



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
CITY OF NEEDLES, CALIFORNIA  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

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**TUESDAY, JANUARY 9, 2024**

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE  
RECESSED BY THE CITY CLERK TO 5:30 P.M.  
CITY COUNCIL MEETING – 6:00 PM**

**TO JOIN THE LIVE TEAMS MEETING:** log into the City of Needles website at [www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join the meeting](#)

**If asked, enter the following: Meeting ID: 202 090 977#**

**OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 202 090 977#  
The meetings are being recorded.**

**THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR  
TO NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)**

CALL TO ORDER  
ROLL CALL

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**

**PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS**

A three-minute time limit per person has been established.

**RECESS TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- a. NPUA/Council: Conference with legal counsel – anticipated litigation pursuant to Government Code Section 54956.9(d) 2, 3 and/or 4 (regarding potential litigation with Medical Investor Holdings LLC, NCA Management, 3247 AM LLC and 2103 D, LLC related to Cannabis taxes).

**EXECUTIVE SESSION REPORT - by City Attorney**

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS  
CITY ATTORNEY – Parliamentary Procedures

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you**

**ADJOURN THE JOINT NPUA/COUNCIL MEETING & RECONVENE THE CITY COUNCIL MEETING  
CALL TO ORDER (Roll Call Previously Taken)**

**PUBLIC APPEARANCE** - Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

### **PRESENTATIONS**

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Presentation to Linda Kidd for her service on the Planning Commission and the City of Needles
2. Presentation by Michael Fink, CPA with Fechter & Company Accept and File the City fiscal year ended June 30, 2022 audit report completed by Fechter & Company. **(ACT)**

### **PUBLIC HEARING**

3. Public Hearing noticed to receive public input on a proposed fare increase for ridership on the Senior/Disabled Dial-a-Ride (DAR) transportation service effective as of February 1, 2024
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Resolution No. 2024-1 approving a fare increase for ridership on the Senior/Disabled Dial-a-Ride (DAR) transportation service effective as of February 1, 2024 **(ACT)**

### **PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS**

A three-minute time limit per person has been established.

**COUNCIL CONSENT CALENDAR** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 4 through 10 on the Consent Calendar by affirmative roll call vote. **(ACT)**

4. Approve the Warrants Registers of December 26, 2023 and January 9, 2024
5. Approve the Special & Regular Meetings Minutes of December 12, 2023
6. Approve the release of the Temporary Certificate of Occupancy Agreement with H-Street Patient Care for the building located at 101 W. Spikes Road, Also known as APN# 0650-431-10-0000
7. Ratify the City Managers signature dated December 19, 2023, accept the Regents of the University of California grant for the City of Needles Animal Shelter award and authorize an FY 24 budget adjustment in the amount of \$112,000
8. Hearing on Appeal of City's Notice of Revocation of Cannabis Business License/Permit for the following Cannabis Businesses:  
3247 Needles Highway, Suite E, Needles, CA (2103 D, LLC);  
3247 Needles Highway, Suite A, Needles CA (3247 AM, LLC)  
3241 Needles Highway, Needles, CA (NCA Management Co., LLC)  
3253 Needles Highway, Needles CA (Medical Investor Holdings, LLC)

**HEARING CONTINUED TO JANUARY 23, 2024**

**(INF)**

9. Accept Minagar and Associates, Inc. Proposal to Provide Engineering Services for the Design and Project Management of the Active Transportation Plan Cycle 6 - City of Needles Schools and Seniors Sidewalk Project for a not to exceed amount of \$215,940 and authorize staff to execute the Professional Services Agreement and issue a Notice to Proceed.
10. Waive the reading and adopt Resolution 2024-02, Authorizing City Manager to Execute Program Supplement No. 00000A384 to Administering Agency-State Agreement for State Funded Projects No. 08-5220S21 with the State of California Department of Transportation (Caltrans) for the administration of State funds for the Schools and Seniors Sidewalk Project.

## **END OF COUNCIL CONSENT CALENDAR**

### **CITY ATTORNEY REPORT**

### **CITY MANAGER REPORT**

#### **11. MANAGERS REPORT**

### **COUNCIL REQUESTS**

Councilmember Campbell  
Councilmember McCorkle  
Vice Mayor Merritt  
Council Member Pogue  
Councilmember Belt  
Councilmember Longbrake  
Mayor Jernigan

## **ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS  
AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)**

**Posted: January 5, 2024**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*

*I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.*

*Dated this 5th day of January 2024*

*/s/ Dale Jones, CMC, City Clerk*