



## CITY OF MIDWEST CITY MEETINGS FOR JUNE 13, 2023

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All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to [tanderson@midwestcityok.org](mailto:tanderson@midwestcityok.org) or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, and/or postponements.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
  1. Presentation by City Staff and/or their invited guest speaker;
  2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
  3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
  4. Motion and second by the elected officials.
  5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
  6. Final discussion and possible action/amended motion by the elected officials.



## CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 13, 2023 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 4 Sean Reed

City Manager Tim Lyon

Ward 2 Pat Byrne

Ward 5 Sara Bana

City Clerk Sara Hancock




Ward 3 Megan Bain

Ward 6 Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

-  Invocation by Assistant City Manager Vaughn Sullivan
-  Pledge of Allegiance by Ward 1 Susan Eads
-  Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if unanimous consent is not received, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action of approving the May 16, 2023 meeting minutes. (City Clerk - S. Hancock)
2. Discussion, consideration, and possible action of approving the May 23, 2023 meeting minutes. (City Clerk - S. Hancock)
3. Discussion, consideration and possible action regarding renewing the Sales Tax Agreement required for Capital Improvement Revenue bonds, Series 2011A and Capital Improvement Refunding Revenue Bonds, Series 2019 for FY 2023-2024. (Finance - T. Cromar)
4. Discussion, consideration and possible action regarding a resolution to renew the Projects Agreement required by the Tax Apportionment Refunding Bonds, Taxable Series 2018 for FY 2023-2024. (Finance - T. Cromar)
5. Discussion, consideration and possible action of renewing the Fire Equipment Agreement with the Board of County Commissioners of Oklahoma County for FY 23-24 to provide certain firefighting equipment in exchange for furnishing fire protection services for persons and property located within the unincorporated areas of Oklahoma County. (Fire - B. Norton)
6. Discussion, consideration, and possible action of the acceptance of maintenance bonds from H&H Plumbing and Utilities, Inc. in the amount of \$5,116.50 respectively. (Engineering & Construction Services - P. Menefee)

7. Discussion, consideration, and possible action of the acceptance of maintenance bonds from H&H Plumbing and Utilities, Inc. in the amount of \$6,292.83 respectively. (Engineering & Construction Services - P. Menefee)
8. Discussion, consideration, and possible action to approve a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for the FY 23-24. (Engineering & Construction Services - P. Menefee)
9. Discussion, consideration, and possible action of (1) accepting the Quitclaim Deed for a perpetual easement from Oklahoma Department of Transportation lying in part of the SW/4 of Section 12, Township 11 North, Range 2 West; (2) adopting a resolution to release the easement; and (3) adopting the easement release. (Engineering & Construction Services - B. Bundy)
10. Discussion, consideration, and possible action of renewing the attached list of contracts for the Engineering and Construction Services Department for FY 23-24. (Engineering & Construction Services - B. Bundy)
11. Discussion, consideration, and possible action of approving Amendment #3 to the contract with R.L. Shears Company, PC in an increase of \$40,251 for a total contract price of \$281,662 for the purposes of developing construction plans for the Mid-America Park expansion, a 2018 GO Bond project. (Engineering & Construction Services - B. Bundy)
12. Discussion, consideration and possible action of reappointing Cy Valanejad and Tammy Cook to the Board of Adjustment for an additional three-year term to end on June 9, 2026. (Community Development - E. Richey)
13. Discussion, consideration, and possible action of appointing Rick Rice to the Midwest City Planning Commission to fulfill the unexpired term of Jim Campbell (Ward 2), to end on August 12, 2023 and to appoint him for a full three-year term to expire August 26, 2026; and re-appointing Jim Smith, (Ward 1); Dean Hinton, (Ward 6); and Rick Dawkins, (Ward 3) to serve three-year terms to end on August 26, 2026. (Community Development - E. Richey)
14. Discussion, consideration, and possible action of appointing Ms. Marcy Nash for Midwest City Council Ward 6 for a three-year term, ending June 13, 2028 to replace, Ms. Sherry Beard who resigned as the Ward 6 representative for the Midwest City Tree Board. (Public Works - R. Paul Streets)
15. Discussion, consideration, and possible action of declaring the attached list of items as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - S. Porter)
16. Discussion, consideration, and possible action of declaring the following equipment from Street Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary. (Public Works - R. Paul Streets)

D. DISCUSSION ITEMS.

1. (PC-2140) Public Hearing, discussion, consideration, and possible action of an ordinance to redistrict from R-6, Single-Family Detached Residential District to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low-Density Residential to MDR, Medium Density Residential for the property described as the East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620 – 8700 E. Main St., Midwest City, OK 73130. (Community Development - E. Richey)
2. Public hearing with discussion, consideration and vote on a resolution approving the City of Midwest City, Oklahoma budget for fiscal year 2023-2024 in the amount of \$126,359,555 and establishing budget amendment authority. (Finance - T. Cromar)

E. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/ Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

F. EXECUTIVE SESSION.

1. Discussion, consideration, and possible action to enter into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body when the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest and authorizing the City Manager to take action as appropriate based on discussion regarding 1) Resolution 2023-12 that declared buildings 401A, 401B, 403, 405, 407, 409, 411, 413, 415, 433, 437, and 439 located at 1200 N Air Depot Blvd as dilapidated; and 2) the legal opinion of outside counsel regarding contractual issues. (City Manager - T. Lyon)

G. FURTHER INFORMATION.

1. Review of the City Manager's Report for the month of April 2023. (Finance - T. Cromar)
2. Review of the April 5, 2023 Planning Commission Minutes. (Community Development - E. Richey)
3. Monthly Residential and Commercial Building report for May 2023. (Engineering & Construction Services - B. Bundy)

H. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Council special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website ([www.midwestcityok.org](http://www.midwestcityok.org)).

## **Midwest City Council Minutes Special Meeting**

**May 16, 2023**

This meeting was held in the Midwest City Court at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Acting Mayor Pat Byrne called the meeting to order at 6:03 PM with following members present:

Ward 1 Susan Eads

Ward 4 Sean Reed

City Manager Tim Lyon

Ward 5 Sara Bana

City Clerk Sara Hancock

Ward 3 Megan Bain

Ward 6 Rick Favors

City Attorney Don Maisch

Absent: Mayor Matt Dukes

OPENING BUSINESS. The Invocation was given by Assistant City Manager Vaughn Sullivan. The Pledge of Allegiance was led by Councilmember Sean Reed. The Vice Mayor and City Manager Tim Lyon presented the following Mayoral Proclamations for Jim Garrels with Fiduciary Capital Advisors, Inc., Retiree Captain Darrel Miller, Police Appreciation Week, National Public Works Week, Mental Health Awareness Month, and National Gun Violence Awareness Day. City Manager made community-related announcements and comments.

CONSENT AGENDA. Eads made a motion to approve the consent agenda, seconded by Reed. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

1. Discussion, consideration and possible action of approving the April 25, 2023 meeting minutes.
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2022-2023, increase: 2018 Election GO Bond Fund, expenditures/29th Street (92) \$40,000. Fleet Fund, expenditures/Fleet Maintenance (25) \$39,821. Grants Fund, revenue/Intergovernmental (21) \$695; expenditures/Transfers Out (21) \$695. Emergency Operations Fund, revenue/Transfers In (00) \$695.
3. Discussion, consideration, and possible action regarding the health premiums for the fiscal year 2023-2024 in amounts necessary to cover the projected expenditures and for the Employee Health Plan to be actuarially sound, and the adoption of the Employee Life and Health Committee recommendations for the Health Plan.
4. Discussion, consideration, and possible action regarding entering into a contract for a Stop Loss Policy with Sun Life Assurance Company of Canada to provide and administer specific and aggregate stop loss coverage for the Employee Health Benefits Plan for the fiscal year 2023-2024 at the rate of \$4.43 per employee per month for an annual attachment point of \$9,946,621 and \$125.42 per employee per month for a specific attachment point of \$150,000 per covered person.
5. Discussion, consideration, and possible action regarding the Administrative Services Agreement with Health Care Services Corporation to provide administrative services for the Employee Health Benefits Plan for the FY 2023-2024 for a net cost of \$63.34 per employee per month.
6. Discussion, consideration, and possible action of approving; 1) the proposed 2023 Action Plan, a part of the 2020-2024 Consolidated Plan and Strategy, for the use of 2023 Community Development Block Grant (CDBG) funds; 2) authorization of the Mayor to submit the approved and/ or modified certifications to the U.S. Department of Housing and Urban Development; and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program.

7. Discussion, consideration, and possible action to approve a Second Amendment to the Agreement with Southwestern Bell Telephone Company, d/b/a AT&T Oklahoma, agreement assigned to Direct TV to June 30, 2028 with an additional four 5-year periods.
8. Discussion, consideration, and possible action of the acceptance of maintenance bonds from FT Construction Company, Inc. in the amount of \$1,957.86 respectively.
9. Discussion, consideration, and possible action of approving Change Order #02 with the Oklahoma Department of Transportation for TAP-255D(510)AG, State Job Number 33269(04), Rail with Trail for \$45,669.00.
10. Discussion, consideration, and possible action of making a matter of record Permit No. WL000055230117 from the State Department of Environmental Quality for the Parkway mobile home park expansion at 10301 S.E. 29th Street, Midwest City, Oklahoma.
11. Discussion, consideration, and possible action of a correction of an error in the zoning redistrict of Ordinance No. 3463 approved by the City Council October 26, 2021.
12. Discussion, consideration, and possible action of appointing Aaron Bud to the Urban Renewal Authority for a three-year term ending July 31, 2026.
13. Discussion and consideration, and possible action of, of reappointing Shawn Sisson to a three year term for the City of Midwest City Plumbing, Gas, and Mechanical Board ending May 26, 2026.

#### DISCUSSION ITEMS.

1. **Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 40, Taxation; Article II, Sales Tax; Section 40-44, Limited-Purpose Tax; Sales Subject to tax; fifty-five hundredths (0.55) of one (1) percent ; providing for repealer and severability.**

Lyon addressed the council. After Staff and Council discussion, Reed made a motion to approve Ordinance 3514 with the amended language “personnel requirements and/or” added, seconded by Eads. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

2. **Discussion, consideration, and possible action of passing and approving a resolution of the City of Midwest City, Oklahoma, authorizing the calling and holding of a special election in the City of Midwest City, County of Oklahoma, State of Oklahoma, on Tuesday, September 12, 2023 for the purpose of submitting to the qualified electors of the City of Midwest City, Oklahoma, the question for their approval or rejection of approving Ordinance No. 3514 relating to the excise tax.**

Reed made a motion to approve Resolution 2023-10 with the amended language “personnel requirements and/or” added, seconded by Eads. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

3. **Discussion, consideration and possible action of issuing a proclamation calling for a special election in the City of Midwest, City, County of Oklahoma, State of Oklahoma, on Tuesday, September 12, 2023 for the purpose of submitting to the qualified electors of the City of Midwest City, Oklahoma with the question for their approval or rejection of Ordinance No. 3514 relating to the levy of an excise tax.**

Reed made a motion to approve the proclamation with the amended language “personnel requirements and/or” added, seconded by Eads. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

**4. Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article III, Sewers and Sewage Disposal, Division 8, Usage Rates and Charges, Section 43-230, Capital improvement charges; providing for a repealer, severability and declaring an emergency.**

Maisch addressed the Council. After Staff and Council discussion, Eads made a motion to approve Ordinance 3516, seconded by Reed. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

Eads made a motion to approve the Emergency Clause, seconded by Bana. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

**5. (PC-2141) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from Planned Unit Development (“PUD”), [now a Simplified-Planned Unit Development (SPUD) after passage of the Scrivener’s Error Agenda Item), governed by R-6, Single-Family Detached Residential District (“R-6”) and Restricted Commercial District (“C-1”) to C-1; and consideration of a resolution to amend the Comprehensive Plan from Commercial (“COM”) and Single-Family Detached Residential (“SFD”) to COM for the property described as a part of the Southwest Quarter (SW/4) of Section Thirty-Six (36), Township Twelve (12) North, Range Two (2) West of the Indian Meridian in Oklahoma County, OK, more particularly described as follows, to wit: Beginning at a point 632.02 feet East of the Southwest Corner of said SW/4; Thence, North 200 feet; Thence, East 100 feet; Thence South 200 feet; Thence, West 100 feet to the point of beginning, also known as 9035 E Reno AV.**

Coleman and applicant Bonnie Patterson addressed the Council. After Staff and Council discussion, Favors made a motion to approve Ordinance 3515 and Resolution 2023-11, seconded by Reed. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

At 7:10 PM Council recessed and returned at 7:18 PM.

**6. Public hearing with Discussion, consideration, and possible action of passing a resolution declaring buildings 401A, 401B, 403, 405, 407, 409, 411, 413, 415, 433, 437, and 439 located at 1200 N Air Depot Blvd as dilapidated building(s) as defined by Section 9-2 of the Municipal Code; and setting a date to submit an approved plan of action to the Chief Building Official.**

Bana left seat, but stayed in Chambers at 7:20 PM and returned at 7:21 PM.

Bundy, Maisch and William Brazetton of 1250 N Air Depot Blvd addressed the council. After Staff and Council discussion, Eads made a motion to approve Resolution 2023-12 and convey message, seconded by Bana. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

**7. Discussion, consideration, and possible action of an appeal from a determination from the Traffic and Safety Commission by Mr. Troy Teel (TS-449).**

Bundy, Maisch, Troy Teel of 1128 Sunvalley Dr., Brian Black of 3416 N Glenvalley Dr., Gerome Montgomery of 1208 Twilight Dr., Guy Brandenstein of 1225 Live Oak Dr., Pepsi Caligone of 3633 Sunvalley read a letter for Tina Clark of 732 Glenmanor Dr., Joy Huska of 1129 Twilight Dr., and Linda Wade of 3016 N Peebly Dr. addressed the council.

After Staff and Council discussion, Reed made a motion to deny the appeal, seconded by Eads. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.



PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT. There being no further business, Acting Mayor Byrne adjourned the meeting at 8:13 PM.

ATTEST:

\_\_\_\_\_  
PAT BYRNE, Acting Mayor

\_\_\_\_\_  
SARA HANCOCK, City Clerk

Notices for the special meetings were filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

**Combined Minutes for the Midwest City  
City Council, Municipal Authority, Memorial Hospital Authority,  
Economic Development Authority and Utilities Authority  
Special Meetings**

**May 23, 2023**

This meeting was held in the Midwest City Council Conference Room second floor of City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes\*\* called the meeting to order at 5:33 PM with following members present:

Ward 1 Susan Eads\*\*

Ward 2 Pat Byrne\*\*

Ward 3 Megan Bain

Ward 5 Sara Bana\*

City Manager Tim Lyon

Asst. City Manager Vaughn Sullivan

Director of Operations Ryan Rushing

Finance Director Tiatia Cromar

City Attorney Don Maisch

City Clerk Sara Hancock

Absent: Ward 4 Sean Reed and Ward 6 Rick Favors

At 5:33 PM Byrne made a motion to Recess from the Midwest City Council Conference Room, seconded by Eads. Voting Aye: Eads, Byrne, Bain, and Dukes. Nay: None. Absent: Reed, Bana and Favors. Motion Carried.

At 5:43 PM Byrne made a motion to Reconvene in the Midwest City Council Chambers, seconded by Eads. Voting Aye: Eads, Byrne, Bain, and Dukes. Nay: None. Absent: Reed, Bana and Favors. Motion Carried.

\*Council Member Bana showed up at 5:43 PM.

**DISCUSSION ITEM.**

- 1. Discussion and review of 1) the various City budgets; and 2) the Midwest City Authorities' budgets including the Municipal Authority, the Memorial Hospital Authority, the Economic Development Authority, the Utilities Authority, and the Urban Renewal Authority for the fiscal year 2023-24.**

Staff briefed the Councilmembers on various budget items and the Councilmembers sought clarification and discussed individual items with Staff. No action was taken.

\*\*Eads left at 6:44 PM and returned at 6:46 PM

\*\*Mayor left at 6:47 PM and returned at 6:49 PM

\*\*Eads left at 6:59 PM and returned at 7:14 PM

\*\*Bana left at 7:21 PM and returned at 7:32 PM

\*\*Mayor left at 7:56 PM and returned at 7:59 PM

\*\*Eads left at 8:01 PM and returned at 8:08 PM

\*\*Bana left at 8:52 PM and returned at 8:54 PM

**Adjournment.** There being no further business, Mayor Dukes adjourned at 9:02 PM.

ATTEST:

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MATTHEW D. DUKES II, Mayor

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SARA HANCOCK, City Clerk



**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcity.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action regarding renewing the Sales Tax Agreement required for Capital Improvement Revenue Bonds, Series 2011A and Capital Improvement Refunding Revenue Bonds, Series 2019 for FY 2023-2024.

The sales tax agreement for the Series 2011A and Series 2019 bond issues must be renewed each year. Expiration or termination of the sales tax agreement, constitutes a default event under the terms of our bonds.

Attached is a resolution to renew the agreement for fiscal year 2023-2024.

Tiatia Cromar  
Finance Director

RESOLUTION NO. 2023 - \_\_\_\_\_

**A RESOLUTION OF THE CITY OF MIDWEST CITY TO RENEW THE SALES TAX AGREEMENT REQUIRED FOR THE CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2011A, AND CAPITAL IMPROVEMENT REFUNDING REVENUE BONDS, SERIES 2019.**

**WHEREAS**, the Council of the City of Midwest City, Oklahoma (hereinafter called the "City"), and the Midwest City Municipal Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into certain Sales Tax Agreements (hereinafter called the "Agreements"), dated November 1, 2011 and April 1, 2019, respectively, whereby the City agrees to make payments to the Authority in amounts sufficient to pay when due principal and interest on the Authority's Capital Improvement Refunding Revenue Bonds, Series 2019, and Capital Improvement Revenue Bonds, Series 2011A, respectively, and other obligations of the Authority as therein provided; and

**WHEREAS**, it is necessary that such Agreements be renewed, ratified and affirmed for the fiscal year of the City dated July 1, 2023 through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION I. The Sales Tax Agreements dated November 1, 2011 and April 1, 2019, each between the City and the Authority, are hereby renewed, ratified and affirmed by the governing body of the City of Midwest City, Oklahoma, for the fiscal year ending June 30, 2024.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
MATTHEW D. DUKES, II, Mayor

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney



**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcity.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action regarding a resolution to renew the Projects Agreement required by the Tax Apportionment Refunding Bonds, Taxable Series 2018 for FY 2023-2024.

The projects agreement for the Series 2018 bond issues must be renewed each year. Expiration or termination of the sales tax agreement, constitutes a default event under the terms of our bonds.

Attached is a resolution to renew the agreement for fiscal year 2023-2024.

Tiatia Cromar  
Finance Director

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE CITY OF MIDWEST CITY TO RENEW THE PROJECTS AGREEMENT REQUIRED BY THE TAX APPORTIONMENT REFUNDING BONDS, TAXABLE SERIES 2018.**

**WHEREAS**, the Council of the City of Midwest City, Oklahoma (hereinafter called the "City"), and the Midwest City Memorial Hospital Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into certain Projects Agreement (hereinafter called the "Agreement"), dated May 24, 2018, whereby the City agrees, subject to availability and appropriation of funds, to make payments from available funds on or before the 20th day preceding any interest payment date and any date that principal of the bonds is due and any other dates as determined by the Authority, to the Trustee on behalf of the Authority for immediate deposit in the Authority's Bond Fund created under the Tax Apportionment Refunding Bonds, Taxable Series 2018 Indenture (hereinafter called the "Indenture"). Consistent with the previous sentence, the City further agrees to promptly undertake the actions required to obtain any such appropriation at such time as will allow the City to make Project Payments when due. All such Project Payments shall be used as set forth in the Indenture and shall be in such amounts as are necessary for the payment when due of (a) principal of and interest on the Tax Apportionment Refunding Bonds, Taxable Series 2018 coming due at such time, and (b) all other amounts due under the Indenture; and

**WHEREAS**, it is necessary that this Agreement be renewed, ratified and affirmed for the fiscal year of the City dated July 1, 2023 through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The Projects Agreement dated May 24, 2018, each between the City and the Authority, are hereby renewed, ratified and affirmed by the governing body of the City of Midwest City, Oklahoma, for the fiscal year ending June 30, 2024.

PASSED AND APPROVED BY THE Mayor and Council of the City of Midwest City, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
MATTHEW D. DUKES, II, Mayor

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney

## MEMO

**To:** Honorable Mayor and City Council

**From:** Bert Norton, Fire Chief

**Date:** June 13, 2023

**Subject:** Discussion, consideration and possible action of renewing the Fire Equipment Agreement with the Board of County Commissioners of Oklahoma County for FY 23-24 to provide certain firefighting equipment in exchange for furnishing fire protection services for persons and property located within the unincorporated areas of Oklahoma County. (Fire - B. Norton)

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Discussion and consideration of renewing the agreement with Oklahoma County to provide mutual aid fire support. County in return has given Midwest City a cache of VHF radio's to communicate within a mutual aid capacity, UV lighting for combating COVID, & a washing machine extractor for decontamination.

Staff recommends approval.



Bert Norton  
Fire Chief



FIRE EQUIPMENT AGREEMENT  
BETWEEN  
OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
THE CITY OF MIDWEST CITY

July 1, 2023 through June 30, 2024

This FIRE EQUIPMENT AGREEMENT (the "Agreement") is entered into between the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "Board"), and **THE CITY OF MIDWEST CITY, a municipal corporation**.

WHEREAS, the Board is empowered pursuant to Title 19, Oklahoma Statutes, Section 351, to provide firefighting service in the County and to expend certain Oklahoma County funds to rent, lease and purchase firefighting equipment; and

WHEREAS, while the County may provide fire protection services through a county fire department, a Board of County Commissioners need not duplicate fire protection services provided by other legal entities within the county, and

WHEREAS, a Board of County Commissioners has legal authority to contract with municipalities to provide fire protection services to persons and property not located within the corporate limits pursuant to 19 O.S. §351.1, and

WHEREAS, pursuant to the Interlocal Cooperation Act in Title 74, Oklahoma Statutes, Sections 1001, *et seq.*, and Title 19, Oklahoma Statutes, Section 351.1, the Board and the City of Midwest City are authorized to enter into an agreement providing for fire protection services for persons and property located within the unincorporated areas of Oklahoma County; and

WHEREAS, by means of this Agreement, the Board desires to provide certain firefighting equipment to the City of Midwest City in return for the City of Midwest City's Fire Department furnishing fire protection and rescue services for persons and property located within the unincorporated areas of Oklahoma County.

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration, the parties agree as follows:

- 1. Term.** This Agreement shall commence on July 1, 2023, and shall terminate on June 30, 2024. This Agreement is renewable for an additional fiscal year upon written approval of both parties. Otherwise, this Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice

of such termination. On the termination of this Agreement, either by termination of the fiscal year for which the agreement is written, or written 30-day notification, the City of Midwest City shall return the Equipment to the County.

**2. Equipment.** The Board shall provide the City of Midwest City with the following firefighting equipment (hereinafter called the "Equipment"):

<b>Property Description</b>	<b>Serial Number</b>	<b>County ID Number</b>
Motorola HT-1250 HH	749TBU4235	SP602-00515
Motorola HT-1250 HH	749TBU4253	SP602-00517
Motorola HT-1250 HH	749TBU4239	SP602-00518
Motorola HT-1250 HH	749TBU4236	SP602-00520
Motorola HT-1250 HH	749TBU4264	SP602-00521
Motorola HT-1250 HH	749TBU4266	SP602-00522
Motorola HT-1250 HH	749TBU4218	SP602-00524
Motorola HT-1250 HH	749TBU4254	SP602-00525
Motorola HT-1250 HH	749TBU4229	SP602-00527
Motorola HT-1250 HH	749TBU4263	SP602-00529
Motorola HT-1250 HH	749TBSE228	SP602-00533
Motorola HT-1250 HH	749TBSE248	SP602-00534
Motorola HT-1250 HH	749TBSE236	SP602-00535
Kenwood TK-7360H-V Mobile Radio	B3202867	
Kenwood TK-7360H-V Mobile Radio	B3202876	
Kenwood TK-7360H-V Mobile Radio	B3202877	
Kenwood TK-7360H-V Mobile Radio	B3202878	
Kenwood TK-7360H-V Mobile Radio	B3202879	
Kenwood TK-7360H-V Mobile Radio	B3202880	
Kenwood TK-7360H-V Mobile Radio	B3202881	
Kenwood TK-7180-K Mobile Radio	B4800064	
Kenwood TK-7180-K Mobile Radio	B4800065	
Kenwood TK-7180-K Mobile Radio	B4800066	
Kenwood TK-7180-K Mobile Radio	B4800067	
Kenwood TK-7180-K Mobile Radio	B4800068	
Kenwood TK-7180-K Mobile Radio	B4800069	
Kenwood TK-7180-K Mobile Radio	B4800070	
Kenwood TK-7180-K Mobile Radio	B4800071	
Kenwood TK-7180-K Mobile Radio	B4800072	
Kenwood TK-2180 HH MIII TFS	B4300171	
Kenwood TK-2180 HH MIII TFS	B4300172	
Kenwood TK-2180 HH MIII TFS	B4300173	
Kenwood TK-2180 HH MIII TFS	B4300174	
Kenwood TK-2180 HH MIII TFS	B4300175	

Kenwood TK-2180 HH MIII TFS	B4300176
Kenwood TK-2180 HH MIII TFS	B4300177
Kenwood TK-2180 HH MIII TFS	B4300178
Kenwood TK-2180 HH MIII TFS	B4300179
Kenwood TK-2180 HH MIII TFS	B4300180
Kenwood TK-2180 HH MIII TFS	B4300181
Kenwood TK-2180 HH MIII TFS	B4300182
Kenwood TK-2180 HH MIII TFS	B4300183
Kenwood TK-2180 HH MIII TFS	B4300184
Kenwood TK-2180 HH MIII TFS	B4300185
Kenwood TK-2180 HH MIII TFS	B4300186

Dexter T-600 Extractor	W1.20351.012	SP 608-00010
UVC 2 Hanging UV Light Units (6)	1201	SP 503-00011
	1202	SP 503-00012
	1203	SP 503-00013
	1204	SP 503-00014
	1205	SP 503-00015
	1206	SP 503-00016
UVC 2 Tripod UV Light Units (6)	1221	SP 503-00031
	1222	SP 503-00032
	1223	SP 503-00033
	1224	SP 503-00034
	1225	SP 503-00035
	1226	SP 503-00036

**3. Purpose.** The City of Midwest City shall use the Equipment for the purpose of providing firefighting and rescue services to persons and property located within the unincorporated areas of Oklahoma County, including the City of Midwest City, or, when provided by law or pursuant to an agreement under 63 O.S. § 695, Oklahoma Intrastate Mutual Aid Compact, to other cities, towns, or political subdivisions of the State of Oklahoma as necessary for mutual aid and assistance; and further, to respond to major natural or man-made disasters, including but not limited to bomb disposal and hazardous material handling, in such jurisdictions when so requested by the Oklahoma County Emergency Management Director or appropriate authority.

**4. Maintenance and Repair.** The City of Midwest City will be solely responsible for: **(a)** maintaining the Equipment in safe operating condition in accordance with the laws of the State of Oklahoma, including, but not limited to, periodic safety checks and maintenance reviews required by the Board to ensure that the Equipment meets or exceeds all safety provisions and requirements; **(b)** scheduling necessary maintenance; **(c)** providing housing for the Equipment inside a structure suitable to protect the Equipment from adverse weather and vandalism when the Equipment is not in use; and **(d)** notifying the Oklahoma County Emergency Management Director whenever repairs or preventive

maintenance work is needed to keep the Equipment in optimum operating condition, and thereafter taking the Equipment for repairs or servicing to the Oklahoma County Highway District site designated by the Oklahoma County Emergency Management Director, or other appropriate maintenance or repair facility, as necessary.

**5. Indemnification.** The City of Midwest City assumes all liability for any personal injuries, death claims, property damages or any other damages arising out of the possession and operation of the Board's firefighting equipment or any action or causes of action arising there from pursuant to this Agreement. The City of Midwest City further agrees, as allowed by Oklahoma law, to indemnify and hold the Board and Oklahoma County, their employees, officers, and agents, harmless from any claims of any kind, including attorney fees and costs of defending same that arise from the use of the Equipment. The City of Midwest City agrees to maintain liability insurance in an amount sufficient to satisfy any claim or lawsuit that might arise under the Governmental Tort Claims Act (Title 51 Oklahoma Statutes, Sections 151 *et seq.*) covering the obligations contained herein and including a provision that the Board, at the address set forth below, will be notified no less than ten (10) days prior to any cancellation of the policy, a copy of which insurance or renewal policy shall be submitted to:

Oklahoma County Emergency Management Director  
320 Robert S. Kerr Avenue, Suite 101  
Oklahoma City, Oklahoma 73102

**6. Workers' Compensation Liability.** The City of Midwest City shall provide workers compensation insurance for all personnel utilizing the Equipment or assume sole responsibility thereof.

**7. Use of Equipment.** The City of Midwest City shall have the sole responsibility of ensuring that all drivers or operators of the Equipment have a current valid State of Oklahoma driver's license and have had appropriate training in the use of the vehicle and the Equipment.

**8. Notice of Accidents.** Any Oklahoma County-owned Equipment involved in an accident, of any type, shall be reported, including a copy of any police or highway patrol report, to the Oklahoma County Emergency Management Director within ten (10) days of said accident.

**9. Injuries.** The City of Midwest City shall be solely liable for any operator, passenger, guests or any other persons injured by the Equipment. A written report of such injury shall be submitted to the Oklahoma County Emergency Management Director within ten (10) days from the date of the injury.

**10. Destruction of Equipment.** Neither the Board nor any department of Oklahoma County is under any obligation to replace the Equipment if the

Equipment is destroyed or damaged beyond repair. The City of Midwest City may, at its discretion, provide additional insurance coverage to insure against said damage or destruction. A copy of any such policy or renewal shall be submitted to the Oklahoma County Emergency Management Director, 320 Robert S Kerr Avenue, Suite 101, Oklahoma City, Oklahoma, 73102, within ten (10) days after receipt by the City of Midwest City.

**11. Breach of Agreement.** Failure to adhere to any of the terms of this Agreement will result in the Equipment being immediately recalled by the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth beside their signatures, with this Agreement to be effective as of July 1, 2023.

APPROVED:



Director, Oklahoma County Emergency Management

Approved as to form and legality this 18<sup>th</sup> day of May, 2023.



Assistant District Attorney

**THE CITY OF MIDWEST CITY**

APPROVED AND AGREED TO by the City of Midwest City this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

BY: \_\_\_\_\_, Mayor

Printed Name: \_\_\_\_\_

ATTEST: \_\_\_\_\_, City Clerk

**BOARD OF COUNTY COMMISSIONERS OF  
OKLAHOMA COUNTY, OKLAHOMA**

APPROVED AND AGREED TO by the Board this \_\_\_\_\_ day of  
\_\_\_\_\_, 2023.

By: \_\_\_\_\_  
Carrie Blumert, Member

By: \_\_\_\_\_  
Brian Maughan, Member

By: \_\_\_\_\_  
Myles Davidson, Member

ATTEST:

\_\_\_\_\_  
Maressa Treat, County Clerk



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: June 13th, 2023

Subject: Discussion, consideration, and possible action of the acceptance of maintenance bonds from H&H Plumbing and Utilities, Inc. in the amount of \$5,116.50 respectively.

The one year maintenance bonds from H&H Plumbing and Utilities, Inc. are for the public water improvements and public sanitary sewer line improvements constructed for the 227 West McArthur Drive Main Gate redevelopment.

Patrick Menefee, P.E.,  
City Engineer  
Attachment



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

**NOTICE OF ACCEPTANCE**

Date: June 13th, 2023

**RE: 227 WEST McARTHUR – MAIN GATE - INFRASTRUCTURE IMPROVEMENTS**

Mr. Jeff Johnson, Cord Construction Services, LLC:

I want to inform you that the infrastructure built to service the 227 West McArthur Drive Main Gate redevelopment has been inspected by the City's Engineering staff and was constructed to meet the City's standards. The City intends to accept the infrastructure contingent on the approval of the City Council. Along with construction being complete, staff has received as-builts and lien releases for the improvements. All necessary materials were submitted and accepted by the City April 17th, 2023, closing the project.

This infrastructure includes:

- Water line demolition and service realignments within the development.
- Sewer line extensions within the development.

**Patrick Menefee, P.E.,  
City Engineer**



DEVELOPMENT - PAVING, WATER MAINS, STORM AND SANITARY SEWERS

Bond Number: 30177623

MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS that we, H & H Plumbing & Utilities, Inc., as Principal, and Western Surety Company, as Surety, are held and firmly bound unto the City of Midwest City, Oklahoma, a municipal corporation in the state of Oklahoma, in the full and just sum of Five Thousand One Hundred Sixteen and 50/100 (\$ 5,116.50), such sum being not less than ten percent (10%) of the total contract price to construct or install Main Gate- 227 W. McCarthur Dr. Public Sanitary Sewer and Public Water (the "Improvement"), for a period of 1 year years after acceptance of the improvement by the City Council of the City of Midwest City (the "Maintenance Period"), for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors and assigns, jointly and severally, firmly by these presents:

The conditions of this obligation are such that the Principal has by a certain contract between the Principal and Cord Construction Services, LLC dated the 30th day of December, 20 22, agreed to construct or install the Improvement in the City of Midwest City and to maintain the Improvement against any failures due to defective materials or workmanship during the Maintenance Period.

NOW, THEREFORE, if the Principal, during the Maintenance Period, shall maintain the Improvement against any failures due to defective materials or workmanship, then this obligation shall be void; otherwise it shall remain in full force and effect.

It is further agreed that if the Principal or the Surety shall fail to maintain the Improvement against any failures due to defective materials or workmanship for the Maintenance Period, and at any time repairs shall be necessary, that the cost of making the repairs shall be determined by the City Council of the City of Midwest City, or some person or persons designated by them to ascertain the cost of making the repairs. If, upon thirty (30) days notice, the Principal or the Surety do not make the repairs or pay the amount necessary to make the repairs, the amount necessary to make the repairs shall be due upon the expiration of thirty (30) days, and suit may be instituted to obtain the amount necessary to make the repairs and shall be conclusive upon the parties as to the amount due on this bond to make the repairs, and that the cost of all repairs shall be so determined from time to time during the Maintenance Period, as the condition of the Improvement may require.

Signed, sealed, and delivered this 30th day of December, 20 22

ATTEST: [Signature]  
Secretary

H & H Plumbing & Utilities, Inc.  
Principal

By [Signature]

ATTEST: [Signature]  
Secretary

Western Surety Company  
Surety

By [Signature]  
Melanie Ankeney Attorney-in-Fact

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
City Attorney

Accepted by the City Council of the City of Midwest City this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**David J McKee, Ted H Rarrick, Melanie Ankeney, Jennifer Castillo, Patrick R Hedges, Joseph A Clarken III, Individually**

of Phoenix, AZ, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 19th day of June, 2021.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 19th day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



*M. Bent*

M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 30<sup>th</sup> day of December, 2022.



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

OWNER'S AFFIDAVIT OF ACCEPTANCE & CONTRACTOR'S LIEN WAIVER

PROJECT NAME: Main Gate  
PROJECT LOCATION: 227 W McArthur Drive, Midwest City, OK  
TYPE OF CONSTRUCTION: Public Water Line & Public Sanitary Sewer

OWNER'S AFFIDAVIT OF ACCEPTANCE

I, the undersigned, hereby certify that the above construction was performed in an acceptable manner satisfactory to the owner of the above project and certify the cost of such project is \$81,260.00 less the City of Midwest City, Engineering Division Inspection Fees.

By [Signature] OWNER Date: 4-19-2023

STATE OF Oklahoma )  
 )ss.  
COUNTY OF Oklahoma )

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 19th day of April, 2023, personally appeared Jeff Johnson to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he executed the same as a free and voluntary act and deed for the uses and purposes herein set forth.

My Commission Expires: 10-30-2023  
[Signature] NOTARY PUBLIC



CONTRACTOR'S LIEN WAIVER

This is to certify that all expenditures for lab of all material for the construction of the above project has been paid. We, the undersigned, do here by waive and release all of our rights, claims and lien rights against this installation and improvements so constructed.

By [Signature] CONTRACTOR Date: April 13, 2023

STATE OF Oklahoma )  
 )ss.  
COUNTY OF McClain )

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 13th day of April, 2023, personally appeared Carl Hendrix to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he executed the same as a free and voluntary act and deed for the uses and purposes herein set forth.

My Commission Expires: 3/25/2024  
[Signature] NOTARY PUBLIC

My Commission #00004054





**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: June 13th, 2023

Subject: Discussion, consideration, and possible action of the acceptance of maintenance bonds from H&H Plumbing and Utilities, Inc. in the amount of \$6,292.83 respectively.

The one year maintenance bonds from H&H Plumbing and Utilities, Inc. are for the public sanitary sewer line improvements constructed for the 10601 S.E. 15th Street development.

Patrick Menefee, P.E.,  
City Engineer  
Attachment



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

**NOTICE OF ACCEPTANCE**

Date: June 13th, 2023

**RE: 10601 S.E. 15th Street – MAIN GATE - INFRASTRUCTURE IMPROVEMENTS**

Mr. Joel Bryant, Element Homes, LLC:

I want to inform you that the infrastructure built to service the 10601 S.E. 15th Street development has been inspected by the City's Engineering staff and was constructed to meet the City's standards. The City intends to accept the infrastructure contingent on the approval of the City Council. Along with construction being complete, staff has received as-builts and lien releases for the improvements. All necessary materials were submitted and accepted by the City April 18th, 2023, closing the project.

This infrastructure includes:

- Sewer line extensions within the development.

**Patrick Menefee, P.E.,  
City Engineer**

DEVELOPMENT - PAVING, WATER MAINS, STORM AND SANITARY SEWERS

Bond Number: 30182097

MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS that we, H & H Plumbing & Utilities, Inc., as Principal, and Western Surety Company, as Surety, are held and firmly bound unto the City of Midwest City, Oklahoma, a municipal corporation in the state of Oklahoma, in the full and just sum of Six Thousand Two Hundred Ninety Two and 83/100 (\$ 6,292.83 ), such sum being not less than ten percent (10%) of the total contract price to construct or install Sanitary Sewer - 10601 SE 15th Street (the "Improvement"), for a period of 1 year years after acceptance of the improvement by the City Council of the City of Midwest City (the "Maintenance Period"), for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors and assigns, jointly and severally, firmly by these presents:

The conditions of this obligation are such that the Principal has by a certain contract between the Principal and Element Homes LLC dated the 7th day of February, 20 23, agreed to construct or install the Improvement in the City of Midwest City and to maintain the Improvement against any failures due to defective materials or workmanship during the Maintenance Period.

NOW, THEREFORE, if the Principal, during the Maintenance Period, shall maintain the Improvement against any failures due to defective materials or workmanship, then this obligation shall be void; otherwise it shall remain in full force and effect.

It is further agreed that if the Principal or the Surety shall fail to maintain the Improvement against any failures due to defective materials or workmanship for the Maintenance Period, and at any time repairs shall be necessary, that the cost of making the repairs shall be determined by the City Council of the City of Midwest City, or some person or persons designated by them to ascertain the cost of making the repairs. If, upon thirty (30) days notice, the Principal or the Surety do not make the repairs or pay the amount necessary to make the repairs, the amount necessary to make the repairs shall be due upon the expiration of thirty (30) days, and suit may be instituted to obtain the amount necessary to make the repairs and shall be conclusive upon the parties as to the amount due on this bond to make the repairs, and that the cost of all repairs shall be so determined from time to time during the Maintenance Period, as the condition of the Improvement may require.

Signed, sealed, and delivered this 7th day of February, 20 23

ATTEST: [Signature] Secretary

H & H Plumbing & Utilities, Inc. Principal

By [Signature]

Western Surety Company Surety

ATTEST: [Signature] Secretary

By [Signature] Melanie Ankeney Attorney-in-Fact

Approved as to form and legality this \_\_\_ day of \_\_\_, 20 \_\_\_

City Attorney

Accepted by the City Council of the City of Midwest City this \_\_\_ day of \_\_\_, 20 \_\_\_

City Clerk

Mayor



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**David J McKee, Ted H Rarrick, Melanie Ankeney, Jennifer Castillo, Patrick R Hedges, Joseph A Clarken III, Individually**

of Phoenix, AZ, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 19th day of June, 2021.



WESTERN SURETY COMPANY

Paul T. Bruffat  
Paul T. Bruffat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 19th day of June, 2021, before me personally came Paul T. Bruffat, to me known, who, being by me duly sworn, did depose and say that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation, that the seal affixed to the said instrument is such corporate seal, that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
March 2, 2026



M. Bent  
M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 7th day of February, 2023.



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Laura Hafenscher CPCU AIS	
Tatum Insurance LLC		<b>PHONE (A/C, No, Ext):</b> (480) 939-4300	<b>FAX (A/C, No):</b>
8687 E VIA DE VENTURA		<b>E-MAIL ADDRESS:</b> lh@TatumInsurance.com	
SUITE 118		<b>INSURER(S) AFFORDING COVERAGE</b>	
SCOTTSDALE AZ 85258		<b>INSURER A:</b> THE PHOENIX INSURANCE COMPANY	<b>NAIC #</b> 25623
		<b>INSURER B:</b> THE CHARTER OAK FIRE INS CO	25615
		<b>INSURER C:</b> Travelers Property Casualty Company of America	25674
		<b>INSURER D:</b> Westchester Surplus Lines Insurance Company	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>			
H & H PLUMBING & UTILITIES, INC			
381 W ADKINS HILL RD			
NORMAN OK 73072			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	DT-CO-3K760728-PHX-23	01/01/2023	01/01/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:	Y	Y	810-3K753909-23-26-G	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$		Y	CUP-3K782106-23-26	01/01/2023	01/01/2024	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	UB-3K761159-22-26-G	01/01/2023	01/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT    \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE    \$ 1,000,000 E.L. DISEASE - POLICY LIMIT    \$ 1,000,000
D	Contractors Pollution Liability			G74392386 001	01/01/2023	01/01/2024	CLAIMS MADE	2,000,000
							DEDUCTIBLE	2,500

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 PROJECT: SANITARY SEWER 10601 SE 15TH STREET MIDWEST CITY OK. PUBLIC SANITARY SEWER. General Liability: Blanket AI when required by written contract (#CGD246 04-19). Blanket Waiver of Subrogation when required by written contract (#CGD316 02-19). Blanket Primary/Non-Contributory when required by written contract (#CGD246 04-19). Automobile. Blanket AI when required by written contract (CAF135). Workers Compensation: Blanket Waiver of Subrogation when required by written contract (WC00313 00). Blanket 30 day notice of cancellation when required by written contract (ILT405)\*\*. Umbrella Liability: Blanket AI follow form with underlying coverages. \*\*Except 10-day notice of cancellation for non-payment of premium (IL0236).

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
CITY OF MIDWEST CITY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
100 N MIDWEST CITY	AUTHORIZED REPRESENTATIVE
MIDWEST CITY OK 73110	Laura Hafenscher



OWNER'S AFFIDAVIT OF ACCEPTANCE & CONTRACTOR'S LIEN WAIVER

PROJECT NAME: Sanitary Sewer  
PROJECT LOCATION: 10601 SE 15th Street, Midwest City, OK  
TYPE OF CONSTRUCTION: Sanitary Sewer

OWNER'S AFFIDAVIT OF ACCEPTANCE

I, the undersigned, hereby certify that the above construction was performed in an acceptable manner satisfactory to the owner of the above project and certify the cost of such project is \$62,928.25 less the City of Midwest City, Engineering Division Inspection Fees.

By [Signature] Date: 5-18-23  
OWNER

STATE OF Oklahoma )  
 )ss.  
COUNTY OF Oklahoma )

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 18 day of May, 2023, personally appeared Joel Bryant to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes herein set forth.

My Commission Expires: 8/19/24 Monica Tidwell  
NOTARY PUBLIC



CONTRACTOR'S LIEN WAIVER

This is to certify that all expenditures for labor and material for the construction of the above project has been paid. We, the undersigned, do here by waive and release all of our rights, claims and lien rights against this installation and improvements so constructed.

By [Signature] Date: May 18, 2023  
CONTRACTOR

STATE OF Oklahoma )  
 )ss.  
COUNTY OF McClain )

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 18th day of May, 2023, personally appeared Carl Hendrix to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he executed the same as a free and voluntary act and deed for the uses and purposes herein set forth.

My Commission Expires: 3/25/2024 Marcella L Barrington  
NOTARY PUBLIC

My Commission #00004054





**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: June 13th, 2023

Subject: Discussion, consideration, and possible action to approving a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County.

The agreement allows Oklahoma County to work within the corporate limits of Midwest City. It also allows the City to request Oklahoma County personnel to do work within the corporate limits.

Patrick Menefee, P.E.,  
City Engineer  
Attachment

# **GENERAL MUTUAL COOPERATION AGREEMENT**

## **CITY OF MIDWEST CITY & THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**

**THIS GENERAL MUTUAL COOPERATION AGREEMENT** (the "Agreement") is entered into effective July 1, 2023, between the **CITY OF MIDWEST CITY**, a municipal corporation organized and existing under the laws of the State of Oklahoma (the "Municipality"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

### **RECITALS:**

**WHEREAS**, 69 O.S. § 601A, authorizes the County to use any funds which are in the county highway fund to construct and maintain as county highways those roads which best serve the most people of the county; and

**WHEREAS**, 69 O.S. § 603 provides that the County may contract for grading, draining, or hard-surfacing any street within any municipality where such street is a continuation of or a connecting link in the State or County Highway System; and

**WHEREAS**, 69 O.S. § 1903B authorizes the County to enter into an agreement with a municipality or any two or more counties or municipalities to construct, improve, repair or maintain any of the roads, streets or highways of the other parties to the contract; and

**WHEREAS**, County Resolution No. 118-08 has set out procedures for tinhorn acquisition if the requested tinhorn location(s) is/are within the corporate limits of a municipality, and a legal agreement with the municipal entity to install the tinhorn and collect the fees must be approved; and,

**WHEREAS**, the County and the Municipality find that it is to the mutual benefit of the citizens of both the Municipality and the County to enter into an agreement for mutual cooperation for maintenance, construction, and repair of certain streets within the limits of the Municipality and the responsibility of the Municipality, and the installation of tinhorns within the limits of the Municipality.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The County may, at their discretion, perform work to construct, improve, or repair certain roadways within the incorporated limits of the Municipality.
2. The Municipality's governing body must submit specific written requests to the County, titled regarding particularly described streets or portions of streets for which the Municipality is

seeking the County's assistance in construction, improvement, repair and maintenance. Said requests shall adequately and specifically describe the street location and the specific type of assistance needed from the County and describe the anticipated period of time that such assistance shall be needed. If the County approves the Municipality's request for assistance, said request shall be performed pursuant to the authority of this Agreement and the specific agreement.

3. The Municipality shall, under the specific agreement, furnish to the County the funds to pay the Municipality's share of the costs of labor, engineering, equipment, and material.

4. No party to the contract shall be liable for the acts or omissions of the other party or for failure to inspect or supervise the performance of the other party.

5. The parties understand and agree that this Agreement in no way relieves the Municipality of the Municipality's primary duty to maintain its streets in a reasonably safe condition for travel by the public for the duration of the project.

6. Municipality hereby represents and warrants to County that the Municipality owns, leases, or holds beneficial easements on any and all real property on which they seek the County's assistance in construction, improvement, repair or maintenance.

7. Notwithstanding anything to the contrary herein, the Municipality acknowledges that the County's performance of work under this agreement is subject to the County's availability of highway department personnel, equipment, labor and materials, and to weather conditions or circumstances beyond the reasonable control of County.

8. This Agreement shall commence on July 1, 2023 and continue through June 30, 2024.

*APPROVED by the governing bodies of the parties on the dates hereafter set forth.*

**MUNICIPALITY**

**APPROVED** by the Municipality this \_\_\_\_\_ day of \_\_\_\_\_,

2023.

**ATTEST:**

\_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor

**APPROVED** as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_,

2023.

\_\_\_\_\_  
City Attorney

---

**COUNTY**

**APPROVED** by the County this \_\_\_\_\_ day of \_\_\_\_\_,  
2023.

**BOARD OF COUNTY COMMISSIONERS  
OF OKLAHOMA COUNTY, OKLAHOMA**

By \_\_\_\_\_  
Chairman

**ATTEST:**

By \_\_\_\_\_  
Member

\_\_\_\_\_  
County Clerk

By \_\_\_\_\_  
Member

*APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.*

  
\_\_\_\_\_  
Assistant District Attorney



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : June 13, 2023

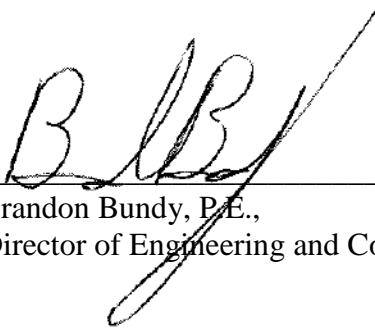
SUBJECT : Discussion, consideration, and possible action of: (1) accepting the Quitclaim Deed for a perpetual easement from Oklahoma Department of Transportation lying in part of the SW/4 of Section 12, Township 11 North, Range 2 West; (2) adopting a resolution to release the easement; and (3) adopting the easement release.

---

During the platting process undertaken by the developers of the SE 29<sup>th</sup> Street Apartments, they found an easement originally dated July 29, 1970 dedicated to the Oklahoma Industries Authority. The listed authority no longer exists and the developer would like to remove the easement prior to final platting.

Don Maisch, City Attorney researched the issue and found the Oklahoma Department of Transportation could speak for the nonexistent Oklahoma Industries Authority and there was no longer any need for the easement. City staff have also reviewed the easement and do not find any need to continue with the easement as listed.

Therefore, to assist the developer, the City will accept the easement from the Oklahoma Department of Transportation, adopt a resolution to release the easement and then release the easement.



---

Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

CC: Don Maisch, City Attorney

Attachments



**Right-of-Way & Utilities Division**

200 N.E. 21st Street  
Oklahoma City, OK 73105-3204  
[oklahoma.gov/odot](http://oklahoma.gov/odot)

Tuesday, May 16, 2023



Donald D Maisch  
City of Midwest City / City Attorney  
100 N Midwest Blvd  
Midwest City, OK 73110

**Subject: Disposal of Highway Right-of-Way, SAP-55(91), Parcels 1.1, 2.1, 4, 5, 6, 7, 8 & 10.1, Oklahoma County**

Dear Donald D Maisch:

Enclosed for your files is the signed and recorded original Quitclaim Deed. This finalizes your request for the disposal of surplus property on the above referenced project.

If I can be of further service or assistance, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Winfree", written over a horizontal line.

David Winfree  
Assistant Division Manager  
Right-of-Way & Utilities Division  
Surplus Property Management  
[dwinfree@odot.org](mailto:dwinfree@odot.org)  
(405) 522-3772

**AFTER RECORDING RETURN TO:**  
Oklahoma Department of Transportation  
Right-of-Way & Utilities Division  
200 N.E. 21st Street  
Oklahoma City, OK 73105-3204

*M/*  
*CAU*

2023050201056144 B: 15448 P: 219  
05/02/2023 10:59:40 AM Pgs: 3  
Fee: \$ 22.00  
Maressa Treat, County Clerk  
Oklahoma County - State of Oklahoma



(SPACE ABOVE THIS LINE FOR RECORDERS USE ONLY)

This instrument is exempt from the Documentary Stamp Tax requirements contained in 68 O.S. 2021 § 3201 [68 O.S. 2021 § 3202(11)]

Project(s): **SAP-55(91)**

Oklahoma :County

Part of Parcel(s): **1.1, 2.1, 4, 5, 6, 7, 8 & 10.1**

Page 1 of 3

## **QUITCLAIM DEED**

**THIS INDENTURE**, made this 24 day of March, 2023, A.D. between the State of Oklahoma, ex rel., Oklahoma Department of Transportation, party of the first part, and **the City of Midwest City**, party of the second part, **WITNESSETH:**

That said party of the first part, in consideration of the sum of Ten and No/100 Dollars ( \$10.00 ) and other valuable consideration to it in hand paid, the receipt of which is hereby acknowledged, except for and subject to any existing utility easements, licenses or permits and subject to the reservations and exceptions made hereinafter, does hereby quitclaim, grant, bargain, sell and convey unto **the City of Midwest City**, Mailing Address: 100 N, Midwest Blvd., Midwest City, OK 73110, party of the second part, all its rights, title, interest, estate, and every claim and demand, both at law and in equity, in and to all the following described property, to wit:

( See "Exhibit A" )

together with all and singular the hereditaments and appurtenances thereunto belonging.

**SUBJECT HOWEVER**, that in the event the party of the second part, **the City of Midwest City**, of the herein described tract of land, failure to continue public ownership and use, ownership shall revert to the party of the first part, **the State of Oklahoma, ex rel., Oklahoma Department of Transportation**, or its assigns, free and clear of any claims of the party of the second part and the part of the second part shall ensure that the said tract is restored to a condition equal to or better than it's condition when reconveyed to the party of the first part, and;

**SUBJECT HOWEVER**, and that Grantee, by acceptance of this deed and its recordation, agrees and acknowledges that this conveyance is made expressly subject to all leases, utility agreements, easements, and other encumbrances of record.

**TO HAVE AND TO HOLD** the above described premises unto the said party of the second part, its successors and assigns forever, so that neither the State of Oklahoma, ex rel., Oklahoma Department of Transportation or any person in its name and behalf, shall or will hereafter claim or demand any right or title to the said premises or any part thereof; but they and everyone of them shall by these presents be excluded and forever barred and said premises shall be subject to the rights of any existing utility easements, licenses or permits which may presently be occupying said right-of-way. The intent of this instrument is to convey under Title 69 Oklahoma Statutes (2021), Section 501(C), any and all of the Oklahoma Department of Transportation's rights, title, and interest, as a direct result of the formal removal of the former State Highway No. 3 rights-of-way from the State Highway System by Agenda Item No. 35 on March 5, 1979 by the Oklahoma Transportation Commission.

**IN WITNESS WHEREOF**, the said party of the first part has hereunto set its hand the said day and year first written above.

**APPROVED AS TO FORM  
AND LEGALITY**

Mitch Surrett  
Deputy General Counsel

03/24/2023

**STATE OF OKLAHOMA, ex rel.,  
DEPARTMENT OF TRANSPORTATION**

Timothy A. Tegeler,  
Director of Engineering

03/24/2023



(SPACE ABOVE THIS LINE FOR RECORDERS USE ONLY)

Project(s): **SAP-55(91)**

Oklahoma :County

Part of Parcel(s): **1.1, 2.1, 4, 5, 6, 7, 8 & 10.1**

Page 2 of 3

State of Oklahoma )  
 ) ss.  
Oklahoma County )

Before me, the undersigned Notary Public in and for this state, on this 27<sup>th</sup> day of March, 2023, personally appeared Timothy A. Tegeler, to me known to be the Director of Engineering, of the State of Oklahoma, ex rel., Oklahoma Department of Transportation, and the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that he executed the same in his capacity as Director of Engineering of the State of Oklahoma, ex rel., Oklahoma Department of Transportation, as his free and voluntary act and deed, and as the free and voluntary act and deed as such Director of Engineering of the State of Oklahoma, ex rel., Oklahoma Department of Transportation for the uses and purposes therein set forth.

Witness my hand and seal the day and year above written.

My Commission Expires: 03-23-2024

My Commission No.: 20003334



*[Handwritten Signature]*  
Notary Public

State of Oklahoma )  
 ) ss.  
Oklahoma County )

Before me, the undersigned Notary Public in and for this state, on this 27<sup>th</sup> day of March, 2023, certify that the preceding or attached document (*QUITCLAIM DEED*), containing Three (3) pages is a true and correct copy of an electronic document printed by me or under my supervision, and that, at the time of printing, no security features present on the electronic document indicated any changes or errors in an electronic signature or other information in the electronic document since its creation or execution.

Witness my hand and seal the day and year above written.

My Commission Expires: 03-23-2024

My Commission No.: 20003334



*[Handwritten Signature]*  
Notary Public

Project(s): **SAP-55(91)**

Oklahoma :County

Part of Parcel(s): **1.1, 2.1, 4, 5, 6, 7, 8 & 10.1**

Page 3 of 3

## Exhibit "A"

SAP-55(91)  
Oklahoma County

Parcel 1.1, Perpetual Easement, filed in the County Clerk's Office in Book 3935, Pages 1081-1082 on May 22, 1970, Containing 0.04 acres, more or less, lying in part of the NW $\frac{1}{4}$  of Section 13, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 2.1, Perpetual Easement, filed in the County Clerk's Office in Book 3942, Pages 727-728 on July 15, 1970, Containing 0.28 acres, more or less, lying in part of the NW $\frac{1}{4}$  of Section 13, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 4, Perpetual Easement, filed in the County Clerk's Office in Book 3335, Pages 1083-1084 on May 22, 1970, Containing 0.01 acres, more or less, lying in part of the SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 5, Perpetual Easement, filed in the County Clerk's Office in Book 3936, Pages 732-733 on May 28, 1970, Containing 0.47 acres, more or less, lying in part of the SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 6, Perpetual Easement, filed in the County Clerk's Office in Book 3935, Pages 1085-1086 on May 22, 1970, Containing 0.01 acres, more or less, lying in part of Lot 7, Block 1, Finley's Meadow Garden's Addition as platted in part of the SW $\frac{1}{4}$  SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 7, Perpetual Easement, filed in the County Clerk's Office in Book 3935, Pages 1087-1088 on May 22, 1970, Containing 0.13 acres, more or less, lying in part of Lot 8 and part of Lot 9, Block 1, Finley's Meadow Garden's Addition as platted in part of the SW $\frac{1}{4}$  SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 8, Perpetual Easement, filed in the County Clerk's Office in Book 3935, Pages 1089-1090 on May 22, 1970, Containing 0.19 acres, more or less, lying in part of Lot 9, Block 1, Finley's Meadow Garden's Addition as platted in part of the SW $\frac{1}{4}$  SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

Parcel 10.1, Perpetual Easement, filed in the County Clerk's Office in Book 3948, Pages 631-632 on August 27, 1970, Containing 2.41 acres, more or less, lying in part of the SW $\frac{1}{4}$  of Section 12, T11N, R2W, Oklahoma County, Oklahoma.

**RESOLUTION 2023-\_\_\_\_\_**

**A RESOLUTION TO RELEASE AN EASEMENT IN THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 11 NORTH, RANGE 2 WEST OF THE IB&M OKLAHOMA COUNTY, OKLAHOMA.**

**WHEREAS**, on July 29, 1970, the Oklahoma Industries Authority, an agency of the State of Oklahoma, granted a Perpetual Easement (the "Easement") to the State of Oklahoma covering a strip of land lying in part of the **SW/4 of Section 12, Township 11 North, Range 2 West**, Oklahoma County, Oklahoma, which Perpetual Easement was recorded on August 27, 1970 at Book 3948, Page 631 of the records of the Oklahoma County Clerk; and

**WHEREAS**, the easement was a drainage easement; and

**WHEREAS**, the Oklahoma Industries Board transferred the easement to the Oklahoma Department of Transportation;

**WHEREAS**, the State of Oklahoma is no longer in need of the easement;

**WHEREAS**, on March 24, 2023, the State of Oklahoma, ex rel. Department of Transportation, quitclaimed, granted, bargained, sold, and conveyed the Easement to the City of Midwest City (the "City"), by Quitclaim Deed recorded on May 2, 2023 at Book 15448, Page 219 of the records of the Oklahoma County Clerk;

**WHEREAS**, the City of Midwest City is no longer in need of the easement;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, that:**

the City does hereby release, relinquish, and surrender all right, title, and interest in, under, and by virtue of the Easement.

**PASSED AND APPROVED BY** the Mayor and City Council of the City of Midwest City on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
Matthew D. Dukes, II, Mayor

Attest:

\_\_\_\_\_  
Sara Hancock, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**RELEASE OF PERPETUAL EASEMENT**

WHEREAS, on July 29, 1970, the Oklahoma Industries Authority, an agency of the State of Oklahoma, granted a Perpetual Easement (the "Easement") to the State of Oklahoma covering a strip of land lying in part of the **SW/4 of Section 12, Township 11 North, Range 2 West**, Oklahoma County, Oklahoma, which Perpetual Easement was recorded on August 27, 1970 at Book 3948, Page 631 of the records of the Oklahoma County Clerk; and

WHEREAS, on March 24, 2023, the State of Oklahoma, ex rel. Department of Transportation, quitclaimed, granted, bargained, sold, and conveyed the Easement to the City of Midwest City (the "City"), by Quitclaim Deed recorded on May 2, 2023 at Book 15448, Page 219 of the records of the Oklahoma County Clerk; and

WHEREAS, the City now wishes to release all rights to the Easement.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City does hereby release, relinquish, and surrender all right, title, and interest in, under, and by virtue of the Easement.

CITY OF MIDWEST CITY, OKLAHOMA  
a municipal corporation

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

STATE OF OKLAHOMA            )  
  )        SS:  
COUNTY OF OKLAHOMA        )

This instrument is acknowledged before me on June \_\_\_\_, 2023 by \_\_\_\_\_  
as Mayor of the City of Midwest City, a municipal corporation.

\_\_\_\_\_  
Notary Public; Commission No. \_\_\_\_\_

My Commission Expires: \_\_\_\_\_  
(SEAL)



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : June 13, 2023

SUBJECT : Discussion, consideration, and possible action of renewing the attached list of contracts for the Engineering and Construction Services Department for FY 23-24.

Contractor	Project Description	Status	Contract	Balance
Freese and Nichols Inc.	To study the eastside sewer basin (Eastside Sewer Study Phase 1) and produce report detailing improvements needed.	Project nearly complete	\$296,000.00	\$121,086.39
HW Lochner	To provide survey and design services for the future fed. project on SE 29 <sup>th</sup> St. replacing the existing Bridge over Crutch Creek and rehabilitation of Kuhlman Creek box.	Design at 60% level	\$280,177.00	\$139,610.05
Lee Engineering	Design and develop const. plans for JP35926(04) a federally funded striping upgrade project.	Preliminary design	\$19,500.00	\$19,500.00
Lee Engineering	To provided survey and design services for future federal aid project to upgrade and improve 6 signals	Preliminary design	\$113,800.00	\$113,800.00
Plummer Associates	To provide survey and design services for future utility extension to serve Centrillum Proteins and the Water Resource Recovery Facility.	Design at 80% level	\$299,365.00	\$94,812.81
RL Shears	Design the expansion of the Mid-America Park- General Bond.	Design at 60% level	\$241,411.00	\$135,431.00

Each contract expires at the end of the fiscal year so it is necessary to renew these contracts. All of the above listed contractors have reviewed their contracts and an amendment signed. Per our current contract template with which most of these are based; the terms of the contract can be renewed by mutual agreement of both parties.

\_\_\_\_\_  
Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

**FIRST AMENDMENT  
TO LETTER AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN FREESE AND NICHOLS, INC.  
AND  
CITY OF MIDWEST CITY**

Pursuant to Paragraph 5.A. of the Professional Services Agreement dated July 26, 2022, the following amendment is hereby agreed to between the parties:

The following is a new paragraph to be added at the end of the Terms and Conditions of Services section of the Consultant Agreement:

The term for this Letter Agreement is for one year, commencing on July 1, 2023 and ending on June 30, 2024. This Letter Agreement may be extended by mutual agreement of the parties, in writing, until the Project is completed and accepted as provided herein.

**Freese and Nichols, Inc.:**

  
\_\_\_\_\_

Date: 5/30/2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

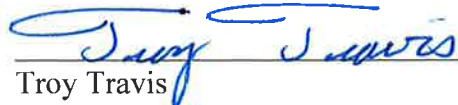
**FIRST AMENDMENT  
TO LETTER AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN H.W. LOCHNER, INC.  
AND  
CITY OF MIDWEST CITY**

Pursuant to Paragraph 11.18. of the Consultant Agreement dated September 28, 2021, the following amendment is hereby agreed to between the parties:

The following is a new paragraph to be added at the end of the Terms and Conditions of Services section of the Consultant Agreement:

The term for this Letter Agreement is for one year, commencing on July 1, 2023 and ending on June 30, 2024. This Letter Agreement may be extended by mutual agreement of the parties, in writing, for an additional three (3) one-year terms.

**H.W. Lochner, Inc.:**

  
\_\_\_\_\_  
Troy Travis  
Vice President

Date: 05/18/2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**FIRST AMENDMENT  
TO LETTER AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN LEE ENGINEERING, LLC  
AND  
CITY OF MIDWEST CITY**

Pursuant to Paragraph 5.A. of the Professional Services Agreement dated November 3, 2022, the following amendment is hereby agreed to between the parties:

The following is a new paragraph to be added at the end of the Terms and Conditions of Services section of the Consultant Agreement:

The term for this Letter Agreement is for one year, commencing on July 1, 2023 and ending on June 30, 2024. This Letter Agreement may be extended by mutual agreement of the parties, in writing, until the Project is completed and accepted as provided herein.

**Lee Engineering, LLC.:**



\_\_\_\_\_  
Ryan Henderson  
Project Manager

Date: 5/26/2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney



**FIRST AMENDMENT  
TO LETTER AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN LEE ENGINEERING, LLC  
AND  
CITY OF MIDWEST CITY**

Pursuant to Paragraph 5.A. of the Professional Services Agreement dated December 13, 2022, the following amendment is hereby agreed to between the parties:

The following is a new paragraph to be added at the end of the Terms and Conditions of Services section of the Consultant Agreement:

The term for this Letter Agreement is for one year, commencing on July 1, 2023 and ending on June 30, 2024. This Letter Agreement may be extended by mutual agreement of the parties, in writing, until the Project is completed and accepted as provided herein.

**Lee Engineering, LLC.:**



\_\_\_\_\_  
Ryan Henderson  
Project Manager

Date: 5/26/2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**FIRST AMENDMENT  
TO LETTER AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN PLUMMER ASSOCIATES, INC.  
AND  
CITY OF MIDWEST CITY**

Pursuant to Paragraph 5.A. of the Professional Services Agreement dated July 26, 2022, the following amendment is hereby agreed to between the parties:

The following is a new paragraph to be added at the end of the Terms and Conditions of Services section of the Consultant Agreement:

The term for this Letter Agreement is for one year, commencing on July 1, 2023 and ending on June 30, 2024. This Letter Agreement may be extended by mutual agreement of the parties, in writing, until the Project is completed and accepted as provided herein.

**Plummer Associates, Inc.**



\_\_\_\_\_  
Cletus R Martin  
Principal

Date: \_\_\_\_\_

05/19/2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**AGREEMENT FOR PROFESSIONAL SERVICES  
AMENDMENT NO. 2**

This Amendment No. 2 to the Contract dated November 13, 2019 is between the City of Midwest City, Oklahoma, a municipal corporation, (hereinafter referred to as CLIENT) and R.L. Shears Company, PC (hereinafter referred to as LANDSCAPE ARCHITECT).

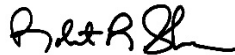
WITNESSETH:  
Secretary

The parties agreed to the Contract for Professional Landscape Design Service on November 13, 2019 for the purpose of the LANDSCAPE ARCHITECT providing certain professional services including survey, design, and analysis in connection with Mid-America Park (PROJECT); and

The parties desire to extend the project timeline into next fiscal, therefore the revised effective date of the agreement shall be July 1, 2023.

IN WITNESS WHEREOF, CLIENT AND LANDSCAPE ARCHITECT have executed this Agreement.

**R.L. Shears Company, P.C.:**



\_\_\_\_\_  
Robert Shears, ASLA  
President

Date: June 1, 2023

**For City of Midwest City:**

\_\_\_\_\_  
Matt Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : June 13, 2023

SUBJECT : Discussion, consideration, and possible action of approving amendment #3 to the contract with R.L. Shears Company, PC in an increase of \$40,251 for a total contract price of \$281,662 for the purposes of developing construction plans for the Mid-America Park expansion, a 2018 GO Bond project.

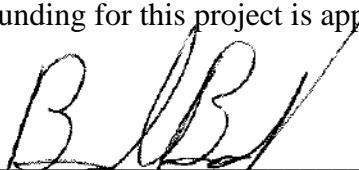
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The attached Amendment #3 is for the design of the Mid-America Park expansion which is a 2018 GO Bond project. An agreement was approved by Council on November 13, 2019 to develop plans for the project.

This change is to address 4 issues.

1. Redesign Construction Documents: The project has been delayed repeatedly by the status of two federal grants, which were received to supplement the project. All the while, costs for the playground manufacturer have increased. This has necessitated a major change in the plans to accommodate a shifted scope.
2. The numerous delays by the grants were at no fault of RL Shears and labor costs have increased. RL Shears has requested a 10% increase on remaining design items which staff feels is fair considering the inflation since November 2019.
3. During development of the plans, both RL Shears and staff identified an existing manhole that at times can be quite odorous. This addition will retain a civil design firm to develop plans to move the manhole further away from the playground and pavilion and into the parking lot where it will also be easier to maintain by City crews.
4. This change is related to the similar delays. HB Clark is a sub-consultant to RL Shears and will be traveling in from Kentucky to do a hands on design of the disc golf course. He has already done much of the work but will need to do another trip since the last time he was here in early 2020 had different tree growth and before the 2021 ice storm which will impact his design.

Funding for this project is appropriated in project #1419G1.



---

Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

Attachment

**AGREEMENT FOR PROFESSIONAL SERVICES  
AMENDMENT NO. 3**

This Amendment No. 3 to the Contract dated June 1, 2023 is between the City of Midwest City, Oklahoma, a municipal corporation, (hereinafter referred to as CLIENT) and R.L. Shears Company, PC (hereinafter referred to as LANDSCAPE ARCHITECT).

WITNESSETH:  
Secretary

The parties agreed to the Contract for Professional Landscape Design Service on November 13, 2019 for the purpose of the LANDSCAPE ARCHITECT providing certain professional services including survey, design, and construction phase services in connection with the Mid-America Park (PROJECT); and

The parties desire to add additional services and related fees to the contract.

**Scope of Additional Services**

LANDSCAPE ARCHITECT shall perform the following additional Services:

1. Redesign playground and adjacent areas to conform to new funding budget.
2. Ten percent increase in remaining services due to increased cost of doing business since original agreement. Services include the following:
  - Construction Documents Phase 2
  - Bidding Phase Services Phases 1 and 2
  - Construction Phase Services Phase 1 and 2
  - Geotechnical Investigation and Report
3. Remove and Relocate Sanitary Sewer Manhole (Keystone Engineering and Survey - Sub-Consultant)
4. Additional Travel Expenses (HB Clark Signature Disc Golf Course Design)

**Compensation**

CLIENT shall pay LANDSCAPE ARCHITECT for the additional services provided for herein as follows:

1.	Redesign Construction Document Phase 1	\$25,000.00
2.	Construction Documents Phase 2	
	Bidding Phase Services Phase 1 and 2	
	Construction Phase Services Phase 1 and 2	
	Geotechnical Investigation and Report	\$10,251.00
3.	Sanitary Sewer Relocation	\$3,500.00
4.	Additional Travel Expenses	\$1,500.00
	<b>Total Compensation C.A. #3</b>	<b>\$40,251.00</b>
	<b>Original Contract Total</b>	<b>\$241,411.00</b>
	<b>Revised Contract Total</b>	<b>\$281,662.00</b>

IN WITNESS WHEREOF, CLIENT AND LANDSCAPE ARCHITECT have executed this Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF MIDWEST CITY, OKLAHOMA  
(CLIENT)**

By: \_\_\_\_\_  
Matt Dukes, II Mayor

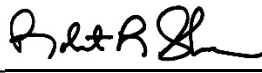
ATTEST:

By: \_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality:

By: \_\_\_\_\_  
Donald D. Maisch, City Attorney

**R.L. SHEARS COMPANY, PC  
(LANDSCAPE ARCHITECT)**

By:  \_\_\_\_\_

Dated: June 1, 2023

Name: Robert L Shears, ASLA

Title: President



Community Development Department

Emily Richey, Current Planning Manager  
Tami Anderson, Executive Assistant  
Petya Stefanoff, Comprehensive Planner

**To:** Honorable Mayor and Council  
**From:** Emily Richey, Current Planning Manager  
**Date:** June 13, 2023  
**Subject:** Discussion, consideration and possible action of reappointing Cy Valanejad and Tammy Cook to the Board of Adjustment for an additional three-year terms to end on June 9, 2026.

Mr. Cy Valanejad's term expired on May 13, 2023, and Ms. Tammy Cook's term expires June 13, 2023. Both wish to be considered for reappointment.

In accordance with Section 6.3.2(B) of the Zoning Ordinance, members shall be nominated by the Mayor with the appointed by the City Council.

The Board of Adjustment meets as needed on the first Tuesday of each month. Members of the Board serve 3-year terms. The current BOA roster is shown below:

	<b>Ward</b>	<b>Expires</b>
<b>Cy Valanejad</b>	W-2	5/13/23
<b>Tammy Cook</b>	W-4	6/13/23
<b>Jess Huskey</b>	W-4	12/13/25
<b>Frank Young</b>	W-1	12/13/25
<b>Charles McDade</b>	W-6	12/13/25

Respectfully,

Emily Richey  
Current Planning Manager

**To:** Honorable Mayor and Council

**From:** Emily Richey, Current Planning Manager

**Date:** June 13, 2023

**Subject:** Discussion, consideration, and possible action of appointing Rick Rice to the Midwest City Planning Commission to fulfill the unexpired term of Jim Campbell (Ward 2), ending August 12, 2023, and to appoint him for a full three-year term to expire August 26, 2026; to re-appoint Jim Smith (Ward 1); Dean Hinton (Ward 6); and Rick Dawkins, (Ward 3) to serve three-year terms ending on August 26, 2026.

Commissioner Jim Campbell recently resigned his position on the Planning Commission. He served on one or more of the Midwest City boards/committees/commissions since 1999. Mr. Campbell has been a valuable asset to our community, but has decided to retire from volunteering.

Based upon Section 6.2.3. (D) of the City of Midwest City's Zoning Ordinance, "Vacancies occurring otherwise than through the expiration of terms shall be filled only for the unexpired term by the Mayor with confirmation by the City Council." Therefore, Mayor Dukes is recommending Mr. Rick Rice to serve on the Planning Commission for the remainder of Mr. Campbell's term of August 12, 2023, and to appoint him for a full three-year term ending August 26, 2026. Mayor Dukes is also recommending the reappointment of Commissioners Smith, Hinton, and Dawkins to serve three-year terms that all expire on August 26, 2026.

Mayor Dukes nominated former Councilman Rick Rice to replace Mr. Campbell's post. Mr. Rice has Bachelors of Arts in Business Administration and a Juris Doctorate. His extensive resume includes working for the City of Midwest City as the Assistant City Attorney/Prosecutor from 1992 through 1996. He also served as a Midwest City Council Member and Vice-Mayor until 2012. Presently, he is the Managing Partner of Rice Law Firm, Midwest City.

Staff confirmed Mr. Rice meets all other areas of criteria set forth in the Planning Commission membership qualifications outlined in Section 6.2.2. of the City of Midwest City's Zoning Ordinance and is eligible for appointment.

Per City Ordinance 6.2.2 – Planning Commission (A-C) – "The Planning Commission shall be composed of seven (7) members, all of whom shall be residents of Midwest City. Members shall be nominated by the mayor and confirmed by the City Council. At least one member shall be appointed for each ward."

The current Planning Commission roster is as follows:



Current Planning Commission Members	Term Expiration
Jim Smith, Ward 1	08-12-23
Russell Smith, Ward 2	01-23-24
Dee Collins, Ward 2	02-25-25
Rick Dawkins, Ward 3	08-08-23
Jess Huskey, Ward 4	02-25-25
Dean Hinton, Ward 6	08-12-23
*Vacant seat by retiring Jim Campbell, Ward 2	

Respectfully,



Emily Richey  
Current Planning Manager



**Public Works Administration**

R. Paul Streets,  
Public Works Director  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
405-739-1061

Carrie Evenson,  
Assistant Public Works Director  
[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)  
405-739-1062  
8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: 13 June 2023

Subject: Discussion, consideration, and possible action of appointing Ms. Marcy Nash for Midwest City Council Ward 6 for a three-year term, ending June 13, 2028 to replace, Ms. Sherry Beard who resigned as the Ward 6 representative for the Midwest City Tree Board.

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On May 14, 2023, Ms. Sherry Beard, the Midwest City Council Ward 6 representative for the Midwest City Tree Board resigned. Ms. Marcy Nash has indicated she would like to be considered for the Ward 6 appointment that serves on the Midwest City Tree Board. Ms. Nash has graciously committed to the required three-year term, ending June 13, 2028. I am recommending Ms. Marcy Nash appointment to the Midwest City Tree Board.

**Tree Board Members**

Aruna Abhayagoonawardhana Chair (Ward 6) Term Date: November 14, 2023  
AJ Bailey Vice Chair (Ward 3) Term Date: June 10, 2025  
Theresa Mortimer (Ward 1) Term Date November 14, 2023  
Erin Hurst (Ward 2) Term Date: December 09, 2025  
Susan Glapion (Ward 4) Term Date: October 08, 2024  
Marcus Hayes (Ward 5) Term Date: October 22, 2024  
Sherry Beard (Ward 6) Term Date: May 14, 2023

Action is at the discretion of the Mayor and Council.

R. Paul Streets  
Public Works Director



**City of Midwest City Police Department**

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

TO: Mayor and City Council

FROM: Chief Sid Porter

DATE: June 16, 2023

SUBJECT: Discussion, consideration and possible action of declaring the attached list of items as surplus and authorizing disposal by public auction, sealed bid or other means necessary.

---

The items identified are property the Midwest City Police Department is declaring as surplus due to items being outdated, inoperable, or no longer needed.

3 - STINGER SYSTEM SPIKE STRIPS	S/N OC2-11317, 33243, 33219
5 - ZEBRA PRINTERS	S/N XXRCJ135200300, XXRC07-13-5433, XXRC10-18-0508, XXRC07 13-5509, XXRC07-13-5445
2 - STAR PRINTERS	S/N 2390815062000007, 2390914102000017
5 - WATCH GUARD DASH CAMERAS	S/N CAM2-003021, CAM2-002936, CAM2 004590, CAM2-003197, CAM2-003030
1 - GENESIS 2 SELECT RADAR DISPLAY	G25-19774
1- GETAC BATTERY CHARGER	S/N 526281929001
13 - WATCH GUARD DVR'S	S/N DVR-007016, DVR2-024217, DVR2-002884, DVR2-010043, DVR2-018815, DVR2-018973, DVR2-002489, DVR2-006992, DVR2-007930, DVR2-002460, DVR2-008053, UNK S/N, UNK S/N
32 - ESEEK DRIVER'S LICENSE SCANNER	S/N 2500140853, 2600001906, 2600001779, 2600001873, 2600001978, 2600001929, 2600001825, 2600000200, 2600001984, 2600001920, 2600001976, 2600001769, 2600001786, 2600001841, 2600001845, 2600001809, 2600001963, 2600001844, 2600001853, 2600001875, 2600001794, 2600001813, 2600001905, 2600001811, 2600001785, 2600001970, 2600001944, 2600001890, 2600001914, 2600001819, 2600002008, 2600001898
6 - KWA AIRSOFT PISTOLS W/MAGS	
8 - KWA AIRSOFT RIFLES W/MAGS	

Staff recommends approval.

*Sid Porter*

---

Sid Porter, Chief of Police



**Public Works Administration**

8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)

(405) 739-1061

**Street Supervisor**  
[sbray@midwestcityok.org](mailto:sbray@midwestcityok.org)

(405) 739-1068

[www.midwestcityok.org](http://www.midwestcityok.org)

**Memorandum**

To: Honorable Mayor and City Council

From: R. Paul Streets, Public Works Director

Date: 13<sup>th</sup> June 2023

Subject: Discussion, consideration, and possible action of declaring the following equipment from Street Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary.

---

The Street Department's list of equipment described below has been replaced, removed from service, and has no other operational value or application. As such, we recommend declaring these items as surplus property and authorizing their disposal by sealed bid, public auction, or other means, if necessary.

<b>DESCRIPTION</b>	<b>EQUIPMENT NUMBER</b>	<b>SERIAL NUMBER</b>
Mikasa Dirt Compactor	09-06-16	A6993
Hustler Z Turn Serial	09-07-14	11050846
Trailer (No Axles)	09-10-31	N/A
100 Signal Lights	N/A	N/A
28 School Zone Flashing Lights	N/A	N/A
114 Crosswalk Lights	N/A	N/A
7 Signal Light Cabinets	N/A	N/A
Hustler Z Turn Mower	09-07-124	14063117
Hustler Z Turn Mower	09-07-81	12055201
Stihl Blower	09-07-42	252675327
Hustler Z Turn Mower	09-07-25	08070862
Stihl Weed Eater	09-07-66	N/A
Stihl Weed Eater	09-07-142	N/A
Stihl Edger	09-07-56	N/A
Stihl Weed Eater	09-07-48	N/A
Stihl Weed Eater	09-07-26	N/A
Stihl Weed Eater	09-07-16	N/A
Stihl Weed Eater	09-07-114	N/A

Action is at the discretion of the Mayor and Council.

Respectfully,

R. Paul Streets Public Works Director



DISCUSSION ITEMS





The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT

Emily Richey, Current Planning Manager  
Tami Anderson, Executive Assistant  
Petya Stefanoff, Comprehensive Planner

---

**To:** Honorable Mayor and Council  
**From:** Emily Richey, Current Planning Manager  
**Date:** June 13, 2023

**Subject:** (PC-2140) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from R-6, Single-Family Detached Residential District to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low-Density Residential to MDR, Medium Density Residential for the property described as the East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620 – 8700 E. Main St., Midwest City, OK 73130.

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This memo is to inform you of a scrivener's error that resulted in PC-2140 not being presented as a public hearing at the April 25, 2023 Council Meeting.

The published public notification for PC-2140, as well as the Planning Commission agenda, had the public hearing included, but the Council agenda verbiage did not include "public hearing," so it was only presented as a discussion item.

This item is being brought forth again to uphold the public hearing requirements.

The Council members present at the April 25, 2023 meeting unanimously voted to approve the motion.

Respectfully,

Emily Richey  
Current Planning Manager

**To:** Honorable Mayor and Council  
**From:** Emily Richey, Current Planning Manager  
**Date:** April 25, 2023

**Subject:** (PC-2140) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from R-6, Single-Family Detached Residential District to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low-Density Residential to MDR, Medium Density Residential for the property described as the East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620 – 8700 E. Main St., Midwest City, OK 73130.

**Executive Summary:** Applicant is requesting to rezone the subject property from R-6, Single-Family Detached Residential District to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low-Density Residential to MDR, Medium-Density Residential.

Staff met with the applicant in January 2023, and then again in February 2023 with applicant and their design engineer regarding rezoning the subject property R-MD, Medium Density Residential.

There are three (3) existing structures on the property that will be included in the plat and the structures will remain single-family. Applicant is proposing to subdivide the remaining property into thirteen (13) lots for a mix of duplexes/single-family homes to be determined by final sizes of lots and current market condition.



The applicant attended the Holman East/West and North Oaks Neighborhood Meeting on March 14, 2023 and presented the proposed designs and opened up for any questions the attendees had. Nobody in attendance was in objection to applicant’s proposal

Both state and local public notification requirements were met. At the time of this writing, there has been one concern of drainage mitigation during the construction phase by a resident from the Woodside Subdivision. During construction of the Freedom Villas Subdivision, flooding occurred on the properties of some of the residents in Woodside due to drainage issues.

The applicant, as well as their design engineer, was present at Planning Commission. City Engineer explained the drainage issues during the preliminary stages of construction, and said it will be monitored.

A resident from Del Rey Circle voiced his concerns of flooding in his backyard, privacy issues/fence, and sewer issues.

The applicant and design engineer alleviated resident's concerns.

Planning Commission recommends approval of this item. Action is at the discretion of the Council.

**Dates of Hearing:**

Planning Commission- April 5, 2023

City Council- April 25, 2023

**Date of Pre-Development Meeting:**

January 9, 2023

February 14, 2023 (applicant with design engineer)

**Council Ward:** Ward 3, Megan Bain

**Owner:** Don & Gail Laughlin

**Applicant:** David Box; Williams, Box, Forshee & Bullard, P.C.

**Proposed Use:** Duplexes and/or single-family homes

**Size:** The subject property has a frontage of 332.94 feet on E. Main Street, and a depth of 659.23 feet, and contains an area of 5.05 acres, more or less.

**Development Proposed by Comprehensive Plan:**

North- Single Family Detached Residential

South- Medium Density Residential

East- Single Family Detached Residential

West- Single Family Detached Residential

**Zoning Districts:**

North- R-6, Single-Family Detached Residential District

South- R-HD, High Density Residential District

East- R-HD with SUP, High Density Residential District with Special Use Permit

West- R-6, Single-Family Detached Residential District

**Land Use:**

North- Church; Residential (Single-Family)

South- Residential (Duplexes)

East- Residential (Duplexes)

West- Residential (Single-Family)

**Comprehensive Plan Citation:**

The future zoning land use for the subject lots are SFD, Single-Family Detached Land Use.

4-15 Single-Family Detached (SFD) Land Use



This use is representative of traditional, single-family detached dwelling units. Of the residential categories, it is recommended that single-family detached land use continue to account for the largest percentage. The areas designated for single-family detached residential land use are generally not adjacent to incompatible land uses, and are in proximity to existing single-family residential land use. The City should strive for a range of lot sizes to develop, and should reinforce this by providing a choice of several single-family zoning districts with various lot sizes in the Zoning Ordinance.

The proposed use is not supported by the Comprehensive Plan, therefore a resolution to amend the Comprehensive Plan is needed if approved by Council.

**Municipal Code Citation:**

2.9. – R-MD, Medium Density Residential District

2.9.1. *General Description.* This is a residential district to provide for medium density housing ranging from ten (10) to twenty (20) dwelling units per gross acre. The principal use of land is for townhouses and low-rise multifamily dwellings.

Related recreational, religious, and educational uses normally located to service residential areas are also permitted to provide the basic elements of convenient, balanced, and attractive living areas.

**History:**

1. This property was zoned as R-1-D in the 1985 Zoning Atlas.

**Next Steps:**

If Council approves this rezone, the applicant will then apply for a preliminary plat, then a final plat.

**Staff Comments-**

**Engineering Staff Comments:**

**Note: No engineering improvements are required with this application.**

**Water Supply and Distribution**

There are public water mains bordering the proposed parcel, and six (6) inch line running along the north side of East Main Street and a six (6) inch line running along the south side of Patriot Drive terminated in the south east corner of the parcel. Any new building permit will require tying to the public water system as outlined in Municipal Code 43-32.

**Sanitary Sewerage Collection and Disposal**

There are multiple public sewer mains servicing the proposed parcel, an eight (8) inch line running along the west side of the property and an eight (8) inch line running to the north east corner of the property. Any new building permit will require tying into the public sewer system as outlined in Municipal Code 43-109.

**Streets and Sidewalks**

Access to the parcel is from East Main Street and Patriot Drive. East Main Street parallels the north side of the property and is classified as a local road in the 2008 Comprehensive Plan. Patriot Drive is also classified as a local road in the 2008 Comprehensive Plan. Public road and sidewalk improvements are not required as part of this application.

**Drainage and Flood Control, Wetlands, and Sediment Control**

The area of request is shown to be in an Area of Minimal Flood Hazard on Flood Insurance Rate Map (FIRM) number 40109C0310H, dated December 18th, 2009. Public drainage and detention improvements are not required as part of this application.

**Easements and Right-of-Way**

No further easements or right of way would be required with this application.

**Engineering Photos - PC-2140:**



West from Patriot Drive



Northwest from Patriot Drive



West along Patriot Drive



East along East Main



South along the east side of the property

South along the west side of the property



West along East Main

**Fire Marshal's Comments:**

Applicant required to meet all Midwest City Ordinance Section 15. Roads to allow for turning radius as provided in this report.

**Planning Division:**

Staff met with the applicant in January 2023, and then again in February 2023 with applicant and their design engineer regarding rezoning the subject property to build duplexes.

If this request to rezone is approved, the applicant plans to subdivide the property into sixteen (16) lots. There are three (3) existing structures on the property that will be included in the plat and the structures will remain single-family. Applicant is proposing to subdivide the remaining property into thirteen (13) lots for a mix of duplexes/single-family homes to be determined by final sizes of lots and current market condition.

All setback and lot size requirements for the R-MD, Residential Medium Density District will be required to comply with section 2.9. –R-MD, Medium Density Residential, 2.9.3. Development Regulations of the Zoning Ordinance.

The structures must also comply with the exterior construction requirement of a minimum of 85% masonry materials. A minimum of 2 (two) trees will be required to be planted in the front yard of each lot prior to issuance of a Certificate of Occupancy.

The applicant attended the Holman East/West and North Oaks Neighborhood Meeting on March 14, 2023 and presented the proposed designs and opened up for any questions the attendees had. Nobody in attendance was in objection to applicant's proposal.

At the time of this writing, there has been one concern of drainage mitigation during the construction phase by a resident from the Woodside Subdivision. During construction of the Freedom Villas Subdivision, flooding occurred on the properties of some of the residences in Woodside due to drainage issues.

If this application is approved, the applicant can then proceed with the preliminary plat process, final plat, then can apply for the appropriate building permits.

Action is at the discretion of the Council.

**Action Required:**

Approve or reject the ordinance to redistrict to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan to MDR, Medium Density Residential for the property noted herein, subject to staff comments as found in the April 25, 2023 agenda packet and made part of PC-2140 file.



Emily Richey

Current Planning Manager

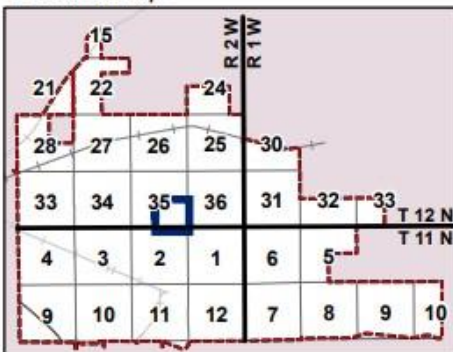




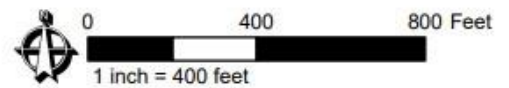
Community Development / Information Technology



Locator Map



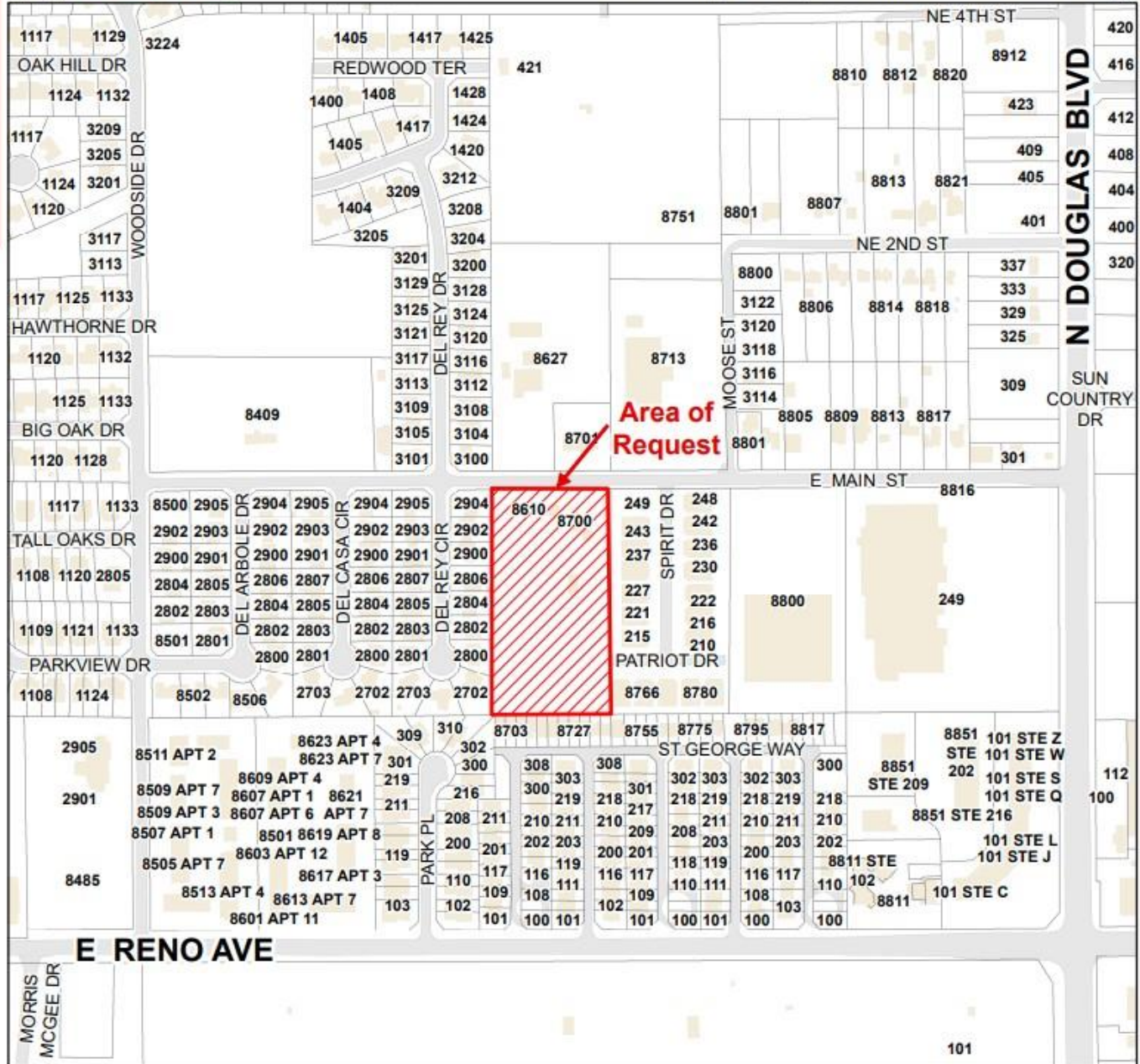
**12/2022 NEARMAP AERIAL VIEW FOR  
PC-2140  
(SE/4, Sec. 35, T12N, R2W)**



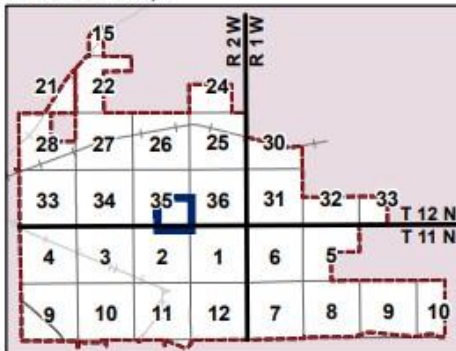
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Community Development / Information Technology



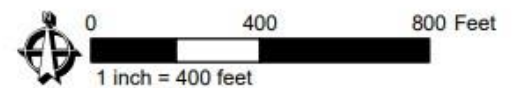
Locator Map



General Map Legend

-  Area of Request
-  Parcels with Addresses
-  Buildings
-  Edge of Pavement
-  MWC City Limits
- Railroads**
-  Active
-  Inactive / Closed

**GENERAL MAP FOR  
PC-2140  
(SE/4, Sec. 35, T12N, R2W)**



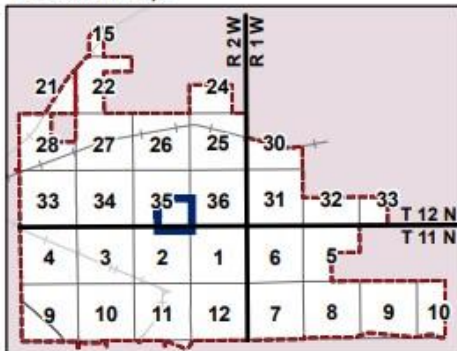
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Community Development / Information Technology



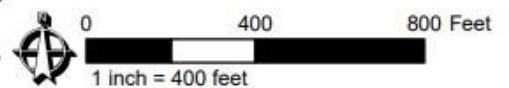
Locator Map



Current Zoning Legend

A-1	I-2 SUP	R-35
A-1 SUP	I-3	R-2F
C-1	O-1	R-MD
C-1 SUP	O-1 SUP	R-MD SUP
C-2	O-2	R-HD
C-2 SUP	O-2 SUP	R-HD SUP
C-3	R-6	R-MH-1
C-3 SUP	R-6 SUP	R-MH-2
C-4	R-8	PUD
C-4 SUP	R-10	SPUD
I-1	R-22	HOS
I-2		HOS SUP

### ZONING MAP FOR PC-2140 (SE/4, Sec. 35, T12N, R2W)

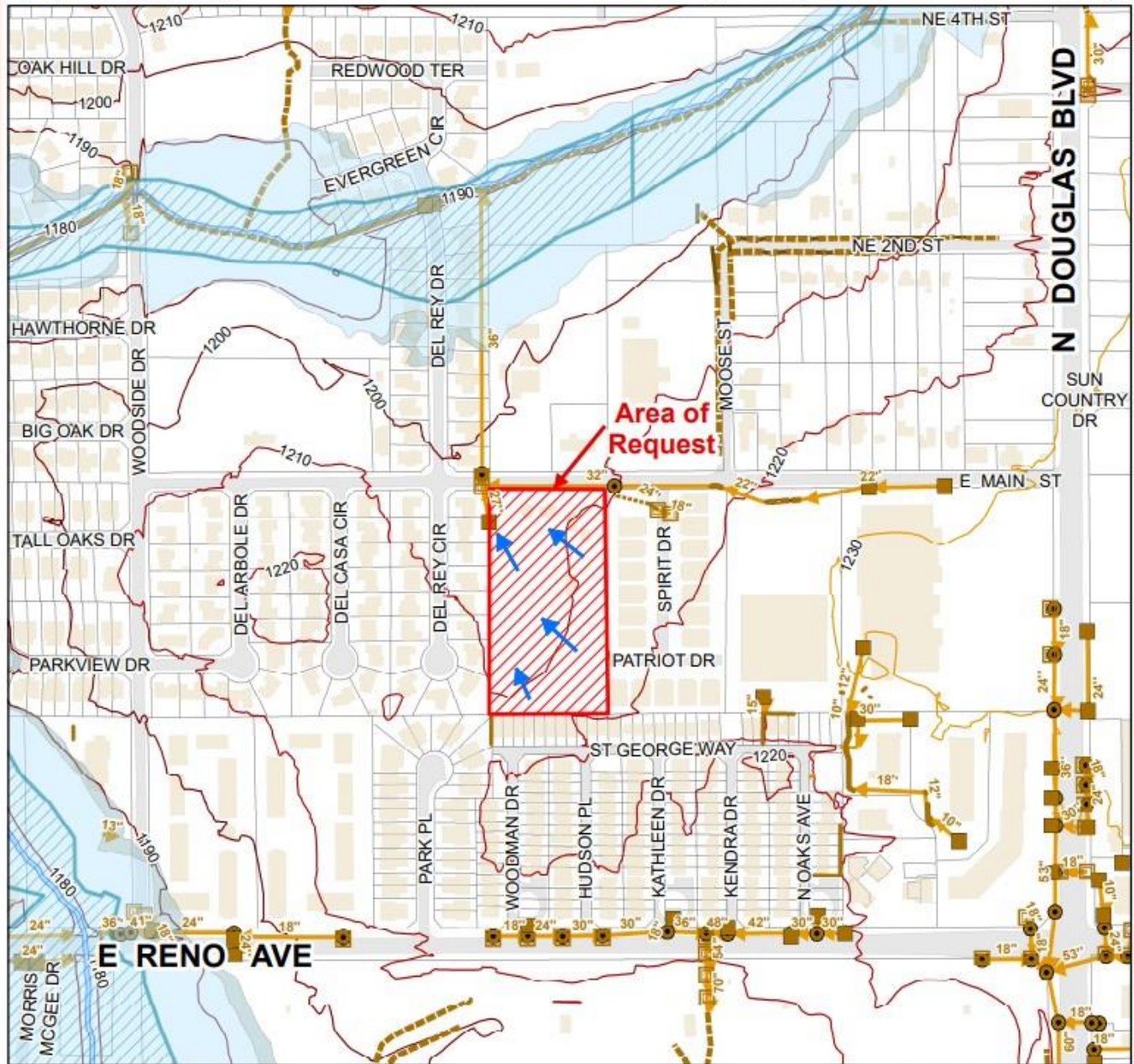


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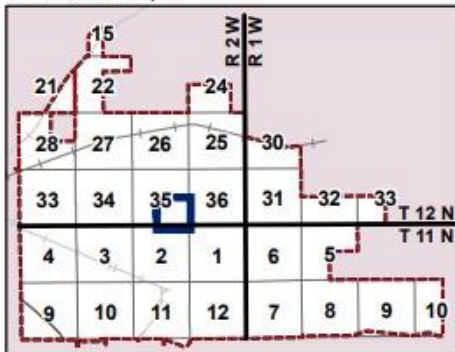




Community Development / Information Technology



Locator Map



- Drainage Legend**
- Curb Inlets
  - Inlets
  - Junction Box
  - Culverts
  - Flumes
  - Developed Channels
  - Trickle Channels
  - Undeveloped Channels
  - Storm Lines
  - Creeks
- ELEVATION**
- 1166-1204 ft
  - 1204-1228 ft
  - 1228-1250 ft
  - 1250-1278 ft
  - 1278-1324 ft

- 2009 FEMA Floodplains**
- 500-yr floodplain
  - 100-yr floodplain
  - 2009 FEMA Floodway

**DRAINAGE LOCATION MAP FOR PC-2140 (SE/4, Sec. 35, T12N, R2W)**

0 400 800 Feet  
1 inch = 400 feet

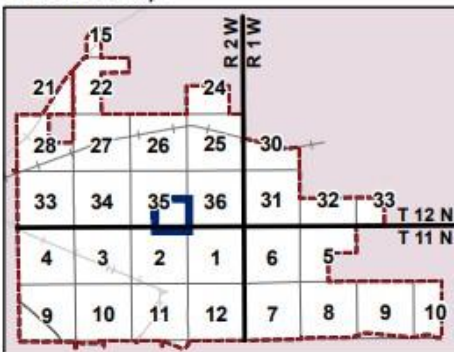
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Community Development / Information Technology



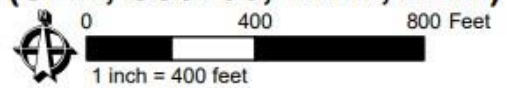
Locator Map



Water/Sewer Legend

- Fire Hydrants
- Water Lines
  - Distribution
  - Well
  - - - OKC Cross Country
  - - - Sooner Utilities
  - - - Thunderbird
  - - - Unknown
- Sewer Manholes
- - - Sewer Lines

**WATER/SEWER LINE  
LOCATION MAP FOR  
PC-2140  
(SE/4, Sec. 35, T12N, R2W)**



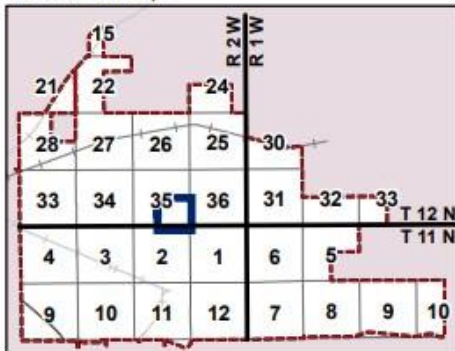
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Community Development / Information Technology



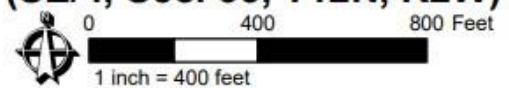
Locator Map



Future Land Use Legend

- Single-Family Detached Residential
- Medium Density Residential
- High Density Residential
- Manufactured Home
- Public/Semi-Public
- Parks/Open Space
- Office/Retail
- Commercial
- Industrial
- Town Center

**FUTURE LAND USE  
MAP FOR  
PC-2140  
(SE/4, Sec. 35, T12N, R2W)**



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Turn Radius

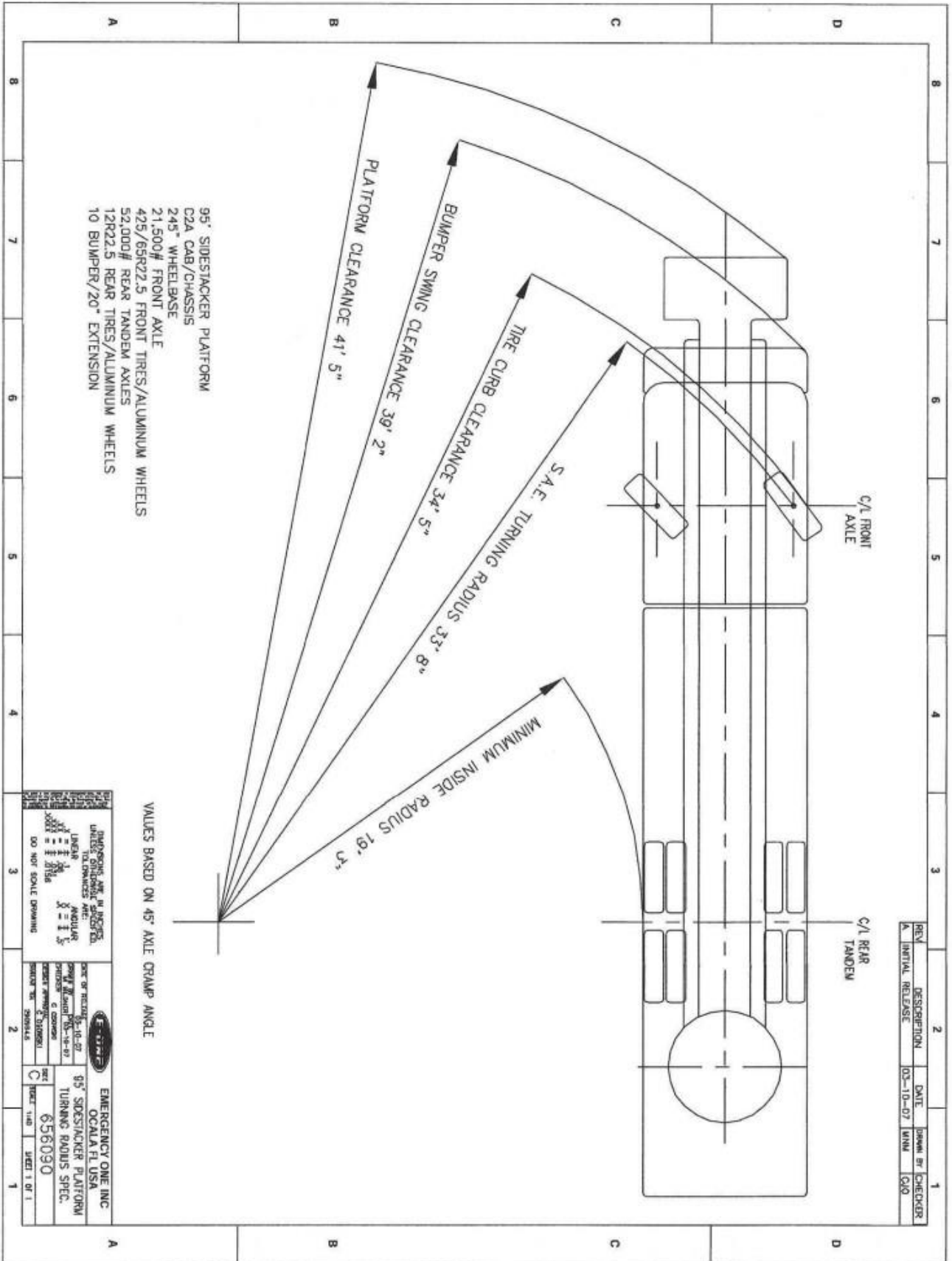
Page 1 of 1



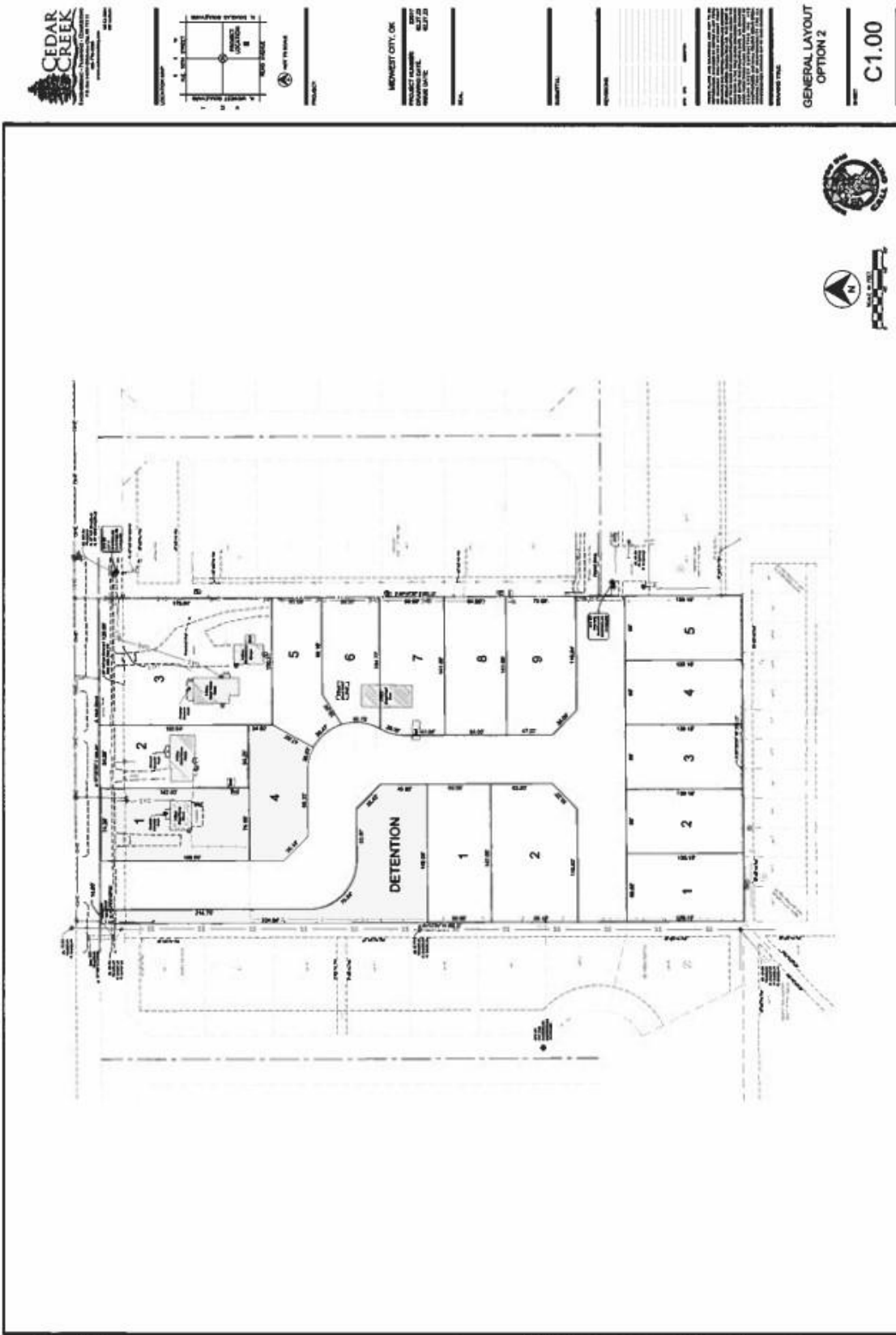
142324

SAE Turning Radius Calculations for Quote No. 78405				
Wheelbase:	245"	Front Bumper Size:	10"	
Body Width:	100"	Front Bumper Extension:	20"	
Front Axle Kingpin Center:	70.66"	Front Wheel Type:	ALUMINUM	
Front Axle Track:	84.36"	Rear Wheel Type:	ALUMINUM	
Front Axle Tire Width:	16.2"	Tire Brand:	MICHELIN	
Dimension Over Rear Tires:	98.59"			
Body Front Overhang:	92"			
Inside Cramp Angle	S. A. E. Turning Radius	Tire Curb Clearance	Bumper Swing Clearance	Minimum Inside Radius
35	41.1'	41.8'	45.9'	28'
36	40.2'	40.9'	45'	26.9'
37	39.4'	40'	44.3'	25.9'
38	38.5'	39.2'	43.5'	25'
39	37.8'	38.5'	42.8'	24.1'
40	37'	37.7'	42.2'	23.2'
41	36.3'	37'	41.5'	22.3'
42	35.7'	36.4'	40.9'	21.5'
43	35'	35.7'	40.4'	20.7'
44	34.4'	35.1'	39.8'	20'
45	33.9'	34.5'	39.3'	19.3'
46	33.3'	34'	38.8'	18.6'
47	32.8'	33.5'	38.4'	17.9'
48	32.3'	33'	37.9'	17.2'
49	31.8'	32.5'	37.5'	16.6'
50	31.3'	32'	37.1'	16'
Nominal Cramp Angles:				
Meritor FL941 & FL943 axles: up to and including 425/65R22.5 tires			45 degrees	
Meritor FL941 & FL943 axles: 445/65R22.5 tires			38 degrees	
Dana I220W axle: up to and including 445/65R22.5 tires			42 degrees	
Reyco IFS: up to and including 385/65R22.5 tires			48 degrees	
Reyco IFS: 425/65R22.5 tires			45 degrees	
Reyco IFS: 445/65R22.5 tires without front intake			42 degrees	
Meritor Front Drive Axle: up to and including 425/65R22.5 tires			37 degrees	
Marmon Herrington Front Drive Axle: up to and including 425/65R22.5 tires			42 degrees	
<b>This Turning Radius report reflects how the quote was configured. Any succeeding changes may slightly alter the turning radius of the vehicle and the data in this report.</b>				

General By Model



- 95' SIDESTACKER PLATFORM
- C2A CAB/CHASSIS
- 245" WHEELBASE
- 21,500# FRONT AXLE
- 425/65R22.5 FRONT TIRES/ALUMINUM WHEELS
- 52,000# REAR TANDEN AXLES
- 12R22.5 REAR TIRES/ALUMINUM WHEELS
- 10 BUMPER/20" EXTENSION



MONROE CITY, OK  
PROJECT NUMBER: 2023-01  
DRAWN BY: [Name]  
CHECKED BY: [Name]  
DATE: 4/25/23

Legend

[Symbol]	Water
[Symbol]	Sewer
[Symbol]	Stormwater
[Symbol]	Proposed
[Symbol]	Existing

GENERAL LAYOUT  
OPTION 2

C1.00











Exhibit "A"  
Legal Description

The East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section 35, Township 12 North, Range 2 West of the Indian Meridian, According to the Government Survey thereof.

### LETTER OF AUTHORIZATION

Don & Gail Laughlin, (the property owner of record) or (an agent of the property owner of record) authorize the firm of Williams, Box, Forshee & Bullard P.C., to make application for municipal approvals and to do all things necessary for the advancement of such application with respect to the property at the following location 8610 E Main St. Midwest City, OK 73110.

By: Don Laughlin

Title: Owner

Date: 2-23-23

*Subscribed and sworn to before me*  
this 23 day of Feb, 2023.  
Michelle Cole  
Notary Public  
07007110 8/2/2023  
*Commission Number & Expiration*



2021062901115407 B: 14801 P: 1400  
06/29/2021 02:21:53 PM Pgs: 2  
Fee: \$20.00 Doc Stamp: \$345.00  
David B. Hooten, County Clerk  
Oklahoma County --State of Oklahoma



**JOINT TENANCY WARRANTY DEED**

KNOW ALL MEN BY THESE PRESENTS:

That Breck E. Stogsdill and Patricia A. Stogsdill, Husband and Wife, party of the first part, in consideration of the sum of TEN AND NO/100 DOLLARS, and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged do hereby grant, bargain, sell and convey unto Don Laughlin and Gail Laughlin, husband and wife as joint tenants and not as tenants in common, with right of survivorship, the whole estate to vest in the survivor, parties of the second part, the following described real property situated in Oklahoma County, State of Oklahoma, to wit:

**THE EAST HALF (E/2) OF THE NORTHEAST QUARTER (NE/4) OF THE SOUTHWEST QUARTER (SW/4) OF THE SOUTHEAST QUARTER (SE/4) OF SECTION 35, TOWNSHIP 12 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, ACCORDING TO THE GOVERNMENT SURVEY THEREOF.**

**Less and except all oil, gas, and other minerals in and under the land**

**Property Address: 8610 – 8620 – 8700 E. Main Street; Midwest City, OK**

Together with all the improvements thereon and the appurtenances thereunto belonging and warrant the title to the same to be free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature, made or suffered to be made by the parties of the first part.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, his heirs and assigns forever, free, clear and discharged of and from all former grants, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

**EXCEPT** Covenants, conditions, easements, restrictions and mineral conveyances of record.

Signed and delivered this 26<sup>th</sup> day of June, 2021.

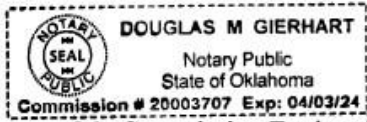
Breck E. Stogsdill  
Breck E. Stogsdill

Patricia A. Stogsdill  
Patricia A. Stogsdill

STATE OF OKLAHOMA        )  
  )  
OKLAHOMA COUNTY        )        SS.

Before me, a Notary Public in and for the State of Oklahoma, on this 28<sup>th</sup> day of June, 2021, personally appeared Breck E. Stogsdill and Patricia A. Stogsdill, husband and wife, to me known to be the identical persons who subscribed the name of the maker thereof to the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed, and as the free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.

Witness my hand and official seal the day and year last above written.



*Douglas M. Gierhart*  
Notary Public

My Commission Expires: 04/03/2024 My Commission Number: 20003707

Return to: Don & Gail Laughlin; 10500 S. Jody Way; Oklahoma City, OK 73165

KENNETH R. MASSEY  
PO BOX 1142  
CHOCTAW, OK 73020

W1

UNOFFICIAL

# Larry Stein Oklahoma County Assessor's Office



## Ownership Radius Report

This Non-Official Report is for Account Number R156506450 and is a 300-foot radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office. **Official Record of this Certified Radius Report will expire 30 days from the date of creation stamped on the back of this sheet.**

Oklahoma County Assessor  
300 ft. Radius Report  
2/27/2023

accountno	name1	name2	mailingaddress1	Shape	city	state	zipcode	subname	block	lot	legal	location
R154271310	MANSOORIAN MORTEZA	ROWE CARRIE L	3501 EPPERLY DR		DEL CITY	OK	73115-3523	NORTH OAKS ADD	002	021	NORTH OAKS ADD 002 021	211 HUDSON PL MIDWEST CITY
R130821090	INTERSECC LLC		4540 MUSTANG RD		CHINO	CA	91710	NORTH OAKS ADDN #2 AMENDED	001	010	NORTH OAKS ADDN #2 AMENDED 001 010	211 KATHLEEN DR MIDWEST CITY
R154271200	CROWDER RALPH & PATRICIA FAMILY TRUST		470 N LUTHER RD		HARRAH	OK	73045	NORTH OAKS ADD	002	010	NORTH OAKS ADD 002 010	210 WOODMAN DR MIDWEST CITY
R154271500	HOWELL DAVID F & JOY		10804 QUAIL RUN RD		OKLAHOMA CITY	OK	73150-4329	NORTH OAKS ADD	003	010	NORTH OAKS ADD 003 010	210 HUDSON PL MIDWEST CITY
R154271090	SOPHIA ALL LLC		4608 NE 93RD ST		OKLAHOMA CITY	OK	73131	NORTH OAKS ADD	001	010	NORTH OAKS ADD 001 010	211 WOODMAN DR MIDWEST CITY
R154741110	COLEMAN DORLETIS		208 PARK PL		MIDWEST CITY	OK	73110-6916	REGENCY PARK	001	000	REGENCY PARK 001 000 LOT 12 EX N35.32FT	208 PARK PL MIDWEST CITY
R154271300	MARY & RAY OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADD	002	020	NORTH OAKS ADD 002 020	217 HUDSON PL MIDWEST CITY
R154271210	DAVIS STACEY E		216 WOODMAN DR		OKLAHOMA CITY	OK	73110-7769	NORTH OAKS ADD	002	011	NORTH OAKS ADD 002 011	216 WOODMAN DR MIDWEST CITY
R130821100	MISTER ELMA TRS	MISTER ELMA REV LIVING TRUST	PO BOX 95982		OKLAHOMA CITY	OK	73143	NORTH OAKS ADDN #2 AMENDED	001	011	NORTH OAKS ADDN #2 AMENDED 001 011	217 KATHLEEN DR MIDWEST CITY
R154271510	NIL SINE LABORE LLC		7032 ELK CANYON CT		OKLAHOMA CITY	OK	73162	NORTH OAKS ADD	003	011	NORTH OAKS ADD 003 011	216 HUDSON PL MIDWEST CITY
R154271100	WHITE RANDALL D		217 WOODMAN DR		MIDWEST CITY	OK	73110-7771	NORTH OAKS ADD	001	011	NORTH OAKS ADD 001 011	217 WOODMAN DR MIDWEST CITY
R154741115	DEEN STACY		329 N KING AVE		MIDWEST CITY	OK	73130	REGENCY PARK	001	000	REGENCY PARK 001 000 N35.32FT OF LOT 12	210 PARK PL MIDWEST CITY
R154271290	TOLLISON LINDA FAYE	TOLLISON KIMBERLY A	219 HUDSON PL		MIDWEST CITY	OK	73110-7756	NORTH OAKS ADD	002	019	NORTH OAKS ADD 002 019	219 HUDSON PL MIDWEST CITY
R154271220	NIXON THERESA C		218 WOODMAN DR		MIDWEST CITY	OK	73110-7769	NORTH OAKS ADD	002	012	NORTH OAKS ADD 002 012	218 WOODMAN DR MIDWEST CITY
R130821110	NIL SINE LABORE LLC		7032 ELK CANYON CT		OKLAHOMA CITY	OK	73162	NORTH OAKS ADDN #2 AMENDED	001	012	NORTH OAKS ADDN #2 AMENDED 001 012	219 KATHLEEN DR MIDWEST CITY
R154271520	MARY & RAY OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADD	003	012	NORTH OAKS ADD 003 012	218 HUDSON PL MIDWEST CITY
R130821260	MIDWEST CITY MEMORIAL	HOSPITAL AUTHORITY	100 N MIDWEST BLVD		MIDWEST CITY	OK	73110-4319	NORTH OAKS ADDN #2 AMENDED	002	012	NORTH OAKS ADDN #2 AMENDED 002 012	218 KATHLEEN DR MIDWEST CITY
R154741105	LAMPTEY ESTHER DEDE OBEREKI		216 PARK PL		MIDWEST CITY	OK	73110	REGENCY PARK	001	000	REGENCY PARK 001 000 PT OF LOT 11 BEG SE/C OF LOT 11 TH N35.70FT W138.62FT SLY ALONG INSIDE OF A CURVE 42.87FT E160.18FT TO BEG	216 PARK PL MIDWEST CITY

Oklahoma County Assessor  
300 ft. Radius Report  
2/27/2023

R154741055	TURNER PERIS LESHORE		217 PARK PL		MIDWEST CITY	OK	73110	REGENCY PARK	001	000	REGENCY PARK 001 000 LOT 6 LESS & EX N36.20FT	217 PARK PL MIDWEST CITY
R154271280	BRINLEE RICHARD S & PATSY L		10529 APPLEGROVE CIR		MIDWEST CITY	OK	73130-7061	NORTH OAKS ADD	002	018	NORTH OAKS ADD 002 018	301 HUDSON PL MIDWEST CITY
R154271230	KIRKPATRICK CHRISTINA		16430 N LITTLE FARMS RD		LUTHER	OK	73054-9301	NORTH OAKS ADD	002	013	NORTH OAKS ADD 002 013	300 WOODMAN DR MIDWEST CITY
R130821120	VARUGHESE JOHN & SELIN		9125 SW 34TH ST		OKLAHOMA CITY	OK	73179-4424	NORTH OAKS ADDN #2 AMENDED	001	013	NORTH OAKS ADDN #2 AMENDED 001 013	301 KATHLEEN DR MIDWEST CITY
R154271530	MARY & RAY OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADD	003	013	NORTH OAKS ADD 003 013	300 HUDSON PL MIDWEST CITY
R130821270	BORTEY EDWARD B	BORTEY HELEN ADUBI	2925 SHADYBROOK DR		MIDWEST CITY	OK	73110	NORTH OAKS ADDN #2 AMENDED	002	013	NORTH OAKS ADDN #2 AMENDED 002 013	300 KATHLEEN DR MIDWEST CITY
R154741100	WASHINGTON WILLARD		229 NE 15TH ST		OKLAHOMA CITY	OK	73104	REGENCY PARK	001	000	REGENCY PARK 001 000 LOT 11 EX A TR BEG SE/C OF LOT 11 TH N35.70FT W138.62FT SLYALONG INSIDE OF A CURVE 42.87FT E160.18FT TO BEG	218 PARK PL MIDWEST CITY
R154741050	S & M PROPERTIES LLC		PO BOX 1218		NICOMA PARK	OK	73066-1218	REGENCY PARK	001	000	REGENCY PARK 001 000 N36.20FT LOT6	219 PARK PL MIDWEST CITY
R154271240	WEST JOHN A		PO BOX 582		NICOMA PARK	OK	73066-0582	NORTH OAKS ADD	002	014	NORTH OAKS ADD 002 014	302 WOODMAN DR MIDWEST CITY
R154271270	JENKINS LEROY		7200 BROADWAY EXT		OKLAHOMA CITY	OK	73116-9010	NORTH OAKS ADD	002	017	NORTH OAKS ADD 002 017	303 HUDSON PL MIDWEST CITY
R130821130	MARY ANN OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADDN #2 AMENDED	001	014	NORTH OAKS ADDN #2 AMENDED 001 014	303 KATHLEEN DR MIDWEST CITY
R154271540	IAG PROPERTIES LLC		14056 MONTRACHET LN		TOWN & COUNTRY	MO	63017	NORTH OAKS ADD	003	014	NORTH OAKS ADD 003 014	302 HUDSON PL MIDWEST CITY
R130821280	MARY & RAY OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADDN #2 AMENDED	002	014	NORTH OAKS ADDN #2 AMENDED 002 014	302 KATHLEEN DR MIDWEST CITY
R154271105	WASHINGTON WILLARD E		229 NE 15TH ST		OKLAHOMA CITY	OK	73104	NORTH OAKS ADD	001	012	NORTH OAKS ADD 001 012	0 UNKNOWN MIDWEST CITY
R154271250	HUYHIN HUNG VAN & THU KIM		2608 SW 112TH ST		OKLAHOMA CITY	OK	73170-2110	NORTH OAKS ADD	002	015	NORTH OAKS ADD 002 015	308 WOODMAN DR MIDWEST CITY
R154271260	S & M PROPERTIES LLC	C/O RANDY L GOODMAN	PO BOX 1218		NICOMA PARK	OK	73066-1218	NORTH OAKS ADD	002	016	NORTH OAKS ADD 002 016	309 HUDSON PL MIDWEST CITY
R154271550	NEALY MARSHA R		PO BOX 10463		MIDWEST CITY	OK	73140	NORTH OAKS ADD	003	015	NORTH OAKS ADD 003 015	308 HUDSON PL MIDWEST CITY
R130821140	MARY ANN OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADDN #2 AMENDED	001	015	NORTH OAKS ADDN #2 AMENDED 001 015	309 KATHLEEN DR MIDWEST CITY

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R130821290	KHANH LLC		700 S POST RD		MIDWEST CITY	OK	73130	NORTH OAKS ADDN #2 AMENDED	002	015	NORTH OAKS ADDN #2 AMENDED 002 015	308 KATHLEEN DR MIDWEST CITY
R130821300	SHAND ROBERT		3709 N RIDGEWOOD DR		MIDWEST CITY	OK	73110-3707	NORTH OAKS ADDN #2 AMENDED	002	016	NORTH OAKS ADDN #2 AMENDED 002 016	309 KENDRA DR MIDWEST CITY
R154741095	RAY TRUDY M		300 PARK PL		MIDWEST CITY	OK	73110	REGENCY PARK	001	000	REGENCY PARK 001 000 LOT 10 EX A TR BEG AT NE/C TH SWLY 148.19FT SWLY 25FT TH SLY ALONG THE OUTSIDE OF A CURVE 22FT TH NELY 25.62FT NELY 98.21FT N89.85FT TO BEG	300 PARK PL MIDWEST CITY
R154741060	BIZZELL KENT & MARY ANN		PO BOX 30108		MIDWEST CITY	OK	73140-3108	REGENCY PARK	001	007	REGENCY PARK 001 007	301 PARK PL MIDWEST CITY
R154741070	HOLLEMAN RICHARD C		309 PARK PL		MIDWEST CITY	OK	73110	REGENCY PARK	001	000	REGENCY PARK 001 000 LOT 8 EX ELY 1/2 BEING 81.08FT ON N & 22FT ON S	309 PARK PL MIDWEST CITY
R154741075	SEEBECK PASTY C TRS	SEEBECK PASTY C REV LIV TRUST	311 PARK PL		MIDWEST CITY	OK	73110-6917	REGENCY PARK	001	000	REGENCY PARK 001 000 PT OF LOTS 8 & 9 BEG NE/C OF LOT 8 TH W81.08FT SELY 103.53FT SELY 25.01FT TH NELY ON A CURVE 22FT TH NWLY 25.30FT N80.62FT TO BEG	311 PARK PL MIDWEST CITY
R154741085	SULLIVAN MARCEL		623 PARKSIDE PL NE		WASHINGTON	DC	20019-1747	REGENCY PARK	001	000	REGENCY PARK 001 000 PT LOT 9 BEG AT NW/C OF LOT 9 TH S80.62FT SWLY 25.30FT TH ELY ALONG THE OUTSIDE OF A CURVE 22FT NELY 25.15FT NELY 101.34FT TH W89.17FT TO BEG	310 PARK PL MIDWEST CITY

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R154741080	HIGHTOWER TERRY L & ELAINE		16327 COBBLESTONE CIR		CHOCTAW	OK	73020-6953	REGENCY PARK	001	000	REGENCY PARK 001 000 PT LOTS 9 & 10 BEG NE/C LOT 9 TH W78.83FT SWLY 101.34FT SWLY 25.15FT TH SELY ALONG THE OUTSIDE OF A CURVE 22FT NELY 25FT NELY 148.19FT TO BEG	308 PARK PL MIDWEST CITY
R154741090	WONG YVONNE & PING		302 PARK PL		MIDWEST CITY	OK	73110	REGENCY PARK	001	000	REGENCY PARK 001 000 PT LOT 10 BEG NE/C OF LOT 10 TH SWLY 148.19FT SWLY 25FT TH SLY ALONG THE OUTSIDE OF A CURVE 22FT TH NELY 25.62FT NELY 98.21FT N89.85FT TO BEG	302 PARK PL MIDWEST CITY
R154271560	DEVASIA JOSEPH P & ROSAMMA LIV TRUST		629 BARAJAS TRAIL TER		MUSTANG	OK	73064	NORTH OAKS ADD	004	001	NORTH OAKS ADD 004 001	8701 SAINT GEORGE WAY MIDWEST CITY
R154271570	DEVASIA JOSEPH P & ROSAMMA LIV TRUST		629 BARAJAS TRAIL TER		MUSTANG	OK	73064	NORTH OAKS ADD	004	002	NORTH OAKS ADD 004 002	8703 SAINT GEORGE WAY MIDWEST CITY
R154271580	DEVASIA JOSEPH P & ROSAMMA LIV TRUST		629 BARAJAS TRAIL TER		MUSTANG	OK	73064	NORTH OAKS ADD	004	003	NORTH OAKS ADD 004 003	8709 SAINT GEORGE WAY MIDWEST CITY
R154271590	FRENCH MICHAEL L		8711 SAINT GEORGE WAY		MIDWEST CITY	OK	73110-7746	NORTH OAKS ADD	004	004	NORTH OAKS ADD 004 004	8711 SAINT GEORGE WAY MIDWEST CITY
R154271600	TB HOLDINGS LLC		6001 NW EXPY		OKLAHOMA CITY	OK	73132	NORTH OAKS ADD	004	005	NORTH OAKS ADD 004 005	8717 SAINT GEORGE WAY MIDWEST CITY
R154271610	ATCHISON MARILYN D		8719 SAINT GEORGE WAY		MIDWEST CITY	OK	73110	NORTH OAKS ADD	004	006	NORTH OAKS ADD 004 006	8719 SAINT GEORGE WAY MIDWEST CITY
R154271620	GOMEZ JAVIER DE LA CRUZ		8725 SAINT GEORGE WAY		MIDWEST CITY	OK	73110-7746	NORTH OAKS ADD	004	007	NORTH OAKS ADD 004 007	8725 SAINT GEORGE WAY MIDWEST CITY
R154271630	GREEN ROMELDA C FIELDS		3132 N DORNICK DR		OKLAHOMA CITY	OK	73121	NORTH OAKS ADD	004	008	NORTH OAKS ADD 004 008	8727 SAINT GEORGE WAY MIDWEST CITY
R154271640	POSTLETHWAITE JAKE A		3218 N HOLMAN CT		MIDWEST CITY	OK	73110-7209	NORTH OAKS ADD	004	009	NORTH OAKS ADD 004 009	8733 SAINT GEORGE WAY MIDWEST CITY
R154271650	SOPHIA ALI LLC		4608 NE 93RD ST		OKLAHOMA CITY	OK	73131	NORTH OAKS ADD	004	010	NORTH OAKS ADD 004 010	8735 SAINT GEORGE WAY MIDWEST CITY
R154271660	TODD DONNIE		8741 SAINT GEORGE WAY		MIDWEST CITY	OK	73110	NORTH OAKS ADD	004	011	NORTH OAKS ADD 004 011	8741 SAINT GEORGE WAY MIDWEST CITY
R154271670	VARUGHESE JOHN		9125 SW 34TH ST		OKLAHOMA CITY	OK	73179-4424	NORTH OAKS ADD	004	012	NORTH OAKS ADD 004 012	8743 SAINT GEORGE WAY MIDWEST CITY
R130821900	MARY & RAY OLIVAS PROPERTIES LLC		4301 HIGH FOREST RD		COLORADO SPGS	CO	80908-2026	NORTH OAKS ADDN #2 AMENDED	005	001	NORTH OAKS ADDN #2 AMENDED 005 001	8751 SAINT GEORGE WAY MIDWEST CITY
R130821910	SOPHIA ALLI LLC		4608 NE 93RD ST		OKLAHOMA CITY	OK	73131	NORTH OAKS ADDN #2 AMENDED	005	002	NORTH OAKS ADDN #2 AMENDED 005 002	8755 SAINT GEORGE WAY MIDWEST CITY



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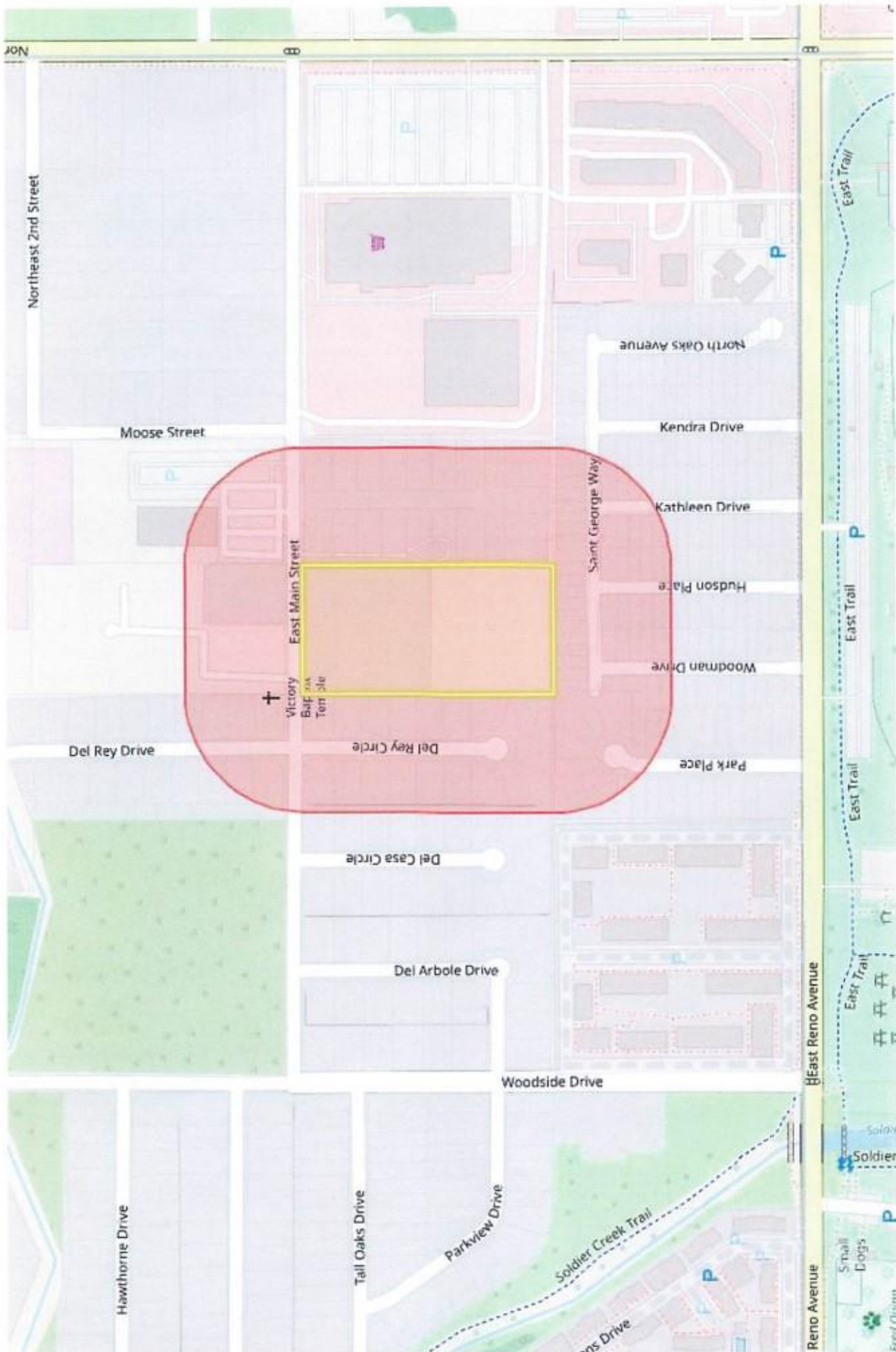
R130821920	MAIZ MOSTAFA		PO BOX 10351	MIDWEST CITY	OK	73140-1351	NORTH OAKS ADDN #2 AMENDED	005	003	NORTH OAKS ADDN #2 AMENDED 005 003	8759 SAINT GEORGE WAY MIDWEST CITY
R130821930	S & M PROPERTIES LLC	C/O RANDY L GOODMAN	PO BOX 1218	NICOMA PARK	OK	73066-1218	NORTH OAKS ADDN #2 AMENDED	005	004	NORTH OAKS ADDN #2 AMENDED 005 004	8763 SAINT GEORGE WAY MIDWEST CITY
R130821940	SWEETHOME INVESTMENT LLC SERIES U		2604 SW 136TH ST	OKLAHOMA CITY	OK	73170	NORTH OAKS ADDN #2 AMENDED	005	005	NORTH OAKS ADDN #2 AMENDED 005 005	8767 SAINT GEORGE WAY MIDWEST CITY
R130821950	SOPHIA ALL LLC		4608 NE 93RD ST	OKLAHOMA CITY	OK	73131	NORTH OAKS ADDN #2 AMENDED	005	006	NORTH OAKS ADDN #2 AMENDED 005 006	8771 SAINT GEORGE WAY MIDWEST CITY
R130821960	POSTLETHWAITE JAKE A		3218 N HOLMAN CT	MIDWEST CITY	OK	73110-7209	NORTH OAKS ADDN #2 AMENDED	005	007	NORTH OAKS ADDN #2 AMENDED 005 007	8775 SAINT GEORGE WAY MIDWEST CITY
R130821970	SOPHIA ALI LLC		4608 NE 93RD ST	OKLAHOMA CITY	OK	73131	NORTH OAKS ADDN #2 AMENDED	005	008	NORTH OAKS ADDN #2 AMENDED 005 008	8779 SAINT GEORGE WAY MIDWEST CITY
R130821980	SOPHIA ALL LLC		4608 NE 93RD ST	OKLAHOMA CITY	OK	73131	NORTH OAKS ADDN #2 AMENDED	005	009	NORTH OAKS ADDN #2 AMENDED 005 009	8783 SAINT GEORGE WAY MIDWEST CITY
R154191080	BRAXTON SHEILA M & STEPHEN D		2700 DEL REY CIR	MIDWEST CITY	OK	73110-6913	DEL ARBOLE	001	009	DEL ARBOLE 001 009	2700 DEL REY CIR MIDWEST CITY
R154191070	SCHMIDT MYESHEIA		2703 DEL REY CIR	OKLAHOMA CITY	OK	73110	DEL ARBOLE	001	008	DEL ARBOLE 001 008	2703 DEL REY CIR MIDWEST CITY
R154191090	CONSTONT MICHELINE		2702 DEL REY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	010	DEL ARBOLE 001 010	2702 DEL REY CIR MIDWEST CITY
R154191260	ELLIOTT STEVEN RAY & CATHERINE		2702 DEL CASA CIR	MIDWEST CITY	OK	73110-6911	DEL ARBOLE	002	010	DEL ARBOLE 002 010	2702 DEL CASA CIR MIDWEST CITY
R154191270	OXFORD CAROLYN LEE		2800 DEL CASA CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	002	011	DEL ARBOLE 002 011	2800 DEL CASA CIR MIDWEST CITY
R154191060	CHILDS HARLAN M & JOCELYNN C		2801 DEL REY CIR	MIDWEST CITY	OK	73110-6914	DEL ARBOLE	001	007	DEL ARBOLE 001 007	2801 DEL REY CIR MIDWEST CITY
R154191100	YEAGER CONNIE R		2800 DEL RAY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	011	DEL ARBOLE 001 011	2800 DEL REY CIR MIDWEST CITY
R154191280	ALLEN DELOIS	ALLEN WILLIAM CONRAD	2802 DEL CASA CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	002	012	DEL ARBOLE 002 012	2802 DEL CASA CIR MIDWEST CITY
R154191050	AUSTIN EUGENE & ROE JEANOUS		2803 DEL REY CIR	MIDWEST CITY	OK	73110-6914	DEL ARBOLE	001	006	DEL ARBOLE 001 006	2803 DEL REY CIR MIDWEST CITY
R154191110	EDGE L LINDA		2802 DEL REY CIR	MIDWEST CITY	OK	73110-6914	DEL ARBOLE	001	012	DEL ARBOLE 001 012	2802 DEL REY CIR MIDWEST CITY
R154191290	SEKULICH DENA M		2804 DEL CASA CIR	MIDWEST CITY	OK	73110-6908	DEL ARBOLE	002	013	DEL ARBOLE 002 013	2804 DEL CASA CIR MIDWEST CITY
R154191040	DERROW LAUREL K		2805 DEL REY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	005	DEL ARBOLE 001 005	2805 DEL REY CIR MIDWEST CITY
R154191120	CURNUTT RICHARD JACK & KATHALEEN R CO TR	CURNUTT RICHARD J & KATHALEEN R TRUST	2804 DEL REY CIR	MIDWEST CITY	OK	73110-6914	DEL ARBOLE	001	013	DEL ARBOLE 001 013	2804 DEL REY CIR MIDWEST CITY
R154191300	LEWIS CURLEY		2806 DEL CASA CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	002	014	DEL ARBOLE 002 014	2806 DEL CASA CIR MIDWEST CITY
R154191030	HEARN PATRICK H & CHARLOTTE F TRS	REDACRES TRUST	6904 E RENO AVE	MIDWEST CITY	OK	73110	DEL ARBOLE	001	004	DEL ARBOLE 001 004	2807 DEL REY CIR MIDWEST CITY

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R154191130	CALLEN JOSHUA & JENNIFER L		2806 DEL REY CIR	MIDWEST CITY	OK	73110-6914	DEL ARBOLE	001	014	DEL ARBOLE 001 014	2806 DEL REY CIR MIDWEST CITY
R154191310	IRVING LEON		2900 DEL CASA CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	002	015	DEL ARBOLE 002 015	2900 DEL CASA CIR MIDWEST CITY
R154191020	FAROTTE KRUCHAS RICHARD E	FAROTTE ABIGAIL M	2901 DEL REY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	003	DEL ARBOLE 001 003	2901 DEL REY CIR MIDWEST CITY
R154191140	STOWE RONALD J		2900 DEL REY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	015	DEL ARBOLE 001 015	2900 DEL REY CIR MIDWEST CITY
R154191320	FLYNN WARE MARIAN A		2902 DEL CASA CIR	MIDWEST CITY	OK	73110-6912	DEL ARBOLE	002	016	DEL ARBOLE 002 016	2902 DEL CASA CIR MIDWEST CITY
R154191010	BOND DAVID A & ELENITA U		2903 DEL REY CIR	MIDWEST CITY	OK	73110-6915	DEL ARBOLE	001	002	DEL ARBOLE 001 002	2903 DEL REY CIR MIDWEST CITY
R154191150	KELLEY HOWARD C & LISA A CO TRS	KELLEY HOWARD C & LISA A TRUST	2902 DEL REY CIR	MIDWEST CITY	OK	73110-6915	DEL ARBOLE	001	016	DEL ARBOLE 001 016	2902 DEL REY CIR MIDWEST CITY
R154191330	HARBISON DAVID B & DEBORAH L TRS	HARBISON FAMILY TRUST	2904 DEL CASA CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	002	017	DEL ARBOLE 002 017	2904 DEL CASA CIR MIDWEST CITY
R154191000	FLAKE RANDY A & DIANNA M		2905 DEL REY CIR	MIDWEST CITY	OK	73110	DEL ARBOLE	001	001	DEL ARBOLE 001 001	2905 DEL REY CIR MIDWEST CITY
R154191160	CEDILLO GABRIEL G & LLARMELY V		2904 DEL REY CIR	MIDWEST CITY	OK	73110-6915	DEL ARBOLE	001	017	DEL ARBOLE 001 017	2904 DEL REY CIR MIDWEST CITY
R154261000	WILLIAMS GUY & RUBY		3100 DEL REY DR	MIDWEST CITY	OK	73110-6930	WOODSIDE	001	001	WOODSIDE 001 001	3100 DEL REY DR MIDWEST CITY
R154261150	GIBSON JOHN E		3101 DEL REY DR	MIDWEST CITY	OK	73110-6929	WOODSIDE	002	001	WOODSIDE 002 001	3101 DEL REY DR MIDWEST CITY
R154261010	CURRY LINDA		3104 DEL REY DR	MIDWEST CITY	OK	73110-6930	WOODSIDE	001	002	WOODSIDE 001 002	3104 DEL REY DR MIDWEST CITY
R154261160	KIEBACH CHRISTOPHER G		3105 DEL REY DR	MIDWEST CITY	OK	73110-6929	WOODSIDE	002	002	WOODSIDE 002 002	3105 DEL REY DR MIDWEST CITY
R156506422	WICK NANCY A		8701 E MAIN ST	MIDWEST CITY	OK	73110-7705	UNPLTD PT SEC 35 12N 2W	000	000	UNPLTD PT SEC 35 12N 2W 000 000 PT SE4 SEC 35 12N 2W THE N190FT OF S215FT OF E155FT OF E 1/2 OF SE4 OF NW4 OF SE4	8701 E MAIN ST MIDWEST CITY
R154261020	JACOBS TONYA R & WILLIAM		3108 DEL REY DR	MIDWEST CITY	OK	73110-6930	WOODSIDE	001	003	WOODSIDE 001 003	3108 DEL REY DR MIDWEST CITY
R154261170	BRITT ANGIE L	OTOO ERIC A	3109 DEL REY DR	MIDWEST CITY	OK	73110-6929	WOODSIDE	002	003	WOODSIDE 002 003	3109 DEL REY DR MIDWEST CITY
R154261030	CHERRY JACK C & PHYLLIS K		3112 DEL REY DR	MIDWEST CITY	OK	73110-6930	WOODSIDE	001	004	WOODSIDE 001 004	3112 DEL REY DR MIDWEST CITY
R156506435	DAUGHERTY NAOMI LEE		8607 E MAIN ST	MIDWEST CITY	OK	73110-6925	UNPLTD PT SEC 35 12N 2W	000	000	UNPLTD PT SEC 35 12N 2W 000 000 PT SE4 SEC 35 12N 2W BEG SW/C OF W 1/2 OF E 1/2 OF NW4 OF SE4 TH N33.12FT E48.68FT S331.10FT W TO BEG	8607 E MAIN ST MIDWEST CITY

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R218511050	TINKER VILLAS LLC	39004 W MACARTHUR STE 100	SHAWNEE	OK	74804	FREEDOM VILLAS	001	006	FREEDOM VILLAS BLK 001 LOT 006	216 SPIRIT DR MIDWEST CITY
R218511080	MIDWEST CITY PROPERTIES LLC	2624 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116	FREEDOM VILLAS	002	002	FREEDOM VILLAS BLK 002 LOT 002	8766 PATRIOT DR MIDWEST CITY
R218511090	MIDWEST CITY PROPERTIES LLC	2624 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116	FREEDOM VILLAS	002	003	FREEDOM VILLAS BLK 002 LOT 003	8772 PATRIOT DR MIDWEST CITY
R218511100	MIDWEST CITY PROPERTIES LLC	2624 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116	FREEDOM VILLAS	002	004	FREEDOM VILLAS BLK 002 LOT 004	8778 PATRIOT DR MIDWEST CITY
R218511110	MIDWEST CITY PROPERTIES LLC	2624 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116	FREEDOM VILLAS	002	005	FREEDOM VILLAS BLK 002 LOT 005	8784 PATRIOT DR MIDWEST CITY
R218511070	MIDWEST CITY PROPERTIES LLC	2624 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116	FREEDOM VILLAS	002	001	FREEDOM VILLAS BLK 002 LOT 001	8760 PATRIOT DR MIDWEST CITY



1 **PC-2140**

2 **ORDINANCE NO. \_\_\_\_\_**

3 **AN ORDINANCE RECLASSIFYING THE ZONING DISTRICT OF THE PROPERTY**  
4 **DESCRIBED IN THIS ORDINANCE FROM R-6, SINGLE-FAMILY DETACHED RESI-**  
5 **DENTIAL DISTRICT TO R-MD, MEDIUM DENSITY RESIDENTIAL, AND DIRECT-**  
6 **ING AMENDMENT OF THE OFFICIAL ZONING DISTRICT MAP TO REFLECT**  
7 **THE RECLASSIFICATION OF THE PROPERTY’S ZONING DISTRICT;**  
8 **AND PROVIDING FOR REPEALER AND SEVERABILITY**

9 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

10 **ORDINANCE**

11 **SECTION 1.** That the zoning district of the following described property is hereby reclassified  
12 from R-6, Single-Family Detached Residential to R-MD, Medium Density Residential, subject to  
13 the conditions contained in the PC-2140 file, and that the official Zoning District Map shall be  
14 amended to reflect the reclassification of the property’s zoning district as specified in this ordi-  
15 nance:

16 East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of  
17 the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12)  
18 North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620-  
19 8700 E. Main St., Midwest City, OK 73130.

20 **SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict herewith are  
21 hereby repealed.

22 **SECTION 3. SEVERABILITY.** If any section, sentence, clause or portion of this ordinance is  
23 for any reason held to be invalid, such decision shall not affect the validity of the remaining por-  
24 tions of the ordinance.

25 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Oklahoma,  
26 on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

27 THE CITY OF MIDWEST CITY, OKLA-  
28 HOMA

29 \_\_\_\_\_  
30 MATTHEW D. DUKES II, Mayor

31 **ATTEST:**

32 \_\_\_\_\_  
33 SARA HANCOCK, City Clerk

34 **APPROVED** as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

35 \_\_\_\_\_  
36 DONALD MAISCH, City Attorney

1 **PC-2140**

2 **RESOLUTION NO. \_\_\_\_\_**

3 **A RESOLUTION AMENDING THE COMPREHENSIVE PLAN MAP CLASSIFICA-**  
4 **TION FROM LDR, LOW DENSITY RESIDENTIAL TO MDR, MEDIUM DENSITY**  
5 **RESIDENTIAL FOR THE PROPERTY DESCRIBED IN THE RESOLUTION WITHIN**  
6 **THE CITY OF MIDWEST CITY, OKLAHOMA.**

7 **WHEREAS**, currently the Comprehensive Plan Map of Midwest City, Oklahoma shows the fol-  
8 lowing described property identified, for future planning purposes, as LDR, Low Density Resi-  
9 dential:

10 Part of the East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter  
11 (SW/4) of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve  
12 (12) North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620-  
13 8700 E. Main St., Midwest City, OK 73130.

14 **WHEREAS**, it is the desire of the applicant to amend the future planning classification of the  
15 above referenced property from LDR, Low Density Residential to MDR, Medium Density Resi-  
16 dential.

17 **WHEREAS**, with the applicant’s request the change in future planning classification complies  
18 with the City’s Comprehensive Plan.

19 **WHEREAS**, the applicant has met both state and local notification requirements.

20 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MIDWEST CITY,**  
21 **OKLAHOMA COUNTY, STATE OF OKLAHOMA:**

22 That the classification of above described property located in Midwest City, Oklahoma is hereby  
23 changed from LDR, Low Density Residential to MDR, Medium Density Residential on the  
24 Comprehensive Plan Map.

25 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Okla-  
26 homa, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

27 **THE CITY OF MIDWEST CITY, OKLAHOMA**

28 \_\_\_\_\_  
29 **MATTHEW D. DUKES II, Mayor**

30 **ATTEST:**

31 \_\_\_\_\_  
32 **SARA HANCOCK, City Clerk**

33 **APPROVED** as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

34 \_\_\_\_\_  
35 **DONALD MAISCH, City Attorney**



# THE CITY OF MIDWEST CITY

## MEMORANDUM

TO: Honorable Mayor and Council

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Public hearing with discussion, consideration and vote on a resolution approving the City of Midwest City, Oklahoma budget for fiscal year 2023-2024 in the amount of \$126,359,555 and establishing budget amendment authority.

The budget for fiscal year 2023-2024 is being submitted for adoption. There has been due diligence on the part of the Council and Administration to provide the attached budget message, budget summary and resolution. Additional information by fund and department can be seen in the appendix of this agenda. Budget meeting was held May 23<sup>rd</sup> with Council. As required by state law, a public hearing will be held prior to adoption. Staff recommends that the budgets be adopted by resolution at the department level as discussed in the budget meeting with adjustments.

Tiatia Cromar  
Finance Director

Attachments: Proposed Resolution

Appendix including:  
City Manager's Transmittal Memo  
Budget Summary  
Additional information by fund and department

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2023-2024 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2024 (FY 2023-2024) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2023-2024 Budget on the 13<sup>th</sup> day of June 2023 with total resources available in the amount of \$126,359,555 and total fund/departmental appropriations in the amount of \$126,359,555. Legal appropriations (spending/encumbering) limits are hereby established as follows:

***General Fund:***

Departments-Divisions:

City Clerk (010-0211)	\$ 132,166
Human Resources (010-0310)	\$ 589,994
City Attorney (010-0410)	\$ 69,580
Community Development (010-0510)	\$ 813,580
Park & Recreation (010-0610)	\$ 360,641
Finance (010-0810)	\$ 809,482
Street/Parks (010-0910)	\$ 3,491,818
Animal Welfare (010-1010)	\$ 725,496
Municipal Court (010-1210)	\$ 575,180
Neighborhood Services (010-1510/1530)	\$ 1,635,621
Information Technology (010-1610)	\$ 1,032,867
Emergency Management (010-1810)	\$ 1,253,461
Swimming Pools (010-1910)	\$ 368,339
Communications (010-2010)	\$ 365,658
Engineering & Const Svcs (010-2410)	\$ 1,722,919
Senior Center (010-5500)	\$ 254,426
Transfers Out (010-0000)	\$33,817,080

Police Fund (020-62/10-20): \$18,680,876

Fire Fund (040-64/10-20): \$14,787,931

***Special Revenue:***

General Government Sales Tax (009-VariouS Dep)	\$ 5,624,885
Street and Alley (013-0910)	\$ 800,000

Technology (014-1415)	\$ 511,353
Street Lighting Fee (015-1410)	\$ 887,514
Reimbursed Projects (016-0910/1510/1550)	\$ 169,531
Juvenile (025-1211)	\$ 71,201
Police Special Projects – Seizures (030-6200)	\$ 16,675
Police Special Projects - Misc. (031-6200)	\$ 16,000
Police Lab Fees (034-6210)	\$ 15,000
Employee Activity (035-3800)	\$ 19,247
Police Jail (036-6230)	\$ 66,128
Police Impound Fees (037-6210)	\$ 29,192
Welcome Center (045-7410)	\$ 152,765
Convention & Visitors Bureau (046-0710/8710)	\$ 276,703
Emergency Operations (070-2100)	\$ 815,531
Activity (115):	
Parks (115-23/15-20)	\$ 53,468
Recreation (115-78/10-22)	\$ 290,992
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 415,983
Communications (123-2010)	\$ 133,870
Parks (123-2310)	\$ 100,000
CDBG (141-39/01-99)	\$ 685,208
Grants/Housing Activities (142-37/10-30)	\$ 362,500
Urban Renewal (201-9310)	\$ 55,000
Animals Best Friends (220-1000)	\$ 76,305
Hotel/Motel Tax (225-8700)	\$ 580,273
Court Bonds (235-0000)	\$ 930
Disaster Relief (310-1510/8890)	\$ 319,763

***Debt Service:***

General Obligation Street Bond (350-0000)	\$ 4,070,330
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***Capital Projects:***

Police Capitalization (021-62/10-99)	\$ 1,577,160
Fire Capitalization (041-64/10-99)	\$ 624,358
Dedicated Tax (065-0610/2310/6600/8710)	\$ 334,798
Capital Improvements (157-5700)	\$ 761,000
G.O. Bond Debt Service (269-6910)	\$ 7,121
Sales Tax Capital Improvements (340-8050)	\$ 7,095,297

***Internal Service:***

Public Works Administration (075-3010)	\$ 1,379,579
Fleet Maintenance (080-2510)	\$ 3,724,233
Surplus Property (081-2610)	\$ 57,922
Risk Management (202-29/10-62)	\$ 1,316,005
Workers Comp (204-29/10-62)	\$ 914,683
L & H Benefits (240-0310)	\$10,463,937

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2023-2024, from one



line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 13<sup>th</sup> day of June, 2023.

CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
MATTHEW D. DUKES, II Mayor

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney



Appendix for FY 23-24 Budget  
June 13th Council Meeting

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**Fiscal Year 2023-2024**

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**City Manager**

100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council  
From: Tim Lyon, City Manager  
Date: June 13, 2023  
Subject: Proposed Operating and Capital Budgets for Fiscal Year 2023-2024

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Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2023-2024. In all, they represent expenditures of nearly \$195,174,008 which includes \$59,125,777 of inter/intra fund transfers. With the development of each operating budget, Midwest City (City) staff seeks to reflect and implement the City's Mission Statement, "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

**Overall**

The FY 2023-24 General Fund reflects a revenue projection averaging the last two years of sales and use tax revenue from the two previous years. We project total General Fund Revenues to be \$45,278,289. Of this total revenue, \$11,605,681 is transferred to the Police Department, \$9,303,906 to the Fire Department, and \$10,160,439 is transferred to Capital Improvement Revenue Bonds. The balance is used to fund various general government departments such as Streets, Neighborhood Services, Finance, Parks & Recreation, Information Technology, Emergency Response Center (9-1-1), City Clerk, and Human Resources.

**Increased Cost**

We will continue to be vigilant in monitoring all aspects of the City and Trust budgets this fiscal year and encourage all to refer to the City Manager's Report. The report is presented once a month on the City Council Agenda, providing details on the financial condition of the City and its Trusts throughout the coming fiscal year. This report is especially useful considering the waning economic climate. The increases to the sanitation and utility rates are tied to the U.S. Consumer Price Index escalations.

**Employee Health Benefits**

The City will be able to continue to pay 100% of the Dental and Life Insurance premiums for all active employees. We are working diligently to ensure that we are getting the best possible rates for our employees; however, the premium rates will have to go up 4.5% to maintain a minimum fund balance. Thus, resulting in a 2.25% increase to the employees with the rest covered by the City.

### **Salary and Benefits**

- 🍷 The City and the Fraternal Order of Police Lodge 127 are currently in the second year of a two-year contract that includes a 2% cost-of-living adjustment (COLA) for police officers.
- 🍷 The City and the International Association of Fire Fighters Local 2066 are in the second year of a three-year contract. Fire fighters will receive a 3% COLA.
- 🍷 A \$75 a month incentive has been included for unrepresented employees who reside in the corporate boundaries of the City.
- 🍷 A 3% cost-of-living adjustment for all City employees is also included in the budget.
- 🍷 All merit increases have been included in the FY 2023-24 budget.

### **Police Department**

The FY 2023-24 Police operating budget will be \$18,680,876. This includes a transfer of \$1,577,160 into the Police Depts. Capital Outlay Fund, with budgeted expenditures of \$1,577,160.

### **Fire Department**

The FY 2023-24 Fire Department operating budget will be \$14,787,931. This includes a transfer of \$250,000 into the Fire Departments Capital Outlay Fund, with budgeted expenditures of \$624,358.

### **Midwest City Memorial Hospital Authority**

The Memorial Hospital Authority (Authority) investment value as of April 30, 2023 was \$109,229,563. The budget proposes \$531,029 in the Community Improvement Grants Program. Upon the retirement of long-time investment consultant, Jim Garrels of Fiduciary Capital, Advisors, Inc., the Authority entered into a new investment consulting agreement with Segal Marco Advisors.

### **Summary**

One of our top priorities in FY 2023-24 will be to guard against significant inflationary cost increases to preserve Fund balances and core services. Also, our economic health will be critical in determining how the City will continue providing the level of municipal services our residents deserve and to support its highly qualified workforce.

We have much to look forward to in 2023 such as the continued development of the Hospital Medical District, Carburetor Alley in the Original Square Mile, and the planning of a multitude of capital infrastructure projects. During fiscal year 2023-24, we are excited to welcome several large industrial projects to the Northside of the City that includes American Glass Inc. and Centrillium LLC. Internally, we will continue to develop and implement leadership training for a continuous improvement process for City Staff.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager

BUDGET SUMMARY FOR FISCAL YEAR 2023-2024

<b>FUND BUDGET SUMMARY FY 2023-2024</b>	General	Police	Fire	Enterprise	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
<b>REVENUE SOURCES:</b>									
Taxes	29,795,357	7,245,089	5,398,102	-	-	8,509,305	7,260,088	3,681,897	61,889,838
Licenses & Permits	576,081	-	11,222	18,302	-	64,844	22,542	-	692,992
Miscellaneous	260,393	21,841	6,058	10,775	875,135	-	277,204	-	1,451,407
Investment Income	154,209	100,490	82,229	681,151	119,935	110,115	852,856	32,195	2,133,180
Charges for Services	216,083	168,599	15,120	37,632,922	16,931,672	-	3,246,068	-	58,210,464
Fines & Forfeitures	1,253,188	18,906	-	-	-	37,789	82,812	-	1,392,695
Intergovernmental	535,208	12,077	-	-	-	-	632,168	-	1,179,453
<b>Total Revenue</b>	<b>32,790,519</b>	<b>7,567,002</b>	<b>5,512,731</b>	<b>38,343,149</b>	<b>17,926,743</b>	<b>8,722,054</b>	<b>12,373,738</b>	<b>3,714,092</b>	<b>126,950,027</b>
Transfer In - Inter	12,487,770	11,605,681	9,303,906	16,983,265	-	2,604,440	4,016,600	-	57,001,662
Transfer In - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
Gain / (Use) of Fund Balance	(2,740,022)	491,807	28,706	3,011,976	70,384	926,760	(10,531,576)	(356,238)	(9,098,203)
<b>AVAILABLE FUNDING</b>	<b>48,018,310</b>	<b>18,680,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>
<b>EXPENDITURES:</b>									
City Clerk	132,166	-	-	-	-	-	-	-	132,166
Human Resources	589,994	-	-	-	-	-	-	-	589,994
City Attorney	69,580	-	-	-	-	-	-	-	69,580
Community Development	813,580	-	-	-	-	-	-	-	813,580
Parks, Recreation & Tourism	360,641	-	-	-	-	-	994,313	-	1,354,954
Finance	809,482	-	-	-	-	-	-	-	809,482
Street/Parks	3,491,818	-	-	-	-	341,919	1,687,514	-	5,521,252
Animal Welfare	725,496	-	-	-	-	-	76,305	-	801,801
Municipal Court	575,180	-	-	-	-	-	-	-	575,180
General Government	-	-	-	167,958	-	-	5,763,663	-	5,931,621
Juvenile	-	-	-	-	-	-	71,201	-	71,201
Neighborhood Services	1,635,621	-	-	-	-	-	-	-	1,635,621
Information Technology	1,032,867	-	-	-	-	-	511,353	-	1,544,221
Emergency Management	1,253,461	-	-	-	-	-	1,135,294	-	2,388,756
Swimming Pools	368,339	-	-	-	-	-	-	-	368,339
Communications	365,658	-	-	-	-	-	-	-	365,658
Engineering & Const Svcs	1,722,919	-	-	-	-	-	-	-	1,722,919
Senior Center	254,426	-	-	-	-	-	-	-	254,426
Police	-	17,103,716	-	-	-	1,577,160	142,995	-	18,823,871
Fire	-	-	14,537,931	-	-	624,358	-	-	15,162,289
Sanitation	-	-	-	7,425,235	-	-	-	-	7,425,235
Water	-	-	-	8,881,096	-	-	-	-	8,881,096
Wastewater	-	-	-	9,689,286	-	-	-	-	9,689,286
Golf	-	-	-	1,831,115	-	-	-	-	1,831,115
Hotel/Conference Center	-	-	-	4,341,613	-	-	-	-	4,341,613
FF&E Reserve	-	-	-	100,000	-	-	-	-	100,000
Grants	-	-	-	-	-	-	1,047,708	-	1,047,708
Fleet Maintenance	-	-	-	-	3,724,233	-	-	-	3,724,233
Surplus Property	-	-	-	-	57,922	-	-	-	57,922
Public Works Administration	-	-	-	-	1,374,579	-	-	-	1,374,579
Debt Service	-	-	-	6,257,874	-	-	1,622,033	4,038,135	11,918,042
Self Insurance - Vehicle, Prop & GL	-	-	-	-	1,316,005	-	-	-	1,316,005
Self Insurance - WC	-	-	-	-	914,683	-	-	-	914,683
Life and Health Insurance	-	-	-	-	10,463,937	-	-	-	10,463,937
Drainage	-	-	-	605,753	-	-	-	-	605,753
CVB-Economic Development	-	-	-	-	-	-	429,467	-	429,467
Hospital	-	-	-	-	-	-	11,783,494	-	11,783,494
Capital Improvements	-	-	-	-	-	765,532	-	-	765,532
Urban Renewal	-	-	-	-	-	-	55,000	-	55,000
Economic Development	-	-	-	523	-	-	386,098	-	386,621
<b>Total Expenditures</b>	<b>14,201,230</b>	<b>17,103,716</b>	<b>14,537,931</b>	<b>39,300,453</b>	<b>17,851,359</b>	<b>3,308,969</b>	<b>25,706,438</b>	<b>4,038,135</b>	<b>136,048,231</b>
Transfers Out - Inter	33,817,080	1,577,160	250,000	13,013,986	5,000	7,090,765	1,215,476	32,195	57,001,662
Transfers Out - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
<b>TOTAL</b>	<b>48,018,310</b>	<b>18,680,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>

To be adopted by Resolution at the department level.



**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	530,590	594,314	589,888	601,474
BENEFITS	307,719	388,399	371,890	395,994
MATERIALS & SUPPLIES	70,392	91,094	70,736	76,019
OTHER SERVICES	690,112	919,956	914,380	948,380
CAPITAL OUTLAY	523,805	3,009,506	3,009,506	3,603,018
<b>TOTAL</b>	<b>2,122,618</b>	<b>5,003,269</b>	<b>4,956,400</b>	<b>5,624,885</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	2,880,611	2,728,151	3,092,336	2,986,474
INTEREST	15,218	26,835	92,355	63,562
MISCELLANEOUS	15,106	10,000	19,975	10,000
TRANSFER IN	872,641	835,946	835,946	2,500,000
<b>TOTAL</b>	<b>3,783,576</b>	<b>3,600,932</b>	<b>4,040,612</b>	<b>5,560,036</b>

BUDGETARY	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	3,667,209	2,818,146	1,943,582	4,541,773
6/30/2021	4,541,773	3,783,576	2,122,618	6,202,731
6/30/2022	6,202,731	4,040,612	4,956,400	5,286,943
6/30/2023	5,286,943	5,560,036	5,624,885	5,222,094

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012. Restricted for operating & capital outlay of the General Fund Departments.*

**FY 17-18**

*Ordinance 3308 effective 1/1/18 increased sales tax for this fund .2139%.*

**FINAL BUDGET 2023-2024**

CITY MANAGER - 0110	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	533,006
10-07 ALLOWANCES	15,987
10-10 LONGEVITY	10,835
10-11 SL BUYBACK-OVER BANK	5,575
10-12 VACATION BUYBACK	2,781
10-13 PDO BUYBACK	4,118
10-14 SL INCENTIVE PAY	1,035
10-17 ADDITIONAL INCENTIVE	1,035
10-95 1X SALARY ADJUSTMENT	702
<b>TOTAL PERSONAL SERVICES</b>	<b>575,074</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	43,993
15-02 EMPLOYEES' RETIREMENT	80,510
15-03 GROUP INSURANCE	49,216
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	1,225
15-14 DENTAL	3,591
15-20 OVERHEAD HEALTH CARE COST	2,055
15-98 RETIREE INSURANCE	6,399
<b>TOTAL BENEFITS</b>	<b>206,990</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	12,000
20-63 FLEET FUEL	299
20-64 FLEET PARTS	200
20-65 FLEET LABOR	20
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,519</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	1,050
30-40 CONTRACTUAL	6,220
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,040
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,310</b>
<b>TOTAL DIVISION REQUEST - CITY MANAGER</b>	<b>807,893</b>

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
<b>City Manager - 0110</b>		
City Manager	0.5	0.5
Asst. City Manager	0.65	0.65
Director of Operations	1	1
Executive Secretary	0.8	0.8
Administrative Secretary	1	1
<b>TOTAL</b>	<b>3.95</b>	<b>3.95</b>
<b>GENERAL GOVT - 1410</b>		
Mayor - Council	7	7
<b>TOTAL</b>	<b>7</b>	<b>7</b>
<b>TOTAL 0110 &amp; 1410</b>	<b>10.95</b>	<b>10.95</b>

FY 20-21 Added Director of Operations  
 Asst. City Manager - funded 25% PWA (075), 10% Hospital Authority (425)  
 City Manager - funded 15% Reed Center Hotel Operations (195), 10% Risk (202), 25% Hospital Authority (425)  
 Executive Secretary - funded 20% Hospital Authority (425)

<b>CONTRACTUAL (30-40) CITY MANAGER (01) FY 23-24</b>	
Shred-it USA, LLC	407
Imagenet Consulting, LLC	1,713
Legal Fees	3,100
Miscellaneous	1,000
<b>TOTAL</b>	<b>6,220</b>

<b>CONTRACTUAL (30-40) GENERAL GOVT (14) FY 23-24</b>	
Postage Meter Rental (Quadient)	4,000
Copiers (Print Room, City Mgr, 1st Floor)	10,500
Mid-Del Youth & Family Center	50,000
Transit Embark	145,000
ACOG	45,000
County Assessor (Board of Cnty Comm)	29,500
Oklahoma Municipal League	35,000
MLK Breakfast	6,000
Youth Excel	5,000
Municode / Code Supplements	15,000
Annual Awards Banquet	9,000
Document Destruction	3,000
Mid-Del Tinker 100 Club	1,500
OK Municipal Management Services	5,000
Miscellaneous	21,500
<b>TOTAL</b>	<b>385,000</b>

**GENERAL GOVERNMENT - 1410**

<b>PERSONAL SERVICES</b>	
10-02 WAGES	26,400
<b>TOTAL PERSONAL SERVICES</b>	<b>26,400</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,020
15-03 GROUP INSURANCE	30,577
15-04 WORKERS COMP INSURANCE	128,615
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	620
15-14 DENTAL	2,677
15-20 OVERHEAD HEALTH CARE COST	172
15-98 RETIREE INSURANCE	19,324
<b>TOTAL BENEFITS</b>	<b>189,005</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-30 POSTAGE	28,000
20-34 MAINTENANCE OF EQUIPMENT	500
20-41 SUPPLIES	35,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>63,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	144,000
30-21 SURPLUS PROPERTY	14,800
30-40 CONTRACTUAL	385,000
30-43 HARDWARE/SOFTWARE MAINT.	148,389
30-49 CREDIT CARD FEES	14,400
30-51 OTHER GOVERNMENT EXPENSE	5,700
30-56 POINT OF SALE FEES	2,880
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,800
30-75 LEGAL PUBLICATIONS	5,450
30-82 BONDS	1,300
30-83 ELECTION EXPENSES	50,000
30-85 INSURANCE	113,732
30-86 AUDIT	47,619
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>935,070</b>
<b>TOTAL DIVISION REQUEST - GENERAL GOVT</b>	<b>1,213,974</b>

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE THREE**

**CAPITAL OUTLAY FY 23-24**

Laptop Replacement	City Mgr	2,500
(3) Large I-pads with Cases & Pens	City Mgr	4,500
Misc Equipment & Furniture	City Mgr	38,800
Misc Remodel	City Mgr	100,000
(2) Computer with Monitors	HR	2,000
(2) Executive Office Chairs	HR	1,000
Accounts Payable Printer	Finance	6,000
Office Chairs	Finance	2,500
Computer & Large Monitor	Finance	1,400
Bucket Truck Mult Dept Funding	Street	30,000
3/4 Ton Crew Cab PU	Street	14,000
Concrete Saw 24"	Street	31,497
Weedeaters, Edgers, Blowers, Chainsaws	Street	6,000
Case Backhoe Loader Multi Year Funding	Street	78,000
Dump Truck with a 10 Yard Bed (Multi Year Funding)	Street	92,000
Auto Operator on Intake Door	Court	2,821
Access Control for Mayor's Office	General Gov't	5,000
(3) New I-Pads with Case and Pen	General Gov't	2,400
Copier w/Dual Drawers, Hole Punch & Stapler Functions	General Gov't	9,000
City Hall Remodel	General Gov't	2,500,000
Fiber Optic	General Gov't	55,000
MWC Library Chiller	General Gov't	150,000
Extended Cab 4X4 Pickup w/Accessories and Safety Lights	Nhbd Svc	47,000
Ipad Replacement	Nhbd Svc	1,500
Laptops and Monitors Replacements	IT	19,000
Laserfiche Forms Licensing and Conversion	IT	70,000
Full Size Extended Cab Pickup with Equipment	Eng	42,000
HVAC Equipment Replacement	Eng	215,000
(3) Computer Replacements	Eng	2,400
(3) Ram Mount Ipad Holders	Eng	1,400
Remodel Secondary Conference Room	Eng	2,500
Comm Dev Conference Room TV Replacement	Eng	4,300
Building Maintenance Shed	Eng	12,500
Handicapped BR Remodel (3rd Year Funding)	Sr Ctr	50,000
Color Printer	Sr Ctr	1,000
	<b>TOTAL</b>	<b>3,603,018</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	225,000
40-02 EQUIPMENT	452,318
40-07 BUILDING	12,500
40-14 REMODEL	2,807,500
40-49 COMPUTERS	35,700
40-50 SOFTWARE	70,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,603,018</b>

**TOTAL DIVISION REQUEST 3,603,018**

**TOTAL DEPARTMENT REQUEST 5,624,885**

FUND: GENERAL (010)  
DEPARTMENT: 00 TRANSFERS OUT  
DEPARTMENT HEAD: TIM LYON

	ACTUAL	AMENDED	ESTIMATED	
INTERFUND TRANSFERS (010-00)	2021-2022	BUDGET	ACTUAL	BUDGET
		2022-2023	2022-2023	2023-2024
POLICE (020)	11,087,644	10,540,887	11,873,546	11,507,109
POLICE - WARRANT OFFICERS (020)	98,572	98,572	98,572	98,572
EMPLOYEE ACTIVITY (035)	4,502	5,000	5,000	5,000
CDBG (141-039)	201,424	228,706	228,706	242,054
CAP IMP REVENUE BONDS (250)	9,821,240	9,264,215	10,499,638	10,160,439
GEN GOVT SLS TAX (009)	22,641	-	-	2,500,000
JUVENILE (025)	17,656	-	-	-
FIRE (040)	8,964,754	8,541,020	9,600,184	9,303,906
L&H (240)	112,500	-	-	-
<b>TOTAL</b>	<b>30,330,933</b>	<b>28,678,400</b>	<b>32,305,646</b>	<b>33,817,080</b>

**FINAL BUDGET 2023-2024**

<b>TRANSFERS OUT</b>	
80-20 POLICE	11,507,109
80-26 GEN GOVT SLS TAX	2,500,000
80-35 EMPLOYEE ACTIVITY	5,000
80-39 GRANTS CONTRIBUTION FOR CDBG	242,054
80-40 FIRE	9,303,906
80-50 DEBT SERVICE (250)	10,160,439
80-62 POLICE - WARRANT OFFICERS	98,572
<b>TOTAL TRANSFERS OUT</b>	<b>33,817,080</b>

FUND: GENERAL (010)  
 DEPARTMENT: CITY CLERK (02)  
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	81,362	92,565	91,522	94,575
BENEFITS	28,437	38,527	32,232	35,731
MATERIALS & SUPPLIES	513	621	621	600
OTHER SERVICES	814	1,201	1,200	1,260
<b>TOTAL</b>	<b>111,126</b>	<b>132,914</b>	<b>125,575</b>	<b>132,166</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
City Clerk	0.5	0.5	2017-18 - 1
Billing Technician	0.5	0.5	2018-19 - 1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	2019-20 - 1
			2020-21 - 1
			2021-22 - 1
			2022-23 - 1
			<b>2023-24 - 1</b>

**CONTRACTUAL (30-40) FY 23-24**

Shred-It	500
<b>TOTAL</b>	<b>500</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	86,962
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	2,449
10-11 SL BUYBACK - OVERBANK	571
10-12 VL BUYBACK	285
10-13 PDO BUYBACK	190
10-14 SICK LEAVE INCENTIVE	700
10-17 ADDITIONAL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>94,575</b>

BENEFITS	
15-01 SOCIAL SECURITY	7,235
15-02 EMPLOYEES' RETIREMENT	13,241
15-03 GROUP INSURANCE	6,839
15-06 TRAVEL & SCHOOL	4,500
15-13 LIFE	310
15-14 DENTAL	630
15-20 OVERHEAD HEALTH CARE COST	354
15-98 RETIREE INSURANCE	2,623
<b>TOTAL BENEFITS</b>	<b>35,731</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	600
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>600</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	760
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,260</b>

**TOTAL DEPARTMENT REQUEST** 132,166

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: TROY BRADLEY**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	334,272	387,959	389,610	406,893
BENEFITS	124,999	145,148	131,444	142,300
MATERIALS & SUPPLIES	2,887	4,000	2,887	5,000
OTHER SERVICES	12,502	32,800	29,481	35,800
<b>TOTAL</b>	<b>474,660</b>	<b>569,907</b>	<b>553,422</b>	<b>589,994</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Director	1	1
Asst Director	1	1
HR Officer	1	1
Admin Secretary	1	1
Payroll Coordinator	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 4.25  
2018-19 - 4.25  
2019-20 - 4.25  
2020-21 - 5  
2021-22 - 5  
2022-23 - 5  
**2023-24 - 5**

Deleted .25 Health Benefits/HR Coordinator in FY 20-21  
Moved Payroll Coord from Finance to HR FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

DB Square Data Base (monthly)	2,000
Market Wage Study	3,000
iSolve Applicant Tracking (monthly)	2,000
Polygraph Service	1,000
Employment Law Attorneys	15,000
Labor Relations Consultant	5,000
Job Fair Registrations	1,500
Advertising - Employment Opportunities	500
Shred-It (monthly)	350
Verizon internet device (monthly)	500
<b>TOTAL</b>	<b>30,850</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	382,342
10-03 OVERTIME	2,000
10-07 ALLOWANCES	6,060
10-10 LONGEVITY	6,594
10-12 VACATION BUYBACK	3,281
10-13 PDO BUYBACK	1,228
10-14 SL INCENTIVE	900
10-17 ADDITIONAL INCENTIVE	3,600
10-95 SALARY ADJUSTMENT	888
<b>TOTAL PERSONAL SERVICES</b>	<b>406,893</b>

BENEFITS	
15-01 SOCIAL SECURITY	31,127
15-02 EMPLOYEES' RETIREMENT	56,965
15-03 GROUP INSURANCE	23,166
15-06 TRAVEL & SCHOOL	15,000
15-13 LIFE	1,551
15-14 DENTAL	3,858
15-20 OVERHEAD HEALTH CARE COST	849
15-98 RETIREE INSURANCE	9,784
<b>TOTAL BENEFITS</b>	<b>142,300</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	30,850
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,950
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>35,800</b>

**TOTAL DEPARTMENT REQUEST** 589,994

FUND: GENERAL (010)  
DEPARTMENT: CITY ATTORNEY (04)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	37,035	44,266	43,435	44,845
BENEFITS	18,972	22,578	19,455	19,705
MATERIALS & SUPPLIES	111	300	300	300
OTHER SERVICES	1,295	4,480	4,480	4,730
<b>TOTAL</b>	<b>57,413</b>	<b>71,624</b>	<b>67,670</b>	<b>69,580</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
City Attorney	0.35	0.35
<b>TOTAL</b>	<b>0.35</b>	<b>0.35</b>
.25 City Attorney to Risk (202)		
.20 City Attorney Salary to Hospital (425)		
.20 City Attorney Salary to Economic Development (353)		

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - .35  
2018-19 - .35  
2019-20 - .35  
2020-21 - .35  
2021-22 - .35  
2022-23 - .35  
**2023-24 - .35**

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	42,623
10-07 ALLOWANCES	1,953
10-10 LONGEVITY	32
10-14 SICK LEAVE INCENTIVE	175
10-95 SALARY ADJUSTMENT	62
<b>TOTAL PERSONAL SERVICES</b>	<b>44,845</b>

BENEFITS	
15-01 SOCIAL SECURITY	3,431
15-02 EMPLOYEES' RETIREMENT	6,278
15-03 GROUP INSURANCE	2,076
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	109
15-14 DENTAL	134
15-20 OVERHEAD HEALTH CARE COST	190
15-98 RETIREE INSURANCE	4,487
<b>TOTAL BENEFITS</b>	<b>19,705</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>300</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,250
30-75 LEGAL PUBLICATIONS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,730</b>

**TOTAL DEPARTMENT REQUEST** 69,580

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	1,190,269	435,480	437,592	389,453
BENEFITS	406,227	180,605	158,598	163,001
MATERIALS & SUPPLIES	37,646	17,248	17,248	11,540
OTHER SERVICES	254,352	201,050	221,704	249,586
<b>TOTAL</b>	<b>1,888,494</b>	<b>834,383</b>	<b>835,142</b>	<b>813,580</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Director	1	1	
Current Planning Manager	1	1	
Associate Current Planner	1	1	2017-18 - 19.25
Administrative Secretary	0.5	0.5	2018-19 - 20.25
Comp. Planner	1	1	2019-20 - 20.25
			2020-21 - 18.25
			2021-22 - 18
			2022-23 - 4.5
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>2023-24 - 4.5</b>
PART TIME	FY 23-24	FY 22-23	

Intern 0.5 0

FY 22-23 Created Engineering & Const Svcs Dept with the following:  
 City Engineer, Engineering Project Manager, Chief Building Inspector,  
 Maintenance Tech/Janitor, GIS Analyst, GIS Technician,  
 Property Acquisition Specialist, 2 Building Inspectors, .5 Administrative Secretary,  
 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator

FY 21-22: .25 Janitor moved to Police (020)  
 Chief Const Inspector moved to PWA (075) FY 20-21  
 Asst City Eng removed in FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Comprehensive Plan	120,000
Adobe Acrobat Pro (5 seats @ \$200)	1,000
AutoCad	300
Xerox Copier	3,000
Ordinance/Design Consultant	38,000
Large Format Plotter Supplies	4,500
Misc.	7,084
<b>TOTAL</b>	<b>173,884</b>

**FINAL BUDGET 2023-2024**

**PERSONAL SERVICES**

10-01 SALARIES	365,058
10-02 WAGES	8,182
10-07 ALLOWANCES	11,220
10-10 LONGEVITY	1,667
10-13 PDO BUYBACK	726
10-14 SICK LEAVE INCENTIVE	450
10-17 ADDITIONAL INCENTIVE	1,350
10-95 1X SALARY ADJUSTMENT	800
<b>TOTAL PERSONAL SERVICES</b>	<b>389,453</b>

**BENEFITS**

15-01 SOCIAL SECURITY	29,793
15-02 EMPLOYEES' RETIREMENT	53,378
15-03 GROUP INSURANCE	44,222
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	1,396
15-14 DENTAL	3,247
15-20 OVERHEAD HEALTH CARE COST	1,108
15-98 RETIREE INSURANCE	9,857
<b>TOTAL BENEFITS</b>	<b>163,001</b>

**MATERIALS & SUPPLIES**

20-35 SMALL TOOLS & EQUIP	540
20-41 SUPPLIES	11,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>11,540</b>

**OTHER SERVICES & CHARGES**

30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	173,884
30-43 HARDWARE/SOFTWARE MAINT	64,202
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,000
30-75 LEGAL PUBLICATIONS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>249,586</b>

**TOTAL DEPARTMENT REQUEST**

**813,580**



**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	140,919	175,539	132,114	179,254
BENEFITS	62,288	74,517	57,252	80,977
MATERIALS & SUPPLIES	12,556	20,156	16,063	19,454
OTHER SERVICES	48,631	81,628	97,237	80,956
<b>TOTAL</b>	<b>264,394</b>	<b>351,840</b>	<b>302,666</b>	<b>360,641</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Parks & Rec Supervisor	0.3375	0.3375
Youth Sports Coordinator	0.75	0.75
Community Center Coord	1	1
Janitor	0.6	0.6

**TOTAL** 2.6875 2.6875

WAGES	FY 23-24	FY 22-23
Building Attend - Part Time	0.5	0.5
Secretary - Part Time	0.5	0.5

.5 Eliminated Sports & Aquatic Supervisor FY 21-22.  
.75 Added Youth Sports Coordinator FY 21-22  
.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21  
.56 Special Events & Mktg Mgr to new fund 010-20 FY 20-21  
Moved Special Events & Rec Asst to new fund 010-20 FY 20-21  
Moved all Senior Center Expenses to new fund 010-55 FY 19-20  
Senior Center Bus Driver position chged to Senior Center Asst Coord FY 18-19

**CONTRACTUAL (30-40) FY 23-24**

COMMUNITY CENTER:	
Charley's Pest Control	780
Johnson Controls	700
Image Net	1,200
Florida Whole Plant Leasing	2,040
Unifirst Holding	2,100
<b>TOTAL</b>	<b>6,820</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	141,304
10-02 WAGES	30,000
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,344
10-10 LONGEVITY	2,388
10-14 SICK LEAVE INCENTIVE	300
10-17 ADDITIONAL INCENTIVE	1,440
10-95 SALARY ADJUSTMENT	478
<b>TOTAL PERSONAL SERVICES</b>	<b>179,254</b>

BENEFITS	
15-01 SOCIAL SECURITY	13,713
15-02 EMPLOYEES' RETIREMENT	20,896
15-03 GROUP INSURANCE	23,914
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	1,250
15-13 LIFE	834
15-14 DENTAL	2,140
15-20 OVERHEAD HEALTH CARE COST	232
15-98 RETIREE INSURANCE	12,999
<b>TOTAL BENEFITS</b>	<b>80,977</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	6,200
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	7,500
20-63 FLEET MAINTENANCE - FUEL	1,666
20-64 FLEET MAINTENANCE - PARTS	1,297
20-65 FLEET MAINTENANCE - LABOR	1,791
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>19,454</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	4,500
30-23 UPKEEP REAL PROPERTY	18,000
30-40 CONTRACTUAL	6,820
30-43 HARDWARE/SOFTWARE MAINTENANCE	15,000
30-49 CREDIT CARD FEES	8,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-85 INSURANCE-FIRE, THEFT, LIAB	26,696
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>80,956</b>

**TOTAL DEPARTMENT REQUEST** **360,641**

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	473,015	567,236	540,305	569,119
BENEFITS	180,489	229,180	221,819	228,203
MATERIALS & SUPPLIES	1,839	5,732	5,345	5,200
OTHER SERVICES	8,592	17,562	16,187	6,960
<b>TOTAL</b>	<b>663,935</b>	<b>819,710</b>	<b>783,656</b>	<b>809,482</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Finance Director	0.9	0.9	2017-18 - 8
Deputy Finance Director	0.925	0.925	2018-19 - 7.9
Financial Accountant	0.5	0.5	2019-20 - 7.825
Staff Accountant	1.5	2.5	2020-21 - 6.825
Accounts Payable Technician	1	1	2021-22 - 6.825
Accounts Receivable Clerk	1	1	2022-23 - 6.825
Senior Accountant	1	0	<b>2023-24 - 6.825</b>
<b>TOTAL</b>	<b>6.825</b>	<b>6.825</b>	

Reduced 1 Staff Accountant & Added Senior Accountant FY 22-23  
 PR Coordinator moved to H/R (010-03) FY 20-21  
 Deputy Finance Director - .075 to Hospital Authority (425) FY 19-20  
 Finance Director - 10% to Hospital Authority (425) FY 18-19  
 Financial Accountant moved 25% to Hospital Authority (425) FY 18-19  
 Staff Accountant moved 25% from Downtown Redevelopment (194) to Economic Development Authority (353) FY 18-19  
 Staff Accountant moved 25% from Hospital Authority (425) to Finance (010-08) FY 18-19  
 Staff Accountant Funded by .25 Utilities (187), .25 Downtown Redevelopment (194), .25 Hospital Authority (425) FY 17-18  
 Financial Accountant Funded by Hotel/Conf Center (195) @ .25

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	538,533
10-03 OVERTIME	3,000
10-07 ALLOWANCES	5,802
10-10 LONGEVITY	7,849
10-11 SL BUYBACK	3,336
10-12 VL BUYBACK	841
10-13 PDO BUYBACK	1,952
10-14 SICK LEAVE INCENTIVE	4,433
10-17 ADDITIONAL INCENTIVE	2,160
10-95 SALARY ADJUSTMENT	1,213
<b>TOTAL PERSONAL SERVICES</b>	<b>569,119</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	43,538
15-02 EMPLOYEES' RETIREMENT	79,677
15-03 GROUP INSURANCE	75,207
15-06 TRAVEL & SCHOOL	12,000
15-13 LIFE	2,117
15-14 DENTAL	6,435
15-20 INSURANCE OVERHEAD	1,015
15-98 RETIREE INSURANCE	8,215
<b>TOTAL BENEFITS</b>	<b>228,203</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	1,700
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,200</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	260
30-43 COMPUTER SOFTWARE MAINTENANC	4,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,960</b>

**TOTAL DEPARTMENT REQUEST** 809,482

**CONTRACTUAL (30-40) FY 23-24**

Shred-It	260
<b>TOTAL</b>	<b>260</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	885,534	1,307,296	1,092,272	1,392,614
BENEFITS	443,855	616,385	476,305	649,228
MATERIALS & SUPPLIES	509,351	661,896	605,307	657,886
OTHER SERVICES	445,467	669,799	659,670	792,091
<b>TOTAL</b>	<b>2,284,207</b>	<b>3,255,376</b>	<b>2,833,554</b>	<b>3,491,818</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Street Supervisor	0.75	0.75
Street Project Supervisor	1	1
Facility Project Supervisor	0.5	0.5
Equipment Operator II	4	4
Equipment Operator I	18	16
Sign/Signal Technician	1	1
Inventory Control Tech III	1	1
Grounds Keeper (Baseball Fields)	1	1
Irrigation Technician	1	1
Park Project Supervisor	1	1
<b>TOTAL</b>	<b>29.25</b>	<b>27.25</b>

SEASONAL STAFFING	FY 23-24	FY 22-23
Laborer	0.5	0.5

Added 2 Equipment Operator I in FY 23-24  
.50 Street Project Supervisor from Drainage (060) in FY 22-23  
.25 Facility Project Supervisor moved to Fund 45 in FY 21-22  
.25 Facility Project Supervisor moved from Fund 45 in FY 20-21  
.25 Street Supervisor to Drainage (060)  
.50 Street Project Supervisor to Drainage (060)  
.25 Facility Project Supervisor to Welcome Center (045)  
.25 Facility Project Supervisor to Economic Development Authority (353 )

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	1,304,699
10-02 WAGES	9,287
10-03 OVERTIME	7,500
10-07 ALLOWANCES	7,305
10-10 LONGEVITY	22,539
10-11 SL BUYBACK	6,974
10-12 VACATION BUYBACK	1,141
10-13 PDO BUYBACK	2,221
10-14 SL INCENTIVE	9,225
10-17 ADDITIONAL INCENTIVE	11,025
10-19 ON CALL	5,500
10-95 1X SALARY ADJUSTMENT	5,197
<b>TOTAL PERSONAL SERVICES</b>	<b>1,392,614</b>

BENEFITS	
15-01 SOCIAL SECURITY	106,535
15-02 EMPLOYEES' RETIREMENT	193,666
15-03 GROUP INSURANCE	225,008
15-04 SELF INSURANCE	44,941
15-05 SELF INSURANCE - UNEMPLOYMENT	2,500
15-06 TRAVEL & SCHOOL	6,300
15-07 UNIFORMS	15,500
15-13 LIFE	9,073
15-14 DENTAL	17,939
15-20 OVERHEAD HEALTH CARE COST	2,516
15-98 RETIREE INSURANCE	25,250
<b>TOTAL BENEFITS</b>	<b>649,228</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	7,000
20-35 SMALL TOOLS & EQUIPMENT	2,500
20-41 SUPPLIES	195,000
20-49 CHEMICALS	23,000
20-63 FLEET MAINTENANCE - FUEL	86,127
20-64 FLEET MAINTENANCE - PARTS	211,494
20-65 FLEET MAINTENANCE - LABOR	132,765
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>657,886</b>

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CONTRACTUAL (30-40) FY 23-24**

High-Tech-Tronics	125
Ameriworks Occupational Health	1,500
Pest Control	300
Dane & Associates Electric Co.	10,000
Midstate Traffic	80,000
Arbor Masters Tree Service	29,875
Verizon Wireless	700
Fryar's Lawn & Landscaping	20,000
Traffic ENG Consultants	2,500
<b>TOTAL</b>	<b>145,000</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	25,000
30-22 PWA REIMBURSEMENT	269,107
30-23 UPKEEP REAL PROPERTY	7,950
30-40 CONTRACTUAL	145,000
30-41 CONTRACT LABOR	240,000
30-43 HARDWARE/SOFTWARE MAINT	7,655
30-54 VEHICLE ACCIDENT INSUR	2,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	750
30-85 INSURANCE-FIRE, THEFT, LIAB	94,629
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>792,091</b>

**TOTAL DEPARTMENT REQUEST** 3,491,818

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	336,172	417,649	391,840	435,096
BENEFITS	133,568	159,233	135,380	150,896
MATERIALS & SUPPLIES	32,417	50,509	37,111	60,629
OTHER SERVICES	61,790	59,496	60,062	78,874
<b>TOTAL</b>	<b>563,947</b>	<b>686,887</b>	<b>624,393</b>	<b>725,496</b>

<b>PERMANENT STAFFING</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Admin Secretary I	1	1
Animal Control Officer	4	4
Animal Welfare Manager	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>

<b>PART TIME</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Animal Welfare PT Asst	1	1

FY 22-23 Added 1 PT Asst  
 FY 21-22 Added Admin Sec I and PT Asst  
 FY 21-22 Supervisor title changed to Manager  
 FY 20-21 Removed PT Asst

**CONTRACTUAL (30-40) FY 23-24**

Verizon Wireless	2,200
Lawn Service	2,200
Pest Control	720
Cintas - Mops	1,080
Copier	600
Unifirst	1,200
Jackson Mechanical	6,000
Jan Pro - Window Cleaning	1,920
Cintas First Aid	720
<b>TOTAL</b>	<b>16,640</b>

**FINAL BUDGET 2023-2024**

**PERSONAL SERVICES**

10-01 SALARIES	354,453
10-02 WAGES	47,000
10-03 OVERTIME	8,500
10-07 ALLOWANCES	480
10-10 LONGEVITY	11,152
10-12 VACATION BUYBACK	887
10-13 PDO BUYBACK	2,365
10-14 SL INCENTIVE	3,200
10-17 ADDITIONAL INCENTIVE	1,800
10-19 ON CALL	4,015
10-95 1X SALARY ADJUSTMENT	1,244
<b>TOTAL PERSONAL SERVICES</b>	<b>435,096</b>

**BENEFITS**

15-01 SOCIAL SECURITY	33,285
15-02 EMPLOYEES' RETIREMENT	54,333
15-03 GROUP INSURANCE	46,398
15-06 TRAVEL & SCHOOL	4,560
15-07 UNIFORMS	6,200
15-13 LIFE	1,861
15-14 DENTAL	3,743
15-20 OVERHEAD HEALTH CARE COST	516
<b>TOTAL BENEFITS</b>	<b>150,896</b>

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	10,350
20-35 SMALL TOOLS & EQUIPMENT	4,000
20-41 SUPPLIES	32,720
20-63 FLEET MAINTENANCE - FUEL	6,677
20-64 FLEET MAINTENANCE - PARTS	2,710
20-65 FLEET MAINTENANCE - LABOR	4,172
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>60,629</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	52,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	16,640
30-49 CREDIT CARD FEES	5,234
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>78,874</b>

**TOTAL DEPARTMENT REQUEST**

**725,496**

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	372,724	424,252	408,169	436,260
BENEFITS	104,980	114,802	112,653	118,220
MATERIALS & SUPPLIES	4,629	5,239	4,420	4,700
OTHER SERVICES	4,320	9,357	7,337	16,000
<b>TOTAL</b>	<b>486,653</b>	<b>553,650</b>	<b>532,579</b>	<b>575,180</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Municipal Prosecutor	0.75	0.75	
Court Administrator	1	1	
Deputy Court Clerk	1	1	2017-18 - 5.75
Clerk - Court	3	3	2018-19 - 5.75

<b>TOTAL</b>	<b>5.75</b>	<b>5.75</b>	2019-20 - 5.75
			2020-21 - 5.75
			2021-22 - 5.75
			2022-23 - 5.75
			<b>2023-24 - 5.75</b>

PART-TIME	FY 23-24	FY 22-23
On Call Prosecutor	0.5	0.5
Clerk - Court	1	1
City Municipal Judge	2	2

FY 22-23 moved .25 Municipal Prosecutor to Juvenile (025)  
 FY 22-23 moved .25 Court Administrator from Juvenile (025)  
 FY 17-18 Add .25 Asst City Attorney (now Municipal Prosecutor) from Risk (202)  
 Court Compliance Coordinator and Court Clerk position were combined with  
 Juvenile Fund (25) covering .25 of salary

**PER APPEARANCE RATE FOR JUDGES**

	CURRENT
Criminal	467.76
Environmental	311.84
Juvenile	311.84

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	322,256
10-02 WAGES	100,000
10-07 ALLOWANCES	1,980
10-10 LONGEVITY	4,643
10-13 PDO BUYBACK	1,584
10-14 SICK LEAVE INCENTIVE	3,875
10-17 ADDITIONAL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	1,022
<b>TOTAL PERSONAL SERVICES</b>	<b>436,260</b>

BENEFITS	
15-01 SOCIAL SECURITY	33,374
15-02 EMPLOYEES' RETIREMENT	47,076
15-03 GROUP INSURANCE	23,603
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	1,784
15-14 DENTAL	3,142
15-20 OVERHEAD HEALTH CARE COST	495
15-98 RETIREE INSURANCE	5,246
<b>TOTAL BENEFITS</b>	<b>118,220</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,200
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,700</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	11,500
30-43 COMPUTER SOFTWARE MAINT	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>16,000</b>

**TOTAL DEPARTMENT REQUEST** 575,180

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
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**CONTRACTUAL (30-40) FY 23-24**

Copier Lease	1,500
Shred It Services	700
Polygraphs	300
Clerical Testing	60
Job Advertising	400
Public Legal Notices	300
Court Interpreters	750
Drug Testing	120
Camera Maintenance	320
ODIS	750
OLETS	300
Public Defense Fund	6,000
<b>TOTAL</b>	<b>11,500</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	644,579	899,156	811,957	951,526
BENEFITS	226,329	337,086	279,216	337,197
MATERIALS & SUPPLIES	55,646	83,468	82,779	81,795
OTHER SERVICES	186,024	220,327	205,390	265,102
<b>TOTAL</b>	<b>1,112,578</b>	<b>1,540,037</b>	<b>1,379,342</b>	<b>1,635,621</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Neighborhood Services Dir	0.5	0.25	
Lead Code Officer/Trainer	1	1	
Neighborhood Init Coord	3	3	2017-18 - 12
NIA Coordinator	1	1	2018-19 - 12
Comm. Outreach Specialist	1	1	2019-20 - 12.2
Code Enforce Officer FT	5.75	5.75	2020-21 - 12.2
Staff Secretary	1	1	2021-22 - 12.2
			2022-23 - 13
<b>TOTAL</b>	<b>13.25</b>	<b>13</b>	<b>2023-24 - 13.25</b>

PART TIME	FY 23-24	FY 22-23
Comm. Services/Truancy Tech	0.5	0.5

FY 22-23 changed Code Enforce Officer from .20 to .75 from Fund 187  
 FY 22-23 moved .25 Neighborhood Svc Dir from Fund 310  
 FY 20-21 Neighborhood Init Coord position not filled

**FUND: GENERAL (010)**

**FINAL BUDGET 2023-2024**

<b>NEIGHBORHOOD SERVICES (1510)</b>	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	724,955
10-07 ALLOWANCES	1,230
10-10 LONGEVITY	22,272
10-11 SL BUYBACK - OVER BANK	845
10-12 VL BUYBACK	1,266
10-13 PDO BUYBACK	2,264
10-14 SL INCENTIVE	3,950
10-17 ADDITIONAL INCENTIVE	4,500
10-95 1X SALARY ADJUSTMENT	1,955
<b>TOTAL PERSONAL SERVICES</b>	<b>763,237</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	58,388
15-02 EMPLOYEES' RETIREMENT	106,853
15-03 GROUP INSURANCE	89,414
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	6,500
15-13 LIFE	3,490
15-14 DENTAL	7,031
15-20 OVERHEAD HEALTH CARE COST	968
<b>TOTAL BENEFITS</b>	<b>280,144</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-01 NEIGHBORHOOD INITIATIVE	35,000
20-34 MAINTENANCE OF EQUIPMENT	2,000
20-41 SUPPLIES	6,500
20-63 FLEET MAINTENANCE - FUEL	12,396
20-64 FLEET MAINTENANCE - PARTS	7,134
20-65 FLEET MAINTENANCE - LABOR	10,583
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>73,613</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	12,000
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	25,600
30-43 HARDWARE/SOFTWARE MAINT	76,871
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,000
30-85 INSURANCE FIRE-THEFT-LIABILITY	28,931
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>150,402</b>
<b>TOTAL DIVISION REQUEST</b>	<b>1,267,396</b>

**(CONTINUED)**



DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT  
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**NEIGHBORHOOD INITIATIVE (20-01) NBHD SVCS 1510 FY 23-24**

Supplies	3,800
Meetings (\$75.00 per mtg x 196)	12,700
Association Celebration	2,000
Council of Presidents	2,000
33 Association, 5 Events	14,500
<b>TOTAL</b>	<b>35,000</b>

**CONTRACTUAL (30-40) NHBD SVCS 1510 FY 23-24**

Jan-Pro	13,000
Automatic Fire Sprinkler	2,000
Fire Alarm Radio Mesh	2,500
One Source Copier/Printer	4,000
A-Team Pest Control	1,200
Unifirst - Supply	2,000
Unifirst - First Aid	900
<b>TOTAL</b>	<b>25,600</b>

**CONTRACTUAL (30-40) NHBDS IN ACTION 1530 FY 23-24**

NIA Programming	2,000
Copier	700
Boys & Girls Club	75,000
Janitor Services	10,000
VITA	11,000
<b>TOTAL</b>	<b>98,700</b>

In previous years, Neighborhood Initiative was funded by a grant. Grant funds are no longer available starting in FY 17-18. All future funding for this program will come from the General Fund.

**NEIGHBORHOODS IN ACTION (1530)**

**PERSONAL SERVICES**

10-01 SALARIES	149,499
10-02 WAGES	22,000
10-07 ALLOWANCES	2,460
10-10 LONGEVITY	6,444
10-11 SL BUYBACK - OVER BANK	1,056
10-12 VL BUYBACK	1,725
10-13 PDO BUYBACK	1,150
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	1,800
10-95 1X SALARY ADJUSTMENT	355
<b>TOTAL PERSONAL SERVICES</b>	<b>188,289</b>

**BENEFITS**

15-01 SOCIAL SECURITY	14,404
15-02 EMPLOYEES' RETIREMENT	23,281
15-03 GROUP INSURANCE	17,432
15-13 LIFE	620
15-14 DENTAL	1,145
15-20 OVERHEAD HEALTH CARE COST	172
<b>TOTAL BENEFITS</b>	<b>57,054</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	492
20-64 FLEET MAINTENANCE - PARTS	132
20-65 FLEET MAINTENANCE - LABOR	1,558
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,182</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	11,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	98,700
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>114,700</b>

**TOTAL DIVISION REQUEST 368,225**

**TOTAL DEPARTMENT REQUEST 1,635,621**

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	371,634	695,341	589,893	705,023
BENEFITS	132,031	247,553	197,281	244,798
MATERIALS & SUPPLIES	19,581	40,283	30,134	33,471
OTHER SERVICES	19,657	46,127	41,859	49,575
<b>TOTAL</b>	<b>542,903</b>	<b>1,029,304</b>	<b>859,167</b>	<b>1,032,867</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
IT Director	1	1	
IT Coordinator	1	0	
Information Security Specialist	1	0	2017-18 - 4.105
Systems Administrator	1	0	2018-19 - 4.105
Security Administrator	0	1	2019-20 - 5.105
Data Center Administrator	0	1	2020-21 - 5.105
Communications Coord - IT	0.105	0.105	2021-22 - 6.105
Computer Technician	2	3	2022-23 - 8.605
GIS Analyst	1	1	<b>2023-24 - 8.605</b>
GIS Coordinator	0.5	0.5	
GIS Technician	1	1	
<b>TOTAL</b>	<b>8.605</b>	<b>8.605</b>	

Eliminated Security Administrator, Data Center Administrator & 1 Computer Technician and replaced with IT Coordinator, Information Security Specialist & Systems Administrator in FY 22-23  
 Moved GIS Analyst from Com Dev (010-05) FY 22-23  
 Moved .5 GIS Coordinator from Com Dev (010-05) FY 22-23  
 Moved GIS Technician from Com Dev (010-05) FY 22-23  
 Added Radio Technician FY 22-23  
 Added Chief Information Security Officer FY 21-22  
 Eliminated Asst. IT Director FY 21-22  
 Moved Part Time Tech to Tech Fund (014) FY 21-22  
 Eliminated Sys Admin and added (1) Comp Tech FY 20-21

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	662,646
10-07 ALLOWANCES	12,084
10-10 LONGEVITY	11,928
10-11 SL BUYBACK	2,055
10-13 PDO BUYBACK	2,886
10-14 SICK LEAVE INCENTIVE	4,100
10-17 ADDITIONAL INCENTIVE	3,600
10-19 ON CALL	4,195
10-95 SALARY ADJUSTMENT	1,529
<b>TOTAL PERSONAL SERVICES</b>	<b>705,023</b>

BENEFITS	
15-01 SOCIAL SECURITY	53,934
15-02 EMPLOYEES' RETIREMENT	98,703
15-03 GROUP INSURANCE	77,485
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	2,669
15-14 DENTAL	5,731
15-20 OVERHEAD HEALTH CARE COST	1,276
<b>TOTAL BENEFITS</b>	<b>244,798</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	9,562
20-35 SMALL TOOLS AND EQUIPMENT	10,000
20-41 SUPPLIES	6,421
20-63 FLEET FUEL	1,214
20-64 FLEET PARTS	1,958
20-65 FLEET LABOR	4,316
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>33,471</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	15,000
30-34 MAINTENANCE OF EQUIPMENT	19,647
30-72 MEMBERSHIPS & SUBSCRIPTIONS	12,457
30-85 INSURANCE/FIRE, THEFT, LIABILITY	2,471
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>49,575</b>

**TOTAL DEPARTMENT REQUEST** 1,032,867

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	823,835	890,864	896,619	930,436
BENEFITS	292,180	315,597	313,365	312,779
MATERIALS & SUPPLIES	2,203	3,136	2,343	2,500
OTHER SERVICES	3,408	4,293	4,293	7,746
<b>TOTAL</b>	<b>1,121,626</b>	<b>1,213,890</b>	<b>1,216,620</b>	<b>1,253,461</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Communication Spec II	0	0.5
Communication Spec I	9.5	12
Communications Coord - IT	0.26	0.26
Lead Dispatcher	3	0
<b>TOTAL</b>	<b>12.76</b>	<b>12.76</b>
PART TIME	FY 23-24	FY 22-23
Communication Spec 1	1	0

Changed 3 Communication Spec I to Lead Dispatcher FY 23-24  
.50 Communication Spec II to Communication Spec I FY 23-24  
Added 2 Part Time Communication Spec I FY 23-24

**CONTRACTUAL (30-40) FY 23-24**

Verizon (911 Text Phone)	800
Language Line	300
OML Employment Ads	35
Emergency Medical Dispatch Recertification	495
Emergency Medical Dispatch New Certification	1,825
Emergency Medical Dispatch Card Replace	990
CTO Recert	180
Polygraph	750
Ameriworks	388
Total Testing	100
<b>TOTAL</b>	<b>5,863</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	767,150
10-02 WAGES	30,000
10-03 OVERTIME	57,715
10-07 ALLOWANCES	203
10-10 LONGEVITY	25,474
10-11 SL BUYBACK	3,244
10-12 VACATION BUYBACK	3,307
10-13 PDO BUYBACK	14,537
10-14 SL INCENTIVE	8,100
10-17 ADDITIONAL INCENTIVE	5,400
10-19 ON CALL	4,824
10-27 SHIFT DIFFERENTIAL	8,215
10-95 1 X SALARY ADJUSTMENT	2,267
<b>TOTAL PERSONAL SERVICES</b>	<b>930,436</b>

BENEFITS	
15-01 SOCIAL SECURITY	71,178
15-02 EMPLOYEES' RETIREMENT	130,261
15-03 GROUP INSURANCE	91,492
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	3,958
15-14 DENTAL	6,682
15-20 OVERHEAD HEALTH CARE COST	1,097
15-98 RETIREE INSURANCE	4,611
<b>TOTAL BENEFITS</b>	<b>312,779</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,500</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	5,863
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,883
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,746</b>

**TOTAL DEPARTMENT REQUEST** **1,253,461**

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	207,413	244,368	264,191	249,973
BENEFITS	20,261	24,452	24,408	24,746
MATERIALS & SUPPLIES	27,279	64,623	48,854	63,920
OTHER SERVICES	24,710	20,813	26,301	29,700
<b>TOTAL</b>	<b>279,663</b>	<b>354,256</b>	<b>363,754</b>	<b>368,339</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Parks & Rec Supervisor	0.338	0.338
SEASONAL STAFFING	FY 23-24	FY 22-23
Aquatics Coordinator	1	1
Pool Manager	2	1
Assistant Manager	0	1
Guard Supervisors	3	3
Senior Guard	3	3
Lifeguards	45	45
Head Cashier	3	3
Cashiers	10	10
Seasonal Maintenance	1	1
<b>TOTAL</b>	<b>68</b>	<b>68</b>

.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21  
 Elimated Aquatic & Rec Sup FY 21-22  
 Added Parks & Rec Sup FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Ameriworks	2,200
OK State Dept of Health	150
When to Work	350
Pool Repairs	2,300
<b>TOTAL</b>	<b>5,000</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARY	24,239
10-02 WAGES	200,000
10-03 OVERTIME	5,500
10-04 ADDITIONAL PAY	19,000
10-07 ALLOWANCES	1,174
10-95 1X SALARY ADJUSTMENT	60
<b>TOTAL PERSONAL SERVICES</b>	<b>249,973</b>

BENEFITS	
15-01 SOCIAL SECURITY	19,123
15-02 RETIREMENT	4,336
15-13 LIFE	105
15-20 OVERHEAD HEALTH CARE COST	29
15-98 RETIREE INSURANCE	1,153
<b>TOTAL BENEFITS</b>	<b>24,746</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	13,000
20-49 CHEMICALS	50,000
20-63 FLEET MAINTENANCE - FUEL	400
20-65 FLEET MAINTENANCE - LABOR	20
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>63,920</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	11,000
30-18 REFUNDS	1,700
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	5,000
30-49 CREDIT CARD FEES	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>29,700</b>

**TOTAL DEPARTMENT REQUEST** 368,339

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNICATIONS (20)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	156,806	183,433	149,727	190,922
BENEFITS	57,334	70,295	52,596	73,501
MATERIALS & SUPPLIES	873	2,841	2,841	2,000
OTHER SERVICES	36,117	126,786	113,670	99,235
<b>TOTAL</b>	<b>251,130</b>	<b>383,355</b>	<b>318,834</b>	<b>365,658</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Communications Director	0.75	0.75	2017-18 - 0
CVB Manager	0.56	0.56	2018-19 - .75
Events Specialist	1	1	2019-20 - .75
<b>TOTAL</b>	<b>2.31</b>	<b>2.31</b>	2020-21 - 2.31
			2021-22 - 2.31
			2022-23 - 2.31
			<b>2023-24 - 2.31</b>

.56 CVB Manager from 010-06 Parks & Rec FY 20-21  
 1.0 Events Specialist from 010-06 Parks & Rec FY 20-21  
 .25 of salary paid by PWA FY 18-19  
 This is a new department created in FY 18-19

**CONTRACTUAL (30-40) FY 23-24**

Newsletter Services	10,000
Community Survey	25,000
CivicPlus - Website Hosting & Training	11,500
Archive Social - Social Media Archiving	8,200
Carahsoft - Social Media Monitoring	11,000
Professional Video/Photo/Graphic Design	14,000
Canva Team	1,520
Signup Genius	270
Adobe Team	1,400
Bitly	350
Constant Contact	1,500
<b>TOTAL</b>	<b>84,740</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	183,730
10-07 ALLOWANCES	5,327
10-10 LONGEVITY	1,455
10-95 SALARY ADJUSTMENT	410
<b>TOTAL PERSONAL SERVICES</b>	<b>190,922</b>

BENEFITS	
15-01 SOCIAL SECURITY	14,606
15-02 EMPLOYEES' RETIREMENT	26,729
15-03 GROUP INSURANCE	26,289
15-06 TRAVEL & SCHOOL	2,650
15-13 LIFE	717
15-14 DENTAL	1,981
15-20 OVERHEAD HEALTH CARE COST	529
<b>TOTAL BENEFITS</b>	<b>73,501</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES	650
30-40 CONTRACTUAL	84,740
30-43 COMPUTER SOFTWARE MAINT	500
30-55 MARKETING/COMMUNICATIONS	12,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	845
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>99,235</b>

**TOTAL DEPARTMENT REQUEST 365,658**

**MARKETING/COMMUNICATIONS (30-55) FY 23-24**

City Service Advertising	12,500
<b>TOTAL</b>	<b>12,500</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING & CONSTRUCTION SVCS (24)**  
**DEPARTMENT HEAD: BRANDON BUNDY**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	-	891,670	787,082	913,558
BENEFITS	-	325,133	306,938	347,652
MATERIALS & SUPPLIES	-	42,418	37,957	44,040
OTHER SERVICES	-	270,850	218,351	417,669
<b>TOTAL</b>	<b>-</b>	<b>1,530,071</b>	<b>1,350,328</b>	<b>1,722,919</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Dir. Of Eng & Const Services	1	1	
Administrative Secretary	0.5	0.5	
City Engineer	0.5	0.5	2022-23 - 11.75
Engineering Project Manager	1	1	<b>2023-24 - 11.75</b>
Chief Construction Inspector	0.25	0.25	
Chief Building Official	1	1	
Building/Housing Code Inspector	2	2	
Clerk	2	2	
Maintenance Tech/Lead Janitor	1	1	
Janitor	1.5	1.5	
Construction Inspector I	1	1	
<b>TOTAL</b>	<b>11.75</b>	<b>11.75</b>	

This is a new department created in FY 22-23:  
 moved .25 Chief Construction Inspector, .50 (Prev PWA City Engineer) City Engineer from PWA (075)  
 moved (Prev. City Engineer - Comm Dev) Dir. Of Eng & Const Services, Engineering Project Manager, Chief Building Inspector, Maintenance Tech/Janitor, GIS Analyst, GIS Technician, 2 Building Inspectors, .5 Administrative Secretary, 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator from Comm Dev (010-05)  
 added Construction Inspector I

<b>CONTRACTUAL (30-40) FY 23-24</b>	
ASL	600
Florida Plant	1,080
Okie Safety	60,000
Summit Fire	5,000
TEC	5,500
<b>TOTAL</b>	<b>72,180</b>

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	812,154
10-02 WAGES	19,423
10-03 OVERTIME	2,500
10-07 ALLOWANCES	13,776
10-10 LONGEVITY	20,655
10-11 SL BUYBACK - OVERBANK	5,894
10-13 PDO BUYBACK	1,793
10-14 SICK LEAVE INCENTIVE	4,775
10-17 ADDITIONAL INCENTIVE	4,500
10-18 SEPARATION PAY	26,000
10-95 SALARY ADJUSTMENT	2,088
<b>TOTAL PERSONAL SERVICES</b>	<b>913,558</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	69,887
15-02 EMPLOYEES' RETIREMENT	125,179
15-03 GROUP INSURANCE	121,288
15-06 TRAVEL & SCHOOL	13,070
15-07 UNIFORMS	3,420
15-13 LIFE	3,645
15-14 DENTAL	9,668
15-20 OVERHEAD HEALTH CARE COST	1,495
<b>TOTAL BENEFITS</b>	<b>347,652</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	18,600
20-63 FLEET FUEL	8,219
20-64 FLEET PARTS	7,659
20-65 FLEET LABOR	8,562
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>44,040</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	134,700
30-34 MAINTENANCE OF EQUIPMENT	24,000
30-40 CONTRACTUAL	72,180
30-43 HARDWARE/SOFTWARE MAINT	107,116
30-49 CREDIT CARD FEES	25,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,500
30-75 LEGAL PUBLICATIONS	2,500
30-85 INSURANCE/FIRE, THEFT, LIAB	44,673
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>417,669</b>

**TOTAL DEPARTMENT REQUEST** **1,722,919**

**FUND: GENERAL (010)**  
**DEPARTMENT: SENIOR CENTER (55)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	154,693	145,852	146,184	148,625
BENEFITS	53,905	54,628	53,970	55,540
MATERIALS & SUPPLIES	5,899	8,142	5,567	6,100
OTHER SERVICES	35,676	38,073	40,543	44,161
<b>TOTAL</b>	<b>250,173</b>	<b>246,695</b>	<b>246,264</b>	<b>254,426</b>

<b>PERMANENT STAFFING</b>	<b>FY 23-24</b>	<b>FY 22-23</b>	<b>PERSONNEL POSITIONS SUMMARY:</b>
Senior Center Coordinator	1	1	
Janitor	0.4	0.4	
Senior Center Asst Coord	1	1	
<b>TOTAL</b>	<b>2.4</b>	<b>2.4</b>	2019-20 - 2.5 2020-21 - 1.5 2021-22 - 2.4 2022-23 - 2.4 <b>2023-24 - 2.4</b>
<b>WAGES</b>	<b>FY 23-24</b>	<b>FY 22-23</b>	
Sr Ctr Bldg Attend - Part Time	0.5	0.5	

FY 21-22 Eliminated Park & Rec Manager, added Senior Center Coordinator  
 FY 20-21 Sr Ctr Coord position not filled  
 Note: This fund moved from 010-06 Parks & Rec in FY 19-20

**CONTRACTUAL (30-40) FY 23-24**

Capital City Processors/Valley Proteins	600
Charley's Pest Control	720
Comtec	1,000
Johnson Control Fire Protection	1,200
Unifirst Holding	1,028
Aqualife	1,000
Florida Wholesale Plant	1,000
Spencer Heat & Air	2,000
Qasim Alim Carpet Cleaning	1,500
Cintas	3,100
<b>TOTAL</b>	<b>13,148</b>

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	126,709
10-02 WAGES	12,000
10-03 OVERTIME	200
10-07 ALLOWANCES	480
10-10 LONGEVITY	3,888
10-11 SL BUYBACK	1,692
10-13 PDO BUYBACK	870
10-14 SICK LEAVE INCENTIVE	1,100
10-17 ADDITIONAL INCENTIVE	1,260
10-95 SALARY ADJUSTMENT	426
<b>TOTAL PERSONAL SERVICES</b>	<b>148,625</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	11,370
15-02 EMPLOYEES' RETIREMENT	19,128
15-03 GROUP INSURANCE	21,220
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	744
15-14 DENTAL	1,873
15-20 OVERHEAD HEALTH CARE COST	206
<b>TOTAL BENEFITS</b>	<b>55,540</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	100
20-41 SUPPLIES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>6,100</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	20,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	13,148
30-85 INSURANCE-FIRE, THEFT, LIAB	6,013
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>44,161</b>

**TOTAL DEPARTMENT REQUEST** **254,426**

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MATERIALS & SUPPLIES	134,296	101,485	62,560	100,000
OTHER SERVICES	61,679	86,050	86,050	100,000
CAPITAL OUTLAY	505,786	584,068	584,068	600,000
<b>TOTAL</b>	<b>701,761</b>	<b>771,603</b>	<b>732,678</b>	<b>800,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	564,824	531,094	492,644	525,113
INTEREST	4,106	8,165	24,647	17,355
TRANSFER IN (191)	61,415	50,000	50,000	50,000
<b>TOTAL</b>	<b>630,345</b>	<b>589,259</b>	<b>567,291</b>	<b>592,468</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,615,490	569,852	568,142	1,617,200
6/30/2021	1,617,200	630,345	701,761	1,545,784
6/30/2022	1,545,784	567,291	732,678	1,380,397
6/30/2023	1,380,397	592,468	800,000	1,172,865

**CONTRACTUAL (30-40) FY 23-24**

Dolese Brothers Company	25,000
Concrete Repair Contractors	65,000
Geotechnical Engineering	10,000
<b>TOTAL</b>	<b>100,000</b>

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 MATERIALS (CRACKSEAL SUPPLIES)	100,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>100,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,000</b>

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	550,000
40-15 IOB	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>600,000</b>

**TOTAL DEPARTMENT REQUEST** **800,000**

**CAPITAL OUTLAY FY 23-24**

Infrastructure	500,000
Infrastructure Other Than Building	50,000
SE 15th / Air Depot Signal	50,000
<b>TOTAL</b>	<b>600,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MISC CITY WIDE THERMO STR	46,493
RESIDENTIAL STREET REPAIR	1,923
PED CROSSING ENGINEERING	1,211
CITY-WIDE STREET REHABILITATION	47,138
MIDWEST BLVD 29TH TO 10TH	19,703
SCHOOL ZONE FLASHER ENGINEERING	3,800
MIDWEST BLVD MATCH (MULTI YEAR)	200,000
TRAFFIC STUDY	13,800
REPL BRIDGE BEARING NE 36	150,000
CITY-WIDE ST SIGN REPL	50,000
INFRAS OTHER THAN BLDG	50,000
<b>TOTAL</b>	<b>584,068</b>



**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	34,480	45,956	41,456	48,289
BENEFITS	7,928	29,952	12,930	32,743
OTHER SERVICES	110,399	236,440	225,446	292,525
CAPITAL OUTLAY	-	66,408	66,408	137,796
<b>TOTAL</b>	<b>152,807</b>	<b>378,756</b>	<b>346,240</b>	<b>511,353</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
LICENSES & PERMITS	13,600	21,909	24,067	20,622
CHARGES FOR SERVICES	304,944	308,763	293,872	313,710
FINES & FORFEITURES	7,855	8,749	6,975	7,807
INVESTMENT INTEREST	1,334	2,525	9,245	6,350
<b>TOTAL</b>	<b>327,733</b>	<b>341,946</b>	<b>334,159</b>	<b>348,489</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	207,826	381,889	156,152	433,563
6/30/2021	433,563	327,733	152,807	608,489
6/30/2022	608,489	334,159	346,240	596,408
6/30/2023	596,408	348,489	511,353	433,544
			Excludes Capital Outlay	(18,678)
				<b>5% Reserve</b>
				<b>414,866</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-02 WAGES	19,367
10-03 OVERTIME	28,833
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>48,289</b>

BENEFITS	
15-01 SOCIAL SECURITY	3,694
15-02 RETIREMENT	4,049
15-06 TRAVEL & SCHOOL	25,000
<b>TOTAL BENEFITS</b>	<b>32,743</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	40,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	252,525
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>292,525</b>

CAPITAL OUTLAY	
40-02 EQUIPMENT	136,000
40-15 IOB	1,796
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>137,796</b>

**TOTAL DEPARTMENT REQUEST** **511,353**

CAPITAL OUTLAY FY 23-24	
Network Analysis Equipment and Vehicle Toolkits	35,000
Cyber Security Improvements	1,796
Camera Sites Equipment Replacement	21,000
PWA Firewall Replacement	10,000
Timeclocks Replacement	70,000
<b>TOTAL</b>	<b>137,796</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL	
FIBER PROJECT	33,204
CYBER SECURITY IMPROVEMENT	33,204
<b>TOTAL</b>	<b>66,408</b>

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**  
**PAGE TWO**

<u>PART TIME</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Technician	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>

FY 21-22: Moved PT Tech from Fund 010-16 IT  
 FY 21-22: Moved all permanent staff to Fund 010-16 IT  
 FY 17-18: Move 80% System Administrator to fund 10-16 IT

**PERSONNEL**  
**POSITIONS SUMMARY:**

2017-18 - 2  
 2018-19 - 2  
 2019-20 - 1  
 2020-21 - 1  
 2021-22 - 0  
 2022-23 - 0  
**2023-24 - 0**

**CONTRACTUAL (30-40) FY 23-24**

PCI Compliance	25,000
Information Technology Svcs (As needed to maintain software/hardware throughout the City)	15,000
<b>TOTAL</b>	<b>40,000</b>

**HARDWARE/SOFTWARE MAINTENANCE (30-43) FY 23-24**

Virus Protection	4,259
Check Writer	211
Time system	15,879
Email	13,172
Hypervisor	18,977
Email Archiving	9,583
SNMP Monitoring and Alerting	6,032
Backup	9,556
SAN	33,031
Network Devices	3,180
Spam	15,602
Agenda	6,072
PC Support	25,000
Remote Support	9,376
Broadcasting Solution (Ch 20)	1,513
Cameras	12,500
Firewall	11,489
Immutable Backup Solution	9,000
Network Monitoring and Reporting	2,189
Network Equipment Backup	354
Phone System	11,663
MDM Tracking and Monitoring	7,803
Software Deployment System	2,139
Work Ticket System	5,102
Email Security Training	5,507
Kiosk Manager	5,136
Core Switch Maintenance	8,199
<b>TOTAL</b>	<b>252,525</b>

**FUND: STREET LIGHTING FEE - (015)  
DEPARTMENT: GENERAL GOVERNMENT (14)  
DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	9,306	21,089	12,370	12,370
BENEFITS	712	1,613	946	946
MATERIALS & SUPPLIES	2,527	14,695	4,695	13,663
OTHER SERVICES	835,651	746,217	737,974	860,535
CAPITAL OUTLAY	85,573	80,000	80,000	-
<b>TOTAL</b>	<b>933,769</b>	<b>863,614</b>	<b>835,985</b>	<b>887,514</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	592,363	586,523	593,278	591,024
INTEREST	4,085	8,020	18,098	13,115
MISCELLANEOUS	228	-	-	-
<b>TOTAL</b>	<b>596,676</b>	<b>594,543</b>	<b>611,376</b>	<b>604,139</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,874,909	596,336	723,507	1,747,738	6/30/21
6/30/2021	1,747,738	596,676	933,769	1,410,645	6/30/22
6/30/2022	1,410,645	611,376	835,985	1,186,036	6/30/23 - EST
6/30/2023	1,186,036	604,139	887,514	902,661	6/30/24 - EST

PART TIME	FY 23-24	FY 22-23
Inspector	0.5	0.5

**FEE SCHEDULE PER MONTH FY 23-24**

Residential	\$1.75
Commercial	\$7.50
Apartment Complexes (3 or more units)	\$1.00
Mobile/Manufactured Home Parks (per occupied pad)	\$1.00
Mobile/Manufactured Home Parks (with own water meter)	\$1.75

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-02 WAGES	12,281
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>12,370</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	946
<b>TOTAL BENEFITS</b>	<b>946</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	1,047
20-64 FLEET PARTS	1,296
20-65 FLEET LABOR	1,320
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>13,663</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	780,535
30-40 CONTRACTUAL	80,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>860,535</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>887,514</b>
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**CAPITAL OUTLAY FY 22-23**

PALMER LOOP TRAIL LIGHTS	30,000
WP ATKINS PARK ST LIGHTS	50,000
<b>TOTAL</b>	<b>80,000</b>

**CONTRACTUAL FY 23-24**

Midstate Traffic Control Inc	80,000
<b>TOTAL</b>	<b>80,000</b>

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
MATERIALS & SUPPLIES	6,476	115,252	107,835	17,631
OTHER SVCS & CHGS	275,785	2,347,792	2,353,068	101,900
CAPITAL OUTLAY	45,866	540,037	540,037	-
TRANSFER OUT	-	-	-	50,000
<b>TOTAL</b>	<b>328,127</b>	<b>3,003,081</b>	<b>3,000,940</b>	<b>169,531</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
INTERGOVERNMENTAL	346,373	2,176,061	2,093,791	-
CHARGES FOR SERVICES	115,026	104,227	118,093	113,552
MISCELLANEOUS	25,286	-	24,440	24,012
LICENSES & PERMITS	1,540	2,967	1,920	1,920
INTEREST	2,869	4,985	17,447	11,925
<b>TOTAL</b>	<b>491,094</b>	<b>2,288,240</b>	<b>2,255,691</b>	<b>151,409</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
05 - COMMUNITY DEV.	47,881	51,920	69,831	29,970
06 - PARK & REC	63,337	-	61,090	2,247
09 - STREETS	-	-	85,000	(85,000)
10 - ANIMAL WELFARE	18,805	-	18,807	(2)
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	153,150	11,400	61,219	103,331
16 - IT	2,000	-	-	2,000
20 - COMMUNICATIONS	-	-	-	-
23 - PARKS	-	-	57,416	(57,416)
24 - ENGINEERING & CONST	-	69,306	69,306	-
30 - PWA	507	-	-	507
39 - GRANTS MGMT	(177,969)	1,749,648	2,034,448	(462,769)
43 - WASTEWATER	-	-	-	-
47 - GOLF	-	100,000	100,000	-
48 - CREDIT UNION	39,982	5,412	-	45,394
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	181,769	18,600	-	200,369
62 - POLICE	560	29,837	29,837	560
64 - FIRE	3,905	95,000	96,764	2,141
37 - HOUSING	85,040	428	90,428	(4,960)
14 - GENERAL GOV'T	272,187	95,943	55,250	312,880
87 - ECONOMIC	139,842	10,750	171,544	(20,952)
UNRESERVED	244,540	-	-	244,540
INTEREST	136,883	17,447	-	154,330
<b>TOTAL</b>	<b>1,218,188</b>	<b>2,255,691</b>	<b>3,000,940</b>	<b>472,939</b>

FINAL BUDGET 2023-2024

DEPT. 1410 - GENERAL GOVT	
<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	7,500
30-23 UPKEEP REAL PROPERTY	50,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>57,500</b>

**TOTAL DIVISION REQUEST 57,500**

DEPT. 1510 - NEIGHBORHOOD SVCS	
<b>MATERIALS &amp; SUPPLIES</b>	
20-02 OPERATION PAINTBRUSH	10,000
20-06 CHRISTMAS BASKET SUPPLIES	5,631
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>15,631</b>

**TOTAL DIVISION REQUEST 15,631**

DEPT. 1550 - NEIGHBORHOOD SVCS/CMTY ACTION BLDG RENT	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,000
30-23 UPKEEP REAL PROPERTY	2,400
30-40 CONTRACTUAL	35,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>44,400</b>
<b>TOTAL DIVISION REQUEST</b>	<b>46,400</b>

DEPT. 3902 - CDBG	
<b>TRANSFER OUT TO OTHER FUNDS</b>	
80-39 CDBG	50,000
<b>TOTAL TRANSFER OUT TO OTHER FUNDS</b>	<b>50,000</b>

**TOTAL DIVISION REQUEST 50,000**  
**TOTAL DEPARTMENT REQUEST 169,531**

CONTRACTUAL (30-40) (1550)	
NIA Tutoring	35,000
<b>TOTAL</b>	<b>35,000</b>

(CONTINUED)

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

<b>FUND BALANCE ESTIMATED ACTUAL AT 6-30-24</b>				
<b>DEPT/DIVISION</b>	<b>6/30/23 FUND BALANCE</b>	<b>ESTIMATED REVENUES</b>	<b>ESTIMATED EXPENSES</b>	<b>6/30/24 FUND BALANCE</b>
05 - COMMUNITY DEV.	29,970	1,920	-	31,890
06 - PARK & REC	2,247	-	-	2,247
09 - STREETS	(85,000)	-	-	(85,000)
10 - ANIMAL WELFARE	(2)	-	-	(2)
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	103,331	11,400	62,031	52,700
16 - IT	2,000	-	-	2,000
20 - COMMUNICATIONS	-	-	-	-
23 - PARKS	(57,416)	-	-	(57,416)
24 - ENGINEERING & CONST	-	-	-	-
30 - PWA	507	-	-	507
39 - GRANTS MGMT	(462,769)	-	50,000	(512,769)
43 - WASTEWATER	-	-	-	-
47 - GOLF	-	-	-	-
48 - CREDIT UNION	45,394	5,412	-	50,806
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	200,369	18,600	-	218,969
62 - POLICE	560	-	-	560
64 - FIRE	2,141	-	-	2,141
37 - HOUSING	(4,960)	-	-	(4,960)
14 - GENERAL GOV'T	312,880	92,152	57,500	347,532
87 - ECONOMIC UNRESERVED	(20,952) 244,540	10,000	-	(10,952) 244,540
INTEREST	154,330	11,925	-	166,255
	<b>472,939</b>	<b>151,409</b>	<b>169,531</b>	<b>454,817</b>

FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	10,101,893	10,961,468	11,077,036	11,224,444
BENEFITS	3,689,849	4,171,883	4,036,843	4,170,320
MATERIALS & SUPPLIES	606,805	804,698	789,250	864,494
OTHER SERVICES	434,492	601,945	575,550	844,458
TRANSFERS OUT	1,632,267	1,408,212	1,408,212	1,577,160
TOTAL	16,465,306	17,948,206	17,886,891	18,680,876

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	6,988,271	6,538,272	7,501,907	7,245,089
INTERGOVERNMENTAL	14,187	8,869	17,018	12,077
CHARGES FOR SERVICES	161,194	168,599	168,599	168,599
INVESTMENT INTEREST	28,462	51,484	171,467	100,490
FINE & FORFEITURES	19,845	17,320	17,875	18,906
MISCELLANEOUS	48,044	16,214	8,591	21,841
TRANSFERS	11,186,216	12,015,901	12,015,901	11,605,681
TOTAL	18,446,219	18,816,659	19,901,358	19,172,683

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	5,969,836	17,802,238	14,931,356	8,840,718
6/30/2021	8,840,718	18,446,219	16,465,306	10,821,631
6/30/2022	10,821,631	19,901,358	17,886,891	12,836,098
6/30/2023	12,836,098	19,172,683	18,680,876	13,327,905

Excludes Transfers Out (855,186) 5% Reserve  
12,472,719

FY 17-18 - Ordinance 3308 effective 1/1/18 increased the sales tax by .3195% for this fund.

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES (6210 - SWORN EMPLOYEES)	
10-01 SALARIES	7,944,785
10-03 OVERTIME	900
10-06 COLLEGE INCENTIVE	125,000
10-07 ALLOWANCES	3,400
10-09 OVERTIME 2	500,000
10-10 LONGEVITY	178,437
10-11 SL BUYBACK-OVER BANK	60,858
10-12 VACATION BUYBACK	224,273
10-13 PDO BUYBACK	110,836
10-14 SL INCENTIVE	50,300
10-17 ADDITIONAL INCENTIVE	80,100
10-18 SEPARATION PAY	175,000
10-26 K-9 OVER OT BANK	12,598
10-27 SHIFT DIFFERENTIAL	3,500
10-95 1X SALARY ADJUSTMENT	17,591
<b>PERSONAL SERVICES - SWORN</b>	<u>9,487,578</u>

PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	1,504,462
10-02 WAGES	25,000
10-03 OVERTIME	100,000
10-07 ALLOWANCES	9,263
10-10 LONGEVITY	32,207
10-11 SL BUYBACK-OVER BANK	9,737
10-12 VACATION BUYBACK	1,000
10-13 PDO BUYBACK	2,842
10-14 SL INCENTIVE	9,350
10-17 ADDITIONAL INCENTIVE	12,750
10-18 SEPARATION PAY	10,000
10-19 ON CALL	7,600
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	4,755
<b>PERSONAL SERVICES - CIVILIAN</b>	<u>1,736,866</u>

**TOTAL PERSONAL SERVICES** 11,224,444

(CONTINUED)

FUND: POLICE (020)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER  
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PERMANENT STAFFING	FY 23-24	FY 22-23
<b>Division 6210</b>		
Major	2	2
Captain	4	4
Lieutenant	14	14
Sergeant	49	52
Police Officer	28	25
Warrant Officers	2	2
<b>TOTAL</b>	<b>99</b>	<b>99</b>
<b>Division 6220</b>		
Police Chief	1	1
Asst Chief	1	1
Jail Matron/Jailer	11	11
Civilian Support Manager	1	1
Records Clerk	4	4
UCR/Clerk	1	1
Adm. Secretary	1	1
Fiscal Officer	1	1
Lab Technician	3	3
Property Room Clerk	1	1
Intel Analyst	1	1
Janitor	0.5	0.5
Communications Coord - IT	0.26	0.26
<b>TOTAL</b>	<b>26.76</b>	<b>26.76</b>
<b>TOTAL 6210 &amp; 6220</b>	<b>125.76</b>	<b>125.76</b>
<b>PART-TIME</b>		
	<b>FY 23-24</b>	<b>FY 22-23</b>
Jail Chaplain	1	1

FY 20-21 1 Lab Tech, 1 Records Clerk, Jailer & Officer  
 5 Promotions to Sergeant FY 20-21  
 Eliminated 1 Records Clerk position FY 20-21  
 FY 21-22 Added Intel Analyst, Lab Tech, eliminated 1 Records Clerk  
 FY 21-22 Eliminated 1 Sergeant, added 1 Police Officer  
 FY 21-22 1 Jailer position to remain open (not included in budget)  
 FY 21-22 .25 Janitor moved from Comm Dev (010-05)  
 FY 22-23 Added Part time Jail Chaplain

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - 120.51  
 2018-19 - 123.51  
 2019-20 - 126.51  
 2020-21 - 125.51  
 2021-22 - 125.76  
 2022-23 - 125.76  
**2023-24 - 125.76**

**BENEFITS (6210 - SWORN EMPLOYEES)**

15-01 SOCIAL SECURITY	725,800
15-02 EMPLOYEES' RETIREMENT	1,072,724
15-03 GROUP INSURANCE	932,170
15-04 WORKERS COMP INSURANCE	248,931
15-05 SELF INS - UNEMPLOYMENT	5,000
15-06 TRAVEL & SCHOOL	175,485
15-07 UNIFORMS	62,246
15-13 LIFE	30,710
15-14 DENTAL	79,530
15-20 OVERHEAD HEALTH CARE COST	8,514
15-98 RETIREE INSURANCE	274,780
<b>TOTAL BENEFITS-SWORN</b>	<b>3,615,890</b>

**BENEFITS (6220 - CIVILIAN EMPLOYEES)**

15-01 SOCIAL SECURITY	132,870
15-02 EMPLOYEES' RETIREMENT	239,661
15-03 GROUP INSURANCE	138,613
15-13 LIFE	8,301
15-14 DENTAL	11,951
15-20 OVERHEAD HEALTH CARE CARE	3,002
15-98 RETIREE INSURANCE	20,032
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>554,430</b>

**TOTAL BENEFITS** 4,170,320

**MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)**

20-34 MAINTENANCE OF EQUIPMENT	19,700
20-35 SMALL TOOLS & EQUIPMENT	33,388
20-41 SUPPLIES	162,556
20-63 FLEET MAINTENANCE - FUEL	291,623
20-64 FLEET MAINTENANCE - PARTS	188,651
20-65 FLEET MAINTENANCE - LABOR	168,576
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>864,494</b>

(CONTINUED)

FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER  
PAGE THREE

CONTRACTUAL 30-40	22-23	23-24
Labor Relations/Arbitration	5,000	5,000
Cont (Groupwise Lic Fee)	600	600
OLETS Fee	13,000	16,200
5 Year Phy 10 @ \$475 (21-22)	4,750	4,750
Immunizations	400	400
TB Tine Tests	500	500
PreEmp Officers / Reserve	3,850	3,850
Physical Fit for Duty Testing	1,000	1,000
FCE Testing	1,000	1,000
MMPI/CPI Testing	1,500	1,500
Pre Employment Jailers	300	300
SIU Alarm Monitoring	393	393
Substance Abuse Testing	500	500
Exposure Baseline Testing	3,700	3,700
Work Key Testing	1,000	1,000
Tyler Software - After hours support	2,000	2,000
Automation Integrated	4,290	4,260
Elevator Inspection	1,005	1,005
DPS (fee for Cad)	300	300
Watchguard Annual Maintenance	35,000	41,100
Bosch Crash Data Retrieval	1,500	1,500
Cell Bright Maintenance	4,300	4,300
UHF Frequency	100	100
County Portal	750	750
Counseling Services	1,500	1,500
Sanitizing restrooms	1,700	1,700
Search Data Base	6,120	8,400
ODIS - Also Funded in Fund 10-12	750	750
UDS (Utility Data Services)	6,000	6,000
Leads on Line	1,368	1,642
US Fleet Tracking (GPS)	960	960
Range Alarm monitoring	560	560
Copier Lease	8,000	12,500
New Brazos Annual Maintenance	26,000	26,000
Radio Site Annual Maintenance	31,051	31,051
ES-CHAT Service	862	862
Recruitment/Job Fairs	2,000	3,000
Window Cleaning	600	600
Explorer Recharter Fee	1,700	1,700
Tracking Software for K9	300	420
Community Intervention Center	30,000	30,000
Simulator Yearly Warranty	-	21,162
Faro System Warranty	-	16,520
License Plate Reader Srvc	-	14,250
Analysis Software	-	3,000
P25 Fiber Line	-	19,140
Bait Trailer Monitoring	-	750
<b>TOTAL</b>	<b>206,209</b>	<b>298,475</b>

OTHER SERVICES & CHARGES (6210 - SWORN EMPLOYEES)	
30-01 UTILITIES & COMMUNICATIONS	171,032
30-21 SURPLUS PROPERTY	9,310
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	298,475
30-42 SPECIAL INVESTIGATIONS	15,000
30-43 HARDWARE/SOFTWARE MAINT	189,632
30-54 VEHICLE ACCIDENT INS	15,000
30-72 MEMBERSHIPS & SUBSCRIPS	9,395
30-75 LEGAL PUBLICATIONS	3,000
30-85 INSURANCE - FIRE/THEFT	120,169
30-86 AUDIT	5,445
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>844,458</b>

TRANSFERS TO OTHER FUNDS (6210 - SWORN EMPLOYEES)	
80-21 POLICE CAP (021)	1,577,160
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>1,577,160</b>

**TOTAL DEPARTMENT REQUEST** **18,680,876**

UTILITIES (30-01)	
EOC Dispatch Phone	832
Gas and Electric	40,000
SIU Electric bill	2,400
SIU Gas bill	2,200
Utilities for Crime Lab	9,500
Fiber line for P25 system	19,140
MI-FI Use	75,500
Cox Modem	1,020
SIU Surveillance Wire Minuets	1,300
Cox optical internet	19,140
<b>TOTAL</b>	<b>171,032</b>



**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	44,467	33,206	33,206	2,800
OTHER SERVICES & CHARGES	4	86	86	86
CAPITAL OUTLAY	1,170,184	2,399,106	2,399,106	1,574,274
<b>TOTAL</b>	<b>1,214,655</b>	<b>2,432,398</b>	<b>2,432,398</b>	<b>1,577,160</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	135,340	126,542	145,283	140,312
FINES & FORFEITURES	37,124	35,251	35,251	37,789
INVESTMENT INTEREST	3,150	6,797	22,692	17,457
MISC - INSURANCE PROCEEDS	4,483	-	17,866	-
TRANSFERS	1,482,267	1,408,212	1,408,212	1,577,160
<b>TOTAL</b>	<b>1,662,364</b>	<b>1,576,802</b>	<b>1,629,304</b>	<b>1,772,718</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	448,160	1,427,763	1,151,843	724,080	6/30/2021
6/30/2021	724,080	1,662,364	1,214,655	1,171,789	6/30/2022
6/30/2022	1,171,789	1,629,304	2,432,398	368,695	6/30/2023 - EST
6/30/2023	368,695	1,772,718	1,577,160	564,253	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	2,800
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,800</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT	86
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>86</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	819,432
40-02 MACH, FURNITURE & EQUIPMENT	181,664
40-14 REMODEL/REFURBISH	508,178
40-15 IOB	23,000
40-49 COMPUTERS (HARDWARE)	42,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,574,274</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,577,160</b>
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**CAPITAL OUTLAY FY 23-24**

9 Marked Partol Units (2- 4wd Tahoes, 7- 2wd Tahoes)	359,346
2 Police Motorcycles and Equip	59,000
SIU Vehicle	28,000
Equipment for Vehicles	373,086
MCT Computers for Police Cars	91,615
Handheld Radios	28,000
Handheld Radars	9,549
Body Cameras	20,000
Computers	25,000
Ipads	9,000
FARO Computer	8,000
Retractable Gate for Police Bay Parking	23,000
Remodel 1st & 2nd Floor Bathrooms Including Plumbing	433,178
Cameras for Lab	7,500
Thermal Imaging Drone	25,000
Jail Recapitalization	75,000
<b>TOTAL</b>	<b>1,574,274</b>

(CONTINUED)

FUND: POLICE CAPITALIZATION (021)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER  
 PAGE TWO

**SMALL TOOLS & EQUIPMENT (20-35) FY 23-24**

G1 Dog Kennels	2,800
<b>TOTAL</b>	<b>2,800</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

(30) MARKED PATROL UNITS, 2 SIU AND 5 INVESTIGATION UNITS	934,284
EQUIPMENT FOR VEHICLES	777,034
HAND HELD RADIOS	27,500
MCT'S	59,566
BODY CAMERAS	102,234
(23) COMPUTERS	32,031
(7) IPADS	9,000
(10) HAND HELD RADARS	9,549
CANTILEVER SHADE STRUCTURE FOR POLICE BAY YR 1 OF 2	50,000
GUN RANGE TARGET OPERATING SYSTEM	25,000
REACTIVE SHOOTING TARGETS	5,500
JAIL PLUMBING	150,000
ANALYSIS SOFTWARE	15,211
PD EXTERNAL CAMERAS UPGRADE	13,000
FURNITURE	45,500
REMODEL	26,577
AIRROWER FOR WEIGHT ROOM	1,476
AXIS SMITH TRAINER FOR WEIGHT ROOM	3,500
CYBER SECURITY MONITORING	24,000
(20) TICKET PRINTERS	25,000
RADIO SYSTEM MODEM	2,241
REGIONAL PARK CAMERAS	22,563
(5) LIC PLATE READER CAMS	25,000
RMS REPORTING SYS UPDATE	13,340
<b>TOTAL</b>	<b>2,399,106</b>

**FUND: JUVENILE (025)  
DEPARTMENT: MUNICIPAL COURT  
DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	23,027	72,769	25,795	57,291
BENEFITS	6,662	31,062	8,748	11,290
MATERIALS & SUPPLIES	147	1,104	1,104	1,547
OTHER SERVICES	919	1,143	1,143	1,073
CAPITAL OUTLAY	-	600	600	-
<b>TOTAL</b>	<b>30,755</b>	<b>106,678</b>	<b>37,390</b>	<b>71,201</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
FINES & FORFEITURES	50,229	41,781	49,918	45,187
INTEREST	145	270	1,157	795
TRANSFER IN (GENERAL)	17,656	-	-	-
<b>TOTAL</b>	<b>68,030</b>	<b>42,051</b>	<b>51,075</b>	<b>45,982</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	27,943	85,571	75,351	38,163
6/30/2021	38,163	68,030	30,755	75,438
6/30/2022	75,438	51,075	37,390	89,123
6/30/2023	89,123	45,982	71,201	63,904
				6/30/21
				6/30/22
				6/30/23 - EST
				6/30/24 - EST
				<b>60,344</b>

Excludes Capital Outlay (3,560) 5% Reserve  
**60,344**

PERMANENT STAFFING	FY 23-24	FY 22-23
Municipal Prosecutor	0.25	0.25
Juvenile Probation Officer	0	1
<b>TOTAL</b>	<b>0.25</b>	<b>1.25</b>

PART-TIME	FY 23-24	FY 22-23
Juvenile Probation Officer	0.5	0

FY 23-24 moved Juvenile Probation Officer to part time position  
 FY 22-23 moved .25 Municipal Prosecutor from Court (010-12)  
 FY 22-23 moved .25 Court Compliance Coordinator to Court (010-12)  
 FY 20-21 PT Court Clerk removed  
 Part Time Clerk .75 of salary is paid by Municipal Court (010-12)  
 Court Compliance Coordinator and Court Clerk position were combined  
 in FY 17-18 with Municipal Court (010-12) covering .75 of salary

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	25,185
10-02 WAGES	30,624
10-07 ALLOWANCES	660
10-10 LONGEVITY	180
10-13 PDO BUYBACK	195
10-14 SICK LEAVE INCENTIVE	225
10-95 SALARY ADJUSTMENT	222
<b>TOTAL PERSONAL SERVICES</b>	<b>57,291</b>

BENEFITS	
15-01 SOCIAL SECURITY	4,383
15-02 RETIREMENT	3,733
15-03 GROUP INSURANCE	1,936
15-04 WORKERS COMP INSURANCE	419
15-06 TRAVEL & SCHOOL	500
15-13 LIFE	78
15-14 DENTAL	219
15-20 OVERHEAD HEALTH CARE COST	22
<b>TOTAL BENEFITS</b>	<b>11,290</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,200
20-63 FLEET FUEL	104
20-64 FLEET PARTS	96
20-65 FLEET LABOR	147
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,547</b>

OTHER SERVICES & CHARGES	
30-43 HARDWARE/SOFTWARE MAINT	833
30-85 INSURANCE-FIRE & THEFT	240
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,073</b>

**TOTAL DEPARTMENT REQUEST** **71,201**

**FUND: POLICE STATE SEIZURES (030)\***  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BENEFITS	3,716	6,200	3,282	6,500
MATERIAL & SUPPLIES	997	2,395	2,395	3,375
OTHER SERVICES	-	1,800	1,800	1,800
CAPITAL OUTLAY	1,329	5,000	5,000	5,000
<b>TOTAL</b>	<b>6,042</b>	<b>15,395</b>	<b>12,477</b>	<b>16,675</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
FINES & FORFEITURES	19,409	-	20,077	-
INVESTMENT INTEREST	242	425	1,535	1,095
<b>TOTAL</b>	<b>19,651</b>	<b>425</b>	<b>21,612</b>	<b>1,095</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	72,260	20,472	4,868	87,864	6/30/2021
6/30/2021	87,864	19,651	6,042	101,473	6/30/2022
6/30/2022	101,473	21,612	12,477	110,608	6/30/2023 - EST
6/30/2023	110,608	1,095	16,675	95,028	6/30/2024 - EST

\*This fund can only be used for drug enforcement

**FINAL BUDGET 2023-2024**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS/PROTECTIVE GEAR	1,000
<b>TOTAL BENEFITS</b>	<b>6,500</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,375
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,375</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	1,800
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,800</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 16,675

<b>CAPITAL OUTLAY FY 23-24</b>	
Misc Machinery, Furniture & Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

<b>CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL</b>	
MISC MACHINERY, FURNITURE & EQUIP	5,000
<b>TOTAL</b>	<b>5,000</b>

**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
MATERIALS & SUPPLIES	2,771	3,096	3,097	4,000
OTHER SERVICES	5,530	7,000	5,018	7,000
CAPITAL OUTLAY	1,466	5,000	5,000	5,000
<b>TOTAL</b>	<b>9,767</b>	<b>15,096</b>	<b>13,115</b>	<b>16,000</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
INTEREST	223	425	1,182	825
MISCELLANEOUS	6,651	5,195	3,567	5,196
<b>TOTAL</b>	<b>6,874</b>	<b>5,620</b>	<b>4,749</b>	<b>6,021</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	93,392	6,692	12,843	87,241	6/30/2021
6/30/2021	87,241	6,874	9,767	84,348	6/30/2022
6/30/2022	84,348	4,749	13,115	75,982	6/30/2023 - EST
6/30/2023	75,982	6,021	16,000	66,003	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
31-08 SHOP WITH A COP	6,000
31-41 DONATIONS EXPENSE	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 MACHINERY, FURN & EQUIP	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 16,000

**CAPITAL OUTLAY FY 23-24**

Misc Machinery, Furniture & Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MISC MACHINERY, FURNITURE	5,000
<b>TOTAL</b>	<b>5,000</b>

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
BENEFITS	1,972	5,232	4,615	5,000
MATERIALS & SUPPLIES	3,883	8,210	7,707	8,000
OTHER SERVICES	37	2,000	2,000	2,000
<b>TOTAL</b>	<b>5,892</b>	<b>15,442</b>	<b>14,322</b>	<b>15,000</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
FINES & FORFEITURES	10,561	10,280	-	-
INTEREST	75	140	373	255
MISCELLANEOUS	435	-	-	-
<b>TOTAL</b>	<b>11,071</b>	<b>10,420</b>	<b>373</b>	<b>255</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2020	23,424	9,021	7,323	25,123	6/30/2021
6/30/2021	25,123	11,071	5,892	30,302	6/30/2022
6/30/2022	30,302	373	14,322	16,353	6/30/2023 - EST
6/30/2023	16,353	255	15,000	1,608	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	3,500
15-07 UNIFORMS	1,500
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	2,500
20-41 SUPPLIES	5,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>15,000</b>
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FUND: EMPLOYEE ACTIVITY FUND (035)  
 DEPARTMENT: MWC ACTIVITIES (38)  
 DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MATERIALS & SUPPLIES	4,874	5,000	6,613	5,650
OTHER SERVICES	8,724	10,288	9,037	13,597
<b>TOTAL</b>	<b>13,598</b>	<b>15,288</b>	<b>15,650</b>	<b>19,247</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTEREST	53	85	261	215
MISCELLANEOUS	1,090	1,240	4,584	1,288
TRANSFERS IN (010 & 075)	4,502	10,000	10,000	10,000
<b>TOTAL</b>	<b>5,645</b>	<b>11,325</b>	<b>14,845</b>	<b>11,503</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	20,356	10,176	5,855	24,677	6/30/2021
6/30/2021	24,677	5,645	13,598	16,724	6/30/2022
6/30/2022	16,724	14,845	15,650	15,919	6/30/2023 - EST
6/30/2023	15,919	11,503	19,247	8,175	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

MATERIALS & SUPPLIES	
20-11 SWIM PARTY	824
20-12 CHRISTMAS PARTY	4,120
20-14 LUNCHEON-CHILI	206
20-21 FOOT GOLF	500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,650</b>

OTHER SERVICES & CHARGES	
30-11 SWIM PARTY	400
30-12 CHRISTMAS PARTY	8,961
30-77 ACTIVITIES CHARGES	4,236
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,597</b>

**TOTAL DEPARTMENT REQUEST** **19,247**

**ACTIVITIES CHARGES (30-77)**

Dodgers Game	1,236
Frontier City	3,000
<b>TOTAL</b>	<b>4,236</b>

FUND: POLICE - JAIL (036)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	1,550	2,591	2,591	2,500
MATERIALS & SUPPLIES	41,828	44,239	43,044	48,500
OTHER SERVICES	12,080	20,088	17,389	15,128
CAPITAL OUTLAY	-	53,539	53,539	-
<b>TOTAL</b>	<b>55,458</b>	<b>120,457</b>	<b>116,563</b>	<b>66,128</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	109,422	82,375	66,893	58,839
FINES AND FORFEITURES	7,227	11,770	10,676	9,814
INVESTMENT INTEREST	463	935	3,112	2,190
<b>TOTAL</b>	<b>117,112</b>	<b>95,080</b>	<b>80,681</b>	<b>70,843</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	144,218	45,443	41,572	148,088	6/30/2021
	148,088	117,112	55,458	209,742	6/30/2022
	209,742	80,681	116,563	173,860	6/30/2023 - EST
	173,860	70,843	66,128	178,575	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	2,000
<b>TOTAL BENEFITS</b>	<b>2,500</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	3,500
20-41 SUPPLIES	15,000
20-52 FEEDING PRISONERS	30,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>48,500</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP OF REAL PROPERTY	6,628
30-40 CONTRACTUAL	8,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,128</b>

**TOTAL DEPARTMENT REQUEST** **66,128**

**CONTRACTUAL (30-40) FY 23-24**

Inmate phone cards	2,500
Livescan Maintenance	5,000
MMPI/CP Testing	1,000
<b>TOTAL</b>	<b>8,500</b>

**CAPITAL OUTLAY FY 22-23**

FINGERPRINTING EQUIP JAIL	28,539
OFFICE REMODEL	25,000
<b>TOTAL</b>	<b>53,539</b>



**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	-	13,482	-	12,719
BENEFITS	1,637	1,138	1,332	6,473
MATERIALS & SUPPLIES	2,231	6,710	6,710	5,000
OTHER SERVICES	28,602	37,682	37,682	-
CAPITAL OUTLAY	6,701	-	-	5,000
TRANSFERS OUT (143)	4,628	5,923	3,194	-
<b>TOTAL</b>	<b>43,799</b>	<b>64,935</b>	<b>48,918</b>	<b>29,192</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CHARGES FOR SERVICES	40,960	42,195	39,560	42,040
INVESTMENT INTEREST	304	635	1,708	1,190
<b>TOTAL</b>	<b>41,264</b>	<b>42,830</b>	<b>41,268</b>	<b>43,230</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2020	109,036	46,097	40,796	114,337
6/30/2021	114,337	41,264	43,799	111,802
6/30/2022	111,802	41,268	48,918	104,152
6/30/2023	104,152	43,230	29,192	118,190

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-03 OVERTIME	12,719
<b>TOTAL PERSONAL SERVICES</b>	<b>12,719</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	973
15-06 TRAVEL & SCHOOL	5,500
<b>TOTAL BENEFITS</b>	<b>6,473</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	500
20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>29,192</b>
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<b>CAPITAL OUTLAY FY 23-24</b>	
Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	8,565,788	9,488,942	9,417,069	9,851,165
BENEFITS	2,903,449	3,254,984	3,157,341	3,352,496
MATERIALS & SUPPLIES	371,088	537,865	497,900	590,829
OTHER SERVICES	318,567	523,996	477,784	666,441
PURCHASED SERVICES	42,945	59,815	54,347	77,000
TRANSFERS	664,500	230,000	230,000	250,000
<b>TOTAL</b>	<b>12,866,337</b>	<b>14,095,602</b>	<b>13,834,441</b>	<b>14,787,931</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	5,206,754	4,871,197	5,589,449	5,398,103
LICENSES & PERMITS	8,150	11,231	11,231	11,222
CHARGES FOR SERVICES	5,555	6,220	24,685	15,120
INVESTMENT INTEREST	19,263	34,563	118,286	82,229
MISCELLANEOUS	23,592	6,293	9,879	6,058
TRANSFERS IN	9,124,806	8,580,253	9,626,383	9,303,906
<b>TOTAL</b>	<b>14,388,120</b>	<b>13,509,757</b>	<b>15,379,913</b>	<b>14,816,638</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	4,029,690	13,740,166	11,971,636	5,798,220
6/20/2021	5,798,220	14,388,120	12,866,337	7,320,003
6/20/2022	7,320,003	15,379,913	13,834,441	8,865,475
6/20/2023	8,865,475	14,816,638	14,787,931	8,894,182

Excludes Transfers Out (726,897) 5% Reserve  
8,138,578

FY 17-18 - Ordinance 3308 which was effective 1/1/18 increased sales tax to this fund .2166%.

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES (6410 - SWORN EMPLOYEES)	
10-01 SALARIES	8,246,660
10-05 COMMITTEE INCENTIVE PAY	34,830
10-06 COLLEGE INCENTIVE	34,000
10-08 OVERTIME OT1	199,736
10-09 CONSTANT MANNING OT2	140,000
10-10 LONGEVITY	175,621
10-11 SICK LEAVE BUYBACK - OVER BANK	111,558
10-12 VACATION BUYBACK	37,485
10-13 PDO BUYBACK	189,191
10-14 SICK LEAVE INCENTIVE	74,700
10-16 HAZ MAT PAY	93,592
10-17 ADDITIONAL INCENTIVE	35,014
10-18 SEPARATION PAY	90,000
10-19 INSPECTOR ON CALL	5,300
10-24 STATE INSPECTOR	3,000
10-95 1X SALARY ADJUSTMENT	14,655
<b>PERSONAL SERVICES - SWORN</b>	<b>9,485,342</b>

PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	338,984
10-05 COMMITTEE INCENTIVE PAY	810
10-07 ALLOWANCES	6,271
10-10 LONGEVITY	6,589
10-11 SICK LEAVE BUYBACK - OVER BANK	5,672
10-12 VACATION BUYBACK	1,863
10-13 PDO BUYBACK	2,198
10-14 SICK LEAVE INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	736
<b>PERSONAL SERVICES - CIVILIAN</b>	<b>365,823</b>

**TOTAL PERSONAL SERVICES** **9,851,165**

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
<b>Division 6410</b>		
Shift Commander	3	3
Chief of Training	1	1
Fire Marshall	1	1
Fire Inspector	4	3
Captain/Major	18	18
Apparatus Operator/Lt.	18	18
Firefighter	39	39
Training Captain	1	0
<b>TOTAL</b>	<b>85</b>	<b>83</b>
<b>Division 6420</b>		
Admin. Secretary	1	1
Fire Chief	1	1
Chief of Administration	1	1
Communications Coordinator - IT	0.27	0.27
<b>TOTAL</b>	<b>3.27</b>	<b>3.27</b>
<b>TOTAL 6410 &amp; 6420</b>	<b>88.27</b>	<b>86.27</b>

FY 17-18: Moved Communications Coordinator to Fund 70 (EOC)  
FY 18-19: Moved Communications Coordinator from Fund 70 (EOC)  
FY 20-21: Changed Prog Mgr to Chief of Administration  
FY 21-22: Added Fire Inspector  
FY 22-23: Removed Vacant Fire Inspector  
FY 23-24: Added Fire Inspector, Training Captain

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 83  
2018-19 - 83.27  
2019-20 - 86.27  
2020-21 - 86.27  
2021-22 - 87.27  
2022-23 - 86.27  
**2023-24 - 88.27**

<b>BENEFITS (6410 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	137,537
15-02 EMPLOYEES' RETIREMENT	1,290,104
15-03 GROUP INSURANCE	974,302
15-04 WORKERS COMP INSURANCE	256,936
15-07 UNIFORMS & PROTECTIVE GEAR	52,140
15-13 LIFE	26,367
15-14 DENTAL	83,718
15-20 OVERHEAD HEALTH COST	7,908
15-26 MEDICAL & PHYSICALS	18,125
15-98 RETIREE INSURANCE	343,884
<b>TOTAL BENEFITS-SWORN</b>	<b>3,191,021</b>

<b>BENEFITS (6420 - CIVILIAN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	27,985
15-02 EMPLOYEES' RETIREMENT	65,848
15-03 GROUP INSURANCE	42,078
15-06 TRAVEL & SCHOOL	8,000
15-13 LIFE	1,014
15-14 DENTAL	3,441
15-20 OVERHEAD HEALTH COST	281
15-98 RETIREE INSURANCE	12,827
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>161,475</b>

**TOTAL BENEFITS** **3,352,496**

<b>MATERIALS &amp; SUPPLIES (SWORN EMPLOYEES)</b>	
20-34 MAINTENANCE OF EQUIPMENT	85,000
20-35 SMALL TOOLS & EQUIP	32,000
20-36 SPECIAL OPS/HAZMAT SUPPLIES	10,531
20-37 SCBA PARTS & SUPPLIES	13,961
20-38 EMS SUPPLIES	20,000
20-41 SUPPLIES	25,750
20-63 FLEET FUEL	71,796
20-64 FLEET PARTS	156,839
20-65 FLEET LABOR	130,752
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>546,629</b>

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE THREE**

**CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410 FY 23-24**

Copy Rental and Supplies	4,400
Pest Control	2,500
Employment Ads	1,000
Contract Negotiations & Arbitration	13,700
Fire Station Alarm Systems	4,400
KFOR Radio tower maintenance	7,563
Simulcast Tower Maintenance	22,268
Eventide Service	1,889
OMACS Clocktower & Water plant Pk3	29,292
OMACS Water Plant Pk 2	9,200
OMACS Water Plant Pk 2 & Prime Care	9,249
OMACS MWC Metro Pk 1	7,782
MAXFSA-PSP	11,250
MAX Dipatch Maintenance	10,172
Fiber to towers	19,140
<b>TOTAL</b>	<b>153,805</b>

**CONTRACTUAL (30-40) TRAINING DIVISION 6412 FY 23-24**

External Training Resources	35,000
<b>TOTAL</b>	<b>35,000</b>

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

**OTHER SERVICES & CHARGES (SWORN EMPLOYEES)**

30-21 SURPLUS PROPERTY	8,580
30-23 UPKEEP REAL PROPERTY	68,098
30-40 CONTRACTUAL	153,805
30-43 ANNUAL SOFTWARE MAINTENANCE	160,946
30-54 VEHICLE ACCIDENT INSURANCE	5,000
30-56 POINT OF SALE FEES	1,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,429
30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATION	178,071
30-86 AUDIT	4,812
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>586,741</b>

**PURCHASED SERVICES**

31-01 UTILITIES	54,800
31-02 COMMUNICATIONS	22,200
<b>TOTAL PURCHASED SERVICES</b>	<b>77,000</b>

**FIRE PREVENTION DIVISION (6411)**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	200
20-41 SUPPLIES	14,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,200</b>

**OTHER SERVICES & CHARGES**

30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,300
30-73 PUBLICATIONS	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,700</b>

**TRAINING DIVISION (6412)**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	5,000
20-41 SUPPLIES	25,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>30,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	35,000
30-73 PUBLICATIONS	10,000
30-75 TUITION/FEES FOR TRAINING & CONF	30,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>75,000</b>

**TRANSFERS**

80-41 FIRE CAP (041)	250,000
<b>TOTAL TRANSFERS</b>	<b>250,000</b>

**TOTAL DEPARTMENT REQUEST** 14,787,931

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MATERIALS & SUPPLIES	5,525	12,000	12,000	114,951
OTHER SERVICES & CHARGES	13	258	258	258
CAPITAL OUTLAY	146,540	682,109	678,509	509,149
DEBT SERVICE	234,143	19,451	19,512	-
<b>TOTAL</b>	<b>386,221</b>	<b>713,818</b>	<b>710,279</b>	<b>624,358</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	406,024	379,632	435,851	420,938
INTEREST	4,310	8,381	29,107	14,274
TRANSFERS (Fire 040)	500,000	230,000	230,000	250,000
<b>TOTAL</b>	<b>910,334</b>	<b>618,013</b>	<b>694,958</b>	<b>685,212</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	1,180,917	645,548	562,651	1,263,814	6/30/2021
	1,263,814	910,334	386,221	1,787,927	6/30/2022
	1,787,927	694,958	710,279	1,772,606	6/30/2023 - EST
	1,772,606	685,212	624,358	1,833,460	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	114,951
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>114,951</b>

<b>OTHER SERVICE AND CHARGES</b>	
30-86 AUDIT	258
<b>TOTAL OTHER SERVICE AND CHARGES</b>	<b>258</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	454,249
40-02 EQUIPMENT	31,500
40-14 REMODEL/REFURBISH	19,200
40-49 COMPUTERS	4,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>509,149</b>

**TOTAL DEPARTMENT REQUEST** **624,358**

**CAPITAL OUTLAY FY 23-24**

Station 1 Window Replacements/Repairs	9,200
Fire Hose Dryers	20,000
5 YR Apparatus Repl Program	454,249
Carport/Fire Prev Vehicle	10,000
Computers/Ipads Replacements	4,200
Furniture & Appliance Replacements	11,500
<b>TOTAL</b>	<b>509,149</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

CARPORT/FIRE PREV VEHICLE	20,000
RADIO INFRASTRUCTURE	273
ZETRON UPGRADE/ALERTING	16,482
5 YR APPARATUS REPL PROGRAM	200,000
STATION 5 ROOF REPLACEMENT	30,000
FURNITURE REPLACEMENT/CHAIRS/APPLIANCE	26,550
COMPUTER REPLACEMENTS	12,000
THERMAL IMAGING CAMERA	8,100
IPAD REPLACEMENT	3,639
5 YR FIRE TRUCK REPL	145,532
MULTI-YEAR APPARATUS REPL	50,218
HOSES, MCD VEH - P4	715
BRUSH PUMPER	10,000
2 YR SERVICE SUPPORT VEHICLE	85,000
CHILLER REPL - STATION 1	70,000
<b>TOTAL</b>	<b>678,509</b>

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	20,857	61,655	60,746	62,109
BENEFITS	8,279	20,349	19,990	20,656
OTHER SERVICES	9,758	20,000	20,000	20,000
CAPITAL OUTLAY	135,038	46,000	46,000	50,000
<b>TOTAL</b>	<b>173,932</b>	<b>148,004</b>	<b>146,736</b>	<b>152,765</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
INVESTMENT INTEREST	2,407	1,735	5,837	2,685
TRANSFERS IN (225)	175,900	166,238	192,834	174,082
<b>TOTAL</b>	<b>178,307</b>	<b>167,973</b>	<b>198,671</b>	<b>176,767</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2020	353,512	161,047	177,396	337,163
6/30/2021	337,163	178,307	173,932	341,538
6/30/2022	341,538	198,671	146,736	393,473
6/30/2023	393,473	176,767	152,765	417,475

Excludes Capital Outlay & Transfers Out (5,138) **5% Reserve**  
**388,335**

**City of Midwest City ceased operating the Welcome Center on Septemeber 3, 2020.**  
 Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	57,812
10-07 ALLOWANCES	1,063
10-10 LONGEVITY	1,718
10-11 SICK LEAVE BUYBACK	515
10-12 VACATION BUYBACK	257
10-13 PDO BUYBACK	171
10-14 SICK LEAVE INCENTIVE	225
10-17 ADDITIONAL INCENTIVE	225
10-95 SALARY ADJUSTMENT	123
<b>TOTAL PERSONAL SERVICES</b>	<b>62,109</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	4,751
15-02 EMPLOYEES' RETIREMENT	8,695
15-03 GROUP INSURANCE	6,432
15-13 LIFE	214
15-14 DENTAL	503
15-20 OVERHEAD HEALTH CARE COST	60
<b>TOTAL BENEFITS</b>	<b>20,656</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	20,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>152,765</b>

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: JOSHUA RYAN**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Street Supervisor	0.25	0.25
Community Engagement Manager	0.44	0.44
<b>TOTAL</b>	<b>0.69</b>	<b>0.69</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2017-18 - 5.25  
2018-19 - 5.25  
2019-20 - 5.25  
2020-21 - 3  
2021-22 - .25  
2022-23 - .69  
**2023-24 - .69**

FY 23-24 title changed to Community Engagement Manager  
FY 22-23 moved .44 Convention & Tourism Manager from Fund 123 Parks & Rec  
FY 22-23 Position change from .25 Facilities Project Supervisor to .25 Street Supervisor  
FY 21-22 Added .25 Facilities Project Supervisor  
FY 20-21 Facility closed August, 2020  
Facilities Project Supervisor .25 moved to 010-09 Street Dept in FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Landscape Maintenance	20,000
<b>TOTAL</b>	<b>20,000</b>

**CAPITAL OUTLAY FY 23-24**

Parks Wide Area Mower Yr 3 of 3	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL OUTLAY FY 22-23**

PARKS WIDE AREA MOWER YR 2 OF 3	40,000
MAC CONCESSION ICE MACHINE	6,000
<b>TOTAL</b>	<b>46,000</b>

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	99,790	115,609	114,881	118,102
BENEFITS	38,267	43,904	42,787	41,610
MATERIALS & SUPPLIES	980	2,745	2,745	3,000
OTHER SERVICES	80,364	168,807	168,807	113,991
<b>TOTAL</b>	<b>219,401</b>	<b>331,065</b>	<b>329,220</b>	<b>276,703</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	2,450	-	14,250	-
INTEREST	913	1,795	6,944	4,960
MISCELLANEOUS	-	-	18	-
TRANSFERS IN	328,347	310,312	359,956	324,953
<b>TOTAL</b>	<b>331,710</b>	<b>312,107</b>	<b>381,168</b>	<b>329,913</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	184,975	288,035	196,839	276,171	6/30/2021
6/30/2021	276,171	331,710	219,401	388,480	6/30/2022
6/30/2022	388,480	381,168	329,220	440,428	6/30/2023 - EST
6/30/2023	440,428	329,913	276,703	493,638	6/30/2024 - EST

Excludes Capital Outlay & Transfers Out (13,835) **5% Reserve**  
**479,803**

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2023-2024**

CVB - 0710	
<b>BENEFITS</b>	
15-06 TRAVEL AND SCHOOL	2,000
<b>TOTAL BENEFITS</b>	<b>2,000</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,300</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	10,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,806
30-46 CONFERENCE INCENTIVE FUNDS	20,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,095
30-81 ADVERTISING/PROMOTION	36,350
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>71,051</b>
<b>TOTAL DIVISION REQUEST</b>	<b>74,351</b>

<b>CONTRACTUAL (30-40) DIVISION 0710 FY 23-24</b>	
Certified Folder Display	4,800
OTRD Visitors Guide Fulfillment Program	6,000
<b>TOTAL</b>	<b>10,800</b>

(CONTINUED)



**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
<b>Economic Dev - 8710</b>		
Economic Dev Director	0.8	0.8
<b>TOTAL</b>	<b>0.8</b>	<b>0.8</b>

Convention/Tourism Mgr position removed FY 20-21  
Economic Development Director moved 20% to Economic  
Development Authority (353) FY 18-19

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2017-18 - 2
- 2018-19 - 1.8
- 2019-20 - 1.8
- 2020-21 - 0.8
- 2021-22 - 0.8
- 2022-23 - 0.8
- 2023-24 - 0.8**

**ADVERTISING & PROMOTION (30-81) DIVISION 0710 FY 23-24**

Reprint Vistors Guide as needed	5,000
OTRD State Travel Guide 1/2 page	4,300
OSAE Conference Sponsorship (ad in quarterly pub, PP Includes Registration & Tradeshow)	1,000
Meeting Planner Guide full page (JR bundle discount)	2,000
Promotional Items & Tradeshow giveaways Tourism Week, Conference Welcome Bags, Tradeshows	3,500
Web Hosting Annual - visitmidwestcity.com	650
OTIA (Ok Tourism Industry Assoc.) Governors Conference on Tourism - Sponsorship. Includes Registration & Tradeshow	2,000
Co-Op Advertising/Promotion/Tradeshow & Exhibit Opp	2,500
Graphic Design - misc. advertise /promotional	1,200
OTRD - Group Travel Opportunities (instead of FCMA)	1,200
Updated Midwest City Tourism video for CVB website	8,000
Prospective Marketing & Advertising Opportunities (Delta)	5,000
<b>TOTAL</b>	<b>36,350</b>

**ECONOMIC DEVELOPMENT - 8710**

**PERSONAL SERVICES**

10-01 SALARIES	111,072
10-07 ALLOWANCES	4,464
10-10 LONGEVITY	1,163
10-13 PDO BUYBACK	861
10-14 SICK LEAVE INCENTIVE	400
10-95 1 X SALARY ADJUSTMENT	142
<b>TOTAL PERSONAL SERVICES</b>	<b>118,102</b>

**BENEFITS**

15-01 SOCIAL SECURITY	9,035
15-02 EMPLOYEES' RETIREMENT	16,534
15-03 GROUP INSURANCE	12,231
15-13 LIFE	248
15-14 DENTAL	1,071
15-20 OVERHEAD HEALTH CARE COST	491
<b>TOTAL BENEFITS</b>	<b>39,610</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	1,700
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,700</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	500
30-16 MWC CHAMBER CONTRACT	36,000
30-40 CONTRACTUAL	5,000
30-43 HARDWARE/SOFTWARE MAINT.	200
30-72 MEMBERSHIP/SUBSCRIPTIONS	500
30-81 ADVERTISING/PROMOTION	740
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>42,940</b>

<b>TOTAL DIVISION REQUEST</b>	<b>202,352</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>276,703</b>
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**CONTRACTUAL (30-40) DIVISION 8710 FY 23-24**

Outside Professional Services	5,000
<b>TOTAL</b>	<b>5,000</b>

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	232,345	214,678	211,912	215,923
BENEFITS	86,031	83,769	88,216	90,924
MATERIALS & SUPPLIES	129,277	92,376	116,206	123,053
OTHER SERVICES	200,837	134,491	134,491	109,876
CAPITAL OUTLAY	25,301	251,974	251,974	65,977
<b>TOTAL</b>	<b>673,791</b>	<b>777,288</b>	<b>802,799</b>	<b>605,753</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	471,031	466,217	469,248	469,052
INTEREST	1,524	3,075	6,040	4,175
MISCELLANEOUS	800	800	800	800
<b>TOTAL</b>	<b>473,355</b>	<b>470,092</b>	<b>476,088</b>	<b>474,027</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	614,336	470,848	375,116	710,068
6/20/2021	710,068	473,355	673,791	509,632
6/20/2022	509,632	476,088	802,799	182,921
6/30/2023	182,921	474,027	605,753	51,195

Excludes Capital Outlay (26,989) **5% Reserve**  
**24,206**

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARY	199,949
10-03 OVERTIME	500
10-07 ALLOWANCES	705
10-10 LONGEVITY	10,090
10-11 SL BUYBACK	515
10-12 VL BUYBACK	257
10-13 PDO BUYBACK	533
10-14 SICK LEAVE INCENTIVE	1,125
10-17 ADDITIONAL INCENTIVE	1,125
10-19 ONCALL	547
10-95 1X SALARY ADJUSTMENT	577
<b>TOTAL PERSONAL SERVICES</b>	<b>215,923</b>

BENEFITS	
15-01 SOCIAL SECURITY	16,518
15-02 EMPLOYEES' RETIREMENT	30,229
15-03 GROUP INSURANCE	34,570
15-04 WORKER'S COMP INSURANCE	1,210
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	1,500
15-13 LIFE	1,008
15-14 DENTAL	2,739
15-20 OVERHEAD HEALTH CARE COST	280
15-98 RETIREE HEALTH INSURANCE	1,870
<b>TOTAL BENEFITS</b>	<b>90,924</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	30,000
20-63 FLEET FUEL	13,695
20-64 FLEET PARTS	53,884
20-65 FLEET LABOR	25,474
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>123,053</b>

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Street Supervisor	0.25	0.25
Equipment Operator III	1	1
Equipment Operator II	2	2
<b>TOTAL</b>	<b>3.25</b>	<b>3.25</b>

FY 22-23 moved .50 Street Project Supervisor to 010-09 Street

**CONTRACTUAL (30-40) FY 23-24**

Crutcho Creek Farms	5,000
Drainage Improvements	50,000
Drainage Engineering Services	15,000
Equipment Rental	10,000
<b>TOTAL</b>	<b>80,000</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2017-18 - 3.75  
2018-19 - 3.75  
2019-20 - 3.75  
2020-21 - 3.75  
2021-22 - 3.75  
2022-23 - 3.25  
**2023-24 - 3.25**

**OTHER SERVICES & CHARGES**

30-22 PWA REIMBURSEMENT	28,833
30-40 CONTRACTUAL	80,000
30-85 INSURANCE-FIRE, THEFT, LIAB	1,043
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>109,876</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	65,977
<b>TOTAL CAPITAL OUTLAY</b>	<b>65,977</b>

**TOTAL DEPARTMENT REQUEST**

**605,753**

**CAPITAL OUTLAY FY 23-24**

CCTV Inspection Unit (4th Year Funding)	15,977
Trackhoe (7th Year Funding)	50,000
<b>TOTAL</b>	<b>65,977</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

CCTV INSPECTION UNIT (3rd YR FUNDING)	31,974
TRACKHOE (6th YR FUNDING)	220,000
<b>TOTAL</b>	<b>251,974</b>

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	308,697	333,938	250,996	349,891
BENEFITS	103,350	121,783	90,928	132,295
MATERIALS & SUPPLIES	60,678	82,616	57,679	89,856
OTHER SERVICES	160,233	270,682	260,178	754,824
CAPITAL OUTLAY	11,000	165,804	165,804	15,977
TRANSFERS OUT	41,907	41,907	41,907	41,907
<b>TOTAL</b>	<b>685,865</b>	<b>1,016,730</b>	<b>867,492</b>	<b>1,384,751</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
LICENSES & PERMITS	3,320	4,808	3,972	3,511
CHARGES FOR SERVICES	787,088	769,036	797,725	784,041
INTEREST	3,129	6,020	18,896	13,330
MISCELLANEOUS	569	505	683	585
<b>TOTAL</b>	<b>794,106</b>	<b>780,369</b>	<b>821,276</b>	<b>801,467</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,014,388	776,266	606,908	1,183,746
6/20/2021	1,183,746	794,106	685,865	1,291,987
6/20/2022	1,291,987	821,276	867,492	1,245,771
6/30/2023	1,245,771	801,467	1,384,751	662,487
				(66,343) 5% Reserve
				<b>596,144</b>

Excludes Capital Outlay & Transfers Out

	2021	2022	EST 2023	BUDGET 2024
CHARGES TO OTHER CITIES	36,909	50,933	59,852	49,231

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	297,596
10-02 WAGES	25,000
10-03 OVERTIME	8,500
10-07 ALLOWANCES	2,332
10-10 LONGEVITY	5,429
10-11 SL BUYBACK	2,115
10-13 PDO BUYBACK	459
10-14 SICK LEAVE INCENTIVE	2,700
10-17 ADDITIONAL INCENTIVE	900
10-19 ON CALL	4,075
10-95 SALARY ADJUSTMENT	785
<b>TOTAL PERSONAL SERVICES</b>	<b>349,891</b>

BENEFITS	
15-01 SOCIAL SECURITY	26,767
15-02 EMPLOYEES' RETIREMENT	45,485
15-03 GROUP INSURANCE	42,090
15-04 WORKER'S COMP INSURANCE	2,201
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	3,605
15-13 LIFE	1,371
15-14 DENTAL	3,091
15-20 OVERHEAD HEALTH CARE COST	381
15-98 RETIREE INSURANCE	2,305
<b>TOTAL BENEFITS</b>	<b>132,295</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	4,500
20-41 SUPPLIES	35,000
20-49 CHEMICALS	12,000
20-63 FLEET FUEL	6,499
20-64 FLEET PARTS	16,032
20-65 FLEET LABOR	15,825
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>89,856</b>

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Asst Public Works Director	0.25	0.25
Storm Water Project Supervisor	1	1
Storm Water Quality Tech	3	3
GIS Coordinator	0.17	0.17
<b>TOTAL</b>	<b>4.42</b>	<b>4.42</b>

PART TIME	FY 23-24	FY 22-23
Storm Water Technician	0.5	0

FY 23-24 Replace 2 seasonal with 1 Part Time  
 FY 22-23 Replaced City Engineer with Asst PWA director  
 FY 21-22 Eliminated PT Intern  
 FY 21-22 .25 City Engineer from PWA (075)  
 FY 20-21 Added Part-time intern  
 FY 20-21 SW Manager moved to Fund 190  
 Lab Technician eliminated FY 19-20  
 .5 Storm Water Manager moved to Fund 190 FY 17-18

**CAPITAL OUTLAY FY 23-24**

CCTV Inspection Unit Lease	15,977
<b>TOTAL</b>	<b>15,977</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SAFETY STORAGE LOCKER FOR BULKED HHW DRUMS	52,500
CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION UNIT	31,954
HACH FH950 FLOW METER FOR MEASURING STREAM FLOW	8,000
REPLACEMENT LAPTOP	1,200
WATER QUALITY METER	6,000
STORAGE LOCKER DOORS/SHELVES	4,000
OUTDOOR EMERG SHOWER	5,500
SAFETY STORAGE LOCKER	50,000
2 DESKTOP COMPUTER REPLACEMENT	1,600
COMPUTERS AND IPADS	5,050
<b>TOTAL</b>	<b>165,804</b>

**PERSONNEL POSITIONS SUMMARY:**

2017-18 - 5.33  
 2018-19 - 5.33  
 2019-20 - 4.67  
 2020-21 - 4.17  
 2021-22 - 4.42  
 2022-23 - 4.42  
**2023-24 - 4.42**

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	10,000
30-21 SURPLUS PROPERTY	1,350
30-22 PWA REIMBURSEMENT	38,312
30-23 UPKEEP REAL PROPERTY	10,500
30-40 CONTRACTUAL	633,000
30-43 HARDWARE/SOFTWARE	39,843
30-49 CREDIT CARD FEES	4,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,900
30-85 INSURANCE - FIRE, THEFT, LIAB	11,847
30-86 ANNUAL AUDIT	572
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>754,824</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	15,977
<b>TOTAL CAPITAL OUTLAY</b>	<b>15,977</b>

**TRANSFERS**

80-33 GENERAL FUND (010)	41,907
<b>TOTAL TRANSFERS</b>	<b>41,907</b>

**TOTAL DEPARTMENT REQUEST**

**1,384,751**

**CONTRACTUAL (30-40) FY 23-24**

Household Hazardous Waste Disposal (5X \$15K)	75,000
Stormwater Master Plan Study	500,000
Janitorial for 8726 SE 15th St.	5,460
Public Education Development	5,000
Verizon Wireless	2,500
Water Quality Replicate Samples	4,000
Quality Assurance Project Plan Review	2,000
Unifirst - Mats, rugs, and lab towels	500
Emergency Spill Response	20,000
TV and electronics disposal	3,000
Bacteria Source Tracking	15,000
MAC fire systems monitoring \$45 X 12	540
<b>TOTAL</b>	<b>633,000</b>

**FUND: STREET TAX (065)**  
**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	4,346	3,500	2,542	3,500
OTHER SERVICES	58,151	85,655	83,589	96,298
CAPITAL OUTLAY	248,020	1,532,565	1,532,565	235,000
<b>TOTAL</b>	<b>310,517</b>	<b>1,621,720</b>	<b>1,618,696</b>	<b>334,798</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	541,345	512,175	581,134	561,240
INTEREST	5,430	10,756	32,517	22,966
<b>TOTAL</b>	<b>546,775</b>	<b>522,931</b>	<b>613,651</b>	<b>584,206</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,840,981	525,867	498,691	1,868,157
6/30/2021	1,868,157	546,775	310,517	2,104,415
6/30/2022	2,104,415	613,651	1,618,696	1,099,370
6/30/2023	1,099,370	584,206	334,798	1,348,778

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.*

**FINAL BUDGET 2023-2024**

TRAILS & SIDEWALKS (06)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	40,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>40,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>40,000</b>

PARKS (23)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	120,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>120,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>120,000</b>

STREETS (66)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>75,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>75,000</b>

PUBLIC TRANSPORTATION (87)	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,500
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,500</b>
OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	4,000
30-40 CONTRACTUAL	92,298
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>96,298</b>
<b>TOTAL DIVISION REQUEST</b>	<b>99,798</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>334,798</b>

(CONTINUED)

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: VAUGHN SULLIVAN**

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FUND BALANCE ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/21 FUND BALANCE
STREETS - 66/09	393,110	129,063	237,807	284,366
PARKS - 23	578,152	129,063	158,871	548,344
TRAILS & SIDEWALKS - 06	243,619	129,063	69,539	303,143
PUBLIC TRANSPORTATION - 87	423,604	129,063	32,474	520,193
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	190,998	9,617	-	200,615
	<u>1,840,981</u>	<u>525,867</u>	<u>498,691</u>	<u>1,868,157</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/22 FUND BALANCE
STREETS - 66/09	284,366	135,336	29,814	389,888
PARKS - 23	548,344	135,336	63,178	620,502
TRAILS & SIDEWALKS - 06	303,143	135,336	155,028	283,451
PUBLIC TRANSPORTATION - 87	520,193	135,336	62,497	593,032
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	200,615	5,430	-	206,045
	<u>1,868,157</u>	<u>546,775</u>	<u>310,517</u>	<u>2,104,415</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/23 FUND BALANCE
STREETS - 66/09	389,888	145,284	464,378	70,793
PARKS - 23	620,502	145,284	756,177	9,608
TRAILS & SIDEWALKS - 06	283,451	145,284	238,558	190,176
PUBLIC TRANSPORTATION - 87	593,032	145,284	159,583	578,732
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	206,045	32,517	-	238,562
	<u>2,104,415</u>	<u>613,651</u>	<u>1,618,696</u>	<u>1,099,370</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/24 FUND BALANCE
STREETS - 66/09	70,793	140,310	75,000	136,103
PARKS - 23	9,608	140,310	120,000	29,918
TRAILS & SIDEWALKS - 06	190,176	140,310	40,000	290,486
PUBLIC TRANSPORTATION - 87	578,732	140,310	99,798	619,244
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	238,562	22,966	-	261,528
	<u>1,099,370</u>	<u>584,206</u>	<u>334,798</u>	<u>1,348,778</u>

**CONTRACTUAL FY 23-24**

Embark Transit - Also funded in Fund 009-14	75,298
Cleaning Bus Stop Shelters	17,000
<b>TOTAL</b>	<b>92,298</b>

**CAPITAL OUTLAY FY 23-24**

Bomber Trail Phase 4 Engineering (06)	40,000
Pool Liner 3 Yr Funding (23)	120,000
Westminister Resurfacing (66)	75,000
<b>TOTAL</b>	<b>235,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MID-AMERICA PARK TRAIL	6,285
ELEM SCHOOL CONNECTOR TR	7,273
WALKING TRAIL/ OPTIMIST P	50,000
SCIP 3 MATCH	75,000
SIDEWALKS	100,000
MIDWEST BLVD 29TH TO 10TH	111,094
CRUTCHO CREEK BRIDGE	14,300
MIDWEST BLVD MATCH (MULTI	150,000
5 LIFEGUARD CHAIRS	3,948
AQUATEK WHEELCHAIR	900
POOL GUTTER GRATES	5,000
POOL SHADE STRUCTURES	10,000
PLAYGROUND EQUIP REPL	15,138
SPRAY PARK RELOCATION	25,000
RAIL W TRAIL PH 2 & 3	106,163
SPIRIT PLAYGROUND (1ST YR	150,000
FRED MEYER BALLPARK DEMO	100,000
JOE B BARNES TRAIL BRIDGE	165,712
POOL LINER 3 YR FUNDING	60,000
MID AMER PARK IMPROV	34,316
SPRAY PARK RELOCATION	75,000
TOWN CTR PARK - P3	5,000
ROTO RENO MW TO DOUGLAS	7,500
RENO - MIDWEST TO DOUGLAS	6,484
MIDWEST BLVD MATCH (MULTI	175,000
BUS STOP SHELTERS	73,452
<b>TOTAL</b>	<b>1,532,565</b>

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: RYAN RUSHING**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	335,235	370,121	371,906	339,769
BENEFITS	86,459	129,254	92,017	126,329
MATERIALS & SUPPLIES	1,152	7,253	7,253	6,223
OTHER SERVICES	105,147	228,546	198,033	159,622
CAPITAL OUTLAY	14,352	88,464	88,464	183,588
<b>TOTAL</b>	<b>542,345</b>	<b>823,638</b>	<b>757,673</b>	<b>815,531</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
TAXES	573,981	550,729	611,406	591,881
INVESTMENT INTEREST	2,611	4,485	17,908	12,936
CHARGES FOR SERVICES	215,775	215,775	215,775	215,775
TRANSFERS IN - Fund 143	15,000	35,000	35,000	-
<b>TOTAL</b>	<b>807,367</b>	<b>805,989</b>	<b>880,089</b>	<b>820,592</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2020	765,195	582,706	508,935	838,966	6/30/2021
6/30/2021	838,966	807,367	542,345	1,103,988	6/30/2022
6/30/2022	1,103,988	880,089	757,673	1,226,404	6/30/2023 - EST
6/30/2023	1,226,404	820,592	815,531	1,231,465	6/30/2024 - EST
				<u>(31,597)</u>	<b>5% Reserve</b>
				<b>1,199,867</b>	

Excludes Capital Outlay & Transfers Out (31,597) **5% Reserve**  
**1,199,867**

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	270,870
10-03 OVERTIME	47,434
10-07 ALLOWANCES	6,420
10-10 LONGEVITY	5,187
10-11 SL BUYBACKS	1,937
10-12 VACATION BUYBACK	967
10-13 PDO BUYBACKS	768
10-14 SICK LEAVE INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	1,800
10-19 ON CALL	910
10-27 SHIFT DIFFERENTIAL	432
10-95 SALARY ADJUSTMENT	1,244
<b>TOTAL PERSONAL SERVICES</b>	<b>339,769</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	25,992
15-02 EMPLOYEE'S RETIREMENT	47,568
15-03 GROUP INSURANCE	38,471
15-06 TRAVEL & SCHOOL	4,800
15-13 LIFE	1,086
15-14 DENTAL	2,865
15-20 OVERHEAD HEALTH CARE COST	301
15-98 RETIREE HEALTH INSURANCE	5,246
<b>TOTAL BENEFITS</b>	<b>126,329</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	2,320
20-41 SUPPLIES	1,000
20-64 FLEET PARTS	2,067
20-65 FLEET LABOR	836
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,223</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-21 SURPLUS PROPERTY	1,911
30-24 MAINTENANCE OF EQUIPMENT	21,000
30-40 CONTRACTUAL	4,090
30-43 HARDWARE/SOFTWARE MAINTENANCE	132,339
30-86 AUDIT	282
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>159,622</b>

(CONTINUED)



**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
EOC Manager	1	1
911 Supervisor	0	1
Communication Spec I	1.5	1
Communication Spec II	0	0.5
911 Coordinator	1	0
<b>TOTAL</b>	<b>3.5</b>	<b>3.5</b>

FY 23-24 Changed 911 Supervisor to 911 Coordinator  
 FY 23-24 Changed .50 Comm Spec II to Comm Spec I  
 FY 21-22: Added 911 Supervisor  
 FY 21-22: Added Comm Spec I and deleted (1) Comm Spec II  
 .27 Comm Coord to Fund 040 FY 18-19  
 .27 Comm Coord from Fund 040 FY 17-18

**CONTRACTUAL FY 23-24 (30-40)**

Laptop Connectivity	840
Eventide Recorder	3,250
<b>TOTAL</b>	<b>4,090</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 2.77  
 2018-19 - 2.5  
 2019-20 - 2.5  
 2020-21 - 2.5  
 2021-22 - 3.5  
 2022-23 - 3.5  
**2023-24 - 3.5**

**CAPITAL OUTLAY**

40-02 EQUIPMENT	85,000
40-50 SOFTWARE	98,588
<b>TOTAL CAPITAL OUTLAY</b>	<b>183,588</b>

**TOTAL DEPARTMENT REQUEST**

**815,531**

**CAPITAL OUTLAY FY 23-24**

ProQA Software (Multi Year Funding)	98,588
Eventide Nexlog 740	35,000
Storm Siren Equipment (1/2 Funded in Fund 310)	50,000
<b>TOTAL</b>	<b>183,588</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

UPGRADE ZETRON MODULE	884
(5) WIRELESS HEADSETS/BAS	3,000
REFRIGERATOR/DISPATCH ARE	1,295
EQUIP/FURN FOR EOC	9,643
HANDHELD RADIOS	5,000
2 DISPATCH CHAIRS/SUPV CH	6,500
PORTABLE EMERGENCY EQUIP	14,360
HARRIS RADIO, ASST HEARIN	18,000
REPLACING FLOORING	20,000
CURVED COMPUTER MONITORS	2,822
3 COMPUTERS, 4 LAPTOPS	6,960
<b>TOTAL</b>	<b>88,464</b>

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	757,170	866,905	841,632	885,775
BENEFITS	251,851	318,275	289,182	302,477
MATERIALS & SUPPLIES	4,038	6,046	5,980	5,980
OTHER SERVICES	257,985	139,284	49,870	60,547
CAPITAL OUTLAY	-	247,963	247,963	119,800
TRANSFER OUT	-	5,000	5,000	5,000
<b>TOTAL</b>	<b>1,271,044</b>	<b>1,583,473</b>	<b>1,439,627</b>	<b>1,379,579</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	1,501,459	1,316,036	1,316,036	1,316,569
INTEREST	1,668	3,140	12,774	12,460
MISCELLANEOUS	-	-	235	-
<b>TOTAL</b>	<b>1,503,127</b>	<b>1,319,176</b>	<b>1,329,045</b>	<b>1,329,029</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	647,054	1,072,593	1,089,070	630,577
6/30/2021	630,577	1,503,127	1,271,044	862,660
6/30/2022	862,660	1,329,045	1,439,627	752,078
6/30/2023	752,078	1,329,029	1,379,579	701,528

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	823,451
10-03 OVERTIME	2,296
10-07 ALLOWANCES	16,120
10-10 LONGEVITY	20,374
10-11 SL BUYBACK	7,679
10-12 VL BUYBACK	4,031
10-13 PDO BUYBACK	4,258
10-14 SL INCENTIVE	4,770
10-17 ADDITIONAL INCENTIVE	1,125
10-95 1X SALARY ADJUSTMENT	1,671
<b>TOTAL PERSONAL SERVICES</b>	<b>885,775</b>

BENEFITS	
15-01 SOCIAL SECURITY	67,762
15-02 EMPLOYEES' RETIREMENT	124,009
15-03 GROUP INSURANCE	73,095
15-04 WORKERS COMP INSURANCE	4,886
15-06 TRAVEL & SCHOOL	17,425
15-13 LIFE	2,917
15-14 DENTAL	4,857
15-20 OVERHEAD HEALTH CARE COST	1,704
15-98 RETIREE INSURANCE	5,822
<b>TOTAL BENEFITS</b>	<b>302,477</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,071
20-35 SMALL TOOL & EQUIPMENT	1,000
20-41 SUPPLIES	3,909
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,980</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	700
30-40 CONTRACTUAL	17,883
30-41 CONTRACTUAL LABOR	2,500
30-43 HARDWARE/SOFTWARE MAINT	27,771
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,186
30-85 INSURANCE-FLEET/LIABILITY	7,616
30-86 AUDIT	891
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>60,547</b>

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Public Works Director	1	1
Assistant Public Works Director	0.75	0.75
Public Works City Engineer	0.5	0.5
Chief Construction Inspector	0.75	0.75
Office Manager	1	1
Secretary II	3	3
Cityworks Specialist (prev. GIS)	1	1
Safety Coordinator	0.8	0.8
Communications Coordinator- IT	0.105	0.105
Assistant City Manager	0.25	0.25
Communications & MKTG Director	0.25	0.25
<b>TOTAL</b>	<b>9.405</b>	<b>9.405</b>

PERSONNEL  
POSITIONS  
SUMMARY:

2017-18 - 8.155  
2018-19 - 8.405  
2019-20 - 8.405  
2020-21 - 8.405  
2021-22 - 9.155  
2022-23 - 9.405  
**2023-24 - 9.405**

Added Public Works Director in place of Enviro Service Dir FY 17-18  
Added Asst Public Works Dir in place of Community Service Dir FY 17-18  
.05 GIS Coordinator moved back to Comm Dev (010-05) FY 17-18  
Moved GIS Analyst from Comm Dev (010-05) FY 17-18  
.25 Asst City Manager moved to .15 City Manager (010-01) & .10 to Risk (202) FY 17-18  
.25 City Manager moved from City Manager (010-01) FY 17-18  
Added .25 Communications Director from Communications Department (010-20) FY 18-19  
FY 20-21: Ch. Constr. Insp from Comm Dev (0510)  
FY 21-22 .25 City Engineer to Stormwater (061)  
FY 21-22: Chief Construction Inspector  
FY 22-23: moved .25 Chief Construction Inspector to Engineering (010-24)  
FY 22-23: moved .50 (Prev PWA City Engineer) City Engineer to Engineering (010-24)  
FY 22-23: added .75 Asst PWA Director  
FY 22-23: moved .50 Cityworks Specialist to IT (010-16)

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

BLDG A CAMERA SYSTEM	7,851
FRONT OFFICE FURNITURE	4,747
ARCHITECT/ENGINEER SVC	160,000
BLDG A PWA OFFICES RENOV	65,165
1 LAPTOP, 3 DESKTOP COMPS	2,200
COMPUTER MONITORS	2,400
PWA COMPUTERS	4,200
COMPUTER REPLACEMENT	1,400
<b>TOTAL</b>	<b>247,963</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	63,400
40-14 REMODEL	55,000
40-49 COMPUTERS	1,400
<b>TOTAL CAPITAL OUTLAY</b>	<b>119,800</b>

<b>TRANSFER OUT TO OTHER FUNDS</b>	
80-35 EMPLOYEE ACTIVITY (035)	5,000
<b>TOTAL TRANSFER OUT TO OTHER FUNDS</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 1,379,579

**SOURCES OF REVENUE BY DEPARTMENT FY 23-24**

Sanitation	172,997
Water	336,383
Wastewater	413,271
Street	269,107
Drainage	28,833
Storm Water	38,312
Golf	57,666
<b>TOTAL</b>	<b>1,316,569</b>

**CAPITAL OUTLAY FY 23-24**

Copier	8,400
Computer	1,400
Bldg A PWA Offices Renov	55,000
Fiber Optic	55,000
<b>TOTAL</b>	<b>119,800</b>

**CONTRACTUAL DETAIL (30-40) FY 23-24**

Verizon Wireless I-Pads	1,935
Market Wage Study (split with HR)	3,000
Cox Communications, Inc.	2,292
Pest Control	508
Unifirst	209
Standley Systems	1,219
Janitorial Services	3,500
Fire Alarm Monitoring for PWA	720
Cintas	800
Public Works Informational Material/Video	3,700
<b>TOTAL</b>	<b>17,883</b>

**HARDWARE/SOFTWARE MAINTENANCE DETAIL (30-43) FY 23-24**

Cityworks Support	5,600
Central Square (Superior LLC)	12,802
Laserfiche	5,070
Internet	609
Office 365 Subscriptions (2 I-Pads)	405
Adobe Acrobat Pro	360
Microsoft 365	2,925
<b>TOTAL</b>	<b>27,771</b>

**FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES (25)  
DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	679,588	812,240	767,466	805,324
BENEFITS	254,514	309,274	284,210	299,740
MATERIALS & SUPPLIES	1,813,038	2,089,872	2,150,434	2,312,500
OTHER SERVICES	99,113	107,401	113,648	161,369
CAPITAL OUTLAY	74,632	352,069	352,069	145,300
<b>TOTAL</b>	<b>2,920,885</b>	<b>3,670,856</b>	<b>3,667,827</b>	<b>3,724,233</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	2,933,447	3,305,173	3,305,173	3,669,750
INVESTMENT INTEREST	1,838	3,250	9,189	8,650
MISCELLANEOUS	11	-	-	-
<b>TOTAL</b>	<b>2,935,296</b>	<b>3,308,423</b>	<b>3,314,362</b>	<b>3,678,400</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	638,120	2,637,533	2,557,420	718,233	6/30/2021
6/30/2021	718,233	2,935,296	2,920,885	732,644	6/30/2022
6/30/2022	732,644	3,314,362	3,667,827	379,179	6/30/2023 - EST
6/30/2023	379,179	3,678,400	3,724,233	333,346	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	727,688
10-02 WAGES	18,000
10-03 OVERTIME	2,500
10-07 ALLOWANCES	16,115
10-10 LONGEVITY	17,652
10-11 SICK LEAVE BUYBACK	4,270
10-12 VL BUYBACK	1,380
10-13 PDO BUYBACK	990
10-14 SICK LEAVE INCENTIVE	3,990
10-17 ADDITIONAL INCENTIVE	4,500
10-18 SEPARATION PAY	2,000
10-19 ON CALL	4,000
10-95 1 X SALARY ADJUSTMENT	2,239
<b>TOTAL PERSONAL SERVICES</b>	<b>805,324</b>

BENEFITS	
15-01 SOCIAL SECURITY	61,607
15-02 EMPLOYEES' RETIREMENT	112,745
15-03 GROUP INSURANCE	77,103
15-04 WORKERS COMP INSURANCE	4,974
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	6,500
15-13 LIFE	3,909
15-14 DENTAL	7,428
15-20 OVERHEAD HEALTH CARE COST	1,084
15-98 RETIREE INSURANCE	18,389
<b>TOTAL BENEFITS</b>	<b>299,740</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,300,000
20-35 SMALL TOOLS & EQUIP	7,000
20-41 SUPPLIES	15,500
20-45 FUEL	990,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,312,500</b>

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Transportation Manager	1	1
Records Clerk	1	1
Secretary II	0.5	0.5
Lead Technician	1	1
Technician I	5	5
Technician II	4	4
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>12.6</b>	<b>12.6</b>

PART TIME	FY 23-24	FY 22-23
Technician I	0.5	0

**CONTRACTUAL (30-40) FY 23-24**

Pest Control	980
Safety Kleen (Contracted Amount)	3,300
Fire Alarm Sys Annual Monitoring (Contracted Amount)	360
Fire Alarm Annual Inspection (Contracted Amount)	400
Fire Extinguisher R & R (Contracted Amount)	750
Ameriworks/Occupational Testing	1,000
Cleaning Service for Offices and Bathrooms	4,500
Office Equipment Support	300
Shop Equipment Repairs	850
<b>TOTAL</b>	<b>12,440</b>

**CAPITAL OUTLAY FY 23-24**

Service Truck (Multi Yr Funding)	80,000
ADA Wall Mounted Vertical Lift Platform	25,000
(2) Office Computers/Monitors	2,800
4-Post Hydraulic Vehicle Lift	20,000
Quick Lube Shop Equipment	10,000
Diagnostic Scan Tools	7,500
<b>TOTAL</b>	<b>145,300</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 11.6  
2018-19 - 12.6  
2019-20 - 12.6  
2020-21 - 12.6  
2021-22 - 12.6  
2022-23 - 12.6  
**2023-24 - 12.6**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	5,000
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	12,440
30-41 CONTRACTUAL LABOR	62,000
30-43 HARDWARE/SOFTWARE MAINT	10,211
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,500
30-81 ADVERTISING	20
30-85 INSURANCE - FLEET/LIABILITY	57,132
30-86 AUDIT	2,066
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>161,369</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLE	80,000
40-02 EQUIPMENT	37,500
40-07 BUILDING	25,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>145,300</b>

**TOTAL DEPARTMENT REQUEST** 3,724,233

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SVC TRUCK (1ST YR FUNDING)	140,000
CNG SKID UNIT	20,000
CAR WASH HEATER	5,000
CNG SHOP EQUIPMENT	7,813
CNG APPROVED SHOP EQUIP	14,350
CNG APPROVED EQUIP	20,700
MOWER LIFT	1,650
2 DIAGNOSTIC SCAN TOOLS	18,000
CNG INDIRECT HEAT HEATERS	47,515
CNG SHOP MODIFICATION	60,000
FLEET OFFICE REMOD/FURN	4,391
OFFICE REMODEL	5,000
3 COMPUTERS/MONITORS	3,850
2 COMPUTERS WITH MONITORS	2,800
1 DIAGNOSTIC SOFTWARE PAC	1,000
<b>TOTAL</b>	<b>352,069</b>

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	26,809	30,490	30,290	31,041
BENEFITS	13,385	14,856	14,645	15,231
MATERIALS & SUPPLIES	339	1,560	1,560	1,050
OTHER SERVICES	8,224	9,499	11,020	10,600
CAPITAL OUTLAY	-	3,375	3,375	-
<b>TOTAL</b>	<b>48,757</b>	<b>59,780</b>	<b>60,890</b>	<b>57,922</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	48,680	53,723	53,723	57,522
INTEREST	1,502	2,870	9,096	8,920
MISCELLANEOUS	760	400	175	400
<b>TOTAL</b>	<b>50,942</b>	<b>56,993</b>	<b>62,994</b>	<b>66,842</b>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	108,739	53,770	43,300	119,209	6/30/21
6/30/2021	119,209	50,942	48,757	121,394	6/30/22
6/30/2022	121,394	62,994	60,890	123,498	6/30/23 - EST
6/30/2023	123,498	66,842	57,922	132,418	6/30/24 - EST

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	29,599
10-07 ALLOWANCES	90
10-10 LONGEVITY	1,263
10-95 1 X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>31,041</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,375
15-02 EMPLOYEES' RETIREMENT	4,346
15-03 GROUP INSURANCE	7,644
15-13 LIFE	155
15-14 DENTAL	669
15-20 OVERHEAD HEALTH CARE COST	43
<b>TOTAL BENEFITS</b>	<b>15,231</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	250
20-41 SUPPLIES	800
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,050</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	5,000
30-23 UPKEEP REAL PROPERTY	2,000
30-40 CONTRACTUAL	200
30-41 SELLER FEES	2,500
30-87 SHIPPING	400
30-89 EBAY FEES	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,600</b>

**TOTAL DEPARTMENT REQUEST** **57,922**

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Secretary II	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - .5  
 2018-19 - .5  
 2019-20 - .5  
 2020-21 - .5  
 2021-22 - .5  
 2022-23 - .5  
**2023-24 - .5**

**CONTRACTUAL (30-40) FY 23-24**

Pest Control	200
<b>TOTAL</b>	<b>200</b>

**SOURCES OF REVENUE BY DEPARTMENT FY 23-24**

Parks	768
General Fund	14,800
Hotel/Conference Center	3,070
Sanitation	10,999
Water	1,665
Sewer	4,002
Golf	1,067
Stormwater	1,350
Police	9,310
Fire	8,580
Emergency Operations	1,911
<b>TOTAL</b>	<b>57,522</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

NORTH PARKING LOT FENCING	3,375
<b>TOTAL</b>	<b>3,375</b>

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	8,904	19,042	14,429	26,767
BENEFITS	681	1,457	1,104	2,048
MATERIALS & SUPPLIES	39,820	94,834	66,793	60,670
OTHER SERVICES	68,143	106,564	118,000	244,975
CAPITAL OUTLAY	-	40,000	40,000	10,000
<b>TOTAL</b>	<b>117,548</b>	<b>261,897</b>	<b>240,326</b>	<b>344,460</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CHARGES FOR SERVICES	69,996	41,024	200,961	326,953
INTEREST	996	2,992	5,717	4,055
MISCELLANEOUS	108,401	98,087	91,473	100,007
<b>TOTAL</b>	<b>179,393</b>	<b>142,103</b>	<b>298,151</b>	<b>431,015</b>

<b>PART TIME:</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Softball Maintenance	0.5	0.5
Baseball Maintenance	0.5	0.5

**FINAL BUDGET 2023-2024**

<b>2315 - Holiday Lights</b>	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	3,500
<b>TOTAL PERSONAL SERVICES</b>	<b>3,500</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	268
<b>TOTAL BENEFITS</b>	<b>268</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	8,000
30-40 CONTRACTUAL	12,000
30-41 CONTRACT LABOR	13,500
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	8,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>41,700</b>
<b>TOTAL DIVISION REQUEST</b>	<b>49,968</b>

(CONTINUED)



**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
7810 - SOFTBALL	82,182	111,060	66,560	126,682
7812 - BASEBALL	3,382	80,950	17,229	67,103
7813 - PAVILIONS	105,988	20,173	62,390	63,771
7814 - PARK FACILITIES	99,200	26,642	-	125,842
7815 - MISC PROGRAMS	(3,817)	8,360	37,789	(33,246)
7816 - NATURE TRAIL	1,540	50	170	1,420
7817 - TREE BOARD	22,843	100	5,000	17,943
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	17,502	44,488	47,687	14,303
2320 - WALK THE LIGHTS	10,327	-	3,500	6,827
2325 - DOG PARKS	6,140	610	-	6,750
UNDESIGNATED-INTEREST	67,404	5,717	-	73,121
	<b>420,800</b>	<b>298,150</b>	<b>240,325</b>	<b>478,625</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DEPT/DIVISION	6/30/23 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/24 FUND BALANCE
7810 - SOFTBALL	126,682	167,093	96,639	197,136
7812 - BASEBALL	67,103	147,050	132,208	81,945
7813 - PAVILIONS	63,771	23,560	36,200	51,131
7814 - PARK FACILITIES	125,842	25,508	-	151,350
7815 - MISC PROGRAMS	(33,246)	12,810	20,775	(41,211)
7816 - NATURE TRAIL	1,420	300	170	1,550
7817 - TREE BOARD	17,943	100	5,000	13,043
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	14,303	50,539	49,968	14,874
2320 - WALK THE LIGHTS	6,827	-	3,500	3,327
2325 - DOG PARKS	6,750	-	-	6,750
UNDESIGNATED-INTEREST	73,121	4,055	-	77,176
	<b>478,625</b>	<b>431,015</b>	<b>344,460</b>	<b>565,180</b>

2320 -Walk the Lights	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	1,000
30-41 CONTRACTUAL LABOR	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>3,500</b>

7810 - Softball	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	15,000
10-95 SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>15,178</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	1,161
<b>TOTAL BENEFITS</b>	<b>1,161</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>20,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	16,000
30-18 REFUNDS	1,500
30-23 UPKEEP REAL PROPERTY	3,300
30-40 CONTRACTUAL	39,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>60,300</b>
<b>TOTAL DIVISION REQUEST</b>	<b>96,639</b>

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**CONTRACTUAL (30-40) DIVISION 2315 FY 23-24**

Security	12,000
<b>TOTAL</b>	<b>12,000</b>

**CONTRACTUAL (30-40) DIVISION 2320 FY 23-24**

Security and Entertainment	1,000
<b>TOTAL</b>	<b>1,000</b>

**CONTRACTUAL (30-40) DIVISION 7810 FY 23-24**

UIC	18,000
US Lawns of Oklahoma	12,000
Public Property Maintenance	9,500
<b>TOTAL</b>	<b>39,500</b>

**CONTRACTUAL (30-40) DIVISION 7812 FY 23-24**

UIC	18,000
United Turf & Track	82,000
<b>TOTAL</b>	<b>100,000</b>

**CONTRACTUAL (30-40) DIVISION 7813 FY 23-24**

Public Property Maintenance	18,000
<b>TOTAL</b>	<b>18,000</b>

**CONTRACTUAL (30-40) DIVISION 7815 FY 23-24**

Instructors for Rec Classes	6,550
<b>TOTAL</b>	<b>6,550</b>

**CAPITAL OUTLAY DIVISION 7813 FY 23-24**

Fiber Optic	10,000
<b>TOTAL</b>	<b>10,000</b>

**7812 - Baseball**

**PERSONAL SERVICES**

10-02 WAGES	8,000
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>8,089</b>

**BENEFITS**

15-01 SOCIAL SECURITY	619
<b>TOTAL BENEFITS</b>	<b>619</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	15,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>15,000</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	6,000
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>108,500</b>

**TOTAL DIVISION REQUEST 132,208**

**7813 - Pavilions**

**OTHER SERVICES & CHARGES**

30-18 REFUNDS	800
30-23 UPKEEP REAL PROPERTY	7,400
30-40 CONTRACTUAL	18,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>26,200</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	10,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>

**TOTAL DIVISION REQUEST 36,200**

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE FOUR

<b>7815 - Miscellaneous Programs</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-57 FLAG FOOTBALL	2,000
20-58 FATHER-DAUGHTER DANCE	9,000
20-68 MOM/SON BEACH PARTY	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL - Instructors	6,550
30-49 CREDIT CARD FEES	225
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,775</b>
<b>TOTAL DIVISION REQUEST</b>	<b>20,775</b>

<b>7816 NATURE TRAIL</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	170
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>170</b>
<b>TOTAL DIVISION REQUEST</b>	<b>170</b>

<b>7817 - Tree Board</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-07 TREES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 344,460

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: JOSHUA RYAN**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	63,306	38,169	19,397	39,295
BENEFITS	17,399	12,649	6,981	18,031
MATERIALS & SUPPLIES	11,668	14,425	14,425	17,000
OTHER SERVICES	225,230	498,381	381,896	425,527
CAPITAL OUTLAY	62,230	2,285,680	2,285,680	150,000
TRANSFERS	98,284	-	-	-
<b>TOTAL</b>	<b>478,117</b>	<b>2,849,304</b>	<b>2,708,379</b>	<b>649,853</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
TAXES	546,813	517,348	587,002	566,908
CHARGES FOR SERVICES	4,300	25,000	25,025	-
INTEREST	4,513	3,839	28,986	18,909
MISCELLANEOUS	687	-	-	-
LICENSE AND PERMITS	6,716	-	-	-
TRANSFERS IN	1,082,087	1,077,578	1,089,989	81,238
<b>TOTAL</b>	<b>1,645,116</b>	<b>1,623,765</b>	<b>1,731,002</b>	<b>667,055</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	639,507	606,324	522,631	723,200	06/30/21
6/30/2021	723,200	1,645,116	478,117	1,890,199	06/30/22
6/30/2022	1,890,199	1,731,002	2,708,379	912,822	06/30/23 - EST
6/30/2023	912,822	667,055	649,853	930,024	06/30/24 - EST
				<u>(24,993)</u>	<b>5% Reserve</b>
				<b>905,031</b>	

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2023-2024**

PARK AND RECREATION (06)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	36,422
10-03 OVERTIME	1,250
10-07 ALLOWANCES	1,521
10-95 1X SALARY ADJUSTMENT	102
<b>TOTAL PERSONAL SERVICES</b>	<b>39,295</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,910
15-02 EMPLOYEES' RETIREMENT	5,326
15-03 GROUP INSURANCE	2,875
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	178
15-14 DENTAL	191
15-20 OVERHEAD HEALTH CARE COST	50
<b>TOTAL BENEFITS</b>	<b>13,031</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	5,000
20-41 SUPPLIES	8,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>13,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMS	120,000
30-21 SURPLUS PROPERTY	1,568
30-23 UPKEEP REAL PROPERTY	75,000
30-40 CONTRACTUAL	93,000
30-43 COMPUTER SOFTWARE MAINT	10,741
30-86 AUDIT	348
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>300,657</b>
<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>415,983</b>

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: JOSHUA RYAN**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Park & Rec Supervisor	0.325	0.325
Youth Sports Coordinator	0.25	0.25
<b>TOTAL</b>	<b>0.575</b>	<b>0.575</b>

FY 22-23 moved .44 CVB Manager to Fund 045 Welcome Ctr  
 FY 21-22 Added .25 Youth Sports Coordinator

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2017-18 - .765
2018-19 - .765
2019-20 - .765
2020-21 - .765
2021-22 - 1.015
2022-23 - .575
<b>2023-24 - .575</b>

**SPECIAL EVENTS (30-91) FY 23-24 (20)**

PROJECT	
Tribute to Liberty	25,000
Holiday Events	5,000
Movie Nights	5,000
Veterans Day Parade	9,500
Mid-America Street Fest	20,000
Light the City	6,000
Covered In Color	20,000
<b>TOTAL</b>	<b>90,500</b>

**CONTRACTUAL (30-40) FY 23-24 (06)**

Parks Electrical	10,000
Parks Portapotties	8,000
Landscaping Maintenance	75,000
<b>TOTAL</b>	<b>93,000</b>

**COMMUNICATIONS (20)**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	5,000
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	3,170
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	31,000
30-91 SPECIAL EVENTS	90,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>124,870</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>133,870</b>
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**PARK PLAY (23)**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>100,000</b>
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<b>TOTAL FUND REQUEST</b>	<b>649,853</b>
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**CONTRACTUAL (30-40) FY 23-24 (20)**

Amazon	200
Sam's Club	20
Dipjar	200
ACAP Licensing	750
Event Management Software	2,000
<b>TOTAL</b>	<b>3,170</b>

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: JOSHUA RYAN**  
**PAGE THREE**

**CAPITAL OUTLAY FY 23-24**

Fiber Optic (06)	50,000
Spirit Playground (3rd year funding of 5) (23)	100,000
<b>TOTAL</b>	<b>150,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MOWING TRACTOR	182
REED BB COMPLEX SIGN	19,207
PARKS WIDE AREA MOWER	40,000
REED BASEBALL MISC FF&E	10,000
JOE BARNES TRAIL	11,917
PARK BRIDGE REPL PH 1	25,000
MULTI-ATHLETIC CTR PH 2	2,000,000
REED BB COMPLEX ADA/ENTRA	348
OPTIMIST WALKING TR	50,000
REED BASEBALL LANDSCAPING	25,000
TOWN CTR PARK - P3	4,026
SPIRIT PLAYGROUND (1ST YR FUNDING)	100,000
<b>TOTAL</b>	<b>2,285,680</b>

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	314,928	357,997	357,553	361,596
BENEFITS	106,972	122,265	121,756	125,091
MATERIALS & SUPPLIES	1,149	2,000	2,000	3,000
OTHER SERVICES	3,458	5,828	6,276	6,122
GRANT ACTIVITY	346,459	252,869	153,379	154,399
CAPITAL OUTLAY	633	276,538	276,538	35,000
<b>TOTAL</b>	<b>773,599</b>	<b>1,017,497</b>	<b>917,502</b>	<b>685,208</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTERGOVERNMENTAL	572,175	400,000	693,513	392,168
TRANSFER IN	201,424	228,706	228,706	292,054
<b>TOTAL</b>	<b>773,599</b>	<b>628,706</b>	<b>922,219</b>	<b>684,222</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	26,065	867,620	887,657	6,029
6/30/2021	6,029	773,599	773,599	6,029
6/30/2022	6,029	922,219	917,502	10,746
6/30/2023	10,746	684,222	685,208	9,760

FINAL BUDGET 2023-2024

CDBG PROGRAMS (3901)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	81,503
10-07 ALLOWANCES	2,040
10-10 LONGEVITY	2,965
10-13 PDO BUYBACK	627
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>87,313</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	6,679
15-02 RETIREMENT	12,224
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>19,743</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>
<b>TOTAL DIVISION REQUEST</b>	<b>107,424</b>

CDBG PROGRAMS (3902)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	49,747
10-10 LONGEVITY	1,477
10-13 PDO BUYBACK	384
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>51,786</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	3,962
15-02 RETIREMENT	7,250
15-03 GROUP HEALTH INSURANCE	5,931
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>18,365</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>
<b>TOTAL DIVISION REQUEST</b>	<b>70,519</b>

(CONTINUED)

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Grants Manager	0.9	0.9
Housing Rehab. Specialist	1	1
Planning Assistant	1	1
Secretary	1	1
<b>TOTAL</b>	<b>3.9</b>	<b>3.9</b>

Added Secretary for FY 21-22 (Temp Funding)

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 2.9  
2018-19 - 2.9  
2019-20 - 2.9  
2020-21 - 2.9  
2021-22 - 3.9  
2022-23 - 3.9  
**2023-24 - 3.9**

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

PRINTER	500
COMPUTER EQUIPMENT	1,000
LIBRARY SIDEWALK	140,000
LIONS PARK PICKLEBALL COURTS	100,038
NIA DIGITAL SIGN	10,000
MIDAMERICA PARK EQUIPMENT	25,000
<b>TOTAL</b>	<b>276,538</b>

**CAPITAL OUTLAY FT 23-24**

Pickleball Lighting Lions Park	35,000
<b>TOTAL</b>	<b>35,000</b>

**CDBG PROGRAMS (3903)**

PERSONAL SERVICES (HOUSING REHAB)	
10-01 SALARY	85,343
10-07 ALLOWANCES	480
10-10 LONGEVITY	4,500
10-17 ADDITIONAL INCENTIVE	500
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>91,001</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,962
15-02 RETIREMENT	12,740
15-03 GROUP HEALTH INSURANCE	15,289
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>37,170</b>

OTHER SERVICES & CHARGES	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>

**TOTAL DIVISION REQUEST 128,539**

**GRANT ACTIVITIES (3933)**

MATERIALS & SUPPLIES	
20-63 FLEET FUEL	773
20-64 FLEET PARTS	567
20-65 FLEET LABOR	401
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,741</b>

OTHER SERVICES & CHARGES	
30-08 HOUSING REHABILITATION ADMIN	3,000
30-10 GENERAL ADMINISTRATION	3,000
30-11 FAIR HOUSING SERVICES	8,000
30-12 CONTINGENCY	12,158
30-13 SENIOR SOCIAL SERVICE	14,000
30-15 BEFORE/AFTER SCHOOL	9,000
30-16 AT RISK YOUTH & FAMILY PR	11,500
30-18 PRIMARY SYSTEM HOME REPAIRS	75,000
30-21 SR MED RIDE PROGRAM	5,000
30-58 HOUSING SERVICES HOME PROG	3,000
30-59 HOMELESS SERVICES	9,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>152,658</b>

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	35,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>35,000</b>

**TOTAL DIVISION REQUEST 189,399**

(CONTINUED)



FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE THREE

<b>ADMINISTRATIVE STAFF (3999)</b>	
<b>PERSONAL SERVICES (GRANTS MGMT.)</b>	
10-01 SALARY	117,917
10-07 ALLOWANCES	5,022
10-10 LONGEVITY	4,050
10-11 SL BUYBACK - OVER BANK	2,727
10-14 SICK LEAVE INCENTIVE	810
10-17 ADDITIONAL INCENTIVE	810
10-95 1X SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>131,496</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	10,059
15-02 RETIREMENT	18,409
15-03 GROUP HEALTH INSURANCE	10,351
15-04 WORKERS COMP INSURANCE	444
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	279
15-14 DENTAL	687
15-20 OVERHEAD HEALTH CARE COST	604
15-98 RETIREE INSURANCE	7,479
<b>TOTAL BENEFITS</b>	<b>49,813</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	2,500
30-72 MEMBERSHIP/SUBSCRIPTIONS	2,150
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,018</b>
<b>TOTAL DIVISION REQUEST</b>	<b>189,327</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>685,208</b>

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	56,119	396,500	97,997	362,500
<b>TOTAL</b>	<b>56,119</b>	<b>396,500</b>	<b>97,997</b>	<b>362,500</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	25	20	379	270
MISCELLANEOUS-3710	7,900	-	-	-
MISCELLANEOUS-3720	16,739	16,500	12,619	14,850
INTERGOVERNMENTAL-3731	55,000	240,000	20,000	240,000
<b>TOTAL</b>	<b>79,664</b>	<b>256,520</b>	<b>32,998</b>	<b>255,120</b>

**FINAL BUDGET 2023-2024**

<b>HOUSING - SPECIAL PROJECTS (3710)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	20,000
30-07 H REHAB LOAN PROGRAM	70,000
30-23 UPKEEP REAL PROPERTY	5,000
30-93 OTHER EXPENSES - CITY	2,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>97,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>97,500</b>

<b>HOUSING - TRANSITIONAL HOUSING (3720)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	5,000
30-02 APPLIANCES/EQUIPMENT	3,000
30-03 MOWING	5,000
30-04 OTHER EXPENSES	2,000
30-23 UPKEEP REAL PROPERTY	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>20,000</b>

<b>HOUSING - HOME - PROGRAM (3730)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
 PAGE TWO

**EXPENDITURES DETAIL**

**HOUSING - SPECIAL PROJECTS (3710)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	231	108,500	55,500	97,500
<b>TOTAL</b>	<b>231</b>	<b>108,500</b>	<b>55,500</b>	<b>97,500</b>

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	15,471	23,000	22,326	20,000
<b>TOTAL</b>	<b>15,471</b>	<b>23,000</b>	<b>22,326</b>	<b>20,000</b>

**HOUSING - HOME - PROGRAM (3730)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	417	5,000	171	5,000
<b>TOTAL</b>	<b>417</b>	<b>5,000</b>	<b>171</b>	<b>5,000</b>

**HOUSING - HOME - GRANT (3731)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	40,000	260,000	20,000	240,000
<b>TOTAL</b>	<b>40,000</b>	<b>260,000</b>	<b>20,000</b>	<b>240,000</b>

**HOUSING - HOME - PROGRAM (3731)**

OTHER SERVICES & CHARGES	
30-04 OTHER EXPENSES	240,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>240,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>240,000</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>362,500</b>
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(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

	BUDGET			FUND	
	FUND BAL.	REVENUES	EXPENSES	BALANCE	
<b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>					
06/30/18	154,612	8,496	3,461	159,647	06/30/19
06/30/19	159,647	-	7,341	152,306	06/30/20
06/30/20	152,306	7,279	1,491	158,094	06/30/21
06/30/21	158,094	7,900	231	165,763	06/30/22
06/30/22	165,763	-	55,500	110,263	06/30/23 ESTIMATED
06/30/23	110,263	-	97,500	12,763	06/30/24 ESTIMATED
<b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b>					
06/30/18	421	13,093	13,948	(434)	06/30/19
06/30/19	(434)	13,597	10,539	2,624	06/30/20
06/30/20	2,624	15,128	13,224	4,528	06/30/21
06/30/21	4,528	16,739	15,471	5,796	06/30/22
06/30/22	5,796	12,619	22,326	(3,911)	06/30/23 ESTIMATED
06/30/23	(3,911)	14,850	20,000	(9,061)	06/30/24 ESTIMATED
<b><u>HOUSING - HOME - PROGRAM (3730)</u></b>					
06/30/18	13,887	-	1,383	12,504	06/30/19
06/30/19	12,504	-	838	11,666	06/30/20
06/30/20	11,666	10,000	445	21,221	06/30/21
06/30/21	21,221	-	417	20,804	06/30/22
06/30/22	20,804	-	171	20,633	06/30/23 ESTIMATED
06/30/23	20,633	-	5,000	15,633	06/30/24 ESTIMATED
<b><u>HOUSING - HOME - GRANT (3731)</u></b>					
06/30/18	(15,000)	220,000	210,000	(5,000)	06/30/19
06/30/19	(5,000)	145,000	165,000	(25,000)	06/30/20
06/30/20	(25,000)	114,995	104,995	(15,000)	06/30/21
06/30/21	(15,000)	55,000	40,000	-	06/30/22
06/30/22	-	20,000	20,000	-	06/30/23 ESTIMATED
06/30/23	-	240,000	240,000	-	06/30/24 ESTIMATED
<b><u>INTEREST</u></b>					
06/30/21	192,363	970	-	193,333	06/30/22

FUND: GRANTS (143)  
 DEPARTMENTS: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	99,856	141,933	112,213	-
BENEFITS	9,804	11,453	8,813	-
MATERIALS & SUPPLIES	38,283	20,496	20,496	-
CAPITAL OUTLAY	97,029	514,722	514,722	-
TRANSFERS OUT	4,895,468	1,373,970	1,360,936	-
TOTAL	5,140,440	2,062,574	2,017,180	-

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

EMPG-ARPA GENERATOR GRANT	10,000
MID AMERICA PARK EXPANSION	500,000
HIGHWAR SFT PT23-03-21-20	4,722
<b>TOTAL</b>	<b>514,722</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
INTERGOVERNMENTAL	5,135,812	2,223,723	2,013,986	-
TRANSFERS IN	4,628	5,924	3,194	-
TOTAL	5,140,440	2,229,647	2,017,180	-

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	60,000	16,367,070	16,367,070	60,000	6/30/2021
6/30/2021	60,000	5,140,440	5,140,440	60,000	6/30/2022
6/30/2022	60,000	2,017,180	2,017,180	60,000	6/30/2023 - EST*
6/30/2023	60,000	-	-	60,000	6/30/2024 - EST*

\*6/30/15 - 6/30/23 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CAPITAL OUTLAY	513,348	2,215,789	2,045,294	761,000
<b>TOTAL</b>	<b>513,348</b>	<b>2,215,789</b>	<b>2,045,294</b>	<b>761,000</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
TAXES	278,755	240,341	310,109	294,432
LICENSES & PERMITS	70,112	71,235	69,810	64,844
INTEREST	8,726	16,991	45,318	31,005
TRANSFERS IN (340) Cap imp	664,180	521,829	521,829	745,085
<b>TOTAL</b>	<b>1,021,773</b>	<b>850,396</b>	<b>947,066</b>	<b>1,135,366</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2020	2,523,375	889,359	874,522	2,538,212	6/30/2021
6/30/2021	2,538,212	1,021,773	513,348	3,046,637	6/30/2022
6/30/2022	3,046,637	947,066	2,045,294	1,948,409	6/30/2023 - EST
6/30/2023	1,948,409	1,135,366	761,000	2,322,775	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	761,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>761,000</b>

**TOTAL DEPARTMENT REQUEST** 761,000

**CAPITAL OUTLAY FY 23-24**

29th St Bridge Engineering	391,000
Signals Phase 6 Engineering	120,000
Repl Bridge Bearing NE 36	250,000
<b>TOTAL</b>	<b>761,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MIDWEST BLVD MATCH (MULTI	475,000
SE 29TH DOUGLAS ENGINEERI	50,000
SIGNAL PH 5 & STRIP ENGIN	150,000
SPRAY PARK RELOCATION	150,000
RAIL W TRAIL PH 2 & 3	745,000
POST 15TH-29TH TRL 1/2 FND	80,000
RENO MW TO DOUGLAS	18,717
15TH ST CROSSING	13,526
DISC GOLF BRIDGE	122,121
HUNTERS RUN CHANNEL	24,800
DOUGLAS BLVD MEDIAN	59,040
SIDEWALK FEES	70,000
29TH ST BRIDGE ENGINEERIN	86,407
SCIP REC TRAIL PH 2	683
<b>TOTAL</b>	<b>2,045,294</b>

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
OTHER SERVICES	1,208	-	531	1,500
CAPITAL OUTLAY	30,000	4,354,589	4,354,589	259,000
<b>TOTAL</b>	<b>31,208</b>	<b>4,354,589</b>	<b>4,355,120</b>	<b>260,500</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
LICENSES & PERMITS	9,750	10,208	9,225	9,025
CHARGES FOR SERVICES	439,324	433,968	476,068	455,198
INTEREST	5,074	9,910	33,328	23,355
TRANSFERS IN	-	2,740,000	2,740,000	-
<b>TOTAL</b>	<b>454,148</b>	<b>3,194,086</b>	<b>3,258,621</b>	<b>487,578</b>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	1,440,837	468,685	206,332	1,703,190	6/30/2021
6/20/2021	1,703,190	454,148	31,208	2,126,130	6/30/2022
6/20/2022	2,126,130	3,258,621	4,355,120	1,029,631	6/30/2023 - EST
6/30/2023	1,029,631	487,578	260,500	1,256,709	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-49 CREDIT CARD FEES	1,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	44,000
40-02 EQUIPMENT	50,000
40-05 UTILITY IMPROVEMENTS	65,000
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>259,000</b>

**TOTAL DEPARTMENT REQUEST 260,500**

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

HEAVY DUTY TRUCK	60,000
1/2 TON TRUCK	33,000
1 TON CREW CAB PICKUP	51,000
DEWATERING (TRASH) PUMP	1,700
590 SN CASE BACKHOLE	50,000
CEILING IN FILTER BAY	95,000
EXT PAINT - WATER PLNT TWR	120,000
NE 10TH & ROSEWOOD WTR LN	49,245
WATER METERS	32,700
WELL LINE/MIDWEST BLVD	79,518
LOOP 12" WL/NE 16TH/MW BL	50,000
ENG FOR TIMBER RIDGE TWR	650,000
N MEADOW WATER REPAIR	24,626
WATER METER & COMPONENTS	65,000
HORIZONTAL WATER WELL/REH	2,000,000
IPAD & COMPUTER REPL	2,800
SOONER ROSE SEWER LINE	990,000
<b>TOTAL</b>	<b>4,354,589</b>

**CAPITAL OUTLAY FY 23-24**

Annual Water Meters & Components	65,000
1/2 Ton Truck (4210)	15,000
590 SN Case Backhoe (4230)	50,000
1 Ton Crew Cab Pickup (4230)	29,000
Contingencies (Emergency Repairs)	100,000
<b>TOTAL</b>	<b>259,000</b>

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
OTHER SERVICES	1,969	4,750	3,378	2,400
CAPITAL OUTLAY	300,515	3,181,790	3,181,790	556,000
<b>TOTAL</b>	<b>302,484</b>	<b>3,186,540</b>	<b>3,185,168</b>	<b>558,400</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CHARGES FOR SERVICES	694,107	680,554	748,221	717,328
INTEREST	9,694	19,110	60,782	42,750
<b>TOTAL</b>	<b>703,801</b>	<b>699,664</b>	<b>809,003</b>	<b>760,078</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2020	2,876,857	725,133	173,420	3,428,570	6/30/21
6/30/2021	3,428,570	703,801	302,484	3,829,887	6/30/22
6/30/2022	3,829,887	809,003	3,185,168	1,453,722	6/30/23 - EST
6/30/2023	1,453,722	760,078	558,400	1,655,400	6/30/24 - EST

**FINAL BUDGET 2023-2024**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-49 CREDIT CARD FEES	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,400</b>

<b>CAPITAL OUTLAY</b>	
40-05 UTILITY IMPROVEMENTS	556,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>556,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>558,400</b>
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**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

EASTSIDE BOOSTER PH1	745,704
ROOFS AT WATER PLANT	134,000
REHAB 2 WELLS	100,000
EASTSIDE DIST IMP PH4	169,639
WRDA 25% MATER WATER IMPR	1,666,667
RENO WATER LINE	161,790
WRDA BOOSTER ENGINEERING	200,000
BOOSTER STATION RENOV-P2	3,990
<b>TOTAL</b>	<b>3,181,790</b>

**CAPITAL OUTLAY FY 23-24**

24" Valves Replace (Midwest Blvd)	140,000
Horizontal Water Well/Reh	100,000
Roofs at Water Plant	316,000
<b>TOTAL</b>	<b>556,000</b>



FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2023-2024**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	1,890	15,000	5,353	15,000
<b>TOTAL</b>	<b>1,890</b>	<b>15,000</b>	<b>5,353</b>	<b>15,000</b>

OTHER SERVICES & CHARGES	
30-02 CLAIMS-COUNCIL APPROVED	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,000</b>

**TOTAL DEPARTMENT REQUEST 15,000**

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICE:	1	-	-	-
INTEREST	207	400	1,115	780
<b>TOTAL</b>	<b>208</b>	<b>400</b>	<b>1,115</b>	<b>780</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	83,771	406	4,053	80,124	6/30/2021
	80,124	208	1,890	78,442	6/30/2022
	78,442	1,115	5,353	74,204	6/30/2023 - EST
	74,204	780	15,000	59,984	6/30/2024 - EST

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.  
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	-	515,176	515,176	-
CAPITAL OUTLAY	372,037	267,603	267,603	500,000
TRANSFERS OUT (250)	67,474	378,848	-	-
<b>TOTAL</b>	<b>439,511</b>	<b>1,161,627</b>	<b>782,779</b>	<b>500,000</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,412,186	1,399,220	1,445,877	1,425,463
INTEREST	14,977	28,595	101,974	71,590
TRANSFER IN (250)	-	-	247,064	87,806
<b>TOTAL</b>	<b>1,427,163</b>	<b>1,427,815</b>	<b>1,794,915</b>	<b>1,584,859</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	4,285,350	1,442,141	381,604	5,345,887	6/30/2021
6/30/2021	5,345,887	1,427,163	439,511	6,333,539	6/30/2022
6/30/2022	6,333,539	1,794,915	782,779	7,345,675	6/30/2023 - EST
6/30/2023	7,345,675	1,584,859	500,000	8,430,534	6/30/2024 - EST
			<i>Sewer Fee</i>	<u>(7,311,456)</u>	<i>Reserve</i>
				<b>1,119,078</b>	

The sewer plant is scheduled to payoff on March 1, 2025

**FINAL BUDGET 2023-2024**

<b>CAPITAL OUTLAY</b>	
40-05 UTILITY PROPERTY	500,000
<b>TOTAL CAPITAL OUTLAY</b>	<u>500,000</u>

**TOTAL DEPARTMENT REQUEST** 500,000

**ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE**

Fiscal Year 11-12	255,423
Fiscal Year 12-13	290,471
Fiscal Year 13-14	205,781
Fiscal Year 14-15	105,606
Fiscal Year 15-16	174,491
Fiscal Year 16-17	91,696
Fiscal Year 17-18	198,422
Fiscal Year 18-19	349,571
Fiscal Year 19-20	387,221
Fiscal Year 20-21	1,036,722
Fiscal Year 21-22	1,344,712
Fiscal Year 22-23 Estimated	1,445,877
Fiscal Year 23-24 Estimated	1,425,463
<b>TOTAL</b>	<u>7,311,456</u>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

FIBER INSTALLATION	30,000
SCADA HARDWARE-FOR PLANT	9,603
WAVETEX MEDIA	228,000
<b>TOTAL</b>	<u>267,603</u>

**CAPITAL OUTLAY FY 23-24**

23rd Sewer Line Service	500,000
<b>TOTAL</b>	<u>500,000</u>

FUND: UTILITY SERVICES (187)  
DEPARTMENT: CITY CLERK (50) UTILITY SERVICES  
DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	573,680	576,551	550,033	582,247
BENEFITS	220,788	228,556	209,932	230,294
MATERIALS & SUPPLIES	11,850	20,785	18,910	16,580
OTHER SERVICES	258,994	276,256	258,351	282,282
CAPITAL OUTLAY	4,960	37,167	37,167	5,200
<b>TOTAL</b>	<b>1,070,272</b>	<b>1,139,315</b>	<b>1,074,393</b>	<b>1,116,604</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,173,106	1,017,031	1,234,311	1,134,803
INTEREST	1,170	2,120	8,943	6,215
MISCELLANEOUS	73	-	-	-
<b>TOTAL</b>	<b>1,174,349</b>	<b>1,019,151</b>	<b>1,243,254</b>	<b>1,141,018</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	494,006	1,082,351	1,111,273	465,084
6/30/2021	465,084	1,174,349	1,070,272	569,161
6/30/2022	569,161	1,243,254	1,074,393	738,022
6/30/2023	738,022	1,141,018	1,116,604	762,436

Excludes Transfers Out & Capital Outlay (55,570) 5% Reserve  
**706,866**

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	541,731
10-03 OVERTIME	284
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	16,686
10-11 SL BUYBACK	4,994
10-12 VL BUYBACK	285
10-13 PDO BUYBACK	2,514
10-14 SICK LEAVE INCENTIVE	6,100
10-17 ADDITIONAL INCENTIVE	5,175
10-95 1X SALARY ADJUSTMENT	1,688
<b>TOTAL PERSONAL SERVICES</b>	<b>582,247</b>

BENEFITS	
15-01 SOCIAL SECURITY	44,542
15-02 EMPLOYEES' RETIREMENT	81,515
15-03 GROUP INSURANCE	75,811
15-04 WORKER'S COMP INSURANCE	3,851
15-06 TRAVEL & SCHOOL	3,000
15-07 UNIFORMS	500
15-13 LIFE	2,947
15-14 DENTAL	6,205
15-20 OVERHEAD HEALTH CARE COST	1,086
15-98 RETIREE INSURANCE	10,838
<b>TOTAL BENEFITS</b>	<b>230,294</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	750
20-41 SUPPLIES	11,222
20-63 FLEET FUEL	2,268
20-64 FLEET PARTS	1,310
20-65 FLEET LABOR	1,030
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>16,580</b>

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
Office Manager - City Clerk	1	1
Utility Service Clk/Trainer	1	1
Utility Service Clerk II	2	2
Utility Service Clerk	4	4
Staff Accountant	0.25	0.25
Code Officer	0.25	0.25
<b>TOTAL</b>	<b>9.5</b>	<b>9.5</b>

Code Officer funded 25% in 187 Util Services & 75% 010-1510 in FY 22-23  
 Meter Reader Coordinator moved to Fund 191 in FY 21-22  
 Meter Readers moved to Fund 191 in FY 20-21  
 Code Officer funded 80% in 187 Util Services & 20% 010-1510 in FY 18-19  
*Accountant changed to Staff Accountant .25 FY 17-18*

**CONTRACTUAL (30-40) FY 23-24**

Billing - Outsource	174,000
Shred Bin	253
Lockbox Fees	11,700
Verizon	500
Ads - Employment Testing	1,000
<b>TOTAL</b>	<b>187,453</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 12.25  
 2018-19 - 12.25  
 2019-20 - 13.05  
 2020-21 - 11.05  
 2021-22 - 10.05  
 2022-23 - 9.5  
**2023-24 - 9.5**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	187,453
30-43 HARDWARE/SOFTWARE MAINTENANCE	84,068
30-49 CREDIT CARD FEES	3,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	500
30-85 INSURANCE/FIRE,THEFT,LIAB	6,761
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>282,282</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,200</b>

**TOTAL DEPARTMENT REQUEST** 1,116,604

**CAPITAL OUTLAY FY 23-24**

HP Laserjet Enterprise M608n	1,300
(8) Chairs	2,400
HP Laserjet Pro 400 MFP M425dn	1,000
Plantronics Wireless Headset System	500
<b>TOTAL</b>	<b>5,200</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

(4) COMPUTERS & WIDE MONITORS	8,667
IPAD	400
TS 240-75 w/INKJET DIGITAL CHECK SCANNER	1,200
HP LASER JET PRO M404N	400
CANNON 0651c002 DESKTOP SCANNER	1,500
UTIL BLLG REMODEL DESIGN	25,000
<b>TOTAL</b>	<b>37,167</b>

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
OTHER SERVICES	2,069	367,027	367,027	501,500
CAPITAL OUTLAY	31,000	892,973	892,973	-
<b>TOTAL</b>	<b>33,069</b>	<b>1,260,000</b>	<b>1,260,000</b>	<b>501,500</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
LICENSES & PERMITS	7,950	9,108	2,300	5,767
CHARGES FOR SERVICES	768,605	770,447	784,319	776,067
INTEREST	2,935	5,725	24,171	17,100
<b>TOTAL</b>	<b>779,490</b>	<b>785,280</b>	<b>810,790</b>	<b>798,934</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	121,950	677,952	53,469	746,433	6/30/21
	746,433	779,490	33,069	1,492,854	6/30/22
	1,492,854	810,790	1,260,000	1,043,644	6/30/23 - EST
	1,043,644	798,934	501,500	1,341,078	6/30/24 - EST

Note: Increase in Charges for Services 9/1/2020.

**FINAL BUDGET 2023-2024**

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	500,000
30-49 CREDIT CARD FEES	1,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>501,500</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>501,500</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SEWER STUDY - LIFT STATION BASIN	132,973
CONRAD GOLF SEWER CROSSING	125,000
MISC SEWER REPLACE/REHAB/MANHOLE	200,000
1/2 TON PICKUP	35,000
SOONER ROSE SEWER UPGRADE	350,000
CARBURETOR ALLEY SEWER LINE	50,000
<b>TOTAL</b>	<b>892,973</b>

**CONTRACTUAL FY 23-24**

Sewer Main Replace (Pipe Burst/Trench Cut)	500,000
<b>TOTAL</b>	<b>500,000</b>

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
DEBT SERVICE	167,958	167,958	167,958	167,958
TOTAL	167,958	167,958	167,958	167,958

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	242,303	242,980	268,358	251,892
TRANSFER IN (191)	167,958	167,959	167,959	167,959
TOTAL	410,261	410,939	436,317	419,851

*FY 18-19 - Municipal Authority began receiving interest on Sooner Town Center loan.*

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	3,009,651	814,840	1,696,066	2,128,425	6/30/2021
	2,128,425	410,261	167,958	2,370,728	6/30/2022
	2,370,728	436,317	167,958	2,639,087	6/30/2023 - EST
	2,639,087	419,851	167,958	2,890,980	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

UTILITY SERVICES (50)	
<b>DEBT SERVICE</b>	
70-01 PRINCIPAL PAYMENT (AMRS)	156,093
71-01 INTEREST (AMRS)	11,865
<b>TOTAL DEBT SERVICE</b>	<b>167,958</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>167,958</b>

**NOTE:** AMRS funding required a loan in the amount of \$1,398,797 to be paid off in 10 years at an interest rate of 3.75%. Matures 11/1/2025.

(CONTINUED)

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**  
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FUND BALANCE ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/22 FUND EXPENSES	6/30/22 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	181,391	6,192	-	187,583
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,958	167,958	342,848
GENERAL GOVT - STC LOAN INT	820,380	236,111	-	1,056,491
	<u>2,128,425</u>	<u>410,261</u>	<u>167,958</u>	<u>2,370,728</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/23 FUND EXPENSES	6/30/23 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	187,583	268,358	-	455,941
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,959	167,958	342,849
GENERAL GOVT - STC LOAN INT	1,056,491	-	-	1,056,491
	<u>2,370,728</u>	<u>436,317</u>	<u>167,958</u>	<u>2,639,087</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/24 FUND EXPENSES	6/30/24 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	455,941	251,892	-	707,833
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,849	167,959	167,958	342,850
GENERAL GOVT - STC LOAN INT	1,056,491	-	-	1,056,491
	<u>2,639,087</u>	<u>419,851</u>	<u>167,958</u>	<u>2,890,980</u>

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: ROBERT STREETS**

**FINAL BUDGET 2023-2024**

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
PERSONAL SERVICES	991,161	1,157,768	1,023,204	1,144,785
BENEFITS	428,532	514,077	448,610	563,851
MATERIALS & SUPPLIES	1,179,229	1,350,000	1,176,192	1,510,410
OTHER SERVICES	2,836,565	2,955,176	3,052,409	2,997,389
CAPITAL OUTLAY	657,546	3,336,133	3,336,133	1,208,800
TRANSFERS OUT	813,936	763,936	763,936	763,936
<b>TOTAL</b>	<b>6,906,969</b>	<b>10,077,090</b>	<b>9,800,484</b>	<b>8,189,171</b>

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CHARGES FOR SERVICES	7,867,372	7,821,761	8,235,419	8,430,845
INTEREST	12,911	25,920	47,556	51,810
MISCELLANEOUS	21,150	8,069	28,888	9,390
TRANSFERS IN	-	59,531	59,531	-
<b>TOTAL</b>	<b>7,901,433</b>	<b>7,915,281</b>	<b>8,371,394</b>	<b>8,492,045</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2020	3,020,287	7,543,317	5,860,576	4,703,029
6/30/2021	4,703,029	7,901,433	6,906,969	5,697,493
6/30/2022	5,697,493	8,371,394	9,800,484	4,268,403
6/30/2023	4,268,403	8,492,045	8,189,171	4,571,277

Excludes Capital Outlay & Transfers Out (310,822) **5% Reserve**  
**4,260,455**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	1,014,931
10-02 WAGES	4,445
10-03 OVERTIME	63,600
10-07 ALLOWANCES	4,680
10-10 LONGEVITY	35,937
10-11 SL BUYBACK	1,504
10-12 VL BUYBACK	889
10-13 PDO BUYBACK	5,101
10-14 SICK LEAVE INCENTIVE	3,300
10-17 ADDITIONAL INCENTIVE	7,200
10-95 1X SALARY ADJUSTMENT	3,198
<b>TOTAL PERSONAL SERVICES</b>	<b>1,144,785</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	87,576
15-02 EMPLOYEES' RETIREMENT	159,648
15-03 GROUP INSURANCE	199,784
15-04 WORKERS COMP INSURANCE	55,878
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	8,000
15-13 LIFE	5,584
15-14 DENTAL	16,168
15-20 OVERHEAD HEALTH CARE COST	1,548
15-98 RETIREE INSURANCE	23,665
<b>TOTAL BENEFITS</b>	<b>563,851</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	55,052
20-35 SMALL TOOLS & EQUIP	3,300
20-41 SUPPLIES	49,000
20-49 CHEMICALS	5,500
20-54 VEHICLE ACCIDENT INSURANCE	2,500
20-63 FLEET FUEL	234,116
20-64 FLEET PARTS	742,462
20-65 FLEET LABOR	418,480
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,510,410</b>

(CONTINUED)



**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Sanitation/Solid Waste Mgr	1	1
Residential Route Coord.	1	1
Commercial Route Coord.	1	1
Route Serviceperson	6	6
Equipment Operator II	9	9
<b>TOTAL</b>	<b>18</b>	<b>18</b>
PART TIME	FY 23-24	FY 22-23
Interns	2	2

2021-2022: Comm Route Coord replaced  
 2020-2021: Comm Route Coord position removed  
 2020-2021: Sanitation/Solid Waste Mgr .5 moved from Fund 061  
 2017-2018: Add Sanitation & Stormwater Mgr 50%

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

FRONT LOAD CNG COLLECTION	217,688
REAR LOADER TRUCK	203,446
GRAPPLE BULK WASTE COLLEC	205,752
FRONT LOAD SW COLL TRUCK	215,209
AUTO SIDE LOADER SW COLL	430,000
ROLL-OFF WASTE COLL TRUCK	200,798
BODY FOR UNIT 41-03-42	246,432
BODY FOR UNIT 41-03-36	193,316
FRONT LOAD SOLID WASTE TR	430,000
HD SECURITY CAMERA	2,000
(1404) 95 GAL POLY-CARTS	44,555
REPAIR/REBUILD 1/3 DUMPST	54,849
DUMPSTER REBUILD	84,174
CNG STATION	276,003
95 GALLON POLY-CARTS	130,000
VULCAN TRUCK SCALES	229,527
REPL/REBUILD DUMPSTERS	133,100
3 WIDE SINGLE TIER LOCKER	5,100
OFFICE COMPUTER REPL	3,000
10 IPADS/DIGITAL TRASH ROUTES	4,100
AVL SOFTWARE	27,084
<b>TOTAL</b>	<b>3,336,133</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 16.5  
 2018-19 - 16.5  
 2019-20 - 17.5  
 2020-21 - 17  
 2021-22 - 18  
 2022-23 - 18  
**2023-24 - 18**

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	7,000
30-21 SURPLUS PROPERTY	10,999
30-22 PWA REMIBURSEMENT	172,997
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	2,395,552
30-41 CONTRACT LABOR	286,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	17,140
30-49 CREDIT CARD FEES	48,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,150
30-85 INSURANCE/FIRE, THEFT, LIAB	46,089
30-86 AUDIT	5,662
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,997,389</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	945,000
40-02 EQUIPMENT	245,000
40-14 REMODEL	17,600
40-49 COMPUTERS	1,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,208,800</b>

**TRANSFER TO OTHER FUNDS**

80-33 GENERAL FUND (010)	763,936
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>763,936</b>

**TOTAL DEPARTMENT REQUEST**

**8,189,171**

**CAPITAL OUTLAY FY 23-24**

Automated Side Loader CNG	475,000
Grapple Collection Truck	280,000
(2000) 95 Gallon Poly-Carts	135,000
Container Delivery Truck (set truck) CNG	190,000
Concrete Pad for Cart Barn Extension	7,600
Heated Power Washer	15,000
Solid Waste Transfer Station Walking Trailer	95,000
Computer Replacement	1,200
Flooring and Cabinets for Storage	10,000
<b>TOTAL</b>	<b>1,208,800</b>

**CONTRACTUAL (30-40) FY 23-24**

Dataprose, LLC (Documents Inserts In Bills)	11,000
Ameriworks	200
GPS Insight, LLC (AVL Communication Fees)	5,028
Republic Services (Compactors & Roll-offs)	304,543
Republic services (Recycling)	1,123,243
Unifirst (mats & rags)	2,164
Verizon monthly subscription	2,500
Everbridge, Inc.	12,757
Waste Management (East Oak Landfill Tipping Fees)	934,117
<b>TOTAL</b>	<b>2,395,552</b>

FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	1,947,573	2,334,563	1,959,372	2,231,080
BENEFITS	783,816	958,832	767,426	919,740
MATERIALS & SUPPLIES	879,605	1,254,512	1,316,629	1,538,989
OTHER SERVICES	1,750,117	1,868,627	1,968,301	1,659,654
CAPITAL OUTLAY	184,019	582,140	582,140	417,466
DEBT SERVICE	-	173,003	173,003	178,663
TRANSFER OUT	1,032,841	966,418	966,418	966,418
<b>TOTAL</b>	<b>6,577,971</b>	<b>8,138,095</b>	<b>7,733,289</b>	<b>7,912,010</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	6,886,954	6,937,533	7,330,737	7,405,518
INTEREST	9,705	18,600	63,325	45,825
MISCELLANEOUS	6,169	-	2,262	-
TRANSFERS IN	4,038	7,630	22,260	15,395
<b>TOTAL</b>	<b>6,906,866</b>	<b>6,963,763</b>	<b>7,418,584</b>	<b>7,466,738</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	2,749,260	6,947,265	5,838,742	3,857,782
6/30/2021	3,857,782	6,906,866	6,577,971	4,186,677
6/30/2022	4,186,677	7,418,584	7,733,289	3,871,972
6/30/2023	3,871,972	7,466,738	7,912,010	3,426,701
				(317,473) 5% Reserve
				<b>3,109,227</b>

Excludes Capital Outlay & Transfers Out

FINAL BUDGET 2023-2024

PERSONAL SERVICES (4210 - WATER)	
10-01 SALARIES	1,160,928
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,797
10-10 LONGEVITY	49,004
10-11 SL BUYBACK	19,353
10-12 VL BUYBACK	3,455
10-13 PDO BUYBACK	6,825
10-14 SICK LEAVE INCENTIVE	11,750
10-17 ADDITIONAL INCENTIVE	6,600
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	3,227
<b>TOTAL PERSONAL SERVICES - WATER</b>	<b>1,287,839</b>

PERSONAL SERVICES (4230 - LINE MAINTENANCE CREW)	
10-01 SALARIES	884,739
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,780
10-10 LONGEVITY	17,847
10-11 SL BUYBACK	3,149
10-12 VL BUYBACK	1,571
10-13 PDO BUYBACK	1,984
10-14 SICK LEAVE INCENTIVE	3,450
10-17 ADDITIONAL INCENTIVE	3,500
10-19 ON CALL	5,200
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<b>943,241</b>

**TOTAL PERSONAL SERVICES** 2,231,080

BENEFITS (4210 - WATER)	
15-01 SOCIAL SECURITY	98,520
15-02 EMPLOYEE'S RETIREMENT	180,297
15-03 GROUP INSURANCE	180,125
15-04 WORKERS COMP INSURANCE	10,718
15-06 TRAVEL & SCHOOL	3,500
15-07 UNIFORMS	11,000
15-13 LIFE	5,633
15-14 DENTAL	14,566
15-20 OVERHEAD HEALTH CARE COST	1,562
15-98 RETIREE INSURANCE	17,438
<b>TOTAL BENEFITS - WATER</b>	<b>523,359</b>

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Inv. Con. Technician	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Technician II	1	1
Maint. Supervisor II	1	1
Maint Technician	2	2
Chief Operator	1	1
Operator IV	2	2
Operator V	1	1
Operator	9	9
Crew Leader	6	6
Laborer	6.5	6.5
Meter Reader Coordinator	1	1
Meter Reader	2	2
Line Maintenance Supervisor	0.5	0.5
GIS Coordinator	0.16	0.16
Project Foreman	1	1
<b>TOTAL</b>	<b>35.16</b>	<b>35.16</b>

FY 21-22 Meter Reader Coordinator moved from Fund 187  
 FY 20-21 (2) Meter Readers moved from Fund 187

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 32.16  
 2018-19 - 32.16  
 2019-20 - 32.16  
 2020-21 - 34.16  
 2021-22 - 35.16  
 2022-23 - 35.16  
**2023-24 - 35.16**

<b>BENEFITS (4230 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	72,158
15-02 EMPLOYEE'S RETIREMENT	132,054
15-03 GROUP INSURANCE	137,234
15-04 WORKERS COMP INSURANCE	15,631
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	10,500
15-13 LIFE	5,273
15-14 DENTAL	11,283
15-20 OVERHEAD HEALTH CARE COST	1,462
15-98 RETIREE INSURANCE	3,286
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>396,381</b>
<b>TOTAL BENEFITS</b>	<b>919,740</b>

<b>MATERIALS &amp; SUPPLIES (4210 - WATER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	60,000
20-35 SMALL TOOLS & EQUIPMENT	35,000
20-41 SUPPLIES	35,000
20-45 FUEL & LUBRICANTS	1,600
20-49 CHEMICALS	1,058,500
20-63 FLEET FUEL	52,909
20-64 FLEET PARTS	54,653
20-65 FLEET LABOR	57,127
<b>TOTAL MATERIALS &amp; SUPPLIES - WATER</b>	<b>1,354,789</b>

<b>MATERIALS &amp; SUPPLIES (4230 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	4,200
20-35 SMALL TOOLS & EQUIPMENT	50,000
20-41 SUPPLIES	130,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>184,200</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,538,989</b>

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: ROBERT STREETS  
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**CAPITAL OUTLAY FY 23-24 (4210 - WATER)**

30" Duckbill Check Valve	18,000
12" Duckbill Check Valve	4,500
Repl 15 Ton Air Unit/Heat	31,600
Tractor W/Fel & Boom Mower	51,700
6 High Svc Pump Refurb/Replace	18,166
27 Cu Ft Laboratory Refrigerator	10,000
(4) Turbidity Meters	13,000
54" Hustler Zero Turn Mower	13,000
43 HP Four Wheel Drive Compact Tractor w/Loader & Debris Bucket	41,500
<b>TOTAL</b>	<b>201,466</b>

**CAPITAL OUTLAY FY 23-24 (4230 - LINE MAINTENANCE CREW)**

Forestry Cutter Attachment for E88	13,000
14 Ft Equipment Hauler & Dump Trailer	15,000
4X4 Meter Technician Vehicle	47,000
4X4 Crew Cab w/Warning Lights & Tow Package	53,000
Ipad & Printer Replacement	3,000
Water Meters & Hardware	85,000
<b>TOTAL</b>	<b>216,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FU	50,000
CYBER SERCURITY MONITORING	24,000
VARIABLE FREQ PUMP DRIVES	1,493
2 COMPRESSED AIR DRYERS	4,431
SUBMERSIBLE PUMP,MOTOR,CA	25,000
WELL 6 SUBMERSIBLE PUMP	19,593
WELL 48 SUBMERSIBLE PUMP	20,000
REPL 15 TON AIR UNIT/HEAT	55,200
TRACTOR W/FEL & BOOM MOWE	60,000
6 HIGH SVC PUMP REFURB/RE	26,834
CATERPILLAR GENERATOR	50,000
HACH DR SPECTROPHOTOMETER	13,407
60 HP SUBMERSIBLE PUMP	25,000
AIR COMPRESSOR, DRYER/FIL	20,000
TURBIDITY METERS	12,000
125 HP VARIABLE FREQ DRIV	14,000
LED LIGHT FIXTURES	5,900
HEAVY DUTY TRUCK	68,000
WATER METERS & HARDWARE	3,336
WATER METERS	15,150
150 ALLY WATER MTRS/COMP	65,592
3 DESKTOPS, 2 I-PADS	1,484
IPAD REPLACEMENTS	1,720
<b>Total</b>	<b>582,140</b>

**OTHER SERVICES & CHARGES (4210 - WATER)**

30-01 UTILITIES & COMMUNICATIONS	164,600
30-21 SURPLUS PROPERTY	1,665
30-22 PWA REIMBURSEMENT	336,383
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	946,093
30-43 HARDWARE/SOFTWARE MAINT	16,409
30-49 CREDIT CARD FEES	40,000
30-54 VEHICLE ACCIDENT INSURANCE	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,700
30-85 INSURANCE	50,423
30-86 AUDIT	4,134
<b>TOTAL OTHER SERVICES &amp; CHARGES - WATER</b>	<b>1,568,907</b>

**OTHER SERVICES & CHARGES (4230 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	3,500
30-40 CONTRACTUAL	64,000
30-43 HARDWARE/SOFTWARE MAINT	2,819
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,500
30-85 INSURANCE/FIRE,THEFT,LIAB	12,794
30-86 AUDIT	4,134
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>90,747</b>

**TOTAL OTHER SERVICES & CHARGES** 1,659,654

**CAPITAL OUTLAY (4210 - WATER)**

40-02 EQUIPMENT	201,466
<b>TOTAL CAPITAL OUTLAY - WATER</b>	<b>201,466</b>

**CAPITAL OUTLAY (4230 - LINE MAINTENANCE CREW)**

40-01 VEHICLES	100,000
40-02 EQUIPMENT	28,000
40-05 UTILITY PROPERTY	85,000
40-49 COMPUTERS	3,000
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>216,000</b>

**TOTAL CAPITAL OUTLAY** 417,466

**DEBT SERVICE (4210 - WATER)**

71-02 INTEREST ON NOTES	31,131
73-02 PRINCIPAL ON NOTES	137,803
72-02 ADMIN FEE	9,729
<b>TOTAL DEBT SERVICE</b>	<b>178,663</b>

**TRANSFER OUT TO OTHER FUNDS**

80-13 STREET & ALLEY (013)	50,000
80-33 GENERAL FUND (010)	748,459
80-89 UTILITIES CAP OL (189)	167,959
<b>TOTAL TRANSFERS OUT TO OTHER FUNDS</b>	<b>966,418</b>

**TOTAL DEPARTMENT REQUEST** **7,912,010**

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE FOUR

**CONTRACTUAL (30-40) FY 23-24 (4210 - WATER)**

Accurate Lab -TTHM's	15,200
Accurate Lab - SOC's	45,000
Accurate Lab - Chlorites & Bromates	2,000
Accurate Lab- Lead and Copper	2,400
Accurate Lab- Inhibitory Residue Test	400
Accurate Lab- UCMR 5	15,000
ODEQ - SUVA,Fluoride,Nitrate& TOC, Metals & VOC's	9,500
Iddexx - Bac'ts	6,000
COMCD	760,873
Evoqua - DI Water	2,500
ERA- Proficiency Testing	1,000
Air Gas- Ultra Pure Nitrogen	1,500
Book Bindry - Lab	1,000
J.A. King - Lab Calibrations	1,500
Hach Turbidimeter -Inspection and Calibration	1,000
Lift Equipment Annual Inspection	2,000
Risk Management Plan	4,200
Well Pump Removal and Installation(6)	48,000
ODEQ Annual Fees	10,000
OWRB Annual Ground Water Admin. Fee	125
Unifirst- Mats, Lab Towels and Shop Towels	3,000
Fire Alarm and Extinguisher Annual Inspection	500
Cintas- Cleaning Supplies	2,500
USA Bluebook/ Fisher- Lab Supplies	9,000
Annual Storage Tank Inspection	1,895
<b>TOTAL</b>	<b>946,093</b>

**CONTRACTUAL (30-40) FY 23-24 (4230 - LINE MAINTENANCE CREW)**

Verizon Data for iPad	4,000
Hepatitis B Vaccination	1,000
Carry Map Builder	1,000
Office Bug Treatments	350
Okie Locate	2,700
Tree Removal	1,200
Equipment Rental	1,500
Fire Monitoring	250
Job Postings	1,500
Stand by Phone	500
Contractor Repairs	50,000
<b>TOTAL</b>	<b>64,000</b>

**DEBT REQUIREMENT**

<b>COMCD construction loan</b>	
9/15/2023 Principal	169,657
9/15/2023 Interest	39,429
9/15/2023 Admin fee	12,322
3/15/2024 Principal	171,439
3/15/2024 Interest	37,628
3/15/2024 Admin fee	11,759
	<b>442,234</b>
<i>COMCD loan O/S \$4,480,377 as of 6/30/24</i>	
<i>Debt Service Matures September 15, 2035</i>	

FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	2,283,479	2,832,059	2,426,631	2,747,163
BENEFITS	896,437	1,115,739	939,087	1,095,836
MATERIALS & SUPPLIES	861,628	1,164,095	910,285	1,077,603
OTHER SERVICES	1,414,629	1,846,678	2,125,348	1,723,368
CAPITAL OUTLAY	167,041	1,167,592	1,167,592	685,973
TRANSFERS OUT	822,099	772,099	772,099	772,099
<b>TOTAL</b>	<b>6,445,313</b>	<b>8,898,262</b>	<b>8,341,042</b>	<b>8,102,042</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	7,911,871	7,885,764	8,482,429	8,563,169
INTEREST	8,600	16,835	65,351	46,380
MISCELLANEOUS	10,096	-	(84)	-
ASSET RETIREMENT	7,030	-	-	-
<b>TOTAL</b>	<b>7,937,597</b>	<b>7,902,599</b>	<b>8,547,696</b>	<b>8,609,549</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,282,446	7,188,706	5,674,695	2,796,457
6/30/2021	2,796,457	7,937,597	6,445,313	4,288,741
6/30/2022	4,288,741	8,547,696	8,341,042	4,495,395
6/30/2023	4,495,395	8,609,549	8,102,042	5,002,902

Excludes Capital Outlay & Transfers Out  
(332,198) 5% Reserve  
**4,670,703**

FINAL BUDGET 2023-2024

PERSONAL SERVICES (4310 - SEWER)	
10-01 SALARIES	1,665,025
10-03 OVERTIME	25,000
10-07 ALLOWANCES	5,212
10-10 LONGEVITY	62,504
10-11 SL BUYBACK	7,988
10-12 VACATION BUYBACK	5,800
10-13 PDO BUYBACK	1,460
10-14 SL INCENTIVE	12,350
10-17 ADDITIONAL INCENTIVE	12,000
10-18 SEPARATION PAY	25,000
10-19 ON CALL	12,000
10-27 SHIFT DIFFERENTIAL	4,000
10-95 1X SALARY ADJUSTMENT	4,828
<b>TOTAL PERSONAL SERVICES - SEWER</b>	<b>1,843,167</b>

PERSONAL SERVICES (4330 - LINE MAINTENANCE CREW)	
10-01 SALARIES	848,098
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,300
10-10 LONGEVITY	10,284
10-11 SL BUYBACK	2,068
10-12 VACATION BUYBACK	633
10-13 PDO BUYBACK	1,542
10-14 SL INCENTIVE	6,150
10-17 ADDITIONAL INCENTIVE	8,900
10-19 ON CALL	5,000
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<b>903,996</b>

**TOTAL PERSONAL SERVICES** 2,747,163

BENEFITS (4310 - SEWER)	
15-01 SOCIAL SECURITY	141,002
15-02 EMPLOYEES' RETIREMENT	258,043
15-03 GROUP INSURANCE	228,419
15-04 WORKERS COMP INSURANCE	13,516
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS	15,500
15-13 LIFE	8,428
15-14 DENTAL	20,226
15-20 OVERHEAD HEALTH CARE COST	2,337
15-98 RETIREE INSURANCE	5,592
<b>TOTAL BENEFITS - SEWER</b>	<b>698,564</b>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Inventory Control Tech	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Supervisor	1	1
Sludge Supervisor	1	1
Heavy Equip. Operator II	3	3
Lab Technician	1	1
Maint Supervisor II	1	1
Chief Operator	1	1
Operator V	1	1
Operator IV	3	3
Operator	7	7
Maint. Technician	5	5
GIS Coordinator	0.17	0.17
Environmental Chemist	2	2
Line Maint. Supervisor	0.5	0.5
Line Maint. Oper. Foreman	1	1
Line Maint. Crew Leader	4	4
Line Maint CCTV Chief Op	1	1
Line Maint. Cert. Equip Op	8.5	8.5
Line Maint. Pretreat Coord	1	1
Line Maint. Pretreat Tech	1	1
<b>TOTAL</b>	<b>44.17</b>	<b>44.17</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 44.51  
2018-19 - 44.51  
2019-20 - 44.17  
2020-21 - 39.17  
2021-22 - 44.17  
2022-23 - 44.17  
**2023-24 - 44.17**

FY 22-23 Added (1) CCTV Chief Operator  
FY 21-22 Added (1) Operator and (4) Cert Equip Op positions not filled in FY 20-21  
FY 20-21 (1) Operator and (4) Cert Equip Op positions not filled

<b>BENEFITS (4330 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	69,156
15-02 EMPLOYEES' RETIREMENT	126,559
15-03 GROUP INSURANCE	150,741
15-04 WORKERS COMP INSURANCE	14,486
15-06 TRAVEL & SCHOOL	8,500
15-07 UNIFORMS	10,000
15-13 LIFE	5,273
15-14 DENTAL	11,095
15-20 OVERHEAD HEALTH CARE COST	1,462
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>397,272</b>
<b>TOTAL BENEFITS</b>	<b>1,095,836</b>

<b>MATERIALS &amp; SUPPLIES (4310 - SEWER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	300,000
20-35 SMALL TOOLS & EQUIPMENT	15,000
20-41 SUPPLIES	90,000
20-45 FUEL & LUBRICANTS	10,000
20-49 CHEMICALS	125,000
20-63 FLEET FUEL	97,686
20-64 FLEET PARTS	177,456
20-65 FLEET LABOR	140,961
<b>TOTAL MATERIALS &amp; SUPPLIES - SEWER</b>	<b>956,103</b>

<b>MATERIALS &amp; SUPPLIES (4330 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	15,000
20-35 SMALL TOOLS & EQUIPMENT	30,000
20-41 SUPPLIES	55,000
20-45 FUEL & LUBRICANTS	1,500
20-49 CHEMICALS	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>121,500</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,077,603</b>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE THREE**

**CAPITAL OUTLAY FY 23-24 (4310 - SEWER)**

Main Control Building Roof Replacement (Year 3 of 4)	300,000
Yale GC050LX2 Forklift	45,500
Truck with dump bed, (Year 2 of 2)	72,363
Laboratory Dishwasher	26,000
Automatic Samplers with Refrigerator	17,500
Laboratory Oven	5,000
Portable Welder/Generator with Trailer and accessories	15,000
<b>TOTAL</b>	<b>481,363</b>

**CAPITAL OUTLAY FY 23-24 (4330 - LINE MAINTENANCE CREW)**

CCTV Unit Lease to own (Year 4 of 5)	21,303
Nozzle Camera	13,500
Heavy Duty Flusher Truck (Year 3 of 3)	50,000
HD Truck (Year 2 of 3)	60,000
Pretreatment Vehicle (Year 2 of 2)	21,307
Ipad and Laptop	3,500
One ton service truck (Year 1 of 2)	35,000
<b>TOTAL</b>	<b>204,610</b>

**CONTRACTUAL (30-40) FY 23-24 (4330 - LINE MAINTENANCE CREW)**

Verizon data for iPad	4,500
Hepatitis B vaccination	1,500
Compliance sampling	8,000
Chemical root control	100,000
Office bug treatments	1,000
Okie Locate	3,200
Tree removal	2,000
Equipment rental	1,500
Job postings	1,250
Manhole / pipe emergency rehab	75,000
Sewer Right-away Clearing	50,000
<b>TOTAL</b>	<b>247,950</b>

**OTHER SERVICES & CHARGES (4310 - SEWER)**

30-01 UTILITIES & COMMUNICATIONS	650,000
30-21 SURPLUS PROPERTY	4,002
30-22 PWA REIMBURSEMENT	413,271
30-23 UPKEEP REAL PROPERTY	12,000
30-40 CONTRACTUAL	166,576
30-41 CONTRACT LABOR	30,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	25,997
30-85 INSURANCE/FIRE, THEFT, LIAB	132,303
30-86 AUDIT	2,977
<b>TOTAL OTHER SERVICES &amp; CHARGES - SEWER</b>	<b>1,437,126</b>

**OTHER SERVICES & CHARGES (4330 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	13,000
30-40 CONTRACTUAL	247,950
30-43 HARDWARE/SOFTWARE MAINTENANCE	6,719
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,200
30-85 INSURANCE/FIRE, THEFT, LIAB	12,396
30-86 AUDIT	2,977
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>286,242</b>

**TOTAL OTHER SERVICES & CHARGES** 1,723,368

**CAPITAL OUTLAY (4310 - SEWER)**

40-01 VEHICLES	72,363
40-02 EQUIPMENT	109,000
40-14 REMODEL	300,000
<b>TOTAL CAPITAL OUTLAY - SEWER</b>	<b>481,363</b>

**CAPITAL OUTLAY (4330 - LINE MAINTENANCE CREW)**

40-01 VEHICLES	116,307
40-02 EQUIPMENT	84,803
40-49 COMPUTERS	3,500
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>204,610</b>

**TOTAL CAPITAL OUTLAY** 685,973

**TRANSFERS OUT (4310-SEWER)**

80-33 GENERAL FUND REIMBURSEMENT	772,099
<b>TOTAL TRANSFERS OUT</b>	<b>772,099</b>

**TOTAL DEPARTMENT REQUEST** 8,102,042

(CONTINUED)



FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: ROBERT STREETS  
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**CONTRACTUAL (30-40) FY 23-24 (4310 - SEWER)**

Evoqua - DI water	4,500
Air Gas- Ultra pure Nitrogen	1,500
J.A. King - Lab Calibrations	1,000
Lift equipment annual inspection	2,000
Unifirst- mats, lab towels and shop towels	4,000
Mac systems- fire alarm	500
Cintas- cleaning supplies	2,000
Cintas- first aid supplies	2,000
USA Bluebook- Lab Supplies	3,000
Accurate Lab samples	7,000
Accurate Supplies	15,376
Johnson Controls Fire alarm inspection	35,000
Cox cable link to City hall	12,000
City of Del City	1,000
Ok. County Extension (OSU)	3,000
DEQ	17,500
Raco Manufacturing	7,500
EVOQUA Water tech.	3,250
Safety Clean	1,200
Lundy Propane	1,000
Shawver and Sons switch gear maint	5,000
Verizon wireless	2,000
Jackson Boiler & Tank	5,000
Dolese Brothers	1,500
Advent Heat & Air	5,000
City Wide refrigeration	5,000
Rexell	6,500
Brenntag	5,000
Municipal Industry	7,250
<b>TOTAL</b>	<b>166,576</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FUNDING	50,000
TRUCK W/DUMP BED	57,637
1/2 TON CREW CAB PICKUP	34,363
18' FLAT BED TRAILER	7,500
1/2 TON PICKUP	35,000
CYBER SECURITY MONITORING	24,000
3 PUMPS, MOTOR & VALVE	152,266
YSI DO PROBE & CONTROLLER	7,976
A-A LIFT STATION PUMP REP	235
STANDBY GENERATOR	25,000
ROOF MOUNTED HVAC UNIT	10,000
REFURBISH ELEC GOLF CART	6,750
MAIN CONTROL BLDG ROOF REPLACEMENT	200,000
IPAD - COMPOST	1,000
APPLE IPAD	1,000
2 SECURITY CAMERA'S WRRF	7,500
SCADA SYSTEM UPGRADE	70,000
CARGO VAN	29,000
ONE TON TRUCK	1,580
HD TRUCK	65,000
PRETREATMENT VEHICLE	31,000
HEAVY DUTY FLUSHER TRUCK	300,000
H2S DETECTORS (AIR MONITO	650
DEWATERING (TRASH) PUMP	1,700
INTERCEPTOR CAMERA	500
CCTV INSPECTION UNIT LEAS	40,686
3 COMPUTERS	1,659
IPAD & PRINTER	2,200
IPAD REPLACEMENTS	2,790
COMPUTER MONITOR	600
<b>TOTAL</b>	<b>1,167,592</b>

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	818	729	729	523
CAPITAL OUTLAY	-	928,548	928,548	-
<b>TOTAL</b>	<b>818</b>	<b>929,277</b>	<b>929,277</b>	<b>523</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	2,602	5,080	14,664	10,235
MISCELLANEOUS	58,523	-	-	-
<b>TOTAL</b>	<b>61,125</b>	<b>5,080</b>	<b>14,664</b>	<b>10,235</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	952,584	4,650	5,316	951,918	6/30/2021
6/30/2021	951,918	61,125	818	1,012,225	6/30/2022
6/30/2022	1,012,225	14,664	929,277	97,612	6/30/2023 - EST
6/30/2023	97,612	10,235	523	107,324	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT	523
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>523</b>

**TOTAL DEPARTMENT REQUEST** **523**

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SOLDIER CRK INDUST PARK	583,865
SITE IMPROVEMENTS	194,683
PROJECTS TO BE APPROVED	150,000
<b>TOTAL</b>	<b>928,548</b>

FUND: DOWNTOWN REDEVELOPMENT (194)  
 DEPARTMENT: REDEVELOPMENT (92)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CAPITAL OUTLAY	8,912	561,088	561,088	-
TOTAL	8,912	561,088	561,088	-

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL	
SEWER PROJECT	100,000
SWR LINE EXT 29 & DOUGLAS	349,088
TOWN CTR PARK - P3	112,000
<b>TOTAL</b>	<b>561,088</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	1,508	2,880	8,314	5,805
TOTAL	1,508	2,880	8,314	5,805

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	2,364,928	8,123	1,793,605	579,446	6/30/2021
6/30/2021	579,446	1,508	8,912	572,042	6/30/2022
6/30/2022	572,042	8,314	561,088	19,268	6/30/2023 - EST
6/30/2023	19,268	5,805	-	25,073	6/30/2024 - EST

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	783,677	1,738,679	1,416,891	1,923,541
BENEFITS	173,137	357,399	193,926	270,008
OTHER SERVICES	806,548	1,358,616	1,473,601	1,718,972
COST OF SALES	498,798	632,251	619,479	429,092
TRANSFERS OUT	48,794	195,758	151,062	205,986
<b>TOTAL</b>	<b>2,310,954</b>	<b>4,282,703</b>	<b>3,854,959</b>	<b>4,547,598</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,967,333	5,355,004	3,821,496	5,424,008
MISCELLANEOUS	62	-	-	-
<b>TOTAL</b>	<b>1,967,395</b>	<b>5,355,004</b>	<b>3,821,496</b>	<b>5,424,008</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	86,188	1,857,681	2,193,466	(249,597)
6/30/2021	(249,597)	1,967,395	2,310,954	(593,156)
6/30/2022	(593,156)	3,821,496	3,854,959	(626,619)
6/30/2023	(626,619)	5,424,008	4,547,598	249,790

**FINAL BUDGET 2023-2024**

<b>MUNICIPAL AUTHORITY ADMINISTRATION - 4010</b>	
PERSONAL SERVICES	60,024
BENEFITS	17,279
<b>TOTAL DIVISION REQUEST</b>	<b>77,303</b>

<b>ROOMS - 4012</b>	
PERSONAL SERVICES	624,239
BENEFITS	80,886
OTHER SERVICES & CHARGES	240,173
<b>TOTAL DIVISION REQUEST</b>	<b>945,297</b>

<b>FOOD - 4013</b>	
PERSONAL SERVICES	585,519
BENEFITS	60,593
OTHER SERVICES & CHARGES	354,934
<b>TOTAL DIVISION REQUEST</b>	<b>1,001,046</b>

<b>TELEPHONE - 4014</b>	
COST OF SALES	2,832
<b>TOTAL DIVISION REQUEST</b>	<b>2,832</b>

<b>MISCELLANEOUS - 4015</b>	
COST OF SALES	107,588
OTHER SERVICES & CHARGES	23,099
<b>TOTAL DIVISION REQUEST</b>	<b>130,688</b>

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24		FY 22-23	
	Full Time	Part Time	Full Time	Part Time
Accountant (City)	0.25	-	0.25	-
City Mgrn - Admin (City)	0.20	-	0.15	-
General Manager	1	-	1	-
Asst General Manager	1	-	1	-
Director of Rooms	-	-	-	-
Front Office Manager	-	-	-	-
AM/PM Front Desk Sprvs	1	-	1	-
Front Desk Clerks	3	1	3	2
Night Auditors	1	1	1	1
Housekeeping Manager	1	-	1	-
Housekeeping Supervisor	2	-	2	-
Inspectress	-	-	-	-
Room Attendants	6	4	8	3
House person	1	-	1	1
Lobby Attendant	2	1	2	1
Laundry Attendant	1	1	1	1
Food & Beverage Manager	-	-	-	-
Bartenders	1	2	2	1
Restaurant Supervisor	1	-	1	-
Restaurant Cooks	3	-	3	-
Restaurant Servers	1	1	3	1
Club Level Attendant	-	-	-	-
Facilities Manager	1	-	1	-
Maintenance Tech	2	1	3	-
Director of Sales & Mrktg	1	-	1	-
Sales Manager	2	-	2	-
Executive Meeting Manager	1	-	-	-
Sales Coordinator	1	-	1	-
Convention Services Mgr	1	-	1	-
Accounting Director	1	-	1	-
Accts Rec/Payroll Coord.	-	1	-	-
Executive Chef	1	-	1	-
Banquet Cooks	1	2	1	1
Dishwashers	1	1	1	1
Lead Cook	1	-	1	-
Banquet Manager	1	-	1	-

<b>ADMINISTRATION - 4016</b>	
PERSONAL SERVICES	237,398
BENEFITS	33,236
OTHER SERVICES & CHARGES	330,529
<b>TOTAL DIVISION REQUEST</b>	<b>601,163</b>
<b>SALES &amp; MARKETING - 4017</b>	
PERSONAL SERVICES	250,374
BENEFITS	39,758
OTHER SERVICES & CHARGES	309,450
<b>TOTAL DIVISION REQUEST</b>	<b>599,582</b>
<b>MAINTENANCE - 4018</b>	
PERSONAL SERVICES	149,280
BENEFITS	20,899
OTHER SERVICES & CHARGES	238,782
<b>TOTAL DIVISION REQUEST</b>	<b>408,961</b>
<b>FRANCHISE FEES - 4019</b>	
COST OF SALES	74,769
<b>TOTAL DIVISION REQUEST</b>	<b>74,769</b>
<b>ENERGY COST - 4020</b>	
COST OF SALES	243,903
<b>TOTAL DIVISION REQUEST</b>	<b>243,903</b>
<b>CAPITAL - 4021</b>	
OTHER SERVICES & CHARGES	157,386
TRANSFERS (4% FF&E)	205,986
<b>TOTAL DIVISION REQUEST</b>	<b>363,372</b>

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

(Continued) PERMANENT STAFFING	FY 23-24		FY 22-23	
	Full Time	Part Time	Full Time	Part Time
Banquet Captain	2	-	2	-
Banquet Setup	1	2	2	2
Banquet Servers	4	7	4	7
Banquet Bartenders	-	2	-	3
Security	1	1	1	1
<b>TOTAL</b>	<b>49.45</b>	<b>28.00</b>	<b>55.40</b>	<b>26.00</b>

PERSONNEL POSITIONS SUMMARY  
 2017-18 - 64.40 Full Time  
 2018-19 - 28.00 Part Time  
 2019-20 - 64.40 Full Time  
 2019-20 - 26.00 Part Time  
 2020-21 - 63.45 Full Time  
 2020-21 - 24.00 Part Time  
 2021-22 - 63.45 Full Time  
 2021-22 - 24.00 Part Time  
 2022-23 - 55.40 Full Time  
 2022-23 - 26.00 Part Time  
**2023-24 - 49.45 Full Time**  
**2023-24 - 28.00 Part Time**

Note: Part Time includes Occasional Staff

LAUNDRY - 4023	
BENEFITS	7,579
OTHER SERVICES & CHARGES	64,618
<b>TOTAL DIVISION REQUEST</b>	<b>72,198</b>

BEVERAGE - 4024	
PERSONAL SERVICES	16,708
BENEFITS	9,778
<b>TOTAL DIVISION REQUEST</b>	<b>26,486</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>4,547,598</b>

FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	5,000	1,200	1,200	-
BENEFITS	1,083	260	260	-
MATERIALS & SUPPLIES	13,163	37,766	37,766	-
OTHER SERVICES	9,954	92,397	92,397	-
CAPITAL OUTLAY	5,313,547	1,051,607	1,051,607	100,000
TRANSFERS OUT	-	99,585	99,585	-
<b>TOTAL</b>	<b>5,342,747</b>	<b>1,282,815</b>	<b>1,282,815</b>	<b>100,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TRANSFERS	5,374,928	1,232,611	1,187,915	205,986
<b>TOTAL</b>	<b>5,374,928</b>	<b>1,232,611</b>	<b>1,187,915</b>	<b>205,986</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	672,955	4,271,852	4,343,055	601,752	6/30/2021
6/30/2021	601,752	5,374,928	5,342,747	633,933	6/30/2022
6/30/2022	633,933	1,187,915	1,282,815	539,033	6/30/2023 - EST
6/30/2023	539,033	205,986	100,000	645,019	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
<b>CAPITAL OUTLAY</b>	
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>
<b>TOTAL DEPARTMENT REQUEST 100,000</b>	

**CAPITAL OUTLAY FY 23-24**

To Be Determined	100,000
<b>TOTAL</b>	<b>100,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

PROPERTY IMPROVEMENT	926,390
HEAT PUMP W/AIR HANDLER	2,824
BEER WALK IN COOLER	46
BOILER #2 REPLACEMENT	49,387
DRYERS	19,357
COFFEE MACHINE	14,658
FIRE SYSTEM ANTENNA	6,500
HVAC	7,490
TO BE DETERMINED	23,922
COMPUTER/PRINTERS	1,033
<b>TOTAL</b>	<b>1,051,607</b>

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	368,965	637,923	623,542	635,583
BENEFITS	132,816	195,014	184,916	184,759
MATERIALS & SUPPLIES	83,729	363,280	297,630	367,162
OTHER SERVICES	57,930	101,195	188,076	214,202
CAPITAL OUTLAY	-	2,000	2,000	139,000
DEBT SERVICE	3,203	4,580	4,580	290,409
<b>TOTAL</b>	<b>646,643</b>	<b>1,303,992</b>	<b>1,300,744</b>	<b>1,831,115</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	308,298	1,220,899	2,274,922	2,047,430
INVESTMENT INTEREST	690	1,295	9,596	6,650
ASSET RETIREMENT	119,295	4,417	4,417	-
MISCELLANEOUS	25,824	-	381	-
TRANSFER IN	5,000	-	-	-
<b>TOTAL</b>	<b>459,107</b>	<b>1,226,611</b>	<b>2,289,316</b>	<b>2,054,080</b>

BUDGETARY	BUDGET		FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE
6/30/2020	164,931	782,002	770,449	176,484
6/30/2021	176,484	459,107	646,643	(11,052)
6/30/2022	(11,052)	2,289,316	1,300,744	977,520
6/30/2023	977,520	2,054,080	1,831,115	1,200,486
				6/30/2021
				6/30/2022
				6/30/2023 - EST
				6/30/2024 - EST
				(70,085) 5% Reserve
				<b>1,130,400</b>

Excludes Transfers Out & Capital Outlay

A line of credit loan for up to \$200,000 split equally between Fund 123 - Park and Recreation and Fund 45 - Welcome Center was approved by City Council on April 9, 2019 to provide the cash for continuing golf course operations. The loan is payable in a balloon payment on April 30, 2024.

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES (4710 - JOHN CONRAD)</b>	
10-01 SALARIES	359,221
10-02 WAGES	147,500
10-03 OVERTIME	1,000
10-07 ALLOWANCES	4,179
10-10 LONGEVITY	11,487
10-11 SL BUYBACK-OVERBANK	5,183
10-12 VL BUYBACK - OVERBANK	2,586
10-13 PDO BUYBACK	1,724
10-14 SL INCENTIVE	4,095
10-17 ADDITIONAL INCENTIVE	2,430
10-95 1X SALARY ADJUSTMENT	2,319
<b>TOTAL PERSONAL SERVICES - JOHN CONRAD</b>	<b>541,724</b>

<b>PERSONAL SERVICES (4810 - HIDDEN CREEK)</b>	
10-01 SALARIES	39,141
10-02 WAGES	50,000
10-03 OVERTIME	600
10-07 ALLOWANCES	621
10-10 LONGEVITY	1,350
10-11 SL BUYBACK	665
10-12 VL BUYBACK	226
10-13 PDO BUYBACK	146
10-14 SL INCENTIVE	405
10-17 ADDITIONAL INCENTIVE	270
10-95 SALARY ADJUSTMENT	435
<b>TOTAL PERSONAL SERVICES - HIDDEN CREEK</b>	<b>93,859</b>

**TOTAL PERSONAL SERVICES 635,583**

<b>BENEFITS (4710 - JOHN CONRAD)</b>	
15-01 SOCIAL SECURITY	41,442
15-02 EMPLOYEES' RETIREMENT	55,191
15-03 GROUP INSURANCE	48,346
15-04 WORKERS COMP INSURANCE	2,605
15-06 TRAVEL & SCHOOL	680
15-07 UNIFORMS	1,800
15-13 LIFE	2,032
15-14 DENTAL	3,735
15-20 OVERHEAD HEALTH CARE COST	563
15-98 RETIREE INSURANCE	2,305
<b>TOTAL BENEFITS - JOHN CONRAD</b>	<b>158,699</b>

(CONTINUED)



**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Golf Director	1	1
Golf Superintendent	1	1
Asst Golf Superintendent	1	1
Golf Car Mechanic	1	1
Groundskeeper	1	1
Club House Assistant	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>

<u>PART TIME STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
	2	2

<u>SEASONAL STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
	25	25

PERSONNEL  
POSITIONS  
SUMMARY:

2017-18 - 6  
2018-19 - 6  
2019-20 - 6  
2020-21 - 5  
2021-22 - 3  
2022-23 - 6  
**2023-24 - 6**

<b>BENEFITS (4810 - HIDDEN CREEK)</b>	
15-01 SOCIAL SECURITY	7,180
15-02 EMPLOYEES' RETIREMENT	6,140
15-03 GROUP INSURANCE	10,276
15-04 WORKERS COMP INSURANCE	1,117
15-13 LIFE	450
15-14 DENTAL	771
15-20 OVERHEAD HEALTH CARE COST	125
<b>TOTAL BENEFITS - HIDDEN CREEK</b>	<b>26,059</b>

**TOTAL BENEFITS 184,759**

<b>MATERIALS &amp; SUPPLIES (4710 - JOHN CONRAD)</b>	
20-27 FOOD & BEVERAGES	70,000
20-34 MAINTENANCE OF EQUIPMENT	20,500
20-41 SUPPLIES	20,000
20-49 CHEMICALS	90,890
20-55 PRO SHOP SUPPLIES	65,000
20-63 FLEET FUEL	15,538
20-64 FLEET PARTS	3,097
20-65 FLEET LABOR	4,737
20-66 IRRIGATION UPKEEP	3,000
20-67 GOLF CART MAINTENANCE	2,000
20-71 BOTANICAL	27,300
<b>TOTAL MATERIALS &amp; SUPPLIES - JOHN CONRAD</b>	<b>322,062</b>

<b>MATERIALS &amp; SUPPLIES (4810 - HIDDEN CREEK)</b>	
20-27 FOOD & BEVERAGES	13,000
20-34 MAINTENANCE OF EQUIPMENT	2,500
20-41 SUPPLIES	6,000
20-49 CHEMICALS	12,000
20-55 PRO SHOP SUPPLIES	5,000
20-66 IRRIGATION UPKEEP	2,000
20-67 GOLF CART MAINTENANCE	1,000
20-71 BOTANICAL	3,600
<b>TOTAL MATERIALS &amp; SUPPLIES - HIDDEN CREEK</b>	<b>45,100</b>

**TOTAL MATERIALS & SUPPLIES 367,162**

(CONTINUED)

FUND: GOLF (197)  
 DEPARTMENT: GOLF (47/48)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**CONTRACTUAL (4710 - JOHN CONRAD) FY 23-24**

Fire Inspection	200
<b>TOTAL</b>	<b>200</b>

**CONTRACTUAL (4810 - HIDDEN CREEK) FY 23-24**

Window Cleaning	600
Alarm Monitoring	300
Golf Cart Lease	11,950
Fire Inspection	150
<b>TOTAL</b>	<b>13,000</b>

**CAPITAL OUTLAY FY 23-24**

John Deer 4052R Tractor	37,000
5 Gang Reel Mower	18,000
Dump Trailer	10,000
Used Greens Mower	22,000
Computers	2,000
Fiber Optic	50,000
<b>TOTAL</b>	<b>139,000</b>

**OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)**

30-01 UTILITIES & COMMUNICATIONS	25,000
30-21 SURPLUS PROPERTY	1,067
30-22 PWA REIMBURSEMENT	40,366
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	200
30-41 CONTRACT LABOR	5,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,840
30-49 CREDIT CARD FEES	58,000
30-56 POINT OF SALE FEES	540
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-81 ADVERTISING	100
30-85 INSURANCE/FIRE, THEFT, LIAB	10,932
30-86 AUDIT	366
<b>TOTAL OTHER SERVICES &amp; CHARGES - JOHN CONRAD</b>	<b>154,851</b>

**OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)**

30-01 UTILITIES & COMMUNICATIONS	10,000
30-22 PWA REIMBURSEMENT	17,300
30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	13,000
30-49 CREDIT CARD FEES	12,500
30-85 INSURANCE/FIRE, THEFT, LIAB	4,685
30-86 AUDIT	366
<b>TOTAL OTHER SERVICES &amp; CHARGES - HIDDEN CREEK</b>	<b>59,351</b>

**TOTAL OTHER SERVICES & CHARGES 214,202**

**CAPITAL OUTLAY (4710- JOHN CONRAD)**

40-02 EQUIPMENT	137,000
40-49 COMPUTERS	2,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>139,000</b>

**DEBT SERVICE**

71-02 INTEREST ON NOTES	4,236
73-02 PRINCIPAL ON NOTES	286,173
<b>TOTAL DEBT SERVICE</b>	<b>290,409</b>

**TOTAL DEPARTMENT REQUEST 1,831,115**

**FUND: URBAN RENEWAL (201)**  
**DEPARTMENT: URBAN RENEWAL**  
**DEPARTMENT HEAD: TIM LYON**

**FINAL BUDGET 2023-2024**

**OTHER SERVICES**  
 30-44 ADMIN/PROFESSIONAL SVCS 55,000  
**TOTAL OTHER SERVICES & CHARGES** 55,000

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
OTHER SERVICES	71,892	50,000	37,500	55,000
<b>TOTAL</b>	<u>71,892</u>	<u>50,000</u>	<u>37,500</u>	<u>55,000</u>

**TOTAL DEPARTMENT REQUEST** 55,000

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	94,006	56,612	56,612	56,530
INVESTMENT INTEREST	55	100	702	495
TRANSFER IN	4,745	-	-	-
<b>TOTAL</b>	<u>98,806</u>	<u>56,712</u>	<u>57,314</u>	<u>57,025</u>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	81,861	45,325	105,389	21,797	6/30/2021
6/30/2021	21,797	98,806	71,892	48,711	6/30/2022
6/30/2022	48,711	57,314	37,500	68,525	6/30/2023 - EST
6/30/2023	68,525	57,025	55,000	70,550	6/30/2024 - EST

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	156,691	174,550	174,258	175,977
BENEFITS	53,645	67,709	55,854	66,071
MATERIALS & SUPPLIES	1,391	2,080	2,080	2,000
OTHER SERVICES	84,910	99,218	85,688	100,547
CAPITAL OUTLAY	-	-	-	2,300
INSURANCE RELATED	851,352	1,441,886	1,446,644	969,110
<b>TOTAL</b>	<b>1,147,989</b>	<b>1,785,443</b>	<b>1,764,524</b>	<b>1,316,005</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	901,382	991,358	991,358	1,066,539
INVESTMENT INTEREST	2,264	4,120	9,600	9,885
MISCELLANEOUS	27,163	-	-	-
<b>TOTAL</b>	<b>930,809</b>	<b>995,478</b>	<b>1,000,958</b>	<b>1,076,424</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,337,005	971,781	986,194	1,322,592	6/30/21
6/30/2021	1,322,592	930,809	1,147,989	1,105,412	6/30/22
6/30/2022	1,105,412	1,000,958	1,764,524	341,846	6/30/23 - EST
6/30/2023	341,846	1,076,424	1,316,005	102,265	6/30/24 - EST

Estimated Actual includes prior year required reserves of \$517,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2022:  
 General Liability: \$306,000

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Risk Manager	1	1	
City Manager	0.1	0.1	
City Attorney	0.25	0.25	2017-2018 - 1.45
Safety Coordinator	0.1	0.1	2018-2019 - 1.45
<b>TOTAL</b>	<b>1.45</b>	<b>1.45</b>	2019-2020 - 1.45
			2020-2021 - 1.45
			2021-2022 - 1.45
			2022-2023 - 1.45
			<b>2023-2024 - 1.45</b>

.10 City Manager moved from Asst. City Manager FY 21-22  
 .80 Safety Coord moved to PWA (075) FY 12-13  
 .10 Assistant City Manager moved from City Manager (10-01) FY 17-18  
 .25 City Attorney moved from City Attorney (010-04) FY 17-18  
 .25 Assistant City Attorney moved to Court (010-12) FY 17-18

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES - OPERATIONAL (2910)	
10-01 SALARIES	159,257
10-07 ALLOWANCES	6,021
10-10 LONGEVITY	5,106
10-11 SL BUYBACK	2,777
10-12 VL BUYBACK	269
10-13 PDO BUYBACK	994
10-14 SICK LEAVE INCENTIVE	1,205
10-17 ADDITIONAL INCENTIVE	90
10-95 1X SALARY ADJUSTMENT	258
<b>TOTAL PERSONAL SERVICES</b>	<b>175,977</b>

BENEFITS - OPERATIONAL	
15-01 SOCIAL SECURITY	13,462
15-02 EMPLOYEES' RETIREMENT	24,637
15-03 GROUP INSURANCE	15,284
15-06 TRAVEL AND SCHOOLS	10,900
15-13 LIFE	450
15-14 DENTAL	1,012
15-20 OVERHEAD HEALTH CARE COST	326
<b>TOTAL BENEFITS</b>	<b>66,071</b>

MATERIALS & SUPPLIES - OPERATIONAL	
20-41 MATERIALS AND SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES & CHARGES - OPERATIONAL	
30-01 UTILITIES/COMMUNICATIONS	600
30-02 DRUG SCREENING	6,000
30-43 HARDWARE/SOFTWARE MAINT.	4,089
30-44 PROFESSIONAL SERVICES (TPA)	42,000
30-51 OTHER GOVERNMENT EXPENSES	45,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-86 AUDIT EXPENSE	1,858
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,547</b>

CAPITAL OUTLAY - OPERATIONAL	
40-49 COMPUTERS	2,300
<b>TOTAL CAPITAL OUTLAY - OPERATIONAL</b>	<b>2,300</b>

<b>TOTAL OPERATIONAL</b>	<b>346,895</b>
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INSURANCE RELATED / 23-24 (2964)	
<b>MATERIALS &amp; SUPPLIES - INSURANCE RELATED</b>	
20-63 FLEET FUEL	953
20-64 FLEET PARTS	816
20-65 FLEET LABOR	802
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,571</b>

OTHER SERVICES & CHARGES - INSURANCE RELATED	
30-26 LIABILITY LAWSUITS	602,049
30-33 PROPERTY INSURANCE	364,490
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>966,539</b>

<b>TOTAL INSURANCE RELATED / 23-24</b>	<b>969,110</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,316,005</b>
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(CONTINUED)

FUND: RISK (202)  
DEPARTMENT: RISK MANAGEMENT (29)  
DEPARTMENT HEAD: TIM LYON  
PAGE TWO

**SOURCES OF REVENUE - FY 23-24**

DEPARTMENT	LIABILITY	PROPERTY	OVERHEAD
Utility Services	6,288	-	474
Engineering & Construction Svcs	44,673	-	-
Street/Park Maintenance/Forestry	89,106	-	5,523
General Government	65,960	31,965	15,807
Neighborhood Services	25,597	3,334	-
Information Technology	2,471	-	-
Parks/Recreation/Pool	2,823	23,873	-
Senior Center	-	6,013	-
Reed Center	-	31,933	-
Hotel	-	38,453	-
Police Department	76,090	13,486	30,593
Fire Department	123,787	22,707	31,577
Sanitation	34,776	4,446	6,867
Water	15,197	44,576	1,317
Wastewater	15,938	114,704	1,661
Golf	8,818	6,342	457
Stormwater	7,932	3,644	271
Sewer Utility Line Maint.	10,616	-	1,780
Water Utility Line Maint.	10,873	-	1,921
Fleet Services	52,075	4,446	611
Public Works Administration	2,470	4,546	600
Drainage Division	894	-	149
CDBG	1,255	-	218
Hospital Authority	4,222	-	122
Economic Development Authority	-	10,022	-
Juvenile	188	-	52
<b>TOTALS</b>	<b>602,049</b>	<b>364,490</b>	<b>100,000</b>

**CAPITAL OUTLAY FY 23-24**

(2) Desktop Computers	1,600
Ipad & Case	700
<b>TOTAL</b>	<b>2,300</b>

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 22-23 per actuarial report dated 6/30/2022)

	Required Reserves	Cash Flow:
<b>INSURANCE RELATED / 21-22</b>		
30-26 LIABILITY LAWSUITS	142,000	34,800
<b>TOTAL INSURANCE RELATED / 21-22</b>	<b>142,000</b>	<b>34,800</b>
<b>INSURANCE RELATED / 20-21</b>		
30-26 LIABILITY LAWSUITS	55,000	12,000
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>55,000</b>	<b>12,000</b>
<b>INSURANCE RELATED / 19-20</b>		
30-26 LIABILITY LAWSUITS	77,000	15,900
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>77,000</b>	<b>15,900</b>
<b>INSURANCE RELATED / 18-19</b>		
30-26 LIABILITY LAWSUITS	87,000	17,000
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>87,000</b>	<b>17,000</b>
<b>INSURANCE RELATED / 17-18</b>		
30-26 LIABILITY LAWSUITS	15,000	2,800
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>15,000</b>	<b>2,800</b>
<b>INSURANCE RELATED / 16-17</b>		
30-26 LIABILITY LAWSUITS	7,000	1,200
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>7,000</b>	<b>1,200</b>
<b>INSURANCE RELATED / 15-16</b>		
30-26 LIABILITY LAWSUITS	75,000	12,100
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>75,000</b>	<b>12,100</b>
<b>INSURANCE RELATED / 14-15</b>		
30-26 LIABILITY LAWSUITS	4,000	600
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>4,000</b>	<b>600</b>
<b>INSURANCE RELATED / 13-14</b>		
30-26 LIABILITY LAWSUITS	10,000	1,400
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>10,000</b>	<b>1,400</b>
<b>INSURANCE RELATED / 12-13</b>		
30-26 LIABILITY LAWSUITS	33,000	4,400
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>33,000</b>	<b>4,400</b>
<b>INSURANCE RELATED / 09-10</b>		
30-26 LIABILITY LAWSUITS	12,000	1,400
<b>TOTAL INSURANCE RELATED / 09-10</b>	<b>12,000</b>	<b>1,400</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>517,000</b>	<b>103,600</b>

FUND: WORKERS COMP (204)  
 DEPARTMENT: RISK MANAGEMENT (29)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SRVCS AND CHGS	1,487	1,059	1,059	1,000
INSURANCE RELATED	655,779	2,029,612	1,224,886	913,683
<b>TOTAL</b>	<b>657,266</b>	<b>2,030,671</b>	<b>1,225,945</b>	<b>914,683</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	752,650	765,317	765,317	813,683
INVESTMENT INTEREST	9,879	18,880	55,980	54,810
MISCELLANEOUS	21,786	-	-	-
<b>TOTAL</b>	<b>784,315</b>	<b>784,197</b>	<b>821,297</b>	<b>868,493</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	3,342,285	953,770	500,429	3,795,626	6/30/2021
6/20/2021	3,795,626	784,315	657,266	3,922,675	6/30/2022
6/30/2022	3,922,675	821,297	1,225,945	3,518,027	6/30/2023 - EST
6/30/2023	3,518,027	868,493	914,683	3,471,837	6/30/2024 - EST

Estimated Actual includes prior year required reserves of \$1,187,000. See detail in Informational Only box.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2022:  
 Workers Comp: \$ 702,000.

**FINAL BUDGET 2023-2024**

**OTHER SERVICES & CHARGES - INSURANCE RELATED**

30-07 WORKERS COMPENSATION	913,683
30-86 AUDIT	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>914,683</b>

**TOTAL DEPARTMENT REQUEST** **914,683**

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 22-23 per actuarial report dated 6/30/2022)

	Required Reserves (Exhibit 5-A)	Cash Flow: (Exhibit 8)
<b>INSURANCE RELATED / 21-22</b>		
30-07 WORKERS COMPENSATION	418,000	78,900
<b>TOTAL INSURANCE RELATED / 21-22</b>	<b>418,000</b>	<b>78,900</b>
<b>INSURANCE RELATED / 20-21</b>		
30-07 WORKERS COMPENSATION	158,000	29,100
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>158,000</b>	<b>29,100</b>
<b>INSURANCE RELATED / 19-20</b>		
30-07 WORKERS COMPENSATION	77,000	13,100
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>77,000</b>	<b>13,100</b>
<b>INSURANCE RELATED / 18-19</b>		
30-07 WORKERS COMPENSATION	56,000	8,700
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>56,000</b>	<b>8,700</b>
<b>INSURANCE RELATED / 17-18</b>		
30-07 WORKERS COMPENSATION	45,000	6,300
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>45,000</b>	<b>6,300</b>
<b>INSURANCE RELATED / 16-17</b>		
30-07 WORKERS COMPENSATION	16,000	2,000
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>16,000</b>	<b>2,000</b>
<b>INSURANCE RELATED / 15-16</b>		
30-07 WORKERS COMPENSATION	25,000	2,900
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>25,000</b>	<b>2,900</b>
<b>INSURANCE RELATED / 14-15</b>		
30-07 WORKERS COMPENSATION	24,000	2,600
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>24,000</b>	<b>2,600</b>
<b>INSURANCE RELATED / 13-14</b>		
30-07 WORKERS COMPENSATION	22,000	2,200
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>22,000</b>	<b>2,200</b>

(CONTINUED)

**FUND: WORKERS COMP (204)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

**SOURCES OF REVENUE - FY 23-24**

DEPARTMENT	W/COMP
Utility Services	3,850
Street/Park Maintenance/Forestry	44,941
General Government	128,615
Police Department	248,931
Fire Department	256,936
Sanitation	55,878
Water	10,718
Wastewater	13,516
Golf	3,722
Stormwater	2,201
Sewer Utility Line Maint.	14,486
Water Utility Line Maint.	15,631
Fleet Services	4,974
Public Works Administration	4,886
Drainage Division	1,210
CDBG	1,774
Hospital Authority	995
Juvenile	419
<b>TOTALS</b>	<b>813,683</b>

	Required Reserves (Exhibit 5-A)	Cash Flow (Exhibit 8)
<b>INSURANCE RELATED / 12-13</b>		
30-07 WORKERS COMPENSATION	55,000	5,100
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>55,000</b>	<b>5,100</b>
<b>INSURANCE RELATED / Prior to 08-09</b>		
30-07 WORKERS COMPENSATION	291,000	15,400
<b>TOTAL INSURANCE RELATED / 08-09</b>	<b>291,000</b>	<b>15,400</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>1,187,000</b>	<b>166,300</b>

**FUND: ANIMALS BEST FRIEND (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS AND SUPPLIES	1,714	11,378	10,434	8,000
OTHER SERVICES & CHARGES	5,363	46,250	46,250	52,255
CAPITAL OUTLAY	4,591	70,189	70,189	16,050
<b>TOTAL</b>	<b>11,668</b>	<b>127,817</b>	<b>126,873</b>	<b>76,305</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
FINES & FORFEITURES	19,182	19,649	17,287	20,004
INTEREST	190	380	1,279	915
MISCELLANEOUS	4,497	3,090	81,697	71,950
<b>TOTAL</b>	<b>23,869</b>	<b>23,119</b>	<b>100,263</b>	<b>92,869</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	89,075	26,849	49,396	66,529
6/30/2021	66,529	23,869	11,668	78,730
6/30/2022	78,730	100,263	126,873	52,120
6/30/2023	52,120	92,869	76,305	68,684

**FINAL BUDGET 2023-2024**

<b>MATERIALS AND SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	2,000
20-41 SUPPLIES	5,000
<b>TOTAL MATERIAL AND SUPPLIES</b>	<b>8,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	49,755
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>52,255</b>

<b>CAPITAL OUTLAY</b>	
40-14 REMODEL	5,250
40-15 IOB	8,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>16,050</b>

**TOTAL DEPARTMENT REQUEST 76,305**

**CAPITAL OUTLAY FY 23-24**

Computers	2,800
RFP protective wall panels	5,250
Turf area animal service 2nd yr	8,000
<b>TOTAL</b>	<b>16,050</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

3/4 TON EXT CAB,4WD/EQUIP	49,739
4 CHIP READERS/ACO TRUCKS	200
SWAB BOX FOR TRUCK	16,250
TURF AREA ANIMAL SERVICE	4,000
<b>TOTAL</b>	<b>70,189</b>

**CONTRACTUAL FY 23-24**

Safe Haven Vet Services	46,420
Midwest Vet Services	3,335
<b>TOTAL</b>	<b>49,755</b>



FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2023-2024**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TRANSFERS OUT	586,334	554,128	642,779	580,273
TOTAL	586,334	554,128	642,779	580,273

TRANSFERS OUT	
80-23 PARK & REC (123) 14%	81,238
80-46 ECONOMIC DEVELOPMENT (046) 56%	324,953
80-74 WELCOME CENTER (045) 30%	174,082
<b>TOTAL TRANSFERS OUT</b>	<b>580,273</b>

**TOTAL DEPARTMENT REQUEST 580,273**

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	586,334	554,128	642,779	580,273
TOTAL	586,334	554,128	642,779	580,273

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	-	558,311	558,311	- 6/30/2021
6/30/2021	-	586,334	586,334	- 6/30/2022
6/30/2022	-	642,779	642,779	- 6/30/2023 - EST
6/30/2023	-	580,273	580,273	- 6/30/2024 - EST

FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TRANSFERS OUT	4,038	7,630	22,260	15,395
TOTAL	4,038	7,630	22,260	15,395

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	4,038	7,630	22,260	15,395
TOTAL	4,038	7,630	22,260	15,395

**FINAL BUDGET 2023-2024**

<b>TOTAL TRANSFERS</b>	
80-91 WATER (FUND 191)	15,395
<b>TOTAL TRANSFERS</b>	<u>15,395</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><u>15,395</u></u>
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FUND: COURT BONDS (235)  
 DEPT: MUNICIPAL COURT  
 DEPT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TRANSFERS OUT	236	420	1,302	930
TOTAL	236	420	1,302	930

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	236	420	1,302	930
TOTAL	236	420	1,302	930

**FINAL BUDGET 2023-2024**

TRANSFERS	
80-04 GENERAL FUND (010)	930
<b>TOTAL TRANSFERS</b>	<u>930</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><u>930</u></u>
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FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: TROY BRADLEY

**FINAL BUDGET 2023-2024**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	9,395,255	9,616,100	10,161,110	10,396,428
OTHER SERVICES	69,916	63,766	63,766	67,509
<b>TOTAL</b>	<b>9,465,171</b>	<b>9,679,866</b>	<b>10,224,876</b>	<b>10,463,937</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CFS - PREMIUM	8,341,094	9,741,652	8,743,802	9,700,838
CFS - STOP LOSS	446,295	275,000	271,429	300,000
CFS - SUBROGATION	10,766	8,679	2,941	6,771
INTEREST	3,710	5,945	26,079	25,210
MISC. - Refund of Overpayments	717	-	33	-
MISCELLANEOUS - RX Rebates	779,093	660,000	811,281	864,718
MISC. - OIL ROYALTIES	12,116	11,000	10,540	10,017
TRANSFER IN (310)	500,000	-	-	-
TRANSFER IN - SUBSIDY	525,000	-	-	-
<b>TOTAL</b>	<b>10,618,791</b>	<b>10,702,276</b>	<b>9,866,105</b>	<b>10,907,554</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,519,039	9,268,664	9,347,525	1,440,178
6/30/2021	1,440,178	10,618,791	9,465,171	2,593,798
6/30/2022	2,593,798	9,866,105	10,224,876	2,235,027
6/30/2023	2,235,027	10,907,554	10,463,937	2,678,644

BENEFITS	
15-21 AGGREGATE STOP LOSS	23,300
15-39 LIFE INSURANCE	155,650
15-40 DENTAL	365,000
15-41 CLAIMS	5,130,000
15-42 PRESCRIPTIONS	3,107,478
15-43 ADMINISTRATION	452,000
15-44 OTHER FEES	25,000
15-45 INDIVIDUAL STOP LOSS	1,017,000
15-47 DENTAL PLAN - ADMIN EXP	25,000
15-48 WELLNESS	5,000
15-49 PRESCRIPTIONS - ACTIVE	47,000
15-50 PRESCRIPTIONS - PRE 65	12,000
15-51 PRESCRIPTIONS - POST 65	32,000
<b>TOTAL BENEFITS</b>	<b>10,396,428</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTURAL	55,560
30-86 AUDIT	11,949
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>67,509</b>

**TOTAL DEPARTMENT REQUEST** **10,463,937**

OTHER FEES (15-44) FY 23-24	
Flu Shots	9,500
Research Fees (ACA-PCORI Fee)	3,500
American Fidelity ACA	12,000
<b>TOTAL</b>	<b>25,000</b>

CONTRACTUAL (30-40) FY 23-24	
INSURICA Agreement	55,560
<b>TOTAL</b>	<b>55,560</b>

**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
DEBT SERVICE (2019) Hotel/Conf	1,095,625	1,791,726	1,791,726	1,792,525
DEBT SERVICE (2020 Sewer Note)	189,312	4,459,606	4,459,606	4,459,349
DEBT SERVICE (Fiscal Agent Fees)	4,500	6,000	6,000	6,000
TRANSFER OUT (186)	-	-	247,064	87,806
TRANSFER OUT (196)	5,326,135	1,036,853	1,036,853	-
TRANSFER OUT (010)	9,821,240	9,264,215	10,499,638	10,160,439
<b>TOTAL</b>	<b>16,436,812</b>	<b>16,558,400</b>	<b>18,040,887</b>	<b>16,506,119</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTEREST	2,120	1,678	73,669	73,669
TRANSFERS IN:				
Sales Tax (010) General	9,821,240	9,264,215	10,499,638	10,160,439
Sales Tax (340)	6,183,841	5,878,483	6,815,750	6,345,680
User Fee (186) - Sewer	67,474	378,848	-	-
<b>TOTAL</b>	<b>16,074,675</b>	<b>15,523,224</b>	<b>17,389,057</b>	<b>16,579,788</b>

BUDGETARY	BUDGET	BOND PRIN BAL		FUND
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE
6/30/2020	(40,099,397)	15,809,422	15,803,206	- (40,093,181) 6/30/2021
6/30/2021	(40,093,181)	16,074,675	16,436,812	- (40,455,318) 6/30/2022
6/30/2022	(40,455,318)	17,389,057	18,040,887	5,030,000 (36,077,148) 6/30/2023 - EST
6/30/2023	(36,077,148)	16,579,788	16,506,119	5,095,000 (30,908,479) 6/30/2024 - EST

NOTE: The negative fund balance is due to the debt being paid from the Fund 250 with the asset showing in Fund 195, Hotel Conference Center and the Sewer Plant Fund being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2023-2024**

DEBT SERVICE	
70-08 PRINCIPAL (2019 BOND SERIES)	725,000
71-08 INTEREST (2019 BOND SERIES)	1,067,525
70-01 PRINCIPAL (2020 SEWER NOTE)	4,370,000
71-01 INTEREST (2020 SEWER NOTE)	89,349
72-02 FISCAL AGENT FEES	6,000
<b>TOTAL DEBT SERVICE</b>	<b>6,257,874</b>

TRANSFERS OUT	
80-86 TRANSERS OUT (186)	87,806
80-33 TRANSFERS OUT (010)	10,160,439
<b>TOTAL TRANSFERS OUT</b>	<b>10,248,245</b>

**TOTAL DEPARTMENT REQUEST** **16,506,119**

**DEBT REQUIREMENT**

Hotel / Conference Center (2019 Bond Series)	
4/1/2024 Principal	725,000
10/1/2023 Interest	533,763
4/1/2024 Interest	533,763
Trustee Fee	2,500
	<b>1,795,025</b>
<i>Revenue Bonds O/S \$29,905,000 as of 6/30/21</i>	
<i>Debt Service Matures April 1, 2048</i>	
Sewer Plant (2020 SEWER NOTE)	
9/1/2023 Interest	51,011
9/1/2023 Principal	2,185,000
3/1/2024 Principal	2,185,000
3/1/2024 Interest	38,338
Trustee Fee	3,500
	<b>4,462,849</b>
<i>Revenue Bonds O/S \$17,105,000 as of 6/30/21</i>	
<i>Debt Service Matures March 1, 2025</i>	
<b>TOTAL</b>	<b>6,257,874</b>

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CAPITAL OUTLAY	36,040	280,767	280,767	7,121
TOTAL	36,040	280,767	280,767	7,121

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	782	1,510	3,789	2,640
TOTAL	782	1,510	3,789	2,640

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	315,171	1,546	-	316,717	6/30/2021
6/30/2021	316,717	782	36,040	281,459	6/30/2022
6/30/2022	281,459	3,789	280,767	4,481	6/30/2023 - EST
6/30/2023	4,481	2,640	7,121	-	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	7,121
<b>TOTAL CAPITAL OUTLAY</b>	<b>7,121</b>

**CAPITAL OUTLAY FY 22-23**

ENGINEERING FOR SIGNAL PHASE 4	83,960
29th STREET BRIDGE	170,000
CONTIGENCIES AND OVERRUNS	26,807
<b>TOTAL</b>	<b>280,767</b>

**CAPITAL OUTLAY FY 23-24**

Midwest Blvd Match (Multi Year)	7,121
<b>TOTAL</b>	<b>7,121</b>

FUND: 2018 ELECTION G.O. BOND (270)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	7,634	43,400	43,400	-
CAPITAL OUTLAY	15,642,370	12,326,753	12,326,753	-
TRANSFER OUT	59,392	-	-	-
<b>TOTAL</b>	<b>15,709,396</b>	<b>12,370,153</b>	<b>12,370,153</b>	<b>-</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	50,281	5,760	146,388	8,670
TRANSFER IN	236,049	14,650	32,195	32,195
	286,330	20,410	178,583	40,865

**CAPITAL OUTLAY EST ACT FY 22-23**

REED BBALL COMPLEX-P3	208,402
MULTI ATH FACILITY-P3	134,692
SOCCER FACILITY RENOVATE	968,350
STREET REPAIR - P1	6,578,874
ANIMAL SHELTER - P4	8,693
PUB SFTY TCH IMPRVS-P4	203,364
P25 EQUIPMENT - P4	665,752
MID-AMERICA PARK - P3	1,920,858
HOSES, CMD VEH - P4	2,494
BREATHING APRTS - P4	323
POL/FIRE TRAINING- P4	88,948
FS1/HQ REMODEL- P4	119,790
TOWN CTR PARK - P3	1,426,213
<b>TOTAL</b>	<b>12,326,753</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	27,003,375	11,848,109	10,607,683	28,243,801	6/30/2021
6/30/2021	28,243,801	286,330	15,709,396	12,820,735	6/30/2022
6/30/2022	12,820,735	178,583	12,370,153	629,165	6/30/2023 - EST
6/30/2023	629,165	40,865	-	670,030	6/30/2024 - EST

FUND: 2018 ELECTION G.O. BOND PROPRIETARY (271)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	1,590	-	-	-
CAPITAL OUTLAY	5,405,464	1,448,110	1,448,110	-
<b>TOTAL</b>	<b>5,407,054</b>	<b>1,448,110</b>	<b>1,448,110</b>	<b>-</b>

**CAPITAL OUTLAY EST ACT FY 22-23**

JC GOLF RENOVATION-P3	364,835
BOOSTER STATION RENOV-P2	1,083,275
<b>TOTAL</b>	<b>1,448,110</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	9,553	3,115	11,386	3,830
TRANSFER IN	5,009	-	-	-
	14,562	3,115	11,386	3,830

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	10,686,758	138,454	3,722,065	7,103,147	6/30/2021
6/30/2021	7,103,147	14,562	5,407,054	1,710,655	6/30/2022
6/30/2022	1,710,655	11,386	1,448,110	273,931	6/30/2023 - EST
6/30/2023	273,931	3,830	-	277,761	6/30/2024 - EST



FUND: 2022 ISSUE G.O. BOND (272)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	124,665	-	-	-
CAPITAL OUTLAY	-	5,574,335	5,574,335	-
<b>TOTAL</b>	<b>124,665</b>	<b>5,574,335</b>	<b>5,574,335</b>	<b>-</b>

CAPITAL OUTLAY EST ACT FY 22-23	
POL/FIRE TRAINING- P4	5,574,335
<b>TOTAL</b>	<b>5,574,335</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BOND PROCEEDS	5,700,000	-	-	-
INTEREST	5,417	6,000	66,018	555
	5,705,417	6,000	66,018	555

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	-	-	-	-	6/30/2021
6/30/2021	-	5,705,417	124,665	5,580,752	6/30/2022
6/30/2022	5,580,752	66,018	5,574,335	72,435	6/30/2023 - EST
6/30/2023	72,435	555	-	72,990	6/30/2024 - EST

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	144,843	119,542	118,478	80,498
BENEFITS	39,392	32,877	32,329	22,265
MATERIALS AND SUPPLIES	6,490	6,061	6,061	6,000
OTHER SERVICES	129,444	277,501	181,501	161,000
CAPITAL OUTLAY	-	60,000	60,000	50,000
TRANSFERS OUT	2,350,000	7,508,239	7,508,239	-
<b>TOTAL</b>	<b>2,670,169</b>	<b>8,004,220</b>	<b>7,906,608</b>	<b>319,763</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
<i>CHARGES FOR SERVICES:</i>				
MOWING	115,388	88,257	95,892	103,304
WRITE OFFS - Mowing	-	(177)	(60)	-
TOWER RENTAL	200		200	200
ADMINISTRATIVE FEE	70,000	69,753	77,667	69,822
WRITE OFFS - ADM FEE	-	(614)	(200)	(681)
MISCELLANEOUS	5,815	-	-	-
INTEREST	11,764	10,925	174,191	44,720
TRANSFERS IN	4,779,808	1,239,732	1,239,730	-
<b>TOTAL</b>	<b>4,982,975</b>	<b>1,407,876</b>	<b>1,587,420</b>	<b>217,365</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,072,308	15,920,473	8,080,543	8,912,238	6/30/21
6/30/2021	8,912,238	4,982,975	2,670,169	11,225,044	6/30/22
6/30/2022	11,225,044	1,587,420	7,906,608	4,905,856	6/30/23 - EST
6/30/2023	4,905,856	217,365	319,763	4,803,458	6/30/24 - EST

**FINAL BUDGET 2023-2024**

**1510 - NEIGHBORHOOD SERVICES**

PERSONAL SERVICES	
10-01 SALARY	73,113
10-07 ALLOWANCES	390
10-10 LONGEVITY	2,241
10-11 SL BUYBACK - OVER BANK	2,536
10-12 VACATION BUYBACK	791
10-13 PDO BUYBACK	844
10-14 SL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	133
<b>TOTAL PERSONAL SERVICES</b>	<b>80,498</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,158
15-02 RETIREMENT	11,270
15-03 GROUP HEALTH INSURANCE	3,873
15-13 LIFE	155
15-14 DENTAL	439
15-20 OVERHEAD HEALTH CARE COST	370
<b>TOTAL BENEFITS</b>	<b>22,265</b>

MATERIALS & SUPPLIES	
20-30 POSTAGE	6,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>6,000</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>208,763</b>
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**8810 - SAFETY**

CAPITAL OUTLAY	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>50,000</b>

(CONTINUED)

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

**ESTIMATED FUND BALANCE 06/30/23:**

Cash	4,913,900
Accounts Receivable	270,411
Allowance for Doubtful Accounts	(82,861)
Miscellaneous Liabilities	(6,716)
Deferred revenue = A/R - 60 days collections per governmental	(188,878)
<b>TOTAL</b>	<b>4,905,856</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Neighborhood Services Director	0.75	0.75

FY 22-23 moved .25 Neighborhood Svcs Dir to fund 010-1510

PERSONNEL  
POSITIONS  
SUMMARY:

2017-18 - 1  
 2018-19 - 1  
 2019-20 - 1  
 2020-21 - 1  
 2021-22 - 1  
 2022-23 - .75  
**2023-24 - .75**

**8890 - DISASTER**

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	50,000
30-86 AUDIT	11,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>61,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>61,000</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>319,763</b>
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**CONTRACTUAL (1510 - NBHD SERVICES) FY 23-24**

Mowing/Chemicals	100,000
<b>TOTAL</b>	<b>100,000</b>

**CONTRACTUAL (8890 - DISASTER) FY 23-24**

Miscellaneous	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL (8810 - SAFETY) FY 23-24**

Storm Siren Equipment	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL (8810 - SAFETY) FY 22-23 ESTIMATED ACTUAL**

STORM SIRENS	50,000
<b>TOTAL</b>	<b>50,000</b>

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
<b>OTHER SERVICES &amp; CHARGES</b>				
Audit	230	4,707	4,707	4,532
<b>TRANSFER OUT:</b>				
Sewer (250)	4,392,941	4,088,790	5,026,057	4,550,655
Hotel (250)	1,790,900	1,789,693	1,789,693	1,795,025
Capital Improvement (157)	664,180	521,829	521,829	745,085
<b>TOTAL</b>	<b>6,848,251</b>	<b>6,405,019</b>	<b>7,342,286</b>	<b>7,095,297</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
<b>TAXES:</b>				
Sales - Sewer	3,943,228	3,719,582	4,215,605	4,079,416
Sales - Cap Imp	2,455,310	2,316,054	2,624,909	2,540,110
Use - Sewer	447,681	366,261	498,036	472,858
INTEREST (Sewer Only)	2,032	2,947	3,736	2,913
<b>TOTAL</b>	<b>6,848,251</b>	<b>6,404,844</b>	<b>7,342,286</b>	<b>7,095,297</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	-	6,551,421	6,551,421	- 6/30/2021
6/30/2021	-	6,848,251	6,848,251	- 6/30/2022
6/30/2022	-	7,342,286	7,342,286	- 6/30/2023 - EST
6/30/2023	-	7,095,297	7,095,297	- 6/30/2024 - EST

FY 22-23 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	521,829	2,103,080	4,215,605	6,840,514
Use	-	-	498,036	498,036
Interest	-	-	3,736	3,736
<b>Total</b>	<b>521,829</b>	<b>2,103,080</b>	<b>4,717,377</b>	<b>7,342,286</b>

FY 23-24 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	745,085	1,795,025	4,079,416	6,619,526
Use	-	-	472,858	472,858
Interest	-	-	2,913	2,913
<b>Total</b>	<b>745,085</b>	<b>1,795,025</b>	<b>4,555,187</b>	<b>7,095,297</b>

**FINAL BUDGET 2023-2024**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT - SEWER	2,793
30-86 AUDIT - HOTEL	1,739
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,532</b>

<b>TRANSFERS OUT</b>	
80-50 TRANSFERS OUT (250) - SEWER	4,550,655
80-50 TRANSFERS OUT (250) - HOTEL	1,795,025
80-57 TRANSFERS OUT (157)	745,085
<b>TOTAL TRANSFERS OUT</b>	<b>7,090,765</b>

**TOTAL DEPARTMENT REQUEST** **7,095,297**

**FUTURE DEBT REQUIREMENT**

<b>Hotel / Conference Center</b>	
2019 Bond Series Deposit Requirements	
Principal Paid April 1st	725,000
Interest (April 1st & Sept 1st)	1,067,525
Trustee Fee	2,500
	<u>1,795,025</u>
<i>Revenue Bonds O/S \$28,500,000 as of 6/30/23</i>	
<i>Debt Service Matures April 1, 2048</i>	
<b>Sewer Plant</b>	
2020 Note Sewer Plant Deposit Requirements	
Principal Paid Sept and March	4,370,000
Interest Paid Sept and March	89,349
Trustee Fee	3,500
	<u>4,462,849</u>
<i>Revenue Bonds O/S \$8,795,000 as of 6/30/23</i>	
<i>Debt Service Matures March 1, 2025</i>	
<b>TOTAL</b>	<u><b>6,257,874</b></u>
Amount to be paid back to sewer fee (186)	87,806

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
DEBT SERVICE	3,230,485	3,718,623	3,718,623	4,038,135
TRANSFER OUT	7,729	14,650	32,195	32,195
<b>TOTAL</b>	<b>3,238,214</b>	<b>3,733,273</b>	<b>3,750,818</b>	<b>4,070,330</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	3,499,632	4,313,857	3,650,888	3,681,897
INTEREST	7,729	14,650	45,543	32,195
BOND PREMIUM	82,034	-	-	-
<b>TOTAL</b>	<b>3,589,395</b>	<b>4,328,507</b>	<b>3,696,431</b>	<b>3,714,092</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,877,552	3,536,560	3,018,589	2,395,523
6/30/2021	2,395,523	3,589,395	3,238,214	2,746,704
6/30/2022	2,746,704	3,696,431	3,750,818	2,692,317
6/30/2023	2,692,317	3,714,092	4,070,330	2,336,079

**OUTSTANDING BONDS AS OF 6-30-23**

2019 GO Bond Phase I (Maturity 4-1-2044)	17,535,000
2019 GO Bond Phase II (Maturity 6-1-2044)	15,225,000
2020 GO Bond Phase III (Maturity 6-1-2045)	6,050,000
2021 GO Bond Phase IV (Maturity 6-1-2046)	8,680,000
2022 GO Bond (Maturity 4-1-2038)	5,700,000
<b>TOTAL</b>	<b>53,190,000</b>

**FINAL BUDGET 2023-2024**

<b>DEBT SERVICE</b>	
70-01 PRINCIPAL	2,590,000
71-01 INTEREST	1,445,635
72-02 FISCAL AGENT FEES	2,500
<b>TOTAL DEBT SERVICE</b>	<b>4,038,135</b>

<b>TRANSFERS</b>	
80-85 2018 GO BONDS (270)	32,195
<b>TOTAL TRANSFERS OUT</b>	<b>32,195</b>

**TOTAL DEPARTMENT REQUEST** 4,070,330

2019 GO Bond Phase I Payments	
Interest (April 1 & Oct 1)	556,110
Principal (April 1)	835,000
Fiscal Agent Fees	500
	<u>1,391,610</u>
2019 GO Bond Phase II Payments	
Interest (Dec 1 & Jun 1)	456,750
Principal (June 1)	725,000
Fiscal Agent Fees	500
	<u>1,182,250</u>
2020 GO Bond Phase III Payments	
Interest (Dec 1 & Jun 1)	138,875
Principal (June 1)	275,000
Fiscal Agent Fees	500
	<u>414,375</u>
2021 GO Bond Phase IV Payments	
Interest (Dec 1 & Jun 1)	179,900
Principal (June 1)	375,000
Fiscal Agent Fees	500
	<u>555,400</u>
2022 GO Bond Payments	
Interest (March 1 & September 1)	114,000
Principal (March 1)	380,000
Fiscal Agent Fees	500
	<u>494,500</u>
<b>TOTAL</b>	<b>4,038,135</b>

FUND: SOONER ROSE TIF (352)  
 DEPARTMENT: HOSPITAL AUTHORITY (90)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
DEBT SERVICE	1,622,528	1,623,240	1,623,240	1,622,033
<b>TOTAL</b>	<b>1,622,528</b>	<b>1,623,240</b>	<b>1,623,240</b>	<b>1,622,033</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
Advalorm Tax	534,272	625,000	540,000	550,000
Sales Tax	415,928	377,776	500,853	458,391
Construction Tax (Sales & Use)	2,097	-	-	1,049
INTEREST	1,227	2,465	28,829	28,320
TRANSFERS IN (425-9050) DISC	778,345	617,999	617,999	584,273
<b>TOTAL</b>	<b>1,731,869</b>	<b>1,623,240</b>	<b>1,687,681</b>	<b>1,622,033</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,654,228	734,192	1,900,193	488,227	6/30/2021
6/30/2021 (adjusted)	758,227	1,731,869	1,622,528	867,568	6/30/2022
6/30/2022	867,568	1,687,681	1,623,240	932,009	6/30/2023 - EST
6/30/2023	932,009	1,622,033	1,622,033	932,009	6/30/2024 - EST

NOTE: Reserve Fund - 800737033 and Project Fund - 800737041 are not available for payment of Debt Service.

**FINAL BUDGET 2023-2024**

DEBT SERVICE	
71-01 INTEREST	733,533
72-02 FISCAL AGENT FEES	3,500
73-01 PRINCIPAL	885,000
<b>TOTAL DEBT SERVICE</b>	<b>1,622,033</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,622,033</b>

**OUTSTANDING PRINCIPAL**

3/31/2023 \$17,085,000

6/30/2022 Fund Balance	
Pooled Cash	353,839
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,049
Project Fund - 800737041	263,681
<b>Balance</b>	<b>867,568</b>

2/28/2023 Fund Balance	
Pooled Cash	636,502
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,818
Project Fund - 800737041	267,787
Principal Fund - 800737058	55
Interest Fund - 800737066	88,097
<b>Balance</b>	<b>1,243,259</b>

6/30/2023 Est Fund Balance	
Pooled Cash	845,631
Bond - 800737017	(315,000)
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	261,317
Project Fund - 800737041	267,787
Principal Fund 800737058	55
Interest Fund - 800737066	(127,780)
<b>Balance</b>	<b>932,009</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	81,445	89,672	92,736	91,289
BENEFITS	27,784	36,446	33,589	30,136
OTHER SERVICES	331,839	1,103,794	1,103,794	264,673
CAPITAL OUTLAY	-	6,043,239	6,043,239	-
TRANSFERS OUT	-	990,000	990,000	-
<b>TOTAL</b>	<b>441,068</b>	<b>8,263,151</b>	<b>8,263,358</b>	<b>386,098</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,295,000	1,514,894	1,514,894	1,295,000
INTEREST	11,653	22,660	77,742	22,480
MISCELLANEOUS	16,281	-	8,650	-
TRANSFERS IN	-	4,758,239	4,758,239	-
<b>TOTAL</b>	<b>1,322,934</b>	<b>6,295,793</b>	<b>6,359,525</b>	<b>1,317,480</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020 (Adj.)	2,884,707	1,462,609	362,366	3,984,950	6/30/2021
6/30/2021	3,984,950	1,322,934	441,068	4,866,816	6/30/2022
6/30/2022	4,866,816	6,359,525	8,263,358	2,962,983	6/30/2023 - EST
6/30/2023	2,962,983	1,317,480	386,098	3,894,365	6/30/2024 - EST

This is a new fund created in FY 18-19 for the Economic Development Authority

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	85,758
10-07 ALLOWANCES	2,397
10-10 LONGEVITY	1,371
10-12 SL VACATION BUYBACK	180
10-13 PDO BUYBACK	548
10-14 SL INCENTIVE	425
10-17 ADDITIONAL INCENTIVE	450
10-95 SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>91,289</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,984
15-02 EMPLOYEES' RETIREMENT	12,780
15-03 GROUP INSURANCE	7,663
15-13 LIFE	279
15-14 DENTAL	659
15-20 OVERHEAD HEALTH CARE COST	275
15-98 RETIREE INSURANCE	1,496
<b>TOTAL BENEFITS</b>	<b>30,136</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	250,000
30-85 INSURANCE - FIRE-THEFT-LIAB	10,022
30-86 ANNUAL AUDITS	4,651
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>264,673</b>

**TOTAL DEPARTMENT REQUEST** 386,098

(CONTINUED)

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Dir. Of Economic Dev	0.20	0.20
City Attorney	0.20	0.20
Facilities Project Supervisor	0.25	0.25
Staff Accountant	0.25	0.25
<b>TOTAL</b>	<b>0.90</b>	<b>0.90</b>

**PERSONNEL**  
**POSITIONS**  
**SUMMARY:**  
 2017-18 - 0  
 2018-19 - .9  
 2019-20 - .9  
 2020-21 - .9  
 2021-22 - .9  
 2022-23 - .9  
**2023-24 - .9**

Economic Development Director - funded 80% CVB (046-8710) FY 18-19  
 City Attorney - funded 35% City Attorney (010-04), 25% Risk (202), 20% Hospital Auth FY 18-19  
 Facilities Project Supv - funded 50% Street (010-09), 25% Welcome Center (045) FY 18-19  
 Staff Accountant - funded 50% Finance (010-08), 25% Utilities (187) FY 18-19

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

PROJ OSCAR SANITARY SEWER	3,000,000
23RD SEWER LINE SERVICE E	700,000
SOONER ROSE SEWER LINE	2,218,239
MISC ADA PROJECTS	125,000
<b>TOTAL</b>	<b>6,043,239</b>

**CONTRACTUAL (30-40) FY 23-24**

Fireworks	30,000
29th St Christmas Lights	35,000
Holiday Events	5,000
Shop Local Campaign	6,000
Town Center Special Events	20,000
Greater OKC Chamber of Commerce	10,000
Economic Development Authority Website	4,000
Economic Development Contracts	140,000
<b>TOTAL</b>	<b>250,000</b>



FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
HOSPITAL AUTHORITY EXPENSE	159,331	100,000	130,216	130,250
OTHER SERVICES & CHARGES	11,155,778	4,250,000	4,125,000	250,000
CAPITAL OUTLAY	-	17,000,000	17,000,000	1,200,000
TRANSFER OUT-INTRA	2,511,564	2,229,331	2,229,331	2,124,115
<b>TOTAL</b>	<b>13,826,673</b>	<b>23,579,331</b>	<b>23,484,547</b>	<b>3,704,365</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	140,431	55,000	64,501	60,000
INVEST. INT. & DIVIDEND	229,320	216,946	776,525	462,045
REALIZED GAINS / LOSSES	7,453,202	-	823,863	-
UNREALIZED GAINS / LOSSES	(16,551,555)	-	4,216,948	-
MISCELLANEOUS	74,092	78,000	24,492	7,392
<b>TOTAL</b>	<b>(8,654,510)</b>	<b>349,946</b>	<b>5,906,329</b>	<b>529,437</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020 (Adj.)	94,042,461	33,521,223	1,987,029	125,576,655	6/30/2021
6/30/2021	125,576,655	(8,654,510)	13,826,673	103,095,472	6/30/2022
6/30/2022	103,095,472	5,906,329	23,484,547	85,517,254	6/30/2023 - EST
6/30/2023	85,517,254	529,437	3,704,365	82,342,326	6/30/2024 - EST

FINAL BUDGET 2023-2024

COMPOUNDED PRINCIPAL (90-10)	
<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-02 TRUSTEE FEES	130,250
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>130,250</b>
<b>OTHER SERVICES AND CHARGES</b>	
30-44 ADMIN/PROFESSIONAL SVCS	250,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>250,000</b>
<b>CAPITAL OUTLAY</b>	
40-05 UPI	1,200,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,200,000</b>
<b>TRANSFERS OUT</b>	
80-01 75% OF 2% TO DISCRETIONARY	1,593,086
80-80 25% OF 2% TO HOSPITAL AUTH GRANTS	531,029
<b>TOTAL TRANSFERS OUT</b>	<b>2,124,115</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>3,704,365</b>

COMPOUNDED 06/30/2023 ESTIMATED

Cash & Investment	82,699,819
Real Estate	2,817,435
<b>FUND BALANCE</b>	<b>85,517,254</b>

COMPOUNDED 06/30/2024 ESTIMATED

Cash & Investment	79,524,891
Real Estate	2,817,435
<b>FUND BALANCE</b>	<b>82,342,326</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

HOSPITAL DISTRICT	17,000,000
<b>TOTAL</b>	<b>17,000,000</b>

CAPITAL OUTLAY FY 23-24

Medical District Water/Sewer Lines	1,200,000
<b>TOTAL</b>	<b>1,200,000</b>

SSM St. Anthony-Hospital contribution agreement for \$20,000,000. FY20-21 - \$7,645,000. FY 21-22 - \$8,355,000. FY22-23 - \$4,000,000.  
 Purchased three properties adjacent to hospital for \$1,951,415 April 2021

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	160,573	181,753	179,420	183,866
BENEFITS	51,939	64,028	58,921	65,674
MATERIALS & SUPPLIES	316	12,155	2,155	3,000
OTHER SERVICES	119,350	753,245	643,936	1,229,675
CAPITAL OUTLAY	-	3,950,000	950,000	5,150,000
TRANSFER OUT	798,090	617,999	617,999	584,273
<b>TOTAL</b>	<b>1,130,268</b>	<b>5,579,180</b>	<b>2,452,431</b>	<b>7,216,488</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	79,643	61,598	162,207	130,064
REALIZED GAINS / LOSSES	2,549,737	-	348,931	-
UNREALIZED GAINS / LOSSES	(6,248,964)	-	1,612,875	-
MISCELLANEOUS	251,051	12,400	12,505	12,510
TRANSFER INTRA-IN (75% OF 2% MARKET VAL	1,886,739	1,671,998	1,671,998	1,593,086
<b>TOTAL</b>	<b>(1,481,794)</b>	<b>1,745,996</b>	<b>3,808,516</b>	<b>1,735,660</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	11,287,755	9,227,423	715,683	19,799,495
6/30/2021	19,799,495	(1,481,794)	1,130,268	17,187,433
6/30/2022	17,187,433	3,808,516	2,452,431	18,543,518
6/30/2023	18,543,518	1,735,660	7,216,488	13,062,690

FINAL BUDGET 2023-2024	
DISCRETIONARY FUNDS (90-50)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	169,302
10-07 ALLOWANCES	5,610
10-10 LONGEVITY	2,804
10-11 SL BUYBACK	2,756
10-12 VL BUYBACK	893
10-13 PDO BUYBACK	931
10-14 SL INCENTIVE	848
10-17 ADDITIONAL INCENTIVE	495
10-95 1X SALARY ADJUSTMENT	227
<b>TOTAL PERSONAL SERVICES</b>	<b>183,866</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	14,066
15-02 RETIREMENT	25,741
15-03 HEALTH INSURANCE	13,274
15-04 WORKERS COMP INSURANCE	995
15-06 TRAVEL & SCHOOL	7,500
15-13 LIFE	396
15-14 DENTAL	1,026
15-20 OVERHEAD HEALTH CARE COST	604
15-98 RETIREE INSURANCE	2,072
<b>TOTAL BENEFITS</b>	<b>65,674</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	65,000
30-12 OTHER EXPENDITURES	5,000
30-23 UPKEEP OF OTHER PROPERTY	137,000
30-40 CONTRACTUAL	1,000,000
30-85 INSURANCE	4,344
30-86 AUDIT	18,331
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,229,675</b>

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: TIM LYON**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Grants Manager	0.10	0.10
City Attorney	0.20	0.20
Executive Secretary	0.20	0.20
Trust General Manager	0.25	0.25
Asst. City Manager	0.10	0.10
Finance Director	0.10	0.10
Financial Accountant	0.25	0.25
Deputy Finance Director	0.075	0.075
<b>TOTAL</b>	<b>1.275</b>	<b>1.275</b>

Moved .075 Deputy Finance Director from Finance (010-08) FY 19-20  
 Moved .25 Trust General Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Asst City Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Finance Director from Finance (010-08) FY 18-19  
 Moved .25 Financial Accountant from Finance (010-08) FY 18-19  
 Moved .25 Staff Accountant back to Finance (010-08) FY 18-19

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - .825
2018-19 - 1.2
2019-20 - 1.275
2020-21 - 1.275
2021-22 - 1.275
2022-23 - 1.275
<b>2023-24 - 1.275</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	500,000
40-05 UTILITY IMPROVEMENTS	1,650,000
40-08 PROJECTS TO BE APPROVED	3,000,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,150,000</b>

**TRANSFERS OUT**

80-52 SOONER ROSE TIF (352)	584,273
<b>TOTAL TRANSFERS OUT</b>	<b>584,273</b>

**TOTAL DEPARTMENT REQUEST** 7,216,488

**DISCRETIONARY 06/30/2022 ESTIMATED**

Cash & Investment	18,543,518
<b>FUND BALANCE</b>	<b>18,543,518</b>

**DISCRETIONARY 06/30/2023 ESTIMATED**

Cash & Investment	13,062,690
<b>FUND BALANCE</b>	<b>13,062,690</b>

**CONTRACTUAL (30-40) FY 23-24**

Contractual	1,000,000
<b>TOTAL</b>	<b>1,000,000</b>

**CAPITAL OUTLAY FY 23-24**

Equipment	500,000
Utility Property	500,000
Centrillium Rail Switch and Spur	1,150,000
Projects to be approved	3,000,000
<b>TOTAL</b>	<b>5,150,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

CARBURETOR ALLEY	950,000
<b>TOTAL</b>	<b>950,000</b>

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: IN LIEU /ROR/MISC. 9060  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	-	5,000	-	10,000
HOS. AUTH. EXP-RETAINER	90,000	122,500	97,500	115,000
OTHER SERVICES & CHARGES	-	114,867	157,500	165,000
CAPITAL OUTLAY	305,120	2,606,960	2,606,960	2,750,000
TRANSFERS OUT	78,035	-	-	-
<b>TOTAL</b>	<b>473,155</b>	<b>2,849,327</b>	<b>2,861,960</b>	<b>3,040,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
IN LIEU OF TAXES	750,001	1,015,000	1,017,501	1,030,000
INTEREST REVENUE	279	12	194	200
MISCELLANEOUS	559,708	-	-	-
<b>TOTAL</b>	<b>1,309,988</b>	<b>1,015,012</b>	<b>1,017,695</b>	<b>1,030,200</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	8,746,405	1,153,913	655,435	9,244,883
6/30/2021	9,244,883	1,309,988	473,155	10,081,716
6/30/2022	10,081,716	1,017,695	2,861,960	8,237,451
6/30/2023	8,237,451	1,030,200	3,040,000	6,227,651

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

WATERLINES/SPORTS COMPLEX	87,227
MAC SEWER LINE	700,000
PALMER LOOP TRAIL	25,954
SR3 PUBLIC IMPROVEMENTS	179,179
29TH STREET WIDENING	444,467
MID AMERICA PARK	345,000
RESURFACE 29TH ST/MWBLVD	500,000
COMMUNITY CENTER SIDEWALK	50,000
PROJECTS TO BE APPROVED	250,000
ARTZPLACE ROOF & GUTTER	25,133
<b>TOTAL</b>	<b>2,606,960</b>

**FINAL BUDGET 2023-2024**

IN LIEU OF TAX / ROR / MISC (90-60)	
<b>BENEFITS</b>	
15-06 TRAVEL	10,000
<b>TOTAL BENEFITS</b>	<b>10,000</b>
<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-13 RETAINER	115,000
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>115,000</b>
<b>OTHER SERVICES AND CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	15,000
30-40 CONTRACTUAL	150,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>165,000</b>
<b>CAPITAL OUTLAY</b>	
40-05 UPI	2,000,000
40-08 CONTINGENCIES	750,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,750,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>3,040,000</b>

**IN LIEU OF TAXES / ROR / MISC 06/30/2023 ESTIMATED**

Cash & Investment	4,797,647
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>8,237,451</b>

**IN LIEU OF TAXES / ROR / MISC 06/30/2024 ESTIMATED**

Cash & Investment	2,787,847
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>6,227,651</b>

**CONTRACTUAL (30-40) FY 23-24**

Miscellaneous	150,000
<b>TOTAL</b>	<b>150,000</b>

**CAPITAL OUTLAY FY 23-24**

American Glass Rail Switch and Spur	2,000,000
Projects to be approved	750,000
<b>TOTAL</b>	<b>2,750,000</b>

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: HOSPITAL AUTHORITY GRANTS (9080)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
OTHER SERVICES & CHARGES	650,258	557,333	557,333	531,029
TOTAL	650,258	557,333	557,333	531,029

HOSPITAL AUTHORITY GRANTS (90-80)	
OTHER SERVICES AND CHARGES	
30-11 GRANTS	531,029
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>531,029</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>531,029</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MISCELLANEOUS	5,191	-	-	-
TRANSFER INTRA-IN (25% OF 2% MARKET VAL)	627,891	557,333	557,333	531,029
TOTAL	633,082	557,333	557,333	531,029

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	28,398	501,038	376,590	152,846	6/30/2021
	152,846	633,082	650,258	135,670	6/30/2022
	135,670	557,333	557,333	135,670	6/30/2023 - EST
	135,670	531,029	531,029	135,670	6/30/2024 - EST

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(009) City Manager	Laptop Replacement	2,500		40-49
(009) City Manager	(3) Large I-pads with Cases & Pens	4,500		40-49
(009) City Manager	Misc Equipment & Furniture	38,800		40-02
(009) City Manager	Misc Remodel	100,000		40-14
		<b>145,800</b>		
(009) Human Resources	(2) Computer with Monitors	2,000		40-49
(009) Human Resources	(2) Executive Office Chairs	1,000		40-02
		<b>3,000</b>		
(009) Finance	Accounts Payable Printer	6,000		40-02
(009) Finance	Office Chairs	2,500		40-02
(009) Finance	Computer & Large Monitor	1,400		40-49
		<b>9,900</b>		
(009) Street Department	Bucket Truck Mult Dept Funding	30,000	092201	40-01
(009) Street Department	3/4 Ton Crew Cab PU	14,000	092303	40-01
(009) Street Department	Concrete Saw 24"	31,497	092304	40-02
(009) Street Department	Weedeaters, Edgers, Blowers, Chainsaws	6,000		40-02
(009) Street Department	Case Backhoe Loader Multi Year Funding	78,000	092306	40-02
(009) Street Department	Dump Truck with a 10 Yard Bed (Multi Year Funding)	92,000		40-01
		<b>251,497</b>		
(009) Court	Auto Operator on Intake Door	2,821		40-02
		<b>2,821</b>		
(009) General Government	Access Control for Mayor's Office	5,000		40-14
(009) General Government	(3) New I-Pads with Case and Pen	2,400		40-49
(009) General Government	Copier with Dual Drawers, Hole Punch and Stapler Functions	9,000		40-02
(009) General Government	City Hall Remodel	2,500,000		40-14
(009) General Government	Fiber Optic	55,000		40-02
(009) General Government	MWC Library Chiller	150,000		40-14
		<b>2,721,400</b>		
(009) Neighborhood Services	Extended Cab 4X4 Pickup w/Accessories and Safety Lights	47,000		40-01
(009) Neighborhood Services	Ipad Replacement	1,500		40-49
		<b>48,500</b>		
(009) Information Technology	Laptops and Monitors Replacements	19,000		40-49
(009) Information Technology	Laserfiche Forms Licensing and Conversion	70,000		40-50
		<b>89,000</b>		
(009) Engineering & Const Svc	Full Size Extended Cab Pickup with Equipment	42,000		40-01
(009) Engineering & Const Svc	HVAC Equipment Replacement	215,000		40-02
(009) Engineering & Const Svc	(3) Computer Replacements	2,400		40-49
(009) Engineering & Const Svc	(3) Ram Mount Ipad Holders	1,400		40-02
(009) Engineering & Const Svc	Remodel Secondary Conference Room	2,500		40-14
(009) Engineering & Const Svc	Comm Dev Conference Room TV Replacement	4,300		40-02
(009) Engineering & Const Svc	Building Maintenance Shed	12,500		40-07
		<b>280,100</b>		
(009) Senior Center	Handicapped BR Remodel (3rd Year Funding)	50,000	552004	40-14
(009) Senior Center	Color Printer	1,000		40-02
		<b>51,000</b>		
<b>SUBTOTAL (009) CAPITAL OUTLAY</b>		<b>3,603,018</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(013) Street & Alley	Infrastructure	500,000		40-06
(013) Street & Alley	Infrastructure Other Than Building	50,000		40-15
(013) Street & Alley	SE 15th / Air Depot Signal	50,000		40-06
		<b>600,000</b>		
(014) Technology	Network Analysis Equipment and Vehicle Toolkits	35,000		40-02
(014) Technology	Cyber Security Improvements	1,796	142202	40-15
(014) Technology	Camera Sites Equipment Replacement	21,000		40-02
(014) Technology	PWA Firewall Replacement	10,000		40-02
(014) Technology	Timeclocks Replacement	70,000		40-02
		<b>137,796</b>		
(021) Police	9 Marked Partol Units (2- 4wd Tahoes, 7- 2wd Tahoes)	359,346		40-01
(021) Police	2 Police Motorcycles and Equip	59,000		40-01
(021) Police	SIU Vehicle	28,000		40-01
(021) Police	Equipment for Vehicles	373,086		40-01
(021) Police	MCT Computers for Police Cars	91,615		40-02
(021) Police	Handheld Radios	28,000		40-02
(021) Police	Handheld Radars	9,549		40-02
(021) Police	Body Cameras	20,000		40-02
(021) Police	Computers	25,000		40-49
(021) Police	Ipads	9,000		40-49
(021) Police	FARO Computer	8,000		40-49
(021) Police	Retractable Gate for Police Bay Parking	23,000		40-15
(021) Police	Remodel 1st & 2nd Floor Bathrooms Including Plumbing	433,178		40-14
(021) Police	Cameras for Lab	7,500		40-02
(021) Police	Thermal Imaging Drone	25,000		40-02
(021) Police	Jail Recapitalization	75,000		40-14
		<b>1,574,274</b>		
(030) Police State Seizures	Misc Machinery, Furniture & Equipment	5,000		40-02
		<b>5,000</b>		
(031) Special Police Projects	Misc Machinery, Furniture & Equipment	5,000		40-02
		<b>5,000</b>		
(037) Police Impound Fees	Misc Machinery, Furniture & Equipment	5,000		40-02
		<b>5,000</b>		
(041) Fire Department	Station 1 Window Replacements/Repairs	9,200		40-14
(041) Fire Department	Fire Hose Dryers	20,000		40-02
(041) Fire Department	5 YR Apparatus Repl Program	454,249		40-01
(041) Fire Department	Carport/Fire Prev Vehicle	10,000	642204	40-14
(041) Fire Department	Computers/Ipads Replacements	4,200		40-49
(041) Fire Department	Furniture & Appliance Replacements	11,500		40-02
		<b>509,149</b>		
(045) Welcome Center	Parks Wide Area Mower Yr 3 of 3	50,000	062210	40-02
		<b>50,000</b>		
(060) Capital Drainage Improvements	CCTV Inspection Unit Lease	15,977	612101	40-02
(060) Capital Drainage Improvements	Trackhoe (Multi Yr Funding)	50,000	721701	40-02
		<b>65,977</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(061) Storm Water Quality	CCTV Inspection Unit Lease	15,977	612101	40-02
		<b>15,977</b>		
(065) Dedicated Tax 2012	Bomber Trail Phase 4 Engineering (06)	40,000		40-06
(065) Dedicated Tax 2012	Westminster Resurfacing (66)	75,000	572303	40-06
(065) Dedicated Tax 2012	Pool Liner 3 Yr Funding	120,000	232301	40-06
		<b>235,000</b>		
(070) Emergency Operations	ProQA Software (Multi Year Funding)	98,588		40-50
(070) Emergency Operations	Eventide Nexlog 740	35,000		40-02
(070) Emergency Operations	Storm Siren Equipment (1/2 Funded in Fund 310)	50,000		40-02
		<b>183,588</b>		
(075) Public Works Authority	Copier	8,400		40-02
(075) Public Works Authority	Computer	1,400		40-49
(075) Public Works Authority	Bldg A PWA Offices Renov	55,000	302204	40-14
(075) Public Works Authority	Fiber Optic	55,000		40-02
		<b>119,800</b>		
(080) Fleet Services	Service Truck (Multi Yr Funding)	80,000	252201	40-01
(080) Fleet Services	ADA Wall Mounted Vertical Lift Platform	25,000		40-07
(080) Fleet Services	(2) Office Computers/Monitors	2,800		40-49
(080) Fleet Services	4-Post Hydraulic Vehicle Lift	20,000		40-02
(080) Fleet Services	Quick Lube Shop Equipment	10,000		40-02
(080) Fleet Services	Diagnostic Scan Tools	7,500		40-02
		<b>145,300</b>		
115 Activity	Fiber Optic	10,000		40-02
		<b>10,000</b>		
(123) Parks & Recreation	Fiber Optic (06)	50,000		40-02
(123) Parks & Recreation	Spirit Playground (3rd year funding of 5)(23)	100,000	232001	40-06
		<b>150,000</b>		
(141) CDBG	Pickleball Lighting Lions Park	35,000		40-06
		<b>35,000</b>		
(157) Capital Improvements	29th St Bridge Engineering	391,000	692202	40-06
(157) Capital Improvements	Signals Phase 6 Engineering	120,000		40-06
(157) Capital Improvements	Repl Bridge Bearing NE 36	250,000	092207	40-06
		<b>761,000</b>		
(172) Capital Water Improvements	Annual Water Meters & Components	65,000		40-05
(172) Capital Water Improvements	1/2 Ton Truck (4210)	15,000	492201	40-01
(172) Capital Water Improvements	590 SN Case Backhoe (4230)	50,000	492304	40-02
(172) Capital Water Improvements	1 Ton Crew Cab Pickup (4230)	29,000	492303	40-01
(172) Capital Water Improvements	Contingencies (Emergency Repairs)	100,000	492304	40-08
		<b>259,000</b>		
(178) Construction Loan Payment	24" Valves Replace (Midwest Blvd)	140,000		40-05
(178) Construction Loan Payment	Horizontal Water Well/Reh	100,000	492306	40-05
(178) Construction Loan Payment	Roofs at Water Plant	316,000	421602	40-05
		<b>556,000</b>		



CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(186) Sewer Construction	23rd Sewer Line Service	500,000	952310	40-05
		<b>500,000</b>		
(187) Utility Services	HP Laserjet Enterprise M608n	1,300		40-02
(187) Utility Services	(8) Chairs	2,400		40-02
(187) Utility Services	HP Laserjet Pro 400 MFP M425dn	1,000		40-02
(187) Utility Services	Plantronics Wireless Headset System	500		40-02
		<b>5,200</b>		
(190) Sanitation	Automated Side Loader CNG	475,000		40-01
(190) Sanitation	Grapple Collection Truck	280,000		40-01
(190) Sanitation	(2000) 95 Gallon Poly-Carts	135,000		40-02
(190) Sanitation	Container Delivery Truck (set truck) CNG	190,000		40-01
(190) Sanitation	Concrete Pad for Cart Barn Extension	7,600		40-14
(190) Sanitation	Heated Power Washer	15,000		40-02
(190) Sanitation	Solid Waste Transfer Station Walking Trailer	95,000		40-02
(190) Sanitation	Computer Replacement	1,200		40-49
(190) Sanitation	Flooring and Cabinets for Storage	10,000		40-14
		<b>1,208,800</b>		
(191) Water	30" Duckbill Check Valve (4210)	18,000		40-02
(191) Water	12" Duckbill Check Valve (4210)	4,500		40-02
(191) Water	Repl 15' Ton Air Unit/Heat (4210)	31,600	422206	40-02
(191) Water	Tractor w/Fel & Boom Mower (4210)	51,700	422207	40-02
(191) Water	6 High Svc Pump Refurb/Replace (4210)	18,166	422208	40-02
(191) Water	27 Cu Ft Laboratory Refrigerator (4210)	10,000		40-02
(191) Water	(4) Turbidity Meters (4210)	13,000		40-02
(191) Water	54" Hustler Zero Turn Mower (4210)	13,000		40-02
(191) Water	43 HP Four Wheel Drive Compact Tractor w/Loader & Debris Bucket (4210)	41,500		40-02
(191) Water	Forestry Cutter Attachment for E88 (4230)	13,000		40-02
(191) Water	14 Ft Equipment Hauler & Dump Trailer (4230)	15,000		40-02
(191) Water	4X4 Meter Technician Vehicle (Truck preferred) (4230)	47,000		40-01
(191) Water	4X4 Crew Cab w/Warning Lights & Tow Package (4230)	53,000		40-01
(191) Water	Ipad & Printer Replacement (4230)	3,000		40-49
(191) Water	Water Meters & Hardware (4230)	85,000		40-05
		<b>417,466</b>		
(192) Sewer	Main Control Building Roof Replacement (4310) (Year 3 of 4)	300,000	432209	40-14
(192) Sewer	Yale GC050LX2 Forklift (4310)	45,500		40-02
(192) Sewer	Truck with dump bed, (4310) (Year 2 of 2)	72,363	432204	40-01
(192) Sewer	Laboratory Dishwasher (4310)	26,000		40-02
(192) Sewer	Automatic Samplers with Refrigerator (4310)	17,500		40-02
(192) Sewer	Laboratory Oven (4310)	5,000		40-02
(192) Sewer	Portable Welder/Generator with Trailer and accessories (4310)	15,000		40-02
(192) Sewer	CCTV Unit Lease to own (4330) (Year 4 of 5)	21,303	612101	40-02
(192) Sewer	Nozzle Camera (4330)	13,500		40-02
(192) Sewer	Heavy Duty Flusher Truck (4330) (Year 3 of 3)	50,000	432310	40-02
(192) Sewer	HD Truck (4330) (Year 2 of 3)	60,000	432310	40-01
(192) Sewer	Pretreatment Vehicle (4330) (Year 2 of 2)	21,307	432311	40-01
(192) Sewer	Ipad and Laptop (4330)	3,500		40-49
(192) Sewer	One ton service truck (4330) (Year 1 of 2)	35,000		40-01
		<b>685,973</b>		
(196) FF & E Reserve	To Be Determined	100,000		40-08
		<b>100,000</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(197) Golf	John Deer 4052R Tractor	37,000		40-02
(197) Golf	5 Gang Reel Mower	18,000		40-02
(197) Golf	Dump Trailer	10,000		40-02
(197) Golf	Used Greens Mower	22,000		40-02
(197) Golf	Computers	2,000		40-49
(197) Golf	Fiber Optic	50000		40-02
		<b>139,000</b>		
202 Risk	(2) Desktop Computer Replacements	1,600		40-49
202 Risk	Ipad & Case	700		40-49
		<b>2,300</b>		
(220) Animals Best Friend	RFP protective wall panels	5,250		40-14
(220) Animals Best Friend	Turf area animal service 2nd yr	8,000		40-15
(220) Animals Best Friend	Computers	2,800		40-49
		<b>16,050</b>		
(269) 2002 G.O. Bond	Midwest Blvd Match (Multi Year)	7,121	092205	40-06
		<b>7,121</b>		
(310) Disaster Relief	Storm Siren Equipment (1/2 Funded in Fund 070)	50,000		40-02
		<b>50,000</b>		
(425) Hospital Authority - 9010	Medical District Water/Sewer Lines	1,200,000		40-05
(425) Hospital Authority - 9050	Equipment	500,000		40-02
(425) Hospital Authority - 9050	Utility Property	500,000		40-05
(425) Hospital Authority - 9050	Centrillium Rail Switch and Spur	1,150,000		40-05
(425) Hospital Authority - 9050	Projects to be approved	3,000,000		40-08
(425) Hospital Authority - 9060	American Glass Rail Switch and Spur	2,000,000		40-05
(425) Hospital Authority - 9060	Projects to be approved	750,000		40-08
		<b>9,100,000</b>		
		<b>21,257,789</b>		



NEW BUSINESS/  
PUBLIC DISCUSSION





EXECUTIVE SESSION





**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Mayor and City Council

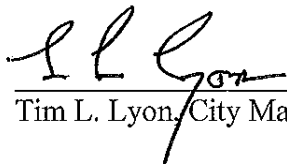
FROM: Tim Lyon, City Manager

DATE: June 13, 2023

SUBJECT: Discussion, consideration, and possible action to enter into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body when the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest and authorizing the City Manager to take action as appropriate based on discussion regarding 1) Resolution 2023-12 that declared buildings 401A, 401B, 403, 405, 407, 409, 411, 413, 415, 433, 437, and 439 located at 1200 N Air Depot Blvd as dilapidated; and 2) the legal opinion of outside counsel regarding contractual issues

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Resolution 2023-12 was passed at the May 16, 2023 City Council meeting. Appropriate information will be dispersed during executive session.

  
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Tim L. Lyon, City Manager



FURTHER INFORMATION





**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcityok.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council  
FROM: Tiatia Cromar, Finance Director/ City Treasurer  
DATE: June 13, 2023  
SUBJECT: Review of the City Manager's Report for the month of April 2023.

The funds in April that experienced a significant change in fund balance from the March report are as follows:

**Cap. Water Imp-Walker (172)** increased by \$990,000 due to the budgeted transfer from Economic Dev. Authority (353).

**2018 Election G. O. Bond (270)** decreased because of the payments for:  
Capital Outlay <\$176,948>

**2022 Issue G.O. Bond (272)** decreased due to the payments for:  
Capital Outlay <\$328,478>

**Disaster Relief (310)** decreased due to the budgeted transfer of \$4,208,239 to Economic Dev. Authority (353).

**MWC Hospital Authority (425)** activities for April:  
Compounded Principal (9010) - unrealized gain on investment \$662,141  
Discretionary (9050) - unrealized gain on investment \$295,765

*Tiatia Cromar*  
Tiatia Cromar  
Finance Director/ City Treasurer

City of Midwest City  
Financial Summary by Fund  
for Period Ending April, 2023  
(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2022 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
9	GENERAL GOVERNMENT SALES TAX	7,005,750	(33,077)	6,202,732	3,479,682	(2,709,741)	769,941	6,972,673
10	GENERAL	15,562,606	(159,580)	13,381,189	38,514,070	(36,492,233)	2,021,837	15,403,026
11	CAPITAL OUTLAY RESERVE	-	-	730,854	6,502	(737,355)	(730,854)	-
13	STREET AND ALLEY FUND	1,848,086	-	1,545,784	478,437	(176,135)	302,302	1,848,086
14	TECHNOLOGY FUND	688,903	-	608,488	281,846	(201,431)	80,415	688,903
15	STREET LIGHT FEE	1,271,162	-	1,410,644	514,941	(654,424)	(139,482)	1,271,162
16	REIMBURSED PROJECTS	1,969,342	-	1,218,188	1,360,762	(609,608)	751,155	1,969,342
20	MWC POLICE DEPARTMENT	12,842,832	(4,092)	10,821,631	16,427,796	(14,410,686)	2,017,110	12,838,740
21	POLICE CAPITALIZATION	1,467,789	-	1,171,789	1,370,314	(1,074,314)	296,000	1,467,789
25	JUVENILE FUND	91,008	-	75,439	44,152	(28,583)	15,569	91,008
30	POLICE STATE SEIZURES	108,889	-	101,472	9,716	(2,299)	7,416	108,889
31	SPECIAL POLICE PROJECTS	80,943	-	84,349	5,098	(8,503)	(3,405)	80,943
33	POLICE FEDERAL PROJECTS	240	-	45,893	152	(45,806)	(45,653)	240
34	POLICE LAB FEE FUND	20,679	-	30,303	306	(9,930)	(9,624)	20,679
35	EMPLOYEE ACTIVITY FUND	17,462	(5)	16,725	14,662	(13,930)	732	17,457
36	JAIL	193,907	-	209,742	61,722	(77,557)	(15,835)	193,907
37	POLICE IMPOUND FEE	99,419	-	111,802	31,109	(43,492)	(12,383)	99,419
40	MWC FIRE DEPARTMENT	9,014,319	(4)	7,340,176	12,671,923	(10,997,783)	1,674,140	9,014,315
41	FIRE CAPITALIZATION	2,153,760	-	1,767,754	575,444	(189,438)	386,006	2,153,760
45	MWC WELCOME CENTER	448,283	-	341,538	173,172	(66,427)	106,745	448,283
46	CONV / VISITORS BUREAU	537,126	-	388,480	334,131	(185,485)	148,646	537,126
60	CAPITAL DRAINAGE IMP	435,398	-	509,632	399,266	(473,500)	(74,234)	435,398
61	STORM WATER QUALITY	1,428,399	-	1,291,987	687,916	(551,504)	136,412	1,428,399
65	STREET TAX FUND	2,379,656	-	2,104,415	506,467	(231,226)	275,241	2,379,656
70	EMERGENCY OPER FUND	1,296,365	-	1,103,988	703,793	(511,415)	192,378	1,296,365
75	PUBLIC WORKS ADMIN	1,024,444	-	862,661	1,108,394	(946,611)	161,783	1,024,444
80	INTERSERVICE FUND	750,660	-	732,643	2,290,487	(2,272,470)	18,017	750,660
81	SURPLUS PROPERTY	675,510	(546,147)	121,392	52,639	(44,668)	7,971	129,363
115	ACTIVITY FUND	451,125	(3,518)	420,799	205,763	(178,956)	26,807	447,607
123	PARK & RECREATION	1,955,370	(7,418)	1,890,199	623,145	(565,392)	57,753	1,947,952
141	COMM. DEV. BLOCK GRANT	6,029	-	6,029	626,649	(626,649)	-	6,029
142	GRANTS/HOUSING ACTIVITIES	186,903	(2,377)	193,333	16,327	(25,133)	(8,807)	184,526
143	GRANT FUNDS	97,377	(37,377)	60,000	1,375,242	(1,375,242)	-	60,000



City of Midwest City  
Financial Summary by Fund  
for Period Ending April, 2023  
(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2022 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
157	CAPITAL IMPROVEMENTS	3,203,332	-	3,046,637	1,035,924	(879,229)	156,695	3,203,332
172	CAP. WATER IMP-WALKER	3,433,673	-	2,126,130	1,413,939	(106,396)	1,307,543	3,433,673
178	CONST LOAN PAYMENT REV	4,499,159	(25,605)	3,829,887	665,095	(21,428)	643,667	4,473,555
184	SEWER BACKUP FUND	77,804	-	78,442	957	(1,595)	(638)	77,804
186	SEWER CONSTRUCTION	7,739,285	-	6,333,540	1,290,658	115,087	1,405,745	7,739,285
187	UTILITY SERVICES	775,229	(924)	569,162	1,076,800	(871,656)	205,144	774,306
188	CAP. SEWER IMP.-STROTH	1,812,523	-	1,492,855	676,247	(356,578)	319,669	1,812,523
189	UTILITIES CAPITAL OUTLAY	2,680,290	(104,318)	2,370,728	345,210	(139,965)	205,244	2,575,972
190	MWC SANITATION DEPARTMENT	6,249,702	-	5,697,494	7,154,643	(6,602,434)	552,209	6,249,702
191	MWC WATER DEPARTMENT	4,855,371	-	4,186,677	6,405,811	(5,737,116)	668,694	4,855,371
192	MWC SEWER DEPARTMENT	5,515,045	(302)	4,288,741	6,993,669	(5,767,666)	1,226,003	5,514,744
193	MWC UTILITIES AUTHORITY	1,024,214	-	1,012,225	12,578	(588)	11,990	1,024,214
194	DOWNTOWN REDEVELOPMENT	584,218	(5,045)	572,042	7,131	-	7,131	579,173
195	HOTEL/CONFERENCE CENTER	442,126	(1,160,467)	(593,157)	3,043,609	(3,168,793)	(125,184)	(718,341)
196	HOTEL 4% FF&E	714,933	-	633,934	932,867	(851,868)	80,999	714,933
197	JOHN CONRAD REGIONAL GOLF	854,678	(294,586)	(11,052)	1,677,491	(1,106,347)	571,144	560,092
201	URBAN RENEWAL AUTHORITY	48,003	-	48,711	598	(1,306)	(709)	48,003
202	RISK MANAGEMENT	793,085	(37)	1,105,412	1,011,951	(1,324,315)	(312,364)	793,048
204	WORKERS COMP	4,099,538	-	3,922,674	686,240	(509,376)	176,864	4,099,538
220	ANIMALS BEST FRIEND	83,510	(2,000)	78,729	81,698	(78,918)	2,781	81,510
225	HOTEL MOTEL FUND	-	-	-	560,385	(560,385)	-	-
230	CUSTOMER DEPOSITS	1,554,436	(1,554,436)	-	19,079	(19,079)	-	-
235	MUNICIPAL COURT	97,529	(97,529)	-	1,157	(1,157)	-	-
240	L & H BENEFITS	2,658,048	(96,720)	2,593,797	8,096,184	(8,128,653)	(32,469)	2,561,329
250	CAPITAL IMP REV BOND	2,279,509	(39,514,628)	(40,455,318)	13,924,659	(10,704,460)	3,220,199	(37,235,119)
269	2002 G.O. STREET BOND	223,680	-	281,459	3,053	(60,832)	(57,779)	223,680
270	2018 ELECTION G.O. BOND	8,891,012	(264,135)	12,820,735	170,616	(4,364,474)	(4,193,858)	8,626,877
271	2018 G.O. BONDS PROPRIETARY	679,883	(114,580)	1,710,655	9,994	(1,155,346)	(1,145,352)	565,303
272	2022 ISSUE G.O. BOND	3,169,277	(107,048)	5,580,752	54,127	(2,572,649)	(2,518,522)	3,062,229
310	DISASTER RELIEF	8,460,986	(195,144)	11,223,265	1,514,623	(4,472,046)	(2,957,423)	8,265,842
340	REVENUE BOND SINKING FUND	-	-	-	6,049,651	(6,049,651)	-	-
350	G. O. DEBT SERVICES	4,729,130	(14,576)	2,746,704	3,951,438	(1,983,587)	1,967,851	4,714,555
352	SOONER ROSE TIF	1,514,371	-	867,568	1,032,673	(385,870)	646,803	1,514,371
353	ECONOMIC DEV AUTHORITY	59,002,600	(50,059,394)	4,866,817	5,568,335	(1,491,945)	4,076,390	8,943,206
425-9010	MWC HOSP AUTH-COMP PRINCIPAL	107,256,164	(15,739)	103,095,471	6,665,886	(2,520,930)	4,144,956	107,240,427
425-9050	MWC HOSP AUTH-DISCRETIONARY	20,427,523	(6,904)	17,187,434	4,063,108	(829,923)	3,233,184	20,420,618
425-9060	MWC HOSP IN LIEU OF/ROR/MISC	10,868,579	-	10,081,716	1,012,663	(225,799)	786,864	10,868,579
425-9080	MWC HOSP AUTH GRANTS	93,916	-	135,671	515,512	(557,267)	(41,755)	93,916
	TOTAL	347,502,105	(94,427,711)	230,428,584	172,678,279	(150,032,466)	22,645,813	253,074,396

# MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

**April 5th, 2023 - 6:00 p.m.**

This regular meeting of the Midwest City Planning Commission was held in the City Council Chambers, City Hall, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on April 5th, 2023 at 6:00 p.m., with the following members present:

Commissioners present:      Russell Smith  
   Jess Huskey  
   Rick Dawkins  
   Jim Smith  
   Dee Collins  
   Dean Hinton

Commissioner absent:        Jim Campbell

Staff present:                Emily Richey, Current Planning Manager  
   Tami Anderson, Administrative Assistant  
   Patrick Menefee, City Engineer  
   Petya Stefanoff, Comprehensive Planner  
   Robert Coleman, Economic Development Director

## **A. CALL TO ORDER**

The meeting was called to order by Chairperson R. Smith at 6:00 p.m.

## **B. MINUTES**

1. A motion was made by Rick Dawkins, seconded by Dee Collins, to approve the minutes of the April 5th, 2023 Planning Commission meeting as presented. Voting aye: Huskey, R. Smith, Dawkins, Collins, J. Smith. Nay: none. Motion carried.

## **C. NEW MATTERS**

1. (PC – 2138) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from R-6, Single-Family Detached Residential District to SPUD, Simplified Planned Unit Development governed by O-1, Restricted Office District, and a resolution to amend the Comprehensive Plan from LDR, Low Density Residential to OR, Office Retail for the property described as part of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Block 001, Lot 009, also addressed as 401 N. Douglas Blvd., Midwest City, OK 73130.

The applicant, David Box of Forshee & Bullard P.C, was present and addressed the council. Discussion on the permitting and parking issues, will meet all codes prior to pulling permits.

There was general discussion amongst the Commission.

A motion was made by Rick Dawkins, seconded by Dean Hinton to recommend Approval of this item.  
Voting aye: Russell Smith, Jess Huskey, Rick Dawkins, Jim Smith, Dee Collins, Dean Hinton.  
Nay: None. Motion - Carried.

2. (PC-2139) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from PUD, Planned Unit Development to an Amended PUD, Planned Unit Development governed by C-4, General Commercial District and I-2, Moderate Industrial District for the property described as ± 11.73 acres located in the North Half (N/2) of Section Twenty-Seven (27), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, more accurately described as Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, and 3G of Soldier Creek Industrial Park also addressed as 7500 NE 23rd St., Midwest City, OK 73141.

The applicant, Robert Coleman of MWC - 100 Midwest Blvd, was present and addressed the council.  
There was general discussion amongst the Commission.

A motion was made by Jess Huskey, seconded by Dee Collins, to recommend Approval of this item.  
Voting aye: Russell Smith, Jess Huskey, Rick Dawkins, Jim Smith, Dee Collins, Dean Hinton.  
Nay: None. Motion - Carried.

3. (PC-2140) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from R-6, Single-Family Detached Residential District to R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low Density Residential to MDR, Medium Density Resolution, for the property described as the East Half (E/2) of the Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Thirty-Five (35), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, also addressed as 8610 – 8620- 8700 E. Main St., Midwest City, OK 73130.

There was general discussion amongst the Commission. The following people addressed the commission:

The applicant, Kaitlyn Turner of 522 Calturn, was present and addressed the council. Discussed the concerns regarding the flooding issues of Freedom Villas. The water lines and Sewer line locations.

Patrick Menefee the City Engineer explained there were drainage issues during the preliminary stages of construction. It will be monitored.

The following people addressed the commission:

Richard Canoo of 2804 Del Ray Cir.

He is concerned about the Flooding in the back yard and the privacy issues (privacy fence).

A motion was made by Rick Dawkins, seconded by Jim Smith to recommend Approval of this item.

Voting aye: Russell Smith, Jess Huskey, Rick Dawkins, Jim Smith, Dee Collins, Dean Hinton.

Nay: None. Motion - Carried.

**D. COMMISSION DISCUSSION:**

- a. There will be a Special Planning Commission Meeting on 4/11/23 @ 2pm to be held in the Community Center.

**E. PUBLIC DISCUSSION:**

**F. FURTHER INFORMATION:**

**G. ADJOURNMENT:**

A motion to adjourn was made by Chairman R. Smith, Seconded by Jim Smith.

Voting aye: Russell Smith, Jess Huskey, Rick Dawkins, Jim Smith, Dee Collins, Dean Hinton.

Voting nay. Motion carried. The meeting adjourned at 6:32 p.m.



Chairman Russel Smith

(TA)



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

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TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : June 13, 2023

SUBJECT : Monthly Residential and Commercial Building report for May 2023

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Brandon Bundy, P.E.,  
Director of Engineering and Construction Services



100 N Midwest Boulevard - Midwest City, OK 73110

**Building Permits Summary - Issued 5/1/2023 to 5/31/2023**

**Building - Commercial & Industrial**

<u>Count</u>	<u>Permit Type</u>	<u>Value</u>
2	Com Driveway Permit	\$0.00
2	Com Fence Permit	\$15,000.00
12	Com General Electrical Permit	\$0.00
7	Com General Mechanical Permit	\$0.00
16	Com General Plumbing Permit	\$0.00
3	Com New Const Bldg Permit	\$3,900,000.00
1	Com New Const Plumbing Permit	\$0.00
5	Com Remodel Bldg Permit	\$556,800.00
3	Com Sign Permit	\$12,843.00
<b>Total Value of Building - Commercial &amp; Industrial:</b>		<b>4,484,643.00</b>

**Building - Public & Semi-Public**

<u>Count</u>	<u>Permit Type</u>	<u>Value</u>
1	Hospital Remodel Bldg Permit	
<b>Total Value of Building - Public &amp; Semi-Public:</b>		

**Building - Residential**

<u>Count</u>	<u>Permit Type</u>	<u>Value</u>
10	Res Accessory Bldg Permit	\$40,448.80
1	Res Demolition Permit	\$6,000.00
13	Res Driveway Permit	\$0.00
1	Res Duplex New Const Bldg Permit	\$246,000.00
12	Res Fence Permit	\$46,536.00
47	Res General Electrical Permit	\$0.00
38	Res General Mechanical Permit	\$0.00
49	Res General Plumbing Permit	\$0.00
13	Res New Const Electrical Permit	\$0.00
9	Res New Const Mechanical Permit	\$0.00
12	Res New Const Plumbing Permit	\$0.00
1	Res Patio Cover Permit	\$7,000.00
22	Res Roofing Permit	\$19,800.00
1	Res Single-Fam Addition Bldg Permit	\$10,000.00
20	Res Single-Fam New Const Bldg Permit	\$4,985,118.00
23	Res Single-Fam Remodel Building Permit	\$981,137.68
11	Res Storm Shelter Permit	\$46,700.00
4	Res Swimming Pool / Hot Tub Permit	\$3,500.00
<b>Total Value of Building - Residential:</b>		<b>6,392,240.48</b>

**Grand Total: \$10,876,883.48**



100 N Midwest Boulevard - Midwest City, OK 73110

**Building Permits by Type - Issued 5/1/2023 to 5/31/2023**

**Building - Commercial & Industrial**

**Com Driveway Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/8/23	10607 SE 15TH ST	CHRISTIANS CONSTRUCTION	B-23-1123	\$0.00
5/8/23	10603 SE 15TH ST, OK, 73130	CHRISTIANS CONSTRUCTION	B-23-1122	\$0.00

**\$0.00**

**Com Fence Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/5/23	10012 E RENO AVE, OK, 73130	Marc P. McKernan	B-23-1066	\$7,000.00
5/9/23	5903 SHORT ST, MWC, OK, 73110	Deep South Fencing	B-23-1086	\$8,000.00

**\$15,000.00**

**Com New Const Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/4/23	8754 SE 15TH ST, OK, 73110	NORTON, BERT	B-22-3231	\$0.00
5/10/23	7001 SE 29TH ST, 73110	ahmad jaffal	B-21-2471	\$1,600,000.00
5/17/23	5920 SE 15TH ST, 73110	Matt Kalbus	B-22-0192	\$2,300,000.00

**\$3,900,000.00**

**Com Remodel Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/1/23	1110 S AIR DEPOT BLVD, 9 MIDWEST CITY, OK, 0	CRAIG OR ANNIE DOLL	B-23-0425	\$4,000.00
5/10/23	8121 NATIONAL AVE, MWC, OK, 73110	Randy Richey	B-22-2507	\$243,000.00
5/17/23	1104 N MIDWEST BLVD, MIDWEST CITY, OK, 0	Priscilla Orange	B-23-0290	\$110,000.00
5/22/23	6920 E RENO AVE, 73110	ROBERT KERSHAW	B-23-1189	\$1,800.00
5/30/23	7212 E RENO AVE, MIDWEST CITY, OK, 0	Edward Burns	B-23-1220	\$198,000.00

**\$556,800.00**

**Com Sign Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/9/23	1200 S AIR DEPOT BLVD, O, 73110	Larry Dieball	B-23-0909	\$6,343.00
5/22/23	10601 SE 15TH ST, 73130	Rattikool Graphics ( Rattikool Print Company)	B-23-1144	\$6,500.00
5/26/23	205 S AIR DEPOT BLVD, 73110	Brittany Lander	B-23-1051	\$0.00

**\$12,843.00**

**Building - Public & Semi-Public**

**Hospital Remodel Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/17/23	2825 PARKLAWN DR, 73110	JOHN HILL	B-23-1210	

## **Building - Residential**

### **Res Accessory Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/3/23	800 E BELLVIEW DR, MWC, OK, 73130	Troy Bennett	B-23-1042	\$3,000.00
5/3/23	10820 WATER PLANT RD, MWC, OK, 73130	Christopher Vincent	B-23-0961	\$6,100.00
5/8/23	933 GLENMANOR DR	Jason Volk	B-23-1040	\$5,261.80
5/9/23	10521 APPLGROVE CIR, MWC, OK, 73130	Brandon Clark	B-23-1071	\$7,000.00
5/11/23	636 LOTUS AVE, MIDWEST CITY, OK, 0	Reginald Gaddis	B-23-1136	\$3,200.00
5/15/23	700 N POST RD, 73130	LAYMAN, RICHARD & MARY	B-23-1121	
5/15/23	535 E DOUGLAS DR, 73110	Lori Fetherston	B-23-1059	\$0.00
5/15/23	3325 BROOKSIDE DR, 73110	RUSCH, RICK	B-23-1140	\$800.00
5/17/23	9429 SE 29TH ST, 73130	Elliott Tice	B-23-0644	\$11,087.00
5/18/23	555 E HARMON DR, MWC, OK, 73110	Niza Hernandez	B-23-0063	\$4,000.00
				<b>\$40,448.80</b>

### **Res Demolition Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/18/23	11021 SE 28TH ST, 73130	ALLEN, CHARLES	B-23-1091	\$6,000.00
				<b>\$6,000.00</b>

### **Res Driveway Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/2/23	9216 JENNIFER PL, 73130	NICKS CONCRETE	B-23-1080	\$0.00
5/8/23	1412 N POST RD, MIDWEST CITY, OK, 0	OSCAR PAINTING AND CONSTRUCTION LLC   MONDAY, OCSAR	B-23-0965	\$0.00
5/12/23	2401 WOODGROVE CT, 73130	MARRUFO CONCRETE	B-23-1162	\$0.00
5/12/23	10468 TURTLE BACK DR, 73130	MARRUFO CONCRETE	B-23-1161	\$0.00
5/12/23	10464 TURTLE BACK DR, 73130	MARRUFO CONCRETE	B-23-1160	\$0.00
5/12/23	2405 WOODGROVE CT, 73130	MARRUFO CONCRETE	B-23-1163	\$0.00
5/12/23	10460 TURTLE BACK DR, 73130	MARRUFO CONCRETE	B-23-1159	\$0.00
5/16/23	10516 HONEYSUCKLE LN, 73130	FITZS WELDING & CONSTRUCTION	B-23-1214	
5/17/23	716 E FROLICH DR, 73110	SHEPPARD CONCRETE	B-23-1226	
5/17/23	2401 S WESTMINSTER RD, 73130	AM CONSTRUCTION	B-23-1223	\$0.00
5/22/23	1404 SANDRA DR, 73110	B & C CONCRETE	B-23-1276	
5/24/23	13180 CHINKAPIN OAK PL, 73020	PROCRETE INC	B-23-1327	\$0.00
5/31/23	712 CHRISTINE DR, MWC, OK, 73130	J BARRON CONTRUCTION, LLC	B-23-1385	\$0.00
				<b>\$0.00</b>

### **Res Duplex New Const Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/23/23	9070 NE 13TH ST, UNIT 1 & 2 73130	Adam Stephens	B-21-2169	\$246,000.00
				<b>\$246,000.00</b>

### **Res Fence Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/1/23	12820 GLEN EAGLE DR, 73020	Brandon Burns	B-23-0985	\$0.00
5/4/23	9828 RAIL RD, 73130	Rhonda Westerman	B-23-0997	\$3,600.00
5/9/23	413 FRIENDLY RD, 73130	Elihue Troglin	B-23-1090	\$10,000.00
5/9/23	12020 TUSCANY RIDGE RD, 73130	Curtis Hines Superior Fence Construction	B-23-1061	\$7,286.00



5/11/23	1232 MCDONALD DR, MWC, OK, 73130	Michelle Williams	B-23-1004	\$5,200.00
5/12/23	306 E HARMON DR, MWC, OK, 73110	Kathy Baker	B-23-1135	\$0.00
5/17/23	555 E HARMON DR, 73110	Niza Hernandez	B-23-0060	\$7,000.00
5/18/23	1002 RYAN RIDGE CT, 73130	Steven Mandelkow	B-23-1022	\$0.00
5/18/23	10821 O'HARA LN, MWC, OK, 73130	Brandon Hughes	B-23-1222	\$3,000.00
5/19/23	2416 CATTAIL CT, MIDWEST CITY, OK, 73130	Saira Cabrera Gonzalez	B-23-1190	\$0.00
5/19/23	2416 CATTAIL CT, MIDWEST CITY, OK, 73130	Fabian Montoya	B-23-1190	\$0.00
5/19/23	10305 E RENO AVE, 73130	Gary Freeman	B-23-1003	\$10,000.00
5/25/23	8913 NE 12TH ST, MIDWEST CITY, OK, 0	Olan Franklin	B-23-1138	\$450.00
				<b>\$46,536.00</b>

#### Res General Plumbing Permit

Issued	Location	Applicant	Case #	Value
5/17/23	9104 NE 10TH ST, 73130	VALENCIA,FERNANDO	B-23-1228	

#### Res Patio Cover Permit

Issued	Location	Applicant	Case #	Value
5/17/23	555 E HARMON DR, MWC, OK, 73110	Niza Hernandez	B-23-0064	\$7,000.00
				<b>\$7,000.00</b>

#### Res Roofing Permit

Issued	Location	Applicant	Case #	Value
5/8/23	2117 STEVENS DR, 73110	777 ROOFING AND CONSTRUCTION	B-23-1120	\$7,000.00
5/9/23	9121 KNOTTINGHAM, 73130	J & M ROOFING & SUPPLY CO	B-23-1134	
5/11/23	9816 WILLOW WIND CT, 73130	PARKER BROTHERS ROOFING	B-23-1153	
5/15/23	2320 TURTLEWOOD RIVER RD, 73130	NICHTECH ROOFING	B-23-1191	
5/16/23	447 N CEDAR DR, 73130	SOONER COSTRUCTION BY RICK JAMES	B-23-1202	
5/16/23	508 COUNTRY CLUB CIR, 73110	SOONER COSTRUCTION BY RICK JAMES	B-23-1203	
5/18/23	2236 MAPLE DR, 73110	PROFORMANCE ROOFING SYSTEMS	B-23-1235	
5/18/23	208 STONE CREEK RD, 73130	PARKER BROTHERS ROOFING	B-23-1237	
5/18/23	845 E ROSE DR, 73110	PARKER BROTHERS ROOFING	B-23-1238	
5/18/23	1501 MOORE AVE, 73130	PARKER BROTHERS ROOFING	B-23-1250	
5/22/23	9222 WHISPERING OAK DR, 73130	J & M ROOFING & SUPPLY CO	B-23-1279	
5/24/23	1400 NOTTOWAY DR, 73130	SOONER COSTRUCTION BY RICK JAMES	B-23-1320	
5/25/23	609 TRAUB PL, 73110	MONROE HOLFORD ROOFING	B-23-1332	
5/25/23	1704 HAVEN DR, 73130	TOP SIDE ROOFING	B-23-1333	
5/25/23	2201 FLANNERY DR, 73110	PARKER BROTHERS ROOFING	B-23-1342	\$12,800.00
5/25/23	924 RUBY LN, 73130	PARKER BROTHERS ROOFING	B-23-1343	
5/31/23	304 W KITTYHAWK DR, 73110	TEXOLA INC	B-23-1383	
5/31/23	116 STONE RIDGE LN, 73130	SOONER COSTRUCTION BY RICK JAMES	B-23-1388	
5/31/23	5817 SE 9TH ST, 73110	MHM CONSTRUCTION	B-23-1393	

5/31/23	10827 BLUE SKY DR, 73130	PARKER BROTHERS ROOFING	B-23-1396
5/31/23	2428 CHERRY LN, 73130	PARKER BROTHERS ROOFING	B-23-1397
5/31/23	2208 CLARY DR, 73110	DOMINGO VARGAS ROOFING	B-23-1398
			<b>\$19,800.00</b>

**Res Single-Fam Addition Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/15/23	222 E DOUGLAS DR, MIDWEST CITY, OK, 0	Revamp Remodeling	B-22-1900	\$10,000.00
			<b>\$10,000.00</b>	

**Res Single-Fam New Const Bldg Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/1/23	9023 Nawassa Dr, 73130	Cane Creek Inc.	B-22-2830	\$422,000.00
5/1/23	13208 SAWTOOTH OAK RD, 73020	Melissa Mallory	B-22-0144	\$198,000.00
5/2/23	825 WOODLAND DR, MWC, OK, 73130	Hampton Homes, LLC	B-23-0579	\$285,000.00
5/3/23	10044 PRIMROSE LN, 73130	Swm & Sons	B-22-3100	\$205,000.00
5/8/23	2700 FOREST GLEN TER, MWC, OK, 73020	Swm & Sons	B-22-2037	\$226,000.00
5/8/23	10480 TURTLE BACK DR, 73130	Home Creations, Inc.	B-22-0814	\$176,000.00
5/8/23	1921 S ANDERSON RD, MIDWEST CITY, OK, 0	Brenda Holland	B-22-2672	\$305,618.00
5/8/23	9010 NE 19TH ST, MWC, OK, 73141	JO ANNE SULLIVAN	B-22-1830	\$270,000.00
5/9/23	9216 JENNIFER PL, 73130	Aaron McRee	B-23-0278	\$125,000.00
5/15/23	10855 NE 10TH ST, 73130	Josh & Jazzalynn Reber	B-22-2318	\$375,000.00
5/15/23	1301 WOODBRIAR LN, 73110	Miles Bartlett	B-23-0287	\$325,000.00
5/16/23	502 E DOUGLAS DR, 73110	Two Structures	B-23-0784	\$260,000.00
5/17/23	2225 S HIWASSEE RD, 73020	Swm & Sons	B-22-3115	\$375,000.00
5/18/23	10460 TURTLE BACK DR, 73130	Home Creations, Inc.	B-22-1305	\$293,500.00
5/18/23	10484 TURTLE BACK DR, 73130	Home Creations, Inc.	B-22-0672	\$167,500.00
5/24/23	10488 TURTLE BACK DR, 73130	Home Creations, Inc.	B-22-0487	\$173,000.00
5/25/23	930 CEDAR HILL PL, MWC, OK, 73110	JUAN Suarez	B-22-0231	\$85,000.00
5/25/23	1001 RYAN RIDGE CT, 73130	Monarch Homes, LLC	B-23-1175	\$285,000.00
5/25/23	10476 TURTLE BACK DR, 73130	Home Creations, Inc.	B-22-0811	\$165,500.00
5/31/23	2401 S WESTMINSTER RD, 73130	Swm & Sons	B-22-2059	\$268,000.00
			<b>\$4,985,118.00</b>	

**Res Single-Fam Remodel Building Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/1/23	869 E STEED DR, MWC, OK, 73110	Luis	B-22-3020	\$1,000.00
5/2/23	909 HOLOWAY DR, MWC, OK, 73110	Camron Roedel	B-23-0690	\$22,619.00
5/2/23	804 GREENWOOD DR, MWC, OK, 73110	Leigh Ann Cole	B-23-0998	\$28,189.50
5/2/23	9505 APPLE DR, MWC, OK, 73130	Leigh Ann Cole	B-23-1000	\$21,032.06
5/3/23	509 W RICKENBACKER DR, MWC, OK, 73110	Randy Halsne	B-22-2842	\$40,000.00
5/3/23	3105 ROBIN RD, MWC, OK, 73110	bryan funderburgh	B-23-0607	\$30,000.00
5/4/23	8613 NE 5TH ST, 73110	Kathryn Young	B-23-0931	\$62,080.12
5/10/23	137 W COE DR, 73110	rosemary clary	B-23-0570	\$33,057.00
5/11/23	205 W DOUGLAS DR, MWC, OK, 73110	Daniel Valdovins	B-23-0955	\$85,000.00
5/18/23	9312 PEAR ST, MWC, OK, 73130	Chloe Hudson	B-23-0339	\$200,000.00
5/18/23	219 KENDRA DR, MWC, OK, 73110	Sergio Padilla	B-23-1044	\$8,000.00
5/18/23	217 KENDRA DR, MWC, OK, 73110	Sergio Padilla	B-23-1046	\$8,000.00
5/18/23	3225 N GLENHAVEN DR, MWC, OK, 73110	Avvio Services LLC	B-23-1155	\$29,700.00

5/18/23	3312 SHADYBROOK DR, MWC, OK, 73110	Avvio Services LLC	B-23-1149	\$28,800.00
5/18/23	108 E PRATT DR	Avvio Services LLC	B-23-1169	\$37,600.00
5/22/23	414 MID AMERICA BLVD, 73110	Wei Li	B-23-1081	\$16,000.00
5/24/23	12784 SE 17TH ST, MIDWEST CITY, OK, 0	BRANDON MOORE	B-23-1181	\$18,560.00
5/25/23	829 E ROSE DR, MWC, OK, 73110	Cantrell Exterior Finishes, LLC	B-22-2516	\$140,000.00
5/25/23	9535 BRIARWOOD DR, 73130	Mario Lugo	B-22-2099	\$40,000.00
5/25/23	510 HIGHLAND AVE, MWC, OK, 73110	Ammar attouleh	B-23-1234	\$6,000.00
5/31/23	9601 BETH DR, MWC, OK, 73130	Avvio Services LLC	B-23-1054	\$40,500.00
5/31/23	636 JUNIPER AVE, 73130	Brad Julian	B-23-0235	\$30,000.00
5/31/23	9706 NE 3RD ST, MWC, OK, 73130	Elwin Bunney	B-23-1292	\$55,000.00

**\$981,137.68**

**Res Storm Shelter Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/2/23	2531 SHADY HOLLOW, 73020	BELK, CHARLES	B-23-1038	
5/3/23	828 STAHL DR, 73110	Angel Cabral	B-23-1057	\$7,850.00
5/3/23	313 SAINT PAUL AVE, MWC, OK, 73130	Dustin Sauer	B-23-1058	\$0.00
5/11/23	9408 PEAR ST, MWC, OK, 73130	Mariah Johnson	B-23-1055	\$2,850.00
5/12/23	204 CHAUCER CRESCENT, MWC, OK, 73130	Skye Rutan-Bedard	B-23-1094	\$4,400.00
5/16/23	10517 SE 23RD ST, 73130	Dalton Woolverton	B-23-1109	\$4,500.00
5/18/23	916 LOTUS AVE, MWC, OK, 73130	Urban League of Greater OKC, Inc - Diedra Davis	B-23-0911	\$4,775.00
5/25/23	1001 RYAN RIDGE CT, 73130	Monarch Homes, LLC	B-23-1176	\$2,500.00
5/26/23	2120 SANDRA DR, MWC, OK, 73110	Rigoberto Campbell	B-23-1252	\$2,950.00
5/30/23	10524 QUAIL RUN, 73130	Rachel & Donald Harris	B-23-1261	\$12,975.00
5/31/23	808 W RULANE DR, 73110	Dawn Hensley	B-23-1167	\$3,900.00

**\$46,700.00**

**Res Swimming Pool / Hot Tub Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
5/2/23	709 STAHL DR, 73110	Michele Marin	B-23-0901	\$1,000.00
5/8/23	1014 RYAN RIDGE CT, 73130	Kyle Rogers	B-23-0598	\$2,500.00
5/26/23	1305 PARKWOODS TER, MWC, OK, 73110	Stewart Warner	B-23-1253	\$0.00
5/31/23	808 W RULANE DR, 73110	Dawn Hensley	B-22-1235	\$0.00

**\$3,500.00**

**Grand Total: \$10,876,883.48**



# The City of Midwest City

## Community Development Department

100 N Midwest Boulevard - Midwest City, OK 73110

### Inspections Summary - Inspected 5/1/2023 to 5/31/2023

<u>Inspection Description</u>	<u>Count</u>
Accessory Bldg Inspection	5
Building/Electrical General Inspection	12
Buildings - CO Inspection & Sign Off	15
Buildings - CO Reinspection & Sign Off	5
Com Building Final Inspection	5
Com Drainage 1 Inspection	2
Com Drainage2 Inspection	2
Com Drainage3 Inspection	2
Com Drainage4 Inspection	2
Com Drainage5 Inspection	1
Com Driveway Inspection	2
Com Duct Smoke Detector Test/Inspection (Building)	3
Com Duct Smoke Detector Test/Inspection (Fire Marshal)	2
Com Electrical Ceiling Inspection	2
Com Electrical Final Inspection	8
Com Electrical Final Reinspection	2
Com Electrical Rough-in Inspection	3
Com Electrical Rough-in Reinspection	1
Com Electrical Service Inspection	3
Com Electrical Wall Inspection	2
Com Fence Inspection	3
Com Fire Alarm Final Inspection	1
Com Fire Sprinkler Final Inspection	1
Com Footing & Building Setback Inspection	4
Com Framing Inspection	5
Com Framing Reinspection	1
Com Gas Piping Inspection	5
Com Grease Trap Final Inspection	1
Com Grease Trap Rough Inspection (Line Maintenance)	1
Com Grease Trap Rough Reinspection (Building)	2
Com Grease Trap Rough Reinspection (Line Maintenance)	4
Com Mechanical Final Inspection	4
Com Mechanical Final Reinspection	1
Com Mechanical Rough-in Inspection	3
Com Oil Separator Final Inspection	1
Com Plumbing Final Inspection	5
Com Plumbing Ground Inspection	3
Com Plumbing Ground Reinspection	1
Com Plumbing Rough-in Inspection	5
Com Plumbing Rough-in Reinspection	1
Com Retaining Wall Inspection	1
Com Water Service Line Inspection	4
Commercial Meter Tap Inspection	2
County Health - CO Inspection & Sign Off	4
Electrical Generator Inspection	4
Electrical Generator Reinspection	1

Fire - CO Inspection & Sign Off	15
Fire - CO Reinspection & Sign Off	2
Fire Marshal General Inspection	2
General Inspection	9
Hot Water Tank Inspection	8
Hot Water Tank Reinspection	4
Line Maintenance General Inspection	1
Mechanical Change Out Inspection	12
Mechanical Change Out Reinspection	2
Placard Issued	3
Planning - CO Inspection & Sign Off	19
Planning - CO Reinspection & Sign Off	2
Plumbing/Mechanical General Inspection	6
Pre-Con Site Inspection/Meeting	3
Res Building Final Inspection	12
Res Building Final Reinspection	4
Res Drainage1 Inspection	2
Res Drainage1 Reinspection	3
Res Drainage2 Inspection	2
Res Drainage2 Reinspection	1
Res Drainage3 Inspection	7
Res Drainage4 Inspection	6
Res Drainage4 Reinspection	1
Res Drainage5 Inspection	5
Res Driveway Inspection	13
Res Electrical Final Inspection	16
Res Electrical Final Reinspection	7
Res Electrical Ground Inspection	2
Res Electrical Pool Bonding Inspection	1
Res Electrical Rough-in Inspection	10
Res Electrical Rough-in Reinspection	4
Res Electrical Service Inspection	28
Res Electrical Service Reinspection	5
Res Fence Inspection	4
Res Footing & Building Setback Inspection	5
Res Footing & Building Setback Reinspection	3
Res Framing Inspection	12
Res Framing Reinspection	13
Res Gas Meter Inspection	3
Res Gas Meter Reinspection	1
Res Gas Piping Inspection	18
Res Gas Piping Reinspection	3
Res Insulation Inspection	13
Res Mechanical Final Inspection	7
Res Mechanical Final Reinspection	3
Res Mechanical Rough-in Inspection	9
Res Mechanical Rough-in Reinspection	2
Res Plumbing Final Inspection	14
Res Plumbing Final Reinspection	2
Res Plumbing Ground Inspection	2
Res Plumbing Rough-in Inspection	20
Res Plumbing Rough-in Reinspection	3
Res Retaining Wall Final Inspection	1
Res Retaining Wall Final Reinspection	2
Res Roofing Inspection	9
Res Sewer Service Inspection	6
Res Sewer Service Reinspection	1

Res Storm Shelter Inspection	3
Res Temporary Electrical Pole Inspection	1
Res Temporary Electrical Pole Reinspection	1
Res Termite Inspection	5
Res Water Service Line Inspection	10
Res Water Service Line Reinspection	2
Sewer Cap Inspection	3
Sewer Cap/Cave Inspection	3
Sign Inspection	1
Swimming Pool/Hot Tub Inspection	1
Utilities - CO Inspection & Sign Off	16
<hr/>	
Total Number of Inspections:	566



## MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 13, 2023 – 6:01 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion, consideration, and possible action of approving the May 23, 2023 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2022-2023, increase: Golf Fund, revenue/Miscellaneous (00) \$5,510; expenditures/John Conrad Regional Golf (47) \$5,510. (Finance - T. Cromar)
3. Discussion, consideration and possible action regarding renewing the Sales Tax Agreement required for Capital Improvement Revenue bonds, Series 2011A and Capital Improvement Refunding Revenue Bonds, Series 2019 for FY 2023-2024. (Finance - T. Cromar)
4. Discussion, consideration, and possible action of approving a Resolution (1) authorizing the General Manager to file application with the Oklahoma Water Resources Board (OWRB) for financial assistance through the Clean Water State Revolving Fund Program, with the loan proceeds being for the purpose of financing sewer system improvements for the City of Midwest City, Oklahoma, (2) authorizing and directing the General Manager to execute a professional services agreement with a qualified firm or individual to serve as Bond Counsel, and (3) containing other provisions related thereto. (Public Works - R. Paul Streets)

C. DISCUSSION ITEM.

1. Public hearing with discussion, consideration and vote on a resolution of the Midwest City Municipal Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$52,313,916. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/ Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. ADJOURNMENT.







CONSENT AGENDA



Notice for the Midwest City Municipal Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

**Midwest City Municipal Authority Minutes  
Special Meeting**

**May 16, 2023**

This meeting was held in Midwest City Municipal Court at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Acting Chairman Pat Byrne called the meeting to order at 8:14 PM with the following members present:

Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch

Absent: Chairman Matt Dukes

CONSENT AGENDA. Eads made a motion to approve the consent agenda, seconded by Reed. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

1. Discussion, consideration and possible action of approving the April 25, 2023 meeting minutes.
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2022-2023, increase: Wastewater Fund, expenditures/Sewer (43) \$46,698.
3. Discussion, consideration, and possible action of approving the assignment of the Harmoni Towers, LLC land lease to Tillman Infrastructure, LLC to develop the planned cell tower at 1810 Jim White Drive.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT. There being no further business, Acting Chairman Byrne adjourned the meeting at 8:15 PM.

ATTEST:

\_\_\_\_\_  
PAT BYRNE, Acting Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary



**Finance Department**

100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcity.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Chairman and Trustees  
Midwest City Municipal Authority

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2022-2023, increase: Golf Fund, revenue/Miscellaneous (00) \$5,510; expenditures/John Conrad Regional Golf (47) \$5,510.

The supplement is needed to budget purchase of sod cutter from surplus property proceeds.

*Tiatia Cromar*

Tiatia Cromar  
Finance Director

**SUPPLEMENTS**

**June 13, 2023**

Fund GOLF (197)		BUDGET AMENDMENT FORM Fiscal Year 2022-2023			
<u>Dept Number</u>	<u>Department Name</u>	<u>Estimated Revenue</u>		<u>Budget Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
0	Miscellaneous	5,510			
47	John Conrad Golf			5,510	
		<u>5,510</u>	<u>0</u>	<u>5,510</u>	<u>0</u>

**Explanation:**  
To budget purchase of sod cutter to be funded by surplus property proceeds.



**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcity.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Chairman and Trustees

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action regarding renewing the Sales Tax Agreement required for Capital Improvement Revenue Bonds, Series 2011A and Capital Improvement Refunding Revenue Bonds, Series 2019 for FY 2023-2024.

The sales tax agreement for the Series 2011A and Series 2019 bond issues must be renewed each year. Expiration or termination of the sales tax agreement, constitutes a default event under the terms of our bonds.

Attached is a resolution to renew the agreement for fiscal year 2023-2024.

Tiatia Cromar  
Finance Director

RESOLUTION NO. MA2023 - \_\_\_\_\_

**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY TO RENEW THE SALES TAX AGREEMENT REQUIRED FOR THE CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2011A, AND CAPITAL IMPROVEMENT REFUNDING REVENUE BONDS, SERIES 2019.**

**WHEREAS**, the Council of the City of Midwest City, Oklahoma (hereinafter called the "City"), and the Midwest City Municipal Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into certain Sales Tax Agreements (hereinafter called the "Agreements"), dated November 1, 2011 and April 1, 2019, respectively, whereby the City agrees to make payments to the Authority in amounts sufficient to pay when due principal and interest on the Authority's Capital Improvement Refunding Revenue Bonds, Series 2019, and Capital Improvement Revenue Bonds, Series 2011A, respectively, and other obligations of the Authority as therein provided; and

**WHEREAS**, it is necessary that such Agreements be renewed, ratified and affirmed for the fiscal year of the City dated July 1, 2023 through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY:**

SECTION I. The Sales Tax Agreements dated November 1, 2011 and April 1, 2019, each between the City and the Authority, are hereby renewed, ratified and affirmed by the governing body of the City of Midwest City, Oklahoma, for the fiscal year ending June 30, 2024.

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority in Midwest City, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

MIDWEST CITY MUNICIPAL AUTHORITY

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DONALD MAISCH, Attorney



**Public Works Administration**

8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
(405) 739-1061

**Assistant Public Works Director**  
[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)  
(405) 739-1062

[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Chairman and Trustees

From: R. Paul Streets, Public Works Director

Date: June 13, 2023

Subject: Discussion, consideration, and possible action of approving a Resolution (1) authorizing the General Manager to file application with the Oklahoma Water Resources Board (OWRB) for financial assistance through the Clean Water State Revolving Fund Program, with the loan proceeds being for the purpose of financing sewer system improvements for the City of Midwest City, Oklahoma, (2) authorizing and directing the General Manager to execute a professional services agreement with a qualified firm or individual to serve as Bond Counsel, and (3) containing other provisions related thereto.

---

The Oklahoma Water Resources Board has issued a call for eligible wastewater projects and other pollution control/water quality activities that may require funding between State Fiscal Years (SFY) 2024 and 2028 through the Clean Water State Revolving Fund Program (CWSRF). The Midwest City Municipal Authority has several eligible wastewater projects that could be funded through the CWSRF. The Municipal Authority's application will be direct to improving the wastewater infrastructure in an unserved area between the 7000 block of NE 23<sup>rd</sup> Street and NE 36<sup>th</sup> Street. Engineering and design are currently underway. The following resolution is required to submit an application.

Respectfully,

R. Paul Streets  
Public Works Director

Attachment

RESOLUTION NO. MA2022 - \_\_\_\_\_

**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY (THE “AUTHORITY”) AUTHORIZING THE GENERAL MANAGER TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (“OWRB”) FOR FINANCIAL ASSISTANCE THROUGH THE CLEAN WATER STATE REVOLVING FUND PROGRAM, WITH THE LOAN PROCEEDS BEING FOR THE PURPOSE OF FINANCING SEWER SYSTEM IMPROVEMENTS FOR THE CITY OF MIDWEST CITY, OKLAHOMA; APPROVING A PROFESSIONAL SERVICES AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.**

**WHEREAS**, the Midwest City Municipal Authority (the “Authority”) has under consideration the financing of improvements to the sewer system serving the City of Midwest City, Oklahoma (the “City”), including specifically the addition of approximately 2,100 feet of sewer line and a new lift station to serve the northwest portion of Midwest City (the “Project”); and

**WHEREAS**, it is deemed desirable for the Authority to give preliminary authorization for the issuance of obligations for such purpose; and

**WHEREAS**, the Oklahoma Water Resources Board has made monies available to qualified entities for the financing or refinancing of certain qualifying projects; and

**WHEREAS**, the Authority hereby agrees to file an application(s) with the Oklahoma Water Resources Board for financial assistance in the aggregate amount which will be sufficient to accomplish the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY, THAT:**

Section 1. Application. The Authority shall file an Application(s) with the Oklahoma Water Resources Board seeking financial assistance through the OWRB Clean Water State Revolving Fund Program; and the General Manager and Public Works Director or Assistant Public Works Director of the Authority are hereby authorized to execute said Application(s) for and on behalf of the Authority. The Authority is further authorized to advance to the Oklahoma Water Resources Board the necessary application fees in connection with the referenced Application(s).

Section 2. Professional Service Agreement. The General Manager of the Borrower are hereby authorized and directed on behalf of the Borrower to execute a professional services agreement with a qualified firm or individual to serve as Bond Counsel.

Section 3. Other Matters. The General Manager and Public Works Director or Assistant Public Works Director of the Authority are hereby authorized and directed to do all other lawful things necessary to carry out the terms and conditions of this Resolution.

[Remainder of Page Left Blank Intentionally]



PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

MIDWEST CITY MUNICIPAL AUTHORITY

ATTEST:

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MATTHEW D. DUKES, II, Chairman

---

SARA HANCOCK, Secretary

APPROVED as form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

---

DONALD D. MAISCH, City Attorney



NEW BUSINESS/  
PUBLIC DISCUSSION





Midwest City Municipal Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: June 13, 2023

Subject: Public hearing with discussion, consideration and vote on a resolution of the Midwest City Municipal Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$52,313,916.

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The budget for fiscal year 2023-2024 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meeting was May 23<sup>rd</sup> with the Board. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution in the budget meeting with adjustments.

Tiatia Cromar  
Finance Director

Attachment: Proposed Resolution

**RESOLUTION NO. MA2023-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$52,313,916.**

**WHEREAS**, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY** that the following budget be adopted for Fiscal Year 2023-2024:

Sanitation (190-4110)	\$ 8,189,171
Utilities – Water (191-4210/4230)	\$ 7,912,010
Utilities – Wastewater (192-4310/4330)	\$ 8,102,042
Hotel/Conference Center (195-40/10-24)	\$ 4,547,598
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 100,000
Golf (197-4710/4810)	\$ 1,831,115
Capital Drainage (060-7210)	\$ 605,753
Storm Water Quality (061-6110)	\$ 1,384,751
Capital Water Improvements (172-49/00-10)	\$ 260,500
Construction Payment (178-4200)	\$ 558,400
Sewer Backup (184-4310)	\$ 15,000
Sewer Construction (186-4600)	\$ 500,000
Utility Services (187-5011)	\$ 1,116,604
Capital Sewer Improvement (188-44/00-10)	\$ 501,500
Utilities Capitalization (189-5012)	\$ 167,958
Customer Deposits (230-0000)	\$ 15,395
Debt Service-Revenue Bond (250)	\$ 16,506,119

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 13<sup>th</sup> day of June, 2023.

MIDWEST CITY MUNICIPAL AUTHORITY

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney



NEW BUSINESS/  
PUBLIC DISCUSSION





## MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 13, 2023 – 6:02 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item(s) will be removed and heard in regular order.
1. Discussion, consideration, and possible action of approving the May 23, 2023 meeting minutes. (Secretary - S. Hancock)
  2. Discussion, consideration and possible action regarding a resolution to renew the Projects Agreement required by the Tax Apportionment Refunding Bonds, Taxable Series 2018 for FY 2023-2024. (Finance - T. Cromar)
  3. Discussion, consideration and possible action of approving the management representation letters to Grant Thornton LLP and accepting the drafts of the final reports associated with Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022. (Finance - T. Cromar)
- C. DISCUSSION ITEM.
1. Public hearing with discussion, consideration and vote on a resolution of the Midwest City Memorial Hospital Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$7,216,488 for the Discretionary, \$3,704,365 for the Compounded Principal, \$3,040,000 for the In Lieu of-ROR-Miscellaneous, \$531,029 for the Grants divisions, and \$1,622,033 for the Sooner Rose Tax Increment Financing. (Finance - T. Cromar)
- D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- E. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Hospital Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

**Midwest City Memorial Hospital Authority Minutes  
Special Meeting**

**May 16, 2023**

This meeting was held in Midwest City Municipal Court at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Acting Chairman Pat Byrne called the meeting to order at 8:15 PM with the following members present:

Trustee Susan Eads

Trustee Sean Reed

General Manager Tim Lyon

Trustee Sara Bana

Secretary Sara Hancock

Trustee Megan Bain

Trustee Rick Favors

Authority Attorney Don Maisch

Absent: Chairman Matt Dukes

CONSENT AGENDA. Eads made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

1. Discussion, consideration and possible action of approving the April 25, 2023 meeting minutes.
2. Discussion, consideration, and possible action of approving a request for a six-month extension to Mid-Del School Foundation for their Calming Corners project to complete their grant fund spending.
3. Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT. There being no further business, Acting Chairman Byrne adjourned the meeting at 8:16 PM.

ATTEST:

\_\_\_\_\_  
PAT BYRNE, Acting Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary





**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcity.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Chairman and Trustees

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action regarding a resolution to renew the Projects Agreement required by the Tax Apportionment Refunding Bonds, Taxable Series 2018 for FY 2023-2024.

The projects agreement for the Series 2018 bond issues must be renewed each year. Expiration or termination of the sales tax agreement, constitutes a default event under the terms of our bonds.

Attached is a resolution to renew the agreement for fiscal year 2023-2024.

Tiatia Cromar  
Finance Director

RESOLUTION NO. HA2023-\_\_\_\_\_

**A RESOLUTION OF THE CITY OF MIDWEST CITY TO RENEW THE PROJECTS AGREEMENT REQUIRED BY THE TAX APPORTIONMENT REFUNDING BONDS, TAXABLE SERIES 2018.**

**WHEREAS**, the Council of the City of Midwest City, Oklahoma (hereinafter called the "City"), and the Midwest City Memorial Hospital Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into certain Projects Agreement (hereinafter called the "Agreement"), dated May 24, 2018, whereby the City agrees, subject to availability and appropriation of funds, to make payments from available funds on or before the 20th day preceding any interest payment date and any date that principal of the bonds is due and any other dates as determined by the Authority, to the Trustee on behalf of the Authority for immediate deposit in the Authority's Bond Fund created under the Tax Apportionment Refunding Bonds, Taxable Series 2018 Indenture (hereinafter called the "Indenture"). Consistent with the previous sentence, the City further agrees to promptly undertake the actions required to obtain any such appropriation at such time as will allow the City to make Project Payments when due. All such Project Payments shall be used as set forth in the Indenture and shall be in such amounts as are necessary for the payment when due of (a) principal of and interest on the Tax Apportionment Refunding Bonds, Taxable Series 2018 coming due at such time, and (b) all other amounts due under the Indenture; and

**WHEREAS**, it is necessary that this Agreement be renewed, ratified and affirmed for the fiscal year of the City dated July 1, 2023 through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY:**

SECTION 1. The Projects Agreement dated May 24, 2018, each between the City and the Authority, are hereby renewed, ratified and affirmed by the governing body of the City of Midwest City, Oklahoma, for the fiscal year ending June 30, 2024.

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority in Midwest City, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
DONALD MAISCH, Attorney



**Finance Director**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

## MEMORANDUM

TO: Midwest City Memorial Hospital Authority Chairman and Trustees

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action of approving the management representation letters to Grant Thornton LLP and accepting the drafts of the final reports associated with Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022.

Attached for your review and approval are the management representation letters and financial statements for the entity leasing property associated with Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022.

Tiatia Cromar  
Finance Director



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245



June 13, 2023

Grant Thornton LLP  
1415 Vantage Park Dr  
Suite 500  
Charlotte, NC 28203

We are providing this letter in connection with your audits of the financial statements of Sooner Town Center II, LLC (the "Company"), which comprise the balance sheets as of December 31, 2022 and December 31, 2021 and the related statements of operations, changes in members' deficit, and cash flows for the years then ended, and the related notes to the financial statements. We understand that your audits were made for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America ("US GAAP") and whether the supplementary information is fairly presented, in all material respects, in relation to the financial statements as a whole.

We have fulfilled our responsibility, as set out in the terms of the Engagement Letter, for the preparation and fair presentation of the financial statements in accordance with US GAAP. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud, including programs and controls to prevent and detect fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered to be material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of the surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves, as of June 13, 2023, the following representations made to you during your audits.

1. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We have no knowledge of fraud or suspected fraud affecting the Company involving:
  - a. Management
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the financial statements.
2. We have no knowledge of any allegations of fraud or suspected fraud affecting the Company's financial statements received in communications from employees, former employees, analysts, regulators, short sellers, or others.
3. There are no known violations or possible violations of, or no known instances of noncompliance or suspected noncompliance with, laws and regulations whose effects should be considered by management when preparing the financial statements, as a basis for recording a loss contingency or for disclosure.
4. The Company has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of a noncompliance.
5. The Company has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
6. We have disclosed to you the identity of all the Company's related parties and all related party relationships and transactions of which we are aware. Related party relationships and transactions and related amounts receivable

from or payable to related parties (including sales, purchases, loans, transfers, leasing arrangements, and guarantees) have been properly accounted for and disclosed in the financial statements in accordance with US GAAP.

We understand that "related parties" include (1) affiliates of the Company; (2) entities for which investments in their



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

equity securities would be required to be accounted for by the equity method by the investing entity; (3) trusts for the benefit of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management; (4) principal owners of the Company and members of their immediate families; and (5) management of the Company and members of their immediate families.

Related parties also include (1) other parties with which the Company may deal if one party controls or can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests; and (2) other parties that can significantly influence the management or operating policies of the transacting parties or that have an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

7. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments whose effects should be considered by management when preparing the financial statements and that should be accounted for and disclosed in accordance with US GAAP (ASC 450, *Contingencies*), and we have not consulted legal counsel concerning such litigation, claims, or assessments.
8. The calculation of participation rent for the year ended December 31, 2022 as determined in the supplementary schedules of net operating income, debt service, net cash flow, and subtenant rents is prepared in compliance with the terms as defined in the Westside General Ground Lease (the Agreement). We have reviewed the supplementary schedules and believe the information presented is consistent with and accurately reflects the provisions contained in the Agreement.
9. The information included in the Leases footnote to the financial statements, which describes participation rent calculation, is consistent with our understanding of the Agreement.
10. Rent expense incurred totaled \$69,495 for the year ended December 31, 2022 and is properly recorded in the statement of operations.
11. Based on the Agreement with the City, the Company is able to factor in a cash reserve to the Net Operating Income section of the Participation Rent Expense calculation. Per the agreement, both parties must agree to any cash reserve amounts. The Company did not reserve a cash balance in 2022 related to the Participation Rent Expense calculation.
12. All subsequent events to the date of the financial statements through the date of this letter and for which US GAAP requires recognition or disclosure have been recognized or disclosed.



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

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Robert C. Collett, Managing Member

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John Cheek, Consultant to Collett as an agent for Sooner Town Center II, LLC

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Katherine Fox, Chief Financial Officer of Collett as an agent for Sooner Town Center II, LLC

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

---

Tim Lyon, General Manager

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

---

Tim Lyon, General Manager

Financial Statements and Report of  
Independent Certified Public  
Accountants

**Sooner Town Center II, LLC**

December 31, 2022 and 2021

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**GRANT THORNTON LLP**

Address 1  
Address 2  
City, State Zip

**D** +1 000 000 0000  
**F** +1 000 000 0000

**INSERT OPINION HEADING PROVIDED BY AUDIT TEAM HERE**

Audit Committees and Management  
ABC Company and XYZ Fund

**Heading 1 (apply this style only if this level is presented in original file (GEL Template))**

[Content]

**Subheading 1**

[Content]

**Subheading 2 (apply only when italicized subheading appears immediately after bolded subheading in original file (GEL template))**

*Subheading 3*

[Content]

*Subheading 3*

[Content]

GRANT THORNTON LLP (signed manually)

City, State  
Month XX, 20XX

## Sooner Town Center II, LLC

## BALANCE SHEETS

December 31,

	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>		
<b>Real property, at cost</b>		
Buildings	\$ 6,867,756	\$ 6,867,756
Land improvements and signage	<u>1,772,745</u>	<u>1,772,745</u>
	8,640,501	8,640,501
Less - accumulated depreciation	<u>(2,917,282)</u>	<u>(2,688,889)</u>
Real property, net	5,723,219	5,951,612
<b>Other assets</b>		
Cash and cash equivalents	389,101	364,143
Accounts receivable	127,260	106,629
Deferred rents receivable	44,346	39,110
Deferred charges and other assets, net	<u>71,268</u>	<u>114,793</u>
Total assets	<u>\$ 6,355,194</u>	<u>\$ 6,576,287</u>
<b>LIABILITIES AND MEMBERS' DEFICIT</b>		
<b>Liabilities</b>		
Notes payable (net of deferred loan costs of \$42,451 at December 31, 2022 and \$45,091 at December 31, 2021)	\$ 7,285,134	\$ 7,545,263
Accounts payable and accrued expenses	285,537	264,902
Unearned revenue	<u>60,218</u>	<u>59,923</u>
Total liabilities	7,630,889	7,870,088
<b>Members' deficit</b>	<u>(1,275,695)</u>	<u>(1,293,801)</u>
Total liabilities and members' deficit	<u>\$ 6,355,194</u>	<u>\$ 6,576,287</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## STATEMENTS OF OPERATIONS

Years ended December 31,

	<u>2022</u>	<u>2021</u>
<b>Rental revenues</b>	\$ 1,319,988	\$ 1,293,730
<b>Operating expenses</b>		
Common area maintenance	112,065	86,628
General and administrative expenses	313,108	306,835
Rent expense	135,099	130,106
Depreciation and amortization	<u>275,229</u>	<u>275,318</u>
Total operating expenses	<u>835,501</u>	<u>798,887</u>
<b>Interest expense</b>	<u>401,880</u>	<u>424,862</u>
<b>NET INCOME (LOSS)</b>	<u>\$ 82,607</u>	<u>\$ 69,981</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## STATEMENTS OF CHANGES IN MEMBERS' DEFICIT

Years ended December 31, 2022 and 2021

<b>Members' deficit, December 31, 2020</b>	\$ (1,223,351)
Net income	69,981
Distributions	<u>(140,431)</u>
<b>Members' deficit, December 31, 2021</b>	(1,293,801)
Net income	82,607
Distributions	<u>(64,501)</u>
<b>Members' deficit, December 31, 2022</b>	<u><u>\$ (1,275,695)</u></u>

The accompanying notes are an integral part of these financial statements.

**Sooner Town Center II, LLC**  
**STATEMENTS OF CASH FLOWS**  
**Years ended December 31,**

	<u>2022</u>	<u>2021</u>
<b>Cash flows from operating activities:</b>		
Net income (loss)	\$ 82,607	\$ 69,981
Adjustments to reconcile net income (loss) to net cash provided by operating activities:		
Depreciation	228,393	228,482
Amortization	46,836	46,836
Changes in operating assets and liabilities:		
Accounts receivable	(20,631)	(43,572)
Deferred rents receivable	(5,236)	(5,236)
Deferred charges and other assets	(671)	1,971
Accounts payable and accrued expenses	20,635	(67,053)
Unearned revenue	295	282
	<u>352,228</u>	<u>231,691</u>
<b>Cash flows from financing activities:</b>		
Repayments on note payable	(262,769)	(232,272)
Member distributions	(64,501)	(140,431)
	<u>(327,270)</u>	<u>(372,703)</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	24,958	(141,012)
<b>Cash and cash equivalents, beginning of year</b>	<u>364,143</u>	<u>505,155</u>
<b>Cash and cash equivalents, end of year</b>	<u>\$ 389,101</u>	<u>\$ 364,143</u>
<b>Supplemental disclosures of cash flow information:</b>		
Cash paid for interest	<u>\$ 406,093</u>	<u>\$ 436,589</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS

December 31, 2022 and 2021

**NOTE 1 - SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES*****Organization***

Sooner Town Center II, LLC (an Oklahoma limited liability company) (the Company) was organized in January 2012 for the purpose of acquiring, developing and leasing commercial properties in Oklahoma. The Company operates a retail center (the Project) located in Midwest City, Oklahoma. The Project is defined by a Ground Lease Agreement between Midwest City Memorial Hospital Authority, an affiliate of Midwest City, Oklahoma (collectively, the City) and the Company. The City is considered to be a related party for financial reporting purposes. The Company is responsible for design, construction, financing, leasing and management of the Project, all subject to City approval. Income and loss will be allocated to members in accordance with the operating agreement. The Project consists of 69,308 square feet of retail space and was completed in 2012.

***Cash and Cash Equivalents***

The Company classifies highly liquid investments with original maturity dates of three months or less as cash equivalents.

***Concentration of Credit Risk***

The Company's operating property is located in Midwest City, Oklahoma. The Company's ability to generate future revenues is dependent upon the economic conditions within this area.

As of December 31, 2022 and 2021, the Company had three tenants. Each tenant comprised more than 10% of total base rental revenue for the years ended December 31, 2022 and 2021. All three tenants comprised more than 10% of accounts receivable as of December 31, 2022 and 2021.

The Company maintains its cash in a commercial bank. Regularly during the year, the Company maintained cash and cash equivalents in accounts in excess of the amount insured by the Federal Deposit Insurance Corporation. The Company's management regularly monitors the financial stability of these financial institutions.

***Revenue Recognition***

Rental revenue is generally recognized based on the terms of leases entered into with tenants. Rental revenue from leases with scheduled rent increases, incentives or abatements is recognized on a straight-line basis over the non-cancelable term of the respective leases. Property operating cost recoveries from tenants for common area maintenance, real estate taxes and other recoverable costs totaled \$330,868 and \$315,326 for the years ended December 31, 2022 and 2021, respectively, and are recognized in the period in which the related expenses are incurred, and are included in rental revenues in the accompanying statements of operations. Receivables relating to these recoveries totaled \$46,120 and \$30,174 as of December 31, 2022 and 2021, respectively, and are included in accounts receivable on the accompanying balance sheets. If it becomes probable that a tenant will fail to perform according to the terms of the lease, a loss equal to the deferred rents receivable unlikely to be received from that tenant would be charged to operations. The Company also earns percentage rent from a tenant based on a gross receipts calculation. This revenue is recognized in the period it is earned. Receivables relating to percentage rent totaled \$47,436 and \$36,721 as of December 31, 2022 and 2021, respectively, and are included in accounts receivable on the accompanying balance sheets.

Rental revenue recognized on a straight-line basis over rents due amounted to \$5,236 for the years ended December 31, 2022 and 2021.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

Revenue received in advance from tenants is recognized as unearned revenue on the accompanying balance sheets. Unearned revenue was \$60,218 and \$59,923 as of December 31, 2022 and 2021, respectively.

At December 31, 2022, three tenants occupying 69,308 square feet were operating under noncancelable leases providing for future minimum rents of \$2,082,700 with the latest expiration date of July 31, 2029.

Future minimum rents receivable under non-cancelable leases for all known tenants at December 31, 2022, is as follows. Most leases have renewal options, which are not included below.

	Amount
2023	\$ 372,471
2024	328,721
2025	337,884
2026	337,884
2027	337,884
Thereafter	<u>367,856</u>
	<u>\$ 2,082,700</u>

Accounts receivable are reported at their estimated net realizable value. When necessary, the Company provides an allowance for doubtful accounts based upon a review of outstanding receivables, historical collection information and existing economic conditions. Past due status is based on the contractual terms of the receivables. Accounts receivable are written off based on individual credit evaluation and specific circumstances of the customer. Management has concluded that all of the Company's accounts receivable amounts will be realizable and, accordingly, has not recorded an allowance for doubtful accounts at December 31, 2022 or 2021.

**Real Property**

Buildings are stated at cost and depreciated using the straight-line method over the estimated useful life of 39 years. Land improvements and signage are depreciated using an accelerated method of depreciation over the useful life of the assets, usually 15 years.

Depreciation on real property charged to operations was \$228,383 and \$228,482 for the years ended December 31, 2022 and 2021, respectively.

Repairs are charged against operations. Renewals and betterments that materially extend the life of an asset are capitalized.

The Company reviews the real property for impairment whenever events or changes in circumstances indicate that the carrying amount of the real property may not be recoverable. Recoverability of the real property is measured by a comparison of the carrying amount of the real property to undiscounted future net cash flows expected to be generated by the real property. If the real property is considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the real property exceeds its fair value. No impairment was recognized as of December 31, 2022 and 2021.



## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

***Deferred Charges and Other Assets, net***

Deferred charges consist of lease commissions and lease costs and are stated at cost net of accumulated amortization. At December 31, 2022 and 2021, total deferred charges capitalized were \$592,727 with accumulated amortization of \$534,004 and \$489,808, respectively. The lease commissions and lease costs are amortized on the straight-line method over the terms of the respective leases. Lease commissions and lease costs amortization expense of \$44,196 is included in depreciation and amortization in the accompanying statements of operations for both years ended December 31, 2022 and 2021.

Deferred charges and other assets also includes \$12,545 and \$11,874 of prepaid expenses at December 31, 2022 and 2021, respectively.

***Income Taxes***

The Company is a limited liability company treated as a partnership for federal and state income tax purposes. As a result, the Company's results of operations are included in the income tax returns of its individual members. Accordingly, no provision for federal or state income taxes has been recorded in the accompanying financial statements. The Company files income tax returns in the U.S. federal jurisdiction and in the Oklahoma state jurisdiction. The Company is no longer subject to examination by taxing authorities for years before 2019, and it is not aware of any audits by any taxing authority.

The Company follows applicable authoritative guidance on accounting for uncertainty in income taxes which, among other things, prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return and provides guidance on derecognition, classification, interest and penalties, accounting in interim periods and disclosure. The Company has no uncertain tax positions.

***Use of Accounting Estimates***

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (US GAAP), which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingencies and the results of operations for the years ended December 31, 2022 and 2021. While management has based their assumptions and estimates on the facts and circumstances known at December 31, 2022 and 2021, actual results may differ from those estimates.

***Other Risks***

Since early March 2020, efforts to slow the spread of the COVID-19 virus have had a significant impact on the U.S. economy. The Company continues to follow the policies described in Note 1, including those related to impairments of real estate assets and allowance for doubtful accounts. Impacts of the pandemic on the Company's financial results have been reflected in the accompanying balance sheets and statements of operations. Continuing impacts of COVID-19 on the overall economy and the Company itself are highly uncertain and cannot be predicted. These impacts will continue to be evaluated and may result in recording impairments and allowance for doubtful accounts in future periods.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

## NOTE 2 - NOTE PAYABLE

The Company entered into a note payable agreement with First National Bank for borrowings in the maximum principal amount of \$9,136,970 on September 18, 2012. Cumulative amounts borrowed as of December 31, 2022 and 2021 were \$7,327,585 and \$7,590,354, respectively. The note is collateralized by a deed of trust on real property and assignment of rents. On February 10, 2017, the Company refinanced the note with First National Bank for the entire outstanding balance on that date. Under the amended terms, the interest rate is fixed at a rate equal to 3.50% per annum in excess of the Treasury Rate adjustable every five years. The entire unpaid balance of principal and accrued unpaid interest outstanding on the note will be due and payable on February 10, 2039. For the years ending December 31, 2022 and 2021, the interest rate was 5.44%.

The net deferred loan cost balance as of December 31, 2022 and 2021 of \$42,451 and \$45,091, respectively, is presented as a reduction of the related debt liabilities on the accompanying balance sheets.

Notes payable outstanding consisted of the following as of December 31:

	<u>2022</u>	<u>2021</u>
Principal balance	\$ 7,327,585	\$ 7,590,354
Less - Unamortized deferred loan costs	<u>(42,451)</u>	<u>(45,091)</u>
Notes payable less unamortized deferred loan costs	<u>\$ 7,285,134</u>	<u>\$ 7,545,263</u>

Loan costs consist of various debt issuance costs and are amortized on the straight-line method, which approximates the effective interest method, based on terms of the respective debt agreements. The Company's loan costs total \$58,070 as of both December 31, 2022 and 2021, with accumulated amortization totaling \$15,619 and \$12,979 as of December 31, 2022 and 2021, respectively. Loan cost amortization expense of \$2,640 is included in depreciation and amortization in the accompanying statements of operations for the years ended December 31, 2022 and 2021.

Interest incurred related to the above notes payable totaled \$401,880 and \$424,862 for the years ended December 31, 2022 and 2021, respectively.

Scheduled principal payments on the note payable are as follows:

	<u>Amount</u>
2023	\$ 271,180
2024	285,416
2025	302,667
2026	319,790
2027	-
Thereafter	-
	<u>\$ 7,327,585</u>

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

**NOTE 3 - LEASES**

The Company subleases the Project land from Sooner Town Center, LLC (STC), a related party, which leases the land from the City. The lease commenced on July 19, 2012, with rent commencement on October 31, 2012. The lease expires on October 31, 2062, with a five-year renewal option. The monthly rent amount increases by 10% on the 10th anniversary of the commencement date, and every five years thereafter.

Straight-line rental expense totaled \$65,604 for the years ended December 31, 2022 and 2021. Unpaid rent expense related to this lease totaled \$184,701 and \$164,847 as of December 31, 2022 and 2021, respectively, and is included in accounts payable and accrued expenses on the accompanying balance sheets.

Future minimum rent payments for the original term are as follows:

	Amount
2023	\$ 49,500
2024	49,500
2025	49,500
2026	49,500
2027	49,500
Thereafter	<u>2,574,759</u>
	<u>\$ 2,822,259</u>

The Company also has a ground lease with the Midwest City Memorial Hospital Authority, an affiliated entity, which provides for participation rent equivalent to 50% of net operating income in excess of debt service, measured on a cumulative basis. Rent commenced on October 31, 2012 under this lease, which expires on October 31, 2062, with a five-year renewal option. In addition to participation rent, starting one year after the commencement date, annual rent is \$1. Participation rent is due and payable only to the extent that cumulative net cash flows are positive. Rent expense under this lease totaled \$69,495 and \$64,501 for the years ended December 31, 2022 and 2021, respectively.

**NOTE 4 - RELATED-PARTY TRANSACTIONS AND BALANCES**

Collett & Associates, LLC (Collett), an affiliated entity, provides leasing, development and brokerage services to the Company. Collett receives a monthly fee of 4% of gross monthly collections for providing property management services. Such fees totaled \$51,765 and \$49,797 for the years ending December 31, 2022 and 2021, respectively, and are recorded as general and administrative expenses. The Company paid nominal amounts for various expense reimbursements to Collett, which are recorded as general and administrative expenses, for the years ended December 31, 2022 and 2021.

John S. Cheek, Inc. (Cheek), an affiliated entity, provides tax and accounting services to the Company. The Company paid \$4,076 and \$4,700 in fees to Cheek for the years ended December 31, 2022 and 2021, respectively, and are recorded as general and administrative expenses.

The Company leases land from the City (see Note 3). Utility expenses paid to the City totaled \$15,727 and \$8,779 for the years ended December 31, 2022 and 2021, respectively, and are recorded in common area maintenance expenses.

Sooner Town Center II, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

**NOTE 5 - SUBSEQUENT EVENTS**

The Company has analyzed its operations subsequent to December 31, 2022 through \_\_\_\_\_, 20XX, the date the financial statements were available to be issued. All subsequent events requiring recognition or disclosure have been incorporated into these consolidated financial statements.

SUPPLEMENTARY INFORMATION

## Sooner Town Center II, LLC

## SCHEDULE I - NET OPERATING INCOME

Year ended December 31, 2022

<b>Rental revenues per audited financial statements</b>	\$ 1,319,988
Adjustments for cash basis:	
Accounts receivable	(20,631)
Deferred rents receivable	(5,236)
Unearned rent	295
	<hr/>
Gross operating revenue (cash basis)	1,294,416
	<hr/>
<b>Allowable expenses</b>	
Total operating expenses	835,501
Adjustments for noncash expenses:	
Depreciation and amortization	(275,229)
Other adjustments:	
Participation rent expense, accrued or paid	(69,495)
	<hr/>
Allowable expenses, net	490,777
	<hr/>
<b>Net operating income per Ground Lease Agreement (1)</b>	<u>\$ 803,639</u>

- (1) The Ground Lease Agreement between the City and the Company defines Net Operating Income per the Redevelopment Agreement as the difference between Gross Operating Revenue and the actual Operating Expenses for the same period. The agreement specifically defines Gross Operating Revenue as all revenues derived from the project, determined in accordance with GAAP, computed on a cash basis, exclusive of subtenant security deposits and other refundable deposits and exclusive of proceeds derived from a sale, condemnation, financing, insurance settlement or other transaction that is capital in nature. Further, Operating Expenses are defined as those costs determined in accordance with GAAP, including all necessary and reasonable expenditures of any kind made with respect to the operations of the project typical of a Class A shopping center, without limitation, ad valorem taxes, insurance premiums, R&M expenses, management fees, leasing and advertising expenses, professional fees, wages and utility costs. Non-cash expenditures such as depreciation and amortization shall not be included in the computation of Operating Expenses. Operating Expenses shall include all project development costs incurred by the Company, that are not financed, in further developing and leasing available space within the Project including, without limitation, tenant upfitting costs, market rate brokerage commissions, tenant improvement allowances, building improvements and legal fees.

**Sooner Town Center II, LLC**  
**SCHEDULE II - DEBT SERVICE**  
**Year ended December 31, 2022**

<b>Debt service:</b>	
Interest expense per audited financial statements	\$ 401,880
Principal payments and loan costs	<u>262,769</u>
<b>Total Debt Service (2)</b>	<u><u>\$ 664,649</u></u>

(2) The Ground Lease Agreement defines Debt Service as the net principal paydown on all loans and accrued interest on all loans and all costs associated with obtaining the loans on the Project or any portion thereof for which a certificate of completion has been issued that are not and have not previously been accrued or paid as Operating Expenses.

**Sooner Town Center II, LLC**  
**SCHEDULE III - NET CASH FLOW**  
**Year ended December 31, 2022**

<b>Net operating income per Ground Lease Agreement</b>	\$	803,639
Less - debt service		<u>(664,649)</u>
Net cash flow, current year		138,990
Less - cash reserve		<u>-</u>
Net cash flow, after year		138,990
Participant rent factor		<u>50%</u>
<b>Participant Rent (minimum - of \$0) (3)</b>	\$	<u><u>69,495</u></u>

(3) For purposes of determining Participation Rent, the Ground Lease Agreement defines Net Cash Flow as Net Operating Income less Debt Service. Participation Rent shall be an amount equal to fifty percent (50%) of Net Cash Flow remaining after any additional cash reserve.



## Sooner Town Center II, LLC

## SCHEDULE IV - SUBTENANT RENTS

Year ended December 31, 2022

Tenant rents	<u>\$ 1,294,416</u>
<b>Gross operating revenue (cash basis) (4)</b>	<b><u><u>\$ 1,294,416</u></u></b>

(4) Refer to page 17 for the calculation of Gross operating revenue (subtenant rents) which is computed on the cash basis.



DISCUSSION ITEM





Midwest City Memorial Hospital Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Treasurer/Finance Director

Date: June 13, 2023

Subject: Public hearing with discussion, consideration and vote on a resolution of the Midwest City Memorial Hospital Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$7,216,488 for the Discretionary, \$3,704,365 for the Compounded Principal, \$3,040,000 for the In Lieu of-ROR-Miscellaneous, \$531,029 for the Grants divisions, and \$1,622,033 for the Sooner Rose Tax Increment Financing.

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The budget for fiscal year 2023-2024 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meetings were held May 23<sup>rd</sup> with the Board. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution as discussed in the budget meeting with adjustments.

  
Tiatia Cromar  
Finance Director

Attachment: Proposed Resolution

**RESOLUTION NO. HA2023-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$16,113,915.**

**WHEREAS**, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY** that the following budget be adopted for Fiscal Year 2023-2024:

Hospital Authority Discretionary (425-9050)	\$ 7,216,488
Hospital Authority Compounded Principal (425-9010)	\$ 3,704,365
Hospital Authority Grants (425-9080)	\$ 531,029
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 3,040,000
Sooner Rose Tax Increment Financing (352-9070)	\$ 1,622,033

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 13<sup>th</sup> day of June, 2023.

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney



NEW BUSINESS/  
PUBLIC DISCUSSION





## **SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 13, 2023 – 6:03 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch

A. **CALL TO ORDER.**

B. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion, consideration, and possible action of approving the May 23, 2023 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving the management representation letters to Grant Thornton LLP and accepting the drafts of the final reports associated with Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022. (Finance - T. Cromar)
3. Discussion, consideration and possible action to amend and/or approve a resolution of the Midwest City Economic Development Authority approving that certain “Economic Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, the Midwest City Utilities Authority, and American Glass, Inc. (the “Development Assistance Agreement”); authorizing and directing the execution and delivery of the Development Assistance Agreement; and containing other provisions relating thereto. (Economic Development – R. Coleman)
4. Discussion, consideration and possible action to amend and/or approve an amendment to that certain “Agreement for the Purchase and Sale of Real Estate,” by and between the Midwest City Economic Development Authority and MTG Property Holdings, LLC, dated May 24, 2022, and authorizing and directing the execution of the Fifth Amendment. (Economic Development – R. Coleman)

C. DISCUSSION ITEM.

1. Public hearing with discussion, consideration and vote on a resolution of the Midwest City Economic Development Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$386,098. (Finance - T. Cromar)

D. PUBLIC DISCUSSION. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. ADJOURNMENT.





CONSENT AGENDA





Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

**Midwest City Economic Development Authority Minutes  
Special Meeting**

**May 16, 2023**

This meeting was held in Midwest City Municipal Court at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Acting Chairman Pat Byrne called the meeting to order at 8:16 PM with the following members present:

Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch
Absent: Chairman Matt Dukes		

CONSENT AGENDA. Eads made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Eads, Byrne, Bain, Reed, Bana, and Favors. Nay: none. Absent: Dukes. Motion carried.

1. Discussion, consideration and possible action of approving the April 25, 2023 meeting minutes.
2. Discussion, consideration and possible action to amend and/or approve an amendment to that certain “Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, Centrillum Proteins LLC, and MTG Property Holdings, LLC, dated August 8, 2022, and authorizing and directing the execution of the Fourth Amendment.
3. Discussion, consideration and possible action to amend and/or approve an amendment to that certain “Agreement for the Purchase and Sale of Real Estate,” by and between the Midwest City Economic Development Authority and MTG Property Holdings, LLC, dated May 24, 2022, and authorizing and directing the execution of the Fourth Amendment.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT.

There being no further business, Acting Chairman Byrne adjourned the meeting at 8:17 PM.

ATTEST:

\_\_\_\_\_  
PAT BYRNE, Acting Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary



**Finance Director**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

## MEMORANDUM

TO: Economic Development Authority Chairman and Trustees

FROM: Tiatia Cromar, Finance Director

DATE: June 13, 2023

SUBJECT: Discussion, consideration and possible action of approving the management representation letters to Grant Thornton LLP and accepting the drafts of the final reports associated with Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022.

Attached for your review and approval are the management representation letters and financial statements for the entity leasing property associated with Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years 2021 and 2022.

Tiatia Cromar  
Finance Director



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245



June 13, 2023

Grant Thornton LLP  
1415 Vantage Park Dr  
Suite 500  
Charlotte, NC 28203

We are providing this letter in connection with your audits of the consolidated financial statements of Sooner Town Center, LLC and subsidiaries (collectively, the "Company"), which comprise the consolidated balance sheets as of December 31, 2022 and December 31, 2021 and the related consolidated statements of operations, changes in members' deficit, and cash flows for the years then ended, and the related notes to the consolidated financial statements. We understand that your audits were made for the purpose of expressing an opinion as to whether the consolidated financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America ("US GAAP") and whether the supplementary information is fairly presented, in all material respects, in relation to the consolidated financial statements as a whole.

We have fulfilled our responsibility, as set out in the terms of the Engagement Letter, for the preparation and fair presentation of the consolidated financial statements in accordance with US GAAP. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud, including programs and controls to prevent and detect fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered to be material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of the surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves, as of June 13, 2023, the following representations made to you during your audits.

1. We have disclosed to you the results of our assessment of the risk that the consolidated financial statements may be materially misstated as a result of fraud. We have no knowledge of fraud or suspected fraud affecting the Company involving:
  - a. Management
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the consolidated financial statements.
2. We have no knowledge of any allegations of fraud or suspected fraud affecting the Company's consolidated financial statements received in communications from employees, former employees, analysts, regulators, short sellers, or others.
3. There are no known violations or possible violations of, or no known instances of noncompliance or suspected noncompliance with, laws and regulations whose effects should be considered by management when preparing the consolidated financial statements, as a basis for recording a loss contingency or for disclosure.
4. The Company has complied with all aspects of contractual agreements that would have a material effect on the consolidated financial statements in the event of a noncompliance.
5. The Company has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
6. We have disclosed to you the identity of all the Company's related parties and all related party relationships and transactions of which we are aware. Related party relationships and transactions and related amounts receivable from or payable to related parties (including sales, purchases, loans, transfers, leasing arrangements, and

guarantees) have been properly accounted for and disclosed in the consolidated financial statements in accordance with US GAAP.

We understand that “related parties” include (1) affiliates of the Company; (2) entities for which investments in their equity securities would be required to be accounted for by the equity method by the investing entity; (3) trusts for the benefit of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management; (4) principal owners of the Company and members of their immediate families; and (5) management of the Company and members of their immediate families.

Related parties also include (1) other parties with which the Company may deal if one party controls or can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests; and (2) other parties that can significantly influence the management or operating policies of the transacting parties or that have an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

7. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments whose effects should be considered by management when preparing the consolidated financial statements and that should be accounted for and disclosed in accordance with US GAAP (ASC 450, *Contingencies*), and we have not consulted legal counsel concerning such litigation, claims, or assessments.
8. The calculation of participation rent for the year ended December 31, 2022 as determined in the supplementary schedules of net operating income, debt service, net cash flow, and subtenant rents is prepared in compliance with the terms as defined in the Midwest City Downtown Redevelopment General Ground Lease (the Agreement). We have reviewed the supplementary schedules and believe the information presented is consistent with and accurately reflects the provisions contained in the Agreement.
9. The information included in the Leases footnote to the consolidated financial statements, which describes participation rent calculation, is consistent with our understanding of the Agreement.
10. Rent expense incurred totaled \$1,288,844 for the year ended December 31, 2022 and is properly recorded in the consolidated statement of operations.
11. Based on the Promissory Note Agreement with the City, the Company is able to factor in a cash reserve to the Net Operating Income section of the Participation Rent Expense calculation. Per the agreement, both parties must agree to any cash reserve amounts. The Company did not reserve a cash balance in 2022 related to the Participation Rent Expense calculation.
12. No events have occurred subsequent to the date of the consolidated financial statements through the date of this letter that would require, in accordance with US GAAP, recognition or disclosure in the consolidated financial statements.



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

SOONER TOWN CENTER, LLC

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Robert C. Collett, Managing Member

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John Cheek, Consultant to Collett as an agent for Sooner Town Center, LLC

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Katherine Fox, Chief Financial Officer of Collett as an agent for Sooner Town Center, LLC

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

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Tim Lyon, General Manager

**DRAFT**

**Consolidated Financial Statements and  
Report of Independent Certified Public  
Accountants**

**Sooner Town Center, LLC**

December 31, 2022 and 2021

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**GRANT THORNTON LLP**

Address 1  
Address 2  
City, State Zip

**D** +1 000 000 0000  
**F** +1 000 000 0000

**INSERT OPINION HEADING PROVIDED BY AUDIT TEAM HERE**

Audit Committees and Management  
ABC Company and XYZ Fund

**Heading 1 (apply this style only if this level is presented in original file (GEL Template))**

[Content]

**Subheading 1**

[Content]

**Subheading 2 (apply only when italicized subheading appears immediately after bolded subheading in original file (GEL template))**

*Subheading 3*

[Content]

*Subheading 3*

[Content]



GRANT THORNTON LLP (signed manually)

City, State  
Month XX, 20XX

## Sooner Town Center, LLC

## CONSOLIDATED BALANCE SHEETS

December 31,

	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>		
<b>Real property, at cost</b>		
Buildings and building improvements	\$ 33,110,594	\$ 31,468,372
Land improvements and signage	13,217,019	13,217,019
Construction in progress	-	938,301
	<u>46,327,613</u>	<u>45,623,692</u>
Less - Accumulated depreciation	<u>(25,202,434)</u>	<u>(24,162,455)</u>
Real property, net	21,125,179	21,461,237
<b>Other assets</b>		
Cash	482,429	290,128
Restricted cash	4,271,919	5,273,468
Accounts receivable	229,318	206,206
Security deposit trust account	54,179	45,998
Deferred rent receivable	444,218	450,799
Deferred charges and other assets, net	768,005	674,649
Right-of-use assets	<u>13,334,186</u>	<u>-</u>
Total assets	<u>\$ 40,709,433</u>	<u>\$ 28,402,485</u>
<b>LIABILITIES AND MEMBERS' DEFICIT</b>		
<b>Liabilities</b>		
Unearned rent	\$ 228,636	\$ 283,627
Notes payable (net of deferred loan costs of \$1,689,217 and \$1,756,338 at December 31, 2022 and 2021, respectively)	44,564,806	44,758,662
Note payable to members and affiliates	1,000	1,000
Accounts payable and accrued expenses	884,661	1,351,922
Security deposits	54,179	45,998
Lease liabilities	<u>13,334,186</u>	<u>-</u>
Total liabilities	59,067,468	46,441,209
<b>Members' deficit</b>	<u>(18,358,035)</u>	<u>(18,038,724)</u>
Total liabilities and members' deficit	<u>\$ 40,709,433</u>	<u>\$ 28,402,485</u>

The accompanying notes are an integral part of these consolidated financial statements.

## Sooner Town Center, LLC

## CONSOLIDATED STATEMENTS OF OPERATIONS

For the years ended December 31,

	<u>2022</u>	<u>2021</u>
<b>Rental revenues</b>	\$ 6,929,896	\$ 6,756,652
<b>Operating expenses</b>		
Common area maintenance	564,268	566,479
Repairs and other operating expenses	54,838	63,297
Taxes and insurance	832,535	836,397
Administrative	119,904	121,451
Rent expense	1,288,844	1,464,115
Property management fees	257,943	267,863
Depreciation and amortization	<u>1,275,651</u>	<u>1,722,120</u>
Total operating expenses	4,393,983	5,041,722
<b>Other income (expense)</b>		
Interest income	33,282	596
Interest expense	<u>(2,212,528)</u>	<u>(2,242,522)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ 356,667</u>	<u>\$ (526,996)</u>

The accompanying notes are an integral part of these consolidated financial statements.

## Sooner Town Center, LLC

## CONSOLIDATED STATEMENTS OF CHANGES IN MEMBERS' DEFICIT

Years ended December 31,

<b>Members' deficit, December 31, 2020</b>	\$ (17,026,728)
Net loss	(526,996)
Distributions	<u>(485,000)</u>
<b>Members' deficit, December 31, 2021</b>	(18,038,724)
Net income	356,667
Distributions	<u>(675,978)</u>
<b>Members' deficit, December 31, 2022</b>	<u><u>\$ (18,358,035)</u></u>

The accompanying notes are an integral part of these consolidated financial statements.

## Sooner Town Center, LLC

## CONSOLIDATED STATEMENTS OF CASH FLOWS

For the years ended December 31,

	<u>2022</u>	<u>2021</u>
<b>Cash flows from operating activities:</b>		
Net income (loss)	\$ 356,667	\$ (526,996)
Adjustments to reconcile net loss to net cash provided by operating activities:		
Depreciation	1,039,979	1,374,918
Amortization	235,672	347,202
Amortization of right-of-use assets	91,856	-
Deferred rent receivable	(15,135)	8,873
Changes in operating assets and liabilities:		
Accounts receivable	(23,112)	313,522
Deferred charges and other assets	(217,919)	(129,877)
Unearned rent	(54,991)	98,349
Accounts payable and accrued expenses	(184,287)	147,959
Lease liabilities	(91,856)	-
Net cash provided by operating activities	<u>1,136,874</u>	<u>1,633,950</u>
<b>Cash flows from investing activities:</b>		
Additions to buildings and improvements	<u>(965,179)</u>	<u>(622,874)</u>
Net cash used in investing activities	<u>(965,179)</u>	<u>(622,874)</u>
<b>Cash flows from financing activities:</b>		
Repayments on notes payable	(965,000)	(935,000)
Additions to notes payable	704,023	-
Cash paid for deferred financing costs	(43,988)	-
Member distributions	<u>(675,978)</u>	<u>(485,000)</u>
Net cash used in financing activities	<u>(980,943)</u>	<u>(1,420,000)</u>
<b>NET DECREASE IN CASH</b>	<b>(809,248)</b>	<b>(408,924)</b>
<b>Cash and restricted cash, beginning of year</b>	<u>5,563,596</u>	<u>5,972,520</u>
<b>Cash and restricted cash, end of year</b>	<u>\$ 4,754,348</u>	<u>\$ 5,563,596</u>
<b>Supplemental disclosures of cash flow information:</b>		
Cash paid for interest	<u>\$ 2,221,893</u>	<u>\$ 2,253,625</u>
<b>Supplemental schedule of noncash investing activity:</b>		
Additions to right-of-use assets and lease liabilities	<u>\$ 13,426,042</u>	<u>\$ -</u>
Additions to property and equipment funded by accounts payable	<u>\$ 54,169</u>	<u>\$ 315,427</u>

The accompanying notes are an integral part of these consolidated financial statements.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2022 and 2021

**NOTE 1 - SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES*****Organization***

Sooner Town Center, LLC (an Oklahoma limited liability company) (STC) (the Company) was organized in June 2002 for the purpose of acquiring, developing and leasing commercial properties in Oklahoma. STC develops and operates a retail center (the Project) located in Midwest City, Oklahoma (the City). The Project is defined by a Redevelopment Agreement between the City and STC as authorized by the Oklahoma Local Development Act. Under the terms of the agreement, the City leases the Project land to STC under two ground leases. The City is considered to be a related party for financial reporting purposes. STC is responsible for the design, construction, financing, leasing and management of the Project, all subject to City approval. Income and loss will be allocated to members in accordance with the operating agreement.

***Cash***

Cash includes cash and cash equivalents. The Company classifies highly liquid investments with original maturity dates of three months or less as cash equivalents.

***Restricted Cash***

The Company maintained restricted cash balances of \$4,271,919 and \$5,273,468 as of December 31, 2022 and 2021, respectively. The balance includes utility deposits of \$2,368 and \$1,033 as of December 31, 2022 and 2021, respectively. Additionally, the Company's debt agreement (described in Note 2) requires additional funds to be held in escrow.

***Concentration of Credit Risk***

The Company's operating property is located in Midwest City, Oklahoma. The Company's ability to generate future revenues is dependent upon the economic conditions within this area.

The Company's tenants engage in a wide variety of businesses. Two tenants accounted for 12% and 10% of total base rental revenue, respectively, for the year ended December 31, 2022. Two tenants accounted for 11% and 10% of total base rental revenue, respectively, for the year ended December 31, 2021. Three tenants comprised roughly 37%, 29% and 14% of accounts receivable, respectively, as of December 31, 2022. Three tenants comprised roughly 32%, 22% and 10% of accounts receivable, respectively, as of December 31, 2021.

The Company maintains its cash in a commercial bank. Substantially all of the Company's cash and cash equivalents are held in noninterest-bearing accounts. Regularly during the year, the Company maintained cash and cash equivalents in accounts in excess of the amount insured by the Federal Deposit Insurance Corporation. The Company's management regularly monitors the financial stability of these financial institutions.

***Leases***

The Company adopted Accounting Standards Codification ("ASC") 842, *Leases*, effective January 1, 2022. In accordance with ASC 842, the Company recognizes a lease liability and right-of-use asset on the consolidated balance sheets for contracts that it determines are leases or contain a lease. The leases to which the Company is a lessee consist of ground leases for Project land. Right-of-use assets represent the Company's right to use an underlying asset for the lease term, and lease liabilities represent the Company's obligation to make lease payments arising from the present value of lease payments over the lease term. Lease payments are typically discounted at an incremental borrowing rate because the interest rate implicit in the lease cannot be readily determined. The discount rate was calculated as the current bond rate on the Company's bonds which was approximately 5.43%. Lease right-of-use assets include initial

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

direct costs incurred by the Company and are presented net of deferred rent and lease incentives. Lease expense for lease payments is recognized on a straight-line basis over the lease term.

For purposes of calculating the lease liability for existing leases as of the adoption of ASC 842, the Company elected to use the remaining lease term as of the adoption date, as opposed to the full lease term. The Company's lease terms may include options to extend or terminate the lease when it is reasonably certain that the Company will exercise the options. The remaining lease term for the ground leases is 40 years.

The participation rent component of the Company's ground lease is excluded from the ASC 842 guidance as the payments are variable and not based on a rate or index.

On the consolidated statements of cash flows, the recognition of right-of-use assets and lease liabilities at lease commencement is considered to be a non-cash investing and financing activity. The decrease in lease liabilities is presented as part of changes in operating assets and liabilities to reconcile net income to net cash flows from operating activities.

The Company is also lessor in a number of retail shopping center leases. While the majority of these leases contain both lease and non-lease components, the Company has elected the practical expedient option and does not separate lease and non-lease components as the timing and pattern of transfer are essentially the same. These leases meet the criteria to be classified as operating leases. The accounting for these leases is further described in the Revenue Recognition footnote.

**Revenue Recognition**

Rental revenue is generally recognized based on the terms of tenant leases. Rental revenue from leases with scheduled rent increases, incentives or abatements is recognized on a straight-line basis over the noncancelable term of the respective leases. Property operating cost recoveries from tenants for common area maintenance, real estate taxes and other recoverable costs totaled \$1,038,683 and \$1,338,931 for the years ended December 31, 2022 and 2021, respectively, and are recognized in the period in which the related expenses are incurred and are included in rental revenues in the accompanying consolidated statements of operations. Receivables relating to these recoveries totaled \$229,318 and \$206,206 as of December 31, 2022 and 2021, respectively, and are recognized as accounts receivable on the accompanying consolidated balance sheets. If it becomes probable a tenant will fail to perform according to the terms of the lease, a loss equal to the accrued rental revenue unlikely to be received from that tenant would be charged to operations. Interest income is recognized as it is earned.

Rent payments received in advance from tenants is recognized as unearned rent on the accompanying consolidated balance sheets. Unearned rent as of December 31, 2022 and 2021 was \$228,636 and \$283,627, respectively.

The aggregate excess of rental revenue recognized on a straight-line basis over rents due in accordance with the provisions of the leases was \$444,218 and \$450,799 at December 31, 2022 and 2021, respectively, and is recognized as deferred rent receivable on the accompanying consolidated balance sheets.

The Project consists of 627,117 square feet of retail space and 13 outparcel sites and was completed in 2015. At December 31, 2022, tenants occupying 510,439 square feet and 13 of the outparcel sites were operating under noncancelable leases providing for future minimum rents of \$24,756,812.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

Future minimum rents receivable under noncancelable leases for all known tenants at December 31, 2022, is as follows. Most leases have renewal options, which are not included below.

	Amount
2023	\$ 5,527,426
2024	5,143,657
2025	4,278,753
2026	3,047,744
2027	1,981,646
Thereafter	4,777,585
	<u>\$ 24,756,812</u>

Rent and receivables are reported at their estimated net realizable value. When necessary, the Company provides an allowance for doubtful accounts based upon a review of outstanding receivables, historical collection information and existing economic conditions. Past due status is based on the contractual terms of the receivables. Rent and receivables are written off based on individual credit evaluation and specific circumstances of the customer. Management has concluded that all of the Company's accounts receivable amounts will be realizable and, accordingly, has not recorded an allowance for doubtful accounts at December 31, 2022 and 2021.

***Real Property***

Buildings and building improvements are stated at cost and depreciated using the straight-line method over the estimated useful life of 39 years. Land improvements and signage are depreciated using an accelerated method of depreciation over the useful life of the assets, usually 15 years. Direct and indirect costs that relate to land development and building construction are capitalized. Costs are allocated to Project components by the specific identification method whenever possible. Otherwise, costs are allocated based on square footage or acreage.

Depreciation on real property charged to operations was \$1,039,979 and \$1,374,918 for the years ended December 31, 2022 and 2021, respectively.

Repairs are charged against operations. Renewals and betterments that materially extend the life of an asset are capitalized.

The Company reviews the real property for impairment whenever events or changes in circumstances indicate that the carrying amount of the real property may not be recoverable. Recoverability of the real property is measured by a comparison of the carrying amount of the real property to undiscounted future net cash flows expected to be generated by the real property. If the real property is considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the real property exceeds its fair value. No impairment was recognized for the years ended December 31, 2022 and 2021.

***Deferred Charges and Other Assets, net***

Deferred charges consist of lease commissions and lease costs and are stated at cost net of accumulated amortization. At December 31, 2022 and 2021, total deferred charges capitalized were \$4,866,297 and \$4,650,943, respectively, with accumulated amortization of \$4,180,606 and \$4,019,386, respectively. The lease commissions and lease costs are amortized on the straight-line method over the terms of the respective leases. Lease commission and lease costs amortization expense of \$161,220 and \$280,081 is



## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

included in depreciation and amortization in the accompanying consolidated statements of operations for the years ended December 31, 2022 and 2021, respectively.

Debt issuance costs related to a line of credit arrangement are classified as an asset, regardless of whether there are any outstanding borrowings on the arrangement. The Company incurred debt issuance costs related to the line of credit of \$43,988 during the year and recognized \$7,331 in amortization expense during the year ended December 31, 2022. No costs were incurred prior to 2022.

Deferred charges and other assets also include \$45,657 and \$43,092 of prepaid expenses at December 31, 2022 and 2021, respectively.

**Income Taxes**

The Company is a limited liability company treated as a partnership for federal and state income tax purposes. As a result, the Company's results of operations are included in the income tax returns of its individual members. Accordingly, no provision for federal or state income taxes has been recorded in the accompanying consolidated financial statements. The Company files income tax returns in the U.S. federal jurisdiction and in the Oklahoma state jurisdiction. The Company is no longer subject to examination by taxing authorities for years before 2020, and it is not aware of any audits by any taxing authority.

The Company follows applicable authoritative guidance on accounting for uncertainty in income taxes which, among other things, prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, and provides guidance on derecognition, classification, interest and penalties, accounting in interim periods and disclosure. The Company has no uncertain tax positions.

**Use of Accounting Estimates**

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (US GAAP), which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingencies and the results of operations for the years ended December 31, 2022 and 2021. While management has based their assumptions and estimates on the facts and circumstances known at December 31, 2022 and 2021, actual results may differ from those estimates.

**NOTE 2 - NOTES PAYABLE**

Notes payable outstanding at December 31 consisted of:

	2022	2021
Principal balance	\$ 46,254,023	\$ 46,515,000
Less unamortized deferred loan costs	<u>(1,689,217)</u>	<u>(1,756,338)</u>
Notes payable less unamortized deferred loan costs	<u>\$ 44,564,806</u>	<u>\$ 44,758,662</u>

On February 28, 2018, the Company entered into a Loan Agreement (the Loan) with the Midwest City Economic Development Authority (MWCEDA) in the amount of \$49,155,000. The MWCEDA is a public trust created for the benefit of the City, for the purpose of issuing Series 2018 Economic Development Revenue Bonds (Bonds), the proceeds of which were used to fund the Loan to the Company. Proceeds of the Loan were used to (1) repay all the Company's existing debt, (2) fund certain reserves defined in the Loan Agreement and (3) pay the cost of issuing the Bonds.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED**

**December 31, 2022 and 2021**

All the Company's assets are pledged to the MWCEDA as collateral for the Loan under a Leasehold Mortgage and Assignment of Rents. Additionally, the City conveyed all Project land and assigned the leases as collateral described in Note 3 to the MWCEDA. The MWCEDA in turn pledged the Leasehold Mortgage, Project land and leases as collateral for the Bonds. Payments required under the Loan Agreement mirror the Bonds repayment schedule. The City has provided additional collateral in the form of a guaranty by the Midwest City Municipal Authority, lessee and operator of the City water and sewer systems, of any shortfall in Loan payments. The Company pays the City a Credit Enhancement Fee equal to 0.5% of the outstanding Bonds balance as defined, as compensation for the additional collateral provided by the City.

Loan payment terms specify that the annual payment be an amount sufficient to fund the Bonds repayment schedule, the Credit Enhancement Fee, administrative expenses, tenant improvements and maintain certain escrow balances as defined in the Loan Agreement. The Bonds are administered by a Trustee appointed by the MWCEDA. The Trustee provides the Company with an annual payment amount required to fund the Bonds obligation, which the Company remits to the Trustee in 12 equal installments. The effective interest rate of the Bonds issued is 4.94% and the Company incurred interest expense of \$2,207,631 in 2022 and \$2,242,522 in 2021 applicable to the Loan. Scheduled future Bonds principal payments are the following:

	<u>Amount</u>
2023	\$ 995,000
2024	1,025,000
2025	1,060,000
2026	1,100,000
2027	1,140,000
Thereafter	<u>40,230,000</u>
	<u>\$ 45,550,000</u>

Escrow and reserve balances required by the Bonds Indenture were \$4,269,552 and \$5,272,435 at December 31, 2022 and 2021, respectively, and are included in restricted cash on the consolidated balance sheets.

The Loan Agreement requires, among other things, that the Company maintain a debt Coverage Ratio of 1.20. If this is not achieved, the Company must make additional payments to a Supplemental Reserve Fund maintained by the Bonds Trustee. The coverage is tested annually for the 12 months ending January 31, and the Company was in compliance for the January 31, 2022 testing period and continued to be in compliance as of December 31, 2022.

On October 21, 2022, the Company entered into a line of credit agreement with FNB Community Bank. The line of credit is for a maximum principal amount of \$2,000,000 with a maturity date of November 1, 2023. The interest rate on the line of credit is 5.50% per annum. The purpose of the line of credit is to fund tenant upfit work. The outstanding principal balance on this line of credit at December 31, 2022 was \$704,023. Interest expense incurred for the year ended December 31, 2022 was \$4,897.

Loan costs consist of various debt issuance costs and are amortized on the straight-line method, which approximates the effective interest method, based on terms of the debt agreement. The Company's loan costs total \$2,013,635 as of December 31, 2022 and 2021 with accumulated amortization totaling \$324,418 and \$257,297 as of December 31, 2022 and 2021, respectively. Loan cost amortization expense of \$67,121 is included in depreciation and amortization in the accompanying consolidated statements of operations for the years ended December 31, 2022 and 2021.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

**NOTE 3 - LEASES**

Sooner Town Center, LLC leases the Project land from the City under two ground leases, designated anchor and general. Both leases have terms commencing on June 1, 2004, with rent commencement on February 12, 2006, and expiring on October 31, 2062. Subsequent to rent commencement, the anchor ground lease rent is \$510,000 annually. The general ground lease provides for three tiers of rent - general ground rent of \$1 per year, preferred rent of \$305,000 annually, payable to the extent of net operating income in excess of debt service as defined in the Redevelopment Agreement, and participation rent equivalent to 50% of net operating income in excess of debt service remaining after payment of preferred rent. Preferred rent is cumulative after the Project is 50% leased. To the extent that calculated preferred rent payable is less than \$305,000, the difference is accrued and is payable when future net operating income in excess of debt service is sufficient. Participation rent expense totaled \$473,843 and \$649,114 for the years ended December 31, 2022 and 2021, respectively. Total rental expense totaled \$1,288,844 and \$1,464,115 for the years ended December 31, 2022 and 2021, respectively. Rent expense incurred and unpaid totaled \$6,155 and \$200,127 as of December 31, 2022 and 2021, respectively, and is included in accounts payable and accrued expenses on the accompanying consolidated balance sheets.

Supplemental balance sheet information related to the Company's leases with respect to general ground rent and preferred rent is as follows:

<u>Operating Leases</u>	<u>December 31, 2022</u>
Operating lease right-of-use assets	\$ 13,334,186
Operating lease liabilities	\$ 13,334,186

Maturities of lease liabilities by fiscal year as of December 31, 2022 are as follows:

2023	\$ 815,000
2024	815,000
2025	815,000
2026	815,000
2027	815,000
Thereafter	<u>28,389,168</u>
Total lease payments	32,464,168
Less: imputed interest	<u>(19,129,982)</u>
Present value of lease liabilities	<u>\$ 13,334,186</u>

**NOTE 4 - RELATED-PARTY TRANSACTIONS AND BALANCES**

Collett & Associates, LLC (Collett), an affiliated property management company, provides management and brokerage services to the Company. Collett receives a monthly fee of 4% of gross monthly collections, net of anchor ground lease rent, for providing property management services. Such fees totaled \$257,350 and \$266,293 for the years ended December 31, 2022 and 2021, respectively, and are included in property management fees on the consolidated statements of operations. Additionally, tenant security deposits are held in a trust account maintained by Collett, consistent with industry practice and regulatory requirements. Amounts due under this arrangement are recognized as security deposit trust account and totaled \$54,179 and \$45,998 as of December 31, 2022 and 2021, respectively. The Company paid nominal amounts for

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

various expense reimbursements to Collett, which are recorded as general and administrative expenses, for both years ended December 31, 2022 and 2021.

The Company paid \$17,900 and \$27,900 in development and project administration fees to Collett during the years ended December 31, 2022 and 2021, respectively, for services related to the development and construction during the year. These costs are included within the buildings and building improvements line item and the construction in progress line item on the consolidated balance sheets as of December 31, 2022 and 2021, respectively. In addition, the Company paid \$30,450 and \$19,864 in leasing commissions to Collett for the years ended December 31, 2022 and 2021 respectively, which is included within deferred charges and other assets on the consolidated balance sheets.

Sooner Investment Realty (SIR), an affiliated entity, provides leasing services to the Company. The Company paid \$65,370 and \$19,864 in leasing commissions to SIR for the years ended December 31, 2022 and 2021, respectively, which is included within deferred charges and other assets on the consolidated balance sheets.

The Company paid \$26,474 and \$15,770 in utilities expense to the City for the years ended December 31, 2022 and 2021, respectively, which is included in common area maintenance expenses in the consolidated statements of operations.

The Company subleases part of the Project land to Sooner Town Center II, LLC (STC II), a related party. The lease commenced on July 19, 2012, with rent commencement on October 31, 2012. The lease expires on October 31, 2062, with a five-year renewal option. Annual rent for the first 10 years is \$45,000. The monthly rent amount increases by 10% on the 10th anniversary of the commencement date, and every five years thereafter. Straight-line rental income for this lease totaled \$65,609 for the years ended December 31, 2022 and 2021. These amounts are included in the future minimum rents receivable schedule included in Note 1.

As of December 31, 2022 and 2021, the Company has an outstanding loan balance with RC Collett, Inc., an affiliated entity, of \$1,000.

As described in Note 2, on February 28, 2018, the Company entered into a Loan Agreement with MWCEDA, a related party.

**NOTE 5 - SUBSEQUENT EVENTS**

The Company has analyzed its operations subsequent to December 31, 2022 through June 13, 2023, the date the consolidated financial statements were available to be issued. All subsequent events requiring recognition or disclosure have been incorporated into these consolidated financial statements.

SUPPLEMENTARY INFORMATION

## Sooner Town Center, LLC

## SCHEDULE I - NET OPERATING INCOME

For the year ended December 31, 2022

<b>Rental revenues</b>	\$ 6,929,896
Less - Anchor ground lease revenue up to related expense	<u>(510,000)</u>
Rental revenues excluding anchor tenant	6,419,896
<b>Adjustments for cash basis</b>	
Deferred rent receivable, net	(15,135)
Common area maintenance receivable	(23,112)
Unearned rent	<u>(54,991)</u>
Gross operating revenue (subtenant rents, cash basis)	<u>6,326,658</u>
<b>Allowable expenses</b>	
Operating expenses	4,393,983
Less - Anchor tenant rent expense	(510,000)
Plus - Additions to project development costs	<u>74,304</u>
Allowable expenses, net of anchor tenant rent expense	3,958,287
<b>Adjustments for noncash expenses</b>	
Depreciation and amortization	(1,275,651)
<b>Other adjustments</b>	
Interest income	(33,282)
Preferred rent expense, accrued or paid	(305,000)
Participation rent expense, accrued or paid	<u>(473,843)</u>
Allowable expenses, net	<u>1,870,511</u>
Net operating income per Redevelopment Agreement (1)	<u>\$ 4,456,147</u>

- (1) The Midwest City Downtown Redevelopment (Redevelopment Agreement) Ground Lease between the City and the Company defines Net Operating Income per the Redevelopment Agreement as the difference between Gross Operating Revenue and the actual Operating Expenses for the same period. The agreement specifically defines Gross Operating Revenue as all revenues derived from the project (excluding anchor ground lease up to \$510,000), determined in accordance with GAAP, computed on a cash basis, exclusive of subtenant security deposits and other refundable deposits and exclusive of proceeds derived from a sale, condemnation, financing, insurance settlement or other transaction that is capital in nature. Further Operating Expenses are defined as those costs determined in accordance with GAAP, including all necessary and reasonable expenditures of any kind made with respect to the operations of the project (excluding anchor ground lease) typical of a Class A shopping center, without limitation, ad valorem taxes, insurance premiums, R&M expenses, management fees, leasing and advertising expenses, professional fees, wages and utility costs. After the City issues Certificates of Completion on Improvements, the construction loan interest will be included in Operating Expenses to the extent that such interest can no longer be drawn on under the applicable construction loan. Non-cash expenditures such as depreciation and amortization shall not be applicable construction loan. Non-cash expenditures such as depreciation and amortization shall not be included in the computation of Operating Expenses. Operating Expenses shall include all project development costs incurred by the Company, that are not financed, in further developing and leasing available space within the Project including, without limitation, tenant upfitting costs, market rate brokerage commissions, tenant improvement allowances, building improvements and legal fees.

## Sooner Town Center, LLC

## SCHEDULE II - DEBT SERVICE

For the year ended December 31, 2022

**Debt service**

Interest expense on debt	\$ 2,212,528
Debt principal payments	965,000
Net change in bond escrows	<u>25,932</u>
Total debt service (2)	<u>\$ 3,203,460</u>

- (2) The Redevelopment Agreement defines Debt Service as principal and interest on all loan(s) on the Project (excluding those under the anchor ground lease) or any portion thereof, exclusive of (1) any interest under any construction loan which is funded by draws under such Construction Loan and (2) interest carry costs treated as preferred rent.

## Sooner Town Center, LLC

## SCHEDULE III - NET CASH FLOW

For the year ended December 31, 2022

<b>Net operating income per Redevelopment Agreement</b>	\$ 4,456,147
Less - debt service	<u>(3,203,460)</u>
Net cash flow	1,252,687
Less - preferred rent	(305,000)
Less - general ground lease	<u>(1)</u>
Net cash flow, after preferred rent and general ground lease	947,686
<b>Participation rent factor</b>	<u>50%</u>
Participation rent (3)	<u><u>\$ 473,843</u></u>

(3) For purposes of determining Participation Rent, the Redevelopment Agreement defines Net Cash Flow as Net Operating Income Debt Service. Participation Rent shall be an amount equal to fifty percent (50%) of Net Cash Flow remaining after General Ground Lease payment and Preferred Rent. All Participation Rent is subordinate to these payments. The annual lease payment for Ground Lease is \$1, due to the City annually. Preferred Rent is the first \$305,000 of Net Operating Income after payment of the General Ground Lease Payment and Debt Service.



**SCHEDULE IV - SUBTENANT RENTS**

**For the year ended December 31, 2022**

<b>Subtenant rents, excluding the anchor ground lease</b>	<u>\$ 6,326,658</u>
Gross operating revenue (subtenant rents, cash basis)(4)	<u><u>\$ 6,326,658</u></u>

(4) Refer to page 17 for the calculation of Gross operating revenue (subtenant rents) which is computed on the cash basis.



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245



June 13, 2023

Grant Thornton LLP  
1415 Vantage Park Dr  
Suite 500  
Charlotte, NC 28203

We are providing this letter in connection with your audits of the financial statements of Sooner Town Center II, LLC (the "Company"), which comprise the balance sheets as of December 31, 2022 and December 31, 2021 and the related statements of operations, changes in members' deficit, and cash flows for the years then ended, and the related notes to the financial statements. We understand that your audits were made for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America ("US GAAP") and whether the supplementary information is fairly presented, in all material respects, in relation to the financial statements as a whole.

We have fulfilled our responsibility, as set out in the terms of the Engagement Letter, for the preparation and fair presentation of the financial statements in accordance with US GAAP. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud, including programs and controls to prevent and detect fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered to be material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of the surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves, as of June 13, 2023, the following representations made to you during your audits.

1. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We have no knowledge of fraud or suspected fraud affecting the Company involving:
  - a. Management
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the financial statements.
2. We have no knowledge of any allegations of fraud or suspected fraud affecting the Company's financial statements received in communications from employees, former employees, analysts, regulators, short sellers, or others.
3. There are no known violations or possible violations of, or no known instances of noncompliance or suspected noncompliance with, laws and regulations whose effects should be considered by management when preparing the financial statements, as a basis for recording a loss contingency or for disclosure.
4. The Company has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of a noncompliance.
5. The Company has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
6. We have disclosed to you the identity of all the Company's related parties and all related party relationships and transactions of which we are aware. Related party relationships and transactions and related amounts receivable

from or payable to related parties (including sales, purchases, loans, transfers, leasing arrangements, and guarantees) have been properly accounted for and disclosed in the financial statements in accordance with US GAAP.

We understand that "related parties" include (1) affiliates of the Company; (2) entities for which investments in their



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

equity securities would be required to be accounted for by the equity method by the investing entity; (3) trusts for the benefit of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management; (4) principal owners of the Company and members of their immediate families; and (5) management of the Company and members of their immediate families.

Related parties also include (1) other parties with which the Company may deal if one party controls or can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests; and (2) other parties that can significantly influence the management or operating policies of the transacting parties or that have an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

7. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments whose effects should be considered by management when preparing the financial statements and that should be accounted for and disclosed in accordance with US GAAP (ASC 450, *Contingencies*), and we have not consulted legal counsel concerning such litigation, claims, or assessments.
8. The calculation of participation rent for the year ended December 31, 2022 as determined in the supplementary schedules of net operating income, debt service, net cash flow, and subtenant rents is prepared in compliance with the terms as defined in the Westside General Ground Lease (the Agreement). We have reviewed the supplementary schedules and believe the information presented is consistent with and accurately reflects the provisions contained in the Agreement.
9. The information included in the Leases footnote to the financial statements, which describes participation rent calculation, is consistent with our understanding of the Agreement.
10. Rent expense incurred totaled \$69,495 for the year ended December 31, 2022 and is properly recorded in the statement of operations.
11. Based on the Agreement with the City, the Company is able to factor in a cash reserve to the Net Operating Income section of the Participation Rent Expense calculation. Per the agreement, both parties must agree to any cash reserve amounts. The Company did not reserve a cash balance in 2022 related to the Participation Rent Expense calculation.
12. All subsequent events to the date of the financial statements through the date of this letter and for which US GAAP requires recognition or disclosure have been recognized or disclosed.



100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1245

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Robert C. Collett, Managing Member

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John Cheek, Consultant to Collett as an agent for Sooner Town Center II, LLC

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Katherine Fox, Chief Financial Officer of Collett as an agent for Sooner Town Center II, LLC

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

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Tim Lyon, General Manager

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

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Tim Lyon, General Manager

Financial Statements and Report of  
Independent Certified Public  
Accountants

**Sooner Town Center II, LLC**

December 31, 2022 and 2021

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**GRANT THORNTON LLP**

Address 1  
Address 2  
City, State Zip

**D** +1 000 000 0000  
**F** +1 000 000 0000

**INSERT OPINION HEADING PROVIDED BY AUDIT TEAM HERE**

Audit Committees and Management  
ABC Company and XYZ Fund

**Heading 1 (apply this style only if this level is presented in original file (GEL Template))**

[Content]

**Subheading 1**

[Content]

**Subheading 2 (apply only when italicized subheading appears immediately after bolded subheading in original file (GEL template))**

*Subheading 3*

[Content]

*Subheading 3*

[Content]

GRANT THORNTON LLP (signed manually)

City, State  
Month XX, 20XX



## Sooner Town Center II, LLC

## BALANCE SHEETS

December 31,

	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>		
<b>Real property, at cost</b>		
Buildings	\$ 6,867,756	\$ 6,867,756
Land improvements and signage	<u>1,772,745</u>	<u>1,772,745</u>
	8,640,501	8,640,501
Less - accumulated depreciation	<u>(2,917,282)</u>	<u>(2,688,889)</u>
Real property, net	5,723,219	5,951,612
<b>Other assets</b>		
Cash and cash equivalents	389,101	364,143
Accounts receivable	127,260	106,629
Deferred rents receivable	44,346	39,110
Deferred charges and other assets, net	<u>71,268</u>	<u>114,793</u>
Total assets	<u>\$ 6,355,194</u>	<u>\$ 6,576,287</u>
<b>LIABILITIES AND MEMBERS' DEFICIT</b>		
<b>Liabilities</b>		
Notes payable (net of deferred loan costs of \$42,451 at December 31, 2022 and \$45,091 at December 31, 2021)	\$ 7,285,134	\$ 7,545,263
Accounts payable and accrued expenses	285,537	264,902
Unearned revenue	<u>60,218</u>	<u>59,923</u>
Total liabilities	7,630,889	7,870,088
<b>Members' deficit</b>	<u>(1,275,695)</u>	<u>(1,293,801)</u>
Total liabilities and members' deficit	<u>\$ 6,355,194</u>	<u>\$ 6,576,287</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## STATEMENTS OF OPERATIONS

Years ended December 31,

	<u>2022</u>	<u>2021</u>
<b>Rental revenues</b>	\$ 1,319,988	\$ 1,293,730
<b>Operating expenses</b>		
Common area maintenance	112,065	86,628
General and administrative expenses	313,108	306,835
Rent expense	135,099	130,106
Depreciation and amortization	<u>275,229</u>	<u>275,318</u>
Total operating expenses	<u>835,501</u>	<u>798,887</u>
<b>Interest expense</b>	<u>401,880</u>	<u>424,862</u>
<b>NET INCOME (LOSS)</b>	<u>\$ 82,607</u>	<u>\$ 69,981</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## STATEMENTS OF CHANGES IN MEMBERS' DEFICIT

Years ended December 31, 2022 and 2021

<b>Members' deficit, December 31, 2020</b>	\$ (1,223,351)
Net income	69,981
Distributions	<u>(140,431)</u>
<b>Members' deficit, December 31, 2021</b>	(1,293,801)
Net income	82,607
Distributions	<u>(64,501)</u>
<b>Members' deficit, December 31, 2022</b>	<u><u>\$ (1,275,695)</u></u>

The accompanying notes are an integral part of these financial statements.

**Sooner Town Center II, LLC**  
**STATEMENTS OF CASH FLOWS**  
**Years ended December 31,**

	<u>2022</u>	<u>2021</u>
<b>Cash flows from operating activities:</b>		
Net income (loss)	\$ 82,607	\$ 69,981
Adjustments to reconcile net income (loss) to net cash provided by operating activities:		
Depreciation	228,393	228,482
Amortization	46,836	46,836
Changes in operating assets and liabilities:		
Accounts receivable	(20,631)	(43,572)
Deferred rents receivable	(5,236)	(5,236)
Deferred charges and other assets	(671)	1,971
Accounts payable and accrued expenses	20,635	(67,053)
Unearned revenue	295	282
	<u>352,228</u>	<u>231,691</u>
<b>Cash flows from financing activities:</b>		
Repayments on note payable	(262,769)	(232,272)
Member distributions	(64,501)	(140,431)
	<u>(327,270)</u>	<u>(372,703)</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	24,958	(141,012)
<b>Cash and cash equivalents, beginning of year</b>	<u>364,143</u>	<u>505,155</u>
<b>Cash and cash equivalents, end of year</b>	<u>\$ 389,101</u>	<u>\$ 364,143</u>
<b>Supplemental disclosures of cash flow information:</b>		
Cash paid for interest	<u>\$ 406,093</u>	<u>\$ 436,589</u>

The accompanying notes are an integral part of these financial statements.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS

December 31, 2022 and 2021

**NOTE 1 - SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES*****Organization***

Sooner Town Center II, LLC (an Oklahoma limited liability company) (the Company) was organized in January 2012 for the purpose of acquiring, developing and leasing commercial properties in Oklahoma. The Company operates a retail center (the Project) located in Midwest City, Oklahoma. The Project is defined by a Ground Lease Agreement between Midwest City Memorial Hospital Authority, an affiliate of Midwest City, Oklahoma (collectively, the City) and the Company. The City is considered to be a related party for financial reporting purposes. The Company is responsible for design, construction, financing, leasing and management of the Project, all subject to City approval. Income and loss will be allocated to members in accordance with the operating agreement. The Project consists of 69,308 square feet of retail space and was completed in 2012.

***Cash and Cash Equivalents***

The Company classifies highly liquid investments with original maturity dates of three months or less as cash equivalents.

***Concentration of Credit Risk***

The Company's operating property is located in Midwest City, Oklahoma. The Company's ability to generate future revenues is dependent upon the economic conditions within this area.

As of December 31, 2022 and 2021, the Company had three tenants. Each tenant comprised more than 10% of total base rental revenue for the years ended December 31, 2022 and 2021. All three tenants comprised more than 10% of accounts receivable as of December 31, 2022 and 2021.

The Company maintains its cash in a commercial bank. Regularly during the year, the Company maintained cash and cash equivalents in accounts in excess of the amount insured by the Federal Deposit Insurance Corporation. The Company's management regularly monitors the financial stability of these financial institutions.

***Revenue Recognition***

Rental revenue is generally recognized based on the terms of leases entered into with tenants. Rental revenue from leases with scheduled rent increases, incentives or abatements is recognized on a straight-line basis over the non-cancelable term of the respective leases. Property operating cost recoveries from tenants for common area maintenance, real estate taxes and other recoverable costs totaled \$330,868 and \$315,326 for the years ended December 31, 2022 and 2021, respectively, and are recognized in the period in which the related expenses are incurred, and are included in rental revenues in the accompanying statements of operations. Receivables relating to these recoveries totaled \$46,120 and \$30,174 as of December 31, 2022 and 2021, respectively, and are included in accounts receivable on the accompanying balance sheets. If it becomes probable that a tenant will fail to perform according to the terms of the lease, a loss equal to the deferred rents receivable unlikely to be received from that tenant would be charged to operations. The Company also earns percentage rent from a tenant based on a gross receipts calculation. This revenue is recognized in the period it is earned. Receivables relating to percentage rent totaled \$47,436 and \$36,721 as of December 31, 2022 and 2021, respectively, and are included in accounts receivable on the accompanying balance sheets.

Rental revenue recognized on a straight-line basis over rents due amounted to \$5,236 for the years ended December 31, 2022 and 2021.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

Revenue received in advance from tenants is recognized as unearned revenue on the accompanying balance sheets. Unearned revenue was \$60,218 and \$59,923 as of December 31, 2022 and 2021, respectively.

At December 31, 2022, three tenants occupying 69,308 square feet were operating under noncancelable leases providing for future minimum rents of \$2,082,700 with the latest expiration date of July 31, 2029.

Future minimum rents receivable under non-cancelable leases for all known tenants at December 31, 2022, is as follows. Most leases have renewal options, which are not included below.

	Amount
2023	\$ 372,471
2024	328,721
2025	337,884
2026	337,884
2027	337,884
Thereafter	<u>367,856</u>
	<u>\$ 2,082,700</u>

Accounts receivable are reported at their estimated net realizable value. When necessary, the Company provides an allowance for doubtful accounts based upon a review of outstanding receivables, historical collection information and existing economic conditions. Past due status is based on the contractual terms of the receivables. Accounts receivable are written off based on individual credit evaluation and specific circumstances of the customer. Management has concluded that all of the Company's accounts receivable amounts will be realizable and, accordingly, has not recorded an allowance for doubtful accounts at December 31, 2022 or 2021.

**Real Property**

Buildings are stated at cost and depreciated using the straight-line method over the estimated useful life of 39 years. Land improvements and signage are depreciated using an accelerated method of depreciation over the useful life of the assets, usually 15 years.

Depreciation on real property charged to operations was \$228,383 and \$228,482 for the years ended December 31, 2022 and 2021, respectively.

Repairs are charged against operations. Renewals and betterments that materially extend the life of an asset are capitalized.

The Company reviews the real property for impairment whenever events or changes in circumstances indicate that the carrying amount of the real property may not be recoverable. Recoverability of the real property is measured by a comparison of the carrying amount of the real property to undiscounted future net cash flows expected to be generated by the real property. If the real property is considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the real property exceeds its fair value. No impairment was recognized as of December 31, 2022 and 2021.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

***Deferred Charges and Other Assets, net***

Deferred charges consist of lease commissions and lease costs and are stated at cost net of accumulated amortization. At December 31, 2022 and 2021, total deferred charges capitalized were \$592,727 with accumulated amortization of \$534,004 and \$489,808, respectively. The lease commissions and lease costs are amortized on the straight-line method over the terms of the respective leases. Lease commissions and lease costs amortization expense of \$44,196 is included in depreciation and amortization in the accompanying statements of operations for both years ended December 31, 2022 and 2021.

Deferred charges and other assets also includes \$12,545 and \$11,874 of prepaid expenses at December 31, 2022 and 2021, respectively.

***Income Taxes***

The Company is a limited liability company treated as a partnership for federal and state income tax purposes. As a result, the Company's results of operations are included in the income tax returns of its individual members. Accordingly, no provision for federal or state income taxes has been recorded in the accompanying financial statements. The Company files income tax returns in the U.S. federal jurisdiction and in the Oklahoma state jurisdiction. The Company is no longer subject to examination by taxing authorities for years before 2019, and it is not aware of any audits by any taxing authority.

The Company follows applicable authoritative guidance on accounting for uncertainty in income taxes which, among other things, prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return and provides guidance on derecognition, classification, interest and penalties, accounting in interim periods and disclosure. The Company has no uncertain tax positions.

***Use of Accounting Estimates***

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (US GAAP), which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingencies and the results of operations for the years ended December 31, 2022 and 2021. While management has based their assumptions and estimates on the facts and circumstances known at December 31, 2022 and 2021, actual results may differ from those estimates.

***Other Risks***

Since early March 2020, efforts to slow the spread of the COVID-19 virus have had a significant impact on the U.S. economy. The Company continues to follow the policies described in Note 1, including those related to impairments of real estate assets and allowance for doubtful accounts. Impacts of the pandemic on the Company's financial results have been reflected in the accompanying balance sheets and statements of operations. Continuing impacts of COVID-19 on the overall economy and the Company itself are highly uncertain and cannot be predicted. These impacts will continue to be evaluated and may result in recording impairments and allowance for doubtful accounts in future periods.

## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

## NOTE 2 - NOTE PAYABLE

The Company entered into a note payable agreement with First National Bank for borrowings in the maximum principal amount of \$9,136,970 on September 18, 2012. Cumulative amounts borrowed as of December 31, 2022 and 2021 were \$7,327,585 and \$7,590,354, respectively. The note is collateralized by a deed of trust on real property and assignment of rents. On February 10, 2017, the Company refinanced the note with First National Bank for the entire outstanding balance on that date. Under the amended terms, the interest rate is fixed at a rate equal to 3.50% per annum in excess of the Treasury Rate adjustable every five years. The entire unpaid balance of principal and accrued unpaid interest outstanding on the note will be due and payable on February 10, 2039. For the years ending December 31, 2022 and 2021, the interest rate was 5.44%.

The net deferred loan cost balance as of December 31, 2022 and 2021 of \$42,451 and \$45,091, respectively, is presented as a reduction of the related debt liabilities on the accompanying balance sheets.

Notes payable outstanding consisted of the following as of December 31:

	<u>2022</u>	<u>2021</u>
Principal balance	\$ 7,327,585	\$ 7,590,354
Less - Unamortized deferred loan costs	<u>(42,451)</u>	<u>(45,091)</u>
Notes payable less unamortized deferred loan costs	<u>\$ 7,285,134</u>	<u>\$ 7,545,263</u>

Loan costs consist of various debt issuance costs and are amortized on the straight-line method, which approximates the effective interest method, based on terms of the respective debt agreements. The Company's loan costs total \$58,070 as of both December 31, 2022 and 2021, with accumulated amortization totaling \$15,619 and \$12,979 as of December 31, 2022 and 2021, respectively. Loan cost amortization expense of \$2,640 is included in depreciation and amortization in the accompanying statements of operations for the years ended December 31, 2022 and 2021.

Interest incurred related to the above notes payable totaled \$401,880 and \$424,862 for the years ended December 31, 2022 and 2021, respectively.

Scheduled principal payments on the note payable are as follows:

	<u>Amount</u>
2023	\$ 271,180
2024	285,416
2025	302,667
2026	319,790
2027	-
Thereafter	-
	<u>\$ 7,327,585</u>



## Sooner Town Center II, LLC

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

**NOTE 3 - LEASES**

The Company subleases the Project land from Sooner Town Center, LLC (STC), a related party, which leases the land from the City. The lease commenced on July 19, 2012, with rent commencement on October 31, 2012. The lease expires on October 31, 2062, with a five-year renewal option. The monthly rent amount increases by 10% on the 10th anniversary of the commencement date, and every five years thereafter.

Straight-line rental expense totaled \$65,604 for the years ended December 31, 2022 and 2021. Unpaid rent expense related to this lease totaled \$184,701 and \$164,847 as of December 31, 2022 and 2021, respectively, and is included in accounts payable and accrued expenses on the accompanying balance sheets.

Future minimum rent payments for the original term are as follows:

	Amount
2023	\$ 49,500
2024	49,500
2025	49,500
2026	49,500
2027	49,500
Thereafter	<u>2,574,759</u>
	<u>\$ 2,822,259</u>

The Company also has a ground lease with the Midwest City Memorial Hospital Authority, an affiliated entity, which provides for participation rent equivalent to 50% of net operating income in excess of debt service, measured on a cumulative basis. Rent commenced on October 31, 2012 under this lease, which expires on October 31, 2062, with a five-year renewal option. In addition to participation rent, starting one year after the commencement date, annual rent is \$1. Participation rent is due and payable only to the extent that cumulative net cash flows are positive. Rent expense under this lease totaled \$69,495 and \$64,501 for the years ended December 31, 2022 and 2021, respectively.

**NOTE 4 - RELATED-PARTY TRANSACTIONS AND BALANCES**

Collett & Associates, LLC (Collett), an affiliated entity, provides leasing, development and brokerage services to the Company. Collett receives a monthly fee of 4% of gross monthly collections for providing property management services. Such fees totaled \$51,765 and \$49,797 for the years ending December 31, 2022 and 2021, respectively, and are recorded as general and administrative expenses. The Company paid nominal amounts for various expense reimbursements to Collett, which are recorded as general and administrative expenses, for the years ended December 31, 2022 and 2021.

John S. Cheek, Inc. (Cheek), an affiliated entity, provides tax and accounting services to the Company. The Company paid \$4,076 and \$4,700 in fees to Cheek for the years ended December 31, 2022 and 2021, respectively, and are recorded as general and administrative expenses.

The Company leases land from the City (see Note 3). Utility expenses paid to the City totaled \$15,727 and \$8,779 for the years ended December 31, 2022 and 2021, respectively, and are recorded in common area maintenance expenses.

Sooner Town Center II, LLC

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2022 and 2021

**NOTE 5 - SUBSEQUENT EVENTS**

The Company has analyzed its operations subsequent to December 31, 2022 through \_\_\_\_\_, 20XX, the date the financial statements were available to be issued. All subsequent events requiring recognition or disclosure have been incorporated into these consolidated financial statements.

SUPPLEMENTARY INFORMATION

## Sooner Town Center II, LLC

## SCHEDULE I - NET OPERATING INCOME

Year ended December 31, 2022

<b>Rental revenues per audited financial statements</b>	\$ 1,319,988
Adjustments for cash basis:	
Accounts receivable	(20,631)
Deferred rents receivable	(5,236)
Unearned rent	295
	<hr/>
Gross operating revenue (cash basis)	1,294,416
	<hr/>
<b>Allowable expenses</b>	
Total operating expenses	835,501
Adjustments for noncash expenses:	
Depreciation and amortization	(275,229)
Other adjustments:	
Participation rent expense, accrued or paid	(69,495)
	<hr/>
Allowable expenses, net	490,777
	<hr/>
<b>Net operating income per Ground Lease Agreement (1)</b>	<u>\$ 803,639</u>

- (1) The Ground Lease Agreement between the City and the Company defines Net Operating Income per the Redevelopment Agreement as the difference between Gross Operating Revenue and the actual Operating Expenses for the same period. The agreement specifically defines Gross Operating Revenue as all revenues derived from the project, determined in accordance with GAAP, computed on a cash basis, exclusive of subtenant security deposits and other refundable deposits and exclusive of proceeds derived from a sale, condemnation, financing, insurance settlement or other transaction that is capital in nature. Further, Operating Expenses are defined as those costs determined in accordance with GAAP, including all necessary and reasonable expenditures of any kind made with respect to the operations of the project typical of a Class A shopping center, without limitation, ad valorem taxes, insurance premiums, R&M expenses, management fees, leasing and advertising expenses, professional fees, wages and utility costs. Non-cash expenditures such as depreciation and amortization shall not be included in the computation of Operating Expenses. Operating Expenses shall include all project development costs incurred by the Company, that are not financed, in further developing and leasing available space within the Project including, without limitation, tenant upfitting costs, market rate brokerage commissions, tenant improvement allowances, building improvements and legal fees.

**Sooner Town Center II, LLC**  
**SCHEDULE II - DEBT SERVICE**  
**Year ended December 31, 2022**

<b>Debt service:</b>	
Interest expense per audited financial statements	\$ 401,880
Principal payments and loan costs	<u>262,769</u>
<b>Total Debt Service (2)</b>	<u><u>\$ 664,649</u></u>

(2) The Ground Lease Agreement defines Debt Service as the net principal paydown on all loans and accrued interest on all loans and all costs associated with obtaining the loans on the Project or any portion thereof for which a certificate of completion has been issued that are not and have not previously been accrued or paid as Operating Expenses.

**Sooner Town Center II, LLC**  
**SCHEDULE III - NET CASH FLOW**  
**Year ended December 31, 2022**

<b>Net operating income per Ground Lease Agreement</b>	\$	803,639
Less - debt service		<u>(664,649)</u>
Net cash flow, current year		138,990
Less - cash reserve		<u>-</u>
Net cash flow, after year		138,990
Participant rent factor		<u>50%</u>
<b>Participant Rent (minimum - of \$0) (3)</b>	\$	<u><u>69,495</u></u>

- (3) For purposes of determining Participation Rent, the Ground Lease Agreement defines Net Cash Flow as Net Operating Income less Debt Service. Participation Rent shall be an amount equal to fifty percent (50%) of Net Cash Flow remaining after any additional cash reserve.

**Sooner Town Center II, LLC**  
**SCHEDULE IV - SUBTENANT RENTS**  
**Year ended December 31, 2022**

Tenant rents	<u>\$ 1,294,416</u>
<b>Gross operating revenue (cash basis) (4)</b>	<b><u><u>\$ 1,294,416</u></u></b>

(4) Refer to page 17 for the calculation of Gross operating revenue (subtenant rents) which is computed on the cash basis.

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, General Manager/Administrator

Date: June 13, 2023

Subject: Discussion, consideration and possible action to amend and/or approve a resolution of the Midwest City Economic Development Authority approving that certain “Economic Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, the Midwest City Utilities Authority, and American Glass, Inc. (the “Economic Development Assistance Agreement”); authorizing and directing the execution and delivery of the Economic Development Assistance Agreement; and containing other provisions relating thereto. (Economic Development – R. Coleman)

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American Glass, Inc, (AGI) is currently under contract to purchase 11.73 acres from the Utilities Authority as the site of its new ± \$7.5 Million glass wall panel assembly plant and headquarters. AGI plans to hire approximately 68 workers with an annual payroll of \$3.4 Million to operate the ± 95,000 square foot facility. The subject site lies in the Soldier Creek Industrial Park, 7452 NE 23<sup>rd</sup> Street, where rail service is currently unavailable.

The attached resolution authorizes the Chairman to sign the Economic Development Assistance Agreement approving those incentives necessary to facilitate this development.

Please contact Economic Development Director Robert Coleman (405/739-1218) with any question.

Respectfully,



Tim Lyon, General Manager/Administrator

Attachment: Resolution  
Development Agreement



RESOLUTION NO. EDA 2023-\_\_\_\_\_

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY THAT CERTAIN “ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT,” BY AND BETWEEN THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY, THE MIDWEST CITY UTILITIES AUTHORITY, AND AMERICAN GLASS, INCORPORATED (THE “ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT”); AUTHORIZING AND DIRECTING EXECUTION AND DELIVERY OF THE ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATING THERETO.**

**WHEREAS**, American Glass, Incorporated, an Oklahoma corporation (hereinafter “AGI”) intends to develop, construct, equip and operate a ± 95,000 square glass wall panel assembly plant and headquarters at approximately 7452 NE 23<sup>rd</sup> ST, also known as Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 3G of the Soldier Creek Industrial Park, an Addition to the City of Midwest City, Oklahoma County, Oklahoma; and to create approximately ± 70 new jobs having an average annualized wage equal to or greater than the average annualized wage required for participation in the Quality Jobs Program for jobs located in Oklahoma County (hereinafter the “Project”); and

**WHEREAS**, as additional consideration for the AGI’s agreement to undertake the Project, the Midwest City Economic Development Authority and the Midwest City Utilities Authority, Oklahoma public trusts (collectively referred to hereinafter as the “Trusts”), have agreed to provide limited economic development assistance to AGI in connection with the Project, pursuant to the terms and conditions of that certain “Economic Development Assistance Agreement”, dated as of June 13, 2023, by and between the Trusts and the AGI; and

**WHEREAS**, the Trustees of the Trusts have determined that it is in the best interest of the residents of Midwest City, Oklahoma that the Economic Development Assistance Agreement be approved.

**NOW, THEREFORE, BUT IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY AND THE MIDWEST CITY UTILITIES AUTHORITY, AS FOLLOWS:**

**SECTION 1. Approving the Terms and Conditions of the Development Assistance Agreement.** The Trustees of the Midwest City Economic Development Authority and the Midwest City Utilities Authority hereby approve that certain “Economic Development Assistance Agreement”, dated as of June 13, 2023, by and between the Trusts and AGI (“the Economic Development Assistance Agreement”), in substantially the form submitted at this meeting, with such changes as made be hereafter approved by the Chairman of both Trusts.

**SECTION 2. Authorizing and Directing Execution and Delivery of the Economic Development Assistance Agreement and All Related Instruments.** The Chairman and the Secretary are hereby authorized and directed to execute and deliver the Economic Development Assistance Agreement and such other instruments as may be necessary or appropriate in order to effectuate the execution and delivery of the Economic Development Assistance Agreement.

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority and the Midwest City Utilities Authority this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

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Matthew D. Dukes II, Chairman

MIDWEST CITY UTILITES AUTHORITY

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Matthew D. Dukes II, Chairman

{SEAL}

ATTEST:

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Sara Hancock, Secretary

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Don Maisch, City Attorney

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AMERICAN GLASS, INC.

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

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By and Between The

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY,

The  
MIDWEST CITY UTILITIES AUTHORITY

And

AMERICAN GLASS, INC.

Dated as of June 13, 2023

# AMERICAN GLASS PROJECT

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AMERICAN GLASS PROJECT

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

THIS ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT, dated as of June 13, 2023 (hereinafter, the “Development Assistance Agreement”), is made and entered into by and between the Midwest City Economic Development Authority (hereinafter “EDA”), an Oklahoma public trust; the Midwest City Utilities Authority, an Oklahoma public trust, (hereinafter, the “Utilities Authority”); and American Glass, Inc., an Oklahoma corporation or its assigns, (hereinafter, the “Company”).

WITNESSETH:

WHEREAS, the Company intends to develop, construct, equip and operate a glass wall assembly factory (hereinafter, the “AGI Facilities”) and desires to locate the activities of such facilities within the Soldier Creek Industrial Park on that certain real property described on Appendix “1” hereto (hereinafter, the “Project Site”), and to operate such facilities to serve commercial customers across the United States; and

WHEREAS, the Company expects to create at least 68 jobs at the AGI Facilities, with salaries and benefits equal to or higher than the current average now obtained within Oklahoma County; and

WHEREAS, the parties wish to set forth the terms under which the Development Authority has agreed to provide development financing assistance and other incentives hereinafter set forth.

IN CONSIDERATION of the mutual covenants and agreements contained herein, the EDA, the Utilities Authority and the Company hereby agree as follows:

ARTICLE I

PURPOSE OF AGREEMENT

SECTION 1.01 Purpose of Agreement.

A. Subject to the terms and conditions hereinafter provided, the Company hereby agrees:

(i) to acquire the Project Site on the terms and conditions set forth in that certain “Agreement for Purchase and Sale of Real Estate Agreement”, dated as of February 28, 2023, by and between the Midwest City Utilities Authority and the Company (hereinafter, the “Real Estate Agreement”); and

(ii) to cause the design, construction, installation and equipping of a ± 90,000 square foot glass wall assembly factory at an estimated cost of \$7.5 Million (collectively, the “AGI Facilities”) within the time frames hereinafter specified;

(iv) to operate and manage the AGI Facilities for the period and in the manner set forth herein; and

(v) to create and maintain the employment of the workforce with a minimum of 68 Full-Time Equivalent Jobs for any twelve (12) month period commencing on or before February 1, 2025 during the term of this Development Assistance Agreement. (For all purposes of this agreement, “Full-Time Equivalent Jobs” shall mean that number of employees employed and working within the AGI Facilities, or facilities located in Midwest City, Oklahoma, and operated by the Company

in connection with the AGI Facilities, during a given twelve (12) month period determined by dividing the total number of hours during such period worked by all employees of the Company within such facilities by 2080.

(The undertaking of the foregoing by the Company may be hereinafter referred to as the "Project".)

B. Subject to the terms hereinafter set forth, the EDA and the Utilities Authority hereby agrees to provide development assistance and other incentives for the Project as hereinafter set forth.

## ARTICLE II

### REPRESENTATIONS AND WARRANTIES

SECTION 2.01 Status of the Company. The Company represents that it is a corporation duly organized and existing under the laws of the State of Oklahoma. The Company is authorized to conduct business in the State of Oklahoma, and is not in violation of any provisions of its articles of incorporation, bylaws or any other agreement governing the Company, or any law of the State of Oklahoma affecting Company's ability to perform under this Development Assistance Agreement.

SECTION 2.02 Inducement to the Company. The Company's ability to accomplish the Project with development assistance from the Development Authority has induced the Company to proceed with the Project and the Company hereby covenants to complete the same and continue to maintain and operate the Project for the term of this Development Assistance Agreement.

SECTION 2.03 Full Power and Authority. The Company represents that it has the full power and authority to execute this Development Assistance Agreement and this Development Assistance Agreement shall constitute a legal, valid and binding obligation of the Company in accordance with its terms, and the consent of no other party is required for the execution and delivery of this Development Assistance Agreement by the Company or the consummation of the transactions contemplated hereby.

SECTION 2.04 No Breach. The Company represents that the execution and delivery of this Development Assistance Agreement, the consummation of the transactions contemplated herein, and the fulfillment of or compliance with the terms and conditions of this Development Assistance Agreement are not prevented or limited by or in conflict with, and will not result in a breach of, other provisions of its articles of incorporation, by-laws or any other agreement governing such Company or with any evidence of indebtedness, mortgages, agreements, or instruments of whatever nature to which the Company is a party or by which it may be bound, and will not constitute a default under any of the foregoing.

SECTION 2.05 Litigation. There is not currently pending any action, suit, proceeding or investigation, nor, to the knowledge of the undersigned representative of the Company, is any such action threatened which, if adversely determined, would materially adversely affect the Company or the Project, or impair the ability of the Company to carry on its business substantially as now conducted or result in any substantial liability not adequately covered by insurance.

SECTION 2.06 Conflicts of Interest. The Company warrants that it has not paid or given and will not pay or give any officer, employee or agent of the City of Midwest City, OK (hereinafter "City") or any entity thereof, money or other consideration for obtaining this Development Assistance Agreement. The Company further represents that, to its best knowledge and belief, no officer, employee or agent of the City or any entity thereof, who exercises or has exercised any functions or responsibilities with respect to the Project during his or her tenure, or who is in a position to participate in a decision

making process with regard to the Project, has or will have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the Project, or in any activity, or benefit therefrom, during or after the term of this Development Assistance Agreement.

SECTION 2.07 Financial Representations. Financial statements of the Company heretofore delivered to the EDA and the City are true and correct in all material respects and fully and accurately present the financial condition of the Company on the respective dates thereof. There has been no material adverse change in the financial condition of the Company since the date of the latest statement furnished.

SECTION 2.08 Disclosures. Neither this Development Assistance Agreement nor any statement or document referred to herein or delivered by the Company pursuant to this Development Assistance Agreement contains any untrue statement or omits to state a material fact necessary to make the statements made herein or therein not misleading.

SECTION 2.09 Status of the Authorities. The EDA and the Utilities Authority are duly organized and validly existing public trusts under the laws of the State of Oklahoma and as such, are duly constituted authority of the City and an agency of the State of Oklahoma.

SECTION 2.10 Authorization of the Authorities.

The EDA and the Utilities Authority are fully empowered to enter into this Development Assistance Agreement and to perform the transactions contemplated thereby and generally to carry out their obligations hereunder and thereunder. Both the EDA and the Utilities Authority have duly authorized its Chairmen, or in his absence, its Vice-Chairmen, to execute and deliver this Development Assistance Agreement and all other documentation required to consummate the transaction contemplated herein on behalf of the EDA and the Utilities Authority.

SECTION 2.11 Availability of Utility Services. The parties hereto agree that all traditional utility services are currently available to the Project Site, including water, storm and sanitary sewer facilities, electric, gas, and telephone services. The parties agree to cooperate in upgrading such of the utilities as may be required for the Project.

SECTION 2.12 No Default. The performance by the EDA and the Utilities Authority under this Development Assistance Agreement will not violate any provision or constitute a default under any indenture, agreement or instrument to which either entity is currently bound or by which it is affected.

SECTION 2.13 No Further Approvals. As of the date of execution hereof, all requisite governmental action for the execution and delivery of the Real Estate Agreement, this Development Assistance Agreement has occurred and no further consent, approval or other authorization by any court, administrative agency or governmental authority is required in connection with the execution and delivery of or performance under this Development Assistance Agreement by the authorities or the execution of or performance under any of the other instruments referred to in this Development Assistance Agreement, except as otherwise specifically provided in this agreement.

SECTION 2.14 No Litigation. There is no action, suit, proceeding or inquiry at law or in equity pending or, to the knowledge of the undersigned officer of the Development Authority, threatened, affecting either entity wherein any unfavorable decision, ruling or finding would materially adversely affect such entity's ability to perform under this Development Assistance Agreement or under any other instrument pertinent to the transaction contemplated herein to which such entity is a party.



SECTION 2.15 Survival of Representation and Warranties. All representations and warranties made by the Company, the EDA and the Utilities Authority herein shall survive the delivery of this Development Assistance Agreement and the other instruments described herein for a period.

### ARTICLE III

#### DEVELOPMENT AND CONSTRUCTION OF THE AGI FACILITIES

SECTION 3.01 Scope of Development. The Project Site shall be developed within the general requirements established by the zoning and building codes of the City (hereinafter, the “Code”) and related laws of the State of Oklahoma governing municipal planning, zoning and subdivision applicable to the Project Site. The Company shall be responsible for the construction, renovation, improvement, equipping, repair and installation, of all public and private improvements in conformance with such requirements, except as may otherwise be provided for herein.

SECTION 3.02 Basic Concept Drawings. Prior to and immediately following the execution of this Agreement, the Company shall submit the Facility Construction Plans and Specifications and the Infrastructure Plans and Specifications describing the improvements to be constructed, renovated, equipped, repaired and installed on the Project Site. No substantial changes shall hereafter be made in the Facility Construction Plans and Specifications or in the Infrastructure Plans and Specifications unless mutually agreed upon, in writing, by the Company and the Development Authority.

SECTION 3.03 Construction Drawings and Related Documents. On or before the start dates specified in Section 3.08 hereof, the Company shall prepare and submit construction drawings, specifications and related documents for the AGI Facilities (hereinafter, the “Construction Plans”) to the City for its review pursuant to the Code. Thereafter, if the Company desires to make any substantial or significant changes in the Construction Plans, the Company shall submit the proposed changes to the City for its approval. The Company and its agents shall communicate and consult as frequently with the City as is necessary to ensure that any modifications to the Construction Plans can receive prompt and speedy consideration by the City. If any material revisions or corrections of Construction Plans shall be required by the City or any other government official, agency, department or bureau having jurisdiction or any lending institution involved in financing, the Company and the EDA and Utilities Authority shall cooperate in efforts to develop a mutually acceptable alternative.

SECTION 3.04 Construction of Improvements. The Company agrees that all construction, renovation, improvement, equipping, repair and installation in and to the AGI Facilities shall be done in accordance with the building, safety and zoning codes of the City, and the Construction Plans and related documents as originally approved by the City, or as amended with the approval of the City.

SECTION 3.05 City and Other Governmental Permits. Before commencement of construction, development or work on or in connection with any buildings, structures or other improvements to the AGI Facilities, the Company shall, at its own expense, secure or cause to be secured any and all permits and approvals which may be required by the City and any other governmental agency having jurisdiction as to such construction, development or work. The EDA and the Utilities Authority shall cooperate with and provide all usual assistance to the Company in securing these permits, and approvals, and shall diligently process, review and consider all such permits and approvals as may be required by law.

SECTION 3.06 Cost of Construction. All costs of the Project shall be borne by the Company, or third-parties under contract to the Company to pay such costs.

SECTION 3.07 Construction Schedule. This following schedule will serve as a general management tool to forecast resource requirements, and to monitor overall project planning and execution. This schedule may be modified as necessary by the Company, provided that any extension of time in the completion schedule shall require approval of the EDA and the Utilities Authority, which shall not be unreasonably withheld. This schedule is as follows:

- (i) That not later than August 1, 2023, the Company shall submit detailed Code compliant construction documents signed and sealed by Oklahoma design professionals where required, and an application for a building permit for the AGI Project Facilities; and
- (ii) That not later than two (2) months following the City's approval of construction documents and issuance of a building permit, the Company shall begin, and promptly thereafter diligently prosecute to completion, the construction, renovation, improvement, equipping, repair and installation of the AGI Project Facilities, with such work in any case being completed leading to a City Certificate of Occupancy on or before January 1, 2025; and
- (iii) On or before February 1, 2025, the Company shall have hired a minimum of sixty-eight (68) employees at an average annual wage of \$50,000 or more plus benefits.

If it appears that any of the above-described phases of the AGI Facilities cannot be completed within the period of time set forth in this section, the Company shall promptly report to the EDA and Utilities Authority that if the AGI Facilities will not be completed within the time provided for herein, and within thirty (30) days thereafter, the Company shall provide an updated schedule regarding the time required for the completion of such AGI Facilities. All revisions to the original construction schedule or any revision or amendment thereto shall be subject to approval by the EDA and the Utilities Authority, which approval shall not be unreasonably withheld.

SECTION 3.08 Rights of Access. For the purpose of ensuring compliance with this Development Assistance Agreement, representatives of the EDA and the Utilities Authority shall have the right of access to the Project Site, without charges or fees, at normal construction hours during the period of construction for the purposes of this Development Assistance Agreement, including, but not limited to, the inspection of the work being performed in constructing, renovating, improving, equipping, repairing and installing the Project, so long as they comply with applicable safety rules. Said right of access shall be subject to reasonable notice and consent of the Company, which consent shall not be unreasonably withheld. Except in the case of an emergency, prior to any such access, such representatives of the EDA or Utilities Authority will check in with the on-site manager. All such representatives of the EDA or Utilities Authority shall carry proper identification, shall insure their own safety, assuming the risk of injury, and shall not interfere with the construction activity. The EDA and the Utilities Authority agrees to cooperate with the Company in facilitating access by the Company to the Project Site for construction purposes, provided that neither the EDA nor the Utilities Authority shall incur any financial obligations therefor.

SECTION 3.09 Indemnification of the Authorities. The Company shall defend, indemnify, assume all responsibility for, and hold the EDA and the Utilities Authority and its respective elected and appointed officers and employees and agents, harmless from, all costs (including attorneys fees and costs); claims, demands, liabilities or judgments (except those which have arisen from the willful misconduct or negligence of the EDA or the Utilities Authority, its officers, employees and agents) for injury or damage to property and injuries to persons, including death, which may be caused directly or indirectly by any of the Company's activities under this Development Assistance Agreement, whether such activities or performance thereof be by the Company or anyone directly or indirectly contracted with or employed by

the Company and whether such damage shall accrue or be discovered before or after termination of this Development Assistance Agreement. This indemnity includes, but is not limited to, any repair, cleanup, remediation, detoxification, or preparation and implementation of any removal, remediation, response, closure or other plan (regardless of whether undertaken due to governmental action) concerning any hazardous substance or hazardous wastes including petroleum and its fractions as defined in the Comprehensive Environmental Response, Compensation and Liability Act; codified at Title 42, Sections 9601, et seq. of the United States Code (hereinafter, "CERCLA"), and all amendments thereto, at any place where Company owns or has control of real property pursuant to any of Company's activities under this Development Assistance Agreement. The foregoing indemnity is intended to operate as an agreement pursuant to Section 107(e) of CERCLA to assure, protect, hold harmless and indemnify the Development Authority from liability.

**SECTION 3.10 Liability Insurance.**

A. In addition to the indemnification of the EDA and Utilities Authority required in Section 3.10 hereof, the Company shall take out and maintain during the period set forth in subsection (D) of this Section, a comprehensive general liability policy covering the AGI Facilities in the amount of at least One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate with respect to bodily injury and property damage, including contractual liability, and for any occurrence, and One Hundred Thousand Dollars (\$100,000) with respect to damage to property. The Company will name the EDA and Utilities Authority as an "Additional Insured" and include endorsements to the effect that the insurer agrees to notify the Development Authority not less than thirty (30) days in advance of any modification or cancellation thereof.

B. The Company shall furnish a certificate of insurance signed by an authorized agent of the insurance carrier setting forth the general provisions of the insurance coverage. This certificate of insurance shall name the EDA and the Utilities Authority as an additional insured under the policy. The certificate of insurance shall contain a statement of obligation on the part of the carrier to notify the EDA and the Utilities Authority by certified mail of any modification, cancellation or termination of the coverage at least thirty (30) days in advance of the effective date of any such modification, cancellation or termination. Coverage provided hereunder by the Company shall be primary insurance and not contributing with any insurance maintained by the EDA and the Utilities Authority, and the policy shall contain such an endorsement. The required certificate shall be filed with the Authority at the time of execution of this Development Assistance Agreement.

C. The Company shall also furnish or cause to be furnished to the EDA and the Utilities Authority evidence satisfactory to both that any contractor with whom it has contracted for the performance of work on the Project Site or otherwise pursuant to this Development Assistance Agreement carries workers compensation insurance as required by law at the time of execution of the Agreement.

D. The insurance obligations set forth in this Section shall remain in effect until performance of the obligations in Section 1.01A of this Development Assistance Agreement.

**SECTION 3.11 Local, State and Federal Laws.** The Company shall carry out the provisions of this Development Assistance Agreement in conformity with all applicable local, state and federal laws and regulations.

**SECTION 3.12 Antidiscrimination During Construction.** The Company, for itself, its successors and assigns, and any contractor with whom Company has contracted for the performance of work on the Project Site, agrees that in the construction, renovation, improvement, equipping, repair and installation of the Project provided for in this Development Assistance Agreement, the Company shall not discriminate

against any employee or applicant for employment because of race, color, creed, religion, age, sex, marital status, handicap, national origin or ancestry.

SECTION 3.13 Taxes, Assessments, Encumbrances and Liens. The Company shall pay when due all real estate taxes and assessments on the Project Site. During the period of this agreement, the Company shall not place or allow to be placed on the Project Site or any part thereof any uncontested mechanic's lien, any mortgage, trust deed, encumbrance or lien other than as expressly allowed by this Development Assistance Agreement. Nothing herein contained shall be deemed to prohibit the Company from contesting the validity or amounts of any tax assessment, encumbrance or lien, nor to limit the remedies available to the Company in respect thereto.

SECTION 3.14 Prohibition Against Transfer of the Project Site or Structures Therein and Assignment of Agreement. Except as otherwise permitted in this Development Assistance Agreement; the Company shall not make any total or partial sale, transfer, conveyance, assignment or lease of the AGI Facilities without the prior written consent of the EDA and the Utilities Authority, which consent shall not be unreasonably withheld; provided, however, that the foregoing restrictions on assignment, transfer and conveyance shall not apply to: (a) any mortgage lien or security interest granted to secure indebtedness to any construction or permanent lender, and (b) the leasing or subleasing of portions of the AGI Facilities to such third-parties as it may deem advisable, in its sole discretion.

SECTION 3.15 Reports By the Company; Sales Tax Collections.

A. The Company shall establish and maintain records and reports for all costs associated with the Project. Such records shall be made available for review or audit at the offices of the Company upon written request by the Development Authority at a reasonable time after such request.

## ARTICLE IV

### RAIL EXTENSION, OTHER DEVELOPMENT INCENTIVES

SECTION 4.01 Construction of the Rail Switch, Spur. As an inducement for the Company to operate the Project Facilities on the Project Site, the EDA agrees, at its sole cost and expense, to construct or cause the construction of a rail switch and spur connecting the Project Facilities to the Arkansas - Oklahoma Railroad (formerly, the "Union Pacific Railroad"), which spur shall be sufficient, in the Company's reasonable judgment, to serve the Project Facilities, as such facilities are described herein. The parties further agree that:

- (i) At the EDA's sole cost and expense, the EDA shall negotiate with a professional engineer for surveying, design and inspection services following the Company's submittal of Construction Documents for permitting.
- (ii) Following the submittal of the Construction Documents for permitting, the EDA shall enter into a contract with said professional engineer to create construction plans leading to the installation of a rail switch and rail spur to serve the Project Facilities, and such plans shall thereafter be subject to the review and written approval of the Company, which approval shall not be unreasonably withheld, conditioned or delayed.
- (iii) The EDA shall contract for the construction of the switch and spur, at the EDA's cost, following the issuance of a permit for the Project Facilities and only after the Company's written approval of such plans, which approval shall not be unreasonably withheld, conditioned or delayed, and the granting of all easements and right-of-ways reasonably necessary.

(iv) Construction of the switch and spur shall commence following the commencement of construction on the Project Facilities.

(v) The EDA shall be responsible for the cost and coordination of all permits and inspections leading to the installation of the switch and spur.

(vi) The EDA shall be responsible for all costs associated with the maintenance and liability of the spur following construction, subject to the terms and conditions of any spur track agreement with the applicable railroad.

SECTION 4.02 Additional Improvements. To further induce the Company into undertaking the Project, the EDA agrees to reimburse the Company up to \$50,000 for installation of the following City approved improvements:

(i) any necessary extension and/or improvement of existing utilities to the Property, including electricity, natural gas distribution, sanitary sewer collection, storm sewer, telecommunications and water distribution;

(iii) sidewalk and/or trail improvements in the public right-of-way; and

(iv) landscaping and irrigation systems

SECTION 4.03 Financial Assistance. The Utilities Authority agrees to rebate the cost of the land purchase, less all Closing costs, upon completion of the Project Facilities and after the Company submits proof of hiring in accordance with §3.07(iii).

SECTION 4.04 Signage. The EDA and the Utilities Authority agrees to work with the Company on selecting the design and location(s) of freestanding entrance sign(s) as allowed by the zoning district governing the Soldier Creek Industrial Park. Furthermore, the EDA agrees to absorb the cost of such installations.

## ARTICLE V

### USE OF THE PROJECT SITE

SECTION 5.01 Covenant for Non-Discrimination. The Company covenants by and for itself and any successors in interest that there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, familial status, marital status, age, handicap, national origin or ancestry in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the Project Site, nor shall the Company itself or any person claiming under or through it establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees of the Project Site. The covenant established in this section shall, without regard to technical classification and designation, be binding for the benefit and in favor of the EDA, the Utilities Authority, their successors and assigns and any successor in interest to the Project Site or any part thereof. The covenants contained in this section shall remain for the term of this Development Assistance Agreement.

SECTION 5.02 Maintenance Covenants. The Company, and all successors and assigns in interest to the Company, shall be obligated to maintain the AGI Facilities, and all improvements and

landscaping situated on the Project Site, in a clean and neat condition and in a continuous state of good repair in accordance with the Code.

SECTION 5.03 Effect of Violation of the Terms and Provisions of this Development Assistance Agreement After Completion of Construction; No Partnership. The EDA and the Utilities Authority are deemed the beneficiaries of the terms and provisions of this Development Assistance Agreement, for and in their own rights and for the purposes of protecting the interests of the community and other parties, public or private, in whose favor and for whose benefit this Development Assistance Agreement and the covenants running with the land have been provided. This Development Assistance Agreement shall run in favor of the EDA and the Utilities Authority, without regard to whether the EDA or the Utilities Authority have been, remains or is an owner of any land or interest therein in the Project Site. The EDA and/or the Utilities Authority shall have the right, if this agreement or covenants contained herein are breached, to exercise all rights and remedies, and to maintain any actions or suits at law or in equity or other proper proceedings to enforce the curing of such breaches to which it or any other beneficiaries of this Development Assistance Agreement and covenants may be entitled. Nothing contained herein shall be construed as creating a partnership between the Company and the EDA and/or the Utilities Authority.

## ARTICLE VI

### EVENTS OF DEFAULT AND REMEDIES

SECTION 6.01 Events of Default. The following shall constitute Events of Default hereunder and under each of the instruments executed pursuant to this Development Assistance Agreement:

- (i) Default in payment when due of any amount payable to any party hereto under the terms of this Development Assistance Agreement;
- (ii) Material variance from the approved Construction Plans without prior written consent of the EDA or the Utilities Authority with regard to any of the materials, machinery or equipment acquired in connection with the Project or the appurtenances thereto, or any other material variance from the Preliminary Construction Plans;
- (iii) Default by the Company in the performance or observance of any other covenant contained in this Development Assistance Agreement, or any other instrument executed pursuant to this Development Assistance Agreement, or under the terms of any other instrument delivered to the Development Authority in connection with this Development Assistance Agreement, including, without limitation, the falsity or breach of any representation, warranty or covenant;
- (iv) Any representation, statement, certificate, schedule or report made or furnished to the EDA or the Utilities Authority by the Company with respect to the matters and transactions covered by this Development Assistance Agreement which proves to be false or erroneous in any material respect at the time of its making or any warranty of a continuing nature which ceases to be complied with in any material respect and the Company fails to take or cause to be taken corrective measures satisfactory to the Development Authority within thirty (30) days after written notice by the Authority;
- (v) The initiation of bankruptcy or receivership proceedings by or against the Company and the pendency of such proceedings for sixty (60) days; or

(vi) The failure by the Company to maintain an average of Sixty-Eight (68) Full Time Equivalent Jobs for any twelve (12) month period commencing February 1, 2025, and continuing during any period for which this Development Assistance Agreement is outstanding;

SECTION 6.02 Notice of Default; Remedies.

A. The EDA or the Utilities Authority will provide the Company with notice and thirty (30) days opportunity to cure any Event of Default described in Section 7.01(i) through (v). The Development Authority will provide the Company with notice and 365 days opportunity to cure any Event of Default described in Section 7.01(vi).

B. Upon the Company's failure to cure any Event of Default to the EDA's or the Utilities Authority's satisfaction within the applicable period of time described in Section 7.01(A), the EDA or the Utilities Authority may, at their options, proceed simultaneously or selectively and successively to enforce its rights under this Development Assistance Agreement and any of the instruments executed pursuant to the terms hereof, of any one or all of them.

SECTION 6.03 Selective Enforcement. In the event the EDA or the Utilities Authority shall elect to selectively and successively enforce its rights under any of the aforementioned documents, such action shall not be deemed a waiver of any default under this Development Assistance Agreement.

SECTION 6.04 Enforced Delay; Extension of Times of Performance.

A. In addition to specific provisions of this Development Assistance Agreement, performance by any party hereunder shall not be deemed to be in default, and all performance and other dates specified in this Development Assistance Agreement shall be extended, where the party seeking the extension has acted diligently and delays or defaults are due to events beyond the reasonable control of the party such as but not limited to: insurrection; strikes; lockouts; riots; floods; earthquakes; fires; casualties; acts of God; acts of the public enemy; epidemics; quarantine restrictions; freight embargoes; invasion, lack of transportation; litigation; unusually severe weather; or any other causes beyond the control or without the fault of the party claiming an extension of time to perform.

B. Times of performance under this Development Assistance Agreement may also be extended in writing by the mutual agreement of the Development Authority and the Company.

SECTION 6.05 Non-liability of Officials, Employees and Agents of the Authorities. No official, employee or agent of the EDA or the Utilities Authority shall be personally liable to the Company, or any successor in interest, pursuant to the provisions of this Development Assistance Agreement, for any default or breach by the EDA or the Utilities Authority.

## ARTICLE VII

### MISCELLANEOUS

SECTION 7.01 Authorities' Obligations Limited. Nothing in this Development Assistance Agreement is intended to require or obligate nor shall anything herein be interpreted to require or obligate the EDA or the Utilities Authority to provide, apply or make any payment or advance from any revenue or funds coming into its hands other than the increment revenues generated from Increment District Number Three, City of Midwest City, Oklahoma.

SECTION 7.02 Notices. Any notices or other communications required or permitted hereunder shall be sufficiently given if delivered personally or sent by certified mail, postage prepaid, return receipt

requested or a delivery service requiring a signature upon delivery and addressed as set forth below or to such other address as the party concerned may substitute by written notice to the other. All notices shall be deemed received on the date signed for by recipient.

If to the Company: American Glass, Inc.  
4600 West 41<sup>st</sup> Street  
Tulsa, Oklahoma 74107  
Attn: Sam Godair

If to the Development Authority: Midwest City Economic Development Authority  
Midwest City City Hall  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Attn: Chairman

SECTION 7.03 Amendment. This Development Assistance Agreement may not be amended or modified in any way, except by an instrument in writing executed by both parties hereto and approved in writing by the Company and the Development Authority.

SECTION 7.04 Non-Waiver; Cumulative Remedies. No failure on the part of the Development Authority to exercise and no delay in exercising any right hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by the Authority of any right hereunder preclude any other or further right thereof. The remedies herein provided are cumulative and not alternative.

SECTION 7.05 Assignment. This Development Assistance Agreement not be assignable by the Company without the prior written consent of the Development Authority. The rights and benefits under this Development Assistance Agreement may be assigned by the Development Authority.

SECTION 7.06 Applicable Law. This Development Assistance Agreement and the documents issued and executed hereunder shall be deemed to be a contract made under the laws of the State of Oklahoma and shall not be construed to constitute the Development Authority as a joint venturer with the Company or to constitute a partnership among the parties. Any legal action arising from the contract must be filed in the proper State or Federal Court located in Oklahoma County.

SECTION 7.07 Descriptive Headings. The descriptive headings of the articles and sections of this Development Assistance Agreement are for convenience only and shall not be used in the construction of the terms hereof.

SECTION 7.08 Integrated Agreement. This Development Assistance Agreement and the Real Property Agreement constitute and incorporate the entire agreement between the parties hereto, and there are no agreements, understandings, warranties or representations between the parties regarding the Project other than those set forth herein.

SECTION 7.09 Time of Essence. Time is of the essence in the performance of this Development Assistance Agreement.

SECTION 7.10 Binding Effect. This Development Assistance Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, legal representatives and assigns.

SECTION 7.11 Right to Defend. The Development Authority shall have the right, but not the obligation, with benefit of counsel selected by the Development Authority, **all at the Company's expense**, to



commence, appear in or defend any action or proceeding purporting to affect the rights or duties of the parties hereunder, and in connection therewith, pay out of the development assistance funds hereinabove described, all necessary expenses, including fees of counsel, if the Company fails to so commence, appear in or defend any such action or proceeding, except in a suit by the Company against the EDA and/or Utilities A, in which case the prevailing party shall be entitled to such fees and expenses as a part of any judgment obtained.

SECTION 7.12 Execution in Counterparts. This Agreement may be executed separately in counterparts, and a facsimile or PDF signature shall be as good as an original signature. Counterparts shall have the same force and effect as if executed at the same time in one place.

SECTION 7.13 Trustees' Disclaimer. This instrument is executed by the trustees or officers or both of the Midwest City Economic Development Authority in their official capacities as such trustees or officers. By the execution hereof all parties agree that, for the payment of any claim or the performance of any obligations hereunder, resort shall be had solely to the specific assets of the respective authorities described herein and no Trustee or officer of the EDA or the Utilities Authority shall be held personally liable therefore.

IN WITNESS WHEREOF, the EDA, the Utilities Authority and the Company have caused this instrument to be duly executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

\_\_\_\_\_  
Chairman

(SEAL)  
ATTEST:

\_\_\_\_\_  
Secretary

MIDWEST CITY UTILITIES AUTHORITY

\_\_\_\_\_  
Chairman

(SEAL)  
ATTEST:

\_\_\_\_\_  
Secretary

AMERICAN GLASS, INC.

\_\_\_\_\_  
President



STATE OF OKLAHOMA     )  
  ) SS:  
COUNTY OF OKLAHOMA    )

BEFORE ME, a notary public in and for said City and state, on this \_\_\_\_ day of \_\_\_\_\_, 2023,  
personally appeared \_\_\_\_\_, to me known to be  
the identical person who subscribed the name of American Glass, Inc. to the foregoing instrument as its  
President and acknowledged to me that he executed the same as his free and voluntary act and deed, and as  
the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and  
year first above written.

\_\_\_\_\_  
Notary Public

(SEAL)

My Commission expires \_\_\_\_\_

APPENDIX "1"

LEGAL DESCRIPTION OF THE PROJECT SITE

The Project Site consists of that certain real property situated in the North Half of Section 27, Township One (1) North, Ranger Two (2) West of the Indian Meridian, in Midwest City, Oklahoma County, Oklahoma, more particularly described as follows:

Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 3G of SOLDIER CREEK INDUSTRIAL PARK, an Addition to the City of Midwest City, Oklahoma County, Oklahoma.

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, General Manager/Administrator

Date: June 13, 2023

Subject: Discussion, consideration and possible action to amend and/or approve an amendment to that certain "Agreement for the Purchase and Sale of Real Estate," by and between the Midwest City Economic Development Authority and MTG Property Holdings, LLC, dated May 24, 2022, and authorizing and directing the execution of the Fifth Amendment.

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When we originally entered into the agreements with MTG and Centrillum they asked for assurance a building permit would be available prior to Closing. After several discussions with their design team, they are comfortable with the City's requirements and would like to proceed with purchasing the EDA's property on NE 36<sup>th</sup> Street. Excavation could start immediately after Closing.

Building plans are due to arrive within the next two weeks, and it is Staff's recommendation to wait until this occurs before selling the property.

These changes require amendments to three sections of the original Agreement for Purchase and Sale of Real Estate. All edits are attached in what should be the fifth and final amendment to the contract.

This change does not affect any other parts of the Agreement.

Please contact Economic Development Director Robert Coleman (405/739-1218) with any question.

Respectfully,



Tim Lyon, General Manager/Administrator

Attachment: Fifth Amendment to the Agreement for the Purchase and Sale of Real Estate

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**CENTRILLIUM PROJECT**

**FIFTH AMENDMENT TO**  
**AGREEMENT FOR PURCHASE AND SALE**  
**OF REAL ESTATE**

---

By and Between The

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY,

And

MTG PROPERTY HOLDINGS, LLC

Dated as of June 13, 2023

CENTRILLIUM PROJECT

FIFTH AMENDMENT TO THE  
AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE

THIS FIFTH AMENDMENT TO THE AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE, (hereinafter, the “Fifth Amendment”), is made and entered into by and between the Midwest City Economic Development Authority, an Oklahoma public trust (hereinafter, the “Seller”) and MTG Property Holdings, LLC, a Delaware limited liability company (hereinafter, the “Buyer”).

WITNESSETH:

WHEREAS, the parties entered into that certain Agreement for Purchase and Sale of Real Estate, dated May 24, 2022 (hereinafter, the “Purchase Agreement”), as amended pursuant to a First Amendment to the Agreement for Purchase and Sale of Real Estate executed on October 25, 2022 and a Second Amendment executed January 20, 2023, and a Third Amendment executed March 28, 2023, and a Fourth Amendment executed on May 23, 2023 providing for the sale of approximately 24.03 acres located in the Northwest Quarter of Section Twelve (12), Township Twelve North (T12N), Range Two West (R02W) of the Indian Meridian, Oklahoma County, OK by Seller to Buyer.

WHEREAS, the parties wish to further amend the Purchase Agreement in accordance with the terms set forth herein.

NOW, IN CONSIDERATION OF the mutual covenants and agreements contained herein, Seller and Buyer hereby amend the Purchase Agreement as follows:

1. The parties agree that the second sentence of Paragraph 3 of the Purchase Agreement shall be deleted and replaced with the following language:

“The Closing shall take place on a date mutually agreeable to Buyer and Seller, but in no event later than September 14, 2023.”

2. The parties agree that Paragraph 8.7 shall be deleted in its entirety.

3. The parties agree that the following shall be added to the end of Paragraph 9:

“Additionally, Seller’s obligation to close shall be conditioned on Buyer’s submission of complete construction plans and completed building permit application to the City of Midwest City in accordance with Section 6.5 hereof.”

4. Otherwise, all terms of the original Purchase Agreement remain the same where not inconsistent herewith.

5. Facsimile and electronic signatures are binding.

*[SIGNATURE PAGE FOLLOWS]*



IN WITNESS WHEREOF, the parties have caused this Fifth Amendment to be duly executed this \_\_\_\_ day of June 2023.

MIDWEST CITY ECONOMIC  
DEVELOPMENT AUTHORITY

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

MTG PROPERTY HOLDINGS, LLC

By: \_\_\_\_\_  
David F. Grohne, Manager



DISCUSSION ITEM





Midwest City Economic Development Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: June 13, 2023

Subject: Public hearing with discussion, consideration and vote on a resolution of the Midwest City Economic Development Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$386,098.

---

The budget for fiscal year 2023-2024 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meeting was held on May 23<sup>rd</sup> with the Trustees. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution in the budget meeting with adjustments.

A handwritten signature in black ink that reads "Tiatia Cromar".

**Tiatia Cromar**  
**Finance Director**

Attachment: Proposed Resolution

**RESOLUTION NO. EDA2023-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$386,098.**

**WHEREAS**, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY** that the following budget be adopted for Fiscal Year 2023-2024:

Midwest City Economic Development Authority (353-9550)                      \$386,098

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority this 13<sup>th</sup> day of June, 2023.

MIDWEST CITY ECONOMIC  
DEVELOPMENT AUTHORITY

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
DONALD MAISCH, City Attorney



PUBLIC DISCUSSION





**MIDWEST CITY SPECIAL UTILITIES AUTHORITY AGENDA**  
City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 13, 2023 – 6:04 PM

Presiding members: Mayor Matthew Dukes	City Staff:
Trustee Susan Eads	General Manager Tim Lyon
Trustee Pat Byrne	Secretary Sara Hancock
Trustee Megan Bain	Authority Attorney Don Maisch
Trustee Sean Reed	
Trustee Sara Bana	
Trustee Rick Favors	

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item(s) will be removed and heard in regular order.
1. Discussion, consideration and possible action of approving the February 28, 2023 meeting minutes. (Secretary - S. Hancock)
  2. Discussion, consideration and possible action to amend and/or approve a resolution of the Midwest City Utilities Authority approving that certain “Economic Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, the Midwest City Utilities Authority, and American Glass, Inc. (the “Economic Development Assistance Agreement”); authorizing and directing the execution and delivery of the Development Assistance Agreement; and containing other provisions relating thereto. (Economic Development – R. Coleman)
- C. DISCUSSION ITEM.
1. Public hearing with discussion, consideration and vote on a resolution of the Midwest City Utilities Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$523. (Finance - T. Cromar)
- D. PUBLIC DISCUSSION. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- E. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Utilities Authority special meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

**Midwest City Utilities Authority Minutes  
Special Meeting**

**February 28, 2023**

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:18 PM with the following members present:

Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	Authority Attorney Don Maisch

CONSENT AGENDA. Byrne made motion to approve the consent agenda with the exception to pull items 2 and 3, seconded Favors. Voting Aye: Eads, Byrne, Bain, Reed, Bana, Favors and Dukes. Nay: None. Motion Carried.

1. Discussion, consideration, and possible action of approving the January 24, 2023 meeting minutes.
2. **Discussion, consideration and possible action to approve, a resolution of the Midwest City Utilities Authority declaring Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F and 3G of Soldier Creek Industrial Park, an addition to the City of Midwest City, Oklahoma County, Oklahoma (a/k/a +/-11.73 acres) surplus, and amending and/or approving that certain “Agreement for the Purchase and Sale of Real Estate”, by and Between the Midwest City Utilities Authority and American Glass, Inc. (the “Real Estate Agreement”); Authorizing and directing execution and delivery of the Real Estate Agreement; and containing other provisions relating thereto.**

American Glass Representatives Peterman, Godair, Godair, and Ledford addressed the Trustees. Bana made a motion to approve Resolution UA2023-01, seconded by Reeds. Voting Aye: Eads, Byrne, Bain, Reed, Bana, Favors and Dukes. Nay: None. Motion Carried.

3. **Discussion, consideration and possible action to authorize American Glass, Inc. to seek zoning amendment(s), subdivision approval and/or building permit(s) approval for Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 3G of Soldier Creek Industrial Park, an Addition to the City of Midwest City, Oklahoma County, Oklahoma on behalf of the Midwest City Utilities Authority.**

Eads made a motion to approve, seconded by Bana. Voting Aye: Eads, Byrne, Bain, Reed, Bana, Favors and Dukes. Nay: None. Motion Carried.

PUBLIC DISCUSSION. There was no public discussion.



ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 6:24 PM.

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, Secretary

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman



Midwest City Utilities Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, General Manager/Administrator

Date: June 13, 2023

Subject: Discussion, consideration and possible action to amend and/or approve a resolution of the Midwest City Utilities Authority approving that certain “Economic Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, the Midwest City Utilities Authority, and American Glass, Inc. (the “Economic Development Assistance Agreement”); authorizing and directing the execution and delivery of the Economic Development Assistance Agreement; and containing other provisions relating thereto. (Economic Development – R. Coleman)

---

American Glass, Inc, (AGI) is currently under contract to purchase 11.73 acres from the Utilities Authority as the site of its new ± \$7.5 Million glass wall panel assembly plant and headquarters. AGI plans to hire approximately 68 workers with an annual payroll of \$3.4 Million to operate the ± 95,000 square foot facility. The subject site lies in the Soldier Creek Industrial Park, 7452 NE 23<sup>rd</sup> Street, where rail service is currently unavailable.

The attached resolution authorizes the Chairman to sign the Economic Development Assistance Agreement approving those incentives necessary to facilitate this development.

Please contact Economic Development Director Robert Coleman (405/739-1218) with any question.

Respectfully,

Tim Lyon, General Manager/Administrator

Attachment: Resolution  
Development Agreement

**RESOLUTION NO. UA 2023-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY THAT CERTAIN “ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT,” BY AND BETWEEN THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY, THE MIDWEST CITY UTILITIES AUTHORITY, AND AMERICAN GLASS, INCORPORATED (THE “ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT”); AUTHORIZING AND DIRECTING EXECUTION AND DELIVERY OF THE ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATING THERETO.**

**WHEREAS**, American Glass, Incorporated, an Oklahoma corporation (hereinafter “AGI”) intends to develop, construct, equip and operate a ± 95,000 square glass wall panel assembly plant and headquarters at approximately 7452 NE 23<sup>rd</sup> ST, also known as Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 3G of the Soldier Creek Industrial Park, an Addition to the City of Midwest City, Oklahoma County, Oklahoma; and to create approximately ± 68 new jobs having an average annualized wage equal to or greater than the average annualized wage required for participation in the Quality Jobs Program for jobs located in Oklahoma County (hereinafter the “Project”); and

**WHEREAS**, as additional consideration for the AGI’s agreement to undertake the Project, the Midwest City Economic Development Authority and the Midwest City Utilities Authority, Oklahoma public trusts (collectively referred to hereinafter as the “Trusts”), have agreed to provide limited economic development assistance to AGI in connection with the Project, pursuant to the terms and conditions of that certain “Economic Development Assistance Agreement”, dated as of June 13, 2023, by and between the Trusts and the AGI; and

**WHEREAS**, the Trustees of the Trusts have determined that it is in the best interest of the residents of Midwest City, Oklahoma that the Economic Development Assistance Agreement be approved.

**NOW, THEREFORE, BUT IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY AND THE MIDWEST CITY UTILITIES AUTHORITY, AS FOLLOWS:**

**SECTION 1. Approving the Terms and Conditions of the Development Assistance Agreement.** The Trustees of the Midwest City Economic Development Authority and the Midwest City Utilities Authority hereby approve that certain “Economic Development Assistance Agreement”, dated as of June 13, 2023, by and between the Trusts and AGI (“the Economic Development Assistance Agreement”), in substantially the form submitted at this meeting, with such changes as made be hereafter approved by the Chairman of both Trusts.

**SECTION 2. Authorizing and Directing Execution and Delivery of the Economic Development Assistance Agreement and All Related Instruments.** The Chairman and the Secretary are hereby authorized and directed to execute and deliver the Economic Development Assistance Agreement and such other instruments as may be necessary or appropriate in order to effectuate the execution and delivery of the Economic Development Assistance Agreement.

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority and the Midwest City Utilities Authority this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

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Matthew D. Dukes II, Chairman

MIDWEST CITY UTILITES AUTHORITY

---

Matthew D. Dukes II, Chairman

{SEAL}

ATTEST:

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Sara Hancock, Secretary

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Don Maisch, City Attorney

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AMERICAN GLASS, INC.

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

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By and Between The

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY,

The  
MIDWEST CITY UTILITIES AUTHORITY

And

AMERICAN GLASS, INC.

Dated as of June 13, 2023

# AMERICAN GLASS PROJECT

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AMERICAN GLASS PROJECT

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

THIS ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT, dated as of June 13, 2023 (hereinafter, the “Development Assistance Agreement”), is made and entered into by and between the Midwest City Economic Development Authority (hereinafter “EDA”), an Oklahoma public trust; the Midwest City Utilities Authority, an Oklahoma public trust, (hereinafter, the “Utilities Authority”); and American Glass, Inc., an Oklahoma corporation or its assigns, (hereinafter, the “Company”).

WITNESSETH:

WHEREAS, the Company intends to develop, construct, equip and operate a glass wall assembly factory (hereinafter, the “AGI Facilities”) and desires to locate the activities of such facilities within the Soldier Creek Industrial Park on that certain real property described on Appendix “1” hereto (hereinafter, the “Project Site”), and to operate such facilities to serve commercial customers across the United States; and

WHEREAS, the Company expects to create at least 68 jobs at the AGI Facilities, with salaries and benefits equal to or higher than the current average now obtained within Oklahoma County; and

WHEREAS, the parties wish to set forth the terms under which the Development Authority has agreed to provide development financing assistance and other incentives hereinafter set forth.

IN CONSIDERATION of the mutual covenants and agreements contained herein, the EDA, the Utilities Authority and the Company hereby agree as follows:

ARTICLE I

PURPOSE OF AGREEMENT

SECTION 1.01 Purpose of Agreement.

A. Subject to the terms and conditions hereinafter provided, the Company hereby agrees:

(i) to acquire the Project Site on the terms and conditions set forth in that certain “Agreement for Purchase and Sale of Real Estate Agreement”, dated as of February 28, 2023, by and between the Midwest City Utilities Authority and the Company (hereinafter, the “Real Estate Agreement”); and

(ii) to cause the design, construction, installation and equipping of a ± 90,000 square foot glass wall assembly factory at an estimated cost of \$7.5 Million (collectively, the “AGI Facilities”) within the time frames hereinafter specified;

(iv) to operate and manage the AGI Facilities for the period and in the manner set forth herein; and

(v) to create and maintain the employment of the workforce with a minimum of 68 Full-Time Equivalent Jobs for any twelve (12) month period commencing on or before February 1, 2025 during the term of this Development Assistance Agreement. (For all purposes of this agreement, “Full-Time Equivalent Jobs” shall mean that number of employees employed and working within the AGI Facilities, or facilities located in Midwest City, Oklahoma, and operated by the Company



in connection with the AGI Facilities, during a given twelve (12) month period determined by dividing the total number of hours during such period worked by all employees of the Company within such facilities by 2080.

(The undertaking of the foregoing by the Company may be hereinafter referred to as the “Project”.)

B. Subject to the terms hereinafter set forth, the EDA and the Utilities Authority hereby agrees to provide development assistance and other incentives for the Project as hereinafter set forth.

## ARTICLE II

### REPRESENTATIONS AND WARRANTIES

SECTION 2.01 Status of the Company. The Company represents that it is a corporation duly organized and existing under the laws of the State of Oklahoma. The Company is authorized to conduct business in the State of Oklahoma, and is not in violation of any provisions of its articles of incorporation, bylaws or any other agreement governing the Company, or any law of the State of Oklahoma affecting Company's ability to perform under this Development Assistance Agreement.

SECTION 2.02 Inducement to the Company. The Company's ability to accomplish the Project with development assistance from the Development Authority has induced the Company to proceed with the Project and the Company hereby covenants to complete the same and continue to maintain and operate the Project for the term of this Development Assistance Agreement.

SECTION 2.03 Full Power and Authority. The Company represents that it has the full power and authority to execute this Development Assistance Agreement and this Development Assistance Agreement shall constitute a legal, valid and binding obligation of the Company in accordance with its terms, and the consent of no other party is required for the execution and delivery of this Development Assistance Agreement by the Company or the consummation of the transactions contemplated hereby.

SECTION 2.04 No Breach. The Company represents that the execution and delivery of this Development Assistance Agreement, the consummation of the transactions contemplated herein, and the fulfillment of or compliance with the terms and conditions of this Development Assistance Agreement are not prevented or limited by or in conflict with, and will not result in a breach of, other provisions of its articles of incorporation, by-laws or any other agreement governing such Company or with any evidence of indebtedness, mortgages, agreements, or instruments of whatever nature to which the Company is a party or by which it may be bound, and will not constitute a default under any of the foregoing.

SECTION 2.05 Litigation. There is not currently pending any action, suit, proceeding or investigation, nor, to the knowledge of the undersigned representative of the Company, is any such action threatened which, if adversely determined, would materially adversely affect the Company or the Project, or impair the ability of the Company to carry on its business substantially as now conducted or result in any substantial liability not adequately covered by insurance.

SECTION 2.06 Conflicts of Interest. The Company warrants that it has not paid or given and will not pay or give any officer, employee or agent of the City of Midwest City, OK (hereinafter “City”) or any entity thereof, money or other consideration for obtaining this Development Assistance Agreement. The Company further represents that, to its best knowledge and belief, no officer, employee or agent of the City or any entity thereof, who exercises or has exercised any functions or responsibilities with respect to the Project during his or her tenure, or who is in a position to participate in a decision

making process with regard to the Project, has or will have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the Project, or in any activity, or benefit therefrom, during or after the term of this Development Assistance Agreement.

SECTION 2.07 Financial Representations. Financial statements of the Company heretofore delivered to the EDA and the City are true and correct in all material respects and fully and accurately present the financial condition of the Company on the respective dates thereof. There has been no material adverse change in the financial condition of the Company since the date of the latest statement furnished.

SECTION 2.08 Disclosures. Neither this Development Assistance Agreement nor any statement or document referred to herein or delivered by the Company pursuant to this Development Assistance Agreement contains any untrue statement or omits to state a material fact necessary to make the statements made herein or therein not misleading.

SECTION 2.09 Status of the Authorities. The EDA and the Utilities Authority are duly organized and validly existing public trusts under the laws of the State of Oklahoma and as such, are duly constituted authority of the City and an agency of the State of Oklahoma.

SECTION 2.10 Authorization of the Authorities.

The EDA and the Utilities Authority are fully empowered to enter into this Development Assistance Agreement and to perform the transactions contemplated thereby and generally to carry out their obligations hereunder and thereunder. Both the EDA and the Utilities Authority have duly authorized its Chairmen, or in his absence, its Vice-Chairmen, to execute and deliver this Development Assistance Agreement and all other documentation required to consummate the transaction contemplated herein on behalf of the EDA and the Utilities Authority.

SECTION 2.11 Availability of Utility Services. The parties hereto agree that all traditional utility services are currently available to the Project Site, including water, storm and sanitary sewer facilities, electric, gas, and telephone services. The parties agree to cooperate in upgrading such of the utilities as may be required for the Project.

SECTION 2.12 No Default. The performance by the EDA and the Utilities Authority under this Development Assistance Agreement will not violate any provision or constitute a default under any indenture, agreement or instrument to which either entity is currently bound or by which it is affected.

SECTION 2.13 No Further Approvals. As of the date of execution hereof, all requisite governmental action for the execution and delivery of the Real Estate Agreement, this Development Assistance Agreement has occurred and no further consent, approval or other authorization by any court, administrative agency or governmental authority is required in connection with the execution and delivery of or performance under this Development Assistance Agreement by the authorities or the execution of or performance under any of the other instruments referred to in this Development Assistance Agreement, except as otherwise specifically provided in this agreement.

SECTION 2.14 No Litigation. There is no action, suit, proceeding or inquiry at law or in equity pending or, to the knowledge of the undersigned officer of the Development Authority, threatened, affecting either entity wherein any unfavorable decision, ruling or finding would materially adversely affect such entity's ability to perform under this Development Assistance Agreement or under any other instrument pertinent to the transaction contemplated herein to which such entity is a party.

SECTION 2.15 Survival of Representation and Warranties. All representations and warranties made by the Company, the EDA and the Utilities Authority herein shall survive the delivery of this Development Assistance Agreement and the other instruments described herein for a period.

### ARTICLE III

#### DEVELOPMENT AND CONSTRUCTION OF THE AGI FACILITIES

SECTION 3.01 Scope of Development. The Project Site shall be developed within the general requirements established by the zoning and building codes of the City (hereinafter, the “Code”) and related laws of the State of Oklahoma governing municipal planning, zoning and subdivision applicable to the Project Site. The Company shall be responsible for the construction, renovation, improvement, equipping, repair and installation, of all public and private improvements in conformance with such requirements, except as may otherwise be provided for herein.

SECTION 3.02 Basic Concept Drawings. Prior to and immediately following the execution of this Agreement, the Company shall submit the Facility Construction Plans and Specifications and the Infrastructure Plans and Specifications describing the improvements to be constructed, renovated, equipped, repaired and installed on the Project Site. No substantial changes shall hereafter be made in the Facility Construction Plans and Specifications or in the Infrastructure Plans and Specifications unless mutually agreed upon, in writing, by the Company and the Development Authority.

SECTION 3.03 Construction Drawings and Related Documents. On or before the start dates specified in Section 3.08 hereof, the Company shall prepare and submit construction drawings, specifications and related documents for the AGI Facilities (hereinafter, the “Construction Plans”) to the City for its review pursuant to the Code. Thereafter, if the Company desires to make any substantial or significant changes in the Construction Plans, the Company shall submit the proposed changes to the City for its approval. The Company and its agents shall communicate and consult as frequently with the City as is necessary to ensure that any modifications to the Construction Plans can receive prompt and speedy consideration by the City. If any material revisions or corrections of Construction Plans shall be required by the City or any other government official, agency, department or bureau having jurisdiction or any lending institution involved in financing, the Company and the EDA and Utilities Authority shall cooperate in efforts to develop a mutually acceptable alternative.

SECTION 3.04 Construction of Improvements. The Company agrees that all construction, renovation, improvement, equipping, repair and installation in and to the AGI Facilities shall be done in accordance with the building, safety and zoning codes of the City, and the Construction Plans and related documents as originally approved by the City, or as amended with the approval of the City.

SECTION 3.05 City and Other Governmental Permits. Before commencement of construction, development or work on or in connection with any buildings, structures or other improvements to the AGI Facilities, the Company shall, at its own expense, secure or cause to be secured any and all permits and approvals which may be required by the City and any other governmental agency having jurisdiction as to such construction, development or work. The EDA and the Utilities Authority shall cooperate with and provide all usual assistance to the Company in securing these permits, and approvals, and shall diligently process, review and consider all such permits and approvals as may be required by law.

SECTION 3.06 Cost of Construction. All costs of the Project shall be borne by the Company, or third-parties under contract to the Company to pay such costs.

SECTION 3.07 Construction Schedule. This following schedule will serve as a general management tool to forecast resource requirements, and to monitor overall project planning and execution. This schedule may be modified as necessary by the Company, provided that any extension of time in the completion schedule shall require approval of the EDA and the Utilities Authority, which shall not be unreasonably withheld. This schedule is as follows:

- (i) That not later than August 1, 2023, the Company shall submit detailed Code compliant construction documents signed and sealed by Oklahoma design professionals where required, and an application for a building permit for the AGI Project Facilities; and
- (ii) That not later than two (2) months following the City's approval of construction documents and issuance of a building permit, the Company shall begin, and promptly thereafter diligently prosecute to completion, the construction, renovation, improvement, equipping, repair and installation of the AGI Project Facilities, with such work in any case being completed leading to a City Certificate of Occupancy on or before January 1, 2025; and
- (iii) On or before February 1, 2025, the Company shall have hired a minimum of sixty-eight (68) employees at an average annual wage of \$50,000 or more plus benefits.

If it appears that any of the above-described phases of the AGI Facilities cannot be completed within the period of time set forth in this section, the Company shall promptly report to the EDA and Utilities Authority that if the AGI Facilities will not be completed within the time provided for herein, and within thirty (30) days thereafter, the Company shall provide an updated schedule regarding the time required for the completion of such AGI Facilities. All revisions to the original construction schedule or any revision or amendment thereto shall be subject to approval by the EDA and the Utilities Authority, which approval shall not be unreasonably withheld.

SECTION 3.08 Rights of Access. For the purpose of ensuring compliance with this Development Assistance Agreement, representatives of the EDA and the Utilities Authority shall have the right of access to the Project Site, without charges or fees, at normal construction hours during the period of construction for the purposes of this Development Assistance Agreement, including, but not limited to, the inspection of the work being performed in constructing, renovating, improving, equipping, repairing and installing the Project, so long as they comply with applicable safety rules. Said right of access shall be subject to reasonable notice and consent of the Company, which consent shall not be unreasonably withheld. Except in the case of an emergency, prior to any such access, such representatives of the EDA or Utilities Authority will check in with the on-site manager. All such representatives of the EDA or Utilities Authority shall carry proper identification, shall insure their own safety, assuming the risk of injury, and shall not interfere with the construction activity. The EDA and the Utilities Authority agrees to cooperate with the Company in facilitating access by the Company to the Project Site for construction purposes, provided that neither the EDA nor the Utilities Authority shall incur any financial obligations therefor.

SECTION 3.09 Indemnification of the Authorities. The Company shall defend, indemnify, assume all responsibility for, and hold the EDA and the Utilities Authority and its respective elected and appointed officers and employees and agents, harmless from, all costs (including attorneys fees and costs); claims, demands, liabilities or judgments (except those which have arisen from the willful misconduct or negligence of the EDA or the Utilities Authority, its officers, employees and agents) for injury or damage to property and injuries to persons, including death, which may be caused directly or indirectly by any of the Company's activities under this Development Assistance Agreement, whether such activities or performance thereof be by the Company or anyone directly or indirectly contracted with or employed by

the Company and whether such damage shall accrue or be discovered before or after termination of this Development Assistance Agreement. This indemnity includes, but is not limited to, any repair, cleanup, remediation, detoxification, or preparation and implementation of any removal, remediation, response, closure or other plan (regardless of whether undertaken due to governmental action) concerning any hazardous substance or hazardous wastes including petroleum and its fractions as defined in the Comprehensive Environmental Response, Compensation and Liability Act; codified at Title 42, Sections 9601, et seq. of the United States Code (hereinafter, "CERCLA"), and all amendments thereto, at any place where Company owns or has control of real property pursuant to any of Company's activities under this Development Assistance Agreement. The foregoing indemnity is intended to operate as an agreement pursuant to Section 107(e) of CERCLA to assure, protect, hold harmless and indemnify the Development Authority from liability.

**SECTION 3.10 Liability Insurance.**

A. In addition to the indemnification of the EDA and Utilities Authority required in Section 3.10 hereof, the Company shall take out and maintain during the period set forth in subsection (D) of this Section, a comprehensive general liability policy covering the AGI Facilities in the amount of at least One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate with respect to bodily injury and property damage, including contractual liability, and for any occurrence, and One Hundred Thousand Dollars (\$100,000) with respect to damage to property. The Company will name the EDA and Utilities Authority as an "Additional Insured" and include endorsements to the effect that the insurer agrees to notify the Development Authority not less than thirty (30) days in advance of any modification or cancellation thereof.

B. The Company shall furnish a certificate of insurance signed by an authorized agent of the insurance carrier setting forth the general provisions of the insurance coverage. This certificate of insurance shall name the EDA and the Utilities Authority as an additional insured under the policy. The certificate of insurance shall contain a statement of obligation on the part of the carrier to notify the EDA and the Utilities Authority by certified mail of any modification, cancellation or termination of the coverage at least thirty (30) days in advance of the effective date of any such modification, cancellation or termination. Coverage provided hereunder by the Company shall be primary insurance and not contributing with any insurance maintained by the EDA and the Utilities Authority, and the policy shall contain such an endorsement. The required certificate shall be filed with the Authority at the time of execution of this Development Assistance Agreement.

C. The Company shall also furnish or cause to be furnished to the EDA and the Utilities Authority evidence satisfactory to both that any contractor with whom it has contracted for the performance of work on the Project Site or otherwise pursuant to this Development Assistance Agreement carries workers compensation insurance as required by law at the time of execution of the Agreement.

D. The insurance obligations set forth in this Section shall remain in effect until performance of the obligations in Section 1.01A of this Development Assistance Agreement.

**SECTION 3.11 Local, State and Federal Laws.** The Company shall carry out the provisions of this Development Assistance Agreement in conformity with all applicable local, state and federal laws and regulations.

**SECTION 3.12 Antidiscrimination During Construction.** The Company, for itself, its successors and assigns, and any contractor with whom Company has contracted for the performance of work on the Project Site, agrees that in the construction, renovation, improvement, equipping, repair and installation of the Project provided for in this Development Assistance Agreement, the Company shall not discriminate

against any employee or applicant for employment because of race, color, creed, religion, age, sex, marital status, handicap, national origin or ancestry.

SECTION 3.13 Taxes, Assessments, Encumbrances and Liens. The Company shall pay when due all real estate taxes and assessments on the Project Site. During the period of this agreement, the Company shall not place or allow to be placed on the Project Site or any part thereof any uncontested mechanic's lien, any mortgage, trust deed, encumbrance or lien other than as expressly allowed by this Development Assistance Agreement. Nothing herein contained shall be deemed to prohibit the Company from contesting the validity or amounts of any tax assessment, encumbrance or lien, nor to limit the remedies available to the Company in respect thereto.

SECTION 3.14 Prohibition Against Transfer of the Project Site or Structures Therein and Assignment of Agreement. Except as otherwise permitted in this Development Assistance Agreement; the Company shall not make any total or partial sale, transfer, conveyance, assignment or lease of the AGI Facilities without the prior written consent of the EDA and the Utilities Authority, which consent shall not be unreasonably withheld; provided, however, that the foregoing restrictions on assignment, transfer and conveyance shall not apply to: (a) any mortgage lien or security interest granted to secure indebtedness to any construction or permanent lender, and (b) the leasing or subleasing of portions of the AGI Facilities to such third-parties as it may deem advisable, in its sole discretion.

SECTION 3.15 Reports By the Company; Sales Tax Collections.

A. The Company shall establish and maintain records and reports for all costs associated with the Project. Such records shall be made available for review or audit at the offices of the Company upon written request by the Development Authority at a reasonable time after such request.

## ARTICLE IV

### RAIL EXTENSION, OTHER DEVELOPMENT INCENTIVES

SECTION 4.01 Construction of the Rail Switch, Spur. As an inducement for the Company to operate the Project Facilities on the Project Site, the EDA agrees, at its sole cost and expense, to construct or cause the construction of a rail switch and spur connecting the Project Facilities to the Arkansas - Oklahoma Railroad (formerly, the "Union Pacific Railroad"), which spur shall be sufficient, in the Company's reasonable judgment, to serve the Project Facilities, as such facilities are described herein. The parties further agree that:

- (i) At the EDA's sole cost and expense, the EDA shall negotiate with a professional engineer for surveying, design and inspection services following the Company's submittal of Construction Documents for permitting.
- (ii) Following the submittal of the Construction Documents for permitting, the EDA shall enter into a contract with said professional engineer to create construction plans leading to the installation of a rail switch and rail spur to serve the Project Facilities, and such plans shall thereafter be subject to the review and written approval of the Company, which approval shall not be unreasonably withheld, conditioned or delayed.
- (iii) The EDA shall contract for the construction of the switch and spur, at the EDA's cost, following the issuance of a permit for the Project Facilities and only after the Company's written approval of such plans, which approval shall not be unreasonably withheld, conditioned or delayed, and the granting of all easements and right-of-ways reasonably necessary.

(iv) Construction of the switch and spur shall commence following the commencement of construction on the Project Facilities.

(v) The EDA shall be responsible for the cost and coordination of all permits and inspections leading to the installation of the switch and spur.

(vi) The EDA shall be responsible for all costs associated with the maintenance and liability of the spur following construction, subject to the terms and conditions of any spur track agreement with the applicable railroad.

SECTION 4.02 Additional Improvements. To further induce the Company into undertaking the Project, the EDA agrees to reimburse the Company up to \$50,000 for installation of the following City approved improvements:

(i) any necessary extension and/or improvement of existing utilities to the Property, including electricity, natural gas distribution, sanitary sewer collection, storm sewer, telecommunications and water distribution;

(iii) sidewalk and/or trail improvements in the public right-of-way; and

(iv) landscaping and irrigation systems

SECTION 4.03 Financial Assistance. The Utilities Authority agrees to rebate the cost of the land purchase, less all Closing costs, upon completion of the Project Facilities and after the Company submits proof of hiring in accordance with §3.07(iii).

SECTION 4.04 Signage. The EDA and the Utilities Authority agrees to work with the Company on selecting the design and location(s) of freestanding entrance sign(s) as allowed by the zoning district governing the Soldier Creek Industrial Park. Furthermore, the EDA agrees to absorb the cost of such installations.

## ARTICLE V

### USE OF THE PROJECT SITE

SECTION 5.01 Covenant for Non-Discrimination. The Company covenants by and for itself and any successors in interest that there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, familial status, marital status, age, handicap, national origin or ancestry in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the Project Site, nor shall the Company itself or any person claiming under or through it establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees of the Project Site. The covenant established in this section shall, without regard to technical classification and designation, be binding for the benefit and in favor of the EDA, the Utilities Authority, their successors and assigns and any successor in interest to the Project Site or any part thereof. The covenants contained in this section shall remain for the term of this Development Assistance Agreement.

SECTION 5.02 Maintenance Covenants. The Company, and all successors and assigns in interest to the Company, shall be obligated to maintain the AGI Facilities, and all improvements and

landscaping situated on the Project Site, in a clean and neat condition and in a continuous state of good repair in accordance with the Code.

SECTION 5.03 Effect of Violation of the Terms and Provisions of this Development Assistance Agreement After Completion of Construction; No Partnership. The EDA and the Utilities Authority are deemed the beneficiaries of the terms and provisions of this Development Assistance Agreement, for and in their own rights and for the purposes of protecting the interests of the community and other parties, public or private, in whose favor and for whose benefit this Development Assistance Agreement and the covenants running with the land have been provided. This Development Assistance Agreement shall run in favor of the EDA and the Utilities Authority, without regard to whether the EDA or the Utilities Authority have been, remains or is an owner of any land or interest therein in the Project Site. The EDA and/or the Utilities Authority shall have the right, if this agreement or covenants contained herein are breached, to exercise all rights and remedies, and to maintain any actions or suits at law or in equity or other proper proceedings to enforce the curing of such breaches to which it or any other beneficiaries of this Development Assistance Agreement and covenants may be entitled. Nothing contained herein shall be construed as creating a partnership between the Company and the EDA and/or the Utilities Authority.

## ARTICLE VI

### EVENTS OF DEFAULT AND REMEDIES

SECTION 6.01 Events of Default. The following shall constitute Events of Default hereunder and under each of the instruments executed pursuant to this Development Assistance Agreement:

- (i) Default in payment when due of any amount payable to any party hereto under the terms of this Development Assistance Agreement;
- (ii) Material variance from the approved Construction Plans without prior written consent of the EDA or the Utilities Authority with regard to any of the materials, machinery or equipment acquired in connection with the Project or the appurtenances thereto, or any other material variance from the Preliminary Construction Plans;
- (iii) Default by the Company in the performance or observance of any other covenant contained in this Development Assistance Agreement, or any other instrument executed pursuant to this Development Assistance Agreement, or under the terms of any other instrument delivered to the Development Authority in connection with this Development Assistance Agreement, including, without limitation, the falsity or breach of any representation, warranty or covenant;
- (iv) Any representation, statement, certificate, schedule or report made or furnished to the EDA or the Utilities Authority by the Company with respect to the matters and transactions covered by this Development Assistance Agreement which proves to be false or erroneous in any material respect at the time of its making or any warranty of a continuing nature which ceases to be complied with in any material respect and the Company fails to take or cause to be taken corrective measures satisfactory to the Development Authority within thirty (30) days after written notice by the Authority;
- (v) The initiation of bankruptcy or receivership proceedings by or against the Company and the pendency of such proceedings for sixty (60) days; or



(vi) The failure by the Company to maintain an average of Sixty-Eight (68) Full Time Equivalent Jobs for any twelve (12) month period commencing February 1, 2025, and continuing during any period for which this Development Assistance Agreement is outstanding;

SECTION 6.02 Notice of Default; Remedies.

A. The EDA or the Utilities Authority will provide the Company with notice and thirty (30) days opportunity to cure any Event of Default described in Section 7.01(i) through (v). The Development Authority will provide the Company with notice and 365 days opportunity to cure any Event of Default described in Section 7.01(vi).

B. Upon the Company's failure to cure any Event of Default to the EDA's or the Utilities Authority's satisfaction within the applicable period of time described in Section 7.01(A), the EDA or the Utilities Authority may, at their options, proceed simultaneously or selectively and successively to enforce its rights under this Development Assistance Agreement and any of the instruments executed pursuant to the terms hereof, of any one or all of them.

SECTION 6.03 Selective Enforcement. In the event the EDA or the Utilities Authority shall elect to selectively and successively enforce its rights under any of the aforementioned documents, such action shall not be deemed a waiver of any default under this Development Assistance Agreement.

SECTION 6.04 Enforced Delay; Extension of Times of Performance.

A. In addition to specific provisions of this Development Assistance Agreement, performance by any party hereunder shall not be deemed to be in default, and all performance and other dates specified in this Development Assistance Agreement shall be extended, where the party seeking the extension has acted diligently and delays or defaults are due to events beyond the reasonable control of the party such as but not limited to: insurrection; strikes; lockouts; riots; floods; earthquakes; fires; casualties; acts of God; acts of the public enemy; epidemics; quarantine restrictions; freight embargoes; invasion, lack of transportation; litigation; unusually severe weather; or any other causes beyond the control or without the fault of the party claiming an extension of time to perform.

B. Times of performance under this Development Assistance Agreement may also be extended in writing by the mutual agreement of the Development Authority and the Company.

SECTION 6.05 Non-liability of Officials, Employees and Agents of the Authorities. No official, employee or agent of the EDA or the Utilities Authority shall be personally liable to the Company, or any successor in interest, pursuant to the provisions of this Development Assistance Agreement, for any default or breach by the EDA or the Utilities Authority.

## ARTICLE VII

### MISCELLANEOUS

SECTION 7.01 Authorities' Obligations Limited. Nothing in this Development Assistance Agreement is intended to require or obligate nor shall anything herein be interpreted to require or obligate the EDA or the Utilities Authority to provide, apply or make any payment or advance from any revenue or funds coming into its hands other than the increment revenues generated from Increment District Number Three, City of Midwest City, Oklahoma.

SECTION 7.02 Notices. Any notices or other communications required or permitted hereunder shall be sufficiently given if delivered personally or sent by certified mail, postage prepaid, return receipt

requested or a delivery service requiring a signature upon delivery and addressed as set forth below or to such other address as the party concerned may substitute by written notice to the other. All notices shall be deemed received on the date signed for by recipient.

If to the Company: American Glass, Inc.  
4600 West 41<sup>st</sup> Street  
Tulsa, Oklahoma 74107  
Attn: Sam Godair

If to the Development Authority: Midwest City Economic Development Authority  
Midwest City City Hall  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Attn: Chairman

SECTION 7.03 Amendment. This Development Assistance Agreement may not be amended or modified in any way, except by an instrument in writing executed by both parties hereto and approved in writing by the Company and the Development Authority.

SECTION 7.04 Non-Waiver; Cumulative Remedies. No failure on the part of the Development Authority to exercise and no delay in exercising any right hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by the Authority of any right hereunder preclude any other or further right thereof. The remedies herein provided are cumulative and not alternative.

SECTION 7.05 Assignment. This Development Assistance Agreement not be assignable by the Company without the prior written consent of the Development Authority. The rights and benefits under this Development Assistance Agreement may be assigned by the Development Authority.

SECTION 7.06 Applicable Law. This Development Assistance Agreement and the documents issued and executed hereunder shall be deemed to be a contract made under the laws of the State of Oklahoma and shall not be construed to constitute the Development Authority as a joint venturer with the Company or to constitute a partnership among the parties. Any legal action arising from the contract must be filed in the proper State or Federal Court located in Oklahoma County.

SECTION 7.07 Descriptive Headings. The descriptive headings of the articles and sections of this Development Assistance Agreement are for convenience only and shall not be used in the construction of the terms hereof.

SECTION 7.08 Integrated Agreement. This Development Assistance Agreement and the Real Property Agreement constitute and incorporate the entire agreement between the parties hereto, and there are no agreements, understandings, warranties or representations between the parties regarding the Project other than those set forth herein.

SECTION 7.09 Time of Essence. Time is of the essence in the performance of this Development Assistance Agreement.

SECTION 7.10 Binding Effect. This Development Assistance Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, legal representatives and assigns.

SECTION 7.11 Right to Defend. The Development Authority shall have the right, but not the obligation, with benefit of counsel selected by the Development Authority, **all at the Company's expense**, to

commence, appear in or defend any action or proceeding purporting to affect the rights or duties of the parties hereunder, and in connection therewith, pay out of the development assistance funds hereinabove described, all necessary expenses, including fees of counsel, if the Company fails to so commence, appear in or defend any such action or proceeding, except in a suit by the Company against the EDA and/or Utilities A, in which case the prevailing party shall be entitled to such fees and expenses as a part of any judgment obtained.

SECTION 7.12 Execution in Counterparts. This Agreement may be executed separately in counterparts, and a facsimile or PDF signature shall be as good as an original signature. Counterparts shall have the same force and effect as if executed at the same time in one place.

SECTION 7.13 Trustees' Disclaimer. This instrument is executed by the trustees or officers or both of the Midwest City Economic Development Authority in their official capacities as such trustees or officers. By the execution hereof all parties agree that, for the payment of any claim or the performance of any obligations hereunder, resort shall be had solely to the specific assets of the respective authorities described herein and no Trustee or officer of the EDA or the Utilities Authority shall be held personally liable therefore.

IN WITNESS WHEREOF, the EDA, the Utilities Authority and the Company have caused this instrument to be duly executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

(SEAL)  
ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

MIDWEST CITY UTILITIES AUTHORITY

(SEAL)  
ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

AMERICAN GLASS, INC.

\_\_\_\_\_  
President



STATE OF OKLAHOMA     )  
  ) SS:  
COUNTY OF OKLAHOMA    )

BEFORE ME, a notary public in and for said City and state, on this \_\_\_\_ day of \_\_\_\_\_, 2023,  
personally appeared \_\_\_\_\_, to me known to be  
the identical person who subscribed the name of American Glass, Inc. to the foregoing instrument as its  
President and acknowledged to me that he executed the same as his free and voluntary act and deed, and as  
the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and  
year first above written.

\_\_\_\_\_  
Notary Public

(SEAL)

My Commission expires \_\_\_\_\_

APPENDIX "1"

LEGAL DESCRIPTION OF THE PROJECT SITE

The Project Site consists of that certain real property situated in the North Half of Section 27, Township One (1) North, Ranger Two (2) West of the Indian Meridian, in Midwest City, Oklahoma County, Oklahoma, more particularly described as follows:

Lots 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 3G of SOLDIER CREEK INDUSTRIAL PARK, an Addition to the City of Midwest City, Oklahoma County, Oklahoma.



DISCUSSION ITEM





Midwest City Utilities Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: June 13, 2023

Subject: Public hearing with discussion, consideration and vote on a resolution of the Midwest City Utilities Authority approving its budget for Fiscal Year 2023-2024 in the amount of \$523.

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The budget for fiscal year 2023-2024 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meeting was held on May 23<sup>rd</sup> with the Trustees. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution in the budget meeting with adjustments.

Tiatia Cromar  
Finance Director

Attachment: Proposed Resolution





PUBLIC DISCUSSION



