



(ACT) ACTION NEEDED  
(INF) INFORMATION ONLY  
(DIS) DISCRETIONARY

## AGENDA

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
EL GARCES – 950 FRONT STREET, NEEDLES

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THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY  
THE CITY CLERK'S DEPARTMENT TO 5:30 P.M.

TUESDAY, OCTOBER 8, 2024  
COUNCIL EXECUTIVE SESSION – 5:30 PM  
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR  
TO NOON ON THE DAY OF THE MEETING BY EMAILING [cclark@cityofneedles.com](mailto:cclark@cityofneedles.com)

TO JOIN THE LIVE TEAMS MEETING: log into the City of Needles website at  
[www.cityofneedles.com](http://www.cityofneedles.com) to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 547 430 737#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 547 430 737#  
The meetings are being recorded.

CALL TO ORDER  
ROLL CALL

**RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT CITY COUNCIL / NPUA / HACN  
MEETING**

**PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS**

A three-minute time limit per person has been established.

**RECESS TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- a. Public Employee Performance Evaluation Pursuant to Govt Code Section 54957.  
Title: City Manager

**EXECUTIVE SESSION REPORT - by City Attorney**

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS  
CITY ATTORNEY – Parliamentary Procedures

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their  
silent mode. Thank you**

**PUBLIC APPEARANCE** - Persons wishing to address the NPUA / City Council on subjects other than  
those scheduled are requested to do so at this time. When called by the Mayor, please announce your  
name and address for the record. In order to conduct a timely meeting, a three-minute time limit per

person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

## **PRESENTATION**

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

1. Presentation by Erin Fox, Disaster Program Manager for American Red Cross San Bernardino Chapter (INF)

## **PUBLIC HEARINGS**

2. Adopt Housing Authority of the City of Needles (HACN) Resolution No. 2024-8-HACN, Amending Housing Authority of the City of Needles (HACN) Resolution 2024-6-HACN and Removing and Replacing the Admissions and Continued Occupancy Plan (ACOP), Public Housing Pet Policy, and Public Housing Lease Agreement
  - Staff Report
  - Council questions of staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Adopt Housing Authority of the City of Needles (HACN) Resolution 2024-8-HACN, Amending Housing Authority of the City of Needles (HACN) Resolution 2024-6-HACN and Removing and Replacing the Admissions and Continued Occupancy Plan (ACOP), Public Housing Pet Policy, and Public Housing Lease Agreement
3. Public hearing noticed to consider all evidence and testimony for or against adopting an Amended Appendix to the Conflict of Interest Code pursuant to the Political reform Act of 1974 has been continued to **October 22, 2024.**

## **COUNCIL / NPUA CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council / NPUA may pull an item from the Consent Calendar for discussion. Prior to City Council / NPUA action, a member of the public may address the City Council / NPUA on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 4 through 8 on the Consent Calendar by affirmative roll call vote. **(ACT)**

4. Authorize the City Manager to execute the California Colorado River Contractors Forbearance Agreement for 2024-2026 with Coachella Valley Water District, Imperial Irrigation District, Palo Verde Irrigation District and the Metropolitan Water District of Southern California to allow water to be conserved under the U.S. Bureau of Reclamation's conservation program to be added to Lake Mead
5. Authorize the purchase from Brax for two pumps for Bazoobuth Lift Station not to exceed \$35,000 from Wastewater Asset Replacement
6. Adopt the Needles Solar Energy Sites Evaluation dated August 12, 2024
7. Authorize the City Manager to execute the Physical Security Exemption Letter dated October 1, 2024 and submit it to the California Public Utility Commission (CPUC)
8. Adopt the 2024 Needles Public Utility Authority Wildfire Mitigation Plan Version 5.0.

## **END OF COUNCIL / NPUA CONSENT CALENDAR**

**ADJOURN THE JOINT COUNCIL / NPUA / HACN MEETING AND CONVENE A JOINT COUNCIL / HACN MEETING** (Roll Call Previously Taken)

## **PUBLIC COMMENTS PERTAINING TO THE COUNCIL / HACN ITEMS**

A three-minute time limit per person has been established.

## HACN / COUNCIL REGULAR ITEMS

9. Housing Authority of the City of Needles Update (INF)
10. Waive the bid process and retain Smith Marion & Co., for the Housing Authority Audit for Fiscal Year ending June 30, 2024 in an amount not to exceed \$20,778. (ACT)

## ADJOURN THE HOUSING AUTHORITY OF THE CITY OF NEEDLES MEETING AND RECONVENE THE CITY COUNCIL MEETING (Roll Call previously taken)

### PUBLIC COMMENTS PERTAINING TO THE CITY COUNCIL ITEMS

A three-minute time limit per person has been established.

**COUNCIL CONSENT CALENDAR** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **RECOMMENDED ACTION:** Approve Items 11 through 21 on the Consent Calendar by affirmative roll call vote. (ACT)

11. Approve the Warrants Registers through October 8, 2024.
12. Approve the Minutes of September 10, 2024
13. Waive the reading and adopt Ordinance 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the California Building Standards Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Chapter 2 "Administration" Section 2-10 "Adopted by Reference Where Filed" and Amending Sections of Chapter 6 "Building Regulations." (2nd Read Adopt)
14. Approve the removal of Commissioner Renfro from the Parks and Recreation Commission due to excessive unexcused absences.
15. Accept the Best Friends Animal Society Grant Agreement dated September 24, 2024 and adopt an FY 25 budget adjustment of \$8,000.
16. Authorize the purchase of 1 used John Deere 2500B to Storz Equipment not to exceed \$24,243.75 utilizing the adopted FY 25 Golf Course Budget
17. Review and approve new rules/regulations for Duke Watkins Parks Pump Track, Art Wall and Splash Pad.
18. Approve recommended changes to the Youth Sports Handbook.
19. Accept the work completed by Superb Engineering, Inc. for the Golf Course Irrigation and Efficiency Project, Phase 1; and authorize a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.
20. Accept Amendment No. 2 to the Professional Services Agreement with TKE Engineering, Inc. to Provide On-Call Supplemental Engineering Consulting Support Services and authorize staff to issue a Notice to Proceed.
21. Accept Change Order No. 1 for the Phase IV-A Street Improvements Project increasing the contract with Vance Corporation by \$167,707.09 for a new total contract amount of \$1,501,026.20.

## END OF COUNCIL CONSENT CALENDAR

### REGULAR COUNCIL ITEMS

22. Form a Route 66 100th Anniversary Ad-Hoc Committee (ACT)
23. Cancel the November 26 and December 24, 2024, regular City Council / NPUA / HACN meetings due to the holidays. (ACT)
24. Employee Appreciation Event (DIS)

**CITY ATTORNEY REPORT**

**CITY MANAGER REPORT**

City Manager's Report for the weeks of September 20 and September 27, 2024.

**COUNCIL REQUESTS**

Council Member Campbell  
Council Member McCorkle  
Vice Mayor Merritt  
Council Member Pogue  
Council Member Belt  
Council Member Longbrake  
Mayor Jernigan

**ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT: <http://www.cityofneedles.com>**

**Posted: October 4, 2024**

*SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.*

*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 133. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).*

*I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.*

*Dated this 4<sup>th</sup> day of October 2024*

*/s/ Candace Clark, CPMC, Assistant City Clerk*