

**MINUTES
NEW BRAUNFELS UTILITIES BOARD OF DIRECTORS
REGULAR BOARD MEETING**

1:00 P.M.

Thursday, March 26, 2026

NBU Board Room

263 MAIN PLAZA, NEW BRAUNFELS, TEXAS 78130

Board President Wayne Peters opened the meeting at 1:00 p.m. A quorum of the NBU Board was present.

PRESENT

Board President Wayne Peters, Board Vice President Judith Dykes-Hoffmann, Board Trustee Stuart Blythin, Board Trustee Yvette Barrera Villanueva, and Mayor Neal Linnartz

ABSENT

None

NBU PERSONNEL

Ryan Kelso, Ragan Dickens, Greg Brown, Jessica Williams, Connie Lock, Rocio G. Hilliard, Mark Steelman, Andrew Cummings, David Hubbard
Carlos Salas, Darrin Jensen, Jason Theurer, Joe Vargas, John Warren, Julia Haynes, Justin Green, Mike Short, Rachel Leier, Anna Melton, Azura Kerr, Beth Perez, Brandon Thomas, Brent Lundmark, Bruce Haby, Daniel Mendez, Doug Clifton, Gregory Thomas, Jacob Tschoepe, Jason Rammel, Jeffrey Jones, Jeffrey Morriss, Jenna Mathis, Jesse Luna, Jessica Coleman, Jessica Green, Justin Stroup, Katie Storey, Kenneth Allen, Kimberly DaCosta, Kristi Villasana, Lee Perry, Mike Peshorn, Missy Quent, Nancy Pappas, Nicole Wesley, Pamela Tarbox, Peter Vanderstoep, Robert Aleman

NBU CONSULTANTS

None

PLEDGE AND INVOCATION

CEO Ryan Kelso led the Pledge of Allegiance and offered the invocation.

PUBLIC COMMENT

There were no public comment requests.

ITEMS FROM THE CHAIR

- 1. Any Items Permitted Under Section 551.0415 of the Texas Government Code**
Board President commended CFO Jessica Williams and staff for publishing the Popular Annual Financial Report for NBU.

ITEMS FROM STAFF

1. CEO Update

CEO Ryan Kelso presented updates on the following events that NBU staff participated in:

a. Leadership Announcement of New Hires and Position Changes: Control Center Manager, Brandon Thomas; Security Manager, Mike Penshorn; and Enterprise Communications Manager, Daniel Mendez

NBU has promoted Brandon Thomas Control Center Manager. Previously, Brandon served as the Assistant Manager of Water Treatment and Compliance.

NBU has hired Mike Penshorn as our new Security Manager. Mike is a native of New Braunfels and is a retired military veteran who served for 33 years with the New Braunfels Police Department.

NBU also introduced Daniel Mendez, our new Enterprise Communications Manager. Daniel brings more than two decades of experience in the public sector, most recently serving as Director of Marketing and Community Partnerships at Comal ISD.

b. NBU Earns Government Treasurers' Organization of Texas Certificate of Distinction

The Government Treasurers' Organization of Texas (GTOT) has awarded the Certificate of Distinction to New Braunfels Utilities (NBU) for its Investment Policy. Members of the GTOT Review Committee congratulate NBU for its commitment to maintaining a comprehensive written investment policy that meets the criteria set forth in the GTOT Investment Policy Review Checklist.

c. NBU Participates in Career Fairs: New Braunfels High School Career Event, Long Creek High School Career Day Fair, and Texas State University's McCoy College 2026 Spring Industry and Corporate Accounting Career Fair

NBU hosted a "Conquering Tough Conversations: Now and Into Your Career" seminar at New Braunfels High School, helping students build confidence in navigating difficult conversations with friends, family, and future employers. Our team also attended the Long Creek High School Career Fair. Additionally, we were at Texas State University's McCoy College of Business 2026 Spring Career Fair.

d. NBU Participates in San Antonio Stock Show and Rodeo Youth Rodeo Shootout

NBU's Electric Operations Team proudly participated in the Junior Shootout hosted by the San Antonio Stock Show & Rodeo.

e. NBU Employees Volunteer at Night to Shine Prom Held at Tree of Life Church

Many NBU employees volunteered their time and energy at Night to Shine, a special prom experience hosted by Tree of Life Church for individuals with special needs.

f. NBU Presents to Long Creek High School Career and Technical Education Classes

Electric Operations Supervisor, Mike Hardick, visited Long Creek High School to share his experience as a lineman and his career journey at New Braunfels Utilities.

g. NBU CEO Speaks at Big Brothers Big Sisters "Who Mentored You" Event

Ryan Kelso spoke at the Big Brothers Big Sisters of South Texas "Who Mentored You" event, and shared his personal leadership journey, the impact of mentorship, the importance of guidance and encouragement, and how strong role models influenced his success.

h. Community Engagement: NBU Hosts Booth at the Home and Outdoor Living Show at the New Braunfels Civic Center

The NBU Conservation Team connected with homeowners and outdoor enthusiasts at the Hill Country Home and Outdoor Living Show. Sharing practical water-saving strategies, demonstrating how to build your own rain barrel, and introducing helpful water conservation tools.

i. Headwaters at the Comal Hosts Evening of Gratitude - Donor Recognition Event

The Evening of Gratitude was a recognition event honoring the generous donors who contributed to Phase 2 at the Headwaters.

j. NBU CEO Attends New Braunfels Breakfast Lions Club Meeting

Ryan Kelso attended the New Braunfels Breakfast Lions Club. Information about our water resources, drought management, aquifer storage and recovery, solar, batteries, grid resiliency, and the benefits of community ownership was shared with the group.

k. NBU's Response to the March 2026 High Wind Speed Weather Event

During the recent high-wind event, with gusts up to 55 mph, NBU systems performed exceptionally well, with minimal power outages. While surrounding areas experienced more substantial service disruptions, this was surely a testament to the programs and preparations our team has put into place, supporting the goal of reliable services for our customers.

l. Leadership New Braunfels Class of 2026 Visits NBU

We recently hosted members of the Leadership New Braunfels class of 2026. During their visit, the group was provided with an overview of NBU's existing electric and wastewater systems, as well as an update on our water resource plan. Additionally, the class also saw an arcing demonstration and a discussion on electrical safety.

m. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

*No additional items were discussed.

2. Financial Update and Report

Accounting Manager Kimberly DeCosta provided an update on the financial status of NBU.

3. Quarterly Update on the Headwaters at the Comal

Headwaters at the Comal Managing Director Nancy Pappas provided an update on the Headwaters at the Comal.

4. Quarterly Update on the NBU Developer and Vendor Process Improvement Project

Director of Enterprise Project Management Office Darrin Jensen provided an update on the NBU Developer and Vendor Process Improvement Project.

5. Monthly NBU Headquarters Progress Update

Program Portfolio Manager Jacob Tschoepe provided an update on the progress of the NBU Headquarters project.

CONSENT ITEMS FOR ACTION

Mayor Neal Linnartz made a motion, and Board Vice President Judith Dykes-Hoffmann seconded the motion to approve the Consent Items for Action as follows: #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10. The vote was unanimous.

1. Approve Minutes of the NBU Regular Board Meeting of February 26, 2026
2. Approve the Electric Line of Business Alternative Procurements from January 15, 2026, through February 15, 2026
3. Approve the Change Order Log from January 15, 2026, through February 15, 2026
4. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2025, through February 15, 2026
5. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Garver, LLC for the Design of the Walnut Heights Wastewater Main Improvements Project
6. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with HDR Engineering, Inc. for the Design of the South Kuehler Interceptor Phase 2 Project
7. Authorize the CEO or His Designee to Negotiate and Execute a Second Amendment to the Professional Services Agreement with Arcadis U.S., Inc. for the Design of the Trinity Wellfield Expansion Project
8. Authorize the CEO or His Designee to Execute a Professional Services Agreement with Tidal Power Services, LLC for Substation Acceptance and Relay Testing Services for Capital Projects and Maintenance
9. Authorize the CEO or His Designee to Negotiate and Execute a Sourcewell Cooperative Agreement, Sourcewell Contract No. 040924-ALT, with Global Rental Co., Inc., for the Purchase of One (1) Altec AA55E Bucket Truck

10. Authorize the CEO or His Designee to Negotiate and Execute a Sourcewell Cooperative Agreement, Sourcewell Contract No. 040924-URI, with United Rentals (North America), Inc., for Equipment Rental Services

PRESENTATION ITEMS

1. Update on Fiscal Year 2028 Strategic Plan Development

Director of Enterprise Project Management Office Darrin Jensen provided an update on the progress of the Fiscal Year 2028 Strategic Plan Development.

2. Informational Update Regarding the NBU Financial Roadmap and Finance Department Internal Process Initiatives

Chief Financial Officer Jessica Williams provided an informational update on new internal process initiatives and their relationship to the NBU Financial roadmap.

EXECUTIVE SESSION

Board President Wayne Peters recessed the Open Session at 2:25 pm and announced that the Board would go into an Executive Session meeting. The Executive Session included Power Supply Resources – Competitive Matters (Section 551.086 – Texas Government Code); Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, and/or Other Matters Protected by Attorney-Client Privilege (Section 551.071 – Texas Government Code) pertaining to the following: a. Discuss *MMF NBTX LAND, LLC v. City of New Braunfels, New Braunfels Utilities, and Ryan Kelso, in his official capacity as Chief Executive Officer of New Braunfels Utilities*, No. C2025-1252D (433rd District Court, Comal County, Texas); b. Discuss *New Braunfels Utilities v. TRC Engineers, Inc.*, Cause No. C2024-1980D (433rd District Court, Comal County, Texas)

The Executive Session was opened at 2:31 pm and closed at 2:54 pm.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

The Regular Session resumed at 2:54 p.m. Only the matters cited above, and no others, were discussed.

ADJOURN

There was no further business, and Board President Wayne Peters adjourned the meeting at 2:55 p.m.



Wayne Peters, President
Approved

Attest:



Ryan Kelso, Secretary of the Board
Chief Executive Officer

Date Approved: April 30, 2026