



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
EL GARCES – 950 FRONT STREET, NEEDLES

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TUESDAY, FEBRUARY 25, 2025  
COUNCIL EXECUTIVE SESSION – 5:30 PM  
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING [cclark@cityofneedles.com](mailto:cclark@cityofneedles.com)

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at [www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [click here to join the meeting](#)

If asked, enter the following: Meeting ID: 167 408 285#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 167 408 285#  
The meetings are being recorded.

CALL TO ORDER  
ROLL CALL

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**

**PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS**

A three-minute time limit per person has been established.

**RECESS TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- a. Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). One potential Case.

**EXECUTIVE SESSION REPORT - by City Attorney**

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS  
CITY ATTORNEY – Parliamentary Procedures

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you**

**PUBLIC APPEARANCE** - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

## **PRESENTATION**

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Pastor James Jones will give a presentation on the end of year report for Isabel's Pantry Food Bank. (INF)

## **INTERVIEWS**

2. Interview/Appoint Patrick McCaffrey to the Housing Commission, Tenant over 62 position, with a term to expire 12/31/2028 (ACT)

## **PUBLIC HEARING**

3. Approval of Resolution 2025-13 recommending approval of a Conditional Use Permit, for the conversion of an existing motel to a multi-family residential complex comprised of 29 micro-apartments and 1 manager's office unit at 1707 Needles Hwy, (APN 0185-048-09-0000) in the General Commercial (C-2) land use zoning designation. (ACT)
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
    - Applicant Comments
    - Comments in Favor
    - Comments Opposed
    - Applicant Rebuttal
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Adopt Resolution 2025-13 approving a Conditional Use Permit, for the conversion of an existing motel to a multi-family residential complex comprised of 29 micro-apartments and 1 manager's office unit at 1707 Needles Hwy, (APN 0185-048-09-0000) in the General Commercial (C-2) land use zoning designation.

## **PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS**

A three-minute time limit per person has been established.

## **REGULAR NPUA / COUNCIL ITEMS**

4. Approve City Council Resolution No. 2025-12 and NPUA Resolution No. 02- 25-2025-NPUA Amending Resolution No.'s 2024-27 and 06-11-2024- NPUA. Adopt the Proposed Revised Budgets for FY 2024-25 Mid-year Budget Revisions-City of Needles and NPUA. (ACT)

## **ADJOURN THE JOINT NPUA/COUNCIL MEETING AND RECONVENE THE COUNCIL MEETING** (Roll Call Previously Taken)

## **PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS**

A three-minute time limit per person has been established.

**COUNCIL CONSENT CALENDAR** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 5 through 7 on the Consent Calendar by affirmative roll call vote. (ACT)

5. Approve the Warrants Register through February 25, 2025
6. Approve the Minutes of February 11, 2025
7. Authorize the Mayor to execute contract number 20-212 A-1 with San Bernardino County Public Works for Emergency Response Mutual Aid

## **END OF COUNCIL CONSENT CALENDAR**

## **REGULAR COUNCIL ITEMS**

8. Staff seeks direction from the City Council on proceeding with the structural assessment, design, and bid process for the awning replacement. (DIS)

## **CITY ATTORNEY REPORT**

## **CITY CLERK REPORT**

## **CITY MANAGER REPORT**

City Manager's Report for the weeks of February 7 and 14, 2025

## **COUNCIL REQUESTS**

Council Member Longacre

Council Member McCorkle

Vice Mayor Campbell

Council Member Pogue

Council Member Belt

Council Member Longbrake

Mayor Jernigan

## **ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS  
AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

**Posted: February 21, 2025**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*

*I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.*

*Dated this 21st day of February 2025*

*/s/ Candace Clark, CPMC, CMC, Interim City Clerk*