



CITY COUNCIL AGENDA





CITY OF MIDWEST CITY MEETINGS FOR October 28, 2025

All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to tanderson@midwestcityok.org or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendation to the City Council and/or Authorities.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
 1. Presentation by City Staff and/or their invited guest speaker;
 2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
 3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
 4. Motion and second by the elected officials.
 5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
 6. Final discussion and possible action/amended motion by the elected officials.



CONSENT AGENDA





CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 28, 2025 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Vacant

Ward 3 Rita Maxwell

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Marc Thompson

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. **CALL TO ORDER.**

B. **OPENING BUSINESS.**

Invocation by Assistant City Manager Vaughn Sullivan

Pledge of Allegiance by ROTC Cadets

Mayoral Proclamations:

- Susan Eads
- Seth Brown
- Scott Walsh

Community-related announcements and comments

C. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the meeting minutes for September 23, 2025. (City Clerk - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2025-2026 increase: Fire Capitalization fund, expenditures/Capital Outlay-Vehicles (64) \$278,945; Risk fund, expenditures/Risk (29) \$413,000; Worker's Comp fund, expenditures/Risk (29) \$1,084,000. Grants fund, revenue/Intergovernmental (62) \$47,060; expenditures/overtime (62) \$40,000; expenditures/social security (62) \$3,060; expenditures/Travel & School (62) \$4,000. General Gov't Sales Tax fund, revenue/Transfers In (05) \$990,000; expenditures/Community Development (05) \$990,000. (T. Cromar- Finance)
3. Discussion, consideration, and possible action regarding an additional 0.95 percent across the board increase to the base salary of City Employees not covered by a collective bargaining agreement, be effective retroactive to July 1, 2025. (Human Resources - T. Bradley)

4. Discussion, consideration, and possible action regarding an additional 0.95 percent across the board increase to the base salary of City Employees covered by the IAFF Local #2066 collective bargaining agreement, be effective retroactive to July 1, 2025. (Human Resources - T. Bradley)
5. Discussion, consideration, and possible action of approving the School Resource Officer Mutual Cooperation Agreement with the Mid-Del School System beginning July 1, 2025. Mid-Del School System will pay the City the amount of \$369,965.00 for the term of the contract and delegate to the City Manager the authority to sign the contract. (Police – G. Wipfli)
6. Discussion, consideration, and possible action of approving a resolution authorizing application for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund. (Public Works - R. Paul Streets)
7. Discussion, consideration, and possible action of accepting a Grant of Permanent Easement from Jamil A & Taiseka L. Adams across property located at 8508 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma within the municipal corporate boundaries of Midwest City. (Public Works - R. Paul Streets)
8. Discussion, consideration, and possible action of accepting a Grant of Permanent Easement from Jamil A & Taiseka L. Adams across property located at 8538 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma within the municipal corporate boundaries of Midwest City. (Public Works - R. Paul Streets)
9. Discussion, consideration and possible action of appointing Mr. Charles Jackson to the Traffic and Safety Commission for a term of three (3) years. (Public Works - R. Paul Streets)
10. Discussion, consideration and possible action of appointing Ms. Terrycia Casteel-Edwards to fill the Ward 3 appointment to the Park and Recreation Board Committee. (Communications and Recreation - J. Ryan)
11. Discussion, consideration, and possible action to declare (23) Fluorescence Panel Lights, (1) Washing machine, (1) Dryer and (1) Leg Press Machine, as surplus and authorizing disposal by public auction, sealed bid, or other necessary means. (G. Wipfli-Police Chief)
12. Discussion, consideration, and possible action of 1) declaring unit 15-02-06 a 2005 Chevy Colorado as obsolete, defective, or replaced; and 2) authorizing the disposal by public auction, sealed bid or other means as necessary. (Neighborhood Services - M. Stroh)
13. Discussion, consideration, and possible action of declaring various computer equipment and other miscellaneous items per attached memo as obsolete, defective, or replaced and authorizing their disposal by public auction, sealed bid or other means as necessary. (Information Technology - A. Stephenson)

D. DISCUSSION ITEMS.

- [1.](#) (MP-00026) Public hearing, discussion, consideration, and possible action to approve a Minor Plat of MWC U-Haul for the property located at 7515 & 7525 SE 29th Street, Midwest City, Oklahoma. (Community Development - M. Summers)
- [2.](#) Discussion, consideration, and possible action of electing a vice-mayor for a term of two years. (City Manager - T. Lyon)
- [3.](#) Discussion, consideration and possible action of approving a resolution and proclamation authorizing the calling and holding of a primary election on February 10, 2026, if necessary, and a general election, if necessary, on April 7, 2026 in Wards 1, 3 and 5 respectively for the purpose of electing Wards 1, 3 and 5 Councilmembers; and all Wards for the purpose of electing the Mayor, an at-large position; in the City of Midwest City, County of Oklahoma, State of Oklahoma; enumerating the qualifications for those offices; and establishing the filing period. (City Clerk - S. Hancock)
- [4.](#) Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code: Chapter 32, Peddlers and Solicitors; Article III, Foodstuffs; Section 32-60, Food Truck; License Required; Article V, Special Events; Section 32-96A, Food Trucks; providing for a repealer, and severability. (D. Maisch – City Attorney).
- [5.](#) Discussion, consideration, and possible action of approving an agreement through the Sourcewell Cooperative Purchasing Program RFP #113021 with Banner Fire for refurbishing the fire department Ladder 6 at a cost not to exceed \$878,944.85. (Fire - D. Beabout)
- [6.](#) Discussion, consideration, and possible action of entering into an agreement to purchase approximately 2.75 Acres (more or less) located at 8722 SE 15th Street (a/k/a, a part of the Northwest Quarter of the Northeast Quarter of Section 11, Township 11 North, Range 2 West of the Indian Meridian, Oklahoma County, OK) for a cost of \$990,000, plus closing costs. (Public Works - R. Paul Streets)
- [7.](#) Discussion, consideration, and possible action of approving a federal aid programming resolution to make eligible an application for inclusion into the Transportation Improvement Plan for a project to restripe various locations throughout the City, known as Striping Project 9. (Public Works - R. Paul Streets)

- E. NEW BUSINESS/PUBLIC DISCUSSION.** “In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.”

F. EXECUTIVE SESSION.

- [1.](#) Discussion, consideration, and possible action of, 1) entering into executive session, as allowed under 25 O.S. § 307 (B) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of a public officer or employee, resignation of Ward 1 City Council Member; and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)

G. FURTHER INFORMATION.

- [1.](#) Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for September 2025. (Human Resources - T. Bradley)
- [2.](#) Monthly Residential and Commercial Building report for September 2025 Building Report (Community Development —M. Summers)
- [3.](#) Review of the September 2, 2025 Planning Commission Meeting Minutes. (Community Development - M. Summers)
- [4.](#) April 7, 2025 Minutes - Citizens' Advisory Committee on Housing and Community Development (Grants Management - T. Craft)
- [5.](#) 2024 City of Midwest City Consolidated Performance and Evaluation Report (CAPER) - (Grants Management - T. Craft)
- [6.](#) Review of the City Manager's Report for the month of September 2025. (Finance - T. Cromar)

H. ADJOURNMENT.

Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest. Public notice of this agenda was accessible at least 24 hours before the meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Council Minutes

September 23, 2025

This meeting was held in the City Hall Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:00 PM with the following members present:

Ward 1 Susan Eads	Ward 2 Pat Byrne	City Manager Tim Lyon
Ward 3 Rita Maxwell	Ward 4 Marc Thompson	City Clerk Sara Hancock
Ward 5 Sara Bana	*Ward 6 Rick Favors	City Attorney Don Maisch

OPENING BUSINESS. The Invocation was given by Assistant City Manager Vaughn Sullivan. The Pledge of Allegiance was led by Mayor Dukes. City Manager Lyon made community-related announcements and comments.

CONSENT AGENDA. Byrne made a motion to approve the consent agenda with exception to pull Items 4 and 5, seconded by Eads. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

1. Discussion, consideration and possible action to approve the meeting minutes for August 26, 2025.
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2025-2026 increase: General Government Sales Tax Fund, expenditures/Small tools & Equipment (16) \$2,595; expenditures/Small Tools & Equipment (05) \$1,075. MWC Fire Capitalization Fund, expenditures/Small Tools & Equipment (64) \$6,221. MWC Police Capitalization, expenditures/Small Tools & Equipment (62) \$26,645. Grants Funds, revenue/Intergovernmental (62) \$10,508; revenue/Intergovernmental (57) \$17,850; revenue/Intergovernmental (21) \$493; expenditures/Transfers Out (21) \$493. Emergency Operations Fund, expenditures/Transfers In (00) \$493. Grants Funds, revenue/Intergovernmental (62) \$11,237. Grants Housing Activities Fund, revenue/Intergovernmental (37) \$22,500. Grants Funds, revenue/Intergovernmental (62) \$15,042; expenditures/Overtime (62) \$20,785; expenditures/Social Security (62) \$1,639; revenues/Intergovernmental (57) \$952,150. Grants Funds, revenue/Intergovernmental (57) \$17,850; expenditures/Overtime (62) \$8,486; expenditures/Social Security (62) \$631; expenditures/Overtime (62) \$4,415; expenditures/Travel & School (62) \$575; expenditures/Supplies (62) \$266; expenditures/Contractual (62) \$7,560. Grants Fund, expenditures/Social Security (62) \$2,195; revenue/Intergovernmental (62) \$534. Police Impound Fees Fund, expenditures/Transfers Out (62) \$534.

3. Discussion, consideration and possible action of approving decrease budget adjustments to the following fund for FY 2025-2026, decrease: General Fund, expenditures/Small Tools & Equipment (016) \$-2,595; expenditures/Small Tools & Equipment (05) \$-1,075. Grants Fund, Revenue/Intergovernmental (62) \$-9,020; revenue/Intergovernmental (62) \$-688; expenditures/Overtime (62) \$-688. MWC Police Department Fund, expenditures/Small Tools & Equipment (62) \$-26,645. MWC Fire Department Fund, expenditures/Small Tools & Equipment (64) \$-6,221. Grants Fund, expenditures/Social Security (62) \$-152; expenditures/Social Security (62) \$-86.
6. Discussion, consideration, and possible action of 1) declaring various office furniture, equipment and other miscellaneous items of City property as obsolete, defective, or replaced; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary.
7. Discussion, consideration and possible action, declaring miscellaneous Office Supplies, as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary.
8. Discussion, consideration, and possible action to declare (1) Leg Press machine, (1) Leg Extension/Curl machine, (1) Biceps/Triceps machine, (1) Max Rack Smith Machine, (1) Plate loaded leg curl machine, as surplus and authorizing disposal by public auction, sealed bid, or other necessary means.
9. Discussion, consideration, and possible action of declaring various computer equipment and other miscellaneous items per attached memo as obsolete, defective, or replaced and authorizing their disposal by public auction, sealed bid or other means as necessary.
10. Discussion, consideration, and possible action of declaring miscellaneous construction materials and equipment from the Public Works Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary.
4. **Discussion, consideration and possible action to authorize the City Manager or his designee to execute all documents necessary pertaining to the acceptance and approval of the Congressionally Directed Spending (“CDS”) U.S. Federal Railroad Administration (“FRA”) Consolidated Rail Infrastructure and Safety Improvements (“CRISI”) Grant for the Midwest City, OK, Industrial Rail Spur Development Project.**

Coleman addressed the council. Council and Staff had discussions on the matter. Bana made a motion to approve, seconded by Eads. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

5. **Discussion consideration, and possible action to approve and adopt the City’s Emergency Operations Plan for 2025-26.**

D. Wagner addressed the Council. After Staff and Council discussion, Byrne made a motion to approve, seconded by Eads. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

DISCUSSION ITEMS.

1. **Discussion, consideration and possible action of approving a resolution and executing all appropriate documents to participate in the Purdue Pharma LP, Members of the Sackler Family, Alvogen Inc., Amneal Pharmaceuticals, Inc., Apotex Inc., Hikma Pharmaceuticals USA, Inc., Indivior, Inc., Mylan Pharmaceuticals Inc., Sun Pharmaceutical Industries, Inc., and Zydus Pharmaceuticals Opioid Settlement Agreements.**

Maish addressed the Council. After Staff and Council discussion, Thompson made a motion to approve, seconded by Bana. The motion was recalled.

Byrne made a motion to approve the City participating in the Purdue Pharma, Sackler Family, and 8 secondary opioid manufacturers settlement and amend Resolution 2025-27 provided herein, to include the approval of the Small Manufacturers State-Subdivision Agreement that is applicable to participating in the settlement, seconded by Eads. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

2. **Discussion, consideration, and possible action of adopting, the Collective Bargaining Agreement (CBA) between the City of Midwest City and the Fraternal Order of Police (FOP) Lodge 127, as negotiated to be effective from July 1, 2025.**

Bradley and Schuck addressed the council. After Council and Staff discussion, Eads made a motion to adopt the agreement, seconded by Maxwell. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

3. **(MP-00025) Public hearing, discussion, consideration, and possible action to approve a Minor Plat of Pointon's Glendale Additions for the property located at 10624 & 10628 E. Reno Avenue, Midwest City, Oklahoma.**

Summers addressed the Council. Favors made a motion to approve, seconded by Eads. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

4. **(PC-2217) Public hearing, discussion, consideration, and possible action on a resolution to amend the Comprehensive Plan from Office/Retail to Commercial; and an ordinance to redistrict from C-3 (Community Commercial District) to PUD (Planned Unit Development), for the property located at 2300 and 2350 S. Midwest Blvd., Midwest City, Oklahoma.**

Summers and applicant, Jeff Johnson, addressed the council. After Council and Staff discussion, Eads made a motion to approve Resolution 2025-28 and Ordinance 3611, including rezoning will in no way impair or impede Palmer Trail loop and requested water meter exception will not be granted, seconded by Thompson. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

5. (PC-2228) Public hearing, discussion, consideration, and possible action on a resolution to amend the Comprehensive Plan from Single-Family Detached to Medium Density Residential; and an ordinance to redistrict from R-6 to SPUD, for the property located at 1116 Wilkinson Drive, Midwest City, Oklahoma. Withdrawn, no action needed.

6. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration; by creating a new Article XI, Midwest City Municipal Code Enforcement Lien Act; providing for a repealer, and severability.

Maisch addressed the council. Council and Staff had discussion on the matter. Eads made a motion to approve Ordinance 3613, seconded by Bana. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

7. Discussion, consideration, and possible action of awarding the bid to and approving a contract with H & H Plumbing & Utilities, Inc., for \$616,970.00 and 90 Calendar Days for the S.E. 29th Street and Douglas Boulevard Water Line and Sanitary Sewer Improvement project and authorizing the City Manager to execute the contract.

Streets addressed the Council. Eads made a motion to approve, seconded by Favors. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors and Dukes. Nay: none. Motion Carried.

NEW BUSINESS/PUBLIC DISCUSSION.

W.T. Farrow of 2508 Coachlight Apartment C introduced himself to Council and public.

*7:04 PM Favors left the meeting.

FURTHER INFORMATION.

1. Review of the August 5, 2025 Planning Commission Meeting Minutes.
2. Monthly Residential and Commercial Building report for August 2025 Building Report.
3. Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for August 2025.
4. Review of the City Manager's Report for the month of August 2025.

ADJOURNMENT.

There being no further business, Mayor Dukes adjourned the meeting at 7:05 PM.

ATTEST:

MATTHEW D. DUKES II, Mayor

SARA HANCOCK, City Clerk



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE:

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2025-2026 increase: Fire Capitalization fund, expenditures/Capital Outlay-Vehicles (64) \$278,945; Risk fund, expenditures/Risk (29) \$413,000; Worker's Comp fund, expenditures/Risk (29) \$1,084,000. Grants fund, revenue/Intergovernmental (62) \$47,060; expenditures/overtime (62) \$40,000; expenditures/social security (62) \$3,060; expenditures/Travel & School (62) \$4,000. General Gov't Sales Tax fund, revenue/Transfers In (05) \$990,000; expenditures/Community Development (05) \$990,000.

The first supplement is needed for Ladder #6 Refurbishment. The second supplement is needed to budget prior year's general liability reserves. The third supplement is needed to budget the prior year's worker's compensation case reserves. The fourth through seventh are needed to budget for the FY 2026 Highway Safety Grant. The eighth supplement is needed for the purchase of property at 8722 SE 15th St.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS

October 28, 2025

Fund FIRE CAPITALIZATION (041)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
64	CAPITAL OUTLAY/VEHICLES (642610)			278,945	
		<u>0</u>	<u>0</u>	<u>278,945</u>	<u>0</u>
Explanation: To supplement project #642610 for Ladder #6 Refurbishment. Funding to come from fund balance.					

SUPPLEMENTS
October 28, 2025

Fund RISK (202)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
29	RISK			413,000	
		0	0	413,000	0
Explanation: To budget prior year's general liability reserves according to the actuarial report. Funding to come from fund balance.					

Fund WORKERS COMP (204)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
29	RISK			1,084,000	
		0	0	1,084,000	0
Explanation: To budget prior year's workers compensation case reserves according to the actuarial report. Funding to come from fund balance.					

Fund GRANTS (143)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
62	INTERGOVERNMENTAL (622615)	47,060			
62	OVERTIME (622615)			40,000	
62	SOCIAL SECURITY (622615)			3,060	
62	TRAVEL & SCHOOL (622615)			4,000	
		47,060	0	47,060	0
Explanation: To budget for the FY 2026 Highway Safety Grant.					

SUPPLEMENTS

October 28, 2025

Fund GENERAL GOVT SALES TAX (009)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
05	TRANSFERS IN	990,000			
05	COMM DEV			990,000	
		<u>990,000</u>	<u>0</u>	<u>990,000</u>	<u>0</u>
Explanation: To budget for the purchase of property at 8722 SE 15th St. Funding to come from Fund 189 Utilities Capital Outlay.					



Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: October 28, 2025

RE: Discussion, consideration, and possible action regarding an additional 0.95 percent across the board increase to the base salary of City Employees not covered by a collective bargaining agreement, to be effective retroactive to July 1, 2025.

Staff is recommending an additional across-the-board increase of 0.95 percent to the base salary of City Employees not covered by a collective bargaining agreement (CBA), to be effective retroactive to July 1, 2025. This, in addition to the 2.05 percent previously approved, is uniform with the 3.00 percent increase agreed to with the FOP Lodge #127 for their 2025/2026 CBA.

Troy Bradley, Human Resources Director



Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: October 28, 2025

RE: Discussion, consideration, and possible action regarding an additional 0.95 percent across the board increase to the base salary of City Employees covered by the IAFF Local #2066 collective bargaining agreement, to be effective retroactive to July 1, 2025.

Staff is recommending an additional across-the-board increase of 0.95 percent to the base salary of City Employees covered by the IAFF Local #2066 collective bargaining agreement (CBA), to be effective retroactive to July 1, 2025. This, in addition to the 2.05 percent previously approved, is uniform with the 3.00 percent increase agreed to with the FOP Lodge #127 for their 2025/2026 CBA.

Troy Bradley, Human Resources Director

MEMORANDUM OF UNDERSTANDING

DATE: October 6, 2025
TO: Chris Hudson, IAFF Local #2066 President
FROM: Troy Bradley, HR Director
RE: Adjustment to Article 24 - Wages

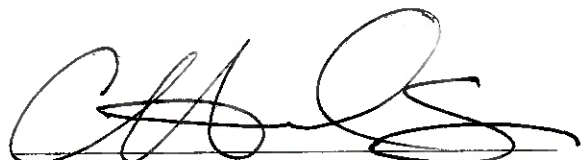
As we had previously discussed, there was the possibility of increasing the across the board increase that we had negotiated and agreed upon for the 2025-2026 contract year. The purpose of this adjustment would be to match the increase negotiated by the FOP. It is the intent of the City Council to discuss and vote on this adjustment. This necessitates a proposal to change to Article 24 of the IAFF CBA. The language below is the new language agreed to by both the City of Midwest City and the IAFF to be inserted into the 2025-2026 CBA in the place of the previous language. This language reflects a 3.0% across the board increase to the base salaries of all City Employees covered by the CBA and replaces the 2.05% increase previously applied. The updated Addendum A with the new pay rates is attached to this MOU. This change shall affect those members actively on the City of Midwest City payroll as of the payroll processing date for the period during which this change is processed.

ARTICLE 24**WAGES**

SECTION 1. The pay plan contained in Addendum "A" attached to this Agreement shall include the \$.4328 in all Fire Prevention Steps to reflect movement of the Inspections and Investigation incentive to the pay plan. Additionally, Addendum "A" includes a ~~2.05%~~ 3.0% across the board increase.



Troy Bradley
HR Director



Chris Hudson
IAFF Local #2066 President

ADDENDUM A: 2025-2026 FIRE PAY SCALE

EFFECTIVE 07/01/2025 Applied 3.0% Across the Board Increase

New Position of Training Captain, Moving Inspection Incentive into Fire Prevention Pay

FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	
	ANNUAL	57,270.64	61,218.17	65,112.51	69,036.69	70,375.18	
	BI-WEEKLY	2,202.72	2,354.55	2,504.33	2,655.26	2,706.74	
	HOURLY	19.6671	21.0227	22.3601	23.7077	24.1673	
SR. FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	ANNUAL	74,299.36	78,208.83	82,116.98	86,026.47	90,492.89	94,959.31
	BI-WEEKLY	2,857.67	3,008.03	3,158.35	3,308.71	3,480.50	3,652.28
	HOURLY	25.5149	26.8574	28.1995	29.5421	31.0759	32.6097
SERGEANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	92,691.25	95,230.63	97,770.00	102,184.49		
	BI-WEEKLY	3,565.05	3,662.72	3,760.38	3,930.17		
	HOURLY	31.8308	32.7028	33.5749	35.0908		
LIEUTENANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	104,279.44	106,419.39	108,601.75	110,831.73		
	BI-WEEKLY	4,010.75	4,093.05	4,176.99	4,262.76		
	HOURLY	35.8102	36.5451	37.2946	38.0603		
CAPTAIN		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	111,956.87	114,256.93	116,605.01	119,002.90		
	BI-WEEKLY	4,306.03	4,394.50	4,484.81	4,577.03		
	HOURLY	38.4467	39.2366	40.0429	40.8664		
MAJOR		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	121,450.98	123,950.11	126,502.45	129,107.62		
	BI-WEEKLY	4,671.19	4,767.31	4,865.48	4,965.68		
	HOURLY	41.7071	42.5653	43.4418	44.3364		
SHIFT COMMANDER		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	131,767.76	134,483.68	137,257.19	140,030.68		
	BI-WEEKLY	5,067.99	5,172.45	5,279.12	5,385.80		
	HOURLY	45.2499	46.1826	47.1350	48.0875		
TRAINING CAPTAIN		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	111,956.87	114,256.93	116,605.01	119,002.90		
	BI-WEEKLY	4,306.03	4,394.50	4,484.81	4,577.03		
	HOURLY	53.8254	54.9312	56.0601	57.2129		
TRAINING CHIEF		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	131,767.76	134,483.68	137,257.19	140,030.68		
	BI-WEEKLY	5,067.99	5,172.45	5,279.12	5,385.80		
	HOURLY	63.3499	64.6556	65.9890	67.3224		

FIRE PREVENTION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	ANNUAL	100,905.54	103,484.56	105,828.99	108,173.21	112,880.70
	BI-WEEKLY	3,880.98	3,980.18	4,070.35	4,160.51	4,341.57
	HOURLY	48.5123	49.7522	50.8793	52.0064	54.2696

ASSISTANT FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4
	ANNUAL	113,022.74	115,265.19	117,551.13	119,883.99
	BI-WEEKLY	4,347.03	4,433.28	4,521.20	4,610.92
	HOURLY	54.3379	55.4160	56.5150	57.6365

FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4
	ANNUAL	132,694.90	135,410.82	138,184.37	140,957.92
	BI-WEEKLY	5,103.65	5,208.11	5,314.78	5,421.46
	HOURLY	63.7956	65.1014	66.4348	67.7682



Greg Wipfli
Chief of Police-Interim
City of Midwest City Police Department
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1320
Fax 405.739.1398

Memorandum

TO: Honorable Mayor and City Council

FROM: Greg Wipfli, Chief of Police

DATE: October 28, 2025

SUBJECT: Discussion, consideration, and possible action of approving the School Resource Officer Mutual Cooperation Agreement with the Mid-Del School System beginning July 1, 2025. Mid-Del School System will pay the City the amount of \$369,965.00 for the term of the contract and delegate to the City Manager the authority to sign the contract. (G. Wipfli – Police Chief).

The City of Midwest City has provided a Safety Resource Officer or Officers for the Mid-Del School System. This agreement reflects what the City has been providing over the past several years, four resource officers assigned to the Mid-Del School System. The agreement specifies the duties of the School Resource Officers. The assignment is from August of 2025 – May of 2026. The City and the Mid-Del School System have agreed that Mid-Del will pay the City the total sum of \$369,965.00 for the four School Resource Officers for ten (10) months. The City Council authorizes the City Manager to take all necessary action to complete the contract, so that it is effective.

Greg Wipfli

Greg Wipfli, Chief of Police

School Resource Officer Mutual Cooperation Agreement

This mutual cooperation agreement made and entered into this 1st day of July, 2025, by and between the City of Midwest City, a municipal corporation, hereinafter referred to as the "City", and the Mid-Del School District of Oklahoma County, Oklahoma, hereinafter referred to as "District", WITNESSETH.

PURPOSE:

The purpose of establishing the terms under this agreement is to provide for the increased safety and security of the public schools of the District through the placement of a School Resource Police Officer in said schools.

ADMINISTRATION:

This agreement shall be administered by the City Manager, Chief of Police of the City and the District Superintendent. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officer and the resolution of the disputes. The City Manager and the Chief of Police of the City shall receive from the District periodic recommendations and suggestions as to the needs of the District. These recommendations shall be submitted by the District Superintendent.

CONSIDERATION:

The District agrees to pay the City (\$369,965.00) for the use of four (4) School Resource Officers for the period of (10) months, August to May, of the contract. The District will pay the City \$36,996.50 (Thirty Six Thousand Nine Hundred Ninety Six Dollars and fifty cents) a month after each completed month of service. The City will pay any remaining balance of the Officer's yearly salary, benefits and any appropriate collective bargaining agreement terms.

TERM OF AGREEMENT:

This agreement shall be in effect as the date the agreement is signed by the initiating parties and shall renew automatically unless otherwise modified. All parties signatory to this agreement may terminate participation upon thirty (30) days notice to all other signed parties to the agreement. The intent of both parties is to support and grow the program for the future.

AGENCY REPRESENTATIVES:

The parties will develop and implement procedures for ongoing evaluations/ meetings and will, at least annually review and if necessary, recommend any changes, MODIFICATION OF AGREEMENT:

Modification of this agreement shall be made only by consent of the initiating parties. Such shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications, signed by all the consenting parties.

QUALIFICATIONS:

The Officers shall be a duly certified police officers of the City and shall perform those tasks and duties delineated in the job description as approved by the administrators, City agrees and guarantees that the police officers will be, at all times, a certified Peace Officer for the State of Oklahoma and meet all requirements as set forth by the Oklahoma Council of Law Enforcement and Training, the City of Midwest City, Oklahoma and as may be required by law, City warrants to District that the police officers are fully trained in the proper and appropriate law enforcement use of all equipment issued to or allowed by City for use by police officers, including, but not limited to any weapons or equipment designed to or capable of causing harm to persons or property,

Assignment of School Resource Officer:

1. City agrees to provide a police officer to serve as a School Resource Officer (SRO) at the following District school locations:

Two SRO's at Midwest City High School, 213 Elm Drive

One SRO at Carl Albert High School, 2009 S. Post Road

One SRO at Carl Albert Middle School, 2515 S. Post Road

2. The primary function of the School Resource Officer shall be to insure the safety of the students and faculty and provide campus security. Specifically, the School Resource Officer shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds and serve as liaison between the school, the police department, juvenile officials, probation officials, courts and other agencies of the juvenile justice system.

Duties of School Resource Officer:

The SRO's duties will include, but not be limited to, the following:

- A. To be an extension of the Principal's office for assignments consistent with this Agreement

- B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus.
- C. To act as the designee of the campus Administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public school property.
- D. To provide a classroom resource for law education using approved materials.
- E. To be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.
- F. To be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions.
- G. To be available for school activities and -organizations associated with the campus and as a speaker on a variety of requested topics. Any activities outside normal business hours that a SRO is requested to attend will be financially compensated by the District.
- H. The SRO will not be involved in ordinary school discipline, UNLESS it pertains to preventing a potential disruption and/or climate that places students at risk of harm. Disciplining students is a School District responsibility, and only when the Principal and the SRO agree that the SRO's assistance is needed to maintain a safe and proper school environment would the Principal request SRO involvement.
- I. If the Principal believes that in a given situation or incident there is a law violation, the Principal may request SRO involvement.
- J. All law enforcement agencies requesting to conduct a formal police interview, interrogation, and arrest of any student should be referred to the campus SRO.
- K. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency and delinquency prone youths and their families. Referrals will be made when necessary.
- L. The SRO and the Principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
- M. The SRO is first and foremost a Law Enforcement Officer. This fact must be constantly reinforced.
- N. The SRO may be asked to provide community wide crime prevention presentations that include, but are not limited to:

Drugs and the law—Adult and juvenile;
Alcohol and the law—Adult and juvenile;
Sexual assault prevention;
Safety programs—Adult and juvenile;

Bullying—In person and through cyberspace;

Assistance in other crime prevention programs as assigned.

- O. The SRO will wear approved Department uniform.
- P. The SRO will wear their Department authorized duty weapons in accordance with Department policy,
- Q. The School Resource Officer shall attend professional development training as required by the City, District and SRO training. This training will be scheduled outside the School Resource Officer's normal operating hours

Hours of Work:

- A. Unless otherwise directed by the Principal, City shall assign an SRO to work during the instructional days of the school year from August through May. Hours of work will be Monday through Friday, eight hours a day with Saturday and Sunday off. Subject to approval of the Chief of Police, each Principal shall be responsible for determining a consistent eight hour schedule per day for the SRO assigned to that Principal's campus, The SRO may attend outside activities associated with the school and shall coordinate these events with their immediate supervisor. The City may compensate the SRO for these events only if approved by an immediate supervisor, however, it will be the responsibility of the district to compensate the SRO (on a contractual basis) any event the district deems appropriate to have a SRO present.

Access to Education Records:

- A. School officials shall allow the SRO to inspect and copy any public records maintained by the school to the extent allowed by law.
- B. If confidential student records information is needed by an SRO, the information may be released only as allowed by law.

Employment of School Resource Officers:

- A. The SRO shall be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department.

- B. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of the Agreement.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.
- D. A joint committee composed of representatives of the Police Department and the School District shall make recommendations for the SRO position to the Chief of Police who shall assign such officers. If a Principal is dissatisfied with an SRO who has been assigned, that principal may request through the Security and Safety Coordinator of the district a new officer, The Security and Safety Coordinator of the district will forward the request to the Chief of Police for assignment of a different officer as the SRO for that school.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officer in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees,

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon thirty (30) days notice.

WITNESS OUR HANDS this day and year first above written.

By "City":

Tim Lyon, City Manager

Date

Attest:

Sara Hancock-City Clerk

Approved as to form and legality this _____ day of _____, 2023.

Donald Maisch, City Attorney

By "District":

President of the Board of Education

Date

Attest:

Clerk-Board of Education

Date

WITNESS OUR HANDS this day and year first above written.

By "City":

Tim Lyon, City Manager

Date

Attest:

Sara Hancock-City Clerk

Approved as to form and legality this _____ day of _____, 2023.

Donald Maisch, City Attorney

By "District":

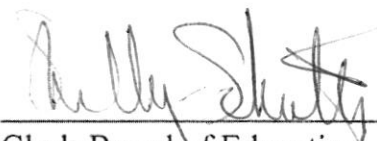


President of the Board of Education

8/11/25

Date

Attest:



Clerk-Board of Education

8/11/25

Date



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of approving a resolution authorizing application for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund.

The accompanying resolution is required in order to apply for financial assistance through the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund and authorizes the City Manager to sign an application on behalf of the City of Midwest City.

The proposed project will replace two internal combustion engine ½ ton pickup trucks with two fully electric ½ ton pickup trucks and purchase charging infrastructure to be placed at City Hall and the City Service Center, which houses the Fleet Department and the Public Works Department. This project will give both departments an opportunity to determine how these vehicles function and if additional traditional gasoline-powered vehicles can be converted to fully electric or plug-in electric hybrid vehicles for use by Public Works and other City departments.

No City funds are obligated at this time. However, if the project is funded, the City will be required to provide a 20% local match.

Project selection is slated for Winter 2026.

Action is at the discretion of the Council.

Respectfully,

R. Paul Streets
Public Works Director

**RESOLUTION
AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE
FROM THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS'
PUBLIC FLEET CONVERSION GRANTS FUND**

WHEREAS, the City of Midwest City desires to seek financial assistance through the ACOG Public Fleet Conversion Grants Fund for the Public Works Electric Vehicle Pilot Project in the City of Midwest City, and

WHEREAS, it is in the best interest of the City of Midwest City to expedite the preparation and submission of an application for financial assistance from the ACOG Public Fleet Conversion Grants Fund in the form of a grant, and

NOW, THEREFORE, BE IT RESOLVED:

That the City Manager of the City of Midwest City is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through the ACOG Public Fleet Conversion Grants Fund on behalf of the City of Midwest City

PASSED AND APPROVED by the City Council of Midwest City and **SIGNED** by the Mayor this ____ day of _____, 2025.

ATTEST:

City Clerk

Mayor

Approved as to form and legality

City Attorney



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

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Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of accepting a Grant of Permanent Easement from Jamil A & Taiseka L. Adams across property located at 8508 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma within the municipal corporate boundaries of Midwest City.

Public Works needs to extend a water line from Douglas Boulevard to Spencer Road in order to eliminate a gap in the water distribution system. To do this, a new 12" water line will cross the north side of several properties on NE 23rd Street to connect to an existing 12" water line at the southwest corner of N. Douglas Boulevard and NE 23rd Street. An existing high pressure gas line is located within the right of way on property located at 8508 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma and requires the water line extension be moved to the south in order to avoid any conflicts with the gas line on this property.

At staff's request, the property owners, Jamil A. & Taiseka L. Adams, have granted the necessary permanent easement to complete the water line extension.

Once the City accepts this easement, it can be filed in the land records which will enable the Midwest City Municipal Authority to construct the water line extension and eliminate the gap in the water distribution system.

Action is at the discretion of the Council.

Respectfully,

R. Paul Streets
Public Works Director

RETURN TO CITY CLERK
100 N. Midwest Boulevard
Midwest City, OK 73110

Project: NE 23rd St Water Line
Address: 8508 NE 23rd Street

GRANT OF PERMANENT EASEMENT

KNOW ALL BY THESE PRESENTS:

That JAMIL A & TAISEKA L ADAMS (grantor), of Oklahoma County, Oklahoma, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the City of Midwest City, a municipal corporation, a permanent easement across, over and under the following described lots, tracts or parcels of land situated in Oklahoma County, State of Oklahoma, to-wit:

See Exhibit "A"

This easement is granted for the purpose of enabling the City of Midwest City, its officers, agents, contractors and employees to go upon, layout, construct, change, and/or build improvement(s) upon the above-described lots, parcels or tracts of land and includes the permanent right of ingress and egress for employees, tools and equipment of the City of Midwest City, its officers, agents, contractors and employees.

The consideration herein covers any and all kinds and character of damages or injury that may be sustained directly or indirectly to any lands owned by the Grantor by reason of the construction and maintenance of such improvements.

Grantor hereby covenants and warrants that at the time of the delivery of this easement that the above-described real estate and premises are free of all liens and claims whatsoever, except none and that they will, so long as this easement is in full force and effect, defend the same unto the City of Midwest City against all claiming to the contrary.

WITNESS the hands of the parties this 18th day of September, 2025

[Signature]
Taiseka Adams

STATE OF Oklahoma)
)ss.
COUNTY OF Oklahoma)

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 18th day of September, 2025, personally appeared Jamil Adams & Taiseka Adams to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that Q executed the same as a free and voluntary act and deed for the uses and purposes herein set forth.

WITNESS, my hand and seal this 18th day of September, 2025.

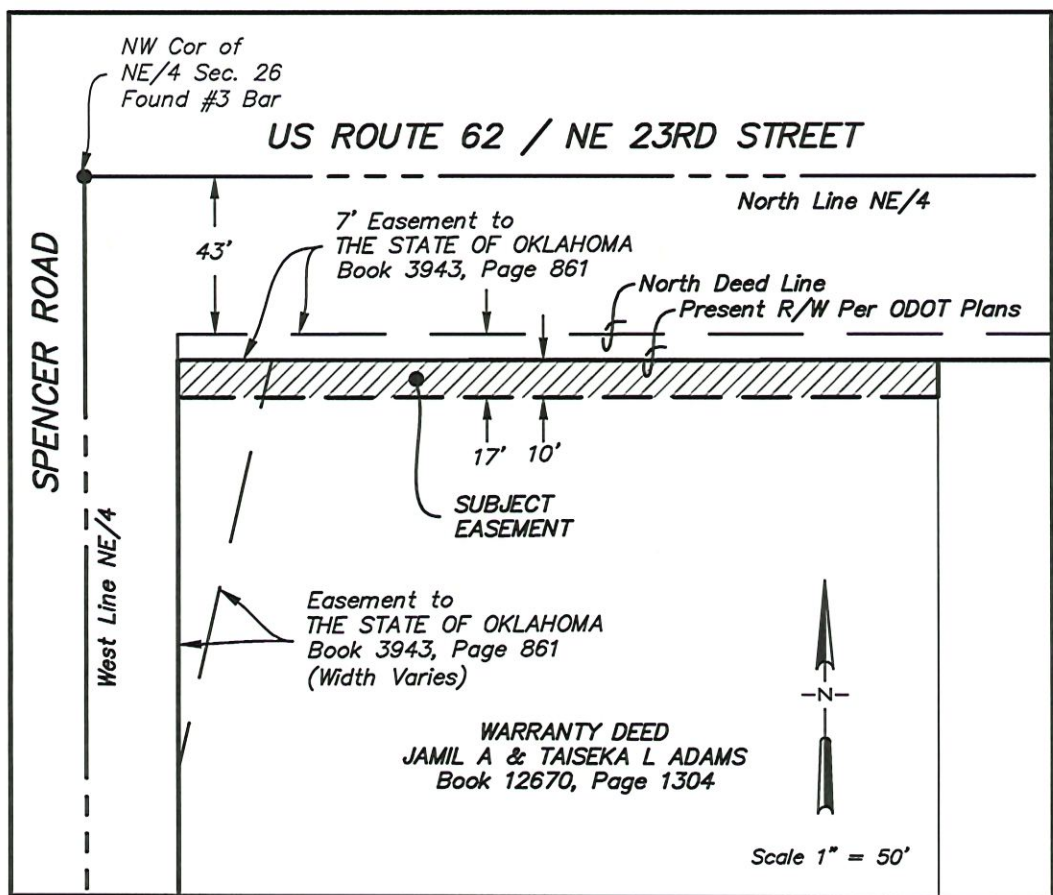
My Commission Number: 150066608

L Chinn - Lewis
NOTARY PUBLIC

My Commission expires: 7/20/27



EXHIBIT A

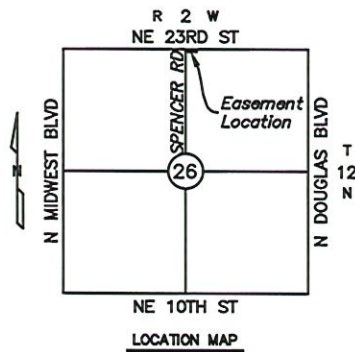


LEGAL DESCRIPTION

A ten foot wide (10') strip of land being a part of the Northeast Quarter of Section Twenty-Six, Township Twelve North, Range Two West of the Indian Meridian (NE/4 Sec. 26-T12N-R2W, I.M.), Oklahoma County, Oklahoma, being more particularly described as follows:

The south ten feet of the north seventeen feet of the property described in Warranty Deed filed at Book 12670, Page 1304 in the records of the Oklahoma County Clerk intending to be the 10 feet south of and adjacent to the existing Right-of-Way for US 62 / NE 23rd St;

Said tract contains 0.047 acres (2,050 square feet), more or less.



3226 BART CONNER DRIVE,
NORMAN, OK 73072
PH.(405)366-8541
FAX(405)366-8540
CA # 6975
<http://www.lemke-ls.com>

Surveyed By:	Project:
Drawn By: BW	MIDWEST CITY WATERLINE 23RD SPENCER TO DOUGLAS
Approved By: BW	Project Location: PT OF NE/4, SEC 26
Date: 08/14/2025	T-12-N, R-2-W, OKLAHOMA COUNTY
Scale: 1"=50'	Sheet #: 1 OF 1
Project No: 42566.24	Work Order #: N/A

Accepted by the CITY OF MIDWEST CITY, OKLAHOMA this _____ day of _____ 20____.

CITY OF MIDWEST CITY, OKLAHOMA

Mayor, Matt Dukes

Attest: (seal)

Sara Hancock, City Clerk

Approved as to form and legality this _____ day of _____ 2025.

Don Maisch, City Attorney



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of accepting a Grant of Permanent Easement from Jamil A & Taiseka L. Adams across property located at 8538 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma within the municipal corporate boundaries of Midwest City.

Public Works needs to extend a water line from Douglas Boulevard to Spencer Road in order to eliminate a gap in the water distribution system. To do this, a new 12" water line will cross the north side of several properties on NE 23rd Street to connect to an existing 12" water line at the southwest corner of N. Douglas Boulevard and NE 23rd Street. An existing high pressure gas line is located within the right of way on property located at 8538 NE 23rd Street within the Northeast Quarter (NE/4) of Section Twenty-Six (26), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma and requires the water line extension be moved to the south in order to avoid any conflicts with the gas line on this property.

At staff's request, the property owners, Jamil A. & Taiseka L. Adams, have granted the necessary permanent easement to complete the water line extension.

Once the City accepts this easement, it can be filed in the land records which will enable the Midwest City Municipal Authority to construct the water line extension and eliminate the gap in the water distribution system.

Action is at the discretion of the Council.

Respectfully,

R. Paul Streets
Public Works Director

RETURN TO CITY CLERK
100 N. Midwest Boulevard
Midwest City, OK 73110

Project: NE 23rd St Water Line
Address: 8538 NE 23rd Street

GRANT OF PERMANENT EASEMENT

KNOW ALL BY THESE PRESENTS:

That JAMIL A & TAISEKA L ADAMS (grantor), of Oklahoma County, Oklahoma, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the City of Midwest City, a municipal corporation, a permanent easement across, over and under the following described lots, tracts or parcels of land situated in Oklahoma County, State of Oklahoma, to-wit:

See Exhibit "A"

This easement is granted for the purpose of enabling the City of Midwest City, its officers, agents, contractors and employees to go upon, layout, construct, change, and/or build improvement(s) upon the above-described lots, parcels or tracts of land and includes the permanent right of ingress and egress for employees, tools and equipment of the City of Midwest City, its officers, agents, contractors and employees.

The consideration herein covers any and all kinds and character of damages or injury that may be sustained directly or indirectly to any lands owned by the Grantor by reason of the construction and maintenance of such improvements.

Grantor hereby covenants and warrants that at the time of the delivery of this easement that the above-described real estate and premises are free of all liens and claims whatsoever, except none and that they will, so long as this easement is in full force and effect, defend the same unto the City of Midwest City against all claiming to the contrary.

WITNESS the hands of the parties this 18th day of September, 2025

[Signature]
Taiseka Adams

STATE OF Oklahoma)
)ss.
COUNTY OF Oklahoma)

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this 18th day of September, 2025, personally appeared Jamil A & Taiseka L Adams, to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that so executed the same as a free and voluntary act and deed for the uses and purposes herein set forth.

WITNESS, my hand and seal this 18th day of September, 2025.

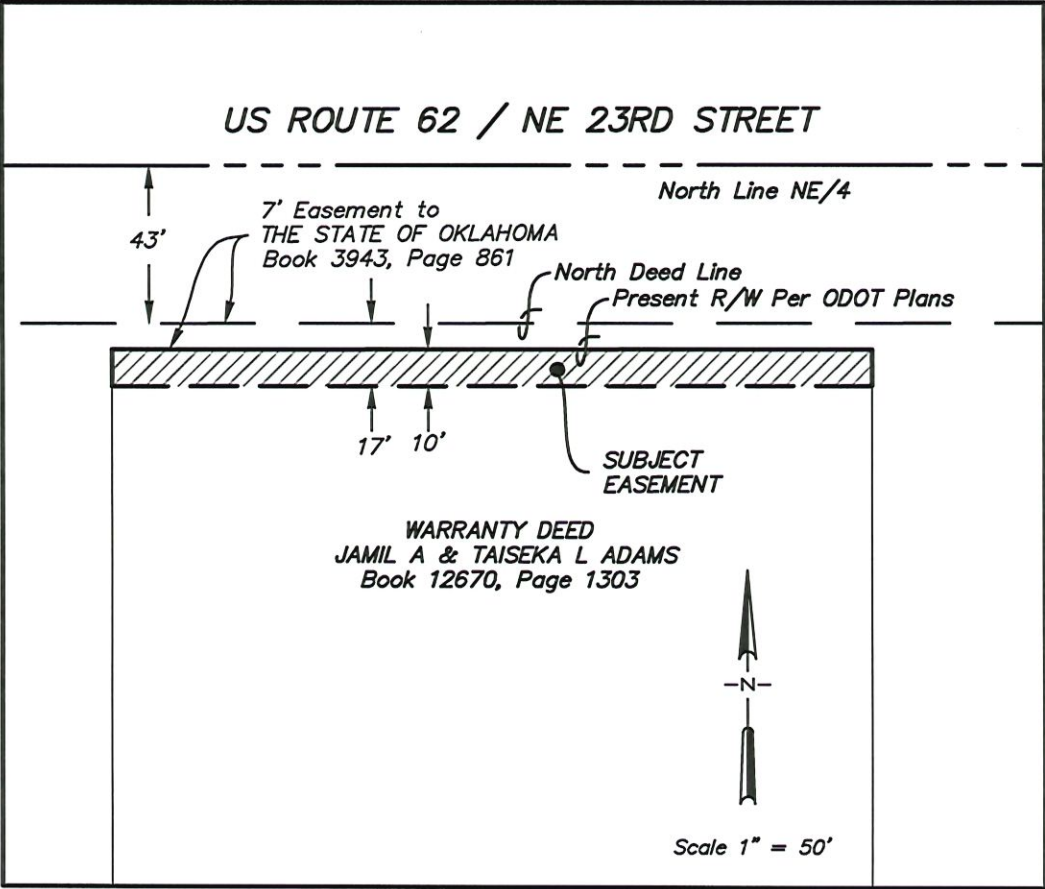
My Commission Number: 13006668

[Signature]
NOTARY PUBLIC

My Commission expires: 7/2027



EXHIBIT A

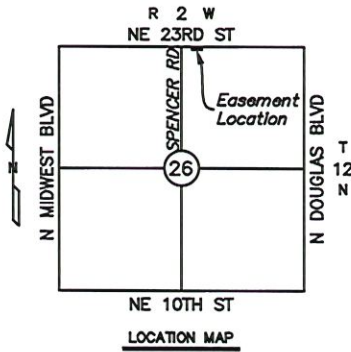


LEGAL DESCRIPTION

A ten foot wide (10') strip of land being a part of the Northeast Quarter of Section Twenty-Six, Township Twelve North, Range Two West of the Indian Meridian (NE/4 Sec. 26-T12N-R2W, I.M.), Oklahoma County, Oklahoma, being more particularly described as follows:

The south ten feet of the north seventeen feet of the property described in Warranty Deed filed at Book 12670, Page 1303 in the records of the Oklahoma County Clerk intending to be the 10 feet south of and adjacent to the existing Right-of-Way for US 62 / NE 23rd St;

Said tract contains 0.047 acres (2,050 square feet), more or less.



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PH.(405)366-8541
FAX(405)366-8540
CA # 6975
<http://www.lemke-ls.com>

Surveyed By:	Project:
Drawn By: BW	MIDWEST CITY WATERLINE 23RD SPENCER TO DOUGLAS
Approved By: BW	Project Location: PT OF NE/4, SEC 26 T-12-N, R-2-W, OKLAHOMA COUNTY
Date: 08/14/2025	Sheet #: 1 OF 1
Scale: 1"=50'	Work Order #: N/A
Project No: 42566.24	

Accepted by the CITY OF MIDWEST CITY, OKLAHOMA this _____ day of _____ 20____.

CITY OF MIDWEST CITY, OKLAHOMA

Mayor, Matt Dukes

Attest: (seal)

Sara Hancock, City Clerk

Approved as to form and legality this _____ day of _____ 2025.

Don Maisch, City Attorney



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration and possible action of appointing Mr. Charles Jackson to the Traffic and Safety Commission for a term of three (3) years.

On September 25, 2025, Council Member Rita Maxwell, Ward 3, put forward Mr. Charles Jackson, a Ward 3 citizen, for consideration as a member of the Traffic and Safety Commission. A biography for Mr. Jackson is included with this agenda item. If appointed, Mr. Jackson will serve a three (3) year term, commencing on November 1, 2025, through October 31, 2028.

Approval of Mr. Jackson's nomination is at the discretion of the City Council.

Respectfully,

R. Paul Streets
Public Works Director

September 25, 2025

To: Mayor of Midwest City, City Council Members,
City Manager and City Attorney

From: Rita Maxwell, Ward 3

Re: Committee Nominates

I am proud to submit two (2) Ward 3 citizens for consideration to the following Boards and Committees:

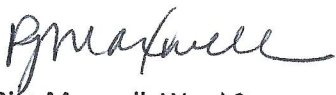
1. Ms. Terrycia Casteel-Edwards to the **Police Community Advisory Board**
2. Mr. Charles Jackson to the **Traffic and Safety Commission**

Attached are the bios for your review.

Contact information will be provided upon confirmation.

Thank you for your time and consideration/vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Maxwell', written in a cursive style.

Rita Maxwell, Ward 3
Council Member

Charles Jackson (CJ)

Greetings, my name is **Charles Jackson (CJ)**. I was born in Sumter, South Carolina, a small town best known as the home of Shaw Air Force Base. After graduating, I proudly served **20 years in the United States Air Force**, retiring in 1994. Following my military career, I continued serving our nation for another **22 years with the Department of Defense at Tinker Air Force Base**, retiring a second time in 2018.

Faith and service have been central in my life. I have been an **active member of my church in the Oklahoma City area since 1993** and was **ordained as a deacon on December 9, 2012**. I currently serve as the **Co-Chairman of the Deacon Ministry**, where my heart is dedicated to teaching, evangelism, and helping others grow in their walk with God.

On the personal side, I am **happily married to my amazing wife, Loretta Jackson**, and together we are preparing to celebrate **50 years of marriage this November**. We have been blessed with **three children (Terrance, Tiffanie, and Tray)** and **five wonderful grandchildren** who bring great joy to our lives.

Outside of ministry and family, I enjoy **sports, music, devotional study, and sharing the Gospel**. I hold an **Associate Degree in Aircraft Maintenance**, a reflection of my lifelong commitment to learning and discipline.

Above all, my greatest goal is to become a **better servant to all people** and the **best disciple possible for the Kingdom of God**.



City Manager's Office
Vaughn Sullivan,
Assistant City Manager
vsullivan@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1207 /Fax: 405-739-1208

MEMORANDUM

To: Honorable Mayor and City Council

From: Josh Ryan, Communications & Recreation Director

Date: October 28, 2025

Subject: Discussion, consideration and possible action of appointing Ms. Terrycia Casteel-Edwards to fill the Ward 3 appointment to the Park and Recreation Board Committee.

The term of Kim Templman expired February 25, 2025. Her bio is attached.

The Park and Recreation Board meets monthly and members serve 3-year terms.

<u>Park & Recreation Board - Meets monthly - 3-year terms (Sec. 30-30)</u>

(Assistant City Manager) (M) Hiawatha Bouldin - 05/27/26 (W6) John Manning - 01/10/25 (W2) David Clampitt - 05/27/26 (W1) Chris Cooney - 07/25/26 (W5) Taiseka Adams - 10/22/24 (W3) Kim Templman - 02/25/25 (W4) Vacant - 04/22/25
--

Josh Ryan
Parks & Recreation Director

Discussion, consideration and possible action of appointing Ms. Terrycia Casteel-Edwards to fill the Ward 3 appointment to the Park and Recreation Board Committee.

BIO:

I, Terrycia Casteel-Edwards, has proudly called Midwest City home for over forty (40) years, raising my three children and helping to raise three more along the way. Family, fairness and community have always been at the center of my life.

My professional background is diverse and rooted in service. I've worked as a liaison for a local utility company, a billing analyst for the government, and in the Resource Management Office at Tinker Air Force Base. I've owned and operated several businesses to include a private investigation firm, clothing stores in local malls, and a successful online custom design business. These experiences have strengthened my skills in problem-solving, resource management, and accountability- qualities I will bring to the committee.

Beyond my career, I have always dedicated time to giving back. I volunteer at local food banks, donate to charities in our community, and mentor young girls to help guide the next generation.

I believe in contributing my expertise to better our community, ensuring fairness in decision-making, creating opportunities for families to thrive. My priorities are simple yet strong: my family, our community, and the future we build together



City of Midwest City Police Department

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

Memorandum

TO: Honorable Mayor and City Council

FROM: Greg Wipfli, Chief of Police

DATE: October 28, 2025

SUBJECT: Discussion, consideration, and possible action to declare (23) Drop Ceiling Fluorescence panel lights, (1) Washing machine, (1) Dryer and (1) Leg Press Machine, as surplus and authorizing disposal by public auction, sealed bid, or other necessary means.

The items identified are property that the Midwest City Police Department no longer needs or uses and has been removed from service. Staff recommends these items be declared surplus.

- 19 - Drop Ceiling 2'x 4' Fluorescence panel lights brand unknown
- 4- Drop Ceiling 2'x 2' Fluorescence panel lights brand unknown
- 1- Electrolux 45 lbs Clothes Washing Machine unknown serial number
- 1- American 50 lbs Clothes Dryer Unknown serial number
- 1- Paramount Leg Press Machine Model # FL-31

Greg Wipfli

Greg Wipfli, Chief of Police



The City Of Midwest City Neighborhood Services Department

Code Enforcement • Neighborhood Initiative
8726 SE 15th Street, Midwest City, OK 73110
(405) 739-1005

MEMORANDUM

Date: October 28, 2025

To: Honorable Mayor and City Council

From: Mike S. Stroh, Neighborhood Services Director

Subject: Discussion, consideration, and possible action of 1) declaring unit 15-02-06 a 2005 Chevy Colorado as obsolete, defective, or replaced; and 2) authorizing the disposal by public auction, sealed bid or other means as necessary.

The 2005 Chevy Colorado, VIN 1GCCS196258262812 was replaced last year and is now coming to Council to be determined as surplus equipment for appropriate disposal by public auction, sealed bid or other means necessary.

Mike S. Stroh

Mike S. Stroh, Neighborhood Services Director

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Allen Stephenson, Information Technology Director

DATE: October 28, 2025

SUBJECT: Discussion, consideration, and possible action of 1) declaring various computer equipment and other miscellaneous items of City property as obsolete, defective, or replaced; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary

The following computer equipment and miscellaneous items are obsolete, defective, or have been replaced.

CPU

Inventory #	Manufacturer	Serial Number	Department
1067	Dell Precision	BZQ6DX1	
3127	Dell OptiPlex 3080	1DFDZC3	
3129	Dell OptiPlex 3080	CPJBZC3	
3125	Dell OptiPlex 3080	CPGDZC3	
3118	Dell OptiPlex 3080	CPFFZC3	
3131	Dell OptiPlex 3080	CPHCZ3	
3132	Dell OptiPlex 3080	CPLBZC3	
3133	Dell OptiPlex 3080	1D7CZC3	
3134	Dell OptiPlex 3080	1D6FZC3	
3135	Dell OptiPlex 3080	1D7DZC3	
3136	Dell OptiPlex 3080	1D7FZC3	
3113	Dell OptiPlex 3080	CPGFZC3	
3116	Dell OptiPlex 3080	CPHDZ3R	
3119	Dell OptiPlex 3080	CPKFZC3	
3117	Dell OptiPlex 3080	CPGBZC3	
3128	Dell Optiplex 3080	CPJCZC3	
3114	Dell Optiplex 3080	CPLCZC3	
3130	Dell Optiplex 3080	CPKCZC3	
2670	Dell Optiplex 3060	3XY0PY2	
2671	Dell Optiplex 3060	3XY1PY2	
2875	Dell Optiplex 3070	GLBK513	

3110	Dell Optiplex 3080	CPKBZC3	
3372	Dell Optiplex 3000	H95X9R3	
2100	Dell Precision Tower 3620	C6PXKH2	
2722	Dell Optiplex 3060	995RRZ2	
2723	Dell Optiplex 3060	995SRZ2	
2724	Dell Optiplex 3060	995HBZ2	
2725	Dell Optiplex 3060	995VRZ2	
2726	Dell Optiplex 3060	995QRZ2	
2727	Dell Optiplex 3060	995TRZ2	
2728	Dell Optiplex 3060	995PRZ2	

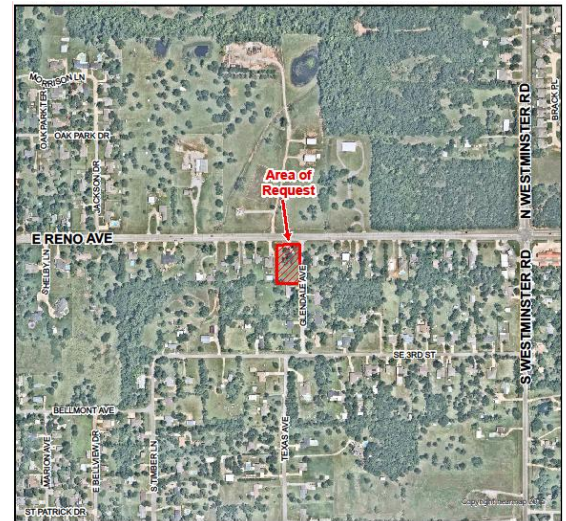
MISCELLANEOUS

Quantity	Hardware Type	Serial Number	Department
1	HP LaserjetM4345 MFP printer	CNDCC9W0Y0	Human Resources
40	APC UPS		
20	Dell Monitors		
1	HP LaserJet P1102w	VND3F53964	NHS
1	HP LaserJet Pro MFP M428fdw	CNDRQ1D1FS	WRRF
1	HP LaserJet Pro 400 M40dne	PHGFC22090	PD
1	HP LaserJet Pro M402n	PHBHL63982	Finance
1	Canon DR-7580	DAJ04033	IT
1	HP OfficeJet Pro 9015e	TH11J2Z28D	PD
1	HP Laserjet Pro M425dn	CNF8G8P6NP	Fire
1	HP Color LaserJet Pro MFP M477fdn	VNB8J4NCCJ	Finance
6	Box of misc		
1	Box of brackets		
1	Box of cables		
1	Box of radio misc		
1	Box of keyboards		



DISCUSSION ITEMS





Zoning Districts:

Area of Request: C-4
North: R-6
South: Tinker Air Force Base
East: C-4
West: PUD

Land Use:

Area of Request: General Commercial
North: Single-Family Residential
South: Tinker AFB
East: General Commercial
West: Planned Unit Development

Municipal Code Citation:

Sec. 38-20 – Minor Plat

Sec. 38-20.1. Purpose.

The purpose of a minor plat is to provide a limited means for simple land division under certain circumstances, which result in minimal lot creation.

In circumstances where no new interior public or private roads are created to serve the subdivision, then a minor plat may be suitable as an instrument to subdivide one (1) lot into five (5) or fewer lots.

Minor plats are intended to ensure the future growth and development of the entire city by ensuring new development does not hinder the provision of public facilities and services to neighboring and nearby properties.

Sec. 38-20.2. Applicability.

An application for approval of a minor plat may be filed when all of the following circumstances apply. Minor plat circumstances.

- (1) The proposed division results in five (5) or fewer lots;
- (2) All lots in the proposed subdivision front onto an existing public or approved private street and the construction or extension of a street or alley is not required to meet these Subdivision Ordinance requirements;
- (3) All lots meet the zoning ordinance area regulations and standards (minimum frontage, etc.); and
- (4) The plat does not require new interior public or private roads to serve the subdivision.

Sec. 38-20.5. Review and approval process.

- (a) Review action and approval action—Same as final plat. The review and approval processes for a minor plat shall be the same as the review and approval processes for a final plat per section 38-19.
- (b) Minor plat review criteria. The following criteria shall be used to determine whether the application for a minor plat shall be approved, approved with conditions, or denied:
 - (1) The minor plat is consistent with all zoning requirements for the property (if applicable), and all other requirements of this Subdivision Ordinance that apply to the minor plat;

- (2) All lots to be created by the minor plat already are adequately served by improved public street access and by all required city utilities and services and by alleys, if applicable;
- (3) The ownership, maintenance and allowed uses of all designated easements have been stated on the minor plat; and
- (4) The plat does not require new interior public or private roads to serve the subdivision.

History:

1. U-Haul was granted a Special Warranty Deed for this property on July 16, 1982.

Next Steps:

If Council approves this minor plat, the applicant will need to file the plat with all required signatures with Oklahoma County, then provide the City a copy of the filed plat (digital). After filed copy is received, new construction building permits can be pulled.

Staff Comments-

There are construction requirement references made in the Engineering, Fire Marshal, and Public Works portions of this report. The intent of the Municipal Code is to directly involve the applicant in continued community development activities such as extending public sewer and water and making street improvements, for examples. This is a minor plat application and the construction references are provided to make the applicant and subsequent developers of this property aware of their applicability as they relate to the future development or redevelopment of this property.

Engineering Staff Comments:

Water Supply and Distribution

There's a public water main bordering the proposed area of request. A twelve (12) inch line extends along the north side of S.E. 29th Street across the frontage of the south side of the proposed plat. Any new building permit will require tying to the public water system as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

There's a public sewer main bordering the proposed area of request. An eight (8) inch line extends along the north side of the proposed plat. Any new building permit will require tying into the public sewer system as outlined in Municipal Code 43-109.

Streets and Sidewalks

Access to the area of request exists off of S.E. 29th Street. Public road and sidewalk improvements are not required as part of this application.

Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is shown to be in an Area of Minimal Flood Hazard on Flood Insurance Rate Map (FIRM) number 40109C0310H, dated December 18th, 2009. Public drainage and detention improvements are not required as part of this application.

Easements and Right-of-Way

A ten (10) foot utility easement is required along the east boundary of the area of request.

Fire Marshal's Comments:

No comments at this time.

Planning Division:

Staff met with the applicant on August 28, 2025, for a pre-application meeting. On September 4, 2025, a Site Plan Review Team meeting was held, and representatives from the following departments were present: Planning & Zoning, and Engineering,

The proposed minor plat seeks to consolidate the subject property from two (2) existing lots into one (1) single lot.

If approved, the one (1) lot shall observe the development regulations outlined in the C-4, General Commercial District, including, but not limited to:

Sec. 38-20.5. Review and approval process.

- (a) Review action and approval action—Same as final plat. The review and approval processes for a minor plat shall be the same as the review and approval processes for a final plat per section 38-19.
- (b) Minor plat review criteria. The following criteria shall be used to determine whether the application for a minor plat shall be approved, approved with conditions, or denied (staff comments in bold):
 - (1) The minor plat is consistent with all zoning requirements for the property (if applicable), and all other requirements of this Subdivision Ordinance that apply to the minor plat;
- The minor plat is consistent with all applicable zoning and subdivision requirements.
 - (2) All lots to be created by the minor plat already are adequately served by improved public street access and by all required city utilities and services and by alleys, if applicable;
- The created lots will be adequately served by utilities after the water line and sewer line is extended. Refer to the Engineering staff comments.
 - (3) The ownership, maintenance and allowed uses of all designated easements have been stated on the minor plat; and
- The minor plat states all applicable of the above-mentioned.
 - (4) The plat does not require new interior public or private roads to serve the subdivision.
- The plat does not require new interior public or private roads to serve the subdivision.

Planning Commission recommended approval of this item based on its compliance with the Subdivision and Zoning Regulations.

Action is at the discretion of the Council.

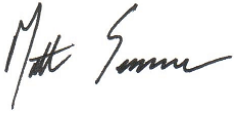
Action Required:

Approve or reject the Minor Plat of MWC U-Haul for the property noted herein, subject to staff comments as found in the October 28, 2025, Council agenda packet and made part of the MP-26 file.

Suggested Motion:

“To approve the Minor Plat of MWC U-Haul for the property noted herein, subject to staff as found in the October 28, 2025, Council agenda packet and made part of the MP-26 file.”

Please feel free to contact my office at (405) 739-1223 with any questions.

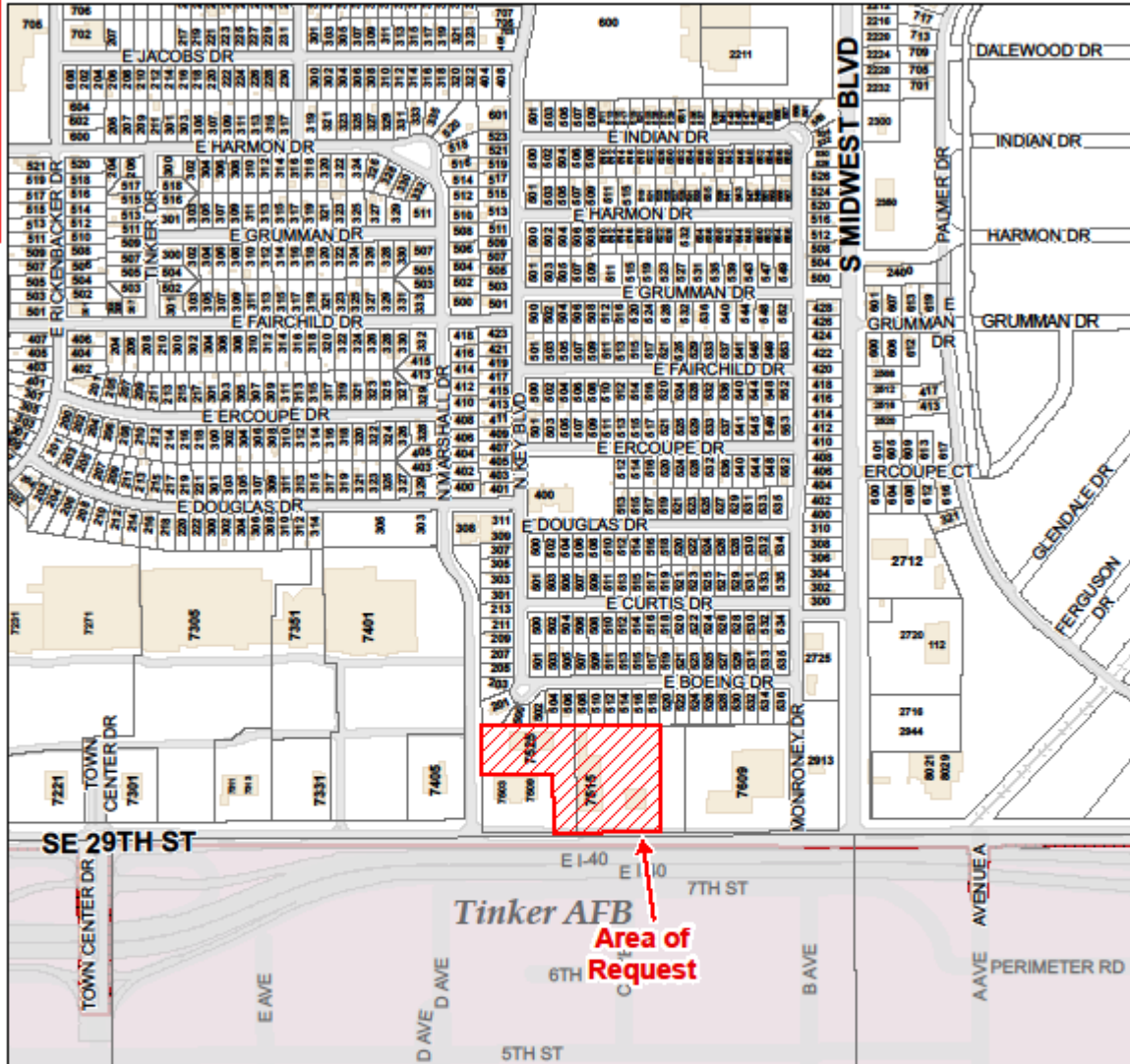
A handwritten signature in black ink, appearing to read "Matt Summers". The signature is written in a cursive, flowing style.

Matt Summers, AICP

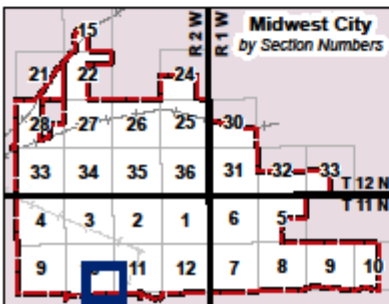
Community Development Director



GIS - Information Technology/ Planning & Zoning



Locator Map



Created on September 15, 2025 using ArcPY script -

General Map Legend

- Area of Request
- Parcels with Addresses
- Buildings
- Edge of Pavement
- MWC City Limits

Railroads

- Active
- Inactive / Closed

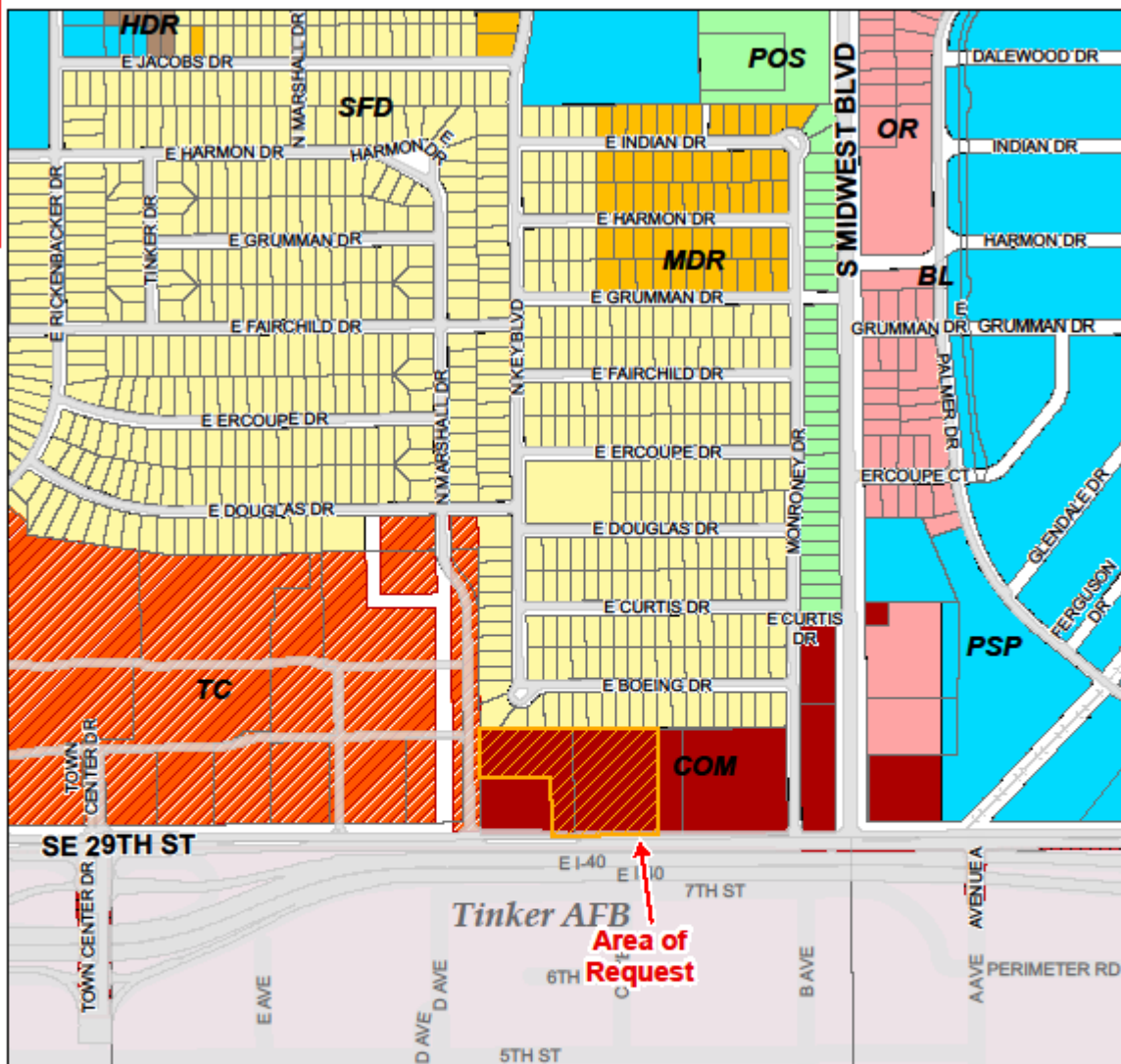
GENERAL MAP
FOR MP-26
(SE/4, Sec. 10, T11N, R2W)

N 0 480 960 Feet
On 8.5" x 11" paper 1 inch equals 500 feet

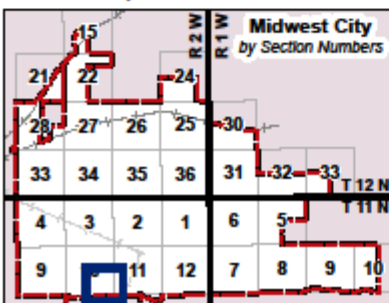
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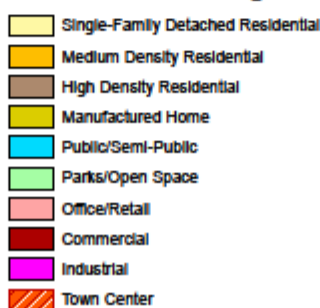


Locator Map

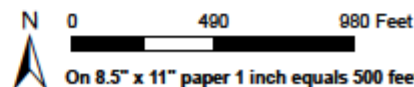


Created on September 15, 2025 using ArcPy script -

Future Land Use Legend



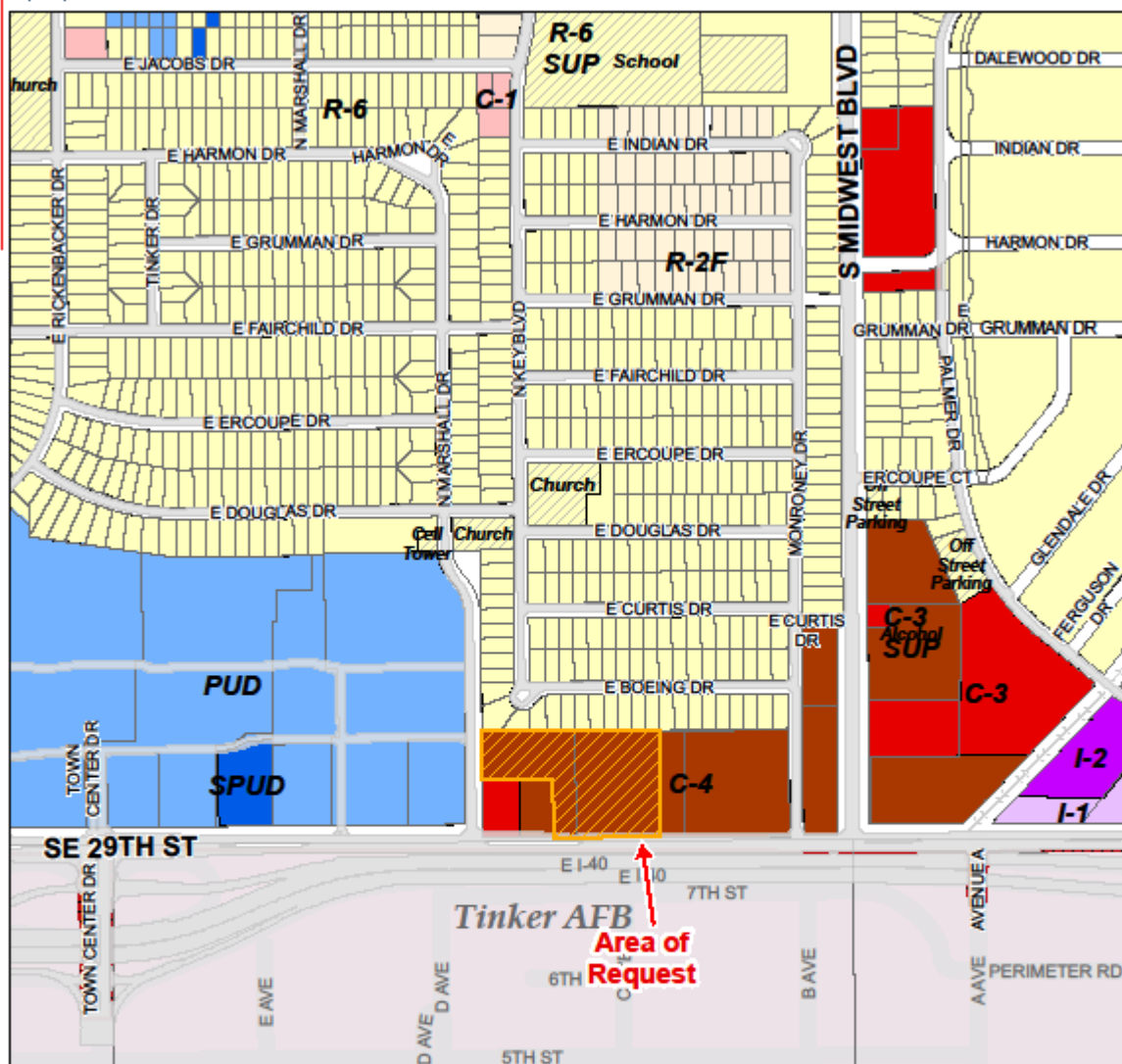
**FUTURE LAND USE MAP
FOR MP-26
(SE/4, Sec. 10, T11N, R2W)**



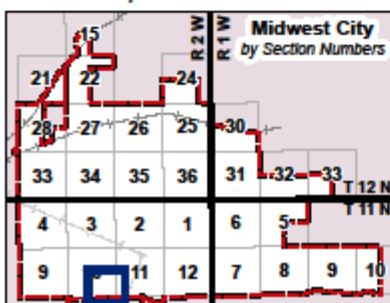
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Locator Map



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Current Zoning Legend

A-1	O-1	R-HD
A-1 SUP	O-1 SUP	R-HD SUP
C-1	O-2	R-MH-1
C-1 SUP	O-2 SUP	R-MH-2
C-2	R-6	PUD
C-3	R-6 SUP	SPUD
C-3 SUP	R-8	HOS
C-4	R-10	HOS SUP
C-4 SUP	R-22	
I-1	R-35	
I-2	R-2F	
I-2 SUP	R-MD	
I-3	R-MD SUP	

ZONING MAP FOR MP-26 (SE/4, Sec. 10, T11N, R2W)

0 490 980 Feet

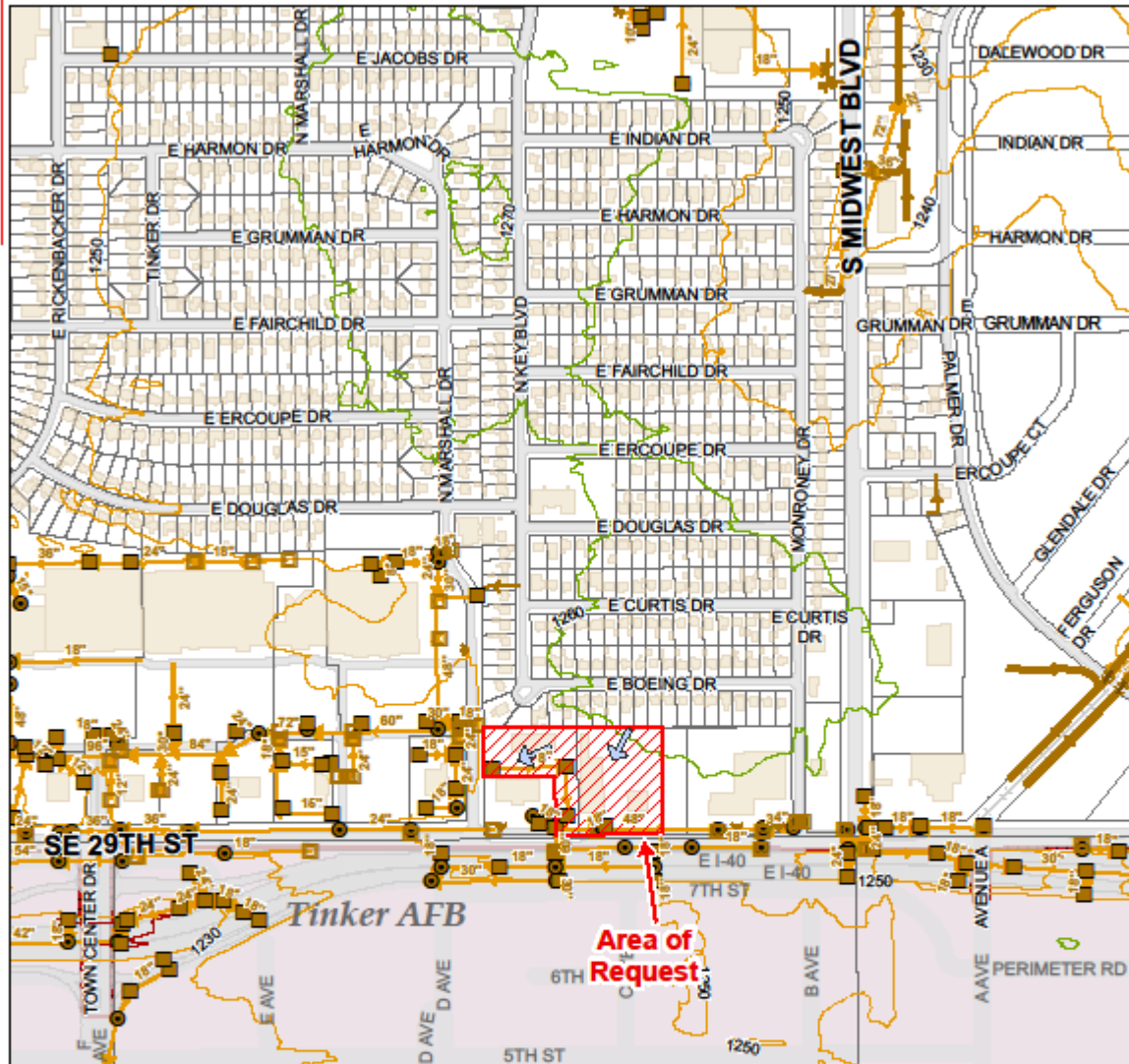


On 8.5" x 11" paper 1 inch equals 500 feet

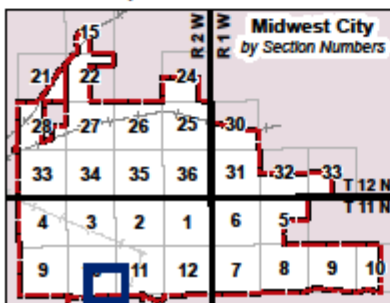
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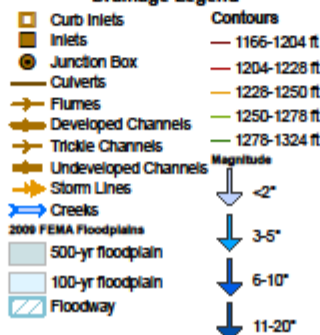


Locator Map



Created on September 15, 2025 using ArcPy script -

Drainage Legend



DRAINAGE MAP FOR MP-26 (SE/4, Sec 6, T11N, R1W)

0 490 980 Feet
On 8.5" x 11" paper 1 inch equals 500 feet

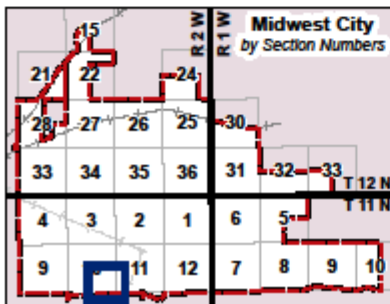
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GIS - Information Technology/ Planning & Zoning



Locator Map



Created on September 15, 2025 using ArcPY script -

Water/Sewer Legend

- Fire Hydrants
- Water Lines
 - Distribution
 - Well
 - OKC Cross Country
 - Sooner Utilities
 - Thunderbird
 - Unknown
- Sewer Manholes
- Sewer Lines

**WATER SEWER MAP
FOR MP-26
(SE/4, Sec. 10, T11N, R2W)**

N 0 480 960 Feet
On 8.5" x 11" paper 1 inch equals 500 feet

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[illegible]



City Manager

100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcity.org
Office: 405-739-1201

To: Honorable Mayor and Council
From: Tim Lyon, City Manager
Date: October 28, 2025
Subject: Discussion, consideration, and possible action of electing a vice-mayor.

Per the Charter, "Sec. 4. Vice-mayor. The council shall elect from among its members a vice-mayor for a term of two (2) years. The vice-mayor shall act as mayor during the absence or disability of the mayor. If a vacancy in the office of mayor occurs, the vice-mayor shall assume the duties of mayor until a new mayor takes office under the provisions of Article II, Section 8 of this charter."

Councilmember Byrne was elected as the vice-mayor on November 14, 2023; therefore, it is time for the Council to either re-elect Councilmember Byrne or elect a new vice-mayor.



Tim L. Lyon, City Manager



City Clerk Department
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1240
fax 405.869.8655

TO: Honorable Mayor and Council

FROM: Sara Hancock, City Clerk

DATE: October 28, 2025

SUBJECT: Discussion, consideration and possible action of approving a resolution and proclamation authorizing the calling and holding of a primary election on February 10, 2026, if necessary, and a general election, if necessary, on April 7, 2026 in Wards 1, 3 and 5 respectively for the purpose of electing Wards 1, 3 and 5 Councilmembers; and all Wards for the purpose of electing the Mayor, an at-large position; in the City of Midwest City, County of Oklahoma, State of Oklahoma; enumerating the qualifications for those offices; and establishing the filing period.

The proposed election resolution and proclamation are attached for your review.

Sara Hancock
Sara Hancock, City Clerk

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Board and with the City Clerk. Upon the filing of the sworn statement of candidacy with the City Clerk, each candidate shall complete a questionnaire that contains the following questions:

- a. Are you employed? If yes, please state the name of your employer.
- b. Do you have any contracts with the City of Midwest City? If yes, please specify.
- c. Do you have any family members who have contracts with the City of Midwest City? If yes, please specify.
- d. Do you or any of your family members have a business relationship with the City of Midwest City? If yes, please specify.
- e. Do you or your spouse have 25% or more ownership in any business? If yes, please state the name of the business.
- f. Are you an employee or hold any office with the Federal Government, Oklahoma State Government, any County Government, or any other City Government? If yes, please specify, including stating which branch of government and what position you hold.

BE IT FURTHER RESOLVED that the polling places for both the primary and general elections, if held, shall be opened at 7:00 o'clock a.m. and shall remain open until and be closed at 7:00 o'clock p.m. on those days.

Pursuant to Title 26, Section 13-103(c), all precincts totally or partially contained within the limits of the City of Midwest City shall be open for election, except the City authorizes Precinct 244 to be closed. Precinct 244 is only partially contained within the limits and no registered voters reside within that portion.

PASSED AND APPROVED by the mayor and council of the City of Midwest City, Oklahoma this ____ day of _____, 2025.

CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED as to form and legality this ____ day of _____, 2025.

DONALD D. MAISCH, City Attorney

ELECTION PROCLAMATION

Pursuant to Resolution No. 2025-_____, duly adopted by the governing body of the City of Midwest City, Oklahoma, the mayor of the city, for the purpose of electing the Ward 1, 3 and 5 councilmembers and the mayor, an at-large position to serve four-year terms, hereby calls in the City of Midwest City, County of Oklahoma, State of Oklahoma:

- 1) A non-partisan primary election which shall be held on the second Tuesday in February, 2026 (February 10, 2026) to nominate candidates for the offices the terms of which are expiring; provided that, if not more than one (1) person is a candidate for each office to be filled, they all shall be not only nominated, but also elected, ipso facto, and no primary or general election shall be held. If not more than one (1) person is a candidate for an office, he/she shall be not only nominated, but also elected, ipso facto, and his name shall not appear on the primary or general election ballot. If only two (2) persons file for an office, they shall be nominated ipso facto, and the primary election shall serve as the general election for the office for which they filed and the person receiving the majority of votes in that election shall be elected to the office for which he/she filed. If three (3) or more persons file for an office, the two (2) candidates for councilmember from a ward and the two (2) candidates for mayor receiving the greatest number of votes in the primary election shall be nominated; provided that, if one (1) of the candidates for an office receives a majority of all votes cast for all candidates for that office, he/she alone shall be not only nominated, but also elected, ipso facto; and the names of the candidates for that office shall not appear on the ballot for the general election.
- 2) If all of the offices the terms of which are expiring in 2026 are not filled in the primary election, a non-partisan general election shall be held on the first Tuesday in April, 2026 (April 7, 2026) to elect successors for those offices. Every qualified elector of the wards in which the councilmembers’ terms are expiring shall be entitled to vote for one (1) candidate for councilmember in that ward. Election to council seats shall be by ward. The candidate for each office receiving the greatest number of votes for that office shall be elected.

The polling places for both the primary and general elections, if held, shall be opened at 7:00 o’clock a.m. and shall remain open until and be closed at 7:00 o’clock p.m. on those days.

All registered qualified electors residing within the boundaries of Midwest City shall be entitled to vote for mayor and all registered qualified electors residing within Wards 1, 3 and 5 of the city, respectively, shall be entitled to vote for a councilmember to represent the ward in which they live to serve a four-year term in office.

DATED AND ISSUED this 28th day of October 2025.

THE CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED as to form and legality this _____ day of October 2025.

DONALD D. MAISCH, City Attorney



City Attorney, Donald D. Maisch

100 N. Midwest Boulevard

Midwest City, OK 73110

DMaisch@midwestcityok.org

Office: 405.739.1203

www.midwestcityok.org

MEMORANDUM

To: Mayor and Members of the City Council

From: Don Maisch
City Attorney

RE: Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code: Chapter 32, Peddlers and Solicitors; Article III, Foodstuffs; Section 32-60, Food Truck; License Required; Article V, Special Events; Section 32-96A, Food Trucks; providing for a repealer, and severability. (D. Maisch – City Attorney).

Date: October 28, 2025

The proposed amendments to Chapter 32, concerning food trucks are based on the changes made by the Oklahoma Legislature in adopting the Food Truck Freedom Act. The Food Truck Freedom Act removes all regulatory authority concerning Food Trucks, from cities, with the exception of the use of food trucks on City Property or at City Sponsored Events. The proposed changes would revoke the current requirements in City Ordinance (at Section 32-60) that applied to food trucks generally. Additionally, the proposes changes would add a provision to Special Events, that require the person who is getting the permit for a Special Event (on City Property or at a City Sponsored Event) to acquire all the required State permits and inspections before receiving their Special Event Permit if food trucks are going to be at the Event.

Currently there are nineteen (19) food trucks with City licenses. Each pay \$150.00 per year in fees, for a total of \$2,850.00 in fees per year. Food trucks are overseen at the City by the Fire Marshal's Office, Code Enforcement, Customer Service and Community Development. The Fire Marshal's Office alone expends 40 + hours on just five food trucks (that operate routinely in Midwest City) at a total cost of \$2,260 in wages. The costs to cover the regulatory requirements of a food truck program would far exceed the amount of money being brought in through fees. An increase in fees to cover such a program would make it difficult or impossible for food trucks to operate in the City.

Respectfully submitted,

Donald D. Maisch
City Attorney

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BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

Section 32-60, Food truck, license permit required.

~~(1) — *Application for license.* Each applicant for a license to operate a food truck shall file with the city clerk a sworn application in writing on a form to be furnished by the clerk, which shall include the following information and such other information as the clerk shall deem pertinent:~~

- ~~This information must be kept current throughout the duration of the license. If any of the information included on the application for the license changes, including the applicant or any of his employees being convicted of a crime, the applicant must provide that information to the~~

city clerk. Failure to do so shall be a violation of this section and shall constitute grounds for revocation of the license.

(2) ~~Health regulations.~~ All food truck operators shall comply with all city-county health regulations and other recognized health practices. The application of any person desiring a license to operate a food truck must include a copy of the applicant's food manager's certificate obtained in compliance with the city-county health laws. The city reserves the right to revoke any license issued under this section for noncompliance with such health regulations immediately and without notice.

(3) ~~City health license fee.~~ A fee of fifty dollars (\$50.00) for an annual city health license to operate in the city limits shall be paid at the time the license is issued and shall not be prorated. City health licenses shall be effective for the period September 1 through August 31 each year.

(4) ~~Food truck license fee.~~ In addition to the city health license fee, a A fee of one hundred dollars (\$100.00) for an annual food truck license to operate in the city limits shall be paid at the time the license is issued. Food truck licenses shall be effective for the period of January 1 through December 31. The fee shall be paid on or before January 1st of each year. Fee may be paid at a quarterly prorated rate and shall be effective for the quarterly period only, as follows:

- a. Twenty five dollar (\$25.00) fee for period of January 1 to March 31.
- b. Twenty five dollar (\$25.00) fee for period of April 1 to June 30.
- c. Twenty five dollar (\$25.00) fee for period of July 1 to September 30.
- d. Twenty five dollar (\$25.00) fee for period of October 1 to December 31.

(b) ~~Signs.~~ Any signage pertaining to or advertising a food truck and/or its menu shall be limited to and attached to the food truck.

(c) ~~Violations.~~ Every date a food truck operates in violation of this section shall constitute a separate offense. Penalties shall be as provided in section 1-8 of this Code.

(d) ~~License revocation.~~ Any license issued under this section may be revoked or any application for issuance of a license may be refused if the application submitted by the applicant contains any false, fraudulent or misleading statement. The city reserves the right to immediately and without notice revoke any license for noncompliance.

(e) ~~Other permits.~~ Should this section or any applicable statute or regulation require any other permit(s) in order to operate a food truck, such additional permits must be obtained prior to a food truck operating.

(f) ~~Duration regulations.~~ A food truck must be readily movable and may not remain at one (1) physical address for a period to exceed twelve (12) hours at one (1) time. A food truck must vacate a physical address after operating for up to twelve (12) hours and may not return to the same location for minimum of twelve (12) hours.

1
2 (g) ~~Insurance required.~~ No license shall be issued until the owner or operator has filed with
3 the city clerk proof that a policy of insurance has been issued to the applicant by an insurance
4 company authorized to do business in the state, providing liability insurance coverage for each
5 and every vehicle to be operated by the applicant, with a liability coverage of not less than one
6 hundred thousand dollars (\$100,000.00) for the injury or death of any one (1) person, three
7 hundred thousand dollars (\$300,000.00) for the injury or death of any number of persons in one
8 (1) accident, and with coverage of at least fifty thousand dollars (\$50,000.00) for property
9 damage in any one (1) accident. The insurance coverage shall be effective whether the vehicle
10 was, at the time of the accident, being driven by the owner, his agent, employee, lessee or
11 licensee. The policy also shall provide that it cannot be canceled until ten (10) days' notice of
12 such cancellation shall have been filed with the city clerk. If the policy is canceled and the
13 applicant fails to provide, within ten (10) days, another policy of insurance complying with the
14 provisions hereof, the license issued for the operation of the vehicle or vehicles covered thereby
15 shall automatically become void and of no effect. The policy of insurance herein required shall
16 provide that the solvency or bankruptcy of the insured or principal shall not release the insurance
17 or the makers or insurers thereof of any payment due under the policy or guaranteed by the
18 policy. No renewal of the policy of insurance shall be required by reason of the substitution of
19 one vehicle for another in service; provided such substitution does not invalidate the policy of
20 insurance; and provided further that a statement in writing is filed with the city clerk giving the
21 name, serial number, engine number and body type of the vehicle being placed in service, and
22 also of the vehicle being retired. The policy of insurance shall be for a period of not less than
23 one (1) year, and a new policy shall be furnished at the expiration of any existing policy if the
24 operation of the vehicle covered thereby is to be continued. If for any reason the policy of
25 insurance shall terminate, lapse or become void or ineffective, the license on such vehicle insured
26 thereunder shall automatically become void and of no effect unless a new policy is provided or
27 the existing policy is reinstated in full within ten (10) days from the date the policy lapses,
28 terminates or becomes ineffective.

29
30 **Section 2.** That a new City Ordinance at the Midwest City Municipal Code, Chapter 32
31 Peddlers and Solicitors; Article V, Special Events; Section 32-96A, Food trucks; is hereby enacted
32 to read as follows:

33
34 (A) Any person applying for a Special Event Permit from the City of Midwest City shall
35 include information concerning whether a food truck or food trucks will be at the Special Event.

36
37 (B) If a food truck or food trucks will be operating at a City permitted Special Event or on City
38 owned property, the applicant for the Special Event Permit or for the event on City owned property
39 shall be required to provide the following information to the City of Midwest City about each food
40 truck scheduled to be at the Special Event or operating on City property:

- 41
42 (1) Name of the food truck;
43 (2) Business address for the food truck;
44 (3) Name of the owners of the food truck;
45 (4) Address for the owners of the food truck, if different than the business address for
46 the food truck;

1 (5) Type of foodstuffs to be prepared and served by the food truck, including all
2 beverages;

3 (6) A copy of the Oklahoma City-County Health Department permit for the food truck
4 to operate;

5 (7) A copy of the most recent inspection by the Oklahoma State Fire Marshal for the
6 food truck, if the food truck will be producing smoke or grease-laden vapors;

7 (8) A copy of the permit from the Oklahoma Liquefied Petroleum Gas Administration
8 if the food truck is utilizing electric energy, liquefied petroleum gas, compressed natural gas, or
9 any combination thereof for cooking; and

10 (9) A copy of the Special Event Permit from the Oklahoma Tax Commission and a
11 demonstration of the ability to remit sales tax, including remitting sales tax from food truck
12 purchases.

13
14 (C) Any signage pertaining to or advertising a food truck and/or its menu shall be attached
15 to the food truck.

16
17 (D) Any license issued to the food truck by the Oklahoma City-County Health Department
18 and the Oklahoma Liquefied Petroleum Gas Administration and the most recent inspection by
19 the Oklahoma State Fire Marshal shall be prominently displayed by the operator of the food
20 truck during the entire time spent on City property or at the Special Event, at the location where
21 the food truck is operating.

22
23 (E) Any food truck operating at a City permitted Special Event or on City owned property
24 shall not be allowed to produce any noise above seventy-five (75) decibels measured at twenty-
25 three feet (23') from the food truck.

26
27 (F) Any food truck operating at a City permitted Special Event or on City owned property
28 must provide trash and waste receptacles for patrons and must remove and dispose of all trash
29 and waste within a twenty-five foot (25') area around the food truck, where operated.

30
31 (G) Any food truck operating at a City permitted Special Event or on city owned property
32 shall not block ingress and egress for City owned property or the Special Event nor block any
33 roadway, parkway or sidewalk.

34
35 **Section 3.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
36 repealed.

37
38 **Section 4.** SEVERABILITY. If any section, sentence, clause, or portion of this ordinance is for
39 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
40 of the ordinance.

41
42 PASSED AND APPROVED by the Mayor and the Council of the City of Midwest City,
43 Oklahoma, this _____ day of _____, 2025.

THE CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES, II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

Approved as to form and legality this ____ day of _____, 2025.

DONALD D. MAISCH, City Attorney

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BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

Section 32-60, Food truck, permit required.

1 (8) A copy of the permit from the Oklahoma Liquefied Petroleum Gas Administration
2 if the food truck is utilizing electric energy, liquefied petroleum gas, compressed natural gas, or
3 any combination thereof for cooking; and

4 (9) A copy of the Special Event Permit from the Oklahoma Tax Commission and a
5 demonstration of the ability to remit sales tax, including remitting sales tax from food truck
6 purchases.

7
8 (C) Any signage pertaining to or advertising a food truck and/or its menu shall be attached
9 to the food truck.

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11 (D) Any license issued to the food truck by the Oklahoma City-County Health Department
12 and the Oklahoma Liquefied Petroleum Gas Administration and the most recent inspection by
13 the Oklahoma State Fire Marshal shall be prominently displayed by the operator of the food
14 truck during the entire time spent on City property or at the Special Event, at the location where
15 the food truck is operating.

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18 shall not be allowed to produce any noise above seventy-five (75) decibels measured at twenty-
19 three feet (23') from the food truck.

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22 must provide trash and waste receptacles for patrons and must remove and dispose of all trash
23 and waste within a twenty-five foot (25') area around the food truck, where operated.

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25 (G) Any food truck operating at a City permitted Special Event or on city owned property
26 shall not block ingress and egress for City owned property or the Special Event nor block any
27 roadway, parkway or sidewalk.

28
29 **Section 3.** REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby
30 repealed.

31
32 **Section 4.** SEVERABILITY. If any section, sentence, clause, or portion of this ordinance is for
33 any reason held to be invalid, such decision shall not affect the validity of the remaining provisions
34 of the ordinance.

35
36 PASSED AND APPROVED by the Mayor and the Council of the City of Midwest City,
37 Oklahoma, this _____ day of _____, 2025.

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40 **THE CITY OF MIDWEST CITY, OKLAHOMA**

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44 _____
45 MATTHEW D. DUKES, II, Mayor
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1 ATTEST:

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5 SARA HANCOCK, City Clerk
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8 Approved as to form and legality this _____ day of _____, 2025.
9

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11 _____
12 DONALD D. MAISCH, City Attorney

MEMO

To: Honorable Mayor and City Council

From: Doug Beabout, Fire Chief

Date: October 21, 2025

Subject: Discussion, consideration, and possible action of approving an agreement with Banner Fire for refurbishing the fire department Ladder 6. (Fire - D. Beabout)

The Fire Department intends to refurbish Ladder 6, a 2012 E-One HP75, through the Sourcewell cooperative purchasing program, Contract #113021-RVG-1 with REV Group/E-One (Banner Fire). This contract was competitively solicited and awarded to cover apparatus, refurbishment, and OEM service.

City procurement policy authorizes the use of cooperative purchasing agreements, ensuring full legal compliance and competitive pricing while eliminating bid delays. All work will be performed at an E-One/REV Group certified facility using OEM parts and technicians, with warranty protections in place.

The total project cost is \$878,944.85, which includes \$853,944.85 for refurbishment and \$25,000 for contingency. Funding will come from the Fire Department Capital Apparatus Recapitalization Fund (\$600,000) and further supplemented by a capital outlay budget supplement.

I recommend placing this item on the next City Council agenda to approve refurbishment of Ladder 6 under Sourcewell Contract #113021-RVG-1 at a cost not to exceed \$878,944.85.

Staff recommends approval.



Doug Beabout
Fire Chief

**Solicitation Number: RFP #113021****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Rev Group, Inc., 245 S. Executive Dr., Suite 100, Brookfield, WI 53005 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Firefighting Apparatus and Fire Service Vehicles from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires February 10, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out, refurbished, or remounted Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily

apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
- b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Parties’ relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

- a. Neither party may alter the other party’s trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party’s trademarks only in good faith and in a dignified manner consistent with such party’s use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party’s name or logo (excepting Sourcewell’s pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

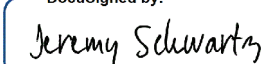
S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

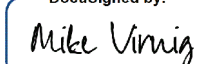
22. CANCELLATION

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

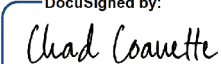
Sourcwell

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 2/7/2022 | 9:18 PM CST

Rev Group, Inc.

DocuSigned by:

By: F3DD8D32408047A...
Mike Virnig
Title: Vice President Sales, REV Fire Group
Date: 2/24/2022 | 3:15 PM CST

Approved:

DocuSigned by:

By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
Date: 2/24/2022 | 3:17 PM CST

RFP 113021 - Firefighting Apparatus and Fire Service Vehicles

Vendor Details

Company Name: E-ONE, Inc.
Does your company conduct business under any other name? If yes, please state: REV Fire Group
Address: 1601 SW 37th AVE
Ocala, FL 34474
Contact: Fred Cureton
Email: fred.cureton@revfiregroup.com
Phone: 352-895-0783
HST#: 59-1515283

Submission Details

Created On: Tuesday November 02, 2021 04:14:12
Submitted On: Tuesday November 30, 2021 16:23:32
Submitted By: Fred Cureton
Email: fred.cureton@revfiregroup.com
Transaction #: 95acac42-31d9-4719-9cb7-33441ff906f7
Submitter's IP Address: 192.222.31.157

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	REV GROUP, INC. (REV FIRE GROUP Division).	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	E-ONE, INC., FERRARA FIRE APPARATUS, INC., KOVATCH MOBILE EQUIPMENT CORP., LADDER TOWER, SMEAL HOLDING LLC., SPARTAN FIRE, LLC., SPARTAN CHASSIS.	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	REV FIRE GROUP, E-ONE, INC., FERRARA FIRE APPARATUS, KME FIRE APPARATUS, KOVATCH MOBILE EQUIPMENT CORP, LADDER TOWER, LTI, SMEAL HOLDING LLC., SMEAL FIRE APPARATUS, SPARTAN EMERGENCY VEHICLES, SPARTAN FIRE APPARATUS, SPARTAN FIRE, LLC., SPARTAN CHASSIS.	*
4	Proposer Physical Address:	REV Group, Inc. -245 S. EXECUTIVE DR., SUITE 100, BROOKFIELD, WI 53005 E-ONE, Inc. - 1601 SW 37th Ave., Ocala, FL. 34474 Ferrara Fire Apparatus - 27855 James Chapel Rd., Holden, LA 70744 KME Fire Apparatus - One Industrial Complex Nesquehoning, PA 18240 Spartan Fire, LLC. - 907 7th Ave North, Brandon, SD 57005 Smeal Holding LLC. - 610 W 4th St., Snyder, NE 68664 Ladder Tower - 68 Cocalico Creek Road, Ephrata, PA 17522 Spartan Chassis - 1541 Reynolds Rd, Charlotte, MI 48813	*
5	Proposer website address (or addresses):	REV Group, Inc. - www.revgroup.com REV FIRE GROUP - www.revgroup.com/rev-group-best-fire-truck-manufacturers E-ONE, Inc. - www.e-one.com Ferrara Fire Apparatus - www.ferrarafire.com KME Fire Apparatus - www.kmefire.com Spartan Fire, LLC, Smeal Holding LLC., Ladder Tower, and Spartan Chassis - www.spartaner.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Mike Virnig, Vice President Sales, REV Fire Group 1601 SW 37th Ave., Ocala, FL 34474 mike.virnig@revfiregroup.com 352-861-3542 (Office), 562-587-1600 (Mobile)	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Fred Cureton, National Contract Manager, REV Fire Group 1601 SW 37th Ave., Ocala, FL 34474 fred.cureton@revfiregroup.com 205-680-4468 (Office), 352-895-0783 (Mobile)	*

8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	For E-ONE, Inc.; 1601 SW 37th Ave., Ocala, FL 34474 Fred Cureton, National Contract Manager, REV Fire Group fred.cureton@revfiregroup.com 205-680-4468 (Office), 352-895-0783 (Mobile) Larry Daniels, Director of Sales, ldaniels@revgroup.com, 352-861-3541 For Ferrara Fire Apparatus: 27855 James Chapel Rd., Holden, LA 70744 Eric Adams, Apparatus Sales, erica@ferrarafire.com, 225-567-7100 Jason Louque, Director of Sales, jasonl@ferrarafire.com, 225-567-7100 For KME Fire Apparatus: One Industrial Complex Nesquehoning, PA 18240 Anthony Maff, Senior Sales Support, tmaff@kmefire.com, 570-669-5595 Chris McClung, Director of Sales, cmcclung@kmefire.com, 352-502-6881 For Spartan Fire LLC., Smeal Holdings, LLC., and Ladder Towers: 907 7th Ave North, Brandon, SD 57005 Nicole Sateran, Sales Assistant, nicole.sateran@spartanmotors.com, 402-218-2762 Chris Wade, Director of Sales, chris.wade@spartanmotors.com, 404-218-2762 For Spartan Chassis: Stephen Carleton, Manager of Sales and Training, Spartan Motors 1541 Reynolds Rd, Charlotte, MI 48813 stephen.carleton@spartanmotors.com 517-588-4704 (Office), 570-657-5557 (Mobile)
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Table 2: Company Information and Financial Strength

Line Item	Question	Response *
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9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	REV Group® companies are leading designers and manufacturers of specialty vehicles and related aftermarket parts and services. Our companies serve a diversified customer base, primarily in the United States, through three segments: Fire & Emergency, Commercial, and Recreation. They provide customized vehicle solutions for applications, including essential needs for public services (ambulances, fire apparatus, school buses, and transit buses), commercial infrastructure (terminal trucks and industrial sweepers) and consumer leisure (recreational vehicles). REV's diverse portfolio is made up of well-established principal vehicle brands, including many of the most recognizable names within their industry. Several of our brands pioneered their specialty vehicle product categories and date back more than 50 years. REV Group trades on the NYSE under the symbol REVG. REV Group manufactures more than 20,000 specialty vehicles every year — a testament to the trust placed in our products. E-ONE, Inc. has been in business since 1974. Ferrara Fire Apparatus has been in business since 1987. KME Fire Apparatus has been in business since 1980 but it's founders had been in the transportation business since 1948. Spartan Fire, LLC./Spartan Chassis has been in business since 1975. Values: DO WHAT'S RIGHT - We act with integrity and transparency, always. We keep our commitments and earn trust through our actions. SAFETY IS LIFE - The safety of our people and those who travel in our vehicles is our top priority. It's more than the way we work, it's a way of life. For our employees this includes weekly safety bulletins, required protective clothing (steel toe shoes, safety classes, ear plugs, etc.), fall restraints, wellness health screenings, optional vision and dental coverage, optional long term illness coverage, and even optional pet coverage. For our end users, our products must be designed and built to meet current industry standard, must provide the level of firefighter safety in their design, must be of the highest quality offered in the industry, and must provide value for Sourcewell members. BUILD LASTING TRUST - Customers depend on our vehicles and support through the entire lifecycle of their purchase. We will build that trust through transparency and respect and by providing quality vehicles and attentive service. THINK LIKE AN OWNER - Each of us plays a vital role in our success. We innovate, execute and use our resources wisely to create value for our stakeholders. WIN AS ONE - We value diversity in our teams, respect alternative perspectives and are accountable to each other to fulfill our goals. We recognize employees for performance excellence by promoting from within when possible, recognizing our Veterans during annual luncheon, recognizing excellence thru attendance, and performing annual evaluations. Our brands are social responsible companies in that we support local community initiatives (parades, marathons, civic activities, fundraisers), and responding to emergencies caused by natural disasters.
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10	What are your company's expectations in the event of an award?	The REV Group's diversified portfolio of specialty products connects and protects communities around the clock and around the world with a lineup of vehicles that have long served the fire and emergency, commercial infrastructure and consumer leisure markets. Together, these vehicle brands have manufactured more than 300,000+ vehicles in service today — a bumper-to-bumper feat that stretches from New York City to Dallas. Among REV's lineup of brands, you'll find vehicles that help fight fires, transport patients to emergency rooms, move freight in the world's ports, offer mobility to people with disabilities, carry children safely from home to school and unite families across the country. It is the goal of the REV Group and our many specialty brands to provide Sourcewell members the largest selection of quality vehicles, options, and services of anyone in the industry. We will provide a working partnership with Sourcewell where together we can provide a one stop shop for purchase and servicing of critical safety and support vehicles. We welcome the opportunity to work with Sourcewell members to understand both current and future needs. This includes but is not limited to apparatus requirements, service requirements, training requirements, and parts/equipment requirements. We welcome the opportunity to work with Sourcewell members to develop custom designed value packages to meet/exceed communicated requirements from our diverse selection of proposed solutions. We commit to provide Sourcewell members timely responses to inquiries and follow up inquiries, to provide Sourcewell members high quality vehicle solutions designed to meet and/or exceed industry standards, to provide Sourcewell members products and services which are competitively priced, provide exceptional value, and extends the life cycle of their purchase, and to provide Sourcewell members unsurpassed "after the sale" service utilizing our worldwide dealer distribution network and supplier partners for parts, service, training, and sales support.
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11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	See attached PDF named REV GROUP (REV Fire Group) Financial Strength and Stability. Press Release on financials (see also attached SEC filing and investor presentation). ROCKFIELD, Wis., September 08, 2021--(BUSINESS WIRE)--REV Group, Inc. (NYSE: REVG), a manufacturer of industry-leading specialty vehicles, today reported results for the three months ended July 31, 2021 ("third quarter 2021"). Consolidated net sales in the third quarter 2021 were \$593.3 million, representing an increase of 1.9% compared to \$582.2 million for the three months ended July 31, 2020 ("third quarter 2020"). The increase in consolidated net sales was primarily due to an increase in net sales in the Recreation and Commercial segments partially offset by a decrease in net sales in the Fire and Emergency ("F&E") segment. The company's third quarter 2021 net income was \$23.7 million, or \$0.36 per diluted share. Adjusted Net Income for the third quarter 2021 was \$24.5 million, or \$0.37 per diluted share, compared to Adjusted Net Income of \$6.3 million, or \$0.10 per diluted share, in the third quarter 2020. Adjusted EBITDA in the third quarter 2021 was \$41.6 million, compared to \$21.4 million in the third quarter 2020. The increase in Adjusted EBITDA during the quarter was driven by increased contribution from the F&E and Recreation segments partially offset by a decrease in the Commercial segment. Fire & Emergency Segment F&E segment net sales were \$269.5 million in the third quarter 2021, a decrease of \$37.2 million, or 12.1%, from \$306.7 million in the third quarter 2020. The decrease in net sales compared to the prior year quarter was primarily due to decreased shipments of fire apparatus and ambulances units compared to the prior year quarter related to supply chain disruption and labor constraints. F&E segment backlog at the end of the third quarter 2021 was \$1,229.5 million, an increase of \$189.8 million compared to \$1,039.7 million at the end of the third quarter 2020. The increase was primarily the result of continued strong demand and order intake for fire apparatus and ambulance units. F&E segment Adjusted EBITDA was \$15.8 million in the third quarter 2021, an increase of \$2.9 million, or 22.5%, from \$12.9 million in the third quarter 2020. Profitability within the segment benefited primarily from cost and efficiency improvements and lower selling, general and administrative ("SG&A") costs, partially offset by lower sales volume and inefficiencies resulting from supply chain disruptions and labor constraints. Working Capital, Liquidity, and Capital Allocation Cash and cash equivalents totaled \$9.2 million as of July 31, 2021. Net debt² was \$240.8 million, and the company had \$276.8 million available under its ABL revolving credit facility as of July 31, 2021, an increase of \$53.1 million as compared to the April 30, 2021 availability of \$223.1 million. Trade working capital³ for the company as of July 31, 2021 was \$405.5 million, compared to \$449.9 million as of July 31, 2020. The decrease was primarily due to decreased accounts receivable and decreased inventory partially offset by decreased payables. Capital expenditures in the third quarter 2021 were \$5.3 million compared to \$2.0 million in the third quarter 2020. Share Repurchase Program On September 2, 2021, the company's board of directors approved the authorization of a new share repurchase program that allows the repurchase of up to \$150.0 million of the company's outstanding common stock, effective immediately. The share repurchase authorization expires in 24 months and gives management the flexibility to determine conditions under which shares may be purchased. Quarterly Dividend The company's board of directors declared a quarterly cash dividend in the amount of \$0.05 per share of common stock, which equates to a rate of \$0.20 per share of common stock on an annualized basis, payable on October 15, 2021, to shareholders of record on September 30, 2021.
12	What is your US market share for the solutions that you are proposing?	REV Fire Group = 25.86% U.S, 25.39% North America *
13	What is your Canadian market share for the solutions that you are proposing?	REV Fire Group = 20.00% Canada *

14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	NO.	*
15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	We are best described as a manufacturer and service provider. In most cases dealers are contracted to represent our brands in designated/agreed territories (U.S., Canada, and International locations). These territories differ in size based on each dealership's capability. Dealers then provide sales, service, and parts support. Dealers issue purchase orders for requested products/services and resell these to the end user/member. Each dealer is an independent business and each have their own employees/facilities. Where dealers are under contract to represent our brands it is our expectation the Sourcewell member will issue purchase orders directly to our authorized dealer. These dealers are listed on the dealer list for each respective brand. There are two additional scenarios: 1. In cases where there is no dealer coverage each brand provides a direct company employee to manage the sales and service of customers/members in these areas. In these cases the contract will be thru the respective brand and the Sourcewell member would issue the purchase order directly to the brand. 2. In cases where the REV Group has local facilities, these employees are company employees who provide sales, service, and parts to customers/members within their area of responsibility. The Sourcewell member would issue their purchase order to the REV RTC facility just as it were an approved dealer.	*
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	License requirements vary across North America. The REV Group and its dealer representatives are expected to adhere to all requirements be it a business license, insurance requirements, sales representative licensing, or service technician certification.	*
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	N/A	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	E-ONE currently holds a Notice of ULC and/or NFPA Audit Completion and Authorization to Apply VIP Sticker issued December 30, 2015 for both the Ocala and Hamburg facilities, is ANAB accredited for International Management Systems certificate number IMS-0020, is ISO 9001:2015 certified with a certificate valid thru July 30 2024, and holds a 2021 FAMA Certificate of Membership. See the attached for additional detail. Gary Pacilio (E-ONE, Inc.) is on the 2021 FAMA Board of Directors as the Treasurer, Bert McCutcheon (Ferrara Fire Apparatus) is on the 2021 FAMA Board of Directors as the Director-at-Large, Roger Lackore (Spartan Fire, LLC) is the FAMA committee chair of the Technical Committee.	*
19	What percentage of your sales are to the governmental sector in the past three years	As it relates to fire apparatus, a very high percentage (probably 90% +). Most apparatus are sold to government, municipal, city, and county entities.	*
20	What percentage of your sales are to the education sector in the past three years	As it relates to fire apparatus; None in the formal education sector. We sometimes sell fire apparatus to support fire training academies but these are typically purchased through the municipal side of the business.	*

21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	As it relates to fire apparatus: Totals for REV Fire Group = \$555,579,245 Sourcewell (Based on delivered units - E-ONE 2018=\$768,854, 2019 = \$1,604,379; E-ONE 2020 = \$7,314,034; E-ONE 2021 YTD = \$11,372,360 E-ONE has quoted a total of \$71,643,085 and booked \$58,812,849 or 82.09% of quoted. Ferrara has not delivered any apparatus sold thru Sourcewell. KME has not delivered any apparatus sold thru Sourcewell Spartan reports Sourcewell sales as follows: 2019 = \$28,992,914; 2020 = \$31,246,024; and 2021YTD = \$53,117,860 Florida Sheriffs - Totals for REV Fire Group: 2019 = \$21,701,882; 2020 = \$13,332,720; 2021 YTD = \$1,460,807 FCAM/MAPC - Totals for REV Fire Group: 2020 = \$6,348,619; 2021 YTD = \$4,385,656 HGAC - Totals for REV Fire Group: 2019 = \$59,700,417; 2020 = \$66,851,936; 2021 YTD = \$37,905,966 LaMAS (Ferrara Only) - Totals for REV Fire Group - 2019 = \$16,697,950; 2020 = \$39,945,556; 2021 YTD = \$16,584,214 NASPO - Totals for REV Fire Group: 2019 = \$7,160,834; 2020 = \$7,357,335; 2021 YTD = \$3,647,860 North Carolina Sheriffs - Totals for REV Fire Group - No sales NJ Start - Totals for REV Fire Group: 2019 = \$0.00; 2020 = \$873,240; 2021 YTD = \$5,283,681 NPPGOV - Totals for REV Fire Group - No sales Ohio STS - Totals for REV Fire Group - 2019 = \$10,021,008; 2020 = \$4,573,412; 2021 YTD = \$7,485,321 PA Costars - Totals for REV Fire Group - 2019 = \$528,482; 2020 = \$4,927,186; 2021 YTD = \$1,620,885 Texas Buy Board - Totals for REV Fire Group: 2019 = \$3,831,135; 2020 = Zero Sales; 2021 YTD = No Sales	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Not all brands participate in GSA pricing. Ferrara and KME currently have GSA schedules while E-ONE and KME have DLA Troop contracts. For E-ONE: USAF, Georgia, Fire Apparatus, 16 vehicles on 5 separate PO, \$8,635,579 total; US Army, Washington DC, Fire Apparatus, 9 vehicles on 2 separate PO, \$4,160,375 total; US Navy, Washington DC, Fire Apparatus. 2 vehicles on 1 PO, \$1,532,942 total; New Hampshire Training Academy, NH, 1 vehicle, \$845,726.00 For KME: US Army National Guard, Military, Washington, DC, (20) Type 3 Wildland vehicles \$359,052 each or \$7,181,055.92 total; US Army, Military, Washington, DC, (7) Water Tankers \$317,153.89 each or \$2,220,077.29 total; USMC, Military, Washington, DC, (5) Water Tankers \$313,626.60 each or \$1,568,183.00 total; US Army National Guard, Military, Washington, DC. (8) Wildland vehicles \$296,264.50 each or \$2,370,116.00 total; USMC, Military, Washington, DC. (4) Wildland vehicles, \$496.260.00 each or \$1,985,040.00 total. For Spartan (Top States); State of TX (pumpers, aerials, platforms) = 43 Units/ \$24,158,085 State of PA (pumpers, tillers, water towers) = 27 Units/\$18,451,964 State of NC (pumpers, aerials, platforms) = 23 Units/\$17,218,037 State of CA (pumpers) = 24 Units/\$14,684,004 State of MI (pumpers, aerials) = \$13,731,604	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Albuquerque, NM	Nathaniel Meisner	505-934-8721	*
County of San Diego, CA	Jimmy Steel	619-851-5722	*
Fire Department of New York, NY	Mark Aronberg	718-784-6500	*
City of Asheville Fire Department, NC	Jeremy Knighton	828-552-2071	
City of Atlanta Fire Department, GA	Derek Harris	404-597-0418	

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
City of Baton Rouge	Government	Louisiana - LA	Pumpers, Rescues, and Aerials	10 Units	\$7,270,787.00	*
City of Birmingham	Government	Alabama - AL	Pumper and Aerials	12 Units	\$8,647,814.00	*
City of San Francisco	Government	California - CA	Pumpers and Aerials	8 Units	\$6,144,801.00	*
U. S. Army	Government	District of Columbia - DC	Wildlands	20 Units	\$7,181,055.92	*
U. S. Air Force	Government	Georgia - GA	Misc Vehicles	16 Units	\$8,635,579.00	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	The REV Fire Group have a confirmed 533 full time sales associates and another 223 part time sales associates. There were however several dealers who did not provide this additional information so the number would be higher. This accounts for all reported brands, dealers, service centers, and Spartan OEMs within the U.S. and Canada.	*
26	Dealer network or other distribution methods.	The REV Fire Group has 36 dealers representing the E-ONE brand, 20 dealer representing the Ferrara Fire brand, 30 dealers representing the KME Fire brand, 28 dealers representing the Spartan Fire, LLC brand, and 37 OEMs representing the Spartan Chassis brand. Several dealers represent two or more brands but usually specialize in one brand over the other due to their past experience. The 37 OEMs will play a key part in adding Spartan chassis as a new product offering for the REV Group/REV Fire Group. Spartan chassis has never been offered on any other cooperative purchasing contract. These 37 OEMs will be able to work with members to provide chassis pricing for apparatus re-chassis, accident repairs, apparatus upgrades, or body remounts. See the attached dealer list/dealer survey results.	*
27	Service force.	The REV Fire Group have a confirmed 519 Emergency Vehicle Technicians (EVTs) and another 665 non-EVT technicians. As stated above, not all dealers responded to our survey so the number is actually higher. This accounts for all reported brands, dealers, service centers, and Spartan OEMs within the U.S. and Canada.	*

28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	The typical process if for the member to work with the local brand dealer/representative to configure the apparatus to meet their mission, their design requirements, and their budget. The configuration is normally sent for review by the engineering team for approval/changes. Once the member agrees on the configuration and the quoted amount they place the order with the brand dealer/representative. The order is accepted, the member works with the brand and dealer representative to set up a date for a pre-build conference. During the pre-build conference the member can voice concerns or needed changes. The configuration is tweaked to meet any required changes. The updated configuration/price/drawings are presented to the member for his approval. A purchase order is issued by the member to the brand dealer and the dealer submits the order to the brand manufacturer. If there is no dealer involved, then the transaction would be the same except directly with the brand manufacturer/sales representative. Terms are COD when the completed apparatus leaves the manufacturer to be delivered.	*
29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	For service, parts, or customer service needs the member is always encouraged to first contact their local dealer representative. Most dealers and REV Group brands are open during normal daily business hours and respond quickly. Most offer after hour customer support should the member have an issue which needs to be addressed after normal business hours. Each brand and dealer have either toll free customer service numbers or an answer service able to get the correct person to respond.	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	The REV Group/REV Fire Group has a distribution channel eager to service Sourcewell members anywhere in North America. Our 151 dealers/OEMs are ready and willing to work the the members to meet apparatus and apparatus support needs. With out vast array of available products, we are sure we can match our offerings to the members wants and needs.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	During our last contract with Sourcewell we have eagerly supported the Canadian market by attending Canadian conferences and meeting with procurement professionals at the Ontario/Sourcewell joint conference. We support the CANOE initiative to promote Sourcewell's U S contracts and to adopt them as theirs. Business wise, we will need to adjust our U. S. pricing to reflect differences in currency, provide the additional testing for Canadian compliance, and collect for recycle fees imposed on batteries and tires.	*
32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	While some areas can be very remote, we have always entertained answering the call where there is a need.	*
33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	There are no entity sectors we will not serve and we have nothing limiting our participation in the Sourcewell contract.	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	We currently serve both areas. One key difference would be delivery cost when shipment of an apparatus is needed. Our estimated driveway cost is to deliver the vehicle to the port. Cost to prepare and ship the vehicle over water or via airlines is at the members expense in addition to our normal driveway expense.	*

Table 7: Marketing Plan

Line Item	Question	Response *
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	The REV Fire Group recently hired Natalie Childress as Senior Director of Marketing. She will partner with REV Fire Group's Vice President of Sales, Mike Virnig, and divisional teams to evolve brand strategy and consumer experience for the group's fire truck brands. Childress has more than nine years of marketing and brand experience, including five years of marketing and business development leadership experience. She most recently served as the Business Strategy Manager for Mastercraft Boat Company, driving global brand building and strategy. Prior to, Childress held progressive roles with a focus on cross-functional branding, product marketing and owners' experience within Sea Ray, part of Brunswick Corporation. She was recognized as a 40 Under 40 Marine Industry Leader this year by Boating Industry. She will be instrumental in leading us during our transition from a single brand within the Sourcewell contract to a multi-brand contractor. It will be important Sourcewell members understand REV Fire Groups capabilities and how each brand has responded as part of the RFP. Our goal would be for each brand to be linked from the Sourcewell awarded contract so members can view each brands product and service offerings versus only seeing an overview of all the brands as one.
36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Social media and digital advertising will be key to communicating to Sourcewell members our capabilities, our products, our services, and our brands.
37	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	It is important Sourcewell and the REV Fire Group brands work jointly to promote our partnership to serve the needs of the member base, and to recruit new members as we go forward. We currently promote Sourcewell and encourage our dealer partners to actively discuss all the opportunities for providing products and services to their organization under a single contract umbrella.
38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	At this time only our parts procurement system provides e-procurement. The complexity of custom designing a fire apparatus is a programmers nightmare as the number of engineering rules has to change as each option is chosen. The programming must look for multiple options being selected for the same space, components hitting each other due to their movement, and another set of complicated rules to govern operation safety.

Table 8: Value-Added Attributes

Line Item	Question	Response *
39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	As part the REV Group/REV Fire Group proposal, we are offering the following solutions in addition to our fire apparatus: Leasing - with REV Finance, other third party leasing companies within our industry, local banks or other third party financial institutions the member wishes to pursue. Parts contracts. Service contracts. Accident repairs. Apparatus refurb/upgrades. Vehicle trade-ins. This could be thru REV, the local dealer, or a third party vendor willing to purchase the vehicle. Maintenance contracts. Brand specific extended warranties. Vendor specific extended warranties. Training located at the brand's facilities or remotely offered at a location designated by the member. Training can be based on maintenance of the vehicle, operation of the vehicle, or as a refresher course where maintenance, safety, and operation are covered. Three days of training is standard and required to be performed by factory trainers on all aerials, industrial pumps, and ARFF vehicles.

40	Describe any technological advances that your proposed products or services offer.	As part of the REV Group our other divisions are making great strides in electric vehicle (EV). For example: ENC® DEBUTS THE AXESS BATTERY ELECTRIC BUS (BEB) AT APTA EXPO THE FIRST EV BUS THAT IS ZERO EMISSIONS AND ZERO CORROSION. October 25, 2021 Link: https://www.revgroup.com/blog-single/enc-debuts-the-axess-battery-electric-bus-beb-at-apta-expo-the-first-ev-bus-that-is-zero-emissions-and-zero-corrosion REV GROUP'S COLLINS BUS ENTERS MULTIYEAR AGREEMENT WITH LIGHTNING EMOTORS FOR ELECTRIC SCHOOL BUSES. August 31st, 2021 Link: https://www.revgroup.com/blog-single/rev-groups-collins-bus-enters-multiyear-agreement-with-lightning-emotors-for-electric-school-buses CAPACITY TRUCKS® INTRODUCES FIRST NORTH AMERICAN HYDROGEN FUEL CELL ELECTRIC HYBRID TRUCK BUILT FROM THE GROUND UP. August 26th, 2021 Link: https://www.revgroup.com/blog-single/capacity-trucks-introduces-first-north-american-hydrogen-fuel-cell-electric-hybrid-truck-built-from-the-ground-up REV FIRE GROUP® TO SHOWCASE LATEST IN FIRE APPARATUS AND UNVEIL WORLD OF INNOVATION AND PROTECTION AT FDIC 2021. August 5th, 2021 Link: https://www.revgroup.com/blog-single/rev-fire-group-to-showcase-latest-in-fire-apparatus-and-unveil-world-of-innovation-and-protection-at-fdic-2021 This showcase included the following: 1. Smart Reach™ Multi-Stance™ System: Through augmented reality, attendees can experience firsthand this patented new Smeal ladder and outrigger control system that offers 360-degree, no dead-zone functionality on aerials that can be adapted to the scene while maintaining full reach. The Smart Reach control console provides real-time data, and its electric and hydraulic aerial controls offer the ultimate in smooth operation. It also offers Advance Rung Lighting, a series of RGB LED light strips that can have customized patterns running the length of the ladder. 2. Smart Flo™: This integrated pressure governor system for fire apparatus allows control of both water flow and foam from one location. It features a one-button pump shift for ease of operation, automatic pump protection and a camera display of the officer's side, offering firefighters total control at any fire scene. 3. ECO IDLE-TEC™: This idle reduction system specifically designed for fire apparatus shuts off the main engine during EMS and rescue calls, eliminating loud diesel engine noise and exhaust while maintaining power for lighting, air conditioning and more. This reduces operating costs, protects the environment, and improves driver safety and comfort. 4. Active Air Purification System: Designed with advanced Photohydroionization® (PHI Cell) and UV technology, these units kill 99 percent of pathogens, including the virus which causes COVID-19, in the air and on surfaces delivering better air quality and a safer cab environment for your crew. This technology has been recently expanded with the introduction of E-ONE's newest product, the industries first all electric fire truck. Press release link: https://www.revgroup.com/blog-single/rev-fire-group-receives-order-from-the-mesa-fire-and-medical-department-for-an-eone-vector-north-americas-first-fully-electric-fire-truck-	*
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	The REV Group is a leader in providing new products and technology which contribute to the green footprint needed to protect our environment. We promote recycling of all that is possible. REV recently released an occupant air purification and filtration systems to help reduce risk to toxins and viruses. This can be retrofitted to any vehicle manufactured. It removes 99% of impurities and treats the air for bacteria such as Covid 19.	*
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	We do not have any 3rd party issued eco-labels. We do not see much of this in our industry even though you may provide the latest in technology such as our all electric fire truck.	*
43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	We do not tract this. We do however look to do business with those companies which provide value for our customers. REV Group rewards women for doing a great job by promoting them as managers. REV Group honors our vets by having yearly luncheons and acknowledging their service to our country.	*

44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	I think we have the best cradle to grave offering for your members. With the REV Group/REV Fire Group providing options from 7 fire apparatus brands, we are sure your members can find what they need. As custom builders we pride ourselves in exceeding the members expectations. Our total solutions include parts contracts, service contracts, training, accident repairs, apparatus refurb, upgrades, and remount. The addition of adding the Spartan chassis separately from a complete apparatus should provide your members one additional solution if they are looking to extend the life expectancy of their current vehicles.	*
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Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	Yes with limited time periods	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Since warranty is a legal document with legal responsibilities, we do provide specifics related to lack of maintenance, abuse, neglect, misuse, and/or failure to notify. In some cases there may be certain inspections which must be performed to keep the warranty in force.	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Typically the selling dealer will service their sales territories. Each brand does support the distribution channel with factory based technicians. In cases where a problem is hard to remedy, both the dealer and the manufacture will team up to resolve the issue.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	It depends on the severity and the approval extended by the supplier. We prefer to be a one stop shop for the member if he has a problem. In many cases the supplier requires the failure to be repaired by their technicians at their location.	*
50	What are your proposed exchange and return programs and policies?	Please see the attached document for this section.	*
51	Describe any service contract options for the items included in your proposal.	Service contract will normally be between the member and the selling dealer. In some cases service contracts can be thru the manufacturer. This scenario could be an option where there is a highly technical component of the apparatus the dealer may not have the expertise to correct. We offer extended warranties, drive train warranties, vendor component extended warranties, and third party extended warranties.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
52	Describe your payment terms and accepted payment methods.	Payment terms are COD at the time the apparatus leaves the plant for delivery to the customer. The selling dealer however may provide additional times based on the contract with the member. This could range from COD to 30+ days.	*
53	Describe any leasing or financing options available for use by educational or governmental entities.	The REV Group has our own internal finance company. We also use third part providers when asked to provide leasing quotes. We also recommend the member check with local lending institutions to make sure they are taking advantage of all resources to obtain the most competitive rates.	*
54	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	All brands would provide a quote to the member based on their custom configured apparatus. There would be contract between the selling dealer/manufacture and the member. Worksheets are typically used to calculate the agreed discount and the customer should receive a customer summary sheet if requested.	*
55	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Most of our brands do accept P cards with no additional cost involved. We do however have some brands who do not.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
56	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Our pricing model discounts are based off MSRP minus a percentage or a flat discount on certain market specific products where discount are not normally offered. The pricing includes up to \$5,000 for driveway, PDI, and dealer delivery and training. Taxes, trips, pre-pay discounts, multiple quantity discounts, and trade-ins are not included in these prices but will change the price to the member if part of the order.	*
57	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Pricing discounts range from 3% to 20% depending on the brand and the product offered. In some cases a flat fee discount is offered which ranges from \$5,000 to \$15,000.	*
58	Describe any quantity or volume discounts or rebate programs that you offer.	Depending on the model of the apparatus and the overall deal, multiple unit discounts could be offered starting at around 1% more per unit. This would be affected by the mix and the quantity of the apparatus purchased.	*
59	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	If the sourced items are items supplied by the brand, these would be treated as a part of the apparatus and the same discount would apply based on the model of the apparatus. For items purchased as loose equipment or customer requested items, these would be provide at cost with a 30% or less markup.	*
60	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Driveway up to \$5,000 is included and will be adjusted up or down based on the actual cost plus a \$200 admin fee. For shipments where the apparatus has to be shipped or flown to it's destination, these additional cost over and above getting the vehicle to the port would be the responsibility of the member. Pre-build and inspection trips are not included. Taxes are not included. NFPA requires we provide 3 days of training on all aerals, industrial pumpers, and ARFFs which is include in the quote. All other training is provided by the selling dealer.	*
61	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	As stated above, we have included up to \$5,000 allowance for delivery on each unit. If the actual price to deliver is less, the member will receive a credit. If the actual price is more, the member will be responsible for the added expense. This is also true for PDI and Dealer Delivery and training. We have included values within the quote for different models but the member could be billed more or provided a credit depending on the actual cost.	*
62	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	As stated above, our standard quote includes delivering the apparatus to the port. Cost associated with completing the delivery is on a case by case basis depending on the additional requirements set by the member. We would provide a quote for their approval.	*
63	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Nothing unique. We provide delivery of the vehicle as requested by the end user. If the apparatus is being shipped on a boat, the member might request the apparatus be wrapped and/or loaded in a container. The expense for these items would be based on a case by case basis and would differ based on the type vehicle, weight, size, and market price at the time of the shipment.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
64	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	While we must be competitive on all cooperative procurement contracts, ultimately the market and the competition drive our pricing to your members. The key is which contract you use, its simplicity, and the support from the management team with the respective contract. Sourcewell is our go to contract.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
65	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We use a self audit spreadsheet which gives the selling dealer a go/no go visual indicator of their compliance to the contract. The goal of the spreadsheet was to communicate how the numbers were calculated and to show the customer we met or exceeded the contracted discounts within the RFP.	*
66	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	We track sales proposed as Sourcewell contracted business versus actual booked business. Currently this information can be sorted by quote number, truck number, customer, state/province, apparatus model, date sold, delivered/not delivered, and/or selling dealer.	*
67	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	.75% of the contracted amount with admin fee ceilings based on the following: All commercial chassis products (except aerals) = \$1500.00 max All custom chassis products (except aerals) = \$1750.00 max All aerals = \$2000.00 max All apparatus accident repairs/re-chassis/body remount, apparatus upgrades, and Spartan chassis quotes = \$1750.00 max Combinations of multiple apparatus purchased via the same purchase order = \$2000.00 max. The above admin fees were chosen to compete with the many other cooperative contracts the member would have at their disposal. If you use a straight percentage of 1% the admin fee will be too high and the member will move to the more competitive contract. Thus, the purchase will not be booked thru Sourcewell. Parts and service programs/contracts as per the following:	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
68	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	As it relates to fire apparatus: The REV Group and its multiple fire apparatus brands (REV Fire Group) offer Sourcewell members a wide variety of models. These include brush trucks, urban interface units, crew haulers, air and light units, light rescues, medium rescues, heavy rescues, combo rescues, walk-in/walk around rescues, command vehicles, hazmat vehicles, pumpers, rescue pumpers, wet side tankers, dry side tankers, vacuum tankers, elliptical tankers, aerial booms, aerial ladders, aerial platforms, ARFF units, ARFF foam testing units, and Rhino turrets. In addition to apparatus, we offer service/maintenance, parts, training, refurbishment/upgrades, accident repair services, and any other new/product or service agreed upon by the member and fits within the scope of the RFP. As it relates to Spartan Chassis - these chassis' are offered by many fire apparatus manufacturers which are not part of the REV GROUP/REV Fire Group. In most cases they are competitors of the REV Fire Group. That said, within the scope of the RFP, we wanted to provide our dealer partners and Spartan Chassis' OEMs the option to offer chassis upgrades, re-chassis options, wreck repairs, and body remounts on a new Spartan chassis via the Sourcewell contract, thus eliminate the requirement of going out to bid.. The agreed discount and admin fee would only be based on the chassis quote. All other expenses, labor, parts, and loose equipment would be listed separately from the chassis line item quote, must be approved by the Sourcewell member, and fit within the scope of the RFP.
69	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	For fire apparatus - we offer leasing, trade-ins, pre-pay discounts, and multiple unit discounts. For leasing this would be handled thru REV Leasing, one of many third party leasing companies within the industry, or through local institutions agreed upon by the member and fits within the scope of the RFP. For service/parts purchases - these would brand specific new parts, vendor supplied parts, brand/dealer supplied parts/loose equipment, brand/dealer supplied PPE/fire fighting support equipment, services (other-TBD) where the need expressed by the member fits within the scope of the RFP, and any volume discounts which may apply. For Product Life Cycle Extension Services - these would include wreck repairs, apparatus upgrades, apparatus refurbishes, dealer/third party annual aerial inspection/certification, dealer/third party annual pump testing, and dealer/third party contracted services (other-TBD) where the need expressed by the member fits within the scope of the RFP. For Extended Warranties - these would included warranties offered specifically by the brand (base warranty extensions and/or bumper to bumper warranties, third party drivetrain warranties, vendor supplied extended warranties, or additional warranties requested by the member and falls within the scope of the RFP. Contract Services - these would be brand provided service contracts, training offered by each brand, service contracts negotiated with our dealer partners, parts contracts negotiated with our dealer partners, training services negotiated with our dealer partners, or any added contract services agreed upon by the member and fits within the scope of the RFP.

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
70	Firefighting apparatus and service vehicles, of all types, such as: pumper/engine, initial attack, mobile water supply, aerial, quint, special service, mobile foam, command and communications, and purpose-built firefighting or rescue trailers	☒ Yes ☐ No	Do not offer rescue trailers.	*
71	Wildland fire apparatus, of all types, such as: fire suppression equipment, mobile water supply, and crew carriers	☒ Yes ☐ No	All of the mentioned including brush trucks and initial attack vehicles.	*
72	Aircraft rescue and firefighting vehicles	☒ Yes ☐ No	Also providing a mobile foam tester.	*
73	Purpose-built chassis and vehicle components for firefighting apparatus and fire service vehicles	☒ Yes ☐ No	Offering brand specific chassis for wreck repair, refurb, and chassis upgrades. Also offering Spartan custom built chassis as additional option for re-chassis solutions.	*
74	Equipment, options, accessories, and supplies complementary or incidental to the purchase of a turnkey or complete unit of the types described in Lines 70-72 above	☒ Yes ☐ No	Offered thru the manufacturing brand or selling dealer.	
75	Services related to the offering of the solutions described in Lines 70-74, including installation, customization, remount, refurbishment, inspection, repair, maintenance, training, and support	☒ Yes ☐ No	All of the items are offered. Also offering accident repairs.	*

Table 15: Industry Specific Questions

Line Item	Question	Response *
76	Describe available service and repair options for the equipment and products offered in your proposal.	A list of dealers and service locations is provided. Depending on the dealer's capabilities added services may be available. This could include pump testing, aerial testing, air pack testing/repair, upfitting, and/or wreck repair.
77	Describe available remount or refurbishing services included within your proposal, the pricing method for such services, and any related order processes.	A list of dealers and service locations is provided. Depending on the dealer's capabilities these added services may be available. If not available at the dealer location the manufacturing brand could provide labor and material quotes based on the requested repairs.
78	Describe your compliance with US standards for the equipment and products offered in your proposal, including applicable federal and state requirements.	Most of our manufacturing facilities are ISO9001 Quality Certified All vehicles must be built to NFPA 1901 or 1906. We provide the member a Letter of Compliance and any item requested not meeting these standards is listed as non-compliant whereas the member and/or dealer must sign and dictate who is responsible for correcting the deficiency prior to putting vehicle in service. See attachments. All ARFFs must meet NFPA 414 and NFPA 412 Standards. Some facilities undergo and pass the UL Inspection Program (VIP) for NFPA 1901. See attachments. Must meet FMVSS—Federal Motor Vehicle Safety Standards All custom cabs must meet the Economic Commission for Europe (ECE) R-29 cab crash testing. Society of Automotive Engineers (SAE) Standards where specified. Underwriters Laboratories (UL & ULC) Federal Aviation Administration (FAA) AC 150/5220-10 for ARFF
79	Describe your compliance with Canadian standards for the equipment and products offered in your proposal, including applicable federal and provincial requirements.	The same as U.S. built units but with the following additional testing requirements: Must meet ULC S515 for all apparatus sold n Canada. Must meet CMVSS—Canadian Motor Vehicle Safety Standards International Civil Aviation Organization (ICAO) Units delivered in Canada must also pass a required motor vehicle test prior to unit being put into service.

Table 16: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. NOTICE: To identify any exception, or to request any modification, to the Sourcwell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcwell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- [Pricing](#) - REV Group_ E-ONE Apparatus Models_Pricing_Discounts Updated.pdf - Tuesday November 30, 2021 15:44:05
 - [Financial Strength and Stability](#) - REV GROUP (REV Fire Group) Financial Strength and Stability.pdf - Tuesday November 30, 2021 15:15:51
 - Marketing Plan/Samples (optional)
 - [WMBE/MBE/SBE or Related Certificates](#) - REV Fire Group Certifications.pdf - Tuesday November 30, 2021 15:47:00
 - [Warranty Information](#) - REV Fire Group Warranties.pdf - Tuesday November 30, 2021 16:05:38
 - [Standard Transaction Document Samples](#) - 20211110 Q113020 Mesa AZ, H & E (AZ) Custom Summary Report - Amended.pdf - Tuesday November 30, 2021 16:20:31
 - [Upload Additional Document](#) - REV Group Misc Files.pdf - Tuesday November 30, 2021 16:18:34

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Fred Cureton, National Contract Manager, REV Group, INC.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_4_Fire_Apparatus_RFP_113021 Sat November 20 2021 12:53 PM	☒	5
Addendum_3_Fire_Apparatus_RFP_113021 Thu November 11 2021 02:09 PM	☒	1
Addendum_2_Fire_Apparatus_RFP_113021 Fri October 29 2021 09:20 AM	☒	1
Addendum_1_Fire_Apparatus_RFP_113021 Fri October 29 2021 09:20 AM	☒	1

Sourcewell Cooperative Purchasing Program Participation Agreement

This Participation Agreement is between Sourcewell and Participating Entity to provide access to Sourcewell's Cooperative Purchasing Program. Sourcewell's Board of Directors has approved these terms and conditions through operation of this intergovernmental Participation Agreement. Participating Entity approves this Agreement upon registration with Sourcewell.

Section 1: Authority

1.1 Sourcewell is a service cooperative established by Minn. Stat. § 123A.21 as a local unit of government pursuant to the Minn. Const. art. XII, sec. 3.

1.2 Sourcewell is authorized to provide a Cooperative Purchasing Program by Minn. Stat. § 123A.21, subd. 7(23) to Participating Entities.

1.3 Sourcewell's cooperative purchasing contracts and master agreements are offered through Minn. Stat. § 471.59 and this Participation Agreement. The Sourcewell Board of Directors has approved these participation terms, and Sourcewell is authorized to enter this interlocal or joint powers agreement with an eligible Participating Entity through this Participation Agreement.

1.4 Participation in Sourcewell's Cooperative Purchasing Program is open to eligible Participating Entities. A Participating Entity is any eligible entity registering with Sourcewell, including: any government unit, including a state, city, county, town, village, school district, political subdivision of any state, federally recognized Indian tribe, any agency of the United States, any instrumentality of a governmental unit, any other entity as defined in Minn. Stat. § 471.59 Subd. 1(b), and any entity as defined in Art. VI of the Sourcewell Bylaws.

1.5 Participating Entity and Sourcewell agree this Participation Agreement is for the purpose of allowing access to available Sourcewell Cooperative Purchasing Program contracts and master agreements with awarded suppliers.

1.6 Participating Entity represents, through an authorized signatory, it is eligible for participation as defined in this Agreement.

Section 2: General Terms

2.1 Sourcewell will make its Cooperative Purchasing Program available to Participating Entity. Sourcewell programs and master agreements are provided to Participating Entity "as is." Sourcewell makes no representation as to warranties of quality, merchantability, or fitness for a particular purpose. Participation in the Program is voluntary and non-exclusive.

2.2 To purchase from Sourcewell contracts and master agreements, Participating Entity must enter into a purchase order or other subsequent agreement in accordance with the terms and conditions of master agreements directly with a supplier. Participating Entity will be responsible

for all aspects of its purchase, including ordering its goods and services, inspecting, accepting the goods and services, and prompt payment to supplier who will have directly billed the Participating Entity.

2.3 The Parties to this Agreement will adhere to all applicable laws concerning the procurement of goods and services in its respective jurisdiction.

2.4 Access to the Cooperative Purchasing Program is effective upon the date of Participating Entity's completed registration. The Agreement will remain in effect until canceled by either party upon thirty (30) days written notice to the other party.

2.5 Each party agrees that it is responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof.

2.8 There will be no financial remunerations by or obligations upon Participating Entity for participation in Sourcewell Cooperative Purchasing Program.

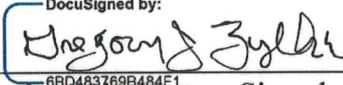
2.9 Sourcewell's Cooperative Purchasing Program master agreements will be procured in compliance with Minnesota law and the Sourcewell Cooperative Purchasing Program.

2.10 The records and documents related to this Agreement are subject to the Minnesota Data Practices Act, Minnesota Statutes Chapter 13.

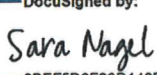
Section 3: Approval

The Sourcewell Board of Director has approved this Policy effective July 1, 2022.

Sourcewell:

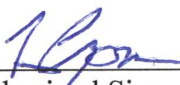
By 
DocuSigned by: 6BD483769B484F1...
 Authorized Signature – Signed

By Greg Zylka
 Name – Printed
 Title Sourcewell Board of Directors Chair
 Date 8/19/2022 | 9:40 AM CDT

By 
DocuSigned by: 9DEF5D6F88B140B...
 Authorized Signature – Signed

By Sara Nagel
 Name – Printed
 Title Sourcewell Board of Directors Clerk
 Date 8/19/2022 | 10:35 AM CDT

Participating Entity: City of Midwest City

By 
 Authorized Signature – Signed

By Tim Lyon
 Name – Printed
 Title City Manager
 Date 02/22/2024

Organization Information

Indicate an address to which correspondence may be delivered.

Organization Name*	<u>City of Midwest City</u>		
Address*	<u>100 N. Midwest Blvd.</u>		
City*	<u>Midwest City</u>		
State Code*	<u>OK</u>	Zip Code*	<u>73110</u>
Country*	<u>United States</u>		
Employer Identification Number	<u></u>		
Website	<u>www.midwestcityok.org</u>		
Contact person* (First, Last)	<u>Sara Hancock</u>		
Job Title*	<u>City Clerk</u>		

Email completed agreement to:
service@sourcewell-mn.gov

You may also mail the completed agreement to:

Sourcewell
 202 12th Street NE
 P.O. Box 219
 Staples, MN 56479

Job Role

- ☐ Administrator
- ☐ Department Head
- ☐ Department Purchaser
- ☐ Human Resources
- ☐ Procurement Officer
- ☐ Teacher
- ☐ Other

Department

- ☐ Administration
- ☐ Dining/Food Service
- ☐ Facilities/Operations
- ☐ Fleet/Transportation
- ☐ Human Resources
- ☐ Information Technology
- ☐ Parks, Recreation & Athletics
- ☐ Public Safety/Security
- ☐ Public Works/Utilities
- ☐ Purchasing & Finance

Email*	<u>shancock@midwestcityok.org</u>
Phone*	<u>405-739-1240</u>

Organization Type:**Government**

- ☐ County
- ☐ Federal
- ☒ Municipality
- ☐ Province/Territory
- ☐ Special District
- ☐ State
- ☐ Township
- ☐ Tribal

Education

- ☐ Local Education Agency (Public K-12 and Pre-K)
- ☐ Private Local Education Agency (Private K-12)
- ☐ Private Higher Education
- ☐ Public Higher Education

Nonprofit

Documentation demonstrating nonprofit status is required when submitting application.

- ☐ Church
- ☐ Medical Facility
- ☐ Other

Referred by

- ☐ Advertisement
- ☐ Colleague/Friend
- ☐ Conference/Trade Show _____
- ☐ Supplier
- ☐ Search Engine/Web Search
- ☐ Sourcewell Employee

**Denotes required information*



SALES CONTRACT

This agreement is made by and between Banner Fire Equipment, INC (Company) and (Buyer)

Midwest City Fire Department
(Legal Name of Buyer)

8201 East Reno Avenue
Midwest City, OK 73110
(Address, City, State, Zip Code)

1. **Acceptance:** The “Company” agrees to sell, and the “Buyer” agrees to purchase the apparatus and equipment described in the following Exhibit Specifically:

a. Exhibit: - Banner refurbishment of a 2012 E-One 75’ ladder per the quote provided.

Each **Exhibit** made part of this contract, in accordance with the terms and conditions listed on contract pages 1,2,3 & 4.

2. **Delivery:** The Banner Fire refurbishment is expected to be completed in 12-14 months.

a. Note: Due to turmoil in the current manufacturing struggles dealing with inflation, parts and labor shortages the above delivery times are best estimates at the time of this contract. Any changes in delivery shall be communicated and documented as a change order upon notification of the change.

The Company cannot be held liable for penalties and / or delays due to strikes, failures to obtain materials, fires, accidents, force majeure, pandemics, civil wars, riots, delays in the manufacturing due to long lead times on materials, delays in manufacturing due to labor shortages, floods, explosions, hurricanes, or any other causes beyond the Company’s control.

To establish a stable design, procurement, and build schedule, a Buyer change order cutoff date of eight (8) Days from the date of the execution of the contract will be enforced. Changes in major components, configuration, or other items that may change the major components or configuration, (e.g.: engine, transmission, axles, water tank, body, fire pump) will not be allowed after the contract execution date.

If inability to obtain exclusive or brand name materials causes completion or delivery problems, the Company shall advise the Buyer of said problem. The Company resolves to examine alternative sources of said material. Material substitutions shall be mutually agreed upon by the



Buyer and the Company. No substitutions shall be made without the execution of a written changer order by the Buyer.

3. **Change Orders:** Changes to the contract may be requested by the Buyer after the execution of the contract. Changes may delay completion time. All changes shall be reviewed for cost and schedule impact by the Company. Changes shall be sequentially numbered and are not considered approved until a change order from both parties is signed. Change Orders shall be prepared by the Company and executed by the Buyer. The price of the refurbishment shall be adjusted to account for any Change Orders.
4. **SPECIFICATIONS:** The Company agrees that all materials, workmanship, and warranties in and about this apparatus shall comply with the attached quote.
5. **WARRANTY:** Banner warranties all work performed for a period of 1 year including any new parts but does not cover old parts removed and reinstalled.
6. **PRICE:** The Buyer shall pay, as a price for:
 - a. Exhibit A, Refurbishment of a 2012 E-One 75' ladder: **\$878,944.00**
 - b. Exhibit B, Payment Terms; A 50% payment is required for development of plans and specifications for the refurbishing work and development of this Agreement before any work begins, a 25% payment is due at midpoint, and the remaining balance is due at completion.
 - c. Exhibit C, Performance Bond: There is no performance bond for this contract.

7. TERMS OF PAYMENT:

- a. Terms of payment: A 50% payment is required for development of plans and specifications for the refurbishing work and development of this Agreement before any work begins, a 25% payment is due at midpoint, and the remaining balance is due at completion.

The purchase price payment reflects US dollars and does not include any authorized change orders which, if applicable, shall be paid at the time of the final inspection and signed acceptance by both the buyer and the seller.

- b. No payment of any amount shall be made payable to a sales representative without written approval from the company.
- c. Late payment: A late fee of .025% of the sale price will be charged per day for overdue payments beginning thirty (30) days after the payment is due for the next thirty (30) days.



- d. It is agreed that the apparatus and equipment covered by this contract shall remain the property of the Company and not be placed in service until the entire contract price has been paid.
- e. A copy of the Buyer's tax-exempt certificate, if applicable, shall be submitted with this signed contract.

8. **CANCELLATION:** In the event this Agreement is cancelled or terminated by the buyer before completion there will be a cancellation fee charged to the buyer. The following charge schedule based on costs incurred will be applied (a) 10% of Purchase Price after the order is accepted and entered by Banner Fire Equipment, Inc. (b) 20% of the purchase price after signed drawings from Pre-Construction, and (c) 30% of the purchase price after material requisition. Once the vehicle is in product there will be no cancellation allowed.

This contract, to be binding, must be signed by an officer of Banner Fire Equipment, Inc or a person authorized, in writing, by Banner Fire Equipment, Inc. to do so.

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing signed by an authorized representative of each of the parties hereto.

No surety of any performance bond given by the Company to the Buyer in connection with this Agreement shall be liable for any obligation of the Company arising under the Standard Warranty.

9. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma without giving effort to principals of conflict of laws. Buyer and Company irrevocably agree that any suit, action, or other legal proceeding arising out of or relating to this agreement shall be brought in a court of records of the State of Oklahoma.



IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives.

COMPANY	BUYER
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Banner Fire Equipment, Inc.

City of Midwest City

By: _____

By: _____

Michael T. Benker

Matthew D. Dukes, II

Title: Dealer Principal

Title: ____Mayor____

Date: _____

Date: _____

AERIAL

Qty	Description	Part No.	Price	Total Price	labor Hour	Labor Costs
1	2.5" Hydraulic Gauge Pump Panel 0-5000 psi	91523314	\$126.00	\$126.00	1	\$185.00
1	Aerial Pad Kit	399316	\$14,787.99	\$14,787.99	32	\$5,920.00
1	Aerial Waterway Seals	566293-005	\$1,589.99	\$1,589.99	24	\$4,440.00
1	Aerial Hydraulic Hose Replacement		\$15,000.00	\$15,000.00	100	\$18,500.00
2	Lift Cylinders Rebuild	383671	\$4,500.00	\$9,000.00	12	\$2,220.00
2	Extension/retraction cylinders Rebuild	488376	\$3,000.00	\$6,000.00	16	\$2,960.00
4	Cable Ladder Extension / Retraction	399335	\$749.99	\$2,999.96	32	\$5,920.00
2	Cable Ladder Retraction .438dia x 53'5"	488508	\$2,261.99	\$4,523.98	16	\$2,960.00
2	Cable ladder Retraction .438dia x 47'1"	488507	\$1,527.99	\$3,055.98	16	\$2,960.00
8	Sheave 6.5 x .813x1.37	280373	\$365.99	\$2,927.92	40	\$7,400.00
8	Bearing .8785 ID Thrust	360235	\$2.99	\$23.92	8	\$1,480.00
12	Bearing 1.125 Thrust	270180	\$10.99	\$131.88	12	\$2,220.00
4	Sheave 5 Dia .25 cable	399261	\$243.99	\$975.96	16	\$2,960.00
2	Sheave 3.5 Dia Plas 110	450078	\$261.99	\$523.98	8	\$1,480.00
1	Aerial Eletric Cable Reel	276423	\$4,913.99	\$4,913.99	12	\$2,220.00
2	Mansaver Bar	446863	\$626.99	\$1,253.98	4	\$740.00
1	Pedestal Latch Rubber	376448	\$24.99	\$24.99	1	\$185.00
2	Red Model 40 LED Lights remove/reuse				2	\$370.00
2	Unit Spot Lights	ESL461WC	\$425.00	\$850.00	6	\$1,110.00
1	Tip Light	01-0688355-22B	\$1,407.00	\$1,407.00	3	\$555.00
2	Ladder Signs			\$1,000.00	24	\$4,440.00
1	Aerial Monitor - rebuild			\$6,500.00	16	\$2,960.00
8	Red Ladder Lights	G4602	\$33.88	\$271.04	4	\$740.00
2	Extension/retraction cylinder outriggers	383672	\$2,500.00	\$5,000.00	16	\$2,960.00
2	Jack outrigger cylinders	383673	\$2,500.00	\$5,000.00	16	\$2,960.00
2	Outrigger Down Pressure	376345	\$446.99	\$893.98	8	\$1,480.00
2	Outrigger Extended Switch	430209	\$430.99	\$861.98	2	\$370.00
2	Sealed Outrigger Light	FT-WL-200-FT-B	\$155.00	\$310.00	4	\$740.00
2	Caution Label	529611	\$46.99	\$93.98	1	\$185.00
2	Warning Label Fall Hazard	570716	\$35.99	\$71.98	1	\$185.00
1	Cradle Switch	703208	\$630.99	\$630.99	2	\$370.00

AERIAL

1	Rung Alignment	285475	\$411.99	\$411.99	2	\$370.00
1	Valve Selector	350252	\$358.99	\$358.99	1	\$185.00
1	Aerial Swivel	586120	\$23,094.99	\$23,094.99	60	\$11,100.00
1	Swivel Support Bracket	521496	\$2,160.99	\$2,160.99		\$0.00
1	Swivel Flange	521498	\$1,598.99	\$1,598.99		\$0.00
1	Hose Flex 4ID X 9.5LG	900793	\$511.99	\$511.99		\$0.00
2	Swivel Guide Pins	521499	\$1,105.99	\$2,211.98		\$0.00
1	Coupler Grooved 4/500PSI	254955	\$108.99	\$108.99	1	\$185.00
1	Cradle Alignment 10MM Positive Switch	662453	\$329.99	\$329.99	2	\$370.00
1	Cradle Alignment 10MM Negative Switch	645044	\$279.99	\$279.99	2	\$370.00
1	Hydraulic Pump		\$2,400.00	\$2,400.00	16	\$2,960.00
1	Emergency Hydraulic Override Pump	582220	\$1,175.99	\$1,175.99	14	\$2,590.00
Qty	Description	Part No.	Price	Total Price	Labor Hour	Labor Costs
1	Pressure Filter	320649	\$169.92	\$169.92	1	\$185.00
1	Return Filter	320608 / 1062887	\$549.99	\$549.99	2	\$370.00
1	Pump 12v Aux Hydraulic	582220	\$1,175.99	\$1,175.99	6	\$1,110.00
1	Waterway Relief Valve 8815	541325	\$349.91	\$349.91	3	\$555.00
60	Hydraulic Fluid	AW-32	\$20.86	\$1,251.60	6	\$1,110.00
1	Remove and Reinstall Ladder				40	\$7,400.00
1	Power Wash Ladder Assembly				6	\$1,110.00
1	Prep and Paint All Cylinders				40	\$7,400.00
				\$128,893.76	657	\$121,545.00

Outriggers

Aerial Below Turntable

Body

Qty	Description	Part No.	Price	Total Price	labor Hours	Labor Costs
1	L1 rollup door assembly	L1	\$2,461.41	\$2,461.41	6	\$1,110.00
1	Door Switch	716337	\$156.58	\$156.58	1	\$185.00
1	Amber Reflector	410033	\$12.99	\$12.99	1	\$185.00
1	Amber Turn/Marker Light	621939	\$35.99	\$35.99	1	\$185.00
1	Wheel Chock	SAC-44-E	\$545.60	\$545.60	2	\$370.00
1	L2 rollup door assembly		\$2,370.52	\$2,370.52	6	\$1,110.00
1	Door Switch	716337	\$156.58	\$156.58	1	\$185.00
1	L3 rollup door assembly		\$2,370.52	\$2,370.52	6	\$1,110.00
1	Door Switch	716337	\$156.58	\$156.58	1	\$185.00
1	6" Red LED Oval Light remove and reuse			\$0.00	1	\$185.00
1	Red/Red Whelen 600 Series	01-06864114R1J	\$296.00	\$296.00	2	\$370.00
1	L4 rollup door assembly		\$2,261.41	\$2,261.41	6	\$1,110.00
1	Door Switch	716337	\$156.58	\$156.58	1	\$185.00
1	Red Marker Light Rub Rail	621938	\$34.99	\$34.99	1	\$185.00
2	Rub Rail Caps	288214	\$9.92	\$19.84	1	\$185.00
1	Red Reflector	410032	\$10.99	\$10.99	1	\$185.00
1	Aerial Access Warning Label	635095	\$27.99	\$27.99	1	\$185.00
2	Aerial Access Grab Rails	654706	\$534.99	\$1,069.98	2	\$370.00
4	Grab Rail Stanchions	291525	\$20.99	\$83.96	2	\$370.00
3	Model 40 Series LED Ladder Access Steps	44042C	\$168.99	\$506.97	8	\$1,480.00
1	Grad Level Indicator	899001001	\$330.99	\$330.99	1	\$185.00
1	Remove Chevron				24	\$4,440.00
1	Install New Chevron		\$5,000.00	\$5,000.00	1	\$185.00
1	Graphics (cab, body stripe, aerial sign board)		\$5,000.00	\$5,000.00	0	\$0.00
1	Danger Label	634181 / 1037643	\$88.99	\$88.99	1	\$185.00
2	Warning Label Moving Parts	634182	\$23.99	\$47.98	1	\$185.00
1	Warning Label Breakaway Hazard	546489	\$40.99	\$40.99	1	\$185.00
1	Label Caution Fuel "	679737	\$41.99	\$41.99	1	\$185.00
1	Label "Turntable Inner Bearing Lube"	Custom	\$13.99	\$13.99	1	\$185.00
1	Label "Waterway Inlet" Purple Bezel	Custom	\$13.99	\$13.99	1	\$185.00
1	2.5" 0-400 psi Waterway Gauge	91523971	\$86.00	\$86.00	1	\$185.00

Body

Qty	Description	Part No.	Price	Total Price	labor Hours	Labor Costs
1	Grade Indicator	899001001	\$330.99	\$330.99	1	\$185.00
2	Red / Red Beacons	I31HRFN	\$750.00	\$1,500.00	4	\$740.00
2	600 Series Scene Lights	01-06864114R1J	\$296.00	\$592.00	4	\$740.00
1	License Plate Light	297937	\$30.99	\$30.99	2	\$370.00
2	Red Marker Lights	569751	\$12.99	\$25.98	3	\$555.00
2	Red / Red 600 Series	01-06864114R1J	\$296.00	\$592.00	4	\$740.00
2	Brake/Tail 600 Series	01-0688798152D	\$267.00	\$534.00	4	\$740.00
2	Amber Turn 600 Series	01-0688798212D	\$216.00	\$432.00	4	\$740.00
2	Backup Lights	01-0688798332D	\$214.00	\$428.00	4	\$740.00
2	Red Reflectors	410032	\$10.99	\$21.98	2	\$370.00
3	Marker Lights Rub Rail	621938	\$34.99	\$104.97	3	\$555.00
1	B1 Door Switch	627488	\$17.99	\$17.99	1	\$185.00
1	B1 New D-Ring	295103	\$57.99	\$57.99	2	\$370.00
1	B1 D-Ring Gasket	277182	\$2.99	\$2.99	0	\$0.00
1	B1 New Latch	546944	\$52.99	\$52.99	2	\$370.00
5	B1 New Door Seal	274740	\$10.99	\$54.95	3	\$555.00
1	LH Small Ladder Storage Door Switch	627488	\$17.99	\$17.99	1	\$185.00
1	LH Small Ladder Storage D-Ring	295103	\$57.99	\$57.99	1	\$185.00
1	LH Small Ladder Storage D-Ring Handle Gasket	277182	\$2.99	\$2.99		
5	LH Small Ladder Storage Door Seal	274740	\$10.99	\$54.95	2	\$370.00
1	LH Small Ladder Storage Label "Ladder Storage"	custom	\$13.99	\$13.99	1	\$185.00
1	RH Small Ladder & Pike Pole Storage Door Switch	627488	\$17.99	\$17.99	1	\$185.00
1	RH Small Ladder & Pike Pole Storage D-Ring	295103	\$57.99	\$57.99	1	\$185.00
1	LH Small Ladder Storage D-Ring Handle Gasket	277182	\$2.99	\$2.99		
5	RH Small Ladder & Pike Pole Storage Door Seal	274740	\$10.99	\$54.95	2	\$370.00
1	RH Small Ladder & Pike Pole Storage Label "Attic Ladder"	Custom	\$13.99	\$13.99	1	\$185.00
1	RH Small Ladder & Pike Pole Storage Label "Pike Pole Storage"	Custom	\$13.99	\$13.99	1	\$185.00
1	RH Large Ladder Storage Door Switch	627488	\$17.99	\$17.99	1	\$185.00
1	RH Large Ladder Storage D-Ring	295103	\$57.99	\$57.99	2	\$370.00
1	RH Large Ladder Storage D-Ring Handle Gasket	277182	\$2.99	\$2.99		
5	RH Large Ladder Storage Door Seal	274740	\$10.99	\$54.95	2	\$370.00

Body

Qty	Description	Part No.	Price	Total Price	labor Hours	Labor Costs
1	RH Large Ladder Storage Label "Ladder Storage"	Custom	\$13.99	\$13.99	1	\$185.00
1	RH Large Ladder Storage Large E-One Emblem	626401	\$65.99	\$65.99	1	\$185.00
1	R1 Door Switch	627488	\$17.99	\$17.99	1	\$185.00
1	R1 New D-Ring	295103	\$57.99	\$57.99	2	\$370.00
1	R1 D-Ring Handle Gasket	277182	\$2.99	\$2.99		
1	R1 New Latch	546944	\$52.99	\$52.99	1	\$185.00
10	R1 New Door Seal	274740	\$10.99	\$109.90	2	\$370.00
1	Amber Reflector	410033	\$12.99	\$12.99	1	\$185.00
2	Amber Turn/Marker Light	01-0688798212D	\$216.00	\$432.00	1	\$185.00
1	Wheel Chock	SAC-44-E	\$545.60	\$545.60	2	\$370.00
1	6" Red LED Oval Light - Remove and reuse			\$0.00	1	\$185.00
1	Red/Red Whelen 600 Series	01-06864114R1J	\$296.00	\$296.00	2	\$370.00
1	1.5" Bleeder Valve 8815	277394	\$208.99	\$208.99	2	\$370.00
1	R2 New D-Ring	295103	\$57.99	\$57.99	2	\$370.00
1	R2 D-Ring Handle Gasket	277182	\$2.99	\$2.99		
1	R2 New latch	546944	\$52.99	\$52.99	1	\$185.00
10	R2 New Door Seal	274740	\$10.99	\$109.90	2	\$370.00
1	Red Marker Light Rub Rail	621938	\$34.99	\$34.99	1	\$185.00
1	Red Reflector	410032	\$10.99	\$10.99	1	\$185.00
1	Power Wash All Compartments				8	\$1,480.00
1	DA Compartment Walls				16	\$2,960.00
				\$30,711.22	191	\$35,335.00

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Left Side of Apparatus
Back of Apparatus
Right Side of Apparatus

Cab Interior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Cost
100	Black Torx Screws		\$0.50	\$50.00	3	\$555.00
100	Grey Rivots	431595.11	\$2.99	\$299.00	5	\$925.00
1	label	666516 / 1054876	\$17.99	\$17.99	1	\$185.00
4	Label	533645	\$22.99	\$91.96	2	\$370.00
2	Label	690702	\$17.99	\$35.98	1	\$185.00
10	Round Vents	519752	\$55.99	\$559.90	6	\$1,110.00
1	SW Cap Battery / Ignition	627503	\$22.99	\$22.99	2	\$370.00
1	SW DP (On-OFF-On) Eaton	627510	\$46.99	\$46.99	2	\$370.00
1	SW Cap Start/Stop	627502	\$18.99	\$18.99	1	\$185.00
1	SW DP OFF-ON-ON Eaton	627511	\$55.99	\$55.99	1	\$185.00
1	Wiper Switch	283422	\$455.99	\$455.99	1	\$185.00
1	Air Horn Solenoid	430169	\$237.99	\$237.99	2	\$370.00
1	Valve 3 Position Dual	350153	\$179.99	\$179.99	1	\$185.00
1	Outtrigger Ajar Light	78423	\$18.99	\$18.99	1	\$185.00
1	Door Ajar Light	47322	\$16.99	16.99	1	\$185.00
2	Cigarette 12v Outlets - 2USB 1 Cig x 2		\$40.99	\$81.98	6	\$1,110.00
1	Deltran Charger / Kussmaul Chief 4012	091-266-12-40-RCP-BLK	\$1,376.60	\$1,376.60	2	\$370.00
1	Passenger Armrest	626395	\$43.95	\$43.95	2	\$370.00
1	Park Brake Valve	340107	\$98.99	\$98.99	2	\$370.00
1	Knob Park Brake Valve	340107-001	\$21.99	\$21.99	1	\$185.00
1	Governor Air Compressor	240705	\$82.99	\$82.99	6	\$1,110.00
1	Pump Shift Valve	350153	\$179.99	\$179.99	2	\$370.00
2	Foot Switch	430089	\$187.99	\$375.98	5	\$925.00
4	Dome Red/White	503835	\$102.99	411.96	6	\$1,110.00
2	Blower Assembly	544078-002	1,299.99	2,599.98	6	\$1,110.00
1	Driver Overhead Switch Panel	678531.11	\$2,324.99	2,324.99	4	\$740.00
1	Driver's Armrest	626395	\$43.95	\$43.95	1	\$185.00
10	Drivers Flooring Surface	654343	\$12.99	\$129.90	16	\$2,960.00
20	Driver Inner Door Seal	579795	\$15.99	\$319.80	2	\$370.00
20	Driver Outer Door Seal	487647	\$18.99	\$379.80	2	\$370.00
1	Driver Window Regulator	547253	\$202.99	\$202.99	2	\$370.00

Cab Interior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Cost
1	Driver interior Door Handle	529522	\$91.99	\$91.99	2	\$370.00
1	Driver Interior Door Latch	687280	\$213.99	\$213.99	2	\$370.00
1	Driver Nader Pin	692731	\$12.99	\$12.99	2	\$370.00
1	Driver Window Crank Handle	511184	\$20.99	\$20.99	1	\$185.00
1	Driver Door Webbing	633792	\$56.99	\$56.99	2	\$370.00
1	Driver Door Light	652198	\$168.99	\$168.99	2	\$370.00
1	Driver Door Ground Light	652198	\$168.99	\$168.99	1	\$185.00
1	Driver Seat	695700.11-001 /-002	\$584.98	\$584.98	3	\$555.00
1	Driver Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00
1	Driver Seatbelt Buckle	686011	\$61.99	\$61.99	1	\$185.00
1	Passenger Overhead Panel	678531.12	\$2,324.99	2324.99	6	\$1,110.00
1	Passenger Dash Panel (glove box area)	677455.11	\$2,803.99	\$2,803.99	4	\$740.00
1	Passenger Armrest	626395	\$43.95	\$43.95	1	\$185.00
10	Passenger Flooring Surface	654343	\$12.99	\$129.90	16	\$2,960.00
20	Passenger Inner Door Seal	579795	\$15.99	\$319.80	2	\$370.00
20	Passenger Outer Door Seal	487647	\$18.99	\$379.80	3	\$555.00
1	Passenger Window Regulator	547254	\$193.99	\$193.99	2	\$370.00
1	Passenger Exterior Door Latch	563782	\$286.99	\$286.99	2	\$370.00
1	Passenger Interior Door Latch	529522	\$91.99	\$91.99	2	\$370.00
1	Passenger Nader Pin	692731	\$12.99	12.99	2	\$370.00
1	Passenger Window Crank Handle	511184	\$20.99	\$20.99	1	\$185.00
1	Passenger Door Webbing	633792	\$56.99	\$56.99	2	\$370.00
1	Paasenger Door Light	652198	\$168.99	\$168.99	2	\$370.00
1	Passenger Door Ground Light	652198	\$168.99	\$168.99	1	\$185.00
1	Passenger Seat	718222	\$346.99	346.99	3	\$555.00
1	Passenger Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00
1	Passenger Seatbelt Buckle	686011	\$61.99	\$61.99	1	\$185.00
1	Paasenger SCBA Bracket	F103150	\$743.99	\$743.99	2	\$370.00
18	Driver Crew Inner Door Seal	579795	\$15.99	287.82	2	\$370.00
18	Driver Crew Outer Door Seal	487647	\$18.99	\$341.82	2	\$370.00
1	Driver Crew Window Regulator	547254	\$193.99	\$193.99	2	\$370.00

Cab Interior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Cost
1	Driver Crew Door Latch	525791	\$244.99	\$244.99	2	\$370.00
1	Driver Crew Interior Door Handle	529522	\$91.99	\$91.99	2	\$370.00
1	Driver Crew Nader Pin	692731	\$12.99	\$12.99	2	\$370.00
1	Driver Crew Window Crank Handle	511184	\$20.99	\$20.99	1	\$185.00
1	Driver Crew Door Webbing	633792	\$56.99	\$56.99	2	\$370.00
1	Driver Crew Door Light	652198	\$168.99	\$168.99	2	\$370.00
1	Driver Crew Door Ground Light	652198	\$168.99	\$168.99	1	\$185.00
1	Driver Rear Facing Crew Seat	718222	\$346.99	\$346.99	3	\$555.00
1	Driver Rear Facing Crew Seat Bolster	623899.11-001	\$225.99	\$225.99	1	\$185.00
1	Driver Rear Facing Crew Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00
1	Driver Rear Facing Crew Seatbelt Buckle	686011	\$61.99	\$61.99	1	\$185.00
1	Driver Rear Facing Crew SCBA Bracket	F103150	\$743.99	\$743.99	2	\$370.00
1	Crew Heater Under Seat	544078	\$435.99	\$435.99	3	\$555.00
18	Passenger Crew Inner Door Seal	579795	\$15.99	\$287.82	2	\$370.00
18	Passenger Crew Outer Door Seal	487647	\$18.99	\$341.82	2	\$370.00
1	Passenger Crew Window Regulator	547253	\$202.99	\$202.99	2	\$370.00
1	Passenger Crew Door Latch	525788	\$189.99	\$189.99	1	\$185.00
1	Passenger Crew Interior Door Handle	529522	\$91.99	\$91.99	2	\$370.00
1	Passenger Crew Nader Pin	692731	\$12.99	\$12.99	2	\$370.00
1	Passenger Crew Window Crank Handle	511184	\$20.99	\$20.99	1	\$185.00
1	Passenger Crew Door Webbing	633792	\$56.99	\$56.99	2	\$370.00
1	Passenger Crew Door Light	652198	\$168.99	\$168.99	2	\$370.00
1	Passenger Crew Door Ground Light	652198	\$168.99	\$168.99	1	\$185.00
1	Passenger Rear Facing Crew Seat	718222	\$346.99	\$346.99	3	\$555.00
1	Passenger Rear Facing Crew Seat Bolsters	623899.11-001	\$225.99	\$225.99	1	\$185.00
1	Passenger Rear Facing Crew Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00
1	Passenger rear Facing Crew Seatbelt Buckle	686011	\$61.99	\$61.99	1	\$185.00
1	Passenger Rear Facing Crew SCBA Bracket	F103150	\$743.99	\$743.99	2	\$370.00
1	Crew Forward Facing Bench Seat Cushion	696310.11	\$846.99	\$846.99	3	\$555.00
1	Driver Forward Facing Bolsters	623899.11-001	\$225.99	\$225.99	1	\$185.00
1	Driver Forward Facing Crew Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00

Cab Interior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Cost
1	Driver Forward Facing Crew Seatbelt Buckl	686011	\$61.99	\$61.99	1	\$185.00
1	Driver Forward Facing Crew SCBA Bracket	F103150	\$743.99	\$743.99	2	\$370.00
1	Passenger Forward Facing Bolsters	623899.11-001	\$225.99	\$225.99	3	\$555.00
1	Passenger Forward Facing Crew Seatbelt	1010880-001	\$124.99	\$124.99	2	\$370.00
1	Passenger Forward Facing Crew Seatbelt B	686011	\$61.99	\$61.99	1	\$185.00
1	Passenger Forward Facing Crew SCBA Brac	F103150	\$743.99	\$743.99	2	\$370.00
1	Crew Heater Under Seat	544078	\$435.99	\$435.99	3	\$555.00
2	Black End Cap on Rear Wall Each Door	662891	\$74.99	\$149.98	3	\$555.00
1	HVAC Filter		\$54.99	\$54.99	1	\$185.00
30	Crew Area Flooring Surface	654343	\$12.99	\$389.70	24	\$4,440.00
5	Head Rest Flip Away	623899.11-002	\$174.99	\$874.95	2	\$370.00
				\$32,218.31	273	\$50,505.00

Driver Position
Passenger Position
Driver Crew Positions
Passenger Crew Positions

Cab Exterior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
1	Paint Body Two-tone			\$10,000.00	500	\$75,000.00
1	Buff All Diamond Tread-Plate				32	\$5,920.00
2	Mini Light Bars	01-0688048-00g	\$4,126.00	\$8,252.00	8	\$1,480.00
2	Air Horns	503769	\$156.99	\$313.98	2	\$370.00
2	New Speaker Grill	Z8567102A	\$50.00	\$100.00	2	\$370.00
2	Warning Label	570716	\$35.99	\$71.98	1	\$185.00
2	Whelen 600 Series LED / Red Lens	01-06864114R1J	\$296.00	\$592.00	4	\$740.00
1	New Chrome Grill Bezel	622136	\$3,875.99	\$3,875.99	2	\$370.00
1	New Grill	622136	\$3,875.99	\$3,875.99	2	\$370.00
1	Driver Wiper Assembly	512264	\$437.99	\$437.99	3	\$555.00
1	Passenger Wiper Assembly	512264	\$437.99	\$437.99	3	\$555.00
1	New Wiper Pump	278028-003	\$56.99	\$56.99	1	\$185.00
1	Wiper Motor Left Hand Assembly	281556-004	\$963.99	\$963.99	1	\$185.00
1	Wiper Motor Right Hand Assembly	281556-001	\$861.99	\$861.99	1	\$185.00
1	Reservoir Washer Fluid	278028	\$222.99	\$222.99	1	\$185.00
2	Wiper Blade	241630	\$65.99	\$131.98	1	\$185.00
1	20amp Auto Eject	091-55-20-120-RD	\$416.80	\$416.80	2	\$370.00
2	Whelen 600 Series LED / Red Lens	01-0686411R1J	\$296.00	\$592.00	4	\$740.00
2	Whelen 600 Series Turn Signals / Yellow Lens	01-0688798212D	\$216.00	\$432.00	4	\$740.00
2	Low Beam Headlights	551771 / 078200v008	\$413.99	\$827.98	3	\$555.00
2	High Beam Headlights	0551781 / 1617-GG2-004	\$446.99	\$893.98	3	\$555.00
5	Truck-Lite Clearance Lights	548135	\$12.99	\$64.95	5	\$925.00
2	Amber Oval Turn / Clearance Lights	01-0689059410A	\$81.00	\$162.00	2	\$370.00
2	Whelen 600 Series LED / Red Lens	01-06864114R1J	\$296.00	\$592.00	4	\$740.00
4	Stainless Steel Scuff Plates at Door Handles	253835	\$18.99	\$75.96	6	\$1,110.00
4	Exterior Door Handles	563783	\$177.99	\$711.96	4	\$740.00
4	Ground Lights Under Each Door	44042C	\$168.99	\$675.96	6	\$1,110.00
4	Grab Rails	654706	\$534.99	\$2,139.96	3	\$555.00
8	Stanchions	29152	\$35.99	\$287.92	3	\$555.00
8	Stanchions Gasket	295303	\$3.99	\$31.92	2	\$370.00
1	Cab Lift Pump	528700	\$3,305.99	\$3,305.99	8	\$1,480.00

Cab Exterior

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
2	Cab Lift Cylinders	544648	\$1,624.99	\$3,249.98	16	\$2,960.00
2	Cab Lift Hydraulic Latches	251216	\$1,008.99	\$2,017.98	8	\$1,480.00
2	Mount Rubber Cab Latch Rebound	254531	\$103.99	\$207.98	2	\$370.00
2	Underside Cab Insulation	680746	\$2,101.99	\$4,203.98	16	\$2,960.00
1	Driver Side Windshield	241576	\$844.99	\$844.99	16	\$2,960.00
1	Passenger Side Windshield	241576	\$844.99	\$844.99	16	\$2,960.00
36	Channelk Self Locking Window Rubber	290046	\$15.99	\$575.64	1	\$185.00
1	Remove Door Frame			\$0.00	32	\$5,920.00
1	Door Disassembly & Reassembly			\$0.00	40	\$7,400.00
2	3" Mirror Riser	0686-RR8-803001	\$124.99	\$249.98	1	\$185.00
				\$53,602.76	771	\$125,135.00

Chassis

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
1	Engine Overhaul			\$40,500.00		
1	Transmission Overhaul			\$12,500.00	40	\$7,400.00
1	Cab Insulation Kit	680746	\$2,101.99	\$2,101.99	32	\$5,920.00
1	Radiator	1103345	\$9,161.99	\$9,161.99	32	\$5,920.00
1	Charge Air Cooler		\$1,649.00	\$1,649.00	16	\$2,960.00
1	Power Steering Gearbox	516385	\$4,256.99	\$4,256.99	16	\$2,960.00
1	Pittman Arm	516386	\$610.99	\$610.99	4	\$740.00
1	Steering Assist Cylinder	576086	\$1,574.99	\$1,574.99	4	\$740.00
1	Steering Hose Kit	544399	\$229.99	\$229.99	8	\$1,480.00
1	Power Steering Pump	528506	\$961.99	\$961.99	4	\$740.00
1	Mitre Box	659196	\$1,665.99	\$1,665.99	4	\$740.00
1	Steer Brakes Pads	K1T2252H2CG	\$606.37	\$606.37	4	\$740.00
2	Steer Rotors	153.123642	\$353.70	\$707.40	4	\$740.00
2	Wheel Seals	181.370048A	\$32.70	\$65.40	2	\$370.00
2	Wheel Seal Gaskets	330-3009	\$5.17	\$10.34		
2	Stemco Hub Cap Seals	3494009	\$83.99	\$167.98	1	\$185.00
1	Draglink Assembly	583932	\$629.99	\$629.99	2	\$370.00
1	Draglink End, Right Hand	583932-001	\$248.99	\$248.99	2	\$370.00
1	Draglink End, Left Hand	583932-002	\$218.99	\$218.99	2	\$370.00
2	Springs	663941	\$2,444.99	\$4,889.98	24	\$4,440.00
24	Washer .5 PLTD HDN GR Flat	200318	\$2.99	\$71.76		\$0.00
4	Pin Spgring Shackle	284963	\$68.99	\$275.96	2	\$370.00
12	Nut .5-13 Stover Lock Class C	279963	\$2.99	\$35.88		\$0.00
12	Bolt .5-13x3 Gr8 Plt Hex	220054	\$2.99	\$35.88		\$0.00
8	Washer .75 Lock Heavy Suspension	252360	\$2.99	\$23.92		\$0.00
6	Ftg .125NPT Grease	526742	\$48.99	\$293.94		\$0.00
6	Cap .125 Grease Yellow	320737	\$3.99	\$23.94		\$0.00
8	Nut .75-16 Hvy Hex High GR 8	251026	\$2.99	\$23.92		\$0.00
4	U-Bolt .75UNF X 14LG W80thr	657040	\$62.99	\$251.96	2	\$370.00
8	Washer .750 HDND PLTD Flat	200215	\$2.99	\$23.92		\$0.00
2	Shock Koni 90-2572	655237	\$798.99	\$1,597.98	3	\$555.00

Chassis

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
1	Air Dryer Assembly	290137	\$773.99	\$773.99	3	\$555.00
1	Alternator Belt Tensioner	640179	\$268.99	\$268.99	2	\$370.00
1	A/C Compressor	569907 / 1063919	\$1,999.99	\$1,999.99	3	\$555.00
1	Receiver/dryer 134A	379006	\$187.99	\$187.99	1	\$185.00
1	Pulley Fan AC	568995	\$370.99	\$370.99	2	\$370.00
1	A/C Serpentine Belt	570235	\$84.99	\$84.99	1	\$185.00
1	Hose Assembly A/C	679910-901	\$120.99	\$120.99	2	\$370.00
1	Hose Assembly A/C	679910-902	\$232.99	\$232.99	2	\$370.00
1	Hose Assembly A/C	679910-903	\$234.99	\$234.99	2	\$370.00
1	Hose Assembly A/C	679910-904	\$255.99	\$255.99	2	\$370.00
1	Hose Assembly A/C	679910-905	\$293.99	\$293.99	2	\$370.00
1	Hose Assembly A/C	679910-906	\$89.99	\$89.99	2	\$370.00
1	Evaporator	678537-007	\$1,225.99	\$1,225.99	2	\$370.00
2	Expansion Block		\$157.99	\$315.98	2	\$370.00
2	Heater Core	678537-019	\$487.99	\$975.98	4	\$740.00
2	2-94-28x Spicer 1310 U-Joint	2-94-28-X	\$195.99	\$391.98	4	\$740.00
1	PTO 277XMFJP-B5XD	297358	\$3,746.99	\$3,746.99	2	\$370.00
1	Cooler Auxiliary Booster Fuel	283171	\$972.99	\$972.99	4	\$740.00
1	Fuel Sender	670821 / 582880	\$386.99	\$386.99	4	\$740.00
1	Clamp Exhaust	679903	\$99.99	\$99.99	1	\$185.00
1	Cummins DPF	523494	\$3,841.99	\$3,841.99	2	\$370.00
1	Cummins SCR	523495	\$8,785.99	\$8,785.99	2	\$370.00
1	Cummins Dosing Module	523496	\$992.99	\$992.99	2	\$370.00
1	2010 Gasket Decomp Tube Outlet	530063	\$25.99	\$25.99	1	\$185.00
1	2010 Gasket Decompl Tube Inlet	530065	\$15.99	\$15.99	1	\$185.00
1	Gasket Exhaust Pipe ISL	688956	\$29.99	\$29.99	2	\$370.00
1	Nox Sensor Inlet	523495-003	\$1,374.99	\$1,374.99	1	\$185.00
1	Nox Sensor Outlet	523495-001	\$1,346.99	\$1,346.99	1	\$185.00
4	Batteries	ODX-AGM31	\$414.99	\$1,659.96	4	\$740.00
2	Drive Brakes	KSMA26014515PC	\$1,594.26	\$3,188.52	10	\$1,850.00
2	Drive Brake Drums	85-123880	\$1,382.11	\$2,764.22		\$0.00

Chassis

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
2	Wheel Seals	181.370120A	\$37.84	\$75.68		\$0.00
2	Wheel Seal Gasket	2208E1123	\$11.73	\$23.46		
2	Brake Chambers Assemblies	Y5-3276J36	\$1,434.44	\$2,868.88		
40	Lug Nut Covers		\$2.69	\$107.60		\$0.00
2	Hub Cap Covers	RW6215U2NEL	\$54.90	\$109.80		\$0.00
2	Mudflaps	281740	\$161.99	\$323.98	3	\$555.00
1	Fuel Tank	448798	\$1,811.99	\$1,811.99	4	\$740.00
2	Strap T-Bolt 45.75 LG Stainless	680982	\$658.99	\$1,317.98	1	\$185.00
4	Tank Strap Rubber		\$13.99	\$55.96	2	\$370.00
1	Fuel Sender	582880	\$386.99	\$386.99	2	\$370.00
1	Fuel Casting for Fill	375856	\$88.99	\$88.99	1	\$185.00
2	Torque Arm Assembly Adjustable	535194	\$287.99	\$575.98	8	\$1,480.00
2	Spring, Rear, 14,500lb	253455	\$956.99	\$1,913.98	28	\$5,180.00
4	U-Bolt Reyco Suspension, 0.875" x 19.5"	253814-002	\$41.99	\$167.96	2	\$370.00
8	Nut U-Bolt Reyco Suspension .875"-14	511153	\$9.99	\$79.92		\$0.00
8	Washer, U-Bolt Reyco Suspension .875	511152	\$8.99	\$71.92		\$0.00
1	Power Wash Chassis				8	\$1,480.00
1	Fan Belt	3289930	\$99.90	\$99.90	8	\$1,480.00
1	A/C Belt	570235	\$84.99	\$84.99		
34	Transmission Fluid	887980	\$18.42	\$626.28	1	\$185.00
3	Lube Chassis	10005	\$14.39	\$43.17	3	\$555.00
1	Replace DOT Fittings			\$500.00	16	\$2,960.00
				\$133,814.22	368	\$68,080.00

Front Spring Parts

Rear Springs

Pump

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
1	Rebuild Transfer Case / Gearbox	546-0870-10-0	\$1,564.03	\$1,564.03	36	\$6,660.00
1	Rebuild Pump Impeller Assembly	516-0182-42-0	\$9,896.00	\$9,896.00	48	\$8,880.00
9	Lock Push Pull Assembly	713557	\$15.95	\$143.55	18	\$3,330.00
63	Shims		\$4.99	\$314.37	4	\$740.00
8	Drain Valves	510720	\$93.99	\$751.92	12	\$2,220.00
1	Tank to Pump Valve Assembly	88300009	\$614.72	\$614.72	2	\$370.00
1	Tank Fill / Recirculation Valve Assembly		\$349.91	\$349.91	2	\$370.00
1	2-1/2" Auxillary Intake Valve Assembly	88250012	\$345.53	\$345.53	2	\$370.00
1	3" Discharge Valve Assembly	88300009	\$614.72	\$614.72	2	\$370.00
1	Front Jumpline Valve Assembly		\$349.91	\$349.91	2	\$370.00
1	PreConnect 2 Valve Assembly		\$349.91	\$349.91	2	\$370.00
1	Preconnect 3 Valve Assembly		\$349.91	\$349.91	2	\$370.00
1	2-1/2" Crosslay Valve Assembly	88250012	\$345.53	\$345.53	2	\$370.00
1	Discharge 3 Valve Assembly	88250012	\$345.53	\$345.53	2	\$370.00
1	Waterway Discharge Valve Assembly		\$1,360.96	\$1,360.96	2	\$370.00
7	2.5" Gauges -30-0-600 psi	91523933	\$106.60	\$746.20	5	\$925.00
2	4.5" Gauges -30-0-600 psi	91583953	\$208.29	\$416.58	2	\$370.00
1	Pressure Transducer	200-00092	\$508.38	\$508.38	1	\$185.00
1	Front Jumpline Blowout Valve	35044	\$19.99	\$19.99	2	\$370.00
1	Pump Cooler Valve	350044	\$19.99	\$19.99	2	\$370.00
1	Pump Cooler	101331084	\$1,301.99	\$1,301.99	6	\$1,110.00
1	Engine Cooler Valve	350044	\$19.99	\$19.99	1	\$185.00
1	Engine Cooler	714687	\$1,885.99	\$1,885.99	6	\$1,110.00
1	Primer Valve Rebuild	546-1680-00-0	\$192.00	\$192.00	2	\$370.00
4	Primer Vanes	130-0010-01-0	\$78.00	\$312.00	3	\$555.00
1	Primer Motor / Solenoid	501-3090-00-0	\$1,480.03	\$1,480.03	2	\$370.00
1	Master Drain	646728	\$220.99	\$220.99	1	\$185.00
1	Flowminder	578934	\$1,254.99	\$1,254.99	1	\$185.00
1	Intake Relief Valve	620834	\$1,041.99	\$1,041.99	2	\$370.00
1	Water Level Tank Display Intelli-Tank	632791-001	\$385.99	\$385.99	2	\$370.00
1	Water Level Tank Transducer	565144-002	\$275.99	\$275.99	2	\$370.00

Pump

Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
1	Water Level Tank Harness	632791-003	\$140.99	\$140.99	1	\$185.00
1	Pump Test				4	\$500.00
2	Rebuild TFT Jumbo Ball Valves		\$500.00	\$1,000.00	1	\$125.00
				\$28,920.58	184	\$33,740.00

Component	Qty	Description	Part No.	Price	Total Price	Labor Hours	Labor Costs
Aerial	1	Stack Tips	34994002	\$2,090.00	\$2,090.00		
Aerial	1	Stream Shaper	34854003	\$646.00	\$646.00		
Aerial	2	Replace Unity Lights with Black Square	FT-WL-X-9-FT-B	\$630.00	\$1,260.00	2	\$370.00
Aerial	1	Saw Box addition if approved from engineering					
Aerial	2	Doors over stabilizer controls	Fabrication	\$250.00	\$500.00	2	\$370.00
Body	2	Strip Lights Compartment L1	LED10WH12V-54	\$78.28	\$156.56	2	\$370.00
Body	2	Strip Lights Compartment L2	LED10WH12V-25	\$52.38	\$104.76	2	\$370.00
Body	2	Strip Lights Compartment L3	LED10WH12V-25	\$52.38	\$104.76	2	\$370.00
Body	2	Strip Lights Compartment L4	LED10WH12V-54	\$78.28	\$156.56	2	\$370.00
Body	2	Strip Lights Compartment R1	LED10WH12V-25	\$52.38	\$104.76	2	\$370.00
Body	2	Strip Lights Compartment R2	LED10WH12V-25	\$52.38	\$104.76	2	\$370.00
Body	1	Remove Generator	Hyd Cap/Plugs	\$150.00	\$150.00	8	\$1,480.00
Body	1	Add 3600W Inverter	IT12-3600PL-01	\$4,339.00	\$4,339.00	8	\$1,480.00
Body	7	Rubrail Left Side 1	714393	\$16.99	\$118.93	1	\$185.00
Body	40	Rubrail Left Side 2	714393	\$16.99	\$679.60	1	\$185.00
Body	7	Rubrail Left Side 3	714393	\$16.99	\$118.93	1	\$185.00
Body	67	Rubrail Left Side 4	714393	\$16.99	\$1,138.33	1	\$185.00
Body	38	Rubrail Left Side 5	714393	\$16.99	\$645.62	1	\$185.00
Body	13	Rubrail Left Side 6	714393	\$16.99	\$220.87	1	\$185.00
Body	4	Rubrail Left Side 7	714393	\$16.99	\$67.96	1	\$185.00
Body	98	Rubrail Rear	714393	\$16.99	\$1,665.02	1	\$185.00
Body	54	Rubrail Right Side 1	714393	\$16.99	\$917.46	1	\$185.00
Body	67	Rubrail Right Side 2	714393	\$16.99	\$1,138.33	1	\$185.00
Body	54	Rubrail Right Side 3	714393	\$16.99	\$917.46	1	\$185.00
Body	2	Rubber Fenderette Drive Axle	1021950	\$1,006.99	\$2,013.98	3	\$555.00
Cab Exterior	1	Steel Bumper / jump line		\$2,000.00	\$2,000.00	48	\$8,880.00
Cab Exterior	2	3" Mirror Risors	0686-RR8-803001	\$124.99	\$249.98	2	\$370.00
Cab Exterior	2	Rubber Fenderett Steer Axle	1021950	\$1,006.99	\$2,013.98	3	\$555.00
Cab Exterior	1	FireTech Brow Light 72'	2537-GG2-028	\$4,142.99	\$4,142.99	3	\$555.00
Cab Exterior	1	Drivers Side Scene Brow	FT-MB-24-FT-B-GWA0011	\$1,305.00	\$1,305.00	3	\$555.00
Cab Exterior	1	Passenger Side Scene Brow	FT-MB-24-FT-B-GWA0011	\$1,305.00	\$1,305.00	3	\$555.00

Cab Exterior	2	BP100	Z85596120b	\$347.00	\$694.00	2	\$370.00
Cab Exterior	1	Remove Pole Lights Behind Cab				4	\$740.00
Cab Interior	1	Paint Officer Switch Panel with Whiteboard Paint		\$55.00	\$55.00	1	\$185.00
Cab Interior	1	Switch Siren to Electronic Q-siren	EQ2B-200	\$1,995.99	\$1,995.99	3	\$555.00
Cab Interior	5	Add 12 volts USB C & USB A	C-W-USB2-1	\$248.00	\$1,240.00	6	\$1,110.00
Cab Interior	1	Hardwire IPAD Mount				1	\$185.00
Cab Interior	4	Remove Cheveron add stop signs	1087-EE4	\$94.99	\$379.96	4	\$740.00
Pump	1	LDH Pan Drivers Side, move drain hose for Jumbo ball valve		\$180.00	\$180.00	6	\$1,110.00
				\$34,921.55		135	\$24,975.00

Area	Parts Cost	Labor Cost	Labor Hours
Aerial	\$128,893.76	\$121,545.00	657
Body	\$30,711.22	\$35,335.00	191
Cab Interior	\$32,218.31	\$50,505.00	273
Cab Exterior	\$53,602.76	\$125,135.00	771
Chassis	\$133,814.22	\$68,080.00	368
Pump	\$28,920.58	\$33,740.00	184
Changes	\$34,921.55	\$24,975.00	135
	\$408,160.85	\$434,340.00	2444

Contingency	\$25,000.00
Transportation	\$9,000.00
Grand Total:	\$878,944.85



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

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www.midwestcityok.org

Memorandum

To: Honorable Mayor and Members of the City Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of entering into an agreement to purchase approximately 2.75 Acres (more or less) located at 8722 SE 15th Street (a/k/a, a part of the Northwest Quarter of the Northeast Quarter of Section 11, Township 11 North, Range 2 West of the Indian Meridian, Oklahoma County, OK) for a cost of \$990,000, plus closing costs.

On August 12, 2025, during the executive session of the the special Council Meeting, the City/ General Manager was authorized "...to take action as appropriate...concerning project 'Malcolm'..." also known as the D&D Automotive located at 8722 SE 15th St. in Midwest City Oklahoma. To that end, a signed contract to purchase said property is attached to this item for your consideration.

An environmental assessment has already been carried out, and the property has been found free of any potential need for clean-up efforts. Additionally, funds for this purchase are available to encumber.

Action is at the discretion of the City Council.

Respectfully,

R. Paul Streets
Public Works Director

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE

THIS AGREEMENT for Purchase and Sale of Real Estate ("Agreement") made and entered into this ____ day of October, 2025 ("Effective Date"), by and between D & D Automotive, Inc., an Oklahoma corporation (the "Seller"), and the City of Midwest City (the "Buyer"), is made with reference to the following facts:

(i) Seller owns a certain tract of real property located at 8722 SE 15th Street, Midwest City, Oklahoma County, Oklahoma 73110 (Assessor Parcel # R150210345), more particularly described on Exhibit "A," attached hereto and made a part hereof, together with all improvements thereon and appurtenances thereunto belonging.

(ii) Seller desires to sell and Buyer desires to purchase such real property, all improvements thereon and appurtenances thereunto belonging, in accordance with the terms, conditions and provisions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and other fair and valuable considerations, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Purchase and Sale. Seller agrees to sell, and Buyer agrees to purchase, the real property described on Exhibit "A" attached hereto, all improvements thereon and appurtenances thereunto belonging, together with all minerals owned by Seller (the "Property"), for the consideration and on the terms hereinafter provided, free and clear of all mortgages, security interests, liens, encumbrances and charges whatsoever.

2. Purchase Price. The purchase price for the Property shall be Nine Hundred Ninety Thousand Dollars (\$990,000.00), payable as follows:

2.1. Earnest Money. The sum of Five Thousand Dollars (\$5,000.00) (the "Earnest Money") shall be delivered to Titan Title & Closing Platinum, attn.: Dawn Brooks; 1225 N. Broadway Ave., Suite 104, Oklahoma City, OK 73103; dbrooks@titantitleclosing.com; (405) 898-0704x8100 (the "Escrow Agent"), within five (5) business days of the execution of this Agreement by both parties, and shall be held by said Escrow Agent under the terms and conditions of this Agreement, to be applied to the Purchase Price payable at Closing.

2.2. Cash. The balance of the Purchase Price shall be paid by Buyer to Seller by bank cashier's or certified check or wire transfer, at Closing.

3. Closing. The consummation of the transaction and the delivery of the documents referred to herein shall occur at the "Closing". The Closing shall take place within thirty (30) days after the expiration of the Due Diligence Period, as may be extended. The Closing shall take place at the office of Escrow Agent or by mail-away closing.

4. Title Material. Within fifteen (15) days after the Effective Date, Seller shall furnish to Buyer a commitment for title insurance on said Property showing a merchantable title in the Seller, according to the standards adopted by the Oklahoma Bar Association, free and clear of all liens and encumbrances except those shown herein. The Buyer shall have fifteen (15) days to have the commitment examined and furnish any objections in writing to the Seller, or its agents herein, and the Seller shall have not to exceed thirty (30) days from the notice thereof to correct such defects, unless such time is further extended by agreement in writing. Said commitment is to be delivered to the attorney for Buyer, Katharine C. Oakley, 3048 N. Grand Boulevard, Oklahoma City, Oklahoma, 73107, for examination.

5. Representations and Warranties.

5.1. Seller's Representations and Warranties. Seller represents and warrants to Buyer as follows:

(a) **Title.** Seller has good and marketable title to the Property, which as of Closing shall be subject to no mortgage, pledge, lien, encumbrance, security interest or charge.

(b) **Leases.** There are no leases or tenancies affecting the Property, or any part thereof.

(c) **Condemnation.** Seller has no knowledge that the Property, or any part thereof, is or will be the subject of or affected by any condemnation, eminent domain, or similar proceeding.

(d) **Litigation.** There is no existing or threatened action, suit or proceeding affecting the Property, or any part thereof, or relating to or arising out of the ownership and use of the Property or any part thereof, in any Court or before or by any Federal, State, County or Municipal department, commission, board, bureau, agency or governmental instrumentality.

(e) **Labor and Materials.** All bills for work done or material furnished with respect to the Property have been paid in full and discharged by law.

(f) **Options.** Seller has not granted to any person, firm or other entity a right or option to acquire the Property, or any part thereof, which has not been heretofore terminated in full.

(g) **Taxes.** All general taxes and special assessments relating to the Property due and payable with respect to calendar years prior to the year of Closing shall have been paid in full and discharged prior to Closing.

(h) Service Contracts. There are no contracts in existence for the performance of services on or with respect to the Property, or any part thereof, which cannot be terminated at will.

(i) Hazardous Substances. Seller has no knowledge, or reason to believe, that there has been any use, generation, manufacture, storage, treatment, refinement, transportation, disposal, release or threatened release of any hazardous substance (as defined by the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, the Superfund Amendments and Reauthorization Act of 1986, the Hazardous Materials Transportation Act, the Resource Conservation and Recovery Act,) by any person on, under or about the Property. Seller has no knowledge, or reason to believe, that the Property has asbestos, PCB or other hazardous substances, as above defined, whether used in construction or stored on the Property. Seller has received no summons, citation, directive, letter or other communication, written or oral, from any agency or department of any county, state or the U.S. government concerning any intentional or unintentional action or omission on, under or about the Property which has resulted in the releasing, spilling, leaking, pumping, pouring, emitting, emptying or dumping of hazardous substances as above defined into any waters or onto any lands where damage may have resulted. Seller has no knowledge, or reason to believe, that there have been, or are, any underground storage tanks on the Property nor any commercial cleaning facilities within fifteen hundred feet (1500') of the Property.

(j) Power and Authority. Seller has the authority and power to enter into and carry out the provisions of this Agreement. The execution and performance of this Agreement will not conflict with or result in any breach of the terms and provisions of any instrument or agreement to which Seller is a party. This Agreement, when executed and delivered by Seller, shall constitute the valid and binding agreement of Seller and be enforceable against Seller in accordance with its terms.

5.2. Buyer's Representations and Warranties. The Buyer represents and warrants to Seller that Buyer has the authority and power to enter into and carry out the provisions of this Agreement; and that the execution and performance of this Agreement will not conflict with or result in any breach of the terms and provisions of any instrument or agreement to which Buyer is a party.

5.3. Survival. The foregoing representations and warranties of Seller and Buyer shall survive the Closing.

6. Due Diligence Period. Seller shall provide Buyer, its agents and employees, access to the Property for the purpose of conducting, at Buyer's sole cost, liability and expense, (from which Buyer shall indemnify and hold Seller harmless), feasibility, adequacy of drainage, environmental, engineering and topographic studies, including inspections, surveys, test borings, soil analyses and all other studies, tests, inspections, analyses and surveys reasonably necessary in the opinion of Buyer to establish to Buyer's satisfaction that the Property is suitable for Buyer's intended use. All of Buyer's obligations hereunder shall be subject to such studies, tests, inspections, analyses and surveys. If within one hundred eighty (180) days after the Effective Date ("Due Diligence Period"), Buyer should determine that the Property is unsuitable in its sole discretion, Buyer may, at its option, (i) accept the condition of the Property and proceed to Closing; or, (ii) terminate this Agreement by notice in writing to Seller, in which event after the return of the Earnest Money to Buyer, neither party shall have any further obligations to the other hereunder. Buyer shall have the option of extending the Due Diligence Period for two (2) additional thirty (30) day periods by providing written notice to the Seller prior to the expiration of the current Due Diligence Period and depositing with the Escrow Agent within three (3) business days of the expiration of the current Due Diligence Period, Two Thousand Five Hundred Dollars (\$2,500.00) for each extension exercised, as additional Earnest Money to be held and treated as set forth in paragraph 2.1.

7. Condition of Property. Pending Closing, Seller shall maintain the Property in the condition existing as of the date hereof, ordinary wear and tear excepted. Seller shall deliver the Property to Buyer at Closing free of any personal property and free of any occupants or tenants. Notwithstanding the foregoing, any fixtures and equipment which are affixed to the real property shall not be removed and shall remain with the Property.

8. Conditions Precedent. The obligation of Buyer hereunder at Closing shall be subject, at its option, to the following conditions:

8.1. Performance by Seller. The Seller shall perform all its obligations to be performed hereunder at or prior to Closing.

8.2. Representations and Warranties. All representations and warranties of the Seller hereunder shall be true and correct as of Closing.

8.3. Title. Marketable title to the Property shall be vested in Seller in fee simple absolute, subject to no mortgage, pledge, lien, encumbrance, security interest or charge, except such matters as shall have been approved by Buyer in writing, and the Property shall be free and clear of any zoning ordinances, restrictions, easements, covenants, subdivision plats and other matters which would restrict or interfere with Buyer's intended use of the Property. "Marketable title" shall be determined according to current title standards adopted by the Oklahoma Bar Association.

8.4. Condemnation. Neither the Property, nor any part thereof, shall have been condemned by any authority having that right and power, nor shall the Property or any part thereof be the subject of any pending or threatened eminent domain proceeding.

8.5. Alteration. Neither the Property, nor any part thereof, shall have been materially altered prior to Closing.

8.6. Survey. Buyer may obtain an ALTA survey, prepared by a duly licensed Oklahoma surveyor, of the Property in a form acceptable to induce survey protection under the title commitment called for herein, said survey to reflect that the Property is not within any flood plain and is not affected by any easements or rights of way that would render the Property unsuitable for utilization by the Buyer. The cost of such Survey shall be paid by Buyer.

8.7. Environmental Audit. Buyer shall have the absolute right to conduct, at Buyer's expense, a Phase I and/or Phase II Environmental Audit to determine that the Property is suitable for the needs of Buyer.

9. Conditions Precedent to Seller's Obligations. The Seller's obligations hereunder shall be subject, at its option, to the conditions that Buyer perform all its obligations to be performed hereunder at or prior to Closing and that all representations and warranties of the Buyer hereunder are true and correct as of Closing.

10. Termination of Agreement.

10.1. Termination. Either party may terminate this Agreement, at or prior to Closing, by notice to the other party if any of the conditions precedent to that party's obligations hereunder shall have not been satisfied within the times prescribed herein.

10.2. Return of Earnest Money to Buyer. If this Agreement is terminated by Buyer on account of Seller's failure or inability to satisfy any condition precedent to Closing, and Buyer is unwilling to waive such condition, neither party shall have any further obligations hereunder except that Escrow Agent shall promptly refund to Buyer the Earnest Money delivered in escrow pursuant to paragraph 2.1 hereof.

10.3. Delivery of Earnest Money to Seller. In the event Buyer refuses or is unable to close the transaction described herein despite the satisfaction of all conditions precedent to its obligations hereunder, Escrow Agent shall deliver the Earnest Money delivered in escrow, pursuant to paragraph 2.1 hereof, to Seller as full and complete liquidated damages, and without further liability of either party to the other and, in such event, neither party shall have any further obligations hereunder.

10.4. Specific Enforcement. In the event that Seller refuses or is unable to close this transaction despite the satisfaction of all conditions precedent to Seller's obligations hereunder, Buyer shall be entitled, at its option, to specifically enforce the terms of this Agreement. The prevailing party shall be awarded attorney fees and costs.

11. Transactions at Closing. The following transactions shall take place at Closing:

11.1. Special Warranty Deed. A Special Warranty Deed, in Oklahoma statutory form and describing the Property, shall be executed and delivered by Seller to Buyer.

11.2. Documentary Stamp Taxes. Seller shall pay any sums necessary for the purchase of Documentary Stamps required to be affixed to the Special Warranty Deed under Oklahoma law.

11.3. Proration of Taxes. All Ad Valorem Taxes accruing or assessed with respect to the Property during the calendar year of Closing shall be prorated on the basis of the calendar year of Closing between Buyer and Seller as of the date of Closing. If the amount of such general taxes cannot be ascertained at Closing, such proration shall be on the basis of taxes assessed with respect to the previous calendar year, but shall be subsequently adjusted when such determination can be made.

11.4. Special Assessment Liens. Seller shall pay to Buyer an amount necessary to satisfy all unmatured special assessments with respect to the Property, if any.

11.5. Payment. Buyer shall pay to Seller, by certified or bank cashier's check or wire transfer, all sums owed under subparagraph 2.2 hereof, and the amount held by Escrow Agent in accordance with paragraph 2.1 hereof shall be delivered to Seller.

12. Cooperation of Seller. Seller shall deliver to Buyer, within ten (10) days after the Effective Date, all information and documents within Seller's possession pertaining to the Property, including, but not limited to, any surveys, prior title policies, service contracts, leases, building plans, engineering studies, site plans, feasibility studies, environmental reports, or soil reports.

13. Expenses. Except as otherwise provided herein, expenses shall be paid as follows: a) Abstracting & title commitment: Seller; b) Title policy: Buyer; c) Survey: Buyer; d) Closing or escrow fee: ½ Seller, ½ Buyer; e) Documentary Stamps: Seller. Each party will bear and pay its own expenses of negotiation and consummating the transactions contemplated hereby, including attorney fees.

14. Brokers. The parties agree that there has been no broker, finder or other intermediary involved in this transaction and each party shall indemnify the other against all loss, cost, damage or expense, including attorney fees, should any such broker, finder or intermediary make any claim against the nondefaulting party.

15. Notices. All notices, requests, demands, instructions, other communications called for hereunder or contemplated hereby shall be in writing and shall be deemed to have been given if sent by overnight delivery, e-mail transmission, personally delivered in return for a receipt, or if mailed by registered or certified mail, return receipt requested, three days after the date of such mailing, to the parties at the addresses set forth below. Any party may change the address to which notices are to be given hereunder by giving notice in the manner herein provided.

15.1. Seller. Notices to Seller shall be addressed as follows:

D & D Automotive, Inc.
Attn: Dewanna Cross
8702 SE 15th St.
Midwest City, OK 73110
Email: ccross@ddmwe.com

15.2 Buyer. Notices to Buyer shall be addressed as follows:

City of Midwest City
Attn: Robert Coleman
100 N. Midwest Blvd.
Midwest City, OK 73110
Email: rcoleman@midwestcityok.org

Copy to:

Katharine C. Oakley
3048 N. Grand Boulevard
Oklahoma City, OK 73107
Phone: (405) 659-2045
Email: katieoakley786@gmail.com

16. Time of the Essence. Time shall be of the essence with respect to the performance by the parties of their respective obligations hereunder.

17. Whole Agreement – No Oral Modifications. This Agreement embodies all the representations, warranties and agreements of the parties hereto and may not be altered or modified except by an instrument in writing signed by the parties.

18. Benefit of Agreement. This Agreement shall be binding and inure to the benefits of the parties and their respective heirs, successors and assigns.

19. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma applicable to contracts. Exclusive venue for any action or proceeding with respect to this Agreement shall be instituted the proper State or Federal Court located in Oklahoma County, Oklahoma.

20. Counterparts and Signatures. This Agreement may be executed in any number of counterparts which, taken together, shall constitute one and the same instrument. Confirmed facsimile and electronic signatures are binding.

21. Offer Available. The foregoing offer is made subject to acceptance in writing hereon by the Seller on or before 4:00 p.m. local time, the 21st day of October, 2025, and the return of an executed copy to the undersigned of this document. If not so accepted, this offer shall be deemed withdrawn and of no force and effect.

22. Miscellaneous Provisions. The parties agree as follows:

(a) **1031 Exchange.** Seller and/or Buyer agree to execute any and all documents necessary to effectuate a 1031 tax deferred exchange on the behalf of Seller and/or Buyer so long as such execution does not result in any expense to the non-participating party.

(b) **Assumption of Liabilities.** It is expressly understood and agreed that Buyer assumes no liabilities of Seller other than those expressly stated herein, which may have been incurred prior to the date of Closing and Seller hereby indemnifies and agrees to hold Buyer harmless from any liability resulting from or relating to such liabilities of Seller.

(c) **As-Is, Where-Is.** Buyer acknowledges that it will have an opportunity to occupy and inspect the Property and that it will be relying solely on its own investigation of the Property and not any determinations made by or information provided or to be provided by Seller or Seller's representatives. Buyer further acknowledges that its information with respect to the Property will be obtained from a variety of sources, and Seller a) has not made, and will not make, any independent investigation or verification of such information; and b) does not make any representations as to the accuracy or completeness of any such information, and the sale of the Property as provided for herein is made on an "As Is", "Where Is" basis and "With all Faults". The terms and provision of this paragraph shall survive the Closing of the sale and shall not be deemed to merge into the deed and other documents delivered at such Closing.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

"SELLER"

D & D AUTOMOTIVE, INC.

By: 
Name: Dewayne Cross
Title: President

"BUYER"

CITY OF MIDWEST CITY

By: _____
Name: _____
Title: _____

RECEIPT FOR DELIVERY OF EARNEST MONEY

The undersigned hereby acknowledges receipt, this _____ of _____, 2025, from the City of Midwest City of the sum of Five Thousand Dollars (\$5,000.00), pursuant to paragraph 2.1 of the foregoing Agreement for Purchase and Sale of Real Estate. The undersigned agrees that such funds will be held and applied in strict accordance with the terms, conditions and provisions of said Agreement.

TITAN TITLE & CLOSING PLATINUM

By: _____
Escrow Agent

EXHIBIT "A"

A part of the Northeast Quarter (NE/4) of Section ELEVEN (11), Township ELEVEN (11) North, Range TWO (2) West of the Indian Meridian, Oklahoma County, Oklahoma, being more particularly described as follows: Commencing at the Northwest Corner (NW/C) of the Northeast Quarter (NE/4) of said Section 11; thence North 89°14'45" East, along the North line of the NE/4 of said Section 11, a distance of 694.23 feet to the point or place of beginning; thence continuing North 89°14'45" East, along the North line of the NE/4 of said Section 11, a distance of 187.19 feet; thence South, a distance of 300.13 feet; thence North 89°14'45" East and parallel with the North line of the NE/4 of said Section 11, a distance of 158.19 feet; thence South, a distance of 100.00 [feet]; thence South 89°14'45" West, and parallel with the North line of the NE/4 of said Section 11, a distance of 158.19 feet; thence South, a distance of 102.93 feet; thence North 67°30'29" West, a distance of 202.58 feet; thence North, a distance of 423.10 feet to the point or place of beginning.



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of approving a federal aid programming resolution to make eligible an application for inclusion into the Transportation Improvement Plan for a project to restripe various locations throughout the City, known as Striping Project 9.

The accompanying programming resolution is required in order to have the referenced project considered in the Association of Central Oklahoma Governments update of the four-year Transportation Improvement Plan (TIP). All projects that apply for federal aid funding must be programmed in this manner. Programming a project does not guarantee the project will be funded since it competes with projects submitted by other entities across the metropolitan area.

This project qualifies as a safety project which provides 100% federal funding for construction, estimated as \$750,000.

No City funds are obligated at this time. However, if the project is funded, the City will be obligated to acquire right of way and manage any utility relocations as necessary. Engineering is now eligible for federal funding and is included in the estimate.

Project selection is slated for Winter 2026.

Action is at the discretion of the Council.

Respectfully,

R. Paul Streets
Public Works Director

**RESOLUTION
PROGRAMMING SURFACE TRANSPORTATION BLOCK GRANT - URBANIZED
AREA (STBG-UZA) PROJECT**

WHEREAS, Surface Transportation Block Grant Program funds for urbanized areas have been made available for transportation improvements within the Oklahoma City Urban Area, and

WHEREAS, the City of Midwest City has selected a project described as follows: Striping Citywide Project 9, Various Locations, and

WHEREAS, the engineer's preliminary estimate of cost is **\$750,000**, and Federal participation under the terms of the *Infrastructure Investment and Jobs Act (IIJA)* relating to Surface Transportation Block Grant Program - Urbanized Area (STBG-UZA) funds is hereby requested for funding 100% of the project cost, and

WHEREAS, no City funds are committed by this action, and

WHEREAS, the City has the required matching funds available and further agrees to deposit matching funds by separate agreement with the Oklahoma Department of Transportation (ODOT) prior to advertising of the project for bid by ODOT, and

WHEREAS, the City will select a design consultant qualified and licensed in the State of Oklahoma to furnish engineering services in the preparation of detailed plans, specifications and estimates, and

WHEREAS, the City agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed, and

WHEREAS, the City agrees, as a condition to receiving any Federal financial assistance from the Department of Transportation, that it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42. U.S.C. 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

WHEREAS, the City assures that no qualified person with a disability shall, solely by reasons of their disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity administered by the City, and

WHEREAS, the City further understands that acceptance of this resolution by the Association of Central Oklahoma Governments (ACOG) and the Oklahoma Department of Transportation is not a commitment to Federal funding but only registers the City's interest and intent in participating in the program application process.

NOW, THEREFORE, BE IT RESOLVED:

That ACOG is hereby requested to consider this project as a candidate for Federal funding, and to submit same to the Oklahoma Department of Transportation for its approval;

ADOPTED by the City Council of Midwest City and **SIGNED** by the Mayor this ____ day of _____, 2025.

ATTEST:

City Clerk

Mayor

Approved as to form and legality

City Attorney

* * * * *

NOTE: The following items are to be submitted to ACOG, for each project, on the website provided below. ACOG will forward the resolution and attachments to the Oklahoma Department of Transportation for programming:

- Adopted **resolution**
- Preliminary **cost estimate** signed and dated by a registered professional engineer (cost estimate must be no older than 6 months prior to the date of the resolution)

Please submit digital copies to the [ProjectTracker](#) website
Visit the [STBG-UZA Project Scoring Criteria Dashboard](#) for more information
Contact TPSgrants@acogok.org with questions



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and Councilmembers

FROM: Tim Lyon, City Manager

DATE: October 28th, 2025

SUBJECT: Discussion, consideration, and possible action of, 1) entering into executive session, as allowed under 25 O.S. § 307 (B) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of a public officer or employee, resignation of Ward 1 City Council Member; and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)

Appropriate information will be dispersed during executive session.

Regards,

Tim Lyon
City Manager



FURTHER INFORMATION





Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: October 28, 2025

RE: Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager.

This item is placed on the agenda at the request of the Council. Attached to this memo is information regarding the current financial condition of the City Employees' Health Benefits Plan for the month of September 2025, which is the third (3) period of FY 2025/2026.

Troy Bradley, Human Resources Director

FISCAL YEAR 2025-2026	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
PLAN INCOME												
Projected Budgeted (MTD)	968,983	968,983	968,983	968,983	968,983	968,983	968,983	968,983	968,983	968,983	968,983	968,983
Actual (MTD)	925,863	946,617	954,697									
Projected Budgeted (YTD)	968,983	1,937,966	2,906,949	3,875,932	4,844,915	5,813,898	6,782,881	7,751,864	8,720,847	9,689,830	10,658,813	11,627,796
Actual (YTD)	925,863	1,872,480	2,827,177									
PLAN CLAIMS/ADMIN COSTS	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Projected Budgeted (MTD)	885,720	885,720	1,107,150	885,720	885,720	1,107,150	885,720	885,720	1,107,150	885,720	885,720	1,107,150
Actual (MTD)	823,840	1,321,553	1,048,759									
Projected Budgeted (YTD)	885,720	1,771,440	2,878,590	3,764,310	4,650,030	5,757,180	6,642,900	7,528,620	8,635,770	9,521,490	10,407,210	11,514,360
Actual (YTD)	823,840	2,145,393	3,194,152									
EXCESS INCOME vs. EXPENDITURES	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Projected Budgeted (MTD)	83,263	83,263	-138,167	83,263	83,263	-138,167	83,263	83,263	-138,167	83,263	83,263	-138,167
Actual (MTD)	102,023	-374,936	-94,062									
Projected Budgeted (YTD)	83,263	166,526	28,359	111,622	194,885	56,718	139,981	223,244	85,077	168,340	251,603	113,436
Actual (YTD)	102,023	-272,913	-366,975									
FISCAL YEAR 2024-2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
PLAN INCOME												
Projected Budgeted (MTD)	963,681	963,681	963,681	963,681	963,681	963,681	963,681	963,681	963,681	963,681	963,681	963,681
Actual (MTD)	1,438,404	897,547	910,732	1,029,474	983,958	906,254	898,970	902,636	950,624	876,782	927,455	935,273
Projected Budgeted (YTD)	963,681	1,927,362	2,891,043	3,854,724	4,818,405	5,782,086	6,745,767	7,709,448	8,673,129	9,636,810	10,600,491	11,564,172
Actual (YTD)	1,438,404	2,335,951	3,246,683	4,276,157	5,260,115	6,166,369	7,065,339	7,967,975	8,918,599	9,795,381	10,722,836	11,658,109
PLAN CLAIMS/ADMIN COSTS	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Projected Budgeted (MTD)	1,066,931	853,545	1,066,931	853,545	853,545	1,066,931	853,545	853,545	1,066,931	853,545	853,545	1,066,931
Actual (MTD)	739,422	896,199	1,040,618	888,177	960,024	1,039,942	979,095	929,105	938,811	808,945	1,028,454	922,187
Projected Budgeted (YTD)	1,066,931	1,920,476	2,987,407	3,840,952	4,694,497	5,761,428	6,614,973	7,468,518	8,535,449	9,388,994	10,242,539	11,309,470
Actual (YTD)	739,422	1,635,621	2,676,239	3,564,416	4,524,440	5,564,382	6,543,477	7,472,582	8,411,393	9,220,338	10,248,792	11,170,979
EXCESS INCOME vs. EXPENDITURES	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Projected Budgeted (MTD)	-103,250	110,136	-103,250	110,136	110,136	-103,250	110,136	110,136	-103,250	110,136	110,136	-103,250
Actual (MTD)	698,982	1,348	-129,886	141,297	23,934	-133,688	-80,125	-26,469	11,813	67,837	-100,999	13,086
Projected Budgeted (YTD)	-103,250	6,886	-96,364	13,772	123,908	20,658	130,794	240,930	137,680	247,816	357,952	254,702
Actual (YTD)	698,982	700,330	570,444	711,741	735,675	601,987	521,862	495,393	507,206	575,043	474,044	487,130

September 3/FY 2026: \$2,461,267

Sept 3/FY 2025: \$2,911,558

Sept 3/FY 2024: \$2,494,499

Sept 3/FY 2023: \$2,417,147

*** HAD FIVE MONDAYS WITH REPORTED MEDICAL CLAIMS PAID***



Community Development

100 N Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1220

TO : Honorable Mayor and Council

FROM : Randall Fryar, Chief Building Official

DATE : October 28, 2025

SUBJECT : Monthly Residential and Commercial Building report for September, 2025

The monthly building report is now available for review. This document is essential for all stakeholders involved in tracking and managing permits.

On a national scale, recent statistics indicate a slight decline in new housing permits over the past year. This trend can be attributed to higher financing costs and increased prices for building materials, presenting significant challenges. It's worth noting that many cities within our region are facing these issues collectively, which may lead to renewed resilience and innovative solutions.

The number of new home permits remained stable compared to last year, indicating continued resilience in the market. Additionally, we are pleased to report a significant increase in permits for new duplexes, which underscores our ongoing commitment to growth and innovation in the housing sector.

If you have any questions or need further information, please feel free to reach out. Your engagement and understanding are crucial as we navigate these trends together.

Please let me know if you have any questions.

Sincerely,

Randall Fryar

Randall Fryar
Chief Building Official



100 N Midwest Boulevard - Midwest City, OK 73110

Building Permits Summary - Issued 9/1/2025 to 9/30/2025

Building - Commercial & Industrial

<u>Count</u>	<u>Permit Type</u>	<u>Value</u>
1	Com Demolition Permit	\$5,370.00
4	Com Driveway Permit	\$3,800.00
3	Com General Electrical Permit	\$539.00
1	Com General Mechanical Permit	
5	Com General Plumbing Permit	\$1,000.00
1	Com New Certificate of Occupancy	
2	Com New Const Electrical Permit	
4	Com New Const Mechanical Permit	
5	Com New Const Plumbing Permit	
1	Com Remodel Bldg Permit	\$30,000.00
1	Com Roofing Permit	\$0.00
12	Com Sign Permit	\$41,600.00
Total Value of Building - Commercial & Industrial:		82,309.00

Building - Residential

<u>Count</u>	<u>Permit Type</u>	<u>Value</u>
3	Res Accessory Bldg Permit	\$11,748.00
3	Res Carport Permit	\$15,220.00
2	Res Demolition Permit	\$13,320.00
24	Res Driveway Permit	\$153,300.00
18	Res Duplex New Const Bldg Permit	\$1,620,000.00
16	Res Fence Permit	\$139,400.00
19	Res General Electrical Permit	\$70,918.00
21	Res General Mechanical Permit	\$160,304.00
56	Res General Plumbing Permit	\$215,595.00
17	Res New Const Electrical Permit	\$26,000.00
21	Res New Const Mechanical Permit	\$92,720.00
7	Res New Const Plumbing Permit	\$6,500.00
2	Res Patio Cover Permit	\$3,700.00
1	Res Retaining Wall Permit	\$16,500.00
34	Res Roofing Permit	\$529,816.00
1	Res Single-Fam Addition Bldg Permit	\$30,000.00
6	Res Single-Fam New Const Bldg Permit	\$1,522,750.00
2	Res Single-Fam Remodel Building Permit	\$125,000.00
3	Res Storm Shelter Permit	\$14,800.00
2	Res Swimming Pool / Hot Tub Permit	\$105,000.00
Total Value of Building - Residential:		4,872,591.00

Grand Total: \$4,954,900.00



100 N Midwest Boulevard - Midwest City, OK 73110

Building Permits by Type - Issued 9/1/2025 to 9/30/2025

Building - Commercial & Industrial

Com Demolition Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/4/25	9128 NE 23RD ST, Midwest City, OK, 73141	MIDWEST WRECKING CO	B-25-2178	\$5,370.00

\$5,370.00

Com Driveway Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/22/25	2516 MARSH LN, Midwest City, OK, 73130	Fernando Romero	B-25-2476	\$1,000.00
9/24/25	2615 TURTLE WAY, Midwest City, OK, 73130	Fernando Romero	B-25-2477	\$1,000.00
9/24/25	2619 TURTLE WAY, Midwest City, OK, 73130	Fernando Romero	B-25-2524	\$900.00
9/24/25	2711 TURTLE WAY, Midwest City, OK, 73130	Fernando Romero	B-25-2525	\$900.00

\$3,800.00

Com General Electrical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/15/25	9429 SE 29TH ST, LOT 64 73130	jeremy east	B-25-2416	\$500.00
9/17/25	100 n Midwest blvd	Chris Wagner	B-25-2452	\$0.00

\$500.00

Com General Mechanical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/10/25	7201 SE 29TH ST, 209, 73110	Michael Jackson	B-25-2358	

Com General Plumbing Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/10/25	8401 E RENO AVE, 2800 TOWRY, 2 73110	WILLIAM K WOOSLEY	B-25-2364	
9/16/25	10011 SE 15TH ST, Midwest City, OK, 73130	Keith Trout	B-25-2109	
9/18/25	5661 TINKER DIAGONAL, Midwest City, OK, 73110	Jennifer Kipp	B-25-2372	\$500.00
9/23/25	1100 N MIDWEST BLVD, Midwest City, OK, 73110	George Patrick	B-25-2464	\$0.00
9/24/25	5653 TINKER DIAGONAL, 73110	Jennifer Kipp	B-25-2489	\$500.00

\$1,000.00

Com New Certificate of Occupancy

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/5/25	1100 S AIR DEPOT BLVD, 2 Midwest City, OK, 73110	Amanda Stewart	B-25-1921	

Com New Const Electrical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/15/25	9203 SE 15TH ST, Midwest City, OK, 73130	Doyle kelso	B-25-2305	
9/17/25	1338 S DOUGLAS BLVD, 73130	JUSTIN SEATON	B-25-2453	

Com New Const Mechanical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/5/25	9077 NE 13TH ST, 73130	Jermaine Simpson	B-25-2225	
9/5/25	9077 NE 13TH ST, 73130	Jermaine Simpson	B-25-2226	
9/5/25	9077 NE 13TH ST, 22 73130	Jermaine Simpson	B-25-2227	
9/5/25	9077 NE 13TH ST, 24 73130	Jermaine Simpson	B-25-2316	

Com New Const Plumbing Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/4/25	9309 SE 29TH ST, Midwest City, OK, 73130	Sammy DeJarnett	B-25-2311	
9/16/25	9309 SE 29TH ST, Midwest City, OK, 73130	Sammy DeJarnett	B-25-2435	
9/16/25	9309 SE 29TH ST, Midwest City, OK, 73130	Sammy DeJarnett	B-25-2436	
9/16/25	9309 SE 29TH ST, Midwest City, OK, 73130	Sammy DeJarnett	B-25-2438	
9/16/25	9309 SE 29TH ST, Midwest City, OK, 73130	Sammy DeJarnett	B-25-2439	

Com Remodel Bldg Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/3/25	5904 E RENO AVE, 73110	BENCHMARK HOMES	B-24-1957	\$30,000.00

\$30,000.00**Com Roofing Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/17/25	608 S AIR DEPOT BLVD, Midwest City, OK, 73110	Heather Coots - Red River Roofing, Siding & Windows	B-25-2455	\$0.00

\$0.00**Com Sign Permit**

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/11/25	5855 SE 15TH ST, 73110	Insignia Signs, Inc.	B-25-2181	\$1,500.00
9/11/25	5855 SE 15TH ST, 73110	Insignia Signs, Inc.	B-25-2180	\$2,000.00
9/11/25	5855 SE 15TH ST, 73110	Insignia Signs, Inc.	B-25-2179	\$0.00
9/29/25	2600 S AIR DEPOT BLVD, Midwest City, OK, 73110	Jace Larsen	B-25-2513	\$8,000.00
9/29/25	2600 S AIR DEPOT BLVD, Midwest City, OK, 73110	Jace Larsen	B-25-2514	\$7,000.00
9/29/25	7095 SE 29TH ST, Midwest City, OK, 73110	CDL Electric CO.	B-25-1708	\$2,500.00
9/29/25	7095 SE 29TH ST, Midwest City, OK, 73110	Haley Holt	B-25-1980	\$750.00
9/29/25	7095 SE 29TH ST, Midwest City, OK, 73110	Haley Holt	B-25-1982	\$0.00
9/29/25	7095 SE 29TH ST, Midwest City, OK, 73110	Haley Holt	B-25-1983	\$350.00

9/29/25	7900 E RENO AVE, Midwest City, OK, 73110	Michael Gipson	B-25-2494	\$7,500.00
9/29/25	7900 E RENO AVE, Midwest City, OK, 73110	Michael Gipson	B-25-2493	\$4,500.00
9/29/25	7900 E RENO AVE, 73110	Michael Gipson	B-25-2490	\$7,500.00
				\$41,600.00

Building - Residential

Res Accessory Bldg Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/16/25	1925 ALBERT DR, Midwest City, OK, 73130	Cotton Snodgrass	B-25-2277	\$10,848.00
9/23/25	612 E BOUSE DR, 73110	Katherine juden	B-25-2456	\$300.00
9/25/25	9732 RHYTHM RD, Midwest City, OK, 73130	April De La Rosa	B-25-2461	\$600.00
				\$11,748.00

Res Carport Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/16/25	4224 BONAPARTE BLVD, Midwest City, OK, 73110	Roger Ring	B-25-2248	\$5,550.00
9/23/25	9617 KENT DR, Midwest City, OK, 73130	Vicki Brown	B-25-2390	\$4,670.00
9/30/25	500 MORAINA AVE, 73130	LONGORIA, ROBERTO	B-25-2552	\$5,000.00
				\$15,220.00

Res Demolition Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/17/25	10324 ST PATRICK DR, 73130	Clarebel Barron	B-25-1796	\$5,000.00
9/25/25	721 JET DR, 73110	Midwest Wrecking Co	B-25-1105	\$8,320.00
				\$13,320.00

Res Driveway Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/2/25	928 BROWN DR, 73110	Adriana Martinez Macias	B-25-2190	\$5,000.00
9/3/25	404 DAVIS CIR, Midwest City, OK, 73110	GUSTAVO DIAZ	B-25-2288	\$2,700.00
9/3/25	2891 treight creek	Marco melendez	B-25-2299	\$10,000.00
9/3/25	2893 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2300	\$10,000.00
9/3/25	2895 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2301	\$10,000.00
9/3/25	2897 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2302	\$10,000.00
9/3/25	2899 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2303	\$10,000.00
9/3/25	2901 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2304	\$10,000.00
9/4/25	2504 MARSH LN, Midwest City, OK, 73130	Fernando Romero	B-25-2294	\$500.00
9/8/25	10907 GREEN TURTLE CIR, Midwest City, OK, 73130	Fernando Romero	B-25-2334	\$500.00
9/8/25	2508 MARSH LN, Midwest City, OK, 73130	Fernando Romero	B-25-2332	\$500.00
9/8/25	2549 TURTLE WAY, Midwest City, OK, 73130	Fernando Romero	B-25-2333	\$100.00
9/12/25	2913 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2408	\$10,000.00

9/12/25	2911 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2407	\$10,000.00
9/12/25	2909 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2406	\$10,000.00
9/12/25	2907 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2405	\$10,000.00
9/12/25	2905 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2404	\$10,000.00
9/12/25	2903 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2403	\$10,000.00
9/12/25	2917 TREIGHT CREEK LN, MIDWEST CITY, OK, 73110	Marco melendez	B-25-2402	\$10,000.00
9/12/25	2915 TREIGHT CREEK LN, Midwest City, OK, 73110	Marco melendez	B-25-2401	\$10,000.00
9/15/25	438 BABB DR, 73110	OPEN SKY CONSTRUCTION	B-25-2428	\$0.00
9/22/25	2512 MARSH LN, Midwest City, OK, 73130	Fernando Romero	B-25-2475	\$1,000.00
9/23/25	12000 TUSCANY RIDGE RD, Midwest City, OK, 73130	AM CONSTRUCTION LLC	B-25-2507	
9/30/25	215 W SHADYWOOD DR, 73110	Rapheal Guinn	B-25-2581	\$3,000.00
				\$153,300.00

Res Duplex New Const Bldg Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/25/25	2936 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2252	\$90,000.00
9/25/25	2938 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2253	\$90,000.00
9/25/25	2940 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2254	\$90,000.00
9/25/25	2942 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2255	\$90,000.00
9/25/25	2944 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2256	\$90,000.00
9/25/25	339 GRACE DR, 73110	Element Homes LLC	B-25-2269	\$90,000.00
9/25/25	2946 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2257	\$90,000.00
9/25/25	2955 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2266	\$90,000.00
9/25/25	2939 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2258	\$90,000.00
9/25/25	2941 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2259	\$90,000.00
9/25/25	2943 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2260	\$90,000.00
9/25/25	2945 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2261	\$90,000.00
9/25/25	2947 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2262	\$90,000.00
9/25/25	2949 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2263	\$90,000.00
9/25/25	2951 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2264	\$90,000.00
9/25/25	2953 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2265	\$90,000.00
9/25/25	337 GRACE DR, 73110	Element Homes LLC	B-25-2268	\$90,000.00
9/25/25	2957 TREIGHT CREEK LN, 73110	Element Homes LLC	B-25-2267	\$90,000.00
				\$1,620,000.00

Res Fence Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/11/25	1120 S POST RD, 73130	Jonathan Krummel	B-25-2312	\$120,000.00
9/12/25	1124 W HAVENWOOD DR, Midwest City, OK, 73110	Bill Erwin	B-25-2340	\$1,000.00
9/17/25	10742 PAINTED TURTLE WAY, Midwest City, OK, 73130	Linda Clark	B-25-2373	\$0.00
9/22/25	3716 BELLA VISTA, Midwest City, OK, 73110	Kristi Dougherty	B-25-2415	\$2,000.00
9/29/25	2912 TREIGHT CREEK LN, 73110	Jorge cruz	B-25-2532	\$2,400.00
9/29/25	2914 TREIGHT CREEK LN, 73110	Jorge Cruz	B-25-2533	\$1,400.00
9/29/25	2910 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2536	\$1,400.00
9/29/25	2906 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge Cruz	B-25-2537	\$1,400.00
9/29/25	2899 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2542	\$1,400.00

9/29/25	2901 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2543	\$1,400.00
9/29/25	2891 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2545	\$1,400.00
9/29/25	2908 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2535	\$1,400.00
9/29/25	2904 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge Cruz	B-25-2538	\$1,400.00
9/29/25	2903 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2540	\$0.00
9/29/25	2905 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2541	\$1,400.00
9/29/25	2893 TREIGHT CREEK LN, Midwest City, OK, 73110	Jorge cruz	B-25-2544	\$1,400.00
				\$139,400.00

Res General Electrical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/2/25	8727 ST GEORGE WAY, Midwest City, OK, 73110	Christopher Morgan	B-25-2287	\$0.00
9/2/25	8616 NE 16TH ST, Midwest City, OK, 73110	Kenneth Johnson	B-25-2274	\$2,000.00
9/2/25	701 GENERAL SENTER DR, Midwest City, OK, 73110	Bryon Brandon	B-25-2275	
9/4/25	9222 WHISPERING OAK DR, 73130	Belair Electric, LLC	B-25-2297	\$13,000.00
9/4/25	1312 N MIDWEST BLVD, 1412G Midwest City, OK, 73110	Riodrick Mcgary	B-25-2315	\$600.00
9/9/25	2716 TROSPER DR, Midwest City, OK, 73141	Richard A Mays	B-25-2309	
9/10/25	8508 DEL ARBOLE DR, Midwest City, OK, 73110	Maxey Trey	B-25-2249	\$6,900.00
9/11/25	1412 PARKWOODS TER, Midwest City, OK, 73110	Fernando Ramos	B-25-2382	\$2,000.00
9/17/25	1202 THREE OAKS CIR, Midwest City, OK, 73130	Alayna Waddell	B-25-2329	\$7,930.00
9/18/25	9609 SONATA CT, Midwest City, OK, 73130	Billy Coy (Trey)	B-25-2454	
9/19/25	621 CHRISTINE DR, 73130	Sam Brown	B-25-2460	\$8,000.00
9/24/25	10608 TUMILTY TER, Midwest City, OK, 73130	Christian Marquez	B-25-2443	\$14,000.00
9/26/25	10026 CATON PL, 73130	Robert schnitker	B-25-2549	\$0.00
9/29/25	553 BABB DR, Midwest City, OK, 73110	Chris Wagner	B-25-2551	\$3,100.00
9/30/25	2224 N MIDWEST BLVD, Midwest City, OK, 73141	Kailey John	B-25-2539	\$9,988.00
				\$67,518.00

Res General Mechanical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/2/25	1500 STONECROP DR, 73110	Erik Barron	B-25-2239	
9/2/25	1501 STONECROP DR, 73110	Erik Barron	B-25-2241	
9/2/25	1502 STONECROP DR, 73110	Erik Barron	B-25-2238	
9/2/25	1503 STONECROP DR, 73110	Erik Barron	B-25-2240	
9/2/25	306 ATKINSON DR, Midwest City, OK, 73110	Nigel Farris	B-25-2237	\$0.00
9/2/25	1425 STONECROP DR, 73110	Erik Barron	B-25-2242	
9/2/25	1423 STONECROP DR, 73110	Erik Barron	B-25-2243	
9/3/25	3301 ROLLING LN, Midwest City, OK, 73110	Rita Wiggins	B-25-2251	\$12,762.00
9/9/25	10512 RICKY LN, Midwest City, OK, 73130	Rita Wiggins	B-25-2282	\$18,555.00

9/9/25	8727 ST GEORGE WAY, Midwest City, OK, 73110	Davion Thomas	B-25-2343	\$6,000.00
9/11/25	1106 FERNWOOD DR, Midwest City, OK, 73130	Rita Wiggins	B-25-2369	\$14,162.00
9/11/25	9222 WHISPERING OAK DR, Midwest City, OK, 73130	Anthony Allen Fraijo	B-25-2354	
9/11/25	10317 SE 14TH ST, Midwest City, OK, 73130	Ward Christopher	B-25-2293	\$20,000.00
9/17/25	725 STAHL DR, 73110	Polly Black	B-25-2451	
9/17/25	9708 SONATA CT, Midwest City, OK, 73130	ADVENT mechanical	B-25-2335	\$7,000.00
9/19/25	12802 BRODY CT, 73020	Rita Wiggins	B-25-2442	\$19,756.00
9/23/25	11646 MARK ST, Midwest City, OK, 73130	Ward Christopher	B-25-2444	\$12,000.00
9/24/25	909 DERBY DR, Midwest City, OK, 73130	Rita Wiggins	B-25-2511	\$21,069.00
9/24/25	9121 OAKWOOD DR, Midwest City, OK, 73130	STACY RIEMER	B-25-2473	\$14,000.00
9/25/25	9809 LLOYD DR, Midwest City, OK, 73130	Ward Christopher	B-25-2508	\$15,000.00
9/29/25	2024 SANDRA DR, Midwest City, OK, 73110	Ward Christopher	B-25-2554	
				\$160,304.00

Res General Plumbing Permit

Issued	Location	Applicant	Case #	Value
9/2/25	816 ASKEW DR, 73110	Richard Smith	B-25-2276	\$2,400.00
9/4/25	1705 DORCHESTER RD, Midwest City, OK, 73130	Bridgette m Curtis m Curtis	B-25-2285	\$8,500.00
9/4/25	1700 EMBER LN, Midwest City, OK, 73130	Bridgette m Curtis m Curtis	B-25-2286	\$8,500.00
9/5/25	1501 STONECROP DR, 73110	Colter R Nolan	B-25-2291	
9/9/25	264 E COE DR, Midwest City, OK, 73110	George Patrick	B-25-2347	\$1.00
9/9/25	809 E TOWRY DR, Midwest City, OK, 73110	wiggys plumbing and heating inc	B-25-2353	
9/9/25	1817 N KEY BLVD, 73110	CARY DODD	B-25-2182	\$1,300.00
9/9/25	9416 NE 11TH ST, 73130	Matthew W Groves	B-25-2318	
9/11/25	9701 BETH DR, Midwest City, OK, 73130	Rita Wiggins	B-25-2338	\$3,313.00
9/11/25	1500 MCDONALD DR, Midwest City, OK, 73130	Earl Braggs	B-25-2368	\$0.00
9/11/25	301 S WESTMINSTER RD, 73130	Kylie Grimes	B-25-2375	\$2,000.00
9/11/25	8613 CEDAR RIDGE DR, 73110	RASHIDI, AHMED OMARI	B-25-2384	\$0.00
9/15/25	1708 MELODY DR, Midwest City, OK, 73130	Bridgette m Curtis m Curtis	B-25-2359	\$10,423.00
9/15/25	1500 STONECROP DR, Midwest City, OK, 73110	Houston Story	B-25-2370	\$10,000.00
9/15/25	1502 STONECROP DR, Midwest City, OK, 73110	Houston Story	B-25-2371	\$10,000.00
9/15/25	1423 STONECROP DR, Midwest City, OK, 73110	Houston Story	B-25-2378	\$10,000.00
9/15/25	1425 STONECROP DR, Midwest City, OK, 73110	Houston Story	B-25-2379	\$10,000.00
9/15/25	1413 OELKE DR, Midwest City, OK, 73110	Stacey Coe	B-25-2409	\$400.00
9/15/25	10317 SE 14TH ST, Midwest City, OK, 73130	Kylie Gimes	B-25-2412	\$17,000.00
9/16/25	413 W BLUERIDGE DR, Midwest City, OK, 73110	MARIAN BENDER	B-25-2446	\$0.00
9/16/25	415 E ROBIN RD, 73130	Cameron Kirkland	B-25-2029	

9/16/25	540 ATKINSON DR, Midwest City, OK, 73110	Jerrod David Dodd	B-25-2317	\$650.00
9/16/25	11550 CARLTON CT, Midwest City, OK, 73130	Kylie Grimes	B-25-2424	\$8,000.00
9/16/25	418 W ERCOUPPE DR, Midwest City, OK, 73110	Bridgette m Curtis m Curtis	B-25-2445	\$17,563.00
9/17/25	11515 ANDOVER CT, Midwest City, OK, 73130	Kylie Grimes	B-25-2449	\$12,000.00
9/17/25	9913 HARMONY DR, 73130	CARY DODD	B-25-2330	\$1,300.00
9/17/25	204 COUNTRY CLUB TER, Midwest City, OK, 73110	Collier, Ray	B-25-2398	\$2,000.00
9/17/25	2005 CARPENTER DR, Midwest City, OK, 73110	Collier, Ray	B-25-2397	\$2,000.00
9/17/25	13128 WHITEBUD PL, Midwest City, OK, 73020	collier, Ray	B-25-2395	\$2,000.00
9/18/25	700 BRIGHTSIDE DR, Midwest City, OK, 73110	Ray Collier	B-25-2399	\$2,000.00
9/18/25	1300 GRAND MANOR, Midwest City, OK, 73130	Collier, Ray	B-25-2440	\$2,000.00
9/18/25	1709 SHANNON DR, Midwest City, OK, 73130	Collier, Ray	B-25-2441	\$2,000.00
9/19/25	296 CAMBRIDGE DR, 73110	Amped Home Services	B-25-2394	
9/19/25	621 CHRISTINE DR, Midwest City, OK, 73130	Gerald Convery Jr	B-25-2400	\$750.00
9/22/25	624 N MIDWEST BLVD, 73110	JONES, FRED GUTHRIE	B-25-2486	\$0.00
9/23/25	325 W SILVERWOOD DR, Midwest City, OK, 73110	scott wiggy	B-25-2502	\$0.00
9/23/25	1712 ALBERT DR, Midwest City, OK, 73130	Collier, Ray	B-25-2466	\$2,000.00
9/23/25	5828 SE 7TH ST, Midwest City, OK, 73110	Collier, Ray	B-25-2467	\$2,000.00
9/23/25	610 E BELLVIEW DR, Midwest City, OK, 73130	Ray Collier	B-25-2468	\$2,000.00
9/23/25	629 ROYAL AVE, Midwest City, OK, 73130	Ray Collier	B-25-2469	\$2,000.00
9/23/25	2000 ANTHONY CIR, Midwest City, OK, 73110	Collier, Ray	B-25-2478	\$2,000.00
9/23/25	3716 RIDGEHAVEN DR, Midwest City, OK, 73110	Collier, Ray	B-25-2479	\$2,000.00
9/23/25	3923 PENNY DR, Midwest City, OK, 73110	Ray Collier	B-25-2497	\$2,000.00
9/23/25	1828 LULLABY LN, Midwest City, OK, 73130	Ray Collier	B-25-2498	\$2,000.00
9/23/25	608 FRIENDLY RD, Midwest City, OK, 73130	Ray Collier	B-25-2499	\$2,000.00
9/23/25	3300 ROLLING LN, Midwest City, OK, 73110	Carmen S Hernandez	B-25-2505	
9/24/25	3105 PARKLAWN DR, 73110	Jennifer Kipp	B-25-2510	\$500.00
9/25/25	508 COUNTRY CLUB TER, 73110	JERRY BAKER	B-25-2530	\$0.00
9/26/25	2024 SANDRA DR, Midwest City, OK, 73110	Kylie Grimes	B-25-2488	\$23,000.00
9/29/25	1020 S WESTMINSTER RD, Midwest City, OK, 73130	Kylie Grimes	B-25-2559	\$23,000.00
9/30/25	840 STAHL DR, Midwest City, OK, 73110	Earl Braggs	B-25-2528	\$0.00
9/30/25	1912 SAINT PETER, Midwest City, OK, 73141	Brett Pursell	B-25-2576	
9/30/25	804 MORaine AVE, Midwest City, OK, 73130	Rita Wiggins	B-25-2573	\$3,039.00
9/30/25	604 ERCOUPPE CT, Midwest City, OK, 73110	John Burdin	B-25-2575	\$1,956.00

\$215,595.00

Res New Const Electrical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/8/25	10037 PRIMROSE LN, Midwest City, OK, 73130	Dakota Costanzo	B-25-2271	
9/8/25	2916 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2324	
9/8/25	2918 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2325	
9/8/25	2920 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2326	\$0.00
9/8/25	2922 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2327	\$0.00
9/11/25	8756 PATRIOT DR, 73110	Sabrina East/Joseph Stout/Kevin Stout/Brandon & Leslie Pendle	B-25-2348	\$8,000.00
9/11/25	8754 PATRIOT DR, 73110	jeremy east	B-25-2360	\$6,000.00
9/11/25	8750 PATRIOT DR, 73110	jeremy east	B-25-2361	\$6,000.00
9/11/25	8748 PATRIOT DR, 73110	jeremy east	B-25-2362	\$6,000.00
9/15/25	4202 N SHADYBROOK DR, Midwest City, OK, 73110	Jimmy Bell	B-25-2389	
9/22/25	2928 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2483	
9/22/25	2930 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2484	\$0.00
9/24/25	2557 TURTLE WAY, 73130	Lisa	B-25-2526	
9/29/25	2919 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2571	\$0.00
9/29/25	2925 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2569	
9/30/25	2921 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2572	\$0.00
9/30/25	2923 TREIGHT CREEK LN, 73110	JUSTIN SEATON	B-25-2570	\$0.00
				\$26,000.00

Res New Const Mechanical Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/3/25	3728 ROLLING LN, Midwest City, OK, 73110	Clifford Montoya	B-25-2295	\$12,000.00
9/8/25	524 E GRUMMAN DR, Midwest City, OK, 73110	Air Conditioning Concepts, OK	B-25-2218	
9/9/25	2926 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2148	\$3,360.00
9/9/25	2924 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2149	\$3,360.00
9/9/25	2928 TREIGHT CREEK LN, 73110	Eric Owens	B-25-2336	\$4,800.00
9/9/25	2930 TREIGHT CREEK LN, 73110	Eric Owens	B-25-2337	\$4,800.00
9/11/25	2716 TROSPER DR, Midwest City, OK, 73141	Nhat Vu	B-25-2366	\$7,000.00
9/16/25	2558 TURTLE WAY, Midwest City, OK, 73130	David Polk	B-25-2284	
9/16/25	2554 TURTLE WAY, Midwest City, OK, 73130	David Polk	B-25-2392	
9/17/25	10036 PRIMROSE LN, Midwest City, OK, 73130	A-Better Heating & Air Conditioning	B-25-2356	
9/22/25	4202 N SHADYBROOK DR, Midwest City, OK, 73110	EMILIO GRANJA	B-25-2472	\$10,000.00
9/22/25	2932 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2345	\$4,800.00
9/22/25	2934 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2346	\$4,800.00
9/22/25	2919 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2418	\$4,800.00
9/22/25	2921 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2419	\$4,800.00
9/22/25	2923 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2420	\$4,800.00
9/22/25	2925 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2421	\$4,800.00
9/22/25	2927 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2422	\$4,800.00
9/22/25	2929 TREIGHT CREEK LN, 73110	Alphonse Carollo	B-25-2423	\$4,800.00
9/25/25	2553 TURTLE WAY, Midwest City, OK, 73130	David Polk	B-25-2487	
				\$83,720.00

Res New Const Plumbing Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/9/25	10037 PRIMROSE LN, Midwest City, OK, 73130	gary Sumner	B-25-2350	

9/10/25	2716 n trosper	Nhat Vu	B-25-2365	\$6,500.00
9/16/25	2931 TREIGHT CREEK LN, 73110	Colter R Nolan	B-25-2431	
9/16/25	2933 TREIGHT CREEK LN, 73110	Colter R Nolan	B-25-2432	
9/16/25	2935 TREIGHT CREEK LN, 73110	Colter R Nolan	B-25-2433	
9/16/25	2937 TREIGHT CREEK LN, 73110	Colter R Nolan	B-25-2434	
9/24/25	5813 SE 9TH ST, Midwest City, OK, 73110	morgan fugate	B-25-2517	
				\$6,500.00

Res Patio Cover Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/8/25	2103 CHAMPOLI DR, 73020	Aaron Wynn	B-25-2322	\$1,700.00
9/30/25	302 W MIMOSA DR, 73110	MARTINEZ, JUAN	B-25-2564	\$2,000.00
				\$3,700.00

Res Retaining Wall Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/29/25	9720 BETH DR, 73130	Jake Kinsey	B-25-2482	\$16,500.00
				\$16,500.00

Res Roofing Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/4/25	9420 PEAR ST, 73130	jerry morrison	B-25-2306	\$14,000.00
9/4/25	10320 OAK PARK DR, Midwest City, OK, 73130	Parker Brothers Construction and Roofing inc.	B-25-2307	\$25,600.00
9/4/25	204 E PRATT DR, Midwest City, OK, 73110	Parker Brothers Construction and Roofing inc.	B-25-2319	\$11,500.00
9/4/25	10625 STRAWBERRY HILL, Midwest City, OK, 73130	Parker Brothers Construction and Roofing inc.	B-25-2320	\$17,940.00
9/4/25	912 W IDYLVILD DR, Midwest City, OK, 73110	Parker Brothers Construction and Roofing inc.	B-25-2321	\$11,400.00
9/9/25	1113 LIVEOAK DR, Midwest City, OK, 73110	ELLIOTT ROOFING LLC	B-25-2328	\$28,407.00
9/9/25	1816 S AIR DEPOT BLVD, 73110	Amanda S Yanase	B-25-2341	\$15,000.00
9/9/25	1808 PENNINGTON CIR, Midwest City, OK, 73130	Tristan Ullstrom	B-25-2344	\$14,300.00
9/9/25	10002 CATON PL, Midwest City, OK, 73130	DOMINGO VARGAS ROOFING	B-25-2349	\$7,100.00
9/10/25	316 E KERR DR, Midwest City, OK, 73110	Eric Shoemaker	B-25-2363	\$10,000.00
9/11/25	1712 DORCHESTER RD, Midwest City, OK, 73130	Jeremy Mehan	B-25-2283	\$12,000.00
9/11/25	11520 SHEFFIELD ST, Midwest City, OK, 73130	Parker Brothers Construction and Roofing inc.	B-25-2381	\$17,400.00
9/11/25	12205 TUSCANY RIDGE RD, Midwest City, OK, 73130	CANTRELL EXTERIOR FINISHES LLC	B-25-2385	\$47,000.00
9/11/25	12040 TUSCANY RIDGE RD, Midwest City, OK, 73130	CANTRELL EXTERIOR FINISHES LLC	B-25-2386	\$38,000.00
9/15/25	10401 SE 23RD ST, Midwest City, OK, 73130	SANDRA HEINTZELMAN	B-25-2339	\$17,151.00
9/15/25	2309 W GLENHAVEN DR, Midwest City, OK, 73110	HEINTZELMAN CONSTRUCTION & ROOFING LLC	B-25-2323	\$9,000.00
9/15/25	1405 SANDRA DR, Midwest City, OK, 73110	sandra heintzelman	B-25-2426	\$7,000.00
9/15/25	9100 INDIAN CREEK DR, Midwest City, OK, 73130	Macye Jones	B-25-2425	\$28,500.00
9/16/25	1901 BALLAD DR, 73130	Robert Whitlock	B-25-2437	\$15,000.00
9/16/25	3507 MOCKINGBIRD LN, Midwest City, OK, 73110	Premier Roofing	B-25-2308	\$9,000.00

9/16/25	3322 PLEASANT DR, Midwest City, OK, 73110	Premier Roofing	B-25-2066	\$7,600.00
9/16/25	318 PINE HURST DR, Midwest City, OK, 73130	Premier Roofing	B-25-2065	\$9,000.00
9/16/25	6213 SE 9TH ST, Midwest City, OK, 73110	Duenas Roofing and Construction LLC	B-25-2289	\$9,500.00
9/17/25	9721 SOUTHERN OAKS DR, 73130	Salazar Roofing & Construction, Inc.	B-25-2355	\$27,200.00
9/18/25	9117 PEPPERDINE, Midwest City, OK, 73130	Teresa Lehman	B-25-2410	\$12,000.00
9/18/25	1624 SYMPHONY LN, Midwest City, OK, 73130	Charles WISE	B-25-2430	\$7,000.00
9/18/25	10608 TUMILTY TER, Midwest City, OK, 73130	Judith Ruiz	B-25-2414	\$9,200.00
9/19/25	9616 KENT DR, Midwest City, OK, 73130	Parker Brothers Construction and Roofing inc.	B-25-2463	\$14,200.00
9/22/25	409 N MIDWEST BLVD, Midwest City, OK, 73110	Jimmy Dubon	B-25-2465	\$16,500.00
9/22/25	2320 BOX TURTLE WAY, MIDWEST CITY, OK, 73130	Ryan Baker	B-25-2480	\$14,000.00
9/23/25	1966 POTTER CT, Midwest City, OK, 73130	David Smith	B-25-2503	\$26,000.00
9/29/25	520 E RICKENBACKER DR, Midwest City, OK, 73110	Hiner Roofing	B-25-2555	\$0.00
9/29/25	629 CRESCENT CIR, Midwest City, OK, 73110	Fancy Shields	B-25-2547	\$15,000.00
9/30/25	732 E STEED DR, Midwest City, OK, 73110	RED RIVER ROOFING	B-25-2563	\$7,318.00

\$529,816.00

Res Single-Fam Addition Bldg Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/15/25	2301 SANDRA DR, Midwest City, OK, 73110	Gordan Schilling	B-25-2235	\$30,000.00

\$30,000.00

Res Single-Fam New Const Bldg Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/8/25	2545 TURTLE WAY, Midwest City, OK, 73130	Linda Clark	B-25-2057	\$214,500.00
9/8/25	2550 TURTLE WAY, Midwest City, OK, 73130	Linda Clark	B-25-2056	\$188,250.00
9/15/25	2400 FOREST GLEN DR, 73020	SWM & Sons, inc.	B-25-2058	\$500,000.00
9/22/25	1100 N RED BUD DR, 73110	Jeff Scott	B-25-2112	\$135,000.00
9/29/25	5813 SE 9TH ST, 73110	Von Tungeln Interior Design, LLC	B-25-1946	\$320,000.00
9/30/25	4212 N SHADYBROOK DR, Midwest City, OK, 73110	PRESTIGE DEVELOPMENT, LLC	B-25-2376	\$165,000.00

\$1,522,750.00

Res Single-Fam Remodel Building Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/18/25	624 N MIDWEST BLVD, 73110	Jefferson Edwards	B-25-2290	\$5,000.00
9/29/25	13300 SE 19TH ST, Midwest City, OK, 73020	Tyler Geohagan	B-25-2417	\$120,000.00

\$125,000.00

Res Storm Shelter Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/4/25	800 MORaine AVE, 73130	Marsha Beasley	B-25-2278	\$5,000.00
9/18/25	3404 WOODVALE DR, 73110	Lisa Davis	B-25-2310	\$6,100.00

9/30/25	9809 RAIL RD, Midwest City, OK, 73130	Scott Cox	B-25-2512	\$3,700.00
				\$14,800.00

Res Swimming Pool / Hot Tub Permit

<u>Issued</u>	<u>Location</u>	<u>Applicant</u>	<u>Case #</u>	<u>Value</u>
9/10/25	1824 SHIRLEY DR, 73020	Chris Linton	B-25-2246	\$45,000.00
9/15/25	3616 RIDGEHAVEN DR, Midwest City, OK, 73110	Jared Spear	B-25-2187	\$60,000.00
				\$105,000.00

Grand Total:	\$4,942,461.00
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100 N Midwest Boulevard - Midwest City, OK 73110

Inspections Summary - Inspected 9/1/2025 to 9/30/2025

<u>Inspection Description</u>	<u>Count</u>
Accessory Bldg Inspection	3
Building/Electrical General Inspection	5
Buildings - CO Inspection & Sign Off	2
Com Building Final Inspection	5
Com Driveway Inspection	4
Com Duct Smoke Detector Retest/Reinspection (Building)	1
Com Duct Smoke Detector Retest/Reinspection (Fire Marsh	1
Com Duct Smoke Detector Test/Inspection (Building)	1
Com Duct Smoke Detector Test/Inspection (Fire Marshal)	1
Com Electrical Ceiling Inspection	2
Com Electrical Final Inspection	4
Com Electrical Final Reinspection	1
Com Electrical Ground Inspection	1
Com Electrical Rough-in Inspection	3
Com Electrical Service Inspection	6
Com Electrical Wall Inspection	1
Com Fire Alarm Final Inspection	1
Com Footing & Building Setback Inspection	2
Com Framing Inspection	1
Com Gas Piping Inspection	3
Com Gas Piping Reinspection	2
Com Grease Trap Rough Inspection (Building)	1
Com Grease Trap Rough Inspection (Line Maintenance)	1
Com Light Test Inspection	2
Com Mechanical Ceiling Inspection	1
Com Mechanical Final Inspection	5
Com Mechanical Rough-in Inspection	6
Com Plumbing Final Inspection	3
Com Plumbing Ground Inspection	10
Com Plumbing Rough-in Inspection	1
Com Sewer Service Inspection	6
Com Sewer Service Reinspection	1
Com Temporary Electrical Pole Inspection	1
Com Vent Hood Rough Inspection	1
Com Water Service Line Inspection	2
Commercial Meter Tap Inspection	1
Electrical Generator Inspection	3
Engineering Site Inspection (1-2 Residential)	4
Fire - CO Inspection & Sign Off	8
Fire Marshal General Inspection	1
General Inspection	1
Hot Water Tank Inspection	13
Hot Water Tank Reinspection	3
Hydro Test Below (Engineering)	1
Hydro Test Below (Fire)	1

Line Maintenance General Inspection	1
Mechanical Change Out Inspection	23
Mechanical Change Out Reinspection	3
Placard Issued	1
Planning - CO Inspection & Sign Off	22
Planning General Inspection	1
Plumbing/Mechanical General Inspection	4
Pre-Con Site Inspection/Meeting	22
Res Building Final Inspection	15
Res Building Final Reinspection	1
Res Carport Inspection	1
Res Drainage1 Inspection	10
Res Drainage2 Inspection	10
Res Drainage5 Inspection	10
Res Driveway Inspection	23
Res Electrical Final Inspection	8
Res Electrical Final Reinspection	1
Res Electrical Rough-in Inspection	26
Res Electrical Rough-in Reinspection	7
Res Electrical Service Inspection	18
Res Electrical Service Reinspection	4
Res Footing & Building Setback Inspection	15
Res Framing Inspection	19
Res Framing Reinspection	7
Res Gas Meter Inspection	1
Res Gas Piping Inspection	9
Res Gas Piping Reinspection	1
Res Insulation Inspection	22
Res Mechanical Final Inspection	9
Res Mechanical Final Reinspection	1
Res Mechanical Rough-in Inspection	22
Res Mechanical Rough-in Reinspection	4
Res Patio Cover Inspection	2
Res Plumbing Final Inspection	10
Res Plumbing Final Reinspection	1
Res Plumbing Ground Inspection	11
Res Plumbing Ground Reinspection	1
Res Plumbing Rough-in Inspection	33
Res Plumbing Rough-in Reinspection	3
Res Roofing Inspection	10
Res Roofing Reinspection	2
Res Sewer Service Inspection	13
Res Sewer Service Reinspection	3
Res Solar Final Inspection	2
Res Solar Final Reinspection	2
Res Storm Shelter Inspection	3
Res Storm Shelter Reinspection	1
Res Temporary Electrical Pole Inspection	3
Res Termite Inspection	16
Res Water Service Line Inspection	17
Res Water Service Line Reinspection	2
Residential Meter Tap Inspection	24
Sewer Cap Inspection	6
Sewer Cap/Cave Inspection	2
Sign Inspection	1
Stormwater Site Inspection (Residential)	1
Utilities - CO Inspection & Sign Off	7

Utilities Site Inspection (Residential)	14
Utilities Site Reinspection (Residential)	9
Total Number of Inspections:	647

MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

DATE September 2, 2025 - 5:00 p.m.

This regular meeting of the Midwest City Planning Commission was held in the City Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on September 2, 2025 at 5:00 p.m., with the following members present:

Commissioners present: Jess Huskey
 Russell Smith *Chairman*
 Rick Rice
 JD Collins
 Rick Dawkins
 Jim Smith

Commissioners absent: Dean Hinton

Staff present: Matthew Summers, Community Development Director
 Julie Shannon, Planner III
 Zanya Darthard, Planner II
 Brylee Hester, Planner I
 Patrick Menefee, City Engineer
 Don Maisch, City Attorney

A. CALL TO ORDER

The meeting was called to order by Chairperson Russell Smith at 5:00 p.m.

B. MINUTES

A motion was made by Dawkins seconded by Collins, to approve the minutes of the August 5, 2025 Planning Commission meeting as presented.

Voting Aye: Huskey, R. Smith, Dawkins, J. Smith, Collins and Rice

Nay: none.

Motion carried.

C. ANNOUNCEMENTS None.

D. DISCUSSION

1. (MP-25) Public hearing, discussion, consideration, and possible action to approve a Minor Plat of Lots 14 & 15 of Block 1 of Pointons Glendale Addition, for the property located at 10624 & 10628 E. Reno Avenue, Midwest City, Oklahoma.

Planner Zanya Darthard presented the item. The applicant, Anthony Lipscom was present and had no objects to the Staff Report.

A motion was made by Huskey to approve item subject to all staff comments, seconded by Collins.

Voting aye: Huskey, R. Smith, Collins, J. Smith, Dawkins and Rice.

Nay: None.

Motion Carried.

2. (PC-2228) Public hearing, discussion, consideration, and possible action on a resolution to amend the Comprehensive Plan from Single-Family Detached to Medium Density Residential; and an ordinance to redistrict from R-6 to SPUD, for the property located at 1116 Wilkinson Drive, Midwest City, Oklahoma.

Director Matt Summers presented the item. Applicant Brandon Leniger spoke. This will be all rental duplexes under one owners.

A motion was made by Rice to approve item subject to all staff comments, seconded by Collins.

Voting aye: Huskey, R. Smith, Collins, J. Smith, Dawkins and Rice.

Nay: None.

Motion Carried.

3. (PC-2217) Public hearing, discussion, consideration, and possible action on a resolution to amend the Comprehensive Plan from Office/Retail to Commercial; and an ordinance to redistrict from C-3 (Community Commercial District) to PUD (Planned Unit Development), for the property located at 2300 and 2350 S. Midwest Blvd., Midwest City, Oklahoma.

Director Summers introduced the item. He recommended excluding the water meter part of the request from the PUD design statement.

Developer Jeff Johnson spoke about the project. He wants to be able to do something innovative that looks modern and with architectural metal and glass that is not totally covered with brick. He would like some flexibility in design standards. He was frustrated with the change in the water meter ordinance that will add costs to the project. He would like to address the water meters in the design statement.

A motion was made by Rice to approve item with removal of water meter part and allowing 80% masonry contingent or suitable renderings for City Council to understand request, seconded by Huskey.

Voting aye: Huskey, R. Smith, Collins, J. Smith, Dawkins and Rice.

Nay: None.

E. COMMISSION DISCUSSION

Jess Huskey asked what the situation on Crumbles. Rick Rice was concerned about an existing sign that was left behind by an attorney who sold the property and moved their office but never removed the sign.

F. PUBLIC DISCUSSION

There was some discussion about community traffic problems.

G. FURTHER INFORMATION

Director Summers gave an update on the Comprehensive Plan. He said there would be another Community Open House to present the plan later in the year and then it would go to City Council for approval.

Items will go to City Council on Sept. 23.

H. ADJOURNMENT

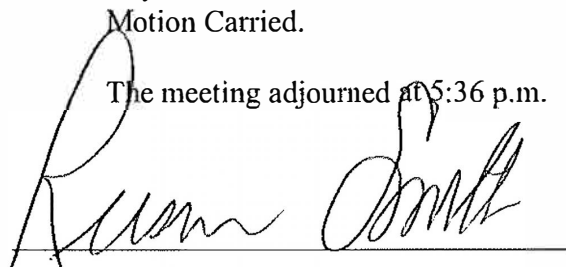
A motion to adjourn was made by Huskey, Seconded by Collins.

Voting aye: Huskey, Hinton, R. Smith, Collins, J. Smith, Dawkins and Rice

Nay: None.

Motion Carried.

The meeting adjourned at 5:36 p.m.

A handwritten signature in black ink, appearing to read 'Russell Smith', is written over a horizontal line.

Chairman Russell Smith (*Chair*)
(js)

Notice of the Midwest City Citizens' Advisory Committee on Housing and Community Development Public Hearing was filed with the City Clerk, and a copy of the agenda for the meeting was posted in the lobby of City Hall 48 hours in advance of the meeting.

MINUTES OF THE CITIZENS' ADVISORY COMMITTEE
ON HOUSING AND COMMUNITY DEVELOPMENT
April 7, 2025 – 6:30 p.m.
Council Chambers

A Citizens' Advisory Committee on Housing and Community Development public hearing, open to the public, was held in the Midwest City council chambers, 100 N Midwest Boulevard, Midwest City, Oklahoma, at 6:30 p.m., on April 7, 2025, with the following members present:

Committee Present

Mike Anderson

Keri Deeter

Elaine Winterink

Scott Young

Ronald Taite

Absent

Kathy Gain

Staff

Ashley Stephenson, Plan Asst

Terri Craft, Grants Manager

The meeting was called to order by Chairman Anderson at 6:31pm.

Announcements – A Plaque presentation for years of service to Tammy Pote, who recently resigned her Ward 2 position on the Committee.

A motion was made to approve the minutes for December 9, 2024 meeting as written by Young and was seconded by Taite. Winterink abstained from voting. Motion carried.

Public hearing with discussion, consideration and possible action of approving the proposed FY'2025 - 2029 Consolidated Plan, associated 2025 Action Plan, use of 2025 Community Development Block Grant (CDBG) funds, and recommendation to the city council.

Terri presented the proposed plan and public service funding.

Public service providers that had responded to the city RFP with proposals were present to speak about their organization and answer questions.

Brittany Hussain representing Leah's Hope – CDBG funding will contribute to the rent and utilities of the annex. Annex services provided include support services for the transitional housing tenants, support groups and training, and client case management. Their entire client base is currently comprised of victims of domestic violence. Obtained additional funding for a safe house for emergency housing.

Darla Cheek representing Mid-Del Youth and Family – Has been with MDYF for 11 years. She wants to focus this year on youthful offenders. Has seen an increase in violence and gang activity outside of the city but affecting Mid-Del students. She has also seen an increase in domestic violence.

Roseanna Reynolds representing Latchkey – CDBG funding requested will pay for partial scholarship for before/after school care for income eligible families that are not receiving state or tribal assistance for childcare.

Mary Daniels Dulan representing Metro Fair Housing Council – The entire staff was present to be introduced. Services provided include fair housing enforcement, education and outreach. They serve all of central Oklahoma. April is Fair Housing Month.

Public hearing closed. Motion was made by Winterink to recommend the plans to the council as written. Motion was seconded by Young. All voted aye.

Committee Discussion- Next meeting will be in September and the committee will be notified with the date.

Motion to adjourn was made by Winterink seconded by Taite. Motion carried. Meeting adjourned at approximately 7:26 p.m.


Chairman

CITY OF MIDWEST CITY
Consolidated Annual Performance and Evaluation Report (CAPER)
Year Five Action Plan (2024)
July 1, 2024 – June 30, 2025

GENERAL SUMMARY

The Consolidated Annual Performance and Evaluation Report (CAPER), a requirement of the U.S. Department of Housing and Urban Development (HUD), provides financial and beneficiary information detailing the City of Midwest City's progress in carrying out its housing and community development strategies outlined in its 2020 – 2024 Consolidated Plan. This CAPER represents activities outlined in the City of Midwest City's Year Five Action Plan covering the program year of July 1, 2024 through June 30, 2025.

The City of Midwest City receives entitlement funds from only one of the four HUD programs covered by the consolidated planning process. Community Development Block Grant (CDBG) funds were used for housing, community development and public service activities meeting the CDBG objectives of decent affordable housing, suitable living environments and economic opportunity.

The City of Midwest City expended a total of \$361,249.95 in CDBG funds during the fiscal year to:

- *Provide rehabilitation services to 13 homeowners*
- *Serve 2638 persons through public service activities*
- *Assist 11 first time homebuyers*
- *Complete 1 public facility activity*

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

During Year Five of the City of Midwest City's 2020-24 Consolidated Plan and Strategy, the city continued to work toward accomplishing the five-year goals set out in the consolidated plan of affordable housing, public facility/infrastructure/improvements, public services and administration. Midwest City remains well within the HUD expenditure timeliness requirements and has made steady progress toward goals set out in its 5-year

Consolidated Plan. Most programs and activities were affected in some way due to the irregularity of the past few years with the housing market, business decline, COVID-19 pandemic, experienced delays, inflation or other interruptions. Year 5 strategic plan goals were met only in the public facilities and public services categories with the cumulative goals reflecting the same. Only Senior Transportation Services and Homeless Services individual project goals were met this reporting period and are reflected on page 5.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

The following tables provide proposed versus actual outcome measures indicated in the city's 5-year Conplan and 2024 Action Plan.

Table 1
Accomplishments – Strategic Plan to Date and Program Year 2024 (Yr 5)

Goal	Category	Source / Amount	Indicator	Unit of Measure		Expected Strategic Plan 2020-2024	Actual – Strategic Plan 2020-2024 Cumulative	Percent Complete	Expected 2024 AP Year 5	Actual – 2024 CAPER Year 5	Percent Complete
Preservation of safe, decent, affordable housing	Affordable Housing Housing Rehab Admin	CDBG: \$995,000	Homeowner Housing Rehabilitated	Household Housing Unit		115	87	76%	23	13	57%
Increasing the supply of affordable housing	Affordable Housing	CDBG: \$35,000	Other	Household Housing Unit		100	60	60%	20	10	50%
Facilities, infrastructure, improvement needs	Non-Housing Community Development	CDBG: \$290,000	Public Facilities/ Infrastructure/ Improvements	Other		8	10	125%	1	1	100%
Provide public assistance and services	Homeless	CDBG:	Public Services	Persons Assisted		5,135	9468	184%	1020	2638	258%
	Non-Homeless	\$300,000									
	Special Needs										
	Non-Housing Community Development										
Reduce Slum and Blighted Buildings	Non-Housing Community Development	CDBG: \$0	Slum/Blight Activities	Units		0			0		
Increase Economic Opportunities	Non-Housing Community Development	CDBG: \$0	Economic Development	Persons Assisted		0			0		
Planning and Administration	Administration	CDBG \$400,000	Other	Other		N/A		N/A	N/A		N/A

2024

CAPER

3

Accomplishments – Strategic Plan to Date and all Program Years

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan 2020-2024	Actual – Strategic Plan 2020-2024 Cumulative	Percent Complete	Expected 2020 AP Year 1	Actual – 2020 CAPER Year 1	Percent Complete	Expected 2021 AP Year 2	Actual – 2021 CAPER Year 2	Percent Complete	Expected 2022 AP Year 3	Actual – 2022 CAPER Year 3	Percent Complete	Expected 2023 AP Year 4	Actual – 2023 CAPER Year 4	Percent Complete	Expected 2024 AP Year 5	Actual – 2024 CAPER Year 5	Percent Complete
Preservation of safe, decent, affordable housing	Affordable Housing Rehab Admin	CDBG: \$995,000	Homeowner Housing Rehabilitated	Household Housing Unit	115	87	76%	23	16	70%	23	15	65%	23	18	78%	23	25	108%	23	13	57%
Increasing the supply of affordable housing	Affordable Housing	CDBG: \$35,000	Other	Household Housing Unit	100	60	60%	20	20	100%	20	17	85%	20	4	20%	20	9	45%	20	10	50%
Facilities, infrastructure, improvement needs	Non-Housing Community Development	CDBG: \$290,000	Public Facilities/ Infrastructure/ Improvements	Other	8	10	125%	2	4	200%	1	0	0%	4	3	75%	1	2	200%	1	1	100%
Provide public assistance and services	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$300,000	Public Services	Persons Assisted	5,135	9468	184%	1027	1106	108%	884	1126	127%	1010	2357	233%	1020	2241	220%	1020	2638	258%
Reduce Slum and Blighted Buildings	Non-Housing Community Development	CDBG: \$0	Slum/Blight Activities	Units	0			0			0			0			0			0		
Increase Economic Opportunities	Non-Housing Community Development	CDBG: \$0	Economic Development	Persons Assisted	0			0			0			0			0			0		
Planning and Administration	Administration	CDBG: \$400,000	Other	Other	N/A		N/A	N/A		N/A	N/A		N/A		N/A	N/A	N/A		N/A		N/A	N/A

2024 Program Year - Community Development Block Grant (CDBG) Project Progress – Year Five of 2020-2024 Consolidated Plan

Project Name	Goal	Measure	Annual Outcome Expected	Annual Outcome Actual	Percent Goal Met 2024
Primary Systems Home Repair	Affordable Housing	Households Assisted	20	12 - LMH	60%
HBA Housing Services – HOME Prog Insp	Affordable Housing	Households Assisted	20	10 - LMH	55%
Housing Rehab Admin – HR Loan Prog	Affordable Housing	Households Assisted	3	1 - LMH	33%
Senior Services	Provide Services	Persons Assisted	175	148 - LMC	85%
At Risk Youth Services	Provide Services	Persons Assisted	200	191 - LMC	96%
Before/ After School Care Scholarships	Provide Services	Persons Assisted	10	9 - LMC	90%
Senior Transportation Services - EMBARK	Provide Services	Persons Assisted	450	2241 - LMC	498%
Homeless Services	Provide Services	Persons Assisted	25	29 - LMC	116%
Fair Housing Services	Provide Services	Persons Assisted	30	20 - LMC	66%
Transitional Housing Rehab	Public Facilities	Other	1	0 - LMA	0%
Lions Park Pickleball Courts – II – PY23	Public Facilities	Other	0	1 - LMA	
Administration	Planning & Admin	Other	N/A	N/A	N/A

Acronyms: LMC – low to moderate income clientele activity, LMA – low to moderate income area activity, LMH – low to moderate income housing activity, HH – household

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Midwest City identified seven priority areas in its 2020-2024 Consolidated Plan in which to be addressed with HUD Community Development Block Grant (CDBG) funds. These priorities include: Affordable Housing - Preservation, Affordable Housing – Increasing, Public Facilities/Infrastructure/Improvements, Public Services, Slum/Blight Activities, Economic Development and Administration. All CDBG funded activities are guided by the primary program objectives of providing decent housing, a suitable living environment and expanded economic opportunities principally benefiting persons of low and moderate income. Five of these priorities were addressed in program year 2024. Economic Development and Slum/Blight are identified as a low priority due to limited CDBG funding.

During program year 2024-25, the City of Midwest City had \$504,988.91 in CDBG funds, consisting of \$415,634 in 2024 funding and \$89,354.91 in prior year funding. \$361,249.95 in total CDBG expenditures were made during program year 2024. \$195,483.96 in expenditures supported affordable housing, \$55,761.00 supported public services, \$35,512.92 supported public facilities and \$74,492.07 supported administration expenses.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1592
Black or African American	604
Asian	38
American Indian or American Native	63
Native Hawaiian or Other Pacific Islander	1
Other multi-racial	341
Total	2638
Hispanic	167
Not Hispanic	2471

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 represents persons participating in CDBG Senior Services, At Risk Youth Program, Child Care Scholarship Program, Senior Transport, Homeless Services and Fair Housing Services.

The Primary System Home Repair Program, HBA Housing Services and Housing Rehabilitation Program numbers are collected as households and are not included above but are listed as follows: 23 total households were assisted to include; White households - 12; Black or African American households – 7; Asian households – 2; American Indian or Alaskan Native households – 1; Other households – 1; Hispanic households – 1.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD	\$504,988.91	\$361,249.95

Table 3 – Resources Made Available

Narrative

The City of Midwest City receives only Community Development Block Grant (CDBG) as an entitlement community and received \$415,634 in 2024. Prior year funding brought resources available to \$504,988.91.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-wide			Midwest City Limits

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds are not committed or allocated geographically.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funds were not used to leverage additional resources, however, the City of Midwest City continues to support and pursue complimentary funding sources to provide activities and services that meet needs in the community and provide an improved quality of life. The following table represents other resources utilized and/or managed by the Grants Management Department during this reporting period.

SOURCE	PROGRAM	Description	Beneficiaries
HUD - Oklahoma Housing Finance Agency	HOME Homebuyer Assistance Program	Down Payment, Closing Costs	11 MWC first time homebuyers assisted
City of Midwest City	Transitional Housing for Homeless/At-Risk Families	5 SF units – Leah’s Hope referral and case management	5 families Assisted. Two properties were removed from the program during the year.
City of Midwest City	Volunteer Income Tax Assistance Program	Free income tax preparation service – partner with IRS	1247 households
City of Midwest City	Dana Brown Cooper Head Start Center	Provide facilities for CAA of Oklahoma City and Oklahoma /Canadian Counties Head Start Program	Approx. 30 preschool youth transitioned to kindergarten
City of Midwest City EMBARK	Route 15 Bus Service	Embark contract to provide express bus service and para-transit to, from and within Midwest City	4177 avg persons per month
District Attorney’s Council – DOJ BYRNE SCIP funds	MWC Crisis Intervention & Response Team	Program provides CIRT officers to relieve patrol with at-risk crisis calls, OT funds, school outreach, therapy dog, Licensed Mental Health Professional team member.	City-wide
Oklahoma Atty Generals Office	Safe Oklahoma Grant	OT funds for targeted 2-man patrols in high-risk areas	City-wide
City of Midwest City	Country Estates Boys and Girls Club Program	Funding provided to supplement BGC program	Approx 275 students enrolled in afterschool program.
NPS – OK Dept of Tourism	Land, Water and Conservation Fund (LWCF) Grant	Mid America Park Expansion – Phase I completed, Phase II - In progress	City-wide Benefit – PH II - 50/50 match. GO Bond Project
City of Midwest City	Bus Stop Shelter Advertising and Maintenance	Manage advertising and maintenance of 10 bus stop shelters	City-wide Benefit – local advertising, community events, contract with Mid Del Group Homes for cleaning.

Federal Railroad Administration	2024 CRISI Community Project Grant	SCIP Industrial Park Railroad Spur Construction – American Glass	Engineering underway.
Department of Energy	Energy Efficiency Community Block Grant (EECBG)	Upgrade and Replace Air Handlers at City Hall Complex	90% Complete
Environmental Protection Agency	2023 Community Project Grant	SE 15 th Street Drainage Improvements – west of Hiwassee Road.	Reconstruct drainage structure under roadway - engineering underway – NEPA clearance rec'd
USACE – Tulsa District	2024 WRDA	Expansion of water system, elevated water tower, associated infrastructure	Upgraded water system benefiting Midwest City citizens. Engineering underway.
Oklahoma City Community Foundation	2025 Opportunities for Children Program	Funding for NIA Tutoring Program for FY26	Activities begin July 1, 2025.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	43	23
Number of special-needs households to be provided affordable housing units	0	0
Total	43	23

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	23	13
Number of households supported through the acquisition of existing units	20	10
Total	43	23

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals. Outcomes have not exceeded goals for the year.

Discuss how these outcomes will impact future annual action plans.

Midwest City's affordable housing goals were not met for the year. Housing market supply is down, housing values have jumped considerably along with mortgage interest rates. The combination has been reflected in the reduction of applicants to Midwest City's Homebuyer Assistance Program. While better than the prior year, it is hoped that as the economy normalizes and inflation subsides, future action plan goals will see more normal outcomes.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	7	0
Low-income	5	0
Moderate-income	11	0
Total	23	0

Table 7 – Number of Households Served

Narrative Information

The City of Midwest City's Primary Systems Home Repair Program serves low and extremely low-income homeowner households while the Housing Rehabilitation Loan Program and HBA Housing Services serve homeowner households at or below moderate income. Midwest City continues to see great need for these programs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Midwest City continues to make contact with persons (adults) who are seemingly chronically homeless and have chosen the lifestyle, seeing an increase in the incident of individual panhandlers and transients, primarily adjacent to commercial areas, along with a few encampments in out-of-the-way wooded areas. The number varies from approximately 12 to 30 persons, a few regulars with family in the area but most are transient in nature. The Midwest City Police Department has Community Action Officers (CAO) that are the first contact in accessing needs and reducing reoccurrences. Being in such close proximity to Oklahoma City shelters and homeless services, any willing persons with immediate shelter needs are referred to these existing resources. The 211-referral service refers to Oklahoma City providers and referrals often return to our community by way of transitional or permanent housing opportunities.

Addressing the emergency shelter and transitional housing needs of homeless persons

Seeing the most pressing need to be assisting those at risk of homelessness in the community, Midwest City owned and operated (5) single family structures used as transitional housing for homeless families. Two of the properties have been removed from the program during the year. Case management and wrap-around services are provided to families residing in the city's properties by a local non-profit homeless provider. Leah's Hope is a homeless services provider in the area and currently provides housing and services to (7) families. Midwest City is also home to a 10-bed emergency youth facility operated by Mid-Del Youth & Family.

When available, bus passes are provided to the local hospital and Midwest City Police Department Jail to accommodate at-risk discharges. They are distributed to the MWCPD Jail, Community Action Officers, and the Neighborhoods in Action staff. Many local churches and organizations provide other needed services, such as meals, food, and clothing to the at-risk community.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Midwest City is not a recipient of the Emergency Solutions Grant (ESG) which could assist with housing the homeless and provide services to prevent homelessness, re-house or otherwise permanently house the homeless. It is the intent of the city to improve its coordination with those entities in the

community that may come in contact with those experiencing homelessness in order to improve the city's assessment of need and plan appropriately for needed resources and service referrals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Midwest City is not a recipient of the Emergency Solutions Grant (ESG) which could assist with housing the homeless and provide services to prevent homelessness, re-house or otherwise permanently house the homeless. It is the intent of the city to assist in improving coordination with those entities in the community that may come in contact with those experiencing homelessness in order to improve the city's assessment of need and plan appropriately for resources and service referrals.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Midwest City does not have a public housing authority.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

No actions taken. The City of Midwest City has not identified any public policies that serve as barriers to affordable housing. If encountered, the city will endeavor to remove or lessen any adverse effects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Midwest City coordinates its CDBG programs and activities to utilize funding in the most efficient way to address the needs of low to moderate income residents using the limited resources and funding available. The Grants Management Staff continues to seek out funding opportunities and partnerships that meet underserved needs in the community.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead hazard reduction and abatement continues to be an important component of the city's rehabilitation programs. Programs that provided rehabilitation/repair to owner occupied homes where painted surfaces would be impacted, required inspections of each house built prior to 1978 for lead-based paint (LBP) hazards using a Certified LBP inspector or risk assessor for compliance with HUD's Lead-Safe Housing Rule.

Staff will pursue educational opportunities for lead based paint training, educating contractors of the requirements and needed training, and working to identify additional funds sources to address this issue.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

To reduce the number of poverty-level families, Midwest City provides at least 70% of its CDBG activities to benefit the low to moderate income community. Public services are funded up to the full allowable 15% of our annual grant amount. Midwest City attempts to help individuals and families rise above the poverty level, become self-sufficient, and eliminate barriers to success through services provided to the community and support for other entities who are dedicated to reducing poverty. There are many anti-poverty programs offered by local agencies in Midwest City and the Oklahoma City Metropolitan Area.

Midwest City staff, in addition to providing programs and services that assist poverty level families, makes every attempt to refer families and individuals seeking assistance to the appropriate service agency.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

There were no actions taken to develop institutional structure.

Actions taken to enhance coordination between public and private housing and social service

agencies. 91.220(k); 91.320(j)

Actions during this period include coordination identified in the resource table under Leveraging in this document.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Midwest City contracts with the Metropolitan Fair Housing Council (MFHC) to provide comprehensive fair housing services to Midwest City residents. During the 2024-25 program year, MFHC conducted (20) client complaint intakes for Midwest City. Of those, (11) intakes were renter's rights complaints. Protected class intakes included (2) allegations of familial status discrimination, (2) allegation of sex discrimination (harassment) and (5) allegations of disability discrimination. No allegations of income, racial, color, religion, or national origin discrimination were reported. The racial breakdown of client intakes were 70% Black, 30% White, and 5% Hispanic Ethnicity.

Under the Oklahoma Fair Housing Act, no allegations of race, color, religion, sex or national origin discrimination were reported.

Of the protected class intakes, (3) formal disability discrimination complaints and (1) familial status complaints were filed against a Midwest City housing provider with the US Department of Housing and Urban Development (HUD) during the program year.

MFHC also assists with requests for reasonable accommodations under the Federal Fair Housing Act (FFHA) of which (3) Midwest City residents were assisted by requests being granted by their landlords. (1) complaint was denied and MFHC assisted with a formal housing discrimination complaint with HUD.

MFHC conducted fair housing and fair lending training at LeadingAge Oklahoma's conference at the Reed Conference Center on March 4-5, 2025.

MFHC also provided instruction at First Time Homebuyer workshops in conjunction with the Community Action Agency of Oklahoma and Canadian Counties and Neighborhood Housing Services. Both are associated with Midwest City's Homebuyer Assistance Program. MFHC also provided outreach through (4), Summer, Fall, Winter and Spring Fair Housing Forum Newsletters.

Actions made by the City of Midwest City during program year 2024-25 include the following:

- Provide referrals to Metropolitan Fair Housing Council for education, outreach, research, counseling and general information.

- Fair Housing Month Proclamation – April 2025
- Fair Housing Banners were placed in the city's Route 15 bus stop shelter ad cases before, during April 2025 and after.
- Information about fair housing choice and education provided on the city website, flyers, city newsletters, posters and brochures.
- Make available pamphlets explaining rights and responsibilities of tenants and landlords, along with copies of the Oklahoma Residential/Non-Residential Landlord and Tenant Acts.
- Provide information about NHS, and CAA to meet education requirement for applicants to Midwest City's Homebuyer Assistance Program. Fair Housing education is a component of the classes.
- Midwest City's housing programs – Primary Systems Home Repair, Housing Rehabilitation and Homebuyer Assistance are provided city-wide in order to accommodate needs from any area of the city.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Grants Management Department is responsible for ensuring that CDBG funds are used in accordance with all program requirements. In meeting this responsibility, monitoring efforts are directed toward program performance, financial performance, regulatory compliance, and long-term compliance, to include minority, women and Section 3 business outreach and comprehensive planning compliance.

Financial expenditures are reviewed weekly, activities are reviewed on a monthly basis, and a quarterly financial report is prepared. CDBG projects are generally managed in-house by existing staff and procured through the RFP or competitive bid process in compliance with local ordinances. All contracts contain provisions to ensure compliance with federal, state and local regulations and are overseen by staff for the duration of the contract. The Single Audit Act requirements also provide for a comprehensive audit and review of the Community Development Block Grant (CDBG) Program when total city federal expenditures exceed \$750,000.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the Citizen Participation Plan, the City of Midwest City provided a public notice in the Midwest City Beacon, fifteen days in advance of the public hearing to review the CAPER. In addition, notice of the draft CAPER was posted on the City's website and at various city buildings. The draft CAPER will be available for public comment from **September 10, 2025 – September 25, 2025**. The Citizens' Advisory Committee on Housing and Community Development held a public hearing and reviewed the document on September 22, 2025 prior to submittal to HUD. No public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

City of Midwest City has not made any changes in its program objectives during the year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

City of Midwest City has no BEDI grants.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

Although Midwest City has no CDBG activities that meet the threshold for Section 3 reporting, staff makes referrals routinely for supportive services and transportation needs in person and through telephone calls to the Grants Management office.



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	89,354.91
02 ENTITLEMENT GRANT	415,634.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	504,988.91

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	286,757.88
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	286,757.88
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,492.07
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	361,249.95
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	143,738.96

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	286,757.88
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	286,757.88
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	55,761.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	55,761.00
32 ENTITLEMENT GRANT	415,634.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	415,634.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.42%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,492.07
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	74,492.07
42 ENTITLEMENT GRANT	415,634.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	415,634.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.92%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	9	532	6986002	FY24 Transitional Housing Property Rehab	03C	LMC	\$792.84
2024	9	532	7002853	FY24 Transitional Housing Property Rehab	03C	LMC	\$4,083.33
2024	9	532	7012741	FY24 Transitional Housing Property Rehab	03C	LMC	\$5,758.61
2024	9	532	7023114	FY24 Transitional Housing Property Rehab	03C	LMC	\$9,847.00
2024	9	532	7043649	FY24 Transitional Housing Property Rehab	03C	LMC	\$2,453.64
					03C	Matrix Code	\$22,935.42
2023	10	519	7012741	FY23 Lions Park Pickleball Court Phase II	03F	LMA	\$6,497.50
2023	10	519	7034680	FY23 Lions Park Pickleball Court Phase II	03F	LMA	\$5,330.00
2023	10	519	7043649	FY23 Lions Park Pickleball Court Phase II	03F	LMA	\$750.00
					03F	Matrix Code	\$12,577.50
2024	7	531	7043649	FY24 Homeless Services	03T	LMC	\$9,000.00
					03T	Matrix Code	\$9,000.00
2024	3	527	7012741	FY24 Senior Services	05A	LMC	\$8,118.12
2024	3	527	7043649	FY24 Senior Services	05A	LMC	\$5,881.88
2024	6	530	7034680	FY24 Senior Transportation	05A	LMC	\$5,000.00
					05A	Matrix Code	\$19,000.00
2024	4	528	6970270	FY24 At-Risk Youth Program	05D	LMC	\$3,833.32
2024	4	528	7034680	FY24 At-Risk Youth Program	05D	LMC	\$5,749.98
2024	4	528	7043649	FY24 At-Risk Youth Program	05D	LMC	\$1,916.70
					05D	Matrix Code	\$11,500.00
2024	8	533	6970270	FY24 Fair Housing Services	05J	LMC	\$2,666.64
2024	8	533	6986002	FY24 Fair Housing Services	05J	LMC	\$1,333.32
2024	8	533	7034680	FY24 Fair Housing Services	05J	LMC	\$2,666.64
2024	8	533	7043649	FY24 Fair Housing Services	05J	LMC	\$1,333.40
					05J	Matrix Code	\$8,000.00
2024	5	529	7012741	FY24 Child Care Scholarships	05L	LMC	\$3,351.00
2024	5	529	7043649	FY24 Child Care Scholarships	05L	LMC	\$4,910.00
					05L	Matrix Code	\$8,261.00
2023	1	512	6945919	FY23 Primary Systems Home Repair Program	14A	LMH	\$10,730.00
2023	1	512	6945930	FY23 Primary Systems Home Repair Program	14A	LMH	\$7,300.00
2023	1	512	6961193	FY23 Primary Systems Home Repair Program	14A	LMH	\$270.00
2023	1	512	6977662	FY23 Primary Systems Home Repair Program	14A	LMH	\$5,260.00
2023	1	512	6986002	FY23 Primary Systems Home Repair Program	14A	LMH	\$17,623.25
2023	1	512	7002853	FY23 Primary Systems Home Repair Program	14A	LMH	\$5,391.68
2024	1	526	7002853	FY24 Primary System Home Repair Program	14A	LMH	\$928.32
2024	1	526	7023114	FY24 Primary System Home Repair Program	14A	LMH	\$4,990.00
2024	1	526	7034680	FY24 Primary System Home Repair Program	14A	LMH	\$3,950.00
2024	1	526	7043649	FY24 Primary System Home Repair Program	14A	LMH	\$1,064.04
					14A	Matrix Code	\$57,507.29
2023	2	509	6970270	FY23 Housing Rehab Admin	14H	LMH	\$62.52
2023	2	509	6977662	FY23 Housing Rehab Admin	14H	LMH	\$179.00
2023	2	509	6986002	FY23 Housing Rehab Admin	14H	LMH	\$24.75
2024	2	523	6986002	FY24 Housing Rehab Administration	14H	LMH	\$15.85
2024	2	523	7012741	FY24 Housing Rehab Administration	14H	LMH	\$303.04
2024	2	523	7043649	FY24 Housing Rehab Administration	14H	LMH	\$515.00
2024	2	524	6945919	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,076.73
2024	2	524	6945930	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,156.13
2024	2	524	6949965	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,331.81
2024	2	524	6961193	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,222.06

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	2	524	6970270	FY24 Housing Rehab Administration - Salary	14H	LMH	\$14,596.91
2024	2	524	6977662	FY24 Housing Rehab Administration - Salary	14H	LMH	\$12,511.12
2024	2	524	6986002	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,222.06
2024	2	524	7002853	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,222.06
2024	2	524	7012741	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,222.06
2024	2	524	7023114	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,222.06
2024	2	524	7034680	FY24 Housing Rehab Administration - Salary	14H	LMH	\$14,596.91
2024	2	524	7043649	FY24 Housing Rehab Administration - Salary	14H	LMH	\$10,220.02
2024	2	525	6945919	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$137.58
2024	2	525	6945930	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$69.99
2024	2	525	6949965	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$140.27
2024	2	525	6961193	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$37.12
2024	2	525	6970270	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$890.00
2024	2	525	6977662	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$61.80
2024	2	525	6986002	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$54.57
2024	2	525	7002853	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$58.32
2024	2	525	7012741	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$40.86
2024	2	525	7023114	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$62.51
2024	2	525	7043649	FY24 Housing Rehab Administration - Vehicle Maintenance	14H	LMH	\$123.56
					14H	Matrix Code	\$136,376.67
2023	3	513	6945919	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$200.00
2023	3	513	6945930	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$350.00
2023	3	513	6961193	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$175.00
2023	3	513	6977662	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$175.00
2023	3	513	6986002	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$175.00
2023	3	513	7002853	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$350.00
2023	3	513	7012741	FY23 Housing Services HOME Pgm - Inspections	14J	LMH	\$175.00
					14J	Matrix Code	\$1,600.00
Total							\$286,757.88

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	7	531	7043649	No	FY24 Homeless Services	B24MC400005	EN	03T	LMC	\$9,000.00
								03T	Matrix Code	\$9,000.00
2024	3	527	7012741	No	FY24 Senior Services	B24MC400005	EN	05A	LMC	\$8,118.12
2024	3	527	7043649	No	FY24 Senior Services	B24MC400005	EN	05A	LMC	\$5,881.88
2024	6	530	7034680	No	FY24 Senior Transportation	B24MC400005	EN	05A	LMC	\$5,000.00
								05A	Matrix Code	\$19,000.00
2024	4	528	6970270	No	FY24 At-Risk Youth Program	B24MC400005	EN	05D	LMC	\$3,833.32
2024	4	528	7034680	No	FY24 At-Risk Youth Program	B24MC400005	EN	05D	LMC	\$5,749.98
2024	4	528	7043649	No	FY24 At-Risk Youth Program	B24MC400005	EN	05D	LMC	\$1,916.70
								05D	Matrix Code	\$11,500.00
2024	8	533	6970270	No	FY24 Fair Housing Services	B24MC400005	EN	05J	LMC	\$2,666.64
2024	8	533	6986002	No	FY24 Fair Housing Services	B24MC400005	EN	05J	LMC	\$1,333.32
2024	8	533	7034680	No	FY24 Fair Housing Services	B24MC400005	EN	05J	LMC	\$2,666.64
2024	8	533	7043649	No	FY24 Fair Housing Services	B24MC400005	EN	05J	LMC	\$1,333.40
								05J	Matrix Code	\$8,000.00
2024	5	529	7012741	No	FY24 Child Care Scholarships	B24MC400005	EN	05L	LMC	\$3,351.00
2024	5	529	7043649	No	FY24 Child Care Scholarships	B24MC400005	EN	05L	LMC	\$4,910.00
								05L	Matrix Code	\$8,261.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$55,761.00
Total										\$55,761.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name				Matrix Code	National Objective	Drawn Amount
2023	11	506	6945919	FY23 General Admin				21A		\$11.20
2023	11	506	6961193	FY23 General Admin				21A		\$371.26
2023	11	506	6977662	FY23 General Admin				21A		\$22.40
2023	11	506	7002853	FY23 General Admin				21A		\$22.40
2024	10	521	7023114	FY24 General Administration				21A		\$94.07
2024	10	521	7034680	FY24 General Administration				21A		\$105.00
2024	10	521	7043649	FY24 General Administration				21A		\$47.75



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2024
MIDWEST CITY , OK

DATE: 09-10-25
TIME: 10:19
PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	10	522	6945919	FY24 General Administration - Salary	21A		\$5,479.37
2024	10	522	6945930	FY24 General Administration - Salary	21A		\$5,582.77
2024	10	522	6949965	FY24 General Administration - Salary	21A		\$5,709.87
2024	10	522	6961193	FY24 General Administration - Salary	21A		\$5,648.31
2024	10	522	6970270	FY24 General Administration - Salary	21A		\$8,384.76
2024	10	522	6977662	FY24 General Administration - Salary	21A		\$6,389.96
2024	10	522	6986002	FY24 General Administration - Salary	21A		\$5,648.00
2024	10	522	7002853	FY24 General Administration - Salary	21A		\$5,648.00
2024	10	522	7012741	FY24 General Administration - Salary	21A		\$5,647.99
2024	10	522	7023114	FY24 General Administration - Salary	21A		\$5,647.99
2024	10	522	7034680	FY24 General Administration - Salary	21A		\$8,384.45
2024	10	522	7043649	FY24 General Administration - Salary	21A		\$5,646.52
Total					21A	Matrix Code	\$74,492.07



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcityok.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director/ City Treasurer

DATE: October 28, 2025

SUBJECT: Review of the City Manager's Report for the month of September 2025.

The funds in September that experienced a significant change in fund balance from the August report are as follows:

Technology Fund (14) decreased because of the payments for:	
Hardware/ Software Maintenance	<\$609,206>
Police Capitalization (21) decreased due to the payments for:	
Capital Outlay	<\$595,352>
MWC Sanitation Department (190) decreased because of the purchase of:	
Vehicles	<\$749,137>
MWC Hospital Authority (425) activities for September:	
Compounded Principal (9010) - unrealized gain on investment increased FB \$2,303,780	
payment to SSM decreased FB	<\$3,925,570>
Discretionary (9050) - unrealized gain on investment	\$1,080,250

Tiatia Cromar

Tiatia Cromar
Finance Director/ City Treasurer

City of Midwest City
Financial Summary by Fund
for Period Ending September, 2025

(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2025 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
9	GENERAL GOVERNMENT SALES TAX	10,905,988	-	10,698,872	871,697	(664,581)	207,116	10,905,988
10	GENERAL	15,432,123	(150,984)	14,881,636	11,777,019	(11,377,517)	399,502	15,281,138
13	STREET AND ALLEY FUND	2,167,496	-	2,116,708	130,586	(79,797)	50,789	2,167,496
14	TECHNOLOGY FUND	359,006	-	799,731	386,650	(827,374)	(440,724)	359,006
15	STREET LIGHT FEE	628,872	-	695,053	154,054	(220,236)	(66,182)	628,872
16	REIMBURSED PROJECTS	1,453,007	(1,600)	902,307	574,357	(25,257)	549,100	1,451,407
20	MWC POLICE DEPARTMENT	16,472,813	(4,092)	16,248,268	5,107,416	(4,886,962)	220,453	16,468,721
21	POLICE CAPITALIZATION	2,237,868	-	2,321,559	751,112	(834,803)	(83,691)	2,237,868
25	JUVENILE FUND	120,861	-	125,414	8,633	(13,187)	(4,554)	120,861
30	POLICE STATE SEIZURES	85,729	-	85,949	773	(993)	(220)	85,729
31	SPECIAL POLICE PROJECTS	93,410	-	92,543	867	-	867	93,410
35	EMPLOYEE ACTIVITY FUND	23,518	-	17,660	6,540	(682)	5,858	23,518
36	JAIL	303,750	-	313,718	20,805	(30,773)	(9,967)	303,750
37	POLICE IMPOUND FEE	154,138	-	153,924	8,434	(8,220)	214	154,138
40	MWC FIRE DEPARTMENT	10,630,377	(4)	10,334,533	3,953,012	(3,657,172)	295,840	10,630,373
41	FIRE CAPITALIZATION	3,202,428	-	3,122,389	233,862	(153,823)	80,039	3,202,428
45	MWC WELCOME CENTER	634,855	-	669,719	67,783	(102,647)	(34,864)	634,855
46	CONV / VISITORS BUREAU	980,013	-	911,480	124,604	(56,071)	68,533	980,013
60	CAPITAL DRAINAGE IMP	282,783	-	283,841	120,697	(121,755)	(1,058)	282,783
61	STORM WATER QUALITY	1,635,599	-	1,595,559	330,626	(290,586)	40,039	1,635,599
65	STREET TAX FUND	2,506,905	-	2,588,874	167,477	(249,446)	(81,969)	2,506,905
70	EMERGENCY OPER FUND	1,905,729	-	1,926,358	335,343	(355,972)	(20,629)	1,905,729
75	PUBLIC WORKS ADMIN	1,459,365	-	1,214,464	705,575	(460,674)	244,901	1,459,365
80	INTERSERVICE FUND	730,510	-	641,874	1,018,570	(929,934)	88,636	730,510
81	SURPLUS PROPERTY	872,750	(656,079)	207,245	19,702	(10,277)	9,425	216,671
115	ACTIVITY FUND	440,657	(4,553)	466,020	51,872	(81,788)	(29,916)	436,104
123	PARK & RECREATION	3,938,607	(13,038)	3,615,005	515,100	(204,535)	310,565	3,925,570
141	COMM. DEV. BLOCK GRANT	6,029	-	6,029	155,646	(155,646)	-	6,029
142	GRANTS/HOUSING ACTIVITIES	264,939	-	301,962	37,378	(74,401)	(37,023)	264,939
143	GRANT FUNDS	60,082	(82)	60,000	230,404	(230,404)	-	60,000
157	CAPITAL IMPROVEMENTS	10,412,078	(190,094)	9,616,479	1,343,395	(737,889)	605,506	10,221,984
172	CAP. WATER IMP-WALKER	1,871,297	-	1,655,017	374,478	(158,197)	216,280	1,871,297
178	CONST LOAN PAYMENT REV	6,271,019	-	5,898,441	589,114	(216,536)	372,578	6,271,019
184	SEWER BACKUP FUND	186,766	-	164,471	22,295	-	22,295	186,766
186	SEWER CONSTRUCTION	5,133,352	(6,489)	4,727,583	568,439	(169,159)	399,280	5,126,863

City of Midwest City
Financial Summary by Fund
for Period Ending September, 2025
(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2025 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
187	UTILITY SERVICES	1,717,895	(924)	1,560,388	428,477	(271,893)	156,584	1,716,972
188	CAP. SEWER IMP.-STROTH	2,937,881	-	2,702,775	255,173	(20,066)	235,106	2,937,881
189	UTILITIES CAPITAL OUTLAY	3,517,853	(104,811)	3,309,134	103,908	-	103,908	3,413,042
190	MWC SANITATION DEPARTMENT	8,224,702	-	8,406,772	2,495,600	(2,677,670)	(182,070)	8,224,702
191	MWC WATER DEPARTMENT	9,622,886	(3,285,149)	5,939,110	2,819,979	(2,421,351)	398,628	6,337,737
192	MWC SEWER DEPARTMENT	7,832,517	(35)	7,641,806	2,812,274	(2,621,598)	190,675	7,832,482
193	MWC UTILITIES AUTHORITY	1,390,390	-	1,382,263	10,127	(2,000)	8,127	1,390,390
194	DOWNTOWN REDEVELOPMENT	381,818	(1,172)	380,048	3,457	(2,859)	598	380,646
195	HOTEL/CONFERENCE CENTER	464,178	(907,324)	(523,806)	993,480	(912,821)	80,659	(443,146)
196	HOTEL 4% FF&E	998,635	-	967,216	31,419	-	31,419	998,635
197	JOHN CONRAD REGIONAL GOLF	2,022,628	(9,682)	1,723,950	741,929	(452,934)	288,995	2,012,945
201	URBAN RENEWAL AUTHORITY	2,597,471	-	2,554,079	43,403	(11)	43,392	2,597,471
202	RISK MANAGEMENT	750,931	(37)	1,678,061	484,497	(1,411,664)	(927,167)	750,894
204	WORKERS COMP	3,499,542	-	3,642,975	251,375	(394,808)	(143,433)	3,499,542
220	ANIMALS BEST FRIEND	154,899	(2,000)	141,209	22,497	(10,807)	11,690	152,899
225	HOTEL MOTEL FUND	-	-	-	199,402	(199,402)	-	-
230	CUSTOMER DEPOSITS	1,546,489	(1,546,489)	-	13,961	(13,961)	-	-
235	MUNICIPAL COURT	91,645	(91,645)	-	857	(857)	-	-
240	L & H BENEFITS	2,519,382	(51,755)	2,835,074	2,826,705	(3,194,152)	(367,447)	2,467,627
250	CAPITAL IMP REV BOND	2,126,734	(28,148,904)	(26,472,617)	3,054,833	(2,604,387)	450,446	(26,022,171)
270	2018 ELECTION G.O. BOND	1,983,607	-	2,266,069	42,720	(325,182)	(282,462)	1,983,607
271	2018 G.O. BONDS PROPRIETARY	308,063	-	305,288	2,776	-	2,776	308,063
272	2022 ISSUE G.O. BOND	908,992	-	906,819	8,218	(6,044)	2,174	908,992
310	DISASTER RELIEF	8,340,904	(231,590)	8,091,790	129,431	(111,908)	17,523	8,109,313
340	REVENUE BOND SINKING FUND	-	-	-	651,097	(651,097)	-	-
350	G. O. DEBT SERVICES	2,581,677	(14,576)	2,817,853	76,609	(327,360)	(250,752)	2,567,101
352	SOONER ROSE TIF	1,816,598	-	1,589,915	230,183	(3,500)	226,683	1,816,598
353	ECONOMIC DEV AUTHORITY	59,765,057	(50,621,081)	9,355,019	511,480	(722,524)	(211,043)	9,143,976
354	NORTHSIDE TIF	28,027	(267,076)	(239,301)	252	-	252	(239,049)
425-9010	MWC HOSP AUTH-COMP PRINCIPAL	114,575,090	(4,067)	115,727,316	5,237,238	(6,393,527)	(1,156,289)	114,571,027
425-9050	MWC HOSP AUTH-DISCRETIONARY	27,146,671	(11,998)	23,574,323	4,108,230	(547,881)	3,560,349	27,134,672
425-9060	MWC HOSP IN LIEU OF/ROR/MISC	11,321,081	(32,613)	11,304,646	7,549	(23,728)	(16,178)	11,288,468
425-9080	MWC HOSP AUTH GRANTS	1,149,439	-	569,062	580,377	-	580,377	1,149,439
425-9090	MWC HOSP AUTH OPIOID SETTLEMENT	1,425,155	(4,236)	1,407,942	13,104	(127)	12,977	1,420,919
	TOTAL	387,613,554	(86,364,180)	295,005,860	59,956,931	(53,713,413)	6,243,518	301,249,378



MUNICIPAL AUTHORITY
AGENDA





CONSENT AGENDA





MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 28, 2025 – 6:01 PM

Presiding members: Chairman Matthew Dukes

Trustee Vacant

Trustee Pat Byrne

Trustee Rita Maxwell

Trustee Marc Thompson

Trustee Sara Bana

Trustee Rick Favors

City Staff:

General Manager Tim Lyon

Secretary Sara Hancock

Authority Attorney Don Maisch

A. **CALL TO ORDER.**

- B. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not a unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the meeting minutes for September 23, 2025. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2025-2026, increase: Utilities Capital Outlay fund, expenditures/Transfers Out (189) \$990,000. (Finance - T. Cromar)
3. Discussion, consideration, and possible action of declaring (1) 2005 GMC 3/4-ton Pickup and (1) Leveler from the Public Works Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary. (Public Works - R. Paul Streets)

- C. **NEW BUSINESS/PUBLIC DISCUSSION.** In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.

D. **ADJOURNMENT.**

Notice for the Midwest City Municipal Authority meeting was filed for the calendar year with the City Clerk of Midwest. Public notice of this agenda was accessible at least 24 hours before the meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Municipal Authority Minutes

September 23, 2025

This meeting was held in the City Hall Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:05 PM with the following member present:

Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell		Authority Attorney Don Maisch

Absent: Trustee Rick Favors

CONSENT AGENDA. Eads made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Eads, Bryne, Maxwell, Thompson, Bana, and Dukes. Nay: none. Absent: Favors. Motion Carried.

1. Discussion, consideration and possible action to approve the meeting minutes for August 26, 2025.
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2025-2026, increase: Golf Fund, expenditures/Equipment (47) \$5,161.
3. Discussion, consideration, and possible action of declaring various equipment, vehicles, and office furniture as outlined in the memo from the Public Works Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:06 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department

100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Chairman and Trustees
Midwest City Municipal Authority

FROM: Tiatia Cromar, Finance Director

DATE: October 28, 2025

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2025-2026, increase: Utilities Capital Outlay fund, expenditures/Transfers Out (189) \$990,000.

The supplement is needed to increase budget for the funding of the purchase of property at 8722 SE 15th St.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS

October 28, 2025

Fund UTILITIES CAPITAL OUTLAY (189)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
00	Transfers Out			990,000	
		<u>0</u>	<u>0</u>	<u>990,000</u>	<u>0</u>
Explanation: To increase budget for the funding of the purchase of property at 8722 SE 15th St. in Fund 009. Funding to come from Fund balance.					



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director

pstreets@midwestcityok.org

(405) 739-1061

Assistant Public Works Director

cevenson@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

To: Honorable Chairman and Trustees

From: R. Paul Streets, Public Works Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action of declaring (1) 2005 GMC ¾-ton Pickup and (1) Leveler from the Public Works Department as surplus and authorizing their disposal by sealed bid, public auction or by other means as necessary.

The Public Works Department has various equipment, vehicles, and office furniture as described below that have been replaced, removed from service, and/or have no other operational value or application. As such, we recommend declaring these items surplus property and authorizing disposal by sealed bid, public auction, or other means, as necessary.

- 42-02-01, 2005 GMC ¾ ton Pickup, VIN # 1GTHC24U05E302028
- Leveler for Edge of Loading Dock, Part # 5Z151

Action is at the discretion of the Municipal Authority.

Respectfully,

R. Paul Streets
Public Works Director



NEW BUSINESS/
PUBLIC DISCUSSION





HOSPITAL AUTHORITY
AGENDA





MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 28, 2025 – 6:02 PM

Presiding members: Chairman Matthew Dukes

Trustee Vacant

Trustee Pat Byrne

Trustee Rita Maxwell

Trustee Marc Thompson

Trustee Sara Bana

Trustee Rick Favors

City Staff:

General Manager Tim Lyon

Secretary Sara Hancock

Authority Attorney Don Maisch

A. **CALL TO ORDER.**

B. **DISCUSSION ITEMS.**

1. Discussion, consideration, and possible action to approve the meeting minutes for September 23, 2025. (Secretary - S. Hancock)

2. Discussion, consideration and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

C. **NEW BUSINESS/PUBLIC DISCUSSION.** In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. **ADJOURNMENT.**



DISCUSSION ITEMS



Notice for the Midwest City Memorial Hospital Authority meeting was filed for the calendar year with the City Clerk of Midwest City. Public notice of this meeting was accessible 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Memorial Hospital Authority Minutes

September 23, 2025

This meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:06 PM with following members present:

Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	*Trustee Rick Favors	Authority Attorney Don Maisch

DISCUSSION ITEMS.

1. Discussion, consideration and possible action to approve the meeting minutes for August 26, 2025.

Eads made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana and Dukes. Nay: none. Absent: Favors. Motion carried.

2. Discussion, consideration and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

No Action needed.

*Favors returned at 7:07 PM

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:07 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



Memorial Hospital Authority

General Manager/Administrator, Tim Lyon
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1201
tlyon@midwestcityok.org
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: October 28, 2025

Subject: Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

This item is on each agenda in the event that the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed, or changes need to be made to the Statement of Investment Policy on short notice.

Tiatia Cromar
Finance Director



NEW BUSINESS/
PUBLIC DISCUSSION





ECONOMIC DEVELOPMENT
AUTHORITY AGENDA





SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 28, 2025 – 6:03 PM

Presiding members: Chairman Matthew Dukes

Trustee Vacant

Trustee Pat Byrne

Trustee Rita Maxwell

Trustee Marc Thompson

Trustee Sara Bana

Trustee Rick Favors

City Staff:

General Manager Tim Lyon

Secretary Sara Hancock

Authority Attorney Don Maisch

A. CALL TO ORDER.

B. DISCUSSION ITEM.

1. Discussion, consideration and possible action to approve the meeting minutes for August 26, 2025. (Secretary - S. Hancock)

C. PUBLIC DISCUSSION. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.

D. EXECUTIVE SESSION.

1. Discussion, consideration, and possible action of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, Project "Charlie"; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (Economic Development - R. Coleman)

E. FURTHER INFORMATION

1. The Quarterly Communications & Marketing / CVB Report is developed by Melanie Krause, Community Engagement Manager and Josh Ryan, Communications & Recreation Director and is attached for your review. (Communications & Recreation – J. Ryan)
2. Review of the Midwest City Chamber of Commerce's Quarterly Activities for the second and third quarters of 2025. (City Manager - T. Lyon)

F. ADJOURNMENT.



DISCUSSION ITEMS



Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Economic Development Authority Minutes

August 26, 2025

This **special meeting** was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 08:26 PM with following members present:

Trustee Susan Eads	Trustee Marc Thompson	Assistant General Manager Vaughn Sullivan
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

DISCUSSION ITEMS.

1. Discussion, consideration and possible action to approve the meeting minutes for July 22, 2025.

Bana made a motion to approve the minutes, seconded by Favors. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors, and Dukes. Nay: none. Motion Carried.

2. Discussion, consideration, and possible action of awarding the bid to and approving a contract with H & H Plumbing & Utilities, Inc., for \$616,970.00 and 90 Calendar Days for the S.E. 29th Street and Douglas Boulevard Water Line and Sanitary Sewer Improvement project and authorizing the General Manager to execute the contract.

Favors made a motion to approve the bid and contract, seconded by Bana. Voting Aye: Eads, Byrne, Maxwell, Thompson, Bana, Favors, and Dukes. Nay: none. Motion Carried.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 8:28 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



PUBLIC DISCUSSION





EXECUTIVE SESSION





Economic Development
100 N. Midwest Blvd.
Midwest City, OK 73110
rcoleman@midwestcityok.org
Office: 405-739-1218/Fax: 405-739-1208
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees

FROM: Robert Coleman, Economic Development Director

DATE: October 28, 2025

SUBJECT: Discussion, consideration, and possible action of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, Project “Charlie”; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (Economic Development - R. Coleman)

Appropriate information will be dispersed during executive session.

Robert Coleman

Robert Coleman
Economic Development Director



FURTHER INFORMATION





Communications & Marketing

100 N. Midwest Boulevard

Midwest City, OK 73110

jryan@midwestcityok.org

Office: 405.739.1206

www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees

FROM: Josh Ryan, Communications & Recreation Director

DATE: October 28, 2025

SUBJECT: Review of the Communications & Marketing / CVB report for the 2nd & 3rd Quarters of 2025, period ending September 30 (Communications & Marketing - J. Ryan)

The Quarterly Communications & Marketing / CVB Report is developed by Melanie Krause, Community Engagement Manager and Josh Ryan, Communications & Recreation Director and is attached for your review.

Josh Ryan
Communications & Recreation Director

Communications & Marketing Department / CVB Responsibilities

- Media relations, public information, City services marketing, special event management, special event marketing, convention recruitment and tourism attraction. Staff includes the C&M Director, Community Engagement Manager, Marketing & Business Retention Specialist and Events Specialist.

Community Engagement

- Covered in Color (& reschedule due to weather)
- Cruise in for Coffee (6 Events)
- Cruise in for Candy (Planning for October Cruise In For Coffee and Halloween Event)
- Tribute to Liberty
- Tinker Air Show, Chalet, Aviators Reception
- Mommy & Son Splash-A-Palooza
- Mid-America Street Fest
- Light the City - Dec. 1 (Planning and purchasing)
- Holiday Lights Spectacular - Dec. 2-28 (Planning and purchasing)
 - Large new display/photo op in W. P. "Bill" Atkinson Park at Town Center Plaza
 - Large, new, 7-piece display honoring all military branches at Joe B. Barnes Regional Park
 - New LED bulbs in all displays

Convention & Visitors Bureau

- Mayors Council of Oklahoma Summer Conference
- Tinker Air Show
- Experience Midwest City promo video completed and presented to City Council
- Tinker & The Primes
- Swag for Rose State College Golf Tournament at John Conrad Regional Golf Course
- Special Olympics North American Softball Championship
- Z-Car Anniversary Tour stop in Midwest City at Delta
- Proposal submitted for City Management Assn. of Oklahoma (CMAO) Winter 2027 Conference
- Proposal submitted for Oklahoma Clerks, Treasurers and Finance Officials Association (OMCTFOA) 2026 Annual Conference
- Actively pursuing conference RFPs
- Big plans to grow Covered in Color for 2026!

Communications & Marketing

- Marketing & Promotional support for the following:
 - Covered in Color (including reschedule info)
 - Council Meeting live streams
 - Super Recyclers Program
 - Water & Environmental Summit
 - Tree Giveaway & Public Works Earth Day Events
 - Restore MWC Community Service Day
 - Dog Park Closure
 - OKC Memorial Museum Remembrance
 - Citywide Garage Sale
 - Mid-America Park Grand Opening
 - OKC Prescribed Burn Alert

- Association Celebration
- Mayors Council of Oklahoma Tour/Visit
- OKRA Conference presenters
- Recycling Program awareness
- 2025 Water & Environmental Summit at RSC
- Restore MWC Community Service Day
- Citywide Garage Sale
- Midwest City Tip-A-Cop for Special Olympics
- Tinker Air Show Coverage
- OG&E fan giveaway
- Juneteenth Event
- Lifeguard Recruitment
- Pool Schedule Changes
- MWCFD Fireworks Warnings
- Tribute to Liberty promotion and coverage
- MWC Veteran Resource Fair
- Learn To Play Event with Parks & Recreation
- Water Safety – Legionella at Autumn House
- Back to School Flashing Lights
- Hotel/Motel Tax Announcement
- City Holidays Service Schedule
- Goats! At Mid-America
- 9/11 Remembrance
- Midwest City Community Improvement Grant Program
- Neighborhood Association Meetings
- Sandlot Baseball
- Special Olympics National Softball Championship
- Paint-A-Thon
- Midwest City MAC Phase III
- Happy Birthday USAF
- Halloween 2025
- Employee Spotlights
- YMCA Updates
- Mid-America Street Fest
- NICA at SCIP
- Neighborhood Services Food Drive

Special Projects

Website redesign in progress



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Commissioners

FROM: Tim Lyon, City Manager

DATE: October 28, 2025

SUBJECT: Review of the Midwest City Chamber of Commerce's Quarterly Activities for the second and third quarters of 2025.

The Midwest City Chamber of Commerce has provided the attached report.



Tim L. Lyon, City Manager



2025 Q2 Quarterly Report

Submitted 10.1.25

New Members (Jan – Mar)

2025 New Members	2025 Annual Total	2024 Annual Total
19	248	298

- Due to the recent economic climate we have noticed a decrease in new membership and in renewed memberships, along with a decline in sponsorships.
- A recent drop in membership is contributed to deleting and dropping members due to past due balances, the Chamber has implemented a strict 90 days past due policy
- We are navigating new ways to provide promotional opportunities for our members in lieu of events

Chamber Programming

- Taste of Midwest City included over 20 Food and Beverage Partners, over 15 Sponsors, 400+ Tickets sold for the event. The Leadership Class raised over \$20,000.00 that were distributed to: Leah's Hope, the YMCA, Soul Survivor Supportive Living Foundation, and Mid-Del Group Homes.
- We have hosted the following events in Q2 and Q3
 - 12 Ribbon Cuttings: World of Smoke and Vape, Goodwill 15th Location, Mathis Outlet, PT Central, Bluepeak, Top Tier Tactical, Voyage Long Term Care, Leah's Hope, Bite Dental Shop, B&B Services, Raw and Paw, New Level Nutrition,
 - 2 Alumni Mixers: Altitude 1291 & Pelican's Restaurant
 - 6 Lunch Bunch: La Herencia, Firehouse Subs, Black Bear Diner, Sam's Club, Pelican's Restaurant, Cheddar's Scratch Kitchen,
 - 1 Sunrise Social: SSM Health Midwest Douglas Medical Complex
 - 1 Business After Hours: Stealth Escape Rooms
 - 1 All Member Meeting: Hosted at the Chamber with contributions from Sam's Club Midwest City
 - 1 Legislative Forum: Congressman Tom Cole

Leadership Programming

- Graduated 18 Community Members in the Class of 2025 through Leadership Midwest City.
- Working alongside the Mid Del School district, to stand up a new Youth Excel (High School Leadership Program)
- Leadership Midwest City Class of 2026 – Applications will open on November 3rd
- 2026 Leadership Class begins February 5, 2026

Community Partner Events

- Attended Rose State College Foundation Run for the Roses Banquet
- Attended the SNU and Rose State College Leadership Breakfast
- Hosted the Mid Del School's Teacher Convocation at the Rose State Performing Arts Center
- Collaboration Meetings with the Choctaw and Spencer Chamber of Commerce
- Active Board Member for the Oklahoma Chamber of Commerce Executives Association



Partnership with the City of Midwest City

- Delivered Cookies to City Hall for Administrative Professionals Day
- Hosted a complimentary luncheon in appreciation for Public Works Appreciation Week
- Assist the City of Midwest City with sponsorships and labor for the 2025 Oklahoma Mayor's Conference hosted at the Delta Reed Center
- Assisted with pumpkin donation for the Mid America Street Fest

Military Affairs

- Attended the 71st National Security Program as Tinker AFB's selected civilian leader (May 2025)
- Attended US Navy Tacamo Community Luncheon (May 2025)
- Assisted as a Non-Federal Entity Partner and Volunteer Coordinator for the Tinker Air Show (June 2025)
- Participated as the Emcee for the Midwest City Aviators Reception (June 2025)
- Attended Change of Command for the 72d Air Base Wing, 552d Air Control Wing, US Navy Strategic Communications Wing One,
- Co-Chair of the 250th Navy Birthday Ball (October 2025)
- Hosted Oklahoma's largest and longest running aerospace conference – Tinker and the Primes, welcoming over 1,400 people, over 100 aerospace companies and over 5 countries represented, at the Delta Reed Center (August 2025)

Chamber Industry Development

- Active Board Member for the Oklahoma Chamber of Commerce Executives Association
- Attended MAKO – a regional chamber conference that includes Missouri, Arkansas, Kansas, and Oklahoma (May 2025)
- Our President has been nominated through OCCE for the 2025 Executive of the Year Awards, winners announced in Ardmore, October 2025
- Through the OCCE Association we have submitted 4 Communication Awards. 1) The Midwest City Chamber's rebrand for 2025, 2) 20th Anniversary Tinker and the Primes rebrand, 3) Tinker and the Primes 2025 Recap Video, 4) 2025 Membership, Sponsorship, and Leadership Publications. Winners announced in Ardmore, October 2025

2026 Annual Events:

- October 9th – Picnic with Protectors, Dispatch, & Public Works hosted Regional Park (open to the public)
- November 3rd – Leadership MWC Class of 2026 Applications Open
- November 11th – Veterans Day Parade Breakfast
- January 27th – The Chamber's Annual Award Banquet
- February 5th – Leadership MWC '26 Begins
- April 21st – Taste of Midwest City
- July 2026 – Fill the Bus and Celebrating Education
- August 3rd- 6th – Tinker and the Primes International Aerospace Conference



UTILITIES AUTHORITY
AGENDA





SPECIAL MEETING OF MIDWEST CITY UTILITIES AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 28, 2025 – 6:04 PM

Presiding members: Chairman Matthew Dukes	City Staff:
Trustee Vacant	General Manager Tim Lyon
Trustee Pat Byrne	Secretary Sara Hancock
Trustee Rita Maxwell	Authority Attorney Don Maisch
Trustee Marc Thompson	
Trustee Sara Bana	
Trustee Rick Favors	

A. CALL TO ORDER.

B. DISCUSSION ITEM.

1. Discussion, consideration, and possible action to approve the meeting minutes for July 22, 2025. (City Clerk - S. Hancock)

C. PUBLIC DISCUSSION. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.

D. EXECUTIVE SESSION.

1. Discussion, consideration, and possible action of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to confer on matters pertaining to purchase or appraisal of real property, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session concerning project "Charlie". (Economic Development - R. Coleman)

E. ADJOURNMENT.



DISCUSSION ITEMS



Notice for the Midwest City Utilities Authority special meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Utilities Authority Minutes

July 22, 2025

This **special meeting** was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Vice-Chairman Pat Byrne called the meeting to order at 8:05 PM with the following members present:

Trustee Marc Thompson	General Manager Tim Lyon
Trustee Sara Bana	Secretary Sara Hancock
Trustee Rick Favors	Authority Attorney Don Maisch

Absent: Trustee Susan Eads, Trustee Rita Maxwell, and Chairman Matt Dukes.

CONSENT AGENDA. Favors made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Byrne, Thompson, Bana and Favors. Nay: None. Absent: Eads, Maxwell and Dukes. Motion Carried.

1. Discussion, consideration, and possible action to approve the August 27, 2024, meeting minutes.
2. Discussion, consideration and possible action to approve the special meeting minutes of June 10, 2025.
3. Discussion, consideration and possible action of approving Resolution UA2025-02 for the Midwest City Utilities Authority, a public trust, to release unappropriated fund balances in the amount of \$928,548 at the close of day June 30, 2025 to be made available for fiscal year 2025-2026; amending the budget for fiscal year 2025-2026 to include the released appropriations from the fiscal year 2024-2025 budget as supplemental appropriations; and, effective July 1, 2025, renewing encumbrance commitments canceled at the close of day June 30, 2025.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT.

There being no further business, Vice-Chairman Byrne adjourned the meeting at 8:06 PM.

ATTEST:

PAT BYRNE, Vice-Chairman

SARA HANCOCK, Secretary



PUBLIC DISCUSSION





EXECUTIVE SESSION





Economic Development
100 N. Midwest Blvd.
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MEMORANDUM

TO: Honorable Chairman and Trustees

FROM: Robert Coleman, Economic Development Director

DATE: October 28, 2025

SUBJECT: Discussion, consideration, and possible action of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to confer on matters pertaining to purchase or appraisal of real property, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session concerning project "Charlie".

Appropriate information will be dispersed during executive session.

Robert Coleman

Robert Coleman
Economic Development Director