



**VILLAGE OF NORTH BALTIMORE  
Committee of the Whole - 6/2/26**

June 02, 2026  
5:30 PM

**Minutes**

- I. Call to order: Council President Dee Hefner**
- II. Pledge of Allegiance**
- III. Public Safety - Tim Engard**

Mr. Engard stated that he had no business to discuss.

Sergeant Broshious provided updates from the North Baltimore Police Department on behalf of Chief Bingham. He stated that the K-9 vehicle was scheduled to have a new radio and an emergency K-9 release system installed.

Sergeant Broshious also shared that the Wood County Sheriff's Office had sent the proposed drug unit agreement with North Baltimore to the Wood County Prosecutor's Office for review. After this, it will be presented for Council to vote upon.

Chief Bingham updated reports to the FBI. Sergeant Broshious stated that this data had not been submitted since 2022 and had previously prevented the department from applying for the Justice Assistance Grant (JAG) [offered through OCJS]. Chief Bingham intends to apply for the upcoming round. The grant covers 75.00% of project/equipment costs.

Training of part-time police officers is ongoing. 3 of 4 officers are being trained; the fourth officer will receive training when another trainer is available. An auxiliary officer has requested training.

Sergeant Broshious stated that the police radio system has been working well. The Wood County Sheriff's Office installed an additional repeater on the cell tower. Chief Bingham does not expect any additional costs for this work.

In a recent review of the police shooting range's storage unit, Chief Bingham shredded outdated documents. The existing container will be disposed of due to poor condition, and a new container will be purchased for approximately \$4,000.00. An intact radio unit has been kept in storage and will be utilized in one of the new cruisers.

#### **IV. Public Works - Paula Beaupry**

Ms. Beaupry had no business to discuss.

Mr. Josh Long, Director of Public Works, stated that Mr. Cody Helms has started as a (laborer) and has been performing well.

Ms. Hefner asked Mr. Long about street closures and moving bleachers from the Village Park for the upcoming June 27<sup>th</sup> Festival. It was determined that the bleachers should be able to be moved. East Broadway Street [near the intersection with Main Street] will be shut down at approximately 9 AM on Friday, June 26<sup>th</sup>. Main Street will be shut down later in the day prior to 3:30 PM.

Mr. Engard asked Mr. Long about the large trash pickup route and policies. He asked why some Main Street property owners were requested to place items on the street rather than in the alley behind their homes.

Mr. Long responded that this had been a policy prior to him assuming the role of Public Works Director. He stated that Mr. Art Patterson, owner of Patterson Sanitation, should be consulted.

Ms. Hefner stated that she had prior festival concerns to speak with Mr. Patterson about and would ask him about Mr. Engard's concern.

Mr. Engard asked why Eagle Landing Mobile Homes was not included for large trash pickup.

Mr. Long replied that Eagle Landing had been included one time under previous director Doug Wickard. He stated that the development was similar to a "city within a city". When he had previously worked at the North Baltimore Water Department, they had transitioned Eagle Landing to a "master meter" rather than individual meters for each unit.

Mr. Engard stated that he had seen concerns from residents on Facebook about this matter and stated that these residents paid North Baltimore local taxes.

Mr. Bosak stated that most developments like Eagle Landing were owned by management companies and were responsible for handling garbage.

Administrator Bender inquired about the possibility of adding Eagle Landing to the pickup route next year, asking what the additional cost might be,

Mr. Long stated that North Baltimore should utilize monitored large dumpsters like other municipalities do, and have residents drop off large trash items instead.

**V. Public Utilities - Eric Sweat**

Mr. Sweat had no business to discuss.

Administrator Bender stated that Water Department Superintendent, Mr. Brian Roberts, was unable to attend the meeting as he was attending to filter maintenance at the treatment plant.

**VI. Economic and Community Development - Dee Hefner**

1. June Festival

Ms. Hefner stated that food trucks would be allowed to sell soft drinks, due to return limitations with the Pepsi truck that she had secured.

An Economic and Community Development meeting will be held on Tuesday, June 9<sup>th</sup>, 2026, at 4:45 PM to discuss the festival further.

2. Cemetery Lot Split

Administrator Bender presented surveyor quotes for a proposed cemetery lot split. Options included a two-way split [\$2,850.00] or a three-way split [\$3,200.00]. He stated that the three-way split was preferable so the area could be separated into land for the cemetery, the wood drop-off site, with the potential for housing development.

Administrator Bender will move forward with the three-way split.

3. Great Scot Closure

Ms. Hefner stated that the Great Scot grocery store would close on July 1, 2026. She had contacted a friend who owns other grocery stores to see if he would be interested in the property.

She asked Administrator Bender if he had any ideas for incentives to secure a new owner for the store.

Administrator Bender stated that a majority of North Baltimore was within the Community Reinvestment Area (CRA), which might be an incentive for a new owner to make improvements to the building.

He stated that he had reached out to the Wood County Health Department for resources and guidance, as North Baltimore might qualify as a “food desert” without a grocery store.

Council members discussed the electric setup available on Main Street for festivals and other events. Mr. Engard suggested ways to improve this area and requested electric drawings.

**VII. Personnel, Policy and Ordinance Review - Richard Bosak**

1. Public Records Request Policy

2. Event Policy

Administrator Bender presented the updated drafts for the public records request policy and event policy. He stated that the representative from Lexipol [Village consultant for policy] was currently unavailable due to a vacation.

He stated that he would prefer to wait until he can get more information from Lexipol to move forward with the legislation.

3. Village Solicitor

Ms. Hefner requested an update on the hiring of the vacant village solicitor position.

Administrator Bender stated that several firms declined offers to interview. He expected to interview Mr. Bob Bohmer of Rupp, Hagans, Bohmer & Duranczyk, LLP during an executive session at the June Council meeting.

**VIII. Finance and Technology - Dave Richmond**

Mr. Richmond had no business to discuss.

**IX. Administrator - Josh Bender**

1. Infrastructure Plans

Administrator Bender presented a map of upcoming pedestrian improvements throughout the Village [available in meeting packet]. He stated that dark blue paths were funded projects, yellow was anticipated developments, and the light blue was an ODOT Safe Routes to School project that was awaiting a funding decision.

Mr. Engard stated that he would rather see the funding for sidewalks used to improve local streets. He felt that Quarry Road was in poor condition.

Administrator Bender replied that the upcoming STBG grant application would include a request to repave Main Street. He stated that he was reviewing the possibility of a reconstruction project on East Water Street due to heavy use when the bridge was out.

Mr. Engard replied that Quarry Road should be prioritized as it is a main route to the schools and used to leave town.

Ms. Hefner stated that a list should be created to rank the priority order for village streets.

Administrator Bender reported that he was working on getting pavement condition ratings of Village Streets from transportation contractor, Kleinfelder Inc. He also requested traffic counts from Lake Erie West Regional Council. He stated that street repairs cost approximately \$1 Million per mile.

Mr. Engard questioned why grant funding for streets could not be acquired. He stated that he would prefer the approximately \$101,000.00 be used for streets rather than sidewalk.

Mr. Bosak replied that grant funds for streets were harder to obtain than streets. He stated that these funds were allocated to the sidewalk fund and could only be used for that.

Me. Engard disagreed, saying this would come out of the general fund.

Ms. Hefner asked how much of the \$101,000.00 was strictly for sidewalk use.

2. SR 18 MUP  
Details discussed under Item 1.
3. Main Street STBG  
Details discussed under Item 1.
4. GovDeals Water Truck Auction  
Clerk of Council and Economic Development Specialist, Mr. Mason Davis, stated that Water Superintendent Brian Roberts desired to sell a utility box truck that was no longer used by his department.

A resolution to authorize the sale of this vehicle via the GovDeals auction platform will be presented at the June council meeting [6/9/2026] for a first reading.

5. ODNR Natureworks Application

Mr. Davis provided an update on the Village's T-Mobile Hometown Grant application that was submitted in March. The Village's request to purchase a new pavilion at the park was not awarded.

He stated that another option was the ODNR Natureworks program – which awards up to 75.00% of a project's cost. He stated that county allocations had not yet been released. A maximum of \$150,000.00 could be made available for municipalities in Wood County. Applications for the program are due on July 1.

He requested that Council consider approving an emergency resolution at the June Council meeting [6/9/2026] to authorize a grant application to the ODNR Natureworks program.

**X. Fiscal Officer - Justin Overmyer**

Mr. Overmyer will start as Fiscal Officer on or before June 8<sup>th</sup>, 2026.

**XI. Mayor - Aaron Patterson**

Nothing of note.

**XII. Adjournment**

The meeting was adjourned at approximately 6:34 PM.