



**VILLAGE OF NORTH BALTIMORE**  
**Economic and Community Development Committee Meeting - 2/10/2026**

February 10, 2026  
4:30 PM

**Minutes**

**I. Call to Order**

**II. Discussion on Festival & America250**

Ms. Hefner asked if council members would be open to changing the date of the festival to June 27, 2026 (6/27/26). She stated that many vendors she had reached out to for bookings were reserved for the original date.

Committee members agreed that changing the date was acceptable.

Ms. Hefner asked if council members would be willing to serve as volunteers for the festival. She suggested that members manage different areas of the festival, such as the parade or the children's area.

Ms. Hefner suggested that they discuss the proposed festival tee-shirt design contest. She stated that members should decide how the contest will be run and how much the shirts will be sold for. She stated that there were different prices for two and three-color shirts. She suggested red, white, and blue for color choices.

Ms. Beaupry stated that three colors would be preferable for shirts. Mr. Sweat agreed.

Ms. Hefner suggested shirts be sold via online orders. She stated that with three colors, shirts would be sold for \$22.00. This would result in a profit of \$7.50 for the Village, which would be used for festival expenses.

Ms. Hefner discussed festival and tee-shirt contest promotion. She stated that she would like festival details to be shared on the Village Facebook page, the NBXpress, and other local news and social media sources.

Ms. Hefner asked members how long the tee-shirt contest should operate.

Ms. Beaupry suggested a three-week window. Mr. Sweat and Ms. Hefner agreed.

Members and residents present discussed potential names for the festival. No official name was chosen.

Mr. Sweat stated that he could not commit to volunteering at the Festival too far in advance. He agreed to assist with fundraising and outreach.

Ms. Hefner asked Administrator Bender to contact the Village's insurance agency to verify how much coverage would be for the festival. She anticipated that this fee would be a minimum of \$2,500.00.

Ms. Hefner stated that all vendors she had contacted agreed to name the Village on their insurance policies as "additionally insured".

Ms. Hefner outlined her ideas for the festival, which included: a children's area, a farmers market (8AM-12PM), a craft vendors area, a beer tent, and a space for the North Baltimore Garden Club.

Ms. Hefner stated that she was interested in including the American Legion in the festival. She intended to ask the American Legion if they were interested in operating the beer tent. She also planned to ask if they would donate to the festival fund.

Ms. Beaupry stated that they could ask Mr. Ryan Delaney, the school superintendent, to borrow bleachers if there were no conflicts with youth sporting events.

Ms. Hefner discussed live music and band arrangements for the festival. No artists have been contacted yet.

Ms. Hefner discussed the potential route and contacts to operate a military vehicle parade, which would signify the closure of the festival.

Ms. Hefner listed potential options for the children's area including: train rides, pony rides, inflatables, face painting, and a petting zoo. Ms. Hefner intended to reach out to the local performer who plays "Spider-Man" to inquire if he could attend the festival.

Ms. Hefner listed food and beverage vendors she had contacted: Kona Ice, Scotty's Subs, and Frank's Fries. She stated that she had also contacted vendors for lemonade, mini-pancakes, roasted nuts, and kettlecorn. She intended to contact the Boy Scouts to see if they would like to participate.

Administrator Bender suggested she contact Mr. Jacob Lamb, the Village's Code Enforcement Officer, who operates a funnel cake truck.

Ms. Hefner stated that she would like to charge food vendors \$150.00 to help pay for festival expenses.

Mr. Engard inquired about amusement ride vendors for the event.

Ms. Hefner stated that she had not found any due to the distance of the vendors and the festival being a one-day event as opposed to a multi-day fair.

Ms. Hefner stated that she had contacted PepsiCo about utilizing a donated trailer to sell water and soft drinks. She had not heard any response at the time of the meeting.

Administrator Bender discussed the role of the DORA for the festival. He asked what would occur if Ordinance No. 2026-02 passed, which would require DORA participating establishments to name the Village as “additionally insured” on their insurance policies.

Ms. Hefner replied that establishments would not be able to participate in the DORA if insurance requirements were not met. She stated that these requirements were recommended by the Village’s insurance provider.

Mr. Engard stated that he had heard that the DORA in the city of Upper Sandusky did not mandate any insurance requirements, even though the city had the same insurance provider as the Village.

Ms. Hefner stated that every vendor she had reached out to for the festival had agreed with these insurance requirements. She stated that this was standard practice and also advised by the Village legal counsel and insurance provider.

Administrator Bender stated that he would reach out to DORA participating establishments to discuss the potential insurance requirements.

Ms. Hefner stated that she would contact other businesses in town to solicit donations.

Ms. Hefner stated that she would contact the North Baltimore Historical Society to discuss a partnership to utilize their 501(c)(3) status.

Ms. Hefner stated that she had received quotes for a fireworks show.

### **III. Adjournment**

The meeting was adjourned at approximately 5:30 PM.