な停車地として有名で、現在でも当時の建物が残り、旧道沿いの看板やモーテルは撮影スポットとして人気となっている。また、鉄道の要衝でもあり、アッチソン・トピカ・サンタフェ鉄道の駅が有名で、とてつもなく長い貨物列車が行き交う。映画やポップカルチャーにも登場し、ディズニーの「カーズ」の舞台のモデルにもなったと言われているほか、点在するミュージアムも見応え満点。歴史と自然が交差するニードルスは、カリフォルニア・ルート66の起点として見逃せないオールドタウンだ。

絶品ステーキに豊富なギフトも揃う歴史的レストラン

WAGON WHEEL RESTAURANT

住所:2420 Needles Hwy Needles, CA 92363

ルート66沿いにある老舗ダイナー、ワゴンホイールは1978年創業。レトロな西部風の内装と豊富なメニューが特徴で、朝食からディナーまで提供。名物のハンバーガーや手作りパイ、チキンフライドステーキが人気で、私はひき肉のビーフステーキをレアで注文。これが絶品！ 室内外ともに映える装飾、またギフトショップもあり、ルート66の記念品が購入可能。戦時中はパットン将軍の部隊も訪れた歴史ある場所で、現在はテスラの急速充電施設も併設されている。

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スヌーピーの兄スパイクに会いに行こう!

NEEDLES REGIONAL MUSEUM

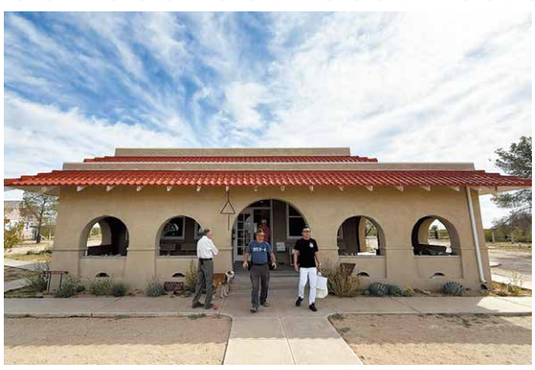
https://www.needlesregionalmuseum.org/

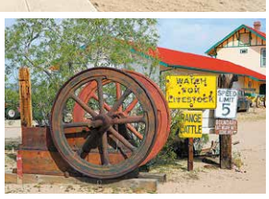
1948年に建てられた旧JCペニー店舗を活用したミュージアム。エル・ガルセス駅の向かいにあり、サンタフェ鉄道の遺物、ルート66関連の看板や記念品、モハーヴェ族の伝統工芸品や、かつてのガラス瓶工場製品や大型のオルゴールなどを展示。何より、漫画「ピーナッツ」に登場するスヌーピーの兄弟スパイク(ニードルス出身という設定)の像や関連イラスト、作者であるチャールズ・M・シュルツの写真(幼少期に住んでいたことがある)などが人気。第二次世界大戦中の砂漠訓練センターに関する展示もあり、入場は無料となる。

モハーヴェ砂漠の歴史を一堂に収集

GOFFS SCHOOLHOUSE MUSEUM

https://themojaveroad.org/



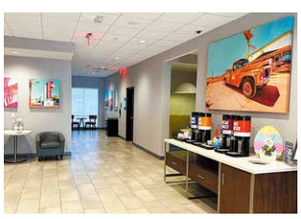


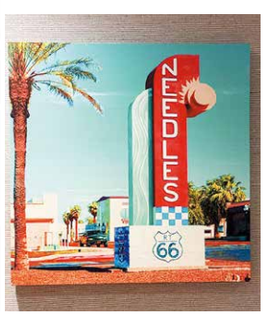
カリフォルニア州ゴフス(ニードルスから約30マイル)のルート66沿いにある歴史的施設。1914年に建てられたミッション様式の学校を改装し、モハーヴェ砂漠の文化と歴史を展示している。鉱山機器、ルート66の看板、当時の食器や軍事練習で使われた装備などが当時の教室にズラリ。屋外にはかつて使用されていたスタンプミルやクルマ、電話ボックス、鉄道関連の展示があり、砂漠の開拓史を体感できる。特に錆びた看板類などは雑貨好きに刺さるはず。モハーヴェ砂漠遺産文化協会(MDHCA)が運営し、開館は通常、週末(土曜・日曜の9時～16時)で、入場は無料となる。

地元のポップアートが空間を彩る!

Hampton Inn NEEDLES

https://www.hilton.com/ja/hotels/eedithx-hampton-needles/





ルート66が町を貫くニードルスの玄関口にある3つ星ホテルで2023年の6月にオープン。81室の客室は清潔で広々とした空間が好評で、24時間フィットネスセンター、ビジネスセンター、無料駐車場を提供。ロビーには地元のポップアートがいくつも展示されている。チェックインは15時から、チェックアウトは11時まで。ニードルス空港まで12kmという立地も魅力。

CALIFORNIA ROUTE66 Road Trip

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ROY'S
NO VACANCY
MOTEL
CAFE

カリフォルニア ルート66のアイコン

ROY'S MOTEL & CAFE

https://visitamboy.com/

1959年に設置したネオンサインが砂漠を照らす

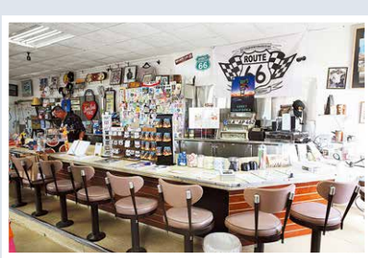
バグダッド・カフェから東へ30分ほど走ったエリアにある「ロイズ・モーテル&カフェ」は、ルート66で一番有名なスポットといえる。1938年に創業者であるロイ・クロウルがガソリンスタンドとしてスタート。ルート66がアメリカのメインストリートとして全米を繋いだ時代、アンボイは旅人で賑わう町であった。1940年代には、ロイと妻ベルマ、義理の息子であるハーマン・バスター・バリスがカフェ、修理工場、小さなバンガロー形式のモーテルを追加し、24時間営業の複合施設に成長。1950年代にはアンボイの人口が700人に膨れ上がり、1959年に設置された50フィートのネオンサインが、砂漠を照らすランドマークとなったのである。

しかし、1973年のI-40開通でルート66がバイパスされ、アンボイはゴーストタウンに。ロイズも閉鎖の危機を迎えたが、2005年に保存活動家で日系人のアルバート・オオクラがアンボイの町ごと42万5,000ドルで購入、2019年にネオンサインを再点灯させた。2026年には息子であるカイルがカフェとキャビンを再開させるそうだ。

現在、ロイズはガソリンスタンド&ギフトショップとして営業中。スナックやドリンク、ルート66やロイズのオリジナルグッズ（Tシャツや帽子）が購入可能だ。

オーナーのカイルさん(左)とスタッフの皆さん。カウンターにある色とりどりのルート66のサイダーは、チェリオのような懐かしい味!

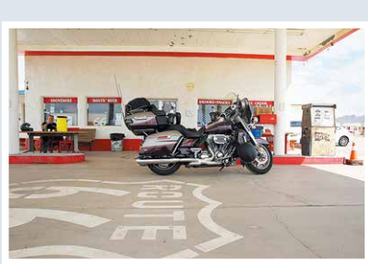
かつてのロイズの写真が店内のいたるところに貼られている。カウンターテーブルや椅子のデザインが現在と変わらないことがわかる。



現在、水道の問題でカフェサービスはしていないが、2026年に再開予定。スナックやボトルのドリンクサービスは行っている。

敷地内には、1959年築のミッドセンチュリー建築のレセプション棟が残る。当時の家具がまるで映画のセットのように残っている。

敷地の向かい側には、落書きされたカルマンギアがたたずむ。奥に見える小さい小屋が1940年代に作られ、今後開業予定のモーテルキャビンだ。



ハーレーで訪れる方も多い。映画『ヒッチャー』(1986)やエンリケ・イグレシアスの「Hero」MVなど、数々の映画やビデオのロケ地としても有名だ。

CALIFORNIA ROUTE66 Road Trip

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Barstow & Victorville

2つのルート66ミュージアムと古き良き時代の遺構を巡る

バーストゥの
市長さんが案内!

ルート66を使ってモハーヴェ砂漠を横断

BarstowとVictorvilleは、モハーヴェ砂漠を横断するルート66沿いに位置する2つの町で、パームスプリングスから北西へ車で約1時間半（約120km）のエリアに位置する。Barstowはルート66と鉄道の交差点として栄えた交通の要所で、その名前はサンタフェ鉄道の社長「ウィリアム・ストロング・バーストゥ」にちなんで名付けられた。見どころの「Route 66 Mother Road Museum」では、古いルート66の看板や車両などが展示されている。

VictorvilleはBarstowから南西へ約52kmほど走ったところにある町で、こちらにも「California Route 66 Museum」があるので合わせて訪れたい。また、Barstowから5km、Victorvilleから54kmの場所には、人気の観光スポット「Calico Ghost Town Regional Park」がある。

エドセルがアイコンのルート66ミュージアム

Route66 Mother Road Museum

https://www.motherroadmuseum.com/

ルート66にまつわる看板やクルマなどが展示されるミュージアム。展示車の「エドセル」は、フォード社が1958年に立ち上げた自動車ブランドで、当時奇抜なデザインと品質問題などで、わずか3年で生産中止になった歴史を持つ。当時バーストゥにはエドセルのディーラーがあり、ヘンリー・フォードの息子、エドセル フォードが、1915年にルート66の前身で「National Old Trails Road」を旅し、Barstowを通過した事実がある。

西部劇時代にタイムスリップできるゴーストタウン!

Calico Ghost Town Regional Park

http://www.visitcalicoghosttown.com/

Calico Ghost Town Regional Park は、1880年代の銀採掘で栄えたゴーストタウンを1950年代に修復し、観光地として再生したスポット。銀とホウ砂の採掘で最盛期には人口が3,000人を超えていたそうで、メインストリートには当時の木造建築が再現されるとともに、学校など5つの建物が保存されている。Maggie Mine Tour（大人$3）では実際の鉱山跡を見学でき、約8分の列車体験（$5）も楽しめる。アメリカンなギフトも豊富に揃う。

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迫力の大陸横断鉄道がズラリ!

Western American Railroad Museum

https://barstowrailmuseums.com/

Western America Railroad Museum(WARM)は、鉄道史を専門とする博物館で、太平洋南西部の鉄道文化を保存。1911年築のCasa del Desierto(旧ハーヴェイハウス)内に位置し屋外展示として、迫力ある実物車両がずらりと並んでいる。展示車両はATSF #1460("Beep")、Union Pacific EMD SD40-2 #9950、ATSF FP45 #95などとなる。Barstowはサンタフェ鉄道の要所として発展し、WARMは1990年に設立され、地元のボランティアで運営。鉄道遺産を後世に伝えることを目的としている。営業時間:金〜日曜10:00〜16:00(月〜木曜休館)。入場無料。同じ建物内にRoute 66 Mother Road Museumがある。

ヒッピー風のVWバスとコスプレして写真を撮ろう!

California Route 66 Museum

https://www.califrt66museum.org/

カリフォルニア・ルート66博物館は、ヴィクタービルのオールドタウンにあり、ヒッピー風のVWバスや1917年製のフォード・モデルT、ルート66関連の看板や当時のガソリンスタンドを再現した展示などで人気を誇る。ルート66の開通(1926年)からインターステート高速道路システムによる廃止(1985年)までの発展をたどる展示のほか、1950年代のダイナーを再現したセットやジュークボックスなどなど、古き良きアメリカを感じさせる展示がゲストを楽しませている。入場は無料で、ルート66関係のギフトも充実している。

モダンでゆったり快適にくつろげる!

Fairfield Inn & Suites Victorville

住所:14876 Monarch Blvd, Victorville

全世界でラグジュアリーホテルを展開する、マリオット・ボンヴォイ傘下で2024年4月に開業したばかりのホテル。カリフォルニア・ルート66博物館から車で5分とヴィクタービル周辺の観光にはとても便利だ。年中利用可能な屋外プールとホットタブ、最新設備のフィットネスセンター、屋外ファイヤーピット、BBQ施設、24時間営業のコンビニを完備している。

客車で食べるマクドナルド!

McDonald's in a train depot

旧鉄道車両を改装したダイニングエリアが特徴の「トレインデポ」風の複合施設内にあるマクドナルド。列車内で食事ができるユニークな雰囲気は、ルート66旅行者に人気。施設内にはギフトショップがあるほか、グレイハウンドやアムトラックの停留所もある。

CALIFORNIA ROUTE 66 Road Trip

このロードトリップの続きは7/31(木)発売の『所ジョージの世田谷ベース VOL.59』にて!

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9. ULI CA-NV TA LEADERSHIP EXCHANGE

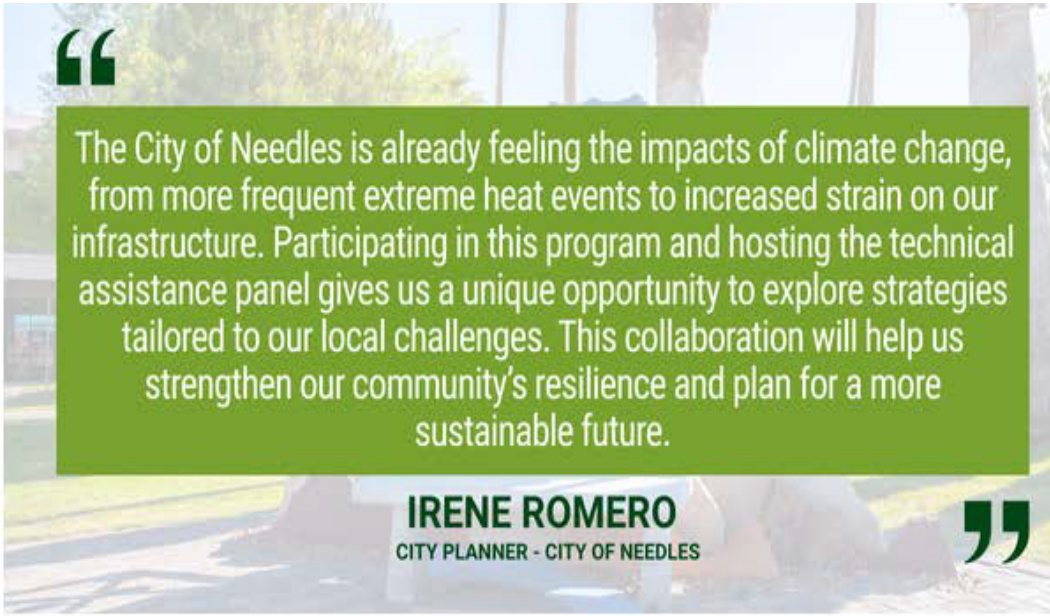
City of Needles:
Technical Assistance Leadership Exchange

ULI OCIE is thrilled to announce the participation of the City of Needles in the ULI California-Nevada Technical Assistance Leadership Exchange!

The ULI California-Nevada Technical Assistance Leadership Exchange is a transformative year-long program designed to help local governments in California and Nevada become climate resilient and tackle land use challenges through expert guidance and collaboration with ULI's District Councils.

As part of the exchange, the participating communities will each host a ULI technical assistance panel (TAP) to address a local resilience challenge and receive expert advice around potential strategies and solutions. During the TAP, a panel of eight to ten volunteer ULI members will tour the community, interview stakeholders, and put forward a set of recommendations for addressing the land use issue identified by the agency.

The TAPs will explore a range of topics related to climate change and other environmental vulnerabilities, such as extreme heat, drought, and seismic resilience, along with the associated economic, social, and environmental impacts.



ULI Orange County/Inland Empire is partnering with the City of Needles to identify strategic opportunities for sustainable growth and resilience. The project will focus on how Needles can grow by attracting businesses and housing, thrive by addressing community needs, and mitigate extreme heat, infrastructure challenges, and safety concerns. The team will deliver actionable recommendations to support the city's long-term prosperity. To learn more about the program, check out our recent article!

TAP's bring together experts to help tackle complex land use challenges and provide actionable recommendations for our communities.

Interested in being a panelist on a TAP? We'd love to hear from you!
Contact: *kendra.chandler@uli.org*

This program is generously supported by the
ULI Randall Lewis Center for Sustainability in Real Estate.

Thank you to our Annual Sponsors!

Prioritizing Productivity

Manufacturing's Quiet Power in California

Summer 2025

TeamCalifornia

Beacon Economics

Overview

Manufacturing makes up a relatively small share of jobs in today's economy, yet it remains front and center in national conversations from political speeches to tariff policies to tech-sector strategies. There's a reason for that. For many workers, especially those without college degrees, manufacturing still offers better pay, more stable hours, and stronger benefits than other sectors.

This report by Beacon Economics looks at why manufacturing continues to matter in California (despite recent job losses) and what's changing on the ground:

- How **manufacturing jobs** compare to other sectors for **non-college workers**
- The decline in manufacturing **employment** and how California compares to the U.S.
- Why manufacturing's **share of output** has held steady or grown despite job losses
- Differences between **durable and non-durable manufacturing** in output, jobs, and wages
- The central role of **electronic computer manufacturing** in the state's durable goods growth
- How **tariffs, AI, and venture capital** are shaping the outlook for manufacturing in California

Even as manufacturing employs fewer people, it continues to punch above its weight in California, where high productivity has helped sustain output despite job losses.

Why We're Still Talking About Manufacturing

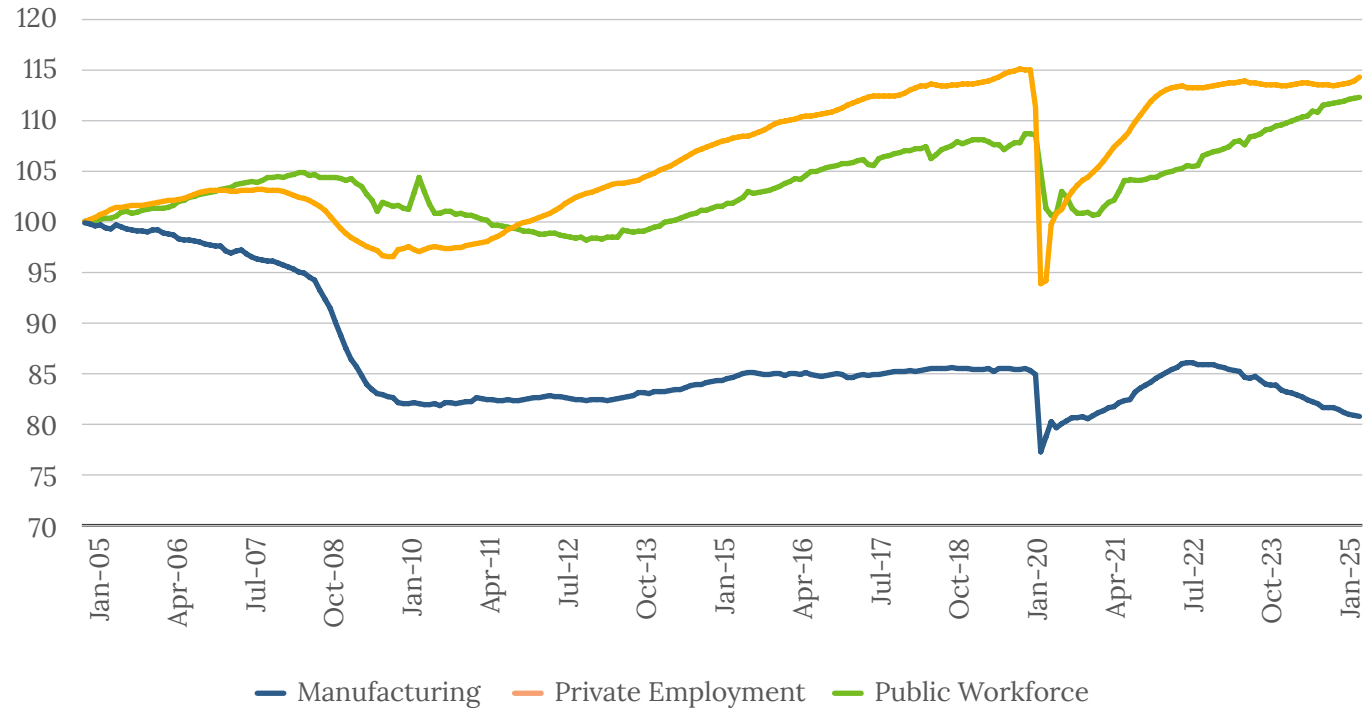
The idea of "bringing back manufacturing" remains popular in American politics and public opinion.[i] A 2023 Cato Institute survey found that 80% of Americans support reviving U.S. manufacturing, though only 25% would want the jobs themselves.[ii] The support is more about what manufacturing represents than a desire to work in it.

Still, there are practical reasons for that support. For workers without a college degree, manufacturing jobs are often better than the alternatives. In California, nearly 90% of manufacturing workers with lower levels of education are full-time, compared to less than 70% in the rest of the economy, according to data from the U.S. Census' American Community Survey. That means more income, benefits, and stability.

Other sectors like oil and gas can offer similar wage gains for workers without a college degree[iii], but those jobs depend on geography and resource availability. Manufacturing, by contrast, is not only good for workers, it also plays a broader role in the economy, supporting a wider network of related industries such as logistics, repairs, and component production. Additionally, it expands export capacity, which helps reduce the U.S. trade deficit.

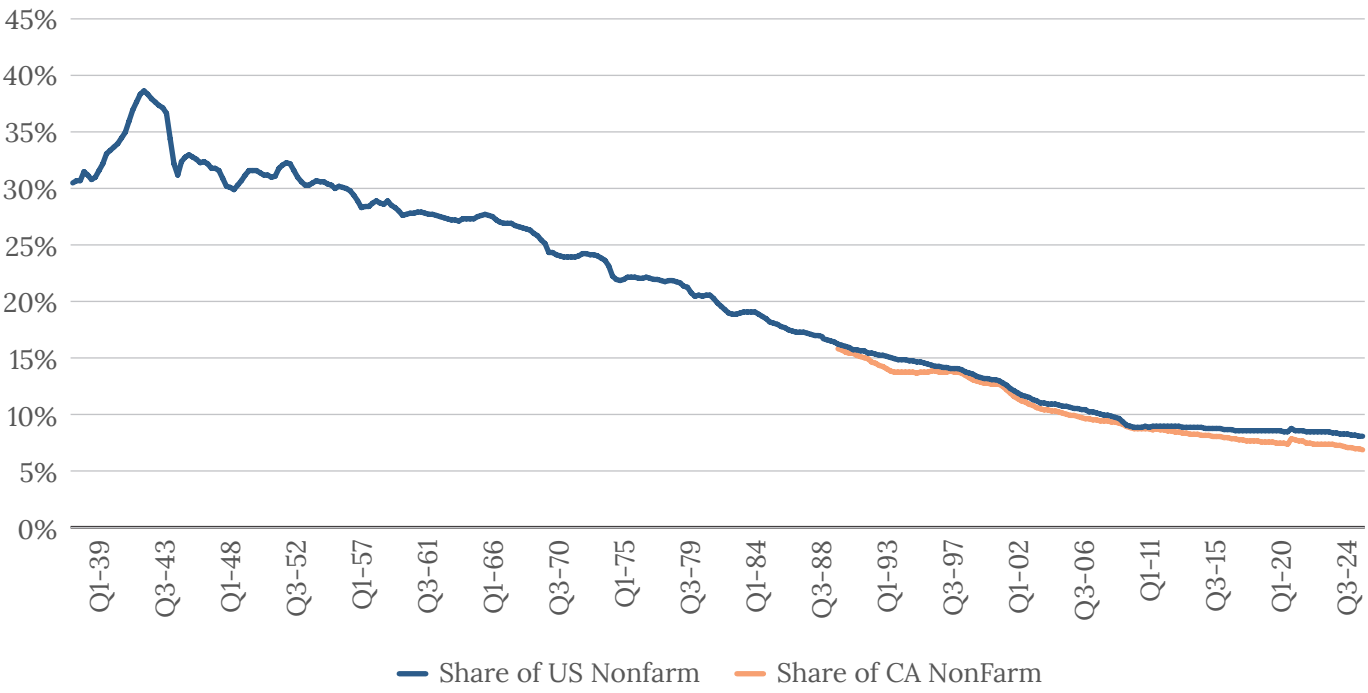
Manufacturing employment has been declining for decades, and the sector is unlikely to regain its former size. But in California, manufacturing's share of economic output has remained steady at around 10% to 12% since 2008. That reflects growing productivity and a shift toward more capital- and tech-intensive work. The trend is national, but it's especially pronounced in California.

Indexed Employment
California



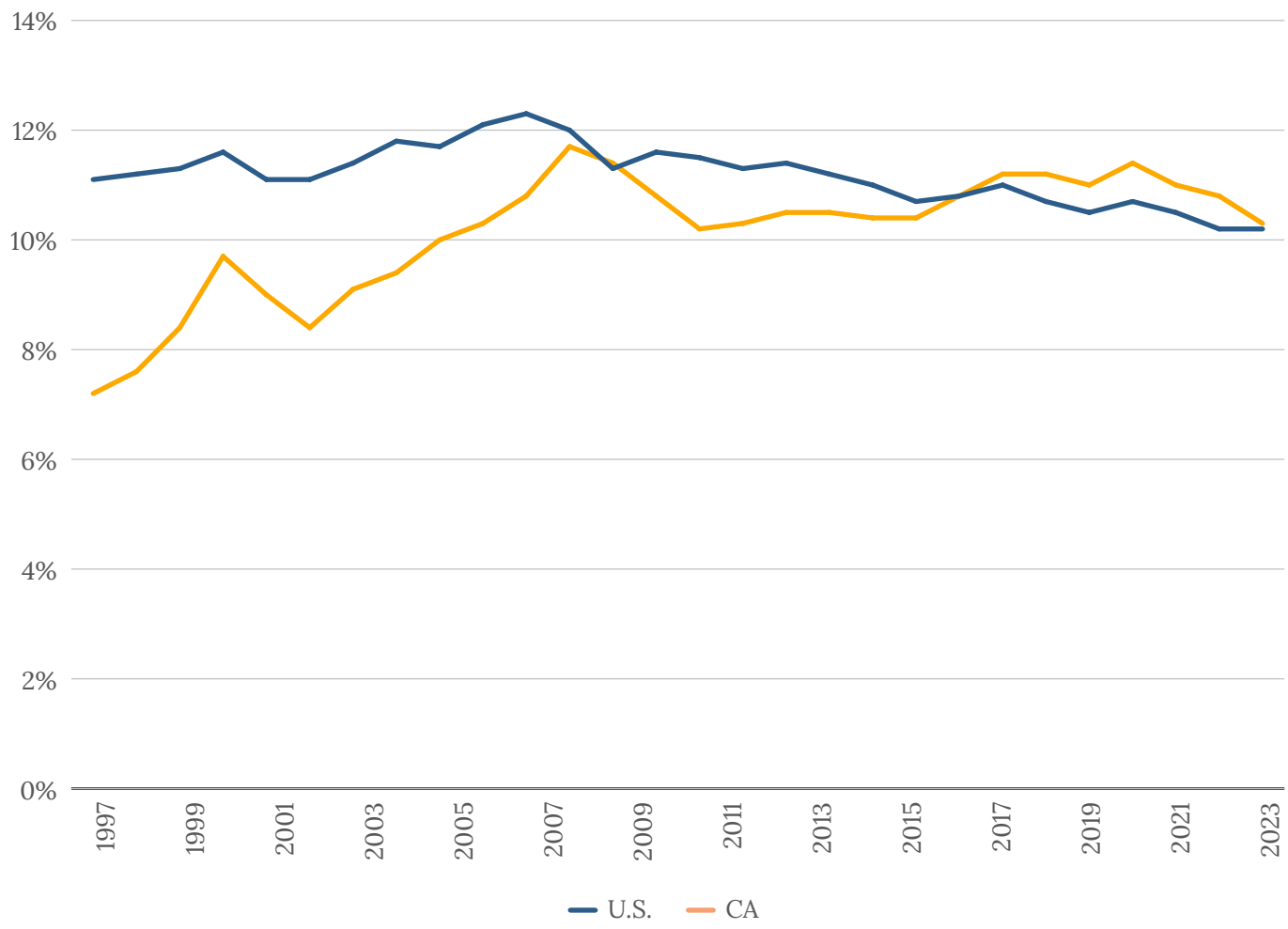
Source: Bureau of Labor Statistics, Current Employment Statistics. Analysis by Beacon Economics.

Manufacturing
Share of Employment



Source: Bureau of Labor Statistics. Analysis by Beacon Economics.

Manufacturing Share of GDP

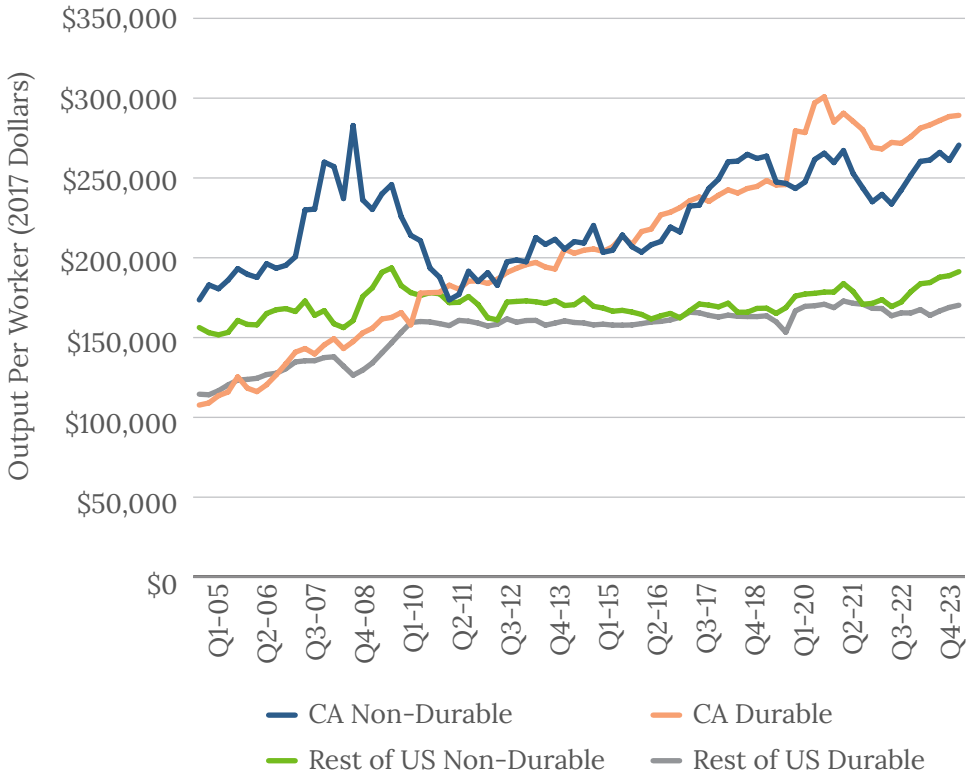


Source: Bureau of Economic Analysis. Analysis by Beacon Economics.

California's Manufacturing is Just More Productive

California's manufacturing strength has a lot to do with how productive its workers are, especially in durable goods like electronics, aerospace, and lab equipment. Since around 2011, California's durable manufacturing workers have been producing far more per person than workers in the rest of the country. That likely reflects a shift toward more high-tech, capital-intensive industries. Today, each durable goods worker in California generates close to $300,000 in output, which is about 70% more than the national average.

CA Vs U.S. Manufacturing Labor Productivity



Source: Bureau of Economic Analysis, Quarterly Census of Employment and Wages. Analysis by Beacon Economics.

In non-durable manufacturing such as food or clothing production, California also has an edge in productivity. There were big gains in the 2000s and again in the late 2010s, but in recent years, productivity growth has leveled off. That could mean the state has already captured most of the efficiency it can in this area, though new technologies like AI may shake things up again.

Recent Changes in Manufacturing Jobs and Output

Last year, California's manufacturing sector experienced about:

20,000 job losses in non-durable goods

62,000 job losses in durable goods

For a total of over 82,000 jobs lost in manufacturing

The state's manufacturing sector has taken a clear hit in recent quarters. Although job losses have been widespread across the country, the scale and concentration of recent declines in California stand out.

In 2024, the state lost over 82,000 manufacturing jobs, according to the U.S. Bureau of Labor Statistics' Quarterly Census of Employment and Wages. About 20,000 of those were in non-durable manufacturing, but the bulk (62,000 jobs) came from durable goods, with more than 50,000 jobs lost in the electronic computer manufacturing subsector alone.

California also accounted for a disproportionate share of the nation's recent job losses in manufacturing:

- The United States as a whole lost 22,000 non-durable manufacturing jobs in 2024. California accounted for 10 out of every 11 of the jobs that were lost.
- Durable manufacturing lost 157,000 jobs nationwide; California was responsible for more than 40% of that total.

Last year, California accounted for:

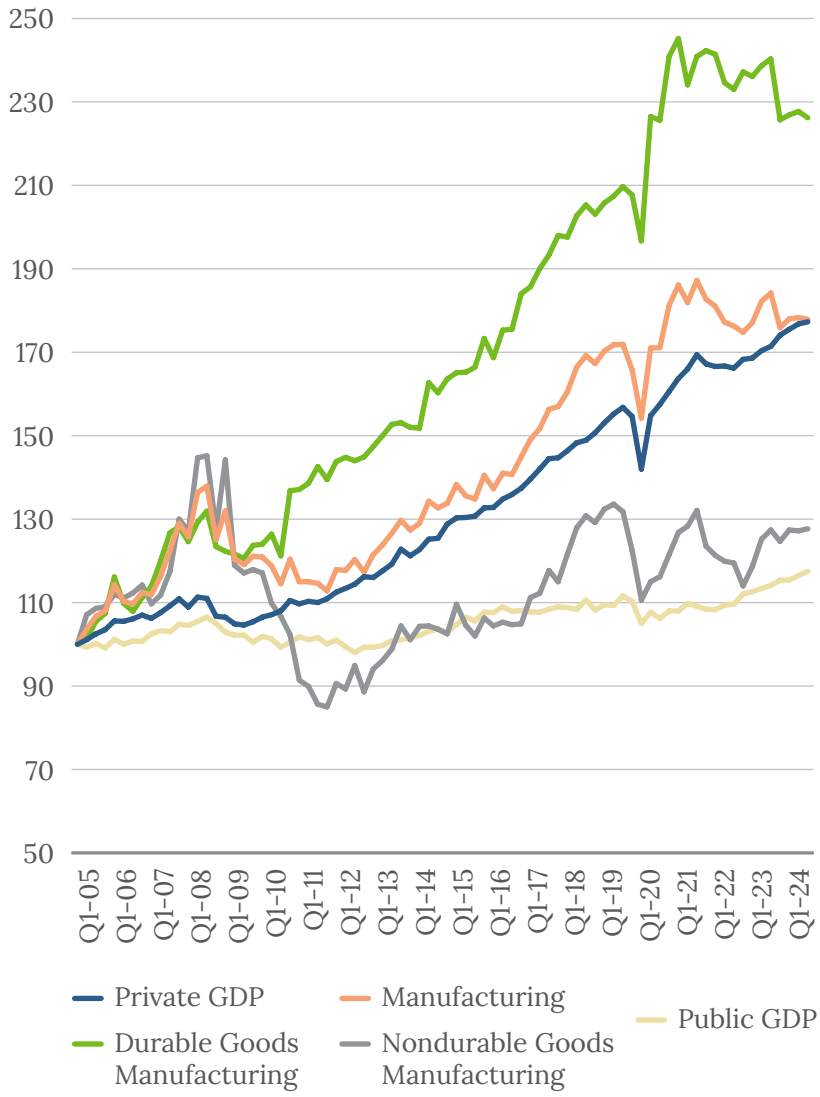
Over 90% of U.S. job losses in non-durable manufacturing

Over 40% of U.S. job losses in durable manufacturing

Looking out over a longer horizon, from 2019 through 2024:

- Non-durable manufacturing jobs grew by 41,000 in the rest of the United States, while California added just 9,000.
- Durable goods jobs declined by 172,000 in the rest of the country. California's decline was smaller (22,000) but again, heavily concentrated in electronics.

Indexed Real GDP
Q1-05=100, California



Source: Bureau of Economic Analysis. Analysis by Beacon Economics.

On the output side, California's story has shifted too. For years, real GDP in durable goods manufacturing grew faster than the rest of the state's economy, helping the broader manufacturing sector outperform. But that momentum stalled after the pandemic. Non-durable manufacturing has been even weaker, with no real growth in nearly a decade. It briefly outpaced durable goods and private sector GDP in the years leading up to the Great Recession, but never fully recovered after the downturn.

The result has been that manufacturing no longer stands apart from the rest of the state's private economy. What was once a growth leader has now slowed to match the rest of the economy.

And to be clear, this is not because the private economy sped up, but because manufacturing slowed down.

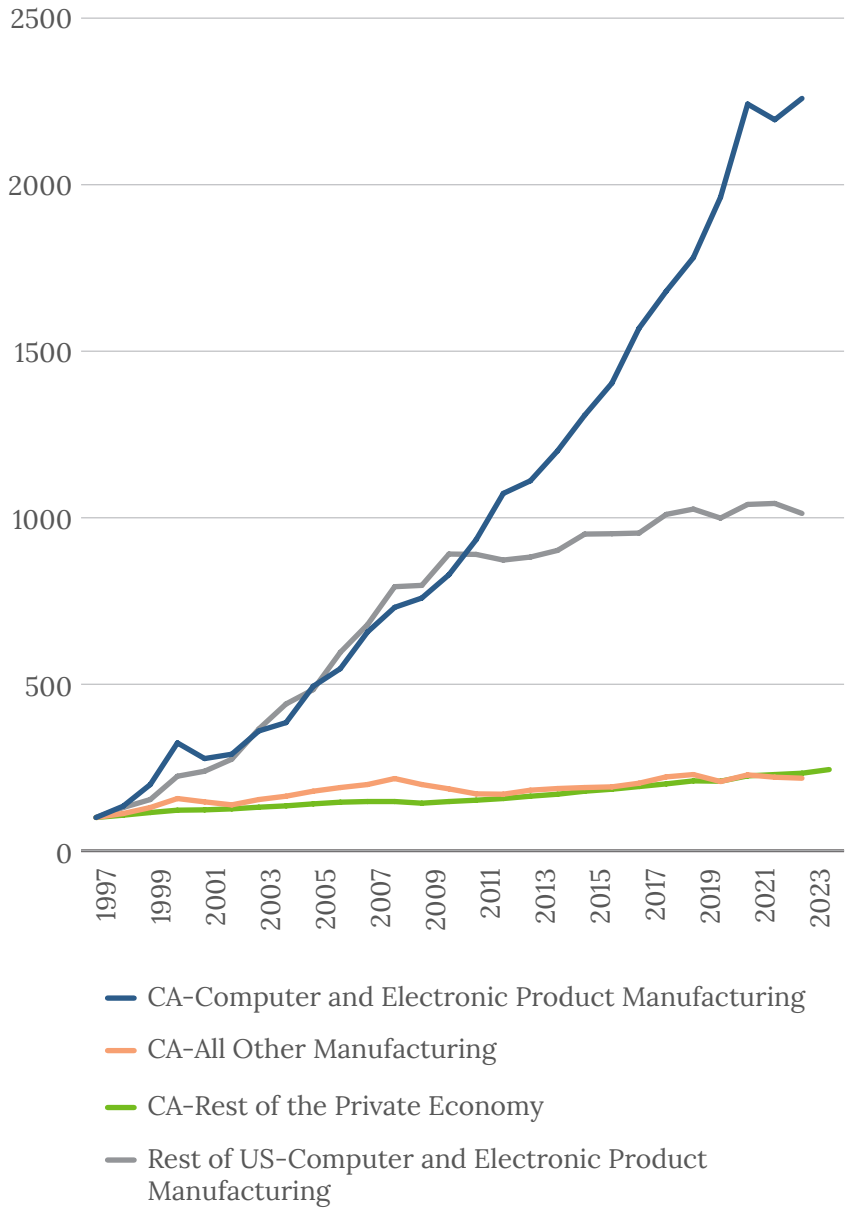
Manufacturing Changes Based on Specialization 2019-2024
California

Group (base on 2019 LQ)	2024 Estabs	2024 Emp	2024 Avg Ann Wage	Estab Chg	Emp Chg	Avg Ann Wg Chg
Highly Specialized Durable	2,878	183,439	169,866	96	-37,164	-11,000
Highly Specialized Non-Durable	4,774	100,267	75,072	140	7,196	13,859
Moderately Specialized Durable	5,705	209,833	228,317	819	537	94,929
Moderately Specialized Non-Durable	3,374	81,617	81,355	586	450	11,465
Marginally Specialized Durable	1,364	35,194	91,655	-96	-4,984	18,047
Marginally Specialized Non-Durable	2,453	83,838	105,622	793	7,310	3,176
Unspecialized Durable	15,670	317,609	93,823	1,176	19,747	23,732
Unspecialized Non-Durable	12,135	271,116	59,511	259	-5,509	15,518

Source: Bureau of Economic Analysis, Quarterly Census of Employment and Wages. Analysis by Beacon Economics.

Zooming In: Electronic Computer Manufacturing

Indexed GDP



Source: Bureau of Economic Analysis. Analysis by Beacon Economics.

The electronic computer manufacturing industry has played a big role in California's manufacturing story.

Up until about 2012, output in electronic computer manufacturing grew at a similar pace in both California and the rest of the country. But after that, growth in other states flattened, while California kept growing. A lot of the state's gains in durable goods output came from this one sector.

In 2022, output dropped for the first time since the dot-com crash. Demand slowed, and venture capital pulled back. [iv,v] Output eventually recovered, but jobs didn't. Starting in 2024, the industry began cutting back—50,000 jobs were lost in just the first quarter, and another 2,000 were lost during the rest of the year.[vi]

Recent Events and Forecast

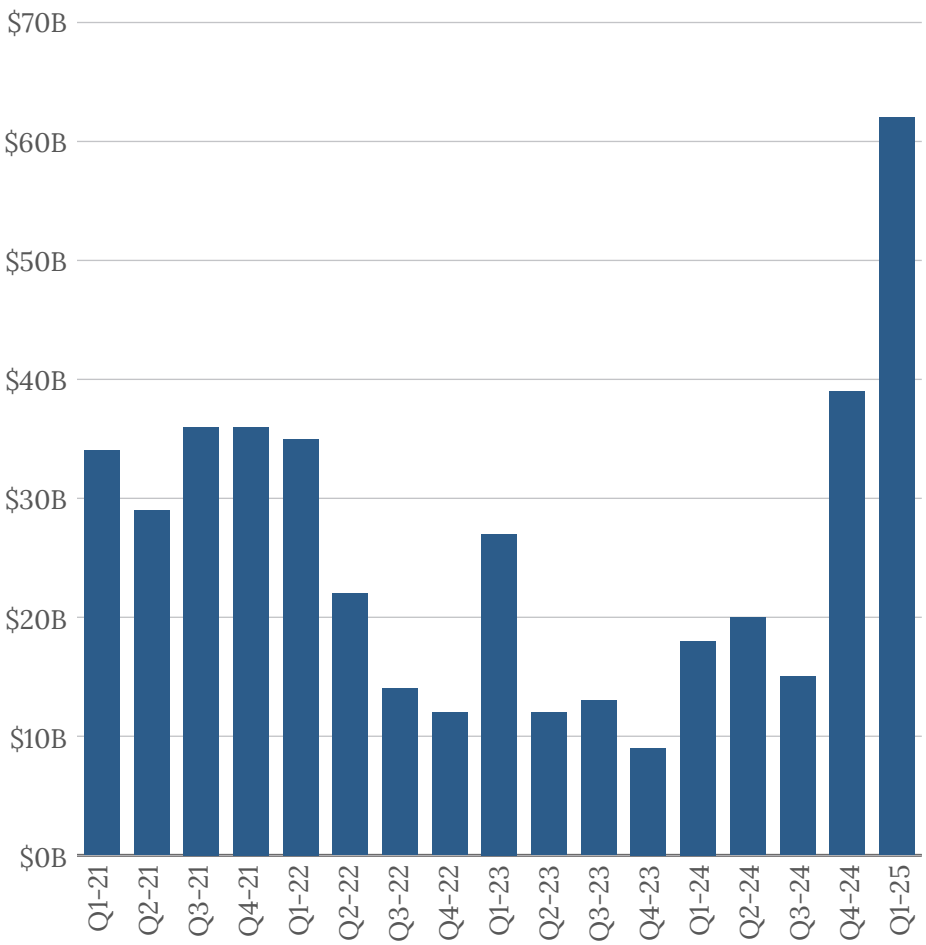
Tech layoffs have largely been the result of a post-pandemic correction. After the initial surge in digital demand, consumer spending shifted back toward in-person experiences. At the same time, venture funding slowed, interest rates rose, and many firms began prioritizing efficiency over headcount.

Tariffs could be disruptive for California manufacturers, especially in durable goods sectors such as aerospace, lab equipment, and semiconductors, which rely on complex global supply chains.[vii] Replacing foreign inputs is costly and slow. Still, reduced competition might help some firms, so the net impact remains uncertain.

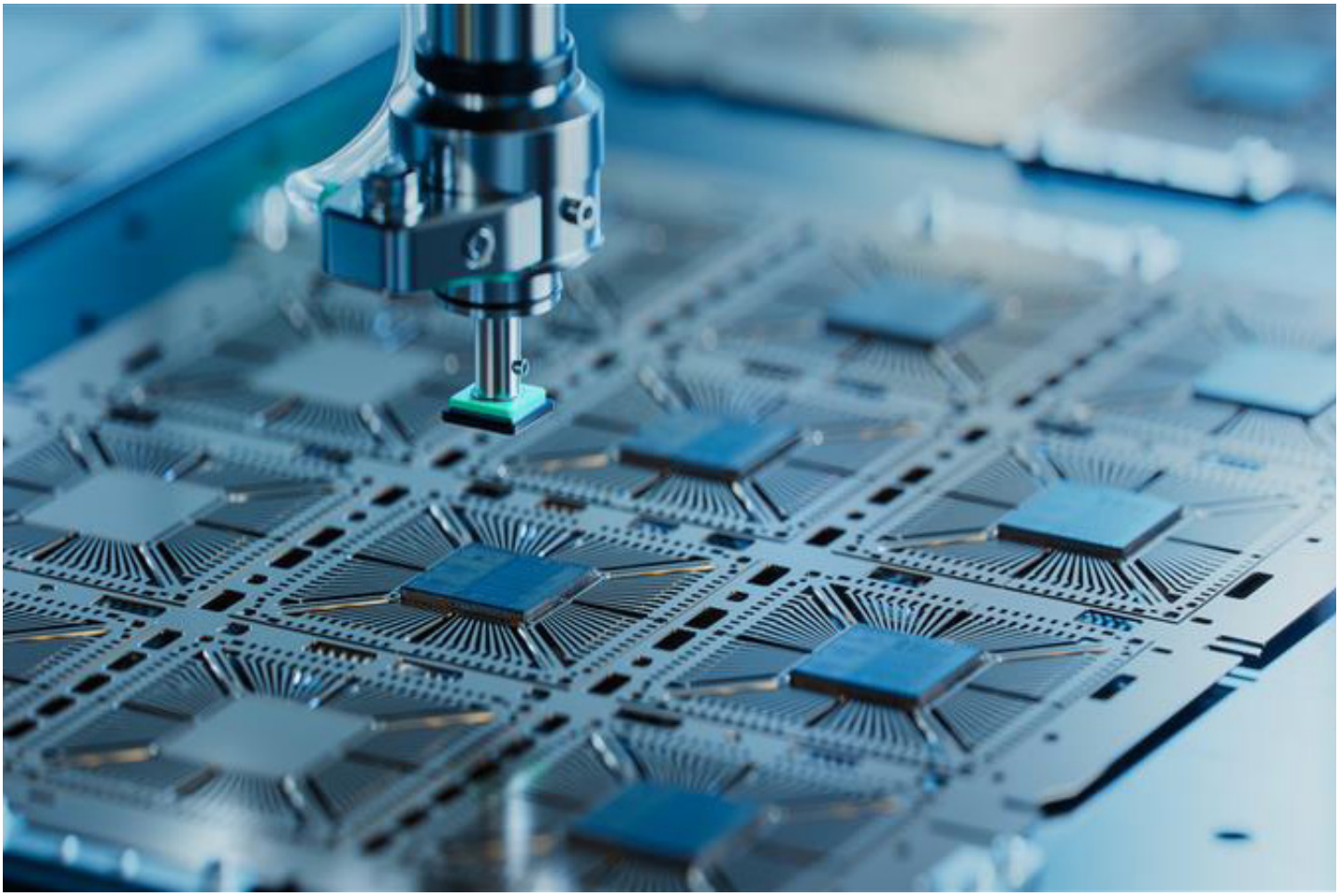
Non-durable manufacturing could see modest gains under a stricter tariff regime. California still produces an outsized share of the nation's textiles and apparel—industries often undercut by low-wage competition abroad. But these are also low-margin businesses that depend on global inputs, so they're not immune to cost pressures either.

AI and tech are likely to make computer and electronic product manufacturing even more productive. Venture capital is flowing back into California, with 2024 and 2025 showing a clear rebound in funding. This could lead to higher output, even as payrolls shrink. Firms are optimizing around revenue per employee, and AI tools are speeding up that shift.[viii]

California Venture Capital Funding
Quarter



Source: CB Insights. Analysis by Beacon Economics.



Conclusion

Manufacturing still matters in California, but it's changing. The state's edge has always come from how productive its workers are, especially in durable goods. That advantage is still clear when you look at the data. Even with recent job losses and slowing real output, California is producing more per worker than other states and still holds a strong position in computer electronics manufacturing.

That's partly why fewer workers are needed. When productivity rises, companies can do more with less. And with AI tools becoming ever more common, that shift is likely to speed up. If California continues leading in tech adoption, it could stay ahead of the curve. But the future won't be about going back to traditional factory jobs, it'll be about adapting to what's next.

About Beacon Economics

Founded in 2006, Beacon Economics, an LLC and certified Small Business Enterprise with the state of California, is an independent research and consulting firm dedicated to delivering accurate, insightful, and objectively based economic analysis. Employing unique proprietary models, vast databases, and sophisticated data processing, the company's specialized practice areas include sustainable growth and development, real estate market analysis, economic forecasting, industry analysis, economic policy analysis, and economic impact studies. Beacon Economics equips its clients with the data and analysis they need to understand the significance of on-the-ground realities and to make informed business and policy decisions.

Learn more at beaconecon.com

Project Team

Christopher Thornberg PhD.
Founding Partner (Project Advisor)

Niree Kodaverdian PhD.
Research Manager

Emil Alexander Sabán
Senior Research Associate

For further information about this report or to learn more about Beacon Economics please contact:

Sherif Hanna
Managing Partner
sherif@beaconecon.com

Victoria Bond
Director of Marketing and Communications
Victoria@beaconecon.com

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Footnotes

[i] https://www.latimes.com/business/story/2024-12-18/trump-2-0-and-what-it-holds-for-manufacturing-jobs-in-california-and-the-u-s

[ii] https://www.cato.org/blog/americans-think-manufacturing-employment-greatfor-other-people

[iii] https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://podcasts.apple.com/us/podcast/what-makes-manufacturing-jobs-special-planet-money/id290783428%3Fi%3D1000710893209&ved=2ahUKEwjNhN-dgY6OAxXsHzQIHakSPDwQFnoECBQQAQ&usg=AOvVaw0HmvmoPemt_vIp3vKccQjS

[iv] https://www.techtarget.com/whatis/feature/Tech-sector-layoffs-explained-What-you-need-to-know#:~:text=of%20January%202023.-,Higher%20interest%20rates,rates%20as%20of%20March%202024.

[v] https://www.theverge.com/2022/2/11/22925859/big-tech-companies-2021-earnings-record-revenue-apple-amazon-alphabet-meta?ref=blog.dealum.com

[vi] Bureau of Labor Statistics, Quarterly Census of Employment and Wages for NAICS Code 334111.

[vii] According to data from the Bureau of Labor Statistics, 70% of the costs of goods inputs for Computer Manufacturing are imported, as compared to 37% for Pharmaceuticals, and under 15% for Food Manufacturing.

[viii] https://www.bloomberg.com/news/articles/2025-06-20/ai-is-ushering-in-the-tiny-team-era-in-silicon-valley?srnd=homepage-americas

TeamCalifornia

Beacon Economics

11. PALO VERDE COLLEGE MWD

Palo Verde Community College Presents

Information Sessions with The Metropolitan Water District of Southern California

Monday, September 8, 2025
📍 725 W. Broadway St.
Needles, CA 92363
1:00 -2:00 p.m.

Learn about exciting career opportunities with MWD!

Representatives from Metropolitan's Workforce Development Department will provide an overview of the organization, the hiring & application process, and answer your questions.

🚧 Positions Available

Operations & Maintenance Technician IV (Mechanical)
📍 Location: Hinds Pumping Plant, Desert Center, CA (2 positions)
🏘️ Housing may be provided
Minimum Requirements:

- High school diploma/equivalency AND
  - 6+ years in mechanical maintenance (pump/treatment plant, hydroelectric, or similar facility) OR
  - Completion of a recognized mechanical trade training program with journey-level experience

Operations & Maintenance Technician IV (Electrical)
📍 Location: Eagle Mountain Pumping Plant, Riverside County, CA (1 position)
🏘️ Housing may be provided
Minimum Requirements:

- High school diploma/equivalency AND
  - 6+ years in electrical maintenance (pump/treatment plant, hydroelectric, or similar facility) OR
  - Completion of a recognized electrical trade training program with journey-level experience

💵 Salary & Benefits
$46.52 – $61.30 per hour
Medical, dental & vision coverage
Paid holidays, personal, annual, and sick leave
Retirement benefits & more

👉 **If you meet the minimum requirements, don't miss this chance to connect directly with the employer!**

12. RIDER APPRECIATION DAY

You're invited!

Rider Appreciation Day - September 4

RIDE FREE ALL DAY

Come celebrate with us.
Enjoy refreshments and giveaways.

When: Thursday, Sept 4 from 7:30 to 11:30 AM

Where: El Garces West Parking Lot – 950 Front Street, Needles

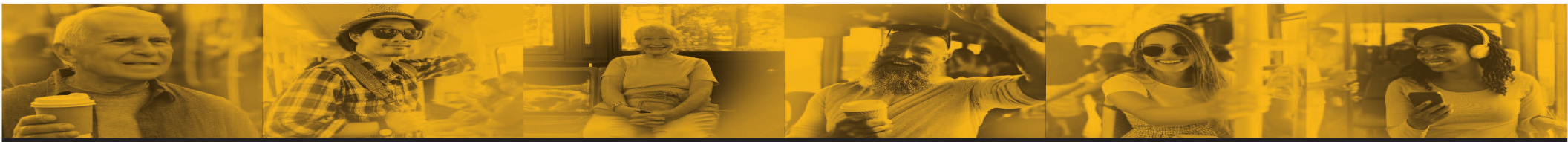
NAT NEEDLES AREA TRANSIT

NEEDLES Shuttle
Fort Mohave/Bullhead

NEEDLES Dial-a-Ride
Specialized Transportation

We love our riders! To show our appreciation, we're offering free fares on all services and giving away grocery bags and other fun gifts.

Try the NEW Ft. Mohave/Bullhead Shuttle for free on September 4. Call 760-326-4789 by 11 AM the day before to reserve your ride. Space is limited.



Ride Happy!

powered by sbcta
San Bernardino County Transportation Authority

13. SAVE THE DATE- SAINT VINCENT

15. LABOR DAY HOLIDAY

THIS OFFICE WILL BE CLOSED

MONDAY SEPTEMBER 1, 2025,
FOR LABOR DAY.

WE WILL REOPEN TUESDAY

SEPTEMBER 2, 2025, AT 8:30 AM.