



(ACT) ACTION NEEDED
(INF) INFORMATION ONLY
(DIS) DISCRETIONARY

AGENDA

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERS, 1111 BAILEY AVENUE

TUESDAY, OCTOBER 28, 2025
COUNCIL EXECUTIVE SESSION – 5:00 PM
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING cclark@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 207 021 086#
OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 207 021 086#
The meetings are being recorded.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS

A three-minute time limit per person has been established.

RECESS TO EXECUTIVE SESSION

EXECUTIVE SESSION

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957. Title: City Manager
- b. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6 Agency Negotiators: Mayor Janet Jernigan, Vice Mayor Ellen Campbell, and Council Member Henry Longbrake. Unrepresented Employee: City Manager

CALL TO ORDER
ROLL CALL

EXECUTIVE SESSION REPORT - by City Attorney

PLEDGE OF ALLEGIANCE
INVOCATION
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY – Parliamentary Procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you

PUBLIC APPEARANCE - Persons wishing to address the NPUA / City Council on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Presentation from League of Cities Mountain Desert Division Chair Art Bishop Helen Putnam Award.

PUBLIC HEARING

2. Adopt Purchasing Ordinance Number 678-AC, Amending Chapter 8, Article II of the Needles Municipal Code (First Reading) **CONTINUED TO NOVEMBER 12, 2025.**
3. Adopt Resolution 2025-44 City of Needles Local Hazard Mitigation Plan (LHMP) as required by the Federal Emergency Management Agency (FEMA) to maintain eligibility for federal hazard mitigation grant funding. **(ACT)**

NPUA / COUNCIL CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / City Council may pull an item from the Consent Calendar for discussion. Prior to NPUA / Council action, a member of the public may address the NPUA / City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 4 through 7 on the Consent Calendar by affirmative roll call vote **(ACT)**

4. Authorize a License Agreement for the Joint Use of Poles between the City of Needles and Route 66 Broadband for Cable Attachment to City Poles dated 2025.
5. Authorize Reliable Pump Inc. to rebuild the Hydromatic Pump for the Wastewater Pump, not to exceed \$18,081.96, including sales tax in the amount of \$1,114.43 for a total project cost of \$19,196.39 to be funded by the Wastewater Asset Replacement Fund
6. Ratify the Utility Manager's purchase of Greenhouse Gas Emissions Instruments for the calendar year 2024 compliance period from Amerex for a total cost of \$80,851.50
7. Adopt Resolution 2025-45 rescinding Chapter 6C, establishing Terms and Conditions for the Sale of Electric Services, of the Needles Municipal Code in its Entirety, and adopting a new Chapter 6C, Electric Services, regarding the terms and conditions for the sale of electric services.

END OF NPUA CONSENT CALENDAR

COUNCIL CONSENT CALENDAR All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 8 through 12 on the Consent Calendar by affirmative roll call vote. **(ACT)**

8. Approve the Warrants Register through October 28, 2025
9. Approve the Minutes of October 14, 2025
10. Accept and file the September 2025 Treasurer's Report
11. Approve the extension of the FY 2024 Audit Contract with Vasquez Company LLC to March 31, 2026
12. Resolution No. 2025-43 approving an Agreement between the San Bernardino County Transportation Authority and City of Needles for Senate Bill 125 Funds Administration; and authorize the creation of a new fund to account for the restricted revenues and expenditures associated with the new shuttle service and move the existing current year budget to the new fund.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

13. Approve Amendment No. 30 to Contract No. 99-376 with the County of San Bernardino for law enforcement services in the City of Needles and increase appropriations by \$172,195 for the Sheriff's contract and \$25,000 for overtime funded with \$197,195 of General Fund reserves. **(ACT)**

14. Recommend City Council acknowledge the findings of the October 20, 2025 Visitor Center Committee meeting, defer pursuit of California Welcome Center certification due to cost and sustainability considerations, and direct staff to focus on leveraging the existing Visitor Center and the City's marketing partnership to promote Needles during the Route 66 Centennial and attract visitors to the Colorado River Valley region. (ACT)

CITY ATTORNEY REPORT

CITY MANAGER REPORT

City Manager's report for the week of October 10, 2025

COUNCIL REQUESTS

Council Member Ford
Council Member McCorkle
Vice Mayor Campbell
Council Member Pogue
Council Member Belt
Council Member Longbrake
Mayor Jernigan

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE
PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

Posted: October 24, 2025

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 24th day of October 2025

/s/ Candace Clark, CPMC, CMC, City Clerk