



AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE

TUESDAY, JANUARY 27, 2026
COUNCIL EXECUTIVE SESSION – NONE
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: : 480 703 240#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: : 480 703 240#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PUBLIC HEARING

1. Adopt Resolution 2026-1 of the City Council of the City of Needles Approving a Conditional Use Permit Amendment to City Council Resolution 2017-114 for a Medical Marijuana Cultivation Facility Located at 204 Bazoobuth Street (APN 0186-154-13), Including Modification of Perimeter Wall Materials and Relocation of Parking and Trash Enclosure to Adjacent Parcels (APNS 0186-154-05 And 0186-154-01). **ITEM CONTINUED TO FEBRUARY 10, 2026.**

NPUA / COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 2 through 3 on the Consent Calendar by affirmative roll call vote **(ACT)**

2. Approve Change Order No.1 to the Public Works Agreement with WEKA, Inc. for the Phase V Water Service Lateral Replacement Project resulting in an increase to the contract in the amount of \$166,994.81 for a total contract amount of \$555,933.81 and authorize staff to execute said Change Order.
3. Authorize the City Manager to execute the First Amendment to the California River Contractors Forbearance Agreement for 2024 – 2026 Conservation Agreement under the Lower Colorado Conservation and Efficiency Program

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

4. Accept and file the FY 24 NPUA Financial Statements Audit (ACT)

HACN/COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the HACN / City Council may pull an item from the Consent Calendar for discussion. Prior to HACN / City Council action, a member of the public may address the HACN / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 5 through 7 on the Consent Calendar by affirmative roll call vote. (ACT)

5. Accept the work by Golden West Fence for the Needles Housing Authority (NHA) Primary Fencing Project and Authorize Staff to Issue the Notice of Completion
6. Waive the formal bid requirement for collection services and approve the proposal and agreement with Sequoia Concepts, Inc., dba Sequoia Financial Services to provide third-party collection services for delinquent Housing Authority accounts receivable. Authorize the Executive Director to execute the agreement and make minor administrative modifications as needed, provided such changes do not affect the agreement's intended purpose.
7. Housing Commission Update

END OF HACN / COUNCIL CONSENT CALENDAR

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 8 through 12 on the Consent Calendar by affirmative roll call vote. (ACT)

8. Approve the Warrants Register through January 27, 2026
9. Approve the Minutes of January 13, 2026
10. Accept and file the December 2025 Treasurer's Report
11. Adopt Resolution 2026-03 of the City Council, City of Needles, prioritizing and approving the dollar amount of Needles eligible projects for the Community Development Block Grant Funding in fiscal year 2026-2027.
12. Authorize the Mayor to sign the Informed Consent from Best Best and Krieger (BBK)

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

13. Visitor Center Operating Hours (DIS)
14. Authorize the City of Needles to host the Route 66 Centennial Celebration on November 7, 2026, and approve an event budget in an amount not-to-exceed \$7,500, funded from General Fund Reserves. (ACT)

- [15.](#) Adopt Resolution 2026-04 of the City Council, City of Needles, Approving a Third Amendment to the Use Permit between the City of Needles and County of San Bernardino for the City-owned property located at 1111 Bailey Avenue (ACT)
- [16.](#) Authorize the City cosponsor the Run for the Wall with an approximate amount of \$2,500 for services. (ACT)
- [17.](#) Authorize Mayor Jernigan's travel reimbursement and continued participation in the Mohave County Economic Development and Tourism meetings. (ACT)
- [18.](#) Authorize those interested to attend the 2026 City / County Conference scheduled for early May 2026, in Lake Arrowhead (ACT)
- [19.](#) Authorize those interested to attend the League of California Cities (LCC) City Leaders Summit in Sacramento April 22-24, 2026. (ACT)
- [20.](#) Authorize those interested to attend the ICSC Event at the Las Vegas Convention Center on May 18-20, 2026. (ACT)

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY MANAGER REPORT

[City](#) Manager's Report for the weeks of January 9 and 16, 2026

COUNCIL REQUESTS

Council Member Ford

Council Member McCorkle

Vice Mayor Campbell

Council Member Pogue

Council Member Belt

Council Member Longbrake

Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>

Posted: January 23, 2026

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 23rd day of January 2026

/s/ Candace Clark, CPMC, CMC, City Clerk



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Approve Change Order No.1 to the Public Works Agreement with WEKA, Inc. for the Phase V Water Service Lateral Replacement Project

Background: In preparation for the upcoming Pavement Management Program, Phase V Street Improvements scheduled for FY26, staff advertised for bids for the Water Service Lateral Replacement project for streets associated with the paving. Streets for this project include the following: LillyHill Drive (Parkway Street to Coronado Street), Peru Street (Desoto Street to Balboa Street), Cortez Street (Desoto Street to Balboa), Parkway Street (LillyHill Drive to Rio Vista Street), Coronado Street (LillyHill Drive to Cortez Street), and Balboa Street (Desoto Street to Rio Vista Street). The contract was awarded to WEKA, Inc on October 14, 2025, and work commenced in November 2025. The original bid awarded was \$388,939 and \$28,141.54 additional work was added during construction that was funded by the project contingency.

During construction, water crews found that several valves in the construction area were broken, creating a risk to service continuity and the City’s ability to isolate the system in an emergency water main break. Therefore, four (4) insert valves were added to this water zone to be able to isolate a water shut down if such emergency were to exist. This additional work was added to this contract as recommended by the City Contract Engineer and Chief Water Operator to install these valves prior to installing new pavement in this area. The cost associated with this work is \$138,853.27 as it is specialized work from an out-of-area vendor. Insert valves require specialized installation and equipment; due to project sequencing and the paving schedule, it is not practical to rebid this work without delaying Phase V improvements.

Fiscal Impact: The FY 2026 adopted budget for the Water Capital Replacement Fund (Fund 582) includes \$500,000 for the lateral replacement project, funded from Water Asset Replacement Reserves. Approval of this change order will require an additional \$55,933.81 in appropriations from Water Asset Replacement Reserves.

Recommendation: Approve Change Order No.1 to the Public Works Agreement with WEKA, Inc. for the Phase V Water Service Lateral Replacement Project resulting in an increase to the contract in the amount of \$166,994.81 for a total contract amount of \$555,933.81 and authorize staff to execute said Change Order.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 01/22/2026

CITY OF NEEDLES
CHANGE ORDER

PROJECT: Phase V Water Service Replacement Project

ORDER NO: 1

OWNER: City of Needles

CONTRACTOR: WEKA, Inc.

FOLLOWING CHANGES ARE MADE TO THE CONTRACT:

<u>Description of Changes</u>	<u>Decrease Contract Price</u>	<u>Increase Contract Price</u>
Install 1" Water Service Lateral (3 @ \$2,800)		\$8,400
Hot Tap six (6) New Services		\$19,741.54
Excavate & Verify Pipe Size for Valve Inserts		\$10,171.80
Four (4) Valve Inserts		\$128,681.47

JUSTIFICATION:

Three water service lateral replacements were added to the project that were not identified on the project plans at the bid unit cost of \$2,800 each for a total of \$8,400.

Six (6) Hot Taps and new service installations were added to the project to separate services that either had shared service laterals or required new services for a total of \$19,741.54.

Four (4) insert valves installed to isolate the water zone in this area in case of a water main leak or break in the future. Existing valves were not operable during construction and required replacement. \$10,171.80 plus \$128,681.47 additional for these isolation valves recommended by the City Contract Engineer.

Total additions to be funded by \$38,893.90 project contingency and \$128,100.91 Water Asset Replacement funds.

Original Contract Price	\$ 388,939.00
Previous Change Order(s) Amount	\$ 0.00
Original Contract Price plus previous Change Orders	\$ 388,939.00
Contract Price Due This Change Order	\$ 166,994.81
New Contract Price	\$ 555,933.81

CHANGE IN CONTRACT TIME

Contract Time will be (Increased)	Adjusted Date for Completion of all Work	Calendar Days
	February 6, 2026	

APPROVALS REQUIRED

Requested by: _____
Signature (Project Manager)

Date: 01/21/26

Contractor Acceptance: *Mack Simone*
Signature (Contractor)

Date: 01/21/26

Approved by: _____
Signature (City Manager)

Date: 01/27/26
CC meeting



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Authorize the City Manager to execute the First Amendment to the California River Contractors Forbearance Agreement for 2024 – 2026 Conservation Agreement under the Lower Colorado Conservation and Efficiency Program

Background: Recently, MWD, PVID, and USBR amended the SCIA. Attached is a draft amendment to the 2024-2026 California Forbearance Agreement to cover the amended SCIA that extends the agreement for an additional 5 months through December 31, 2026.

The amendment is not objectionable. It adds to the existing system conservation from within PVID but on a voluntary basis, with a callback provision for the Metropolitan Water District, ending December 31, 2026. The underlying 117,000 AF of system conservation is unchanged.

Enclosed is the forbearance agreement and SCIA amendment.

The Board of Public Utilities approved the recommended action on January 20, 2026.

Fiscal Impact: None

Environmental Impact: None

Recommended Action: Authorize the City Manager to execute the First Amendment to the California River Contractors Forbearance Agreement for 2024 – 2026 Conservation Agreement under the Lower Colorado Conservation and Efficiency Program

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): _____

Date: _____

**California Colorado River Contractors Forbearance Agreement for 2024-2026
Conservation Agreements Under the Lower Colorado Conservation and Efficiency
Program**

Coachella Valley Water District, Imperial Irrigation District, The Metropolitan Water District of Southern California, Palo Verde Irrigation District, and the City of Needles, each of which is a “Party” and together are the “Parties,” enter into this Agreement as follows:

Recitals

A. Each of the Parties to this Agreement is a California Colorado River contractor pursuant to a contract with the Secretary of the Interior for delivery of Colorado River water under Section 5 of the Boulder Canyon Project, which contracts, together with subsequent agreements among some or all the Parties or among some or all of the parties and the United States Department of Interior Bureau of Reclamation, and along with applicable State and Federal laws, define the rights of each Party to request and receive delivery of Colorado River water for diversion for beneficial uses within the State of California.

B. Several of the Parties are individually or collectively engaging in programs to conserve Colorado River water to assist in maintaining storage in the Colorado River reservoirs to help prevent the reservoirs from declining below critical elevations as a result of recent hydrologic conditions in the Colorado River system.

C. In 2023, the Parties entered into the California Colorado River Contractors Forbearance Agreement for 2023 Conservation Agreements Under the Lower Colorado Conservation and Efficiency Program to provide assurance that no Party would claim a right to the benefit of, the delivery of, or to the diversion of certain water conserved during 2023 in order to enable that water to increase storage in the Colorado River reservoirs.

D. The purpose of this Agreement is to provide assurance that no Party will claim a right to the benefit of, the delivery of, or to the diversion of the water conserved beginning in 2024 and through 2026 under the Conservation Programs listed below in order to enable the water conserved to increase storage in the Colorado River reservoirs.

Now THEREFORE, in consideration of the agreements and covenants herein, the Parties agree as follows:

Forbearance

1. Each of the Parties hereby forbears any claim to the benefit of, to divert, or to seek the delivery of Colorado River water conserved by any of the following programs (“Conservation Programs”):

a. The System Conservation Implementation Agreement (SCIA) between the United States Bureau of Reclamation and the Coachella Valley Water District to Implement the Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and

compensated conservation of Colorado River water historically used to recharge groundwater aquifers, SCIA No. 23-XX-30-W0764 dated July 24, 2023 (up to 35,000 acre-feet/year in 2024 and 2025).

b. The System Conservation Implementation Agreement between the United States Bureau of Reclamation and the Coachella Valley Water District to Implement the Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within Coachella Valley Water District, SCIA No. 23-XX-30-W0821 dated March 28, 2024 (up to 10,000 acre-feet/year from 2024-2026).

c. The System Conservation Implementation Agreement between the United States Bureau of Reclamation and The Metropolitan Water District of Southern California to implement a Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within the Palo Verde Irrigation District, SCIA No. 23-XX-30-W0772 dated December 13, 2023 (up to 117,021 acre-feet/year from 2024-2026).

d. The System Conservation Implementation Agreement between the United States Bureau of Reclamation and the Imperial Irrigation District to implement a Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within Imperial Irrigation District's service area, SCIA No. 24-XX-30-W0825 dated August 26, 2024 (up to 300,000 acre-feet/year with a cumulative total not to exceed 700,000 acre-feet from 2024-2026).

e. The System Conservation Implementation Agreement among the United States Bureau of Reclamation, The Metropolitan Water District of Southern California, and the Bard Water District to implement a Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within Bard Water District, SCIA No. 23-XX-30-W0773 dated September 23, 2024 (up to 5,700 acre-feet/year from 2024-2026).

2. Imperial Irrigation District, The Metropolitan Water District of Southern California, Palo Verde Irrigation District, and the City of Needles, each hereby forbears any claim to the benefit of, to divert, or to seek the delivery of Colorado River water conserved during 2024 and 2025 by the following Conservation Program:

a. The System Conservation Implementation Agreement between the United States Bureau of Reclamation and The Metropolitan Water District of Southern California to implement a Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within the Quechan Indian Reservation in California, SCIA No. 23-XX-30-W0783 dated December 13, 2023, and as amended on November 12, 2024 (up to 13,000 acre-feet per year in 2024-2026).

3. The forbearance given by this Agreement as to the Conservation Programs identified in Sections 1 and 2 above shall be for the benefit of each of the Parties and shall also be for the benefit of the United States Department of Interior, Bureau of Reclamation. This Agreement does not create any third-party beneficiary rights in any person other than the Parties and the United States Department of the Interior, Bureau of Reclamation.

4. The Parties' forbearance under this Agreement is conditioned upon the annual verification of the conserved water after a workgroup consultation between the United States Department of Interior, Bureau of Reclamation, The Metropolitan Water District of Southern California, Imperial Irrigation District, and Coachella Valley Water District. Any objection must be conveyed in writing within twenty-one (21) days following the consultation.

CVWD Limitation

5. Coachella Valley Water District hereby reaffirms its commitment made in paragraph 6 of the Drought Contingency Plan Implementation Agreement Between The Metropolitan Water District of Southern California and Coachella Valley Water District dated May 20, 2019.

Agreement Is Non-Precedential, Contains No Admissions, and Modifies No Other Agreements

6. The Parties agree that this Agreement shall not in any matter constitute a precedent as to the following:

(a) any right, obligation, or authority of any Party to engage in a conservation program;

(b) any methodology used to establish a baseline of consumptive use by which conservation for a program is measured or established in any future year; and

(c) the quantity of water or the proportion of reduction of contractual entitlement that an agency may be required to conserve or not divert, during any declared shortage.

7. The Parties agree that the reference to "forbearance" in this Agreement does not constitute an admission by any Party that any Party actually has a legal right to claim the conserved water created by any other Party in the absence of a forbearance agreement.

8. Some of the Parties are parties to other agreements among themselves and others relating to drought or shortages on the Colorado River. Nothing in this Agreement expressly or implicitly amends, modifies, or conflicts with the provisions of any of those other such agreements.

Term

9. This Agreement shall be effective when signed by two or more Parties as between the initial signatory Parties and shall be binding upon a subsequent signatory Party as of the date of signature of that Party.

10. The obligations related to the forbearance of conserved water conserved relating to the Conservation Programs under this Agreement shall terminate on May 31, 2027. Otherwise, the provisions of this Agreement shall remain enforceable.

Miscellaneous

11. The rights and obligations under this Agreement do not commit any Party to engage in the creation of conserved water under the Conservation Programs identified in Section 1 above.

12. Each Party represents and warrants that each person or persons executing this Agreement on its behalf is duly authorized to do so by the respective Party and that this Agreement binds that Party.

13. This Agreement may be executed in counterparts, each which is an original, but all of which together will constitute one and the same instrument.

[Signatures on following page]

The Parties are signing this Agreement as of the dates indicated below:

Approved as to form:

Signed by:
Marcia Scully
9D1F0CE7D578409...
General Counsel

THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Signed by:
Deven Upadhyay
A4844BCDF3984DE...
General Manager

Approved as to form:

Signed by:
Steven B. Abbott
64525CB1FF9F4CB...
Legal Counsel

COACHELLA VALLEY WATER DISTRICT

DocuSigned by:
[Signature]
6F25411F04354B6...
General Manager

Approved as to form:

Signed by:
Geoffrey P. Holbrook
35E2A702FB6B45B...
General Counsel

IMPERIAL IRRIGATION DISTRICT

DocuSigned by:
Jamie Asbury
3223185B497044D...
General Manager

Approved as to form:

Signed by:
David R. Saunders
1F2191DD92D8491...
Legal Counsel

PALO VERDE IRRIGATION DISTRICT

Signed by:
JR Echard
0C2A0461EA6B483...
General Manager

Approved as to form:

Signed by:
Robert Hargreaves
5E80596304194C5...
City Attorney

CITY OF NEEDLES

DocuSigned by:
[Signature]
24453C88D677439...
City Manager

AMENDMENT NO. 1 TO SYSTEM CONSERVATION IMPLEMENTATION AGREEMENT (“SCIA”) BETWEEN THE UNITED STATES BUREAU OF RECLAMATION AND THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA, TO IMPLEMENT THE LOWER COLORADO CONSERVATION AND EFFICIENCY PROGRAM (LC CONSERVATION PROGRAM)

1. PREAMBLE SCIA No. 23-XX-30-W0772, dated December 20, 2023 (“SCIA”), to implement the LC Conservation Program is amended by this Amendment No. 1, hereinafter referred to as (“SCIA Amendment No. 1”) and entered into this 5th day of ~~December~~ 2025, by and between the United States, Department of the Interior, Bureau of Reclamation (“Reclamation”), acting through the Regional Director of the Lower Colorado Basin Region of the Bureau of Reclamation and The Metropolitan Water District of Southern California (“MWD”), hereinafter referred to singularly as “Party” or collectively as “Parties” and pursuant to the Act of Congress approved June 17, 1902 (32 Stat. 388), designated the Reclamation Act, and acts amendatory thereof or supplementary thereto, the Act of December 21, 1928 (45 Stat. 1057), designated the Boulder Canyon Project Act, the Act of September 30, 1968 (82 Stat. 885), designated the Colorado River Basin Project Act, the Colorado River Drought Contingency Plan Authorization Act, Public Law 116-14, dated April 16, 2019, and the Inflation Reduction Act of 2022, Public Law 117-169 dated August 16, 2022;

WITNESSETH THAT:

2. EXPLANATORY RECITALS

2.1 WHEREAS, Reclamation and MWD entered into the SCIA, as concurred to by the Palo Verde Irrigation District (“PVID”), whereby MWD agreed that instead of using the water created under the land following Program Agreement that it has with PVID, which is Exhibit A to the SCIA, for its own use, MWD will create System Conservation Water under the SCIA during a three-year period that began August 1, 2023 and continues through July 31, 2026, unless otherwise determined in accordance with Section 6.4 of the SCIA, thereby allowing such System Conservation Water to remain in Lake Mead in exchange for financial compensation;

2.2 WHEREAS, the process for a Supplemental Environmental Impact Statement to the 2007 Record of Decision was completed and on May 6, 2024, the Secretary of the Interior signed the Record of Decision for the *Supplement to the 2007 Colorado River Interim Guidelines for Lower Basin Shortages and the Coordinated Operations for Lake Powell and Lake Mead*;

2.3 WHEREAS, MWD and PVID notified Reclamation by letter or email dated August 25, 2025, attached hereto as (“Exhibit B-1”) that it desires to amend the SCIA to create System Conservation Water in the remaining five months of calendar year 2026 (August 1, 2026 through December 31, 2026) with similar terms and conditions as in the three-year period from August 1, 2023 through July 31, 2026, but on a voluntary basis;

2.4 WHEREAS, Reclamation and MWD desire to amend the SCIA whereby MWD agrees to create System Conservation Water in the remaining five months of calendar year 2026 beginning August 1, 2026 through December 31, 2026, hereinafter referred to as the (“Five-Month Period”), with similar terms and conditions as in the three-year period from August 1, 2023 through July 31, 2026, but on a voluntary basis, and allow such volume to remain in Lake Mead in exchange for financial compensation; and

2.5 WHEREAS, capitalized terms used but not defined in this SCIA Amendment No. 1 have the meanings assigned to such terms in the SCIA;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the Parties agree as follows:

3. AMENDMENT TO SCIA

3.1 The SCIA is hereby amended as follows:

3.1.1 Section 3.4 of the SCIA is hereby superseded and replaced with the following:

“3. DEFINITIONS

3.4 Exhibit B and B-1 is a copy of the LC Conservation Program proposal dated November 21, 2022, as modified through negotiation of this SCIA and the letter or email dated August 25, 2025. Exhibit B and B-1 are attached hereto and part of this SCIA.

3.1.2 Section 4 of the SCIA is hereby superseded and replaced with the following:

“4. PURPOSE

4.1 The purpose of this SCIA is for Reclamation to fund land fallowing under the Program Agreement to create System Conservation Water. Instead of using the water created under the Program Agreement for its own use, MWD will create System Conservation Water under this SCIA, unless otherwise determined in accordance with Section 6.4 herein. MWD proposes to create System Conservation Water during a three-year and Five-Month Period that began August 1, 2023 and continues through December 31, 2026, which will be 117,021 acre-feet per year and up to 36,066 acre-feet for five months, as described in Section 6.3 herein, less any Call Back under Section 6.4, thereby allowing such System Conservation Water to remain in Lake Mead as Colorado River System Water. MWD attests that such water was used in previous years and it would have been used in the years and months covered under this SCIA.”

3.1.3 Section 5 of the SCIA is hereby superseded and replaced with the following:

“5. SYSTEM CONSERVATION IMPLEMENTATION

5.1 The term of this SCIA begins upon execution of this SCIA and

continues until the final payment in accordance with Section 9 herein is made by Reclamation to MWD and all terms and conditions herein are satisfied.

5.2 MWD and PVID jointly submitted a LC Conservation Program proposal dated November 21, 2022, and is attached to this SCIA as Exhibit B. The proposed plan to be implemented under this SCIA is to use the Program Agreement capacity to participate in the LC Conservation Program to cover a three-year period that began August 1, 2023 through July 31, 2026. MWD and PVID jointly submitted an amendment to their proposal to add the last five months of calendar year 2026 to create System Conservation Water through December 31, 2026. The Program Agreement has 25,947 acres enrolled that are entitled to receive Priority 1 water pursuant to the California Seven-Party Agreement of 1931. MWD issues fallowing call notices from time-to-time that declare the number of acres to be fallowed for a given year ranging from a minimum of 6,487 fallowed acres, which is 25 percent, to the maximum amount of 25,947 acres, which is 100 percent.

5.3 MWD made or will make a fallowing call notice declaring the maximum amount of up to 25,947 acres allowed in the Program Agreement to be fallowed whereby, beginning August 1, 2023 through July 31, 2026, the Program Agreement will be at maximum fallowing of up to 25,947 acres to create up to 117,021 acre-feet per year as described in Section 6.1 herein of System Conservation Water under this SCIA. MWD will make a fallowing call notice pursuant to the Program Agreement for the period of August 1, 2026 through July 31, 2027 and, in addition, MWD will offer Participating Landowners the opportunity to voluntarily increase their fallowing, up to the maximum amount of 25,947 acres, for the period of August 1, 2026 through December 31, 2026, to create up to 36,066 acre-feet for the Five-Month Period, described in Section 6.1 herein, of System Conservation Water under this SCIA. MWD has executed or will execute agreements with PVID and the Participating Landowners within PVID ensuring that the land fallowing is performed in accordance with the terms and conditions of the Program Agreement and such landowner agreements.”

3.1.4 Section 6 of the SCIA is hereby superseded and replaced with the following:

“6. LAND FALLOWING

6.1 MWD agrees it has caused or will cause the Participating Landowners to fallow up to the maximum fallowing amount of 25,947 acres by making a one hundred percent (100 percent) fallowing call in accordance with the Program Agreement for the following periods that are covered under this SCIA:

6.1.1 First Year from August 1, 2023 through July 31, 2024.

6.1.2 Second Year from August 1, 2024 through July 31, 2025.

6.1.3 Third Year from August 1, 2025 through July 31, 2026.

6.1.4 Five-Month Period from August 1, 2026 through

December 31, 2026; provided that any fallowing above the fallowing call during this period will be voluntary in that rather than cause the fallowing to occur, MWD will request such fallowing but Participating Landowners will not be obligated to participate.

6.2 Consumptive Use: The Parties agree that for each fallowed acre within PVID pursuant to this SCIA, the consumptive use reduction is 4.51 acre-feet per acre for a full year. For the Five-Month Period from August 1, 2026 through December 31, 2026, the consumptive use reduction is 1.39 acre-feet per acre.

6.3 The System Conservation Water created each year will be 117,021 acre-feet (25,947 acres x 4.51 acre-feet per acre) and up to 36,066 acre-feet (25,947 acres x 1.39 acre-feet per acre) for the Five-Month Period, less any Call Back under Section 6.4.

6.4 The Parties agree that MWD has the option to call back and divert water saved in an amount equal to the minimum call for a full year (i.e. 29,255 acre-feet) into the Colorado River Aqueduct for each of the Second Year and Third Year, and an amount equal to the minimum call for a partial year (i.e., 25,947 acres x 0.25 x 1.39 acre-feet per acre, or 9,717 acre-feet) into the Colorado River Aqueduct for the Five-Month Period in 2026, hereinafter referred to as the “Call Back Option”.

6.4.1 MWD shall notify Reclamation in writing of a decision to exercise its Call Back Option for the Second Year and Third Year on or before September 1, and the quantity to be called back and for the Five-Month Period on or before June 15, 2026. If MWD does not timely notify Reclamation that MWD is exercising its Call Back Option, then the Call Back Option will be deemed declined. If MWD exercises its Call Back Option in any year, it shall submit a modification to its water order for that year.

6.4.2 Any determination by MWD to exercise or decline its Call Back Option is considered final and is not subject to revision.

6.5 MWD agrees that Reclamation shall not compensate PVID for water that MWD calls back under the Call Back Option in accordance with this SCIA.

6.6 MWD agrees it shall not seek reimbursement from Reclamation for the water that is called back under the Call Back Option in accordance with this SCIA.

6.7 The Parties agree that implementation of this SCIA including all payments from Reclamation under this SCIA is contingent upon the forbearance of the California Colorado River water contractors for the creation of System Conservation Water under this SCIA.

6.8 The Parties agree that implementation of this SCIA including all payments from Reclamation under this SCIA is contingent upon MWD executing a separate written agreement with PVID regarding implementation of this SCIA. MWD will provide a copy of its agreement with PVID to Reclamation after it is executed.”

3.1.5 Sections 7.1 and 7.4 of the SCIA are hereby superseded and replaced with the following:

“7. MONITORING AND ACCOUNTING

7.1 The Parties agree that Reclamation shall (1) verify and document reductions in consumptive use of Colorado River water under this SCIA and (2) report the verified volume of System Conservation Water created from August 1, 2023 through December 31, 2026, under this SCIA in the annual *Colorado River Accounting and Water Use Report: Arizona, California, and Nevada*. (“Water Accounting Report”).

7.4 For Reclamation approval, MWD will submit to Reclamation and MWD will request PVID submit to Reclamation a revised water order, as needed, for calendar years 2023, 2024, 2025, and 2026 to account for the land fallowing and System Conservation Water created during the period of August 1, 2023 through December 31, 2026.”

3.1.6 Section 9 of the SCIA is hereby superseded and replaced with the following:

“9. PAYMENTS

9.1 Reclamation will pay MWD \$400.00 per acre-foot for water conserved under this SCIA during the three-year period and the Five-Month Period beginning August 1, 2023 through December 31, 2026, estimated to be up to 117,021 acre-feet per year and up to 36,066 acre-feet for the Five-Month Period.

9.1.1 MWD will invoice Reclamation based on the total number of acres fallowed under the Program Agreement, and only for the portion of fallowed acreage that is contributed to the creation of System Conservation Water, within 60 days after MWD makes its payments to the Participating Landowners in September of each year.

9.1.1.1 The Parties agree that for the First Year MWD will invoice Reclamation after MWD has made its second payment to the Participating Landowners for the period beginning August 1, 2023 through July 31, 2024. Reclamation will pay MWD no later than 60 days after the last of the following events occur: (1) execution of this SCIA, (2) receipt of the invoice from MWD for the First Year for a lump sum payment of not to exceed \$46,808,400.00 (\$400.00 per acre-foot multiplied by up to 117,021 acre-feet), and (3) receipt from MWD of the agreement between MWD and PVID that implements this SCIA as provided Section 6.10 herein.

9.1.2 For the Second Year and Third Year respectively, Reclamation will pay MWD no later than 60 days after receiving the annual invoice from MWD a lump sum annual payment of not to exceed \$46,808,400.00 (\$400.00 per acre-foot multiplied by up to 117,021 acre-feet), for a total of not to exceed \$140,425,200.00 over the three-year period.

9.1.3 For the Five-Month Period, notwithstanding the provision in Section 9.1.1 that requires MWD to invoice Reclamation after MWD makes its payments to the Participating Landowners in September of each year, MWD may invoice Reclamation on June 15, 2026, and Reclamation will pay MWD no later than 45 days after receiving the Five-Month Period invoice from MWD a lump sum annual payment of not to exceed \$14,426,400.00 (\$400.00 per acre-foot multiplied by up to 36,066 acre-feet), for a total of not to exceed \$154,851,600.00 over the three-year period and Five-Month Period.

9.2 If Reclamation finds that the System Conservation Water volume in accordance with SCIA was not created or that MWD did not forbear such System Conservation Water in accordance with Section 7.5, the annual payments in Section 9.1.2 and 9.1.3 herein shall be reduced accordingly and MWD will be required to reimburse Reclamation as provided in Section 11 herein.”

4. OTHER PROVISIONS UNAFFECTED

4.1 Except as expressly modified by this SCIA Amendment No. 1, all other provisions of the SCIA remain in full force and effect.

5. COUNTERPARTS

5.1 This SCIA Amendment No. 1 may be executed in counterparts, each of which shall be an original and all of which, together, shall constitute only one SCIA Amendment No. 1.

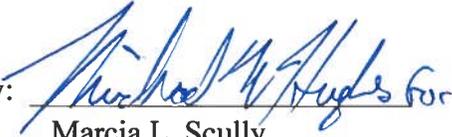
6. EFFECTIVE DATE

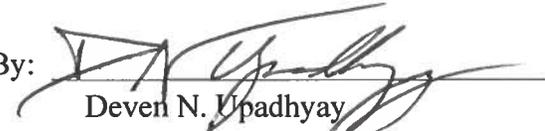
6.1 This SCIA Amendment No. 1 shall become effective upon the date of its execution by both Parties. Once effective, this SCIA Amendment No. 1 will remain in effect until all of the terms and conditions are satisfied.

6.2 The Parties hereto have executed this SCIA Amendment No. 1 on the day and year first written above.

Approved as to form:

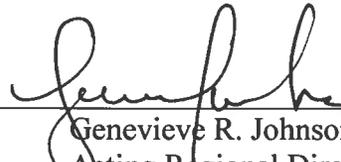
**THE METROPOLITAN WATER
DISTRICT OF SOUTHERN
CALIFORNIA**

By: 
Marcia L. Scully
General Counsel

By: 
Deven N. Upadhyay
General Manager

Signatures continued next page.

THE UNITED STATES OF AMERICA

By: 
Genevieve R. Johnson
Acting Regional Director
Interior Region 8: Lower Colorado
Basin
Bureau of Reclamation

Signatures continued next page.

Concur:

Approved as to form:

**PALO VERDE IRRIGATION
DISTRICT**

By: 
David R. Saunders
General Counsel

By: 
J.R. Echard
General Manager

Exhibit B and B-1

1. A copy of the proposal, as modified through negotiation of this SCIA, and a copy of the letter or email dated August 25, 2025, are attached.



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Office of the General Manager

November 21, 2022

VIA EMAIL AT DBUNK@USBR.GOV

Mr. Daniel A. Bunk
Chief, Boulder Canyon Operations Office
U.S. Bureau of Reclamation
Lower Colorado Regional Office
PO Box 61470
Boulder City, NV 89006
DBunk@usbr.gov

Dear Mr. Bunk:

Joint Metropolitan Water District – Palo Verde Irrigation District Proposal for
Voluntary Participation in the Lower Colorado Conservation and Efficiency Program

The Metropolitan Water District of Southern California (Metropolitan) and Palo Verde Irrigation District (PVID) are pleased to submit a joint proposal for consideration under the Program 1.a. component of the Lower Colorado Conservation and Efficiency Program (LC Conservation Program). Metropolitan and PVID are jointly proposing a three-year agreement to voluntarily fallow up to 19,460 acres in the PVID service area in years 2023 to 2026 for an intended total conserved volume of up to 373,000 acre-feet for the proposed term. If implemented for the proposed three consecutive years, the resulting system conservation would not be considered as contributions to the 500+ Plan, but would instead be eligible for the Program 1.a. three-year agreement set price of \$400 per acre-foot.

The following attachments are included as part of this letter:

- Exhibit 1 – Funding Opportunity for Voluntary Participation in the Lower Colorado Conservation and Efficiency Program letter from the Department of the Interior
- Exhibit 2 – Proposal: Metropolitan – Palo Verde Irrigation District Fallowing Program

Mr. Daniel Bunk
Page 2
November 21, 2022

If you have any questions or require additional information, please contact Ms. Kira Alonzo, Supply Acquisition Team Manager, at (213) 217- 6489 or kalonzo@mwdh2o.com.

Sincerely,



Brad Coffey
Manager, Water Resource Management
The Metropolitan Water District
of Southern California



J.R. Echard
General Manager
Palo Verde Irrigation District

AMG:vsm

cc: K. Z. Alonzo
K. Donhoff
A. M. Garcia
N. Hardjadinata
B. Hasencamp
M. Westford

EXHIBIT 1

**Funding Opportunity for Voluntary Participation in the Lower Colorado
Conservation and Efficiency Program Letter from the Department of the Interior**



United States Department of the Interior

BUREAU OF RECLAMATION
P.O. Box 61470
Boulder City, NV 89006-1470



IN REPLY REFER TO:
LCB-4000
2.2.4.23

VIA ELECTONIC & OVERNIGHT MAIL

Interested Parties

Subject: Funding Opportunity for Voluntary Participation in the Lower Colorado Conservation and Efficiency Program

Greetings:

The purpose of this letter is to follow-up on the Department of the Interior's September 22, 2022, announcement of additional steps to address drought in the Colorado River Basin (<https://www.usbr.gov/newsroom/news-release/4338>). The Department of the Interior (Department) through the Bureau of Reclamation (Reclamation) is creating this new Lower Colorado Conservation and Efficiency Program (LC Conservation Program) to increase system conservation and efficiency opportunities to address the unprecedented drought in the Lower Colorado River Basin. Similar conservation programs in the Upper Colorado River Basin and other basins experiencing comparable levels of long-term drought are also being developed. The new LC Conservation Program is a part of the commitment made by the Department on August 16, 2022, to address the drought crisis with prompt and responsive actions and investments to ensure the entire Colorado River Basin (Basin) can function and support all who rely on it.

Prolonged drought and low runoff conditions accelerated by climate change have led to historically low water levels in Lakes Powell and Mead. Over the last two decades, Department leaders have engaged with Basin partners on various drought response operations. However, given that water levels are projected to continue to decline, additional action is needed to protect the Colorado River System and prevent the reservoirs from falling to critically low elevations threatening water deliveries and power production. Reclamation is using the best available science and actively collaborating with water users across the Basin to determine the best ways to meet this increased conservation need. The historic funding committed by the Biden-Harris Administration in the Bipartisan Infrastructure Law and the recently passed Inflation Reduction Act provide resources for water management and conservation efforts in the Basin and other basins experiencing comparable levels of long-term drought. The Department will continue to deploy these resources in the Lower Colorado River Basin with this LC Conservation Program.

The LC Conservation Program is intended to provide new opportunities to fund system conservation and efficiencies in the Lower Colorado River Basin that lead to additional conservation and bridge the immediate need while moving toward improved system efficiency and more durable long-term solutions for the Colorado River system.

INTERIOR REGION 8 • LOWER COLORADO BASIN

ARIZONA, CALIFORNIA*, NEVADA*

* PARTIAL

Agenda Item 3.

The LC Conservation Program has three components:

1.a.) Beginning immediately, Reclamation is accepting proposals for system conservation resulting in additional volumes of water remaining in Lake Mead at a set price of:

- One-year agreement: \$330 per acre-foot
- Two-year agreement: \$365 per acre-foot
- Three-year agreement: \$400 per acre-foot

This program will require a system conservation agreement with Reclamation and is similar to previous system conservation efforts in Lower Colorado River Basin under the Pilot System Conservation Program and system conservation under the Lower Basin Drought Contingency Plan. Lower Colorado River water delivery contract or entitlement holders and Central Arizona Project water delivery contract or entitlement holders are eligible to participate in the LC Conservation Program. We request this first round of 1.a. proposals be submitted no later than November 21.

1.b.) Additionally, beginning immediately, Reclamation will accept the first round of proposals describing Lower Colorado River Basin water conservation plans that can be implemented resulting in reductions in consumptive use of lower Colorado River water having a recent history of use. The proposals will include a price per acre-foot; economic justification for the price; plan description; proposed conservation amount; verification methodologies; approximate time frame for startup and the plan duration. The proposal must meet the requirements enclosed with this letter (Enclosure). Plan proposals that reduce Colorado River consumptive use based on new or innovative concepts and collaboration among partners is encouraged. Colorado River water delivery contract or entitlement holders and Central Arizona Project water delivery contract or entitlement holders are eligible to apply. We request this first round of 1.b. proposals be submitted no later than November 21.

2) In early 2023, Reclamation will announce an opportunity for entities to submit proposals for long-term system efficiency improvements that will result in additional system conservation. The proposal review and evaluation process will be competitive and ranking factors will include: the amount and timing of water conserved in Lake Mead; the duration of the conservation; and previous participation in existing conservation programs and/or the LC Conservation Program described in 1.a. and 1.b. above with emphasis placed on participation in 1.a. conservation.

The Department encourages participation under this voluntary LC Conservation Program to minimize any reductions in the future. If you are interested in participating in the 1.a. or 1.b. component of the LC Conservation Program, submit your proposal electronically by November 21, 2022, to:

Daniel A. Bunk
Chief, Boulder Canyon Operations Office
Email: dbunk@usbr.gov.

To the extent permissible by applicable law, proposals will remain confidential until plan agreements are executed to preserve the competitive nature of the selection process.

Should you have questions regarding the LC Conservation Program, or wish to discuss plan concepts, please contact Daniel Bunk at 702-293-8013 or dbunk@usbr.gov. Individuals in the United States, who are deaf, deafblind, hard of hearing, or have a speech disability may dial 711 (TTY, TDD, or Tele Braille) to access telecommunication relay services. Individuals outside the United States should use the relay services offered within their country to make international calls to the point-of-contact in the United States.

Sincerely,

**JACKLYNN
GOULD** Digitally signed by
JACKLYNN GOULD
Date: 2022.10.12 11:29:07
-07'00'

Jacklynn L. Gould, P.E.
Regional Director
Interior Region 8: Lower Colorado Basin
Bureau of Reclamation

ENCLOSURE 1

Requirements for Lower Basin System Conservation and Efficiency Project Proposals

Purpose: The Lower Colorado River Basin System Conservation and Efficiency Program (LC Conservation Program) is intended to provide new opportunities for system conservation in the Lower Colorado River Basin that also lead to additional conservation and bridge the immediate need while moving toward improved system efficiency and more durable long-term solutions for the System. The Bureau of Reclamation is requesting proposals describing Lower Colorado River Basin water conservation projects that can be implemented resulting in reductions in consumptive use of Colorado River water having a recent history of use. Colorado River water delivery contract or entitlement holders and Central Arizona Project (CAP) water delivery contract or entitlement holders are eligible to apply. The conserved Colorado River System water will not accrue to the benefit or use of any individual Colorado River water user.

Proposal and Selection Requirements:

Proposal Requirements

System Conservation Program Under a Set Fixed Price (Program 1.a. in Letter)

The LC Conservation Program fixed-priced 1.a. proposals must include the following information:

- Plan description.
- The amount of Colorado River System water to be conserved per year and over the life of the proposed plan.
 - System water conserved shall be based on a history of use (not entitlement); this criterion will be reviewed on a case-by-case basis.
- Methodology for estimated consumptive use reduction and supporting information that documents the estimate.
- Description of how the proponent will verify and document the consumptive use reduction on an annual or more frequent basis, as appropriate.

We request this first round of 1.a. proposals be submitted no later than November 21, 2022.

Proposals for System Conservation (Program 1.b. in Letter)

The LC Conservation Program fixed-priced 1.b. proposals must include the following information:

- Plan description.
- The amount of Colorado River System water to be conserved per year and over the life of the proposed plan.
 - System water conserved shall be based on a history of use (not entitlement); this criterion will be reviewed on a case-by-case basis.
- Methodology for estimated consumptive use reduction and supporting information that documents the estimate.
- Description of how the proponent will verify and document the consumptive use reduction

- on an annual or more frequent basis, as appropriate.
- Amount of time required to implement the conservation plan and the plan duration.
- Estimated cost per acre-foot of conserved water (on either an annual basis or other proposed period of plan operation) and economic explanation of the proposed cost.
- Description of how the proposed plan will ensure that the amount of conserved water to remain in Lake Mead will not be ordered by other entitlement holder(s), for example, through third party consents or forbearance agreements.
- Any additional information deemed helpful to explain and aid understanding of the proposal.

We request this first round of 1.b. proposals be submitted no later than November 21, 2022.

Selection Criteria

System Conservation Program Under a Set Fixed Price (Program 1.a. in Letter)

Reclamation will select proposals on the basis of how well they meet the following requirements. In developing your proposal, please keep in mind:

- Only Colorado River water delivery contract or entitlement holders and CAP water delivery contract or entitlement holders are eligible to participate in the LC Conservation Program.
- Entities and/or individuals will need to collaborate with Reclamation and other water entitlement holders in your state to ensure that the conserved water is not ordered for delivery and that it remains in Lake Mead.
- In early 2023, the Department will announce an opportunity for entities to submit proposals for long-term system efficiency improvements that will result in additional system conservation. The proposal review and evaluation process will be competitive, and ranking will occur on factors including: the amount and timing of water conserved in Lake Mead; the duration of the conservation; and previous participation in existing conservation programs and/or this LC Conservation Program.

System Conservation (Program 1.b. in Letter)

Reclamation will select proposals on the basis of how well they meet the following requirements. In developing your proposal, please keep in mind:

- Only Colorado River water delivery contract or entitlement holders and CAP water delivery contract or entitlement holders are eligible to participate in the LC Conservation Program.
- The proposal review and evaluation process is competitive; ranking will occur on the amount and timing of water conserved in Lake Mead, the cost per acre-foot, feasibility in verifying and accounting for water conserved in Lake Mead and evaluating the uniqueness of testing new approaches for creating conservation.
- Entities and/or individuals may have already committed financial and other resources to water use plans for calendar years 2022 and 2023. In such cases, we are flexible regarding plan initiation.
- Entities and/or individuals will need to collaborate with Reclamation and other water entitlement holders in your state to ensure that the conserved water is not ordered for delivery and that it remains as system conservation in Lake Mead.
- In early 2023, the Department will announce an opportunity for entities to submit proposals for long-term system efficiency improvements that will result in additional system conservation. The proposal review and evaluation process will be competitive, and ranking will occur on factors including: the amount and timing of water conserved in Lake Mead; the duration of the system conservation; and previous participation in existing

system conservation programs and/or this LC Conservation Program.

Other Information: Participants will be required to execute a System Conservation Implementation Agreement (SCIA) with Reclamation containing terms and conditions for the design, implementation, monitoring, evaluation of the LC Conservation Program plan, and compensation to the entitlement holder proposing the plan, and setting forth the obligations of the parties. By entering into a SCIA, the participant grants access to Reclamation to perform periodic on-site inspections of system conservation plan. Participants must be in compliance with applicable Federal, State, and local environmental, cultural, and paleontological resource protection laws and regulations throughout the term of the SCIA. Reclamation's annual Colorado River Accounting and Water Use Report: Arizona, California, and Nevada will serve as the basis for documenting the amount of system conservation achieved under the LC Conservation Program.

EXHIBIT 2

Metropolitan Water District of Southern California - Palo Verde Irrigation District Following Proposal for the Lower Colorado Conservation and Efficiency Program

Purpose

The Metropolitan Water District of Southern California (MWD) and Palo Verde Irrigation District (PVID) are jointly submitting the following proposal for consideration to participate in the Lower Colorado Conservation and Efficiency Program (LC Conservation Program). This proposal is for the first component of the LC Conservation Program, i.e., System Conservation Program Under a Set Fixed Price (Program 1.a). The proposal is for the three-year agreement: \$400 per acre-foot.

Background

In 2004, Metropolitan Water District of Southern California (MWD) entered into a 35-year agreement, *Palo Verde Irrigation District Land Management, Crop Rotation and Water Supply Program* (PVID/MWD Forbearance and Following Program), with Palo Verde Irrigation District (PVID) and landowners within the PVID's service area whereby MWD pays for land within the valley's service area to be fallowed. The amount of land fallowed varies annually in response to water savings needed in any given year, fluctuating between approximately 7 and 28 percent of the valley land. The forborne water is made available for MWD use on a direct acre-foot for acre-foot basis.

The PVID/MWD Forbearance and Following Program has 25,947 acres enrolled. The enrolled acres are entitled to receive Priority 1 water. MWD from time-to-time issues following call notices. A call notice declares the number of acres to be fallowed for a given year, ranging from a minimum of 6,487 fallowed acres (25%) to the maximum amount of 25,947 acres (100%). In addition, on the condition there is a California Environmental Quality Act approval, an additional 7,500 acres are eligible for landowners to fallow voluntarily above the PVID/MWD Forbearance and Following Program's maximum.

Starting August 1, 2023, the PVID/MWD Forbearance and Following Program will be at maximum fallowing of up to 25,947 acres. Of this number of fallowed acres, 50% are paid by a joint funding agreement, *Funding Agreement Among the United States of America, through the Department of the Interior, Bureau of Reclamation, the Central Arizona Water Conservation District, The Metropolitan Water District of Southern California, and the Southern Nevada Water Authority, for the Creation of Colorado River System Water*. The agreement will expire on July 31, 2024.

Proposed Plan

The plan is to use the PVID/MWD Forbearance and Following Program's unused fallowing capacity to participate in the Lower Colorado Conservation and Efficiency Program (LC Conservation Program).

The proposed plan will cover a period from the second quarter of the calendar year 2023 through July 31, 2026. Starting approximately in the second quarter of 2023, since the program is under a maximum fallowing call, MWD will solicit the PVID landowners to voluntarily fallow up to 7,500 additional acres. The additional volunteered acres are above the maximum fallowed acres allowed in the PVID/MWD Forbearance and Following Program. The additional acres could conserve up to 23.5 TAF in 2023, 31.5 TAF in 2024, 31.5 TAF in 2025, and 18 TAF in 2026.

In addition to the volunteered acres, starting August 1, 2024, the PVID/MWD Forbearance and Fallowing Program would use the unused fallowing capacity of 19,460 acres (this is 75% of the maximum acres) to participate in the LC Conservation Program through July 31, 2026. The conserved estimate is of up to 34 TAF in 2024, 82 TAF in 2025, and 48 TAF in 2026.

Summary Table of Conserved System Water per Calendar Year

	Volunteered Acres	Program Acres
2023	23.5 TAF	-----
2024	31.5 TAF	34.0 TAF
2025	31.5 TAF	82.0 TAF
2026	18.0 TAF	48.0 TAF

The cumulative sum over the life of the proposed plan is an estimate of 268.5 TAF conserved for the LC Conservation Program.

Methodology for estimated consumptive use reduction and supporting information that documents the estimate.

Since the start of the PVID/MWD Forbearance and Fallowing Program, annually, a verification report is prepared mutually with MWD, PVID, and U.S. Bureau of Reclamation (USBR) documenting the methodology, the verification of fallowed land and the calculations estimating the water saved. The proposed plan would use the annual verification report to estimate the consumptive use reduction and would be the document supporting the estimates.

Description of how the proponent will verify and document the consumptive use reduction on an annual or more frequent basis, as appropriate.

As part of the administrative management of the PVID/MWD Forbearance and Fallowing Program, MWD conducts, at least twice a year, randomly selected on-site field inspections. The field inspections verify the land is meeting the fallowing requirements. USBR also conducts, twice a year, on-site randomly selected field inspections, which are independent of the MWD’s field inspections. On a continuous basis, PVID staff monitors and inspects fields routinely. In addition to the field inspections, PVID has through the water delivery systems do not permit water deliveries to land that are designated as fallowed land in the PVID/MWD Forbearance and Fallowing Program. The activities ensure there is consumptive use reduction in the PVID service area through fallowing.

DiDonato, Nancy

From: Bunk, Daniel A
Sent: Tuesday, September 2, 2025 8:28 AM
To: Hasencamp, William
Cc: Hughes, Michael W; JR Echard; Dodds, Jeremy R.; Kirsch-Burke, Lesli Y; DiDonato, Nancy; Dickson, Kerim E; Everett, Nicole A; Watkins, Kyle R
Subject: RE: [EXTERNAL] MWD and PVID Approve Revised SCIA

Hi Bill and JR,

Your message has been received and we will proceed with preparing an execution copy of the amendment for signature.

Thanks,
Dan

From: Hasencamp, William <whasencamp@mwdh2o.com>
Sent: Monday, August 25, 2025 10:35 AM
To: Bunk, Daniel A <dbunk@usbr.gov>
Cc: Hughes, Michael W <MHughes@mwdh2o.com>; JR Echard <jr@pvid.org>
Subject: [EXTERNAL] MWD and PVID Approve Revised SCIA

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Dan Bunk
Area Manager | Boulder Canyon Operations Office

Dear Dan:

We are pleased to inform you that the boards of both MWD and PVID have approved entering into a revised SCIA with Reclamation. This email serves to notify Reclamation that MWD and PVID hereby request Reclamation amend the current SCIA to extend the creation of system conservation water from August 1, 2026 through December 31, 2026 with similar terms and conditions in the current SCIA.

Please contact either of us if you have any questions. We appreciate Reclamation's support of this program.

Thank you,

Bill Hasencamp, Metropolitan Water District
JR Echard, Palo Verde Irrigation District

**First Amendment to the California Colorado River Contractors
Forbearance Agreement for 2024-2026 Conservation Agreements Under
the Lower Colorado Conservation and Efficiency Program**

A. On or about November 19, 2024, Coachella Valley Water District, Imperial Irrigation District, The Metropolitan Water District of Southern California (Metropolitan), Palo Verde Irrigation District (PVID), and the City of Needles (the Parties) entered into an agreement titled “California Colorado River Contractors Forbearance Agreement for 2024-2026 Conservation Agreements Under the Lower Colorado Conservation and Efficiency Program” (Forbearance Agreement).

B. The Agreement provides forbearance for several system conservation agreements, including an agreement entered into by Metropolitan and the United States Bureau of Reclamation (Reclamation) on December 20, 2023, titled “System Conservation Implementation Agreement (SCIA) Between the United States Bureau of Reclamation and The Metropolitan Water District of Southern California, to Implement the Lower Colorado Conservation and Efficiency Program (LC Conservation Program)” (SCIA), SCIA No. 23-XX-30-W0772, dated December 13, 2023 (up to 117,021 acre-feet/year from 2024-2026).

C. On December 5, 2025, Metropolitan and Reclamation entered into Amendment No. 1 to the SCIA. Under Amendment No. 1 to the SCIA, Reclamation provides funding to Metropolitan to create system conservation water from August 1, 2026 through December 31, 2026 on a voluntary basis that would otherwise accrue to Metropolitan under the Following Program for up to 36,066 acre-feet from August 1, 2026 through December 31, 2026. On or about December 5, 2025, PVID provided its written concurrence with Amendment No. 1 to the SCIA.

D. The Parties desire to incorporate Amendment No. 1 to SCIA No. 23-XX-30-W0772 in the Forbearance Agreement.

Therefore, the Parties hereby amend the Forbearance Agreement by deleting Section 1c in its entirety and replace it with the following:

The System Conservation Implementation Agreement between the United States Bureau of Reclamation and The Metropolitan Water District of Southern California to implement a Lower Colorado Conservation and Efficiency Program (LC Conservation Program) based upon temporary and compensated conservation of Colorado River water historically used for irrigation of lands within the Palo Verde Irrigation District, SCIA No. 23-XX-30-W0772 dated December 13, 2023, as revised by Amendment 1 to the SCIA (up to 117,021 acre-feet/year from 2024-2026 and up to 36,066 acre-feet from August 1, 2026 through December 31, 2026).

Approved as to form:

THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

General Counsel

General Manager

Approved as to form:

COACHELLA VALLEY WATER DISTRICT

Legal Counsel

General Manager

Approved as to form:

IMPERIAL IRRIGATION DISTRICT

General Counsel

General Manager

Approved as to form:

PALO VERDE IRRIGATION DISTRICT

Legal Counsel

General Manager

Approved as to form:

CITY OF NEEDLES

City Attorney

City Manager



City of Needles, California

Request for City Council Action

CITY COUNCIL NPUA HACN

Regular Special

Meeting Date: January 27, 2026

Title: Presentation by Vasquez & Company LLP of the NPUA audit report for the fiscal year ended June 30, 2024

Background: The Public Utility Board has accepted the final audit report on January 20, 2026. The fiscal year 2023/24 NPUA audit report has been completed by Vasquez & Company LLP. The audit report will be presented via teleconference. Attached are the 2024 Financial Audit Results Presentation materials, and audit report for the fiscal year ended June 30, 2024.

Fiscal Impact: None

Recommendation: Accept and file the FY 24 NPUA Financial Statements Audit

Submitted By: Mark DeMay, Director of Finance and Administrative Services

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): _____

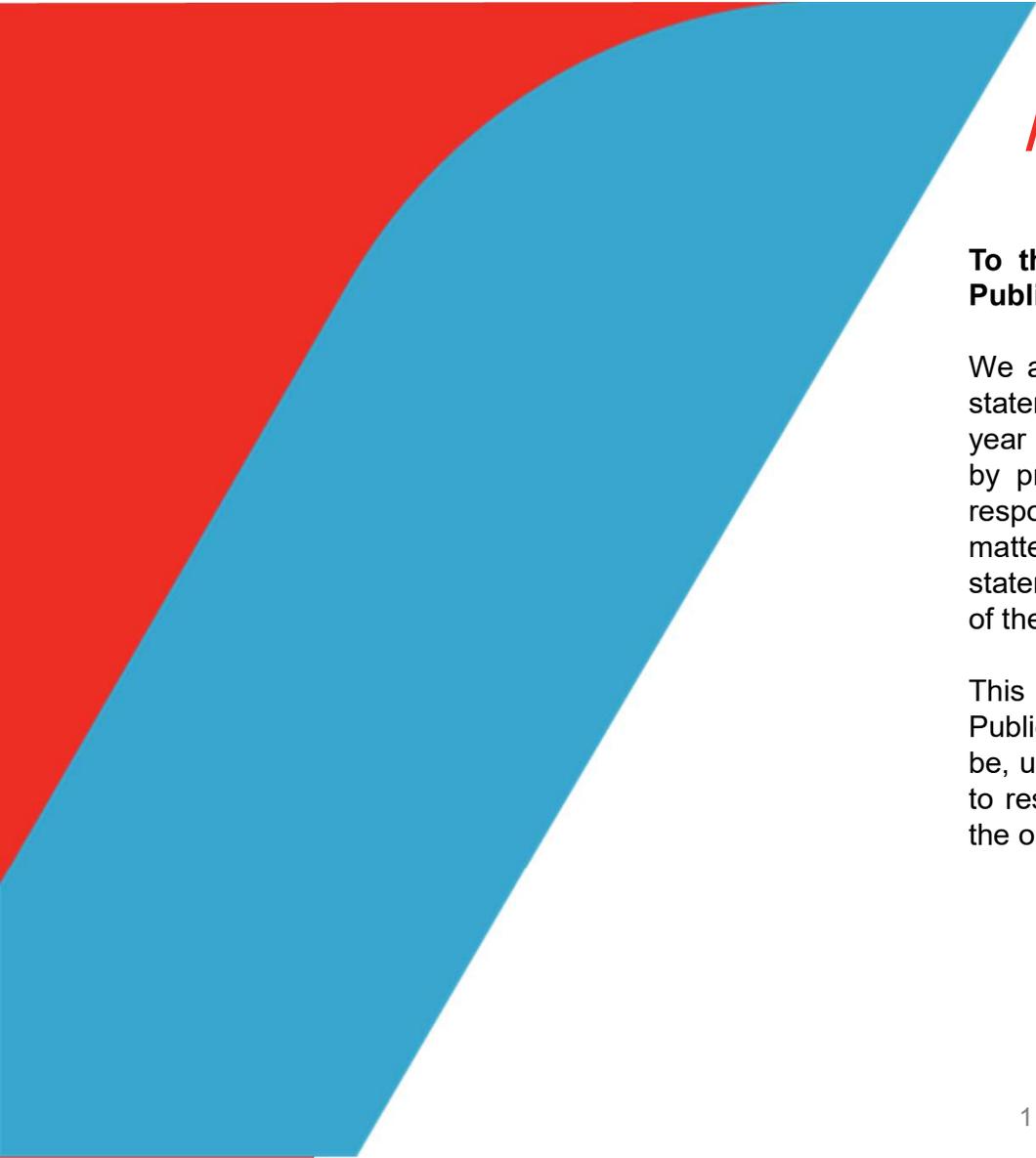
Date: _____



REPORT TO THE BOARD OF PUBLIC UTILITIES

January 20, 2026





/ Introduction

To the Honorable Members of the Board of Public Utilities Needles Public Utility Authority

We are pleased to present this report related to our audit of the financial statements of Needles Public Utility Authority (the Authority) as of and for the year ended June 30, 2024. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the Authority's financial reporting process, as well as other matters that we believe may be of interest to you. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

This report is intended solely for the information and use of the Board of Public Utilities and Management, and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to be of service to the Authority.



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/ Engagement Team

Needles Public Utility Authority Engagement Team



Roger Martinez, CPA
Engagement Partner



Cristy Canieda, CPA, CGMA
Quality Control Partner



Isidro (Cid) Conde, CPA
Engagement Director



Sam Tolentino, CPA
Audit Manager

Rachel Anne A. Francisco - Estoque
Audit Associate Manager

Jeny Felipe
Eileen Bacaltos
Senior Auditors

/ Independence



There are no relationships between any of our representatives and the Authority that in our professional judgment may reasonably be thought to bear on independence.

Vasquez & Company LLP meets the independence requirements of the *Government Auditing Standards* as it relates to the Authority.

/ Scope of Engagement



FINANCIAL STATEMENTS AUDIT

- In accordance with Generally Accepted Government Auditing Standards
- As of and for the year ended June 30, 2024

/ Summary of Audit Results



/ Independent Auditor's Report

Financial Statements Audit – UNMODIFIED OPINION – “Clean” Opinion

Unmodified “Clean” Opinion

Audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*

The financial statements present fairly, in all material respects,
Needs Public Utility Authority:



Financial position



Results of operations



Changes in net position



Cash flows

/ Independent Auditor's Report, Continued

Report on Internal Control Over Financial Reporting and on Compliance

Material weakness(es)	None noted
Significant deficiency	Significant Deficiency on Internal Controls over Inventories
Noncompliance material to the financial statements	None noted

/ Auditor's Required Communication to Those Charged with Governance (AU-C 260)



/ Required Communication to Those Charged with Governance

Management's Responsibility	Management has primary responsibility for the accounting principles used, including their consistency, application, clarity and completeness.
Significant Accounting Policies	The Authority's significant accounting policies are appropriate, and management has applied its policies consistently with prior periods in all material respects.
Controversial issues	No significant or unusual transactions or accounting policies in controversial or emerging areas for which there is lack of authoritative guidance or consensus were identified.
Basis of Accounting	The financial statements were prepared on the assumption that the Authority will continue as a going concern.

/ Required Communication to Those Charged with Governance, Continued

Audit Adjustments	Audit adjustments, other than those that are clearly trivial, proposed by us were recorded by the Authority.
Disagreements with Management	We encountered no disagreements with management on financial accounting and reporting matters as it relates to the current year financial statements.
Consultations with Other Accountants	We are not aware of any consultations management had with other accountants about accounting and auditing matters.
Conditions of Retention	No significant issues were discussed, or subject to correspondence, with management prior to retention.

/ Required Communication to Those Charged with Governance, Continued

Difficulties with Management	We did not encounter any difficulties with management while performing our audit procedures that require the attention of the Board.
Material Weakness and Significant Deficiency	A significant deficiency on internal controls over inventories was identified related to the controls in place in relation to withdrawal and purchases of inventories, and update of inventory unit cost. This is a reiteration of the prior year finding and the Authority committed to address this finding on or before June 30, 2026. Details of the significant deficiency noted is reported starting on page 37 of the audit report. No material weaknesses in internal controls were identified.
Irregularities, Fraud or Illegal Acts	No irregularities, fraud or illegal acts or that would cause a material misstatement of the financial statements, came to our attention as a result of our audit procedures.
Management Representations	The Authority provided us with a signed copy of the management representation letter at the end of the audit and prior to our issuance of the report on financial statements.

New Accounting Pronouncements – GASB Implementation

To be implemented in FY2025 and FY2026

- GASB Statement No. 101, *Compensated Absences*
(effective for fiscal year 2025)
- GASB Statement No. 102, *Certain Risk Disclosures*
(effective for fiscal year 2025)
- GASB Statement No. 103, *Financial Reporting Model Improvements*
(effective for fiscal year 2026).
- GASB Statement No. 104, *Disclosure of Certain Capital Assets*
(effective for fiscal year 2026)



QUESTIONS

14

/ Contact Information

Vasquez + Company LLP has over 50 years of experience in performing audit, tax, accounting, and consulting services for all types of nonprofit organizations, governmental entities, and private companies. We are the largest minority-controlled accounting firm in the United States and the only one to have global operations and certified as MBE with the Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission.

We are clients of the **RSM Professional Services+ Practice**. As a client, we have access to the Professional Services+ Collaborative, a globally connected community that provides access to an ecosystem of capabilities, collaboration and camaraderie to help professional services firms grow and thrive in a rapidly changing business environment. As a participant in the PS+ Collaborative, we have the opportunity to interact and share best practices with other professional services firms across the U.S. and Canada.

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**Thank you for your
time and attention!**





**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Audited Financial Statements
As of and for the Year Ended June 30, 2024
with Independent Auditor's Report**

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
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Independent Auditor's Report

The Board of Public Utilities Needles Public Utility Authority

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Needles Public Utility Authority (the Authority), a component unit of the City of Needles, California, which comprise the statement of net position as of June 30, 2024, the related statement of revenues, expenses and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, (collectively, the Authority's basic financial statements).

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2024, and the changes in its net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Management's Responsibilities for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.



Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 4 through 9, be presented to supplement the basic financial statements. Such information is the responsibility of management, and although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying combining schedules of net position, revenues, expenses and changes in net position, and cash flows, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2025, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

**Glendale, California
December 5, 2025**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
(UNAUDITED)**

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)
June 30, 2024**

As Management of the Needles Public Utility Authority (the Authority), we offer readers of the Authority's financial statements this narrative overview and analysis of the Authority's financial performance during the fiscal year ended June 30, 2024. Please read it in conjunction with the Authority's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The total net position amounted to \$26.585 million and \$17.332 million, as of June 30, 2024 and 2023, respectively. The increase of \$9.253 million or 53.39% in the current year was primarily due to an increase in capital contributions and adjustment of pension-related accounts.
- Operating revenues amounted to \$21.068 million and \$16.746 million in 2024 and 2023, respectively. The increase of \$4.322 million or 25.81% in 2024 was due to higher consumption and usage and increases in utility rates.
- Operating expenses (excluding depreciation) amounted to \$15.751 million and \$14.389 million in 2024 and 2023, respectively. The increase of \$1.362 million or 9.47% in 2024 was primarily due to the payment to the California Energy Commission's renewable portfolio standard for Renewable Energy Certificates for the compliance period covering years 2021-2024.

Overview of the Financial Statements

This annual report includes the management's discussion and analysis report, the independent auditors' report, the Authority's basic financial statements, and the supplementary schedules. The financial statements also include notes that explain in more detail some of the information in the financial statements.

Required Financial Statements

The Authority's financial statements report information using accounting methods like those used by private sector companies. These statements offer both short-term and long-term financial information about its activities. The Statement of Net Position includes all the Authority's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and provides information about the nature and amount of investments in resources (assets), and the obligations to creditors (liabilities). It also provides the basis for evaluation of the capital structure of the Authority and assessing the liquidity and financial flexibility of the Authority.

All the revenues and expenses for the year are accounted for in the Statement of Revenues, Expenses and Changes in Net Position. This Statement measures the success of the Authority's operations over the past two years and can be used to determine whether the Authority has successfully recovered its costs, through its fees and other charges, profitability, and creditworthiness.

The final required financial statement is the Statement of Cash Flows. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities, and provides answers to such questions as sources of cash coming in, what expenditures cash was used for, and the change in the cash balance during the reporting periods.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)(Continued)
June 30, 2024

Financial Analysis of the Authority

One of the most important questions asked about the Authority's finances is "Is the Authority, as a whole, better off, or worse off as a result of the year's activities?". The Statement of Net Position, and the Statement of Revenues, Expenses and Changes in Net Position will help answer this question. These two statements report the net position of the Authority, and changes in them.

One can think of these changes as indicators of whether the financial health is improving or deteriorating. However, one should also consider other factors, such as changes in the economy, population growth, and if there is any new governmental legislation.

We begin our analysis with a summary of the Authority's Statement of Net Position.

Condensed Statement of Net Position
(000's)

	<u>2024</u>	<u>2023</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Assets				
Current and other assets	\$ 16,917	\$ 14,046	\$ 2,871	20.44%
Capital and intangible assets	31,384	26,050	5,334	20.48%
Total assets	48,301	40,096	8,205	20.46%
Deferred outflows of resources	1,129	1,089	40	3.67%
Liabilities				
Long-term debt	19,476	20,368	(892)	-4.38%
Other liabilities	3,308	3,371	(63)	-1.87%
Total liabilities	22,784	23,739	(955)	-4.02%
Deferred inflows of resources	61	114	(53)	-46.49%
Net Position				
Net investment in capital and intangible assets	16,222	9,728	6,494	66.76%
Restricted for debt service	6,858	6,321	537	8.50%
Unrestricted	3,505	1,283	2,222	173.19%
Total net position	\$ 26,585	\$ 17,332	\$ 9,253	53.39%

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)(Continued)
June 30, 2024

Condensed Statement of Revenues, Expenses, and Changes in Net Position
(000's)

	<u>2024</u>	<u>2023</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Revenues				
Operating revenues	\$ 21,068	\$ 16,746	\$ 4,322	25.81%
Nonoperating revenues	149	67	82	122.39%
Total revenues	<u>21,217</u>	<u>16,813</u>	<u>4,404</u>	26.19%
Expenses				
Depreciation and amortization	1,540	1,372	168	12.24%
Other operating expenses	15,754	14,389	1,365	9.49%
Nonoperating expenses	951	976	(25)	-2.56%
Total expenses	<u>18,245</u>	<u>16,737</u>	<u>1,508</u>	9.01%
Income before contributions and transfers				
	2,972	76	2,896	3810.53%
Capital contributions	6,931	5,781	1,150	19.89%
Transfers	<u>(650)</u>	<u>(839)</u>	189	-22.53%
Changes in net position	9,253	5,018	4,235	84.40%
Net position at beginning of year	17,332	12,314	5,018	40.75%
Net position at end of year	<u>\$ 26,585</u>	<u>\$ 17,332</u>	<u>\$ 9,253</u>	53.39%

The \$9.253 million increase in total net position in 2024, versus an increase of \$5.018 million in 2023, reflects the combination of increase in operating revenues and increase in capital contributions. The higher operating revenues in 2024 were due to increased consumption and usage and increases in utility rates in FY2024.

While the Statements of Net Position show the changes in financial position, the Statements of Revenues, Expenses and Changes in Net Position provide answers as to the nature of and source of these changes.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)(Continued)
June 30, 2024

Capital Assets				
(000's)				
	<u>2024</u>	2023	Dollar Change	Percent Change
Costs				
Land	\$ 3,381	\$ 3,199	\$ 182	5.69%
Utility plant	48,586	42,588	5,998	14.08%
Right-of-use lease asset	236	236	-	0.00%
Construction in progress	5,992	5,374	618	11.50%
Total costs	<u>58,195</u>	<u>51,397</u>	<u>6,798</u>	
Accumulated depreciation	<u>29,213</u>	<u>27,768</u>	<u>1,445</u>	5.20%
Net capital assets	<u>\$ 28,982</u>	<u>\$ 23,629</u>	<u>\$ 5,353</u>	22.65%

The Authority's capital plan for the ensuing 10 years includes various capital and deferred maintenance projects, which include, but are not limited to the following:

ELECTRIC DEPARTMENT

- Cure Farms substation.
- Pole yard equipment steel building
- Advanced Metering Infrastructure (AMI) project.
- Wire trailer
- Mohave Line rehabilitation
- Park Moabi Line Upgrade
- Street light LED phase out program
- Double bucket truck
- South Hwy 95 Substation (cemetery site)
- Eagle Pass to Cemetery site Line Upgrade
- 230kv line

WATER DEPARTMENT

- Well No. 11 Treatment
- 1.5 MG of reservoir capacity
- Water services replacement – fourth year street paving
- Water services replacement – fifth year street paving
- Replace deteriorating pipe in Monterey & Arizona Avenues
- Replace deteriorating pipe in Chesney's subdivision

- Replace deteriorating pipe in Coronado Street area
- Replace deteriorating pipe in Chestnut Street area
- Replace deteriorating pipe in Casa Linda Street area
- Replace deteriorating pipe in River Road area
- Main replacement in the Vista Street area & new services
- AMI meters
- Golf course maintenance yard main distribution manifold
- Jet Vac / Trailer
- Main replacement at Verde Shores
- Extension into North Needles
- Fire hydrant replacements

WASTEWATER DEPARTMENT

- Railroad crossing at Bazoobuth
- Plant grit separator
- Upsize deficient sewer lines on T Street to Front Street
- Upsize deficient sewer lines on 15 blocks of Front Street
- Jet Vac trailer
- Mini excavator & tilt trailer
- Upsize effluent pump
- North Needles sewer line extension
- Manhole rehab program (ongoing)
- Manhole replacement and upsize project
- Bazoobuth lift station pump replacement
- North Needles sewer line extension

During the current fiscal year, the Authority carried out several capital and maintenance projects for the Water department, as follows:

- Well No. 11 Treatment
- Stand by Generator & ATS-Well 15
- Waterline Inter-Tie 11-15

Long-term Debt

Total indebtedness (all liabilities) outstanding at June 30, 2024, and 2023 amounted to \$22.784 million and \$23.739 million, respectively. The decrease in total liabilities was primarily due to payments of debt. More detailed information about the Authority's long-term liabilities is presented in Note 7 of the financial statements.

Economic Factors and Power Rates

The Authority's cost for electricity is dependent upon the open market prices. Since 2008 the Authority has been purchasing its power from the Western Area Power Administration (WAPA), and energy costs decreased substantially because of this contract, from their peak in 2006 and 2007. In September 2020, the City of Needles, on behalf of the Authority, entered into Amendment No. 6 to Contract No. 00-DSR-11223 among United States Department of Energy Western Area Power Administration Desert Southwest Service Region ("WAPA"), Parker-Davis Project, SLCA Integrated Projects, Boulder Canyon Project and Yuma County Water Users' Association and Wellton-Mohawk Irrigation and Drainage District and Eastern Arizona Preference Pooling Association for Aggregated Energy Services ("AES") (through WAPA) that accommodates aggregation of all member resources (hydroelectric and thermal electric) subject to transmission arrangements. There is an opportunity for Needles to receive excess Wellton-Mohawk Irrigation and Drainage District Federal Energy Services ("FES") hydro at a pre-negotiated cost, based on the FES rate (exchanges cannot be made at a rate greater than the FES rate). Those hydro deliveries will be deemed "specified" resources and will not be subject to Cap and Trade penalties.

Contacting the Authority's Financial Manager

This financial report is designed to provide our customers and creditors with a generalized overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report, or if additional financial information is needed, please contact the Needles Public Utility Authority, Director of Finance, 817 Third Street, Needles, California 92363.

BASIC FINANCIAL STATEMENTS

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Net Position
June 30, 2024

ASSETS	
Current assets	
Cash and investments	\$ 6,857,694
Accounts receivables, net	3,806,926
Notes receivable, current portion	-
Due from City of Needles	5,044,547
Materials and supplies inventory	1,039,089
Total current assets	<u>16,748,256</u>
Noncurrent assets	
Notes receivable	168,441
Capital assets, net of accumulated depreciation	28,981,598
Intangible assets, net of accumulated amortization	2,402,772
Total noncurrent assets	<u>31,552,811</u>
Total assets	<u>48,301,067</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to pensions	1,102,416
Deferred outflows related to OPEB	26,724
Total deferred outflows of resources	<u>1,129,140</u>
LIABILITIES AND NET POSITION	
Current liabilities	
Lease liability, current portion	51,101
Accounts payable and other current liabilities	196,339
Due to the City of Needles	30,246
Compensated absences	230,122
Customer deposits	2,709,595
Accrued interest payable	141,117
Bonds and notes payable, current portion	1,272,074
Total current liabilities	<u>4,630,594</u>
Noncurrent liabilities	
Lease liability, net of current portion	68,966
Net pension liability	2,478,277
Net OPEB liability	526,945
Bonds and notes payable, net of current portion	15,078,996
Total noncurrent liabilities	<u>18,153,184</u>
Total liabilities	<u>22,783,778</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to pensions	61,445
Net position	
Net investment in capital and intangible assets	16,221,949
Restricted for debt service	6,857,694
Unrestricted	3,505,341
Total net position	<u>\$ 26,584,984</u>

See accompanying notes to financial statements.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Revenues, Expenses and Changes in Net Position
Year ended June 30, 2024

Operating revenues		
Sales of electricity	\$	14,890,864
Sales of water		3,937,189
Charges for wastewater system use		2,197,020
Other revenues		43,424
Total operating revenues		<u>21,068,497</u>
Operating expenses		
Operations and maintenance		8,392,509
Electric power purchased		6,539,507
Depreciation and amortization		1,539,936
Fair share allocation		821,803
Total operating expenses		<u>17,293,755</u>
	Operating income	<u>3,774,742</u>
Nonoperating revenues (expenses)		
Interest expense		(951,623)
Interest and investment revenue		149,227
Net nonoperating expenses		<u>(802,396)</u>
Income before contributions and transfers		2,972,346
Capital Contributions		6,930,945
Operating transfers		
Transfers to the City		(650,064)
	Change in net position	9,253,227
Net position at beginning of year		<u>17,331,757</u>
Net position at end of year	\$	<u><u>26,584,984</u></u>

See accompanying notes to financial statements.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Cash Flows
Year ended June 30, 2024

Cash flows from operating activities

Receipts from customers	\$	19,734,844
Payments to City of Needles:		
Suppliers and other costs		(14,093,461)
Employee compensation and related costs		(2,422,257)
Net cash flows provided by operating activities		3,219,126

Cash flows from capital and related financing activities

Capital contributions		6,930,945
Cash paid for lease		(48,925)
Purchases of capital assets		(6,874,623)
Principal paid on capital debt		(1,220,349)
Interest paid on capital debt		(968,873)
Net transfers for asset replacement reserves		(650,064)
Cash flows used in capital and related financing activities		(2,831,889)

Cash flows from investing activity

Interest and investment revenue		149,227
Cash flows from investing activity		149,227

Net increase in cash and investments 536,464

Cash and investments at beginning of year		6,321,230
Cash and investments at end of year	\$	6,857,694

Reconciliation of operating income to net cash flows used in operating activities

Operating income	\$	3,774,742
Adjustments to reconcile operating income to net cash from operating activities:		
Depreciation and amortization		1,539,936
Changes in operating assets and liabilities:		
Receivables		(1,196,514)
Materials and supplies inventory		(209,539)
Deferred outflows of resources		(40,355)
Deferred inflows of resources		(52,697)
Accounts payable and other current liabilities		(10,317)
Due from (to) the City of Needles		(917,000)
Compensated absences		(8,495)
Customer deposits		(38,263)
Net pension liability		340,075
Net OPEB liability		37,553
Net cash flows provided by operating activities	\$	3,219,126

See accompanying notes to financial statements.

NOTE 1 REPORTING ENTITY

Organization and Operations of the Reporting Entity

The financial statements of the Needles Public Utility Authority (the Authority) have been prepared in conformity with generally accepted accounting principles in the United States of America (U.S. GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Authority was formed by a Joint Powers Agreement, entered into on June 6, 1997, between the City of Needles, California (City) and the Redevelopment Agency of the City of Needles (Agency). Pursuant to the provisions of ABX126, the Agency was dissolved effective February 1, 2012. After the Agency was dissolved, the Authority was reorganized as a Joint Powers Agreement between the City and the Needles Public Financing Authority.

The Authority was formed for the purpose of acquiring and operating the City's water, sewer and electrical enterprises. The Authority is governed by a Commission, the members of which are also members of the City Council. The Authority has no employees; its day-to-day activities and operations are performed by City employees under a management agreement with the City. The Authority is a blended component unit of the City.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Measurement Focus

The financial statements of the Authority are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) issued by the Governmental Accounting Standards Board (GASB) applicable to governmental entities that use proprietary fund accounting.

The Authority reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the Authority is that the costs of providing electricity, water and wastewater services, collection, and treatment for its service areas on a continuing basis be financed or recovered primarily through utility charges, capital grants and similar funding. Revenues and expenses are recognized on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred, regardless of when the related cash flows take place.

Operating revenues and expenses, such as electric, water and sewer charges, result from exchange transactions associated with the principal activity of the Authority. Exchange transactions are those in which each party receives and gives up essentially equal values. Management, administration, and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Financial Reporting

The following recent accounting pronouncements are not yet applicable to the Authority for the year ended June 30, 2024.

GASB 101, "*Compensated Absences*", effective for fiscal years beginning after December 15, 2023.

GASB 102, "*Certain Risk Disclosures*", effective for fiscal years beginning after June 15, 2024.

GASB 103, "*Financial Reporting Model Improvements*", effective for fiscal years beginning after June 15, 2025.

GASB 104, " *New Capital Asset Disclosures*", effective for fiscal years beginning after June 15, 2025.

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position

The basic financial statements are comprised of the statement of net position, the statement of revenues, expenses, and changes in net position, the statement of cash flows, and the related notes to the financial statements.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and in banks, money market accounts and deposits with the Local Agency Investment Fund (LAIF), and also certificates of deposit and U.S. Treasury bills with maturities of less than 90 days when purchased. It also includes money market accounts in deposits held by the bond trustee that are not restricted.

Investments

Investments are generally reported at fair value. Investments in the LAIF are reported at amortized cost, which approximates fair value.

Accounts Receivables

The Authority extends credit to customers in the normal course of operations. Management closely monitors outstanding balances and based on collection experience, has determined receivables that are doubtful of collection. Allowances for doubtful accounts as at June 30, 2024 were estimated at \$395,125. Receivables also includes accrued interest receivable of \$35,389 from its LAIF investment, representing interest earned but not yet received as at June 30, 2024.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position
(Continued)**

Inventories

Inventories are recorded at average cost, which approximates net realizable value. Inventories consist of expendable supplies held for consumption. The cost is recorded as an expense at the time individual inventory items are consumed rather than when purchased.

Capital Assets

Capital assets are defined by the Authority as assets with an initial, individual cost of more than \$5,000 and with an estimated useful life in excess of one year.

Capital assets of the Authority are recorded at either their historical cost or at an allocation of the utility plant purchase price, based on appraisal values at January 1, 1997. Donated assets are valued at their estimated fair value on the date donated. Depreciation for all exhaustible capital assets is charged as an expense against operations.

Depreciation is computed using the straight-line method over estimated useful lives of the assets as follows:

Buildings	20 – 40 years
Improvements	20 – 40 years
Utility Plant	15 – 30 years
Equipment	3 – 10 years

Major additions and betterments are capitalized while expenditures for maintenance and repairs that do not add value to the assets and materially extend asset lives are charged to operations as incurred.

Right-of-Use Lease Assets and Lease Payable

The Authority recorded right-of-use lease assets and lease payable as a result of implementing GASB Statement No. 87, *Leases*. The right-of-use lease assets are initially measured at an amount equal to the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The lease assets are amortized on a straight-line basis over the term of the related leases or the useful life of the underlying assets, whichever is shorter.

Deposits

Customer deposits represent deposits held by the Authority as collateral in the event of non- payment for service rendered.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position
(Continued)**

Pension

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pension, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS.

For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The City allocates about 42.17% of the net pension liability and pension-related transactions to the Authority based on its share in the pension contribution for the year ended June 30, 2024.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date: June 30, 2022
- Measurement Date: June 30, 2023
- Measurement Period: July 1, 2022 to June 30, 2023

Other Post-Employment Benefits Other Than Pensions (OPEB)

The Authority's OPEB Plan benefits are paid on pay-as-you-go basis. There is no OPEB Trust established that meets the criteria in paragraph 4 of GASB Statements 75.

GASB 75 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date: June 30, 2023
- Measurement Date: June 30, 2023
- Measurement Period: July 1, 2022 to June 30, 2023

The City allocates about 42.17% of the net OPEB liability and OPEB-related transactions to the Authority based on its share in the OPEB contribution for the year ended June 30, 2024.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position
(Continued)**

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of net position includes a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

Compensated Absences

As discussed in Note 13, the Authority has a management agreement with the City concerning employees and their compensation.

All earned vacation, holiday, compensatory time off, and a portion of accumulated sick leave of the City's employees payable upon termination or retirement are accrued. The liability is accrued for a portion of the sick leave balances of all employees who are currently eligible to receive a payment for sick leave upon termination, as well as for those expected to become eligible. As of June 30, 2024, the total estimated liability for all compensated absences, including sick leave, was \$230,122.

Accounts Payable and Accrued Expenses

Accounts payable and accrued expenses include amounts payable to vendors.

Long-term Debt

Debt premiums and discounts are amortized over the life of the debt using the straight-line method. Long-term debt is reported net of the applicable unamortized bond premium or discount. Debt issuance costs are expensed when incurred.

Amortization

Canal construction cost sharing is amortized using the straight-line method over 40 years. Effective July 1, 2004, the Authority discontinued amortizing its Water Rights intangible asset, as this asset has an indeterminate life and has value. Water Rights are tested annually for impairment under GASB 42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*. If it is determined that the asset has been impaired, the book value will be adjusted to reflect the reduced fair value of the rights. Accumulated amortization on Water Rights amounted to \$490,687 prior to July 1, 2004. As of June 30, 2024, no impairment was recognized.

NOTE 2 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position
(Continued)**

Revenues and Expenses

Revenue Recognition

Charges for electricity, water and sewer use are recorded as billed to customers on a monthly cycle billing basis. At the end of each year, unbilled revenues are accrued for each cycle based on the most recent cycle billings.

Operating and Non-Operating Revenues and Expenses

Revenues and expenses are distinguished between operating and nonoperating items. The Authority defines operating revenues to be exchange transactions where a product or service is furnished and a charge collected therefrom, while operating expenses are all of the costs incurred in delivering those products or services including depreciation on capital assets. Nonoperating revenues and expenses are generally non-exchange transactions and those transactions that are capital and non-capital related financing activities or investing activities.

Net Position

Net position represents the difference between all other elements in the statement of net position and should be displayed in the following three components:

Net Investment in Capital and Intangible Assets – This component of net position consists of capital and intangible assets, unexpended proceeds of debt restricted to the financing of capital and intangible assets, and related deferred charges on refunding, net of accumulated depreciation and amortization and reduced by any related debt outstanding against the acquisition, construction or improvement of those capital and intangible assets.

Restricted – This component of net position consists of constraints placed on net position use through external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments or restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

NOTE 3 CASH AND INVESTMENTS

The indenture for the 2016 Revenue Refunding Bonds (Note 7) requires the establishment of special funds to be held and administered by trustees and by the Authority. As of June 30, 2024, investments and cash held by trustees and by the Authority in these funds and accounts are as follows:

Custodian	
Local Agency Investment Fund	\$ 3,124,952
Bank	3,732,742
	<u>\$ 6,857,694</u>
Special funds balances	
Operating funds	\$ 2,583,731
Electric asset replacement reserve	2,873,991
Utility rate stabilization fund	699,972
PCA balances	700,000
	<u>\$ 6,857,694</u>

The Authority has, periodically during the year, maintained bank balances in excess of federally insured limits.

The California Government Code requires California banks and savings and loan associations to secure the Authority's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the Authority's name.

The fair value of pledged securities must equal at least 110% of the Authority's cash deposits. California law also allows institutions to secure the Authority's deposits by pledging first trust deed mortgage notes having a value of 150% of the Authority's total cash deposits. The Authority may waive collateral requirements for cash deposits, which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The Authority, however, has not waived the collateralization requirements.

Investment in State Investment Pool

The Authority is a voluntary participant in LAIF that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the Authority's investment in this pool is reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio).

The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. At June 30, 2024, the total fair value of LAIF, including accrued interest was approximately \$179 billion. The fair value of the Authority's investment in the pool was \$3,124,952 as of June 30, 2024.

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Investments Authorized by the California Government Code and the Authority's Investment Policy

The table below identifies the investment types that are authorized for the Authority by the California Government Code (or the Authority's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the Authority's investment policy, where more restrictive) that addresses interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by the bond trustee that are governed by the provisions of debt agreements of the Authority, rather than the general provisions of the California Government Code or the Authority's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Specified Percentage of Portfolio	Minimum Quality Requirements
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations - CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Banker's Acceptances	180 days	40%	None
Commercial Paper - Non-Pooled Funds (under \$100,00,000)	270 days	25%	Highest letter and number rating
Commercial Paper - Non-Pooled Funds (min. \$100,000,000)	270 days	40%	Highest letter and number rating
Commercial Paper - Pooled Funds	270 days	40%	Highest letter and number rating
Negotiable Certificates of Deposit	5 years	30%	None
Non-negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposits	5 years	50%	None
Placement Service Certificates of Deposits	5 years	50%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20%	None
Medium-Term Notes	5 years	30%	"A" rating or better
Mutual Funds and Money Market Mutual Funds	N/A	20%	Multiple
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through and Asset-Backed Securities	5 years	20%	"AA" rating or better
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund	N/A	None	None
Supranational Obligations	5 years	30%	"AA" rating or better
Public Bank Obligations	5 years	None	None

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Investments Authorized by Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Authority’s investment policy. The Authority has no investment authorized by debt agreements as of June 30, 2024.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways to manage the exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the Authority’s investments (including investments held by the bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the Authority’s investments by maturity as of June 30, 2024.

Investment Type	Remaining Maturity (in Years) Less Than 1 Year
Local Agency Investment Fund	\$ 3,124,952

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2024, the Authority has no investments in commercial paper and corporate bonds.

Concentration of Credit Risk

The Authority’s investment policy contains no limitation on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. As of June 30, 2024, there were no investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of the total Authority’s investments.

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Authority's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits:

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Authority deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. As of June 30, 2024, none of the Authority's deposits or investments were exposed to custodial credit risk.

Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Authority's investment in LAIF as of June 30, 2024 is reported at the Agency's pro-rata share of the amortized cost provided by LAIF for the entire LAIF portfolio. This valuation amount, which approximates fair value, is not categorized under the fair value hierarchy.

NOTE 4 RECEIVABLES

Accounts Receivables

As of June 30, 2024, accounts receivable consisted of the following:

	Electric	Water	AAC	Wastewater	Total
Accounts receivables	\$ 3,195,453	\$ 463,476	\$ 182,239	\$ 325,494	\$ 4,166,662
Accrued interest receivable	26,721	2,219	1,773	4,676	35,389
Allowance for doubtful accounts	(251,788)	(53,598)	-	(89,739)	(395,125)
Net receivables	<u>\$ 2,970,386</u>	<u>\$ 412,097</u>	<u>\$ 184,012</u>	<u>\$ 240,431</u>	<u>\$ 3,806,926</u>

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements (Continued)
Year ended June 30, 2024

NOTE 4 RECEIVABLES (CONTINUED)

Notes Receivable

As of June 30, 2024, notes receivable consisted of the following:

	Electric	Water	Total
Due within one year	\$ 167,019	1,422	\$ 168,441

On May 24, 2022, the City of Needles entered into a payment agreement and release with Medical Investor Holdings, LLC (MIH) for its delinquent business taxes and utilities amounting to \$1,839,458. Out of this amount, \$924,956 is owed to the Authority for the unpaid utilities as of the date of the agreement. MIH agreed to pay the City, by July 11, 2024, the full delinquent amount in a secured promissory note. The note is payable in 24 monthly installments. The balance of the unpaid utilities owed to the Authority as of June 30, 2024 was \$168,441.

On February 15, 2024, the payment agreement and release entered into between the City and Medical Investor Holdings, LLC (MIH) was amended to extend the payment period of the promissory note until February 12, 2026.

NOTE 5 CAPITAL ASSETS

Changes in capital assets for the year ended June 30, 2024 were as follows:

	Beginning Balance	Additions	Transfers/ Deductions	Ending Balance
Non depreciable Assets				
Land	\$ 3,199,100	\$ 182,153	\$ -	\$ 3,381,253
Construction in progress	5,374,183	4,608,201	(3,990,167)	5,992,217
Total	8,573,283	4,790,354	(3,990,167)	9,373,470
Depreciable Assets				
Utility plant	42,588,389	6,074,436	(77,086)	48,585,739
Right-of-use lease assets	235,748	-	-	235,748
Total	42,824,137	6,074,436	(77,086)	48,821,487
Accumulated Depreciation				
Utility plant	(27,698,019)	(1,471,094)	77,086	(29,092,027)
Right-of-use lease assets	(70,699)	(50,633)	-	(121,332)
Total	(27,768,718)	(1,521,727)	77,086	(29,213,359)
Total depreciable assets, net	15,055,419	4,552,709	-	19,608,128
Capital Assets, net	\$ 23,628,702	\$ 9,343,063	\$ (3,990,167)	\$ 28,981,598

Out of the total additions of \$10,864,790 during the year, total amount cash paid was \$6,874,623, the remaining \$3,990,167 was transferred from prior year construction in progress that was completed in the current year.

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements (Continued)
Year ended June 30, 2024**

NOTE 6 INTANGIBLE ASSETS

Changes in the intangible assets for the year ended June 30, 2024 were as follows:

	Beginning Balance	Additions	Transfers/ Deductions	Ending Balance
Cost				
Water rights	\$ 2,662,807	\$ -	\$ -	\$ 2,662,807
Canal construction cost sharing	728,366	-	-	728,366
Total	<u>3,391,173</u>	<u>-</u>	<u>-</u>	<u>3,391,173</u>
Accumulated amortization				
Water rights	(490,687)	-	-	(490,687)
Canal construction cost sharing	(479,505)	(18,209)	-	(497,714)
Total	<u>(970,192)</u>	<u>(18,209)</u>	<u>-</u>	<u>(988,401)</u>
Intangibles, net	<u>\$ 2,420,981</u>	<u>\$ (18,209)</u>	<u>\$ -</u>	<u>\$ 2,402,772</u>

NOTE 7 LONG-TERM DEBT

Long-term debt consisted of the following:

- 2016 Revenue Refunding Bonds, interest at 3.86% payable each February 1st and August 1st – principal redemptions in varying annual amounts that are due through February 2031.

Purchase Obligation due to the City, \$685,300 payable each February 1st, including interest imputed at 6.714% through February 2011. Starting in February 2011, the annual payment was reduced as a result of the \$250,000 prepayments made in 2010. The annual payment was further reduced to \$666,436 as a result of additional prepayments made in the years 2012 and 2013 amounting to \$750,000. The prepayments have resulted in lower interest charges. The annual payment will be reduced to \$535,421 beginning in fiscal year 2026.

Long-term liabilities activity for the year ended June 30, 2024 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Revenue bonds	\$ 9,846,660	\$ -	\$ (1,072,556)	\$ 8,774,104	\$ 1,114,355
Purchase obligation	7,724,759	-	(147,793)	7,576,966	157,719
	<u>\$ 17,571,419</u>	<u>\$ -</u>	<u>\$ (1,220,349)</u>	<u>\$ 16,351,070</u>	<u>\$ 1,272,074</u>

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements (Continued)
Year ended June 30, 2024**

NOTE 7 LONG-TERM DEBT (CONTINUED)

Annual maturities of long-term debt are as follows:

<u>Year Ending June 30</u>	<u>Revenue Refunding Bonds</u>	<u>Purchase Obligation</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 1,114,355	\$ 157,719	\$ 1,133,152	\$ 2,405,226
2026	1,157,784	37,293	1,061,051	2,256,128
2027	1,202,907	39,797	993,044	2,235,748
2028	1,249,787	42,469	920,215	2,212,471
2029	1,298,494	45,320	842,551	2,186,365
2030-2031	<u>2,750,777</u>	<u>7,254,368</u>	<u>13,113,032</u>	<u>23,118,177</u>
Total	<u>\$ 8,774,104</u>	<u>\$ 7,576,966</u>	<u>\$ 18,063,045</u>	<u>\$ 34,414,115</u>

The varying long-term debt installment payments are to be made from various Authority revenues (all as defined in the applicable agreements) which are irrevocably pledged to such payments, as follows: net independent utility revenues for the 2016 Revenue Refunding Bonds; and surplus revenues for the Purchase Obligation.

If an event of default shall have occurred and be continuing and if requested by the bond owner of a majority in aggregate principal amount of outstanding bonds, the Trustee shall exercise one or more of such available remedies as the Trustee as directed by the bond owner. All amounts received by the Trustee pursuant to any right given or action taken by the Trustee under the provisions of the Indenture shall be applied by the Trustee in order upon presentation of the bonds.

Upon payment in full of all indebtedness of the Authority, title to the water, sewer, and electrical enterprises (Enterprises) shall automatically revert to the City.

NOTE 8 LEASES

The Authority has existing seven (7) leased vehicles from a car rental company during the fiscal year 2024. The lease term of each leased vehicle is five (5) years with monthly payments ranging from \$465 to \$880.

Since the interest rate of the leases is not readily determinable by the Authority, the future lease payments were discounted using an estimated incremental borrowing rate should a loan be taken to pay lease amounts during the lease terms. The discount rates used to calculate the lease liability range from 2.62% to 7.50%.

The Authority recorded right-to-use lease assets with net book value of \$114,416 and lease liabilities of \$120,067 for all the leases as of June 30, 2024.

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements (Continued)
Year ended June 30, 2024**

NOTE 8 LEASES (CONTINUED)

As of June 30, 2024, the lease liability consisted of the following:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Payments</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Vehicle 23JSN6	\$ 12,230	\$ -	\$ (5,555)	\$ 6,675	\$ 5,709
Vehicle 23MS7Z	12,340	-	(5,189)	7,151	5,338
Vehicle 23JSN5	12,348	-	(5,609)	6,739	5,763
Vehicle 23MS7J	20,328	-	(8,256)	12,072	8,475
Vehicle 254JCC	36,916	-	(8,645)	28,271	9,160
Vehicle 254JD7	34,235	-	(7,960)	26,275	8,347
Vehicle 25T9QX	40,595	-	(7,711)	32,884	8,309
	<u>\$ 168,992</u>	<u>\$ -</u>	<u>\$ (48,925)</u>	<u>\$ 120,067</u>	<u>\$ 51,101</u>

Payments of principal and interest for each of the next four (4) fiscal years are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>
2025	51,101	5,222
2026	34,765	3,096
2027	28,230	1,357
2028	5,971	150
	<u>\$ 120,067</u>	<u>\$ 9,825</u>

NOTE 9 RETIREMENT PLAN

General Information about the Pension Plans

Plan Description

All qualified permanent and probationary employees are eligible to participate in the City of Needles' Miscellaneous Employee Pension Plan, cost-sharing multiple employers defined benefit pension plan administered by CalPERS. Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

NOTE 9 RETIREMENT PLAN (CONTINUED)

General Information about the Pension Plans (Continued)

Plan Description (Continued)

Classic participants (defined as eligible participants prior to January 1, 2013) are required to contribute 8% of their annual covered salary. New participants (defined as eligible employees brought into CalPERS membership for the first time on or after January 1, 2013) contribute at least half the normal cost rate as determined by CalPERS. The City contributes the remaining amounts necessary to fund the benefits for its employees, using the actuarial basis adopted by the CalPERS Board of Administration.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Classic members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

With the implementation of GASB Statement No. 68, the City allocates about 42.17% of the City's net pension liability and pension-related transactions to the Authority based on its share in the pension contribution for the year ended June 30, 2024.

Amounts allocated in fiscal year 2023-24 were as follows:

Net pension liability	\$ 2,478,277
Deferred outflows of resources	1,102,416
Deferred inflows of resources	61,445
Pension expense	385,793

Please refer to the City's audited financial statements for the fiscal year ended June 30, 2024, for more information about the City's retirement plan required financial statements note disclosures and supplementary information in accordance with GASB Statement No. 68.

NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

General Information About the OPEB Plan

Plan Description

In addition to providing pension benefits, the City provides certain healthcare benefits for retired employees. Classified and unclassified employees retiring after 20 or more years of service and after having reached age 58 or older are provided medical insurance coverage until the retiree becomes eligible for Medicare. Classified employees hired after July 1, 2007 and retiring at age 55 or later with 20 or more years of service are paid \$300 per month for medical insurance coverage until the retiree becomes eligible for Medicare.

Contributions and Funding Policy

The contribution requirements of the City are established and may be amended by the City Council. While GASB Statement 75 requires that the liability for all postemployment benefits be measured, it does not require that an agency “pre-fund” the accrued liability. The City pays for the postemployment healthcare cost on a “pay-as-you-go” basis. The provisions of GASB Statement 75 determine the amount that must be presented as an annual expense and accrued liability on the City’s financial statements.

Net OPEB Liability

The Authority’s net OPEB liability was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2023.

GASB 75 requires the total OPEB liability to be measured as of a date no earlier than the end of the employer’s prior fiscal year and no later than the end of the employer’s current fiscal year, consistently applied from period to period. The City has elected to measure liabilities as of the end of the prior fiscal year.

GASB 75 requires that the total OPEB liability should be determined by (a) an Alternative Measurement Method (AMM) valuation as of the measurement date or (b) the use of update procedures to roll forward to the measurement date amounts from an AMM valuation as of a date no more than 30 months and 1 day earlier than the employer’s most recent fiscal year-end. Liabilities were calculated as of the valuation date and rolled forward to the measurement date using standard actuarial roll forward techniques per GASB 75 option (b) mentioned above. No adjustments were made for events occurring after the measurement date.

Valuation date	June 30, 2023
Measurement date	June 30, 2023
Measurement period	July 1, 2022 to June 30, 2023
Reporting date	June 30, 2024

NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)

General Information About the OPEB Plan (Continued)

Net OPEB Liability (Continued)

With the implementation of GASB Statement No. 75, the City allocates about 42.17% of the City’s net OPEB liability and related transactions to the Authority based on its share in the contribution for the year ended June 30, 2024. Amounts allocated in fiscal year 2023-24 were as follows:

Net OPEB liability	\$	526,945
Deferred outflows of resources		26,724
OPEB expense		88,462

Please refer to the City’s audited financial statements for the fiscal year ended June 30, 2024 for more information about the City’s OPEB plan required financial statements note disclosures and supplementary information in accordance with GASB Statement No. 75.

NOTE 11 ASSET REPLACEMENT FUNDS

The Authority transfers certain amounts to the City to fund future replacement of existing property and equipment and other capital expenditure requirements of the Authority. For the year ended June 30, 2024, the Authority transferred \$650,064 to the City for deposit to the asset replacement funds.

As of June 30, 2024, the following asset replacement funds are under the control and custody of the City and are recorded in the City’s accounting records as restricted funds (less usage):

Water	\$	1,866,067
Wastewater		345,317
Electric		<u>2,218,020</u>
	\$	<u><u>4,429,404</u></u>

NOTE 12 COMMITMENTS AND CONTINGENCIES

The Authority is considered a transmission and generation-dependent electric utility, and, therefore, completely dependent on others for the supply and transmission of energy to the City’s electric system.

NOTE 12 COMMITMENTS AND CONTINGENCIES (CONTINUED)

The Authority receives a hydroelectric allotment from the Parker-Davis Dam. The Authority's rate structure is designed to allocate the hydroelectric allotment equally among all customers, giving 402 KWH per customer per month in winter months and 757 KWH per customer per month in summer months. The actual cost of power is analyzed every month and if a Power Cost Adjustment (PCA) is required, it is to be put into effect the following month. If the PCA has gone down, then a credit is to be calculated by KWH per bill. The new rate structure is put into place every October.

In 2008, the Authority partnered with the United States Department of Energy Western Area Power Administration (WAPA) for the management of energy costs. This partnership was effective April 1, 2008 and has allowed the Authority greater flexibility in the power purchase market. Through WAPA, the Authority is able to procure long-term power supply contracts and limit risks in the spot market. Rate studies are conducted every 5 years to ensure the NPUA rates are established at the cost to provide the service. The next rate study is scheduled for fiscal year 2025.

NOTE 13 RELATED PARTY TRANSACTIONS

Section 1202 of the Needles Municipal Code states, "Each utility shall be operated as a separate unit and all accounting respecting such utility shall be on that basis. All personal services of officers or employees and all costs incurred for the joint benefit of any such utility and any other office, department or agency of the city shall be prorated between them. Charges shall be made by the utility for all service, property or other things of value supplied or rendered by it to any other office, department or agency of the city."

The City acts as the manager and operator of the Authority's Enterprises under a Management Agreement. The City receives a management fee equal to its actual costs and direct overhead incurred in connection with the management and operation of the Enterprises.

Such costs include, but are not limited to, salaries, insurance and retirement benefits of City employees providing services to the Enterprises. Each July 1, the Management Agreement is extended for one year, unless either party notifies the other that it does not intend to extend the term of the Agreement. Total payments made to the City for operating the Enterprises for the year ended June 30, 2024 amounted to \$16,139,611. This amount includes payment of Fair Share Allocation (FSA) and purchases of electric power and capital assets.

NOTE 13 RELATED PARTY TRANSACTIONS (CONTINUED)

In exchange for the City providing rights of way and rights of access to all real property owned by the City and necessary for the Authority to operate the Enterprises, the City collected an annual franchise fee from the Authority. The amount of the franchise fee was determined by the City, the payment of which is subordinate to the Authority's annual debt service. In August 2010, the Authority's Board approved the increase in franchise fee from 5% of gross revenues to 7.5% of gross revenues for two years, and then 5% thereafter. In November 2012, the voters of the City of Needles approved Measure T eliminating 2.5% of the franchise fee that the City of Needles charges the Authority and established a utility user tax of up to 2.5% to be applied to electric, water and sewer charges. In FY17 the City underwent a study to determine the utilities' actual usage of rights of way and rights of access to all real property owned by the City. After the study, the City eliminated the franchise fee and created the FSA. The Authority paid FSA and utility user tax which amounted to \$821,803 and \$387,841 for the year ended June 30, 2024, respectively.

In connection with the City's 1997 sale of the Enterprises to the Authority, the Authority's remaining unpaid purchase obligation to the City is payable annually, each February 1, through 2065. Payments are payable solely from Surplus Revenues (as defined). Purchase obligation payments amounted to \$666,436 for the year ended June 30, 2024, which included interest amounting to \$518,643. The unpaid purchase obligation is included in the bonds and note payable account in the Statement of Net Position.

NOTE 14 RISK MANAGEMENT

The Authority is subject to various risks in the normal course of operations. The Authority, as a component unit of the City, protects itself against such risks by the City's participation in the California Joint Powers Insurance Authority (CJPIA), a joint power agency (risk-sharing pool) that provides an independently managed, self-insurance program for member cities.

The City contributes its pro rata share of anticipated losses to a pool administered by CJPIA. Should actual losses among participants exceed anticipated losses, the City will be assessed its pro rata share of that deficiency. Conversely, if the actual losses are less than anticipated, the City will be refunded its pro rata share of the excess.

The Authority's allocated share of the City's contributions to CJPIA is included in the operations and maintenance expenses paid to the City under the management agreement discussed in Note 13.

NOTE 15 SUBSEQUENT EVENTS

In preparing these financial statements, the Authority has evaluated events and transactions for potential recognition or disclosure through December 5, 2025, the date the financial statements were available to be issued. Based upon this evaluation, it was determined that, no subsequent events occurred that require recognition or additional disclosure in the financial statements.

SUPPLEMENTARY SCHEDULES

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Net Position
June 30, 2024

	Water				
	Electric	Water	All American Canal	Wastewater	Total
ASSETS					
Current assets					
Cash and investments	\$ 5,178,197	\$ 429,968	\$ 343,537	\$ 905,992	\$ 6,857,694
Accounts receivables, net	2,970,386	412,097	184,012	240,431	3,806,926
Due from City of Needles	4,138,544	341,828	230,693	333,482	5,044,547
Materials and supplies inventory	964,877	35,223	-	38,989	1,039,089
Total current assets	<u>13,252,004</u>	<u>1,219,116</u>	<u>758,242</u>	<u>1,518,894</u>	<u>16,748,256</u>
Noncurrent assets					
Notes receivable	167,019	1,422	-	-	168,441
Capital assets, net of accumulated depreciation	11,665,765	13,435,650	-	3,880,183	28,981,598
Intangible assets, net of accumulated amortization	-	2,402,772	-	-	2,402,772
Total noncurrent assets	<u>11,832,784</u>	<u>15,839,844</u>	<u>-</u>	<u>3,880,183</u>	<u>31,552,811</u>
Total assets	<u>25,084,788</u>	<u>17,058,960</u>	<u>758,242</u>	<u>5,399,077</u>	<u>48,301,067</u>
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outflows related to pensions	493,162	322,245	198,229	88,780	1,102,416
Deferred outflows related to OPEB	12,026	7,750	4,810	2,138	26,724
Total deferred outflows of resources	<u>505,188</u>	<u>329,995</u>	<u>203,039</u>	<u>90,918</u>	<u>1,129,140</u>
LIABILITIES AND NET POSITION					
Current liabilities					
Lease liabilities, current portion	23,398	14,056	-	13,647	51,101
Accounts payable and other current liabilities	141,363	23,167	8,246	23,563	196,339
Due to the City of Needles	30,246	-	-	-	30,246
Compensated absences	161,450	42,653	8,139	17,880	230,122
Customer deposits	2,610,342	99,253	-	-	2,709,595
Accrued interest payable	66,325	31,046	-	43,746	141,117
Bonds and notes payable, current portion	597,875	279,856	-	394,343	1,272,074
Total current liabilities	<u>3,630,999</u>	<u>490,031</u>	<u>16,385</u>	<u>493,179</u>	<u>4,630,594</u>
Noncurrent liabilities					
Lease liabilities, net of current portion	23,684	18,894	-	26,388	68,966
Net pension liability	1,108,648	724,420	445,627	199,582	2,478,277
Net OPEB liability	237,125	152,814	94,850	42,156	526,945
Bonds and notes payable, net of current portion	7,087,128	3,317,379	-	4,674,489	15,078,996
Total noncurrent liabilities	<u>8,456,585</u>	<u>4,213,507</u>	<u>540,477</u>	<u>4,942,615</u>	<u>18,153,184</u>
Total liabilities	<u>12,087,584</u>	<u>4,703,538</u>	<u>556,862</u>	<u>5,435,794</u>	<u>22,783,778</u>
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows related to pensions	27,487	17,961	11,049	4,948	61,445
Net position					
Net investment in capital and intangible assets	3,980,762	12,241,187	-	-	16,221,949
Restricted for debt service	5,178,197	429,968	343,537	905,992	6,857,694
Unrestricted	4,315,946	(3,699)	49,833	(856,739)	3,505,341
Total net position	<u>\$ 13,474,905</u>	<u>\$ 12,667,456</u>	<u>\$ 393,370</u>	<u>\$ 49,253</u>	<u>\$ 26,584,984</u>

See independent auditor's report.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Revenues, Expenses and Changes in Net Position
Year ended June 30, 2024

	Water				Total
	Electric	Water	All American Canal	Wastewater	
Operating revenues					
Sales of electricity	\$ 14,890,864	\$ -	\$ -	\$ -	\$ 14,890,864
Sales of water	-	2,858,163	1,079,026	-	3,937,189
Charges for wastewater system use	-	-	-	2,197,020	2,197,020
Other revenues	43,424	-	-	-	43,424
Total operating revenues	<u>14,934,288</u>	<u>2,858,163</u>	<u>1,079,026</u>	<u>2,197,020</u>	<u>21,068,497</u>
Operating expenses					
Electric power purchased	6,539,507	-	-	-	6,539,507
Salaries and benefits	1,304,488	956,055	121,997	315,798	2,698,338
Depreciation and amortization	586,539	490,544	-	462,853	1,539,936
Fair share allocation	584,454	145,564	-	91,785	821,803
Supplies	62,952	121,234	937	22,596	207,719
Administrative and management	485,248	344,588	19,920	179,937	1,029,693
Power and utilities	59,944	94,861	26	118,655	273,486
Contractual services	182,042	120,771	895,518	377,924	1,576,255
Maintenance and operations	30,897	40,525	-	40,850	112,272
Insurance	255,014	37,326	-	45,892	338,232
Conservation/solar rebates	118,009	5,615	-	-	123,624
Miscellaneous	1,912,067	39,514	7,448	73,861	2,032,890
Total operating expenses	<u>12,121,161</u>	<u>2,396,597</u>	<u>1,045,846</u>	<u>1,730,151</u>	<u>17,293,755</u>
Operating income	<u>2,813,127</u>	<u>461,566</u>	<u>33,180</u>	<u>466,869</u>	<u>3,774,742</u>
Nonoperating revenues (expenses)					
Interest expense	(447,263)	(209,357)	-	(295,003)	(951,623)
Interest and investment revenue	70,137	32,830	-	46,260	149,227
Net nonoperating expenses	<u>(377,126)</u>	<u>(176,527)</u>	<u>-</u>	<u>(248,743)</u>	<u>(802,396)</u>
Income before contributions and transfers	2,436,001	285,039	33,180	218,126	2,972,346
Capital contributions	307,882	6,460,704	-	162,359	6,930,945
Operating transfers					
Transfers to the City	(355,080)	(259,308)	-	(35,676)	(650,064)
Change in net position	2,388,803	6,486,435	33,180	344,809	9,253,227
Net position at beginning of year	11,086,102	6,181,021	360,190	(295,556)	17,331,757
Net position at end of year	<u>\$ 13,474,905</u>	<u>\$ 12,667,456</u>	<u>\$ 393,370</u>	<u>\$ 49,253</u>	<u>\$ 26,584,984</u>

See independent auditor's report.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Cash Flows
Year ended June 30, 2024

	Water				Total
	Electric	Water	All American Canal	Wastewater	
Cash flows from operating activities					
Receipts from customers	\$ 13,757,265	\$ 2,683,186	\$ 1,081,006	\$ 2,213,387	\$ 19,734,844
Payments to City of Needles:					
Suppliers and other costs	(10,303,411)	(1,605,505)	(963,037)	(1,221,508)	(14,093,461)
Employee compensation and related costs	(1,533,085)	(744,747)	225,568	(369,993)	(2,422,257)
Net cash flows provided by operating activities	1,920,769	332,934	343,537	621,886	3,219,126
Cash flows from capital and related financing activities					
Capital contributions	307,882	6,460,704	-	162,359	6,930,945
Cash paid for lease	(22,510)	(13,515)	-	(12,900)	(48,925)
Purchases of capital assets	(283,128)	(6,445,582)	-	(145,913)	(6,874,623)
Principal paid on capital debt	(573,565)	(268,478)	-	(378,306)	(1,220,349)
Interest paid on capital debt	(455,370)	(213,152)	-	(300,351)	(968,873)
Net transfers for asset replacement reserves	(355,080)	(259,308)	-	(35,676)	(650,064)
Net cash flows used in capital and related financing activities	(1,381,771)	(739,331)	-	(710,787)	(2,831,889)
Cash flows from investing activity					
Interest and investment revenue	70,137	32,830	-	46,260	149,227
Cash flows provided by investing activity	70,137	32,830	-	46,260	149,227
Net increase (decrease) in cash and investments	609,135	(373,567)	343,537	(42,641)	536,464
Cash and investments at beginning of year	4,569,062	803,535	-	948,633	6,321,230
Cash and investments at end of year	\$ 5,178,197	\$ 429,968	\$ 343,537	\$ 905,992	\$ 6,857,694
Reconciliation of operating income to net cash flows from operating activities					
Operating income	\$ 2,813,127	\$ 461,566	\$ 33,180	\$ 466,869	\$ 3,774,742
Adjustments to reconcile operating income to net cash from operating activities:					
Depreciation and amortization	586,539	490,544	-	462,853	1,539,936
Changes in operating assets and liabilities:					
Receivables	(972,794)	(257,899)	1,980	32,199	(1,196,514)
Materials and supplies inventory	(192,456)	(13,910)	-	(3,173)	(209,539)
Deferred outflows of resources	110,833	(299)	(172,053)	21,164	(40,355)
Deferred inflows of resources	(105,016)	48,539	24,594	(20,814)	(52,697)
Accounts payable and other current liabilities	(7,428)	(1,217)	(434)	(1,238)	(10,317)
Due from (to) the City of Needles	(746,660)	(106,024)	9,070	(73,386)	(917,000)
Due from (to) other funds	806,554	(550,687)	(47,824)	(208,043)	-
Compensated absences	1,387	(9,529)	5,859	(6,212)	(8,495)
Customer deposits	(137,516)	99,253	-	-	(38,263)
Net pension liability	(179,291)	151,919	404,103	(36,656)	340,075
Net OPEB liability	(56,510)	20,678	85,062	(11,677)	37,553
Net cash flows provided by operating activities	\$ 1,920,769	\$ 332,934	\$ 343,537	\$ 621,886	\$ 3,219,126

See independent auditor's report.



Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

**The Board of Public Utilities
Needles Public Utility Authority**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Needles Public Utility Authority (the Authority), a component unit of the City of Needles, California, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated December 5, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a deficiency in internal control described in the following page as Finding FS 2024-001 that we consider to be a significant deficiency.



Authority's Response to the Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Authority's response to the finding identified in our audit and described below. The Authority's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Repeat of Prior Year Finding:

Finding FS 2024-001 Significant Deficiency on Internal Controls over Inventories

Criteria

Maintaining detailed audit trails for all transactions and adjustments and ensuring all documentation is complete and readily available for audits are essential practices that are crucial for demonstrating compliance with policies, substantiating financial statements, and providing necessary documents for audits. Audit preparedness and keeping organized, accessible records are key components of a successful audit process.

Condition

We have noted that there are no controls in place in relation to withdrawal and purchase of inventories. Based on our understanding of the process, there is no documentation and monitoring being made for every material receipt and issuance. There are no formal controls in place to verify whether the items picked from the warehouse or yard are valid and properly authorized.

In addition, during our review of inventory listings, we noted that listings are not being updated based on the recent purchase date and cost of materials and inventories. We noted non-moving materials and items that have a date of last order or receipt still from the years 1997, 1998 and 1999 up to 2005. We also noted that the unit cost is not updated in the system based on the recent purchases.

Further, the Authority does not perform a random count of sample inventories on a regular basis to verify the existence and completeness of inventories. Inventory count is being performed only at fiscal year-end.

Lastly, based on the inventory count procedures we performed, five (5) out of eight (8) samples from the inventory listing have discrepancies against the actual count.

Repeat Finding

The audit team noted that this is a repeat finding from prior year as this has not yet been implemented by the Authority based on the results of the audit procedures performed during the current year.

Cause / Effect

The above condition is attributed to the lack of proper controls and documentation which may pose a risk to the existence, accuracy, valuation, and completeness of the inventory on hand. Accordingly, the Authority is exposed to the risk of misappropriation of assets, financial reporting misstatements, and/or negative impact on its operations.

Recommendation

We recommend that management establish and strictly implement controls over receipts and withdrawals of inventory. This is to avoid unauthorized issuance of inventory supplies and materials to safeguard company assets and will also help to ensure the existence, completeness and accuracy of inventory.



We further recommend that management perform a detailed review of inventory listings and ensure that the listings are updated based on the recent purchase date and purchase cost and provide allowance for obsolescence for non-moving inventories. This is to ensure proper valuation of assets and present more fairly the status of inventory as well as to enhance the fair presentation of the financial statements in accordance with generally accepted accounting principles.

Management's Response and Action Plan

The NPUA inventory is located at several sites and in some places, multiple locations at one site. Our goal is to relocate inventory into one area for Electric and one area for Water. Electric inventory will be relocated to the planned building on California Ave and Water will be located at Third St. After this, a formal inventory check in and out procedure will be implemented. The warehouse employee will be responsible for logging in material and checking out material into NPUA's accounting system. All inventory will be properly recorded into NPUA's accounting system upon receipt. Costs will also be updated. A formal inventory policy will be created, adopted, and implemented. This policy will also deal with handling obsolete inventory

Personnel Responsible:
Rainie Torrance – Utility Manager

Anticipated Completion Date:
June 30, 2026

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**Glendale, California
December 5, 2025**



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: January 27, 2026

Title: Accept the work by Golden West Fence for the Needles Housing Authority (NHA) Primary Fencing Project and Authorize Staff to Issue the Notice of Completion

Background: The Needles Housing Authority Five (5) year Capital Improvement plan identifies improvements approved by the Housing Commission to be constructed within the plan period.

Perimeter Security Fencing was identified as one of the remaining priority projects to be constructed within the existing program; therefore, staff moved forward with solicitation of bids. Bids were received on May 21, 2025, and awarded to Golden West Fencing on May 27, 2025. During initial construction activities, it was apparent that removal of the existing pony wall was not feasible without damaging the existing sidewalk, therefore staff determined that the best option for construction was to construct the fence on top of the existing wall.

The project started in August 2025 and was completed in November 2025 for a total project amount of \$233,099.77 which is within the project budget approved with Change Order #1 on August 12, 2025.

Fiscal Impact: N/A

Environmental Impact: N/A

Recommendation: Accept the work by Golden West Fence for the Needles Housing Authority (NHA) Primary Fencing Project and Authorize Staff to Issue the Notice of Completion

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): _____

Date: _____

RECORDING REQUESTED BY:

City of Needles
817 Third Street
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

City of Needles
817 Third Street
Needles, CA 92363

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is HOUSING AUTHORITY OF THE CITY OF NEEDLES

The ADDRESS of the OWNER is 817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is In FEE

Street Address / APN (if applicable) 1104 Baily Ave Needles, CA 92363 / APN: 0185-245-01-0000

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

Contractor's Name

Contractor's Address:

Golden West Fence

20741 Hansen Ave., Nuevo, CA 92567

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the 1/27/2026 meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on 1/9/2026

Improvements described as
Needles Housing Authority Primary Fencing Project

I, Patrick J. Martinez am the
(Name of below signor)

City Manager
(Owner, President, Authorized Agent, Partner, etc.)

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 1/27/2026

Signature: _____
Patrick J. Martinez, City Manager, City of Needles



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: January 27, 2026

Title: Approving a proposal and agreement with Sequoia Concepts, Inc., dba Sequoia Financial Services to provide third-party collection services for delinquent Housing Authority accounts receivable.

Background: The Housing Authority currently has outstanding tenant accounts receivable related to unpaid rent, tenant-caused damages, and other obligations owed to the Housing Authority. These debts represent public housing funds that should be recovered when reasonable and lawful to do so. While staff continues to pursue voluntary repayment where feasible, collection activity can require extensive follow-up, documentation, and ongoing monitoring, placing an administrative burden on Housing Authority operations. For this reason, staff is recommending the use of a professional collection agency as a standard accounts receivable tool to improve recovery of delinquent accounts while allowing staff to remain focused on core Housing Authority operations.

In 2024, the Housing Authority adopted Admissions and Continued Occupancy Plan (ACOP) Policy 16-III.B (Repayment Policy – Family Debts to the PHA), which requires that any amount owed to the Housing Authority must be repaid and authorizes enforcement action when a family refuses repayment, fails to enter into a repayment agreement, or breaches a repayment agreement. Policy 16-III.B further provides that, in addition to termination of assistance when warranted, the Housing Authority may pursue other available collection alternatives, including collection agencies, small claims court, civil lawsuit, and the state income tax set-off program. This existing policy provides the Housing Authority with the authority to utilize a professional collection agency for delinquent accounts.

The proposed agreement would retain Sequoia Concepts, Inc., dba Sequoia Financial Services to provide third-party collection services for qualifying delinquent Housing Authority accounts receivable. Sequoia will pursue lawful collection efforts consistent with applicable requirements, including the Fair Debt Collection Practices Act. The agreement is performance-based with no upfront cost, and Sequoia is compensated through a commission only on amounts successfully collected. Staff is recommending Sequoia Financial Services because in 2023, the City of Needles implemented advanced collections for administrative and parking citations utilizing Sequoia Financial Services and the program has been successful.

Approving this agreement will provide the Housing Authority with an additional enforcement mechanism to support financial accountability and protect public resources while maintaining appropriate oversight and control of escalation.

Fiscal Impact: Approval of the agreement does not require a direct appropriation of Housing Authority funds. Collection costs are performance-based and paid only from amounts recovered, which may increase repayment of delinquent accounts to the Housing Authority.

Recommendation: Waive the formal bid requirement for collection services and approve the proposal and agreement with Sequoia Concepts, Inc., dba Sequoia Financial Services to provide third-party collection services for delinquent Housing Authority accounts receivable. Authorize the Executive Director to execute the agreement and make minor administrative modifications as needed, provided such changes do not affect the agreement's intended purpose.

Submitted By: Angelica Deermer, Housing Manager
Patrick Martinez, Executive Director

Attachments:

- 1. Sequoia Contract Debt Collections Agreement
- 2. Housing Authority Admissions and Continued Occupancy Plan Policy (ACOP)

City Manager Approval: Patrick J. Martinez Date: 1/22/2026

Other Department Approval (when required): _____ Date: _____

Sequoia Financial Services Collection Agreement

This Agreement is made and entered into this 27 day of January, 2026, by and between Sequoia Concepts, Inc., dba Sequoia Financial Services, hereinafter referred to as “**Sequoia**”, a Collection Agency incorporated in the State of California, and Housing Authority of the City of Needles hereinafter referred to as “**Client**”.

I. BACKGROUND INFORMATION

A. Assignment of Debtor Accounts

Client is desirous of retaining the professional services of Sequoia for the collection of its accounts receivable.

B. Collection Services

Sequoia is willing to provide collection services for the accounts that may be referred by Client according to the terms, conditions and charges referred to within this Agreement.

II. AGREEMENT

A. Responsibilities of Client

1. Debtor File Documentation

Client agrees to provide to Sequoia all file documentation, when available, as is ordinarily necessary to properly exercise collection activity for account(s). Additionally, Client agrees to promptly expedite all requests from Sequoia to provide additional information as may be necessary from time to time to further the collection activity on said account(s).

2. Payment Notification

Client agrees to promptly advise Sequoia of all payments made directly to Client that relate to all accounts referred to Sequoia.

3. Phone Inquiries and Correspondence

Client agrees to refer all phone calls and correspondence received from debtors and/or related third party to Sequoia pertaining to those accounts that have been referred to Sequoia for handling.

4. Legal Proceedings

- a. Client agrees to promptly respond to Sequoias' requests for authorization on all accounts being recommended for litigation by Sequoia and to forward any additional documentation that may be requested in order to proceed with authorized legal proceedings.
- b. In the event that Sequoia advances court costs for litigation and, thereafter, Client requests that legal proceedings be terminated, Sequoia shall be reimbursed by Client for the expended legal fees and court costs on said account and in addition Sequoia shall have a lien on any future collections to the extent of services rendered, but not less than 20% of the assigned amount.
- c. Client agrees to, when necessary, furnish to Sequoia a witness for all trials, mediations, arbitrations and hearings as needed, in addition to providing any and all declarations and documents necessary for litigation.
- d. Client warrants that none of the claims assigned to Sequoia hereunder, have been assigned to other collection agencies, attorneys or other third party debt collectors, unless such prior assignments have been terminated and reassigned to Client. Any monies received by a prior third party debt collector for accounts assigned to Sequoia hereunder, shall be deemed to be direct payments to Client for which Sequoia shall be entitled to its full fee.

B. Responsibilities of Sequoia

1. Collection Services

Sequoia agrees to accept all accounts assigned by Client under the terms, conditions and charges referred to within this Agreement. Sequoia will use due diligence and employ such lawful means, methods and procedures as Sequoia, in its judgment, discretion and experience, believe will best effect the collection of all accounts assigned. Sequoia adheres to the Federal Fair Debt Collection Practices Act (15 U.S.C.A. Sections 1601 et. seq.), any regulations or rules promulgated pursuant thereto, and all other applicable laws, rules and regulations, whether federal, state or local.

2. Insurance Coverage

Sequoia agrees to maintain Liability and Errors & Omissions Insurance in the amount of \$1,000,000 to protect Client against any neglect, error, or omission that may result from Sequoia's activities as a collection agency.

Commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; Sequoia agrees to have its insurer endorse the general liability coverage required herein to include as additional insured's City, its officials, employees and agents. Sequoia also agrees to require

all contractors and subcontractors to provide the same coverage required under this Section.

Workers' Compensation insurance for any of Sequoia's employees that will be providing any Services hereunder. Sequoia will have a state-approved policy form providing statutory benefits as required by California law. The provisions of any Workers' Compensation insurance will not limit the obligations of Sequoia under this Agreement. Sequoia expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.

Errors and omissions insurance in a minimum amount of \$2 million per occurrence to cover any negligent acts or omissions committed by Sequoia, its employees and/or agents in the performance of any Services for City.

Liability Insurance REQUIRED IF CHECKED HERE ONLY (Technology Professional Liability – Errors and Omissions), with limits not less than \$2,000,000 per occurrence or claim, and \$2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Sequoia in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. Sequoia will file with City, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to City evidencing.

C. Terms, Conditions, and Charges

1. Commission

Client agrees to pay a fee to Sequoia on all monies collected, subsequent to the date assigned as of the date of this Agreement.

- a. The following is the commission rate structure for Client assigned under this Agreement:
 - i. A fee of 25% will be charged for collection of any portion of the assigned claim prior to filing suit.
 - ii. A fee of 35% after suit is filed. (Legal Action)
- b. Sequoia is entitled to receive commission on the full recovery regardless of the dollar amount actually assigned by Client, whether the recovery is less than or greater than the assignment amount.

- c. Both parties mutually agree that in the event a payment is made directly to Client, Sequoia will be entitled to the commission fees described above.

2. Settlement Authorization

Client hereby authorizes Sequoia to settle any account assigned to a maximum of seventy five percent (75%) of the principal balance, which is a twenty five percent (25%) reduction. Any settlement for an amount greater than 25% reduction requires prior written consent by Client. Sequoia will make every effort on all accounts assigned by Client to recover the full amount of the principal balance due from the debtor.

3. Remittance Advice/Invoice

- a. Sequoia will remit to Client on a monthly basis.
- b. Sequoia shall have the right to endorse for deposit and collection all remittances received in the name of Client on accounts assigned to Sequoia and to deduct from such remittance its authorized commission.
- c. If at the time of Sequoia's monthly remittance Client is indebted to Sequoia, Client agrees to allow Sequoia to offset (deduct) said indebtedness from the amount of the remittance.

4. Legal Proceedings

- a. Sequoia agrees to file suit only upon receipt of written authorization from Client for suit authorization.
- b. Sequoia will advance all court costs and attorney fees in the event suit is filed. It is agreed by both parties that Sequoia will be allowed to withhold first monies received to offset court costs advanced by Sequoia.

5. Interest and Attorney fees

Sequoia will compute interest on all accounts assigned for collection at an interest rate currently allowed by law. All interest and attorney fees collected will be retained by Sequoia whether pre-judgment or post judgment. Interest and attorney fees will only be retained by Sequoia after the principal balance assigned has been collected.

6. Credit Reporting

Sequoia will list with member credit reporting agencies all accounts that are referred for direct collection based on applicable laws and criteria that may be set by Client.

7. Mutual Indemnification

Sequoia agrees to defend, indemnify and hold Client harmless of and from any and all claims, actions, causes of action, losses or damages based upon acts of omissions of Sequoia, its employees or agents (other than acts undertaken by Sequoia in good faith based specifically upon information provided by Client to Sequoia). Client agrees to defend, indemnify and hold Sequoia harmless of and from any and all claims, actions, causes of action, losses or damages based upon acts or omissions are alleged to have occurred before or after the assignment to Sequoia.

Each party shall be responsible for its own acts and omissions in connection with this Agreement. Neither Sequoia nor Client shall be required to defend, indemnify, or hold harmless the other party from or against any claims, damages, losses, liabilities, costs, or expenses arising out of or resulting from that other party's negligence or willful misconduct.

8. Term and Termination

No account(s) may be withdrawn during the first 180 days after assignment without the consent of Sequoia.

This agreement shall continue in effect for 2 years, unless earlier terminated by either party, with or without cause, upon sixty (60) days' written notice to the other party ("Term"). In the event of termination, Sequoia is entitled to maintain and continue collection activity under the terms, conditions and charges of this Agreement on all accounts assigned prior to termination or otherwise be entitled to full commission compensation from Client for accounts in a paying, promise to pay or legal status.

9. Severability

The invalidity of any provision of this Agreement will not affect the validity of any other provision.

10. Governing Law

The laws of the State of California will govern the interpretation and enforcement of this Agreement. In the event that any litigation is commenced between the parties arising out of or relating to this Agreement, such litigation shall be brought exclusively in the state or federal courts located within San Bernardino County, California, and the parties hereby consent to the personal jurisdiction and venue of such courts.

11. Dispute Resolution Procedure

In lieu of litigation, Client and Sequoia agree that any dispute that cannot be resolved by negotiation between parties shall be submitted to arbitration with

and pursuant to the Rules of the Los Angeles County Bar Association or such other arbitration rules as may be mutually agreed upon by the parties, with the arbitration to be conducted in San Bernardino County, California. . Each party agrees to submit to such arbitration, to participate in the arbitration hearing, and to pay one-half of the costs and expenses as charged by the Association for such arbitration. The award of the arbitrators shall be final, non-appealable, and binding, and may be enforced by petition to the Superior Court of the State of California. The parties stipulate and submit to venue in the County of San Bernardino, California. This agreement to arbitrate shall be specifically enforceable in accordance with the laws of the State of California.

12. Modification and Effect

This Agreement contains the entire understanding of the parties and will be modified only by written document signed by each party. This Agreement expressly supersedes any agreement Sequoia may have with Client and such agreements will automatically terminate upon execution of this Agreement.

Agreed To By:

Client: Housing Authority of the City of Needles

Name/Title(Print): Patrick Martinez, Executive Director

Authorized Signature: _____ Date: _____

Sequoia Concepts Inc., dba Sequoia Financial Services
28632 Roadside Drive, Suite 110
Agoura Hills, CA 91301

Name/Title(Print): _____

Authorized Signature: _____ Date: _____

Housing Authority of the City of Needles

Admissions and Continued Occupancy Plan

October 2024

16-III.B. REPAYMENT POLICY

Family Debts to the PHA

HACN Policy

Any amount owed to the PHA by a public housing family must be repaid. If the family is unable to repay the debt within 30 days, the PHA will offer to enter into a repayment agreement in accordance with the policies below.

Refusal to Enter into An Agreement

If the family refuses to repay the debt, does not enter into a repayment agreement, or breaches a repayment agreement, the PHA will terminate the family's tenancy.

HACN Policy

When a family refuses to repay monies owed to the PHA, in addition to termination of program assistance, the PHA will utilize other available collection alternatives including, but not limited to, the following:

- Collection agencies
- Small claims court
- Civil lawsuit
- State income tax set-off program

Repayment Agreement [24 CFR 792.103]

The term *repayment agreement* refers to a formal written document signed by a tenant or owner and provided to the PHA in which a tenant or owner acknowledges a debt in a specific amount and agrees to repay the amount due at specific time periods.

General Repayment Agreement Guidelines

Down Payment Requirement

HACN Policy

Before executing a repayment agreement with a family, the PHA will generally require a down payment of 10 percent of the total amount owed. If the family can provide evidence satisfactory to the PHA that a down payment of 10 percent would impose an undue hardship, the PHA may, in its sole discretion, require a lesser percentage or waive the requirement.



City of Needles, California Request for Commission Action

CITY COUNCIL HOUSING COMMISSION

Regular Special

Meeting Date: January 27, 2026

Title: Housing Authority of the City of Needles Update

Background:

Public Housing Vacancies and Transfers:

- Current Vacancies: 4 out of 52 units.
- Families Awaiting Transfers:3
- Families Selected for Consideration from Waiting List: 1

Housing Choice Vouchers (HCV):

- Open and Pending Eligibility: 0 out of 23 allocated vouchers.
- Leased Up: 25
- Issued: 0
- Open:0

Veteran Affairs Supportive Housing (VASH) Vouchers:

- Open and Pending Eligibility: 12 out of 30 allocated vouchers.
- Referrals Received from VA Loma Linda:2
- Leased Up: 14
- Issued: 2

Public Housing Waiting List:

- Applicants on the waiting list:102
- Always open for applications.
- Allows the public to submit applications for future selection and consideration.

Section 8 Housing Choice Voucher (HCV) Waiting List:

- Applicants on the waiting list: 52
- Opened July 1, 2024 – **CLOSED** July 31, 2024
- Public submitted applications for future selection and consideration.

Attached Exhibits:

Exhibit A: January 19, 2026 Voucher Statistics Form

Fiscal Impact: None

Environmental Impact: None

Recommended Action: Informational Only

Submitted By: Angelica Deermer, HACN Housing Manager

City Manager Approval: Patrick J. Martinez

Date: 1/21/2026

Other Department Approval (when required): _____

Date: _____



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

HACN

Regular Special

Meeting Date: January 27, 2026

Title: WARRANTS

Background: N/A

Fiscal Impact: See attached Warrant Registers

Environmental Impact: N/A

Recommendation: Approve the Warrant Registers through January 27, 2026
*Does not include most current check payroll run

Submitted By: Mark C. DeMay, CGFM, Director of Finance

City Manager Approval: _____
Patrick J. Martinez

Date: 1/23/2026

Other Department Approval (when required): _____

Date: _____

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JANUARY 9, 2026**

FUND 101	GENERAL FUND	1/9/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
101.1015.412	CITY ATTORNEY	\$ 7,149.95		\$ 29,369.60	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 127.99		\$ 109,967.18	\$ 239,758.00
101.1025.415	FINANCE DEPT.	\$ 377.97		\$ 510,895.95	\$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 183.59		\$ 127,918.37	\$ 262,348.00
101.1035.416	PLANNING /ZONING	\$ 11.59		\$ 103,763.55	\$ 264,816.00
101.1040.417	ENGINEERING	\$ 162.36		\$ 125,161.06	\$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 35,107.73	\$ 106,875.00
101.1070.410	SENIOR CENTER	\$ -		\$ 41,918.91	\$ 85,440.00
101.2010.421	SHERIFF	\$ -		\$ 2,116,697.37	\$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 137,004.72	\$ 344,967.00
101.2025.424	BULDING & SAFETY	\$ 78.79		\$ 142,540.22	\$ 458,902.00
101.2030.423	CODE ENFORCEMENT	\$ 99.59		\$ 214,952.00	\$ 619,611.00
101.3010.431	PUBLIC WORKS	\$ 279.84		\$ 321,271.75	\$ 772,393.00
101.4730.472	SANITATION	\$ 26.40		\$ 78,370.83	\$ 175,673.00
101.5770.452.	AQUATICS	\$ 16.80		\$ 136,737.69	\$ 322,940.00
101.5772.452	PARKS	\$ 279.84		\$ 387,719.12	\$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	\$ 44.00		\$ 59,734.02	\$ 164,115.00
101.5774.452	RECREATION	\$ 167.20		\$ 186,066.44	\$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 9,005.91	\$ -	\$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 225.52	\$ 1,000,000.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 7,900.00
FUND 206	CEMETERY		\$ 101.76	\$ 117,435.93	\$ 266,055.00
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$ -
FUND 210	SPECIAL GAS TAX		\$ -	\$ 59,870.00	\$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ -
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 206,091.36	\$ 283,450.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 8,200.00	\$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ -	\$ -
FUND 238	STATE RECREATION GRANTS		\$ -	\$ -	\$ -
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ -	\$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 69,005.68	\$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ -	\$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ -	\$ 56,726.00
FUND 501	NPUA		\$ -	\$ 961,083.63	\$ 2,550,503.00
FUND 502	WATER DEPARTMENT		\$ 1,342.78	\$ 1,011,002.47	\$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		\$ 498.71	\$ 590,443.52	\$ 1,396,598.00
FUND 505	SANITATION		\$ -	\$ 768,632.81	\$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ 52.80	\$ 1,037,978.59	\$ 1,246,800.00
FUND 507	GOLF FUND	\$ 157.05		\$ -	\$ -
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 35.14		\$ 334,691.33	\$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 45.96		\$ 462,683.59	\$ 458,231.00
FUND 507	GOLF FUND TOTAL		\$ 238.15		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 437.53	\$ 200,569.05	\$ 495,827.00
FUND 509	MIS		\$ -	\$ 185,751.70	\$ 358,200.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 90,543.99	\$ 364,253.00
FUND 511	FLEET MANAGEMENT		\$ 618.13	\$ 126,642.43	\$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$ -
FUND 520	SR DIAL A RIDE		\$ -	\$ 37,413.03	\$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		\$ -	\$ 11,861.15	\$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 210,733.81	\$ 16,838.00
FUND 575	HOUSING		\$ 33,465.29	\$ 752,616.06	\$ 1,107,428.00
FUND 580	ELECTRIC		\$ 5,316.72	\$ 5,188,765.69	\$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 415,768.02	\$ 573,000.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 996,837.51	\$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 18,081.96	\$ -
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ -	\$ -
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ -	\$ -
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 51,077.78	\$ 18,731,415.34	\$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez 1/21/26
 Patrick Martinez, City Manager Date
Virginia Tasker 1-20-26
 Virginia Tasker, City Treasurer Date

Mark DeMay 1/8/26
 Finance Department Date

PROGRAM: GM348U
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
26095	18	00	ADDICTION MEDICINE CONSULTANTS	01/09/2026	1,216.00	.00
26096	4112	00	AFOMIX, LLC	01/09/2026	987.00	.00
26097	4194	00	AVA GROUP LLC	01/09/2026	12,121.00	.00
26098	4022	00	BENEFIT COORDINATORS CORPORATION	01/09/2026	3,361.60	.00
26099	4289	00	BIG O TIRES	01/09/2026	394.52	.00
26100	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	01/09/2026	455.00	.00
26101	3035	00	CENTURY LINK CORP.	01/09/2026	1.67	.00
26102	4102	00	CHARLOTTE SCHROEDER	01/09/2026	8,567.00	.00
26103	3286	00	COLONIAL LIFE	01/09/2026	3,437.98	.00
26104	4218	00	CRYSTAL BUTLER	01/09/2026	29.00	.00
26105	3000	00	DON MCCONE	01/09/2026	1,931.00	.00
26106	4110	00	ELIZABETH HARR	01/09/2026	81.00	.00
26107	3943	00	ELLEN CAMPBELL	01/09/2026	495.96	.00
26108	1305	00	EMPOWER ANNUITY INS CO OF AMERICA	01/09/2026	6,405.85	.00
26109	4094	00	EMPOWER ANNUITY INS CO OF AMERICA	01/09/2026	918.38	.00
26110	4109	00	HAROLD LAD RASPLICKA 2000 FAM TRUST	01/09/2026	341.00	.00
26111	4106	00	HENRY BAGHDADY	01/09/2026	1,830.00	.00
26112	4078	00	HENRY LONGBRAKE	01/09/2026	12.00	.00
26113	4278	00	HOUSING AUTH COUNTY OF SAN DIEGO	01/09/2026	923.09	.00
26114	4250	00	HOUSING AUTH OF THURSTON COUNTY	01/09/2026	1,361.12	.00
26115	4242	00	INNOVATIVE PROPERTY SOLUTIONS	01/09/2026	1,598.00	.00
26116	4076	00	JAMIE MCCORKLE	01/09/2026	12.00	.00
26117	3949	00	JANET JERNIGAN	01/09/2026	12.00	.00
26118	4077	00	JOANNE FOGUE	01/09/2026	12.00	.00
26119	1	00	LARRY FORD	01/09/2026	12.00	.00
26120	4104	00	RIVER GARDENS LLC	01/09/2026	2,439.00	.00
26121	3796	00	ROUTE 66 BROADBAND LLC	01/09/2026	165.00	.00
26122	1199	00	SBPEA TEAMSTERS LOCAL 1932	01/09/2026	1,489.57	.00
26123	4107	00	SYLVIA POLEN	01/09/2026	555.00	.00
26124	4309	00	TIMOTHY WALLDREN	01/09/2026	385.00	.00
26125	3697	00	TONA BELT	01/09/2026	12.00	.00

NUMBER OF CHECKS 31 GRAND TOTAL 51,561.74

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PREPARED 01/08/2026, 10:48:01
 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
25511*	3943	ELLEN CAMPBELL	003084		11/12/2025	101-1030-414.55-00	483.96- 483.96- *	VOIDED
26095	18	ADDICTION MEDICINE CONSUL	005222 005223		01/09/2026 01/09/2026	580-4750-473.31-20 580-4750-473.31-20	40.00 1,176.00 1,216.00 *	1,216.00
26096	4112	APOMIX, LLC	005081 005082		01/09/2026 01/09/2026	575-5555-485.69-51 575-5555-485.69-51	555.00 432.00 987.00 *	987.00
26097	4194	AVA GROUP LLC	005085 005086 005087 005088 005089 005090 005091 005092 005093 005094 005095 005096		01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026 01/09/2026	575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-58 575-5555-485.69-51	982.00 824.00 1,007.00 1,365.00 1,322.00 1,020.00 1,034.00 992.00 535.00 978.00 1,085.00 977.00 12,121.00 *	12,121.00
26098	4022	BENEFIT COORDINATORS CORP	005148 005149 005150 005151 005152 005153 005154 005155 005156 005157 005158 005159 005160 005161 005162 005163 005164 005165 005166 005167 005168		01/09/2026 01/09/2026	101-1020-413.24-10 101-1025-415.24-10 101-1030-414.24-10 101-1040-417.24-10 101-2025-424.24-10 101-2030-423.24-10 101-3010-431.24-10 101-4730-472.24-10 101-5770-452.24-10 101-5772-452.24-10 101-5773-452.24-10 101-5774-452.24-10 206-5771-452.24-10 502-4710-471.24-10 503-4720-475.24-10 506-4713-477.24-10 508-4810-478.24-10 511-3020-432.24-10 575-5555-485.24-10 575-5555-485.24-15 580-4750-473.24-10	72.16 342.40 88.00 132.00 67.20 88.00 279.84 26.40 16.80 279.84 44.00 167.20 101.76 421.07 128.58 52.80 121.60 114.40 121.60 67.20 628.75 3,361.60 *	3,361.60
26099	4288	BIG O TIRES	005180		01/09/2026	511-3021-432.43-26	394.52 394.52 *	394.52

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26100	1213	CALIFORNIA DEPT. OF TAX &	005132		01/09/2026	101-1020-413.61-02	55.83	
			005133		01/09/2026	101-2025-424.61-02	11.59	
			005134		01/09/2026	101-1035-416.61-02	11.59	
			005135		01/09/2026	101-1040-417.61-02	30.36	
			005136		01/09/2026	101-1030-414.61-02	11.59	
			005137		01/09/2026	101-1025-415.61-01	35.57	
			005138		01/09/2026	101-2030-423.61-02	11.59	
			005139		01/09/2026	507-5761-453.43-04	35.14	
			005140		01/09/2026	507-5762-454.61-09	44.29	
			005141		01/09/2026	580-4750-473.31-40	50.38	
			005186		01/09/2026	507-0000-203.00-00	157.05	
			005274		01/09/2026	580-4750-473.31-40	.02	
							455.00 *	455.00
26101	3035	CENTURY LINK CORP.	005189		01/09/2026	507-5762-454.52-10	1.67	
							1.67 *	1.67
26102	4102	CHARLOTTE SCHROEDER	005062		01/09/2026	575-5555-485.69-51	1,115.00	
			005063		01/09/2026	575-5555-485.69-51	1,850.00	
			005064		01/09/2026	575-5555-485.69-51	1,208.00	
			005065		01/09/2026	575-5555-485.69-51	1,394.00	
			005066		01/09/2026	575-5555-485.69-58	1,500.00	
			005067		01/09/2026	575-5555-485.69-58	1,500.00	
							8,567.00 *	8,567.00
26103	3286	COLONIAL LIFE	005142		01/09/2026	101-0000-209.03-01	2,360.18	
			005143		01/09/2026	502-0000-209.03-01	87.28	
			005144		01/09/2026	503-0000-209.03-01	256.32	
			005145		01/09/2026	508-0000-209.03-01	259.86	
			005146		01/09/2026	580-0000-209.03-01	406.06	
			005147		01/09/2026	511-0000-209.03-01	68.28	
							3,437.98 *	3,437.98
26104	4218	CRYSTAL BUTLER	005097		01/09/2026	575-5555-485.69-51	29.00	
							29.00 *	29.00
26105	3000	DON MCCONE	005078		01/09/2026	575-5555-485.69-51	831.00	
			005079		01/09/2026	575-5555-485.69-51	1,100.00	
							1,931.00 *	1,931.00
26106	4110	ELIZABETH HARR	005098		01/09/2026	575-5555-485.69-51	81.00	
							81.00 *	81.00
26107	3943	ELLEN CAMPBELL	005126		01/09/2026	101-1030-414.49-20	12.00	
			003084		01/09/2026	101-1030-414.55-00	483.96	
							495.96 *	495.96
26108	1305	EMPOWER ANNUITY INS CO OF	005112		01/09/2026	101-0000-209.03-01	3,631.85	
			005113		01/09/2026	502-0000-209.03-01	435.00	
			005114		01/09/2026	580-0000-209.03-01	2,339.00	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26108	1305	EMPOWER ANNUITY INS CO OF					6,405.85 *	6,405.85
26109	4094	EMPOWER ANNUITY INS CO OF	005104		01/09/2026	101-0000-209.03-01	100.00	
			005105		01/09/2026	101-0000-209.03-01	161.01	
			005106		01/09/2026	101-0000-209.03-01	14.40	
			005107		01/09/2026	101-0000-209.03-01	15.27	
			005108		01/09/2026	101-0000-209.03-01	120.47	
			005109		01/09/2026	503-0000-209.03-01	113.81	
			005110		01/09/2026	580-0000-209.03-01	110.60	
			005111		01/09/2026	580-0000-209.03-01	282.82	
							918.38 *	918.38
26110	4109	HAROLD LAD RASPLICKA 2000	005080		01/09/2026	575-5555-485.69-51	341.00	
							341.00 *	341.00
26111	4106	HENRY BAGHDADY	005073		01/09/2026	575-5555-485.69-51	516.00	
			005074		01/09/2026	575-5555-485.69-51	426.00	
			005075		01/09/2026	575-5555-485.69-51	401.00	
			005076		01/09/2026	575-5555-485.69-51	487.00	
							1,830.00 *	1,830.00
26112	4078	HENRY LONGBRAKE	005130		01/09/2026	101-1030-414.49-20	12.00	
							12.00 *	12.00
26113	4278	HOUSING AUTH COUNTY OF SA	005102		01/09/2026	575-5555-485.69-51	88.09	
			005103		01/09/2026	575-5555-485.69-51	835.00	
							923.09 *	923.09
26114	4250	HOUSING AUTH OF THURSTON	005100		01/09/2026	575-5555-485.69-51	87.12	
			005101		01/09/2026	575-5555-485.69-51	1,274.00	
							1,361.12 *	1,361.12
26115	4242	INNOVATIVE PROPERTY SOLUT	005083		01/09/2026	575-5555-485.69-51	457.00	
			005084		01/09/2026	575-5555-485.69-51	1,341.00	
							1,598.00 *	1,598.00
26116	4076	JAMIE MCCORKLE	005127		01/09/2026	101-1030-414.49-20	12.00	
							12.00 *	12.00
26117	3949	JANET JERNIGAN	005125		01/09/2026	101-1030-414.49-20	12.00	
							12.00 *	12.00
26118	4077	JOANNE POGUE	005128		01/09/2026	101-1030-414.49-20	12.00	
							12.00 *	12.00
26119	1	LARRY FORD	005131		01/09/2026	101-1030-414.49-20	12.00	
							12.00 *	12.00
26120	4104	RIVER GARDENS LLC	005068		01/09/2026	575-5555-485.69-51	446.00	
			005069		01/09/2026	575-5555-485.69-51	370.00	

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26120	4104	RIVER GARDENS LLC	005070		01/09/2026	575-5555-485.69-51	542.00	
			005071		01/09/2026	575-5555-485.69-51	448.00	
			005072		01/09/2026	575-5555-485.69-51	633.00	
							2,439.00	2,439.00
26121	3796	ROUTE 66 BROADBAND LLC	005002		01/09/2026	502-4710-471.31-90	165.00	
							165.00	165.00
26122	1199	SBPEA TEAMSTERS LOCAL 193	005115		01/09/2026	101-0000-209.03-01	192.97	
			005116		01/09/2026	502-0000-209.03-01	128.30	
			005117		01/09/2026	575-0000-209.03-01	44.32	
			005118		01/09/2026	580-0000-209.03-01	49.06	
			005119		01/09/2026	101-0000-209.03-01	553.80	
			005120		01/09/2026	502-0000-209.03-01	106.13	
			005121		01/09/2026	508-0000-209.03-01	56.07	
			005122		01/09/2026	511-0000-209.03-01	40.93	
			005123		01/09/2026	580-0000-209.03-01	234.03	
			005124		01/09/2026	575-0000-209.03-01	83.96	
							1,489.57	1,489.57
26123	4107	SYLVIA POLEN	005077		01/09/2026	575-5555-485.69-51	555.00	
							555.00	555.00
26124	4309	TIMOTHY WALLDREN	005099		01/09/2026	575-5555-485.69-58	385.00	
							385.00	385.00
26125	3697	TONA BELT	005129		01/09/2026	101-1030-414.49-20	12.00	
							12.00	12.00
							51,077.78	51,561.74
							51,077.78	51,561.74

BANK/CHECK TOTAL

ALL BANKS/CHECKS TOTAL

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JANUARY 16, 2026**

FUND 101	GENERAL FUND	1/16/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,369.60	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 120,052.58	\$ 239,758.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 555,280.68	\$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 133,706.51	\$ 262,348.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 116,508.82	\$ 264,816.00
101.1040.417	ENGINEERING	\$ -		\$ 124,069.25	\$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 36,867.73	\$ 106,875.00
101.1070.410	SENIOR CENTER	\$ -		\$ 44,620.85	\$ 85,440.00
101.2010.421	SHERIFF	\$ -		\$ 2,117,045.08	\$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 153,521.47	\$ 344,967.00
101.2025.424	BULDING & SAFETY	\$ -		\$ 156,869.15	\$ 458,902.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 233,812.25	\$ 619,611.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 347,825.22	\$ 772,393.00
101.4730.472	SANITATION	\$ -		\$ 81,471.74	\$ 175,673.00
101.5770.452.	AQUATICS	\$ -		\$ 142,514.98	\$ 322,940.00
101.5772.452	PARKS	\$ -		\$ 413,946.71	\$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 64,203.54	\$ 164,115.00
101.5774.452	RECREATION	\$ -		\$ 203,259.93	\$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ -	\$ -	\$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 225.52	\$ 1,000,000.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 7,900.00
FUND 206	CEMETERY		\$ -	\$ 124,679.64	\$ 266,055.00
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$ -
FUND 210	SPECIAL GAS TAX		\$ -	\$ 59,870.00	\$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ -
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 206,091.36	\$ 283,450.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 8,200.00	\$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ -	\$ -
FUND 238	STATE RECREATION GRANTS		\$ -	\$ -	\$ -
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ -	\$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 69,005.68	\$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ -	\$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ -	\$ 56,726.00
FUND 501	NPUA		\$ -	\$ 961,083.63	\$ 2,550,503.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,083,028.91	\$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 599,217.81	\$ 1,396,598.00
FUND 505	SANITATION		\$ -	\$ 768,632.81	\$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,048,561.75	\$ 1,246,800.00
FUND 507	GOLF FUND	\$ -		\$ -	\$ -
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 339,869.24	\$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 465,611.07	\$ 458,231.00
FUND 507	GOLF FUND TOTAL		\$ -	\$ -	\$ -
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 219,889.67	\$ 495,827.00
FUND 509	MIS		\$ -	\$ 194,367.48	\$ 358,200.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 94,448.12	\$ 364,253.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 139,128.19	\$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$ -
FUND 520	SR DIAL A RIDE		\$ -	\$ 43,791.51	\$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		\$ -	\$ 13,723.40	\$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 248,544.50	\$ 16,838.00
FUND 575	HOUSING		\$ 3,716.09	\$ 789,788.51	\$ 1,107,428.00
FUND 580	ELECTRIC		\$ -	\$ 5,296,993.04	\$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 415,768.02	\$ 573,000.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 996,837.51	\$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 18,081.96	\$ -
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ -	\$ -
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ -	\$ -
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 3,716.09	\$ 19,283,675.42	\$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez 1-19-26
Patrick Martinez, City Manager Date

Mark DeMay 1/14/26
Finance Department Date

Virginia Tasker 1-20-26
Virginia Tasker, City Treasurer Date

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 1/16/2026, 11:00:53
PROGRAM: GM348U
CITY OF NEEDLES
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

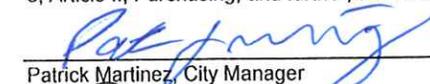
CHECK NUMBER	VENDOR NUMBER	VENDOR SEC#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
26197	4194	00	AVA GROUP LLC	01/16/2026	882.00		.00
26198	4269	00	MOHAVE COUNTY HOUSING AUTHORITY	01/16/2026	2,834.09		.00
NUMBER OF CHECKS					2	3,716.09	
GRAND TOTAL							

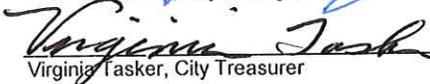
CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	F.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26197	4194	AVA GROUP LLC	005424		01/16/2026	575-5555-485.69-58	90.00	
			005425		01/16/2026	575-5555-485.69-58	396.00	
			005427		01/16/2026	575-5555-485.69-58	396.00	
							882.00 *	882.00
26198	4269	MOHAVE COUNTY HOUSING AUT	005426		01/16/2026	575-5555-485.69-51	1,140.00	
			005428		01/16/2026	575-5555-485.69-51	1,606.00	
			005429		01/16/2026	575-5555-485.69-51	88.09	
							2,834.09 *	2,834.09
BANK/CHECK TOTAL							3,716.09	3,716.09
ALL BANKS/CHECKS TOTAL							3,716.09	3,716.09

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JANUARY 16, 2026**

FUND 101	GENERAL FUND	1/16/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
101.1015.412	CITY ATTORNEY	\$ -		\$ 29,369.60	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ -		\$ 120,263.94	\$ 239,758.00
101.1025.415	FINANCE DEPT.	\$ -		\$ 556,191.60	\$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ -		\$ 133,889.76	\$ 262,348.00
101.1035.416	PLANNING /ZONING	\$ -		\$ 116,873.45	\$ 264,816.00
101.1040.417	ENGINEERING	\$ -		\$ 124,349.88	\$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	\$ -		\$ 36,867.73	\$ 106,875.00
101.1070.410	SENIOR CENTER	\$ -		\$ 44,620.85	\$ 85,440.00
101.2010.421	SHERIFF	\$ -		\$ 2,117,045.08	\$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ -		\$ 154,014.60	\$ 344,967.00
101.2025.424	BUILDING & SAFETY	\$ -		\$ 157,291.46	\$ 458,902.00
101.2030.423	CODE ENFORCEMENT	\$ -		\$ 234,387.97	\$ 619,611.00
101.3010.431	PUBLIC WORKS	\$ -		\$ 348,865.05	\$ 772,393.00
101.4730.472	SANITATION	\$ -		\$ 81,517.12	\$ 175,673.00
101.5770.452	AQUATICS	\$ -		\$ 142,550.34	\$ 322,940.00
101.5772.452	PARKS	\$ -		\$ 414,986.56	\$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 64,378.16	\$ 164,115.00
101.5774.452	RECREATION	\$ -		\$ 203,807.25	\$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ -	\$ -	\$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 225.52	\$ 1,000,000.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 7,900.00
FUND 206	CEMETERY		\$ -	\$ 125,000.17	\$ 266,055.00
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$ -
FUND 210	SPECIAL GAS TAX		\$ -	\$ 59,870.00	\$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ -
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 206,091.36	\$ 283,450.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 8,200.00	\$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ -	\$ -
FUND 238	STATE RECREATION GRANTS		\$ -	\$ -	\$ -
FUND 239	CA.CONSERV RECYLING GRANT		\$ -	\$ -	\$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 69,005.68	\$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ -	\$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ -	\$ 56,726.00
FUND 501	NPUA		\$ -	\$ 961,083.63	\$ 2,550,503.00
FUND 502	WATER DEPARTMENT		\$ -	\$ 1,084,466.98	\$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		\$ -	\$ 599,501.14	\$ 1,396,598.00
FUND 505	SANITATION		\$ -	\$ 768,632.81	\$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,048,561.75	\$ 1,246,800.00
FUND 507	GOLF FUND	\$ -		\$ -	\$ -
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ -		\$ 339,869.24	\$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ -		\$ 465,611.07	\$ 458,231.00
FUND 507	GOLF FUND TOTAL		\$ -		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ -	\$ 221,077.44	\$ 495,827.00
FUND 509	MIS		\$ -	\$ 194,367.48	\$ 358,200.00
FUND 510	ADMIN. FACILITY		\$ -	\$ 94,448.12	\$ 364,253.00
FUND 511	FLEET MANAGEMENT		\$ -	\$ 139,540.37	\$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$ -
FUND 520	SR DIAL A RIDE		\$ -	\$ 43,791.51	\$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		\$ -	\$ 13,723.40	\$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ -	\$ 248,544.50	\$ 16,838.00
FUND 575	HOUSING		\$ 385.00	\$ 790,959.00	\$ 1,107,428.00
FUND 580	ELECTRIC		\$ -	\$ 5,300,037.36	\$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 415,768.02	\$ 573,000.00
FUND 582	NPUA CAPITAL WATER		\$ -	\$ 996,837.51	\$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ -	\$ 18,081.96	\$ -
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ -	\$ -
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ -	\$ -
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 385.00	\$ 19,297,856.42	\$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc


 Patrick Martinez, City Manager
 Date 1-19-26


 Virginia Tasker, City Treasurer
 Date 1-20-26


 Finance Department
 Date 1/16/26

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
26199	4309	00	TIMOTHY WALLDREN	01/16/2026	385.00	.00
NUMBER OF CHECKS					1	
GRAND TOTAL					385.00	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26199	4309	TIMOTHY WALLDREN	005099		01/16/2026	575-5555-485.69-58	385.00	385.00

BANK/CHECK TOTAL 385.00

ALL BANKS/CHECKS TOTAL 385.00

**CITY OF NEEDLES CITY COUNCIL
WARRANT SUMMARY TOTALS FOR JANUARY 27, 2026**

FUND 101	GENERAL FUND	1/27/2026	FUND AMT.	YTD ACTUAL	BUDGET FY-25/26
101.1015.412	CITY ATTORNEY	\$ 3,496.96		\$ 29,369.60	\$ 80,000.00
101.1020.413	CITY MANAGER	\$ 85.23		\$ 120,052.58	\$ 239,758.00
101.1025.415	FINANCE DEPT.	\$ 17,778.01		\$ 555,280.68	\$ 1,194,656.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$ 447.64		\$ 133,706.51	\$ 262,348.00
101.1035.416	PLANNING /ZONING	\$ 47.82		\$ 116,508.82	\$ 264,816.00
101.1040.417	ENGINEERING	\$ 875.32		\$ 124,069.25	\$ 292,201.00
101.1060.410	COMMUNITY PROMOTIONS	\$ 3,666.75		\$ 36,867.73	\$ 106,875.00
101.1070.410	SENIOR CENTER	\$ 943.48		\$ 44,620.85	\$ 85,440.00
101.2010.421	SHERIFF	\$ 396.11		\$ 2,117,045.08	\$ 4,149,969.00
101.2020.423	ANIMAL SHELTER/CONTROL	\$ 546.68		\$ 153,521.47	\$ 344,967.00
101.2025.424	BULDING & SAFETY	\$ 66.23		\$ 156,870.15	\$ 458,902.00
101.2030.423	CODE ENFORCEMENT	\$ 504.64		\$ 233,812.25	\$ 619,611.00
101.3010.431	PUBLIC WORKS	\$ 1,449.11		\$ 347,825.22	\$ 772,393.00
101.4730.472	SANITATION	\$ -		\$ 81,471.74	\$ 175,673.00
101.5770.452.	AQUATICS	\$ -		\$ 142,514.98	\$ 322,940.00
101.5772.452	PARKS	\$ 768.37		\$ 413,946.71	\$ 946,980.00
101.5773.452	JACK SMITH PARK MARINA	\$ -		\$ 64,203.54	\$ 164,115.00
101.5774.452	RECREATION	\$ 61.04		\$ 203,259.93	\$ 454,046.00
GENERAL FUND	TOTAL ALL GF DEPARTMENTS		\$ 31,133.39	\$ -	\$ 10,935,690.00
FUND 102	GEN. FUND CAPITAL PROJECT		\$ -	\$ 225.52	\$ 1,000,000.00
FUND 205	CDBG		\$ -	\$ 3,290.00	\$ 7,900.00
FUND 206	CEMETERY		\$ -	\$ 124,679.64	\$ 266,055.00
FUND 208	CALTRANS GRANTS		\$ -	\$ -	\$ -
FUND 210	SPECIAL GAS TAX		\$ -	\$ 59,870.00	\$ 643,684.00
FUND 213	DEPT OF HOUSE. & COMM DEVL		\$ -	\$ -	\$ -
FUND 214	SANBAG NEW LOCAL MEAS I		\$ -	\$ -	\$ 800,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL		\$ -	\$ 206,091.36	\$ 283,450.00
FUND 227	HAZARD MITIGATION		\$ -	\$ 8,200.00	\$ 15,000.00
FUND 233	JACK SMITH PARK MARINA		\$ -	\$ -	\$ -
FUND 238	STATE RECREATION GRANTS		\$ -	\$ -	\$ -
FUND 239	CA.CONSERV RECYCLING GRANT		\$ -	\$ -	\$ 18,227.00
FUND 243	ACTIVE TRANSPORT PROGRAM		\$ -	\$ 69,005.68	\$ 1,858,995.00
FUND 270	REDEVELOPMENT AGENCY		\$ -	\$ -	\$ -
FUND 470	RDA CAP PROJ.LOW & MOD.		\$ -	\$ -	\$ 56,726.00
FUND 501	NPUA		\$ 6,798.00	\$ 961,083.63	\$ 2,550,503.00
FUND 502	WATER DEPARTMENT		\$ 17,150.15	\$ 1,083,028.91	\$ 2,376,734.00
FUND 503	WASTEWATER DEPARTMENT		\$ 5,487.11	\$ 599,217.81	\$ 1,396,598.00
FUND 505	SANITATION		\$ -	\$ 768,632.81	\$ 1,827,015.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$ -	\$ 1,048,561.75	\$ 1,246,800.00
FUND 507	GOLF FUND	\$ -		\$ -	\$ -
FUND 507-5761-453	GOLF MAINTENANCE DEPARTMENT	\$ 5,184.27		\$ 339,869.24	\$ 665,673.00
FUND 507-5762-454	GOLF PRO SHOP DEPARTMENT	\$ 2,433.29		\$ 465,611.07	\$ 458,231.00
FUND 507	GOLF FUND TOTAL		\$ 7,617.56		
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$ 137.35	\$ 219,889.67	\$ 495,827.00
FUND 509	MIS		\$ 8,615.78	\$ 194,367.48	\$ 358,200.00
FUND 510	ADMIN. FACILITY		\$ 7,228.12	\$ 94,448.12	\$ 364,253.00
FUND 511	FLEET MANAGEMENT		\$ 4,028.51	\$ 139,128.19	\$ 306,904.00
FUND 512	VEHICLE REPLACEMENT		\$ -	\$ -	\$ -
FUND 520	SR DIAL A RIDE		\$ 6,378.48	\$ 43,791.51	\$ 629,992.00
FUND 522	FT MOHAVE/BULLHEAD SHUTLE		\$ 1,862.25	\$ 13,723.40	\$ 55,211.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$ 37,810.69	\$ 248,544.50	\$ 16,838.00
FUND 575	HOUSING		\$ 9,237.14	\$ 786,072.42	\$ 1,107,428.00
FUND 580	ELECTRIC		\$ 39,859.61	\$ 5,296,993.04	\$ 12,909,933.00
FUND 581	NPUA CAPITAL ELECTRIC		\$ -	\$ 415,768.02	\$ 573,000.00
FUND 582	NPUA CAPITAL WATER		\$ 227.50	\$ 996,837.51	\$ 1,850,000.00
FUND 583	NPUA CAPITAL WASTEWATER		\$ 18,081.96	\$ 18,081.96	\$ -
FUND 650	IMPACT FEES NORTH NEEDLES		\$ -	\$ -	\$ -
FUND 651	IMPACT FEES SOUTH AREAS		\$ -	\$ -	\$ -
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 201,653.60	\$ 19,279,960.33	\$ 45,074,867.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are inc

Patrick Martinez 1-19-26
 Patrick Martinez, City Manager Date
Virginia Tasher 1-20-26
 Virginia Tasher, City Treasurer Date

Mark DeMay 1/16/26
 Finance Department Date

PROGRAM: GM348U
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
26126	4312	00	AM CONSTRUCTION SUPPLY, INC	01/27/2026	323.24	.00
26127	3305	00	AGUA CALIENTE	01/27/2026	18,200.00	.00
26128	1924	00	AHA MACAV POWER SERVICE	01/27/2026	248.82	.00
26129	2367	00	ANCHOR SCIENTIFIC INC.	01/27/2026	508.66	.00
26130	4216	00	ASSURED DOCUMENT DESTRUCTION, INC	01/27/2026	65.00	.00
26131	3750	00	AUTO ZONE	01/27/2026	1,704.75	.00
26132	2629	00	BARON PEST SOLUTIONS	01/27/2026	209.00	.00
26133	480	00	BEST BEST & KRIEGER LLP	01/27/2026	126.00	.00
26134	3313	00	BLUE RIVER WATER CORP.	01/27/2026	19.55	.00
26135	7	00	BORDER STATES INDUSTRIES, INC.	01/27/2026	489.43	.00
26136	3479	00	BRAUN BLAISING & WYNNE,P.C.	01/27/2026	641.46	.00
26137	3922	00	BROOKS CONSULTING LLC	01/27/2026	10,750.00	.00
26138	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	01/27/2026	6,798.00	.00
26139	709	00	CALLAWAY	01/27/2026	382.80	.00
26140	3782	00	CORE & MAIN LP	01/27/2026	1,096.52	.00
26141	455	00	CULLIGAN WATER COND.	01/27/2026	48.16	.00
26142	2875	00	DANIELL'S SEPTIC	01/27/2026	395.00	.00
26143	3809	00	DATA TICKET INC.	01/27/2026	350.00	.00
26144	440	00	DECO FOODSERVICE INCORP.	01/27/2026	32.48	.00
26145	424	00	DESERT INDUSTRIAL SUPPLY INC.	01/27/2026	742.26	.00
26146	3523	00	DEVELOPMENT MANAGEMENT GROUP INC.	01/27/2026	5,500.00	.00
26147	3580	00	DIAMOND PURE WATER	01/27/2026	23.00	.00
26148	3561	00	DIVISION OF THE STATE ARCHITECT	01/27/2026	12.00	.00
26149	91	00	FERGUSON WATERWORKS	01/27/2026	2,969.77	.00
26150	3708	00	GAUDIN FORD	01/27/2026	48.40	.00
26151	3451	00	GREENS ELECTRIC, LLC	01/27/2026	1,024.00	.00
26152	3966	00	GT GOLF SUPPLIES	01/27/2026	413.39	.00
26153	2612	00	HARDWARE EXPRESS	01/27/2026	1,375.45	.00
26154	2612	00	HARDWARE EXPRESS	01/27/2026	118.19	.00
26155	4191	00	HARRP	01/27/2026	18.00	.00
26156	3593	00	HINDERLITER DE LLAMAS & ASSOCIATES	01/27/2026	11,850.00	.00
26157	3864	00	HORIZON TECHNOLOGIES INC.	01/27/2026	980.00	.00
26158	3357	00	HOTSY SOUTHWEST	01/27/2026	87.44	.00
26159	4064	00	JIM DAVIS, LLC	01/27/2026	680.98	.00
26160	4313	00	KEVIN SEBOURN	01/27/2026	1,250.00	.00
26161	3977	00	LANDIS+GYR TECHNOLOGY, INC	01/27/2026	2,205.00	.00
26162	4196	00	MV CHENG & ASSOCIATES INC.	01/27/2026	11,550.00	.00
26163	178	00	NAPA PARTS, TIRES & SERVICE	01/27/2026	776.35	.00
26164	218	00	NEWS WEST PUBLISHING CO.	01/27/2026	194.96	.00
26165	1786	00	NPUA	01/27/2026	9,190.60	.00
26166	1786	00	NPUA	01/27/2026	9,017.55	.00
26167	3315	00	ONLINE COLLECTIONS	01/27/2026	372.30	.00
26168	740	00	OUR TOWN MAGAZINE	01/27/2026	77.21	.00
26169	3767	00	PATRICK MURCH	01/27/2026	1,600.00	.00
26170	1	00	PITNEY BOWES GLOBAL FINANCIAL LLC	01/27/2026	2,906.01	.00
26171	240	00	QUILL LLC	01/27/2026	353.61	.00
26172	15	00	R & R PRODUCTS INC.	01/27/2026	172.19	.00
26173	818	00	RELIABLE PUMP, INC.	01/27/2026	18,081.96	.00
26174	4265	00	RICOH USA, INC.	01/27/2026	80.22	.00
26175	2068	00	SIMPLOT TURF & HORTICULTURE	01/27/2026	4,216.27	.00
26176	4001	00				

ACCOUNTS PAYABLE PRELIMINARY CHECK REGISTER

PREPARED 1/15/2026, 6:56:15

PROGRAM: GM348U
CITY OF NEEDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
26177	3826	00	SWEPPER SHOP	01/27/2026	1,047.67	.00
26178	1006	00	TAYLOR MADE	01/27/2026	406.08	.00
26179	779	00	THATCHER COMPANY OF NEVADA, INC	01/27/2026	1,818.82	.00
26180	4008	00	THE PRINTER GUYS LLC	01/27/2026	1,199.00	.00
26181	3950	00	THE ENGINEERING INC	01/27/2026	1,395.00	.00
26182	3917	00	TOUCHSTONE GOLF LLC	01/27/2026	75.92	.00
26183	3873	00	TRANSPORTATION CONCEPTS	01/27/2026	46,051.42	.00
26184	772	00	TRI-STATE ACE HARDWARE	01/27/2026	442.19	.00
26185	4207	00	TRIPLEPI SMITH AND ASSOCIATES, INC	01/27/2026	1,906.75	.00
26186	3272	00	ULINE	01/27/2026	315.98	.00
26187	3825	00	ULTRA PEST CONTROL, LLC	01/27/2026	50.00	.00
26188	315	00	UNDERGROUND SERVICE ALERT OF SO CAL	01/27/2026	337.97	.00
26189	3830	00	UNIFIRST CORPORATION	01/27/2026	855.09	.00
26190	761	00	USABLUBOOK	01/27/2026	4,325.67	.00
26191	326	00	WESTERN ALARM SERVICE INC.	01/27/2026	472.50	.00
26192	2561	00	WESTERN ENVIRONMENTAL TESTING LAB.	01/27/2026	2,004.00	.00
26193	2561	00	WINZER	01/27/2026	373.93	.00
26194	4284	00	ZONAR SYSTEMS	01/27/2026	625.98	.00
26195	3828	00	3D-NETWORKS LLC	01/27/2026	8,615.78	.00
26196	4311	00	3RD DEGREE SCREENING, INC	01/27/2026	18.99	.00

201,653.60

GRAND TOTAL

71

NUMBER OF CHECKS

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26126	4312	A M CONSTRUCTION SUPPLY,	005370		01/27/2026	502-4710-471.43-57	323.24	323.24
							323.24	323.24
26127	3305	AGUA CALIENTE	005297		01/27/2026	580-4750-473.63-10	18,200.00	18,200.00
							18,200.00	18,200.00
26128	1924	AHA MACAV POWER SERVICE	005174		01/27/2026	580-4750-473.63-12	248.82	248.82
							248.82	248.82
26129	2367	ANCHOR SCIENTIFIC INC.	005371		01/27/2026	503-4720-475.43-02	508.66	508.66
							508.66	508.66
26130	4216	ASSURED DOCUMENT DESTRUCT	005296		01/27/2026	575-5555-485.31-90	65.00	65.00
							65.00	65.00
26131	3750	AUTO ZONE	005169		01/27/2026	511-3021-432.43-36	139.26	139.26
			005170		01/27/2026	511-3020-432.61-14	237.03	237.03
			005171		01/27/2026	511-3020-432.61-28	75.19	75.19
			005172		01/27/2026	511-3021-432.43-26	33.28	33.28
			005173		01/27/2026	511-3021-432.43-26	19.00	19.00
			005295		01/27/2026	502-4710-471.43-04	24.77	24.77
			005330		01/27/2026	511-3020-432.61-14	1,009.73	1,009.73
			005331		01/27/2026	511-3021-432.43-27	162.54	162.54
			005332		01/27/2026	511-3021-432.43-27	157.36	157.36
			005333		01/27/2026	511-3021-432.43-27	159.30	159.30
			005334		01/27/2026	511-3021-432.43-27	159.30	159.30
			005335		01/27/2026	101-2010-421.43-03	143.87	143.87
			005336		01/27/2026	101-3010-431.61-33	17.44	17.44
							1,704.75	1,704.75
26132	2629	BARON PEST SOLUTIONS	005176		01/27/2026	510-4410-405.43-01	95.00	95.00
			005177		01/27/2026	511-3020-432.43-29	38.00	38.00
			005178		01/27/2026	511-3020-432.43-29	38.00	38.00
			005179		01/27/2026	511-3020-432.43-29	38.00	38.00
							209.00	209.00
26133	480	BEST BEST & KRIEGER LLP	005298		01/27/2026	101-1025-415.31-50	126.00	126.00
							126.00	126.00
26134	3313	BLUE RIVER WATER CORP.	005181		01/27/2026	507-5761-453.43-08	19.55	19.55
							19.55	19.55
26135	7	BORDER STATES INDUSTRIES,	005182		01/27/2026	580-4750-473.60-55	489.43	489.43
							489.43	489.43
26136	3479	BRAUN BLAISING & WYNN, P.	005183		01/27/2026	580-4750-473.31-50	359.76	359.76
			005184		01/27/2026	580-4750-473.31-50	281.70	281.70
							641.46	641.46
26137	3922	BROOKS CONSULTING LLC	005175		01/27/2026	101-0000-204.03-01	2,950.00	2,950.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26137	3922	BROOKS CONSULTING LLC	PI0167 PI0168	026036 026036	01/27/2026 01/27/2026	580-4750-473.31-90 580-4750-473.31-90	1,150.00 6,650.00 10,750.00 *	10,750.00
26138	1213	CALIFORNIA DEPT. OF TAX &	005372		01/27/2026	501-0000-203.00-00	6,798.00 6,798.00 *	6,798.00
26139	709	CALLAWAY	005185		01/27/2026	507-5762-454.44-10	382.80 382.80 *	382.80
26140	3782	CORE & MAIN LP	005275		01/27/2026	502-4710-471.60-55	1,096.52 1,096.52 *	1,096.52
26141	455	CULLIGAN WATER COND.	005337		01/27/2026	511-3020-432.43-29	48.16 48.16 *	48.16
26142	2875	DANIELL'S SEPTIC	005276		01/27/2026	101-1030-414.54-01	395.00 395.00 *	395.00
26143	3809	DATA TICKET INC.	005188		01/27/2026	101-2030-423.31-10	350.00 350.00 *	350.00
26144	440	DECO FOODSERVICE INCORP.	005190		01/27/2026	507-5762-454.61-06	32.48 32.48 *	32.48
26145	424	DESERT INDUSTRIAL SUPPLY	005379		01/27/2026	580-4750-473.43-02	742.26 742.26 *	742.26
26146	3523	DEVELOPMENT MANAGEMENT GR	PI0172 PI0173 PI0174 PI0175	026060 026060 026060 026060	01/27/2026 01/27/2026 01/27/2026 01/27/2026	101-1060-410.53-05 502-4710-471.53-05 503-4720-475.53-05 580-4750-473.53-05	1,760.00 935.00 495.00 2,310.00 5,500.00 *	5,500.00
26147	3580	DIAMOND PURE WATER	005191 005338		01/27/2026 01/27/2026	510-4410-405.61-01 511-3020-432.43-29	18.00 5.00 23.00 *	23.00
26148	3561	DIVISION OF THE STATE ARC	005394		01/27/2026	101-0000-321.04-00	12.00 12.00 *	12.00
26149	91	FERGUSON WATERWORKS	005277 005278 005279 005380		01/27/2026 01/27/2026 01/27/2026 01/27/2026	502-4710-471.60-55 502-4710-471.60-55 502-4710-471.60-55 502-4710-471.60-55	518.75 12.92 1,420.40 1,017.70 2,969.77 *	2,969.77
26150	3708	GAUDIN FORD	005196		01/27/2026	101-2010-421.43-03	48.40 48.40 *	48.40

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26151	3451	GREENS ELECTRIC, LLC	005299		01/27/2026	580-4750-473.60-55	160.40	
			005300		01/27/2026	580-4750-473.60-55	17.92	
			005301		01/27/2026	580-4750-473.60-55	608.75	
			005302		01/27/2026	580-4750-473.60-55	177.79	
			005303		01/27/2026	580-4750-473.60-55	59.14	
							1,024.00 *	1,024.00
26152	3966	GT GOLF SUPPLIES	005192		01/27/2026	507-5762-454.44-10	184.34	
			005193		01/27/2026	507-5762-454.44-10	51.53	
			005194		01/27/2026	507-5762-454.60-50	110.32	
			005195		01/27/2026	507-5762-454.60-50	67.20	
							413.39 *	413.39
26153	2612	HARDWARE EXPRESS	005198		01/27/2026	503-4720-475.43-14	80.79	
			005199		01/27/2026	503-4720-475.43-14	61.40	
			005200		01/27/2026	503-4720-475.61-33	17.23	
			005201		01/27/2026	580-4750-473.60-55	182.32	
			005202		01/27/2026	580-4750-473.60-55	140.14	
			005203		01/27/2026	511-3021-432.43-26	2.12	
			005204		01/27/2026	507-5762-454.61-06	47.87	
			005205		01/27/2026	511-3021-432.43-26	23.70	
			005206		01/27/2026	511-3021-432.43-26	12.91	
			005280		01/27/2026	580-4750-473.43-57	49.54	
			005281		01/27/2026	580-4750-473.43-57	182.32	
			005282		01/27/2026	580-4750-473.43-57	5.59	
			005283		01/27/2026	580-4750-473.43-57	17.23	
			005284		01/27/2026	580-4750-473.43-57	25.84	
			005285		01/27/2026	580-4750-473.43-57	140.14	
			005286		01/27/2026	580-4750-473.43-57	67.41	
			005287		01/27/2026	502-4710-471.60-55	44.16	
			005339		01/27/2026	101-3010-431.60-12	3.77	
			005340		01/27/2026	101-3010-431.60-11	23.70	
			005341		01/27/2026	101-3010-431.60-11	38.43	
			005342		01/27/2026	101-5772-452.61-12	20.85	
			005343		01/27/2026	101-5772-452.61-12	6.00	
			005344		01/27/2026	101-5772-452.61-12	8.59	
			005345		01/27/2026	101-3010-431.60-11	2.36	
			005346		01/27/2026	101-3010-431.61-33	7.54	
			005347		01/27/2026	511-3021-432.43-26	105.80	
			005348		01/27/2026	511-3021-432.43-26	17.85	
			005349		01/27/2026	511-3021-432.43-26	24.77	
			005408		01/27/2026	101-2020-423.43-42	15.08	
							1,375.45 *	1,375.45
26154	2612	HARDWARE EXPRESS	005216		01/27/2026	575-5555-485.43-02	14.00	
			005217		01/27/2026	575-5555-485.43-02	68.04	
			005218		01/27/2026	575-5555-485.43-02	8.60	
			005219		01/27/2026	575-5555-485.43-02	3.66	
			005220		01/27/2026	575-5555-485.43-02	23.89	
							118.19 *	118.19

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26155	4191	HARRP	005197		01/27/2026	575-5555-485.51-15	18.00 *	18.00
26156	3593	HINDERLITER DE LLAMAS & A	005207	PI0171 026010	01/27/2026	101-1025-415.31-91 101-1025-415.31-47	600.00 11,250.00 11,850.00 *	18.00 11,850.00
26157	3864	HORIZON TECHNOLOGIES INC.	005209		01/27/2026	101-2020-423.52-10	70.00	70.00
			005210		01/27/2026	101-2030-423.52-10	70.00	70.00
			005211		01/27/2026	508-4810-478.52-10	70.00	70.00
			005212		01/27/2026	503-4720-475.52-10	140.00	140.00
			005213		01/27/2026	502-4710-471.52-10	280.00	280.00
			005214		01/27/2026	580-4750-473.52-10	175.00	175.00
			005215		01/27/2026	101-3010-431.52-10	980.00 *	980.00
26158	3357	HOTSY SOUTHWEST	005208		01/27/2026	511-3021-432.43-26	87.44 *	87.44
26159	4064	JIM DAVIS, LLC	005304		01/27/2026	507-5761-453.61-08	680.98 *	680.98
26160	4313	KEVIN SEBOURN	005381		01/27/2026	101-5772-452.31-90	625.00	625.00
			005382		01/27/2026	101-3010-431.31-90	1,250.00 *	1,250.00
26161	3977	LANDIS+GYR TECHNOLOGY, IN	005221		01/27/2026	580-4750-473.56-00	2,205.00 *	2,205.00
26162	4196	MV CHENG & ASSOCIATES INC	005224		01/27/2026	101-1025-415.31-90	5,775.00	5,775.00
			005225		01/27/2026	502-4710-471.31-90	1,963.50	1,963.50
			005226		01/27/2026	503-4720-475.31-90	1,848.00	1,848.00
			005227		01/27/2026	580-4750-473.31-90	1,963.50	1,963.50
26163	178	NAPA PARTS, TIRES & SERVIC	005228		01/27/2026	511-3021-432.43-27	179.26	179.26
			005229		01/27/2026	511-3021-432.43-26	67.00	67.00
			005230		01/27/2026	511-3020-432.61-14	86.19	86.19
			005292		01/27/2026	580-4750-473.60-55	36.61	36.61
			005305		01/27/2026	507-5761-453.43-17	87.20	87.20
			005306		01/27/2026	502-4710-471.43-04	57.00	57.00
			005307		01/27/2026	580-4750-473.43-57	59.25	59.25
			005350		01/27/2026	101-2010-421.43-03	203.84 776.35 *	776.35
26164	218	NEWS WEST PUBLISHING CO.	005231		01/27/2026	101-0000-204.03-01	105.50	105.50
			005232		01/27/2026	101-0000-204.35-04	89.46 194.96 *	194.96
26165	1786	NPUA	005288		01/27/2026	502-4710-471.41-10	39.87	39.87

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26165	1786	NPUA	005289		01/27/2026	580-4750-473.41-11	2,613.43	
			005290		01/27/2026	507-5761-453.41-10	106.73	
			005291		01/27/2026	507-5761-453.41-20	73.54	
			005308		01/27/2026	101-1070-410.41-10	601.33	
			005309		01/27/2026	101-1070-410.41-20	254.95	
			005310		01/27/2026	101-1070-410.41-30	87.20	
			005311		01/27/2026	510-4410-405.41-10	749.60	
			005312		01/27/2026	510-4410-405.41-20	245.07	
			005313		01/27/2026	510-4410-405.41-30	2,528.80	
			005314		01/27/2026	502-4710-471.41-10	1,362.76	
			005377		01/27/2026	502-4710-471.41-10	51.04	
			005378		01/27/2026	502-4710-471.41-10	51.50	
			005405		01/27/2026	101-2020-423.41-10	177.48	
			005406		01/27/2026	101-2020-423.41-20	72.90	
			005407		01/27/2026	101-2020-423.41-30	174.40	
							9,190.60 *	9,190.60
26166	1786	NPUA	005365		01/27/2026	575-5555-485.41-10	257.77	
			005366		01/27/2026	575-5555-485.41-20	3,714.96	
			005367		01/27/2026	575-5555-485.41-30	5,044.82	
							9,017.55 *	9,017.55
26167	3315	ONLINE COLLECTIONS	005235		01/27/2026	508-4810-478.31-46	38.88	
							38.88 *	38.88
26168	740	OUR TOWN MAGAZINE	005236		01/27/2026	507-5762-454.53-00	372.30	
							372.30 *	372.30
26169	3767	PATRICK MARTINEZ	005237		01/27/2026	101-1020-413.55-00	77.21	
							77.21 *	77.21
26170	1	PATRICK MURCH	005395		01/27/2026	503-4720-475.43-45	1,600.00	
							1,600.00 *	1,600.00
26171	240	PITNEY BOWES GLOBAL FINAN	005238		01/27/2026	510-4410-405.70-03	2,906.01	
							2,906.01 *	2,906.01
26172	15	QUILL LLC	005315		01/27/2026	510-4410-405.61-01	100.79	
			005316		01/27/2026	510-4410-405.61-01	207.60	
			005383		01/27/2026	510-4410-405.61-01	45.22	
							353.61 *	353.61
26173	818	R & R PRODUCTS INC.	005317		01/27/2026	507-5762-454.60-50	172.19	
							172.19 *	172.19
26174	4265	RELIABLE PUMP, INC.	PI0170	026063	01/27/2026	583-4720-475.72-17	18,081.96	
							18,081.96 *	18,081.96
26175	2068	RICOH USA, INC.	005396		01/27/2026	101-1020-413.70-01	8.02	
			005397		01/27/2026	101-1025-415.70-01	8.02	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
26175	2068	RICOH USA, INC.	005398 005399 005400 005401 005402 005403 005404		01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026	101-1030-414.70-01 101-1035-416.70-01 101-1040-417.70-01 101-2025-424.70-01 101-2030-423.70-01 101-3010-431.70-01 510-4410-405.70-01	12.84 8.02 8.02 8.02 8.02 3.21 80.22 *	
26176	4001	SIMPLOT TURF & HORTICULTU	005318 005319 005320		01/27/2026 01/27/2026 01/27/2026	507-5761-453.61-08 507-5761-453.61-07 507-5761-453.61-08	1,224.04 912.65 2,079.58	4,216.27 *
26177	3826	SWEEPER SHOP	005321		01/27/2026	511-3021-432.43-43	1,047.67 1,047.67 *	1,047.67
26178	1006	TAYLOR MADE	005240		01/27/2026	507-5762-454.44-10	406.08 406.08 *	406.08
26179	779	THATCHER COMPANY OF NEVAD	005242		01/27/2026	502-4710-471.60-32	1,818.82 1,818.82 *	1,818.82
26180	4008	THE PRINTER GUYS LLC	005351 005352 005353 005354 005355		01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026	101-1040-417.61-02 101-1035-416.61-02 101-2025-424.61-02 101-2030-423.61-02 101-1030-414.61-02	39.80 39.80 39.80 39.80 39.80 199.00 *	199.00
26181	3950	TKE ENGINEERING INC	005241 PI0169 005293 005294	026029	01/27/2026 01/27/2026 01/27/2026 01/27/2026	582-4710-471.71-08 101-1040-417.31-16 101-0000-204.35-04 101-0000-204.03-01	227.50 827.50 170.00 170.00 1,395.00 *	1,395.00
26182	3917	TOUCHSTONE GOLF LLC	005273		01/27/2026	507-5762-454.31-90	75.92 75.92 *	75.92
26183	3873	TRANSPORTATION CONCEPTS	005322 005323 005324 005325 005326 005327 005328 005329		01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026	525-4770-461.32-90 525-4770-461.62-00 520-4740-462.32-90 520-4740-462.51-20 520-4740-462.62-00 522-4740-462.32-90 522-4740-462.51-20 522-4740-462.62-00	35,571.62 2,239.07 5,019.30 1,125.99 233.19 1,029.21 690.12 142.92 46,051.42 *	46,051.42
26184	772	TRI-STATE ACE HARDWARE	005409		01/27/2026	101-3010-431.60-11	442.19	442.19

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26184	772	TRI-STATE ACE HARDWARE					442.19 *	442.19
26185	4207	TRIEPEI SMITH AND ASSOCIA	PI0166	026030	01/27/2026	101-1060-410.31-75	1,906.75 *	1,906.75
26186	3272	ULINE	005255		01/27/2026	510-4410-405.43-01	315.98 *	315.98
26187	3825	ULTRA PEST CONTROL, LLC	005359		01/27/2026	101-5774-452.43-18	50.00 *	50.00
26188	315	UNDERGROUND SERVICE ALERT	005187		01/27/2026	503-4720-475.49-14	21.32	21.32
			005233		01/27/2026	580-4750-473.49-14	21.33	21.33
			005234		01/27/2026	502-4710-471.43-04	21.32	21.32
			005252		01/27/2026	503-4720-475.49-14	91.33	91.33
			005253		01/27/2026	580-4750-473.49-14	91.34	91.34
			005254		01/27/2026	502-4710-471.43-04	91.33	91.33
							337.97 *	337.97
26189	3830	UNIFIRST CORPORATION	005243		01/27/2026	502-4710-471.61-04	50.58	50.58
			005244		01/27/2026	502-4710-471.61-04	50.58	50.58
			005245		01/27/2026	580-4750-473.61-04	158.59	158.59
			005246		01/27/2026	511-3020-432.61-04	157.02	157.02
			005247		01/27/2026	511-3020-432.61-04	157.02	157.02
			005248		01/27/2026	507-5762-454.43-08	28.88	28.88
			005249		01/27/2026	507-5762-454.43-08	28.88	28.88
			005250		01/27/2026	508-4810-478.61-04	10.06	10.06
			005251		01/27/2026	503-4720-475.61-04	27.98	27.98
			005356		01/27/2026	101-5772-452.61-04	15.87	15.87
			005357		01/27/2026	101-5774-452.61-06	11.04	11.04
			005358		01/27/2026	580-4750-473.61-04	158.59	158.59
							855.09 *	855.09
26190	761	USABUEBOOK	005360		01/27/2026	502-4710-471.43-57	3,475.21	3,475.21
			005361		01/27/2026	502-4710-471.43-57	599.46	599.46
			005362		01/27/2026	502-4710-471.60-55	251.00	251.00
							4,325.67 *	4,325.67
26191	326	WESTERN ALARM SERVICE INC	005256		01/27/2026	507-5762-454.43-08	90.00	90.00
			005257		01/27/2026	507-5762-454.43-08	52.50	52.50
			005258		01/27/2026	507-5762-454.43-08	90.00	90.00
			005259		01/27/2026	507-5762-454.43-08	90.00	90.00
			005260		01/27/2026	507-5762-454.43-08	150.00	150.00
							472.50 *	472.50
26192	3528	WESTERN ENVIRONMENTAL TES	005263		01/27/2026	503-4720-475.59-75	595.40	595.40
			005363		01/27/2026	502-4710-471.59-75	256.40	256.40
			005364		01/27/2026	502-4710-471.59-75	256.40	256.40
			005375		01/27/2026	502-4710-471.59-75	130.60	130.60
			005376		01/27/2026	502-4710-471.59-75	765.20	765.20

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26192	3528	WESTERN ENVIRONMENTAL TES					2,004.00 *	2,004.00
26193	2561	WINZER	005261 005262		01/27/2026 01/27/2026	511-3021-432.43-26 511-3020-432.61-28	140.11 233.82 373.93 *	373.93
26194	4284	ZONAR SYSTEMS	005264 005265 005266 005267 005268 005269 005270 005271 005272		01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026	502-4710-471.31-90 580-4750-473.31-90 101-3010-431.31-90 508-4810-478.31-90 101-2030-423.31-90 101-2025-424.31-90 575-5555-485.31-90 101-5772-452.31-90 101-2020-423.31-90	184.12 110.47 110.47 18.41 36.82 18.41 18.40 92.06 36.82 625.98 *	625.98
26195	3828	3D-NETWORKS LLC	005389 005390 005391 005392 005393		01/27/2026 01/27/2026 01/27/2026 01/27/2026 01/27/2026	509-4910-479.31-90 509-4910-479.52-13 509-4910-479.31-90 509-4910-479.31-90 509-4910-479.31-53	1,900.00 1,960.78 1,945.00 1,960.00 850.00 8,615.78 *	8,615.78
26196	4311	3RD DEGREE SCREENING, INC	005373		01/27/2026	101-1025-415.31-90	18.99 18.99 *	18.99
BANK/CHECK TOTAL							201,653.60	201,653.60
ALL BANKS/CHECKS TOTAL							201,653.60	201,653.60



MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERES, 1111 BAILEY AVE, NEEDLES

TUESDAY, JANUARY 13, 2026 - COUNCIL EXECUTIVE SESSION – 5:00 PM - CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:04 pm

ROLL CALL

PRESENT

Council Member Larry Ford
Council Member McCorkle
Vice Mayor Ellen Campbell
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt

ABSENT

Council Member Henry Longbrake

Also present were City Manager Patrick Martinez, Deputy City Attorney Lena Wade, City Clerk Candace Clark, Utilities Manager Rainie Torrance, and City Planner Irene Romero.

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION - None

RECESSED TO EXECUTIVE SESSION - 5:05 PM

EXECUTIVE SESSION

- a. Conference with real property negotiator pursuant to Government Code §54956.8: Agency negotiator City Manager Patrick Martinez or his designee. Negotiating Parties are the City of Needles as the potential lessor and San Bernardino County as the potential lessee for of a portion of the building located at 1111 Bailey Avenue, APN 0185-221-13-0000. Under negotiations are the price and terms.

No reportable action

- b. Conference with legal counsel regarding existing litigation pursuant to Government Code section 54956.9(d)(1) City of Needles v. Rivera, et al., Superior Court of the County of San Bernardino, Case No. CIVSB2022575

No reportable action

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:02 pm and announced an excused absence for Council Member Longbrake

ROLL CALL

PRESENT

Council Member Larry Ford
Council Member McCorkle
Vice Mayor Ellen Campbell
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt

ABSENT

Council Member Henry Longbrake

EXECUTIVE SESSION REPORT – Deputy City Attorney Lena Wade gave report as noted above.

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan

INVOCATION - given by Vice Mayor Campbell

APPROVAL OF AGENDA

Mayor Jernigan announced that Item 10 will be continued to January 27, 2026.

Vice Mayor Campbell made a motion, seconded by Council Member Pogue, to approve the agenda as amended.

Motion carried by the following roll call vote:

Ayes: Council Member Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt
Noes: None

Agenda Item 9.

Absent: Council Member Longbrake

Abstain: None

CONFLICT OF INTEREST – None

CORRESPONDENCE – Mayor Jernigan announced two items of correspondence. One email regarding public hearing item 3; and one letter regarding item 11

INTRODUCTIONS - Mayor Jernigan acknowledged former Council Members Tim Terral, Shawn Gudmundson, Zachery Longacre, and Former Mayor Jeff Williams in attendance.

CITY ATTORNEY – Parliamentary Procedures given by Deputy City Attorney Lena Wade.

PUBLIC APPEARANCE

Marianne Jones gave an update on the Museum and highlighted an article about the 100th Anniversary of Route 66 in the museum's newsletter.

PRESENTATION

1. Representatives from Tri-State Community Healthcare Center gave a Presentation on Local Primary Care Services, Behavioral Health Programs, and Community Health Resources. Council asked questions, and representatives responded. No public comment.
2. The Mayor presented a plaque to recent retiree Kathy Bernal. Former City Manager Rick Daniels acknowledged Kathy's contribution to the City of Needles.
3. Adopt Resolution 2025-49 Approving a Conditional Use Permit for a Licensed Retail Cannabis Dispensary and Related Tenant Improvements at 1611 Needles Highway, APN 0185-062-26-0000, within the General Commercial (C-2) Zoning District

City Planner Romero gave staff report.

Council asked considerable questions and applicant responded. Council deliberated on setting timeline conditions and applicant agreed.

Mayor Jernigan opened the public hearing at 6:45pm

Public Comment

James McGue spoke as a representative of THC, stating he opposes another dispensary.

Mayor Jernigan closed the public hearing at 6:48pm

Vice Mayor Campbell made a motion, seconded by Council Member Ford, adopt Resolution 2025-49 Approving a Conditional Use Permit for a Licensed Retail Cannabis Dispensary and Related Tenant Improvements at 1611 Needles Highway, APN 0185-062-26-0000, within the General Commercial (C-2) Zoning District, with the following conditions: The exterior is to be completed within 6 months of start, and the entire project to be completed within 9 months of start.

Motion carried by the following roll call vote:

Ayes: Council Member Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt

Noes: None

Absent: Council Member Longbrake

Abstain: None

4. Adopt Resolution 2026-1 of the City Council of the City of Needles Approving a Conditional Use Permit Amendment to City Council Resolution 2017-114 for a Medical Marijuana Cultivation Facility Located at 204 Bazoobuth Street (APN 0186-154-13), Including Modification of Perimeter Wall Materials and Relocation of Parking and Trash Enclosure to Adjacent Parcels (APNS 0186-154-05 and 0186-154-01). **CONTINUED TO JANUARY 27, 2026**

REGULAR NPUA / COUNCIL ITEMS

5. Approve Change Order 2 to the Public Works Agreement with Pyramid Building and Engineering, Inc. for the Water Main and Manifold Improvements Project resulting in an increase to the contract in the amount of \$84,333.60 for a new total contract amount of \$1,302,710.42; and authorize staff to execute said Change Order.

City Manager Martinez gave staff report.

Council asked minimal questions

Mayor Jernigan opened public comment at 6:54pm

Public Comment – none

Mayor Jernigan closed public comment at 6:54pm

Council Member Ford made a motion, seconded by Vice Mayor Campbell, to approve Change Order 2 to the Public Works Agreement with Pyramid Building and Engineering, Inc. for the Water Main and Manifold Improvements Project resulting in an increase to the contract in the amount of \$84,333.60 for a new total contract amount of \$1,302,710.42; and authorize staff to execute said Change Order.

Motion carried by the following roll call vote:

Ayes: Members/Council Member Ford, McCorkle, Campbell, Mayor Jernigan, Members/Council Members Pogue, Belt
Noes: None
Absent: Member/Council Member Longbrake
Abstain: None

6. Public Art Mural(s) to Be painted on Electrical Utility Boxes

City Manager Martinez gave staff report.

Council asked questions and discussion ensued.

Applicants who submitted a proposal from the Scarce Collective answered questions via speakerphone with the assistance of Zachery Longacre

Mayor Jernigan opened public comment at 7:00pm

Public Comment – none

Mayor Jernigan closed public comment at 7:00pm

Vice Mayor Campbell made a motion, seconded by Council Member Pogue to accept the proposal to paint murals on 8 electrical utility boxes as outlined, for a total cost of \$7,900, including artistic services, materials, travel, and mobilization, to be funded by the Electric Department's Annual Adopted Operations and Maintenance (O&M) Budget.

Motion carried by the following roll call vote:

Ayes: Members/Council Member Ford, McCorkle, Campbell, Mayor Jernigan, Members/Council Members Pogue
Noes: Member/Council Member Belt
Absent: Member/Council Member Longbrake
Abstain: None

COUNCIL CONSENT CALENDAR

Council Member McCorkle made a motion, seconded by Council Member Ford, to approve items 7 and 8 on the consent calendar.

Motion carried by the following roll call vote:

Ayes: Council Member Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt
Noes: None
Absent: Council Member Longbrake
Abstain: None

7. Approved the Warrants Register through January 13, 2026

8. Approved the Minutes of December 9, 2025.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

9. Appoint a Council Member to the Budget Committee (replacing former Council Member Longacre)

City Manager Martinez gave staff report.

No public comment.

Council Member Ford made a motion, seconded by Council Member McCorkle, to appoint Vice Mayor Campbell to the Budget Committee. Vice Mayor Campbell consented.

Motion carried by the following roll call vote:

Ayes: Council Member Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt
Noes: None
Absent: Council Member Longbrake
Abstain: None

10. Visitor Center Operating Hours continued to January 27, 2026

- 11. Adopt Resolution 2026-2 Approving the Off-Highway Motor Vehicle (OHMV) Designated Routes Signage Plan, Authorizing Implementation Including Signage, Public Education, and Coordination with Law Enforcement.**

City Manager Martinez gave staff report.
Fred Minegar spoke about the project via Teams
Council asked questions and considerable discussion ensued.
Mayor Jernigan opened public comment at 7:37pm

Shawn Gudmundson spoke about the history of this project and expressed his support in moving this forward.
City Manager Martinez clarified that this approval is for signage and does not implement the program immediately. Further stating that there will be a ribbon cutting and community workshop.
Vice Mayor Campbell asked about a time frame and City Manager Martinez responded.
Mayor Jernigan closed public comment at 7:40pm

Vice Mayor Campbell made a motion, seconded by Council Member McCorkle to adopt Resolution 2026-2 approving the Off-Highway Motor Vehicle (OHMV) Designated Routes Signage Plan, Authorizing Implementation Including Signage, Public Education, and Coordination with Law Enforcement.

Motion carried by the following roll call vote:

- Ayes: Council Member Ford, McCorkle, Vice Mayor Campbell, Council Members Pogue, Belt
- Noes: None
- Absent: Council Member Longbrake
- Abstain: None

CITY ATTORNEY REPORT – given by Deputy City Attorney Lena Wade

CITY CLERK REPORT – given by City Clerk Candace Clark

CITY MANAGER REPORT – for the weeks of December 26, 2025, and January 2, 2026, given by City Manager Patrick Martinez

COUNCIL REQUESTS

Council Member Ford

- Requested staff research the possibility of adding a pet cemetery to the existing cemetery.
- Report that with the owner's permission, he will be installing a marquis on the old theater building advertising the upcoming Route 66 Centennial Celebration.
- Requested staff look into paying the Mayor more than the \$1/month stipend.

Council Member McCorkle

- Suggested that time-frame requirements be added to all new projects upon approval.

Vice Mayor Campbell

- Thanked everyone for the condolences on the loss of her sister over the holidays

Council Member Pogue

- Nothing

Council Member Belt

- Nothing

Mayor Jernigan

- Thanked local agencies for food and gifts over the holidays, especially the Sheriff's department.
- Congratulated St. Vincent DePaul on their recent remodel and thanked them for providing services to the community.
- Reported on upcoming events, including the Info Fair and Car Show
- Asked about showcasing the City Fire Truck at the west end of El Garces.

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 7:57 PM



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN

Regular Special

Meeting Date: January 27, 2026

Title: December 2025 Treasurer's Report

Background: Pursuant to California Government Code Section 53607, the City Treasurer is required to make a monthly report of the investment portfolio to the legislative body.

Attached is the December 2025 Treasurer's Report that contains information on the cash and investments held in the portfolio by the City of Needles, Needles Public Utility Authority, and Housing Authority of the City of Needles. In December, no additional investments were made into LAIF. At month-end, the combined LAIF balance for the City, NPUA and Housing Authority remained at \$22,145,828. The most recent LAIF rate for the December 2025 quarter end was 4.20 percent.

Major factor affecting the LAIF interest rate, Federal Open Market Committee (the "Fed") lowers or increases the Fed Funds rate to keep the national economy in balance, a corresponding change is reflected in the LAIF rate (and overall market rates), but usually with a smaller impact due to holdings in the LAIF portfolio that were previously invested in market securities when market conditions were different. At its December Federal Open Market Committee meeting, the Board lowered the Fed Funds Rate by an additional 0.25 percent to a range of 3.50-3.75 percent, marking the third consecutive rate cut but also revealing a continuing concern over slowing job growth and rising unemployment. The Fed is in a difficult position of balancing inflation, which is still above the target inflation rate of 2 percent, and lowering interest rates any further to spur the labor market, which could cause inflation to spike. Alongside the cut, the Fed also resumed buying Treasury securities, starting with \$40 billion in bills, to ensure ample reserves, while projections suggested fewer rate cuts in 2026 than previously anticipated.

The Treasurer's Report shows the cash held by fiscal agents related to the All American Canal Trust Fund and the NPUA 2016 Refunding Revenue Bonds. The All American Canal Trust Fund was created by the US Bureau of Reclamation, the City of Needles and the Metropolitan Water District (MWD) for the maintenance, capital and operation of the All American Canal. In exchange, Needles received a local water allotment from the Colorado River since it has no formal water rights. The canal is owned by the US Bureau of Reclamation and operated and maintained by NPUA. The trust funds, managed by the NPUA in its fiduciary capacity, are held at Zions Bank as the third-party trustee, for canal capital and maintenance. The market value of the funds held at Zion Bank on December 31 was \$12,211,990.

US Bank acts as the trustee for the NPUA 2016 Revenue Refunding Bonds. The balances in the accounts at US Bank are usually small, unless funds have been sent to cover upcoming bond payments. These various bond accounts are used simply to receive scheduled bond payments from the NPUA, and then the payments to bondholders are initiated by US Bank; the NPUA does not repay bondholders directly. The total residual cash held by US Bank was unchanged again this month at \$188, since the next semi-annual debt service payments are not due again until February 2026.

The City's investment portfolio conforms to the City's Investment Policy in all respects. The City Treasurer certifies that the City has sufficient funds to meet its expenditure obligations during the next six months.

Fiscal Impact: LAIF interest is paid quarterly. Interest on LAIF balances for the month of December was \$74,036, compared to \$78,189 accrued in November. Interest earned on the balance in the Arrowhead Credit Union money market account, which holds a portion of the City's Vehicle Replacement Funds, was \$29.

Environmental Impact: None.

Recommended Action: Accept and file the December 2025 Treasurer's Report.

Submitted By: Mark DeMay, Director of Finance and Administrative Services

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): _____

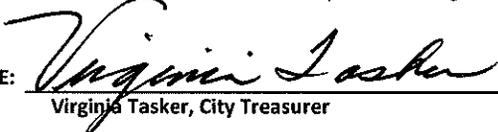
Date: _____

CITY OF NEEDLES
CITY TREASURER'S REPORT

SCHEDULE OF CASH & INVESTMENTS
As of December 31, 2025

INVESTMENT TYPE	ISSUER	MATURITY	STATED YIELD	YIELD AT 365	BOOK VALUE (or COST)	FACE VALUE (PAR)	MARKET VALUE
CITY OF NEEDLES							
Local Agency Investment Fund	LAIF - State of California	-	4.200%	4.200%	9,853,058	9,853,058	9,853,058
Cash	Wells Fargo Bank Checking (...1955)	-	0.000%	0.000%	10,637,270	10,637,270	10,637,270
Cash	Wells Fargo Bank Checking (...1948)	-	0.000%	0.000%	85,778	85,778	85,778
Cash	Arrowhead Credit Union Checking (...4002)	-	0.000%	0.000%	311,191	311,191	311,191
Cash	Arrowhead Credit Union Money Market (...6002-20)	-	0.300%	0.300%	114,950	114,950	114,950
Cash	Arrowhead Credit Union Savings (...6002-01)	-	0.000%	0.000%	50	50	50
NPUA							
Local Agency Investment Fund	LAIF - State of California	-	4.200%	4.200%	11,493,111	11,493,111	11,493,111
Cash	Wells Fargo Bank Checking (...2938)	-	0.000%	0.000%	665,518	665,518	665,518
Cash	Arrowhead Credit Union Checking (...3003-07)	-	0.000%	0.000%	325,290	325,290	325,290
HACN							
Local Agency Investment Fund	LAIF - State of California	-	4.200%	4.200%	799,659	799,659	799,659
Cash	Wells Fargo Bank Checking (...9997)	-	0.000%	0.000%	180,572	180,572	180,572
TOTAL CASH AND INVESTMENTS					34,466,448	34,466,448	34,466,448

As City Treasurer, I certify that sufficient funds are available to meet expenditures obligations for the next 6 months.

SIGNATURE: 
 Virginia Tasker, City Treasurer

**CITY OF NEEDLES
CITY TREASURER'S REPORT**

**FISCAL AGENT REPORT
Schedule of Cash & Investments Managed by 3rd Party Trustees
As of December 31, 2025**

TRUSTEE	ACCOUNT	US TREASURIES & AGENCIES		CASH & CASH EQUIV.	TOTAL	
		Book	Market		Book	Market
NPUA						
<i>2016 Revenue Refunding Bonds</i>						
US BANK	Debt Service Fund (...3010)			19	19	19
<i>2016 Water Revenue Refunding Bonds</i>						
US BANK	Water Interest Fund (...3011)			8	8	8
US BANK	Water Principal Fund (...3012)			13	13	13
<i>2016 Sewer Revenue Refunding Bonds</i>						
US BANK	Sewer Debt Service Fund (...3020)			28	28	28
US BANK	Sewer Interest Fund (...3021)			11	11	11
US BANK	Sewer Principal Fund (...3022)			19	19	19
<i>2016 Electric Revenue Refunding Bonds</i>						
US BANK	Electric Debt Service Fund (...3030)			42	42	42
US BANK	Electric Interest Fund (...3031)			17	17	17
US BANK	Electric Principal Fund (...3032)			29	29	29
<i>All American Canal</i>						
ZIONS BANK	Canal Water Quality Maintenance Trust Fund			12,211,990	12,211,990	12,211,990
TOTAL FUNDS MANAGED BY FISCAL AGENTS				<u>12,212,178</u>	<u>12,212,178</u>	<u>12,212,178</u>



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Resolution 2026-03 of the City Council, City of Needles, prioritizing and approving the dollar amount of Needles eligible projects for Community Development Block Grant funding in fiscal year 2026-2027.

Background: This is the public's opportunity to comment on the City's eligible Community Development Block Grant project proposed for funding in 2026-2027. The proposed projects are:

1. Continuation of Needles Senior Citizen's Transportation Services - \$7,900.

Each year we are asked by the County to prioritize eligible projects for funding. This year's allocation is a total of \$ \$7,900, this allocation is subject to change per San Bernardino County Department of Community Development.

Fiscal Impact: None

Recommendation: Adopt Resolution 2026-03 prioritizing and approving the dollar amount of Needles eligible projects for the Community Development Block Grant Funding in fiscal year 2026-2027.

Submitted By: Tammy Ellmore, Engineering Tech II

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): _____

Date: _____

RESOLUTION 2026-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA,
APPROVING ELIGIBLE ACTIVITIES FOR COMMUNITY DEVELOPMENT BLOCK
GRANT FUNDING IN FISCAL YEAR 2026-2027**

WHEREAS, the City of Needles anticipated share of San Bernardino County's Community Development Block Grant (CDBG) program allocation is approximately \$7,900 for the Fiscal Year 2026 - 2027, and

WHEREAS, public hearing is held for the prioritization of CDBG program applications on January 27, 2026, and

WHEREAS, each year the County requests the City to prioritize CDBG eligible projects for funding, and

WHEREAS, This year's estimated allocation is \$7,900, with the use of CDBG unprogrammed funds for a total of \$7,900, this estimated allocation is subject to change per San Bernardino County Department of Community Development, and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Needles, California, that it hereby approves the following priority and dollar amount of allocated funds for 2026-2027 CDBG eligible projects.

1. Continuation of Needles Senior Citizens' Transportation Service - \$7,900.

BE IT FURTHER RESOLVED, by the City of City of Needles, California, that it authorizes the City Manager to sign said agreement.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the City Council of the City of Needles, California, held on the 27th day of January 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
Lena Wade, Deputy City Attorney

San Bernardino County
Department of Community Development and Housing
2026-2027 CDBG Project Proposals

New/ Continuing	City	Applicant	Submission ID	Project Title	Short Activity Description	Total Review Score	Amount Requested	Eligible? Yes/No
Cont	Needles	Patrick Martinez, City Manager City of Needles 817 Third Street, Needles, CA 92363 pmartinez@cityofneedles.com 1-760-326-5700	52328841	Needles: Dial-A-Ride Transportation Services	The City of Needles Dial-A-Ride Program provides curb-to-curb, demand-response transportation services to low- and moderate-income senior residents age 60 and older and persons with disabilities within the City of Needles. The program operates Monday through Friday and offers transportation to essential destinations, including medical appointments, grocery shopping, and the Senior Citizens Center noon meal program, supporting mobility, independence, and social engagement. CDBG funds will support a portion of driver personnel costs necessary to operate the service. During the program period, the activity is expected to provide approximately 6,600 rides, serving an estimated 76 unduplicated individuals.	87	\$ 7,900	Yes



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: January 27, 2026

Title: Approve Informed Consent Request from Best Best and Krieger (BBK)

Background: Best Best & Krieger, LLP ("BBK" or the "Firm") serves as City Attorney to the City of Colton, City of Fontana, City of Upland, City of Ontario, City of San Bernardino and City of Big Bear (collectively, the "Other BBK Clients"). Recently, each of these cities requested BBK to review and comment on an agreement to create a new joint powers authority known as the San Bernardino Regional Housing Trust ("JPA Matter"). Each city will be represented by a different BBK attorney. San Bernardino County Transportation Authority ("SBCTA") is coordinating the JPA Matter so that several proposed JPA members may review and comment on the agreement. The City of Needles ("City") is a proposed member of the JPA.

BBK represents the City as Special Counsel on a variety of matters. However, the City has not requested that BBK represent it on the JPA Matter..

BB&K has requested that the city sign the attached Informed Consent regarding the JPA matter. The informed consent has been reviewed by the City Attorneys' office and the City Attorney does not have any objections.

Fiscal Impact: None

Recommendation: Authorize the Mayor to sign the Informed Consent from Best Best and Krieger (BBK)

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J. Martinez Date: 1/22/2026

Other Department Approval (when required): _____ Date: _____



Miles Krieger
Partner
(951) 826-8215
miles.krieger@bbklaw.com

January 16, 2026

Mr. Patrick Martinez - pmartinez@cityofneedles.com
City Manager
City of Needles
817 Third Street
Needles, CA 92363

Re: Informed Consent - Representation of Other BBK Clients

Dear Patrick:

Best Best & Krieger, LLP (“BBK” or the “Firm”) serves as City Attorney to the City of Colton, City of Fontana, City of Upland, City of Ontario, City of San Bernardino and City of Big Bear (collectively, the “Other BBK Clients”). Recently, each of these cities requested BBK to review and comment on an agreement to create a new joint powers authority known as the San Bernardino Regional Housing Trust (“JPA Matter”). Each city will be represented by a different BBK attorney. San Bernardino County Transportation Authority (“SBCTA”) is coordinating the JPA Matter so that several proposed JPA members may review and comment on the agreement. The City of Needles (“City”) is a proposed member of the JPA.

As you know, BBK represents the City as Special Counsel on a variety of matters. However, the City has not requested that BBK represent it on the JPA Matter.

The City and the Other BBK clients could potentially be adverse to each other in the JPA Matter. Although they may have a common goal with the JPA Matter, it is possible there may be disagreements on the contract to create the JPA and possibly other transactional issues that may arise regarding the JPA. Consequently, BBK’s handling of the JPA Matter may create a conflict of interest for the firm under the applicable rules of professional conduct.

Rule 1.7 of the California Rules of Professional Conduct provides in pertinent part:

- (a) A lawyer shall not, without informed written consent from each client and compliance with paragraph (d), represent a client if the representation is directly adverse to another client in the same or a separate matter.
- (b) A lawyer shall not, without informed written consent from each affected client and compliance with paragraph (d), represent a client if there is a significant risk the lawyer’s representation of the client will be materially limited by the lawyer’s responsibilities to or relationships with another client, a former client or a third person, or by the lawyer’s own interests.

...

- (d) Representation is permitted under this rule only if the lawyer complies with paragraphs (a), (b), . . . and:
- (1) the lawyer reasonably believes that the lawyer will be able to provide competent and diligent representation to each affected client;
 - (2) the representation is not prohibited by law; and
 - (3) the representation does not involve the assertion of a claim by one client against another client represented by the lawyer in the same litigation or other proceeding before a tribunal.

The purpose of this letter is to request the informed consent from the City so that BBK may represent the Other BBK Clients on the JPA Matter while BBK also represents the City on other unrelated matters. If an actual conflict arises, such as a dispute or litigation between the City and the Other BBK Clients on the JPA Matter, BBK will not represent any client on the JPA Matter. However, BBK will continue to represent the City and the Other BBK Clients, separately, on other unrelated matters.

We do not believe our representation of the Other BBK Clients will impair the competence, diligence or loyalty with which we will represent the City, nor will it otherwise materially limit our representation of the City or impair our independent professional judgment in any way. For example, we do not believe we will be tempted to favor the interests of one client over the other, nor do we think the relationship will create any appearance of impropriety. However, these are all things you should consider before signing this conflict waiver letter.

In the event that circumstances change or we become aware of new information that requires client consent or new notice, each client will be notified of that fact immediately, and continued representation will be subject to that notice and the informed written consent of each client will be obtained as necessary.

Your execution of this letter will constitute an acknowledgment of full disclosure in compliance with the requirements of Rule 1.7 of the California Rules of Professional Conduct previously quoted in this letter. Please consider this matter carefully, and do not hesitate to contact us if you have any questions or concerns. You may wish to confer with independent legal counsel regarding this disclosure and your consent, and you should feel free to do so.

Best regards,



Miles Krieger
Partner
of BEST BEST & KRIEGER LLP

By: _____

Dated: _____



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN

Regular Special

Meeting Date: January 27, 2026

Title: Visitor Center Operating Hours

Background: At a prior City Council meeting, Council requested that the operating hours of the City of Needles Visitor Center be revisited. The Visitor Center is operated by the Needles Area Chamber of Commerce under an agreement originally approved in April 2021. The City Council established the Visitor Center Subcommittee in 2021 to provide ongoing oversight of Visitor Center operations and coordination with the Chamber of Commerce. The Subcommittee currently consists of Mayor Jernigan, Vice Mayor Campbell, and Councilmember Belt.

On October 10, 2023, the Visitor Center agreement was amended to establish operating hours of 10:00 a.m. to 3:00 p.m., Tuesday through Saturday, along with other operational changes. In May 2024, staffing changes at the Visitor Center resulted in an informal adjustment by the Chamber to 9:00 a.m. to 2:00 p.m. During this period, Visitor Center staff observed that a significant number of visitors were arriving earlier in the morning. In response, operating hours were further adjusted to 8:00 a.m. to 1:00 p.m. to better align with visitor demand.

As part of its ongoing role, the Visitor Center Subcommittee met with the Chamber of Commerce to review Visitor Center operations and analyze Q4 2025 visitation data, including visitation trends by day of week and time of day (see attached Chamber data). The data indicates that the majority of visitor activity occurs before noon, with peak visitation between 8:00 a.m. and 12:00 p.m., while Tuesday and Wednesday experience the lowest visitation levels. Based on this information and operational considerations, the Subcommittee is proposing adjustments to the Visitor Center’s operating schedule to better align staffing resources with demonstrated visitor demand.

Fiscal Impact: No additional fiscal impact. The recommended operating hours can be accommodated within existing contractual and staffing resources.

Recommended Action: Provide Staff Direction

Submitted By: Patrick Martinez, City Manager

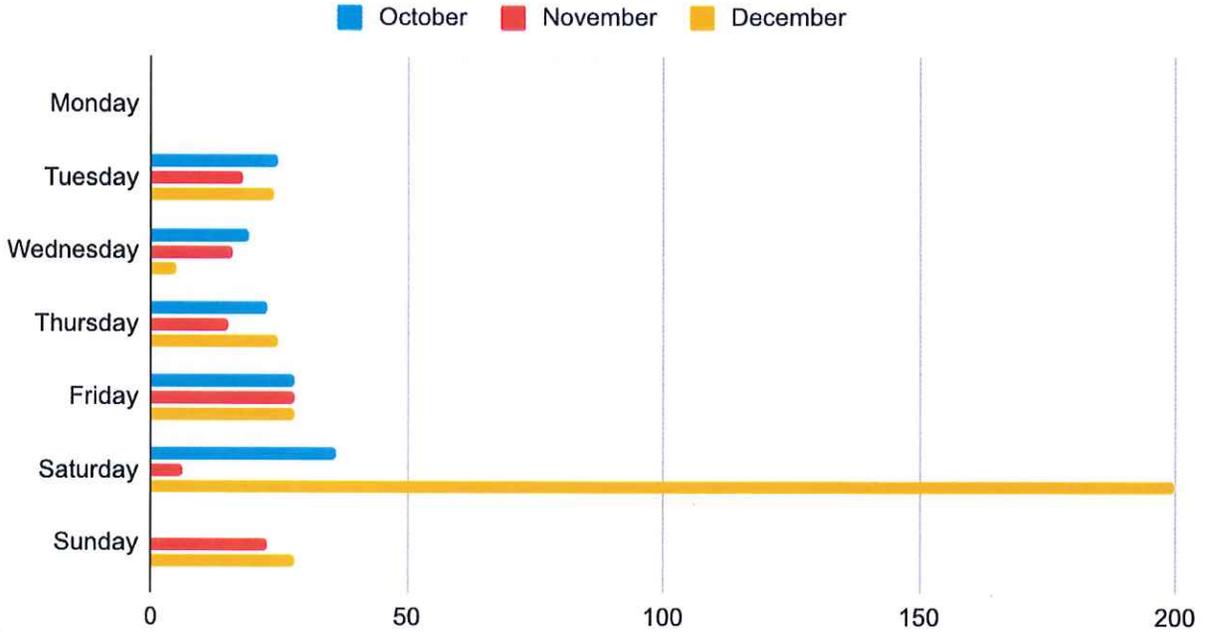
City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

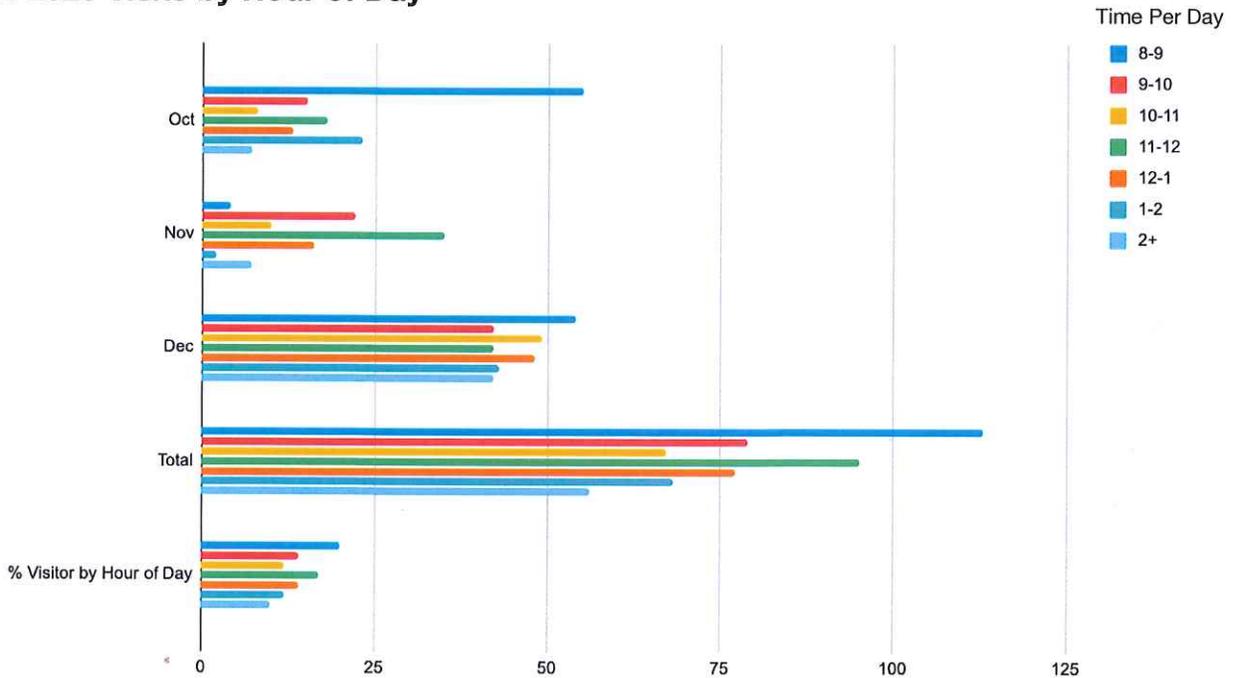
Other Department Approval (when required): _____

Date: _____

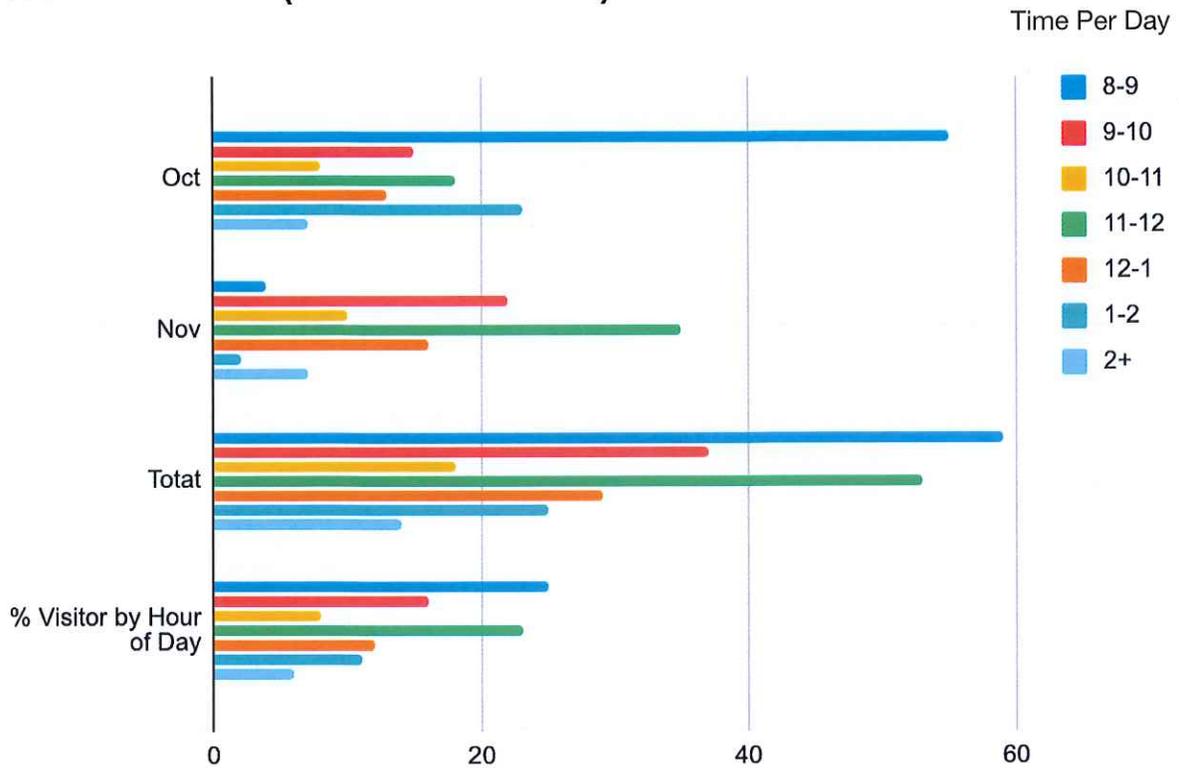
Visits by Day of the Week



Q4 2025 Visits by Hour of Day

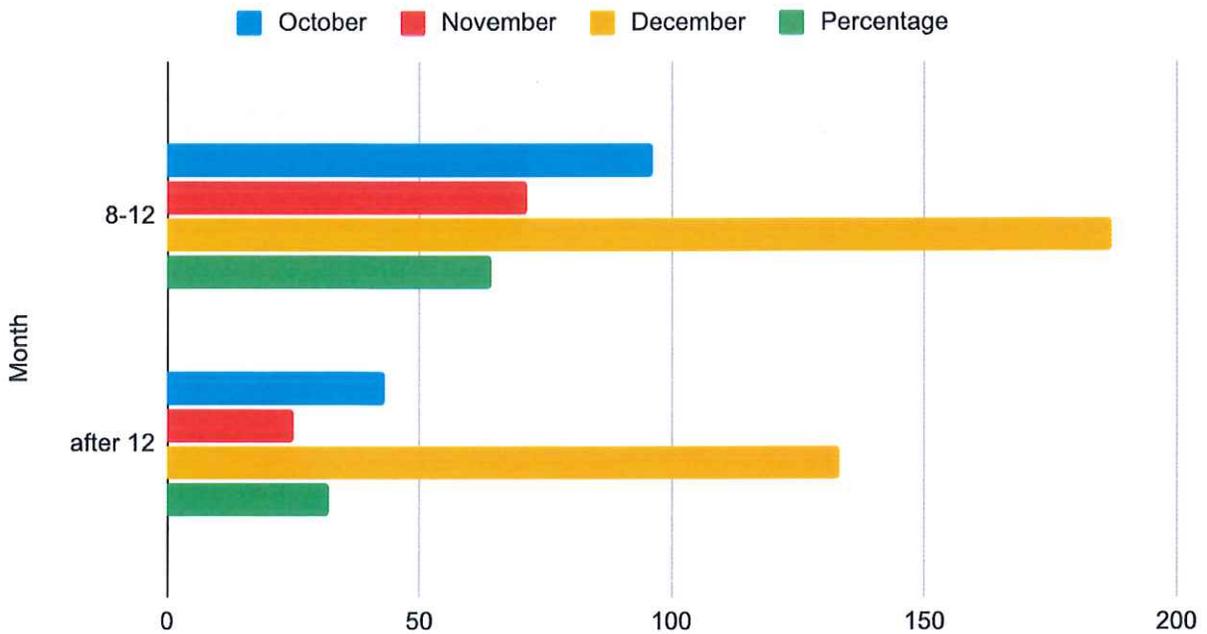


October November (exclude December)



Morning vs Afternoon

Q4 2025 Visits before Noon vs After





City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: October 10, 2023

Title: Visitor Center Services Agreement Amendment

Background: On April 27, 2021, the City of Needles entered into an agreement with the Needles Area Chamber of Commerce to take on the management responsibilities of the City of Needles Visitor's Center. The Chamber submitted a comprehensive proposal detailing their intended approach to overseeing the Visitor's Center.

In early August of 2021, the Chamber of Commerce convened a meeting with City Staff to conduct a thorough review of the scope of services that had been approved by the City Council. During this review, the Chamber identified specific tasks within the approved scope that were more closely aligned with the objectives of the Chamber of Commerce, rather than the core responsibilities of the Visitor's Center.

Subsequently, City Staff collaborated with the Visitor Center Subcommittee to propose amendments to the scope of services and tasks to be undertaken by the Chamber in managing the Visitor's Center. These proposed amendments are outlined in detail in the Attached Exhibit A and include:

- Removal of the requirement for quarterly reporting on the number of tours given and events scheduled in the El Garces.
- Elimination of event coordination and planning responsibilities.
- Establishment of new operational hours from 10:00 AM to 3:00 PM, Tuesday through Saturday.
- Removal of Holiday Hours provisions.
- Elimination of Billboard signage requirements.
- Abolishment of the summer hour schedule.
- Exclusion of any references to Chamber responsibilities, such as grand openings, ribbon-cutting ceremonies, meet and greets, community events, and attendance at Tri-state Area Mixers.
- Elimination of event-related requirements.

Recommended Action: Approve the proposed Amendments to the Services Agreement with the Needles Area Chamber of Commerce as outlined in the Attached Exhibit "A"

Submitted By: Patrick Martinez, Assistant City Manager

City Management Review: 

Date: 10-6-2023

Approved: Not Approved: Tabled: Other:

Exhibit "A"

CITY OF NEEDLES SERVICES AGREEMENT [REVISED 04/26/21]

1. PARTIES AND DATE.

This Agreement is made and entered into this 27 day of April, 2021, between the **CITY OF NEEDLES**, a California Charter City, (hereinafter referred to as the "City") and **NEEDLES AREA CHAMBER OF COMMERCE**, a California non-profit mutual benefit corporation (hereinafter referred to as "Chamber"). City and Chamber are sometimes individually referred to as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Services.

The City solicited proposals to operate the City of Needles Visitor's Center pursuant to that certain Request for Proposals ("RFP"), which is attached hereto as **Exhibit "A."**

2.2 Proposal.

Chamber has made a proposal ("Proposal") and was submitted to the City on February 5, 2021 provide such Services, which Proposal is attached hereto as **Exhibit "B."** Which includes using available cash of approximately Ninety Thousand Dollars (\$90,000.00) and donations of cash and/or construction work totaling approximately Ninety Thousand Dollars (\$90,000.00) for an aggregate total of at least One Hundred and Eighty Thousand Dollars (\$176,000) to make tenant improvements to Visitor Center portion the El Garces. In addition, Chamber shall perform the following services:

- The Chamber will provide a quarterly report to the City on contacts with visitors such as:
 - Foot traffic at the VC
 - Email count
 - Phone call count
 - ~~Tours given~~
 - ~~Events scheduled in the El Garces~~
 - Other information as requested by council regarding operation of the VC

CHAMBER AGREES THAT IT SHALL COMPLETE THE TENANT IMPROVEMENTS FOR THE THE VISITOR CENTER AND THE CHAMBER OFFICES AND OPEN FOR FULL TIME REGULAR BUSINESS ON OR BEFORE DECEMBER 31, 2021. IF CHAMBER FAILS TO COMPLY WITH THE FORGOING OBLIGATIONS WITHIN THIRTY (30) DAYS AFTER WRITTEN NOTICE BY CITY, CITY MAY TERMINATE THIS AGREEMENT AND TAKE POSSESSION OF THE PREMISES IN ADDITION TO ANY OTHER RIGHTS AND REMEDIES IT MAY HAVE UNDER THIS AGREEMENT OR AT LAW.

2.3 Chamber.

City desires to retain Chamber to perform and assume responsibility for the provision of such services required by the City on the terms and conditions set forth in this Agreement. Chamber represents and warrants to City that Chamber possesses the necessary skills, licenses, certifications, qualifications, personnel, and equipment to provide such services.

3. TERMS.

3.1 Scope of Services and Term.

- 3.1.1 Services. Chamber agrees to perform the services described herein and in **Exhibit "A" and Exhibit "B"** ("Services"). All Services shall be performed in the manner and according to the timeframe set forth in the Proposal and the RFP. Chamber designates their President as Chamber's professional responsible for overseeing the Services provided by Chamber.
- 3.1.2 Term. This Agreement shall remain in effect for a period of five years, commencing on the Commencement Date as defined in Section 11 of the Lease Agreement between the parties of even date ("Term"). The Term shall be subject to eight (8) mutually agreeable options to extend for three (3) years each. However, either party may terminate the option by providing the other party with written notice at least 90 days in advance of the end of the then applicable Term.
- 3.1.3 Conflict. In the event that the terms of the Proposal shall conflict with the terms of this Agreement or contain additional terms binding on the City other than the Services to be rendered, the schedule and the price for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

3.2 Responsibilities of Chamber.

- 3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Chamber or by its employees and volunteers under Chamber's supervision. Chamber will determine the means, methods, and details of performing the Services subject to the requirements of this Agreement. The City retains Chamber on an independent contractor basis and not as an employee. Chamber retains the right to perform similar or different services for other clients during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Chamber shall also not be employees of the City and shall at all times be under Chamber's exclusive direction and control. Chamber shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of

Services under this Agreement and as required by law. Chamber shall determine its own work hours and schedule; provide its own equipment; maintain its own offices; provide its own vehicles; insurance; cell phones and office phones; and Chamber shall be solely responsible for managing and supervising its personnel and employees. Chamber shall further be responsible for all reports and obligations, including, but not limited to social security taxes, income tax withholding, payroll taxes, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Standard of Care; Performance of Employees. Chamber shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by person in the same industry in the State of California. Chamber represents and maintains that it is skilled in the professional calling necessary to perform the Services. Chamber warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Chamber represents that it, its employees, and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Chamber shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Chamber's failure to comply with the applicable standard of care. Any employee of the Chamber or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of a Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform Services in a manner acceptable to the City, shall be promptly removed from the Project by the Chamber and shall not be re-assigned to perform any Services to City.

3.2.3 Laws and Regulations. Chamber shall keep itself fully informed of and in compliance with applicable local, state, and federal laws, rules and regulations in any manner affecting the performance of Services, including all Cal/OSHA requirements, and shall give all notices required by law. Chamber shall be liable for all violations of such laws and regulations in connection with the Services. If the Chamber performs any work contrary to such laws, rules, and regulations and without giving written notice to the City, Chamber shall be solely responsible for all costs arising therefrom. Chamber shall defend, indemnify, and hold the City, its officials, employees and agents, pursuant to the indemnification provisions of this Agreement, from any claim or liability to the extent arising out of any failure or alleged failure of Chamber to comply with such laws, rules or regulations.

- 3.2.4 Employment Eligibility. Chamber shall be solely responsible for obtaining Employment Eligibility Verification information from Chamber's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that Chamber's employees are eligible to work in the United States.
- 3.2.5 CalPers. In the event that Chamber employs, contracts with, or otherwise utilizes any CalPers retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the City and shall be subject to the City's advance written approval.
- 3.2.6 Drug-free Workplace Certification. By signing this Agreement, the Chamber hereby certifies under penalty of perjury under the laws of the State of California that the Chamber will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.
- 3.2.7 Safety. Chamber shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Chamber shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of Chamber's employees, appropriate to the nature of the work and the conditions under which the work is to be performed.

4. Indemnification; Insurance.

4.1 Insurance. Chamber shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in **Exhibit "C"** attached to and made a part of this Agreement.

4.2 Indemnity. To the fullest extent permitted by law, Chamber shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs, caused in whole or in part by any negligent or wrongful act, error or omission of Chamber, its officers, agents, employees or subcontractors (or any agency or individual that Chamber shall bear the legal liability thereof) in the performance of Services under this Agreement.

5. Responsibilities of City.

5.1 Requests. The City agrees to comply with all reasonable requests of Chamber and provide reasonable access to documents including objectives and constraints, space, capacity, and performance requirements, flexibility, and expandability, and any budgetary limitations, reasonably necessary to the performance of Chamber's duties under this Agreement. In order to facilitate Chamber's conformance with the performance schedule, the City shall respond to Chamber's submittals in a timely manner.

5.2 City Representative. The City designates the City Manager or his designee as City representative ("City Representative") with respect to the work to be performed under this Agreement. The City Representative shall have complete authority to transmit instructions, receive information, and interpret and define the City's policy and decisions with respect to materials, equipment, elements, and systems pertinent to the Services covered by this Agreement.

6. Fees and Payments.

6.1 Compensation. City agrees to pay the Chamber the fixed sum of Two Thousand Dollars (\$2,000.00) per month as Chamber's sole and only compensation under this Agreement. No other compensation shall be due to the Chamber for performance of the Services. Compensation for partial months shall be subject to proration based on the number of days of Service provided divided by the number of days in the month. The provisions of the "Management Services Cost Proposal" of the Proposal are void and of no effect concerning the payment of compensation and as to Tenant Improvements.

6.2 Invoices. Chamber shall submit to the City a monthly itemized statement which clearly sets forth work completed, hours of Services rendered with detail regarding fulfillment of goals and metrics contained in this Agreement, the Proposal and other Visitor Center projects. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall have the right to review and audit all invoices prior to or after payment to Chamber. This review and audit may include, but not be limited to City's:

a. Determination that each all Services have been rendered in accordance with this Agreement.

6.3 Payment. If the work is reasonably satisfactorily completed, City shall pay such invoice within thirty (30) days of its receipt.

6.4 Reimbursement for Expenses. Chamber shall not be reimbursed for any expenses unless authorized in writing by the City Manager.

6.5 Additional Services. In the event Chamber performs additional or different services than those described herein without the prior written approval of the City Manager and/or City Council of City, Chamber shall not be compensated for such services. Chamber expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the City in writing.

6.6 Prevailing Wages. Chamber is aware of the requirements of California Labor Code Sections 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Chamber agrees to fully comply with such Prevailing Wage Laws. The City shall provide Chamber with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Chamber shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services

available to interested parties upon request and shall post copies at the Chamber's principal place of business and at the project site. Chamber shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

6.7 Accounting Records.

6.7.1 Maintenance and Inspection. Chamber shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Chamber shall allow a representative of the City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Chamber shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement. Notwithstanding the foregoing, the City's right to inspect, copy and audit shall not extend to percentage mark-ups or multipliers.

7. General Provisions.

7.1 Termination of Agreement.

7.1.1 Grounds for Termination. The City or Chamber may, by written notice to the other party, terminate this Agreement at any time in the event of a breach of this Agreement or the Lease Agreement by giving written notice to the other party of such termination, and specifying the effective date thereof. Upon termination, Chamber shall be compensated only for those Services which have been actually and adequately rendered to the City, and Chamber shall be entitled to no further compensation. Either party may terminate this Agreement without cause by providing ninety days' written notice to the other party.

7.1.2 Effect of Termination. If this Agreement is terminated as provided herein, Chamber shall provide all finished or unfinished Documents and Data (as defined below), plans reports, and other information of any kind prepared by Chamber in connection with the performance of Services under this Agreement. Chamber shall be required to provide such documents and other information within fifteen (15) days of the request.

7.1.3 Services. In the event this Agreement is terminated in whole or in part as provided herein, the City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

7.2 **Delivery of Notices.** All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

To Chamber: **Needles Chamber of Commerce**
119 F Street
Needles CA 92363
Attention: Chamber President

To City: **City of Needles**
817 Third Street
Needles, CA 92363
Attention: City Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

7.3 Ownership of Materials and Confidentiality.

7.3.1 City Ownership. All documents and data (“Documents & Data”), including data on electric, digital, or magnetic media, prepared by Chamber under this Agreement shall be the property of the City, except that Chamber shall have the right to retain copies of all Documents & Data for its records. The City shall not be limited in any way in its use of the Documents & Data at any time. Should Chamber, either during or following termination of this Agreement, desire to use any Documents & Data prepared in connection with this Agreement, Chamber shall first obtain the written approval of the City Manager.

7.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Chamber in connection with the performance of this Agreement shall be held confidential by Chamber. Such materials shall not, without the prior written consent of the City, be used by Chamber for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Chamber which is otherwise known to Chamber or is generally known, or has become known, to the industry or is disclosed pursuant to the requirements of a governmental authority or judicial order, shall be deemed confidential. Chamber shall not use the City’s name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the City.

7.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

7.5 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

7.6 Governing Law. This Agreement is entered into and shall be performed in Needles, California and shall be governed by the laws of the State of California. Any claims arising under this Agreement shall be brought in the state or federal courts located in San Bernardino County.

7.7 Time of Essence. Time is of the essence for each and every provision of this Agreement.

7.8 Assignment; Sublease; Transfer. Chamber shall not assign, sublease, hypothecate, or transfer, either directly or by operation of law, this Agreement, or any interest herein without the prior signed written consent of the City Manager. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation, or transfer.

7.10 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not workdays. All references to Chamber include all personnel, employees, agents, and subcontractors of Chamber, except as otherwise specified in this Agreement. All references to the City include its elected officials, officers, and employees except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

7.11 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

7.12 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

7.13 No Third-Party Beneficiaries. The Needles Public Utility Authority and other City entities shall be intended beneficiaries of this Agreement. Otherwise, there are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

7.14 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

7.15 Improper Payment. Chamber maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Chamber, to solicit or secure this Agreement. Further, Chamber warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Chamber, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to rescind this Agreement without liability.

7.16 Conflict of Interest. For the term of this Agreement, no member, officer, or employee of the City, during the term of his or her service with the City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom. Chamber has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. Chamber agrees that they are unaware of any financial or economic interest of any public officer or employee of the City relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the City may immediately terminate this Agreement by giving notice thereof. Chamber shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

7.17 Equal Opportunity Employment. Chamber represents that it is an equal opportunity employer, and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

7.18 Labor Certification. By its signature hereunder, Chamber certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code and agrees to comply with such provisions before commencing the performance of the Services.

7.19 Authority to Enter Agreement. Chamber has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

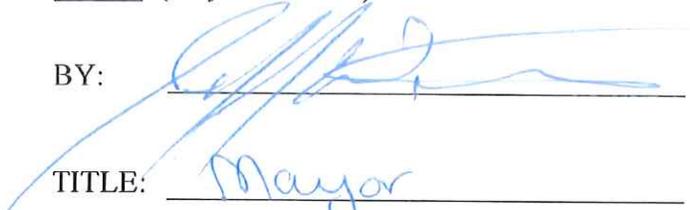
7.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

7.22 Contents of Request for Proposal and Proposal. Chamber is bound by the contents of City's Request for Proposal and the Proposal. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Proposal. The incorporation of the Proposal shall be for the Services to be rendered only, and any other terms and conditions included in the Proposal shall have no force and effect on this Agreement or the relationship between Chamber and/or City, unless expressly agreed to in writing.

7.23 Limitation of Liability. The total amount of all claims the City may have against the Chamber or that Chamber may have against City under this Agreement or arising from the performance or non-performance of the Services under any theory of law, including but not limited to claims for negligence, negligent misrepresentation, and breach of contract, shall be strictly limited to the compensation received by Chamber. As the City's and Chamber's sole and exclusive remedy under this Agreement any claim, demand or suit shall be directed and/or asserted only against the Chamber or City, as the case may be, and not against any of the City's or Chamber's employees, officials, officers or directors. Neither the City nor the Chamber shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected to this Agreement or the performance of the services on this Project. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, unrealized energy savings, diminution of property value or loss of reimbursement or credits from governmental or other agencies.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date and year set forth above.

CITY: (City of Needles)

BY:  _____

TITLE: Mayor _____

DATE: 4-27-2021 _____

ATTEST:
BY: Dale Jones _____

TITLE : city clerk _____

DATE : 4-27-2021 _____

CHAMBER:

Needles Area Chamber of Commerce,
a California nonprofit mutual benefit corporation

BY: George De Leon

TITLE: President

DATE: 4-27-2021



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN Regular Special

Meeting Date: January 27, 2026

Title: Approve Route 66 Centennial Celebration (November 7, 2026) and Event Budget Not-to-Exceed \$7,500

Background: The year 2026 marks the 100th Anniversary of historic Route 66, which was officially established on November 11, 1926. Route 66 originally spanned approximately 2,448 miles from Chicago to Los Angeles and passed through eight states, including California and the City of Needles.

To ensure Needles is positioned as a must-stop destination for Centennial travel and celebrations, the City has been actively working to promote its Route 66 identity and develop year-long Centennial activities.

In October 2024, the City Council appointed Mayor Jernigan, Vice Mayor Campbell, and Councilmember McCorkle to serve on the Route 66 Centennial Committee to assist staff with coordinating Centennial planning, partnerships, and special events. The committee oversees the organization and promotion of activities that highlight Needles' Route 66 heritage, attract visitors, and foster community pride.

As part of the City's early promotional efforts, the committee placed a Route 66 Centennial advertisement in *Memories from the Mother Road: Celebrating a Century of Route 66*, directing travelers to the Needles Visitor Center and highlighting Needles as an original Route 66 town. In addition, the City has incorporated Centennial branding on City vehicles and through Route 66-themed street markings.

To commemorate the Centennial locally, the City intends to host a major Centennial Celebration on November 7, 2026. The event is anticipated to include a morning partnership activity with the Needles Unified School District (Holiday Fun Fair), followed by an afternoon and evening community celebration that may include food vendors, live entertainment, and fireworks (subject to feasibility and required approvals).

This event is intended to increase visitation, support local businesses, and generate additional Transient Occupancy Tax (TOT) revenue during the Route 66 Centennial year.

Fiscal Impact: An amount not-to-exceed \$7,500 is requested to support materials, equipment, and event services necessary for the November 7, 2026, Centennial Celebration. The Route 66 Centennial Committee will also seek sponsorships and donations to supplement City funding and expand event programming. The City's contribution will be funded from General Fund Reserves.

Recommendation: Authorize the City of Needles to host the Route 66 Centennial Celebration on November 7, 2026, and approve an event budget in an amount not-to-exceed \$7,500, funded from General Fund Reserves.

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J. Martinez Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM Date: 01/22/2026



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

HACN

Regular Special

Meeting Date: January 27, 2026

Title: City Council Resolution No. 2026-4 Approving a Third Amendment to the Use Permit between the City of Needles and County of San Bernardino for the City-owned property located at 1111 Bailey Avenue and granting authority to the City Manager to execute the agreement.

Background: On May 23, 2023, the City Council approved the Second Amendment to the Use Permit between the City of Needles and the County of San Bernardino for the City-owned property located at 1111 Bailey Avenue (refer to the attached lease), which expanded the leased premises by 321 square feet (approximately 4,005 square feet total in Building "C") and updated the rent, utility reimbursement, and maintenance obligations through October 24, 2025.

On October 23, 2025, the San Bernardino County Sheriff's Department hosted a ribbon cutting ceremony for the remodeled Colorado River Station in Needles, which includes the approximately 4,005-square-foot leased area within Building "C" (refer to the attached floor plan).

The San Bernardino County Sheriff's Department has requested approval of the attached Third Amendment to the Use Permit, which recognizes a holdover period from October 25, 2025 through March 31, 2026, and extends the term for two years from April 1, 2026 through March 31, 2028, with monthly rent set at \$4,636, annual CPI adjustments capped at 3%, and continued Sheriff's responsibility for HVAC maintenance and replacement.

Fiscal Impact: Approval of the Third Amendment will generate \$277,809.29 in lease revenue to the City over the full two-year term (April 1, 2026, through March 31, 2028).

Recommendation: Approve City Council Resolution No. 2026-4 approving the Third Amendment to the Use Permit between the City of Needles and the County of San Bernardino for the City-owned property located at 1111 Bailey Avenue and granting authority to the City Manager to execute the agreement

Submitted By: Patrick Martinez, City Manager

Attachments:

1. Resolution 2026-4 Sheriff Lease Third Amendment
2. Resolution 2023-32 Sheriff Lease Second Amendment
3. Third Amendment to Use Permit (Contract No. 14-47 A-3)
4. Building "C" Floor Plan (Use Area)

City Manager Approval: Patrick J. Martinez Date: 1/21/2026

Other Department Approval (when required): Mark C. DeMay, CGFM Date: 01/22/2026

RESOLUTION NO. 2026-4

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA,
APPROVING A THIRD AMENDMENT TO THE USE PERMIT WITH THE COUNTY OF
SAN BERNARDINO FOR THE CITY-OWNED PROPERTY LOCATED AT
1111 BAILEY AVENUE, AND AUTHORIZING THE CITY MANAGER
TO EXECUTE ALL NECESSARY DOCUMENTS.**

WHEREAS, The City of Needles (“City”) and the County of San Bernardino (“County”) entered into that certain Use Permit dated February 11, 2014, allowing the County to use a portion of the City-owned building known as Building “C” located at 1111 Bailey Avenue (“Property”) in the City of Needles, as more specifically described in the Use Permit; and

WHEREAS, The parties subsequently amended the Use Permit, including the First Amendment dated October 25, 2022, and the Second Amendment dated August 22, 2023 (collectively, the “Use Permit”); and

WHEREAS, The Use Permit expired October 24, 2025, and the parties desire to amend the Use Permit to recognize a holdover period from October 25, 2025 through March 31, 2026, and to extend the term for an additional two (2) years from April 1, 2026 through March 31, 2028, with updated rent and maintenance responsibilities as set forth in the Third Amendment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California hereby approves the Third Amendment to the Use Permit between the City of Needles and the County of San Bernardino for the City-owned property located at 1111 Bailey Avenue, extending the term from April 1, 2026 through March 31, 2028, and recognizing the holdover period from October 25, 2025 through March 31, 2026, with rent and related terms as provided therein. Further, that the City Manager is authorized to make minor and administrative modifications to the Agreement as needed and as not to affect its intended purpose.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 27th day of January 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor

ATTEST: _____
Candace Clark, City Clerk

APPROVED AS TO FORM: _____
Lena Wade, Deputy City Attorney



ORIGINAL

Contract Number
14-47 A-2

SAP Number

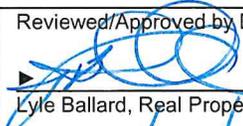
Real Estate Services Department

Department Contract Representative	Terry W. Thompson, Director
Telephone Number	(909) 387-5000
Contractor	City of Needles
Contractor Representative	Patrick Martinez, Assistant City Manager
Telephone Number	(760) 326-2155 ext. 126 office; (951) 809-6448 cell
Contract Term	10/25/2014 – 10/24/2025
Original Contract Amount	\$145,872.00
Amendment Amount	\$113,661.90
Total Contract Amount	\$259,533.90
Cost Center	7810001000
GRC/PROJ/JOB No.	33003047
Internal Order No.	

Briefly describe the general nature of the contract:

This Use Permit amendment is effective for the remaining period of the current term, September 1, 2023 through October 24, 2025, to expand the leased premises by 321 square feet for a total of 4,005 square feet located at 1111 Bailey Avenue, Building C, Needles, California. The County will assume all maintenance obligations including HVAC maintenance for the additional use area. The County will reimburse the City for 95% of the electrical utility costs and pay for all other utilities servicing the premises. The County will pay the City of Needles monthly rent in the amount of \$4,405 throughout the remaining term of the lease.

FOR COUNTY USE ONLY

Approved as to Legal Form ▶ Please see signature page John Tubbs II, Deputy County Counsel	Reviewed for Contract Compliance ▶	Reviewed/Approved by Department  Lyle Ballard, Real Property Manager, RESD
Date _____	Date _____	Date <u>7/27/23</u>

SECOND AMENDMENT TO USE PERMIT

This Second Amendment ("Second Amendment") to the Use Permit ("Use Permit") is entered into between the City of Needles ("City") and San Bernardino County ("County") effective as of the first day of September, 2023 ("Second Amendment Effective Date").

WHEREAS, the City and the County entered into that certain Use Permit dated February 11, 2014 allowing the County to use a certain portion of the City owned building known as Building "C" ("Building") located at 1111 Bailey Avenue ("Property") in the City of Needles, as more specifically described in the Use Permit; and,

WHEREAS, the parties corrected the square footage of use area and clarified the permitted use by entering into that certain First Amendment ("First Amendment") to Use Permit dated October 25, 2022 (together the Use Permit and the First Amendment are referred to as the "Use Permit"); and,

WHEREAS, the County wishes to expand the area of the Use Permit to cover an additional area to be used as a multi-purpose room and gym.

NOW THEREFORE, in consideration of mutual covenants and conditions, the parties hereto agree the Use Permit, is amended as follows:

A. SECTION 1 OF THE USE PERMIT AND EXHIBIT "A" ARE DELETED IN THEIR ENTIRETY; SECTION 1 IS AMENDED TO READ AS FOLLOWS AND EXHIBIT "A" IS AMENDED AS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

"1. **PARTIES:** The City of Needles, hereinafter referred to as CITY, hereby permits San Bernardino County, whose address is 385 N Arrowhead Avenue, San Bernardino, California, 92415-0180, hereinafter referred to as COUNTY; to use a portion of the CITY-owned building located at 1111 Bailey Avenue, Building "C" in the City of Needles ("Property"), comprising approximately 4,005 square feet of office and other space ("Use Area") as the Use Area is more particularly shown on Exhibit "A" attached hereto and made a part hereof by this reference,"

B. SECTION 2 OF THE USE PERMIT IS DELETED IN ITS ENTIRETY AND AMENDED TO READ AS FOLLOWS:

"2. **USE:** The County may use the Use Area for the following purposes: The Colorado River Station of the Sherriff/Coroner office, related business/administrative offices, multi-purpose room and gym and any other activities related to the conduct of Sheriff/Coroner business. No other uses are permissible."

C. SECTION 4 OF THE USE PERMIT IS DELETED IN ITS ENTIRETY AND AMENDED TO READ AS FOLLOWS:

"4. **RENT AND MAINTENANCE:** Commencing the Effective Date, County shall pay rent in the sum of \$4,405.50 which is payable to the City on or before the first day of each month in advance, Any partial month's rent shall be prorated based on a thirty day month. County shall regularly maintain the heating and ventilating system servicing said Building. Such maintenance shall include, but not be limited to, filters, electrical or mechanical repairs, and freon gas replacement due to leaks. COUNTY shall provide any unit replacement including, but not limited to, condenser coils, motors and full unit replacement. Except for any obligations of City, County shall maintain and repair the Use Area at all times in as good a condition as existed on the initial commencement date of this Use I

including the plumbing, electrical, mechanical, windows, interior walls improvements and furnishings that are part of the Use Area, ordinary wear and tear excluded.”

Except as specifically amended by this Second Amendment, the Use Permit shall remain in full force and effect.

City of Needles, a California Charter City

By [Signature]
Rick Daniels,
City Manager

ATTEST:

City of Needles, a California Charter City

By [Signature]
Dale Jones, City Clerk

Date: July 17, 2023

APPROVED TO FORM:

SLOVAK BARON & EMPEY, LLP

By [Signature]
Lena Wade, Deputy
City Attorney

Date:

San Bernardino County

By [Signature]
Name: Dawn Rowe
Title: Chair of the Board of Supervisors

AUG 22 2023

ATTEST:

San Bernardino County

By _____
County Clerk

Date: _____

APPROVED TO FORM:

TOM BUNTON, County Counsel
San Bernardino County

By [Signature]
John Tubbs II, Deputy County Counsel

Date: 7-27-23

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD LYNNA MONELL Clerk of the Board of Supervisors of the County of San Bernardino

By _____
Deputy
SAN BERNARDINO COUNTY, CA
1953

RESOLUTION NO. 2023-32

**A RESOLUTION OF THE CITY OF NEEDLES, CALIFORNIA,
APPROVING A USE PERMIT AMENDMENT WITH THE COUNTY OF SAN
BERNARDINO**

A. The City of Needles and the County of San Bernardino entered into that certain Use Permit dated February 11, 2014 allowing the County to use a certain portion of the City owned building known as Building "C" ("Building") located at 1111 Bailey Avenue ("Property") in the City of Needles, as more specifically described in the Use Permit.

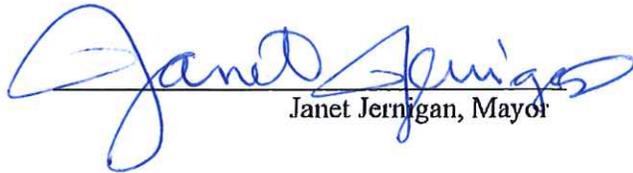
B. The parties corrected the square footage of use area and clarified the permitted use by entering into that certain First Amendment ("First Amendment") to Use Permit dated October 25, 2022 (together the Use Permit and the First Amendment are referred to as the "Use Permit").

C. The County wishes to expand the area of the Use Permit by 340.8 Square Feet to cover an additional area to be used as a multi-purpose room and gym. The "Leased Area" will total 4005 Square Feet.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, California hereby approves a Second Amendment to Use Permit expanding the Use Area as defined therein in consideration of proportionately greater rent.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 23 day of May, 2023 by the following roll call vote:

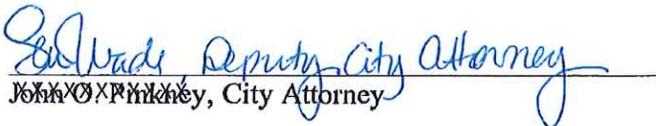
AYES: Council Members Campbell, McCorkle, Merritt, Pogue, Belt and Longbrake
NOES: None
ABSENT: None
ABSTAIN: None


Janet Jernigan, Mayor

ATTEST:


Dale Jones, City Clerk

APPROVED AS TO FORM


John O'Flaherty, City Attorney

SECOND AMENDMENT TO USE PERMIT

This Second Amendment ("Second Amendment") to the Use Permit ("Use Permit") is entered into between the City of Needles ("City") and San Bernardino County ("County") effective as of the ___ day of May, 2023 ("Second Amendment Effective Date").

WHEREAS, the City and the County entered into that certain Use Permit dated February 11, 2014 allowing the County to use a certain portion of the City owned building known as Building "C" ("Building") located at 1111 Bailey Avenue ("Property") in the City of Needles, as more specifically described in the Use Permit; and

WHEREAS, the parties corrected the square footage of use area and clarified the permitted use by entering into that certain First Amendment ("First Amendment") to Use Permit dated October 25, 2022 (together the Use Permit and the First Amendment are referred to as the "Use Permit"); and

WHEREAS, the County wishes to expand the area of the Use Permit to cover an additional area to be used as a multi-purpose room and gym.

NOW THEREFORE, in consideration of mutual covenants and conditions, the parties hereto agree the Use Permit, is amended as follows:

A. SECTION 1 OF THE USE PERMIT AND EXHIBIT "A" ARE DELETED IN THEIR ENTIRETY; SECTION 1 IS AMENDED TO READ AS FOLLOWS AND EXHIBIT "A" IS AMENDED AS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

"1. **PARTIES:** The City of Needles, hereinafter referred to as CITY, hereby permits San Bernardino County, whose address is 385 N Arrowhead Avenue, San Bernardino, California, 92415-0180, hereinafter referred to as COUNTY; to use a portion of the CITY-owned building located at 1111 Bailey Avenue, Building "C" in the City of Needles ("Property"), comprising approximately 4,005 square feet of office and other space ("Use Area") as the Use Area is more particularly shown on Exhibit "A" attached hereto and made a part hereof by this reference."

B. SECTION 2 OF THE USE PERMIT IS DELETED IN ITS ENTIRETY AND AMENDED TO READ AS FOLLOWS:

"2. **USE:** The County may use the Use Area for the following purposes: The Colorado River Station of the Sherriff/Coroner office, related business/administrative offices, multi-purpose room and gym and any other activities related to the conduct of Sheriff/Coroner business. No other uses are permissible."

C. SECTION 4 OF THE USE PERMIT IS DELETED IN ITS ENTIRETY AND AMENDED TO READ AS FOLLOWS:

"4. **RENT AND MAINTENANCE:** Commencing the Effective Date, County shall pay rent in the sum of \$4,405.50 which is payable to the City on or before the first day of each month in advance, Any partial month's rent shall be prorated based on a thirty day month. County shall regularly maintain the heating and ventilating system servicing said Building. Such maintenance shall include, but not be limited to, filters, electrical or mechanical repairs, and freon gas replacement due to leaks. COUNTY shall provide any unit replacement including, but not limited to, condenser coils, motors and full unit replacement. Except for any obligations of City, County shall maintain and repair the Use Area at all times

in as good a condition as existed on the initial commencement date of this Use Permit, including the plumbing, electrical, mechanical, windows, interior walls improvements and furnishings that are part of the Use Area, ordinary wear and tear excluded.”

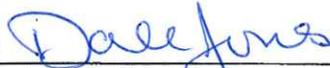
Except as specifically amended by this Second Amendment, the Use Permit shall remain in full force and effect.

City of Needles, a California Charter City

By 
Name: Janet Jernigan
Title: Mayor

ATTEST:

City of Needles, a California Charter City

By 
Dale Jones, City Clerk

Date: 5-25-2023

APPROVED TO FORM:

SLOVAK BARON EMPEY MURPHY &
PINKNEY LLP

By 
John O. Pinkney, Esq.
City Attorney

Date: May 25, 2023

San Bernardino County

By _____
Name: Dawn Rowe
Title: Chair of the Board of Supervisors

ATTEST:

San Bernardino County

By _____
County Clerk

Date: _____

APPROVED TO FORM:

TOM BUNTON, County Counsel
San Bernardino County

By _____
John Tubbs II
Deputy County Counsel

Date: _____



Contract Number

14-47 A-3

SAP Number

Real Estate Services Department

Department Contract Representative	Terry W. Thompson, Director
Telephone Number	(909) 387-5000
Contractor	City Of Needles
Contractor Representative	Patrick Martinez - City manager
Telephone Number	(760)326-2115
Contract Term	Two years commencing April 1, 2026 through March 31, 2028
Original Contract Amount	\$145,875.00
Amendment Amount	\$131,934.29
Total Contract Amount	\$277,809.29
Cost Center	7810001000
GRC/PROJ/JOB No.	33003047
Grant Number (if applicable)	

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, The City of Needles ("City") and San Bernardino County ("County") entered into that certain Use Permit dated February 11, 2014 allowing the County to use a certain portion of the City owned building known as building "C" ("building") located at 1111 Bailey Avenue ("Property") in the City of Needles, as more specifically described in the Use Permit; and, as amended by the First Amendment dated October 25, 2022; the Second Amendment dated August 22, 2023, (collectively, the "Use Permit"), which Use Permit expired on October 24, 2025; and,

WHEREAS, The County and City now desire to amend the Use Permit to reflect a holdover period from October 25, 2025 to March 31, 2026, with the LANDLORD'S consent, extend the term of the Use Permit, following the said holdover, for the period of April 1, 2026 through March 31, 2028 (the "Third Extended Term") as more specifically set forth in this amendment ("Third Amendment").

NOW THEREFORE, in consideration of mutual covenants and conditions, the parties hereto agree the Use Permit, is amended as follows:

A. Effective April 1, 2026, DELETE in its entirety the existing **Section 3. TERM** and SUBSTITUTE therefore the following as new **Section 3. TERM**:

"3. **TERM**: This Use Permit is entered into for a term of two (2) years commencing on April 1, 2026 through March 31, 2028, unless earlier terminated in accordance with this lease."

B. Effective April 1, 2026, DELETE in its entirety the existing **Section 4. RENT AND MAINTENANCE** and SUBSTITUTE therefore the following as new **Section 4. RENT AND MAINTENANCE**:

“4. RENT AND MAINTENANCE: Commencing the Effective Date, County shall pay rent in the sum of \$4,636.00 which is payable to the City on or before the first day of each month in advance, Any partial month’s rent shall be prorated based on a thirty day month. County shall regularly maintain the heating and ventilating system servicing said building. Such maintenance shall include, but not limited to, filters, electrical or mechanical repairs, and freon gas replacement due to leaks, COUNTY shall provide any unit replacement including, but limited to, condenser coils, motors and full unit replacement. Except for any obligations of City, County shall maintain and repair the Use Area at all times in as good a condition as existed on the initial commencement date of this Use Permit, including plumbing, electrical, mechanical, windows, interior walls improvements and furnishings that are part of the use area.

Beginning on April 1, 2027, and on each April 1 thereafter during the Term (each, an “Adjustment Date”), the monthly Base Rent shall be adjusted annually by an amount equal to the percentage increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U) for the Los Angeles–Riverside–Orange County, California area (or any successor index thereto), as published by the United States Department of Labor, Bureau of Labor Statistics, for the twelve (12) month period immediately preceding the applicable Adjustment Date. In no event shall any annual increase in Base Rent exceed three percent (3%). If the CPI reflects no increase or a decrease, the Base Rent shall remain unchanged for that year.

C. All other provisions and terms of the Lease shall remain the same and are hereby incorporated by reference. In the event of any conflict between the Lease and this Amendment, the terms and conditions of this Amendment shall control.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

D. This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

END OF THIRD AMENDMENT.

SAN BERNARDINO COUNTY

CITY OF NEEDLES, A CALIFORNIA CHARTER CITY

(Print or type name of corporation, company, contractor, etc.)

►

 Dawn Rowe, Chair, Board of Supervisors

By ► _____
(Authorized signature - sign in blue ink)

Dated: _____
 SIGNED AND CERTIFIED THAT A COPY OF THIS
 DOCUMENT HAS BEEN DELIVERED TO THE
 CHAIRMAN OF THE BOARD

Name Patrick J. Martinez
(Print or type name of person signing contract)

Lynna Monell
 Clerk of the Board of Supervisors
 San Bernardino County

Title City Manager
(Print or Type)

By _____
 Deputy

Dated: _____

Address 817 Third Street
Needles, CA 92363

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
► John Tubbs II, Deputy County Counsel	► _____	► John Gomez, Real Property Manager, RESD
Date _____	Date _____	Date _____

CITY OF NEEDLES FACILITIES (NOT IN SCOPE)

- LEGEND:**
- EXISTING EXTERIOR CMU WALL TO REMAIN
 - NEW CMU WALL TO MATCH EXISTING
 - EXISTING 6" x 20 GA. METAL STUDS @ 16" O.C. INTERIOR WALL TO REMAIN
 - NEW 6" x 20 GA. METAL STUDS @ 16" O.C. INTERIOR WALL TO REMAIN
 - NEW 4" x 20 GA. METAL STUDS @ 16" O.C. INTERIOR WALL TO REMAIN

Added Area = 340.8 s.f.

Original Area = 3664.2 s.f.

Total Area = 4005 s.f.

City of Needles Building - 1111 Bailey Ave.

PROJECT TITLE
COLORADO RIVER STATION REMODEL
1111 BAILEY AVENUE
NEEDLES, CA. 92363
FOR THE
SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT
WBSE #: 10.10.1220
CAF#: NEED004
CIP #: 22-030

- KEYNOTES**
- FLOOR ANCHORED APG-100BPM ARMOR PIERCING CONTAINMENT SYSTEM.
 - WORKBENCH MOUNTED APG-100BPM ARMOR PIERCING CONTAINMENT SYSTEM.
 - CONTRACTOR SHALL INSTALL OWNER PROVIDED TVS, AND PROVIDE AND INSTALL MOUNTS. SEE SHEET A2.4 FOR BACKING.
 - NEW CONCRETE SHALL BE INSTALLED FLUSH WITH EXISTING CONCRETE.
 - ICE MAKER. SEE SPECS.
 - REFRIGERATOR. SEE SPECS.
 - MICROWAVE OVEN. SEE SPECS.
 - COFFEE MAKER. SEE SPECS.
 - DEAL TRAY. SEE SPECS.
 - WORK BENCH. SEE SPECS.
 - EVIDENCE LOCKERS. SEE SPECS, AND FURNITURE AND EQUIPMENT COORDINATION PLANS.
 - EXISTING ROOF ACCESS LADDER AND HATCH SHALL REMAIN. PROTECT DURING CONSTRUCTION.
 - WATER HEATER. SEE PLUMBING.
 - FIRE SPRINKLER RISER.
 - COMPRESSOR. SEE PLUMBING.
 - MOP SINK. SEE PLUMBING.
 - EXISTING POST. SEE STRUCTURAL.
 - DROP BOX. SEE FURNITURE AND EQUIPMENT COORDINATION PLANS.
 - GEAR LOCKERS. SEE SPECS, AND FURNITURE AND EQUIPMENT COORDINATION PLANS.
 - ARMORY LOCKERS. SEE SPECS, FURNITURE AND EQUIPMENT COORDINATION PLANS.
 - LOCKERS. SEE SPECS, FURNITURE AND EQUIPMENT COORDINATION PLANS.
 - INSTALL OWNER PROVIDED DATA RACKS.

- WALL TYPES**
- EXTERIOR WALL - (E) 8" x 8" x 16" SPLIT FACE CONCRETE BLOCK w/ (4) RIBS w/ FLUSH GROUT JOINTS.
 - EXTERIOR WALL - (N) 8" x 8" x 16" SPLIT FACE CONCRETE BLOCK w/ (4) RIBS w/ FLUSH GROUT JOINTS TO MATCH EXISTING.
 - EXTERIOR WALL - (E) 8" x 8" x 16" SPLIT FACE CONCRETE BLOCK w/ (4) RIBS w/ FLUSH GROUT JOINTS TO MATCH EXISTING. INSTALL 3/8" x 20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON THE INTERIOR SURFACE APPLIED VERTICALLY OR HORIZONTALLY SCREWED w/ TYPE 5 DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS EACH SIDE. FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - EXTERIOR WALL - (N) 8" x 8" x 16" SPLIT FACE CONCRETE BLOCK w/ (4) RIBS w/ FLUSH GROUT JOINTS TO MATCH EXISTING. INSTALL 3/8" x 20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON THE INTERIOR SURFACE APPLIED VERTICALLY OR HORIZONTALLY SCREWED w/ TYPE 5 DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS EACH SIDE. FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - EXTERIOR WALL - (N) 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON THE INTERIOR SURFACE OF WALL APPLIED VERTICALLY OR HORIZONTALLY SCREWED w/ TYPE 5 DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS EACH SIDE. FILL WALL w/ R-2 HD FIBERGLASS INSULATION. INSTALL 1/2" GYB. PLASTER OVER METAL LATH/PAPER OVER 1/2" PLYWOOD ON THE EXTERIOR SURFACE OF STUDS.
 - EXTERIOR WALL - (N) 6"x20 GA. METAL STUDS @ 16" O.C. w/ TILE OVER DRYSET PORTLAND CEMENT OVER 1/2" HARDBACKER BOARD ON THE INTERIOR SIDE OF STUDS. INSTALL 1/2" GYB. PLASTER OVER METAL LATH/PAPER OVER 1/2" PLYWOOD ON THE EXTERIOR SURFACE OF STUDS. FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - EXTERIOR WALL - (E) 8"x8"x16" PRECISION CONCRETE BLOCK w/ FLUSH GROUT JOINTS. INSTALL 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ TILE OVER DRYSET PORTLAND CEMENT OVER 1/2" HARDBACKER BOARD ON THE INTERIOR SIDE OF WALL.
 - EXTERIOR 4 INTERIOR WALL - (E) 8"x8"x16" RIBBED CONCRETE BLOCK w/ (4) RIBS w/ FLUSH GROUT JOINTS. INSTALL 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ TILE OVER DRYSET PORTLAND CEMENT OVER 1/2" HARDBACKER BOARD ON THE INTERIOR SIDE OF WALL.
 - EXTERIOR WALL - 6"x20 GA. METAL STUDS @ 16" O.C. w/ 1/2" GYB. PLASTER OVER METAL LATH/PAPER OVER 1/2" PLYWOOD ON THE EXTERIOR SURFACE OF STUDS. FILL WALL w/ R-2 HD FIBERGLASS INSULATION. INSTALL 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON THE INTERIOR SURFACE APPLIED VERTICALLY OR HORIZONTALLY SCREWED w/ TYPE 5 DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS EACH SIDE.
 - EXTERIOR WALL - (N) 6"x20 GA. METAL STUDS @ 16" O.C. w/ 1/2" GYB. PLASTER OVER METAL LATH/PAPER OVER 1/2" PLYWOOD ON THE EXTERIOR SURFACE OF STUDS. FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - INTERIOR WALL - (E) 8"x8"x16" PRECISION CONCRETE BLOCK w/ FLUSH GROUT JOINTS.
 - INTERIOR WALL - (E) 8"x8"x16" PRECISION CONCRETE BLOCK w/ FLUSH GROUT JOINTS. INSTALL 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON ONE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS.
 - INTERIOR WALL - 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON BOTH SIDES OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
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 - INTERIOR WALL - (E) 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON BOTH SIDES OF THE WALL.
 - INTERIOR WALL - 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON ONE SIDE OF THE WALL AND (2) LAYERS OF TYPE 'X' GYP. BOARD ON THE INSIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
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 - INTERIOR WALL - 6"x20 GA. METAL STUDS @ 16" O.C. w/ TILE OVER DRYSET PORTLAND CEMENT OVER 1/2" HARDBACKER BOARD ON ONE SIDE OF WALL AND (1) LAYER OF TYPE 'X' GYP. BOARD ON THE OPPOSITE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
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 - INTERIOR 2-HOUR WALL (L-3408) - (E) 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON BOTH SIDES OF THE WALL FILLED w/ R-11 HD FIBERGLASS INSULATION. INSTALL (2) LAYERS OF TYPE 'X' GYP. BOARD ON THE INSIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS.
 - INTERIOR 2-HOUR WALL (L-3408) - 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON ONE SIDE OF THE WALL AND (2) LAYERS OF TYPE 'X' GYP. BOARD ON THE INSIDE OF THE WALL AND (1) LAYER OF TYPE 'X' GYP. BOARD ON THE OPPOSITE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - INTERIOR WALL - 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD OVER 1/2" SHOT GUARD LEVEL. 4 BULLET RESISTANT. FIBERGLASS WALL ANCHOR ON THE LINE SCAN SIDE OF THE WALL AND (1) LAYER OF TYPE 'X' GYP. BOARD ON THE OPPOSITE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - INTERIOR WALL - 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD OVER 1/2" SHOT GUARD LEVEL. 4 BULLET RESISTANT. FIBERGLASS WALL ANCHOR ON ONE SIDE OF WALL AND (1) LAYER OF TYPE 'X' GYP. BOARD ON THE OPPOSITE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS AND FILL WALL w/ R-2 HD FIBERGLASS INSULATION.
 - INTERIOR WALL - (E) 8"x8"x16" PRECISION CONCRETE BLOCK w/ FLUSH GROUT JOINTS. INSTALL 3/8"x20 GA. METAL STUDS @ 16" O.C. w/ EACH SIDE OF THE WALL (1) LAYER OF TYPE 'X' GYP. BOARD ON THE EXTERIOR SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS.
 - INTERIOR WALL - (E) 8"x8"x16" PRECISION CONCRETE BLOCK w/ FLUSH GROUT JOINTS. INSTALL 6"x20 GA. METAL STUDS @ 16" O.C. w/ (1) LAYER OF TYPE 'X' GYP. BOARD ON ONE SIDE OF THE WALL. VERT. OR HORIZ. ATTACHED w/ TYPE 'S' DRYWALL SCREWS @ 12" O.C. w/ END JOINTS ON NAILING MEMBERS STAGGER JOINTS.

ENLARGED REMODEL FLOOR PLAN - NORTH

DATE: **DECEMBER 15, 2022**

REVISIONS

73121 Ired waring drive suite 200 palm desert, ca 92260 760-327-8800

marks architects

73121 Ired waring drive suite 200 palm desert, ca 92260 760-327-8800

PROJECT NUMBER: **3022006**

DRAWING NUMBER: **A2.3**

73121 Ired waring drive suite 200 palm desert, ca 92260 760-327-8800

ENLARGED REMODEL FLOOR PLAN - NORTH

1/4"=1'-0"

1

WALL TYPES

2

A2.3



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Authorize the City to co-sponsor the Run for the Wall with an approximate amount of \$2,500 for services

Background: The Run for the Wall (RFTW) is an annual cross-country motorcycle procession honoring Vietnam Veterans. Beginning in Los Angeles, the journey gains participants as it traverses the country, culminating in Washington, D.C., where hundreds of thousands of riders rally at the Vietnam Memorial Wall. The 2026 event is scheduled for May 13, 2026.

The group traditionally arrives in Needles around noon, just in time for lunch. For nearly a decade, the local business community, residents, and veteran organizations have donated a meal to support the 50–60 riders participating at this point in the procession. However, this year’s participation is expected to exceed 350 riders.

Historically, the City Council has co-sponsored the event by donating the Santa Fe Park rental fee (approximately \$300), providing traffic control, and ensuring final park cleanup. In return, the City receives sponsorship credit on all promotional materials.

This year, the City has once again been approached to sponsor the event. City Council approval is required to authorize the donation of services.

City staff is working closely with event organizers to address logistics, including parking, street closures, restroom and sink placement, and ensuring that local veterans from Needles and the surrounding region are invited to participate in and enjoy the festivities.

Fiscal Impact: \$2,500 includes Santa Fe Park rental fee and staff time for traffic control and clean up.

Recommendation: Authorize the City cosponsor the Run for the Wall with an approximate amount of \$2,500 for services

Submitted By: Patrick Martinez, City Manager

City Manager Approval: Patrick J. Martinez

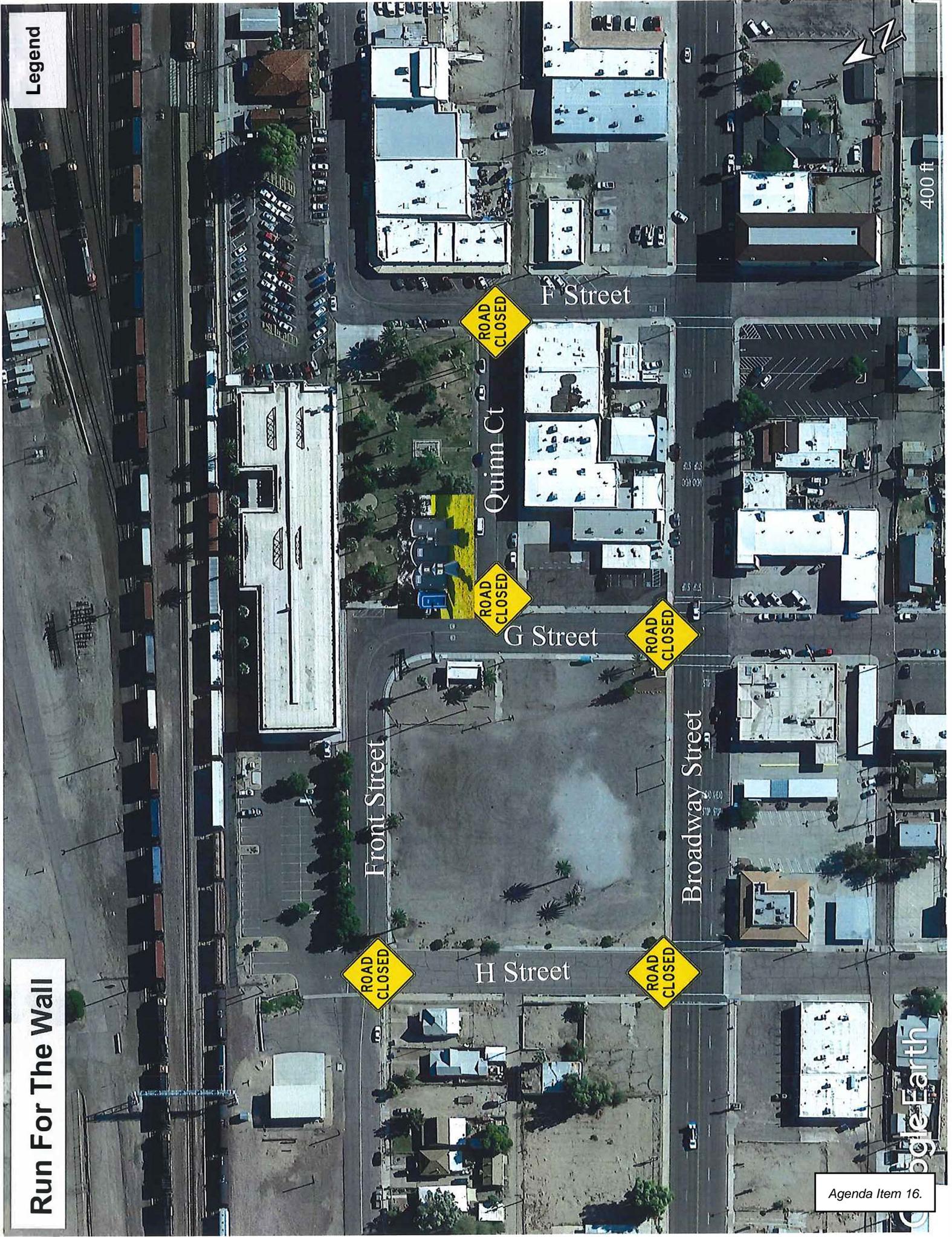
Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 01/22/2026

Run For The Wall

Legend





City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Regional Mohave County Tourism Meeting

Background: The Mohave County Economic Development and Tourism Department hosts monthly regional meetings to discuss local tourism, economic development, and community projects. Mayor Jernigan attends these meetings in an effort to promote tourism in Needles, and the larger Tri-State area. She recently attended a meeting on January 15, 2026 in Peach Springs, AZ and is seeking travel reimbursement, and authorization to attend future meetings to continue promoting tourism in the Tri-State area.

Fiscal Impact: Mileage only (meal was provided) to and from Peach Springs, AZ is \$158.20. Future meetings in Mohave County. General Fund travel per diem account 2025-2026 budget.

Recommendation: Authorize Mayor Jernigan's travel reimbursement and continued participation in the Mohave County Economic Development and Tourism meetings.

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez **Date:** 1/22/2026

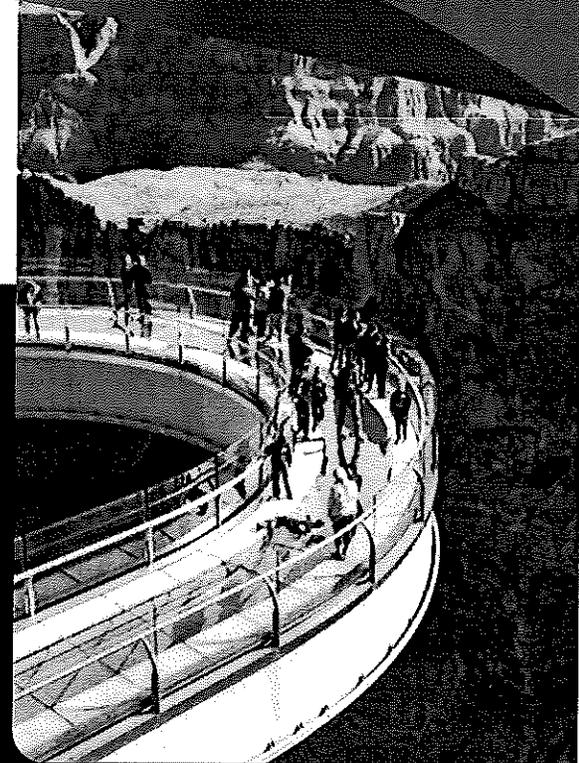
Other Department Approval (when required): Mark C. DeMay, CGFM **Date:** 01/22/2026

Regional
**MOHAVE COUNTY
TOURISM MEETING**

**JANUARY 15, 2026
10:00 A.M.**

Hosted by Grand Canyon West

Join us as Paul McGuire, Chief Marketing & Revenue Officer for Grand Canyon Resort Corporation, showcases a one-of-a-kind experience at one of the world's greatest natural wonders. Grand Canyon Resort Corporation is owned by the Hualapai Indian Tribe. The tribe owns 108 miles of the Grand Canyon covering over 1 million acres inclusive of Grand Canyon West home to the world-famous Skywalk bridge. The 70-foot-long glass bridge rises 4,000 feet above the canyon below. The destination attracts 1 million visitors per year featuring the following experiences and offerings...Skywalk, Helicopter rides, Plane Rides (airport located at GCW), Pontoon Rides, Hiking, Zipline, Dining, Shopping, Indian Cultural Experiences, Unlimited Arcade, Cabins, Breathtaking views and more....



Skyview Restaurant

5001 Diamond Bar Road
Peach Springs, AZ 86434



Seating is limited

RSVP: **928-757-0917**
economic@mohave.gov



MOHAVE COUNTY
ECONOMIC DEVELOPMENT & TOURISM



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: City / County Conference 2026

Background: The annual City / County Conference happens yearly in early May, at the Lake Arrowhead Resort.

The conference is a good opportunity to network with other cities and various County representatives.

Critical Timeline: This is a very popular event. Rooms are limited and the event is sold out very quickly.

Fiscal Impact: Cost for the full conference is approximately \$300. Hotel accommodation approximately \$500 for two nights. Travel expenses (mileage and per diem) approximately \$400. Total cost is approximately \$1200 per person. General Fund travel per diem account 2025-2026 budget.

Recommended Action: Authorize those interested to attend the 2026 City / County Conference scheduled for early May, 2026, in Lake Arrowhead

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 01/22/2026



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: League of California Cities (LCC) City Leaders Summit

Background: The League of California Cities (LCC) City Leaders Summit is in Sacramento April 22-24, 2026. Councilmembers Campbell, McCorkle and Pogue, and Mayor Jernigan have previously attended.

Critical Timeline: Registration Deadline is April 15, 2026. Discounted hotel rate cut-off is March 31, however, rooms at this rate are limited and book up very quickly.

Fiscal Impact: Registration cost for the full conference is \$650. Hotel accommodation per person is approximately \$1600 for three nights. Flight approximately \$400 per person round trip; per diem and mileage estimated cost is \$450. Estimated total cost per councilmember is approximately \$3,200. General Fund travel per diem account 2025-2026 budget.

Recommendation: Authorize those interested to attend the League of California Cities (LCC) City Leaders Summit in Sacramento April 22-24, 2026.

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 01/22/2026



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: January 27, 2026

Title: Innovating Commerce Serving Communities (ICSC)

Background: The ICSC Event is at the Las Vegas Convention Center May 18-20, 2026. We will have a booth to display information about our city and to meet with potential businesses interested in what our city has to offer. Council Members Campbell, McCorkle, Pogue, Longbrake, and Mayor Jernigan have previously attended.

Advanced Registration ends February 17, 2026.

Fiscal Impact: Cost for the full conference is \$875 per councilmember. Hotel accommodation approximately \$600 for two nights plus travel expenses. Estimated cost per councilmember is approximately \$1800. General Fund travel per diem account 2025-2026 budget.

Recommendation: Authorize those interested to attend the ICSC Event at the Las Vegas Convention Center on May 18-20, 2026

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez

Date: 1/22/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 01/22/2026



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: January 9, 2026

1. **Needles Pride Program – Community Cleanup Day**

As part of the City's ongoing Needles Pride Program, staff is coordinating a community cleanup at Duke Watkins Park to support neighborhood pride, cleanliness, and shared stewardship of public spaces. The cleanup will take place on **Saturday, January 17, 2026**, from **8:00 a.m. to 9:00 a.m.** at Duke Watkins Park, located near Flip Mendez Parkway and J Street. Residents are invited to join friends and neighbors in helping beautify the area; no registration is required. The City will provide cleanup supplies, including bags, pickers, and gloves. This effort reinforces the City's commitment to visible, grassroots improvements that encourage community engagement and complement recent investments in park infrastructure.

2. **Water Main and Manifold Improvements Project – Construction Update**

The City of Needles' Water Main and Manifold Improvements Project has resumed, with the contractor back in town to complete remaining phases of this critical infrastructure investment. Work is currently underway along River Road, with crews also returning to complete improvements in the area of Monterey Avenue and Arizona Avenue. This project represents a \$1.3 million investment authorized by the NPUA to replace deteriorated water distribution mains, service laterals, and key system components to improve reliability and long-term system performance. The upcoming scope includes replacement of the 6-inch distribution main on River Road near Park Drive and upgrades to the pipe manifold at the golf course maintenance yard. Photos of current construction activity are attached for Council's reference. This project is funded through emergency grant assistance from the State of California's Drinking Water State Revolving Fund, and the City appreciates the continued partnership of the State Water Resources Control Board in strengthening Needles' water infrastructure.

3. Well No. 11 Treatment Plant Upgrade – System Reliability Enhancement

As part of the Well No. 11 Treatment Plant Upgrade Project, contractor Layne Christensen has completed a motor replacement at Well No. 11, significantly improving system reliability and operational redundancy. The replaced motor allows the City to retain the existing motor as a backup, ensuring both wells now have dedicated backup motors available if needed. This upgrade strengthens the City's ability to maintain uninterrupted water service and respond quickly to mechanical issues. The Well No. 11 Treatment Plant Project, which broke ground on **May 31, 2023**, represents an \$8.9 million investment in modernizing Needles' water infrastructure and is now in its final stages of system calibration for startup. The facility will treat Well No. 11 and support Wells No. 12 and No. 15, improving water quality by addressing long-standing iron and manganese contamination. This project supports the City Council's goal of investing in critical infrastructure to ensure long-term system reliability, public health, and service continuity for the community.

4. Public Works – Crack Seal Program and Street Maintenance Update

This week, Public Works crews continued implementation of the City's crack seal program as part of ongoing preventative maintenance efforts to extend the life of local streets. Crews completed crack sealing north of River Road and North K Street, as well as along Civic Center Drive adjacent to the Recreation Center. In addition, pothole repairs were completed on National Old Trails Road and Airport Road to address localized pavement failures and improve driving conditions. This work builds on the City's recent investment in crack seal equipment and reflects a proactive maintenance approach that protects prior roadway investments and reduces long-term repair costs. These visible improvements demonstrate the City's continued commitment to reinvesting in its streets, enhancing safety, and maintaining community pride. Refer to the attached images for a snapshot of work in progress. Residents can report concerns by calling 760-326-5700 (press 9) or using the Needles Connect app on [Google Play Store](#) (Android) and [Apple Store](#) (iOS). Together, we continue to make Needles a brighter and more vibrant place to live.

5. Flood Control Coordination – Graffiti Abatement near D Street Bridge

Following recent community complaints regarding graffiti on Flood Control facilities near the D Street Bridge—highly visible from D Street and Interstate 40—City staff coordinated with Flood Control to address vandalism within multiple culvert and channel areas in the vicinity. Flood Control crews responded and completed graffiti abatement efforts, improving the appearance of these highly visible structures and addressing community concerns. The City of Needles appreciates Flood Control's prompt response and continued

collaboration in maintaining shared infrastructure and public-facing areas. This coordination supports City Council goals related to community pride, public safety, and effective inter-agency partnerships. Refer to the attached photos for a snapshot of the completed work.

6. Duke Watkins Park – Small Dog Park Lighting Improvement

This week, City electric crews successfully installed a new solar light at the Duke Watkins Park small dog park to improve visibility and enhance safety for park users. The lighting was added in response to recent vandalism in the nearby restroom facilities and to better illuminate access to the dog park. This targeted improvement builds on the City's recent investment in Duke Watkins Park and reflects a continued focus on maintaining public amenities following major capital improvements. The installation supports safer use of the park during early morning and evening hours while helping deter vandalism. This effort aligns with City Council goals related to public safety, park maintenance, and community pride. Refer to the attached image for a glimpse of the new infrastructure.

7. City Website – Route 66 Centennial and Railcam Features

The City's redesigned website, launched in June 2025 in collaboration with Tripepi Smith, continues to serve as a key resource for residents, businesses, and visitors by improving access to City services, community information, and economic development materials. As a reminder to Council, the website is also being actively used as a tourism and outreach platform through two featured highlights now prominently available online. First, the Route 66 Centennial page supports the City's strategy to position Needles as a must-stop destination at the gateway to California ahead of the 100th anniversary in 2026, while providing a central hub for Centennial updates and local programming. Second, the site highlights the City's Railcam initiative, including the new PTZ camera donated by SouthWest RailCams, expanding real-time visibility of Needles to a national and international audience and strengthening digital tourism exposure. These features reinforce the City's ability to convert online interest into visitation and community engagement. This work supports City Council goals focused on promoting tourism, improving public relations, and strengthening the City's business-friendly image through modern communication tools.

8. Community Events Calendar Now Live

The City's new website now features a [Community Events Calendar](#)—a single source for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk's Office to keep the calendar current and inclusive. Contact **Candace Clark at cclark@cityofneedles.com** to participate. Residents can subscribe and sync

the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

9. Assemblymember Gonzalez Mobile Office Hours

As a reminder, Assemblymember Jeff Gonzalez will host Mobile Office Hours at El Garces on **Thursday, January 15 from 12:00 p.m. – 3:00 p.m.** This provides residents with convenient local access to state legislative assistance and resources without needing to travel outside the community. Constituents will have the opportunity to meet directly with the Assemblymember’s office for support on state-related matters and services. The City of Needles appreciates Assemblymember Gonzalez’s continued engagement and responsiveness to the needs of rural communities and extends its gratitude to him and his staff for their ongoing support.

10. Needles Branch Library – Winter Programs and Community Activities

The Needles Branch Library has launched its winter programming schedule, offering a range of educational and enrichment activities for youth, adults, and families throughout January and February. Programs include weekly Craft Corner and Storytime for children ages 6–11, a Basic Computer Class for adults, and special events such as a Family Paint Night on **Tuesday, February 17, at 5:30 p.m.**, and the nationwide “Read for the Record” storytime event on **Thursday, February 26, at 3:00 p.m.** The Library will observe a brief off-session period from **February 15–28**, with limited programming during that time. These offerings provide accessible learning opportunities, promote literacy, and support family engagement within the community. This programming aligns with City Council goals focused on enhancing community amenities, supporting youth and families, and improving overall quality of life.

11. Spring Youth Sports Registration Now Open

Spring youth sports registration is now underway, with sign-ups opening for Needles Little League Baseball and Colorado River Area Girls Softball (CRAGS) (see attached flyers for full details). Both programs will offer in-person registration assistance at the Needles Recreation Center beginning **January 12**. CRAGS will complete sign-ups in person, while Needles Little League Baseball registration is required to be completed online, with staff available onsite to assist families in completing the online registration form. These spring programs provide a positive opportunity for local youth to stay active, build skills, and develop teamwork while strengthening community pride. This effort supports the City Council’s goal of promoting sports and recreational activities that enhance quality of life and attract visitors to the community. The City appreciates the volunteers, coaches, and board members who help make youth sports possible and encourages families to register early. Additional Needles Little League updates are available through the “Needles Little League” Facebook group.

12. **Youth Fundraiser Supporting Needles Recreation Center**

Needles Eagles Aerie 2599 will host its annual youth fundraiser featuring a baked potato, soup, and salad bar to support the Needles Recreation Center and help purchase new All-Star basketball uniforms. The fundraiser will take place on **January 16, 2026** from **5:00 p.m. – 8:00 p.m.** at 729 Front Street, Needles, CA 92363. The event is open to members and guests only and will also include a 50/50 raffle. This effort reflects strong community partnership and directly supports the City Council's goal of promoting youth sports and recreational opportunities that enhance quality of life for Needles families. The City appreciates Needles Eagles Aerie 2599 for its continued support of local youth programs.

13. **Needles Elks Junior Golf League**

Needles Elks Lodge #1608, in partnership with River Edge, Los Lagos, and Huukan Golf Courses, is offering a Junior Golf League for students in 6th through 9th grade at no cost to participants. The program provides local youth with an opportunity to learn the fundamentals of golf while gaining playing experience on multiple regional courses. The league will begin on **January 24, 2026**, and run through **March 2026**, concluding with a hosted luncheon for participating students and their immediate families. Course play will rotate among River Edge, Los Lagos, and Huukan Golf Courses, subject to availability. Families interested in participating may text registration information to 917-797-1205 or contact League Coordinator Brian Dooley at 917-882-9711. For River's Edge course-related questions, residents may contact Golf Professional JJ DeLeon at (760) 326-3931. This program supports the City Council's goal of promoting youth recreation, healthy activities, and strong community partnerships.

14. **Needles Sunday Farmers Market at Santa Fe Park**

The Needles Sunday Farmers Market continues each week at Santa Fe Park, providing residents and visitors with an opportunity to shop local and support small businesses. Hosted by Tumbleweed Markets Inc., the market features a rotating mix of vendors offering fresh produce, baked goods, coffee, handmade items, flowers, and other local goods. The market is held every Sunday through **March 31, 2026** from **8:00 a.m. – 12:00 p.m.** at Santa Fe Park. The market is also welcoming new vendors, further expanding opportunities for local entrepreneurs and artisans. This effort supports the City Council's goal of promoting community engagement while strengthening local economic activity. Additional vendor information is available by contacting Market Manager Patrick Lauterio at (760) 848-8289 or needlesfarmers@gmail.com.

15. Needles Women’s Club Fundraiser – Turkey Soup Luncheon

The Needles Women’s Club will host its monthly fundraising luncheon on **Tuesday, January 13**, supporting programs that promote women’s empowerment, youth activities, scholarships, and civic engagement. This month’s menu features turkey soup, salad, cornbread, and dessert for \$10. Orders may be placed online, with options for pickup or delivery within Needles. As a 501(c)(3) nonprofit, the Women’s Club relies on community participation to continue its charitable and civic work. Residents are encouraged to enjoy a meal while supporting the positive impact the Women’s Club continues to make in the community. Order information is available at <https://bit.ly/TurkeyWC>.

16. Needles Animal Shelter – “Adopt a Pet, Don’t Shop” Program Success

The Needles Animal Shelter’s “Adopt a Pet, Don’t Shop” adoption campaign concluded successfully, resulting in **10 pets** being adopted into permanent homes and helping reduce shelter crowding during the holiday season. The campaign encouraged families to consider adoption as a meaningful way to support local animal welfare while providing animals the opportunity for a safe and caring home. Although the promotional period has ended, the Shelter remains at capacity and continues to encourage adoptions to support ongoing operations and animal care. The Shelter is open Monday–Friday from **8:00 a.m. – 2:00 p.m.**, and residents may call 760-326-4952 to schedule a visit or request adoption information. This effort supports the City Council’s goal of strengthening community services and enhancing quality of life through responsible public stewardship. The City appreciates the community’s support and compassion in helping animals find permanent homes.

17. Society of St. Vincent de Paul – Open House & Pantry Dedication

The City of Needles is pleased to share that the Society of St. Vincent de Paul will host an open house and dedication of its newly improved pantry, providing the community an opportunity to view recent facility upgrades and learn more about its services. The event will take place on **January 12, 2026**, from **5:00 p.m. – 6:00 p.m.**, at 839 Front Street, with refreshments available. This event reflects continued investment in community-based services that support individuals and families in need. The City appreciates St. Vincent de Paul’s ongoing commitment to serving Needles residents and strengthening the local social safety net. RSVP information is available at george.deleon78@yahoo.com or (928) 299-9872.

1. NEEDLES PRIDE

SPRING INTO ACTION

Community Cleanup Day

Duke Watkins Park
Flip Mendez Pkwy/J Street
Saturday, January 17, 2026
8 AM - 9 AM

Join your friends and neighbors as we work together to clean our community. No registration required. The City will provide bags, pickers and gloves!



cityofneedles.com

3. WATERMAIN INFRASTRUCTURE



3. WELL NO. 11 INFRASTRUCTURE



4. CRACK SEAL PROGRAM



5. FLOOD CONTROL COORDINATION



1/7/26, 12:27 PM
+34.832271,-114.604823
CA, Needles, Lillyhill Dr

5. FLOOD CONTROL COORDINATION



1/7/26, 12:09 PM
+34.832174,-114.604558
CA, Needles, Lillyhill Dr

6. DUKE WATKINS LIGHTING



7. CITY WEBSITE FEATURES



City of
NEEDLES
California

GOVERNMENT ▾

DEPARTMENTS ▾

COMMUNITY ▾

BUSINESS/ECONOMIC DEVELOPMENT ▾

Download the Needles Connect App



Needles Route 66 100 Year Anniversary

Dan • January 5, 2026

2026 marks the 100th anniversary of historic Route 66, and the City of...

[Read More](#)



Needles Rail Cam

Dan • January 5, 2026

<https://youtube.com/live/sg3kp4pn9fU?feature=share>

[Read More](#)

[Load More News](#)

9. ASSEMBLYMEMBER OFFICE HOURS



JEFF GONZALEZ
36TH ASSEMBLY DISTRICT



Mobile Office
HOURS

Thursday, JANUARY 15, 2026

12:00PM - 3:00PM

EL GARCES | 950 FRONT STREET, NEEDLES, CA 92363

10. NEEDLES LIBRARY PROGRAMS

NEEDLES Branch Library

1111 Bailey Ave, Needles, CA 92363 • 760-326-9255

All County Library branches will be closed on Jan 19 & Feb 16

SESSION 1 (January 4–February 14)

Kid Zone (6-11 years)

Craft Corner

Create wonderful themed projects and learn new skills using all sorts of artistic supplies.

Tuesdays

3:00 PM

Storytime

The whole family can be part of the reading adventure at this wonderfully fun and engaging storytime with great stories, songs, rhymes, a craft, and more.

Wednesdays

1:30 PM

Adult Programs (18+ years)

Basic Computer Class

Adults are invited to an introduction to common computer tasks, from how to use a mouse and keyboard, to basic typing, internet, and email functions.

Mondays

4:00 PM

OFF SESSION (February 15–February 28)

Kid Zone (6-11 years)

Storytime

The whole family can be part of the reading adventure at this wonderfully fun and engaging storytime with great stories, songs, rhymes, a craft, and more.

Wednesdays

1:30 PM

Special Events/Meetings

Family Paint Event

Encourage your inner artist at this step-by-step painting lesson and leave with a masterpiece of your own

Tuesday,
Feb 17

5:30 PM

Read For the Record

Join us for a special storytime as we try to set a new record high for this year's Jumpstart Read for the Record! We're joining millions of readers across the country to celebrate the importance of literacy! Stop on by and let library staff engage you with "See Marcus Grow" by Marcus Bridgewater!

Thursday,
Feb 26

3:00 PM

11. SPRING YOUTH SPORTS

CRAGS SOFTBALL SIGN-UPS

Needles Recreation Center

Sign-Up Dates: 6:00 PM - 7:15 PM

- January 12 • January 14
- January 21 • January 22
- January 27 • January 28

Registration Fees:

8U: \$60 • 10U: \$65 • 12U / 14U: \$70

Ask about sibling discounts!

⚠ Late Registration: After January 28th - \$80

- ✓ Youth Players Welcome
- ✓ Learn Skills & Teamwork
- ✓ Fun & Competitive!

Don't Miss Out - Register & Play Ball!

Little League Baseball

NEEDLES DIVISION 2026

REGISTRATION

***All sign ups MUST be completed online.**

We will be available on the following dates to assist anyone who doesn't have access to a computer or is having trouble signing up:

Needles Recreation Center
Mon. January 12th 6:15-7:15 pm
Thurs. January 15th 6:15-7:15 pm
Wed. January 21st 6:15-7:15 pm

Little League Snack Bar
Sat., January 24th 12-2:30pm
(during homerun derby)

LATE REGISTRATION & TRYOUTS

\$10 late fee

Sat., Jan 31 @ Ed Parry
Ages 7-9 9:30am
Ages 10-12 10:15am

*Please come early if you need to register

Join our "Needles Little League" Facebook Group for more up-to-date information

DIVISIONS & AGES

Tee Ball
4-5 years

Coach Pitch
6-8 years*

Minors
8-10 years*

Majors
10-12 years*

D.O.B no earlier than Sept. 2013

*All players aged 7-12 need to tryout to be placed in the appropriate league.

All parents/guardians must provide the participant's birth certificate and three documents verifying residency OR one document supporting LOCAL school enrollment.

SCAN TO REGISTER ONLINE TODAY



SIGN-UP FEES

We are always looking for volunteer coaches, umpires and board members

\$50 fee
Tee Ball & Coach Pitch

\$60 fee
Minors & Majors

Late Registration
Additional \$10 fee after 1/30

Scholarship & Sponsorship Information
Please see board members during registration

Registration fee includes charter/league fee, player insurance and uniform (hat, jersey)

Scan below to register online



We want to thank our volunteers who play their part, so that Little Leaguers everywhere can live their own epic series.

one
TEAM
one
LITTLE LEAGUE®

Questions? Text or Call
Marisha Castillo
760-412-0624
Ashley Smith
928-605-5010

12. FUNDRAISER EAGLES AERIE 2599

FOOD PRICES

POTATO, SOUP & SALAD
COMBO — \$15

POTATO & SOUP OR SALAD
— \$10

SOUP & SALAD — \$8

TRY ALL SOUPS — \$15

50/50 RAFFLE

TICKETS
\$6 FOR 5

\$20 FOR WING SPAN



**NEEDLES AERIE 2599
IS HOSTING OUR ANNUAL
YOUTH FUNDRAISER
BAKED POTATO, SOUP, AND
SALAD BAR TO HELP SUPPORT
THE CHARITY OF THE MONTH
“NEEDLES REC CENTER” BY HELPING
BUY NEW ALL-STARS BASKETBALL
UNIFORMS**



MEMBERS & GUESTS ONLY

WHEN: JANUARY 16TH 2026 5:00PM-8:00PM

WHERE: 729 FRONT ST NEEDLES CA 92363

13. ELKS JUNIOR GOLF LEAGUE



NEEDLES ELKS LODGE #1608 JUNIOR GOLF LEAGUE

Needles Elks Lodge #1608 in association with River Edge, Los Lagos and Huukan Golf Courses is proud to present a Junior Golf League for students in 6th grade thru 9th grade.

This is an opportunity for students to learn about golf and get time on three beautiful courses in our local area.

There is no cost to the students for the league!

The students will play at each course three times between January and March and on the final day of the league, the Elks will host a luncheon for the students and their immediate families at the Lodge located at 10000 Lillyhill Drive Needles Ca. 92363.

The League will start on January 24, 2026, at the Rivers Edge Golf Course at noon PST. All Arizona courses start at 1PM Arizona time and Rivers Edge are at noon PST.

1/31/26 Los Lagos
2/21/26 Rivers Edge
3/14/26 Huukan

2/7/26/26 Huukan
2/28/26 Huukan
3/21/26 Rivers Edge

2/14/26 Los Lagos
3/7/26 Los Lagos

Locations are subject to change based on availability of the golf course.

TO SIGN UP PLEASE TEXT THE FOLLOWING INFORMATION TO 917-797-1205

Student Name
School Attending

Guardian(s) Name
Grade

Contact Number:
Age

For further information you may contact the League Coordinator:
Brian Dooley at 917-882-9711

15. NEEDLES WOMEN'S CLUB FUNDRAISER

TURKEY SOUP, SALAD, CORNBREAD & DESSERT

FUNDRAISER FOR NEEDLES WOMEN'S CLUB



\$10

TUESDAY, JANUARY 13
LUNCH & DESSERT ONLY \$10

Order for pick up or delivery
<https://bit.ly/TurkeyWC>

*Making a Difference
in Needles*



17. ST. VINCENT DE PAUL OPEN HOUSE



Open House



Before



After

* Come join us for the dedication of our new pantry and see the other improvements we have made to our facility.

Come and see behind the scenes.

We will be serving food and drinks to those that come.

January 12th, 2026, 5 to 6 p.m.

Saint Vincent De Paul

839 Front st. Needles CA 92363

RSVP to George.deleon78@yahoo.com

Cell 928-299-9872

[Www.svdpneedles.org](http://www.svdpneedles.org)



City of Needles

817 Third Street, Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765
www.cityofneedles.com

Mayor, Janet Jernigan
Vice Mayor Ellen Campbell
Councilmember Tona Belt
Councilmember Jamie McCorkle
Councilmember JoAnne Pogue
Councilmember Henry Longbrake
Councilmember Larry Ford

City Manager Patrick J. Martinez

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: January 16, 2026

1. **OHMV Master Plan – Signage Plan Approved**

The City Council is starting the year off with a bang, taking a major step forward in implementing the City's Off-Highway Motor Vehicle (OHMV) Master Plan by approving the Designated Routes Signage Plan through Resolution 2026-2 on **January 13, 2026**. This action is important because the signage plan establishes clear, enforceable OHMV corridors and provides the safety and route clarity needed for consistent public use and law enforcement implementation, while supporting connectivity between trail access points and local service and lodging facilities. Next steps include final sign fabrication and installation throughout the designated routes, a community workshop focused on public education, followed by a community ribbon-cutting event anticipated within the next couple of months. Refer to the attached map of the OHMV Master Plan routes. Residents with questions regarding the OHMV Master Plan or signage implementation are encouraged to contact the City Manager's Office by email at info@cityofneedles.com.

2. **Tri-State Community Healthcare Center – Council Presentation**

At this week's City Council meeting, representatives from Tri-State Community Healthcare Center provided an overview of the critical healthcare services they deliver to the Needles community. Since 2011, Tri-State has served as a trusted local provider and an essential partner in improving access to care in our region. Their presentation highlighted the wide range of services available to residents, including primary care, pediatrics, immunizations, dental, behavioral health, pharmacy support, mobile clinic outreach, ultrasound, and telehealth. The City of Needles appreciates Tri-State for engaging directly with the public, sharing valuable resources, and increasing awareness of available healthcare options. Their participation reinforced our shared commitment to improving patient access and advancing health equity in Needles. Tri-State's Needles clinic is located at **820 W. Broadway Street** and can be reached at **(760) 326-0222**.

3. **On-The-Go Health – Mobile Medical Clinic in Needles**

San Bernardino County Department of Public Health continues to provide convenient healthcare access in Needles through its “On-The-Go Health” Mobile Medical Clinic. The clinic is available to Medi-Cal patients and those who have applied for Medi-Cal, and offers both primary care and urgent care services, including adult health screenings, diabetes and hypertension testing, pregnancy testing, minor wound care, UTI testing, and hepatitis C screening. The mobile clinic visits Needles every **Thursday from 8:00 a.m. to 4:00 p.m.** and is located in the parking lot of the Transitional Assistance Department at 1090 E. Broadway Street. Appointments are highly recommended to ensure timely service. To schedule a mobile clinic appointment, residents may call 1(800) 722-4777 (press 5) or visit dph.sbcounty.gov.

4. **Tri-State Community Healthcare – Mixed Produce Community Giveaways**

The City of Needles would like to recognize and thank Tri-State Community Healthcare and its partners for their continued leadership and generosity in providing Mixed Produce Giveaway events for local residents. Since the beginning of the year, this effort has distributed more than 160,000 pounds of fresh produce to families in our community, improving access to nutrition and easing financial strain for households in need. The City also appreciates the sponsors and supporters who make this program possible through ongoing investment and collaboration. This initiative supports City Council goals by strengthening community partnerships, improving quality of life, and promoting a healthy, family-friendly community.

5. **Community Events Calendar Now Live**

The City’s new website now features a [Community Events Calendar](#)—a single source for community events, civic meetings, and community programs. Local organizations are invited to submit or update events through the City Clerk’s Office to keep the calendar current and inclusive. Contact **Candace Clark at cclark@cityofneedles.com** to participate. Residents can subscribe and sync the calendar to mobile devices for real-time updates, making it easier to stay informed and engaged.

6. **Needles Pride Program – Community Cleanup Day Reminder**

Staff is issuing a final reminder that the Needles Pride Program Community Cleanup Day is **tomorrow, Saturday, January 17, 2026, from 8:00 a.m. to 9:00 a.m.** at Duke Watkins Park. This cleanup is intended to support park readiness and neighborhood pride as the upcoming sports and visitor season approaches. The event is open to the public, and no registration is required. The City will provide all supplies, including bags, pickers, and gloves. Staff will be on-site to coordinate volunteer check-in and logistics. Council is encouraged to help spread the word to residents and community partners to boost participation.

7. **Home Run Derby Fundraiser (Last Chance to Register)**
The Needles Little League will be hosting its Home Run Derby on **Saturday, January 24 at 12:00 p.m.** at Ed Parry Field as the final fundraiser ahead of the regular season. This family-friendly event is the community's last chance to register and participate while supporting the Little League Shade Structure Project. The derby will feature a structured format with participant awards, an open snack bar, and live music by DJ Loke. The City supports this event, which aligns with City Council goals to promote youth recreation, strengthen community partnerships, and enhance community amenities that improve quality of life. For additional information, please contact Josh Raley at 760-220-7886.

8. **Rivers Edge Golf Course – Upcoming Tournaments and Events**
Rivers Edge Golf Course is in full swing and continues to strengthen its reputation as one of the premier recreational destinations in the Tri-State Region. With outstanding course conditions and some of the finest greens in the area, Rivers Edge is hosting a strong lineup of upcoming tournaments and events, including the **January Blues Tournament (January 17)**, **Golf Clinic (February 14)**, **Wilson Birthday Bash Tournament (February 21)**, and the **Teeing Off on Route 66 Tournament (March 7)**. These events support local tourism, increase community activity, and position Rivers Edge as a growing championship-caliber destination. For tee times or tournament coordination, reach out to **JJ DeLeon** at Rivers Edge Golf Course at **(760) 326-3931**.

9. **Needles Chamber of Commerce – Sponsorship Opportunity**
The Needles Area Chamber of Commerce is currently seeking sponsors for its upcoming **“Teeing Off on Route 66” Golf Tournament on March 7, 2026**. Sponsorship opportunities are available for local businesses and community partners interested in supporting the event while promoting Needles tourism and economic activity. The City encourages interested businesses to participate and partner with the Chamber in supporting this community event. For more information on sponsorship opportunities, contact **Tena** at **tena@needleschamber.com** or **(760) 326-2050**.

10. **Route 66 100th Anniversary Kickoff – Info Fair & Classic Car Show**
The City of Needles is excited to kick off the Route 66 100th Anniversary with the Route 66 Info Fair and a Classic Car Show at El Garces. The celebration will take place on **Saturday, February 14, 2026, from 9:00 a.m. to 2:00 p.m. (PST)** at 950 Front Street and will bring Route 66 heritage to life through vendors, Route 66 memorabilia and information, food trucks, complimentary El Garces tours, and community activities. A Classic Car Show will be added this year for the first time, providing an additional attraction for residents, visitors, and Route 66 travelers. Vendor spaces are complimentary and include a table and two chairs, with setup beginning at **Friday at 12:00 p.m. (PST)**. For vendor reservations or event information, contact Mayor Jernigan at (760) 221-3211. Refer to [the attached flyer](#) for additional details.

11. Needles Chamber “Good Morning Needles” – Palo Verde College Update

At this month’s Good Morning Needles Chamber Coffee, the City appreciated hearing from Palo Verde College – Needles Center regarding the continued value the College provides to our community through affordable and accessible higher education. Palo Verde College continues to expand opportunities for residents, including low-cost courses at \$46 per unit and, in some cases, free college tuition for Needles residents. High school students can also earn up to 11 units at no cost toward an associate degree or certificate program. The College highlighted several workforce training pathways including nursing, early childhood education, construction building trades, welding, phlebotomy, and microbiology. The City encourages residents to stay engaged with these opportunities and attend the Chamber’s monthly gatherings, which continue to support community connection and economic vitality. The Needles Area Chamber of Commerce is located at 950 Front Street and can be reached at info@needleschamber.com or (760) 326-2050.

12. Palo Verde College Needles Center – Spring 2026 Registration

The City is pleased to share that Palo Verde College’s Needles Center is now accepting students for the Spring 2026 semester. New Student Orientation will be held **Thursday, January 22 at 10:00 a.m.** and classes begin **Monday, January 26, 2026**. Registration closes January 30, 2026. Residents interested in enrolling or learning more are encouraged to visit www.paloverde.edu or contact the Needles Center at (760) 326-5033.

13. Palo Verde College Blood Drive

Palo Verde College – Needles Center will be hosting a community blood drive at 725 W. Broadway. The blood drive will take place on **Wednesday, January 21, from 10:00 a.m. to 1:45 p.m.** and residents are encouraged to participate if they are able. Donating blood is a simple way to make a meaningful difference and help ensure lifesaving supplies are available for those in need. As an added incentive, all donors will be entered for a chance to win a \$500 gift card. Appointments are encouraged to help streamline the donation process and reduce wait times. To schedule an appointment, visit vitalant.org or call 877-258-4825 and use blood drive code 100563204. The City appreciates Palo Verde College and Vitalant for their partnership in supporting this important community service opportunity.

14. Palo Verde College– Needles Center Scholarship 5K Color Run & Walk

Residents are encouraged to sign up for the Needles Center Scholarship 5K Color Run & Walk, hosted by the Palo Verde College Foundation on **Saturday, March 21, 2026** at Palo Verde College. Check-in begins at **7:30 a.m.** and the event starts at **9:00 a.m.** Registration is \$25 per person and includes a t-shirt and meal. Last year’s event raised **\$8,000**, supporting **64 students** through scholarship assistance. Participants must register by **March 14, 2026** to secure a spot. For more information or to register, visit paloverde.edu or contact the Needles Center at (760) 326-5033.

15. St. Vincent de Paul – Open House & Pantry Dedication

The Society of St. Vincent de Paul recently hosted an open house and dedication of its newly improved pantry, providing residents an opportunity to tour recent facility upgrades and learn more about available services. The City of Needles appreciates St. Vincent de Paul's continued commitment to supporting individuals and families in need and strengthening the local social safety net. This event reflects the importance of community partnerships that help expand access to resources and improve quality of life for residents. Refer to the attaches imaged for a glimpse.

16. Assemblymember Gonzalez Mobile Office Hours

Assemblymember Jeff Gonzalez's Mobile Office Hours were successfully held at El Garces on Thursday, January 15, providing residents with convenient local access to state legislative support and resources. **Three representatives from Assemblymember Gonzalez's staff** attended to meet with residents, listen to community concerns, and gain a better understanding of local needs and priorities. The City of Needles appreciates Assemblymember Gonzalez and his staff for their continued engagement and responsiveness, and for taking the time to connect directly with our community and serve our residents.

17. Needles Sunday Farmers Market at Santa Fe Park

The Needles Sunday Farmers Market continues each week at Santa Fe Park, providing residents and visitors with an opportunity to shop local and support small businesses. Hosted by Tumbleweed Markets Inc., the market features a rotating mix of vendors offering fresh produce, baked goods, coffee, handmade items, flowers, and other local goods. The market is held every Sunday through **March 31, 2026** from **8:00 a.m. – 12:00 p.m.** at Santa Fe Park. The market is also welcoming new vendors, further expanding opportunities for local entrepreneurs and artisans. This effort supports the City Council's goal of promoting community engagement while strengthening local economic activity. Additional vendor information is available by contacting Market Manager Patrick Lauterio at (760) 848-8289 or needlesfarmers@gmail.com.

18. Needles Elks Lodge – Wine, Cheese & Chocolate Pairing Event

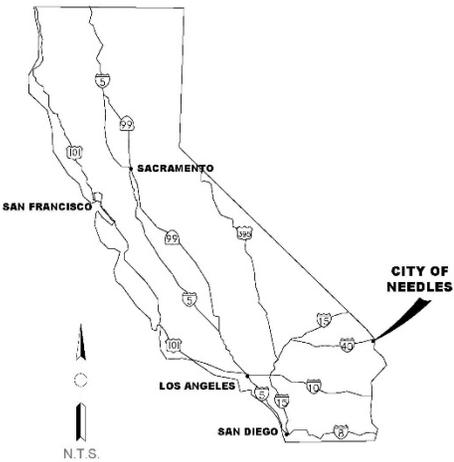
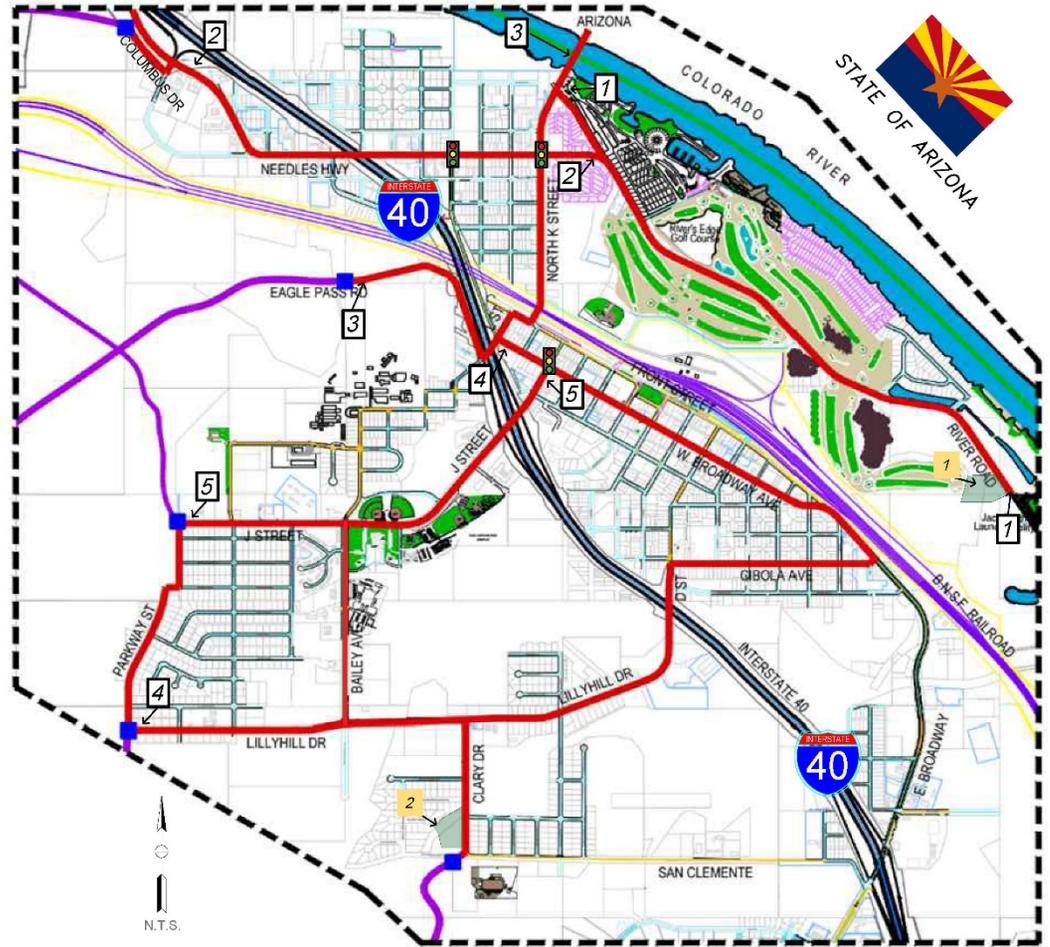
The Needles Elks Lodge #1608 will be hosting its second annual Wine, Cheese, and Chocolate Pairing Event, open to both members and non-members. The event will take place on **February 7, 2026, from 2:00 p.m. to 5:00 p.m.** at the Needles Elks Lodge located at 1000 Lilyhill Drive. Ticket prices are \$25 per person, and proceeds will support local youth scholarships. Residents interested in attending are encouraged to purchase tickets in advance. To reserve tickets, contact Sharon Dooley at (917) 797-1205. Refer to the attached flyer for more information.

1. OHMV MASTER PLAN SIGNAGE PLAN

CITY OF NEEDLES

OFF-HIGHWAY MOTOR VEHICLE (OHMV) MASTER PLAN & DESIGNATED ROUTES SIGNAGE CITY OF NEEDLES PILOT PROGRAM

INDEX OF DRAWINGS		
SHEET No.	ROUTE No.	DESCRIPTION - TYPE
1	-	TITLE SHEET
2	-	GENERAL AND STANDARD NOTES
3	1	ROUTE 1: ALONG RIVER RD
4	2	ROUTE 2: ALONG NEEDLES HWY
5	3	ROUTE 3: ALONG N K RD & EAGLE PASS RD
6	4	ROUTE 4: SEGMENT 1 - ALONG W BROADWAY AVE
7	4	ROUTE 4: SEGMENT 2 - ALONG LILLYHILL DR
8	5	ROUTE 5: ALONG J ST
9	-	CONNECTING ROUTES



LEGEND	
	CITY SIGNAL
	ALLOWABLE O.H.M.V. ROADWAY NETWORK
	ROUTE NUMBER
	O.H.M.V. ROUTES
	B.L.M. TRAILS
	STAGING AREA NUMBER
	STAGING AREA
	NEEDLES CITY ROUTES AND B.L.M. TRAILS MEET

LOCATION MAP

2. TRI-STATE COMMUNITY HEALTHCARE



3. ON-THE-GO HEALTH MOBILE CLINIC



On-The-Go Health Mobile Medical Clinic in Needles

No insurance? We can help!

Offering convenient healthcare for California residents!
Appointments highly recommended.

Who can benefit?

Open to Medi-Cal patients and those who have applied for Medi-Cal.

Primary care services

- Annual adult health screening physicals
- Point of Care screenings/testing: Hypertension, hemoglobin, and diabetes (HgbA1c, glucose)
- Pregnancy testing
- Chronic disease management medication refills (e.g. hypertension, diabetes, arthritis, thyroid)

Urgent care services

- Urine tests/Urinary Tract Infections (UTI)
- Sexually Transmitted Infections (STI):
 - Gonorrhea, chlamydia, syphilis, HIV
- Rash
- Fever/cold/flu
- Hepatitis C screening
- Minor wound care

Weekly visits every
Thursday,
starting from
8 a.m. to 4 p.m.

**Parking lot of the
Transitional
Assistance
Department**
1090 E. Broadway St.
Needles, CA

To apply for Medi-Cal,
scan the QR code
or visit the link below:

bit.ly/SBCMedi-Cal



Public Health



1 (800) 722-4777

Press 5 for Mobile Clinic Appointments

dph.sbcounty.gov

6. NEEDLES PRIDE

SPRING INTO ACTION

Community Cleanup Day

**Duke Watkins Park
Flip Mendez Pkwy/J Street
Saturday, January 17, 2026
8 AM - 9 AM**

Join your friends and neighbors as we work together to clean our community. No registration required. The City will provide bags, pickers and gloves!



cityofneedles.com

7. HOME RUN DERBY



HOME RUN DERBY

SATURDAY, JANUARY 24 • 12:00 PM START

Ed Parry Field • NEEDLES, C.A

Come swing for the fences at the 2026 Needles Little League Home Run Derby! Open to all ages – from youth to adults! Snack bar will be serving food.

Divisions

- 6 & Under
- 7-8
- 9-10
- 11-12
- 13-15
- 19+ Adult Division

(Legends Division 40+ if turnout allows)

REGISTRATION

Sign up early or register at the field starting 11:15 AM

Entry Fees

- Ages 6 & Under – \$5
- Ages 7-12 – \$10
- Ages 13-18 – \$15
- Adults – \$20
- Extra 10 swings – \$5
- Second-chance swing – \$2

Awards

- Movie tickets
- Snack bar bucks

Zelle: @NeedlesLittleLeague@gmail.com

Questions? Contact Josh Raley 760-220-7886
or Ashley Smith 928-605-5010

8. RIVERS EDGE GOLF COURSE



RIVERS EDGE GOLF COURSE
Presents

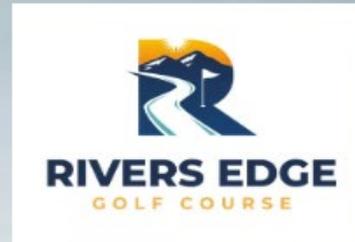
JANUARY BLUES GOLF TOURNAMENT

Saturday, January 17th 2026
8:30 CA Shotgun Start

*3-PERSON SCRAMBLE - Handicap Included
\$55 Per Player Includes Golf, Cart, Range Balls
Prizes & Payouts*

Closest to Pin - Long Drive
Optional Skins/Buy-In

144 Marina Drive Needles, CA 92363
(760) 326-3931
JJDELEON@GOLFNEEDLESCA.COM



**Feb 21st
2026
8:00 AM Shotgun**

**3-Person
Scramble**

**Low Net/Gross
Plus Skins**

**\$55 Per Player
\$165 Team**

Wilson Birthday BASH TOURNAMENT

Call Rivers Edge Golf Course to sign up or
email JJ DeLeon @ jjdeleon@golfneedlesca.com
(760) 326-3931

8. RIVERS EDGE GOLF COURSE

**REGISTER
TODAY!**



**FEB
14TH**

9:00 AM - 10:00 AM

**GOLF
CLINIC**

**Topic - SHORT
GAME**

HOSTED BY JJ DELEON

ADMISSION FEE: \$25 PER CLIENT / ALL AGE RANGES

LIMITED TO FIRST 12 SIGN UPS

144 MARINA DRIVE NEEDLES, CA 92363 / GOLFNEEDLESCA.COM /

9. NEEDLES CHAMBER GOLF SPONSORSHIP

2026 "Teeing Off on Route 66" Golf Tournament

REGISTRATION FORM

Name of Business _____

Contact Person _____

Contact Phone _____ Business Phone _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Website _____

SPONSORSHIP SELECTION

- | | | |
|---|--|--|
| <input type="checkbox"/> Mother Road | <input type="checkbox"/> TEE SIGN | <input type="checkbox"/> HOLE IN ONE |
| <input type="checkbox"/> Main Street of America | <input type="checkbox"/> Booklet | <input type="checkbox"/> PROMO ITEMS |
| <input type="checkbox"/> Will Rogers Highway | <input type="checkbox"/> 3 PERSON SCRAMBLE | <input type="checkbox"/> CLOSET TO PIN |
| <input type="checkbox"/> 1926 Legacy | <input type="checkbox"/> CONTINENTAL BREAKFAST | <input type="checkbox"/> GIFT BASKET |
| <input type="checkbox"/> Neon Lights | <input type="checkbox"/> LUNCH | <input type="checkbox"/> RAFFLE ITEM |
| <input type="checkbox"/> Route 66 (Special) | <input type="checkbox"/> LONGEST DRIVE | <input type="checkbox"/> DOOR PRIZES |

Please List Names of Players (Teams)

TEAM 1	TEAM 2	TEAM 3
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____

PLEASE ATTACH BUSINESS CARD OR LOGO

Date Payment Received _____ Amount \$ _____

Method: Cash Credit Card Check# _____

NOTES: _____

Please make checks payable to Needles Area Chamber of Commerce
or Contact the Needles Chamber to make other arrangements.

RIVERS EDGE GOLF COURSE PRESENTS



TEERING OFF ON ROUTE 66 GOLF TOURNAMENT

SAT 2026
MAR 7

PRICE PER PERSON: \$75
PRICE PER TEAM: \$225

3-PERSON SCRAMBLE

SHOTGUN START AT 8:00AM (CA)

PAYOUTS AND PRIZES AT 1:30 PM

BENEFITTING NEEDLES
CHAMBER OF COMMERCE

DEADLINE TO SIGN UP
MARCH 5, 2026

CONTACT US AT: +1 (760) 326 - 3931

WWW.GOLFNEEDLESCA.COM

10. ROUTE 66 100TH INFO FAIR & CLASSIC CAR SHOW



Entries: Pre- 1975

CLASSIC CAR SHOW

SATURDAY, FEBRUARY 14, 2026

9:00AM ~ 2:00PM

Registration begins at 7am

COST: \$20.00 (payable in cash, check or zelle)

LOCATION: EL GARCES
950 FRONT ST NEEDLES, CA

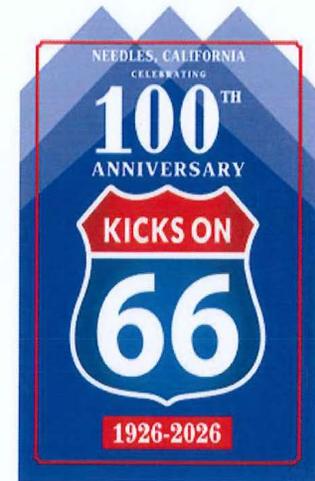
RAFFLE PRIZES AND A 50/50
RAFFLE

CATEGORIES:
*BEST IN SHOW
*UNDER CONSTRUCTION
*RAT ROD
*PEOPLE'S CHOICE



CONTACT JAN JERNIGAN FOR INFORMATION
at 760 221 3211

Have some fun with us at
El Garces on Route 66 Needles!



Let's **KICK OFF**
our **100th Anniversary!**

Saturday, February 14th, 2026
9am - 2pm (PST)

Featuring...

- ★ Route 66 Information
- ★ Route 66 Books
- ★ Route 66 items/memorabilia
for sale
- ★ Food Trucks
- ★ Complimentary El Garces
- ★ Tours
- ★ Vendor Drawings



All Route 66 Vendors Invited!

No Charge for vendor tables / Setup begins Friday at Noon / Call to reserve a table

Questions or Vendor Reservations? - Call Jan Jernigan at 760-221-3211

11. GOOD MORNING NEEDLES CHAMBER



12. PALO VERDE COLLEGE NEEDLES

WELDING CLASSES



SPRING 2026

WEL
103-01

Basic Tungsten Arc

201-01

Adv Gas Tungsten Arc

202-02

Adv Oxyacetylene Gas

Classes held at Needles High
Monday - Friday
Start Date: Jan. 26, 2026

www.paloverde.edu

PALO VERDE
COLLEGE
NEEDLES
EDUCATIONAL
CENTER

REGISTER FOR CLASSES!

SPRING 2026

Registration Closes Jan 30, 2026
Classes Begin Jan 26, 2026

Empower your future with
excellence and growth in
every learning experience.



For More Information
www.paloverde.edu

725 W. Broadway St., Needles, CA 92363

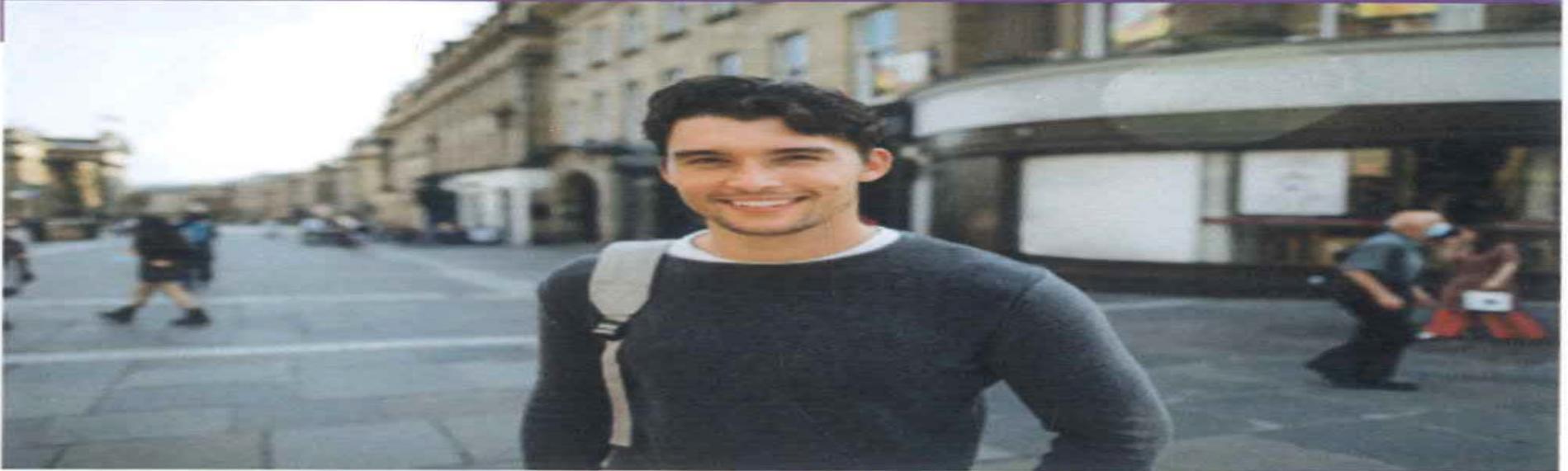


APPLY
HERE



13. PALO VERDE BLOOD DRIVE

Because of you, life doesn't stop.



PALO VERDE COMMUNITY COLLEGE - NEEDLES CENTER

WEDNESDAY, JANUARY 21
10:00 A.M. - 1:45 P.M.
BLOODMOBILE - 725 W. BROADWAY ST.
NEEDLES

Make an appointment at [vitalant.org](https://www.vitalant.org) or call 877-25-VITAL
Use blood drive code: 100563204



Save Lives for Your Chance to win a \$500 Gift Card

We're wishing our donors a prosperous 2026! To give you a head start, 26 donors will win a special thank-you gift. Donate Jan. 5-Feb. 8 for a chance to win one of 26 \$500 Rewards gift cards, opt-in required

For more information visit us at [vitalant.org](https://www.vitalant.org) or call 877-258-4825. **Because of you, life doesn't stop.**

vitalant. 

14. PALO VERDE COLLEGE



PALO VERDE COLLEGE
FOUNDATION
WHERE KNOWLEDGE TAKES ROOT AND OPPORTUNITY GROWS

NEEDLES CENTER
SCHOLARSHIP
5K
COLOR
RUN &
WALK



SATURDAY,
MARCH 21, 2026

STARTS AT PALO VERDE COLLEGE
AT 9AM; CHECK-IN AT 7:30 AM

For more information call (760) 326-5033
or visit www.paloverde.edu

725 W. Broadway, Needles, CA 92363

REGISTRATION

\$25 PER PERSON, INCLUDES TSHIRT & MEAL

- Age Categories:**
- 12 years & Under
 - 13 - 17 years
 - 18 - 49 years
 - 50 years & above



Scan code or follow
link to get started
<https://bit.ly/NdIs5k>

Must Register Before March 14

15. ST VINCENT OPEN HOUSE



16. ASSEMBLYMEMBER MOBILE OFFICE HOURS



17. FARMERS MARKET



18. NEEDLES ELKS LODGE EVENT



**NEEDLES LODGE#1608
1000 LILYHILL DRIVE
NEEDLES CA 92363
IS PROUD TO PRESENT
ITS SECOND ANNUAL**

WINE CHEESE AND CHOCOLATE PAIRING OPENED TO ALL

Proceeds to Fund Scholarships

FEBRUARY 7, 2026 2-5 PM

TICKETS \$25.00

at the Bar or

TO RESERVE YOUR TICKET

Sharon Dooley @ 917-797-1205