



(ACT) – ACTION NEEDED  
(INF) – INFORMATION ONLY  
(DIS) – DISCRETIONARY

## **A G E N D A**

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
CITY OF NEEDLES, CALIFORNIA  
**TUESDAY, APRIL 26, 2022**  
COUNCIL EXECUTIVE SESSION – **5:00 P.M.**  
CITY COUNCIL MEETING – **6:00 P.M.**  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

**AUTHORIZED BY AB 361**

**THE MAYOR AND COUNCIL MEMBERS MAY BE ATTENDING THIS MEETING VIA**

**\*\*\* MICROSOFT TEAMS \*\*\***

**THE PUBLIC MAY ALSO ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING  
PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)**

**TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join the meeting](#)**

**If asked, enter the following: Meeting ID: 165 123 740#**

**OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 165 123 740#**

**The meetings are being recorded. - MASKS ARE ENCOURAGED**

CALL TO ORDER

ROLL CALL

Councilmember Belt has requested an excused absence

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**

CALL TO ORDER (Roll Call previously taken)

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS (A three-minute time limit per person has been established.)

### **RECESS TO EXECUTIVE SESSION**

- a) COUNCIL: Conference with real property negotiator pursuant to Government Code §54956.8: Agency negotiator City Manager Rick Daniels or his designee. Negotiating Parties are the City of Needles as the potential Licensor/seller and San Bernardino County as the potential licensee/buyer of a portion of the city owned building located at 1111 Bailey Avenue, APN 0185-221-13-0000. Under negotiations are the price and terms
- b) COUNCIL: Conference with real property negotiator pursuant to Government Code §54956.8: Agency negotiator City Manager Rick Daniels or his designee. Negotiating Parties are the City of Needles as the potential seller and William Cavanaugh as the potential buyer of a portion of the property described as a 4.59 acre vacant parcel, generally located South of W. Broadway Street and West of the S Street Flood Control Channel, APN 0185-071-11. Under negotiations are the price and terms

- c) COUNCIL: Public Employee Performance Evaluation pursuant to Government Code Section 54957 - Title of position: City Clerk
- d) NPUA / COUNCIL: Conference with Legal Counsel regarding potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4) one potential case

## **RECESS THE JOINT NPUA / COUNCIL MEETING - RECONVENE THE CITY COUNCIL MEETING**

### **EXECUTIVE SESSION – Report by City Attorney**

#### **CALL TO ORDER**

ROLL CALL Councilmember Belt has requested an excused absence

#### **INVOCATION**

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

#### **CONFLICT OF INTEREST**

#### **CORRESPONDENCE**

#### **INTRODUCTIONS**

#### **CITY ATTORNEY - Parliamentary procedures**

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.**

**PUBLIC APPEARANCE** – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

### **PRESENTATIONS**

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 1) Presentation by Sandy Sup, CPA, MBA, Audit Manager, Fechter & Company, of the final City Audit Report for Fiscal Year ending June 30, 2021 – Receive and File (ACT)
- 2) Presentation by Michael Bracken, Development Management Group (DMG) Inc's Economic Investment Marketing and Branding Strategic Plan (2022-2025) – Accept Plan (ACT)
- 3) Terri Pilawa, One Legacy Ambassador, will share her organ transplant story and receive a proclamation naming April 2022 as National Donate Life Month (INF)

**PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS** (A three-minute time limit per person has been established.)

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 4 through 16 on the Consent Calendar by affirmative roll call vote. (ACT)

- 4) Approve the Warrants Register through April 26, 2022

- 5) Approve the minutes of January 11, January 25, February 8, February 22, March 8, and March 22, 2022
- 6) Authorize a two-year contract extension with California Consulting for grant writing services and accept an increase from \$95.00/hour to \$110.00/hour
- 7) Ratify the City Manager's signature accepting two grants from the California Department of Parks and Recreation, Contract No. C9801552 for \$177,952 and Contact No. C9802255 for \$3,164 for Jack Smith Park Improvements
- 8) Accept TKE Engineer's Proposal for design work, bidding assistance and construction management not to exceed \$18,832 for Jack Smith Park Improvements to be reimbursed by the State of California Department of Parks and Recreation Per Capita Contract No.'s C9801552 and C9802255
- 9) Accept Change Order #1 with Pacific Play Systems for additional wood fibers and a filter fabric not to exceed \$9,985 to be funded by the Statewide Park Development and Community Revitalization Duke Watkins Grant No. C9803078
- 10) Accept the work completed by Petrelli Electric Co. for the Electric Reliability Program Task #1 not to exceed \$267,650 funded by Construction Deposits for Electric upgrades and Task #2 not to exceed \$202,000 funded by Electric Asset Replacement Fund and authorize a Notice of Completion and record with the San Bernardino County Recorder's Office
- 11) Waive the reading and adopt Resolution No. 2022-35 authorizing the City Manager or designee to execute the Master Program Supplemental Fund Exchange, Fund Transfer Agreements, and any amendments with the California Department of Transportation and ratify the City Manager's signature on Agreement No. 08-5220S21 awarding the City \$40,000 with a match of \$4,460 to complete a Local Roadway Safety Plan (LRSP)
- 12) Approve a Second Amendment to On-Call Consulting Services Agreement between the City of Needles and Development Management Group, Inc. (DMG) for Economic Development Consulting Services not to exceed \$66,000 using General Fund Reserves
- 13) Waive the reading and adopt Resolution No. 2022-36 approving the list of projects for Fiscal Year 2022-2023 funded by SB1: The Road Repair and Accountability Act of 2017
- 14) Award a bid to Minagar & Associates Inc. to complete a Local Roadway Safety Plan (LRSP) not to exceed \$39,984 funding provided by the California Department of Transportation Agreement No. 08-5220S21
- 15) Authorize the City Manager to prepare and apply for a grant from the State of California for supplemental law enforcement and drug prevention efforts and to undertake all efforts to secure funding
- 16) Approve the Third Amendment to the Professional Services Agreement for Building Support Services with Willdan increasing the Contract Compensation to an amount not to exceed \$198,000

## **End of Consent**

## REGULAR ITEM

- 17) Ordinance No. 649-AC Amending Chapter 12 Entitled "Licenses" adding "Short-Term Residential Rentals" to the Needles Municipal Code (2nd reading – adopt) (ACT)
- 18) Ordinance No. 650-AC amending Section 15A-7 "Designated Skateboarding Areas" hours of operation (1st reading – post) (ACT)
- 19) Review and authorize the Mayor to sign a letter(s) of support for legislation proposed by Senator Shannon Grove (ACT)

## CITY ATTORNEYS REPORT

## CITY MANAGERS REPORT

## COUNCIL REQUESTS

Councilmember Campbell  
Councilmember Evans  
Councilmember Merritt  
Vice Mayor Paget  
Councilmember Belt  
Councilmember Longacre  
Mayor Williams

## ADJOURNMENT

### **INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**

<http://www.cityofneedles.com>

Posted April 22, 2022

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 22nd day of April 2022

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Dale Jones, CMC, City Clerk