



NOTICE OF OPEN MEETING
FEBRUARY BOARD OF TRUSTEES
NBU Board Room, 263 Main Plaza, New Braunfels, Texas 78130
February 29, 2024, at 1:00 PM
www.nbutexas.com

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Neal Linnartz

NBU MISSION

Laura Rivers, Chief of Staff

PUBLIC COMMENT

NBU EMPLOYEE RECOGNITIONS

1. Presentation of Service Pins
 - a. Recognizing Kurt Knettel, Henry Luna, and Greg Williams for 20 Years of Service
 - b. Recognizing Chris Kusak and Jesse Rosales for 35 Years of Service

ITEMS FROM THE CHAIR

1. Items Permitted Under Section 551.0415 of the Texas Government Code

ITEMS FROM STAFF

1. CEO's Update
 - a. NBU Awarded Employer of the Year by the International Right of Way Association (IRWA)
 - b. Youth Leadership New Braunfels Visits NBU
 - c. Leadership New Braunfels Visits NBU
 - d. CEO Roadshow: Hunter's Creek Homeowner Association
 - e. CEO Roadshow: New Braunfels Realtors Group – Corridor Title
 - f. Customer Satisfaction Survey Window Opens
 - g. NBU Partners with Communities in Schools of South Texas to sponsor the Kinderschuhe 5k
 - h. Leadership Announcements/New Hires: Chelsea Mikulencak
 - i. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
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2. Financial Update and Report
3. Quarterly Investment Report
4. Report on NBU Executive Strategic Planning Workshop

CONSENT ITEMS FOR ACTION

1. Approve Minutes of the NBU Regular Board Meeting of January 25, 2024
2. Approve the Change Order Log from December 15, 2023, through January 15, 2024
3. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2023, through January 15, 2024
4. Approve the Electric Line of Business Alternative Procurements from December 15, 2023, through January 15, 2024
5. Approve 2023 Third Quarter Charge-Off Accounts
6. Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Titan Utility Services, LLC, for the Inspection, Testing, and Documentation of Electrical Tools and Equipment
7. Authorize CEO or His Designee to Negotiate and Execute a Professional Service Agreement with the San Antonio Food Bank d/b/a New Braunfels Food Bank for the Utility Bill Assistance Program
8. Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Xylem Dewatering Solutions, Inc. d/b/a Wachs Water Services for Fire Hydrant Inspection, Maintenance, and Flow Testing
9. Authorize CEO or His Designee to Negotiate and Execute an AIA Design Build Amendment to the AIA Agreement with SpawGlass Contractors, Inc., for the New Braunfels Utilities Annex Facility Renovation Design Build Guaranteed Maximum Price
10. Approve the Appointment of Dawn Schriewer as President of the Headwaters at the Comal Board of Directors

ITEMS FOR FUTURE ACTION

1. Review and Discuss the Proposed Five-Year Water Conservation Plan

EXECUTIVE SESSION

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters
(Section 551.086 – Texas Government Code)

- a. Power Supply Update
 - b. Discuss and Consider Edison Electric Institute (EEI) Resolution allowing NBU to enter into a Master Agreement related to power supply transactions
2. Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Offer, and/or Matters Protected by Attorney Client Privilege
(Section 551.071 – Texas Government Code)
- a. Legal Matters Relating to McKenzie Water Reclamation Facility and Gruene Wastewater Treatment Plant
 - b. Discuss Legal Issues Relating to the Proposed Sale of 263 Main Plaza
 - c. Discuss the Pending Litigation Styled *Skyblue Utilities, Inc. v. New Braunfels Utilities*, Comal County, 433rd Judicial District Cause No. 2024-0253D
3. Personnel Matters
(Section 551.074 – Texas Government Code)
- a. Discuss the appointment, employment, evaluation, and duties of the CEO

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any action, if necessary, regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

CERTIFICATE OF POSTING

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, and New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas, on the **23rd day of February, 2024**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.



Ryan Kelso, Chief Executive Officer
Secretary to the Board of Trustees