

NEW BRAUNFELS UTILITIES
FEBRUARY BOARD OF TRUSTEES
NBU BOARD ROOM, 263 MAIN PLAZA, NEW BRAUNFELS, TEXAS 78130
THURSDAY, FEBRUARY 27, 2025 AT 1:00 PM

MINUTES

Board President John Harrell opened the meeting at 1:01 pm. A quorum of the NBU Board was present.

PRESENT

Board President John Harrell, Board Vice President Judith Dykes-Hoffmann, Board Trustee Bob Gray, Board Trustee Atanacio Campos, and Mayor Rusty Brockman

ABSENT

None

NBU PERSONNEL

Ian Taylor, Ryan Kelso, Dawn Schriewer, Connie Lock, Melissa Krause, Robin Britton, Janice Jessen, and David Hubbard

NBU CONSULTANTS

None

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Neal Linnartz

NBU EMPLOYEE RECOGNITIONS

1. Presentation of Service Pins
 - a. Recognizing NBU Employees Justin Green and Dawn Schriewer for 20 Years of Service
2. Retirement Recognition of Gretchen Reuwer

PUBLIC COMMENT

ITEMS FROM THE CHAIR

1. Report from the Legislative Committee
2. American Public Power Association ("APPA") Legislative Rally Update
3. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

ITEMS FROM STAFF

1. CEO's Update

Leadership Announcement of Position Changes: Interim Customer Service Co-Managers Robert Aleman and Jenna Mathis, Director of Electric Operations and Compliance Justin Green, Director of Water Operations and Compliance Jason Theurer, and Director of Engineering Mike Short

NBU Community Presentation: Veramendi Homeowners Association Meeting

NBU Transmission Cost of Service ("TCOS") and Wholesale Transmission Rates Application Approved by the Public Utility Commission of Texas ("PUCT")

NBU Employees Volunteer at Night to Shine Prom

NBU Hosts Career Connect Customer Service Employee Job Fair

NBU Employee Engagement Team Hosts 1st Annual Cook-Off Contest

State of NBU Presentations to the New Braunfels City Council and New Braunfels Rotary Club

Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

2. Financial Update and Report, Including an Update on the Impact Fee Program Effective February 1, 2023 (referred to as Program E)
3. Quarterly Investment Report
4. Drought Update Report
5. Quarterly Capital Update

CONSENT ITEMS FOR ACTION

1. Approve Minutes of the NBU Regular Board Meeting of January 30, 2025
2. Approve the Change Order Log from December 15, 2024, through January 15, 2025
3. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2024, through January 15, 2025
4. Approve the Electric Line of Business Alternative Procurements from December 15, 2024, through January 15, 2025
5. Approve 2024 Third Quarter Charge-Off Accounts
6. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Landmark Structures I, LP for the Construction of the FM 1044 Elevated Storage Tank Project
7. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Sewer Infrastructure Package 2 – Phase 2 Project

8. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Merrick & Company DBA Colorado-Merrick and Company for the Design of the Solms Lift Station and Force Main Project
9. Authorize the CEO or His Designee to Approve Additional Construction Contract Contingency with E-Z Bel Construction, LLC, in the Amount of \$50,000.00 for the Construction of the Landa Street and Elm Street Water Line Improvements Project
10. Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Environmental Improvements, Inc. for Water and Wastewater Liquid Chemical Feed Pump Repair, Maintenance, and Replacement Services
11. Authorize the CEO or His Designee to Negotiate and Execute the Second Amendment to the Wholesale Metering Services Agreement with the Lower Colorado River Authority Transmission Services Corporation to Update the Wholesale Metering Service Point List to Reflect New and Recent System Upgrades

EXECUTIVE SESSION

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters
(Section 551.086 – Texas Government Code)

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any necessary action regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

CERTIFICATE OF POSTING

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, the New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas, and the New Braunfels Utilities Customer Solutions Center, 1488 South Seguin Avenue, New Braunfels, Texas on the **21st day of February 2025**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Ryan Kelso, Chief Executive Officer
Secretary to the Board of Trustees