



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE
BOARD OF PUBLIC UTILITIES OF
THE CITY OF NEEDLES, CALIFORNIA
TUESDAY, NOVEMBER 18, 2025, AT 4:00 PM
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS
IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING
csallis@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 460 847 027#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 460 847 027#
Meetings are being recorded

CALL TO ORDER - ROLL CALL

APPROVAL OF AGENDA

(ACT)

CORRESPONDENCE

PUBLIC APPEARANCE: Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When called by the Chairman, please come to the podium and announce your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

PRESENTATION (A ten minute time limit per presentation has been established per Municipal Code Section 2-18)

1. PowerPoint Presentation on the wastewater treatment plant operations (INF)

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Chairman or any Member of the Board may pull an item from the Consent Calendar for discussion. Prior to Board action, a member of the public may address the Board on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 2 through 3 on the Consent Calendar by affirmative vote (ACT)

2. Approve the minutes of the regular meeting held October 21, 2025
3. Ratify the Utility Manager's purchase of Greenhouse Gas Emissions Instruments for the calendar year 2024 compliance period from Amerex for a total cost of \$58,867.50

REGULAR ITEMS (A three minute time limit per person has been established per Municipal Code Section 2-18) **NONE**

REPORTS

(INF)

4. Present Perfected Rights Report September 2025
5. Parker-Davis Voluntary Reduction November and December 2025
6. Western Area Power Administration Term Purchase FY 26 Q3 (January – February 2026)
7. Monthly Activity Report June 2025

MANAGER'S REPORT

8. Manager's Report October 31 and November 7, 2025

BOARD REQUESTS

ADJOURNMENT

INTERNET ACCESS TO BOARD AGENDA AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO THE MEETING AT: [HTTP://WWW.CITYOFNEEDLES.COM](http://www.cityofneedles.com)

Posted: November 13, 2025

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 115. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).