



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE PLANNING COMMISSION
CITY OF NEEDLES, CALIFORNIA
WEDNESDAY, MAY 07, 2025 AT 4:00 PM
EL GARCES - 950 FRONT STREET, NEEDLES

**THE PUBLIC MAY ATTEND VIA TEAMS OR IN PERSON
AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE
MEETING BY EMAILING cclark@cityofneedles.com**

**TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at
www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)**

***If asked, enter the following: Meeting ID: 442 228 839#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 442 228 839#
The meetings are being recorded.***

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS

**AS A COURTESY TO THOSE IN ATTENDANCE, WE WOULD ASK THAT CELL PHONES BE
TURNED OFF OR SET IN THEIR SILENT MODE. THANK YOU**

PRESENTATIONS

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Workshop: Planning Commission Roles and Responsibilities

The Planning Department will host a workshop to review the basic roles and duties of the Planning Commission. The workshop will give Commissioners a chance to learn more about important land use topics, understand current best practices, and improve their knowledge of planning processes. (INF)

PUBLIC APPEARANCE - Persons wishing to address the Commissioners on subjects other than those scheduled are requested to do so at this time. When called by the Chair, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the Commissioners from taking action on a specific item until it appears on the agenda.

REGULAR ITEMS

2. Recommend the Development Services Department proposed budget for FY ending June 30, 2026, for City Council approval. (ACT)
3. Approve the Minutes of March 5, 2025 (ACT)

COMMISSIONER REQUESTS

CITY MANAGER REPORT

City Manager's Report for the weeks of April 18 and 25, 2025.

ADJOURNMENT

INTERNET ACCESS TO PLANNING COMMISSION AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO PLANNING COMMISSION MEETINGS AT: <http://www.cityofneedles.com>

Posted: May 2, 2025

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Candace Clark, Interim City Clerk, at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 2nd day of May, 2025

/s/ Candace Clark, Interim City Clerk