



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE

TUESDAY, AUGUST 12, 2025
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 696 537 308#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 696 537 308#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS

A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

- a. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (1 potential case)
- b. Conference with Real Property Negotiators Pursuant to California Government Code §54956.8
Real Property: 144 Marina Drive, River's Edge Snack Bar (Concession/Lease Agreement)
Agency Negotiator: City Manager Patrick Martinez or his designee Negotiating Parties: City of Needles (potential lessor) and Kristin and Scott Baran (potential lessees) Under Negotiation: Price and terms of Lease.
- c. Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9) Name of Case: Ruben Junior Lopez v. California Department of Transportation, City of Needles, County of San Bernardino San Bernardino County of Superior Court CIVSB2518392
- d. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Unclassified
- e. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Classified
- f. Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). Re: Medical Investor Holdings, LLC (MIH) and MIH Related Entities

CALL TO ORDER
ROLL CALL

EXECUTIVE SESSION REPORT - by City Attorney

PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

1. Accept and file the City Annual Financial Report and Single Audit Report for the Fiscal Year Ended June 30, 2023. (ACT)

PUBLIC HEARINGS

2. Adopt Resolution 2025-32 Amending Resolution 2024-37 and increasing Green Fee Rates at the Rivers Edge Golf Course
 - Staff Report
 - Council questions of staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Adopt Resolution 2025-32 Amending Resolution 2024-37 and increasing Green Fee Rates at the Rivers Edge Golf Course. (ACT)
3. Adopt Resolution 2025-35 Approving Tentative Parcel Map (TPM) 20989 To Subdivide 2.54 Gross Acres Into Three (3) Parcels, Located At 193 Morgan Drive, Within The Two-Family (R-2) Land Use Zoning District; APN 0650-318-08
 - Staff Report
 - Council questions of staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Adopt Resolution 2025-35 Approving Tentative Parcel Map (TPM) 20989 To Subdivide 2.54 Gross Acres Into Three (3) Parcels, Located At 193 Morgan Drive, Within The Two-Family (R-2) Land Use Zoning District; APN 0650-318-08 (ACT)

NPUA / COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 4 through 8 on the Consent Calendar by affirmative roll call vote **(ACT)**

4. Approve the First Amendment to the Non-Exclusive License Agreement for Joint Use of Poles between the City of Needles and Fort Mojave Telecommunications, Inc., authorizing additional attachments along Erin Drive, Washington Street, and Highland Avenue.

5. Authorize Brooks Consulting, LLC FY26 Electrical Engineering Fees not to exceed \$15,000
6. Accept the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2024 Emissions prepared by WZI Inc.
7. Approve Change Order #1 with Raftelis Financial Consultants, Inc. to include a Joint Pole Cost of Service Analysis in the utility ratemaking study, at a cost not to exceed \$5,000, to be funded from the adopted FY26 electric budget.
8. Accept the California Public Utilities Commission (CPUC) Electric Distribution Audit covering the period of March 10–14, 2025, as documented in the final report dated June 25, 2025.

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

9. Adopt Ordinance 676-AC of the City of Needles, California Establishing a Procedure for Property Owner Objections to Proposed Water/Sewer Fees or Special Assessment. (ACT)

HACN/COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the HACN / City Council may pull an item from the Consent Calendar for discussion. Prior to HACN / City Council action, a member of the public may address the HACN / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 10 through 11 on the Consent Calendar by affirmative roll call vote. (ACT)

10. Approve Change Order No. 1 for the NHA Primary Fencing Project increasing the contract with Golden West Fence by \$32,573.22 for total contract amount of \$233,099.77; and authorize staff to execute said Change Order.
11. Adopt Resolution No. 2025-11-HACN authorizing the establishment of a new account with LAIF and identifying HACN officials and staff authorized to transfer monies between HACN's bank account and LAIF.

END OF HACN / COUNCIL CONSENT CALENDAR

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 12 through 21 on the Consent Calendar by affirmative roll call vote. (ACT)

12. Approve the Warrants Register through August 12, 2025
13. Approve the Minutes of July 8, 2025
14. Accept and file the June 2025 Treasurer's Report.
15. Accept and File the July 2025 Treasurer's Report.
16. Accept the FY24 Emergency Management Performance Grant (EMPG) in the amount of \$13,227.
17. Adopt Resolution 2025-34 Authorizing Submittal of Individual Grant Applications and Related Authorization for all Grant Programs Related to CalRecycle
18. Approve filing of a claim for Local Transportation Fund (LTF) and State Transit Assistance (STA) Funds for the fiscal year 2025-2026.
19. Waive the formal bid requirement for independent financial audit services and accept the three-year proposal from LSL CPAs and Advisors in the amount of \$416,713, including a 10% contingency, with an option to extend the contract in years 4 and 5; and Increase the Purchase Order with Vaquez and Company LLC for Fiscal Year 2023 audit services by \$30,000 for audit cost overruns.

20. Approve the Seventh Amendment to the Professional Services Agreement for Building Support Services with Willdan extending the contract term for one (1) year.
21. Accept Amendment No. 3 to the Professional Services Agreement with TKE Engineering Inc. to Provide On-Call Supplemental Engineering Services.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

22. Approve the First Amendment to the Professional Services Agreement with Tripepi Smith for continued Marketing and Public Affairs Services in FY 2025–2026, for an amount not to exceed \$40,000; Authorize the City Manager to execute the First Amendment and any related documents and Authorize the carryover of the Fiscal Year 2024-2025 Tripepi Smith purchase order and encumbrance of \$9,226.25 from the original contract, allowing Tripepi to continue foundational work for the video marketing campaign. (ACT)
23. Waive full reading and Adopt Ordinance 675-AC adding Chapter 11A, Camping, to the Needles Municipal Code, establishing regulations prohibiting camping on public property. (2nd Read - Adopt) (ACT)
24. Authorize those interested to attend the San Bernardino County 2025 State of the County event on September 17, 2025. (ACT)
25. Adopt Ordinance 677-AC of the City Council of the City Of Needles, California, Amending Chapter 18, Article 18-V, Entitled "Conduct On Public Property" in the Needles Municipal Code. (ACT)
26. Provide Staff Direction on School Zone Analysis (DIS)
27. Provide Staff Direction - Multi-Way Stop Warrant and Crosswalk Evaluation – Broadway St. & B Street (DIS)

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY MANAGER REPORT

City Manager's Reports for the weeks of July 25 and August 1, 2025

COUNCIL REQUESTS

Council Member Ford
Council Member McCorkle
Vice Mayor Campbell
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>

Posted: August 8, 2025

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 8th day of August, 2025

/s/ Candace Clark, CPMC, CMC, City Clerk