



## CITY OF MIDWEST CITY MEETINGS FOR FEBRUARY 27, 2024

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All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to [tanderson@midwestcityok.org](mailto:tanderson@midwestcityok.org) or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendation to the City Council and/or Authorities.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
  1. Presentation by City Staff and/or their invited guest speaker;
  2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
  3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
  4. Motion and second by the elected officials.
  5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
  6. Final discussion and possible action/amended motion by the elected officials.



## CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 27, 2024 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 3 Rick Dawkins

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Sean Reed

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

Invocation by Assistant City Manager Vaughn Sullivan

Pledge of Allegiance by Carl Albert High School ROTC Cadets

Mayoral Proclamations: Retiree Chief Sid Porter

Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the January 23, 2024 meeting minutes. (City Clerk - S. Hancock)
2. Discussion, consideration and possible action to approve the minutes of the February 8, 2024 special meeting. (City Clerk - S. Hancock)
3. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2023-2024, increase: Reimbursed Projects Fund, revenue/Intergovernmental (62) \$75,240; expenditures/Police (62) \$75,240; revenue/Intergovernmental (64) \$21,855; expenditures/Fire (64) \$21,855; revenue/Intergovernmental (78) \$5,000; expenditures/Recreation (78) \$5,000; revenue/Intergovernmental (10) \$15,000; expenditures/Animal Welfare (10) \$15,000; revenue/Intergovernmental (47) \$100,000; expenditures/John Conrad (47) \$100,000. (Finance - T. Cromar)

4. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Risk Fund, revenue/Transfers In (00) \$332,804. Workers Comp Fund, expenditures/Transfers Out (00) \$332,804. Grants Fund, revenue/Intergovernmental (62) \$50,000, revenue/Transfers In (62) \$3,825; expenditures/Police (62) \$53,825. Police Impound Fees Fund, expenditures/Police (62) \$3,825. Police Capitalization Fund, expenditures/Police (62) \$60,000. Fire Capitalization Fund, expenditures/Fire (64) \$200,000. (Finance - T. Cromar)
5. Discussion, consideration, and possible action on the Medical Retirement Application made by Employee 3611 through the Oklahoma Municipal Retirement Fund (OMRF). (Human Resources - T. Bradley)
6. Discussion, consideration, and possible action of making a matter of record Permit No. WW000055230732 from the Oklahoma Department of Environmental Quality for the 1609B Felix Place, Well HW-1 Improvements, Midwest City, Oklahoma. (Public Works - R. P. Streets)
7. Discussion, consideration, and possible action of the acceptance of maintenance bond from Downey Contracting, L.L.C. in the amount of \$668,000.00 for the Midwest City Council Chambers COVID and ADA Retrofit project. (Engineering & Construction Services - B. Bundy)
8. Discussion, consideration, and possible action of the acceptance of the maintenance bond from Mid-America Golf and Landscape, Inc. in the amount of \$888,998.00 for the Soccer Complex Rehabilitation project. (Engineering & Construction Services - B. Bundy)
9. Discussion, consideration, and possible action of approving a project agreement generally known as State Job Number 37927(04) with the Oklahoma Department of Transportation (ODOT) to receive \$500,000 in construction federal funds for a future federal aid project to resurface Westminster Road from NE 10<sup>th</sup> St to ½ mile south and associated work. (Engineering & Construction Services - B. Bundy)
10. Discussion, consideration, and possible action of rejecting the bid received for the N.E. 36th Street Bridge Rehabilitation Project. (Engineering & Construction Services - P. Menefee)
11. Discussion, consideration, and possible action of appointing Ms. Joyce Jackson to the Midwest City Arts Council as the Ward 4 representative for a two-year term ending on February 24, 2026. (City Manager - T. Lyon)
12. Discussion, consideration, and possible action of 1) declaring various computer equipment and other miscellaneous items of City property as obsolete, defective, or replaced; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary. (Information Technology - A. Stephenson)

13. Discussion, consideration, and possible action of declaring numerous miscellaneous items as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - G. Wipfli)

14. Discussion, consideration, and possible action of declaring (2) Chevrolet Impalas and (1) Chevrolet Caprice and their contents, as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - G. Wipfli)

D. DISCUSSION ITEM.

1. Discussion, consideration and possible action of accepting and approving the financial audit of the City of Midwest City for the year ending June 30, 2023. (Finance - T. Cromar)

2. (PC-2162) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from Single-Family Detached Residential District (“R-6”) to Simplified Planned Unit Development (“SPUD”), for the property described as a part of the Southeast Quarter (SE/4) of Section Four (4), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 1721 Sandra Dr., Midwest City. (Planning & Zoning - M. Summers)

3. Discussion, consideration, and possible action of approving Amendment No. 1 and Work Order No. 22W02370 to the Master Services Agreement between the City of Midwest City, Midwest City Municipal Authority, and Garver, LLC, in the amount of \$797,200.00 to develop a citywide water master plan, complete a lead service line inventory, and evaluate security and the SCADA system at the water treatment plant. (Public Works - R. P. Streets)

E. NEW BUSINESS/PUBLIC DISCUSSION.

F. EXECUTIVE SESSIONS.

1. Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding the Riverside Mobile Home Park case CV-2024-312; and 2) authorizing the City Manager to take action as appropriate based on discussion. (City Manager - T. Lyon)

2. Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding requested Attorney General opinion; and 2) authorizing the City Manager to take action as appropriate based on discussion. (City Manager - T. Lyon)



G. FURTHER INFORMATION.

1. Review of the City Manager's Report for the month of January 2024. (Finance - T. Cromar)
2. Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for December 2023. (Human Resources - T. Bradley)
3. Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for January 2024. (Human Resources - T. Bradley)
4. Review of the January 2, 2024 Planning Commission Meeting Minutes. (Planning & Zoning - E. Richey)
5. Review of the November 21, 2023 Board of Adjustment Minutes. (Planning & Zoning - M. Summers)
6. Monthly Residential and Commercial Building report for January 2024 Building Report (Engineering & Construction Services - B.Bundy)
7. (MP-00017) Public hearing, discussion, consideration, and possible action to consider Approval of the Minor Plat of Douglas Development Corporation Douglas Boulevard described as a tract of land being a part of the Southeast Quarter (SE/4) of Section Two (2), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma. (Planning & Zoning - E. Richey)
8. (PC-2160) Public hearing, discussion, consideration, and possible action for a Special Use Permit (SUP) to allow Eating Establishments: Sit-Down, Alcoholic Beverages Permitted in the (C-3) Community Commercial District for the property described as a part of the Northeast Quarter (NE/4) of Section Twenty-Five (25), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 9820 NE 23rd St., Midwest City. (Planning & Zoning - E. Richey)

H. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

## City of Midwest City Council Minutes

January 23, 2024

This meeting was held in the Midwest City Council Chamber at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:02 PM with following members present:

|                     |                    |                          |
|---------------------|--------------------|--------------------------|
| Ward 1 Susan Eads*  | Ward 2 Pat Byrne   | City Manager Tim Lyon    |
| Ward 3 Rick Dawkins | Ward 4 Sean Reed   | City Clerk Sara Hancock  |
| Ward 5 Sara Bana    | Ward 6 Rick Favors | City Attorney Don Maisch |

OPENING BUSINESS. The Invocation was given by Assistant City Manager Vaughn Sullivan. The Pledge of Allegiance was led by Carl Albert High School ROTC Cadets Alcalá and Wheatley. Mayor Dukes presented Proclamation to Retired First Baptist Church Pastor Jimmie Tribble. City Manager Lyon made community-related announcements.

CONSENT AGENDA. Reed made a motion to approve the consent agenda, seconded by Favors. Voting Aye: Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: Eads. Motion Carried.

1. Discussion, consideration, and possible action to approve the January 9, 2024 meeting minutes.
2. Discussion, consideration, and possible action of appointing Ms. Lisa Pitts to the Midwest City Arts Council as the Ward 6 representative for a three-year term ending on January 12, 2027.

### DISCUSSION ITEMS.

- 1. Discussion, consideration, and possible action of review of the moratorium on new construction and new development that will connect to the Midwest City wastewater collection system that serves a portion of the east side of Midwest City, 6-month review.**

Bundy, Maisch, Lyon, and Clay Herdon of Freese & Nichols addressed the council. After Staff and Council discussion, No action was taken.

- 2. Discussion, consideration, and possible action of approving Amendment No. 3 to Professional Services Agreement between the City of Midwest City and Freese and Nichols, Inc., in the amount of \$850,000.00 to develop a citywide Wastewater Master Plan.**

Evenson addressed the council. Reed made a motion to approve Amendment No. 3, seconded by Byrne. Voting Aye: Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: Eads. Motion Carried.

- 3. (PC-2159) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from Community Commercial District (“C-3”) to General Commercial District (“C-4”), and; a Special Use Permit (SUP) to allow Automotive and Equipment: Heavy in the (C-4) General Commercial District for the property described as Lots Five (5) and Six (6) and the West Forty-Five (45) feet of Lot Four (4), in Block One (1) of Country Estates Third Addition, Oklahoma County, Oklahoma, located at 7415 SE 15th St., Midwest City.**

Summers, Stroh, Maisch and applicant Matthew Wilson addressed the Council. After discussion, Byrne made a motion to approve Ordinance 3545, seconded by Reed. Voting Aye: Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: none. Absent: Eads. Motion Carried.

- 4. (PC-2161) Public hearing, discussion, consideration, and possible action of a resolution to amend the Comprehensive Plan from Single-Family Detached Residential Land Use to Medium Density Residential Land Use; and an ordinance to redistrict from Single-Family Detached Residential District (“R-6”) to Two-Family Attached Residential District (“R-2F”), for the property described as a part of the Northeast Quarter (NE/4) of Section Ten (10), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 301 E. Marshall Dr., Midwest City.**

Summers addressed the Council. Byrne made a motion to approve Resolution 2024-01 and Ordinance 3546 with staff recommendation for separate meters, seconded by Favors. Voting Aye: Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: none. Absent: Eads. Motion Carried.

- 5. Public Hearing, discussion, consideration, and possible action to approve an ordinance closing to public use a portion of Marlow Drive and portions of all four (4) abandoned and previously released Easements, and one Right of Way or Utility Reserve recorded in Book 444, Page 520, Book 464, Page 73, Book 3889, Page 407, and Book 4046, Page 1110 in the Oklahoma County Clerk office and lying in the Southwest Quarter (SW/4) of Section 34, Township 12 North Range 2 West, of the Indian Meridian, Oklahoma County, Oklahoma; providing for repealer, severability and declaring an Emergency.**

Reed made a motion to approve Ordinance 3547, seconded by Dawkins. Voting aye: Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: Eads. Motion Carried.

Reed made a motion to approve the emergency clause, seconded by Dawkins. Voting aye: Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: Eads. Motion Carried.

\*Councilmember Eads arrived At 6:44 PM.

- 6. Discussion, consideration, and possible action of approving a water infrastructure agreement with Oklahoma County Utility Services Authority to connect Starview Public Water Supply customers to the Midwest City Public Water Supply.**

Maisch addressed the Council. Dawkins made a motion to approve the agreement, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: None. Motion Carried.

**7. Discussion, consideration, and possible action of approving amendments to the Midwest City Municipal Code, Chapter 2, Administration, Article II, City Council, Section 2-17, Elected Official Accountability Act and Ethics Policy; and providing for repealer and severability.**

Maisch addressed the Council. After discussion, Reed made a motion to approve Ordinance 3548, seconded by Dawkins. Voting aye: Eads, Byrne, Dawkins, Reed, Favors and Dukes. Nay: Bana. Absent: None. Motion Carried.

NEW BUSINESS/PUBLIC DISCUSSION. Janice Swartz of 2807 Del Casa Cir and Jeff Moore of 516 Cedar Dr. spoke.

At 7:12 PM Reed made a motion to recess, seconded by Favors. Voting aye: Eads, Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: none. Motion Carried.

At 7:18 PM Reed made a motion to reconvene, seconded by Eads. Voting aye: Eads, Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: none. Motion Carried.

EXECUTIVE SESSION.

**1. Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding the Hill Arbitration; and 2) authorizing the City Manager to take action as appropriate based on discussion.**

At 7:18 PM Eads made a motion to enter into Executive Session, seconded by Byrne. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: none. Motion Carried.

At 7:49 PM Reed made a motion to return to open session, seconded by Eads. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors and Dukes. Nay: none. Absent: None. Motion Carried.

NO ACTION NEEDED

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 7:49 PM.

ATTEST:

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MATTHEW D DUKES II, Mayor

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SARA HANCOCK, Secretary

Notice for the Midwest City Council special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## City of Midwest City Council Minutes

February 08, 2024

This **special meeting** was held in the Midwest City Council Chamber at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 5:33 PM with following members present:

|                   |                    |                          |
|-------------------|--------------------|--------------------------|
| Ward 1 Susan Eads | Ward 2 Pat Byrne   | City Manager Tim Lyon    |
|                   | Ward 4 Sean Reed   | City Clerk Sara Hancock  |
| Ward 5 Sara Bana  | Ward 6 Rick Favors | City Attorney Don Maisch |

Absent: Ward 3 Dawkins

### DISCUSSION ITEMS.

**1. Discussion, consideration, and possible action of a resolution stating the official position of the City of Midwest City to oppose locating a new Oklahoma County Jail at 1901 E. Grand Boulevard in Oklahoma City.**

Maisch addressed the council. Eads made a motion to approve Resolution 2024-02, seconded by Byrne. Voting Aye: Eads, Byrne, Reed, Bana, Favors and Dukes. Nay: none. Absent: Dawkins. Motion Carried.

**2. Presentation by Freese and Nichols and Council discussion and review regarding the current sewer moratorium study for the east side of Midwest City including the upkeep of the infrastructure and new connections to the Midwest Cit wastewater collection system.**

\*Dukes left at 6:55 PM and returned at 6:56 PM

\*\*Eads left at 6:56 PM and returned at 6:59 PM / left meeting at 7:03 PM.

Bundy and Freese and Nichols representatives: Ian Taylor, Cullen Carlson, Trey Shanks gave presentations. Discussion was had with Council and Staff: Bundy, Lyon, Streets and Freese and Nichols representatives. No Action was taken.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 7:12 PM.

ATTEST:

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MATTHEW D DUKES II, Mayor

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SARA HANCOCK, City Clerk





**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcityok.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: February 27, 2024

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2023-2024, increase: Reimbursed Projects Fund, revenue/Intergovernmental (62) \$75,240; expenditures/Police (62) \$75,240; revenue/Intergovernmental (64) \$21,855; expenditures/Fire (64) \$21,855; revenue/Intergovernmental (78) \$5,000; expenditures/Recreation (78) \$5,000; revenue/Intergovernmental (10) \$15,000; expenditures/Animal Welfare (10) \$15,000; revenue/Intergovernmental (47) \$100,000; expenditures/John Conrad (47) \$100,000.

The supplements are needed to budget the fiscal year 2023-2024 intra-City Hospital Authority Grants. Approval of the supplements is conditioned upon the approval of the grants by the Trustees of the Memorial Hospital Authority.

*Tiatia Cromar*

Tiatia Cromar  
Finance Director

## SUPPLEMENTS

**February 27, 2024**

| Fund<br>REIMBURSED PROJECTS (016) |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|-----------------------------------|------------------------|--|-----------------|-----------------------|-----------------|
|                                   |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>                | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 62                                | Intergovernmental      | 75,240   |                 |                       |                 |
| 62                                | Police                 |  |                 | 75,240                |                 |
| 64                                | Intergovernmental      | 21,855   |                 |                       |                 |
| 64                                | Fire                   |  |                 | 21,855                |                 |
| 78                                | Intergovernmental      | 5,000  |                 |                       |                 |
| 78                                | Recreation             |  |                 | 5,000                 |                 |
| 10                                | Intergovernmental      | 15,000   |                 |                       |                 |
| 10                                | Animal Welfare         |  |                 | 15,000                |                 |
| 47                                | Intergovernmental      | 100,000  |                 |                       |                 |
| 47                                | John Conrad Golf       |  |                 | 100,000               |                 |
|                                   |                        | 217,095  | 0               | 217,095               | 0               |

**Explanation:**  
To budget fiscal year 2023-2024 intra-City Hospital Authority Grants.



**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcityok.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: February 27, 2024

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Risk Fund, revenue/Transfers In (00) \$332,804. Workers Comp Fund, expenditures/Transfers Out (00) \$332,804. Grants Fund, revenue/Intergovernmental (62) \$50,000, revenue/Transfers In (62) \$3,825; expenditures/Police (62) \$53,825. Police Impound Fees Fund, expenditures/Police (62) \$3,825. Police Capitalization Fund, expenditures/Police (62) \$60,000. Fire Capitalization Fund, expenditures/Fire (64) \$200,000.

The first two supplements are needed to budget transfer from Workers Comp Fund to Risk Fund to reimburse Risk Fund for overhead costs paid on behalf of Workers Comp Fund. The third and fourth supplements are needed to budget 2024 SAFE Oklahoma Grant from Office of Oklahoma Attorney General and transfer from Police Impound Fees Fund to Grants Fund to reimburse Grants Fund for social security expenses related to the grant. The fifth supplement is needed to increase budget for remodeling of first and second floor restrooms at Police headquarters. The sixth supplement is needed to budget remaining cost of fire engine.

*Tiatia Cromar*

Tiatia Cromar  
Finance Director

**SUPPLEMENTS**  
**February 27, 2024**

| Fund<br>RISK (202)  |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|---|------------------------|--|-----------------|-----------------------|-----------------|
|   |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>  | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 0   | Transfers In           | 332,804  |                 |                       |                 |
|   |                        | 332,804  | 0               | 0                     | 0               |
| <p><b>Explanation:</b><br/>To budget transfer in from Workers Comp Fund to reimburse Risk Fund for paying one hundred percent of overhead costs that should have been split evenly between Risk Fund and Workers Comp Fund.</p> |                        |  |                 |                       |                 |

| Fund<br>WORKERS COMP (204)   |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|--|------------------------|--|-----------------|-----------------------|-----------------|
|  |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>   | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 0  | Transfers Out          |  |                 | 332,804               |                 |
|  |                        | 0  | 0               | 332,804               | 0               |
| <p><b>Explanation:</b><br/>To budget transfer out to Risk Fund to reimburse that fund for overhead costs that should have been paid by Workers Comp Fund. Funding to come from fund balance.</p> |                        |  |                 |                       |                 |

| Fund<br>GRANTS (143)  |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|---|------------------------|--|-----------------|-----------------------|-----------------|
|   |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>  | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 62  | Intergovernmental      | 50,000   |                 |                       |                 |
| 62  | Transfers In           | 3,825  |                 |                       |                 |
| 62  | Police                 |  |                 | 53,825                |                 |
|   |                        | 53,825   | 0               | 53,825                | 0               |
| <p><b>Explanation:</b><br/>To budget 2024 SAFE Oklahoma Grant from Office of Oklahoma Attorney General and transfer in from Impound Fees Fund to pay for social security expenses related to grant.</p> |                        |  |                 |                       |                 |

| Fund<br>POLICE IMPOUND FEES (037)  |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|--|------------------------|--|-----------------|-----------------------|-----------------|
|  |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>   | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 62   | Police                 |  |                 | 3,825                 |                 |
|  |                        | 0  | 0               | 3,825                 | 0               |
| <p><b>Explanation:</b><br/>To budget transfer out to Grants Fund to reimburse for social security paid related to 2024 SAFE Oklahoma Grant. Funding to come from fund balance.</p> |                        |  |                 |                       |                 |

## SUPPLEMENTS

**February 27, 2024**

| Fund<br>POLICE CAPITALIZATION (021) |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|-------------------------------------|------------------------|--|-----------------|-----------------------|-----------------|
|                                     |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>                  | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 62                                  | Police                 |  |                 | 60,000                |                 |
|                                     |                        | <u>0</u>                                       | <u>0</u>        | <u>60,000</u>         | <u>0</u>        |

**Explanation:**  
Increase budget for Remodel 1st & 2nd Floor Bathrooms Project due to increased cost of project over original budget. Funding to come from fund balance.

| Fund<br>FIRE CAPITALIZATION (041) |                        | BUDGET AMENDMENT FORM<br>Fiscal Year 2023-2024 |                 |                       |                 |
|-----------------------------------|------------------------|--|-----------------|-----------------------|-----------------|
|                                   |                        | Estimated Revenue                              |                 | Budget Appropriations |                 |
| <u>Dept Number</u>                | <u>Department Name</u> | <u>Increase</u>                                | <u>Decrease</u> | <u>Increase</u>       | <u>Decrease</u> |
| 64                                | Fire                   |  |                 | 200,000               |                 |
|                                   |                        | <u>0</u>                                       | <u>0</u>        | <u>200,000</u>        | <u>0</u>        |

**Explanation:**  
To budget remaining cost of fire engine. Funding to come from fund balance.



**Human Resources**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
office 405.739.1235

**Memorandum**

**TO:** Honorable Mayor and Council

**FROM:** Troy Bradley, Human Resources Director

**DATE:** February 27, 2024

**RE:** Discussion, consideration, and possible action on the Medical Retirement Application made by Employee 3611 through the Oklahoma Municipal Retirement Fund (OMRF).

---

Employee 3611 has had multiple serious medical issues that have kept them from returning to work. Employee 3611's physician has certified that their condition will continue to keep them from performing the essential functions of their position and the employee is not expected to return to employment. Per OMRF guidelines and procedures, an employee is eligible to apply for disability retirement under these circumstances.

Staff has received and reviewed the required documentation and recommends approval of this request.

Troy Bradley, Human Resources Director

Note: For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendation to the City Council and/or Authorities.





**Public Works Administration**

8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Public Works Director**

[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)

(405) 739-1061

**Assistant Public Works Director**

[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)

(405) 739-1062

[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of making a matter of record Permit No. WW000055230732 from the Oklahoma Department of Environmental Quality for the 1609B Felix Place, Well HW-1 Improvements, Midwest City, Oklahoma.

---

Attached is Permit No. WW000055230732 for the construction of a horizontal well located at 1609B Felix Place, Midwest City, Oklahoma.

Respectfully,

R. Paul Streets  
Public Works Director

Attachment

February 06, 2024

Mr. Tim Lyon, City Manager  
City of Midwest City  
100 N. Midwest Blvd  
Midwest City, Oklahoma 73110

Re: Permit No. WW000055230732  
1609B Felix Place, Well HW-1  
PWSID No. 1020806

Dear Mr. Lyon:

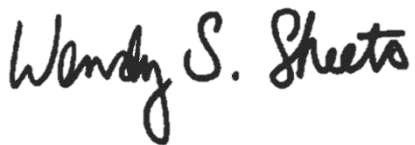
Enclosed is Permit No. WW000055230732 for the construction of one (1) 1,800 gpm public water supply well that uses horizontal drilling to construct open hole laterals that intersect a 20 inch diameter vertical well at a depth of 400 feet, and all appurtenances to serve the 1609B Felix Place, Well HW-1, Oklahoma County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on February 06, 2024. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Midwest City, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,



Wendy S. Sheets, E.I.  
Construction Permit Section  
Water Quality Division

c: Zachary McIntosh, Regional Manager, DEQ  
OKLAHOMA CITY DEQ OFFICE  
Bryce Callies, P.E., Garver, LLC

---

PERMIT No. WW000055230732

WATER WELL

PWSID No. 1020806

**PERMIT TO CONSTRUCT**

February 06, 2024

Pursuant to O.S. 27A 2-6-401, the City of Midwest City is hereby granted this Tier I Permit to construct one (1) 1,800 gpm public water supply well that uses horizontal drilling to construct open hole laterals that intersect a 20 inch diameter vertical well at a depth of 400 feet, and all appurtenances to serve the 1609B Felix Place, Well HW-1, located in SW/4, NW/4, SE/4 of Section 3, T-11-N, R-2-W, Oklahoma County, Oklahoma, in accordance with the plans approved on February 06, 2024

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

**VARIANCES**

A variance from OAC 252:626-7-4(a)(3)(C)(i) requiring the well to be constructed 300 feet away from an existing or potential pollution source is granted. The permittee has demonstrated that the proposed 15 feet from a service/gas system, 48 feet from an oil/gas line, 90 feet from a major highway/road and and/or railroad, 150 feet from an abandoned well, 152 feet from storm sewer, 175 feet from a house, 180 feet from an above ground storage tank, and 200 feet from a school, is adequate separation distance with a well steel casing depth of 400 feet. The distance separation will be in accordance with the approved plans.

A variance from OAC 252:626-7-4(a)(3)(C)(ii) requiring the well to be constructed within 300 feet of an existing or proposed sewer line is granted. The permittee had demonstrated that the sewer line is 200 feet away, is owned by applicant and the well steel casing depth of 400 feet is adequate separation. The distance separation will be in accordance with the approved plans.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receive supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.

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PERMIT No. WW000055230732

WATER WELL

PWSID No. 1020806

PERMIT TO CONSTRUCT

- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That the issuing of this permit does not relieve the responsible parties from any damage which may occur as the result of the location and operation of the well(s) in this area.
- 6) That chemical and radiological analyses of the water will be furnished to this Department before the water is served to the public, to assure that it meets the requirements of the Federal Safe Drinking Water Act and Oklahoma Department of Environmental Quality Rules.
- 7) That before placing this facility into service, at least two samples of the water, taken on two (2) consecutive days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That the permittee will retain permanent control of an area at least 50 feet in all directions from the well, in order to preclude any construction or action which will subject the well to the danger of pollution.
- 9) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 10) That the water well(s) not be placed in operation until written approval is granted by this Department.
- 11) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 12) That the water leaving the well will be non-corrosive as determined by a calcium carbonate saturation index (Langelier index), and if full time chlorination is required, the water shall contain at least 1.0 mg/l free chlorine or 2.0 mg/l combined.

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PERMIT No. WW000055230732

WATER WELL

PWSID No. 1020806

PERMIT TO CONSTRUCT

- 13) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 14) That this well shall not be placed in service until a permit to take water is obtained from the Oklahoma Water Resources Board.
- 15) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 16) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 17) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 18) That the gravel used in packing the well shall be properly washed and disinfected in accordance with Public Water Supply Construction Standards OAC 252:626-7-4(d).
- 19) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(8)(A) and OAC 252:626-19-2(8)(B), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



---

Rocky Chen, P.E., Engineering Manager, Construction Permit Section-WSS  
Water Quality Division



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

---

TO : Honorable Mayor and Council


FROM : Brandon Bundy, P.E., Director

DATE : February 27, 2024

SUBJECT : Discussion, consideration, and possible action of the acceptance of maintenance bond from Downey Contracting, L.L.C. in the amount of \$668,000.00 for the Midwest City Council Chambers COVID and ADA Retrofit project.

---

The five (5) year maintenance bond from Downey Contracting, L.L.C. is for the Midwest City Council Chambers COVID and ADA Retrofit project. The project became substantially complete on January 4, 2023; June 30, 2022 (Council); and September 15, 2022 (Court Bathroom). Was awaiting punch list items prior to executing maintenance bond. The punch list is now complete.



---

Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

Attachment



**DOCUMENT 00 0705 – MAINTENANCE BOND**

KNOW ALL BY THESE PRESENTS:

That Downey Contracting, L.L.C., as Principal, and Fidelity and Deposit Company of Maryland, a corporation organized under the laws of the State of Illinois, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto the City of Midwest City in the penal sum of Six Hundred Sixty-Eight Thousand Dollars & 00/100 Dollars (\$ 668,000.00) in lawful money of the United States of America, said sum being equal to one hundred percent (100%) of the contract price, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

The condition of this obligation is such that:

WHEREAS, Principal entered into a written Contract with the City of Midwest City dated \_\_\_\_\_, 2022, for:

**MIDWEST CITY COUNCIL CHAMBERS COVID AND ADA RETROFIT  
100 NORTH MIDWEST BLVD  
MIDWEST CITY, OKLAHOMA 73110**

all in compliance with the plans and specifications therefor, made a part of said Contract and on file in the office of the City Clerk, City of Midwest City, 100 N. Midwest Boulevard, Midwest City, Oklahoma 73110.

NOW, THEREFORE, if Principal shall pay or cause to be paid to the City of Midwest City all damage, loss and expense which may result by reason of defective materials and/or workmanship in connection with said work occurring within FIVE (5) years from and after acceptance of said project by the City of Midwest City; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the City of Midwest City harmless from all damages, loss and expense occasioned by or resulting from any failure whatsoever of Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

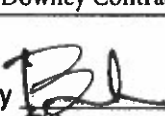
It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact duly authorized so to do, the day and year first above written.

Principal:

Downey Contracting, L.L.C.

By



Title

Brandon Downey, Manager



ATTEST:

Sheila Stovall

Surety:

Fidelity and Deposit Company of Maryland

By



Attorney-in-Fact

Carey L. Kennemer

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Attorney

END OF DOCUMENT 00 0705



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : February 27, 2024

SUBJECT : Discussion, consideration, and possible action of the acceptance of maintenance bond from Mid-America Golf and Landscape, Inc. in the amount of \$888,998.00 for the Soccer Complex Rehabilitation project.

---

The one (1) year maintenance bond from Mid-America Golf and Landscape, Inc. (Mid-America Sports) is for the Soccer Complex Rehabilitation project. The project became substantially complete on September 13, 2023 and was awaiting punch list items prior to executing maintenance bond. The punch list is now complete.

---

Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

Attachment

**MAINTENANCE BOND**

KNOW ALL BY THESE PRESENTS:

That Mid-America Golf and Landscape, Inc., as Principal, and Atlantic Specialty Insurance Company, a corporation organized under the laws of the State of New York, and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto the City of Midwest City in the penal sum of Eight Hundred Eighty-Eight Thousand Nine Hundred Ninety-Eight and No/100 Dollars (\$ 888,998.00) in lawful money of the United States of America, said sum being equal to one hundred percent (100%) of the contract price, for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 8<sup>TH</sup> day of FEBRUARY, 2023.

The condition of this obligation is such that:

WHEREAS, Principal entered into a written Contract with the City of Midwest City dated FEBRUARY 8<sup>TH</sup>, 2023, for:

**SOCCER COMPLEX REHABILITATION**

all in compliance with the plans and specifications therefor, made a part of said Contract and on file in the office of the City Clerk, City of Midwest City, 100 N. Midwest Boulevard, Midwest City, Oklahoma 73110.

NOW, THEREFORE, if Principal shall pay or cause to be paid to the City of Midwest City all damage, loss and expense which may result by reason of defective materials and/or workmanship in connection with said work occurring within ONE (1) year from and after acceptance of said project by the City of Midwest City; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the City of Midwest City harmless from all damages, loss and expense occasioned by or resulting from any failure whatsoever of Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and Surety has caused

these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact duly authorized so to do, the day and year first above written.

Principal:

Mid-America Golf and Landscape, Inc.  
1621 SE Summit Street, Lee's Summit, MO 64081

By Tyler  
Title Secretary / Treasurer



ATTEST:

Jeff Pater

Surety:

Atlantic Specialty Insurance Company  
605 Highway 169 North, Suite 800, Plymouth, MN 55441

By Tahitia M. Fry  
Attorney-in-Fact Tahitia M. Fry



Surety Phone: (952) 852-2431

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Attorney



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., Director

DATE : February 27, 2024

SUBJECT : Discussion, consideration, and possible action of approving a project agreement generally known as State Job Number 37927(04) with the Oklahoma Department of Transportation (ODOT) to receive \$500,000 in construction federal funds for a future federal aid project to resurface Westminster Road from NE 10<sup>th</sup> St to ½ mile south and associated work.

---

This agreement allows for collaboration with ODOT on a future federal project to resurface the ½ mile portion of Westminster Rd from NE 10<sup>th</sup> St to the south. This project was applied and awarded as part of Coronavirus Response and Relief Supplemental Appropriation Act of 2021 (CRRSAA). This was a competitive program through ODOT which had strict eligibility. The portion of Westminster Road is shared with City of Choctaw and this project was prioritized in part because of our partnership with another City.

City Council approved a Memorandum of Understanding with City of Choctaw during the application process which lays out the desire for City of Midwest City to lead the project, October 25, 2022. Federal funding for this project is capped at \$500,000 with no match (100%). Engineering design has been encumbered and is already underway; those funds are split 50% with the City of Choctaw.

The project is expected to begin and be completed sometime late 2024 / early 2025.



Brandon Bundy, P.E.,  
Director of Engineering and Construction Services

Attachment



**STATE OF OKLAHOMA  
DEPARTMENT OF TRANSPORTATION  
PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT**

CHOCTAW/MIDWEST CITY RESURFACING OF WESTMINSTER RD FROM ½ MILE S. OF 10<sup>TH</sup> ST. TO THE INTERSECTION OF WESTMINSTER AND 10<sup>TH</sup> ST.

**Project No.: STP-255B(619)AG  
State Job No.: 37927(04)**

This Agreement, made the day and year last written below, by and between the City of Midwest City, hereinafter referred to as the Sponsor, and the Department of Transportation of the State of Oklahoma, hereinafter referred to as the Department, for the following intents and purposes and subject to the following terms and conditions, to wit:

**WITNESSETH**

**WHEREAS**, The Sponsor requested that certain street improvements be approved by the Oklahoma Transportation Commission, as were previously programmed by the Sponsor and described as follows:

| Project Type | Div. | County   | JP No     | Project No.     | Work Type | Description   |
|--------------|------|----------|-----------|-----------------|-----------|---|
| CRRSAA-ACOG  | 04   | OKLAHOMA | 37927(04) | STP-255B(619)AG | RESURFACE | CHOCTAW/MIDWEST CITY RESURFACING OF WESTMINSTER ROAD FROM 1/2 MILE S. OF 10TH ST TO THE INTERSECTION OF WESTMINSTER AND 10TH STREET |

**WHEREAS**, the Department is charged under the laws of the State of Oklahoma with construction and maintenance of State Highways; and,

**WHEREAS**, the Department is, by terms of agreements with the Federal Highway Administration, responsible for the management and construction of certain federally funded projects within the corporate limits of cities within the State of Oklahoma; and,

**WHEREAS**, the Sponsor has been identified as the beneficiary and sub-recipient of such federally funded project; and,

**WHEREAS**, receipt of the benefits of this project will require that the Sponsor assume certain financial responsibilities; and,

**WHEREAS**, the Sponsor is a municipal corporation created and existing under the constitution and laws of the State of Oklahoma; and

**WHEREAS**, the laws and constitution of the State of Oklahoma impose financial restrictions on the Sponsor and its ability to ensure financial obligations; and,

**WHEREAS**, the Parties hereto recognize those financial limitations and agree that the financial obligations assumed by the Sponsor, by the terms of this Agreement, are enforceable only to the extent as may be allowed by law or as may be determined by a court of competent jurisdiction; and,

**WHEREAS**, it is understood that, by virtue of the Article 10, Section 26 of the Oklahoma Constitution, the payment of Sponsor funds in the future will be limited to appropriations and available funds in the then current Sponsor fiscal year.

**NOW, THEREFORE:** the Department and the Sponsor, in consideration of the mutual covenants and stipulations as set forth herein, do mutually promise and agree as follows:

## **SECTION 1: PROJECT AGREEMENT**

1.1 If applicable, the Department will recommend approval of the project by the Federal Highway Administration.

1.2 The Sponsor agrees to comply with Title VI of the Civil Rights Act of 1964, 78 Stat. § 252, 42 U.S.C. § 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 21 - "Nondiscrimination in federally assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act 1964".

1.3 The DEPARTMENT and SPONSOR mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act (51 O.S. § 151 et seq.). The DEPARTMENT and SPONSOR hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents or contractors which may occur during the prosecution or performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under the Governmental Tort Claims Act and any judgments which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act.

1.4 The Sponsor understands that should it fail to fulfill its responsibilities under this Agreement, such a failure will disqualify the Sponsor from future Federal-aid funding participation on any proposed project. Federal-aid funds are to be withheld until such a time as an engineering staff, satisfactory to the Department has been properly established and functioning, the deficiencies in regulations have been corrected or the improvements to be constructed under this Agreement are brought to a satisfactory condition of maintenance.

## **SECTION 2: ENGINEERING RESPONSIBILITIES**

2.1 The Sponsor shall provide professional engineering services for the development of the Plans, Specifications and Estimates (PS&E) for this project. Design engineering for this project will be performed under the supervision of the Sponsor. Sponsor warrants to the Department that they will review the plans and will certify that the plans are acceptable to the Sponsor and are in full compliance with current standards and specifications.

2.2 Progress payments will be made to the consultant by the DEPARTMENT upon receipt of a properly executed claim form, approved by the SPONSOR, accompanied by suitable evidence of the completion of the work claimed, as detailed in the engineering contract.

2.3 The Department and Sponsor mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act (51 O.S. § 151 et seq.). The Department and Sponsor hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents or officers which may occur during the prosecution or performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under the Governmental Tort Claims Act and any judgments which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act.

2.4 The Sponsor agrees to the location of the subject project and agrees to adopt the final plans for said project as the official plans of the Sponsor for the streets, boulevards, arterial highways and/or other improvements contained therein; and further, the Sponsor affirmatively states that it has or shall fully and completely examine the

plans and shall hereby warrant to the Department, the Sponsor's complete satisfaction with these plans and the fitness of the plans to construct aforesaid project.

2.5 The Sponsor certifies that the project design plans shall comply, and the project when completed will comply, with the requirements of the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. §§ 12101 – 12213), 49 CFR Parts 27, 37 and 38 and 28 CFR parts 35 and 36. The Sponsor shall be exclusively responsible for integrated ADA compliance planning for all Sponsor streets, sidewalks and other facilities provided for public administration, use and accommodation, which is required of recipients and sub-recipients by 49 CFR § 27.11. State highways continued through corporate limits of the Sponsor shall be included in the Sponsor's comprehensive compliance plans.

2.6 To the extent permitted by law, all data prepared under this Agreement shall be made available to the Department without restriction or limitation on their further use, with exception of any documents or information that would be considered attorney/client privileged by the Sponsor.

2.7 The Department will conduct the environmental studies and prepare the National Environmental Protection Act documents as required for federally funded projects.

2.8 The Department will forward the environmental documents to FHWA for approval if applicable.

### **SECTION 3: LAND ACQUISITION AND UTILITY RELOCATION**

3.1 The Sponsor warrants to the Department that, they have or will acquire all land, property, or rights-of-way needed for complete implementation of said project, free and clear of all obstructions and encumbrances and in full accordance with the Department's guidelines for Right-of-Way Acquisition on Federal-Aid Projects, the Uniform Relocation Act, the National Environmental Protection Act and all other applicable local, state and federal regulations.

3.2 The Sponsor shall be responsible for ensuring all proper tax documentation is filed and issued to recipients of funds paid on behalf of the Sponsor for Right-of-Way acquisition for this project.

3.3 The Sponsor warrants to the Department that it is knowledgeable of and will comply with the provisions of 42 U.S.C.A., Section 4601-4655 and 23 U.S.C.A., Section 323 (as amended) and 49 C.F.R. Part 24 in the acquisition of all right-of-way and the relocation of any displacees.

3.4 The Sponsor shall remove, at its own expense, or cause the removal of, all encroachments on existing streets as shown on said plans, including all buildings, porches, fences, gasoline pumps, islands, and tanks, and any other such private installations and shall further remove or remediate any existing environmental contamination of soil and water from any source, known or unknown.

3.5 If the acquisition of right-of-way for this project causes the displacement of any person, business or non-profit organization, the Sponsor warrants it will provide and be responsible for the Relocation Assistance Program and all costs associated with the Relocation Assistance Program. The Department, upon request, will provide a list of service providers who have been prequalified to administer the Relocation Assistance Program. The Sponsor agrees to employ a service provider from the prequalified list provided by the Department. Prior to any relocation assistance payments to the Sponsor, all files with parcels requiring relocation assistance shall be submitted to the Department for audit and compliance review. The Sponsor shall notify the Department within seven (7) days of the date of an offer to acquire being provided to a property owner(s) on any parcel which will require relocation assistance. Written notifications regarding service providers, in-house personnel, appeals, offers to acquire or other related correspondence shall be properly addressed and remitted as follows:

Oklahoma Department of Transportation  
Local Government Division  
200 N.E. 21<sup>st</sup> Street  
Oklahoma City, Oklahoma 73105-3204

3.6 The Sponsor warrants that any procurement, using federal funds, of property, goods or professional and personal services required for this project will be acquired by the Sponsor in compliance with the federal procurement Regulations at 40 USC 1101- 1104 (Brooks Act) and the Regulations for Administration of Engineering and Design Related Service Contracts at 23 C.F.R. Part 172, as well as provisions of State purchasing laws applicable to the Sponsor.

3.7 The Sponsor will certify to the Department prior to establishing a letting date that all existing utility facilities (if any) have been properly adjusted in full accordance with the Department's Right-of-Way and Utilities Division policies and procedures to accommodate the construction of said project; and will be solely responsible for payment of any and all contractor expenses, claims, suits and/or judgments directly resultant from any actual utility relocation delays.

3.8 The Sponsor shall have the authority pursuant to 69 O.S. § 1001 and 69 O.S. § 1004 to sell any lands, or interest therein, which were acquired for highway purposes as long as such sale is conducted in accordance with the above cited statutes.

3.9 The Sponsor agrees that if any property acquired utilizing Federal funding is disposed of or is no longer used in the public interest the Sponsor shall reimburse the Department at the current fair market value.

3.10 The Sponsor agrees to;

- Transmit copies of the instruments, including all deeds and easements, to the Department prior to the advertisement of bids for construction.
- Comply with the provisions of 42 U.S.C.A. § 4601-4655 and 23 U.S.C.A. § 323 (as amended) and, further comply with 49 C.F.R. Part 24 in the acquisition of all necessary right-of-way and relocation of all displacees.
- Convey title to the State of Oklahoma on all tracts of land acquired in the name of the Sponsor if the project is located on the State Highway System.

**SECTION 4: FUNDING SUMMARY**

4.1 The Department and the Sponsor agree that the project will be financed at a **not-to-exceed**, STBG-UZA total estimated cost of **\$500,000**, as described below:

| FUNDING SOURCE =>   |                                     |                      | CRRSAA               |           | Sponsor           |        |
|---------------------|-------------------------------------|----------------------|----------------------|-----------|-------------------|--------|
| STATE JOB PIECE NO. | DESCRIPTION                         | TOTAL ESTIMATED COST | SHARE (%)            | AMOUNT    | SHARE (%)         | AMOUNT |
| 37927(04)           | Construction - (With 6% Inspection) | \$500,000            | 100 up to a limit of | \$500,000 | Remainder         |        |
| <b>Total</b>        |                                     | \$500,000            | <b>Total=&gt;</b>    | \$500,000 | <b>Total=&gt;</b> |        |

4.2 Furthermore, the Department and the Sponsor agree that actual CRRSAA costs incurred by project phases (**JP 37927(04)**) may exceed initial estimates. Costs between these project phases will be administratively adjusted based on actual cost of each phase, within the total cost of this Agreement, without formal supplemental Agreement, in so far as the total project agreement is not exceeded.

4.3 It is understood by the Sponsor and the Department that the funding participation stipulated herein may be altered due to bid prices, actual construction supervision costs and non-participating costs incurred during construction. The Sponsor will be responsible for payment of any estimated local funding prior to advertising the project for bid. Upon final acceptance of this project, the total project cost will be determined, and the final amount of local funds (if any) will be determined by the Department's Comptroller per the terms of this Agreement. A refund will then be made by the Department to the Sponsor or additional funding will be requested. The Sponsor agrees to make arrangements for payment of any Department invoice within 45 days of receipt.

## **SECTION 5: CONSTRUCTION RESPONSIBILITIES**

5.1 The Sponsor agrees to comply with all applicable laws and regulations necessary to meet the Oklahoma Department of Environmental Quality (ODEQ) requirements for pollution prevention including discharges from storm water runoff during the planning and design of this project. Further, the Sponsor agrees and stipulates as stated in the ODEQ's *General Permit OKR10*, dated September 13, 2017 or latest revision, to secure a storm water permit with the ODEQ for utility relocations, when required. It is also agreed that the storm water management plan for the project previously described in the document includes project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the site-specific storm water pollution prevention plan and the appropriate location map contained in the utility relocation plans.

5.2 The Sponsor's responsibility for environmental cleanup will be a continuing responsibility to remediate any and all known and unknown environmental damage throughout the duration of this agreement with the Department in compliance with State and federal regulations.

5.3 The roadway improvements and all devices specified herein shall not be altered, removed, or cease to be operative without mutual written consent of the Department and the Sponsor.

5.4 Upon approval of this agreement and the plans, specifications, and estimates by the Sponsor, the Department, and the Federal Highway Administration (if applicable), the Department will advertise and let the construction contract for this project in the usual and customary legal manner. It is agreed that the projects herein contemplated are proposed to be financed as previously described, and that this Agreement, all plans, specifications, estimate of costs, acceptance of work, payments, and procedure in general hereunder are subject in all things at all times to all local, state and federal laws, regulations, orders, approvals as may be applicable hereto.

5.5 The Department shall provide a copy of the executed construction contract to the Sponsor, upon receipt of a written request.

5.6 The Department will notify the Sponsor of pre-bid dates, bid opening dates, and Transportation Commission award dates in writing upon receipt of a written request.

5.7 The Sponsor agrees that prior to the Department's advertising of the project for bids (as to that part of the project lying within the present corporate limits) it will:

- Grant to the Department and its contractors, the right-of-entry to all existing streets, alleys, and Sponsor owned property when required, and other rights-of-way shown on said plans.
- Remove at its own expense, or cause the removal of, all encroachments on existing streets as shown on said plans, including all signs, buildings, porches, awnings, porticos, fences, gasoline pumps and islands, and any other such private installations.
- Prohibit parking on that portion of the project within the corporate limits of the Sponsor, except as may be indicated in the plans or hereafter approved by agreement with the Department. The Sponsor further agrees not to install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the Federal Highway Administration and Manual on Uniform Traffic Control Devices (MUTCD).
- Comply with the Department's standards for construction of driveway entrances from private property to the highway, in accordance with the Department's manual entitled "Policy on Driveway Regulation for Oklahoma Highways", Rev. 5/96, 69 O.S. (2001) § 1210.
- Maintain all right-of-way acquired for the construction of this project, as shown on said plans, in a manner consistent with applicable statutes, codes, ordinances and regulations of the Department and the State of Oklahoma.
- Have the authority pursuant to 69 O.S. 2001 § 1001 and 69 O.S. 2001 § 1004 to sell any lands, or interest therein, which were acquired for highway purposes as long as such sale is conducted in accordance with the above cited statutes. Prior written approval by the Chief, Right-of-Way Division for the Department shall be required before any sale is made.



5.8 The Sponsor further agrees and warrants to the Department that, subsequent to the construction of said project, the Sponsor will:

- 1) Erect, maintain and operate traffic control devices, including signals, signs and pavement markings only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and subject to agreement of the Department:
  - a) In the event that any traffic signal installed hereunder is no longer needed for the purposes designated herein, then the traffic signal installed hereunder shall not be moved by the Sponsor to any other point other than that which is approved by the Department prior to such removal.
  - b) In the event there is no mutually agreed location for the reinstallation, the Sponsor will assume complete ownership of the equipment following removal, if the installation is ten (10) years old or older. If the installation is less than ten (10) years old and:
    - 1) In the event the Sponsor desires total ownership of the equipment, the Sponsor shall reimburse the Department the original federal funding percentage share for the original equipment cost only, amortized for a ten (10) year service life, interest ignored, and assuming straight line depreciation.
    - 2) In the event the Sponsor does not desire total ownership of the equipment, the Sponsor shall sell the equipment at public auction to the highest bidder. The Sponsor shall reimburse the Department the original federal funding percentage share of the proceeds of such sale.
- 2) Subject to agreement with the Department, regulate and control traffic on said project, including but not limited to, the speed of vehicles, parking, stopping and turns only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and to make no changes in the provisions thereof without the approval of the Department. It shall be the responsibility of the Sponsor to notify the Department of any changes necessary to ensure safety to the traveling public.
- 3) Maintain all drainage systems and facilities constructed, installed, modified or repaired in conjunction with this project or as may be otherwise necessary to ensure proper drainage for road surfaces constructed under the terms of this agreement.

- 4) Maintain all curbs and driveways abutting road surfaces constructed under the terms of this Agreement and all sidewalks adjacent thereto.
- 5) Maintain all right-of-way areas adjacent to road surfaces, including erosion control and periodic mowing of vegetation, in a manner consistent with applicable codes, ordinances and regulations.
- 6) For any portion of the project encompassed under this Agreement that is part of the State Highway System, the Sponsor shall maintain all that part of said project within the corporate limits of the Sponsor between the gutter lines and the right-of-way lines, and if no gutter exists, between the shoulder lines and the right-of-way lines, including storm sewers, all underground facilities, curbs and mowing, all in accordance with 69 O.S. Supp. 1994 §901 and all other applicable law.
- 7) On limited access highways where county roads or city streets extend over or under the highway or public roads are constructed on state rights-of-way but there is no immediate ingress and egress from the highway, responsibility shall be as follows:
  - a. The public roads as defined in OAC 730:35-1-2 shall be maintained by the city or county and shall be included in their roadway mileage inventory.
  - b. Where county roads or city streets extend over the highway, the roadway, approaches and bridge surfaces, including the deck, shall be maintained by the city or county. The approach guardrail, bridge structure, and highest clearance posting on the structure shall be maintained by the Department.
  - c. Where county roads or city streets extend under the highway, the roadway approaches and advance signing shall be maintained by the city or county. The Department shall maintain the approach guardrail, bridge structure and surface, and the height clearance posting on the structure.

5.9 The Sponsor further agrees and warrants to the Department concerning any sign and highway facility lighting included as part of this project:

- 1) The Sponsor will, upon notice from the Department Engineer, provide at its own expense all required electrical energy necessary for all preliminary and operational tests of the highway lighting facilities.

- 2) Upon completion of the construction of said project, the Sponsor will be responsible for the maintenance and cost of operation of these highway lighting facilities, including all appurtenances thereto and including the sign lighting facilities.
- 3) It is specifically understood and agreed that the highway lighting and sign lighting facilities specified hereunder shall be continuously operated during the hours of darkness, between sunset and sunrise, and shall not be altered, removed or be allowed to cease operation without the mutual written consent of the Department and the Sponsor.
- 4) The Sponsor agrees to provide, on a periodic schedule, an inspection, cleaning and re-lamping maintenance program to assure the maximum efficiency of the highway lighting facilities.
- 5) In the event that the highway lighting facilities installed hereunder are no longer needed for the purposes designated herein, then the highway lighting facilities installed hereunder shall not be moved by the Sponsor to any point other than which is approved by the Department prior to such removal.
- 6) In the event there is no mutually agreed location for reinstallation, the Sponsor will assume complete ownership of the equipment following removal if the installation is twenty (20) years old or older. If the installation is less than twenty years old and:
  - a) In the event the Sponsor desires total ownership of the equipment, the Sponsor shall reimburse the Department the original federal funding percentage share of the original equipment costs only, amortized for a twenty (20) year service life, interest ignored, and assuming straight line depreciation.
  - b) In the event the Sponsor does not desire total ownership of the equipment, the Sponsor shall sell the equipment at public auction to the highest bidder. The Sponsor shall reimburse the Department the original federal funding percentage share of the proceeds of such sale.

5.10 The Department will appoint competent supervision and inspection of the construction work performed by the construction contractor and will provide such engineering, inspection and testing services as may be required to ensure that the construction of the project is accomplished in accordance with the approved Plans,

Specifications and Estimates. The Department reserves the right to make such changes in said plans as may be necessary for the proper construction of said project.

- 1) The Sponsor agrees to provide such competent supervision as the Sponsor deems necessary during times that the work is in progress to ensure the completion of the project to the Sponsor's satisfaction and the Sponsor's representatives and the Department's representatives will cooperate fully to the end of obtaining work strictly in accordance with the plans and specifications.
- 2) The Sponsor will make ample provisions annually for the proper maintenance of said project, including the provision of competent personnel and adequate equipment, specifically, to provide all required maintenance of the project during the critical period immediately following construction and to keep the facility in good and safe condition for the benefit of the traveling public.
- 3) The Sponsor warrants to the Department that it will periodically review the adequacy of the aforesaid project to ensure the safety of the traveling public and should the Sponsor determine that further modifications or improvements be required, the Sponsor shall take such actions as are necessary to make such modifications or improvement. When operation modifications are required which in the opinion of the Department exceed the capability of the Sponsor's staff, the Sponsor agrees to retain, at the sole expense of the Sponsor, competent personnel for the purpose of bringing the improvement up to the proper standard of operation.
- 4) The Sponsor warrants and agrees that upon completion of the aforesaid project, the Sponsor assumes any and all financial obligations for the operation, use, and maintenance of the aforesaid project.

## **SECTION 6: NON-DISCRIMINATION CLAUSE**

1. During the performance of this agreement, the Sponsor, for itself, its assignees and successors in interest, agrees as follows:

1) **Compliance with Regulations:**

The Sponsor shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this agreement.

2) **Nondiscrimination:**

The Sponsor, with regard to the work performed by it during the agreement, shall not discriminate on the grounds of race, color, sex, age, national origin, disability/handicap, or income status, in the selection and retention of contractors or subcontractors, including procurements of materials and leases of equipment. The Sponsor shall not participate either directly or indirectly, in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in appendix B of the Regulations.

3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:**

In all solicitations, either by competitive bidding or negotiation, made by the Sponsor for work to be performed under a contract or subcontract, including procurements of materials or leases of equipment, each potential contractor or subcontractor or supplier shall be notified by the Sponsor of the Sponsor's obligations under this agreement and the Regulations relative to nondiscrimination on the grounds of race, color, sex, age, national origin, disability/handicap, or income status.

4) **Information and Reports:**

The Sponsor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a Sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5) **Sanctions for Noncompliance:**

In the event of the Sponsor's noncompliance with the nondiscrimination provisions of this agreement, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including but not limited to:

- a. Withholding of payments to the Sponsor under the agreement until the Sponsor complies and/or
- b. Cancellation, termination, or suspension of the agreement in whole or in part.

6) **Incorporation of Provisions:**

The Sponsor shall include the provisions of sub paragraphs 1) through 5) in every contract or subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Sponsor shall take such action with respect to any contract or subcontract or procurement as the State Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions, including sanctions for noncompliance provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation by a subcontractor or supplier as a result of such direction, the Sponsor may request the State Department of Transportation to enter into such litigation to protect the interests of the State; and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

**SECTION 7:           TERMINATION**

7.1 This Agreement may be terminated by any of the following conditions:

- a) By mutual agreement and consent, in writing of both parties.
- b) By the Department by written notice to the Sponsor as a consequence of failure by the Sponsor to perform the services set forth herein in a satisfactory manner.
- c) By either party, upon the failure of the other party to fulfill its obligations as set forth herein.
- d) By the Department for reasons of its own and not subject to the mutual consent of the Sponsor upon five (5) days written notice to the Sponsor.
- e) By satisfactory completion of all services and obligations described herein.

7.2 The termination of this Agreement shall extinguish all rights, duties, obligations and liabilities of the Department and the Sponsor under this agreement. If the potential termination of this Agreement is due to the failure of either the Department or the Sponsor to fulfill their obligation as set forth herein, the non-breaching party will notify the party alleged to be in breach that possible breach of agreement has occurred. The party alleged to be in breach should make a good faith effort to remedy that breach as outlined by non-breaching party within a period mutually agreed by each party in writing.

**SECTION 8: GOVERNING LAW AND VENUE**

8.1 Any claims, disputes or litigation relating to the solicitation, execution, interpretation, performance, or enforcement of this Agreement shall be governed by the laws of the State of Oklahoma and the applicable rules, regulations, policies and procedures of the Oklahoma Transportation Commission. Venue for any action, claim, dispute or litigation, mediation or arbitration shall be in Oklahoma County, Oklahoma.

**SECTION 9: DISPUTE RESOLUTION**

9.1 The parties hereto have entered into this agreement in the State of Oklahoma and the laws of the State of Oklahoma shall apply. The parties agree to bargain in good faith in direct negotiation to achieve resolutions of any dispute and, if such efforts are unsuccessful, to retain a neutral mediation service to mediate the dispute prior to the filing of any court action. Mediation shall be conducted in the Oklahoma City area and the costs of such mediation shall be borne equally by the parties. If mediation is not successful, venue for any action brought to enforce the terms of this agreement shall be in Oklahoma County, State of Oklahoma. Each party shall bear any cost and attorney fees incurred by the party in such litigation.

**SECTION 10: PRIOR UNDERSTANDINGS**

10.1 This agreement incorporates and reduces to writing all prior understandings, promises, agreements, commitments, covenants or conditions and constitutes the full and complete understanding and contractual relationship of the parties.

**SECTION 11: AMENDMENTS OR MODIFICATIONS OF AGREEMENT**

11.1 No changes, revisions, amendments or alterations in the manner, scope of type of work or compensation to be paid by the DEPARTMENT shall be effective unless reduced to writing and executed by the parties with the same formalities as are observed in the execution of this Agreement.

**SECTION 12: RECORDS**

12.1 The Sponsor is to maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred and to make such materials available at its respective offices at all reasonable times, during the agreement period and for three (3) years from the date of final payment under the agreement for inspection by the DEPARTMENT and the State Auditor and Inspector, and copies thereof shall be furnished to the DEPARTMENT, if requested.

**SECTION 13: HEADINGS**

13.1 Article headings used in this Agreement are inserted for convenience of reference only and shall not be deemed a part of this agreement for any purpose.

**SECTION 14: BINDING EFFECTS**

14.1 This Agreement shall be binding upon and inure to the benefit of the ODOT and the Sponsor and shall be binding upon their successors and assigns subject to the limitations of Oklahoma law.

**SECTION 15: SEVERABILITY**

15.1 If any provision, clause or paragraph of this Agreement or any document incorporated by reference shall be determined invalid by a court of competent jurisdiction, such determination shall not affect the other provisions, clauses or paragraphs of this Agreement which are not affected by the determination. The provisions, clauses or paragraphs of this Agreement and any documents incorporated by reference are declared severable.

**SECTION 16: EFFECTIVE DATE**

16.1 This Agreement shall become effective on the date of execution by the Department's Director or his designee.



**IN WITNESS WHEREOF**, the Director of the Department of Transportation, pursuant to authority vested in him by the State Transportation Commission, has hereunto subscribed his name as Director of the Department of Transportation and the Sponsor has executed same pursuant to authority prescribed by law for the Sponsor.

The Sponsor, \_\_\_\_\_ on this \_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_, and the Department on \_\_\_\_\_.

THE CITY OF MIDWEST CITY

APPROVED AS TO FORM  
AND LEGALITY

By \_\_\_\_\_  
City Attorney

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
Attest: City Clerk

By \_\_\_\_\_  
(SEAL): Approved – THE CITY OF MIDWEST CITY

STATE OF OKLAHOMA  
DEPARTMENT OF TRANSPORTATION

Recommended for Approval

\_\_\_\_\_  
Local Government Division                      Date

\_\_\_\_\_  
Director of Project Delivery                      Date

APPROVED AS TO FORM  
AND LEGALITY

APPROVED

\_\_\_\_\_  
General Counsel                                      Date

\_\_\_\_\_  
Deputy Director                                      Date

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is executed this 18<sup>th</sup> day of October, 2022 by and between the City of Choctaw, (“Choctaw”), and the City of Midwest City, (“Midwest City”).

### WITNESSETH:

**WHEREAS**, Choctaw, together with Midwest City desire to collaborate on a project funded by the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) for the resurfacing of Westminster Road from ½ mile south of NE 10<sup>th</sup> Street north to and including the intersection with NE 10<sup>th</sup> Street; and

**WHEREAS**, Midwest City intends to apply for federal funds through ACOG and if awarded federal funds will proceed with said project; and

**WHEREAS**, Midwest City engineering has prepared a preliminary construction estimate cost of \$500,000; and

**WHEREAS**, Federal participation under the terms of the CRRSAA is 100% of the project construction cost; and

**WHEREAS**, Choctaw and Midwest City will partner and each entity will pay half of any project construction overruns.

**NOW THEREFORE**, the parties agree as follows:

1. Midwest City shall take the lead in the project.
2. Choctaw shall have input in all phases of the project.
3. Midwest City and Choctaw shall split any additional project construction costs over the awarded \$500,000 maximum in a 50/50 manner.
4. The cost of engineering design shall be split in a 50/50 manner if applicable.
5. Choctaw and Midwest City shall get prior approval from the respective City Councils for any additional costs above and beyond those included in the engineering estimate.
6. Any future costs billed after the audit of the completed project shall be split in a 50/50 manner by Choctaw and Midwest City.
7. Choctaw agrees to reimburse Midwest City of any incurred costs within 30 days of receipt of the reimbursement request from Choctaw in accordance with the above agreed procedures.
8. The parties agree that this MOU includes all the covenants, stipulations and provisions agreed upon by the parties. All amendments shall be in writing and approved by all parties.
9. This Agreement shall become effective upon the approval of funding of the CRRSAA funding

APPROVED by the City Council of the City of Choctaw this 18 day of October, 2022.

ATTEST:

Amanda Williams  
City Clerk



Randy Ross  
MAYOR

APPROVED by the City Council of the City of Midwest City this 25<sup>th</sup> day of October, 2022.

ATTEST:

Sara Hancock  
City Clerk



Mark H. H. H.  
MAYOR

Approved as to form and legality this 27<sup>th</sup> day of October, 2022.

Ray Vincent  
Ray Vincent, City of Choctaw  
City Attorney

Don Maisch  
Don Maisch, City of Midwest City  
City Attorney



**Engineering and  
Construction Services**  
100 N Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1220

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: February 27th, 2024

Subject: Discussion, consideration, and possible action of rejecting the bid received for the N.E. 36th Street Bridge Rehabilitation Project. City Council delegates the Mayor to reject the bid.

On Tuesday February 13th, 2024 the City of Midwest City opened the one received bid for the N.E. 36th Street Bridge Rehabilitation Project. The bid of \$471,475.75 exceeds the Engineer's Estimate and the project's budget. Staff and the consultant engineer plan to revisit the parameters of the proposed project, make revisions, and readvertise it for new bids.

The project is funded in the budget under the description Replace Bridge Bearing NE 36th Street in the 013 Street Department fund and the 157 Capital Improvements fund under the Project Number 092207. The Engineer's Estimate and the bid tab for the detailed bid is attached.



Patrick Menefee, P.E.,  
City Engineer  
Attachment

**N.E. 36TH STREET BRIDGE REHABILITATION BID TAB**

| ENGINEER'S ESTIMATE |             |  |          |           |             | HASKELL LEMON BID   |                     |             |
|---------------------|-------------|--|----------|-----------|-------------|---------------------|---------------------|-------------|
| ITEM                | DESCRIPTION | UNIT                                       | QUANTITY | UNIT COST | COST        | UNIT COST           | COST                |             |
| 1                   | 502(E) 3310 | FALSEWORK AND JACKING                      | LSUM     | 1.00      | \$30,000.00 | \$30,000.00         | \$52,725.00         | \$52,725.00 |
| 2                   | 506(A) 7200 | STRUCTURAL STEEL                           | LB       | 2,570.00  | \$10.00     | \$25,700.00         | \$23.10             | \$59,367.00 |
| 3                   | 509(A) 0210 | CLASS AA CONCRETE                          | CY       | 18.00     | \$2,000.00  | \$36,000.00         | \$3,138.00          | \$56,484.00 |
| 4                   | 511         | 2100 MECHANICAL SPLICES                    | EA       | 32.00     | \$55.00     | \$1,760.00          | \$78.60             | \$2,515.20  |
| 5                   | 511(A) 2210 | REINFORCING STEEL                          | LB       | 4,160.00  | \$2.00      | \$8,320.00          | \$4.50              | \$18,720.00 |
| 6                   | 518(J) 0800 | PREFORMED SILICONE FOAM JOINTS             | LF       | 161.00    | \$115.00    | \$18,515.00         | \$392.50            | \$63,192.50 |
| 7                   | 520(A) 1200 | PREPARATION OF CRACKS, ABOVE WATER         | LF       | 60.00     | \$50.00     | \$3,000.00          | \$33.00             | \$1,980.00  |
| 8                   | 520(C) 1400 | EPOXY RESIN, ABOVE WATER                   | GAL      | 6.00      | \$180.00    | \$1,080.00          | \$55.00             | \$330.00    |
| 9                   | 521(A) 2200 | PNEUMATICALLY PLACED MORTAR                | SY       | 10.00     | \$1,100.00  | \$11,000.00         | \$1,190.00          | \$11,900.00 |
| 10                  | 523(A) 3200 | SEALER CRACK PREPARATION                   | LF       | 669.00    | \$5.00      | \$3,345.00          | \$11.00             | \$7,359.00  |
| 11                  | 523(E) 3300 | SEALER RESIN                               | GAL      | 7.00      | \$200.00    | \$1,400.00          | \$275.00            | \$1,925.00  |
| 12                  | 535         | 7100 CORROSION INHIBITOR (SURFACE APPLIED) | SY       | 5.00      | \$50.00     | \$250.00            | \$33.00             | \$165.00    |
| 13                  | 619(E) 6304 | REMOVAL OF BRIDGE ITEMS                    | LSUM     | 1.00      | \$20,000.00 | \$20,000.00         | \$63,180.00         | \$63,180.00 |
| Bridge Subtotal:    |             |  |          |           |             | <b>\$160,370.00</b> | <b>\$339,842.70</b> |             |

| 0100 ROADWAY      |             |                         |          |           |             |                    |                    |             |
|-------------------|-------------|-------------------------|----------|-----------|-------------|--------------------|--------------------|-------------|
| ITEM              | DESCRIPTION | UNIT                    | QUANTITY | UNIT COST | COST        | UNIT COST          | COST               |             |
| 14                | 201(A) 1200 | CLEARING AND GRUBBING   | LSUM     | 1.00      | \$10,000.00 | \$10,000.00        | \$19,415.00        | \$19,415.00 |
| 15                | 202(A) 2200 | UNCLASSIFIED EXCAVATION | CY       | 5.00      | \$50.00     | \$250.00           | \$319.50           | \$1,597.50  |
| 16                | 221(E) 2300 | TEMPORARY SILT FENCE    | LF       | 380.00    | \$5.00      | \$1,900.00         | \$7.70             | \$2,926.00  |
| 17                | 230(A) 7200 | SOLID SLAB SODDING      | LSUM     | 1.00      | \$10,000.00 | \$10,000.00        | \$1,980.00         | \$1,980.00  |
| 18                | 303(A) 1200 | AGGREGATE BASE TYPE A   | CY       | 5.00      | \$200.00    | \$1,000.00         | \$910.50           | \$4,552.50  |
| 19                | 610(A) 5200 | 4" CONCRETE SIDEWALK    | SY       | 20.00     | \$125.00    | \$2,500.00         | \$296.50           | \$5,930.00  |
| Roadway Subtotal: |             |                         |          |           |             | <b>\$25,650.00</b> | <b>\$36,401.00</b> |             |

| 0300 TRAFFIC CONTROL      |             |                                       |          |           |         |                    |                    |             |
|---------------------------|-------------|---------------------------------------|----------|-----------|---------|--------------------|--------------------|-------------|
| ITEM                      | DESCRIPTION | UNIT                                  | QUANTITY | UNIT COST | COST    | UNIT COST          | COST               |             |
| 20                        | 871(A) 2300 | CONST.ZONE IMPACT ATTEN.              | SD       | 240.00    | \$25.00 | \$6,000.00         | \$27.50            | \$6,600.00  |
| 21                        | 877(E) 4300 | DELIVER PORTABLE LONGITUDINAL BARRIER | LF       | 450.00    | \$30.00 | \$13,500.00        | \$48.70            | \$21,915.00 |
| 22                        | 877(E) 4300 | ARROW DISPLAY(TYPE C)                 | SD       | 240.00    | \$18.00 | \$4,320.00         | \$16.50            | \$3,960.00  |
| 23                        | 880(E) 6300 | CONSTRUCTION SIGNS 0 TO 6.25 SF       | SD       | 480.00    | \$4.00  | \$1,920.00         | \$3.30             | \$1,584.00  |
| 24                        | 880(E) 6310 | CONSTRUCTION SIGNS 6.26 TO 15.99 SF   | SD       | 1,680.00  | \$5.00  | \$8,400.00         | \$2.20             | \$3,696.00  |
| 25                        | 880(C) 6410 | CONSTRUCTION BARRICADES(TYPE III)     | SD       | 480.00    | \$5.00  | \$2,400.00         | \$3.30             | \$1,584.00  |
| 26                        | 880(E) 6600 | WARNING LIGHTS(TYPE A)                | SD       | 960.00    | \$4.00  | \$3,840.00         | \$1.65             | \$1,584.00  |
| 27                        | 880(F) 6700 | DRUMS                                 | SD       | 15,600.00 | \$1.00  | \$15,600.00        | \$0.05             | \$780.00    |
| 28                        | 882(A) 8210 | PORT.CHANGEABLE MESSAGE SIGN          | SD       | 240.00    | \$60.00 | \$14,400.00        | \$19.80            | \$4,752.00  |
| Traffic Control Subtotal: |             |                                       |          |           |         | <b>\$70,380.00</b> | <b>\$46,455.00</b> |             |

| 0640 CONSTRUCTION      |             |                   |          |           |             |                    |                    |             |
|------------------------|-------------|-------------------|----------|-----------|-------------|--------------------|--------------------|-------------|
| ITEM                   | DESCRIPTION | UNIT              | QUANTITY | UNIT COST | COST        | UNIT COST          | COST               |             |
| 29                     | 641         | 2110 MOBILIZATION | LSUM     | 1.00      | \$35,000.00 | \$35,000.00        | \$48,577.05        | \$48,577.05 |
| Construction Subtotal: |             |                   |          |           |             | <b>\$35,000.00</b> | <b>\$48,577.05</b> |             |

**Base Items TOTAL: \$291,400.00 \$471,275.75**

| ALTERNATE 1                      |             |   |          |           |             |                    |                    |             |
|----------------------------------|-------------|---|----------|-----------|-------------|--------------------|--------------------|-------------|
| ITEM                             | DESCRIPTION | UNIT  | QUANTITY | UNIT COST | COST        | UNIT COST          | COST               |             |
| 30                               | 504         | 5110 TUBULAR METAL TRAFFIC RAIL                       | LF       | 117.00    | \$100.00    | \$11,700.00        | \$147.00           | \$17,199.00 |
| 31                               | 512         | 3110 CLEANING AND PAINTING EXISTING BRIDGE METAL RAIL | LF       | 501.50    | \$10.00     | \$5,015.00         | \$132.30           | \$66,348.45 |
| 32                               | 512         | 3300 COLLECTION AND HANDLING OF WASTE                 | LSUM     | 1.00      | \$10,000.00 | \$10,000.00        | \$8,416.80         | \$8,416.80  |
| Alternate 1 Subtotal:            |             |   |          |           |             | <b>\$26,715.00</b> | <b>\$91,964.25</b> |             |
| Alternate 1 Engineer's Estimate: |             |   |          |           |             | <b>\$26,715.00</b> | <b>\$91,964.25</b> |             |

| ALTERNATE 2                      |             |                           |          |           |         |                    |                    |             |
|----------------------------------|-------------|---------------------------|----------|-----------|---------|--------------------|--------------------|-------------|
| ITEM                             | DESCRIPTION | UNIT                      | QUANTITY | UNIT COST | COST    | UNIT COST          | COST               |             |
| 33                               | 506(A)      | 7230 STRUCTURAL STEEL A36 | LB       | 1,150.00  | \$20.00 | \$23,000.00        | \$20.70            | \$23,805.00 |
| Alternate 2 Subtotal:            |             |                           |          |           |         | <b>\$23,000.00</b> | <b>\$23,805.00</b> |             |
| Alternate 2 Engineer's Estimate: |             |                           |          |           |         | <b>\$23,000.00</b> | <b>\$23,805.00</b> |             |

**Base Bid Plus Alternates Engineer's Estimate: \$341,115.00 \$587,045.00**



**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tlyon@midwestcityok.org  
[www.midwestcityok.org](http://www.midwestcityok.org)  
Office: 405.739.1201

## MEMORANDUM

To: Honorable Mayor and Council

From: Tim Lyon, City Manager

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of appointing Ms. Joyce Jackson to the Midwest City Arts Council as the Ward 4 representative for a two-year term ending on February 24, 2026.

---

Councilmember Reed would like to nominate Ms. Joyce Jackson for the Ward 4 representative on the MWC Arts Council. Per Midwest City Resolution 2023-20, the Ward 4 nominee will have an inaugural term of two years.

As discussed at the August 22, 2023 City Council meeting, the Historical Society will likely hold their first meeting in January 2024; therefore, all terms should commence thereafter. Thus, Ms. Jackson's two-year term will end February 24, 2026.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager

Resolution No. 2023-20

**A RESOLUTION TO ESTABLISH A NEW MIDWEST CITY ARTS COUNCIL  
ESTABLISHING MEMBERSHIP AND TERMS OF OFFICE.**

**WHEREAS**, the City of Midwest City (the City) wishes to create a new Midwest City Arts Council (Arts Council) for the purpose of enhancing our cultural diversity and talent by stimulating public interest in the arts, promoting knowledge and appreciation of different expressions of art forms, and supporting Midwest City artist; and

**WHEREAS**, the Arts Council shall be composed of seven members with each City ward represented via a nomination by the elected councilperson of the Ward with the seventh member being a Mayor nomination; and

**WHEREAS**, members shall be approved via a majority vote of the presiding members of the Midwest City Council; and

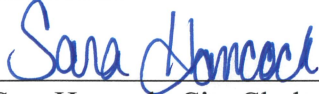
**WHEREAS**, in order to ensure sustainable board continuity, members shall serve three-year terms with the exception of the inaugural members, who shall serve in staggered terms with Ward 1 and Ward 2 representatives for a one-year term, Ward 3 and Ward 4 representatives for a two-year term, and Ward 5, Ward 6 and Mayor representatives for a three-year term; and

**WHEREAS**, the Arts Council members shall 1) execute, organize and raise funds for a beneficial community program, per the purpose of the Arts Council; and 2) provide regular reports and/or minutes to the City Council regarding the activity of the Arts Council; and

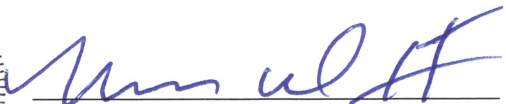
**NOW, THEREFORE** be it resolved by the City of Midwest City Council that the Midwest City Arts Council is hereby established.

**PASSED AND ADOPTED** by the City Council of the City of Midwest City and signed by the Mayor this 25 of July 2023.


ATTEST:

  
Sara Hancock, City Clerk



  
Matthew D Dukes II, Mayor

**APPROVED** as to form and legality this 26<sup>th</sup> day of July 2023.

  
Donald D. Maisch, City Attorney



Information Technology  
 100 N. Midwest Boulevard  
 Midwest City, OK 73110  
 Office 405.739.1374  
 Fax 405.869.8602

**MEMORANDUM**

**TO:** Honorable Mayor and City Council

**FROM:** Allen Stephenson, Information Technology Director

**DATE:** February 27, 2024

**SUBJECT:** Discussion, consideration, and possible action of 1) declaring various computer equipment and other miscellaneous items of City property as obsolete, defective, or replaced; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary.

The following computer equipment and miscellaneous items are obsolete, defective, or replaced.

| <b>CPU</b>           |                            |                      |
|----------------------|----------------------------|----------------------|
| <b>Inventory #</b>   | <b>Manufacturer</b>        | <b>Serial Number</b> |
| 904                  | Dell Precision Tower T1650 | H1XFRW1              |
| 2371                 | Dell Latitude 5414 Rugged  | 222WSG2              |
| 976                  | iPad 2                     | DLXFLAEMDJHG         |
| 3575                 | iPad Air 2                 | DMPPH77BG5WQ         |
| 3576                 | iPad Air                   | DLXMC68VF4YD         |
| 1053                 | iPad Air + Cellular        | B8AEED732BC5         |
| 1991                 | iPad Pro 9.7 + Cellular    | DMPST5TKGXQ7         |
| 1023                 | iPad 3                     | DMPHJ18NDNQR         |
| 1044                 | iPad Air + Cellular        | DMPLWH6AF4YF         |
| 2573                 | Intel NUC 7th Gen i5       | G6BN90800BC3         |
| 2460                 | Dell Precision Tower T3620 | 68LNCP2              |
|                      |                            |                      |
| <b>MISCELLANEOUS</b> |                            |                      |
| <b>Quantity</b>      | <b>Hardware Type</b>       | <b>Serial Number</b> |
| 3                    | APC UPS                    |                      |
| 6                    | Dell Monitor               |                      |
| 1                    | Sony TV                    | 8197308              |
| 1                    | Sony TV                    | 6198399              |
| 1                    | Square Stand               |                      |
| 1                    | Printer Part               |                      |
|                      |                            |                      |
| 1                    | Box of TV mounts           |                      |
| 1                    | chair                      |                      |
| 1                    | Samsung TV                 | 08GC3CSMA05527L      |





**City of Midwest City Police Department**

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

**Memorandum**

TO: Honorable Mayor and City Council

FROM: Greg Wipfli-Chief of Police-Interim

DATE: February 27, 2024

SUBJECT: Discussion, consideration, and possible action of declaring numerous miscellaneous items as surplus and authorizing disposal by public auction, sealed bid or other means necessary.

---

The items listed below, are property that is no longer usable to the Midwest City Police Department.

- \*Canon Cameras x 4 (EOS 50D x 1; EOS 20Dx 1; and EOS ELAN II x 1)
- \*Canon battery charger x 1 and Rapid Travel Charger x 1
- \*External flash-Canon Speedlite 420EX x 2 and leather carrying case x 1
- \*Nikon Digital Cameras x 3 (D3300 x 1 and D7000 x 2)
- \*Lexmark printer ink-color x 2; black x 3
- \*SONY Handycam Video Camera w/accessories (no case-just camera)
- \*SONY Handycam Video Camera w/softcase & accessories
- \*Planar Projector w/extra bulb & cables x 2
- \*Trike: Serial # TFRHDA1SA8F000160
- \*Segway w/extra tire (key available)
- \*Segway w/extra battery (NO key available)
- \*Small spaces inspection kit (silver case)
- \*Long Desk-Heavy Duty x2
- \*Dell keyboard (not wireless)

None of these items are estimated to have a value or sell for \$10,000.00 or more.

Staff recommends approval.

*Greg Wipfli*

---

Greg Wipfli, Chief of Police/Interim

Attachments: Pictures w/serial numbers



**City of Midwest City Police Department**

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

**Memorandum**

TO: Honorable Mayor and City Council

FROM: Greg Wipfli, Chief of Police-Interim

DATE: February 27, 2024

SUBJECT: Discussion, consideration, and possible action of declaring (2) Chevrolet Impalas and (1) Chevrolet Caprice and their contents, as surplus and authorizing disposal by public auction, sealed bid or other means necessary.

---

The items identified are property that the Midwest City Police Department no longer needs or uses and have been removed from service. Staff recommends that these item be declared surplus. These vehicles are not estimated to have a value or sell for \$10,000.00 or more.

Items for surplus:

60001 2014 Chevy Caprice 6G3NS5U27EL931158  
60004 2012 Chevy Impala 2G1WD5E3XC1280235  
60088 2012 Chevy Impala 2G1WD5E36C1154793

Auction services are provided to the City by:

1. [www.ebay.com](http://www.ebay.com)
2. [www.govdeals.com](http://www.govdeals.com)
3. [www.pulicsurplus.com](http://www.pulicsurplus.com)

Staff recommends approval.

*Greg Wipfli*

---

Greg Wipfli, Chief of Police-Interim



DISCUSSION ITEMS





**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcityok.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: February 27, 2024

SUBJECT: Discussion, consideration and possible action of accepting and approving the financial audit of the City of Midwest City for the year ended June 30, 2023

The financial audit report, single audit report and post audit communication letter for the City of Midwest City for the year ended June 30, 2023 are attached.

Arledge & Associates will be at the meeting to answer any questions you may have.

*Tiatia Cromar*

Finance Director



**CITY OF  
MIDWEST CITY, OKLAHOMA**

**ANNUAL FINANCIAL REPORT**

**JUNE 30, 2023**

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**TABLE OF CONTENTS**

|   | <b>Page</b> |
|---|-------------|
| <b>Independent Auditor’s Report on Financial Statements</b> .....                 | 5-7         |
| <b>Management’s Discussion and Analysis</b> .....                                 | 9-16        |
| <b>The Basic Financial Statements:</b>  |             |
| <b>Government-Wide Financial Statements:</b>                                      |             |
| Statement of Net Position.....  | 18          |
| Statement of Activities .....   | 19          |
| <b>Governmental Funds Financial Statements:</b>                                   |             |
| Balance Sheet .....   | 21          |
| Reconciliation of Governmental Fund and Government-Wide Financial Statements..... | 22          |
| Statement of Revenues, Expenditures and Changes in Fund Balances.....             | 23          |
| Reconciliation of Governmental Fund and Government-Wide Financial Statements..... | 24          |
| <b>Proprietary Funds Financial Statements:</b>                                    |             |
| Statement of Net Position.....  | 26          |
| Statement of Revenues, Expenses, and Changes in Net Position.....                 | 27          |
| Statement of Cash Flows.....  | 28          |
| <b>Footnotes to the Basic Financial Statements</b> .....                          | 29-70       |
| <b>Required Supplementary Information:</b>  |             |
| <b>Budgetary Comparison Information</b>   |             |
| Budgetary Comparison Schedule – General Fund.....                                 | 72          |
| Budgetary Comparison Schedules – Police and Fire Funds.....                       | 73          |
| Footnotes to Budgetary Comparison Schedule.....                                   | 74-75       |
| <b>Pension Information</b> .....  | 76-77       |
| <b>Other Post-Employment Benefits Information</b> .....                           | 78          |
| <b>Other Supplementary Information:</b>   |             |
| <b>Combining Schedules</b>  |             |
| Combining Balance Sheet – General Fund Accounts.....                              | 80          |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

---

Combining Schedule of Revenues, Expenditures and Changes in Fund Balance –  
General Fund Accounts..... 81

Combining Balance Sheet - Non-Major Governmental Funds..... 82-84

Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Non-Major  
Governmental Funds..... 84-87

Combining Schedule of Net Position – Midwest City Municipal Authority  
Accounts..... 88

Combining Schedule of Revenues, Expenses and Changes in Net Position – Midwest City  
Municipal Authority Accounts..... 89

Combining Schedule of Cash Flows – Midwest City Municipal Authority Accounts ..... 90

Combining Statement of Net Position – Internal Service Funds..... 91

Combining Statement of Revenues, Expenses and Changes in Net Position – Internal Service  
Funds..... 92

Combining Statement of Cash Flows – Internal Service Funds..... 93

Debt Service Coverage Schedule..... 94

**Statistical Information:**

Statistical Tables..... 96-108





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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council  
City of Midwest City, Oklahoma

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Midwest City, Oklahoma (the "City"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Emphasis of Matter**

As discussed in Note 8 to the financial statements, the City has recorded a prior period adjustment to the financials relating to previously capitalized construction in progress costs which were below the capitalization threshold and reclassified to expenditures. Our opinion is not modified with respect to this matter.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with *generally accepted auditing standards* and *governmental auditing standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the pension plan and other post-employment benefits funding schedules, as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining schedules and debt service coverage schedule, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit and the report of the other auditors, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.



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In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 5, 2024 on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City’s internal control over financial reporting and compliance.

*Arledge & Associates PC*

Edmond, Oklahoma  
January 5, 2024



**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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**MANAGEMENT DISCUSSION AND ANALYSIS**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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The City of Midwest City's Management's Discussion and Analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the City's financial activity, (c) identify changes in the City's financial position (its ability to address the next and subsequent years' challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the City's financial statements beginning on page 18.

**FINANCIAL HIGHLIGHTS**

- The assets and deferred outflows of the City exceeded its liabilities and deferred inflows at the close of the fiscal year ended June 30, 2023, by \$607,025,909 (net position). Of this amount, unrestricted net position of the governmental activities was a deficit of \$41,888,177, with the business type activities reporting a positive unrestricted net position of \$34,828,631. The unrestricted net position, when not in a deficit position, may be used to meet the government's ongoing obligations to citizens and creditors.
- The Primary Government's total net position increased by \$39,982,116 or 7.05% from the prior year. This was a result of an increase of \$30,403,853 in the governmental activities while the business-type activities had an increase of \$9,578,263. The detailed changes made from the Governmental Fund Statements to the Statement of Net Position can be found on page 22.
- Sales tax is the major source of revenue for governmental activities. Sales and use tax collections for fiscal year 2023 totaled \$54,505,413 compared to FY 2022 which totaled \$51,034,793. The total increase in sales and use tax collections was \$3,470,620. The increase in sales and use taxes is primarily the result of more consumer spending due to inflation. The City saw an increase in taxes from the retail and food services industries. A historical review of governmental activity revenues can be found in the statistical information section of the report.
- At the end of the fiscal year 2023, the unassigned fund balance of the General Fund was \$3,549,368 or 8.90% of General Fund revenues.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The Management's Discussion and Analysis is intended to serve as an introduction to the City of Midwest City's basic financial statements. The City's basic financial statements comprise of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements.

**Government-wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances in a manner similar to the private-sector business.

The Statement of Net Position presents information on all of the City's assets, deferred outflows, liabilities, and deferred inflows with the difference between the four elements reported as net position.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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Over time, increases or decreases in net position serve as a useful indicator on whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and fines and earned but not used vacation and sick leave as stated in City policy and union contracts). Both the Statement of Net Position and the Statement of Activities are prepared using the accrual basis of accounting as opposed to the modified accrual basis used for Fund Financial Statements of the governmental funds.

In the Statement of Net Position and the Statement of Activities, the City is divided between two types of activities:

- **Governmental activities.** Most of the City's basic services are reported here, including general government, public safety, streets, culture and recreation, health and welfare and economic development. Sales taxes and franchise taxes finance most of these activities as reflected on page 18.
- **Business-type activities.** The City charges a fee to customers to cover the cost of services it provides. The City's utility system (water, sewer, sanitation, and drainage), conference center/hotel, golf, trailer park and industrial park activities are reported here.

**Fund Financial Statements.** A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide detailed information about the most significant funds, but not the City as a whole. Some funds are required to be established by state law or bond covenants. However, the City Council establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other monies. All the funds of the City can be divided into two categories: governmental funds and proprietary funds.

- **Governmental funds.** The majority of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method identified as the modified accrual basis of accounting which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general governmental operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. By comparing information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements, readers may better understand the long-term impact of the government's near-term financing decisions. The relationship or differences between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds are detailed in a reconciliation following the fund financial statements on page 21 and 23 of this report.

The City of Midwest City maintains individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General, Police, Fire, Economic

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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Development Authority, and Hospital Authority funds. Data from the debt service fund, 14 special revenue funds, and 9 capital project funds, all of which are considered to be governmental, are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements starting on page 80 of this report.

- **Proprietary funds.** The City charges customers for certain services it provides, whether to outside customers or to other units within the City. These services are generally reported in proprietary funds. Proprietary funds are reported in the same manner that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds (a component of proprietary funds) are similar to the business-type activities that are reported in the Government-wide statements but provide more detail and additional information, such as cash flows. The internal service funds (the other component of proprietary funds) are utilized to report activities that provide supplies and services for the City's other programs and activities, such as the risk management functions, health self-insurance fund, fleet services, surplus property activities and public works function. Because these services benefit both governmental and business-type functions, they have been included in both the governmental and business-type activities in the government-wide financial statements.

The City of Midwest City maintains one major enterprise fund. The City uses this fund to account for its water, sewer, sanitation, conference center/hotel, debt service, utility services, utility capital, customer deposits, golf and drainage operations. The fund provides the same type of information as the government-wide financial statements, only in more detail and includes some of the internal service fund-type activity. The City considers this enterprise fund activity to be a major fund.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As of June 30, 2023, the City's combined net position is \$607,025,909, of which \$461,507,502 can be attributed to governmental activities and \$145,518,407 is attributed to business-type activities. This analysis focuses on the net position (Table 1) and changes in net position (Table 2) of the City's governmental and business-type activities.

The largest portion of the City's net position, \$396 million, reflects its net investment in capital assets (e.g., land, water rights, building, machinery and equipment, less any related debt used to acquire those assets that is still outstanding). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The net change in capital assets can be reviewed in Table 1 with key element changes shown in Table 3.



**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

**TABLE 1  
NET POSITION  
(In Thousands)**

|                                      | Governmental Activities |                   | % Inc. (Dec.) | Business-Type Activities |                   | % Inc. (Dec.) | Total Primary Government |                   | % Inc. (Dec.) |
|--------------------------------------|-------------------------|-------------------|---------------|--------------------------|-------------------|---------------|--------------------------|-------------------|---------------|
|                                      | 2023                    | 2022              |               | 2023                     | 2022              |               | 2023                     | 2022              |               |
| Current and other assets             | \$ 358,055              | \$ 351,997        | 2%            | \$ 50,012                | \$ 42,919         | 17%           | \$ 408,067               | \$ 394,916        | 3%            |
| Capital assets                       | 333,450                 | 324,657           | 3%            | 148,590                  | 154,336           | -4%           | 482,040                  | 478,993           | 1%            |
| <b>Total assets</b>                  | <b>691,505</b>          | <b>676,654</b>    | <b>2%</b>     | <b>198,602</b>           | <b>197,255</b>    | <b>1%</b>     | <b>890,107</b>           | <b>873,909</b>    | <b>2%</b>     |
| <b>Deferred outflow of resources</b> | <b>21,096</b>           | <b>17,561</b>     | <b>20%</b>    | <b>4,096</b>             | <b>4,614</b>      | <b>-11%</b>   | <b>25,192</b>            | <b>22,175</b>     | <b>14%</b>    |
| Other liabilities                    | 14,973                  | 18,160            | -18%          | 1,897                    | 2,447             | -22%          | 16,870                   | 20,607            | -18%          |
| Long-term obligations outstanding    | 179,745                 | 170,860           | 5%            | 52,005                   | 58,677            | -11%          | 231,750                  | 229,537           | 1%            |
| <b>Total liabilities</b>             | <b>194,718</b>          | <b>189,020</b>    | <b>3%</b>     | <b>53,902</b>            | <b>61,124</b>     | <b>-12%</b>   | <b>248,620</b>           | <b>250,144</b>    | <b>-1%</b>    |
| <b>Deferred inflow of resources</b>  | <b>56,376</b>           | <b>74,091</b>     | <b>-24%</b>   | <b>3,278</b>             | <b>2,018</b>      | <b>62%</b>    | <b>59,654</b>            | <b>76,109</b>     | <b>-22%</b>   |
| Net position:                        |                         |                   |               |                          |                   |               |                          |                   |               |
| Net investment in capital assets     | 287,327                 | 284,352           | 1%            | 109,020                  | 110,546           | -1%           | 396,347                  | 394,898           | 0%            |
| Restricted                           | 216,069                 | 192,950           | 12%           | 1,670                    | 1,625             | 3%            | 217,739                  | 194,575           | 12%           |
| Unrestricted (deficit)               | (41,889)                | (46,198)          | -9%           | 34,828                   | 26,556            | 31%           | (7,061)                  | (19,642)          | -64%          |
| <b>Total net position</b>            | <b>\$ 461,507</b>       | <b>\$ 431,104</b> | <b>7%</b>     | <b>\$ 145,518</b>        | <b>\$ 138,727</b> | <b>5%</b>     | <b>\$ 607,025</b>        | <b>\$ 569,831</b> | <b>7%</b>     |

Governmental activities increased the City's net position by \$30,403,853 or 5.36%. The business type activities increased the City's net position by \$9,578,263 or 1.69% for a net increase of \$39,982,116, or 7.05%. The key elements of these changes are contained in Table 2.

**TABLE 2  
CHANGES IN NET POSITION  
(In Thousands)**

|                                      | Governmental Activities |                 | % Inc. (Dec.) | Business-Type Activities |                  | % Inc. (Dec.) | Total Primary Government |                  | % Inc. (Dec.) |
|--------------------------------------|-------------------------|-----------------|---------------|--------------------------|------------------|---------------|--------------------------|------------------|---------------|
|                                      | 2023                    | 2022            |               | 2023                     | 2022             |               | 2023                     | 2022             |               |
| Revenues:                            |                         |                 |               |                          |                  |               |                          |                  |               |
| Program revenues:                    |                         |                 |               |                          |                  |               |                          |                  |               |
| Charges for services                 | \$ 7,899                | \$ 7,401        | 7%            | \$ 35,867                | \$ 30,909        | 16%           | \$ 43,766                | \$ 38,310        | 14%           |
| Operating grants and contributions   | 7,997                   | 5,044           | 59%           | 207                      | 26               | 696%          | 8,204                    | 5,070            | 62%           |
| Capital grants and contributions     | 9,558                   | 14,737          | -35%          | -                        | -                | -             | 9,558                    | 14,737           | -35%          |
| General revenues:                    |                         |                 |               |                          |                  |               |                          |                  |               |
| Sales and use taxes                  | 54,505                  | 51,035          | 7%            | -                        | -                | -             | 54,505                   | 51,035           | 7%            |
| Other taxes                          | 11,364                  | 9,261           | 23%           | -                        | -                | -             | 11,364                   | 9,261            | 23%           |
| Other general revenue                | 16,342                  | (13,210)        | -224%         | 954                      | 208              | 359%          | 17,296                   | (13,002)         | -233%         |
| Total revenues                       | 107,665                 | 74,268          | 45%           | 37,028                   | 31,143           | 19%           | 144,693                  | 105,411          | 37%           |
| Program expenses:                    |                         |                 |               |                          |                  |               |                          |                  |               |
| General government                   | 7,843                   | 6,895           | 14%           | -                        | -                | -             | 7,843                    | 6,895            | 14%           |
| Public safety                        | 36,658                  | 28,830          | 27%           | -                        | -                | -             | 36,658                   | 28,830           | 27%           |
| Streets                              | 16,767                  | 14,873          | 13%           | -                        | -                | -             | 16,767                   | 14,873           | 13%           |
| Cultural, parks and recreation       | 2,274                   | 1,736           | 31%           | -                        | -                | -             | 2,274                    | 1,736            | 31%           |
| Health and welfare                   | 866                     | 767             | 13%           | -                        | -                | -             | 866                      | 767              | 13%           |
| Economic development                 | 3,499                   | 6,486           | -46%          | -                        | -                | -             | 3,499                    | 6,486            | -46%          |
| Interest expense                     | 4,229                   | 4,208           | 0%            | -                        | -                | -             | 4,229                    | 4,208            | 0%            |
| Water                                | -                       | -               | -             | 7,994                    | 7,582            | 5%            | 7,994                    | 7,582            | 5%            |
| Sewer                                | -                       | -               | -             | 9,548                    | 8,727            | 9%            | 9,548                    | 8,727            | 9%            |
| Sanitation                           | -                       | -               | -             | 6,408                    | 6,063            | 6%            | 6,408                    | 6,063            | 6%            |
| Drainage                             | -                       | -               | -             | 821                      | 909              | -10%          | 821                      | 909              | -10%          |
| Conference center                    | -                       | -               | -             | 5,936                    | 4,288            | 38%           | 5,936                    | 4,288            | 38%           |
| Other activities                     | -                       | -               | -             | 1,868                    | 932              | 100%          | 1,868                    | 932              | 100%          |
| Total expenses                       | 72,136                  | 63,795          | 13%           | 32,575                   | 28,501           | 14%           | 104,711                  | 92,296           | 13%           |
| Excess (deficiency) before transfers | 35,529                  | 10,473          | 239%          | 4,453                    | 2,642            | 69%           | 39,982                   | 13,115           | 205%          |
| Transfers                            | (5,125)                 | (8,539)         | -40%          | 5,125                    | 8,539            | -40%          | -                        | -                | -             |
| <b>Increase in net position</b>      | <b>\$ 30,404</b>        | <b>\$ 1,934</b> | <b>-1472%</b> | <b>\$ 9,578</b>          | <b>\$ 11,181</b> | <b>-14%</b>   | <b>\$ 39,982</b>         | <b>\$ 13,115</b> | <b>205%</b>   |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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**Governmental Activities.** The revenues reflect an increase over the prior year of \$33,397,094. This increase is primarily the result of investment income increasing \$30,366,982 due to a better performance of the market. The City received \$1.7 million American Rescue Plan Act (ARPA) funding in FY2023. Regarding capital contributions, the City issued \$5,700,000 General Obligation Bond Series in FY2022 for public safety capital improvement projects and there is no bond issuance in FY2023.

The most significant governmental activities expense was providing public safety with a cost of \$36,658,276. These expenses were funded by revenue collected from a variety of sources with the largest being a transfer from the General Fund to the Police and Fire Special Revenue Funds in the amount of \$22,786,081 and dedicated sales tax of \$13,646,342 for the fiscal year ended June 30, 2023.

**Business-type Activities.** Business-type revenue increased \$5.8 million from the prior year, mainly due to the John Conrad Golf Course reopened in FY2023 after renovations. Also, the city owned Delta Hotel has more visitors in FY2023 after renovations. Other general income totaled \$953,909 in FY 2023 and \$207,769 in FY 2022. The largest portion of this increase is attributed to investment income increase due to an improved market.

**Budgetary Highlights.** For FY 2023, the General Fund revenue (including transfers) budget was amended by \$1,169,149 or 2.82% of the original budget of \$41,494,856. The actual revenue (including transfers) was more than the final budget projection by \$3,642,643, or 8.54%. The actual expenditures (including transfers) on a budgetary basis were \$44,158,330 compared to the final budget of \$45,892,094. General Fund actual expenditures (including transfers) on a budgetary basis were \$1,733,762 or 3.78% below final budget projections. See page 72 of the report for more detail.

The Police Fund revenue (including transfers) budget was increased by 1,372,020, or 7.75%, of the original budget of \$17,703,885. The actual revenue (including transfers) was more than the final budget projection by \$1,017,424 or 5.33%. The revenue increase is attributed to sales tax coming in above projections for the year. The actual expenditures (including transfers) on a budgetary basis were \$19,520,878 compared to the final budget of \$20,501,061. Actual expenditures (including transfers) were \$1,676,861 or 8.18% below final budget projections.

The Fire Fund revenues (including transfers) budget was amended by \$1,068,688 or 7.70%. The actual revenue (including transfers) was more than the final budget projection by \$782,307 or 5.23%. The revenue increase is attributed to sales tax coming in above projections for the year. The actual expenditures (including transfers) on a budgetary basis were \$13,945,853 compared to the final budget of \$14,809,420. Actual expenditures (including transfers) were \$863,567 or 5.83% below projections.

The budget to actual comparisons for these funds can be found on pages 73-75 of the report.

**Capital Assets.** At the end of fiscal year 2023, the City had \$482,040,407 invested in a broad range of capital assets, including police and fire equipment, buildings, conference center and hotel, park facilities, roads, bridges, water and sewer facilities and distribution systems. This amount represents a net increase (including additions and deductions) of \$8,793,392 for the governmental activities. The City had total additions of \$23,386,832 and depreciation expense of \$14,584,379.

The business-type activities had a net decrease of \$2,959,435. Table 3 reflects the net key elements that make up the capital assets by type and source.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**TABLE 3**  
**Capital Assets**  
**(In Thousands)**

|                          | <u>Governmental Activities</u> |                   | <u>Business-Type Activities</u> |                   | <u>Total Primary Government</u> |                   |
|--------------------------|--------------------------------|-------------------|---------------------------------|-------------------|---------------------------------|-------------------|
|                          | 2023                           | 2022              | 2023                            | 2022              | 2023                            | 2022              |
| Land                     | \$ 41,637                      | \$ 39,950         | \$ 2,617                        | \$ 2,617          | \$ 44,254                       | \$ 42,567         |
| Water rights             | -                              | -                 | 6,953                           | 6,953             | 6,953                           | 6,953             |
| Construction in progress | 16,504                         | 26,666            | 1,430                           | 9,493             | 17,934                          | 36,159            |
| Buildings                | 38,922                         | 33,438            | 40,860                          | 33,131            | 79,782                          | 66,569            |
| Machinery and equipment  | 23,998                         | 23,271            | 16,425                          | 15,968            | 40,423                          | 39,239            |
| Vehicles                 | 14,038                         | 13,364            | 12,150                          | 11,084            | 26,188                          | 24,448            |
| Infrastructure           | 506,613                        | 482,324           | 190,807                         | 189,921           | 697,420                         | 672,245           |
|                          | <u>641,712</u>                 | <u>619,013</u>    | <u>271,242</u>                  | <u>269,167</u>    | <u>912,954</u>                  | <u>888,180</u>    |
| Less: Depreciation       | <u>(308,263)</u>               | <u>(294,356)</u>  | <u>(122,651)</u>                | <u>(117,617)</u>  | <u>(430,914)</u>                | <u>(411,973)</u>  |
| <b>Totals</b>            | <u>\$ 333,449</u>              | <u>\$ 324,657</u> | <u>\$ 148,591</u>               | <u>\$ 151,550</u> | <u>\$ 482,040</u>               | <u>\$ 476,207</u> |

Additional information on the City's capital assets can be found on pages 46-47 of this report.

**Debt Administration.** At year end, the City had \$165,074,269 in long term debt outstanding compared to \$173,810,194 at the end of the prior fiscal year, a decrease of 5.03% as shown in Table 4. See pages 49-53 for a more in-depth review of long-term debt.

**TABLE 4**  
**Long-Term Debt**  
**(In Thousands)**

|                                  | <u>Governmental Activities</u> |                   | <u>Business-Type Activities</u> |                  | <u>Total Primary Government</u> |                   |
|----------------------------------|--------------------------------|-------------------|---------------------------------|------------------|---------------------------------|-------------------|
|                                  | 2023                           | 2022              | 2023                            | 2022             | 2023                            | 2022              |
| General obligation bonds         | \$ 53,190                      | \$ 55,400         | \$ -                            | \$ -             | \$ 53,190                       | \$ 55,400         |
| General obligation bonds premium | 706                            | 742               | -                               | -                | 706                             | 742               |
| Notes payable (direct borrowing) | -                              | -                 | -                               | -                | -                               | -                 |
| Accrued compensated absences     | 6,615                          | 6,146             | 1,732                           | 1,653            | 8,347                           | 7,799             |
| Revenue bonds                    | 60,785                         | 62,635            | 28,500                          | 29,210           | 89,285                          | 91,845            |
| Revenue bonds premium            | -                              | -                 | 952                             | 990              | 952                             | 990               |
| Note payable                     | -                              | -                 | 10,895                          | 15,360           | 10,895                          | 15,360            |
| Refundable deposits              | 117                            | 90                | 1,583                           | 1,584            | 1,700                           | 1,674             |
|                                  | <u>121,413</u>                 | <u>125,013</u>    | <u>43,662</u>                   | <u>48,797</u>    | <u>165,075</u>                  | <u>173,810</u>    |
| <b>Totals</b>                    | <u>\$ 121,413</u>              | <u>\$ 125,013</u> | <u>\$ 43,662</u>                | <u>\$ 48,797</u> | <u>\$ 165,075</u>               | <u>\$ 173,810</u> |

**FACTORS AFFECTING FINANCIAL CONDITION**

Economic outlook - The Midwest City economy will likely continue to grow, but at a slower pace. Oklahoma County's unemployment rate for 2023 hovered between 2.7% - 3.2%, it is one of the lowest in the nation compared to other metropolitan areas. Midwest City does not expect to see much of a change in employment figures in the first three quarters of 2024, but by fourth quarter could change when two industrial prospects begin hiring.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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Industrial - The City of Midwest City created the North Side Improvement District, which encompasses approximately 3 square miles, also known as the City of Midwest City Increment District #3. Earlier in 2023, American Glass, Inc. (“AGI”) announced plans to consolidate existing locations in Cleveland (OK), Oklahoma City, and Tulsa into a new headquarters and assembly facility in the Soldier Creek Industrial Park. AGI purchased 11.73 acres from the Midwest City Utilities Authority in August and has already commenced construction on a \$10 million campus. A mile north of the AGI facility, Centrillum Protein broke ground on a \$70 million, 112,488 ft.<sup>2</sup> secondary beef processing plant.

Hospitality - Lodging Tax revenues for FY 2023 are up over 14% compared to last year. They are back to the growth level seen before the pandemic. An increase is also projected for FY 2024 as the massive remodel of the Delta Hotel is finally completed. Catering/Dining service tax collections grew over 3.8% in FY 2023 versus the prior year, and they are up 26.11% over the last five years.

Sales tax - Voters approved to reallocate 0.4015 cent of sales tax from debt service to capital improvement, effective October 16, 2023. The total sales tax rate will not change.

**Request for Information.** This financial report is designed to provide a general overview of the City’s finances, comply with finance-related laws, regulations and demonstrate the City’s commitment to public accountability. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the City of Midwest City, Finance Department, 100 N. Midwest Boulevard, Midwest City, Oklahoma 73110.

**BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Statement of Net Position– June 30, 2023**

City of Midwest City  
Statement of Net Position  
June 30, 2023

|  | <b>Primary Government</b>          |                                     |                       |
|--|------------------------------------|-------------------------------------|-----------------------|
|  | <b>Governmental<br/>Activities</b> | <b>Business-type<br/>Activities</b> | <b>Total</b>          |
| <b>ASSETS</b>                                    |                                    |                                     |                       |
| Cash and cash equivalents                        | \$ 137,147,072                     | \$ 38,096,496                       | \$ 175,243,568        |
| Cash and cash equivalents, restricted            | 14,912,415                         | 4,000,277                           | 18,912,692            |
| Investments                                      | 95,742,604                         | 2,854,172                           | 98,596,776            |
| Investments, restricted                          | 868,275                            | -                                   | 868,275               |
| Land held for economic development               | 3,439,804                          | -                                   | 3,439,804             |
| Accounts receivable, net                         | 3,461,003                          | 4,577,712                           | 8,038,715             |
| Interest receivable                              | 29,746                             | 10,778                              | 40,524                |
| Other receivable                                 | 1,455,419                          | 138,371                             | 1,593,790             |
| Inventory  | 145,343                            | 334,340                             | 479,683               |
| Internal balances                                | 112,133                            | (112,133)                           | -                     |
| Prepaid items                                    | 224                                | -                                   | 224                   |
| Due from other governments                       | 12,181,935                         | -                                   | 12,181,935            |
| Net pension asset                                | 1,746,241                          | -                                   | 1,746,241             |
| Lease receivable                                 | 45,070,401                         | -                                   | 45,070,401            |
| Note receivable                                  | 41,717,392                         | -                                   | 41,717,392            |
| Deposits held by others                          | 25,300                             | -                                   | 25,300                |
| Investments, non- current, restricted            | -                                  | 111,768                             | 111,768               |
| Capital assets:                                  |                                    |                                     |                       |
| Land, water rights, and construction in progress | 58,140,736                         | 10,999,776                          | 69,140,512            |
| Other capital assets, net of depreciation        | 275,309,242                        | 137,590,653                         | 412,899,895           |
| <b>Total assets</b>                              | <b>691,505,285</b>                 | <b>198,602,210</b>                  | <b>890,107,495</b>    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>            |                                    |                                     |                       |
| Deferred amount on refunding                     | -                                  | 634,012                             | 634,012               |
| Deferred amount related to pensions              | 14,300,269                         | -                                   | 14,300,269            |
| Deferred amount related to OPEB                  | 6,796,253                          | 3,462,130                           | 10,258,383            |
| <b>Total deferred outflows</b>                   | <b>21,096,522</b>                  | <b>4,096,142</b>                    | <b>25,192,664</b>     |
| <b>LIABILITIES</b>                               |                                    |                                     |                       |
| Accounts payable and accrued liabilities         | 3,058,701                          | 1,267,053                           | 4,325,754             |
| Wages payable                                    | 1,252,228                          | 329,145                             | 1,581,373             |
| Claims payable                                   | 1,955,899                          | -                                   | 1,955,899             |
| Due to other governments                         | 10,787                             | -                                   | 10,787                |
| Accrued interest payable                         | 1,064,395                          | 300,889                             | 1,365,284             |
| Unearned revenue                                 | 7,630,843                          | -                                   | 7,630,843             |
| Long-term liabilities:                           |                                    |                                     |                       |
| Due within one year                              | 6,800,209                          | 6,006,779                           | 12,806,988            |
| Due in more than one year                        | 172,945,241                        | 45,998,112                          | 218,943,353           |
| <b>Total liabilities</b>                         | <b>194,718,303</b>                 | <b>53,901,978</b>                   | <b>248,620,281</b>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>             |                                    |                                     |                       |
| Deferred amount related to pensions              | 1,407,037                          | -                                   | 1,407,037             |
| Deferred amount related to property taxes        | 4,025,013                          | -                                   | 4,025,013             |
| Deferred amount related to OPEB                  | 6,383,379                          | 2,844,350                           | 9,227,729             |
| Deferred amount related to leases                | 44,560,573                         | -                                   | 44,560,573            |
| Deferred amount on refunding                     | -                                  | 433,617                             | 433,617               |
| <b>Total deferred inflows</b>                    | <b>56,376,002</b>                  | <b>3,277,967</b>                    | <b>59,653,969</b>     |
| <b>NET POSITION</b>                              |                                    |                                     |                       |
| Net investment in capital assets                 | 287,326,903                        | 109,020,127                         | 396,347,030           |
| Restricted for:                                  |                                    |                                     |                       |
| Debt service                                     | 2,079,821                          | 1,669,649                           | 3,749,470             |
| Hospital   | 133,454,667                        | -                                   | 133,454,667           |
| Capital improvements                             | 9,716,223                          | -                                   | 9,716,223             |
| Public Safety                                    | 39,200,455                         | -                                   | 39,200,455            |
| Street operations                                | 1,152,644                          | -                                   | 1,152,644             |
| Culture and recreation                           | 3,666,746                          | -                                   | 3,666,746             |
| Economic Development                             | 16,260,698                         | -                                   | 16,260,698            |
| Other  | 10,537,522                         | -                                   | 10,537,522            |
| Unrestricted (deficit)                           | (41,888,177)                       | 34,828,631                          | (7,059,546)           |
| <b>Total net position</b>                        | <b>\$ 461,507,502</b>              | <b>\$ 145,518,407</b>               | <b>\$ 607,025,909</b> |

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Statement of Activities –Year Ended June 30, 2023**

| Functions/Programs  | Program Revenue       |                      |                                    |                                  | Net (Expense) Revenue and Changes in Net Position |                          |                       |
|---|-----------------------|----------------------|------------------------------------|----------------------------------|---|--------------------------|-----------------------|
|   | Expenses              | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities                           | Business-type Activities | Total                 |
| <b>Primary government</b>                                     |                       |                      |                                    |                                  |   |                          |                       |
| Governmental activities                                       |                       |                      |                                    |                                  |   |                          |                       |
| General government  | \$ 7,843,145          | \$ 1,420,829         | \$ 1,690,098                       | \$ 2,085,837                     | \$ (2,646,381)                                    | \$ -                     | \$ (2,646,381)        |
| Public safety   | 36,658,276            | 1,844,626            | 3,809,735                          | 19,962                           | (30,983,953)                                      | -                        | (30,983,953)          |
| Streets   | 16,767,081            | 592,742              | 545,099                            | 6,714,633                        | (8,914,607)                                       | -                        | (8,914,607)           |
| Culture and recreation  | 2,274,226             | 587,648              | 48,699                             | 738,046                          | (899,833)   | -                        | (899,833)             |
| Health and welfare  | 866,113               | -                    | -                                  | -                                | (866,113)   | -                        | (866,113)             |
| Economic development  | 3,499,265             | 3,453,390            | 1,903,217                          | -                                | 1,857,342   | -                        | 1,857,342             |
| Interest expense  | 4,229,229             | -                    | -                                  | -                                | (4,229,229)                                       | -                        | (4,229,229)           |
| Total governmental activities                                 | <u>72,137,335</u>     | <u>7,899,235</u>     | <u>7,996,848</u>                   | <u>9,558,478</u>                 | <u>(46,682,774)</u>                               | <u>-</u>                 | <u>(46,682,774)</u>   |
| Business-type activities:                                     |                       |                      |                                    |                                  |   |                          |                       |
| Water   | 7,994,130             | 9,364,917            | 26                                 | -                                | -   | 1,370,813                | 1,370,813             |
| Sewer   | 9,548,604             | 11,686,399           | 200,000                            | -                                | -   | 2,337,795                | 2,337,795             |
| Sanitation  | 6,407,767             | 8,553,552            | 980                                | -                                | -   | 2,146,765                | 2,146,765             |
| Drainage  | 820,848               | 507,429              | -                                  | -                                | -   | (313,419)                | (313,419)             |
| Conference center   | 5,935,962             | 3,657,698            | -                                  | -                                | -   | (2,278,264)              | (2,278,264)           |
| Golf  | 1,804,894             | 2,097,470            | 6,100                              | -                                | -   | 298,676                  | 298,676               |
| Industrial park   | 63,000                | -                    | -                                  | -                                | -   | (63,000)                 | (63,000)              |
| Total business-type activities                                | <u>32,575,205</u>     | <u>35,867,465</u>    | <u>207,106</u>                     | <u>-</u>                         | <u>-</u>  | <u>3,499,366</u>         | <u>3,499,366</u>      |
| Total primary government                                      | <u>\$ 104,712,540</u> | <u>\$ 43,766,700</u> | <u>\$ 8,203,954</u>                | <u>\$ 9,558,478</u>              | <u>(46,682,774)</u>                               | <u>3,499,366</u>         | <u>(43,183,408)</u>   |
| <b>General revenues:</b>                                      |                       |                      |                                    |                                  |   |                          |                       |
| Taxes:  |                       |                      |                                    |                                  |   |                          |                       |
| Sales and use taxes   |                       |                      |                                    |                                  | 54,505,413  | -                        | 54,505,413            |
| Property tax  |                       |                      |                                    |                                  | 4,584,973   | -                        | 4,584,973             |
| Payment in lieu of taxes                                      |                       |                      |                                    |                                  | 790,446   | -                        | 790,446               |
| Franchise and public service taxes                            |                       |                      |                                    |                                  | 3,053,286   | -                        | 3,053,286             |
| Hotel/motel taxes   |                       |                      |                                    |                                  | 708,892   | -                        | 708,892               |
| Intergovernmental revenue not restricted to specific programs |                       |                      |                                    |                                  | 2,226,275   | -                        | 2,226,275             |
| Investment income   |                       |                      |                                    |                                  | 16,048,929  | 695,046                  | 16,743,975            |
| Miscellaneous   |                       |                      |                                    |                                  | 293,401   | 258,863                  | 552,264               |
| Transfers - internal activity                                 |                       |                      |                                    |                                  | (5,124,988)                                       | 5,124,988                | -                     |
| Total general revenues and transfers                          |                       |                      |                                    |                                  | <u>77,086,627</u>                                 | <u>6,078,897</u>         | <u>83,165,524</u>     |
| Change in net position  |                       |                      |                                    |                                  | 30,403,853  | 9,578,263                | 39,982,116            |
| Net position - beginning, restated                            |                       |                      |                                    |                                  | 431,103,649                                       | 135,940,144              | 567,043,793           |
| Net position - ending   |                       |                      |                                    |                                  | <u>\$ 461,507,502</u>                             | <u>\$ 145,518,407</u>    | <u>\$ 607,025,909</u> |

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

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**BASIC FINANCIAL STATEMENTS - GOVERNMENTAL FUNDS**



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Governmental Funds Balance Sheet - June 30, 2023**

|  | <u>General Fund</u>  | <u>Police Fund</u>   | <u>Fire Fund</u>     | <u>Economic<br/>Development<br/>Authority</u> | <u>Midwest City<br/>Hospital Authority</u> | <u>Other<br/>Governmental<br/>Funds</u> | <u>Total<br/>Governmental<br/>Funds</u> |
|--|----------------------|----------------------|----------------------|---|--|---|---|
| <b>ASSETS</b>  |                      |                      |                      |   |  |   |   |
| Cash and cash equivalents                              | \$ 20,832,800        | \$ 13,624,463        | \$ 10,154,617        | \$ 12,435,403                                 | \$ 49,437,785                              | \$ 35,561,517                           | \$ 142,046,585                          |
| Investments  | 1,906,503            | 1,140,412            | 871,353              | 738,241                                       | 89,042,800                                 | 2,446,714                               | 96,146,023                              |
| Land held for economic development                     | -                    | -                    | -                    | -   | 3,439,804                                  | -                                       | 3,439,804                               |
| Receivables:   |                      |                      |                      |   |  |   |   |
| Accounts receivable                                    | 2,193,958            | 69,467               | 2,450                | 185,696                                       | 69,495                                     | 520,290                                 | 3,041,356                               |
| Accrued interest receivable                            | 7,290                | 4,235                | 3,577                | 3,030   | 775  | 9,484                                   | 28,391                                  |
| Due from other funds                                   | 301,222              | 5,837,875            | 4,652,059            | -   | 2,689                                      | 508,462                                 | 11,302,307                              |
| Deposits held by others                                | -                    | -                    | -                    | -   | 20,000                                     | 5,300                                   | 25,300                                  |
| Prepaid items  | 224                  | -                    | -                    | -   | -  | -                                       | 224                                     |
| Other receivable                                       | 1,141,776            | 14,964               | 5,838                | -   | -  | -                                       | 1,162,578                               |
| Leases receivable                                      | 472,664              | -                    | -                    | 22,183,730                                    | 22,414,007                                 | -                                       | 45,070,401                              |
| Due from other governments                             | 4,481,118            | 977,462              | 770,152              | -   | -  | 5,953,203                               | 12,181,935                              |
| Inventory  | 60,000               | -                    | -                    | -   | -  | -                                       | 60,000                                  |
| Total assets   | <u>\$ 31,397,555</u> | <u>\$ 21,668,878</u> | <u>\$ 16,460,046</u> | <u>\$ 35,546,100</u>                          | <u>\$ 164,427,355</u>                      | <u>\$ 45,004,970</u>                    | <u>\$ 314,504,904</u>                   |
| <b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b> |                      |                      |                      |   |  |   |   |
| <b>Liabilities:</b>                                    |                      |                      |                      |   |  |   |   |
| Accounts payable and accrued liabilities               | \$ 472,476           | \$ 28,720            | \$ 26,367            | \$ 40,308                                     | \$ 375,142                                 | \$ 1,806,758                            | \$ 2,749,771                            |
| Wages payable  | 326,685              | 432,305              | 398,460              | -   | 6,655                                      | 42,481                                  | 1,206,586                               |
| Refundable deposits - court                            | 116,734              | -                    | -                    | -   | -  | -                                       | 116,734                                 |
| Due to other funds                                     | 10,351,093           | -                    | -                    | -   | -  | 937,300                                 | 11,288,393                              |
| Due to other governments                               | 10,787               | -                    | -                    | -   | -  | -                                       | 10,787                                  |
| Total liabilities                                      | <u>11,277,775</u>    | <u>461,025</u>       | <u>424,827</u>       | <u>40,308</u>                                 | <u>381,797</u>                             | <u>2,786,539</u>                        | <u>15,372,271</u>                       |
| <b>Deferred inflows of resources:</b>                  |                      |                      |                      |   |  |   |   |
| Deferred inflow - leases                               | 464,110              | -                    | -                    | 21,887,962                                    | 22,208,501                                 | -                                       | 44,560,573                              |
| Unavailable revenue                                    | 10,395,492           | 65,699               | -                    | 1,590   | 22,907                                     | 4,537,299                               | 15,022,987                              |
| Total deferred inflows of resources                    | <u>10,859,602</u>    | <u>65,699</u>        | <u>-</u>             | <u>21,889,552</u>                             | <u>22,231,408</u>                          | <u>4,537,299</u>                        | <u>59,583,560</u>                       |
| <b>Fund balances:</b>                                  |                      |                      |                      |   |  |   |   |
| Nonspendable   | 84,730               | -                    | -                    | -   | 3,459,804                                  | 5,300                                   | 3,549,834                               |
| Restricted   | 2,561,658            | 21,142,154           | 16,035,219           | 13,616,240                                    | 133,454,667                                | 37,549,163                              | 224,359,101                             |
| Committed  | -                    | -                    | -                    | -   | 1,424,055                                  | -                                       | 1,424,055                               |
| Assigned   | 3,064,422            | -                    | -                    | -   | 3,475,624                                  | 126,670                                 | 6,666,716                               |
| Unassigned (deficit)                                   | 3,549,368            | -                    | -                    | -   | -  | (1)                                     | 3,549,367                               |
| Total fund balances                                    | <u>9,260,178</u>     | <u>21,142,154</u>    | <u>16,035,219</u>    | <u>13,616,240</u>                             | <u>141,814,150</u>                         | <u>37,681,132</u>                       | <u>239,549,073</u>                      |
| Total liabilities, deferred inflows, and fund balances | <u>\$ 31,397,555</u> | <u>\$ 21,668,878</u> | <u>\$ 16,460,046</u> | <u>\$ 35,546,100</u>                          | <u>\$ 164,427,355</u>                      | <u>\$ 45,004,970</u>                    | <u>\$ 314,504,904</u>                   |

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Reconciliation of Governmental Funds and Government-Wide Financial Statements:**

**Fund Balance – Net Position Reconciliation – June 30, 2023:**

**Fund balances of governmental funds** \$ 239,549,073

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds, net of accumulated depreciation of \$306,777,585 332,746,828

Certain long-term assets are not available to pay for current fund liabilities and therefore, are either reported as deferred inflows of resources in the funds or not reported in the funds at all:

|                                    |                   |
|------------------------------------|-------------------|
| Due from other governments         | 173,056           |
| Other receivable, net of allowance | 3,194,075         |
| Note receivable                    | 41,717,392        |
| Net pension asset                  | <u>1,746,241</u>  |
|                                    | <u>46,830,764</u> |

The net pension liability and the total OPEB liability and the pension and OPEB related deferred outflow and inflows are not due and payable from current financial resources and therefore, are not reported in these fund financial statements, but are reported in the governmental activities of the Statement of Net Position.

|                                   |                     |
|-----------------------------------|---------------------|
| Net pension liability             | (34,064,759)        |
| Pension related deferred outflows | 14,300,269          |
| OPEB related deferred outflows    | 6,487,209           |
| Pension related deferred inflows  | (1,407,037)         |
| Total OPEB liability              | (23,433,048)        |
| OPEB related deferred inflows     | <u>(5,990,451)</u>  |
|                                   | <u>(44,107,817)</u> |

Internal service funds are used by management to charge the cost of certain activities to individual funds. An allocation of the assets and liabilities of the internal service funds are included in governmental activities in the statement of net position, net of amount allocated to business-type activities. 8,663,927

Certain other long-term liabilities are not due and payable from current financial resources and not reported in the funds:

|                                  |                      |
|----------------------------------|----------------------|
| General obligation bonds payable | (53,190,000)         |
| Bonds payable                    | (60,785,000)         |
| Premium on debt                  | (705,966)            |
| Accrued compensated absences     | (6,444,488)          |
| Accrued interest payable         | <u>(1,049,819)</u>   |
|                                  | <u>(122,175,273)</u> |

**Net position of governmental activities** \$ 461,507,502

See accompanying notes to the basic financial statements

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances – Year Ended June 30, 2023**

|   | General Fund        | Police Fund          | Fire Fund            | Economic<br>Development<br>Authority | Midwest City<br>Hospital<br>Authority | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|---|---------------------|----------------------|----------------------|--------------------------------------|---------------------------------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>                                   |                     |                      |                      |                                      |                                       |                                |                                |
| Taxes   | \$ 30,821,344       | \$ 7,632,566         | \$ 6,013,776         | \$ -                                 | \$ 790,446                            | \$ 18,357,998                  | \$ 63,616,130                  |
| Intergovernmental                                 | 5,224,396           | 940,403              | 4,527,995            | -                                    | -                                     | 525,554                        | 11,218,348                     |
| Charges for services                              | 687,370             | 236,843              | 24,245               | 4,306,088                            | -                                     | 1,151,551                      | 6,406,097                      |
| Fines and forfeitures                             | 1,123,482           | 58,831               | -                    | -                                    | -                                     | 68,290                         | 1,250,603                      |
| Licenses and permits                              | 643,976             | 1,800                | 7,025                | -                                    | -                                     | 135,665                        | 788,466                        |
| Investment income                                 | 496,688             | 224,213              | 155,408              | 448,172                              | 14,371,995                            | 728,588                        | 16,425,064                     |
| Miscellaneous                                     | 834,514             | 62,321               | 10,876               | 354,884                              | 113,035                               | 137,342                        | 1,512,972                      |
| Total revenues                                    | <u>39,831,770</u>   | <u>9,156,977</u>     | <u>10,739,325</u>    | <u>5,109,144</u>                     | <u>15,275,476</u>                     | <u>21,104,988</u>              | <u>101,217,680</u>             |
| <b>EXPENDITURES</b>                               |                     |                      |                      |                                      |                                       |                                |                                |
| Current:  |                     |                      |                      |                                      |                                       |                                |                                |
| General government                                | 4,144,925           | -                    | -                    | -                                    | 870,868                               | 2,070,697                      | 7,086,490                      |
| Public safety                                     | 1,303,502           | 16,579,648           | 17,689,260           | -                                    | -                                     | 651,875                        | 36,224,285                     |
| Streets   | 4,011,599           | -                    | -                    | -                                    | -                                     | 1,015,053                      | 5,026,652                      |
| Culture and recreation                            | 1,144,553           | -                    | -                    | -                                    | -                                     | 526,858                        | 1,671,411                      |
| Health and welfare                                | 654,654             | -                    | -                    | -                                    | -                                     | -                              | 654,654                        |
| Economic development                              | 3,409,214           | -                    | -                    | 344,056                              | -                                     | 223,198                        | 3,976,468                      |
| Capital outlay                                    | 308,902             | 1,247,021            | 210,307              | 319,345                              | 751,412                               | 12,380,571                     | 15,217,558                     |
| Debt service:                                     |                     |                      |                      |                                      |                                       |                                |                                |
| Principal retirement                              | -                   | -                    | -                    | 995,000                              | -                                     | 3,065,000                      | 4,060,000                      |
| Interest and fiscal charges                       | -                   | -                    | 61                   | 1,976,428                            | -                                     | 2,276,863                      | 4,253,352                      |
| Total expenditures                                | <u>14,977,349</u>   | <u>17,826,669</u>    | <u>17,899,628</u>    | <u>3,634,829</u>                     | <u>1,622,280</u>                      | <u>22,210,115</u>              | <u>78,170,870</u>              |
| Excess (deficiency) of revenues over expenditures | <u>24,854,421</u>   | <u>(8,669,692)</u>   | <u>(7,160,303)</u>   | <u>1,474,315</u>                     | <u>13,653,196</u>                     | <u>(1,105,127)</u>             | <u>23,046,810</u>              |
| <b>OTHER FINANCING SOURCES (USES)</b>             |                     |                      |                      |                                      |                                       |                                |                                |
| Transfers in                                      | 13,111,670          | 12,775,962           | 10,206,211           | 4,208,239                            | -                                     | 3,423,956                      | 43,726,038                     |
| Transfers out                                     | <u>(38,680,805)</u> | <u>-</u>             | <u>-</u>             | <u>(990,000)</u>                     | <u>(962,142)</u>                      | <u>(8,184,400)</u>             | <u>(48,817,347)</u>            |
| Total other financing sources and uses            | <u>(25,569,135)</u> | <u>12,775,962</u>    | <u>10,206,211</u>    | <u>3,218,239</u>                     | <u>(962,142)</u>                      | <u>(4,760,444)</u>             | <u>(5,091,309)</u>             |
| Net change in fund balances                       | (714,714)           | 4,106,270            | 3,045,908            | 4,692,554                            | 12,691,054                            | (5,865,571)                    | 17,955,501                     |
| Fund balances - beginning                         | 9,974,892           | 17,035,884           | 12,989,311           | 8,923,686                            | 129,123,096                           | 43,546,703                     | 221,593,572                    |
| Fund balances - ending                            | <u>\$ 9,260,178</u> | <u>\$ 21,142,154</u> | <u>\$ 16,035,219</u> | <u>\$ 13,616,240</u>                 | <u>\$ 141,814,150</u>                 | <u>\$ 37,681,132</u>           | <u>\$ 239,549,073</u>          |

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Changes in Fund Balances – Changes in Net Position Reconciliation – Year Ended June 30, 2023:**

Net change in fund balances - total governmental funds: \$ 17,955,501

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

|   |              |
|---|--------------|
| Capital asset purchases capitalized       | 13,808,595   |
| Capital asset donated                     | 9,538,516    |
| Gain (loss) on disposal of capital assets | (9,161)      |
| Depreciation expense                      | (14,526,970) |
|   | 8,810,980    |

Repayment of debt principal is an expenditure and collections of notes receivables are a revenue in the governmental funds. However, the repayments reduce long-term liabilities or the long-term assets in the Statement of Net Position:

|  |           |
|--|-----------|
| Notes receivable receipts                  | 41,851    |
| Amortization of premium                    | 35,634    |
| Bond payable principal payments            | 1,850,000 |
| General obligation bond principal payments | 2,210,000 |
|  | 4,137,485 |

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

|                               |           |
|-------------------------------|-----------|
| Change in unavailable revenue | (154,099) |
|-------------------------------|-----------|

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as an equal amount of expenditures in the governmental funds. These are the adjustments needed to expenditures in order to report them as their full-accrual counterparts at the government -wide level.

|                                |             |
|--------------------------------|-------------|
| Other post employment benefits | (1,499,079) |
| Interest expense               | (11,511)    |
| Pension expense                | 870,497     |
| Accrued compensated absences   | (474,528)   |
|                                | (1,114,621) |

Internal service fund activity is reported as a proprietary fund in fund financial statements, but certain net revenues/expenses are reported in governmental activities on the Statement of Activities, net of amount allocated to business-type activities

768,607

|   |               |
|---|---------------|
| Change in net position of governmental activities | \$ 30,403,853 |
|---|---------------|

See accompanying notes to the basic financial statements.

**BASIC FINANCIAL STATEMENTS - PROPRIETARY FUNDS**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Proprietary Funds Statement of Net Position - June 30, 2023**

|  | Midwest City<br>Municipal<br>Authority | Nonmajor<br>Enterprise Fund | Total                 | Internal<br>Service Funds |
|--|--|-----------------------------|-----------------------|---------------------------|
| <b>ASSETS</b>                                    |  |                             |                       |                           |
| Current assets:                                  |  |                             |                       |                           |
| Cash and cash equivalents                        | \$ 36,008,554                          | \$ 1,035,593                | \$ 37,044,147         | \$ 11,065,251             |
| Cash and cash equivalents, restricted            | 4,000,277                              | -                           | 4,000,277             | -                         |
| Investments                                      | 2,854,172                              | -                           | 2,854,172             | 464,856                   |
| Accounts receivable, net                         | 4,558,743                              | -                           | 4,558,743             | 712,488                   |
| Other receivable                                 | 157,340                                | -                           | 157,340               | -                         |
| Accrued interest receivable                      | 10,778                                 | -                           | 10,778                | 1,355                     |
| Inventory  | 334,340                                | -                           | 334,340               | 85,343                    |
| Due from other funds                             | 1,107,713                              | -                           | 1,107,713             | 5,830                     |
| Total current assets                             | <u>49,031,917</u>                      | <u>1,035,593</u>            | <u>50,067,510</u>     | <u>12,335,123</u>         |
| Non-current assets:                              |  |                             |                       |                           |
| Investments, restricted                          | 111,768                                | -                           | 111,768               | -                         |
| Land, construction in progress, and water rights | 10,594,886                             | 404,890                     | 10,999,776            | -                         |
| Other capital assets, net                        | 134,772,214                            | 2,670,258                   | 137,442,472           | 851,331                   |
| Total non-current assets                         | <u>145,478,868</u>                     | <u>3,075,148</u>            | <u>148,554,016</u>    | <u>851,331</u>            |
| Total assets                                     | <u>194,510,785</u>                     | <u>4,110,741</u>            | <u>198,621,526</u>    | <u>13,186,454</u>         |
| <b>DEFERRED OUTFLOW OF RESOURCES</b>             |  |                             |                       |                           |
| Deferred amount on refunding                     | 634,012                                | -                           | 634,012               | -                         |
| Deferred amount related to OPEB                  | 3,190,805                              | -                           | 3,190,805             | 580,369                   |
|  | <u>3,824,817</u>                       | <u>-</u>                    | <u>3,824,817</u>      | <u>580,369</u>            |
| <b>LIABILITIES</b>                               |  |                             |                       |                           |
| Current liabilities:                             |  |                             |                       |                           |
| Accounts payable and accrued liabilities         | 1,262,936                              | -                           | 1,262,936             | 338,085                   |
| Claims liability                                 | -                                      | -                           | -                     | 959,099                   |
| Wages payable                                    | 297,921                                | -                           | 297,921               | 66,404                    |
| Due to other funds                               | 587,231                                | -                           | 587,231               | 540,226                   |
| Accrued interest payable                         | 300,889                                | -                           | 300,889               | -                         |
| Accrued compensated absences                     | 507,504                                | -                           | 507,504               | 126,624                   |
| Refundable deposits                              | 171,401                                | -                           | 171,401               | -                         |
| Notes payable                                    | 4,533,044                              | -                           | 4,533,044             | -                         |
| Revenue bonds payable                            | 725,000                                | -                           | 725,000               | -                         |
| Total current liabilities                        | <u>8,385,926</u>                       | <u>-</u>                    | <u>8,385,926</u>      | <u>2,030,438</u>          |
| Non-current liabilities:                         |  |                             |                       |                           |
| Accrued compensated absences                     | 1,015,006                              | -                           | 1,015,006             | 253,249                   |
| Claims liability                                 | -                                      | -                           | -                     | 996,800                   |
| Total OPEB liability                             | 7,677,906                              | -                           | 7,677,906             | 1,500,359                 |
| Refundable deposits                              | 1,411,546                              | -                           | 1,411,546             | -                         |
| Notes payable                                    | 6,361,652                              | -                           | 6,361,652             | -                         |
| Revenue bonds payable, net                       | 28,727,055                             | -                           | 28,727,055            | -                         |
| Total non-current liabilities                    | <u>45,193,165</u>                      | <u>-</u>                    | <u>45,193,165</u>     | <u>2,750,408</u>          |
| Total liabilities                                | <u>53,579,091</u>                      | <u>-</u>                    | <u>53,579,091</u>     | <u>4,780,846</u>          |
| <b>DEFERRED INFLOW OF RESOURCES</b>              |  |                             |                       |                           |
| Deferred amount related to OPEB                  | 2,627,688                              | -                           | 2,627,688             | 609,590                   |
| Deferred amount on refunding                     | 433,617                                | -                           | 433,617               | -                         |
|  | <u>3,061,305</u>                       | <u>-</u>                    | <u>3,061,305</u>      | <u>609,590</u>            |
| <b>NET POSITION</b>                              |  |                             |                       |                           |
| Net investment in capital assets                 | 105,796,798                            | 3,075,148                   | 108,871,946           | 851,331                   |
| Restricted for debt service                      | 1,669,649                              | -                           | 1,669,649             | -                         |
| Restricted for other purposes                    | 124,075                                | 216,134                     | 340,209               | -                         |
| Unrestricted                                     | 34,104,684                             | 819,459                     | 34,924,143            | 7,525,056                 |
| Total net position                               | <u>\$ 141,695,206</u>                  | <u>\$ 4,110,741</u>         | <u>\$ 145,805,947</u> | <u>\$ 8,376,387</u>       |

Some amounts reported for business-type activities in the Statement of Net Position are different because certain internal service fund balances are included with business-type activities and reported as interfund balances

(287,540)

Total net position per Government-Wide financial statements \$ 145,518,407

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Proprietary Funds Statement of Revenues, Expenses, and Changes in Net Position - Year Ended June 30, 2023**

|   | <b>Midwest City<br/>Municipal<br/>Authority</b> | <b>Nonmajor<br/>Enterprise Fund</b> | <b>Total</b>          | <b>Internal Service<br/>Funds</b> |
|---|---|-------------------------------------|-----------------------|-----------------------------------|
| <b>OPERATING REVENUES</b>   |   |                                     |                       |                                   |
| Charges for services  | \$ 35,802,599                                   | \$ -                                | \$ 35,802,599         | \$ 12,675,951                     |
| Fees, licenses and permits  | 12,750  | -                                   | 12,750                | -                                 |
| Miscellaneous   | 85,222  | -                                   | 85,222                | 1,042,697                         |
| Total operating revenues  | <u>35,900,571</u>                               | <u>-</u>                            | <u>35,900,571</u>     | <u>13,718,648</u>                 |
| <b>OPERATING EXPENSES</b>   |   |                                     |                       |                                   |
| Personal services   | 11,493,380                                      | -                                   | 11,493,380            | 2,418,627                         |
| Materials and supplies  | 4,606,071                                       | -                                   | 4,606,071             | 1,886,315                         |
| Other services and charges  | 9,652,283                                       | 588                                 | 9,652,871             | 625,235                           |
| Insurance claims and expense  | -   | -                                   | -                     | 7,863,186                         |
| Depreciation and amortization   | 5,812,474                                       | 62,412                              | 5,874,886             | 66,793                            |
| Total operating expenses  | <u>31,564,208</u>                               | <u>63,000</u>                       | <u>31,627,208</u>     | <u>12,860,156</u>                 |
| Operating income (loss)   | <u>4,336,363</u>                                | <u>(63,000)</u>                     | <u>4,273,363</u>      | <u>858,492</u>                    |
| <b>NON-OPERATING REVENUES (EXPENSES)</b>  |   |                                     |                       |                                   |
| Investment income   | 905,952   | 18,756                              | 924,708               | 173,388                           |
| Interest expense and fiscal charges   | (1,034,087)                                     | -                                   | (1,034,087)           | -                                 |
| Gain (loss) on asset retirement   | (173,982)                                       | -                                   | (173,982)             | -                                 |
| Other non-operating revenue   | 200,000   | -                                   | 200,000               | -                                 |
| Total non-operating revenue (expenses)  | <u>(102,117)</u>                                | <u>18,756</u>                       | <u>(83,361)</u>       | <u>173,388</u>                    |
| Income (loss) before contributions and transfers  | <u>4,234,246</u>                                | <u>(44,244)</u>                     | <u>4,190,002</u>      | <u>1,031,880</u>                  |
| Capital contributions   | 33,679  | -                                   | 33,679                | -                                 |
| Transfers in  | 17,908,623                                      | -                                   | 17,908,623            | -                                 |
| Transfers out   | <u>(12,812,314)</u>                             | <u>-</u>                            | <u>(12,812,314)</u>   | <u>(5,000)</u>                    |
| Change in net position  | 9,364,234                                       | (44,244)                            | 9,319,990             | 1,026,880                         |
| Total net position - beginning, restated  | 132,330,972                                     | 4,154,985                           | 136,485,957           | 7,349,507                         |
| Total net position - ending   | <u>\$ 141,695,206</u>                           | <u>\$ 4,110,741</u>                 | <u>\$ 145,805,947</u> | <u>\$ 8,376,387</u>               |
| Change in net position per above  |   |                                     | \$ 9,319,990          |                                   |
| Some amounts reported for business-type activities in the Statement of Activities are different because the net revenue (expense) of certain internal service funds is reported with business-type activities |   |                                     | 258,273               |                                   |
| Change in Business-Type Activities in Net Position per Government-Wide Financial Statements   |   |                                     | <u>\$ 9,578,263</u>   |                                   |

See accompanying notes to the basic financial statements.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Proprietary Funds Statement of Cash Flows - Year Ended June 30, 2023**

|  | Midwest City<br>Municipal<br>Authority | Nonmajor Enterprise<br>Fund | Total                | Internal Service<br>Funds |
|--|--|-----------------------------|----------------------|---------------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>  |  |                             |                      |                           |
| Receipts from customers  | \$ 35,806,792                          | \$ -                        | \$ 35,806,792        | \$ -                      |
| Receipts from interfund services   | -                                      | -                           | -                    | 13,584,852                |
| Payments to suppliers  | (14,499,895)                           | (588)                       | (14,500,483)         | (2,427,441)               |
| Payments to employees  | (11,356,760)                           | -                           | (11,356,760)         | (2,404,223)               |
| Receipts (payments) from interfund loans   | (16,484)                               | -                           | (16,484)             | 66,463                    |
| Receipt of customer deposits   | 422,972                                | -                           | 422,972              | -                         |
| Return of customer deposits  | (431,990)                              | -                           | (431,990)            | -                         |
| Claims and benefits paid   | -                                      | -                           | -                    | (8,033,211)               |
| <b>Net cash provided by (used in) operating activities</b>   | <b>9,924,635</b>                       | <b>(588)</b>                | <b>9,924,047</b>     | <b>786,440</b>            |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>   |  |                             |                      |                           |
| Transfers from other funds   | 17,908,623                             | -                           | 17,908,623           | -                         |
| Transfers to other funds   | (12,812,314)                           | -                           | (12,812,314)         | (5,000)                   |
| <b>Net cash provided by (used in) noncapital financing activities</b>                                    | <b>5,096,309</b>                       | <b>-</b>                    | <b>5,096,309</b>     | <b>(5,000)</b>            |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>  |  |                             |                      |                           |
| Capital assets purchased   | (3,108,103)                            | -                           | (3,108,103)          | (47,671)                  |
| Principal paid on capital debt   | (5,212,240)                            | -                           | (5,212,240)          | -                         |
| Proceeds from issuance of bonds  | 36,621                                 | -                           | 36,621               | -                         |
| Interest and fiscal charges paid on capital debt   | (1,290,231)                            | -                           | (1,290,231)          | -                         |
| Proceeds from sale of capital assets   | 50,816                                 | -                           | 50,816               | -                         |
| <b>Net cash provided by (used in) capital and related financing activities</b>                           | <b>(9,523,137)</b>                     | <b>-</b>                    | <b>(9,523,137)</b>   | <b>(47,671)</b>           |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>  |  |                             |                      |                           |
| Sale of investments  | 1,559,157                              | 141,264                     | 1,700,421            | 885,963                   |
| Interest and dividends   | 915,384                                | 18,757                      | 934,141              | 175,077                   |
| <b>Net cash provided by investing activities</b>   | <b>2,474,541</b>                       | <b>160,021</b>              | <b>2,634,562</b>     | <b>1,061,040</b>          |
| <b>Net increase in cash and cash equivalents</b>   | <b>7,972,348</b>                       | <b>159,433</b>              | <b>8,131,781</b>     | <b>1,794,809</b>          |
| <b>Balances - beginning of year</b>  | <b>32,036,483</b>                      | <b>876,160</b>              | <b>32,912,643</b>    | <b>9,270,442</b>          |
| <b>Balances - end of year</b>  | <b>\$ 40,008,831</b>                   | <b>\$ 1,035,593</b>         | <b>\$ 41,044,424</b> | <b>\$ 11,065,251</b>      |
| <b>Reconciliation to Statement of Net Position:</b>  |  |                             |                      |                           |
| Cash and cash equivalents  | \$ 36,008,554                          | \$ 1,035,593                | \$ 37,044,147        | \$ 11,065,251             |
| Restricted cash and cash equivalents   | 4,000,277                              | -                           | 4,000,277            | -                         |
| <b>Total cash and cash equivalents</b>   | <b>\$ 40,008,831</b>                   | <b>\$ 1,035,593</b>         | <b>\$ 41,044,424</b> | <b>\$ 11,065,251</b>      |
| <b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:</b> |  |                             |                      |                           |
| Operating income (loss)  | \$ 4,336,363                           | \$ (63,000)                 | \$ 4,273,363         | \$ 858,492                |
| Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities: |  |                             |                      |                           |
| Depreciation expense   | 5,812,474                              | 62,412                      | 5,874,886            | 66,793                    |
| Other nonoperating revenue   | 200,000                                | -                           | 200,000              | -                         |
| Change in assets, deferred outflows, liabilities, and deferred inflow:                                   |  |                             |                      |                           |
| Receivables, net   | (267,492)                              | -                           | (267,492)            | (133,796)                 |
| Other receivable   | (33,904)                               | -                           | (33,904)             | -                         |
| Due from other funds   | 193,199                                | -                           | 193,199              | -                         |
| Prepaid items  | -                                      | -                           | -                    | -                         |
| Inventory  | (57,581)                               | -                           | (57,581)             | 6,774                     |
| Deferred outflows OPEB   | 446,219                                | -                           | 446,219              | 84,863                    |
| Accounts payable   | (183,960)                              | -                           | (183,960)            | 50,771                    |
| Claims liability   | -                                      | -                           | -                    | (143,461)                 |
| Due to other funds   | (209,683)                              | -                           | (209,683)            | 66,463                    |
| Accrued payroll and related liabilities  | (311,590)                              | -                           | (311,590)            | (73,303)                  |
| Refundable deposits  | (1,401)                                | -                           | (1,401)              | -                         |
| Total OPEB liability   | (1,461,085)                            | -                           | (1,461,085)          | (336,429)                 |
| Accrued compensated absences   | 52,770                                 | -                           | 52,770               | 20,565                    |
| Deferred inflows OPEB  | 1,410,306                              | -                           | 1,410,306            | 318,708                   |
| <b>Net cash provided by (used in) operating activities</b>   | <b>\$ 9,924,635</b>                    | <b>\$ (588)</b>             | <b>\$ 9,924,047</b>  | <b>\$ 786,440</b>         |
| <b>Noncash activities:</b>   |  |                             |                      |                           |
| Contributed capital assets - from governmental funds   | \$ 33,679                              | \$ -                        | \$ 33,679            | \$ -                      |

See accompanying notes to the basic financial statements.



**FOOTNOTES TO BASIC FINANCIAL STATEMENTS**

## **Note 1. Summary of Significant Accounting Policies**

The City of Midwest City's (the "City") accounting and financial reporting policies conform to accounting principles generally accepted in the United State of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

### **1.A. Financial Reporting Entity**

**The City of Midwest City** – operates the public safety, health and welfare, streets and highways, parks and recreation, and administrative activities.

The City of Midwest City is an incorporated municipality located in central Oklahoma. The City operates under a council-manager form of government with a charter that provides for three branches of government:

- Legislative – the governing body includes an elected seven-member City Council and Mayor
- Executive – the City Manager is the Chief Executive Officer and is appointed by the City Council
- Judicial – the Municipal Judges are practicing attorneys appointed by the City Council

In determining the financial reporting entity, the City of Midwest City complies with the provisions of the Governmental Accounting Standards Board and includes all component units for which the City is financially accountable. The City's financial reporting entity primary government presentation includes the City of Midwest City and certain component units as follows:

**Blended Component Units:** Separate legal entities for which the City Council members also serve as the trustees/governing body of the Authorities and/or the City is able to impose its will on the Authorities through required approval of all debt obligations issued by these entities. These component units funds are blended into the City's by appropriate fund type to comprise part of the primary government presentation.

**Midwest City Utilities Authority** –created for industrial development.

**Midwest City Municipal Authority** – created to operate the water, sewer, sanitation, and conference center/hotel.

**Midwest City Hospital Authority** – created to operate the hospital, however, in 1996 the hospital was leased for a 30-year term. In March 2009, this lease was extended to May 2048. The Trustees manage activities related to the hospital lease. Economic development is also a principal mission of the Authority.

**Urban Renewal Authority** – created for economic development.

**Economic Development Authority** – created for economic development.

Each of these component units listed above are Public Trusts established pursuant to Title 60 of Oklahoma State law. Public Trusts (Authorities) have no taxing power. The Authorities are generally created to finance City services through issuance of revenue bonds or other non-general obligation debt and to enable the City Council to delegate certain functions to the governing body (Trustees) of the Authority. The Authorities generally retain title to assets which are acquired or constructed with Authority debt or other Authority generated resources. In addition, the City has leased certain existing

assets at the creation for the Authorities to the Trustees on a long-term basis. The City, as beneficiary of the Public Trusts, receives title to any residual assets when a Public Trust is dissolved.

In accordance with state law, the City Council must approve, by two-thirds vote, all debt obligations of these public trusts prior to incurring the obligation. This is considered sufficient imposition of will to demonstrate financial accountability and to include the trusts within the City's financial reporting entity. The public trusts do not issue separate annual financial statements.

### **1.B. Basis of Presentation and Accounting**

This annual report is presented in a format that substantially meets the presentation requirements of the Governmental Accounting Standards Board (GASB) in accordance with generally accepted accounting principles. The presentation includes financial statements that communicate the City's financial condition and changes therein at two distinct levels:

- **The City as a Whole** (a government-wide presentation)
- **The City's Funds** (a presentation of the City's major and aggregate non-major funds)

#### **Government-Wide Financial Statements:**

The Government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. In the Statement of Net Position and the Statement of Activities, the City presents two kinds of activities:

*Governmental activities* - Most of the City's basic services are reported here, including the police, fire, general administration, streets, parks and recreation. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.

*Business-type activities* – Services where the City charges a fee to customers to help cover all or most of the cost of the services it provides. The City's water, sewer, sanitation and the hotel/conference center activities are reported here.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The statements of net position and activities are reported on the accrual basis of accounting and economic resources measurement focus. Under the accrual basis of accounting, revenues are recognized when earned and expenses (including depreciation and amortization) are recorded when the liability is incurred or economic asset used.

**Fund Financial Statements:**

***Governmental Funds:***

Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances remaining at year-end. Governmental funds report their activities on the modified accrual basis of accounting and current financial resources measurement focus that is different from other funds. For example, these funds report the acquisition of capital assets and payments for debt principal as expenditures and not as changes to asset and debt balances. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period except for reimbursement type grants that are recorded as revenues when the related expenditures are recognized and available within 120 days of year end. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, judgments, postemployment benefits and net pension liabilities are recorded only when payment is due.

Sales and use taxes, property taxes, franchise taxes, licenses, court fines and interest associated with the current fiscal period are all considered to be susceptible to accrual, and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps one determine (through a review of changes to fund balance) whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The City's governmental funds include:

**Major Funds:**

- General Fund – accounts for all activities not accounted for in other special-purpose funds. For reporting purposes, the General Fund also includes the activities of the Reimbursed Projects Account, Employee Activity Account, Activity Account, Animals Best Friend Account, Grant Account, and Disaster Relief Account.
- Police Fund – is a special revenue fund that accounts for police services funded by a restricted sales tax, a transfer of 34.21% of General Fund revenues per ordinance legally restricted for police operations, and fines and fees restricted for traffic enforcement operations. For reporting purposes, the Police Fund includes the Jail Fund.
- Fire Fund — is a special revenue fund that accounts for fire protection services funded by sales tax legally restricted for fire and a transfer of 27.66% of General Fund revenues per ordinance legally restricted for fire operations.
- Economic Development Authority – is a special revenue fund that manages activities related to economic development within the city limits.
- Midwest City Hospital Authority – is a special revenue fund that manages activities related to the hospital lease, funded by interest income and in lieu of taxes. The Hospital Authority also makes investments and expenditures in economic development activities.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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Aggregated Non-Major Funds (reported as Other Governmental Funds):

Special Revenue Funds include Juvenile, Parks and Recreation, Emergency Operations, Technology, Welcome Center, Police Impound Fees, Street and Alley, Police Special Projects, Police Lab Fee, Convention/Visitors Bureau, Sooner Rose TIF, Urban Renewal Authority Funds, Street Light Fee, and General Government Sales Tax.

Debt Service Fund – accounts for ad-valorem taxes levied by the City for use in retiring general obligation bonds, and their related interest expenses.

Capital Project Funds:

- Capital Improvement Fund – accounts for assessed fees that help fund capital projects for various functions of the City.
- Downtown Redevelopment Authority – accounts for the lease proceeds from the 29<sup>th</sup> street redevelopment. Proceeds are used to fund various needs of the City.
- 2002 Street Project Fund – accounts for the proceeds from the 2002 General Obligation Street Bonds which funds capital street projects.
- Dedicated Tax 2012 Fund – accounts for the sales tax restricted for street, parks, trails, sidewalks and public transportation projects.
- 2018 GO Bond Proprietary Fund – accounts for general obligation bond proceeds restricted to proprietary projects.
- 2018 GO Bond CIP – is a capital project fund funded with proceeds from general obligation bond issues to finance voter approved projects.
- Sales Tax Capital Improvement Fund – accounts for sales tax restricted by a vote of the citizens for capital improvements, including debt retirements.
- Capital Outlay Reserve Fund – accounts for funds set aside to fund the five-year capital needs projects.
- 2022 GO Bond Fund – accounts for general obligation bond proceeds restricted streets.

The reconciliation of the governmental funds financial statements to the governmental activities presentation in the government-wide financial statements is the result of the use of the accrual basis of accounting and economic resources measurement focus at the government-wide level.

***Proprietary Funds:***

When the City charges customers for the services it provides, these services are generally reported in proprietary funds. Proprietary funds include enterprise funds and internal service funds. Enterprise funds are used to account for business-like activities provided to the general public. Internal service funds are used to account for business-like activities provided to other funds or departments of the City. Proprietary funds are reported on the accrual basis of accounting and economic resources measurement focus. For example, proprietary fund capital assets are capitalized and depreciated and principal payments on long-term debt are recorded as a reduction to the liability.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Midwest City Municipal Authority (Municipal Authority), a non-major enterprise fund and of the City's internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative

expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The City's proprietary funds include the following:

### **Enterprise Funds**

Major:

The Municipal Authority Funds includes the following accounts:

- Water Account (includes the Water Operating Account and the Water Capital Projects Account) accounts for the activities providing water services to the public.
- Sewer Account (includes the Sewer Operating Account and the Sewer Capital Projects Account) accounts for the activities providing sewer services to the public.
- Sanitation Account (includes the Sanitation Operating Account) accounts for the activities providing sanitation services to the public.
- Conference Center/Hotel Account (includes the Conference and Hotel Operating Account) accounts for the activities related to the Conference Center and Hotel.
- Drainage Account (includes the Drainage Operating Fund and the Capital Projects Account) accounts for the activities providing drainage services to the public.
- Debt Service Account accounts for the debt activities related to the 2011 and 2011A Revenue Bonds.
- Utility Services Account – accounts for activities related to billing for water, sewer, sanitation, storm water, and drainage.
- Utilities Capital Account – accounts for capital purchases for the water, sewer, and sanitation systems.
- Customer Deposit Account –accounts for utility customer deposits.
- Golf Course Account –accounts for activities of the John Conrad and the Hidden Creek golf courses.

Non-Major:

- Utilities Authority Fund –accounts for industrial development activities.

### **Internal Service Funds** (aggregated in a single column for reporting purposes)

- Risk Management Fund - accounts for the cost of providing various insurance services (i.e., general liability, vehicle, and property) to other funds and departments of the City.
- Public Works Administration Fund - accounts for the cost of centralization of administrative resources to various departments of the City. This fund primarily serves business-type activities.
- Fleet Services Fund - accounts for fuel, maintenance and repairs for the City's fleet.
- Surplus Property Fund - accounts for the disposal of surplus property on behalf of all departments.
- L&H Benefits Fund - accounts for health and life benefits to employees.
- Workers Compensation Fund – accounts for the cost of providing workers compensation insurance services to the other funds and departments of the city.

**1.C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

**Deposits and Investments:**

Cash and cash equivalents includes all demand and savings accounts, certificates of deposit or short-term investments with an original maturity of three months or less, and money market investments. Trust account investments in open-ended mutual fund shares are also considered cash equivalents.

Investments, other than Hospital Authority investments, consist of long-term certificates of deposit, U.S. Treasury bonds and notes, and U.S. agency securities. Certificates of deposit are reported at cost, while the U.S. Treasury and agency securities are reported at fair value. Hospital investments consist of mutual funds and equities. Investments are reported at fair value.

Except where otherwise required, cash resources have been pooled in order to maximize investment opportunities. Income from investments purchased with pooled cash is allocated to individual funds based on the funds' average cash balance and legal requirements.

**Restricted Assets:**

Certain proceeds of the enterprise funds' promissory notes, as well as certain resources set aside for their repayment, are classified as restricted assets on the Statement of Net Position because they are maintained in separate bank accounts, and their use is limited by applicable loan covenants. The debt service fund accounts are used to segregate resources accumulated for debt service payments over the next 12 months. In addition, amounts held for meter deposit refunds are considered restricted.

**Receivables:**

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include sales and use taxes, franchise taxes, grants, and court fines. Business-type activities report utilities as its major receivable.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales tax, franchise tax, and grants and other similar intergovernmental revenues. Non-exchange transactions collectible but not available are reported as a deferred inflow of resources in the fund financial statements in accordance with the modified accrual basis of accounting, but not reported as a deferred inflow of resources in the government-wide financial statements in accordance with the accrual basis. Interest on investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable and interest earnings comprise the majority of proprietary fund receivables. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable.

**Inventories:**

Inventories are valued at average cost. Governmental fund inventory is related to parts of vehicle and equipment maintenance. Proprietary fund inventory is related to material on hand for repairs and improvements to the utility system. The cost of inventories are recorded as expenditures when consumed rather than when purchased.

**Land Held for Economic Development:**

The Hospital Authority owns land that is being held for future economic development. This land is carried at the lower of cost or fair value.

**Capital Assets:**

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Depreciable capital assets are depreciated on a straight-line basis over their useful lives. The range of estimated lives by type of assets is as follows:

- Buildings/improvements 25-60 years
- Utility systems 25-99 years
- Infrastructure 25-99 years
- Machinery and equipment 5-20 years
- Vehicles 5-25 years

Depreciation of capital assets is included in total expenses and is charged or allocated to the activities primarily benefiting from the use of the specific asset.

**Leases:**

The City is a party as lessor for various non-cancellable long-term leases of building and land. The corresponding lease receivables are recorded in an amount equal to the present value of the expected future minimum lease payments received, respectively, discounted by an applicable interest rate.

**Long-term obligations:**

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statements of Net Position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bonds payables are reported net of bond premium or discount. Deferred amount on refunding is amortized over the shorter of the life of the new debt or the remaining life of the refunded debt using the straight-line method. Deferred amounts are shown as deferred inflows or outflows.

Long-term obligations of governmental funds are not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures.



The City's long-term debt consists of general obligation bonds, revenue bonds and notes, accrued compensated absences, contracts payable, net pension liability, total OPEB liability, and refundable deposits.

**Compensated Absences:**

Under the terms of union contracts and City personnel policies, City employees are granted vacation and sick leave in varying amounts. Regular full-time civilian employees earn vacation leave per pay period in varying amounts from 80.08 hours per year to 204.10 hours per year based upon years of service. Upon separation from the city, a civilian employee is paid for accrued vacation up to a maximum of 216 hours plus current year accrual earned to date of separation. Civilian employees earn sick leave per pay period of 3.7 hours, for a total of 96.20 hours per year with the exception of Fire Rookies working 24-hour shifts who earn 5.54 hours per pay period for an annual total of 144.04 hours per year. Civilian employees who separate from employment with the city will be compensated for all accrued but unused sick leave as follows: Upon separation from the city after 10 years of service, a civilian employee is paid for accrued sick leave up to a maximum of 960 hours plus current year accrual earned to date of separation at 1/2 his/her hourly rate of pay. Civilian employees who separate from employment prior to 10 years of service shall receive no compensation for accrued sick leave benefits.

Police union employees earn vacation leave per pay period in varying amounts from 80.08 hours per year to 204.10 hours per year based upon years of service. Upon separation from the city, a police union employee is paid for accrued vacation up to a maximum of 216 hours plus current year accrual earned to date of separation. Police union employees earn sick leave per pay period of 4.6 hours for an annual total of 119.60 hours. Police union employees who separate from employment with the city will be compensated for all accrued but unused sick leave as follows: Upon separation from the city after 10 years or more of service, a police union employee is paid for accrued sick leave up to a maximum of 1,100 hours plus current year accrual earned to date of separation at 1/2 his/her hourly rate of pay. Police union employees who separate from employment prior to 10 years of service shall receive no compensation for accrued sick leave benefits. 100% of the sick leave balance shall be paid to the police union employee's named beneficiary in the event an employee is killed in the line of duty.

Fire union employees earn vacation leave per pay period in varying amounts from 80.08 hours per year to 301.34 hours per year based upon shift worked and years of service. Upon separation from the city, a fire union employee is paid for accrued vacation up to a maximum of 300 hours plus current year accrual earned to date of separation for 24-hour workers; up to a maximum of 216 hours plus current year accrual earned to date of separation for 8-hour workers. Fire union employees earn sick leave per pay period of 7 for a total of 180 hours per year for 24-hour workers and 96.20 hours per year for 8-hour workers. Fire union employees who separate from employment with the city will be compensated for all accrued but unused sick leave as follows: Upon separation from the city after 10 years or more of service or with an on-the-job injury, a fire union employee is paid for accrued sick leave up to a maximum of 1,314 hours for 24 hour workers; up to a maximum of 960 hours for 8 hour workers at 1/2 his/her hourly rate of pay. Hours accumulated over the maximum are paid at the rate of 1/2 his/her hourly rate of pay each bi-weekly pay period. Employees, regardless of years of service, will be paid out at 1/2 for separation due to on the job injury. Fire union employees who separate from employment prior to 10 years of service and without an on-the-job injury shall receive no compensation for accrued sick leave benefits.

**Deferred Outflow/Inflows of Resources:**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources until then. The City has three items that qualify for reporting in this category. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The city also reports deferred outflows for pension and OPEB-related amounts.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenues) until that time. The governmental funds report unavailable revenues from court fines and property taxes, and deferrals related to lease receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. In the City's government-wide statements the property tax revenues remain as a deferred inflow under the full accrual basis of accounting and will become an inflow in the year for which they are levied. The government-wide Statement of Net Position also reports deferred inflows for gain on refunding of debt, property taxes, leases, pension, and OPEB-related amounts.

Lease-related amounts are recognized at the inception of leases in which the city or its' component unit is the lessor and are recorded in an amount equal to the corresponding lease receivable plus certain additional amounts received from the lessee at or before the commencement of the lease term that relate to future periods, less any lease incentives paid to, or on behalf of, the lessee at or before the commencement of the lease term. The inflow of resources is recognized in a systematic and rational manner over the term of the lease.

**Fund Equity:**

*Government-Wide and Proprietary Fund Financial Statements:*

Net position is displayed in three components:

- a. *Net investment in capital assets* - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets, plus the remaining unspent construction proceeds of debt issued for capital improvements.
- b. *Restricted net position* - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. *Unrestricted net position* - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

It is the City's policy to first use unrestricted net position prior to the use of restricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

*Governmental Fund Financial Statements:*

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned and unassigned. These classifications are defined as:

- a. Nonspendable – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- b. Restricted – consists of fund balance with constraints placed on the use of resources either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (2) laws through constitutional provisions or enabling legislation.
- c. Committed – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the city’s highest level of decision-making authority. The City’s highest level of decision-making authority is made by ordinance. The Hospital Authority and Urban Renewal Authority highest level of decision-making authority is made by resolution.
- d. Assigned – includes amounts that are constrained by the city’s intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action or management decision when the city council has delegated that authority. Assignments for revenues in other governmental funds are made through budgetary process.
- e. Unassigned – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the General Fund. Any deficit fund balances of other governmental funds are also reported as unassigned.

It is the City’s policy to first use unrestricted fund balance prior to the use of the restricted fund balance when an expenditure is incurred for purposes for which both restricted and unrestricted resources are available. The City’s policy for the use of fund balance amounts require that unassigned amounts would be reduced first followed by assigned amounts and then committed amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

## **1.D. Revenues, Expenditures and Expenses**

### **Program Revenues:**

Program revenues within the Statement of Activities that are derived directly from each activity or from parties outside of the City’s taxpayers are reported as program revenues. The City has the following program revenues in each activity:

- Public Safety – Fire, Police, 911 –fines and forfeitures, restricted operating grants, 911 revenue, and restricted capital grants, property seizure, donations, state on-behalf pension contributions
- Streets – commercial vehicle and gasoline excise tax shared by the State.
- Culture and recreation – pool fees, rental of community center and senior center, programming fees, park fees, softball fees, operating and capital grants
- Health and Welfare – FEMA grants
- Economic Development – rental income and operating grants

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

- General Government – license and permits, technology and false alarm fees, impact fees, and operating grants

All other governmental revenues are reported as general revenues. All taxes are classified as general revenue even if restricted for a specific purpose.

**Sales Tax Revenue:**

Sales tax revenue represents a 4.60 cents tax on each dollar of taxable sales which is collected by the Oklahoma Tax Commission and remitted to the City. Upon final allocation the sales tax is broken down as follows:

|  | <b>Effective January<br/>2018</b> |             |
|--|-----------------------------------|-------------|
| General Government                                       | 1.25                              | 27.17%      |
| Police   | 1.42                              | 30.87%      |
| Fire   | 1.14                              | 24.78%      |
| 911  | .04                               | .87%        |
| Capital Improvements                                     | .25                               | 5.43%       |
| Parks and Recreation                                     | .05                               | 1.09%       |
| Sewer Plant  | .40                               | 8.70%       |
| Streets/Parks/Sidewalks/Trails/and Public Transportation | .05                               | 1.09%       |
| <b>Totals</b>  | <b>4.6</b>                        | <b>100%</b> |

**Property Tax Revenue:**

In accordance with state law, a municipality may only levy a property tax to retire general obligation debt approved by the voters and to pay judgments rendered against the City. Property taxes levied by the City are billed and collected by the County Treasurer's Office and remitted to the City in the month following collection. Property tax is levied each October 1st on the assessed valuation of non-exempt real property located in the City as of the preceding January 1st, the lien date. Property taxes are due on November 1st following the levy date, although they may be paid in two equal installments (if the first installment is paid prior to January 1st, the second installment is not delinquent until April 1st). Property taxes are collected by the County Treasurer and are remitted to the City. Property tax receivables are recorded on the lien date, although the related revenue is reported as a deferred inflow of resources and will not be recognized as revenue until the year for which it is levied. Property taxes unpaid for the fiscal year are attached by an enforceable lien on property in the following October. For the year ended June 30, 2023, the City's net assessed valuation of taxable property was \$398,116,367. The taxes levied by the City per \$1,000 of net assessed valuation for the year ended June 30, 2023 was \$9.99.

Property tax accrued on the lien date of January 1, 2023 and recorded as a deferred inflow of resources was \$4,025,013.

**Expenditures and Expenses:**

In the government-wide financial statements, expenses, including depreciation of capital assets, are reported by function or activity. In the governmental fund financial statements, expenditures are reported by class as current (further reported by function), capital outlay and debt service. In the proprietary fund financial statements, expenses are reported by object or activity.

### **1.E. Internal and Interfund Balances and Activities**

In the process of aggregating the financial information for the government-wide statement of net position and statement of activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

#### *Government-Wide Financial Statements:*

Interfund activity, if any, are eliminated or reclassified in the government-wide financial statements as follows:

1. *Internal balances* – amounts reported in the fund financial statements as interfund receivable and payables are eliminated in the governmental and business-type activities columns of the statement of net position, except for the net residual amounts due between governmental and business-type activities, which are reported as Internal Balances.
2. *Internal activities* - amounts reported in the fund financial statements as interfund transfers are eliminated in the government-wide statement of activities except for the net amount of transfers between governmental and business-type activities, which are reported as Transfers - Internal Activities. The effect of interfund services between funds is not eliminated in the statement of activities.

#### *Fund Financial Statements:*

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

1. Interfund loans - amounts provided with a requirement for repayment are reported as interfund receivables and payables.
2. Interfund services - sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
3. Interfund reimbursements - repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds.
4. Interfund transfers - flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

### **1.F. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates. The City generally uses an estimate based on municipal bond rate yield curves as the discount rate for leases unless the rate that the lessor/vendor charges is known.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**2. Cash and Cash Equivalents, Deposits and Investments**

**Deposits and Investments Risks**

Fair value is the price that would be received to sell an investment in an orderly transaction between market participants at the measurement date. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

|                        | Quoted Prices<br>in Active Markets<br>for Identical Assets<br>(Level 1) | Significant<br>Other Observable<br>Inputs<br>(Level 2) | Significant<br>Unobservable<br>Inputs<br>(Level 3) | Total<br>Fair Value  |
|------------------------|---|--|--|----------------------|
| US agency securities   | \$ -  | \$ 10,222,864  | \$ -   | \$ 10,222,864        |
| Real Estate            | -   | -  | 484,386  | 484,386              |
| Mutual Fund - equities | 36,050,640  | -  | -  | 36,050,640           |
|                        | <u>\$ 36,050,640</u>  | <u>\$ 10,222,864</u>                                   | <u>\$ 484,386</u>                                  | <u>\$ 46,757,890</u> |

As of June 30, 2023, the City's investments in U.S. agency securities are valued using Level 2 inputs. The value is determined using quoted prices for similar assets or liabilities in active markets.

Real estate investments classified in Level 3 are valued using the change in assessed property tax land values for similar properties from the county assessor.

Certain investments that do not have a readily determinable fair value are measured at net asset value (NAV), or its equivalent. NAV per share is calculated as of the City's year-end in a manner consistent with the Governmental Accounting Standards Board's measurement principles. There are no unfunded commitments related to these investment vehicles. The valuation method for investments measured at the NAV per share (or its equivalent) is presented on the following table.

| Investments Measured at Net Asset Value   | Fair Value           | Redemption Frequency | Redemption Notice Period |
|---|----------------------|----------------------|--------------------------|
| US equity index funds <sup>(1)</sup>      | \$ 46,722,649        | Daily                | 2 days                   |
| US fixed income debt funds <sup>(2)</sup> | 5,596,280            | Daily                | 3 days                   |
|   | <u>\$ 52,318,929</u> |                      |                          |

- (1) **US equity index funds** – The Fund is an index fund that seeks investment results that correspond generally to the S&P 500 Index. The Fund is invested and reinvested in a portfolio of equity securities with the objective of approximating as closely as practicable the capitalization weighted total rate of return of that segment of the U.S. market for publicly traded equity securities represented by the larger capitalized companies. The investment is valued at the net asset value of units held at the end of the period based upon the fair value of the underlying investments.
- (2) **US fixed income debt funds** – The US fixed income debt fund is an index fund that establishes an objective of delivering investment performance approximating as closely as practicable the total rate of return of the market for debt securities as defined by the Barclays U.S. Aggregate Bond Index. The Fund uses a "passive" or indexing approach to try to achieve the Fund's

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

investment objective. The investment is valued at the net asset value of units held at the end of the period based upon the fair value of the underlying investments.

Government money market accounts are carried at amortized cost.

The City of Midwest City primary government and blended component units are governed by the deposit and investment limitations of state law and trust indentures. The deposits and investments held at June 30, 2023, by these entities are as follows:

| Type                                    | Carrying Value | Credit Rating | Maturities in Years |               |              |        |              |
|---|----------------|---------------|---------------------|---------------|--------------|--------|--------------|
|   |                |               | On Demand           | Less Than One | 1 - 5        | 6 - 10 | More than 10 |
| Demand deposits                         | \$ 165,076,838 | n/a           | \$ 165,076,838      | \$ -          | \$ -         | \$ -   | \$ -         |
| Time deposits                           | 500,000        | n/a           | -                   | 500,000       | -            | -      | -            |
| Government Money Market Accounts        | 29,079,423     | AAAm          | 29,079,423          | -             | -            | -      | -            |
| U.S. Agencies Obligations               | 10,222,864     | Aaa           | -                   | 3,995,744     | 2,299,866    | -      | 3,927,254    |
| Sub-total                               | 204,879,125    |               | \$ 194,156,261      | \$ 4,495,744  | \$ 2,299,866 | \$ -   | \$ 3,927,254 |
| Real Estate                             | 484,386        | n/a           |                     |               |              |        |              |
| Mutual Funds - equities                 | 82,773,288     | n/a           |                     |               |              |        |              |
| Fixed Income                            | 5,596,280      | n/a           |                     |               |              |        |              |
| Sub-total                               | 88,853,954     |               |                     |               |              |        |              |
| Total Deposits and Investments          | \$ 293,733,079 |               |                     |               |              |        |              |
| Reconciliation to Financial Statements: |                |               |                     |               |              |        |              |
| Cash and cash equivalents               | \$ 175,243,568 |               |                     |               |              |        |              |
| Cash and cash equivalents, restricted   | 18,912,692     |               |                     |               |              |        |              |
| Investments                             | 98,596,776     |               |                     |               |              |        |              |
| Investments, restricted                 | 868,275        |               |                     |               |              |        |              |
| Investments, restricted non -current    | 111,768        |               |                     |               |              |        |              |
|   | \$ 293,733,079 |               |                     |               |              |        |              |

*Custodial Credit Risk* – Exposure to custodial credit risk related to deposits exists when the City holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the City’s name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the City holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City’s name.

The City’s policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at a minimum level of 110% of the uninsured deposits and accrued interest thereon. The City’s policy limits acceptable collateral to U.S. Treasury securities, federally insured obligations, or direct debt obligations of municipalities, counties, and school districts in Oklahoma. Also, as required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the City must have a written collateral agreement.

At June 30, 2023, the City had no exposure to custodial credit risk as defined above.

*Investment Credit Risk* – The City’s investment policy limits investments, excluding the Hospital Authority and Municipal Authority, to the following:

- a. Obligations of the U. S. Government, its agencies and instrumentalities;
- b. Collateralized or insured non-negotiable certificates of deposit or other evidences of deposit that are either insured or secured with acceptable collateral with an in-state financial institution, and fully insured deposits in out-of-state institutions;
- c. Insured or fully collateralized negotiable certificates of deposit;

- d. Repurchase agreements that have underlying collateral consisting of those items specified in paragraph a above; and
- e. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraph a.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City has no formal policy limiting investments based on credit rating but discloses any such credit risk associated with their investments by reporting the credit quality ratings of investments in debt securities as determined by nationally recognized statistical rating organizations—rating agencies—as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

*Investment Interest Rate Risk* – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City’s investment policy indicates that the investment portfolio, shall remain sufficiently liquid to enable the City to meet all operating requirements as anticipated. The City discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments by date range.

At June 30, 2023, the investments held by the City mature between 2023 through 2047.

*Concentration of Investment Credit Risk* - Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The City’s investments in Blackrock (classified as mutual funds – equities) and Vanguard mutual funds each exceed 5%.

### **Hospital Authority Investments:**

The Hospital Authority policy provides that assets be invested to preserve its principal, produce a proscribed level of income, and provide for growth of principal with no outside additions to the fund being anticipated. Assets are to be invested in a diversified portfolio to achieve attractive real rates of return. The investment policy of the Hospital Authority allows for the investment of funds in domestic and international common stocks, government and corporate bonds, short-term fixed income securities maturing in one year or less (cash equivalents); by utilizing primarily index funds, mutual funds, or collective trust funds. In addition, the Hospital Authority may invest portions of the fund corpus, or income, in real estate. Such real estate investments would typically include developed or undeveloped real property located in Midwest City, Oklahoma or its environs, or commingled funds which invest in various kinds of property located throughout the United States. The overall rate of return objective of the portfolio is a highest possible rate of return consistent with the risk levels established by the Board.

The acceptable long-term rate of return is expected to provide equal or superior results, using a three to five year moving average, relative to the following benchmarks:

1. An absolute return objective of the Consumer Price Index plus 4% compounded annually.
2. An income return sufficient to meet any disbursement requirement as stipulated by the Board.
3. A return exceeding the 90 Day U.S. Treasury Bill rate (risk-free rate).



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

4. Domestic equity fund returns which exceed the S&P 500 Stock index return by 1% (100 basis points), per year and fixed income return which exceed the Barclays Capital Aggregate Bond Index by ½% per year (50 basis points).
5. Stock and bond returns which fall into the top 25% of the Consultant’s Universe (or other representative universe approved by The Board) of common stock and bond funds (referred to as equity and fixed income), with some consistency.
6. Passive domestic returns which replicate the return of the Standard and Poor’s 500 Stock Index, passive fixed returns which replicate the return of the Barclays Capital Aggregate Bond Index, and passive international returns which replicate the return of the MSCI EAFE International Index.

Asset allocation guidelines for the Hospital Authority are as follows:

| Class               | Target   | Maximum | June 2023 Percent |
|---------------------|----------|---------|-------------------|
| Equities - Domestic | 20%-70%  | 85%     | 72.0%             |
| Fixed Income        | 2.5%-30% | 80%     | 4.9%              |
| Cash Equivalents    | 0%       | 20%     | 23.1%             |

**Restricted Cash and Investments**

The amounts reported as restricted assets on the Statement of Net Position are comprised of amounts held for Debt Service accounts by the trustee bank for revenue bond retirement and revenue bond construction funds, and the Customer Deposit Account for refundable deposits held by others. The restricted assets as of June 30, 2023 are as follows:

|  |               |
|--|---------------|
| Cash and Cash Equivalents:                     |               |
| Restricted for Debt Service                    | \$ 6,328,618  |
| Restricted Construction proceeds               | 11,130,387    |
| Restricted for Refundable Deposits             | 1,453,687     |
|  | \$ 18,912,692 |
| Investments:                                   |               |
| Restricted for Debt Service                    | \$ 868,275    |
| Investments Restricted for Refundable Deposits | 111,768       |
|  | \$ 980,043    |

**3. Note Receivable**

The Economic Development Authority entered into an agreement with Sooner Town Center, LLC to provide funds up to \$49,155,000 for the Town Center Plaza Project. The loan is amortized over a 30-year period with interest rates of 2.40% to 4.70%. The loan is secured with a note receivable for future rental of the facility. At the end of the fiscal year, the City reflects a \$41.7 million receivable in the governmental activities. At the end of the fiscal year, the borrower had not drawn \$2.4 million of the available loan proceeds.

**4. Lease Receivable**

The City as a lessor, has entered into lease agreements involving land and buildings. The total amount of inflows of resources, including lease revenue and interest revenue recognized during the fiscal year was

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

\$1,543,957. Some leases require variable payments based on future performance of the lessee or usage of the underlying asset and are not included in the measurement of the lease receivable. Those variable payments are recognized as inflows of resources in the periods in which the payments are received. During the year ended June 30, 2023, the City received variable payments as required by lease agreements totaling \$117,076.

**5. Opioid Settlement Receivable**

In June 2022, drug manufacturer distributors reached a \$308 billion-dollar nationwide settlement related to opioid lawsuit(s). These funds will be disbursed to each litigating party over an 18-year period according to an allocation agreement reached with all participating states. Oklahoma’s Memorandum of Agreement (MOA) between the state and local governments for the settlement funds allocates the funds as follows:

- 25% of Net Opioid Funds to Litigating Political Subdivisions
  - 10% of allocation to establish an appeal fund
- 75% to the State of Oklahoma

The City as a litigating party received \$104,863 as part of this settlement in fiscal year 2023. The city recorded them funds in the General Fund. As a litigating party the city recorded a receivable of \$1,091,725. All funds are to be used for opioid abatement and remediation activities. Funds are restricted until expended. No funds have been expended as of June 30th, 2023.

Additional settlement amounts are not listed that the City could be a litigating party; these amounts could not be estimated at this time.

**6. Capital Assets and Depreciation**

**Capital Assets:**

For the year ended June 30, 2023, capital assets balances changed as follows:

|   | Balance at<br>July 1, 2022 | Additions            | Transfers,<br>Retirements, and<br>Disposals | Balance at<br>June 30, 2023 |
|---|----------------------------|----------------------|---|-----------------------------|
| <b>PRIMARY GOVERNMENT:</b>                  |                            |                      |   |                             |
| <i>Governmental activities:</i>             |                            |                      |   |                             |
| Capital assets not being depreciated:       |                            |                      |   |                             |
| Land  | \$ 39,950,396              | \$ 1,686,212         | \$ -  | \$ 41,636,608               |
| Construction in progress                    | 26,665,762                 | 11,142,961           | 21,304,595                                  | 16,504,128                  |
| Total capital assets not being depreciated  | <u>66,616,158</u>          | <u>12,829,173</u>    | <u>21,304,595</u>                           | <u>58,140,736</u>           |
| Capital assets being depreciated:           |                            |                      |   |                             |
| Buildings                                   | 33,437,802                 | 5,494,195            | 9,655                                       | 38,922,342                  |
| Machinery and equipment                     | 23,271,093                 | 856,858              | 130,020                                     | 23,997,931                  |
| Vehicles                                    | 13,363,905                 | 1,221,374            | 547,021                                     | 14,038,258                  |
| Infrastructure                              | 482,323,645                | 24,289,827           | -   | 506,613,472                 |
| Total other capital assets                  | <u>552,396,445</u>         | <u>31,862,254</u>    | <u>686,696</u>                              | <u>583,572,003</u>          |
| Less accumulated depreciation for:          |                            |                      |   |                             |
| Buildings                                   | 15,241,485                 | 801,965              | 6,799                                       | 16,036,651                  |
| Machinery and equipment                     | 18,032,139                 | 941,286              | 130,017                                     | 18,843,408                  |
| Vehicles                                    | 7,146,323                  | 794,500              | 540,819                                     | 7,400,004                   |
| Infrastructure                              | 253,936,070                | 12,046,628           | -   | 265,982,698                 |
| Total accumulated depreciation              | <u>294,356,017</u>         | <u>14,584,379</u>    | <u>677,635</u>                              | <u>308,262,761</u>          |
| Capital assets being depreciated, net       | <u>258,040,428</u>         | <u>17,277,875</u>    | <u>9,061</u>                                | <u>275,309,242</u>          |
| Governmental activities capital assets, net | <u>\$ 324,656,586</u>      | <u>\$ 30,107,048</u> | <u>\$ 21,313,656</u>                        | <u>\$ 333,449,978</u>       |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

|  | Restated,<br>Balance at<br>July 1, 2022 | Additions           | Transfers,<br>Retirements, and<br>Disposals | Balance at<br>June 30, 2023 |
|--|---|---------------------|---|-----------------------------|
| <b>Business-type activities:</b>             |   |                     |   |                             |
| Capital assets not being depreciated:        |   |                     |   |                             |
| Land   | \$ 2,617,276                            | \$ -                | \$ -  | \$ 2,617,276                |
| Water rights                                 | 6,952,657                               | -                   | -   | 6,952,657                   |
| Construction in progress                     | 9,492,905                               | 836,139             | 8,899,201                                   | 1,429,843                   |
| Total capital assets not being depreciated   | <u>19,062,838</u>                       | <u>836,139</u>      | <u>8,899,201</u>                            | <u>10,999,776</u>           |
| Capital assets being depreciated:            |   |                     |   |                             |
| Buildings                                    | 33,131,175                              | 7,728,734           | -   | 40,859,909                  |
| Machinery and equipment                      | 15,967,596                              | 731,215             | 273,976                                     | 16,424,835                  |
| Vehicles                                     | 11,084,479                              | 1,851,675           | 786,261                                     | 12,149,893                  |
| Utility systems                              | 189,921,065                             | 901,071             | 15,358                                      | 190,806,778                 |
| Total other capital assets                   | <u>250,104,315</u>                      | <u>11,212,695</u>   | <u>1,075,595</u>                            | <u>260,241,415</u>          |
| Less accumulated depreciation for:           |   |                     |   |                             |
| Buildings                                    | 14,343,193                              | 784,691             | -   | 15,127,884                  |
| Machinery and equipment                      | 11,610,665                              | 590,898             | 204,474                                     | 11,997,089                  |
| Vehicles                                     | 7,024,138                               | 608,447             | 646,297                                     | 6,986,288                   |
| Utility systems                              | 84,639,293                              | 3,900,234           | 26  | 88,539,501                  |
| Total accumulated depreciation               | <u>117,617,289</u>                      | <u>5,884,270</u>    | <u>850,797</u>                              | <u>122,650,762</u>          |
| Capital assets being depreciated, net        | <u>132,487,026</u>                      | <u>5,328,425</u>    | <u>224,798</u>                              | <u>137,590,653</u>          |
| Business-type activities capital assets, net | <u>\$ 151,549,864</u>                   | <u>\$ 6,164,564</u> | <u>\$ 9,123,999</u>                         | <u>\$ 148,590,429</u>       |

**Depreciation:**

Depreciation expense has been allocated as follows:

**Governmental Activities:**

|   |                   |
|---|-------------------|
| General government                        | \$ 478,723        |
| Public safety                             | 1,353,116         |
| Streets                                   | 11,563,858        |
| Culture and recreation                    | 528,136           |
| Health and welfare                        | 156,803           |
| Economic development                      | 446,334           |
| Sub-total governmental funds depreciation | <u>14,526,970</u> |

|   |                      |
|---|----------------------|
| Depreciation on capital assets held by the City's internal service funds is charged to the various functions based upon usage | <u>57,409</u>        |
| Total   | <u>\$ 14,584,379</u> |

**Business-Type Activities:**

|                                |                  |
|--------------------------------|------------------|
| Water                          | \$ 1,258,164     |
| Sewer                          | 2,567,646        |
| Sanitation                     | 530,580          |
| Drainage                       | 280,540          |
| Conference center/hotel        | 887,216          |
| Golf                           | 288,328          |
| Industrial park                | 62,412           |
| Total Business Type Activities | <u>5,874,886</u> |

|   |                     |
|---|---------------------|
| Depreciation on capital assets held by the City's internal service funds is charged to the various functions based upon usage | <u>9,384</u>        |
| Total   | <u>\$ 5,884,270</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**7. Internal and Interfund Balances and Transfers**

**Internal and Interfund Balances:**

Interfund receivables and payables at June 30, 2023, were as follows:

| <u>Receivable Fund</u>      | <u>Payable Fund</u>           | <u>Amount</u>        | <u>Nature of Interfund Balance</u>                  |
|-----------------------------|-------------------------------|----------------------|---|
| General Gov Sales Tax       | Surplus Property              | \$ 134,703           | Surplus properties sales proceeds to be distributed |
| Police Fund                 | General Fund                  | 5,720,702            | Restricted sales tax payable                        |
| Police Fund                 | Surplus Property              | 117,173              | Surplus properties sales proceeds to be distributed |
| Juvenile Fund               | Surplus Property              | 780                  | Surplus properties sales proceeds to be distributed |
| Fire Fund                   | General Fund                  | 4,625,391            | Restricted sales tax payable                        |
| Fire Fund                   | Surplus Property              | 26,668               | Surplus properties sales proceeds to be distributed |
| Welcome Center              | Surplus Property              | 805                  | Surplus properties sales proceeds to be distributed |
| Welcome Center              | Golf                          | 143,615              | Long-term loan for capital improvements             |
| Convention & Visitor Bureau | Surplus Property              | 501                  | Surplus properties sales proceeds to be distributed |
| Emergency Operating Fund    | Surplus Property              | 3,022                | Surplus properties sales proceeds to be distributed |
| Emergency Operating Fund    | General Fund                  | 5,000                | Revenue accrued to be transferred                   |
| Park & Recreation           | Golf                          | 143,616              | Long-term loan for capital improvements             |
| General Fund                | Surplus Property              | 1,222                | Surplus properties sales proceeds to be distributed |
| General Fund                | Hotel                         | 300,000              | Long-term loan for capital improvements             |
| Hospital Authority          | Surplus Property              | 2,689                | Surplus properties sales proceeds to be distributed |
| Capital Improvements Fund   | Sales Tax Capital Improvement | 76,420               | Revenue accrued to be transferred                   |
| Public Works Administration | Surplus Property              | 3                    | Surplus properties sales proceeds to be distributed |
| Fleet Services Fund         | Surplus Property              | 5,827                | Surplus properties sales proceeds to be distributed |
| Storm Water Quality         | Surplus Property              | 54                   | Surplus properties sales proceeds to be distributed |
| Sanitation Fund             | Surplus Property              | 149,820              | Surplus properties sales proceeds to be distributed |
| Water Fund                  | Surplus Property              | 38,110               | Surplus properties sales proceeds to be distributed |
| Sewer                       | Surplus Property              | 31,487               | Surplus properties sales proceeds to be distributed |
| Hotel                       | Surplus Property              | 18,651               | Surplus properties sales proceeds to be distributed |
| Golf                        | Surplus Property              | 8,711                | Surplus properties sales proceeds to be distributed |
| Debt Service                | Sales Tax Capital Improvement | 860,880              | Revenue accrued to be transferred                   |
|                             |                               | <u>\$ 12,415,850</u> |   |

| <u>Reconciliation to Fund Financial Statements:</u> | <u>Due From Other Funds</u> | <u>Due To Other Funds</u> | <u>Net Internal Balances</u> |
|---|-----------------------------|---------------------------|------------------------------|
| Governmental Funds                                  | \$ 11,302,307               | \$ 11,288,393             | \$ 13,914                    |
| Proprietary Funds                                   | 1,107,713                   | 587,231                   | 520,482                      |
| Internal Service Funds                              | 5,830                       | 540,226                   | (534,396)                    |
| Total   | <u>\$ 12,415,850</u>        | <u>\$ 12,415,850</u>      | <u>\$ -</u>                  |

| <u>Reconciliation to Statement of Net Position:</u>                 | <u>Amount</u>       |
|---|---------------------|
| Net Internal Balances   | \$ 520,485          |
| Internal Service Fund Activity reported in Business-Type Activities | (632,618)           |
| Net Internal Balances   | <u>\$ (112,133)</u> |

**Internal and Interfund Transfers:**

The City's policy is to eliminate interfund transfers between funds in the Statement of Activities to avoid the grossing up of balances. Only the residual balances transferred between governmental and business-type activities are reported as internal transfers and then offset in the total column. Internal activities between funds and activities for the year ended June 30, 2023 were as follows:

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

| Transfer In                           | Transfer Out                          | Amount               | Nature of Transfer       |
|---------------------------------------|---------------------------------------|----------------------|--------------------------|
| General Fund                          | Storm Water Quality Fund              | \$ 41,907            | Indirect Cost Allocation |
| General Fund                          | Sanitation Fund                       | 763,936              | Indirect Cost Allocation |
| General Fund                          | Water Fund                            | 748,459              | Indirect Cost Allocation |
| General Fund                          | Sewer Fund                            | 772,099              | Indirect Cost Allocation |
| General Fund                          | Capital Improvement Revenue Bond Fund | 10,431,471           | Debt Service Subsidy     |
| General Fund                          | Hospital Authority                    | 344,143              | Operating Subsidy        |
| General Gov Sales Tax                 | General Fund                          | 72,273               | Operating Subsidy        |
| General Gov Sales Tax                 | Capital Outlay Reserve                | 737,355              | Fund closure             |
| Municipal Authority                   | Conference Center/Hotel               | 24,867               | Contract Cost Allocation |
| Street and Alley Fund                 | Water Fund                            | 29,575               | Capital Outlay Subsidy   |
| Police Fund                           | General Fund                          | 12,720,039           | Ordinance Obligation     |
| Police Fund                           | Police Special Projects               | 44,045               | Operating Subsidy        |
| Police Fund                           | General Fund                          | 11,878               | Operating Subsidy        |
| General Fund                          | Public Works Admin                    | 5,000                | Operating Subsidy        |
| Fire Fund                             | General Fund                          | 10,186,892           | Ordinance Obligation     |
| Fire Fund                             | General Fund                          | 19,319               | Capital Outlay Subsidy   |
| Emergency Management Fund             | General Fund                          | 30,694               | Grant Subsidy            |
| Park and Recreation Fund              | General Fund                          | 1,000,000            | Grant Subsidy            |
| General Fund                          | Police Impound Fee                    | 4,655                | Grant Subsidy            |
| Economic Development                  | General Fund                          | 4,208,239            | Grant Subsidy            |
| Sooner Rose TIF                       | Hospital Authority                    | 617,999              | Operating Subsidy        |
| 2018 Election GO Bonds                | Debt Service                          | 64,839               | Capital Outlay Subsidy   |
| Municipal Authority                   | Economic Development                  | 990,000              | Capital Outlay Subsidy   |
| Capital Improvement Fund              | Revenue Bond Sinking Fund             | 846,354              | Debt Service Subsidy     |
| Municipal Authority                   | General Fund                          | 10,431,471           | Debt Service Subsidy     |
| Capital Improvement Revenue Bond Fund | Revenue Bond Sinking Fund             | 6,487,152            | Capital Outlay Subsidy   |
|                                       |                                       | <u>\$ 61,634,661</u> |                          |

**Reconciliation to Fund Financial Statements:**

|                        | Transfers From<br>Other Funds | Transfers To Other<br>Funds | Net Transfers  |
|------------------------|-------------------------------|-----------------------------|----------------|
| Governmental Funds     | \$ 43,726,038                 | \$ (48,817,347)             | \$ (5,091,309) |
| Proprietary Funds      | 17,908,623                    | (12,812,314)                | 5,096,309      |
| Internal Service Funds | -                             | (5,000)                     | (5,000)        |
| Total                  | <u>\$ 61,634,661</u>          | <u>\$ (61,634,661)</u>      | <u>\$ -</u>    |

**Reconciliation to Statement of Activities:**

|  |                     |
|--|---------------------|
| Net Transfers                            | \$ 5,091,309        |
| Capital Contributions to Enterprise Fund | 33,679              |
| Transfers - Internal Activity            | <u>\$ 5,124,988</u> |

## 8. Long-Term Liabilities and Obligations

The City's long-term obligations consist of general obligation bonds, notes payable, revenue bonds payable accrued compensated absences, total OPEB liability and net pension liabilities. For the year ended June 30, 2023, the City's long-term debt balances changed as follows:

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Primary Government:**

| <u>Type of Debt</u>                                 | <u>Balance</u><br><u>July 1, 2022</u> | <u>Additions</u>    | <u>Deductions</u>   | <u>Balance</u><br><u>June 30, 2023</u> | <u>Due Within</u><br><u>One Year</u> |
|---|---------------------------------------|---------------------|---------------------|--|--------------------------------------|
| <b>Governmental Activities:</b>                     |                                       |                     |                     |  |                                      |
| General Obligation Bonds                            | \$ 55,400,000                         | \$ -                | \$ 2,210,000        | \$ 53,190,000                          | \$ 2,590,000                         |
| General Obligation Bonds premium                    | 741,600                               | -                   | 35,634              | 705,966                                | -                                    |
| Revenue Bonds Payable                               | 62,635,000                            | -                   | 1,850,000           | 60,785,000                             | 1,910,000                            |
| Accrued Compensated Absences                        | 6,146,608                             | 3,962,551           | 3,494,288           | 6,614,871                              | 2,183,475                            |
| Refundable Deposits                                 | 89,786                                | 400,205             | 373,257             | 116,734                                | 116,734                              |
| Total Governmental Activities                       | <u>\$ 125,012,994</u>                 | <u>\$ 4,362,756</u> | <u>\$ 7,963,179</u> | 121,412,571                            | 6,800,209                            |
| <b>Reconciliation to Statement of Net Position:</b> |                                       |                     |                     |  |                                      |
| Plus: Total OPEB Liability                          |                                       |                     |                     | 24,268,120                             | -                                    |
| Net Pension Liability                               |                                       |                     |                     | 34,064,759                             | -                                    |
|   |                                       |                     |                     | <u>\$ 179,745,450</u>                  | <u>\$ 6,800,209</u>                  |
| <b>Business-Type Activities:</b>                    |                                       |                     |                     |  |                                      |
| Revenue Bonds Payable                               | \$ 29,210,000                         | \$ -                | \$ 710,000          | \$ 28,500,000                          | \$ 725,000                           |
| Revenue Bonds Premium                               | 990,137                               | -                   | 38,082              | 952,055                                | -                                    |
| Notes Payable                                       | 15,360,315                            | 36,621              | 4,502,240           | 10,894,696                             | 4,533,044                            |
| Refundable Deposits                                 | 1,584,348                             | 437,535             | 438,936             | 1,582,947                              | 171,401                              |
| Accrued Compensated Absences                        | 1,652,400                             | 1,054,850           | 975,250             | 1,732,000                              | 577,334                              |
| Total Business-Type Activities                      | <u>\$ 48,797,200</u>                  | <u>\$ 1,529,006</u> | <u>\$ 6,664,508</u> | \$ 43,661,698                          | \$ 6,006,779                         |
| <b>Reconciliation to Statement of Net Position:</b> |                                       |                     |                     |  |                                      |
| Plus: Total OPEB Liability                          |                                       |                     |                     | 8,343,193                              | -                                    |
|   |                                       |                     |                     | <u>\$ 52,004,891</u>                   | <u>\$ 6,006,779</u>                  |

Accrued compensated absences liability of the governmental activities is liquidated by the General Fund, Police Fund, the Fire Fund, Juvenile Fund, Grant Fund, Welcome Center Fund, Convention and Visitors Bureau Fund, Technology Fund, Park and Recreation Fund, Downtown Redevelopment Fund, Hospital Authority, and the Emergency Operations Fund. Net pension liability and total OPEB liability are paid from the General Fund, Police Fund and Fire Fund.

*Governmental activities* long-term debt payable from property tax levies or other governmental revenues includes the following:

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**General Obligation Bonds:**

\$20,000,000 general obligation bonds dated April 1, 2019, payable in annual installments of \$795,000 the first year in 2021 and \$835,000, thereafter, with interest rates of 3.00% to 3.50%, repaid by property tax levies. Final maturity April 2044. \$ 17,535,000

\$17,250,000 general obligation bonds dated June 1, 2019, payable in annual installments of \$575,000 the first year in 2021 and \$725,000, thereafter, with interest rates of 3.00%, repaid by property tax levies. Final maturity June 2044. 15,225,000

\$6,550,000 general obligation bonds dated June 1, 2020, payable in annual installments of 225,000 the first year and \$275,000, thereafter, with interest rates of 2.25% to 2.50%, repaid by property tax levies. Final maturity June 2045. 6,050,000

\$9,055,000 general obligation bonds dated June 1, 2021, payable in annual installments of \$375,000 and \$430,000 in last year, with interest rates of 2.00% to 2.375%, repaid by property tax levies. Final maturity June 2046. 8,680,000

\$5,700,000 general obligation bonds dated March 1, 2022, payable in annual installments of \$380,000, with interest rates of 2.00%, repaid by property tax levies. Final maturity March 2038. 5,700,000

Total general obligation bonds \$ 53,190,000

|             |                      |
|-------------|----------------------|
| Current     | \$ 2,590,000         |
| Non-current | <u>50,600,000</u>    |
| Total       | <u>\$ 53,190,000</u> |

**Revenue Bonds Payable:**

\$49,155,000 Economic Development Revenue Bonds due in annual principal installments of \$795,000 to \$4,265,000 through February 1, 2048; interest rate ranges from 2.40% to 4.70%. Secured by mortgage lien on the property. \$ 44,555,000

\$19,250,000 Tax Apportionment Refunding Bonds due in annual principal installments of \$795,000 to \$1,810,000 starting July 1, 2021 through July 1, 2037; interest rate ranges from 3.45% to 4.75%. Repaid by property tax levies and sales/use tax apportioned. \$ 16,230,000

Total Revenue Bonds, Net \$ 60,785,000

|             |                      |
|-------------|----------------------|
| Current     | \$ 1,910,000         |
| Non-current | <u>58,875,000</u>    |
| Total       | <u>\$ 60,785,000</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

*Business-type activities* long-term debt payable from net revenues generated and taxes pledged to the City's business-type activities include the following:

**Revenue Bonds Payable:**

\$31,265,000 Series 2019 Capital Improvement Revenue Bonds due in annual principal installments of \$680,000 to \$1,725,000 through April 1, 2048; interest rate ranges from 2.0% to 4.0%.

\$ 28,500,000

|  |                                  |                      |
|--|----------------------------------|----------------------|
|  | Total Revenue Bonds              | \$ 28,500,000        |
|  | Unamortized Revenue Bond Premium | 952,055              |
|  | Total Revenue Bonds, Net         | <u>\$ 29,452,055</u> |

|  |             |                      |
|--|-------------|----------------------|
|  | Current     | \$ 725,000           |
|  | Non-current | 28,727,055           |
|  | Total       | <u>\$ 29,452,055</u> |

**Note Payable:**

\$18,455,000 Capital Improvement Revenue Refunding Note, Series 2020, due in annual principal installments of \$1,065,000 to \$4,425,000 starting March 1, 2021 through June 30, 2025; interest rate 1.16%.

\$ 8,795,000

\$2,280,047 note payable with the Central Oklahoma Master Conservancy District is the City of Midwest City's estimated share of the cost of a new water facility. The project is a joint project with cities of Norman, Del City and Midwest City. The contract provides the City with a share of the District's water supply (40.45). The construction project is anticipated to be completed in FY20-21. Final debt payments schedule is available once the project is complete. The agreement is dated July 9, 2019

1,913,604

\$241,900 bank note for a pipe inspection system, due in annual installments of \$53,257 starting September 15, 2020 through September 15, 2025; interest rate 3.41%.

149,471

\$36,621 Golf cart loan, due in annual installments of \$12,321 starting March 28, 2023 through February 28, 2027; interest rate 5.52%.

36,621

Total Notes Payable \$ 10,894,696

|  |             |                      |
|--|-------------|----------------------|
|  | Current     | \$ 4,533,044         |
|  | Non-current | 6,361,652            |
|  | Total       | <u>\$ 10,894,696</u> |



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Long-term debt service requirements to maturity are as follows:**

| Governmental-Type Activities |                       |               |                    |               |
|------------------------------|-----------------------|---------------|--------------------|---------------|
| Year Ending June 30,         | Revenue Bonds Payable |               | G.O. Bonds Payable |               |
|                              | Principal             | Interest      | Principal          | Interest      |
| 2024                         | \$ 1,910,000          | \$ 2,673,122  | \$ 2,590,000       | \$ 1,445,635  |
| 2025                         | 1,980,000             | 2,605,085     | 2,590,000          | 1,377,548     |
| 2026                         | 2,055,000             | 2,532,035     | 2,590,000          | 1,309,460     |
| 2027                         | 2,130,000             | 2,453,613     | 2,590,000          | 1,241,372     |
| 2028                         | 2,215,000             | 2,370,768     | 2,590,000          | 1,173,285     |
| 2029-2033                    | 12,555,000            | 10,359,393    | 12,950,000         | 4,845,113     |
| 2034-2038                    | 13,690,000            | 7,319,150     | 12,950,000         | 3,129,565     |
| 2039-2043                    | 10,105,000            | 4,728,750     | 11,050,000         | 1,438,110     |
| 2044-2048                    | 14,145,000            | 2,190,200     | 3,290,000          | 127,550       |
|                              | \$ 60,785,000         | \$ 37,232,116 | \$ 53,190,000      | \$ 16,087,638 |

| Business-Type Activities |                       |               |               |            |
|--------------------------|-----------------------|---------------|---------------|------------|
| Year Ending June 30,     | Revenue Bonds Payable |               | Notes Payable |            |
|                          | Principal             | Interest      | Principal     | Interest   |
| 2024                     | \$ 725,000            | \$ 1,067,525  | \$ 4,533,044  | \$ 122,688 |
| 2025                     | 740,000               | 1,053,025     | 4,624,575     | 73,998     |
| 2026                     | 760,000               | 1,030,825     | 204,739       | 31,027     |
| 2027                     | 785,000               | 1,008,025     | 153,376       | 25,717     |
| 2028                     | 815,000               | 976,625       | 149,813       | 21,828     |
| 2029-2033                | 4,590,000             | 4,367,125     | 797,859       | 71,190     |
| 2034-2038                | 5,540,000             | 3,423,150     | 431,290       | 10,585     |
| 2039-2043                | 6,565,000             | 2,394,250     | -             | -          |
| 2044-2047                | 7,980,000             | 982,600       | -             | -          |
| Total                    | \$ 28,500,000         | \$ 16,303,150 | \$ 10,894,696 | \$ 357,033 |

**Pledge of Future Revenues**

*Sales Tax Pledge* - The City has pledged one-fourth of one percent (or .25%) of future sales tax revenues to repay the 2019 Revenue Bonds which are payable through 2048. Proceeds from the bond provided financing to current refund the 2011 Revenue Bonds which were originally used for advance refunding the 2003 series bonds and to provide capital funding. The total principal and interest payable for the remainder of the life of the bond is \$44,803,150. Pledged sales taxes transferred in the current year were \$16,918,623. Debt service payments on 2019 Revenue Bonds of \$1,791,725 for the current fiscal year were 10.59% of pledged sales tax. Other sources of revenue such as water and sewer are also pledged. Total net revenues including utilities and sales tax pledged was \$24,502,158.

*Sales Tax Pledge* - The City has pledged one-fourth of one percent (or .25%) of future sales tax revenues to repay the 2020 Sales Tax Revenue Refunding Note which are payable through 2025. Proceeds from the bond provided financing for refund the 2011A Revenue Bonds. The total principal and interest payable for the remainder of the life of the bond is \$8,922,832. Pledged sales taxes transferred in the current year was \$16,918,623. Debt service payments on the bonds were \$4,459,606 for the current fiscal year or 26.36% of pledged sales tax. Other sources of revenues such as water and sewer are also pledged. Total net revenues including utilities and sales tax pledged was \$24,502,158.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**9. Net Position and Fund Balances**

The following table shows the governmental activities net position that is restricted:

| Fund                              | Restricted By          | Amount                |
|-----------------------------------|------------------------|-----------------------|
| Hospital Authority                | Enabling legislation   | \$ 133,454,667        |
| Technology Fund                   | Enabling legislation   | 727,719               |
| Police Impound Fund               | Enabling legislation   | 103,551               |
| Urban Renewal Authority           | Enabling legislation   | 3,804                 |
| Street Lighting Fund              | Enabling legislation   | 1,152,644             |
| 2018 GO Bond                      | Enabling legislation   | 443,229               |
| Pension asset                     | Enabling legislation   | 1,366,541             |
| Economic Development Authority    | Enabling legislation   | 13,616,240            |
|                                   |                        | <u>150,868,395</u>    |
| Street and Alley Fund             | Statutory requirements | 1,805,906             |
| Juvenile Fund                     | Statutory requirements | 99,899                |
| Police Special Projects           | Statutory requirements | 190,436               |
| Police Lab Fee                    | Statutory requirements | 18,530                |
|                                   |                        | <u>2,114,771</u>      |
| General Fund                      | External contracts     | 3,348,493             |
| Police Fund                       | External contracts     | 21,142,154            |
| Fire Fund                         | External contracts     | 16,035,219            |
| Park and Recreation Fund          | External contracts     | 2,519,980             |
| Emergency Operation Fund          | External contracts     | 1,431,568             |
| Welcome Center                    | External contracts     | 499,366               |
| Convention and Visitors Bureau    | External contracts     | 617,244               |
| GO Debt Service Fund              | External contracts     | 2,079,821             |
| 2002 GO Street Bond               | External contracts     | 162,733               |
| 2022 GO Bond Fund                 | External contracts     | 208,385               |
| Downtown Redevelopment            | External contracts     | 469,538               |
| Dedicated Tax Fund                | External contracts     | 2,404,945             |
| Capital Improvement Fund          | External contracts     | 3,493,768             |
| General Government Sales Tax Fund | External contracts     | 7,505,385             |
| Sooner Rose TIF                   | External contracts     | 1,167,011             |
|                                   |                        | <u>63,085,610</u>     |
| Total Restricted Net Position     |                        | <u>\$ 216,068,776</u> |
| Restricted (by purpose) for:      |                        |                       |
| Debt service                      |                        | \$ 2,079,821          |
| Hospital                          |                        | 133,454,667           |
| Capital improvements              |                        | 9,716,223             |
| Public Safety                     |                        | 39,200,455            |
| Street operations                 |                        | 1,152,644             |
| Culture and recreation            |                        | 3,666,746             |
| Economic Development              |                        | 16,260,698            |
| Other                             |                        | 10,537,522            |
|                                   |                        | <u>\$ 216,068,776</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

The following table shows the fund balance classifications as shown on the Governmental Funds Balance Sheet:

|  | General Fund        | Major Special Revenue Funds |                      |                       |                                | Other Governmental Fund | Total                 |
|--|---------------------|-----------------------------|----------------------|-----------------------|--------------------------------|-------------------------|-----------------------|
|  |                     | Police Fund                 | Fire Fund            | Hospital Authority    | Economic Development Authority |                         |                       |
| <b>Fund Balance:</b>                     |                     |                             |                      |                       |                                |                         |                       |
| <b>Nonspendable:</b>                     |                     |                             |                      |                       |                                |                         |                       |
| Inventory                                | \$ 60,000           | \$ -                        | \$ -                 | \$ -                  | \$ -                           | \$ -                    | \$ 60,000             |
| Deposits held by others                  | 24,506              | -                           | -                    | 3,459,804             | -                              | 5,300                   | 3,489,610             |
| Prepaid expenses                         | 224                 | -                           | -                    | -                     | -                              | -                       | 224                   |
|  | <u>84,730</u>       | <u>-</u>                    | <u>-</u>             | <u>3,459,804</u>      | <u>-</u>                       | <u>5,300</u>            | <u>3,549,834</u>      |
| <b>Restricted:</b>                       |                     |                             |                      |                       |                                |                         |                       |
| Public safety                            | 179,098             | 21,142,154                  | 16,035,219           | -                     | -                              | 1,843,984               | 39,200,455            |
| Hospital                                 | -                   | -                           | -                    | 133,454,667           | -                              | -                       | 133,454,667           |
| General obligation debt service          | -                   | -                           | -                    | -                     | -                              | 2,993,932               | 2,993,932             |
| Capital improvements                     | -                   | -                           | -                    | -                     | -                              | 16,712,188              | 16,712,188            |
| Street improvements                      | -                   | -                           | -                    | -                     | -                              | 1,805,906               | 1,805,906             |
| Street operations                        | -                   | -                           | -                    | -                     | -                              | 1,152,644               | 1,152,644             |
| Technology improvements                  | -                   | -                           | -                    | -                     | -                              | 727,719                 | 727,719               |
| Culture and rec programs                 | 647,400             | -                           | -                    | -                     | -                              | 3,019,346               | 3,666,746             |
| Economic development                     | 856,399             | -                           | -                    | -                     | 13,616,240                     | 1,788,059               | 16,260,698            |
| Public works                             | 317,925             | -                           | -                    | -                     | -                              | -                       | 317,925               |
| Health and welfare programs              | 48,175              | -                           | -                    | -                     | -                              | -                       | 48,175                |
| General government                       | 512,661             | -                           | -                    | -                     | -                              | 7,505,385               | 8,018,046             |
| Sub-total restricted                     | <u>2,561,658</u>    | <u>21,142,154</u>           | <u>16,035,219</u>    | <u>133,454,667</u>    | <u>13,616,240</u>              | <u>37,549,163</u>       | <u>224,359,101</u>    |
| <b>Committed to:</b>                     |                     |                             |                      |                       |                                |                         |                       |
| Economic development                     | -                   | -                           | -                    | 1,424,055             | -                              | -                       | 1,424,055             |
| <b>Assigned to:</b>                      |                     |                             |                      |                       |                                |                         |                       |
| Culture and rec programs                 | 67,235              | -                           | -                    | -                     | -                              | -                       | 67,235                |
| Health and welfare programs              | 26,250              | -                           | -                    | -                     | -                              | -                       | 26,250                |
| Economic development                     | -                   | -                           | -                    | -                     | -                              | 126,670                 | 126,670               |
| General government                       | 112,582             | -                           | -                    | 3,475,624             | -                              | -                       | 3,588,206             |
| Appropriation for use in FY 23-24 budget | 2,740,022           | -                           | -                    | -                     | -                              | -                       | 2,740,022             |
| General government - encumbrances        | 43,030              | -                           | -                    | -                     | -                              | -                       | 43,030                |
| Public safety - encumbrances             | 2,713               | -                           | -                    | -                     | -                              | -                       | 2,713                 |
| Public works - encumbrances              | 47,662              | -                           | -                    | -                     | -                              | -                       | 47,662                |
| Culture and rec - encumbrances           | 363                 | -                           | -                    | -                     | -                              | -                       | 363                   |
| Economic development - encumbrances      | 21,938              | -                           | -                    | -                     | -                              | -                       | 21,938                |
| Health and welfare - encumbrances        | 2,627               | -                           | -                    | -                     | -                              | -                       | 2,627                 |
| Sub-total assigned                       | <u>3,064,422</u>    | <u>-</u>                    | <u>-</u>             | <u>3,475,624</u>      | <u>-</u>                       | <u>126,670</u>          | <u>6,666,716</u>      |
| Unassigned (deficit):                    | 3,549,368           | -                           | -                    | -                     | -                              | (1)                     | 3,549,367             |
| <b>TOTAL FUND BALANCE</b>                | <u>\$ 9,260,178</u> | <u>\$ 21,142,154</u>        | <u>\$ 16,035,219</u> | <u>\$ 141,814,150</u> | <u>\$ 13,616,240</u>           | <u>\$ 37,681,132</u>    | <u>\$ 239,549,073</u> |

The City restated beginning net positions of the proprietary funds and business type activities, as follows:

|  | Business Type<br>Activities | Major Enterprise<br>Fund |
|--|-----------------------------|--------------------------|
| Beginning net position, as previously reported | \$ 138,726,811              | \$ 135,117,639           |
| Reclassification of CIP items to expense       | (2,786,667)                 | (2,786,667)              |
| Beginning net position, restated               | <u>\$ 135,940,144</u>       | <u>\$ 132,330,972</u>    |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

The following is a breakdown of encumbrances at June 30, 2023:

| <b>Fund</b>                    | <b>Balance</b>      |
|--------------------------------|---------------------|
| <b>Major Funds:</b>            |                     |
| General Fund                   | \$ 423,941          |
| Police Fund                    | 774,059             |
| Fire Fund                      | 37,024              |
| Economic Development Authority | 179,450             |
| Hospital Authority             | 872,764             |
|                                | <u>\$ 2,287,238</u> |
| <b>Non Major Fund:</b>         |                     |
| General Govt Sales Tax         | \$ 115,890          |
| Street and Alley Fund          | 190,244             |
| Technology Fund                | 12,968              |
| Street Lighting                | 4,920               |
| Police Federal Projects        | 350                 |
| Police Lab Fund                | 141                 |
| Convention and Visitor Bureau  | 51,783              |
| Street Tax Fund                | 31,337              |
| Emergency Operations Fund      | 14,987              |
| Park and Recreation Fund       | 1,286,254           |
| Grant Fund                     | 391,282             |
| Capital Improvement Fund       | 192,185             |
| Downtown Redevelopment Fund    | 100,000             |
| 2002 GO Street Bond Fund       | 92,039              |
| 2018 GO Bond CIP Proprietary   | 27,829              |
| 2018 GO Bond CIP               | 1,734,527           |
| 2022 GO Bond                   | 465,353             |
|                                | <u>\$ 4,712,089</u> |

Per resolution, the City Council has established a minimum fund balance policy for the General Fund equal to ten percent (10%) of the fund's budgetary operating expenditures each fiscal year. In addition, a reserve equal to five percent (5%) of the budgetary operating expenditures for each fund has been established for the following funds: Police Fund, Fire Fund, Welcome Center Fund, Convention and Visitors Bureau Fund and the Juvenile Fund. The reserves are to ensure the fiscal solvency of the City as a safeguard and all or a portion of the reserves may be appropriated by the city council as necessary in the event of a natural disaster or other catastrophic circumstances, or in the event of significant accounting errors.

## 10. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employee health and life; and natural disasters. The City manages these various risks of loss as follows:

- General Liability – Covered through the Oklahoma Municipal Assurances Group with stop-loss for individual claims in excess of \$250,000 and aggregate stop loss of \$2,000,000.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

- Physical Property – Covered through purchased insurance with deductibles, by coverage as follows:

|                            |          |
|----------------------------|----------|
| Wind/hail                  | \$10,000 |
| Miscellaneous equipment    | 500      |
| Mobile equipment           | 500      |
| Fine arts deductible       | 1,000    |
| Automobile physical damage | 1,000    |

- Workers' Compensation – Workers' compensation is covered through self-insurance with the a third party administering the claims process. The City carries stop-loss insurance for individual claims in excess of \$450,000 for non-uniformed employees and \$750,000 for police and fire employees with an aggregate stop loss of \$1,000,000.
- Employee's Group Medical – Covered through self-insurance using a third party administrator to process medical claims. The City uses the third-party processor's estimates to record group insurance claims payable. The City also has a stop-loss policy which covers individual claims in excess of \$150,000 during any year with aggregate stop loss of \$8,463,908.

Management believes the insurance coverage listed above is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

Claims Liability Analysis

The claims liabilities related to the above noted risks of loss that are retained are determined in accordance with the requirements of GASB Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. For the internal service self-insurance funds, changes in the claims liability for the City from June 30, 2021, to June 30, 2023, are as follows:

|                                 | <u>Workers Comp</u> | <u>Health Care</u> | <u>Total</u>        |
|---------------------------------|---------------------|--------------------|---------------------|
| Claims liability, June 30, 2021 | \$ 1,881,000        | \$ 311,724         | \$ 2,192,724        |
| Claims and changes in estimates | 1,168,830           | 6,818,952          | 7,987,782           |
| Claims payments                 | <u>(1,337,830)</u>  | <u>(6,743,316)</u> | <u>(8,081,146)</u>  |
| Claims liability, June 30, 2022 | 1,712,000           | 387,360            | 2,099,360           |
| Claims and changes in estimates | 1,174,461           | 6,865,581          | 8,040,042           |
| Claims payments                 | <u>(1,414,361)</u>  | <u>(6,769,142)</u> | <u>(8,183,503)</u>  |
| Claims liability, June 30, 2023 | <u>\$ 1,472,100</u> | <u>\$ 483,799</u>  | <u>\$ 1,955,899</u> |

**11. Retirement Plan Participation**

The City of Midwest City participates in three pension or retirement plans:

1. Oklahoma Police Pension and Retirement System (OPPRS) - a statewide cost-sharing plan

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

2. Oklahoma Firefighter’s Pension and Retirement System (OFPRS) – a statewide cost-sharing plan
3. Oklahoma Municipal Retirement Fund (OMRF-DCP) – an agent multiple-employer defined contribution plan

**Summary Defined Benefit Plans Balances:**

|                                      | Governmental<br>Activities |
|--------------------------------------|----------------------------|
| Net Pension Asset                    |                            |
| Police Pension System                | \$ 1,746,241               |
| Net Pension Liability                |                            |
| Firefighter’s Pension System         | \$ 34,064,759              |
| Total Net Pension Liability          | \$ 34,064,759              |
| Deferred Outflows of Resources       |                            |
| Police Pension System                | \$ 3,722,512               |
| Firefighter’s Pension System         | 10,577,757                 |
| Total Deferred Outflows of Resources | \$ 14,300,269              |
| Deferred Inflows of Resources        |                            |
| Police Pension System                | \$ 379,700                 |
| Firefighter’s Pension System         | 1,027,337                  |
| Total Deferred Inflows of Resources  | \$ 1,407,037               |

**Oklahoma Police Pension and Retirement Systems**

**Pensions** - For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oklahoma Police Pension & Retirement System (OPPRS) and additions to/deductions from OPPRS’s fiduciary net position have been determined on the same basis as they are reported by OPPRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Plan description** - The City of Midwest City, as the employer, participates in the Oklahoma Police Pension and Retirement Plan—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Police Pension and Retirement System (OPPRS). Title 11 of the Oklahoma State Statutes, through the Oklahoma Legislature, grants the authority to establish and amend the benefit terms to the OPPRS. OPPRS issues a publicly available financial report that can be obtained at [www.ok.gov/OPPRS](http://www.ok.gov/OPPRS).

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

---

**Benefits provided** - OPPRS provides retirement, disability, and death benefits to members of the plan. The normal retirement date under the Plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the Plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later.

Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.

Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment. Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.

Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit.

**Contributions** - The contributions requirements of the Plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 8% of their annual pay. Participating cities are required to contribute 13% of the employees' annual pay. Contributions to the pension plan from the City were \$1,055,075. The State of Oklahoma also made on behalf contributions to OPPRS in the amount of \$925,624 that is reported as both revenue and expenditure in the Police Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$876,720. These on-behalf payments do not meet the criteria of a special funding situation.

The City's contract with the union provides that member contributions will be 8% and employer contributions will be 13%.

**Pension Liabilities (Asset), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** - At June 30, 2023, the City reported an asset of \$1,746,241 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2022, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of June 30, 2022. The City's proportion of the net pension asset was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2022. Based upon this information, the City's

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

proportion was 2.175% at June 30, 2022, which was an increase of .49 compared to its proportion at June 2021.

For the year ended June 30, 2023, the City recognized pension expense of 378,565. At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|   | Deferred Outflows<br>of Resources | Deferred Inflows of<br>Resources |
|---|-----------------------------------|----------------------------------|
| Differences between expected and actual experience  | \$ 856,552                        | \$ 190,211                       |
| Changes of assumptions  | 60,796                            | -                                |
| Net difference between projected and actual earnings on pension plan investments                          | 1,703,976                         | -                                |
| Changes in proportion and differences between City contributions and proportionate share of contributions | 1,340                             | 157,918                          |
| City Contributions during measurement period  | 44,773                            | 31,571                           |
| City contributions subsequent to the measurement date   | 1,055,075                         | -                                |
| Total   | \$ 3,722,512                      | \$ 379,700                       |

The \$1,055,075 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of or an addition to the net pension liability (asset) in the year ended June 30, 2024. Other deferred outflows and deferred inflows of resources related to pensions are being amortized over a closed period equal to the average of the expected service lives of all employees as of the beginning of the measurement period. The net deferred outflows related to the difference between expected and actual investment earnings and is being amortized over a closed 5-year period as of the beginning of each measurement period. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year ended June 30: |    |           |
|---------------------|----|-----------|
| 2024                | \$ | 517,193   |
| 2025                |    | 113,698   |
| 2026                |    | (493,228) |
| 2027                |    | 2,065,962 |
| 2028                |    | 84,112    |
|                     | \$ | 2,287,737 |

**Actuarial Assumptions**-The total pension liability was determined by an actuarial valuation as of June 30, 2022, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation: 2.75%



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

|                            |  |
|----------------------------|--|
| Salary increases:          | 3.5% to 12% average, including inflation   |
| Investment rate of return: | 7.5% net of pension plan investment expense  |
| Mortality rates:           | <p>Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set back 4 years with fully generational improvement using Scale AA.</p> <p>Active employees (post-retirement) and nondisabled pensioners: RP-2000 Blue Collar Healthy Combined table with fully generational improvement using scale AA.</p> <p>Disabled pensioners: RP-2000 Blue Collar Healthy Combined table with age set forward 4 years with fully generational improvement using Scale AA.</p> |
| Cost-of-living Adjustment: | Police officers eligible to receive increased benefits according to repealed Section 50-150 of Title 11 of the Oklahoma Statutes pursuant to a court order receive and adjustment of 1/3 to 1/2 of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary of 3.5% (wage inflation).  |

The actuarial assumptions used in the July 1, 2022, valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2017.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022, are summarized in the following table:

| <u>Asset Class</u>                | <u>Target Allocation</u> |
|-----------------------------------|--------------------------|
| Equities                          | 60%                      |
| Fixed Income                      | 25%                      |
| Real Estate and other investments | 15%                      |
|                                   | <u>100%</u>              |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

| <u>Asset Class</u>   | <u>Long-Term Expected<br/>Real Rate of Return</u> |
|----------------------|---|
| Fixed income         | 3.34%   |
| Domestic equity      | 4.69%   |
| International equity | 8.34%   |
| Real estate          | 7.64%   |
| Private equity/debt  | 9.66%   |
| Commodities          | 0.00%   |

The current allocation policy is that approximately 60% of assets in equity instruments, including public equity, long-short hedge, venture capital, and private equity strategies; approximately 25% of assets in fixed income to include investment grade bonds, high yield and non-dollar denominated bonds, convertible bonds, and low volatility hedge fund strategies; and 15% of assets in real assets to include real estate, commodities, and other strategies.

**Discount Rate**-The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 14% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate**-The following presents the net pension liability (asset) of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

|  | 1% Decrease<br>(6.5%) | Current Discount<br>Rate (7.5%) | 1% Increase<br>(8.5%) |
|--|-----------------------|---------------------------------|-----------------------|
| Employers' net pension liability (asset) | \$ 5,059,377          | \$ (1,746,241)                  | \$ (7,498,652)        |

**Pension plan fiduciary net position** - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OPPRS; which can be located at [www.ok.gov/OPPRS](http://www.ok.gov/OPPRS).

**Oklahoma Fire Pension and Retirement Systems**

**Pensions** - For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Oklahoma Firefighters Pension & Retirement System (FPRS) and additions to/deductions from FPRS's fiduciary net position have been determined on the same basis as they are reported by FPRS. For this purpose, benefit payments (including refunds of employee contributions)

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Plan description** - The City of Midwest City, as the employer, participates in the Firefighters Pension & retirement—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Firefighters Pension & Retirement System (FPRS). Title 11 of the Oklahoma State Statutes grants the authority to establish and amend the benefit terms to the FPRS. FPRS issues a publicly available financial report that can be obtained at [www.ok.gov/fprs](http://www.ok.gov/fprs).

**Benefits provided** - FPRS provides defined retirement benefits based on members' final average compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan's benefits are established and amended by Oklahoma statute. Retirement provisions are as follows:

Normal Retirement:

- Hired Prior to November 1, 2013  
Normal retirement is attained upon completing 20 years of service. The normal retirement benefit is equal to 50% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month.
- Hired After November 1, 2013  
Normal retirement is attained upon completing 22 years of service. The normal retirement benefit is equal to 55% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. Also participants must be age 50 to begin receiving benefits. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month.

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in the line of duty is calculated based on 2.5% of final average monthly compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disabilities not in the line of duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty disability is also limited to only those with less than 20 years of service and is \$7.53 per year of service. For volunteer firefighters, the in-the-line-of-duty pension is \$150.60 with less than 20 years of service or \$7.53 per year of service, with a maximum of 30 years.

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

**Contributions** - The contributions requirements of the Plan are at an established rate determine by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 9% percent of their annual pay. Participating cities are required to contribute 14% of the employees' annual pay. Contributions to the pension plan from the City were \$1,413,843. The State of Oklahoma

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

also made on-behalf contributions to FPRS in the amount of \$4,527,995 that is reported as both a revenue and an expenditure in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$2,668,480. These on-behalf payments did not meet the criteria of a special funding situation.

The City's contract with the union provides that member contributions will be 9% and employer contributions will be 14%.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*** - At June 30, 2023, the City reported a liability of \$34,064,759 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022. The City's proportion of the net pension liability was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2022. Based upon this information, the City's proportion was 2.605%, at June 30, 2023, which was an decrease of .06% compared to its proportion at June 30, 2022.

For the year ended June 30, 2023, the City recognized pension expense of \$4,756,056. At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|   | Deferred<br>Outflows of<br>Resources | Deferred Inflows of<br>Resources |
|---|--------------------------------------|----------------------------------|
| Differences between expected and actual experience  | \$ 4,372,998                         | \$ 171,968                       |
| Changes of assumptions  | -                                    | 217,194                          |
| Net difference between projected and actual earnings on pension plan investments                          | 3,958,691                            | -                                |
| Changes in proportion and differences between City contributions and proportionate share of contributions | 774,119                              | 524,979                          |
| City contributions during the measurement period  | 58,106                               | 113,196                          |
| City contributions subsequent to the measurement date   | 1,413,843                            | -                                |
| Total   | \$ 10,577,757                        | \$ 1,027,337                     |

The \$1,413,843 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other deferred outflows of resources related to pensions are being amortized over a closed period equal to the average of the expected service lives of all employees as of the beginning of the measurement period. The net deferred outflows of resources related to the difference between expected and actual investment earnings and is being amortized over a closed 5-year period as of the beginning of each measurement period. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

Year ended June 30:

|      |    |           |
|------|----|-----------|
| 2024 | \$ | 2,259,689 |
| 2025 |    | 1,887,891 |
| 2026 |    | 456,309   |
| 2027 |    | 3,532,688 |
|      | \$ | 8,136,577 |

**Actuarial Assumptions**-The total pension liability was determined by an actuarial valuation as of June 30, 2022, using the following actuarial assumptions, applied to all prior periods included in the measurement:

|                            |   |
|----------------------------|---|
| Inflation:                 | 2.75%                                       |
| Salary increases:          | 2.75% to 10.5% average, including inflation |
| Investment rate of return: | 7.5% net of pension plan investment expense |

Mortality rates were based on the Pub-2010 Public Safety Table, with adjustments for generational mortality improvement using the MP-2018 scale for healthy lives and no mortality improvement for disabled lives.

The actuarial assumptions used in the July 1, 2022, valuation was based on the results of an actuarial experience study for the period July 1, 2013, to June 30, 2018.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2022, are summarized in the following table:

| <u>Asset Class</u>   | <u>Target Allocation</u> | <u>Long-Term Expected Real Rate of Return</u> |
|----------------------|--------------------------|---|
| Fixed income         | 20%                      | 3.62%   |
| Domestic equity      | 47%                      | 5.66%   |
| International equity | 15%                      | 8.34%   |
| Real estate          | 10%                      | 7.64%   |
| Other assets         | 8%                       | 5.08%   |

**Discount Rate**-The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

***Sensitivity of the Net Pension Liability to Changes in the Discount Rate***-The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

|                                  | 1% Decrease<br>(6.5%) | Current Discount<br>Rate (7.5%) | 1% Increase<br>(8.5%) |
|----------------------------------|-----------------------|---------------------------------|-----------------------|
| Employers' net pension liability | \$ 43,895,069         | \$ 34,064,759                   | \$ 25,842,184         |

***Pension plan fiduciary net position*** - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the FPRS; which can be located at [www.ok.gov/fprs](http://www.ok.gov/fprs) .

**OMRF Defined Contribution Plan:**

The City has provided a defined contribution plan and trust known as the City of Midwest City Plan and Trust (the "Plan") in the form of the Oklahoma Municipal Retirement System Master Defined Contribution Plan an agent multiple employer defined contribution plan. OMRF operations are supervised by a nine-member Council of Trustees elected by the participating municipalities. The Plan is administered by JPMorgan Chase of Oklahoma City. The defined contribution plan is available to all full-time employees on a voluntary basis who are not participating in a state sponsored plan. According to City Ordinance, the employee and employer are required to contribute amounts equal to 0.0% and 14%, respectively, of the employee's salary each month. The employer's contributions for each employee are 50% vested after five years, with 10% vesting for each subsequent year thereafter. If an employee terminates before becoming fully vested, the employer's contributions that are forfeited are allocated to the remaining fund participants based on percentage of contribution. The City Council has the authority to establish and amend provisions of the plan specific to the City, such as naming authorized agents and approving disability and retirement provisions. For the year ended June 30, 2023, the City contributed \$2,678,204 to the plan, while the employee contributions totaled \$34,730.

OMRF issues separate plan financial statements which may be obtained by contacting the Oklahoma Municipal Retirement Fund, 525 Central Park Drive, Suite 320, Oklahoma City, Oklahoma, 73105, by calling (405) 606-7880, or at [www.okmrf.org](http://www.okmrf.org).

**12. Postemployment Healthcare Plan**

*Plan Description.* The City offers post-employment benefit (OPEB) options Medical, Rx, and Dental insurance to qualifying retirees and their dependents. Coverage is provided through self-insurance that collectively operates as a substantive single employer defined benefit plan. A substantive plan is one in which the plan terms are understood by the employer and the plan members. This understanding is based on communications between the employer and plan member and the historical pattern of practice with regard to the sharing of benefit costs. Qualifying retirees are those employees who are eligible for immediate disability or retirement benefits under the Oklahoma Police Pension and Retirement System, Oklahoma Firefighter's Pension and Retirement System, or the City of Midwest City Retirement Plan. Retirees may continue coverage with the City by paying the determined rate. Coverage is available for each of the lifetimes of retirees and their spouses. Authority to establish and amend benefit provisions rest

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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with the City Council. Retirees may continue coverage with the City by paying 50% of the premium rate. Benefits are paid from general operating assets of the City as assessed by the self-insurance fund. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75. The plan does not issue separate financial statements.

*Benefits provided* - The Plan covers all current retirees of the City who elected postretirement medical coverage through the City Health Plan and future retired employees of the City fully self-insured health plan. In accordance with administrative policy, the benefit levels are the same as those afforded to active employees; this creates an implicit rate subsidy. The benefits offered by the City to retirees include health, RX, and dental benefits. The retiree retains coverage with the City, by making an election within 30 days of termination of service and have 10+ years of creditable service in with the City and are at least 55 years old at the time of termination.

The amount of benefit payments during fiscal year June 30, 2023, was \$1,059,863.

*Employees Covered by Benefit Terms*

|  |            |
|--|------------|
| Active Employees                             | 448        |
| Inactive not yet receiving benefits          | 161        |
| Inactive or beneficiaries receiving benefits | <u>108</u> |
| Total  | <u>717</u> |

*Total OPEB Liability* – The total OPEB liability was determined based on actuarial valuation performed as of June 30, 2022, with a measurement date of June 30, 2022.

*Actuarial Assumptions*- The total OPEB liability in the June 30, 2022, valuation, was determined using the following actuarial assumptions:

- Actuarial Cost Method - Entry Age Normal
- Discount Rate – 4.09% based on the 20 year municipal bond yield (Bond Buyers’ index)
- Retirement Age – Civilians - 55 with 10 years of service, Police and Fire 20 years of service
- Medical Trend Rates

| <u>Year</u> | <u>Rate</u> |
|-------------|-------------|
| 2025        | 5.86%       |
| 2030        | 5.99%       |
| 2035        | 5.87%       |
| 2040        | 5.33%       |
| 2045        | 5.15%       |
| 2050        | 5.03%       |
| 2060        | 4.87%       |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

*Changes in Total OPEB Liability –*

|  | <b>Total OPEB Liability</b> |
|--|-----------------------------|
| <b>Balances at Beginning of Year</b>               | <u>\$ 38,180,867</u>        |
| <b>Changes for the Year:</b>                       |                             |
| Service cost                                       | 1,643,692                   |
| Interest expense                                   | 860,247                     |
| Differences between expected and actual experience | 1,577,004                   |
| Change in assumptions                              | (8,590,634)                 |
| Benefits paid                                      | <u>(1,059,863)</u>          |
| <b>Net Changes</b>                                 | <u>(5,569,554)</u>          |
| <b>Balances End of Year</b>                        | <u><u>\$ 32,611,313</u></u> |

*OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB* - For the year ended June 30, 2023, the City recognized OPEB expense of \$3,042,605. At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|  | Deferred Outflows<br>of Resources | Deferred Inflows<br>of Resources |
|--|-----------------------------------|----------------------------------|
| Differences between expected and actual experience                       | \$ 2,363,336                      | \$ 17,825                        |
| Changes of assumptions   | 4,752,505                         | 7,148,624                        |
| Change in proportion and contributions during the measurement period     | 2,061,600                         | 2,061,280                        |
| City Contributions (benefit payments) subsequent to the measurement date | 1,080,942                         | -                                |
| Total  | <u>\$ 10,258,383</u>              | <u>\$ 9,227,729</u>              |

The \$1,080,942 subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2024. Any other amounts reported as deferred outflows or resources and deferred inflows of resources related to OPEB will be recognized in pension expense as follows:

| <b>Year Ended June 30:</b> |                           |
|----------------------------|---------------------------|
| 2024                       | \$ 764,886                |
| 2025                       | 718,937                   |
| 2026                       | 213,139                   |
| 2027                       | (864,521)                 |
| 2028                       | <u>(882,729)</u>          |
|                            | <u><u>\$ (50,288)</u></u> |

*Sensitivity of the City's total OPEB liability to changes in the discount rate-* The following presents the City's total net OPEB liability, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.09 percent) or 1-percentage-point higher (5.09 percent) than the current discount rate:



**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

|                                 | 1% Decrease ( 3.09%) | Current Discount Rate ( 4.09%) | 1% Increase (5.09%) |
|---------------------------------|----------------------|--------------------------------|---------------------|
| Employers' total OPEB liability | \$ 37,619,583        | \$ 32,611,313                  | \$ 28,539,660       |

*Sensitivity of the City's total OPEB liability to changes in the healthcare cost trend rates* - The following presents the City's total OPEB liability, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.96 percent decreasing to 3.87 percent) or 1-percentage-point higher (6.96 percent decreasing to 5.87 percent) than the current healthcare cost trend rates:

|                                 | 1% Decrease (4.96 %<br>decreasing to 3.87%) | Current Discount Rate (5.94 %<br>decreasing to 4.87%) | 1% Increase (6.96%<br>decreasing to 5.87%) |
|---------------------------------|---|---|--|
| Employers' total OPEB liability | \$ 28,438,681                               | \$ 32,611,313   | \$ 37,811,535                              |

### 13. Commitments and Contingencies

#### Litigation

The City is a party to various legal proceedings which normally occur in the course of governmental operations. The financial statements includes an accrual for loss contingencies that may result from these proceedings, see subsequent event note. State statutes provide for the levy of an ad valorem tax over a three-year period by a City Sinking Fund for the payment of any court assessed judgment rendered against the City. While the outcome of the above noted proceedings cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

#### Grant Programs

The City of Midwest City participates in various federal or state grant/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. The City has not been notified of any noncompliance with federal or state award requirements. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

#### Asset Retirement Obligation

The City has incurred certain asset retirement obligations related to the operation of its sewer utility system. The estimated liability of the legally required closure costs for the sewer utility system cannot be reasonably estimated as of June 30, 2023, since the specific legally required costs of retirement have not yet been identified. The City anticipates identifying those specific legally required costs, if any, and obtaining an estimate of those costs in a subsequent fiscal year.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

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**Construction Commitments**

The City had the following outstanding construction commitments at June 30, 2023.

|  |                     |
|--|---------------------|
| Multi-Athletic Center Phase II             | \$ 1,364,799        |
| Mid America Park Expansion                 | 350,000             |
| Timber Ridge TWR - engineering             | 615,700             |
| ARPA Horizontal Water Well Rehab           | 2,740,000           |
| Horizontal Water Well Rehab                | 250,000             |
| Soccer Facility Renovation                 | 754,126             |
| Mid-America Park Phae II                   | 350,000             |
| Police and Fire Training Facility Phase IV | 1,005,758           |
| MAC Sewer Line                             | 751,185             |
|  | <u>\$ 8,181,568</u> |

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Budgetary Comparison Schedules – Year Ended June 30, 2023**

|  | GENERAL FUND        |                     |                      |                                     |
|--|---------------------|---------------------|----------------------|-------------------------------------|
|  | Budgeted Amounts    |                     | Actual Amounts       | Variance with                       |
|  | Original            | Final               | (Budget Basis)       | Final Budget<br>Positive (Negative) |
| <b>Beginning Budgetary Fund Balance:</b>     | \$ 164,975          | \$ 3,228,089        | \$ 13,459,083        | \$ 10,230,994                       |
| <b>Resources (Inflows):</b>                  |                     |                     |                      |                                     |
| Taxes  | 27,008,054          | 27,008,054          | 30,514,997           | 3,506,943                           |
| Charges for services                         | 217,635             | 217,635             | 206,568              | (11,067)                            |
| Fines and forfeitures                        | 1,215,362           | 1,215,362           | 1,133,225            | (82,137)                            |
| Licenses and permits                         | 560,353             | 560,353             | 641,996              | 81,643                              |
| Investment income                            | 73,657              | 73,657              | 293,719              | 220,062                             |
| Intergovernmental                            | 547,508             | 547,508             | 488,239              | (59,269)                            |
| Miscellaneous                                | 281,251             | 281,251             | 267,721              | (13,530)                            |
| <b>Total Resources (Inflows)</b>             | <u>29,903,820</u>   | <u>29,903,820</u>   | <u>33,546,465</u>    | <u>3,642,645</u>                    |
| <b>Amounts available for appropriation</b>   | <u>30,068,795</u>   | <u>33,131,909</u>   | <u>47,005,548</u>    | <u>13,873,639</u>                   |
| <b>Charges to Appropriations (Outflows):</b> |                     |                     |                      |                                     |
| City Clerk                                   | 126,621             | 132,914             | 124,476              | 8,438                               |
| Human Resources                              | 539,236             | 569,907             | 524,536              | 45,371                              |
| City Attorney                                | 68,579              | 71,624              | 61,305               | 10,319                              |
| Community Development                        | 742,437             | 834,383             | 732,885              | 101,498                             |
| Park & Rec                                   | 323,935             | 351,840             | 325,934              | 25,906                              |
| Finance                                      | 759,351             | 810,710             | 760,097              | 50,613                              |
| Streets                                      | 3,241,403           | 3,255,376           | 2,784,343            | 471,033                             |
| Animal Welfare                               | 693,238             | 686,887             | 622,614              | 64,273                              |
| Municipal Court                              | 530,651             | 553,650             | 529,381              | 24,269                              |
| Neighborhood Services                        | 1,475,342           | 1,540,037           | 1,368,913            | 171,124                             |
| Information Technology                       | 956,911             | 1,029,304           | 829,599              | 199,705                             |
| Emergency Response                           | 1,154,160           | 1,223,890           | 1,206,592            | 17,298                              |
| Swimming Pool                                | 340,745             | 428,446             | 428,446              | -                                   |
| Communications                               | 317,346             | 383,355             | 249,593              | 133,762                             |
| Eng & Const Services                         | 1,473,848           | 1,530,071           | 1,325,737            | 204,334                             |
| Senior Center                                | 237,628             | 251,695             | 244,061              | 7,634                               |
| <b>Total Charges to Appropriations</b>       | <u>12,981,431</u>   | <u>13,654,089</u>   | <u>12,118,512</u>    | <u>1,535,577</u>                    |
| <b>Other financing sources (uses)</b>        |                     |                     |                      |                                     |
| Transfers from other funds                   | 11,591,036          | 12,760,185          | 12,760,183           | (2)                                 |
| Transfers to other funds                     | (28,678,400)        | (32,238,005)        | (32,039,818)         | 198,187                             |
| <b>Total other financing sources (uses)</b>  | <u>(17,087,364)</u> | <u>(19,477,820)</u> | <u>(19,279,635)</u>  | <u>198,185</u>                      |
| <b>Ending Budgetary Fund Balance</b>         | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ 15,607,401</u> | <u>\$ 15,607,401</u>                |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

| <b>POLICE FUND</b>                           |                         |                   |  |   |
|--|-------------------------|-------------------|--|---|
|  | <b>Budgeted Amounts</b> |                   | <b>Actual Amounts<br/>(Budget Basis)</b> | <b>Variance with<br/>Final Budget<br/>Positive (Negative)</b> |
|  | <b>Original</b>         | <b>Final</b>      |  |   |
| <b>Beginning Budgetary Fund Balance:</b>     | \$ 938,983              | \$ 1,425,156      | \$ 9,915,327                             | \$ 8,490,171  |
| <b>Resources (Inflows):</b>                  |                         |                   |  |   |
| Taxes  | 6,664,812               | 6,664,814         | 7,572,580                                | 907,766   |
| Intergovernmental                            | 8,869                   | 8,869             | 14,779                                   | 5,910   |
| Charges for services                         | 250,973                 | 250,974           | 236,844                                  | (14,130)  |
| License and permits                          | -                       | 1,829             | 1,800                                    | (29)  |
| Investment income                            | 59,216                  | 59,216            | 262,482                                  | 203,266   |
| Fines and forfeitures                        | 64,341                  | 64,341            | 59,722                                   | (4,619)   |
| Miscellaneous                                | 16,215                  | 14,385            | 49,132                                   | 34,747  |
| <b>Total Resources (Inflows)</b>             | <u>7,064,426</u>        | <u>7,064,428</u>  | <u>8,197,339</u>                         | <u>1,132,911</u>  |
| <b>Amounts available for appropriation</b>   | <u>8,003,409</u>        | <u>8,489,584</u>  | <u>18,112,666</u>                        | <u>9,623,082</u>  |
| <b>Charges to Appropriations (Outflows):</b> |                         |                   |  |   |
| Public Safety                                | 17,234,656              | 19,092,849        | 17,415,988                               | 1,676,861   |
| <b>Total Charges to Appropriations</b>       | <u>17,234,656</u>       | <u>19,092,849</u> | <u>17,415,988</u>                        | <u>1,676,861</u>  |
| <b>Other financing sources (uses)</b>        |                         |                   |  |   |
| Transfers from other funds                   | 10,639,459              | 12,011,477        | 11,895,990                               | (115,487)   |
| Transfers to other funds                     | (1,408,212)             | (1,408,212)       | (1,408,212)                              | -   |
| <b>Total other financing sources (uses)</b>  | <u>9,231,247</u>        | <u>10,603,265</u> | <u>10,487,778</u>                        | <u>(115,487)</u>  |
| <b>Ending Budgetary Fund Balance</b>         | <u>\$ -</u>             | <u>\$ -</u>       | <u>\$ 11,184,456</u>                     | <u>\$ 11,184,456</u>  |

| <b>FIRE FUND</b>                             |                         |                   |  |   |
|--|-------------------------|-------------------|--|---|
|  | <b>Budgeted Amounts</b> |                   | <b>Actual Amounts<br/>(Budget Basis)</b> | <b>Variance with<br/>Final Budget<br/>Positive (Negative)</b> |
|  | <b>Original</b>         | <b>Final</b>      |  |   |
| <b>Beginning Budgetary Fund Balance:</b>     | \$ -                    | \$ -              | \$ 8,492,262                             | \$ 8,492,262  |
| <b>Resources (Inflows):</b>                  |                         |                   |  |   |
| Taxes  | 5,250,827               | 5,250,829         | 5,966,513                                | 715,684   |
| Charges for services                         | 6,220                   | 6,220             | 24,245                                   | 18,025  |
| Investment income                            | 42,945                  | 42,944            | 199,076                                  | 156,132   |
| Licenses and permits                         | 11,231                  | 11,231            | 7,025                                    | (4,206)   |
| Miscellaneous                                | 6,293                   | 6,293             | 9,375                                    | 3,082   |
| <b>Total Resources (Inflows)</b>             | <u>5,317,516</u>        | <u>5,317,517</u>  | <u>6,206,234</u>                         | <u>888,717</u>  |
| <b>Amounts available for appropriation</b>   | <u>5,317,516</u>        | <u>5,317,517</u>  | <u>14,698,496</u>                        | <u>9,380,979</u>  |
| <b>Charges to Appropriations (Outflows):</b> |                         |                   |  |   |
| Public Safety                                | 13,357,630              | 14,579,420        | 13,715,853                               | 863,567   |
| <b>Total Charges to Appropriations</b>       | <u>13,357,630</u>       | <u>14,579,420</u> | <u>13,715,853</u>                        | <u>863,567</u>  |
| <b>Other financing sources (uses)</b>        |                         |                   |  |   |
| Transfers from other funds                   | 8,566,942               | 9,635,629         | 9,529,219                                | (106,410)   |
| Transfers to other funds                     | (230,000)               | (230,000)         | (230,000)                                | -   |
| <b>Total other financing sources (uses)</b>  | <u>8,336,942</u>        | <u>9,405,629</u>  | <u>9,299,219</u>                         | <u>(106,410)</u>  |
| <b>Ending Budgetary Fund Balance</b>         | <u>\$ 296,828</u>       | <u>\$ 143,726</u> | <u>\$ 10,281,862</u>                     | <u>\$ 10,138,136</u>  |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

**Footnotes to Budgetary Comparison Schedule:**

1. The budgetary comparison schedules and budgetary fund balance amounts are reported on the modified cash basis of accounting. In addition, obligations that are required to be funded from ending budgetary fund balances are subtracted from total ending budgetary fund balances to arrive at the unreserved budgetary fund balance. This presentation of unreserved fund balances on a budgetary basis is used to demonstrate compliance with Article 10, § 26 of the Oklahoma State Constitution.
2. The legal level of appropriation control is the department level within a fund. Transfers of appropriation between departments and object categories require the approval of the City Manager. All supplemental appropriations require the approval of the City Council. Supplemental appropriations must be filed with the Office of the State Auditor and Inspector.
3. The Hospital Authority and the Economic Development Authority do not present budget to actual comparisons because they are Title 60 Public Trust. Title 60 Trusts are only required to prepare a budget and submit to the beneficiary, but there are no requirements related to form, content or monitoring, and it is not considered a legal annual budget.
4. The budgetary basis differs from the modified accrual (GAAP) basis as shown in the schedules below:

| GENERAL FUND                          | <u>Fund Balance</u><br><u>June 30, 2022</u> | <u>Net Change in</u><br><u>Fund Balance</u> | <u>Fund Balance</u><br><u>June 30, 2023</u> |
|---------------------------------------|---|---|---|
| <b>Budget to GAAP Reconciliation:</b> |   |   |   |
| <b>Fund Balance - GAAP Basis</b>      | \$ 9,974,892                                | \$ (714,714)                                | \$ 9,260,178                                |
| Increases (Decreases):                |   |   |   |
| Revenues:                             |   |   |   |
| Receivable                            | (5,329,784)                                 | (262,825)                                   | (5,592,609)                                 |
| Change in fair value of investments   | (847)                                       | (3,937)                                     | (4,784)                                     |
| Other misc items                      | 3,286,306                                   | 664,808                                     | 3,951,114                                   |
| Expenditures:                         |   |   |   |
| Payables                              | 9,728,283                                   | 1,225,293                                   | 10,953,576                                  |
| Encumbrances                          | (255,685)                                   | 137,352                                     | (118,333)                                   |
| Impact of combining accounts:         |   |   |   |
| Reimbursed Projects Account           | (1,373,560)                                 | (573,994)                                   | (1,947,554)                                 |
| Employee Activity Account             | (16,725)                                    | 271   | (16,454)                                    |
| Activity Account                      | (414,300)                                   | (88,349)                                    | (502,649)                                   |
| Animals Best Friend Account           | (80,057)                                    | 7,881                                       | (72,176)                                    |
| Grants Account                        | 1,057,334                                   | (1,291,775)                                 | (234,441)                                   |
| Disaster Relief Account               | (3,116,774)                                 | 3,048,307                                   | (68,467)                                    |
| <b>Fund Balance - Budgetary Basis</b> | <u>\$ 13,459,083</u>                        | <u>\$ 2,148,318</u>                         | <u>\$ 15,607,401</u>                        |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

| <b>POLICE FUND</b>                    | <u>Fund Balance<br/>June 30, 2022</u> | <u>Net Change in<br/>Fund Balance</u> | <u>Fund Balance<br/>June 30, 2023</u> |
|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| <b>Budget to GAAP Reconciliation:</b> |                                       |                                       |                                       |
| <b>Fund Balance - GAAP Basis</b>      | \$ 17,035,884                         | \$ 4,106,270                          | \$ 21,142,154                         |
| Increases (Decreases):                |                                       |                                       |                                       |
| Revenues:                             |                                       |                                       |                                       |
| Receivable                            | (5,992,274)                           | 65,733                                | (5,926,541)                           |
| Change in fair value of investments   | (681)                                 | (3,351)                               | (4,032)                               |
| Other misc items                      | (2,143,423)                           | (2,345,007)                           | (4,488,430)                           |
| Expenditures:                         |                                       |                                       |                                       |
| Payables                              | 1,015,821                             | (554,516)                             | 461,305                               |
| <b>Fund Balance - Budgetary Basis</b> | <u>\$ 9,915,327</u>                   | <u>\$ 1,269,129</u>                   | <u>\$ 11,184,456</u>                  |
| <br>                                  |                                       |                                       |                                       |
| <b>FIRE FUND</b>                      | <u>Fund Balance<br/>June 30, 2022</u> | <u>Net Change in<br/>Fund Balance</u> | <u>Fund Balance<br/>June 30, 2023</u> |
| <b>Budget to GAAP Reconciliation:</b> |                                       |                                       |                                       |
| <b>Fund Balance - GAAP Basis</b>      | \$ 12,989,311                         | \$ 3,045,908                          | \$ 16,035,219                         |
| Increases (Decreases):                |                                       |                                       |                                       |
| Revenues:                             |                                       |                                       |                                       |
| Receivable                            | (4,719,672)                           | 55,748                                | (4,663,924)                           |
| Change in fair value of investments   | (461)                                 | (2,944)                               | (3,405)                               |
| Other misc items                      | (545,965)                             | (964,890)                             | (1,510,855)                           |
| Expenditures:                         |                                       |                                       |                                       |
| Payables                              | 769,049                               | (344,222)                             | 424,827                               |
| <b>Fund Balance - Budgetary Basis</b> | <u>\$ 8,492,262</u>                   | <u>\$ 1,789,600</u>                   | <u>\$ 10,281,862</u>                  |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Required Supplementary Information – Pensions**

**Schedules of Required Supplementary Information**  
**SCHEDULE OF THE CITY OF MIDWEST CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)**  
**OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM**  
**Last 10 Fiscal Years\***

|  | <u>2015</u>   | <u>2016</u>   | <u>2017</u>   | <u>2018</u>   | <u>2019</u>   | <u>2020</u>   | <u>2021</u>   | <u>2022</u>    | <u>2023</u>    |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|
| Measurement date   | June 30, 2014 | June 30, 2015 | June 30, 2016 | June 30, 2017 | June 30, 2018 | June 30, 2019 | June 30, 2020 | June 30, 2021  | June 30, 2022  |
| City's proportion of the net pension liability (asset)   | 2.2929%       | 2.3249%       | 2.2789%       | 2.0280%       | 2.0430%       | 2.0530%       | 2.0815%       | 2.0330%        | 2.1750%        |
| City's proportionate share of the net pension liability (asset)  | \$ (772,001)  | \$ 94,795     | \$ 3,490,072  | \$ 155,991    | \$ (973,201)  | \$ (131,036)  | \$ 2,390,495  | \$ (9,753,944) | \$ (1,746,241) |
| City's covered payroll   | \$ 6,171,257  | \$ 6,571,604  | \$ 6,720,857  | \$ 6,047,423  | \$ 6,230,526  | \$ 6,683,330  | \$ 6,971,293  | \$ 7,036,149   | \$ 7,517,766   |
| City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll | -12.51%       | 1.44%         | 51.93%        | 2.58%         | -15.62%       | -1.96%        | 34.29%        | -138.63%       | -23.23%        |
| Plan fiduciary net position as a percentage of the total pension liability                             | 101.53%       | 99.82%        | 93.50%        | 99.68%        | 101.89%       | 100.24%       | 95.80%        | 117.07%        | 102.74%        |

**Notes to Schedule:**

Only nine fiscal years are presented because 10-year data is not yet available.

**SCHEDULE OF CITY CONTRIBUTIONS**  
**OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM**  
**Last 10 Fiscal Years**

|  | <u>2015</u>  | <u>2016</u>  | <u>2017</u>  | <u>2018</u>  | <u>2019</u>  | <u>2020</u>  | <u>2021</u>  | <u>2022</u>  | <u>2023</u>  |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Statutorily required contribution                                  | \$ 854,309   | \$ 873,711   | \$ 786,165   | \$ 813,621   | \$ 868,833   | \$ 906,268   | \$ 914,700   | \$ 977,309   | \$ 1,055,078 |
| Contributions in relation to the statutorily required contribution | 1,021,780    | 873,705      | 786,167      | 813,621      | 869,006      | 906,468      | 914,700      | 977,309      | 1,055,075    |
| Contribution deficiency (excess)                                   | \$ (167,471) | \$ 6         | \$ (2)       | \$ -         | \$ (173)     | \$ (200)     | \$ -         | \$ -         | \$ 3         |
| City's covered payroll   | \$ 6,571,604 | \$ 6,720,857 | \$ 6,047,423 | \$ 6,230,526 | \$ 6,683,330 | \$ 6,971,293 | \$ 7,036,149 | \$ 7,517,766 | \$ 8,115,983 |
| Contributions as a percentage of covered payroll                   | 15.55%       | 13.00%       | 13.00%       | 13.06%       | 13.00%       | 13.00%       | 13.00%       | 13.00%       | 13.00%       |

\*The amounts presented for each fiscal year were determined as of 6/30

**Notes to Schedule:**

Only nine fiscal years are presented because 10-year data is not yet available.

The City's contract with the union provides that member contributions will be 3% and employer contributions will be 18% for years 2015-2018

There were no changes in the trends that affected the amounts reported in the schedules.



**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
For the Year Ended June 30, 2023**

**Schedules of Required Supplementary Information  
SCHEDULE OF THE CITY OF MIDWEST CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years\***

|  | <u>2015</u>   | <u>2016</u>   | <u>2017</u>   | <u>2018</u>   | <u>2019</u>   | <u>2020</u>   | <u>2021</u>   | <u>2022</u>   | <u>2023</u>   |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Measurement date   | June 30, 2014 | June 30, 2015 | June 30, 2016 | June 30, 2017 | June 30, 2018 | June 30, 2019 | June 30, 2020 | June 30, 2021 | June 30, 2022 |
| City's proportion of the net pension liability   | 2.392%        | 2.613%        | 2.627%        | 2.554%        | 2.506%        | 2.534%        | 2.566%        | 2.664%        | 2.605%        |
| City's proportionate share of the net pension liability  | \$ 24,598,661 | \$ 27,733,504 | \$ 32,089,584 | \$ 32,124,179 | \$ 28,208,718 | \$ 26,774,282 | \$ 31,608,566 | \$ 17,546,151 | \$ 34,064,759 |
| City's covered payroll   | \$ 6,734,825  | \$ 7,151,904  | \$ 6,922,999  | \$ 7,259,523  | \$ 7,458,084  | \$ 7,834,624  | \$ 8,235,629  | \$ 8,654,685  | \$ 9,146,500  |
| City's proportionate share of the net pension liability as a percentage of its covered payroll | 365%          | 388%          | 464%          | 443%          | 378%          | 342%          | 384%          | 203%          | 372%          |
| Plan fiduciary net position as a percentage of the total pension liability                     | 68.12%        | 68.27%        | 64.87%        | 66.61%        | 70.73%        | 72.58%        | 69.98%        | 84.24%        | 69.49%        |

**Notes to Schedule:**

Only nine fiscal years are presented because 10-year data is not yet available.

**SCHEDULE OF CITY CONTRIBUTIONS  
OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM  
Last 10 Fiscal Years**

|  | <u>2015</u>        | <u>2016</u>    | <u>2017</u>    | <u>2018</u>  | <u>2019</u>     | <u>2020</u>       | <u>2021</u>    | <u>2022</u>    | <u>2023</u>    |
|--|--------------------|----------------|----------------|--------------|-----------------|-------------------|----------------|----------------|----------------|
| Statutorily required contribution                                  | \$ 1,001,267       | \$ 969,220     | \$ 1,016,333   | \$ 1,164,029 | \$ 1,096,847    | \$ 1,152,988      | \$ 1,211,656   | \$ 1,280,510   | \$ 1,413,775   |
| Contributions in relation to the statutorily required contribution | 1,064,424          | 969,270        | 1,016,378      | 1,164,029    | 1,096,998       | 1,007,730         | 1,211,718      | 1,280,567      | 1,413,843      |
| Contribution deficiency (excess)                                   | <u>\$ (63,157)</u> | <u>\$ (50)</u> | <u>\$ (45)</u> | <u>\$ -</u>  | <u>\$ (151)</u> | <u>\$ 145,258</u> | <u>\$ (62)</u> | <u>\$ (57)</u> | <u>\$ (68)</u> |
| City's covered payroll   | \$ 7,151,904       | \$ 6,922,999   | \$ 7,259,523   | \$ 7,458,084 | \$ 7,834,624    | \$ 8,235,629      | \$ 8,654,685   | \$ 9,146,500   | \$ 10,098,396  |
| Contributions as a percentage of covered payroll                   | 14.88%             | 14.00%         | 14.00%         | 15.61%       | 14.00%          | 12.24%            | 14.00%         | 14.00%         | 14.00%         |

\*The amounts presented for each fiscal year were determined as of 6/30

**Notes to Schedule:**

Only nine fiscal years are presented because 10-year data is not yet available.

The City's contract with the union provides that member contributions will be 5% and employer contributions will be 18% for years 2015-2018

There were no changes in the trends that affected the amounts reported in the schedules.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

***Required Supplementary Information – Other Post Employment Benefit (OPEB)***

**Schedule of Changes in Total OPEB Liability and Related Ratios**  
Postemployment Health Insurance Implicit Rate Subsidy Plan

|   | <u>2018</u>          | <u>2019</u>          | <u>2020</u>          | <u>2021</u>          | <u>2022</u>          | <u>2023</u>          |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total OPEB Liability                                    |                      |                      |                      |                      |                      |                      |
| Service cost  | \$ 948,825           | \$ 929,222           | \$ 861,255           | \$ 969,237           | \$ 1,490,700         | \$ 1,643,692         |
| Interest  | 671,955              | 390,053              | 919,357              | 950,931              | 791,977              | 860,247              |
| Differences between expected and actual experience      | -                    | (145,135)            | 373,421              | 669,018              | 951,201              | 1,577,004            |
| Changes in assumptions                                  | (2,572,581)          | (475,835)            | 2,032,800            | 6,416,318            | 1,563,410            | (8,590,634)          |
| Experience Gain/(Loss)                                  | (862,742)            | (869,660)            | (881,386)            | (860,385)            | (961,763)            | (1,059,863)          |
| <b>Net increase (decrease) in total OPEB liability</b>  | <b>(1,814,543)</b>   | <b>(171,355)</b>     | <b>3,305,447</b>     | <b>8,145,119</b>     | <b>3,835,525</b>     | <b>(5,569,554)</b>   |
| <b>Balances at Beginning of Year</b>                    | <b>24,880,674</b>    | <b>23,066,131</b>    | <b>22,894,776</b>    | <b>26,200,223</b>    | <b>34,345,342</b>    | <b>38,180,867</b>    |
| <b>Balances End of Year</b>                             | <b>\$ 23,066,131</b> | <b>\$ 22,894,776</b> | <b>\$ 26,200,223</b> | <b>\$ 34,345,342</b> | <b>\$ 38,180,867</b> | <b>\$ 32,611,313</b> |
| <br>  |                      |                      |                      |                      |                      |                      |
| Covered payroll   | \$ 27,950,000        | \$ 28,460,000        | \$ 28,560,000        | \$ 30,140,000        | \$ 31,276,000        | \$ 32,267,000        |
| Total OPEB liability as a percentage of covered payroll | 82.53%               | 80.45%               | 91.74%               | 113.95%              | 122.08%              | 101.07%              |

**Notes to Schedule:**

Only the six fiscal years are presented because 10-year data is not yet available

**OTHER SUPPLEMENTARY INFORMATION**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Combining Balance Sheet – General Fund Accounts – June 30, 2023**

|  | General Fund Accounts |                                |                              |                   |                                |                   |                            | Totals               |
|--|-----------------------|--------------------------------|------------------------------|-------------------|--------------------------------|-------------------|----------------------------|----------------------|
|  | General Fund          | Reimbursed<br>Projects Account | Employee Activity<br>Account | Activity Account  | Animals Best<br>Friend Account | Grant Account     | Disaster Relief<br>Account |                      |
| <b>ASSETS</b>  |                       |                                |                              |                   |                                |                   |                            |                      |
| Cash and cash equivalents                              | \$ 11,976,368         | \$ 1,697,792                   | \$ 18,726                    | \$ 481,111        | \$ 75,232                      | \$ 153,287        | \$ 6,430,284               | \$ 20,832,800        |
| Investments  | 1,224,188             | 130,536                        | -                            | -                 | -                              | -                 | 551,779                    | 1,906,503            |
| Accounts receivable                                    | 1,584,127             | 374,583                        | -                            | -                 | 20,663                         | 30,533            | 184,052                    | 2,193,958            |
| Accrued interest receivable                            | 5,025                 | -                              | -                            | -                 | -                              | -                 | 2,265                      | 7,290                |
| Other receivable                                       | 14,511                | 1,091,725                      | -                            | 35,540            | -                              | -                 | -                          | 1,141,776            |
| Due from other governments                             | 3,988,946             | -                              | -                            | -                 | -                              | 491,734           | 438                        | 4,481,118            |
| Due from other funds                                   | -                     | -                              | -                            | -                 | -                              | 1,222             | 300,000                    | 301,222              |
| Due from other funds interaccount                      | 57,508                | 1,360                          | -                            | -                 | -                              | -                 | 400,727                    | 459,595              |
| Leases receivable                                      | -                     | 472,664                        | -                            | -                 | -                              | -                 | -                          | 472,664              |
| Prepaid items  | 224                   | -                              | -                            | -                 | -                              | -                 | -                          | 224                  |
| Inventory  | -                     | -                              | -                            | -                 | -                              | 60,000            | -                          | 60,000               |
| Total assets   | <u>\$ 18,850,897</u>  | <u>\$ 3,768,660</u>            | <u>\$ 18,726</u>             | <u>\$ 516,651</u> | <u>\$ 95,895</u>               | <u>\$ 736,776</u> | <u>\$ 7,869,545</u>        | <u>\$ 31,857,150</u> |
| <b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b> |                       |                                |                              |                   |                                |                   |                            |                      |
| <b>Liabilities:</b>                                    |                       |                                |                              |                   |                                |                   |                            |                      |
| Accounts payable and accrued liabilities               | \$ 175,891            | \$ 265,271                     | \$ 2,272                     | \$ 13,413         | \$ 4,099                       | \$ 5,097          | \$ 6,433                   | \$ 472,476           |
| Wages payable  | 304,071               | -                              | -                            | 589               | -                              | 17,441            | 4,584                      | 326,685              |
| Due to other governments                               | 10,787                | -                              | -                            | -                 | -                              | -                 | -                          | 10,787               |
| Refundable deposits                                    | 116,734               | -                              | -                            | -                 | -                              | -                 | -                          | 116,734              |
| Due to other funds                                     | 10,346,093            | -                              | -                            | -                 | -                              | 5,000             | -                          | 10,351,093           |
| Due to other funds - interaccount                      | -                     | -                              | -                            | -                 | -                              | 459,595           | -                          | 459,595              |
| Total liabilities                                      | <u>10,953,576</u>     | <u>265,271</u>                 | <u>2,272</u>                 | <u>14,002</u>     | <u>4,099</u>                   | <u>487,133</u>    | <u>11,017</u>              | <u>11,737,370</u>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                   |                       |                                |                              |                   |                                |                   |                            |                      |
| Deferred inflow - leases                               | -                     | 464,110                        | -                            | -                 | -                              | -                 | -                          | 464,110              |
| Unavailable revenue                                    | 1,478,884             | 1,091,725                      | -                            | -                 | 19,620                         | 15,202            | 7,790,061                  | 10,395,492           |
| Total  | <u>1,478,884</u>      | <u>1,555,835</u>               | <u>-</u>                     | <u>-</u>          | <u>19,620</u>                  | <u>15,202</u>     | <u>7,790,061</u>           | <u>10,859,602</u>    |
| <b>Fund balances:</b>                                  |                       |                                |                              |                   |                                |                   |                            |                      |
| Nonspendable   | 224                   | -                              | -                            | -                 | -                              | 84,506            | -                          | 84,730               |
| Restricted   | 10,492                | 1,834,972                      | -                            | 451,866           | 45,926                         | 149,935           | 68,467                     | 2,561,658            |
| Assigned   | 2,858,353             | 112,582                        | 16,454                       | 50,783            | 26,250                         | -                 | -                          | 3,064,422            |
| Unassigned   | 3,549,368             | -                              | -                            | -                 | -                              | -                 | -                          | 3,549,368            |
| Total fund balances                                    | <u>6,418,437</u>      | <u>1,947,554</u>               | <u>16,454</u>                | <u>502,649</u>    | <u>72,176</u>                  | <u>234,441</u>    | <u>68,467</u>              | <u>9,260,178</u>     |
| Total liabilities, deferred inflows and fund balances  | <u>\$ 18,850,897</u>  | <u>\$ 3,768,660</u>            | <u>\$ 18,726</u>             | <u>\$ 516,651</u> | <u>\$ 95,895</u>               | <u>\$ 736,776</u> | <u>\$ 7,869,545</u>        | <u>\$ 31,857,150</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**For the Year Ended June 30, 2023**

**Combining Schedule of Revenues, Expenditures and Changes in Fund Balance – General Fund  
Accounts – Year Ended June 30, 2023**

|                                       | General Fund Accounts |                                   |                              |                  |                                |                  |                            | Totals            |
|---------------------------------------|-----------------------|-----------------------------------|------------------------------|------------------|--------------------------------|------------------|----------------------------|-------------------|
|                                       | General Fund          | Reimbursed<br>Projects<br>Account | Employee Activity<br>Account | Activity Account | Animals Best<br>Friend Account | Grant Account    | Disaster Relief<br>Account |                   |
| <b>REVENUES</b>                       |                       |                                   |                              |                  |                                |                  |                            |                   |
| Taxes                                 | \$ 30,821,344         | \$ -                              | \$ -                         | \$ -             | \$ -                           | \$ -             | \$ -                       | \$ 30,821,344     |
| Intergovernmental                     | 498,879               | 654,192                           | -                            | -                | -                              | 2,343,929        | 1,727,396                  | 5,224,396         |
| Charges for services                  | 206,610               | 105,414                           | -                            | 209,452          | 69,381                         | -                | 96,513                     | 687,370           |
| Investment income                     | 254,093               | 34,393                            | 337                          | 7,880            | 1,470                          | 380              | 198,135                    | 496,688           |
| Fines & forfeitures                   | 1,108,624             | -                                 | -                            | -                | 14,858                         | -                | -                          | 1,123,482         |
| Licenses & permits                    | 641,996               | 1,980                             | -                            | -                | -                              | -                | -                          | 643,976           |
| Miscellaneous                         | 286,426               | 336,328                           | 4,437                        | 88,963           | 3,420                          | 13,340           | 101,600                    | 834,514           |
| <b>Total revenues</b>                 | <b>33,817,972</b>     | <b>1,132,307</b>                  | <b>4,774</b>                 | <b>306,295</b>   | <b>89,129</b>                  | <b>2,357,649</b> | <b>2,123,644</b>           | <b>39,831,770</b> |
| <b>EXPENDITURES</b>                   |                       |                                   |                              |                  |                                |                  |                            |                   |
| Current:                              |                       |                                   |                              |                  |                                |                  |                            |                   |
| General government                    | 3,786,087             | 42,714                            | 15,045                       | -                | -                              | -                | 301,079                    | 4,144,925         |
| Public Safety                         | 1,165,523             | 24,800                            | -                            | -                | -                              | 113,179          | -                          | 1,303,502         |
| Streets                               | 4,011,599             | -                                 | -                            | -                | -                              | -                | -                          | 4,011,599         |
| Culture and recreation                | 941,795               | -                                 | -                            | 202,758          | -                              | -                | -                          | 1,144,553         |
| Health & welfare                      | 597,870               | -                                 | -                            | -                | 56,784                         | -                | -                          | 654,654           |
| Economic development                  | 2,018,408             | 748,486                           | -                            | -                | -                              | 642,320          | -                          | 3,409,214         |
| Capital outlay                        | -                     | 87,816                            | -                            | 15,188           | 40,226                         | 164,722          | 950                        | 308,902           |
| Debt service:                         |                       |                                   |                              |                  |                                |                  |                            |                   |
| Interest and fiscal charges           | -                     | -                                 | -                            | -                | -                              | -                | -                          | -                 |
| <b>Total expenditures</b>             | <b>12,521,282</b>     | <b>903,816</b>                    | <b>15,045</b>                | <b>217,946</b>   | <b>97,010</b>                  | <b>920,221</b>   | <b>302,029</b>             | <b>14,977,349</b> |
| Revenues over (under) expenditures    | 21,296,690            | 228,491                           | (10,271)                     | 88,349           | (7,881)                        | 1,437,428        | 1,821,615                  | 24,854,421        |
| <b>OTHER FINANCING SOURCES (USES)</b> |                       |                                   |                              |                  |                                |                  |                            |                   |
| Transfers in                          | 12,757,872            | 344,143                           | 5,000                        | -                | -                              | 4,655            | -                          | 13,111,670        |
| Transfers out                         | (33,422,553)          | -                                 | -                            | -                | -                              | (50,013)         | (5,208,239)                | (38,680,805)      |
| Transfers in - interaccount           | -                     | 1,360                             | 5,000                        | -                | -                              | 239,382          | 338,317                    | 584,059           |
| Transfers out - interaccount          | (244,382)             | -                                 | -                            | -                | -                              | (339,677)        | -                          | (584,059)         |
| Total other financing sources (uses)  | (20,909,063)          | 345,503                           | 10,000                       | -                | -                              | (145,653)        | (4,869,922)                | (25,569,135)      |
| Net change in fund balances           | 387,627               | 573,994                           | (271)                        | 88,349           | (7,881)                        | 1,291,775        | (3,048,307)                | (714,714)         |
| Fund balances - beginning of year     | 6,030,810             | 1,373,560                         | 16,725                       | 414,300          | 80,057                         | (1,057,334)      | 3,116,774                  | 9,974,892         |
| Fund balances - end of year           | \$ 6,418,437          | \$ 1,947,554                      | \$ 16,454                    | \$ 502,649       | \$ 72,176                      | \$ 234,441       | \$ 68,467                  | \$ 9,260,178      |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Balance Sheet – Nonmajor Governmental Funds – June 30, 2023**

|  | Special Revenue Funds |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
|--|-----------------------|---------------------------|------------------------------|---------------------|------------------------|------------------------|------------------------|---------------------------------|------------------------|------------------------------------|---------------------|
|  | Juvenile<br>Fund      | Park &<br>Recreation Fund | Emergency<br>Operations Fund | Technology<br>Fund  | Welcome Center<br>Fund | Police Impound<br>Fund | Street & Alley<br>Fund | Police Special<br>Projects Fund | Police Lab Fee<br>Fund | Convention/Visitors<br>Bureau Fund | Sooner Rose TIF     |
| <b>ASSETS</b>  |                       |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
| Cash and cash equivalents                              | \$ 95,468             | \$ 2,249,088              | \$ 1,375,842                 | \$ 717,514          | \$ 332,047             | \$ 104,051             | \$ 1,769,916           | \$ 190,866                      | \$ 18,545              | \$ 576,761                         | \$ 1,099,602        |
| Investments  | -                     | 192,993                   | -                            | -                   | -                      | -                      | 136,081                | -                               | -                      | -                                  | -                   |
| Accrued interest receivable                            | -                     | 792                       | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Deposits held by others                                | -                     | -                         | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Other receivable                                       | 54,109                | -                         | 559                          | 339,624             | -                      | -                      | -                      | -                               | 11,376                 | -                                  | -                   |
| Due from other governments                             | -                     | 86,762                    | 60,775                       | -                   | 25,139                 | -                      | 15,584                 | -                               | -                      | 46,926                             | 67,409              |
| Due from other funds                                   | 780                   | 143,616                   | 8,022                        | -                   | 144,420                | -                      | -                      | -                               | -                      | 501                                | -                   |
| Total assets   | <u>150,357</u>        | <u>2,673,251</u>          | <u>1,445,198</u>             | <u>1,057,138</u>    | <u>501,606</u>         | <u>104,051</u>         | <u>1,921,581</u>       | <u>190,866</u>                  | <u>29,921</u>          | <u>624,188</u>                     | <u>1,167,011</u>    |
| <b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b> |                       |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
| <b>Liabilities:</b>                                    |                       |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
| Accounts payable and accrued liabilities               | -                     | 151,908                   | 3,038                        | 11,715              | -                      | 500                    | 115,675                | 430                             | 15                     | 2,781                              | -                   |
| Wages payable  | 1,716                 | 1,213                     | 10,592                       | 1,394               | 2,240                  | -                      | -                      | -                               | -                      | 4,163                              | -                   |
| Due to other funds                                     | -                     | -                         | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Total liabilities                                      | <u>1,716</u>          | <u>153,121</u>            | <u>13,630</u>                | <u>13,109</u>       | <u>2,240</u>           | <u>500</u>             | <u>115,675</u>         | <u>430</u>                      | <u>15</u>              | <u>6,944</u>                       | <u>-</u>            |
| <b>Deferred inflows:</b>                               |                       |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
| Unavailable revenue                                    | 48,742                | 150                       | -                            | 316,310             | -                      | -                      | -                      | -                               | 11,376                 | -                                  | -                   |
| <b>Fund balances:</b>                                  |                       |                           |                              |                     |                        |                        |                        |                                 |                        |                                    |                     |
| Nonspendable   | -                     | -                         | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Restricted   | 99,899                | 2,519,980                 | 1,431,568                    | 727,719             | 499,366                | 103,551                | 1,805,906              | 190,436                         | 18,530                 | 617,244                            | 1,167,011           |
| Assigned   | -                     | -                         | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Unassigned (deficit)                                   | -                     | -                         | -                            | -                   | -                      | -                      | -                      | -                               | -                      | -                                  | -                   |
| Total fund balances                                    | <u>99,899</u>         | <u>2,519,980</u>          | <u>1,431,568</u>             | <u>727,719</u>      | <u>499,366</u>         | <u>103,551</u>         | <u>1,805,906</u>       | <u>190,436</u>                  | <u>18,530</u>          | <u>617,244</u>                     | <u>1,167,011</u>    |
| Total liabilities, deferred inflows, and fund balances | <u>\$ 150,357</u>     | <u>\$ 2,673,251</u>       | <u>\$ 1,445,198</u>          | <u>\$ 1,057,138</u> | <u>\$ 501,606</u>      | <u>\$ 104,051</u>      | <u>\$ 1,921,581</u>    | <u>\$ 190,866</u>               | <u>\$ 29,921</u>       | <u>\$ 624,188</u>                  | <u>\$ 1,167,011</u> |

(continued)

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Balance Sheet – Nonmajor Governmental Funds – June 30, 2023**

|  | Special Revenue Funds      |   |                     | Capital Project Funds                |                             |                            |                             |                     |
|--|----------------------------|---|---------------------|--------------------------------------|-----------------------------|----------------------------|-----------------------------|---------------------|
|  | Urban Renewal<br>Authority | General<br>Government Sales<br>Tax Fund | Street Light Fee    | Downtown<br>Development<br>Authority | 2002 Street<br>Project Fund | Dedicated Tax<br>2012 Fund | 2018 GO Bond<br>Proprietary | 2018 GO Bond CIP    |
| <b>ASSETS</b>  |                            |   |                     |                                      |                             |                            |                             |                     |
| Cash and cash equivalents                              | \$ 98,591                  | \$ 6,512,420                            | \$ 1,147,644        | \$ 480,183                           | \$ 191,285                  | \$ 2,189,792               | \$ 435,694                  | \$ 7,700,107        |
| Investments  | -                          | 558,827                                 | -                   | -                                    | -                           | 187,905                    | -                           | 660,742             |
| Accrued interest receivable                            | -                          | 2,294                                   | -                   | -                                    | -                           | 771                        | -                           | 2,712               |
| Deposits held by others                                | -                          | -                                       | -                   | 500                                  | 300                         | -                          | -                           | -                   |
| Other receivable                                       | 31,883                     | -                                       | 82,739              | -                                    | -                           | -                          | -                           | -                   |
| Due from other governments                             | -                          | 401,317                                 | -                   | -                                    | -                           | 74,280                     | -                           | -                   |
| Due from other funds                                   | -                          | 134,703                                 | -                   | -                                    | -                           | -                          | -                           | -                   |
| Total assets   | <u>130,474</u>             | <u>7,609,561</u>                        | <u>1,230,383</u>    | <u>480,683</u>                       | <u>191,585</u>              | <u>2,452,748</u>           | <u>435,694</u>              | <u>8,363,561</u>    |
| <b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b> |                            |   |                     |                                      |                             |                            |                             |                     |
| Liabilities:   |                            |   |                     |                                      |                             |                            |                             |                     |
| Accounts payable and accrued liabilities               | -                          | 83,240                                  | 77,512              | 10,645                               | 28,552                      | 47,803                     | 131,042                     | 220,225             |
| Wages payable  | -                          | 20,936                                  | 227                 | -                                    | -                           | -                          | -                           | -                   |
| Due to other funds                                     | -                          | -                                       | -                   | -                                    | -                           | -                          | -                           | -                   |
| Total liabilities                                      | <u>-</u>                   | <u>104,176</u>                          | <u>77,739</u>       | <u>10,645</u>                        | <u>28,552</u>               | <u>47,803</u>              | <u>131,042</u>              | <u>220,225</u>      |
| Deferred inflows:                                      |                            |   |                     |                                      |                             |                            |                             |                     |
| Unavailable revenue                                    | -                          | -                                       | -                   | -                                    | -                           | -                          | -                           | -                   |
| Fund balances:   |                            |   |                     |                                      |                             |                            |                             |                     |
| Nonspendable   | -                          | -                                       | -                   | 500                                  | 300                         | -                          | -                           | -                   |
| Restricted   | 3,804                      | 7,505,385                               | 1,152,644           | 469,538                              | 162,733                     | 2,404,945                  | 304,652                     | 8,143,336           |
| Assigned   | 126,670                    | -                                       | -                   | -                                    | -                           | -                          | -                           | -                   |
| Unassigned (deficit)                                   | -                          | -                                       | -                   | -                                    | -                           | -                          | -                           | -                   |
| Total fund balances                                    | <u>130,474</u>             | <u>7,505,385</u>                        | <u>1,152,644</u>    | <u>470,038</u>                       | <u>163,033</u>              | <u>2,404,945</u>           | <u>304,652</u>              | <u>8,143,336</u>    |
| Total liabilities, deferred inflows, and fund balances | <u>\$ 130,474</u>          | <u>\$ 7,609,561</u>                     | <u>\$ 1,230,383</u> | <u>\$ 480,683</u>                    | <u>\$ 191,585</u>           | <u>\$ 2,452,748</u>        | <u>\$ 435,694</u>           | <u>\$ 8,363,561</u> |

(continued)

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Balance Sheet – Nonmajor Governmental Funds – June 30, 2023**

|  |   |   |  | <u>Debt Service Fund</u>     |                                   | <u>Totals</u>        |
|--|---|---|--|------------------------------|-----------------------------------|----------------------|
|  | <u>Sales Tax<br/>Capital<br/>Improvement<br/>Fund</u> | <u>Capital<br/>Improvement<br/>Fund</u> | <u>Capital Outlay<br/>Reserve Fund</u> | <u>2022 GO<br/>Bond Fund</u> | <u>G.O. Debt Service<br/>Fund</u> |                      |
| <b>ASSETS</b>  |   |   |  |                              |                                   |                      |
| Cash and cash equivalents                              | \$ -  | \$ 3,121,449                            | \$ -                                   | \$ 2,418,532                 | \$ 2,736,120                      | \$ 35,561,517        |
| Investments  | -   | 267,849                                 | -                                      | 207,533                      | 234,784                           | 2,446,714            |
| Accrued interest receivable                            | -   | 1,099                                   | -                                      | 852                          | 964                               | 9,484                |
| Deposits held by others                                | -   | 4,500                                   | -                                      | -                            | -                                 | 5,300                |
| Other receivable                                       | -   | -                                       | -                                      | -                            | -                                 | 520,290              |
| Due from other governments                             | 937,299   | 40,351                                  | -                                      | -                            | 4,197,361                         | 5,953,203            |
| Due from other funds                                   | -   | 76,420                                  | -                                      | -                            | -                                 | 508,462              |
| Total assets   | <u>937,299</u>  | <u>3,511,668</u>                        | <u>-</u>                               | <u>2,626,917</u>             | <u>7,169,229</u>                  | <u>45,004,970</u>    |
| <b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b> |   |   |  |                              |                                   |                      |
| Liabilities:   |   |   |  |                              |                                   |                      |
| Accounts payable and accrued liabilities               | -   | 13,400                                  | -                                      | 893,701                      | 14,576                            | 1,806,758            |
| Wages payable  | -   | -                                       | -                                      | -                            | -                                 | 42,481               |
| Due to other funds                                     | 937,300   | -                                       | -                                      | -                            | -                                 | 937,300              |
| Total liabilities                                      | <u>937,300</u>  | <u>13,400</u>                           | <u>-</u>                               | <u>893,701</u>               | <u>14,576</u>                     | <u>2,786,539</u>     |
| Deferred inflows:                                      |   |   |  |                              |                                   |                      |
| Unavailable revenue                                    | -   | -                                       | -                                      | -                            | 4,160,721                         | 4,537,299            |
| Fund balances:   |   |   |  |                              |                                   |                      |
| Nonspendable   | -   | 4,500                                   | -                                      | -                            | -                                 | 5,300                |
| Restricted   | -   | 3,493,768                               | -                                      | 1,733,216                    | 2,993,932                         | 37,549,163           |
| Assigned   | -   | -                                       | -                                      | -                            | -                                 | 126,670              |
| Unassigned (deficit)                                   | (1)   | -                                       | -                                      | -                            | -                                 | (1)                  |
| Total fund balances                                    | <u>(1)</u>  | <u>3,498,268</u>                        | <u>-</u>                               | <u>1,733,216</u>             | <u>2,993,932</u>                  | <u>37,681,132</u>    |
| Total liabilities, deferred inflows, and fund balances | <u>\$ 937,299</u>                                     | <u>\$ 3,511,668</u>                     | <u>\$ -</u>                            | <u>\$ 2,626,917</u>          | <u>\$ 7,169,229</u>               | <u>\$ 45,004,970</u> |



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds – Year Ended June 30, 2023**

|   | Special Revenue Funds |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
|---|-----------------------|---------------------------|------------------------------|--------------------|------------------------|------------------------|------------------------|------------------------------------|------------------------|---|------------------|
|   | Juvenile<br>Fund      | Park &<br>Recreation Fund | Emergency<br>Operations Fund | Technology<br>Fund | Welcome<br>Center Fund | Police Impound<br>Fund | Street & Alley<br>Fund | Police<br>Special<br>Projects Fund | Police Lab Fee<br>Fund | Convention/<br>Visitors<br>Bureau<br>Fund | Sooner Rose TIF  |
| <b>REVENUES</b>                             |                       |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
| Taxes                                       | \$ -                  | \$ 685,126                | \$ 600,309                   | \$ -               | \$ 212,668             | \$ -                   | \$ -                   | \$ -                               | \$ -                   | \$ 396,979                                | \$ 1,219,168     |
| Intergovernmental                           | -                     | -                         | -                            | -                  | -                      | -                      | 525,554                | -                                  | -                      | -   | -                |
| Charges for services                        | -                     | 25,025                    | 215,775                      | 282,599            | -                      | 35,410                 | -                      | -                                  | -                      | -   | -                |
| Investment income                           | 1,585                 | 17,611                    | 23,504                       | 12,259             | 7,353                  | 2,014                  | 32,673                 | 3,616                              | 420                    | 9,441                                     | 31,781           |
| Fines & forfeitures                         | 54,482                | -                         | -                            | 5,405              | -                      | -                      | -                      | 8,403                              | -                      | -   | -                |
| Licenses & permits                          | -                     | -                         | -                            | 24,400             | -                      | -                      | -                      | -                                  | -                      | -   | -                |
| Miscellaneous                               | -                     | 11,676                    | -                            | 7,500              | -                      | -                      | -                      | 4,088                              | -                      | 18  | -                |
| <b>Total revenues</b>                       | <b>56,067</b>         | <b>739,438</b>            | <b>839,588</b>               | <b>332,163</b>     | <b>220,021</b>         | <b>37,424</b>          | <b>558,227</b>         | <b>16,107</b>                      | <b>420</b>             | <b>406,438</b>                            | <b>1,250,949</b> |
| <b>EXPENDITURES</b>                         |                       |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
| Current:                                    |                       |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
| General government                          | -                     | -                         | -                            | 224,830            | -                      | -                      | -                      | -                                  | -                      | -   | -                |
| Public safety                               | 34,569                | -                         | 554,215                      | -                  | -                      | 39,310                 | -                      | 11,895                             | 11,886                 | -   | -                |
| Streets                                     | -                     | -                         | -                            | -                  | -                      | -                      | 83,367                 | -                                  | -                      | -   | -                |
| Culture and recreation                      | -                     | 413,593                   | -                            | -                  | 79,033                 | -                      | -                      | -                                  | -                      | -   | -                |
| Economic development                        | -                     | -                         | -                            | -                  | -                      | -                      | -                      | -                                  | -                      | 221,892                                   | -                |
| Capital outlay                              | -                     | 745,047                   | 4,094                        | 11,341             | -                      | -                      | 234,458                | 1,328                              | -                      | -   | -                |
| Debt service:                               |                       |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
| Principal retirement                        | -                     | -                         | -                            | -                  | -                      | -                      | -                      | -                                  | -                      | -   | 855,000          |
| Interest and fiscal charges                 | -                     | -                         | -                            | -                  | -                      | -                      | -                      | -                                  | -                      | -   | 768,240          |
| <b>Total expenditures</b>                   | <b>34,569</b>         | <b>1,158,640</b>          | <b>558,309</b>               | <b>236,171</b>     | <b>79,033</b>          | <b>39,310</b>          | <b>317,825</b>         | <b>13,223</b>                      | <b>11,886</b>          | <b>221,892</b>                            | <b>1,623,240</b> |
| Revenues over (under) expenditures          | 21,498                | (419,202)                 | 281,279                      | 95,992             | 140,988                | (1,886)                | 240,402                | 2,884                              | (11,466)               | 184,546                                   | (372,291)        |
| <b>OTHER FINANCING SOURCES (USES)</b>       |                       |                           |                              |                    |                        |                        |                        |                                    |                        |   |                  |
| Transfers in                                | -                     | 1,000,000                 | 30,694                       | -                  | -                      | -                      | 29,575                 | -                                  | -                      | -   | 617,999          |
| Transfers out                               | -                     | -                         | -                            | -                  | -                      | (4,655)                | -                      | (44,045)                           | -                      | -   | -                |
| <b>Total other financing sources (uses)</b> | <b>-</b>              | <b>1,000,000</b>          | <b>30,694</b>                | <b>-</b>           | <b>-</b>               | <b>(4,655)</b>         | <b>29,575</b>          | <b>(44,045)</b>                    | <b>-</b>               | <b>-</b>                                  | <b>617,999</b>   |
| Net change in fund balances                 | 21,498                | 580,798                   | 311,973                      | 95,992             | 140,988                | (6,541)                | 269,977                | (41,161)                           | (11,466)               | 184,546                                   | 245,708          |
| Fund balances - beginning of year           | 78,401                | 1,939,182                 | 1,119,595                    | 631,727            | 358,378                | 110,092                | 1,535,929              | 231,597                            | 29,996                 | 432,698                                   | 921,303          |
| Fund balances - end of year                 | \$ 99,899             | \$ 2,519,980              | \$ 1,431,568                 | \$ 727,719         | \$ 499,366             | \$ 103,551             | \$ 1,805,906           | \$ 190,436                         | \$ 18,530              | \$ 617,244                                | \$ 1,167,011     |

(continued)

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds – Year Ended June 30, 2023**

|                                       | Special Revenue Funds   |                                   |                  | Capital Project Funds          |                          |                         |                          |                  |
|---------------------------------------|-------------------------|-----------------------------------|------------------|--------------------------------|--------------------------|-------------------------|--------------------------|------------------|
|                                       | Urban Renewal Authority | General Government Sales Tax Fund | Street Light Fee | Downtown Development Authority | 2002 Street Project Fund | Dedicated Tax 2012 Fund | 2018 GO Bond Proprietary | 2018 GO Bond CIP |
| <b>REVENUES</b>                       |                         |                                   |                  |                                |                          |                         |                          |                  |
| Taxes                                 | \$ -                    | \$ 3,086,422                      | \$ -             | \$ -                           | \$ -                     | \$ 580,022              | \$ -                     | \$ -             |
| Intergovernmental                     | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Charges for services                  | -                       | -                                 | 592,742          | -                              | -                        | -                       | -                        | -                |
| Investment income                     | 1,186                   | 106,370                           | 22,525           | 9,996                          | 4,255                    | 36,404                  | 12,646                   | 190,054          |
| Fines & forfeitures                   | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Licenses & permits                    | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Miscellaneous                         | 65,530                  | 42,774                            | 5,756            | -                              | -                        | -                       | -                        | -                |
| Total revenues                        | 66,716                  | 3,235,566                         | 621,023          | 9,996                          | 4,255                    | 616,426                 | 12,646                   | 190,054          |
| <b>EXPENDITURES</b>                   |                         |                                   |                  |                                |                          |                         |                          |                  |
| Current:                              |                         |                                   |                  |                                |                          |                         |                          |                  |
| General government                    | -                       | 1,845,867                         | -                | -                              | -                        | -                       | -                        | -                |
| Public safety                         | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Streets                               | -                       | -                                 | 850,539          | -                              | -                        | 81,147                  | -                        | -                |
| Culture and recreation                | -                       | -                                 | -                | -                              | -                        | -                       | -                        | 34,232           |
| Economic development                  | 1,306                   | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Capital outlay                        | -                       | 1,239,137                         | -                | 112,000                        | 106,631                  | 290,564                 | 1,079,355                | 3,733,159        |
| Debt service:                         |                         |                                   |                  |                                |                          |                         |                          |                  |
| Principal retirement                  | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Interest and fiscal charges           | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Total expenditures                    | 1,306                   | 3,085,004                         | 850,539          | 112,000                        | 106,631                  | 371,711                 | 1,079,355                | 3,767,391        |
| Revenues over (under) expenditures    | 65,410                  | 150,562                           | (229,516)        | (102,004)                      | (102,376)                | 244,715                 | (1,066,709)              | (3,577,337)      |
| <b>OTHER FINANCING SOURCES (USES)</b> |                         |                                   |                  |                                |                          |                         |                          |                  |
| Transfers in                          | -                       | 834,495                           | -                | -                              | -                        | -                       | -                        | 64,839           |
| Transfers out                         | -                       | -                                 | -                | -                              | -                        | -                       | -                        | -                |
| Total other financing sources (uses)  | -                       | 834,495                           | -                | -                              | -                        | -                       | -                        | 64,839           |
| Net change in fund balances           | 65,410                  | 985,057                           | (229,516)        | (102,004)                      | (102,376)                | 244,715                 | (1,066,709)              | (3,512,498)      |
| Fund balances - beginning of year     | 65,064                  | 6,520,328                         | 1,382,160        | 572,042                        | 265,409                  | 2,160,230               | 1,371,361                | 11,655,834       |
| Fund balances - end of year           | \$ 130,474              | \$ 7,505,385                      | \$ 1,152,644     | \$ 470,038                     | \$ 163,033               | \$ 2,404,945            | \$ 304,652               | \$ 8,143,336     |

(continued)

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2023

**Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds – Year Ended June 30, 2023**

|   | <b>Sales Tax<br/>Capital<br/>Improvement<br/>Fund</b> | <b>Capital<br/>Improvement<br/>Fund</b> | <b>Capital Outlay<br/>Reserve Fund</b> | <b>2022 GO Bond<br/>Fund</b> | <b>Debt Service Fund<br/>G.O. Debt Service<br/>Fund</b> | <b>Totals</b>        |
|---|---|---|--|------------------------------|---|----------------------|
| <b>REVENUES</b>                           |   |   |  |                              |   |                      |
| Taxes                                     | \$ 7,329,800  | \$ 304,232                              | \$ -                                   | \$ -                         | \$ 3,943,272  | \$ 18,357,998        |
| Intergovernmental                         | -   | -                                       | -                                      | -                            | -   | 525,554              |
| Charges for services                      | -   | -                                       | -                                      | -                            | -   | 1,151,551            |
| Investment income                         | 3,705   | 50,995                                  | 6,502                                  | 83,660                       | 58,033  | 728,588              |
| Fines & forfeitures                       | -   | -                                       | -                                      | -                            | -   | 68,290               |
| Licenses & permits                        | -   | 111,265                                 | -                                      | -                            | -   | 135,665              |
| Miscellaneous                             | -   | -                                       | -                                      | -                            | -   | 137,342              |
| Total revenues                            | <u>7,333,505</u>                                      | <u>466,492</u>                          | <u>6,502</u>                           | <u>83,660</u>                | <u>4,001,305</u>  | <u>21,104,988</u>    |
| <b>EXPENDITURES</b>                       |   |   |  |                              |   |                      |
| Current:                                  |   |   |  |                              |   |                      |
| General government                        | -   | -                                       | -                                      | -                            | -   | 2,070,697            |
| Public safety                             | -   | -                                       | -                                      | -                            | -   | 651,875              |
| Streets                                   | -   | -                                       | -                                      | -                            | -   | 1,015,053            |
| Culture and recreation                    | -   | -                                       | -                                      | -                            | -   | 526,858              |
| Economic development                      | -   | -                                       | -                                      | -                            | -   | 223,198              |
| Capital outlay                            | -   | 927,351                                 | -                                      | 3,896,106                    | -   | 12,380,571           |
| Debt service:                             |   |   |  |                              |   |                      |
| Principal retirement                      | -   | -                                       | -                                      | -                            | 2,210,000   | 3,065,000            |
| Interest and fiscal charges               | -   | -                                       | -                                      | -                            | 1,508,623   | 2,276,863            |
| Total expenditures                        | <u>-</u>  | <u>927,351</u>                          | <u>-</u>                               | <u>3,896,106</u>             | <u>3,718,623</u>  | <u>22,210,115</u>    |
| Revenues over (under) expenditures        | <u>7,333,505</u>                                      | <u>(460,859)</u>                        | <u>6,502</u>                           | <u>(3,812,446)</u>           | <u>282,682</u>  | <u>(1,105,127)</u>   |
| <b>OTHER FINANCING SOURCES<br/>(USES)</b> |   |   |  |                              |   |                      |
| Transfers in                              | -   | 846,354                                 | -                                      | -                            | -   | 3,423,956            |
| Transfers out                             | <u>(7,333,506)</u>                                    | <u>-</u>                                | <u>(737,355)</u>                       | <u>-</u>                     | <u>(64,839)</u>   | <u>(8,184,400)</u>   |
| Total other financing sources (uses)      | <u>(7,333,506)</u>                                    | <u>846,354</u>                          | <u>(737,355)</u>                       | <u>-</u>                     | <u>(64,839)</u>   | <u>(4,760,444)</u>   |
| Net change in fund balances               | (1)   | 385,495                                 | (730,853)                              | (3,812,446)                  | 217,843   | (5,865,571)          |
| Fund balances - beginning of year         | -   | 3,112,773                               | 730,853                                | 5,545,662                    | 2,776,089   | 43,546,703           |
| Fund balances - end of year               | <u>\$ (1)</u>   | <u>\$ 3,498,268</u>                     | <u>\$ -</u>                            | <u>\$ 1,733,216</u>          | <u>\$ 2,993,932</u>                                     | <u>\$ 37,681,132</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Schedule of Net Position – Midwest City Municipal Authority Accounts – June 30, 2023**

| Midwest City Municipal Authority                 |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
|--|---------------|---------------|--------------------|---------------------------------|------------------|----------------------|--------------------------|---------------------------|--------------------------|----------------------|----------------|
|  | Water Account | Sewer Account | Sanitation Account | Conference Center/Hotel Account | Drainage Account | Debt Service Account | Utility Services Account | Utilities Capital Account | Customer Deposit Account | Golf Courses Account | Total          |
| <b>ASSETS</b>                                    |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Current assets:                                  |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Cash and cash equivalents                        | \$ 11,090,663 | \$ 15,004,055 | \$ 5,031,601       | \$ 228,962                      | \$ 426,407       | \$ -                 | \$ 754,915               | \$ 2,522,692              | \$ -                     | \$ 949,259           | \$ 36,008,554  |
| Cash and cash equivalents, restricted            | -             | -             | -                  | -                               | -                | -                    | 2,546,592                | -                         | 1,453,685                | -                    | 4,002,277      |
| Investments                                      | 951,683       | 1,254,259     | 431,759            | -                               | -                | -                    | -                        | 216,471                   | -                        | -                    | 2,854,172      |
| Accounts receivable, net                         | 1,298,086     | 1,608,960     | 1,181,171          | 314,318                         | 65,749           | -                    | 89,303                   | -                         | 1,156                    | -                    | 4,558,743      |
| Other receivable                                 | -             | -             | -                  | 135,444                         | -                | -                    | -                        | 18,969                    | -                        | 2,927                | 157,340        |
| Accrued interest receivable                      | 3,907         | 4,210         | 1,772              | -                               | -                | -                    | -                        | 889                       | -                        | -                    | 10,778         |
| Prepaid items                                    | -             | -             | -                  | -                               | -                | -                    | -                        | -                         | -                        | -                    | -              |
| Inventory  | 226,171       | 104,798       | -                  | -                               | -                | -                    | -                        | -                         | -                        | 3,371                | 334,340        |
| Due from other funds interaccount                | -             | 126,200       | 250,000            | 169,903                         | -                | -                    | -                        | -                         | 1,776                    | -                    | 547,879        |
| Due from other funds                             | 38,110        | 31,541        | 149,820            | 18,651                          | -                | 860,880              | -                        | -                         | -                        | 8,711                | 1,107,713      |
| Total current assets                             | 13,608,620    | 18,134,023    | 7,046,123          | 867,278                         | 492,156          | 3,407,472            | 844,218                  | 2,759,021                 | 1,456,617                | 964,268              | 49,579,796     |
| Non-current assets:                              |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Investments, restricted                          | -             | -             | -                  | -                               | -                | -                    | -                        | -                         | 111,768                  | -                    | 111,768        |
| Due from other funds - interaccount              | 387,472       | -             | -                  | -                               | -                | -                    | -                        | -                         | -                        | -                    | 387,472        |
| Land, construction in progress, and water rights | 7,811,107     | 870,266       | 1,130,206          | -                               | 1,250            | -                    | -                        | 550,000                   | -                        | 232,057              | 10,594,886     |
| Other capital assets, net                        | 17,475,428    | 64,708,305    | 4,479,779          | 25,163,671                      | 12,417,289       | -                    | 39,289                   | 4,946,120                 | -                        | 5,542,333            | 134,772,214    |
| Total non-current assets                         | 25,674,007    | 65,578,571    | 5,609,985          | 25,163,671                      | 12,418,539       | -                    | 39,289                   | 5,496,120                 | 111,768                  | 5,774,390            | 145,866,340    |
| Total assets                                     | 39,282,627    | 83,712,594    | 12,656,108         | 26,030,949                      | 12,910,695       | 3,407,472            | 883,507                  | 8,255,141                 | 1,568,385                | 6,738,658            | 195,446,136    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>            |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Deferred amount on refunding                     | -             | -             | -                  | -                               | -                | 634,012              | -                        | -                         | -                        | -                    | 634,012        |
| Deferred amount related to OPEB                  | 775,440       | 1,268,578     | 484,447            | -                               | 134,352          | -                    | 246,753                  | -                         | -                        | 281,235              | 3,190,805      |
| Total deferred outflows                          | 775,440       | 1,268,578     | 484,447            | -                               | 134,352          | 634,012              | 246,753                  | -                         | -                        | 281,235              | 3,824,817      |
| <b>LIABILITIES</b>                               |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Current liabilities:                             |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Accounts payable and accrued liabilities         | 250,734       | 273,131       | 266,933            | 317,445                         | 5,780            | -                    | 17,277                   | 113,052                   | -                        | 18,584               | 1,262,936      |
| Wages payable                                    | 81,574        | 102,806       | 35,722             | 19,906                          | 8,082            | -                    | 22,261                   | -                         | -                        | 27,570               | 297,921        |
| Due to other funds interaccount                  | 1,776         | -             | -                  | 250,000                         | -                | 296,103              | -                        | -                         | -                        | -                    | 547,879        |
| Due to other funds                               | -             | -             | -                  | 300,000                         | -                | -                    | -                        | -                         | -                        | 287,231              | 587,231        |
| Accrued interest payable                         | -             | -             | -                  | -                               | -                | 300,889              | -                        | -                         | -                        | -                    | 300,889        |
| Accrued compensated absences                     | 161,857       | 182,498       | 63,889             | 7,792                           | 17,567           | -                    | 36,319                   | -                         | -                        | 37,582               | 507,504        |
| Refundable deposits                              | -             | -             | -                  | 14,563                          | -                | -                    | -                        | -                         | 156,838                  | -                    | 171,401        |
| Notes payable                                    | 103,532       | 33,714        | -                  | -                               | 14,450           | 4,370,000            | -                        | -                         | -                        | 11,348               | 4,533,044      |
| Revenue bonds payable                            | -             | -             | -                  | -                               | -                | 725,000              | -                        | -                         | -                        | -                    | 725,000        |
| Total current liabilities                        | 599,473       | 592,149       | 366,544            | 909,706                         | 45,879           | 5,691,992            | 75,857                   | 113,052                   | 156,838                  | 382,315              | 8,933,805      |
| Non-current liabilities:                         |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Accrued compensated absences                     | 323,714       | 364,995       | 127,778            | 15,584                          | 35,134           | -                    | 72,638                   | -                         | -                        | 75,163               | 1,015,006      |
| Total OPEB liability                             | 2,202,055     | 2,725,261     | 1,266,459          | -                               | 257,249          | -                    | 751,960                  | -                         | -                        | 474,922              | 7,677,906      |
| Due to other funds - interaccount                | -             | -             | -                  | -                               | -                | -                    | -                        | 387,472                   | -                        | -                    | 387,472        |
| Refundable deposits                              | -             | -             | -                  | -                               | -                | -                    | -                        | -                         | 1,411,546                | -                    | 1,411,546      |
| Notes payable                                    | 1,810,072     | 70,914        | -                  | -                               | 30,393           | 4,425,000            | -                        | -                         | -                        | 25,273               | 6,361,652      |
| Revenue bonds payable, net                       | -             | -             | -                  | -                               | -                | 28,727,055           | -                        | -                         | -                        | -                    | 28,727,055     |
| Total non-current liabilities                    | 4,335,841     | 3,161,170     | 1,394,237          | 15,584                          | 322,776          | 33,152,055           | 824,598                  | 387,472                   | 1,411,546                | 575,358              | 45,580,637     |
| Total liabilities                                | 4,935,314     | 3,753,319     | 1,760,781          | 925,290                         | 368,655          | 38,844,047           | 900,455                  | 500,524                   | 1,568,384                | 957,673              | 54,514,442     |
| <b>DEFERRED INFLOW OF RESOURCES</b>              |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Deferred amount related to OPEB                  | 600,965       | 1,031,485     | 386,262            | -                               | 100,691          | -                    | 261,862                  | -                         | -                        | 246,423              | 2,627,688      |
| Deferred amount on refunding                     | -             | -             | -                  | -                               | -                | 433,617              | -                        | -                         | -                        | -                    | 433,617        |
| Total deferred inflows                           | 600,965       | 1,031,485     | 386,262            | -                               | 100,691          | 433,617              | 261,862                  | -                         | -                        | 246,423              | 3,061,305      |
| <b>NET POSITION</b>                              |               |               |                    |                                 |                  |                      |                          |                           |                          |                      |                |
| Net investment in capital assets                 | 23,372,931    | 65,473,943    | 5,609,985          | 25,163,671                      | 12,373,696       | (37,470,606)         | 39,289                   | 5,496,120                 | -                        | 5,737,769            | 105,796,798    |
| Restricted for debt service                      | -             | -             | -                  | -                               | -                | 1,669,649            | -                        | -                         | -                        | -                    | 1,669,649      |
| Restricted for other purposes                    | -             | -             | -                  | -                               | -                | -                    | 51,539                   | -                         | -                        | 72,536               | 124,075        |
| Unrestricted (deficit)                           | 11,148,857    | 14,722,425    | 5,383,527          | (58,012)                        | 202,005          | 564,777              | (122,885)                | 2,258,497                 | 1                        | 5,492                | 34,104,684     |
| Total net position                               | \$ 34,521,788 | \$ 80,196,368 | \$ 10,993,512      | \$ 25,105,659                   | \$ 12,575,701    | \$ (35,236,180)      | \$ (32,057)              | \$ 7,754,617              | \$ 1                     | \$ 5,815,797         | \$ 141,695,206 |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Schedule of Revenues, Expenses and Changes in Net Position – Midwest City Municipal Authority Accounts – Year Ended June 30, 2023**

| Midwest City Municipal Authority                 |                      |                      |                      |                                 |                      |                        |                          |                           |                          |                      |                       |
|--|----------------------|----------------------|----------------------|---------------------------------|----------------------|------------------------|--------------------------|---------------------------|--------------------------|----------------------|-----------------------|
|  | Water Account        | Sewer Account        | Sanitation Account   | Conference Center/Hotel Account | Drainage Account     | Debt Service Account   | Utility Services Account | Utilities Capital Account | Customer Deposit Account | Golf Courses Account | Total                 |
| <b>OPERATING REVENUES</b>                        |                      |                      |                      |                                 |                      |                        |                          |                           |                          |                      |                       |
| Charges for services                             | \$ 8,641,893         | \$ 11,373,396        | \$ 8,267,498         | \$ 3,657,694                    | \$ 471,415           | \$ -                   | \$ 1,296,308             | \$ -                      | \$ -                     | \$ 2,094,395         | \$ 35,802,599         |
| Fees, licenses and permits                       | 5,325                | 7,425                | -                    | -                               | -                    | -                      | -                        | -                         | -                        | -                    | 12,750                |
| Miscellaneous                                    | 29,107               | 353                  | 47,932               | 4                               | 1,733                | -                      | 93                       | -                         | -                        | 6,000                | 85,222                |
| Total operating revenues                         | <u>8,676,325</u>     | <u>11,381,174</u>    | <u>8,315,430</u>     | <u>3,657,698</u>                | <u>473,148</u>       | <u>-</u>               | <u>1,296,401</u>         | <u>-</u>                  | <u>-</u>                 | <u>2,100,395</u>     | <u>35,900,571</u>     |
| <b>OPERATING EXPENSES</b>                        |                      |                      |                      |                                 |                      |                        |                          |                           |                          |                      |                       |
| Personal services                                | 2,773,616            | 3,785,560            | 1,546,290            | 1,475,840                       | 314,248              | -                      | 740,624                  | -                         | -                        | 857,202              | 11,493,380            |
| Materials and supplies                           | 1,274,688            | 977,288              | 1,190,431            | 605,435                         | 117,389              | -                      | 9,380                    | -                         | -                        | 431,460              | 4,606,071             |
| Other services and charges                       | 1,751,538            | 2,324,092            | 3,027,148            | 1,995,650                       | 113,069              | -                      | 267,344                  | -                         | -                        | 173,442              | 9,652,283             |
| Depreciation and amortization                    | 738,123              | 2,567,646            | 530,580              | 887,216                         | 280,540              | -                      | 5,761                    | 514,280                   | -                        | 288,328              | 5,812,474             |
| Total operating expenses                         | <u>6,537,965</u>     | <u>9,654,586</u>     | <u>6,294,449</u>     | <u>4,964,141</u>                | <u>825,246</u>       | <u>-</u>               | <u>1,023,109</u>         | <u>514,280</u>            | <u>-</u>                 | <u>1,750,432</u>     | <u>31,564,208</u>     |
| Operating income (loss)                          | <u>2,138,360</u>     | <u>1,726,588</u>     | <u>2,020,981</u>     | <u>(1,306,443)</u>              | <u>(352,098)</u>     | <u>-</u>               | <u>273,292</u>           | <u>(514,280)</u>          | <u>-</u>                 | <u>349,963</u>       | <u>4,336,363</u>      |
| <b>NON-OPERATING REVENUES (EXPENSES)</b>         |                      |                      |                      |                                 |                      |                        |                          |                           |                          |                      |                       |
| Investment income                                | 172,685              | 240,133              | 87,033               | -                               | 7,653                | 72,159                 | 12,043                   | 271,622                   | 28,450                   | 14,174               | 905,952               |
| Interest expense and fiscal charges              | (40,119)             | (4,676)              | -                    | -                               | (2,004)              | (969,686)              | -                        | (17,602)                  | -                        | -                    | (1,034,087)           |
| Gain (loss) on asset retirement                  | 16,151               | 8,311                | (132,117)            | -                               | -                    | -                      | -                        | -                         | -                        | (66,327)             | (173,982)             |
| Other non-operating revenue                      | -                    | -                    | 200,000              | -                               | -                    | -                      | -                        | -                         | -                        | -                    | 200,000               |
| Total non-operating revenue (expenses)           | <u>148,717</u>       | <u>243,768</u>       | <u>154,916</u>       | <u>-</u>                        | <u>5,649</u>         | <u>(897,527)</u>       | <u>12,043</u>            | <u>254,020</u>            | <u>28,450</u>            | <u>(52,153)</u>      | <u>(102,117)</u>      |
| Income (loss) before contributions and transfers | <u>2,287,077</u>     | <u>1,970,356</u>     | <u>2,175,897</u>     | <u>(1,306,443)</u>              | <u>(346,449)</u>     | <u>(897,527)</u>       | <u>285,335</u>           | <u>(260,260)</u>          | <u>28,450</u>            | <u>297,810</u>       | <u>4,234,246</u>      |
| Capital contributions                            | -                    | -                    | -                    | -                               | -                    | -                      | -                        | -                         | -                        | 33,679               | 33,679                |
| Transfers in - interaccount                      | 28,449               | 228,825              | -                    | 984,415                         | -                    | -                      | -                        | 167,958                   | -                        | -                    | 1,409,647             |
| Transfers out - interaccount                     | (167,958)            | -                    | -                    | -                               | -                    | (1,213,240)            | -                        | -                         | (28,449)                 | -                    | (1,409,647)           |
| Transfers in                                     | 990,000              | -                    | -                    | -                               | -                    | 16,918,623             | -                        | -                         | -                        | -                    | 17,908,623            |
| Transfers out                                    | <u>(778,034)</u>     | <u>(814,006)</u>     | <u>(763,936)</u>     | <u>(24,867)</u>                 | <u>-</u>             | <u>(10,431,471)</u>    | <u>-</u>                 | <u>-</u>                  | <u>-</u>                 | <u>-</u>             | <u>(12,812,314)</u>   |
| Change in net position                           | 2,359,534            | 1,385,175            | 1,411,961            | (346,895)                       | (346,449)            | 4,376,385              | 285,335                  | (92,302)                  | 1                        | 331,489              | 9,364,234             |
| Total net position - beginning, restated         | 32,162,254           | 78,811,193           | 9,581,551            | 25,452,554                      | 12,922,150           | (39,612,565)           | (317,392)                | 7,846,919                 | -                        | 5,484,308            | 132,330,972           |
| Total net position - ending                      | <u>\$ 34,521,788</u> | <u>\$ 80,196,368</u> | <u>\$ 10,993,512</u> | <u>\$ 25,105,659</u>            | <u>\$ 12,575,701</u> | <u>\$ (35,236,180)</u> | <u>\$ (32,057)</u>       | <u>\$ 7,754,617</u>       | <u>\$ 1</u>              | <u>\$ 5,815,797</u>  | <u>\$ 141,695,206</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Schedule of Cash Flows – Midwest City Municipal Authority Accounts – June 30, 2023**

|  | Midwest City Municipal Authority |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
|--|----------------------------------|----------------------|---------------------|---------------------------------|--------------------|----------------------|--------------------------|---------------------------|--------------------------|----------------------|----------------------|
|  | Water Account                    | Sewer Account        | Sanitation Account  | Conference Center/Hotel Account | Drainage Account   | Debt Service Account | Utility Services Account | Utilities Capital Account | Customer Deposit Account | Golf Courses Account | Total                |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>  |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Receipts from customers  | \$ 8,704,077                     | \$ 11,334,093        | \$ 8,470,787        | \$ 3,440,189                    | \$ 473,463         | \$ -                 | \$ 1,282,893             | \$ 339                    | \$ 226                   | \$ 2,100,725         | \$ 35,806,792        |
| Payments to suppliers  | (3,072,468)                      | (3,266,762)          | (4,263,968)         | (2,772,325)                     | (250,657)          | -                    | (277,671)                | (11,340)                  | -                        | (604,704)            | (14,499,895)         |
| Payments to employees  | (2,749,441)                      | (3,733,333)          | (1,494,491)         | (1,485,046)                     | (298,764)          | -                    | (755,468)                | -                         | -                        | (840,217)            | (11,356,760)         |
| Receipts (payments) from interfund loans   | (16,350)                         | (91,077)             | (7,847)             | 309,966                         | -                  | (257,213)            | -                        | -                         | 225                      | 45,812               | (16,484)             |
| Receipt of customer deposits   | -                                | -                    | -                   | -                               | -                  | -                    | -                        | -                         | 422,972                  | -                    | 422,972              |
| Return of customer deposits  | -                                | -                    | -                   | -                               | -                  | -                    | -                        | -                         | (431,990)                | -                    | (431,990)            |
| <b>Net cash provided by (used in) operating activities</b>   | <b>2,865,818</b>                 | <b>4,242,921</b>     | <b>2,704,481</b>    | <b>(907,216)</b>                | <b>(55,958)</b>    | <b>(257,213)</b>     | <b>249,754</b>           | <b>(11,001)</b>           | <b>(8,567)</b>           | <b>701,616</b>       | <b>9,924,635</b>     |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>   |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Transfers from other funds - interaccount  | 28,449                           | 228,825              | -                   | 984,415                         | -                  | -                    | -                        | 167,958                   | -                        | -                    | 1,409,647            |
| Transfers to other funds - interaccount  | (167,958)                        | -                    | -                   | -                               | -                  | (1,213,240)          | -                        | -                         | (28,449)                 | -                    | (1,409,647)          |
| Transfers from other funds   | 990,000                          | -                    | -                   | -                               | -                  | 16,918,623           | -                        | -                         | -                        | -                    | 17,908,623           |
| Transfers to other funds   | (778,034)                        | (814,006)            | (763,936)           | (24,867)                        | -                  | (10,431,471)         | -                        | -                         | -                        | -                    | (12,812,314)         |
| <b>Net cash provided by (used in) noncapital financing activities</b>                                    | <b>72,457</b>                    | <b>(585,181)</b>     | <b>(763,936)</b>    | <b>959,548</b>                  | <b>-</b>           | <b>5,273,912</b>     | <b>-</b>                 | <b>167,958</b>            | <b>(28,449)</b>          | <b>-</b>             | <b>5,096,309</b>     |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>  |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Capital assets purchased   | (288,526)                        | (538,041)            | (1,675,417)         | (563,989)                       | -                  | -                    | -                        | -                         | -                        | (42,130)             | (3,108,103)          |
| Principal paid on capital debt   | (135,663)                        | (32,600)             | -                   | -                               | (13,971)           | (5,030,000)          | -                        | -                         | -                        | -                    | (5,212,240)          |
| Proceeds issuance of debt  | -                                | -                    | -                   | -                               | -                  | -                    | -                        | -                         | -                        | 36,621               | 36,621               |
| Payments of interfund loan for capital purchases   | 150,357                          | -                    | -                   | -                               | -                  | -                    | -                        | (150,357)                 | -                        | -                    | -                    |
| Interest and fiscal charges paid on capital debt   | (40,119)                         | (4,676)              | -                   | -                               | (2,004)            | (1,225,830)          | -                        | (17,602)                  | -                        | -                    | (1,290,231)          |
| Proceeds from sale of capital assets   | 31,483                           | 8,311                | 7,847               | -                               | -                  | -                    | -                        | -                         | -                        | 3,172                | 50,816               |
| <b>Net cash provided by (used in) capital and related financing activities</b>                           | <b>(282,468)</b>                 | <b>(567,012)</b>     | <b>(1,667,570)</b>  | <b>(563,989)</b>                | <b>(15,975)</b>    | <b>(6,255,830)</b>   | <b>-</b>                 | <b>(167,959)</b>          | <b>-</b>                 | <b>(2,334)</b>       | <b>(9,523,137)</b>   |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>  |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Sale (purchase) of investments   | 392,245                          | 600,883              | 314,292             | -                               | -                  | -                    | -                        | 145,179                   | 106,558                  | -                    | 1,559,157            |
| Interest and dividends   | 176,294                          | 244,106              | 87,688              | -                               | 7,652              | 72,159               | 12,043                   | 272,601                   | 28,668                   | 14,173               | 915,384              |
| <b>Net cash provided by (used in) investing activities</b>   | <b>568,539</b>                   | <b>844,989</b>       | <b>401,980</b>      | <b>-</b>                        | <b>7,652</b>       | <b>72,159</b>        | <b>12,043</b>            | <b>417,780</b>            | <b>135,226</b>           | <b>14,173</b>        | <b>2,474,541</b>     |
| <b>Net increase (decrease) in cash and cash equivalents</b>  | <b>3,224,346</b>                 | <b>3,935,717</b>     | <b>674,955</b>      | <b>(111,657)</b>                | <b>(64,281)</b>    | <b>(1,166,972)</b>   | <b>261,797</b>           | <b>406,778</b>            | <b>98,210</b>            | <b>713,455</b>       | <b>7,972,348</b>     |
| <b>Balances - beginning of year</b>  | <b>7,866,317</b>                 | <b>11,068,338</b>    | <b>4,356,646</b>    | <b>340,619</b>                  | <b>490,688</b>     | <b>3,713,564</b>     | <b>493,118</b>           | <b>2,115,914</b>          | <b>1,355,475</b>         | <b>235,804</b>       | <b>32,036,483</b>    |
| <b>Balances - end of year</b>  | <b>\$ 11,090,663</b>             | <b>\$ 15,004,055</b> | <b>\$ 5,031,601</b> | <b>\$ 228,962</b>               | <b>\$ 426,407</b>  | <b>\$ 2,546,592</b>  | <b>\$ 754,915</b>        | <b>\$ 2,522,692</b>       | <b>\$ 1,453,685</b>      | <b>\$ 949,259</b>    | <b>\$ 40,008,831</b> |
| <b>Reconciliation to Statement of Net Position:</b>  |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Cash and cash equivalents  | \$ 11,090,663                    | \$ 15,004,055        | \$ 5,031,601        | \$ 228,962                      | \$ 426,407         | \$ -                 | \$ 754,915               | \$ 2,522,692              | \$ -                     | \$ 949,259           | \$ 36,008,554        |
| Restricted cash and cash equivalents   | -                                | -                    | -                   | -                               | -                  | 2,546,592            | -                        | -                         | 1,453,685                | -                    | 4,000,277            |
| <b>Total cash and cash equivalents</b>   | <b>\$ 11,090,663</b>             | <b>\$ 15,004,055</b> | <b>\$ 5,031,601</b> | <b>\$ 228,962</b>               | <b>\$ 426,407</b>  | <b>\$ 2,546,592</b>  | <b>\$ 754,915</b>        | <b>\$ 2,522,692</b>       | <b>\$ 1,453,685</b>      | <b>\$ 949,259</b>    | <b>\$ 40,008,831</b> |
| <b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:</b> |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Operating income (loss)  | \$ 2,138,360                     | \$ 1,726,588         | \$ 2,020,981        | \$ (1,306,443)                  | \$ (352,098)       | \$ -                 | \$ 273,292               | \$ (514,280)              | \$ -                     | \$ 349,963           | \$ 4,336,363         |
| Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities: |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Depreciation expense   | 738,123                          | 2,567,646            | 530,580             | 887,216                         | 280,540            | -                    | 5,761                    | 514,280                   | -                        | 288,328              | 5,812,474            |
| Other nonoperating revenue   | -                                | -                    | 200,000             | -                               | -                  | -                    | -                        | -                         | -                        | -                    | 200,000              |
| Change in assets, liabilities, and deferrals:  |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Receivables, net   | 27,752                           | (47,081)             | (46,364)            | (189,162)                       | 315                | -                    | (13,508)                 | -                         | 226                      | 330                  | (267,492)            |
| Other receivable   | -                                | -                    | 1,721               | (35,964)                        | -                  | -                    | -                        | 339                       | -                        | -                    | (33,904)             |
| Due from other funds   | (16,125)                         | (91,077)             | (7,847)             | 331,285                         | -                  | (30,013)             | -                        | -                         | 225                      | 6,751                | 193,199              |
| Prepaid items  | -                                | -                    | -                   | -                               | -                  | -                    | -                        | -                         | -                        | -                    | -                    |
| Inventory  | (51,887)                         | (2,323)              | -                   | -                               | -                  | -                    | -                        | -                         | -                        | -                    | (57,581)             |
| Accounts payable   | 5,645                            | 36,941               | (46,389)            | (171,240)                       | (199)              | -                    | (947)                    | (11,340)                  | -                        | -                    | (183,900)            |
| Deferred outflows OPEB   | 130,960                          | 198,097              | 55,586              | -                               | 4,577              | -                    | (27,462)                 | -                         | -                        | -                    | 446,219              |
| Due to other funds   | -                                | (225)                | -                   | (21,319)                        | -                  | (227,200)            | -                        | -                         | -                        | 39,061               | (209,683)            |
| Due to employees   | (98,238)                         | (111,215)            | (50,610)            | (2,371)                         | (9,065)            | -                    | (26,327)                 | -                         | -                        | (13,764)             | (311,590)            |
| Refundable deposits  | -                                | -                    | -                   | 7,617                           | -                  | -                    | -                        | -                         | (9,018)                  | -                    | (1,401)              |
| Total OPEB liability   | (436,481)                        | (543,373)            | (188,931)           | -                               | (20,987)           | -                    | (61,346)                 | -                         | -                        | (209,967)            | (1,461,085)          |
| Accrued compensated absences   | 1,071                            | 45,232               | 15,813              | (6,835)                         | 3,501              | -                    | (18,261)                 | -                         | -                        | 12,249               | 52,770               |
| Deferred inflows OPEB  | 436,963                          | 463,496              | 219,941             | -                               | 37,458             | -                    | 118,552                  | -                         | -                        | 144,006              | 1,416,396            |
| <b>Net cash provided by (used in) operating activities</b>   | <b>\$ 2,865,818</b>              | <b>\$ 4,242,921</b>  | <b>\$ 2,704,481</b> | <b>\$ (907,216)</b>             | <b>\$ (55,958)</b> | <b>\$ (257,213)</b>  | <b>\$ 249,754</b>        | <b>\$ (11,001)</b>        | <b>\$ (8,567)</b>        | <b>\$ 701,616</b>    | <b>\$ 9,924,635</b>  |
| <b>Noncash activities:</b>   |                                  |                      |                     |                                 |                    |                      |                          |                           |                          |                      |                      |
| Contributed capital assets - from governmental funds   | \$ -                             | \$ -                 | \$ -                | \$ -                            | \$ -               | \$ -                 | \$ -                     | \$ -                      | \$ -                     | \$ 33,679            | \$ 33,679            |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Statement of Net Position— Internal Service Funds – June 30, 2023**

|  | <u>Public Works<br/>Administration</u> | <u>Fleet Services<br/>Fund</u> | <u>Surplus Property<br/>Fund</u> | <u>Risk<br/>Management<br/>Fund</u> | <u>L &amp; H Benefits<br/>Fund</u> | <u>Worker's Comp<br/>Fund</u> | <u>Totals</u>       |
|--|--|--------------------------------|----------------------------------|-------------------------------------|------------------------------------|-------------------------------|---------------------|
| <b>ASSETS</b>                                |  |                                |                                  |                                     |                                    |                               |                     |
| Current assets:                              |  |                                |                                  |                                     |                                    |                               |                     |
| Cash and cash equivalents                    | \$ 1,052,349                           | \$ 606,528                     | \$ 666,358                       | \$ 845,617                          | \$ 4,047,983                       | \$ 3,846,416                  | \$ 11,065,251       |
| Investments                                  | -                                      | -                              | -                                | -                                   | 134,797                            | 330,059                       | 464,856             |
| Receivables:                                 |  |                                |                                  |                                     |                                    |                               |                     |
| Accounts receivable                          | -                                      | 513                            | 2,063                            | 36,053                              | 654,755                            | 19,104                        | 712,488             |
| Accrued interest receivable                  | -                                      | -                              | -                                | -                                   | -                                  | 1,355                         | 1,355               |
| Due from other funds                         | 3                                      | 5,827                          | -                                | -                                   | -                                  | -                             | 5,830               |
| Inventories                                  | -                                      | 85,343                         | -                                | -                                   | -                                  | -                             | 85,343              |
| Total current assets                         | <u>1,052,352</u>                       | <u>698,211</u>                 | <u>668,421</u>                   | <u>881,670</u>                      | <u>4,837,535</u>                   | <u>4,196,934</u>              | <u>12,335,123</u>   |
| Non-current assets:                          |  |                                |                                  |                                     |                                    |                               |                     |
| Capital Assets:                              |  |                                |                                  |                                     |                                    |                               |                     |
| Depreciable, net of accumulated depreciation | 148,181                                | 637,425                        | 65,725                           | -                                   | -                                  | -                             | 851,331             |
| Total non-current assets                     | <u>148,181</u>                         | <u>637,425</u>                 | <u>65,725</u>                    | <u>-</u>                            | <u>-</u>                           | <u>-</u>                      | <u>851,331</u>      |
| Total assets                                 | <u>1,200,533</u>                       | <u>1,335,636</u>               | <u>734,146</u>                   | <u>881,670</u>                      | <u>4,837,535</u>                   | <u>4,196,934</u>              | <u>13,186,454</u>   |
| <b>DEFERRED OUTFLOW OF RESOURCES</b>         |  |                                |                                  |                                     |                                    |                               |                     |
| Deferred amount related to OPEB              | 271,325                                | 180,296                        | 20,597                           | 108,151                             | -                                  | -                             | 580,369             |
| <b>LIABILITIES</b>                           |  |                                |                                  |                                     |                                    |                               |                     |
| Current liabilities:                         |  |                                |                                  |                                     |                                    |                               |                     |
| Accounts payable and accrued liabilities     | 4,117                                  | 164,971                        | 20                               | 9,594                               | 157,206                            | 2,177                         | 338,085             |
| Claims liability                             | -                                      | -                              | -                                | 128,700                             | 483,799                            | 346,600                       | 959,099             |
| Wages payable                                | 31,224                                 | 27,635                         | 674                              | 6,871                               | -                                  | -                             | 66,404              |
| Due to other funds                           | -                                      | -                              | 540,226                          | -                                   | -                                  | -                             | 540,226             |
| Accrued compensated absences                 | 69,830                                 | 38,776                         | 175                              | 17,843                              | -                                  | -                             | 126,624             |
| Total current liabilities                    | <u>105,171</u>                         | <u>231,382</u>                 | <u>541,095</u>                   | <u>163,008</u>                      | <u>641,005</u>                     | <u>348,777</u>                | <u>2,030,438</u>    |
| Non-current liabilities:                     |  |                                |                                  |                                     |                                    |                               |                     |
| Accrued compensated absences                 | 139,660                                | 77,552                         | 350                              | 35,687                              | -                                  | -                             | 253,249             |
| Total OPEB liability                         | 665,287                                | 680,722                        | 39,577                           | 114,773                             | -                                  | -                             | 1,500,359           |
| Claims liability                             | -                                      | -                              | -                                | 214,300                             | -                                  | 782,500                       | 996,800             |
| Total non-current liabilities                | <u>804,947</u>                         | <u>758,274</u>                 | <u>39,927</u>                    | <u>364,760</u>                      | <u>-</u>                           | <u>782,500</u>                | <u>2,750,408</u>    |
| Total liabilities                            | <u>910,118</u>                         | <u>989,656</u>                 | <u>581,022</u>                   | <u>527,768</u>                      | <u>641,005</u>                     | <u>1,131,277</u>              | <u>4,780,846</u>    |
| <b>DEFERRED INFLOW OF RESOURCES</b>          |  |                                |                                  |                                     |                                    |                               |                     |
| Deferred amount related to OPEB              | 216,662                                | 236,462                        | 17,943                           | 138,523                             | -                                  | -                             | 609,590             |
| <b>NET POSITION</b>                          |  |                                |                                  |                                     |                                    |                               |                     |
| Net investment in capital assets             | 148,181                                | 637,425                        | 65,725                           | -                                   | -                                  | -                             | 851,331             |
| Unrestricted (deficit)                       | 196,897                                | (347,611)                      | 90,053                           | 323,530                             | 4,196,530                          | 3,065,657                     | 7,525,056           |
| Total net position                           | <u>\$ 345,078</u>                      | <u>\$ 289,814</u>              | <u>\$ 155,778</u>                | <u>\$ 323,530</u>                   | <u>\$ 4,196,530</u>                | <u>\$ 3,065,657</u>           | <u>\$ 8,376,387</u> |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2023

**Combining Statement of Revenues, Expenses and Changes in Net Position – Internal Service Funds – Year Ended June 30, 2023**

|                                | <u>Public Works<br/>Administration</u> | <u>Fleet Services<br/>Fund</u> | <u>Surplus Property<br/>Fund</u> | <u>Risk Management<br/>Fund</u> | <u>L &amp; H Benefits<br/>Fund</u> | <u>Worker's Comp<br/>Fund</u> | <u>Totals</u>       |
|--------------------------------|--|--------------------------------|----------------------------------|---------------------------------|------------------------------------|-------------------------------|---------------------|
| <b>OPERATING REVENUES</b>      |  |                                |                                  |                                 |                                    |                               |                     |
| Charges for services           | \$ 1,316,036                           | \$ 2,883,047                   | \$ 53,723                        | \$ 991,357                      | \$ 6,666,468                       | \$ 765,320                    | \$ 12,675,951       |
| Miscellaneous                  | 235                                    | 2                              | -                                | 178,579                         | 844,777                            | 19,104                        | 1,042,697           |
| Total operating revenues       | <u>1,316,271</u>                       | <u>2,883,049</u>               | <u>53,723</u>                    | <u>1,169,936</u>                | <u>7,511,245</u>                   | <u>784,424</u>                | <u>13,718,648</u>   |
| <b>OPERATING EXPENSES</b>      |  |                                |                                  |                                 |                                    |                               |                     |
| Personal services              | 1,116,566                              | 1,032,467                      | 43,823                           | 225,771                         | -                                  | -                             | 2,418,627           |
| Materials and supplies         | 8,106                                  | 1,874,607                      | 651                              | 2,951                           | -                                  | -                             | 1,886,315           |
| Other services and charges     | 42,609                                 | 110,073                        | 8,136                            | 400,651                         | 63,766                             | -                             | 625,235             |
| Insurance claims and expenses  | -                                      | -                              | -                                | 603,261                         | 6,769,141                          | 490,784                       | 7,863,186           |
| Depreciation and amortization  | 9,384                                  | 53,705                         | 3,704                            | -                               | -                                  | -                             | 66,793              |
| Total operating expenses       | <u>1,176,665</u>                       | <u>3,070,852</u>               | <u>56,314</u>                    | <u>1,232,634</u>                | <u>6,832,907</u>                   | <u>490,784</u>                | <u>12,860,156</u>   |
| Operating income (loss)        | <u>139,606</u>                         | <u>(187,803)</u>               | <u>(2,591)</u>                   | <u>(62,698)</u>                 | <u>678,338</u>                     | <u>293,640</u>                | <u>858,492</u>      |
| <b>NON-OPERATING REVENUES</b>  |  |                                |                                  |                                 |                                    |                               |                     |
| Investment income              | 17,762                                 | 11,673                         | 11,800                           | 12,191                          | 55,813                             | 64,149                        | 173,388             |
| Total non-operating revenue    | <u>17,762</u>                          | <u>11,673</u>                  | <u>11,800</u>                    | <u>12,191</u>                   | <u>55,813</u>                      | <u>64,149</u>                 | <u>173,388</u>      |
| Income (loss) before transfers | <u>157,368</u>                         | <u>(176,130)</u>               | <u>9,209</u>                     | <u>(50,507)</u>                 | <u>734,151</u>                     | <u>357,789</u>                | <u>1,031,880</u>    |
| Transfers out                  | (5,000)                                | -                              | -                                | -                               | -                                  | -                             | (5,000)             |
| Change in net position         | <u>152,368</u>                         | <u>(176,130)</u>               | <u>9,209</u>                     | <u>(50,507)</u>                 | <u>734,151</u>                     | <u>357,789</u>                | <u>1,026,880</u>    |
| Total net position - beginning | 192,710                                | 465,944                        | 146,569                          | 374,037                         | 3,462,379                          | 2,707,868                     | 7,349,507           |
| Total net position - ending    | <u>\$ 345,078</u>                      | <u>\$ 289,814</u>              | <u>\$ 155,778</u>                | <u>\$ 323,530</u>               | <u>\$ 4,196,530</u>                | <u>\$ 3,065,657</u>           | <u>\$ 8,376,387</u> |



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Combining Statement of Cash Flows – Internal Service Funds – Year Ended June 30, 2023**

|  | Public Works<br>Administration | Fleet Services<br>Fund | Surplus Property<br>Fund | Risk<br>Management<br>Fund | L & H Benefits<br>Fund | Worker's Comp<br>Fund | Totals               |
|--|--------------------------------|------------------------|--------------------------|----------------------------|------------------------|-----------------------|----------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>  |                                |                        |                          |                            |                        |                       |                      |
| Receipts from interfund services   | \$ 1,316,271                   | \$ 2,883,049           | \$ 54,121                | \$ 1,164,411               | \$ 740,168             | \$ 765,320            | \$ 13,584,852        |
| Payments to suppliers  | (52,586)                       | (1,907,881)            | (8,813)                  | (394,395)                  | (63,766)               | -                     | (2,427,441)          |
| Payments to employees  | (1,078,909)                    | (1,046,669)            | (50,396)                 | (228,249)                  | -                      | -                     | (2,404,223)          |
| Claims and benefits paid   | -                              | -                      | -                        | (783,261)                  | (6,700,301)            | (549,649)             | (8,033,211)          |
| Payment from (to) other funds  | -                              | -                      | 66,463                   | -                          | -                      | -                     | 66,463               |
| <b>Net cash provided by (used in) operating activities</b>   | <b>184,776</b>                 | <b>(71,501)</b>        | <b>61,375</b>            | <b>(241,494)</b>           | <b>637,613</b>         | <b>215,671</b>        | <b>786,440</b>       |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>   |                                |                        |                          |                            |                        |                       |                      |
| Operating transfers out  | (5,000)                        | -                      | -                        | -                          | -                      | -                     | (5,000)              |
| <b>Net cash provided by noncapital financing activities</b>  | <b>(5,000)</b>                 | <b>-</b>               | <b>-</b>                 | <b>-</b>                   | <b>-</b>               | <b>-</b>              | <b>(5,000)</b>       |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>  |                                |                        |                          |                            |                        |                       |                      |
| Capital assets purchased   | (7,850)                        | (39,821)               | -                        | -                          | -                      | -                     | (47,671)             |
| <b>Net cash provided by (used in) capital and related financing activities</b>                           | <b>(7,850)</b>                 | <b>(39,821)</b>        | <b>-</b>                 | <b>-</b>                   | <b>-</b>               | <b>-</b>              | <b>(47,671)</b>      |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>  |                                |                        |                          |                            |                        |                       |                      |
| Sale (Purchase) of investments   | 119,776                        | -                      | -                        | 151,003                    | 375,350                | 239,834               | 885,963              |
| Interest and dividends   | 17,762                         | 11,673                 | 11,800                   | 12,191                     | 57,251                 | 64,400                | 175,077              |
| <b>Net cash provided by investing activities</b>   | <b>137,538</b>                 | <b>11,673</b>          | <b>11,800</b>            | <b>163,194</b>             | <b>432,601</b>         | <b>304,234</b>        | <b>1,061,040</b>     |
| <b>Net increase in cash and cash equivalents</b>   | <b>309,464</b>                 | <b>(99,649)</b>        | <b>73,175</b>            | <b>(78,300)</b>            | <b>1,070,214</b>       | <b>519,905</b>        | <b>1,794,809</b>     |
| <b>Balances - beginning of year</b>  | <b>742,885</b>                 | <b>706,177</b>         | <b>593,183</b>           | <b>923,917</b>             | <b>2,977,769</b>       | <b>3,326,511</b>      | <b>9,270,442</b>     |
| <b>Balances - end of year</b>  | <b>\$ 1,052,349</b>            | <b>\$ 606,528</b>      | <b>\$ 666,358</b>        | <b>\$ 845,617</b>          | <b>\$ 4,047,983</b>    | <b>\$ 3,846,416</b>   | <b>\$ 11,065,251</b> |
| <b>Reconciliation to Statement of Net Position:</b>  |                                |                        |                          |                            |                        |                       |                      |
| Cash and cash equivalents  | \$ 1,052,349                   | \$ 606,528             | \$ 666,358               | \$ 845,617                 | \$ 4,047,983           | \$ 3,846,416          | \$ 11,065,251        |
| Total cash and cash equivalents  | <b>\$ 1,052,349</b>            | <b>\$ 606,528</b>      | <b>\$ 666,358</b>        | <b>\$ 845,617</b>          | <b>\$ 4,047,983</b>    | <b>\$ 3,846,416</b>   | <b>\$ 11,065,251</b> |
| <b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:</b> |                                |                        |                          |                            |                        |                       |                      |
| Operating income (loss)  | \$ 139,606                     | \$ (187,803)           | \$ (2,591)               | \$ (62,698)                | \$ 678,338             | \$ 293,640            | \$ 858,492           |
| Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities: |                                |                        |                          |                            |                        |                       |                      |
| Depreciation expense   | 9,384                          | 53,705                 | 3,704                    | -                          | -                      | -                     | 66,793               |
| Change in assets, liabilities, and deferrals:  |                                |                        |                          |                            |                        |                       |                      |
| Receivables, net   | -                              | -                      | 398                      | (5,525)                    | (109,565)              | (19,104)              | (133,796)            |
| Due from other funds   | -                              | -                      | -                        | -                          | -                      | -                     | -                    |
| Inventories  | -                              | 6,774                  | -                        | -                          | -                      | -                     | 6,774                |
| Deferred outflows OPEB   | 9,203                          | 40,830                 | 676                      | 34,154                     | -                      | -                     | 84,863               |
| Accounts payable   | (1,871)                        | 70,025                 | (26)                     | 9,207                      | (27,599)               | 1,035                 | 50,771               |
| Claims liability   | -                              | -                      | -                        | (180,000)                  | 96,439                 | (59,900)              | (143,461)            |
| Due to employees   | (32,615)                       | (32,234)               | (1,667)                  | (6,787)                    | -                      | -                     | (73,303)             |
| Due to other funds   | -                              | -                      | 66,463                   | -                          | -                      | -                     | 66,463               |
| Total OPEB liability   | (75,678)                       | (226,756)              | (3,229)                  | (30,766)                   | -                      | -                     | (336,429)            |
| Accrued compensated absences   | 26,830                         | (780)                  | (7,329)                  | 1,844                      | -                      | -                     | 20,565               |
| Deferred inflows OPEB  | 109,917                        | 204,738                | 4,976                    | (923)                      | -                      | -                     | 318,708              |
| <b>Net cash provided by (used in) operating activities</b>   | <b>\$ 184,776</b>              | <b>\$ (71,501)</b>     | <b>\$ 61,375</b>         | <b>\$ (241,494)</b>        | <b>\$ 637,613</b>      | <b>\$ 215,671</b>     | <b>\$ 786,440</b>    |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Debt Service Coverage Schedule - Year Ended June 30, 2023**

**DEBT SERVICE COVERAGE:**

|  | <b>2019 Revenue Bonds<br/>2020 Refunding Note</b> |
|--|---|
| <b>GROSS REVENUE AVAILABLE:</b>        |   |
| Water revenue                          | \$ 8,676,325                                      |
| Wastewater revenue                     | 11,381,174  |
| Pledged sales tax                      | 16,918,623  |
| Investment income                      | 412,818   |
| Total Gross Revenue Available          | 37,388,940  |
| <b>OPERATING EXPENSES:</b>             |   |
| Total Operating Expenses               | 12,886,782  |
| Net Revenue Available for Debt Service | \$ 24,502,158                                     |
| <b>Average Annual Debt Service</b>     |   |
| 2019 Revenue Bonds                     | \$ 1,792,126                                      |
| 2020 Refunding Note                    | 4,461,416   |
|  | \$ 6,253,542                                      |
| Computed Coverage                      | 392%  |
| Coverage Requirement                   | 125%  |

Note to schedule: Pledged revenues include water and wastewater revenues, as well as specific sales tax and investment income. Operating expenses included on this schedule include only the operating expense, exclusive of depreciation and amortization, applicable to the water and wastewater revenues.

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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**STATISTICAL INFORMATION**

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**General Government Expenditures by Function**  
**Last Ten Fiscal Years**

| <u>Fiscal Year</u> | <u>General Government</u> | <u>Public Safety</u> | <u>Streets</u> | <u>Health and Welfare</u> | <u>Culture &amp; Recreation</u> | <u>Economic Development</u> | <u>Debt Services</u> | <u>Total</u>  |
|--------------------|---------------------------|----------------------|----------------|---------------------------|---------------------------------|-----------------------------|----------------------|---------------|
| 2013-14            | \$ 6,972,885              | \$ 27,386,699        | \$ 4,382,912   | \$ 463,886                | \$ 2,112,589                    | \$ 5,028,554                | \$ 3,753,029         | \$ 50,100,554 |
| 2014-15            | 6,704,404                 | 28,657,862           | 5,138,517      | 410,969                   | 1,746,966                       | 3,792,050                   | 3,650,604            | 50,101,372    |
| 2015-16            | 7,714,835                 | 27,494,864           | 4,865,569      | 755,691                   | 2,037,909                       | 4,644,064                   | 3,505,294            | 51,018,226    |
| 2016-17            | 8,009,505                 | 27,757,453           | 7,336,480      | 387,911                   | 1,647,320                       | 6,686,814                   | 3,426,604            | 55,252,087    |
| 2017-18            | 8,766,825                 | 28,544,968           | 3,800,063      | 441,065                   | 1,797,029                       | 58,846,663                  | 19,166,464           | 121,363,077   |
| 2018-19            | 11,598,632                | 31,442,455           | 5,333,914      | 471,306                   | 2,038,872                       | 6,598,803                   | 5,972,196            | 63,456,178    |
| 2019-20            | 10,044,375                | 33,644,444           | 7,087,999      | 414,655                   | 2,146,210                       | 11,740,737                  | 25,974,546           | 91,052,966    |
| 2020-21            | 15,487,296                | 34,323,997           | 11,171,490     | 3,090,028                 | 7,347,564                       | 4,620,444                   | 7,619,397            | 83,660,216    |
| 2021-22            | 20,012,790                | 36,925,596           | 12,037,652     | 3,271,886                 | 9,483,656                       | 5,907,403                   | 7,830,238            | 95,469,221    |
| 2022-23            | 12,011,790                | 37,820,239           | 8,702,558      | 772,167                   | 4,137,911                       | 6,412,853                   | 8,313,352            | 78,170,870    |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

**Governmental Revenues By Source**  
**Last Ten Fiscal Years**

| <u>Fiscal Year</u> | <u>Taxes</u>  | <u>Intergov-<br/>ernmental</u> | <u>Licenses &amp;<br/>Permits</u> | <u>Charges for<br/>Services</u> | <u>Fines &amp;<br/>Forfeitures</u> | <u>Investment<br/>Income</u> | <u>Misc Revenues</u> | <u>Total</u>  |
|--------------------|---------------|--------------------------------|-----------------------------------|---------------------------------|------------------------------------|------------------------------|----------------------|---------------|
| 2013-14            | \$ 40,546,435 | \$ 5,668,145                   | \$ 304,395                        | \$ 2,545,726                    | \$ 1,976,580                       | \$ 15,736,403                | \$ 2,367,115         | \$ 69,144,799 |
| 2014-15            | 39,781,445    | 5,543,732                      | 349,439                           | 3,662,747                       | 2,045,294                          | 8,377,665                    | 2,381,400            | 62,141,722    |
| 2015-16            | 40,296,979    | 5,367,958                      | 567,942                           | 4,259,051                       | 1,971,146                          | 3,546,362                    | 1,938,936            | 57,948,374    |
| 2016-17            | 37,327,650    | 5,011,809                      | 504,832                           | 4,564,074                       | 1,581,638                          | 13,120,184                   | 2,856,002            | 64,966,189    |
| 2017-18            | 41,659,607 *  | 4,812,098                      | 589,264                           | 5,412,604                       | 1,428,723                          | 13,120,759                   | 2,177,963            | 69,201,018    |
| 2018-19            | 46,376,451    | 6,698,979                      | 725,993                           | 8,027,000                       | 1,364,493                          | 11,671,810                   | 2,240,169            | 77,104,895    |
| 2019-20            | 51,081,891    | 6,971,834                      | 681,754                           | 8,086,831                       | 1,118,840                          | 8,972,977                    | 2,157,587            | 79,071,714    |
| 2020-21            | 56,348,905    | 10,463,225                     | 629,099                           | 6,112,310                       | 1,570,477                          | 35,503,377                   | 6,634,666            | 117,262,059   |
| 2021-22            | 59,254,294    | 13,844,466                     | 647,177                           | 6,075,295                       | 1,367,521                          | (13,417,849)                 | 1,578,792            | 69,349,696    |
| 2022-23            | 63,616,130    | 11,218,348                     | 788,466                           | 6,406,097                       | 1,250,603                          | 16,425,064                   | 1,512,972            | 101,217,680   |

\* A new sales/use Tax became effective January 1, 2018 changing the rate from 3.85 to 4.60

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

**Assessed Value of Taxable Property  
Last Ten Fiscal Years**

| Fiscal Year | Real Property  | Personal Property | Public Service<br>Property | Veteran and<br>Homestead<br>Exemption | Total Actual   |                           | Ratio of Total<br>Assessed Value<br>to Total<br>Estimated<br>Actual Value |
|-------------|----------------|-------------------|----------------------------|---------------------------------------|----------------|---------------------------|---|
|             |                |                   |                            |                                       | Assessed Value | Estimated Actual<br>Value |   |
| 2014        | \$ 267,452,466 | \$ 28,135,094     | \$ 11,407,389              | \$ 15,250,420                         | \$ 291,744,529 | \$ 2,652,222,991          | 11%   |
| 2015        | 272,926,268    | 26,469,753        | 11,878,425                 | 15,244,120                            | 296,030,326    | 2,691,184,782             | 11%   |
| 2016        | 283,028,134    | 25,089,341        | 11,544,013                 | 15,602,335                            | 304,059,153    | 2,764,174,118             | 11%   |
| 2017        | 296,756,210    | 35,937,171        | 13,524,628                 | 16,061,439                            | 330,156,570    | 3,001,423,364             | 11%   |
| 2018        | 309,104,061    | 35,772,442        | 13,613,786                 | 16,492,553                            | 341,997,736    | 3,109,070,327             | 11%   |
| 2019        | 320,771,362    | 36,281,363        | 13,177,361                 | 17,435,901                            | 352,794,185    | 3,207,219,864             | 11%   |
| 2020        | 328,772,814    | 37,385,359        | 13,789,090                 | 18,528,802                            | 361,418,461    | 3,285,622,373             | 11%   |
| 2021        | 344,062,828    | 37,827,456        | 15,041,028                 | 20,087,269                            | 376,844,043    | 3,425,854,936             | 11%   |
| 2022        | 364,726,522    | 38,738,823        | 15,389,406                 | 20,738,384                            | 398,116,367    | 3,619,239,700             | 11%   |
| 2023        | 390,308,775    | 39,983,202        | 13,370,502                 | 22,329,024                            | 421,333,455    | 3,830,304,136             | 11%   |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

Property Tax Rates – All Overlapping Governments  
(Per \$1,000 of Assessed Value)  
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>City<br/>Sinking<br/>Fund</u> | <u>MWC<br/>Schools</u> | <u>Rose State<br/>College</u> | <u>Oklahoma<br/>County</u> | <u>Total<br/>Midwest<br/>City<br/>Resident</u> | <u>Choctaw<br/>Schools</u> | <u>Total<br/>Midwest<br/>City<br/>Resident</u> | <u>OKC<br/>Schools</u> | <u>Total<br/>Midwest<br/>City<br/>Resident</u> |
|--------------------|----------------------------------|------------------------|-------------------------------|----------------------------|--|----------------------------|--|------------------------|--|
| 2014               | 5.44                             | 70.32                  | 20.33                         | 23.58                      | 119.67   | 76.18                      | 125.53   | 59.36                  | 108.71   |
| 2015               | 5.18                             | 71.03                  | 19.88                         | 23.72                      | 119.81   | 76.17                      | 124.95   | 59.71                  | 108.49   |
| 2016               | 0.96                             | 70.64                  | 19.65                         | 23.81                      | 115.06   | 76.17                      | 120.59   | 59.36                  | 103.78   |
| 2017               | 0.92                             | 65.54                  | 19.21                         | 23.28                      | 108.95   | 76.16                      | 119.57   | 59.36                  | 102.77   |
| 2018               | 0.94                             | 66.72                  | 18.92                         | 23.64                      | 110.22   | 76.15                      | 119.65   | 58.84                  | 102.34   |
| 2019               | 8.08                             | 67.38                  | 18.54                         | 23.49                      | 117.49   | 76.15                      | 126.26   | 58.76                  | 108.84   |
| 2020               | 9.76                             | 71.23                  | 18.39                         | 23.39                      | 122.77   | 76.15                      | 127.68   | 59.44                  | 110.97   |
| 2021               | 9.44                             | 68.91                  | 18.18                         | 22.92                      | 119.45   | 76.15                      | 126.69   | 59.41                  | 109.95   |
| 2022               | 9.99                             | 65.57                  | 18.03                         | 23.05                      | 116.64   | 76.15                      | 127.22   | 28.95                  | 110.02   |
| 2023               | 9.95                             | 67.38                  | 17.79                         | 22.99                      | 118.11   | 78.17                      | 128.9  | 65.33                  | 116.03   |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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Computation of Legal Debt Margin  
June 30, 2020

|                                    |               |
|------------------------------------|---------------|
| Net assessed valuation             | \$421,333,455 |
| Debt limit (a)                     | \$42,133,346  |
| Applicable bonds outstanding       | \$33,509,700  |
| Inapplicable bonds outstanding (b) | \$19,680,300  |
| <br>                               |               |
| Legal debt margin                  | \$8,623,646   |

(a) Article 10, Section 26 of the Constitution of the State of Oklahoma limits municipal debt to 10% of net assessed valuation for certain types of general obligation bonds.

(b) Per article 10, section 27 of the Constitution of the State of Oklahoma, there is not a limit on the amount of General Obligation bonds for the purpose of purchasing, constructing, or repairing public utilities or streets.



**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt  
To Total General Governmental Expenditures  
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest (1)</u> | <u>Total Debt Service</u> | <u>Total General Governmental Expenditures</u> | <u>Ratio of Debt Service to Government Expenditures</u> |
|--------------------|------------------|---------------------|---------------------------|--|---|
| 2013-14            | \$ 1,400,000     | \$ 304,167          | \$ 1,704,167              | \$ 47,244,796                                  | 3.61%   |
| 2014-15            | 1,400,000        | 259,975             | 1,659,975                 | 50,100,554                                     | 3.31%   |
| 2015-16            | 1,400,000        | 190,700             | 1,590,700                 | 51,018,226                                     | 3.12%   |
| 2016-17            | 1,400,000        | 121,425             | 1,521,425                 | 57,389,574                                     | 2.65%   |
| 2017-18            | 325,000          | 51,750              | 376,750                   | 55,252,087                                     | 0.68%   |
| 2018-19            | 325,000          | 38,913              | 363,913                   | 121,363,077                                    | 0.30%   |
| 2019-20            | 325,000          | 1,137,260           | 1,462,260                 | 63,456,178                                     | 2.30%   |
| 2020-21            | 1,695,000        | 1,311,923           | 3,006,923                 | 91,052,966                                     | 3.30%   |
| 2021-22            | 1,785,000        | 1,445,485           | 3,230,485                 | 95,469,221                                     | 3.38%   |
| 2022-23            | 2,210,000        | 1,508,623           | 3,718,623                 | 78,170,870                                     | 4.76%   |

(1) Excludes bond issuance and other costs

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt  
To Assessed Value and Net General Obligation Bonded Debt Per Capita  
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>Population</u> | <u>Assessed Value</u> | <u>Gross Bonded Debt</u> | <u>Less Debt Service Money Available</u> | <u>Net Bonded Debt</u> | <u>Ratio of Net Bonded Debt to Assessed Value</u> | <u>Net Bonded Debt Per Capita</u> |
|--------------------|-------------------|-----------------------|--------------------------|--|------------------------|---|-----------------------------------|
| 2013-14            | 54,371            | \$ 291,744,529        | \$ 5,500,000             | \$ 1,373,216                             | \$ 4,126,784           | 1.41%   | 76                                |
| 2014-15            | 54,371            | 296,030,326           | 4,100,000                | 1,364,980                                | 2,735,020              | 0.92%   | 50                                |
| 2015-16            | 54,371            | 304,059,153           | 2,700,000                | 1,392,720                                | 1,307,280              | 0.43%   | 24                                |
| 2016-17            | 54,371            | 330,156,570           | 1,300,000                | 189,868                                  | 1,110,132              | 0.34%   | 20                                |
| 2017-18            | 54,371            | 341,997,736           | 975,000                  | 131,132                                  | 843,868                | 0.25%   | 16                                |
| 2018-19            | 54,371            | 352,794,185           | 37,900,000               | 591,553                                  | 37,308,447             | 10.58%  | 686                               |
| 2019-20            | 54,371            | 361,418,461           | 44,125,000               | 1,883,084                                | 42,241,916             | 11.69%  | 777                               |
| 2020-21            | 58,409            | 376,844,043           | 5,148,500                | 2,447,665                                | 49,037,335             | 13.01%  | 840                               |
| 2021-22            | 58,409            | 398,116,367           | 55,400,000               | 2,776,091                                | 52,623,909             | 13.22%  | 901                               |
| 2022-23            | 58,409            | 421,333,455           | 53,190,000               | 2,993,933                                | 50,196,067             | 11.91%  | 859                               |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

Revenue Bond and Note Coverage  
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>Gross Revenues</u> | <u>Direct Operating Expenses</u> | <u>Net Revenue Available for Debt Service</u> | <u>Average Annual Debt Service</u> | <u>Debt Service Coverage</u> |
|--------------------|-----------------------|----------------------------------|---|------------------------------------|------------------------------|
| 2013-14            | \$ 28,567,824         | \$ 9,583,902                     | \$ 18,983,922                                 | \$ 6,517,879                       | 2.91                         |
| 2014-15            | 28,465,993            | 9,581,604                        | 18,884,389                                    | 6,517,879                          | 2.90                         |
| 2015-16            | 28,685,573            | 11,425,998                       | 17,259,575                                    | 6,517,879                          | 2.65                         |
| 2016-17            | 28,580,650            | 9,823,029                        | 18,757,621                                    | 6,517,879                          | 2.88                         |
| 2017-18            | 28,790,824            | 9,797,575                        | 18,993,249                                    | 6,517,879                          | 2.91                         |
| 2018-19            | 29,537,013            | 10,020,017                       | 19,516,996                                    | 6,501,399                          | 3.00                         |
| 2019-20            | 30,228,859            | 10,306,604                       | 19,922,255                                    | 6,501,467                          | 3.06                         |
| 2020-21            | 33,756,172            | 10,639,024                       | 23,117,148                                    | 6,253,642                          | 3.70                         |
| 2021-22            | 35,077,228            | 11,822,509                       | 23,254,719                                    | 6,253,642                          | 3.72                         |
| 2022-23            | 37,388,940            | 12,886,782                       | 24,502,158                                    | 6,254,542                          | 3.92                         |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

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Demographic Statistics

| <u>Year</u> | <u>Population</u> | <u>Population<br/>Percent<br/>Change</u> |
|-------------|-------------------|--|
| 1950        | 10,166            | 0.00%                                    |
| 1960        | 36,058            | 254.69%                                  |
| 1970        | 48,212            | 33.71%                                   |
| 1980        | 49,559            | 2.79%                                    |
| 1990        | 52,267            | 5.46%                                    |
| 2000        | 54,088            | 3.48%                                    |
| 2010        | 54,371            | 0.52%                                    |
| 2020        | 58,409            | 7.43%                                    |

Population is taken from US Census conducted every 10 years.

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

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New Construction  
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>Commercial Construction</u> |              | <u>Residential Construction</u> |               | <u>Total Construction</u> |
|--------------------|--------------------------------|--------------|---------------------------------|---------------|---------------------------|
|                    | <u>Number of Units</u>         | <u>Value</u> | <u>Number of Units</u>          | <u>Value</u>  |                           |
| 2013-14            | 8                              | \$ 6,398,000 | 69                              | \$ 11,878,466 | \$ 18,276,466             |
| 2014-15            | 15                             | 6,748,210    | 103                             | 16,365,722    | 23,113,932                |
| 2015-16            | 26                             | 69,362,500   | 126                             | 23,727,017    | 93,089,517                |
| 2016-17            | 14                             | 22,360,831   | 94                              | 14,092,784    | 36,453,615                |
| 2017-18            | 195                            | 26,137,283   | 19                              | 28,127,450    | 54,264,733                |
| 2018-19            | 32                             | 48,395,772   | 160                             | 23,481,840    | 71,877,612                |
| 2019-20            | 17                             | 10,777,000   | 133                             | 22,503,689    | 33,280,689                |
| 2020-21            | 10                             | 6,725,000    | 96                              | 16,435,218    | 23,160,218                |
| 2021-22            | 14                             | 8,755,000    | 88                              | 20,621,218    | 29,376,218                |
| 2022-23            | 23                             | 22,879,000   | 135                             | 27,537,295    | 50,416,295                |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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June 30, 2021

|                             |                   |
|-----------------------------|-------------------|
| Date of Incorporation       | 1943              |
| Form of government          | Council-manager   |
| Square miles in city limits | 24.37             |
| Miles of streets            | 794.38 lane miles |

**Education**

|                             |   |
|-----------------------------|---|
| Number of primary schools   | 6 |
| Number of secondary schools | 2 |
| Number of High schools      | 2 |
| Number of colleges          | 1 |
| Number of Vo-Techs          | 1 |

**Police Protection**

|                    |    |
|--------------------|----|
| Number of officers | 99 |
|--------------------|----|

**Fire Protection**

|                               |    |
|-------------------------------|----|
| Number of stations            | 6  |
| Number of headquarters        | 1  |
| Number of personnel per shift | 26 |

**Public Works**

|  |        |
|--|--------|
| Water storage capacity (millions of gallons) | 9.65   |
| Miles of water lines                         | 301.29 |
| Miles of sanitary sewer lines                | 291.96 |

**CITY OF MIDWEST CITY, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2023**

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Miscellaneous Statistics, Continued  
June 30, 2021

**City Employees**

| <u>Fiscal Year</u> | <u>Full Time<br/>Government</u> |
|--------------------|---------------------------------|
| 2013-14            | 489                             |
| 2014-15            | 477                             |
| 2015-16            | 472                             |
| 2016-17            | 470                             |
| 2017-18            | 471                             |
| 2018-19            | 478                             |
| 2019-20            | 485                             |
| 2021-21            | 467                             |
| 2021-21            | 482                             |
| 2022-23            | 485                             |

**CITY OF MIDWEST CITY, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2023**

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Miscellaneous Statistics, Continued  
June 30, 2021  
City Water Usage (Gallons)

| <u>Fiscal Year</u> | <u>Annual Usage</u> | <u>Average<br/>Daily Usage</u> |
|--------------------|---------------------|--------------------------------|
| 2012-13            | 1,902,831,000       | 5,213,236                      |
| 2013-14            | 1,699,549,985       | 4,656,301                      |
| 2014-15            | 1,604,378,570       | 4,395,558                      |
| 2015-16            | 1,778,171,000       | 4,871,701                      |
| 2016-17            | 2,193,795,000       | 6,010,397                      |
| 2017-18            | 1,993,392,000       | 5,461,348                      |
| 2018-19            | 1,695,978,000       | 4,646,515                      |
| 2019-20            | 1,900,570,000       | 5,207,041                      |
| 2020-21            | 1,894,847,000       | 5,191,362                      |
| 2021-22            | 1,943,554,000       | 5,324,805                      |
| 2022-23            | 1,965,251,000       | 5,384,249                      |



**CITY OF MIDWEST CITY, OKLAHOMA**

**SINGLE AUDIT REPORTS  
AND SUPPLEMENTARY SCHEDULES**

**JUNE 30, 2023**

**CITY OF MIDWEST CITY, OKLAHOMA**

JUNE 30, 2023

PAGE

SINGLE AUDIT REPORTS AND SUPPLEMENTARY SCHEDULES:

**Reports related to financial statements of the reporting entity  
Required by GAO *Government Auditing Standards*:**

|   |   |
|---|---|
| Independent Auditor's Report on Internal Control Over Financial Reporting<br>and on Compliance and Other Matters Based on an Audit of Financial<br>Statements Performed in Accordance with <i>Government Auditing Standards</i> | 1 |
|---|---|

**Reports related to Federal Assistance Programs Required by the Uniform Guidance:**

|  |    |
|--|----|
| Independent Auditor's Report on Compliance for Each Major Program and<br>on Internal Control over Compliance Required By the Uniform Guidance;<br>and Report on the Schedule of Expenditures of Federal Awards Required<br>by the Uniform Guidance | 2  |
| Schedule of Expenditures of Federal Awards   | 5  |
| Notes to the Schedule of Expenditures of Federal Awards  | 7  |
| Schedule of Findings and Questioned Costs  | 8  |
| Summary Schedule of Prior Audit Findings and Questioned Costs  | 10 |



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and Members of City Council  
City of Midwest City, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Midwest City, Oklahoma (the "City"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated January 5, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Edmond, Oklahoma  
January 5, 2024



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**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE;  
AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Mayor and Members of the City Council  
City of Midwest City, Oklahoma

**Report on Compliance for Each Major Federal Program**

We have audited the City of Midwest City, Oklahoma (the “City”), compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City’s major federal programs for the year ended June 30, 2023. The City’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City’s compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City’s federal programs.

***Auditor’s Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City’s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City’s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the City as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated January 5, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



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The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Arledge & Associates PC*

Edmond, Oklahoma

January 5, 2024



**CITY OF MIDWEST CITY**  
**Schedule of Expenditures of Federal Awards By Grant**  
**For the Year Ended June 30, 2023**

| <i>Award Information</i>  | <i>Assistance Listing #</i> | <i>Pass-Through Entity Name</i>        | <i>Pass-Through Entity #</i> | <i>Name of Grant - Grant ID No.</i>     | <i>Federal Expenditures (\$)</i> |
|---|-----------------------------|--|------------------------------|---|----------------------------------|
| <b><i>CDBG - Entitlement Grants-Cluster</i></b>   |                             |  |                              |   |                                  |
| Department of Housing and Urban Development   |                             |  |                              |   |                                  |
| Community Development Block Grants/Entitlement Grants   |                             |  |                              |   |                                  |
| Community Development Block Grants/Entitlement Grants   | 14.218                      |  |                              | B-21-MC-40-0005--B-21-MC-40-0005        | \$ 199,733                       |
| Community Development Block Grants/Entitlement Grants   | 14.218                      |  |                              | B-22-MC-40-0005--B-22-MC-40-0005        | 273,754                          |
| Community Development Block Grants/Entitlement Grants   | 14.218                      |  |                              | B-20-MW-40-0005--B-20-MW-40-0005        | 44,550                           |
| Total Community Development Block Grants/Entitlement Grants                                   |                             |  |                              |   | <u>518,037</u>                   |
| <i>Total Department of Housing and Urban Development</i>                                      |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>518,037</u>                   |
| <b><i>Total CDBG - Entitlement Grants-Cluster</i></b>   |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>518,037</u>                   |
| <b><i>Highway Planning and Construction Cluster-Cluster</i></b>                               |                             |  |                              |   |                                  |
| Department of Transportation  |                             |  |                              |   |                                  |
| Highway Planning and Construction   |                             |  |                              |   |                                  |
| Highway Planning and Construction   | 20.205                      | Assoc. of Central Oklahoma Governments |                              | Air Quality Small Grant                 | 1,360                            |
| Total Highway Planning and Construction   |                             |  |                              |   | <u>1,360</u>                     |
| <i>Total Department of Transportation</i>   |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>1,360</u>                     |
| <b><i>Total Highway Planning and Construction Cluster-Cluster</i></b>                         |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>1,360</u>                     |
| <b><i>Highway Safety Cluster-Cluster</i></b>  |                             |  |                              |   |                                  |
| Department of Transportation  |                             |  |                              |   |                                  |
| State and Community Highway Safety  |                             |  |                              |   |                                  |
| State and Community Highway Safety  | 20.600                      | Oklahoma Highway Safety Office         | PT-22-03-17-19               |   | 17,931                           |
| State and Community Highway Safety  | 20.600                      | Oklahoma Highway Safety Office         | PT-23-03-21-20               |   | 32,208                           |
| Total State and Community Highway Safety  |                             |  |                              |   | <u>50,139</u>                    |
| <i>Total Department of Transportation</i>   |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>50,139</u>                    |
| <b><i>Total Highway Safety Cluster-Cluster</i></b>  |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>50,139</u>                    |
| <b><i>Other Programs (Treated individually for major program determination)</i></b>           |                             |  |                              |   |                                  |
| Department of Housing and Urban Development   |                             |  |                              |   |                                  |
| Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii       |                             |  |                              |   |                                  |
| Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii       | 14.228                      | Oklahoma Department of Commerce        |                              | ODOC Community Dev Block Grant COVID R2 | 654,192                          |
| Total Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii |                             |  |                              |   | <u>654,192</u>                   |
| Home Investment Partnerships Program  |                             |  |                              |   |                                  |
| Home Investment Partnerships Program  | 14.239                      | Oklahoma Housing Finance Agency        |                              | 19-HOME-1631                            | 10,000                           |
| Total Home Investment Partnerships Program  |                             |  |                              |   | <u>10,000</u>                    |
| <i>Total Department of Housing and Urban Development</i>                                      |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>664,192</u>                   |
| United States Department of Justice   |                             |  |                              |   |                                  |
| Edward Byrne Memorial Justice Assistance Grant Program  |                             |  |                              |   |                                  |
| Edward Byrne Memorial Justice Assistance Grant Program  | 16.738                      | City of Oklahoma City                  |                              |   | 9,515                            |
| Total Edward Byrne Memorial Justice Assistance Grant Program                                  |                             |  |                              |   | <u>9,515</u>                     |
| <i>Total United States Department of Justice</i>  |                             |  |                              |   |                                  |
|   |                             |  |                              |   | <u>9,515</u>                     |

**CITY OF MIDWEST CITY**  
**Schedule of Expenditures of Federal Awards By Grant**  
**For the Year Ended June 30, 2023**

| <i>Award Information</i>   | <i>Assistance Listing #</i> | <i>Pass-Through Entity Name</i>                   | <i>Pass-Through Entity #</i> | <i>Name of Grant - Grant ID No.</i>                | <i>Federal Expenditures (\$)</i> |
|--|-----------------------------|---|------------------------------|--|----------------------------------|
| Department of the Treasury   |                             |   |                              |  |                                  |
| Coronavirus State and Local Fiscal Recovery Funds                                  |                             |   |                              | American Rescue Plan Act                           |                                  |
| Coronavirus State and Local Fiscal Recovery Funds                                  | 21.027                      |   |                              | SLFRF  | 1,727,396                        |
| Total Coronavirus State and Local Fiscal Recovery Funds                            |                             |   |                              |  | <u>1,727,396</u>                 |
| <i>Total Department of the Treasury</i>  |                             |   |                              |  | <u>1,727,396</u>                 |
| Department of Homeland Security  |                             |   |                              |  |                                  |
| Disaster Grants - Public Assistance (Presidentially Declared Disasters)            |                             |   |                              |  |                                  |
| Disaster Grants - Public Assistance (Presidentially Declared Disasters)            | 97.036                      | Oklahoma Department of Civil Emergency Management | PA-06-OK-4575-PW             | October 2020 Ice Storm                             | <u>285,543</u>                   |
| Total Disaster Grants - Public Assistance (Presidentially Declared Disasters)      |                             |   |                              |  | 285,543                          |
| Emergency Management Performance Grants  |                             |   |                              |  |                                  |
| Emergency Management Performance Grants  | 97.042                      | Oklahoma Department of Civil Emergency Management |                              | Emergency Performance Grant 2021                   | 15,000                           |
| Emergency Management Performance Grants  | 97.042                      | Oklahoma Department of Civil Emergency Management |                              | Emergency Performance Grant 2022                   | 15,000                           |
| Emergency Management Performance Grants  | 97.042                      | Oklahoma Department of Civil Emergency Management |                              | Emergency Performance CTAR Grant                   | 695                              |
| Emergency Management Performance Grants  | 97.042                      | Oklahoma Department of Emergency Management       |                              | EMPG-ARPA Water Pallet                             | 447                              |
| Emergency Management Performance Grants  | 97.042                      | Oklahoma Department of Emergency Management       |                              | EMPG-ARPA Generator                                | <u>10,000</u>                    |
| Total Emergency Management Performance Grants                                      |                             |   |                              |  | 41,142                           |
| Staffing for Adequate Fire and Emergency Response (SAFER)                          |                             |   |                              |  |                                  |
| Staffing for Adequate Fire and Emergency Response (SAFER)                          | 97.083                      |   |                              | Staffing for Adequate Fire & Emergency Response 18 | <u>21,398</u>                    |
| Total Staffing for Adequate Fire and Emergency Response (SAFER)                    |                             |   |                              |  | 21,398                           |
| <i>Total Department of Homeland Security</i>                                       |                             |   |                              |  | <u>348,083</u>                   |
| <b>Total Other Programs (Treated individually for major program determination)</b> |                             |   |                              |  | <u>2,749,186</u>                 |
| <b>Total Expenditures of Federal Awards</b>  |                             |   |                              |  | <u><u>\$ 3,318,722</u></u>       |

The accompanying notes are an integral part of this schedule



## **CITY OF MIDWEST CITY, OKLAHOMA**

### **NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**JUNE 30, 2023**

#### **NOTE A—BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (SEFA) includes the federal award activity of the City under programs of the federal government for the year ended June 30, 2023. The information in this SEFA is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the SEFA presents only a selected portion of the operations of City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

#### **NOTE B—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the SEFA are reported on the accrual basis of accounting. Expenditures of federal awards are recognized in the period when the liability is incurred. Such expenditures are recognized following, as applicable, either the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

#### **NOTE C—SUBRECIPIENTS**

During the year end June 30, 2023, the City did not provide federal awards to subrecipients.

#### **NOTE D—SUBSEQUENT EVENTS**

The City has evaluated the effects of all subsequent events from June 30, 2023, through January 5, 2024, the date the SEFA was available to be issued, for potential recognition or disclosure in this SEFA. The City is not aware of any subsequent events which would require recognition or disclosure in the SEFA.

**CITY OF MIDWEST CITY, OKLAHOMA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

JUNE 30, 2023

**Section I--Summary of Auditor's Results**

*Financial statements*

Type of auditor's report issued on whether the financial statements were in accordance with GAAP:

*Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified?  yes  none reported

Noncompliance material to financial statements noted?  yes  no

*Federal Awards*

Internal control over major federal programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified?  yes  none reported

Type of auditor's report issued on compliance for major federal programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  yes  no

Identification of major federal programs:

| <u>Program</u>                                    | <u>Federal AL Number</u> |
|---|--------------------------|
| Coronavirus State and Local Fiscal Recovery Funds | 21.027                   |

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?  yes  no

**CITY OF MIDWEST CITY, OKLAHOMA**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS--Continued

JUNE 30, 2023

**Section II--Findings Required to be Reported in Accordance with *Government Auditing Standards*:**

**A. Internal control**

No matters were reported.

**B. Compliance Findings**

No matters were reported.

**Section III--Findings Required to be Reported in Accordance with the Uniform Guidance:**

**A. Internal control**

No matters were reported.

**B. Compliance Findings**

No matters were reported.

**CITY OF MIDWEST CITY, OKLAHOMA**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS**

JUNE 30, 2023

**Section II--Findings Required to be Reported in Accordance with *Government Auditing Standards*:**

**A. Internal control**

No matters were reported.

**B. Compliance Findings**

No matters were reported.

**Section III--Findings Required to be Reported in Accordance with the Uniform Guidance:**

**A. Internal control**

No matters were reported.

**B. Compliance Findings**

No matters were reported.



January 5, 2024

To the Honorable Mayor and Members of the City Council.  
Midwest City, Oklahoma

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Midwest City for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 17, 2023. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Matters

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the city's financial statements were:

Management's estimate of the allowance for uncollectible accounts receivable is based on past due balances and historical collections experience. The incurred but not reported claims liabilities are based on actuarial reports using multiple demographic and financial estimates. The liabilities for the net pension liability, net pension assets and other post-employment benefits is based on an actuarial estimate that uses several factors such as life expectancy tables, expected return on investments, discount rate, and other data to determine the estimated balance. The fair market value of investments held is based on observable market inputs. The estimated useful lives of capital assets is based on a uniform capitalization policy. We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of risk management, employee pension, other benefit plans, and commitments and contingencies that, in management's judgement are material to the users of these financial statements as described in Note 9, 10, 11, and 12, respectively.

The financial statement disclosures are neutral, consistent, and clear.

##### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The below schedule summarizes uncorrected misstatements of the financial statements.

| Account   | Description                             | Dr      | Cr     |
|---|---|---------|--------|
| 195-0000-101-23-06  | HOTEL/CONF CENTER / MANAGER'S - #900761 | 202,685 |        |
| 195-4012-451-10-79  | PERSONAL SERVICES / ROOM ATTENDANTS     |         | 82,585 |
| 195-4016-451-64-11  | OTHER / TAXES-UNCOLLECTED SLS TAX       |         | 28,120 |
| 195-4017-451-60-77  | OTHER / MISC EXPENSE                    |         | 71,021 |
| 195-4016-451-60-28  | OTHER / CR CARD DISCOUNTS               |         | 20,959 |
| [To correct cash resulting from the duplicate recording of expenditures due to the hotel's software conversion] |   |         |        |

Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 5, 2024.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. The city has employed Crawford & Associates, P.C. as consultants for the City and for assistance in drafting the City's financial statements. To our knowledge, there were no consultations with Crawford & Associates, P.C. or other accountants which could affect our opinions on the City's financial statements.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the city's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### *Emphasis of Matter*

We draw attention to Note 9 in the accompanying financial statements, which describes a prior period adjustment pertaining to expenditures that were previously capitalized within the construction in progress account but have now been reclassified to reflect expenditures in accordance with the government's capitalization threshold.

The impact of this prior period adjustment is disclosed in the current year's financial statements, reflecting the appropriate reclassification of expenditures from Construction in Progress to the appropriate expense categories. This correction has been made to ensure compliance with the government's capitalization policies and to provide users of the financial statements with accurate information regarding the utilization of capital resources.



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### Other Matters

We applied certain limited procedures to the management's discussion and analysis, the budgetary comparison information, and other post-employment benefits information, as listed in the table of contents, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

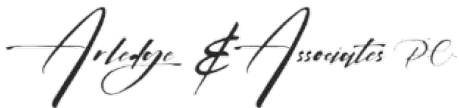
We were engaged to report on the combining schedules, the schedule of debt service coverage, and the schedule of federal awards expended, as listed in the table of contents, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections as listed in the table of contents of the report, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### Restriction on Use

This information is intended solely for the information and use of the City Council and management of Midwest City and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,



Arledge & Associates, P.C.



**To:** Honorable Mayor and Council  
**From:** Matt Summers, Director of Planning & Zoning  
**Date:** February 27, 2024

**Subject:** (PC-2162) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from Single-Family Detached Residential District (“R-6”) to Simplified Planned Unit Development (“SPUD”), for the property described as a part of the Southeast Quarter (SE/4) of Section Four (4), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 1721 Sandra Dr., Midwest City.

**Executive Summary:** The Applicant, Mr. Arreola Silvino, is requesting to rezone the subject property from Single-Family Detached Residential District to a Simplified Planned Unit Development with an underlying R-6 zoning.

The lot is currently vacant, and was originally platted as a right-of-way with the intention of it becoming a through-street to connect Sandra Drive with Rulane Drive. Since it is undersized and was not platted as a buildable lot, the applicant is requesting a SPUD to bring the lot into compliance.

The Applicant is requesting the following special development regulations or modified regulations to the base zoning district of R-6 (application is attached to this report):

- Lot size
- Minimum lot width at front building line and abutting street
- Side setback
- Driveway width
- Enclosed spaces
- Landscaping

No amenities are proposed with this application.

If the SPUD is approved, the underlying development regulations for R-6, Single-Family Detached Residential District shall be observed as well as exterior construction requirements.

The Applicant has provided a copy of a Midwest City ordinance (Ord. 559) which vacated the right-of-way. The subject property is included in the legal description of this ordinance.

If the rezone is approved, the applicant will then need to go through the minor plat process to create a buildable lot. If/when the minor plat is approved, all necessary building permits through the Engineering and Construction





Services Department shall be pulled to commence construction. All applicable code requirements shall be observed.

Both state and local notification requirements were met.

At the time of this report, staff has received four (4) calls of concern regarding this case. All concerns echoed the small size of the development, proximity to abutting property owners, design incompatibility with the surrounding area, and extra congestion of parked cars in street in front of such a small lot.

The applicant's representative was present at Planning Commission and addressed the Commission.

The neighbor at 1717 Sandra Drive addressed the Commission and is against the proposal and stated he is the one who had maintained the property prior to the purchase of it.

A single row-style home is not cohesive at the proposed location and the Applicant requests significant alleviations of the conventional zoning with no amenities as offset. Staff recommends denial of this rezone.

Planning Commission unanimously recommended denial of this item.

Action is at the discretion of the Council.

**Dates of Hearing:**

Planning Commission- February 6, 2024

City Council- February 27, 2024

**Dates of Pre-Development Meeting:**

August 25, 2023

November 30, 2023

**Council Ward:** Ward 1, Susan Eads

**Owner:** Arreola Silvino

**Applicant:** Arreola Silvino

**Proposed Use:** Single-family residence

**Size:** The subject property has a frontage of 25 feet off Sandra Drive, a depth of 133 feet, and contains an area of 3,049.20 square feet, more or less.

**Development Proposed by Comprehensive Plan:**

Area of Request- Low Density Residential

North- Low Density Residential

South- Low Density Residential

East- Low Density Residential

West- Low Density Residential

**Zoning Districts:**

Area of Request- R-6, Single-Family Detached Residential District

North- R-6, Single-Family Detached Residential District

South- R-6, Single-Family Detached Residential District

East- R-6, Single-Family Detached Residential District

West- R-6, Single-Family Detached Residential District

**Land Use:**

Area of Request- Vacant  
North- Single-family residence  
South- Single-family residence  
East- Single-family residence  
West- Single-family residence

**Comprehensive Plan Citation:**

The Comprehensive Plan offers mixed guidance regarding how to proceed with this application. It encourages accommodation for diverse housing types, values, and lot sizes in residential areas, while at the same time emphasizing that the development should attempt to be compatible with surrounding developments by having similarly sized lots and houses developed next to existing lots. Increasing the value of one lot should not occur at the expense of surrounding properties and the character of the existing neighborhood. Therefore, the proposed SPUD does not seem to be supported by the Comprehensive Plan, because the proposed development would not have enough positive impact on the community to mitigate the substantial alteration of the character of the existing neighborhood.

**Municipal Code Citation:**

2.26. – SPUD, Simplified Planned Unit Development

2.26.1. *General Provisions.* The simplified planned unit development, herein referred to as SPUD, is a special zoning district that provides an alternate approach to conventional land use controls to produce unique, creative, progressive, or quality land developments.

The SPUD may be used for particular tracts or parcels of land that are to be developed as one unit according to a master development plan map.

The SPUD is subject to special review procedures within [7.4](#) SPUD Application and Review (Page 179) and once approved by the City Council it becomes a special zoning classification for the property it represents.

2.26.2. *Intent and Purpose.* The intent and purpose of the simplified planned unit development provisions are to ensure:

(A) *Innovative development.* Encourage innovative development and protect the health, safety and welfare of the community;

(B) *Efficient use of land.* Encourage efficient use of land, facilitate economic arrangement of buildings and circulation systems;

(C) *Appropriate limitations and compatibility.* Maintain appropriate limitations on the character and intensity of use, assuring compatibility with adjoining and proximate properties, and following the guidelines of the comprehensive plan.

2.26.4. *Criteria for Simplified Planned Unit Development (SPUD) Review and Approval.* The applicant should be prepared to provide amenities and services that may not be required or possible in a conventional development. (**Staff comments are in bold**).

Review and approval of a SPUD is therefore a process of negotiation between the city government and the applicant to achieve the intents and purposes of these regulations and the comprehensive plan.

The following factors should be specifically included as review criteria for the evaluation of a SPUD application. Other factors not listed herein may also be considered in the review process in order to respond to specific design and land use proposals:

(A) *Design standards.*

- (1) The proposed SPUD shall be designed to provide for the unified development of the area in accordance with the spirit and purpose of the comprehensive plan and the land uses and zoning districts adjacent to it.
- (2) Design of the SPUD shall be governed by the regulations of only one conventional zoning district; the use regulations of the conventional zoning district can only be modified to decrease, not increase, the number of allowed uses (permitted, special use permits); and the development regulations of the conventional zoning district are modified only to make them more restrictive, not less restrictive.
- (3) Density, land use, and intensity shall be based on the SPUD master plan and shall be in conformance with the comprehensive plan.
- (4) Building code requirements shall not be reduced in the design of a SPUD.
- (5) The maximum number of dwelling units within a SPUD shall be based on calculation of gross density.
  - a. Gross density shall be established in the SPUD master plan and shall be calculated by dividing the total land area to be developed for residential uses (exclusive of arterial streets) by the number of dwelling units.
- (6) Location and type of housing shall be established in a general pattern and shown on the master development plan map.

(B) *Minimum design and construction standards for streets and alleys.* Streets and alleys for SPUDs shall be designed and constructed in accordance with city standards and specifications for right-of-way width and paving cross sections.

- (1) *Public streets and alleys.* Proposed public street and alleys shall satisfy the following criteria:
  - a. Street right-of-way and paving shall provide a traffic carrying and utility installation capacity related to the design of the overall street system, the function of the individual street, and the land uses served.
  - b. Paving cross sections shall be designed to provide drainage in conformity with the drainage plan for the SPUD; to receive loading commensurate with anticipated traffic based on the design of the overall street system; and to have a maintenance level commensurate with that of facilities constructed to regular standards.

***\*Not applicable***

(2) *Private streets and alleys.* Proposed private streets and alleys shall satisfy the criteria for public facility listed above and the following:

- a. Private streets shall not be connected to an adjacent parcel which is not a part of the SPUD in a manner that will circulate traffic into and through the private street system.
- b. The owner/applicant shall clearly demonstrate the existence and capabilities of a property owners' association to provide the ongoing and long-term maintenance of the private street and alley facilities that will not be provided by the city.

***\*Not applicable.***

(C) *General design and development guidelines.*

- (1) *Intensities.* Proposed developments shall conform to the general level of intensity within the comprehensive plan and should be developed in a manner and at a scale that will be compatible with adjacent developed neighborhoods.

(2) *Amenities.* Amenities should be considered as an important justification for development and city approval of a SPUD.

a. The applicant should be prepared to provide amenities and services that may not be required or possible in a conventional development such as additional landscaping, usable open space, fencing, curb cuts, limits of no access, sidewalks and pedestrian ways where it is necessary to provide for public safety, signage, etc., to provide development compatible with adjacent developments and neighborhoods.

***\*Applicant did not provide any amenities.***

(3) *Land area and frontage.*

a. The minimum area and frontage for a SPUD request shall be at least the minimum required by the conventional zoning associated with the proposal.

b. The maximum area for the tract, parcel or land shall be no more than two (2) acres in size.

***\*The minimum area and frontage do not meet the minimum required by conventional zoning associated with the proposal.***

***Required minimum area- 6,000 square feet; Proposed minimum area- 3,050 square feet, more or less.***

***Required minimum frontage- 50 feet; Proposed minimum frontage- 25 feet.***

(4) *Streets.*

a. Street design should be innovative and should restrict through traffic from residential areas as much as possible.

b. Encouragement should be given to design of short local streets serving limited areas, such as the residential cul-de-sac.

c. Local street right-of-way widths shall not be reduced. Utility easements shall be provided as required by ordinance unless the applicant can provide a letter from each utility company stating that they have no present or future need for a utility easement in the area which abuts the street.

d. Development of a private street system should be considered appropriate under certain conditions where there is no through traffic.

e. On-street parking bays or other similar areas where vehicles must be backed into the traffic flow shall not be approved.

***\*Not applicable.***

(5) *Off-street parking, loading and access.* All uses shall contain adequate space on private property to provide for parking, loading and maneuvering of vehicles in accordance with the regulations established in 5.3 Parking and Loading (Page 91) of which Table 5.3-2: Specific Parking Requirements (Page 98) is included.

***\*Each single-family unit shall have a minimum of two (2) enclosed parking spaces with a minimum driveway width of sixteen (16) feet. Applicant has requested a one-car garage and a 12 foot wide driveway.***

(6) *Relationship to abutting uses.*

a. The master development plan map should show graphically the treatment that will be employed to separate the SPUD from abutting properties, including commitments to landscaping, screening, earthen berms, or similar techniques.

b. It is appropriate to specifically establish areas with height limitations where a transition to more intense uses is proposed or where a higher intensity development is proposed to abut a lower intensity area.

***\*Applicant's maximum proposed height is 35 feet, which is not compatible with the infill lot's surrounding properties.***

(7) *Common access.* In office, commercial or industrial developments, the SPUD master plan should establish specific standards and locations for common access driveways both within the development and abutting arterial streets. Approval of the bonus provisions in 5.3.2. Off-Street Parking Standards (Page 93) of the Zoning Ordinance for shared parking facilities should only be authorized in a SPUD where this access commitment is provided in the SPUD master plan.

***\*Not applicable.***

**History:**

1. This property is part of the Bill Atkinson's Ranchets Addition.
2. Was originally platted as right-of-way with intention of creating a street.
3. Emergency Ordinance (Ordinance No. 559) was passed by Council in 1960 to vacate the right-of-way, with reservation to reopen the street.
4. After the right-of-way vacation, 25 feet of property was given to Lot 6, and 25 feet given to Lot 1. The Applicant purchased the property in 2020 from the Oklahoma County Treasurer.
5. Planning Commission recommended denial of this item February 6, 2024.

**Next Steps:**

If Council approves this rezone, the applicant will need to plat the property. First, the applicant will need to schedule a pre-development meeting with staff. If/when the plat is approved, the appropriate building permits can then be pulled through the Engineering and Construction Services Department.

**Staff Comments-**

*There are numerous construction requirement references made in the Engineering, Fire Marshal, and Public Works portions of this report. The intent of the Municipal Code is to directly involve the applicant in continued community development activities such as extending public sewer and water and making street improvements, for examples. This is a rezoning application and the construction references are provided to make the applicant and subsequent developers of this property aware of their applicability as they relate to the future development or redevelopment of this property.*



**Redfin Image of Property**

**Engineering Staff Comments:**

**Note: No engineering improvements are required with this application.**

Water Supply and Distribution

There is a public water main bordering the proposed parcel, a six (6) inch line running along the east side of Sandra Drive. Any new building permit will require tying to the public water system as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

There is a public sewer main bordering the proposed parcel, an eight (8) inch line running along the west side of the proposed parcel. Any new building permit will require tying into the public sewer system as outlined in Municipal Code 43-109.

Streets and Sidewalks

Access to the parcel is from Felix Place. Felix Place is classified as a local road in the 2008 Comprehensive Plan. Public road and sidewalk improvements are not required as part of this application.

The reduced width of the frontage requires specific attention to future potential driveways. Any proposed future driveway may not encroach onto either one of the adjacent properties.

Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is shown to be in an Area of Minimal Flood Hazard on Flood Insurance Rate Map (FIRM) number 40109C0310H, dated December 18th, 2009. Public drainage and detention improvements are not required as part of this application.

Easements and Right-of-Way

No further easements or right of way would be required with this application.

**Fire Marshal's Comments:**

- The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

**Public Works' Comments:**

Line Maintenance

*Water*

- Water meter(s) shall be installed in "green belt" per Midwest City Municipal Code Section 43-54.  
\*Two-foot horizontal green belt buffer zone and vertical clearance zone of five feet.

*Sewer*

- No comments.

Sanitation

- No comments.

Stormwater

- No comments.

**Planning Division:**

Staff met with the applicant August 25, 2023 and again November 30, 2023 for a pre-development meeting.

The subject lot currently is currently vacant. It was originally platted as right-of-way, and later vacated.

The SPUD criteria and staff's comments are addressed under "Municipal Code Citation," but there are other modified regulations as indicated in the application:

- *Minimum house size within the R-6 zoning district is 1,200 square feet.*

***\*Applicant did not request variance(s) to this portion of code. If approved, will be required to satisfy the requirements as is. Please note, the maximum building coverage (i.e., Main and Accessory Buildings) cannot exceed 40% of lot area which would be approximately 1,200 square feet.***

- *Minimum side setbacks within the R-6 zoning district are 7 feet.*

***\*Applicant has requested 6.5 foot setbacks.***

- *Minimum landscaping requirements within new single-family, two-family (Duplex), and manufactured home developments.* The following are minimum landscaping requirements for new single-family, two-family, and manufactured home lots and developments. These requirements apply within all single-family, two-family, and manufactured home zoning districts.

(1) *Tree by lot requirements.* Each single-family lot shall have two (2) large shade trees placed in front of the front building line with a minimum two and one-half (2½) caliper, measured at twelve (12) inches above ground, and a minimum six (6) feet in height at the time of planting.

a. The caliper of trees with multiple trunks, such as Crape Myrtle, shall be calculated by measuring all trunks. The combined measurement of the largest trunk plus half the total of all other trunks shall be the caliper of a multiple trunk tree.

(2) *Tree selection.* Trees shall be selected from the approved list in Section 42-5 of the Municipal Code of Midwest City.

***\*Applicant has requested to reduce the minimum landscaping requirement to one tree. Please note, the landscaping examples the applicant provided with application do not meet minimum code requirements.***

-Exterior construction requirements and standards as outlined in Midwest City Municipal Code Section 5.12.1.

- Shall have one hundred (100) percent masonry materials on sides of the ground floors (facades) facing a public street.
- Shall consist of eighty-five (85) percent masonry materials.
- Prohibited: Concrete masonry units, concrete panel construction, vinyl siding, wood engineered or manufactured wood, medium density fiberboard, particle board, or Masonite shall be prohibited in the construction of residential units.
- Approved materials for residential construction include: brick, rock, stone, stucco, and cementitious fiberboard.

***\*Applicant did not request variance(s) to this portion of code. If approved, will be required to satisfy the requirements as is.***

The Applicant did not provide any type of amenity in their Design Statement.

Staff notes that if this application is approved, the applicant will have to go through the applicable platting procedures.

Development is subject to formal site plan review if/when plans are submitted with the permit application.

Staff recommends denial of this rezone request based on the analysis and comments above.  
Action is at the discretion of the Council.

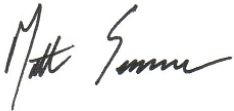
**Action Required:**

Approve or reject to amend the ordinance to redistrict from Single-Family Detached Residential District (“R-6”) to Simplified Planned Unit Development (“SPUD”) for the property noted herein, subject to staff comments as found in the February 27, 2024 Council agenda packet and made part of PC-2162 file.

**Suggested Motion:**

*“To deny the ordinance redistricting 1721 Sandra Drive to a Simplified Planned Unit Development zoning district subject to Staff Comments found in the February 27, 2024 Council agenda packet and made part of the PC-2162 file.”*

Please feel free to contact the Current Planning Manager’s office at (405) 739-1223 with any questions.



Matt Summers

Director of Planning & Zoning

ER

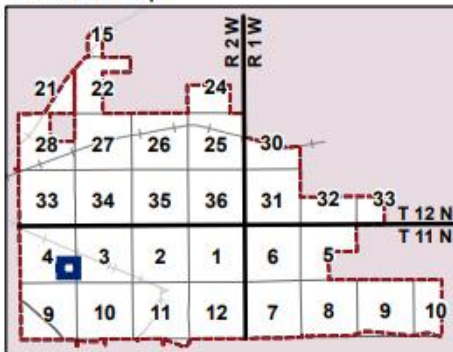




Community Development / Information Technology - GIS



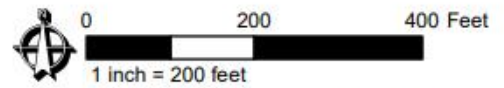
Locator Map



**General Map Legend**

-  Area of Request
-  Parcels with Addresses
-  Buildings
-  Edge of Pavement
-  MWC City Limits
- Railroads**
-  Active
-  Inactive / Closed

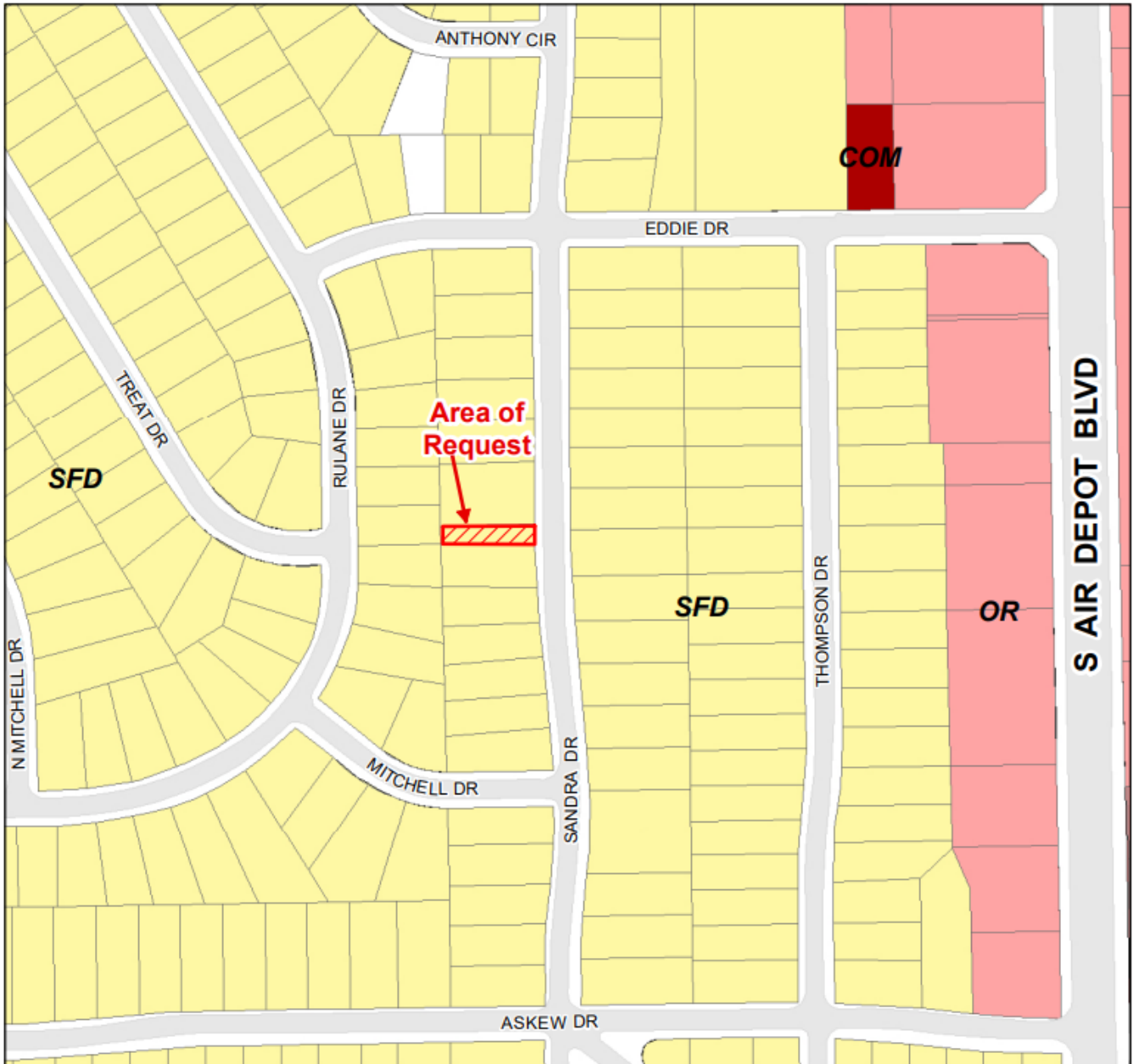
**GENERAL MAP FOR  
PC-2162  
(SE/4, Sec 4, T11N, R2W)**



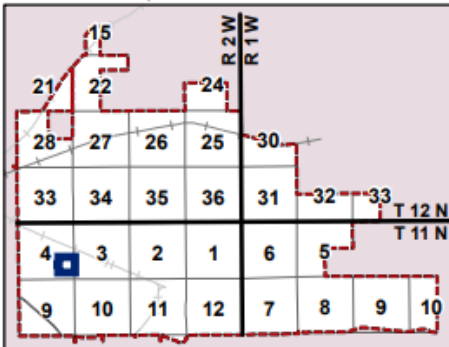
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Community Development / Information Technology - GIS



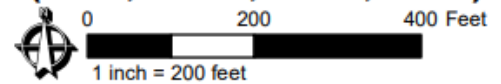
Locator Map



Future Land Use Legend

- Single-Family Detached Residential
- Medium Density Residential
- High Density Residential
- Manufactured Home
- Public/Semi-Public
- Parks/Open Space
- Office/Retail
- Commercial
- Industrial
- Town Center

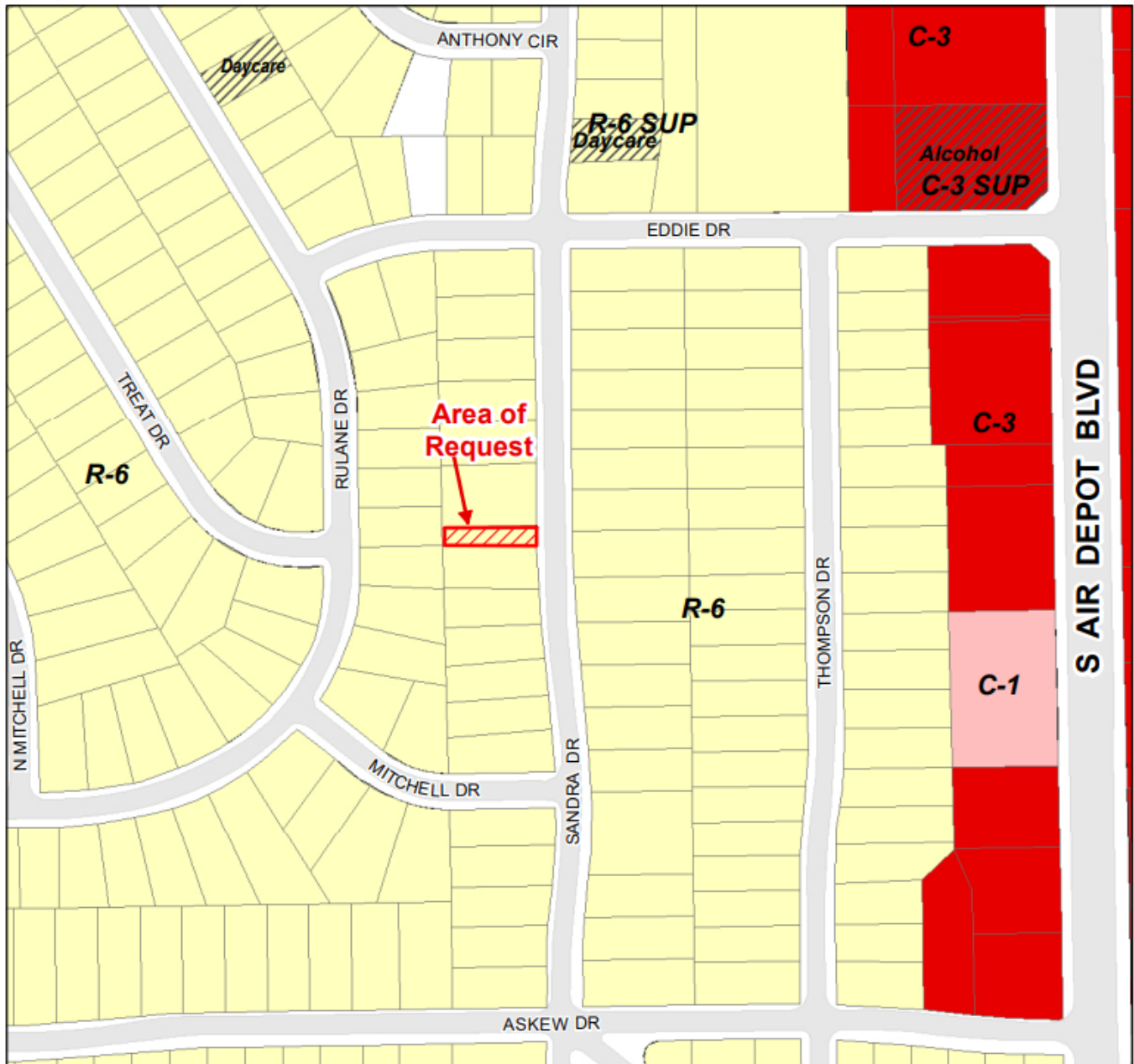
**FUTURE LAND USE  
MAP FOR  
PC-2162  
(SE/4, Sec 4, T11N, R2W)**



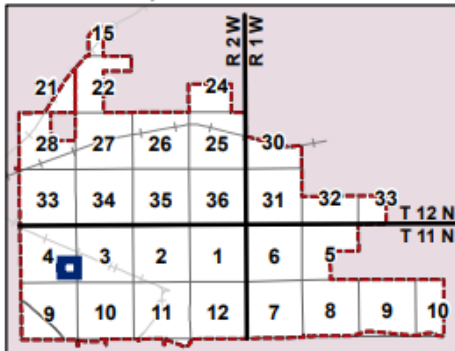
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Community Development / Information Technology - GIS



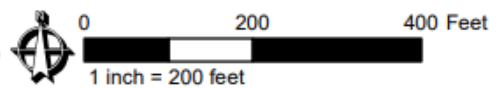
Locator Map



Current Zoning Legend

|         |         |          |
|---------|---------|----------|
| A-1     | I-2 SUP | R-35     |
| A-1 SUP | I-3     | R-2F     |
| C-1     | O-1     | R-MD     |
| C-1 SUP | O-1 SUP | R-MD SUP |
| C-2     | O-2     | R-HD     |
| C-3     | O-2 SUP | R-HD SUP |
| C-3 SUP | R-6     | R-MH-1   |
| C-4     | R-6 SUP | R-MH-2   |
| C-4 SUP | R-8     | PUD      |
| I-1     | R-10    | SPUD     |
| I-2     | R-22    | HOS      |
|         |         | HOS SUP  |

**ZONING MAP FOR  
PC-2162  
(SE/4, Sec 4, T11N, R2W)**

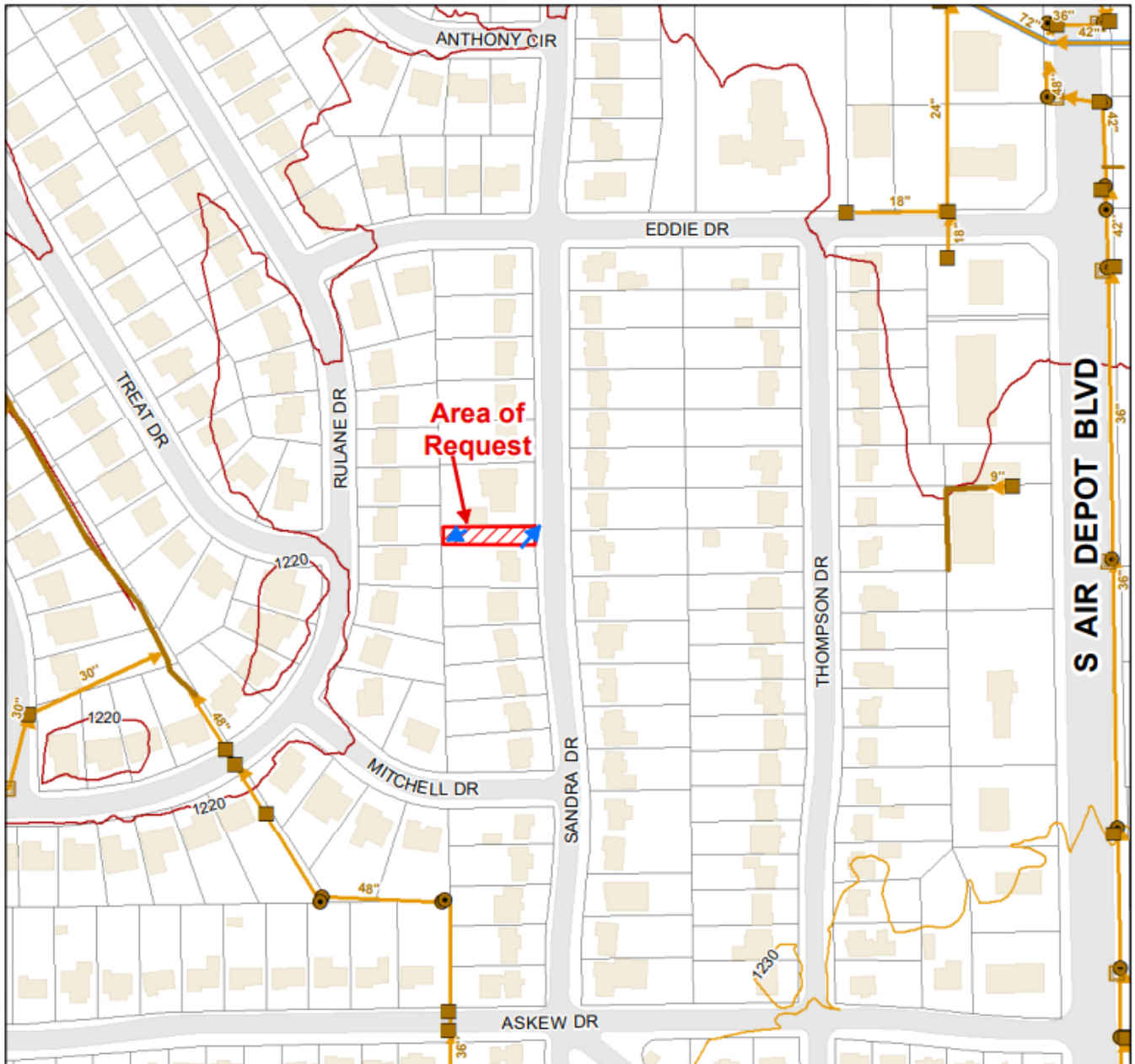


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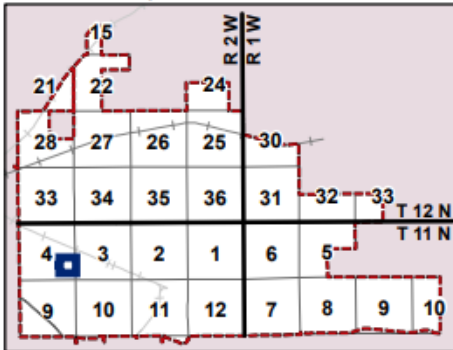




Community Development / Information Technology - GIS



Locator Map

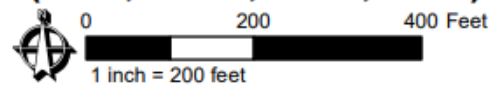


- Drainage Legend**
- Curb Inlets
  - Inlets
  - Junction Box
  - Culverts
  - Flumes
  - Developed Channels
  - Trickle Channels
  - Undeveloped Channels
  - Storm Lines
  - Creeks
- ELEVATION**
- 1166-1204 ft
  - 1204-1228 ft
  - 1228-1250 ft
  - 1250-1278 ft
  - 1278-1324 ft

2009 FEMA Floodplains

- 500-yr floodplain
- 100-yr floodplain
- 2009 FEMA Floodway

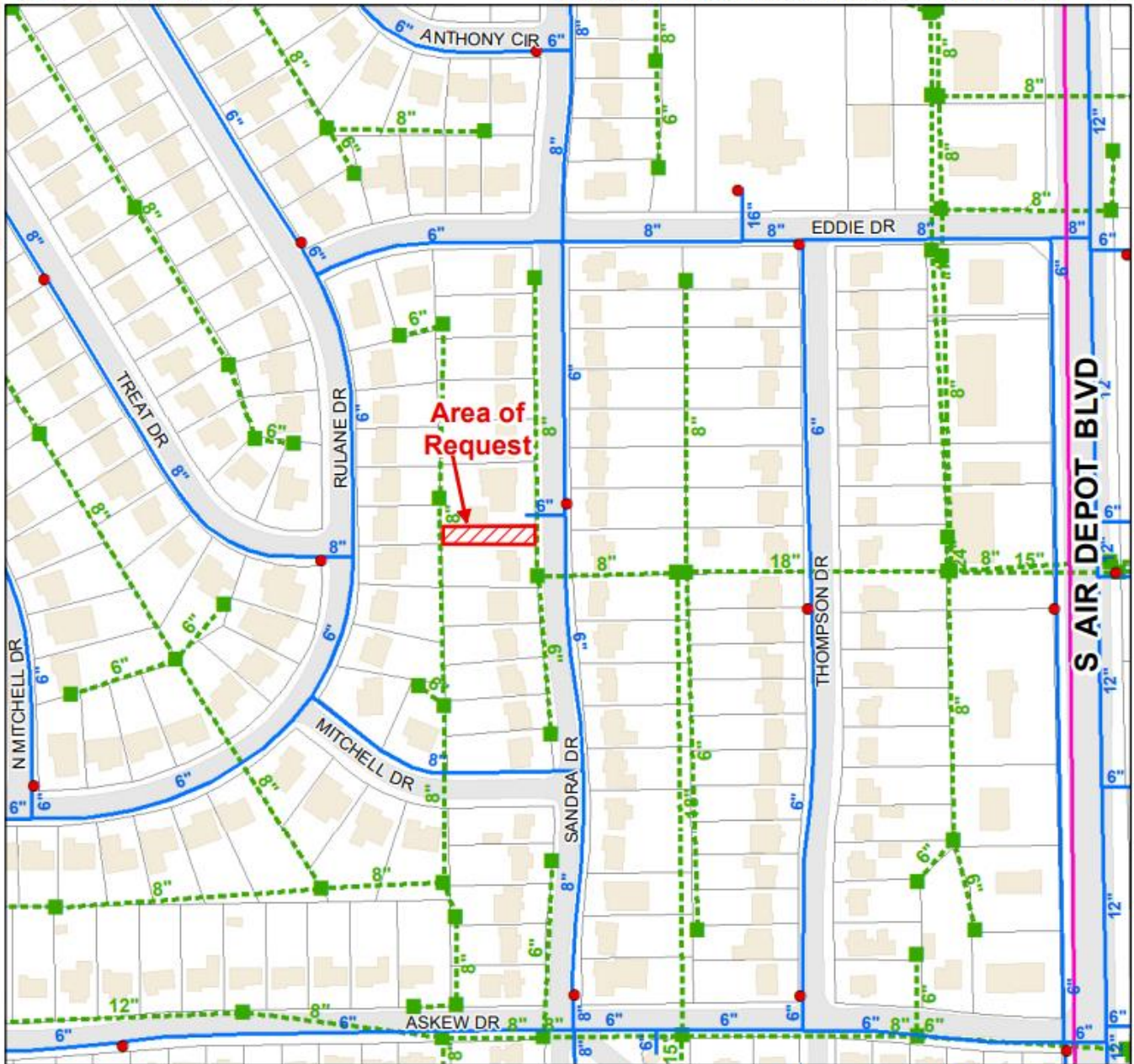
## DRAINAGE LOCATION MAP FOR PC-2162 (SE/4, Sec 4, T11N, R2W)



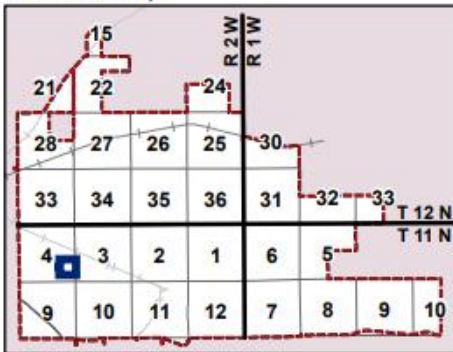
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Community Development / Information Technology - GIS



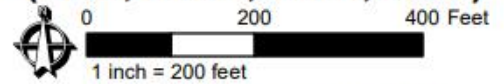
Locator Map



Water/Sewer Legend

- Fire Hydrants
- Water Lines
  - Distribution
  - Well
  - - - OKC Cross Country
  - - - Sooner Utilities
  - - - Thunderbird
  - - - Unknown
- Sewer Manholes
- - - Sewer Lines

**WATER/SEWER LINE  
LOCATION MAP FOR  
PC-2162  
(SE/4, Sec 4, T11N, R2W)**



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The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT  
CURRENT PLANNING DIVISION

**Simplified Planned Unit Development**

The following is to be used if the request is for a Simplified Planned Unit Development. If this request is not for a Simplified Planned Unit Development, do not complete the next 2 pages.

This document serves as the DESIGN STATEMENT and fulfills the requirement for the SPUD. The Special Development Regulations section of the form must be completed in its entirety. If the applicant proposes additional, more restrictive, design criteria than established in the Special Development Regulations, please elaborate under Other Development Regulations.

**A. Special Development Regulations**

1. List of the owners and/or developers: Silvino ARREDIA + Sofia Velasco
2. Please list the adjoining land uses, both existing and proposed.  
 North: Residential  
 South: Residential  
 East: Residential  
 West: \_\_\_\_\_
3. Please list the use or uses that would be permitted on the site. Residential Row Home
4. This site will be developed in accordance with the Development Regulations of the Midwest City zoning district.
5. Please list all applicable special development regulations or modified regulations to the base zoning district: Lot Size  
- minimum lot width @ front building line and Abutting Street  
- Side Setback - 12 foot driveway  
- 1 CAR GARAGE - 1 tree in front Build line
6. Please provide a statement of the existing and proposed streets, including right-of-way standards and street design concepts: NO Changes
7. Please describe the physical characteristics of the following:  
 Sight-proof screening proposed: fencing (consistent)  
 Landscaping proposed: Clean up existing trees to allow for height  
Add Bushes to entrance of driveway. (picture sample prohibit)



The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT  
CURRENT PLANNING DIVISION

Signs proposed: NONE

Area of open space proposed: Entrance and around house

Proposed access points: from Sandra Drive

Drainage information: As is  
Water meter to be installed (as indicated - in line with existing city water)

- 8. Existing or proposed building size: 12' X 85'
- Maximum building height: 35 feet
- Number of existing or proposed buildings: NONE
- Building setbacks – Front: 25 ft.
- Sides: 6.5 ft.
- Rear: 20 ft.

- 9. Please provide a description of the proposed sequence of development.
  - connect fencing placement
  - permit for water meter
  - permit to build
  - after all permits received build said row home
  - landscape

**B. Other Development Regulations**

Please list any other amenities or controls included in the SPUD: NONE

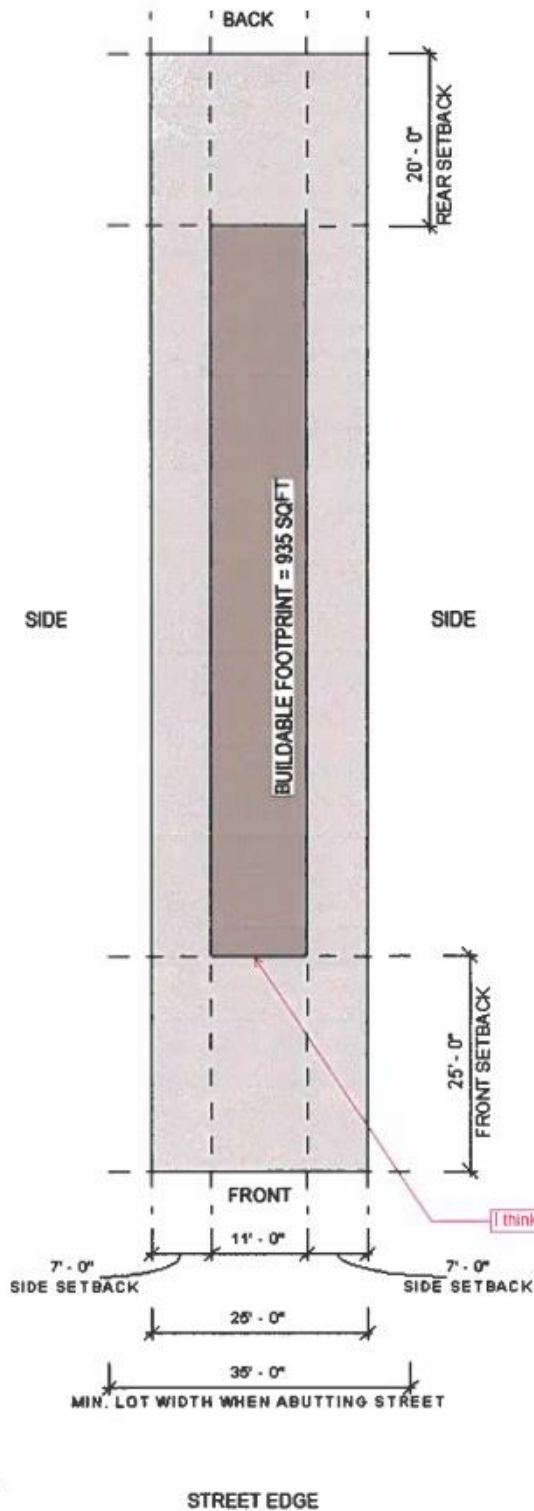
**C. Master Plan Map (attached)**

Exhibit A: \_\_\_\_\_

This site will be developed in accordance with the Master Development Plan Map as submitted to the City of Midwest City for approval in conjunction with this request.

Silvano - Akc010c  
Signature

1-23-24  
Date



- Current lot size does not meet Min. SQFT lot size
- Current lot width does not meet min. lot width at either of these conditions
- LOT SQFT = 3250 SQFT MIN. PER ZONING = 6,000
- MIN. LOT WIDTH
  - AT FRONT BUILDING LINE = 30FT
  - ABUTTING STREET = 35FT
- MIN. LOT DEPTH = 100FT
- MIN. HOUSE SIZE = 1200 SQFT
- MAX. BLDG. HEIGHT = 35FT
- MIN. FRONT SETBACK = 25FT
- MIN. SIDE SETBACK
  - ADJACENT TO LOT = 7FT
  - ADJACENT TO STREET = 15FT
- MIN. REAR SETBACK = 20FT OR 20% OF LOT DEPTH (SMALLER NUMBER)
- MAX. BLDG. COVERAGE 40% LOT = 1300 SQFT

I think this is the front build line

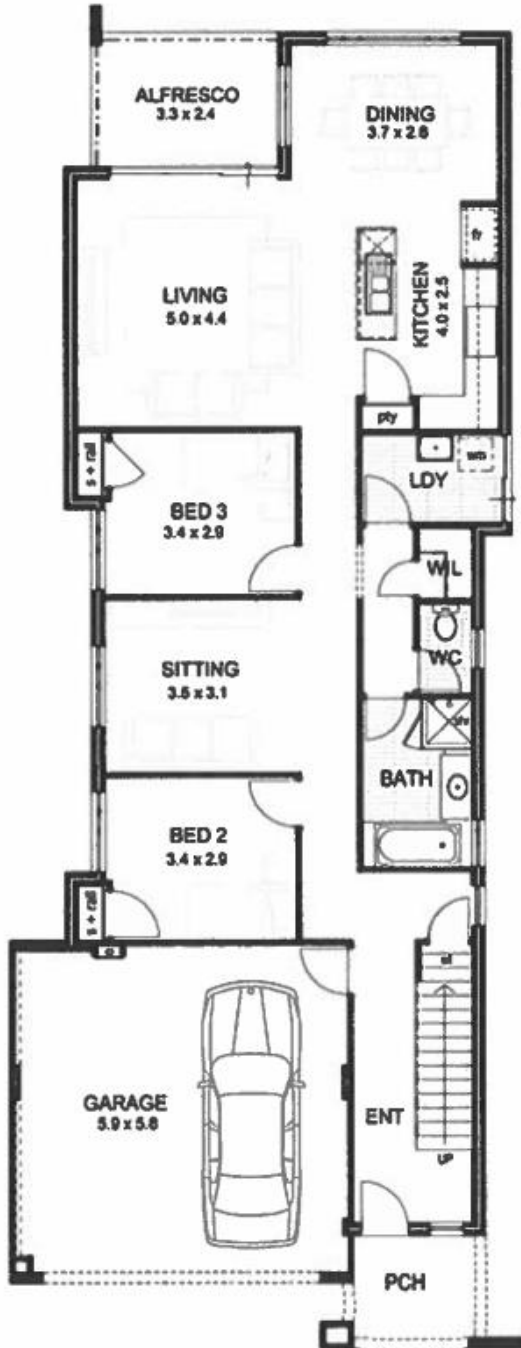
As long as it is 2 stories

Say each story is ~12ft tall considering floor and roof build up

does not leave a lot of room to build on, typical Row house is 12-25ft wide

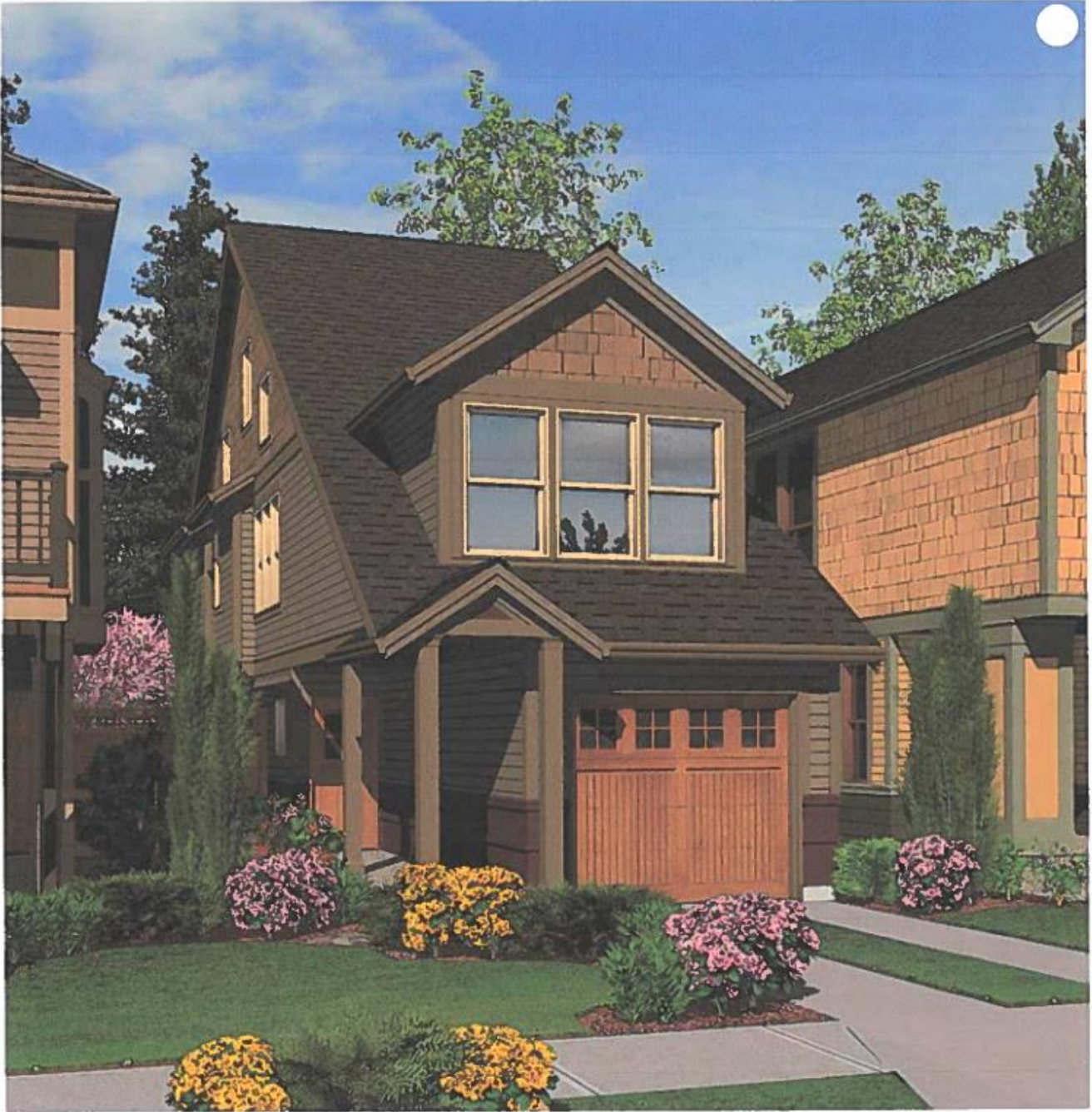


Example:



Ground Floor  
Width: 9.14  
Length: 23.49

*Example Exterior - Using Brick Construction*





*Example Exterior - Using Brick Construction*



*Example LANDSCAPING*





*Example Landscaping*



2 ORDINANCE NO. \_\_\_\_\_

3 AN ORDINANCE RECLASSIFYING THE ZONING DISTRICT OF THE PROPERTY  
4 DESCRIBED IN THIS ORDINANCE FROM R-6, SINGLE-FAMILY DETACHED RESI-  
5 DENTIAL DISTRICT TO SPUD, SIMPLIFIED PLANNED UNIT DEVELOPMENT  
6 GOVERNED BY R-6, SINGLE-FAMILY DETACHED RESIDENTIAL DISTRICT, AND  
7 DIRECTING AMENDMENT OF THE OFFICIAL ZONING DISTRICT MAP TO RE-  
8 FLECT THE RECLASSIFICATION OF THE PROPERTY’S ZONING DISTRICT; AND  
9 PROVIDING FOR REPEALER AND SEVERABILITY

10 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

11 ORDINANCE

12 SECTION 1. That the zoning district of the following described property is hereby reclassified  
13 from R-6, Single-Family Detached Residential District to SPUD, Simplified Planned Unit Devel-  
14 opment subject to the conditions contained in the PC-2162 file, and that the official Zoning Dis-  
15 trict Map shall be amended to reflect the reclassification of the property’s zoning district as spec-  
16 ified in this ordinance:

17 For the property described as a part of the Southeast Quarter (SE/4) of Section Four (4), Town-  
18 ship Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Ok-  
19 lahoma, more particularly described as a 25-foot-wide tract on the north side of Lot One (1),  
20 Block (5) of Bill Atkinson’s Ranchets Re-plat to the City of Midwest City, located at 1721  
21 Sandra Dr., Midwest City.

22 SECTION 2. That the SPUD master plan is adopted for the property described by the legal de-  
23 scription in Section 1. The master plan consists of both a Design Statement and a Master Devel-  
24 opment Plan Map. The Design statement is included in this ordinance as Exhibit A. The Master  
25 Development Plan Map is included in this ordinance as Exhibit B. Any modifications, revisions,  
26 or expirations of the SPUD master plan will be handled in accordance with Appendix A of the  
27 Midwest City Municipal Code.

28 SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict herewith are  
29 hereby repealed.

30 SECTION 4. SEVERABILITY. If any section, sentence, clause or portion of this ordinance is  
31 for any reason held to be invalid, such decision shall not affect the validity of the remaining por-  
32 tions of the ordinance.

33 PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma,  
34 on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

35 THE CITY OF MIDWEST CITY, OKLA-  
36 HOMA

\_\_\_\_\_  
MATTHEW D. DUKES II, Mayor

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
DONALD MAISCH, City Attorney

# Exhibit A

Page 1



The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT  
CURRENT PLANNING DIVISION

## Simplified Planned Unit Development

The following is to be used if the request is for a Simplified Planned Unit Development. If this request is not for a Simplified Planned Unit Development, do not complete the next 2 pages.

This document serves as the DESIGN STATEMENT and fulfills the requirement for the SPUD. The Special Development Regulations section of the form must be completed in its entirety. If the applicant proposes additional, more restrictive, design criteria than established in the Special Development Regulations, please elaborate under Other Development Regulations.

### A. Special Development Regulations

- List of the owners and/or developers: Silvino ARREDIA + Sofia Velasco
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North: Residential  
South: Residential  
East: Residential  
West: \_\_\_\_\_
- Please list the use or uses that would be permitted on the site. Residential Row Home
- This site will be developed in accordance with the Development Regulations of the Midwest City zoning district.
- Please list all applicable special development regulations or modified regulations to the base zoning district: Lot Size  
- minimum lot width @ front building line and Abutting Street  
- Side Setback      - 12 foot driveway  
- 1 CAR GARAGE      - 1 tree in front Build line
- Please provide a statement of the existing and proposed streets, including right-of-way standards and street design concepts: NO changes
- Please describe the physical characteristics of the following:  
Sight-proof screening proposed: fencing (consistent)  
Landscaping proposed: Clean up existing trees to allow for height  
Add Bushes to entrance of driveway. (picture sample exhibit)



Exhibit A



The City of  
MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
CURRENT PLANNING DIVISION

Signs proposed: NONE

Area of open space proposed: Entrance and around house.

Proposed access points: from Sandra Drive

Drainage information: As is  
Water meter to be installed (as indicated - in line with existing city water)

- 8. Existing or proposed building size: 12' X 85'
- Maximum building height: 35 feet
- Number of existing or proposed buildings: NONE
- Building setbacks – Front: 25 ft.
- Sides: 6.5 ft.
- Rear: 20 ft.

- 9. Please provide a description of the proposed sequence of development.
  - connect fencing placement
  - permit for water meter
  - permit to build
  - after all permits received build said row home
  - landscape.

**B. Other Development Regulations**

Please list any other amenities or controls included in the SPUD: NONE

**C. Master Plan Map (attached)**

Exhibit A: \_\_\_\_\_

This site will be developed in accordance with the Master Development Plan Map as submitted to the City of Midwest City for approval in conjunction with this request.

SIVANO - AKK@OIC

1.23.24

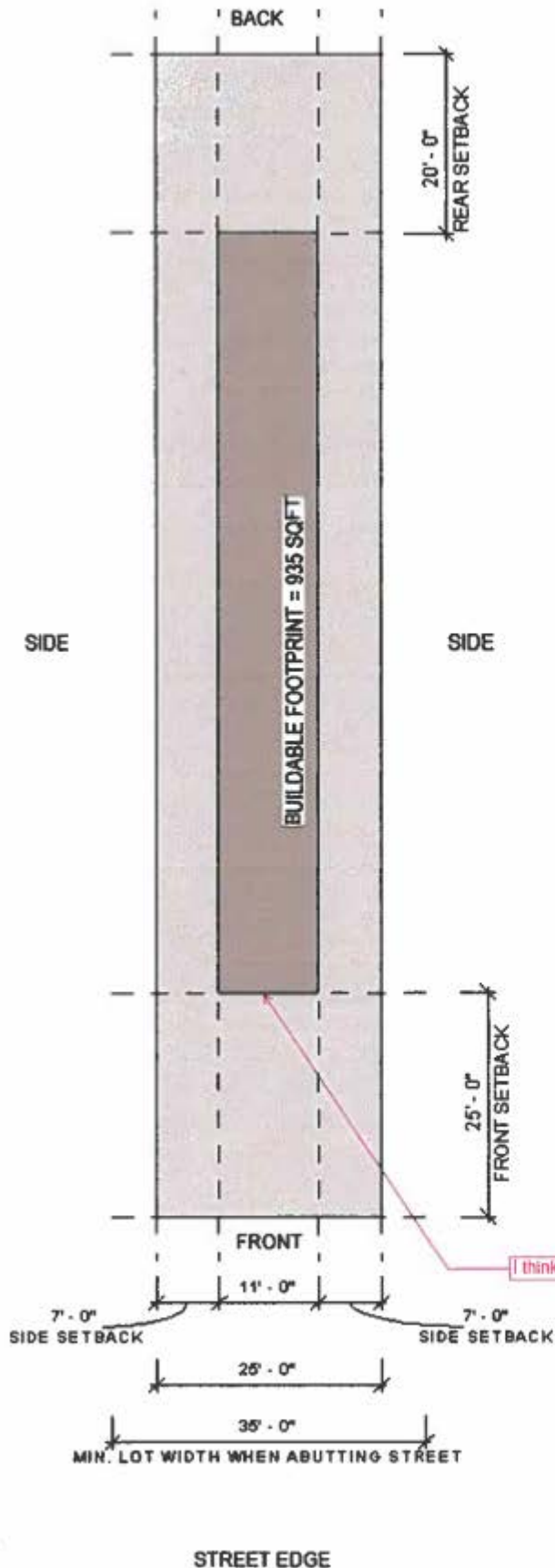
Signature

Date



# Exhibit B

Page 1



- LOT SQFT = 3250 SQFT MIN. PER ZONING = 5,000
- MIN. LOT WIDTH
  - AT FRONT BUILDING LINE = 30FT
  - ABUTTING STREET = 35FT
- MIN. LOT DEPTH = 100FT
- MIN. HOUSE SIZE = 1200 SQFT
- MAX. BLDG HEIGHT = 35FT
- MIN. FRONT SET BACK = 25FT
- MIN. SIDE SET BACK
  - ADJACENT TO LOT = 7FT
  - ADJACENT TO STREET = 15FT
- MIN. REAR SET BACK = 20FT OR 20% OF LOT DEPTH (SMALLER NUMBER)
- MAX. BLDG COVERAGE 40% LOT = 1300 SQFT

Current lot size does not meet Min. SQFT lot size

Current lot width does not meet min. lot width at either of these conditions

As long as it is 2 stories

Say each story is ~12ft tall considering floor and roof build up

does not leave a lot of room to build on. typical Row house is 12-25ft wide

I think this is the front build line



**Public Works Administration**

8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
(405) 739-1061

**Assistant Public Works Director**  
[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)  
(405) 739-1062

[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of approving Amendment No. 1 and Work Order No. 22W02370 to the Master Services Agreement between the City of Midwest City, Midwest City Municipal Authority, and Garver, LLC, in the amount of \$797,200.00 to develop a citywide water master plan, complete a lead service line inventory, and evaluate security and the SCADA system at the water treatment plant.

---

On October 17, 2023, the Oklahoma Water Resources Board approved the City of Midwest City's request for an American Rescue Plan Act grant and committed funds in the amount of \$2,000,000.00 for the development of citywide master plans for the water, wastewater, and stormwater infrastructure and construction of water lines needed to connect the Water Resources Recovery Facility and Centrillium to Midwest City's water supply system.

On October 25, 2017, the City of Midwest City and Garver, LLC, (Garver) entered into a Master Agreement for Professional Services, Project No. 17078430, through which Garver can perform professional services for significant tasks as outlined in a separate Work Order. Amendment No. 1 adds the Midwest City Municipal Authority as a party to the Master Services Agreement.

Due to Garver's familiarity with Midwest City's water distribution system, water treatment plant, and other infrastructure, Garver was selected to develop the citywide Water Master Plan, provide needed support for the EPA Lead and Copper Rule Revision requirements, and evaluate the effectiveness of the SCADA and security systems at water infrastructure sites such as the Water Treatment Plant and Felix Place Booster Pump Station as outlined in the attached Work Order No. 22W02370.

Funds for this project are available in Account # 191 for the Municipal Authority and Account #157 for the City.

Respectfully,

R. Paul Streets  
Public Works Director

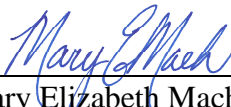
Attachment

**FIRST AMENDMENT  
TO MASTER AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN GARVER, LLC,  
AND  
CITY OF MIDWEST CITY  
AND  
MIDWEST CITY MUNICIPAL AUTHORITY**

**THIS MASTER AGREEMENT FOR PROFESSIONAL SERVICES** is made by and between The City of Midwest City, a municipal corporation (hereinafter referred to as “City”), The Midwest City Municipal Authority, a public trust, established pursuant to the laws of the State of Oklahoma, for which the City is a beneficiary, (hereinafter referred to as “Authority”) (City and Authority hereinafter referred to as “Owner”) and Garver, LLC, (hereinafter referred to as “GARVER”) and is effective upon the date of execution by the last party hereto.

All other remaining terms and conditions not contained herein remain in full force and effect in the original agreement or previous amendments thereto.

**Garver, LLC:**

  
\_\_\_\_\_  
Mary Elizabeth Mach, PE  
Regional Water Director

Date: February 6, 2024

**For City of Midwest City:**

\_\_\_\_\_  
Matthew D. Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

**REVIEWED** for form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**For Midwest City Municipal Authority:**

---

Matthew D. Dukes, II  
Chairman

Date: \_\_\_\_\_

---

Sara Hancock, Secretary

**REVIEWED** for form and legality:

---

Donald D. Maisch, City Attorney



**Work Order No. 22W02370**

**to the**

**Master Agreement**

**For**

**Professional Services**

**City of Midwest City and Midwest City  
Municipal Authority**

**Project No. 22W02370**

This WORK ORDER (“Work Order”) is made by and between the **City of Midwest City and the Midwest City Municipal Authority** (hereinafter referred to as “**Owner**”) and **Garver, LLC**, (hereinafter referred to as “**Garver**”) in accordance with the provisions of the MASTER AGREEMENT FOR PROFESSIONAL SERVICES executed on October 25, 2017 (the “Agreement”).

Under this Work Order, the Owner intends to the Owner intends to **Procure professional services for Master Planning and Lead and Copper Rule Support**. These services will delivered according to the schedule in Exhibit A.

Garver will provide professional services related to these improvements as described herein. Terms not defined herein shall have the meaning assigned to them in the Agreement.

## **SECTION 1 - SCOPE OF SERVICES**

1.1 Garver shall provide the following Services:

1.1.1 See attached Appendix A for Scope of Services.

1.2 In addition to those obligations set forth in the Agreement, Owner shall:

1.2.1 Give thorough consideration to all documents and other information presented by Garver and informing Garver of all decisions within a reasonable time so as not to delay the Services.

1.2.2 Make provision for the Personnel of Garver to enter public and private lands as required for Garver to perform necessary preliminary surveys and other investigations required under the applicable Work Order.

1.2.3 Obtain the necessary lands, easements and right-of-way for the construction of the work. All costs associated with securing the necessary land interests, including property acquisition and/or easement document preparation, surveys, appraisals, and abstract work, shall be borne by the Owner outside of this Agreement, except as otherwise described in the Services under Section 1.1.

1.2.4 Furnish Garver such plans and records of construction and operation of existing facilities, available aerial photography, reports, surveys, or copies of the same, related to or bearing on the proposed work as may be in the possession of Owner. Such documents or data will be returned upon completion of the Services or at the request of Owner.

1.2.5 Furnish Garver a current boundary survey with easements of record plotted for the project property.

1.2.6 Pay all plan review and advertising costs in connection with the project.

1.2.7 Provide legal, accounting, and insurance counseling services necessary for the project and such auditing services as Owner may require.

1.2.8 Furnish permits, permit fees, and approvals from all governmental authorities having jurisdiction over the project and others as may be necessary for completion of the project.

**SECTION 2 – PAYMENT**

For the Services set forth above, Owner will pay Garver as follows:

| TASK   | FEE AMOUNT          | FEE TYPE        |
|--|---------------------|-----------------|
| TASK 2 - Historical Data Review                              | \$13,850.00         | LUMP SUM        |
| TASK 3 - Baseline Development                                | \$26,450.00         | LUMP SUM        |
| TASK 4 - Water Treatment Plant Evaluation                    | \$113,000.00        | LUMP SUM        |
| TASK 5 - Distribution System Facilities Evaluation           | \$93,500.00         | LUMP SUM        |
| TASK 6 - Water Line Infrastructure Condition Data Evaluation | \$49,150.00         | LUMP SUM        |
| TASK 7 - Hydraulic Model Update and Calibration              | \$107,800.00        | LUMP SUM        |
| TASK 8 - Hydraulic Model Evaluations                         | \$53,750.00         | LUMP SUM        |
| TASK 9 - Distribution System Water Quality Analysis          | \$28,000.00         | LUMP SUM        |
| TASK 10 - Risk Analysis and CIP Planning                     | \$61,900.00         | LUMP SUM        |
| TASK 11 - Water Master Plan Report                           | \$85,550.00         | LUMP SUM        |
| TASK 12 – SCADA and Security System Evaluation               | \$50,000.00         | LUMP SUM        |
| TASK 13 – Lead and Copper Inventory                          | \$114,250.00        | LUMP SUM        |
| <b>TOTAL FEE</b>   | <b>\$797,200.00</b> | <b>LUMP SUM</b> |

The lump sum amount to be paid under this Work Order is \$797,200.00. Any unused portion of the fee, due to delays beyond Garver’s control, will be increased six percent (6%) annually with the first increase effective on or about July 1, 2025.

Additional Services (Extra Work). For services not described or included in Section 2, but requested by the Owner in writing, the Owner will pay Garver as expressly set forth in the applicable Amendment, or in the event the Amendment is silent, for the additional time spent on the Project, at the agreed upon rates for each classification of Garver’s personnel (may include contract staff classified at Garver’s discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The agreed upon rates will be increased annually with the first increase effective on or about July 1, 2025.

**SECTION 3 – EXHIBITS**

- 3.1 The following Appendices are attached to and made a part of this Work Order:
  - 3.1.1 Exhibit A - Scope of Services

This Work Order may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The effective date of this Work Order shall be the last date written below.

CITY OF MIDWEST CITY

GARVER, LLC

By: \_\_\_\_\_  
*Signature*

By: Mary Elizabeth Mach  
*Signature*

Name: \_\_\_\_\_  
*Printed Name*

Name: Mary Elizabeth Mach  
*Printed Name*

Title: Mayor

Title: Vice President

Date: \_\_\_\_\_

Date: February 6, 2024

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

MIDWEST CITY MUNICIPAL  
AUTHORITY

By: \_\_\_\_\_  
*Signature*

Name: \_\_\_\_\_  
*Printed Name*

Title: Chairman

Date: \_\_\_\_\_

Attest: \_\_\_\_\_



## **EXHIBIT A SCOPE OF SERVICES**

### **GENERAL**

The scope of services includes professional services necessary for development of a Water Master Plan for the City of Midwest City and the Midwest City Municipal Authority (Owner). The Owner owns, operates, and maintains the raw water conveyance infrastructure, groundwater supply infrastructure, water treatment facilities, and water infrastructure necessary to provide finished water to system customers. This scope of services focuses on development of a Water Master Plan for the Owner.

The Master Plan is to be comprised of the following tasks:

1. Task 1 – Project Administration
2. Task 2 – Historical Data Review
3. Task 3 – Baseline Development
4. Task 4 – Water Treatment Plant Evaluation
5. Task 5 – Distribution System Facilities Evaluation
6. Task 6 – Water Line Infrastructure Condition Data Evaluation
7. Task 7 – Hydraulic Model Update and Calibration
8. Task 8 – Hydraulic Model Evaluations
9. Task 9 – Distribution System Water Quality Analysis
10. Task 10 – Risk Analysis and CIP Planning
11. Task 11 – Water Master Plan Report

### **TASK 1 – PROJECT ADMINISTRATION**

Garver will complete the following project administration tasks over the duration of the project:

1. Garver will attend one hybrid kick-off meeting, with up to three (3) Garver staff in person and up to three (3) virtual attendees, to discuss project objectives, internal and external team, lines of communication, and schedule.
2. Garver will prepare a Project Management Plan (PMP) and Quality Control Plan (QCP) in compliance with Garver project execution standards.
3. Garver will prepare monthly invoicing with percent complete by task and monthly progress reports. Garver will also coordinate meetings between Garver and Owner staff, site visits, and requests for information as detailed in the following tasks.

### **TASK 2 – HISTORICAL DATA REVIEW**

Garver will coordinate with the Owner to obtain the necessary historical information for use in execution of this project. Data review and consolidation will not duplicate previous work with Garver. Data provided to Garver from the Owner is considered accurate and reliable. Garver will complete the following items related to this task.

1. Data Request Log: Garver will develop a data request log with a list of requested data and anticipated schedule of delivery and provide that list to the Owner. Garver will maintain that data request log throughout the duration of the project.
2. Data Analysis: Garver will receive, review, compile, and evaluate relevant information provided by the Owner for use in subsequent tasks.
3. QA/QC: Garver will provide QA/QC according to the PMP.

All information provided to Garver by Owner is assumed as correct and accurate.

### **TASK 3 – BASELINE DEVELOPMENT**

Garver will complete projections through full buildout based on land use planning information provided by the Owner. The projections will allow evaluation of capacity-based improvements for this project. Specifically, Garver will accomplish the following items:

1. Historical Population: Garver will assess historical service population and customer connection information for the system and any potential wholesale customers identified by the Owner. Wholesale customers' demand will be input as a single point in the model without the addition of their system.
2. Population Projections: Garver will develop up to three (3) service population and development projections for the service area and potential wholesale customers. These projections will be based on historical trends, available planning documents, and future land use maps provided by the Owner. Garver will also review population projections completed by others for the Owner's recent Wastewater Master Plan project for consistency of population projections within overlapping service areas.
3. Historical Water Use: Garver will assess historical water usage and consumption data to identify per capita and/or per land area demand values for average day, maximum month, and maximum day water use for the system.
4. Unit Demand Coordination: Garver will coordinate with the Owner to determine per capita and/or per land area demand values used to project water usage over the planning horizon.
5. Water Use Projections: Garver will project water usage over the planning horizon based on projected development and unit water usage values.
6. Water Rights and Supply Evaluation: Garver will identify the existing water rights and water supply capacities to identify potential gaps in water supply over the planning horizon.
7. Water Loss Audit: Garver will build upon and update Owner's existing Water Loss Audit for the most recent year of data provided based on standard AWWA methodology. The updated Water Loss Audit will be provided to the client electronically.
8. Workshop 1: Garver will conduct a workshop to review draft Baseline Development results and conclusions with Owner staff. Decisions and comments made in Workshop 1 will be incorporated in the meeting minutes to be sent out following Workshop 1 electronically.

9. The results of Task 3 will be included in the Water Master Plan (in Task 11).
10. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 4 – WATER TREATMENT PLANT GAP ANALYSIS**

Garver will complete gap analysis of the existing water treatment plant (WTP) to identify existing and/or anticipated future condition and capacity challenges. Specifically, Garver will accomplish the following items:

1. WTP Data Evaluation: Garver will conduct an in-person site visit of the WTP and conduct operator interviews, utilizing up to five (5) Garver staff. Garver will also compile and evaluate the last three (3) years of WTP flow and water quality data. Combining the two sources of information, Garver will identify existing or potential WTP system capacity and condition needs, and their impacts on treatment processes and operations, within the modeling horizons established in previous tasks. Growth demand triggers established in Task 3 will be used to set preliminary expansion schedules based on capacity needs.
2. WTP Regulations Review: Garver will identify current and anticipated Safe Drinking Water Act (SDWA) regulations that may impact the Owner's water supply system capital improvements and operating strategies. The following SDWA regulations will be reviewed and summarized: Surface Water Treatment Rules, Stage 1 and 2 D/DBP Rules, the Lead and Copper Rules (includes Revision and Improvements), and the Proposed PFAS National Primary Drinking Water Regulation (NPDWR).
3. Gap Analysis: Garver will summarize capacity, regulatory, and condition needs in a Gap Analysis to be included in the Water Master Plan report. A draft of this section will be provided to Owner for review and approval. Alternatives evaluations and ultimate project recommendation is not included in this task but may be included as Additional Work. This Gap Analysis will provide the foundations of the identification and design of those projects.
4. Facility Analysis and Recommendations: Garver will compare existing work area layouts, square footages, and amenities with up to three (3) other facilities with similar headcounts and provide recommendations of improvements outside of standard condition improvements.
5. The results of Task 4 will be included in the Water Master Plan (Task 11).
6. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 5 – DISTRIBUTION SYSTEM FACILITIES EVALUTION**

Garver will complete condition assessments of distribution system facilities. Condition assessments will evaluate paving and grading of pump-stations and towers, mechanical equipment (piping, valves, and pumps), electrical and instrumentation equipment, coatings, and structural integrity, as applicable. Specifically, Garver will accomplish the following items:

1. Historical Data Review: Garver will review historical condition assessment information associated with distribution system facilities.
2. Condition Assessments: Garver will perform field investigations to develop an understanding of the condition and service of the water supply facilities, storage tanks, and

booster pump stations within the water distribution system. Invasive, or condition assessments using NACP/PACP standards, of the pipe network is not part of this scope of services. The Condition Assessment is limited to the following facilities:

- a. Bomber Tower EST
- b. Well Field GST and BPS Facility
- c. WTP Tower
- d. Up to twenty (20) well sites and/or other facilities

Specifically excluded from condition and capacity evaluation, is the Titan Tower as it has recently been inspected and rehabbed.

3. ODEQ Compliance: Garver will evaluate whether each facility inspected complies with ODEQ regulations.
4. Garver will identify gaps in compliance and condition for inclusion in Task 11.
5. Garver will provide up to three (3) hydraulic scenarios, for the WTP Tower, to make a recommendation for current deficiencies. A planning level opinion of probable construction cost (OPCC) accurate within -50% - +100% will be provided for each of the three (3) scenarios and a recommended alternative will be selected. Planning and Design is excluded from this scope by may be included as Additional Work.
6. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 6 – WATER LINE INFRASTRUCTURE CONDITION DATA EVALUATION**

Garver will review existing information and coordinate with the Owner on developing a preferred path forward for water line condition assessment based on the existing data available. Detailed analysis of water line condition, including analysis of effective useful life remaining for individual pipe assets, development, and assessment of pipe cohorts, and/or development of a water line predictive failure model, is not included in this scope of services. Specifically, Garver will accomplish the following items:

1. Asset Information Review: Garver will review available water line asset information to identify suitability for development of a model to predict pipe failure. Collection of asset information will be considered Extra Work. This review will include the past ten (10) years of Owner provided data in excel format for the following:
  - a. Line break data
  - b. Work orders
  - c. Customer complaints
  - d. ODEQ compliance reviews
  - e. Leak detection activities
2. Break Data Review: Garver will review historical geolocated water line break data, provided by Owner in tabular electronic format, to evaluate suitability for development of a model to predict pipe failure. Detailed evaluation of historical break rate data will be considered Extra Work.
3. Approach Alternatives Evaluation: Based on the data available, Garver will evaluate pros and cons associated with up to four (4) different alternatives for development of a model to

predict pipe failures. Development of one or more models to predict/develop asset condition will be considered Extra Work.

4. Water Line Condition Modeling Workshop: Garver will conduct a workshop to review asset information, break rate data, and potential approaches for evaluating water line infrastructure condition.
5. The results of Task 6 will be included in the Water Master Plan (Task 11).
6. Workshop 2: Results from Tasks 4-6 will be discussed in Workshop 2. Up to two (2) in-person Garver staff will attend Workshop 2 with up to three (3) Garver staff in virtual attendance. Owner comments and conclusions will be included in Workshop 2 meeting minutes. The meeting minutes will be provided electronically to Owner following Workshop 2.
7. QA/QC: Garver will provide QA/QC according to the PMP.

### **TASK 7 – HYDRAULIC MODEL UPDATE AND CALIBRATION**

Garver will update the hydraulic model, collect data in the field, and calibrate the hydraulic model. Specifically, Garver will accomplish the following items:

1. Model Network and Facility Updates: Garver will review and update the distribution system hydraulic model so it accurately represents the current state of the system. The following components will be updated based on information provided by the Owner:
  - a. Pipe Network
  - b. Facilities (Pump Stations, In-line Wells, Storage Tanks, Control Valves, Normally-Closed Valves)
2. Updates for Recent Projects: Garver will incorporate up to ten (10) recent and/or proposed improvements provided within 60 days of notice to proceed (NTP) on the project. Incorporation of additional projects provided more than 60 days after NTP will be considered Extra Work.
3. Customer Classification: Garver will assess water meter demand data and develop bins of water customers based on type of account as defined by Owner (e.g., residential, commercial, etc.) and magnitude of demand (e.g., low usage, medium usage, high usage).
4. AMI Data Analysis: Garver will assess water meter demand data to develop representative diurnal demand patterns for each account type. Representative average and maximum day diurnal curves will be developed for each account type based on averaging of a subset of meter data from each account type. Garver will use AMI data from up to one thousand (1,000) meters for this analysis.
5. Zonal Demand Analysis: Garver will analyze historical Supervisory Control and Data Acquisition (SCADA) data to develop diurnal demand curves for each pressure plane in the system using a mass-balance approach. Garver will develop these diurnal demand curves for average, maximum month, and maximum day conditions in the duration of Owner provided data.

6. Demand Alternatives Development: Garver will develop existing average day, maximum month, and maximum day demand alternatives using water meter data and representative diurnal demand curves. Demand allocation will use tools within the hydraulic modeling software. Garver will select the methodology that maximizes the number of junctions receiving demands to limit the presence of zero-demand junctions on dead-end lines.
7. SCADA Data Review: Garver will review historical SCADA data to identify typical pumping operations for development of model boundary conditions and to develop current pump performance curves, where possible, based on available data. Garver will identify typical operations for average day, maximum month, and maximum day demand conditions.
8. Operations Staff Interviews: Garver will meet with Owner operations staff to review system control information identified from the SCADA Data Review and discuss typical operations for facilities that are not captured in SCADA.
9. Model Controls: Garver will update model controls based on the SCADA Data Review and Operations Staff Interviews.
10. Field Data Collection Plan: Garver will develop a field data collection protocol based on evaluation of system hydraulics and discussion with the Owner. This field data collection plan will include preferred locations for installation of the loggers. The field data collection will also include locations for hydrant flow tests, including preferred flow and test hydrant locations. Garver will submit to the Owner for review.
11. Pressure Logging: Garver will furnish and loan up to ten (10) hydrant pressure loggers for deployment by the Owner in the Owner's system for the purposes of collecting continuous pressure data for a period of up to fourteen (14) days. It is anticipated that the pressure logging will consist of up to two (2) sets of unique logging locations. It is assumed that Garver staff will assist the Owner in deployment and collection of the loggers.
12. Hydrant Flow Tests: Garver will select up to twenty (20) hydrant flow test locations and assist the Owner in directing operations and collecting data during the flow tests. It is anticipated that two (2) Garver staff will be present for up to two (2) days to support hydrant flow tests.
13. Pump Testing: Pump testing at the WTP high-service pump station, groundwater booster pump station, and groundwater well locations is not included in this scope but will be considered Extra Work.
14. Pressure Logging and Hydrant Flow Testing Data Analysis: Garver will analyze the data collected during the Pressure Logging and Hydrant Flow Tests for use in calibration of the hydraulic model.
15. Hydraulic Model Calibration: Garver will calibrate the distribution system hydraulic model using the hydrant pressure logger, flow test, and system SCADA data.
16. Workshop 3: Garver will conduct a workshop to review the model calibration and discuss potential issues with the model's accuracy in representing system conditions, including potential closed isolation valves, pipe connectivity issues, and/or inaccurate facility information.

17. Model Calibration Update: Garver will update the model calibration based on Owner feedback during the Model Calibration Workshop and collected in the field.

18. The results of Task 7 will be included in the Water Master Plan (Task 11).

19. QA/QC: Garver will provide QA/QC according to the PMP.

## **TASK 8 – HYDRAULIC MODEL EVALUATIONS**

Garver will complete hydraulic model evaluations for existing conditions, and up to three (3) planning horizons as identified in Task 3. These evaluations will be used to develop and identify triggers/phasing for capital improvement projects. At each horizon, Garver will complete modeling for average day, maximum month, and maximum day conditions using extended-period simulations (EPS), unless otherwise specified. Garver will complete fire flow evaluations for maximum day conditions. Garver will complete water age evaluations for average day and maximum month conditions. Garver will accomplish the following items:

1. Level of Service Criteria and TM: Garver will develop level of service criteria for the system based on Owner requirements and preferences, State regulations, and industry standards. Criteria will be developed related to system pressures (minimum, maximum, and variation), pipe velocities, pipe head loss gradients, storage levels and turnover, and fire flows. Garver will document these criteria in a Level of Service Criteria TM and submit for review by the Owner prior to completing any system assessments with the hydraulic model. Note that head loss gradient will not be used as a strict criterion, but it will be used in conjunction with pressure to identify areas of the system with insufficient hydraulic capacity.
2. Existing System Assessment: Garver will use the calibrated hydraulic model to assess the performance of the existing system and identify system deficiencies in meeting level of service criteria.
3. Buildout Model Updates: Garver will create average day, maximum month, and maximum day demand alternatives for buildout conditions and add skeletonized model pipe infrastructure necessary to serve new areas for the buildout evaluation. Pipe infrastructure for new areas is assumed to consist of water lines along the section lines, as well as lines along the half-section lines. Garver will also identify local minimum and maximum elevation locations and include model junctions at these locations.
4. Buildout System Assessment: Garver will assess the system at buildout to identify potential system deficiencies in meeting level of service criteria.
5. Buildout System Improvements: Garver will identify improvements to pumping, storage, and conveyance infrastructure to address system deficiencies for buildout conditions.
6. Existing System Improvements: Garver will identify improvements necessary to address deficiencies with the existing system. It is assumed that these improvements will be a subset of improvements identified in the Buildout System Improvements.
7. Intermediate Horizon Identification: Garver will identify up to three (3) intermediate horizons based on results from the Existing System Assessment, Buildout System Assessment, and Population Projections.
8. Existing and Buildout Evaluation Workshop: Garver will conduct an Existing and Buildout Evaluation Workshop to review results of the evaluations and the recommended

improvements. Garver and Owner will establish Intermediate Horizons to evaluate. Intermediate Horizons will be based on anticipated development, industrial and commercial growth, and/or regional factors that could impact demands on the Owner's water system. Garver will present the recommended intermediate horizons for discussion with the Owner.

9. Intermediate Horizon Model Updates: Garver will create average day, maximum month, and maximum day demand alternatives for each of the intermediate horizons. For each intermediate horizon, Garver will identify the water line infrastructure (from the buildout model) that is necessary to serve the extents of development anticipated at that horizon.
10. Intermediate Horizon Evaluations and Project Phasing: Garver will complete hydraulic modeling at intermediate horizons to develop phasing and/or triggers for improvements at each horizon. It is assumed that these improvements will be a subset of improvements identified in the Buildout System Improvements.
11. The results of Task 8 will be included in the Water Master Plan (Task 11).
12. Workshop 4: Garver will conduct a workshop to review the results of the Hydraulic Model Evaluations and Distribution System Water Quality tasks with the owner, including review of the recommended improvements.
13. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 9 – DISTRIBUTION SYSTEM WATER QUALITY ANALYSIS**

Garver will assess distribution system water quality data and hydraulic model results to identify challenges with maintaining water quality throughout the distribution system. Specifically, Garver will complete the following items:

1. Water Quality Data Review: Garver will review distribution system water quality data (chlorine residual, HAA5, and TTHM) provided by the Owner from the last five (5) years.
2. Source Trace and Blending Analysis: Garver will use the calibrated hydraulic model to complete source trace and blending analysis for the existing average day and maximum month demand conditions.
3. WQ and Model Data Analysis: Garver will evaluate the distribution system water quality data in the context of hydraulic model results (water age, source trace, and blending) and distribution system pipe material information.
4. WQ Improvements: Garver will identify system deficiencies related to water quality for the existing system and develop operational and/or capital improvement recommendations to address system deficiencies.
5. Workshop 5: Results of this task will be discussed in Workshop 5 and Owner comments will be summarized in the meeting minutes. Meeting minutes will be provided electronically after the workshop.
6. The results of Task 9 will be included in the Water Master Plan (Task 11).
7. QA/QC: Garver will provide QA/QC according to the PMP.



## **TASK 10 – RISK ANALYSIS AND CIP PLANNING**

Garver will complete risk analysis and develop a Capital Improvement Plan (CIP) to support multiple goals, including addressing system deficiencies, providing capacity for system growth and expansion, improving system operability and reliability, and renewing and replacing infrastructure that has reached the end of its effective useful life. Specifically, Garver will complete the following items:

1. **Major Infrastructure Risk Assessment:** Garver will complete an evaluation of impacts to system performance because of loss of major transmission, pumping, and/or storage infrastructure. Garver will evaluate up to ten (10) scenarios determined in conjunction with the Owner; a scenario consists of a set of one or more infrastructure components being removed from service and a specific horizon and demand condition. For example, Existing Maximum Day Conditions without the Titan Tower.
2. **Cost Estimates:** Garver will develop conceptual costs for each CIP project. Each of these conceptual cost estimates will be a Class 4 estimate as defined by the Association for the Advancement of Cost Engineering (AACE), which is consistent with cost estimates developed for studies and feasibility. The expected accuracy range for the estimates is -30% to +50% of the estimated values.
3. **Project Triggers:** Garver will identify triggers for each project. Condition-based triggers will be based on specific years, while capacity-based triggers will be based on capacity-related information, such as number of connections, system flows, etc., as applicable.
4. **CIP Development:** Garver will develop CIP based on identified funding levels provided by the Owner and project phasing identified through the hydraulic modeling and/or condition assessments. Development of a dynamic CIP tool using a digital platform will be considered Extra Work.
5. **Workshop 6:** Garver will conduct a CIP Workshop to review the CIP with the Owner and identify adjustments to the CIP.
6. The results of Task 10 will be included in the Water Master Plan (Task 11).
7. **QA/QC:** Garver will provide QA/QC according to the PMP.

## **TASK 11 – WATER MASTER PLAN REPORT**

Garver will document the results of all of the evaluations in a final report. Specifically, Garver will complete the following items:

1. **Draft Water Master Plan Report:** Garver will develop a Water Master Plan Report that consists of an Executive Summary, an Introduction, list of tasks that are accomplished, summaries of decisions, conclusions, and recommendations as appropriate for each task. Garver will submit the Draft Water Master Plan Report for review by the Owner.
2. **Workshop 7:** Garver will conduct a Water Master Plan Workshop with the Owner to discuss comments associated with the Draft Water Master Plan Report.
3. **Final Water Master Plan Report:** Garver will incorporate Owner comments and prepare a Final Water Master Plan Report. Garver will submit this report to the Owner in electronic format.

4. QA/QC: Garver will provide QA/QC according to the PMP.

### **TASK 12 – SCADA AND SECURITY SYSTEM EVALUATION**

Task 12 deliverables will be standalone and not incorporated into the Water Master Plan. Garver will evaluate the SCADA and Security systems at up to twenty (20) well houses, the Water Treatment Plant, three (3) water towers, and the Felix Place Booster Pump Station. Specifically Garver will provide the following:

1. Distribution System SCADA Evaluation – Garver will evaluate SCADA at the sites identified in the introduction to Task 12. This includes control systems, network, and telemetry infrastructure and Human-Machine Interfaces (HMIs). Garver will develop up to two (2) alternatives for system-wide SCADA system telemetry and SCADA HMI platforms to meet the future planned growth. Garver will also provide recommendations for improving the SCADA HMI user interface to improve data collection, control, and reporting. Existing system data, as well as City GIS and desktop topographical information will be utilized to identify potential limitations in line-of-sight (LOS) or other telemetry challenges.
2. SCADA Recommendations – Garver will evaluate strengths and limitations for each alternative, and conceptual phase opinions of probable construction costs (OPCCs) will be developed. Each alternative will be evaluated based upon estimated annual operating and maintenance (O&M) costs and net present worth value for a 20-year period. The conceptual cost estimate will be Class 4 as defined by the Associate for the Advancement of Cost Engineering (AACE), which is consistent with cost estimates developed for studies and feasibility. The expected accuracy range for the estimates is -30% to +50% of the estimated values.
3. Security Evaluation – Garver will evaluate security of the sites identified in the introduction of Task 12 by comparing to general best practices of the industry and recommend projects or operational changes to support standard security measures. These projects will planning level with no recommendations on vendor or specific site locations, but will have general details that would allow for further action by a security system installer. The planning cost estimate will be Class 5 as defined by the AACE, which will have an accuracy of -50% to 100%.
4. SCADA and Security System TM – Garver will prepare a TM summarizing existing conditions, needs, gaps between needs and existing, and recommendations of and for the Owner's existing SCADA and security systems. This may be delivered in multiple parts. Garver will review, consider, and incorporate upon agreement one (1) round of Owner comments a final version of this TM.

### **TASK 13 – LEAD AND COPPER SERVICE LINE INVENTORY**

Task 13 will have its deliverables separate from the Water Master Plan. They will be standalone documents.

1. Garver will attend one hybrid kick-off meeting to establish existing information and receive feedback on public engagement, known sampling sites, and both supporters and detractors of work associated with compliance with lead regulations. Garver will present rough outlines of public engagement, lead service line replacement, and sampling plans and receive feedback from Owner on adjustments that should be made.

2. Historical Data Collection – Garver will collect Owner’s ordinance updates related to the use of lead service lines, and Owner property data with service line installation or structure build dates to do an initial classification of service lines as non-lead or unknown, possibly lead based on local or State laws. For remaining service lines, Garver will request plats, record drawings, or other documents to classify additional service lines. From the remaining subset of properties with unknown, possibly lead service lines, Garver will propose a plan to conduct physical inspections of service lines to further prioritize future work. Garver will document the historical records review and inspection plan in a TM.
3. GIS Database – Garver will assist Owner with establishing an initial inventory based on received historical data using existing ESRI online software. Garver will provide recommendations for any updates or changes based on the feedback given during the kickoff meeting or from prior installations. Garver will do one (1) initial bulk data upload of Owner provided data in Excel format. All on-going updating will be the sole responsibility of Owner. Garver will provide one half-day training session to for Owner staff on maintaining the inventory.
4. Physical Inspection Plan – Garver will provide a draft physical inspection plan showing service lines with known and unknown classifications. Physical inspections will be conducted at a statistically representative number of service lines of unknown material. Results will be used to better understand the likelihood of the remaining unknowns being lead or non-lead lines to prioritize future work.
5. Physical Inspections – Physical inspections are excluded from this contract but can be added as Additional Work. Results from the Owner’s physical inspection or new information will be considered as it comes in for the duration of the project.
6. Plan Development – Garver will provide required planning documents, up to four (4), to comply with existing Environmental Protection Administration (EPA) regulations. At the time of drafting this will be a public communication plan, lead service line replacement plan, and sampling plans (tap sampling plan and plan for sampling in schools and licensed childcare facilities). As EPA is currently in the process of updating these regulations changes may be made to this task upon agreement of both Owner and Garver in writing.
7. Lead Compliance Workshop – Garver will attend one hybrid workshop with Owner updating Owner on the current state of lead regulations from the EPA, showing the live ESRI database, presenting the draft compliance plans, and going through a list of recommended projects. Owner comments and direction will be taken in meeting minutes to be sent out after the workshop and agreed upon changes will be made to finalize all documents. All final documents will be electronically submitted to Owner.

## **PROJECT DELIVERABLES**

The following will be submitted to the Owner, or others as indicated, by Garver in digital (PDF) format:

- A. Draft and Final WTP Gap Analysis
- B. Draft and Final Water Master Plan Report
- C. Draft and Final SCADA and Security System TM
- D. Draft and Final plans associated with Lead and Copper Rule Revision. There are up to four (4) individual plans to be provided in this scope.
- E. Digital (PDF) submittals of meeting minutes and workshop presentations
- F. Electronic files as requested.

## **EXTRA WORK**

The following items are not included under this agreement and will be considered Extra Work:

- A. Design of any kind
- B. Alternatives analysis except for the WTP Water Tower
- C. Survey
- D. Geotechnical Services
- E. Design services of any kind
- F. Computational fluid dynamics (CFD) modeling
- G. Transient analysis
- H. Condition assessment outside of those stated in this scope of services.
- I. Pump testing at system pump facilities
- J. Process or hydraulic modeling of the Water Treatment Plant
- K. Process sampling and/or laboratory testing
- L. Electrical Power Usage Analysis or Profiling
- M. Rework for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
- N. Submittals or deliverables in addition to those listed herein.
- O. Construction materials testing.
- P. Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items.
- Q. Coordination with FEMA and preparation/submittal of a CLOMR and/or LOMR.
- R. Radio path study.
- S. In-field service line identification.

Extra Work will be as directed by the Owner in writing for an addition fee as agreed upon by the Owner and Garver.

## SCHEDULE

Garver will begin work under this Agreement within ten (10) days of a Notice to Proceed and will complete the work in accordance with the schedule below:

| Phase Description                                     | Calendar Days   |
|---|---|
| Kick-off Meeting and Data Request                     | 10 days from notice to proceed  |
| Draft Baseline Development TM                         | 60 days from receipt of requested data  |
| Draft Water Treatment Gap Analysis                    | 60 days from completion of Workshop 1   |
| Draft Distribution System Facilities Evaluation TM    | 60 days from completion of Workshop 1   |
| Draft Water Line Condition Modeling TM                | 60 days from completion of Workshop 1   |
| Draft Model Calibration TM                            | 30 days from completion of Workshop 2   |
| Draft Hydraulic Modeling and Improvements TM          | 90 days from completion of Workshop 3   |
| Draft Distribution System Water Quality TM            | 90 days from completion of Workshop 3   |
| Draft Capital Improvement Plan TM                     | 60 days from completion of Workshop 4   |
| Draft Water Master Plan                               | 30 days from completion of Workshop 5   |
| Final Water Master Plan                               | 30 days from receipt of Owner comments on Draft Water Master Plan and Workshop 6                        |
| SCADA and Security TM                                 | 90 days after delivery of requested data and relevant site inspections                                  |
| Lead and Copper Service Line Inventory Kickoff        | Can be combined with original Kickoff meeting or setup as directed by Owner                             |
| Lead and Copper Service Line Inventory Final Workshop | 120 days from completion of Lead and Copper Service Line Inventory Kickoff or receipt of requested data |



NEW BUSINESS/  
PUBLIC DISCUSSION





EXECUTIVE SESSIONS





**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Mayor and City Council

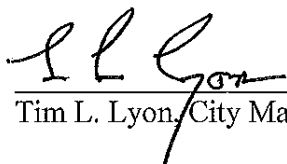
FROM: Tim Lyon, City Manager

DATE: February 27, 2024

SUBJECT: Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding the Riverside Mobile Home Park case CV-2024-312; and 2) authorizing the City Manager to take action as appropriate based on discussion.

---

Appropriate information will be dispersed during executive session.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager





**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
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MEMORANDUM

TO: Honorable Mayor and City Council

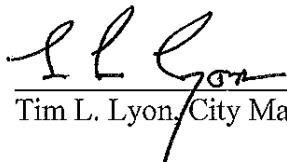
FROM: Tim Lyon, City Manager

DATE: February 27, 2024

SUBJECT: Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding requested Attorney General opinion; and 2) authorizing the City Manager to take action as appropriate based on discussion.

---

Appropriate information will be dispersed during executive session.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager



FURTHER INFORMATION





**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tcromar@midwestcityok.org  
Office: 405-739-1245  
www.midwestcityok.org

TO: Honorable Mayor and City Council  
FROM: Tiatia Cromar, Finance Director/ City Treasurer  
DATE: February 27, 2024  
SUBJECT: Review of the City Manager's Report for the month of January 2024.

The funds in January that experienced a significant change in fund balance from the December report are as follows:

**Sewer Construction (186)** decreased and **Capital Imp Rev Bond (250)** increased due to the transfer of \$5,146,180 to payoff Series 2020 note.

**2018 Election G.O. Bond (270)** decreased because of the payments for:  
Capital Outlay <\$243,456>

**G.O. Debt Services (350)** increased due to the receipts of:  
Ad Valorem Taxes \$2,651,015

**MWC Hospital Authority (425)** activities for January:  
Compounded Principal (9010) - unrealized gain on investment \$834,444  
Discretionary (9050) - unrealized gain on investment \$407,937

*Tiatia Cromar*  
Tiatia Cromar  
Finance Director/ City Treasurer

City of Midwest City  
Financial Summary by Fund  
for Period Ending January, 2024  
(Unaudited)

| Fund Number | Fund Description             | Assets     | Liabilities | 6/30/2023 Fund Balance | Revenues   | Expenditures | Gain or (Loss) | Fund Balance |
|-------------|------------------------------|------------|-------------|------------------------|------------|--------------|----------------|--------------|
| 9           | GENERAL GOVERNMENT SALES TAX | 10,214,531 | (33,698)    | 7,097,989              | 4,544,685  | (1,461,841)  | 3,082,844      | 10,180,833   |
| 10          | GENERAL                      | 14,272,128 | (156,341)   | 15,529,517             | 27,386,960 | (28,800,691) | (1,413,731)    | 14,115,786   |
| 13          | STREET AND ALLEY FUND        | 1,836,181  | -           | 1,905,998              | 354,662    | (424,479)    | (69,817)       | 1,836,181    |
| 14          | TECHNOLOGY FUND              | 712,533    | -           | 724,414                | 188,867    | (200,748)    | (11,881)       | 712,533      |
| 15          | STREET LIGHT FEE             | 1,011,712  | -           | 1,171,042              | 370,660    | (529,990)    | (159,330)      | 1,011,712    |
| 16          | REIMBURSED PROJECTS          | 873,409    | (2,600)     | 1,838,556              | 270,446    | (1,238,193)  | (967,747)      | 870,809      |
| 20          | MWC POLICE DEPARTMENT        | 14,632,635 | (8,192)     | 13,184,653             | 11,878,420 | (10,438,630) | 1,439,790      | 14,624,443   |
| 21          | POLICE CAPITALIZATION        | 2,040,589  | -           | 1,514,448              | 1,066,736  | (540,595)    | 526,141        | 2,040,589    |
| 25          | JUVENILE FUND                | 98,277     | -           | 95,468                 | 39,744     | (36,935)     | 2,809          | 98,277       |
| 30          | POLICE STATE SEIZURES        | 106,997    | -           | 109,437                | 2,439      | (4,879)      | (2,439)        | 106,997      |
| 31          | SPECIAL POLICE PROJECTS      | 84,235     | -           | 81,429                 | 6,882      | (4,077)      | 2,805          | 84,235       |
| 34          | POLICE LAB FEE FUND          | 13,925     | -           | 18,545                 | 520        | (5,139)      | (4,620)        | 13,925       |
| 35          | EMPLOYEE ACTIVITY FUND       | 10,896     | -           | 17,569                 | 11,141     | (17,814)     | (6,673)        | 10,896       |
| 36          | JAIL                         | 207,599    | -           | 181,401                | 51,350     | (25,152)     | 26,198         | 207,599      |
| 37          | POLICE IMPOUND FEE           | 119,346    | -           | 104,051                | 22,892     | (7,598)      | 15,295         | 119,346      |
| 40          | MWC FIRE DEPARTMENT          | 9,931,931  | (4)         | 8,860,897              | 9,171,178  | (8,100,148)  | 1,071,030      | 9,931,927    |
| 41          | FIRE CAPITALIZATION          | 2,665,510  | -           | 2,266,633              | 457,668    | (58,791)     | 398,877        | 2,665,510    |
| 45          | MWC WELCOME CENTER           | 556,129    | -           | 475,662                | 129,569    | (49,103)     | 80,467         | 556,129      |
| 46          | CONV / VISITORS BUREAU       | 673,047    | -           | 576,761                | 237,011    | (140,725)    | 96,286         | 673,047      |
| 60          | CAPITAL DRAINAGE IMP         | 457,767    | -           | 444,840                | 287,311    | (274,384)    | 12,927         | 457,767      |
| 61          | STORM WATER QUALITY          | 1,625,431  | -           | 1,489,045              | 494,495    | (358,109)    | 136,386        | 1,625,431    |
| 65          | STREET TAX FUND              | 2,303,312  | -           | 2,397,811              | 393,187    | (487,686)    | (94,499)       | 2,303,312    |
| 70          | EMERGENCY OPER FUND          | 1,497,640  | -           | 1,376,402              | 540,608    | (419,370)    | 121,238        | 1,497,640    |
| 75          | PUBLIC WORKS ADMIN           | 1,113,256  | -           | 1,052,349              | 793,028    | (732,120)    | 60,907         | 1,113,256    |
| 80          | INTERSERVICE FUND            | 623,452    | -           | 632,994                | 2,073,454  | (2,082,996)  | (9,543)        | 623,452      |
| 81          | SURPLUS PROPERTY             | 721,347    | (566,140)   | 127,706                | 49,152     | (21,650)     | 27,502         | 155,208      |
| 115         | ACTIVITY FUND                | 521,539    | (2,550)     | 478,528                | 166,015    | (125,555)    | 40,460         | 518,989      |
| 123         | PARK & RECREATION            | 1,742,273  | (12,764)    | 2,585,167              | 677,958    | (1,533,614)  | (855,657)      | 1,729,510    |
| 141         | COMM. DEV. BLOCK GRANT       | 6,444      | -           | 6,029                  | 359,727    | (359,312)    | 415            | 6,444        |
| 142         | GRANTS/HOUSING ACTIVITIES    | 184,314    | (9,157)     | 175,016                | 49,776     | (49,635)     | 141            | 175,157      |
| 143         | GRANT FUNDS                  | 51,210     | 8,790       | 60,000                 | 474,119    | (474,119)    | -              | 60,000       |
| 157         | CAPITAL IMPROVEMENTS         | 4,002,571  | -           | 3,422,471              | 1,796,839  | (1,216,739)  | 580,100        | 4,002,571    |
| 172         | CAP. WATER IMP-WALKER        | 2,807,570  | (2,520)     | 3,517,645              | 340,495    | (1,053,090)  | (712,594)      | 2,805,050    |

City of Midwest City  
Financial Summary by Fund  
for Period Ending January, 2024

(Unaudited)

| Fund Number | Fund Description             | Assets             | Liabilities         | 6/30/2023 Fund Balance | Revenues           | Expenditures         | Gain or (Loss)    | Fund Balance       |
|-------------|------------------------------|--------------------|---------------------|------------------------|--------------------|----------------------|-------------------|--------------------|
| 178         | CONST LOAN PAYMENT REV       | 5,045,667          | (13,701)            | 4,618,759              | 543,218            | (130,010)            | 413,208           | 5,031,967          |
| 184         | SEWER BACKUP FUND            | 76,030             | -                   | 78,271                 | 1,759              | (4,000)              | (2,241)           | 76,030             |
| 186         | SEWER CONSTRUCTION           | 2,619,149          | -                   | 8,051,367              | 1,109,762          | (6,541,980)          | (5,432,218)       | 2,619,149          |
| 187         | UTILITY SERVICES             | 1,063,278          | (924)               | 845,050                | 816,646            | (599,342)            | 217,305           | 1,062,354          |
| 188         | CAP. SEWER IMP.-STROTH       | 2,137,524          | -                   | 1,783,408              | 495,347            | (141,231)            | 354,116           | 2,137,524          |
| 189         | UTILITIES CAPITAL OUTLAY     | 2,964,102          | (117,316)           | 2,649,282              | 295,479            | (97,976)             | 197,504           | 2,846,786          |
| 190         | MWC SANITATION DEPARTMENT    | 6,691,643          | -                   | 6,092,220              | 5,241,674          | (4,642,251)          | 599,423           | 6,691,643          |
| 191         | MWC WATER DEPARTMENT         | 5,146,833          | -                   | 4,750,723              | 4,835,147          | (4,439,038)          | 396,109           | 5,146,833          |
| 192         | MWC SEWER DEPARTMENT         | 6,129,566          | (11)                | 5,573,077              | 5,124,540          | (4,568,062)          | 556,478           | 6,129,555          |
| 193         | MWC UTILITIES AUTHORITY      | 1,325,772          | -                   | 1,035,593              | 290,702            | (523)                | 290,179           | 1,325,772          |
| 194         | DOWNTOWN REDEVELOPMENT       | 521,030            | -                   | 470,038                | 46,226             | 4,766                | 50,992            | 521,030            |
| 195         | HOTEL/CONFERENCE CENTER      | 270,212            | (1,145,740)         | (772,157)              | 1,886,475          | (1,989,846)          | (103,371)         | (875,528)          |
| 196         | HOTEL 4% FF&E                | 784,193            | -                   | 721,137                | 99,083             | (36,027)             | 63,056            | 784,193            |
| 197         | JOHN CONRAD REGIONAL GOLF    | 1,097,751          | (201,410)           | 657,214                | 1,056,566          | (817,440)            | 239,126           | 896,340            |
| 201         | URBAN RENEWAL AUTHORITY      | 136,434            | -                   | 98,591                 | 37,843             | -                    | 37,843            | 136,434            |
| 202         | RISK MANAGEMENT              | 237,610            | (37)                | 881,634                | 739,397            | (1,383,457)          | (644,060)         | 237,574            |
| 204         | WORKERS COMP                 | 4,248,932          | -                   | 4,211,806              | 602,815            | (565,689)            | 37,126            | 4,248,932          |
| 220         | ANIMALS BEST FRIEND          | 77,665             | (2,000)             | 73,232                 | 45,727             | (43,293)             | 2,434             | 75,665             |
| 225         | HOTEL MOTEL FUND             | -                  | -                   | -                      | 397,369            | (397,369)            | -                 | -                  |
| 230         | CUSTOMER DEPOSITS            | 1,502,161          | (1,502,161)         | -                      | 34,480             | (34,480)             | -                 | -                  |
| 235         | MUNICIPAL COURT              | 79,315             | (79,315)            | -                      | 2,059              | (2,059)              | -                 | -                  |
| 240         | L & H BENEFITS               | 2,325,999          | (157,392)           | 2,570,990              | 5,907,296          | (6,309,679)          | (402,383)         | 2,168,607          |
| 250         | CAPITAL IMP REV BOND         | 8,801,210          | (37,336,430)        | (36,365,089)           | 14,657,925         | (6,828,056)          | 7,829,870         | (28,535,220)       |
| 269         | 2002 G.O. STREET BOND        | 59,834             | -                   | 191,585                | 2,214              | (133,964)            | (131,750)         | 59,834             |
| 270         | 2018 ELECTION G.O. BOND      | 6,342,274          | (47,065)            | 8,421,966              | 242,840            | (2,369,597)          | (2,126,757)       | 6,295,209          |
| 271         | 2018 G.O. BONDS PROPRIETARY  | 423,915            | (121,172)           | 314,522                | 9,542              | (21,321)             | (11,779)          | 302,743            |
| 272         | 2022 ISSUE G.O. BOND         | 1,097,929          | (35,000)            | 2,513,068              | 31,653             | (1,481,792)          | (1,450,139)       | 1,062,929          |
| 310         | DISASTER RELIEF              | 7,986,345          | (195,794)           | 7,293,918              | 696,654            | (200,021)            | 496,632           | 7,790,550          |
| 340         | REVENUE BOND SINKING FUND    | -                  | -                   | -                      | 3,115,960          | (3,115,960)          | -                 | -                  |
| 350         | G. O. DEBT SERVICES          | 5,571,900          | (14,576)            | 2,981,462              | 3,370,625          | (794,763)            | 2,575,862         | 5,557,324          |
| 352         | SOONER ROSE TIF              | 1,416,483          | -                   | 1,099,602              | 687,147            | (370,266)            | 316,881           | 1,416,483          |
| 353         | ECONOMIC DEV AUTHORITY       | 59,454,104         | (49,441,970)        | 9,418,940              | 1,084,777          | (491,582)            | 593,194           | 10,012,134         |
| 354         | NORTHSIDE TIF                | 272,310            | (267,076)           | -                      | 5,234              | -                    | 5,234             | 5,234              |
| 425-9010    | MWC HOSP AUTH-COMP PRINCIPAL | 115,654,783        | (18,828)            | 111,301,846            | 6,955,340          | (2,621,231)          | 4,334,109         | 115,635,955        |
| 425-9050    | MWC HOSP AUTH-DISCRETIONARY  | 26,119,639         | (8,306)             | 22,013,675             | 4,709,540          | (611,880)            | 4,097,660         | 26,111,335         |
| 425-9060    | MWC HOSP IN LIEU OF/ROR/MISC | 11,494,689         | (3,416)             | 10,858,612             | 1,017,616          | (384,954)            | 632,661           | 11,491,273         |
| 425-9080    | MWC HOSP AUTH GRANTS         | 656,827            | -                   | 93,916                 | 562,908            | 3                    | 562,912           | 656,827            |
|             | <b>TOTAL</b>                 | <b>367,552,844</b> | <b>(91,494,814)</b> | <b>258,048,728</b>     | <b>131,447,581</b> | <b>(113,438,277)</b> | <b>18,009,304</b> | <b>276,058,032</b> |



**Human Resources**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
office 405.739.1235

**Memorandum**

**TO:** Honorable Mayor and Council  
**FROM:** Troy Bradley, Human Resources Director  
**DATE:** February 27, 2024  
**RE:** Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager.

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This item is placed on the agenda at the request of the Council. Attached to this memo is information regarding the current financial condition of the City Employees' Health Benefits Plan for the month of December 2023, which is the sixth (6) period of the FY 2023/2024.

Troy Bradley, Human Resources Director

| <b>FISCAL YEAR 2023-2024</b>          | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>PLAN INCOME</b>                    |               |               |               |               |               |               |               |               |               |               |               |               |
| Projected Budgeted (MTD)              | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       |
| Actual (MTD)                          | 842,448       | 830,192       | 859,381       | 837,643       | 1,121,966     | 605,683       |               |               |               |               |               |               |
| Projected Budgeted (YTD)              | 908,962       | 1,817,924     | 2,726,886     | 3,635,848     | 4,544,810     | 5,453,772     | 6,362,734     | 7,271,696     | 8,180,658     | 9,089,620     | 9,998,582     | 10,907,544    |
| Actual (YTD)                          | 842,448       | 1,672,640     | 2,532,021     | 3,369,664     | 4,491,630     | 5,097,313     |               |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>PLAN CLAIMS/ADMIN COSTS</b>        | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
| Projected Budgeted (MTD)              | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       |
| Actual (MTD)                          | 955,777       | 772,922       | 874,065       | 858,857       | 1,012,243     | 778,430       |               |               |               |               |               |               |
| Projected Budgeted (YTD)              | 1,006,148     | 1,811,066     | 2,615,984     | 3,622,132     | 4,427,050     | 5,231,968     | 6,238,116     | 7,043,034     | 7,847,952     | 8,854,100     | 9,659,018     | 10,463,936    |
| Actual (YTD)                          | 955,777       | 1,728,699     | 2,602,764     | 3,461,621     | 4,473,864     | 5,252,294     |               |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>EXCESS INCOME vs. EXPENDITURES</b> | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
| Projected Budgeted (MTD)              | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       |
| Actual (MTD)                          | -113,329      | 57,270        | -14,684       | -21,214       | 109,723       | -172,747      | 0             | 0             | 0             | 0             | 0             | 0             |
| Projected Budgeted (YTD)              | -97,186       | 6,858         | 110,902       | 13,716        | 117,760       | 221,804       | 124,618       | 228,662       | 332,706       | 235,520       | 339,564       | 443,608       |
| Actual (YTD)                          | -113,329      | -56,059       | -70,743       | -91,957       | 17,766        | -154,981      |               |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>FISCAL YEAR 2022-2023</b>          | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| <b>PLAN INCOME</b>                    |               |               |               |               |               |               |               |               |               |               |               |               |
| Projected Budgeted (MTD)              | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       |
| Actual (MTD)                          | 790,434       | 884,482       | 800,157       | 807,616       | 807,917       | 792,497       | 798,910       | 798,616       | 800,050       | 821,430       | 804,100       | 841,808       |
| Projected Budgeted (YTD)              | 821,885       | 1,643,770     | 2,465,655     | 3,287,540     | 4,109,425     | 4,931,310     | 5,753,195     | 6,575,080     | 7,396,965     | 8,218,850     | 9,040,735     | 9,862,620     |
| Actual (YTD)                          | 790,434       | 1,674,916     | 2,475,073     | 3,282,689     | 4,090,606     | 4,883,103     | 5,682,013     | 6,480,629     | 7,280,679     | 8,102,109     | 8,906,209     | 9,748,017     |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>PLAN CLAIMS/ADMIN COSTS</b>        | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| Projected Budgeted (MTD)              | 744,605       | 930,756       | 744,605       | 930,756       | 744,605       | 744,605       | 930,756       | 744,605       | 744,605       | 744,605       | 930,756       | 744,605       |
| Actual (MTD)                          | 801,455       | 1,114,999     | 734,533       | 861,832       | 864,708       | 665,891       | 774,525       | 842,342       | 777,097       | 696,459       | 884,587       | 757,408       |
| Projected Budgeted (YTD)              | 744,605       | 1,675,361     | 2,419,966     | 3,350,722     | 4,095,327     | 4,839,932     | 5,770,688     | 6,515,293     | 7,259,898     | 8,004,503     | 8,935,259     | 9,679,864     |
| Actual (YTD)                          | 801,455       | 1,916,454     | 2,650,987     | 3,512,819     | 4,377,527     | 5,043,418     | 5,817,943     | 6,660,285     | 7,437,382     | 8,133,841     | 9,018,428     | 9,775,836     |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>EXCESS INCOME vs. EXPENDITURES</b> | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| Projected Budgeted (MTD)              | 77,280        | -108,871      | 77,280        | -108,871      | 77,280        | 77,280        | -108,871      | 77,280        | 77,280        | 77,280        | -108,871      | 77,280        |
| Actual (MTD)                          | -11,021       | -230,517      | 65,624        | -54,216       | -56,791       | 126,606       | 24,385        | -43,726       | 22,953        | 124,971       | -80,487       | 84,400        |
| Projected Budgeted (YTD)              | 77,280        | -31,591       | 45,689        | -63,182       | 14,098        | 91,378        | -17,493       | 59,787        | 137,067       | 214,347       | 105,476       | 182,756       |
| Actual (YTD)                          | -11,021       | -241,538      | -175,914      | -230,130      | -286,921      | -160,315      | -135,930      | -179,656      | -156,703      | -31,732       | -112,219      | -27,819       |

Dec 6/FY 2024: \$2,410,260  
 Dec 6/FY 2023: \$2,432,747  
 Dec 6/FY 2022: \$1,609,892  
 Dec 6/FY 2021: \$1,199,238

\*\* HAD FIVE MONDAYS WITH REPORTED MEDICAL CLAIMS PAID\*\*



**Human Resources**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
office 405.739.1235

**Memorandum**

**TO:** Honorable Mayor and Council  
**FROM:** Troy Bradley, Human Resources Director  
**DATE:** February 27, 2024  
**RE:** Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager.

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This item is placed on the agenda at the request of the Council. Attached to this memo is information regarding the current financial condition of the City Employees' Health Benefits Plan for the month of January 2024, which is the seventh (7) period of the FY 2023/2024.

Troy Bradley, Human Resources Director



| <b>FISCAL YEAR 2023-2024</b>          | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>PLAN INCOME</b>                    |               |               |               |               |               |               |               |               |               |               |               |               |
| Projected Budgeted (MTD)              | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       | 908,962       |
| Actual (MTD)                          | 842,448       | 830,192       | 859,381       | 837,643       | 1,121,966     | 605,683       | 925,894       |               |               |               |               |               |
| Projected Budgeted (YTD)              | 908,962       | 1,817,924     | 2,726,886     | 3,635,848     | 4,544,810     | 5,453,772     | 6,362,734     | 7,271,696     | 8,180,658     | 9,089,620     | 9,998,582     | 10,907,544    |
| Actual (YTD)                          | 842,448       | 1,672,640     | 2,532,021     | 3,369,664     | 4,491,630     | 5,097,313     | 6,023,207     |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>PLAN CLAIMS/ADMIN COSTS</b>        | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
| Projected Budgeted (MTD)              | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       | 1,006,148     | 804,918       | 804,918       |
| Actual (MTD)                          | 955,777       | 772,922       | 874,065       | 858,857       | 1,012,243     | 778,430       | 1,122,190     |               |               |               |               |               |
| Projected Budgeted (YTD)              | 1,006,148     | 1,811,066     | 2,615,984     | 3,622,132     | 4,427,050     | 5,231,968     | 6,238,116     | 7,043,034     | 7,847,952     | 8,854,100     | 9,659,018     | 10,463,936    |
| Actual (YTD)                          | 955,777       | 1,728,699     | 2,602,764     | 3,461,621     | 4,473,864     | 5,252,294     | 6,374,484     |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>EXCESS INCOME vs. EXPENDITURES</b> | <b>Jul-23</b> | <b>Aug-23</b> | <b>Sep-23</b> | <b>Oct-23</b> | <b>Nov-23</b> | <b>Dec-23</b> | <b>Jan-24</b> | <b>Feb-24</b> | <b>Mar-24</b> | <b>Apr-24</b> | <b>May-24</b> | <b>Jun-24</b> |
| Projected Budgeted (MTD)              | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       | -97,186       | 104,044       | 104,044       |
| Actual (MTD)                          | -113,329      | 57,270        | -14,684       | -21,214       | 109,723       | -172,747      | -196,296      | 0             | 0             | 0             | 0             | 0             |
| Projected Budgeted (YTD)              | -97,186       | 6,858         | 110,902       | 13,716        | 117,760       | 221,804       | 124,618       | 228,662       | 332,706       | 235,520       | 339,564       | 443,608       |
| Actual (YTD)                          | -113,329      | -56,059       | -70,743       | -91,957       | 17,766        | -154,981      | -351,277      |               |               |               |               |               |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>FISCAL YEAR 2022-2023</b>          | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| <b>PLAN INCOME</b>                    |               |               |               |               |               |               |               |               |               |               |               |               |
| Projected Budgeted (MTD)              | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       | 821,885       |
| Actual (MTD)                          | 790,434       | 884,482       | 800,157       | 807,616       | 807,917       | 792,497       | 798,910       | 798,616       | 800,050       | 821,430       | 804,100       | 841,808       |
| Projected Budgeted (YTD)              | 821,885       | 1,643,770     | 2,465,655     | 3,287,540     | 4,109,425     | 4,931,310     | 5,753,195     | 6,575,080     | 7,396,965     | 8,218,850     | 9,040,735     | 9,862,620     |
| Actual (YTD)                          | 790,434       | 1,674,916     | 2,475,073     | 3,282,689     | 4,090,606     | 4,883,103     | 5,682,013     | 6,480,629     | 7,280,679     | 8,102,109     | 8,906,209     | 9,748,017     |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>PLAN CLAIMS/ADMIN COSTS</b>        | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| Projected Budgeted (MTD)              | 744,605       | 930,756       | 744,605       | 930,756       | 744,605       | 744,605       | 930,756       | 744,605       | 744,605       | 744,605       | 930,756       | 744,605       |
| Actual (MTD)                          | 801,455       | 1,114,999     | 734,533       | 861,832       | 864,708       | 665,891       | 774,525       | 842,342       | 777,097       | 696,459       | 884,587       | 757,408       |
| Projected Budgeted (YTD)              | 744,605       | 1,675,361     | 2,419,966     | 3,350,722     | 4,095,327     | 4,839,932     | 5,770,688     | 6,515,293     | 7,259,898     | 8,004,503     | 8,935,259     | 9,679,864     |
| Actual (YTD)                          | 801,455       | 1,916,454     | 2,650,987     | 3,512,819     | 4,377,527     | 5,043,418     | 5,817,943     | 6,660,285     | 7,437,382     | 8,133,841     | 9,018,428     | 9,775,836     |
|                                       |               |               |               |               |               |               |               |               |               |               |               |               |
| <b>EXCESS INCOME vs. EXPENDITURES</b> | <b>Jul-22</b> | <b>Aug-22</b> | <b>Sep-22</b> | <b>Oct-22</b> | <b>Nov-22</b> | <b>Dec-22</b> | <b>Jan-23</b> | <b>Feb-23</b> | <b>Mar-23</b> | <b>Apr-23</b> | <b>May-23</b> | <b>Jun-23</b> |
| Projected Budgeted (MTD)              | 77,280        | -108,871      | 77,280        | -108,871      | 77,280        | 77,280        | -108,871      | 77,280        | 77,280        | 77,280        | -108,871      | 77,280        |
| Actual (MTD)                          | -11,021       | -230,517      | 65,624        | -54,216       | -56,791       | 126,606       | 24,385        | -43,726       | 22,953        | 124,971       | -80,487       | 84,400        |
| Projected Budgeted (YTD)              | 77,280        | -31,591       | 45,689        | -63,182       | 14,098        | 91,378        | -17,493       | 59,787        | 137,067       | 214,347       | 105,476       | 182,756       |
| Actual (YTD)                          | -11,021       | -241,538      | -175,914      | -230,130      | -286,921      | -160,315      | -135,930      | -179,656      | -156,703      | -31,732       | -112,219      | -27,819       |

Jan 7/FY 2024: \$2,213,965  
 Jan 7/FY 2023: \$2,457,131  
 Jan 7/FY 2022: \$1,776,495  
 Jan 7/FY 2021: \$1,079,712

\*\* HAD FIVE MONDAYS WITH REPORTED MEDICAL CLAIMS PAID\*\*

# MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

January 2, 2024 - 5:00 p.m.

This regular meeting of the Midwest City Planning Commission was held in the City Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on January 2, 2024 at 5:00 p.m., with the following members present:

Commissioners present:      Russell Smith  
   Jess Huskey  
   Jim Smith  
   Dee Collins  
   Dean Hinton  
   Rick Rice

Commissioner absent:

Staff present:                      Matthew Summers, Planning and Zoning Director  
   Emily Richey, Current Planning Manager  
   Tami Anderson, Administrative Assistant  
   Patrick Menefee, City Engineer

## A. CALL TO ORDER

The meeting was called to order by Chairperson R. Smith at 5:00 p.m.

## B. MINUTES

1. A motion was made by Jeff Huskey seconded by Dee Collins, to approve the minutes of the Dec. 5, 2023 Planning Commission meeting as presented.

Voting aye: R. Smith, Huskey, Collins, J. Smith, Hinton, and R. Rice.

Nay: none. Motion carried.

## C. NEW MATTERS

1. (PC-2159) Public hearing, discussion, consideration, and possible action of an ordinance to redistrict from Community Commercial District (“C-3”) to General Commercial District (“C-4”), and; a Special Use Permit (SUP) to allow Automotive and Equipment: Heavy in the (C-4) General Commercial District for the property described as Lots Five (5) and Six (6) and the West Forty-Five (45) feet of Lot Four (4), in Block One (1) of Country Estates Third Addition, Oklahoma County, Oklahoma, located at 7415 SE 15<sup>th</sup> St., Midwest City.

There was general discussion amongst the Commission.

The applicant, Matthew Wilson – of Newcastle was present and addressed the council. He had no concerns with the report.

A motion was made by Rick Rice, seconded by Dee Collins to recommend approval of this item.  
Voting aye R. Smith, Huskey, Collins, J. Smith, Hinton, and R. Rice.  
Nay: None. Motion Carried.

2. (PC-2160) Public hearing, discussion, consideration, and possible action for a Special Use Permit (SUP) to allow *Eating Establishments: Sit-Down, Alcoholic Beverages Permitted* in the (C-3) Community Commercial District for the property described as a part of the Northeast Quarter (NE/4) of Section Twenty-Five (25), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 9820 NE 23<sup>rd</sup> St., Midwest City.

There was general discussion amongst the Commission.

\*\* The applicant was not present – This item was tabled until further notice, Applicant is required to be present at the meeting.

A motion was made by Rick Rice, seconded by Jess Huskey to table this item.  
Voting aye R. Smith, Huskey, Collins, J. Smith, Hinton, and R. Rice.  
Nay: None.

3. (PC-2161) Public hearing, discussion, consideration, and possible action of a resolution to amend the Comprehensive Plan from Single-Family Detached Residential Land Use to Medium Density Residential Land Use; and an ordinance to redistrict from Single-Family Detached Residential District (“R-6”) to Two-Family Attached Residential District (“R-2F”), for the property described as a part of the Northeast Quarter (NE/4) of Section Ten (10), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 301 E. Marshall Dr., Midwest City.

There was general discussion amongst the Commission.

The applicant, Ebenezer Judy Abedun Sr. – 301 E. Marshall was present and addressed the council.  
They had no concerns regarding this application.

A motion was made by Dean Hinton, seconded by Jess Huskey to recommend approval of this item.  
Voting aye R. Smith, Huskey, Collins, J. Smith, Hinton, and R. Rice.  
Nay: None. Motion Carried.

**D. COMMISSION DISCUSSION:**

**E. PUBLIC DISCUSSION:**

**F. FURTHER INFORMATION:** Matthew Summers introduced our new Associate Planner – Cameron Veal.

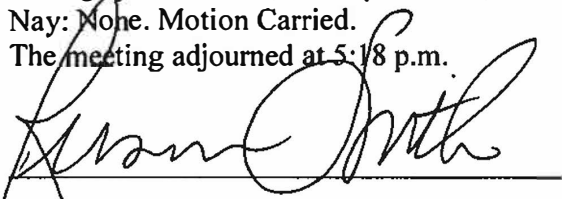
**G. ADJOURNMENT:**

A motion to adjourn was made by Russel Smith, Seconded by Rick Rice.

Voting aye: R. Smith, Huskey, Collins, J. Smith, Hinton, and R. Rice.

Nay: None. Motion Carried.

The meeting adjourned at 5:18 p.m.

A handwritten signature in black ink, appearing to read "Russel Smith", is written over a horizontal line.

Chairman Russel Smith

(ta)

**MINUTES OF MIDWEST CITY BOARD OF ADJUSTMENT SPECIAL MEETING  
November 21, 2023 – 5:00 P.M.**

This special meeting of the Midwest City Board of Adjustment was held in the Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on November 21, 2023 with the following members present:

Present:                        Jess Huskey  
                                      Frank Young  
                                      Cy Valanejad  
                                      Charles McDade  
                                      Tammy Cook

Absent:                         None

Staff present:                Matt Summers, Planning and Zoning Director  
                                      Emily Richey, Current Planning Manager  
                                      Petya Stefanoff, Comprehensive Planner  
                                      Vicki Floyd, Municipal Prosecutor

The meeting was called to order by Huskey at 5:00 P.M.

**A.     MINUTES:**

**A motion was made by Young seconded by Valanejad, to approve the minutes of the meeting of October 3, 2023 as presented.**

Voting aye: Young, Valanejad, Huskey, McDade, & Cook

Nay: none.

Motion carried.

**B.     NEW MATTERS:**

1. (BA-415) Public hearing, discussion, consideration, and possible action of any possible amendment of an application for a variance/exception to the Midwest City Zoning Ordinance, Section 5.2.3. (B), Fencing and screening requirements for two-family and single-family residential districts – concerning the fencing material requirements for the property described as a part of the Northeast Quarter (NE/4) of Section Four (4), Township Eleven (11) North, Range Two (2) West, addressed as 2225 Sandra Drive.

Staff gave a brief overview of this item.

The applicant, Debra Sadler, was present and addressed the Board members with Kevin. The

There was general discussion about the application.

**A motion was made by Valanejad seconded by McDade, to approve the Special Exception.**

Voting aye: Young, Valanejad, Huskey, McDade, & Cook.

Voting nay: None.

Motion carried.

4. (BA-418) Public hearing, discussion, consideration, and possible action of any possible amendment of an application for a variance to the Midwest City Zoning Ordinance, Section 5.7.7. – Accessory Structures in Residential Zoning Districts (A), Tract, parcel, or lot with a gross area of one-half acre or less- concerning the maximum allowable accessory building square footage per lot and the maximum allowable size of a single accessory building for the property described as a part of the Southeast Quarter (SE/4) of Section Three (3), Township Eleven (11) North, Range Two (2) West, addressed as 405 Russell Drive.

Staff gave a brief overview of this item.

The applicants, Albert Pray and Emiliana Hoover, were present and addressed the Board members. They described the circumstances which lead to their variance request. The applicants stated they are seeking to construct a carport for their RV, and that they would utilize the trail for motor vehicle access to their rear yard.

The following people addressed the board:

Name – Morley Nugent

Address – Not stated

Discussed--- The applicant has spent too much time and money on this project to have it denied.

There was general discussion about the variance application, the various building permit applications for the lot, and what actions the Board could take on the application.

General discussion amongst the Board about carports, accessory buildings, and vehicular access on trails.

**A motion was made by McDade seconded by Young, to deny the application for variances to the maximum size of an accessory structure and maximum size of accessory structures on a lot. The motion cited the application's inability to meet the criteria necessary for granting a variance and approval of the variance would allow for an illegal use of a city trail.**

Voting aye: Young, Valanejad, Huskey, McDade, & Cook.

applicant discussed the surrounding properties, maintenance issues with different types of fences, and non-compliant fences in the area.

Board member Valanejad asked if the applicant had considered using approved fencing materials or if there were any unique conditions on the lot necessitating the variance request. The applicant stated there were no unique conditions.

There was general discussion about the application and the criteria needed to grant a variance.

**A motion was made by McDade seconded by Cook, to deny the variance citing the application's inability to meet the criteria necessary for granting a variance.**

Voting aye: Young, Valanejad, Huskey, McDade, & Cook.

Voting nay: None.

Motion carried.

2. (BA-416) Public hearing, discussion, consideration, and possible action of any possible amendment of an application for a variance to the Midwest City Zoning Ordinance, Section 5.17.1 – Carport Requirements (B), *Number of carports allowed* – concerning not allowing more than one (1) carport be permitted for each dwelling unit for the property described as a part of the Northwest Quarter (NW/4) of Section Thirty-One (31), Township Twelve (12) North, Range One (1) West of the Indian Meridian, Oklahoma County, Oklahoma, addressed as 700 N. Post Road.

Staff gave a brief overview of this item.

The applicant, Richard Layman, was not present. The chair tabled the item to give the applicant a chance to arrive.

3. (BA-417) Public hearing, discussion, consideration, and possible action of any possible amendment of an application for a special exception to the Midwest City Zoning Ordinance, Section 7.8.2 – Powers Relative to Special Exceptions (C), Grant exceptions to the off-street parking requirements– concerning requirement of standard parking spaces for office uses for the property described as a part of the Northwest Quarter (NW/4) of Section Twelve (12), Township Eleven (11) North, Range Two (2) West, addressed as 9104 SE 15<sup>th</sup> Street.

Staff gave a brief overview of this item.

The applicants, Gail Scott & Amy Voelker, were present and addressed the Board members.

Voting nay: None.  
Motion carried.

C. **BOARD DISCUSSION**: None

D. **PUBLIC DISCUSSION**: None.

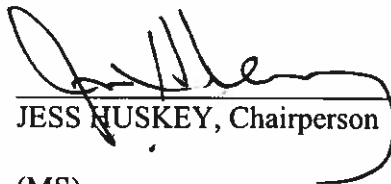
**There being no further business, a motion was made by Valanejad, seconded by Young, to adjourn the meeting.**

Voting aye Young, Valanejad, Huskey, McDade, & Cook.

Nay: none.

Motion carried.

The meeting adjourned at 6:10 P.M.

  
\_\_\_\_\_  
JESS HUSKEY, Chairperson

(MS)





100 N Midwest Boulevard - Midwest City, OK 73110

**Building Permits Summary - Issued 1/1/2024 to 1/31/2024**

**Building - Commercial & Industrial**

| <u>Count</u>  | <u>Permit Type</u>              | <u>Value</u>      |
|---|---------------------------------|-------------------|
| 1   | Com Demolition Permit           | \$0.00            |
| 1   | Com Driveway Permit             | \$0.00            |
| 12  | Com General Electrical Permit   | \$0.00            |
| 6   | Com General Mechanical Permit   | \$0.00            |
| 11  | Com General Plumbing Permit     | \$0.00            |
| 2   | Com New Const Electrical Permit |                   |
| 1   | Com New Const Plumbing Permit   |                   |
| 10  | Com Remodel Bldg Permit         | \$258,000.00      |
| 14  | Com Sign Permit                 | \$93,606.00       |
| <b>Total Value of Building - Commercial &amp; Industrial:</b> |                                 | <b>351,606.00</b> |

**Building - Public & Semi-Public**

| <u>Count</u>   | <u>Permit Type</u>         | <u>Value</u>        |
|--|----------------------------|---------------------|
| 1  | School Remodel Bldg Permit | \$1,400,000.00      |
| <b>Total Value of Building - Public &amp; Semi-Public:</b> |                            | <b>1,400,000.00</b> |

**Building - Residential**

| <u>Count</u>                                  | <u>Permit Type</u>                     | <u>Value</u>        |
|---|--|---------------------|
| 3   | Res Accessory Bldg Permit              | \$30,150.00         |
| 2   | Res Carport Permit                     | \$2,700.00          |
| 4   | Res Driveway Permit                    | \$0.00              |
| 4   | Res Duplex New Const Bldg Permit       | \$1,196,000.00      |
| 2   | Res Fence Permit                       | \$8,500.00          |
| 27  | Res General Electrical Permit          |                     |
| 13  | Res General Mechanical Permit          |                     |
| 43  | Res General Plumbing Permit            |                     |
| 2   | Res New Const Electrical Permit        |                     |
| 4   | Res New Const Mechanical Permit        |                     |
| 6   | Res New Const Plumbing Permit          |                     |
| 15  | Res Roofing Permit                     | \$117,284.00        |
| 1   | Res Single-Fam Addition Bldg Permit    | \$30,000.00         |
| 1   | Res Single-Fam New Const Bldg Permit   | \$323,000.00        |
| 12  | Res Single-Fam Remodel Building Permit | \$415,169.67        |
| 2   | Res Storm Shelter Permit               | \$10,150.00         |
| <b>Total Value of Building - Residential:</b> |  | <b>2,132,953.67</b> |

**Grand Total: \$3,884,559.67**



100 N Midwest Boulevard - Midwest City, OK 73110

**Building Permits by Type - Issued 1/1/2024 to 1/31/2024**

**Building - Commercial & Industrial**

**Com Demolition Permit**

| <u>Issued</u> | <u>Location</u>        | <u>Applicant</u> | <u>Case #</u> | <u>Value</u>  |
|---------------|------------------------|------------------|---------------|---------------|
| 1/10/24       | 7019 SE 15TH ST, 73110 | Midwest Wrecking | B-23-3477     | \$0.00        |
|               |                        |                  |               | <b>\$0.00</b> |

**Com Driveway Permit**

| <u>Issued</u> | <u>Location</u>        | <u>Applicant</u>             | <u>Case #</u> | <u>Value</u>  |
|---------------|------------------------|------------------------------|---------------|---------------|
| 1/3/24        | 9018 NE 10TH ST, 73130 | CHRISTIAN'S CONSTRUCTION LLC | B-24-0013     | \$0.00        |
|               |                        |                              |               | <b>\$0.00</b> |

**Com Remodel Bldg Permit**

| <u>Issued</u> | <u>Location</u>              | <u>Applicant</u>                                  | <u>Case #</u> | <u>Value</u>        |
|---------------|------------------------------|---|---------------|---------------------|
| 1/10/24       | 9805 NE 10TH ST, OK, 73130   | Lighthouse Baptist Church - Pastor Dave Henderson | B-23-2536     | \$8,000.00          |
| 1/15/24       | 2113 S AIR DEPOT BLVD, 73110 | Efren y Lorea                                     | B-23-3344     | \$250,000.00        |
| 1/17/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0115     |                     |
| 1/17/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0116     |                     |
| 1/17/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0117     |                     |
| 1/17/24       | 9011 NE 23RD ST, 73141       | CATLETT, DAVID                                    | B-24-0118     |                     |
| 1/23/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0165     |                     |
| 1/23/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0166     |                     |
| 1/23/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0167     |                     |
| 1/23/24       | 9011 NE 23RD ST, 73141       | JACKIE WAGGNOR                                    | B-24-0168     |                     |
|               |                              |   |               | <b>\$258,000.00</b> |

**Com Sign Permit**

| <u>Issued</u> | <u>Location</u>                                   | <u>Applicant</u>   | <u>Case #</u> | <u>Value</u> |
|---------------|---|--------------------|---------------|--------------|
| 1/2/24        | 9903 SE 15TH ST, MIDWEST CITY, OK, 0              | Jeff Burchell      | B-23-3488     | \$8,000.00   |
| 1/23/24       | 904 S AIR DEPOT BLVD, 73110                       | F&BS UNLIMITED INC | B-23-3542     | \$1,000.00   |
| 1/23/24       | 1010 S AIR DEPOT BLVD, MIDWEST CITY, OK, 0        | Jace Larsen        | B-24-0114     | \$12,000.00  |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0078     | \$4,000.00   |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0079     | \$4,000.00   |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0080     | \$4,000.00   |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0081     | \$2,000.00   |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0082     | \$3,000.00   |
| 1/23/24       | 5925 SE 15TH ST, MIDWEST CITY, OK, 0              | Jace Larsen        | B-24-0084     | \$400.00     |
| 1/23/24       | 8855 E Reno Ave, Suite 212 Midwest City, OK 73110 | Anna Moore         | B-24-0134     | \$506.00     |

|         |                                |                  |           |             |
|---------|--------------------------------|------------------|-----------|-------------|
| 1/24/24 | 208 S DOUGLAS BLVD, C, 73130   | Rachel Woodson   | B-23-3271 | \$4,500.00  |
| 1/29/24 | 6620 E RENO AVE, 73110         | CESAR BANUELOS   | B-24-0076 | \$0.00      |
| 1/29/24 | 6620 E RENO AVE, 73110         | CESAR M BANUELOS | B-24-0062 | \$5,200.00  |
| 1/29/24 | 2421 S DOUGLAS BLVD, OK, 73130 | Adam McClain     | B-23-3108 | \$45,000.00 |

**\$93,606.00**

### **Building - Public & Semi-Public**

#### **School Remodel Bldg Permit**

| <u>Issued</u> | <u>Location</u>      | <u>Applicant</u> | <u>Case #</u> | <u>Value</u>   |
|---------------|----------------------|------------------|---------------|----------------|
| 1/22/24       | 1621 MAPLE DR, 73110 | Hilary Peters    | B-23-2346     | \$1,400,000.00 |

**\$1,400,000.00**

### **Building - Residential**

#### **Res Accessory Bldg Permit**

| <u>Issued</u> | <u>Location</u>                       | <u>Applicant</u>   | <u>Case #</u> | <u>Value</u> |
|---------------|---------------------------------------|--------------------|---------------|--------------|
| 1/4/24        | 124 W LILAC LN, 73110                 | JOSELITO DIPI DEYA | B-23-3455     | \$3,000.00   |
| 1/15/24       | 2004 AVERY AVE, MWC, OK, 73130        | tommie lockhart    | B-24-0036     | \$8,250.00   |
| 1/29/24       | 1401 WESTMORELAND AVE, MWC, OK, 73130 | ernesto gonzalez   | B-23-2862     | \$18,900.00  |

**\$30,150.00**

#### **Res Carport Permit**

| <u>Issued</u> | <u>Location</u>              | <u>Applicant</u>        | <u>Case #</u> | <u>Value</u> |
|---------------|------------------------------|-------------------------|---------------|--------------|
| 1/23/24       | 2800 OAK AVE, MWC, OK, 73130 | James Michael Standifer | B-24-0022     | \$2,700.00   |
| 1/24/24       | 227 W FAIRCHILD DR, 73110    | Al Sahli                | B-23-3454     | \$0.00       |

**\$2,700.00**

#### **Res Driveway Permit**

| <u>Issued</u> | <u>Location</u>              | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|------------------------------|------------------|---------------|--------------|
| 1/2/24        | 12710 FOREST TERR, 73020     | OCHOA CONCRETE   | B-24-0007     | \$0.00       |
| 1/29/24       | 10460 CATTAIL TER, 73130     | MARRUFO CONCRETE | B-24-0242     | \$0.00       |
| 1/29/24       | 10464 CATTAIL TER, 73130     | MARRUFO CONCRETE | B-24-0243     | \$0.00       |
| 1/29/24       | 13268 SAWTOOTH OAK RD, 73020 | PROCRETE INC     | B-24-0246     | \$0.00       |

**\$0.00**

#### **Res Duplex New Const Bldg Permit**

| <u>Issued</u> | <u>Location</u>                | <u>Applicant</u>           | <u>Case #</u> | <u>Value</u> |
|---------------|--------------------------------|----------------------------|---------------|--------------|
| 1/4/24        | 2803 JOSIE CIR, MWC, OK, 73130 | Katleron Construction Inc. | B-23-3351     | \$299,000.00 |
| 1/4/24        | 2805 JOSIE CIR, MWC, OK, 73130 | Katleron Construction Inc. | B-23-3352     | \$299,000.00 |
| 1/4/24        | 2807 JOSIE CIR, MWC, OK, 73130 | Katleron Construction Inc  | B-23-3353     | \$299,000.00 |
| 1/4/24        | 2809 JOSIE CIR, MWC, OK, 73130 | Katleron Construction Inc. | B-23-3354     | \$299,000.00 |

**\$1,196,000.00**

#### **Res Fence Permit**

| <u>Issued</u> | <u>Location</u>            | <u>Applicant</u> | <u>Case #</u> | <u>Value</u> |
|---------------|----------------------------|------------------|---------------|--------------|
| 1/4/24        | 2409 FOREST GLEN DR, 73020 | lindseyagay..    | B-23-3538     | \$0.00       |
| 1/19/24       | 825 WOODLAND DR, 73130     | Alexis Caminiti  | B-23-3187     | \$8,500.00   |

**\$8,500.00**

#### **Res Roofing Permit**

| <u>Issued</u> | <u>Location</u>            | <u>Applicant</u>                                 | <u>Case #</u> | <u>Value</u> |
|---------------|----------------------------|--|---------------|--------------|
| 1/8/24        | 9794 RIVER BIRCH DR, 73130 | PARKER BROTHERS<br>CONSTRUCTION & ROOFING<br>INC | B-24-0047     | \$5,500.00   |
| 1/9/24        | 307 E KERR DR, 73110       | JTUCK CONSTRUCTION                               | B-24-0052     | \$6,000.00   |
| 1/9/24        | 3012 BIG OAK DR, 73110     | MHM CONSTRUCTION INC                             | B-24-0053     |              |

|         |                               |  |           |                     |
|---------|-------------------------------|--|-----------|---------------------|
| 1/9/24  | 296 CAMBRIDGE DR, 73110       | RED RIVER ROOFING                                | B-24-0055 |                     |
| 1/11/24 | 1908 HONEYSUCKLE LN, 73130    | MHM CONSTRUCTION INC                             | B-24-0066 | \$9,284.00          |
| 1/11/24 | 3100 N IDYLVILD DR, 73110     | MHM CONSTRUCTION INC                             | B-24-0070 |                     |
| 1/16/24 | 813 E CARROLL LN, 73110       | MHM CONSTRUCTION INC                             | B-24-0108 |                     |
| 1/17/24 | 9218 WHISPERING OAK DR, 73130 | HICKS ROOFING &<br>CONSTRUCTION LLC              | B-24-0132 |                     |
| 1/17/24 | 10504 FOXHORN CIR, 73130      | MHM CONSTRUCTION INC                             | B-24-0135 | \$17,000.00         |
| 1/29/24 | 8803 E MAIN ST, 73110         | PARKER BROTHERS<br>CONSTRUCTION & ROOFING<br>INC | B-24-0232 | \$10,000.00         |
| 1/29/24 | 3501 N GLENHAVEN DR, 73110    | PARKER BROTHERS<br>CONSTRUCTION & ROOFING<br>INC | B-24-0233 | \$13,000.00         |
| 1/29/24 | 10620 STRAWBERRY HILL, 73130  | PARKER BROTHERS<br>CONSTRUCTION & ROOFING<br>INC | B-24-0234 | \$29,000.00         |
| 1/29/24 | 9316 PEACHTREE LN, 73130      | PARKER BROTHERS<br>CONSTRUCTION & ROOFING<br>INC | B-24-0236 | \$11,000.00         |
| 1/29/24 | 1204 WOODLANE DR, 73110       | LANES ROOFING &<br>CONSTRUCTION                  | B-24-0240 | \$8,000.00          |
| 1/31/24 | 2413 FRUITFULL DR, 73130      | JESTER BUILT HOMES                               | B-24-0269 | \$8,500.00          |
|         |                               |  |           | <b>\$117,284.00</b> |

#### Res Single-Fam Addition Bldg Permit

| Issued  | Location                      | Applicant       | Case #    | Value              |
|---------|-------------------------------|-----------------|-----------|--------------------|
| 1/16/24 | 512 S DOUGLAS BLVD, OK, 73130 | Enrique Carrilo | B-24-0030 | \$30,000.00        |
|         |                               |                 |           | <b>\$30,000.00</b> |

#### Res Single-Fam New Const Bldg Permit

| Issued  | Location                                     | Applicant  | Case #    | Value               |
|---------|--|------------|-----------|---------------------|
| 1/30/24 | 2413 FOREST GLEN DR, MIDWEST CITY, OK, 73020 | Swm & Sons | B-24-0138 | \$323,000.00        |
|         |  |            |           | <b>\$323,000.00</b> |

#### Res Single-Fam Remodel Building Permit

| Issued  | Location                          | Applicant                  | Case #    | Value               |
|---------|-----------------------------------|----------------------------|-----------|---------------------|
| 1/2/24  | 3712 SHADYWOOD DR, MWC, OK, 73110 | Shawn Harmon AVVIO         | B-23-3463 | \$39,470.08         |
| 1/9/24  | 700 BRIGHTSIDE DR, MWC, OK, 73110 | Chad Miller                | B-23-3341 | \$51,000.00         |
| 1/10/24 | 115 W LILAC CT, 73110             | mighty mountain renovation | B-24-0012 | \$61,000.00         |
| 1/11/24 | 1921 TREAT DR, 73110              | Shaunte Wise               | B-23-2959 | \$27,726.00         |
| 1/11/24 | 4211 N OAK GROVE, 73110           | Charles Bodiker            | B-23-3011 | \$10,000.00         |
| 1/16/24 | 705 LOTUS AVE, MWC, OK, 73130     | Shawn Harmon AVVIO         | B-24-0034 | \$0.00              |
| 1/16/24 | 209 GRANDVIEW RD, MWC, OK, 73130  | Luis Torres                | B-24-0025 | \$130,000.00        |
| 1/23/24 | 2116 TURNER DR, MWC, OK, 73110    | Aurora Nicholson           | B-24-0089 | \$10,804.02         |
| 1/25/24 | 1709 N KEY BLVD, MWC, OK, 73110   | Leonard Tobin              | B-23-3453 | \$26,639.57         |
| 1/26/24 | 10513 CATTAIL TER, 73130          | Michael Moore              | B-24-0145 | \$13,000.00         |
| 1/29/24 | 419 WOODLAND DR, MWC, OK, 73130   | Lynn Sweat                 | B-23-3533 | \$25,530.00         |
| 1/30/24 | 621 LLOYD AVE, 73130              | Logan Tanner Roundtree     | B-24-0048 | \$20,000.00         |
|         |                                   |                            |           | <b>\$415,169.67</b> |

#### Res Storm Shelter Permit

| Issued  | Location                                  | Applicant      | Case #    | Value      |
|---------|---|----------------|-----------|------------|
| 1/12/24 | 10500 SE 23RD ST, MIDWEST CITY, OK, 73130 | Austin Longley | B-24-0037 | \$4,650.00 |
| 1/31/24 | 10480 TURTLE BACK DR, 73130               | Richard Cohee  | B-24-0178 | \$5,500.00 |

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\$10,150.00

**Grand Total:**                      \$3,884,559.67



100 N Midwest Boulevard - Midwest City, OK 73110

**Inspections Summary - Inspected 1/1/2024 to 1/31/2024**

| <u>Inspection Description</u>                         | <u>Count</u> |
|---|--------------|
| Accessory Bldg Inspection                             | 2            |
| Building/Electrical General Inspection                | 7            |
| Buildings - CO Inspection & Sign Off                  | 5            |
| Buildings - CO Reinspection & Sign Off                | 1            |
| Com Building Final Reinspection                       | 1            |
| Com Driveway Inspection                               | 1            |
| Com Electrical Ceiling Inspection                     | 3            |
| Com Electrical Final Inspection                       | 1            |
| Com Electrical Ground Inspection                      | 1            |
| Com Electrical Rough-in Inspection                    | 2            |
| Com Electrical Service Inspection                     | 3            |
| Com Electrical Service Reinspection                   | 1            |
| Com Electrical Wall Inspection                        | 2            |
| Com Framing Inspection                                | 5            |
| Com Gas Piping Reinspection                           | 1            |
| Com Mechanical Ceiling Inspection                     | 1            |
| Com Mechanical Final Inspection                       | 3            |
| Com Mechanical Rough-in Inspection                    | 3            |
| Com Oil Separator Rough Inspection (Building)         | 1            |
| Com Oil Separator Rough Inspection (Line Maintenance) | 1            |
| Com Plumbing Final Inspection                         | 1            |
| Com Plumbing Final Reinspection                       | 1            |
| Com Plumbing Ground Inspection                        | 1            |
| Com Plumbing Ground Reinspection                      | 1            |
| Com Plumbing Rough-in Inspection                      | 1            |
| Com Plumbing Rough-in Reinspection                    | 2            |
| Com Sewer Service Inspection                          | 1            |
| Com Water Service Line Inspection                     | 3            |
| Commercial Meter Tap Inspection                       | 2            |
| County Health - CO Inspection & Sign Off              | 1            |
| Electrical Generator Inspection                       | 3            |
| Fire - CO Inspection & Sign Off                       | 5            |
| Fire Marshal General Inspection                       | 3            |
| General Inspection                                    | 2            |
| Hot Water Tank Inspection                             | 12           |
| Hot Water Tank Reinspection                           | 3            |
| Mechanical Change Out Inspection                      | 8            |
| Mechanical Change Out Reinspection                    | 2            |
| Planning - CO Inspection & Sign Off                   | 4            |
| Planning - CO Reinspection & Sign Off                 | 3            |
| Planning General Inspection                           | 1            |
| Plumbing/Mechanical General Inspection                | 7            |
| Pre-Con Site Inspection/Meeting                       | 5            |
| Res Building Final Inspection                         | 4            |
| Res Building Final Reinspection                       | 5            |

|   |     |
|---|-----|
| Res Drainage1 Inspection                  | 1   |
| Res Drainage2 Inspection                  | 1   |
| Res Driveway Inspection                   | 9   |
| Res Electrical Final Inspection           | 18  |
| Res Electrical Final Reinspection         | 6   |
| Res Electrical Rough-in Inspection        | 10  |
| Res Electrical Rough-in Reinspection      | 4   |
| Res Electrical Service Inspection         | 33  |
| Res Electrical Service Reinspection       | 12  |
| Res Fence Inspection                      | 1   |
| Res Footing & Building Setback Inspection | 3   |
| Res Framing Inspection                    | 10  |
| Res Framing Reinspection                  | 3   |
| Res Gas Meter Inspection                  | 2   |
| Res Gas Piping Inspection                 | 16  |
| Res Gas Piping Reinspection               | 6   |
| Res Mechanical Final Inspection           | 3   |
| Res Mechanical Rough-in Inspection        | 8   |
| Res Plumbing Final Inspection             | 10  |
| Res Plumbing Final Reinspection           | 2   |
| Res Plumbing Ground Inspection            | 6   |
| Res Plumbing Ground Reinspection          | 1   |
| Res Plumbing Rough-in Inspection          | 15  |
| Res Plumbing Rough-in Reinspection        | 5   |
| Res Roofing Inspection                    | 16  |
| Res Sewer Service Inspection              | 7   |
| Res Storm Shelter Inspection              | 1   |
| Res Temporary Electrical Pole Inspection  | 1   |
| Res Water Service Line Inspection         | 6   |
| Residential Meter Tap Inspection          | 1   |
| Sewer Cap/Cave Inspection                 | 1   |
| Sign Inspection                           | 3   |
| Utilities - CO Inspection & Sign Off      | 5   |
| Utilities - CO Reinspection & Sign Off    | 1   |
| <hr/>                                     |     |
| Total Number of Inspections:              | 353 |



Community Development Department

Matt Summers, Director of Planning and Zoning  
Emily Richey, Current Planning Manager  
Petya Stefanoff, Comprehensive Planner  
Cameron Veal, Associate Current Planner  
Tami Anderson, Administrative Assistant

**To:** Honorable Mayor and Council  
**From:** Emily Richey, Current Planning Manager  
**Date:** February 27, 2024

**Subject:** (MP-00017) Public hearing, discussion, consideration, and possible action to consider Approval of the Minor Plat of Douglas Development Corporation Douglas Boulevard described as a tract of land being a part of the Southeast Quarter (SE/4) of Section Two (2), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma.

Honorable Mayor and Council,

Public hearing notice was advertised for this case; however, the applicant, Cy Valanejad (on behalf of Douglas Development Corporation), formally asked no action be taken at this time as well as waive the 60-day approval on January 29, 2024, via email as applicant is working on completing his application.

A copy of the email can be found in the MP-00017 case file.

**Suggested action: Take no action.**

Respectfully,

Emily Richey  
Current Planning Manager





Community Development Department

Matt Summers, Director of Planning and Zoning  
Emily Richey, Current Planning Manager  
Petya Stefanoff, Comprehensive Planner  
Cameron Veal, Associate Current Planner  
Tami Anderson, Administrative Secretary

**To:** Honorable Mayor and Council  
**From:** Emily Richey, Current Planning Manager  
**Date:** February 27, 2024

**Subject:** (PC-2160) Public hearing, discussion, consideration, and possible action for a Special Use Permit (SUP) to allow *Eating Establishments: Sit-Down, Alcoholic Beverages Permitted* in the (C-3) Community Commercial District for the property described as a part of the Northeast Quarter (NE/4) of Section Twenty-Five (25), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, located at 9820 NE 23<sup>rd</sup> St., Midwest City.

Honorable Mayor and Council,

Public hearing notice was advertised for this case, however, Amanda Swinney, General Manager of Bibbs BBQ, formally asked to withdraw their application on February 13, 2024 via email.

Email can be found in the case file for PC-2160.

**No action required.**

Respectfully,

Emily Richey  
Current Planning Manager



## MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 27, 2024 – 6:01 PM

|   |                     |                               |
|---|---------------------|-------------------------------|
| Presiding members: Chairman Matthew Dukes | City Staff:         |                               |
| Trustee Susan Eads                        | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne                         | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins                      | Trustee Rick Favors | Authority Attorney Don Maisch |

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not a unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the January 23, 2024 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action to approve the minutes of the February 8, 2024 special meeting. (Secretary - S. Hancock)
3. Discussion, consideration and possible action declaring Public Works Savin/Ricoh MP C4503 copier, serial number 40903342 as surplus and disposing by sealed bid, public auction, or by other means as necessary. (Public Works - R. P. Streets)

C. DISCUSSION ITEM.

1. Discussion, consideration, and possible action of approving Amendment No. 1 and Work Order No. 22W02370 to the Master Services Agreement between the City of Midwest City, Midwest City Municipal Authority, and Garver, LLC, in the amount of \$797,200.00 to develop a citywide water master plan, complete a lead service line inventory, and evaluate security and the SCADA system at the water treatment plant. (Public Works - R. P. Streets)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. FURTHER INFORMATION.

1. Review of the monthly report on the current financial condition of the Delta Hotel at the Reed Center for the period ending January 31, 2024. (Director of Operation - R. Rushing)

F. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Municipal Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## Midwest City Municipal Authority Minutes

January 23, 2024

This meeting was held in the Midwest City Council Chamber at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:13 PM with following members present:

|                      |                     |                               |
|----------------------|---------------------|-------------------------------|
| Trustee Susan Eads   | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne    | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins | Trustee Rick Favors | Authority Attorney Don Maisch |

CONSENT AGENDA. Reed made a motion to approve the consent agenda, seconded by Bana. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: None. Motion Carried.

1. Discussion, consideration, and possible action to approve the January 9, 2024 meeting minutes.
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Stormwater Fund, revenue/Intergovernmental (00) \$34,216; expenditures/Stormwater (61) \$34,216. Wasterwater Fund, expenditures/Wastewater (43) \$30,000.
3. Discussion, consideration, and possible action of 1) declaring the attached list of LG TVs as obsolete and surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary.

### DISCUSSION ITEMS.

1. **Discussion, consideration, and possible action of approving Amendment No. 3 to a Professional Services Agreement between the City of Midwest City and Freese and Nichols, Inc., in the amount of \$850,000.00 to develop a citywide Wastewater Master Plan.**

Reed made a motion to approve Amendment No. 3, seconded by Bana. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: None. Motion Carried.

2. **Discussion, consideration, and possible action of approving a water infrastructure agreement with Oklahoma County Utility Services Authority to connect Starview Public Water Supply customers to the Midwest City Public Water Supply.**

Reed made a motion to approve the agreement, seconded by Eads. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: None. Motion Carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There was no further business, Chairman Dukes adjourned the meeting at 7:14 PM.

ATTEST:

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MATTHEW D. DUKES II, Chairman

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SARA HANCOCK, Secretary

Notice for the Midwest City Municipal Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## **Midwest City Municipal Authority Minutes**

**February 8, 2024**

This **special meeting** was held in the Midwest City Council Chamber at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 5:33 PM with following members present:

|                    |                     |                               |
|--------------------|---------------------|-------------------------------|
| Trustee Susan Eads | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne  | Trustee Sara Bana   | Secretary Sara Hancock        |
|                    | Trustee Rick Favors | Authority Attorney Don Maisch |

Absent: Trustee Dawkins

### DISCUSSION ITEMS.

**1. Presentation by Freese and Nichols and Council discussion and review regarding the current sewer moratorium study for the east side of Midwest City including the upkeep of the infrastructure and new connections to the Midwest Cit wastewater collection system.**

\*Dukes left at 6:55 PM and returned at 6:56 PM

\*\*Eads left at 6:56 PM and returned at 6:59 PM / left meeting at 7:03 PM.

Bundy and Freese and Nichols representatives: Ian Taylor, Cullen Carlson, Trey Shanks gave presentations. Discussion was had with Trustees and Staff: Bundy, Lyon, Streets and Freese and Nichols representatives. No Action was taken.

### ADJOURNMENT.

There was no further business, Chairman Dukes adjourned the meeting at 7:12 PM.

ATTEST:

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MATTHEW D. DUKES II, Chairman

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SARA HANCOCK, Secretary



**Public Works Administration**

R. Paul Streets,  
Public Works Director  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
405-739-1061  
Carrie Evenson,  
Assistant Public Works Director  
[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)  
405-739-1062  
8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Memorandum**

To: Honorable Chairman and Trustees

From: R. Paul Streets

Date: 27 February 2024

Subject: Discussion, consideration and possible action declaring Public Works Savin/Ricoh MP C4503 copier, serial number 40903342 to be declared surplus and disposed of by sealed bid, public auction, or by other means as necessary.

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The Public Works Administration Savin copier MP C4503 is obsolete, can longer find some parts to repair and has been removed from service.

Action is at the discretion of the Municipal Authority

Respectfully,

R. Paul Streets  
Public Works Director



DISCUSSION ITEM







**Public Works Administration**

8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
(405) 739-1061

**Assistant Public Works Director**  
[cevenson@midwestcityok.org](mailto:cevenson@midwestcityok.org)  
(405) 739-1062  
[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Chairman and Trustees

From: R. Paul Streets, Public Works Director

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of approving Amendment No. 1 and Work Order No. 22W02370 to the Master Services Agreement between the City of Midwest City, Midwest City Municipal Authority, and Garver, LLC, in the amount of \$797,200.00 to develop a citywide water master plan, complete a lead service line inventory, and evaluate security and the SCADA system at the water treatment plant.

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On October 17, 2023, the Oklahoma Water Resources Board approved the City of Midwest City's request for an American Rescue Plan Act grant and committed funds in the amount of \$2,000,000.00 for the development of citywide master plans for the water, wastewater, and stormwater infrastructure and construction of water lines needed to connect the Water Resources Recovery Facility and Centrillium to Midwest City's water supply system.

On October 25, 2017, the City of Midwest City and Garver, LLC, (Garver) entered into a Master Agreement for Professional Services, Project No. 17078430, through which Garver can perform professional services for significant tasks as outlined in a separate Work Order. Amendment No. 1 adds the Midwest City Municipal Authority as a party to the Master Services Agreement.

Due to Garver's familiarity with Midwest City's water distribution system, water treatment plant, and other infrastructure, Garver was selected to develop the citywide Water Master Plan, provide needed support for the EPA Lead and Copper Rule Revision requirements, and evaluate the effectiveness of the SCADA and security systems at water infrastructure sites such as the Water Treatment Plant and Felix Place Booster Pump Station as outlined in the attached Work Order No. 22W02370.

Funds for this project are available in Account # 191 for the Municipal Authority and Account #157 for the City.

Respectfully,

R. Paul Streets  
Public Works Director

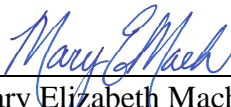
Attachment

**FIRST AMENDMENT  
TO MASTER AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN GARVER, LLC,  
AND  
CITY OF MIDWEST CITY  
AND  
MIDWEST CITY MUNICIPAL AUTHORITY**

**THIS MASTER AGREEMENT FOR PROFESSIONAL SERVICES** is made by and between The City of Midwest City, a municipal corporation (hereinafter referred to as “City”), The Midwest City Municipal Authority, a public trust, established pursuant to the laws of the State of Oklahoma, for which the City is a beneficiary, (hereinafter referred to as “Authority”) (City and Authority hereinafter referred to as “Owner”) and Garver, LLC, (hereinafter referred to as “GARVER”) and is effective upon the date of execution by the last party hereto.

All other remaining terms and conditions not contained herein remain in full force and effect in the original agreement or previous amendments thereto.

**Garver, LLC:**

  
\_\_\_\_\_  
Mary Elizabeth Mach, PE  
Regional Water Director

Date: February 6, 2024

**For City of Midwest City:**

\_\_\_\_\_  
Matthew D. Dukes, II  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Hancock, City Clerk

**REVIEWED** for form and legality:

\_\_\_\_\_  
Donald D. Maisch, City Attorney

**For Midwest City Municipal Authority:**

---

Matthew D. Dukes, II  
Chairman

Date: \_\_\_\_\_

---

Sara Hancock, Secretary

**REVIEWED** for form and legality:

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Donald D. Maisch, City Attorney



**Work Order No. 22W02370**

**to the**

**Master Agreement**

**For**

**Professional Services**

**City of Midwest City and Midwest City  
Municipal Authority**

**Project No. 22W02370**

This WORK ORDER (“Work Order”) is made by and between the **City of Midwest City and the Midwest City Municipal Authority** (hereinafter referred to as “**Owner**”) and **Garver, LLC**, (hereinafter referred to as “**Garver**”) in accordance with the provisions of the MASTER AGREEMENT FOR PROFESSIONAL SERVICES executed on October 25, 2017 (the “Agreement”).

Under this Work Order, the Owner intends to the Owner intends to **Procure professional services for Master Planning and Lead and Copper Rule Support**. These services will delivered according to the schedule in Exhibit A.

Garver will provide professional services related to these improvements as described herein. Terms not defined herein shall have the meaning assigned to them in the Agreement.

## **SECTION 1 - SCOPE OF SERVICES**

1.1 Garver shall provide the following Services:

1.1.1 See attached Appendix A for Scope of Services.

1.2 In addition to those obligations set forth in the Agreement, Owner shall:

1.2.1 Give thorough consideration to all documents and other information presented by Garver and informing Garver of all decisions within a reasonable time so as not to delay the Services.

1.2.2 Make provision for the Personnel of Garver to enter public and private lands as required for Garver to perform necessary preliminary surveys and other investigations required under the applicable Work Order.

1.2.3 Obtain the necessary lands, easements and right-of-way for the construction of the work. All costs associated with securing the necessary land interests, including property acquisition and/or easement document preparation, surveys, appraisals, and abstract work, shall be borne by the Owner outside of this Agreement, except as otherwise described in the Services under Section 1.1.

1.2.4 Furnish Garver such plans and records of construction and operation of existing facilities, available aerial photography, reports, surveys, or copies of the same, related to or bearing on the proposed work as may be in the possession of Owner. Such documents or data will be returned upon completion of the Services or at the request of Owner.

1.2.5 Furnish Garver a current boundary survey with easements of record plotted for the project property.

1.2.6 Pay all plan review and advertising costs in connection with the project.

1.2.7 Provide legal, accounting, and insurance counseling services necessary for the project and such auditing services as Owner may require.

1.2.8 Furnish permits, permit fees, and approvals from all governmental authorities having jurisdiction over the project and others as may be necessary for completion of the project.

## SECTION 2 – PAYMENT

For the Services set forth above, Owner will pay Garver as follows:

| TASK   | FEE AMOUNT          | FEE TYPE        |
|--|---------------------|-----------------|
| TASK 2 - Historical Data Review                              | \$13,850.00         | LUMP SUM        |
| TASK 3 - Baseline Development                                | \$26,450.00         | LUMP SUM        |
| TASK 4 - Water Treatment Plant Evaluation                    | \$113,000.00        | LUMP SUM        |
| TASK 5 - Distribution System Facilities Evaluation           | \$93,500.00         | LUMP SUM        |
| TASK 6 - Water Line Infrastructure Condition Data Evaluation | \$49,150.00         | LUMP SUM        |
| TASK 7 - Hydraulic Model Update and Calibration              | \$107,800.00        | LUMP SUM        |
| TASK 8 - Hydraulic Model Evaluations                         | \$53,750.00         | LUMP SUM        |
| TASK 9 - Distribution System Water Quality Analysis          | \$28,000.00         | LUMP SUM        |
| TASK 10 - Risk Analysis and CIP Planning                     | \$61,900.00         | LUMP SUM        |
| TASK 11 - Water Master Plan Report                           | \$85,550.00         | LUMP SUM        |
| TASK 12 – SCADA and Security System Evaluation               | \$50,000.00         | LUMP SUM        |
| TASK 13 – Lead and Copper Inventory                          | \$114,250.00        | LUMP SUM        |
| <b>TOTAL FEE</b>   | <b>\$797,200.00</b> | <b>LUMP SUM</b> |

The lump sum amount to be paid under this Work Order is \$797,200.00. Any unused portion of the fee, due to delays beyond Garver’s control, will be increased six percent (6%) annually with the first increase effective on or about July 1, 2025.

Additional Services (Extra Work). For services not described or included in Section 2, but requested by the Owner in writing, the Owner will pay Garver as expressly set forth in the applicable Amendment, or in the event the Amendment is silent, for the additional time spent on the Project, at the agreed upon rates for each classification of Garver’s personnel (may include contract staff classified at Garver’s discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The agreed upon rates will be increased annually with the first increase effective on or about July 1, 2025.

## SECTION 3 – EXHIBITS

- 3.1 The following Appendices are attached to and made a part of this Work Order:  
 3.1.1 Exhibit A - Scope of Services

This Work Order may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The effective date of this Work Order shall be the last date written below.

CITY OF MIDWEST CITY

GARVER, LLC

By: \_\_\_\_\_  
*Signature*

By: Mary Elizabeth Mach  
*Signature*

Name: \_\_\_\_\_  
*Printed Name*

Name: Mary Elizabeth Mach  
*Printed Name*

Title: Mayor

Title: Vice President

Date: \_\_\_\_\_

Date: February 6, 2024

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

MIDWEST CITY MUNICIPAL  
AUTHORITY

By: \_\_\_\_\_  
*Signature*

Name: \_\_\_\_\_  
*Printed Name*

Title: Chairman

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

## **EXHIBIT A SCOPE OF SERVICES**

### **GENERAL**

The scope of services includes professional services necessary for development of a Water Master Plan for the City of Midwest City and the Midwest City Municipal Authority (Owner). The Owner owns, operates, and maintains the raw water conveyance infrastructure, groundwater supply infrastructure, water treatment facilities, and water infrastructure necessary to provide finished water to system customers. This scope of services focuses on development of a Water Master Plan for the Owner.

The Master Plan is to be comprised of the following tasks:

1. Task 1 – Project Administration
2. Task 2 – Historical Data Review
3. Task 3 – Baseline Development
4. Task 4 – Water Treatment Plant Evaluation
5. Task 5 – Distribution System Facilities Evaluation
6. Task 6 – Water Line Infrastructure Condition Data Evaluation
7. Task 7 – Hydraulic Model Update and Calibration
8. Task 8 – Hydraulic Model Evaluations
9. Task 9 – Distribution System Water Quality Analysis
10. Task 10 – Risk Analysis and CIP Planning
11. Task 11 – Water Master Plan Report

### **TASK 1 – PROJECT ADMINISTRATION**

Garver will complete the following project administration tasks over the duration of the project:

1. Garver will attend one hybrid kick-off meeting, with up to three (3) Garver staff in person and up to three (3) virtual attendees, to discuss project objectives, internal and external team, lines of communication, and schedule.
2. Garver will prepare a Project Management Plan (PMP) and Quality Control Plan (QCP) in compliance with Garver project execution standards.
3. Garver will prepare monthly invoicing with percent complete by task and monthly progress reports. Garver will also coordinate meetings between Garver and Owner staff, site visits, and requests for information as detailed in the following tasks.

### **TASK 2 – HISTORICAL DATA REVIEW**



Garver will coordinate with the Owner to obtain the necessary historical information for use in execution of this project. Data review and consolidation will not duplicate previous work with Garver. Data provided to Garver from the Owner is considered accurate and reliable. Garver will complete the following items related to this task.

1. Data Request Log: Garver will develop a data request log with a list of requested data and anticipated schedule of delivery and provide that list to the Owner. Garver will maintain that data request log throughout the duration of the project.
2. Data Analysis: Garver will receive, review, compile, and evaluate relevant information provided by the Owner for use in subsequent tasks.
3. QA/QC: Garver will provide QA/QC according to the PMP.

All information provided to Garver by Owner is assumed as correct and accurate.

### **TASK 3 – BASELINE DEVELOPMENT**

Garver will complete projections through full buildout based on land use planning information provided by the Owner. The projections will allow evaluation of capacity-based improvements for this project. Specifically, Garver will accomplish the following items:

1. Historical Population: Garver will assess historical service population and customer connection information for the system and any potential wholesale customers identified by the Owner. Wholesale customers' demand will be input as a single point in the model without the addition of their system.
2. Population Projections: Garver will develop up to three (3) service population and development projections for the service area and potential wholesale customers. These projections will be based on historical trends, available planning documents, and future land use maps provided by the Owner. Garver will also review population projections completed by others for the Owner's recent Wastewater Master Plan project for consistency of population projections within overlapping service areas.
3. Historical Water Use: Garver will assess historical water usage and consumption data to identify per capita and/or per land area demand values for average day, maximum month, and maximum day water use for the system.
4. Unit Demand Coordination: Garver will coordinate with the Owner to determine per capita and/or per land area demand values used to project water usage over the planning horizon.
5. Water Use Projections: Garver will project water usage over the planning horizon based on projected development and unit water usage values.
6. Water Rights and Supply Evaluation: Garver will identify the existing water rights and water supply capacities to identify potential gaps in water supply over the planning horizon.
7. Water Loss Audit: Garver will build upon and update Owner's existing Water Loss Audit for the most recent year of data provided based on standard AWWA methodology. The updated Water Loss Audit will be provided to the client electronically.
8. Workshop 1: Garver will conduct a workshop to review draft Baseline Development results and conclusions with Owner staff. Decisions and comments made in Workshop 1 will be incorporated in the meeting minutes to be sent out following Workshop 1 electronically.

9. The results of Task 3 will be included in the Water Master Plan (in Task 11).
10. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 4 – WATER TREATMENT PLANT GAP ANALYSIS**

Garver will complete gap analysis of the existing water treatment plant (WTP) to identify existing and/or anticipated future condition and capacity challenges. Specifically, Garver will accomplish the following items:

1. WTP Data Evaluation: Garver will conduct an in-person site visit of the WTP and conduct operator interviews, utilizing up to five (5) Garver staff. Garver will also compile and evaluate the last three (3) years of WTP flow and water quality data. Combining the two sources of information, Garver will identify existing or potential WTP system capacity and condition needs, and their impacts on treatment processes and operations, within the modeling horizons established in previous tasks. Growth demand triggers established in Task 3 will be used to set preliminary expansion schedules based on capacity needs.
2. WTP Regulations Review: Garver will identify current and anticipated Safe Drinking Water Act (SDWA) regulations that may impact the Owner's water supply system capital improvements and operating strategies. The following SDWA regulations will be reviewed and summarized: Surface Water Treatment Rules, Stage 1 and 2 D/DBP Rules, the Lead and Copper Rules (includes Revision and Improvements), and the Proposed PFAS National Primary Drinking Water Regulation (NPDWR).
3. Gap Analysis: Garver will summarize capacity, regulatory, and condition needs in a Gap Analysis to be included in the Water Master Plan report. A draft of this section will be provided to Owner for review and approval. Alternatives evaluations and ultimate project recommendation is not included in this task but may be included as Additional Work. This Gap Analysis will provide the foundations of the identification and design of those projects.
4. Facility Analysis and Recommendations: Garver will compare existing work area layouts, square footages, and amenities with up to three (3) other facilities with similar headcounts and provide recommendations of improvements outside of standard condition improvements.
5. The results of Task 4 will be included in the Water Master Plan (Task 11).
6. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 5 – DISTRIBUTION SYSTEM FACILITIES EVALUTION**

Garver will complete condition assessments of distribution system facilities. Condition assessments will evaluate paving and grading of pump-stations and towers, mechanical equipment (piping, valves, and pumps), electrical and instrumentation equipment, coatings, and structural integrity, as applicable. Specifically, Garver will accomplish the following items:

1. Historical Data Review: Garver will review historical condition assessment information associated with distribution system facilities.
2. Condition Assessments: Garver will perform field investigations to develop an understanding of the condition and service of the water supply facilities, storage tanks, and

booster pump stations within the water distribution system. Invasive, or condition assessments using NACP/PACP standards, of the pipe network is not part of this scope of services. The Condition Assessment is limited to the following facilities:

- a. Bomber Tower EST
- b. Well Field GST and BPS Facility
- c. WTP Tower
- d. Up to twenty (20) well sites and/or other facilities

Specifically excluded from condition and capacity evaluation, is the Titan Tower as it has recently been inspected and rehabbed.

3. ODEQ Compliance: Garver will evaluate whether each facility inspected complies with ODEQ regulations.
4. Garver will identify gaps in compliance and condition for inclusion in Task 11.
5. Garver will provide up to three (3) hydraulic scenarios, for the WTP Tower, to make a recommendation for current deficiencies. A planning level opinion of probable construction cost (OPCC) accurate within -50% - +100% will be provided for each of the three (3) scenarios and a recommended alternative will be selected. Planning and Design is excluded from this scope by may be included as Additional Work.
6. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 6 – WATER LINE INFRASTRUCTURE CONDITION DATA EVALUATION**

Garver will review existing information and coordinate with the Owner on developing a preferred path forward for water line condition assessment based on the existing data available. Detailed analysis of water line condition, including analysis of effective useful life remaining for individual pipe assets, development, and assessment of pipe cohorts, and/or development of a water line predictive failure model, is not included in this scope of services. Specifically, Garver will accomplish the following items:

1. Asset Information Review: Garver will review available water line asset information to identify suitability for development of a model to predict pipe failure. Collection of asset information will be considered Extra Work. This review will include the past ten (10) years of Owner provided data in excel format for the following:
  - a. Line break data
  - b. Work orders
  - c. Customer complaints
  - d. ODEQ compliance reviews
  - e. Leak detection activities
2. Break Data Review: Garver will review historical geolocated water line break data, provided by Owner in tabular electronic format, to evaluate suitability for development of a model to predict pipe failure. Detailed evaluation of historical break rate data will be considered Extra Work.
3. Approach Alternatives Evaluation: Based on the data available, Garver will evaluate pros and cons associated with up to four (4) different alternatives for development of a model to

predict pipe failures. Development of one or more models to predict/develop asset condition will be considered Extra Work.

4. Water Line Condition Modeling Workshop: Garver will conduct a workshop to review asset information, break rate data, and potential approaches for evaluating water line infrastructure condition.
5. The results of Task 6 will be included in the Water Master Plan (Task 11).
6. Workshop 2: Results from Tasks 4-6 will be discussed in Workshop 2. Up to two (2) in-person Garver staff will attend Workshop 2 with up to three (3) Garver staff in virtual attendance. Owner comments and conclusions will be included in Workshop 2 meeting minutes. The meeting minutes will be provided electronically to Owner following Workshop 2.
7. QA/QC: Garver will provide QA/QC according to the PMP.

### **TASK 7 – HYDRAULIC MODEL UPDATE AND CALIBRATION**

Garver will update the hydraulic model, collect data in the field, and calibrate the hydraulic model. Specifically, Garver will accomplish the following items:

1. Model Network and Facility Updates: Garver will review and update the distribution system hydraulic model so it accurately represents the current state of the system. The following components will be updated based on information provided by the Owner:
  - a. Pipe Network
  - b. Facilities (Pump Stations, In-line Wells, Storage Tanks, Control Valves, Normally-Closed Valves)
2. Updates for Recent Projects: Garver will incorporate up to ten (10) recent and/or proposed improvements provided within 60 days of notice to proceed (NTP) on the project. Incorporation of additional projects provided more than 60 days after NTP will be considered Extra Work.
3. Customer Classification: Garver will assess water meter demand data and develop bins of water customers based on type of account as defined by Owner (e.g., residential, commercial, etc.) and magnitude of demand (e.g., low usage, medium usage, high usage).
4. AMI Data Analysis: Garver will assess water meter demand data to develop representative diurnal demand patterns for each account type. Representative average and maximum day diurnal curves will be developed for each account type based on averaging of a subset of meter data from each account type. Garver will use AMI data from up to one thousand (1,000) meters for this analysis.
5. Zonal Demand Analysis: Garver will analyze historical Supervisory Control and Data Acquisition (SCADA) data to develop diurnal demand curves for each pressure plane in the system using a mass-balance approach. Garver will develop these diurnal demand curves for average, maximum month, and maximum day conditions in the duration of Owner provided data.

6. Demand Alternatives Development: Garver will develop existing average day, maximum month, and maximum day demand alternatives using water meter data and representative diurnal demand curves. Demand allocation will use tools within the hydraulic modeling software. Garver will select the methodology that maximizes the number of junctions receiving demands to limit the presence of zero-demand junctions on dead-end lines.
7. SCADA Data Review: Garver will review historical SCADA data to identify typical pumping operations for development of model boundary conditions and to develop current pump performance curves, where possible, based on available data. Garver will identify typical operations for average day, maximum month, and maximum day demand conditions.
8. Operations Staff Interviews: Garver will meet with Owner operations staff to review system control information identified from the SCADA Data Review and discuss typical operations for facilities that are not captured in SCADA.
9. Model Controls: Garver will update model controls based on the SCADA Data Review and Operations Staff Interviews.
10. Field Data Collection Plan: Garver will develop a field data collection protocol based on evaluation of system hydraulics and discussion with the Owner. This field data collection plan will include preferred locations for installation of the loggers. The field data collection will also include locations for hydrant flow tests, including preferred flow and test hydrant locations. Garver will submit to the Owner for review.
11. Pressure Logging: Garver will furnish and loan up to ten (10) hydrant pressure loggers for deployment by the Owner in the Owner's system for the purposes of collecting continuous pressure data for a period of up to fourteen (14) days. It is anticipated that the pressure logging will consist of up to two (2) sets of unique logging locations. It is assumed that Garver staff will assist the Owner in deployment and collection of the loggers.
12. Hydrant Flow Tests: Garver will select up to twenty (20) hydrant flow test locations and assist the Owner in directing operations and collecting data during the flow tests. It is anticipated that two (2) Garver staff will be present for up to two (2) days to support hydrant flow tests.
13. Pump Testing: Pump testing at the WTP high-service pump station, groundwater booster pump station, and groundwater well locations is not included in this scope but will be considered Extra Work.
14. Pressure Logging and Hydrant Flow Testing Data Analysis: Garver will analyze the data collected during the Pressure Logging and Hydrant Flow Tests for use in calibration of the hydraulic model.
15. Hydraulic Model Calibration: Garver will calibrate the distribution system hydraulic model using the hydrant pressure logger, flow test, and system SCADA data.
16. Workshop 3: Garver will conduct a workshop to review the model calibration and discuss potential issues with the model's accuracy in representing system conditions, including potential closed isolation valves, pipe connectivity issues, and/or inaccurate facility information.

17. Model Calibration Update: Garver will update the model calibration based on Owner feedback during the Model Calibration Workshop and collected in the field.

18. The results of Task 7 will be included in the Water Master Plan (Task 11).

19. QA/QC: Garver will provide QA/QC according to the PMP.

## **TASK 8 – HYDRAULIC MODEL EVALUATIONS**

Garver will complete hydraulic model evaluations for existing conditions, and up to three (3) planning horizons as identified in Task 3. These evaluations will be used to develop and identify triggers/phasing for capital improvement projects. At each horizon, Garver will complete modeling for average day, maximum month, and maximum day conditions using extended-period simulations (EPS), unless otherwise specified. Garver will complete fire flow evaluations for maximum day conditions. Garver will complete water age evaluations for average day and maximum month conditions. Garver will accomplish the following items:

1. Level of Service Criteria and TM: Garver will develop level of service criteria for the system based on Owner requirements and preferences, State regulations, and industry standards. Criteria will be developed related to system pressures (minimum, maximum, and variation), pipe velocities, pipe head loss gradients, storage levels and turnover, and fire flows. Garver will document these criteria in a Level of Service Criteria TM and submit for review by the Owner prior to completing any system assessments with the hydraulic model. Note that head loss gradient will not be used as a strict criterion, but it will be used in conjunction with pressure to identify areas of the system with insufficient hydraulic capacity.
2. Existing System Assessment: Garver will use the calibrated hydraulic model to assess the performance of the existing system and identify system deficiencies in meeting level of service criteria.
3. Buildout Model Updates: Garver will create average day, maximum month, and maximum day demand alternatives for buildout conditions and add skeletonized model pipe infrastructure necessary to serve new areas for the buildout evaluation. Pipe infrastructure for new areas is assumed to consist of water lines along the section lines, as well as lines along the half-section lines. Garver will also identify local minimum and maximum elevation locations and include model junctions at these locations.
4. Buildout System Assessment: Garver will assess the system at buildout to identify potential system deficiencies in meeting level of service criteria.
5. Buildout System Improvements: Garver will identify improvements to pumping, storage, and conveyance infrastructure to address system deficiencies for buildout conditions.
6. Existing System Improvements: Garver will identify improvements necessary to address deficiencies with the existing system. It is assumed that these improvements will be a subset of improvements identified in the Buildout System Improvements.
7. Intermediate Horizon Identification: Garver will identify up to three (3) intermediate horizons based on results from the Existing System Assessment, Buildout System Assessment, and Population Projections.
8. Existing and Buildout Evaluation Workshop: Garver will conduct an Existing and Buildout Evaluation Workshop to review results of the evaluations and the recommended

improvements. Garver and Owner will establish Intermediate Horizons to evaluate. Intermediate Horizons will be based on anticipated development, industrial and commercial growth, and/or regional factors that could impact demands on the Owner's water system. Garver will present the recommended intermediate horizons for discussion with the Owner.

9. Intermediate Horizon Model Updates: Garver will create average day, maximum month, and maximum day demand alternatives for each of the intermediate horizons. For each intermediate horizon, Garver will identify the water line infrastructure (from the buildout model) that is necessary to serve the extents of development anticipated at that horizon.
10. Intermediate Horizon Evaluations and Project Phasing: Garver will complete hydraulic modeling at intermediate horizons to develop phasing and/or triggers for improvements at each horizon. It is assumed that these improvements will be a subset of improvements identified in the Buildout System Improvements.
11. The results of Task 8 will be included in the Water Master Plan (Task 11).
12. Workshop 4: Garver will conduct a workshop to review the results of the Hydraulic Model Evaluations and Distribution System Water Quality tasks with the owner, including review of the recommended improvements.
13. QA/QC: Garver will provide QA/QC according to the PMP.

#### **TASK 9 – DISTRIBUTION SYSTEM WATER QUALITY ANALYSIS**

Garver will assess distribution system water quality data and hydraulic model results to identify challenges with maintaining water quality throughout the distribution system. Specifically, Garver will complete the following items:

1. Water Quality Data Review: Garver will review distribution system water quality data (chlorine residual, HAA5, and TTHM) provided by the Owner from the last five (5) years.
2. Source Trace and Blending Analysis: Garver will use the calibrated hydraulic model to complete source trace and blending analysis for the existing average day and maximum month demand conditions.
3. WQ and Model Data Analysis: Garver will evaluate the distribution system water quality data in the context of hydraulic model results (water age, source trace, and blending) and distribution system pipe material information.
4. WQ Improvements: Garver will identify system deficiencies related to water quality for the existing system and develop operational and/or capital improvement recommendations to address system deficiencies.
5. Workshop 5: Results of this task will be discussed in Workshop 5 and Owner comments will be summarized in the meeting minutes. Meeting minutes will be provided electronically after the workshop.
6. The results of Task 9 will be included in the Water Master Plan (Task 11).
7. QA/QC: Garver will provide QA/QC according to the PMP.

## **TASK 10 – RISK ANALYSIS AND CIP PLANNING**

Garver will complete risk analysis and develop a Capital Improvement Plan (CIP) to support multiple goals, including addressing system deficiencies, providing capacity for system growth and expansion, improving system operability and reliability, and renewing and replacing infrastructure that has reached the end of its effective useful life. Specifically, Garver will complete the following items:

1. **Major Infrastructure Risk Assessment:** Garver will complete an evaluation of impacts to system performance because of loss of major transmission, pumping, and/or storage infrastructure. Garver will evaluate up to ten (10) scenarios determined in conjunction with the Owner; a scenario consists of a set of one or more infrastructure components being removed from service and a specific horizon and demand condition. For example, Existing Maximum Day Conditions without the Titan Tower.
2. **Cost Estimates:** Garver will develop conceptual costs for each CIP project. Each of these conceptual cost estimates will be a Class 4 estimate as defined by the Association for the Advancement of Cost Engineering (AACE), which is consistent with cost estimates developed for studies and feasibility. The expected accuracy range for the estimates is -30% to +50% of the estimated values.
3. **Project Triggers:** Garver will identify triggers for each project. Condition-based triggers will be based on specific years, while capacity-based triggers will be based on capacity-related information, such as number of connections, system flows, etc., as applicable.
4. **CIP Development:** Garver will develop CIP based on identified funding levels provided by the Owner and project phasing identified through the hydraulic modeling and/or condition assessments. Development of a dynamic CIP tool using a digital platform will be considered Extra Work.
5. **Workshop 6:** Garver will conduct a CIP Workshop to review the CIP with the Owner and identify adjustments to the CIP.
6. The results of Task 10 will be included in the Water Master Plan (Task 11).
7. **QA/QC:** Garver will provide QA/QC according to the PMP.

## **TASK 11 – WATER MASTER PLAN REPORT**

Garver will document the results of all of the evaluations in a final report. Specifically, Garver will complete the following items:

1. **Draft Water Master Plan Report:** Garver will develop a Water Master Plan Report that consists of an Executive Summary, an Introduction, list of tasks that are accomplished, summaries of decisions, conclusions, and recommendations as appropriate for each task. Garver will submit the Draft Water Master Plan Report for review by the Owner.
2. **Workshop 7:** Garver will conduct a Water Master Plan Workshop with the Owner to discuss comments associated with the Draft Water Master Plan Report.
3. **Final Water Master Plan Report:** Garver will incorporate Owner comments and prepare a Final Water Master Plan Report. Garver will submit this report to the Owner in electronic format.



4. QA/QC: Garver will provide QA/QC according to the PMP.

## **TASK 12 – SCADA AND SECURITY SYSTEM EVALUATION**

Task 12 deliverables will be standalone and not incorporated into the Water Master Plan. Garver will evaluate the SCADA and Security systems at up to twenty (20) well houses, the Water Treatment Plant, three (3) water towers, and the Felix Place Booster Pump Station. Specifically Garver will provide the following:

1. Distribution System SCADA Evaluation – Garver will evaluate SCADA at the sites identified in the introduction to Task 12. This includes control systems, network, and telemetry infrastructure and Human-Machine Interfaces (HMIs). Garver will develop up to two (2) alternatives for system-wide SCADA system telemetry and SCADA HMI platforms to meet the future planned growth. Garver will also provide recommendations for improving the SCADA HMI user interface to improve data collection, control, and reporting. Existing system data, as well as City GIS and desktop topographical information will be utilized to identify potential limitations in line-of-sight (LOS) or other telemetry challenges.
2. SCADA Recommendations – Garver will evaluate strengths and limitations for each alternative, and conceptual phase opinions of probable construction costs (OPCCs) will be developed. Each alternative will be evaluated based upon estimated annual operating and maintenance (O&M) costs and net present worth value for a 20-year period. The conceptual cost estimate will be Class 4 as defined by the Associate for the Advancement of Cost Engineering (AACE), which is consistent with cost estimates developed for studies and feasibility. The expected accuracy range for the estimates is -30% to +50% of the estimated values.
3. Security Evaluation – Garver will evaluate security of the sites identified in the introduction of Task 12 by comparing to general best practices of the industry and recommend projects or operational changes to support standard security measures. These projects will planning level with no recommendations on vendor or specific site locations, but will have general details that would allow for further action by a security system installer. The planning cost estimate will be Class 5 as defined by the AACE, which will have an accuracy of -50% to 100%.
4. SCADA and Security System TM – Garver will prepare a TM summarizing existing conditions, needs, gaps between needs and existing, and recommendations of and for the Owner's existing SCADA and security systems. This may be delivered in multiple parts. Garver will review, consider, and incorporate upon agreement one (1) round of Owner comments a final version of this TM.

## **TASK 13 – LEAD AND COPPER SERVICE LINE INVENTORY**

Task 13 will have its deliverables separate from the Water Master Plan. They will be standalone documents.

1. Garver will attend one hybrid kick-off meeting to establish existing information and receive feedback on public engagement, known sampling sites, and both supporters and detractors of work associated with compliance with lead regulations. Garver will present rough outlines of public engagement, lead service line replacement, and sampling plans and receive feedback from Owner on adjustments that should be made.

2. Historical Data Collection – Garver will collect Owner’s ordinance updates related to the use of lead service lines, and Owner property data with service line installation or structure build dates to do an initial classification of service lines as non-lead or unknown, possibly lead based on local or State laws. For remaining service lines, Garver will request plats, record drawings, or other documents to classify additional service lines. From the remaining subset of properties with unknown, possibly lead service lines, Garver will propose a plan to conduct physical inspections of service lines to further prioritize future work. Garver will document the historical records review and inspection plan in a TM.
3. GIS Database – Garver will assist Owner with establishing an initial inventory based on received historical data using existing ESRI online software. Garver will provide recommendations for any updates or changes based on the feedback given during the kickoff meeting or from prior installations. Garver will do one (1) initial bulk data upload of Owner provided data in Excel format. All on-going updating will be the sole responsibility of Owner. Garver will provide one half-day training session to for Owner staff on maintaining the inventory.
4. Physical Inspection Plan – Garver will provide a draft physical inspection plan showing service lines with known and unknown classifications. Physical inspections will be conducted at a statistically representative number of service lines of unknown material. Results will be used to better understand the likelihood of the remaining unknowns being lead or non-lead lines to prioritize future work.
5. Physical Inspections – Physical inspections are excluded from this contract but can be added as Additional Work. Results from the Owner’s physical inspection or new information will be considered as it comes in for the duration of the project.
6. Plan Development – Garver will provide required planning documents, up to four (4), to comply with existing Environmental Protection Administration (EPA) regulations. At the time of drafting this will be a public communication plan, lead service line replacement plan, and sampling plans (tap sampling plan and plan for sampling in schools and licensed childcare facilities). As EPA is currently in the process of updating these regulations changes may be made to this task upon agreement of both Owner and Garver in writing.
7. Lead Compliance Workshop – Garver will attend one hybrid workshop with Owner updating Owner on the current state of lead regulations from the EPA, showing the live ESRI database, presenting the draft compliance plans, and going through a list of recommended projects. Owner comments and direction will be taken in meeting minutes to be sent out after the workshop and agreed upon changes will be made to finalize all documents. All final documents will be electronically submitted to Owner.

## **PROJECT DELIVERABLES**

The following will be submitted to the Owner, or others as indicated, by Garver in digital (PDF) format:

- A. Draft and Final WTP Gap Analysis
- B. Draft and Final Water Master Plan Report
- C. Draft and Final SCADA and Security System TM
- D. Draft and Final plans associated with Lead and Copper Rule Revision. There are up to four (4) individual plans to be provided in this scope.
- E. Digital (PDF) submittals of meeting minutes and workshop presentations
- F. Electronic files as requested.

## **EXTRA WORK**

The following items are not included under this agreement and will be considered Extra Work:

- A. Design of any kind
- B. Alternatives analysis except for the WTP Water Tower
- C. Survey
- D. Geotechnical Services
- E. Design services of any kind
- F. Computational fluid dynamics (CFD) modeling
- G. Transient analysis
- H. Condition assessment outside of those stated in this scope of services.
- I. Pump testing at system pump facilities
- J. Process or hydraulic modeling of the Water Treatment Plant
- K. Process sampling and/or laboratory testing
- L. Electrical Power Usage Analysis or Profiling
- M. Rework for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
- N. Submittals or deliverables in addition to those listed herein.
- O. Construction materials testing.
- P. Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items.
- Q. Coordination with FEMA and preparation/submittal of a CLOMR and/or LOMR.
- R. Radio path study.
- S. In-field service line identification.

Extra Work will be as directed by the Owner in writing for an addition fee as agreed upon by the Owner and Garver.

## SCHEDULE

Garver will begin work under this Agreement within ten (10) days of a Notice to Proceed and will complete the work in accordance with the schedule below:

| Phase Description                                     | Calendar Days   |
|---|---|
| Kick-off Meeting and Data Request                     | 10 days from notice to proceed  |
| Draft Baseline Development TM                         | 60 days from receipt of requested data  |
| Draft Water Treatment Gap Analysis                    | 60 days from completion of Workshop 1   |
| Draft Distribution System Facilities Evaluation TM    | 60 days from completion of Workshop 1   |
| Draft Water Line Condition Modeling TM                | 60 days from completion of Workshop 1   |
| Draft Model Calibration TM                            | 30 days from completion of Workshop 2   |
| Draft Hydraulic Modeling and Improvements TM          | 90 days from completion of Workshop 3   |
| Draft Distribution System Water Quality TM            | 90 days from completion of Workshop 3   |
| Draft Capital Improvement Plan TM                     | 60 days from completion of Workshop 4   |
| Draft Water Master Plan                               | 30 days from completion of Workshop 5   |
| Final Water Master Plan                               | 30 days from receipt of Owner comments on Draft Water Master Plan and Workshop 6                        |
| SCADA and Security TM                                 | 90 days after delivery of requested data and relevant site inspections                                  |
| Lead and Copper Service Line Inventory Kickoff        | Can be combined with original Kickoff meeting or setup as directed by Owner                             |
| Lead and Copper Service Line Inventory Final Workshop | 120 days from completion of Lead and Copper Service Line Inventory Kickoff or receipt of requested data |



FURTHER INFORMATION





**City Manager's Office**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
Office 405.739.1205

## MEMORANDUM

TO: Honorable Chairman and Trustees  
Midwest City Municipal Authority

FROM: Ryan Rushing, Director of Operations

DATE: February 27, 2024

SUBJECT: Review of the monthly report on the current condition of the Delta Hotel at the Reed Center for the period ending January 31, 2024.

This item is on the agenda at the request of the Authority. Attached to this memorandum is information concerning the status of the Delta Hotel at the Reed Center.

Any time you have a question concerning the conference center and hotel, please feel free to contact me at 739-1205.

| <b>Fiscal Year 2023-2024</b> | Jul-23  | Aug-23  | Sep-23    | Oct-23    | Nov-23    | Dec-23    | Jan-24           | Feb-24    | Mar-24    | Apr-24    | May-24    | Jun-24    |
|------------------------------|---------|---------|-----------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Revenue</b>               |         |         |           |           |           |           |                  |           |           |           |           |           |
| Budgeted (MTD)               | 410,419 | 431,525 | 510,625   | 586,974   | 483,480   | 297,582   | <b>315,574</b>   | -         | -         | -         | -         | -         |
| Actual (MTD)                 | 261,357 | 375,874 | 255,855   | 431,851   | 292,696   | 136,238   | <b>132,604</b>   | -         | -         | -         | -         | -         |
| Budgeted (YTD)               | 410,419 | 841,944 | 1,352,569 | 1,939,543 | 2,423,023 | 2,720,605 | <b>3,036,179</b> | 3,036,179 | 3,036,179 | 3,036,179 | 3,036,179 | 3,036,179 |
| Actual (YTD)                 | 261,357 | 637,231 | 893,086   | 1,324,937 | 1,617,633 | 1,753,871 | <b>1,886,475</b> | 1,886,475 | 1,886,475 | 1,886,475 | 1,886,475 | 1,886,475 |

|                 |         |         |           |           |           |           |                  |           |           |           |           |           |
|-----------------|---------|---------|-----------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Expenses</b> |         |         |           |           |           |           |                  |           |           |           |           |           |
| Budgeted (MTD)  | 354,409 | 378,100 | 400,332   | 454,283   | 383,871   | 331,720   | <b>306,328</b>   | -         | -         | -         | -         | -         |
| Actual (MTD)    | 277,604 | 280,264 | 280,443   | 337,716   | 261,601   | 267,805   | <b>284,413</b>   | -         | -         | -         | -         | -         |
| Budgeted (YTD)  | 354,409 | 732,509 | 1,132,841 | 1,587,124 | 1,970,995 | 2,302,715 | <b>2,609,043</b> | 2,609,043 | 2,609,043 | 2,609,043 | 2,609,043 | 2,609,043 |
| Actual (YTD)    | 277,604 | 557,867 | 838,311   | 1,176,027 | 1,437,628 | 1,705,433 | <b>1,989,846</b> | 1,989,846 | 1,989,846 | 1,989,846 | 1,989,846 | 1,989,846 |

|                             |          |         |          |         |         |           |                  |           |           |           |           |           |
|-----------------------------|----------|---------|----------|---------|---------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Revenue vs. Expenses</b> |          |         |          |         |         |           |                  |           |           |           |           |           |
| Budgeted (MTD)              | 56,010   | 53,425  | 110,293  | 132,691 | 99,609  | (34,138)  | <b>9,246</b>     | -         | -         | -         | -         | -         |
| Actual (MTD)                | (16,246) | 95,610  | (24,589) | 94,134  | 31,095  | (131,567) | <b>(151,809)</b> | -         | -         | -         | -         | -         |
| Budgeted (YTD)              | 56,010   | 109,435 | 219,728  | 352,419 | 452,028 | 417,890   | <b>427,136</b>   | 427,136   | 427,136   | 427,136   | 427,136   | 427,136   |
| Actual (YTD)                | (16,246) | 79,364  | 54,775   | 148,910 | 180,005 | 48,438    | <b>(103,372)</b> | (103,372) | (103,372) | (103,372) | (103,372) | (103,372) |

|                          |         |         |         |         |         |        |               |   |   |   |   |   |
|--------------------------|---------|---------|---------|---------|---------|--------|---------------|---|---|---|---|---|
| <b>Key Indicators</b>    |         |         |         |         |         |        |               |   |   |   |   |   |
| Hotel Room Revenue       | 174,426 | 203,842 | 165,813 | 207,754 | 145,251 | 90,198 | <b>94,661</b> | - | - | - | - | - |
| Food and Banquet Revenue | 58,116  | 178,433 | 70,265  | 189,490 | 123,397 | 39,096 | <b>32,013</b> | - | - | - | - | - |

| <b>Fiscal Year 2022-2023</b> | Jul-22  | Aug-22  | Sep-22    | Oct-22    | Nov-22    | Dec-22    | Jan-23           | Feb-23    | Mar-23    | Apr-23    | May-23    | Jun-23    |
|------------------------------|---------|---------|-----------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Revenue</b>               |         |         |           |           |           |           |                  |           |           |           |           |           |
| Budgeted (MTD)               | 314,473 | 456,558 | 454,823   | 690,957   | 482,754   | 280,122   | <b>284,994</b>   | 361,496   | 700,674   | 397,999   | 522,958   | 407,196   |
| Actual (MTD)                 | 215,862 | 327,994 | 338,232   | 298,613   | 329,258   | 325,935   | <b>257,919</b>   | 248,620   | 421,561   | 279,614   | 294,119   | 319,969   |
| Budgeted (YTD)               | 314,473 | 771,031 | 1,225,854 | 1,916,811 | 2,399,565 | 2,679,687 | <b>2,964,681</b> | 3,326,177 | 4,026,851 | 4,424,850 | 4,947,808 | 5,355,004 |
| Actual (YTD)                 | 215,862 | 543,856 | 882,088   | 1,180,701 | 1,509,959 | 1,835,895 | <b>2,093,814</b> | 2,342,434 | 2,763,995 | 3,043,609 | 3,337,728 | 3,657,697 |

|                 |         |         |           |           |           |           |                  |           |           |           |           |           |
|-----------------|---------|---------|-----------|-----------|-----------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Expenses</b> |         |         |           |           |           |           |                  |           |           |           |           |           |
| Budgeted (MTD)  | 317,640 | 357,848 | 352,577   | 429,679   | 372,335   | 303,854   | <b>297,787</b>   | 314,509   | 436,038   | 355,615   | 389,108   | 355,713   |
| Actual (MTD)    | 270,452 | 278,272 | 251,566   | 289,094   | 328,384   | 406,392   | <b>357,547</b>   | 292,897   | 367,683   | 326,506   | 340,376   | 327,528   |
| Budgeted (YTD)  | 317,640 | 675,488 | 1,028,065 | 1,457,744 | 1,830,079 | 2,133,933 | <b>2,431,720</b> | 2,746,229 | 3,182,267 | 3,537,882 | 3,926,990 | 4,282,703 |
| Actual (YTD)    | 270,452 | 548,724 | 800,290   | 1,089,384 | 1,417,768 | 1,824,160 | <b>2,181,707</b> | 2,474,604 | 2,842,287 | 3,168,793 | 3,509,169 | 3,836,697 |

|                             |          |         |         |         |         |          |                 |           |          |           |           |           |
|-----------------------------|----------|---------|---------|---------|---------|----------|-----------------|-----------|----------|-----------|-----------|-----------|
| <b>Revenue vs. Expenses</b> |          |         |         |         |         |          |                 |           |          |           |           |           |
| Budgeted (MTD)              | (3,167)  | 98,710  | 102,246 | 261,278 | 110,419 | (23,732) | <b>(12,793)</b> | 46,987    | 264,636  | 42,384    | 133,850   | 51,483    |
| Actual (MTD)                | (54,590) | 49,722  | 86,665  | 9,519   | 875     | (80,457) | <b>(99,628)</b> | (44,277)  | 53,878   | (46,892)  | (46,257)  | (7,559)   |
| Budgeted (YTD)              | (3,167)  | 95,543  | 197,789 | 459,067 | 569,486 | 545,754  | <b>532,961</b>  | 579,948   | 844,584  | 886,968   | 1,020,818 | 1,072,301 |
| Actual (YTD)                | (54,590) | (4,868) | 81,798  | 91,317  | 92,192  | 11,735   | <b>(87,893)</b> | (132,170) | (78,292) | (125,184) | (171,441) | (179,001) |

|                          |         |         |         |         |         |         |                |         |         |         |         |         |
|--------------------------|---------|---------|---------|---------|---------|---------|----------------|---------|---------|---------|---------|---------|
| <b>Key Indicators</b>    |         |         |         |         |         |         |                |         |         |         |         |         |
| Hotel Room Revenue       | 134,971 | 160,951 | 204,314 | 221,621 | 181,770 | 108,375 | <b>80,338</b>  | 136,796 | 203,240 | 202,116 | 217,628 | 259,119 |
| Food and Banquet Revenue | 72,710  | 138,792 | 117,519 | 78,055  | 96,521  | 173,540 | <b>179,053</b> | 99,902  | 172,321 | 71,135  | 51,356  | 52,897  |



NEW BUSINESS/  
PUBLIC DISCUSSION







## **MEMORIAL HOSPITAL AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 27, 2024 – 6:02 PM

|   |                     |                               |
|---|---------------------|-------------------------------|
| Presiding members: Chairman Matthew Dukes | City Staff:         |                               |
| Trustee Susan Eads                        | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne                         | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins                      | Trustee Rick Favors | Authority Attorney Don Maisch |

A. **CALL TO ORDER.**

B. **DISCUSSION ITEMS.**

- 1.** Discussion, consideration, and possible action to approve the January 23, 2024 meeting minutes. (Secretary - S. Hancock)
- 2.** Discussion, consideration, and possible action of entering into a contract with Midwest Wrecking for \$138,840 per the Request for Proposals for Asbestos Abatement and Demolition of 2828 Parklawn Dr. (the "RFP"); and to authorize the Chairman to sign and execute any documents necessary as required. (R. Coleman - Economic Development)
- 3.** Discussion, consideration, and possible action of approving the funding recommendations of the Memorial Hospital Authority Board of Grantors for the FY 2023-2024 Community Improvement Grant Program in an amount not to exceed the budgeted amount of \$531,029. (General Administrator - T. Lyon)
- 4.** Discussion, consideration and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

C. **NEW BUSINESS/PUBLIC DISCUSSION.** In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. **ADJOURNMENT.**



DISCUSSION ITEMS



Notice for the Midwest City Municipal Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## **Midwest City Memorial Hospital Authority Minutes**

**January 23, 2024**

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:14 PM with the following members present:

|                      |                     |                               |
|----------------------|---------------------|-------------------------------|
| Trustee Susan Eads   | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne    | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins | Trustee Rick Favors | Authority Attorney Don Maisch |

### DISCUSSION ITEMS.

**1. Discussion, consideration, and possible action to approve the January 9, 2024 meeting minutes.**

Reed made a motion to approve the minutes, seconded by Bana. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: None. Motion Carried.

**2. Discussion, consideration, and possible action of an agreement to terminate the May 25, 2021, Economic Development Agreement with Bentwood Development, LLC, concerning a multi-family project proposed for Block 2, Aviation Acres Subdivision.**

Coleman addressed the Council. Dawkins made motion to approve terminating the agreement, seconded by Byrne. Voting Aye: Eads, Byrne, Dawkins, Reed, Bana, Favors, and Dukes. Nay: None. Motion Carried.

**3. Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.**

No Action Taken.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

### ADJOURNMENT.

There was no further business, Chairman Dukes adjourned the meeting at 7:16 PM.

ATTEST:

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MATTHEW D. DUKES II, Chairman

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SARA HANCOCK, Secretary



Midwest City Memorial Hospital Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, General Manager/Administrator

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of entering into a contract with Midwest Wrecking in the amount of \$138,840 per the Request for Proposals for the Asbestos Abatement and Demolition of 2828 Parklawn Dr. (RFP); and to authorize the Chairman to sign and execute any documents necessary as required.

---

That Authority, on March 23, 2021, approved the purchase of the 14,992 ft.<sup>2</sup> Parklawn Plaza Building as part of the acquisitions associated with the Parklawn – National Revitalization Plan & Design Code Project (the “District”) at a total cost of approximately \$1.28 million. The last tenant left the building on December 31, 2023. Removal of the 53-year old building is now necessary to move forward as the site is slated to become a new park with an amphitheater that is the focal point of the District.

Any demolition or renovation operation on an institutional, commercial or industrial building is regulated by the U.S. E.P.A’s National Emission Standards for Hazardous Air Pollutants (“NESHAP”). An environmental professional must perform a thorough inspection before potential asbestos-contaminated areas are disturbed. Air & Earth Environmental inspected the building from October 18 – November 22, 2023, leading to the discovery of asbestos in several locations. Air & Earth’s report was released as part of the RFP released on December 20, 2023.

Public notice for the RFP was published in the December 20, 2023, edition of the *Midwest City Beacon*. Five proposals were received by the 2:00 PM, January 28, 2024, deadline. A review team consisting of the Assistant Public Works Director, the City Attorney, the Director of Engineering & Construction Services and the Economic Development Director reviewed and scored each proposals before recommending Midwest Wrecking.

We expect demolition to start next month and to wrap up in July.

Please contact Economic Development Director Robert Coleman (405/739-1218) with any question.

Respectfully,

Tim Lyon, General Manager/Administrator

Attachments: Contract with Midwest Wrecking.  
Tabulation of Quotes  
Proposal Evaluation Scores

## Midwest City Memorial Hospital Authority

RFP: 2828 Parklawn Drive Asbestos Abatement/Demolition

PRELIMINARY PROPOSAL TABULATIONS\*

| Responding Company   | Proposal Amount      |
|--|----------------------|
| Greg Burkett<br>American Demolition & Site Services, LLC<br>5263 S 65th W AV<br>Tulsa, OK 74107<br>(918) 241-1100  | \$ 228,930.68        |
| Duane Allen<br>K&M Dirt Services, LLC d/b/a K&M Wrecking<br>PO Box 891920<br>Oklahoma City, OK 73189<br>(405) 691-5100   | \$ 190,775.00        |
| Mike King<br>M&M Wrecking<br>960 S County Line RD<br>Blanchard, OK 73010<br>(405) 392-4362   | \$ 237,676.00        |
| Chris Kates<br>Midwest Wrecking<br>PO Box 14668<br>Oklahoma City, OK 73113<br>(405) 478-8833   | \$ 138,840.00        |
| Terry Branstetter<br>Total Demolition Services<br>7115 N Bryant AV<br>Oklahoma City, OK 73121<br>(405) 562-2994  | \$ 230,595.00        |
| <b>AVERAGE:</b>  | <b>\$ 205,363.34</b> |
| <p><b>*NOTE:</b> The Review Committee may recommend a Contractor for the Midwest City Memorial Hospital Authority's consideration at its 6:00 PM, Tuesday, February 27, 2024 meeting. Said recommendation will be based on criteria outlined in the original RFP and in consideration of other information obtained from investigating references listed in the proposals. Please refer to the <a href="http://MidwestCityOK.org">MidwestCityOK.org</a> website for information regarding the agenda for this meeting.</p> |                      |

**MCMHA/City Contact:** Robert Coleman  
City of Midwest City  
100 N Midwest BL  
Midwest City, OK 73110  
(405) 739-1202  
rcoleman@MidwestCityOK.org

## Midwest City Memorial Hospital Authority

RFP: 2828 Parklawn Drive Asbestos Abatement/Demolition

FINAL PROPOSAL EVALUATION RANKINGS

| Responding Company  | Bundy | Coleman | Evenson | Maisch | OVERALL RANKING |
|---|-------|---------|---------|--------|-----------------|
| American Demolition & Site Services, LLC<br>5263 S 65th W AV<br>Tulsa, OK 74107       | 5     | 5       | 3       | 5      | 5               |
| K&M Dirt Services, LLC d/b/a K&M Wrecking<br>PO Box 891920<br>Oklahoma City, OK 73189 | 4     | 3       | 4       | 3      | 3               |
| M&M Wrecking<br>960 S County Line RD<br>Blanchard, OK 73010                           | 2     | 2       | 2       | 2      | 2               |
| Midwest Wrecking<br>PO Box 14668<br>Oklahoma City, OK 73113                           | 1     | 1       | 1       | 1      | 1               |
| Total Demolition Services<br>7115 N Bryant AV<br>Oklahoma City, OK 73121              | 3     | 4       | 5       | 4      | 4               |

**NOTE:** References were checked and provided in advance of evaluating the proposals. The evaluation team then individually scored each proposal categorically using a ratings scale ranging from 0 (worst) to 20 (best) based upon the following criteria:

**TECHNICAL APPROACH:** Responsiveness and understanding of the work to be done (i.e. scope of work). Demonstrates specific experience with similar demolition and asbestos abatement services.

**PROJECT MANAGEMENT HISTORY:** Responsiveness and understanding of the work to be done (i.e. scope of work). Demonstrates specific experience with similar demolition and asbestos abatement services.

**REFERENCES:** Responsiveness and understanding of the work to be done (i.e. scope of work). Demonstrates specific experience with similar demolition and asbestos abatement services. .

**SAFETY:** Responsiveness and understanding of the work to be done (i.e. scope of work). Demonstrates specific experience with similar demolition and

**COST:** Responsiveness and understanding of the work to be done (i.e. scope of work). Demonstrates specific experience with similar demolition and asbestos

## AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Midwest City Memorial Hospital Authority ("Authority")

And Midwest Wrecking Company ("Consultant").

### RECITALS

- A. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

### AGREEMENT

1. Scope of Services. The Consultant shall furnish the following services in a professional manner. Consultant shall perform the services described on Exhibit A which is attached hereto and incorporated herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A, subject to the direction of the Authority through its staff that it may provide from time to time.
2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue until all authorized work is approved by the City. All such work shall be completed no later than ninety (90) days following the execution of this agreement. Time is of the essence for every provision of this agreement that states a time for performance and for every deadline imposed by the Authority.
3. Compensation. Compensation to be paid to Consultant shall be as set forth in Exhibit A, which is attached hereto and incorporated herein by reference. Payment by Authority under this Agreement shall not be deemed a waiver of defects, even if such defects were known to the Authority at the time of payment.
4. Payment. Authority shall pay Consultant no later than 45 days after approval of the monthly invoice by Authority staff.
5. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the Authority upon payment to Consultant for such work, and the Authority shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to Authority upon written request.

6. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the Authority or the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to Authority and/or City employees, and Consultant hereby expressly waives any claim it may have to any such rights.
7. Interest of Consultant. Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by and during this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.
8. Professional Ability of Consultant. The Authority has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
9. Indemnity.
  - (a) Consultant agrees to indemnify, including the cost to defend, the Authority, the City, and its officers, agents and employees from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant and its agents in the performance of services under this contract. This indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the sole negligence, willful misconduct or defects in design by the Authority, the City, or its agents, servants, or independent contractors who are directly responsible to the Authority or the City, or the active negligence of the either. To the fullest extent permitted by law, the Consultant shall (1) immediately defend and (2) indemnify the Authority, the City, and its board members, officers, agents, and employees from and against all liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, or its employees, agents, or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. The Consultant's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the



comparative active negligence or willful misconduct of an indemnified party, then Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability.

- (b) The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Authority, the City and its board members, officers, agents, and employees, immediately upon tender to Consultant of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than Consultant are responsible for the claim does not relieve Consultant from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an indemnified party, Consultant may submit a claim to the City for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the indemnified party.
- (c) The review, acceptance or approval of the Authority or the City's work or work product by any indemnified party shall not affect, relieve or reduce the Authority or the City's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

10. Insurance Requirements.

Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies.

- (a) Workers' Compensation Coverage. Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the State of Oklahoma. In addition, Consultant shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of Oklahoma for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the Authority at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the Authority, the City, and its officers, agents, employees and volunteers for losses arising from work performed by Consultant for Authority or the City. This provision shall not apply if Consultant has no employees performing work under this Agreement. If the Consultant has no employees for the purposes of this Agreement, Consultant shall sign the "Certificate of Exemption from Workers' Compensation Insurance" which is attached hereto as Exhibit C.
- (b) General Liability Coverage. Consultant shall maintain commercial general liability insurance in an amount not less than five million dollars (\$5,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general

liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

- (c) Automobile Liability Coverage. Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than two million dollars (\$2,000,000) combined single limit for each occurrence.
- (d) Errors and Omissions Liability. Consultant shall maintain errors and omissions liability insurance for all work performed under this Agreement in an amount of not less than two million dollars (\$2,000,000).
- (e) Policy Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the following specific language:
  - i. The Authority, the City, and their elected or appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations.
  - ii. This policy shall be considered primary insurance as respects the Authority and the City, its elected or appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the Authority and the City, including any self-insured retention by either.
  - iii. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
  - iv. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Authority, the City, its elected or appointed officers, officials, employees, agents or volunteers.
  - v. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the Authority.
- (f) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the Authority and the City. At the Authority's option, Consultant shall demonstrate financial capability for payment of such

deductibles or self-insured retentions.

- (g) Certificates of Insurance and Endorsements. Consultant shall provide certificates of insurance with original endorsements to Authority as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the Authority on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the Authority at all times during the term of this Agreement.
11. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.
12. Licenses. Consultant represents and warrants to Authority that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to Authority that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.
13. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of Oklahoma and any action brought relating to this Agreement shall be held exclusively in the applicable court of law in Oklahoma County, Oklahoma.
14. Written Notification. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to the Authority:

General Manager/Administrator  
100 N Midwest BL  
Midwest City, OK 73110

If to Consultant:

Chris Cates  
Midwest Wrecking Co., LLC  
PO Box 14668  
Oklahoma City, OK 73113

15. Consultant's Books and Records.

- (a) Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to the Authority for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.
  - (b) Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
  - (c) Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the General Manager/Administrator, Authority's Counsel, City Auditor or a designated representative of these officers. Copies of such documents shall be provided to the Authority for inspection at City Hall when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.
  - (d) Where the Authority has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, Authority may, by written request by any of the above named officers, require that custody of the records be given to the Authority and that the records and documents be maintained in City Hall. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.
16. Entire Agreement. This Agreement, including Exhibit A, constitutes the complete and exclusive statement of Agreement between the Authority and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.
17. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and Authority and approved as to form by the Authority's Counselor.
18. Waiver. No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.
19. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

20. Assignment and Subcontracting. The parties recognize that a substantial inducement to Authority for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the Authority. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the Authority. If the Authority consents to such subcontract, Consultant shall be fully responsible to Authority for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between the Authority and subcontractor nor shall it create any obligation on the part of the Authority to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
21. Termination. This Agreement may be terminated by the Authority immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed on the date first written above.

**MIDWEST CITY  
MEMORIAL HOSPITAL AUTHORITY:**

\_\_\_\_\_  
Tim Lyon,  
General Manager/Administrator

**MIDWEST WRECKING:**

Chris Kates  
Signature

Chris Kates  
Printed Name

U.P.  
Title

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Don Maisch  
Legal Counsel

**ATTEST:**

\_\_\_\_\_  
Sara Hancock  
Secretary

## **EXHIBIT A**

### *Scope of Services, Terms and Conditions*

For a total cost not to exceed One Hundred Thirty-Eight Thousand, Eight Hundred and Forty Dollars (\$138,840), Midwest Wrecking Company (the “Consultant”) agrees to provide the Midwest City Memorial Hospital Authority (the “Authority”) certain professional services related to asbestos abatement and demolition of the vacant professional office building and accessory structure located at 2828 Parklawn DR, Midwest City, OK (the “Project”). In doing so, the Consultant hereby agrees to perform all tasks in accordance with generally acceptable professional standards and further represents that the advice and consultation provided shall be within its authority and capacity as a professional.

Consultant shall comply with the regulations, laws, ordinances and requirements of all governmental impact applicable by completing the following task leading to the abatement of asbestos, demolition of the structures, clearing of debris; backfilling, grading and reseeding excavated areas leading to final inspection and approval by the Authority:

#### **I. GENERAL REQUIREMENTS**

- a. Coordinate and pay all costs of all utility disconnects to include, but not limited to electric power, water, sewer, natural gas, and telecommunications. Must also cap sewer as required by the City Plumbing Inspector
- b. Obtain a City demolition permit as well as all certifications, permits and other permission(s) necessary for completion of the project from the appropriate regulatory agencies.
- c. Provide any temporary facilities necessary to successfully complete the project – to include, but not limited to, portable restrooms, site fencing, site security, water, etc, as needed.
- d. Proceed with caution and care so as to prevent damage to adjacent structures, sidewalks and streetscapes and to ensure that existing establishments in the area can operate normally without significant disruption during demolition activities.
- e. Take all necessary precautions and preventive measures to prevent the flow of water, including ground water, from mixing with hazardous substances. Such preventative measures may consist of, but are not limited to: berms, cofferdams, grout curtains, freeze walls, and seal course concrete or any combination thereof. If water does enter an excavation and becomes contaminated, such water, when necessary to proceed with the work, shall be dewatered consistent with applicable state and federal requirements.
- f. Direct the Water Pollution Control Manager, foreman, and/or construction supervisor in monitoring on-site contaminated soil storage and disposal procedures.
- g. Monitor air quality continuously during excavation operations at all locations containing hazardous material.
- h. Coordinate contaminated soils and hazardous substances/waste management with the appropriate federal, state, and local agencies.
- i. Inspect hazardous waste receptacles and areas regularly.
- j. Obtain approval for any and all street closures and/or detours at least 48 hours in advance through the City’s Engineering & Construction Services Division.

## **II. ASBESTOS ABATMENT**

- a. Assume responsibility for all aspects regarding the legal removal and disposal of any/all hazardous materials from the Project including, but not limited to, identification, testing, permitting, certification, notifications, best management practices, hauling, disposal fees, etc. according to the asbestos survey report prepared for this project and in compliance with all EPA, OSHA, and application State of Oklahoma regulations, and any other applicable law, using best practices.

**NOTE:** The excavation, transport, and disposal of contaminated material and hazardous material shall be in accordance with the rules and regulations of the following agencies (the specifications of these agencies supersede the procedures outlined in this document):

- 1) United States Department of Transportation.
  - 2) United States Environmental Protection Agency.
  - 3) Oklahoma Department of Environmental Quality.
  - 4) Oklahoma Department of Transportation.
  - 5) Oklahoma Department of Labor.
- b. Submit the required notifications to any agency as regulations may require.
  - c. Furnish all labor, equipment, supervision, and incidentals necessary to provide complete asbestos abatement for the structures.
  - d. Provide the project monitor and all costs associated with the use of same if so required.
  - e. Provide any additional cleaning required after the final cleaning.
  - f. Properly handle and dispose of all hazardous materials in accordance with all applicable laws.
  - g. Obtain the Authority's permission prior to authorizing any additional sampling/testing; the cost of which shall be split equally between the parties.
  - h. Provide the final asbestos clearance inspection prior to commencing any demolition work.

## **III. DEMOLITION**

- a. To demolish, remove and properly dispose of the structures and their contents including the demolition of all slabs and all underground structures. The entire structures and foundation should be removed, and since no materials from the project are proposed for reuse by the City, the Consultant shall take ownership of all scrap/salvage materials.
- b. Pay all costs incurred to transport and properly disposing of all demolition debris.
- c. Suppress airborne particulate matter by using water for dust control during demolition, as needed. The City may be able to provided a temporary hydrant meter as needed.
- d. Deploy barriers and/or techniques to prevent debris, dirt and mud from being spread onto public rights-of-way for the duration of the project.

## **IV. PROJECT COMPLETION**

- a. Backfill all excavated areas with suitable material and grade the area to provide for positive surface drainage for the entire site (generally, 0.5% min. slope from highest point of adjacent curb or sidewalk).
- b. Install a silt fence at the edge of curb or sidewalk to prevent sediment runoff, until the required 70% soil stabilization has been reached with proper grassing.
- c. Repair damage to other adjacent public improvements including, but not limited to any curbing, sidewalk, or asphalt damaged during the project.

**PROJECT COMPLETION** *(Continued)*

- d. Request a final inspection from the General Manager/Administrator of the Authority or his designee.
- e. Submit an invoice and executed Non-Collusion Affidavit to:

Robert Coleman, Director of Economic Development  
City of Midwest City  
100 N Midwest Boulevard  
Midwest City, OK 73110





Midwest City Memorial Hospital Authority  
100 North Midwest Boulevard Midwest City, OK 73110  
Office (405) 739-1207  
tlyon@midwestcityok.org  
www.midwestcityok.org

## MEMORANDUM

To: Midwest City Memorial Hospital Authority Trustees (Trustees)

From: Tim Lyon, General Manager/Administrator

Date: February 27, 2024

Subject: Discussion, consideration, and possible action of approving the funding recommendations of the Memorial Hospital Authority Board of Grantors for the FY 2023-2024 Community Improvement Grant Program in an amount not to exceed the budgeted amount \$531,029.

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During the third Quarter of 2023, the Board of Grantors (Grantors) evaluated the FY 2023-24 grant applications submitted to the FY 2023-2024 Community Improvement Grant Program.

Upon returning their initial evaluations to the General Manager's office, staff complied the information, followed up with applicants on any questions or comments, and sorted the applications from the highest scoring to the lowest scoring. The scores were averaged by the number of people evaluating, times the sum of those people's scores.

With updated information and initial rankings, the Grantors met on January 18, 2024 to deliberate and make their recommendations for you, the Trustees. The attending Grantors unanimously approved the following recommendations totaling \$531,029 for consideration.

FY 2023-24 Community Improvement Grant Program recommendations:

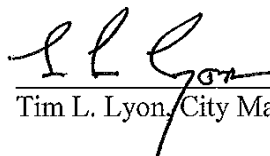
- Midwest City Police Department for metal detectors in the amount of \$75,240
- Midwest City Fire Department for AED Stations in the amount of \$21,855
- Midwest City Tree Board for tree giveaway in the amount of \$5,000
- Mid-Del Youth and Family Center for purchase of vehicle in the amount of \$25,591
- Mid-Del Food Pantry for purchase of refrigerators in the amount of \$38,150
- Midwest City Animal Welfare for spay in neutering in the amount of \$15,000
- Saint Matthews United Methodist Church for mobile meals in the amount of \$55,679.09
- Mid-Del Schools for school meals in the amount of \$25,000 (Albright recused from item)
- Literacy Link for technology equipment in the amount of \$7,500

FY 2023-24 Community Improvement Grant Program recommendations continued:

- Leah's Hope for security cameras in the amount of \$1,600
- Garden Club for a mansard roof in the amount of \$9,342.55
- Mid-Del Technology Center for de-escalation training in the amount of \$9,000
- Autumn House for a chiller system in the amount of \$90,000
- Midwest City Golf Course for Safety Fence in the amount of \$100,000
- Mid-Del Youth Football Association for equipment per requirements in the amount of \$15,000 contingent that the equipment would be provided to under privileged kids. (Albright recused from item)
- Rotary Club for trailers in the amount of \$10,000 (Willard recused from item)
- Juneteenth MWC education event in the amount of \$24,188
- Malana Bracht for publishing a MWC History book in the amount of \$2,500

Finally, attached you will find the, the list of applications (see your link to the full applications in your email sent on January 4, 2024), the initial rankings with notes, draft minutes from the Grantors' meeting on the 18<sup>th</sup>, and the current state of the Community Improvement Grant Program.

Please let us know if you have any questions or comments.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager

**FY 2023-24 Grant Applications - Total available funds = \$531,029**

| App # | Applicant Name                     | Grant Title  | Project summary/ Purpose/Purchase  | Desired Amount        | Contact             | Phone        | Address                              | Email  | Website   |
|-------|------------------------------------|--|--|-----------------------|---------------------|--------------|--------------------------------------|--|---|
| 1     | Mid-Del Schools                    | Child Nutrition-Meals for All Students                       | Provide school meals for all children.   | \$25,000.00           | Devyn Johnson       | 739-1611     | 4731 Judy Dr., Del City, OK 73115    | <a href="mailto:dvjohnson@mid-del.net">dvjohnson@mid-del.net</a>                       | <a href="http://mid-delchildnutrition.com">mid-delchildnutrition.com</a>  |
| 2     | Juneteenth MWC                     | Juneteenth MWC Family Festival 2024                          | Provide a positive educational event for the community.                                    | \$25,132.00           | Marcus Hayes        | 313-7128     | 4416 Bonaparte Blvd., 73110          | <a href="mailto:marcusthayes@gmail.com">marcusthayes@gmail.com</a>                     | <a href="http://juneteenthmidwestcity.godaddysites.com">juneteenthmidwestcity.godaddysites.com</a>  |
| 3     | MWC Police                         | Metal Detector   | Purchase a moveable metal detector.  | \$75,240.00           | Lt. Isaias Molina   | 739-1306     | 100 N Midwest Blvd., 73110           | <a href="mailto:imolina@midwestcityok.org">imolina@midwestcityok.org</a>               | <a href="https://www.midwestcityok.org/police">https://www.midwestcityok.org/police</a>   |
| 4     | Autumn House                       | Chiller System Replacement                                   | Purchase a chiller system.   | \$100,000.00          | Shari Lopp          | 732-0644     | 500 Adair Blvd.,73110                | <a href="mailto:autumnhouse@coxinet.net">autumnhouse@coxinet.net</a>                   | <a href="http://www.autumnhousemwc.com">www.autumnhousemwc.com</a>  |
| 5     | MWC Animal Welfare                 | Free Spay and Neutering Services.                            | Partner with MWC vets to provide spay and neutering services for low income MWC residents. | \$15,000.00           | Teresa Coplen       | 739-1402     | 8485 E. Reno Ave., 73110             | <a href="mailto:tcoplen@midwestcityok.org">tcoplen@midwestcityok.org</a>               | <a href="https://www.midwestcityok.org/animal-welfare">https://www.midwestcityok.org/animal-welfare</a>   |
| 6     | Soldier Creek Baptist Church       | Children's Play Area   | Purchase and install equipment for a play area.  | \$43,245.08           | Sue Schlenker       | 732-3235     | 9020 SE 15th, 73130                  | <a href="mailto:sue@soldiercreek.org">sue@soldiercreek.org</a>                         | <a href="https://www.soldiercreek.org/">https://www.soldiercreek.org/</a>   |
| 7     | Connect Church                     | Connect Church Parking Lot                                   | Repair parking lot.  | \$125,000.00          | Steve Brown         | 226-0180     | 9029 E. Reno Ave., 73130             | <a href="mailto:connectchurchpastor@gmail.com">connectchurchpastor@gmail.com</a>       | <a href="https://www.facebook.com/ConnectChurchOK/">https://www.facebook.com/ConnectChurchOK/</a>   |
| 8     | Vaughn Sullivan                    | Phase 2 of Security Fence Project at John Conrad Golf Course | Purchase and install phase 2 of the fence.   | \$100,000.00          | Vaughn Sullivan     | 739-1207     | 100 N Midwest Blvd., 73110           | <a href="mailto:vsullivan@midwestcityok.org">vsullivan@midwestcityok.org</a>           | <a href="https://www.midwestcityok.org/parksrec/page/john-conrad-regional-golf-course">https://www.midwestcityok.org/parksrec/page/john-conrad-regional-golf-course</a> |
| 9     | Garden Club                        | Mansard Roof   | Replace mansard roof.  | \$9,342.55            | Rhonda Hymel        | 406-5722     | 1441 N. Key Blvd.                    | <a href="mailto:rhymel9@yahoo.com">rhymel9@yahoo.com</a>                               | <a href="https://oklahomagardenclub.com/">https://oklahomagardenclub.com/</a>   |
| 10    | Mid-Del Food Pantry                | Replace Refrigerators  | Purchase and install new refrigerators.  | \$38,150.00           | Mike Anderson       | 732-3603     | 322 N Midwest Blvd, 73110            | <a href="mailto:m-pantry@att.net">m-pantry@att.net</a>                                 | <a href="http://midelfoodpantry.com">midelfoodpantry.com</a>  |
| 11    | MWC Tree Board                     | Arbor Day Tree Giveaway                                      | Purchase trees for a giveaway.   | \$5,000.00            | Paul Streets        | 739-1061     | 8730 SE 15th St., 73110              | <a href="mailto:pstreets@midwestcityok.org">pstreets@midwestcityok.org</a>             | <a href="https://www.midwestcityok.org/bc-tb">https://www.midwestcityok.org/bc-tb</a>   |
| 12    | MWC Fire Dept.                     | AED Save Stations  | Purchase and install AED Stations around town.   | \$21,855.00           | Bert Norton         | 739-1341     | 8201 E. Reno, 73110                  | <a href="mailto:bnorton@midwestcityok.org">bnorton@midwestcityok.org</a>               | <a href="https://www.midwestcityok.org/fire">https://www.midwestcityok.org/fire</a>   |
| 13    | MWC Soccer Club                    | Headstart Buildings Move                                     | Move 2 portable building to the Soccer Field.  | \$67,340.37           | Matthew Mercer      | 760-9696     | 1799 National Blvd., 73140           | <a href="mailto:operations@mwcsoccer.org">operations@mwcsoccer.org</a>                 | <a href="http://www.mwcsoccer.org">www.mwcsoccer.org</a>  |
| 14    | Leah's Hope                        | Home Security for Residents                                  | Purchase and install Ring home security doorbells for residents.                           | \$1,600.00            | Brittany Hussain    | 455-6116     | 804 W. Curtis Dr., 73140             | <a href="mailto:brittany@leahshope.org">brittany@leahshope.org</a>                     | <a href="http://www.leahshope.org">www.leahshope.org</a>  |
| 15    | Good Dogma                         | Free Tags for Wags   | Provide up to 5,000 free pet ID tags for MWC residents.                                    | \$20,804.77           | Katie Hawk          | 503-1411     | 9013 E. Reno, 73130                  | <a href="mailto:gooddogmaok@gmail.com">gooddogmaok@gmail.com</a>                       | <a href="http://gooddogma.org">gooddogma.org</a>  |
| 16    | Malana Bracht                      | MWC History Book   | Produce a MWC History Book named "From Wheat Fields to Model City"                         | \$2,500.00            | Malana Bracht       | 843-478-7160 | 1212 S. Air Depot, Ste. 12, 73110    | <a href="mailto:buildinggenerationsok@gmail.com">buildinggenerationsok@gmail.com</a>   | <a href="http://www.mwcmoms.com/buildinggenerationsmwc">www.mwcmoms.com/buildinggenerationsmwc</a>  |
| 17    | Jeremy Black                       | SCIP Recreational Trail Maintenance Equipment                | Purchase a commercial grade zero-turn mower.   | \$15,766.91           | Jeremy Black        | 915-4636     | 1125 Liveoak Dr., 73110              | <a href="mailto:jerblak@yahoo.com">jerblak@yahoo.com</a>                               | <a href="https://www.midwestcityok.org/parksrec/page/scip-trail">https://www.midwestcityok.org/parksrec/page/scip-trail</a>   |
| 18    | Rickey M. Thomas II                | Freedom Estates  | Develop land and build a house.  | \$270,000.00          | Rickey Thomas       | 760-9631     | 11911 N. Penn Ave.                   | <a href="mailto:cthomas@freedomworship.net">cthomas@freedomworship.net</a>             | <a href="http://www.freedomworship.net">www.freedomworship.net</a>  |
| 19    | Michael Figgins                    | Improving Housing Stability for MWC Tenants.                 | On-sight only legal aid services for MWC tenants experience eviction issues.               | \$150,000.00          | Michael Figgins     | 557-0020     | 3800 N. Classen BLVD., Suite 230     | <a href="mailto:michael.figgins@laok.org">michael.figgins@laok.org</a>                 | <a href="http://www.legalaidok.org">www.legalaidok.org</a>  |
| 20    | Rotary Club                        | Trailers for the Flag Program                                | Purchase 5 new trailers.   | \$12,500.00           | Brittany Byers      | 5095519      | P.O. Box 10971, 73140                | <a href="mailto:brittanybyers@gmail.com">brittanybyers@gmail.com</a>                   | <a href="http://www.rotarymwc.org">www.rotarymwc.org</a>  |
| 21    | Literacy Link                      | Bridging the Digital Divide                                  | Purchase 5 tablets, 5 Laptop, 5 webcams, and 1 Dell OptiPlex.                              | \$7,500.00            | Antonia Walker      | 732-2737     | 8143 E. Reno Ave., 73110             | <a href="mailto:litlink@gmail.com">litlink@gmail.com</a>                               |   |
| 22    | Mid-Del Technology                 | De-escalation Training                                       | Provide De-escalation Training for school employees.                                       | \$9,000.00            | Erin Hurst          | 739-1707     | 1621 Maple Dr., 73110                | <a href="mailto:ehurst@mid-del.net">ehurst@mid-del.net</a>                             | <a href="http://www.middeltech.com">www.middeltech.com</a>  |
| 23    | Mid-Del Youth Football Association | Equipment  | Purchase 80 helmets and 72.3 pads.   | \$29,360.00           | Erin Hurst          | 317-9914     | 9121 Oak Hollow Dr., 73130           | <a href="mailto:hurst.erin.a@gmail.com">hurst.erin.a@gmail.com</a>                     | <a href="https://mid-del-youth-football.square.site/">https://mid-del-youth-football.square.site/</a>   |
| 24    | Mid-Del Youth and Family Center    | Transport to Fun   | Purchase a new or used 2023 Chevrolet Traverse.  | \$25,591.00           | Darla Cheek         | 733-5437     | 8121 National Ave., Suite 401, 73110 | <a href="mailto:darla@mid-delyouth.org">darla@mid-delyouth.org</a>                     | <a href="http://www.mid-delyouth.org">www.mid-delyouth.org</a>  |
| 25    | Mobile Meals St. Matthews          | Mobile Meals Kitchen Upgrade and Repair                      | Hire Contractor to upgrade to LED lights, ceilings and wall, and commercialize kitchen.    | \$55,679.09           | Jenifer Cameron     | 795-4530     | 300 N Air Depot Blvd., 73110         | <a href="mailto:mobilemeals@stmatthew.org">mobilemeals@stmatthew.org</a>               | <a href="http://www.stmatthew.org">www.stmatthew.org</a>  |
| 26    | Freedom Healing Center             | Transitional Housing in MWC                                  | Purchase home plans, land, building materials, permits etc...                              | \$100,000.00          | Angelisha Henderson | 458-4810     | 10536 SE 23rd, 73130                 | <a href="mailto:freedomhealingcenterok@gmail.com">freedomhealingcenterok@gmail.com</a> | <a href="http://www.freedomhealingcenterok.org">www.freedomhealingcenterok.org</a>  |
|       |                                    |  | <b>Total eligible requested</b>  | <b>\$1,350,606.77</b> |                     |              |                                      |  |   |

FY 2023-24 Grant Application Evaluations in Initial Ranking Order - Budgeted Amount for FY 2023-24 is \$531,029

| App # | Applicant                          | Grant Project            | Desired Amount           | Accumulative Amount          | BOG #1 Scores | BOG #1 Notes | BOG #2 Scores | BOG #2 Notes   | BOG #3 Scores | BOG #3 Notes  | BOG #4 Scores | BOG #4 Notes  | BOG #5 Scores | BOG #5 Notes (WM) | BOG #6 Scores | BOG #6 Notes | BOG #7 Scores | BOG #7 Notes         | BOG #8 Scores | BOG #8 Notes  | BOG #9 Scores | BOG #9 Notes      | Total # of Times Eva. | Total of all Eva. Scores | Final Ranking Score |
|-------|------------------------------------|--------------------------|--------------------------|------------------------------|---------------|--------------|---------------|--|---------------|---|---------------|---|---------------|-------------------|---------------|--------------|---------------|----------------------|---------------|---|---------------|-------------------|-----------------------|--------------------------|---------------------|
| 3     | MWC Police                         | Metal Detector           | \$75,240.00              | \$75,240.00                  | 80            |              | 100           |  | 100           | Q: Is this something that the City has funding for or with out us it is not possible?<br>A: Xtract One was presented to the police department shortly after the Oklahoma State Fair incident and therefore not in our budget for fiscal year 23-24. Without the funding the police department would not be able to purchase the Xtract one. | 75            | Q: How will groups know this is available?<br>A: Anyone within the City will be able to make a request for the Xtract one through my office to see if it is available for the date requested. Only conflicts expected would be the days city court is held multiple times a week during business hours.   | 100           |                   | 90            |              | 100           |                      | 93            | Q: Is there an ongoing cost to maintain/train?<br>A: After year three, PD will cover the annual maintenance (line item would be created). | 100           |                   | 9                     | 838                      | 93                  |
| 12    | MWC Fire Dept.                     | AED Stations             | \$21,855.00              | \$97,095.00                  | 40            |              | 100           |  | 100           |   | 85            |   | 100           | 100               |               |              | 100           |                      | 100           |   | 100           |                   | 9                     | 825                      | 92                  |
| 11    | MWC Tree Board                     | Tree Giveaway            | \$5,000.00               | \$102,095.00                 | 65            |              | 100           |  | 100           |   | 70            |   | 85            | 100               |               |              | 100           |                      | 100           |   | 100           |                   | 9                     | 820                      | 91                  |
| 24    | Mid-Del Youth and Family Center    | Purchase Vehicle         | \$25,591.00              | \$127,686.00                 | 50            |              | 95            |  | 100           |   | 75            | Q: Can we buy cars under 20-year technology?<br>A: Yes. Vehicles can last for 20-years.   | 100           |                   | 87            |              | 100           |                      | 100           |   | 100           |                   | 9                     | 807                      | 90                  |
| 10    | Mid-Del Food Pantry                | Purchase Refrigerators   | \$38,150.00              | \$165,836.00                 | 70            |              | 95            |  | 100           |   | 80            |   | 100           |                   | 67            |              | 85            |                      | 100           |   | 100           |                   | 9                     | 797                      | 89                  |
| 5     | MWC Animal Welfare                 | Spay and Nneutering      | \$15,000.00              | \$180,836.00                 | 90            |              | 100           |  | 73            |   | 55            |   | 90            |                   | 85            |              | 100           |                      | 100           |   | 100           |                   | 9                     | 793                      | 88                  |
| 25    | Mobile Meals St. Matthews          | Commercialize Kitchen    | \$55,679.09              | \$236,515.09                 | 33            |              | 95            |  | 100           |   | 90            | Excellent proposal.   | 100           |                   | 80            |              | 100           |                      | 100           |   | 95            |                   | 9                     | 793                      | 88                  |
| 1     | Mid-Del Schools                    | School Meals             | \$25,000.00              | \$261,515.09                 | 100           |              | 85            | Q: Ongoing need?<br>A: The Authority Attorney said, "...recurring operating expenses or personal property needs"...is defined as, "expenses or personal property needs such as maintenance upkeep costs, supplies, salaries, wages, salary or wage adjustments, bonuses, and general operating costs, so these meals could qualify for funding." | 48            |   | 75            | Section C#5 - Blank - Q: Can you accept less money?<br>A: "Yes."  | 100           |                   | 100           |              | 100           |                      |               | Conflict - Employee   | 95            |                   | 8                     | 703                      | 88                  |
| 21    | Literacy Link                      | Technology Equipment     | \$7,500.00               | \$269,015.09                 | 55            |              | 90            | Q: Discrepancy in estimate vs. requested amount.<br>A: We were accounting for flux in prices from when we put the grant in to when we will be able to purchase the equipment.  | 100           |   | 55            | Q: Does this meet our technology of 20-year and useful?<br>A: Yes. Please refer to the Third Amendment to the Trust Indenture Sec. 1 (b).   | 90            |                   | 90            |              | 100           |                      | 100           |   | 86            |                   | 9                     | 766                      | 85                  |
| 14    | Leah's Hope Garden Club            | Security<br>Mansard Roof | \$1,600.00<br>\$9,342.55 | \$270,615.09<br>\$279,957.64 | 43<br>60      |              | 100           | Maintaining is the members responsibility. Q: Are they raising any money for this?<br>A: Yes, we will be having a plant sale and have tentatively set a garden tour in the spring. Since Covid, we have been unable to have an our yearly Holiday Tour which was one of the club's best fundraisers.   | 90            |   | 60            |   | 100           |                   | 80            |              | 85            |                      | 100           |   | 95            |                   | 9                     | 763                      | 85                  |
| 9     | Garden Club                        | Mansard Roof             | \$9,342.55               | \$279,957.64                 | 60            |              | 100           | Maintaining is the members responsibility. Q: Are they raising any money for this?<br>A: Yes, we will be having a plant sale and have tentatively set a garden tour in the spring. Since Covid, we have been unable to have an our yearly Holiday Tour which was one of the club's best fundraisers.   | 90            |   | 60            |   | 90            |                   | 80            |              | 90            |                      | 100           |   | 90            |                   | 9                     | 760                      | 84                  |
| 22    | Mid-Del Technology                 | De-escalation Training   | \$9,000.00               | \$288,957.64                 | 35            |              | 100           |  | 80            |   | 55            |   | 100           | 100               |               |              | 100           |                      |               | Conflict - Employee   | 100           |                   | 8                     | 670                      | 84                  |
| 4     | Autumn House                       | Chiller System           | \$100,000.00             | \$388,957.64                 | 28            |              | 60            |  | 100           |   | 85            |   | 100           | 80                |               |              | 100           |                      | 100           |   | 95            | We gave in 21-22. | 9                     | 748                      | 83                  |
| 8     | Vaughn Sullivan                    | Phase 2 of Fence         | \$100,000.00             | \$488,957.64                 | 95            |              | 0             | Duplicate Request.   | 100           |   | 50            |   | 100           | 90                |               |              | 100           | Phase II of project. | 100           |   | 100           |                   | 9                     | 735                      | 82                  |
| 23    | Mid-Del Youth Football Association | Football Equipment       | \$29,360.00              | \$518,317.64                 | 15            |              | 75            |  | 100           |   | 60            | Q: Will you take less?<br>A: Per their application, Part II, Sec. C. (5) "We would be more than happy to receive 'any' funding..."  | 90            |                   | 80            |              | 100           |                      | 100           |   | 95            |                   | 9                     | 715                      | 79                  |
| 17    | Jeremy Black                       | Mower                    | \$15,766.91              | \$534,084.55                 | 45            |              | 100           |  | 75            |   | 35            | Q 1: Where will mower be stored?<br>A 1: "Per their application, Part III. A.1. 2nd paragraph "...to be stored in the maintenance container on-site."<br>Q 2: Does this fall under 20-year tech?<br>A 2: The Authority Attorney said, "It could."<br>Q 3: How many races/ participants per year?<br>A 3: In the past six months, we have seen over 200 participants at the Solider Creek Showdown State Moutain Bike Race Series. It is also used year-round to host group rides, organized events and regular trail users including families with strollers. I personally host a weekly group ride during the warmer months (generally May-October) that is attended by 15-25 riders each ride. We are listed online at ww.travelok .com and www.facebook.com/people/SCIP-Recreational-Trail/100057595293372/. | 90            |                   | 70            |              | 90            |                      | 100           |   | 87            |                   | 9                     | 692                      | 77                  |

| App # | Applicant                    | Grant Project          | Desired Amount | Accumulative Amount | BOG #1 Scores | BOG #1 Notes   | BOG #2 Scores | BOG #2 Notes   | BOG #3 Scores | BOG #3 Notes | BOG #4 Scores | BOG #4 Notes   | BOG #5 Scores | BOG #5 Notes (WM) | BOG #6 Scores | BOG #6 Notes  | BOG #7 Scores | BOG #7 Notes                              | BOG #8 Scores | BOG #8 Notes  | BOG #9 Scores | BOG #9 Notes                            | Total # of Times Eva. | Total of all Eva. Scores | Final Ranking Score |
|-------|------------------------------|------------------------|----------------|---------------------|---------------|--|---------------|--|---------------|--------------|---------------|--|---------------|-------------------|---------------|---|---------------|---|---------------|---|---------------|---|-----------------------|--------------------------|---------------------|
| 15    | Good Dogma                   | Pet ID Tags            | \$20,804.77    | \$554,889.32        | 75            | Partial Funding of \$10,277.47.  | 80            | Partial funding.   | 40            |              | 55            | Good plan for advertising & communicating with the community.  | 70            |                   | 75            | Q: Are these for local MWC residents? If so, approximately \$4300 (#s from the Plan Detail Sheet) could be saved by not mailing and residents that apply pick up their animal's tag.<br>A: "...we've run into issues with that in the past. Our primary audience typically is lower income families and transportation can be an issue. Additionally, we've seen a lot of tags left behind and not picked up. Yes, postage is an additional cost and more work for us, but mailing the tags provides greater assurance that the owner receives the tags and confirmation that it is indeed a Midwest city resident ordering the tags (less room for people to cheat the system so to speak)." | 85            | Recommend half of requested amount.       | 100           | Award partial funding.  | 93            |   | 9                     | 673                      | 75                  |
| 20    | Rotary Club                  | Five Trailers          | \$12,500.00    | \$567,389.32        | 38            | I would like to see them expand to other neighborhoods/more advertising etc. to let people know they offer this. | 65            | Limited use.   | 80            |              | 45            |  | 90            |                   | 90            |   |               | 90  |               | 100   |               | Conflict - Husband on the Rotary Board. | 8                     | 598                      | 75                  |
| 13    | MWC Soccer Club              | Portable building Move | \$67,340.37    | \$634,729.69        | 18            |  | 100           | Maybe partial funding.   | 100           |              | 35            | Q: Is this a "club" or "rec" league soccer???<br>A: Per their application, this is the MWC Soccer "Club," www.mwccoccer.org.   | 90            |                   | 75            |   | 90            |   | 70            | Q: Is there another way to accomplish this?<br>A: "If they are referring to funds, we would not be able to afford this much. The plumber is doing it at his cost, and we will be doing some renovations ourselves, which cut the cost some. If they are referring to moving them, not sure any other way. Don't think city crews are able to move these. If they have a more specific question, I would be happy to reply." | 85            |   | 9                     | 663                      | 74                  |
| 2     | Juneteenth MWC               | Educational Event      | \$25,132.00    | \$659,861.69        | 30            | Partial Funding  | 80            | Partial Funding.   | 65            |              | 60            | Q 1: Where will supplies purchased be stored (i.e. coolers, dollies, generator)? These are not consumable, rental or one-time use items.<br>A 1: "We have not yet decided where we will store the items. That will be discussed in our meeting later this month."<br>Q 2: Does it fall under 20-year technology?<br>A 2: The Authority Attorney said, "The Walkie Talkies and the Generator could meet the 20 year threshold." | 80            |                   | 67            |   | 90            | Recommendation - \$13,000                 | 95            | Award partial funding.  | 91            | Only partial.                           | 9                     | 658                      | 73                  |
| 16    | Malana Bracht                | MWC History Book       | \$2,500.00     | \$662,361.69        | 85            |  | 0             | Q: Has this research been done?<br>A: "Yes, much of it has been done apart from interviews with founding families and businesses in Midwest City. We are also looking to the origins of the area before 1943 with the original land run and grants. We just received the name of First Families of the Twin Territories Connected to MWC including original pioneers." | 63            |              | 35            |  | 75            |                   | 90            |   | 100           |   | 100           |   | 95            |   | 9                     | 643                      | 71                  |
| 6     | Soldier Creek Baptist Church | Play Area              | \$43,245.08    | \$705,606.77        | 25            |  | 90            |  | 67            |              | 53            |  | 65            |                   | 77            |   | 70            | Recommend half of requested amount.       | 100           |   | 83            |   | 9                     | 630                      | 70                  |
| 26    | Freedom Healing Center       | Build Home             | \$100,000.00   | \$805,606.77        | 8             |  | 0             | Not far enough into project.   | 65            |              | 60            |  | 90            |                   | 70            |   | 90            | Recommend half of requested amount.       | 100           | Award partial funding.  | 95            |   | 9                     | 578                      | 64                  |
| 7     | Connect Church               | Repair Parking Lot     | \$125,000.00   | \$930,606.77        | 20            |  | 0             |  | 65            |              | 50            |  | 60            |                   | 70            |   | 90            |   | 75            | Recommend partial funding.  | 88            |   | 9                     | 518                      | 58                  |
| 19    | Michael Figgins              | Legal Aid Services     | \$150,000.00   | \$1,080,606.77      | 10            |  | 0             | Not a MWC business.  | 0             |              | 70            |  | 65            |                   | 78            |   | 90            | Would recommend half of requested amount. | 100           | Q: Is this salary or contract hours?<br>A: The LASO application for funds is proposed as a fee for service based on actual hours provided pursuant to contract.   | 93            |   | 9                     | 506                      | 56                  |
| 18    | Rickey M. Thomas II          | Build Home             | \$270,000.00   | \$1,350,606.77      | 5             |  | 0             |  | 0             |              | 50            |  | 90            |                   | 65            |   | 80            | Suggest partial funding.                  | 50            |   | 86            |   | 9                     | 426                      | 47                  |

Notice of this special meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

**Memorial Hospital Authority Board of Grantors Minutes  
Special Meeting**

**January 18, 2024**

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dara McGlamery called the meeting to order at 5:48 PM with following members Present: Kelly Albright, Joyce Jackson, Amber Moody, Amy Otto, Sheila Rose, Zac Watts, and Stacy Willard. Absent: Wade Moore.

City Staff Present: General Manager Tim Lyon, Secretary, Sara Hancock, and Attorney Don Maisch.

**DISCUSSION ITEM.**

**1. Discussion, consideration and possible action to approve, the minutes of the June 16, 2022 special meeting.**

Otto made a motion, to approve the minutes, seconded by Watts. Voting Aye: McGlamery, Albright, Jackson, Moody, Otto, Rose, Watts, and Willard. Nay: None. Absent: Moore. Motion carried.

**2. Discussion, consideration, and possible action of making recommendations to submit to the Memorial Hospital Authority Trustees to award the Fiscal Year 2023-2024 Memorial Hospital Authority Community Improvement Grant Program budgeted funds in the amount of \$531,029 or less to qualified applicants.**

\*Amber Moody left at 6:47 PM

Rose made a motion, to award the proposed funding for the following applicants, as stated below, seconded by Albright. Voting Aye: McGlamery, Albright, Jackson, Otto, Rose, Watts, and Willard. Nay: None. Absent: Moody and Moore. Motion carried.

- Midwest City Police Department for metal detectors in the amount of \$75,240
- Midwest City Fire Department for AED Stations in the amount of \$21,855
- Midwest City Tree Board for tree giveaway in the amount of \$5,000
- Mid-Del Youth and Family Center for purchase of vehicle in the amount of \$25,591
- Mid-Del Food Pantry for purchase of refrigerators in the amount of \$38,150
- Midwest City Animal Welfare for spay in neutering in the amount of \$15,000
- Saint Matthews United Methodist Church for mobile meals in the amount of \$55,679.09
- Mid-Del Schools for school meals in the amount of \$25,000 (Albright recused from item)
- Literacy Link for technology equipment in the amount of \$7,500
- Leah's Hope for security cameras in the amount of \$1,600

• Garden Club for a mansard roof in the amount of \$9,342.55  
January 18, 2024 Memorial Hospital Authority Board of Grantors  
Minutes continued.

- Mid-Del Technology Center for de-escalation training in the amount of \$9,000
- Autumn House for a chiller system in the amount of \$90,000
- Midwest City Golf Course for Safety Fence in the amount of \$100,000
- Mid-Del Youth Football Association for equipment per requirements in the amount of \$15,000 contingent that the equipment would be provided to under privileged kids. (Albright recused from item)
- Rotary Club for trailers in the amount of \$10,000 (Willard recused from item)
- Juneteenth MWC education event in the amount of \$24,188
- Malana Bracht for publishing a MWC History book in the amount of \$2,500

ADJOURNMENT.

There being no further business, Chairman Dara McGlamery adjourned the meeting at 7:42 PM.

ATTEST:

\_\_\_\_\_  
DARA MCGLAMERY, Chairman

\_\_\_\_\_  
AMBER MOODY, Secretary/Treasurer

**MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY COMMUNITY IMPROVEMENT GRANTS**

| GRANT RECIPIENT  | PURCHASE ITEM  | AWARD AMOUNT        | EXPENDITURES        | MONEY RETURNED    | BALANCE           |
|--|--|---------------------|---------------------|-------------------|-------------------|
| <b>GRANT RECIPIENTS FY 2022-23</b>                             |  |                     |                     |                   |                   |
| MWC Eng. & Con.  | Purchase and install Benches along new Mid-America Trail.                              | \$15,000.00         | \$14,076.80         | \$923.20          | \$0.00            |
| MWC Eng. & Con.  | Purchase and install Blue Lights along new Mid-America Trail.                          | \$54,306.00         |                     |                   | \$54,306.00       |
| MWC Police   | Purchase trailer and speed sign for traffic data and stats.                            | \$29,837.00         |                     |                   | \$29,837.00       |
| St. M.U.M. Church  | Purchase building materials and hire contractors to refurbish donated space.           | \$36,000.00         | \$36,000.00         |                   | \$0.00            |
| American Legion Post 170                                       | Automation Improvements - 3 new PCs/1 laptop/3 printers.                               | \$5,490.00          | \$5,423.74          | \$66.26           | \$0.00            |
| MWC Soccer Club  | Purchase and install safety fence.   | \$21,600.00         | \$21,600.00         |                   | \$0.00            |
| MWC Fire   | Purchase 82 sets of duel certified gear for fire staff.                                | \$95,000.00         |                     |                   | \$95,000.00       |
| C.A.H.S.   | PCs/Gaming equipment for new Esports Program.  | \$4,000.00          | \$3,725.66          |                   | \$274.34          |
| Mission Mid-Del, Inc.  | Purchase of a Used Box Truck.  | \$40,000.00         | \$40,000.00         |                   | \$0.00            |
| MWC Golf Course  | Purchase and install safety fence between Golf Course and Joe B. Barnes Regional Park. | \$100,000.00        | \$100,000.00        |                   | \$0.00            |
| MWC Com. Dev.  | Restore and install original Skytrain letters at the new Atkinson Park.                | \$50,000.00         |                     |                   | \$50,000.00       |
| Mid-Del Technology Center                                      | STEM summer camp for 6-8 grade students.   | \$13,000.00         |                     |                   | \$13,000.00       |
| Mid-Del Group Homes  | Build a safe loading dock.   | \$93,100.00         | \$93,100.00         |                   | \$0.00            |
|  | <b>Final outcome of funds:</b>   | <b>\$557,333.00</b> | <b>\$313,926.20</b> | <b>\$989.46</b>   | <b>242,417.34</b> |
| <b>GRANT RECIPIENTS FY 2021-22</b>                             |  |                     |                     |                   |                   |
| Autumn House   | Update/Replace Elevator  | \$125,000.00        | \$125,000.00        |                   | \$0.00            |
| Leah's Hope, Inc.  | Strengthening Identity   | \$3,500.00          | \$3,500.00          |                   | \$0.00            |
| MCHS Band Boosters   | Bomber Band Equipment Van  | \$25,000.00         | \$25,000.00         |                   | \$0.00            |
| Mid-Del P. S. Found.   | Calming Corners  | \$25,581.32         |                     |                   | \$25,581.32       |
| Mid-Del Tech. Center   | 2022 MDTC Leadership Institute   | \$12,000.00         | \$11,996.53         |                   | \$3.47            |
| Mid-Del Youth and Family Center                                | Circle to Safety Project   | \$9,864.00          | \$9,864.00          |                   | \$0.00            |
| MWC Animal Welfare   | Dog Runs at the new Animal Shelter   | \$18,674.00         | \$18,661.99         | \$12.01           | \$0.00            |
| MWC Econ. Development  | EDA 2022 Business Assistance Program   | \$100,000.00        | \$43,160.00         |                   | \$56,840.00       |
| MWC Fire Dept.   | Health and Fitness   | \$11,694.00         | \$11,693.94         | \$0.06            | \$0.00            |
| MWC Grants Management  | Middle Income Homebuyer Assistance   | \$50,000.00         | \$25,000.00         |                   | \$25,000.00       |
| MWC Grants Management  | NIA Center Digital Signage Project   | \$41,500.00         | \$41,500.00         |                   | \$0.00            |
| MWC Neigh. Services  | Neighbors Helping Neighbors  | \$6,000.00          | \$5,999.36          | \$0.64            | \$0.00            |
| MWC Public Works   | Tree Replen./ J.B. Park Improvements   | \$61,089.49         |                     |                   | \$61,089.49       |
| MWC Public Works   | Christmas Displays for Holiday Lights  | \$57,415.44         |                     |                   | \$57,415.44       |
| MWCHS Homerun Club   | MCHS Ballpark Improvements   | \$25,778.75         | \$25,778.75         |                   | \$0.00            |
| Rose State Found., Inc.  | Young Storm Raiders! Camp  | \$2,317.00          |                     |                   | \$2,317.00        |
| Rose State Found., Inc.  | STEM 3D Printing   | \$3,424.00          |                     |                   | \$3,424.00        |
| Rose State Found., Inc.  | Drone Deploy Project   | \$6,420.00          |                     |                   | \$6,420.00        |
| V.F.W. Post 7192   | Renovation of Banquet Area   | \$5,000.00          | \$5,000.00          |                   | \$0.00            |
|  | <b>Final outcome of funds:</b>   | <b>\$590,258.00</b> | <b>\$352,154.57</b> | <b>\$12.71</b>    | <b>238,090.72</b> |
| <b>GRANT RECIPIENTS FY 2020-21 SECOND ROUND</b>                |  |                     |                     |                   |                   |
| Altitude 1291, LLC   | Economic Relief  | \$21,924.00         | \$21,924.00         |                   | \$0.00            |
| C'est Si Bon, Inc  | Economic Relief  | \$20,000.00         | \$20,000.00         |                   | \$0.00            |
| Star Skate   | Reimbursement for floor  | \$50,000.00         | \$50,000.00         |                   | \$0.00            |
| La Greek Restaurant  | Economic Relief  | \$18,000.00         | \$18,000.00         |                   | \$0.00            |
| Spencer's Smokehouse BBQ                                       | Economic Relief  | \$43,319.37         | \$43,319.37         |                   | \$0.00            |
| Chequers   | Economic Relief  | \$28,000.00         | \$28,000.00         |                   | \$0.00            |
| Super Subs   | Economic Relief  | \$4,000.00          | \$2,031.90          | \$1,968.10        | \$0.00            |
| Brielle's Bistro   | Economic Relief  | \$4,000.00          | \$4,000.00          |                   | \$0.00            |
| Seasoned Café  | Economic Relief  | \$20,000.00         | \$20,000.00         |                   | \$0.00            |
| Fuzzy's MWC  | Economic Relief  | \$9,500.00          | \$9,500.00          |                   | \$0.00            |
| BTB MWC Ops LLC  | Economic Relief  | \$15,000.00         | \$15,000.00         |                   | \$0.00            |
| S&B MWC Ops LLC  | Economic Relief  | \$15,000.00         | \$15,000.00         |                   | \$0.00            |
| Hawthorn Suites  | Economic Relief  | \$10,000.00         | \$10,000.00         |                   | \$0.00            |
| HH2 to HH3 Ops LLC   | Economic Relief  | \$5,000.00          | \$5,000.00          |                   | \$0.00            |
| The Okies Fabric Stash   | Economic Relief  | \$25,000.00         | \$25,000.00         |                   | \$0.00            |
| Pete & Bevos Restaurant Group                                  | Economic Relief  | \$2,000.00          | \$2,000.00          |                   | \$0.00            |
| MWC Feast  | Economic Relief  | \$5,000.00          | \$5,000.00          |                   | \$0.00            |
| Meiji MWC  | Economic Relief  | \$5,000.00          | \$5,000.00          |                   | \$0.00            |
| AAA Kopy LLC   | Economic Relief  | \$24,846.63         | \$24,846.63         |                   | \$0.00            |
| Red Rock Dentistry   | Economic Relief  | \$15,000.00         | \$15,000.00         |                   | \$0.00            |
| Note: Total funds for 20-21 = \$433,090 - \$92,500 = \$340,590 | <b>Final outcome of funds:</b>   | <b>\$340,590.00</b> | <b>\$338,621.90</b> | <b>\$1,968.10</b> | <b>\$0.00</b>     |



**COVID-19 Small Business Relief Grant Recipients 2020-21 FIRST ROUND**

|  |                                |                    |                    |               |               |
|--|--------------------------------|--------------------|--------------------|---------------|---------------|
| Altitude 1291, LLC                               | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Bare Essentials                                  | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Booger Red's                                     | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Brielle's Bistro                                 | Economic Relief                | \$4,500            | \$4,500            |               | \$0.00        |
| Celebrity Club                                   | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| C'Est Si Bon                                     | Economic Relief                | \$2,000            | \$2,000            |               | \$0.00        |
| Chong Wah Asian Bistro                           | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Computers Coffee & Chill                         | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Cookies By Design                                | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Cut Loose Hair Design                            | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Douglas Hair Salon                               | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Ghost Riders Saloon                              | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Hair by Julia                                    | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Jazzercise                                       | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| La Greek   | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Meiji MWC  | Economic Relief                | \$2,000            | \$2,000            |               | \$0.00        |
| Pelican's  | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Planet Bowl                                      | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Red Rock Dentistry                               | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Regional Health & Wellness Center                | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Ron's Hamburgers & Chili                         | Economic Relief                | \$2,000            | \$2,000            |               | \$0.00        |
| Seasoned Café                                    | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Star Skate                                       | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Super Subs                                       | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Tana Thai  | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Tequila Daisy Hair Lounge                        | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Tez Wingz  | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| The Guild  | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| The Okies Fabric Stash                           | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| TimberView Family Dentistry                      | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Tumble Stars, L.L.C.                             | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Wert-Simpson Dental Clinic                       | Economic Relief                | \$1,500            | \$1,500            |               | \$0.00        |
| Wholly Guacamole                                 | Economic Relief                | \$4,000            | \$4,000            |               | \$0.00        |
| Note: Total budgeted funds for 20-21 = \$433,090 | <b>Final outcome of funds:</b> | <b>\$96,500.00</b> | <b>\$96,500.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

**GRANT RECIPIENTS 2019-20**

|   |   |                     |                     |                   |               |
|---|---|---------------------|---------------------|-------------------|---------------|
| Mid-Del Public Schools Foundation             | Our Future is Bright, But We Need Shade!        | \$35,000.00         | \$35,000.00         |                   | \$0.00        |
| MWC Public Works Dept.                        | Solar-Powered School Zone Signals Pilot Program | \$10,000.00         | \$10,000.00         |                   | \$0.00        |
| Mid-Del Technology Center                     | Long Term Care Nurse Assistant Program          | \$10,044.48         | \$9,868.08          | \$176.40          | \$0.00        |
| MWC Fire                                      | Heavy Rescue Stabilization Equipment            | \$13,218.18         | \$13,218.18         |                   | \$0.00        |
| Rose State College Foundation, Inc.           | STEM Academy - Cyber Security Essentials        | \$1,645.00          | \$1,645.00          |                   | \$0.00        |
| MWC Grants Management Dept.                   | Municipal Complex Sidewalks                     | \$65,000.00         | \$65,000.00         |                   | \$0.00        |
| Mid-Del Technology Center                     | Fire Extinguisher Training System               | \$11,755.00         | \$11,755.00         |                   | \$0.00        |
| Rose State College Foundation, Inc.           | STEM Academy - Cobots                           | \$1,120.00          | \$907.02            | \$212.98          | \$0.00        |
| Rose State College Foundation, Inc.           | STEM Academy - 3D Printing                      | \$6,318.00          | \$3,095.09          | \$3,222.91        | \$0.00        |
| Mid-Del Tech. Center, Practical Nursing Dept. | High-Fidelity Simulation Lab                    | \$25,000.00         | \$20,895.00         | \$4,105.00        | \$0.00        |
| MWC Economic Development                      | Air Depot Corridor Improvement Study            | \$48,466.67         | \$48,466.67         |                   | \$0.00        |
| MWC Police                                    | MWC Animal Welfare Surgical Room Equipment      | \$32,340.00         | \$32,340.00         |                   | \$0.00        |
| MWC Public Works Dept.                        | Compost and Sand Bagger                         | \$37,205.00         | \$37,205.00         |                   | \$0.00        |
| MWC Economic Development                      | Medical Plaza District Study                    | \$48,466.67         | \$48,466.67         |                   | \$0.00        |
| Rose State College Foundation, Inc.           | STEM Academy - Flying Safely with Drones        | \$2,100.00          | \$2,100.00          |                   | \$0.00        |
| MWC Soccer Club                               | MWC Soccer Club ThorGuard                       | \$25,635.00         | \$25,635.00         |                   | \$0.00        |
| MWC Community Development                     | Traffic Collection for Trails                   | \$18,000.00         | \$18,000.00         |                   | \$0.00        |
| MWC Police                                    | MWC Animal Welfare Marquee Sign                 | \$67,183.00         | \$67,183.00         |                   | \$0.00        |
|   | <b>Final outcome of funds:</b>                  | <b>\$458,497.00</b> | <b>\$450,779.71</b> | <b>\$7,717.29</b> | <b>\$0.00</b> |

| GRANT RECIPIENTS 2018-19                  |  |                     |                     |                    |               |
|---|--|---------------------|---------------------|--------------------|---------------|
| St. Matthew United Methodist Church, Inc. | Freezers - Mobile Meals at St. Matthew               | \$20,000.00         | \$19,115.90         | \$884.10           | \$0.00        |
| St. Matthew United Methodist Church, Inc. | Refrigerators - Mobile Meals at St. Matthew          | \$9,100.00          | \$8,720.70          | \$379.30           | \$0.00        |
| MWC Soccer Club                           | MWC Soccer Club Marquees                             | \$44,013.80         | \$44,013.80         |                    | \$0.00        |
| MWC Fire Department                       | Rescue Boat  | \$3,449.00          | \$3,449.00          |                    | \$0.00        |
| Leah's Hope, Inc.                         | Leah's Hope Transitional Housing Program             | \$37,960.00         | \$37,960.00         |                    | \$0.00        |
| Mid-Del School Foundation                 | Refill Mid-Del!                                      | \$36,395.20         | \$36,395.20         |                    | \$0.00        |
| MWC High School Band                      | Band Instruments                                     | \$23,400.00         | \$19,144.00         | \$4,256.00         | \$0.00        |
| Willow Brook Elementary                   | Marquee  | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Kiwanis Club of MWC                       | Park a Lot   | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Mid-Del Youth and Family Center, Inc.     | Septic System  | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| MWC Economic Development                  | Business Compliance Grant Program                    | \$50,000.00         | \$45,788.50         | \$4,211.50         |               |
| MWC Grant Mgmt.                           | Original Mile Homebuyer Assistance Program           | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| MWC Grant Mgmt.                           | Middle Income Housing Rehab Loan Program             | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| MWC Communications                        | Community Improvement Grant Branding                 | \$3,500.00          | \$3,500.00          |                    | \$0.00        |
| MWC Parks & Rec.                          | Lions Park Electronic Message Board Relocation       | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| MWC PWA                                   | Trailer Mounted Impact Attenuator                    | \$19,182.00         | \$18,675.00         | \$507.00           | \$0.00        |
| MWC PWA                                   | Electronic Marquee for Public Works                  | \$38,000.00         | \$38,000.00         |                    | \$0.00        |
| MWC Parks & Rec.                          | Blue Light Phones for Rail with Trail                | \$15,000.00         | \$15,000.00         |                    | \$0.00        |
|   | <b>Final outcome of funds:</b>                       | <b>\$500,000.00</b> | <b>\$489,762.10</b> | <b>\$10,237.90</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2017-18                  |  |                     |                     |                    |               |
| MWC Police                                | FARO Technologies Hardware & Software                | \$78,811.00         | \$78,810.74         | 0.26               | \$0.00        |
| The Eden Clinic, Inc.                     | Increased Medical Services                           | \$30,000.00         | \$30,000.00         |                    | \$0.00        |
| MWC Fire                                  | Gas ID Analyzer                                      | \$61,000.00         | \$61,000.00         |                    | \$0.00        |
| MWC Fire                                  | Gas Monitors   | \$14,400.00         | \$14,400.00         |                    | \$0.00        |
| MWC Fire                                  | Child Passenger Safety Restraints                    | \$2,030.25          | \$2,030.25          |                    | \$0.00        |
| MWC Fire                                  | Triage Kits  | \$12,808.44         | \$12,808.44         |                    | \$0.00        |
| Carl Albert High School                   | Water Bottle Filling Stations                        | \$1,040.21          | \$1,040.21          |                    | \$0.00        |
| Autumn House, Inc.                        | Installation of Wireless System                      | \$26,645.50         | \$26,645.50         |                    | \$0.00        |
| MWC Public Works                          | Excavation Safety Response Unit                      | \$67,000.00         | \$67,000.00         |                    | \$0.00        |
| Carl Albert Band Booster                  | Band Trailer   | \$22,500.00         | \$22,500.00         |                    | \$0.00        |
| Oklahoma Earthbike Fellowship             | SCIP Maintenance                                     | \$4,500.00          | \$4,500.00          |                    | \$0.00        |
| MWC Senior Center                         | Senior Center Aquarium Project                       | \$2,520.00          | \$2,519.99          | 0.01               | \$0.00        |
| Friends of the OK History Center, Inc.    | Restore & Interpret Historic C-47                    | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| MWC Com. Dev.                             | Drone  | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| MWC Com. Dev.                             | Ridgecrest Neighborhood Entrance Sign                | \$2,200.00          | \$2,200.00          |                    | \$0.00        |
| MWC Grant Dept.                           | Dana Brown Cooper Head Start - Facility Improvements | \$4,100.00          | \$4,100.00          |                    | \$0.00        |
| MWC Public Works                          | Regional Trail Exercise Stations                     | \$15,000.00         | \$15,000.00         |                    | \$0.00        |
| MWC High School                           | Keeping Bombers Brilliant with B-1 Technology        | \$90,444.60         | \$90,444.60         |                    | \$0.00        |
|   | <b>Final outcome of funds:</b>                       | <b>\$450,000.00</b> | <b>\$449,999.73</b> | <b>\$0.27</b>      | <b>\$0.00</b> |
| GRANT RECIPIENTS 2016-17                  |  |                     |                     |                    |               |
| MWC Chamber                               | MWC/Tinker 75th Anniversaries                        | \$209,956.00        | \$209,956.00        |                    | \$0.00        |
| Friends of the OK History Center          | MWC Historic C-47 Exhibit                            | \$75,000.00         | \$75,000.00         |                    | \$0.00        |
| Divine Wisdom Worship Center              | Van  | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Mid-Del Public Schools                    | John Deer Gator                                      | \$21,304.00         | \$21,304.00         |                    | \$0.00        |
| MWC Parks & Rec.                          | Shuttle golf cars                                    | \$20,000.00         | \$17,918.86         | \$2,081.14         | \$0.00        |
| MWC Com. Dev.                             | Changeable Message Sign                              | \$18,500.00         | \$15,336.40         | \$3,163.60         | \$0.00        |
| MWC Parks & Rec.                          | Mid-America Park Master Plan Proposal                | \$16,000.00         | \$15,550.00         | \$450.00           | \$0.00        |
| Rose State College Foundation             | MWC Heritage Day                                     | \$15,000.00         | \$12,411.02         | \$2,588.98         | \$0.00        |
| Kiwanis Club                              | Blue Lights at Kiwanis' Park                         | \$10,000.00         | \$7,338.00          | \$2,662.00         | \$0.00        |
| MWC Parks & Rec.                          | Blue Lights at Lions Park                            | \$10,000.00         | \$7,338.00          | \$2,662.00         | \$0.00        |
| Eden Clinic                               | Pregnancy and Wellness                               | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Rose State College                        | OK Business Conference                               | \$9,450.00          | \$8,758.00          | \$692.00           | \$0.00        |
| MWC Fire                                  | Equipment upgrades                                   | \$9,790.00          | \$9,790.00          |                    | \$0.00        |
|   | <b>Final outcome of funds:</b>                       | <b>\$450,000.00</b> | <b>\$435,700.28</b> | <b>14299.72</b>    | <b>\$0.00</b> |

| GRANT RECIPIENTS 2015-16               |   |                     |                     |                   |               |
|--|---|---------------------|---------------------|-------------------|---------------|
| MWC Police                             | Protective Cooling Vests for 2 K-9s                 | \$1,175.94          | \$1,175.94          |                   | \$0.00        |
| MWC Police                             | Training Simulator                                  | \$146,101.90        | \$146,102.00        |                   | \$0.00        |
| MWC Economic Development               | Heritage Park Mall Redev. Feasibility Study         | \$27,500.00         | \$27,500.00         |                   | \$0.00        |
| Mid-Del Schools Foundation, Inc.       | Subscribe to Ready to Learn/First Book              | \$7,000.00          | \$7,000.00          |                   | \$0.00        |
| MWC Community Development              | Innovation District Plan                            | \$62,500.00         | \$62,500.00         |                   | \$0.00        |
| MWC Tree Board                         | 2015 Parklawn Beautification Project                | \$38,000.00         | \$28,000.00         | \$10,000.00       | \$0.00        |
| MWC Tree Board                         | 2015 Hudiburg Dr. Island Irrigation Project         | \$28,300.00         | \$28,166.77         | 133.23            | \$0.00        |
| MWC Fire                               | Fire wish list for equipment                        | \$100,000.00        | \$100,000.00        |                   | \$0.00        |
| Rose State College                     | Amphitheater Modernization                          | \$8,495.00          | \$8,494.84          | \$0.16            | \$0.00        |
| Mid-Del Food Pantry, Inc.              | Dry Storage Building                                | \$4,000.00          | \$4,000.00          |                   | \$0.00        |
| MWC Parks & Recreation                 | Festival Inflatables Project                        |                     |                     |                   |               |
|  |   | \$1,927.16          |                     | \$1,927.16        | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$425,000.00</b> | <b>\$412,939.55</b> | <b>\$1,927.16</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2014-15               |   |                     |                     |                   |               |
| MWC Police                             | Wearable Video Camera System                        | \$61,000.00         | \$60,991.39         | 8.61              | \$0.00        |
| Rose State College                     | Atkinson Heritage Center Revitalization Project II  | \$47,581.00         | \$47,581.00         | \$0.00            | \$0.00        |
| MWC Grants Management                  | Midwest City Boys and Girls Club Pilot Program      | \$75,000.00         | \$75,000.00         | \$0.00            | \$0.00        |
| MWC Public Relations                   | Stories of Christmas                                | \$91,000.00         | \$91,000.00         | 0                 | \$0.00        |
| MWC Fire                               | Community Risk Reduction Partnership (CRRP)         | \$27,848.26         | \$27,738.13         | \$110.13          | \$0.00        |
| Mid-Del Public Schools                 | Sprigeo - A Safety Initiative                       | \$16,794.60         | \$16,794.60         | \$0.00            | \$0.00        |
| MWC Tree Board                         | 29th & I-40 Island Beautification                   | \$14,800.00         | \$14,963.78         | -163.78           | \$0.00        |
| MWC Parks and Recreation               | Emergency Blue Phone Project                        | \$38,776.14         | \$36,638.98         | \$2,137.16        | \$0.00        |
| RSVP of Central OK Inc.                | RSVP Provide-A-Ride Medical Trans.                  | \$1,900.00          | \$1,900.00          | \$0.00            | \$0.00        |
| MWC Tree Board                         | Midwest Blvd Street Beautification                  | \$25,300.00         | \$24,990.58         | \$309.42          | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$400,000.00</b> | <b>\$397,598.46</b> | <b>2401.54</b>    | <b>\$0.00</b> |
| GRANT RECIPIENTS 2013-14               |   |                     |                     |                   |               |
| MWC Fire Dept                          | Fire Command Training Center                        | \$32,000.00         | \$32,000.00         | \$0.00            | \$0.00        |
| MWC Golf Course                        | First Tee National Program                          | \$10,000.00         | \$10,000.00         | \$0.00            | \$0.00        |
| City of Midwest City/311 App           | City Of MWC Mobile 311 App                          | \$20,000.00         | \$19,924.00         | \$76.00           | \$0.00        |
| Midwest City Chamber of Commerce       | Town Center Electronic Event Billboard              | \$80,584.87         | \$78,157.21         | 2427.66           | \$0.00        |
| MWC Parks and Rec Dept                 | Mobile Stage  | \$155,000.00        | \$155,000.00        | \$0.00            | \$0.00        |
| Rose State College - Atkinson          | Atkinson Heritage Center Project - landscaping      | \$52,415.13         | \$52,415.13         | \$0.00            | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$350,000.00</b> | <b>\$347,496.34</b> | <b>\$2,503.66</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2012-13               |   |                     |                     |                   |               |
| MWC Fire Dept                          | Firefighter safety & health equipment               | \$18,755.00         | \$18,755.00         |                   | \$0.00        |
| MWC Golf Course                        | Replace fence south side golf course                | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| MWC Grants Mgmt                        | Original mile median improvement project            | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| MWC Police Dept                        | Covered parking specialty equipment & vehicles      | \$14,000.00         | \$14,000.00         |                   | \$0.00        |
| Midwest City Rotary Club               | Erection of Veterans' Memorial - 2 grant year total | \$60,000.00         | \$60,000.00         |                   | \$0.00        |
| Midwest City Tree Board                | SE 15th Street Beautification Project               | \$35,000.00         | \$32,064.20         | \$2,935.80        | \$0.00        |
| Mid-Del City Public Schools Foundation | Bot Ball educational Robotics                       | \$25,000.00         | \$22,923.38         | \$2,076.62        |               |
| Regional Food Bank of OK               | Expansion of MWC childhood hunger programs          | \$25,000.00         | \$25,000.00         |                   | \$0.00        |
| YMCA of Greater OKC                    | Purchase & install addtl. playground equipment MWC  | \$22,245.00         | \$22,200.00         | \$45.00           | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$300,000.00</b> | <b>\$294,942.58</b> | <b>\$5,057.42</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2011-12               |   |                     |                     |                   |               |
| City of Midwest City                   | Green Machine                                       | \$20,000.00         | \$18,468.38         | \$1,531.62        | \$0.00        |
| MWC Golf Course                        | Replace fence                                       | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| MWC Police Dept.                       | Segway  | \$8,025.00          | \$7,533.96          | \$491.04          | \$0.00        |
| MWC Police Dept.                       | Off-road UTV & Trailer                              | \$12,300.00         | \$12,299.63         | \$0.37            | \$0.00        |
| Healing Hearts Health Clinic           | Medical & Office Equipment                          | \$2,000.00          | \$2,000.00          |                   | \$0.00        |
| Kiwanis' Club of MWC                   | 2011 Concrete Kiwanis's Park Trails                 | \$70,000.00         | \$70,000.00         |                   | \$0.00        |
| Literacy Link                          | Adult Literacy Software                             | \$2,941.35          | \$2,899.30          | \$42.05           | \$0.00        |
| Metropolitan Library System            | Library Garden Restoration                          | \$25,000.00         | \$19,970.92         | \$5,029.08        | \$0.00        |
| Midwest City Rotary Club               | Veteran's Memorial project                          | \$100,000.00        | \$100,000.00        |                   | \$0.00        |
| Rose State College                     | RSC Pilot Program (6-12 grades)                     | \$60,500.00         | \$60,500.00         |                   | \$0.00        |
| YMCA Greater OKC                       | MWC YMCA Community playground                       | \$29,577.65         | \$29,577.65         |                   | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$380,344.00</b> | <b>\$373,249.84</b> | <b>\$7,094.16</b> | <b>\$0.00</b> |

| GRANT RECIPIENTS 2010-11                                     |   |                     |                     |                    |               |
|--|---|---------------------|---------------------|--------------------|---------------|
| MWC Police Department  | Replace Irreparable Speed Sign Trailer              | \$16,800.00         | \$16,800.00         |                    | \$0.00        |
| Mid-Del Food Pantry  | Freezer & Shelving Upgrade Project                  | \$21,700.00         | \$21,700.00         |                    | \$0.00        |
| Mid-Del Group Homes, Inc.                                    | AED's Group Homes & Workshop                        | \$2,800.00          | \$2,800.00          |                    | \$0.00        |
| Mid-Del Group Homes, Inc.                                    | Mini-bus w/wheelchair accessibility                 | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| Mid-Del Schools  | Random Student Drug Testing (lab expenses only)     | \$25,357.00         | \$25,357.00         |                    | \$0.00        |
| Carl Albert Middle School                                    | Playaways encourage reading (Library equipment)     | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Midwest City Tree Board                                      | Free container grown trees Arbor Day                | \$3,000.00          | \$3,000.00          |                    | \$0.00        |
| Oklahoma Honor Flights                                       | Fund 3 flights @ 1/3 increments (as trips occur)    | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$169,657.00</b> | <b>\$169,657.00</b> | <b>\$0.00</b>      | <b>\$0.00</b> |
| GRANT RECIPIENTS 2009-10                                     |   |                     |                     |                    |               |
| MWC Community Development Dept.                              | North Oaks Redevelopment Plan                       | \$160,000.00        | \$160,000.00        |                    | \$0.00        |
| MWC Community Development Dept.                              | Soldier Creek Pedestrian Bridge                     | \$47,943.46         | \$47,943.46         |                    | \$0.00        |
| MWC Fire Department  | Low Speed Rescue/Apparatus                          | \$24,045.00         | \$24,045.00         |                    | \$0.00        |
| MWC Grants Management Dept.                                  | Original Mile Enhancement Study                     | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| MWC Police Dept.   | Automatic License Plate Recognition                 | \$20,880.00         | \$20,109.00         | \$771.00           | \$0.00        |
| Cleveland Bailey Elementary                                  | Walking Track                                       | \$18,105.89         | \$18,105.89         |                    | \$0.00        |
| Country Estates Elementary, PTA                              | Community Fitness Track                             | \$19,394.65         | \$19,394.65         |                    | \$0.00        |
| Douglas Blvd. United Methodist Church                        | Feed His People                                     | \$33,800.00         | \$33,800.00         |                    | \$0.00        |
| Mid-Del Farmers' Market Association                          | Equipment & Promotional Materials                   | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.                          | Seed S Charles J. Johnson Youth Dev Ctr             | \$41,157.00         | \$41,157.00         |                    | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$415,326.00</b> | <b>\$414,555.00</b> | <b>\$771.00</b>    | <b>\$0.00</b> |
| GRANT RECIPIENTS 2008-09                                     |   |                     |                     |                    |               |
| Choctaw-Nicomma Park Public Schools                          | Drug Awareness/Drug Testing                         | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| MWC Community Development Department                         | Public Art  | \$20,000.00         | \$17,374.66         | \$2,625.34         | \$0.00        |
| MWC Street Department  | City Wide Reforestation                             | \$150,000.00        | \$150,000.00        |                    | \$0.00        |
| Defenders of Dreams  | Seek professional assistance to develop Master Plan | \$10,000.00         |                     | \$10,000.00        | \$0.00        |
| Mid-Del Group Homes, Inc.                                    | Computers   | \$4,000.00          | \$4,000.00          |                    | \$0.00        |
| Mid-Del Public Schools Foundation                            | S.M.I.L.L.E.  | \$35,000.00         | \$35,000.00         |                    | \$0.00        |
| Mid-Del Schools/Ridgecrest Elementary                        | Walking Track                                       | \$28,196.96         | \$28,196.96         |                    | \$0.00        |
| Mid-Del Schools/Traub Elementary                             | Walking Track                                       | \$16,107.47         | \$16,107.47         |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.                          | Capital Building Project                            | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| Midwest City Chamber of Commerce                             | Exhibition Display & Equipment Project              | \$16,869.00         | \$16,869.00         |                    | \$0.00        |
| Rose State College   | Continuing Education & Community Services           | \$43,565.00         | \$37,135.05         | \$6,429.95         | \$0.00        |
| Sustainable East Oklahoma County (OSN)                       | Mid-Del Farmer's Market Start-up                    | \$11,000.00         | \$11,000.00         |                    | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$409,738.43</b> | <b>\$390,683.14</b> | <b>\$19,055.29</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2007-08 - NO FUNDS AWARDED THIS FISCAL YEAR |   |                     |                     |                    |               |
| GRANT RECIPIENTS 2006-07                                     |   |                     |                     |                    |               |
| City of Midwest City   | Nursing student housing stipend                     | \$36,000.00         | \$26,062.78         | \$9,937.22         | \$0.00        |
| City of Midwest City   | Oklahoma Centennial Street Clock                    | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| Eastern Oklahoma County Tourism Council                      | Star Spangled Salute                                | \$85,884.26         | \$85,884.26         |                    | \$0.00        |
| Literacy Link  | Health Literacy Initiative                          | \$1,510.00          | \$1,507.02          | \$2.98             | \$0.00        |
| Mid-Del Youth & Family Center, Inc.                          | Phase I - Emergency Children's Shelter              | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| Midwest City Chamber of Commerce                             | 2007 Youth Excel Leadership Program                 | \$5,000.00          | \$4,422.05          | \$577.95           | \$0.00        |
| MWC MLK Jr. Prayer Breakfast Comm, Inc.                      | Prayer Breakfast                                    | \$6,000.00          | 6,000.00            |                    | \$0.00        |
| Project Concern  | Project Concern                                     | \$20,605.74         | \$20,605.74         |                    | \$0.00        |
| Studio Mid-Del, Inc.   | Construction to complete Community Arts Center      | \$250,000.00        | \$250,000.00        |                    | \$0.00        |
| Tinker POW/MIA Committee                                     | Construction Community POW/MIA Memorial             | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
|  | <b>Final outcome of funds:</b>                      | <b>\$500,000.00</b> | <b>\$489,481.85</b> | <b>\$10,518.15</b> | <b>\$0.00</b> |

| GRANT RECIPIENTS 2005-06                |  |                     |                     |                    |               |
|---|--|---------------------|---------------------|--------------------|---------------|
| MWC Animal Welfare                      | Veterinarian Assistance Program                          | \$12,000.00         | \$11,970.00         | \$30.00            | \$0.00        |
| MWC Animal Welfare                      | Illuminated Signs  | \$5,000.00          | \$4,828.00          | \$172.00           | \$0.00        |
| MWC Animal Welfare                      | Roof for Facility  | \$46,500.00         | \$35,480.63         | \$11,019.37        | \$0.00        |
| MWC Com. Dev. Dept.                     | Consulting Services Development of Rail & Trail Master P | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| MWC Com. Dev. Dept.                     | Review & Update City's Subdivision Regulations           | \$15,000.00         | \$15,000.00         |                    | \$0.00        |
| MWC Convention & Visitors Bureau        | Sponsorship Assistance                                   | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| MWC Emergency Management                | CERT Training & Response Supplies                        | \$5,000.00          | 5,000.00            |                    | \$0.00        |
| MWC Fire Department                     | Fire Hydrant Locator Reflectors                          | \$6,500.00          | \$6,380.00          | \$120.00           | \$0.00        |
| MWC Golf (John Conrad)                  | Complete Concrete Curbs                                  | \$27,500.00         | \$27,500.00         |                    | \$0.00        |
| MWC Grants Management Dept.             | MWC Juvenile Modification Camp                           | \$15,000.00         | \$15,000.00         |                    | \$0.00        |
| MWC Parks & Rec Department              | Electronic Message Sign - City Hall Complex              | \$20,000.00         | \$20,000.00         |                    | \$0.00        |
| MWC Police Department                   | Taser Conduct Energy Weapons, Simulator Suite & Taser    | \$19,095.50         | \$19,084.28         | \$11.22            | \$0.00        |
| MWC Police Department                   | Digital Video Recorder & Cameras (Detective Division)    | \$6,821.49          | \$6,821.49          |                    | \$0.00        |
| MWC Police Department                   | Forensic Lab, CSI Vehicle                                | \$28,462.00         | \$28,462.00         |                    | \$0.00        |
| MWC Street Department                   | Landscape & Irrigate Air Depot Blvd. from SE 15th to SE  | \$25,000.00         | \$24,997.15         | \$2.85             | \$0.00        |
| Eastern Oklahoma County Tourism Council | Star Spangled Salute Celebration                         | \$35,000.00         | \$35,000.00         |                    | \$0.00        |
| Heartline, Inc.                         | Central Oklahoma 2-1-1 Project Start-up Costs            | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Holiday Lights Spectacular, Inc.        | Upgrade Electric Infrastructure & Refurbish Displays     | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Literacy Link                           | Educational Materials for Adult non-readers              | \$3,000.00          | \$3,000.00          |                    | \$0.00        |
| Mid-Del Group Homes, Inc.               | Delivery Truck   | \$20,000.00         | \$20,000.00         |                    | \$0.00        |
| Mid-Del Public Schools Foundation       | S.H.A.R.P. (Sequoyah books Help Accelerate Reading Pro   | \$1,840.00          | \$1,501.68          | \$338.32           | \$0.00        |
| Mid-Del Youth & Family Center, Inc.     | Play Therapy Room  | \$4,425.75          | \$4,425.75          |                    | \$0.00        |
| Midwest City Chamber of Commerce        | Youth Excel  | \$5,000.00          | \$4,958.62          | \$41.38            | \$0.00        |
| MWC MLK Jr. Prayer Breakfast Com.       | Annual Prayer Breakfast                                  | \$6,000.00          | \$6,000.00          |                    | \$0.00        |
| Midwest City Rotary Club #5750          | Rotary Pavilion (Regional Park) Water Fountain           | \$11,000.00         | \$10,942.71         | \$57.29            | \$0.00        |
| Midwest City Tree Board                 | Landscape & Irrigate Phase 2 Reno Ave.                   | \$46,400.00         | \$46,372.31         | \$27.69            | \$0.00        |
|   | <b>Final outcome of funds:</b>                           | <b>\$449,544.74</b> | <b>\$437,724.62</b> | <b>\$11,820.12</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2004-05                |  |                     |                     |                    |               |
| City of Midwest City                    | Electronic Digital Sign                                  | \$29,800.00         | \$29,800.00         |                    | \$0.00        |
| MWC Convention & Visitors Bureau        | Tourism Sponsorship Assistance                           | \$10,000.00         | \$7,640.87          | \$2,359.13         | \$0.00        |
| MWC Devel. Services Dept.               | Architectural & Engineering Services/Phase I MWC Comm    | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| MWC Devel. Services Dept.               | North Oaks Revitalization Plan                           | \$20,000.00         | \$20,000.00         |                    | \$0.00        |
| MWC Devel. Services Dept.               | Consulting Services/Zoning Ordinance & Subdivision Reg   | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| MWC Golf Course                         | Completion Concrete Cart Trails                          | \$33,000.00         | \$32,456.19         | \$543.81           | \$0.00        |
| MWC Park Department                     | Reno Swim & Slide Irrigation and Landscape               | \$49,388.00         | \$49,388.00         |                    | \$0.00        |
| MWC Police Department                   | Fitness Equipment/Police Workout Room                    | \$20,497.24         | \$20,490.00         | \$7.24             | \$0.00        |
| Eastern OK County Tourism Council       | Star Spangled Salute                                     | \$35,000.00         | \$35,000.00         |                    | \$0.00        |
| Holiday Lights Spectacular, Inc.        | Additional Light Displays & Upgrade Infrastructure       | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Junior Achievement of Greater OKC, Inc. | Investing in MWC Youth/JA Program Monroney JHS           | \$1,000.00          | \$1,000.00          |                    | \$0.00        |
| Literacy Link, Inc.                     | Networking Hardware, Educational Software/Literacy Con   | \$4,900.00          | \$4,900.00          |                    | \$0.00        |
| Mid-Del Food Pantry, Inc.               | New Carpeting/Mid-Del Food Pantry                        | \$4,855.00          | \$4,855.00          |                    | \$0.00        |
| Mid-Del Group Homes, Inc.               | 8-Passenger Van/Disabled Transportation                  | \$20,000.00         | \$19,046.65         | \$953.35           | \$0.00        |
| Mid-Del Group Homes, Inc.               | Replace Appliances Group Home                            | \$4,000.00          | \$3,915.34          | \$84.66            | \$0.00        |
| Mid-Del Public Schools Foundation       | Children Reading Across Mid-Del (CRAM)                   | \$3,910.00          | \$3,525.64          | \$384.36           | \$0.00        |
| Mid-Del Schools                         | Stranger Danger  | \$2,500.00          | \$2,500.00          |                    | \$0.00        |
| Mid-Del Youth and Family Center, Inc.   | Van Purchase   | \$12,000.00         | \$12,000.00         |                    | \$0.00        |
| Midwest City Chamber of Commerce        | Youth Excel  | \$4,500.00          | \$4,500.00          |                    | \$0.00        |
| Midwest City Chamber of Commerce        | Reduce Loan on Building                                  | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| MLK Jr. Prayer Breakfast Committee      | Annual Prayer Breakfast                                  | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| Midwest City Optimist Club              | Continued Development/Optimist Park                      | \$7,500.00          | \$7,500.00          |                    | \$0.00        |
| Midwest City Rotary Club #5750          | Volleyball Court/MWC Regional Park/Renovation Project    | \$15,000.00         | \$14,045.79         | \$954.21           | \$0.00        |
| Midwest City Tree Board                 | Reno Avenue Irrigation and Landscape                     | \$46,400.00         | \$46,400.00         |                    | \$0.00        |
| Project Woman Coalition, Inc.           | Operation Outreach Midwest City/Breast Screening         | \$8,724.76          | \$8,724.76          |                    | \$0.00        |
| Rose State College                      | Math & Science Workshops K-12                            | \$25,125.00         | \$14,326.96         | \$10,798.04        | \$0.00        |
| Tinker Inter-Tribal Council             | Third Annual MWC Pow Wow                                 | \$8,750.00          | \$8,750.00          |                    | \$0.00        |
| Tinker POW/MIA Committee                | Construction Community POW/MIA Memorial                  | \$13,150.00         | \$13,146.72         | 3.28               | \$0.00        |
|   | <b>Final outcome of funds:</b>                           | <b>\$500,000.00</b> | <b>\$483,911.92</b> | <b>\$16,088.08</b> | <b>\$0.00</b> |

| GRANT RECIPIENTS 2003-04                  |  |                     |                     |                    |               |
|---|--|---------------------|---------------------|--------------------|---------------|
| MWC Animal Welfare Department             | Pet Adoption Trailer                             | \$21,455.00         | \$21,455.00         |                    | \$0.00        |
| MWC Municipal Court                       | Remodel Payment Counter/Lobby Revitalization     | \$12,000.00         | \$12,000.00         |                    | \$0.00        |
| MWC Neighborhood Services                 | Neighborhood Gatherings & Cleanup                | \$20,000.00         | \$19,994.46         | \$5.54             | \$0.00        |
| MWC Neighborhood Services                 | Operation Paint Brush                            | \$10,000.00         | \$9,480.34          | \$519.66           | \$0.00        |
| MWC Police Department                     | Digital Cameras for CAO's                        | \$1,197.00          | \$1,196.00          | \$1.00             | \$0.00        |
| MWC Police Department                     | Jail Entry Equipment                             | \$2,400.00          | \$2,288.46          | \$111.54           | \$0.00        |
| Contact Crisis Helpline, Inc.             | 24-hour Referral Hotline & Staff Program         | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Eastern Oklahoma County Tourism Council   | Star Spangled Salute                             | \$30,000.00         | 7,223.47            | \$22,776.53        | \$0.00        |
| Holiday Lights Spectacular                | Holiday Lights Display                           | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Leukemia & Lymphoma Society               | Patient Services Eastern Oklahoma County         | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| Literacy Link                             | Educational Materials                            | \$2,464.00          | \$2,464.00          |                    | \$0.00        |
| Mid-Del Technology Center                 | Electric Vehicle Demonstration                   | \$854.85            | \$854.85            |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.       | Garden Shed, Mower & Equipment                   | \$6,200.00          | \$6,200.00          |                    | \$0.00        |
| Midwest City Chamber of Commerce          | Youth Excel Leadership Program                   | \$4,000.00          | \$4,000.00          |                    | \$0.00        |
| Midwest City Chamber of Commerce          | Complete & Construct New Facility                | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| Dr. MLK Jr. Prayer Breakfast Committee    | Annual Prayer Breakfast                          | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| Dr. MLK Jr. Prayer Breakfast Committee    | Diversity Workshops                              | \$3,950.00          | \$3,894.00          | \$56.00            | \$0.00        |
| Midwest City High School/DECA             | MWC High Flower Power Project                    | \$2,339.15          | \$2,282.59          | \$56.56            | \$0.00        |
| Midwest City Kiwanis Club                 | Repair & Replace Pavilion Roof                   | \$26,000.00         | \$25,485.00         | \$515.00           | \$0.00        |
| Midwest City Optimist Club                | Add Development Optimist Park                    | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Midwest City Public Art Board             | ARTOklahoma 2004                                 | \$2,140.00          | \$1,687.35          | \$452.65           | \$0.00        |
| <b>Final outcome of funds:</b>            |  | <b>\$250,000.00</b> | <b>\$225,505.52</b> | <b>\$24,494.48</b> | <b>\$0.00</b> |
| GRANT RECIPIENTS 2002-03                  |  |                     |                     |                    |               |
| Choctaw Park Foundation                   | Veterans Memorial @ Choctaw                      | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| MWC Development Services Dept.            | Comprehensive Plan                               | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| MWC Fire Department                       | Risk Watch Program                               | \$10,860.39         | \$10,860.39         |                    | \$0.00        |
| MWC Fire Department                       | Thermal Imaging Camera                           | \$25,800.00         | \$25,800.00         |                    | \$0.00        |
| MWC Fire Department                       | Rapid Intervention System                        | \$4,500.00          | \$4,500.00          |                    | \$0.00        |
| MWC Grants Management Division            | Weed & Seed Program                              | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| MWC Grants Management Division            | Business Incentive Program                       | \$107,328.76        | 107,328.76          |                    | \$0.00        |
| MWC Neighborhood Services Dept.           | Operation Paintbrush                             | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| MWC Neighborhood Services Dept.           | Neighborhood Gatherings & Cleanups               | \$20,000.00         | \$20,000.00         |                    | \$0.00        |
| MWC Street Department                     | Crutcho Creek Nature Trail Bridge                | \$25,000.00         | \$17,177.77         | \$7,822.23         | \$0.00        |
| Crutcho Public Schools                    | MWC Waterline Project                            | \$20,460.85         | \$20,460.85         |                    | \$0.00        |
| Del City Chamber of Commerce              | Del Quest Program                                | \$3,400.00          | \$3,400.00          |                    | \$0.00        |
| Holiday Lights Spectacular, Inc.          | Displays, Tree Wraps, etc.                       | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Literacy Link                             | Books, Office Equipment                          | \$3,040.00          | \$3,040.00          |                    | \$0.00        |
| Mid-Del Schools                           | Great Expectations Program                       | \$25,000.00         | \$24,424.47         | \$575.53           | \$0.00        |
| Mid-Del Schools                           | Stranger Danger Program                          | \$5,310.00          | \$5,310.00          |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.       | Four (4) Computers                               | \$2,800.00          | \$2,790.40          | \$9.60             | \$0.00        |
| Midwest City Chamber of Commerce          | Youth Excel Program                              | \$2,000.00          | \$2,000.00          |                    | \$0.00        |
| Midwest City Community Playground Project | Replace Aging Playground Equipment/Regional Park | \$75,000.00         | \$75,000.00         |                    | \$0.00        |
| MLK Jr. Prayer Breakfast Committee        | Prayer Breakfast                                 | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| MLK Jr. Prayer Breakfast Committee        | Workshops  | \$3,500.00          | \$951.90            | \$2,548.10         | \$0.00        |
| Midwest City Public Art Board             | ART Oklahoma 2003                                | \$3,000.00          | \$2,940.22          | \$59.78            | \$0.00        |
| Midwest City Public Library               | Large Print Materials & Shelving                 | \$3,000.00          | \$3,000.00          |                    | \$0.00        |
| Midwest City Rotary Club                  | Renovate Rotary Pavilion/Regional Park           | \$35,000.00         | \$30,211.42         | \$4,788.58         | \$0.00        |
| Tinker Inter-Tribal Council               | Establish Annual MWC Pow Wow                     | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| <b>Final outcome of funds:</b>            |  | <b>\$500,000.00</b> | <b>\$484,196.18</b> | <b>\$15,803.82</b> | <b>\$0.00</b> |



| GRANT RECIPIENTS 2001-02                          |  |                     |                     |                   |               |
|---|--|---------------------|---------------------|-------------------|---------------|
| City of Midwest City/EOC                          | Lightning Protection for 8 Sirens      | \$11,385.00         | \$9,604.00          | \$1,781.00        | \$0.00        |
| City of Midwest City/Fire Department              | Hazardous Material Training            | \$32,191.03         | \$32,191.03         |                   | \$0.00        |
| City of Midwest City/John Conrad Golf Course      | Modernization of Golf Course           | \$10,000.00         | \$7,877.13          | \$2,122.87        | \$0.00        |
| MWC MIS   | Network/Overhead Projector             | \$17,400.00         | \$17,400.00         |                   | \$0.00        |
| MWC Neighborhood Services Dept.                   | Operation Paintbrush                   | \$7,500.00          | \$7,326.74          | \$173.26          | \$0.00        |
| MWC Neighborhood Services Dept.                   | Neighborhood Gatherings & Cleanups     | \$20,000.00         | \$19,917.72         | \$82.28           | \$0.00        |
| MWC PWA   | Fitness Program                        | \$21,000.00         | \$18,361.27         | \$2,638.73        | \$0.00        |
| Crutcho Public Schools                            | MWC Water Line Installation            | \$12,119.15         | \$12,119.15         |                   | \$0.00        |
| Holiday Lights Spectacular, Inc.                  | Upgrade Electrical System              | \$40,000.00         | \$40,000.00         |                   | \$0.00        |
| Holy Family Name/Catholic Charities               | Stove Hood & Fence                     | \$13,527.00         | \$13,527.00         |                   | \$0.00        |
| Literacy Link                                     | Books, Office Equipment                | \$2,303.80          | \$2,303.80          |                   | \$0.00        |
| MLK Jr. Prayer Breakfast Committee                | Prayer Breakfast                       | \$5,000.00          | \$5,000.00          |                   | \$0.00        |
| Mid-Del Group Homes, Inc.                         | Pallet Jacket                          | \$500.00            | \$381.63            | \$118.37          | \$0.00        |
| Mid-Del Group Homes, Inc.                         | Building Addition                      | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| Mid-Del Schools                                   | Senior Link Program                    | \$9,877.00          | \$9,224.18          | \$652.82          | \$0.00        |
| Mid-Del Schools                                   | Great Expectations Program             | \$25,000.00         | \$24,944.10         | \$55.90           | \$0.00        |
| Mid-Del Youth & Family Center, Inc.               | Nit Medical Supplies                   | \$405.00            | \$405.00            |                   | \$0.00        |
| Mid-Del Youth & Family Center, Inc.               | Loss Prevention WIA Youth Dev. Program | \$737.00            | \$737.00            |                   | \$0.00        |
| Mid-Del Youth & Family Center, Inc.               | Replace Roof Children's Shelter        | \$9,306.46          | \$9,306.46          |                   | \$0.00        |
| Midwest Choral Society, Inc.                      | 2002 Concert Performances              | \$1,000.00          | \$1,000.00          |                   | \$0.00        |
| Midwest City Chamber of Commerce                  | Youth Excel                            | \$2,000.00          | \$2,000.00          |                   | \$0.00        |
| Midwest City Chamber of Commerce                  | Construct New Facility                 | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| Midwest City Kiwanis Club                         | Landscaping Improvements Kiwanis Park  | \$9,459.56          | \$9,459.56          |                   | \$0.00        |
| Midwest City Public Art Board                     | Tents, etc., ARTOklahoma Event         | \$9,875.00          | \$9,875.00          |                   | \$0.00        |
| Midwest City Public Library                       | Signage for Entrancesways              | \$10,015.00         | \$8,863.30          | \$1,151.70        | \$0.00        |
| Midwest City Rotary Club #5750                    | U.S. Flag Project                      | \$15,000.00         | \$14,664.79         | \$335.21          | \$0.00        |
| Mission Mid-Del, Inc.                             | 15-Passenger Van                       | \$24,000.00         | \$24,000.00         |                   | \$0.00        |
| Retired Senior Volunteer Program Central OK, Inc. | Blues Program                          | \$9,600.00          | \$9,600.00          |                   | \$0.00        |
| Studio Mid-Del, Inc.                              | Construct Facility                     | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| YWCA of Oklahoma City                             | SANE Program                           | \$30,799.00         | \$30,799.00         |                   | \$0.00        |
|   | <b>Final outcome of funds:</b>         | <b>\$500,000.00</b> | <b>\$490,887.86</b> | <b>\$9,112.14</b> | <b>\$0.00</b> |

| GRANT RECIPIENTS 2000-01                        |   |                     |                     |                    |               |
|---|---|---------------------|---------------------|--------------------|---------------|
| Catholic Charities/Holy Family Name             | Van   | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Central Oklahoma Habitat for Humanity           | Construct 10 homes                              | \$70,000.00         | \$70,000.00         |                    | \$0.00        |
| City of Midwest City/Fire Department            | Pulse Oximetry, etc.                            | \$6,472.50          | \$6,465.25          | \$7.25             | \$0.00        |
| City of Midwest City/Fire Department            | Fire Safety Libraries (10)                      | \$3,000.00          | \$2,999.56          | \$0.44             | \$0.00        |
| City of Midwest City/John Conrad Golf Course    | Clubhouse Upgrade                               | \$85,000.00         | \$85,000.00         |                    | \$0.00        |
| City of Midwest City/Municipal Golf Course      | Gazebos   | \$12,900.00         | \$12,900.00         |                    | \$0.00        |
| City of Midwest City/Neighborhood Services      | Operation Paintbrush                            | \$7,500.00          | 7,283.55            | \$216.45           | \$0.00        |
| City of Midwest City/Police Department          | Audio/Recorders/Equipment for Jail              | \$4,092.50          | \$4,092.50          |                    | \$0.00        |
| City of Midwest City/Police Department          | Camera/Microphone/Equipment for Jail            | \$5,218.60          | \$5,177.05          | \$41.55            | \$0.00        |
| City of Midwest City/Police Department          | Mats/Physical Skills Employee Training          | \$2,400.00          | \$2,148.33          | \$251.67           | \$0.00        |
| City of Midwest City/Police Department          | Sexual Assault Nurse Examiner (SANE)            | \$18,345.00         | \$0.00              | \$18,345.00        | \$0.00        |
| City of Midwest City/Police Department          | Voice Messaging Notification System             | \$27,400.00         | \$26,816.98         | \$583.02           | \$0.00        |
| City of Midwest City/Soldier Creek Nature Trail | South Trail Upgrade w/Hard Surface              | \$23,400.00         | \$23,400.00         |                    | \$0.00        |
| City of Midwest City/Soldier Creek Nature Trail | Bird Watcher's Lane                             | \$9,466.76          | \$7,613.95          | \$1,852.81         | \$0.00        |
| City of Midwest City/Street Department          | Tree Spade                                      | \$18,100.00         | \$18,100.00         |                    | \$0.00        |
| Holiday Lights Spectacular, Inc.                | Upgrade Electric System                         | \$25,000.00         | \$25,000.00         |                    | \$0.00        |
| Literacy Link                                   | Reading & Writing Materials                     | \$3,008.04          | \$3,008.04          |                    | \$0.00        |
| Mid-Del Congress of Parents & Teachers          | Clothing Room                                   | \$2,000.00          | \$2,000.00          |                    | \$0.00        |
| Mid-Del Group Homes, Inc.                       | Forklift  | \$10,000.00         | \$9,804.45          | \$195.55           | \$0.00        |
| Mid-Del Schools Academic Center                 | Outdoor Classroom                               | \$5,840.00          | \$5,840.00          |                    | \$0.00        |
| Mid-Del Technology Center                       | Neighborhood Electric Vehicle Demo. Project     | \$7,108.00          | \$7,108.00          |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Computer  | \$1,457.83          | \$1,457.83          |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Safe Place Program                              | \$6,190.53          | \$2,840.98          | \$3,349.55         | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Curriculum Second Step Program                  | \$505.00            | \$505.00            |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Storage Building                                | \$2,443.18          | \$2,418.76          | \$24.42            | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Type and Talk Translator                        | \$378.26            | \$0.00              | \$378.26           | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Prevention Youth Violence Program               | \$1,985.00          | \$0.00              | \$1,985.00         | \$0.00        |
| Midwest City High School Museum, Inc.           | Museum  | \$10,000.00         | \$10,000.00         |                    | \$0.00        |
| Midwest City Tree Board                         | Irrigation system/Adair Boulevard median        | \$38,878.80         | \$38,789.95         | \$88.85            | \$0.00        |
| MWC MLK Jr. Prayer Breakfast Comm.              | Prayer Breakfast                                | \$5,000.00          | \$5,000.00          |                    | \$0.00        |
| OK Country Soccer Club                          | Marquee signs (2), additional seating & benches | \$18,910.00         | \$18,910.00         |                    | \$0.00        |
| Studio Mid-Del, Inc.                            | Build New Facility                              | \$50,000.00         | \$50,000.00         |                    | \$0.00        |
| United Scottish Clans of Oklahoma, Inc.         | United Scottish Clans Festival                  | \$8,000.00          | \$8,000.00          |                    | \$0.00        |
|   | <b>Final outcome of funds:</b>                  | <b>\$500,000.00</b> | <b>\$472,680.18</b> | <b>\$27,319.82</b> | <b>\$0.00</b> |

## GRANT RECIPIENTS 1999-00

|   |   |                     |                     |                    |               |
|---|---|---------------------|---------------------|--------------------|---------------|
| Central Okla. Habitat for Humanity              | Construct 8 houses                            | \$56,000.00         | \$56,000.00         |                    | \$0.00        |
| City of Midwest City                            | Irrigation system                             | \$30,000.00         | \$30,000.00         |                    | \$0.00        |
| City of Midwest City/EOC                        | Replace 8 emergency warning sirens            | \$58,440.00         | \$58,440.00         |                    | \$0.00        |
| City of Midwest City/Fire Department            | Directional Arrow Bar                         | \$7,456.00          | \$7,448.71          | \$7.29             | \$0.00        |
| City of Midwest City/Holiday Lights Spectacular | Holiday Display                               | \$791.27            | \$791.27            |                    | \$0.00        |
| City of Midwest City/Holiday Lights Spectacular | Storage Building                              | \$40,000.00         | \$40,000.00         |                    | \$0.00        |
| City of Midwest City/MIS Department             | WAN/LAN Computer Interface                    | \$48,000.00         | \$43,833.74         | \$4,166.26         | \$0.00        |
| City of Midwest City/Parks & Recreation         | Pavilion/restroom Project                     | \$99,310.00         | \$99,310.00         |                    | \$0.00        |
| City of Midwest City/Police Department          | 12 sets Turbo Flares                          | \$5,548.20          | \$5,548.20          |                    | \$0.00        |
| City of Midwest City/Soldier Creek Nature Trail | Present Trail enhancements                    | \$40,750.00         | \$40,750.00         |                    | \$0.00        |
| Literacy Link                                   | Reading & writing materials                   | \$2,446.53          | \$2,446.53          |                    | \$0.00        |
| Mid-Del Group Homes                             | Van   | \$12,500.00         | \$12,500.00         |                    | \$0.00        |
| Mid-Del Public Schools Foundation, Inc.         | Biology/Math project                          | \$4,500.00          | \$4,500.00          |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Replace 3 sofas Children's Shelter            | \$600.00            | \$600.00            |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Replace various appliances Children's Shelter | \$4,553.00          | \$4,553.00          |                    | \$0.00        |
| Mid-Del Youth & Family Center, Inc.             | Network/juvenile offenders                    | \$6,605.00          | \$6,605.00          |                    | \$0.00        |
| Midwest City Amateur Athletic Assoc.            | Boxing facility                               | \$48,000.00         | \$0.00              | \$48,000.00        | \$0.00        |
| Midwest City Chamber of Commerce                | Business/Industrial Park                      | \$25,000.00         | \$0.00              | \$25,000.00        | \$0.00        |
| Midwest City Chamber of Commerce                | Youth Excel Program                           | \$1,500.00          | \$1,500.00          |                    | \$0.00        |
| United Scottish Clans of Oklahoma               | United Scottish Clans Festival                | \$8,000.00          | \$8,000.00          |                    | \$0.00        |
|   | <b>Final outcome of funds:</b>                | <b>\$500,000.00</b> | <b>\$422,826.45</b> | <b>\$77,173.55</b> | <b>\$0.00</b> |

## GRANT RECIPIENTS 1998-99

|  |  |                     |                     |                   |               |
|--|--|---------------------|---------------------|-------------------|---------------|
| MWC                                    | Downtown Development                   | \$50,000.00         | \$50,000.00         |                   | \$0.00        |
| MWC Fire Department                    | Projector                              | \$7,281.00          | \$7,487.82          |                   | \$0.00        |
| MWC Fire Department                    | Infrared Camera                        | \$20,805.00         | \$20,186.99         | \$411.19          | \$0.00        |
| MWC John Conrad Golf Course            | Irrigation System                      | \$55,000.00         | \$55,000.00         |                   | \$0.00        |
| MWC Municipal Golf Course              | Fencing, Carpet                        | \$19,020.00         | \$19,020.00         |                   | \$0.00        |
| MWC Soldier Creek                      | Nature Trail                           | \$28,103.00         | \$23,986.08         | \$4,116.92        | \$0.00        |
| Holiday Lights Spectacular             | Light Display                          | \$15,000.00         | \$15,000.00         |                   | \$0.00        |
| MWC Senior Advisory Committee          | Van                                    | \$40,000.00         | \$40,000.00         |                   | \$0.00        |
| Associated Catholic Charities          | Holy Family Home                       | \$25,000.00         | \$25,000.00         |                   | \$0.00        |
| Autumn House                           | Van                                    | \$26,452.00         | \$26,452.00         |                   | \$0.00        |
| Carl Albert High School                | Visual Arts Equipment                  | \$1,536.00          | \$1,536.00          |                   | \$0.00        |
| Central Oklahoma Habitat for Humanity  | Homes built in MWC                     | \$20,000.00         | \$20,000.00         |                   | \$0.00        |
| Communication Connection "Dog Ears"    | 2 Dogs & Training for Hearing Impaired | \$6,800.00          | \$5,894.16          | \$905.84          | \$0.00        |
| Literacy Link                          | Printer, educational material (books)  | \$3,658.00          | \$3,658.00          |                   | \$0.00        |
| Mid-Del PTA Council                    | Clothing                               | \$2,000.00          | \$2,000.00          |                   | \$0.00        |
| Mid-Del Schools                        | Youth/Senior Citizens                  | \$12,894.00         | \$12,894.00         |                   | \$0.00        |
| Mid-Del Youth & Family                 | Carpet, etc.                           | \$7,950.00          | \$7,950.00          |                   | \$0.00        |
| Mid-Del Youth & Family                 | Storm Shelter                          | \$4,600.00          | \$4,600.00          |                   | \$0.00        |
| Mid-Del Youth & Family                 | Building Renovation                    | \$11,605.00         | \$11,605.00         |                   | \$0.00        |
| Midwest City Choral Society            | Musicians, etc.                        | \$3,800.00          | \$3,800.00          |                   | \$0.00        |
| MWC MLK Jr. Prayer Breakfast Committee | Prayer Breakfast                       | \$4,000.00          | \$4,000.00          |                   | \$0.00        |
| OMNI Neighborhood Assoc.               | Playground                             | \$10,000.00         | \$9,926.63          | \$73.37           | \$0.00        |
| Optimist Club                          | Park                                   | \$10,000.00         | \$10,000.00         |                   | \$0.00        |
| United Scottish Clans of Oklahoma      | Festival                               | \$7,000.00          | \$7,000.00          |                   | \$0.00        |
|  | <b>Final outcome of funds:</b>         | <b>\$392,504.00</b> | <b>\$386,996.68</b> | <b>\$5,507.32</b> | <b>\$0.00</b> |





**Memorial Hospital Authority**

General Manager/Administrator, Tim Lyon  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1201  
tlyon@midwestcityok.org  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: February 27, 2024

Subject: Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

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This item is on each agenda in the event that the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed, or changes need to be made to the Statement of Investment Policy on short notice.

Tiatia Cromar  
Finance Director



NEW BUSINESS/  
PUBLIC DISCUSSION





**SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 27, 2024 – 6:03 PM

|   |                     |                               |
|---|---------------------|-------------------------------|
| Presiding members: Chairman Matthew Dukes | City Staff:         |                               |
| Trustee Susan Eads                        | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne                         | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins                      | Trustee Rick Favors | Authority Attorney Don Maisch |

A. CALL TO ORDER.

B. DISCUSSION ITEM.

1. Discussion, consideration, and possible action to approve the December 12, 2023 meeting minutes. (Secretary - S. Hancock)

C. PUBLIC DISCUSSION. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. EXECUTIVE SESSION.

1. Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding donation of land and the Urban Renewal Plan area; and 2) authorizing the City Manager to take action as appropriate based on discussion. (City Manager - T. Lyon)

E. ADJOURNMENT.



DISCUSSION ITEM



Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City 48 hour prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## Midwest City Economic Development Authority Minutes

December 12, 2023

This **special meeting** was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:29 PM with the following members present:

|                      |                     |  |
|----------------------|---------------------|--|
| Trustee Susan Eads   |                     | Acting General Manager Vaughn Sullivan |
| Trustee Pat Byrne    | Trustee Sara Bana   | Secretary Sara Hancock                 |
| Trustee Rick Dawkins | Trustee Rick Favors | Authority Attorney Don Maisch          |

Absent: Trustee Sean Reed

### DISCUSSION ITEMS.

#### **1. Discussion, consideration, and possible action to approve the August 22, 2023 meeting minutes.**

Eads made a motion to approve the minutes, seconded by Byrne. Voting Aye: Eads, Byrne, Dawkins, Bana, Favors, and Dukes. Nay: none. Absent: Reed. Motion carried.

#### **2. Discussion, consideration, and possible action of awarding and entering into a contract for the N.E. 23rd Street Sanitary Sewer engineering design with Johnson and Associates, for a total amount of \$117,000. Economic Development Authority delegates the Chairman to sign and execute the contract.**

Eads made a motion to approve awarding and entering into a contract with Johnson and Associates, seconded by Bana. Voting Aye: Eads, Byrne, Dawkins, Bana, Favors, and Dukes. Nay: none. Absent: Reed. Motion carried.

PUBLIC DISCUSSION. There was no public discussion.

### ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 6:30 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary



EXECUTIVE SESSION





**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Chairman and Trustees of the Economic Development Authority

FROM: Tim Lyon, General Manager

DATE: February 27, 2024

SUBJECT: Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding donation of land and the Urban Renewal Plan area; and 2) authorizing the City Manager to take action as appropriate based on discussion.

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Appropriate information will be dispersed during executive session.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager



PUBLIC DISCUSSION

