



CITY OF MIDWEST CITY MEETINGS
FOR OCTOBER 12, 2021

Meetings will be streamed live on the City of Midwest City's (MWC) YouTube channel:
[Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

The recorded video will be available on MWC's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc) and MWC's website: www.midwestcityok.org within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. Thank you for helping us keep our community safe.



CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 12, 2021 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 2 Pat Byrne

Ward 3 Española Bowen

Ward 4 Sean Reed

Ward 5 Christine Allen

Ward 6 Rick Favors

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Carl Albert High School ROTC Cadets
- Community-related announcements and comments

- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.
1. Discussion and consideration for adoption, including any possible amendment of, the September 28, 2021 meeting minutes. (City Clerk - S. Hancock)
 2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: General Gov't Sales Tax Fund, expenditures/City Manager (01) \$26,570. General Fund, expenditures/City Clerk (02) \$4,438; expenditures/Personnel (03) \$17,524; expenditures/City Attorney (04) \$1,798; expenditures/Community Development (05) \$67,011; expenditures/Park & Rec (06) \$7,040; expenditures/Finance (08) \$25,216; expenditures/Streets (09) \$62,988; expenditures/Animal Welfare (10) \$16,683; expenditures/Municipal Court (12) \$15,464; expenditures/Neighborhood Services (15) \$42,853; expenditures/I.T. (16) \$25,567; expenditures/EOC (18) \$45,498; expenditures /Swimming Pool (19) \$1,157; expenditures/Communications (20) \$8,352; expenditures /Senior Center (55) \$7,965. Police Fund, expenditures/Police (62) \$492,943. Juvenile Fund, expenditures/Municipal Court (12) \$2,945. Fire Fund, expenditures/Fire (64) \$407,173. Welcome Center Fund, expenditures/Tourism (74) \$1,127. CVB Fund, expenditures/Economic (87) \$5,008. Emergency Operations Fund, expenditures /Emergency Operations (21) \$14,825. PWA Fund, expenditures/Public Works (30) \$40,954. Fleet Fund, expenditures/Fleet (25) \$38,719. Surplus Property Fund, expenditures/Surplus (26) \$1,567. Park & Recreation Fund, expenditures/Park & Recreation (06) \$1,798; expenditures/Communications (20) \$1,902. CDBG Fund, expenditures/Grants Management (39) \$17,683. Risk Management Fund, expenditures /Risk Insurance (29) \$8,409. Disaster Relief Fund, expenditures/Neighborhood Services (15) \$7,852. Park & Recreation Fund, expenditures/Transfer Out (06) \$85,072; decrease: expenditures/Park & Recreation (06) \$85,072. Increase: 2018 Election GO Bonds Fund, revenue/Transfer In (06) \$85,072; expenditures/Park & Recreation (06) \$85,072. Reimbursed Projects Fund, revenue/Intergovernmental (39) \$1,749,648; expenditures/Grants Management (39) \$1,749,648. (Finance - T. Cromar)
 3. Discussion and Consideration for adoption, including any possible amendment of, approving Amendment No. 2 to the construction management contract with MacHill Construction, Inc. associated with the Reed Baseball Complex renovations with an added cost of \$85,071.42 which brings the total cost to \$2,448,006.42. (City Manager - V. Sullivan)
 4. Discussion and Consideration for adoption, including any possible amendment of, approving Change Order No. 3 to the construction management contract with Lippert Brothers, Inc. associated with the Multi-Sports Complex renovations with an added cost of \$14,780.53 which brings the total cost to \$5,217,369.95. (City Manager - V. Sullivan)
 5. Discussion and consideration, including any possible amendment, of reappointing Mr. Ed Schratwiser for a three-year term to the Midwest City Traffic and Safety Commission. (Public Works - P. Menefee)

6. Discussion and consideration, including any possible amendment, of appointing Mr. Marcus Hayes and reappointing Ms. Susan Glapion for a three-year term to the Midwest City Tree Board. (Public Works - R. Paul Streets)
7. Discussion and consideration, including any possible amendment, of declaring the following equipment from Street Department: (1) Stihl Blower and (1) Stihl Weed Eaters as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary. (Public Works - R. Paul Streets)

D. DISCUSSION ITEM.

1. Discussion and consideration, including any amendments, of passing and approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration; Article II, City Council; Section 2-11, Time of Regular Meetings of Council; and providing for repealer and severability. (City Clerk - S. Hancock)

E. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

F. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

**Midwest City Council Minutes
September 28, 2021**

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:00 PM with following members present:

Ward 1 Susan Eads	Ward 4 Sean Reed	City Manager Tim Lyon
Ward 2 Pat Byrne	Ward 5 Christine Allen	City Clerk Sara Hancock
Ward 3 Española Bowen		City Attorney Don Maisch

Absent: Ward 6 Rick Favors

OPENING BUSINESS. The Invocation was given by Ryan Rushing. The Pledge of Allegiance was led by Cadets Calhoun and Roden. Staff and Council made community-related announcements and comments.

CONSENT AGENDA. Byrne made a motion to approve the consent agenda with exception to items #12, #13, and #14, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

1. Discussion and consideration for adoption, including any possible amendment, the minutes of the August 21, 2021 Special City Council meeting.
2. Discussion and consideration for adoption, including any possible amendment of, the August 24, 2021 meeting minutes.
3. Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of August 2021.
4. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Police Impound Fees Fund, expenditures/Police Department (62) \$7,440. 2018 GO Bonds Proprietary Fund, revenue/Transfer In (49) \$5,009; expenditures/Capital Water Imp (49) \$5,009. 2018 Election GO Bonds Fund, revenue/Transfer In (06) \$78,035; expenditures/Park & Recreation (06) \$78,035. General Gov't Sales Tax Fund, expenditures/General Government (14) \$5,261.
5. Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.
6. Discussion and consideration for adoption of, including any possible amendment to, Amendment No. 3 to United Golf, LLC, for additional sod and removal of 4' black vinyl fencing associated with renovations at John Conrad Municipal Golf Course, in the total amount of \$0.00.

7. Discussion and consideration of approving, including any amendment to, a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for FY 21-22.
8. Discussion and consideration of adoption, including any possible amendment of acceptance of maintenance bonds from Turning Point Industries, Inc. in the amount of \$18,835.98, respectively.
9. Discussion and consideration of adoption, including any possible amendment of acceptance of maintenance bonds from Hendrix Services, LLC in the amount of \$6,296.00 and \$7,101.00, respectively.
10. Discussion and consideration of adoption, including any possible amendment of acceptance of maintenance bonds from Matthews Trenching Company, Inc. in the amount of \$5,159.50, respectively.
11. Discussion and consideration for adoption, including any possible amendment of accepting the Jail Services Agreement for fiscal year 2021-22 with the City of The Village to provide labor and jail facilities to retain all prisoners who are placed into a confinement status by law enforcement officials at a rate of \$65.00 per day.
15. Discussion and consideration for adoption, including any possible amendment to the appointment of Scott Young, resident of Ward 4 to the Citizens' Advisory Committee on Housing and Community Development for a four-year term ending 8/12/25.
16. Discussion and consideration for adoption, including any possible amendment of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary.
17. Discussion and consideration for adoption, including any possible amendment, of declaring multiple office items as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary.
18. Discussion and consideration, including any possible amendment, of declaring the following equipment from Street Department: (1) Stihl Edger, (1) Stihl Backpack Blower, (2) Stihl Weed Eaters, (1) Stihl Chain Saw and (1) 5' x 8' Trailer as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary.
19. Discussion and consideration, including any possible amendment of, declaring (6) Chevrolet Impalas as surplus and authorizing disposal by public auction, sealed bid or other means necessary.
12. **Discussion and consideration, including any possible amendment, of awarding the bid to and entering into a contract agreement with Cimarron Construction in the amount of \$207,888.00 for the construction and installation of the new I-40 and Hudiburg Drive Guard Rails and Safety Wall Improvements funded through the (013) Street and Alley Capital Outlay.** Menefee and Streets addressed the Council. After Staff and Council discussion, Byrne made a motion to approve, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

13. **Discussion and consideration for entering into and approving, including any possible amendment, a Professional Services Agreement with Lee Engineering LLC., in the amount of \$99,911.01 to provide survey and design services for a future federal project to upgrade seven signals to an improved standard.** Bundy and Lyon addressed the Council. After Staff and Council discussion, Byrne made a motion to approve, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
14. **Discussion and consideration for entering into and approving, including any possible amendment for Professional Services with H.W. Lochner, Inc., in the amount of \$269,397 to provide survey and design services for a future federal project on S.E. 29th Street; replacing the existing Bridge over Crutcho Creek and rehabilitating the existing box structure over Kuhlman Creek.** After Council discussion, Eads made a motion to approve, seconded by Byrne. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

DISCUSSION ITEMS.

1. **Discussion and consideration for adoption, including any possible amendment of 1) approval of the Land and Water Conservation Fund (LWCF) Project Agreement for the Mid America Park Expansion Project 2) authorization to submit the approved agreement and certifications to the Oklahoma Tourism and Recreation Department, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said project.** Craft addressed the Council. After Staff and Council discussion, Reed made a motion to approve the agreement and authorizations needed, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
2. **Discussion and consideration, for adoption, including any possible amendments of a correction of an error in the legal description of Ordinance No. 3455 approved by the City Council August 24, 2021.** After staff and council discussion. Eads made motion to adopt corrected Ordinance 3455, seconded by Bowen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
3. **(TS-445) Discussion and consideration of adoption, including any possible amendment of accepting the Traffic Signal Study and analysis for the intersection of S.E. 15th Street and Windsong Drive.** Byrne, Lyon, and Menefee address Council. After Staff and Council discussion, Byrne made a motion to send back to the Traffic Safety Committee for additional information including crash data and PD recommendation, seconded by Reed. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
4. **(TS-446) Discussion and consideration of adoption, including any possible amendment of accepting the Traffic Signal Study and analysis for the intersection of N.E. 10th Street and Shadybrook Drive.** After staff and council discussion. Byrne made motion to send back to Traffic Safety Committee for addition information including crash data and PD recommendation, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried. JW Speaks, 3712 Shadybrook Dr., addressed Council.

5. **(TS-447) Discussion and consideration of adoption, including any possible amendment of adding STOP SIGNS along North Peebly Drive at Havenwood Drive and Sunvalley Drive.** Menefee addressed Council. Reed made a motion to approve stop signs, seconded by Eads. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
6. **(TS-448) Discussion and consideration of adoption, including any possible amendment of adding STOP SIGNS at Turtlewood River Road, Shell Drive, and Tortoise Drive at their northern intersections with Turtlewood Drive.** Menefee addressed Council. Eads made a motion to approve stop signs, seconded by Bowen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
7. **(PC –2088) Public hearing with discussion and consideration of adoption, including any possible amendment of a resolution for a Special Use Permit to allow the use of Eating Establishment: Sit-Down, Alcoholic Beverages Permitted in the C-3, Community Commercial district, for the properties described as lots 4 and 9 of the Frank Smith Addition, addressed as 2113 S. Air Depot Boulevard.** Harless and Maisch addressed Council. After Staff and Council discussion, Bowen made a motion to approve Resolution 2021-27, seconded by Eads. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
8. **(PC–2089) Discussion and consideration of adoption, including any possible amendment, of the proposed Madison Addition Preliminary Plat, described as a part of the NW/4 of Section 1, T11N, R2W, located at 500 and 600 Davidson Road and 527 and 531 Saint Paul Avenue.** Harless addressed Council. After Staff and Council discussion, Byrne made motion to approve the plat, seconded by Bowen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.
9. **(PC-2090) Public hearing with discussion and consideration for adoption, including any possible amendment of an ordinance to redistrict from C-3, Community Commercial and to R-HD, High Density Residential, for the property described as a part of the SW/4 of Section 12, T-11-N, R-2-W, located at 2500 S. Douglas Blvd.** Applicate withdrew. No Action Taken.
10. **(PC-2091) Public hearing with discussion and consideration for adoption, including any possible amendment of an ordinance to redistrict from A-1, Agriculture to I-3, Heavy Industrial and a resolution for a Special Use Permit to allow the use of Animal Waste Processing, for the property described as a part of the SW/4 of Section 15, T12N, R2W, and addressed as 7221 NE 36th St.** Applicate withdrew. No Action Taken.
11. **Public hearing with discussion and consideration for adoption, including any possible amendment of an appeal filed by the owner of the property located at 132 Charles Avenue for the notice and order to abate trash and debris.** Stroh and K. Frye, applicant’s attorney, addressed Council. After Staff and Council discussion, no action needed.
12. **Discussion and consideration for adoption, including any amendments, of an ordinance amending the Midwest City Municipal Code, Chapter 28, Offenses – Miscellaneous, Article VI, Weapons, Section 28-104 Weapons; conditions for carrying concealed and unconcealed weapons.**

Item #12 Continued.

Maisch addressed the Council. After Staff and Council discussion, Byrne made a motion to approve Ordinance 3457, seconded by Eads. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

Eads made a motion to approve the Emergency Clause, seconded by Byrne. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 7:12 PM

ATTEST:

MATTHEW D. DUKES II, Mayor

SARA HANCOCK, City Clerk



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Tiatia Cromar, Finance Director

DATE: October 12, 2021

SUBJECT: Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: General Gov't Sales Tax Fund, expenditures/City Manager (01) \$26,570. General Fund, expenditures/City Clerk (02) \$4,438; expenditures/Personnel (03) \$17,524; expenditures/City Attorney (04) \$1,798; expenditures/Community Development (05) \$67,011; expenditures/Park & Rec (06) \$7,040; expenditures/Finance (08) \$25,216; expenditures/Streets (09) \$62,988; expenditures/Animal Welfare (10) \$16,683; expenditures/Municipal Court (12) \$15,464; expenditures/Neighborhood Services (15) \$42,853; expenditures/I.T. (16) \$25,567; expenditures/EOC (18) \$45,498; expenditures/Swimming Pool (19) \$1,157; expenditures/Communications (20) \$8,352; expenditures/Senior Center (55) \$7,965. Police Fund, expenditures/Police (62) \$492,943. Juvenile Fund, expenditures/Municipal Court (12) \$2,945. Fire Fund, expenditures/Fire (64) \$407,173. Welcome Center Fund, expenditures/Tourism (74) \$1,127. CVB Fund, expenditures/Economic (87) \$5,008. Emergency Operations Fund, expenditures/Emergency Operations (21) \$14,825. PWA Fund, expenditures/Public Works (30) \$40,954. Fleet Fund, expenditures/Fleet (25) \$38,719. Surplus Property Fund, expenditures/Surplus (26) \$1,567. Park & Recreation Fund, expenditures/Park & Recreation (06) \$1,798; expenditures/Communications (20) \$1,902. CDBG Fund, expenditures/Grants Management (39) \$17,683. Risk Management Fund, expenditures/Risk Insurance (29) \$8,409. Disaster Relief Fund, expenditures/Neighborhood Services (15) \$7,852. Park & Recreation Fund, expenditures/Transfer Out (06) \$85,072; decrease: expenditures/Park & Recreation (06) \$85,072. Increase: 2018 Election GO Bonds Fund, revenue/Transfer In (06) \$85,072; expenditures/Park & Recreation (06) \$85,072. Reimbursed Projects Fund, revenue/Intergovernmental (39) \$1,749,648; expenditures/Grants Management (39) \$1,749,648.

The first through fifteenth supplements are needed to increase budget for payroll expenditures related to 4.5% COLA and Longevity that was passed on 8/10/2021 Council Meeting. The sixteenth and seventeenth supplements are needed to budget for the transfer from Fund 123 to Fund 270 for the additional expenditures for the Reed Baseball Complex project #0619G1. The eighteenth supplement is needed to budget the revenue and expenditures for the HUD CDBG-CV2 funding from the Oklahoma Department of Commerce.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS
October 12, 2021

Fund GENERAL GOV'T SALES TAX (009)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
01	City Manager			26,570	
		<u>0</u>	<u>0</u>	<u>26,570</u>	<u>0</u>

Explanation:
To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund GENERAL (010)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
02	City Clerk			4,438	
03	Personnel			17,524	
04	City Attorney			1,798	
05	Community Development			67,011	
06	Park & Rec			7,040	
08	Finance			25,216	
09	Streets			62,988	
10	Animal Welfare			16,683	
12	Municipal Court			15,464	
15	Neighborhood Services			42,853	
16	I.T.			25,567	
18	EOC			45,498	
19	Swimming Pool			1,157	
20	Communications			8,352	
55	Senior Center			7,965	
		<u>0</u>	<u>0</u>	<u>349,554</u>	<u>0</u>

Explanation:
To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund POLICE (020)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
62	Police			492,943	
		<u>0</u>	<u>0</u>	<u>492,943</u>	<u>0</u>

Explanation:
To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund JUVENILE (025)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
12	Municipal Court			2,945	
		<u>0</u>	<u>0</u>	<u>2,945</u>	<u>0</u>

Explanation:
To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

SUPPLEMENTS
October 12, 2021

Fund FIRE (040)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
64	Fire			407,173	
		<u>0</u>	<u>0</u>	<u>407,173</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund WELCOME CENTER (045)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
74	Tourism			1,127	
		<u>0</u>	<u>0</u>	<u>1,127</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund CVB (046)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
87	Economic			5,008	
		<u>0</u>	<u>0</u>	<u>5,008</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund EMERGENCY OPERATIONS (070)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
21	Emergency Operations			14,825	
		<u>0</u>	<u>0</u>	<u>14,825</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

SUPPLEMENTS
October 12, 2021

Fund PWA (075)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
30	Public Works			40,954	
		<u>0</u>	<u>0</u>	<u>40,954</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund FLEET (080)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
25	Fleet			38,719	
		<u>0</u>	<u>0</u>	<u>38,719</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund SURPLUS PROPERTY (081)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
26	Surplus			1,567	
		<u>0</u>	<u>0</u>	<u>1,567</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund PARK & RECREATION (123)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
06	Park & Recreation			1,798	
20	Communications			1,902	
		<u>0</u>	<u>0</u>	<u>3,700</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

SUPPLEMENTS
October 12, 2021

Fund CDBG (141)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
39	Grants Management			17,683	
		<u>0</u>	<u>0</u>	<u>17,683</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund RISK MANAGEMENT (202)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
29	Risk Insurance			8,409	
		<u>0</u>	<u>0</u>	<u>8,409</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund DISASTER RELIEF (310)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
15	Neighborhood Services			7,852	
		<u>0</u>	<u>0</u>	<u>7,852</u>	<u>0</u>
Explanation: To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting. Funding to come from fund balance.					

Fund PARK & RECREATION (123)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
06	Transfer Out			85,072	
06	Park & Recreation				85,072
		<u>0</u>	<u>0</u>	<u>85,072</u>	<u>85,072</u>
Explanation: To budget the transfer out & transfer in from Fund 123 to Fund 270 to cover the additional expenditures for the Reed Baseball Complex project #0619G1.					

SUPPLEMENTS
October 12, 2021

Fund 2018 ELECTION GO BONDS (270)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
06	Transfer In	85,072			
06	Park & Recreation			85,072	
		85,072	0	85,072	0

Explanation:
To budget the transfer out & transfer in from Fund 123 to Fund 270 to cover the additional expenditures for the Reed Baseball Complex project #0619G1.

Fund REIMBURSED PROJECTS (016)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
39	Intergovernmental	1,749,648			
39	Grants Management			1,749,648	
		1,749,648	0	1,749,648	0

Explanation:
To budget the revenue and expenditures for the HUD CDBG-CV2 funding from the Oklahoma Department of Commerce.



City Manager's Office
Vaughn K. Sullivan,
Assistant City Manager
vsullivan@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1207 /Fax: 405-739-1208

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Vaughn K. Sullivan, Assistant City Manager

DATE: October 12, 2021

SUBJECT: Discussion and Consideration for adoption, including any possible amendment of, approving Amendment No. 2 to the construction management contract with MacHill Construction, Inc. associated with the Reed Baseball Complex renovations with an added cost of \$85,071.42 which brings the total cost to \$2,448,006.42.

On January 28th, 2020, the Council Approved a construction management GPM contract with MacHill Construction, Inc. for the renovation of Reed Baseball Complex. MacHill Construction has publicly bid all aspects of the project and is requesting the Council approve attached Amendment No. 2. Included in the amendment is repairs to the concession stand and bathrooms. Last winter the concession stand was broken into and vandalized. Since that time we have discovered water leaks and that the bathrooms are not ADA compliant. The bathrooms will be brought up to ADA compliance. The cost of these items is and added cost of \$85,071.42.

This project is associated with the 2018 Moving Midwest City Forward GO bond issue. Funds are budgeted and available through the bond issue and will be supplemented by fund 123, 65 and 45.

Vaughn K. Sullivan
Assistant City Manager

Attachment: A133 – Exhibit A, Guaranteed Maximum Price Contract Amendment 2

Date of Issuance: 9/12/21 Effective Date: 9/21/21
 Owner: City of Midwest City Owner's Contract No.: MWC-18-01
 Contractor: MacHill Construction Co., Inc. Engineer's Project No.: MWC-18-01
 Engineer: Wall Engineering, LLC Contract Name: One
 Project: Reed Sports Complex Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: 1. Concession Building Upgrades- \$50,686.70 (Breakdown is attached)
 ADA Restroom Upgrades- \$34,384.72 (Breakdown is attached)
 Additional Days Requested for Items #1 and #2- 90 Days Delay Days through 9/21/21-90 Days (76 Weather)
 Contingency Authorization 2- Delay Days 14 Total Additional Days Requested- 180 Days
 Attachments: MacHill Change Order Summary, Weather Log, Contingency Authorization 2

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>2,247,000.00</u>	Original Contract Times: Substantial Completion: <u>June 1, 2021</u> Ready for Final Payment: <u>June 1, 2021</u> dates
[Increase] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : \$ <u>115,935.00</u>	[Increase] from previously approved Change Orders No. to No. <u>1</u> : Substantial Completion: <u>30 Days</u> Ready for Final Payment: <u>30 Days</u> days
Contract Price prior to this Change Order: \$ <u>2,362,935.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 1, 2021</u> Ready for Final Payment: <u>July 1, 2021</u> dates
[Increase] of this Change Order: \$ <u>85,071.42</u>	[Increase] of this Change Order: Substantial Completion: <u>180 Days</u> Ready for Final Payment: <u>180 Days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>2,448,006.42</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>December 28, 2021</u> Ready for Final Payment: <u>December 28, 2021</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: _____	By: <u>Cason Hill</u>
Engineer (if Required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: _____	Title _____	Title <u>Vice President</u>
Date: <u>09/22/21</u>	Date _____	Date <u>9/21/21</u>
Approved by Funding Agency (if Applicable)		
By: _____	Date: _____	
Title: _____		

Cost Estimate

ADA Restroom Upgrades

MacHill Construction Company, Inc

19080 CR 1590

Ada, OK 74820

MWC Reed Sports Complex

DATE: August 27, 2021

Bill To: City of Midwest City
100 N. Midwest Blvd.
Midwest City, OK 73110

FOR: MWC Reed Sports Complex

DESCRIPTION of Work	AMOUNT
Plumbing (Morris)	\$10,675
Paint Interior, Repair Tape/Bed/Texture (Smith)	\$1,600
Toilet Partitions/Grab Bars (Werco)	\$7,630
Add Hand Dryers/GFIs (KB)	\$1,500
Misc Labor/Cut, Demo, Repour Floor/Partitions/Sheetrock (MacHill)	\$3,500
Coat Floors (MH)	\$700
FRP (MH)	\$2,000
Upgrade 300 cfm Exhaust Fans/Vent through roof (Dependable)	\$2,000
Contingency	\$1,000.00
General Conditions (5%)	\$1,530.25
CM Fee (7%)	\$2,249.47
Total	\$34,384.72

If you have any questions concerning this summary, contact Cason, Project Manager, 580-332-1404

THANK YOU FOR YOUR BUSINESS!

Cost Estimate

Concession Building

MacHill Construction Company, Inc

19080 CR 1590

Ada, OK 74820

MWC Reed Sports Complex

DATE: August 19, 2021

Bill To: City of Midwest City
100 N. Midwest Blvd.
Midwest City, OK 73110

FOR: MWC Reed Sports Complex

DESCRIPTION of Work	AMOUNT
Plumbing (Morris)	\$2,800
Paint Interior, Repair Tape/Bed/Texture (Smith)	\$5,000
4 Prefinished Wood Doors (ACO)	\$1,615
Electrical (KB)	\$7,000
3 Operable Window Section (Miller)	\$1,800
Miscellaneous Labor (MacHill)	\$3,000
3 new exterior Doors (Terry)	\$900
Hardware (Budget)	\$1,000
Ceiling Tiles (Budget)	\$500
Rubber Base 500' (OKCF)	\$1,300
HVAC Service/Charge AC/Remove, Clean Grills (Dependable)	\$1,800
Paint Exterior Concession (Smith)	\$7,850
Paint Exterior Maint (Smith)	\$5,050
Fix Exterior Metals (Budget)	\$1,500
Contingency	\$4,000.00
General Conditions (5%)	\$2,255.75
CM Fee (7%)	\$3,315.95
Total	\$50,686.70

If you have any questions concerning this summary, contact Cason, Project Manager, 580-332-1404

THANK YOU FOR YOUR BUSINESS!



City Manager's Office
Vaughn K. Sullivan,
Assistant City Manager
vsullivan@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1207 /Fax: 405-739-1208

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Vaughn K. Sullivan, Assistant City Manager

DATE: October 12, 2021

SUBJECT: Discussion and Consideration for adoption, including any possible amendment of, approving Change Order No. 3 to the construction management contract with Lippert Brothers, Inc. associated with the Multi-Sports Complex renovations with an added cost of \$14,780.53 which brings the total cost to \$5,217,369.95.

Lippert Brothers Construction, Inc. has submitted a price for two (2) changes to the scope of their contract associated with the construction of the Multi-Purpose Sports Complex. The change order request is an increase of \$14,780.53 to the original contract, bringing the new contract amount to \$5,217,369.95.

The changes include \$13,684.90 to provide a double gate in front of Power Rack #2 to allow for proper electrical clearances and \$1,095.63 for adding a cast stone address at front pilaster adjacent to entry drive.

This project is a 2018 Moving Midwest City Forward bond project and funding is available in the Multi-Purpose Sports complex bond fund.

Vaughn K. Sullivan
Assistant City Manager

Attachment: A133 – Exhibit A, Guaranteed Maximum Price Contract Amendment 2



AIA[®] Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> City of Midwest City Multipurpose Sports Complex	CONTRACT INFORMATION: Contract For: General Construction Date: 12/08/2020	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: 09/24/2021
OWNER: <i>(Name and address)</i> City of Midwest City Oklahoma	ARCHITECT: <i>(Name and address)</i> C. H. Guernsey & Company 5555 N. Grand Blvd., OKC, OK	CONTRACTOR: <i>(Name and address)</i> Lippert Brothers, Inc. 2211 E. 1-44 Service Rd., OKC, OK

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

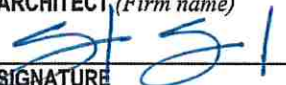
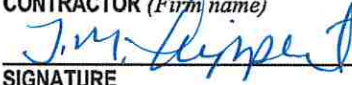
PCO #8: Add gate at Power Rack #2.....	\$ 13,684.90
PCO #10: Add Cast Stone Address Plaque.....	\$ 1,095.63
Total	\$14,780.53

The original Contract Sum was	\$ 5,082,000.00
The net change by previously authorized Change Orders	\$ 120,589.42
The Contract Sum prior to this Change Order was	\$ 5,202,589.42
The Contract Sum will be increased by this Change Order in the amount of	\$ 14,780.53
The new Contract Sum including this Change Order will be	\$ 5,217,369.95

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

C. H. Guernsey & Company ARCHITECT <i>(Firm name)</i>	Lippert Brothers, Inc. CONTRACTOR <i>(Firm name)</i>	City of Midwest City OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Steve Scovel, Sr. Architect PRINTED NAME AND TITLE	T. M. Lippert, President PRINTED NAME AND TITLE	Matthew D. Dukes II, Mayor PRINTED NAME AND TITLE
9.27.2021 DATE	9.27.21 DATE	 DATE



Lippert Bros., Inc.
PO Box 17450
Oklahoma City, Oklahoma 73136
Phone: (405) 478-3580

Project: 1577 - Multipurpose Sports Complex Phase 1
9400 SE 29th Street
Oklahoma City, Oklahoma 73129

Prime Contract Change Order Request #008: RFI-014 - Add Gate at Power Rack #2

TO:	Midwest City 100 N. Midwest Blvd. Midwest City, Oklahoma 73110	FROM:	Lippert Bros., Inc. PO Box 17450 2211 E. I-44 Service Road Oklahoma City, Oklahoma 73136-1450
CHANGE ORDER REQUEST NUMBER / REVISION:	008 / 0	PRIME CONTRACT CHANGE ORDER:	None
STATUS:	Pending - In Review	CREATED BY:	Nick Bench (Lippert Bros., Inc.)
SCHEDULE IMPACT:	0 days	DATE CREATED:	9/2/2021
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$13,684.90

CHANGE ORDER REQUEST TITLE: RFI-014 - Add Gate at Power Rack #2

CHANGE ORDER REQUEST DESCRIPTION:

Provide a double gate in the Ametco Fencing in front of Power Rack #2 to allow for proper electrical clearances.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER REQUEST:

PCO #	Contract Company	Title	Schedule Impact	Amount
008	Midwest City	RFI-014 - Add Gate at Power Rack #2	0 days	\$13,684.90
Total:				\$13,684.90

CHANGE ORDER REQUEST LINE ITEMS:

PCO # 008: RFI-014 - Add Gate at Power Rack #2

#	BudgetCode	Description	Amount
1	32-32311.S Fencing/Fence OKC.Commitment	Fence OKC	\$11,741.00
Subtotal:			\$11,741.00
Labor Burden (39.75% Applies to Labor.):			\$0.00
Material Sales Tax (0.00% Applies to Materials.):			\$0.00
Insurance (0.35% Applies to all line item types.):			\$41.09
Bonds (1.00% Applies to all line item types.):			\$117.82
Overhead and Profit (15.00% Applies to all line item types.):			\$1,784.99
Grand Total:			\$13,684.90

Steve Scovel (Guernsey)
5555 North Grand Boulevard
Oklahoma City, Oklahoma 73112

Midwest City
100 N. Midwest Blvd.
Midwest City, Oklahoma 73110

Lippert Bros., Inc.
PO Box 17450 2211 E. I-44 Service Road
Oklahoma City, Oklahoma 73136-1450

Nick Bench
Project Manager
2021.09.02 15:53:01-05'00'

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

FENCE OKC COMMERCIAL ESTIMATE

FenceOKC.com
 1236 NW 4th Street
 Oklahoma City, OK 73106
 (405) 778-1545

Sales Representative
 Greg Stiner
 (405) 778-1545
 joe@fenceokc.com



**Attn: Nick Bench, Lippert Bros. C/O Request -
 Alum Gate at Power Rack # 2
 Midwest City Multipurpose Sports Complex
 9400 SE 29th St
 Oklahoma City, OK 73150**

Estimate #	23610
Date	8/16/2021

Hello Midwest City Multipurpose Sports Complex,
 Thank you for allowing Fence OKC to provide you with an estimate on your project. If you have any questions or concerns, please feel free to call us at (405) 778-1545 or send us an email at info@fenceokc.com. We will be more than happy to answer any questions you may have and look forward to serving you.

Item	Description	Qty	Price	Amount
Ametco Alum Fence	Provide and install 1 - double swing gate into aluminum louvered fence in lieu of louvered panel to provide access to electrical panel. Gate opening to match panel width (approx. 57"). Gate to be from same manufacturer, make, style, color and complete with similar hardware, hinges, stop, & latch as specified in project specification section 323124 - Aluminum Fencing and on previously approved Alum. fence submittal.	1.00	\$11,741.00	\$11,741.00

CUSTOMER SIGNATURE _____ DATE _____

PLEASE NOTE:

- Sales tax will be applied to invoice on materials only and is included in estimate. If job is tax free please submit proper documentation.
- Additional charges will be incurred if scope of work changes beyond plans and specifications provided.
- Estimate is valid for 7 days from date estimate given. No sales or special pricing will extend beyond advertised time.
- Payment terms to be outlined in contract. If no formal contract, this document shall serve as such and payment terms shall be 50% of project paid 7 days prior to commencement and remainder shall be paid in progress payments or lump sum upon project completion.
- Estimates are for check or cash price. If paying by credit card, please add a 3% convenience fee.
- We are not responsible for damage to un-locatable sprinkler lines, sewage lines, water lines, and other un-locatable utilities.
- If the final installed footage is more or less than the estimate. Invoice may be adjusted proportionally per linear foot.
- We are not responsible for locating property markers/pins, and improperly placed fence lines per owner's instruction.
- If an approximate installation time/date are provided. It is only tentative. Please be aware of possible delays such as weather, OKIE811, or progressing jobs with extended workflow.
- Estimates assume ground is graded and clear of poison ivy, trees, rock, vegetation, over-growth, retaining walls, and buried obstructions. Should Fence OKC encounter buried rock, concrete or other prior unknown obstructions there may be additional fees incurred.
- This estimate does not include price for insurance of stored material.
- Unless specified by separate contract, change orders must be submitted in writing to fence OKC no later than 5 business days prior to project start date. Change orders submitted may result of change of install date. Change orders submitted during project installation will be subject to an additional fee. You may submit a change order at fenceokc.com/change.

Sub Total	\$11,741.00
Total	\$11,741.00

NOTES



4326 Hamann Pkwy
PO Box 1210
Willoughby, OH 44096
800-321-7042 (440) 951-4300
Fax (440) 951-2542
sowens@ametco.com
<http://www.ametco.com>



100% MADE IN THE U.S.A.

TO: FENCE OKC

DATE: 8/12/2021

ATTENTION: GREG STINER

PHONE: 405-778-1545

JOB: MIDWEST CITY SPORTS COMPLEX ADDITIONAL GREG.S@FENCEOKC.COM

THANK YOU VERY MUCH FOR YOUR RECENT INQUIRY; WE ARE PLEASED TO QUOTE AS FOLLOWS:

AMETCO ALUMINUM FIXED LOUVER FENCING & GATE – SATURN 100 DESIGN – POWDER
COLOR COATED

1 DOUBLE SWING GATE 4'-5/6" WIDE X 6'0" HIGH WITH POSTS & AMETCO STANDARD
HARDWARE

FIXED FENCING PANELS 6'0" HIGH WITH 4" SQUARE TUBE POSTS

REFERENCE DRAWINGS ALUMMINUM FENCE –PLAN LAYOUT

LOT PRICE \$10,318.00

NOTE: QUOTED TO AMETCO STANDARDS NOT PLANS

NOTE: QUOTE IS GOOD UNTIL SEPTEMBER 12, 2021.

**"THE STANDARD LEAD TIME IS BASED ON MATERIAL AVAILABILITY AT THE TIME OF
APPROVAL INCLUDING ANY CUSTOM POWDER COLORS".**

F.O.B. WILLOUGHBY, OH - FREIGHT ALLOWED TO: OK JOBSITE

DELIVERY 12-14 WEEKS AFTER RECEIPT OF APPROVED AND VERIFIED DRAWINGS AND
STANDARD COLOR

*WE DO NOT INCLUDE ANY INSTALLATION, TAXES, PIPE SLEEVES, OR ANCHOR BOLTS, GATE OPERATORS OR
PANIC BAR DEVICES.

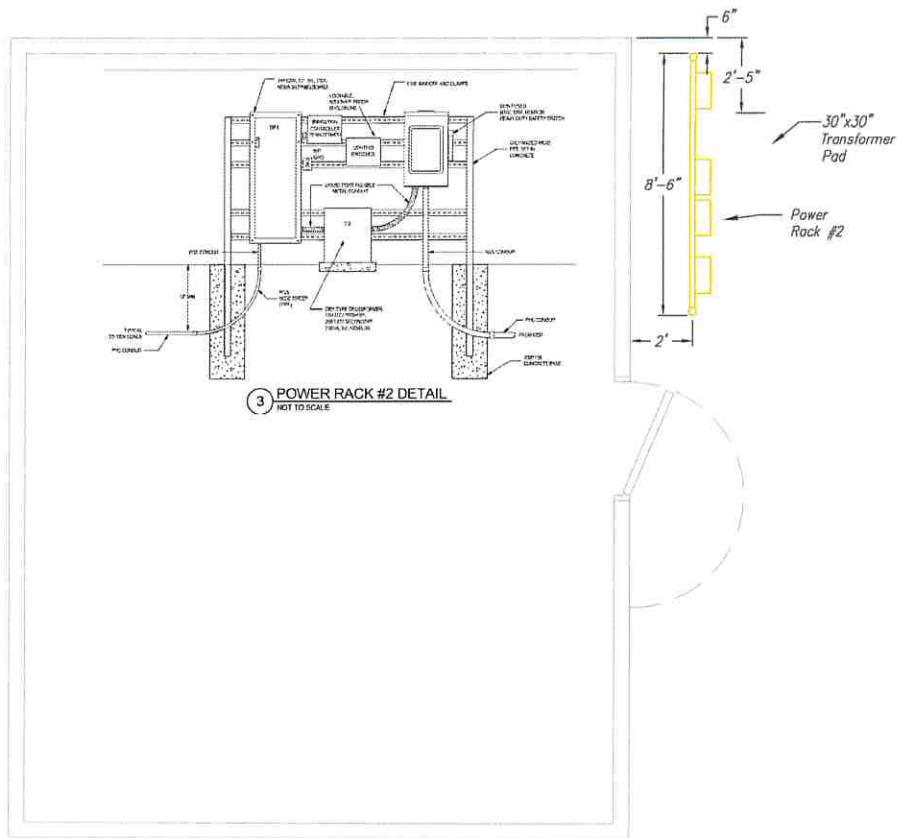
*WE WILL FURNISH SHOP DRAWINGS FOR APPROVAL. **FIELD DIMENSION VERIFICATION BY CONTRACTOR --
NOT AMETCO.

* ENGINEERING OR ENGINEERS STAMPED DRAWINGS ARE AN ADDITIONAL CHARGE.

*THERE WILL BE A MINIMUM MIX CHARGE FOR ANY CUSTOM POWDER COLOR NOT SHOWN ON AMETCO
STANDARD COLOR CHART.

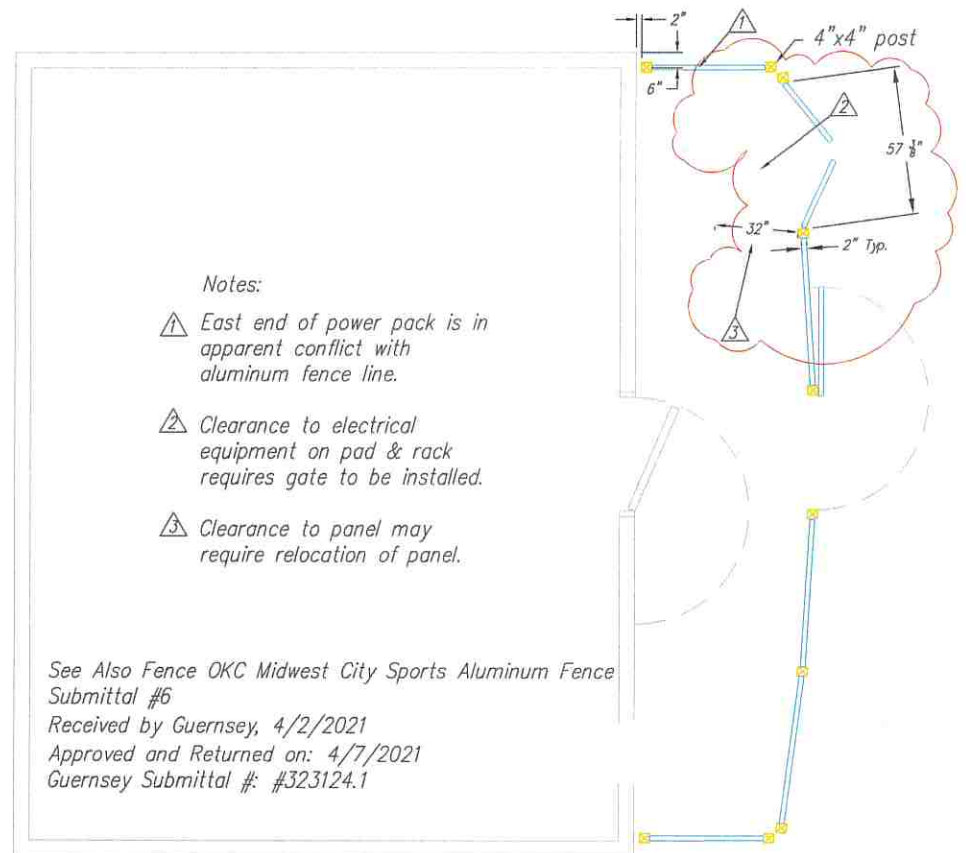
TERMS OF PAYMENT (SUBJECT TO THE APPROVAL OF CREDIT DEPARTMENT) ½% 10 DAYS NET 30

AMETCO MFG CORP



Power Pack #2 - Layout As-Is

Scale: 1/4" = 1'-0"



Aluminum Fence - Plan Layout

Scale: 1/4" = 1'-0"



PCCOR #010

Lippert Bros., Inc.
 PO Box 17450
 Oklahoma City, Oklahoma 73136
 Phone: (405) 478-3580

Project: 1577 - Multipurpose Sports Complex Phase 1
 9400 SE 29th Street
 Oklahoma City, Oklahoma 73129

Prime Contract Change Order Request #010: Cast Stone Address

TO:	Midwest City 100 N. Midwest Blvd. Midwest City, Oklahoma 73110	FROM:	Lippert Bros., Inc. PO Box 17450 2211 E. I-44 Service Road Oklahoma City, Oklahoma 73136-1450
CHANGE ORDER REQUEST NUMBER / REVISION:	010 / 0	PRIME CONTRACT CHANGE ORDER:	None
STATUS:	Pending - In Review	CREATED BY:	Nick Bench (Lippert Bros., Inc.)
SCHEDULE IMPACT:	0 days	DATE CREATED:	9/21/2021
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,095.63

CHANGE ORDER REQUEST TITLE: Cast Stone Address

CHANGE ORDER REQUEST DESCRIPTION:
 Add 16"x8"x4" nominal cast stone address at front pilaster adjacent to entry drive.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER REQUEST:

PCO #	Contract Company	Title	Schedule Impact	Amount
010	Midwest City	Cast Stone Address	0 days	\$1,095.63
Total:				\$1,095.63

CHANGE ORDER REQUEST LINE ITEMS:

PCO # 010: Cast Stone Address

#	BudgetCode	Description	Amount
1	04-04200.S Masonry/Swift.Commitment	Swift Masonry - Cast Stone Address Plaque	\$940.00
Subtotal:			\$940.00
Labor Burden (39.75% Applies to Labor.):			\$0.00
Material Sales Tax (0.00% Applies to Materials.):			\$0.00
Insurance (0.35% Applies to all line item types.):			\$3.29
Bonds (1.00% Applies to all line item types.):			\$9.43
Overhead and Profit (15.00% Applies to all line item types.):			\$142.91
Grand Total:			\$1,095.63

Steve Scovel (Guernsey)
 5555 North Grand Boulevard
 Oklahoma City, Oklahoma 73112

Midwest City
 100 N. Midwest Blvd.
 Midwest City, Oklahoma 73110

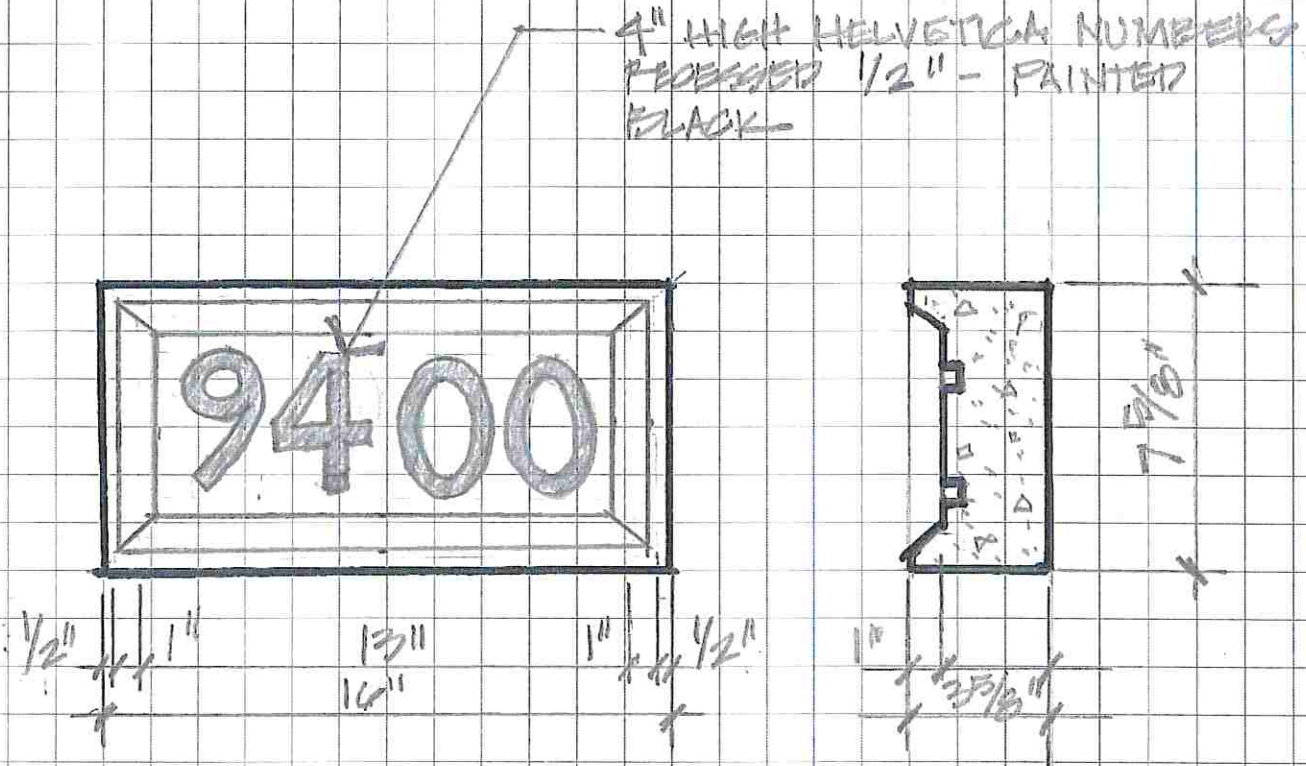
Lippert Bros., Inc.
 PO Box 17450 2211 E. I-44 Service Road
 Oklahoma City, Oklahoma 73136-1450

Nick Bench
 Project Manager
 2021.09.21 14:47:13-05'00'

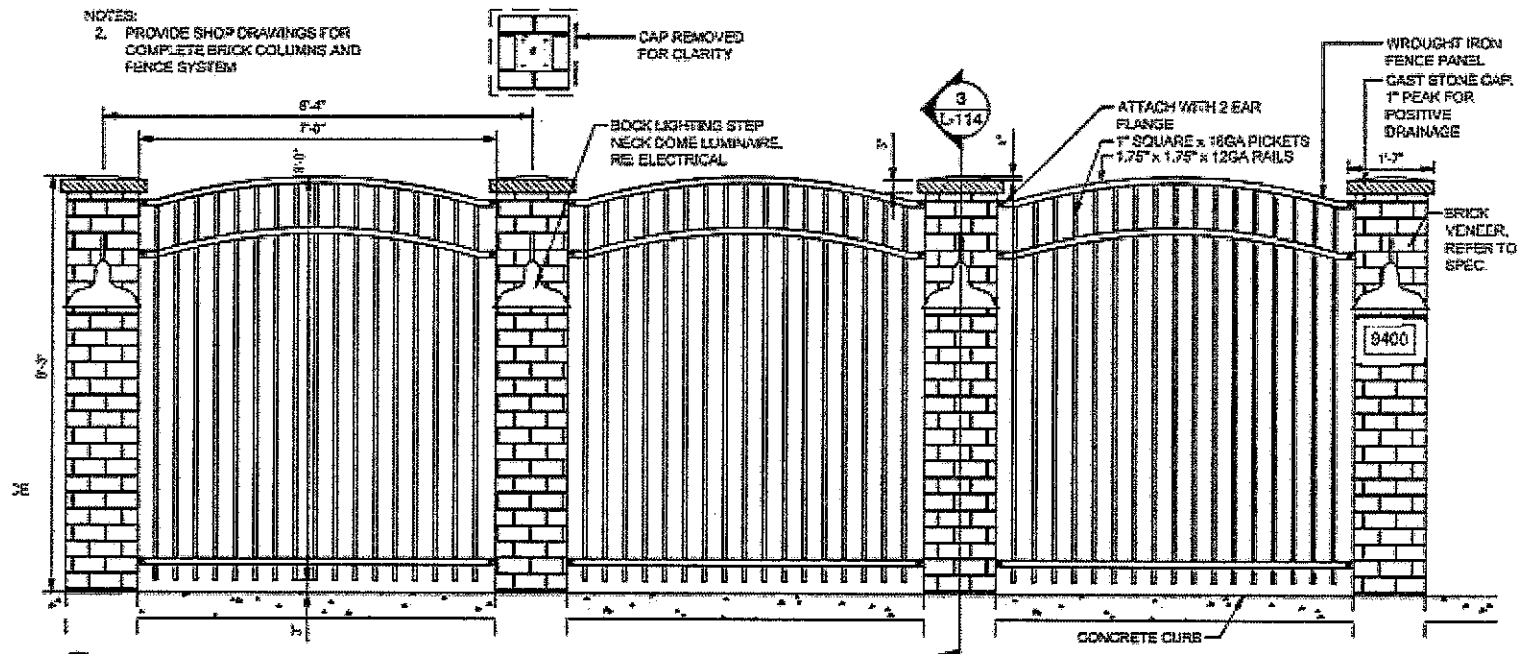
SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



MATERIAL : "BUFF" COLORED CAST STONE



2 VEHICULAR ENTRY GATEWAY ELEVATION
1/2" = 1'-0"

0109-013

BEST VALUE FOR THE MONEY!

6029 NW 23
Oklahoma City, OK 73127

On the web: www.swiftexteriors.com
Email us: support@swiftexteriors.com
Fax: (405) 603-5189

CHANGE ORDER REQUEST

Date: 9-21-2021 **Project:** Midwest City Sports Complex.

From: Swift Exteriors

COR Number: 1

To: Nick Bench

Re: Address Plaque

Description of Change:

Supplemental- Addition of Cast Stone Address Plaque to Entrance.

Reason for Change: Scope not included in Base Bid.

Does proposed change involve a change in contract time? NO

Does proposed change involve a change in contract sum? YES

Increase in contract amt. \$940

Material/Labor Cost Breakdown:

Cast Stone	\$490
Shipping and Handling	\$30
Mortar/Grout	\$10
<u>Labor</u>	<u>\$170</u>
Sub-total	\$700
<u>O&P</u>	<u>\$240</u>
Project Total	\$940



Public Works Administration

R. Paul Streets,
Public Works Director
pstreets@midwestcityok.org
405-739-1061

Patrick Menefee,
City Engineer of Public Works
pmenefee@midwestcityok.org
405-739-1062
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

To: Honorable Mayor and Council

From: Patrick Menefee, Public Works City Engineer

Date: October 12, 2021

Subject: Discussion and consideration, including any possible amendment, of reappointing Mr. Ed Schratwiser for a three-year term to the Midwest City Traffic and Safety Commission.

With the permission of Mayor Dukes and Councilmember Bowen, we would like to recommend that Mr. Ed Schratwiser be reappointed to the Traffic and Safety Commission for a second three-year term to end on October 8, 2024. His first term ends on November 9, 2021 and he has graciously agreed to serve another term. The Traffic and Safety Commission is a Mayor appointed and Council confirmed Commission per Article VII Section 2 of the Midwest City Ordinances.

The current members include:

Nick Timme (W-2) expiring 03-08-22
Marcus Hays (W-5) expiring 08-23-22
Shane Barker (W-4) expiring 08-23-22
Kim Morphis (W-6) expiring 09-27-22
Ed Schratwieser (W-3) expiring 11-09-21
Sarah Lingenfelter (W1) expiring 03-08-22
Jamie Smith (W2) expiring 03-08-22

Patrick Menefee, P.E.,
Public Works City Engineer



Public Works Administration

R. Paul Streets,
Public Works Director
pstreets@midwestcityok.org
405-739-1061

Patrick Menefee,
City Engineer of Public Works
pmenefee@midwestcityok.org
405-739-1062
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 12, 2021

Subject: Discussion and consideration, including any possible amendment, of appointing Mr. Marcus Hayes and reappointing Ms. Susan Glapion for a three-year term to the Midwest City Tree Board.

Per Councilmember Christine Allen's request, we are recommending the appointment of Mr. Marcus Hayes to fill the vacant seat on the Tree Board representing Ward 5 for a three-year term to end on October 8, 2024.

Ward 4 representative Ms. Susan Glapion's first term on the Tree Board expires on November 09, 2021. She has graciously agreed to serve another term and with Councilmember Sean Reed's permission, we recommend that she be reappointed with her second term to end on October 8, 2024.

The Tree Board is a Mayor nominated and Council approved Board per Article II Section 42-24 of the Midwest City Ordinances. The current members include:

Aruna Abhayagoonawardhana (W-6) expiring 11-14-23

Lou Atkinson (W3) expiring 07-26-22

Theresa Mortimer (W-1) expiring 11-14-23

Susan Glapion (W4) expiring 11-09-21

Suzi Byrne (W-2) expiring 05-27-23

Sherry Beaird (W-6) expiring 03-12-24

R. Paul Streets
Public Works Director



Public Works Administration

R. Paul Streets,
Public Works Director
pstreets@midwestcityok.org
405-739-1061

Patrick Menefee,
City Engineer of Public Works
pmenefee@midwestcityok.org
405-739-1062
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Memorandum

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: October 12, 2021

Subject: Discussion and consideration, including any possible amendment, of declaring the following equipment from Street Department: (1) Stihl Blower and (1) Stihl Weed Eaters as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary.

The equipment listed has been removed from service. There are no other operational applications available within the City.

Items for surplus:

<u>DESCRIPTION</u>	<u>EQUIPMENT #</u>
Stihl Blower	09-07-45
Stihl Weed Eater	09-07-07

Approval is at discretion of the Council.

R. Paul Streets
Public Works Director



DISCUSSION ITEM





City Clerk Department
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1240
fax 405.869.8655

TO: Honorable Mayor and Council
FROM: Sara Hancock, City Clerk
DATE: October 26, 2021
SUBJECT: Discussion and consideration, including any amendments, of passing and approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration; Article II, City Council; Section 2-11, Time of Regular Meetings of Council; and providing for repealer and severability.

Per Charter, Article I, Section 10: The City Council shall hold at least one (1) regular meeting each month at the Municipal Building at a date and hour to be set by ordinance or resolution.

As you may recall, last December we updated Ordinance 3385 to reduce the Council/Authority meetings during 2020. This year we are proposing another change, which would reduce the meetings in January, March, August, and October to one meeting, leaving June as the only month with two meetings. If approved, the Ordinance would be updated to the following new 2022 schedule for the Council/Authorities, which would remain at 6:00 PM, as follows:

January 25	May 24	September 27
February 22	June 14 and 28	October 25
March 22	July 26	November 8
April 26	August 23	December 13

Sara Hancock
Sara Hancock, City Clerk



NEW BUSINESS/
PUBLIC DISCUSSION





MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 12, 2021 – 6:01 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration for adoption, including any possible amendment of, the September 28, 2021 meeting minutes. (Secretary - S. Hancock)

2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Capital Drainage Imp Fund, expenditures/Drainage Improvements (72) \$13,580. Storm Water Quality Fund, expenditures /Storm Water (61) \$15,694. Utility Services Fund, expenditures/Utility Services (50) \$32,112. Sanitation Fund, expenditures/Sanitation (41) \$56,687. Water Fund, expenditures/Water (42) \$115,458. Wastewater Fund, expenditures/Wastewater (43) \$139,709. Hotel/Conf. Center Ops Fund, expenditures/Hotel/Conf Center (40) \$2,729. Golf Fund, expenditures/JC Regional Golf (47) \$2,652; expenditures/Hidden Creek (48) \$12,287. Golf Fund, expenditures/JC Regional Golf (47) \$8,661; expenditures/Hidden Creek (48) \$44,802. (Finance - T. Cromar)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/ Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Trustees on any Subject not scheduled on the Regular Agenda. The Trustees shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Trustees will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE TRUSTEES ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE TRUSTEES.**

D. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Municipal Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Municipal Authority Minutes

September 28, 2021

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:20 PM with the following members present:

Trustee Susan Eads	Trustee Sean Reed	City Manager Tim Lyon
Trustee Pat Byrne	Trustee Christine Allen	Secretary Sara Hancock
Trustee Española Bowen		City Attorney Don Maisch

Absent: Trustee Rick Favors

CONSENT AGENDA. Eads made motion to approve the consent agenda with the exception of item #4, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

1. Discussion and consideration for adoption, including any possible amendment of, the August 24, 2021 meeting minutes.
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: MWC Water Department Fund, expenditures/Transfer Out (42) \$5,009; decrease: expenditures/Water department (42) \$5,009. Increase: Capital Drainage Imp Fund, expenditures/Drainage Improvements (72) \$28,215.
3. Discussion and consideration for adoption, including any possible amendment, of the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending August 31, 2021.
4. **Discussion and consideration for adoption, including any possible amendment of, a land lease contract with Harmoni Towers, LLC, at \$1,000.00 per month over the next five (5) years, for construction and operation of a cell phone tower.** No Action taken.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:20 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department

100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Chairman and Trustees
Midwest City Municipal Authority

FROM: Tiatia Cromar, Finance Director

DATE: October 12, 2021

SUBJECT: Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Capital Drainage Imp Fund, expenditures/Drainage Improvements (72) \$13,580. Storm Water Quality Fund, expenditures/Storm Water (61) \$15,694. Utility Services Fund, expenditures/Utility Services (50) \$32,112. Sanitation Fund, expenditures/Sanitation (41) \$56,687. Water Fund, expenditures/Water (42) \$115,458. Wastewater Fund, expenditures/Wastewater (43) \$139,709. Hotel/Conf. Center Ops Fund, expenditures/Hotel/Conf Center (40) \$2,729. Golf Fund, expenditures/JC Regional Golf (47) \$2,652; expenditures/Hidden Creek (48) \$12,287. Golf Fund, expenditures/JC Regional Golf (47) \$8,661; expenditures/Hidden Creek (48) \$44,802.

The first through eighth supplements are needed to increase budget for expenses related to 4.5% COLA and Longevity that was passed on 8/10/2021 Council Meeting. The ninth supplement is needed to increase budget for the Golf Superintendent position. The duties of the Assistant Golf Superintendent were going to be fulfilled by contracted services. However the company has since had to pull out of fulfilling those duties, therefore the contract was amended to reflect those reduced costs.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS
October 12, 2021

Fund CAPITAL DRAINAGE IMP (060)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
72	Drainage Improvements			13,580	
		0	0	13,580	0
		0	0	13,580	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund STORMWATER QUALITY (061)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
61	Storm Water			15,694	
		0	0	15,694	0
		0	0	15,694	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund UTILITY SERVICES (187)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
50	Utility Services			32,112	
		0	0	32,112	0
		0	0	32,112	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund SANITATION (190)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
41	Sanitation			56,687	
		0	0	56,687	0
		0	0	56,687	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

SUPPLEMENTS
October 12, 2021

Fund WATER (191)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
42	Water			115,458	
		0	0	115,458	0
		0	0	115,458	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund WASTEWATER (192)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
43	Wastewater			139,709	
		0	0	139,709	0
		0	0	139,709	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund HOTEL/CONF. CENTER OPS (195)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
40	Hotel/Conf Center			2,729	
		0	0	2,729	0
		0	0	2,729	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

Fund GOLF (197)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
		Estimated Revenue		Budget Appropriations	
Dept Number	Department Name	Increase	Decrease	Increase	Decrease
47	JC Regional Golf			2,652	
48	Hidden Creek			12,287	
		0	0	14,939	0
		0	0	14,939	0

Explanation:
To increase budget for expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
Funding to come from fund balance.

SUPPLEMENTS
October 12, 2021

Fund GOLF (197)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
<u>Dept Number</u>	<u>Department Name</u>	<u>Estimated Revenue</u>		<u>Budget Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
47	JC Regional Golf			8,661	
48	Hidden Creek			44,802	
		<u>0</u>	<u>0</u>	<u>53,463</u>	<u>0</u>

Explanation:
To increase budget for the Golf Superintendent position. Funding to come from fund balance.



NEW BUSINESS/
PUBLIC DISCUSSION





MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 12, 2021 – 6:02 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration for adoption, including any possible amendment of, the September 28, 2021 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Hospital Authority Fund, expenditures/Hospital Authority (90) \$8,262. (Finance - T. Cromar)

C. DISCUSSION ITEM.

1. Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/ Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Trustees on any Subject not scheduled on the Regular Agenda. The Trustees shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Trustees will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE TRUSTEES ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE TRUSTEES.**

E. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Memorial Hospital Authority Minutes

September 28, 2021

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:16 PM with the following members present:

Trustee Susan Eads	Trustee Sean Reed	City Manager Tim Lyon
Trustee Pat Byrne	Trustee Christine Allen	Secretary Sara Hancock
Trustee Española Bowen		City Attorney Don Maisch

Absent: Trustee Rick Favors

CONSENT AGENDA. Eads made motion to approve the consent agenda with the exception of item #5, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

1. Discussion and consideration for adoption, including any possible amendment of, the August 24, 2021 meeting minutes.
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Hospital Authority Fund, expenditures/Transfer Out (90) \$78,035; decrease: Hospital Authority Fund, expenditures/Hospital Authority (90) \$78,035.
3. Discussion, consideration and possible action to award the bid to and approve an agreement with Midwest Wrecking Co, as may be amended, to demolish a vacant building and other improvements; and to clear, grade and revegetate 301 North Midwest Boulevard (a/k/a A Part of the Southeast Quarter of the Southeast Quarter of Section 34, Township 12 North, Range 2 West, I.M.) for an amount not to exceed \$59,960.
4. Discussion and consideration, including any amendments, of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant awarded to the Air Depot Corridor Improvement Plan.
5. **Discussion and consideration, including any amendments, of approving a six-month extension to the Memorial Hospital Authority grants awarded to 1) the FY 2018-19 Middle Income Housing Rehab Loan Program and the Original Mile Homebuyer Assistance Program and 2) the FY 2019-20 Municipal Complex Sidewalks.** After addressing the Trustees, Eads made a motion to approve item #5, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: None. Absent: Favors. Motion carried.

DISCUSSION ITEM.

1. **Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** No action needed.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:25 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



Finance

100 N. Midwest Boulevard
Midwest City, OK 73110
Office: (405) 739-1245
tcromar@MidwestCityOK.org
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees of the
Memorial Hospital Authority

FROM: Tiatia Cromar, Finance Director

DATE: October 12, 2021

SUBJECT: Discussion and consideration for adoption, including any possible amendment of
supplemental budget adjustments to the following fund for FY 2021-2022,
increase: Hospital Authority Fund, expenditures/Hospital Authority (90) \$8,262.

This supplement is needed to increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.

Tiatia Cromar

Finance Director

SUPPLEMENTS

October 12, 2021

Fund HOSPITAL AUTHORITY (425)		BUDGET AMENDMENT FORM Fiscal Year 2021-2022			
<u>Dept Number</u>	<u>Department Name</u>	<u>Estimated Revenue</u>		<u>Budget Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
90	Hospital Authority			8,262	
		<u>0</u>	<u>0</u>	<u>8,262</u>	<u>0</u>

Explanation:
 To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
 Funding to come from fund balance.



DISCUSSION ITEM





Memorial Hospital Authority

General Manager/Administrator, Tim Lyon
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1201
tlyon@midwestcityok.org
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: October 12, 2021

Subject: Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

Jim Garrels, President of Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event that the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed, or changes need to be made to the Statement of Investment Policy on short notice.

Tiatia Cromar
Finance Director



NEW BUSINESS/
PUBLIC DISCUSSION





SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 12, 2021 – 6:03 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration for adoption, including any possible amendment of, the September 28, 2021 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Economic Development Authority Fund, expenses/Economic Dev Auth (95) \$4,276. (Finance - T. Cromar)

C. PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City atleast 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

**Midwest City Economic Development Authority Minutes
Special Meeting**

September 28, 2021

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:25 PM with following members present:

Trustee Susan Eads	Trustee Sean Reed	City Manager Tim Lyon
Trustee Pat Byrne	Trustee Christine Allen	Secretary Sara Hancock
Trustee Española Bowen		City Attorney Don Maisch

Absent: Trustee Rick Favors

CONSENT AGENDA. Allen made motion to approve the consent agenda, seconded by Byrne. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: none. Absent: Favors. Motion Carried.

1. Discussion and consideration for adoption, including any possible amendment of, the August 24, 2021 meeting minutes.
2. Discussion and consideration of entering into an economic development contract, including any possible amendment, with the MPM Investments, LLC, in an amount not to exceed \$50,000 for predevelopment activities, including, but not limited to the planning, researching, surveying, various duties and other responsibilities necessary in planning and undertaking a Class A commercial real estate development in the Northeast Quarter of the Northeast Quarter of Section 14, Township 11 North, Range 2 West, I.M., Midwest City, OK (a/k/a 8800 block of SE 29th ST).

PUBLIC DISCUSSION. There was no public discussion.

EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.

At 7:26 PM Byrne made motion to enter into Executive Session, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: none. Absent: Favors. Motion Carried.

At 7:26 PM Trustees recessed and returned to Executive Session at 7:32 PM.

At 8:01 PM Allen made motion to return Open Session, seconded by Reed. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: none. Absent: Favors. Motion Carried.

Eads made motion to proceed as discussed, seconded by Allen. Voting Aye: Eads, Byrne, Bowen, Reed, Allen, and Dukes. Nay: none. Absent: Favors. Motion Carried.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 8:02 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department

100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Chairman and Trustees
Economic Development Authority

FROM: Tiatia Cromar, Finance Director

DATE: October 12, 2021

SUBJECT: Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Economic Development Authority Fund, expenses/Economic Dev Auth (95) \$4,276.

This supplement is needed to increase budget for payroll expenses related to 4.5% COLA and Longevity that was passed on 8/10/2021 Council Meeting.

Tiatia Cromar
Finance Director

SUPPLEMENTS

October 12, 2021

Fund ECONOMIC DEVELOPMENT AUTHORITY (353)		BUDGET AMENDMENT FORM Fiscal Year 2020-2021			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
95	Economic Dev Auth			4,276	
		<u>0</u>	<u>0</u>	<u>4,276</u>	<u>0</u>

Explanation:
 To increase budget for payroll expenses related to 4.5% COLA & Longevity that was passed on 8/10/2021 Council Meeting.
 Funding to come from fund balance.



PUBLIC DISCUSSION

