



NOTICE OF OPEN MEETING
JANUARY BOARD OF TRUSTEES
NBU Board Room, 263 Main Plaza, New Braunfels, Texas 78130
January 29, 2026, at 1:00 PM
www.nbutexas.com

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Board Trustee Yvette Villanueva Barrera

PUBLIC COMMENT

ITEMS FROM THE CHAIR

1. Update from the Facilities Committee
2. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

ITEMS FROM STAFF

1. CEO's Update
 - a. NBU Chief of Staff Rocio G. Hilliard Receives 2025 Rising Star of New Braunfels Award
 - b. NBU Participates in Wassailfest
 - c. NBU Employee Holiday Party
 - d. NBU Leadership Team Volunteers at the New Braunfels Food Bank
 - e. Update on Winter Storm Fern and Other Potential Winter Storm Activity
 - f. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
2. Financial Update and Report
3. Quarterly Capital Update – Fiscal Year 2026 First Quarter (“Q1”)
4. Monthly NBU Headquarters Progress Update

CONSENT ITEMS FOR ACTION

1. Approve Minutes of the NBU Regular Board Meeting of December 18, 2025
 2. Approve Minutes of the NBU Special Board Meeting of January 22, 2026
 3. Approve the Change Order Log from November 15, 2025, through December 15, 2025
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4. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2025, through December 15, 2025
5. Approve the Electric Line of Business Alternative Procurements from November 15, 2025, through December 15, 2025
6. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Saengerhalle North Interceptor Project, Located Generally Along Willowbrook Avenue Between Alves Lane and FM 1101
7. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Infrastructure Replacement Package 3 Project, Located Generally at Coll Street, Market Street, Grant Alley, Katy Street, Jackson Street, Marigold Drive, and Mulberry Avenue
8. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Pawelek & Moy, Inc. for the Design of the Fredericksburg Road Interceptor Project
9. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Quiddity Engineering, LLC for the Design of the Gruene Water Reclamation Facility Expansion Project
10. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with MGC Contractors, Inc. for the Construction of the Solms Pump Station and Ground Storage Tank Project Located at the NBU Headquarters Property at 5467 FM 482, New Braunfels, Texas
11. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Western Downtown to Morningside Pressure Zone Conversion Rusch Lane Pressure Reducing Valve Project, Located at the I-35 Southbound Frontage Road and Rusch Lane Intersection
12. Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Kimley-Horn and Associates, Inc. for the Design of the Central Downtown to Morningside Pressure Zone Conversion Project, Adding Additional Services Related to Expansion of Work along Rosedale Avenue and Pipeline Realignment Along I-35 Near the New Braunfels Library
13. Authorize the CEO or His Designee to Execute a Professional Service Agreement with Burns & McDonnell Engineering Company, Inc. For Engineering, Design, and Construction Management Services of the Hortontown Substation Upgrade Project, Located at 1264 Industrial Drive
14. Authorize the CEO or His Designee to Negotiate and Execute a Second Amendment to the Professional Service Agreement with Schneider Engineering, LLC for Additional Engineering, Design, and Construction Management Services for the Comal T-3 Replacement Project, Freiheit Breaker Additions and Control Enclosure Upgrade Project, Kohlenberg Substation Construction Project, and the Henne Substation Breaker and a Half Upgrade Project
15. Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Austin Armature Works, LP for Lift Station Pump and Diagnostic Repair Services

16. Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Pump Solutions, Inc. for Lift Station Pump and Diagnostic Repair Services
17. Authorize the CEO or His Designee to Negotiate and Execute a Sourcewell Cooperative Agreement, Sourcewell Contract No. 032824-NVS, with Holt Truck Centers of Texas, LLC, for the Purchase of One (1) International CV515 Electric Ops Truck; Two (2) International HV607 13 Yard Dump Truck(s); Three (3) International CV515 Water Ops Truck(s); One (1) International MV607 Water Ops Truck; and One (1) International CV515 Water Ops Truck with Stellar EC4000 Crane
18. Authorize the CEO or His Designee to Negotiate and Execute a Sourcewell Cooperative Agreement, Sourcewell Contract No. 040924-ALT, with Global Rental Co., Inc., for the Purchase of Two (2) AT48M 4x4 Bucket Trucks
19. Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Freese and Nichols, Inc. for Owner's Representative Services for the Backup Operations Center Project to Expand Construction Services and Add Building Commissioning Services
20. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with F. Guerra DeBerry, LLC, d/b/a GDC Marketing and Ideation for Public Relations and Creative Services
21. Adopt Resolution R-2026-204 Approving Revisions to the Records Policy (formerly the Records and Information Management Policy) and Other Matters in Connection Therewith

ITEMS FOR FUTURE ACTION

1. Discuss Drought Contingency Plan Revisions

PRESENTATION ITEMS

1. Provide Update on the NBU Billing Assistance Program

ACTION ITEMS

1. Discuss and Consider Approval of a Professional Services Agreement with EEPlus, Inc. for Large Load Consulting Services

EXECUTIVE SESSION

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters
(Section 551.086 – Texas Government Code)

2. Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, and/or Other Matters Protected by Attorney-Client Privilege (Section 551.071 – Texas Government Code) pertaining to the following:
 - a. Discuss *MMF NBTX LAND, LLC v. City of New Braunfels, New Braunfels Utilities, and Ryan Kelso, in his official capacity as Chief Executive Officer of New Braunfels Utilities*, No. C2025-1252D (433rd District Court, Comal County, Texas)
 - b. Discuss *New Braunfels Utilities v. TRC Engineers, Inc.*, Cause No. C2024-1980D (433rd District Court, Comal County, Texas)
3. Personnel Matters
(Section 551.074 – Texas Government Code)
 - a. CEO Semi-Annual Evaluation – Deliberate the appointment, employment, evaluation, and duties of the CEO

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any necessary action regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

CERTIFICATE OF POSTING

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted on a bulletin board at a place convenient to the public at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas; the New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas; and the New Braunfels Utilities Customer Solutions Center, 1488 South Seguin Avenue, New Braunfels, Texas, on the **23rd day of January 2026**, and remained posted continuously for at least three business days before the scheduled date of the meeting.



Ryan Kelso, Chief Executive Officer
Secretary to the Board of Trustees