



VILLAGE OF NORTH BALTIMORE Council Regular Meeting 10/14/25

October 14, 2025
5:30 PM

Agenda

I. Prayer 5:20 PM

II. Pledge of Allegiance

III. Roll Call

Mayor Aaron Patterson____, Mr. Richmond____, Mr. Cook____, Ms Hefner____, Mr. Engard____, Mr. Sweat____, Ms. Beaupry

Mr/s_____ made a motion to excuse Mr/s_____, Seconded by Mr/s_____. All approved

IV. Approval of Minutes

Motion by _____ to approve the Council meeting minutes of the 9/9/25 meeting. Seconded by_____. All approve

Motion by _____ to approve the Special Council meeting minutes of the 9/18/25 meeting. Seconded by_____. All approve

V. Public Participation (5-min limit)

VI. Letters and Communications

VII. Administrative Reports

1. Finance Officer:

2. EMS Chief:

3. Fire Chief:

4. Police Chief:

5. Utility Director:
6. DPW Superintendent:
7. Village Administrator:
8. Clerk:
9. Appointed Legal Counsel:
10. Mayor:

VIII. Standing Committee

1. Economic and Community Development (Cook) -
2. Public Safety (Hefner) -
3. Personnel, Policy and Ordinance Review (Richmond) -
4. Public Works (Beaupry) -
5. Public Utilities (Sweat) -
6. Finance and Technology (Engard) -

IX. New Legislation, Resolutions, Motions or Business

1. ORDINANCE NO. 2025 - 31: AN ORDINANCE ABOLISHING THE ELECTED OFFICE OF CLERK-TREASURER, CREATING THE APPOINTED OFFICE OF FISCAL OFFICER, ESTABLISHING THE PART-TIME POSITION OF CLERK OF COUNCIL, AMENDING CHAPTERS 133 AND 147 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO, AND DECLARING AN EMERGENCY.
2. RESOLUTION NO. 28 - 2025: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT OR CONTRACTS WITH PETERSON CONSTRUCTION COMPANY FOR THE CSO STRUCTURE MODIFICATIONS PROJECT ON EAGLEVILLE ROAD, AND DECLARING AN EMERGENCY
3. RESOLUTION NO. 29 - 2025: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE TASK ORDER NO. 4 WITH JONES & HENRY ENGINEERS, LTD. FOR PROFESSIONAL ENGINEERING SERVICES FOR LEAD SERVICE LINE REPLACEMENT, AND DECLARING AN EMERGENCY
4. RESOLUTION NO. 30 - 2025: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPLY FOR, ACCEPT, AND ENTER

INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN:

- 5.** RESOLUTION NO. 31– 2025: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR PER ORC 5705.34, 35, AND DECLARING AN EMERGENCY

X. Second Reading of Ordinances and Resolutions

- 1.** RESOLUTION NO. 25 – 2025: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A SECOND AMENDMENT TO THE COMMUNICATIONS SITE LEASE AGREEMENT WITH SPRINT SPECTRUM LLC AND APPROVING THE LEASE TERMS.

XI. Third Reading of Ordinances and Resolutions

- 1.** ORDINANCE NO. 2025-20: AN ORDINANCE VACATING A PORTION OF THE UNIMPROVED RIGHT-OF-WAY KNOWN AS OAK STREET, SITUATED IN THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, AND CONVEYING SAID VACATED PORTION TO LESLIE LINDQUIST AND RICHARD A. & MARY E. CAPELLE

XII. Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under Ohio Revised Code §121.22(G)(1), to consider the purchase of property for public purposes under §121.22(G)(2), and to confer with the public body's attorney concerning pending or imminent court action under §121.22(G)(3), with potential action to follow.

XIII. Other New Business

XIV. Other Old Business

XV. Payment of Bills: A motion was made by Mr./Ms. _____ to pay the bills in the amount of \$484,237.66. Seconded by Mr./Ms. _____. All approved

XVI. Adjournment

FINANCE OFFICERS REPORT

October 14, 2025 COUNCIL MEETING

Ladies and Gentlemen:

I successfully closed the books on September 2025.

The following pages include the Fund Balance Report, Bank Balance Report, and Bank Reconciliation Report for September 30, 2025. Also, included is a list of payments. As always, we balance to the penny on the reconciliation.

We are waiting to hear back from Jackson Twp. on a possible EMS contract agreement for 2026.

We are waiting to hear from our insurance company on whether they will pay for the damages to the 2019 F-450 ambulance.

Star Ohio is currently paying 4.29%.

We continue to move forward with the Neptune My 360 setup. We had training on Wednesday, October 8th.

I continue to work with our insurance provider PEP on the reimbursement for ½ of the Water Treatment Plant filter #1 repairs.

The new computers have been installed, upgrading us to Windows 11.

As always, let me know if there is anything else, I can provide you with as you contemplate your many decisions on upcoming projects. I am always accessible via email, [REDACTED] or cell phone at 419-618-1975.

Thanks!


Matt

Cash Summary by Fund
VILLAGE OF NORTH BALTIMORE, WOOD COUNTY
September 2025
1/1/2025 to 9/30/2025

Item 1.

Fund Number	Fund Name	Fund Balance 1/1/2025	YTD	Revenue	YTD Expenditures	Fund Balance 9/30/2025	Projected Revenue Thru 12/31/2025	Projected Expenditures Thru 12/31/2025	Projected Fund Balance 12/31/2025
1000	General	\$1,946,580.17		\$2,233,639.51	\$1,607,555.65	\$2,501,309.07	\$2,710,839.13	\$2,458,691.61	\$2,198,727.69
2011	Street Construction, Maint. and Repair	\$240,299.63		\$147,207.22	\$180,616.14	\$206,890.71	\$245,200.00	\$240,821.52	\$244,678.11
2021	State Highway	\$67,700.28		\$11,819.53	\$31,726.39	\$47,893.42	\$15,400.00	\$42,301.85	\$40,798.43
2031	Cemetery	\$8,715.36		\$500.00	\$4,431.44	\$4,783.92	\$700.00	\$5,908.59	\$3,506.77
2041	Parks and Recreation	\$53,027.10		\$2,935.00	\$32,153.44	\$23,808.66	\$57,435.00	\$42,871.25	\$67,590.85
2081	Drug Law Enforcement	\$16,136.67		\$5,439.00	\$11,000.00	\$10,575.67	\$10,000.00	\$11,000.00	\$15,136.67
2101	Permissive Motor Vehicle License Tax	\$183,151.05		\$19,104.82	\$15,068.88	\$187,186.99	\$24,300.00	\$105,091.84	\$102,359.21
2151	Coronavirus Relief Fund	\$123,396.71		\$0.00	\$123,396.71	\$0.00	\$0.00	\$123,396.71	\$0.00
2271	Enforcement and Education	\$6,056.27		\$0.00	\$3,500.00	\$2,556.27	\$50.00	\$3,500.00	\$2,606.27
2401	Tree Maint. Special Assessment	\$66,711.57		\$22,235.93	\$6,911.40	\$82,036.10	\$22,235.93	\$9,215.20	\$79,732.30
2402	Street Cleaning Special Assessment	\$60,816.98		\$87,331.49	\$60,537.89	\$87,610.58	\$87,331.49	\$80,717.19	\$67,431.28
2403	Street Lighting Special Assessment	\$17,849.14		\$70,213.91	\$44,621.72	\$43,441.33	\$70,213.91	\$59,818.29	\$28,244.76
2404	3rd Street Sewer Special Assessment	\$5,839.04		\$0.00	\$0.00	\$5,839.04	\$0.00	\$500.00	\$5,339.04
2405	Sewer Tap Special Assessment	\$164,106.68		\$960.81	\$15,982.24	\$149,085.25	\$960.81	\$41,309.65	\$123,757.84
2406	Sidewalk Special Assessment	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	Mayor's Court Computer Fund	\$3,638.04		\$625.00	\$0.00	\$4,283.04	\$625.00	\$600.00	\$3,663.04
2902	County Recycling Grant Fund	\$3,751.84		\$0.00	\$0.00	\$3,751.84	\$3,368.00	\$300.00	\$6,819.84
2903	Street Levy Fund	\$179,882.98		\$107,373.34	\$63,952.19	\$223,304.13	\$110,741.34	\$241,269.59	\$49,354.73
2904	Village Wide Grants	\$4,331.50		\$6,138.24	\$6,132.09	\$4,337.65	\$6,138.24	\$6,200.00	\$4,269.74
2905	Fire Levy Fund	\$77,107.86		\$69,121.39	\$65,555.21	\$80,674.04	\$73,170.77	\$70,300.00	\$79,978.63
2906	Fire Equipment Debt Fund	\$10,531.78		\$0.00	\$530.60	\$10,001.18	\$0.00	\$1,050.00	\$9,481.78
2907	Street Opening Deposit	\$1,261.52		\$0.00	\$0.00	\$1,261.52	\$0.00	\$0.00	\$1,261.52
2908	K-9 Unit Special Revenue	\$2,500.00		\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
2909	Disk Golf Special Revenue	\$352.63		\$0.00	\$0.00	\$352.63	\$0.00	\$352.63	\$0.00
4901	Water Capital Projects	\$1,025,943.31		\$98,885.39	\$325,502.76	\$799,325.94	\$191,184.12	\$344,003.68	\$873,123.75
4902	Sewer Capital Projects	\$1,706,798.37		\$140,738.50	\$52,387.05	\$1,795,149.82	\$182,000.00	\$73,326.00	\$1,815,472.37
4903	Equip Replacement Capital Proj - Fire	\$90,162.49		\$5,705.00	\$4,854.88	\$91,012.61	\$25,000.00	\$4,854.88	\$110,307.61
4904	Equip Replacement Capital Proj - Police	\$80,000.00		\$0.00	\$0.00	\$80,000.00	\$30,000.00	\$0.00	\$110,000.00
4905	Equip Replacement Capital Proj - EMS	\$39,058.00		\$71,424.96	\$0.00	\$110,482.96	\$91,424.96	\$0.00	\$130,482.96
4906	Equip Replacement Capital Proj - Street	\$39,937.85		\$0.00	\$1,200.00	\$38,737.85	\$15,000.00	\$1,200.00	\$53,737.85
4907	Equip Replacement Capital Proj - Sweeper	\$45,000.00		\$0.00	\$0.00	\$45,000.00	\$15,000.00	\$0.00	\$60,000.00
5101	Water Operating	\$2,157,334.27		\$1,137,345.48	\$904,487.85	\$2,390,258.98	\$1,526,149.11	\$1,205,983.80	\$2,477,499.58
5201	Sewer Operating	\$2,206,554.43		\$1,045,133.13	\$1,021,952.86	\$2,229,801.77	\$1,450,543.67	\$1,327,603.81	\$2,329,494.29
5202	Storm Sewer Operating	\$142,876.20		\$38,791.31	\$39,490.82	\$142,176.69	\$1,450,543.67	\$62,654.43	\$1,530,765.44
5741	USDA Debt Reserve Fund	\$548,000.00		\$0.00	\$0.00	\$548,000.00	\$0.00	\$0.00	\$548,000.00
5761	Water Equip Replacement Reserve	\$735,513.81		\$50,000.00	\$0.00	\$785,513.81	\$106,650.00	\$0.00	\$842,163.81
5762	Sewer Equip Replacement Reserve	\$585,987.54		\$0.00	\$0.00	\$585,987.54	\$38,975.00	\$0.00	\$624,962.54
5781	Utility Deposit	\$33,681.09		\$3,870.00	\$584.93	\$37,108.67	\$3,870.00	\$584.93	\$36,966.16
9101	Unclaimed Monies	\$3,842.09		\$0.00	\$0.00	\$3,842.09	\$0.00	\$0.00	\$3,842.09
9201	JEDD Income Tax-Gross Incoming Revenue	\$0.00		\$289,694.89	\$245,506.83	\$44,188.06	\$386,258.67	\$386,258.67	\$0.00
9202	JEDD Income Tax-10% To Administrative Acct.	\$0.00		\$24,550.69	\$24,550.69	\$0.00	\$38,625.87	\$24,603.74	\$14,022.13
9203	JEDD Income Tax-60% To Henry Township	\$0.00		\$147,304.10	\$147,304.10	\$0.00	\$231,755.20	\$231,755.20	\$0.00
9204	JEDD Income Tax-30% To North Baltimore	\$0.00		\$73,652.04	\$0.00	\$73,652.04	\$115,877.60	\$0.00	\$115,877.60

Report Total:

\$12,684,434.25 \$5,911,840.68 \$5,041,494.76 \$13,483,701.87 \$9,221,689.89 \$7,208,045.07 \$14,698,079.07

BANK BALANCE REPORT
VILLAGE OF NORTH BALTIMORE
September 2025

BANK	DESCRIPTION	BEGINNING	YEAR TO DATE	YEAR TO DATE	TRANSFER IN TO	TRANSFER OUT	BALANCE
		YEAR BALANCE	DEPOSITS	WITHDRAWLS	DATE	TO DATE	
1010	HUNTINGTON CHECKING	\$194,084.22	\$5,485,700.40	\$5,041,494.76	\$1,430,175.63	\$1,820,000.00	\$233,804.56
1011	STAROHIO	7,299,577.64	255,609.89	0.00	\$1,820,000.00	1,430,000.00	7,925,187.53
1032	CASH ON HAND	100.00	0.00	0.00	0.00	0.00	100.00
1033	CASH ON HAND	60.00	0.00	0.00	0.00	0.00	60.00
1049	MEEDER INVESTMENTS	3,036,075.27	109,080.38	0.00	\$0.00	175.63	3,144,980.02
1050	CHARLES SCHWAB MONEY MARKET	2,154,537.12	61,450.01	0.00	0.00	0.00	2,215,987.13
TOTALS		\$12,684,434.25	\$5,911,840.68	\$5,041,494.76	\$3,250,175.63	\$3,250,175.63	\$13,520,119.24

BANK RECONCILIATION REPORT

VILLAGE OF NORTH BALTIMORE

September 2025

Item 1.

BANK BALANCES

Huntington General Checking	\$233,804.56
LESS:	
Outstanding Checks	-799.42
Old	-
New	-\$35,828.79
PLUS:	
Unposted deposits	
TOTAL BANK BALANCES	<hr style="width: 100px; margin-left: 0; border: 0.5px solid black;"/> \$197,176.35

INVESTMENT BALANCES

Meeder Investment Account	\$3,144,980.02
Schwab Investment Account	2,215,987.13
StarOhio Investment Account	7,925,187.53
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TOTAL INVESTMENT BALANCES	\$13,286,154.68

PETTY CASH ACCOUNTS]

Utility Register	\$100.00
Mayor's Court Register	\$60.00
Mayor's Court Transfer	0
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	\$160.00

ADJUSTMENTS - PLUS/(MINUS)

The over withholding from insurance	-37.08
The refund due from E. Sweat	\$247.92
Misc. over W/H	\$0.00
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TOTAL ADJUSTMENTS	\$210.84

TOTAL BANK BALANCES - September 2025

\$13,483,701.87

TOTAL BOOK BALANCES - September 2025

\$13,483,701.87

DIFFERENCE -

\$0.00

PAYMENTS
VILLAGE OF NORTH BALTIMORE, WOOD COUNTY
9/5/2025 to 10/9/2025

Item 1.

Number	Post Date	Amount	Payee	Purpose
585-2025	9/16/25	-\$776.37	FRONTIER	REFUND FROM FRONTIER
1219-2025	9/5/25	\$8,817.77	Ohio Police & Fire Pension Fund	Ohio Police & Fire Pension Fund W/H
1222-2025	9/5/25	\$29,145.51	Ohio Public Employees Retirement System	OPERS W/H
1224-2025	9/5/25	\$1,283.48	INTECH IT SOLUTIONS	MONTHLY IT SERVICES
1225-2025	9/5/25	\$805.62	COLUMBIA GAS OF OHIO	MONTHLY GAS CHARGES
1226-1267-2025	9/11/25	\$53,129.56	PAYROLL	PAYROLL 9/11/25
1269-2025	9/11/25	\$726.40	Ohio C. Supp. W/H	Ohio C. Supp. W/H
1272-2025	9/10/25	\$147.31	HUNTINGTON BANK	MAYOR'S COURT BANK DEPOSIT SLIPS
1273-2025	9/12/25	\$5,325.07	CIVIC PLUS LLC	Municipal Meetings Codifications
1274-2025	9/12/25	\$6,916.07	OHM Advisors	E. Broadway construction
1274-2025	9/23/25	-\$6,466.52	OHM Advisors	Reimbursement from OPWC for E. Broadway reconstruction
1275-2025	9/12/25	\$1,220.34	AMERICAN STRUCTUREPOINT INC.	Water St. Construction & Inspection Fees
1276-2025	9/16/25	\$1,171.58	AMERICAN STRUCTUREPOINT INC.	E. Broadway Engineering
1277-2025	9/16/25	\$1,762.39	WEX BANK	BLANKET FOR FUEL
1278-2025	9/16/25	\$802.65	HUNTINGTON BANK	Monthly Bank Service Charge
1279-2025	9/16/25	\$603.71	VERIZON WIRELESS	MONTHLY CELL SERVICE CHARGES
1280-2025	9/16/25	\$7,822.52	US Treasury	Federal Tax & Medicare W/H
1281-2025	9/16/25	\$315.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
1282-2025	9/24/25	\$10,183.86	AMERICAN ELECTRIC POWER	Monthly Electric Fees
1283-2025	9/17/25	\$42,668.34	HOHENBRINK EXCAVATING LLC	E. BROADWAY RECONSTRUCTION
1283-2025	9/23/25	-\$27,692.07	HOHENBRINK EXCAVATING LLC	Reimbursement from OPWC for E. Broadway reconstruction
1284-1343-2025	9/25/25	\$54,953.30	PAYROLL	PAYROLL 9/25/25
1345-2025	9/23/25	\$110.00	SPECTRUM BUSINESS	Sewer Monthly Internet Fees
1346-2025	9/23/25	\$3,809.22	JONES & HENRY	HAB GENERAL PLAN
1347-2025	9/25/25	\$200.00	State Bank	HSA W/H
1348-2025	9/26/25	\$1,276.08	Delta Dental	Monthly Dental & Vision W/H
1349-2025	9/30/25	\$3,761.96	MEDICAL MUTUAL OF OHIO	MONTHLY MEDICAL INS W/H
1350-2025	10/1/25	\$34,280.16	MEDICAL MUTUAL OF OHIO	MONTHLY MEDICAL INS PAYMENTS
1351-2025	10/1/25	\$800.00	MEDICAL MUTUAL OF OHIO	HSA W/H
1352-2025	9/25/25	\$4,497.18	AMERICAN ELECTRIC POWER	Street Lighting Fees
1353-2025	9/25/25	\$128.69	HUNTINGTON BANK	MAIN ACCOUNT BANK DEPOSIT SLIPS
1354-2025	9/25/25	\$726.40	Ohio C. Supp. W/H	Ohio C. Supp. W/H
1355-2025	9/25/25	\$365.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
1356-2025	9/25/25	\$7,680.79	US Treasury	Federal Tax & Medicare W/H
1357-2025	9/25/25	\$1,263.07	School District Income Tax	School Income Tax W/H
1358-2025	9/25/25	\$3,066.07	Ohio Department of Taxation	Ohio Income Tax W/H
1359-2025	9/25/25	\$1,456.02	CCA	Municipal Income Tax W/H
1360-2025	9/25/25	\$84.32	City of Findlay	Municipal Income Tax W/H
1361-2025	9/25/25	\$64.00	City of Defiance	Municipal Income Tax W/H
1362-2025	9/25/25	\$37.50	City of Maumee	Municipal Income Tax W/H
1363-2025	9/25/25	\$253.03	City of Perrysburg Tax Commissioner	Municipal Income Tax W/H
1364-2025	9/25/25	\$256.82	Commissioner of Taxation - City of Toledo	Municipal Income Tax W/H
1365-2025	9/25/25	\$104.08	Commissioner of Taxation - Pembererville	Municipal Income Tax W/H
1366-2025	9/25/25	\$179.53	rita	Municipal Income Tax W/H
1367-2025	9/25/25	\$45.40	Village of Leipsic	Municipal Income Tax W/H
1368-2025	9/25/25	\$730.60	City of Bowling Green, Ohio	Municipal Income Tax W/H
1369-2025	9/25/25	\$35.79	Village of McComb Income Tax	Municipal Income Tax W/H
1370-2025	9/25/25	\$3,898.00	TRAFFIC SAFETY CORP.	TRAFFIC BEACON & POLE
1371-2025	9/29/25	\$225.00	PRO-VISION	Police Software
1372-2025	9/30/25	\$1,496.35	JONES & HENRY	HAB GENERAL PLAN
1373-2025	9/30/25	\$794.36	COLUMBIA GAS OF OHIO	BLANKET FOR GAS SERVICE
1374-2025	9/30/25	\$1,554.81	SHEETZ	BLANKET FOR FUEL
1375-2025	10/1/25	\$199.99	SPECTRUM - TWC	Monthly Internet Services
1376-2025	9/30/25	\$5,187.69	OHM Advisors	E. Broadway construction
1377-2025	9/30/25	\$19.84	US BANK	Monthly Trustee Fee for Meeder/US Bank
1378-2025	10/6/25	\$10,203.89	INTECH IT SOLUTIONS	NEW COMPUTERS WITH WINDOWS 11
1379-2025	10/6/25	\$5,850.00	INTECH IT SOLUTIONS	IT Services
1380-1423-2025	10/9/25	\$52,939.46	PAYROLL	10/9/25 PAYROLL
53792	9/5/25	\$18.72	BOB KELLEY INC.	BLANKET FOR OIL CHANGE / REPAIRS TO POLICE CAR

53793	9/5/25	\$116.00 PNEU-MATIC ENGINEERING	AIR SAMPLE- CASCADE
53794	9/5/25	\$950.00 NATIONAL HOSE TESTING	2025 ANNUAL LADDER TESTING FIRE TRUCK
53795	9/5/25	\$22,030.98 TRAFFIC STOP UNIFORM SUPPLY	ARMOR VEST, GUN CASES, POLICE UNIFORM SUPP
53796	9/5/25	\$21.60 TAYGEN BANTZ	Item 1. WATER DEPOSIT REFUND
53798	9/5/25	\$186.20 BALTZ PLUMBING & HEATING	RECHARGE A/C UNIT
53799	9/5/25	\$461.06 LINDE GAS & EQUIP	BLANKET FOR OXYGEN TANK RENTAL & REFILL FOR EMS
53800	9/5/25	\$26.52 SAUSSER STEEL COMPANY , INC.	1 BAR SQUARE STEEL 24FT
53801	9/5/25	\$2,054.20 FINDLAY TRANSMISSION SERVICE AND REPAIR	REPLACE FLYWHEEL AND TORQUE CONVERTER ON 983
53802	9/5/25	\$168.00 QUALITY OVERHEAD DOOR OF FINDLAY	REPAIR TO EMS BAY DOOR MOTOR
53803	9/5/25	\$1,162.03 CASEYS SALES & SERVICE	REPAIR TO STREET SWEEPER AND BAR OIL
53804	9/5/25	\$60.00 NBXPRESS	COUNCIL AND SPECIAL MEETINGS POSTED
53805	9/5/25	\$58.10 MENARDS CAPITAL ONE COMMERCIAL	SUPPLIES TO FIX NEW DRINKING FOUNTAIN
53806	9/5/25	\$1,042.40 LEGACY FARMERS COOPERATIVE	BLANKET FOR DIESEL FUEL TANK
53807	9/5/25	\$474.53 US BANK EQUIP FINANCE	BLANKET FOR COPIER LEASE PMTS
53808	9/5/25	\$188.38 UNIQUE PAVING MATERIALS	BLANKET FOR COLD PATCH
53809	9/5/25	\$50.29 OHIO AUTOMOTIVE SUPPLY CO	BLANKET FOR VEHICLE SUPPLIES
53810	9/5/25	\$61.80 Diamond Window Cleaning	BLANKET FOR WINDOW CLEANING
53811	9/5/25	\$1,536.00 ALLOWAY	BLANKET FOR LAB TESTING
53813	9/5/25	\$15.00 APOLLO CAREER CENTER	HEALTHCARE CARD JAMES AMSTUNTZ
53814	9/5/25	\$373.96 UNIFIRST	BLANKET FOR UNIFORM CLEANING
53815	9/11/25	\$5,000.00 FOR THE LOVE OF CATS	Trap, Neuter, Release Program
53816	9/18/25	\$1,400.00 GEORGE GARUFOS	FALL FESTIVAL VENDOR
53817	9/18/25	\$500.00 Z&D AIRSOFT LLC	FALL FESTIVAL VENDOR
53818	9/18/25	\$500.00 SCOTT ADAMS	FALL FESTIVAL MUSIC
53819	9/18/25	\$500.00 DAVE KERR	FALL FESTIVAL MUSIC
53820	9/18/25	\$300.00 SHAWN BENJAMIN	FALL FESTIVAL MUSIC
53822	9/18/25	\$370.00 POSTMASTER, N. BALTIMORE	FIRST CLASS MAIL PERMIT
53823	9/18/25	\$27.00 CORE & MAIN	GASKET FOR METER GOING TO MCCOMB
53824	9/18/25	\$256.45 HANCOCK WOOD ELECTRIC	BLANKET FOR ELEC TO WATER TOWER
53825	9/18/25	\$1,192.75 HANCOCK COUNTY LANDFILL	BLANKET FOR ST WASTE & SLUDGE DISPOSAL
53826	9/18/25	\$490.00 PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
53827	9/18/25	\$150.00 CITY OF FINDLAY	BLANKET FOR LAB TESTING
53828	9/18/25	\$545.86 BOUND TREE MEDICAL LLC	BLANKET FOR MEDICAL SUPPLIES
53829	9/18/25	\$540.00 OHIO TREASURER OF STATE	MARCS RADIO FEE
53830	9/18/25	\$60.00 LUCAS COUNTY CORONER	ALCOHOL SCREEN FOR CASE
53831	9/18/25	\$350.00 WISE GUYS POLICE TRAINING & SERVICES	REPAIR TO RADAR GUN
53832	9/18/25	\$503.95 MODERN MARKETING INC	2- ROLLS OF POLICE STICKERS
53833	9/18/25	\$735.08 U.S. UTILITY CONTRACTOR CO.	FIX TRAFFIC SIGNAL AFTER STORM
53834	9/18/25	\$11.60 ROBERTSON HEATING SUPPLY CO.	RUBBER CAP
53835	9/18/25	\$228.28 ALL AMERICAN FIRE	PARTS FOR FIRE TRUCK 757
53836	9/18/25	\$1,528.10 UNITED FIRE APPARATUS CORP	Truck air compressor, holder for trucks
53837	9/18/25	\$625.00 MABAR PRINTING SERVICE	WATER BILL ENVELOPES WITH PERMIT NUMBER
53838	9/18/25	\$263.94 LUCKY FARMERS INC	BLANKET FOR OPERATING SUPPLIES
53839	9/18/25	\$50.00 OHIO MUNICIPAL CLERKS ASSOC.	2026 Membership Fees
53840	9/18/25	\$1,270.00 ALLOWAY	BLANKET FOR LAB TESTING
53841	9/18/25	\$191.90 UNIFIRST	BLANKET FOR UNIFORM CLEANING
53842	9/18/25	\$655.20 NORTHCOAST PRODUCTS	BLANKET FOR PAVING MATERIALS
53843	9/18/25	\$138.88 UNIQUE PAVING MATERIALS	BLANKET FOR COLD PATCH
53844	9/18/25	\$36,233.97 BONDED CHEMICALS CORP	BLANKET FOR CHEMICALS
53845	9/18/25	\$321.44 STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
53846	9/18/25	\$1,626.50 VANCE OUTDOORS	AMMO
53847	9/18/25	\$155.56 OHIO AUTOMOTIVE SUPPLY CO	BLANKET FOR VEHICLE SUPPLIES
53848	9/19/25	\$300.00 JAMES ADKINS	FALL FESTIVAL MUSIC
53849	9/25/25	\$750.00 JAMES SHARP	BLANKET FOR MAYORS COURT SERVICES
53850	9/25/25	\$220.22 O REILLY AUTO PARTS	ALIGNMENT PART
53851	9/25/25	\$30.00 LAWRENCE BATESON	3rd Q 2025 VOLUNTEER EMS RUNS
53852	9/25/25	\$45.00 CAROL BATESON	VOLUNTEER EMS RUNS 3rd Q 2025
53853	9/25/25	\$60.00 BECKY WALTER	VOLUNTEER EMS RUNS 3rdQ 2025
53854	9/25/25	\$60.00 MIKE DIEBERT	3rd Q VOLUNTEER EMS RUNS
53855	9/25/25	\$361.00 ORKIN EXTERMINATING CO	BLANKET FOR PEST CONTROL SERVICES
53856	9/25/25	\$500.00 NOAH HETRICK	Law Enforcement Consulting
53857	9/25/25	\$61.80 Diamond Window Cleaning	BLANKET FOR WINDOW CLEANING
53858	9/25/25	\$11,441.77 BONDED CHEMICALS CORP	BLANKET FOR CHEMICALS
53859	9/25/25	\$489.16 BALTZ PLUMBING & HEATING	FIX A/C AT FIRE STATION
53860	9/25/25	\$100.24 UNIFIRST	BLANKET FOR UNIFORM CLEANING

53861	9/25/25	\$66.98 STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
53862	9/25/25	\$489.00 ALLOWAY	BLANKET FOR LAB TESTING
53863	9/25/25	\$775.00 OHIO PEACE OFFICER TRAINING ACADEMY	RIFLE INSTRUCTOR COURSE OFFICER ROBERTS
53864	9/25/25	\$13,524.00 RICH DE LAMATRE	SIDEWALK REPAIRS 305 S TARR, 405 N MAIN, ROUNDABOUT
53865	9/26/25	\$1,205.49 MANNIK SMITH GROUP	Water St. Engineering
53866	9/25/25	\$1,109.94 BOB KELLEY INC.	OIL CHANGE, WIPERS, BRAKES FOR POLICE TAHOE
53867	9/25/25	\$333.33 MEEDER INVESTMENT MANAGEMENT	BLANKET FOR INVESTMENT ADVISORY
53868	9/25/25	\$613.14 TRAFFIC STOP UNIFORM SUPPLY	BLANKET FOR POLICE UNIFORM SUPPLIES
53869	9/25/25	\$500.00 PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
53870	9/25/25	\$29.95 APRIL DICK	REIMB FOR FALL FESTIVAL GIFT CARD
53871	9/25/25	\$40.60 MASON DAVIS	MILEAGE REIMB FOR MEETING
53872	9/25/25	\$3,898.00 TRAFFIC SAFETY CORP.	TRAFFIC BEACON & POLE
53873	9/26/25	\$1,205.49 MANNIK SMITH GROUP	Water St. Engineering
53874	9/29/25	\$50.00 OHIO MUNICIPAL FINANCE OFFICERS ASSOCIATION	OHIO MUNICIPAL FINANCE OFFICERS ASSOCIATION DUES
53875	9/29/25	\$12.68 KANE BROSSIA	WATER DEPOSIT REFUND
53876	9/29/25	\$57.14 KRISTA DUCAT	WATER DEPOSIT REFUND
53877	10/8/25	\$3,380.00 CHARLES E HARRIS & ASSOCIATES	AUDIT FEES
53878	10/8/25	\$14,150.50 GREAT LAKES BILLING ASSOC.	BLANKET FOR EMS BILLING
53879	10/8/25	\$60.21 LISA COLORADO	WATER DEPOSIT REFUND
53880	10/8/25	\$90.00 TREASURER, STATE OF OHIO	VOLUNTEER FIREFIGHTER DEPENDENCY FUND
53881	10/9/25	\$3.17 JESSIE ALBRIGHT	WATER DEPOSIT REFUND

TOTAL=\$484,237.66

Item 1.

						CURRENT MONTH	
60%							
40%			42.4%				
20%		31.0%		26.4%			
0%	0.3%				Beginning	3,134,786.34	
	1 Day				Contributions/Withdrawals	0.00	
					Management Fees	0.00	
					Custodian Fees	(19.84)	
				U.S. Agencies	51.01%	Realized Gains Losses	1,659.48
				U.S. Treasuries	47.16%		
				Negotiable CD's	1.57%	Purchased Interest	(898.88)
				Money Market Funds	0.25%	Interest Received	9,450.92
						ENDING	3,144,980.02

21,000

18,000

15,000

12,000

9,000

6,000

3,000

0

Oct 2025 Nov 2025 Dec 2025 Jan 2026 Feb 2026 Mar 2026 Apr 2026 May 2026 Jun 2026 Jul 2026 Aug 2026 Sep 2026



VILLAGE OF NORTH BALTIMORE

205 North Main Street, North Baltimore, OH 45872

Phone (419)-257-2394

Fax (419)-257-2457

Village Administrator Amended Report for Tuesday October 14, 2025 Submitted Friday October 10, 2025

E. Broadway Resurfacing Project

- Anticipated completion by Thanksgiving.

Water Street Bridge Replacement Project

- Construction was completed September 19 - working toward administrative closeout.

Stormwater Projects

- Continuing to work with Colliers to pursue grant funding for construction.

Combined Sewer Overflow (CSO) Structure Modification Project

The competitive bidding process was completed, with bids opened on Wednesday, October 8 at 2pm. Peterson Construction Company submitted the low bid of \$78,700, while Unilliance, Inc. submitted \$113,850. Jones & Henry Engineers recommend awarding to Peterson. Due to a six-month material procurement lead time and the Village being one year behind its compliance schedule, Resolution 28 is recommended as an emergency.

Lead Service Line Replacement Project

We are working with Cindy Brookes of Great Lakes Community Action Partnership (GLCAP) to apply for the Water Supply Revolving Loan Account (WSRLA) through the Ohio EPA, which provides 53% principal forgiveness and 0% interest on the remaining balance. We are being advised that Resolution 29 should be passed as an emergency, and Resolution 30 must be effective by January 2, 2026, to secure funding.

Grant Updates

- We have submitted our application for the Wood County Parks District grant. We are seeking benches, bike racks, and a fence/railing for the sled hill.
- School Traffic Signals (Rudolph & E. Cherry): The Health Department increased its contribution by \$1,000, for a total of \$9,595, with the Village share at \$3,898. Signs are in production; delivery of the signal units is pending.

Technology and Cybersecurity Compliance

InTech has advised that additional cybersecurity policies must be approved by July 1, 2026 to comply with Amended Substitute House Bill 96, which establishes statewide cybersecurity standards for political subdivisions.

Upcoming Meetings and Events

Mason and I will be attending the Ohio Economic Development Association (OEDA) Annual Summit in Akron from October 15–17. The event gathers over 500 professionals for learning, networking, and development.

All Event Permits

- **Halloween Parade – October 25, 2025**
- **Auction (400 W. Water Street) – November 1, 2025**
- **Scout Camporee in Park – April 24–26, 2026**

Designated Outdoor Refreshment Area (DORA) Special Meeting

I will be contacting the three participating establishments to schedule a special meeting to discuss DORA implementation.

ALL EVENTS PERMIT APPLICATION

Item 7.



Event date[s]: 10-25-2025 Beginning/Ending times: 6-9 pm
Event name: Halloween Parade Sponsor Group: _____
Contact person[s]: Tim Engard T. Engard
[Printed name] [Signature]
Contact phone #: 419-957-4855 E-mail: tengard4377@gmail.com
Event type [please describe]: Parade
Event location: Main St. - Powell School to Water St.
Liquor: Served Sold Not applicable to this event
Permit type requested:
 Oversized load travel permit [travel route]: _____
 Parade [route]: Powell School to Water St.
 Parking restrictions [location]: _____
 Stationary event [list location]: _____
 Street closure [list street(s)]: Main Street
 Other closure [list location(s)]: _____

Village of North Baltimore Involvement Requested (If requested, forward to appropriate department head)

Personnel

Fire Department
 Police Department
 Public Works Department
 Other Village Personnel [specify Department]: _____

Material/Equipment

Barricades
 Barricade lights
 Parking Cones
 Other Village equipment [specify]: _____

The permit holder assumes all liability for replacement cost of lost or stolen Village property. (initial on line)

Other requests/unusual circumstances: _____

Certificate of Liability Insurance attached:

Yes No Pending Not applicable

Liquor permit attached:

Yes No Pending Not applicable

Health Department Inspection request:

Yes No Pending Not applicable Fire

Department Inspection request:

Yes No Pending Not applicable

Notice to applicants:

Pursuant to Section 559.13 (a)(3) of the Codified Ordinances of the Village of North Baltimore.

(a) No person or persons on Reservoir Property and adjacent Village-owned land, any Village operated park or other recreational facility shall:
(3) Signs. Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to Reservoir lands or other park property except signs and markings posted by Village authorities. The Village of North Baltimore's Administration and employees are not responsible for any lost or stolen property or damage to Village property during approved permit days/hours.

FOR VILLAGE USE ONLY

Special Conditions: _____

APPROVAL:

Aaron Patterson, Mayor

Joshua Bender, Village Administrator

Date of Approval

Ted E. Francisco II, Fire Chief

David Lafferty, Chief of Police

RETURN COMPLETED EVENT PERMIT TO: The Village of North Baltimore, Village Offices or fax to 419-257-2457

ALL EVENTS PERMIT APPLICATION

Item 7.



Event date(s): 11-1-25

Beginning/Ending times: 10am - 2pm

Event name: Auction

Sponsor Group: Chris Barringer

Contact person(s): Chris Barringer

[Printed name]

[Signature]

Contact phone #: 513-722-1170

E-mail: _____

Event type [please describe]: Auction

Event location: 400 W Water Street

Liquor: Served Sold Not applicable to this event

Permit type requested:

Oversized load travel permit [travel route]: _____

Parade [route]: _____

Parking restrictions [location]: _____

Stationary event [list location]: _____

Street closure [list street(s)]: Summit ST from Water North to Alley

Other closure [list location(s)]: _____

Village of North Baltimore Involvement Requested (If requested, forward to appropriate department head)

Personnel

Fire Department
 Police Department
 Public Works Department
 Other City Personnel [specify Department]: Note

Barricades
 Barricade lights
 Parking Cones
 Other City equipment [specify]: Note

The permit holder assumes all liability for replacement cost of lost or stolen City property. (initial on line)

Other requests/unusual circumstances: _____

Certificate of Liability Insurance attached:

Yes No Pending Not applicable

Liquor permit attached:

Yes No Pending Not applicable

Health Department Inspection request:

Yes No Pending Not applicable

Department Inspection request:

Yes No Pending Not applicable

Notice to applicants:

Pursuant to Section 559.13 (a)(3) of the Codified Ordinances of the Village of North Baltimore.

(a) No person or persons on Reservoir Property and adjacent Village-owned land, any Village operated park or other recreational facility shall: (3) Signs. Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to Reservoir lands or other park property except signs and markings posted by Village authorities. The Village of North Baltimore's Administration and employees are not responsible for any lost or stolen property or damage to Village property during approved permit days/hours.

FOR CITY USE ONLY

Special Conditions: _____

APPROVAL:

Aaron Patterson, Mayor

Chase Fletcher, Village Administrator

Date of Approval

Ted E. Francisco II, Fire Chief

David Lafferty, Chief of Police

RETURN COMPLETED EVENT PERMIT TO: The Village of North Baltimore, Village Offices or fax to 419-257-2457

Alley

Alley

Summit

133.8

48

48

402

403

133.8

44

44

322

SUMMIT ST

W Water Street

140

40

40

40

ALL EVENTS PERMIT APPLICATION



Event date[s]:

April 24-26

Beginning/Ending times:

5pm

Event name:

Scout Conference

Sponsor Group:

T3/C

Contact person[s]:

Shaun Benjamin

[Printed name]

[Signature]

Contact phone #:

419 379 8432

E-mail:

nbtroop 3156 golden

Event type [please describe]:

Automobile Merit Badge in camp

Event location:

PARK

Liquor: Served Sold

Not applicable to this event

Permit type requested:

 Oversized load travel permit [travel route]: Parade [route]: Parking restrictions [location]: Stationary event [list location]: Street closure [list street(s)]: Other closure [list location(s)]:**Village of North Baltimore Involvement Requested (If requested, forward to appropriate department head)****Personnel****Material/Equipment**

Fire Department
 Police Department
 Public Works Department
 Other Village Personnel [specify Department]:

Barricades
 Barricade lights
 Parking Cones
 Other Village equipment [specify]:

The permit holder assumes all liability for replacement cost of lost or stolen Village property. (initial on line)

Other requests/unusual circumstances:

Certificate of Liability Insurance attached:

 Yes No Pending Not applicable

Liquor permit attached:

 Yes No Pending Not applicable

Health Department Inspection request:

 Yes No Pending Not applicable

Department Inspection request:

 Yes No Pending Not applicable**Notice to applicants:***Pursuant to Section 559.13 (a)(3) of the Codified Ordinances of the Village of North Baltimore.*

(a) No person or persons on Reservoir Property and adjacent Village-owned land, any Village operated park or other recreational facility shall: (3) Signs. Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to Reservoir lands or other park property except signs and markings posted by Village authorities. The Village of North Baltimore's Administration and employees are not responsible for any lost or stolen property or damage to Village property during approved permit days/hours.

FOR VILLAGE USE ONLY

Special Conditions:

APPROVAL:

Aaron Patterson, Mayor

Joshua Bender, Village Administrator

Date of Approval

Ted E. Francisco II, Fire Chief

David Lafferty, Chief of Police

RETURN COMPLETED EVENT PERMIT TO: The Village of North Baltimore, Village Offices or fax to 419-257-2457

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2025 - 31

AN ORDINANCE ABOLISHING THE ELECTED OFFICE OF CLERK-TREASURER, CREATING THE APPOINTED OFFICE OF FISCAL OFFICER, ESTABLISHING THE PART-TIME POSITION OF CLERK OF COUNCIL, AMENDING CHAPTERS 133 AND 147 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Ohio Revised Code §§ 733.26–733.262, a statutory village may abolish the elected office of clerk-treasurer and create the appointed office of fiscal officer; and

WHEREAS, the current Clerk-Treasurer of the Village of North Baltimore has submitted a resignation effective October 31, 2025, thereby creating a vacancy in the office; and

WHEREAS, Village Council desires to abolish the elected office of Clerk-Treasurer upon the effective date of that vacancy and to immediately establish the appointed office of Fiscal Officer to ensure compliance with state law and the efficient management of Village finances; and

WHEREAS, Village Council further desires to establish a part-time position of Clerk of Council to perform the recordkeeping and legislative duties historically assigned to the Clerk-Treasurer, and to amend Chapter 147 to rename the office of “Finance Officer” as “Fiscal Officer.”

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

SECTION 1. Effective November 1, 2025, following the vacancy created by the resignation of the Clerk-Treasurer on October 31, 2025, the elected office of Clerk-Treasurer is hereby abolished.

SECTION 2. Effective November 1, 2025, the office of Fiscal Officer is hereby created pursuant to Ohio Revised Code § 733.262. The Fiscal Officer shall be appointed by the Mayor with the approval of a majority of Council and shall perform all duties prescribed by the Ohio Revised Code and the ordinances of the Village of North Baltimore.

SECTION 3. Chapter 133 of the Codified Ordinances of the Village of North Baltimore is hereby repealed in its entirety and replaced with the following:

CHAPTER 133 – CLERK OF COUNCIL

133.01 – Clerk of Council Established.

- (a) The part-time office of Clerk of Council is hereby created.**
- (b) The Clerk of Council shall be appointed by the Mayor with the approval of a majority of Council and shall serve at the pleasure of Council.**
- (c) The Clerk of Council shall perform the duties of maintaining the legislative records of Council, recording and attesting ordinances and resolutions, preparing and maintaining agendas and minutes of Council and committee meetings, providing public notice of meetings, maintaining the official seal of the Village, and such other administrative duties as may be assigned by direction of Council.**
- (d) The Clerk of Council shall not exercise any fiscal or treasury-related powers, which are vested exclusively in the Fiscal Officer.**

SECTION 4. Chapter 147 of the Codified Ordinances is hereby amended by replacing the term “Finance Officer” with “Fiscal Officer” throughout, without substantive change to the responsibilities or policies set forth therein.

SECTION 5. Upon the effective date of this ordinance, the current Finance Officer shall be appointed as Fiscal Officer without interruption of service, subject to the approval of Council in accordance with Ohio Revised Code §733.262.

SECTION 6. On November 1, 2025, the outgoing Clerk-Treasurer shall ensure that all Village records, property, and other materials in the custody of the Clerk-Treasurer are transferred to the Village Administrator to ensure continuity of government operations.

SECTION 7. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village, to ensure uninterrupted legislative and fiscal operations upon the effective date of the current Clerk-Treasurer's resignation and shall take effect immediately upon passage and approval by the Mayor.

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 28 - 2025

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT OR CONTRACTS WITH PETERSON CONSTRUCTION COMPANY FOR THE CSO STRUCTURE MODIFICATIONS PROJECT ON EAGLEVILLE ROAD, AND DECLARING AN EMERGENCY

WHEREAS, the Village of North Baltimore (“Village”) advertised for bids on the CSO Structure Modifications project on Eagleville Road, with sealed bids received until 2:00 p.m. on October 8, 2025, and publicly opened thereafter; and

WHEREAS, the scope of work includes removing and replacing the existing cast-in-place top slab of the chamber, installing new access manholes, constructing a new weir wall, adding a manually operated slide gate, installing a float-based monitoring system with solar-powered indicator light, and providing a method to measure bypassed flow; and

WHEREAS, Peterson Construction Company submitted the lowest and best bid in the amount of Seventy-Eight Thousand Seven Hundred Dollars (\$78,700.00), has been determined to be responsive and responsible, and was recommended for award by Jones & Henry Engineers, Ltd.; and

WHEREAS, timely completion of this project is critical to meeting Ohio EPA requirements, procurement of the slide gate involves a six-month lead time, and the Village is already one year behind its mandated compliance schedule, placing the Village at risk of enforcement and financial penalties;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Ohio, that:

Section 1. The Village Administrator is hereby authorized to enter into a contract or contracts with Peterson Construction Company, in the amount of \$78,700.00, for the CSO Structure Modifications project on Eagleville Road, consistent with the bid and specifications.

Section 2. The Village Administrator is authorized and directed to execute all documents and take all actions necessary to carry out this Resolution.

Section 3. This Council finds and determines that this Resolution is an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the Village, for the reason that material procurement requires a six-month lead time and the project must be completed by September 2026; therefore, this Resolution shall take effect immediately upon passage by a three-fourths ($\frac{3}{4}$) vote of the members elected to Council.

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

CERTIFICATE

State of Ohio, County of Wood

It is hereby certified that the amount required to meet the obligation in the foregoing Resolution No. 28 - 2025 has been lawfully appropriated and is in the Treasury, or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

Date: _____

**Matthew Clouse
Financial Officer
Village of North Baltimore, Wood County, Ohio**

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 29 - 2025

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE
TASK ORDER NO. 4 WITH JONES & HENRY ENGINEERS, LTD. FOR
PROFESSIONAL ENGINEERING SERVICES FOR LEAD SERVICE LINE
REPLACEMENT, AND DECLARING AN EMERGENCY**

WHEREAS, the Village has identified eighty-four (84) lead service lines that must be replaced under Ohio EPA regulations and federal rule 40 C.F.R. §141.84(a); and

WHEREAS, Jones & Henry Engineers, Ltd. has submitted Task Order No. 4, dated September 25, 2025, to provide design, bidding, and construction-phase engineering services for a fee not to exceed Ninety-Four Thousand One Hundred Dollars (\$94,100.00); and

WHEREAS, timely execution of Task Order No. 4 is required for the Village to secure Water Supply Revolving Loan Account (WSRLA) financing, which provides fifty-three percent (53%) principal forgiveness with the balance at zero percent (0%) interest; and

WHEREAS, failure to proceed may cause the Village to lose this funding opportunity and delay compliance with Ohio EPA requirements;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Ohio, that:

Section 1. The Village Administrator is authorized to execute Task Order No. 4 with Jones & Henry Engineers, Ltd., consistent with the proposal dated September 25, 2025, for the Lead Service Line Replacement project, in an amount not to exceed \$94,100.00, and to take all actions necessary to carry out the intent of this Resolution.

Section 2. This Council finds and determines that this Resolution is an emergency measure necessary for the immediate preservation of the public peace, health, and safety, to enable the Village to secure WSRLA financing (including 53% principal forgiveness and the remainder at 0% interest) and to maintain compliance with Ohio EPA requirements; therefore, this Resolution shall take effect immediately upon passage by a three-fourths ($\frac{3}{4}$) vote of the members elected to Council.

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

CERTIFICATE

State of Ohio, County of Wood

It is hereby certified that the amount required to meet the obligation in the foregoing Resolution No. 29 - 2025 has been lawfully appropriated and is in the Treasury, or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

Date: _____

**Matthew Clouse
Financial Officer
Village of North Baltimore, Wood County, Ohio**

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO**RESOLUTION NO. 30 - 2025****A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN:**

Whereas, the Village of North Baltimore seek to upgrade its existing water distribution facilities; and

Whereas, the Village of North Baltimore intends to apply for Water Supply Revolving Loan Account (WSRLA) for the planning, design and or construction of the water facilities; and

Whereas, the Ohio Water Supply Revolving Loan Account (WSRLA) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

BE IT RESOLVED by the Council of the Village of North Baltimore, Ohio:

SECTION 1. That the Village Administrator be and is hereby authorized to apply for a WSRLA loan, sign all documents for and enter into a Water Supply Revolving Loan Account (WSRLA) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of water facilities on behalf of the Village of North Baltimore, Ohio.

SECTION 2. That the dedicated source of repayment for any non-forgiven portion of the loan shall be the Village's Water Operating Fund (revenues of the municipal water system derived from user charges and other lawful revenues).

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 31- 2025

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR PER ORC 5705.34, 35, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of North Baltimore in accordance with the provisions of law has previously adopted a revenue estimate for the fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Wood County has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill limitation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION I: That the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further resolved;

SECTION II. That there be and hereby is levied on the tax duplicate of the Village of North Baltimore the rate of each tax necessary to be levied within and without the ten-mill limitation as set forth on attached Schedule A.

SECTION III. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare. The reason for the emergency is a request by the Wood County Auditor that the Resolution of Rates and Amounts be filed with the Wood County Auditor as soon as possible.

SECTION IV. The Resolution shall go into force and effect at the earliest possible time allowed by law.

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency **Yea**s **Nay**s **Abstentions**

Vote on Measure: **Yea**s **Nay**s **Abstentions**

ADOPTED AND EFFECTIVE this day of , 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

NORTH BALTIMORE VILL	AMOUNT APPROVED BY BUDGET COMM. INSIDE 10 MILL LIMITATION	AMT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR EST. OF TAX RATE LEVIED	
	Column 2	Column 3	INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
SINKING FUND				
GENERAL FUND	154,830.52		2.20	
LIBRARY FUND				
FIRE EQUIP BOND		69,024.63		1.15
STREET FUND		107,021.39		2.00
AMBULANCE				
TOTAL	154,830.52	176,046.02	2.20	3.15

SCHEDULE B
Levies outside 10 mill limitation, Exclusive of Debt Levies

GENERAL FUND	MAXIMUM RATE AUTHORIZED TO BE LEVIED	AUDITOR'S ESTIMATE OF YIELD OF LEVY
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Fund: Authorized by voters on _____ for not to exceed _____ years.		
STREET Fund: Levy Authorized by voters on 11/4/25 for not to exceed <u>5</u> years. 2025-2029	2.00	107,021.39
FIRE Fund: Levy Authorized by voters on 11/8/22 for not to exceed <u>5</u> years. 2022-2026	1.15	69,024.63
SUBJECT TO VOTE		

First Reading: September 9, 2025
Second Reading: October 14, 2025
Third Reading: November 11, 2025
Effective Date: December 11, 2025

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 25 – 2025

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE
A SECOND AMENDMENT TO THE COMMUNICATIONS SITE LEASE
AGREEMENT WITH SPRINT SPECTRUM LLC AND APPROVING THE LEASE
TERMS.**

WHEREAS, the Village of North Baltimore (“Village”) and Sprint Spectrum LLC (“Tenant”) entered into a Communications Site Lease Agreement dated March 11, 2005, as amended in 2007 and 2016, for placement of Tenant’s communications equipment on the Village’s water tower at 2253 Grant Road; and

WHEREAS, the parties desire to further amend the Lease under the terms of the Second Amendment attached as Exhibit A, with the rent and escalation schedule set forth in Exhibit B; and

WHEREAS, Council finds it in the Village’s best interest to approve the Second Amendment and authorize execution.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Ohio, that:

SECTION 1. The Village Administrator is authorized to execute the Second Amendment to the Communications Site Lease Agreement with Sprint Spectrum LLC, substantially in the form attached as Exhibit A, and to take any actions necessary to carry out this Resolution.

SECTION 2. The rent and escalation schedule attached as Exhibit B is acknowledged and approved as part of this action.

SECTION 3. All formal actions of this Council concerning this Resolution were adopted in open meetings in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution shall take effect at the earliest date permitted by law. The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

Exhibit A - Agreement

SECOND AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (WATER TANK)

This Second Amendment to Communications Site Lease Agreement (Water Tank) (the “Second Amendment”) is effective on the date of the last signature (the “Effective Date”) by the Village of North Baltimore, Ohio, an Ohio municipal corporation (“Landlord”), and Sprint Spectrum LLC, a Delaware limited liability company (“Tenant”).

Landlord and Tenant (or their predecessors-in-interest) entered into a Communications Site Lease Agreement (Water Tank) dated March 11, 2005, and a First Amendment to Communications Site Lease Agreement (Water Tank) dated March 24, 2007, (collectively, the “Agreement”) regarding the leased space (“Premises”) located at 2253 Grant Road, North Baltimore, OH 45872 (“Property”).

Landlord and Tenant now agree as follows:

1. Tenant is granted five (5) additional five (5) year terms, each Renewal Term-, beginning on April 20, 2035.
2. Rent will be Three Thousand Four Hundred and 00/100 Dollars (\$3,400.00) per month beginning on April 20, 2035.
3. Beginning on April 20, 2035, the current escalation set forth in the Agreement will end. Rent will then increase by fifteen percent (15%) on April 20, 2040, and at the beginning of each subsequent Renewal Term-.
4. Tenant may complete upgrades and additions of new equipment inside its Premises for no additional consideration or fee; however, any upgrades or additions that materially affect the structure, are visible from the exterior in a manner that substantially alters the aesthetics of the premises or materially interferes with Landlord’s operations shall require Landlord’s prior written approval, which approval shall not be unreasonably withheld, conditioned, or delayed. Landlord shall respond to such requests in writing within thirty (30) days of receipt of all required information.
5. As of the Effective Date of this Second Amendment, Landlord shall be responsible for maintaining all portions of the Property in good order and condition, including without limitation, plumbing, elevators, the roof and support structure, landscaping and common areas, as applicable.
6. Tenant may not assign the Agreement or sublease to another company without providing Landlord with written notice.
7. Tenant and Landlord will cooperate with each other’s requests to approve permit applications and other documents related to the Premises.
8. Landlord may bill Tenant for any charges related to the Agreement besides Rent within twelve (12) months of incurring the cost or the charges are waived.
9. Landlord may assign the Agreement immediately upon receiving Tenant’s consent to the assignment.
10. The current notice addresses for the Landlord and Tenant:

If to Landlord:

Village of North Baltimore, Ohio
205 N. Main Street
North Baltimore, OH 45872

If to Tenant:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/ DE72XC057/ TO01086A

11. The terms of this Second Amendment will control if any provisions conflict with the Agreement, otherwise, all other Agreement terms will remain in full force and effect. Capitalized terms used but not defined in this Second Amendment will have the same meanings as in the Agreement.

12. Landlord and Tenant represent that they have the authority to sign this Second Amendment and have obtained any needed third-party consents to do so.

Landlord:

Landlord:

Village of North Baltimore, Ohio, an Ohio municipal corporation

By: _____

Print Name: _____

Title: _____

Date: _____

Tenant:

Sprint Spectrum LLC, a Delaware limited liability company

By: _____

Print Name: _____

Title: _____

Date: _____

Exhibit B - Rent and Escalation Schedule

Agreed Offer				
My proposal		Monthly	Yearly	Escalator
4/20/2030	4/19/2031	\$2,950.00	\$35,400.00	0.00%
4/20/2031	4/19/2032	\$2,950.00	\$35,400.00	0.00%
4/20/2032	4/19/2033	\$2,950.00	\$35,400.00	0.00%
4/20/2033	4/19/2034	\$2,950.00	\$35,400.00	0.00%
4/20/2034	4/19/2035	\$2,950.00	\$35,400.00	
4/20/2035	4/19/2036	\$3,400.00	\$40,800.00	0.00%
4/20/2036	4/19/2037	\$3,400.00	\$40,800.00	0.00%
4/20/2037	4/19/2038	\$3,400.00	\$40,800.00	0.00%
4/20/2038	4/19/2039	\$3,400.00	\$40,800.00	0.00%
4/20/2039	4/19/2040	\$3,400.00	\$40,800.00	15.00%
4/20/2040	4/19/2041	\$3,910.00	\$46,920.00	0.00%
4/20/2041	4/19/2042	\$3,910.00	\$46,920.00	0.00%
4/20/2042	4/19/2043	\$3,910.00	\$46,920.00	0.00%
4/20/2043	4/19/2044	\$3,910.00	\$46,920.00	0.00%
4/20/2044	4/19/2045	\$3,910.00	\$46,920.00	15.00%
4/20/2045	4/19/2046	\$4,496.50	\$53,958.00	0.00%
4/20/2046	4/19/2047	\$4,496.50	\$53,958.00	0.00%
4/20/2047	4/19/2048	\$4,496.50	\$53,958.00	0.00%
4/20/2048	4/19/2049	\$4,496.50	\$53,958.00	0.00%
4/20/2049	4/19/2050	\$4,496.50	\$53,958.00	15.00%
4/20/2050	4/19/2051	\$5,170.98	\$62,051.70	0.00%
4/20/2051	4/19/2052	\$5,170.98	\$62,051.70	0.00%
4/20/2052	4/19/2053	\$5,170.98	\$62,051.70	0.00%
4/20/2053	4/19/2054	\$5,170.98	\$62,051.70	0.00%
4/20/2054	4/19/2055	\$5,170.98	\$62,051.70	15.00%
4/20/2055	4/19/2056	\$5,946.62	\$71,359.46	0.00%
4/20/2056	4/19/2057	\$5,946.62	\$71,359.46	0.00%
4/20/2057	4/19/2058	\$5,946.62	\$71,359.46	0.00%
4/20/2058	4/19/2059	\$5,946.62	\$71,359.46	0.00%
4/20/2059	4/19/2060	\$5,946.62	\$71,359.46	15.00%
Total			\$1,552,445.78	

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2025-20

**AN ORDINANCE VACATING A PORTION OF THE UNIMPROVED RIGHT-OF-WAY
KNOWN AS OAK STREET, SITUATED IN THE VILLAGE OF NORTH BALTIMORE,
WOOD COUNTY, OHIO, AND CONVEYING SAID VACATED PORTION TO LESLIE
LINDQUIST AND RICHARD A. & MARY E. CAPELLE**

WHEREAS, a portion of Oak Street, located within the Village of North Baltimore, is unimproved and not needed for any public purpose; and

WHEREAS, the portion proposed for vacation lies between properties owned by Leslie Lindquist, Richard A. and Mary E. Capelle, and Country Club Acres Inc. and JCK2 Properties Ltd., and is identified as lying adjacent to Inlots 736 and 737; and

WHEREAS, the Village received a petition dated June 6, 2025, from property owner Leslie Lindquist requesting vacation of the subject portion of unimproved right-of-way, said petition being attached hereto as Exhibit A; and

WHEREAS, notice of the proposed vacation was provided in accordance with Ohio Revised Code § 723.07 by posting said notice in three public places in the Village of North Baltimore for six consecutive weeks preceding Council's action on the petition; and

WHEREAS, Council is satisfied that there is good cause for such vacation and that vacating the unimproved right-of-way will not be detrimental to the general interests of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

SECTION 1. Council hereby finds that:

- 1. There is good cause to vacate the described portion of Oak Street;**
- 2. Said vacation is not detrimental to the general interests of the Village;**
- 3. Vacating the right-of-way serves the public interest and benefits the adjacent property owners.**

Given the unimproved condition of the right-of-way, its exclusive use by adjacent private owners, its de minimis public value, and the absence of any impact to public access or utilities, the Village Council has determined that Planning Commission review is unnecessary for this specific vacation.

SECTION 2. The following described portion of Oak Street, an unimproved public right-of-way situated within the Village of North Baltimore, Wood County, Ohio, is hereby vacated:

Situated in the Village of North Baltimore, Wood County, Ohio, this parcel consists of approximately 6,375 square feet and comprises a portion of the unimproved public right-of-way known as Oak Street. The land to be vacated is a rectangular area that begins at the intersection of Oak Street and North 3rd Street to the east, extending westward for a length of 127.5 feet. The width of the vacated area is 50 feet, extending north and south. The northern boundary of the vacated area is the southern boundary of Parcel No. F23-310-260313004000, owned by Leslie Lindquist, and the southern boundary is the northern boundary of Parcel No. F23-310-260313006000, owned by Richard A. and Mary E. Capelle. The western boundary of the vacated area is contiguous to Parcel No. F23-310-260313005000, owned by Country Club Acres Inc. and JCK2 Properties Ltd. The parcels affected by the vacation of this unimproved section of Oak Street, by way of extending the

boundaries of the parcels to include the vacated land, are Wood County Parcel F23-310-260313004000 and F23-310-260313006000. Parcel No. F23-310-260313005000 is not affected by this vacation.

SECTION 3. The vacated right-of-way shall vest in fee simple to the adjacent property owners in accordance with Ohio Revised Code § 723.041. Any existing public utility, drainage, or access easements located within the vacated portion of Oak Street shall remain in full force and effect. The Village of North Baltimore and any public utility providers shall retain all rights necessary to access, operate, maintain, repair, or replace any existing facilities within such easements.

SECTION 4. Property owner Leslie Lindquist is directed to record a certified copy of this Ordinance, along with Exhibit A (petition), in the official records of the Wood County Recorder's Office and provide notice to the Wood County Auditor and applicable public utilities.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of Council, and that all deliberations of the Council and any of its committees or decision-making bodies were conducted in compliance with applicable Ohio law.

SECTION 6. The land being vacated shall be divided between the adjacent property owners:

Leslie Lindquist, owner of Parcel No. F23-310-260313004000

Richard A. and Mary E. Capelle, owners of Parcel No. F23-310-260313006000

SECTION 7. This Ordinance shall take effect and be in full force from and after the earliest period allowed by law.

SECTION 8. All expenses related to the vacation, including recording costs, shall be borne by the petitioners.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2025.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Becky Walter, Clerk-Treasurer

Exhibit A

June 06, 2025

Josh Bender Village Administration
Village of North Baltimore
205 N. Main St.
North Baltimore OH 45872

Dear Village Administrator

RF: Alley Closing Request

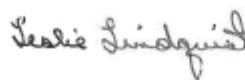
As the owner of 705 N. Third St. and
owner of lot 737 I would like the
Village Council to consider my
request to close the alleyway
located between Parcel Number
F-23-310-2100313006000 and
Parcel Number F-23-310-2100313004000.

I purchased my property in 2001
and have maintained the alleyway
since my purchase. This property
has not served as an alleyway
for the past 24 years.

Thank you for your time and consideration.

Leslie Lindquist

ALLEY / STREET VACATION PETITION

OWNER (PRINT NAME)	SIGNATURE	ADDRESS	PARCEL / INLOT #
LESLIE LINDQUIST		O.N THIRD	F23-310-260313004000
MALCOM L CAMERON		515 W STATE ST & 700 N THIRD ST	F23-310-260311001000 & F23-310-260312004000
RICHARD A. AND MARY E. CAPELLE		625 N THIRD ST	F23-310-260313006000
COUNTRY CLUB ACRES INC. AND JCK2 PROPERTIES LTD		100 S TAYLOR ST	F23-310-260313005000

Instructions to Applicants:

Under Village procedures and the Ohio Revised Code:

- A completed petition must be submitted to the **Village Administrator**.
- The request may be reviewed by a Village Committee or Planning Commission for advisory comment.
- Village Council will hold a public hearing and make the final decision by ordinance.
- **Public notice will be published at least 20 days prior** to final Council action.
 - **Notice Exception under ORC § 723.06:** Public notice of the intention to vacate a street or alley is not required when written consent is provided by all property owners abutting the portion of right-of-way to be vacated.

Please attach:

1. A plat or map clearly identifying the portion to be vacated.
2. A list of abutting property owners and parcel numbers.
3. A brief statement justifying the request.

Submit all materials to:

Josh Bender, Village Administrator & Zoning Inspector
 nbadmin@northbaltimore.net
 205 North Main Street, North Baltimore, OH 45872
 (419) 257-2394

ALLEY / STREET VACATION PETITION

FEE PAID: _____

DATE: _____

ADVERTISING FEE PAID: _____

DATE: _____

To: The Honorable Mayor and Council of the Village of North Baltimore, Ohio

We, the undersigned, being all of the owners of property abutting the portion of public right-of-way proposed for vacation, respectfully petition the Village Council to vacate the following:

Type of Vacation Requested (check one): Street / Alley

Location of Right-of-Way to be Vacated: Oak Street, North Baltimore, OH 45872

Legal Description:

Situated in the Village of North Baltimore, Wood County, Ohio, this parcel consists of approximately 6,375 square feet and comprises a portion of the unimproved public right-of-way known as Oak Street. The area begins at the eastern boundary of Parcel No. F23-310-260313006000, owned by Richard A. and Mary E. Capelle, and extends northward to its intersection with Parcel No. F23-310-260313004000, owned by Leslie Lindquist. The western boundary of this right-of-way portion is contiguous to Parcel No. F23-310-260313005000, owned by Country Club Acres Inc. and JCK2 Properties Ltd. This parcel lies entirely within the corporate limits of the Village of North Baltimore, Wood County, Ohio.

Subdivision and Lot References:

The portion to be vacated abuts the following described lots in the subdivision of:

INLOT 736 & 737

As required, we submit a \$100.00 petition filing fee, and we agree to pay all additional advertising and recording fees associated with the vacation, as determined by the Village.

We further agree to accept any existing public utility or drainage easements that may remain in place following the vacation. A plat map of the area and a list of all abutting property owners (including those not joining the petition) are attached.

