



**NOTICE OF OPEN MEETING**  
**COMMUNITY ADVISORY PANEL MEETING**  
McKenna Events Center  
801 W. San Antonio Street, New Braunfels, Texas 78130  
February 11, 2025, at 9:00 AM  
[www.nbutexas.com](http://www.nbutexas.com)

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE AND INVOCATION**

Presenter: Justin Meadows - Community Advisory Panel ("CAP") Chair

### **PUBLIC COMMENT**

### **ITEMS FROM CHAIR**

1. Welcoming Remarks to CAP Members in Attendance  
Presenter: Justin Meadows, CAP Chair
2. Introduction of Newly Appointed New Braunfels Utilities ("NBU") CAP Members Joe Castilleja and Julissa Vela and Newly Appointed Vice Chair Dr. Les Shepherd  
Presenter: Justin Meadows, CAP Chair

### **PRESENTATION ITEMS**

1. Presentation on Growth Projections, Aging Infrastructure Replacement, Impact Fees, Rate Proposals, and Rate Design Options  
Presenter: Kimberly Britton, Britton Strategies
  2. Presentation of Action Items from the January 14, 2025 CAP Meeting
    - a. Miles of Closed-Circuit Television Pipe Inspections Per Year  
Presenter: Dawn Schriewer, NBU
    - b. Growth Matrix Assumptions for Electric, Water, and Wastewater by Customer Class and Total Growth Percentage  
Presenter: Dawn Schriewer, NBU
    - c. Five-Year Capital Plans for Electric, Water, and Wastewater Aging Infrastructure  
Presenter: Dawn Schriewer, NBU
  3. Presentation of Key Inputs for Determining Revenue Requirements and Water, Wastewater, and Electric Rates  
Presenter: Angie Flores, Raftelis
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4. Presentation of Impact Fees 101 to Include a Discussion on the Definition and Purpose of Impact Fees  
Presenter: Angie Flores, Raftelis
5. Presentation of Fiscal Year 2024 - 2025 Water, Wastewater, and Electric Rate Plan Review  
Presenter: Angie Flores, Raftelis

## **NEXT MEETING**

The next CAP meeting will be held on April 15, 2025.

## **ADJOURN**

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

## **CERTIFICATE OF POSTING**

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, the New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas, and the New Braunfels Utilities Customer Solutions Center, 1488 South Seguin Avenue, New Braunfels, Texas on the on the **7th day of February 2025**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

  
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Ryan Kelso, Chief Executive Officer  
Secretary to the Board of Trustees