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VILLAGE OF
NORTH BALTIMORE
WOOD COUNTY, OHIO

VILLAGE OF NORTH BALTIMORE
Council Regular Meeting - 7/14/2026

July 14, 2026
5:30 PM

Minutes

I. Pledge of Allegiance

II. Roll Call

Mayor Aaron Patterson – HERE, Ms. Beaupry – HERE, Ms. Hefner – HERE. Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE.

III. Approval of Minutes

1. Council Regular Meeting - 6/9/2026
   Ms. Beaupry made a motion to approve the minutes for the 6/9/2026 regular meeting of council, seconded by Mr. Engard. All approved.

2. Council Special Meeting - 6/15/2026
   Ms. Hefner made a motion to approve the minutes for the 6/15/2026 special meeting of council, seconded by Mr. Richmond All approved.

IV. Public Participation (5-min limit)

Ms. Ashley Newell spoke in favor of Ordinance No. 2026-16. She stated that the unimproved portion had been maintained by her family for decades. She desired to see the area officially closed.

Her neighbor, Mr. Patrick McStraw was in attendance and agreed with her statements.

Mayor Patterson stated that if the legislation was adopted, then the area would be divided between Ms. Newell and Mr. McStraw.

V. Letters and Communications

Judge Joel Kuhlman submitted a letter, which thanked the Mayor and Council for the opportunity to speak at a previous meeting.

VI. Administrative Reports

1. Fiscal Officer:

   Report Submitted.

   Mayor Patterson reported that Fiscal Officer Justin Overmyer would receive additional training from Ms. Laura Ewing at the rate of $50.00 per hour. He stated that former fiscal officers Mr. Matthew Clouse and Mr. Anthony Swartz were unable to assist with training.

2. EMS Chief:

   Report Submitted.

3. Fire Chief:

   Report Submitted.

   Mayor Patterson noted Chief Francisco's report and shared that the air conditioning in Unit 13 was in need of repair.

4. Police Chief:

   Report Submitted.

   a. Chief Bingham reported that calls for service had increased by 33% from June 2025; he stated that this could be either an increase in crime, or that fewer incidents were reported to police last year.

   b. Chief Bingham provided an update on vehicle maintenance – he stated that the emergency release system for the K-9 cruiser was delayed due to a shortage of chips. He expected the work to be completed by Bender Communications, Inc. once the components ship in late July.

   c. Chief Bingham shared community outreach and engagement efforts the department had made. A new Facebook page was created, and he planned to attend the upcoming Kids Expo at the Wood County Museum.

   d. Chief Bingham stated that he had been in communication with administrators from the North Baltimore School District. He stated that the department would likely provide security services for football games. The school will pay officers directly, rather than the department.

   Mayor Patterson stated an agreement for services would need to be presented.

   e. Chief Bingham thanked Mayor Patterson for his assistance in clearing the firearms range. He stated that he had added additional security measures at the range.

   f. Ms. Beaupry made a motion to hire Michele McDevitt as an unpaid auxiliary officer beginning immediately, seconded by Ms. Hefner. All members approved.

   g. Michele McDevitt was sworn in by Mayor Patterson.

   h. Mr. Overmyer clarified details on the bulletproof vest grant that NBPD had received in the past. He stated that the department had received funding for up to 21 vests. The remaining vests may be purchased and fitted as new officers are hired.

   i. Administrator Bender stated that Ms. April Dick, Assistant Finance Officer, had contacted OPERS regarding Officer Chambers' imminent retirement. She was informed that an individual must officially retire from the OPERS system (separate from retiring from NBPD) to receive benefits.

5. Utility Director:

   Mayor Patterson reported the following on behalf of Superintendent Brian Roberts:

   He stated that Mr. Roberts has been working with contractor Jones and Henry Engineers, Ltd. They had informed him in a report that significant upgrades to the water plant were necessary. Mr. Roberts stated that an upgrade project to the 30 year plant would cost approximately $11 million dollars. A complete rebuild of the plan would cost $30 million.

Mr. Roberts stated that a rate increase for utilities would be required in 1-2 years.

6. DPW Superintendent:

   Nothing of note.

7. Village Administrator:

   Report Submitted.

   a. East Broadway Street Sidewalk Project – ODOT has not yet encumbered funds. Construction is planned for 2030. The sidewalk will be on the south side of Main Street and East Broadway to the substation adjacent to Rudolph Road. The north side of the street will have a sidewalk to Eagle Landing Mobile Home Park.

   b. Eagleville Bridge – Mayor Patterson and Administrator Bender intend to submit a request to meet with the bridge inspector who performed the most recent inspection of Eagleville Bridge. They noted the bridges advanced age (Approx. 99 years) and poor condition. They stated that this was a precursor to communicating with the county.

   c. STBG Main Street Improvement Project – Administrator Bender stated that applications for Surface Transportation Block Grant (STBG) funds are due on August 7, 2026. The proposed project calls for a repave of South Main Street (rail crossing to roundabout), additional lighting, sidewalk construction and repair, stormwater drainage, and ADA compliance improvements. Construction would take place in 2030 or 2031, pending programming.

      The village would be responsible for design costs, approximately $280,000 and 20% of construction costs. Administrator Bender stated that he expected to cut the construction match amount using grant funding.

      An emergency reading is set to be presented later in the meeting [Resolution No. 11-2026].

   d. SR-18 MUP Project – Administrator Bender requested that the council table Resolution No. 15-2026 until the Master Service Agreement with Kleinfelder could be approved.

   e. Stormwater Projects – Administrator Bender aims to have both the reservoir and park stormwater improvements begin in Spring 2027.

   f. Lead Line Service Replacement – A pre-construction meeting was held with contractor Jutte Excavating, Inc. Work is expected to begin in August. Residents with lead service lines will be notified prior to work. Pending project completion, Administrator Bender stated that the Village will be lead free.

   g. Cemetery Lot Split – The lot split for the cemetery parcels has not been completed by the surveyor yet.

   h. Event Permit: Fall Festival – Administrator Bender presented an event permit for the Fall Festival.

Mr. Sweat made a motion to approve the event permit, seconded by Ms. Hefner. All members approved.

i. DORA Expansion – Mr. Engard asked if the DORA would need to be amended to include the Fire Hall for the upcoming Fall Festival.

Clerk of Council Mason Davis said that he was working on this project and had contacted the Department of Commerce for clarification on what documents were needed for an expansion.

8. Clerk:

Mr. Davis shared grant updates. He stated that he intended to submit a grant application to the Ohio Department of Natural Resources Nature Works Grant Program to offset expenses for a new shelter house. He expected the Village's share to be $8,000.00 if a grant was awarded.

9. Appointed Legal Counsel:

Nothing of note.

10. Mayor:

1. Fiscal Officer UAN Training

This item was discussed under the "Fiscal Officer" section.

VII. Standing Committee

1. Economic and Community Development (Hefner) –

A joint committee meeting will be held with the Economic and Community Development Committee on July 28, 2026, at 4:30 PM.

2. Public Safety (Engard) –

Mayor Patterson requested Mr. Engard call a committee meeting to discuss the potential drug enforcement agreement with the Wood County Sheriff's Department. A joint committee meeting will be held with the Economic and Community Development Committee on July 28, 2026, at 4:30 PM.

2. Personnel, Policy and Ordinance Review (Bosak) –

Nothing of note.

3. Public Works (Beaupry) –
Nothing of note.

4. Public Utilities (Sweat) –
Nothing of note.

5. Finance and Technology (Richmond) –
Nothing of note.

VIII. New Legislation

1. ORDINANCE NO. 2026 – 14: AN ORDINANCE ENACTING SECTION 373.13 OF THE CODIFIED ORDINANCES REGULATING THE OPERATION OF BICYCLES, ELECTRIC BICYCLES, AND OTHER SIMILAR DEVICES

2. ORDINANCE NO. 2026-15: AN ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS AND MODIFIFCATIONS FOR THE

FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Ms. Beaupry made a motion to suspend the 2nd and 3rd readings for Ordinance No. 2026-15, seconded by Mr. Sweat. All members approved.

Ms. Beaupry made a motion to adopt Ordinance No. 2026-15 as an emergency, seconded by Mr. Engard. All members approved.

3. ORDINANCE NO. 2026 – 16: AN ORDINANCE VACATING AN UNIMPROVED PORTION OF SOUTH BATES STREET RIGHT-OF-WAY LOCATED SOUTH OF EAST WATER STREET

4. ORDINANCE NO. 2026 – 17: AN ORDINANCE DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL ONE PERCENT (1.0%) MUNICIPAL INCOME TAX, AMENDING CHAPTER 181 AND CHAPTER 182 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, SUBMITTING THE QUESTION TO THE ELECTORS AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AND DECLARING AN EMERGENCY

   Ms. Hefner stated that she was concerned about the timing. She stated that she understood the necessity of the ordinance but felt that more time was required to prepare a full presentation to the public. She stated that a 3- or 5-year plan should be created to demonstrate the purpose of the additional funds.

   Mr. Engard stated that the council should see how water rates might change next year and review a tax proposal later.

   Mayor Patterson stated that the specific assessments for items such as street-lighting and trees were important. He felt that eliminating them and incorporating the funds into the general fund would not be prudent.

   Mr. Sweat agreed that a plan should be made. He stated that a street survey should be conducted to prioritize future infrastructure projects.

   No motion was made.

6. RESOLUTION NO. 19– 2026: A RESOLUTION DIRECTING THE WOOD COUNTY BOARD OF ELECTIONS TO PLACE UPON THE BALLOT AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, THE QUESTION OF INCREASING THE RATE OF MUNICIPAL INCOME TAX FROM ONE PERCENT (1.0%) TO TWO PERCENT (2.0%), COMMENCING FOR THE TAX YEAR BEGINNING JANUARY 1, 2027, AND DECLARING AN EMERGENCY

   No motion was made.

6. RESOLUTION NO. 18– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR DRUG ENFORCEMENT SERVICES WITH THE WOOD COUNTY SHERIFF'S OFFICE AND THE WOOD COUNTY BOARD OF COMMISSIONERS, ATTACHED HERETO AS EXHIBIT A, AND DECLARING AN EMERGENCY (first reading only)

7. RESOLUTION NO. 20– 2026: A RESOLUTION AUTHORIZING THE MAYOR TO FILE A PETITION WITH THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE EAGLEVILLE ROAD BRIDGE AND DECLARING AN EMERGENCY (first reading only)

8. RESOLUTION NO. 21– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR SEALED BIDS FOR THE QUARRY ROAD RESURFACING PROJECT, AND DECLARING AN EMERGENCY

Ms. Hefner made a motion to suspend the 2nd and 3rd readings of Resolution No. 21-2026, seconded by Ms. Beaupry. All members approved.

Mr. Richmond made a motion to adopt Resolution No. 21-2026 as an emergency, seconded by Mr. Engard. All members approved.

9. RESOLUTION NO. 22– 2026: A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE LEASE OF VILLAGE FARMLAND; AND TO DECLARE AN EMERGENCY

IX. Second Reading of Ordinances and Resolutions

1. RESOLUTION NO. 14 – 2026: A RESOLUTION ADOPTING A REVISED EVENT POLICY
2. RESOLUTION NO. 16– 2026: A RESOLUTION AUTHORIZING THE SALE OF OBSOLETE VILLAGE PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, NOT NEEDED FOR PUBLIC USE VIA INTERNET AUCTION PURSUANT TO ORC 721.15

X. Third Reading of Ordinances and Resolutions

1. RESOLUTION NO. 11 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT; AND DECLARING AN EMERGENCY

   Mr. Sweat made a motion to adopt Resolution No. 11-2026 as an emergency, seconded by Mr. Engard. All members approved.

2. RESOLUTION NO. 12 – 2026: A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES, AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR CONTINUED TNR SERVICES IN THE AMOUNT OF $7,000.00

   Ms. Beaupry made a motion to adopt Resolution No. 12-2026, seconded by Ms. Hefner. All members approved.

3. RESOLUTION NO. 15– 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND PROPOSAL WITH KLEINFELDER, INC. FOR THE SR 18 MULTI-USE PATH AND POE ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY (Table)

   Ms. Beaupry made a motion to table Resolution No. 15-2026, seconded by Ms. Hefner. All members approved.

4. ORDINANCE NO. 2026-11: AN ORDINANCE APPROVING AN AMENDMENT TO THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT AGREEMENT AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT

   [At the recommendation of both our Village Solicitor and the JEDD Board's legal counsel, the following motion will be made before Council consideration: "I move to amend Ordinance No. 2026-11 by correcting all references to 'Amended and Restated' to read 'Amendment.' This change is non-substantive and does not alter the terms of the agreement."]

   Mr. Bosak made the aforementioned motion, seconded by Mr. Engard. All members approved.

4. ORDINANCE NO. 2026 - 12: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR

   Ms. Hefner made a motion to adopt Ordinance No. 2026-12, seconded by Ms. Beaupry. All members approved.

XI. Other New Business

Nothing of note.

XII. Other Old Business

Nothing of note.

XIII. Payment of Bills: A motion was made by Mr. Richmond to pay the bills in the amount of $527,691.35. Seconded by Ms. Beaupry. All members approved.

XIV. Adjournment

Mr. Richmond made a motion to adjourn the meeting, seconded by Ms. Beaupry. All members approved.

The meeting was adjourned at approximately 6:48 PM.

Approved:

Mason Davis

Mason Davis, Clerk of Council

Aaron Patterson, Mayor

Dee Hefner

Bob Bohmer, Attorney

Dee Hefner, Pres of Council