



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY THE
CITY CLERK TO 5:30 P.M.

TUESDAY, APRIL 9, 2024
COUNCIL EXECUTIVE SESSION – 5:30 PM
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO
NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com
to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 448 562 016#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 448 562 016#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS

A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

- a. Conference with Real Property Negotiators Pursuant to California Government Code §54956.8 Real Property: 3.18-acre vacant parcel described as generally located on the Southeast Corner of E. South Lake Drive and S. Riverfront Pkwy, Mohave Valley, AZ, APN 216-14-007. Agency Negotiator: City Manager Patrick Martinez or his designee. Negotiating Parties: City of Needles as potential seller and Robert Raskin as potential buyer. Under Negotiation: Price and Terms of Payment
- b. Conference with Legal Counsel Regarding Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): City of Needles v. Minasian, et. al., SB County Case Number CIVSB2328931

EXECUTIVE SESSION REPORT - by City Attorney

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE

INTRODUCTIONS

CITY ATTORNEY – Parliamentary Procedures

PUBLIC APPEARANCE - Persons wishing to address the NPUA / HACN / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Mayor Jernigan will present a Proclamation declaring April 2024 Childhood Abuse Prevention Month in the City of Needles (INF)

RECESS THE CITY COUNCIL MEETING & CONVENE A JOINT COUNCIL / NPUA / HACN MEETING

PUBLIC HEARING

2. Public hearing to approve Housing Authority of the City of Needles Resolution 2024-6-HACN Removing and Replacing the Admissions and Continued Occupancy Plan (ACOP), the Administrative Plan for Housing Choice Voucher (HCV) Program, and the 2024-2025 Annual Plan
 - Staff Report
 - Council questions of staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Approve Housing Authority of the City of Needles Resolution 2024-6-HACN Removing and Replacing the Admissions and Continued Occupancy Plan (ACOP), the Administrative Plan for Housing Choice Voucher (HCV) Program, and the 2024-2025 Annual Plan (ACT)

PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEM

A three-minute time limit per person has been established.

NPUA / COUNCIL

3. Award Unisol Solar and Energy to complete the Solar Feasibility Study not to exceed \$37,513 (ACT)

PUBLIC COMMENTS PERTAINING TO THE HACN/COUNCIL ITEM

A three-minute time limit per person has been established.

HACN / COUNCIL REGULAR ITEMS

4. Accept and file the Housing Authority of the City of Needles fiscal year ended June 30, 2023, audit report completed by Smith Marion. (ACT)

ADJOURN THE JOINT COUNCIL / NPUA / HACN MEETING AND RECONVENE THE CITY COUNCIL MEETING (Roll Call previously taken)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS

A three-minute time limit per person has been established.

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 5 through 13 on the Consent Calendar by affirmative roll call vote. (ACT)

5. Approve the Warrants Register through April 9, 2024

6. Approve the Minutes of March 26, 2024
7. Authorize the purchase of a 2024 Transit Cargo Van not to exceed \$60,701 to be funded by the Regents of the University of California grant for the City of Needles Animal Shelter Award
8. Authorize a two-year (2) no-cost increase contract extension to California Consulting for grant writing services
9. Authorize Route 66 Broadband to Donate Internet Services to the Needles Ed Parry Field
10. Accept the work completed by Western Construction Specialists, Inc. for the Jack Smith Park Walking/Biking Trail Improvements Project and authorize a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.
11. Accept Change Order No. 4 (Final) in the amount of \$23,123.87 and accept the work completed by Cora Constructors, Inc. for the Lily Hill Water Booster Station Project & authorize a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.
12. Authorize an increase of \$21,000 to the City Manager department salaries budget and an increase of \$11,000 to the Finance Department salaries budget from General Fund Reserves
13. Public Hearing noticed to consider all evidence and testimony for or against Abandonment of a City of Needles, street right-of-way consisting of a portion of O Street, that section South of Market Street and terminating at the base of the I-40 interstate **has been continued to May 14, 2024.**

END OF COUNCIL CONSENT CALENDAR

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY MANAGER REPORT

MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell

Councilmember McCorkle

Vice Mayor Merritt

Council Member Pogue

Councilmember Belt

Councilmember Longbrake

Mayor Jernigan

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE
PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

Posted: April 5, 2024

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 5th day of April 2024

/s/ Dale Jones, CMC, City Clerk