



CITY OF MIDWEST CITY MEETINGS

FOR APRIL 26, 2022

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The recorded video will be available on MWC's YouTube channel: bit.ly/CityofMidwestCity and MWC's website: www.midwestcityok.org within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. Thank you for helping us keep our community safe.



CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Susan Eads

Ward 2 Pat Byrne

Ward 3 Megan Bain

Ward 4 Sean Reed

Ward 5 Sara Bana

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. **CALL TO ORDER.**

B. **OPENING BUSINESS.**

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Carl Albert High School ROTC Cadets
- Community-related announcements and comments
- Mayoral Proclamations: Police Retiree Sgt. Nick Cargal; Police Retiree Sgt. Kyle Crusoe; WRRF Retiree Rudy Rodriguez; Fair Housing Month; International Compost Awareness week; and Firefighter Appreciation Day

- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.
1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (City Clerk - S. Hancock)
 2. Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of March 2022. (Finance - T. Cromar)
 3. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Fire Fund, revenue/Transfers In (64) \$52,000. Park & Recreation Fund, expenditures/Park & Recreation (06) \$4,026. Urban Renewal Fund, revenue/Transfers In (00) \$4,745. Disaster Relief Fund, expenditures/Transfers Out (14) \$1,000,000. Park & Recreation Fund, revenue/Transfers In (06) \$1,000,000; expenditures/Park & Recreation (06) \$1,000,000. G.O. Debt Services Fund, expenditures/(00) \$187,900. 2018 Election G.O. Bond Fund, expenditures/29th Street (92) \$33,907. (Finance - T. Cromar)
 4. Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan. (Human Resources - T. Bradley)
 5. Discussion and consideration, including any amendments, of nominating Incumbent, Vickie Patterson, City Manager of City of Broken Bow, and Incumbent, Lindsey Grigg-Moak, City Clerk of El Reno, to the Oklahoma Municipal Assurance Group Board as the official vote of the City of Midwest City. (City Manager - T. Lyon)
 6. Discussion and consideration for adoption, including any possible amendment of 1) the proposed 2022 Action Plan, a part of the 2020-2024 Consolidated Plan and Strategy, for the use of 2022 Community Development Block Grant (CDBG) funds, 2) authorization of the Mayor to submit the approved and/ or modified certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program. (Grants Management - T. Craft)
 7. Discussion and consideration for adoption, including any possible amendment of, approving the relocation of the 9x16 refurbished equipment shelter to the third P25 site located at the Water Resource Recovery Facility (WRRF). (Information Technology - A. Stephenson)
 8. Discussion and consideration, including any amendment thereto, of approving Change Order #08 with the Oklahoma Department of Transportation for STP-255B(461)AG, State Job Number 31548(04), SE 29th Street reconstruction for *-\$104,036.49*. (Engineering and Construction Services - B. Bundy)

9. Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for TAP-255D(330)AG/SRS-255E, State Job Number 31437(04), Palmer Loop Trail for \$71,676.81. (Engineering and Construction Services - B. Bundy)
10. Discussion and consideration, including any amendment thereto, of approving Change Order #02 for *-\$78,011.00* and Change Order #03 for *-18,300.86* with Oklahoma Department of Transportation for STPG-255F(481)AG, State Job Number 33347(04), Signal Upgrade Project. (Engineering and Construction Services - B. Bundy)
11. Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for STPG-255B(554)AG, State Job Number 35192(04), Traffic Signal Project for \$0.00. (Engineering and Construction Services - B. Bundy)
12. Discussion and consideration for adoption, including any possible amendment of change order #5 amending the contract with Shiloh Enterprises, Inc. to construct the WP Bill Atkinson Park in an increase of \$15,090.15 and add 8 days of time. (Engineering and Construction Services - B. Bundy)
13. Discussion and consideration, including any amendment thereto, of 1) awarding the bid to and entering into a contract with Rudy Construction Co. in the amount of \$125,246 to construct a sidewalk within the municipal complex from Reno Avenue to the Library and 2) authorizing the Mayor to sign and execute the contract documents. (Engineering and Construction Services - B. Bundy)
14. Discussion and consideration of adoption, including any possible amendment to approving a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for FY 22-23. (Engineering & Construction Services - P. Menefee)
15. Discussion and consideration, including any amendment thereto, of appointing Sara Bana as the City Council Representative to serve on the ADA Transition Committee. (Engineering and Construction Services - B. Bundy)
16. Discussion and consideration for adoption, including any amendments, for appointing Sandra Burkey to the Park and Recreation Board Committee for a 3 year term. (City Manager - V. Sullivan)
17. Discussion and consideration for adoption, including any possible amendment, to the appointment of Sarah Lingefelter, resident of Ward 6 to the Citizens' Advisory Committee on Housing and Community Development as the Mayor's Appointee for a four-year term ending 08/12/25. (Grants Management - T. Craft)
18. Discussion and consideration, including any amendment thereto, of (1)Re-appointing Nick Timme and Jamie Smith for two year terms; and (2) appointing Susan Gilchrist to a two-year term for the City of Midwest City Traffic and Safety Commission. (Engineering and Construction Services - P. Menefee)

19. Discussion and consideration, including any amendment thereto, of reappointing Carolyn Burkes and Jess Huskey to the Parkland Review Committee for additional three year terms. (Community Development – B. Harless)
20. Discussion and consideration for adoption, including any possible amendment of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary. (Information Technology - A. Stephenson)
21. Discussion and consideration including any possible amendment of, declaring city vehicle unit 06-01-38, a 2009 Chevrolet Impala, VIN number 2G1WB57K391111550, total loss value is \$6,250 minus our \$1,000 deductible for a total of \$5,450.00 (includes a \$200 tow fee) surplus to OMAG. (City Manager - T. Lyon)
22. Discussion and consideration for adoption, including any possible amendment, of declaring the following items from Street Department as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary. (Public Work - R. Paul Streets)
23. Discussion and consideration, including any amendment thereto, of declaring two office chairs, a filing cabinet, and a rolling cart, as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary. (Emergency Management - D. Wagner)

D. DISCUSSION ITEMS.

1. (PC – 2107) Public hearing with discussion and consideration for adoption, including any possible amendment, of a resolution for a Special Use Permit to allow the use of Administrative and Professional Offices, Retail Sales and Services: General, and Medical Services: General in the Hospitality District, for the property described as a part of the NW/4 of Section 9, T-11-N, R-2-W, located at 1732 South Sooner Road. (Community Development - B. Harless)
2. (PC – 2108) Public hearing with discussion and consideration of approval, including any possible amendment, of a resolution for a Special Use Permit (SUP) to allow the use of communication services in the I-2, Moderate Industrial District for the property described as a part of the NE 1/4 of section 11 T-11-N, R-2-W, located at 8730 SE 15th Street. (Community Development - B. Harless)
3. Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at 1108 BELL DR a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site. (Neighborhood Services - M. Stroh)

4. Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at 234 N Blake Dr a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site. (Neighborhood Services - M. Stroh)
5. Discussion and consideration of adoption, including any possible amendment, to rejecting the bids received for the construction of the Joe B. Barnes Regional Park Pedestrian Bridge. (Engineering & Construction Services- P. Menefee)
6. Discussion and consideration of possible action, including any possible amendment, of an Ordinance amending the Midwest City Municipal Code, Chapter 33 Pensions and Retirement; Article II, General Employee Retirement System; Sections 33-14, System adopted; 33-16, Fund; 33-17, Appropriations; and 33-18, Implementation of system – Execution; and providing for repealer and severability. This item includes Exhibits “A” and “B” as referenced in the amendments. (Human Resources - T. Bradley)
7. Discussion and consideration for adoption, including any amendments, of two ordinance changes, (1) amending the Midwest City Municipal Code, Chapter 15, Fire Protection and Prevention; Article III, Fire Codes and Standards; Division 2, Fire Prevention Codes; Section 15-56, Permits and Fees; and (2) amending the Midwest City Municipal Code, Chapter 38, Subdivision Regulations; Article I, General Provisions; Section 38-6, Compliance with City Plans and Ordinances; and each amendment providing for a repealer and severability. (City Attorney - D. Maisch)
8. Discussion and consideration, including any amendment, of appointing one Councilmember, replacing Christine Allen, as the third Alternate Delegate to the ACOG boards and committees, which include the Association of Central Oklahoma Governments (ACOG) Board of Directors; the 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; the Garber-Wellington Association Policy Committee; or the Central Oklahoma Regional Transit Authority Task Force. (City Manager - T. Lyon)
9. Discussion and consideration, including any amendment, of appointing a Councilmember to the Sidewalk Committee replacing Espaniola Bowen. (City Manager - T. Lyon)
10. Discussion and consideration, including any amendment, of appointing a Councilmember to the Capital Projects Council Committee replacing Christine Allen. (City Manager - T. Lyon)

- E. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**
- F. EXECUTIVE SESSION.
1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)
- G. FURTHER INFORMATION.
1. Review of the April 5th Planning Commission Meeting Minutes. (Community Development - B. Harless)
 2. Review of the April 7th Board of Adjustment Meeting Minutes. (Community Development - B. Harless)
 3. Review of the Monthly Residential and Commercial Building Report for March 2022. (Engineering & Construction Services—B. Bundy)
- H. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Council Minutes

March 22, 2022

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:03 PM with following members present:

| | | |
|-----------------------|--------------------------|--------------------------|
| Ward 1 Susan Eads* | Ward 4 Sean Reed | City Manager Tim Lyon |
| | Ward 5 Christine Allen** | City Clerk Sara Hancock |
| Ward 3 Española Bowen | Ward 6 Rick Favors | City Attorney Don Maisch |

Absent: Ward 2 Pat Byrne

OPENING BUSINESS. The Invocation was led by Assistant City Manager Vaughn Sullivan. The Pledge of Allegiance was led by Carl Albert High School ROTC Cadet Paul. Lyon gave the community-related announcements and comments. Mayor Dukes and City Manager Tim Lyon presented proclamations and plaques for Councilmember Christine Price Allen, Councilmember Española Bowen, Telecommunicator Recognition Week, and Arbor Week.

CONSENT AGENDA. Reed made a motion to approve the consent with the exception to pull items 7, 18, 20, 21, and 23, seconded by Eads. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Mayor. Nay: none. Absent: Byrne. Motion carried.

1. Discussion and consideration for adoption, including any possible amendment, of the February 22, 2022 meeting minutes.
2. Discussion and consideration for adoption, including any possible amendment of the March 10, 2022 special meeting minutes.
3. Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of February 2022.
4. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Fleet Fund, expenses/Fleet Maintenance (25) \$50,000. Disaster Relief Fund, expenses/Transfers Out (14) \$850,000. General Government Sales Tax Fund, revenue/Transfers In (05) \$850,000; expenses/Community Development (05) \$850,000. Reimbursed Projects Fund, revenue/Intergovernmental (15) \$41,500; expenses/Neighborhood Services (15) \$41,500. Decrease: 2022 Issue G.O. Bond Fund, revenue/Intergovernmental (64) \$140,175; expenses/Fire (64) \$140,175.
5. Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.

6. Discussion and consideration for adoption, including any possible amendment of complex rules and regulations for Reed Ball Park and the Multipurpose Sports Complex.
7. **Discussion and Consideration for adoption, including any possible amendment of raising the admission and season passes cost at Reno Swim & Slide from \$3.00 to \$5.00 for 18 and under (2 and under would remain free), from \$6.00 to \$7.00 for 18-54, from \$3.00 to \$4.00 for 55 and older, early bird passes would increase from \$35.00 to \$40.00, after early bird from \$45 to \$50, private pool parties from \$350.00 to \$400.00, during hours party \$20.00 and begin offering family passes for \$175.00.** V. Sullivan addressed the council. After Staff and Council discussion, Eads made a motion to approve costs with the exception to No Family Pass, seconded by Reed. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.
8. Discussion and consideration for adoption, including any possible amendment to the Midwest City youth sports league rules and regulations for youth T-ball, baseball and softball.
9. Discussion and Consideration, including any possible amendment, of approval of the naming of the Moving Forward 2018 General Obligation Bond Multipurpose Athletic Facility at 9400 SE 29th St.
10. Discussion and consideration of passing and approving a Resolution 2022-03, including any amendment thereto, to notify the public of publication of the most recent supplement, Supplement #17, dated February 2022, to the Midwest City Code of Ordinances and to ratify all other previous supplements and codifications.
11. Discussion and consideration, including any possible amendment, to approve Change Order No. 2 with W.L. McNatt & Co., for material, labor and subcontracting services for Fire Station #1 Headquarters remodel in an increased amount of \$30,979 and to add 3 additional days of time.
12. Discussion and consideration of adopting and including any possible amendment of the City's Emergency Operations Plan for 2022-23.
13. Discussion and consideration of adoption, including any possible amendment of approving an inspection contract with Great Plains Consulting, LLC for the oversight of the construction of one 1.75 MG ground (at grade) water storage and a new booster pump station located in the vicinity of Felix Place north of S.E. 15th Street in the amount of \$12,340.00 per month for a total of \$49,360.00.
14. Discussion and consideration of adoption, including any possible amendment of acceptance of maintenance bonds from Hendrix Services, LLC in the amount of \$9,109.20, \$11,176.90, and \$5,581.00, respectively.
15. Discussion and consideration, including any amendment thereto, of entering into a maintenance and services contract with the Oklahoma Earthbike Fellowship for the purposes of designating them to maintain the SCIP Recreational Trail at no direct cost to City.

16. Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for STPG-255F(481)AG, State Job Number 33347(04), Signal Upgrade Project for *-\$732.00*.
17. Discussion and consideration, including any amendment thereto, of approving Change Order #08 with the Oklahoma Department of Transportation for STP-255B(461)AG, State Job Number 31548(04), SE 29th Street reconstruction for *-\$122,005.33*.
- 18. Discussion and consideration, including any amendment thereto, approving and entering into a contract between the Association of Central Oklahoma Governments and the City of Midwest City to receive \$58,270 to construct an active corridor along Adair Boulevard.** B. Bundy addressed the council. After Staff and Council discussion, Eads made a motion to approve the contract, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried
19. Discussion and consideration, including any amendment thereto, of ratifying, approving and entering into the FY 2022 Unified Planning Work Program (UPWP) contract between the Association of Central Oklahoma Governments and the City of Midwest City.
- 20. Discussion and consideration for adoption, including any possible amendment of change order #4 amending the contract with Shiloh Enterprises, Inc. to construct the WP Bill Atkinson Park in a decrease of \$39,613.67 and add 8 days of time.** B. Bundy addressed the council. After staff and council discussion, Eads made a motion to approve the Change Order #4, seconded by Favors. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried
- 21. Discussion and consideration, including any amendment thereto, of entering into a contract with Kompan, Inc. in the amount of \$700,000 to design and build playground equipment for the future Mid-America Park expansion, a 2018 GO Bond Project.** B. Bundy addressed the council. After Staff and Council discussion, Allen made a motion to approve the contract, seconded by Bowen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.
22. Discussion and consideration, including any amendment thereto, of awarding the bid to and entering into a contract with Downey Contracting L.L.C. in the amount of \$668,000 to construct the Midwest City Council Chambers COVID and ADA Retrofit project.
- 23. Discussion and consideration, including any amendment thereto, of reappointing Jim McWhirter and Joel Bryant to the Builders' Advisory Board for an additional three year term.** After Staff and Council discussion, no action was taken.
24. Discussion and consideration including any possible amendment of, declaring (1) PRECOR C942 Treadmill as surplus and authorizing disposal by public auction, sealed bid or other means necessary.
25. Discussion and consideration, including any possible amendment, of declaring numerous miscellaneous parts as surplus, having no value and authorizing disposal by destruction.

26. Discussion and consideration including any possible amendment of, declaring (1) 2015 BMW Motorcycle Vin# 3502 as surplus and authorizing disposal by public auction, sealed bid or other means necessary.
27. Discussion and consideration of declaring Truck 050208, 2010 Ford PU, (Totaled), as surplus and authorizing disposal by sealed bid, public auction, or other means as necessary.
28. Discussion and consideration, including any amendment thereto, of declaring multiple office items as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary.

DISCUSSION ITEMS.

1. **(PC-2103) Public hearing with discussion and consideration for adoption, including any possible amendment of an ordinance to redistrict from C-3, Community Commercial, to SPUD, Simplified Planned Unit Development governed by the C-3, General Commercial district, and a resolution to amend the Comprehensive Plan from COMM to SPUD, Simplified Planned Unit Development with added uses of eating establishments: sit-down, alcoholic beverages permitted and brewpub, for the property described as McCorkle Park ADD E35ft of Lot 27 & all of Lots 28 & 29 addressed as 227 & 231 W. MacArthur.**
B. Harless and Holly Stokes of 10216 Alicia addressed the council. After Staff and Council discussion, Reed made a motion to approve Ordinance 3472 and Resolution 2022-04 with contingency for SPUD/ parking, seconded by Allen. Voting Aye: Bowen, Reed, Allen, Favors, and Dukes. Nay: Eads. Absent: Byrne. Motion carried.

*Eads and Allen left the meeting at 6:59 PM.

**Allen returned at 7:00 PM.

2. **(PC – 2104) Discussion and consideration for adoption, including any possible amendment of the Replat of the East 225 feet of Lot 6 and the East 225 feet of the South 20 feet of Lot Five, in Block Three of the Friendly Acres Subdivision, described as a part of the NW/4 of Section 5, T11N, R1W and addressed as 11113 Friendly Lane.** Reed made a motion to approve the replat, seconded by Bowen. Voting Aye: Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne and Eads. Motion carried.
3. **(PC – 2105) Public hearing with discussion and consideration, including any possible amendment of an application to rename Alicia Drive located within the Frolich Addition to Viewins Drive.**

*Eads returned to the meeting at 7:06 PM.

B. Harless, David Stroh, 10129 Allicia Dr. and Brittany Arrey, 3945 NW 122nd addressed Council. After Staff and Council discussion, Reed made a motion to deny the request, seconded by Favors. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

- 4. Public hearing with discussion and consideration for adoption, including any possible amendment of an appeal filed by the owner of the property located at 10216 Alicia Drive for the notice and order for “Soft Surface Parking.”** M. Stroh, William and Holly Stokes, 10216 Alicia Dr., addressed the council. After Staff and Council discussion, Reed made a motion to deny the appeal for soft surface parking, seconded by Favors. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION.

The following people addressed the council: Brent McGee of 9409 Shore Dr., Sheila Williams, and Diana Heath, 10332 Alicia Dr.

At 7:41 PM Reed made a motion to recess, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

At 7:42 PM Reed made a motion to reconvene the meeting, seconded by Favors. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

EXECUTIVE SESSION.

- 1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.**

At 7:43 PM Reed made a motion to enter into Executive Session for the City Council, Municipal Authority and Economic Development Authority, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

At 8:46 PM Reed made a motion to return to open session, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

Reed made a motion to proceed as discussed, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 8:47 PM

ATTEST:

MATTHEW D. DUKES II, Mayor

SARA HANCOCK, City Clerk



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director/ City Treasurer

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of March 2022.

The funds in March that experienced a significant change in fund balance from the February report are as follows:

General Government Sales Tax (9) increased and **Disaster Relief (310)** decreased due to the budgeted transfer of \$850,000.

2018 Election G.O. Bond (270) decreased because of the payments for:
Various Capital Outlay <\$1,424,120>

2022 Issue G.O. Bond (272) was added to track the \$5,700,000 General Obligation Bonds proceeds and project payments.

G.O. Debt Services (350) decreased due to the following activities:
Series 2019 debt interest payment <\$303,105>
Series 2019 debt principal payment <\$835,000>

MWC Hospital Authority (425) activities for March:
Compounded Principal (9010) - unrealized gain on investment \$2,503,955
Discretionary (9050) - unrealized gain on investment \$880,253
Grants (9080) - grants payments <\$585,258>

Tiatia Cromar

Tiatia Cromar
Finance Director/ City Treasurer

City of Midwest City
Financial Summary by Fund
for Period Ending March, 2022

(Unaudited)

| Fund Number | Fund Description | Assets | Liabilities | 6/30/2021 Fund Balance | Revenues | Expenditures | Gain or (Loss) | Fund Balance |
|-------------|------------------------------|------------|-------------|------------------------|------------|--------------|----------------|--------------|
| 9 | GENERAL GOVERNMENT SALES TAX | 6,048,894 | - | 4,541,773 | 3,018,689 | (1,511,568) | 1,507,121 | 6,048,894 |
| 10 | GENERAL | 12,581,044 | (162,388) | 10,404,097 | 32,408,617 | (30,394,057) | 2,014,560 | 12,418,656 |
| 11 | CAPITAL OUTLAY RESERVE | 730,298 | - | 741,398 | 1,361 | (12,461) | (11,101) | 730,298 |
| 13 | STREET AND ALLEY FUND | 1,442,370 | - | 1,617,200 | 477,784 | (652,614) | (174,830) | 1,442,370 |
| 14 | TECHNOLOGY FUND | 551,158 | - | 433,563 | 251,946 | (134,351) | 117,595 | 551,158 |
| 15 | STREET LIGHT FEE | 1,475,881 | - | 1,747,738 | 447,323 | (719,179) | (271,856) | 1,475,881 |
| 16 | REIMBURSED PROJECTS | 1,233,300 | - | 1,055,221 | 441,669 | (263,590) | 178,079 | 1,233,300 |
| 17 | 29TH & DOUGLAS PROPERTY | 3,064 | - | 291 | 10,005 | (7,232) | 2,773 | 3,064 |
| 20 | MWC POLICE DEPARTMENT | 9,868,608 | (5,608) | 8,840,718 | 13,689,456 | (12,667,173) | 1,022,283 | 9,863,001 |
| 21 | POLICE CAPITALIZATION | 1,589,823 | - | 724,080 | 1,243,111 | (377,369) | 865,742 | 1,589,823 |
| 25 | JUVENILE FUND | 65,771 | - | 38,163 | 50,368 | (22,760) | 27,608 | 65,771 |
| 30 | POLICE STATE SEIZURES | 102,153 | - | 87,864 | 19,573 | (5,283) | 14,289 | 102,153 |
| 31 | SPECIAL POLICE PROJECTS | 82,061 | - | 87,241 | 4,261 | (9,441) | (5,180) | 82,061 |
| 33 | POLICE FEDERAL PROJECTS | 48,319 | - | 48,467 | 1,475 | (1,624) | (149) | 48,319 |
| 34 | POLICE LAB FEE FUND | 30,365 | - | 25,123 | 10,292 | (5,051) | 5,242 | 30,365 |
| 35 | EMPLOYEE ACTIVITY FUND | 18,789 | (1,865) | 24,677 | 5,480 | (13,234) | (7,753) | 16,924 |
| 36 | JAIL | 192,853 | - | 148,088 | 84,856 | (40,091) | 44,765 | 192,853 |
| 37 | POLICE IMPOUND FEE | 103,076 | - | 114,337 | 29,630 | (40,891) | (11,261) | 103,076 |
| 40 | MWC FIRE DEPARTMENT | 6,751,823 | (4) | 5,798,220 | 10,656,611 | (9,703,012) | 953,599 | 6,751,819 |
| 41 | FIRE CAPITALIZATION | 1,731,696 | - | 1,263,814 | 680,028 | (212,147) | 467,882 | 1,731,696 |
| 45 | MWC WELCOME CENTER | 436,021 | - | 337,163 | 131,197 | (32,339) | 98,858 | 436,021 |
| 46 | CONV / VISITORS BUREAU | 356,699 | - | 276,171 | 244,622 | (164,093) | 80,528 | 356,699 |
| 50 | DRAINAGE TAX FUND | - | - | - | - | - | - | - |
| 60 | CAPITAL DRAINAGE IMP | 536,832 | - | 710,068 | 354,877 | (528,113) | (173,236) | 536,832 |
| 61 | STORM WATER QUALITY | 1,243,920 | - | 1,183,745 | 595,688 | (535,513) | 60,175 | 1,243,920 |
| 65 | STREET TAX FUND | 2,026,074 | - | 1,868,157 | 406,591 | (248,674) | 157,917 | 2,026,074 |
| 70 | EMERGENCY OPER FUND | 1,018,985 | - | 838,966 | 606,262 | (426,242) | 180,019 | 1,018,985 |
| 75 | PUBLIC WORKS ADMIN | 723,160 | - | 630,577 | 1,127,130 | (1,034,547) | 92,583 | 723,160 |
| 80 | INTERSERVICE FUND | 688,729 | - | 718,232 | 2,100,855 | (2,130,358) | (29,503) | 688,729 |
| 81 | SURPLUS PROPERTY | 591,032 | (472,301) | 119,209 | 37,817 | (38,295) | (478) | 118,731 |
| 115 | ACTIVITY FUND | 388,406 | (1,216) | 358,955 | 119,303 | (91,068) | 28,235 | 387,190 |
| 123 | PARK & RECREATION | 815,582 | (150) | 723,200 | 481,149 | (388,918) | 92,232 | 815,432 |
| 141 | COMM. DEV. BLOCK GRANT | 4,229 | - | 6,029 | 638,008 | (639,808) | (1,800) | 4,229 |
| 142 | GRANTS/HOUSING ACTIVITIES | 183,870 | - | 169,787 | 60,356 | (46,273) | 14,083 | 183,870 |
| 143 | GRANT FUNDS | 108,049 | (48,049) | 60,000 | 62,976 | (62,976) | - | 60,000 |

City of Midwest City
Financial Summary by Fund
for Period Ending March, 2022
(Unaudited)

| Fund Number | Fund Description | Assets | Liabilities | 6/30/2021 Fund Balance | Revenues | Expenditures | Gain or (Loss) | Fund Balance |
|-------------|------------------------------|-------------|---------------|------------------------|-------------|---------------|----------------|--------------|
| 157 | CAPITAL IMPROVEMENTS | 2,823,346 | - | 2,538,212 | 754,399 | (469,265) | 285,134 | 2,823,346 |
| 172 | CAP. WATER IMP-WALKER | 2,057,261 | - | 1,703,191 | 355,085 | (1,015) | 354,070 | 2,057,261 |
| 178 | CONST LOAN PAYMENT REV | 3,934,067 | (15,358) | 3,428,570 | 547,872 | (57,733) | 490,139 | 3,918,709 |
| 184 | SEWER BACKUP FUND | 78,382 | - | 80,124 | 148 | (1,890) | (1,742) | 78,382 |
| 186 | SEWER CONSTRUCTION | 5,974,820 | - | 5,345,887 | 1,074,640 | (445,707) | 628,932 | 5,974,820 |
| 187 | UTILITY SERVICES | 519,109 | (924) | 465,084 | 883,399 | (830,297) | 53,102 | 518,186 |
| 188 | CAP. SEWER IMP.-STROTH | 1,302,413 | - | 746,433 | 588,701 | (32,721) | 555,980 | 1,302,413 |
| 189 | UTILITIES CAPITAL OUTLAY | 2,460,156 | (149,245) | 2,128,425 | 308,455 | (125,969) | 182,486 | 2,310,911 |
| 190 | MWC SANITATION DEPARTMENT | 5,498,193 | - | 4,703,029 | 5,913,899 | (5,118,735) | 795,164 | 5,498,193 |
| 191 | MWC WATER DEPARTMENT | 4,092,296 | - | 3,857,782 | 5,276,193 | (5,041,680) | 234,513 | 4,092,296 |
| 192 | MWC SEWER DEPARTMENT | 3,867,943 | (389) | 2,796,457 | 5,951,978 | (4,880,881) | 1,071,097 | 3,867,554 |
| 193 | MWC UTILITIES AUTHORITY | 1,011,451 | - | 951,918 | 60,351 | (818) | 59,533 | 1,011,451 |
| 194 | DOWNTOWN REDEVELOPMENT | 576,648 | (5,045) | 579,446 | 1,069 | (8,912) | (7,843) | 571,603 |
| 195 | HOTEL/CONFERENCE CENTER | 298,370 | (917,559) | (249,597) | 1,250,409 | (1,620,001) | (369,592) | (619,189) |
| 196 | HOTEL 4% FF&E | 666,375 | (321,136) | 601,751 | 4,533,911 | (4,790,424) | (256,513) | 345,239 |
| 197 | JOHN CONRAD REGIONAL GOLF | 208,034 | (147,174) | 176,484 | 335,913 | (451,538) | (115,624) | 60,860 |
| 201 | URBAN RENEWAL AUTHORITY | 8,522 | - | 21,797 | 58,617 | (71,892) | (13,275) | 8,522 |
| 202 | RISK MANAGEMENT | 966,887 | (37) | 1,322,592 | 704,666 | (1,060,407) | (355,741) | 966,851 |
| 204 | WORKERS COMP | 3,815,229 | - | 3,795,625 | 593,189 | (573,586) | 19,603 | 3,815,229 |
| 220 | ANIMALS BEST FRIEND | 78,382 | - | 66,529 | 17,549 | (5,696) | 11,853 | 78,382 |
| 225 | HOTEL MOTEL FUND | - | - | - | 431,335 | (431,335) | - | - |
| 230 | CUSTOMER DEPOSITS | 1,550,809 | (1,550,809) | - | 2,844 | (2,844) | - | - |
| 235 | MUNICIPAL COURT | 95,855 | (95,855) | - | 168 | (168) | - | - |
| 240 | L & H BENEFITS | 2,359,695 | (79,739) | 1,440,177 | 8,014,513 | (7,174,735) | 839,778 | 2,279,955 |
| 250 | CAPITAL IMP REV BOND | 5,221,484 | (45,865,914) | (40,093,181) | 11,977,289 | (12,528,538) | (551,249) | (40,644,430) |
| 269 | 2002 G.O. STREET BOND | 281,245 | - | 316,717 | 568 | (36,040) | (35,472) | 281,245 |
| 270 | 2018 ELECTION G.O. BOND | 16,126,058 | (469,366) | 28,243,801 | 273,441 | (12,860,550) | (12,587,109) | 15,656,692 |
| 271 | 2018 G.O. BONDS PROPRIETARY | 2,912,893 | (363,222) | 7,103,148 | 13,072 | (4,566,550) | (4,553,477) | 2,549,670 |
| 272 | 2022 ISSUE G.O. BOND | 5,576,505 | - | - | 5,701,170 | (124,665) | 5,576,505 | 5,576,505 |
| 310 | DISASTER RELIEF | 7,593,477 | (185,123) | 8,912,238 | (34,582) | (1,469,302) | (1,503,884) | 7,408,354 |
| 340 | REVENUE BOND SINKING FUND | - | - | - | 5,091,369 | (5,091,369) | - | - |
| 350 | G. O. DEBT SERVICES | 3,994,161 | (14,576) | 2,395,523 | 3,356,381 | (1,772,318) | 1,584,062 | 3,979,586 |
| 352 | SOONER ROSE TIF | 1,252,102 | - | 758,227 | 894,389 | (400,514) | 493,875 | 1,252,102 |
| 353 | ECONOMIC DEV AUTHORITY | 54,361,674 | (49,738,063) | 3,984,950 | 988,974 | (350,313) | 638,661 | 4,623,611 |
| 425-9010 | MWC HOSP AUTH-COMP PRINCIPAL | 114,060,013 | (1,509) | 125,576,655 | 2,272,688 | (13,790,838) | (11,518,150) | 114,058,505 |
| 425-9020 | MWC HOSP AUTH-LOAN RESERVE | - | - | - | - | - | - | - |
| 425-9050 | MWC HOSP AUTH-DISCRETIONARY | 21,675,941 | (3,860) | 19,799,495 | 2,733,013 | (860,428) | 1,872,586 | 21,672,080 |
| 425-9060 | MWC HOSP IN LIEU OF/ROR/MISC | 10,404,730 | - | 9,244,883 | 1,309,959 | (150,110) | 1,159,849 | 10,404,732 |
| 425-9080 | MWC HOSP AUTH GRANTS | 140,671 | - | 152,847 | 633,082 | (645,258) | (12,176) | 140,671 |
| | TOTAL | 341,618,130 | (100,616,483) | 248,637,550 | 143,369,486 | (151,005,386) | (7,635,901) | 241,001,649 |



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Fire Fund, revenue/Transfers In (64) \$52,000. Park & Recreation Fund, expenditures/Park & Recreation (06) \$4,026. Urban Renewal Fund, revenue/Transfers In (00) \$4,745. Disaster Relief Fund, expenditures/Transfers Out (14) \$1,000,000. Park & Recreation Fund, revenue/Transfers In (06) \$1,000,000; expenditures/Park & Recreation (06) \$1,000,000. G.O. Debt Services Fund, expenditures/ (00) \$187,900. 2018 Election G.O. Bond Fund, expenditures/29th Street (92) \$33,907.

The first supplement is needed to budget transfer in from 2018 Election G.O. Bond Fund of unused funds previously transferred from Fire Fund to 2018 Election G.O. Bond Fund. The second supplement is needed to increase budget for Town Center Park Phase 3 Project to cover cost of sprinkler not included in original project budget. The third supplement is needed to budget transfer from Hospital Authority Fund, Discretionary Division (425-9050) to Urban Renewal Fund to meet estimated expenditures in Urban Renewal Fund to end of fiscal year. The fourth and fifth supplements are needed to transfer American Rescue Plan Act funds from Disaster Relief Fund to Park & Recreation Fund to be used to begin Multi-Athletic Center Phase 2 Project. The sixth supplement is needed to budget principal expense and fiscal agent fees related to the 2021A bond issue. The seventh supplement is needed to increase budget for Town Center Park Project to cover expenses from change orders.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS

April 26, 2022

| Fund FIRE (040) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------|-----------------|--|----------|-----------------------|----------|
| Dept Number | Department Name | Estimated Revenue | | Budget Appropriations | |
| | | Increase | Decrease | Increase | Decrease |
| 64 | Transfers In | 52,000 | | | |
| | | <u>52,000</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Explanation:
To budget transfer in from 2018 Election GO Bond Fund (272) to return funds previously transferred from Fire Fund to 2018 Election GO Bond Fund. Anticipated expenses were not incurred.

| Fund PARK & REC (123) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------------|-------------------|--|----------|-----------------------|----------|
| Dept Number | Department Name | Estimated Revenue | | Budget Appropriations | |
| | | Increase | Decrease | Increase | Decrease |
| 6 | Park & Recreation | | | 4,026 | |
| | | <u>0</u> | <u>0</u> | <u>4,026</u> | <u>0</u> |

Explanation:
To increase budget for Town Center Park Phase 3 Project to cover cost of sprinkler. Funding to come from fund balance.

| Fund URBAN RENEWAL (201) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|-----------------------------|-----------------|--|----------|-----------------------|----------|
| Dept Number | Department Name | Estimated Revenue | | Budget Appropriations | |
| | | Increase | Decrease | Increase | Decrease |
| 0 | Transfers In | 4,745 | | | |
| | | <u>4,745</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Explanation:
To budget transfer from Hospital Authority Discretionary Division (425-9050) to Urban Renewal Fund to meet estimated actual expenditures in Urban Renewal Fund to end of fiscal year.

| Fund DISASTER RELIEF (310) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|-------------------------------|-----------------|--|----------|-----------------------|----------|
| Dept Number | Department Name | Estimated Revenue | | Budget Appropriations | |
| | | Increase | Decrease | Increase | Decrease |
| 14 | Transfers Out | | | 1,000,000 | |
| | | <u>0</u> | <u>0</u> | <u>1,000,000</u> | <u>0</u> |

Explanation:
To budget transfer of A.R.P.A. funds to Park & Recreation Fund to be used to begin Multi-Athletic Center Phase 2 Project. Funding to come from fund balance.

| Fund PARK & REC (123) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------------|-------------------|--|----------|-----------------------|----------|
| Dept Number | Department Name | Estimated Revenue | | Budget Appropriations | |
| | | Increase | Decrease | Increase | Decrease |
| 6 | Transfers In | 1,000,000 | | | |
| 6 | Park & Recreation | | | 1,000,000 | |
| | | <u>1,000,000</u> | <u>0</u> | <u>1,000,000</u> | <u>0</u> |

Explanation:
To budget transfer in of A.R.P.A. funds from Disaster Relief Fund to be used to begin Multi-Athletic Center Phase 2 Project.

SUPPLEMENTS

April 26, 2022

| Fund G.O. DEBT SERVICE (350) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--|-------------------------------|--|-----------------|------------------------------|-----------------|
| <u>Dept Number</u> | <u>Department Name</u> | <u>Estimated Revenue</u> | | <u>Budget Appropriations</u> | |
| | | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 00 | Principal & Fiscal Agent Fees | | | 187,900 | |
| | | <u>0</u> | <u>0</u> | <u>187,900</u> | <u>0</u> |
| Explanation: To budget principal expense and fiscal agent fees related to 2021A bond issue. Funding to come from fund balance. | | | | | |

| Fund 2018 ELECTION G.O. BOND (270) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|---|------------------------|--|-----------------|------------------------------|-----------------|
| <u>Dept Number</u> | <u>Department Name</u> | <u>Estimated Revenue</u> | | <u>Budget Appropriations</u> | |
| | | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 92 | 29th Street | | | 33,907 | |
| | | <u>0</u> | <u>0</u> | <u>33,907</u> | <u>0</u> |
| Explanation: Increase budget for Town Center Park Project to cover expenses from change orders. Funding to come from accumulated G.O. Bond interest income. | | | | | |



Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: April 26, 2022

RE: Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.

This item is placed on the agenda at the request of the Council. Attached to this memo is information regarding the current financial condition of the City Employees' Health Benefits Plan for the month of March 2022, which is the ninth (9) period of the FY 2021/2022.

Troy Bradley, Human Resources Director

| <u>FISCAL YEAR 2021-2022</u> | <u>Jul-21</u> | <u>Aug-21</u> | <u>Sep-21</u> | <u>Oct-21</u> | <u>Nov-21</u> | <u>Dec-21</u> | <u>Jan-22</u> | <u>Feb-22</u> | <u>Mar-22</u> | <u>Apr-22</u> | <u>May-22</u> | <u>Jun-22</u> |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| PLAN INCOME | | | | | | | | | | | | |
| Projected Budgeted (MTD) | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 | 910,012 |
| Actual (MTD) | 832,833 | 851,193 | 896,598 | 852,564 | 857,814 | 901,700 | 911,369 | 1,022,341 | 887,972 | | | |
| Projected Budgeted (YTD) | 910,012 | 1,820,024 | 2,730,036 | 3,640,048 | 4,550,060 | 5,460,072 | 6,370,084 | 7,280,096 | 8,190,108 | 9,100,120 | 10,010,132 | 10,920,144 |
| Actual (YTD) | 832,833 | 1,684,026 | 2,580,624 | 3,433,188 | 4,291,002 | 5,192,702 | 6,104,071 | 7,126,412 | 8,014,384 | | | |
| | | | | | | | | | | | | |
| PLAN CLAIMS/ADMIN COSTS | <u>Jul-21</u> | <u>Aug-21</u> | <u>Sep-21</u> | <u>Oct-21</u> | <u>Nov-21</u> | <u>Dec-21</u> | <u>Jan-22</u> | <u>Feb-22</u> | <u>Mar-22</u> | <u>Apr-22</u> | <u>May-22</u> | <u>Jun-22</u> |
| Projected Budgeted (MTD) | 804,741 | 1,005,926 | 804,741 | 804,741 | 1,005,926 | 804,741 | 1,005,926 | 804,741 | 804,741 | 804,741 | 1,005,926 | 804,741 |
| Actual (MTD) | 710,070 | 876,960 | 831,545 | 803,008 | 769,847 | 1,031,306 | 744,765 | 730,685 | 676,548 | | | |
| Projected Budgeted (YTD) | 804,741 | 1,810,667 | 2,615,408 | 3,420,149 | 4,426,075 | 5,230,816 | 6,236,742 | 7,041,483 | 7,846,224 | 8,650,965 | 9,656,891 | 10,461,632 |
| Actual (YTD) | 710,070 | 1,587,030 | 2,418,575 | 3,221,583 | 3,991,430 | 5,022,736 | 5,767,501 | 6,498,186 | 7,174,734 | | | |
| | | | | | | | | | | | | |
| EXCESS INCOME vs. EXPENDITURES | <u>Jul-21</u> | <u>Aug-21</u> | <u>Sep-21</u> | <u>Oct-21</u> | <u>Nov-21</u> | <u>Dec-21</u> | <u>Jan-22</u> | <u>Feb-22</u> | <u>Mar-22</u> | <u>Apr-22</u> | <u>May-22</u> | <u>Jun-22</u> |
| Projected Budgeted (MTD) | 105,271 | -95,914 | 105,271 | 105,271 | -95,914 | 105,271 | -95,914 | 105,271 | 105,271 | 105,271 | -95,914 | 105,271 |
| Actual (MTD) | 122,763 | -25,767 | 65,053 | 49,556 | 87,967 | -129,606 | 166,604 | 291,656 | 211,424 | | | |
| Projected Budgeted (YTD) | 105,271 | 9,357 | 114,628 | 219,899 | 123,985 | 229,256 | 133,342 | 238,613 | 343,884 | 449,155 | 353,241 | 458,512 |
| Actual (YTD) | 122,763 | 96,996 | 162,049 | 211,605 | 299,572 | 169,966 | 336,570 | 628,226 | 839,650 | | | |
| | | | | | | | | | | | | |
| FISCAL YEAR 2020-2021 | <u>Jul-20</u> | <u>Aug-20</u> | <u>Sep-20</u> | <u>Oct-20</u> | <u>Nov-20</u> | <u>Dec-20</u> | <u>Jan-21</u> | <u>Feb-21</u> | <u>Mar-21</u> | <u>Apr-21</u> | <u>May-21</u> | <u>Jun-21</u> |
| PLAN INCOME | | | | | | | | | | | | |
| Projected Budgeted (MTD) | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 | 729,416 |
| Actual (MTD) | 662,819 | 704,904 | 753,466 | 689,432 | 1,065,534 | 727,062 | 722,415 | 729,187 | 750,261 | 791,934 | 845,640 | 833,316 |
| Projected Budgeted (YTD) | 729,416 | 1,458,832 | 2,188,248 | 2,917,664 | 3,647,080 | 4,376,496 | 5,105,912 | 5,835,328 | 6,564,744 | 7,294,160 | 8,023,576 | 8,752,992 |
| Actual (YTD) | 662,819 | 1,367,723 | 2,121,189 | 2,810,621 | 3,876,155 | 4,603,217 | 5,325,632 | 6,054,819 | 6,805,080 | 7,597,014 | 8,442,654 | 9,275,970 |
| | | | | | | | | | | | | |
| PLAN CLAIMS/ADMIN COSTS | <u>Jul-20</u> | <u>Aug-20</u> | <u>Sep-20</u> | <u>Oct-20</u> | <u>Nov-20</u> | <u>Dec-20</u> | <u>Jan-21</u> | <u>Feb-21</u> | <u>Mar-21</u> | <u>Apr-21</u> | <u>May-21</u> | <u>Jun-21</u> |
| Projected Budgeted (MTD) | 691,492 | 864,366 | 691,492 | 691,492 | 864,366 | 691,492 | 691,492 | 691,492 | 864,366 | 691,492 | 864,366 | 691,492 |
| Actual (MTD) | 548,997 | 965,005 | 927,589 | 766,622 | 859,038 | 854,726 | 841,941 | 740,186 | 683,500 | 641,347 | 697,144 | 827,948 |
| Projected Budgeted (YTD) | 691,492 | 1,555,858 | 2,247,350 | 2,938,842 | 3,803,208 | 4,494,700 | 5,186,192 | 5,877,684 | 6,742,050 | 7,433,542 | 8,297,908 | 8,989,400 |
| Actual (YTD) | 548,997 | 1,514,002 | 2,441,591 | 3,208,213 | 4,067,251 | 4,921,977 | 5,763,918 | 6,504,104 | 7,187,604 | 7,828,951 | 8,526,095 | 9,354,043 |
| | | | | | | | | | | | | |
| EXCESS INCOME vs. EXPENDITURES | <u>Jul-20</u> | <u>Aug-20</u> | <u>Sep-20</u> | <u>Oct-20</u> | <u>Nov-20</u> | <u>Dec-20</u> | <u>Jan-21</u> | <u>Feb-21</u> | <u>Mar-21</u> | <u>Apr-21</u> | <u>May-21</u> | <u>Jun-21</u> |
| Projected Budgeted (MTD) | 37,924 | -134,950 | 37,924 | 37,924 | -134,950 | 37,924 | 37,924 | 37,924 | -134,950 | 37,924 | -134,950 | 37,924 |
| Actual (MTD) | 113,822 | -260,101 | -174,123 | -77,190 | 206,496 | -127,664 | -119,526 | -10,999 | 66,761 | 150,587 | 148,496 | 5,368 |
| Projected Budgeted (YTD) | 37,924 | -97,026 | -59,102 | -21,178 | -156,128 | -118,204 | -80,280 | -42,356 | -177,306 | -139,382 | -274,332 | -236,408 |
| Actual (YTD) | 113,822 | -146,279 | -320,402 | -397,592 | -191,096 | -318,760 | -438,286 | -449,285 | -382,524 | -231,937 | -83,441 | -78,073 |

Please note that, beginning Nov-20, the Plan Income Actual amounts include estimated prescription rebates accrued per month, with Nov-20 reporting estimates for July-November 2020.

March 9/FY 2022: \$2,279,576
 March 9/FY 2021: \$1,135,475
 March 9/FY 2020: \$1,365,912
 March 9/FY 2019: \$2,107,877

** HAD FIVE MONDAYS WITH REPORTED MEDICAL CLAIMS PAID**



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
www.midwestcityok.org
office: 405.739.1201

MEMORANDUM


To: Honorable Mayor and Council

From: Tim Lyon, City Manager

Date: April 26, 2022

Subject: Discussion and consideration, including any amendments, of nominating Incumbent, Vickie Patterson, City Manager of City of Broken Bow, and Incumbent, Lindsey Grigg-Moak, City Clerk of El Reno, to the Oklahoma Municipal Assurance Group Board as the official vote of the City of Midwest City.

Midwest City is a member of The Oklahoma Municipal Assurance Group (OMAG) and participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan; therefore, we have voting privileges for the Board members.



Tim L. Lyon, City Manager

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP

2022 Election of Two Trustees

For a three-year term starting July 1, 2022

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR TWO (2) NOMINEES.

X

LINDSEY GRIGG-MOAK, City Clerk, City of El Reno (Incumbent)

X

VICKIE PATTERSON, City Manager, City of Broken Bow (Incumbent)

____ JUSTIN BATTLES, Assistant City Manager, City of Mustang

____ CHUCK RALLS, City Manager, City of Comanche

____ CHAD WILLIAMS, Council Member, City of Choctaw

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Midwest City

Signed: _____

Mayor

Attested: _____

Clerk

Date: _____, 2022

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 31, 2022*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

LINDSEY GRIGG-MOAK (Incumbent) Lindsey Grigg-Moak has been with the City of El Reno for 14 years. Lindsey holds a BA in Communication and an MS in Management. She is currently serving on the OMAG Board of Trustees. She also serves on the OMCTFOA board and the National APT USC board. **(El Reno participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

VICKIE PATTERSON (Incumbent) Vickie has served on the OMAG Board since 2018 and is currently serving as the secretary since June of 2021. Vickie has 25 years of Municipal Government experience. **(Broken Bow participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

JUSTIN BATTLES Justin Battles is passionate about communities, working with others, and the organizations that support them. As the Assistant City Manager in Mustang, he understands the demands that cities and towns face on a daily basis. With 20 years of experience, he knows together we can thrive. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

CHUCK RALLS Chuck has been City Manager of Comanche for over six (6) years. He is a visionary leader focusing on establishing new revenue streams for Oklahoma municipalities. We feel Chuck's insight and leadership will bring added value to the OMAG organization. **(Comanche participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

CHAD WILLIAMS Chad Williams is a veteran, entrepreneur, and political activist from Choctaw, Oklahoma. He and his wife Kendra raise their 15 year old son, Kyle who has Cerebral Palsy. Chad was instrumental in growing the Libertarian Party, started his own residential technology business, and serves on the Choctaw City Council. **(Choctaw participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**



Grants Management
100 N. Midwest Boulevard
Midwest City, OK 73110
405.739.1216

TO: Honorable Mayor and Council

FROM: Terri L. Craft, Grants Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of 1) the proposed 2022 Action Plan, a part of the 2020-2024 Consolidated Plan and Strategy, for the use of 2022 Community Development Block Grant (CDBG) funds, 2) authorization of the Mayor to submit the approved and/or modified certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program.

On March 21, 2022, the Citizens' Advisory Committee on Housing and Community Development conducted a public hearing and recommended approval of the 2022 Action Plan. A summary of the proposed plan was published in the *Journal Record* on March 24, 2022. During the 30-day comment period, copies of the proposed plan were available for public review at Midwest City Hall, Midwest City Library, Midwest City Senior Center, Midwest City Neighborhood Services Office, Midwest City Neighborhoods in Action Office and the City of Midwest City website. The final document will be posted on the City of Midwest City website at <https://www.midwestcityok.org/grants/page/public-documents-notice>.

The Consolidated Plan and annual action plans identify Midwest City's priority housing and non-housing community development needs and outline a strategy to address those needs within the CDBG program. An approved consolidated plan is a requirement for continued funding from the U.S. Department of Housing and Urban Development. The 2022 Action Plan reiterates goals and objectives, and contains descriptions of activities to be undertaken during fiscal year 2022-23 using CDBG funds, as recommended by the Citizens' Advisory Committee. It serves as Midwest City's application for 2022 Community Development Block Grant (CDBG) funding. A 2022 Action Plan budget summary is attached for your information. Any adjustments needed once Midwest City's final allocation is determined, will be made with contingency/unprogrammed funds.

Staff recommends approval of the attached proposed 2022 Action Plan and authorizations for certifications and contract documents.

Terri L. Craft
Grants Manager

PROPOSED
2022 CDBG ACTION PLAN BUDGET SUMMARY

| | | |
|-------------------------------|---------------------|--------------------|
| 2022 CDBG Allocation (EST) | \$ 400,000.00 | (2021 - \$399,359) |
| Prior Year Reprogrammed Funds | <u>\$ 47,572.00</u> | |

TOTAL: \$ 447,572.00

PUBLIC SERVICES

| | | |
|--|----|-----------|
| Senior Social Services Program - Autumn House Social Svcs | \$ | 14,000.00 |
| Before/After School Scholarships - Latchkey Child Services | \$ | 9,000.00 |
| At-Risk Youth and Family Program - Mid-Del Youth & Family | \$ | 11,500.00 |
| Homeless Services - Leah's Hope Transitional Annex | \$ | 9,000.00 |
| Senior Transportation Services – COTPA/EMBARK | \$ | 5,000.00 |
| Fair Housing Services - Metropolitan Fair Housing Council | \$ | 8,000.00 |

HOUSING

| | | |
|--|----|----------|
| Primary Systems Home Repair Program (2021 Funds Available) | \$ | 0.00 |
| Housing Services HOME HBA Program | \$ | 3,000.00 |

PUBLIC FACILITY/INFRASTRUCTURE

| | | |
|---|----|------------|
| Mid-Del Group Home Improvements - Insulation | \$ | 18,000.00 |
| Neighborhoods in Action Center Electronic Signage | \$ | 10,000.00 |
| Mid America Park Equipment | \$ | 25,000.00 |
| Lions Park Pickleball Courts | \$ | 100,000.00 |

ADMIN

| | | |
|--|----|------------|
| Housing Rehab Admin, Payroll/Benefits, Fleet | \$ | 130,067.00 |
| General Admin, Payroll/Benefits | \$ | 73,805.00 |

CONTINGENCY/UNPROGRAMMED FUNDS \$ 31,200.00

TOTAL 2022 CDBG BUDGET: \$ 447,572.00



The City of Midwest City

Community Development Block Grant Program

Year Three of the Five Year Consolidated Plan and Strategy 2020 - 2024

FY 2022 - 2023 Annual Action Plan

Prepared by: Grants Management Department

Submitted to: U.S. Department of Housing and Urban
Development Oklahoma City Office, Region VI
Community Planning and Development
301 NW 6th Street, Suite 200
Oklahoma City, Oklahoma 73102



Executive Summary

2022 Action Plan

Year Three of the Five Year Consolidated Plan and Strategy 2020-2024

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Midwest City has prepared the 2020-2024 Consolidated Plan (Con Plan) as a requirement to receive U.S. Housing & Urban Development (HUD) Community Development Block Grant (CDBG) program funds. The Consolidated Plan outlines the needs, goals, and priorities for the City of Midwest City for a five year period through a needs assessment, strategic plan, and action plan, including the process of preparation, consultation, and administration. It is guided by the primary objectives of the Community Development Block Grant (CDBG) program: 1) providing decent housing; 2) a suitable living environment; and 3) expanded economic opportunities; principally benefiting persons of low to moderate income. An Annual Action Plan implements the strategies and provides a basis for allocating Community Development Block Grant (CDBG) resources. This document, the City of Midwest City's 2022 CDBG Action Plan, represents the goals and programming of funds for activities to be undertaken in year three of the five year Consolidated Plan covering the period of July 1, 2022 to June 30, 2023.

2. Summarize the objectives and outcomes identified in the Plan

Midwest City plans to use its CDBG funds for housing, community development and public service activities. Objectives and outcomes for 2020-2024 include:

1 - Decent, Affordable Housing:

- a. Provide low income (LI) homeowners with needed rehabilitation grants to address code deficiencies, accessibility and/or emergency repairs.
- b. Assist low to moderate (LMI) homeowners with financial assistance for home rehabilitation.
- c. Assist low to moderate (LMI) homebuyers with down payment financial assistance.
- d. Assist with transitional housing opportunities for homeless families.

e. Assist with increasing the supply of affordable infill housing within existing residential developments.

2 - Suitable Living Environments:

a. Invest in low and moderate income areas/clientele by improving or constructing infrastructure, public improvements, and public facilities.

b. Eliminate slum and blighted properties, city-wide, through acquisition, rehabilitation and/or demolition.

c. Provide public services to low and moderate income persons, through senior programs, at-risk youth programs, transportation assistance, crime prevention, homeless services, emergency services, programs for the disabled, child care/after school programs, educational programs, life skill programs, utility assistance, job training, improving quality of life, etc.

d. Promote and insure fair housing and equal opportunity in all programs.

3 – Economic Opportunity:

a. Encouraging economic independence and promoting economic development activities within Midwest City, to include job creation, job training and internships, life skill enhancement, higher education and technical education opportunities, Volunteer Income Tax Assistance Program, etc.

3. Evaluation of past performance

The city's past programs have focused on community needs that continue to exist, including aging housing and infrastructure, neighborhood and public improvements, and public services. The programs the city has used to address these needs have been well received by residents and neighborhood organizations. The City of Midwest City believes the programs proposed for the 2022 Action Plan year continue to be the most efficient and effective use of HUD Community Development Block Grant funds.

4. Summary of Citizen Participation Process and consultation process

Citizen participation in all stages of the consolidated planning process is essential in developing and maintaining a program that reflects the needs of the citizens. The City of Midwest City follows a detailed citizen participation plan in an effort to encourage communication, to provide for dissemination of information, and to develop and provide activities that reflect the needs of citizens and the city. The Citizens' Advisory Committee on Housing and Community Development acts as an advisory body to the Midwest City Council on matters concerning HUD housing and community development programs. The

committee meets on call, generally 3 to 4 times a year, during the planning process and to review the program performance. The citizen participation plan includes the advisory body, public hearings, outreach, public information methods, technical assistance, and the city's anti-displacement plan.

The City of Midwest City Grants Management Department staff coordinated the efforts of the city, to include residents, civic and business leaders, housing providers, private and public agencies, health, mental/health and service providers in the implementation of this Consolidated Plan and in coordinating efforts among agencies serving the homeless, veterans, youth, families, housing and shelter providers, health, mental health and institutions potentially discharging into homelessness, and at risk support providers. This coordination was made through phone calls, meetings, surveys, email, consultations, existing communications, mail correspondence; neighborhood, committee and community meetings; and other meetings/activities throughout the year.

5. Summary of public comments

See Section AP-12 for a public comments received during the development of the 2022 Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were included in the consolidated planning document.

7. Summary

See above.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|--------------|------------------------------|
| CDBG Administrator | MIDWEST CITY | Grants Management Department |

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Terri L. Craft

Grants Manager

City of Midwest City

100 N. Midwest Blvd.

Midwest City, OK 73110

405-739-1217

tcraft@midwestcityok.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Midwest City Grants Management Department staff coordinated the efforts of the city, residents, civic and business leaders, housing providers, private and public agencies, health, mental/health, other service providers, institutions potentially discharging into homelessness, and at risk support providers in the development of the 2020-2024 Consolidated Plan. This coordination is accomplished through phone and in person meetings, surveys, email, consultations, existing communications, mail correspondence; neighborhood, committee and community meetings; and other events/activities throughout the year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Midwest City is in the jurisdiction of the Oklahoma Balance of State Continuum of Care, which includes the Oklahoma City metropolitan area entitlement cities of Midwest City, Edmond and Shawnee and a large part of rural Oklahoma (approximately 1/3 of the state). Since Midwest City is a part of this larger area Continuum of Care, the homeless population count and numbers are not available for the Midwest City community alone through the COC. North West Domestic Crisis Services in Woodward, Oklahoma is the lead entity for the Oklahoma Balance of State Continuum of Care. Midwest City works to identify and address the needs of homeless persons and persons at risk of homelessness through local resources, which include the Homeless Task Force initiated by the Midwest City Police Department. They are the first contact with homeless individuals encountered on the street panhandling or in makeshift encampments to distribute toiletry packs and provide assistance. Referrals are made through 211 and other service providers working through the Oklahoma City Continuum of Care in the metropolitan area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Midwest City does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Throughout the consolidated plan and action planning process, Midwest City has endeavored to foster collaboration, problem solving, and to develop partnerships between government and private groups to achieve intended purposes. Consultation included public and private agencies that provide assisted housing, health services and social services, including providers to children, elderly, people with disabilities and their families and homeless providers. Agencies consulted and/or have provided feedback include:

- Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc.
- Central Oklahoma Transportation and Parking Authority
- Oklahoma Department of Commerce
- Oklahoma Housing Finance Agency
- Metropolitan Fair Housing Council
- Catholic Charities
- Mid Del Youth & Family
- Autumn House
- Latchkey Child Care Services
- Mid Del Food Pantry
- Mission Mid Del
- Mid Del Group Homes
- Oklahoma County Social Services
- Oklahoma City Public Schools
- Boys and Girls Clubs of Oklahoma County
- Urban League of Greater Oklahoma City
- Oklahoma County District One
- Midwest City Chamber of Commerce
- Various City Neighborhood Associations
- Various City of Midwest City Departments – Community Development, Economic Development, Neighborhood Services, Community Services (Parks and Recreation, Senior Center, Community Center), Police Department, Public Works, City Management, City Attorney
- Various City committees – ADA Transition Committee, Park Board, Original Mile Revitalization Committee, Planning Commission, Citizens’ Advisory Committee
- Midwest City citizen public comments, through social media, web site comment, online surveys, email, mail, telephone or in person.

The Midwest City Citizens' Advisory Committee on Housing and Community Development specifically conducts needs meetings, public hearings, and reviews plans and funding prior to making CDBG recommendations to the Midwest City Council.

DRAFT

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|--|--|---|
| Continuum of Care | Oklahoma Department of Commerce | The City of Midwest City will support the Balance of State Continuum of Care goals and objectives through activities funded locally and by other sources. |
| Midwest City Comprehensive Plan | City of Midwest City | Goals are consistent with Comprehensive Plan. |
| Comprehensive Economic Development Strategy (CEDS) | Association of Central Oklahoma Governments (ACOG) | Goals are consistent. |
| Revitalization Plan for the Original Mile | City of Midwest City | Goals are consistent. |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Midwest City implements Housing and Community Development programs with funding provided by the US Department of Housing and Urban Development, as well as from other federal agencies, state and local agencies. These funds include the Community Development Block Grant (CDBG) and the Home Investment Partnership Program (HOME) through the Oklahoma Housing Finance Agency (OHFA). Every five years, the city prepares a Consolidated Plan that examines the community's needs and establishes performance goals and outcomes. The Con Plan is submitted in accordance with instructions prescribed by HUD.

The Con Plan includes a Citizens Participation Plan, which provides information on how the community may participate in the process. Copies of the Citizens Participation Plan are available at the Grants Management Department, 100 N. Midwest Blvd., Midwest City, OK 73110. The City of Midwest City develops Annual Action Plans for each year of the Con Plan (five years). The annual Action Plan details the specific programs and funding allocations to be made for the upcoming year. The programs contained within the annual Action Plan are in direct response to the needs and goals of the Con Plan. For the program year commencing on 7/1/2022, the annual Action Plan has been developed in association with the 2020-2024 Con Plan.

Midwest City's citizen participation efforts were broadened greatly in this consolidated planning cycle due to the ease in which information is accessible to the public through digital newsletters, social media, email, web-based surveys, YouTube and websites. The city has taken advantage of all digital opportunities but also continues to use physical surveys, document postings in public places, public hearings, newsletters, newspaper notices; and the review, input and recommendation provided by the Midwest City Citizens' Advisory Committee on Housing and Community Development, an advisory committee to the Midwest City Council.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|--|--|--|--|--|---------------------|
| 1 | Public Hearing, Flyers, Email, Letters, Social Media, City Website | Non-targeted/ broad community and direct outreach to organizations and persons associated with low income community. | The Citizen Advisory Committee on Housing and Community Development annual public needs meeting scheduled for November 29, 2021 comments were heard and documented | Comments on neighborhood conditions and public services. | N/A All comments were accepted | |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|---|-------------------------------------|--|------------------------------|--|---|
| 2 | Public Hearing | Non-targeted/ broad community | The Citizens Advisory Committee on Housing and Community Development held a public hearing on March 21, 2022 to discuss the 2022 Action Plan and recommendation to city council. | | N/A | |
| 4 | Public Notice, Web Site , Posted at library, NIA, Neighborhood Services | Non-targeted/ broad community | Draft Action Plan available for review and comment prior to City Council Action to approve on April 26, 2022 | | | |
| 5 | Internet Outreach | Non-targeted/ broad community | The City of Midwest City maintains a website where public comments regarding unmet needs in the community are encouraged and collected year round. | | | https://midwestcityok.org/449/Grants-Management |

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Priority Table

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 2 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|-------------|-----------------------|---|----------------------------------|--------------------|--------------------------|----------------|---|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | Public-federal | Admin and Planning Economic Development Housing Public Improvements Public Services | 400,000 EST | 0 | 47,572 | 447,572 | 800,000 | Midwest City plans to receive CDBG funds at or below its current grant for the next two years. |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

Midwest City will make every attempt to secure funding to continue its successful Homebuyer Assistance Program available to low and moderate income homebuyers. HOME funds competitively available through the Oklahoma Housing Finance Agency (OHFA) have been the primary funding source for Homebuyer Assistance. The City of Midwest City maintains a large HOME Program banked match balance which will satisfy program match requirements during this consolidated plan cycle. Local funds support Midwest City's Housing Rehabilitation Program and Transitional Housing Programs. Matching funds needed for other grant programs are typically addressed with local funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Midwest City currently has (4) vacant lots in the city's Original Mile Revitalization Area, (1) of which was originally acquired with Neighborhood Stabilization Program funds through the Oklahoma Department of Commerce (ODOC). The original land banking activity has been completed and has satisfied national objectives. The remaining lot will be part of an upcoming RFP to provide infill housing in the Original Mile Revitalization Area. Midwest City also supports (2) head start facilities, a Neighborhoods In Action Center, Neighborhood Services Center, Community Center and (5) transitional housing properties.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---|------------|----------|--|-----------------|---|--------------------|--|
| 1 | Preservation of safe, decent affordable housing | 2022 | 2023 | Affordable Housing Rehab HOME HBA Admin | | Affordable Housing | CDBG: \$133,067 | Homeowner Housing Rehabilitated: 23 Households HBA: 20 Households |
| 2 | Facilities, infrastructure, improvement needs | 2022 | 2023 | Homeless Non-Housing Community Development | | Public Facilities / Infrastructure / Improvements | CDBG: \$153,000 | Other: 4 Other |
| 3 | Provide public assistance and services | 2022 | 2023 | Homeless Non-Homeless Special Needs Non-Housing Community Development | | Public Services | CDBG: \$56,500 | Public service activities other than Low/moderate Income Housing Benefit: 1010 Persons Assisted |
| 4 | Planning and Administration/Promote Fair Housing & EO | 2022 | 2023 | Administration | | Administration | CDBG: \$73,805 | Other: 1 Other |

Table 6 – Goals Summary

Goal Descriptions

| | | |
|----------|-------------------------|---|
| 1 | Goal Name | Preservation of safe, decent affordable housing |
| | Goal Description | |
| 2 | Goal Name | Facilities, infrastructure, improvement needs |
| | Goal Description | |
| 3 | Goal Name | Provide public assistance and services |
| | Goal Description | |
| 4 | Goal Name | Planning and Administration/FH &EO |
| | Goal Description | |

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

N/A

AP-35 Projects – 91.220(d)

The following projects are proposed for the city's 2022 CDBG Program.

Projects

| # | Project Name |
|----|--|
| 1 | Primary Systems Home Repair |
| 2 | Housing Rehab Administration |
| 3 | Housing Services – HOME HBA |
| 4 | Senior Services |
| 5 | At Risk Youth Services |
| 6 | Before/After School Care Scholarships |
| 7 | Senior Medical Transportation Services |
| 8 | Homeless Services |
| 9 | Fair Housing |
| 10 | MDGH Fire Line Insulation |
| 11 | NIA Electronic Marquee Sign |
| 12 | Mid America Park Equipment |
| 13 | Lions Park Pickleball |
| 14 | Administration |
| 15 | Unprogrammed Funds |

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is closely aligned with the housing and community development needs identified in the needs assessment, housing market analysis and contributed by staff, committee members and citizens who participated in the third year Action Plan. The primary and largest obstacle to addressing underserved needs is lack of funds.

Projects

AP-38 Projects Summary

Project Summary Information

| | | |
|----------|--|--|
| 1 | Project Name | Primary Systems Home Repair |
| | Target Area | |
| | Goals Supported | Preservation of safe, decent affordable housing |
| | Needs Addressed | Affordable Housing |
| | Funding | FY2021 CDBG: \$100,000 |
| | Description | Assistance available to low income homeowners in need of primary systems repair, emergency improvements or accessibility modifications to their homes. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | Estimated 20 low income homeowners will benefit. |
| | Location Description | City-wide |
| | Planned Activities | |
| 2 | Project Name | Housing Rehab Administration |
| | Target Area | |
| | Goals Supported | Preservation of safe, decent affordable housing |
| | Needs Addressed | Affordable Housing |
| | Funding | CDBG: \$130,067 |

| | | |
|----------|--|---|
| | Description | Payroll, administrative, and fleet expenses for the Housing Rehabilitation Specialist |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | (3) low to moderate income households will benefit from the Housing Rehabilitation Loan Program in addition to the (20) estimated Primary Systems Home Repair Program beneficiaries mentioned in Activity No. 1 |
| | Location Description | |
| | Planned Activities | |
| 3 | Project Name | Housing Services HOME Program |
| | Target Area | |
| | Goals Supported | Preservation of safe, decent affordable housing |
| | Needs Addressed | Affordable Housing |
| | Funding | CDBG: \$3,000 |
| | Description | Property Maintenance Code Inspections and Homebuyer Counseling – HOME Home Buyer Assistance Program |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | (20) low to moderate income households (first time homebuyers) will benefit from the Homebuyer Assistance Program. |
| | Location Description | City-wide |
| | Planned Activities | |
| 4 | Project Name | Senior Services |
| | Target Area | |

| | | |
|---|--|--|
| | Goals Supported | Preservation of safe, decent affordable housing Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$14,000 |
| | Description | Daily senior public services and activities to include: coordinator, supplies, food, activity and transportation expenses. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 175 low income seniors and disabled citizens |
| | Location Description | Autumn House , low income congregate living facility located at 500 Adair Blvd. Midwest City, OK |
| | Planned Activities | Social services and activities that will meet the needs of the senior and disabled residents. |
| 5 | Project Name | At Risk Youth Services |
| | Target Area | |
| | Goals Supported | Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$11,500 |
| | Description | Public services provided to at risk youth in community to include counseling, case management, classes, programs, etc. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | Approximately 250 At risk low income youth and their families will benefit from the services provided. |

| | | |
|----------|--|--|
| | Location Description | Services will take place primarily at Mid-Del Youth and Family Services located at 8121 National Ave. Suite 401, Midwest City, OK 73110. Additional services may be provided at local schools. |
| | Planned Activities | Activities provided include counseling, classes, outreach, and case management. |
| 6 | Project Name | Before/After School Care Scholarships |
| | Target Area | |
| | Goals Supported | Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$9,000 |
| | Description | Scholarships provided to low and moderate income families for children to attend before/after school programs. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | This funding will provide approximately 10 low to moderate income families with partial scholarships for before/after school child care. |
| | Location Description | The program takes place at several local elementary schools throughout Midwest City. |
| | Planned Activities | Before/After school child care scholarships. |
| 7 | Project Name | Senior Transportation Services |
| | Target Area | |
| | Goals Supported | Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$5,000 |

| | | |
|----------|--|--|
| | Description | Senior transportation services provided to seniors for medical appointments in partnership with the Central Oklahoma Transportation and Parking Authority (COTPA). |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | Approximately 450 senior Midwest City residents in need of assistance for transportation to medical appointments. |
| | Location Description | Residents within ¾ mile of Route 15 Bus Route can participate |
| | Planned Activities | Senior/Disabled transportation |
| 8 | Project Name | Homeless Services |
| | Target Area | |
| | Goals Supported | Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$9,000 |
| | Description | Rent and utilities to support Transitional Annex for homeless services. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 105 Persons – LMC Homeless |
| | Location Description | City-Wide |
| | Planned Activities | Provide facility support serving homeless families with needed services and case management. |
| 9 | Project Name | Fair Housing Services |
| | Target Area | |

| | | |
|-----------|--|---|
| | Goals Supported | Provide public assistance and services |
| | Needs Addressed | Public Services |
| | Funding | CDBG: \$8,000 |
| | Description | Fair Housing advocacy, enforcement, legal services and outreach. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | 30 LM Individuals |
| | Location Description | City-Wide |
| | Planned Activities | Fair housing services to the public – information, referrals, testing, classes. |
| 10 | Project Name | Mid-Del Group Homes Fire Line Insulation |
| | Target Area | |
| | Goals Supported | Facilities, infrastructure, improvement needs |
| | Needs Addressed | Public Facilities / Infrastructure / Improvements |
| | Funding | CDBG: \$18,000 |
| | Description | MDGH houses and provides services for developmentally disabled adults. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | XX Developmentally Disabled Adults |
| | Location Description | 620 Hedge Dr, 608 N. Midwest Blvd., 711 Small Oaks, 314 N. King Ave |
| | Planned Activities | Insulation of the existing fire lines running through the attics of 4 MDGH home facilities housing developmentally disabled adults. |

| | | |
|----|--|--|
| 11 | Project Name | Neighborhoods in Action Electronic Marquee Sign |
| | Target Area | |
| | Goals Supported | Facilities, infrastructure, improvement needs |
| | Needs Addressed | Public Facilities / Infrastructure / Improvements |
| | Funding | CDBG: \$10,000 |
| | Description | NIA is a neighborhood based public facility that provides community programs and services. |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | CT 1080.10 Population – Approx. 2,716. This CT is 61% Low to Moderate Income. |
| | Location Description | 1124 N. Douglas Blvd. Midwest City, OK 73130 |
| | Planned Activities | Installation of an electronic marquee sign |
| 12 | Project Name | Mid America Park Equipment |
| | Target Area | |
| | Goals Supported | Facilities, infrastructure, improvement needs |
| | Needs Addressed | Public Facilities / Infrastructure / Improvements |
| | Funding | CDBG: \$25,000 |
| | Description | Public park recreational area |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | CT 1080.03 Population – Approx. 3,835. This CT is 77% Low to Moderate income. |

| | | |
|----|--|--|
| | Location Description | Mid America Park is located Just north of NE 10 th St and west of N. Midwest Blvd along the Soldier Creek Trail. |
| | Planned Activities | The purchase of park equipment |
| 13 | Project Name | Lions Park Pickleball Court |
| | Target Area | |
| | Goals Supported | Facilities, infrastructure, improvement needs |
| | Needs Addressed | Public Facilities / Infrastructure / Improvements |
| | Funding | CDBG: \$100,000 |
| | Description | Public park recreational area |
| | Target Date | |
| | Estimate the number and type of families that will benefit from the proposed activities | CT 1076.05 Population – Approx. 2,328. This CT is 62% Low to Moderate Income |
| | Location Description | Lions Park is located in the Original Square Mile of Midwest City, west of Midwest Blvd., just north of Midwest City Elementary School |
| | Planned Activities | The installation of (6) pickleball courts on repurposed concrete pad in Lions Park. |
| 14 | Project Name | Administration |
| | Target Area | |
| | Goals Supported | Planning and Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG: \$73,805 |
| | Description | CDBG program administration expenses, including payroll, office supplies, publications, wages, equipment, travel, and training. |

| | | |
|-----------|--|--------------------|
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |
| | Location Description | |
| | Planned Activities | |
| 15 | Project Name | Unprogrammed Funds |
| | Target Area | |
| | Goals Supported | |
| | Needs Addressed | |
| | Funding | CDBG: \$31,200 |
| | Description | |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | |
| | Planned Activities | |

Table 9 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All of Midwest City's housing programs are available citywide, which include low-income and minority concentrated areas. Public improvements or public facilities will benefit identified low and moderate income areas or low/mod clientele.

Geographic Distribution

| Target Area | Percentage of Funds |
|--------------------|----------------------------|
| | |

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Midwest City does not allocate CDBG investment geographically or in targeted areas, other than census defined low and moderate income areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

| One Year Goals for the Number of Households to be Supported | |
|---|----|
| Homeless | 0 |
| Non-Homeless | 43 |
| Special-Needs | 0 |
| Total | 43 |

Table 11 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|---|----|
| Rental Assistance | 0 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 23 |
| Acquisition of Existing Units/HBA | 20 |
| Total | 43 |

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable housing goals may be met by Midwest City's housing rehabilitation programs - Housing Rehabilitation Loan Program (3), Primary Systems Home Repair Program (20) and the HOME funded Homebuyer Assistance Program (20). (5) Homeless households are also supported by Midwest City's Transitional Housing Program and are not reflected in the above numbers.

AP-60 Public Housing – 91.220(h)

Introduction

Midwest City does not have a public housing authority.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

DRAFT

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The city works to identify and address the needs of homeless persons and persons at risk of homelessness through local resources, referrals to 211 and other service providers in the metropolitan area. Midwest City has historically only documented a handful of chronically homeless over the years, seeing our most pressing need to be assisting those at risk of homelessness in the community, however, in the past five years, the city has seen an increase in transitory homeless persons. The Midwest City Police Department created a homeless task force to serve as the initial contact, providing information, toiletry packets and assistance. Being in such close proximity to Oklahoma City shelters and social services, any immediate needs are satisfied through those entities. The 211 referral service refers to Oklahoma City providers, however, referrals often return to our community by way of transitional or permanent housing opportunities.

Addressing the emergency shelter and transitional housing needs of homeless persons

Midwest City owns and operates (5) single family structures used as transitional housing for homeless families, receiving referrals from homeless providers to provide case management and wrap-around services to families residing in the city's properties. There are 2 additional transitional housing providers in Midwest City for women and their families one operated by Catholic Charities, with a capacity of 20 and the other Leah's Hope providing 3 of transitional units as well as a transitional annex that provides services and skills classes. Midwest City is also home to an 11-bed emergency youth facility operated by Mid-Del Youth & Family.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Midwest City is not a direct recipient of the Emergency Solutions Grant (ESG) which could assist with housing the homeless and providing services to prevent homelessness, re-house or otherwise permanently house the homeless. It is the intent of the city to improve its coordination with those entities in the community that may come in contact with those experiencing homelessness in order to improve the city's assessment of need and plan appropriately for needed resources and service referrals. The

Midwest City Police Department has organized a Homeless Outreach Team to address an increase of homeless persons in Midwest City over the past few years. It is anticipated that additional data will be obtained and evaluated through the Outreach Team’s efforts.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Midwest City is not a direct recipient of the Emergency Solutions Grant (ESG) to assist with housing the homeless and providing services to prevent homelessness, re-house or otherwise permanently house the homeless. It is the intent of the city to improve its coordination with those entities in the community that may come in contact with those experiencing homelessness in order to improve the city's assessment of need and plan appropriately for needed resources and service referrals. The Midwest City Police Department has organized a Homeless Outreach Team to address an increase of homeless persons in Midwest City over the past few years. It is anticipated that additional data will be obtained and evaluated through the Outreach Team’s efforts.

Discussion

| |
|--|
| One year goals for the number of households to be provided housing through the use of HOPWA for: |
| Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family |
| Tenant-based rental assistance |
| Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated |
| Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds |
| Total |

N/A

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Midwest City has not identified any public policies that increase the cost of housing. Building codes adopted by the city are supported by the State of Oklahoma. The city will endeavor to remove or lessen the effects of any identified public policies that serve as barriers to affordable housing. The City of Midwest City recognizes the need for fair housing services and contracts annually with the Metropolitan Fair Housing Council to provide educational presentations, public information services, counseling, and testing. Midwest City promotes and supports equal opportunity and will continue to affirmatively further fair housing in all of its housing programs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To address affordable housing, the City of Midwest City will continue to work with partners to educate the public regarding affordable housing and fair housing information to insure that all barriers have been identified. The City will continue to focus on programs to fill the gap between available resources and housing costs. Included in this plan is a priority to address affordable housing by increasing and improving the available housing stock and the continuation of the owner occupied housing rehabilitation programs. The City will also work with partner organizations who service the elderly, disabled, and low income families to support affordable housing and supportive infrastructure needs.

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City of Midwest City will continue to identify community partners to assist with and address the needs of the underserved in the community. By working with these partners the city hopes to develop public services offered by organizations within our community to specifically address resident's needs.

Actions planned to foster and maintain affordable housing

Midwest City will continue to offer housing rehabilitation and homebuyer assistance programs as long as funding resources are available. Midwest City will continue to seek out other funding sources and programs to complement existing activities and address need in the community.

Actions planned to reduce lead-based paint hazards

Lead hazard reduction and abatement will continue to be an important component of the city's rehabilitation programs. Staff will pursue educational opportunities for lead based paint training, educating contractors of the requirements and needed training, and will work to identify additional funds sources to address this issue.

Actions planned to reduce the number of poverty-level families

Midwest City, in addition to providing programs and services that assist poverty level families, will make every attempt to refer families seeking assistance to the appropriate service agency.

Actions planned to develop institutional structure

There are no plans to develop additional institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

Midwest City will attempt to coordinate and provide information to private housing and social service agencies regarding rental assistance available through the Oklahoma Housing Finance Agency (OHFA).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|---|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan. | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income | |

Other CDBG Requirements

| | |
|--|--------|
| 1. The amount of urgent need activities | |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. (2021) | 70.00% |



Information Technology
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1374
Fax 405.869.8602

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Allen Stephenson, Information Technology Director

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of, approving the relocation of the 9x16 refurbished equipment shelter to the third P25 site located at the Water Resource Recovery Facility (WRRF).

As you may recall, part of the 2018 Moving Midwest City Forward G.O. Bond project involved the acquisition and installment of a 3-site P25 radio communications system to help with current coverage and capacity issues.

On December 12, 2021 meeting, this equipment shelter was originally approved to be placed at the second P25 site located at the Mid-America Clock Tower, but due to unforeseen underground obstacles, the building is scheduled to be moved to the third P25 site located at the Water Resource Recovery Facility. This supports our overall communications plan and provides an equipment shelter for the critical emergency radio communications system.



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of approving Change Order #08 with the Oklahoma Department of Transportation for STP-255B(461)AG, State Job Number 31548(04), SE 29th Street reconstruction for *-\$104,036.49*.

There was a similar item that was approved on the March 22nd, 2022 Council Agenda, Consent Item #17) but ODOT had an error in their form which requires another review by City Council.

The attached change order is for the SE 29th Street reconstruction project completed in October 2020. This is the final change order for the project and accounts for all the discrepancies in quantities during construction. The amount is negotiated on our behalf by ODOT per the project agreement.

Fund balances are determined at closure of project.



Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Oklahoma Department of Transportation Final Quantity Change Order

| | | | | | |
|--------------------------|--|----------------|-----------------|-------------|-----------|
| Contract ID | 190156 | Primary County | OKLAHOMA | Primary PCN | 31548(04) |
| Change Order Nbr | 008 | Project | STP-255B(461)AG | | |
| Contract Description | WIDEN, RESURFACE, AND SIDEWALKS CITY STREET (SE 29TH STREET): FROM MIDWEST BOULEVARD, EXTEND EAST IN MIDWEST CITY. PROJECT LENGTH = 1.01 MILES | | | | |
| Change Order Type | CHANGE ORDER | | | | |
| Zero Dollar Change Order | NO | | Status | Pending | |

General Change Order Description(s): This change order established the Final Quantity Change Order for this project. Final quantities agreed upon between the Contractor and the Department.

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|-----------|---|------|-------------|------|-------------|----------|------------------|-------------|----------------------|------------------|
| 31548(04) | 0001 | 0100 | 201(A) 0102 | LSUM | \$10,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: CLEARING AND GRUBBING | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$10,000.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$10,000.00 |
| | | | | | | | | | Bid Contract: | \$10,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 0002 | 0100 | 202(A) 0183 | CY | \$16.00 | 6,223.00 | 6,223.00 | 0.00 | 6,223.00 | |
| | Item Description: UNCLASSIFIED EXCAVATION | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$99,568.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$99,568.00 |
| | | | | | | | | | Bid Contract: | \$99,568.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 0003 | 0100 | 205(A) 4230 | CY | \$16.00 | 1,510.00 | 1,510.00 | 0.00 | 1,510.00 | |
| | Item Description: TYPE A-SALVAGED TOPSOIL | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$24,160.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$24,160.00 |
| | | | | | | | | | Bid Contract: | \$24,160.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 0004 | 0100 | 221(C) 2801 | LF | \$2.00 | 4,216.00 | 4,216.00 | 1,954.25 | 6,170.25 | |
| | Item Description: TEMPORARY SILT FENCE | | | | | | | | This Change: | \$3,908.50 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$8,432.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$12,340.50 |
| | | | | | | | | | Bid Contract: | \$8,432.00 |
| | | | | | | | | | Net Change: | \$3,908.50 |
| | | | | | | | | | PCT Change: | 46.35 % |
| | Explanations: There was more area disturbed than per plan, because of site conditions and extra work. | | | | | | | | | |
| 31548(04) | 0005 | 0100 | 221(F) 0100 | LF | \$22.00 | 100.00 | 100.00 | -100.00 | 0.00 | |
| | Item Description: TEMPORARY SILT DIKE | | | | | | | | This Change: | -\$2,200.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$2,200.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$2,200.00 |
| | | | | | | | | | Net Change: | -\$2,200.00 |
| | | | | | | | | | PCT Change: | -100 % |
| | Explanations: This item was not needed based on site conditions. | | | | | | | | | |
| 31548(04) | 0006 | 0100 | 230(A) 2806 | SY | \$5.00 | 9,040.00 | 9,040.00 | 14,525.58 | 23,565.58 | |
| | Item Description: SOLID SLAB SODDING | | | | | | | | This Change: | \$72,627.90 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$45,200.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$117,827.90 |
| | | | | | | | | | Bid Contract: | \$45,200.00 |
| | | | | | | | | | Net Change: | \$72,627.90 |
| | | | | | | | | | PCT Change: | 160.68 % |
| | Explanations: | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|---|---------|------|-------------|------|------------|-----------|------------------|-------------|-------------------|-------------------------------------|
| More sod was needed than per plan and also more area was disturbed, because of some utility issues where this line item was needed. | | | | | | | | | | |
| 31548(04) | 0007 | 0100 | 307(H) 4270 | SY | \$6.40 | 39,842.00 | 39,842.00 | -1,953.31 | 37,888.69 | |
| Item Description: LIME STABILIZED SUBGRADE | | | | | | | | | | This Change: \$-12,501.18 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$254,988.80 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$242,487.61 |
| | | | | | | | | | | Bid Contract: \$254,988.80 |
| | | | | | | | | | | Net Change: \$-12,501.18 |
| | | | | | | | | | | PCT Change: -4.90 % |
| Explanations: The quantity for this line item is what was needed for site conditions. | | | | | | | | | | |
| 31548(04) | 0008 | 0100 | 402(E) 0225 | TON | \$43.00 | 1,700.00 | 1,700.00 | 159.30 | 1,859.30 | |
| Item Description: TRAFFIC BOUND SURFACE COURSE TYPE E | | | | | | | | | | This Change: \$6,849.90 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$73,100.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$79,949.90 |
| | | | | | | | | | | Bid Contract: \$73,100.00 |
| | | | | | | | | | | Net Change: \$6,849.90 |
| | | | | | | | | | | PCT Change: 9.37 % |
| Explanations: This quantity represents what was needed in the field based on site conditions and truck tickets. | | | | | | | | | | |
| 31548(04) | 0009 | 0100 | 407(B) 0250 | GAL | \$3.50 | 10,006.00 | 10,006.00 | -6,156.00 | 3,850.00 | |
| Item Description: TACK COAT | | | | | | | | | | This Change: \$-21,546.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$35,021.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$13,475.00 |
| | | | | | | | | | | Bid Contract: \$35,021.00 |
| | | | | | | | | | | Net Change: \$-21,546.00 |
| | | | | | | | | | | PCT Change: -61.52 % |
| Explanations: Less than plan quantity was needed for this item based on site conditions. | | | | | | | | | | |
| 31548(04) | 0010 | 0100 | 408 5774 | GAL | \$2.50 | 13,524.00 | 13,524.00 | -13,524.00 | 0.00 | |
| Item Description: PRIME COAT | | | | | | | | | | This Change: \$-33,810.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$33,810.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$33,810.00 |
| | | | | | | | | | | Net Change: \$-33,810.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0011 | 0100 | 411(B) 5945 | TON | \$72.50 | 17,634.00 | 17,634.00 | -712.72 | 16,921.28 | |
| Item Description: SUPERPAVE, TYPE S3(PG 64-22 OK) | | | | | | | | | | This Change: \$-51,672.20 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$1,278,465.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$1,226,792.80 |
| | | | | | | | | | | Bid Contract: \$1,278,465.00 |
| | | | | | | | | | | Net Change: \$-51,672.20 |
| | | | | | | | | | | PCT Change: -4.04 % |
| Explanations: The final quantity is within 5% of the original plan quantity or the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0012 | 0100 | 411(C) 5955 | TON | \$102.00 | 3,341.00 | 3,341.00 | 165.23 | 3,506.23 | |
| Item Description: SUPERPAVE, TYPE S4(PG 70-28 OK) | | | | | | | | | | This Change: \$16,853.46 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$340,782.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$357,635.46 |
| | | | | | | | | | | Bid Contract: \$340,782.00 |
| | | | | | | | | | | Net Change: \$16,853.46 |
| | | | | | | | | | | PCT Change: 4.94 % |
| Explanations: The final quantity is within 5% of the original plan quantity or the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0013 | 0100 | 414(B) 5725 | SY | \$35.00 | 3,738.00 | 3,738.00 | 214.14 | 3,952.14 | |
| Item Description: DOWEL JOINTED P.C. CONCRETE PAVEMENT (PLACEMENT) | | | | | | | | | | This Change: \$7,494.90 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$130,830.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$138,324.90 |
| | | | | | | | | | | Bid Contract: \$130,830.00 |
| | | | | | | | | | | Net Change: \$7,494.90 |
| | | | | | | | | | | PCT Change: 5.72 % |
| Explanations: The quantity for this line item is based on what was placed in the field. | | | | | | | | | | |
| 31548(04) | 0014 | 0100 | 414(G) 5275 | CY | \$138.00 | 831.00 | 831.00 | 47.29 | 878.29 | |
| Item Description: P.C. CONCRETE FOR PAVEMENT | | | | | | | | | | This Change: \$6,526.02 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$114,678.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|-------------|------|------------|----------|------------------|-------------|----------------------|------------------|
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$121,204.02 |
| | | | | | | | | | Bid Contract: | \$114,678.00 |
| | | | | | | | | | Net Change: | \$6,526.02 |
| | | | | | | | | | PCT Change: | 5.69 % |
| Explanations: The quantity for this line item is based on what was placed in the field. | | | | | | | | | | |
| 31548(04) | 0015 | 0100 | 501(A) 0313 | CY | \$38.00 | 262.00 | 262.00 | 0.00 | 262.00 | |
| Item Description: STRUCTURAL EXCAVATION UNCLASSIFIED | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$9,956.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$9,956.00 |
| | | | | | | | | | Bid Contract: | \$9,956.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0016 | 0100 | 509(A) 0319 | CY | \$585.00 | 52.00 | 52.00 | -1.58 | 50.42 | |
| Item Description: CLASS AA CONCRETE | | | | | | | | | This Change: | -\$924.30 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$30,420.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$29,495.70 |
| | | | | | | | | | Bid Contract: | \$30,420.00 |
| | | | | | | | | | Net Change: | -\$924.30 |
| | | | | | | | | | PCT Change: | -3.03 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0017 | 0100 | 509(D) 0325 | CY | \$750.00 | 1.00 | 1.00 | 3.03 | 4.03 | |
| Item Description: CLASS C CONCRETE | | | | | | | | | This Change: | \$2,272.50 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$750.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,022.50 |
| | | | | | | | | | Bid Contract: | \$750.00 |
| | | | | | | | | | Net Change: | \$2,272.50 |
| | | | | | | | | | PCT Change: | 303.00 % |
| Explanations: More of this line item was needed for additional signs. | | | | | | | | | | |
| 31548(04) | 0018 | 0100 | 511(A) 0332 | LB | \$1.50 | 8,535.00 | 8,535.00 | 309.70 | 8,844.70 | |
| Item Description: REINFORCING STEEL | | | | | | | | | This Change: | \$464.55 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$12,802.50 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$13,267.05 |
| | | | | | | | | | Bid Contract: | \$12,802.50 |
| | | | | | | | | | Net Change: | \$464.55 |
| | | | | | | | | | PCT Change: | 3.62 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0019 | 0100 | 601(B) 0536 | TON | \$225.00 | 11.00 | 11.00 | 20.70 | 31.70 | |
| Item Description: TYPE I-A PLAIN RIPRAP | | | | | | | | | This Change: | \$4,657.50 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,475.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$7,132.50 |
| | | | | | | | | | Bid Contract: | \$2,475.00 |
| | | | | | | | | | Net Change: | \$4,657.50 |
| | | | | | | | | | PCT Change: | 188.18 % |
| Explanations: Site conditions warranted the placement of additional quantities around culverts. | | | | | | | | | | |
| 31548(04) | 0020 | 0100 | 601(C) 0538 | TON | \$325.00 | 5.00 | 5.00 | 18.35 | 23.35 | |
| Item Description: TYPE I-A FILTER BLANKET | | | | | | | | | This Change: | \$5,963.75 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,625.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$7,588.75 |
| | | | | | | | | | Bid Contract: | \$1,625.00 |
| | | | | | | | | | Net Change: | \$5,963.75 |
| | | | | | | | | | PCT Change: | 367.00 % |
| Explanations: Site conditions warranted the placement of additional quantities around culverts. | | | | | | | | | | |
| 31548(04) | 0021 | 0100 | 609(A) 0380 | LF | \$8.60 | 1,506.00 | 1,506.00 | -454.00 | 1,052.00 | |
| Item Description: CONCRETE CURB (8" BARRIER-INTEGRAL) | | | | | | | | | This Change: | -\$3,904.40 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$12,951.60 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$9,047.20 |
| | | | | | | | | | Bid Contract: | \$12,951.60 |
| | | | | | | | | | Net Change: | -\$3,904.40 |
| | | | | | | | | | PCT Change: | -30.14 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|-------------|------|------------|-----------|------------------|-------------|--|------------------|
| 31548(04) | 0022 | 0100 | 609(B) 0381 | LF | \$28.00 | 60.00 | 60.00 | -11.50 | 48.50 | |
| Item Description: COMBINED CURB & GUTTER (5" MOUNTABLE) Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$-322.00 Prev Revised: \$1,680.00 Final Amount: \$1,358.00 Bid Contract: \$1,680.00 Net Change: \$-322.00 PCT Change: -19.16 % | |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0023 | 0100 | 609(B) 0384 | LF | \$18.60 | 14,263.00 | 14,263.00 | -79.00 | 14,184.00 | |
| Item Description: COMBINED CURB & GUTTER (8" BARRIER) Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$-1,469.40 Prev Revised: \$265,291.80 Final Amount: \$263,822.40 Bid Contract: \$265,291.80 Net Change: \$-1,469.40 PCT Change: -0.55 % | |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0024 | 0100 | 610(A) 0602 | SY | \$48.00 | 4,552.00 | 4,552.00 | 157.44 | 4,709.44 | |
| Item Description: 4" CONCRETE SIDEWALK Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$7,557.12 Prev Revised: \$218,496.00 Final Amount: \$226,053.12 Bid Contract: \$218,496.00 Net Change: \$7,557.12 PCT Change: 3.45 % | |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0025 | 0100 | 610(B) 0604 | SY | \$65.00 | 778.00 | 778.00 | 1.71 | 779.71 | |
| Item Description: 6" CONCRETE DRIVEWAY Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$111.15 Prev Revised: \$50,570.00 Final Amount: \$50,681.15 Bid Contract: \$50,570.00 Net Change: \$111.15 PCT Change: 0.21 % | |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0026 | 0100 | 610(I) 4610 | SF | \$36.00 | 140.00 | 140.00 | 0.00 | 140.00 | |
| Item Description: TACTILE WARNING DEVICE-NEW Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$0.00 Prev Revised: \$5,040.00 Final Amount: \$5,040.00 Bid Contract: \$5,040.00 Net Change: \$0.00 PCT Change: 0.00 % | |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0027 | 0100 | 610(J) 4810 | SY | \$205.00 | 25.00 | 25.00 | 10.39 | 35.39 | |
| Item Description: (PL) STAMPED CONCRETE FINISH Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$2,129.95 Prev Revised: \$5,125.00 Final Amount: \$7,254.95 Bid Contract: \$5,125.00 Net Change: \$2,129.95 PCT Change: 41.56 % | |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0028 | 0100 | 611(A) 2657 | EA | \$2,000.00 | 8.00 | 5.00 | 0.00 | 5.00 | |
| Item Description: MANHOLE (4' DIAMETER) Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$0.00 Prev Revised: \$10,000.00 Final Amount: \$10,000.00 Bid Contract: \$16,000.00 Net Change: \$-6,000.00 PCT Change: -37.50 % | |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0029 | 0100 | 611(B) 2680 | VF | \$300.00 | 8.00 | 8.00 | -8.00 | 0.00 | |
| Item Description: ADD'L.DEPTH IN MANHOLE (4' DIAMETER) Supplemental Description 1: Supplemental Description 2: | | | | | | | | | This Change: \$-2,400.00 Prev Revised: \$2,400.00 Final Amount: \$0.00 | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|-----------|---------|------|-------------|------|-------------|---------|------------------|-------------|------------------|---|
| | | | | | | | | | | Bid Contract: \$2,400.00 Net Change: \$-2,400.00 PCT Change: -100 % |
| | | | | | | | | | | Explanations: This item was not needed based on site conditions. |
| 31548(04) | 0030 | 0100 | 611(G) 5113 | EA | \$5,000.00 | 4.00 | 3.00 | 0.00 | 3.00 | This Change: \$0.00 Prev Revised: \$15,000.00 Final Amount: \$15,000.00 Bid Contract: \$20,000.00 Net Change: \$-5,000.00 PCT Change: -25.00 % |
| | | | | | | | | | | Item Description: INLET CI DES. 2 (B) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0031 | 0100 | 611(G) 5116 | EA | \$5,400.00 | 1.00 | 1.00 | 0.00 | 1.00 | This Change: \$0.00 Prev Revised: \$5,400.00 Final Amount: \$5,400.00 Bid Contract: \$5,400.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | | | | | | | | | | Item Description: INLET CI DES. 2 (2C) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0032 | 0100 | 611(G) 5117 | EA | \$6,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | This Change: \$0.00 Prev Revised: \$6,000.00 Final Amount: \$6,000.00 Bid Contract: \$6,000.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | | | | | | | | | | Item Description: INLET CI DES. 2 (2B) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0033 | 0100 | 611(G) 5119 | EA | \$7,000.00 | 3.00 | 2.00 | 0.00 | 2.00 | This Change: \$0.00 Prev Revised: \$14,000.00 Final Amount: \$14,000.00 Bid Contract: \$21,000.00 Net Change: \$-7,000.00 PCT Change: -33.33 % |
| | | | | | | | | | | Item Description: INLET CI DES. 2 (2D) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0034 | 0100 | 611(G) 5122 | EA | \$8,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | This Change: \$0.00 Prev Revised: \$8,000.00 Final Amount: \$8,000.00 Bid Contract: \$8,000.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | | | | | | | | | | Item Description: INLET CI DES. 3 (D) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0035 | 0100 | 611(G) 5125 | EA | \$10,000.00 | 2.00 | 2.00 | 0.00 | 2.00 | This Change: \$0.00 Prev Revised: \$20,000.00 Final Amount: \$20,000.00 Bid Contract: \$20,000.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | | | | | | | | | | Item Description: INLET CI DES. 3 (2D) |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 0036 | 0100 | 611(G) 5392 | EA | \$3,500.00 | 1.00 | 1.00 | -1.00 | 0.00 | This Change: \$-3,500.00 Prev Revised: \$3,500.00 Final Amount: \$0.00 Bid Contract: \$3,500.00 Net Change: \$-3,500.00 PCT Change: -100 % |
| | | | | | | | | | | Item Description: INLET CDI RCB DES. 6 |
| | | | | | | | | | | Supplemental Description 1: |
| | | | | | | | | | | Supplemental Description 2: |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|---|---------|------|-------------|------|------------|---------|------------------|-------------|----------------------|------------------|
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0037 | 0100 | 611(G) 6000 | EA | \$3,000.00 | 5.00 | 2.00 | 2.00 | 4.00 | |
| Item Description: INLET (SMD-TYPE 1) | | | | | | | | | This Change: | \$6,000.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$6,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$12,000.00 |
| | | | | | | | | | Bid Contract: | \$15,000.00 |
| | | | | | | | | | Net Change: | -\$3,000.00 |
| | | | | | | | | | PCT Change: | -20.00 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0038 | 0100 | 611(H) 5196 | VF | \$300.00 | 12.00 | 12.00 | -12.00 | 0.00 | |
| Item Description: ADDITIONAL DEPTH IN INLET | | | | | | | | | This Change: | -\$3,600.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,600.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$3,600.00 |
| | | | | | | | | | Net Change: | -\$3,600.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0039 | 0100 | 611(H) 5325 | VF | \$200.00 | 18.00 | 18.00 | -18.00 | 0.00 | |
| Item Description: ADD'L DEPTH IN INLET CI DES. 2 | | | | | | | | | This Change: | -\$3,600.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,600.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$3,600.00 |
| | | | | | | | | | Net Change: | -\$3,600.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0040 | 0100 | 611(H) 5330 | VF | \$360.00 | 14.00 | 14.00 | -14.00 | 0.00 | |
| Item Description: ADD'L DEPTH IN INLET CI DES. 3 | | | | | | | | | This Change: | -\$5,040.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$5,040.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$5,040.00 |
| | | | | | | | | | Net Change: | -\$5,040.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0041 | 0100 | 611(H) 5541 | VF | \$450.00 | 3.00 | 3.00 | -3.00 | 0.00 | |
| Item Description: ADD'L DEPTH IN INLET CDI RCB DES. 6 | | | | | | | | | This Change: | -\$1,350.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,350.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$1,350.00 |
| | | | | | | | | | Net Change: | -\$1,350.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0042 | 0100 | 612(A) 0641 | EA | \$600.00 | 2.00 | 2.00 | -1.00 | 1.00 | |
| Item Description: MANHOLES ADJUST TO GRADE | | | | | | | | | This Change: | -\$600.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,200.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$600.00 |
| | | | | | | | | | Bid Contract: | \$1,200.00 |
| | | | | | | | | | Net Change: | -\$600.00 |
| | | | | | | | | | PCT Change: | -50.00 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0043 | 0100 | 612(F) 0648 | EA | \$600.00 | 1.00 | 1.00 | -1.00 | 0.00 | |
| Item Description: METER BOXES ADJUST TO GRADE | | | | | | | | | This Change: | -\$600.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$600.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$600.00 |
| | | | | | | | | | Net Change: | -\$600.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0044 | 0100 | 612(I) 0652 | EA | \$725.00 | 1.00 | 1.00 | -1.00 | 0.00 | |
| Item Description: WATER METER RESET | | | | | | | | | This Change: | -\$725.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$725.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$725.00 |
| | | | | | | | | | Net Change: | -\$725.00 |
| | | | | | | | | | PCT Change: | -100 % |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|---|---------|------|-----------------|------|------------|---------|------------------|-------------|-------------------|----------------------------------|
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0045 | 0100 | 613(A) 0491 | LF | \$60.00 | 63.00 | 63.00 | -63.00 | 0.00 | |
| Item Description: 18" R.C.PIPE CLASS III | | | | | | | | | | This Change: \$-3,780.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$3,780.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$3,780.00 |
| | | | | | | | | | | Net Change: \$-3,780.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0046 | 0100 | 613(A) 0492 | LF | \$80.00 | 265.00 | 265.00 | -137.00 | 128.00 | |
| Item Description: 24" R.C.PIPE CLASS III | | | | | | | | | | This Change: \$-10,960.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$21,200.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$10,240.00 |
| | | | | | | | | | | Bid Contract: \$21,200.00 |
| | | | | | | | | | | Net Change: \$-10,960.00 |
| | | | | | | | | | | PCT Change: -51.69 % |
| Explanations: Based on the redesign of the plans we didn't need as much of this line item. | | | | | | | | | | |
| 31548(04) | 0047 | 0100 | 613(A) 0493 | LF | \$90.00 | 213.00 | 213.00 | -213.00 | 0.00 | |
| Item Description: 30" R.C.PIPE CLASS III | | | | | | | | | | This Change: \$-19,170.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$19,170.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$19,170.00 |
| | | | | | | | | | | Net Change: \$-19,170.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0048 | 0100 | 613(EE) 5610 | LF | \$50.00 | 493.00 | 493.00 | 147.00 | 640.00 | |
| Item Description: (SP) 18" CORRUGATED POLYPROPYLENE PIPE | | | | | | | | | | This Change: \$7,350.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$24,650.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$32,000.00 |
| | | | | | | | | | | Bid Contract: \$24,650.00 |
| | | | | | | | | | | Net Change: \$7,350.00 |
| | | | | | | | | | | PCT Change: 29.81 % |
| Explanations: The final quantity is within 5% of the original plan quantity or the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0049 | 0100 | 613(EE) 5620 | LF | \$70.00 | 299.00 | 299.00 | -279.00 | 20.00 | |
| Item Description: (SP) 24" CORRUGATED POLYPROPYLENE PIPE | | | | | | | | | | This Change: \$-19,530.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$20,930.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$1,400.00 |
| | | | | | | | | | | Bid Contract: \$20,930.00 |
| | | | | | | | | | | Net Change: \$-19,530.00 |
| | | | | | | | | | | PCT Change: -93.31 % |
| Explanations: Based on the redesign of the plans we didn't need as much of this line item. | | | | | | | | | | |
| 31548(04) | 0050 | 0100 | 613(EE) 5630 | LF | \$90.00 | 191.00 | 191.00 | -191.00 | 0.00 | |
| Item Description: (SP) 30" CORRUGATED POLYPROPYLENE PIPE | | | | | | | | | | This Change: \$-17,190.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$17,190.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$17,190.00 |
| | | | | | | | | | | Net Change: \$-17,190.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0051 | 0100 | 613(L) 5730 | EA | \$2,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: 24" PREFAB. CULVERT END SECTION, ROUND | | | | | | | | | | This Change: \$0.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$2,000.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$2,000.00 |
| | | | | | | | | | | Bid Contract: \$2,000.00 |
| | | | | | | | | | | Net Change: \$0.00 |
| | | | | | | | | | | PCT Change: 0.00 % |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0052 | 0100 | 616(I) 5420 | LF | \$25.00 | 625.00 | 625.00 | 0.00 | 625.00 | |
| Item Description: 4" HDPE CASING | | | | | | | | | | This Change: \$0.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|--|---------|------|-------------|------|-------------|-----------|------------------|-------------|---------------------|------------------|
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$15,625.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$15,625.00 |
| | | | | | | | | | Bid Contract: | \$15,625.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0053 | 0100 | 619(A) 0920 | LSUM | \$10,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: REMOVAL OF STRUCTURES & OBSTRUCTIONS | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$10,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$10,000.00 |
| | | | | | | | | | Bid Contract: | \$10,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0054 | 0100 | 619(B) 0291 | EA | \$2,000.00 | 2.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: REMOVAL OF HEADWALL | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,000.00 |
| | | | | | | | | | Bid Contract: | \$4,000.00 |
| | | | | | | | | | Net Change: | -\$2,000.00 |
| | | | | | | | | | PCT Change: | -50.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0055 | 0100 | 619(B) 4728 | SY | \$6.00 | 2,000.00 | 2,000.00 | -1,000.00 | 1,000.00 | |
| Item Description: REMOVAL OF ASPHALT PAVEMENT | | | | | | | | | This Change: | -\$6,000.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$12,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$6,000.00 |
| | | | | | | | | | Bid Contract: | \$12,000.00 |
| | | | | | | | | | Net Change: | -\$6,000.00 |
| | | | | | | | | | PCT Change: | -50.00 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0056 | 0100 | 619(B) 4741 | EA | \$600.00 | 7.00 | 7.00 | -1.00 | 6.00 | |
| Item Description: REMOVAL OF DRAINAGE INLETS | | | | | | | | | This Change: | -\$600.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$4,200.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,600.00 |
| | | | | | | | | | Bid Contract: | \$4,200.00 |
| | | | | | | | | | Net Change: | -\$600.00 |
| | | | | | | | | | PCT Change: | -14.28 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0057 | 0100 | 619(B) 4763 | SY | \$10.00 | 31,727.00 | 31,727.00 | -420.11 | 31,306.89 | |
| Item Description: REMOVAL OF CONCRETE PAVEMENT W/ASPHALT OVERLAY | | | | | | | | | This Change: | -\$4,201.10 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$317,270.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$313,068.90 |
| | | | | | | | | | Bid Contract: | \$317,270.00 |
| | | | | | | | | | Net Change: | -\$4,201.10 |
| | | | | | | | | | PCT Change: | -1.32 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0058 | 0100 | 619(B) 4766 | SY | \$8.00 | 3,421.00 | 3,421.00 | -856.68 | 2,564.32 | |
| Item Description: REMOVAL OF CONCRETE DRIVEWAY | | | | | | | | | This Change: | -\$6,853.44 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$27,368.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$20,514.56 |
| | | | | | | | | | Bid Contract: | \$27,368.00 |
| | | | | | | | | | Net Change: | -\$6,853.44 |
| | | | | | | | | | PCT Change: | -25.04 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0059 | 0100 | 619(B) 4767 | SY | \$8.00 | 742.00 | 742.00 | -371.00 | 371.00 | |
| Item Description: REMOVAL OF ASPHALT DRIVEWAY | | | | | | | | | This Change: | -\$2,968.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$5,936.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,968.00 |
| | | | | | | | | | Bid Contract: | \$5,936.00 |
| | | | | | | | | | Net Change: | -\$2,968.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|---|---------|------|-------------|------|------------|-----------|------------------|-------------|------------------|----------------------------------|
| PCT Change: | | | | | | | | | | -50.00 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0060 | 0100 | 619(B) 4791 | LF | \$8.50 | 2,303.00 | 2,303.00 | 377.50 | 2,680.50 | |
| Item Description: REMOVAL OF CURB | | | | | | | | | | This Change: \$3,208.75 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$19,575.50 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$22,784.25 |
| | | | | | | | | | | Bid Contract: \$19,575.50 |
| | | | | | | | | | | Net Change: \$3,208.75 |
| | | | | | | | | | | PCT Change: 16.39 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0061 | 0100 | 619(B) 5918 | LF | \$16.00 | 1,135.00 | 1,135.00 | -498.00 | 637.00 | |
| Item Description: REMOVAL OF EXISTING PIPE | | | | | | | | | | This Change: \$-7,968.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$18,160.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$10,192.00 |
| | | | | | | | | | | Bid Contract: \$18,160.00 |
| | | | | | | | | | | Net Change: \$-7,968.00 |
| | | | | | | | | | | PCT Change: -43.87 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0062 | 0100 | 619(C) 0924 | LF | \$3.00 | 6,373.00 | 6,373.00 | -722.89 | 5,650.11 | |
| Item Description: SAWING PAVEMENT | | | | | | | | | | This Change: \$-2,168.67 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$19,119.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$16,950.33 |
| | | | | | | | | | | Bid Contract: \$19,119.00 |
| | | | | | | | | | | Net Change: \$-2,168.67 |
| | | | | | | | | | | PCT Change: -11.34 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0063 | 0300 | 857(A) 8839 | LF | \$1.50 | 100.00 | 0.00 | 0.00 | 0.00 | |
| Item Description: CONSTRUCTION TRAFFIC STRIPE(PAINT)(4" WIDE) | | | | | | | | | | This Change: \$0.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$0.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$150.00 |
| | | | | | | | | | | Net Change: \$-150.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0064 | 0300 | 857(E) 8887 | EA | \$2.00 | 100.00 | 100.00 | -100.00 | 0.00 | |
| Item Description: (PL)CONSTRUCTION ZONE PAVEMENT MARKERS(FLEX TAB)TYPE 2-1 | | | | | | | | | | This Change: \$-200.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$200.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$200.00 |
| | | | | | | | | | | Net Change: \$-200.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0065 | 0300 | 880(A) 8812 | SD | \$1.50 | 840.00 | 840.00 | -840.00 | 0.00 | |
| Item Description: ARROW DISPLAY(TYPE C) | | | | | | | | | | This Change: \$-1,260.00 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$1,260.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$1,260.00 |
| | | | | | | | | | | Net Change: \$-1,260.00 |
| | | | | | | | | | | PCT Change: -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0066 | 0300 | 880(B) 8818 | SD | \$0.85 | 10,920.00 | 10,920.00 | -2,602.00 | 8,318.00 | |
| Item Description: CONSTRUCTION SIGNS 0 TO 6.25 SF | | | | | | | | | | This Change: \$-2,211.70 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$9,282.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$7,070.30 |
| | | | | | | | | | | Bid Contract: \$9,282.00 |
| | | | | | | | | | | Net Change: \$-2,211.70 |
| | | | | | | | | | | PCT Change: -23.82 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0067 | 0300 | 880(B) 8821 | SD | \$0.60 | 4,770.00 | 4,770.00 | 5,479.00 | 10,249.00 | |
| Item Description: CONSTRUCTION SIGNS 6.26 SF TO 15.99 SF | | | | | | | | | | This Change: \$3,287.40 |
| Supplemental Description 1: | | | | | | | | | | Prev Revised: \$2,862.00 |
| Supplemental Description 2: | | | | | | | | | | Final Amount: \$6,149.40 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|---------|------|-------------|------|------------|------------|------------------|-------------|-------------------|--|
| | | | | | | | | | | Bid Contract: \$2,862.00 Net Change: \$3,287.40 PCT Change: 114.86 % |
| | | | | | | | | | | Explanations: Additional amounts of traffic control were needed because the project went over on days due to a redesign and weather. |
| 31548(04) | 0068 | 0300 | 880(B) 8824 | SD | \$3.00 | 5,460.00 | 5,460.00 | 2,161.00 | 7,621.00 | This Change: \$6,483.00 Prev Revised: \$16,380.00 Final Amount: \$22,863.00 Bid Contract: \$16,380.00 Net Change: \$6,483.00 PCT Change: 39.57 % |
| | | | | | | | | | | Item Description: CONSTRUCTION SIGNS 16.0 SF TO 32.99 SF Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: Additional amounts of traffic control were needed because the project went over on days due to a redesign and weather. |
| 31548(04) | 0069 | 0300 | 880(C) 8842 | SD | \$2.30 | 1,890.00 | 1,890.00 | 4,035.00 | 5,925.00 | This Change: \$9,280.50 Prev Revised: \$4,347.00 Final Amount: \$13,627.50 Bid Contract: \$4,347.00 Net Change: \$9,280.50 PCT Change: 213.49 % |
| | | | | | | | | | | Item Description: CONSTRUCTION BARRICADES(TYPE III) Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: Additional amounts of traffic control were needed because the project went over on days due to a redesign and weather. |
| 31548(04) | 0070 | 0300 | 880(C) 8848 | SD | \$0.60 | 1,960.00 | 1,960.00 | -1,960.00 | 0.00 | This Change: \$-1,176.00 Prev Revised: \$1,176.00 Final Amount: \$0.00 Bid Contract: \$1,176.00 Net Change: \$-1,176.00 PCT Change: -100 % |
| | | | | | | | | | | Item Description: WING BARRICADES Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: This item was not needed based on site conditions. |
| 31548(04) | 0071 | 0300 | 880(E) 8860 | SD | \$2.70 | 7,280.00 | 7,280.00 | 7,638.00 | 14,918.00 | This Change: \$20,622.60 Prev Revised: \$19,656.00 Final Amount: \$40,278.60 Bid Contract: \$19,656.00 Net Change: \$20,622.60 PCT Change: 104.91 % |
| | | | | | | | | | | Item Description: WARNING LIGHTS(TYPE A) Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: Additional amounts of traffic control were needed because the project went over on days due to a redesign and weather. |
| 31548(04) | 0072 | 0300 | 880(F) 8878 | SD | \$0.04 | 26,530.00 | 26,530.00 | -16,585.00 | 9,945.00 | This Change: \$-663.40 Prev Revised: \$1,061.20 Final Amount: \$397.80 Bid Contract: \$1,061.20 Net Change: \$-663.40 PCT Change: -62.51 % |
| | | | | | | | | | | Item Description: DRUMS Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: Much of these items were not needed due to how traffic was switched and expediting work at the intersection. |
| 31548(04) | 0073 | 0300 | 880(G) 8890 | SD | \$0.03 | 190,120.00 | 190,120.00 | -134,175.00 | 55,945.00 | This Change: \$-4,025.25 Prev Revised: \$5,703.60 Final Amount: \$1,678.35 Bid Contract: \$5,703.60 Net Change: \$-4,025.25 PCT Change: -70.57 % |
| | | | | | | | | | | Item Description: CHANNELIZER CONES Supplemental Description 1: Supplemental Description 2: |
| | | | | | | | | | | Explanations: Much of these items were not needed due to how traffic was switched and expediting work at the intersection. |
| 31548(04) | 0074 | 0300 | 882(A) 8306 | SD | \$6.00 | 840.00 | 840.00 | -682.00 | 158.00 | This Change: \$-4,092.00 Prev Revised: \$5,040.00 Final Amount: \$948.00 Bid Contract: \$5,040.00 Net Change: \$-4,092.00 PCT Change: -81.19 % |
| | | | | | | | | | | Item Description: PORT.CHANGEABLE MESSAGE SIGN Supplemental Description 1: Supplemental Description 2: |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|-------------|------|------------|----------|------------------|-------------|----------------------|------------------|
| Explanations: Much of these items were not needed due to how traffic was switched and expediting work at the intersection. | | | | | | | | | | |
| 31548(04) | 0075 | 0301 | 855(A) 8812 | LF | \$1.00 | 9,228.00 | 9,228.00 | 260.00 | 9,488.00 | |
| Item Description: TRAFFIC STRIPE(PLASTIC)(4" WIDE) | | | | | | | | | This Change: | \$260.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$9,228.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$9,488.00 |
| | | | | | | | | | Bid Contract: | \$9,228.00 |
| | | | | | | | | | Net Change: | \$260.00 |
| | | | | | | | | | PCT Change: | 2.81 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0076 | 0301 | 855(A) 8814 | LF | \$2.50 | 118.00 | 118.00 | 309.00 | 427.00 | |
| Item Description: TRAFFIC STRIPE(PLASTIC)(8" WIDE) | | | | | | | | | This Change: | \$772.50 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$295.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,067.50 |
| | | | | | | | | | Bid Contract: | \$295.00 |
| | | | | | | | | | Net Change: | \$772.50 |
| | | | | | | | | | PCT Change: | 261.86 % |
| Explanations: Because of some changes in the field more gore areas needed to be striped. | | | | | | | | | | |
| 31548(04) | 0077 | 0301 | 855(A) 8825 | LF | \$2.50 | 248.00 | 248.00 | -50.00 | 198.00 | |
| Item Description: TRAFFIC STRIPE(PLASTIC)(24" WIDE) | | | | | | | | | This Change: | \$-125.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$620.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$495.00 |
| | | | | | | | | | Bid Contract: | \$620.00 |
| | | | | | | | | | Net Change: | \$-125.00 |
| | | | | | | | | | PCT Change: | -20.16 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0078 | 0301 | 855(B) 8818 | EA | \$170.00 | 22.00 | 22.00 | -1.00 | 21.00 | |
| Item Description: TRAFFIC STRIPE(PLASTIC)(ARROWS) | | | | | | | | | This Change: | \$-170.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,740.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,570.00 |
| | | | | | | | | | Bid Contract: | \$3,740.00 |
| | | | | | | | | | Net Change: | \$-170.00 |
| | | | | | | | | | PCT Change: | -4.54 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0079 | 0301 | 856(A) 8530 | LF | \$3.00 | 1,783.00 | 1,783.00 | -173.00 | 1,610.00 | |
| Item Description: TRAFFIC STRIPE(MULTI-POLYMER)(4" WIDE) | | | | | | | | | This Change: | \$-519.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$5,349.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$4,830.00 |
| | | | | | | | | | Bid Contract: | \$5,349.00 |
| | | | | | | | | | Net Change: | \$-519.00 |
| | | | | | | | | | PCT Change: | -9.70 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0080 | 0301 | 856(A) 8555 | LF | \$12.00 | 179.00 | 179.00 | 54.00 | 233.00 | |
| Item Description: TRAFFIC STRIPE(MULTI-POLY.)(24" WIDE) | | | | | | | | | This Change: | \$648.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,148.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,796.00 |
| | | | | | | | | | Bid Contract: | \$2,148.00 |
| | | | | | | | | | Net Change: | \$648.00 |
| | | | | | | | | | PCT Change: | 30.16 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0081 | 0301 | 856(B) 8860 | EA | \$150.00 | 9.00 | 9.00 | 2.00 | 11.00 | |
| Item Description: TRAFFIC STRIPE(MULTI-POLY.)(ARROWS) | | | | | | | | | This Change: | \$300.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,350.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,650.00 |
| | | | | | | | | | Bid Contract: | \$1,350.00 |
| | | | | | | | | | Net Change: | \$300.00 |
| | | | | | | | | | PCT Change: | 22.22 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0082 | 0301 | 857(F) 8006 | LF | \$1.50 | 640.00 | 640.00 | 51.50 | 691.50 | |
| Item Description: PAVEMENT MARKING REMOVAL(TRAFFIC STRIPE) | | | | | | | | | This Change: | \$77.25 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$960.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,037.25 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|---|------|-------------|------|------------|---------|------------------|-------------|-------------------|---------------------------------|
| | | | | | | | | | | Bid Contract: \$960.00 |
| | | | | | | | | | | Net Change: \$77.25 |
| | | | | | | | | | | PCT Change: 8.04 % |
| | Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | |
| 31548(04) | 0083 | 0301 | 857(F) 8007 | EA | \$60.00 | 4.00 | 4.00 | 5.00 | 9.00 | |
| | Item Description: PAVEMENT MARKING REMOVAL(ARROWS) | | | | | | | | | This Change: \$300.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$240.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$540.00 |
| | | | | | | | | | | Bid Contract: \$240.00 |
| | | | | | | | | | | Net Change: \$300.00 |
| | | | | | | | | | | PCT Change: 125.00 % |
| | Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | |
| 31548(04) | 0084 | 0301 | 857(F) 8008 | EA | \$60.00 | 4.00 | 4.00 | -2.00 | 2.00 | |
| | Item Description: PAVEMENT MARKING REMOVAL(WORDS) | | | | | | | | | This Change: \$-120.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$240.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$120.00 |
| | | | | | | | | | | Bid Contract: \$240.00 |
| | | | | | | | | | | Net Change: \$-120.00 |
| | | | | | | | | | | PCT Change: -50.00 % |
| | Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | |
| 31548(04) | 0085 | 0302 | 805(A) 8700 | EA | \$175.00 | 8.00 | 8.00 | -8.00 | 0.00 | |
| | Item Description: REMOVAL OF SIGN FOOTING | | | | | | | | | This Change: \$-1,400.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$1,400.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$1,400.00 |
| | | | | | | | | | | Net Change: \$-1,400.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | Explanations: This item was not needed based on site conditions. | | | | | | | | | |
| 31548(04) | 0086 | 0302 | 805(A) 8724 | EA | \$100.00 | 8.00 | 8.00 | -8.00 | 0.00 | |
| | Item Description: (PL)REMOVAL OF EXISTING SIGNS | | | | | | | | | This Change: \$-800.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$800.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$800.00 |
| | | | | | | | | | | Net Change: \$-800.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | Explanations: This item was not needed based on site conditions. | | | | | | | | | |
| 31548(04) | 0087 | 0302 | 850(A) 8110 | SF | \$32.00 | 50.25 | 50.25 | 63.30 | 113.55 | |
| | Item Description: SHEET ALUMINUM SIGNS | | | | | | | | | This Change: \$2,025.60 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$1,608.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$3,633.60 |
| | | | | | | | | | | Bid Contract: \$1,608.00 |
| | | | | | | | | | | Net Change: \$2,025.60 |
| | | | | | | | | | | PCT Change: 125.97 % |
| | Explanations: This quantity is based on what was needed in the field. Additional sign was placed. | | | | | | | | | |
| 31548(04) | 0088 | 0302 | 851(B) 3216 | LF | \$24.00 | 96.00 | 96.00 | 120.00 | 216.00 | |
| | Item Description: 2"@3.65 GALV. STEEL PIPE POST | | | | | | | | | This Change: \$2,880.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$2,304.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$5,184.00 |
| | | | | | | | | | | Bid Contract: \$2,304.00 |
| | | | | | | | | | | Net Change: \$2,880.00 |
| | | | | | | | | | | PCT Change: 125.00 % |
| | Explanations: This quantity is based on what was needed in the field. Additional sign was placed. | | | | | | | | | |
| 31548(04) | 0089 | 0305 | 802(B) 8344 | LF | \$38.00 | 227.00 | 227.00 | -99.00 | 128.00 | |
| | Item Description: 3" PVC SCH.40 PLASTIC CONDUIT BORED | | | | | | | | | This Change: \$-3,762.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$8,626.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$4,864.00 |
| | | | | | | | | | | Bid Contract: \$8,626.00 |
| | | | | | | | | | | Net Change: \$-3,762.00 |
| | | | | | | | | | | PCT Change: -43.61 % |
| | Explanations: Because of the redesign the quantity needed for this item changed. | | | | | | | | | |
| 31548(04) | 0090 | 0305 | 802(B) 8346 | LF | \$20.00 | 133.00 | 133.00 | -68.00 | 65.00 | |
| | Item Description: 3" PVC SCH.40 PLASTIC CONDUIT TRENCHED | | | | | | | | | This Change: \$-1,360.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$2,660.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: \$1,300.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|---------|------|--|------|-------------|----------|------------------|-------------|-------------------|----------------------------------|
| | | | | | | | | | | Bid Contract: \$2,660.00 |
| | | | | | | | | | | Net Change: \$-1,360.00 |
| | | | | | | | | | | PCT Change: -51.12 % |
| | | | Explanations: Because of the redesign the quantity needed for this item changed. | | | | | | | |
| 31548(04) | 0091 | 0305 | 803(A) 8067 | EA | \$775.00 | 7.00 | 7.00 | -1.00 | 6.00 | |
| | | | Item Description: PULL BOX(SIZE III) | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$-775.00 |
| | | | | | | | | | | Prev Revised: \$5,425.00 |
| | | | | | | | | | | Final Amount: \$4,650.00 |
| | | | | | | | | | | Bid Contract: \$5,425.00 |
| | | | | | | | | | | Net Change: \$-775.00 |
| | | | | | | | | | | PCT Change: -14.28 % |
| | | | Explanations: Because of the redesign the quantity needed for this item changed. | | | | | | | |
| 31548(04) | 0092 | 0305 | 804(A) 2915 | CY | \$850.00 | 8.00 | 8.00 | -8.00 | 0.00 | |
| | | | Item Description: STRUCTURAL CONCRETE | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$-6,800.00 |
| | | | | | | | | | | Prev Revised: \$6,800.00 |
| | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$6,800.00 |
| | | | | | | | | | | Net Change: \$-6,800.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | | | Explanations: This item was not needed based on site conditions. | | | | | | | |
| 31548(04) | 0093 | 0305 | 804(B) 2916 | LB | \$2.25 | 1,024.00 | 1,024.00 | -1,024.00 | 0.00 | |
| | | | Item Description: REINFORCING STEEL | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$-2,304.00 |
| | | | | | | | | | | Prev Revised: \$2,304.00 |
| | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$2,304.00 |
| | | | | | | | | | | Net Change: \$-2,304.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | | | Explanations: This item was not needed based on site conditions. | | | | | | | |
| 31548(04) | 0094 | 0305 | 805(A) 8704 | EA | \$125.00 | 2.00 | 2.00 | 3.00 | 5.00 | |
| | | | Item Description: REMOVAL OF PULL BOX | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$375.00 |
| | | | | | | | | | | Prev Revised: \$250.00 |
| | | | | | | | | | | Final Amount: \$625.00 |
| | | | | | | | | | | Bid Contract: \$250.00 |
| | | | | | | | | | | Net Change: \$375.00 |
| | | | | | | | | | | PCT Change: 150.00 % |
| | | | Explanations: Based on site conditions additional pull boxes needed to be removed. | | | | | | | |
| 31548(04) | 0095 | 0305 | 805(A) 8726 | LSUM | \$4,650.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | | | Item Description: (PL)REMOVAL OF TRAFFIC SIGNAL EQUIPMENT | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 |
| | | | | | | | | | | Prev Revised: \$4,650.00 |
| | | | | | | | | | | Final Amount: \$4,650.00 |
| | | | | | | | | | | Bid Contract: \$4,650.00 |
| | | | | | | | | | | Net Change: \$0.00 |
| | | | | | | | | | | PCT Change: 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 31548(04) | 0096 | 0305 | 805(D) 8742 | LSUM | \$6,200.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | | | Item Description: (PL)REMOVE & RESET TRAFFIC SIGNAL EQUIPMENT | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 |
| | | | | | | | | | | Prev Revised: \$6,200.00 |
| | | | | | | | | | | Final Amount: \$6,200.00 |
| | | | | | | | | | | Bid Contract: \$6,200.00 |
| | | | | | | | | | | Net Change: \$0.00 |
| | | | | | | | | | | PCT Change: 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 31548(04) | 0097 | 0305 | 805(D) 8756 | EA | \$250.00 | 3.00 | 3.00 | -3.00 | 0.00 | |
| | | | Item Description: (PL)REMOVE & RESET EXISTING SIGNS | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$-750.00 |
| | | | | | | | | | | Prev Revised: \$750.00 |
| | | | | | | | | | | Final Amount: \$0.00 |
| | | | | | | | | | | Bid Contract: \$750.00 |
| | | | | | | | | | | Net Change: \$-750.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | | | Explanations: This item was not needed based on site conditions. | | | | | | | |
| 31548(04) | 0098 | 0305 | 806(A) 8736 | EA | \$25,000.00 | 1.00 | 1.00 | -1.00 | 0.00 | |
| | | | Item Description: POLE & 50' TS MST.ARM(G.STL.) | | | | | | | |
| | | | Supplemental Description 1: | | | | | | | |
| | | | Supplemental Description 2: | | | | | | | |
| | | | | | | | | | | This Change: \$-25,000.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|---|---------|------|-------------|------|-------------|---------|------------------|-------------|---------------------|------------------|
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$25,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$25,000.00 |
| | | | | | | | | | Net Change: | -\$25,000.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0099 | 0305 | 806(B) 8894 | EA | \$1,700.00 | 1.00 | 1.00 | 1.00 | 2.00 | |
| Item Description: 10' MTG.HT.TS PED.POLE(G.STL.) | | | | | | | | | This Change: | \$1,700.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,700.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,400.00 |
| | | | | | | | | | Bid Contract: | \$1,700.00 |
| | | | | | | | | | Net Change: | \$1,700.00 |
| | | | | | | | | | PCT Change: | 100.00 % |
| Explanations: This quantity is based on what was needed in the field. Additional pole was placed. | | | | | | | | | | |
| 31548(04) | 0100 | 0305 | 811 8042 | LF | \$2.25 | 505.00 | 505.00 | -407.00 | 98.00 | |
| Item Description: 1/C NO.8 ELECTRICAL CONDUCTOR | | | | | | | | | This Change: | -\$915.75 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,136.25 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$220.50 |
| | | | | | | | | | Bid Contract: | \$1,136.25 |
| | | | | | | | | | Net Change: | -\$915.75 |
| | | | | | | | | | PCT Change: | -80.59 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0101 | 0305 | 811 8046 | LF | \$4.50 | 320.00 | 320.00 | 472.00 | 792.00 | |
| Item Description: 1/C NO.12 ELECTRICAL CONDUCTOR | | | | | | | | | This Change: | \$2,124.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,440.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,564.00 |
| | | | | | | | | | Bid Contract: | \$1,440.00 |
| | | | | | | | | | Net Change: | \$2,124.00 |
| | | | | | | | | | PCT Change: | 147.50 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0102 | 0305 | 811 8054 | LF | \$6.50 | 90.00 | 90.00 | -90.00 | 0.00 | |
| Item Description: 2/C NO.4 ELECTRICAL CONDUCTOR | | | | | | | | | This Change: | -\$585.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$585.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$585.00 |
| | | | | | | | | | Net Change: | -\$585.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This item was not needed based on site conditions. | | | | | | | | | | |
| 31548(04) | 0103 | 0305 | 824(C) 6551 | EA | \$28,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: (SP)CABINET | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$28,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$28,000.00 |
| | | | | | | | | | Bid Contract: | \$28,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0104 | 0305 | 825 8550 | EA | \$33,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: TRAFFIC SIGNAL CONTROLLER ASSEMBLY | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$33,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$33,000.00 |
| | | | | | | | | | Bid Contract: | \$33,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0105 | 0305 | 828 8132 | LSUM | \$88,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: (PL)DETECTION SYSTEM (VIDEO) | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$88,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$88,000.00 |
| | | | | | | | | | Bid Contract: | \$88,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change | |
|-----------|--|------|-------------|------|------------|---------|------------------|-------------|-------------------|----------------------|-------------|
| 31548(04) | 0106 | 0305 | 828(B) 8136 | LF | \$21.00 | 450.00 | 450.00 | -188.00 | 262.00 | | |
| | Item Description: LOOP DETECTOR WIRE | | | | | | | | | This Change: | \$-3,948.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$9,450.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$5,502.00 |
| | | | | | | | | | | Bid Contract: | \$9,450.00 |
| | | | | | | | | | | Net Change: | \$-3,948.00 |
| | | | | | | | | | | PCT Change: | -41.77 % |
| | Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0107 | 0305 | 830 8000 | EA | \$3,000.00 | 2.00 | 2.00 | 0.00 | 2.00 | | |
| | Item Description: PEDESTRIAN PUSH BUTTON | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$6,000.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$6,000.00 |
| | | | | | | | | | | Bid Contract: | \$6,000.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0108 | 0305 | 831 8231 | EA | \$730.00 | 10.00 | 10.00 | 0.00 | 10.00 | | |
| | Item Description: 1WAY 3SEC. ADJ. SIG. HD. S-6 | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$7,300.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$7,300.00 |
| | | | | | | | | | | Bid Contract: | \$7,300.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0109 | 0305 | 831 8262 | EA | \$740.00 | 2.00 | 2.00 | 0.00 | 2.00 | | |
| | Item Description: 1WAY 3SEC. ADJ. SIG. HD. S-10 | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,480.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,480.00 |
| | | | | | | | | | | Bid Contract: | \$1,480.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0110 | 0305 | 831 8280 | EA | \$1,000.00 | 2.00 | 2.00 | 0.00 | 2.00 | | |
| | Item Description: 1WAY 4SEC. ADJ. SIG. HD.S-13 | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,000.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,000.00 |
| | | | | | | | | | | Bid Contract: | \$2,000.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0111 | 0305 | 831 8286 | EA | \$1,300.00 | 1.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: 1WAY 5SEC. ADJ. SIG. HD. S-19 | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,300.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,300.00 |
| | | | | | | | | | | Bid Contract: | \$1,300.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0112 | 0305 | 831 8295 | EA | \$600.00 | 2.00 | 2.00 | 0.00 | 2.00 | | |
| | Item Description: 1WAY 2SEC. ADJ. PED. SIG. HD. S-20 | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,200.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,200.00 |
| | | | | | | | | | | Bid Contract: | \$1,200.00 |
| | | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | | PCT Change: | 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0113 | 0305 | 833 3030 | EA | \$230.00 | 15.00 | 15.00 | -1.00 | 14.00 | | |
| | Item Description: BACKPLATE | | | | | | | | | This Change: | \$-230.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|--|---------|------|-------------|------|--------------|---------|------------------|-------------|------------------|------------------|
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,450.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,220.00 |
| | | | | | | | | | Bid Contract: | \$3,450.00 |
| | | | | | | | | | Net Change: | -\$230.00 |
| | | | | | | | | | PCT Change: | -6.66 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0114 | 0305 | 834(A) 8207 | LF | \$4.50 | 825.00 | 825.00 | 485.00 | 1,310.00 | |
| Item Description: 5/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$2,182.50 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,712.50 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$5,895.00 |
| | | | | | | | | | Bid Contract: | \$3,712.50 |
| | | | | | | | | | Net Change: | \$2,182.50 |
| | | | | | | | | | PCT Change: | 58.78 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0115 | 0305 | 834(A) 8208 | LF | \$6.00 | 175.00 | 175.00 | 534.00 | 709.00 | |
| Item Description: 7/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$3,204.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,050.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$4,254.00 |
| | | | | | | | | | Bid Contract: | \$1,050.00 |
| | | | | | | | | | Net Change: | \$3,204.00 |
| | | | | | | | | | PCT Change: | 305.14 % |
| Explanations: Additional amounts of this line item were needed in areas not designated on the plans. | | | | | | | | | | |
| 31548(04) | 0116 | 0305 | 834(A) 8210 | LF | \$7.00 | 315.00 | 315.00 | -9.00 | 306.00 | |
| Item Description: 12/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | -\$63.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,205.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,142.00 |
| | | | | | | | | | Bid Contract: | \$2,205.00 |
| | | | | | | | | | Net Change: | -\$63.00 |
| | | | | | | | | | PCT Change: | -2.85 % |
| Explanations: The final quantity is within 5% of the original plan quantity and the final cost of this item is within \$10,000 of the original item total cost. | | | | | | | | | | |
| 31548(04) | 0117 | 0305 | 850(C) 8118 | SF | \$60.00 | 9.00 | 9.00 | -1.50 | 7.50 | |
| Item Description: MAST ARM MOUNTED SIGNS(ALUMINUM) | | | | | | | | | This Change: | -\$90.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$540.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$450.00 |
| | | | | | | | | | Bid Contract: | \$540.00 |
| | | | | | | | | | Net Change: | -\$90.00 |
| | | | | | | | | | PCT Change: | -16.66 % |
| Explanations: Based on site conditions this item was not needed as much as per plan. | | | | | | | | | | |
| 31548(04) | 0118 | 0600 | 642(B) 0096 | LSUM | \$30,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: CONSTRUCTION STAKING LEVEL II | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$30,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$30,000.00 |
| | | | | | | | | | Bid Contract: | \$30,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0119 | 0640 | 220 2800 | LSUM | \$7,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: SWPPP DOCUMENTATION AND MANAGEMENT | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$7,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$7,000.00 |
| | | | | | | | | | Bid Contract: | \$7,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 0120 | 0640 | 641 1552 | LSUM | \$235,000.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MOBILIZATION | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$235,000.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$235,000.00 |
| | | | | | | | | | Bid Contract: | \$235,000.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|---|---------|------|-------------|------|------------|---------|------------------|-------------|------------------|---|
| The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8001 | 0900 | 611(A) 2657 | EA | \$483.86 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MANHOLE (4' DIA.) Supplemental Description 1: Structure A2 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$483.86 Final Amount: \$483.86 Bid Contract: \$0.00 Net Change: \$483.86 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8002 | 0900 | 611(G) 5113 | EA | \$1,290.09 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: INLET CI DES. 2 (B) Supplemental Description 1: Structure A3 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$1,290.09 Final Amount: \$1,290.09 Bid Contract: \$0.00 Net Change: \$1,290.09 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8004 | 0900 | 611(G) 6000 | EA | \$1,344.34 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: INLET (SMD-TYPE 1) Supplemental Description 1: Structure A5 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$1,344.34 Final Amount: \$1,344.34 Bid Contract: \$0.00 Net Change: \$1,344.34 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8005 | 0900 | 611(A) 2657 | EA | \$637.94 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MANHOLE (4' DIA.) Supplemental Description 1: Structure A6 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$637.94 Final Amount: \$637.94 Bid Contract: \$0.00 Net Change: \$637.94 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8006 | 0900 | 611(A) 2657 | EA | \$638.14 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MANHOLE (4' DIA.) Supplemental Description 1: Structure A7 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$638.14 Final Amount: \$638.14 Bid Contract: \$0.00 Net Change: \$638.14 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8007 | 0900 | 611(A) 2657 | EA | \$634.59 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MANHOLE (4' DIA.) Supplemental Description 1: Structure A8 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$634.59 Final Amount: \$634.59 Bid Contract: \$0.00 Net Change: \$634.59 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8008 | 0900 | 611(A) 2657 | EA | \$607.31 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: MANHOLE (4' DIA.) Supplemental Description 1: Structure A9 Supplemental Description 2: | | | | | | | | | | This Change: \$0.00 Prev Revised: \$607.31 Final Amount: \$607.31 Bid Contract: \$0.00 Net Change: \$607.31 PCT Change: 100.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change | |
|-----------|--|------|-------------|------|-------------|---------|------------------|-------------|-------------------|----------------------|-------------|
| 31548(04) | 8009 | 0900 | 611(G) 6000 | EA | \$1,345.55 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET (SMD-TYPE 1) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure C1 | | | | | | | | | Prev Revised: | \$1,345.55 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,345.55 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,345.55 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8010 | 0900 | 611(G) 6000 | EA | \$1,313.88 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET (SMD-TYPE 1) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure D1 | | | | | | | | | Prev Revised: | \$1,313.88 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,313.88 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,313.88 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8011 | 0900 | 611(G) 6000 | EA | \$1,305.12 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET (SMD-TYPE 1) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure E1 | | | | | | | | | Prev Revised: | \$1,305.12 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,305.12 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,305.12 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8012 | 0900 | 611(G) 5113 | EA | \$1,310.35 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET CI DES. 2 (B) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure F1 | | | | | | | | | Prev Revised: | \$1,310.35 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,310.35 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,310.35 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8013 | 0900 | 611(G) 5113 | EA | \$1,288.48 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET CI DES. 2 (B) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure G4 | | | | | | | | | Prev Revised: | \$1,288.48 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,288.48 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,288.48 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8014 | 0900 | 611(G) 5119 | EA | \$1,082.35 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: INLET CI DES. 2 (2D) | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Structure H2 | | | | | | | | | Prev Revised: | \$1,082.35 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$1,082.35 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$1,082.35 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8015 | 0901 | 104 0700 | LSUM | \$17,550.00 | 0.00 | 1.00 | 0.00 | 1.00 | | |
| | Item Description: CONSTRUCTION MISCELLANEOUS | | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: Potholing for utilities | | | | | | | | | Prev Revised: | \$17,550.00 |
| | Supplemental Description 2: | | | | | | | | | Final Amount: | \$17,550.00 |
| | | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | | Net Change: | \$17,550.00 |
| | | | | | | | | | | PCT Change: | 100.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 31548(04) | 8016 | 0640 | 104 0700 | LSUM | \$53,105.34 | 0.00 | 1.00 | 0.00 | 1.00 | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|-----------|--|------|-------------|------|-------------|---------|------------------|-------------|--|------------------|
| | Item Description: CONSTRUCTION MISCELLANEOUS Supplemental Description 1: Equipment Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$53,105.34 Final Amount: \$53,105.34 Bid Contract: \$0.00 Net Change: \$53,105.34 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8017 | 0301 | 857(A) 8839 | LF | \$0.36 | 0.00 | 19,988.00 | -100.00 | 19,888.00 | |
| | Item Description: CONSTRUCTION TRAFF.STR.(PAINT)(4" WIDE) Supplemental Description 1: Change in Price Supplemental Description 2: | | | | | | | | This Change: -\$36.00 Prev Revised: \$7,195.68 Final Amount: \$7,159.68 Bid Contract: \$0.00 Net Change: \$7,159.68 PCT Change: 100.00 % | |
| | Explanations: Change in price of original Line Item 0063 | | | | | | | | | |
| 31548(04) | 8018 | 0901 | 642(B) 0096 | LSUM | \$5,618.37 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: CONSTRUCTION STAKING LEVEL II Supplemental Description 1: Additional Staking Required for utility locations Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$5,618.37 Final Amount: \$5,618.37 Bid Contract: \$0.00 Net Change: \$5,618.37 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8019 | 0100 | 611(G) 5125 | EA | \$14,008.08 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: INLET CI DES. 3 (2D) Supplemental Description 1: Modification of Str J2 Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$14,008.08 Final Amount: \$14,008.08 Bid Contract: \$0.00 Net Change: \$14,008.08 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8020 | 0100 | 611(G) 4012 | EA | \$3,000.00 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: SPECIAL INLET DRAIN Supplemental Description 1: Modified Structure M1 to Country Style Inlet Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$3,000.00 Final Amount: \$3,000.00 Bid Contract: \$0.00 Net Change: \$3,000.00 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8021 | 0100 | 613 0200 | EA | \$2,332.00 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: HEADWALL Supplemental Description 1: Headwall Extension Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$2,332.00 Final Amount: \$2,332.00 Bid Contract: \$0.00 Net Change: \$2,332.00 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8022 | 0100 | 616(G) 1192 | EA | \$9,067.94 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: FIRE HYDRANTS Supplemental Description 1: Replacement of Fire Hydrant Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$9,067.94 Final Amount: \$9,067.94 Bid Contract: \$0.00 Net Change: \$9,067.94 PCT Change: 100.00 % | |
| | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 31548(04) | 8023 | 0640 | 104 0700 | LS | \$5,090.00 | 0.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: CONSTRUCTION MISCELLANEOUS Supplemental Description 1: Drainage Modifications to F1 and A9 Supplemental Description 2: | | | | | | | | This Change: \$0.00 Prev Revised: \$5,090.00 Final Amount: \$5,090.00 | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|-----------|---------|------|-------------|------|--------------|---------|------------------|-------------|------------------|---|
| | | | | | | | | | | Bid Contract: \$0.00 |
| | | | | | | | | | | Net Change: \$5,090.00 |
| | | | | | | | | | | PCT Change: 100.00 % |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 8024 | 0100 | 202(B) 0105 | CY | \$16.00 | 0.00 | 4,318.14 | 0.00 | 4,318.14 | This Change: \$0.00 |
| | | | | | | | | | | Item Description: MUCK EXCAVATION |
| | | | | | | | | | | Supplemental Description 1: Removal and Replacement of Bad Underlying Soil |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Prev Revised: \$69,090.24 |
| | | | | | | | | | | Final Amount: \$69,090.24 |
| | | | | | | | | | | Bid Contract: \$0.00 |
| | | | | | | | | | | Net Change: \$69,090.24 |
| | | | | | | | | | | PCT Change: 100.00 % |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |
| 31548(04) | 8025 | 0100 | 104 0700 | LS | \$129,023.91 | 0.00 | 1.00 | 0.00 | 1.00 | This Change: \$0.00 |
| | | | | | | | | | | Item Description: CONSTRUCTION MISCELLANEOUS |
| | | | | | | | | | | Supplemental Description 1: Compensation for overhead because of a utility delay. |
| | | | | | | | | | | Supplemental Description 2: |
| | | | | | | | | | | Prev Revised: \$129,023.91 |
| | | | | | | | | | | Final Amount: \$129,023.91 |
| | | | | | | | | | | Bid Contract: \$0.00 |
| | | | | | | | | | | Net Change: \$129,023.91 |
| | | | | | | | | | | PCT Change: 100.00 % |
| | | | | | | | | | | Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. |

TOTAL VALUE FOR CHANGE ORDER 008 : \$-104,036.49

| | | | | | |
|-------------------------|--------|-----------------------|-----------------|--------------------|-----------|
| Contract ID | 190156 | Primary County | OKLAHOMA | Primary PCN | 31548(04) |
| Change Order Nbr | 008 | Project | STP-255B(461)AG | | |

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

_____ *City/County Official*

_____ *Date Acknowledged*



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for TAP-255D(330)AG/SRS-255E, State Job Number 31437(04), Palmer Loop Trail for \$71,676.81.

The attached change order is for the multi-purpose paved trail project about to be completed. This change order is for the project and account for field changes during construction. The amount is negotiated on our behalf by ODOT per the project agreement.

Fund balances are determined at closure of project with an ODOT escrow fund already established. This project is previously budgeted as Proj. # 062011, 425-9060-415.40-06.

Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Oklahoma Department of Transportation Change Order

| | | | | | |
|--------------------------|---|----------------|--------------------------|-------------|-----------|
| Contract ID | 210187 | Primary County | OKLAHOMA | Primary PCN | 31437(04) |
| Change Order Nbr | 001 | Project | TAP-255D(330)AG/SRS-255E | | |
| Contract Description | PEDESTRIAN IMPROVEMENTS (TRAIL AND SCHOOL ZONE) PALMER LOOP TRAIL: FROM SE 29TH STREET EXTEND NORTH ON MIDWEST BOULEVARD THEN EAST ON ERCOUCO COURT THEN NORTH ON PALMER DRIVE THEN EAST OF SE 17TH STREET IN MIDWEST CITY, MIDWEST CITY ELEMENTARY: FROM MIDWEST BOULEVARD EXTEND WEST IN MIDWEST CITY. PROJECT LENGTH = 1.653 MILES | | | | |
| Change Order Type | CHANGE ORDER | | | | |
| Zero Dollar Change Order | NO | | Status | Pending | |

General Change Order Description(s): This change order is created to provide additional appropriation for the overrun pay items; and additional work for fencing requested by Tinker Air Force Base, City of Midwest City and the Department. Additionally, the underrun of Separator Fabric and Asphalt pay items due to the contract amount not being required to complete this project as specified.

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change | |
|-----------|------------------------------------|------|---|------|------------|----------|------------------|-------------|-----------------|----------------------|-------------|
| 31437(04) | 0390 | 0100 | 230(A)7200 | SY | \$3.85 | 8,478.00 | 8,478.00 | 2,018.40 | 10,496.40 | | |
| | Item Description: | | SOLID SLAB SODDING | | | | | | | This Change: | \$7,770.84 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$32,640.30 |
| | Supplemental Description 2: | | | | | | | | | New Revised: | \$40,411.14 |
| | | | | | | | | | | Bid Contract: | \$32,640.30 |
| | | | | | | | | | | Net Change: | \$7,770.84 |
| | | | | | | | | | | PCT Change: | 23.80 % |
| | Explanations: | | This change order is requested to compensate the contractor for the additional work and material required by Storm Water Inspection Quality Compliance for additional solid slab sodding. | | | | | | | | |
| 31437(04) | 0410 | 0100 | 240(A)2200 | EA | \$978.00 | 15.00 | 15.00 | 2.00 | 17.00 | | |
| | Item Description: | | REMOVING TREES 6" TO 12" IN DIAMETER | | | | | | | This Change: | \$1,956.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$14,670.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: | \$16,626.00 |
| | | | | | | | | | | Bid Contract: | \$14,670.00 |
| | | | | | | | | | | Net Change: | \$1,956.00 |
| | | | | | | | | | | PCT Change: | 13.33 % |
| | Explanations: | | This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | |
| 31437(04) | 0420 | 0100 | 240(A)2210 | EA | \$1,475.00 | 10.00 | 10.00 | 6.00 | 16.00 | | |
| | Item Description: | | REMOVING TREES 13" TO 18" IN DIAMETER | | | | | | | This Change: | \$8,850.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: | \$14,750.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: | \$23,600.00 |
| | | | | | | | | | | Bid Contract: | \$14,750.00 |
| | | | | | | | | | | Net Change: | \$8,850.00 |
| | | | | | | | | | | PCT Change: | 60.00 % |
| | Explanations: | | This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|-----------|------------------------------------|------|--|------|------------|---------|------------------|-------------|----------------------|------------------|
| 31437(04) | 0430 | 0100 | 240(A)2220 | EA | \$2,000.00 | 7.00 | 7.00 | 6.00 | 13.00 | |
| | Item Description: | | REMOVING TREES 19" TO 24" IN DIAMETER | | | | | | This Change: | \$12,000.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$14,000.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$26,000.00 |
| | | | | | | | | | Bid Contract: | \$14,000.00 |
| | | | | | | | | | Net Change: | \$12,000.00 |
| | | | | | | | | | PCT Change: | 85.71 % |
| | Explanations: | | This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | |
| 31437(04) | 0440 | 0100 | 240(A)2230 | EA | \$2,300.00 | 6.00 | 6.00 | 5.00 | 11.00 | |
| | Item Description: | | REMOVING TREES 25" & MORE IN DIAMETER | | | | | | This Change: | \$11,500.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$13,800.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$25,300.00 |
| | | | | | | | | | Bid Contract: | \$13,800.00 |
| | | | | | | | | | Net Change: | \$11,500.00 |
| | | | | | | | | | PCT Change: | 83.33 % |
| | Explanations: | | This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | |
| 31437(04) | 0470 | 0100 | 325 0100 | SY | \$4.10 | 500.00 | 500.00 | -500.00 | 0.00 | |
| | Item Description: | | SEPARATOR FABRIC | | | | | | This Change: | -\$2,050.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$2,050.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$2,050.00 |
| | | | | | | | | | Net Change: | -\$2,050.00 |
| | | | | | | | | | PCT Change: | -100 % |
| | Explanations: | | This change order is requested and documents the underrun item of Separator Fabric not needed for construction on this project. | | | | | | | |
| 31437(04) | 0480 | 0100 | 326(B)1300 | SY | \$4.55 | 500.00 | 500.00 | -500.00 | 0.00 | |
| | Item Description: | | GEOGRID REINFORCEMENT | | | | | | This Change: | -\$2,275.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$2,275.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$2,275.00 |
| | | | | | | | | | Net Change: | -\$2,275.00 |
| | | | | | | | | | PCT Change: | -100 % |
| | Explanations: | | This change order is requested and documents the underrun item of Separator Fabric not needed for construction on this project. | | | | | | | |
| 31437(04) | 0490 | 0100 | 411(C)1430 | TON | \$160.00 | 8.30 | 8.30 | -8.30 | 0.00 | |
| | Item Description: | | SUPERPAVE, TYPE S4(PG 64-22 OK) | | | | | | This Change: | -\$1,328.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$1,328.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|-----------|--|------|------------|------|------------|---------|------------------|-------------|----------------------|------------------|
| | Supplemental Description 2: | | | | | | | | New Revised: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$1,328.00 |
| | | | | | | | | | Net Change: | -\$1,328.00 |
| | | | | | | | | | PCT Change: | -100 % |
| | Explanations: This change order is requested for the underrun item of Asphalt not needed on for construction, as the City requested the new concrete driveways replacements abut the existing roadway and not extend into the asphalt roadway as shown in plan details. | | | | | | | | | |
| 31437(04) | 0500 | 0100 | 414(E)5600 | SY | \$35.00 | 179.80 | 179.80 | 33.40 | 213.20 | |
| | Item Description: FULL DEPTH P.C.C. PATCH (PLACEMENT) | | | | | | | | This Change: | \$1,169.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$6,293.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$7,462.00 |
| | | | | | | | | | Bid Contract: | \$6,293.00 |
| | | | | | | | | | Net Change: | \$1,169.00 |
| | | | | | | | | | PCT Change: | 18.57 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0510 | 0100 | 414(G)5800 | CY | \$155.00 | 39.00 | 39.00 | 5.60 | 44.60 | |
| | Item Description: P.C. CONCRETE FOR PAVEMENT | | | | | | | | This Change: | \$868.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$6,045.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$6,913.00 |
| | | | | | | | | | Bid Contract: | \$6,045.00 |
| | | | | | | | | | Net Change: | \$868.00 |
| | | | | | | | | | PCT Change: | 14.35 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0520 | 0100 | 509(A)0200 | CY | \$432.70 | 23.20 | 23.20 | 3.50 | 26.70 | |
| | Item Description: CLASS AA CONCRETE | | | | | | | | This Change: | \$1,514.45 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$10,038.64 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$11,553.09 |
| | | | | | | | | | Bid Contract: | \$10,038.64 |
| | | | | | | | | | Net Change: | \$1,514.45 |
| | | | | | | | | | PCT Change: | 15.08 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0530 | 0100 | 609(B)4345 | LF | \$21.00 | 292.00 | 292.00 | 512.13 | 804.13 | |
| | Item Description: 1'-8" COMB.CRB.& GUT.(8" BARRIER) | | | | | | | | This Change: | \$10,754.73 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$6,132.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$16,886.73 |
| | | | | | | | | | Bid Contract: | \$6,132.00 |
| | | | | | | | | | Net Change: | \$10,754.73 |
| | | | | | | | | | PCT Change: | 175.38 % |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|-----------|---|------|------------|------|------------|---------|------------------|-------------|----------------------|------------------|
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0560 | 0100 | 610(B)5310 | SY | \$75.00 | 545.00 | 545.00 | 34.80 | 579.80 | |
| | Item Description: 6" CONCRETE DRIVEWAY | | | | | | | | This Change: | \$2,610.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$40,875.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$43,485.00 |
| | | | | | | | | | Bid Contract: | \$40,875.00 |
| | | | | | | | | | Net Change: | \$2,610.00 |
| | | | | | | | | | PCT Change: | 6.38 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0570 | 0100 | 610(I)6000 | SF | \$30.00 | 197.00 | 197.00 | 13.00 | 210.00 | |
| | Item Description: TACTILE WARNING DEVICE-NEW | | | | | | | | This Change: | \$390.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$5,910.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$6,300.00 |
| | | | | | | | | | Bid Contract: | \$5,910.00 |
| | | | | | | | | | Net Change: | \$390.00 |
| | | | | | | | | | PCT Change: | 6.59 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0710 | 0100 | 619(B)6364 | SY | \$11.00 | 149.00 | 149.00 | 7.80 | 156.80 | |
| | Item Description: REMOVAL OF ASPHALT PAVEMENT | | | | | | | | This Change: | \$85.80 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$1,639.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$1,724.80 |
| | | | | | | | | | Bid Contract: | \$1,639.00 |
| | | | | | | | | | Net Change: | \$85.80 |
| | | | | | | | | | PCT Change: | 5.23 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |
| 31437(04) | 0720 | 0100 | 619(B)6380 | SY | \$11.00 | 750.00 | 750.00 | 3.60 | 753.60 | |
| | Item Description: REMOVAL OF CONCRETE DRIVEWAY | | | | | | | | This Change: | \$39.60 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$8,250.00 |
| | Supplemental Description 2: | | | | | | | | New Revised: | \$8,289.60 |
| | | | | | | | | | Bid Contract: | \$8,250.00 |
| | | | | | | | | | Net Change: | \$39.60 |
| | | | | | | | | | PCT Change: | 0.48 % |
| | Explanations: This change order is requested to compensate the contractor for additional work due to a difference between the estimated contract quantity and the as built quantity. | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|-----------|------------------------------------|------|--|------|-------------|---------|----------------------|-------------|-----------------|------------------|
| 31437(04) | 8000 | 0100 | 104 0700 | LS | \$10,681.39 | 0.00 | 0.00 | 1.00 | 1.00 | |
| | Item Description: | | CONSTRUCTION MISCELLANEOUS | | | | This Change: | | \$10,681.39 | |
| | Supplemental Description 1: | | DOD specified fencing. | | | | Prev Revised: | | \$0.00 | |
| | Supplemental Description 2: | | | | | | New Revised: | | \$10,681.39 | |
| | | | | | | | Bid Contract: | | \$0.00 | |
| | | | | | | | Net Change: | | \$10,681.39 | |
| | | | | | | | PCT Change: | | 100.00 % | |
| | Explanations: | | This change order is requested to provide the fencing items required by Tinker Air Force Base and comply with DOD Specifications not accounted for on the original plan design, including steel ties on top rail, bracing, and line posts, and height and clearance adjustments instead of standard dimensions and barbed wire fans. | | | | | | | |
| 31480(26) | 0110 | 0100 | 609(C)4410 | LF | \$35.00 | 46.00 | 46.00 | 204.00 | 250.00 | |
| | Item Description: | | CONCRETE HEADER CURB (8"X 18") | | | | This Change: | | \$7,140.00 | |
| | Supplemental Description 1: | | | | | | Prev Revised: | | \$1,610.00 | |
| | Supplemental Description 2: | | | | | | New Revised: | | \$8,750.00 | |
| | | | | | | | Bid Contract: | | \$1,610.00 | |
| | | | | | | | Net Change: | | \$7,140.00 | |
| | | | | | | | PCT Change: | | 443.47 % | |
| | Explanations: | | This change order is requested by the city to compensate the contractor for the additional work due to the additional header curb that was needed to extend further west, past the school detention pond and transition/end at or near the irrigation backflow preventor/control box. | | | | | | | |

TOTAL VALUE FOR CHANGE ORDER 001 : \$71,676.81

Contract Time Adjustments

No contract time adjustments are associated with this change order.

| | | | | | |
|-------------------------|--------|-----------------------|--------------------------|--------------------|-----------|
| Contract ID | 210187 | Primary County | OKLAHOMA | Primary PCN | 31437(04) |
| Change Order Nbr | 001 | Project | TAP-255D(330)AG/SRS-255E | | |

Prime Contractor's Section

As the duly authorized representative of SAC Services, Inc., contractor for the above referenced project, I affirm that I have reviewed the above and foregoing prices, quantities and days for the changed or additional work, and I agree that the quantities and prices as are herein listed and the extension of time to perform the change or additional work as shown above will adequately compensate the contractor for the changed or additional work. I understand that the quantities as listed above are estimated and may be subject to revision upon audit of the project. I further understand that the change order/supplemental agreement fully compensates the contractor for the changed or additional work and is in lieu of cost accounting for the work actually performed or submission of a claim as provided by the standard specifications for highway construction and special provisions to the contract.

Signature

Name(Printed)

Company Title

Subscribed and sworn before me this _____ day of _____ year of _____

My commission expires _____

Notary Public

Commission Number

Oklahoma Department of Transportation Section

The prices for the additional items have been compared with other contract prices and are a fair amount for the work involved.
Respectfully requested by:

P.E. Seal

Residency Administration(R)
Field Division Administration(R)
Construction Administration(R)
Central Office Administration(R)

Department Personnel
Wright, Douglas
Howland, Rick L.
Leonard, John B.
Davis, Shawn

Approval Date

Signature

| | | | | | |
|-------------------------|--------|-----------------------|--------------------------|--------------------|-----------|
| Contract ID | 210187 | Primary County | OKLAHOMA | Primary PCN | 31437(04) |
| Change Order Nbr | 001 | Project | TAP-255D(330)AG/SRS-255E | | |

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

City/County Official

Date Acknowledged



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of approving Change Order #02 for *-\$78,011.00* and Change Order #03 for *-18,300.86* with Oklahoma Department of Transportation for STPG-255F(481)AG, State Job Number 33347(04), Signal Upgrade Project.

The attached change orders are for the signal upgrade project recently completed. These change orders are for the project and account for field changes during construction. The amount is negotiated on our behalf by ODOT per the project agreement.

Fund balances are determined at closure of project. This project is previously budgeted as Proj. # 091711, 157-5700-431.40-06.

Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Oklahoma Department of Transportation Change Order

| | | | | | |
|--------------------------|---|----------------|------------------|-------------|-----------|
| Contract ID | 210214 | Primary County | OKLAHOMA | Primary PCN | 33347(04) |
| Change Order Nbr | 002 | Project | STPG-255F(481)AG | | |
| Contract Description | SAFETY IMPROVEMENT (PEDESTRIAN SIGNALS) CITY STREETS (RENO AVENUE/MIDWEST BOULEVARD/DOUGLAS BOULEVARD/ SE 15TH STREET): AT MULTIPLE LOCATIONS IN THE CITY OF MIDWEST CITY. PROJECT LENGTH = 0.000 MILES | | | | |
| Change Order Type | CHANGE ORDER | | | | |
| Zero Dollar Change Order | NO | | Status | Pending | |

General Change Order Description(s): This change order reduces items of traffic work that were agreed upon at the beginning of the project. This change order also reduces the quantity of LI 0030 due to measured quantity being a significant change from bid quantity.

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|-----------|---|------|------------|------|--------------|---------|------------------|-------------|-----------------|-----------------------------------|
| 33347(04) | 0030 | 0100 | 610(A)5200 | SY | \$75.00 | 737.00 | 737.00 | -183.48 | 553.52 | |
| | Item Description: 4" CONCRETE SIDEWALK | | | | | | | | | This Change: \$-13,761.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$55,275.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: \$41,514.00 |
| | | | | | | | | | | Bid Contract: \$55,275.00 |
| | | | | | | | | | | Net Change: \$-13,761.00 |
| | | | | | | | | | | PCT Change: -24.89 % |
| | Explanations: This line item is being reduced due to the fact that final measured quantity is a significant change from the bid quantity. This quantity was agreed upon with the contractor. This item will remain a pay plan quantity item. | | | | | | | | | |
| 33347(04) | 0230 | 0300 | 828 0100 | LS | \$210,000.00 | 1.00 | 1.00 | -1.00 | 0.00 | |
| | Item Description: (PL)DETECTION SYSTEM (VIDEO) | | | | | | | | | This Change: \$-210,000.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$210,000.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: \$0.00 |
| | | | | | | | | | | Bid Contract: \$210,000.00 |
| | | | | | | | | | | Net Change: \$-210,000.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | Explanations: The cost of this line item is being reclassified due to an agreement that part of this item of work would be eliminated from the project. The cost for this item would be reduced by \$52,500, changing the unit price from \$210,000 to \$157,500. This change is made because the intersections of 15th/Douglas and Reno/Parklawn did not need to have the system installed. | | | | | | | | | |
| 33347(04) | 0440 | 0300 | 890 1100 | LS | \$11,750.00 | 1.00 | 1.00 | -1.00 | 0.00 | |
| | Item Description: (PL)TRAFFIC ITEMS | | | | | | | | | This Change: \$-11,750.00 |
| | Supplemental Description 1: | | | | | | | | | Prev Revised: \$11,750.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: \$0.00 |
| | | | | | | | | | | Bid Contract: \$11,750.00 |
| | | | | | | | | | | Net Change: \$-11,750.00 |
| | | | | | | | | | | PCT Change: -100 % |
| | Explanations: This item is being reduced to 0. It was agreed upon at the beginning of this project that this line item would not be used. | | | | | | | | | |
| 33347(04) | 8002 | 0300 | 828 0100 | LS | \$157,500.00 | 0.00 | 0.00 | 1.00 | 1.00 | |
| | Item Description: (PL)DETECTION SYSTEM (VIDEO) | | | | | | | | | This Change: \$157,500.00 |
| | Supplemental Description 1: Reclassified Line Item 0230 | | | | | | | | | Prev Revised: \$0.00 |
| | Supplemental Description 2: | | | | | | | | | New Revised: \$157,500.00 |
| | | | | | | | | | | Bid Contract: \$0.00 |
| | | | | | | | | | | Net Change: \$157,500.00 |
| | | | | | | | | | | PCT Change: 100.00 % |
| | Explanations: The cost of this line item is being reclassified due to an agreement that part of this item of work would be eliminated from the project. The cost for this item would be reduced by \$52,500, changing the unit price from \$210,000 to \$157,500. This change is made because the intersections of 15th/Douglas and Reno/Parklawn did not need to have the system installed. | | | | | | | | | |

TOTAL VALUE FOR CHANGE ORDER 002 : \$-78,011.00

Contract Time Adjustments

No contract time adjustments are associated with this change order.

| | | | | | |
|-------------------------|--------|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210214 | Primary County | OKLAHOMA | Primary PCN | 33347(04) |
| Change Order Nbr | 002 | Project | STPG-255F(481)AG | | |

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

City/County Official

Date Acknowledged

**Oklahoma Department of Transportation
Final Quantity Change Order**

| | | | | | |
|---------------------------------|---|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210214 | Primary County | OKLAHOMA | Primary PCN | 33347(04) |
| Change Order Nbr | 003 | Project | STPG-255F(481)AG | | |
| Contract Description | SAFETY IMPROVEMENT (PEDESTRIAN SIGNALS) CITY STREETS (RENO AVENUE/MIDWEST BOULEVARD/DOUGLAS BOULEVARD/ SE 15TH STREET): AT MULTIPLE LOCATIONS IN THE CITY OF MIDWEST CITY. PROJECT LENGTH = 0.000 MILES | | | | |
| Change Order Type | CHANGE ORDER | | | | |
| Zero Dollar Change Order | NO | Status | Pending | | |

General Change Order Description(s): This change order establishes the Final Quantity Change Order for this project. Final quantities agreed upon between the Contractor and the Department.

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|---|------|------------|------|------------|---------|------------------|-------------|----------------------|------------------|
| 33347(04) | 0010 | 0100 | 230(A)7200 | SY | \$16.00 | 198.00 | 198.00 | 173.38 | 371.38 | |
| | Item Description: SOLID SLAB SODDING | | | | | | | | This Change: | \$2,774.08 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$3,168.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$5,942.08 |
| | | | | | | | | | Bid Contract: | \$3,168.00 |
| | | | | | | | | | Net Change: | \$2,774.08 |
| | | | | | | | | | PCT Change: | 87.56 % |
| | Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions. | | | | | | | | | |
| 33347(04) | 0020 | 0100 | 609(B)4360 | LF | \$45.00 | 263.00 | 263.00 | 563.25 | 826.25 | |
| | Item Description: 2'-8" COMB.CRB.& GUT.(6" BARRIER) | | | | | | | | This Change: | \$25,346.25 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$11,835.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$37,181.25 |
| | | | | | | | | | Bid Contract: | \$11,835.00 |
| | | | | | | | | | Net Change: | \$25,346.25 |
| | | | | | | | | | PCT Change: | 214.16 % |
| | Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions. | | | | | | | | | |
| 33347(04) | 0030 | 0100 | 610(A)5200 | SY | \$75.00 | 737.00 | 553.52 | 0.00 | 553.52 | |
| | Item Description: 4" CONCRETE SIDEWALK | | | | | | | | This Change: | \$0.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$41,514.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$41,514.00 |
| | | | | | | | | | Bid Contract: | \$55,275.00 |
| | | | | | | | | | Net Change: | -\$13,761.00 |
| | | | | | | | | | PCT Change: | -24.89 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0040 | 0100 | 610(I)6000 | SF | \$55.00 | 450.00 | 450.00 | -40.00 | 410.00 | |
| | Item Description: TACTILE WARNING DEVICE-NEW | | | | | | | | This Change: | -\$2,200.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$24,750.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$22,550.00 |
| | | | | | | | | | Bid Contract: | \$24,750.00 |
| | | | | | | | | | Net Change: | -\$2,200.00 |
| | | | | | | | | | PCT Change: | -8.88 % |
| | Explanations: This line item was underrun due to needing less material than was calculated for bid quantity. | | | | | | | | | |
| 33347(04) | 0050 | 0100 | 619(B)6404 | SY | \$32.00 | 339.00 | 339.00 | 2.58 | 341.58 | |
| | Item Description: REMOVAL OF SIDEWALK | | | | | | | | This Change: | \$82.56 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$10,848.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$10,930.56 |
| | | | | | | | | | Bid Contract: | \$10,848.00 |
| | | | | | | | | | Net Change: | \$82.56 |
| | | | | | | | | | PCT Change: | 0.76 % |
| | Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions. | | | | | | | | | |
| 33347(04) | 0060 | 0300 | 802(B)0320 | LF | \$25.00 | 618.00 | 618.00 | -618.00 | 0.00 | |
| | Item Description: 2" PVC SCH.40 PLASTIC CONDUIT BORED | | | | | | | | This Change: | -\$15,450.00 |
| | Supplemental Description 1: | | | | | | | | Prev Revised: | \$15,450.00 |
| | Supplemental Description 2: | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bid Contract: | \$15,450.00 |
| | | | | | | | | | Net Change: | -\$15,450.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bld Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|------------|------|------------|----------|------------------|-------------|-------------------|------------------|
| <p>Explanations: This line item was reduced to zero as it was not used on the project.</p> | | | | | | | | | | |
| 33347(04) | 0070 | 0300 | 802(B)0324 | LF | \$15.00 | 71.00 | 71.00 | 0.00 | 71.00 | |
| <p>Item Description: 2" PVC SCH.40 PLASTIC CONDUIT TRENCHED</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$0.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$1,065.00</p> | | | | | | | | | | |
| <p>Final Amount: \$1,065.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$1,065.00</p> | | | | | | | | | | |
| <p>Net Change: \$0.00</p> | | | | | | | | | | |
| <p>PCT Change: 0.00 %</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0080 | 0300 | 802(B)0328 | LF | \$55.00 | 55.00 | 55.00 | -55.00 | 0.00 | |
| <p>Item Description: 3" PVC SCH.40 PLASTIC CONDUIT BORED</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-3,025.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$3,025.00</p> | | | | | | | | | | |
| <p>Final Amount: \$0.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$3,025.00</p> | | | | | | | | | | |
| <p>Net Change: \$-3,025.00</p> | | | | | | | | | | |
| <p>PCT Change: -100 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was reduced to zero as it was not used on the project.</p> | | | | | | | | | | |
| 33347(04) | 0090 | 0300 | 803(A)1210 | EA | \$890.00 | 18.00 | 18.00 | 3.00 | 21.00 | |
| <p>Item Description: PULL BOX(SIZE I)</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$2,670.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$16,020.00</p> | | | | | | | | | | |
| <p>Final Amount: \$18,690.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$16,020.00</p> | | | | | | | | | | |
| <p>Net Change: \$2,670.00</p> | | | | | | | | | | |
| <p>PCT Change: 16.66 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions.</p> | | | | | | | | | | |
| 33347(04) | 0100 | 0300 | 803(A)1220 | EA | \$940.00 | 7.00 | 7.00 | 3.00 | 10.00 | |
| <p>Item Description: PULL BOX(SIZE II)</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$2,820.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$6,580.00</p> | | | | | | | | | | |
| <p>Final Amount: \$9,400.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$6,580.00</p> | | | | | | | | | | |
| <p>Net Change: \$2,820.00</p> | | | | | | | | | | |
| <p>PCT Change: 42.85 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions.</p> | | | | | | | | | | |
| 33347(04) | 0110 | 0300 | 804(A)2200 | CY | \$1,215.00 | 15.99 | 15.99 | -1.59 | 14.40 | |
| <p>Item Description: STRUCTURAL CONCRETE</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-1,931.85</p> | | | | | | | | | | |
| <p>Prev Revised: \$19,427.85</p> | | | | | | | | | | |
| <p>Final Amount: \$17,496.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$19,427.85</p> | | | | | | | | | | |
| <p>Net Change: \$-1,931.85</p> | | | | | | | | | | |
| <p>PCT Change: -9.94 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0120 | 0300 | 804(B)2300 | LB | \$2.30 | 1,519.00 | 1,519.00 | 0.00 | 1,519.00 | |
| <p>Item Description: REINFORCING STEEL</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$0.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$3,493.70</p> | | | | | | | | | | |
| <p>Final Amount: \$3,493.70</p> | | | | | | | | | | |
| <p>Bid Contract: \$3,493.70</p> | | | | | | | | | | |
| <p>Net Change: \$0.00</p> | | | | | | | | | | |
| <p>PCT Change: 0.00 %</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0130 | 0300 | 805(A)3208 | EA | \$85.00 | 24.00 | 24.00 | 3.00 | 27.00 | |
| <p>Item Description: REMOVAL OF PULL BOX</p> | | | | | | | | | | |
| <p>Supplemental Description 1:</p> | | | | | | | | | | |
| <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$255.00</p> | | | | | | | | | | |
| <p>Prev Revised: \$2,040.00</p> | | | | | | | | | | |
| <p>Final Amount: \$2,295.00</p> | | | | | | | | | | |
| <p>Bid Contract: \$2,040.00</p> | | | | | | | | | | |
| <p>Net Change: \$255.00</p> | | | | | | | | | | |
| <p>PCT Change: 12.50 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was overrun due to the fact that the bid quantity was insufficient for the amount of work that was needed due to site conditions.</p> | | | | | | | | | | |
| 33347(04) | 0140 | 0300 | 805(A)3248 | LS | \$990.00 | 1.00 | 1.00 | 0.00 | 1.00 | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|---------|------|---|------|-------------|----------|------------------|-------------|-------------------|------------------|
| | | | Item Description: (PL)REMOVAL OF EXISTING SIGNS | | | | | | This Change: | \$0.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$990.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$990.00 |
| | | | | | | | | | Bid Contract: | \$990.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 33347(04) | 0150 | 0300 | 805(A)3256 | LS | \$29,100.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | | | Item Description: (PL)REMOVAL OF TRAFFIC SIGNAL EQUIPMENT | | | | | | This Change: | \$0.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$29,100.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$29,100.00 |
| | | | | | | | | | Bid Contract: | \$29,100.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 33347(04) | 0160 | 0300 | 805(D)3528 | EA | \$500.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | | | Item Description: (PL)REMOVE & RESET EXISTING SIGNS | | | | | | This Change: | \$0.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$500.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$500.00 |
| | | | | | | | | | Bid Contract: | \$500.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 33347(04) | 0170 | 0300 | 806(B)4400 | EA | \$895.00 | 7.00 | 7.00 | -1.00 | 6.00 | |
| | | | Item Description: 6' MTG.HT.TS PED.POLE(G.STL.) | | | | | | This Change: | -\$895.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$6,265.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$5,370.00 |
| | | | | | | | | | Bid Contract: | \$6,265.00 |
| | | | | | | | | | Net Change: | -\$895.00 |
| | | | | | | | | | PCT Change: | -14.28 % |
| | | | Explanations: This line item was underrun due to needing less material than was calculated for bid quantity. | | | | | | | |
| 33347(04) | 0180 | 0300 | 806(B)4408 | EA | \$995.00 | 28.00 | 28.00 | -2.00 | 26.00 | |
| | | | Item Description: 10' MTG.HT.TS PED.POLE(G.STL.) | | | | | | This Change: | -\$1,990.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$27,860.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$25,870.00 |
| | | | | | | | | | Bid Contract: | \$27,860.00 |
| | | | | | | | | | Net Change: | -\$1,990.00 |
| | | | | | | | | | PCT Change: | -7.14 % |
| | | | Explanations: This line item was underrun due to needing less material than was calculated for bid quantity. | | | | | | | |
| 33347(04) | 0190 | 0300 | 809(A)7200 | EA | \$870.00 | 13.00 | 13.00 | -6.00 | 7.00 | |
| | | | Item Description: ROADWAY LUMINAIRE | | | | | | This Change: | -\$5,220.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$11,310.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$6,090.00 |
| | | | | | | | | | Bid Contract: | \$11,310.00 |
| | | | | | | | | | Net Change: | -\$5,220.00 |
| | | | | | | | | | PCT Change: | -46.15 % |
| | | | Explanations: This line item was underrun due to needing less material than was calculated for bid quantity. | | | | | | | |
| 33347(04) | 0200 | 0300 | 811 9130 | LF | \$2.00 | 5,100.00 | 5,100.00 | 0.00 | 5,100.00 | |
| | | | Item Description: 1/C NO.10 ELECT.COND. | | | | | | This Change: | \$0.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$10,200.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$10,200.00 |
| | | | | | | | | | Bid Contract: | \$10,200.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| | | | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | |
| 33347(04) | 0210 | 0300 | 825 8100 | EA | \$11,250.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | | | Item Description: TRAFFIC SIGNAL CONTROLLER ASSEMBLY | | | | | | This Change: | \$0.00 |
| | | | Supplemental Description 1: | | | | | | Prev Revised: | \$11,250.00 |
| | | | Supplemental Description 2: | | | | | | Final Amount: | \$11,250.00 |
| | | | | | | | | | Bid Contract: | \$11,250.00 |
| | | | | | | | | | Net Change: | \$0.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|---|---------|------|------------|------|--------------|-----------|------------------|-------------|-------------------|--|
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0220 | 0300 | 825(A)8200 | EA | \$11,250.00 | 7.00 | 7.00 | 0.00 | 7.00 | <p>PCT Change: 0.00 %</p> <p>This Change: \$0.00</p> <p>Prev Revised: \$78,750.00</p> <p>Final Amount: \$78,750.00</p> <p>Bid Contract: \$78,750.00</p> <p>Net Change: \$0.00</p> <p>PCT Change: 0.00 %</p> |
| <p>Item Description: SIGNAL SYSTEM CONTROLLER UPGRADE</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0230 | 0300 | 828 0100 | LS | \$210,000.00 | 1.00 | 0.00 | 0.00 | 0.00 | <p>This Change: \$0.00</p> <p>Prev Revised: \$0.00</p> <p>Final Amount: \$0.00</p> <p>Bid Contract: \$210,000.00</p> <p>Net Change: \$-210,000.00</p> <p>PCT Change: -100 %</p> |
| <p>Item Description: (PL)DETECTION SYSTEM (VIDEO)</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0240 | 0300 | 830 2100 | EA | \$1,215.00 | 54.00 | 54.00 | -4.00 | 50.00 | <p>This Change: \$-4,860.00</p> <p>Prev Revised: \$65,610.00</p> <p>Final Amount: \$60,750.00</p> <p>Bid Contract: \$65,610.00</p> <p>Net Change: \$-4,860.00</p> <p>PCT Change: -7.40 %</p> |
| <p>Item Description: PEDESTRIAN PUSH BUTTON</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0250 | 0300 | 831 3116 | EA | \$605.00 | 54.00 | 54.00 | -4.00 | 50.00 | <p>This Change: \$-2,420.00</p> <p>Prev Revised: \$32,670.00</p> <p>Final Amount: \$30,250.00</p> <p>Bid Contract: \$32,670.00</p> <p>Net Change: \$-2,420.00</p> <p>PCT Change: -7.40 %</p> |
| <p>Item Description: 1WAY2SEC.ADJ.PED.SIG.HD.S-20</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0260 | 0300 | 831 3120 | EA | \$720.00 | 1.00 | 1.00 | 0.00 | 1.00 | <p>This Change: \$0.00</p> <p>Prev Revised: \$720.00</p> <p>Final Amount: \$720.00</p> <p>Bid Contract: \$720.00</p> <p>Net Change: \$0.00</p> <p>PCT Change: 0.00 %</p> |
| <p>Item Description: 1WAY3SEC.ADJ.SIG.HD.S-6</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0270 | 0300 | 831 3144 | EA | \$899.00 | 7.00 | 7.00 | -2.00 | 5.00 | <p>This Change: \$-1,798.00</p> <p>Prev Revised: \$6,293.00</p> <p>Final Amount: \$4,495.00</p> <p>Bid Contract: \$6,293.00</p> <p>Net Change: \$-1,798.00</p> <p>PCT Change: -28.57 %</p> |
| <p>Item Description: 1WAY4SEC.ADJ.SIG.HD.S-13</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0280 | 0300 | 833 5100 | EA | \$340.00 | 28.00 | 28.00 | -6.00 | 22.00 | <p>This Change: \$-2,040.00</p> <p>Prev Revised: \$9,520.00</p> <p>Final Amount: \$7,480.00</p> <p>Bid Contract: \$9,520.00</p> <p>Net Change: \$-2,040.00</p> <p>PCT Change: -21.42 %</p> |
| <p>Item Description: BACKPLATE</p> <p>Supplemental Description 1:</p> <p>Supplemental Description 2:</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0290 | 0300 | 834(A)6205 | LF | \$4.20 | 11,740.00 | 11,740.00 | 0.00 | 11,740.00 | <p>This Change: \$0.00</p> |
| <p>Item Description: 5/C TRAFFIC SIGNAL ELECTRICAL CABLE</p> | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuil Qty | Amount of Change |
|---|---------|------|------------|------|------------|---------|------------------|-------------|------------------|------------------|
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$49,308.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$49,308.00 |
| | | | | | | | | | Bid Contract: | \$49,308.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0300 | 0300 | 834(A)6210 | LF | \$5.50 | 585.00 | 585.00 | 0.00 | 585.00 | |
| Item Description: 7/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,217.50 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,217.50 |
| | | | | | | | | | Bid Contract: | \$3,217.50 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0310 | 0300 | 834(A)6215 | LF | \$6.60 | 360.00 | 360.00 | 0.00 | 360.00 | |
| Item Description: 9/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,376.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,376.00 |
| | | | | | | | | | Bid Contract: | \$2,376.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0320 | 0300 | 834(A)6220 | LF | \$7.20 | 440.00 | 440.00 | 0.00 | 440.00 | |
| Item Description: 12/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$3,168.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$3,168.00 |
| | | | | | | | | | Bid Contract: | \$3,168.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0330 | 0300 | 834(A)6225 | LF | \$7.65 | 115.00 | 115.00 | 0.00 | 115.00 | |
| Item Description: 15/C TRAFFIC SIGNAL ELECTRICAL CABLE | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$879.75 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$879.75 |
| | | | | | | | | | Bid Contract: | \$879.75 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0340 | 0300 | 834(B)6300 | LF | \$2.00 | 465.00 | 465.00 | 0.00 | 465.00 | |
| Item Description: 2/C SHIELDED LOOP DETECTOR LEAD-IN CABLE | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$930.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$930.00 |
| | | | | | | | | | Bid Contract: | \$930.00 |
| | | | | | | | | | Net Change: | \$0.00 |
| | | | | | | | | | PCT Change: | 0.00 % |
| Explanations: The final asbuil quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 0350 | 0300 | 850(A)1200 | SF | \$55.00 | 22.00 | 22.00 | -22.00 | 0.00 | |
| Item Description: SHEET ALUMINUM SIGNS | | | | | | | | | This Change: | -\$1,210.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$1,210.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$0.00 |
| | | | | | | | | | Bld Contract: | \$1,210.00 |
| | | | | | | | | | Net Change: | -\$1,210.00 |
| | | | | | | | | | PCT Change: | -100 % |
| Explanations: This line item was reduced to zero as it was not used on the project. | | | | | | | | | | |
| 33347(04) | 0360 | 0300 | 850(C)1400 | SF | \$75.00 | 35.00 | 35.00 | 0.00 | 35.00 | |
| Item Description: MAST ARM MOUNTED SIGNS(ALUM.) | | | | | | | | | This Change: | \$0.00 |
| Supplemental Description 1: | | | | | | | | | Prev Revised: | \$2,625.00 |
| Supplemental Description 2: | | | | | | | | | Final Amount: | \$2,625.00 |
| | | | | | | | | | Bld Contract: | \$2,625.00 |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|------------|------|------------|-----------|------------------|-------------|-------------------|------------------|
| <p>Net Change: \$0.00 PCT Change: 0.00 %</p> | | | | | | | | | | |
| <p>Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order.</p> | | | | | | | | | | |
| 33347(04) | 0370 | 0300 | 851(B)2300 | LF | \$12.00 | 48.00 | 48.00 | -48.00 | 0.00 | |
| <p>Item Description: 1 1/2@2.72 GALV.STL.PIPE POST Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-576.00 Prev Revised: \$576.00 Final Amount: \$0.00 Bid Contract: \$576.00 Net Change: \$-576.00 PCT Change: -100 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was reduced to zero as it was not used on the project.</p> | | | | | | | | | | |
| 33347(04) | 0380 | 0300 | 856(A)8208 | LF | \$2.60 | 3,824.00 | 3,824.00 | -256.00 | 3,568.00 | |
| <p>Item Description: TRAFFIC STRIPE(MULTI-POLY.)(8" WIDE) Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-665.60 Prev Revised: \$9,942.40 Final Amount: \$9,276.80 Bid Contract: \$9,942.40 Net Change: \$-665.60 PCT Change: -6.69 %</p> | | | | | | | | | | |
| <p>Explanations: Traffic stripe was laid out according to MUTCD standards. Final quantity underran calculated bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0390 | 0300 | 856(A)8216 | LF | \$7.80 | 686.00 | 686.00 | -96.00 | 590.00 | |
| <p>Item Description: TRAFFIC STRIPE(MULTI-POLY.)(24" WIDE) Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-748.80 Prev Revised: \$5,350.80 Final Amount: \$4,602.00 Bid Contract: \$5,350.80 Net Change: \$-748.80 PCT Change: -13.99 %</p> | | | | | | | | | | |
| <p>Explanations: Traffic stripe was laid out according to MUTCD standards. Final quantity underran calculated bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0400 | 0300 | 857(F)9700 | LF | \$1.00 | 10,631.00 | 10,631.00 | -6,222.00 | 4,409.00 | |
| <p>Item Description: PAVEMENT MRKNG.REMOVAL(TRAF.STRP) Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-6,222.00 Prev Revised: \$10,631.00 Final Amount: \$4,409.00 Bid Contract: \$10,631.00 Net Change: \$-6,222.00 PCT Change: -58.52 %</p> | | | | | | | | | | |
| <p>Explanations: This line item was underrun due to needing less material than was calculated for bid quantity.</p> | | | | | | | | | | |
| 33347(04) | 0410 | 0300 | 880(B)6320 | SD | \$1.50 | 480.00 | 480.00 | -102.00 | 378.00 | |
| <p>Item Description: CONSTRUCTION SIGNS 16.0 SF TO 32.99 SF Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-153.00 Prev Revised: \$720.00 Final Amount: \$567.00 Bid Contract: \$720.00 Net Change: \$-153.00 PCT Change: -21.25 %</p> | | | | | | | | | | |
| <p>Explanations: Construction signs were placed in accordance with the contract specifications and the MUTCD to provide adequate guidance for the traveling public.</p> | | | | | | | | | | |
| 33347(04) | 0420 | 0300 | 880(E)6600 | SD | \$1.00 | 480.00 | 480.00 | -8.00 | 472.00 | |
| <p>Item Description: WARNING LIGHTS(TYPE A) Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-8.00 Prev Revised: \$480.00 Final Amount: \$472.00 Bid Contract: \$480.00 Net Change: \$-8.00 PCT Change: -1.66 %</p> | | | | | | | | | | |
| <p>Explanations: Construction signs were placed in accordance with the contract specifications and the MUTCD to provide adequate guidance for the traveling public.</p> | | | | | | | | | | |
| 33347(04) | 0430 | 0300 | 880(H)6910 | SD | \$1.50 | 2,400.00 | 2,400.00 | -557.00 | 1,843.00 | |
| <p>Item Description: CONES(36" LARGE) Supplemental Description 1: Supplemental Description 2:</p> | | | | | | | | | | |
| <p>This Change: \$-835.50 Prev Revised: \$3,600.00 Final Amount: \$2,764.50 Bid Contract: \$3,600.00 Net Change: \$-835.50 PCT Change: -23.20 %</p> | | | | | | | | | | |
| <p>Explanations: Construction signs were placed in accordance with the contract specifications and the MUTCD to provide adequate guidance for the traveling public.</p> | | | | | | | | | | |

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|-----------|--|------|------------|------|-------------|---------|------------------|-------------|-------------------|--|
| 33347(04) | 0440 | 0300 | 890 1100 | LS | \$11,750.00 | 1.00 | 0.00 | 0.00 | 0.00 | |
| | Item Description: (PL)TRAFFIC ITEMS Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$0.00 Final Amount: \$0.00 Bid Contract: \$11,750.00 Net Change: -\$11,750.00 PCT Change: -100 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0450 | 0302 | 840(A)0200 | EA | \$1,365.00 | 4.00 | 0.00 | 0.00 | 0.00 | |
| | Item Description: E.P.S. OPTICAL EMITTER Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$0.00 Final Amount: \$0.00 Bld Contract: \$5,460.00 Net Change: -\$5,460.00 PCT Change: -100 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0460 | 0302 | 840(B)0300 | EA | \$4,775.00 | 2.00 | 2.00 | 0.00 | 2.00 | |
| | Item Description: E.P.S. OPTICAL DETECTOR Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$9,550.00 Final Amount: \$9,550.00 Bld Contract: \$9,550.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0470 | 0302 | 840(C)0400 | LF | \$3.85 | 300.00 | 300.00 | 0.00 | 300.00 | |
| | Item Description: E.P.S. OPTICAL DETECTOR CABLE Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$1,155.00 Final Amount: \$1,155.00 Bld Contract: \$1,155.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0480 | 0302 | 840(D)0510 | EA | \$3,886.00 | 2.00 | 2.00 | 0.00 | 2.00 | |
| | Item Description: E.P.S. 4 CHANNEL PHASE SELECTOR Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$7,772.00 Final Amount: \$7,772.00 Bld Contract: \$7,772.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0490 | 0600 | 642(B)3300 | LS | \$3,750.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: CONSTRUCTION STAKING LEVEL II Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$3,750.00 Final Amount: \$3,750.00 Bld Contract: \$3,750.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 0500 | 0640 | 641 2100 | LS | \$60,750.00 | 1.00 | 1.00 | 0.00 | 1.00 | |
| | Item Description: MOBILIZATION Supplemental Description 1: Supplemental Description 2: | | | | | | | | | |
| | | | | | | | | | | This Change: \$0.00 Prev Revised: \$60,750.00 Final Amount: \$60,750.00 Bld Contract: \$60,750.00 Net Change: \$0.00 PCT Change: 0.00 % |
| | Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | |
| 33347(04) | 8000 | 0100 | 619(B)6356 | LF | \$10.00 | 0.00 | 297.80 | 0.00 | 297.80 | |

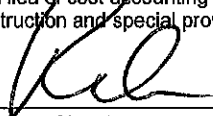
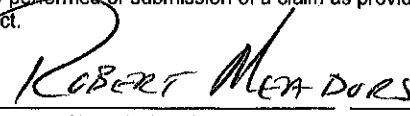
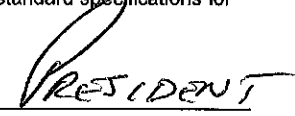
| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | Final Asbuilt Qty | Amount of Change |
|--|---------|------|------------|------|--------------|---------|------------------|-------------|----------------------|------------------|
| Item Description: REMOVAL OF CURB AND GUTTER Supplemental Description 1: Curb and gutter removal Supplemental Description 2: | | | | | | | | | | |
| | | | | | | | | | This Change: | \$0.00 |
| | | | | | | | | | Prev Revised: | \$2,978.00 |
| | | | | | | | | | Final Amount: | \$2,978.00 |
| | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | Net Change: | \$2,978.00 |
| | | | | | | | | | PCT Change: | 100.00 % |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 8001 | 0100 | 616(M)3705 | EA | \$350.00 | 0.00 | 5.00 | 0.00 | 5.00 | |
| Item Description: WATER VALVE RISER ADJUST TO GRADE Supplemental Description 1: Water Valve Adujst to Grade Supplemental Description 2: | | | | | | | | | | |
| | | | | | | | | | This Change: | \$0.00 |
| | | | | | | | | | Prev Revised: | \$1,750.00 |
| | | | | | | | | | Final Amount: | \$1,750.00 |
| | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | Net Change: | \$1,750.00 |
| | | | | | | | | | PCT Change: | 100.00 % |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |
| 33347(04) | 8002 | 0300 | 828 0100 | LS | \$157,500.00 | 0.00 | 1.00 | 0.00 | 1.00 | |
| Item Description: (PL)DETECTION SYSTEM (VIDEO) Supplemental Description 1: Reclassified Line Item 0230 Supplemental Description 2: | | | | | | | | | | |
| | | | | | | | | | This Change: | \$0.00 |
| | | | | | | | | | Prev Revised: | \$157,500.00 |
| | | | | | | | | | Final Amount: | \$157,500.00 |
| | | | | | | | | | Bid Contract: | \$0.00 |
| | | | | | | | | | Net Change: | \$157,500.00 |
| | | | | | | | | | PCT Change: | 100.00 % |
| Explanations: The final asbuilt quantity is equivalent to the bid quantity or, is equivalent to the amount approved on a previous change order. | | | | | | | | | | |

TOTAL VALUE FOR CHANGE ORDER 003 : \$-18,300.86

| | | | | | |
|-------------------------|--------|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210214 | Primary County | OKLAHOMA | Primary PCN | 33347(04) |
| Change Order Nbr | 003 | Project | STPG-255F(481)AG | | |

Prime Contractor's Section

As the duly authorized representative of TRAFFIC SIGNALS, INC., contractor for the above referenced project, I affirm that I have reviewed the above and foregoing prices, quantities and days for the changed or additional work, and I agree that the quantities and prices as are herein listed and the extension of time to perform the change or additional work as shown above will adequately compensate the contractor for the changed or additional work. I understand that the quantities as listed above are estimated and may be subject to revision upon audit of the project. I further understand that the change order/supplemental agreement fully compensates the contractor for the changed or additional work and is in lieu of cost accounting for the work actually performed or submission of a claim as provided by the standard specifications for highway construction and special provisions to the contract.

 Signature Name(Printed) Company Title

Subscribed and sworn before me this 5th day of April year of 2022

My commission expires 12/6/23




07011586

 Notary Public Commission Number

Oklahoma Department of Transportation Section

The prices for the additional items have been compared with other contract prices and are a fair amount for the work involved. Respectfully requested by:

P.E. Seal

| | Department Personnel | Approval Date |
|---|-----------------------------|----------------------|
| Residency Administration(R) | Harlin, Christopher | |
| Field Division Administration(R) | January, Trenton | |
| Construction Administration(R) | McIntosh, Derek Lee | |
| Central Office Administration(R) | Leonard, John B. | |

Signature

| | | | | | |
|-------------------------|--------|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210214 | Primary County | OKLAHOMA | Primary PCN | 33347(04) |
| Change Order Nbr | 003 | Project | STPG-255F(481)AG | | |

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

City/County Official

Date Acknowledged



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for STPG-255B(554)AG, State Job Number 35192(04), Traffic Signal Project for \$0.00.

The attached change order is for the signal upgrade project about to begin. Included in the scope of this project is to replace all the school zone signs here in the City. This change order is to delay the start of the project to better align with school being out.

Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

**Oklahoma Department of Transportation
Change Order**

| | | | | | |
|---------------------------------|---|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210331 | Primary County | OKLAHOMA | Primary PCN | 35192(04) |
| Change Order Nbr | 001 | Project | STPG-255B(554)AG | | |
| Contract Description | TRAFFIC SIGNALS. SCHOOL ZONE FLASHERS. SIGNING AND STRIPING CITY STREETS (N. AIR DEPOT BLVD-N. MIDWEST BLVD- S. MIDWEST BLVD-S. DOUGLAS BLVD-WONGA DR-S. POST ROAD- E. RENO AVE-N.E. 10TH ST-N.E. 23RD S.T-S.E. 15TH ST): AT MULTIPLE LOCATIONS IN MIDWEST CITY. PROJECT LENGTH = 0.00 MILE | | | | |
| Change Order Type | CHANGE ORDER | | | | |
| Zero Dollar Change Order | NO | | Status | Pending | |

General Change Order Description(s): This change order is created to establish a new work order effective date. The original work order effective date is 4/4/2022. Due to the nature of the work for this contract involves mainly school safety flashing upgrades the contractor has asked that the effective date be moved to 5/4/2022 when school is no longer in session. The contractor states that he has about 3 or 4 weeks of work he can do until school is out.

| Prj Nbr | Itm Nbr | Catg | Item Code | Unit | Unit Price | Bid Qty | Prev. Apprvd Qty | Curr CO Qty | New Revised Qty | Amount of Change |
|---------|---------|------|-----------|------|------------|---------|------------------|-------------|-----------------|------------------|
|---------|---------|------|-----------|------|------------|---------|------------------|-------------|-----------------|------------------|

TOTAL VALUE FOR CHANGE ORDER 001 : \$0.00

Contract Time Adjustments

No contract time adjustments are associated with this change order.

| | | | | | |
|-------------------------|--------|-----------------------|------------------|--------------------|-----------|
| Contract ID | 210331 | Primary County | OKLAHOMA | Primary PCN | 35192(04) |
| Change Order Nbr | 001 | Project | STPG-255B(554)AG | | |

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

_____ *City/County Official*

_____ *Date Acknowledged*

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

SUBJECT : Discussion and consideration for adoption, including any possible amendment of change order #5 amending the contract with Shiloh Enterprises, Inc. to construct the WP Bill Atkinson Park in an increase of \$15,090.15 and add 8 days of time.

The attached change order is for the construction of the WP Bill Atkinson Park. This change order is a culmination of various field changes.

COR #17 – Fencing changes: \$2,959.00, 0 days. There was some discrepancy in the bid documents regarding the specification of the fencing and the gate. This item will clear up all items to correspond with staff requests.

COR #18 – Planter drainage: \$6,565.15, 0 days. There was some discrepancy in the bid documents regarding the drains for the planters in the auto court. This item will clear up all items to correspond with staff requests.

COR #19 – Add 1205 SF of sidewalks: \$2,651.00, 8 days. Item is to change the location of the decorative sidewalk “windows” that were originally specified to the side. These details will better enhance the ability to host the Covered in Color event and bring more aesthetic value.

COR #20 – Lower FDC: \$935, 0 days. Item related to the previous dry pipe system work. There is a FDC that will be out of service yet in the pedestrian walkway area. This item will lower the FDC to grade.

COR #21 – Add testing stations: \$1,980, 0 days. After the project was bid, the City adopted a standard to have testing stations when water and sewer accoutrements were in pavement. This allows for line maintenance to find the tracer wire and locate the underground infrastructure.

This will increase the original contract by \$15,090.15, bringing the new contract amount to \$5,213,103.10. The additional 8 delay days will bring the new contract length to 450 total days.

The funding for this project is appropriated in project #9219G1.



Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Change Order 005

Project:

WP Bill Atkinson Park
301 E Mid-America Blvd
Midwest City, OK 73110

Owner:

City of Midwest City
100 N Midwest Blvd
Midwest City, OK 73110

Contractor:

Shiloh Enterprises, Inc.
5720 N. Industrial Blvd.
Edmond, OK 73034

Contract Information:

General Construction
effective 04/20/2021

Change Order: 005

Date: 04/26/2022

The Contract is Changed as Follows:

| | | | |
|--------------|--------------------------|--------------------|---------------|
| COR 17 | Fencing Changes | \$2,959.00 | 0 Days |
| COR 18 | Planter Drainage | \$6,565.15 | 0 Days |
| COR 19 | Add 1205 SF of Sidewalks | \$2,651.00 | 8 Days |
| COR 20 | Lower FDC | \$935.00 | 0 Days |
| COR 21 | Add Testing Stations | \$1,980.00 | 0 Days |
| Total | | \$15,090.15 | 8 Days |

| | | |
|--|------------------------------|-----------------|
| The original contract: | <u>\$5,198,000.00</u> | 365 Days |
| The net change by previously authorized Change Orders | <u>\$12.95</u> | 77 Days |
| The Contract Sum prior to this Change Order was | <u>\$5,198,012.95</u> | 442 Days |
| The Contract Sum will be increased by this Change Order in the amount of | <u>\$15,090.15</u> | 8 Days |
| The new Contract Sum including this Change Order will be | <u>\$5,213,103.10</u> | 450 Days |

Note: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

Shiloh Enterprises, Inc.

CONTRACTOR

City of Midwest City

OWNER



SIGNATURE

SIGNATURE

Steve Preston, President

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

4-14-2022

DATE

DATE



GENERAL CONSTRUCTION
 MANAGEMENT
 5720 N. I-35 Industrial Blvd.
 Edmond, Ok. 73034

405-341-5500 Phone

405-341-7106 Fax

3/15/2022

**WP Bill Atkinson Park
 COR 17-Fencing changes**

| | ADD | DEDUCT |
|----------------|------------|---------------|
| Superior Fence | \$2,690.00 | |

Note: No additional days is requested for this CO.

| | |
|--------------|-------------------|
| Subtotal | \$2,690.00 |
| OH&P 10% | \$269.00 |
| Total | \$2,959.00 |



P.O. BOX 892928
 Oklahoma City, OK 73189
 (405) 616-9203 Phone
 (405) 616-9204 Fax
 www.superiorfenceok.com

Estimate

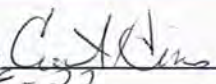
| Date | Estimate # |
|----------|------------|
| 3/9/2022 | 38058 |

| Name / Address |
|--|
| Shiloh Enterprises, Inc. 5720 N. I-35 Industrial Ave. Edmond, OK 73034 341-5500 ph 341-7106 fax Sherry Boyer/estimating@shiloh-inc.com |

| Ship To |
|--|
| Steve / David WP Will Atkinson Park MWC OK |

| Rep |
|-----|
| CH |

| Description | Total |
|---|----------|
| SELIEF GATE | 3,140.00 |
| Upgrade gate header frame from 2" tubing to 4" tubing and relocate Signage to outside of Header with 12" x 4'-6" cement footing | |
| Delete 2 - Kant Slam | -400.00 |
| Change out 1 - Ameristar Lock to Magna Latch top pull | 0.00 |
| Keep 2 - sets Heavy Duty TruClose Hinges | 0.00 |
| 2 - 4' IRON GATES | |
| Delete 2 - Kant Slam | -400.00 |
| Change out 2 - Ameristar Locks to Magna Latches top pull | 0.00 |
| Keep 2 - sets Heavy Duty TruClose Hinges | 0.00 |
| 2 - 4' BLACK CHAIN LINK GATES | |
| Keep Auto Latches | 0.00 |
| Add 2 - sets - Heavy Duty TruClose Hinges | 350.00 |
| 1 - 4' x 10' MAINTENANCE GATE | |
| Keep auto latch | 0.00 |
| No self closing hinges or Kant Slam ever Included | 0.00 |

| | |
|--|----------------------------|
| Proposed By:  Date: 3-9-22 | Total \$2,690.00 |
|--|----------------------------|

This proposal may be withdrawn by Superior Fence Construction Inc. if not accepted within 7 days. The above prices, specifications and conditions are satisfactory and accepted. Superior Fence Construction Inc. is hereby authorized to perform the work as specifies: LOCATING LINES DOES NOT INCLUDE sprinkler lines, french drains, or utility drops to the home, therefore Superior Fence Construction Inc. WILL NOT BE RESPONSIBLE FOR ALL SAID LINES _____. All balances due upon completion. NOTICE TO OWNER: you are hereby notified that any person performing labor on your property or furnishing materials for the construction, repair, or improvements of your property will be entitled to put a lien against your property, if they are not paid in full. This lien can be enforced by the sale of your property. Above prices are based on normal digging conditions. ALL CREDIT CARD PAYMENTS WILL HAVE A 3% FEE THAT WILL BE ADDED TO YOUR BILL.

Accepted: _____ Date: _____

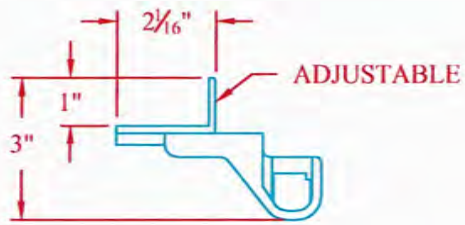
MAGNALATCH® CHILD SAFETY

MAGNALATCH® SERIES 3 TOP PULL

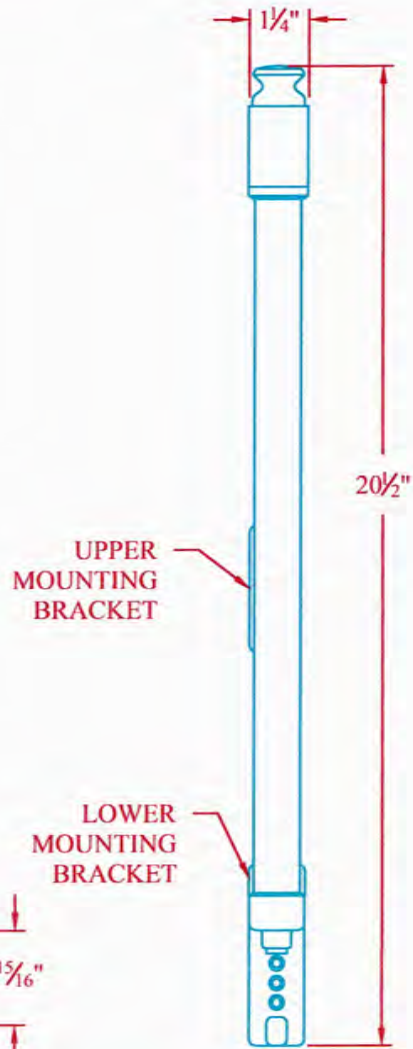
FEATURES DETAILS SPECIFICATIONS VIDEO

| | |
|-----------------------|--|
| Brand | MagnaLatch® |
| Product Code | ML3TP |
| Gate Application | Pool Gate, Child Safety Gate, Front Gate, Side Gate, Driveway Gate - Single, Pet Gate, Playground Gate, Public/Commercial Gate, Security Gate, Privacy Gate, Safety Gate |
| Gate Material | Aluminum, Steel/Ornamental Iron, Wood, Vinyl/PVC |
| Approx Gate Size | 3ft W x 5ft H (90cm x 1.5m) |
| Gate Frame/Post Shape | Square-to-Square |
| Min Post Size | 1" + (25mm+) |
| Ideal Gate Gap | ¾" (19mm) |
| Fixing Method | Screw-On |
| Color/Finish | Black, White |
| Lock Type | Rekeyable (to match door locks) |

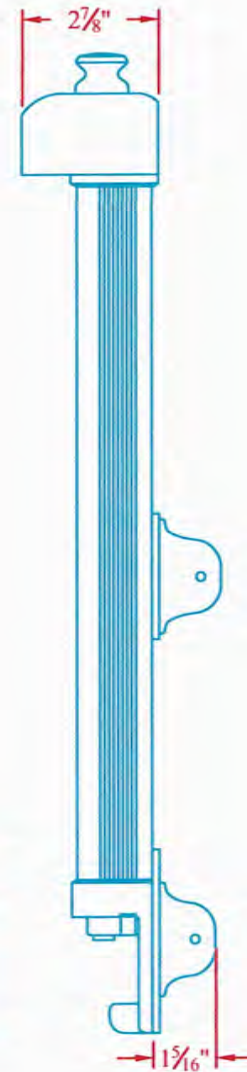
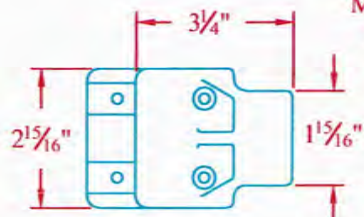




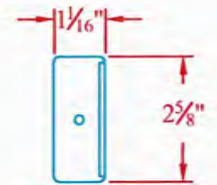
TOP VIEW



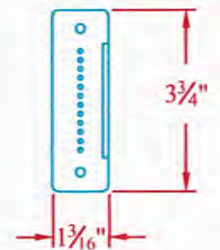
FRONT VIEW



RIGHT VIEW



MOUNTING BRACKETS



PROPRIETARY INFORMATION

This drawing is the proprietary property of AMERISTAR, Tulsa, OK and must not be duplicated or used in whole or in part for the making of drawings, parts or parts to the detriment of, or harm to, the owner. In accepting this drawing, the recipient agrees to keep the information contained confidential.

1555 N. Mingo
Tulsa, OK 74116
1-888-333-3422
www.ameristarfence.com

TITLE: TOP PULL MAGNA LATCH

DATE: 05/05/11 SCALE: DNS SHEET: 1/1

DRN BY: JAS CHK BY: CI REV: a

DRAWING NO: MLTPS2BGA



Quantity:

-

1

+

+ ADD TO PROJECTS

Details



D&D TECHNOLOGIES MAGNALATCH TOP PULL SERIES 3, MAGNETIC POOL LATCH (ML3TP)

MagnaLatch Series 3, the world's most trusted safety gate latches on the market. Designed specifically for toddler-resistant gates around swimming pools*, childcare centers, schools and homes, these Australian-made latches use patented magnetic technology and super-strong "permanent magnets" to eliminate mechanical jamming during closure. The MagnaLatch Top Pull raises the release knob out of children's reach.

D&D Technologies invented magnetic safety gate latches in the early 1990s. Made from hi-tech engineering polymers and stainless-steel components, MagnaLatch® Gate Latches are suitable for mounting to most gates and gate materials. Millions of the award-winning MagnaLatch® have been sold worldwide.

This "Series 3" model of MagnaLatch® features a new, visible Locked/Unlocked indicator, rekeyable security lock (can be rekeyed by a locksmith to match doors), vertical and horizontal alignment indicators, and much more. It's been tested to 2 million cycles and it's 50% stronger than previous models.

Simply put, it means you can recommend and install the new MagnaLatch Series 3 with confidence knowing that it's the world's #1 child safety gate latch.

MagnaLatch® Top Pull Series 3 Features:

- The Original Magnetic Child & Pool Safety Gate Latch
- Highly child-resistant
- Improved, stylish "Series 3" design
- Industry leading magnetic latching technology
- Visual indicator shows Locked/Unlocked status

- New, higher-security lock cylinder (rekeyable to doors)
- Key Lockable, Built-in 6-pin re-keyable security lock included with key. For duplicate keys, see local locksmith (KW5 blank).
- Keyed Alike
- Superior performance in extreme climates
- Vertically and horizontally adjustable
- Indicator marks show if adjustment is required
- Meets all international standards for pool gates
- Adapts to all square frame gates
- Fits square post and gate frame on all ornamental and vinyl styles of fence - adjusts from a 1/2" to 1-1/2" space between gate frame and post (1-1/2" to 2" gaps with optional 2" Spacer).
- Optional Round Post Adaptor Kit allows for fitting to round posts.
- Magnetically triggered (no jamming or sticking)
- Fits quickly and easily
- Tested to 2,000,000 cycles
- Lifetime Warranty
- WARNING: California's Proposition 65

** **NOTE:** Most swimming pool codes require a latch on a gate protecting a swimming pool area be a minimum of 45" above the ground in order to put it out of the reach of small children. Standard gate posts on fences less than 5' high may need to be extended higher to allow the latch to be mounted higher. When installing this latch to a swimming pool gate always confirm any safety requirements with your local Council or authorities to ensure compliance.*

MagnaLatch Series 3 Additional Features

- Specifications 
- Warranty 
- Instructions 
- Videos/Media 
- Customer Photos 
- Reviews 
- Shipping 

PARTS FOR THIS PRODUCT

TRUCLOSE® HEAVY DUTY FOR METAL GATES

[FEATURES](#) [DETAILS](#) [SPECIFICATIONS](#) [VIDEO](#)

TruClose® Safety Gate Hinges are the world's most trusted child safety gate hinges. These polymer hinges were devised to overcome all the problems associated with conventional gate hinges – rust, binding, sagging and staining. The TruClose HEAVY DUTY range of hinges are designed for heavy or high-traffic gates weighing up to 70kg. The engineering-grade polymers and a stainless-steel closing spring deliver hinges designed to last a lifetime. Due to a high degree of safety and reliability, TruClose hinges are ideal for child safety gates around swimming pools*, childcare centers, schools, homes, playgrounds and hotels/resorts. TruClose hinges are quick and easy to install and to adjust for self-closing speed. They come standard with Black trim covers, which means there are no visible fasteners. Optional Polished or Chrome metallic trim covers are also available. The TruClose® HEAVY DUTY hinges come in a range of other options, including some with side-fixing legs (to assist speedy installation and extra fixing strength), a MultiAdjust version offering remarkable 3-way adjustment (vertical, horizontal and tension adjustment) and a version for round-posted gates and fences (such as on tennis court gates etc.). D&D has sold millions of these award-winning TruClose® Safety Gate Hinges worldwide. * *When installing TruClose® hinges to a swimming pool gate always confirm any safety requirements with your local Council or safety authorities to ensure compliance.*

Trim Finish

BLACK CHROME BRUSHED WHITE/WHITE TRIM

Side Legs





TRUCLOSE® ROUND HEAVY DUTY HINGES

[FEATURES](#) [DETAILS](#) [SPECIFICATIONS](#) [VIDEO](#)

Self-Closing Hinges for Round Posts

NEW: Easier tension adjustment from both ends

NEW: 20% stronger – self-close gates up to 154lb (70kg)

NEW: Updated, stylish Series 3 body design

- Includes adaptors to fit most post and gate diameters
- Right- or left-handed gate-swing installation
- Side-fixing legs for fast alignment and extra fixing strength
- Industrial-strength polymer will not rust, bind, sag or stain
- Internal stainless steel springs and components
- All fasteners included



FITTING INSTRUCTIONS

Gate Frame & Post Diameter

TCHDRND1S3

TCHDRND2S3





TRUCLOSE® ROUND HEAVY DUTY HINGES

[FEATURES](#) [DETAILS](#) [SPECIFICATIONS](#) [VIDEO](#)

Fits to diameters: TCHDRND1: Gate frame: 35 & 41mm, Post: 48-51, 60 & 73mm
 TCHDRND2: Gate frame: 48-51mm, Post: 48-51 & 73mm TCHDRND1: Gate frame: 1½" & 1⅝", Post: 1⅞"-2", 2⅜" & 2⅞" TCHDRND2: Gate frame: 1⅞"-2", Post: 1⅞"-2" & 2⅞"

TruClose® Safety Gate Hinges are the world's most trusted child safety gate hinges. These polymer hinges were devised to overcome all the problems associated with conventional gate hinges – rust, binding, sagging and staining. The TruClose ROUND hinges are designed for round-posted heavy or high-traffic gates weighing up to 154lb (70kg). The engineering-grade polymers and a stainless-steel closing spring deliver hinges designed to last a lifetime. Due to a high degree of safety and reliability, TruClose hinges are ideal for child safety gates around swimming pools*, childcare centers, schools, homes, playgrounds and hotels/resorts. TruClose hinges are quick and easy to install and to adjust for self-closing speed. D&D has sold millions of these award-winning TruClose® Safety Gate Hinges worldwide. * When installing TruClose® hinges to a swimming pool gate always confirm any safety requirements with your local Council or safety authorities to ensure compliance.



Gate Frame & Post Diameter

TCHDRND1S3

TCHDRND2S3

MAGNALATCH® S3 ROUND POST ADAPTER

FEATURES DETAILS SPECIFICATIONS

| | |
|------------------------------|--|
| Brand | MagnaLatch® |
| Product Code | ML3RPK |
| Gate Application | Pool Gate, Child Safety Gate, Front Gate, Side Gate, Driveway Gate - Single, Pet Gate, Playground Gate, Public/Commercial Gate, Security Gate, Privacy Safety Gate |
| Gate Material | Chain Link, Aluminium, Steel/Ornamental Iron, Vinyl/PVC |
| Approx Gate Size | 3ft W x 5ft H (90cm x 1.5m) |
| Gate Frame/Post Shape | Round-to-Round |
| Min Post Size | Round |
| Ideal Gate Gap | 1½" (38mm) |
| Fixing Method | Screw-On |
| Color/Finish | Black |



Tweet Share Pin It Add Email

RELATED ITEMS



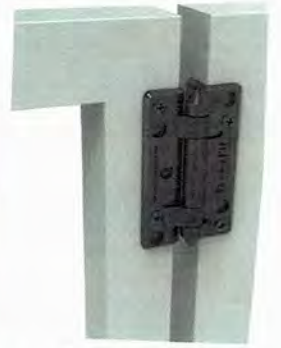
Gate Handle™



GateStop™



KwikFit™ ALUMINUM



KwikFit™ POLYMER - Non Self



P.O. BOX 892928
 Oklahoma City, OK 73189
 (405) 616-9203 Phone
 (405) 616-9204 Fax
 www.superiorfenceok.com

Estimate

| Date | Estimate # |
|-----------|------------|
| 3/25/2022 | 38167 |

| Name / Address |
|---|
| Shiloh Enterprises, Inc. 5720 N. I-35 Industrial Ave. Edmond, OK 73034 341-5500 ph 341-7106 fax estimating@shiloh-inc.com |

| Ship To |
|---|
| Steve David W P Will Atkinson Park MWC |

| Rep |
|-----|
| CH |

| Description | Total |
|----------------------------------|--------|
| BREAK DOWN ON SELFIE GATE | |
| Cost Difference on Steel | 880.00 |
| Tube bending charges | 990.00 |
| Shipping to and from Tulsa | 840.00 |
| Increase footing size | 150.00 |
| Powder Coating Increase | 260.00 |

| | |
|--|----------------------------|
| Proposed By: <u><i>C. Williams</i></u> Date: <u>3-25-22</u> | Total \$3,120.00 |
|--|----------------------------|

This proposal may be withdrawn by Superior Fence Construction Inc. if not accepted within 7 days. The above prices, specifications and conditions are satisfactory and accepted. Superior Fence Construction Inc. is hereby authorized to perform the work as specifies: LOCATING LINES DOES NOT INCLUDE sprinkler lines, french drains, or utility drops to the home, therefore Superior Fence Construction Inc. WILL NOT BE RESPONSIBLE FOR ALL SAID LINES. All balances due upon completion. NOTICE TO OWNER: you are hereby notified that any person performing labor on your property or furnishing materials for the construction, repair, or improvements of your property will be entitled to put a lien against your property, if they are not paid in full. This lien can be enforced by the sale of your property. Above prices are based on normal digging conditions. ALL CREDIT CARD PAYMENTS WILL HAVE A 3% FEE THAT WILL BE ADDED TO YOUR BILL.

Accepted: _____ Date: _____



GENERAL CONSTRUCTION
 MANAGEMENT
 5720 N. I-35 Industrial Blvd.
 Edmond, Ok. 73034

405-341-5500 Phone
 405-341-7106 Fax

3/29/2022

**WP Bill Atkinson Park
 COR 18-Planter Drainage**

| | ADD | DEDUCT |
|--|------------|---------------|
| Greenshade (run pipe up to manhole) | \$7,505.82 | |
| Godfrey Estimate (Tie in pipe and adjust manhole) | \$1,500.00 | |
| Shiloh Deduct for pipe @ \$1 per ft material & \$2.75 per ft labor to lay pipe in planters @ 810 lf | | (\$3,037.50) |

Note: No additional days is requested for this CO.

| | |
|--------------|-------------------|
| Subtotal | \$5,968.32 |
| OH&P 10% | \$596.83 |
| Total | \$6,565.15 |

GREENSHADE TREES, INC.



4 inch drainage piping

February 22, 2022

Hardscape items

| | |
|---------------------------------|----------|
| Perf Pipe | 176 LNFT |
| Gravel 12 inch x 12 inch | 176 LNFT |
| Filter Fabric | 176 LNFT |
| Solid Pipe, 4 inch SCH 80 | 61 LNFT |
| 4 inch Wye | 4 each |
| 4 inch Connections | 4 each |
| Clean Out | 1 each |
| Gravel Back fill and compaction | |
| Connection to Man Hole | 1 each |

Total

\$7,505.82



GENERAL CONSTRUCTION
MANAGEMENT
5720 N. I-35 Industrial Blvd.
Edmond, Ok. 73034

405-341-5500 Phone
405-341-7106 Fax

4/11/2022

WP Bill Atkinson Park
COR 19-Add 1205 SF of Sidewalks

ADD DEDUCT

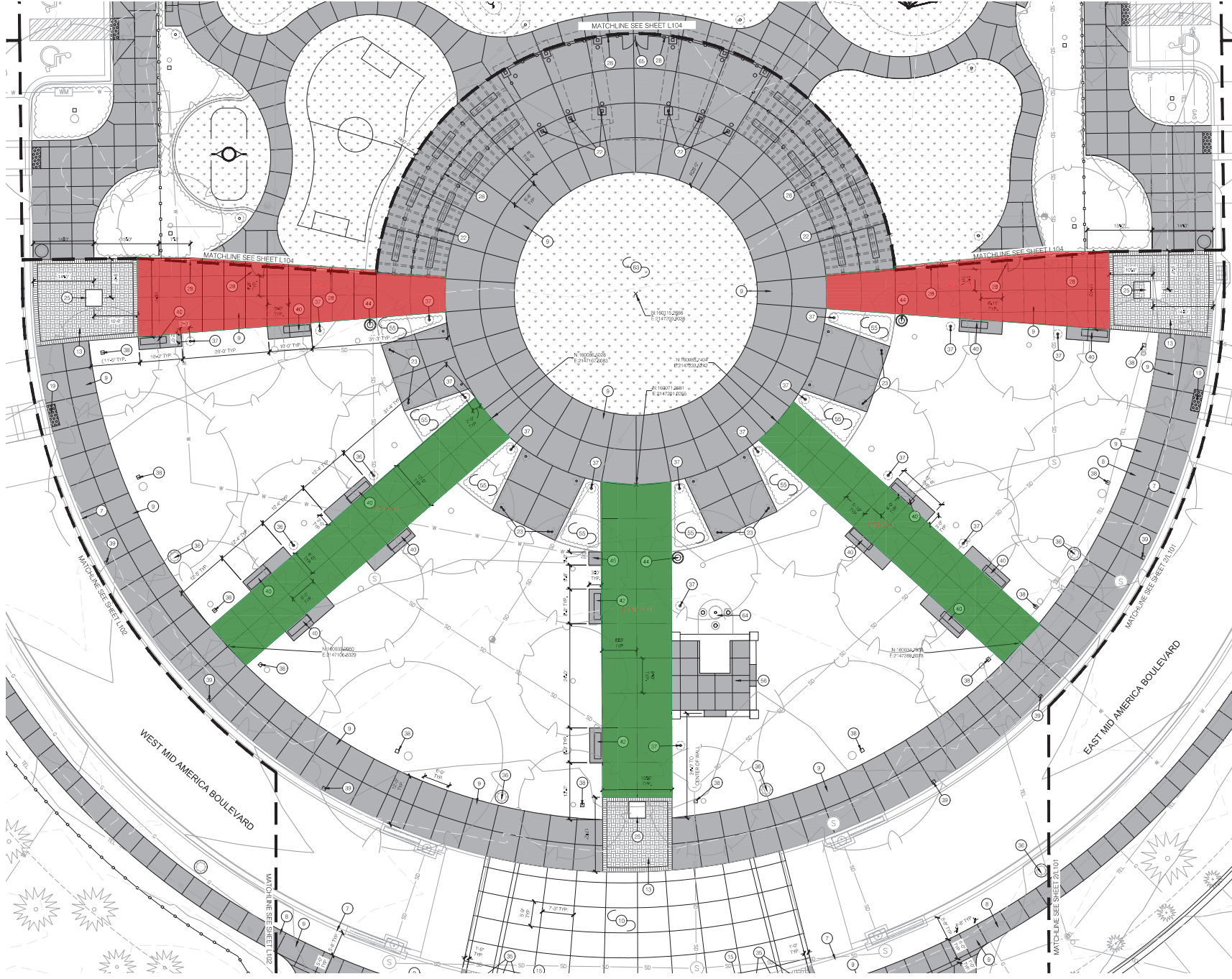
Connelly

\$2,410.00

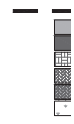
Note: This work will add 8 days to the contract time.

| | |
|--------------|-------------------|
| Subtotal | <hr/> |
| | \$2,410.00 |
| OH&P 10% | \$241.00 |
| Total | <hr/> |
| | \$2,651.00 |

0192440 V_X10PCL_0192440 V_X09NDY_0192440 L_HSC_LEL2_0192440 L_PLANS_LWN_0192440 L_PPA1_0192440 C_FUILL_0192440 C_PUBAS_0192440 C_PSNP_0192440



HARD



HARD

- 101 EXISTING
- 102 EXISTING
- 103 EXISTING
- 104 EXISTING
- 105 EXISTING
- 106 BACK OF CONCRETE
- 107 CONSTR.
- 108 HEAVY DL.
- 109 INTEGRAL CONSTR.
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GENERAL CONSTRUCTION
MANAGEMENT
5720 N. I-35 Industrial Blvd.
Edmond, Ok. 73034

405-341-5500 Phone

405-341-7106 Fax

4/12/2022

**WP Bill Atkinson Park
COR 20-Lower FDC**

ADD DEDUCT

Godfrey

\$850.00

Note: This work will add 0 days to the contract time.

| | | |
|--------------|-------|-----------------|
| Subtotal | <hr/> | \$850.00 |
| OH&P 10% | | \$85.00 |
| Total | <hr/> | \$935.00 |

Godfrey & Company

WP ATKINSON PARK

CHANGE ORDER

Date; 4/11/2022

CHANGE ORDER

Bill To;

**Shiloh Enterprises 5720
Industrial BLVD
Edmond, OK 73034**

Project Name;

**WP Atkinson Park
301 East Mid-America BLVD.
Midwest City, OK**

ATTENTION

**Steve
Preston**

Change Order Request

Qty

Units

Cost

Amount

| | | | | | |
|---|---|---|----|-----------|--------------------|
| 1 | Lower 4" Fire Department Connection, Cap w/Meter Box | 1 | ls | \$ 850.00 | \$ 850.00 |
| 2 | Adjust Manhole Elevation - Add Grade Ring | 1 | ls | \$ 750.00 | \$ 750.00 |
| 3 | Core Existing Storm Sewer Manhole | 1 | ls | \$ 750.00 | \$ 750.00 |
| 4 | Connect New Storm Sewer to Manhole | 1 | ls | \$ 800.00 | \$ 800.00 |
| 5 | Backfill to Grade - by others - landscape | 1 | ls | \$ 250.00 | \$ 250.00 |
| 6 | Copperhead Weather Stations - per drawings sent by Pete | 9 | ea | \$ 200.00 | \$ 1,800.00 |
| | | | | | <u>\$ 5,200.00</u> |



405-341-5500 Phone

405-341-7106 Fax

GENERAL CONSTRUCTION
MANAGEMENT

5720 N. I-35 Industrial Blvd.

Edmond, Ok. 73034

4/12/2022

**WP Bill Atkinson Park
COR 21-Add Weather Stations**

ADD DEDUCT

Godfrey

\$1,800.00

Note: This work will add 0 days to the contract time.

| | |
|--------------|--------------------------|
| Subtotal | <u>\$1,800.00</u> |
| OH&P 10% | \$180.00 |
| Total | <u>\$1,980.00</u> |

Godfrey & Company

WP ATKINSON PARK

CHANGE ORDER

Date; 4/11/2022

CHANGE ORDER

Bill To;

**Shiloh Enterprises 5720
Industrial Blvd
Edmond, OK 73034**

Project Name;

**WP Atkinson Park
301 East Mid-America BLVD.
Midwest City, OK**

ATTENTION

**Steve
Preston**

Change Order Request

Qty

Units

Cost

Amount

| | | | | | |
|---|---|---|----|-----------|-------------|
| 1 | Lower 4" Fire Department Connection, Cap w/Meter Box | 1 | ls | \$ 850.00 | \$ 850.00 |
| 2 | Adjust Manhole Elevation - Add Grade Ring | 1 | ls | \$ 750.00 | \$ 750.00 |
| 3 | Core Existing Storm Sewer Manhole | 1 | ls | \$ 750.00 | \$ 750.00 |
| 4 | Connect New Storm Sewer to Manhole | 1 | ls | \$ 800.00 | \$ 800.00 |
| 5 | Backfill to Grade - by others - landscape | 1 | ls | \$ 250.00 | \$ 250.00 |
| 6 | Copperhead Weather Stations - per drawings sent by Pete | 9 | ea | \$ 200.00 | \$ 1,800.00 |
| | | | | | \$ 1,200.00 |



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26, 2022

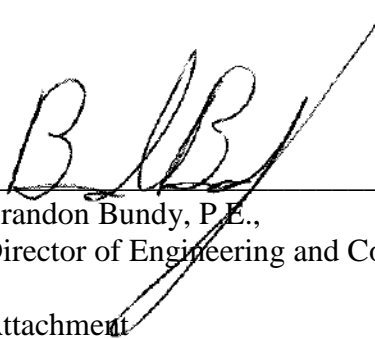
SUBJECT : Discussion and consideration, including any amendment thereto, of 1) awarding the bid to and entering into a contract with Rudy Construction Co. in the amount of \$125,246 to construct a sidewalk within the municipal complex from Reno Avenue to the Library and 2) authorizing the Mayor to sign and execute the contract documents.

Bids were received on April 12th, 2022 for the above referenced project. Staff recommends award of the bid to Rudy Construction Co. which submitted the lowest and best bid; meeting specifications. Staff recommends awarding the Base Bid and Alternate #1 totaling \$125,246.

This project will construct a sidewalk along the municipal complex drive from Reno Avenue to the Library. Additionally, there will be work to reconstruct the south ramp of the Community Center to make it ADA compliant.

Attached are the bid tabulations for the four bids received.

Funding for this project is through Community Development Block Grant Funds B-21-MC-40-0005.



Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Library Sidewalk

| # | Pay Item | Description | Unit | QTY | Engineer's Estimate | | Rudy Construction | | Central Bridge Co | | SAC Services | |
|----------------------|----------|--|------|-----|---------------------|----------------------|-------------------|----------------------|-------------------|----------------------|--------------|----------------------|
| | | | | | Unit Price | Price | Unit Price | Price | Unit Price | Price | Unit Price | Price |
| 1 | 201(A) | 1200 Clearing and Grubbing | LS | 1 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 7,100.00 | \$ 7,100.00 |
| 2 | 202(H) | 2900 Earthwork | LS | 1 | \$ 7,500.00 | \$ 7,500.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 8,245.00 | \$ 8,245.00 |
| 3 | 221(B) | 2300 Temporary Silt Fence | LF | 50 | \$ 4.00 | \$ 200.00 | \$ 4.00 | \$ 200.00 | \$ 2.00 | \$ 100.00 | \$ 3.00 | \$ 150.00 |
| 4 | 230(A) | 7200 Solid Slab Sodding | SY | 317 | \$ 4.00 | \$ 1,268.00 | \$ 4.00 | \$ 1,268.00 | \$ 3.00 | \$ 951.00 | \$ 5.00 | \$ 1,585.00 |
| 5 | 303(A) | 120 Aggregate Base, Type "A" | CY | 34 | \$ 87.83 | \$ 2,986.22 | \$ 78.00 | \$ 2,652.00 | \$ 140.00 | \$ 4,760.00 | \$ 80.00 | \$ 2,720.00 |
| 6 | 504(F) | 5600 Handrailing | LS | 1 | \$ 10,000.00 | \$ 10,000.00 | \$ 5,500.00 | \$ 5,500.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 10,975.00 | \$ 10,975.00 |
| 7 | 510(A) | 1220 Retaining Wall | LS | 1 | \$ 10,000.00 | \$ 10,000.00 | \$ 15,750.00 | \$ 15,750.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 13,975.00 | \$ 13,975.00 |
| 8 | 512 | Concrete Testing | LS | 1 | \$ 1,500.00 | \$ 1,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 1,750.00 | \$ 1,750.00 | \$ 4,950.00 | \$ 4,950.00 |
| 9 | 609(A) | 4230 Conc. Curb (6" Barrier - Integral) | LF | 62 | \$ 10.50 | \$ 651.00 | \$ 13.00 | \$ 806.00 | \$ 14.00 | \$ 868.00 | \$ 12.00 | \$ 744.00 |
| 10 | 609(B) | 4310 Combined Curb & Gutter (6" Barrier) | LF | 13 | \$ 32.00 | \$ 416.00 | \$ 40.00 | \$ 520.00 | \$ 20.00 | \$ 260.00 | \$ 32.00 | \$ 416.00 |
| 11 | 610(A) | 5200 4" Concrete Sidewalk w Fiber | SY | 317 | \$ 60.00 | \$ 19,020.00 | \$ 98.00 | \$ 31,066.00 | \$ 65.00 | \$ 20,605.00 | \$ 62.00 | \$ 19,654.00 |
| 12 | 610(B) | 5320 8" Concrete Driveway (HES) | SY | 202 | \$ 90.00 | \$ 18,180.00 | \$ 100.00 | \$ 20,200.00 | \$ 150.00 | \$ 30,300.00 | \$ 75.00 | \$ 15,150.00 |
| 13 | 610(I) | 6000 Tactile Warning Device-New | SF | 20 | \$ 33.00 | \$ 660.00 | \$ 35.00 | \$ 700.00 | \$ 20.00 | \$ 400.00 | \$ 32.00 | \$ 640.00 |
| 14 | 612(E) | 3600 Valve Boxed Adjust to Grade | EA | 2 | \$ 350.00 | \$ 700.00 | \$ 175.00 | \$ 350.00 | \$ 200.00 | \$ 400.00 | \$ 300.00 | \$ 600.00 |
| 15 | 612(F) | 3700 Meter Boxes Adjust to Grade | EA | 2 | \$ 500.00 | \$ 1,000.00 | \$ 175.00 | \$ 350.00 | \$ 300.00 | \$ 600.00 | \$ 400.00 | \$ 800.00 |
| 16 | 619(A) | 6200 Removal of Structures & Obstructions | LS | 1 | \$ 1,500.00 | \$ 1,500.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 6,800.00 | \$ 6,800.00 |
| 17 | 619(B) | 6356 Removal of Curb and Gutter | LF | 57 | \$ 8.50 | \$ 484.50 | \$ 10.00 | \$ 570.00 | \$ 12.00 | \$ 684.00 | \$ 10.00 | \$ 570.00 |
| 18 | 619(B) | 6380 Removal of Concrete Driveway | SY | 202 | \$ 15.00 | \$ 3,030.00 | \$ 10.00 | \$ 2,020.00 | \$ 12.00 | \$ 2,424.00 | \$ 12.00 | \$ 2,424.00 |
| 19 | 619(B) | 6404 Removal of Sidewalk | SY | 106 | \$ 12.00 | \$ 1,272.00 | \$ 10.00 | \$ 1,060.00 | \$ 12.00 | \$ 1,272.00 | \$ 10.00 | \$ 1,060.00 |
| 20 | 802(B) | 8342 2" PVC SCH. 40 Plastic Conduit Trenched | LF | 10 | \$ 15.00 | \$ 150.00 | \$ 20.00 | \$ 200.00 | \$ 1.00 | \$ 10.00 | \$ 25.00 | \$ 250.00 |
| 21 | 805(D) | 3528 Remove and Reset Existing Signs | EA | 1 | \$ 200.00 | \$ 200.00 | \$ 300.00 | \$ 300.00 | \$ 150.00 | \$ 150.00 | \$ 200.00 | \$ 200.00 |
| 22 | 880(J) | 7110 Construction Traffic Control | LS | 1 | \$ 12,000.00 | \$ 12,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 3,195.00 | \$ 3,195.00 |
| 23 | 641 | 2110 Mobilization | LS | 1 | \$ 13,084.40 | \$ 13,084.40 | \$ 5,000.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 18,000.00 | \$ 18,000.00 |
| 24 | 642(B) | 3300 Construction Staking Level II | LS | 1 | \$ 2,931.53 | \$ 2,931.53 | \$ 2,500.00 | \$ 2,500.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 6,100.00 | \$ 6,100.00 |
| Base BidSubtotal | | | | | | \$ 108,733.65 | | \$ 111,512.00 | | \$ 111,534.00 | | \$ 126,303.00 |
| 10% Contingency | | | | | | \$ 10,873.37 | | | | | | |
| Total | | | | | | \$ 119,607.02 | | | | | | |
| 1 | 303(A) | 120 Aggregate Base, Type "A" | CY | 15 | \$ 87.83 | \$ 1,317.45 | \$ 78.00 | \$ 1,170.00 | \$ 140.00 | \$ 2,100.00 | \$ 80.00 | \$ 1,200.00 |
| 2 | 610(A) | 5200 4" Concrete Sidewalk w Fiber | SY | 23 | \$ 60.00 | \$ 1,380.00 | \$ 98.00 | \$ 2,254.00 | \$ 65.00 | \$ 1,495.00 | \$ 62.00 | \$ 1,426.00 |
| 3 | 610(B) | 5320 8" Concrete Driveway (HES) | SY | 91 | \$ 90.00 | \$ 8,190.00 | \$ 100.00 | \$ 9,100.00 | \$ 150.00 | \$ 13,650.00 | \$ 75.00 | \$ 6,825.00 |
| 4 | 619(B) | 6356 Removal of Curb and Gutter | LF | 13 | \$ 8.50 | \$ 110.50 | \$ 10.00 | \$ 130.00 | \$ 12.00 | \$ 156.00 | \$ 8.00 | \$ 104.00 |
| 5 | 619(B) | 6380 Removal of Concrete Driveway | SY | 91 | \$ 15.00 | \$ 1,365.00 | \$ 10.00 | \$ 910.00 | \$ 12.00 | \$ 1,092.00 | \$ 12.00 | \$ 1,092.00 |
| 6 | 619(B) | 6404 Removal of Sidewalk | SY | 17 | \$ 12.00 | \$ 204.00 | \$ 10.00 | \$ 170.00 | \$ 12.00 | \$ 204.00 | \$ 10.00 | \$ 170.00 |
| Alt 1, Library Drive | | | | | | \$ 12,566.95 | | \$ 13,734.00 | | \$ 18,697.00 | | \$ 10,817.00 |
| Total w Alt 1 | | | | | | \$ 132,173.97 | | \$ 125,246.00 | | \$ 130,231.00 | | \$ 137,120.00 |



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Patrick Menefee, P.E., City Engineer

DATE : April 26th, 2022

SUBJECT : Discussion and consideration of adoption, including any possible amendment, to approving a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for FY 22-23.

The agreement allows Oklahoma County to work within the corporate limits of Midwest City. It also allows the City to request Oklahoma County personnel to do work within the corporate limits.

Entering into the agreement is at the discretion of the council.

Patrick Menefee, P.E.,
City Engineer

OKLAHOMA COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE

AGENDA

DEPARTMENT: DISTRICT 1 REQUESTED BY: Cody L Compton

REQUISITION NO.: N/A REQUISITION SHEET ATTACHED: YES XXX N/A

NAME OF FUNDS: n/a

FUND NUMBERS: / /

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? YES XXX NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA.

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: 2

AGENDA ITEM READS AS FOLLOWS: Discussion and possible action regarding a General Mutual Cooperation Agreement between the City of Midwest City and Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Midwest City. This Agreement shall become effective on July 1, 2022 and shall terminate on June 30, 2023. Requested by Carrie Blumert, Commissioner, District No. 1.

APPROVED BY DA
(If Applicable)

APPROVED BY ENGINEER
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)



ASSISTANT DISTRICT ATTORNEY

COUNTY ENGINEER

PURCHASING AGENT

Please initial that document has been reviewed for privacy-protected or security information

DISTRICT ATTORNEY: YES N/A

COUNTY CLERK: YES N/A

Indicate any privacy-protected information that exists _____

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____ APPROVED BY: _____

CHAIRMAN

GENERAL MUTUAL COOPERATION AGREEMENT

CITY OF MIDWEST CITY & THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

THIS GENERAL MUTUAL COOPERATION AGREEMENT (the "Agreement") is entered into effective July 1, 2022, between the **CITY OF MIDWEST CITY**, a municipal corporation organized and existing under the laws of the State of Oklahoma (the "Municipality"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

RECITALS:

WHEREAS, 69 O.S. § 601A, authorizes the County to use any funds which are in the county highway fund to construct and maintain as county highways those roads which best serve the most people of the county; and

WHEREAS, 69 O.S. § 603 provides that the County may contract for grading, draining, or hard-surfacing any street within any municipality where such street is a continuation of or a connecting link in the State or County Highway System; and

WHEREAS, 69 O.S. § 1903B authorizes the County to enter into an agreement with a municipality or any two or more counties or municipalities to construct, improve, repair or maintain any of the roads, streets or highways of the other parties to the contract; and

WHEREAS, County Resolution No. 118-08 has set out procedures for tinhorn acquisition if the requested tinhorn location(s) is/are within the corporate limits of a municipality, and a legal agreement with the municipal entity to install the tinhorn and collect the fees must be approved; and,

WHEREAS, the County and the Municipality find that it is to the mutual benefit of the citizens of both the Municipality and the County to enter into an agreement for mutual cooperation for maintenance, construction, and repair of certain streets within the limits of the Municipality and the responsibility of the Municipality, and the installation of tinhorns within the limits of the Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The County may, at their discretion, perform work to construct, improve, or repair certain roadways within the incorporated limits of the Municipality.
2. The Municipality's governing body must submit specific written requests to the County, titled regarding particularly described streets or portions of streets for which the Municipality is

City Attorney

COUNTY

APPROVED by the County this 21st day of March,
2022.

**BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA**

By *Erin Maughan*
Chairman

ATTEST:

D. B. Horton
County Clerk



By *Kevin Calvey*
Member

By *Carrie Blumett*
Member

APPROVED as to form and legality this 9 day of March, 2022.

[Signature]
Assistant District Attorney



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26th, 2022

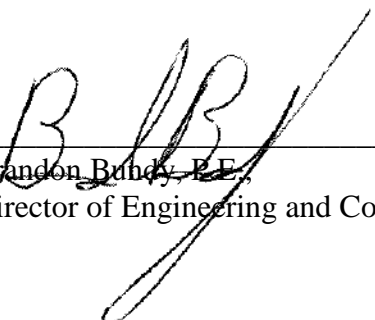
SUBJECT : Discussion and consideration, including any amendment thereto, of appointing Sara Bana as the City Council representative to serve on the ADA Transition Committee.

On August 11, 2015, the Midwest City Council voted to accept the Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan and an ADA Transition Plan Committee made up of five people who live and/or work in Midwest City as well as one Planning Commissioner and one City Councilperson. Each person serves a three year term. The ADA Transition Plan Committee typically meets every May and November with the next meeting scheduled 6:30 PM on May 2nd, 2022.

Outgoing Ward 5 City Council Representative Christine Price Allen faithfully served the ADA Transition Committee as the representative for City Council. She was recently reappointed to serve on the Committee with her term expiring October 19th, 2024. Sara Bana is the incoming Ward 5 City Council Representative. Councilperson Bana has expressed an interest in serving on the ADA Transition Committee. The reappointment would be for the term expiring, through October 19th, 2024.

Current members are as follows:

| | |
|-----------------------------------|--|
| VACANT (City Council) | Expires October 19 th , 2024 |
| Earl Foster | Expires October 19 th , 2024 |
| Dean Hinton (Planning Commission) | Expires October 19 th , 2024 |
| Max Wilson | Expires December 10 th , 2022 |
| Rick Wilson | Expires December 10 th , 2022 |
| Clint Reininger | Expires August 11 th , 2023 |
| John Reininger | Expires August 11 th , 2023 |



Brandon Bundy, P.E.,
Director of Engineering and Construction Services



City Manager's Office
Vaughn Sullivan,
Assistant City Manager
vsullivan@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1207 /Fax: 405-739-1208

MEMORANDUM

To: Honorable Mayor and City Council
From: Vaughn K. Sullivan, Assistant City Manager
Date: April 26, 2022

Subject: Discussion and consideration for adoption, including any amendments, for appointing Sandra Burkey to the Park and Recreation Board Committee for a 3 year term.

Sandra Burkey was recommended by councilmember Sean Reed for Ward 4. Ms. Brukey has agreed to serve on the Park and Recreation Board. Her term would commence on April 26, 2022 and end on April 22, 2025.

The Park and Recreation Board meets monthly and members serve 3-year terms.

Vaughn K. Sullivan
Assistant City Manager



Grants Management
100 N. Midwest Boulevard
Midwest City, OK 73110
405.739.1216

To: Honorable Mayor and Council

From: Terri Craft, Grants Manager

Date: April 26, 2022

Subject: Discussion and consideration for adoption, including any possible amendment to the appointment of Sarah Lingefelter, resident of Ward 6 to the Citizens' Advisory Committee on Housing and Community Development as the Mayor's Appointee for a four-year term ending 8/12/25.

Mayor Matthew Dukes has nominated Midwest City Citizen Sarah Lingefelter, residing at 10813 SE 3rd St. to fill the vacant seat as the Mayor's Appointee on the Citizens' Advisory Committee on Housing and Community Development.

The Citizens' Advisory Committee on Housing and Community Development meets on call 4 to 5 times a year. Members of the committee serve 4-year terms.

The Citizens' Advisory Committee on Housing and Community Development members are listed as follows:

Ward 1 - Mike Anderson, current term expires 8/12/25,
Ward 2, Tammy Pote, current term expires 8/12/23,
Ward 3, Greta Stewart, current term expires 8/12/25,
Ward 4, Scott Young, current term expires 8/12/23,
Ward 5, Kathy Gain, current term expires 8/12/25,
Ward 6, Elaine Winterink, current term expires 8/12/23,
Mayor's Appointee, Vacant.

Staff recommends approval.

Terri L. Craft
Grants Manager



Engineering and
Construction Services
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Patrick Menefee, P.E., City Engineer

DATE : April 26, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of (1) Re-appointing Nick Timme and Jamie Smith for two year terms; and (2) appointing Susan Gilchrist to a two-year term for the City of Midwest City Traffic and Safety Commission.

The terms of Nick Timme and Jamie Smith expired on March 8, 2022. They both wish to be considered for reappointment.

The previous representative from Ward 1, Sarah Lingenfelter, no longer lives in that neighborhood so Ward 1 Councilwoman Susan Eads has nominated Susan Gilchrist to fill the vacant position on the Traffic and Safety Commission Board.

In accordance with Section 2-94 of the Municipal Code, the members shall be appointed by the Mayor with the concurrence of the City Council.

The Traffic and Safety Commission meets the third Thursday of each month on call. Members of the Commission serve 2-year terms and are as follows:

| | | |
|---------------------------|------------|-------------------------|
| <i>Nick Timme (Chair)</i> | <i>W-2</i> | <i>Expired 3/8/22</i> |
| <i>Jamie Smith</i> | <i>W-2</i> | <i>Expired 3/8/22</i> |
| <i>Marcus Hays</i> | <i>W-5</i> | <i>Expires 8/23/22</i> |
| <i>Shane Barker</i> | <i>W-4</i> | <i>Expires 8/23/22</i> |
| <i>Kim Morphis</i> | <i>W-6</i> | <i>Expires 9/27/22</i> |
| <i>Ed Schratwieser</i> | <i>W-3</i> | <i>Expires 11/09/23</i> |
| <i>Vacant</i> | <i>W-1</i> | |

Patrick Menefee, P.E.,
City Engineer



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT

CURRENT PLANNING DIVISION
Vacant, Manager
COMPREHENSIVE PLANNING
Petya Stefanoff, Comprehensive Planner

Billy Harless, Community Development Director

TO : Honorable Mayor and City Council

FROM : Billy Harless, Director

DATE : April 26, 2022

SUBJECT : Discussion and consideration, including any amendment thereto, of reappointing Carolyn Burkes and Jess Huskey to the Parkland Review Committee for additional three year terms.

The Parkland Review Committee term of Carolyn Burkes ends on April 12, 2022. The term of Jess Huskey ends on March 8, 2022. Both wish to be considered for reappointment.

This committee was established in the City Charter and is an authorized decision-maker for the implementation of Section 38-51. - Parks and open space dedication. The members are appointed by various City Boards/Commissions with the exception of one Mayor Appointee that serves a three-year term. The current members are

Carolyn Burkes (Mayor's Appointment/3-year terms) term ends 04-12-22

Jess Huskey (Planning Commission Appointment) term ends 03-08-22

Suzi Byrne (W2) (Tree Board Appointment) term ends 05-27-23

Charlie Hartley (Builders' Board Appointment) term ends 1-10-23

Vacant (Park & Recreation Board Appointment)

Action is at the discretion of Mayor and Council.

Billy Harless, AICP
Community Development Director

BH:ta



Information Technology
 100 N. Midwest Boulevard
 Midwest City, OK 73110
 Office 405.739.1374
 Fax 405.869.8602

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Allen Stephenson, Information Technology Director

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary.

The following computer equipment and peripheral devices are obsolete, defective or have been replaced.

| CPU | | |
|--------------------|----------------------|----------------------|
| Inventory # | Manufacturer | Serial Number |
| CIS2538 | Dell Precision T3620 | 9791BT2 |
| CIS1826 | Optiplex 3020 | J7QX482 |
| MCT2378 | Dell Latitude 5414 | 7Q1WSG2 |
| CIS1830 | Dell Optiplex 3020 | J7RL482 |
| IT747 | Dell Optiplex 790 | HV99KS1 |
| CMO962 | Ipad1 | HW106C89A90 |
| PD1009 | Ipad2 | DLXH30B7DJHF |
| PD1011 | Ipad2 | DLXH30BSDJHF |
| PD1016 | Ipad3 | DLXHC8EWDNQT |
| Nhood1050 | Ipad4 | DMPL22H1F18P |
| Nhood1048 | Ipad4 | DMPL27M8F18P |
| Nhood1049 | Ipad4 | DMPL2DHRF18P |
| Nhood1051 | Ipad4 | DMPL2ETCF18P |
| Line1074 | Ipad Air | DLXN80F9F4YD |
| PWA2420 | Ipad Air | DMPW6BG3JF88 |
| N/A | Ipad | DLXGQ02QDJHF |
| N/A | Ipad | DMPJK9M0F18P |
| N/A | Ipad | DMPLWFN9F4YD |
| | iPad Air | DMPLVVXHF4YD |
| 995 | ipad | DLXFW9YZDJHG |



Information Technology
 100 N. Midwest Boulevard
 Midwest City, OK 73110
 Office 405.739.1374
 Fax 405.869.8602

| | | |
|----------------------|---------------------------------------|----------------------|
| iPad# 60 1017 | iPad | DR5HD433DJHF |
| 1020 | iPad | DR5HD460DJHF |
| 1093 | iPad | DMPN7MFRF4YD |
| 1010 | iPad | DLXH30B6DJHF |
| 978 | iPad | DLXFM3B7DJHG |
| 977 | iPad | DLXFM34KDJHG |
| CIS1828 | Optiplex 3020 | J7QW482 |
| HR746 | Optiplex 390 | 68R0LS1 |
| ECC1021 | Optiplex EX2 | GQTWB42 |
| ECC1022 | Optiplex EX2 | GQVQB42 |
| ECC1023 | Optiplex EX2 | GQVPB42 |
| ECC1024 | Optiplex EX2 | GQTVB42 |
| ECC1025 | Optiplex EX2 | GQVRB42 |
| | | |
| MISCELLANEOUS | | |
| Quantity | Hardware Type | Serial Number |
| 1 | Sierra Wireless 3G Laptopconnect | X291047003511 |
| 1 | iPad - Code | GCTVX1ATHLJJ |
| 1 | iPad - Code | GCTVX9TPHLJJ |
| 2 | iPad screenprotectors | |
| 2 | Apple TV | |
| 1 | Barcode Scanner | |
| 1 | 97 Wh Dell Battery | |
| 1 | Arris Touchstone Cable Modem | 592431-004 |
| 1 | Cisco SG350-52P Switch | DN223403LP |
| 1 | Box of Server equipment | |
| 1 | Box of miscellaneous cables | |
| 10 | iPad Cases | |
| 1 | WLAN Controller | |
| 1 | Bluetooth Keyboard | |
| 11 | Dell Monitors | |
| 1 | HP Laserjet P1606dn | VNB3G82708 |
| 1 | Zetron Integrator RD | SN069461 |
| 1 | Zetron Integrator RD | SN069459 |
| 2 | Zetron 4000 Console Card Cage | |
| 2 | Zetron 4000 Power Supply 4048 | |
| 2 | Zetron 4000 Traffic Card 950- 9692 | |
| 5 | Zetron 4000 Console Card 950- | |



Information Technology
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1374
Fax 405.869.8602

| | | |
|----|-----------------------------------|--|
| | 9695 | |
| 1 | Zetron 4k Patch Card 950-0203 | |
| 12 | Zetron 4000 Interface 950-9818 | |
| 5 | Zetron 4000 Console Int. 950-0521 | |
| 10 | Zetron 4K THRI Interface | |
| 2 | Zetron 4000 Console Card Cage | |
| 2 | Zetron 4000 Power Supply 4048 | |
| 2 | Zetron 4000 Traffic Card 950-9692 | |
| 5 | Zetron 4000 Console Card 950-9695 | |
| 1 | Zetron 4k Patch Card 950-0203 | |
| 12 | Zetron 4000 Interface 950-9818 | |
| 5 | Zetron 4000 Console Int. 950-0521 | |
| 10 | Zetron 4K THRI Interface | |



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

TO: Honorable Mayor and Council

FROM: Tim Lyon, Assistant City Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration including any possible amendment of, declaring city vehicle unit 06-01-38, a 2009 Chevrolet Impala, VIN number 2G1WB57K391111550, total loss value is \$6,250 minus our \$1,000 deductible for a total of \$5,450.00 (includes a \$200 tow fee) surplus to OMAG.

The 2009 Chevrolet Impala identified above was involved in an at-fault accident. OMAG Insurance is the liability carrier for the City and has included salvage value as a part of the property settlement.

Staff recommends this item be declared surplus and be disposed of for salvage value.

Regards,

Tim L. Lyon

Tim Lyon
City Manager



Public Works Administration
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110
Public Works Director
pstreets@midwestcityok.org
(405) 739-1061
www.midwestcityok.org

Memorandum

To: Honorable Mayor and City Council

From: R. Paul Streets, Public Works Director

Date: April 26, 2022

Subject: Discussion and consideration for adoption, including any possible amendment of declaring the following items from Street Department as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary.

The Street Department respectfully request that the Council declare as surplus the various equipment, materials and office furnishings as listed. All items have been replaced, removed from service, and has no other operational value or application.

| DESCRIPTION | EQUIPMENT NUMBER | SERIAL NUMBER |
|------------------------|-------------------------|----------------------|
| Stihl Back Pack Blower | 09-07-24 | 502599644 |
| Stihl Back Pack Blower | 09-07-31 | 521585067 |
| Stihl Back Pack Blower | 09-07-122 | 298656783 |
| Stihl Back Pack Blower | 09-07-123 | 298217122 |
| Stihl Hand Held Blower | 09-07-38 | 501696121 |
| Stihl Weedeater | 09-07-133 | 507548037 |
| Stihl Weedeater | 09-07-101 | 526818408 |
| Stihl Edger | 09-07-103 | 527958828 |
| Stihl Weedeater | 09-07-126 | |
| Stihl Weedeater | 09-07-89 | |
| Stihl Weedeater | 09-07-143 | 511739545 |
| Stihl Back Pack Blower | 09-07-20 | |
| Stihl Back Pack Blower | 09-07-21 | |
| Stihl Back Pack Blower | 09-07-32 | |
| Stihl Edger | 09-07-16 | 234135081 |
| Stihl Edger | 09-07-108 | |
| Stihl Edger | 09-07-127 | |

Respectfully,

R. Paul Streets
Public Works Director



Emergency Management
100 N. Midwest Blvd.
Midwest City, OK 73110
405.739.1386

To: Honorable Mayor and Council

From: Debra Wagner, Emergency Manager

Date: April 26, 2022

Subject: Discussion and consideration, including any amendment thereto, of declaring two office chairs, a filing cabinet, and a rolling cart, as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary.

This agenda item will declare the items listed above, as surplus. These items are no longer useable or serviceable.

A handwritten signature in black ink that reads "Debra Wagner".

Debra Wagner
Emergency Manager



DISCUSSION ITEMS





The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT

CURRENT PLANNING DIVISION
Michael Pugh, Associate Current Planner
COMPREHENSIVE PLANNING
Petya Stefanoff, Comprehensive Planner

Billy Harless, Community Development Director

To: Honorable Mayor and City Council
From: Billy Harless, Community Development Director
Date: April 26th, 2022

Subject: (PC – 2107) Public hearing with discussion and consideration for adoption, including any possible amendment of a resolution for a Special Use Permit to allow the use of Administrative and Professional Offices, Retail Sales and Services: General, and Medical Services: General in the Hospitality District, for the property described as a part of the NW/4 of Section 9, T-11-N, R-2-W, located at 1732 South Sooner Road.

Executive Summary: The area of request is located within the Hospitality (HOS) district that was established with the adoption of the 2010 Zoning Ordinance and Map. The applicant would like to build one building on this lot for a doctor's office and the sale of associated medical services. The applicant has requested the additional uses of Administrative and Professional Offices, Retail Sales and Services: General, but does not have plans at this time to utilize them. These uses are allowed in the Hospitality District with a Special Use Permit. A site plan has been provided and is included with the agenda



item. If approved, all construction must meet the requirements of the Zoning Ordinance for the HOS district. Planning Commission recommended approval of this item at the April 5th Meeting. Action is at the discretion of City Council.

Dates of Hearings:
City Council – April 26th, 2022

Council Ward: 1st, Susan Eads

Owner: Kiran Patel,
Gopuram Taste of India

Applicant: Mark Zelnik

Proposed Use: Medical office

Size

The area of the request has a frontage of approximately 100’ along South Sooner Road and a depth of approximately 398’ containing an area of .91 acres, more or less.

Development Proposed by the Comprehensive Plan:

Area of Request – Special Planning Area/Commercial
North, East, and South – Special Planning Area/Commercial
West – Del City

Zoning Districts:

Area of Request – Hospitality District
North and East – Hospitality District
South — Hospitality District with an SUP for office, medical, and retail
West – Del City

Land Use:

Area of Request – Industrial Warehouse building not in use
North - Office
East – Sheraton and Reed Center
South – Vacant, La Quinta, and Casey’s
West – Del City

Comprehensive Plan Citation:

Special Planning Areas

Special Planning Areas (SPAs) indicated areas where special planning considerations should be given due to an area’s unique characteristics or circumstances. The primary reason for establishing SPAs is to promote quality redevelopment and support existing development. These areas have a substantial change or experiencing redevelopment or have experienced redevelopment in recent years. As a general guide, future land uses have been indicated within the SPAs on the *Future Land Use Plan Map*. SPAs are shown on the *Future Land Use Plan Map* as an overlay, which has underlying land uses.

The City should consider incentives to encourage quality redevelopment within these areas. SPAs are focal points of the community. The image they portray is important to the overall image of the City. If redevelopment occurs, it should be compatible with the surrounding areas. Issues to consider would be how redevelopment influences existing single family housing. Also, how can redevelopment be designed to improve these areas.

Commercial Land Uses

Areas designated for commercial land use are intended for a variety of commercial uses and establishments with outside storage, display and sales. Examples of such uses include automobile-related services, manufactured home sales, self-storage units, welding shops and pawn shops. Commercial uses often locate along major thoroughfares not because they need the visibility, as retail uses generally do, but because they need the accessibility. The challenge lies in the fact that commercial uses often have a greater need for the outside storage areas and these areas tend to lessen the visual quality of major thoroughfares.

Municipal Code Citation:

The HOS, Hospitality District, is intended to provide a dynamic environment centered on tourist activities such as conferences, events and meetings. The district will provide uses compatible with the tourism industry, such as hotels and restaurants.

7.6.3 Criteria for Special Use Permit Approval

(A) Special use permit criteria

The City Council shall use the following criteria to evaluate a special use permit:

- 1) Whether the proposed use shall be in harmony with the policies of the comprehensive plan.
- 2) Whether the proposed use shall be in harmony with the general purpose and intent of the applicable zoning district regulations.
- 3) Whether the proposed use shall not adversely affect the use of neighboring properties.
- 4) Whether the proposed use shall not generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood.
- 5) Whether utility, drainage, parking, loading, signs, lighting access and other necessary public facilities to serve the proposed use shall meet the adopted codes of the city.

History

1. 1976 — Current building on the lot was built
2. The property was zoned HOS with the adoption of the 2010 Zoning Map.
3. Planning Commission recommended approval of this item at the April 5th, 2022 meeting.

Staff Comments

Engineering Division:

Note: No engineering improvements are required with this application.

Section 1. Water Supply and Distribution

A twelve (12) inch public water main is located along the east side of S Sooner Rd. Any future building will have to connect to City water which exists across the frontage of subject lot, therefore water line improvements are not required as outlined in Municipal Code 43-32.

Section 2. Sanitary Sewerage Collection and Disposal

An eight (8) inch public sewer main is located on the east side of the subject lot. The public sewer main is accessible and any future building will have to connect to the City sewer main, sewer line improvements are not required as outlined in Municipal Code 43-109.

Section 3. Streets and Sidewalks

Access to the area of request exists off S Sooner Rd. S Sooner Rd is classified as a Primary Arterial in the 2008 Comprehensive Plan. Sidewalks currently exist along the frontage and will need to remain ADA compliant with any modifications to site.

Section 4. Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is developed with houses already established. The area of request is shown to be in an “Area of Minimal Flood Hazard” meaning no floodplain on Flood Insurance Rate map (FIRM) number 40109C0310H, dated December 18th, 2009. Drainage and detention improvements are not required with this application but detention will be required with any building permit.

Section 5. Easements and Right-of-Way

No further easements or right of way would be required with this application.

Fire Marshal’s Comments

The property is required to meet and maintain the requirements of the Midwest City Ordinance Section 15.

Planning Division

The applicant met with staff in February of 2022 to request the additional uses of Administrative and Professional Office, Retail Sales and Services: General, and Medical Services: General within the Hospitality District.

The proposed building will be required to meet the zoning requirements for the HOS District in place at the time of building permit with regards to exterior materials, setbacks, parking, landscaping, dumpster enclosure, and building coverage.

The property currently has sidewalk across the entire frontage. Proposed sidewalk alterations must meet Midwest City and ADA standards. No half street improvements are required with this application.

If approved, the Special Use Permit will expire in twelve (12) months if the uses are not established with a Certificate of Occupancy,

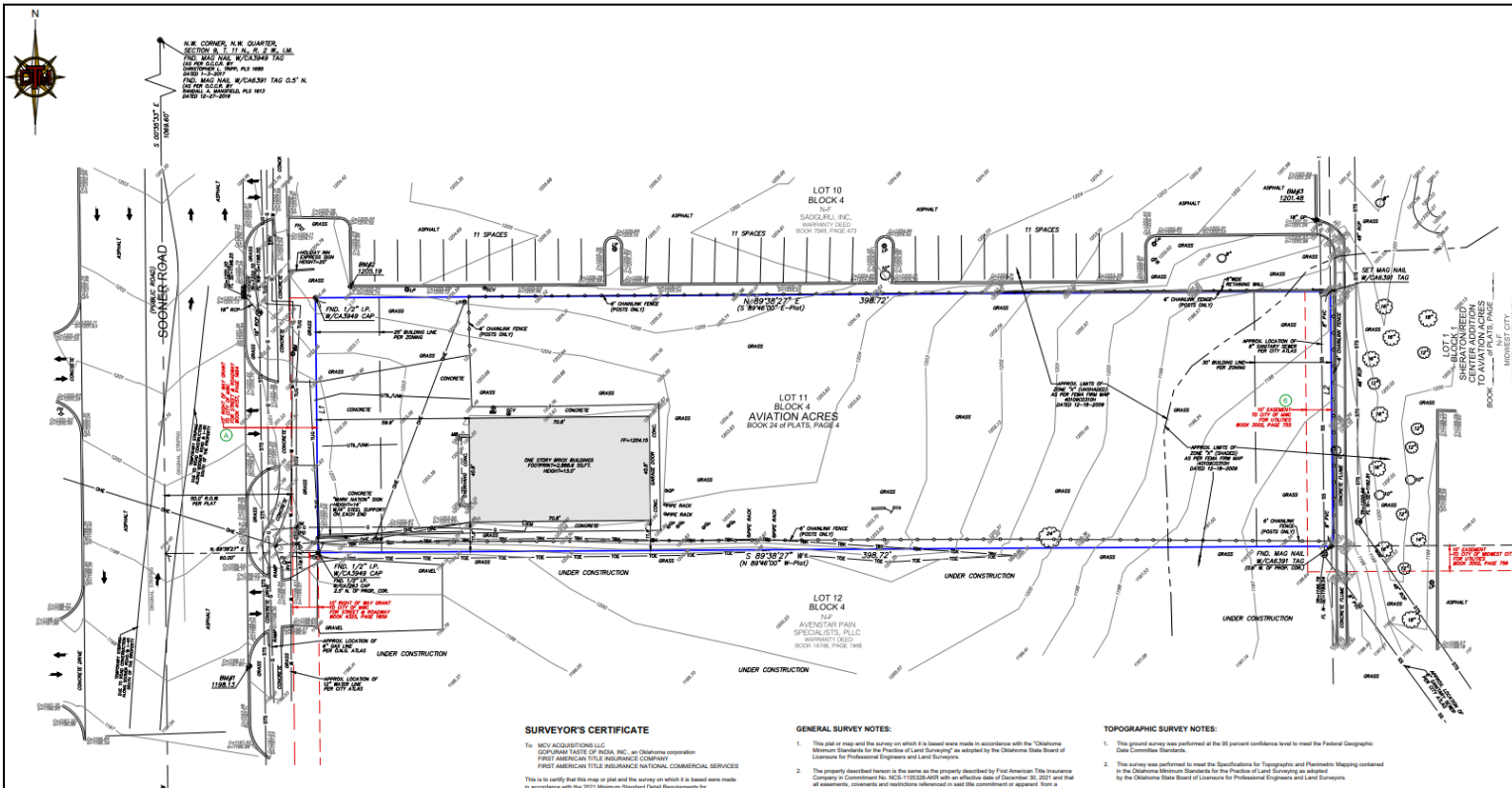
Action is at the discretion of the Planning Commission and City Council.

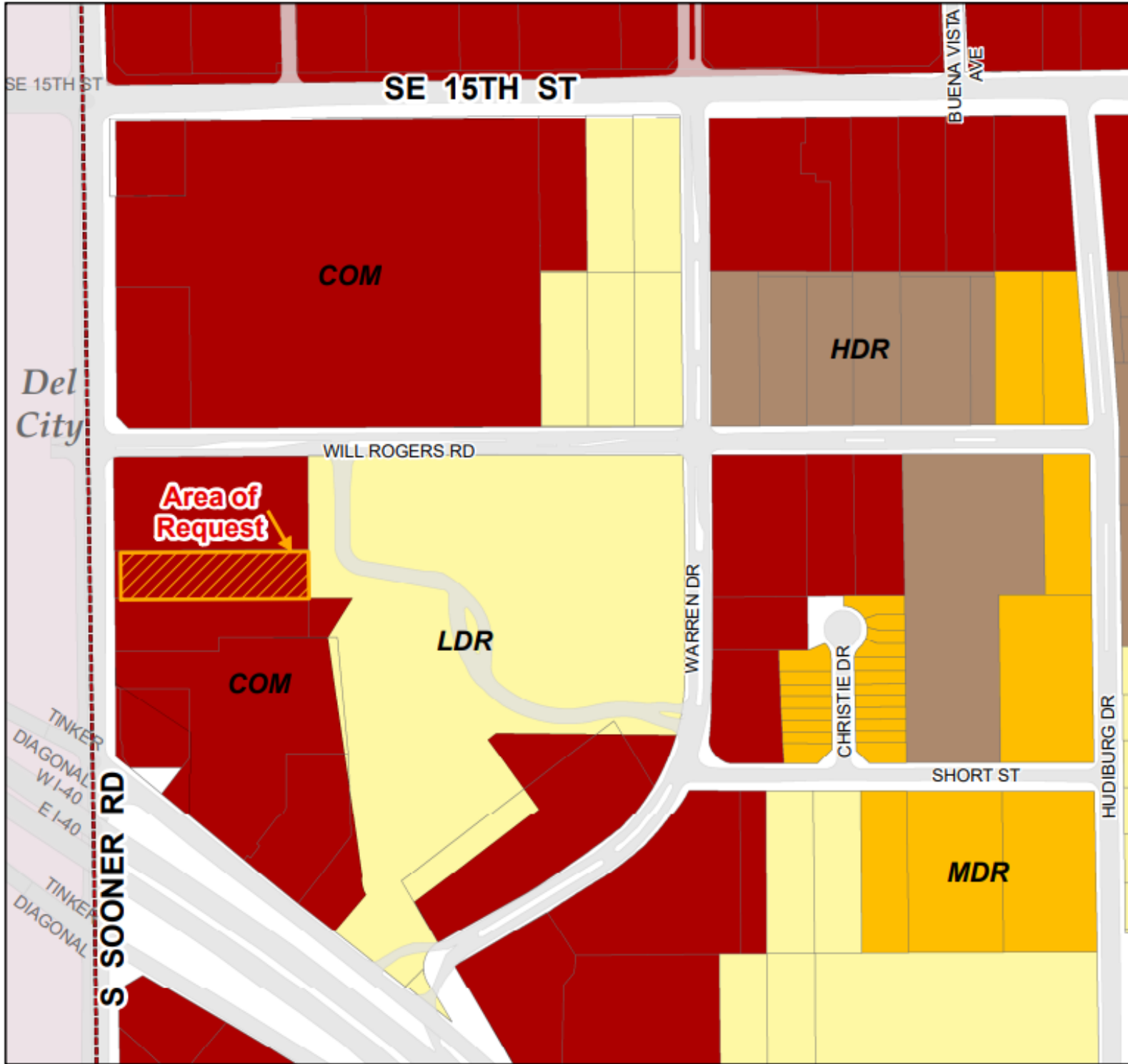
Action Required: Approve or reject the resolution for a Special Use Permit for the property as noted herein, subject to the staff comments and recommendations as found in the April 5th, 2022 agenda packet and made a part of PC-2107 file.

Billy Harless
Community Development Director

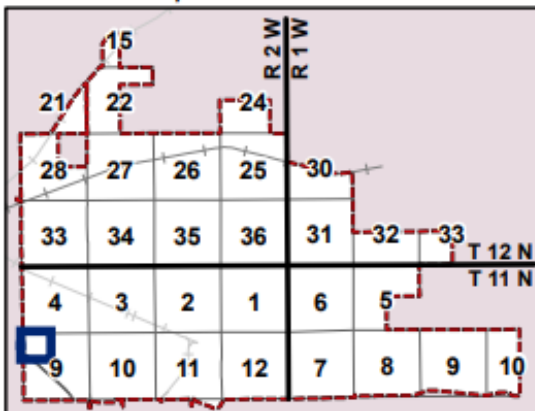
MP

Site Plan submitted by applicant:





Locator Map



Future Land Use Legend

- Single-Family Detached Residential
- Medium Density Residential
- High Density Residential
- Manufactured Home
- Public/Semi-Public
- Parks/Open Space
- Office/Retail
- Commercial
- Industrial
- Town Center

**FUTURE LAND USE
MAP FOR
PC-2107**

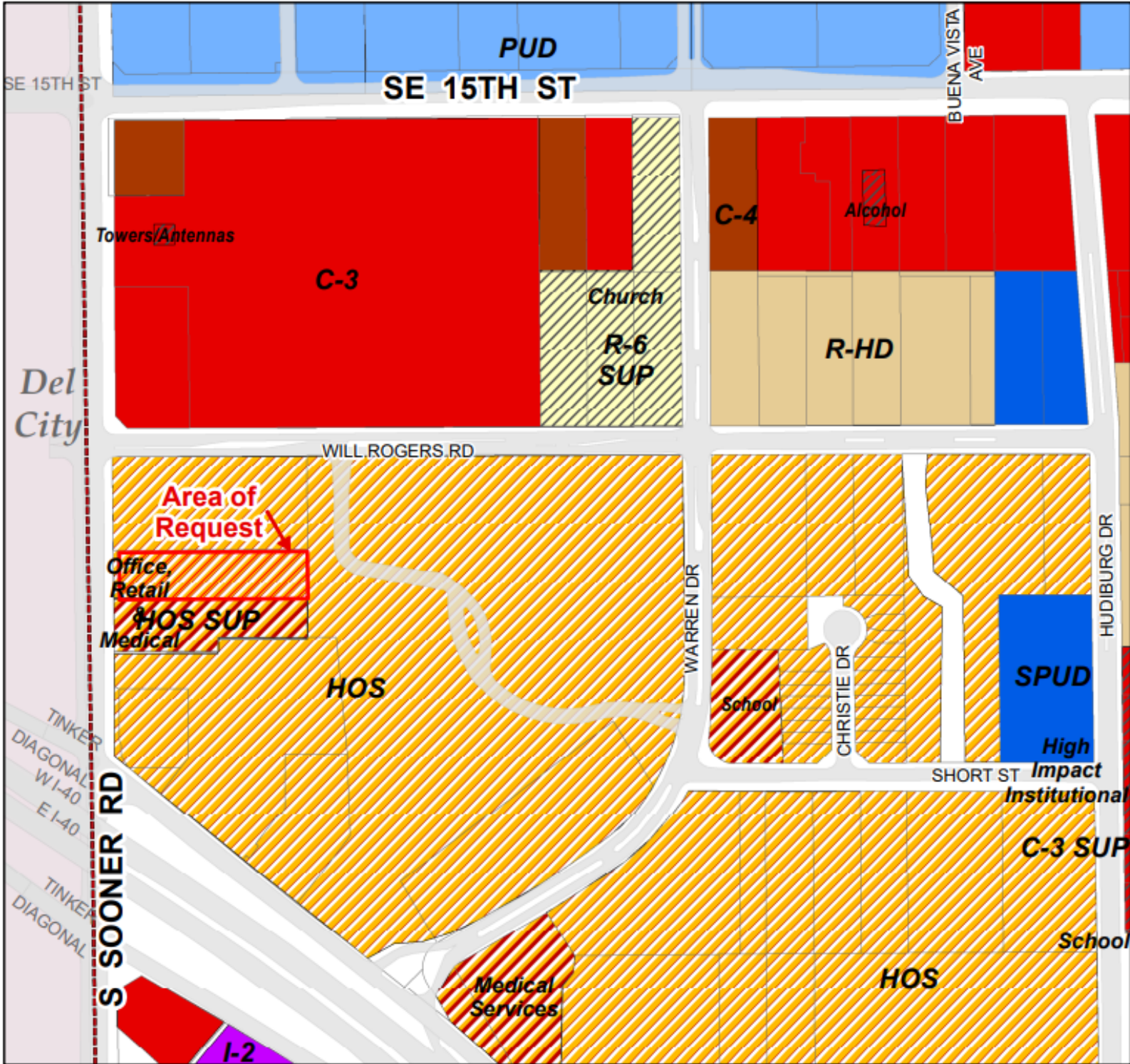
(NW/4, Sec. 9, T11N, R2W)



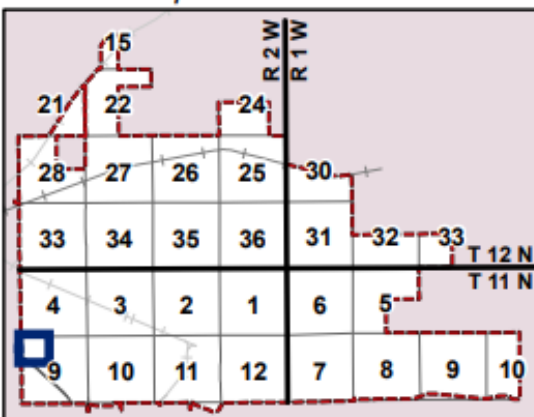
0 300 600 Feet

1 inch = 300 feet

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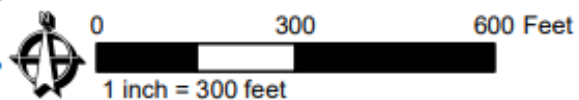
Locator Map



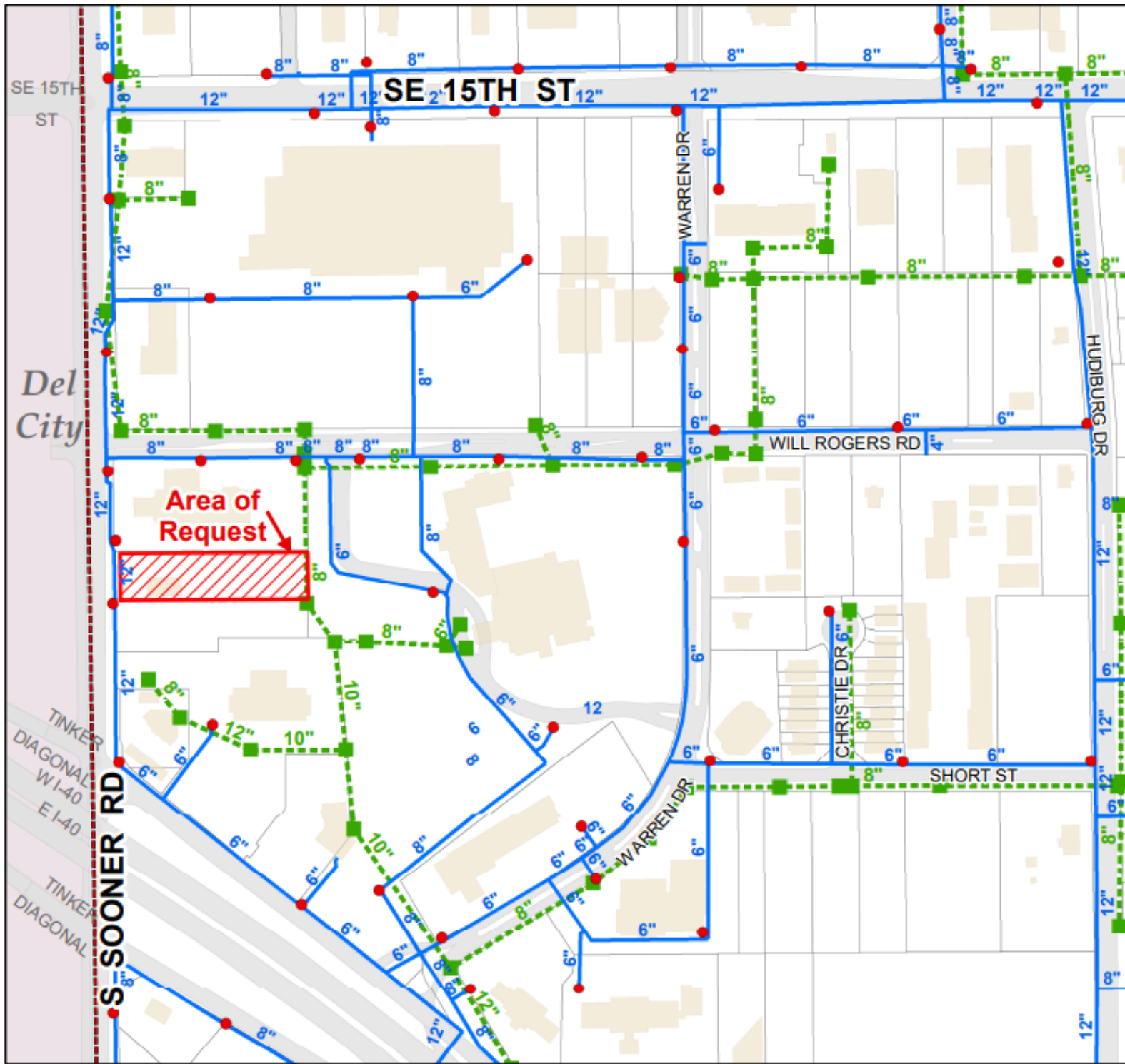
Current Zoning Legend

| | | |
|---------|---------|----------|
| A-1 | I-2 SUP | R-35 |
| A-1 SUP | I-3 | R-2F |
| C-1 | O-1 | R-MD |
| C-1 SUP | O-1 SUP | R-MD SUP |
| C-2 | O-2 | R-HD |
| C-2 SUP | O-2 SUP | R-HD SUP |
| C-3 | R-6 | R-MH-1 |
| C-3 SUP | R-6 SUP | R-MH-2 |
| C-4 | R-8 | PUD |
| C-4 SUP | R-10 | SPUD |
| I-1 | R-22 | HOS |
| I-2 | | HOS SUP |

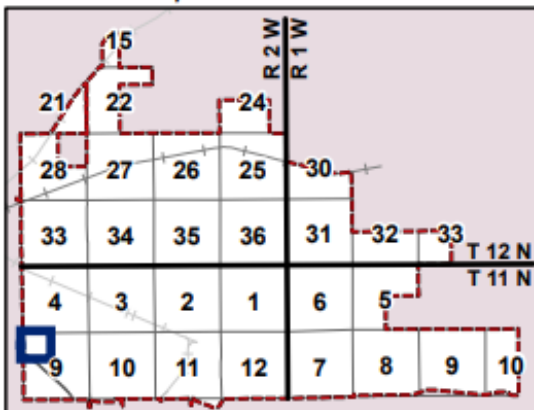
ZONING MAP FOR PC-2107 (NW/4, Sec. 9, T11N, R2W)



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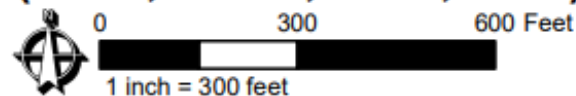
Locator Map



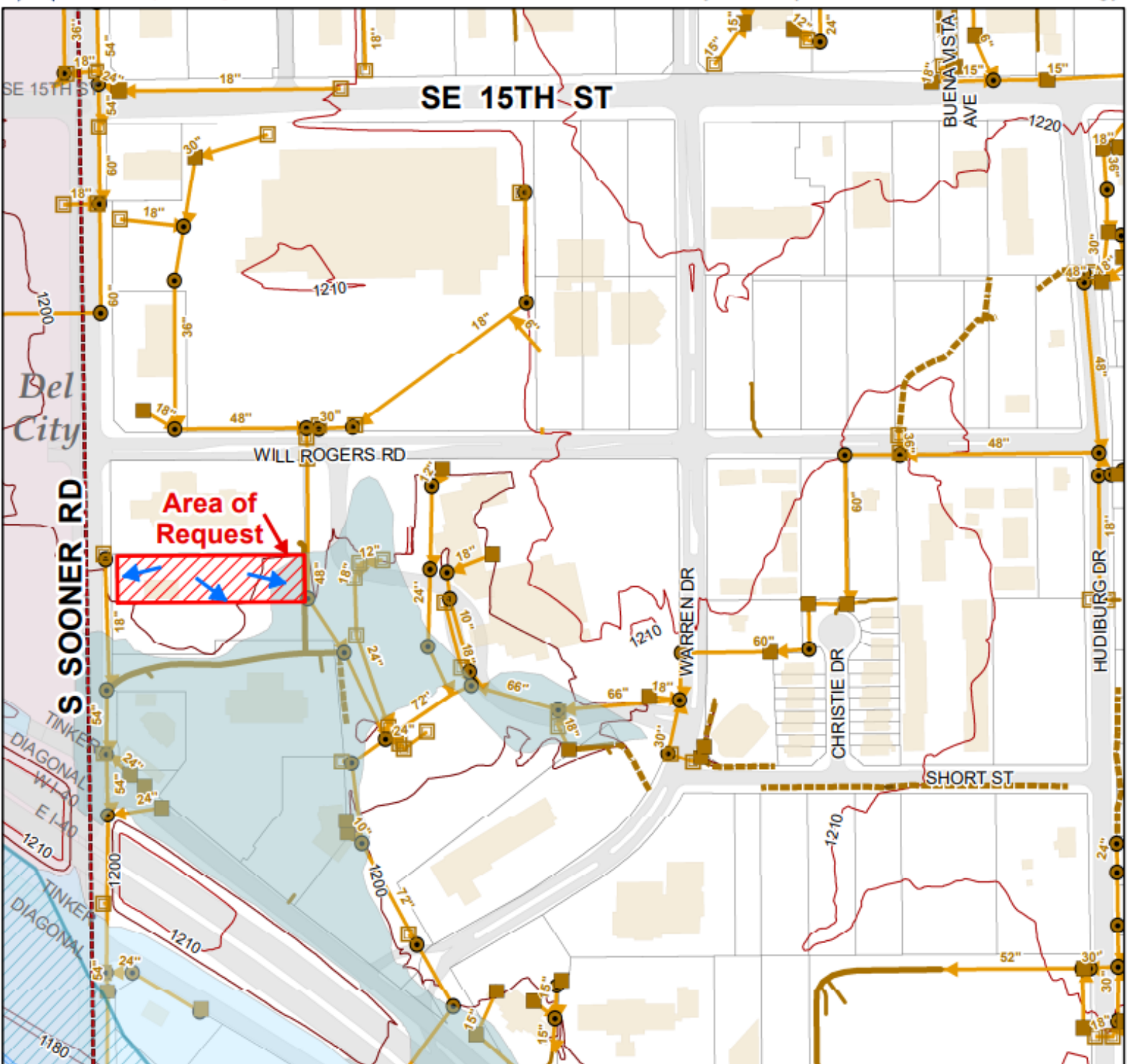
Water/Sewer Legend

- Fire Hydrants
- Water Lines
 - Distribution
 - Well
 - OKC Cross Country
 - Sooner Utilities
 - Thunderbird
 - Unknown
- Sewer Manholes
- Sewer Lines

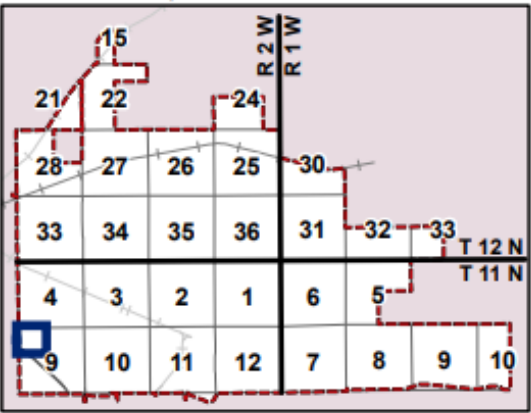
**WATER/SEWER LINE
LOCATION MAP FOR
PC-2107
(NW/4, Sec. 9, T11N, R2W)**



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Locator Map



- Drainage Legend**
- Curb Inlets
 - Inlets
 - Junction Box
 - Culverts
 - Flumes
 - Developed Channels
 - Trickle Channels
 - Undeveloped Channels
 - Storm Lines
 - Creeks
- ELEVATION**
- 1166-1204 ft
 - 1204-1228 ft
 - 1228-1250 ft
 - 1250-1278 ft
 - 1278-1324 ft

- 2009 FEMA Floodplains**
- 500-yr floodplain
 - 100-yr floodplain
- 2009 FEMA Floodway**
- FLOODWAY

**DRAINAGE
LOCATION MAP FOR
PC-2107
(NW/4, Sec. 9, T11N, R2W)**

0 300 600 Feet

1 inch = 300 feet

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2 **RESOLUTION NO. 2022-_____**

3 **A RESOLUTION APPROVING A SPECIAL USE PERMIT TO ALLOW THE USE OF**
4 **ADMINISTRATIVE AND PROFESSIONAL OFFICES, RETAIL SALES AND SER-**
5 **VICES: GENERAL AND MEDICAL SERVICES: GENERAL PERMITTED AND DI-**
6 **RECTING AMENDMENT OF THE OFFICIAL ZONING DISTRICT MAP TO RE-**
7 **LECT THE RECLASSIFICATION OF THE PROPERTY’S ZONING DISTRICT; AND**
8 **PROVIDING FOR REPEALER AND SEVERABILITY**

9 **WHEREAS**, the Zoning Map of Midwest City, Oklahoma, 2010, shows the following described
10 property with a classification of **HOS, Hospitality**:

11 A part of the Northwest Quarter (NW/4) of Section Nine (9), Township Eleven (11)
12 North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, being
13 more particularly described as follows:

14 Aviation Acres Subdivision Block 004 Lot 000 & Eastern 398.72 feet of Lot 11

15 **WHEREAS**, it is the desire of the Midwest City Council to grant a Special Use
16 Permit for said property.

17 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MID-**
18 **WEST CITY, OKLAHOMA COUNTY, STATE OF OKLAHOMA:**

19 That the above described property located in Midwest City, Oklahoma be and is
20 hereby granted a Special Use Permit to allow the use of allow the use of **Administrative**
21 **and Professional Offices, Retail Sales and Services: General, and Medical Services:**
22 **General in the Hospitality District.**

23 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Okla-
24 homa, on the _____ day of _____, 2022.

25 THE CITY OF MIDWEST CITY, OKLA-
26 HOMA

27 _____
28 MATTHEW D. DUKES II, Mayor

29 ATTEST:

30 _____
31 SARA HANCOCK, City Clerk

32 **APPROVED** as to form and legality this _____ day of _____, 2022.

33 _____
34 DONALD MAISCH, City Attorney



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT

CURRENT PLANNING DIVISION
Michael Pugh, Associate Current
Planner
COMPREHENSIVE PLANNING
Petya Stefanoff, Comprehensive
Planner

Billy Harless, Community Development Director

To: Honorable Mayor & City Council

From: Billy Harless, Community Development Director

Date: April 26th, 2022

Subject: (PC – 2108) Public hearing with discussion and consideration of approval of a resolution for a Special Use Permit (SUP) to allow the use of communication services in the I-2, Moderate Industrial District for the property described as a part of the NE 1/4 of section 11 T-11-N, R-2-W, located at 8730 SE 15th Street.

Executive Summary: This is a request for a Special Use Permit to allow for the placement of a 100' monopole cell tower. The applicant, Steve Ward, is applying for the Special Use Permit on behalf of Harmoni Towers for the use and benefit of AT&T. Staff received an email from Tinker Planning Staff on March 30th, 2022 stating that this location is not in approach departure paths and would not interfere with their operations. Tinker Planning Staff did request that the pole be lighted so that will be incorporated into staff comments. If approved, the base of the tower would be locked to the public. Staff has received an objection from SBA Communications regarding this application. Staff was not aware of the objection before presenting the matter to Planning Commission, so the objection was not factored into their recommendation.

Dates of Hearing: City Council – April 26th, 2022

Council Ward: 2nd, Pat Byrne

Owner: City of Midwest City

Applicant: AT&T

Representative: Steve Ward

Proposed Use: site for the placement of a 100' cell tower and associated equipment buildings

Size:

The pad site for the proposed cell tower is 50 X 50 with a 12' wide access drive from Jim White Drive to the pad site.

Development Proposed by Comprehensive Plan:

Area of Request – Public/Semi-Public

East — OR, Office/Retail

South — Industrial, Public/Semi-Public, and Commercial

West — Commercial
North — Parks/Open Space

Zoning Districts:

Area of Request – I-2, Moderate Industrial
North – R-6, Single Family Detached Residential
East –PUD, Planned Unit Development
South – PUD, Planned Unit Development and I-2, Moderate Industrial District
West – C-3, Community Commercial District



Land Use:

Area of Request – Vacant
North –Community Park
East – Vacant, Commercial businesses
South – Vacant
West – Public Works Administration

Municipal Code Citation:

2.23. - I-2, Moderate Industrial District

2.23.1. General Description. This industrial district is intended primarily for the conduct of light manufacturing, assembling, and fabrication, and for warehousing, wholesale, and service uses which may generate relatively low levels of noise, odor, smoke, dust, or intense light.

Industrial uses permitted may require proper accessibility to air, rail, or street transportation routes, but do not depend heavily on frequent personal visits of customers or clients.

Provision is also made for outdoor operations and storage.

7.6 Special Use Permit

7.6.1 General Description and Authorization

The uses listed under the various districts as special use permits are so classified because they more intensely dominate the area in which they are located than do other uses permitted in the district.

A. Consideration for compatibility

With consideration given to setting, physical features, compatibility with surrounding land uses, traffic and aesthetics, certain uses may locate in an area where they will be compatible with existing or planned land uses.

B. Review and approval

The Planning Commission shall review each case on its own merit, apply the criteria established herein and recommended either approval or denial of the special use permit to the City Council. Following the Planning Commission's recommendation, the City Council shall review each case on its own merit, apply the criteria established herein, and, if appropriate, authorize said use by granting a special use permit.

C. Use identified by individual zoning district

If a special use permit is granted it shall be for all the uses permitted in the specified districted plus the special use permit requested.

History:

1. Public Works has been at this location since 1970.
2. This area has been zoned I-2, Moderate Industrial since the adoption of the 2010 Zoning Ordinance.
3. Planning Commission recommended approval of this item at the April 5th, 2022 meeting on the condition that staff comments be incorporated into the final design.

Staff Comments:

Engineering Comments:

Note: No engineering improvements are required with this application.

Section 1. Water Supply and Distribution

A twelve (12) inch public water main is located on the north side of SE 15th Street, therefore water line improvements are not required as outlined in Municipal Code 43-32.

Section 2. Sanitary Sewerage Collection and Disposal

An eight (8) inch public sanitary sewer is located south of SE 15th Street, therefore sewer line improvements are not required as outlined in Municipal Code 43-109.

Section 3. Streets and Sidewalks

Access to the area of request is available off Jim White Drive.

Section 4. Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is located in the 100 year flood plain.

A floodplain permit application has already been submitted, has been approved, and is on file. The applicant must follow the current floodplain permit elevation requirements. No further floodplain permitting is required as part of this application. Drainage and detention improvements are not required with this application.

Section 5. Easements and Right-of-Way

No further easements or right of way would be required with this application.

Plan Comments:

The criteria for special use permit approval is outlined in Section 7.6.3. of the Midwest City Zoning Ordinance and listed below.

7.6.3 Criteria for Special Use Permit Approval

A. Special use permit criteria

The Planning Commission and City Council shall use the following criteria to evaluate a special use permit:

- (1) Whether the proposed use shall be in harmony with the policies of the Comprehensive Plan.
- (2) Whether the proposed use shall be in harmony with the general purpose and intent of the applicable zoning district regulations.
- (3) Whether the proposed use shall not adversely affect the use of neighboring properties.
- (4) Whether the proposed use shall not generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood.
- (5) Whether utility, drainage, parking, loading, signs, lighting access and other necessary public facilities to serve the proposed use shall meet the adopted codes of the city.

B. Specific conditions

The City Council may impose specific conditions regarding location, design, operation and screening to assure safety, to prevent a nuisance and to control the noxious effects of excessive sound, light, odor, dust or similar conditions.

Regarding the Comprehensive Plan, the only reference to telecommunications and broadcasting towers is in Chapter 1, Baseline Analysis. This section indicates that telecommunications and broadcasting towers are commercial uses.

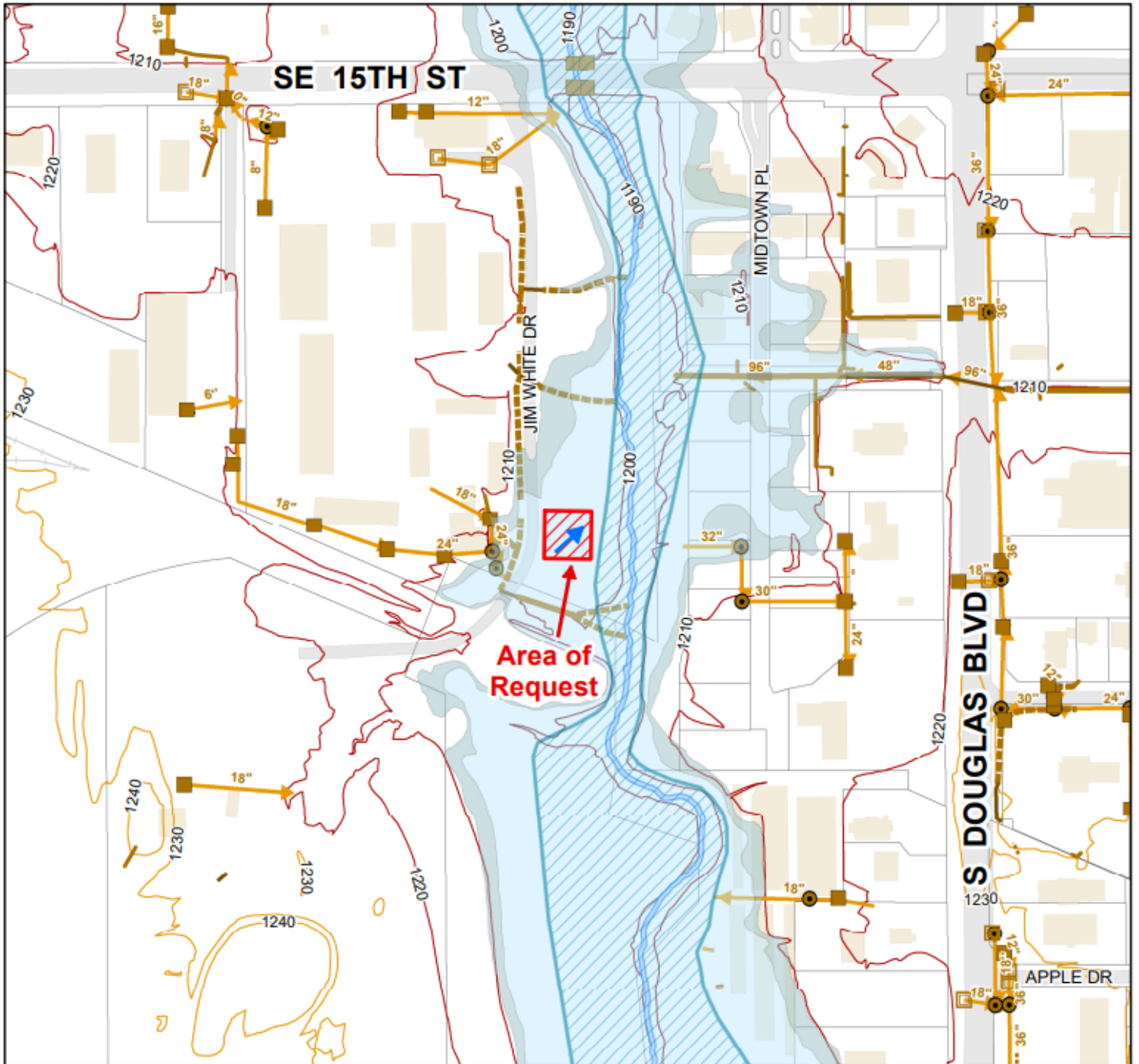
With regard to the Zoning Ordinance, the use of Communication Services:
Tower/Antennas require a Special Use Permit in all zoning districts within Midwest City.

There are currently cell towers in a variety of zoning districts within Midwest City including commercial and residential.

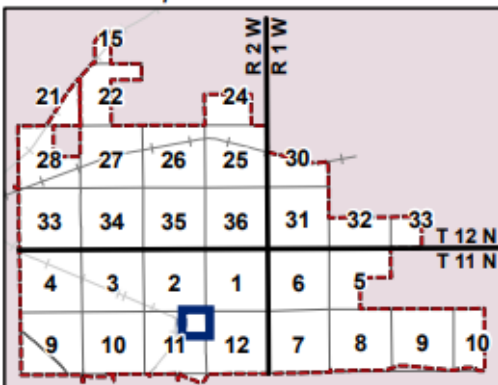
As of writing this, staff has received no calls or letters indicating disapproval of the proposed SUP.

Action Required: Approve or reject the resolution for a Special Use Permit to allow the use of a cell tower for the property noted in this report and subject to staff's comments as found in the April 5th, 2022 agenda packet, and as noted in PC – 2108 file.

Billy Harless, AICP
Community Development Director
MP



Locator Map

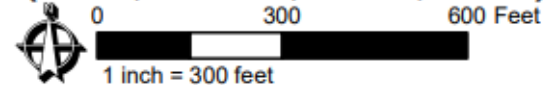


- Drainage Legend**
- Curb Inlets
 - Inlets
 - Junction Box
 - Culverts
 - Flumes
 - Developed Channels
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 - Creeks
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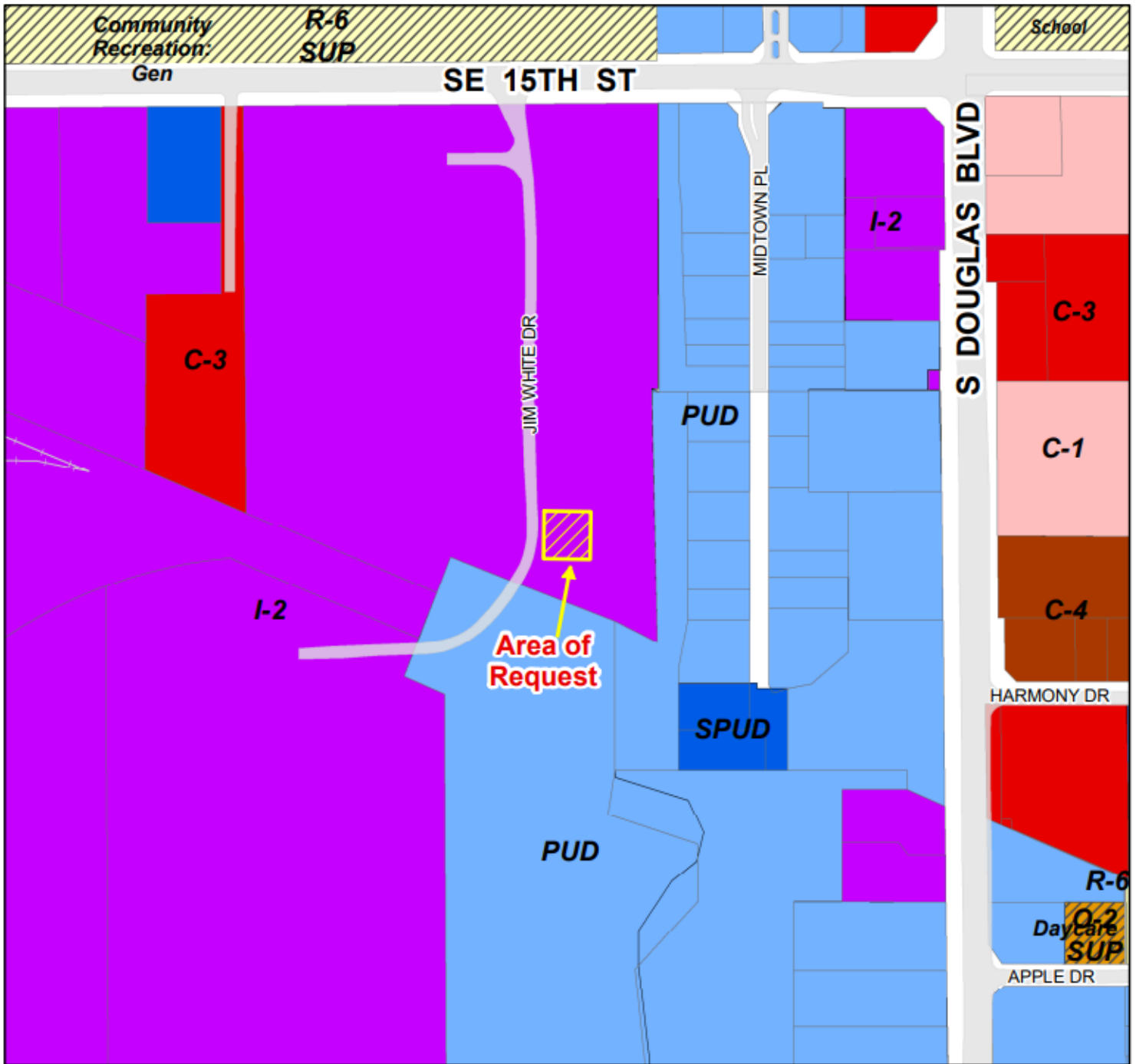
2009 FEMA Floodplains

- 500-yr floodplain
- 100-yr floodplain
- 2009 FEMA Floodway

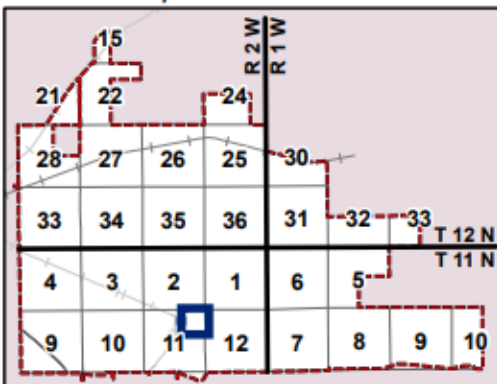
DRAINAGE LOCATION MAP FOR PC-2108 (NE/4, Sec.11, T11N, R2W)



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Locator Map

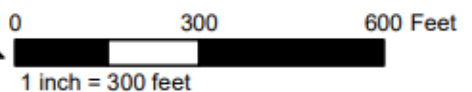


Current Zoning Legend

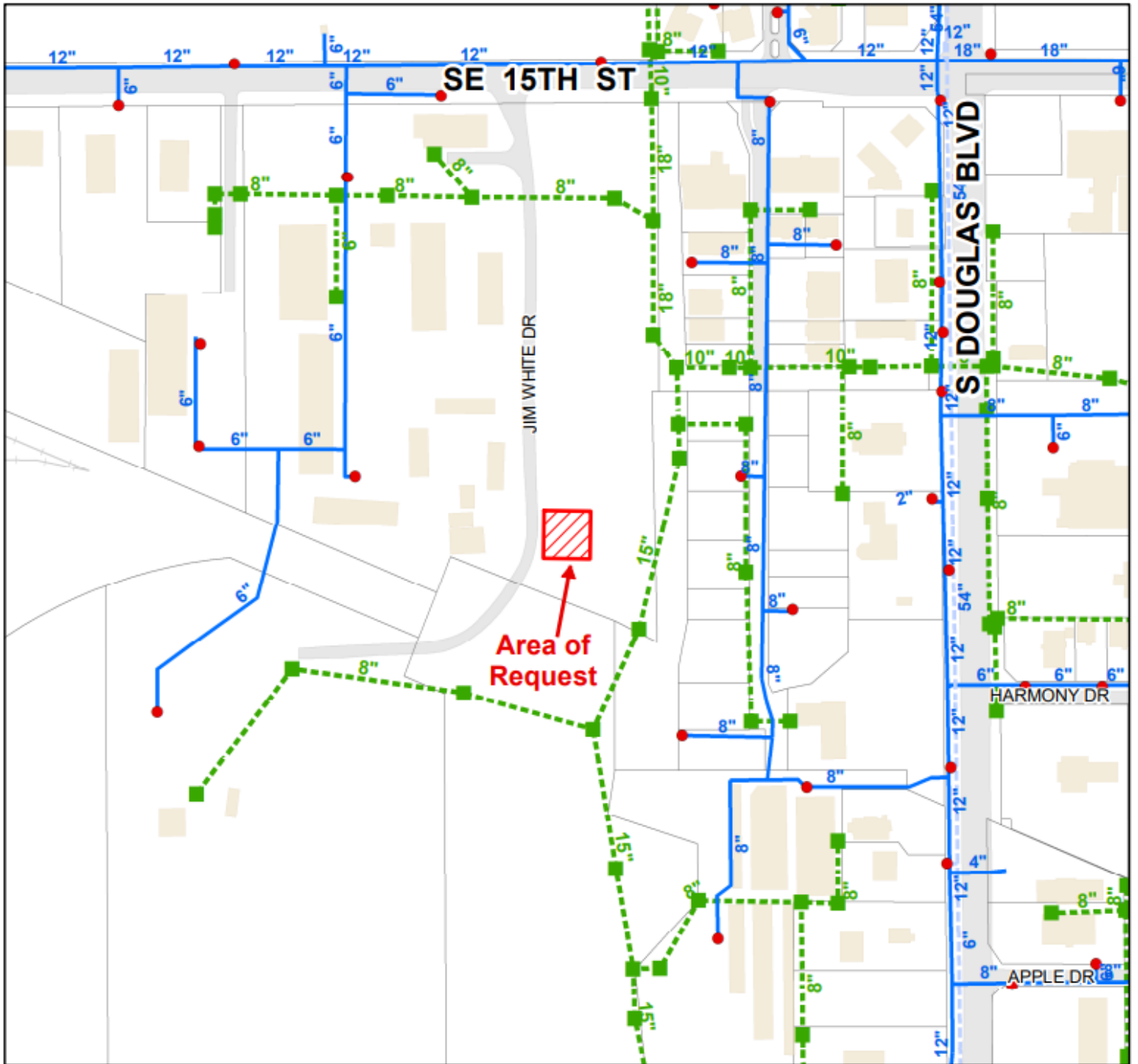
| | | |
|---------|---------|----------|
| A-1 | I-2 SUP | R-35 |
| A-1 SUP | I-3 | R-2F |
| C-1 | O-1 | R-MD |
| C-1 SUP | O-1 SUP | R-MD SUP |
| C-2 | O-2 | R-HD |
| C-2 SUP | O-2 SUP | R-HD SUP |
| C-3 | R-6 | R-MH-1 |
| C-3 SUP | R-6 SUP | R-MH-2 |
| C-4 | R-8 | PUD |
| C-4 SUP | R-10 | SPUD |
| I-1 | R-22 | HOS |
| I-2 | | HOS SUP |

**ZONING MAP FOR
PC-2108**

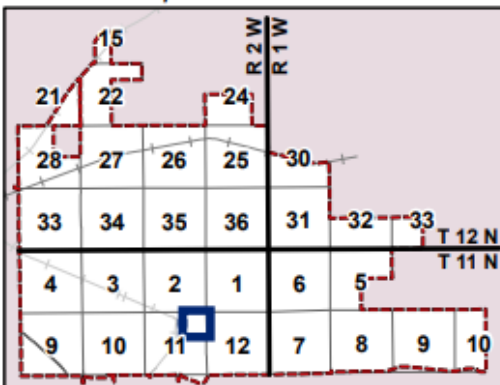
(NE/4, Sec.11, T11N, R2W)



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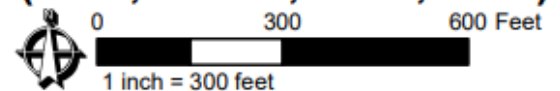
Locator Map



Water/Sewer Legend

- Fire Hydrants
- Water Lines
 - Distribution
 - Well
 - OKC Cross Country
 - Sooner Utilities
 - Thunderbird
 - Unknown
- Sewer Manholes
- Sewer Lines

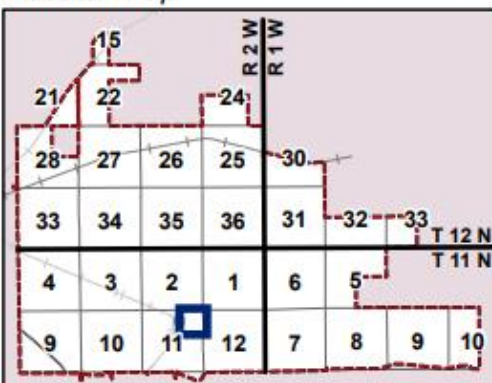
**WATER/SEWER LINE
LOCATION MAP FOR
PC-2108
(NE/4, Sec. 11, T11N, R2W)**



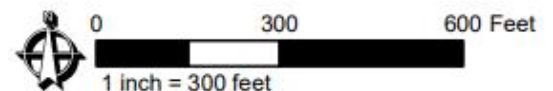
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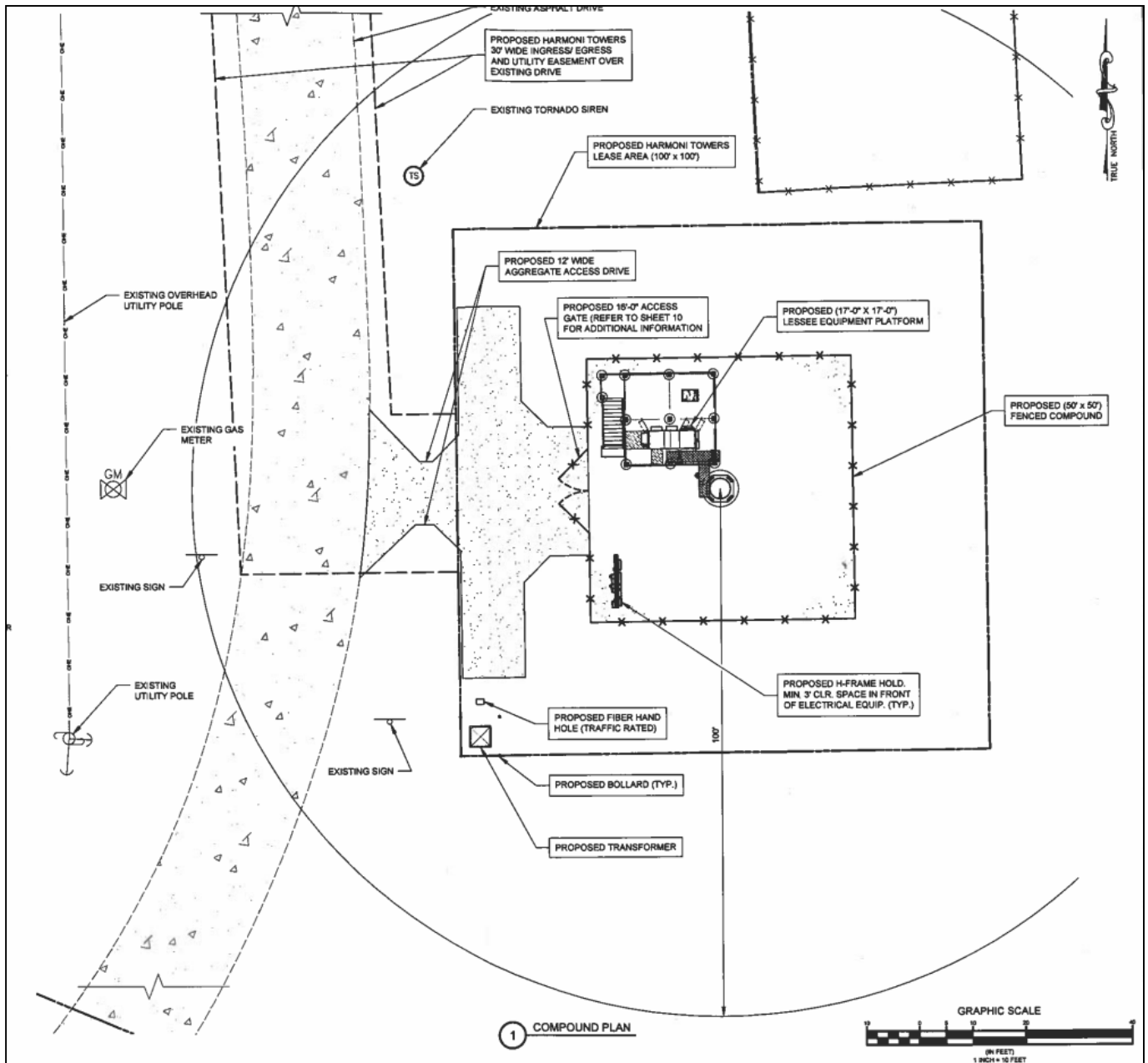
Locator Map

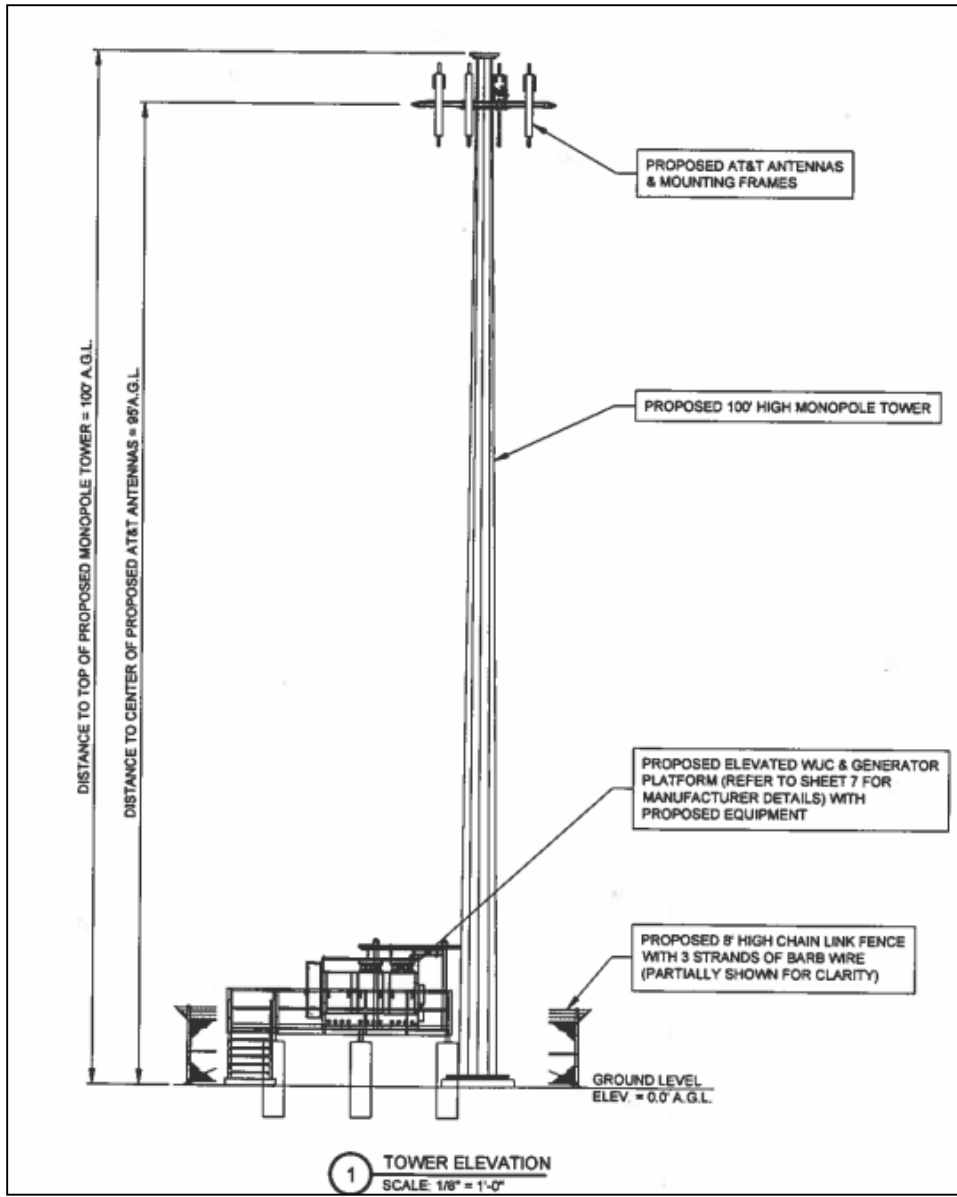


12/2021 NEARMAP AERIAL VIEW FOR PC-2108 (NE/4, Sec.11, T11N, R2W)



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2 **RESOLUTION NO. _____**

3 **A RESOLUTION APPROVING A SPECIAL USE PERMIT TO ALLOW THE USE OF**
4 **COMMUNICATION SERVICES: TOWERS/ANTENNAS PERMITTED AND DIRECT-**
5 **ING AMENDMENT OF THE OFFICIAL ZONING DISTRICT MAP TO REFLECT THE**
6 **RECLASSIFICATION OF THE PROPERTY’S ZONING DISTRICT; AND PROVIDING**
7 **FOR REPEALER AND SEVERABILITY**

8 **WHEREAS**, the Zoning Map of Midwest City, Oklahoma, 2010, shows the following described
9 property with a classification of **I-2, Moderate Industrial**:

10 A part of the Northeast Quarter (NE/4) of Section Eleven (11), Township Eleven (11)
11 North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, being
12 more particularly described as follows:

13 Starting at the NE corner of said Section Eleven;
14 Thence 89°14’45” West along the North line of said section a distance of 656.65 feet
15 To the Northwest corner of the Northeast ¼ of said Section and POINT OF BEGIN-
16 NING;
17 Thence S 00°49’03” East a distance of 659.44 feet;
18 Thence S 89°14’45” West a distance of 3.35 feet;
19 Thence S 00°49’03” East a distance of 541.41 feet to the North Right-of-Way line of the
20 AT & SF R.R.;
21 Thence North 67°30’29” West a distance of 461.32 feet;
22 Thence S 67°30’29” West a distance of 465.79 feet;
23 Thence S 22°29’31” West a distance of 85 feet;
24 Thence North a distance of 913.1 feet;
25 Thence N 89°14’45” East a distance of 875.40 feet to the POINT OF BEGINNING, con-
26 taining 21.39 acres, more or less.

27 **WHEREAS**, it is the desire of the Midwest City Council to grant a Special Use
28 Permit for said property.

29 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MID-**
30 **WEST CITY, OKLAHOMA COUNTY, STATE OF OKLAHOMA:**

31 That the above described property located in Midwest City, Oklahoma be and is
32 hereby granted a Special Use Permit to allow the use of allow the use of **Communication**
33 **Services: Towers/Antennas.**

34 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Oklahoma,
35 on the _____ day of _____, 2022.

36 THE CITY OF MIDWEST CITY, OK

ATTEST:

MATTHEW D. DUKES II, Mayor

SARA HANCOCK, City Clerk

APPROVED as to form and legality this _____ day of _____, 2022.

DONALD MAISCH, City Attorney



The City Of Midwest City Neighborhood Services Department

Neighborhoods in Action • Code Enforcement • Neighborhood Initiative
8726 SE 15th Street, Midwest City, OK 73110
(405) 739-1005

Date: April 26, 2022

To: Honorable Mayor and City Council

From: Mike S. Stroh, Neighborhood Services Director

Subject: Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at **1108 BELL DR** a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site.

MCO 9-2 (g) defines a Dilapidated building as: (A) a structure which through neglect or injury lacks necessary repairs or otherwise is in a state of decay or partial ruin to such an extent that the structure is a hazard to the health, safety, or welfare of the general public;

(B) a structure which is unfit for human occupancy due to the lack of necessary repairs and is considered uninhabitable or is a hazard to the health, safety, and welfare of the general public;

(C) a structure which is determined by the municipal governing body or administrative officer of the municipal governing body to be an unsecured building, as defined by paragraph (k)(11) of this Section, more than three times within any twelve-month period;

(D) a structure which has been boarded and secured, as defined by paragraph (k)(11) of this Section, for more than six (6) consecutive months; or

(E) a structure declared by the municipal governing body to constitute a public nuisance; and

1. Due to a house fire in May 10, 2021 property has major damage and is not livable.
2. Multiple complaints from neighbors of homeless entering the property and staying the night.
3. November 2, 2021 PD found a homeless man sleeping in one of the bed rooms.
4. House is still open and unsecure which is a concern for public safety.

The structure(s) meets the requirements for demolition and is a detrimental to the health, safety and welfare of the general public. If the council agrees with staff's opinion and finds that a nuisance does in fact exist, staff recommends requiring demolition within ten (10) days and removal of the structure(s) to be completed within thirty (30) days.

Mike S. Stroh

Mike S. Stroh, Neighborhood Services Director

RESOLUTION NO. 2022-_____

A RESOLUTION DECLARING THE STRUCTURE LOCATED AT 1108 BELL DR. A DILAPIDATED BUILDING AS DIFINED BY SECTION 9-2 OF THE MUNICIPAL CODE; AND SETTING DATES TO DEMOLISH AND REMOVE THE STRUCTURE FROM THE SITE

WHEREAS, Section 9-2 of the Municipal Code establishes procedures for declaring and abating a public nuisance within the corporate limits of Midwest City; and

WHEREAS, the City Council of the City of Midwest City, after proper notice to the property owner, conducted a public hearing regarding the structure located at 1108 Bell Dr. ; and

WHEREAS, during the hearing the City Council reviewed the information on the condition of the property; and

WHEREAS, the current owner of the property was notified of the hearing by regular mail and posting pursuant to Section 9-2 of the Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA COUNTY, OKLAHOMA:

That the property located at 1108 Bell Dr. is a public nuisance for the neighborhood and community.

That the property owner must begin to repair or demolish and remove the structure from the site located at 1108 Bell Dr. within 10 days of the date of this resolution and have the repairs or demolition completed within 30 days of the date of this resolution. If the property owner fails to repair or demolish and remove the structure within 30 days of the date of this resolution, the City Council hereby directs the city manager to remove and abate the public nuisance and charge the abatement to the owner of the property.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma this ____ day of _____, 2022.

CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED: as to form and legality this ____ day of _____, 2022.

DON MAISCH, City Attorney



Apr 11, 2022 at 9:26:38 AM



Apr 14, 2022 at 9:27:02 AM



Apr 11, 2022 at 9:29:28 AM



Apr 11, 2022 at 9:29:30 AM



Apr 11, 2022 at 9:29:12 AM



Apr 11, 2022 at 9:26:45 AM



The City Of Midwest City Neighborhood Services Department

Neighborhoods in Action • Code Enforcement • Neighborhood Initiative
8726 SE 15th Street, Midwest City, OK 73110
(405) 739-1005

Date: April 26, 2022

To: Honorable Mayor and City Council

From: Mike S. Stroh, Neighborhood Services Director

Subject: Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at **234 N Blake Dr** a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site.

MCO 9-2 (g) defines a Dilapidated building as: (A) a structure which through neglect or injury lacks necessary repairs or otherwise is in a state of decay or partial ruin to such an extent that the structure is a hazard to the health, safety, or welfare of the general public;

(B) a structure which is unfit for human occupancy due to the lack of necessary repairs and is considered uninhabitable or is a hazard to the health, safety, and welfare of the general public;

(C) a structure which is determined by the municipal governing body or administrative officer of the municipal governing body to be an unsecured building, as defined by paragraph (k)(11) of this Section, more than three times within any twelve-month period;

(D) a structure which has been boarded and secured, as defined by paragraph (k)(11) of this Section, for more than six (6) consecutive months; or

(E) a structure declared by the municipal governing body to constitute a public nuisance; and

1. Due to a house fire in May 05, 2021 property has major damage and is not livable.
2. October 20, 2021 owner was still living in the house he was given a list of charities and was advised that he could not stay there.
3. March 23, 2022 had reason to believe that owner was once again staying in the house, asked PD to help confirm at night they made contact with him and he was in the house. At this point house was placard and condemned by code.
4. House is open and unsecure which is a concern for public safety.

The structure(s) meets the requirements for demolition and is a detrimental to the health, safety and welfare of the general public. If the council agrees with staff's opinion and finds that a nuisance does in fact exist, staff recommends requiring demolition within ten (10) days and removal of the structure(s) to be completed within thirty (30) days.

Mike S. Stroh

Mike S. Stroh, Neighborhood Services Director

RESOLUTION NO. 2022-_____

A RESOLUTION DECLARING THE STRUCTURE LOCATED AT 234 N BLAKE DR. A DILAPIDATED BUILDING AS DIFINED BY SECTION 9-2 OF THE MUNICIPAL CODE; AND SETTING DATES TO DEMOLISH AND REMOVE THE STRUCTURE FROM THE SITE

WHEREAS, Section 9-2 of the Municipal Code establishes procedures for declaring and abating a public nuisance within the corporate limits of Midwest City; and

WHEREAS, the City Council of the City of Midwest City, after proper notice to the property owner, conducted a public hearing regarding the structure located at 234 N BLAKE DR. ; and

WHEREAS, during the hearing the City Council reviewed the information on the condition of the property; and

WHEREAS, the current owner of the property was notified of the hearing by regular mail and posting pursuant to Section 9-2 of the Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA COUNTY, OKLAHOMA:

That the property located at 234 N BLAKE DR. is a public nuisance for the neighborhood and community.

That the property owner must begin to repair or demolish and remove the structure from the site located at 234 N BLAKE DR. within 10 days of the date of this resolution and have the repairs or demolition completed within 30 days of the date of this resolution. If the property owner fails to repair or demolish and remove the structure within 30 days of the date of this resolution, the City Council hereby directs the city manager to remove and abate the public nuisance and charge the abatement to the owner of the property.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma this ____ day of _____, 2022.

CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED: as to form and legality this ____ day of _____, 2022.

DON MAISCH, City Attorney



Feb 8, 2022 at 2:05:27 PM



Feb 8, 2022 at 2:05:29 PM



Feb 8, 2022 at 2:04:45 PM



Apr 5, 2022 at 8:27:41 AM



Apr 5, 2022 at 8:19:15 AM



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Patrick Menefee, P.E., City Engineer

DATE : April 26th, 2022

SUBJECT : Discussion and consideration of adoption, including any possible amendment to rejecting the bids received for the construction of the Joe B. Barnes Regional Park Pedestrian Bridge.

The accompanying bids were received on April 12th, 2022 for the construction and installation of a new Pedestrian Bridge located in Joe B Barnes Regional Park. The three bid totals and the engineer's estimate are attached. The pedestrian bridge improvement is funded through the (065) Dedicated Tax Fund, Project No. 065-2310-452.40-06, the submitted bids exceed the Capital Outlay budget dedicated to this project at this time. Staff is evaluating potential solutions for re-bidding or value engineering.

Patrick Menefee, P.E.,
City Engineer

| Joe B. Barnes Pedestrian Bridge Bid Tabulations | | | | |
|--|------|--|------|----------|
| 0100 TRAIL ITEMS | | | | |
| ITEM | | DESCRIPTION | UNIT | QUANTITY |
| 202(A) | 2200 | UNCLASSIFIED EXCAVATION | CY | 35 |
| 202(E) | 2600 | SELECT BORROW | CY | 30 |
| 205(A) | 6200 | TYPE A - SALVAGED TOPSOIL | LSUM | 1 |
| 221(B) | 2300 | TEMPORARY SILT FENCE | LF | 500 |
| 230(A) | 7200 | SOLID SLAB SODDING | SY | 550 |
| 242 | 4100 | (PL) STABILIZED CONSTRUCTION EXIT | EA | 2 |
| 310(B) | 5300 | SUBGRADE, METHOD B | SY | 247 |
| 509(D) | 500 | CLASS C CONCRETE | CY | 5 |
| 610(A) | 5220 | 6" CONCRETE SIDEWALK | SY | 208 |
| 619(B) | 6404 | REMOVAL OF SIDEWALK | SY | 205 |
| 805(D) | 3526 | (PL)REMOVE & RESET GROUND MOUNTED SIGN | EA | 1 |

| 0200 BRIDGE ITEMS - 60FT TRUSS SPAN x 14'-0" CLR. WIDTH (MIN.), SK00, SAFETY RAILS | | | | |
|--|------|--------------------------------------|------|----------|
| ITEM | | DESCRIPTION | UNIT | QUANTITY |
| 501(B) | 1300 | SUBSTRUCTURE EXCAVATION COMMON | CY | 70 |
| 509(B) | 320 | CLASS A CONCRETE | CY | 17.8 |
| 510(D) | 1500 | (SP) GRAFFITI TREATMENT | SF | 1001 |
| 511(A) | 2210 | REINFORCING STEEL | LB | 1980 |
| 514(A) | 5210 | PILES, FURNISHED (HP 10X42) | LF | 271 |
| 514(B) | 5310 | PILES, DRIVEN (HP 10X42) | LF | 271 |
| 535 | 7170 | PREFABRICATED PEDESTRIAN BRIDGE | EA | 1 |
| 619(D) | 6700 | REMOVAL OF EXISTING BRIDGE STRUCTURE | LSUM | 1 |

| 0600 STAKING | | | | |
|--------------|------|-------------------------------|------|----------|
| ITEM | | DESCRIPTION | UNIT | QUANTITY |
| 642(B) | 3300 | CONSTRUCTION STAKING LEVEL II | LSUM | 1 |

| 0640 CONSTRUCTION | | | | |
|-------------------|------|------------------------------------|------|----------|
| ITEM | | DESCRIPTION | UNIT | QUANTITY |
| 220 | 1100 | SWPPP DOCUMENTATION AND MANAGEMENT | LSUM | 1 |
| 641 | 2100 | MOBILIZATION | LSUM | 1 |

**Engineer's
Estimate**

**Central Bridge
Company**

**Haskell Lemon
Group, LLC**

**Cimarron Const.
Company**

| Unit Price | Cost Total | Unit Price | Cost Total | Unit Price | Cost Total | Unit Price | Cost Total |
|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|
| \$ 50.00 | \$ 1,750.00 | \$ 30.00 | \$ 1,050.00 | \$ 53.60 | \$ 1,876.00 | \$ 53.00 | \$ 1,855.00 |
| \$ 50.00 | \$ 1,500.00 | \$ 20.00 | \$ 600.00 | \$ 84.70 | \$ 2,541.00 | \$ 84.00 | \$ 2,520.00 |
| \$ 2,500.00 | \$ 2,500.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,223.00 | \$ 5,223.00 | \$ 805.00 | \$ 805.00 |
| \$ 3.50 | \$ 1,750.00 | \$ 2.50 | \$ 1,250.00 | \$ 16.10 | \$ 8,050.00 | \$ 3.00 | \$ 1,500.00 |
| \$ 7.00 | \$ 3,850.00 | \$ 3.00 | \$ 1,650.00 | \$ 29.30 | \$ 16,115.00 | \$ 8.00 | \$ 4,400.00 |
| \$ 2,000.00 | \$ 4,000.00 | \$ 2,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 8,000.00 | \$ 2,000.00 | \$ 4,000.00 |
| \$ 8.00 | \$ 1,976.00 | \$ 12.00 | \$ 2,964.00 | \$ 13.20 | \$ 3,260.40 | \$ 33.00 | \$ 8,151.00 |
| \$ 75.00 | \$ 375.00 | \$ 175.00 | \$ 875.00 | \$ 450.00 | \$ 2,250.00 | \$ 451.00 | \$ 2,255.00 |
| \$ 54.00 | \$ 11,232.00 | \$ 75.00 | \$ 15,600.00 | \$ 123.50 | \$ 25,688.00 | \$ 139.00 | \$ 28,912.00 |
| \$ 13.00 | \$ 2,665.00 | \$ 12.00 | \$ 2,460.00 | \$ 18.40 | \$ 3,772.00 | \$ 33.00 | \$ 6,765.00 |
| \$ 493.00 | \$ 493.00 | \$ 500.00 | \$ 500.00 | \$ 805.50 | \$ 805.50 | \$ 460.00 | \$ 460.00 |

| | | | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| \$ 30.00 | \$ 2,100.00 | \$ 25.00 | \$ 1,750.00 | \$ 29.50 | \$ 2,065.00 | \$ 127.00 | \$ 8,890.00 |
| \$ 800.00 | \$ 14,240.00 | \$ 1,250.00 | \$ 22,250.00 | \$ 1,359.00 | \$ 24,190.20 | \$ 3,335.00 | \$ 59,363.00 |
| \$ 2.50 | \$ 2,502.50 | \$ 4.00 | \$ 4,004.00 | \$ 7.80 | \$ 7,807.80 | \$ 4.00 | \$ 4,004.00 |
| \$ 1.50 | \$ 2,970.00 | \$ 1.75 | \$ 3,465.00 | \$ 4.70 | \$ 9,306.00 | \$ 3.00 | \$ 5,940.00 |
| \$ 47.00 | \$ 12,737.00 | \$ 55.00 | \$ 14,905.00 | \$ 70.30 | \$ 19,051.30 | \$ 77.00 | \$ 20,867.00 |
| \$ 17.00 | \$ 4,607.00 | \$ 12.00 | \$ 3,252.00 | \$ 34.40 | \$ 9,322.40 | \$ 157.00 | \$ 42,547.00 |
| \$ 150,000.00 | \$ 150,000.00 | \$ 190,000.00 | \$ 190,000.00 | \$ 113,150.00 | \$ 113,150.00 | \$ 195,220.00 | \$ 195,220.00 |
| \$ 7,000.00 | \$ 7,000.00 | \$ 7,500.00 | \$ 7,500.00 | \$ 19,550.00 | \$ 19,550.00 | \$ 23,245.00 | \$ 23,245.00 |

| | | | | | | | |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 3,933.00 | \$ 3,933.00 | \$ 2,650.00 | \$ 2,650.00 |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|

| | | | | | | | |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| \$ 1,500.00 | \$ 1,500.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 3,373.40 | \$ 3,373.40 | \$ 1,265.00 | \$ 1,265.00 |
| \$ 23,500.00 | \$ 23,500.00 | \$ 35,000.00 | \$ 35,000.00 | \$ 40,705.00 | \$ 40,705.00 | \$ 17,730.00 | \$ 17,730.00 |

\$ 258,247.50

\$ 325,075.00

\$ 330,035.00

\$ 443,344.00



Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: April 26, 2022

RE: Discussion and consideration of possible action, including any possible amendment, of an Ordinance amending the Midwest City Municipal Code, Chapter 33 Pensions and Retirement; Article II, General Employee Retirement System; Sections 33-14, System adopted; 33-16, Fund; 33-17, Appropriations; and 33-18, Implementation of system – Execution and providing for repealer and severability. This item includes Exhibits “A” and “B” as referenced in the amendments.

Every six (6) years, the Oklahoma Municipal Retirement Fund (OkMRF) is required to refile the Master Plan Document with the IRS. It must incorporate IRS plan language updated since the previous OkMRF 6-year filing to the IRS. OkMRF member cities, which includes the City of Midwest City, must then adopt the updated version of the Master Plan Document. The proposed changes to Sections 33-14, 33-16, 33-17, and 33-18 of the City Ordinances for the City of Midwest City would adopt and execute the IRS plan language.

The proposed changes to the City of Midwest City Retirement Plan and the Revised and Restated Oklahoma Municipal Retirement Fund Master Defined Contribution Retirement Plan, referenced as Exhibits “A” and “B” in the amended City Ordinances, referenced above, would update both Plans per IRS requirements.

Troy Bradley, Human Resources Director

1
2 **Section 33-17. – Appropriations.**
3

4 The City of Midwest City, Oklahoma, is hereby authorized to incur the necessary
5 expenses for the establishment, operation, and administration of the system, and to appropriate
6 and pay the same. In addition, the City of Midwest City, Oklahoma, is hereby authorized to
7 appropriate annually such amounts as are required in addition to employee contributions to
8 maintain the ~~system~~ System and the ~~fund~~ Fund in accordance with the provisions of the ~~defined~~
9 ~~contribution plan~~ Defined Contribution Plan. Any appropriation so made to maintain the ~~system~~
10 System and ~~fund~~ Fund shall be for deferred wages or salaries, and for the payment of necessary
11 expenses of operation and administration to be transferred to the trustees of the Oklahoma
12 Municipal Retirement Fund for such purposes; and shall be paid into the ~~fund~~ Fund when
13 available, ~~through the city treasurer,~~ to be ~~by him~~ duly transferred to the Oklahoma Municipal
14 Retirement Fund.
15

16 **Section 4.** That the Midwest City Municipal Code, Chapter 33 Pensions and Retirement; Article
17 II, General Employee Retirement System; Section 33-18, Implementation of system - Execution;
18 is hereby amended to read as follows:
19

20 **Section 33-18. – Implementation of system - Execution.**
21

22 (a) The ~~mayor and city clerk~~ Mayor and City Clerk be and they are each hereby authorized
23 and directed to execute (in counterparts, each of which shall constitute an original) the ~~system~~
24 System instrument, and to do all other acts and things necessary, advisable, and proper to put
25 said ~~system~~ System and related trust into full force and effect, and to make such changes therein
26 as may be necessary to qualify the same under Sections 401(a) and 501(a) of the Internal
27 Revenue Code of the United States. The counterpart attached hereto as Exhibit "A," and Exhibit
28 "B" which has been duly executed as aforesaid simultaneously with the passage of these
29 Ordinance ~~Number 2050~~ amendments and made a part hereof, is hereby ratified and confirmed
30 in all respects.
31

32 (b) The ~~city council~~ City Council is hereby authorized and directed to proceed immediately
33 on behalf of the City of Midwest City, Oklahoma, to pool and combine the ~~fund~~ Fund into the
34 Oklahoma Municipal Retirement Fund as a part thereof, with similar funds of such other cities
35 and towns, for purposes of pooled management and investment.
36

37 **Section 5.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
38 repealed.
39

40 **Section 6.** SEVERABILITY. If any section, sentence, clause, or portion of this ordinance is for
41 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
42 of the ordinance.
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Ordinance Amendments PASSED AND APPROVED by the Mayor and the Council of the City of Midwest City, Oklahoma, this _____ day of _____, 2022.

THE CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES, II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

Approved as to form and legality this _____ day of _____, 2022.

DONALD D. MAISCH, City Attorney

1
2 The City of Midwest City, Oklahoma, is hereby authorized to incur the necessary
3 expenses for the establishment, operation, and administration of the system, and to appropriate
4 and pay the same. In addition, the City of Midwest City, Oklahoma, is hereby authorized to
5 appropriate annually such amounts as are required in addition to employee contributions to
6 maintain the System and the Fund in accordance with the provisions of the Defined Contribution
7 Plan. Any appropriation so made to maintain the System and Fund shall be for deferred wages
8 or salaries, and for the payment of necessary expenses of operation and administration to be
9 transferred to the trustees of the Oklahoma Municipal Retirement Fund for such purposes and
10 shall be paid into the Fund when available, to be transferred to the Oklahoma Municipal
11 Retirement Fund.

12
13 **Section 4.** That the Midwest City Municipal Code, Chapter 33 Pensions and Retirement; Article
14 II, General Employee Retirement System; Section 33-18, Implementation of system - Execution;
15 is hereby amended to read as follows:

16
17 **Section 33-18. – Implementation of system - Execution.**

18
19 (a) The Mayor and City Clerk be and they are each hereby authorized and directed to execute
20 (in counterparts, each of which shall constitute an original) the System instrument, and to do all
21 other acts and things necessary, advisable, and proper to put said System and related trust into
22 full force and effect, and to make such changes therein as may be necessary to qualify the same
23 under Sections 401(a) and 501(a) of the Internal Revenue Code of the United States. The
24 counterpart attached hereto as Exhibit "A," and Exhibit "B" which has been duly executed as
25 aforesaid simultaneously with the passage of these Ordinance amendments and made a part
26 hereof, is hereby ratified and confirmed in all respects.

27
28 (b) The City Council is hereby authorized and directed to proceed immediately on behalf of
29 the City of Midwest City, Oklahoma, to pool and combine the Fund into the Oklahoma Municipal
30 Retirement Fund as a part thereof, with similar funds of such other cities and towns, for purposes
31 of pooled management and investment.

32
33 **Section 5. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby
34 repealed.

35
36 **Section 6. SEVERABILITY.** If any section, sentence, clause, or portion of this ordinance is for
37 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
38 of the ordinance.

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44 Ordinance Amendments PASSED AND APPROVED by the Mayor and the Council of the City
45 of Midwest City, Oklahoma, this _____ day of _____, 2022.

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THE CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES, II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

Approved as to form and legality this ____ day of _____, 2022.

DONALD D. MAISCH, City Attorney

**OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN
JOINDER AGREEMENT**

City of Midwest City [a municipality or authority chartered, incorporated or formed under the laws of Oklahoma], a city, town, agency, instrumentality, or public trust located in the State of Oklahoma, with its principal office at Midwest City, Oklahoma, hereby establishes a Defined Contribution Plan to be known as **City of Midwest City Plan** (the "Plan") in the form of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan.

Except as otherwise provided herein, the definitions in Article II of the Plan apply.

1. Dates.

- This instrument is a new Plan effective __ ("Effective Date") [such date may not be earlier than the first day of the Plan Year in which it is executed].
- This instrument is an amendment, restatement, and continuation of the Previous Plan, which was originally effective July 1, 1985. The effective date of this Joinder Agreement is April 1, 2022 ("Effective Date") [date may not be prior to Plan Year of the date of execution], except as otherwise stated in the Plan and the Joinder Agreement.

2. Employee.

The word "Employee" shall mean:

- Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular full-time employee in accordance with the Employer's standard personnel policies and practices, and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.
- Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular employee in accordance with the Employer's standard personnel policies and practices (including part-time, seasonal and temporary employees), and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.
- Any person who, on or after the Effective Date, as of , holds the position of:
- City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.
- Assistant City Manager Chief of Police Fire Chief
- Department Head or Department Manager Finance Director or Chief Financial Officer
- General Counsel or Municipal Attorney Municipal Judge
- _ (specify position)

The word "Employee" shall not include:

- Any person who is currently accruing benefits under any other state or local retirement system.
- Any person in the following position and who is covered under another retirement program or system approved by the City:
- City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.
- Assistant City Manager Chief of Police Fire Chief
- Department Head or Department Manager
- Finance Director or Chief Financial Officer
- General Counsel or Municipal Attorney Municipal Judge
- _ (specify position)
- Any person who _ [description may include a position but not the name of an individual].

3. Entry Date.

Eligible Employees shall commence participation in the Plan: (Select only one)

- months (any number of months up to twelve) after the later of the Employee's Employment Commencement Date or the date the definition of Employee in Section 2 hereof was met, provided that the individual has met the definition of Employee in Section 2 hereof throughout such period.
- On the Employee's Employment Commencement Date. (If the Employer has opted out of Old Age and Disability Insurance (OADI), this option must be elected).

4. Definition of Compensation.

Compensation shall exclude the item(s) listed below:

- No exclusions.
- Overtime pay.
- Bonuses.
- Commissions.
- Longevity pay.
- Severance pay.
- Fringe benefits, expense reimbursements, deferred compensation and welfare benefits.
- Accrued vacation or sick leave paid upon termination of employment and moving expenses.
- Other: [must be definitely determinable]

5. Plan Design.

The Employer hereby elects the following Plan design:

- Pick-up Option.** Each Employee shall be required to contribute to the Plan % of his or her Compensation. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. No Participant shall have the option of receiving the contributed amounts directly as Compensation.

- Thrift Plan Option.**

- A Participant may elect to contribute to the Plan for each Valuation Period an amount which is at least 1%, but no more than % of his Compensation ("Mandatory Contributions"). Mandatory Contributions shall be made by payroll deductions. A Participant shall authorize such deductions in writing on forms approved by, and filed with the Committee.

- The Employer shall contribute to the Fund an amount equal to % of the total Mandatory Contributions contributed by Participants.

The Employer contribution shall be allocated in the proportion which the Mandatory Contributions of each such Participant for such Valuation Period bear to the total Mandatory Contributions contributed by all such Participants for such Valuation Period. Forfeitures attributable to Employer contributions under the Thrift Plan Option of this Section 5 shall be used to reduce Employer contributions under such Option.

- Fixed Option.** The Employer shall contribute to the Fund an amount equal to % of the total covered Compensation of all Participants for the Valuation Period. The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

- Variable Option.**

- The Employer intends to make a contribution to the Plan for the benefit of the Participants for each Valuation Period. The contribution may be varied from year to year by the Employer. (Select one option below)

- Option A: The Employer contribution shall be allocated in the proportion that each such Participant's total points awarded bear to the total points awarded to all Participants with respect to such year. A Participant shall be awarded one point for each Year of Service.

- Option B: The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

- Option C: A combination of Options A and B in the following ratios: % for Option A, and % for Option B.

401(k) Option.

(This Option available only if elected prior to May 1, 1986)

Participant Deferral Elections shall be allowed under the provisions of Section 4.8 of the Plan. Participants shall be allowed to defer no more than % of their Compensation for each election period.

Section 4.8(d) of the Plan ("Roth Elective Deferrals") shall apply to contributions after (enter a date later than January 1, 2006, but not earlier than the date the Roth option was initially adopted), and the Plan will accept a direct rollover from another Roth elective deferral account under an applicable retirement plan as described in Code Section 402A(e)(1).

Matching Contribution Option. The Employer shall contribute to the Fund an amount equal to % of the Participant's contributions under the Employer's Section 457(b) Deferred Compensation Plan. The Employer matching contribution shall be limited to % of the Participant's Compensation. Forfeitures attributable to Employer matching contributions under this Matching Contribution Option of Section 5 shall be used to reduce Employer matching contributions under such Option.

No Employer Contribution Option.

6. Other Participant Contribution Options.

Voluntary Nondeductible Contributions by Participants shall be allowed under the provisions of Section 4.4 of the Plan.

A Participant may not withdraw Voluntary Nondeductible Contributions.

Participants shall not contribute to the Plan.

7. Self-Directed Investments.

Are permitted.

Are not permitted.

8. Allocation of Forfeitures Available.

Forfeitures of Employer contributions attributable to the Fixed Option or Variable Option under Section 5 hereof:

Shall be added to Employer contribution under such Option for the calendar quarter following the Participant's Break in Service.

Shall reduce the Employer contribution under such Option for the current or next following Plan Year.

9. Service for Worker's Compensation Period.

If a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, such Participant

shall be credited with Service for such period for purposes of vesting only and not for purposes of allocations of Employer Contributions.

shall not be credited with Service for such period.

10. Vesting.

For purposes of vesting under Section 6.4 of the Plan, the Employer hereby elects the following Option:

Option A

| <u>Years of Service</u> | <u>Vested Percentage</u> | <u>Forfeited Percentage</u> |
|-----------------------------|--------------------------|-----------------------------|
| less than 1 | 0% | 100% |
| at least 1 but less than 2 | 10% | 90% |
| at least 2 but less than 3 | 20% | 80% |
| at least 3 but less than 4 | 30% | 70% |
| at least 4 but less than 5 | 40% | 60% |
| at least 5 but less than 6 | 50% | 50% |
| at least 6 but less than 7 | 60% | 40% |
| at least 7 but less than 8 | 70% | 30% |
| at least 8 but less than 9 | 80% | 20% |
| at least 9 but less than 10 | 90% | 10% |
| 10 or more | 100% | 0% |

Option B

| <u>Years of Service</u> | <u>Vested Percentage</u> | <u>Forfeited Percentage</u> |
|----------------------------|--------------------------|-----------------------------|
| Less than 3 | 0% | 100% |
| at least 3 but less than 4 | 20% | 80% |
| at least 4 but less than 5 | 40% | 60% |
| at least 5 but less than 6 | 60% | 40% |
| at least 6 but less than 7 | 80% | 20% |
| 7 or more | 100% | 0% |

Option C

| <u>Years of Service</u> | <u>Vested Percentage</u> | <u>Forfeited Percentage</u> |
|----------------------------|--------------------------|-----------------------------|
| less than 5 | 0% | 100% |
| at least 5 but less than 6 | 50% | 50% |
| at least 6 but less than 7 | 60% | 40% |
| at least 7 but less than 8 | 70% | 30% |
| at least 8 but less than 9 | 80% | 20% |
| 10 or more | 100% | 0% |

Option D

| <u>Years of Service</u> | <u>Vested Percentage</u> | <u>Forfeited Percentage</u> |
|-------------------------|--------------------------|-----------------------------|
| Immediate 100% Vesting | 100% | 0% |

Option E

The Schedule indicated below (the sum of the Vested Percentage and Forfeited Percentage at each Year of Service must equal 100%) the vesting schedule must be at least as favorable as one of the safe harbor pre-ERISA schedules. The safe harbor vesting schedules are:

- 15-year cliff vesting schedule: The plan provides that a participant is fully vested after 15 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).
- 20-year graded vesting schedule: The plan provides that a participant is fully vested based on a graded vesting schedule of 5 to 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).
- 20-year cliff vesting schedule for qualified public safety employees: The plan provides that a participant is fully vested after 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service). This safe harbor would be available only with respect to the vesting schedule applicable to a group in which substantially all of the participants are qualified public safety employees (within the meaning of Section 72(t)(10)(B)).

| <u>Years of Service</u> | <u>Vested Percentage</u> | <u>Forfeited Percentage</u> |
|-----------------------------|--------------------------|-----------------------------|
| less than 1 | % | % |
| at least 1 but less than 2 | % | % |
| at least 2 but less than 3 | % | % |
| at least 3 but less than 4 | % | % |
| at least 4 but less than 5 | % | % |
| at least 5 but less than 6 | % | % |
| at least 6 but less than 7 | % | % |
| at least 7 but less than 8 | % | % |
| at least 8 but less than 9 | % | % |
| at least 9 but less than 10 | % | % |
| 10 or more | % | % |

Option F

To comply with the Internal Revenue Service Regulations promulgated pursuant to the Code Section 3121(b)(7)(F), Participants who are part-time, seasonal or temporary Employees will have immediate vesting.

(If this Option F is elected, one of the other Options above must also be elected for Participants who are not part-time, seasonal or temporary Employees).

11. Participant Loans.

- Participant loans shall be offered pursuant to Section 6.14 of the Plan.
- Participant loans shall not be offered.

12. Direct Transfer to Other Retirement Plan.

- Direct transfer of a Participant's accounts to another defined contribution plan sponsored by the Employer is not permitted.
- The Accounts of any Participant who (i) is 100% vested in his Accounts in this Plan; (ii) has ceased to be eligible for participation in this Plan; and (iii) who becomes eligible for participation in another defined contribution retirement plan sponsored by the Employer (the "Other Retirement Plan"), shall be directly transferred to the Other Retirement Plan as soon as practicable after the Plan Administrator provides written direction to the Trustee to such effect in a form acceptable to the Trustee.

13. Valuation Date. Except with respect to any Special Valuation Date determined in accordance with Section 5.10, the Valuation Date for the Plan shall be on each business day of the Plan Year for which Plan assets are valued on an established market.

14. The Employer has consulted with and been advised by its attorney concerning the meaning of the provisions of the Plan and the effect of entry into the Plan.

IN WITNESS WHEREOF the City of Midwest City has caused its corporate seal to be affixed hereto and this instrument to be duly executed in its name and behalf by its duly authorized officers this _____ day of _____, _____.

City of Midwest City

By: _____

Title: _____

Attest:

Title: _____

(SEAL)

The foregoing Joinder Agreement is hereby approved by the Oklahoma Municipal Retirement Fund this _____ day of _____, _____.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By: _____

Title: _____

Attest:

Secretary

(SEAL)

Required Disclosures. This Joinder Agreement is to be used only with the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan. Failure to properly complete this Joinder Agreement may result in failure of the Plan to qualify under Code Section 401(a). In accordance with IRS Rev. Proc. 2017-41, the Provider (as defined in Rev. Proc. 2017-41) who has obtained Internal Revenue Service approval of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan has authority under the Plan document to amend the Plan on behalf of adopting employers for certain changes in the Code, regulations, revenue rulings, other statements published by the Internal Revenue Service, including model, sample or other required good faith amendments. The Provider will inform adopting employers of any such amendments or of the discontinuance or abandonment of the Pre-Approved Plan document. The name, address and telephone number of the Provider is: McAfee & Taft A Professional Corporation, 211 N. Robinson, Oklahoma City, OK 73102, telephone (405) 552-2231. Any inquiries by the adopting employer regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the Internal Revenue Service advisory letter on the Pre-Approved Plan may be directed to the Provider.

Reliance on Sponsor Opinion Letter. The Provider has obtained from the IRS an Opinion Letter (as defined in Rev. Proc. 2017-41) specifying the form of this Joinder Agreement and the basic plan document satisfy, as of the date of the Opinion Letter, Code §401. An adopting Employer may rely on the Preapproved Plan Sponsor's IRS Opinion Letter only to the extent provided in Rev. Proc. 2017 41. The Employer may not rely on the Opinion Letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the Opinion Letter and in Rev. Proc. 2017 41 or subsequent guidance. In order to have reliance in such circumstances or with respect to such qualification requirements, the Employer must apply for a determination letter to Employee Plans Determinations of the IRS.

**OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN**

**OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN**

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ARTICLE I.
Purpose and Organization

1.1 **Purpose:** The purpose of this Plan is to encourage the loyalty and continuity of service of the Participants, to provide retirement benefits for all eligible Employees of the Employer, as hereinafter defined, who complete a period of faithful service and become eligible hereunder, and to qualify the Plan under Section 401(a) of the Code. It is intended that the Plan satisfy Section 401(a) of the Code by meeting the requirements of Section 414(d) of the Code. The benefits provided by this Plan will be paid from a Fund established by the Employer and will be in addition to the benefits Employees are entitled to receive under any other programs of the Employer and from the Federal Social Security Act.

The design type of this Plan is a profit sharing plan. To the extent this Plan is a governmental retiree benefit plan under Section 401(a)(24) of the Code, and prior to the termination of the Plan and satisfaction of all liabilities of the Plan, no part of the corpus or income of the Fund shall be used for, or diverted to, purposes other than for the exclusive benefit of the Plan participants and their beneficiaries.

1.2 **Parties:** The Oklahoma Municipal Retirement Fund hereby adopts and establishes this Plan for the benefit of Employees of those Employers, as defined herein, formed, chartered or incorporated under the laws of the State of Oklahoma, who wish to adopt it by executing a Joinder Agreement which incorporates this Plan by reference.

1.3 **Exclusive Benefit:** This Plan and the separate related Fund forming a part hereof are established and shall be maintained for the exclusive benefit of the eligible Employees of the Employer and their beneficiaries. Except as provided under Section 11.12, the Employer does not have any beneficial interest in any asset of the Fund and no part of any asset in the Fund may ever revert to or be repaid to the Employer, either directly or indirectly; nor, prior to the satisfaction of all liabilities with respect to the Participants and their Beneficiaries under the Plan, may any part of the corpus or income of the Fund, or any asset of the Fund, be (at any time) used for, or diverted to, purposes other than the exclusive benefit of the Participants or their Beneficiaries and for defraying reasonable expenses of administering the Plan.

ARTICLE II.
Definitions and Construction

2.1 **Definitions:** Where the following words and phrases appear in this Plan, they shall have the respective meanings set forth below, unless their context clearly indicates to the contrary:

(a) **Account:** One or more of several records maintained to record the interest in the Plan of each Participant and Beneficiary, and shall include any or all, where appropriate, of the following: (i) Municipality Contribution Account, (ii) Participant Deductible Contribution Account, (iii) Participant Deferred Compensation Contribution Account, (iv) Participant Mandatory Contribution Account, (v) Participant Nondeductible Contribution Account, (vi) Participant Roth Contribution Account, (vii) Pick-Up Contribution Account, (viii) Participant Rollover Account, (ix) Catch-Up Contribution Account, and (x) Loan Account.

(b) **Adjustment Factor:** The cost of living adjustment factor prescribed by the Secretary of the Treasury under Section 415(d) of the Code for years beginning after December 31, 1987, as applied to such items and in such manner as the Secretary shall provide.

(c) **Amount(s) Forfeited:** That portion of a terminated Participant's Municipality Contribution Account to which such Participant is not entitled because of insufficient Service.

(d) **Authorized Agent:** The City Clerk of the Employer or such other person designated by the Employer to carry out the efficient operation of the Plan at the local level.

(e) **Authorized Leave of Absence:** Any absence authorized by the Employer under the Employer's standard personnel practices applied to all persons under similar circumstances in a uniform manner, including any required military service during which a Participant's re-employment rights are protected by law; provided that he resumes employment with the Employer within the applicable time period established by the Employer or by law.

(f) **Beneficiary:** Any person or entity designated or deemed designated by a Participant as provided in Section 6.11 hereof.

(g) **Break in Service:** The expiration of ninety (90) days from the date the Participant last performed Service for the Employer for which such Participant was entitled to wages as defined in Section 3121(a) of the Code unless the Participant is on Authorized Leave of Absence. If a Participant does not resume employment with the Employer upon the expiration of an Authorized Leave of Absence, the Participant will be deemed to be absent from work on the first day of his Authorized Leave of Absence for purposes of determining if the Participant has a Break in Service.

For determining the amounts to be forfeited from a Participant's account under Section 6.6, any periods of employment with the Employer during which the Participant was not considered an Employee under the Plan shall not be considered as a Break in Service that causes a forfeiture unless the Participant was covered under a state retirement system or any other program outside the Oklahoma Municipal Retirement Fund System.

(h) Catch-Up Contributions: A Participant's contributions described in Section 4.8(c) herein.

(i) Catch-Up Contribution Account: The Account maintained for a Participant in which any Catch-Up Contributions are recorded.

(j) City Council: The City Council or Board of Trustees of the Employer or other duly qualified and acting governing authority of the Employer.

(k) Code: The Internal Revenue Code of 1986, as amended from time to time.

(l) Committee: The City Council of the Municipality, which shall act as the Plan Administrator of the Plan as provided for under Article X hereof.

(m) Compensation: Compensation means wages for federal income tax withholding purposes, as defined under Code §3401(a), plus all other payments to an Employee in the course of the Employer's trade or business, for which the Employer must furnish the Employee a written statement under Code §§6041, 6051 and 6052, but determined without regard to any rules that limit the remuneration included in wages based on the nature or location of the employment or services performed (such as the exception for agricultural labor in Code §3401(a)(2)). The Employer in Section 4 of its Joinder Agreement may specify modifications to the definition of Compensation, for purposes of contribution allocations under the Plan. For purposes of determining a Participant's compensation, any election by such Participant to reduce his regular cash remuneration under Code Sections 125, 401(k), 414(h), 403(b) or 457 shall be disregarded.

(1) **Limitations.** The annual compensation of each Participant taken into account in determining allocations for any Plan Year beginning after December 31, 2001, shall not exceed \$280,000, as adjusted for cost-of-living increases in accordance with Section 401(a)(17)(B) of the Code. Annual compensation means compensation during the Plan Year or such other consecutive 12-month period over which compensation is otherwise determined under the Plan (the determination period). The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year. If compensation for a period of less than 12 months is used for a plan year, then the otherwise applicable compensation limit is reduced in the same proportion as the reduction in the 12-month period. If a determination period consists of fewer than 12 months, the annual compensation limit will be multiplied by a fraction, the numerator of which is the number of months in the determination period, and the denominator of which is 12.

If Compensation for any prior determination period is taken into account in determining an Employee's benefits accruing in the current Plan Year, the Compensation for that prior determination period is subject to applicable annual compensation limit in effect for that prior determination period.

For limitation years beginning on and after January 1, 2001, for purposes of applying the limitations described in this Subsection 2.1(m), Compensation paid or made available during such limitation years shall include elective amounts that are not includible in the gross income of the Employee by reason of Section 132(f)(4) of the Code.

(n) **Deductible Participant Contribution:** Prior to January 1, 1987, the amount a Participant may voluntarily contribute to the Plan which could not exceed the lesser of \$2,000 (or such higher limit as allowed by the Code), or 100% of Compensation, and is deductible from gross income by the Participant pursuant to the Code. No Deductible Participant Contributions may be made after January 1, 1987.

(o) **Deferred Compensation Contributions:** A Participant's contributions described in Section 4.8 herein and credited to his Participant Deferred Compensation Contribution Account.

(p) **Disability:** A physical or mental condition which, in the judgment of the Committee, totally and presumably permanently prevents a Participant from engaging in any substantial gainful employment with the Employer. A determination of such disability shall be based upon competent medical evidence.

(q) **Effective Date:** The later of: (a) the date specified in the Joinder Agreement; or (b) the first day on which the Plan has a Participant.

(r) **Employee:** Shall have the meaning set forth in Section 2 of the Joinder Agreement.

(s) **Employer:** A Municipality chartered, incorporated or formed under the laws of the State of Oklahoma which executes the Joinder Agreement.

(t) **Employment Commencement Date:** The first day of the first pay period during which the Participant receives wages as defined in Section 3121(a) of the Code from the Employer.

(u) **Entry Date:** The date an Employee becomes a Participant.

(v) **Forfeiture:** The portion of a Participant's Accounts which becomes forfeitable pursuant to Section 6.6 hereof.

(w) **Fund:** The fund established to provide the benefits under the Plan for the exclusive benefit of the Participants included in the Plan, and which will be pooled with similar funds of other incorporated cities and towns of Oklahoma as a part of the Oklahoma Municipal Retirement Fund, for purposes of pooled management and investment.

(x) **Investment Manager:** A person who is either (i) registered as an investment adviser under the Investment Advisers Act of 1940, (ii) a bank, as defined in the Investment Advisers Act of 1940, or (iii) an insurance company qualified to perform investment management services under the laws of more than one state.

(y) **Investment Options:** Any of those investment options selected by the Committee in accordance with Section 5.12 hereof.

(z) **Joinder Agreement:** The agreement by which the Employer adopts this Plan and Fund as its Plan and Fund.

(aa) Leased Employee: Any person (other than an employee of the recipient) who pursuant to an agreement between the recipient and any other person (“leasing organization”) has performed services for the recipient (or for the recipient and related persons determined in accordance with Section 414(n)(6) of the Code) on a substantially full time basis for a period of at least one year, and such services are performed under primary direction or control by the recipient. Contributions or benefits provided a Leased Employee by the leasing organization which are attributable to services performed for the recipient employer shall be treated as provided by the recipient employer.

A Leased Employee shall not be considered an employee of the recipient if: (I) such employee is covered by a money purchase pension plan providing: (1) a nonintegrated employer contribution rate of at least 10% of compensation, as defined in Section 415(c)(3) of the Code, but including amounts contributed pursuant to a salary reduction agreement which are excludable from the employee’s gross income under Section 125, Section 402(e)(3), Section 402(h)(1)(B) or Section 403(b) of the Code, (2) immediate participation, and (3) full and immediate vesting; and (ii) leased employees do not constitute more than 20% of the recipient’s nonhighly compensated work force.

(bb) Limitation Year: The twelve (12) consecutive month period ending on June 30th of each year. If the Limitation Year is amended to a different twelve (12) consecutive month period, the new Limitation Year must begin on a date within the Limitation Year in which the amendment is made.

(cc) Loan Account: A Participant’s Separate Account established in the event he desires to make a loan from his applicable Account as provided in Section 6.13 herein.

(dd) Mandatory Contributions: Contributions, if elected by the Employer in the Joinder Agreement, which Participants are required to make in order to participate in the Plan.

(ee) Municipality: (1) each and every incorporated municipality in the State of Oklahoma; (2) public trusts having municipalities as a beneficiaries; (3) interlocal cooperatives created pursuant to 74 Oklahoma Statutes, Sections 1001, et seq., between municipalities and/or their public trust, and; (4) any other legal entity comprising a municipal authority as that term is used in Chapter 48 of Title 11 Oklahoma statutes, which has adopted the Plan and/or which has become a participant in the related trust according to the terms herein.

(ff) Municipality Contribution Account: The account maintained for a Participant in which his share of the contributions of the Employer and the Amounts Forfeited and any adjustments relating thereto are recorded.

(gg) Normal Retirement Date: The first day of the month occurring on or next following the date a Participant attains sixty-five (65) years of age.

(hh) Oklahoma Municipal Retirement Fund: The trust created in accordance with Sections 48-101 et seq., of Title 11, Oklahoma Statutes 1981, to combine pension and retirement funds in incorporated cities and towns of Oklahoma for purposes of management and investment, represented by and acting through its Board of Trustees.

(ii) Participant: Any Employee or former Employee who meets the eligibility requirements and is covered under the Plan.

(jj) Participant Contribution Accounts: All of the following Accounts: (i) Participant Deductible Contribution Account, (ii) Participant Deferred Compensation Contribution Account, (iii) Participant Nondeductible Contribution Account, (iv) Catch-Up Contribution Account, (v) Pick-Up Contributions Account, (vi) Participant Mandatory Contributions Account, (vii) Participant Rollover Account, and (viii) Participant Roth Contribution Account.

(kk) Participant Deductible Contribution Account: The Account maintained for a Participant in which his Deductible Participant Contributions and adjustments relating thereto are recorded.

(ll) Participant Deferred Compensation Contribution Account: The Account maintained for a Participant in which his Deferred Compensation Contributions resulting from the Participant's election under Section 4.8 of the Plan and adjustments thereto are recorded.

(mm) Participant Mandatory Contribution Account: The Account maintained for a Participant in which his Mandatory Contributions and adjustments relating thereto are recorded.

(nn) Participant Nondeductible Contribution Account: The Account maintained for a Participant in which his voluntary nondeductible contributions and adjustments relating thereto are recorded.

(oo) Participant Rollover Account: The Account maintained for a Participant in which any Rollover Contributions are recorded.

(pp) Participant Roth Contribution Account: The Account maintained for a Participant in which any Roth Contributions are recorded.

(qq) Participation: The period commencing as of the date an Employee became a Participant and ending on the date the final distributions of all the Account balances are made.

(rr) Period(s) of Service or Service:

(1) A Participant's last continuous period during which the Participant was an Employee of the Employer and/or any other Municipality prior to the earlier of his Retirement or Break in Service.

(i) Service includes employment with a Municipality other than the Employer prior to the time that the other Municipality adopted the Plan if the other Municipality credits a participant's past service under its retirement plan; and

(ii) Service for the Employer does not include employment with any Municipality if that service would not be included under the Municipality's Plan.

(2) Concurrent employment with more than one Municipality shall be credited as only one period of service.

(3) Any Authorized Leave of Absence shall not be considered as interrupting continuity of employment, provided the Employee returns within the period of authorized absence. Until such time as the City Council shall adopt rules to the contrary, credit for Service with the Employer shall be granted for any period of Authorized Leave of Absence during which the Employee's full Compensation is continued and contributions to the Fund are continued at the same rate and made by or for him, but credit for Service with the Employer shall not be granted for any period of authorized, nonpaid absence due to illness, union leave, military service, or any other reason, unless arrangements are made with the City Council for the Employee's continued participation and for contributions to be continued at the same rate and made by him or on his behalf during such absence. Provided, however, if a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, and if the Employer so elects in the Joinder Agreement, such Participant shall be credited with Service for such period for purposes of vesting only (and not for purposes of allocation of Employer Contributions).

(4) The expiration of the term of office of an elected official shall not be considered as interrupting continuity of employment, provided the official is re-elected for a consecutive term.

(5) Any reference in this Plan to the number of years of Service of a Participant shall include fractional portions of a year.

(6) With respect to a Participant who was previously 100% vested in any other Municipality's qualified retirement plan prior to becoming a Participant in this Plan, such Participant's "Service" for purposes of determining years of service for vesting under this Plan shall include the Participant's last continuous period during which the Participant was an employee of the other Municipality.

(ss) Pick-Up Contributions: The Employer's contributions described in Section 4.7 hereof and credited to his Pick-Up Contribution Account.

(tt) Pick-Up Contributions Account: The account maintained for a Participant in which his share of Pick-Up Contributions are recorded.

(uu) Plan: The Oklahoma Municipal Retirement Fund Master Defined Contribution Plan set forth herein, and all subsequent amendments.

(vv) Plan Administrator: The persons who administer the Plan pursuant to the provisions of Article X hereof.

(ww) Plan Year: Means the twelve (12) consecutive month period ending June 30th of each year. The initial or final Plan Year may be less than a twelve (12) consecutive month period.

(xx) Previous Plan: The terms and provisions in the prior instruments governing the Employer's qualified defined contribution retirement plan and related trust, and applying before the Effective Date hereof, or any other date expressly specified herein if different from the Effective Date, which prior instruments are amended, restated and superseded by this instrument.

(yy) Retirement: Termination of employment upon a Participant's attaining age 65.

(zz) Roth Contributions: A Participant's contributions described in Section 4.8(d) herein and credited to his Participant Roth Contribution Account.

(aaa) Trust Service Provider: The person appointed by the Trustee to supervise operation of the Oklahoma Municipal Retirement Fund and to assist participating Municipalities in the adoption and operation of the Plan.

(bbb) Trustee: The Trustees appointed pursuant to the Trust Indenture establishing the Oklahoma Municipal Retirement Fund.

(ccc) Valuation Date: The date specified in Section 13 of the Joinder Agreement and any Special Valuation Dates determined in accordance with Section 5.10.

(ddd) Valuation Period: The period of time between two successive Valuation Dates.

2.2 Construction: The masculine gender, where appearing in the Plan, shall be deemed to include the feminine gender, unless the context clearly indicates to the contrary. The words "hereof," "herein," "hereunder" and other similar compounds of the word "herein" shall mean and refer to the entire Plan, not to any particular provision or section.

ARTICLE III.
Eligibility and Participation

3.1 **Eligibility:** An Employee, as defined in the Joinder Agreement, who has satisfied all the requirements set forth in the Joinder Agreement shall be eligible to participate in the Plan. Any person who has been classified by the Employer as an independent contractor and has had his compensation reported to the Internal Revenue Service on Form 1099 but who has been reclassified as an "employee" (other than by the Employer) shall not be considered as an eligible Employee who can participate under this Plan; provided, if the Employer does reclassify such worker as an "Employee," for purposes of this Plan, such reclassification shall only be prospective from the date that the Employee is notified by the Employer of such reclassification.

3.2 **Entry Date:** The participation of an Employee eligible to become a Participant shall commence on the earliest date permitted by the Employer in the Joinder Agreement.

3.3 **Re-employment of Former Participants:** Subject to Section 3.4, if a Participant incurs a Break in Service and is subsequently re-employed by the Employer, the Participant shall not receive any credit for his previous Period of Service with the Employer and such Participant shall be treated in the same manner as a person who has not previously been employed by any Municipality.

3.4 **Re-employment of Retired or Fully Vested Participants:** If a retired or fully vested Participant is re-employed by the Employer, no distributions shall be made from the Plan during the period of such re-employment. Periods of Service prior to such Participant's retirement or termination of service, as applicable, shall count as Periods of Service for purposes of determining such Participant's vested interest in his Municipality Contribution Account.

ARTICLE IV.
Contributions

4.1 **Contributions by Employer:** The Employer shall make such contributions as set forth in the Joinder Agreement. Such contributions shall be made from the operating revenue of the current taxable year or from accumulated revenue or surplus, as appropriate. The contribution shall be determined by written action of the Employer stating the amount of such contribution, and by the payment of such stated amount to the Trustee monthly. Upon execution of the Joinder Agreement, the Employer will contribute one Dollar (\$1.00) to establish the Fund. Any Participant who received Compensation from the Employer during the Valuation Period shall share in the Employer's contribution for the Valuation Period, even if not employed on the last day of the Valuation Period.

All Participant contributions shall be transmitted monthly to the Trustee after being withheld by the Employer. The Trustee shall hold all such contributions, subject to the provisions of the Plan and Fund, and no part of these contributions shall be used for, or diverted to, any other purpose.

4.2 **Required Participant Contributions:** If the Employer so elects in the Joinder Agreement, Participants shall not be required to contribute to the Plan.

4.3 **Mandatory Contributions:** If the Employer so elects in the Joinder Agreement, a Participant shall contribute to the Plan for each Plan Year the percentage of his Compensation set forth in the Joinder Agreement. Mandatory Contributions shall be made by payroll deductions. The Participant shall authorize such deductions in writing on forms approved by, and filed with, the Committee.

4.4 **Voluntary Nondeductible Contributions by Participants:** Subject to the limitations of Sections 5.11 and to such rules of uniform application as the Committee may adopt, each Participant may elect to make nondeductible contributions to the Plan. The contributions of such Participant after the Effective Date may be by payroll deduction, which the Participant shall authorize the Employer to make on written authorization forms designated by and filed with the Committee, or by cash payments by such Participant to the Trustee. The authorization to make contributions by payroll deductions shall be effective on the first day following the Committee's receipt of the payroll deduction authorization. In addition, a Participant may make Rollover Contributions notwithstanding the percentage limitations in the first sentence of this Section or the cash payment requirement of the second sentence of this Section.

4.5 **Change of Rate of Voluntary Nondeductible Contributions by Participant:** The Participant may change his rate of payroll deduction at any time, or he may discontinue his payroll deductions at any time. Any change of rate or discontinuance of payroll deductions shall be effective on the first payday following the receipt of written notice thereof by the Committee; provided, however, that not more than one change or discontinuance shall be made within a calendar month unless otherwise stated by the Committee.

The Participant must furnish the Committee at the time of any Participant Contribution or payroll deduction authorization an election designating the contribution as a Mandatory Contribution, Deductible Participant Contribution, or a Voluntary Nondeductible Contribution.

4.6 Participant Contributions Nonforfeitable: Each Participant who contributes hereunder shall have a nonforfeitable vested interest in that portion of the value of his own contributions not theretofore previously withdrawn by him.

4.7 Pick-Up Contributions: If the Employer elects in Section 5 of the Joinder Agreement, all Participants shall be required as a condition of employment to make the contributions specified in the Joinder Agreement. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. Such contributions shall be designated as Employer contributions for federal income tax purposes. Each Participant's Compensation will be reduced by the amount paid to the Fund by the Employer in lieu of the required contribution by the Participant. These contributions shall be excluded from the Participant's gross income for federal income tax purposes and from wages for purposes of withholding under Sections 3401 through 3404 of the Code in the taxable year in which contributed. No Participant shall have the option of receiving the contributed amounts directly as Compensation. Contributions made by the Employer under this election shall be designated as Participant contributions for purposes of vesting, determining Participant rights and Participant Compensation. [In order for the Employer to have reliance on whether the Pick-Up Contributions comply with Section 414(h)(2) of the Code, the Employer must obtain a private letter ruling from the Internal Revenue Service.]

4.8 Deferred Compensation Contributions: If the Employer elects in the Joinder Agreement and if such Employer adopted a cash or deferred feature before May 7, 1986, the following provisions shall apply:

(a) Deferred Compensation Contributions under Code Section 401(k): A Participant, by written notice to the Plan Administrator, may elect to make a Deferred Compensation Contribution to the Plan rather than receive Compensation to which the Participant would otherwise be entitled during the period immediately following such election.

Subject to the limitations of this Section 4.8 and Section 5.11, a Participant's Deferred Compensation Contribution may be any whole percentage of his Compensation, but in no case shall a Participant's Deferred Compensation Contribution election exceed the percentage set forth in the Joinder Agreement. Such election shall be binding until the Participant, by written notice to the Plan Administrator, modifies or discontinues his Deferred Compensation Contribution. A Participant's initial election, or modification or discontinuance shall be effective as soon as administratively practicable following the Plan Administrator's receipt of the Participant's written notice of election, modification or discontinuance, and shall remain in effect until modified or terminated. Provided, not more than one change or discontinuance shall be made within a calendar month unless otherwise stated by the Committee.

Employer contributions made pursuant to this Section 4.8 shall be credited to the Participant's Participant Deferred Compensation Account. All such Employer contributions shall

be paid to the Trustee as soon as practicable following the retention of such amounts by the Employer from the Participant's Compensation.

(b) Dollar Limitation on Deferred Compensation Contributions:

(i) General Rule. No Participant shall be permitted to make Deferred Compensation Contributions during any calendar year in excess of the dollar limitation contained in Section 402(g) of the Code (including, if applicable, the dollar limitation on Catch-Up Contributions defined in Section 414(v) of the Code) in effect as of the beginning of the taxable year as adjusted under Section 402(g)(4) of the Code (hereafter referred to as "Excess Elective Deferrals"). In the case of a Participant who is age 50 or over by the end of the taxable year, the dollar limitation described in the preceding sentence includes the amount of Deferred Compensation Contributions that can be Catch-Up Contributions. In the event a Catch-Up Contribution eligible Participant makes Excess Elective Deferrals, the Plan Administrator shall cause such Participant's Deferred Compensation Contributions to be recharacterized as Catch-Up Contributions to the extent necessary to either (i) exhaust his Excess Elective Deferrals, and/or (ii) increase his Catch-Up Contributions to the applicable limit under Section 414(v) of the Code for the Plan Year.

(ii) Recharacterization to Meet Limits of Section 402(g) of the Code. In the event a Participant's Deferred Compensation Contributions for a Plan Year do not equal the maximum Contributions that may be made under the Plan during that Plan Year for any reason, the Participant's Catch-Up Contributions for such Plan Year shall be recharacterized as Deferred Compensation Contributions for all purposes to the extent necessary to increase his Deferred Compensation Contributions to equal such maximum for such Plan Year.

(iii) Corrective Distributions.

a. **General.** Notwithstanding any other provision of the Plan to the contrary, Excess Elective Deferrals (remaining after recharacterization as discussed above) and income and loss allocable thereto for the applicable calendar year must be distributed no later than April 15 following the calendar year in which Excess Elective Deferrals are incurred to avoid penalty, to Participants who have Excess Elective Deferrals for the preceding calendar year. Provided that, Excess Elective Deferrals to be distributed for a taxable year will be reduced by Excess Contributions previously distributed for the Plan Year beginning in such taxable year. For years beginning after 2005, distribution of Excess Elective Deferrals for a year shall be made first from the Participant's Account holding Deferred Compensation Contributions, to the extent Deferred Compensation Contributions were made for the year, unless the Participant specifies otherwise.

b. **Calculation of Income Allocable to Excess Elective Deferrals.** The Plan Administrator shall use the method provided in Section 5.6 herein for computing the income allocable to corrective distributions pursuant to this Section. Excess Elective Deferrals are determined on a date that is no more than seven (7) days before the distribution. For the Plan Year beginning in 2007, income or loss allocable to the period between the end of the taxable year and the

date of distribution (“gap period”) must be taken into account for corrective distributions. For Plan Years beginning after 2007, income or loss applicable to the gap will not be taken into account for corrective distributions.

(c) Catch-up Contributions: For Plan Years beginning after December 31, 2001, all Employees who are eligible to make Deferred Compensation Contributions under this Plan and who have attained age 50 before the close of the Employee’s taxable year shall be eligible to make Catch-Up Contributions in accordance with, and subject to the limitations of, Section 414(v) of the Code. Catch-Up Contributions are Deferred Compensation Contributions made to the Plan that are in excess of an otherwise applicable Plan limit and that are made by Participants who are age 50 or over by the end of their taxable years. An otherwise applicable Plan limit is a limit in the Plan that applies to Deferred Compensation Contributions without regard to Catch-Up Contributions, such as the limit on Annual Additions and the Code Section 402(g) limit. Such Catch-Up Contributions shall not be taken into account for purposes of the provisions of the Plan implementing the required limitations of Sections 402(g) and 415 of the Code. The Plan shall not be treated as failing to satisfy the provisions of the Plan implementing the requirements of Section 401(k)(3), 401(k)(11), 401(k)(12), 410(b), or 416 of the Code, as applicable, by reason of the making of such Catch-Up Contributions.

(d) Roth Elective Deferrals:

(i) General Application.

(1) If elected by the Employer in the Joinder Agreement, this Subsection (d) will apply to Contributions beginning with the effective date specified in the adoption agreement but in no event before the first day of the first taxable year beginning on or after January 1, 2006.

(2) As of the effective date under Subsection (1), the Plan will accept Roth elective deferrals made on behalf of Participants. A Participant’s Roth elective deferrals will be allocated to a separate account maintained for such deferrals as described in Subsection (ii).

(3) Unless specifically stated otherwise, Roth elective deferrals will be treated as elective deferrals for all purposes under the Plan. Roth elective deferrals that are determined to be excess elective deferrals shall be corrected by distribution in the manner set forth in Section 4.8.

(ii) Separate Accounting.

(1) Contributions and withdrawals of Roth elective deferrals will be credited and debited to the Roth elective deferral account maintained for each Participant.

(2) The Plan will maintain a record of the amount of Roth elective deferrals in each Participant’s account.

(3) Gains, losses, and other credits or charges must be separately allocated on a reasonable and consistent basis to each Participant's Roth elective deferral account and the Participant's other accounts under the Plan.

(4) No contributions other than Roth elective deferrals and properly attributable earnings will be credited to each Participant's Roth elective deferral account.

(iii) Direct Rollovers.

(1) Notwithstanding Section 9.5, a direct rollover of a distribution from a Roth elective deferral account under the Plan will only be made to another Roth elective deferral account under an applicable retirement plan described in § 402A(e)(1) or to a Roth IRA described in Code Section 408A, and only to the extent the rollover is permitted under the rules of Code Section 402(c).

(2) Notwithstanding Section 9.5, if elected by the Employer in the Joinder Agreement, the Plan will accept a rollover contribution to a Roth elective deferral account only if it is a direct rollover from another Roth elective deferral account under an applicable retirement plan described in Code Section 402A(e)(1) and only to the extent the rollover is permitted under the rules of Code Section 402(c).

(3) The Plan will not provide for a direct rollover (including an automatic rollover) for distributions from a Participant's Roth elective deferral account if the amount of the distributions that are eligible rollover distributions are reasonably expected to total less than \$200 during a year. In addition, any distribution from a Participant's Roth elective deferral account is not taken into account in determining whether distributions from a Participant's other accounts are reasonably expected to total less than \$200 during a year. However, eligible rollover distributions from a Participant's Roth elective deferral account are taken into account in determining whether the total amount of the Participant's account balances under the Plan exceeds \$1,000 for purposes of mandatory distributions from the plan.

(iv) Definition.

(1) **Roth Elective Deferrals.** A Roth elective deferral is an elective deferral that is:

a. Designated irrevocably by the Participant at the time of the cash or deferred election as a Roth elective deferral that is being made in lieu of all or a portion of the pre-tax elective deferrals the Participant is otherwise eligible to make under the plan; and

b. Treated by the Employer as includible in the Participant's income at the time the Participant would have received that amount in cash if the Participant had not made a cash or deferred election.

ARTICLE V.
Accounting, Allocation and Valuation

5.1 **Accounts:** The Committee shall maintain a separate Municipality Contribution Account, Participant Nondeductible Contribution Account, Participant Mandatory Contribution Account, Participant Deductible Contribution Account, Participant Rollover Account, Participant Deferred Compensation Contribution Account, Catch-Up Contribution Account, Pick-Up Contributions Account and Loan Account as necessary for each Participant. A separate sub-account for each such Account shall be maintained for each Investment Option offered in accordance with Section 5.12. All such Accounts shall be credited or debited as herein provided.

5.2 **Eligibility for Allocation:** Employer contributions together with Amounts Forfeited as of the Valuation Date shall be allocated to the Municipality Contribution Accounts of Participants.

5.3 **Allocation of Contribution:** The Employer contributions, together with Amounts Forfeited as of the prior Valuation Date shall be allocated in the manner elected by the Employer in the Joinder Agreement.

5.4 **Allocation of Amounts Forfeited:** No Amount Forfeited attributable to the contribution of one Employer adopting this Plan may be allocated for the benefit of Participants of the Plan of any other adopting Employer.

5.5 **Value of Account:** The value of a Participant's Account is equal to the sum of all contributions, earnings or losses, and other additions credited to the Account, less all distributions (including distributions to Beneficiaries and to alternate payees and also including disbursement of Plan loan proceeds), forfeitures, expenses and other charges against the Account as of a Valuation Date or other relevant date. For purposes of a distribution under the Plan, the value of a Participant's Account balance is its value as of the Valuation Date immediately preceding the date of the distribution. The value of a Participant's Account is the fair market value of the assets in the account.

5.6 **Allocation of Investment Earnings and Losses:** As of each Valuation Date, the Accounts will be adjusted to reflect the earnings and losses since the last Valuation Date. Earnings or losses will be allocated using the daily valuation method so that earnings or losses will be allocated on each day of the Plan Year for which Plan assets are valued on an established market.

5.7 **Accounting for Participants' Contributions:** Contributions by or on behalf of each Participant shall be credited to his Participant Nondeductible Contribution Account, Participant Mandatory Contribution Account, Participant Deductible Contribution Account, Catch-Up Contribution Account, Pick-Up Contribution Account, or Participant Deferred Compensation Contribution Account as deposited with the Trustee.

5.8 **Accounting for Statement of Account:** As soon as is administratively feasible, the Committee shall present to each Participant a statement of such Participant's Accounts, at least annually, showing the balances at the beginning of the reported period, any changes during the reported period, the balances at the end of the reported period, and such other information as the Committee may determine. However, neither the maintenance of accounts, the allocations to

Accounts, nor the statements of account shall operate to vest in any Participant any right or interest in or to the Fund except as the Plan specifically provides herein.

5.9 Time of Adjustment: Each adjustment required by this Article V shall be deemed to have been made at the times specified in this Article V, regardless of the dates of actual entries or receipts by the Trustee of contributions for such Plan Year.

5.10 Special Valuation Date: If the Committee determines that a substantial change in the value of any Investment Fund has occurred since the last Valuation Date, the Committee may, prior to the next Valuation Date, establish one or more Special Valuation Dates and determine the adjustment required to make the total net credit balance in the Accounts of the then Participants equal to the then market value of the total assets of the Fund. Such adjustments shall be made consistent with the procedure specified in Section 5.5. Having determined such adjustment, all distributions which are to be made as of or after such special Valuation Date, but prior to the next succeeding Valuation Date or Special Valuation Date, shall be made as if the net credit balances in all Accounts had actually been credited or debited to reflect the adjustment provided by this Section.

5.11 Limitation on Allocation of Employer Contributions: The following provisions will be applicable in determining if the Plan and the Employer contributions thereto satisfy the requirements of Section 415 of the Code and the regulations thereunder. Except to the extent permitted under Section 4.8(c) of this Plan and Section 414(v) of the Code, if applicable, the Annual Additions that may be contributed or allocated to a Participant's Accounts under the Plan for any limitation year shall not exceed the Maximum Permissible Amount.

(a) Definitions: For the purposes of this Section the following definitions shall be applicable:

(i) Annual Additions: For purposes of the Plan, "Annual Additions" shall mean the amount allocated to a Participant's Account during the Limitation Year that constitutes:

- (1) Employer contributions,
- (2) Employee Deferred Compensation Contributions or Roth Contributions (excluding excess deferrals that are distributed in accordance with Treas. Reg. § 1.402(g)-1(e)(2) or (3)),
- (3) Forfeitures, and
- (4) Amounts allocated to an individual medical account, as defined in Section 415(1)(2) of the Code, which is part of a pension or annuity plan maintained by the Employer are treated as annual additions to a defined contribution plan; and amounts derived from contribution plans or accrued after December 31, 1985, and taxable years ending after such date, which are attributable to post-retirement medical benefits, allocated to the separate account of a key employee, as defined in Section 419(A)(d)(3) of the Code, under a welfare benefit fund, as defined in Section 419(e) of the Code, maintained by the Employer are treated as annual addition to a defined contribution plan.

Annual additions for purposes of Code § 415 shall not include restorative payments. A restorative payment is a payment made to restore losses to a Plan resulting from actions by a fiduciary for which there is reasonable risk of liability for breach of a fiduciary duty under federal or state law, where participants who are similarly situated are treated similarly with respect to the payments. Generally, payments are restorative payments only if the payments are made in order to restore some or all of the Plan's losses due to an action (or a failure to act) that creates a reasonable risk of liability for such a breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). This includes payments to a plan made pursuant to a court-approved settlement, to restore losses to a qualified defined contribution plan on account of the breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). Payments made to the Plan to make up for losses due merely to market fluctuations and other payments that are not made on account of a reasonable risk of liability for breach of a fiduciary duty are not restorative payments and generally constitute contributions that are considered annual additions.

Annual additions for purposes of Code § 415 shall not include: (1) The direct transfer of a benefit or employee contributions from a qualified plan to this Plan; (2) rollover contributions (as described in Code §§ 401(a)(31), 402(c)(1), 403(a)(4), 403(b)(8), 408(d)(3), and 457(e)(16)); (3) repayments of loans made to a participant from the Plan; and (4) repayments of amounts described in Code § 411(a)(7)(B) (in accordance with Code § 411(a)(7)(C)) and Code § 411(a)(3)(D), as well as Employer restorations of benefits that are required pursuant to such repayments.

If, in addition to this Plan, the Participant is covered under another qualified plan which is a defined contribution plan maintained by the Employer, a welfare benefit fund, as defined in Section 419(e) of the Code maintained by the Employer, or an individual medical benefit account, as defined in Section 415(1)(2) of the Code maintained by the Employer, which provides for Annual Additions during any Limitation Year, then the Annual Additions which may be credited to a Participant's Account under this Plan for any such Limitation Year will not exceed the Maximum Permissible Amount reduced by the Annual Additions credited to a Participant's Account under the other plans and welfare benefit funds for the same Limitation Year. If the Annual Additions with respect to the Participant under other defined contribution plans and welfare benefit plans maintained by the Employer are less than the Maximum Permissible Amount and the Employer contribution that would otherwise be contributed or allocated to the Participant's Account under this Plan would cause the Annual Additions for the Limitation Year to exceed this limitation, the amount contributed or allocated will be reduced so that the Annual Additions under all such plans and funds for the Limitation Year will equal the Maximum Permissible Amount. If the Annual Additions with respect to the Participant under such other defined contribution plans and welfare benefit funds in the aggregate are equal to or greater than the Maximum Permissible amount, no excess amount will be contributed or allocated to a Participant's Account under this Plan for the Limitation Year.

(ii) Actual Compensation: The words "Actual Compensation" shall mean a Participant's wages, salaries, and fees for professional services and other amounts received without regard to whether or not an amount is paid in cash for personal services actually rendered in the course of employment with the Employer, to the extent that the amounts are includible in gross income (or to the extent amounts deferred at the election of the Employee

would be includible in gross income but for the rules of Sections 125, 132 (for limitation years beginning after December 31, 2001), 402(e)(3), 402(h)(1)(B), 402(k), or 457(b) of the Code). These amounts include, but are not limited to, commissions paid salesmen, compensation for services on the basis of a percentage of profits, commissions on insurance premiums, tips and bonuses, fringe benefits, and reimbursements or other expense allowances under a nonaccountable plan as described in Treas. Reg. §1.62-2(c)). For years beginning after December 31, 2008, (i) an individual receiving a differential wage payment, as defined by Code §3401(h)(2), is treated as an employee of the employer making the payment, (ii) the differential wage payment is treated as Actual Compensation, and (iii) the Plan is not treated as failing to meet the requirements of any provision described in Code §414(u)(1)(C) by reason of any contribution or benefit which is based on the differential wage payment.

For purposes of applying the limitations described in this Section 5.11 of the Plan, Compensation paid or made available during such limitation years shall include elective amounts that are not includable in the gross income of the Employee by reason of Code Section 132(f)(4).

Actual Compensation shall be adjusted, as set forth herein, for the following types of compensation paid after a Participant's severance from employment with the Employer maintaining the Plan (or any other entity that is treated as the Employer pursuant to Code § 414(b), (c), (m) or (o)). However, amounts described in Subsections (a) and (b) below may only be included in Actual Compensation to the extent such amounts are paid by the later of 2½ months after severance from employment or by the end of the limitation year that includes the date of such severance from employment. Any other payment of compensation paid after severance of employment that is not described in the following types of compensation is not considered Actual Compensation within the meaning of this Section, even if payment is made within the time period specified above.

(1) **Regular Pay:** Actual Compensation shall include regular pay after severance of employment if:

A. The payment is regular compensation for services during the Participant's regular working hours, or compensation for services outside the Participant's regular working hours (such as overtime or shift differential), commissions, bonuses, or other similar payments; and

B. The payment would have been paid to the Participant prior to a severance from employment if the Participant had continued in employment with the Employer.

(2) **Leave Cashouts and Deferred Compensation:** Leave cashouts shall not be included in Actual Compensation. In addition, deferred compensation shall be included in Actual Compensation.

(3) **Salary Continuation Payments for Disabled Participants:** Actual Compensation does not include compensation paid to a Participant who is permanently and totally disabled (as defined in Code § 22(e)(3)).

(iii) **Excess Amount:** The words "Excess Amount" shall mean the excess of the Participant's Annual Additions for the applicable Limitation Year over the Maximum Permissible Amount.

(iv) **Maximum Permissible Amount:** The words “Maximum Permissible Amount” shall mean for the applicable Limitation Year, the “maximum permissible amount” (except for Employee Catch-Up Contributions under Section 414(v) of the Code) which may be contributed or allocated to or made with respect to any Participant which amount shall be the lesser of:

(1) \$56,000, as adjusted for cost-of-living under Code Section 415(d) the “Defined Contribution Dollar Limitation,” or

(2) 100% of the Participant’s Actual Compensation for the Limitation Year.

The compensation limitation referred to above shall not apply to: any contribution for medical benefits (within the meaning of Section 419A(f)(2) of the Code) after separation from service which is otherwise treated as an Annual Addition, or any amount otherwise treated as an Annual Addition under Section 415(1)(1) of the Code.

(b) **Determination of Excess:** If an excess amount was allocated to a Participant on an allocation date of this Plan which coincides with an allocation date of another plan, the excess amount attributed to this Plan will be the product of (1) the total excess amount allocated as of such date times (2) the ratio of (i) the Annual Additions allocated to the Participant for the Limitation Year as of such date under this Plan to (ii) the total Annual Additions allocated to the Participant for the Limitation Year as of such date under this and all other qualified plans which are defined contribution plans.

(c) **Treatment of Excess:** Notwithstanding any provision of the Plan to the contrary, if the annual additions (within the meaning of Code § 415) are exceeded for any participant, then the Plan may be able to correct such excess in accordance with the Employee Plans Compliance Resolution System (EPCRS) as set forth in Revenue Procedure 2018-52 or any superseding guidance, including, but not limited to, the preamble of the final § 415 regulations. However, EPCRS may not be available in all situations.

5.12 Investment Options:

(a) **Self-Directed:** If the Employer elects in the Joinder Agreement, each Participant in the Plan is hereby given the specific authority to direct the investment of all or any portion of his Accounts in one or more Investment Options provided under this Plan in accordance with the procedures established by the Committee. If a Participant does not designate an Investment Option for his Accounts, his Accounts will be invested in the age-based balanced fund or such other Investment Option as may be designated by the Trustees. For purposes of this Section, the Participants shall be exercising full investment control, discretion, authority and fiduciary responsibility as provided in this Plan of the investments in such Participants’ applicable Accounts.

(b) **Non-Self-Directed:** If the Employer does not elect in the Joinder Agreement to allow self-directed investments, all Accounts will be invested in the Balanced Fund or such other Investment Option as may be designated by the Trustees.

ARTICLE VI.

Benefits

6.1 **Retirement or Disability:** If a Participant's employment with the Employer is terminated when he attains age sixty-five (65), or if a Participant's employment is terminated at an earlier age as the result of a Disability, he shall be entitled to receive the entire amount of his Municipality Contribution Account.

6.2 **Deferred Retirement:** If a Participant, with the consent of the Employer, shall continue in active employment following his Normal Retirement Date, he shall continue to participate under the Plan. Upon actual retirement, such Participant shall be entitled to receive the entire amount of his Municipality Contribution Account as of his actual retirement date.

6.3 **Death of a Participant:** Upon the death of a Participant, his Beneficiary shall be entitled to receive the entire amount of his Municipality Contribution Account and Participant Contribution Accounts as of the date of his death. In the case of a death occurring on or after January 1, 2007, if a Participant dies while performing qualified military service (as defined in Code § 414(u)), the survivors of the Participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as if the Participant had resumed and then terminated employment on account of death.

6.4 **Termination for Other Reasons - Vested Percentage:** If a Participant's employment with the Employer is terminated before his Normal Retirement Date for any reason other than Disability or death, he shall be entitled to an amount equal to the vested percentage of his Municipality Contribution Account. Such vested percentage shall be determined as of the date of termination in accordance with the election of the Employer in the Joinder Agreement.

6.5 **Initial Distribution Date:** The date of initial distribution ("Initial Distribution Date") of a Participant whose employment is terminated and provided that the Participant requests a distribution, shall be as soon as practicable following his termination of employment and he shall be entitled to the vested percentage of his Accounts on such Initial Distribution Date payable in accordance with the provisions of Section 6.10. The portion of the Employer's contribution, the Amounts Forfeited or the periodic adjustment which is allocated to a Participant terminated for the reasons specified in Section 6.4 after such Initial Distribution Date shall be payable in accordance with the method utilized under Section 6.10 as soon as practicable.

6.6 **Determination of Amounts Forfeited:** Upon a distribution pursuant to Section 6.4 or if the Participant incurs a Break in Service, the forfeited percentage of a Participant's Municipality Contribution Account, if any, shall be deducted from the Participant's Account. Such Amounts Forfeited shall become available for allocation in accordance with Item 8 of the Joinder Agreement as of the end of the calendar quarter following the Valuation Period in which the terminated Participant forfeited such amounts.

6.7 **Participant Contribution Accounts:** A Participant shall be fully vested in his Participant Contribution Accounts at all times. A Participant's Contribution Account balances shall be paid to him in connection with the distribution to him of the vested portion of his

Municipality Contribution Account on or after his Initial Distribution Date. Such distributions shall be made in accordance with Section 6.10 and Section 6.8.

6.8 Withdrawals from Participant's Contribution Accounts: In accordance with the provisions hereof, a Participant may withdraw all or any part of his Participant Contribution accounts by filing a written application with the Administrator. Such withdrawal shall be effective no sooner than thirty (30) (unless waived by the Participant) but not later than ninety (90) days after the Participant's receipt from the Plan Administrator of a rollover notice required by Code Section 402(f). A Participant who withdraws all or part of his Participant Contribution Account balances shall not forfeit his proportionate share of net income, gains and profits, if any, for the Valuation Periods previously allocated to his Participant Contribution Accounts, nor any portion of his Municipality Contribution Account but the Participant's Contribution Accounts shall not share (to the extent of any withdrawals) in any net income for the Valuation Period in which the withdrawal occurs. For any distribution notice issued in Plan Years beginning after December 31, 2006, any reference to the 90-day maximum notice period prior to distribution in applying the notice requirements of Code §§402(f) (the rollover notice), or 411(a)(11) (Participant's consent to distribution) will become 180 days.

(a) Participant Deductible Contribution Account: If allowed in the Joinder Agreement, a Participant may withdraw all or any part of his Participant Deductible Contribution Account (but not to exceed the amount in his Participant Deductible Contribution Account at the time of withdrawal) by filing a written application with the Plan Administrator. Such withdrawal may be made no more often than once a year. If at the time of the withdrawal the Participant has not attained age 59½ or is not disabled, the Participant will be subject to a federal income tax penalty unless such withdrawal is rolled over to a qualified plan or individual retirement account within sixty (60) days of the date of distribution.

(b) Participant Nondeductible Contribution Account: A Participant may withdraw all or any part of his Participant Nondeductible Contribution Account by filing a written application with the Plan Administrator.

(c) Participant Deferred Compensation Contribution Account: Notwithstanding any other provision of this Plan, no amount in a Participant's Deferred Contribution Account may be distributed to a Participant earlier than such Participant's retirement, death, Disability, or severance from employment. The above distribution requirements shall be strictly interpreted by the Plan Administrator to conform with the requirements of Section 401(k) of the Code and future amendments or Internal Revenue Service interpretations thereof. If a Participant is allowed to withdraw from his Participant Deferred Compensation Contribution Account, the provisions of the first paragraph of this Section 6.8 shall apply to such withdrawals. Notwithstanding the foregoing, for purposes of Code §401(k)(2)(B)(i)(I), effective January 1, 2009, an individual is treated as having been severed from employment during any period the individual is performing service in the uniformed services described in Code §3401(h)(2)(A). If an individual elects to receive a distribution by reason of severance from employment, death or disability, the individual may not make an elective deferral or Employee contribution during the 6-month period beginning on the date of the distribution.

(d) **Pick-up Contribution Account:** Notwithstanding any other provision of this Plan, no amount in a Participant's Pick-Up Contribution Account may be distributed to a Participant earlier than such Participant's retirement, death, Disability, or separation from service. If a Participant is allowed to withdraw from his Pick-Up Contribution Account, the provisions of the first paragraph of this Section 6.8 shall apply.

6.9 **Withdrawals from Participant's Mandatory Contribution Account:** A Participant may not withdraw any portion of his Participant Mandatory Contribution Account prior to the termination of his employment. Such account balances will be paid at the same time and in the same manner as such Participant's Municipality Contribution Account.

6.10 **Methods of Distribution:** On and after each Participant's Initial Distribution Date, after all adjustments to his Accounts required as of such date shall have been made, distribution of his share shall be made to or for the benefit of the Participant or, in case of his death, to or for the benefit of his Beneficiary, by one of the following methods, as determined by the Committee:

- (a) a lump sum distribution;
- (b) an installment distribution consisting of approximately equal installments for a term not exceeding ten (10) years;
- (c) an installment distribution consisting of approximately equal installments for a term not extending beyond the joint life expectancy (as calculated in accordance with Income Tax Regulation section 1.72-9) on the Initial Distribution Date of the Participant and his spouse;
- (d) periodic distributions as designated by the Participant or Beneficiary; or
- (e) purchase of an annuity.

Commencement of payments under the method of distribution selected shall be as of the initial Distribution Date of the Participant, provided that for administrative convenience, such commencement may be delayed as reasonably necessary but in no event for more than sixty (60) days after a reasonable time for all administrative calculations, allocations and accounting operations necessary to determine the amount of the distribution. The Committee, in its sole discretion, may accelerate the payment of any unpaid installments. If a former Participant receiving installment payments dies prior to the receipt by him of the full amount to be paid to him from his Participant Accounts, the remaining installments shall be paid to his Beneficiary. Under no circumstance may a method of payment be elected that would be expected to cause more than fifty percent (50%) of the present value of any series of payments to go to a person other than the Participant.

6.11 **Designation of Beneficiary:** Each Participant shall designate his Beneficiary on a form provided by the Committee and such designation may include primary and contingent Beneficiaries. If Participant designates more than one Beneficiary, each shall share equally unless the Participant specifies a different allocation. The designation may be changed at any time by filing a new form with the Committee. In the absence of such written designation, the surviving spouse, if any, of the Participant shall be deemed to be the designated Beneficiary, and otherwise the estate of such Participant. Further, the written designation of the Participant's spouse may be voided upon divorce of the Participant if required by applicable state law. In all events, the date of determination of a Participant's Beneficiary shall be the date of death of a

Participant. Production of a certified copy of the death certificate of any Participant or other persons shall be sufficient evidence of death, and the Committee shall be fully protected in relying thereon.

6.12 Payments Under a Qualified Domestic Relations Order:

(a) The Municipality shall follow the terms of any "Qualified Domestic Relations Order" as defined in Subsection (b) below issued with respect to a Participant where such Qualified Domestic Relations Order grants to an "Alternate Payee" rights in the benefit of the Participant.

(b) The term "Qualified Domestic Relations Order" means an order issued by the District Court of the State of Oklahoma pursuant to the domestic relations laws of the State of Oklahoma which relates to the provision of marital property rights to a spouse or former spouse of a Participant and which creates or recognizes the existence of an Alternate Payee's right to, or assigns to an Alternate Payee the right to receive a portion of the benefits payable with respect to a Participant of the Plan.

(c) To qualify as an Alternate Payee, a spouse or former spouse must have been married to the Participant for a period of not less than thirty (30) continuous months immediately preceding the commencement of the proceedings from which the Qualified Domestic Relations Order issues.

(d) A Qualified Domestic Relations Order is valid and binding on the Trustees and the Participant only if it meets the requirements of this Section.

(e) A Qualified Domestic Relations Order shall clearly specify:

- 1) the name, social security number, and last-known mailing address (if any) of the Participant, and the name and mailing address of the alternative payee covered by the order;
- 2) the amount or percentage of the Participant's benefits to be paid by the Plan to the Alternate Payee;
- 3) the characterization of the benefit as to marital property rights, and whether the benefit ceases upon the death or remarriage of the Alternate Payee; and,
- 4) each plan to which such order applies.

(f) A Qualified Domestic Relations Order meets the requirements of this Section only if such order:

- 1) does not require the Plan to provide any type or form of benefit, or any option not otherwise provided under the Plan;
- 2) does not require the Plan to provide increased benefits; and,

3) does not require the payment of benefits to an Alternate Payee which are required to be paid to another Alternate Payee pursuant to another order previously determined to be a Qualified Domestic Relations Order, or an order recognized by the Plan as a valid order prior to the effective date of the Plan.

(g) A Qualified Domestic Relations Order shall not require payment of benefits to an Alternate Payee prior to the actual retirement date or withdrawal of the related member.

(h) In the event a Qualified Domestic Relations Order requires the benefits payable to an Alternate Payee to terminate upon the remarriage of said Alternate Payee, the Plan shall terminate said benefit only upon the receipt of a certified copy of a marriage license, or a copy of a certified order issued by the Court that originally issued said Qualified Domestic Relations Order declaring the remarriage of said Alternate Payee.

(i) This Section of the Plan shall not be subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C.A. Section 1001, et seq., as amended from time to time, or rules and regulations promulgated thereunder, and court cases interpreting said Act.

(j) Effective on or after April 6, 2007, a domestic relations order that otherwise satisfies the requirements for a QDRO will not fail to be a QDRO: (i) solely because the order is issued after, or revises, another domestic relations order or QDRO; or (ii) solely because of the time at which the order is issued, including issuance after the annuity starting date.

(k) The Board of Trustees of the Oklahoma Municipal Retirement Fund shall promulgate such rules as are necessary to implement the provisions of this Section.

(l) An Alternate Payee who has acquired beneficiary rights pursuant to a valid Qualified Domestic Relations Order must fully comply with all provisions of the rules promulgated by the Trustees pursuant to this Section in order to continue receiving his or her benefits.

(m) Nothing in this Section shall grant a spouse or former spouse of a Participant any property rights in the benefits of any Participant except as specifically authorized for Qualified Domestic Relations Orders, and no spousal consent shall be required for a Participant to elect or change elections pertaining to a benefit payable under this Plan.

6.13 Loans to Participants:

(a) **General:** The Committee, in its sole discretion, may direct Trustees to make loans to Participants upon the written direction and application of the Participant who desires to effect such loan, up to 50% of the vested balance of a Participant's Accounts. All such loans (i) shall not be made available to Highly Compensated Employees (as defined in Section 414(q) of the Code) in an amount greater than the amount made available to other Employees, (ii) shall be available to all Participants on a nondiscriminatory basis, (iii) shall be made available in an amount equal to the lesser of 50% of the borrowing Participant's vested Benefit in his Account or \$50,000, (iv) shall bear a reasonable rate of interest which will be established by the Committee, (v) shall be secured by the borrowing Participant's Benefit account balance attributable to his Account, (vi) shall be amortized and repaid in level payments of principal and

interest made not less frequently than monthly over the term of the loan, (vii) shall be repaid by payroll reduction while the Participant is employed; (viii) shall accelerate and be due in full on the date a Participant terminates employment with the Employer; (ix) shall not be less than \$1,000 in amount each; and (x) shall be made upon such other reasonable terms which the Committee shall designate, such terms being applied in a nondiscriminatory fashion; provided, in no event shall any loan have a term in excess of five years. There shall not be more than one or two loans outstanding (as elected by the Employer) at any time with respect to a Participant. No Participant who has borrowed from the Plan may make another loan until the previous loan has been fully repaid. Outstanding loans are not subject to refinancing by a new loan. Upon direction by the Committee, and subject to Subsection (c) below, the Trustees may foreclose upon such Participant's interest in his Account in the event of default. A loan to a Participant, when added to the outstanding balance of all other loans to the Participant from the Plan and other plans sponsored by the Employer, cannot exceed \$50,000, reduced by the excess of the highest outstanding balance of loans from the Plan (and all other plans sponsored by the Employer) during the one-year period ending on the day before the date the loan is made over the outstanding balance of the loans from the Plan on the date the loan is made. No distribution of a Benefit shall be made to any Participant, Beneficiary or the estate of a Participant unless and until all unpaid loans made by the Plan to such Participant together with accrued interest have been paid in full. In determining if any of the foregoing limitations regarding the making of loans to Participants, loans made under all other plans (i) sponsored by the Employer and (ii) qualified under Sections 401(a) and 501(a) of the Code will be considered. All costs and expenses of any loan will be charged to the applicable Accounts of the Participant.

(b) Establishment of Loan Account: At such time as it is determined that a Participant is to receive a loan from the Plan, the loan shall be made from the Participant's applicable Account in the order and precedence indicated hereafter and such amount shall be deemed to be credited to the Participant's Loan Account with a corresponding debit to occur to his Account: (i) first, an Account holding Employer contributions, including "rollover contributions" (other than Deferred Compensation Contributions, if applicable); (ii) second, an Account holding Deferred Compensation Contributions, if applicable; and (iii) third, an Account holding contributions picked up and assumed by the Employer pursuant to Section 4.7 of this Plan. All interest payments to be made pursuant to the terms and provisions of the loan shall be credited to the applicable Account in such a manner so that the Loan Account will reflect unpaid principal and interest from time to time. The earnings attributable to the Loan Account shall be allocable only to the Loan Account of such Participant and shall not be considered as general earnings of the Trust Fund to be allocated to the other Participants therein as provided herein. Other than for the limited purposes of establishing a separate account for the allocation of the interest thereto, a Participant's Loan Account shall, for all other purposes, be considered as part of his applicable Account.

(c) Foreclosure of Loan Account: The Trustees may foreclose upon such Participant's interest in his Account in the event of default under the loan made to the Participant under this Section.

(d) Special Restrictions on Foreclosure: In the event of default under a loan made under this Section, foreclosure under the promissory note evidencing such loan and attachment of the Participant's interest in his applicable Accounts shall occur within a reasonable time

following the event of default; provided, with respect to any portion of a loan secured by amounts governed under Section 401(k) of the Code, if applicable, foreclosure on such 401(k) amounts shall not occur until the occurrence of an event described under Section 401(k) of the Code which would otherwise permit a distribution to be made from the Plan.

(e) Establishment of Loan Program: The Trustees are hereby authorized and directed to establish a "loan program" (the "Loan Program") and the Trustees are further authorized to delegate to the Committee the duties and responsibilities with regard to the implementation of the Loan Program as adopted by the Trustees for and on behalf of the Plan. The Loan Program shall be considered to be a part of this Plan for the purposes stated in the Loan Program.

(f) Loan Account: The words "Loan Account" shall mean a Participant's separate Account established in the event he desires to make a loan from his applicable Account as provided in this Section 6.13.

6.14 Required Minimum Distributions: The provisions of this Section 6.14 will apply for purposes of determining Required Minimum Distributions for distribution calendar years beginning with the 2003 calendar year, as well as Required Minimum Distributions for the 2002 Distribution Calendar Years that are made on or after August 1, 2002. The requirements of this Section will take precedence over any inconsistent provisions of the Plan. All distributions required under this Section will be determined and made in accordance with the Treasury regulations under Section 401(a)(9) and the minimum distribution incidental benefit requirement of Section 401(a)(9)(G) of the Internal Revenue Code. Notwithstanding the other provisions of this Section, distributions may be made under a designation made before January 1, 1984, in accordance with Section 242(b)(2) of the Tax Equity and Fiscal Responsibility Act (TEFRA) and the provisions of the Plan that relate to Section 242(b)(2) of TEFRA.

(a) Limits on Distribution Periods: As of the first distribution calendar year, distributions, if not made in a single-sum, may only be made over one of the following periods (or a combination thereof): (1) the life of the participant; (2) the life of the participant and a designated beneficiary; (3) a period certain not extending beyond the life expectancy of the participant; or (4) a period certain not extending beyond the joint and last survivor expectancy of the participant and a designated beneficiary.

(b) Time and Manner of Distribution:

(i) Required Beginning Date. The Participant's entire interest will be distributed, or begin to be distributed, to the Participant no later than the Participant's Required Beginning Date. For purposes of this Section, the "Required Beginning Date" of a Participant is the April 1 of the calendar year following the later of the calendar year in which the Participant attains age 70½ or the calendar year in which the Participant retires.

(ii) Death of Participant Before Distributions Begin. If the Participant dies before distributions begin, the Participant's entire interest will be distributed, or begin to be distributed, no later than as follows:

- (1) If the Participant's surviving spouse is the Participant's sole

designated Beneficiary, then, distributions to the surviving spouse will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died, or by December 31 of the calendar year in which the Participant would have attained age 70½, if later.

(2) If the Participant's surviving spouse is not the Participant's sole designated Beneficiary, then, distributions to the designated Beneficiary will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died.

(3) If there is no designated Beneficiary as of September 30 of the year following the year of the Participant's death, the Participant's entire interest will be distributed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

(4) If the Participant's surviving spouse is the Participant's sole designated Beneficiary and the surviving spouse dies after the Participant but before distributions to the surviving spouse begin, this Subsection (ii), other than Subsection (ii)(1), will apply as if the surviving spouse were the Participant.

For purposes of this Subsection (ii) and Subsection (d), unless Subsection (ii)(1) applies, distributions are considered to begin on the Participant's Required Beginning Date. If Subsection (ii)(1) applies, distributions are considered to begin on the date distributions are required to begin to the surviving spouse under Subsection (ii)(4). If distributions under an annuity purchased from an insurance company irrevocably commence to the Participant before the Participant's Required Beginning Date (or to the Participant's surviving spouse before the date distributions are required to begin to the surviving spouse under Subsection (ii)(4)), the date distributions are considered to begin is the date distributions actually commence.

(iii) Forms of Distribution. Unless the Participant's interest is distributed in the form of an annuity purchased from an insurance company or in a single sum on or before the Required Beginning Date, as of the first distribution calendar year distributions will be made in accordance with Subsections (c) and (d) of this Section. If the Participant's interest is distributed in the form of an annuity purchased from an insurance company, distributions thereunder will be made in accordance with the requirements of Section 401(a)(9) of the Code and the Treasury regulations.

(c) Required Minimum Distributions During Participant's Lifetime:

(i) Amount of Required Minimum Distribution For Each Distribution Calendar Year. During the Participant's lifetime, the minimum amount that will be distributed for each distribution calendar year is the lesser of:

(1) the quotient obtained by dividing the Participant's Account balance by the distribution period in the Uniform Lifetime Table set forth in Section 1.401(a)(9)-9, Q&A-2, of the Treasury regulations, using the Participant's age as of the Participant's birthday in the distribution calendar year; or

(2) if the Participant's sole designated Beneficiary for the distribution calendar year is the Participant's spouse, the quotient obtained by dividing the Participant's Account balance by the number in the Joint and Last Survivor Table set forth in Section

1.401(a)(9)-9, Q&A-3, of the Treasury regulations, using the Participant's and spouse's attained ages as of the Participant's and spouse's birthdays in the distribution calendar year.

(ii) **Lifetime Required Minimum Distributions Continue Through Year of Participant's Death.** Required minimum distributions will be determined under this Subsection (c) beginning with the first distribution calendar year and up to and including the distribution calendar year that includes the Participant's date of death.

(d) **Required Minimum Distributions After Participant's Death:**

(i) **Death On or After Date Distributions Begin.**

(1) **Participant Survived by Designated Beneficiary.** If the Participant dies on or after the date distributions begin and there is a designated Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account balance by the longer of the remaining life expectancy of the Participant or the remaining life expectancy of the Participant's designated Beneficiary, determined as follows:

a. The Participant's remaining life expectancy is calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

b. If the Participant's surviving spouse is the Participant's sole designated Beneficiary, the remaining life expectancy of the surviving spouse is calculated for each distribution calendar year after the year of the Participant's death using the surviving spouse's age as of the spouse's birthday in that year. For distribution calendar years after the year of the surviving spouse's death, the remaining life expectancy of the surviving spouse is calculated using the age of the surviving spouse as of the spouse's birthday in the calendar year of the spouse's death, reduced by one for each subsequent calendar year.

c. If the Participant's surviving spouse is not the Participant's sole designated Beneficiary, the designated Beneficiary's remaining life expectancy is calculated using the age of the Beneficiary in the year following the year of the Participant's death, reduced by one for each subsequent year.

(2) **No Designated Beneficiary.** If the Participant dies on or after the date distributions begin and there is no designated Beneficiary as of September 30 of the year after the year of the Participant's death, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account balance by the Participant's remaining life expectancy calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

(ii) **Death Before Date Distributions Begin.**

(1) **Participant Survived by Designated Beneficiary.** If the Participant dies before the date distributions begin and there is a designated Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the

Participant's death is the quotient obtained by dividing the Participant's Account balance by the remaining life expectancy of the Participant's designated Beneficiary, determined as provided in Subsection (i).

(2) No Designated Beneficiary. If the Participant dies before the date distributions begin and there is no designated Beneficiary as of September 30 of the year following the year of the Participant's death, distribution of the Participant's entire interest will be completed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

(3) Death of Surviving Spouse Before Distributions to Surviving Spouse Are Required to Begin. If the Participant dies before the date distributions begin, the Participant's surviving spouse is the Participant's sole designated Beneficiary, and the surviving spouse dies before distributions are required to begin to the surviving spouse under Subsection (b)(ii)(1), this Section 6.14(ii) will apply as if the surviving spouse were the Participant.

(e) Definitions:

(i) Designated Beneficiary. The individual who is designated as the Beneficiary under Section 6.11 of the Plan and is the designated Beneficiary under Section 401(a)(9) of the Internal Revenue Code and Section 1.401(a)(9)-4 of the Treasury regulations.

(ii) Distribution Calendar Year. A Calendar Year for which a minimum distribution is required. For distributions beginning before the Participant's death, the first Distribution Calendar Year is the calendar year immediately preceding the Calendar Year which contains the Participant's Required Beginning Date. For distributions beginning after the Participant's death, the first Distribution Calendar Year is the calendar year in which distributions are required to begin under Subsection (b)(ii). The Required Minimum Distribution for the Participant's first Distribution Calendar Year will be made on or before the Participant's Required Beginning Date. The Required Minimum Distribution for other Distribution Calendar Years, including the Required Minimum Distribution for the Distribution Calendar Year in which the Participant's Required Beginning Date occurs, will be made on or before December 31 of that distribution calendar year.

(iii) Life Expectancy. Life Expectancy as computed by use of the Single Life Table in Section 1.401(a)(9)-9, Q&A-1 of the Treasury regulations.

(iv) Participant's Account Balance. The Account Balance as of the last valuation date in the calendar year immediately preceding the distribution calendar year (valuation calendar year) increased by the amount of any contributions made and allocated or forfeitures allocated to the Account Balance as of dates in the valuation calendar year after the valuation date and decreased by distributions made in the valuation calendar year after the valuation date. The Account Balance for the valuation calendar year includes any amounts rolled over or transferred to the Plan either in the valuation calendar year or in the distribution calendar year if distributed or transferred in the valuation calendar year.

6.15 Withdrawals from Participant Rollover Account: A Participant may request and receive a distribution from his Participant Rollover Account at any time, even if he or she has not terminated employment, unless the rollover was from a defined benefit retirement plan sponsored by the Employer.

ARTICLE VII.

Notices

7.1 **Notice to Oklahoma Municipal Retirement Fund:** As soon as practicable after a Participant ceases to be in the employ of the Employer, the Committee shall give written notice to the Oklahoma Municipal Retirement Fund. The notice shall include such of the following information and directions as are necessary or advisable under circumstances:

- (a) name and address of the Participant;
- (b) reason he ceased to be in the Employer's employ;
- (c) name and address of the Beneficiary or Beneficiaries in case of Participant's death;
- (d) percentage or amount to which such Participant is entitled in case of termination of employment;
- (e) time, manner and amount of payments to be made to such Participant; and
- (f) information required to complete the Trustee's Withholding Election Form.

As soon as practicable after the Committee learns of the death of a Participant, it shall give like notice to the Oklahoma Municipal Retirement Fund.

7.2 **Subsequent Notices:** At any time and from time to time after giving the notice as provided for in Section 7.1, the Committee may modify such original notice or any subsequent notice by means of a further written notice or notices to the Oklahoma Municipal Retirement Fund, but any action taken or payments made by the Oklahoma Municipal Retirement Fund pursuant to a prior notice shall not be affected by a subsequent notice.

7.3 **Copy of Notice:** A copy of each notice provided for in Sections 7.1 and 7.2 shall be mailed by the Committee to the Participant or to each Beneficiary involved, as the case may be, but if, for any reason, such copy is not sent or received, that fact shall not affect the validity of any notice to the Oklahoma Municipal Retirement Fund nor the validity of any action taken or payment made pursuant thereto.

7.4 **Reliance Upon Notice:** Upon receipt of any notice as provided in this Article VII, the Oklahoma Municipal Retirement Fund shall promptly take whatever action and make whatever payments are called for therein, it being intended that the Oklahoma Municipal Retirement Fund may rely upon the information and directions in such notice absolutely and without question. However, the Oklahoma Municipal Retirement Fund may call to the attention of the Committee any error or oversight which the Oklahoma Municipal Retirement Fund believes to exist in any notice.

ARTICLE VIII.
Amendment and Termination

8.1 **Termination of Plan:** The Employer may at any time, effective as specified, terminate the Plan and may direct and require the Oklahoma Municipal Retirement Fund to liquidate the Fund. In the event the Employer shall for any reason cease to exist, the Plan shall terminate and the Fund shall be liquidated. In the event of the termination, partial termination, or complete discontinuance of contributions hereunder, the Account balances of each Participant will become nonforfeitable.

8.2 **Suspension and Discontinuance of Contributions:** If the governing body of the Employer decides it is impossible or inadvisable to continue to make contributions to the Plan, it shall have the power by appropriate resolution or decision to:

- (a) suspend contributions to the Plan;
- (b) discontinue contributions to the Plan; or
- (c) terminate the Plan.

Suspension shall be a temporary cessation of contributions and shall not constitute or require a termination of the Plan. A discontinuance of contributions shall not constitute a formal termination of the Plan and shall not preclude later contributions but all Municipality Contribution Accounts not theretofore fully vested shall become fully vested in the respective Participants notwithstanding the provisions of Section 6.4. In such event, Employees who become eligible to enter the Plan subsequent to the discontinuance shall receive no benefits. After the date of a discontinuance of contributions, the Trust shall remain in existence as provided in this Section 8.2 and the provisions of the Plan and Trust shall remain in force. A certified copy of such decision or resolution shall be delivered to the Oklahoma Municipal Retirement Fund, and as soon as possible thereafter the Oklahoma Municipal Retirement Fund shall send or deliver to each Participant or Beneficiary concerned a copy thereof.

8.3 **Liquidation of Trust Fund:** Upon a complete termination or upon a partial termination of the Plan, unless the Employer's successor shall elect to continue the Plan, the Accounts of all Participants and Beneficiaries shall thereupon be and become fully vested. Upon a complete termination, the Oklahoma Municipal Retirement Fund shall convert the proportionate interest of such Participants and Beneficiaries in the Trust Fund to cash and, after deducting all charges and expenses, the Oklahoma Municipal Retirement Fund shall adjust the balances of such Accounts as provided in Section 5.5 treating the termination date as the current Valuation Date.

Thereafter, the Oklahoma Municipal Retirement Fund shall distribute as soon as administratively feasible the amount to the credit of each such Participant and Beneficiary as the Committee shall direct.

8.4 **Amendments:** Each Employer agrees to adopt any amendments to this Plan which are necessary for an initial or continued determination that the Plan is a qualified, tax exempt plan under Sections 401(a) and 501(a) of the Code. Any such amendments will be an amendment of the Employer's separate Plan if approved by the Trustee. The Employer may amend its separate

Plan in any respect and at any time, subject to the limitations of the Plan, by amendment of or addition to the Joinder Agreement. However, the Oklahoma Municipal Retirement Fund reserves the right to approve all Employer amendments.

8.5 Provider's Power to Amend for Adopting Employers: The Provider, as defined in section 4.08 of Rev. Proc. 2017-41, may amend any part of the Plan. However, for purposes of reliance on an Opinion Letter (as defined in Rev. Proc. 2017-41), the Provider will no longer have the authority to amend the Plan on behalf of the Employer as of the date (1) the Employer amends the Plan to incorporate a type of plan described in section 6.03 of Rev. Proc. 2017-41 that is not permitted under the Pre-Approved Plan program, or (2) the Internal Revenue Service notifies the Employer, in accordance with section 8.06(3) of Rev. Proc. 2017-41, that the Plan is an individually designed plan due to the nature and extent of Employer amendments to the Plan.

ARTICLE IX.
Employment Transfers

9.1 Transfers from This Plan:

(a) To Another Category with This Employer: If a Participant is employed by the Employer and is transferred to employment with this Employer but under another department, classification or category, so that he is no longer eligible to participate in this Plan, such participation shall thereupon cease and his Account balance shall remain in the Fund and will continue to accrue interest but he will not continue to accrue Service for the purpose of additional vesting credit for benefits under this Plan. However, if an Employee participates in any other plan sponsored by the Employer within the Fund, he or she will continue to accrue service under this Plan for vesting purposes only.

(b) To Another Municipality: If a Participant's employment by the Employer is terminated by virtue of his transfer to employment with another Municipality, his membership in this Plan shall thereupon cease and he shall be subject to the following rules and requirements relating to this Plan and his right and benefits hereunder, to-wit:

(i) if he is fully vested under this Plan as of the date of such employment transfer, he shall be entitled to take any distribution, full or partial, without any effect on his current vesting status; or

(ii) if he is not fully vested under this Plan as of the date of such employment transfer, and he is, immediately upon such transfer of employment, covered by the retirement system under which such other Municipality participates in the Oklahoma Municipal Retirement Fund, he will continue to accrue Service for the purpose of additional vesting credit for benefits under this Plan. However, upon any distribution (that would not be optional to an active Employee), full or partial, vesting will stop and any unvested balance, if any, will be forfeited.

9.2 Transfers to This Plan:

(a) From Another Category with This Employer: If a person becomes a Participant immediately upon his transfer from full-time, regular employment with this Employer under another department, classification or category where he is ineligible for membership only because of the type of such employment, his Service accrued by virtue of such prior employment shall not be counted in determining his vesting credit for benefits hereunder.

(b) From Another Municipality: If a person becomes a Participant immediately upon his transfer from full-time, regular employment with a Municipality other than this Employer, his Service accrued by virtue of such prior employment shall be counted in determining his vesting credit for benefits hereunder, and he shall also be subject to all the other provisions of this Plan. A Participant's eligibility for membership under this Plan will be determined by applying the eligibility requirements in the Joinder Agreement as though the date which his credited Service from the other Municipality began was his date of employment with this Employer. Service from such prior employment will however be ignored in its entirety upon any distribution from that Municipality, full or partial, if taken prior to its full vesting.

(c) **Previously Fully Vested With Another Municipality:** With respect to a Participant who was previously 100% vested in any other Municipality's qualified retirement plan prior to becoming a Participant in this Plan, such Participant's "Service" for purposes of determining years of service for vesting under this Plan shall include the Participant's last continuous period during which the Participant was an Employee of the other Municipality.

9.3 **Notice of Transfers:** Immediately after any transfer of employment referred to in Sections 9.1 or 9.2, the transferred Participant shall give written notice of such transfer to the Authorized Agent on a form furnished by the Authorized Agent. Such Participant shall not be penalized, however, for failure to give such notice. The Authorized Agent shall give immediate notice in writing of such transfers to the Trust Service Provider and the Committee.

9.4 **Transfer from Other Qualified Plans:** The Employer may cause to be transferred to the Oklahoma Municipal Retirement Fund all or any of the assets held in respect to any plan or trust which satisfied the applicable requirements of the Code relating to qualified plans and trusts, which is maintained by the Employer for the benefit of its Employees. Any such assets so transferred shall be accompanied by written instructions from the Employer, or the trustee or custodian or the individual holding such assets, setting forth the Participants for whose benefit such assets have been transferred and showing separately the respective contributions by the Employer and by the Participants and the current value of the assets attributable thereto. Upon receipt of such assets and instructions the Oklahoma Municipal Retirement Fund shall thereafter proceed in accordance with the provisions of the Fund.

9.5 **Rollover Contributions:** A Participant who is or was entitled to receive an eligible rollover distribution, as defined in Code Section 402(c)(4) and Treasury Regulations issued thereunder, from a qualified plan described in Section 401(a) or 403(a) of the Code (including after-tax employee contributions), an annuity contract described in Section 403(b) of the Code (including after-tax employee contributions, or an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account may elect to contribute all or any portion of such distribution to the Trust directly from such qualified plan, annuity contract or eligible plan, or within 60 days of receipt of such distribution to the Participant. Rollover Contributions shall only be made in the form of cash, or, if and to the extent permitted by the Employer with the consent of the Trustee, promissory notes evidencing a plan loan to the Participant; provided, however, that Rollover Contributions shall only be permitted in the form of promissory notes if the Plan otherwise provides for loans.

The Committee shall develop such procedures and require such information from Participants as it deems necessary to ensure that amounts contributed under this Section 9.5 meet the requirements for tax-deferred rollovers established by this Section 9.5 and by Code Section 402(c). No Rollover Contributions may be made to the Plan until approved by the Committee.

If a Rollover Contribution made under this Section 9.5 is later determined by the Administrator not to have met the requirements of this Section 9.5 or of the Code or Treasury regulations, then, within a reasonable time after such determination is made, the amounts then held in the Trust attributable to such Rollover Contribution shall be distributed to the Employee.

A Participant's Rollover Contributions Account shall be subject to the terms of the Plan except as otherwise provided in this Section 9.5.

Notwithstanding any other provision of this Section 9.5, the Employer may direct the Trustee not to accept Rollover contributions.

9.6 Transfer to Other Qualified Plans: The Employer, by written direction to the Oklahoma Municipal Retirement Fund, may transfer some or all of the assets held under the Fund to another plan or trust meeting the requirements of the Code relating to qualified plans and trusts. In the case of any merger or consolidation with, or transfer of assets and liabilities to, any other plan, provisions shall be made so that each Participant in the Plan on the date thereof (if the Plan then terminated) would receive a benefit immediately after the merger, consolidation or transfer which is equal to or greater than the benefit he would have been entitled to receive immediately prior to the merger, consolidation or transfer (if the Plan had then terminated).

9.7 Rollover to Another Plan or IRA:

(a) **General:** Notwithstanding any provision of the Plan to the contrary that would otherwise limit a Distributee's election under this Section, a Distributee may elect, at the time and in the manner prescribed by the Committee, to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover. The Committee shall establish procedures for implementing such Direct Rollover distribution.

(b) **Definitions:** For purposes of this Section 9.7, the following definitions shall apply:

(i) **"Eligible Rollover Distribution":** An "Eligible Rollover Distribution" is any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee's designated Beneficiary, or for a specified period of 10 years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to Employer Stock); and any distributions attributable to a hardship. With respect to distributions made after December 31, 2001, for purposes of the direct rollover provisions in Section 9.7 of the Plan, a portion of a distribution shall not fail to be an eligible rollover distribution merely because the portion consists of after-tax employee contributions which are not includable in gross income. However, such portion may be transferred only to (i) an individual retirement account or annuity described in Section 408(a) or (b) of the Code or, effective for distributions on or after January 1, 2008, a Roth individual retirement account of annuity described in Section 408A of the Code, or (ii) a qualified defined contribution plan described in Section 401(a) or 403(a) of the Code that agrees to separately account for amounts so transferred, including separately accounting for the portion of such distribution which is includable in gross income and the portion of such distribution which is not so includable.

(ii) **“Eligible Retirement Plan”**: An “Eligible Retirement Plan” is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, or a qualified plan described in Section 401(a) of the Code, an annuity contract described in Section 403(b) of the Code and an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan; or, effective January 1, 2008, a Roth IRA described in Code Section 408A(b), that accepts the Distributee’s Eligible Rollover Distribution. However, in the case of an Eligible Rollover Distribution to the surviving spouse or a Participant’s surviving Beneficiary, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a qualified domestic relation order, as defined in Section 414(p) of the Code. If any portion of an Eligible Rollover Distribution is attributable to payments or distributions from a designated Roth account, an Eligible Retirement Plan with respect to such portion shall include only another designated Roth account of the individual from whose account the payments or distributions were made, or a Roth IRA of such individual. In the case of a nonspouse beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Code Section 408(a) or 408(b) (“IRA”) that is established on behalf of the designated Beneficiary and that will be treated as an inherited IRA pursuant to the provisions of Code Section 402(c)(ii). Further, the determination of any required minimum distribution under Code Section 401(a)(9) that is ineligible for rollover shall be made in accordance with IRS Notice 2007-7, Q&A 17 and 18, 2007-5 I.R.B. 395.

(iii) **“Distributee”**: A “Distributee” includes a Participant or former Participant. In addition, the Participant’s spouse or former Participant’s surviving spouse or surviving Beneficiary (effective January 1, 2007) and the Participant’s or former Participant’s spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(iv) **“Direct Rollover”**: A “Direct Rollover” is a payment by the Plan directly to the Eligible Retirement Plan specified by the Distributee.

9.8 Requirements for Rollover by Individuals: An Employee (whether or not a Participant under this Plan), who, as a result of a termination of another plan qualified under Section 401(a) of the Code, a termination of employment, disability or attainment of age 59½ years, has had distributed to him his entire interest in a plan which meets the requirements of Section 401(a) of the Code (hereinafter referred to as the “Other Plan”) may, in accordance with procedures approved by the Committee, transfer all or any part of the distribution received from the Other Plan to the Trustees under this Plan, provided the following conditions are met:

(a) the transfer occurs on or before the 60th day following his receipt of the distribution from the Other Plan, or, if such distribution had previously been deposited in an individual retirement account (as defined in Section 408 of the Code), the transfer occurs on or

before the 60th day following his receipt of such distribution, plus earnings thereon from such individual retirement account;

(b) the distribution from the Other Plan qualifies as a lump sum distribution within the meaning of Subsection 402(e)(4)(A) of the Code or is a result of a termination of another plan qualified under Section 401(a) of the Code; and

(c) the amount transferred shall not exceed the distribution he received from the Other Plan, less the amount, if any, considered contributed by him in accordance with Subsection 402(e)(4)(D)(i) of the Code, plus earnings thereon during the period, if any, in which the amount was held in an individual retirement account.

9.9 Transfers From Another Qualified Plan:

(a) With respect to an Employee (whether or not a Participant under this Plan), who has an undistributed account balance in another plan which meets the requirements of Section 401(a) of the Code (hereinafter referred to as the "Other Plan"), the Committee may, in its sole discretion, approve a direct transfer of such account balance from the Other Plan to the Trustees under this Plan.

(b) If the Plan receives a direct transfer (by merger or otherwise) of elective contributions (or amounts treated as elective contributions) under a plan with a Section 401(k) arrangement, the distribution restrictions of Sections 401(k)(2) and (10) of the Code continue to apply to those transferred elective contributions.

9.10 Procedures: With respect to transfers under either Section 9.8 or 9.9 herein, the Committee shall develop such procedures, and may require such information from an Employee or the fiduciaries of the Other Plan desiring to make such a transfer, as it deems necessary or desirable to determine that the proposed transfer will meet requirements of this Article and the law. Upon approval by the Committee, the amount transferred shall be deposited in the Trust Fund and shall be credited to a Rollover Account established in the Employee's name. Such Account shall be 100% vested in and nonforfeitable by the Employee, shall share in increases and decreases thereon determined in accordance with the Plan, but shall not share in Employer Contributions or Forfeitures. Upon termination of employment, the total amount of Employee's Participant Rollover Account shall be distributed as part of his Benefit.

ARTICLE X.
Administration

10.1 **Administration:** The Plan shall be administered by the Committee which is hereby created and established and which shall be composed of the members of the City Council of the Employer. The duties of the Committee shall be performed without compensation other than the compensation, if any, which they receive as officers of the Employer unless additional compensation is specifically provided for by action of the City Council. Any usual and reasonable expenses incurred by the Committee in the administration of this Fund and Plan shall be paid by the Employer.

(a) **Committee:** The Committee shall have such powers as may be necessary to discharge its duties hereunder and under the document creating the Oklahoma Municipal Retirement Fund, and under the contract for the pooling of the Fund with similar funds of other Municipalities. Such powers shall include but not be limited to the following powers and duties:

(1) to delegate to, specify, direct, and supervise the performance of duties of the Authorized Agent, as the agent of the Employer and Committee in matters relating to the Plan, the Fund, and the Oklahoma Municipal Retirement Fund, including but not limited to, the duties set forth below in Subsection 10.1(b) and including any duties of the Employer under the Plan, or as set forth in this Subsection 10.1(a);

(2) acting by direction to the Authorized Agent to file a petition for nomination, or otherwise nominate, and cause the ballot for the election of Trustees of the Oklahoma Municipal Retirement Fund;

(3) to construe and interpret the Plan and resolve any ambiguities with respect to any of the terms and provisions thereof as written and as applied to the operation of the Plan;

(4) to decide all questions of eligibility and determine the amount, manner and time of payment of any benefits hereunder;

(5) to prescribe procedures to be followed by Participants in filing applications for benefits;

(6) to make a determination as to the right of any person to a benefit and to afford any person dissatisfied with such determination the right to a hearing thereon;

(7) to receive from the Employer, the Trustees, the Trust Service Provider and the Authorized Agent, such information as shall be necessary for the proper administration of the Plan;

(8) to prepare and distribute, in such manner as it determines to be appropriate, information explaining the Plan;

(9) to furnish the Employer, upon request, such annual reports with respect to the administration of the Plan as are reasonable and appropriate;

(10) to receive and review reports from the auditor appointed by the Trustees, the City Treasurer and City Auditors, of the financial condition of the Fund;

(11) to have full power, to manage and control, the Plan and Fund and to authorize in writing, all payments from the Fund by written direction of the Authorized Agent, or otherwise;

(12) to sue in any court of competent jurisdiction for the enforcement of any contract, claim or other right, and to defend against or to compromise, settle or otherwise dispose of any claim or suit against the Employer, the Plan, or the City Treasurer, as Treasurer of the Plan; and

(13) to appoint such person or persons as necessary to perform the following:

a. to receive and separately account for, payments, appropriations, apportionments, allocations, payroll deductions, and any other assets, which are for, or consist of contributions or assets under the Plan for the Fund, which are made by the Employer, the Participants, or from any other source;

b. to transfer, remit, pay over and deliver, upon the written direction of the Authorized Agent, as soon as practicable after his receipt thereof, all such contributions and assets, to the Oklahoma Municipal Retirement Fund for management and investment;

c. to keep as evidence and permanent records, all such written directions of the Authorized Agent for such transfers and disbursements, maintain accurate accounts and records of such receipts, transfers and disbursements, and keep such other records and furnish such information and advice to the Employer, the City Council, the Committee and the Authorized Agent as may be necessary and proper for the performance of such duties in coordinating the administration and operation of the Plan;

d. maintain such records including vital statistics on health, age, sex, birth, death, Compensation and length of Service of all the Participants of the Employer or their beneficiaries who are included in the Plan or who are, or may become eligible for such inclusion, as are necessary for the proper administration of the Plan, and furnish such information as is requested by the Authorized Agent, or is requested by the Administrator;

e. notify the Authorized Agent when any Participant is eligible for Retirement under the Plan; and

f. attend meetings of the Committee while matters pertaining to the Plan, the Employees or their beneficiaries are under consideration.

The Committee shall have no power to waive or fail to apply any requirements of eligibility for a Benefit under the Plan. The Committee may adopt such rules, regulations and actuarial tables as it deems necessary or desirable to administer the Plan. All such rules,

regulations and decisions shall be uniformly and consistently applied to all Employees in similar circumstances.

Any such rule or decision which is not inconsistent with the provisions of the Plan shall be conclusive and binding upon all persons affected by it and there shall be no appeal from any ruling by the Committee which is within its authority.

When making a determination or calculation, the Committee shall be entitled to rely upon information furnished by the Trustees, the Trust Service Provider, the Employer, the Authorized Agent, the legal counsel of the Employer, or the actuary for the Plan.

(b) Authorized Agent: An Authorized Agent shall be designated in writing by the Committee and shall act as the agent of the Employer (but not the agent of the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund) in matters pertaining to the Plan, the Fund and the Oklahoma Municipal Retirement Fund, to centralize in one person the local administration and coordination thereof, and to file payroll and contribution information, to file claims, forms and applications for Participants, and to advise Participants, the Employer and the Committee. The Authorized Agent, under the control and direction of the Committee, shall have such general duties as the Employer and the Committee may deem necessary and proper for such purposes, which duties shall include but not be limited to, the following:

(1) to coordinate the deduction of Participant contributions and to see that Employer and Participant contributions are properly received and forwarded promptly to the Oklahoma Municipal Retirement Fund for management and investment;

(2) to forward any communications directed to Participants and beneficiaries by the Trustees, the Trust Service Provider or the Oklahoma Municipal Retirement Fund;

(3) to lend assistance to Participants and beneficiaries in filing applications for benefits, and in communicating with the Employer, the Committee and the Trustees or the Trust Service Provider of the Oklahoma Municipal Retirement Fund and to forward such communications to the addressees;

(4) to assist the Committee in determining whether or not Employees are eligible for participation in the Plan;

(5) to certify at the direction of the Committee that a Participant is on an authorized leave of absence, paid or unpaid; and

(6) to file at the direction of the Committee a petition or nomination, and cast a ballot for election of Trustees of the Oklahoma Municipal Retirement Fund.

(c) Plan Counselor: The Committee of the Employer shall appoint the legal advisor of the Employer and the Committee, and such legal advisor shall represent them in any legal matters, proceedings, or litigation.

10.2 **Bonds:** No bond to secure the performance of administrative duties in the operation of the Plan and Fund, shall be required of any persons or organizations unless required by law, or unless required by the Trust Indenture establishing The Oklahoma Municipal Retirement Fund, or unless required by the Employer for any persons or organizations engaged in the

administration of the Plan. If such a bond is required by law, the Trustees or the Employer, the premiums therefor shall be paid as expenses of the Oklahoma Municipal Retirement Fund as to its members, agents, employees, Municipal Retirement Fund, or as expenses of the Employer as to the administration of the Plan. Any agents, officials or Employees of the Employer engaged in the administration of the Plan shall be covered as to the performance of such administrative duties, by any official or other bond covering their regular duties otherwise.

10.3 Benefit Payments: All benefits are to be paid pursuant to the provisions of the Plan out of the applicable portion of the Oklahoma Municipal Retirement Fund.

10.4 Abandonment of Benefits:

(a) If, anytime following the date either of a Participant or Beneficiary of a deceased Participant becomes entitled to receive any non-deferred benefits under the Plan, then, if the whereabouts of such Participant or Beneficiary is unknown, the benefits may be forfeited in certain limited circumstances as provided hereafter. If the Committee has mailed to the Participant or Beneficiary notice of the present right to receive benefits, and the Committee mails such notice again after one year, then, if no claim has been received by the second anniversary of the first mailing of the notice, the Accounts representing unclaimed Benefits (including those holding Employee contributions) can be forfeited pursuant to Section 5.4 herein.

(b) Each Participant and Beneficiary shall file with the Committee, from time to time in writing, their post office address and each change of post office address, if any, and the Committee shall not be obliged to search for or ascertain the whereabouts of any Participant or Beneficiary. Any communication addressed to a Participant or Beneficiary at their last post office address filed with the Committee, or if no such address was filed, then at their last post office address as shown on the Employer's records, shall be binding on the Participant and the Beneficiary for all purposes of the Plan and Trust.

(c) In the event that the whereabouts of a lost Participant, or lost Beneficiary of a deceased Participant, ever becomes known to the Committee, and either of such parties makes a claim for benefits, the Committee shall, if the Plan is in existence, reinstate any Benefits which have been previously forfeited to satisfy such claim; provided, the amount reinstated shall, in any event, be equal to the amount of the forfeited benefit unadjusted by any increases or decreases under Section 5.6 herein occurring after such forfeitures were allocated. Reinstated Forfeitures shall be satisfied from the following sources in the priority indicated: (i) unallocated Forfeitures, (ii) unallocated Fund increases, or (iii) Employer contributions which the Employer shall make if necessary to satisfy such reinstatement. For purposes of this Subsection (c), the limitations under Section 415 of the Code shall not apply.

10.5 Benefits Payable to Incompetents: Any payments due hereunder to a minor or other person under legal disability may be made, at the discretion of the Committee, to a valid power of attorney, a court appointed guardian, or any other person authorized under state law to receive the benefit. The Committee shall not be required to see to the application of any such payment, and the payee's receipt shall be a full and final discharge of all responsibility hereunder of the Employer, the Committee and the Trustees.

ARTICLE XI.

General

11.1 **USERRA:** Notwithstanding any provision of this Plan to the contrary, effective December 12, 1994, contributions, benefits and service credit with respect to qualified military service will be provided in accordance with Section 414(u) of the Code. A Participant returning from military service shall not be entitled to catch-up on Pick-Up Contributions missed during such military service.

11.2 **Not Contract Between Employer and Participant:** Neither the creation of this Plan, nor any amendment to it, nor the creation of any fund, nor the payment of benefits hereunder shall be construed as giving any legal or equitable right to any Participant against the Employer or against the Oklahoma Municipal Retirement Fund, except as provided herein, and all liabilities under this Plan shall be satisfied, if at all, only out of the Fund held by the Oklahoma Municipal Retirement Fund. Participation in the Plan shall not give any Participant any right to be retained in the employ of the Employer, and the Employer hereby expressly retains the right to hire and discharge any Participant at any time with or without cause, as if this Plan had not been adopted, and any such discharged Participant shall have only such rights or interests in the Fund as may be specified herein.

11.3 **Payment of Fees:** The Employer shall pay a fee in an amount determined and revised from time to time by the Oklahoma Municipal Retirement Fund.

11.4 **Governing Law:** The validity, construction and administration of this Plan shall be determined under the laws of the State of Oklahoma.

11.5 **Counterpart Execution:** This Plan may be executed in two or more counterparts, as may be all amendments thereto be executed, and any one of the executed copies shall be deemed an original.

11.6 **Severability:** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Plan.

11.7 **Spendthrift Provisions:** Benefits payable under this Plan shall not be subject in any manner to anticipation, alienation, sale, transfer, assignment, pledge, encumbrance, charge, garnishment, execution or levy of any kind, either voluntary or involuntary, including any such liability which is for alimony or other payments for the support of a spouse or former spouse, or for any other support of a spouse or former spouse, or for any other relative of the Employee, prior to actually being received by the person entitled to the benefit under the terms of the Plan; and any attempt to anticipate, alienate, sell, transfer, assign, pledge, encumber, charge or otherwise dispose of any right to benefits payable hereunder, shall be void. The Fund shall not in any manner be liable for, or subject to, the debts, contracts, liabilities, engagements or torts of any person entitled to benefits hereunder. The preceding provisions shall not apply to the creation, assignment or recognition of a right to any benefit payable with respect to a Participant pursuant to a domestic relations order, and does not preclude the Oklahoma Municipal

Retirement Fund from complying with a court order requiring deduction from the benefits of a Participant in pay status for alimony and support payments.

11.8 Maximum Duration: Nothing herein shall be construed to suspend the power of alienation or prevent the vesting of the interest of any person in the Plan for a longer period than the duration of the lives of the designated Beneficiaries of a particular interest therein in being at the time such designation becomes irrevocable, plus twenty-one (21) years; if any provisions shall be held to violate a rule or law against restraints on alienation or remote vesting, the Plan shall not be vitiated thereby, but the Plan, or the portion of the Plan thus affected, shall immediately be distributed to those entitled as their interest shall then appear.

11.9 Number and Gender: Pronouns and other similar words used herein in the masculine gender shall be read as the feminine gender where appropriate; pronouns and other similar words used herein in the neuter gender shall be read as the masculine or feminine gender where appropriate; and the singular form of words shall be read as the plural where appropriate.

11.10 Compensation and Expenses of Administration: If a Trustee, a member of Oklahoma Municipal Retirement Fund, or a member of the Committee is an Employee of the Employer, he shall serve without any additional compensation. The Employer may pay all or part of the expenses of administration of the Plan, including the compensation and expenses of the Trustee, and any other expenses incurred at the direction of the Oklahoma Municipal Retirement Fund, including, without limitation, fees of actuaries, accountants, attorneys, investment managers, investment advisors and other specialists, and any other costs of administering the Plan. To the extent that any of such expenses are not paid by the Employer, such expenses shall be paid by the Oklahoma Municipal Retirement Fund out of the Fund. In addition, the Plan or Trustees shall be authorized to charge to a Participant's Account any direct expenses it incurs in connection with such Account, which shall include by example, and not by limitation, expenses resulting from a Participant's QDRO, bankruptcy or default on a Plan loan, and expenses incurred in attempting to locate a Participant. Trustees shall have the power under this Section in their sole discretion to determine the items and amounts thereof which should equitably and reasonably be charged to a particular Account. If such charges exceed the balance in a Participant's Accounts, the excess shall be charged to the general Trust Fund.

11.11 Supercession of Inconsistent Provisions: The provisions of the Plan override any conflicting provision contained in the Trust or custodial account documents used with the Plan.

11.12 Mistake of Fact: All contributions to the Plan are made subject to the correctness of the amount. In the event a contribution is made to the Plan and Trust by the Employer under a mistake of fact concerning the correctness of such contribution, then the Oklahoma Municipal Retirement Fund shall return such portion of such contribution which is in excess of the amount that would have been contributed had there not occurred a mistake of fact within one year after the payment of the contribution to the Oklahoma Municipal Retirement Fund.

In the case of amounts returned pursuant to this Section 11.12, no earnings attributable to such amounts may be returned to the Employer, but losses attributable thereto shall reduce the amount returned, and no such return shall reduce the balance of any Participant's Municipality

Contribution Accounts to less than the balance which would have been credited thereto had such amount not been contributed.

11.13 **Written Notices:** Any reference herein to written notices or documents or notices or elections in writing shall be deemed to include any method of communication acceptable to the Oklahoma Municipal Retirement Fund, and subject to applicable requirements of Treas. Reg. Section 1.401(a)-21.



TAX EXEMPT AND
GOVERNMENT ENTITIES
DIVISION

DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

Plan Description: Non-Standardized Pre-Approved Profit Sharing Plan With CODA
FFN: 317D1080001-001 Case: 201800527 EIN: 73-0781676
Letter Serial No: Q702320a
Date of Submission: 12/18/2018

MCAFFEE & TAFT
211 NORTH ROBINSON
TWO LEADERSHIP SQUARE, 10TH FLOOR
OKLAHOMA CITY, OK 73102

Contact Person:
Janell Hayes
Telephone Number:
513-975-6319
In Reference To: TEGE:EP:7521
Date: 06/30/2020

Dear Applicant:

In our opinion, the form of the plan identified above is acceptable for use by employers for the benefit of their employees under Internal Revenue Code (IRC) Section 401.

We considered the changes in qualification requirements in the 2017 Cumulative List of Notice 2017-37, 2017-29 Internal Revenue Bulletin (IRB) 89. Our opinion relates only to the acceptability of the form of the plan under the IRC. We did not consider the effect of other federal or local statutes.

You must provide the following to each employer who adopts this plan:

- . A copy of this letter
- . A copy of the approved plan
- . Copies of any subsequent amendments including their dates of adoption
- . Direct contact information including address and telephone number of the plan provider

Our opinion on the acceptability of the plan's form is a determination as to the qualification of the plan as adopted by a particular employer only under the circumstances, and to the extent, described in Revenue Procedure (Rev. Proc.) 2017-41, 2017-29 I.R.B. 92. The employer who adopts this plan can generally rely on this letter to the extent described in Rev. Proc. 2017-41. Thus, Employee Plans Determinations, except as provided in Section 12 of Rev. Proc. 2020-4, 2020-01 I.R.B. 148 (as updated annually), will not issue a determination letter to an employer who adopts this plan. Review Rev. Proc. 2020-4 to determine the eligibility of an adopting employer, and the items needed, to submit a determination letter application. The employer must also follow the terms of the plan in operation.

Except as provided below, our opinion doesn't apply to the requirements of IRC Sections 401(a)(4), 401(l), 410(b), and 414(s). Our opinion doesn't apply to IRC Sections 415 and 416 if an employer maintains or ever maintained another qualified plan for one or more employees covered by this plan. For this purpose, we will not consider the employer to have maintained another defined contribution plan provided both of the following are true:

- . The employer terminated the other plan before the effective date of this plan
- . No annual additions have been credited to any participant's account under the other plan as of any date within the limitation year of this plan

Also, for this purpose, we'll consider an employer as maintaining another defined contribution plan, if the employer maintains any of the following:

- . A welfare benefit fund defined in IRC Section 419(e), which provides post-retirement medical benefits allocated to separate accounts for key employees as defined in IRC Section 419A(d)

- . An individual medical account as defined in IRC Section 415(l)(2), which is part of a pension or annuity plan maintained by the employer
- . A simplified employee pension plan

Our opinion doesn't apply to Treasury Regulations Section 1.401(a)-1(b)(2) requirements for a money purchase plan or target benefit plan where the normal retirement age under the employer's plan is lower than age 62.

Our opinion doesn't constitute a determination that the plan is an IRC Section 414(d) governmental plan. This letter is not a ruling with respect to the tax treatment to be given contributions which are picked up by the governmental employing unit within the meaning of IRC Section 414(h)(2).

Our opinion doesn't constitute a determination that the plan is an IRC Section 414(e) church plan.

Our opinion may not be relied on by a non-electing church plan for rules governing pre-ERISA participation and coverage.

Our opinion applies to the requirements of IRC Section 410(b) if 100 percent of all non-excludable employees benefit under the plan.

Employers who choose a safe harbor allocation formula and a safe harbor compensation definition may also rely on this opinion letter for the non-discriminatory amounts requirement under IRC Section 401(a)(4).

If this plan includes a cash or deferred arrangement (CODA) or otherwise provides for contributions subject to IRC Sections 401(k) and/or 401(m), the employer may rely on the opinion letter regarding the form of the non-discrimination tests of IRC Sections 401(k)(3) and 401(m)(2), if the employer uses a safe harbor compensation definition. For plans described in IRC Sections 401(k)(12) or (13) and/or 401(m)(11) or (12), employers may rely on the opinion letter regarding whether the plan's form satisfies the requirements of those sections unless the plan provides for the safe harbor contribution to be made under another plan. For SIMPLE plans described in IRC Sections 401(k)(11) and 401(m)(10), employers may also rely on the opinion letter regarding whether the plan's form satisfies the requirements of those sections.

The provisions of this plan override any conflicting provision contained in the trust or custodial account documents used with the plan, and an adopting employer may not rely on this letter to the extent that provisions of a trust or custodial account that are a separate portion of the plan override or conflict with the provisions of the plan document. This opinion letter does not cover any provisions in trust or custodial account documents.

An employer who adopts this plan may not rely on this letter when:

- . the plan is being used to amend or restate a plan of the employer which was not previously qualified
- . the employer's adoption of the plan precedes the issuance of the letter
- . the employer doesn't correctly complete the adoption agreement or other elective provisions in the plan
- . the plan is not identical to the pre-approved plan (that is, the employer has made amendments that cause the plan not to be considered identical to the pre-approved plan, as described in Section 8.03 of Rev. Proc. 2017-41)

Our opinion doesn't apply to what is contained in any documents referenced outside the plan or adoption agreement, if applicable, such as a collective bargaining agreement.

Our opinion doesn't consider issues under Title I of the Employee Retirement Income Security Act (ERISA) which are administered by the Department of Labor.

If you, the pre-approved plan provider, have questions about the status of this case, you can call the telephone number at the top of the first page of this letter. This number is only for the provider's use.

MCAFEE & TAFT
FFN: 317D1080001-001
Page: 3

Individual participants or adopting eligible employers with questions about the plan should contact you.

You must include your address and telephone number on the pre-approved plan or the plan's adoption agreement, if applicable, so that adopting employers can contact you directly.

If you write to us about this plan, provide your telephone number and the best time to call if we need more information. Whether you call or write, refer to the letter serial number and file folder number at the top of the first page of this letter.

Let us know if you change or discontinue sponsorship of this plan.

Keep this letter for your records.

Sincerely Yours,



Khin M. Chow
Director, EP Rulings & Agreements

Letter 6186 (June-2020)
Catalog Number 72434C

MEMORANDUM

TO: Oklahoma Municipal Retirement Fund

FROM: McAfee & Taft A Professional Corporation
(John A. Papahronis)

DATE: November 12, 2021

RE: Oklahoma Municipal Retirement Fund Master Defined Contribution Plan and Joinder Agreement—Summary of Material Changes

The following summary compares the current version of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan and Joinder Agreement with the version recently approved by the Internal Revenue Service:

A. Master Defined Contribution Plan

| <u>Sec.</u> | <u>Feature</u> | <u>Current Version</u> | <u>Newly-Approved Version</u> |
|-------------|---|---|--|
| 1.1 | Purpose | States the purpose of the Plan. | Adds IRS required sentence that the plan is intended to qualify as a governmental plan. |
| 1.3 | Exclusive Benefit | None | Added IRS required language that the Plan is for the exclusive benefit of employees. Expanded language that was previously in 1.1. |
| 2.1(m) | Definition of Compensation | Includes historical language required by IRS | Deletes historical IRS required language that is obsolete. |
| 2.1(r) | Definition of Employee | None | Includes a definition of Employee by cross referencing Joinder Agreement. |
| 4.5 | Change of Rate of Voluntary Nondeductible Contributions | Permits Participant to change rate of payroll deduction | Deletes reference to minimum and maximum rates. |

| | | | |
|--------------|---|--|---|
| 4.8(d)(i)(3) | Roth Elective Deferrals | Provisions describing permitted Roth Elective Deferrals | Added IRS required language regarding correction of excess contributions of Roth Elective Deferrals. |
| 5.11(a)(iv) | Maximum Permissible Amount | Definition for IRS limit | Updated IRS dollar limit for current amount. |
| 6.12 | Loss of Benefits for Cause | Reserved Section holder | Deleted per request of IRS. |
| 6.17 | Forfeiture of Benefits | Reserved Section holder | Deleted per request of IRS. |
| 8.5 | Provider's Power to Amend | Authority of Volume Submitter Practitioner to Amend for Adopting Employers | Modified to reflect current IRS terminology in accordance with Rev. Proc. 2017-41. |
| 10.5 | Benefits Payable to Incompetents | Protocol for benefit payments to incompetents | Modified to provide payments will be made to valid power of attorney, court appointed guardian, or other person authorized under state law. |
| 11.11 | Supersession of Inconsistent Provisions | Incorporates provisions of Trust Indenture | IRS required deletion of incorporation of provisions of Trust Indenture. |

B. Joinder Agreement

| <u>Sec.</u> | <u>Feature</u> | <u>Current Version</u> | <u>Newly-Approved Version</u> |
|-------------|--------------------------------------|--|--|
| 8. | Forfeitures | Timing of allocation of forfeitures not specified | Timing of allocation specified |
| Sig. page | Required Disclosure re: IRS Approval | IRS required disclosure regarding the use and restrictions of IRS Preapproved Plan | Update language to meet current IRS requirements |



City Attorney, Donald D. Maisch

100 N. Midwest Boulevard
Midwest City, OK 73110
DMaisch@midwestcityok.org
Office: 405.739.1203
www.midwestcityok.org

MEMORANDUM

To: Mayor and City Council

From: Don Maisch
City Attorney

RE: Discussion and consideration for adoption, including any amendments, of two ordinance changes, (1) amending the Midwest City Municipal Code, Chapter 15, Fire Protection and Prevention; Article III, Fire Codes and Standards; Division 2, Fire Prevention Codes; Section 15-56, Permits and Fees; and (2) amending the Midwest City Municipal Code, Chapter 38, Subdivision Regulations; Article I, General Provisions; Section 38-6, Compliance with City Plans and Ordinances; and each amendment providing for a repealer and severability.

Date: April 26, 2022

The proposed amendments to Chapter 15, Section 15-56 and to Chapter 38, Section 38-6 will remove a conflict between the 2018 International Fire Code, which have been adopted by the City of Midwest City, by reference and subdivision ordinances at Section 38-45.4. Currently, the subdivision ordinances require two different subdivision access points when there are 50 lots or less, while the International Fire Code requires two different subdivision access points where there are 30 lots or less. These proposed amendments would set the requirement when two different access points are required at 50.

Approval is at the pleasure of the City Council.

Respectfully submitted,

Donald D. Maisch
City Attorney

- 1 1. Permit, per location\$50.00
- 2 m. Section 105.6.13 Dry Cleaning
- 3 1. Permit, per location\$50.00
- 4 n. Section 105.6.14 Exhibits and Trade Shows
- 5 1. Permit, per location\$50.00
- 6 o. Section 105.6.15 Explosives
- 7 1. Permit, per location\$50.00
- 8 p. Section 105.6.16 Fire Hydrants and Valves
- 9 1. Permit, per location\$50.00
- 10 q. Section 105.6.17 Flammable and Combustible Liquids
- 11 1. Permit, per location\$75.00
- 12 r. Section 105.6.18 Floor Finishing
- 13 1. Permit, per location\$50.00
- 14 s. Section 105.6.19 Fruit and Crop Ripening
- 15 1. Permit, per location\$50.00
- 16 t. Section 105.6.20 Fumigation and Insecticidal Fogging
- 17 1. Permit, per location\$50.00
- 18 u. Section 105.6.21 Hazardous Materials
- 19 1. Permit, per location\$75.00
- 20 v. Section 105.6.22 HPM Facilities
- 21 1. Permit, per location\$100.00
- 22 w. Section 105.6.23 High Piled Storage
- 23 1. Permit, per location\$50.00
- 24 x. Section 105.6.24 Hot Work Operation
- 25 1. Permit, per location\$50.00
- 26 y. Section 105.6.25 Industrial Ovens
- 27 1. Permit, per location\$100.00
- 28 z. Section 105.6.26 Lumber Yard and Woodworking Plants
- 29 1. Permit, per location\$50.00
- 30 aa. Section 105.6.27 Liquid-or-Gas Fueled Vehicles or Equipment in
- 31 Assembly Buildings
- 32 1. Permit, per location\$50.00
- 33 bb. Section 105.6.28 LP-Gas
- 34 1. Permit, per location\$100.00
- 35 cc. Section 105.6.29 Magnesium
- 36 1. Permit, per location\$50.00
- 37 dd. Section 105.6.30 Miscellaneous Combustible Storage
- 38 1. Permit, per location\$50.00
- 39 ee. Section 105.6.31 Motor Fuel-dispensing Facilities
- 40 1. Permit, per location\$50.00
- 41 ff. Section 105.6.32 Open Burning
- 42 1. See Midwest City Ordinance Chapter 15, Article IV Section 15-
- 43 113
- 44 gg. Section 105.6.33 Open Flame and Torches
- 45 1. Permit, per location\$50.00
- 46 hh. Section 105.6.34 Open Flames and Candles

- 1 1. Permit, per location\$50.00
- 2 ii. Section 105.6.35 Organic Coatings
- 3 1. Permit, per location\$50.00
- 4 jj. Section 105.6.36 Places of Assembly
- 5 1. Permit, per location\$50.00
- 6 kk. Section 105.6.37 Private Fire Hydrants
- 7 1. Permit, per location\$50.00
- 8 ll. Section 105.6.38 Pyrotechnic Special Effects Material
- 9 1. Permit, per location\$50.00
- 10 mm. Section 105.6.39 Proxylin Plastics
- 11 1. Permit, per location\$50.00
- 12 nn. Section 105.6.40 Refrigeration Equipment
- 13 1. Permit, per location\$50.00
- 14 oo. Section 105.6.41 Repair Garages and Motor Fuel Dispensing
- 15 1. Permit, per location\$50.00
- 16 pp. Section 105.6.42 Rooftop Heliports
- 17 1. Permit, per location\$50.00
- 18 qq. Section 105.6.43 Spraying or Dipping
- 19 1. Permit, per location\$75.00
- 20 rr. Section 105.6.44 Storage of Tires and Tire By-Products
- 21 1. Permit, per location\$50.00
- 22 ss. Section 105.6.45 Temporary Membrane and Tents
- 23 1. Permit, per location\$50.00
- 24 tt. Section 105.6.46 Tire-Rebuilding Plants
- 25 1. Permit, per location\$50.00
- 26 uu. Section 105.6.47 Waste Handling
- 27 1. Permit, per location\$50.00
- 28 vv. Section 105.6.48 Wood Products
- 29 1. Permit, per location\$50.00

30 (2) Section 105.7 "Required construction permits," except for the following
31 provisions which are adopted by and made part of this code:

- 32 a. Section 105.7.1 Automatic Fire-extinguishing Systems (Kitchen Hood
33 Suppression Modifications)
- 34 1. Permit, per locationMidwest City Ordinance
- 35 Section 15-73
- 36 2. Hood Suppression System: Permit, per location\$100.00
- 37 3. Hood Suppression system Modification: Permit, per location
- 38 \$50.00
- 39 b. Section 105.7.3 Compressed Gases
- 40 1. Permit, per location\$50.00
- 41 c. Section 105.7.4 Cryogenic Fluids
- 42 1. Permit, per location\$50.00
- 43 d. Section 105.7.5 Emergency Responder Radio Coverage
- 44 1. Permit, per location\$50.00
- 45 e. Section 105.7.6 Fire Alarm and Detection Systems

- 1 1. Permit, per locationMidwest City Ordinance
2 Section 15-72
3 f. Section 105.7.7 Fire Pumps and Equipment
4 1. Permit, per location\$50.00
5 g. Section 105.7.8 Flammable and Combustible Liquids
6 1. Permit, per location\$50.00
7 h. Section 105.7.9 Gates and Barricades
8 1. Permit, per location\$50.00
9 i. Section 105.7.10 Hazardous Materials
10 1. Permit, per location\$50.00
11 j. Section 105.7.11 Industrial Ovens
12 1. Permit, per location\$50.00
13 k. Section 105.7.12 LP-Gas
14 1. Permit, per location\$50.00
15 l. Section 105.7.13 Private Fire Hydrants
16 1. Permit, per location\$50.00
17 m. Section 105.7.14 Smoke Control or Smoke Exhaust Systems
18 1. Permit, per location\$50.00
19 n. Section 105.7.15 Solar Photovoltaic Power Systems
20 1. Permit, per location\$50.00
21 o. Section 105.7.16 Spraying or Dipping
22 1. Permit, per location\$50.00
23 p. Section 105.7.17 Standpipe Systems
24 1. Permit, per location\$50.00
25 q. Section 105.7.18 Temporary Membrane Structures and Tents
26 1. Permit, per location\$50.00
27 r. Section 105.7.19 Underground Fire Line/Fire Department Connection
28 (FDC)
29 1. Permit, per location\$50.00
30

31 The 2018 International Fire Code is hereby amended by modifying Appendix D, Section D107.1
32 from thirty (30) dwelling units to fifty (50) dwelling units.

33
34 **Section 2.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
35 repealed.

36
37 **Section 3.** SEVERABILITY. If any section, sentence, clause, or portion of this ordinance is for
38 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
39 of the ordinance.
40
41

1 Ordinance Amendments PASSED AND APPROVED by the Mayor and the Council of the City
2 of Midwest City, Oklahoma, this _____ day of _____, 2022.

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5
6
7 **THE CITY OF MIDWEST CITY, OKLAHOMA**

8
9
10 _____
11 MATTHEW D. DUKES, II, Mayor

12
13 ATTEST:

14
15
16 _____
17 SARA HANCOCK, City Clerk

18
19 Approved as to form and legality this _____ day of _____, 2022.

20
21
22 _____
23 DONALD D. MAISCH, City Attorney
24
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2 of Midwest City, Oklahoma, this _____ day of _____, 2022.

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7 **THE CITY OF MIDWEST CITY, OKLAHOMA**

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10 _____
11 MATTHEW D. DUKES, II, Mayor

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13 ATTEST:

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16 _____
17 SARA HANCOCK, City Clerk

18
19 Approved as to form and legality this _____ day of _____, 2022.

20
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22 _____
23 DONALD D. MAISCH, City Attorney

24
25

1 **Section 2.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
2 repealed.

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31

1 **Section 2.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
2 repealed.

3
4 **Section 3.** SEVERABILITY. If any section, sentence, clause, or portion of this ordinance is for
5 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
6 of the ordinance.

7
8 Ordinance Amendments PASSED AND APPROVED by the Mayor and the Council of the City
9 of Midwest City, Oklahoma, this _____ day of _____, 2022.

10
11
12
13 **THE CITY OF MIDWEST CITY, OKLAHOMA**

14
15
16 _____
17 MATTHEW D. DUKES, II, Mayor

18
19 ATTEST:

20
21
22 _____
23 SARA HANCOCK, City Clerk

24
25 Approved as to form and legality this _____ day of _____, 2022.

26
27
28 _____
29 DONALD D. MAISCH, City Attorney

30
31



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration, including any amendment, of appointing one Councilmember, replacing Christine Allen, as the third Alternate Delegate to the ACOG boards and committees, which include the Association of Central Oklahoma Governments (ACOG) Board of Directors; the 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; the Garber-Wellington Association Policy Committee; or the Central Oklahoma Regional Transit Authority Task Force.

ACOG requires Alternates in the case that the Designated Delegate or another Alternate is unable to attend a meeting. They also require a formal designation by the City Council so that new appointments are authorized to act on Midwest City's behalf.

Mayor Dukes is currently the Designated Delegate to all of the above-mentioned Committees. Vice-Mayor Byrne is the first alternate and we will need a second alternate as Christine is no longer a Councilmember.



Tim L. Lyon, City Manager

DESIGNATION FORM

Pursuant to the provisions of the Agreement creating the Association of Central Oklahoma Governments (ACOG), under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

- ACOG Board of Directors (BOD)
- 9-1-1 ACOG Board of Directors (BOD)
- ACOG MPO Policy Committee (PC)
- Garber-Wellington Association Policy Committee (GWPC)

The following designated voting delegate, and in his/her absence, either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement Creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected official(s) of the governing body of: City of Midwest City

Designated Delegate:

Name: Matt Dukes Email Address: mayor@midwestcityok.org
Office Title: Mayor Employment/Profession: _____
Phone # 4057391209 Cell # _____
Mailing Address: _____

Alternate:

Name: Pat Byrne Email Address: ward2@midwestcityok.org
Office Title: Vice-Mayor Employment/Profession: _____
Phone # 4057391204 Cell # _____
Mailing Address: _____

Alternate:

Name: _____ Email Address: _____
Office Title: _____ Employment/Profession: _____
Phone # _____ Cell # _____
Mailing Address: _____

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

TITLE: Mayor Chairman - County Commissioners City Clerk County Clerk

Please return this signed form to bgarner@acogok.org, or mail to:

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105





City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration, including any amendment, of appointing a Councilmember to the Sidewalk Committee replacing Espaniola Bowen.

As Ms. Bowen is no longer a councilmember, we will need to replace her on this Committee. The Sidewalk Committee meets as needed to discuss large-scale projects affecting the whole of Midwest City when funding becomes available.

Tim L. Lyon, City Manager



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration, including any amendment, of appointing a Councilmember to the Capital Projects Council Committee replacing Christine Allen.

As Ms. Allen is no longer a councilmember, we will need to replace her on this Committee. The Capital Projects Council Committee meets as needed to discuss large-scale projects affecting the whole of Midwest City.

Tim L. Lyon, City Manager



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Manager
100 N. Midwest Blvd.
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405-739-1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

SUBJECT: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.

Appropriate information will be dispersed during executive session.

Tim L. Lyon, City Manager



FURTHER INFORMATION



MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

April 5th, 2022 - 6:00 p.m.

This regular meeting of the Midwest City Planning Commission was held in the Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on April 5th, 2022 at 6:00 p.m., with the following members present:

Commissioners present: Russell Smith
 Jess Huskey
 Rick Dawkins
 Jim Smith
 Jim Campbell
 Dee Collins
 Dean Hinton

Commissioner absent: None

Staff present: Billy Harless, Community Development Director
 Petya Stefanoff, Comprehensive Planner
 Michael Pugh, Associate Current Planner

A. CALL TO ORDER

The meeting was called to order by Chairperson R. Smith at 6:00 p.m.

B. MINUTES

1. A motion was made by Dawkins, seconded by J. Smith, to approve the minutes of the March 1st, 2022 Planning Commission meeting as presented. Voting aye: Huskey, R. Smith, Dawkins, Hinton, Collins, J. Smith and Campbell. Nay: none. Motion carried.

C. NEW MATTERS

(PC – 2107) Public hearing with discussion and consideration for adoption, including any possible amendment of a resolution for a Special Use Permit to allow the use of Administrative and Professional Offices, Retail Sales and Services: General, and Medical Services: General in the Hospitality District, for the property described as a part of the NW/4 of Section 9, T-11-N, R-2-W, located at 1732 South Sooner Road.

The applicant, Mark Zelnik, of 500 Trillway Drive, was present and addressed the council. There was general discussion amongst the Commission. No citizens addressed the Commission.

A motion was made by Huskey, seconded by Collins, to recommend approval of this item. Voting aye: Huskey, R. Smith, Dawkins, Hinton, Collins, J. Smith and Campbell. Nay: None. Motion carried.

2. (PC – 2108) Public hearing with discussion and consideration of approval of a resolution for a Special Use Permit (SUP) to allow the use of communication services in the I-2, Moderate Industrial District for the property described as a part of the NE 1/4 of section 11 T-11-N, R-2-W, located at 8730 SE 15th Street.

The applicant, Steve Ward, of 115 Park Place, was present and addressed the Commission. There was general discussion. A motion was made by Dawkins, seconded by Campbell to recommend approval of this item.

Voting aye: Huskey, R. Smith, Dawkins, Hinton, Collins, J. Smith and Campbell. Nay: None. Motion carried.

D. COMMISSION DISCUSSION: None.

E. PUBLIC DISCUSSION: None.

F. FURTHER INFORMATION: Chairman Smith requested that minutes from previous meetings include results from City Council.

G. ADJOURNMENT

A motion to adjourn was made by Huskey, Seconded by Dawkins. Voting aye: Huskey, R. Smith, Dawkins, Hinton, Collins, J. Smith and Campbell. Nay: None. Motion carried. The meeting adjourned at 6:22 p.m.

(MP)

MINUTES OF MIDWEST CITY BOARD OF ADJUSTMENT SPECIAL MEETING
April 7th, 2022 – 5:30 P.M.

This special meeting of the Midwest City Board of Adjustment was held in the City Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on April 7th, 2022, with the following members present:

Present: Jess Huskey
 Frank Young
 Cy Valanejad
 Charles McDade

Absent: Tammy Cook

Staff present: Donald Maisch, City Attorney
 Michael Pugh, Associate Current Planner
 Patrick Menefee, City Engineer

The meeting was called to order by Huskey at 5:30 P.M.

A. MINUTES:

A motion was made by Young, seconded by Valanejad, to approve the minutes of the meeting of December 7th, 2021 as presented. Voting aye: Young, Valanejad, McDade, and Huskey. Nay: none. Motion carried.

B. NEW MATTERS:

(BA-411) A public hearing on an appeal of an administrative or interpretation decision by a City of Midwest City official to grant a building permit for a gate located at a property addressed as 9300 Nawassa Drive. The Board of Adjustment will review the case as presented by the applicant, and the home owner and will discuss and make a determination whether to:

- a. Reverse the determination made by the City Official in granting the permit;**
- b. Affirm the determination made by the City Official to grant the permit; or**
- c. Modify the determination made by the City Official to grant the permit;**

As authorized pursuant to Appendix A, Paragraph 6.3.4 of the City Ordinances of the City of Midwest City.

Staff gave a brief overview of this item. The applicant, Paul Nicholson of 9400 Nawassa Drive, was present and addressed the Board members. There was general discussion about the

application. Haley Dennis, counsel for Mr. & Mrs. Ellis, of 515 S. University Blvd, Norman, addressed the Board.

Randall Olsen, the former resident of 9300 Nawassa Drive, addressed the Board concerning the initial installation of the split-rail fence in question.

Haley Dennis addressed the Board.

Russell Ellis, 9300 Nawassa Drive, addressed the Board.

Haley Dennis addressed the Board.

Chairman Huskey asked Mr. Nicholson if he would like to make any additional comments. Mr. Nicholson addressed the Board.

Patrick Menefee, City Engineer and Floodplain Administrator, addressed the Board regarding the characteristics of the floodplain.

Donald Maisch addressed the Board.

Mr. Ellis addressed the Board and there was general discussion.

The Board members addressed the following criteria for the variance:

A public hearing on an appeal of an administrative or interpretation decision by a City of Midwest City official to grant a building permit for a gate located at a property addressed as 9300 Nawassa Drive. The Board of Adjustment will review the case as presented by the applicant, and the home owner and will discuss and make a determination whether to:

- a. Reverse the determination made by the City Official in granting the permit;
- b. Affirm the determination made by the City Official to grant the permit; or
- c. Modify the determination made by the City Official to grant the permit;

As authorized pursuant to Appendix A, Paragraph 6.3.4 of the City Ordinances of the City of Midwest City.

General discussion amongst the Board.

A motion was made by McDade, seconded by Valanejad, to affirm the determination made by the City Official to grant the permit. Voting aye: Young, Valanejad, and Huskey. Voting nay: None. Motion carried.

C. **BOARD DISCUSSION:** None

D. PUBLIC DISCUSSION: None.

There being no further business, a motion was made by Valanejad, seconded by McDade, to adjourn the meeting. Voting aye: Young, Valanejad, McDade and Huskey. Nay: none. Motion carried.

The meeting adjourned at 7:12 P.M.

JESS HUSKEY, Chairperson

MGP



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : April 26, 2022

SUBJECT : Monthly Residential and Commercial Building report for March 2022

Brandon Bundy, P.E.,
Director of Engineering and Construction Services



The City of Midwest City Community Development Department

100 N Midwest Boulevard - Midwest City, OK 73110

Building Permits Summary - Issued 3/1/2022 to 3/31/2022

Building - Commercial & Industrial

| <u>Count</u> | <u>Permit Type</u> | <u>Value</u> |
|---|---------------------------------|---------------------|
| 12 | Com General Electrical Permit | |
| 5 | Com General Mechanical Permit | |
| 13 | Com General Plumbing Permit | |
| 1 | Com New Const Bldg Permit | \$800,000.00 |
| 4 | Com New Const Electrical Permit | |
| 1 | Com New Const Mechanical Permit | |
| 4 | Com New Const Plumbing Permit | |
| 7 | Com Remodel Bldg Permit | \$4,795,500.00 |
| 5 | Com Sign Permit | \$12,700.00 |
| Total Value of Building - Commercial & Industrial: | | 5,608,200.00 |

Building - Residential

| <u>Count</u> | <u>Permit Type</u> | <u>Value</u> |
|---|--|---------------------|
| 1 | Res Accessory Bldg Permit | \$1,700.00 |
| 2 | Res Carport Permit | \$4,000.00 |
| 2 | Res Demolition Permit | \$5,805.00 |
| 10 | Res Driveway Permit | |
| 1 | Res Duplex New Const Bldg Permit | \$246,000.00 |
| 14 | Res Fence Permit | \$39,692.00 |
| 37 | Res General Electrical Permit | |
| 16 | Res General Mechanical Permit | |
| 56 | Res General Plumbing Permit | |
| 36 | Res New Const Electrical Permit | |
| 19 | Res New Const Mechanical Permit | |
| 27 | Res New Const Plumbing Permit | |
| 13 | Res Roofing Permit | \$109,558.00 |
| 2 | Res Single-Fam Addition Bldg Permit | \$135,500.00 |
| 20 | Res Single-Fam New Const Bldg Permit | \$3,932,138.00 |
| 4 | Res Single-Fam Remodel Building Permit | \$105,300.00 |
| 14 | Res Storm Shelter Permit | \$55,708.00 |
| 1 | Res Swimming Pool / Hot Tub Permit | \$7,200.00 |
| Total Value of Building - Residential: | | 4,642,601.00 |

Grand Total: \$10,250,801.00



The City of Midwest City Community Development Department

100 N Midwest Boulevard - Midwest City, OK 73110

Building Permits by Type - Issued 3/1/2022 to 3/31/2022

Building - Commercial & Industrial

Com New Const Bldg Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|---------------------------|------------------|---------------|---------------------|
| 3/31/22 | 208 S DOUGLAS BLVD, 73130 | BAKER, JAY | B-21-2951 | \$800,000.00 |
| | | | | \$800,000.00 |

Com Remodel Bldg Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|---------------------------------|-------------------|---------------|-----------------------|
| 3/7/22 | 351 N AIR DEPOT BLVD, BB, 73110 | George Dungan | B-22-0338 | \$4,500.00 |
| 3/8/22 | 1275 N AIR DEPOT BLVD, 73110 | Kenny Looney | B-22-0031 | \$36,000.00 |
| 3/9/22 | 9001 SE 29TH ST, MWC, OK, 73130 | Kevin Schulze | B-21-2551 | \$825,000.00 |
| 3/9/22 | 7617 E RENO AVE, 73110 | Dervish Krasnic | B-21-1205 | \$425,000.00 |
| 3/16/22 | 1391 S MIDWEST BLVD, 73110 | James McNicol | B-21-0179 | \$30,000.00 |
| 3/16/22 | 5750 WILL ROGERS RD, 73110 | CMS WILLOWBROOK | B-21-0045 | \$3,400,000.00 |
| 3/22/22 | 1212 S AIR DEPOT BLVD, 9, 73110 | GOTCHER, NICHOLAS | B-21-2243 | \$75,000.00 |
| | | | | \$4,795,500.00 |

Com Sign Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|--------------------------------------|---------------------------------|---------------|--------------------|
| 3/1/22 | 5815 SE 15TH ST, 73110 | Shaun Ladymon | B-22-0311 | \$3,000.00 |
| 3/1/22 | 5815 SE 15TH ST, 73110 | Shaun Ladymon | B-22-0313 | \$0.00 |
| 3/1/22 | 5815 SE 15TH ST, 73110 | Shaun Ladymon | B-22-0312 | \$0.00 |
| 3/23/22 | 7617 E RENO AVE, MIDWEST CITY, OK, 0 | Matt Purvis | B-21-2922 | \$6,500.00 |
| 3/31/22 | 1431 N KEY BLVD, 73110 | Insignia Signs, Inc. Patti Alan | B-22-0531 | \$3,200.00 |
| | | | | \$12,700.00 |

Building - Residential

Res Accessory Bldg Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|-----------------------|------------------|---------------|-------------------|
| 3/2/22 | 9625 RHYTHM RD, 73130 | Jarod Medved | B-22-0286 | \$1,700.00 |
| | | | | \$1,700.00 |

Res Carport Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|---------------------------------|------------------|---------------|-------------------|
| 3/11/22 | 113 W MIMOSA DR, 73110 | THOMPSON, GEORGE | B-22-0559 | |
| 3/24/22 | 512 WOODLAND DR, MWC, OK, 73130 | Richard Horn | B-22-0593 | \$4,000.00 |
| | | | | \$4,000.00 |

Res Demolition Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|----------------------------|--------------------------|---------------|-------------------|
| 3/3/22 | 9409 NE 11TH ST, 73130 | BLACK ROCK DEMLITION LLC | B-22-0037 | |
| 3/14/22 | 10202 ST PATRICK DR, 73130 | MIDWEST WRECKING | B-22-0368 | \$5,805.00 |
| | | | | \$5,805.00 |

Res Driveway Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|-----------------------------|-----------------------------|---------------|--------------|
| 3/1/22 | 10489 TURTLE BACK DR, 73130 | MARRUFO CONCRETE | B-22-0483 | |
| 3/1/22 | 10477 TURTLE BACK DR, 73130 | MARRUFO CONCRETE | B-22-0484 | |
| 3/7/22 | 900 S WESTMINSTER RD, 73130 | B & C CONCRETE | B-22-0550 | |
| 3/8/22 | 10302 NE 7TH ST, 73130 | MUD & STEEL CONSTRUCTION | B-22-0582 | |
| 3/14/22 | 238 E ROBIN RD, 73130 | STEPHENS CONSTRUCTION | B-22-0630 | |
| 3/15/22 | 6204 SE 11TH ST, 73110 | FUAB CONSTRUCTION LLC | B-22-0648 | |
| 3/16/22 | 10512 TURTLE BACK DR, 73130 | MARRUFO CONCRETE | B-22-0618 | |
| 3/22/22 | 117 W CAMPBELL DR, 73110 | CHRISTIANS CONSTRUCTION | B-22-0694 | |
| 3/28/22 | 2585 FOREST GLEN DR, 73020 | AM CONSTRUCTION | B-22-0742 | |
| 3/28/22 | 10481 TURTLE BACK DR, 73130 | MARRUFO CONCRETE | B-22-0743 | |

Res Duplex New Const Bldg Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|------------------------------------|------------------|---------------|--------------|
| 3/30/22 | 9070 NE 13TH ST, UNIT 3 & 4, 73130 | Adam Stephens | B-21-2170 | \$246,000.00 |

\$246,000.00**Res Fence Permit**

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|--|------------------|---------------|--------------|
| 3/1/22 | 1716 MELODY DR, 73130 | DDZ | B-22-0323 | \$4,500.00 |
| 3/1/22 | 10720 BELLVIEW DR, MIDWEST CITY, OK, 0 | John Biggerstaff | B-22-0214 | \$0.00 |
| 3/2/22 | 215 E MYRTLE LN, 73110 | GOUKON, SHOJU | B-22-0160 | \$2,975.00 |
| 3/2/22 | 217 E MYRTLE LN, 73110 | GOUKON, SHOJU | B-22-0161 | \$2,975.00 |
| 3/2/22 | 9625 RHYTHM RD, 73130 | Jarod Medved | B-22-0287 | \$2,000.00 |
| 3/3/22 | 13208 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-22-0145 | \$1,700.00 |
| 3/3/22 | 12522 SHADY HOLLOW, MIDWEST CITY, OK, 73020 | Riley Akin | B-22-0212 | \$2,300.00 |
| 3/8/22 | 9601 CREST DR, 73130 | Shawn Leniger | B-22-0385 | \$6,000.00 |
| 3/8/22 | 2301 SANDRA DR, MWC, OK, 73110 | Gordan Schilling | B-22-0448 | \$0.00 |
| 3/10/22 | 1006 RYAN RIDGE CT, 73130 | Steven Mandelkow | B-22-0414 | \$4,917.00 |
| 3/10/22 | 520 BABB DR, 73110 | TARA JONES | B-22-0560 | \$6,000.00 |
| 3/14/22 | 10497 TURTLE BACK DR, 73130 | ANGELO, ROSEANNA | B-22-0629 | \$5,125.00 |
| 3/15/22 | 200 BLOSSOM DR, MIDWEST CITY, OK, 0 | Kenton Williams | B-22-0527 | \$1,200.00 |
| 3/22/22 | 13223 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-0883 | - |

\$39,692.00**Res General Plumbing Permit**

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|----------------------------|----------------------------|---------------|--------------|
| 3/4/22 | 1116 LOFTIN DR, 73130 | JM GOFF | B-22-0544 | |
| 3/18/22 | 700 E BELLVIEW DR, 73130 | CONTRACTOR NOT REQUIRED | B-22-0675 | |
| 3/24/22 | 10830 SE 29TH ST | DAVIS, RON | B-22-0715 | |
| 3/29/22 | 605 COUNTRY LN, 73130 | WRIGHT, WES | B-22-0745 | |
| 3/31/22 | 2601 SHADY NOOK WAY, 73141 | CONTRACTOR NOT REQUIRED | B-22-0778 | |

Res Roofing Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|------------------------------|----------------------------|---------------|--------------|
| 3/1/22 | 10516 QUAIL RUN, 73130 | PARKER BROTHERS ROOFING | B-22-0491 | \$24,000.00 |
| 3/3/22 | 10817 TAYLOR PAIGE DR, 73130 | PARKER BROTHERS ROOFING | B-22-0524 | \$14,800.00 |
| 3/4/22 | 933 W MITCHELL DR, 73110 | RAINWATER ROOFING | B-22-0543 | \$5,980.00 |

| | | | | |
|---------|------------------------------|-----------------------------------|-----------|-------------|
| 3/8/22 | 8709 CEDAR RIDGE DR, 73110 | PARKER BROTHERS ROOFING | B-22-0581 | \$6,000.00 |
| 3/10/22 | 3601 ROLLING LANE CIR, 73110 | TRIPLE DIAMOND CONSTR | B-22-0607 | |
| 3/14/22 | 7404 SE 15TH ST, 73110 | 3 DIMENSIONAL ROOFING | B-22-0605 | \$5,000.00 |
| 3/16/22 | 10316 SE 14TH ST, 73130 | TRIPLE DIAMOND CONSTR | B-22-0663 | \$25,000.00 |
| 3/16/22 | 620 W IDYLVILD DR, 73110 | PARKER BROTHERS ROOFING | B-22-0664 | \$8,800.00 |
| 3/17/22 | 200 ACRES RD, 73130 | MHM CONSTRUCTION | B-22-0669 | \$10,978.00 |
| 3/23/22 | 9728 SE 3RD ST, 73130 | BLUE CHIP ROOFING & EXTERIORS LLC | B-22-0703 | |
| 3/25/22 | 1400 LLOYD DR, 73130 | PARKER BROTHERS ROOFING | B-22-0724 | |
| 3/28/22 | 10616 WILLOW RIDGE DR, 73130 | SYCAMORE ROOFING | B-22-0734 | \$9,000.00 |
| 3/30/22 | 3416 RIDGEHAVEN DR, 73110 | MHM CONSTRUCTION | B-22-0766 | |

\$109,558.00

Res Single-Fam Addition Bldg Permit

| Issued | Location | Applicant | Case # | Value |
|---------|-------------------------------|-----------------|-----------|--------------|
| 3/9/22 | 9607 SE 4TH ST, 73130 | LORENZO ARRIAGA | B-22-0435 | \$15,500.00 |
| 3/21/22 | 10335 LE JEAN, MWC, OK, 73130 | Dale Sledge | B-22-0668 | \$120,000.00 |

\$135,500.00

Res Single-Fam New Const Bldg Permit

| Issued | Location | Applicant | Case # | Value |
|---------|---------------------------------|-----------------------|-----------|--------------|
| 3/3/22 | 13208 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-22-0144 | \$198,000.00 |
| 3/7/22 | 13255 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-1564 | \$0.00 |
| 3/7/22 | 13251 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-1160 | \$216,000.00 |
| 3/7/22 | 1006 RYAN RIDGE CT, 73130 | Monarch Homes, LLC | B-21-1792 | \$255,000.00 |
| 3/8/22 | 11246 SE 28TH ST, 73130 | Rodney Tyra | B-21-2970 | \$450,000.00 |
| 3/8/22 | 2412 CATTAIL CT, 73130 | Home Creations, Inc. | B-21-2822 | \$168,500.00 |
| 3/8/22 | 2416 CATTAIL CT, 73130 | Home Creations, Inc. | B-21-2853 | \$184,500.00 |
| 3/10/22 | 100 WINDSOR WAY, MWC, OK, 73110 | Leslie Wood | B-22-0038 | \$160,000.00 |
| 3/11/22 | 10316 NE 7TH ST, 73130 | FUNDERMURGH, BRYAN | B-21-0048 | \$155,000.00 |
| 3/16/22 | 13271 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-0764 | \$178,000.00 |
| 3/16/22 | 1000 N POPLAR LN, 73130 | stacey spangler | B-22-0373 | \$180,000.00 |
| 3/16/22 | 914 N POPLAR LN, MWC, OK, 73130 | stacey spangler | B-22-0465 | \$185,000.00 |
| 3/22/22 | 13223 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-0882 | \$213,000.00 |
| 3/23/22 | 13239 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-0803 | \$159,000.00 |
| 3/24/22 | 10302 NE 7TH ST, 73130 | FUNDERMURGH, BRYAN | B-21-0053 | |
| 3/25/22 | 10301 E RENO AVE, OK, 73130 | Fraze Enterprises LLC | B-22-0296 | \$314,000.00 |
| 3/25/22 | 13247 SAWTOOTH OAK RD, 73020 | Melissa Mallory | B-21-0793 | \$148,000.00 |
| 3/29/22 | 10501 TURTLE BACK DR, 73130 | HOME CREATIONS | B-21-0169 | \$141,573.00 |
| 3/30/22 | 1011 CALDWELL DR, 73130 | AVALON Homes | B-21-2005 | \$487,065.00 |
| 3/31/22 | 10481 TURTLE BACK DR, 73130 | Home Creations, Inc. | B-21-0369 | \$139,500.00 |

\$3,932,138.00

Res Single-Fam Remodel Building Permit

| Issued | Location | Applicant | Case # | Value |
|---------|---------------------------|--------------------------|-----------|-------------|
| 3/4/22 | 9622 SE 4TH ST, 73130 | CHECKMATE ENTERPRISE LLC | B-21-2969 | |
| 3/15/22 | 3512 SHADYBROOK DR, 73110 | CORNICE UNLIMITED | B-21-1116 | \$35,000.00 |
| 3/22/22 | 600 N POPLAR LN, 73130 | Gary Bliss | B-22-0504 | \$70,000.00 |
| 3/29/22 | 9618 SE 4TH ST, 73130 | JIMMY HUNT | B-22-0667 | \$300.00 |

\$105,300.00

Res Storm Shelter Permit

| Issued | Location | Applicant | Case # | Value |
|--------|--------------------------------|--------------|-----------|------------|
| 3/1/22 | 9505 NAWASSA DR, OK, 73130 | Mostafa Maiz | B-22-0336 | \$3,800.00 |
| 3/2/22 | 11701 TYSON CT, MWC, OK, 73130 | Michael West | B-22-0411 | \$3,700.00 |

| | | | | |
|---------|--------------------------------------|----------------------|-----------|------------|
| 3/3/22 | 10316 NE 7TH ST, MIDWEST CITY, OK, 0 | Ground Zero Shelters | B-22-0339 | \$2,500.00 |
| 3/4/22 | 229 BRACK PL, MWC, OK, 73130 | Nathaniel Hunt | B-22-0422 | \$3,700.00 |
| 3/4/22 | 10525 SE 23RD ST, 73130 | Matthew Truster | B-22-0337 | \$3,000.00 |
| 3/7/22 | 13271 SAWTOOTH OAK RD, 73020 | Armani Frye | B-22-0405 | \$2,500.00 |
| 3/8/22 | 2501 WESTBURY DR, 73130 | Jennifer Maxfield | B-22-0434 | \$3,700.00 |
| 3/9/22 | 12785 SE 20TH ST, 73020 | Robert Eno | B-22-0444 | \$3,800.00 |
| 3/11/22 | 13235 SAWTOOTH OAK RD, 73020 | ANDREA BRIDGES | B-22-0510 | \$3,800.00 |
| 3/14/22 | 13153 CHINKAPIN OAK PL, 73020 | Daniel Stahlheber | B-22-0437 | \$4,500.00 |
| 3/18/22 | 928 W SILVER MEADOW DR, 73110 | CAROLYN COLEMAN | B-22-0557 | \$4,200.00 |
| 3/28/22 | 10405 SE 25TH ST, 73130 | Kenny Tollison | B-22-0415 | \$3,700.00 |
| 3/29/22 | 2400 CEDAR ELM PL, 73020 | KALI KELLY | B-22-0628 | \$9,558.00 |
| 3/30/22 | 11760 E ROBIN RD, 73130 | LESLEY MARLER | B-22-0699 | \$3,250.00 |

\$55,708.00

Res Swimming Pool / Hot Tub Permit

| <u>Issued</u> | <u>Location</u> | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|--------------------------------------|------------------|---------------|--------------|
| 3/14/22 | 10321 NE 4TH ST, MIDWEST CITY, OK, 0 | Michael Luellen | B-22-0477 | \$7,200.00 |

\$7,200.00

Grand Total: \$10,250,801.00



The City of Midwest City Community Development Department

100 N Midwest Boulevard - Midwest City, OK 73110

Inspections Summary - Inspected 3/1/2022 to 3/31/2022

| <u>Inspection Description</u> | <u>Count</u> |
|--|--------------|
| Accessory Bldg Inspection | 2 |
| Buildings - CO Inspection & Sign Off | 8 |
| Buildings - CO Reinspection & Sign Off | 4 |
| Com Building Final Inspection | 2 |
| Com Driveway Inspection | 1 |
| Com Electrical Final Inspection | 2 |
| Com Electrical Final Reinspection | 1 |
| Com Electrical Ground Inspection | 3 |
| Com Electrical Rough-in Inspection | 4 |
| Com Electrical Service Inspection | 5 |
| Com Electrical Service Reinspection | 2 |
| Com Electrical Wall Inspection | 2 |
| Com Electrical Wall Reinspection | 1 |
| Com Fence Inspection | 1 |
| Com Fire Alarm Final Inspection | 1 |
| Com Footing & Building Setback Inspection | 3 |
| Com Framing Inspection | 6 |
| Com Framing Reinspection | 1 |
| Com Gas Piping Inspection | 4 |
| Com Grease Trap Final Inspection | 3 |
| Com Grease Trap Rough Inspection | 1 |
| Com Plumbing Final Inspection | 5 |
| Com Plumbing Final Reinspection | 1 |
| Com Plumbing Ground Inspection | 6 |
| Com Plumbing Rough-in Inspection | 5 |
| Com Plumbing Rough-in Reinspection | 1 |
| Com Sewer Service Inspection | 4 |
| Com Temporary Electrical Pole Inspection | 1 |
| Com Temporary Electrical Pole Reinspection | 1 |
| Com Water Service Line Inspection | 1 |
| County Health - CO Inspection & Sign Off | 2 |
| Electrical Generator Inspection | 4 |
| Electrical Generator Reinspection | 1 |
| Fire - CO Inspection & Sign Off | 9 |
| Fire - CO Reinspection & Sign Off | 5 |
| General Inspection | 3 |
| Hot Water Tank Inspection | 12 |
| Hot Water Tank Reinspection | 3 |
| Mechanical Change Out Inspection | 12 |
| Mechanical Change Out Reinspection | 1 |
| OMMA CC Inspection - Buildings | 3 |
| OMMA CC Inspection - Fire | 2 |
| OMMA CC Inspection - Planning | 3 |
| OMMA CC Reinspection | 1 |
| OMMA CC Reinspection - ComDev Utilities | 1 |
| OMMA CC Reinspection - Fire | 1 |

| | |
|---|-----|
| Planning - CO Inspection & Sign Off | 11 |
| Pre-Con Site Inspection/Meeting | 4 |
| Res Building Final Inspection | 8 |
| Res Building Final Reinspection | 4 |
| Res Drainage1 Inspection | 8 |
| Res Drainage1 Reinspection | 2 |
| Res Drainage2 Inspection | 8 |
| Res Drainage3 Inspection | 8 |
| Res Drainage4 Inspection | 8 |
| Res Drainage4 Reinspection | 1 |
| Res Drainage5 Inspection | 8 |
| Res Driveway Inspection | 10 |
| Res Driveway Reinspection | 1 |
| Res Electrical Final Inspection | 11 |
| Res Electrical Final Reinspection | 2 |
| Res Electrical Ground Inspection | 2 |
| Res Electrical Pool Bonding Inspection | 1 |
| Res Electrical Rough-in Inspection | 21 |
| Res Electrical Rough-in Reinspection | 7 |
| Res Electrical Service Inspection | 39 |
| Res Electrical Service Reinspection | 12 |
| Res Fence Inspection | 10 |
| Res Fence Reinspection | 1 |
| Res Footing & Building Setback Inspection | 12 |
| Res Footing & Building Setback Reinspection | 4 |
| Res Framing Inspection | 8 |
| Res Framing Reinspection | 3 |
| Res Gas Meter Inspection | 3 |
| Res Gas Piping Inspection | 30 |
| Res Gas Piping Reinspection | 6 |
| Res Insulation Inspection | 7 |
| Res Mechanical Final Inspection | 8 |
| Res Mechanical Rough-in Inspection | 22 |
| Res Mechanical Rough-in Reinspection | 13 |
| Res Plumbing Final Inspection | 10 |
| Res Plumbing Final Reinspection | 4 |
| Res Plumbing Ground Inspection | 12 |
| Res Plumbing Ground Reinspection | 3 |
| Res Plumbing Rough-in Inspection | 20 |
| Res Plumbing Rough-in Reinspection | 7 |
| Res Retaining Wall Inspection | 1 |
| Res Roofing Inspection | 1 |
| Res Sewer Service Inspection | 13 |
| Res Sewer Service Reinspection | 1 |
| Res Storm Shelter Inspection | 1 |
| Res Temporary Electrical Pole Inspection | 10 |
| Res Temporary Electrical Pole Reinspection | 6 |
| Res Termite Inspection | 7 |
| Res Water Service Line Inspection | 14 |
| Res Water Service Line Reinspection | 1 |
| Residential Meter Tap Inspection | 1 |
| Sewer Cap Inspection | 1 |
| Sign Inspection | 2 |
| <hr/> | |
| Total Number of Inspections: | 563 |



MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:01 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Sara Bana

City Clerk Sara Hancock

Trustee Megan Bain

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (Secretary - S. Hancock)

2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Golf Fund, revenue/Miscellaneous (00) \$2,445; expenditures/JC Regional Golf (47) \$2,445. Capital Sewer Improvements Fund, expenditures/Sewer Improvements (44) \$11,869. Golf Fund, revenue/Transfers In (00) \$5,000; expenditures/JC Regional Golf (47) \$5,000; expenditures/JC Regional Golf (47) \$23,086. (Finance - T. Cromar)

3. Discussion and consideration, including any possible amendment, of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending March 31, 2022. (City Manager - T. Lyon)

4. Discussion and consideration for adoption, including any possible amendment, of declaring the following items from Line Maintenance as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary. (Public Works - R. Paul Streets)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

D. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Municipal Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Municipal Authority Minutes

March 22, 2022

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:34 PM with the following members present:

| | | |
|------------------------|--------------------------|-------------------------|
| Trustee Susan Eads | Trustee Sean Reed | City Manager Tim Lyon |
| | Trustee Christine Allen | City Clerk Sara Hancock |
| Trustee Española Bowen | Trustee Rick Favors City | Attorney Don Maisch |

Absent: Trustee Pat Byrne

CONSENT AGENDA. Bowen made a motion to approve the consent agenda, seconded by Allen. Voting Aye: Eads, Bowens, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion Carried.

1. Discussion and consideration for adoption, including any possible amendment, of the February 22, 2022 meeting minutes.
2. Discussion and consideration for adoption, including any possible amendment of, granting City Manager Tim Lyon, permission to negotiate and enter into a professional services contract with Garver to evaluate various elements associated with the Water Resources Recovery Facility.
3. Discussion and consideration for adoption, including any possible amendment of, the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending February 28, 2022.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

At 7:41 PM Reed made a motion to recess, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

At 7:42 PM Reed made a motion to reconvene the meeting, seconded by Favors. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

EXECUTIVE SESSION.

1. **Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.**

At 7:43 PM Reed made a motion to enter into Executive Session, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

At 8:46 PM Reed made a motion to return to open session, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

Reed made a motion to proceed as discussed, seconded by Allen. Voting Aye: Eads, Bowen, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion carried.

DISCUSSION ITEM.

- 1. Discussion and consideration, including any potential amendment, delegating and granting to the General Manager of the Municipal Authority the authority to take all reasonable and necessary action under Paragraph 3.1, as amended, concerning the Management Agreement between the Municipal Authority and Aimbridge Hospitality, LLC.**

Reed made a motion to approve the agreement, seconded by Favors. Voting Aye: Eads, Bowens, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion Carried.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 8:47 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department

100 N. Midwest Boulevard
Midwest City, OK 73110

tcromar@midwestcity.org

Office: 405-739-1245

www.midwestcityok.org

TO: Honorable Chairman and Trustees
Midwest City Municipal Authority

FROM: Tiatia Cromar, Finance Director

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Golf Fund, revenue/Miscellaneous (00) \$2,445; expenditures/JC Regional Golf (47) \$2,445. Capital Sewer Improvements Fund, expenditures/Sewer Improvements (44) \$11,869. Golf Fund, revenue/Transfers In (00) \$5,000; expenditures/JC Regional Golf (47) \$5,000; expenditures/JC Regional Golf (47) \$23,086.

The first supplement is needed to budget surplus property proceeds to be used for improvements to John Conrad P.A. system. The second supplement is needed to increase budget for ½ Ton Pickup Truck Project due to increase cost of truck over original estimate. The third supplement is needed to budget transfer in from Hospital Authority Fund to provide matching for landscaping project at John Conrad Golf Course. The fourth supplement is needed to appropriate “Friends of Golf” donation revenue to be used for landscaping project at John Conrad Golf Course.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS

April 26, 2022

| Fund GOLF (197) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 0 | Miscellaneous | 2,445 | | | |
| 47 | John Conrad Reg. Golf | | | 2,445 | |
| | | <u>2,445</u> | <u>0</u> | <u>2,445</u> | <u>0</u> |

Explanation:
To budget receipt of surplus property proceeds from Surplus Property Fund to be used for improvements to John Conrad PA system.

| Fund CAPITAL SEWER IMPROVEMENTS (188) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 44 | Sewer Improvements | | | 11,869 | |
| | | <u>0</u> | <u>0</u> | <u>11,869</u> | <u>0</u> |

Explanation:
To increase budget for 1/2 Ton Pickup Truck Project due to increased cost of truck over original estimate. Funding to come from fund balance.

| Fund GOLF (197) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 0 | Transfers In | 5,000 | | | |
| 47 | John Conrad Reg. Golf | | | 5,000 | |
| | | <u>5,000</u> | <u>0</u> | <u>5,000</u> | <u>0</u> |

Explanation:
To budget transfer in from Hospital Authority Fund to provide matching for landscaping project at John Conrad Golf Course.

| Fund GOLF (197) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|--------------------|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 47 | John Conrad Reg. Golf | | | 23,086 | |
| | | <u>0</u> | <u>0</u> | <u>23,086</u> | <u>0</u> |

Explanation:
To appropriate "Friends of Golf" donation revenue to be used for landscaping project at John Conrad Golf Course. Funding to come from fund balance.



City Manager
100 N. Midwest Blvd.
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405-739-1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees
Midwest City Municipal Authority

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

RE: Discussion and consideration, including any possible amendment, of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending March 31, 2022.

This item is on the agenda at the request of the Authority. Attached to this memorandum is information concerning the status of the Sheraton Midwest City Hotel at the Reed Center.

Any time you have a question concerning the conference center and hotel, please feel free to contact me at 739-1201.



Tim L. Lyon, City Manager

SHERATON MIDWEST CITY HOTEL AT THE REED CENTER

| Fiscal Year 2021-2022 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 |
|------------------------------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|------------------|--------|--------|--------|
| Revenue | | | | | | | | | | | | |
| Budgeted (MTD) | 218,175 | 269,249 | 277,204 | 320,392 | 287,445 | 230,076 | 224,889 | 303,825 | 417,312 | | | |
| Actual (MTD) | 165,309 | 267,937 | 203,272 | 242,338 | 106,151 | 94,137 | 33,427 | 22,326 | 115,512 | | | |
| Budgeted (YTD) | 218,175 | 487,424 | 764,628 | 1,085,020 | 1,372,465 | 1,602,541 | 1,827,430 | 2,131,255 | 2,548,567 | | | |
| Actual (YTD) | 165,309 | 433,247 | 636,518 | 878,856 | 985,007 | 1,079,144 | 1,112,571 | 1,134,897 | 1,250,409 | | | |
| Expenses | | | | | | | | | | | | |
| Budgeted (MTD) | 276,863 | 304,951 | 298,180 | 318,622 | 307,935 | 281,813 | 261,066 | 303,985 | 403,234 | | | |
| Actual (MTD) | 217,027 | 271,844 | 249,791 | 246,471 | 124,488 | 164,155 | 101,046 | 105,993 | 139,185 | | | |
| Budgeted (YTD) | 276,863 | 581,814 | 879,994 | 1,198,616 | 1,506,551 | 1,788,364 | 2,049,430 | 2,353,415 | 2,756,649 | | | |
| Actual (YTD) | 217,027 | 488,872 | 738,663 | 985,134 | 1,109,622 | 1,273,777 | 1,374,823 | 1,480,816 | 1,620,001 | | | |
| Revenue vs. Expenses | | | | | | | | | | | | |
| Budgeted (MTD) | (56,688) | (35,702) | (20,976) | 1,770 | (20,490) | (51,737) | (36,177) | (160) | 14,078 | | | |
| Actual (MTD) | (51,718) | (3,907) | (46,520) | (4,133) | (18,337) | (70,017) | (67,619) | (83,667) | (23,673) | | | |
| Budgeted (YTD) | (56,688) | (94,390) | (115,366) | (113,596) | (134,086) | (185,823) | (222,000) | (222,160) | (208,082) | | | |
| Actual (YTD) | (51,718) | (55,625) | (102,145) | (106,278) | (124,615) | (194,633) | (262,251) | (345,919) | (369,592) | | | |

| Key Indicators | | | | | | | | | | | | |
|--------------------------|---------|---------|---------|---------|--------|--------|--------|--------|---------------|--|--|--|
| Hotel Room Revenue | 140,152 | 138,336 | 115,422 | 135,084 | 1,266 | 2,150 | 1,452 | - | 24,220 | | | |
| Food and Banquet Revenue | 21,229 | 120,339 | 76,791 | 97,591 | 91,680 | 91,702 | 28,934 | 20,929 | 81,770 | | | |

| Fiscal Year 2020-2021 | Jul-20 | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 |
|------------------------------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Revenue | | | | | | | | | | | | |
| Budgeted (MTD) | 343,261 | 453,583 | 525,877 | 507,546 | 455,087 | 297,747 | 227,478 | 357,427 | 514,440 | 483,447 | 447,593 | 415,608 |
| Actual (MTD) | 209,220 | 96,171 | 166,050 | 141,030 | 196,284 | 98,762 | 110,610 | 119,566 | 178,607 | 183,566 | 128,960 | 228,854 |
| Budgeted (YTD) | 343,261 | 796,844 | 1,322,721 | 1,830,267 | 2,285,354 | 2,583,101 | 2,810,579 | 3,168,006 | 3,682,446 | 4,165,893 | 4,613,486 | 5,029,094 |
| Actual (YTD) | 209,220 | 305,391 | 471,441 | 612,471 | 808,756 | 907,517 | 1,018,127 | 1,137,693 | 1,316,301 | 1,499,867 | 1,628,827 | 1,857,681 |
| Expenses | | | | | | | | | | | | |
| Budgeted (MTD) | 402,630 | 455,299 | 469,746 | 481,160 | 435,035 | 370,311 | 312,141 | 359,557 | 443,494 | 451,607 | 419,406 | 410,317 |
| Actual (MTD) | 206,494 | 166,450 | 189,154 | 173,890 | 187,703 | 140,339 | 168,038 | 152,009 | 184,421 | 208,906 | 174,967 | 241,097 |
| Budgeted (YTD) | 402,630 | 857,929 | 1,327,675 | 1,808,835 | 2,243,910 | 2,614,221 | 2,926,362 | 3,285,919 | 3,729,413 | 4,181,020 | 4,600,426 | 5,010,743 |
| Actual (YTD) | 206,494 | 372,944 | 562,098 | 735,987 | 923,690 | 1,064,029 | 1,232,066 | 1,384,076 | 1,568,497 | 1,777,403 | 1,952,369 | 2,193,466 |
| Revenue vs. Expenses | | | | | | | | | | | | |
| Budgeted (MTD) | (59,369) | (1,716) | 56,131 | 26,386 | 20,912 | (72,564) | (84,663) | (2,130) | 70,946 | 31,840 | 28,187 | 5,291 |
| Actual (MTD) | 2,726 | (68,563) | (23,104) | (32,859) | 8,582 | (41,577) | (57,428) | (32,443) | (5,814) | (25,340) | (46,006) | (12,242) |
| Budgeted (YTD) | (59,369) | (61,085) | (4,954) | 21,432 | 41,444 | (31,120) | (115,783) | (117,913) | (46,967) | (15,127) | 13,060 | 18,351 |
| Actual (YTD) | 2,726 | (67,553) | (90,657) | (123,516) | (114,935) | (156,511) | (213,939) | (246,383) | (252,196) | (277,536) | (323,543) | (335,785) |



Public Works Administration
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110
Public Works Director
pstreets@midwestcityok.org
(405) 739-1061
Line Maintenance Supervisor
jmadison@midwestcityok.org
(405) 739-1078
www.midwestcityok.org

Memorandum

To: Honorable Chairman and Trustees

From: R. Paul Streets, Public Works Director

Date: April 26, 2022

Subject: Discussion and consideration for adoption, including any possible amendment of declaring the following items from Line Maintenance as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary.

The Line Maintenance Department respectfully request that the Council declare as surplus the various equipment, materials and office furnishings as listed. All items have been replaced, removed from service, and has no other operational value or application.

| DESCRIPTION | EQUIPMENT NUMBER | SERIAL NUMBER |
|--|-------------------------|----------------------|
| (1) 1982 Acro Pump and Accessories | 43-10-11 | 10402 |
| (1) Dewatering Pump | 43-09-27 | |
| (1) Dewatering Pump | 42-09-22 | |
| (1) Dewatering Pump | 43-09-38 | |
| (1) Premier 30005w Generator | 10-90-17 | 981157 |
| (1) Pallet of Scrap Brass Meters | | |
| (1) 4 Foot Round Table | | |
| (1) Wall Mount Water Fountain | | |
| (4) Office Chairs | | |
| (5) 2 Drawer File Cabinets | | |
| (1) 4 Drawer File Cabinet | | |
| (3) 5 Drawer File Cabinets | | |
| (4) 6 Foot Metal Shelves | | |
| (3) 6 Foot Metal Shelves | | |
| (1) Ceiling Mount Dayton Gas Heater | | |
| (7) 55 Gallon Drums of Yellow/Red Brass | | |
| (1) 800 Gallon Plastic Septic Holding Tank | | |

Respectfully,

R. Paul Streets
Public Works Director



NEW BUSINESS/
PUBLIC DISCUSSION





MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:02 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Sara Bana

City Clerk Sara Hancock

Trustee Megan Bain

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (Secretary - S. Hancock)

2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Hospital Authority Fund, expenditures/Transfers Out (90) \$4,745; expenditures/Transfers Out (90) \$5,000. (Finance – T. Cromar)

C. DISCUSSION ITEM.

1. Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

E. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Memorial Hospital Authority Minutes

March 22, 2022

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:36 PM with the following members present:

| | | |
|------------------------|-------------------------|--------------------------|
| Trustee Susan Eads | Trustee Sean Reed | City Manager Tim Lyon |
| | Trustee Christine Allen | City Clerk Sara Hancock |
| Trustee Española Bowen | Trustee Rick Favors | City Attorney Don Maisch |

Absent: Trustee Pat Byrne

CONSENT AGENDA. Reed made a motion to approve the consent agenda, seconded by Favors. Voting Aye: Eads, Bowens, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion Carried.

1. Discussion and consideration for adoption, including any possible amendment, of the February 22, 2022 meeting minutes.
2. Discussion and consideration, including any possible amendment, of 1) reappointing the following representatives to the Midwest City Memorial Hospital Authority Trust Board of Grantors for another four-year term ending on April 28, 2026 including Zac Watts for Ward 2; Wade Moore for Ward 6; and Stacy Willard for the Chamber of Commerce; and 2) appointing Kelly Albright for the Ward 4 representative four-year term to end on April 28, 2026.

DISCUSSION ITEM.

1. **Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** After Staff and Council discussion, Bowen made a motion to approve recommended changes, seconded by Allen. Voting Aye: Eads, Bowens, Reed, Allen, Favors, and Dukes. Nay: none. Absent: Byrne. Motion Carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There was no further business, Chairman Dukes adjourned the meeting at 7:40 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



Finance
100 N. Midwest Boulevard
Midwest City, OK 73110
Office: (405) 739-1245
tcromar@MidwestCityOK.org
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees of the
Memorial Hospital Authority

FROM: Tiatia Cromar, Finance Director

DATE: April 26, 2022

SUBJECT: Discussion and consideration for adoption, including any possible amendment of
supplemental budget adjustments to the following fund for FY 2021-2022,
increase: Hospital Authority Fund, expenditures/Transfers Out (90) \$4,745;
expenditures/Transfers Out (90) \$5,000.

The first supplement is needed to budget transfer out to Urban Renewal Fund to meet estimated expenditures in Urban Renewal Fund to end of fiscal year. The second supplement is needed to budget transfer out to Golf Fund to provide matching funds for landscaping project at John Conrad Golf Course.

Tiatia Cromar

Finance Director

SUPPLEMENTS

April 26, 2022

| Fund HOSPITAL AUTHORITY (425) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|----------------------------------|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 90 | Transfers Out | | | 4,745 | |
| | | <u>0</u> | <u>0</u> | <u>4,745</u> | <u>0</u> |

Explanation:
To budget transfer out to Urban Renewal Fund to meet estimated expenditures in that fund to end of fiscal year. Funding to come from fund balance.

| Fund HOSPITAL AUTHORITY (425) | | BUDGET AMENDMENT FORM Fiscal Year 2021-2022 | | | |
|----------------------------------|------------------------|--|-----------------|-----------------------|-----------------|
| | | Estimated Revenue | | Budget Appropriations | |
| <u>Dept Number</u> | <u>Department Name</u> | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| 90 | Transfers Out | | | 5,000 | |
| | | <u>0</u> | <u>0</u> | <u>5,000</u> | <u>0</u> |

Explanation:
To budget transfer out to Golf Fund to provide matching funds for landscaping project at John Conrad Golf Course. Funding to come from fund balance.



DISCUSSION ITEM





Memorial Hospital Authority

General Manager/Administrator, Tim Lyon
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1201
tlyon@midwestcityok.org
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: April 26, 2022

Subject: Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

Jim Garrels, President of Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event that the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed, or changes need to be made to the Statement of Investment Policy on short notice.

Tiatia Cromar
Finance Director



NEW BUSINESS/
PUBLIC DISCUSSION





ECONOMIC DEVELOPMENT COMMISSION AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:03 PM

Presiding members: Chairman Matt Dukes

Commissioner Susan Eads

Commissioner Sean Reed

City Manager Tim Lyon

Commissioner Pat Byrne

Commissioner Sara Bana

City Clerk Sara Hancock

Commissioner Megan Bain

Commissioner Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Commissioners, by unanimous consent, can approve routine agenda items by one motion. If any Commissioner requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendment, of the January 25, 2022 meeting minutes. (City Clerk - S. Hancock)

2. Review of the Communications, Marketing, and CVB Quarterly Activity Reports for the period ending March 31, 2022. No action is necessary; this item is presented for informational and discussion purposes only. (Communications, Marketing and CVB - J. Ryan)

3. Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending March 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only. (City Manager - T. Lyon)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

D. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Economic Development Commission meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Economic Development Commission Minutes

January 25, 2022

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:11 PM with the following members present:

| | | |
|------------------------|-------------------------|--------------------------|
| Trustee Pat Byrne | Trustee Sean Reed | General Manager Tim Lyon |
| Trustee Española Bowen | Trustee Christine Allen | Secretary Sara Hancock |
| | Trustee Rick Favors | Counsel Don Maisch |

Absent: Trustee Susan Eads

DISCUSSION ITEMS.

- 1. Discussion and consideration for adoption, including any possible amendment of, the October 26, 2021 meeting minutes.** Reed made a motion to approve the minutes, seconded by Allen. Voting Aye: Byrne, Bowen, Reed, Allen, Favors and Dukes. Absent: Eads. Nay: None. Motion carried.
- 2. Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending December 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only.** Marcy Jarrett, Chamber President addressed the Trustees. After discussion was had, no action was needed.
- 3. Review of the Communications, Marketing, and CVB Quarterly Activity Reports for the period ending December 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only.** J. Ryan addressed the Trustees. After discussion was had, no action was needed.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:23 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

Sara Hancock, Secretary



Communications & Marketing

100 N. Midwest Boulevard

Midwest City, OK 73110

jryan@midwestcityok.org

Office: 405.739.1206

www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Commissioners

FROM: Josh Ryan, Communications & Marketing Director

DATE: April 26, 2022

SUBJECT: Review of the Communications, Marketing, and CVB Quarterly Activity Reports for the 1st quarter period ending March 31, 2022. No action is necessary; this item is presented for informational and discussion purposes only. (Communications, Marketing and CVB - J. Ryan)

The Quarterly CVB Activity Report is developed by Susan MacQuarrie, Convention & Visitors Bureau Manager. The 2022 1st Quarter Activity Report is attached for your review.

The Quarterly Communications & Marketing Activity Report is developed by Josh Ryan, Communications & Marketing Director. The 2022 1st Quarter Activity Report is attached for your review.

Josh Ryan, Communications & Marketing Director

1st Quarter 2022 Highlights

SPECIAL EVENTS:

- The inaugural **Noon Year's Eve** was held at the Nick Harroz Community Center. Young families got to enjoy mid-day music, snacks, activities and a fun countdown experience at noon on Dec. 31. Families were very appreciate of the event.
- Public Works held their Tree Giveaway event this year with the Midwest City Tree Board. CAM staff helped to manage outreach, registrations, then provided support the day of the event, March 25.
- March 25 also was **Mommy/Son Movie Day** at the community center. Mother figures and their sons got to play games, enjoy snacks and a movie together as a fun family outing.
- One event, **Daddy/Daughter Dance**, had to be postponed because of COVID concerns. The event has been added to our extensive slate of summer events and will be held at the Reed Conference Center on July 30.
- Planning for the late-spring thru winter event season has begun. Contracts with performers and food vendors are being put in place. CVB's **Cruise in for Coffee** has started and **Fourth Friday Films** start in May, followed by a quick succession of events that includes **Tribute to Liberty**, **Daddy/Daughter Dance**, **Doggie Paddle** and **Rockin' Regional**.
- The CAM office has been working to organize the first of a handful of project grand openings we'll see in the first half of 2022. First on the list was the **Midwest City MAC (Multi-Athletic Complex)**. Next in line will be the **Palmer Loop Trail**, followed by **Reed Sports Complex**, **John Conrad Golf Course**, and then W.P. Bill Atkinson Park later this year.
- We have also seen an increase in community event organizers contacting us about special event permitting. The CAM office has assisted with planning for the Tinker Inter-Tribal Council Pow-wow this year, we have processed two special event permits and we're working on a third permit. We're expecting these requests to increase in the fall.

COMMUNICATIONS & MARKETING:

- The CAM office supported the Mayor's annual State of City speech with social posts and video coverage.
- Design and posting in support of Grants Management Dept. programs has included V.I.T.A. (Volunteer Income Tax Assistance), their career coaching program and their free tutoring program.
- CAM worked on election cycle information which included candidate filing, election dates, election results and recent swearing-in ceremonies.
- There was no shortage of winter weather coverage in Q1 as multiple winter storms had us updating residents on the status of City services. Special updates were posted through the multi-day events.
- A print ad for the Midwest City Beacon was developed in support of Stormwater Quality programs.
- Parks and Recreation social media enjoyed success with their 2022 Parks Madness campaign. Multiple City parks and special events went head-to-head so a Community Champion could be named. Holiday Lights Spectacular and the Veterans Day Parade battled it out in the championship, with HLS coming out on top.
- And finally, though it was released on April Fool's Day (technically Q2), the City's Hissy Fits Cat Park post saw some great interaction with the community. The post jokingly suggested that the City would be opening a cat park in conjunction with Fred Quinn Happy Tails Dog Park. Followers enjoyed the humor and bad graphic design, giving the post hundreds of interactions, comments and shares. It gave us the opportunity to invite more than 500 individual users to follow the City on Facebook as we strive to increase our followers to 12,000+.



Convention & Visitors Bureau (CVB) Activities: Q1 January, February, March 2022

- As the second wave of COVID (Omicron) peaked it was no surprise that travel interests remained stagnant. A dispirited 252 visitors guides were requested in the 4th quarter of 2021. However, it is a pleasure to report that the first quarter of 2022 experienced a significant rebound in visitor's guide request; 1069 guides were sent directly to individuals requesting information from OTRD and direct CVB contact, an exciting 424% increase.
- Approximately 250 welcome bags were provided to groups meeting in Midwest City.
- Group booking trends continue to look positive for 2022 and into 2023. Groups rebooking previously cancelled events continue to increase and new business inquiries are gaining momentum.
- Confidence and excitement is growing within the tourism sector as we open the new Delta by Marriott hotel and unveil several new sport destination facilities. The recovery, reopening and grand openings will prove to have a positive impact across multiple markets.
- The Midwest City MAC (Multi-Athletic Complex) will prove to be a game changer in promoting Midwest City as a sports destination. A classification we've not been able to market or capitalize on before. We're anticipating a learning curve in "sports marketing".
- The CVB continues to participate in travel & tourism industry events hosted by OTIA, OSAE and TravelOK. This assembly of travel and tourism experts provide an understanding of the opportunities and expectations that destination marketing organizations will experience as we continue to move forward. Cautiously optimistic for 2022 travel and tourism seems to be the mantra for now.
- The "Experience Midwest City" resource guide is very close to completion. The last of updated "Where to Shop" photos were taken last week in Town Center Plaza. **Experience Midwest City** will broaden our overall exposure for our Midwest City businesses and capture the opportunity to highlight the amenities of our community to relocation prospects, new business interests and visitor perspectives.
- The Midwest City Chamber of Commerce invited the CVB and the Economic Development Departments to participate in the 2022 Tinker and the Primes (TAP) annual conference. This year's TAP event will showcase several big changes in set-up, distribution of information and will highlight the 4 major milestone birthdays of the City of Midwest City and Tinker Air Force Base's 80th Anniversary's, and also the 75th Birthdays of the United States Air Force and the Midwest City Chamber of Commerce. The CVB will be an exhibitor and serve as a one stop information hub for all things Midwest City during TAP. The CVB will also be promoting the 2023 Airshow as TAP participants are also key airshow sponsors. The CVB is working with the Chamber of Commerce to create tri-fold dining brochure highlighting the new, nearby dining establishments at Sooner Rose District and Center Marketplace for TAP attendees. To further eliminate printed material, this brochure will be included in the new conference app as well.

- The CVB joined with the Economic Development and Communications & Marketing Depts. on identifying a targeted, multi-faceted (print & digital) marketing campaign with the Journal Record. Special issues: Focus on Tourism, Focus on Sports, Focus on Veterans and Focus on Midwest City will provide in-depth, creative coverage of these specific Midwest City topics in Midwest City.

Current Bookings, Status and Value Amounts (January 2022 Data) -

| | |
|---------------|-----------------|
| Definite – 11 | \$510,400 |
| Tentative – 1 | \$48,000 |
| Prospect – 1 | <u>\$68,000</u> |
| Total: 13 | \$626,400 |

***Please note:** The CVB does not work with every group booked at the center. The CVB works with groups who seek support in a convention services capacity that exceeds reasonable expectations of the conference center staff. This includes; but not limited to, conference planning, welcome bags, exhibitor participation, conference sponsorship, assistance with registration, name tags, welcome speeches, proclamations, transportation to off property events. The CVB welcomes opportunities to groom accounts, secure repeat bookings, and to offer groups special attention they do not get in other cities.*

Midwest City Hotel / Motel Assembly Quarterly Meeting –

Dates being considered for our quarterly Midwest City Hotel / Motel Assembly meetings:

Tuesday, June 14, 2022

Tuesday, September 13, 2022

Tuesday, December 13, 2022

CVB Marketing Campaigns-

- **Digital**
 - **Website** – www.visitmidwestcity.com Online request form for visitors guide directly to CVB.
 - **Social Media – Facebook & Twitter-** posts are made on a regular basis on all social media resources. Some weeks with heavy events or activities, multiple posts are made on a daily basis.
 - **Cross promote** – Rose State College activities, Hudiburg Chevrolet Center shows & events, Parks & Recreation Activities & Special Events, Shopping, dining and Hotels.
- **Print**
 - As the new ***Experience Midwest City*** resource guide nears completion, printing quotes are being acquired for best pricing.
 - **OTRD – Oklahoma Tourism & Recreation Department** – Advertisements in the State Travel Guide and the Outdoor Guide for 2022 have been submitted. The Outdoor Guide is being distributed now and includes a full page feature promoting the SCIP Trails.

- OTRD distributes the visitors guide at all state Welcome Centers and online request fulfillment program.
 - **OSAE – Oklahoma Society of Association Executives** – Member and Sponsor, ad in quarterly meeting planner magazine. OSAE is the state’s premier organization for meeting planner networking and showcasing meeting facilities and hotels.
 - **OTIA- Oklahoma Travel Industry Association-** Member & Sponsor. OTIA continues to offer complimentary continued education training webinars and Travel & Tourism road shows.
- The **Cruise in for Coffee** event will resume the third Saturday of each month April – October (8A-11A). Santa Fe Cattle Co. restaurant will continue to be the host location. The CVB is working with Santa Fe on providing breakfast offerings or a lunch special for visitors. We do expect this monthly car show to bring continued business to Town Center Plaza and surrounding businesses.
 - The CVB is assisting in the planning and coordination of the **Midwest City MAC (Multi-Athletic Complex) Grand Opening** on Friday, April 22nd with the first softball tournament (with USSSA partnership) the same weekend Saturday & Sunday, April 23 & 24. The CVB will participate as a sponsor of this first multi-day tournament.
 - We recently toured the **W.P. “Bill” Atkinson Park** construction site with key stakeholders/ departments. Although some discussions have taken place on Grand Opening ideas, the actual opening date will determine the festivities. CVB will be a part of programming and marketing the facility.
 - Marketing and planning the re-grand opening of the newly renovated **Reed Sport Complex** and **John Conrad Golf Course** will be the next focus for grand opening / unveiling celebrations.
 - CAM/ CVB participated in the National K9 Veterans Day event at Fred Quinn Happy Tails Dog Park. The event raised awareness for Veterans with disabilities in need of support dogs. MWC Animal Services were there with adoption stations, Tinker AFB working-dog demonstrations, and a ceremony to honor Paul, a retired K9 Veteran, as the first K9 Veteran of the Year.
 - The **Central Oklahoma MOPAR Association (COMA)** has booked their annual MOPAR show back in Midwest City. Once a regular event; COMA hasn’t hosted this event in Midwest City since 2015. The event will be held on Joe B. Barnes drive on October 1.

The mission of the Convention & Visitors Bureau is to stimulate Midwest City’s economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and individual leisure travel. The CVB offers assistance with site tours and acquiring bids at our hospitality venues and information on special events, dining, catering, entertainment and local attractions.

In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages, and special events.



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Commissioners
Midwest City Economic Development Commission

FROM: Tim Lyon, City Manager

DATE: April 26, 2022

SUBJECT: Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending March 31, 2022. No action is necessary; this item is presented for informational and discussion purposes only.

The Chamber of Commerce has provided the attached report.



Tim L. Lyon, City Manager

Midwest City Chamber of Commerce
Quarterly Report, January – March 2022

Economic Development/Local Business Support

- Attended the Catalyst economic development luncheon where information on the Air Depot Corridor study was discussed. Looking forward to the results of the study and how the Chamber can assist with the process moving forward.
- Much staff discussion and planning for Tinker and The Primes conference related to the layout and program. Hosted several meetings with Tinker lead group to discuss program participants, topics and a theme for the conference. The Tinker staff are pleased the planning process has started early. Vendor responses to the updates on booth locations, digital capabilities and the conference app continue to be positive.
- Hosted the quarterly board meeting of the Oklahoma Lakes and Countries Association, and the first Home Away From Home in-person gathering in two years.
- Announced at the March Chamber Board meeting the Navy Ball will be returning to the Reed Center in Midwest City on October 13th. Mike Kloiber, Navy League President, was instrumental in working with the Midwest City Chamber to bring that event back to Midwest City. Chamber is working with Mike and Navy leadership to design the commemorative coin for the event.
- Provided letter of support to OK Tourism & Recreation Dept for the City's SCIP Recreational Trails Phase III Expansion – 2022 RTG Application.
- Attended AERO Oklahoma Day at the Capitol, hosted by the Oklahoma Aeronautics Commission. Connected with Tinker and The Primes vendors, OK Dept. of Commerce staff and other aerospace supporters.

Community Support

- Coordinated and hosted the Mayor and City Council Candidates Forum. The weather made scheduling challenging, but even after moving the date it was a success with good attendance. This year the Forum was recorded and offered online for residents to view at their convenience.
- Worked with the City of Midwest City to support the first celebration for K9 Veterans Day.
- Created and provided flyers to Gail Fry in support of the Friends of the Golf Course beautification effort.
- Secured the speaker for the MDTC Women's Leadership Conference. The Chamber is sponsoring Midwest City High School alumni, Kelli Masters Reneau, as the opening keynote speaker.

Chamber Operations

- Coordinated a Chamber Celebration for January 21st. Due to a spike in Covid cases in the county, the event was cancelled.
- Reviewed applications and announced the 2022 Leadership Midwest City class members. Several of the 2020 class members will be participating in the last six sessions, including graduation. Confirmed locations and the schedule for the 2022 Leadership Midwest City class sessions.
- Interviewed several candidates and hired Dylan Marone as the Chamber's Services Manager.
- Purchased new domain names: MidwestCityChamber.com and .org. The Chamber will retain the current domain name and redirect to the new address. New email addresses for the staff also updated to 'first name' @MidwestCityChamber.com. Previous emails will redirect as needed.
- Celebrated annual award winners, installed new board members and installed officers at the February Board Meeting.
- The Chamber was provided a new video made by a new member to celebrate his company's ribbon-cutting.
- Hosted several Leadership Midwest City sessions. After the session at Atkinson Heritage Center, the Chamber provided a new 40" tv to the facility.
- Gathered original Articles of Incorporation and Certificate of Incorporation for the Chamber's 75th Anniversary Celebration at the March Board Meeting. Several Past Presidents were recognized during the event.
- Upgraded the security system at the Chamber building, including three panic buttons, as well as panic pendants.



NEW BUSINESS/
PUBLIC DISCUSSION

