



**VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - 8/11/2026**

August 11, 2026
5:20 Prayer
5:30 PM Meeting

Agenda

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson ____, Ms. Beaupry ____, Ms. Hefner ____, Mr. Richmond ____, Mr. Engard ____, Mr. Bosak ____, Mr. Sweat ____.

III. Agenda Amendments

1. The following topics were added to the "Economic and Community Development" section of the Standing Committee reports: downtown facade program, code enforcement software, and festival.
2. Ordinance No. 2026-14 was updated with new language to clarify that wheelchairs and other mobility devices are exempt from e-bike policies.
3. EMS report added.

IV. Approval of Minutes

- [1.](#) Council Regular Meeting - 7/14/2026

V. Public Participation (5-min limit)

VI. Food Accessibility Presentation - Safa Ibrahim, Wood County Health Department

VII. Letters and Communications

VIII. Administrative Reports

1. Fiscal Officer:
Report Submitted.
2. EMS Chief:
Report Submitted.
3. Fire Chief:
Report Submitted.
4. Police Chief:
Report Submitted.
 1. Officer Womack - SRT Team Membership
5. Utility Director:
6. DPW Superintendent:
7. Village Administrator:
Report Submitted.
8. Clerk:
Nothing of note.
9. Appointed Legal Counsel:
10. Mayor:

IX. Standing Committee

1. Economic and Community Development (Hefner) -
 1. Downtown Facade Program
 2. Code Enforcement Software
 3. Festival
2. Public Safety (Engard) -
 1. School Event Agreement
 2. K-9 Officer Contract

3. Personnel, Policy and Ordinance Review (Bosak) -
4. Public Works (Beaupry) -
5. Public Utilities (Sweat) -
6. Finance and Technology (Richmond) -

X. New Legislation

1. ORDINANCE NO. 2026 – 18: AN ORDINANCE ADOPTING A COMPLETE STREETS POLICY FOR THE VILLAGE OF NORTH BALTIMORE, OHIO; AND DECLARING AN EMERGENCY. (Emergency legislation is requested to ensure the Complete Streets Policy is effective prior to the Lake Erie West STBG scoring committee meeting, maximizing the Village's eligibility for transportation funding)
2. ORDINANCE NO. 2026-19: AN ORDINANCE AMENDING ORDINANCE NO. 2025-18 REGARDING THE DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY (First reading only).
3. ORDINANCE NO. 2026 – 20: AN ORDINANCE ESTABLISHING WATER AND SEWER TAP FEES FOR NEW UTILITY SERVICE CONNECTIONS; REPEALING ALL INCONSISTENT FEE SCHEDULES; AND DECLARING AN EMERGENCY. (Emergency legislation is requested to allow the revised water and sewer tap fees to take effect immediately so the Village may begin recovering a greater portion of the actual costs associated with new utility service connections.)
4. ORDINANCE NO. 2026 - 21: AN ORDINANCE APPROVING AN AGREEMENT FOR VILLAGE AUDITING SERVICES, AND AUTHORIZING THE VILLAGE FISCAL OFFICER TO SIGN SUCH AGREEMENTS, AND DECLARING AN EMERGENCY. (Emergency legislation is requested to authorize execution of the auditing services agreement within the required timeframe to ensure the Village remains in compliance with its audit obligations.)
5. ORDINANCE NO. 2026-22: AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO SOLICIT, RECEIVE, AND ENTER INTO AN ELECTRIC SUPPLY CONTRACT BASED ON A FIXED- RATE PRICING STRUCTURE, AND DECLARING AN EMERGENCY.(Emergency legislation is requested to allow the Village to promptly secure a fixed-rate electric supply contract while favorable market pricing is available and ensure uninterrupted electric service.)
6. ORDINANCE NO. 2026 - 23: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING

JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE
WOOD COUNTY AUDITOR

7. ORDINANCE NO. 2026 -24: AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT UTILITIES AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND DECLARE AN EMERGENCY (First reading only)
8. ORDINANCE NO. 2026 - 25: AN ORDINANCE AUTHORIZING THE CERTIFICATION OF GRASS MOWING AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY (First reading only)
9. ORDINANCE NO. 2026 -26: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CLEANING THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY (First reading only)
10. ORDINANCE NO. 2026 - 27: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF LIGHTING OF THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)
11. ORDINANCE NO. 2026 - 28: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF TRIMMING, MAINTAINING AND PLANTING OF TREES ALONG THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2025, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)
12. ORDINANCE NO. 2026-29: AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CONSTRUCTING, REPAIRING, REPLACING, AND MAINTAINING SIDEWALKS, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY. (First reading only)
13. RESOLUTION NO. 23– 2026: A RESOLUTION APPROVING A STANDARD MASTER PROFESSIONAL SERVICES AGREEMENT FOR USE BY THE VILLAGE OF NORTH BALTIMORE; AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE SUCH AGREEMENTS WITH QUALIFIED CONSULTANTS IN ACCORDANCE WITH APPLICABLE LAW AND THE VILLAGE'S PURCHASING POLICY; AND DECLARING AN

EMERGENCY. (Emergency legislation is requested to immediately authorize the use of a standard Master Professional Services Agreement to improve administrative efficiency and facilitate the timely procurement of professional services for Village projects.)

14. RESOLUTION NO. 24– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT APPLICATIONS TO THE OHIO PUBLIC WORKS COMMISSION FOR THE VILLAGE PARK AND RESERVOIR STORMWATER IMPROVEMENT PROJECTS; AND DECLARING AN EMERGENCY. (First reading only)
15. RESOLUTION NO. 25 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OR THEIR DESIGNEE TO SUBMIT AN APPLICATION TO THE WOOD COUNTY LOCAL PARK IMPROVEMENT GRANT PROGRAM FOR THE 2027 PROGRAM YEAR AND DECLARING AN EMERGENCY. (First reading only)
16. RESOLUTION NO. 26 – 2026: A RESOLUTION ESTABLISHING A DOWNTOWN FAÇADE GRANT PROGRAM, APPROVING PROGRAM GUIDELINES, AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR THEIR DESIGNEE TO ADMINISTER THE PROGRAM.
17. RESOLUTION NO. 27– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR THE NORTH MAIN STREET IMPROVEMENT PROJECT FROM WALNUT STREET TO CHERRY STREET; AND DECLARING AN EMERGENCY. (First reading only)

XI. Second Reading of Ordinances and Resolutions

1. ORDINANCE NO. 2026 – 14: AN ORDINANCE ENACTING SECTION 373.13 OF THE CODIFIED ORDINANCES REGULATING THE OPERATION OF BICYCLES, ELECTRIC BICYCLES, AND OTHER SIMILAR DEVICES
2. ORDINANCE NO. 2026 – 16: AN ORDINANCE VACATING AN UNIMPROVED PORTION OF SOUTH BATES STREET RIGHT-OF-WAY LOCATED SOUTH OF EAST WATER STREET
3. RESOLUTION NO. 18– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DRUG ENFORCEMENT SERVICES WITH THE WOOD COUNTY SHERIFF’S OFFICE AND THE WOOD COUNTY BOARD OF COMMISSIONERS, ATTACHED HERETO AS EXHIBIT A, AND DECLARING AN EMERGENCY (second reading only)
4. RESOLUTION NO. 20– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO FILE A PETITION WITH THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE EAGLEVILLE ROAD

BRIDGE AND DECLARING AN EMERGENCY (Emergency legislation is requested to authorize the prompt filing of the Village's petition with the Wood County Board of County Commissioners to address the deteriorating condition of the Eagleville Road Bridge and preserve the Village's interests.)

5. RESOLUTION NO. 22– 2026: A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE LEASE OF VILLAGE FARMLAND; AND TO DECLARE AN EMERGENCY (Emergency legislation is requested to allow the Village to timely advertise for competitive sealed bids for the farmland lease so the lease may be awarded and in place before the 2027 crop year.)

XII. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 14 – 2026: A RESOLUTION ADOPTING A REVISED EVENT POLICY
2. RESOLUTION NO. 16– 2026: A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNET AUCTION PURSUANT TO ORC 721.15
3. RESOLUTION NO. 15– 2026: A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; APPROVING THE AGREEMENT ATTACHED HERETO AS EXHIBIT A; AND DECLARING AN EMERGENCY (Table)

XIII. Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), with potential action to follow

XIV. Other New Business

XV. Other Old Business

XVI. Payment of Bills: A motion was made by Mr./Ms. _____ to pay the bills in the amount of \$339,288.39. Seconded by Mr./Ms. _____. All approved

XVII. Adjournment



**VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - 7/14/2026**

July 14, 2026
5:30 PM

Minutes

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE.
Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE.

III. Approval of Minutes

1. Council Regular Meeting - 6/9/2026
Ms. Beaupry made a motion to approve the minutes for the 6/9/2026 regular meeting of council, seconded by Mr. Engard. All approved.
2. Council Special Meeting - 6/15/2026
Ms. Hefner made a motion to approve the minutes for the 6/15/2026 special meeting of council, seconded by Mr. Richmond All approved.

IV. Public Participation (5-min limit)

Ms. Ashley Newell spoke in favor of Ordinance No. 2026-16. She stated that the unimproved portion had been maintained by her family for decades. She desired to see the area officially closed.

Her neighbor, Mr. Patrick McStraw was in attendance and agreed with her statements.

Mayor Patterson stated that if the legislation was adopted, then the area would be divided between Ms. Newell and Mr. McStraw.

V. Letters and Communications

Judge Joel Kuhlman submitted a letter, which thanked the Mayor and Council for the opportunity to speak at a previous meeting.

VI. Administrative Reports

1. Fiscal Officer:

Report Submitted.

Mayor Patterson reported that Fiscal Officer Justin Overmyer would receive additional training from Ms. Laura Ewing at the rate of \$50.00 per hour. He stated that former fiscal officers Mr. Matthew Clouse and Mr. Anthony Swartz were unable to assist with training.

2. EMS Chief:

Report Submitted.

3. Fire Chief:

Report Submitted.

Mayor Patterson noted Chief Francisco's report and shared that the air conditioning in Unit 13 was in need of repair.

4. Police Chief:

Report Submitted.

- a. Chief Bingham reported that calls for service had increased by 33% from June 2025; he stated that this could be either an increase in crime, or that fewer incidents were reported to police last year.
- b. Chief Bingham provided an update on vehicle maintenance – he stated that the emergency release system for the K-9 cruiser was delayed due to a shortage of chips. He expected the work to be completed by Bender Communications, Inc. once the components ship in late July.
- c. Chief Bingham shared community outreach and engagement efforts the department had made. A new Facebook page was created, and he planned to attend the upcoming Kids Expo at the Wood County Museum.
- d. Chief Bingham stated that he had been in communication with administrators from the North Baltimore School District. He stated that the department would likely provide security services for football games. The school will pay officers directly, rather than the department.

Mayor Patterson stated an agreement for services would need to be presented.

- e. Chief Bingham thanked Mayor Patterson for his assistance in clearing the firearms range. He stated that he had added additional security measures at the range.
- f. Ms. Beaupry made a motion to hire Michele McDevitt as an unpaid auxiliary officer beginning immediately, seconded by Ms. Hefner. All members approved.
- g. Michele McDevitt was sworn in by Mayor Patterson.
- h. Mr. Overmyer clarified details on the bulletproof vest grant that NBPD had received in the past. He stated that the department had received funding for up to 21 vests. The remaining vests may be purchased and fitted as new officers are hired.
- i. Administrator Bender stated that Ms. April Dick, Assistant Finance Officer, had contacted OPERS regarding Officer Chambers' imminent retirement. She was informed that an individual must officially retire from the OPERS system (separate from retiring from NBPD) to receive benefits.

5. Utility Director:

Mayor Patterson reported the following on behalf of Superintendent Brian Roberts:

He stated that Mr. Roberts has been working with contractor Jones and Henry Engineers, Ltd. They had informed him in a report that significant upgrades to the water plant were necessary. Mr. Roberts stated that an upgrade project to the 30 year plant would cost approximately \$11 million dollars. A complete rebuild of the plan would cost \$30 million.

Mr. Roberts stated that a rate increase for utilities would be required in 1-2 years.

6. DPW Superintendent:

Nothing of note.

7. Village Administrator:

Report Submitted.

- a. East Broadway Street Sidewalk Project – ODOT has not yet encumbered funds. Construction is planned for 2030. The sidewalk will

be on the south side of Main Street and East Broadway to the substation adjacent to Rudolph Road. The north side of the street will have a sidewalk to Eagle Landing Mobile Home Park.

- b. Eagleville Bridge – Mayor Patterson and Administrator Bender intend to submit a request to meet with the bridge inspector who performed the most recent inspection of Eagleville Bridge. They noted the bridges advanced age (Approx. 99 years) and poor condition. They stated that this was a precursor to communicating with the county.
- c. STBG Main Street Improvement Project – Administrator Bender stated that applications for Surface Transportation Block Grant (STBG) funds are due on August 7, 2026. The proposed project calls for a repave of South Main Street (rail crossing to roundabout), additional lighting, sidewalk construction and repair, stormwater drainage, and ADA compliance improvements. Construction would take place in 2030 or 2031, pending programming.

The village would be responsible for design costs, approximately \$280,000 and 20% of construction costs. Administrator Bender stated that he expected to cut the construction match amount using grant funding.

An emergency reading is set to be presented later in the meeting [Resolution No. 11-2026].

- d. SR-18 MUP Project – Administrator Bender requested that the council table Resolution No. 15-2026 until the Master Service Agreement with Kleinfelder could be approved.
- e. Stormwater Projects – Administrator Bender aims to have both the reservoir and park stormwater improvements begin in Spring 2027.
- f. Lead Line Service Replacement – A pre-construction meeting was held with contractor Jutte Excavating, Inc. Work is expected to begin in August. Residents with lead service lines will be notified prior to work. Pending project completion, Administrator Bender stated that the Village will be lead free.
- g. Cemetery Lot Split – The lot split for the cemetery parcels has not been completed by the surveyor yet.
- h. Event Permit: Fall Festival – Administrator Bender presented an event permit for the Fall Festival.

Mr. Sweat made a motion to approve the event permit, seconded by Ms. Hefner. All members approved.

- i. DORA Expansion – Mr. Engard asked if the DORA would need to be amended to include the Fire Hall for the upcoming Fall Festival.

Clerk of Council Mason Davis said that he was working on this project and had contacted the Department of Commerce for clarification on what documents were needed for an expansion.

8. Clerk:

Mr. Davis shared grant updates. He stated that he intended to submit a grant application to the Ohio Department of Natural Resources Nature Works Grant Program to offset expenses for a new shelter house. He expected the Village's share to be \$8,000.00 if a grant was awarded.

9. Appointed Legal Counsel:

Nothing of note.

10. Mayor:

1. Fiscal Officer UAN Training

This item was discussed under the "Fiscal Officer" section.

VII. Standing Committee

1. Economic and Community Development (Hefner) –

A joint committee meeting will be held with the Economic and Community Development Committee on July 28, 2026, at 4:30 PM.

2. Public Safety (Engard) –

Mayor Patterson requested Mr. Engard call a committee meeting to discuss the potential drug enforcement agreement with the Wood County Sheriff's Department. A joint committee meeting will be held with the Economic and Community Development Committee on July 28, 2026, at 4:30 PM.

2. Personnel, Policy and Ordinance Review (Bosak) –

Nothing of note.

3. Public Works (Beaupry) –

Nothing of note.

4. Public Utilities (Sweat) –
Nothing of note.
5. Finance and Technology (Richmond) –
Nothing of note.

VIII. New Legislation

1. ORDINANCE NO. 2026 – 14: AN ORDINANCE ENACTING SECTION 373.13 OF THE CODIFIED ORDINANCES REGULATING THE OPERATION OF BICYCLES, ELECTRIC BICYCLES, AND OTHER SIMILAR DEVICES
2. ORDINANCE NO. 2026-15: AN ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS AND MODIFICATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Ms. Beaupry made a motion to suspend the 2nd and 3rd readings for Ordinance No. 2026-15, seconded by Mr. Sweat. All members approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-15 as an emergency, seconded by Mr. Engard. All members approved.

3. ORDINANCE NO. 2026 – 16: AN ORDINANCE VACATING AN UNIMPROVED PORTION OF SOUTH BATES STREET RIGHT-OF-WAY LOCATED SOUTH OF EAST WATER STREET
4. ORDINANCE NO. 2026 – 17: AN ORDINANCE DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL ONE PERCENT (1.0%) MUNICIPAL INCOME TAX, AMENDING CHAPTER 181 AND CHAPTER 182 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, SUBMITTING THE QUESTION TO THE ELECTORS AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AND DECLARING AN EMERGENCY

Ms. Hefner stated that she was concerned about the timing. She stated that she understood the necessity of the ordinance but felt that more time was required to prepare a full presentation to the public. She stated that a 3- or 5-year plan should be created to demonstrate the purpose of the additional funds.

Mr. Engard stated that the council should see how water rates might change next year and review a tax proposal later.

Mayor Patterson stated that the specific assessments for items such as street-lighting and trees were important. He felt that eliminating them and incorporating the funds into the general fund would not be prudent.

Mr. Sweat agreed that a plan should be made. He stated that a street survey should be conducted to prioritize future infrastructure projects.

No motion was made.

6. RESOLUTION NO. 19– 2026: A RESOLUTION DIRECTING THE WOOD COUNTY BOARD OF ELECTIONS TO PLACE UPON THE BALLOT AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, THE QUESTION OF INCREASING THE RATE OF MUNICIPAL INCOME TAX FROM ONE PERCENT (1.0%) TO TWO PERCENT (2.0%), COMMENCING FOR THE TAX YEAR BEGINNING JANUARY 1, 2027, AND DECLARING AN EMERGENCY

No motion was made.

6. RESOLUTION NO. 18– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DRUG ENFORCEMENT SERVICES WITH THE WOOD COUNTY SHERIFF'S OFFICE AND THE WOOD COUNTY BOARD OF COMMISSIONERS, ATTACHED HERETO AS EXHIBIT A, AND DECLARING AN EMERGENCY (first reading only)
7. RESOLUTION NO. 20– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO FILE A PETITION WITH THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE EAGLEVILLE ROAD BRIDGE AND DECLARING AN EMERGENCY (first reading only)
8. RESOLUTION NO. 21– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR SEALED BIDS FOR THE QUARRY ROAD RESURFACING PROJECT, AND DECLARING AN EMERGENCY

Ms. Hefner made a motion to suspend the 2nd and 3rd readings of Resolution No. 21-2026, seconded by Ms. Beaupry. All members approved.

Mr. Richmond made a motion to adopt Resolution No. 21-2026 as an emergency, seconded by Mr. Engard. All members approved.

9. RESOLUTION NO. 22– 2026: A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE LEASE OF VILLAGE FARMLAND; AND TO DECLARE AN EMERGENCY

IX. Second Reading of Ordinances and Resolutions

1. RESOLUTION NO. 14 – 2026: A RESOLUTION ADOPTING A REVISED EVENT POLICY
2. RESOLUTION NO. 16– 2026: A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR

VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNET AUCTION
PURSUANT TO ORC 721.15

X. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 11 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT; AND DECLARING AN EMERGENCY

Mr. Sweat made a motion to adopt Resolution No. 11-2026 as an emergency, seconded by Mr. Engard. All members approved.

2. RESOLUTION NO. 12 – 2026: A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES, AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR CONTINUED TNR SERVICES IN THE AMOUNT OF \$7,000.00

Ms. Beaupry made a motion to adopt Resolution No. 12-2026, seconded by Ms. Hefner. All members approved.

3. RESOLUTION NO. 15– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND PROPOSAL WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY (Table)

Ms. Beaupry made a motion to table Resolution No. 15-2026, seconded by Ms. Hefner. All members approved.

4. ORDINANCE NO. 2026-11: AN ORDINANCE APPROVING AN AMENDMENT TO THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT AGREEMENT AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT

[At the recommendation of both our Village Solicitor and the JEDD Board's legal counsel, the following motion will be made before Council consideration: "I move to amend Ordinance No. 2026-11 by correcting all references to 'Amended and Restated' to read 'Amendment.' This change is non-substantive and does not alter the terms of the agreement."]

Mr. Bosak made the aforementioned motion, seconded by Mr. Engard. All members approved.

4. ORDINANCE NO. 2026 - 12: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1,

2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD
COUNTY AUDITOR

Ms. Hefner made a motion to adopt Ordinance No. 2026-12, seconded by Ms. Beaupry. All members approved.

XI. Other New Business

Nothing of note.

XII. Other Old Business

Nothing of note.

XIII. Payment of Bills: A motion was made by Mr. Richmond to pay the bills in the amount of \$527,691.35. Seconded by Ms. Beaupry. All members approved.

XIV. Adjournment

Mr. Richmond made a motion to adjourn the meeting, seconded by Ms. Beaupry. All members approved.

The meeting was adjourned at approximately 6:48 PM.

Approved:

Mason Davis, Clerk of Council

Aaron Patterson, Mayor

Bob Bohmer, Attorney

Dee Hefner, Pres of Council

FINANCE OFFICERS REPORT

August 11, 2026 COUNCIL MEETING

Ladies and Gentlemen:

I have successfully closed the books on July 2026.

The following pages include the Fund Balance Report, Bank Balance Report, and Bank Reconciliation Report for July 31, 2026. Also, included is a list of payments. As always, we balance to the penny on the reconciliation.

I was informed that we will be required to have a single audit for 2025 because of the large amount of Federal funds received and expended in 2025.

Since the last meeting, I learned that the Fire Levy expires at the end of tax year 2026. The deadline to put a levy extension on this November's ballot was due August 5th.

The 2027 estimated budget was submitted to the county auditor on the 20th and the 2026 budget was updated by the auditor, after the police appropriation.

I am figuring out how things have been done in the past, but more importantly I am figuring out how I would like to do things moving forward.

As always, let me know if there is anything else, I can provide the council as you contemplate your many decisions on upcoming projects. I am always accessible via email, nbfinance@northbaltimore.net or cell phone (419) 308-9845.

Thanks!

Justin

Cash Summary by Fund
VILLAGE OF NORTH BALTIMORE, WOOD COUNTY
July 2026
1/1/2026 to 7/31/2026

Fund Number	Fund Name	Fund Balance 1/1/2026	YTD Revenue	YTD Expenditures	Fund Balance 7/31/2026	Projected Revenue Thru 12/31/2026	Projected Expenditures Thru 12/31/2026	Projected Fund Balance 12/31/2026
1000	General	\$2,071,936.98	\$1,689,961.22	\$1,343,888.45	\$2,418,009.75	\$2,588,889.22	\$2,303,004.96	\$2,357,811.24
2011	Street Construction, Maint. and Repair	\$253,340.60	\$212,189.17	\$144,233.76	\$321,276.01	\$337,399.99	\$247,257.87	\$343,482.72
2021	State Highway	\$44,092.91	\$9,042.57	\$32,639.38	\$20,496.10	\$15,083.92	\$25,953.22	\$33,223.61
2031	Cemetery	\$4,221.42	\$775.00	\$444.78	\$4,551.64	\$775.00	\$762.48	\$4,233.94
2041	Parks and Recreation	\$61,094.74	\$1,579.65	\$26,459.09	\$36,215.30	\$108,110.65	\$45,358.44	\$123,846.95
2081	Drug Law Enforcement	\$10,575.67	\$16,163.98	\$0.00	\$26,739.65	\$26,240.22	\$0.00	\$36,815.89
2101	Permissive Motor Vehicle License Tax	\$140,380.30	\$14,750.79	\$2,023.78	\$153,107.31	\$23,800.00	\$3,469.34	\$160,710.96
2271	Enforcement and Education	\$2,581.27	\$14,691.00	\$0.00	\$17,272.27	\$23,800.00	\$0.00	\$26,381.27
2401	Tree Maint. Special Assessment	\$65,838.36	\$13,524.80	\$2,125.72	\$77,237.44	\$22,000.00	\$3,644.09	\$84,194.27
2402	Street Cleaning Special Assessment	\$55,008.56	\$53,186.50	\$45,840.04	\$62,355.02	\$86,000.00	\$78,582.93	\$62,425.63
2403	Street Lighting Special Assessment	\$28,655.06	\$47,460.94	\$34,213.14	\$41,902.86	\$70,000.00	\$59,065.95	\$39,589.11
2404	3rd Street Sewer Special Assessment	\$5,839.04	\$0.00	\$0.00	\$5,839.04	\$0.00	\$0.00	\$5,839.04
2405	Sewer Tap Special Assessment	\$138,322.47	\$663.57	\$179.89	\$138,806.15	\$663.57	\$308.38	\$138,677.66
2406	Sidewalk Special Assessment	\$0.00	\$34,190.95	\$346.13	\$33,844.82	\$60,000.00	\$593.37	\$59,406.63
2901	Mayor's Court Computer Fund	\$948.05	\$210.00	\$79.99	\$1,078.06	\$800.00	\$137.13	\$1,610.92
2902	County Recycling Grant Fund	\$5,244.99	\$0.00	\$229.99	\$5,015.00	\$3,368.00	\$394.27	\$8,218.72
2903	Street Levy Fund	\$74,394.09	\$55,426.99	\$4,928.25	\$124,892.83	\$107,021.39	\$8,448.43	\$172,967.05
2904	Village Wide Grants	\$4,335.22	\$0.00	\$0.00	\$4,335.22	\$0.00	\$0.00	\$4,335.22
2905	Fire Levy Fund	\$80,674.04	\$36,764.54	\$410.11	\$117,028.47	\$69,730.74	\$703.05	\$149,701.73
2906	Fire Equipment Debt Fund	\$10,001.18	\$0.00	\$0.00	\$10,001.18	\$0.00	\$0.00	\$10,001.18
2908	K-9 Unit Special Revenue	\$2,500.00	\$0.00	\$677.72	\$1,822.28	\$0.00	\$1,161.81	\$1,338.19
4901	Water Capital Projects	\$903,049.20	\$69,932.85	\$17,815.22	\$955,166.83	\$120,665.24	\$30,540.38	\$993,174.06
4902	Sewer Capital Projects	\$1,840,393.78	\$97,715.97	\$84,633.09	\$1,853,476.66	\$170,208.19	\$145,085.30	\$1,865,516.67
4903	Equip Replacement Capital Proj - Fire	\$116,012.61	\$0.00	\$4,334.00	\$111,678.61	\$30,000.00	\$7,429.71	\$138,582.90
4904	Equip Replacement Capital Proj - Police	\$110,000.00	\$0.00	\$0.00	\$110,000.00	\$30,000.00	\$110,000.00	\$30,000.00
4905	Equip Replacement Capital Proj - EMS	\$150,482.96	\$100,644.16	\$0.00	\$251,127.12	\$100,644.16	\$0.00	\$251,127.12
4906	Equip Replacement Capital Proj - Street	\$123,737.85	\$0.00	\$0.00	\$123,737.85	\$0.00	\$0.00	\$123,737.85
4907	Equip Replacement Capital Proj - Sweeper	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00
5101	Water Operating	\$2,266,815.06	\$871,329.72	\$678,895.37	\$2,459,249.41	\$1,424,503.41	\$1,163,820.63	\$2,527,497.84
5201	Sewer Operating	\$2,325,439.81	\$822,721.68	\$1,038,975.49	\$2,109,186.00	\$1,285,060.34	\$1,781,100.84	\$1,829,399.31
5202	Storm Sewer Operating	\$150,577.78	\$28,313.54	\$12,451.90	\$166,439.42	\$49,539.21	\$21,346.11	\$178,770.88
5741	USDA Debt Reserve Fund	\$648,000.00	\$0.00	\$0.00	\$648,000.00	\$0.00	\$0.00	\$648,000.00
5761	Water Equip Replacement Reserve	\$842,163.81	\$0.00	\$0.00	\$842,163.81	\$55,000.00	\$0.00	\$897,163.81
5762	Sewer Equip Replacement Reserve	\$624,962.54	\$0.00	\$0.00	\$624,962.54	\$39,000.00	\$0.00	\$663,962.54
5781	Utility Deposit	\$38,204.91	\$1,770.00	\$248.85	\$39,726.06	\$4,237.00	\$900.00	\$41,541.91
9101	Unclaimed Monies	\$3,842.09	\$39,597.00	\$39,597.00	\$842.09	\$39,597.00	\$39,597.00	\$3,842.09
9201	JEDD Income Tax-Gross Incoming Revenue	\$25,072.71	\$198,229.13	\$140,659.71	\$82,642.13	\$389,077.24	\$280,311.99	\$133,837.96
9202	JEDD Income Tax-10% To Administrative Acct.	\$9,196.03	\$14,065.98	\$5,624.36	\$17,637.65	\$38,907.72	\$3,000.00	\$45,103.75
9203	JEDD Income Tax-60% To Henry Township	\$0.00	\$0.00	\$0.00	\$0.00	\$233,446.34	\$233,446.34	\$0.00
9204	JEDD Income Tax-30% To North Baltimore	\$101,399.27	\$42,197.92	\$0.00	\$143,597.19	\$116,723.18	\$0.00	\$218,122.45

Report Total:

\$13,294,335.36 \$4,487,079.62 \$3,661,955.21

\$14,119,459.77 \$7,670,291.73 \$6,595,424.02

\$14,369,203

Item 1.

BANK BALANCE REPORT

VILLAGE OF NORTH BALTIMORE

July 2026

BANK	DESCRIPTION	BEGINNING YEAR BALANCE	YEAR TO DATE DEPOSITS	YEAR TO DATE WITHDRAWALS	TRANSFER IN TO DATE	TRANSFER OUT TO DATE	BALANCE
1010	HUNTINGTON CHECKING	\$260,060.07	\$3,640,281.02	\$ 3,200,431.46	\$420,141.76	\$965,000.00	\$167,762.93
1011	STAROHIO	7,687,403.66	180,314.22	0.00	\$965,000.00	420,000.00	\$8,412,717.88
1032	CASH ON HAND	100.00	0.00	0.00	0.00	0.00	100.00
1033	CASH ON HAND	60.00	0.00	0.00	0.00	0.00	60.00
1049	MEEDER INVESTMENTS	3,189,500.05	87,422.75	0.00	\$0.00	141.76	\$3,268,032.88
1050	CHARLES SCHWAB MONEY MARKET	2,235,855.12	59,864.82	0.00	0.00	0.00	\$2,295,719.94
TOTALS		\$13,372,978.90	\$3,967,882.81	\$3,200,431.46	\$1,385,141.76	\$1,385,141.76	\$14,144,393.63

BANK RECONCILIATION REPORT

VILLAGE OF NORTH BALTIMORE

July 2026

Item 1.

BANK BALANCES

Huntington General Checking	\$167,762.93	
-----------------------------	--------------	--

LESS:

Outstanding Checks	0.00	
Old		
New	-\$25,183.47	

PLUS:

Unposted deposits

TOTAL BANK BALANCES

\$142,579.46

INVESTMENT BALANCES

Meeder Investment Account	3,268,032.88	
Schwab Investment Account	2,295,719.94	
StarOhio Investment Account	8,412,717.88	

TOTAL INVESTMENT BALANCES

\$13,976,470.70

PETTY CASH ACCOUNTS]

Utility Register	\$100.00	
Mayor's Court Register	\$60.00	
Mayor's Court Transfer	0	

\$160.00

ADJUSTMENTS - PLUS/(MINUS)

The over withholding from Med Mut. insurance	\$0.00	
The under withholding from Med Mut. insurance	\$285.29	
The over withholding from Delta insurance	-\$35.68	
The under withholding from Delta insurance	\$0.00	

\$249.61

TOTAL ADJUSTMENTS

\$14,119,459.77

TOTAL BANK BALANCES - July 2026

\$14,119,459.77

TOTAL BOOK BALANCES - July 2026

\$0.00

DIFFERENCE -

Portfolio Summary

4.08

Weighted Average Yield to Maturity

1.41

Weighted Average Maturity (Years)

1.33

Portfolio Effective Duration (Years)

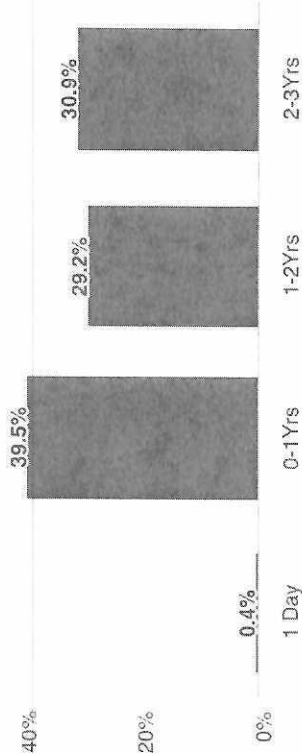
1.41

Weighted Average Life (Years)

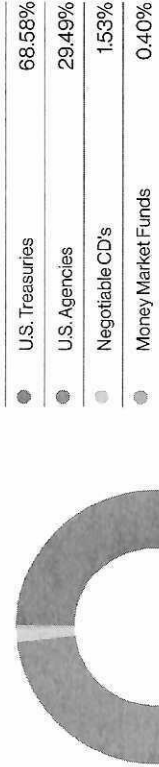
AA+

Average Credit Rating

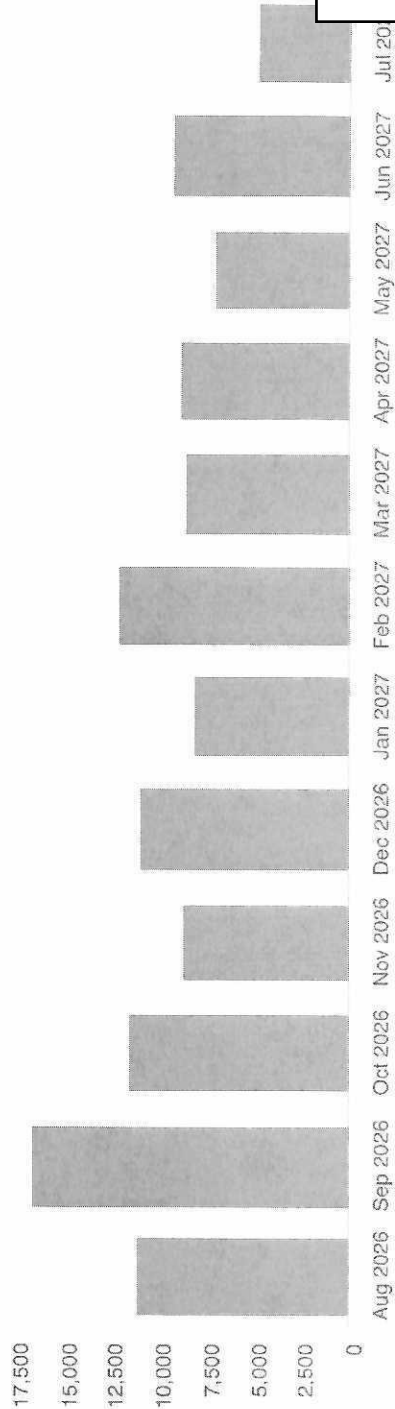
Maturity Distribution



Sector Allocation



Projected Monthly Income Schedule



	CURRENT MONTH
Beginning	3,259,163.32
Contributions/Withdrawals	0.00
Management Fees	0.00
Custodian Fees	(20.36)
Realized Gains Losses	17.25
Purchased Interest	(142.92)
Interest Received	9,015.59
ENDING	3,268,032.88

PAYMENTS
VILLAGE OF NORTH BALTIMORE, WOOD COUNTY
7/1/2026 to 8/31/2026

Item 1.

Number	Post Date	Total Amount	Payee	Purpose
54515	7/10/26	\$105.18	MATT CLOUSE	2 HOURS ASSISTING WITH FINAL FISCAL OFFICER DUTIES
54516	7/10/26	\$3,675.00	iamGIS GROUP LLC	ANUAL FEE WATER SOFTWARE
54517	7/10/26	\$1,190.00	BONDED CHEMICALS CORP	BLANKET FOR CHEMICALS
54518	7/10/26	\$793.62	SPECK SALES INC	6 NEW TIRES FOR EMS TRUCK 982
54519	7/10/26	\$1,692.12	USA BLUE BOOK	OPERATING SUPPLIES FOR WATER DEPT
54520	7/10/26	\$615.90	CASEYS SALES & SERVICE	SUPPLIES FOR REPAIRS AND MAINT ON MOWERS
54521	7/10/26	\$94.60	PRO TECH RENTAL	REFUND FOR 402 W BROADWAY ST APT 1
54522	7/10/26	\$500.00	FINDLAY QUALITY COLLISION	BODY REPAIR TO POLICE CAR
54523	7/10/26	\$6.70	BOB KELLEY INC.	BLANKET FOR OIL CHANGE / REPAIRS TOPOLICE CARS
54524	7/10/26	\$647.31	LEGACY FARMERS COOPERATIVE	BLANKET FOR DIESEL FUEL TANK
54525	7/10/26	\$160.00	Tim Holt	DJ SERVICE FOR 250 FEST
54526	7/10/26	\$118.00	GREAT LAKES BIOMEDICAL	RANDOM DRUG SCREEN 2- WATER EMPLOYEES
54527	7/10/26	\$175.00	KUHLMAN CORP.	OPERATING SUPPLIES
54528	7/10/26	\$390.17	LUCKY FARMERS INC	BATTERY FOR K-9 CAR, BLANKET FOR OPERATING SUPPLIES
54529	7/10/26	\$24.96	WOOD COUNTY HOSPITAL	BLANKET FOR REFILL MEDICAL SUPPLIES
54530	7/10/26	\$665.00	PATTERSON SANITATION SERVICE	BLANKET FOR TRASH AND SLUDGE HAULING
54531	7/10/26	\$1,689.25	HANCOCK COUNTY LANDFILL	BLANKET FOR ST WASTE & SLUDGE DISPOSAL
54532	7/10/26	\$77.00	NWO	NEW HIRE DRUG SCREEN
54533	7/22/26	\$456.76	STAPLES - ADVANTAGE	BLANKET FOR OFFICE SUPPLIES
54534	7/22/26	\$478.17	UNIFIRST	BLANKET FOR UNIFORM CLEANING
54535	7/22/26	\$1,668.00	MARSHALL MELHORN LLC FOUR SEAGATE	RETAINED FOR UV DESIGN
54536	7/22/26	\$751.00	G & N ALARM SERVICE, LLC	BLANKET FOR ALARM SYSTEM 27/MONTH
54537	7/22/26	\$220.00	ADVANCED ANALYTICAL SOLUTIONS	2026 FLUORIDE STANDARDS
54538	7/22/26	\$955.50	L-TRON CORPORATION	RECEIPT PAPER ANDPRINTER FOR POLICE CAR
54539	7/22/26	\$672.00	NEPTUNE EQUIPMENT COMPANY	6 NEW WATER METERS
54540	7/22/26	\$1,956.00	BISSNUSS INC.	FC PUMP HEADS
54541	7/22/26	\$225.94	UNIQUE PAVING MATERIALS	BLANKET FOR COLD PATCH
54542	7/22/26	\$1,382.00	EUROFINS DRINKING WATER & WASTEWATER CENTRAL	BLANKET FOR LAB TESTING
54543	7/22/26	\$934.86	J & T AUTO	K-9 CAR REPAIRS
54544	7/22/26	\$2,321.33	TRAFFIC STOP UNIFORM SUPPLY	UNIFORMS FOR JORDAN QUEEN
54545	7/22/26	\$3,000.00	TREASURER STATE OF OHIO / STATE PATROL	LEADS ANNUAL FEE
54546	7/22/26	\$1,100.00	KALIDA TRUCK EQUIPMENT, INC.	CLUTCH PUMP FOR 1 TON DUMP TRUCK
54547	7/22/26	\$61.80	Diamond Window Cleaning	BLANKET FOR WINDOW CLEANING
54548	7/22/26	\$622.50	NORTHERN OHIO GRAIN	30 GALLONS OF ROUND UP WEED SPRAY
54549	7/22/26	\$441.63	LINDE GAS & EQUIP	BLANKET FOR OXYGEN TANK RENTAL AND REFILL FOR EMS
54550	7/22/26	\$90.00	CITY OF FINDLAY	BLANKET FOR LAB TESTING
54551	7/22/26	\$213.71	LOWE'S BUSINESS ACCT.	OPERATING SUPPLIES
54552	7/22/26	\$150.00	STEARNS & HAMMER	MAYORS COURT SERVICES NOV-DEC
54553	7/22/26	\$75.42	OHIO AUTOMOTIVE SUPPLY CO	BLANKET FOR VEHICLE SUPPLIES
54554	7/22/26	\$18,472.68	BONDED CHEMICALS CORP	BLANKET FOR CHEMICALS
54555	7/22/26	\$540.00	OHIO TREASURER OF STATE	3RD QUARTER MARCS RADIO FEE
54556	7/22/26	\$3,200.00	CONTAIN IT MOBILE STORAGE	NEW STORAGE CONTAINER AND DELIVERY FEE
54557	7/22/26	\$78,700.00	PETERSON CONSTRUCTION COMPANY	COMBINED SEWER OVERFLOW MODIFICATIONS
967-2026	7/2/26	\$26,963.96	Ohio Public Employees Retirement System	OPERS W/H
968-1005-2026	7/16/26	\$54,114.54	PAYROLL 7/16/26	PAYROLL 7/16/26
1008-2026	7/16/26	\$434.88	Ohio Child Support	Ohio C. Supp. W/H
1009-2026	7/16/26	\$345.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
1010-2026	7/2/26	\$8,337.00	US Treasury	Federal Tax & Medicare W/H
1011-2026	7/16/26	\$8,755.06	US Treasury	Federal Tax & Medicare W/H
1012-2026	7/15/26	\$170.45	ANSWERING SERVICE CARE	PHONE ANSWERING SERVICE
1013-2026	7/15/26	\$30.00	INTECH IT SOLUTIONS	Monthly On-Site Tech Services
1014-2026	7/15/26	\$1,140.00	INTECH IT SOLUTIONS	Monthly On-Site Tech Services
1015-2026	7/16/26	\$651.27	HUNTINGTON BANK	Monthly Bank Service Charge
1016-2026	7/16/26	\$711.00	VERIZON WIRELESS	MONTHLY CELL SERVICE CHARGES
1017-2026	7/17/26	\$15.00	AMPLEX	Sewer Plant IP Address
1018-2026	7/17/26	\$566.53	US BANK EQUIP FINANCE	BLANKET FOR COPIER LEASE PMTS
1019-2026	7/20/26	\$14,176.59	AMERICAN ELECTRIC POWER	Monthly Electric Fees
1020-2026	7/20/26	\$2,254.55	WEX BANK	BLANKET FOR FUEL
1021-2026	7/23/26	\$4,435.36	AMERICAN ELECTRIC POWER	Monthly Electric Fees
1022-2026	7/23/26	\$1,186.86	Delta Dental	Dental W/H
1023-2026	7/23/26	\$3,280.16	MEDICAL MUTUAL OF OHIO	MONTHLY MEDICAL INS W/H
1024-2026	7/16/26	\$133.00	State Bank	BUCKLEY HSA W/H
1025-2026	7/24/26	\$34.00	INTECH IT SOLUTIONS	Monthly On-Site Tech Services
1026-2026	7/30/26	\$55,973.44	PAYROLL 7/30/26	PAYROLL 7/30/26
1078-2026	7/29/26	\$4,305.82	SHEETZ	BLANKET FOR FUEL
1079-2026	7/29/26	\$198.45	HANCOCK WOOD ELECTRIC	Monthly Electric Fees
1080-2026	7/30/26	\$434.88	Ohio Child Support	Ohio C. Supp. W/H
1081-2026	7/30/26	\$8,543.05	US Treasury	Federal Tax & Medicare W/H
1082-2026	7/30/26	\$345.00	Ohio Deferred Compensation	Oh Deferred Comp. W/H
1083-2026	7/30/26	\$2,248.02	CCA	Municipal Income Tax W/H

Number	Post Date	Total Amount	Payee	Purpose
1084-2026	7/30/26	\$190.51	City of Findlay	Municipal Income Tax W/H
1085-2026	7/30/26	\$1,858.85	School District Income Tax	School Income Tax W/H
1086-2026	7/30/26	\$4,948.22	Ohio Department of Taxation	Ohio Income Tax W/H
1087-2026	7/31/26	\$969.69	COLUMBIA GAS OF OHIO	BLANKET FOR GAS SERVICE
1088-2026	7/31/26	\$207.78	SPECTRUM - TWC	Monthly Internet Services
1092-2026	7/31/26	\$20.36	MEEDER INVESTMENT MANAGEMENT	BLANKET FOR INVESTMENT ADVISORY
Total		\$339,288.39		

Item 1.



Chief Phil Walter Jr.

NORTH BALTIMORE EMS
205 N. MAIN ST.
NORTH BALTIMORE, OHIO 45872
PHONE: 419-857-8124
FAX: 419-257-2457



Mayor Aaron Patterson

Item 2.

EMS REPORT

July 2026

Mayor Patterson, North Baltimore EMS responded to 68 calls for service in July 2026, with a total of 478 runs on the year.

Calls consisted of:

- Cardiac/Stroke 7
- Motor Vehicle Accidents 5
- Falls/Lift Assists 5
- Fire/Medical Alarms 6
- Breathing issues 8
- Overdose 0
- Abdominal Pain 7
- DOA 0
- Seizures 3
- Psychiatric Issues 4
- Other Medical Emergencies - 23

Of these calls for service 57 calls were in the Village, 7 out in Henry Twp., 3 in Jackson Twp. 3 calls onto I-75, Our 2nd squad was out on 7 calls this month handling back-to-back calls.

Call requests: 30 came in between the hours of 7pm and 7am, 38 came in between the hours of 7am and 7pm. 25 calls for service on the South side of the tracks and 43 on the North side of the tracks.

Average response time from EMS receiving the call, to EMT's arriving at the Pt. was 7.13 minutes for the month.

Medic refresher class on 7/25/2026

Phillip M. Walter II
EMS Chief



Village of North Baltimore

Fire Department

Report for the Month of **July 2026**

Total Monthly Calls **18** for Aid Yearly Total **89**

Personnel:

Active Member	Reserve Member	Training Level	Comments
Ted Francisco II		FF	Chief
John Stewart		FF	Asst Chief
Jim Stewart		FF	Asst Chief/MFR
Joe Stewart		FF/MFR	Captain
Andy Allison		FF	LT
Pat Woodruff		FF	LT
Cory Bateson		FF/EMT	Sec
Dave King		Reserve	Treasure
Joe Mareches		FF/EMT	
Taylor Bishop		FF	
Mike Deibert		FF/Paramedic	
Tim Engard		FF	
Cilnton Ebright		FF	
Terry Ebright		FF	
Derek Kepling		FF	
Kyle Jordan		FF	Engineer
Eric Kelley		FF	

Dakota Kimble		FF	
Greg Mills		FF	
Bryant Matthes		FF	
Hank Matthes III		FF	
Chase Nichols		FF	
Chad Wright		FF	
Trenton Strickland		FF/EMT	
Dan Long		FF/EMT	
Zach Stewart		FF	
Tyler Trumbull		FF	
Andy Finkenbiner		FF	
Carl Gibson		FF	

Training:

Training Objective
Preform vehicle trucks checks and all member checks turnout gear.

Vehicle/Fleet Information:

UNIT
750
751
752
753
755
756
757 Need AC fix July 13 going to Washington Courthouse to get fix.

Vehicle/Equipment Maintenance:

UNIT	Maintenance Need	Cost

Other Departmental Activities, Issues, and Concerns:

State reporting is up to date.



North Baltimore Police Department

203 N. Main Street
North Baltimore, OH 45872

Chief of Police
Richard E. Bingham, CLEE

Phone: (419) 257-2181

Fax: (419) 257-3782



MAYORS REPORT

POLICE – July 2026

Mayor Patterson, North Baltimore Police responded to **260** calls for service in June 2026 and **353** for July 2026. A monthly increase of nearly 36%. There were **245** calls for service in July of 2025. This number shows an increase from July of 2025 to July of 2026 of **44%**.

See Attached Reports

Page 2

911 Hang up calls	11
Alarm Calls	3
Assault	0
ATV/Off Road Complaint	0
Disputes	1
Domestic Violence	1
Neighbor Trouble	2
Parking complaint	2
Suspicious Person/Incident	11
Unwanted Person	1
Theft	2
Traffic Violations	125
Unruly Child	1
Animal Compliant	3

NORTH BALTIMORE POLICE DEPARTMENT

Item 4.

Inci Id	Agency	Offense
2026070001	WCSO	VIOLATE PROTECTION ORDER OR CONSENT AGREEMENT OR ANTI-STALKI
2026070002	WCSO	THEFT - ALL OTHER LARCENY
2026070003	WCSO	DOMESTIC DISPUTE
2026070004	WCSO	UNRULY
2026070005	WCSO	DOMESTIC DISPUTE
2026070006	WCSO	MURDER
2026070007	WCSO	UNATTENDED DEATH
2026070008	WCSO	DISPUTE
2026070009	WCSO	DEPARTMENTAL
2026070010	WCSO	FOUND PROPERTY
2026070011	WCSO	SCAM / SCAM ATTEMPTED
2026070012	WCSO	CUSTODY DISPUTE
2026070013	WCSO	BURGLARY
2026070014	WCSO	ENDANGERING CHILDREN - ABUSE
2026070015	WCSO	DISPUTE
2026070016	WCSO	DISPUTE
2026070017	WCSO	CRIMINAL DAMAGING/ENDANGERING
2026070018	WCSO	THEFT - WITHOUT CONSENT
2026070019	WCSO	THEFT - THEFT OF VEHICLE PARTS OR ACCESSORIES
2026070020	WCSO	BURGLARY
2026070021	WCSO	DOMESTIC DISPUTE
2026070022	WCSO	CRIMINAL TRESPASS
2026070023	WCSO	DISPUTE
2026070024	WCSO	BUS VIOLATION
2026070025	WCSO	UNRULY
2026070026	WCSO	DEPARTMENTAL
2026070028	WCSO	ASSAULT
2026070029	WCSO	DEPARTMENTAL
2026070030	WCSO	SCAM / SCAM ATTEMPTED
2026070031	WCSO	CIVIL DISPUTE / MATTER
2026070032	WCSO	DEPARTMENTAL
2026070033	WCSO	HEALTH AND WELFARE
2026070034	WCSO	SUSPICIOUS INCIDENT
2026070035	WCSO	PROPERTY DAMAGE/NON CRIMINAL
2026070036	WCSO	DISPUTE
2026070037	WCSO	DISPUTE
2026070038	WCSO	ASSAULT
2026070039	WCSO	HEALTH AND WELFARE
2026070040	WCSO	DOMESTIC VIOLENCE - CAUSE BELIEF OF IMMINTENT PHYSICAL HARM
2026070042	WCSO	CRIMINAL TRESPASS
2026070043	WCSO	FELONIOUS ASSAULT - WEAPON OR ORDNANCE

Report Generated: 8/3/2026 7:01:48 AM UserID: RBINGHAM

Inci Id	Agency	Offense
2026070044	WCSO	DRUG PARAPHERNALIA
2026070045	WCSO	UNATTENDED DEATH
2026070046	WCSO	VIOLATE PROTECTION ORDER 2903.213
2026070047	WCSO	SEX OFFENSE
2026070048	WCSO	VANDALISM - BUSINESS PROPERTY
2026070049	WCSO	LOST PROPERTY
2026070050	WCSO	NEIGHBOR DISPUTE
2026070051	WCSO	CRIMINAL TRESPASS
2026070052	WCSO	ASSAULT
2026070053	WCSO	UNAUTHORIZED USE OF MOTOR VEHICLE
2026070054	WCSO	LOST PROPERTY
2026070055	WCSO	SCAM / SCAM ATTEMPTED
2026070056	WCSO	DEPARTMENTAL
2026070057	WCSO	THEFT - BEYOND EXPRESS / IMPLIED CONSENT
2026070058	WCSO	SUICIDE ATTEMPT
2026070060	WCSO	DISORDERLY CONDUCT - INTERFERING W/ OTHERS
2026070062	WCSO	PROPERTY DAMAGE/NON CRIMINAL
2026070063	WCSO	DEPARTMENTAL
2026070064	WCSO	DEPARTMENTAL
2026070065	WCSO	SEX OFFENSE
2026070069	WCSO	CIVIL DISPUTE / MATTER
2026070072	WCSO	DEPARTMENTAL
2026070074	WCSO	DOMESTIC DISPUTE
2026070075	WCSO	PROPERTY DAMAGE/NON CRIMINAL
2026070076	WCSO	DOMESTIC DISPUTE
2026070077	WCSO	VIOLATE PROTECTION ORDER 2919.26 OR 3113.31
2026070078	WCSO	DRIVING WHILE UNDER THE INFLUENCE OF ALCOHOL/ DRUGS
2026070079	WCSO	DOMESTIC VIOLENCE - KNOWINGLY CAUSE PHYSICAL HARM
2026070080	WCSO	CIVIL DISPUTE / MATTER
2026070081	WCSO	DRIVING WHILE UNDER THE INFLUENCE OF ALCOHOL/ DRUGS
2026070082	WCSO	CRIMINAL DAMAGING/ENDANGERING
2026070083	WCSO	SUSPICIOUS INCIDENT
2026070084	WCSO	DOMESTIC DISPUTE
2026070085	WCSO	LOST PROPERTY
2026070086	WCSO	DOMESTIC DISPUTE
2026070087	WCSO	ENDANGERING CHILDREN - ABUSE
2026070088	WCSO	DOMESTIC DISPUTE
2026070089	WCSO	CRIMINAL TRESPASS
2026070090	WCSO	ASSIST OTHER DEPARTMENT
2026070092	WCSO	DISORDERLY CONDUCT
2026070093	WCSO	HEALTH AND WELFARE
2026070094	WCSO	JUVENILES
2026070095	WCSO	THEFT
2026070096	WCSO	DOMESTIC DISPUTE
2026070097	WCSO	SUSPICIOUS INCIDENT

Item 4.

Inci Id	Agency	Offense
2026070098	WCSO	DOMESTIC DISPUTE
2026070099	WCSO	ASSAULT - KNOWINGLY HARM VICTIM
2026070100	WCSO	THEFT
2026070101	WCSO	DRIVING WHILE UNDER THE INFLUENCE OF ALCOHOL/ DRUGS
2026070102	WCSO	DRUG ABUSE - OBTAIN, POSSESS USE CONTROLLED SUBSTANCE
2026070103	WCSO	
2026070104	WCSO	FORGERY - UTTER, POSSESS W/ PURPOSE TO UTTER
2026070105	WCSO	LOST PROPERTY
2026070106	WCSO	TAMPERING W/ EVIDENCE - ALTER, DESTROY, CONCEAL, REMOVE RECO
2026070107	WCSO	BURGLARY - TRESPASS IN OCCUPIED STRUCTURE,SEPARATELY SECURED
2026070108	WCSO	MENACING
2026070109	WCSO	UNAUTHORIZED USE OF MOTOR VEHICLE
2026070110	WCSO	PROPERTY DAMAGE/NON CRIMINAL
2026070111	WCSO	BURGLARY
2026070112	WCSO	DOG BITE
2026070113	WCSO	NEIGHBOR DISPUTE
2026070114	WCSO	LOST PROPERTY
2026070115	WCSO	SUSPICIOUS INCIDENT
2026070116	WCSO	DOG BITE
2026070117	WCSO	PROPERTY DAMAGE/NON CRIMINAL
2026070118	WCSO	ENDANGERING CHILDREN
2026070119	WCSO	DOMESTIC DISPUTE
2026070120	WCSO	SUSPICIOUS INCIDENT
2026070121	WCSO	SUSPICIOUS INCIDENT
2026070122	WCSO	SUSPICIOUS INCIDENT
2026070125	WCSO	UNATTENDED DEATH
2026070126	WCSO	SUSPICIOUS INCIDENT
2026070127	WCSO	SCAM / SCAM ATTEMPTED
2026070128	WCSO	MISUSE OF CREDIT CARD
2026070129	WCSO	THEFT
2026070130	WCSO	SCAM / SCAM ATTEMPTED
2026070131	WCSO	UNRULY
2026070132	WCSO	SEX OFFENSE
2026070133	WCSO	ENDANGERING CHILDREN - ABUSE
2026070134	WCSO	FIRE/VEHICLE
2026070135	WCSO	UNATTENDED DEATH
2026070136	WCSO	THEFT - BEYOND EXPRESS / IMPLIED CONSENT
2026070137	WCSO	CRIMINAL TRESPASS - LAND PREMISES OF ANOTHER
2026070138	WCSO	HEALTH AND WELFARE
2026070139	WCSO	DROWNING
2026070140	WCSO	DOMESTIC VIOLENCE - KNOWINGLY CAUSE PHYSICAL HARM
2026070142	WCSO	THEFT - WITHOUT CONSENT
2026070143	WCSO	BREAKING AND ENTERING - PURPOSE COMMIT THEFT OFFENSE/FELONY
2026070144	WCSO	SUICIDE ATTEMPT
2600639	759	CIVIL DISPUTE / MATTER

Item 4.

Inci Id	Agency	Offense
2600640	759	JUVENILES
2600641	759	CRIMINAL TRESPASS
2600642	759	TRAFFIC VIOLATION
2600643	759	SUSPICIOUS INCIDENT
2600644	759	DISORDERLY CONDUCT
2600646	759	WARRANT ARREST
2600647	759	DOMESTIC VIOLENCE - KNOWINGLY CAUSE PHYSICAL HARM
2600648	759	CIVIL DISPUTE / MATTER
2600649	759	FOUND PROPERTY
2600650	759	TRAFFIC STOP
2600651	759	JUVENILE OFFENSES
2600652	759	WARRANT ARREST
2600653	759	ABANDONED VEHICLE
2600654	759	DRIVING UNDER SUSPENSION
2600656	759	DRIVING WHILE UNDER THE INFLUENCE OF ALCOHOL/ DRUGS
2600660	759	LITTERING/ILLEGAL TRASH DUMPING
2600661	759	DRIVING UNDER SUSPENSION
2600662	759	CRIMINAL DAMAGING/ENDANGERING - KNOWINGLY ANY MEANS
2600663	759	UNDERAGE CONSUMPTION OR POSSESSION
2600664	759	CONFINEMENT OF DOGS
2600665	759	TRAFFIC VIOLATION
2600666	759	SUSPICIOUS INCIDENT
2600667	759	SUSPICIOUS INCIDENT
2600668	759	THEFT
2600669	759	CIVIL DISPUTE / MATTER
2600670	759	FOUND PROPERTY
2600671	759	
2600672	759	MENACING
2600673	759	TELECOMMUNICATIONS HARASSMENT - ANONYMOUS, HARASSING, ETC.
2600674	759	TRAFFIC STOP
2600675	759	
2600676	759	VIOLATE PROTECTION ORDER 2903.213
2600677	759	TRAFFIC STOP
2600678	759	IMPROPER TURNS AT INTERSECTION
2600679	759	

Item 4.



Village of North Baltimore

205 North Main Street, North Baltimore, OH 45872 | Phone: (419) 257-2394 | Fax: (419) 257-2457 | www.northbaltimore.gov

Village Administrator Amended Report for Tuesday, August 11, 2026

Submitted Thursday, August 6, 2026

1. E. Broadway Sidewalk Project (\$1,937,900 – No Local Match; project completion is anticipated in 2030). Project funds have been encumbered. I am working with American Structurepoint to provide notifications to affected residents and schedule a site walk next week.
2. Surface Transportation Block Grant (STBG) – S. Main Street Improvements
The application will be submitted August 7. The proposed project includes improvements to S. Main Street from south of the railroad tracks to SR 18. Improvements will include roadway resurfacing, lighting, ADA accessibility improvements, sidewalk improvements, and pedestrian safety enhancements. Design costs to the Village are estimated at approximately 283,620.00.
3. SR 18 Multi-Use Path and Poe Road Sidewalk Project (Programmed for State Fiscal Year 2030)
Resolution No. 15-2026 will be tabled until the Village can finalize its Master Professional Services Agreement. Emergency Resolution No. 15-2026 would authorize the Village Administrator to execute Kleinfelder's Professional Engineering Services Proposal in the amount of \$101,600 for project design.
4. OPWC N. Main Street
With assistance from Kleinfelder, I am working on an OPWC application for roadway and sidewalk improvements on N. Main Street from Walnut Street to Cherry Street. Resolution No. 27-2026 will authorize submission of the application and is scheduled for first reading today. If the project is awarded funding, the Village will be responsible for design costs, which are estimated at \$124,800. Construction could begin as early as July 2027 but will likely be in 2028.

For N. Main Street from Cherry Street to Quarry Road, the Village plans to pursue ODOT safety and/or Safe Routes to School funding for sidewalk improvements and include roadway improvements in a 2027 OPWC application.
5. Stormwater Projects (Park and Reservoir)
With assistance from GLCAP, I am working on an OPWC application for the Village Park and Reservoir stormwater projects. Resolution No. 24-2026 will authorize submission of the application and is scheduled for first reading today. Cindy is recommending that the Village contribute approximately \$60,000 toward the projects to improve the likelihood of receiving a funding package consisting of a 50% grant and a 50% zero-interest loan. Design for both projects was completed last year. Construction could begin as early as July 2027 but will likely be in 2028.

A nomination will also be submitted for Ohio EPA Water Pollution Control Loan Fund funding. Under that funding option, construction could begin as early as January 2027. At this time, OPWC appears to be the better opportunity if the Village is given a choice between the two funding sources.

6. Lead Service Line Replacement Project
Construction is planned to begin in mid-September 2026.
7. Combined Sewer Overflow (CSO) Structure Modification Project
The project has been completed, and the work is satisfactory.
8. Code Enforcement Software
I signed a quote with GoGov for its Code Enforcement Case Management software at an annual cost of \$5,400. Implementation is expected to take approximately three weeks.
9. Catch Basins
I signed a quote totaling \$16,078 with B Hillz Excavating for work on two older brick catch basins. The catch basins are located at the southeast corner of E. Water Street and East Street and the northeast corner of W. Cherry Street and N. Second Street. The work is expected to be completed in mid-September.
10. E. Walnut Street Sidewalk
I signed a quote totaling \$36,403 with Cranberry Creek Construction for sidewalk improvements along E. Walnut Street from N. Tarr Street to Rhodes Avenue.
11. Railroad Quiet Zone and Grade Separation
The project is currently paused. American StructurePoint will likely be the consulting firm the Village works with if the project moves forward.
12. Public Works Building
I have requested a revised proposal from Garmann Miller to be our criteria architect.
13. Lexipol
April and I continue to work with our assigned Lexipol representative to complete the Personnel Policies and Procedures Manual this fall. I anticipate Council conducting a thorough review of the manual and extending its consideration beyond the standard three-reading process prior to adoption.
14. Master Professional Services Agreement
EXHIBIT A Resolution 23-2026 Professional Services Agreement.
I am working on a revised Purchase Policy that includes this agreement. In the meantime I believe the following motion may be appropriate until the policy is formally adopted.

“I move to authorize the Village Administrator to execute Task Orders under any Council-approved Master Professional Services Agreement, provided sufficient funds have been appropriated and certified as required by law, and no individual Task Order exceeds \$50,000 without further Council approval.”
15. Planning Commission
Cemetery Lot Split – The surveyor will submit the required documentation to the County and then to the Village. I will get a meeting scheduled once completed.

400 W. Elm Street Parcel Merger – Submitted.

Park parcel reconfiguration and various Village-owned parcel mergers – In progress.

Purchasing Policy

207.1 PURPOSE AND SCOPE

Agency Content

The purpose of this policy is to establish uniform procedures for the purchase of goods and services while ensuring compliance with the Ohio Revised Code and sound fiscal management practices.

This policy applies to all Village departments, officers, employees, boards, commissions, and enterprise operations.

207.2 POLICY

Agency Content

It is the policy of the Village to procure goods and services in a fair, transparent, efficient, and fiscally responsible manner while complying with applicable federal, state, and local laws.

Village funds shall not be obligated except as authorized by law, appropriations, and this policy.

207.3 PURCHASE ORDERS

Agency Content

Except as otherwise authorized by law or this policy, all purchases requiring payment to a vendor shall be supported by a properly approved purchase order before goods or services are ordered.

The Fiscal Officer shall review each purchase order for compliance with this policy, the Ohio Revised Code, appropriations, and the availability of funds. The Fiscal Officer may reject any purchase order that is incomplete, not authorized by law or this policy, exceeds available appropriations, lacks required approvals, or otherwise fails to satisfy applicable fiscal requirements.

A purchase order is not valid until it has been certified, dated, and signed by the Fiscal Officer or other certifying official authorized by law. Goods or services shall not be ordered before a valid purchase order has been issued. Backdating purchase orders is prohibited.

Purchases made without a valid purchase order are unauthorized and may result in personal liability to the extent permitted by law.

207.4 PROCUREMENT METHODS

Agency Content

Purchases shall be made using the procurement method appropriate for the estimated value of the purchase and applicable legal requirements.

Purchasing Policy

207.4.1 PURCHASES UNDER \$10,000

Agency Content

Purchases under \$10,000 do not require competitive quotations unless competitive quotations are required by law or directed by the Village Administrator.

207.4.2 PURCHASES OF \$10,000 UP TO THE STATUTORY COMPETITIVE BIDDING THRESHOLD

Agency Content

- Whenever practicable, three comparative quotations should be obtained.

Quotations may be written, electronic, or otherwise documented.

Selection should be based upon the overall best value to the Village considering factors including price, quality, qualifications, experience, availability, delivery schedule, warranty, compatibility, and other relevant considerations.

207.4.3 PURCHASES REQUIRING COMPETITIVE BIDDING

Agency Content

- Purchases meeting the competitive bidding requirements established by the Ohio Revised Code shall comply with all applicable statutory bidding requirements.

Nothing in this policy shall be construed to waive or modify any competitive bidding requirement imposed by law.

207.5 PROFESSIONAL SERVICES

Agency Content

- Professional services shall be procured in accordance with applicable law and this policy.

Professional design services, including architecture, landscape architecture, professional engineering, and professional surveying services, shall be procured in accordance with ORC 153.65 through 153.71, as applicable.

When permitted by law, the Village Administrator may directly select a qualified design professional for projects with an estimated professional design fee below the threshold established in ORC 153.71, provided sufficient funds have been appropriated and certified by the Fiscal Officer.

207.6 MASTER PROFESSIONAL SERVICES AGREEMENTS

Agency Content

The Village shall utilize the Master Professional Services Agreement approved by the legislative authority as the Village's standard contract form for professional services unless otherwise authorized by the Village Solicitor or the legislative authority.

The Village Administrator may execute Master Professional Services Agreements with qualified consultants selected in accordance with applicable law, this policy, and any authority delegated by the legislative authority.

Purchasing Policy

Individual Task Orders or other written authorizations may be issued pursuant to an approved Master Professional Services Agreement in accordance with its terms, provided all required appropriations, fiscal certifications, and approvals have been obtained.

Execution of a Master Professional Services Agreement does not authorize the expenditure of Village funds. All expenditures remain subject to applicable appropriations, fiscal certifications, and approvals required by law and this policy.

207.7 WAIVER OF QUOTATION REQUIREMENTS

Agency Content

The Village Administrator may authorize procurement without obtaining the otherwise required number of quotations when obtaining quotations is not practicable or is in the Village's best interest.

Examples include:

- (a) Immediate protection of public health, safety, or welfare.
- (b) Emergency utility or infrastructure repairs.
- (c) Nuisance abatement requiring prompt action.
- (d) Limited availability of qualified vendors or contractors.
- (e) Specialized equipment, materials, or services.
- (f) Compatibility or continuity with existing equipment, systems, or ongoing projects.
- (g) Contractor familiarity with Village facilities or infrastructure where continuity would significantly benefit the Village.
- (h) The ability to mobilize within the required timeframe.
- (i) Other documented circumstances demonstrating that obtaining additional quotations is not practical or would not serve the Village's best interests.

The basis for the waiver should be documented and retained with the procurement file.

207.8 LEGISLATIVE APPROVAL

Agency Content

Purchases and contracts requiring approval of the legislative authority under the Ohio Revised Code, Village ordinance, resolution or this policy shall not proceed until the required approval has been obtained.

Nothing in this policy limits the authority of the legislative authority to require approval of any purchase or contract.

207.9 ADMINISTRATIVE AUTHORITY

Agency Content

Purchasing Policy

The Village Administrator is responsible for administering this policy and authorizing purchases and contracts within the authority granted by the Ohio Revised Code, Village legislation, appropriations, and this policy.

The Fiscal Officer is responsible for administering the Village's purchasing and fiscal control procedures; certifying the availability of funds; ensuring compliance with applicable purchasing laws, fiscal certification requirements, and Village policy; and approving purchase orders and other purchasing documents as required by law and Village policy.

In the absence of the Village Administrator, the Mayor may exercise the administrative purchasing authority delegated by this policy.

207.10 EMERGENCY PURCHASES

Agency Content

When immediate action is necessary to protect public health, safety, welfare, Village property, or critical infrastructure, the Village Administrator, or in the Village Administrator's absence, the Mayor, may authorize emergency purchases without following normal procurement procedures when delay would likely result in significant harm.

Emergency purchases should be limited to the minimum goods or services reasonably necessary to address the emergency and shall be documented as soon as practicable.

207.11 RECORDS

Agency Content

Purchase requisitions, purchase orders, quotations, contracts, Master Professional Services Agreements, Task Orders, waivers, invoices, certifications, and other procurement records shall be maintained in accordance with the Village's records retention schedule.

Departments shall verify receipt of goods or services before payment is processed, and invoices shall be supported by appropriate purchasing documentation.

207.12 VIOLATIONS

Agency Content

Employees who knowingly violate this policy or applicable purchasing requirements may be subject to disciplinary action in accordance with applicable Village personnel policies. Unauthorized purchases or contracts may also be subject to any remedies, liabilities, or other actions authorized by the Ohio Revised Code or other applicable law.

Agreement

This agreement, entered into this _____ by and between the Village of North Baltimore, Wood County, Ohio, (hereafter referred to as "Village"), and the Board of Education of the North Baltimore Schools, Wood County, Ohio, (hereafter referred to as "Board"); **WITNESSETH:**

WHEREAS, the Board regularly schedules athletic contests and other events on school premises within the Village, with such events attracting large numbers of persons and which require security or police protection for crowd control, the safety of persons attending said events, and the protection of property owned by said Board; and

WHEREAS, in the past the Board has hired off-duty police officers to work as security officers at said events, but that said Board, having no expertise on matters of crowd control and police protective services, has determined that it would be in the best interest of the Board, to enter into a contract with the Village for police services at said events held within the Village, granting exclusive authority to the Chief of Police of the Village (the "Chief") to assign and station officers at said events.

NOW THEREFORE, it is mutually agreed and understood by and between the parties as follows:

Schedule of Events:

1. That the Board shall, as soon as possible, at or prior to the commencement of each school year, provide the Chief a complete schedule of an athletic contests and other events to be held within the Village at which police protection is desired, which schedule shall also include the location of said events, and the desired number of officers.
2. Should it be necessary or desirable on the part of the Board to schedule events not included in the list provided to the Chief, the Village and its Police Department shall be entitled to a minimum of twenty-one (21) calendar days' notice of the scheduling of said special events, the location of same, and the number of officers desired.

Notice to Police Chief:

3. From time to time the Superintendent of Schools (the "Superintendent") shall consult with the Chief in order that the Chief may be informed of any special problems that might be anticipated at any particular scheduled events, based on the Board's past experience, including, but not limited to those problems that may result from those unique or special rivalries that exist or may exist

between the North Baltimore Schools and certain other schools that regularly compete with the village.

Authority over Assignments:

4. The Chief or his authorized delegate shall have the exclusive authority to assign the officers of said scheduled events, and the exclusive authority to determine where said officers shall be stationed at said events and how said officers shall work said events, including, but not limited to a determination of whether said officers shall remain in a stationary location, patrol said event on foot, or operate from a motor vehicle at said events.

Authority to Enforce Laws:

5. An officer stationed at any of the events contemplated by the within agreement shall not have his/her statutory authority to enforce the laws of the State of Ohio and the Ordinances of the Village, including their right to make arrests and /or issue citations as appropriate as a result of assignments at said events. The ultimate authority to determine whether a violation has occurred and whether an arrest should be made or a citation should be issued rests with the officer on duty, their immediate supervisor, or the Chief.

Compensation:

6. The Board shall pay the officer \$100.00 per event for each officer working such event(s) as payment for services pursuant to the terms and provisions of the within agreement. The Board shall have no additional responsibility whatsoever for the payment of workmen's compensation, unemployment benefits, and retirement benefits, or any taxes required to be withheld by any taxing authority. The Village shall be responsible for payment of wages for work performed by each Officer.

Police Chiefs Authority:

7. That the Chief or the senior officer on duty shall have the exclusive right and authority or reassign any officers assigned to or stationed at any school should any emergency arise which, in the opinion of the Chief or the senior officer on duty requires the immediate response, assistance, or reassignment of any such officer. Should the scheduling of school events conflict with the scheduling of other events within the Village requiring the services of the Village police officers, the Chief shall have exclusive authority to determine how and by whom said events shall be covered and where said officers shall be assigned or stationed. If there are not sufficient numbers of officers available to cover a scheduled school event because of a conflict requiring police officers to be present elsewhere in the Village, the Chief shall notify the Board as soon as possible after said conflict in scheduling is

determined to exist. Further, in no event shall the Village, its police department, or any officer therein, be liable in damages to the Board or any of its employees, for failure to assign or a failure to answer any requests for service pursuant to this written agreement.

Insurance:

- 8. The Village, acknowledging that it has exclusive control over the assignment, stationing, and work performed by officers at said Board events, agrees to maintain adequate liability coverage on said officers.

Term:

- 9. This agreement shall be effective from August 1, 2026 to July 31, 2030. The agreement shall automatically renew for four (4) additional one year terms unless either party notifies the other in writing of their intent not to renew at least thirty (30) days prior to the beginning of the next one year renewal. Automatic renewal shall terminate on July 31, 2030.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE AFFIXED THEIR SIGNATURES IN DUPLICATION ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

Signatures:

Chief of Police

Mayor

North Baltimore Schools Board President

North Baltimore Schools Superintendent

North Baltimore Schools Treasurer

Witness

K-9 Handler Care, Maintenance, and Training Compensation Agreement

This Agreement is entered into by and between **The Village of North Baltimore** (“Village”) and **Kelley Jo Foor**, a sworn police officer and assigned K-9 handler (“Handler”).

1. Purpose

The purpose of this Agreement is to establish a fair and mutually agreed-upon method of compensating the Handler for required off-duty care, maintenance, and training of the assigned police service canine (“K-9”), in compliance with the Fair Labor Standards Act (FLSA), while recognizing the operational and fiscal needs of the Village.

2. Acknowledgment of K-9 Duties

The Village acknowledges that the Handler is required to perform regular off-duty duties related to the assigned K-9, including but not limited to:

Daily care and maintenance (feeding, grooming, exercising, kennel cleaning, and general welfare);

Ongoing K-9 training and proficiency maintenance, including obedience, deployment skills, and conditioning necessary to maintain operational readiness.

These duties are integral and indispensable to the Handler’s law enforcement responsibilities.

3. FLSA Compliance

The parties acknowledge that time spent performing required K-9 care, maintenance, and training may constitute compensable work time under the Fair Labor Standards Act. The Village and the Handler agree that compensation for such time may be provided through a mutually agreed-upon arrangement, including non-monetary and monetary compensation, provided the agreement is reasonable, voluntary, documented, and mutually accepted.

4. Compensation Agreement

For off-duty care, maintenance, and training, the Village agrees to provide the Handler with the following non-monetary and monetary compensation:

Assignment of a take-home K-9 patrol vehicle (“K-9 Cruiser”);

Authorization for the Handler to store the K-9 Cruiser at the Handler’s residence;

Authorization to use the K-9 Cruiser for commuting directly between the Handler’s

residence and duty assignments, K-9 training, call-outs, and other K-9 related responsibilities.

The parties agree that such K-9 care maintenance shall require and be limited to two (2) hours weekly, which shall be compensable as straight time by the Village.

Agrees to pay the Handler 50 cents more per hour while working as compensation for care and maintenance of the canine for a rate of pay to be \$25.00 per hour.

Agrees to pay the Handler for two 8 hour shifts for Canine training per month with BARK (Buckeye Area Regional Canine Group).

The Village will also be responsible for gas and oil changes of the K-9 Cruiser. In the event that the Handler separates employment from the Village for any reason, the K-9 Cruiser will be returned to the Village, and the K-9 will be relinquished to the Handler for keeping for the price of \$1.00.

5. Scope of Training Covered

This Agreement applies to routine and ongoing K-9 training necessary to maintain certification, proficiency, and readiness of the assigned K-9.

This Agreement does not apply to:

Mandatory training conducted during scheduled duty hours;

Specialized, extended, or out-of-town training assignments expressly ordered by the Village and designated as paid work time.

6. Voluntary and Fair Agreement

The Handler affirms that this Agreement is entered into voluntarily, without coercion, and is considered fair and acceptable compensation for required off-duty K-9 care, maintenance, and routine training.

7. No Waive of Other Rights

Nothing in this Agreement shall be construed as a waiver of the Handler's rights under the FLSA or applicable law for duties outside the scope of routine K-9 care, maintenance, and training, including but not limited to overtime, court appearance, emergency call-outs, or other compensable work as defined by law or collective bargaining agreements, if applicable.

8. Review and Modification

This Agreement may be reviewed, modified, or terminated by mutual written consent of both parties, with 30 days notice or upon a material change in assignment, duties, or applicable law.

9. Entire Agreement

This document represents the entire understanding between the parties regarding compensation for K-9 care, maintenance, and training and supersedes any prior verbal or informal understanding on this subject. Any agreements or contracts previously signed become null and void upon signing of this agreement.

Village of North Baltimore

By: _____

Name/Title: _____

Date: _____

K-9 Handler

Signature: _____

Printed Name: _____

Date: _____

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 – 18

AN ORDINANCE ADOPTING A COMPLETE STREETS POLICY FOR THE VILLAGE OF NORTH BALTIMORE, OHIO; AND DECLARING AN EMERGENCY.

WHEREAS, Village Council finds that public streets should be planned, designed, constructed, reconstructed, rehabilitated, resurfaced, maintained, and operated in a manner that reasonably considers the safety and mobility of motorists, pedestrians, bicyclists, persons with disabilities, emergency responders, school children, senior citizens, and other lawful users while recognizing funding, engineering judgment, roadway function, and community needs; and

WHEREAS, Council further finds that adoption of a Complete Streets Policy will strengthen the Village's competitiveness for state and federal transportation funding opportunities.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village adopts a Complete Streets Policy and shall, where appropriate and practical, consider Complete Streets principles in the planning, design, construction, reconstruction, rehabilitation, resurfacing, maintenance, and operation of Village-owned or Village-maintained transportation facilities.

SECTION 2. Complete Streets principles may include sidewalks, shared-use paths, bicycle accommodations, pedestrian crossings, Americans with Disabilities Act (ADA) accessibility improvements, traffic calming measures, street lighting, landscaping, stormwater management improvements, transit accommodations where applicable, and other appropriate transportation improvements. Nothing in this Ordinance requires every transportation project to include every Complete Streets feature.

SECTION 3. Routine maintenance activities, including pothole repair, crack sealing, pavement markings, snow removal, street sweeping, utility work, and similar routine activities, are exempt from this policy. Complete Streets accommodations may also be omitted when the Village Administrator, in consultation with the Village Engineer when appropriate, determines they are prohibited by law, impracticable because of physical or safety constraints, inconsistent with accepted engineering practices, or that the anticipated cost would be disproportionate to the expected benefit.

SECTION 4. Implementation of this policy is subject to available funding and appropriations by Village Council and does not create a private right of action or legal duty enforceable against the Village, its officers, employees, or agents.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting in compliance with applicable Ohio law.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village and for the further reason that immediate adoption of this Complete Streets Policy is necessary to ensure the policy is in effect prior to the Lake Erie West Regional Council of Governments Surface Transportation Block Grant scoring committee meeting on August 27, 2026, thereby maximizing the Village's eligibility for available transportation funding. Therefore, this Ordinance shall take effect and be in force immediately upon its adoption.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE

YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION

YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this 11th day of August, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026-19

AN ORDINANCE AMENDING ORDINANCE NO. 2025-18 REGARDING THE DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY

WHEREAS, on September 2, 2025, the Council of the Village of North Baltimore adopted Ordinance No. 2025-18 establishing a Designated Outdoor Refreshment Area ("DORA") pursuant to Ohio Revised Code Section 4301.82; and

WHEREAS, Ordinance No. 2025-18 was subsequently amended by Ordinance No. 2026-02 to establish additional insurance requirements for participating DORA establishments and to enact Section 529.071 of the Codified Ordinances establishing penalties for violations of DORA regulations; and

WHEREAS, Council has determined that it is necessary and appropriate to further amend Ordinance No. 2025-18 to approve an expansion of the North Baltimore DORA.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio, that:

SECTION 1. Ordinance No. 2025-18, as previously amended, is hereby further amended as follows:

The North Baltimore DORA will encompass the Village of North Baltimore Fire Hall, designated parcel F23-310-260306013000 within it’s boundaries.

SECTION 2. Except as expressly amended herein, all provisions of Ordinance No. 2025-18, as previously amended, shall remain in full force and effect.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting in compliance with applicable Ohio law.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village because immediate adoption is necessary to ensure the expanded Designated Outdoor Refreshment Area is in effect prior to the Village festival scheduled for September 19, 2026. Therefore, this Ordinance shall take effect and be in force immediately upon its adoption.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____ ABSTAIN _____	YEAS _____ NAYS _____ ABSTAIN _____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
Attest:	
_____ Mason Davis, Clerk of Council	

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 – 20

AN ORDINANCE ESTABLISHING WATER AND SEWER TAP FEES FOR NEW UTILITY SERVICE CONNECTIONS; REPEALING ALL INCONSISTENT FEE SCHEDULES; AND DECLARING AN EMERGENCY.

WHEREAS, Village Council finds that the existing water tap fees no longer reflect the actual costs incurred by the Village for installing new water service connections; and

WHEREAS, Council further finds that revising the Village's water tap fees is necessary to recover a greater portion of the costs associated with providing new water service connections and to protect the financial integrity of the Village's water utility; and

WHEREAS, Council further finds that the existing sewer tap fees no longer reflect the actual costs incurred by the Village for installing new sanitary sewer service connections, and that revising the Village's sewer tap fees is necessary to recover a greater portion of the costs associated with providing new sanitary sewer service connections and to protect the financial integrity of the Village's sewer utility.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village of North Baltimore hereby establishes the following water tap fees for new connections to the municipal water system:

(a) Residential.

(1) New residential water service connections located on the same side of the street as the existing water main shall be subject to a water tap fee of Two Thousand Dollars (\$2,000.00).

(2) New residential water service connections requiring installation across a public street or requiring directional boring or other trenchless installation methods shall be subject to a water tap fee of Two Thousand Five Hundred Dollars (\$2,500.00).

(b) Commercial.

New commercial water service connections shall be subject to a base water tap fee of Two Thousand Five Hundred Dollars (\$2,500.00), plus reimbursement of all actual costs incurred by the Village, including, but not limited to, labor, equipment, materials, contractor charges, directional boring, pavement restoration, engineering, inspection, and any other costs necessary to complete the installation.

(c) Requests for new water service connections to property located outside the corporate limits of the Village shall be processed in accordance with Chapter 913 of the Codified Ordinances.

SECTION 2. The Village of North Baltimore hereby establishes the following sewer tap fees for new connections to the municipal sanitary sewer system:

(a) Residential.

New residential sanitary sewer service connections shall be subject to a flat sewer tap fee of Five Hundred Dollars (\$500.00).

(b) Commercial.

New commercial sanitary sewer service connections shall be subject to a base sewer tap fee of Five Hundred Dollars (\$500.00), plus reimbursement of all actual costs incurred by the Village, including, but not limited to, labor, equipment, materials, contractor charges, pavement restoration, excavation, backfill, engineering, inspection, and any other costs necessary to complete the installation.

SECTION 3. All inconsistent fee schedules, resolutions, ordinances, or parts thereof are hereby repealed to the extent of such inconsistency.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting in compliance with applicable Ohio law.

SECTION 5. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village for the reason that the existing water and sewer tap fees no longer reflect the actual cost of providing new utility service connections, and that the immediate implementation of revised fees is necessary to protect the financial integrity of the Village's water and sewer utilities. Therefore, this Ordinance shall take effect and be in force immediately upon its adoption.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____ ABSTAIN _____	YEAS _____ NAYS _____ ABSTAIN _____

ADOPTED AND EFFECTIVE this 11th day of August, 2026.

_____ Dee Hefner, President of Council Attest:	_____ Aaron Patterson, Mayor
_____ Mason Davis, Clerk of Council	

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 21

AN ORDINANCE APPROVING AN AGREEMENT FOR VILLAGE AUDITING SERVICES, AND
AUTHORIZING THE VILLAGE FISCAL OFFICER TO SIGN SUCH AGREEMENTS, AND
DECLARING AN EMERGENCY

WHEREAS, the Village of North Baltimore is a statutory village located in Wood County, Ohio, and

WHEREAS, the Village of North Baltimore has powers of local self-government pursuant to Ohio Constitution Article XVIII, Section 3, and

WHEREAS, the Village is required by state law to adhere to annual/bi-annual audit schedule, and

WHEREAS, the Village has limited timeframe to accept an agreement, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, THAT:

- 1. The Village Fiscal Officer is hereby authorized to enter into a contract with the auditing IPA firm, Charles E. Harris & Associates, on behalf of the Village of North Baltimore, for bi-annual auditing services for a 2 audit length period for Village, at hourly rates of \$70/hour for audit year 2025 and \$75/hour for audit years 2026-2027, at a max of 230 hours for 2025 and 260 hours for 2026-2027.
- 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any other committees that results in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.
- 3. This measure is an emergency measure necessary to the health, safety and welfare of the Village and its residents, for the reason that the Village must comply with filing deadlines in the referenced matters and there exist an insufficient number of regularly schedule council meetings to read this legislation three times.

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency ____ Yeas ____ Nays ____ Abstentions
Vote on Measure: ____ Yeas ____ Nays ____ Abstentions

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

OHIO AUDITOR OF STATE KEITH FABER



65 East State Street
Columbus, Ohio 43215
IPACorrespondence@ohioauditor.gov
(800) 282-0370

Item 4.

EXTENSION AGREEMENT

This Agreement between Auditor of State Keith Faber (Auditor), Village of North Baltimore, Wood County (Public Office), and Charles E. Harris & Associates, Inc an independent public accountant (IPA), extends an existing agreement between these parties as identified in SECTION I below and incorporated herein by reference. These parties agree to abide by all terms and conditions of the original agreement, except as specifically identified in Section II below, and that **no remuneration will be granted in relation to work performed under this modification/extension prior to the execution of this Agreement by all parties.**

SECTION I – ORIGINAL CONTRACT INFORMATION

Public Office Name on RFP	<u>Village of North Baltimore</u>		
Original Contract Period	<u>January 1, 2019 - December 31, 2024</u>		
Date RFP was issued	<u>August 25, 2020</u>	Date MOA Executed	<u>August 25, 2020</u>
Public Office Contact	<u>Justin Overmyer, Fiscal Officer</u>	E-mail	<u>nbfinance@northbaltimore.net</u>
IPA Contact	<u>John Phillips</u>	E-mail	<u>john.phillips@cehpcas.com</u>

SECTION II –EXTENSION INFORMATION

2025 will be a one-year single audit. 2026-2027 will be a biennial.

Extension Period: January 1, 2025 to December 31, 2027

Check one: Annual Audit ☒ or Biennial Audit ☒

The RFP and related contract are hereby amended for the audit periods noted above as follows:

Work Papers, Work Product, and Records Retention

The IPA will maintain all engagement documentation in segregated files. The IPA agrees to provide the Auditor of State unconditional access to examine and review engagement documentation created or obtained by the IPA involving its performance under the contract. The IPA agrees to provide copies of any engagement documentation determined necessary by the Auditor of State. The Auditor of State is bound by ORC 4701.19, which provides that an IPA's engagement documentation remains the property of the IPA, even in the possession of the Auditor of State's office, and are not public records available for public disclosure. In the case of support for a finding for recovery, the Auditor of State may request the IPA to sign a limited waiver of this statutory provision. The IPA also will maintain and provide access to timesheets and expense reports that support the IPA's invoices under the contract. All such engagement documentation, timesheets, and expense reports shall be retained by the IPA for a period of five (5) years from the date of completion of the contract.

Review of Reports and Work Papers - Access to / Retention Thereof

Upon completion of the engagement, the IPA will issue the reports thereon and provide an electronic portable document format (pdf) file to the Auditor of State at the following address:

ipareport@ohioauditor.gov

In addition, the IPA shall approve the list of recipients from the client's eServices account and any default recipients based on the entity type. The Client Recipient List must be approved by the IPA via the IPA Portal prior to submitting the report to ipareport@ohioauditor.gov. **Please note, the report is not considered "submitted" until all required information is received by the Auditor of State at the e-mail address above.**

SECTION II – EXTENSION INFORMATION (continued)

The Auditor of State's Center for Audit Excellence (CFAE) will perform desk reviews of all released reports. At the conclusion of each review, notification of the results of the review will be sent to the IPA and the Auditor of State's Regional Office for appropriate authorization regarding release of IPA remaining fees. The Auditor of State reserves the right to delay the release of fees and require corrective action if the engagement is not performed in accordance with the required professional standards and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, when applicable.

In addition to such desk report review, some engagements will be judgmentally selected to undergo work paper reviews. The IPA will receive notice of such reviews.

Should the reviews of reports or work papers indicate performance under this agreement is not in accordance with applicable professional standards or Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, the Auditor of State, in his sole judgment, may require performance of additional work, including possible report revisions, by the IPA in accordance with the fee provisions incorporated within the contract as originally endorsed by the parties thereto.

Costs associated with the Auditor of State contract administration and quality review processes will be borne by the Village of North Baltimore. The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>.

Authorized client contacts must activate their eServices login to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an eCheck option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly, and are sent to clients who have an outstanding balance through a paperless electronic billing system. Audit Services are charged monthly. The Village of North Baltimore will receive an email notification at the beginning of the month that a statement is available for review. The Village of North Baltimore should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

All engagement documentation and reports will be made available to the Auditor of State's office **unconditionally**, and must be retained, at the IPA firm's expense, for a minimum of five (5) years from the date of approval of the final reports, unless the firm is notified in writing by the Auditor of State or Village of North Baltimore of the need to extend the retention period.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review work papers, and make copies as determined necessary by the Auditor of State, relating to matters of continuing accounting significance as appropriate in accordance with AU-C 210 and AU-C 510.

Furthermore, should it be necessary for AOS to send a notice of proposed finding regarding a potential finding for recovery, AOS will require the IPA to execute a limited waiver, to be prepared by AOS. It is the AOS' policy to allow the individual subject to the proposed FFR to review the engagement documentation (i.e. work papers) on which the proposed finding is based. Since Ohio Rev. Code § 4701.19 provides that an IPA's engagement documentation remains the property of the IPA, even in the possession of the AOS, it is necessary for the IPA to execute the limited waiver for the sole purpose of permitting AOS to show supporting documents (i.e. work papers) to those subject to proposed findings for recovery.

Federal Awards

The IPA firm anticipates 1 major programs to be included in the Single Audit testing for each year of the contract.

SECTION II – EXTENSION INFORMATION (continued)**Contract Modifications**

Modifications should only be requested for issues which were not known at the time of the original proposal, including but not limited to, changes in accounting or professional standards, changes in reporting entity, significant changes in funding, due date changes, etc. IPAs must utilize the Contract Modification application via the IPA Portal, after any necessary discussions with the Auditor of State representative, and obtain the Public Office's approval per the Auditor of State's contract modification policy. The Auditor of State will review, and if determined appropriate, approve the signed contract modification, which will set forth the terms of the contract between the Auditor of State, the Public Office and the firm. **Such agreement must be executed by the Auditor of State prior to the performance of any additional work. No remuneration will be granted in relation to work performed prior to execution of such agreement.** Any additions or reductions to the work agreed to between the Public Office and the firm shall be at an hourly rate that will not exceed the average hourly rate for the corresponding fiscal period set forth in the schedule of fees and expenses included in the original dollar cost bid, except in limited circumstances approved by the Auditor of State where the total cost for the audit period does not exceed the original proposed amount.

The IPA agrees to work closely with the Auditor of State's office and the Public Office to resolve issues as they arise prior to performance of additional procedures perceived to be beyond the scope of a prudent proposal submitted in response to this Request for Proposals.

Note: If the contract requires MBE/EDGE participation (Section I.E), any change in hours must be evaluated to determine the impact on the 15% cost requirement. Any change in cost would impact the dollar amount required to be set aside for the MBE/EDGE firm. If the modification causes the hours to exceed 800, a MBE/EDGE firm must be added to the engagement for the affected period.

Hinkle Annual Financial Data Reporting System (Hinkle System)

As required by Ohio Revised Code 117.38, local public offices must file their annual financial reports with the Auditor of State (AOS). As described in Auditor of State Bulletin 2015-007, all entities required to file with the AOS must file electronically via the Hinkle Annual Financial Data Reporting System (Hinkle System).

As required by the Bulletin, any independent public accounting (IPA) firms contracted to perform audits for the AOS will audit the financial statements uploaded and submitted to the AOS via the Hinkle System. At the commencement of the audit, the IPA will verify with the entity that the financial statements submitted via the Hinkle System are the final, unaudited financial statements for the audit period. If the financial statements required modification, the entity must contact the AOS at HinkleSystem@ohioauditor.gov in order to re-file.

When financial statements filed via the Hinkle System are audited by the IPA firm, the Hinkle System will include an audit adjustment application which requires the IPA firm to key in audit adjustments for cities, counties, schools, community schools, townships, libraries and villages to Hinkle System data as part of the audit finalization procedures. The adjustments should be entered prior to submitting the final report package to ipareport@ohioauditor.gov.

Manner of Payment

The Auditor of State requires that electronic invoices be submitted for Auditor of State approval via the IPA Portal billing process prior to presenting the invoice to the Public Office for payment. No payments should be processed by the Public Office without Auditor of State approval.

Progress payments should be made on the basis of **work completed during the billing period** incurred in accordance with the firm's cost proposal. Interim billings shall cover a period of not less than a calendar month. Billings for work completed must be submitted to the Auditor of State timely.

For the final billing, invoices will be processed as above; however, they must provide total actual hours for the engagement. In addition, invoices must be submitted no later than 90 days after the release of the report by the Auditor of State's Clerk of the Bureau. Invoices may NOT be permitted to be submitted and accepted for processing after the 90 days have expired.

SECTION II – EXTENSION INFORMATION (continued)

All invoices must certify that all amounts set forth therein are properly due and payable for work performed by the IPA and/or by the specified qualified subcontractors, if applicable.

Subject to approval of the billing, the amount paid to the IPA for each billing shall be the total amount billed. However, under no circumstances shall the total amount paid prior to final acceptance of the engagement work for the fiscal period in question exceed eighty (80) percent of the total fee for the current engagement fiscal period, as specified in the contract. Upon approval of the final reports by the Auditor of State, the IPA may submit an invoice for the remainder due for the current engagement fiscal period. No payment shall be construed as acceptance of the engagement work or of any reports by the Auditor of State.

The Auditor of State may inspect the records and work papers of the IPA and of any subcontractor to determine the validity of billings. Adequate records shall be maintained by the IPA to support all billings.

Date Final Report is Due

It is anticipated this process will be completed and the final report delivered by 6/30 for each engagement period of the contract. The final report package should be e-mailed to ipareport@ohioauditor.gov no later than this date.

Affirmations

The IPA shall mark “Affirmed” or “N/A,” as applicable, for each of the affirmations noted in the attached Mandatory Elements Form.

Cost: Refer to the attached Schedule of Professional Fees and Expenses for details related to the costs associated with this Extension.

Indemnification

The IPA shall indemnify, defend, and hold harmless the Auditor of State, and its personnel, officers, and employees from and against any claims, liabilities, expenses or suits relating to this Agreement or the services provided by the IPA under this Agreement as to any suit, action, or claim asserted or prosecuted by third parties solely for death, bodily injury, or physical damage to real or tangible personal property to the extent directly and proximately caused by the negligent acts or intentional misconduct of the IPA or its subcontractor while engaged in the performance of the Services; and, at its own expense in any such instances, the IPA shall pay all attorneys’ fees, damages, court costs, and other expenses arising out of any such litigation or claim; and, at its own expense, the IPA shall satisfy and cause to be discharged any judgments as may be obtained against the Auditor of State or any of its personnel, officers, or employees pursuant to any such litigation or claim, provided, however, if there is also fault on the part of any entity or individual indemnified hereunder or any entity or individual acting on the Auditor of State’s behalf, the foregoing indemnification shall be on a comparative fault basis.

The IPA shall indemnify, defend and hold harmless the Auditor of State and its personnel from all Claims attributable to the claims or suits asserted or prosecuted by third parties for infringement by a Deliverable of any patent existing at the time of delivery and known to the IPA or copyright or any unauthorized use of any trade secret, except to the extent that such infringement or unauthorized use arises from, or could have been avoided except for (i) modification of such Deliverable other than by the IPA or its subcontractors or use thereof in a manner not contemplated by the Agreement, (ii) the failure of the indemnified party to use any corrections or modifications made available by the IPA, (iii) information, materials, instructions, specifications, requirements or designs provided by or on behalf of the indemnified party, or (iv) the use of such Deliverable in combination with any platform, product, network or data not provided by the IPA. If the Auditor of State or the Client’s use of any such Deliverable, or any portion thereof, is or is likely to be enjoined by order of a court of competent jurisdiction as such an infringement or unauthorized use, the IPA, at its option and expense, shall have the right to (x) procure for Auditor of State and Client the continued use of such Deliverable, (y) replace such Deliverable with a non-infringing Deliverable, or (z) modify such Deliverable so it becomes non infringing; provided that, if (y) or (z) is the option chosen by the IPA, the replacement or modified Deliverable is capable of performing substantially the same function. In the event the IPA cannot reasonably procure, replace or modify such Deliverable in accordance with the immediately preceding sentence, the IPA may require the

SECTION II – EXTENSION INFORMATION (continued)

Auditor of State and Client to cease use of such Deliverable and refund the professional fees paid to the IPA with respect to the Services giving rise to such Deliverable.

The foregoing provisions of this Section constitute the sole and exclusive remedy of the indemnified parties, and the sole and exclusive obligation of the IPA, relating to a claim that any of the IPA's Deliverables infringes any patent, copyright or other intellectual property right of a third party.

As a condition to the foregoing indemnity obligations, the IPA shall be given written notice of the assertion of such claims or suits for which indemnification is sought (an "Indemnity Claim") promptly after such matters are brought to the attention of the Auditor of State and shall cooperate in all reasonable and customary respects with the IPA in connection with any such Indemnity Claim, suit or claim covered by the indemnity obligation. The IPA shall be entitled to defend, settle, and control the handling of any such Indemnity Claim, in its sole discretion, with counsel of its own choosing. The IPA, however, shall not settle any such Indemnity Claim without the prior written consent of the Auditor of State (which shall not be unreasonably withheld) except such consent is not required if (1) the sole relief provided is the payment of monetary damages by the IPA or, to the extent that any non-monetary relief is provided, such non-monetary relief is applicable only to the IPA, (2) there is no admission of any fault or wrongdoing on the part of the Auditor of State, and (3) the compromise or settlement contains a full and unconditional release (other than a condition of receipt of payment from the IPA) of the Auditor of State from liability in respect of such Indemnity Claim. Subject to the assent of the Attorney General of Ohio, the Auditor of State shall be permitted to participate in (but not control) the defense and settlement of any such Indemnity Claim that impacts the interest of the state of Ohio and to employ separate counsel in connection with such Indemnity Claim. The fees and expenses of such separate counsel shall be at the Auditor of State's expense. Nothing contained herein, however, is intended to confer to any third party any right or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the IPA firm's liability for failure to comply with the terms of the Agreement or for professional negligence or misconduct.

The IPA shall be solely responsible to Auditor of State and the Client for the performance of the services provided by the IPA under this Agreement. The Client agrees that it will not bring any claims or suits arising from or relating to the IPA's performance of the services under this Agreement against the Auditor of State.

SECTION III – RECITALS/APPROVAL

Due to the need for a contract extension, as stated in SECTION II above, the parties with intent to be legally bound agree as follows:

1. IPA shall, in the performance of its engagements related to the Public Office for the fiscal period(s) set forth in the original Contract, previous Modification Agreements, and in this Agreement, perform all engagement work as set forth in the original Memorandum of Agreement, previous Modifications Agreements and in this Agreement;
2. The performance of the engagement work provided for in this Agreement, and all related payments provided for herein, shall in all respects be subject to the terms and conditions set forth in the original Contract;
3. Should this extension result in the total hours of the contract to exceed the threshold established for use of a MBE/EDGE subcontractor, the IPA shall follow all minority participation and other relevant requirements of the original contract. If applicable, the required MBE/EDGE subcontractor with respect to this Agreement will be:

Subcontractor: n/a

Address: _____

4. Should this extension involve the use of other subcontractors, the IPA shall follow all relevant requirements of the original contract. If applicable, the other subcontractor with respect to this Agreement will be:

Subcontractor: n/a

Address: _____

In the event of any conflict or inconsistency between the provisions of this Agreement and the parties' prior contract, the provisions of this Agreement shall control in all respects.

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

John J. Phillips Digitally signed by John J. Phillips
Date: 2026.08.04 10:46:27 -04'00'

Charles E. Harris & Associates, Inc

Date

Legislative Authority or Designee for

Date

Village of North Baltimore

Auditor of State

Date

Village of North Baltimore

Wood

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
TO SUPPORT THE TOTAL ALL-INCLUSIVE FIXED FEE
FOR AUDIT SERVICES – January 1, 2025 - December 31, 2027 EXTENSION

		<u>Hours</u>	<u>Average Hourly Rate</u>	<u>Total Fixed fee</u>	<u>Amount attributed to MBE/EDGE (if applicable)</u>
Partners		<u>18</u>			
Managers		<u></u>			
Supervisory staff		<u>82</u>			
Staff		<u>130</u>			
Other (specify):		<u></u>			
Total for period ending	2025	<u>230</u>	\$ <u>70.00</u>	\$ <u>16,100.00</u>	\$ <u></u>

		<u>Hours</u>	<u>Average Hourly Rate</u>	<u>Total Fixed fee</u>	<u>Amount attributed to MBE/EDGE (if applicable)</u>
Fiscal period ending	26-27	<u>260</u>	\$ <u>75.00</u>	\$ <u>19,500.00</u>	\$ <u></u>
Fiscal period ending	20xx	<u></u>	\$ <u></u>	\$ <u>0.00</u>	\$ <u></u>
Fiscal period ending	20xx	<u></u>	\$ <u></u>	\$ <u>0.00</u>	\$ <u></u>
Fiscal period ending	20xx	<u></u>	\$ <u></u>	\$ <u>0.00</u>	\$ <u></u>
Total for fiscal periods	<u>2025 - 2027</u>	<u>490</u>	\$ <u></u>	\$ <u>35,600.00</u>	\$ <u>0.00</u>

MANDATORY ELEMENTS
Required Affirmations

Item 4.

PUBLIC OFFICE: Village of North Baltimore COUNTY: Wood

CONTRACT NUMBER: DA513-559B1 CONTRACT PERIOD: January 1, 2025 - December 31, 2027

To be considered, **the proposal must address every one of the elements**. When these are not fully addressed, proposals will be considered non-responsive to the RFP and will not be evaluated further. Please ensure these affirmations are the first element of your firm's proposal and indicate your firm's agreement with the affirmation by checking the respective box for each affirmation.

1.	<u>CPA Licensure Laws</u> Our firm is licensed by the Ohio Accountancy Board to do business in Ohio and will remain in compliance with Ohio CPA licensure laws and rules.	☒ Affirmed
2.	<u>CPE requirements</u> Our firm and all assigned key professional staff are, and will remain, in compliance with governmental qualification standards, including governmental continuing education requirements.	☒ Affirmed
3.a.	<u>Peer Review (Opt. 1)</u> Our firm has undergone an external quality control peer review, conducted in accordance with generally accepted government auditing standards, within the last three years and received a pass rating. The current report is on file with the Auditor of State's Office.	☒ Affirmed ☐ N/A
3.b.	<u>Peer Review (Opt. 2)</u> In accordance with GAGAS 3.97, our firm is not yet required to have an external quality control peer review, conducted in accordance with generally accepted government auditing standards. When required, our firm will have the appropriate peer review conducted and provide a copy of the report to the Auditor of State's Office.	☐ Affirmed ☒ N/A
4.	<u>Ohio Ethics Laws</u> Our firm and all assigned key professional staff are, and will remain, in compliance with the requirements of Ohio's Ethics Law, as applicable and found at § 2921.42 and in Chapter 102 of the Ohio Revised Code.	☒ Affirmed
5.	<u>Rules and Laws Regarding Conflicts of Interest</u> Our firm and all assigned key professional staff are, and will remain, in compliance with laws and rules regarding conflicts of interest.	☒ Affirmed
6.	<u>Unresolved Findings for Recovery</u> Our firm is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Rev. Code § 9.24, or our firm has taken appropriate remedial steps required under R.C. § 9.24. Our firm agrees that if this statement is deemed to be false, the contract shall be declared "void ab initio" between the parties, and Village of North Baltimore will not be obligated to pay for goods or services rendered under the contract. Any funds paid under the contract shall be remitted by our firm to <u>Village of North Baltimore</u> or an action for recovery of such payments may result.	☒ Affirmed
7.a.	<u>Independence - Nonaudit Services Provided (Opt. 1)</u> ➤ Our firm has listed and described in our proposal any and all nonaudit services that have been provided to <u>Village of North Baltimore</u> over the previous five (5) years from the date of our proposal or are expected to be provided during the contract term; ➤ Our firm and all assigned key professional staff are independent of <u>Village of North Baltimore</u> as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm and all assigned key professional staff are, and will remain, in compliance with GAO rules relating to auditor independence; and ➤ In providing such nonaudit services, our firm did not perform management functions, make management decisions for <u>Village of North Baltimore</u> nor led reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude our firm would be auditing our own work.	☐ Affirmed ☒ N/A
7.b.	<u>Independence - Nonaudit Services NOT Provided (Opt. 2)</u> ➤ Our firm and all assigned key professional staff are independent of <u>Village of North Baltimore</u> as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm has not provided nonaudit services affecting the audit periods that involved performing management functions or making management decisions for <u>Village of North Baltimore</u> and ➤ If selected, our firm will not provide nonaudit services to <u>Village of North Baltimore</u> during the term of the contract that would require our firm to perform management functions or make management decisions for the entity, or would lead reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude that our firm would be auditing our own work.	☒ Affirmed ☐ N/A
8.	<u>Independence - Entity's Components</u> ➤ Our firm and all assigned key professional staff are independent of the entity's components listed in Section III (G); of the Request for Proposal.	☐ Affirmed ☒ N/A

9.a.	<u>Independence - Entity's Components - Nonaudit Services Provided (Opt. 1)</u>	Item 4.
	➤ Our firm has listed and described in our proposal any and all nonaudit services that have been provided to <u>Village of North Baltimore</u>'s components listed in Section III(G) of the Request for Proposal over the previous five (5) years from the date of our proposal, or are expected to be provided during the contract term; ➤ Our firm and all assigned key professional staff are independent of <u>Village of North Baltimore</u>'s components as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm and all assigned key professional staff are, and will remain, in compliance with GAO rules relating to auditor independence; and ➤ In providing such nonaudit services, our firm did not perform management functions, make management decisions for <u>Village of North Baltimore</u>'s components nor led reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude our firm would be auditing our own work.	☐ Affirmed ☒ N/A
9.b.	<u>Independence - Entity's Components - Nonaudit Services NOT Provided (Opt. 2)</u>	
10.	<u>Personal and External Impairments</u>	
11.	<u>Inappropriate Public Office Contact</u> Our firm and all assigned key professional staff have not made, and will not make, any contact with personnel of the <u>Village of North Baltimore</u> regarding this request for proposal other than allowed by Section I. C. of the RFP.	☒ Affirmed
12.	<u>Subcontractors</u> If subcontractors are engaged, our firm will ensure the subcontractor(s) have met all applicable elements listed in the affirmations above.	☐ Affirmed ☒ N/A
13.	<u>Irrevocable Offer</u> Our firm's proposal is a firm and irrevocable offer for 90 days.	☒ Affirmed

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026-22

AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO SOLICIT, RECEIVE, AND ENTER INTO AN ELECTRIC SUPPLY CONTRACT BASED ON A FIXED-RATE PRICING STRUCTURE, AND DECLARING AN EMERGENCY

WHEREAS, the Village of North Baltimore requires electric supply for municipal buildings, facilities, and operations; and

WHEREAS, electric supply pricing is determined by market conditions and may not be finalized at the time council authorization is required; and

WHEREAS, council desires to authorize the Fiscal Officer to evaluate proposals for electric supply and to enter into a contract once a supplier provides a fixed-rate pricing structure consistent with the requirements of this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, OHIO:

- 1. Council hereby approves the use of a fixed-rate pricing structure, defined as a rate that remains constant for the duration of the contract term, regardless of market fluctuations. The final rate shall be determined at the time of contract execution and shall be consistent with the pricing structure described herein.**
- 2. Upon receipt and evaluation of proposals, the Fiscal Officer are authorized to enter an electric supply contract with the provider offering the most advantageous fixed-rate pricing structure, provided the rate is reasonable and in the best interest of the Village.**
- 3. The contract term shall not exceed _____ months and shall begin the following month after execution.**
- 4. The Fiscal Officer shall report the selected supplier and final fixed rate to council at the next regular meeting following contract execution.**
- 5. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the Village, to ensure uninterrupted electric service. It shall take effect immediately upon passage.**

The motion to adopt the foregoing ordinance was moved by Member _____ and seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions
Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2026.

**_____
Dee Hefner, President of Council**

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk-Treasurer

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 23

AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR

WHEREAS, The Wood County Auditor requires that the Village legislative authority adopt an estimate of revenues anticipated to be received by the Village during the next calendar year; and

WHEREAS, The Village Finance Officer has prepared an estimate of revenues for the budget year beginning January 1, 2027

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

SECTION 1. That the Estimate of Revenues prepared by the Village Finance Officer, include 1. – Estimated General Fund Revenues, totaling \$4,167,137.91 including balance carried forward. 2. – Estimated Revenues for the Special Assessments, Tree Maintenance, Street Cleaning, Street Lighting, Sidewalks, Street Paving & Reconstruction, and Fire Levy Fund including balance carried forward totaling \$609,271.69 3. – Estimates for Governmental Special Revenues totaling \$670,355.93; Capital Project Funds totaling \$280,583.30; Enterprise Fund Revenues totaling \$10,661,130.43; and Fiduciary Funds totaling \$392,919.33, and all including balance carried forward; together with listing the balances due on voted issues and the amounts required to be collected to pay principal and interest on same are adopted and approved. The Clerk is authorized and directed to send a certified copy of the within ordinance together with all attached Exhibits to the Wood County Auditor immediately upon passage.

SECTION 2. This ordinance is necessary to establish the Estimate of Revenues as listed for the year beginning January 1, 2027, and to certify the same to the Wood County Auditor.

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____

ADOPTED AND APPROVED this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 -24

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT UTILITIES AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND DECLARE AN EMERGENCY

WHEREAS, the Village of North Baltimore administration has compiled a listing of unpaid utility accounts; and

WHEREAS, the current property owners have received further notice of the delinquency amount and had an opportunity to make payment before final passage of this ordinance; and

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the total amount owed on each utility account shall be certified to the 2025 tax duplicate for collection in 2026 to the Wood County Auditor.

SECTION II. Said special assessments totaling Five Thousand Four-Hundred Twenty-Seven Dollars and Eighty-One Cents (\$5,427.81), shall be payable annually in two equal installments during the period of assessments; that said assessments are hereby levied on the parcels listed in Exhibit A, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III. The assessment must be certified to the Wood County Auditor annually on or before the month of September to be assured certification on the 2026 tax duplicate collected in 2027.

SECTION IV. This ordinance is an emergency measure and shall go into force and effect on its passage. The reason for the emergency is that it is necessary to submit the amount owed for delinquent utilities and certify the same to the Wood County Auditor on or before the month of September or risk losing the delinquent utilities revenue thus protecting the health, safety, and general welfare of the Village citizens.

Passed in Council this 8th day of September 2026.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL
ADOPTION	
YEAS ____ NAYS ____	YEAS ____ NAYS ____

ADOPTED AND APPROVED this 8th day of September 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
---	---------------------------------

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 25

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF GRASS MOWING AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of North Baltimore administration has compiled a listing of properties in violation of the village weed ordinance; and

WHEREAS, the current property owners have received further notice of the violation and had an opportunity to maintain the property before final passage of this ordinance; and

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the total amount owed for high grass mowing on each property shall be certified to the 2026 tax duplicate for collection in 2027 to the Wood County Auditor.

SECTION II. Said special assessments totaling One Thousand Five Hundred Fifty Dollars and Zero Cents (\$1550.00), shall be payable annually in two equal installments during the period of assessments; that said assessments are hereby levied on the parcels listed in Exhibit A, for the year 2026. The Clerk is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III. The assessment must be certified to the Wood County Auditor annually on or before the month of September to be assured certification on the 2026 tax duplicate collected in 2027.

SECTION IV. This ordinance is an emergency measure and shall go into force and effect on its passage. The reason for the emergency is that it is necessary to submit the amount owed for high grass mowing and certify the same to the Wood County Auditor on or before the month of September or risk losing the high grass mowing revenue thus protecting the health, safety, and general welfare of the Village citizens.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS _____ NAYS _____ ABSTAIN _____

VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____ ABSTAIN _____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 -26

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CLEANING THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of North Baltimore has for several years, financed the cleaning of streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue illuminating the streets, alleys, ways and other public places in the Village by furnishing electricity financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of the cleaning of streets, alleys, ways and public places in the Village including the cost of necessary equipment to perform said work shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Eighty-Six Thousand Dollars (\$86,000.00), and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this __ day of ____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 27

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF LIGHTING OF THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Village of North Baltimore has for several years, financed the lighting of streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue illuminating the streets, alleys, ways and other public places in the Village by furnishing electricity financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of lighting the streets, alleys, ways and public places in the Village including the cost of furnishing electrical energy shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Seventy Thousand Dollars (\$78,000.00) and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

Passed in Council this 8th day of September 2026.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____	YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____day of _____, 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
---	---------------------------------

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 28

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF TRIMMING, MAINTAINING AND PLANTING OF TREES ALONG THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2025, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Village of North Baltimore has financed the cost of trimming, maintaining and planting of trees along the streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue having the trimming, maintenance and planting of trees along the streets, alleys, ways and other public places in the Village financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of the trimming, maintaining and planting of trees along the streets, alleys, ways and public places in the Village shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Twenty-Two Thousand Dollars (\$22,000.00), and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____	YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
---	---------------------------------

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 25

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF GRASS MOWING AS A SPECIAL ASSESSMENT TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of North Baltimore administration has compiled a listing of properties in violation of the village weed ordinance; and

WHEREAS, the current property owners have received further notice of the violation and had an opportunity to maintain the property before final passage of this ordinance; and

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the total amount owed for high grass mowing on each property shall be certified to the 2026 tax duplicate for collection in 2027 to the Wood County Auditor.

SECTION II. Said special assessments totaling One Thousand Five Hundred Fifty Dollars and Zero Cents (\$1550.00), shall be payable annually in two equal installments during the period of assessments; that said assessments are hereby levied on the parcels listed in Exhibit A, for the year 2026. The Clerk is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III. The assessment must be certified to the Wood County Auditor annually on or before the month of September to be assured certification on the 2026 tax duplicate collected in 2027.

SECTION IV. This ordinance is an emergency measure and shall go into force and effect on its passage. The reason for the emergency is that it is necessary to submit the amount owed for high grass mowing and certify the same to the Wood County Auditor on or before the month of September or risk losing the high grass mowing revenue thus protecting the health, safety, and general welfare of the Village citizens.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____ ABSTAIN _____	YEAS _____ NAYS _____ ABSTAIN _____

ADOPTED AND EFFECTIVE this ____day of _____, 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
---	---------------------------------

Attest:

Mason Davis, Clerk of Council

	SIDEWALK	STREET LIGHTING	STREET CLEANING	TREE MAINTENANCE
Current Assesment Revenue	\$60,000.00	\$78,000.00	\$86,000.00	\$22,000.00
Approx. CPI %	3.80%	3.80%	3.80%	3.80%
2027 Assessment Revenues	\$62,280.00	\$80,964.00	\$89,268.00	\$22,836.00

CERTIFICATION OF SPECIAL ASSESSMENTS
SHORT TERM
(BENEFIT BASIS)

Item 8.

TO: MATTHEW OESTREICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

THIS IS TO CERTIFY THAT THE FOLLOWING PARCELS ARE TO BE PLACED ON THE UPCOMING **2026**
TAX DUPLICATE FOR ONE YEAR OF COLLECTION, PAYABLE IN TWO EQUAL INSTALLMENTS, WITH
THE PROJECT KNOWN AS HIGH GRASS MOWING

	PARCEL NUMBER	OWNER'S NAME	AMOUNT TO ASSESS
1	F23-310-350204008000	FROST JAXSON E	\$500.00
4	F23-310-360107019000	NEIER FRANCES JR & TIM LYN ALLEN	\$1,050.00
3	F23-310-	0	\$0.00
4	F23-310-	0	\$0.00
5	F23-310-	0	\$0.00
6	F23-310-	0	\$0.00
9			
10		TOTAL	\$1,550.00
11			
12			
13			
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ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026	JUSTIN M OVERMYER	FISCAL OFFICER
	205 N. MAIN ST.	ADDRESS
	NORTH BALTIMORE, OH 45872	
	419-257-2394	PHONE
	9/8/2026	DATE

CERTIFICATION OF SPECIAL ASSESSMENTS
FOR SIDEWALK CONSTRUCTION, REPAIR, REPLACEMENT, AND MAINTENANCE
VALUATION \$71,312.94

TO: MATTHEW OESTREICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

I, JUSTIN M OVERMYER, FISCAL OFFICER OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO DO HEREBY CERTIFY THAT THE COUNCIL OF SAID VILLAGE HAS ORDERED THAT THE COST AND EXPENSE OF CONSTRUCTING, REPAIRING, REPLACING, AND MAINTAINING SIDEWALKS, FOR THE TAX YEAR **2026** BE PAID FOR BY SPECIAL ASSESSMENT UPON THE LOTS AND LANDS, AS LISTED ON THE REAL ESTATE DUPLICATE, WITHIN SAID VILLAGE, AND THAT FOR PURPOSES THERE SHALL BE LEVIED AND ASSESSED ACCORDING TO VALUATION FOR A TOTAL AMOUNT OF **\$62,280.00** FOR THE FULL YEAR, PAYABLE IN TWO EQUAL INSTALLMENTS, AND THAT SUCH ASSESSMENTS WERE ORDERED TO BE CERTIFIED BY ME TO YOU TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES.

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026

JUSTIN M OVERMYER	FISCAL OFFICER
205 N. MAIN ST.	ADDRESS
NORTH BALTIMORE, OH 45872	
419-257-2394	PHONE
9/8/2026	DATE

SPECIFY BY YES OR NO THOSE
PARCELS TO BE ASSESSED:

YES	RESIDENTIAL
YES	PUBLIC UTILITY
YES	EXEMPT

CERTIFICATION OF SPECIAL ASSESSMENTS
FOR MUNICIPAL STREET LIGHTING
VALUATION \$71,312.94

Item 8.

TO: MATTHEW OESTREICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

I, JUSTIN M. OVERMYER, FISCAL OFFICER OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO DO HEREBY CERTIFY THAT THE COUNCIL OF SAID VILLAGE HAS ORDERED THAT THE COST AND EXPENSE OF THE LIGHTING OF THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN SAID VILLAGE, AND THE FURNISHING OF ELECTRICAL ENERGY, FOR THE TAX YEAR **2026** BE PAID FOR BY SPECIAL ASSESSMENT UPON THE LOTS AND LANDS, AS LISTED ON THE REAL ESTATE TAX DUPLICATE, WITHIN SAID VILLAGE, AND THAT FOR PURPOSES THERE SHALL BE LEVIED AND ASSESSED ACCORDING TO VALUATION FOR A TOTAL AMOUNT OF **\$80,964.00** FOR THE FULL YEAR, PAYABLE IN TWO EQUAL INSTALLMENTS, AND THAT SUCH ASSESSMENTS WERE ORDERED TO BE CERTIFIED BY ME TO YOU TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES.

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026

<u>JUSTIN M OVERMYER</u>	FISCAL OFFICER
<u>205 N. MAIN ST.</u>	ADDRESS
<u>NORTH BALTIMORE, OH 45872</u>	
<u>419-257-2394</u>	PHONE
<u>9/8/2026</u>	DATE

SPECIFY BY YES OR NO THOSE
PARCELS TO BE ASSESSED:

<u>YES</u>	RESIDENTIAL
<u>YES</u>	PUBLIC UTILITY
<u>YES</u>	EXEMPT

CERTIFICATION OF SPECIAL ASSESSMENTS
FOR MUNICIPAL TREE MAINTENANCE
VALUATION \$71,312.94

Item 8.

TO: MATTHEW OESTREICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

I, JUSTIN M. OVERMYER, FISCAL OFFICER OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO DO HEREBY CERTIFY THAT THE COUNCIL OF SAID VILLAGE HAS ORDERED THAT THE COST AND EXPENSE OF PROVIDING FOR THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES FOR THE PURPOSE OF CONTROLLING THE BLIGHT AND DISEASE OF SAME; AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHT OF WAY OF THE VILLAGE, FOR THE TAX YEAR **2026** BE PAID FOR BY SPECIAL ASSESSMENT UPON THE LOTS AND LANDS, AS LISTED ON THE REAL ESTATE TAX DUPLICATE, WITHIN SAID VILLAGE, AND THAT FOR PURPOSES THERE SHALL BE LEVIED AND ASSESSED ACCORDING TO VALUATION FOR A TOTAL AMOUNT OF **\$22,836.00**, FOR THE FULL YEAR, PAYABLE IN TWO EQUAL INSTALLMENTS, AND THAT SUCH ASSESSMENTS WERE ORDERED TO BE CERTIFIED BY ME TO YOU TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES.

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026

<u>JUSTIN M OVERMYER</u>	FISCAL OFFICER
<u>205 N. MAIN ST.</u>	ADDRESS
<u>NORTH BALTIMORE, OH 45872</u>	
<u>419-257-2394</u>	PHONE
<u>9/8/2026</u>	DATE

SPECIFY BY YES OR NO THOSE
PARCELS TO BE ASSESSED:

<u>YES</u>	RESIDENTIAL
<u>YES</u>	PUBLIC UTILITY
<u>YES</u>	EXEMPT

CERTIFICATION OF SPECIAL ASSESSMENTS
FOR MUNICIPAL STREET CLEANING
VALUATION \$71,312.94

Item 8.

TO: MATTHEW OESTREICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

I, JUSTIN M. OVERMYER, FISCAL OFFICER OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO DO HEREBY CERTIFY THAT THE COUNCIL OF SAID VILLAGE HAS ORDERED THAT THE COST AND EXPENSE OF CLEANING STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN SAID VILLAGE, FOR THE TAX YEAR **2026**, BE PAID FOR BY SPECIAL ASSESSMENT UPON THE LOTS AND LANDS, AS LISTED ON THE REAL ESTATE TAX DUPLICATE, WITHIN SAID VILLAGE, AND THAT FOR PURPOSES THERE SHALL BE LEVIED AND ASSESSED ACCORDING TO VALUATION FOR A TOTAL AMOUNT OF **\$89,268.00**, FOR THE FULL YEAR, PAYABLE IN TWO EQUAL INSTALLMENTS, AND THAT SUCH ASSESSMENTS WERE ORDERED TO BE CERTIFIED BY ME TO YOU TO BE PLACED UPON THE TAX DUPLICATE AND COLLECTED AS OTHER TAXES.

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
NORTH BALTIMORE VILLAGE COUNCIL ON SEPTEMBER 8, 2026

<u>JUSTIN M OVERMYER</u>	FISCAL OFFICER
<u>205 N. MAIN ST.</u>	ADDRESS
<u>NORTH BALTIMORE, OH 45872</u>	
<u>419-257-2394</u>	PHONE
<u>9/8/2026</u>	DATE

SPECIFY BY YES OR NO THOSE
PARCELS TO BE ASSESSED:

<u>YES</u>	RESIDENTIAL
<u>YES</u>	PUBLIC UTILITY
<u>YES</u>	EXEMPT

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 -26

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CLEANING THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of North Baltimore has for several years, financed the cleaning of streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue illuminating the streets, alleys, ways and other public places in the Village by furnishing electricity financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of the cleaning of streets, alleys, ways and public places in the Village including the cost of necessary equipment to perform said work shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Eighty-Six Thousand Dollars (\$86,000.00), and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this __ day of ____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 27

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF LIGHTING OF THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2026, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Village of North Baltimore has for several years, financed the lighting of streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue illuminating the streets, alleys, ways and other public places in the Village by furnishing electricity financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of lighting the streets, alleys, ways and public places in the Village including the cost of furnishing electrical energy shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Seventy Thousand Dollars (\$78,000.00) and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

Passed in Council this 8th day of September 2026.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____	YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____day of _____, 2026.

_____ Dee Hefner, President of Council	_____ Aaron Patterson, Mayor
---	---------------------------------

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 - 28

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF TRIMMING, MAINTAINING AND PLANTING OF TREES ALONG THE STREETS, ALLEYS, WAYS AND OTHER PUBLIC PLACES IN THE VILLAGE OF NORTH BALTIMORE FOR 2025, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Village of North Baltimore has financed the cost of trimming, maintaining and planting of trees along the streets, alleys, ways and other public places in the Village of North Baltimore by special assessments levied on all the lots and lands in the Village of North Baltimore by a percentage of the tax valuation of the property assessed; and

WHEREAS, it is deemed advisable to continue having the trimming, maintenance and planting of trees along the streets, alleys, ways and other public places in the Village financed by special assessments.

NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: That the cost and expense of the trimming, maintaining and planting of trees along the streets, alleys, ways and public places in the Village shall be paid by special assessments levied upon the lots and lands within the Village, excluding tax exempt property.

SECTION II. Said special assessment shall be Twenty-Two Thousand Dollars (\$22,000.00), and shall be payable annually in two equal installments during the period of the assessment; that said assessments are hereby levied on all the lots and lands in the Village of North Baltimore, excluding tax exempt property, for the year 2026. The Finance Officer is authorized and directed to certify the same to the County Auditor of Wood County, Ohio to be collected as other taxes are collected and paid.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE	VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____	YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this __ day of ____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

1st Reading: August 11, 2026

2nd Reading: August 18, 2026

Emergency Reading: September 8, 2026

Effective Date: September 8, 2026

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026-29

AN ORDINANCE ENACTING A SPECIAL ASSESSMENT FOR THE COST AND EXPENSE OF CONSTRUCTING, REPAIRING, REPLACING, AND MAINTAINING SIDEWALKS, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY.

WHEREAS, the Village of North Baltimore recognizes the importance of safe, accessible sidewalks for the safety and convenience of all residents and visitors; and

WHEREAS, the Village Council has determined that a village-wide special assessment is the most equitable method to ensure all property owners contribute proportionally to the construction, repair, replacement, and maintenance of the Village's sidewalks, recognizing that the sidewalk network benefits all residents, businesses, and visitors; and

WHEREAS, Council wishes to establish a defined total assessment amount and a clear method of apportionment to ensure transparency, consistency, and compliance with Ohio law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO, three-fourths (3/4) of all members elected to Council concurring:

SECTION I: The total cost to be funded through this village-wide special assessment shall not exceed \$60,000 per year for sidewalk construction, repair, replacement, and maintenance, including administrative costs associated with managing the program.

SECTION II: The total annual assessment amount shall be apportioned equally among all taxable parcels within the Village, excluding tax-exempt properties. Each taxable parcel shall be assessed as an equal amount, regardless of size, frontage, or zoning classification.

SECTION III: Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and general welfare of the Village and its residents and shall to into immediate effect upon the passage thereof.

Passed in Council this 8th day of September 2026.

VOTE ON FINAL ADOPTION

YEAS _____ NAYS _____

ADOPTED AND APPROVED this 8th day of September 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 23– 2026

A RESOLUTION APPROVING A STANDARD MASTER PROFESSIONAL SERVICES AGREEMENT FOR USE BY THE VILLAGE OF NORTH BALTIMORE; AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE SUCH AGREEMENTS WITH QUALIFIED CONSULTANTS IN ACCORDANCE WITH APPLICABLE LAW AND THE VILLAGE'S PURCHASING POLICY; AND DECLARING AN EMERGENCY.

WHEREAS, the Village of North Baltimore regularly retains engineers, architects, surveyors, planners, environmental consultants, information technology consultants, grant administrators, attorneys, and other qualified professional consultants to provide services for the Village; and

WHEREAS, Council finds that adopting a standard Master Professional Services Agreement will promote consistency in contracting, improve administrative efficiency, reduce legal costs, and ensure that professional services are performed under terms and conditions that adequately protect the interests of the Village; and

WHEREAS, Council further finds that establishing a standard agreement will streamline the procurement of professional services while maintaining compliance with applicable law and the Village's Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Master Professional Services Agreement attached hereto as Exhibit A is hereby approved as the Village's standard form of agreement for professional services.

SECTION 2. The Village Administrator is hereby authorized to execute the Master Professional Services Agreement, in substantially the form attached as Exhibit A, with qualified consultants selected in accordance with applicable law and the Village's Purchasing Policy.

SECTION 3. The Village Administrator may approve and execute non-substantive modifications to the approved agreement that are necessary to complete the transaction or comply with applicable law, provided such modifications do not materially alter the legal rights or obligations of the Village. Any substantive modification shall require approval by the Village Solicitor and, where required by law or Council action, additional authorization by Council.

SECTION 4. Nothing in this Resolution shall be construed as authorizing the expenditure of Village funds or waiving any requirement imposed by applicable law, the Village's Purchasing Policy, or fiscal certification requirements.

SECTION 5. All resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare by establishing a uniform agreement for professional services to improve the efficiency of Village operations; therefore, this Resolution shall take effect immediately upon its passage.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

EXHIBIT A: Resolution 23-2026

MASTER PROFESSIONAL SERVICES CONTRACT

Village of North Baltimore

205 North Main Street

North Baltimore, OH 45872

THIS PROFESSIONAL SERVICES CONTRACT is entered into as of **Effective Date (written-out)** (“Effective Date”) by and between Village of North Baltimore, with an address of 205 North Main Street, North Baltimore, OH 45872 (“Village”), and **Consultant**, having an address of **Consultant Address 1**, **Consultant Address 2** (“Consultant”).

For and in consideration of the mutual covenants, agreements, terms and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Village and Consultant agree as follows:

ARTICLE 1 - DEFINITIONS AND INTERPRETATIONS

1.1 Capitalized terms have the following definitions:

- (a) **“Ethics Laws”** means all applicable federal and Ohio laws governing ethics, conflicts of interest, gifts, gratuities, and public contracting.
- (b) **“Claims”** means claims, damages, losses, liabilities, costs, expenses, judgments, and causes of action asserted by third parties.
- (c) **“Village”** means (i) the Village of North Baltimore, Ohio. Task Order
- (d) **“Village Services Site”** means a location owned, leased or controlled by Village where Services is performed.
- (e) **“Confidential Information”** means all financial, technical or other proprietary information, including all data, knowhow, trade secrets, agreements, documents, Records, designs, unpublished creative services, plans, drawings, codes, formulas, procedures, operations, strategies, pricing, statistics, discounts, rebates, schedules, maps, locations and all copies thereof, that may be furnished or disclosed, whether oral, written or electronic in form, to Consultant or its Affiliates by Village, or acquired by Consultant or its Affiliates, directly or indirectly, from Village. Further, Confidential Information includes all memoranda, notes, reports, documents, and other media containing any such Confidential Information as well as any copies, extracts, derivations, computer-generated studies, reports and data containing Confidential Information prepared by or for the benefit of Consultant or its Affiliates in connection with carrying out any Services hereunder, including that resulting from an inspection of any facility of Village. Confidential Information does not include information which Consultant can demonstrate (i) is or becomes generally available to the public through no breach of the obligations imposed by this Contract, (ii) was already known to Consultant or its Affiliates on a non-confidential basis prior to its disclosure, (iii) becomes available on a non-confidential basis from a third person who is not otherwise bound by a confidentiality agreement with either of the Parties, (iv) is independently developed by either Party without use of or reference to the Confidential Information and without violating any obligations under this Contract or, (v) is, subject to the requirements of this Contract, required to be disclosed in order to comply with Law. Any combination of features will not be deemed to be within the foregoing exclusions merely because individual features are in Consultant’s or its Affiliates’ possession or generally available to the public, but only if the combination itself and its principle of operation are in Consultant’s or its Affiliates’ possession or are generally available to the public. Confidential Information shall not include records that are required to be disclosed under Ohio public records laws.
- (f) **“Consultant”** has the meaning set forth in the preamble.

- (g) **“Contract”** means this Professional Services Contract.
- (h) **“Hourly Services”** means Services compensated based upon agreed hourly rates set forth in the applicable Task Order or other written authorization approved by the Village.
- (i) **“Default”** means (i) a Party fails to perform any of its material duties or obligations under this Contract, (ii) the occurrence of an event that with or without the passage of time or the giving of notice, or both, would constitute a material breach or default or (iii) a Party files a petition or otherwise commences or authorizes the commencement of a proceeding under any bankruptcy or similar Law for the protection of creditors or has any such petition filed or proceeding commenced against it or its assets, or otherwise become bankrupt or insolvent, however evidenced, or be unable to pay its debts as they fall due.
- (j) **“Dispute”** means all controversies or Claims between the Parties that arise out of this Contract or the construction, interpretation, performance, breach, termination, enforceability or validity of this Contract or the commercial, economic or other relationship of the Parties, whether such controversy or Claim is based on rights, privileges or interests recognized by or based upon statute, contract, tort, common law or otherwise.
- (k) **“Effective Date”** has the meaning set forth in the preamble.
- (l) **“Force Majeure”** means an event or occurrence which by the exercise of reasonable diligence the affected Party is or was unable to prevent or overcome and which prevents the affected Party from performing its obligations under this Contract; provided that “Force Majeure” will not include financial difficulty or encountering conditions generally inherent in the character of services contemplated in the scope of Services.
- (m) **“Indemnitees”** means The Village of North Baltimore and its elected officials, officers, employees, officers, boards, commissions, and authorized agents.
- (n) **“Law”** means any applicable treaty, constitution, charter, act, statute, federal, state and local laws, ordinance, code, rule, regulation, resolution, permit, order, decree, mandate, injunction, writ, directive, interpretation, or final non-appealable judgment adopted, enacted, issued, promulgated or ratified by any governmental entity and having the force of law, including, those laws affecting equal opportunity and business opportunities, wage and hour laws, labor laws, health and safety laws, national security laws, ABAC Law, Sanctions Law or environmental law.
- (o) **“Lump Sum”** means compensation based on an amount that includes all direct and indirect costs required, or that Consultant elects to spend, for completion of the Services in accordance with the Contract and Task Order.
- (p) **“Party”** means Village or Consultant.
- (q) **“Task Order”** means any Task Order and its attachments including, a Fee Schedule, job order and its attachments issued by Village in accordance with this Contract.
- (r) **“Fee Schedule”** means the rates agreed to in writing by the Parties.
- (s) **“Records”** means all drawings, flow diagrams, sketches, computer programs and printouts, computer data or other records, operating, technical and maintenance manuals, computer program and code documentation, data, and Task Order information, regardless, in each case, of its characteristics, media, physical form, or the manner it is recorded or stored.
- (t) **“Standard of Care”** means the ordinary professional skill and care exercised by members of the same profession practicing under similar circumstances.

- (u) **“Services”** means the professional services described in the applicable Task Order and all approved amendments thereto. **“Public Records”** means records subject to disclosure under Ohio Revised Code Chapter 149 and other applicable laws governing public access to records.
- (v) **“Village Representative”** means the Village Administrator or other individual designated by the Village to administer this Contract.

1.2 Unless the context clearly indicates otherwise:

- (a) words in the singular include the plural and words used in the plural include the singular; references to any Party include such Party’s successors and assigns but only if such successors and assigns are permitted by this Contract;
- (b) the words “include”, “includes” and “including” will be deemed to be followed by the words “without limitation”;
- (c) the words “herein”, “hereunder”, “hereof”, “hereto” and words of similar import will be deemed references to this Contract as a whole and not to any particular Section or other provision hereof;
- (d) any addendum, exhibit or schedule referenced in this Contract or a Task Order will be deemed incorporated into the Contract or Task Order;
- (e) any reference to any schedule, addendum, exhibit, instrument, standard, attachment to this Contract, or other document means such schedule, addendum, exhibit, instrument, standard, attachment to this Contract, or other document as amended, supplemented and modified from time to time pursuant to this Contract;
- (f) headings will be ignored in construing this Contract;
- (g) any reference to any Law means such Law, including all rules and regulations promulgated thereunder, as amended, modified, codified or reenacted, in whole or in part and in effect at the time of determining compliance or applicability;
- (h) relative to the determination of any period of time, “from” means “from and including”, “to” means “to but not excluding” and “through” means “through and including”;
- (i) a reference to “writing” includes any means of reproducing words in a tangible and permanently visible form;
- (j) a reference to a “day” means a calendar day;
- (k) a reference to a “month” or “monthly” means a calendar month;
- (l) a reference to a “year” means 365 days or 366 days, as the case may be;
- (m) the language which governs the interpretation of this Contract is the English language and any communication and documentation related to this Contract will be in the English language;
- (n) a reference to “\$” means the lawful currency on the date hereof of the United States of America; and
- (o) the language of this Contract will be deemed to be the language the Parties have chosen to express their mutual intent. This Contract shall be interpreted consistent with applicable Ohio law governing municipal contracts.

ARTICLE 2 - TERM

- 2.1 This Contract will have a term of 5 years commencing on the Effective Date and ending on **Expiration Date (written-out)**.

Services will be started and will be completed on the dates specified in the applicable Task Order. The term of this Contract will, at Village's option, be extended until completion of any outstanding Task Order.

ARTICLE 3 - THE SERVICES

- 3.1 This Contract does not obligate Village to order services from Consultant nor does it obligate Consultant to provide services to Village, but the Contract will define the rights, duties and obligations of Village and Consultant for Services requested by Village and provided by Consultant. Services shall be performed by the Consultant pursuant to a Task Order.
- 3.2 The Village may, from time to time, request the Consultant to perform Services by issuing a Task Order defining the scope and requirements of the Services. The Consultant shall not commence Services until a Task Order has been issued by the Village, unless otherwise authorized in writing by the Village.

Task OrderTask OrderTask Order

- 3.3 Regarding Consultant's performance of the Services, time is of the essence. Consultant will complete the Services within the time limit detailed in the Task Order. Upon request by Village, Consultant will furnish a project schedule prior to commencement of the Services, and shall attend meeting reasonably necessary for completion of the Services. Village shall designate a Village Representative to administer the Contract and review Consultant performance.

ARTICLE 4 - CHANGES IN THE SERVICES

- 4.1 Services, deliverables, other services, duties and activities that can reasonably be inferred to already be included in the Services, even though not absolutely defined, will be considered part of the Services and will not constitute justification for a change in the Services.
- 4.2 Village may make minor changes in the Services not involving extra cost, without a written amendment. Village will provide the Consultant written notice in the form of a written amendment to the applicable Task Order of any other Village-directed change or, if approved, Consultant-proposed change to the scope of Services. Any increase or decrease in the cost of, or the time required for, the performance of any part of the Services under this Contract approved by Village will be considered full and final compensation for any and all delays and costs arising from or out of the change under consideration.
- 4.3 The Parties will use commercially reasonable efforts to resolve Disputes which may arise from changes made in accordance with this Article. However, Consultant will proceed diligently with performance of the Services, pending final resolution of any Dispute or request for relief arising out of the Contract or a written amendment to the applicable Task Order with regard to performance of the Services. In the event that such Dispute or request for relief is not resolved prior to the completion of the Services, the Parties will resolve any such Dispute or request for relief pursuant to Article 22.
- 4.4 Additional Service must be authorized in writing by the Village prior to performance.

ARTICLE 5 - COMPENSATION

- 5.1 Consultant shall be compensated for the Services in accordance with the applicable Task Order or other written authorization approved by the Village. Compensation may be based on a lump-sum amount, hourly rates, or another compensation method expressly approved by the Village.

- 5.2 Except as otherwise expressly authorized in writing by the Village, compensation paid pursuant to this Contract shall constitute full payment for all labor, supervision, overhead, profit, equipment, transportation, materials, administrative expenses, and all other costs incurred by Consultant in performing the Services.
- 5.3 Consultant will manage Consultant's costs and perform periodic and timely self-reviews to ensure compliance with this Contract. Consultant must give 30 days' advance written notice of any proposed changes to the Fee Schedule. Any proposed changes to the Fee Schedule will be sent to the attention of the Village Administrator, Village of North Baltimore. No change to the Fee Schedule will be effective until accepted by Village in writing and such change will apply prospectively from the date of Village's written acceptance, except as otherwise agreed to in writing by the Parties. Fee Schedule modifications made consistent with this Section will not require formal amendment of the Contract.

ARTICLE 6 - INVOICES AND PAYMENT

- 6.1 All invoices will include clear reference to the Contract and Task Order numbers. Each invoice will contain total charges and separately list any applicable labor costs, taxes, the total amount of any per diem costs and the total amount of costs for reimbursement of travel expenses, lodging and meals.
- 6.2 Subject to requirements in this Article, Village will pay undisputed invoices as follows: 30 days following receipt of such invoice by Village's Accounts Payable Department. Invoices are subject to review by the Village Fiscal Officer.
- 6.3 Village may, in good faith, dispute any charge contained in any invoice. Within 30 days of Village's submission to Consultant of notice of such Dispute, Consultant will either furnish Village with satisfactory proof as to the disputed charge or modify or withdraw such charge from the invoice. If Village disputes any charge, Village may withhold the disputed amount from any payment due under this Contract, without interest accruing thereon, and a right of setoff against any other amount due Consultant. The payment of an invoice will not preclude or affect Village's right to dispute any charge in any invoice. If the Parties have failed to resolve the Dispute asserted under this Section, the resolution of the Dispute will be determined pursuant to Article 22.
- 6.4 No payment made under this Contract will constitute or be deemed a waiver by Village of the performance by Consultant of any of Consultant's obligations hereunder and any payment withheld will be without prejudice to any other rights and remedies available to Village. Village will be under no legal or contractual obligation to pay any invoices of Consultant, or its vendors, received by Village more than 90 days after completion of the Services or termination of the Contract.

ARTICLE 7 - TAXES

- 7.1 Village will pay applicable excise, sales or use taxes, with respect to the Services. Village will furnish Consultant applicable exemption certificates or direct pay permits required or permitted by Law for use by Village regarding the imposition or payment of any applicable excise, sales or use taxes. Consultant will pay all taxes imposed on or measured by income, net worth, gross receipts, franchise and margin taxes, gross revenue, capital, and any employee related taxes of Consultant. In the event of a tax audit or information request from a taxing authority, the Parties will cooperate with timely sharing of information in a good faith and commercially reasonable manner as permitted by Law.
- 7.2 Consultant will provide to the Village a properly completed and executed IRS Form W-9 on or before execution of this Contract, and thereafter, upon Village's request. Consultant will cooperate with Village regarding any tax information and reporting requirements imposed upon Village pertaining to this Contract and to the payments made pursuant to this Contract. In the event Consultant fails to provide the required IRS Form W-9, Village may be required by Law to withhold and remit a portion of amounts otherwise due Consultant pursuant to this Contract. It is Consultant's responsibility to recover any portion of such amounts directly from the applicable taxing authorities and not from Village.

ARTICLE 8 - AUDIT RIGHTS

- 8.1 Consultant will retain and permit Village or its designee, Auditor of State, and other authorized governmental entities during normal business hours access to the following records for review, reconciliation and audit for a period of at least 5 years from the completion date of any Services or longer if required by Law:
- (a) For Lump Sum Services: documentation that invoices were paid in accordance with the milestone requirements set forth in the Task Order, if any, and supporting documentation related to reimbursement of travel expenses, if any.
 - (b) For all Services: U.S. Department of Transportation and OSHA records and reports, employee background security checks and all records and reports required by Law.
- 8.2 Consultant will respond in writing to Village within 30 days of submission by Village or its designee of its audit or reconciliation findings. Consultant will Services diligently with Village to resolve any differences with respect to the audit or reconciliation. Any adjustments or payments determined pursuant to any such audit, reconciliation, inspection or examination will be paid within 30 days, unless otherwise mutually agreed to by the Parties.
- 8.3 Each Party will be responsible for its own general and administrative costs and travel costs associated with any audit, reconciliation, inspection and examination.

ARTICLE 9 - WARRANTY

- 9.1 Consultant represents and warrants that it is experienced in the Services to be undertaken on behalf of Village, and that, for the duration of any Task Orders issued hereto, it possesses the skills and resources to complete the Services in accordance with the Standard of Care and has the authority to fulfill its obligations under this Contract. Consultant warrants that the Services will be performed by qualified, licensed, certified or trained servicers in accordance with the Standard of Care and in a manner protective of Consultant's employees, the public and the environment. Upon request, Consultant will provide Village with true and accurate copies of relevant Servicer licenses, certifications, or training records.
- 9.2 The representations and warranties set forth in Section 9.1 will expire on the date which is 2 years from completion of Services performed pursuant to a Task Order. Without waiving any other rights or remedies Village may have at law, if any warranties set forth in Section 9.1 fail, Consultant, at its sole cost, will, at Village's option, correct, repair or replace the defective Services and any damage to other services or material.
- 9.3 Services furnished by Consultant to correct defects will be further warranted for an additional 1 year from the date of Village's acceptance of such correction, repair or replacement. Consultant will reimburse Village for corrections, repairs or replacements made by Village if Consultant fails to take prompt and effective action to correct the failure of the warranty after Village's written notice. Village will be entitled to deduct the cost of such corrective Services from any monies due or becoming due Consultant; provided that, if no such monies are due, then Consultant will promptly pay Village the costs incurred for such corrective Services.

ARTICLE 10 - INSURANCE

- 10.1 Consultant will secure the insurance policies described below. Prior to commencement of the Services, Consultant will furnish Village with certificates of insurance which document that all coverages and endorsements required by Section 10.1(b), Section 10.1(c), Section 10.1(d) and Section 10.1(e) have been obtained; provided that Consultant is only required maintain one certificate of insurance with Village demonstrating the required coverages and endorsements in this Contract and any other agreement with Village or its Affiliates.

- (a) Servicer's compensation insurance in amounts to comply with any applicable state laws.
 - (b) General liability insurance in the amount of at least \$1,000,000.
 - (c) Automobile liability insurance in the amount of at least \$1,000,000.
 - (d) Professional liability insurance to cover claims arising out of the rendering of or failure to render any professional services, with a combined single limit of at least \$2,000,000 per occurrence.
 - (e) Errors and omissions (with cyber) insurance with a combined single limit of at least \$1,000,000 per occurrence.
 - (f) The insurance limits in this Section can be satisfied through any combination of primary and excess liability policies.
- 10.2 The general and business automobile liability policies will include Village as additional insureds for liabilities arising out of the performance under this Contract to the same and full extent of coverage provided to Consultant under those policies and to the full extent allowed under Law. Such policies will be non-contributory and primary to any other insurance of Village.
- 10.3 The errors and omissions (with cyber) insurance will provide coverage for Claims arising out of the rendering or failure to render any professional services and cybersecurity liabilities, including network security and privacy liability and related fines and penalties imposed. Such coverage will be maintained for a period of 2 years following the termination of this Contract.

ARTICLE 11 - INDEMNITY

- 11.1 **TO THE FULLEST EXTENT PERMITTED BY LAW, CONSULTANT WILL PROTECT, INDEMNIFY, HOLD HARMLESS, RELEASE, DISCHARGE AND DEFEND INDEMNITEES, JOINTLY AND SEVERALLY, FROM AND AGAINST ALL CLAIMS BECAUSE OF ANY ACT OR OMISSION, VIOLATION OF OR FAILURE TO COMPLY WITH ANY LAW, BREACH OF ANY TERM OF THIS CONTRACT OR INFRINGEMENT OF ANY INTELLECTUAL PROPERTY RIGHT, IN EACH CASE, THAT ARISES OUT OF, IS RELATED TO, OR OCCURS IN CONNECTION WITH PERFORMANCE OF ANY DUTY, OBLIGATION, OR SERVICES CONTEMPLATED UNDER THIS CONTRACT. IT IS THE SPECIFIC AND EXPRESS INTENT OF THE PARTIES THAT THE FOREGOING INDEMNITY OBLIGATIONS APPLY TO THE FULL EXTENT THAT THE LOSS OR DAMAGE IS NOT CAUSED BY VILLAGE'S FAULT OR NEGLIGENCE. CONSULTANT'S OBLIGATIONS AS SET FORTH IN THIS ARTICLE WILL NOT BE NEGATED OR REDUCED BY VIRTUE OF CONSULTANT'S INSURANCE CARRIER'S DENIAL OF INSURANCE COVERAGE OF THE OCCURRENCE OR EVENT WHICH IS THE SUBJECT MATTER OF THE CLAIMS OR REFUSAL TO DEFEND CONSULTANT OR VILLAGE. IN ADDITION, CONSULTANT WILL PAY ALL COSTS AND EXPENSES, INCLUDING ATTORNEY FEES AND ALL OTHER EXPENSES OF LITIGATION INCURRED BY VILLAGE TO ENFORCE CONSULTANT'S OBLIGATIONS AS SET FORTH IN THIS ARTICLE OR TO ENFORCE CONSULTANT'S INSURANCE CARRIER'S OBLIGATIONS UNDER ARTICLE 10.**

ARTICLE 12 - DEFAULT

- 12.1 If either Party Defaults, the non-Defaulting Party may terminate this Contract or any Task Order and pursue available remedies of any nature, whether equitable or legal; provided that prior to the non-Defaulting Party exercising any of its remedies for such Default, the non-Defaulting Party will give the Defaulting Party written notice of the Default and, if such Default is of a nature that it can reasonably be cured by the Defaulting Party, specify a cure period that is reasonably linked to the facts and circumstances of such Default.

- 12.2 Village's continued confidence in the ability of Consultant to properly and expeditiously perform the Services is a substantial and material concern of Village. Consequently, if Village and Consultant enter into or have entered into any other agreements and Village exercises its termination rights pursuant to this Article, Village may, in Village's sole and absolute discretion, immediately terminate any other agreement between Village and Consultant. Additionally, in the event of an uncured or incurable Default by Consultant, Village may offset, setoff, or recoup amounts owing to Consultant under any other agreement between Village and Consultant for any losses, damages, costs, and expenses incurred by Village arising from such Default.

ARTICLE 13 - TERMINATION FOR CONVENIENCE

- 13.1 Consultant may terminate this Contract without cause and at any time by giving at least 30 days' advanced written notice to Village; provided that Consultant will not be permitted to terminate this Contract while any Services is not complete under any Task Order. Notwithstanding Village's receipt of a notice of termination, the Contract will remain in full force and effect until any Task Order is completed by Consultant or terminated by Village.
- 13.2 Village may terminate this Contract without cause and at any time by giving at least 30 days' advanced written notice to Consultant. Village may terminate a Task Order, in whole or in part, without cause and at any time. As of the effective date of any such termination: (a) Consultant will turn over to Village the product of the Services, whether completed or not; (b) Consultant will assign and Village will assume all obligations and will be entitled to all privileges of Consultant in connection with any Task Order issued prior to termination, including any contract which Consultant has entered into for the supply of services; and (c) Consultant will promptly submit to Village an accurate accounting, including reasonable supporting documentation, of all Services performed through the effective date of such termination consistent with this Contract and the Fee Schedule.
- 13.3 The total settlement price to be paid by Village to Consultant through the effective date of termination pursuant to this Article will be valued at rates and prices consistent with the Fee Schedule and will include compensation for all unpaid Services performed by Consultant and otherwise properly compensable pursuant to this Contract and the Fee Schedule. In no event will Consultant be entitled to anticipated profits or any damages because of such termination for Services not performed or not otherwise properly compensable pursuant to this Contract.

ARTICLE 14 - COMPLIANCE WITH LAW AND VILLAGE POLICIES AND RULES

- 14.1 Each Party will fully comply with Law in its performance of the Contract. Each Party will, to the extent applicable, abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a), which prohibit discrimination against qualified individuals based upon their status as protected veterans or individuals with disabilities, prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin and require affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, or disability. Also, to the extent applicable, each Party will comply with 29 CFR Part 471, Appendix A to Subpart A.
- 14.2 Each Party represents:
- (a) it and its Affiliates: (i) have adopted adequate procedures and policies designed to prevent it and any person or entity associated with the Party from undertaking any activity, practice, or conduct that would give rise to an offense under the ABAC Law; and (ii) have used reasonable efforts to ensure that any person or entity engaged by them to fulfill their respective obligations under this Contract will comply with ABAC Law.
 - (b) none of its' or its Affiliates' directors, officers, employees or agents, or any other person or entity acting on such Party's behalf, directly or indirectly (i) have offered, promised, authorized, given or received anything of value to any individual or entity for an improper purpose or to secure an

improper advantage in connection with this Contract, specifically including the provision of anything of value to any official of any government entity or any other individual or entity at the suggestion, request or direction of an official of a government entity, or for the benefit of an official of a government entity; (ii) have engaged in any other act in connection with this Contract that violated or would violate ABAC Law, specifically any act to obtain or retain business for, or direct business to, a Party; or (iii) have interacted with any government entity on behalf of the other Party as a third party intermediary.

- (c) it and its Affiliates: (i) have not received any notice alleging a potential violation of Law in connection with the Services; (ii) have not received a request for information from any government entity regarding ABAC Law or Sanctions Law in connection with the Services; and (iii) have not been the subject of any investigation, inquiry, or enforcement proceedings by any government entity regarding any offense or alleged offense under the ABAC Law or Sanctions Law in connection with the Services, and no such investigation, inquiry, or proceedings have been threatened or are pending.
- (d) it has not used any broker, agent, consultant or other intermediary in connection with soliciting, obtaining, negotiating or structuring this Contract or in connection with the subject matter to which it applies where the use of the broker, agent, consultant or other intermediary would cause such Party to breach Section 14.2(b), or where the actions of the broker, agent, consultant or other intermediary would breach this Section.

14.3 Each Party covenants that:

- (a) it and its Affiliates: (i) will maintain adequate procedures and policies designed to prevent it and any person or entity associated with the Party from undertaking any activity, practice, or conduct that would give rise to an offense under the ABAC Law; (ii) will use reasonable efforts to ensure that any person or entity engaged by them to fulfill their respective obligations under this Contract will comply with ABAC Law; and (iii) will create and maintain all financial settlements, billings and reports made in connection with this Contract accurately, fairly and in reasonable detail to reflect the relevant transactions in each Party's books and accounts in compliance with ABAC Law.
- (b) none of its' or its Affiliates' directors, officers, employees or agents, or any other person or entity acting on such Party's behalf, directly or indirectly (i) will offer, promise, authorize, give or receive, anything of value to any individual or entity for an improper purpose or to secure an improper advantage in connection with this Contract, specifically including the provision of anything of value to any official of any government entity or any other individual or entity at the suggestion, request or direction of an official of a government entity, or for the benefit of an official of a government entity; (ii) will engage in any other act in connection with this Contract that violated or would violate ABAC Law, specifically any act to obtain or retain business for, or direct business to, a Party; or (iii) will interact with any government entity on behalf of the other Party as a third party intermediary.
- (c) any equipment, materials or goods procured by Consultant in connection with the Services will not be purchased from, sold to or transported by a person or entity in contravention of any Sanctions Law, and such equipment, materials or goods will not be produced by, manufactured in, sourced from or transferred through any country, territory or region in contravention of any Sanctions Law.
- (d) it will not use any broker, agent, consultant or other intermediary in connection with performing this Contract or in connection with the subject matter to which it applies where the use of the broker, agent, consultant or other intermediary would cause such Party to breach Section 14.3(b), or where the actions of the broker, agent, consultant or other intermediary would breach this Section.
- (e) it will notify the other Party if it fails to satisfy any obligation set forth in this Section during the term of this Contract.

- 14.4 Village may request Consultant provide written certification of compliance with the obligations set forth in Section 14.2 and Section 14.3, which will be provided promptly following such request and signed by an authorized person. Consultant will also provide sufficient documentation that may be requested or required by any governmental entity, directly or indirectly, to evidence compliance with Sanctions Law, including documentation showing the supplier, ultimate consignee, origin, destination, or any other relevant information related to any equipment, materials or goods procured by Consultant in connection with the Services. Such documentation will be provided promptly following a Party's request, no later than the time necessary to enable compliance with the government entity's requirement or request.
- 14.5 Consultant shall comply with all public-records obligations applicable to Services. Consultant shall cooperate with Village regarding compliance with Ohio sunshine Laws.
- 14.6 Consultant shall comply with Ohio ethics and conflict-of-interest laws.
- 14.7 Consultant will abide by site-specific safety and security procedures of Village locations where Services is performed. Consultant will provide safety training to Consultant's employees in accordance with industry and training standards required by Law.
- 14.8 Village may request removal of any of Consultant's employees who, in Village's sole opinion, have engaged in improper conduct, are not performing Services in a satisfactory manner, or are not qualified to perform assigned Services. Consultant will promptly comply with such requests and a suitable replacement will be provided, at Consultant's sole expense, within 24 hours, or such other period as may be agreed by Village.

ARTICLE 15 - INDEPENDENT CONTRACTOR; NO PARTNERSHIP

- 15.1 Consultant will perform the Services pursuant to this Contract as an independent contractor. Village exercises no control over the means or methods of Consultant's performance of the Services.
- 15.2 Consultant covenants that none of Consultant's or its Affiliates' respective employees, agents, or representatives will be deemed to be employees, agents, representatives or third-party contractors of Village. Consultant is responsible for the timely payment of any and all employment-related taxes and any other Consultant employee obligations with respect to Services performed by or on behalf of Consultant or its Affiliates. No employee of Consultant shall be entitled to Village benefits.
- 15.3 This Contract is not intended to and does not (a) create a partnership, joint venture, or other relationship creating fiduciary, quasi-fiduciary, or similar duties and obligations between the Parties or any of their respective Affiliates, or (b) otherwise subject the Parties to joint and several or vicarious liability. Neither Consultant nor Village is authorized to take any action in any way whatsoever for or on behalf of the other, except as may be necessary to prevent injury to persons or property or as otherwise expressly provided in this Contract. This Contract will not establish exclusivity of business dealings between the Parties or their respective Affiliates.

ARTICLE 16 - FORCE MAJEURE

- 16.1 Within 7 days from the occurrence of a Force Majeure event, the affected Party will provide the other Party written notice of the occurrence of such Force Majeure event related to Services under a Task Order, including supporting evidence. Such affected Party's obligations under the Task Order will be suspended for the duration of the Force Majeure event. Within 30 days of the end of the Force Majeure event, the affected Party will remedy such situation and resume the full performance of its obligations under this Contract and the applicable Task Order. Such affected Party will continue performance of any obligation not affected by the Force Majeure event.

- 16.2 Nothing in this Article will be construed to relieve either Party of its obligation to pay monies due under the Contract.

ARTICLE 17 - CONFIDENTIALITY

- 17.1 Confidential Information will be used by Consultant solely for evaluating and performing Services requested by Village hereunder and Consultant may only disclose such Confidential Information to its representatives who are actively and directly participating in such evaluation or performance of the Services unless otherwise authorized by Village in writing. Consultant will be responsible for ensuring that its representatives keep the Confidential Information strictly confidential in accordance herewith, do not disclose or divulge the same to any unauthorized person and abide by the use restrictions contained herein.
- 17.2 Consultant will not disclose, advertise or publish any fact or detail related to the Services or this Contract to any third party, including the nature or type of Services Consultant has, may or will perform hereunder, unless otherwise authorized by Village in writing.
- 17.3 Upon the earlier of Village's request or completion of the Services, unless otherwise authorized by Village in writing, Consultant will (a) return all originals and copies of the Confidential Information to Village, (b) destroy any documents or reports developed by Consultant and embracing Confidential Information of Village, and (c) remove from electronic memory all Confidential Information. Upon request of Village, an officer of Consultant will certify such return, destruction and removal in writing to Village.
- 17.4 Notwithstanding anything to the contrary herein, (a) Consultant's obligations in this Article will expire on the date which is 5 years after the expiration or termination of this Contract; and (b) each Affiliate of Village is an intended third party beneficiary to this Contract for the sole purpose of enforcing the rights afforded it by this Article.
- 17.5 Notwithstanding Article 22, Village may apply to a court of competent jurisdiction for injunctive relief to stop any violation or threatened violation of the confidentiality or limited use obligations of this Article and for any legal or equitable relief related to such violation. Village will be entitled to injunctive relief for any violation of this Article.
- 17.6 Confidential Information does not include Public Records required to be disclosed pursuant to Ohio law.

ARTICLE 18 - PROPRIETARY RIGHTS

- 18.1 Consultant grants Village the right to use any product of the Services.
- 18.2 Consultant lawfully can provide the Services for Village and provide any associated deliverables to Village for Village's use in an unencumbered manner, without obligation to any third party. Further, Consultant lawfully can exercise its rights and performance obligations under this Contract, including its performance of the Services. Consultant represents that it can and will perform the Services pursuant to the Task Order without inclusion of Consultant trade secrets. Consultant will not include or otherwise disclose any trade secrets of Consultant or third parties with Village in the performance of the Services or otherwise, and any inclusion thereof will be included in the provision and transfer of the Services to Village pursuant to this Article.
- 18.3 Village will hold all right, title, and interest in and to all the Services performed by Consultant hereunder, including all intellectual property rights pertaining thereto, including any derivatives, improvements or modifications, and Consultant hereby irrevocably transfers, conveys and assigns to Village all of its right, title, and interest therein so that ownership of the Services and all copyrights, trademarks, patents and all other proprietary rights in and to the Services will be owned exclusively by Village. Further, all copyrightable Services will be considered a "services made for hire" by Consultant and Village will be the author of and owner of all rights in and to the Services. If the Services is not considered a services made for hire under 17 U.S.C.A. §§ 101 and 201(b), Consultant, without further compensation, hereby assigns all rights Consultant

may have in the Services to Village. Consultant waives any and all statutory moral rights in the Services which Consultant may have arising under U.S. copyright law, 17 U.S.C.A. § 1006(a), as well as any rights arising under any other federal, state, or foreign law that conveys any other type of moral right. Consultant will execute all documents, render assistance and take all action as may be required by Village to secure and enforce its rights in the Services. Neither Consultant nor its Affiliates will file any patent application, or seek any other form of intellectual property protection, for any intellectual property developed during, or arising out of, performance of the Services without the express prior written consent of Village. Neither Consultant nor its Affiliates will bring any Claims against Village, or any of their respective customers or vendors, based on any intellectual property right of Consultant or its Affiliates, or improvement thereof, to the extent employed in practicing the intellectual property resulting from Consultant's performance of the Services.

- 18.4 All Records created or prepared by Consultant for the benefit of Village pursuant to this Contract will be accurate and will be the property of Village and may be used by Village for any purpose. Consultant will deliver to Village physical possession of all Records upon completion of the Services or immediately upon such termination of the Services.
- 18.5 Consultant retains ownership of pre-existing intellectual property, software, templates, methodologies, and know-how.

ARTICLE 19 - ETHICAL BUSINESS PRACTICES

- 19.1 Consultant will comply with Ohio Ethics Law, Ohio conflict-of-interest requirements, Village ethics policies, and applicable procurement requirements.

ARTICLE 20 - SURVIVAL

- 20.1 Unless otherwise provided herein, the rights, duties and obligations in Section 3.3 and Articles 1 – Definitions and Interpretations, 4 – Changes in the Services, 5 – Compensation, 6 – Invoices and Payment, 7 – Taxes, 8 – Audit Rights, 9 – Warranty, 10 – Insurance, 11 – Indemnity, 14 – Compliance with Law and Village Policies and Rules, 17 – Confidentiality, 18 – Proprietary Rights, 22 – Dispute Resolution, and 23 - Miscellaneous survive any expiration or termination of the Contract and will continue in full force and effect.

ARTICLE 21 - ELECTRONIC SIGNATURES

- 21.1 Village and Consultant acknowledge that this Contract may be executed utilizing an electronic signature process. By signing electronically, the Parties further acknowledge that they each have read, understand and are bound to the terms and conditions hereof in the same manner as if the Parties had signed this Contract with handwritten original signatures.

ARTICLE 22 - DISPUTE RESOLUTION

- 22.1 Any Dispute will be resolved in accordance with the following:
- (a) **NEGOTIATION.** Within 60 days following delivery of a notice of a Dispute from one Party to the other Party, the representatives of each Party with requisite settlement authority will meet and negotiate in good faith to resolve such Dispute.
 - (b) **MEDIATION.** If a Dispute cannot be settled by direct negotiations within 60 days following delivery of a notice of such Dispute, any Party may initiate mandatory, non-binding mediation hereunder by giving the other Party a notice of mediation. Each Party will be represented by one or more senior representatives who will have authority to resolve any Disputes.
 - (c) **LITIGATION.**

- (i) Only after mediation has occurred in accordance with Section 22.1(b), either Party may bring an action or proceeding in respect of such Dispute, or portion of such Dispute that remains unresolved, whether in tort or contract or at law or in equity.
- (ii) Exclusive venue shall be the Court of Common Pleas, Wood County, Ohio.

ARTICLE 23 - MISCELLANEOUS

- 23.1 **ASSIGNMENT.** Consultant will not assign this Contract, or any performance of this Contract, including any right to payment, without Village's prior written consent. Any attempted assignment in violation of this Section will be void and will in no way release Consultant from its obligations under this Contract.
- 23.2 **GOVERNING LAW.** This Contract shall be governed by Ohio law.
- 23.3 **ENTIRE CONTRACT.** This Contract, any Task Order issued hereunder and attachments to this Contract or any Task Order constitute the entire agreement with respect to the Services. No terms, conditions, acknowledgements, proposals, prior course of dealings, course of performance, usage or trade, understandings, Task Orders, oral promises, agreement or warranties purporting to modify, vary, supplement or explain any provision of this Contract and no prior or subsequent agreement adding to, altering or waiving any term, condition or provisions hereof will be valid and enforceable unless in writing and signed by both Parties. In the event of any conflict between the terms and conditions in the Contract and those contained in the Task Order, the terms and conditions of the Contract will control.
- 23.4 **AMENDMENTS.** Except as otherwise expressly set forth herein, this Contract will not be modified, in whole or in part, except by a written amendment signed by both Parties and expressly identified as an amendment or modification. Any attempt by either Party through any document to vary any of the terms of this Contract will be deemed void.
- 23.5 **CONSPICUOUS. TO THE EXTENT REQUIRED BY LAW TO BE EFFECTIVE, THE PROVISIONS IN THIS CONTRACT IN BOLD-TYPE FONT ARE "CONSPICUOUS" FOR THE PURPOSE OF ANY LAW.**
- 23.6 **SEVERABILITY.** Each clause and provision of this Contract is severable. If any clause or provision of this Contract is held invalid or unenforceable by any court of competent jurisdiction, all other clauses or provisions of this Contract will remain in full force and effect in such jurisdiction and will not in any manner affect such clause or provision in any other jurisdiction, or any other clause or provision in this Contract in any jurisdiction. If any clause or provision contained herein is, to any extent, held invalid or unenforceable in any respect under the Laws governing this Contract, such clause or provision will be restricted in applicability, reformed to the minimum extent required for such clause or provision to be enforceable or the Parties will amend or otherwise modify this Contract to replace such clause or provision with a valid and enforceable clause or provision giving effect to the intent of the Parties.
- 23.7 **THIRD PARTY BENEFICIARIES.** Except as otherwise expressly provided in this Contract, the provisions of this Contract are solely for the benefit of the Parties hereto and their respective successors and permitted assigns, and no other person or entity has any Claim or other right under this Contract.
- 23.8 **NOTICES.** Except as otherwise indicated herein and until otherwise specified, notices and other communication to each Party will be addressed as follows:

Village

Village of North Baltimore
 205 North Main Street
 North Baltimore, OH 45872
 Attention: Village Administrator

Email: NBAAdmin@northbaltimore.gov

Consultant

Consultant Tagged Name

Consultant Address 1

Consultant Address 2

Attention: Attention

Email: Counterparty Email

For all notices of Disputes under this Contract, notices to Village will be addressed as follows:

Village of North Baltimore
205 North Main Street
North Baltimore, OH 45872
Attention: Village Administrator

Each Party may change its address for notice by notice to the other Party in the manner set forth above. Any notice required or permitted hereunder will be deemed given (a) 3 days after being deposited in the U.S. Mail as registered or certified mail, return receipt requested, postage prepaid; (b) when received if delivered by recognized commercial courier or next business day delivery and addressed to the Party to whom the notice is being given at the address set forth above for such Party; and (c) if delivered by email, when a delivery receipt is received by the sending Party.

- 23.9 WAIVER. Neither action taken nor inaction pursuant to this Contract will be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained herein by the Party committing such action or inaction. A waiver by any Party of a particular right, including breach of any provision of this Contract, will not operate or be construed as a subsequent waiver of that same right or waiver of any other right.
- 23.10 PUBLICITY. Consultant and its Affiliates will not use Village's name, trademarks or logos in any manner without the prior written consent of Village. No photographs, videos, images, depictions, recordings, social media posts or any other media, now known or developed in the future, will be taken or made by Consultant concerning the Services or any of Village's property without the prior written consent of Village.
- 23.11 FUNDING NON-APPROPRIATION. The obligations of Village are contingent upon annual appropriation of funds.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto by their duly authorized representatives have executed this Contract as of the Effective Date.

Consultant Tagged Name

Signed By: _____

Printed Name: _____

Title: _____

Village of North Baltimore

Signed By: _____

Printed Name: _____

Title: _____

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 24– 2026

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT APPLICATIONS TO THE OHIO PUBLIC WORKS COMMISSION FOR THE VILLAGE PARK AND RESERVOIR STORMWATER IMPROVEMENT PROJECTS; AND DECLARING AN EMERGENCY.

WHEREAS, the Village of North Baltimore desires to undertake stormwater improvements at the Village Park and Reservoir to improve drainage and public infrastructure within the Village; and

WHEREAS, the Ohio Public Works Commission provides financial assistance for eligible local public infrastructure projects through the State Capital Improvement Program; and

WHEREAS, applications for consideration by the Ohio Public Works Commission District 5 Integrating Committee must be submitted to the Wood County Engineer’s Office no later than 4:00 p.m. on September 11, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

Section 1. The Village Administrator is hereby authorized and directed to prepare and submit an application to the Ohio Public Works Commission for financial assistance for the Village Park and Reservoir Stormwater Improvement Project.

Section 2. The Mayor, Village Administrator, and Fiscal Officer are hereby authorized to execute any application, agreements, certifications, and other documents necessary to obtain and administer funding for the project.

Section 3. The Village is authorized to provide the required local share or accept an Ohio Public Works Commission loan for the project, subject to the lawful appropriation and availability of funds.

Section 4. This Council finds and determines that all formal actions concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village in order to ensure the timely submission of the Village’s Ohio Public Works Commission application before the September 11, 2026, deadline. Therefore, this Resolution shall take effect immediately upon its passage.

The motion to adopt the foregoing resolution was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

FISCAL OFFICER CERTIFICATE

State of Ohio, County of Wood

I certify that the funds required to meet the Village’s local share of the Village Park and Reservoir Stormwater Improvement Project authorized by Resolution No. 24-2026 have been lawfully appropriated or will be lawfully appropriated when required and are or will be available in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

If an Ohio Public Works Commission loan is awarded pursuant to Resolution No. 24-2026, I further certify that the Village has or will have sufficient funds available to repay the loan in accordance with the terms established by the Ohio Public Works Commission.

Date: _____

Justin Overmyer
Fiscal Officer
Village of North Baltimore, Wood County, Ohio

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 25 – 2026

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OR THEIR
DESIGNEE TO SUBMIT AN APPLICATION TO THE WOOD COUNTY LOCAL
PARK IMPROVEMENT GRANT PROGRAM FOR THE 2027 PROGRAM YEAR AND
DECLARING AN EMERGENCY.

WHEREAS, the Village of North Baltimore has a Village Park which is available to be
utilized by citizens and visitors to North Baltimore; and

WHEREAS, the Wood County Park District is currently accepting applications for project
funding for the 2027 Program Year; and

WHEREAS, the application deadline of October 16, 2026, requires timely authorization
from the Village Council to allow sufficient time for preparation and submission of the
grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF
NORTH BALTIMORE, WOOD COUNTY, OHIO:

SECTION 1. That the Administrator of the Village or their designee is hereby authorized
and directed to submit an application to the Wood County Park District for up to three (3)
projects in various price ranges, for consideration under the Wood County Park District
Local Park Improvement Grant Program for Program Year 2027.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for
the preservation of the public peace, health, and safety of the Village, to ensure the
continued improvement and accessibility of the Village Park, and to allow the Village to
meet the October 16, 2026 application deadline. Therefore, this Resolution shall take effect
immediately upon passage by Council and approval by the Mayor.

The motion to adopt the foregoing resolution was moved by Member _____ and
seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 26 – 2026

A RESOLUTION ESTABLISHING A DOWNTOWN FAÇADE GRANT PROGRAM,
APPROVING PROGRAM GUIDELINES, AND AUTHORIZING THE VILLAGE
ADMINISTRATOR OR THEIR DESIGNEE TO ADMINISTER THE PROGRAM.

WHEREAS, Council desires to encourage investment in and revitalization of downtown properties through a matching reimbursement grant program for eligible façade improvements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, State of Ohio:

SECTION 1. The Downtown Façade Grant Program is hereby established.

SECTION 2. The Downtown Façade Program Information Sheet, attached as Exhibit A, is approved as the official program guidelines.

SECTION 3. Grant awards shall be subject to funds appropriated by Council.

SECTION 4. The Village Administrator or their designee is authorized to administer the program, review applications, verify project completion, process reimbursements, and execute grant agreements approved as to form by the Village Solicitor.

SECTION 5. The Village Council shall approve or deny all grant applications and determine the amount of each grant award.

SECTION 6. The Village Administrator may make administrative changes to the program guidelines that do not alter eligibility, funding limits, or other substantive policy provisions. All substantive amendments shall require Council approval.

SECTION 7. This Resolution shall take effect and be in force at the earliest time permitted by law.

The motion to adopt the foregoing resolution was moved by Member _____ and seconded by Member _____.

Vote on Emergency _____ Yeas _____ Nays _____ Abstentions

Vote on Measure: _____ Yeas _____ Nays _____ Abstentions

ADOPTED AND EFFECTIVE this _____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 27– 2026

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR THE NORTH MAIN STREET IMPROVEMENT PROJECT FROM WALNUT STREET TO CHERRY STREET; AND DECLARING AN EMERGENCY.

WHEREAS, the Village of North Baltimore desires to undertake improvements to North Main Street from Walnut Street to Cherry Street to improve the condition, safety, and reliability of the Village’s public infrastructure; and

WHEREAS, the Ohio Public Works Commission provides financial assistance for eligible local public infrastructure projects through the State Capital Improvement Program; and

WHEREAS, applications for consideration by the Ohio Public Works Commission District 5 Integrating Committee must be submitted to the Wood County Engineer’s Office no later than 4:00 p.m. on September 11, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

Section 1. The Village Administrator is hereby authorized and directed to prepare and submit an application to the Ohio Public Works Commission for financial assistance for the North Main Street Improvement Project from Walnut Street to Cherry Street.

Section 2. The Mayor, Village Administrator, and Fiscal Officer are hereby authorized to execute any applications, agreements, certifications, and other documents necessary to obtain and administer funding for the project.

Section 3. The Village is authorized to provide the required local share or accept an Ohio Public Works Commission loan for the project, subject to the lawful appropriation and availability of funds.

Section 4. This Council finds and determines that all formal actions concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village in order to ensure the timely submission of the Village’s Ohio Public Works Commission application before the September 11, 2026, deadline. Therefore, this Resolution shall take effect immediately upon its passage.

The motion to adopt the foregoing resolution was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

FISCAL OFFICER CERTIFICATE

State of Ohio, County of Wood

I certify that the funds required to meet the Village’s local share of the North Main Street Improvement Project from Walnut Street to Cherry Street authorized by Resolution No. 27-2026 have been lawfully appropriated or will be lawfully appropriated when required and are or will be available in the treasury or in the process of collection to the credit of the proper fund, free from any previous encumbrances.

If an Ohio Public Works Commission loan is awarded pursuant to Resolution No. 27-2026, I further certify that the Village has or will have sufficient funds available to repay the loan in accordance with the terms established by the Ohio Public Works Commission.

Date: _____

Justin Overmyer
Fiscal Officer
Village of North Baltimore, Wood County, Ohio

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

ORDINANCE NO. 2026 – 16

AN ORDINANCE VACATING AN UNIMPROVED PORTION OF SOUTH BATES STREET
RIGHT-OF-WAY LOCATED SOUTH OF EAST WATER STREET

WHEREAS, the Village has received a petition requesting the vacation of an unimproved portion of the South Bates Street right-of-way located south of East Water Street; all owners of property abutting the proposed vacation have executed or consented to the petition, the only remaining abutting property is owned by the Village, and Council finds the right-of-way is not needed for any present or foreseeable public purpose and that its vacation will not be detrimental to the public interest;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village hereby vacates all of the remaining unimproved portion of the South Bates Street public right-of-way, as dedicated by the recorded plat of the Village of North Baltimore, situated in the Village of North Baltimore, Wood County, Ohio, lying immediately south of the south right-of-way line of East Water Street and extending southerly approximately one hundred thirty-three and one-half (133.5) feet, having a width of approximately fifty (50) feet, and being bounded on the west by Parcel No. F23-310-350217015000 (Inlot 918) and on the east by Parcel No. F23-310-350217014000 (Inlot 917), as more particularly depicted in the Petition to Vacate Public Right-of-Way attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. Any existing public utility, drainage, or other easements within the vacated area shall remain in full force and effect.

SECTION 3. Upon the effective date of this Ordinance, title to the vacated right-of-way shall vest to the centerline in the owners of the abutting properties in accordance with Ohio law, with the western one-half vesting in Parcel No. F23-310-350217015000 (Ashlee Newell) and the eastern one-half vesting in Parcel No. F23-310-350217014000 (Patrick McStraw and Caitlyn Huston).

SECTION 4. The petitioners shall be responsible for all costs associated with this vacation, including recording fees and any costs necessary to update the records of the Wood County Recorder and Wood County Auditor. Following the effective date of this Ordinance, the petitioners shall record a certified copy with the Wood County Recorder.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting in compliance with applicable Ohio law.

SECTION 6. This Ordinance shall take effect and be in full force from and after the earliest period allowed by law.

The motion to adopt the foregoing Ordinance was moved by Member _____ and seconded by Member _____.

VOTE ON ADOPTION

YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

Exhibit A



ALLEY / STREET VACATION PETITION

FEE PAID: 100

DATE: 6/30/26

ADVERTISING FEE PAID: X

DATE: X

To: The Honorable Mayor and Council of the Village of North Baltimore, Ohio

We, the undersigned, being all of the owners of property abutting the portion of public right-of-way proposed for vacation, respectfully petition the Village Council to vacate the following:

Type of Vacation Requested (Circle one): Street / Alley

Location of Right-of-Way to be Vacated:

Unimproved S. Bates - South of E Water

Legal Description:

Subdivision and Lot References:

The portion to be vacated abuts the following described lots in the subdivision of:

Inlot 918 & N8.5 Vac Alley + "Inlot 917 & N8.5 Vac Alley"

As required, we submit a \$100.00 petition filing fee, and we agree to pay all additional advertising and recording fees associated with the vacation, as determined by the Village and/or required by ORC.

We further agree to accept and acknowledge any existing public utility and/or drainage easements, which shall remain in full force unless expressly vacated by ordinance. A plat map of the area and a list of all abutting property owners (including those not joining the petition) are attached.

OWNER (PRINT NAME)	SIGNATURE	ADDRESS	PARCEL NUMBER

Ashelee Newell ~~Ashelee Newell~~ 512 E Water St, North Baltimore, MD 45872
Patrick McStraw ~~Patrick McStraw~~ 602 E Water St, North Baltimore, MD 45872

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 18– 2026

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DRUG ENFORCEMENT SERVICES WITH THE WOOD COUNTY SHERIFF’S OFFICE AND THE WOOD COUNTY BOARD OF COMMISSIONERS, ATTACHED HERETO AS EXHIBIT A, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code Sections 737.04 and 311.29 authorize municipalities to enter into agreements with county sheriffs and other political subdivisions for law enforcement services and cooperative police activities; and

WHEREAS, the Village of North Baltimore desires to participate in a cooperative drug enforcement program with the Wood County Sheriff’s Office to enhance drug investigations, interdiction efforts, officer training, and public safety within the Village and surrounding area; and

WHEREAS, the Wood County Sheriff’s Office and the Wood County Board of Commissioners have presented the Agreement for Drug Enforcement Services, attached hereto as Exhibit A, and Council finds that entering into the Agreement is in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Mayor is hereby authorized and directed to execute the Agreement for Drug Enforcement Services between the Wood County Sheriff’s Office, the Wood County Board of Commissioners, and the Village of North Baltimore, attached hereto and incorporated herein as Exhibit A, together with any non-substantive modifications approved by the Village Solicitor.

SECTION 2. The Mayor, Village Administrator, Fiscal Officer, Chief of Police, and other appropriate Village officials are hereby authorized to take all actions necessary to carry out the intent of this Resolution and the obligations of the Village under the Agreement.

SECTION 3. The Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any committees thereof that resulted in such formal action were conducted in compliance with all applicable legal requirements.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village and its residents by allowing the Village to immediately participate in cooperative drug enforcement activities and training with the Wood County Sheriff’s Office. Therefore, this Resolution shall take effect immediately upon its passage and approval by the Mayor.

EMERGENCY CLAUSE VOTE
YEAS _____ NAYS _____

VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____

ADOPTED AND EFFECTIVE this _____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 20– 2026

A RESOLUTION AUTHORIZING THE MAYOR TO FILE A PETITION WITH THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE EAGLEVILLE ROAD BRIDGE AND DECLARING AN EMERGENCY

WHEREAS, the Eagleville Road Bridge spans Rocky Ford Creek within the Village of North Baltimore and serves as an important transportation link for residents, businesses, emergency services, school transportation, agricultural traffic, and the traveling public; and

WHEREAS, the Village believes the Eagleville Road Bridge constitutes a necessary bridge located on an improved road of general and public utility pursuant to Ohio Revised Code Section 5591.02; and

WHEREAS, the Eagleville Road Bridge is identified by the United States Department of Transportation and the Ohio Department of Transportation as County Highway Agency Structure No. 8740070, was constructed in 1928, and has received a Structural Evaluation Appraisal of 3 (Intolerable; High Priority Corrective Action), reflecting significant structural deficiencies requiring prompt attention; and

WHEREAS, the Village desires to petition the Wood County Board of County Commissioners to determine that the Eagleville Road Bridge is a necessary bridge located on an improved road of general and public utility and that responsibility for its repair, rehabilitation, or replacement rests with the County pursuant to Ohio Revised Code Section 5591.02.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Ohio:

SECTION 1. The Petition attached hereto as Exhibit A and incorporated herein by reference is hereby approved.

SECTION 2. The Mayor is hereby authorized and directed to execute and submit the Petition attached hereto as Exhibit A to the Wood County Board of County Commissioners on behalf of the Village.

SECTION 3. The Mayor, Village Administrator, Fiscal Officer, Solicitor, and other appropriate Village officials are authorized and directed to prepare, assemble, and submit any supporting documentation necessary to support the Village's position, including engineering reports, bridge inspection reports, traffic studies, correspondence, maps, photographs, and other relevant materials.

SECTION 4. The Mayor, Village Administrator, Fiscal Officer, Solicitor, and other appropriate Village officials are further authorized and directed to take any actions necessary to carry out the intent of this Resolution, including appearing before the Wood County Board of County Commissioners, presenting evidence, and otherwise representing the Village's interests regarding the Eagleville Road Bridge.

SECTION 5. Council finds that immediate action is necessary to preserve the Village's rights under Ohio law and address the deteriorating condition of the Eagleville Road Bridge, which was constructed in 1928 and has received a Structural Evaluation Appraisal of 3 (Intolerable; High Priority Corrective Action). Therefore, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare and shall take effect immediately upon its passage.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

EXHIBIT A: Resolution 20-2026

PETITION TO THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS

RE: Eagleville Road Bridge – Request for Determination Pursuant to Ohio Revised Code Section 5591.02

To the Honorable Members of the Wood County Board of County Commissioners: The Village of North Baltimore, Ohio, hereby petitions the Wood County Board of County Commissioners to determine that the Eagleville Road Bridge is a necessary bridge located on an improved road of general and public utility and to assume responsibility for its repair, rehabilitation, or replacement pursuant to Ohio Revised Code Section 5591.02.

In support of this Petition, the Village states as follows:

1. The Eagleville Road Bridge is located within the corporate limits of the Village of North Baltimore and carries Eagleville Road across Rocky Ford Creek.
2. Eagleville Road is a publicly maintained paved roadway and constitutes an improved road.
3. The Eagleville Road Bridge is necessary to maintain the continuity of Eagleville Road and provides a public crossing of Rocky Ford Creek serving residents, businesses, emergency services, school transportation, commercial traffic, and the traveling public.
4. Eagleville Road is an improved roadway of general and public utility that accommodates residential, commercial, agricultural, school, emergency, and freight traffic and provides a significant connection between Interstate 75, the Village’s business district, industrial areas, and surrounding communities.
5. The Eagleville Road Bridge was constructed in 1928 and is identified by the United States Department of Transportation and the Ohio Department of Transportation as County Highway Agency Structure No. 8740070. The bridge has received a Structural Evaluation Appraisal rating of 3 (Intolerable; High Priority Corrective Action), indicating significant structural deficiencies that warrant prompt corrective action.
6. The continued availability of the Eagleville Road Bridge is important to the health, safety, and welfare of the public by providing an established transportation route for motorists, emergency responders, school transportation, local businesses, agricultural operations, and the traveling public.
7. Pursuant to Ohio Revised Code Section 5591.02, boards of county commissioners shall construct and keep in repair all necessary bridges located within municipal corporations on improved roads of general and public utility.
8. The Eagleville Road Bridge is a necessary bridge located on an improved road of general and public utility. Accordingly, the Village requests that the Board determine that Ohio Revised Code Section 5591.02 requires the County to construct and keep the bridge in repair.

WHEREFORE, the Village of North Baltimore respectfully requests that the Wood County Board of County Commissioners:

- A. Accept and consider this Petition;
- B. Place this matter on a public meeting agenda for consideration and action;
- C. Determine that the Eagleville Road Bridge is a necessary bridge located on an improved road of general and public utility pursuant to Ohio Revised Code Section 5591.02;
- D. Determine that, pursuant to Ohio Revised Code Section 5591.02, Wood County is responsible for constructing and keeping the Eagleville Road Bridge in repair, including undertaking such repair, rehabilitation, or replacement as may be necessary; and
- E. Take such further action as may be necessary to fulfill the County’s statutory obligations.

Respectfully submitted,
By: _____ Date: _____
Aaron Patterson, Mayor
ATTEST:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 22– 2026

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE LEASE OF VILLAGE FARMLAND; AND TO DECLARE AN EMERGENCY

WHEREAS, the Village owns approximately fourteen (14) tillable acres of farmland adjacent to the New Maplewood Cemetery that are not currently needed for public purposes; and

WHEREAS, Council finds it to be in the best interest of the Village to advertise for competitive sealed bids for the agricultural lease of such property in accordance with Ohio Revised Code Section 721.03.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village Administrator or their designee is hereby authorized to advertise for competitive sealed bids for the agricultural lease of approximately fourteen (14) tillable acres of Village-owned property adjacent to the New Maplewood Cemetery in accordance with Ohio Revised Code Section 721.03.

SECTION 2. The lease shall be for grain farming purposes only and shall be for one (1) crop year, commencing December 1, 2026, and ending November 30, 2027.

SECTION 3. The Village Administrator or their designee is authorized to publish the advertisement, receive sealed bids, publicly open and read the bids, and take such administrative actions as are necessary to conduct the bidding process in accordance with Ohio Revised Code Section 721.03.

SECTION 4. All bids shall be submitted to Council for consideration. Council reserves the right to reject any and all bids. The successful bidder shall be awarded the lease only by ordinance of Council in accordance with Ohio Revised Code Section 721.03.

SECTION 5. The advertisement for bids, attached hereto as Exhibit A, is hereby approved.

SECTION 6. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting in compliance with Ohio Revised Code Section 121.22.

SECTION 7. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village, and for the further reason that immediate effectiveness is necessary to permit the Village to timely advertise for competitive sealed bids as required by Ohio Revised Code Section 721.03. Therefore, this Resolution shall take effect immediately upon its passage by the affirmative vote of at least two-thirds (2/3) of the members elected to Council.

The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS ____ NAYS ____ ABSTAIN ____

VOTE ON FINAL ADOPTION
YEAS ____ NAYS ____ ABSTAIN ____

ADOPTED AND EFFECTIVE this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 14 – 2026

A RESOLUTION ADOPTING A REVISED EVENT POLICY

WHEREAS, the Village Council previously adopted an Event Policy for the Village of North Baltimore; and

WHEREAS, Council desires to revise and update the Event Policy in order to establish consistent procedures and standards for the review, approval, coordination, and oversight of events conducted within the Village of North Baltimore; and

WHEREAS, Council finds that the revised Event Policy will promote public health, safety, welfare, organization, risk management, and efficient coordination between Village departments and event organizers; and

WHEREAS, the revised Village of North Baltimore Event Policy attached hereto as Exhibit A has been reviewed and is determined to be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The revised Village of North Baltimore Event Policy attached hereto and incorporated herein as Exhibit A is hereby approved and adopted, superseding any prior inconsistent Event Policy provisions previously adopted by Council.

SECTION 2. The Mayor, Village Administrator, and all appropriate Village officials are hereby authorized and directed to implement and enforce the provisions of the revised Event Policy.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of Council and that all deliberations of this Council and any of its committees that resulted in such formal action occurred in meetings open to the public in compliance with all legal requirements including ORC 121.22.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Vote on Measure: ____ Yeas ____ Nays ____ Abstentions

The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

Adopted this ____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

Exhibit A: RESOLUTION NO. 14 – 2026

VILLAGE OF NORTH BALTIMORE
EVENT POLICY

Approved by Village Council: Effective Date:

1. Purpose

This policy establishes consistent procedures for reviewing, approving, and managing events within the Village of North Baltimore. Its intent is to promote safe, enjoyable, and well-organized activities that foster community engagement while protecting public health, safety, Village property, and limiting liability exposure.

2. Scope

This policy applies to any public or private event that uses or closes any public street, sidewalk, park, right-of-way, or Village facility; requires Village personnel, materials, or equipment; or anticipates significant public attendance, traffic impact, or public safety involvement. Private gatherings conducted entirely on private property that do not require Village services, permits, or approvals are exempt.

3. Permit Requirement and Timeline

All events meeting the above criteria require submission of an All Events Permit Application approved by Village Council. Applications shall be submitted at least thirty (30) days prior to the proposed event date unless waived by the Village Administrator for good cause. Applications may be accepted up to one (1) year in advance of the event date. Final approval is contingent upon submission of all required documentation and satisfaction of applicable conditions.

4. Application Review

The Village Administrator shall distribute applications to affected departments for review, including Police, Fire, and Public Works. Department heads may attach reasonable conditions or require coordination meetings prior to approval. The Village Administrator or Council may deny or revoke approval if the applicant fails to provide required information, poses a public safety or liability risk, or has outstanding obligations or violations with the Village.

5. Required Documentation

Each application shall include a completed All Events Permit Application and, unless waived, sufficient documentation to allow the Village to evaluate the event, including a site map or route plan showing road closures, staging, and parking areas; vendor lists and contact information when applicable; proof of required insurance; fire safety information when applicable; food service information when applicable; and a description of measures to mitigate trip hazards such as electrical cords, hoses, or uneven surfaces.

6. Insurance Requirements

A Certificate of Liability Insurance naming the Village of North Baltimore as an Additional Insured is required for all events conducted on Village property, streets, or facilities unless waived pursuant to this policy. Minimum Commercial General Liability coverage shall be \$1,000,000 per occurrence and aggregate.

Insurance shall not be required for events that meet all of the following criteria: the event is a small, non-commercial gathering hosted by an individual or informal group; attendance does not exceed one hundred (100) persons at any one time; no admission fee is charged and no sales of goods, services, or alcohol occur; no street closures are required, no on-site police, fire, or public works staffing beyond routine patrol is required; and the event does not present unusual risk based on the nature, duration, or location of the activity. Events meeting all criteria are waived from insurance requirements.

For events that do not meet the above criteria, Village Council may, by formal action, approve alternative forms of coverage or waive the insurance requirement when it determines that the risk to the Village is minimal or otherwise adequately addressed.

Except where insurance is waived pursuant to this policy, the applicant shall defend, indemnify, and hold harmless the Village of North Baltimore, its elected and appointed officials, employees, volunteers, and agents from all claims, damages, losses, and expenses arising out of or related to the event.

7. Coordination with Law Enforcement and Safety Agencies

Any event determined by the Police Chief to require law enforcement coordination, shall coordinate directly with the North Baltimore Police Department. The Police Chief shall determine all law enforcement staffing, security measures, traffic control requirements, emergency-access requirements, and the need for assistance from the Wood County Sheriff's

Office Auxiliary or other outside agencies based on the size, location, duration, anticipated attendance, alcohol involvement, traffic impact, and overall public safety risk of the event. The Fire Chief and Public Works Superintendent may impose additional fire safety, infrastructure, barricade, sanitation, or operational requirements as necessary.

8. Public Health and Food Service

The Village will notify the Wood County Health Department at least thirty (30) days prior to any approved event involving food service. Organizers are encouraged to promptly contact the Health Department to ensure compliance with inspection and licensing requirements. Food vendors shall not operate unless all documentation required under Section 5 has been submitted and approved, including proof of current food service licensure, an anticipated menu, a plan for grey-water disposal using Village-designated disposal locations, and a Certificate of Liability Insurance naming the Village of North Baltimore as an Additional Insured. Each food vendor shall maintain Commercial General Liability insurance in an amount not less than \$1,000,000 per occurrence and \$1,000,000 aggregate, naming the Village of North Baltimore as an Additional Insured.

9. Signage and Posting

No person shall post or affix any sign, placard, advertisement, or inscription on Village property except as authorized by the Village. Temporary event signage shall be removed within twenty-four (24) hours after the event concludes.

10. Clean-Up and Restoration

Event organizers are responsible for all post-event cleanup and restoration of Village property. Failure to restore the area may result in billing for cleanup costs, denial of future event permits, or the requirement of a refundable deposit or surety bond for subsequent events.

11. Departmental Oversight

The following officials are responsible for departmental coordination and compliance oversight: the Police Chief for security, traffic control, and law enforcement coordination; the Fire Chief for fire safety, emergency access, and inspections; the Public Works Superintendent for street closures, barricades, sanitation, and infrastructure; and the Village Administrator for overall event coordination, insurance verification, permit issuance, and enforcement.

12. Revocation and Enforcement

Village Council may revoke event approval at any time for failure to comply with this policy or conditions of approval. The Village Administrator or Mayor may revoke or suspend approval if event activities deviate materially from the approved plan, pose an immediate risk to public safety, or violate Village ordinances or this policy. Unpermitted events, or events failing to comply with this policy, may be subject to enforcement action or denial of future approvals.

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 16– 2026

A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNENT AUCTION PURSUANT TO ORC 721.15

WHEREAS, the Village of North Baltimore is a statutory village located in Wood County, Ohio; and

WHEREAS, ORC 721.15 authorizes a legislative authority to sell personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by internet auction; and

WHEREAS, Council has reviewed the condition, age, and estimated resale value of a Water Department utility truck owned by the Village; and

WHEREAS, Council finds that said property is obsolete for Village purposes, is not needed for public use, and has no monetary value to the Village.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio, that:

Section 1. The following personal property owned by the Village and formerly utilized by the North Baltimore Water Department is hereby declared obsolete, not needed for public use, and of no monetary value pursuant to ORC 721.15: One (1) 1995 GMC Grumman Box Truck

Section 2. The Village Administrator or their designee is authorized to list said property for auction via Govdeals.com for a minimum of ten (10) days, including Saturdays, Sundays, and legal holidays.

Section 3. The property shall be sold in its present condition, as-is, and the Village shall have no continuing maintenance, repair, or operational responsibility following the sale.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in such formal action were conducted in meetings open to the public in compliance with ORC 121.22.

Vote On Resolution: Yeas_____ Nays_____ Abstentions_____

The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

Adopted this _____ day of _____, 2026.

President of Council

Aaron Patterson, Mayor

Attest:

Mason Davis, Clerk of Council

VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO

RESOLUTION NO. 15– 2026

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE PROPOSAL WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY

WHEREAS, the Village of North Baltimore was awarded \$688,000 in Carbon Reduction Program funding through the Toledo Metropolitan Area Council of Governments (TMACOG), now known as Lake Erie West Regional Council, for the SR 18 Multi-Use Path and Poe Road Sidewalk Project, PID 124989; and

WHEREAS, Kleinfelder, Inc. submitted a Proposal dated May 20, 2026, to provide professional engineering and design services for the project in the amount of \$101,600, and Council finds it necessary and appropriate to authorize the Village Administrator to execute the Proposal attached hereto as Exhibit A in order to advance the project and maintain eligibility for federal funding and project scheduling requirements; and

WHEREAS, the Proposal will be executed pursuant to the Village's Master Professional Services Agreement approved by Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of North Baltimore, Wood County, Ohio:

SECTION 1. The Village Administrator is hereby authorized to execute the Proposal attached hereto as Exhibit A under the Master Professional Services Agreement approved by Council. The Proposal provides for professional engineering and design services for the SR 18 Multi-Use Path and Poe Road Sidewalk Project, PID 124989, for compensation in an amount not to exceed One Hundred One Thousand Six Hundred Dollars (\$101,600). The costs authorized herein shall be paid from Fund 2405-620-396-0000 and 2405-130-349-0000 (Sewer Tap Assessment).

SECTION 2. The Village Administrator is further authorized to execute any certifications, amendments, or other documents necessary to administer and carry out the Proposal and to facilitate the engineering, design, coordination, and advancement of the project in accordance with applicable requirements of the Ohio Department of Transportation and Lake Erie West Regional Council, provided that no amendment shall increase the total compensation authorized by this Resolution without further approval of Council.

SECTION 3. Council finds and determines that this Resolution is an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village. Immediate authorization to execute the Proposal is required to allow the Village to proceed with the preliminary engineering phase of the SR 18 Multi-Use Path and Poe Road Sidewalk Project, a federally funded transportation improvement project. Delay in authorizing the Proposal may jeopardize project scheduling, federal funding eligibility, coordination with the Ohio Department of Transportation and Lake Erie West Regional Council, and the Village's ability to meet required project development milestones. Therefore, this Resolution shall take effect and be in force immediately upon its adoption.

The motion to adopt the foregoing Resolution was moved by Member _____ and seconded by Member _____.

EMERGENCY CLAUSE VOTE
YEAS _____ NAYS _____ ABSTAIN _____

VOTE ON FINAL ADOPTION
YEAS _____ NAYS _____ ABSTAIN _____

ADOPTED AND EFFECTIVE this _____ day of _____, 2026.

Dee Hefner, President of Council

Aaron Patterson, Mayor

Attest: _____
Mason Davis, Clerk of Council

FISCAL OFFICER CERTIFICATE

It is hereby certified that sufficient funds have been duly appropriated and are available in Fund 2405-620-396-0000 (Sewer Tap Assessment) to meet the obligation contemplated by Resolution No. 15-2026 and are free from any previous encumbrances.

Date: _____

Justin Overmyer
Fiscal Officer
Village of North Baltimore, Wood County, Ohio