



**VILLAGE OF NORTH BALTIMORE**  
**Council Regular Meeting - February 10th, 2026 (2/10/2026)**

February 10, 2026  
5:30 PM

**Minutes**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – HERE, Ms. Engard – HERE, Mr. Sweat – HERE

**III. Vacant Council Seat Applicant Closing Statements (5-min limit)**

Applicants for the vacant council seat made closing statements.

Candidates who made statements included: Mr. Michael Woodruff, Mr. Andrew Coup, Ms. Heather Bressler, Mr. James Chaffin, Ms. Jordan Thomas, and Mr. Richard Bosak.

**IV. Nomination and Appointment to Fill Vacant Council Seat**

Mr. Richmond made a motion to appoint Mr. Chaffin to fill the vacant council seat, seconded by Mr. Engard. Ms. Beaupry – NO, Ms. Hefner – NO, Mr. Richmond – YES, Mr. Engard – YES, Mr. Sweat – NO. Motion failed.

Ms. Hefner made a motion to appoint Mr. Bosak to fill the vacant council seat, seconded by Ms. Beaupry. Ms. Beaupry – YES, Ms. Hefner – YES, Mr. Richmond – NO, Mr. Engard – NO, Mr. Sweat – Yes.

**V. Swearing in of Appointed Council Member**

Mr. Bosak was sworn in as a member of the North Baltimore Village Council.

**VI. Public Participation (5-min limit)**

**VII. Letters and Communications**

**VIII. Guest Presentation - Wood County Health Department: Active Transportation Plan**

Ms. Safa Ibrahim, Program Coordinator for the Wood County Health Department, presented updates on the Village's Active Transportation Plan (ATP). This plan helps identify issues for pedestrians and cyclists in the community and plan for infrastructure improvements.

Ms. Ibrahim explained that the plan was in the early stages. Several issues were identified during a walk and bike audit of the Village last year including: brick sidewalk pavers, poor road and sidewalk conditions, and semi-trucks traveling through side streets.

She shared updates on the flashing traffic beacons which will be added to the school zone area outside of North Baltimore Middle School / High School.

These improvements were funded through the Health Department with matching funds from the Village.

Ms. Ibrahim stated that they hoped to have the ATP completed by the Fall. She also shared updates on the Community Garden at Village Park, which the Health Department assists with. She shared potential plans for expansion in the future.

## **IX. Administrative Reports**

### **1. Fiscal Officer:**

Report Attached.

Mr. Clouse stated that the Village currently used PEP (Public Entities Pool) for insurance, but intended to meet with Ohio Plan, a competitor, to determine future options.

### **2. EMS Chief:**

Report Submitted.

### **3. Fire Chief:**

Report Submitted.

Chief Phil Walter requested to hire Mr. James Truitt as a part-time EMT.

Ms. Beaupry made a motion to hire Mr. James Truitt as a part-time EMT at the rate of \$16.74 per hour, seconded by Ms. Hefner. All approved.

### **4. Police Chief:**

Report submitted.

Sergeant Broshious explained that Mayor's Court had been run at a deficit between 2020-2023 and made a minimal profit of approximately \$1,400 in 2025.

He recommended that the new police chief be consulted on this matter to review if Mayor's Court should continue to operate at the Village.

Mr. Sweat asked if the new repeaters had been installed in the police cruisers. Sergeant Brocious replied that the repeaters had been installed, but that they were not operational yet. He stated that he had contacted RailCom to resolve this matter.

Mayor Patterson shared a letter of recommendation from Sergeant Tom Roberts to hire Mr. Joshua Earland as an Auxiliary Police Officer.

Mr. Engard made a motion to hire Mr. Joshua Earland as an Auxiliary Police Officer at the rate of \$1.00 per year, seconded by Ms. Hefner. All approved.

### **5. Utility Director:**

Nothing of note.

### **6. DPW Superintendent:**

Nothing of note.

### **7. Village Administrator:**

Report submitted.

Administrator Bender recommended that the Village delay a planned stormwater upgrade project near State Route 18 until after ODOT resurfaces the road in 2029. He stated that there was potential to receive funding for the project as a result.

He stated that Council could expect legislation to approve a bid for the lead service line replacement project at the March 10<sup>th</sup> council meeting.

He stated that construction for the combined sewer overflow (CSO) project was expected to be completed by June.

He shared that a grant application was being prepared for ODOT's Safe Routes to School Program (SRTS) to apply for infrastructure funding. The application was proposed for construction of sidewalk on Gillette Street, Chicago Avenue, and Wabash Avenue.

8. Clerk:

Nothing of note.

9. Appointed Legal Counsel:

Nothing of note.

10. Mayor:

Nothing of note.

**X. Standing Committee**

1. Economic and Community Development (Hefner) –

Ms. Hefner discussed several ideas on new housing in North Baltimore and how potential developers could be attracted.

2. Public Safety (Engard) –

Nothing of note.

3. Personnel, Policy and Ordinance Review (Bosak) –

Nothing of note.

4. Public Works (Beaupry) -

a. Disk Golf Discussion

An ordinance will be prepared to transfer the disc golf equipment to North Baltimore Local School District.

b. Shelter House Restoration

Administrator Bender recently obtained quotes to renovate the shelter house near the Village Park sled hill. No further action was taken.

5. Public Utilities (Sweat) –

Nothing of note.

6. Finance and Technology (Richmond) –

Nothing of note.

**XI. New Legislation**

1. ORDINANCE NO. 2026 – 03: AN ORDINANCE REPEALING CHAPTER 709 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE AND ENACTING A NEW CHAPTER 709 TITLED “PEDDLERS AND SOLICITORS”

**XII. Second Reading of Ordinances and Resolutions**

1. ORDINANCE NO. 2026 – 01: AN ORDINANCE UPDATING THE TRAFFIC AND GENERAL OFFENSES CODES OF THE VILLAGE OF NORTH BALTIMORE, OHIO, TO CONFORM TO STATE LAW
2. ORDINANCE NO. 2026 – 02: AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES
3. RESOLUTION NO. 02 – 2026: A RESOLUTION ADOPTING THE VILLAGE OF NORTH BALTIMORE EVENT POLICY AND APPROVING THE ALL EVENTS PERMIT APPLICATION
4. RESOLUTION NO. 03 – 2026: A RESOLUTION ESTABLISHING A POLICY FOR ACCEPTANCE OF DONATIONS TO THE VILLAGE

**XIII. Third Reading of Ordinances and Resolutions**

1. ORDINANCE NO. 2025 – 36: AN ORDINANCE, UPON RECOMMENDATION OF THE PLANNING COMMISSION, AMENDING SECTION 1127.07(c) TO ALLOW ADULT USE CANNABIS OPERATORS AS A CONDITIONALLY PERMITTED USE IN THE B-2 GENERAL BUSINESS DISTRICT; AND AMENDING SECTION 1105.03 TO ADD A DEFINITION FOR ADULT USE CANNABIS OPERATORS.

During the following motion, Mr. Bosak originally voiced his intent to abstain from voting. Mayor Patterson was concerned about the legality of this and if there were any steps that needed taken prior to this.

Mr. Bosak stated that he was comfortable with voting.

Mr. Richmond made a motion to adopt Ordinance No. 2025-36, seconded by Mr. Engard. All approved.

**Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), with potential action to follow

Executive session was entered into at 6:45 PM. Regular session was resumed at 7:17 PM.

**XIV. Other New Business**

Ms. Hefner made a motion to hire Mr. Richard Bingham as Chief of Police, seconded by Mr. Engard. All approved.

**XV. Other Old Business**

**XVI. Payment of Bills:**

A motion was made by Ms. Beaupry to pay the bills in the amount of \$318,454.45. Seconded by Mr. Engard. All approved.

**XVII. Adjournment**

Ms. Beaupry made a motion to adjourn the meeting at approximately 7:25 PM, seconded by Mr. Richmond. All approved.

Approved:



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**Mason Davis, Clerk of Council**



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**Aaron Patterson, Mayor**

**Paul Skaff, Attorney**



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**Dee Hefner, Pres of Council**