



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE  
BOARD OF PUBLIC UTILITIES OF THE  
CITY OF NEEDLES, CALIFORNIA  
TUESDAY, JANUARY 21, 2025 AT 4:00 PM  
EL GARCES HISTORIC DEPOT  
950 FRONT STREET, NEEDLES

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THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS  
IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY  
EMAILING [csallis@cityofneedles.com](mailto:csallis@cityofneedles.com)

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join meeting](#)

If asked, enter the following: Meeting ID: 759 412 75#  
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 759 412 75#  
Meetings are being recorded

CALL TO ORDER - ROLL CALL

ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBER DAVID CAIRNS - WELCOME

APPROVAL OF AGENDA (ACT)

### CORRESPONDENCE

**PUBLIC APPEARANCE:** Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please come to the podium and announce your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Chairman or any Member of the Board may pull an item from the Consent Calendar for discussion. Prior to Board action, a member of the public may address the Board on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 1 through 4 on the Consent Calendar by affirmative vote (ACT)

1. Minutes of regular meeting held December 3, 2024
2. Authorize the City Manager to execute a Landis & Gyr Software as a Service Agreement providing for third-party hosted "software as a service" with respect to certain City information technology needs and related smart grid program

3. Power Purchase Cost Adjustment (PCA) for months of July through November 2024 and decrease the over-hydro rate from \$0.1538 to \$0.1338 with a reduction of .02 power cost adjustment effective as of February 1, 2025
4. Authorize the City Manager to execute Amendment No. 3 to Contract No. 06-XX-30-W0452 between the City of Needles and Metropolitan Water District of Southern California for delivery of Lower Colorado Water Supply Project Water

**REGULAR ITEMS** (A three minute time limit per person has been established per Municipal Code Section 2-18)

5. Selection of a Chair and Vice Chair for the ensuing year of 2025
6. PowerPoint presentation of Electric Services Terms and Conditions, Wastewater Collection & Treatment Services Terms and Conditions, and Water Services Terms and Conditions and adopt Resolutions
  - a) Resolution No. 1-21-25 BPU rescinding Chapter 6C, establishing terms and conditions for the sale of electric services, of the Needles Municipal Code in its entirety and adopting a new Chapter 6C, Electric Services, regarding the terms and conditions for the sale of electric services (ACT)
  - b) Resolution No. 1-21-25-1 BPU rescinding Chapter 17, Wastewater Collection and Treatment Services, of the Needles Municipal Code in its entirety and adopting a new Chapter 17, Wastewater Collection and Treatment Services, regarding the terms and conditions for the sale of wastewater services (ACT)
  - c) Resolution No. 1-21-25-2 BPU rescinding Chapter 22, Water, of the Needles Municipal Code in its entirety and adopting a new Chapter 22, Water Services, regarding the terms and conditions for the sale of water services (ACT)

**REPORTS**

7. EUSI, LLC operational support services relating to the wastewater treatment facility and collection system November and December 2024
8. Monthly Activity Report November 2024
9. Present Perfected Rights Report December 2024

**PENDING MATTERS (not for discussion at this time)**

Arc Flash Study System Improvements Cost Estimate and Timeline Report (per Board action on April 4, 2023)

Report on Park Moabi powerline after November 2024 election (Board request on July 2, 2024)

**MANAGER'S REPORT**

10. Manager's Report January 3 and January 10, 2025

**BOARD REQUESTS**

**ADJOURNMENT**

**INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE  
PRIOR TO THE MEETING AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)**

**Posted: January 16, 2025**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Administrative Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 115. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*