



NOTICE OF OPEN MEETING
APRIL BOARD OF TRUSTEES
NBU Board Room, 263 Main Plaza, New Braunfels, Texas 78130
April 25, 2024, at 1:00 PM
www.nbutexas.com

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Board Trustee John Harrell

NBU CORE VALUE: Safety

David Hubbard, Chief Administrative Officer

PUBLIC COMMENT

ITEMS FROM THE CHAIR

1. Any Items Permitted Under Section 551.0415 of the Texas Government Code

ITEMS FROM STAFF

1. CEO's Update
 - a. New Braunfels Utilities ("NBU") Employees Attend the Texas Water Conference and Participate in the Meter Madness Competition and One Water Panel
 - b. NBU Employee Invited to Participate in the University of Iowa's Energy Executive Course
 - c. CEO Roadshow: Reliance Residential Realtors
 - d. New Braunfels City Council Approves Ordinance for Annexation and Zoning of Property for Future NBU Headquarters Site
 - e. Presentation to New Braunfels City Council for Five -Year Water Conservation Plan
 - f. Headwaters at the Comal Earth Day Event on April 20, 2024
 - g. Communication Rollout Plan for Summer Base Electric Generation Rate Effective June 1, 2024, and Previously Approved Rate Increase Effective August 1, 2024
 - h. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
 2. Financial Update and Report
 3. NBU Community Advisory Panel Update Regarding the Integrated Resource Plan Process
 4. Quarterly Capital Improvement Plan Update
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CONSENT ITEMS FOR ACTION

1. Approve Minutes of the NBU Regular Board Meeting of March 28, 2024
2. Approve the Change Order Log from February 15, 2024, through March 15, 2024
3. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2023, through March 15, 2024
4. Approve the Electric Line of Business Alternative Procurements from February 15, 2024, through March 15, 2024
5. Approve the Appointment of Elizabeth Bowerman as a Community Member of the Headwaters at the Comal Board of Directors
6. Authorize CEO or His Designee to Negotiate and Execute a Construction Contract with Skyblue Utilities, Inc. for the Construction of the Infrastructure Replacement Package 1 Project
7. Authorize Resolution #2024 -183 Approving (i) The Conveyance of 1.209 Acres Being Lot 1, Block 36, Veramendi Est No. 1 Subdivision From Veramendi PE-Brisbane, LLC To New Braunfels Utilities, together With The Elevated Storage Tank Located Thereon and an Access Easement For Ingress and Egress; (ii) Execution of Any and All Related Documents Associated with Closing the Transaction; and (iii) Other Matters In Connection Therewith
8. Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Merrick & Company for the Design of the Solms Pump Station and Ground Storage Tank Project
9. Authorize CEO or His Designee to Negotiate and Execute a Cooperative Services Agreement with Gartner, Inc. for Financial Maturity Assessment
10. Authorize CEO or His Designee to Negotiate and Execute a Cooperative Agreement with Gartner, Inc. for IT Research and Advisory Subscription Services
11. Authorize CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with B Comm Constructors L.L.C. for Fiber Optic Outside Plant Maintenance and Emergency Services
12. Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Paloma Blanca Enterprises, Inc., for Construction, Maintenance, and Site Work of All Right-of-Ways for New Braunfels Utilities
13. Authorize CEO or His Designee to Negotiate and Execute an Electric Service Agreement Between Veramendi Development Company, LLC and NBU Concerning the Construction of an Underground Electric Feeder to Supply Electric Service to NBU Customers
14. Authorize CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Public Relations Advertising Company doing business as Vladimir Jones for a Three-Year Strategic Communication and Marketing Plan

ACTION ITEMS

1. Reject All Proposals Submitted for the Purchase and Development of the Real Property and Improvements Located at 263 Main Plaza In Connection with RFQ# 02601 and RFP# 02601-2 and Authorize the CEO or His Designee to Terminate the Memorandum of Understanding Dated February 25, 2022, Between NBU and Seals Family Properties, LLC, Regarding the Same
2. Discuss and Consider Resolution #2024-184 Approving (i) the Transfer of Approximately 1.126 Acres of Real Property Located at 263 Main Plaza, New Braunfels, Texas (the “Main Plaza Property”), to the City of New Braunfels; (ii) the Lease of the Main Plaza Property from the City of New Braunfels to New Braunfels Utilities; (iii) Execution of Any and All Documents Necessary to Convey and Lease the Main Plaza Property; and (iv) Other Matters in Connection Therewith

PRESENTATION ITEMS

1. Presentation and Discussion of a Three-Year Strategic Communication and Marketing Plan from Public Relations Advertising Company doing business as Vladimir Jones
2. Presentation on the Guadalupe-Blanco River Authority’s Drought Contingency Plan for Wholesale Customers and its Impact on NBU
3. Presentation on the Revised Water Engineering Design Standards Effective June 2024

EXECUTIVE SESSION

The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Deliberations Regarding Security Devices or Security Audits
(Section 551.089 – Texas Government Code)
 - a. Discussion Regarding Network Security Information
 - b. Discussion Regarding Security Assessments or Deployments Relating to Information Resources Technology

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any action, if necessary, regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

If you require assistance in participating at a public meeting due to a disability as defined under the Americans with Disabilities Act, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the Board Relations Coordinator at least three (3) days prior to the scheduled meeting date at (830) 629-8400 or the NBU Main Office at 263 Main Plaza, New Braunfels, Texas, for additional information.

CERTIFICATE OF POSTING

I, Ryan Kelso, Secretary to the Board of Trustees, do hereby certify that this Notice of Meeting was posted at the City of New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas, and New Braunfels Utilities Main Office, 263 Main Plaza, New Braunfels, Texas, on the **19th day of April 2024**, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.



Ryan Kelso, Chief Executive Officer
Secretary to the Board of Trustees