



NOTICE OF OPEN MEETING
JUNE BOARD OF TRUSTEES
NBU Board Room, 263 Main Plaza, New Braunfels, Texas 78130
June 26, 2025 at 1:00 PM
www.nbutexas.com

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Neal Linnartz

PUBLIC COMMENT

ITEMS FROM THE CHAIR

1. Items Permitted Under Section 551.0415 of the Texas Government Code

ITEMS FROM STAFF

1. CEO's Update
 - a. Leadership Announcement of New Hire: Director of Enterprise Project Management Office, Darrin Jensen
 - b. NBU Employee Receives ADP Ambassador Shining Star Award
 - c. CEO Roadshow: New Braunfels Realtors' Group
 - d. NBU All-Retiree Luncheon
 - e. Conservation and Customer Solutions Team Leads Summer Weatherization Workshop
 - f. APPA National Conference
 - g. Control Center Recognition Week
 - h. NBU Presents Proposed Electric, Water, and Wastewater Rates to New Braunfels City Council
 - i. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
2. Financial Update and Report, Including an Update on the Impact Fee Program Effective February 1, 2023 (referred to as Program E)
3. Legislative Update
4. Monthly NBU Headquarters Progress Update

CONSENT ITEMS FOR ACTION

1. Approve Minutes of the NBU Regular Board Meeting of May 29, 2025
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2. Approve the Change Order Log from April 15, 2025, through May 15, 2025
3. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2024, through May 15, 2025
4. Approve the Electric Line of Business Alternative Procurements from April 15, 2025, through May 15, 2025
5. Authorize the CEO or His Designee to Negotiate and Execute a Grant Agreement for Fiscal Year 2026 between NBU and Headwaters at the Comal
6. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Spiess Construction Co., Inc. for the Construction of the Wood Meadows Water Line River Crossing Project
7. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Spiess Construction Co., Inc. for the Construction of the Gruene Wastewater and Inverted Siphon Improvements Project
8. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Design of the Water Tank Rehabilitations Phase 2 Project for the Newks and Kerlick Sites
9. Authorize the CEO or His Designee to Negotiate and Execute the Third Amendment to a Professional Services Agreement with Arcadis U.S., Inc. for the Surface Water Treatment Plant Expansion Project
10. Authorize the CEO or His Designee to Approve Additional Construction Contract Contingency with Capital Excavation Company in the Amount of \$350,000.00 for the Construction of the Goodwin/Conrads Adjustments Project Joint Bid with the City of New Braunfels
11. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Primoris T&D Services, LLC, for Construction of the Henne Substation Breaker and a Half Upgrade Project
12. Approve and Adopt Resolution #2025-200 Authorizing and Approving (i) the Purchase of 10.441 Acres of Unimproved Real Property and a 0.908 Acre Access and Utility Easement, Both of Which are Situated in the Antonio Maria Esnaurizar Survey Number 1, Abstract 1, Comal County, Texas in Connection with the Kohlenberg Electrical Substation Project in an Amount not to Exceed \$2,101,023; (ii) the CEO or His Designee to Execute any and all Documents Necessary to Purchase the Property or, if the CEO Deems Necessary, Terminate the Subject Transaction; and (iii) Other Matters in Connection Therewith
13. Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with HPS, LLC for Wastewater Manhole Level Monitoring Services
14. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Flow Cert Services, LLC, dba Precision Calibrate Meter Services, for Calibration and Testing Services of Water and Wastewater Flow Meters

15. Approve and Adopt Proposed Revisions to the NBU Board Governance Policies Relating to NBU Board Member Committees

PRESENTATION ITEMS

1. Presentation on the NBU Customer Satisfaction Survey Results for Fiscal Year 2025 from Great Blue Research and Discuss Related Strategies

EXECUTIVE SESSION

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Offer, or Other Matters Protected by Attorney-Client Privilege
(Section 551.071 – Texas Government Code)
 - a. Discuss Legal Matters Relating to the Gonzales Carrizo Water Supply Project

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any necessary action regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

CERTIFICATE OF POSTING

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted on a bulletin board at a place convenient to the public at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas; the New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas; and the New Braunfels Utilities Customer Solutions Center, 1488 South Seguin Avenue, New Braunfels, Texas, on the **20th day of June 2025**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.



Ryan Kelso, Chief Executive Officer
Secretary to the Board of Trustees