

## MINUTES

**REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES**

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**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WAS RECESSED BY  
THE CITY CLERK TO 6:00 P.M.**

**TUESDAY, MAY 14, 2024  
COUNCIL EXECUTIVE SESSION – None  
CITY COUNCIL MEETING – 6:00 PM**

**CALL TO ORDER** - Mayor Jernigan called the meeting to order at 6 pm  
**ROLL CALL**

**PRESENT**

Council Member Ellen Campbell  
Mayor Janet Jernigan  
Council Member JoAnne Pogue  
Council Member Tona Belt  
Council Member Henry Longbrake

**ABSENT**

Council Member Jamie McCorkle  
Vice Mayor Kirsten Merritt

Also in attendance were City Manager Patrick Martinez, City Attorney John Pinkney (via Teams), City Clerk Dale Jones, and Assistant City Clerk Candace Clark.

**PLEDGE OF ALLEGIANCE** - led by Mayor Jernigan

**INVOCATION** - Given by Council Member Campbell

**APPROVAL OF AGENDA**

Council Member Campbell moved, second by Council Member Pogue to approve the agenda. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, Pogue, Belt, and Longbrake  
Noes: None  
Absent: Council Member McCorkle and Vice Mayor Merritt  
Abstain: None

**CONFLICT OF INTEREST** - None

**CORRESPONDENCE** - None

**INTRODUCTIONS** - Mayor Jernigan acknowledged Former Council Member Tim Terral in attendance

**CITY ATTORNEY** – Parliamentary Procedures given by City Attorney Pinkney via Teams

**PUBLIC APPEARANCE** - None

**PRESENTATIONS**

1. City Clerk Jones administered the Oath of Office to Pamela Osteen, Human Resource Specialist, and William Guzman, Building Inspector.
2. City Manager Martinez presented a Certificate of Congressional Recognition to the Mayor and City Council for Needles Behavior Health Clinic in celebration of the City of Needles Expansion Project Award Ceremony.

**PUBLIC HEARING**

3. Adopt Resolution 2024-22 Amended, finding that the abandonment of the road right-of-way consisting of an unused portion of right-of-way along "O" Street, South of Market Street, adjacent to Assessor's Parcel Numbers 0185-046-13 and 0185-085-29, is in compliance with the General Plan.

Interim Development Director Kathy Raasch reported and presented a PowerPoint.

There were no council questions of staff.

Mayor Jernigan opened the public hearing at 6:15 pm

There was no public comment

Mayor Jernigan closed the public hearing.

Council Member Pogue moved, second by Council Member Campbell to adopt Resolution 2024-22 Amended, finding that the abandonment of the road right-of-way consisting of an unused portion of right-of-way along "O" Street, South of Market Street, adjacent to Assessor's Parcel Numbers 0185-046-13 and 0185-085-29, is in compliance with the General Plan. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, Pogue, Belt, and Longbrake

Noes: None

Absent: Council Member McCorkle and Vice Mayor Merritt

Abstain: None

#### **RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT COUNCIL / NPUA MEETING at 6:16 pm**

#### **PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS - None**

#### **REGULAR NPUA / COUNCIL ITEMS**

4. Accept Change Order #1 to the Design-Build Contract with Pacific Hydrotech Corporation for the Well 11 Treatment Facility project resulting in an increase to the contract in the amount of \$338,607.66 for a new total contract amount of \$6,098,007.66; and authorize staff to execute said Change Order.

Council Member Campbell moved, second by Council Member Pogue to accept Change Order #1 to the Design-Build Contract with Pacific Hydrotech Corporation for the Well 11 Treatment Facility project resulting in an increase to the contract in the amount of \$338,607.66 for a new total contract amount of \$6,098,007.66; and authorize staff to execute said Change Order.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, Pogue, Belt, and Longbrake

Noes: None

Absent: Council Member McCorkle and Vice Mayor Merritt

Abstain: None

#### **ADJOURNED THE JOINT NPUA/COUNCIL MEETING & RECONVENED THE COUNCIL MEETING at 6:18 p.m.**

#### **PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None**

#### **COUNCIL CONSENT CALENDAR**

Council Member Campbell moved, second by Council Member Belt, to approve items 5 through 7 on the consent calendar. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, Pogue, Belt, and Longbrake

Noes: None

Absent: Council Member McCorkle and Vice Mayor Merritt

Abstain: None

5. Approved the Warrants Register through May 14, 2024

6. Approved the Minutes of April 23, 2024
7. Accepted Proposal for Contract Amendment No. 2 from TKE Engineering, Inc. to Provide Professional Consulting Services for the Development Impact Fee Update for an amount not to exceed \$6,500 for a new total cost not to exceed \$92,600 and authorized staff to execute an Amendment to the task between City and TKE Engineering for said work.

## **END OF COUNCIL CONSENT CALENDAR**

### **REGULAR COUNCIL ITEMS**

8. Adopt Resolution 2024-21, a list of Projects for Fiscal Year 2024-2025 funded by SB1: The Road Repair and Accountability Act of 2017.  
 Council Member Campbell moved, second by Council Member Belt, to adopt Resolution 2024-21, a list of Projects for Fiscal Year 2024-2025 funded by SB1: The Road Repair and Accountability Act of 2017. Motion carried by the following roll call vote:  
 Ayes: Council Members Campbell, Pogue, Belt, and Longbrake  
 Noes: None  
 Absent: Council Member McCorkle and Vice Mayor Merritt  
 Abstain: None
9. Award bid to Superior Paving Company, Inc. DBA United Paving Company for the Obernolte Street Improvement Project in the amount of \$971,988.40 plus 5% contingency for a total project cost of \$1,020,587.82 and authorize staff to execute a Public Works Agreement with United Paving Co. and move forward with the Notice of Award and Notice to Proceed.  
 Council Member Belt moved, second by Council Member Pogue, to award bid to Superior Paving Company, Inc. DBA United Paving Company for the Obernolte Street Improvement Project in the amount of \$971,988.40 plus 5% contingency for a total project cost of \$1,020,587.82 and authorized staff to execute a Public Works Agreement with United Paving Co. and move forward with the Notice of Award and Notice to Proceed. Motion carried by the following roll call vote:  
 Ayes: Council Members Campbell, Pogue, Belt, and Longbrake  
 Noes: None  
 Absent: Council Member McCorkle and Vice Mayor Merritt  
 Abstain: None
10. Award bid to Vance Corporation for the Phase IV-A Street Improvements Project in the amount of \$1,333,319.11 plus 5% contingency for a total project cost of \$1,399,985.07 and authorize staff to execute a Public Works Agreement with Vance Corporation and move forward with the Notice of Award and Notice to Proceed.  
 Council Member Campbell moved, second by Council Member Belt, to award bid to Vance Corporation for the Phase IV-A Street Improvements Project in the amount of \$1,333,319.11 plus 5% contingency for a total project cost of \$1,399,985.07 and authorized staff to execute a Public Works Agreement with Vance Corporation and move forward with the Notice of Award and Notice to Proceed. Motion carried by the following roll call vote:  
 Ayes: Council Members Campbell, Pogue, Belt, and Longbrake  
 Noes: None  
 Absent: Council Member McCorkle and Vice Mayor Merritt  
 Abstain: None

**CITY ATTORNEY REPORT** - Given by City Attorney Pinkney

**CITY CLERK REPORT** - Given by City Clerk Jones

**CITY MANAGER REPORT** - Given by City Manager Martinez

**COUNCIL REQUESTS**

**Councilmember Campbell** - had no requests

**Councilmember Pogue** - Commended City Manager Martinez for stepping up so quickly on the DMV issue, and asked about possible City help with the upcoming DMV temporary closure.

**Councilmember Belt** - had no requests

**Councilmember Longbrake** - reported that he has had several complaints about Set Free being overcrowded and having bed bugs.

**Mayor Jernigan** - reported on her attendance at the Golf Course Water groundbreaking, the upcoming week is National Police Week, she commended our local Sheriff's staff and their public outreach; attended Tri-State dedication for their Dentistry and spoke with the owner, who is working to get Children's Dentist at least two times a week, and they gave away bags of food and unlimited strawberries that same weekend; Pacific Clinics had a food drive last week at the Behavioral Health Clinic; reported on her attendance with City Manager at SCAG last week where there was a focus on downtown revitalization and business diversity; wished best of luck to Needles Baseball, Softball, and Golf teams, and to her 5 nephews on the Baseball team; reported Run for the Wall tomorrow will have Needles Mustang Band and Tribal Band performing.

**ADJOURNMENT** - Mayor Jernigan adjourned the meeting at 6:36 pm

ATTEST:

  
Mayor Janet Jernigan

  
City Clerk Dale Jones, CMC