



MINUTES

REGULAR MEETING
OF THE PLANNING COMMISSION
CITY OF NEEDLES, CALIFORNIA
WEDNESDAY, MAY 6, 2026, AT 4:00 PM
COUNCIL CHAMBERS, 1111 BAILEY AVE., NEEDLES

CALL TO ORDER - Chair Wright called the meeting to order at 4:01 PM

Chair Wright called for a vote to excuse the absence of Commissioner Bosboom.

Commissioner Long made a motion, second by Commissioner Beard, to approve an excused absence for Commissioner Bosboom. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright

Noes: None

Absent: Commissioner Bosboom

Abstain: None

ROLL CALL

PRESENT

Commissioner Owen Long

Commissioner Barbara Beard

Commissioner Joe Payson

Chair Michael Wright

ABSENT

Commissioner Will Bosboom

PLEDGE OF ALLEGIANCE - Led by Chair Wright

APPROVAL OF AGENDA

Commissioner Beard made a motion, second by Commissioner Long, to approve the agenda. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright

Noes: None

Absent: Commissioner Bosboom

Abstain: None

CONFLICT OF INTEREST - None

CORRESPONDENCE - Chair Wright announced the resignation of Commissioner Allen Cox.

INTRODUCTIONS - Chair Wright acknowledged Council Member Pogue in attendance.

PRESENTATIONS

1. City Planner Romero presented a PowerPoint on Mobile Food Vendor Process & Permit Guidance - Planning presentation regarding newly developed informational handouts intended to clarify the City of Needles and San Bernardino County Environmental Health Services (EHS) permitting processes for mobile food vendors and temporary food facilities.

Commissioners asked questions, staff responded, and considerable discussion ensued.

PUBLIC APPEARANCE - None

REGULAR ITEMS

2. Approve the Minutes of March 4, 2026

Commissioner Beard made a motion, second by Commissioner Payson, to approve the minutes of March 4, 2026. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright
Noes: None
Absent: Commissioner Bosboom
Abstain: None

COMMISSIONER REQUESTS

Commissioner Long commented on the boat shop upgrades

Commissioner Beard reported on a large aluminum building being constructed behind her and inquired as to whether or not a permit was issued.

Commissioner Payson commented on the permitting process, asking that staff look at solutions to streamline and shorten the process.

Chair Wright had no requests

CITY MANAGER REPORT

City Manager's Report for the weeks of April 17 and 24, 2026 given by City Manager Martinez.

ADJOURNMENT

Chair Wright called for a motion to adjourn. Commissioner Beard made a motion, seconded by Commissioner Payson.

Motion passed by unanimous vote.

Meeting adjourned at 4:38 PM


Chair Michael Wright


City Clerk Candace Clark



I hereby certify that this is a true and correct copy of the minutes of the Planning Commission meeting held on May 6th, 2026, and approved by the Planning Commission of the City of Needles, on June 3, 2026.



Candace Clark, CPMC, CMC
City Clerk