



**NOTICE OF OPEN MEETING**  
**MARCH BOARD OF TRUSTEES**  
NBU Board Room, 263 Main Plaza, New Braunfels, Texas 78130  
March 27, 2025, at 1:00 PM  
[www.nbutexas.com](http://www.nbutexas.com)

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## AGENDA

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE AND INVOCATION

Board President Wayne Peters

### NBU EMPLOYEE RECOGNITIONS

1. Retirement Recognition of Larry Boos

### PUBLIC COMMENT

### ITEMS FROM THE CHAIR

1. Report from the Legislative Committee
2. Any Items Permitted Under Section 551.0415 of the Texas Government Code

### ITEMS FROM STAFF

1. CEO's Update
    - a. Community Engagement: NBU Hosts Booth at the Home and Outdoor Living Show at the New Braunfels Civic Center
    - b. Headwaters at the Comal Hosts New Volunteer Orientation
    - c. NBU Provides Mutual Aid and Electric Crew Support to the City of Jasper's Restoration Efforts after a Severe Weather Event
    - d. NBU Launches KinderKraft, a Community Partnership with Communities in Schools
    - e. NBU Employees Participate in the Texas Water Conference Meter Challenge
    - f. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
  2. Financial Update and Report, Including an Update on the Impact Fee Program Effective February 1, 2023 (referred to as Program E)
  3. Quarterly Strategic Goal and Annual Priorities Update
  4. Monthly NBU Headquarters Progress Update
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5. NBU Community Advisory Panel Update Regarding the Rate Plan Design Process for Water, Wastewater, and Electric Rates

### **CONSENT ITEMS FOR ACTION**

1. Approve Minutes of the NBU Regular Board Meeting of February 27, 2025
2. Approve the Change Order Log from January 15, 2025, through February 15, 2025
3. Approve the Electric Line of Business Alternative Procurements from January 15, 2025, through February 15, 2025
4. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2024, through February 15, 2025
5. Reject All Proposals Submitted for RFP #24-0050, Credit Verification and Background Checks Solicitation
6. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the South Kuehler Interceptor Phase 1 Project
7. Authorize the CEO or His Designee to Negotiate and Execute an AIA Document A133—Guaranteed Maximum Price Amendment No. 4 with SpawGlass Contractors, Inc., for the New Braunfels Utilities Headquarters Facility Project Located on a 76-acre Tract of Property at the Intersection of Engel Road and IH-35 for Structural Steel Early Release Package

### **EXECUTIVE SESSION**

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters  
(Section 551.086 – Texas Government Code)

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any necessary action regarding closed session items.

**RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE**

**ADJOURN**

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400. For in-person inquiries, please visit the New Braunfels Utilities Customer Solutions Center at 1488 South Seguin Avenue, New Braunfels, Texas.

### **CERTIFICATE OF POSTING**

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, the New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas, and the New Braunfels Utilities Customer Solutions Center, 1488 South Seguin Avenue, New Braunfels, Texas on the **21st day of March 2025**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.



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Ryan Kelso, Chief Executive Officer  
Secretary to the Board of Trustees