



**VILLAGE OF NORTH BALTIMORE  
Council Regular Meeting - (5/12/26) Amended Copy**

May 12, 2026  
5:20 Prayer  
5:30 PM Meeting

**Agenda**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Aaron Patterson \_\_\_\_, Ms. Beaupry \_\_\_\_, Ms. Hefner \_\_\_\_, Mr. Richmond \_\_\_\_, Mr. Engard \_\_\_\_, Mr. Bosak \_\_\_\_, Mr. Sweat \_\_\_\_.

Mr/s\_\_\_\_\_ made a motion to excuse Mr/s\_\_\_\_\_, Seconded by Mr/s\_\_\_\_\_.All approved

**III. Approval of Minutes**

- 1.** Council Special Meeting - 4/7/2026
- 2.** Council Regular Meeting - 4/14/26
- 3.** Council Special Meeting - 4/24/2026

**IV. Public Participation (5-min limit)**

- 1.** For the Love of Cats
- 2.** Wood County Parks District

**V. Letters and Communications**

**VI. Administrative Reports**

- 1.** Fiscal Officer:  
Report Submitted.

2. EMS Chief:
3. Fire Chief:  
Report Submitted.
4. Police Chief:  
Report Submitted.
5. Utility Director:
6. DPW Superintendent:
7. Village Administrator:  
Report Submitted.
8. Clerk:  
Nothing of note.
9. Appointed Legal Counsel:
10. Mayor:

**VII. Standing Committee**

1. Economic and Community Development (Hefner) -
2. Public Safety (Engard) -
3. Personnel, Policy and Ordinance Review (Bosak) -
4. Public Works (Beaupry) -
5. Public Utilities (Sweat) -
6. Finance and Technology (Richmond) -

**VIII. New Legislation**

1. ORDINANCE NO. 2026 – 11: AN ORDINANCE APPROVING AN AMENDED AND RESTATED JEDD AGREEMENT FOR THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT, AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT

2. ORDINANCE NO. 2026 - 12: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR
3. RESOLUTION NO. 10 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND/OR MAYOR TO EXECUTE AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, ACCEPT FEDERAL FUNDING, APPROVE A PROFESSIONAL SERVICES AGREEMENT, AND DECLARING AN EMERGENCY
4. RESOLUTION NO. 11-2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT AND TO DECLARE AN EMERGENCY
5. Resolution 12-2026: A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES, AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR CONTINUED TNR SERVICES IN THE AMOUNT OF \$7,000.00
6. RESOLUTION NO. 13-2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE 2026 WOOD COUNTY FIRE/EMS MUTUAL-AID AGREEMENT FOR ADDITIONAL FIRE AND EMERGENCY MEDICAL SERVICE PROTECTION, AND DECLARING AN EMERGENCY

**IX. Second Reading of Ordinances and Resolutions**

**X. Third Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 08 – 2026: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WOOD COUNTY EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY MANAGEMENT SERVICES AND AUTHORIZING PAYMENT
2. ORDINANCE NO. 2026 – 09: AN ORDINANCE AMENDING SECTION 901.13 AND ENACTING SECTION 901.15 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO ESTABLISHING SIDEWALK CONSTRUCTION STANDARDS.
3. ORDINANCE NO. 2026 – 02: AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES.

- XI. **Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), and to confer with the Village Solicitor concerning pending or imminent court action under ORC 121.22(G)(3), with potential action to follow.
  
- XII. **Other New Business**
  
- XIII. **Other Old Business**
  
- XIV. **Payment of Bills:** A motion was made by Mr./Ms \_\_\_\_\_ to pay the bills in the amount of \$658,529.75. Seconded by Mr./Ms. \_\_\_\_\_.
  
- XV. **Adjournment**



**VILLAGE OF NORTH BALTIMORE  
Special Council Meeting - (4/7/26)**

April 07, 2026  
4:00 PM

**Minutes**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – HERE, Mr. Engard – ABSENT, Mr. Bosak – HERE, Mr. Sweat - ABSENT

Ms. Hefner made a motion to excuse Mr. Engard and Mr. Sweat, Seconded by Ms. Beaupry. All members present approved

**III. Police Chief**

**1. K-9 Vehicle and Officer**

Chief Bingham shared that the Clyde Police Department had agreed to transfer their K-9 vehicle for free [revision: the vehicle was transferred to the NBPD for the cost of \$1.00].

He stated that the vehicle was equipped with K-9 equipment but would require approximately \$1,500 to stripe with North Baltimore's name. It also might require wrapping as it is white in color.

Additional expenses for the vehicle could include an in-car printer, radar unit, radio, and Axon in-car camera.

Chief Bingham also shared updates on K-9 officer training requirements. The Village also has an officer prepared to start, Ms. Kelly Ford.

**2. Patrol Vehicles**

Chief Bingham stated that there was approximately \$110,000 in the department's vehicle fund. He stated that the two patrol vehicles needed frequent repairs due to their constant usage, especially the truck. He added that the department should utilize four vehicles to allow for vehicle rotation,

Mayor Patterson asked Chief Bingham about patrol cars running in front of the municipal building while not being used during Summer months. He was concerned about the additional expenses this caused in gas and maintenance.

Chief Bingham explained that the cars are kept running to avoid damage to electronics (radios, car computers) as well as to avoid the need to "jump start" vehicles.

### 3. Radio Update

Chief Bingham shared that Bender Communication was reviewing the status of repeaters and radios still. They found that the repeater on the Grant Road water tower was designated as "Sheriff I" rather than "Sheriff II", which creates communication issues. He is contacting the Sheriff's office regarding this matter.

Council members briefly discussed work completed by RayleCom Communications. Chief Bingham reported that antennas installed by them would remain on the cruisers to avoid rusting.

### 4. Motions by Council Members

Mr. Richmond made a motion to allow the police department to purchase two (2) police vehicles not to exceed \$115,000.00, seconded by Ms. Hefner. All members present approved.

Ms. Hefner made a motion to accept the transfer of the K-9 vehicle from the Clyde Police Department, seconded by Mr. Bosak. All members present approved.

Ms. Beaupry made a motion to trade in the Dodge Durango Truck, seconded by Ms. Hefner. All members present approved.

Mr. Richmond made a motion to pay RayleCom Communications not to exceed \$3,775.00 for work completed on police department radios, seconded by Mr. Bosak. All members present approved.

**Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), with potential action to follow

Possible Action: Hiring of Police Officers

Ms. Beaupry made a motion to enter into executive session, seconded by Mr. Richmond. All members present approved.

Executive session began at approximately 4:48 PM and ended at 5:09 PM.

Mr. Richmond made a motion to hire Jordan Queen as a full-time police officer at a rate of \$26.50 per hour, seconded by Ms. Hefner. All members present approved.

Mr. Richmond made a motion to hire Kelly Foor as a part-time police officer [K-9 Officer] at a rate of \$25.00 per hour, seconded by Ms. Hefner. All members present approved.

Mr. Richmond made a motion to hire Daniel Daughtery as a part-time police officer at a rate of \$24.50 per hour, seconded by Ms. Hefner. All members present approved.

Mr. Richmond made a motion to hire Michael Welch as a part-time police officer at a rate of \$24.50 per hour, seconded by Ms. Hefner. All members present approved.

#### **IV. New Legislation**

1. RESOLUTION NO. 08 – 2026: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WOOD COUNTY EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY MANAGEMENT SERVICES AND AUTHORIZING PAYMENT
2. ORDINANCE NO. 2026 – 09: AN ORDINANCE AMENDING SECTION 901.13 AND ENACTING SECTION 901.15 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO ESTABLISHING SIDEWALK CONSTRUCTION STANDARDS

#### **V. Second Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 05 – 2026: A RESOLUTION AUTHORIZING THE DISPOSITION AND TRANSFER OF OBSOLETE VILLAGE PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE TO THE NORTH BALTIMORE LOCAL SCHOOL DISTRICT PURSUANT TO ORC 721.15
2. RESOLUTION NO. 07 – 2026: A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM FOR THE VILLAGE OF NORTH BALTIMORE, OHIO IN COMPLIANCE WITH ORC 9.64
3. ORDINANCE NO. 2026 – 05: AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN, AND OPERATE ELECTRIC TRANSMISSION

AND DISTRIBUTION FACILITIES WITHIN THE STREETS AND PUBLIC PLACES OF THE VILLAGE OF NORTH BALTIMORE, OHIO

4. ORDINANCE NO. 2026 – 07: AN ORDINANCE APPROVING THE 2026 NORTH BALTIMORE SCHOOL TRAVEL PLAN; AUTHORIZING AND RATIFYING THE SUBMISSION OF A SAFE ROUTES TO SCHOOL GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION; AUTHORIZING EXECUTION OF NECESSARY AGREEMENTS
5. ORDINANCE NO. 2026 – 08: AN ORDINANCE VACATING A PORTION OF AN UNIMPROVED ALLEY RIGHT-OF-WAY LOCATED WEST OF 105 N THIRD STREET IN THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, AND COMBINING THE VACATED AREA WITH PARCEL F23-310-350103005000 OWNED BY SEILER SUSAN L

#### **VI. Third Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 04 – 2026: A RESOLUTION CLARIFYING THAT VACATION LEAVE UNDER SECTION 5.03 OF THE VILLAGE PERSONNEL POLICY AND PROCEDURE MANUAL APPLIES ONLY TO FULL-TIME EMPLOYEES AND FORMALLY DISCONTINUING VACATION ACCRUAL FOR PART-TIME EMPLOYEES

Ms. Beaupry made a motion to adopt Resolution No. 04-2026, seconded by Mr. Richmond. All members present approved.

2. ORDINANCE NO. 2026 – 02: AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES

Councilmember Hefner requested the vote be tabled until the May 12, 2026, meeting. She wished to discuss the legislation further before voting.

Ms. Hefner made a motion to table Ordinance No. 2026-02 until the May 12, 2026 Council Meeting, seconded by Ms. Beaupry.

#### **VII. Adjournment**

Ms. Beaupry made a motion to adjourn the meeting, seconded by Ms. Hefner. All members present approved.

The meeting was adjourned at approximately 5:15 PM.



**VILLAGE OF NORTH BALTIMORE  
Council Regular Meeting (4/14/26)**

April 14, 2026  
5:30 PM

**Minutes**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – ABSENT, Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE

Ms. Beaupry made a motion to excuse Ms. Hefner, Seconded by Mr. Richmond. All members present approved.

Ms. Beaupry made a motion to select Mr. Richmond as interim President of Council, seconded by Mr. Engard. All members present approved.

**III. Approval of Minutes**

1. Council Regular Meeting - March 10th, 2026

Ms. Beaupry made a motion to approve the minutes for the 3/10/2026 Council Regular Meeting, seconded by Mr. Engard. All members present approved.

**IV. Aaron Montz, American StructurePoint - Railroad Quiet Zone Presentation**

Aaron Montz of American StructurePoint stated that the firm had submitted a statement of qualifications to the Village for various engineering services. Administrator Bender requested that he speak about conducting an initial study for railroad quiet zone establishment.

Mr. Montz shared information on how to establish a railroad quiet zone, the required safety improvements, and the benefits they can have for communities.

He added that the initial step for a study is to create an inventory of existing rail conditions and to develop a ballpark cost estimate. No official estimates were available, but Mr. Montz speculated that the project would cost anywhere between \$1.5 Million to \$3 Million.

## **V. Public Participation (5-min limit)**

Several event permits were approved during the public participation portion of the meeting:

Mr. Engard made a motion to approve the event permit for the North Baltimore Little League Opening Day Ceremony Parade, seconded by Mr. Richmond. All members present approved.

Ms. Beaupry made a motion to approve the event permit for the North Baltimore Historical Society's "Safety Day" event, seconded by Mr. Engard. All members present approved.

Mr. Richmond made a motion to approve the event permit for the North Baltimore Public Library's "Dino Wheels on Main" event, seconded by Mr. Bosak. All members present approved.

Ms. Beaupry made a motion to approve the event permit for the Village of North Baltimore's 150<sup>th</sup> – America 250 Festival, seconded by Mr. Richmond. All members present approved.

Ms. Susan Seiler spoke about the potential alley vacation [Ordinance No. 2026-08]. She shared that she would continue to mow and maintain the area and that her neighbor had agreed with the alley vacation.

## **VI. Letters and Communications**

Nothing of note.

## **VII. Administrative Reports**

### **1. Fiscal Officer: Report Submitted.**

Mr. Clouse stated that a hearing regarding the JEDD expansion with Henry Township would be held on May 12<sup>th</sup>, 2026, at 4:45 PM.

### **2. EMS Chief:**

Mayor Patterson reported on behalf of Chief Walter that eight fuel injectors needed to be replaced in EMS vehicles totaling \$7,642.24.

### **3. Fire Chief: Report Submitted.**

### **4. Police Chief: Report Submitted.**

Administrator Bender reported on behalf of Chief Bingham. He had inquired about extended vehicle warranties and found that they would cost approximately \$4,200 per vehicle.

Additional vehicle considerations were mentioned. Council discussed the proposed appropriation for police vehicle purchases [Ordinance No. 2026-10].

5. Utility Director:

Nothing of note.

6. DPW Superintendent:

Mr. Jesus Rocha submitted his resignation as a Public Works Department full-time laborer.

Mr. Sweat made a motion to advertise for the vacant Public Works Department laborer position, seconded by Mr. Engard. All members present approved.

7. Village Administrator: Report Submitted.

Administrator Bender provided updates on the East Broadway Street reconstruction project, The East Broadway Street sidewalk development, and potential Community Development Block Grant (CDBG) funding for the Main Street corridor.

Mr. Mason Davis, Village Economic Development Specialist, informed council that the Fire Department had been awarded \$14,000 for the purchase of two positive pressure (PPV) fans from the Firehouse Subs Public Safety Foundation.

Administrator Bender informed council that ODOT had the repaving of State Route 18 scheduled for 2033. Certain segments of the road might need to be repaired prior to this date.

ODOT proposed that the Village pay for materials, while they would complete necessary work before the full repaving. This was estimated to cost approximately \$30,000.00. Administrator Bender stated that approximately \$46,000.00 was currently budgeted for SR-18 in the Village fund.

Mr. Richmond made a motion to authorize Administrator Bender to negotiate this deal with ODOT for up to \$30,000.00, seconded by Mr. Bosak.

Administrator Bender stated that he would need to be reappointed to the JEDD board.

Ms. Beaupry made a motion to appoint Village Administrator Joshua Bender to the JEDD board, seconded by Mr. Engard. All members present approved.

8. Clerk: Nothing of Note.
9. Appointed Legal Counsel: Nothing of note.
10. Mayor:

### **VIII. Standing Committee**

1. Economic and Community Development (Hefner) -
2. Public Safety (Engard) -
3. Personnel, Policy and Ordinance Review (Bosak) -
4. Public Works (Beaupry) -
5. Public Utilities (Sweat) -
6. Finance and Technology (Richmond) -

**Executive Session:** To confer with the Village Solicitor concerning pending or imminent court action under ORC 121.22(G)(3), and to discuss security arrangements and emergency response protocols under ORC 121.22(G)(6), with potential action to follow (Resolution No. 07-2026).

Mr. Engard made a motion to enter executive session, seconded by Ms. Beaupry.

Executive session began at approximately 6:33 PM. Regular session was resumed at approximately 6:43 PM.

### **IX. New Legislation**

1. RESOLUTION NO. 09 – 2026: A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026 AND DECLARING AN EMERGENCY

Mr. Sweat made a motion to suspend the second and third readings of Resolution No. 09-2026, seconded by Ms. Beaupry. All members present approved.

Mr. Richmond made a motion to adopt Resolution No, 09-2026 as an emergency, seconded by Mr. Bosak. All members present approved.

2. ORDINANCE NO. 2026-10: AN ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS AND MODIFICATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Mr. Richmond made a motion to suspend the second and third readings of Ordinance No. 2026-10, seconded by Mr. Engard. All members present approved.

Mr. Richmond made a motion to adopt Ordinance No. 2026-10 as an emergency, seconded by Mr. Engard. All members present approved.

#### **X. Second Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 08 – 2026: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WOOD COUNTY EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY MANAGEMENT SERVICES AND AUTHORIZING PAYMENT
2. ORDINANCE NO. 2026 – 09: AN ORDINANCE AMENDING SECTION 901.13 AND ENACTING SECTION 901.15 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO ESTABLISHING SIDEWALK CONSTRUCTION STANDARDS

#### **XI. Third Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 05 – 2026: A RESOLUTION AUTHORIZING THE DISPOSITION AND TRANSFER OF OBSOLETE VILLAGE PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE TO THE NORTH BALTIMORE LOCAL SCHOOL DISTRICT PURSUANT TO ORC 721.15

Mr. Engard made a motion to adopt Resolution No. 05-2026, seconded by Mr. Richmond. All members present approved.

2. RESOLUTION NO. 07 – 2026: A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM FOR THE VILLAGE OF NORTH BALTIMORE, OHIO IN COMPLIANCE WITH ORC 9.64

Mr. Richmond made a motion to adopt Resolution No. 07-2026, seconded by Ms. Beaupry. All members present approved.

3. ORDINANCE NO. 2026 – 05: AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN, AND OPERATE ELECTRIC TRANSMISSION AND DISTRIBUTION FACILITIES WITHIN THE STREETS AND PUBLIC PLACES OF THE VILLAGE OF NORTH BALTIMORE, OHIO

Mr. Richmond made a motion to adopt Ordinance No. 2026-05, seconded by Mr. Engard. All members present approved.

4. ORDINANCE NO. 2026 – 07: AN ORDINANCE APPROVING THE 2026 NORTH BALTIMORE SCHOOL TRAVEL PLAN; AUTHORIZING AND RATIFYING THE SUBMISSION OF A SAFE ROUTES TO SCHOOL GRANT APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION; AUTHORIZING EXECUTION OF NECESSARY AGREEMENTS

Mr. Richmond made a motion to adopt Ordinance No. 2026-07, seconded by Ms. Beaupry. All members present approved.

5. ORDINANCE NO. 2026 – 08: AN ORDINANCE VACATING A PORTION OF AN UNIMPROVED ALLEY RIGHT-OF-WAY LOCATED WEST OF 105 N THIRD STREET IN THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, AND COMBINING THE VACATED AREA WITH PARCEL F23-310-350103005000 OWNED BY SUSAN L SEILER

Mr. Sweat made a motion to adopt Ordinance No. 2026-08, seconded by Mr. Richmond. All members present approved.

## **XII. Other New Business**

Nothing of note.

## **XIII. Other Old Business**

Nothing of note.

## **XIV. Payment of Bills: A motion was made by Mr. Richmond to pay the bills in the amount of \$326,962.51. Seconded by Mr. Engard. All approved**

## **XV. Adjournment**

Mr. Richmond made a motion to adjourn the meeting, seconded by Mr. Engard. All members present approved.

The meeting was adjourned at approximately 6:50 PM.



**VILLAGE OF NORTH BALTIMORE  
Special Council Meeting - 4/24/2026**

April 24, 2026  
4:30 PM

**Minutes**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Aaron Patterson – HERE, Ms. Beaupry – ABSENT, Ms. Hefner – HERE, Mr. Richmond – HERE, Mr. Engard – ABSENT, Mr. Bosak – HERE, Mr. Sweat – HERE

Mayor Patterson noted that Ms. Beaupry and Mr. Engard were unable to attend the meeting as they were in Washington D.C. to assist with a school trip.

Ms. Hefner made a motion to excuse Ms. Beaupry and Mr. Engard, seconded by Mr. Bosak. All members present approved.

**III. Advertising for Fiscal Officer Position**

Mr. Matt Clouse submitted his resignation as Village Fiscal Officer earlier in the week, stating that he had been offered a position as Seneca County Administrator. He stated that he would remain in his position for at least two weeks, with the potential to provide remote assistance afterward as needed.

Ms. April Dick, Assistant Fiscal Officer, will assume Mr. Clouse's responsibilities until a new fiscal officer has been hired.

Ms. Hefner made a motion to accept Mr. Clouse's resignation, seconded by Mr. Sweat. All members present approved.

Mr. Sweat made a motion to advertise for the position of fiscal officer with a pay range of \$70,000.00-\$80,000.00, seconded by Ms. Hefner. All members present approved.

**IV. Adjournment**

Mr. Richmond made a motion to adjourn the meeting, seconded by Ms. Hefner. All members present approved.

The meeting was adjourned at approximately 4:45 PM.

DRAFT

### For the Love of Cats TNR Program North Baltimore

Cat Name	TNR Date	Location	Additional Medical Services	Cost
NB Westhaven #1	9/17/2025	Westhaven Apt Complex	Received fluids for dehydration and wound cleaning;	\$80
NB Westhaven #2	9/17/2025	Westhaven Apt Complex	Had URI and received Convenia Injection	\$160
NB Westhaven #3	9/17/2025	Westhaven Apt Complex	Cat dehydrated; Received Ivermectin for severe ear mites	\$80
NB Westhaven #4	9/17/2025	Westhaven Apt Complex	None	\$80
NB EG Lot 129 #1	9/17/2025	Eagles Landing Trailer Park	None	\$80
NB EG Lot 129 #2	9/17/2025	Eagles Landing Trailer Park	None	\$80
NB Eckman #1	9/30/2025	Eckman 508 Eastview Dr	None	\$80
NB Eckman #2	9/30/2025	Eckman 508 Eastview Dr	None	\$80
NB Eckman #3	9/30/2025	Eckman 508 Eastview Dr	Eye torn from fight; Required Enucleation; Got severely	\$320
NB Eckman #4	9/30/2025	Eckman 508 Eastview Dr	None	\$80
NB Westhaven #5	9/30/2025	Westhaven Apt Complex	None	\$80
NB Fuel Mart #1	9/30/2025	2185 Co Rd 603	None	\$80
NB Fuel Mart #2	9/30/2025	2185 Co Rd 603	None	\$80
NB Fuel Mart #3	9/30/2025	2185 Co Rd 603	None	\$80
NB Lerma #1	10/7/2025	Linda Lerma 503 E Maple	None	\$80
NB Lerma #2	10/7/2025	Linda Lerma 503 E Maple	None	\$80
NB Lerma #3	10/7/2025	Linda Lerma 503 E Maple	None	\$80
NB Lerma #4	10/7/2025	Linda Lerma 503 E Maple	None	\$80
NB Lincoln #1	11/4/2025	Lincoln 104 S Bates St.	None	\$80
NB Lincoln #2	11/4/2025	Lincoln 104 S Bates St.	None	\$80
NB Lincoln #3	11/4/2025	Lincoln 104 S Bates St.	None	\$80
NB Lincoln #4	11/4/2025	Lincoln 104 S Bates St.	None	\$80
NB Lerma #5	3/26/2026	503 E Maple	Bravecto / Distemper Vaccine	\$80
NB Lerma #6	3/26/2026	503 E Maple	(antibiotic) injection	\$120
NB Lerma #7	3/26/2026	503 E Maple	Bravecto / Distemper Vaccine / Convenia injection	\$120
NB Lerma #8	3/26/2026	503 E Maple	due to injury (degloved)	\$240
NB 325 N Tarr St. #1	4/9/26	325 N Tarr St.	Bravecto / Distemper Vaccine	\$80
NB 325 N Tarr St. #2	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine / Fluids	\$80
NB 325 N Tarr St. #3	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine	\$80
NB 325 N Tarr St. #4	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine	\$80
NB 325 N Tarr St. #5	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine / Fluids	\$80
NB 325 N Tarr St. #6	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine / Fluids	\$80
NB 325 N Tarr St. #7	4/9/26	325 N Tarr St	Bravecto / Distemper Vaccine / Fluids	\$80
NB 2nd St. #1	4/20/26	408/409 N 2nd St.	Bravecto / Distemper Vaccine	\$80
NB 2nd St. #2	4/20/2026	408/409 N 2nd St.	Bravecto / Distemper Vaccine / Fluids	\$80
NB 2nd St. #3	4/20/2026	408/409 N 2nd St.	Bravecto / Distemper Vaccine / Fluids	\$80
NB 325 N Tarr St. #8	4/20/26	325 N Tarr St	Bravecto / Distemper Vaccine	\$80
NB 325 N Tarr St. #9	4/20/2026	325 N Tarr St	Bravecto / Distemper Vaccine	\$80
NB 2nd St. #4	4/21/2026	408/409 N 2nd St.	Bravecto / Distemper Vaccine	\$80
NB 2nd St. #5	4/21/2026	408/409 N 2nd St.	Bravecto / Distemper Vaccine	\$80
NB 2nd St. #6	4/21/2026	408/409 N 2nd St.	Bravecto / Distemper Vaccine	\$80
NB 325 N Tarr St. #10	4/21/2026	325 N Tarr St	Bravecto / Distemper Vaccine	\$80

# FINANCE OFFICERS REPORT

## MAY 12, 2026 COUNCIL MEETING

Ladies and Gentlemen:

I successfully closed the books on April 2026.

The following pages include the Fund Balance Report, Bank Balance Report, and Bank Reconciliation Report for April 30, 2026. Also, included is a list of payments. As always, we balance to the penny on the reconciliation.

Star Ohio is currently paying 3.80%.

The switchover to Constellation for our electric generation supplier is complete and locked in for the next 18 months.

The Ohio Plan is close to having a quote ready. The supervisor has allowed the underwriter to release the quote earlier than normal, so we should receive the quote early next week.

We have received a check for \$201,288.33 as part of the 2<sup>nd</sup> draw from OPWC for the East Broadway reconstruction project.

I have submitted the invoice to Jackson Township for the EMS services provided for the 1<sup>st</sup> half of 2026.

We have received the second monthly dispatching invoice from the Wood County Sheriff's Office for \$9,020.88.

As always, let me know if there is anything else, I can provide you with as you contemplate your many decisions on upcoming projects. I am always accessible via email, [nbfinance@northbaltimore.net](mailto:nbfinance@northbaltimore.net) or cell phone at 419-618-1975.

Thanks!

Matt

**Cash Summary by Fund**  
**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY**  
**April 2026**  
**1/1/2026 to 4/30/2026**

Fund Number	Fund Name	Fund Balance 1/1/2026	YTD Revenue	YTD Expenditures	Fund Balance 4/30/2026	Projected Revenue Thru 12/31/2026	Projected Expenditures Thru 12/31/2026	Projected Fund Balance 12/31/2026
1000	General	\$2,071,936.98	\$811,486.50	\$743,331.06	\$2,140,092.42	\$2,517,536.44	\$2,489,271.65	\$2,100,201.77
2011	Street Construction, Maint. and Repair	\$253,340.60	\$62,634.94	\$88,485.99	\$227,489.55	\$239,755.82	\$265,457.97	\$227,638.45
2021	State Highway	\$44,092.91	\$5,078.51	\$2,391.85	\$46,779.57	\$15,083.92	\$7,175.55	\$52,001.28
2031	Cemetery	\$4,221.42	\$250.00	\$0.00	\$4,471.42	\$633.75	\$200.00	\$4,655.17
2041	Parks and Recreation	\$61,094.74	\$825.65	\$18,088.29	\$43,832.10	\$58,106.65	\$54,264.87	\$64,936.52
2081	Drug Law Enforcement	\$10,575.67	\$13,257.86	\$0.00	\$23,833.53	\$23,334.10	\$9,000.00	\$24,909.77
2101	Permissive Motor Vehicle License Tax	\$140,380.30	\$8,278.85	\$2,023.78	\$146,635.37	\$23,800.00	\$9,571.34	\$154,608.96
2271	Enforcement and Education	\$2,581.27	\$13,766.33	\$0.00	\$16,347.60	\$17,266.33	\$1,000.00	\$18,847.60
2401	Tree Maint.Special Assessment	\$65,838.36	\$13,524.80	\$518.03	\$78,845.13	\$22,000.00	\$14,054.09	\$73,784.27
2402	Street Cleaning Special Assessment	\$55,008.56	\$53,186.50	\$31,352.60	\$76,842.46	\$86,000.00	\$94,057.80	\$46,950.76
2403	Street Lighting Special Assessment	\$28,655.06	\$47,460.94	\$20,627.22	\$55,488.78	\$70,000.00	\$62,607.66	\$36,047.40
2404	3rd Street Sewer Special Assessment	\$5,839.04	\$0.00	\$0.00	\$5,839.04	\$0.00	\$3,000.00	\$2,839.04
2405	Sewer Tap Special Assessment	\$138,322.47	\$663.57	\$179.89	\$138,806.15	\$663.57	\$8,539.67	\$130,446.37
2406	Sidewalk Special Assessment	\$0.00	\$34,190.95	\$346.13	\$33,844.82	\$55,000.00	\$35,000.00	\$20,000.00
2901	Mayor's Court Computer Fund	\$948.05	\$105.00	\$79.99	\$973.06	\$600.00	\$239.97	\$1,308.08
2902	County Recycling Grant Fund	\$5,244.99	\$0.00	\$0.00	\$5,244.99	\$3,368.00	\$1,800.00	\$6,812.99
2903	Street Levy Fund	\$74,394.09	\$55,426.99	\$2,585.09	\$127,235.99	\$107,021.39	\$76,767.55	\$104,647.93
2904	Village Wide Grants	\$4,335.22	\$0.00	\$0.00	\$4,335.22	\$0.00	\$3,000.00	\$1,335.22
2905	Fire Levy Fund	\$80,674.04	\$36,764.54	\$410.11	\$117,028.47	\$69,121.39	\$61,000.00	\$88,795.43
2906	Fire Equipment Debt Fund	\$10,001.18	\$0.00	\$0.00	\$10,001.18	\$0.00	\$9,000.00	\$1,001.18
2908	K-9 Unit Special Revenue	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
4901	Water Capital Projects	\$903,049.20	\$40,561.35	\$15,103.05	\$928,507.50	\$120,665.24	\$45,309.15	\$978,405.29
4902	Sewer Capital Projects	\$1,840,393.78	\$57,636.11	\$5,933.09	\$1,892,096.80	\$170,208.19	\$84,633.09	\$1,925,968.88
4903	Equip Replacement Capital Proj - Fire	\$116,012.61	\$0.00	\$4,334.00	\$111,678.61	\$15,000.00	\$19,334.00	\$111,678.61
4904	Equip Replacement Capital Proj - Police	\$110,000.00	\$0.00	\$0.00	\$110,000.00	\$15,000.00	\$110,000.00	\$15,000.00
4905	Equip Replacement Capital Proj - EMS	\$150,482.96	\$0.00	\$0.00	\$150,482.96	\$15,000.00	\$0.00	\$165,482.96
4906	Equip Replacement Capital Proj - Street	\$123,737.85	\$0.00	\$0.00	\$123,737.85	\$15,000.00	\$0.00	\$138,737.85
4907	Equip Replacement Capital Proj - Sweeper	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$15,000.00	\$0.00	\$70,000.00
5101	Water Operating	\$2,266,815.06	\$493,461.15	\$284,861.84	\$2,475,414.37	\$1,482,503.41	\$1,241,235.52	\$2,508,082.95
5201	Sewer Operating	\$2,325,439.81	\$465,920.49	\$198,296.95	\$2,593,063.35	\$1,384,701.14	\$1,183,865.85	\$2,526,275.10
5202	Storm Sewer Operating	\$150,577.78	\$16,271.58	\$8,476.30	\$158,373.06	\$49,539.21	\$35,428.90	\$164,688.09
5741	USDA Debt Reserve Fund	\$548,000.00	\$0.00	\$0.00	\$548,000.00	\$0.00	\$0.00	\$548,000.00
5761	Water Equip Replacement Reserve	\$842,163.81	\$0.00	\$0.00	\$842,163.81	\$55,000.00	\$0.00	\$897,163.81
5762	Sewer Equip Replacement Reserve	\$624,962.54	\$0.00	\$0.00	\$624,962.54	\$39,000.00	\$0.00	\$663,962.54
5781	Utility Deposit	\$38,204.91	\$830.00	\$150.47	\$38,884.44	\$4,237.00	\$900.00	\$41,541.91
9101	Unclaimed Monies	\$3,842.09	\$39,597.00	\$0.00	\$43,439.09	\$39,597.00	\$39,597.00	\$3,842.09
9201	JEDD Income Tax-Gross Incoming Revenue	\$25,072.71	\$115,587.00	\$140,659.71	\$0.00	\$295,239.28	\$320,311.99	\$0.00
9202	JEDD Income Tax-10% To Administrative Acct.	\$9,196.03	\$14,065.98	\$4,074.96	\$19,187.05	\$29,523.93	\$5,000.00	\$33,719.96
9203	JEDD Income Tax-60% To Henry Township	\$0.00	\$0.00	\$0.00	\$0.00	\$177,143.57	\$177,143.57	\$0.00
9204	JEDD Income Tax-30% To North Baltimore	\$101,399.27	\$42,197.92	\$0.00	\$143,597.19	\$88,571.78	\$0.00	\$189,971.05
Report Total:		\$13,294,335.36	\$2,443,030.51	\$1,572,310.40	\$14,165,055.47	\$7,231,649.33	\$6,470,267.19	\$13,954,318.23

# BANK RECONCILIATION REPORT

## VILLAGE OF NORTH BALTIMORE

### April 2026

Item 1.

**BANK BALANCES**

Huntington General Checking	\$181,314.94	
<b>LESS:</b>		
Outstanding Checks	0.00	
Old		
New	-\$19,457.79	
<b>PLUS:</b>		
Unposted deposits		
<b>TOTAL BANK BALANCES</b>		<b>\$161,857.15</b>

**INVESTMENT BALANCES**

Meeder Investment Account	\$3,234,185.13	
Schwab Investment Account	\$2,265,996.06	
StarOhio Investment Account	\$8,502,756.01	
<b>TOTAL INVESTMENT BALANCES</b>		<b>\$14,002,937.20</b>

**PETTY CASH ACCOUNTS]**

Utility Register	\$100.00	
Mayor's Court Register	\$60.00	
Mayor's Court Transfer	0	
		<b>\$160.00</b>

**ADJUSTMENTS - PLUS/(MINUS)**

The over withholding from Med Mut. insurance	\$0.00	
The under withholding from Med Mut. insurance	\$52.59	
The under withholding from Delta insurance	\$48.53	
AEP payment not in UAN		

**TOTAL ADJUSTMENTS** \$101.12

**TOTAL BANK BALANCES - April 2026** \$14,165,055.47

**TOTAL BOOK BALANCES - April 2026** \$14,165,055.47

**DIFFERENCE -** \$0.00

# BANK BALANCE REPORT VILLAGE OF NORTH BALTIMORE April 2026

<b>BANK</b>	<b>DESCRIPTION</b>	<b>BEGINNING YEAR BALANCE</b>	<b>YEAR TO DATE DEPOSITS</b>	<b>YEAR TO DATE WITHDRAWLS</b>	<b>TRANSFER IN TO DATE</b>	<b>TRANSFER OUT TO DATE</b>	<b>BALANCE</b>
1010	HUNTINGTON CHECKING	\$181,416.53	\$1,871,039.14	\$1,155,876.74	\$70,080.77	\$785,000.00	\$181,314.94
1011	STAROHIO	7,687,403.66	74,032.33	0.00	\$785,000.00	70,000.00	\$8,502,756.01
1032	CASH ON HAND	100.00	0.00	0.00	0.00	0.00	100.00
1033	CASH ON HAND	60.00	0.00	0.00	0.00	0.00	60.00
1049	MEEDER INVESTMENTS	3,189,500.05	32,281.46	0.00	\$0.00	80.77	\$3,234,185.13
1050	CHARLES SCHWAB MONEY MARKET	2,235,855.12	26,165.22	0.00	0.00	0.00	\$2,265,996.06
<b>TOTALS</b>		<b>\$13,294,335.36</b>	<b>\$2,003,518.15</b>	<b>\$1,155,876.74</b>	<b>\$855,080.77</b>	<b>\$855,080.77</b>	<b>\$14,184,412.14</b>

**PAYMENTS**  
**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY**  
**4/2/2026 to 5/7/2026**

Number	Post Date	Amount	Payee	Purpose
107-2026	4/12/26	\$1,315.00	Central Collection Agency	Municipal Income Tax W/H
413-2026	4/3/26	\$207.67	SPECTRUM - TWC	Monthly Internet Services
490-2026	4/2/26	\$3,913.91	COLUMBIA GAS OF OHIO	MONTHLY GAS CHARGES
491-2026	4/2/26	\$500.00	Vernon Nagel Inc.	Water St. Bridge Construction
492-2026	4/2/26	\$71.22	SIPTRUNK	PHONE ANSWERING SERVICE
496-2026	4/3/26	\$2,190.00	INTECH IT SOLUTIONS	Monthly On-Site Tech Services
497-2026	4/9/26	\$221.80	BCM ONE	MONTHLY LONG DISTANCE PHONE BILL
498-534-2026	4/9/26	\$49,229.54	PAYROLL 4/9/26	PAYROLL 4/9/26
536-2026	4/7/26	\$9,020.88	WOOD COUNTY SHERIFF	MONTHLY DISPATCHING FEE
537-2026	4/9/26	\$268.96	PAYROLL 4/9/26	PAYROLL 4/9/26
539-2026	4/7/26	\$537.00	Ohio Department of Job & Family Services	Dispatch Unemployment Payment
540-2026	4/9/26	\$434.88	Ohio C. Supp. W/H	Ohio C. Supp. W/H
541-2026	4/9/26	\$7,300.49	US Treasury	Federal Tax & Medicare W/H
542-2026	4/9/26	\$345.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
543-2026	4/9/26	\$5,001.70	HUNTINGTON BANK	MONTHLY CREDIT CARD CHARGES
546-2026	4/15/26	\$28,466.68	Ohio Public Employees Retirement System	OPERS W/H
547-2026	4/15/26	\$10,493.39	Ohio Police & Fire Pension Fund	Ohio Police & Fire Pension Fund W/H
548-2026	4/15/26	\$1,422.88	WEX BANK	BLANKET FOR FUEL
549-2026	4/16/26	\$516.53	VERIZON WIRELESS	MONTHLY CELL SERVICE CHARGES
550-2026	4/17/26	\$615.19	HUNTINGTON BANK	Monthly Bank Service Charge
551-2026	4/17/26	\$15.00	AMPLEX	Sewer Plant IP Address
552-2026	4/17/26	\$571.48	US BANK EQUIP FINANCE	BLANKET FOR COPIER LEASE PMTS
553-2026	4/20/26	\$8.76	SIPTRUNK	PHONE ANSWERING SERVICE
554-605-2026	4/23/26	\$54,127.99	PAYROLL 4/23/26	PAYROLL 4/23/26
607-2026	5/1/26	\$32,357.61	MEDICAL MUTUAL OF OHIO	MONTHLY MEDICAL INS PAYMENTS
608-2026	4/23/26	\$1,359.72	Delta Dental	Monthly Dental & Vision W/H
609-2026	4/23/26	\$3,504.26	MEDICAL MUTUAL OF OHIO	MONTHLY MEDICAL INS W/H
610-2026	4/23/26	\$133.00	State Bank	BUCKLEY HSA W/H
611-2026	4/20/26	\$4,914.16	AMERICAN ELECTRIC POWER	Monthly Electric Fees
612-2026	4/21/26	\$1,200.00	INTECH IT SOLUTIONS	POLICE CAD & IT UPGRADES
613-2026	4/23/26	\$434.88	Ohio C. Supp. W/H	Ohio C. Supp. W/H
614-2026	4/23/26	\$7,930.27	US Treasury	Federal Tax & Medicare W/H
615-2026	4/27/26	\$2,187.49	JONES & HENRY	Lead Service Line Engineering
616-2026	4/23/26	\$345.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
617-2026	4/23/26	\$1,205.74	School District Income Tax	School Income Tax W/H
618-2026	4/23/26	\$3,045.43	Ohio Department of Taxation	Ohio Income Tax W/H
619-2026	4/23/26	\$1,398.55	CCA	Municipal Income Tax W/H
620-2026	4/23/26	\$86.10	City of Findlay	Municipal Income Tax W/H
621-2026	4/28/26	\$225.00	PRO-VISION	BODY CAM SOFTWARE
622-2026	4/29/26	\$723.10	AMERICAN STRUCTUREPOINT INC.	Water St. Construction & Inspection Fees
623-2026	4/29/26	\$622.45	HANCOCK WOOD ELECTRIC	Monthly Electric Fees
624-2026	5/1/26	\$9,020.88	WOOD COUNTY SHERIFF	MONTHLY DISPATCHING FEE
625-2026	4/30/26	\$20.25	US BANK	Monthly Trustee Fee for Meeder/US Bank
626-2026	5/1/26	\$1,000.00	MEDICAL MUTUAL OF OHIO	HSA W/H
627-2026	5/1/26	\$207.62	SPECTRUM - TWC	Monthly Internet Services
628-2026	5/1/26	\$2,856.12	COLUMBIA GAS OF OHIO	MONTHLY GAS CHARGES
629-2026	5/1/26	\$3,424.76	SHEETZ	BLANKET FOR FUEL
630-688-2026	5/7/26	\$48,254.94	PAYROLL 5/7/26	PAYROLL 5/7/26
670-2026	5/4/26	\$90.10	SIPTRUNK	PHONE ANSWERING SERVICE
671-2026	5/4/26	\$356.32	ANSWERING SERVICE CARE	IN PERSON PHONE ANSWERING SERVICE
672-2026	5/4/26	\$2,343.16	AMERICAN STRUCTUREPOINT INC.	E BROADWAY ENGINEERING
673-2026	5/4/26	\$690.00	INTECH IT SOLUTIONS	Monthly On-Site Tech Services
674-2026	4/17/26	\$17,503.83	AMERICAN ELECTRIC POWER	Monthly Electric Fees

Number	Post Date	Amount	Payee	Purpose
675-2026	5/7/26	\$434.88	Ohio C. Supp. W/H	Ohio C. Supp. W/H
676-2026	5/7/26	\$345.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
677-2026	5/7/26	\$7,314.53	US Treasury	Federal Tax & Medicare W/H
678-2026	5/7/26	\$188.93	PAYROLL 5/7/26	PAYROLL 5/7/26
680-2026	5/7/26	\$3,619.69	BUCKEYE PUMP INC	WATER PUMP
681-2026	5/6/26	\$112,530.00	HUNTINGTON BANK	LOAN PAYOFF FOR SLUDGE DEWATERING
54292	4/2/26	\$4,836.00	PREFERRED FENCE & DECK, INC	SNOW HILL CHAINLINK FENCE
54293	4/2/26	\$679.84	VILLAGE HARDWARE	MISC TOOLS AND SUPPLIES FOR FIRE DEPT
54294	4/2/26	\$396.11	ORKIN EXTERMINATING CO	BLANKET FOR PEST CONTROL SERVICES
54295	4/2/26	\$500.00	PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
54296	4/2/26	\$21.60	WILIAM MERWIN	WATER DEPOSIT REFUND
54297	4/2/26	\$441.63	LINDE GAS & EQUIP	BLANKET FOR OXYGEN TANK RENTAL AND REFILL FOR EMS
54298	4/2/26	\$90.09	STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
54299	4/2/26	\$282.82	UNIFIRST	BLANKET FOR UNIFORM CLEANING
54300	4/2/26	\$197.00	EUROFINS DRINKING WATER & WASTEWATER C	BLANKET FOR LAB TESTING
54301	4/2/26	\$60.00	BECKY WALTER	1ST QTR VOLUNTEER EMS RUNS
54304	4/2/26	\$151.25	UNIQUE PAVING MATERIALS	BLANKET FOR COLD PATCH
54305	4/2/26	\$267.95	REINEKE CHRYSLER, JEEP, DODGE	2- DOOR HINGE FOR TRUCK 755
54306	4/2/26	\$1,822.77	TRAFFIC STOP UNIFORM SUPPLY	AUXILIARY UNIFORMS
54307	4/2/26	\$482.02	BOUND TREE MEDICAL LLC	BLANKET FOR MEDICAL SUPPLIES
54308	4/2/26	\$1,865.42	BOB KELLEY INC.	REPLACE WATER PUMP ON POLICE CAR
54309	4/2/26	\$1,125.00	VJ'S TOWING AND RECOVERY	TOW ON 756 FIRE TRUCK
54310	4/2/26	\$19.36	BILL DANIELS	WATER DEPOSIT REFUND
54311	4/2/26	\$597.10	PERRYSBURG PIPE & SUPPLY	BLANKET FOR OPERATING SUPPLIES
54312	4/2/26	\$150.00	TREASURER, STATE OF OHIO	VDFD ASSESSMENT
54313	4/2/26	\$1,593.44	FET CONSTRUCTION SERVICES LLC	EMERG REPAIR TO STREET LIGHT MAIN/BROADWAY ST
54314	4/14/26	\$61.80	Diamond Window Cleaning	BLANKET FOR WINDOW CLEANING
54315	4/14/26	\$277.32	LOWE'S BUSINESS ACCT.	DRILL, FLASHLIGHT, ADAPTER, ADJ WRENCH, DRILL BITS
54316	4/14/26	\$1,079.00	CEMIFY	CEMETERY SOFTWARE APRIL 2026-2027
54317	4/14/26	\$23.98	OHIO AUTOMOTIVE SUPPLY CO	BLANKET FOR VEHICLE SUPPLIES
54318	4/14/26	\$56,763.21	Henry Township	60% 1st QTR DISBURSE TO HENRY TWP
54319	4/14/26	\$20.00	HAHNCO	5- NO TRUCKS SIGNS
54320	4/14/26	\$29.00	KUHLMAN CORP.	BLANKET FOR WATER & SEWER LINE PARTS
54321	4/14/26	\$100.00	PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
54322	4/14/26	\$228.62	LINDE GAS & EQUIP	BLANKET FOR OXYGEN TANK RENTAL AND REFILL FOR EMS
54323	4/14/26	\$265.00	LUCAS COUNTY CORONER	TOXICOLOGY TESTING FOR CASE
54324	4/14/26	\$521.10	FLUID LOSS PREVENTION, LLC	ON SITE WATER LOSS SERVICES E WATER ST /BATES ST
54325	4/14/26	\$1,395.20	BRAD'S BODY SHOP	FIX DOOR ON FIRE TRUCK 755
54326	4/14/26	\$268.37	O REILLY AUTO PARTS	Shocks, Brake Pads, Sockets, & Breaker Bar
54327	4/14/26	\$27.30	MASON DAVIS	MILEAGE REIMB FOR MEETING
54328	4/14/26	\$1,514.08	GREAT LAKES BILLING ASSOC.	BLANKET FOR EMS BILLING
54329	4/14/26	\$581.58	WOOD COUNTY HOSPITAL	BLANKET TO REFILL MEDICAL SUPPLIES
54330	4/14/26	\$1,021.39	UNITED ROTARY BRUSH	GUTTER BROOM FOR STREET SWEEPER
54331	4/14/26	\$30.00	CITY OF FINDLAY	BLANKET FOR LAB TESTING
54332	4/14/26	\$858.11	J & T AUTO	REPAIR POLICE CAR BRAKES
54333	4/14/26	\$71.56	RICK HARMON	WATER DEPOSIT REFUND
54334	4/14/26	\$1,052.00	K & L READY MIX	CONCRETE FOR REPAIRS TO CATCH BASIN
54335	4/14/26	\$474.00	EUROFINS DRINKING WATER & WASTEWATER C	BLANKET FOR LAB TESTING
54336	4/14/26	\$157.50	TRAFFIC STOP UNIFORM SUPPLY	BLANKET FOR POLICE UNIFORM SUPPLIES
54337	4/14/26	\$282.82	UNIFIRST	BLANKET FOR UNIFORM CLEANING
54338	4/14/26	\$487.04	LUCKY FARMERS INC	BLANKET FOR OPERATING SUPPLIES
54339	4/14/26	\$301.67	STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
54340	4/14/26	\$126.78	BROWN SUPPLY COMPANY	BLANKET FOR SUPPLIES FOR PARK RESTROOMS AND WATER
54341	4/14/26	\$10.05	BOB KELLEY INC.	BLANKET FOR OIL CHANGE / REPAIRS TO POLICE CARS
54342	4/14/26	\$19,334.00	UNITED FIRE APPARATUS CORP	5- SETS OF GEAR
54343	4/14/26	\$5,182.44	CASEYS SALES & SERVICE	CHAINSAW & PLOW TRUCK REPAIRS
54344	4/14/26	\$8,375.00	TRAFFIC SAFETY CORP.	YELLOW BEACON, CONTROL CABINET, FREIGHT

Number	Post Date	Amount	Payee	Purpose
54345	4/14/26	\$1,335.50	LEGACY FARMERS COOPERATIVE	BLANKET FOR DIESEL FUEL TANK
54346	4/24/26	\$3,775.00	RAYLECOM COMMUNICATIONS	LABOR FOR REPEATERS INSTALL & REMOVAL
54347	4/29/26	\$333.33	MEEDER INVESTMENT MANAGEMENT	BLANKET FOR INVESTMENT ADVISORY
54348	4/29/26	\$2,372.46	U.S. UTILITY CONTRACTOR CO.	CHANGE MAIN & BROADWAY CONTROLLER
54349	4/29/26	\$300.00	GRIFFITH LANDSCAPE MANAGEMENT	CONTRACT TO MOW ZONING VIOLATION'S
54350	4/29/26	\$644.20	TRAFFIC STOP UNIFORM SUPPLY	4-BINGHAM POLO SHIRTS & 2 PANTS, 4-T ROBERTS UNDERVEST
54351	4/29/26	\$100.00	NORTH BALTIMORE PUBLIC LIBRARY	SUMMER READING PROGRAM SPONSER
54352	4/29/26	\$434.15	PARAMEDIC DESIGN, INC.	2-ACRYLIC IV SUPPLIES ORGANIZERS
54353	4/29/26	\$313.00	LAW ENFORCEMENT SYSTEMS, INC	WARNING BOOKS, ACCIDENT INFO
54354	4/29/26	\$60.00	MID-OHIO RADAR CALIBRATION	RADAR CALIBRATION
54355	4/29/26	\$1,852.95	WOOD COUNTY TREASURER	2026 EMA PAYMENT
54356	4/29/26	\$869.20	CASEYS SALES & SERVICE	FIRE TRUCK MAINTENANCE
54357	4/29/26	\$37.95	KURT RUSSELL	WATER/SEWER DEPOSIT REFUND
54358	4/29/26	\$1,297.33	BOB KELLEY INC.	UNIT#101 GENERATOR, SERP BELT, PULLEY, OIL CHANGE
54359	4/29/26	\$3,139.00	Henry Township	BRICKER-GRAYDON LEGAL FOR JEDD BOUNDARY EXPANSION
54360	4/29/26	\$1,897.50	BENDER COMMUNICATIONS	RADIO & POWER SUPPLY
54361	5/4/26	\$61.80	Diamond Window Cleaning	BLANKET FOR WINDOW CLEANING
54362	5/4/26	\$92.11	STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
54363	5/4/26	\$567.00	ADVANTAGE EQUIPMENT	LAUNDRY DETERGENT AND SANITIZER FOR FIRE GEAR
54364	5/4/26	\$1,000.00	HUFFORD FAMILY FUNERAL HOME	INDIGENT CREMATION
54365	5/4/26	\$1,036.63	NALCO COMPANY LLC	BLANKET FOR OPERATING SUPPLIES
54366	5/4/26	\$220.00	EUROFINS DRINKING WATER & WASTEWATER	BLANKET FOR LAB TESTING
54367	5/4/26	\$18.88	GRAINGER, INC	BLANKET FOR OPERATING SUPPLIES
54368	5/4/26	\$284.32	UNIFIRST	BLANKET FOR UNIFORM CLEANING
54369	5/4/26	\$1,093.00	SPENGLER NATHANSON	LEGAL SERVICES
54370	5/4/26	\$500.00	PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
54371	5/4/26	\$375.00	JAMES SHARP	BLANKET FOR MAYORS COURT SERVICES
54372	5/4/26	\$17.90	BOB KELLEY INC.	BLANKET FOR OIL CHANGE / REPAIRS TO POLICE CARS
54373	5/4/26	\$672.00	AQUATIC TAXONOMY SPECIALISTS	WATER TESTING RESERVIOR
54374	5/4/26	\$154.95	MENARDS CAPITAL ONE COMMERCIAL	GRASS SEED AND WEED KILLER
54375	5/4/26	\$28,611.06	BONDED CHEMICALS CORP	BLANKET FOR CHEMICALS
54376	5/4/26	\$51.80	MATT CLOUSE	MILEAGE FOR HR EMPLOYMENT TRAINING AT TOLEDO
54377	5/4/26	\$53.65	APRIL DICK	REIMB FOR TRAINING MILEAGE
54378	5/5/26	\$192.04	JP MOHLER, LLC	FUEL TAX CONSULTING SERVICES
54379	5/7/26	\$39,597.00	Kenneth Zink	ESCROW RETURN PAYMENT FOR 308 N. TARR ST. FIRE CLEANUP
		<b>TOTAL=\$658,529.75</b>		

## Portfolio Summary

**4.13**

Weighted Average Yield to Maturity

**1.43**

Weighted Average Maturity (Years)

**1.36**

Portfolio Effective Duration (Years)

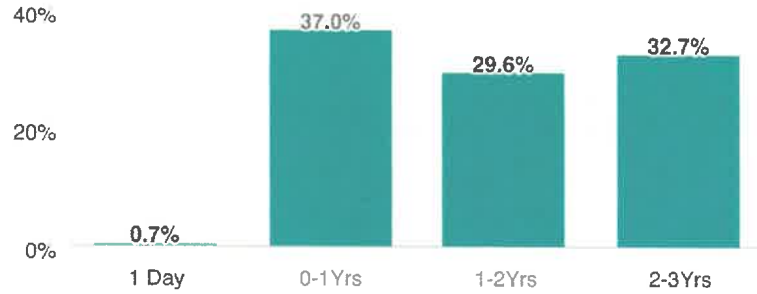
**1.43**

Weighted Average Life (Years)

**AA+**

Average Credit Rating

## Maturity Distribution

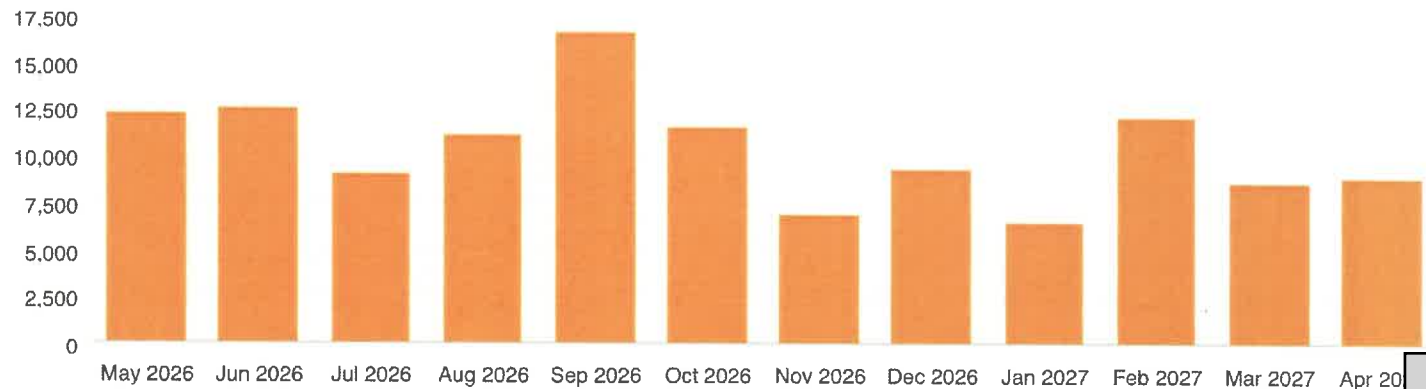


## Sector Allocation



U.S. Treasuries	63.48%
U.S. Agencies	34.33%
Negotiable CD's	1.54%
Money Market Funds	0.66%

## Projected Monthly Income Schedule



## Custodial Reconciliation

	CURRENT MONTH
<b>Beginning</b>	<b>3,221,720.99</b>
Contributions/Withdrawals	0.00
Management Fees	0.00
Custodian Fees	(20.25)
Realized Gains Losses	634.12
Purchased Interest	0.00
Interest Received	11,850.27
<b>ENDING</b>	<b>3,234,185.13</b>



Village of North Baltimore

# Fire Department

Report for the Month of **April 2026**

Total Monthly Calls **18** for Aid Yearly Total **58**

**Personnel:**

Active Member	Reserve Member	Training Level	Comments
Ted Francisco II		FF	Chief
John Stewart		FF	Asst Chief
Jim Stewart		FF	Asst Chief/MFR
Joe Stewart		FF/MFR	Captain
Andy Allison		FF	LT
Pat Woodruff		FF	LT
Cory Bateson		FF/EMT	Sec
Dave King		Reserve	Treasure
Joe Mareches		FF/EMT	
Taylor Bishop		FF	
Mike Deibert		FF/Paramedic	
Tim Engard		FF	
Cilnton Ebright		FF	
Terry Ebright		FF	
Derek Kepling		FF	
Kyle Jordan		FF	Engineer
Eric Kelley		FF	

Dakota Kimble		FF	
Greg Mills		FF	
Bryant Matthes		FF	
Hank Matthes III		FF	
Chase Nichols		FF	
Chad Wright		FF	
Trenton Strickland		FF/EMT	
Dan Long		FF/EMT	
Zach Stewart		FF	
Tyler Trumbull		FF	
Andy Finkenbiner		FF	
Carl Gibson		FF	

**Training:**

Training Objective
Preform vehicle trucks checks and all member checks turnout gear.

**Vehicle/Fleet Information:**

UNIT
750
751
752
753
755
756
757

**Vehicle/Equipment Maintenance:**

UNIT	Maintenance Need	Cost


**Other Departmental Activities, Issues, and Concerns:**

State reporting is up to date.



# North Baltimore Police Department

203 N. Main Street  
North Baltimore, OH 45872

**Chief of Police**

**Richard E. Bingham, CLEE**

Phone: (419) 257-2181

Fax: (419) 257-3782



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## MAYORS REPORT

### **POLICE – April 2026**

**Mayor Patterson, North Baltimore Police responded to 270 calls for service in March 2026 and 262 for April 2026. A decrease of 3%.**

**See Attached Report**

911 Hang up calls	16
Alarm Calls	12
Assault	2
Breaking & Entering	2
Disputes	7
Domestic Violence	4
Narcotics Complaints	1
Prowler	1
Supicious Person/Incident	12
Suicide or Attempted	2
Theft	5
Traffic Violations	49
Unruly Child	4
Warrant Service/Arrest	10



# VILLAGE OF NORTH BALTIMORE

205 North Main Street, North Baltimore, OH 45872

Phone (419)-257-2394

Fax (419)-257-2457

## **Village Administrator Amended Report for Tuesday, May 12, 2026 Submitted Thursday, May 7, 2026**

Village Administrator Amended Report for Tuesday, May 12, 2026  
Submitted Thursday, May 7, 2026

**E Broadway Reconstruction**  
Punch list items are being completed.

**E Broadway Sidewalk (\$1,937,900 – No Local Match)**  
American Structurepoint was the highest-scoring firm. Their proposal has been reviewed by ODOT, and an amended fee proposal is expected as of May 7. It is anticipated that the proposal will be ready and referenced in RESOLUTION NO. 10 – 2026. If not, the resolution should not be read. Project construction is anticipated in 2029.

**Surface Transportation Block Grant (STBG) (Application Opens May)**  
The Village is working with Kleinfelder on the STBG application for improvements to Main Street from south of the railroad tracks to SR 18. The application deadline is August 7. As a result, an emergency reading of RESOLUTION NO. 11 – 2026 is requested on July 14 in lieu of a third reading.

**Building Resilient Infrastructure and Communities (BRIC) Building Code Plus-Up Grant**  
I submitted a BRIC “Building Code Plus-Up” pre-application for updates to zoning and related codes intended to improve enforcement, safety, drainage, flooding mitigation, and unsafe structure regulations. The estimated project cost is approximately \$100,000 with an anticipated 10% local match, and any formal application or project authorization would be brought before Council at a later date.

**Railroad Quiet Zone and Grade Separation**  
American Structurepoint’s scope and fee proposal is currently under review.

**SR 18 MUP + Poe Road Sidewalk (Programmed for State Fiscal Year 2030)**  
Kleinfelder’s scope and fee proposal is currently under review.

**Stormwater Projects (Park and Reservoir)**  
With assistance from GLCAP, the Village anticipates applying for funding this fall. Construction for both projects is anticipated in 2027.

**Lead Service Line Replacement Project**  
The Village’s EPA WSRLA loan has been approved. Contract documents with Jutte Excavating are being prepared by the Village’s design firm, Jones & Henry Engineers, Ltd. Project completion is anticipated later this year.

Combined Sewer Overflow (CSO) Structure Modification Project  
Construction is anticipated to begin and conclude in June.

**All Event Permits**

America 250 Festival – June 27, 2026 – Revised road closures.

**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**

**ORDINANCE NO. 2026 – 11**

**AN ORDINANCE APPROVING AN AMENDED AND RESTATED JEDD AGREEMENT FOR THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT, AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT**

**WHEREAS, Ohio Revised Code Sections 715.72 to 715.83 (the “Act”) empower certain political subdivisions to form joint economic development districts to share in the costs of improvements for economic development purposes; and,**

**WHEREAS, pursuant to the Act, the Township and the Village of North Baltimore (the “Village”) created the Village of North Baltimore-Henry Township Joint Economic Development District (the “District”) by executing the Village of North Baltimore-Henry Township Joint Economic Development District Agreement (the “Original JEDD Agreement”) effective July 7, 2020; and,**

**WHEREAS, pursuant to the Act as was in effect at the time of the Original JEDD Agreement, the Village and the Township, now desire to amend and restate the Original JEDD Agreement to add certain additional real property located within the Township and identified by the County Auditor of Wood County, Ohio, by Permanent Parcel Numbers F22-310-330000007502, F22-310-330000006000, and F22-310-330000005000 (collectively, the “Additional Property”) and, to that end, have negotiated an Amended and Restated JEDD Agreement, a form of which is attached hereto as Exhibit A; and,**

**WHEREAS, NP NORTH BALTIMORE OHIO LAND LLC (“Owner”) desires to develop the Additional Property for commercial purposes (the “Project”) at a site within the boundaries of the Township, provided that the appropriate economic development incentives are available to support the economic viability of the Project; and,**

**WHEREAS, pursuant to the Act, the Village conducted a public hearing regarding the Amended and Restated JEDD Agreement on May 12, 2026, with appropriate public notice, and made available for public examination all documents required by law for review; and,**

**WHEREAS, it is immediately necessary that the Original JEDD Agreement be amended and restated so that Owner can proceed with the Project as promptly as possible in order to commence work thereunder.**

**NOW THEREFORE, BE IT ORDAINED, by the Village Council of the Village of North Baltimore, Wood County, State of Ohio, that:**

**SECTION 1. The Council approves the Amended and Restated JEDD Agreement**

in substantially the form attached to this ordinance as Exhibit A, and authorizes and directs the Mayor to sign the Amended and Restated JEDD Agreement. The Mayor and the Clerk of Council are jointly authorized and directed to execute and deliver any other agreements, documents or certificates, and take all other actions necessary to accomplish the purposes of this ordinance; provided that the Amended and Restated JEDD Agreement shall only be effective upon receipt by the District of written confirmation by Owner that no electors reside within the Additional Property.

**SECTION 2.** The Clerk of Council shall retain on file a copy of the Amended and Restated JEDD Agreement and its exhibits, including (i) the depictions and identification of the parcel(s) constituting the Additional Property; and (ii) Ohio Revised Code Section 715.72 as effective on the date of the executed Original JEDD Agreement, provided that Owner has delivered to the District the written confirmation described in Section 1 of this Ordinance.

**SECTION 3.** This Council hereby finds and determines that all formal actions of this Council concerning and relating to the adoption of this ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in those formal actions occurred in meetings open to the public, in compliance with law, including Ohio Revised Code Section 121.22.

**SECTION 4.** This ordinance shall be effective at the earliest date allowed by law.

The motion to adopt the foregoing Ordinance was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

Vote on Measure: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

**Exhibit A**

**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**

**ORDINANCE NO. 2026 - 12**

**AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR**

**WHEREAS, The Wood County Auditor requires that the Village legislative authority adopt an estimate of revenues anticipated to be received by the Village during the next calendar year; and**

**WHEREAS, The Village Finance Officer has prepared an estimate of revenues for the budget year beginning January 1, 2027**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:**

**SECTION 1. That the Estimate of Revenues prepared by the Village Finance Officer, include 1. – Estimated General Fund Revenues, totaling \$4,167,137.91 including balance carried forward. 2. – Estimated Revenues for the Special Assessments, Tree Maintenance, Street Cleaning, Street Lighting, Sidewalks, Street Paving & Reconstruction, and Fire Levy Fund including balance carried forward totaling \$609,271.69 3. – Estimates for Governmental Special Revenues totaling \$670,355.93; Capital Project Funds totaling \$280,583.30; Enterprise Fund Revenues totaling \$10,661,130.43; and Fiduciary Funds totaling \$392,919.33, and all including balance carried forward; together with listing the balances due on voted issues and the amounts required to be collected to pay principal and interest on same are adopted and approved. The Clerk is authorized and directed to send a certified copy of the within ordinance together with all attached Exhibits to the Wood County Auditor immediately upon passage.**

**SECTION 2. This ordinance is necessary to establish the Estimate of Revenues as listed for the year beginning January 1, 2027, and to certify the same to the Wood County Auditor.**

**VOTE ON FINAL ADOPTION  
YEAS \_\_\_\_\_ NAYS \_\_\_\_\_**

**ADOPTED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Dee Hefner, President of Council**

\_\_\_\_\_  
**Aaron Patterson, Mayor**

**Attest:**

\_\_\_\_\_  
**Mason Davis, Clerk of Council**



VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 10 – 2026

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND/OR MAYOR TO EXECUTE AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, ACCEPT FEDERAL FUNDING, APPROVE A PROFESSIONAL SERVICES AGREEMENT, AND DECLARING AN EMERGENCY**

WHEREAS, the Village of North Baltimore has been approved to participate in a federally funded transportation project identified as PID 125526 for various sidewalk and crossing improvements along East Broadway Street and Eagleville Road; and

WHEREAS, the Ohio Department of Transportation has approved funding for said project under Program ID S202508D02-01, including Preliminary Engineering, Right-of-Way, and Construction phases, with a total estimated project cost of approximately \$1,937,900, utilizing ninety percent (90%) federal Highway Safety Improvement Program funds and ten percent (10%) Toll Revenue Credits, resulting in no required local cash match; and

WHEREAS, the project funding is programmed as follows:

- PE ENV – \$125,000
- PE DD – \$50,000
- ROW – \$100,000
- Construction – \$1,662,900; and

WHEREAS, the Ohio Department of Transportation administers federal transportation funding on behalf of the Federal Highway Administration and requires the Village to enter into a Local Public Agency Federal Local-Let Project Agreement to establish the responsibilities and obligations of the Village; and

WHEREAS, the Village conducted a qualifications-based selection process in accordance with ORC 153.65 through 153.71 and has identified American StructurePoint, Inc. as the most qualified firm to perform professional design services for the project; and

WHEREAS, the Village Administrator has negotiated a scope of services and fee with said firm in an amount not to exceed \$166,687.00; and

WHEREAS, the project is anticipated to be funded at one hundred percent (100%) of eligible costs, but the Village remains responsible for any non-participating costs, cost overruns, and obligations required under the terms of the agreement; and

WHEREAS, timely execution of the LPA Federal Local-Let Project Agreement and the professional services agreement is necessary so that Federal Authorization may be requested to encumber the federal funding for the Preliminary Engineering phase and so that the Village may authorize its consultant to begin work on the project without delay;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

**SECTION 1.** The Village Administrator and/or Mayor is hereby authorized and directed to execute the LPA Federal Local-Let Project Agreement with the Ohio Department of Transportation for PID 125526, and any related documents necessary to carry out the project.

**SECTION 2.** The Village hereby accepts the federal funding awarded by the Ohio Department of Transportation for this project, as identified under Program ID S202508D02-01, and agrees to comply with all applicable federal and state requirements, including programming utilizing ninety percent (90%) federal funds and ten percent (10%) Toll Revenue Credits.

**SECTION 3.** The professional services agreement between the Village of North Baltimore and American StructurePoint, Inc. for design and related services for the project, in an amount not to exceed \$166,687.00, is hereby approved, and the Village Administrator and/or Mayor is authorized to execute said agreement.

**SECTION 4.** The Village Administrator and/or Mayor is hereby authorized to take any and all actions and execute any and all documents necessary to implement this Resolution and administer the project in accordance with all applicable federal and state requirements.

**SECTION 5.** The Council acknowledges that while the project is expected to be funded at one hundred percent (100%) of eligible costs, the Village shall be responsible for any non-participating costs, cost overruns, and any other financial obligations associated with the project.

**SECTION 6.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village, and for the further reason that immediate execution of the LPA Federal Local-Let Project Agreement and professional services agreement is necessary so that Federal Authorization may be requested to encumber federal funding for the Preliminary Engineering phase and so that the Village may authorize its consultant to begin work on the project without delay; therefore, this Resolution shall take effect immediately upon passage.

The motion to adopt the foregoing resolution was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

**EMERGENCY CLAUSE VOTE**  
YEAS \_\_\_\_ NAYS \_\_\_\_

**VOTE ON FINAL ADOPTION**  
YEAS \_\_\_\_ NAYS \_\_\_\_

**ADOPTED AND EFFECTIVE** this 12<sup>th</sup> day of May 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council



600 SUPERIOR AVENUE EAST, SUITE 2401  
 CLEVELAND, OHIO 44114  
 TEL 216.302.3694

May 11, 2026

Mr. Josh Bender  
 Village Administrator  
 Village of North Baltimore, Ohio  
 205 N. Main Street  
 North Baltimore, Ohio 45872

Subject: WOO-TR34-0.75 E. Broadway Walks (Village of North Baltimore), PID 125526  
 Proposal for Professional Services

Dear Mr. Bender,

As a follow up to our previous project proposal, our team is pleased to submit our revised fee proposal for the Village’s review. This fee implements the requested ODOT revisions. The fee proposal was developed in concurrence with the current Ohio Department of Transportation Consultant Fee Guidance and the approved project task list which includes Preliminary Engineering (Field Survey, Stage I Design), Environmental Engineering (Stage II Design, R/W Plans), Final Engineering (Stage III Design, Final Plan Package), and Pre-Construction (Prebid Support).

**Project Overview:**

This project involves ODOT District 2 LPA delivery for the E. Broadway sidewalk improvements along East Broadway Street / Eagleville Road within the Village of North Baltimore. The project includes sidewalk and pedestrian crossing improvements intended to improve ADA compliance, pedestrian connectivity, and overall corridor safety.

- **Project Limits**
  - o North side sidewalk: Main Street to Eagle Landing neighborhood along East Broadway Street / Eagleville Road
  - o South side sidewalk: Tarr Street to Rudolph Road along East Broadway Street
  - o Project does not include a bridge over Rocky Ford Creek
- **Proposed Improvements**
  - o New sidewalk construction
  - o Curb ramps at:
    - Chicago Avenue
    - Wabash Avenue
    - Rudolph Road
    - East Broadway Street / Eagleville Road

Mr. Josh Bender  
 May 11, 2026  
 Page 2

- Crossing improvements and pedestrian accessibility upgrades
- Limited curb replacement at intersections where new curb ramps are to be installed
- Drive apron adjustments, as needed
- Lighting coordination, as needed
- Limited signing and pavement marking modifications related to crossings
- Utility coordination and right-of-way support
- Temporary and permanent right-of-way coordination for impacted parcels

Modifications of infrastructure placed with PID 116426 will be minimized wherever possible.

The following scope items are provided for clarification and fee proposal development:

- Bridge improvements over Rocky Ford Creek are not included
- Full roadway reconstruction, resurfacing, and drainage system replacement are not included
- Sidewalk improvements are limited to the identified project corridor and intersection connections
- Signal design is not included
- Geotechnical services are not anticipated per project scope
- Regulated Materials Review (RMR) will be included as required by ODOT
- Utility note preparation and coordination will be required
- Deliverables will follow current ODOT L&D Manual Volume III standards and LPA requirements

Proposed scope items included Preliminary Engineering (Field Survey, Stage 1 Design), Environmental Engineering (Stage 2 Design, R/W Plans), Final Engineering (Stage 3 Design, Final Plan Package, Prebid Support), and Construction (RFI Support) as detailed in the following section.

### **Preliminary Engineering Phase**

#### **Regulated Material Review Form (2.2.D)**

The Regulated Materials Review (RMR) Screening will be conducted to identify any sites within the alternatives that may require additional RMR studies (Assessment and/or Investigations). As part of the RMR Screening, regulatory databases will be reviewed along with present and historic land uses associated with properties in the project area. We estimate file reviews will be completed for three (3) properties. The results of the RMR Screening will be presented on the RMR Review Form that will be prepared in accordance with ODOT's RMR guidance. An RMR Assessment or RMR Investigation are considered out of scope but may be provided later depending upon ODOT-OES recommendations. The RMR Form will be submitted electronically through EnviroNet.

#### **Field Survey**

##### **2.3.A - Field Survey and Aerial Mapping**

Local survey work will be completed by Bockrath & Associates Engineering and Surveying. Please see Appendix D for scope of services.

#### **Stage 1 Design/Feasibility Layouts**

##### **2.7.A – Roadway**

Preliminary layouts:

- Proposed layout roll plot including
  - Typical sections (2 concept typical sections)

Mr. Josh Bender  
 May 11, 2026  
 Page 3

- Sidewalk layout
- ADA curb ramp layouts
- Pedestrian crossing improvements
- Drive approach locations
- Proposed R/W needs
- Signing and pavement marking concepts roll plot

#### 2.7.C – Utilities

Utility coordination will advance to confirm potential conflicts, outreach to affected utility owners, and resolution of Stage I design needs.

#### 2.7.H - Prepare C2 Cost Estimates and Update Milestones

Prepare Stage I cost estimate compliant with ODOT Estimator software and deliverables.

#### 2.7.J – Maintenance-of-Traffic

Develop preliminary pedestrian detours. ODOT standard drawings will be utilized for roadway maintenance of traffic.

#### 2.8 - Project Management for Preliminary Engineering Phase

Perform project management duties, facilitate monthly status reports to the Village, and assist with plan oversight. Attend District 2 quarterly LPA meetings via TEAMS if required.

American Structurepoint will hold a working meeting with the city and ODOT following the completion of these preliminary layouts to confirm any layout adjustments needed ahead of full development of Stage 2 plans. We will also coordinate with the County to ensure the proposed layout of the sidewalk will provide an adequate connection to the bridge currently being designed by the County.

### Environmental Engineering Phase

#### **Stage 2 Design**

##### 3.3.A – Roadway

Complete roadway plan development per L&D Volume III deliverables for Stage 2 design including refinement of Stage 1 plans and:

- Sidewalk plan sheets (including elevations table, no profile will be provided)
- Curb ramp details (layouts will meet ADA/PROWAG criteria)
  - Impacts to curb ramps placed in PID 116426 will be minimized to the fullest extent possible
- Crossing improvements
- MOT sheets
- Signing and pavement marking plans
- Utility conflict resolution
- Low spot mitigation to eliminate ponding risk
- Right-of-way impacts

##### 3.3.C - Traffic Control

Complete traffic control sheets for pedestrian routing, signing, striping, and crossing improvements.

Mr. Josh Bender  
May 11, 2026  
Page 4

### 3.3.E – Maintenance-of-Traffic

Finalize pedestrian detours. ODOT standard drawings will be utilized for roadway maintenance of traffic.

### 3.3.J – Utilities

Utility coordination will advance to confirm potential conflicts, outreach to affected utility owners, and resolution of Stage II design needs.

### 3.8 - Prepare Cost Estimates and Revise Milestone

Prepare Stage II cost estimate compliant with ODOT Estimator software and deliverables.

### 3.9 - Project Management for Environmental Engineering Phase

Perform project management duties, facilitate monthly status reports to the Village, and assist with plan oversight. Attend District 2 quarterly LPA meetings via TEAMS if required.

Right-of-Way needs will be determined during the Stage 1/Feasibility Alignments. At that time, a fee modification will be provided to develop Right-of-Way plans. Proposed right-of-way needs will be minimized as much as possible through the use of Village Ordinance 901.13 – Sidewalk Construction and Maintenance (included as Appendix A), as applicable.

## **Final Engineering Phase**

### **Stage 3 Design/Final Design**

#### 4.2.A - Quantities and Notes

Complete final plan quantities, sub summaries, and General Summary and notes per L&D Volume III deliverables for Stage III design.

#### 4.3 - Prepare Cost Estimates and Revise Milestone

Prepare Stage III cost estimate compliant with ODOT Estimator software and deliverables.

#### 4.4 - Final Plan Package

Complete final plan package per L&D Volume III for Final Tracings and PS&E submittal to the Department.

#### 4.5 - Project Management for Final Engineering and Right of Way Phase

Perform project management duties, facilitate monthly status reports to the Village, and assist with plan oversight. Attend District 2 quarterly LPA meetings via TEAMS if required.

#### 4.6.A - Pre-bid Questions

Provide support for pre-bid questions during the bidding phase as needed.

## **Construction Phase**

American Structurepoint will provide construction support to the Village of North Baltimore during the construction phase of this project. Construction Phase services will include the following tasks:

1.1 Consider and evaluate Requests for Information (RFI), change orders, etc., and report them with recommendations to the Village.

Mr. Josh Bender  
 May 11, 2026  
 Page 5

1.2 Review shop drawings provided by the contractor and check for compliance in accordance with the CD's

Full-time construction services are not included in this scope of work.

**If-Authorized**

**Rule 513 Permit (3.1.O)**

Prepare and submit one (1) Rule 513 permit prior to construction activities within 300-feet of a former landfill.

**Schedule:**

American Structurepoint is ready to begin work as soon as the notice to proceed is available from the Village of North Baltimore. Please see Appendix B for a recommended project schedule.

**Compensation:**

American Structurepoint is pleased to submit the following not to exceed lump sum fee for the proposed improvements as detailed in Appendix C:

**Preliminary Engineering**

Field Survey (Bockrath and Associates)	\$63,875
Stage 1 Design/Feasibility Layouts	\$36,483

**Environmental Engineering**

Stage 2 Design	\$38,790
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**Final Engineering**

Stage 3 Design and Final Plan Submittal	\$18,896
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**Construction Phase**

On-going Services During Construction	\$4,049
---------------------------------------	---------

<b>Total Base Services</b>	<b>\$162,093</b>
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**If-Authorized Services**

Rule 513 Permit	\$4,594
-----------------	---------

<b>Total Services</b>	<b>\$166,687</b>
-----------------------	------------------

**Additional Services, Exclusions**

The Scope of Work identified in this document is based on American Structurepoint's knowledge of the project requirements at the time of document preparation and serves as the basis for the price proposal and agreed fee. However, changes in work may be required as the project develops, and more complete information becomes available. Although American Structurepoint routinely incorporates minor design changes in our work, we will notify the City in writing of any significant changes in the work that may require modification of the agreement and will maintain separate cost accounting for each specific issue. Any services that are not included under this work scope can be provided under a separate fee proposal and authorization, as approved by the Village of North Baltimore. Specific services that are not included as part of this proposal include, but are not limited to the following:

Mr. Josh Bender  
May 11, 2026  
Page 6

1. Bridge design over Rocky Ford Creek
2. Cross Section development
3. Sidewalk/roadway profiles (information will be provided on plan sheets in elevation tables)
4. Private utility design services
5. Signal design
6. Full lighting system design beyond limited coordination
7. Full roadway reconstruction design
8. Storm sewer system/Hydraulic Design
9. ROW Design (Fee modification to be determined following Stage 1/Feasibility Layouts)
10. ROW Acquisition services
11. Geotechnical studies
12. Public meetings
13. Additional environmental studies beyond RMR and standard coordination
14. Construction inspection services

We look forward to working with the Village of North Baltimore and ODOT District 2 on this important project for the community. If scope and fee outlined in this proposal meet with your approval, please sign the attached agreement. If you have any questions on the fee proposal, or if you need additional information, please contact me at your earliest convenience at (216) 633-8805.

Very truly yours,  
American Structurepoint, Inc.



Kelsey Morton, PE  
Project Manager

KEM/EDK:csf



Edward D. Kagel, PE  
Vice President

Enclosures

- Appendix A – Village of North Baltimore – Ordinance 901.13
- Appendix B – Schedule
- Appendix C – Fee Proposal
- Appendix D – Bockrath Survey Fee Proposal
- Appendix E – EJCDC Agreement

# APPENDIX A – VILLAGE OF NORTH BALTIMORE – ORDINANCE 901.13

## 901.13 - Sidewalk construction and maintenance.

- (a) Authority and oversight. The village administrator or their authorized representative shall supervise the construction, maintenance, repair, and replacement of sidewalks within the village, including sidewalks located outside the public right-of-way (ROW) when deemed necessary for public safety and accessibility.
- (b) Specifications and approval. The village administrator or authorized representative shall prepare specifications for the construction and repair of sidewalks and submit them to the council for approval. Upon approval, the council shall advertise for proposals to perform the work required by the village for a period not exceeding one year, contracting with the lowest responsible bidder who provides sufficient surety for faithful performance.
- (c) Sidewalks outside the ROW. The village is authorized to maintain, repair, replace, and construct sidewalks located outside the public ROW as deemed necessary for the safety and accessibility of the general traveling public. Any such sidewalk shall, upon construction or repair, be designated for public pedestrian use.
- (d) Property owner notification. The village administrator or their designee shall notify abutting property owners at least 30 days in advance of any proposed construction, maintenance, repair, or replacement work on sidewalks located outside the ROW. Such notification shall include:
  - (1) A description of the work to be performed.
  - (2) An explanation of the village's authority to perform the work.
- (e) Cost assessment. The village shall have the authority to assess property owners for the costs of construction, repair, or replacement of sidewalks located within or outside the ROW, as provided under the Ohio Revised Code.
- (f) Funding. The costs associated with the maintenance, repair, replacement, or construction of sidewalks under this section may be paid from:
  - (1) The village's general fund.
  - (2) Grant funding obtained for infrastructure improvements.
  - (3) Other funds as deemed appropriate by the village council.
- (g) New sidewalk construction outside right-of-way. The village may construct new sidewalks on private property outside the ROW when such construction is necessary to connect existing pedestrian infrastructure. The village shall first obtain a written easement, agreement, or other legal authorization from the property owner and provide appropriate compensation as required by law.

(Ord. No. 03-95, 2-21-95; Ord. No. 2025-01, § 1, 2-4-25)

## APPENDIX B – SCHEDULE

Project Schedule	
Milestone	Milestone Date
Notice to Proceed	6/10/2026
Field Survey	8/10/2026
Stage 1 Plans - Submitted	3/2/2027
Stage 2 Plans - Submitted	12/2/2027
Stage 3 Plans - Submitted	9/4/2028
Plan Package to District / Final Tracings	4/6/2029
District R/W Certification	4/20/2029
Sale	7/2/2029
Award	8/3/2029
Begin Construction	9/4/2029
End Construction	11/30/2029

## APPENDIX C – FEE PROPOSAL

Item 3.

SUMMARY OF STEPS								
<b>C-R-S</b>	<b>WOO-TR34-0.75</b>							
<b>Consultant:</b>	American Structurepoint							
<b>Agreement No.</b>	0							
<b>Modification No.</b>	0							
<b>PID No.</b>	125526							
<b>Proposal Date</b>	5/11/2026							
Average Hourly Rate	Total Hours	Labor Costs	Overhead Costs	Cost of Money	Direct Costs	Subcon Costs	Net Fee	Total Cost
<b>AUTHORIZED TASKS:</b>								
Planning Phase								
	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Preliminary Engineering Phase								
\$58.92	193	\$11,372	\$21,755	\$94	\$0	\$63,875	\$3,262	\$100,358
Environmental Engineering Phase								
\$56.24	215	\$12,091	\$23,130	\$100	\$0	\$0	\$3,469	\$38,790
Final Engineering Phase								
\$63.33	93	\$5,890	\$11,268	\$49	\$0	\$0	\$1,690	\$18,896
Construction Engineering Phase								
\$63.33	21	\$1,262	\$2,414	\$10	\$0	\$0	\$362	\$4,049
<b>TOTAL AUTHORIZED TASKS</b>								
<b>\$58.65</b>	<b>522</b>	<b>\$30,615</b>	<b>\$58,566</b>	<b>\$254</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$8,783</b>	<b>\$162,093</b>
<b>IF-AUTHORIZED TASKS:</b>								
\$44.75	32	\$1,432	\$2,739	\$12	\$0	\$0	\$411	\$4,594
<b>GRAND TOTAL</b>								
<b>\$57.85</b>	<b>554</b>	<b>\$32,047</b>	<b>\$61,306</b>	<b>\$266</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$9,194</b>	<b>\$166,687</b>

C-R-S		PROPOSAL LABOR SUMMARY															Version: July 2025	
<b>Consultant:</b>		American Structurepoint																
<b>Agreement No.</b>																		
<b>Modification No.</b>																		
<b>PID No.</b>		125526																
<b>Proposal Date</b>		5/11/2026																
Task Description	No. of Units	Project Manager	Senior Engineer	Project Engineer	Staff Engineer	Senior Environmental Scientist	Staff Scientist	CAT 8	CAT 9	CAT 10	CAT 11	CAT 12	CAT 13	CAT 14	CAT 15	Total		
																Hours	Cost	
<b>AUTHORIZED TASKS:</b>																		
<b>2 - Preliminary Engineering Phase</b>																		
<b>2.2 - Perform Environmental Field Studies</b>																		
2.2.D - Regulated Materials Review Screening Form																		
						50	5									55	\$3,380	
<b>TOTAL 2.2 - Perform Environmental Field Studies</b>		0	0	0	0	50	5	0	0	0	0	0	0	0	0	55	\$3,380	
<b>2.3 - AER Design</b>																		
2.3.A - Field Survey and Aerial Mapping																		
2.3.A - Field Survey and Aerial Mapping																		
2.3.A - Field Survey and Aerial Mapping																		
<b>TOTAL 2.3 - AER Design</b>		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
<b>2.7 - Stage 1 Design</b>																		
2.7.A - Roadway																		
2.7.A.E - Typical Sections																		
	2		2	4	6											12	\$674	
2.7.A.G - Plan and Profile - Mainline																		
	1	2	4	6	12											24	\$1,402	
2.7.A.M - Curb Ramp Details																		
	12	2	4	6	12											24	\$1,402	
2.7.A.O - Driveway Details																		
	14			4	24											28	\$1,308	
2.7.A.Q - Traffic Control																		
	1			4	4											8	\$428	
2.7.C - Utilities																		
2.7.C.A - Utility Coordination and Documentation																		
	1	1	1	4	2											8	\$509	
2.7.H - Prepare C2 Cost Estimates and Update Milestones																		
2.7.H.A - Roadway/Interchange Costs																		
	1	1	1	4	8											14	\$773	
2.7.J - Maintenance of Traffic																		
2.7.J.B - Pedestrian/Bike Lane Detour																		
	1		2	2	4											8	\$460	
<b>TOTAL - 2.7 - Stage 1 Design</b>		6	14	34	72	0	0	0	0	0	0	0	0	0	0	126	\$6,956	
<b>2.8 - Project Management for Preliminary Engineering Phase</b>																		
2.8.A - Meetings																		
		4	4													8	\$676	
2.8.B - General Oversight																		
		4														4	\$360	
<b>TOTAL 2.8 - Project Management for Preliminary Engineering Phase</b>		8	4	0	0	0	0	0	0	0	0	0	0	0	0	12	\$1,036	
<b>Total - 2 Preliminary Engineering Phase</b>		14	18	34	72	50	5	0	0	0	0	0	0	0	0	193	\$11,372	
<b>3 - Environmental Engineering Phase</b>																		
<b>3.3 - Stage2</b>																		
3.3.A - Roadway																		
3.3.A.A - Title Sheet																		
	1		1	1	4											6	\$318	
3.3.A.B - Schematic																		
	2		1	1	4											6	\$318	
3.3.A.D - General Notes																		
	2	1	2	2	4											9	\$550	
3.3.A.E - Typical Sections																		
	4		2	2	4											8	\$460	
3.3.A.G- Plan and Profile - Mainline																		
	14	2	6	24	60											92	\$4,806	
3.3.A.L - Curb Ramps																		
	12		4	4	10											18	\$1,008	
3.3.C - Traffic Control																		
3.3.C.A - Pavement Marking Plan																		
	14		2	4	8											14	\$762	
3.3.C.B - Signing Plan																		
	14		2	4	8											14	\$762	
3.3.E - Maintenance of Traffic																		
3.3.E.A - MOT General Notes																		
	2	1	1	2	4											8	\$471	
3.3.E.C - Pedestrian/Bike Lane Detour - Plan Sheet																		
	2		1	1	4											6	\$318	
3.3.J - Utilities																		
3.3.J.A - Utility Coordination and Documentation																		
	1	1	1	4	2											8	\$509	
<b>TOTAL 3.3 - Stage2</b>		5	23	49	112	0	0	0	0	0	0	0	0	0	0	189	\$10,282	
<b>3.9 - Project Management for Environmental Engineering Phase</b>																		
3.9.A - Meetings																		
		4	4													8	\$676	
3.9.B - General Oversight																		
		4														4	\$360	
<b>TOTAL 3.9 - Project Management for Environmental Engineering Phase</b>		8	4	0	0	0	0	0	0	0	0	0	0	0	0	12	\$1,036	
<b>Total - 3 Environmental Engineering Phase</b>		14	28	53	120	0	0	0	0	0	0	0	0	0	0	215	\$12,091	

C-R-S		PROPOSAL LABOR SUMMARY															Version: July 2025	
<b>Consultant:</b>		American Structurepoint																
<b>Agreement No.</b>																		
<b>Modification No.</b>																		
<b>PID No.</b>		125526																
<b>Proposal Date</b>		5/11/2026																
Task Description	No. of Units	Project Manager	Senior Engineer	Project Engineer	Staff Engineer	Senior Environmental Scientist	Staff Scientist	CAT 8	CAT 9	CAT 10	CAT 11	CAT 12	CAT 13	CAT 14	CAT 15	Total		
																Hours	Cost	
<b>4 - Final Engineering and R/W Phase</b>																		
<b>4.1 - Right of Way Acquisition</b>																		
<b>4.2 - Stage 3 Detailed Design Plans</b>																		
4.2.A - Quantities and Notes																		
4.2.A.A - Pavement Subsummary	1		1	2	2												5	\$293
4.2.A.C - Roadway Subsummary	1		1	2	2												5	\$293
4.2.A.F - Pavement Marking Subsummary	1		1	2	2												5	\$293
4.2.A.G - Signing Subsummary	1		1	2	2												5	\$293
4.2.A.M - General Summary Sheet	2	1	1	2	4												8	\$471
4.2.A.P - General Notes	4	1	1	4	4												10	\$597
<b>TOTAL 4.2 - Stage 3 Detailed Design Plans</b>		2	6	14	16	0	0	0	0	0	0	0	0	0	0	0	38	\$2,240
<b>4.3 - Prepare Cost Estimates and Revise Milestone</b>																		
4.3.A - Roadway/Interchange Costs	1	1	2	4	4												11	\$676
<b>TOTAL 4.3 - Prepare Cost Estimates and Revise Milestone</b>		1	2	4	4	0	0	0	0	0	0	0	0	0	0	0	11	\$676
<b>4.4 - Final Plan Package</b>																		
4.4.A - Submission of Final Tracings and Documentation	1	1	1	4	4												10	\$597
4.4.B - Utility 4(A) Note	1		1														1	\$79
<b>TOTAL 4.4 - Final Plan Package</b>		1	2	4	4	0	0	0	0	0	0	0	0	0	0	0	11	\$676
<b>4.5 - Project Management for Final Engineering and Right of Way Phase</b>																		
4.5.A - Meetings		4	4														8	\$676
4.5.B - General Oversight		4															4	\$360
<b>TOTAL 4.5 - Project Management for Final Engineering and Right of Way Phase</b>		8	4	0	0	0	0	0	0	0	0	0	0	0	0	0	12	\$1,036
<b>4.6 - Pre-Bid Activities</b>																		
4.6.A - Pre-Bid Questions		1	4	8	8												21	\$1,262
<b>TOTAL 4.6 - Pre-Bid Activities</b>		1	4	8	8	0	0	0	0	0	0	0	0	0	0	0	21	\$1,262
<b>TOTAL - Final Engineering Phase</b>		13	18	30	32	0	0	0	0	0	0	0	0	0	0	0	93	\$5,890
<b>5 - Construction Phase</b>																		
<b>5.1 - On-going Services during Construction</b>																		
5.1.A - On-going Services During Construction		1	4	8	8												21	\$1,262
<b>TOTAL 5.1 - On-going Services during Construction</b>		1	4	8	8	0	0	0	0	0	0	0	0	0	0	0	21	\$1,262
<b>TOTAL - Construction Phase</b>		1	4	8	8	0	0	0	0	0	0	0	0	0	0	0	21	\$1,262
<b>TOTAL AUTHORIZED PARTS</b>		42	68	125	232	50	5	0	0	0	0	0	0	0	0	0	522	\$30,615
<b>IF-AUTHORIZED TASKS:</b>																		
Rule 513 Permit (3.1.O)						10	22										32	\$1,432
<b>TOTAL IF-AUTHORIZED PARTS</b>		0	0	0	0	10	22	0	0	0	0	0	0	0	0	0	32	\$1,432
<b>GRAND TOTAL</b>		42	68	125	232	60	27	0	0	0	0	0	0	0	0	0	554	\$32,047

C-R-S		WOO-TR34-0.75		PROPOSAL COST SUMMARY							Version: July 2025	
<b>Consultant:</b>	American Structurepoint											
<b>Agreement No.</b>	0			State Average Overhead Rate			160.80%					
<b>Modification No.</b>	0			Consultant Overhead Rate:			191.30%					
<b>PID No.</b>	125526			Cost of Money:			0.83%					
<b>Proposal Date</b>	5/11/2026			Net Fee Percentage:			11%					
Task Description	No. of Units	Average Hourly	Total	Labor	Overhead	Cost of	Direct	Subcon	Net	Total		
Task Description	Rate	Hours	Costs	Costs	Money	Costs	Costs	Fee	Cost			
<b>AUTHORIZED TASKS:</b>												
<b>2 - Preliminary Engineering Phase</b>												
<b>2.2 - Perform Environmental Field Studies</b>												
2.2.D - Regulated Materials Review Screening Form	0	\$61.45	55	\$3,380	\$6,466	\$28	\$0		\$970	\$10,844		
<b>TOTAL 2.2 - Perform Environmental Field Studies</b>	<b>0</b>	<b>\$61.45</b>	<b>55</b>	<b>\$3,380</b>	<b>\$6,466</b>	<b>\$28</b>	<b>\$0</b>	<b>\$0</b>	<b>\$970</b>	<b>\$10,844</b>		
<b>2.3 - AER Design</b>												
2.3.A - Field Survey and Aerial Mapping												
2.3.A - Field Survey and Aerial Mapping												
2.3.A - Field Survey and Aerial Mapping	0		0	\$0	\$0	\$0	\$0	\$63,875	\$0	\$63,875		
<b>TOTAL 2.3 - AER Design</b>	<b>0</b>		<b>0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$0</b>	<b>\$63,875</b>		
<b>2.7 - Stage 1 Design</b>												
2.7.A - Roadway												
2.7.A.E - Typical Sections	2	\$56.17	12	\$674	\$1,289	\$6	\$0		\$193	\$2,162		
2.7.A.G - Plan and Profile - Mainline	1	\$58.42	24	\$1,402	\$2,682	\$12	\$0		\$402	\$4,498		
2.7.A.M - Curb Ramp Details	12	\$58.42	24	\$1,402	\$2,682	\$12	\$0		\$402	\$4,498		
2.7.A.O - Driveway Details	14	\$46.71	28	\$1,308	\$2,502	\$11	\$0		\$375	\$4,196		
2.7.A.Q - Traffic Control	1	\$53.50	8	\$428	\$819	\$4	\$0		\$123	\$1,373		
2.7.C - Utilities												
2.7.C.A - Utility Coordination and Documentation	1	\$63.63	8	\$509	\$974	\$4	\$0		\$146	\$1,633		
2.7.H - Prepare C2 Cost Estimates and Update Milestones												
2.7.H.A - Roadway/Interchange Costs	1	\$55.21	14	\$773	\$1,479	\$6	\$0		\$222	\$2,480		
2.7.J - Maintenance of Traffic												
2.7.J.B - Pedestrian/Bike Lane Detour	1	\$57.50	8	\$460	\$880	\$4	\$0		\$132	\$1,476		
<b>TOTAL - 2.7 - Stage 1 Design</b>	<b>33</b>	<b>\$55.21</b>	<b>126</b>	<b>\$6,956</b>	<b>\$13,307</b>	<b>\$58</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,996</b>	<b>\$22,316</b>		
<b>2.8 - Project Management for Preliminary Engineering Phase</b>												
2.8.A - Meetings	0	\$84.50	8	\$676	\$1,293	\$6	\$0		\$194	\$2,169		
2.8.B - General Oversight	0	\$90.00	4	\$360	\$689	\$3	\$0		\$103	\$1,155		
<b>TOTAL 2.8 - Project Management for Preliminary Engineering Phase</b>	<b>0</b>	<b>\$86.33</b>	<b>12</b>	<b>\$1,036</b>	<b>\$1,982</b>	<b>\$9</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297</b>	<b>\$3,324</b>		
<b>Total - 2 Preliminary Engineering Phase</b>		<b>\$58.92</b>	<b>193</b>	<b>\$11,372</b>	<b>\$21,755</b>	<b>\$94</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$3,262</b>	<b>\$100,358</b>		
<b>3 - Environmental Engineering Phase</b>												
<b>3.3 - Stage2</b>												
3.3.A - Roadway												
3.3.A.A - Title Sheet	1	\$53.00	6	\$318	\$608	\$3	\$0		\$91	\$1,020		
3.3.A.B - Schematic	2	\$53.00	6	\$318	\$608	\$3	\$0		\$91	\$1,020		
3.3.A.D - General Notes	2	\$61.11	9	\$550	\$1,052	\$5	\$0		\$158	\$1,764		
3.3.A.E - Typical Sections	4	\$57.50	8	\$460	\$880	\$4	\$0		\$132	\$1,476		
3.3.A.G- Plan and Profile - Mainline	14	\$52.24	92	\$4,806	\$9,194	\$40	\$0		\$1,379	\$15,419		
3.3.A.L - Curb Ramps	12	\$56.00	18	\$1,008	\$1,928	\$8	\$0		\$289	\$3,234		
3.3.C - Traffic Control												
3.3.C.A - Pavement Marking Plan	14	\$54.43	14	\$762	\$1,458	\$6	\$0		\$219	\$2,445		
3.3.C.B - Signing Plan	14	\$54.43	14	\$762	\$1,458	\$6	\$0		\$219	\$2,445		
3.3.E - Maintenance of Traffic												
3.3.E.A - MOT General Notes	2	\$58.88	8	\$471	\$901	\$4	\$0		\$135	\$1,511		
3.3.E.C - Pedestrian/Bike Lane Detour - Plan Sheet	2	\$53.00	6	\$318	\$608	\$3	\$0		\$91	\$1,020		
3.3.J - Utilities												
3.3.J.A - Utility Coordination and Documentation	1	\$63.63	8	\$509	\$974	\$4	\$0		\$146	\$1,633		
<b>TOTAL 3.3 - Stage2</b>	<b>68</b>	<b>\$54.40</b>	<b>189</b>	<b>\$10,282</b>	<b>\$19,669</b>	<b>\$85</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,950</b>	<b>\$32,987</b>		
<b>3.9 - Project Management for Environmental Engineering Phase</b>												
3.9.A - Meetings	0	\$84.50	8	\$676	\$1,293	\$6	\$0		\$194	\$2,169		
3.9.B - General Oversight	0	\$90.00	4	\$360	\$689	\$3	\$0		\$103	\$1,155		
<b>TOTAL 3.9 - Project Management for Environmental Engineering Phase</b>	<b>0</b>	<b>\$86.33</b>	<b>12</b>	<b>\$1,036</b>	<b>\$1,982</b>	<b>\$9</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297</b>	<b>\$3,324</b>		
<b>Total - 3 Environmental Engineering Phase</b>	<b>68</b>	<b>\$56.24</b>	<b>215</b>	<b>\$12,091</b>	<b>\$23,130</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,469</b>	<b>\$38,790</b>		

C-R-S		WOO-TR34-0.75		PROPOSAL COST SUMMARY							Version: July 2025	
Consultant:	American Structurepoint											
Agreement No.	0			State Average Overhead Rate			160.80%					
Modification No.	0			Consultant Overhead Rate:			191.30%					
PID No.	125526			Cost of Money:			0.83%					
Proposal Date	5/11/2026			Net Fee Percentage:			11%					
Task Description	No. of Units	Average Hourly	Total	Labor	Overhead	Cost of	Direct	Subcon	Net	Total		
Task Description	Rate	Hours	Costs	Costs	Money	Costs	Costs	Fee	Cost			
<b>4 - Final Engineering and R/W Phase</b>												
<b>4.1 - Right of Way Acquisition</b>												
<b>4.2 - Stage 3 Detailed Design Plans</b>												
4.2.A - Quantities and Notes												
4.2.A.A - Pavement Subsummary	1	\$58.60	5	\$293	\$561	\$2	\$0		\$84	\$940		
4.2.A.C - Roadway Subsummary	1	\$58.60	5	\$293	\$561	\$2	\$0		\$84	\$940		
4.2.A.F - Pavement Marking Subsummary	1	\$58.60	5	\$293	\$561	\$2	\$0		\$84	\$940		
4.2.A.G - Signing Subsummary	1	\$58.60	5	\$293	\$561	\$2	\$0		\$84	\$940		
4.2.A.M - General Summary Sheet	2	\$58.88	8	\$471	\$901	\$4	\$0		\$135	\$1,511		
4.2.A.P - General Notes	4	\$59.70	10	\$597	\$1,142	\$5	\$0		\$171	\$1,915		
<b>TOTAL 4.2 - Stage 3 Detailed Design Plans</b>	<b>10</b>	<b>\$58.95</b>	<b>38</b>	<b>\$2,240</b>	<b>\$4,285</b>	<b>\$19</b>	<b>\$0</b>	<b>\$0</b>	<b>\$643</b>	<b>\$7,186</b>		
<b>4.3 - Prepare Cost Estimates and Revise Milestone</b>												
4.3.A - Roadway/Interchange Costs	1	\$61.45	11	\$676	\$1,293	\$6	\$0		\$194	\$2,169		
<b>TOTAL 4.3 - Prepare Cost Estimates and Revise Milestone</b>	<b>1</b>	<b>\$61.45</b>	<b>11</b>	<b>\$676</b>	<b>\$1,293</b>	<b>\$6</b>	<b>\$0</b>	<b>\$0</b>	<b>\$194</b>	<b>\$2,169</b>		
<b>4.4 - Final Plan Package</b>												
4.4.A - Submission of Final Tracings and Documentation	1	\$59.70	10	\$597	\$1,142	\$5	\$0		\$171	\$1,915		
4.4.B - Utility 4(A) Note	1	\$79.00	1	\$79	\$151	\$1	\$0		\$23	\$253		
<b>TOTAL 4.4 - Final Plan Package</b>	<b>2</b>	<b>\$61.45</b>	<b>11</b>	<b>\$676</b>	<b>\$1,293</b>	<b>\$6</b>	<b>\$0</b>	<b>\$0</b>	<b>\$194</b>	<b>\$2,169</b>		
<b>4.5 - Project Management for Final Engineering and Right of Way Phase</b>												
4.5.A - Meetings	0	\$84.50	8	\$676	\$1,293	\$6	\$0		\$194	\$2,169		
4.5.B - General Oversight	0	\$90.00	4	\$360	\$689	\$3	\$0		\$103	\$1,155		
<b>TOTAL 4.5 - Project Management for Final Engineering and Right of Way Phase</b>	<b>0</b>	<b>\$86.33</b>	<b>12</b>	<b>\$1,036</b>	<b>\$1,982</b>	<b>\$9</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297</b>	<b>\$3,324</b>		
<b>4.6 - Pre-Bid Activities</b>												
4.6.A - Pre-Bid Questions	0	\$60.10	21	\$1,262	\$2,414	\$10	\$0		\$362	\$4,049		
<b>TOTAL 4.6 - Pre-Bid Activities</b>	<b>0</b>	<b>\$60.10</b>	<b>21</b>	<b>\$1,262</b>	<b>\$2,414</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362</b>	<b>\$4,049</b>		
<b>TOTAL - Final Engineering Phase</b>	<b>13</b>	<b>\$63.33</b>	<b>93</b>	<b>\$5,890</b>	<b>\$11,268</b>	<b>\$49</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,690</b>	<b>\$18,896</b>		
<b>5 - Construction Phase</b>												
<b>5.1 - On-going Services during Construction</b>												
5.1.A - On-going Services During Construction	0	\$60.10	21	\$1,262	\$2,414	\$10	\$0		\$362	\$4,049		
<b>TOTAL 5.1 - On-going Services during Construction</b>	<b>0</b>	<b>\$60.10</b>	<b>21</b>	<b>\$1,262</b>	<b>\$2,414</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362</b>	<b>\$4,049</b>		
<b>TOTAL - Construction Phase</b>	<b>0</b>	<b>\$60.10</b>	<b>21</b>	<b>\$1,262</b>	<b>\$2,414</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362</b>	<b>\$4,049</b>		
<b>TOTAL AUTHORIZED PARTS</b>		<b>\$58.65</b>	<b>522</b>	<b>\$30,615</b>	<b>\$58,566</b>	<b>\$254</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$8,783</b>	<b>\$162,093</b>		
<b>IF-AUTHORIZED TASKS:</b>												
Rule 513 Permit (3.1.O)	0	\$44.75	32	\$1,432	\$2,739	\$12	\$0		\$411	\$4,594		
<b>TOTAL IF-AUTHORIZED PARTS</b>		<b>\$44.75</b>	<b>32</b>	<b>\$1,432</b>	<b>\$2,739</b>	<b>\$12</b>	<b>\$0</b>	<b>\$0</b>	<b>\$411</b>	<b>\$4,594</b>		
<b>GRAND TOTAL</b>		<b>\$57.85</b>	<b>554</b>	<b>\$32,047</b>	<b>\$61,306</b>	<b>\$266</b>	<b>\$0</b>	<b>\$63,875</b>	<b>\$9,194</b>	<b>\$166,688</b>		

C-R-S		WOO-TR34-0.75		DIRECT COSTS								Version: July 2025
<b>Consultant:</b>	American Structurepoint											
<b>Agreement No.</b>	0											
<b>Modification No.</b>	0											
<b>PID No.</b>	125526											
<b>Proposal Date</b>	5/11/2026											
<b>Task Description</b>	Unit Cost:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>Total</b>
<b>AUTHORIZED TASKS:</b>												
<b>2 - Preliminary Engineering Phase</b>												
<b>2.2 - Perform Environmental Field Studies</b>												
2.2.D - Regulated Materials Review Screening Form												
												\$0
<b>TOTAL 2.2 - Perform Environmental Field Studies</b>												<b>\$0</b>
<b>2.3 - AER Design</b>												
2.3.A - Field Survey and Aerial Mapping												
2.3.A - Field Survey and Aerial Mapping												
2.3.A - Field Survey and Aerial Mapping												
												\$0
<b>TOTAL 2.3 - AER Design</b>												<b>\$0</b>
<b>2.7 - Stage 1 Design</b>												
2.7.A - Roadway												
2.7.A.E - Typical Sections												
												\$0
2.7.A.G - Plan and Profile - Mainline												
												\$0
2.7.A.M - Curb Ramp Details												
												\$0
2.7.A.O - Driveway Details												
												\$0
2.7.A.Q - Traffic Control												
												\$0
2.7.C - Utilities												
2.7.C.A - Utility Coordination and Documentation												
												\$0
2.7.H - Prepare C2 Cost Estimates and Update Milestones												
												\$0
2.7.H.A - Roadway/Interchange Costs												
												\$0
2.7.J - Maintenance of Traffic												
												\$0
2.7.J.B - Pedestrian/Bike Lane Detour												
												\$0
<b>TOTAL - 2.7 - Stage 1 Design</b>												<b>\$0</b>
<b>2.8 - Project Management for Preliminary Engineering Phase</b>												
2.8.A - Meetings												
												\$0
2.8.B - General Oversight												
												\$0
<b>TOTAL 2.8 - Project Management for Preliminary Engineering Phase</b>												<b>\$0</b>
<b>Total - 2 Preliminary Engineering Phase</b>												<b>\$0</b>
<b>3 - Environmental Engineering Phase</b>												
<b>3.3 - Stage2</b>												
3.3.A - Roadway												
3.3.A.A - Title Sheet												
												\$0
3.3.A.B - Schematic												
												\$0
3.3.A.D - General Notes												
												\$0
3.3.A.E - Typical Sections												
												\$0
3.3.A.G- Plan and Profile - Mainline												
												\$0
3.3.A.L - Curb Ramps												
												\$0
3.3.C - Traffic Control												
3.3.C.A - Pavement Marking Plan												
												\$0
3.3.C.B - Signing Plan												
												\$0
3.3.E - Maintenance of Traffic												
3.3.E.A - MOT General Notes												
												\$0
3.3.E.C - Pedestrian/Bike Lane Detour – Plan Sheet												
												\$0
3.3.J - Utilities												
3.3.J.A - Utility Coordination and Documentation												
												\$0
<b>TOTAL 3.3 - Stage2</b>												<b>\$0</b>
<b>3.9 - Project Management for Environmental Engineering Phase</b>												
3.9.A - Meetings												
												\$0
3.9.B - General Oversight												
												\$0
<b>TOTAL 3.9 - Project Management for Environmental Engineering Phase</b>												<b>\$0</b>
<b>Total - 3 Environmental Engineering Phase</b>												<b>\$0</b>

C-R-S		WOO-TR34-0.75		DIRECT COSTS								Version: July 2025
<b>Consultant:</b>	American Structurepoint											
<b>Agreement No.</b>	0											
<b>Modification No.</b>	0											
<b>PID No.</b>	125526											
<b>Proposal Date</b>	5/11/2026											
<b>Task Description</b>	Unit Cost:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>4 - Final Engineering and R/W Phase</b>												
<b>4.1 - Right of Way Acquisition</b>												
<b>4.2 - Stage 3 Detailed Design Plans</b>												
4.2.A - Quantities and Notes												
4.2.A.A - Pavement Subsummary												
4.2.A.C - Roadway Subsummary												
4.2.A.F - Pavement Marking Subsummary												
4.2.A.G - Signing Subsummary												
4.2.A.M - General Summary Sheet												
4.2.A.P - General Notes												
<b>TOTAL 4.2 - Stage 3 Detailed Design Plans</b>												
<b>4.3 - Prepare Cost Estimates and Revise Milestone</b>												
4.3.A - Roadway/Interchange Costs												
<b>TOTAL 4.3 - Prepare Cost Estimates and Revise Milestone</b>												
<b>4.4 - Final Plan Package</b>												
4.4.A - Submission of Final Tracings and Documentation												
4.4.B - Utility 4(A) Note												
<b>TOTAL 4.4 - Final Plan Package</b>												
<b>4.5 - Project Management for Final Engineering and Right of Way Phase</b>												
4.5.A - Meetings												
4.5.B - General Oversight												
<b>TOTAL 4.5 - Project Management for Final Engineering and Right of Way Phase</b>												
<b>4.6 - Pre-Bid Activities</b>												
4.6.A - Pre-Bid Questions												
<b>TOTAL 4.6 - Pre-Bid Activities</b>												
<b>TOTAL - Final Engineering Phase</b>												
<b>5 - Construction Phase</b>												
<b>5.1 - On-going Services during Construction</b>												
5.1.A - On-going Services During Construction												
<b>TOTAL 5.1 - On-going Services during Construction</b>												
<b>TOTAL - Construction Phase</b>												
<b>TOTAL AUTHORIZED PARTS</b>												
<b>IF-AUTHORIZED TASKS:</b>												
Rule 513 Permit (3.1.O)												
<b>TOTAL IF-AUTHORIZED PARTS</b>												
<b>GRAND TOTAL</b>												

## APPENDIX D – BOCKRATH SURVEY FEE PROPOSAL



April 30<sup>th</sup>, 2026

Kelsey Morton  
American Structurepoint  
600 Superior Avenue, Suite 2401  
Cleveland, OH 44114

**Re: WOO-TR34-0.75 E. Broadway Street  
(Village of North Baltimore - Sidewalks) PID 125526  
Survey Services Price Proposal**

Kelsey,

Bockrath & Associates Engineering and Surveying, LLC is pleased to submit this proposal for surveying services with regard to your roadway project.

The following is the SURVEYOR'S Scope of Services for this project:

Field Survey

- Use ODOT standards (ORD Project)
- Include base mapping.
- Include R/W lines
- Survey Coverage area to include the Right-of-Way in the following area:
  - E. Broadway from Main Street through Rudolph Update Prior Survey and from Rudolph to Eagle Landing Neighborhood including entire R/W
  - At crossing streets to E Broadway/Eagleville Road in this area 75' at each street
  - Totaling approximately 6,100 linear feet of roadway
- Topographic cross sections:
  - Obtain full 50 foot sections on straight sections and 25 foot sections on curves ROW to ROW
  - Provide break-lines at face of curb, centerline, and edge of pavement
- Radius Returns:
  - Obtain elevations at PC, midpoint, and PT
  - Obtain elevations at the ramps (corners of each panel), and a minimum of five (5) full sidewalk panels beyond the intersection
- Cross Streets:
  - Survey obtained 75' from the PC for all cross streets
- Driveways:
  - Obtain elevations at the corners of each drive apron and the adjacent sidewalk panel where the apron meets existing walk

- Utilities:
  - Perform OUPS request for utility field markings
  - Pick up all visible and marked utilities in the field
  - Provide any record plans received from utility owners
- Structures:
  - Obtain top of casting for all structures (**revised to exclude invert elevations**)
  - Underground utilities (drainage, sanitary, gas, water, others as marked)
- Survey Parameters:
  - Provide survey control, benchmarks, and survey parameter note for plans
- Boundary:
  - Establish ROW and existing CL of ROW

1. Project Deliverables

- a. OpenRoads Designer Field Book Basemap File
- b. Survey Point List Data File
- c. Existing Surface Modeled within ORD Field Book Basemap File
- d. Any Field Measurements Taken
- e. OUPS Ticket and Results Information
- f. Copies of Courthouse Research Found
- g. Copies of Property Owner Notification Letters Sent

WORK EXCLUDED BY THE SURVEYOR

The following items are excluded and are not a part of this Agreement:

- 1. Detail Design Plans
- 2. **Utility Structure Inverts**
- 3. **Stream Crossing topography and cross sections**
- 4. Right-of-Way Plans
- 5. Geotechnical Analysis
- 6. Environmental Analysis
- 7. Cost Estimates
- 8. Construction Services

FEES OF THE SURVEYOR

I would propose to complete the above Engineering Services for a Not-to-Exceed fee as follows:

Survey **Total (See attached hour detail).....\$63,875**

Any additional surveying and engineering services beyond the above listed work shall be in addition to the fees listed herein at the hourly rates as listed in the Terms and Conditions of this agreement.

Prior to commencement of any work by this firm, please return one (1) copy of the signed agreement.

Feel free to contact me with any questions regarding this proposal.

*Gregory A. Bockrath*

Gregory A. Bockrath, P.E., P.S.  
Bockrath & Associates Engineering & Surveying, LLC  
Phone (419) 523-5789  
Fax (419) 523-5799

ACCEPTED BY THE CLIENT:

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

The Terms and Conditions included in this letter are incorporated and made a part of this Agreement.

Item 3.

# Bockrath Price Proposal Worksheet

Project Name: WOO-TR34-0.75 E. Broadway Street PID 125526 - Side  
 Complete By: GAB  
 Date: 4/30/2026

SURVEY DELIVERABLES			
Sheet Name	Qty of Sheets	Hours Per Sheet	Total Hours
Title Sheet			
Schematic Plan			
Typical Sections			
General Notes			
Maintenance of Traffic General Notes			
Maintenance of Traffic			
General Summary			
Subsummaries			
Calculations			
Project Site Plan			
Profile (Mainline)			
Plan & Profile (Side Roads, Ramps, etc.)			
Cross-Sections (Mainline)			
Cross-Sections (Side Roads, Ramps, etc.)			
Superelevation Tables			
Interchange Details			
Intersection Details			
Drive Details			
Storm Sewer Profiles			
Culvert Details			
Channel Details			
Channel Cross-Sections			
Drainage Details			
Retaining Walls (not assoc. w/ Structures)			
Sanitary Sewer			
Water Work			
Miscellaneous Details			
Traffic Control			
- Pavement Marking			
- Signing			
- Signals			
Lighting			
Landscaping			
Structure (20 Foot Span and Under)			
Structure (Over 20 Foot Span)			
- Site Plan			
- General Plan			
- General Notes			
- Estimated Quantities			
- Stage Construction Details			
- Foundation Plan			
- Abutment Details			
- Retaining Wall Details			
- Pier Details			
- Superstructure Details			
- Reinforcing Steel List			
Fence Plan			
Right-of-Way			
- Right-of-Way Legend Sheet			
- Centerline Plat			
- Property Map			
- Summary of Additional Right-of-Way			
- Detail Right-of-Way			
Soil Profile			

SURVEY	
Activity	Hours Per Activity
2.3.A - Field Survey and Aerial Mapping	
2.3.A.A - Project Control, Benchmarks, and Reference Points	24
2.3.A.B - Monumentation recovery & records research	40
2.3.A.C - Base Mapping (incl. field verify.)	140
2.3.A.F - Establish property lines, tax id, & ownerships on base map	85

MISCELLANEOUS	
Activity	Hours Per Activity
Utility Coordination / Review	40
Cost Estimates	
Hydraulics & Hydrology Report	
QA/QC/Deliverable Review	26
Meetings	10

	AVERAGE		
	HOURS	RATE	TOTAL
<b>SURVEY TOTAL</b>	<b>289</b>	<b>\$175</b>	<b>\$50,575</b>
<b>DELIVERABLE PREP TOTAL</b>	<b>0</b>	<b>\$175</b>	<b>\$0</b>
<b>MISCELLANEOUS TOTAL</b>	<b>76</b>	<b>\$175</b>	<b>\$13,300</b>
<b>GRAND TOTAL =</b>			<b>\$63,875</b>

## APPENDIX E – EJCDC AGREEMENT

**SHORT FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of the date of the latest required signature below ("Effective Date") between Village of North Baltimore, Ohio ("Owner") and American Structurepoint, Inc. ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows: WOO-TR34-0.75 E. Broadway Walks (Village of North Baltimore), PID 125526 ("Project").

Engineer's services under this Agreement are generally identified as follows: Please see Engineer's fee proposal dated May 11, 2026 ("Services").

---

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above ("Additional Services").
- B. Engineer shall complete its Services within the following specific time period: Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably, **as outlined below in Part 5.01.R.**

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said due date, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

V. 4-2024

EJCDC® E-520, Short Form of Agreement Between Owner and Engineer for Professional Services.

2026.00095

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## 2.02 Basis of Payment

- A. Owner shall pay Engineer for Services as follows:
1. A Lump Sum amount of \$162,093.
  2. And "If-Authorized" an additional lump sum amount of \$4,594
  3. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.
- B. Reimbursable expenses will be invoiced separately at 1.1 times their direct cost.

2.03 *Additional Services:* For Additional Services, Owner shall pay Engineer ~~an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.~~ **a fee to be negotiated at the time such Additional Services are requested.**

## 3.01 Termination

- A. The obligation to continue performance under this Agreement may be terminated:
1. For cause,
    - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
    - b. By Engineer:
      - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
      - 2) upon seven days written notice if the Engineer's Services are delayed for more than 60 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.i.
    - c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
    - d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

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2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the receipt of notice of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

#### 4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards. **The Owner shall furnish, at the Owner's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Engineer shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Owner, consultants or contractors which the Owner requires Engineer to hire, and/or the Owner's consultants and contractors.**
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with

V. 4-2024

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laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:
1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
  3. Owner shall hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
  4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for

V. 4-2024

EJCDC® E-520, Short Form of Agreement Between Owner and Engineer for Professional Services.

2026.00095

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or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to **\$50,000** or the total amount of compensation received by Engineer, whichever is greater, notwithstanding applicable insurance coverage.

- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the law of the state in which the Project is located.
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.
- M. **If the Project is constructed, Owner shall require the Constructor to purchase and maintain general liability insurance and to cause Engineer and Engineer's Consultants to be listed as additional insureds on a primary and non-contributory basis with respect to such liability insurance purchased and maintained by the Constructor for the Project.**
- N. **If required by the Contract Documents, Engineer shall review and approve, or take other action upon, the Constructor's submittals such as shop drawings, product data and samples, but only for the limited purposes of checking for conformance with the information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy or completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Constructor's responsibility. The Engineer's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Engineer's approval of a specific item shall not indicate approval of an assembly of which the item is a component.**
- O. **If Engineer is required to review any submittals prior to final approval of plans by Owner or any required approval by governmental authorities, the review shall be limited to confirm general conformance with the preliminary design concept expressed by the preliminary design documents that are subject to material revisions in the process of developing the Owner-approved Contract Documents that bear the professional seal of the Engineer. The Owner understands and agrees that it is the Constructor's obligation to assume all costs to comply with the Contract Documents even if the Contract Documents**

V. 4-2024

EJCDC® E-520, Short Form of Agreement Between Owner and Engineer for Professional Services.

2026.00095

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differ materially from the preliminary design concept that is the subject of the submittal. Any notes made by Engineer on the submittal shall not relieve the Constructor from its duty to ensure compliance with the Contract Documents. Design and certification of manufactured items that are not specifically designed and detailed in the Contract Documents are the responsibility of the registered professional engineer working for the Constructor. The Constructor is responsible for all dimensions, quantities, fabrication, fit, and the coordination with other trades. Dimensions shall be confirmed and correlate by the Constructor at the job site.

- P. The Engineer will exercise reasonable care to incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents as those requirements are known and understood by reasonable and prudent engineers under the same or similar circumstances. Engineer's duty to incorporate the design requirements of governmental authorities into the Construction Documents is limited to design requirements as they are known and understood by reasonable and prudent engineers at the time of preparation of the Construction Documents, but Engineer shall have no responsibility or liability for costs resulting from revised or different interpretations of the design requirements by the governmental authorities after completion of the Construction Documents or new and different design requirements that are adopted after completion of the Construction Documents.
- Q. Following submission of design documents and requests for permits to governmental authorities for their review and approval as may be required, Engineer has no control over or ability to influence the governmental review process and the time required to complete the process and Engineer shall have no liability for loss, costs or damages sustained or incurred by Owner as a result of delays or extended time required for any governmental review process.
- R. If the Project or the Engineer's services are suspended by the Owner for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, the Engineer shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Owner shall compensate the Engineer for expenses incurred as a result of the suspension and resumption of its services, and the Engineer's schedule and fees for the remainder of the Project shall be equitably adjusted.

If the Engineer's services are suspended for more than ninety (90) days, consecutive or in the aggregate, the Engineer may terminate this Agreement upon giving not less than five (5) calendar days' written notice to the Owner.

If the Owner is in breach of the payment terms or otherwise is in material breach of this Agreement, the Engineer may suspend performance of services upon seven (7) calendar days' notice to the Owner. The Engineer shall have no liability to the Owner, and the Owner agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Owner. Upon receipt of payment in full of all outstanding sums due from the Owner, or curing of such other breach which caused the Engineer to suspend services, the Engineer shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

6.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 Definitions

- A. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner’s work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

Attachments:

Engineer’s Proposal Letter dated May 11, 2026

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: Village of North Baltimore, Ohio

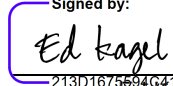
By: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Engineer: American Structurepoint, Inc.

Signed by: 

By: \_\_\_\_\_

Print name: Ed Kagel

Title: Vice President

Date Signed: 5/11/2026

Engineer License or Firm's Certificate No. (if required): \_\_\_\_\_

State of: Ohio

Address for Owner’s receipt of notices:

Josh Bender

205 N. Main Street

North Baltimore, Ohio 45872

Address for Engineer’s receipt of notices:

Cash E. Canfield

600 Superior Avenue East, Suite 2401

Cleveland, Ohio 44114

First Reading: May 12, 2026  
Second Reading: June 9, 2026  
Emergency Reading: July 14, 2026  
Effective Date: July 14, 2026

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 11 – 2026

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT AND TO DECLARE AN EMERGENCY**

WHEREAS, the Lake Erie West Regional Council is soliciting applications for the Surface Transportation Block Grant program, with the 2026 solicitation opening on Monday, May 18, 2026, and applications due on August 7, 2026; and

WHEREAS, the Village of North Baltimore has identified improvements to the Main Street corridor as a priority project, which may include roadway rehabilitation or reconstruction, stormwater improvements, pedestrian facilities, ADA-compliant curb ramps, crossings, and related improvements; and

WHEREAS, the Village intends to submit an application for funding consideration and Council finds it necessary to authorize the Village Administrator to prepare and submit the application and any required supporting documentation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

Section 1: The Village Administrator is hereby authorized and directed to submit an application to the Lake Erie West Regional Council specific to the Surface Transportation Block Grant program for the Main Street Corridor Project.

Section 2: The Village Administrator is further authorized to execute and submit any documents, certifications, estimates, project information, or related materials necessary for the application.

Section 3: This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village and shall go into immediate effect upon its passage. The reason for the emergency is to ensure timely submission of the application prior to the August 7, 2026 deadline established by the Lake Erie West Regional Council.

Vote on Emergency    \_\_\_\_    Yeas    \_\_\_\_    Nays    \_\_\_\_    Abstentions

Vote on Measure:    \_\_\_\_    Yeas    \_\_\_\_    Nays    \_\_\_\_    Abstentions

ADOPTED AND EFFECTIVE this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

**FISCAL OFFICER CERTIFICATE**

State of Ohio, County of Wood

It is hereby certified that the amount required to meet the obligation in the foregoing Resolution No. 11 - 2026 has been lawfully appropriated and is in the Treasury, or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

Date: \_\_\_\_\_

\_\_\_\_\_  
**Matthew Clouse**  
**Fiscal Officer**  
**Village of North Baltimore, Wood County, Ohio**

Second Reading:

Third Reading:

Effective Date:

**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**

**RESOLUTION NO. 12 – 2026**

**A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES,  
AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR  
CONTINUED TNR SERVICES IN THE AMOUNT OF \$7,000.00**

WHEREAS, the Village of North Baltimore previously authorized participation in a Trap-Neuter-Return (TNR) Program with For the Love of Cats (FLOC) pursuant to Resolution No. 21 – 2025; and

WHEREAS, the initial appropriation authorized for the program has been substantially exhausted due to continued program demand; and

WHEREAS, Council desires to continue the TNR Program in order to reduce feral cat overpopulation, limit nuisance conditions, and support humane animal control efforts within the Village; and

WHEREAS, Council further desires to authorize a new agreement with For the Love of Cats (FLOC) in the amount of Seven Thousand Dollars (\$7,000.00), including ratification of eligible interim expenses incurred pending Council action;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village hereby appropriates an additional amount of Seven Thousand Dollars (\$7,000.00) for the continued implementation of the Trap-Neuter-Return (TNR) Program with For the Love of Cats (FLOC).

SECTION 2. Council hereby ratifies and authorizes payment thereof for eligible TNR-related expenses incurred following exhaustion of the initial appropriation authorized under Resolution No. 21 – 2025 and prior to the effective date of this Resolution, subject to certification of available appropriated funds by the Fiscal Officer.

SECTION 3. The Village Administrator is hereby authorized to execute a new agreement with For the Love of Cats (FLOC) in an amount not to exceed Seven Thousand Dollars (\$7,000.00) and to continue administration and implementation of the Trap-Neuter-Return (TNR) Program consistent with the terms of the approved agreement.

SECTION 4. All formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting and in full compliance with applicable legal requirements.

SECTION 5. This Resolution shall take effect and be in force at the earliest time permitted by law.

Vote On Resolution: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

The motion to adopt the foregoing Resolution was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

**FISCAL OFFICER CERTIFICATE**

**State of Ohio, County of Wood**

**I hereby certify that the sum of Seven Thousand Dollars (\$7,000.00) required to meet the obligations, including ratified prior eligible expenses and authorized future expenditures under Resolution No. 12 – 2026, has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Matthew Clouse**  
**Fiscal Officer**  
**Village of North Baltimore, Wood County, Ohio**

First Reading: May 12, 2026  
Emergency Reading: June 9, 2026  
Effective Date: June 9, 2026

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 13 – 2026

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE 2026 WOOD COUNTY FIRE/EMS MUTUAL-AID AGREEMENT FOR ADDITIONAL FIRE AND EMERGENCY MEDICAL SERVICE PROTECTION, AND DECLARING AN EMERGENCY**

WHEREAS, the Village of North Baltimore participates in mutual-aid fire and emergency medical response activities with surrounding political subdivisions and emergency service providers in and adjacent to Wood County, Ohio; and

WHEREAS, the 2026 Wood County Fire/EMS Mutual-Aid Agreement establishes updated terms governing the furnishing and receipt of fire protection and emergency medical services pursuant to ORC 9.60 and ORC 505.44, and rescinds and replaces the prior 2011 mutual-aid agreement; and

WHEREAS, the executed Agreement must be returned to the Wood County Emergency Management Agency by June 12, 2026 in order to ensure the Village’s continued participation in countywide fire and EMS mutual-aid services and protect the public health, safety, and welfare;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Mayor is hereby authorized and directed to execute the 2026 Wood County Fire/EMS Mutual-Aid Agreement for Additional Fire and Emergency Medical Service Protection on behalf of the Village of North Baltimore, including for the North Baltimore Fire Department and North Baltimore EMS, substantially in the form attached hereto.

SECTION 2. The Fiscal Officer is hereby authorized to attest the Agreement and take any actions necessary to carry out this Resolution.

SECTION 3. Council hereby finds and determines that all formal actions concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council and that all deliberations of Council and any committees thereof were conducted in compliance with all applicable provisions of law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village and its residents for the reason that the Agreement must be executed and returned by June 12, 2026 in order to ensure uninterrupted participation in countywide fire and EMS mutual-aid services; therefore, this Resolution shall take effect immediately upon passage.

Vote on Emergency    \_\_\_\_    Yeas    \_\_\_\_    Nays    \_\_\_\_    Abstentions

Vote on Measure:    \_\_\_\_    Yeas    \_\_\_\_    Nays    \_\_\_\_    Abstentions

ADOPTED AND EFFECTIVE this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

MUTUAL AID AGREEMENT  
For Additional Fire and Emergency Medical Service Protection

THIS AGREEMENT, is made and entered into this 8th day of May, 2026 by, between, and among the following cities, villages, townships, emergency medical services districts and fire districts (hereinafter referred to as Party or Parties) in or adjacent to Wood County, Ohio, and all political subdivisions under the laws of Ohio:

Village of Bloomdale	Village of North Baltimore
City of Bowling Green	Northwest Wood Ambulance District
Village of Bradner	City of Northwood
Center Township	Perry Township
Central Joint Fire District	City of Perrysburg
Village of Cygnet	Perrysburg Township
City of Fostoria	Village of Risingsun
Freedom Township	City of Rossford
Grand Rapids Township	South East Ambulance District
Jackson Township	Troy Township
Lake Township	Washington Township
Mid-County Ambulance District	City of Waterville (Lucas County)
Middleton Township	Village of Wayne
Milton Township Fire District	Weston Township
Eagleville Joint Ambulance District	Village of Weston

WHEREAS, Section 9.60(B) of the Ohio Revised Code provides that any firefighting agency, private fire company, or emergency medical service organization may contract with any governmental entity in this state or another jurisdiction to provide fire protection or emergency medical services, as appropriate, whether on a regular basis or only in times of emergency, upon the approval of the governing boards or administrative head of the entities that are parties to the contract; and

WHEREAS, Section 9.60 (C) of the Ohio Revised Code provides that any governmental entity in this state may contract with any firefighting agency, private fire company, or emergency medical services organization of the state or another jurisdiction to obtain fire protection or emergency medical services, as appropriate, whether on a regular basis or only in times of emergency, upon the approval of the governing boards or administrative heads of the entities that are parties to the contract; and

WHEREAS, Section 505.44 of the Ohio Revised Code provides that townships may enter into a contract with one or more state agencies, townships, municipal corporations, counties, non-profit organizations, joint emergency medical service districts, fire and ambulance districts, or private ambulance owners, upon such terms are agreed to by them, to furnish or receive services from ambulance or emergency medical service organizations, if the contract is first authorized by the respective boards of township trustees, the other legislative bodies, or the officer of the body authorized to contract on behalf of the state agency; and

WHEREAS, the Parties hereto have certain firefighting equipment, firefighting personnel, emergency medical service equipment and/or emergency medical service personnel; and

WHEREAS, in times of emergencies, such firefighting equipment, firefighting personnel, emergency medical service equipment and/or emergency medical service personnel may be inadequate to afford full and complete service to said Parties and inhabitants thereof; and

WHEREAS, the Parties hereto desire to obtain additional firefighting and/or emergency medical services from the respective Parties hereto in times of emergencies when deemed necessary by the Chief, Officer in-charge, or such other authorized public official of a political subdivision or district which is a party to this Agreement; and

WHEREAS, the Parties hereto, desire to rescind the “2011 Mutual Aid Agreement For Additional Fire and Emergency Medical Service Protection” and amendments thereto and replace them in their entirety with this Agreement.

NOW THEREFORE, pursuant to Section 9.60 and 505.44 of the Ohio Revised Code, the parties hereto, in consideration of the mutual promises and obligations assumed herein by the other agree as follows:

1. The “2011 Mutual Aid Agreement for Additional Fire and Emergency Medical Service Protection” and amendments thereto are hereby rescinded, and the Parties shall be bound by the terms of this Agreement upon approval by the governing authority of each Party.
2. Each Party shall provide such firefighting equipment, firefighting personnel, emergency medical service equipment and/or emergency medical service personnel as may be requested by another party to the extent such personnel and equipment is available for use.
  - a. Any request for assistance under the Agreement shall be made by the Chief of the Requesting Party or other designated individual on duty at the time of the emergency. The request for assistance shall indicate the specific equipment and staffing needed and include directions as to the location where the assistance is needed or to a designated staging area managed by a staging officer.
  - b. The Responding Party shall deploy only those individuals who meet all applicable training standards, certifications, and operational requirements necessary to safely and effectively conduct emergency operations as directed by the Requesting Party.
  - c. The decision as to whether, and the extent to which, manpower and equipment is available for assistance shall be made by the Chief of the Responding Party or other designated individual on duty at the time of the request.
  - d. When assistance is requested and furnished, the senior officer of the Requesting Party on scene shall have full charge and authority over the assisting personnel and equipment responding to the request for assistance.
3. The Responding Party, its inhabitants, agents, assigns, successors in interest or employees, shall in no instance be liable to the Requesting Party, if assistance is denied, delayed, inadequate, or substantially recalled, or if furnished assistance is not needed upon arrival.

4. If Parties respond to a hazardous material incident, Parties shall follow the procedures and requirements set forth in R.C. §3745.13 to recover the costs of dealing with unauthorized spill, release or discharge from any responsible party.
5. Parties shall utilize the current FEMA Schedule of Equipment Rates and actual personnel costs arising from the incident in calculating reimbursement requests.
6. Parties that bill patients for EMS response and/or transport reserve the right to bill patients for services provided when providing EMS services as the Responding Party.
7. Firefighting and emergency medical service personnel acting under this Agreement outside the boundaries of their employing political subdivision may participate in any pension or indemnity fund established by their employer to the same extent as if they were acting within the boundaries of the employing political subdivision, and are entitled to all rights and benefits of Chapter 4123 of the Ohio Revised Code, to the same extent as while performing services within the boundaries of the employing political subdivision.
8. Personnel of the Responding Party, in answering a call for assistance under this Agreement, shall be considered to be acting within the scope of their employment while enroute to or from, and while acting within the territory of the requesting political subdivision.
9. This Agreement shall remain in effect for three (3) years from and after the date of execution and shall automatically renew for successive one-year periods unless amended, cancelled or superseded by mutual agreement of the Parties. A party may withdraw from the Agreement by providing thirty (30) days written notice to the other Parties by Certified Mail.
10. This Agreement will be reviewed by the Wood County Fire/EMS Chiefs' Association every three years.
11. In the event that a municipal corporation, township, township fire district, joint fire district or joint ambulance district wishes to be added to the "Wood County Mutual- Aid Agreement for Additional Fire and EMS Protection," such entity shall send a written request to become a party to this Agreement to the Wood County Emergency Management Agency ("EMA"). Following the receipt of such request, EMA shall provide written notification to all the current signators of the entity's request to become a party.
  - a. The current signators shall have thirty (30) days from receipt of the EMA notice to file their written approval/disapproval of the proposed party with the EMA office.
  - b. Following the expiration of the thirty (30) day period, EMA will tabulate the approvals/disapprovals. If a signator fails to notify the EMA of their written approval or denial within thirty (30) day period, the signator's lack of response will be deemed an "approval."
  - c. If the majority of the signators approve the request, the requesting entity shall become a party to this Agreement upon that entity's execution of

- the Agreement signator page by their approving authority.
- d. Any Party added to this Agreement shall be bound to all the rights, privileges, duties and obligations applicable to other signators to this Agreement so long as such rights, privileges, duties, and obligations do not contravene applicable federal, state, or local law.
12. The Parties of the Agreement hereby certify that their employees have completed the training requirements and certification required by the Ohio Revised Code and the National Information Management System (NIMS), which is the Federal Presidential Directive requiring various levels of NIMS training for all public safety personnel. The Parties of this Agreement also agree to operate under the incident command system (ICS) structure and utilize “plain language” when communicating in accordance with NIMS requirements when providing and receiving mutual-aid.
  13. The Parties will do all things reasonably necessary or appropriate to carry out the objectives, terms and provisions of this Agreement and to aid and assist each other in carrying out such objectives, terms and provisions. In case of any disputes arising under this Agreement, the Parties agree to attempt to resolve such disputes through good faith negotiations between authorized representatives of both Parties. If good faith negotiations between parties fail, both Parties agree to submit a dispute to a non-binding mediation. If a dispute cannot be resolved through non-binding mediation, either Party may pursue any available legal remedies in any court of competent jurisdiction in Wood County, Ohio, or, if both Parties mutually agree, the dispute may be submitted to binding arbitration in accordance with procedures to which both Parties agree.

IN WITNESS WHEREOF, said respective Parties hereto have caused this Agreement to be executed as provided by ordinance or resolution duly adopted for that purpose.

(See attached signator pages for each of the Parties)

*(The remainder of this page is intentionally blank.)*

**WOOD COUNTY MUTUAL-AID AGREEMENT  
For Additional Fire and EMS Protection**

**YEAR EXECUTED: 2026**

**Village of North Baltimore**  
**For**  
**North Baltimore Fire Department**  
201 N. Main Street  
North Baltimore, Ohio 45872  
**North Baltimore EMS**  
205 N. Main Street  
North Baltimore, Ohio 45872

SIGNED:

\_\_\_\_\_  
Mayor of North Baltimore

DATED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Law Director – Village of North Baltimore

First Reading: April 7, 2026  
Second Reading: April 14, 2026  
Third Reading: May 12, 2026  
Effective Date: June 11, 2026

Item 1.

**VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**

**RESOLUTION NO. 08 – 2026**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WOOD COUNTY EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY MANAGEMENT SERVICES AND AUTHORIZING PAYMENT**

WHEREAS, the Village of North Baltimore is required to maintain emergency management capabilities pursuant to ORC 5502.26 through 5502.271; and

WHEREAS, the Village desires to contract with the Wood County Emergency Management Agency for emergency management services for the period January 1, 2026 through December 31, 2027; and

WHEREAS, the cost of said services is \$1,852.95 annually for 2026 and 2027 as set forth in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio, that:

Section 1. The Mayor is authorized to execute the Agreement attached hereto as Exhibit A with the Wood County Emergency Management Agency.

Section 2. Council authorizes payment of \$1,852.95 per year for 2026 and 2027 for emergency management services in accordance with the Agreement.

Section 3. The Fiscal Officer is authorized to certify funds and process payment consistent with the Agreement.

Section 4. It is hereby found and determined that all formal actions of this Council concerning this Resolution were adopted in an open meeting in compliance with ORC 121.22.

Vote On Resolution: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

The motion to adopt the foregoing Resolution was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

**FINANCIAL OFFICER CERTIFICATE**

**State of Ohio, County of Wood**

**I certify that the amount of \$3,705.90 required to meet the obligation of the Village under Resolution No. 08 -2026 has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrances. This amount represents payment of \$1,852.95 annually for 2026 and 2027 for emergency management services.**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Matthew Clouse**  
**Fiscal Officer**  
**Village of North Baltimore, Wood County, Ohio**

First Reading: April 7, 2026  
Second Reading: April 14, 2026  
Third Reading: May 12, 2026  
Effective Date: June 11, 2026

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 – 09

**AN ORDINANCE AMENDING SECTION 901.13 AND ENACTING SECTION 901.15 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO ESTABLISHING SIDEWALK CONSTRUCTION STANDARDS**

WHEREAS, sidewalks are a critical component of the Village’s public infrastructure and pedestrian safety network; and

WHEREAS, Chapter 901 of the Codified Ordinances authorizes the Village to construct, repair, and replace sidewalks within the Village; and

WHEREAS, the Codified Ordinances currently do not establish uniform construction standards for sidewalks; and

WHEREAS, establishing clear sidewalk construction standards will promote consistency, safety, and durability of pedestrian infrastructure throughout the Village;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. Section 901.13 of the Codified Ordinances of the Village of North Baltimore is hereby amended to read as follows:

**901.13 Sidewalk Construction and Maintenance**

(a) Authority and Oversight. The Village Administrator or their designee shall administer and supervise the construction, maintenance, repair, replacement, and reconstruction of sidewalks within the Village.

(b) Construction Standards. All sidewalk construction, repair, replacement, or reconstruction performed within the Village shall comply with the standards established in Section 901.15 and any additional engineering specifications approved by the Village Administrator or their designee.

(c) Sidewalks Outside the Right-of-Way. The Village may construct, maintain, repair, replace, or reconstruct sidewalks located outside the public right-of-way when such work is necessary for pedestrian safety, accessibility, or to connect existing pedestrian infrastructure.

(d) Property Owner Notification. When the Village performs sidewalk work outside the public right-of-way, the Village Administrator or their designee shall notify abutting property owners at least thirty days prior to commencement of the work. The notice shall include a description of the work to be performed and an explanation of the Village’s authority to perform the work.

(e) Cost Assessment. The Village may assess the costs of sidewalk construction, repair, or replacement against abutting property owners as permitted by ORC and other applicable law.

(f) Funding. Costs associated with sidewalk construction, maintenance, repair, replacement, or reconstruction may be paid from the Village general fund, grant funding, special assessments, or other funds authorized by Council.

(g) Easements for Sidewalk Construction. When sidewalks are constructed on private property outside the public right-of-way, the Village shall obtain an easement, agreement, or other legal authorization from the property owner as required by law.

**SECTION 2.** Chapter 901 of the Codified Ordinances of the Village of North Baltimore is hereby amended by creating new Section 901.15 which shall read as follows:

**901.15 Sidewalk Construction Standards**

(a) **Minimum Width.** Sidewalks constructed, reconstructed, or replaced within the Village shall have a minimum clear width of five feet unless otherwise required by the subdivision regulations of the Village.

(b) **Reduced Width Approval.** A sidewalk width of four feet may be permitted where necessary to connect to an existing four-foot sidewalk or where site conditions make a five-foot sidewalk impractical, provided the Village Administrator or their designee determines that the reduced width is appropriate.

(c) **Clear Pedestrian Path.** The required sidewalk width shall remain unobstructed. Utility poles, fire hydrants, signs, or other structures shall not be placed within the required clear pedestrian path unless no reasonable alternative exists and the Village Administrator or their designee determines the placement is acceptable.

(d) **Concrete Thickness.**

- (1) Standard sidewalks shall have a minimum concrete thickness of four inches.
- (2) Sidewalks at driveway approaches shall have a minimum concrete thickness of six inches.
- (3) Sidewalks crossing alleys or other areas subject to regular vehicular traffic shall have a minimum concrete thickness of six inches.

(e) **Base.** All sidewalks shall be constructed on a minimum four-inch compacted aggregate base or other base material approved by the Village Administrator or their designee.

(f) **Slope and Accessibility.** Sidewalks shall be constructed to maintain proper drainage and accessibility. Cross slope shall not exceed two percent unless otherwise approved by the Village Administrator or their designee due to site conditions.

(g) **Additional Specifications.** The Village Administrator or their designee may establish or approve additional engineering specifications relating to materials, installation methods, drainage, or other construction requirements when necessary to ensure durability, safety, and compliance with applicable accessibility standards.

**SECTION 3.** All other provisions of Chapter 901 not inconsistent herewith shall remain in full force and effect.

**SECTION 4.** This Council finds and determines that all formal actions concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in such formal action were in meetings open to the public in compliance with ORC 121.22.

**SECTION 5.** This ordinance shall take effect and be in force at the earliest time permitted by law.

The motion to adopt the foregoing ordinance was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

**PASSED** by the Council of the Village of North Baltimore, Ohio, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council

First Reading: January 13, 2026  
Second Reading: February 10, 2026  
Tabled: March 10, 2026  
Tabled: April 7, 2026  
Third Reading: May 12, 2026  
Effective Date: June 11, 2026

Item 3.

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 – 02

**AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES**

WHEREAS, the Council of the Village of North Baltimore adopted Ordinance 2025-18 establishing a Designated Outdoor Refreshment Area pursuant to ORC 4301.82; and

WHEREAS, the Village has reviewed the operational and enforcement needs of the Designated Outdoor Refreshment Area and determined that additional regulations are necessary to ensure public safety, liability protection, and consistent administration; and

WHEREAS, Council further finds it necessary to add a corresponding offense provision within the Codified Ordinances to provide a clear penalty for violations of DORA rules;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio, that:

Section 1. Ordinance 2025-18 is amended to add the following requirement applicable to all participating DORA establishments:

Each establishment authorized to sell alcoholic beverages for consumption within the Designated Outdoor Refreshment Area shall maintain commercial general liability insurance, including liquor liability coverage, in effect at all times while participating in the DORA. Such policies shall name the Village of North Baltimore, its officers, employees, and agents as additional insureds with respect to the establishment’s participation in the DORA. Proof of such coverage shall be submitted to the Village Administrator upon initial participation, annually thereafter, and upon request. No establishment may participate in or sell alcoholic beverages for DORA consumption unless current proof of the required coverage is on file with the Village.

Section 2. New Section 529.071 of the Codified Ordinances of the Village of North Baltimore is hereby enacted to read as follows:

529.071 Designated Outdoor Refreshment Area; prohibited conduct.

(a) No person or establishment shall possess, sell, serve, consume, or otherwise distribute any beer, wine, or intoxicating liquor within the Designated Outdoor Refreshment Area in violation of any ordinance, requirement, or rule adopted by the Village of North Baltimore governing the Designated Outdoor Refreshment Area established under ORC 4301.82.

(b) Whoever violates this section is guilty of a misdemeanor of the fourth degree.

Section 3. All other provisions of Ordinance 2025-18 shall remain in full force and effect.

Section 4. This ordinance shall take effect at the earliest period allowed by law.

The motion to adopt the foregoing ordinance was moved by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

Vote on Measure: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions

PASSED by the Council of the Village of North Baltimore, Wood County, Ohio, this \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dee Hefner, President of Council

\_\_\_\_\_  
Aaron Patterson, Mayor

Attest:

\_\_\_\_\_  
Mason Davis, Clerk of Council