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VILLAGE OF NORTH BALTIMORE
WOOD COUNTY, OHIO

VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - 6/9/2026 Amended

June 09, 2026
5:30 PM

Minutes

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE.

1. Amended Packet Details

   Clerk of Council, Mason Davis, provided an update of changes made in the amended agenda packet.

   1. The executive session is now featured directly following Item V. "Letters and Communications" [previously featured after Item X. "Second Reading of Ordinances and Resolutions"].
   2. The monthly bill and fund balance report were added to the Fiscal Officer Report [Item VII. "Administrative Reports"].
   3. The EMS report was added [Item VII. "Administrative Reports"
   4. Resolution No. 15-2025 was updated to include fund numbers that project expenses will be drawn from.
   5. Resolution No. 17-2026 was updated with the approximate project cost, and language was added to declare the resolution as an emergency
   6. Item XII. "Payment of Bills" was updated to include the total for May 2026, $916,851.60.

III. Approval of Minutes

1. Council Regular Meeting - 5/12/2026

   Mr. Engard made a motion to approve the minutes for the 5/12/2026 regular meeting of Council, seconded by Ms. Beaupry. All members approved.

2. Special Council Meeting - 5/19/2026

   Mr. Richmond made a motion to approve the minutes for the 5/19/2026 special council meeting, seconded by Ms. Hefner. All members approved.

IV. Public Participation (5-min limit)

Mr. Joel Kuhlman, Judge of the Wood County Common Pleas Court, provided a brief presentation. He explained his responsibilities and provided information on sentencing policies.

Mr. Larry Kidd asked what the Village's policy was on bicycles in the downtown area and whether riding on sidewalks was permissible. He stated that he and his wife had almost been struck by children riding bicycles near the Whistle Stop Pizza Pub & Grill restaurant.

Ms. Hefner stated that Police Chief Bingham had brought this topic to her recently and stated that she had heard similar concerns from residents.

Mr. Sweat stated that electronic bikes and scooters had made this issue worse due to their high-speed capabilities.

Mayor Patterson stated that this topic will need to go to the Personnel, Policy, and Ordinance Review Committee and then have potential legislation. He stated that he wouldn't want his child riding in the road.

Administrator Bender stated that Mr. Bob Bohmer, of Rupp, Hagans, Bohmer & Durancyzk, LLP, was present for an interview for the vacant village solicitor position. The interview took place in executive session.

V. Letters and Communications

Nothing of note.

Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), and to consider disputes involving the Village that are the subject of pending or imminent court action under ORC 121.22(G)(3), with potential action to follow.

Ms. Beaupry made a motion to enter into executive session, seconded by Mr. Bosak. All members approved.

Executive session began at 5:50 PM.

Regular session was resumed at 6:25 PM.

VI. Administrative Reports

1. Fiscal Officer:

   Report submitted.

   Mr. Justin Overmyer started as Fiscal Officer on June 8, 2026.

2. EMS Chief:

   Report Submitted.

3. Fire Chief:

   Report Submitted.

4. Police Chief:

   Report submitted.

   Mayor Patterson stated that the police radios were functioning well. He added that he had been informed that a new repeater was installed by the Wood County Sheriff's Office.

   Administrator Bender stated that an agreement had been made with Millstream Area Credit Union to allow police vehicles to be parked in their lot.

   Mr. Sweat asked about the status of the K-9 cruiser. He also indicated that increased soundproofing was needed in the NBPD lobby, as he could hear phone calls being made.

   Mayor Patterson stated that a radio still needed to be installed.

5. Utility Director:

   Mr. Sweat made a motion to hire Mr. Bryant Matthes as a water and wastewater operator, at a rate of $19.50 per hour, seconded by Mr. Engard. All members approved.

6. DPW Superintendent:

   Mayor Patterson stated that he had asked DPW Superintendent Josh Long to look into roofing improvements for the Lions Club building located at Village Park. He also asked Mr. Long to repaint the shelter house closest to the basketball courts.

7. Village Administrator:

   Report Submitted.

   Administrator Bender provided updates on the East Broadway roadway reconstruction, stating that restriping had occurred and a new catch basin was installed near the intersection with Gillette Street. He informed Council that improvements were needed for the driveway apron with the N.B. Drive Thru property; when patrons leave the property there is a steep decline toward the roadway. He stated that ODOT would not cover this additional work, and that he intended to consult further with Hohenbrink Excavating.

   The East Broadway Street sidewalk development project, funded by ODOT, is set to begin construction in 2030. Administrator Bender stated that American StructurePoint, Inc. would begin the design phase once funds have been encumbered.

   Administrator Bender is preparing a Surface Transportation Block Grant (STBG) application with the assistance of Kleinfelder, Inc. The scope of the proposed project is under review. He expected it to include new sidewalk on the east Side of South Main Street, and some new segments of sidewalk on the West Side. New ADA mats at intersections, curb replacements, and catch basins have also been proposed. The length of the proposed project will begin at the southern side of the railroad tracks and terminate at the State Route 18 roundabout.

   Mr. Sweat asked if the recent roadwork performed by ODOT on State Route 18 utilized the Village's matching funds. Administrator Bender confirmed that this was accurate.

   Administrator Bender provided updates on the State Route 18 Multi-Use Path (MUP) project. He clarified that the Village has been awarded $688,000.00 [through Lake Erie West's Carbon Reduction Program] for the construction phase of the project, which includes a match from the Village of 20.00%. He stated that he intends to apply for additional project funds through the Ohio Public Works Commission and Ohio Department of Natural Resources Clean Ohio Trail Fund within 18 months of the anticipated construction date.

   Administrator Bender asked Economic Development Specialist Mason Davis to provide updates on the Village's grant application for the Ohio Department of Natural Resources NatureWorks program.

   Mr. Davis stated that the Village would apply for funding to construct a new 16'x24' pavilion to replace the former shelter house near the sled hill. He stated the project would cost approximately $26,000.00 with an additional $7,500.00 needed for concrete work.

   Mayor Patterson provided feedback for the pavilion's foundation and requested that revised quotes be obtained.

Administrator Bender stated that a Planning Commission meeting would be held later this year. He expected parcel mergers to be proposed, and would present a merger for parcels at Village Park.

Administrator Bender stated that he and Assistant Fiscal Officer April Dick had been working on the employee manual update with contractor Lexipol. They expect the process to be complete in the Fall.

8. Clerk:

   Nothing of note.

9. Appointed Legal Counsel:

   Vacant Position.

10. Mayor:

VII. Standing Committee

1. Economic and Community Development (Hefner) –

   Nothing at this time.

2. Public Safety (Engard) –
   Nothing at this time.

3. Personnel, Policy and Ordinance Review (Bosak) –
   Nothing at this time.

4. Public Works (Beaupry) –
   Nothing at this time.

5. Public Utilities (Sweat) –
   Nothing at this time.

6. Finance and Technology (Richmond) –
   Nothing at this time.

VIII. New Legislation

1. RESOLUTION NO. 14 – 2026: A RESOLUTION ADOPTING A REVISED EVENT POLICY

2. RESOLUTION NO. 15– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AND APPROVE A PROFESSIONAL ENGINEERING SERVICES PROPOSAL WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY

   Mr. Sweat asked why the resolution required emergency passage.

   Administrator Bender stated that the project had deadlines attached. Without approval to begin the preliminary engineering phase, project scheduling, funding, and coordination with state partners could be disrupted.

   Mr. Sweat asked if the proposed contract with Kleinfelder would allow for grievance resolution if design issues were to occur on a roadway or sidewalk project. Administrator Bender confirmed this was included.

Mr. Sweat recommended that the contract be reviewed by the Village's legal counsel (upon hiring) and that clear responsibilities for contractors be outlined in contracts.

Ms. Beaupry made a motion to suspend the second and third readings of Resolution No. 15-2026, seconded by Mr. Richmond. Ms. Beaupry – YES, Ms. Hefner – YES, Mr. Richmond – YES, Mr. Engard – NO, Mr. Bosak – YES, Mr. Sweat – NO. Motion Failed. [5 "YES" votes are required for suspension of readings].

3. ORDINANCE NO. 2026 - 13: AN EMERGENCY ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS AND TRANSFERS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT

4. RESOLUTION NO. 16– 2026: A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNENT AUCTION PURSUANT TO ORC 721.15

5. RESOLUTION NO. 17-2026: AN ORDINANCE AUTHORIZING AND RATIFYING THE SUBMISSION OF A NATUREWORKS GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES; AUTHORIZING EXECUTION OF NECESSARY AGREEMENTS; AND DECLARING AN EMERGENCY

   Mr. Sweat made a motion to suspend the second and third readings of Resolution No. 17-2026, seconded by Ms. Beaupry. All members approved.

   Mr. Richmond made a motion to adopt Resolution No. 17-2026 as an emergency, seconded by Mr. Sweat. All members approved.

IX. Second Reading of Ordinances and Resolutions

1. ORDINANCE NO. 2026 – 11: AN ORDINANCE APPROVING AN AMENDED AND RESTATED JEDD AGREEMENT FOR THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT, AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT

2. ORDINANCE NO. 2026 - 12: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR

3. RESOLUTION NO. 11 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT (3rd Reading = Emergency)

4. RESOLUTION NO. 12 – 2026: A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES, AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR CONTINUED TNR SERVICES IN THE AMOUNT OF $7,000.00

5. RESOLUTION NO. 13 – 2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE 2026 WOOD COUNTY FIRE/EMS MUTUAL-AID AGREEMENT FOR ADDITIONAL FIRE AND EMERGENCY MEDICAL SERVICE PROTECTION, AND DECLARING AN EMERGENCY

   Mr. Richmond made a motion to suspend the second and third readings of Resolution No. 13-2026, seconded by Ms. Hefner. All members approved.

Mr. Sweat made a motion to adopt Resolution No. 13-2026 as an emergency, seconded by Mr. Richmond. All members approved.

X. Other New Business

Nothing of note.

XI. Other Old Business

Nothing of note.

XII. Payment of Bills: A motion was made by Mr. Richmond to pay the bills in the amount of $916,851.60. Seconded by Ms. Beaupry. All members present approved.

XIII. Adjournment

Mr. Richmond made a motion to adjourn the meeting, seconded by Ms. Hefner. All members present approved.

The meeting was adjourned at approximately 7:12 PM.

Approved:

Mason Davis

Mason Davis, Clerk of Council

Aaron Patterson, Mayor

Dee Hefner

Dee Hefner, Pres of Council