



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

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TUESDAY, JANUARY 23, 2024

THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE

RECESSED BY THE CITY CLERK TO 5:30 P.M.

CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO  
NOON ON THE DAY OF THE MEETING BY EMAILING [djones@cityofneedles.com](mailto:djones@cityofneedles.com)

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at [www.cityofneedles.com](http://www.cityofneedles.com) to  
access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 999 427 961#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 999 427 961#

The meetings are being recorded.

Council Member Campbell will be participating via teams from 526 Desnok, Needles, CA 92363

CALL TO ORDER

ROLL CALL

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING**

**PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS**

A three-minute time limit per person has been established.

**RECESS TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- a. Public Employee Performance Evaluation pursuant to Government Code §54957 - Title of position:  
City Clerk

**EXECUTIVE SESSION REPORT** - by City Attorney

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF AGENDA

CONFLICT OF INTEREST

CORRESPONDENCE

INTRODUCTIONS

CITY ATTORNEY – Parliamentary Procedures

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you**

**PUBLIC APPEARANCE** - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

## **PRESENTATIONS**

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Interim Deputy Chief of Operations Scott Tuttle, San Bernardino County Fire Protection District, will be making a presentation **(INF)**

## **PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS**

A three-minute time limit per person has been established.

## **NPUA / COUNCIL CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 2 through 4 on the Consent Calendar by affirmative roll call vote **(ACT)**

2. Authorize a change order for the purchase of a Terex TC55 Optima 2023 Freightliner bucket truck not to exceed \$23,400 utilizing the electric vehicle replacement funds
3. Authorize Reliable Pump Inc. to complete two Hydromatic pump repairs not to exceed \$15,531.74 to be funded by the Wastewater Asset Replacement Fund
4. Award bid to Phillips Excavating, Inc. for the Water Service Lateral Replacement Project in the amount of \$990,399.00 plus 5% contingency for a total project cost of \$1,039,918.95 and authorize staff to execute a Public Works Agreement with Phillips Excavating, Inc. and move forward with the Notice of Award and Notice to Proceed.

## **END OF NPUA CONSENT CALENDAR**

## **ADJOURN THE JOINT NPUA/COUNCIL MEETING AND CONVENE A JOINT HACN/COUNCIL MEETING** (Roll Call Previously Taken)

## **PUBLIC COMMENTS PERTAINING TO THE HACN/COUNCIL ITEMS**

A three-minute time limit per person has been established.

## **HACN / COUNCIL REGULAR ITEMS**

5. Accept Change Order No. 2 (Final) for a total contract amount of \$448,309.03 and a total project cost of \$448,309.03 for work completed by Final Touch Construction for the Needles Housing Authority Window Replacement Project and authorize staff to execute said Change Order; and Accept the Notice of Completion for the Work. **(ACT)**

## **ADJOURN THE HOUSING AUTHORITY OF THE CITY OF NEEDLES MEETING AND RECONVENE THE CITY COUNCIL MEETING** (Roll Call previously taken)

## **PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS**

A three-minute time limit per person has been established.

**COUNCIL CONSENT CALENDAR** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 6 through 12 on the Consent Calendar by affirmative roll call vote. **(ACT)**

6. Approve the Warrants Register through January 23, 2024
7. Approve the Minutes of January 9, 2024
8. Waive the reading and adopt Resolution 2024-3 prioritizing and approving the dollar amount of Needles eligible projects for the Community Development Block Grant Funding in fiscal year 2024-2025
9. Authorize the Mayor to execute the award acceptance letter to CARB for the Needles Active Transportation Plan
10. Adopt Resolution 2024-6 approving a Categorical Exemption for the Proposed Golf Course Irrigation Efficiency Project, Phase 1; and authorize staff to proceed with the implementation; and direct staff to file

the Notice of Exemption (NOE) with the State of California, Office of Planning and research, State Clearinghouse, and the San Bernardino County Clerk.

11. Route 66 Drive-Through Arch along Front Street

12. Authorize the City to cosponsor the Run for the Wall with an approximate amount of \$2,000 for services

## **END OF COUNCIL CONSENT CALENDAR**

### **REGULAR COUNCIL ITEMS**

13. Award the 2024 Edible Food Recovery Grant (ACT)

14. Waive the reading and adopt Resolution 2024-5 continuing Council Member McCorkle as representative to MDAQMD, and appoint an alternate. (ACT)

15. Name Jack Smith Walking Trail after Marilyn Hohstadt Mathews (ACT)

16. Hearing on Appeal of City's Notice of Revocation of Cannabis Business License/Permit for the following Cannabis Businesses:

3247 Needles Highway, Suite E, Needles, CA (2103 D, LLC);

3247 Needles Highway, Suite A, Needles CA (3247 AM, LLC)

3241 Needles Highway, Needles, CA (NCA Management Co., LLC)

3253 Needles Highway, Needles CA (Medical Investor Holdings, LLC)

**HEARING CONTINUED TO FEBRUARY 13, 2024**

(INF)

### **CITY ATTORNEY REPORT**

### **CITY CLERK REPORT**

### **CITY MANAGER REPORT**

#### **17. MANAGERS REPORT**

### **COUNCIL REQUESTS**

Councilmember Campbell

Councilmember McCorkle

Vice Mayor Merritt

Council Member Pogue

Councilmember Belt

Councilmember Longbrake

Mayor Jernigan

### **ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE  
PRIOR TO CITY COUNCIL MEETINGS AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)**

**Posted: January 19, 2024**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*

*I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.*

*Dated this 19th day of January 2024*

*/s/ Dale Jones, CMC, City Clerk*