

#### ECONOMIC DEVELOPMENT CORPORATION

#### Thursday, March 14, 2024 – 6:00 PM

109 North Kaufman Street, Mount Vernon, Texas 75457

Our mission: to provide effective and fiscally responsible municipal services in a manner which promotes our high standard of community life.

Vision Statement Mount Vernon is a caring community committed to excellence and quality of life, aspiring to be the community of choice for ourselves, our children, and future generations – beautiful, clean, vibrant, and safe. We will strive to preserve our heritage, our friendly hometown atmosphere, and celebrate the diversity of all our citizens.

#### **AGENDA**

#### Call to Order

#### **Public Comment**

The Texas Open Meetings Act prohibits the Board from responding to any comments other than to refer the matter to a future agenda, to an existing policy, or to a staff person with specific factual information. Claims against the Board or employees, as well as individual personnel appeals are not appropriate for citizens' forum.

#### **Consent Agenda**

1. Minutes 12/14/2023
December 2023, January & February 2024 financials

#### **Public Hearing**

The purpose of this hearing is to hear evidence for or against a request made by Jay Awad owner of Milano's to provide assistance with Existing Business Structure Assistance for the business located at 114 South Kaufman Street in Mt. Vernon, Texas.

#### **Action Items:**

- 2. Consider and act upon approval of adding Don Huffstetler as a board member, replacing Jack Carlson, Place 2.
- 3. Consider and act upon approval of request made by Jay Awad owner of Milano's for Existing Business Structure Assistance.

#### **Executive Session**

Deliberation regarding real property pursuant to *Texas Government Code*, §551.072, to discuss or deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

#### Reconvene

Reconvene into Open Session to Consider Matters Discussed in Closed Session (If Any)

#### **Board Member Reports and Discussion**

RV Park-The Oaks on 37/advertising billboard Spring Event

Adjourn

/s/	Mark Sachse
Mark Sac	chse - Board President

**ATTEST:** 

/s/ Kathy Lovier Kathy Lovier – City Secretary Posted 4:00 PM March 11, 2024

Persons with disabilities desiring to attend the meeting and without transportation may contact City Hall at 903-537-2252 for assistance.

The Mount Vernon Economic Development Corporation Board of Directors reserves the right to go into Executive Session at any time during the meeting with its attorney in accordance with Section 551.071; deliberate the purchase or sale of real property in accordance with section 551.072; deliberate personnel matters in accordance with 551.074; and/or deliberate regarding economic development negotiations. However, no action will be taken during the Executive Session because none is permitted by law.



#### ECONOMIC DEVELOPMENT CORPORATION

#### Thursday, December 14, 2023 – 6:00 PM

109 North Kaufman Street, Mount Vernon, Texas 75457

Our mission: to provide effective and fiscally responsible municipal services in a manner which promotes our high standard of community life.

#### **MINUTES**

#### Call to Order

President Sachse called the meeting to order at 6:01 p.m. and announced a quorum present.

#### **PRESENT**

President Mark Sachse
Board Member Gabe Sharp
Board Member Jack Carlson
Board Member Kevin Anthony
City Administrator Craig Lindholm
City Secretary Kathy Lovier

#### **ABSENT**

Vice-President Roger Gekiere Secretary/Treasurer Julia Munoz Board Member Jeff Byrnes

VISITORS:Lillie Bush-Reves, Samantha Dean, and Brad Hyman, Mayor

#### **Public Comment**

No one spoke in public comment.

#### **Consent Agenda**

1. Minutes 11/9/2023 Workshop Minutes 11/27/2023 October and November, 2023 financial report

Motion made by Board Member Anthony, Seconded by Board Member Carlson. Voting Yea: President Sachse, Board Member Sharp, Board Member Carlson, Board Member Anthony

#### **Public Hearing**

The purpose of this hearing is to hear evidence for or against a request made by Samantha Dean dba Infinity Tans Mount Vernon to provide assistance wth Graduated Rental Assistance for the business located at 102 Jackson Street, Suite 2, Mt. Vernon, Texas.

President Sachse closed the Regular Session and opened the public hearing at 6:03 p.m.

Samantha Dean, owner of Infinity Tans Mount Vernon spoke in favor of ther request for graduated rental assistance.

No one spoke against the application.

President Sachse closed the Public Hearing and re-opened the Regular Session at 6:05 p.m.

#### **Action Items:**

2. Consider and act upon approval of application by Samantha Dean dba Infinity Tans Mount Vernon for Graduated Rental Assistance.

Motion made by Board Member Carlson to approve the rental assistance in the amount not to exceed \$4,800.00. The reimbursement will be 75% for the first four months, 50% the second four months and 25% the final four months. Seconded by Board Member Anthony.

Voting Yea: President Sachse, Board Member Sharp, Board Member Carlson, Board Member Anthony

3. Consider and act upon approval of Jack Carlson's resignation from the board.

Motion made by Board Member Anthony, Seconded by Board Member Sharp. Voting Yea: President Sachse, Board Member Sharp, Board Member Anthony Voting Abstaining: Board Member Carlson

#### **Board Member Reports and Discussion**

There will be a TDEM meeting on 1/11/24 regarding the path of totality 4/8/24.

Director Lindholm reminded the board that MHS Planning strategic plan was approved by Council and corrections are being made. Industrial Foundation have secured the property on SH37 south of Billy Jordan's residence for the residential plan and will be partnering with the new Starbuck's to purchase the land behind them to secure them coming. Finally, he asked if any members would be interested in touring the new rv and time home park. He further mentioned the city may want help in relocation of water and sewer lines regarding this project.

#### Adjourn

· · · · · · · · · · · · · · · · · · ·	close the meeting at 6:35 p.m., Seconded by Board Member Sharp. r Sharp, Board Member Carlson, Board Member Anthony
	Mark Sachse, President
ATTEST:	
Kathy Lovier, City Secretary	

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2-03-2024 12:27 PM

05 -SDC

# CITY OF MOUNT VERNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

9

DEPARTMENT -M300 EDC DEPARTMENTAL EXPENDITURES CURRENT CURRENT YEAR TO DATE TOTAL
BUDGET PERIOD ACTUAL ENCUMBERED BUDGET % YTD BALANCE BUDGET REVENUES 0.00 53002001 WAGES/CONSULTANT 0.00 5300,002 COMPUTER 5300.003 PROMOTIONAL/MARKETING 0.00 0.00 5300.004 POSTAGE 0.00 5300.005 AUDIT EXPENSE 0.00 5300.007 LEG. OUTREACH 0.00 5300.008 SCHOLORSHIP 0.00 5300.009 PUBLICATIONS 0.00 5300 010 ATTORNEY FEES 0.00 5300.011 WEBSITE 5300.012 HIST. FACADE GRANT 5300.014 DISCRETIONARY FUNDS 0.00 5300.017 ADVERTISING/PUBLIC NOTICES 0.00 48.00 5300.018 BUSINESS INCENTIVES 5300 019 RENTAL ASSISTANCE PROGRAM 4.00 0.00 5300.020 JOB CREATION INCENTIVE 0.00 5300.021 EXISTING BUS. STRUCTURE 0.00 5300.022 SPECIAL PROJECT 0.00 5300.023 MAIN STREET ONGOING 0.00 5300 024 BUSINESS RETENTION 0.00 5300.025 UNEMPLOYMENT EXP (TEC) 0.00 5300.026 BUSINESS RECRUITMENT 0.00 5300 027 DUES 0.00 5300.028 BUS ANALYTICS 5300 029 INFRASTRUCTURE 0.00 0.00 5300.030 SPLASH PAD 5300.031 CAPITAL OUTLAY 0.00 5300.032 SOCIAL SECURITY (FICA) 0.00 5300.034 TML INSURANCE 5300.035 PTTT 0.00 0.00 5300,035 RETIREMENT (TMRS) 0.00 0.00 5300.037 TELEPHONE 5300.042 SCHOOL/TRAINING/TRAVEL 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 5300.044 SUPPLIES 0.00 0.00 5300.053 LONGEVITY 0 0 0.00 0.00 0.00 5300.075 TMRS-PENSION COST AUDITORS 5300.999 PRIOR PERIOD ADJUSTMENTS 0.00 0.00 TOTAL 300 EDC 265,873 3,000.00 3,000.00 0.00 262,873.00 1.13 265,873 3,000.00 3,000.00 0.00 262,873.00 1.13 TOTAL EXPENDITURES

169,127 33,202.49 167,378.92 0.00 1,748.08 98.97

REVENUE OVER/(UNDER) EXPENDITURES

<sup>\*\*\*</sup> END OF REPORT \*\*\*

2-03-2024 12:31 PM

FUND

DEPT

G/L DETAIL VS BUDGET

PAGE:

Item 1.

: Oct-2023 / Sep-2024

: 05 -EDC

: 300 EDC

ACCOUNTS: 5300.001

PERIOD TO USE: Jan-2024 THRU Jan-2024 THRU 5300.075

DATE TRAN # REFERENCE ====DESCRIPTION==== VENDOR INV/JE #/PO # ====BUDGET==== ===ACTIVITY==== ===BALANCE==== 5300.014 DISCRETIONARY FUNDS ADVERTISING/PUBLIC NOTICES 5300.017 5300.018 BUSINESS INCENTIVES 1/18 A49490 CHK: 003988 GEORGE H WALKER & CO 5070 GEORGE H WALKER 9966 2,400.00 416.67 2,400.00 ===JAN TOTAL=== 1,983.33CR ==ACCT TOTALS== CURRENT BUDGET: 5,000.00 YTD ACTIVITY: 2,400.00 ENCUMBERED: 0.00 BALANCE: 2,600.00 5300.019 RENTAL ASSISTANCE PROGRAM 1/18 A49491 CHK: 003989 SAMANTHA DEAN 5080 SAMANTHA DEAN 202401181066 600.00 1,250.00 ===JAN TOTAL=== 600.00 650.00 ==ACCT TOTALS== CURRENT BUDGET: 15,000.00 YTD ACTIVITY: 600.00 ENCUMBERED: 0.00 BALANCE: 14,400.00 5300.020 JOB CREATION INCENTIVE EXISTING BUS. STRUCTURE 5300.022 SPECIAL PROJECT 5300.023 MAIN STREET ONGOING 5300.024 BUSINESS RETENTION

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3-07-2024 10:56 AM

# CITY OF MOUNT VERNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

05 -EDC			
DEPARTMENT -M	1300	EDC	
DEPARTMENTAL	EXP	ENDITURES	5

DEPARTMENTAL EXPENDITURES REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
				0.00	70,000.00	0.00
53004001 WAGES/CONSULTANT	70,000	0.00	0.00	0.00	500.00	0.00
5300,002 COMPUTER	500	0.00	0.00	0.00		0.00
5300.003 PROMOTIONAL/MARKETING	5,000	0.00	0.00	0.00	5,000.00	0.00
5300.004 POSTAGE	100	0.00	0.00	0.00	100.00	0.00
5300.005 AUDIT EXPENSE	1,000	0.00	0.00	0.00	1,000.00	
5300,007 LEG. OUTREACH	0	0.00	0.00	0.00	0.00	0.00
5300.008 SCHOLORSHIP	2,000	0.00	0.00	0.00	2,000.00	0.00
5300.009 PUBLICATIONS	0	0.00	0.00	0.00	0.00	0.00
5300.010 ATTORNEY FEES	10,000	0.00	0.00	0.00	10,000.00	0.00
5300.011 WEBSITE	500	0.00	0.00	0.00	500.00	0.00
5300.012 HIST. FACADE GRANT	0	0.00	0.00	0.00	0.00	0.00
5300.014 DISCRETIONARY FUNDS	0	0.00	0.00	0.00	0.00	0.00
5300.017 ADVERTISING/PUBLIC NOTICES	500	0.00	0.00	0.00	500.00	0.00
5300.017 ADVENTISING/ TOBBLE NOTICES	5,000	0.00	2,400,00	0.00	2,600.00	48.00
5300.010 BUSINESS INCERTIFIED 5300.010 RENTAL ASSISTANCE PROGRAM	15,000	600.00	1,200.00	0.00	13,800.00	8.00
5300.020 JOB CREATION INCENTIVE	10,000	0.00	0.00	0.00	10,000.00	0.00
5300.020 JOB CKEATION THEENTIVE	25,000	0.00	0.00	0.00	25,000.00	0.00
	0	0.00	0400	0.00	0.00	0.00
5300.022 SPECIAL PROJECT 5300.023 MAIN STREET ONGOING	10,000	0.00	0.00	0.00	10,000.00	0.00
	15,000	0.00	0.00	0.00	15,000.00	0.00
5300.024 BUSINESS RETENTION	300	0.00	0400	0.00	300.00	0.00
5300.025 UNEMPLOYMENT EXP (TEC)	0	0.00	0.00	0.00	0.00	0.00
5300 026 BUSINESS RECRUITMENT	1,000	0.00	0.00	0.00	1,000.00	0.00
5300 027 DUES	0	0.00	0.00	0.00	0.00	0.00
5300 028 BUS ANALYTICS	70,000	0.00	0.00	0.00	70,000.00	0.00
5300 029 INFRASTRUCTURE	0	0.00	0.00	0.00	0.00	0.00
5300.030 SPLASH PAD	0	0.00	0.00	0.00	0.00	0.00
5300.031 CAPITAL OUTLAY	12,508	0.00	0.00	0.00	12,508.00	0.00
5300.032 SOCIAL SECURITY (FICA)	1,015	0.00	0.00	0.00	1,015.00	0.00
5300.033 MEDICARE .	0	0.00	0.00	0.00	0.00	0.00
5300 034 TML INSURANCE	9,100	0.00	0.00	0.00	9,100.00	0.00
5300,035 RETIREMENT (TMRS)	750	0.00	0.00	0.00	750.00	0.00
5300 037 TELEPHONE	1,000	0.00	0.00	0.00	1,000.00	0.00
5300@042 SCHOOL/TRAINING/TRAVEL	600	0.00	0.00	0.00	600.00	0.00
5300,044 SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
5300,053 LONGEVITY	0	0.00	0.00	0.00	0.00	0.00
5300 075 TMRS-PENSION COST AUDITORS	0	0.00	0,00	0.00	0.00	0.00
5300.999 PRIOR PERIOD ADJUSTMENTS	O .	0.00	0,10			
TOTAL 300 EDC	265,873	600.00	3,600.00	0.00	262,273.00	1.35
TOTAL EXPENDITURES	265,873	600.00	3,600.00	0.00	262,273.00	1.35
REVENUE OVER/(UNDER) EXPENDITURES	169,127	33,978.75	201,357.67	0.00 (	32,230.67)	119.06

END OF REPORT

A/P HISTORY CHECK REPORT

3/07/2024 11:00 AM
VENDOR SET: 99 City of Mount Vernon
BANK: EDC EDC CASH

DATE RANGE: 2/01/2024 THRU 2/29/2024

PAGE:

VENDOR I.D.	NAME	STATU	CHECK JS DATE	INVOICE AMOUNT	CHECK NO	CHECK CHECK STATUS AMOUNT
5080 I-202402261127 REIMBURSEMENT O	SAMANTHA DEAN SAMANTHA DEAN F 75% RENT	R	2/26/2024	600.00	003990	600.00
* * T O T A L S * *  REGULAR CHECKS:  HAND CHECKS:  DRAFTS:  EFT:  NON CHECKS:  VOID CHECKS:	NO 1 0 0 0 0 0 0 0		0.00	INVOICE AMOUNT 600.00 0.00 0.00 0.00 0.00	DISCOUNTS 0.00 0.00 0.00 0.00 0.00	CHECK AMOUNT 600.00 0.00 0.00 0.00 0.00
VENDOR SET: 99 BANK: ED BANK: EDC TOTALS: REPORT TOTALS:	C TOTALS: 1			INVOICE AMOUNT 600.00 600.00	DISCOUNTS 0.00 0.00	CHECK AMOUNT 600.00 600.00

A/P HISTORY CHECK REPORT PAGE: 3/07/2024 11:00 AM

SELECTION CRITERIA

VENDOR SET: 99-City of Mt. Vernon

ALL VENDOR:

BANK CODES: Include: EDC

FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 2/01/2024 THRU 2/29/2024

NO

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

CHECK STATUS:

PRINT STATUS:

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES PRINT G/L: NO UNPOSTED ONLY: EXCLUDE UNPOSTED: NO MANUAL ONLY: NO STUB COMMENTS: REPORT FOOTER: NO

\* - All

G / L DETAIL VS BUDGET

: Oct-2023 / Sep-2024 : 03 -1998 WWTP EXPANSION YEAR FUND

DEPT : 300 WWTP EXP PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075

PAGE: 1

DATE TRAN # REFERENCE	E ====DESCRIPTION==== VENDOR	INV/JE #/PO # ====BUDGET==== ===ACTIVITY==== ===BALANCE====
5300.002	GENERAL EXPENSE	
5300.003	DEBT SERVICE ADMINISTRATION	140
5300.008	INTEREST	
5300.009	DEBT SERVICE	
5300.020	TRANSFER TO UTILITY FUND	
5300,025	DEPRECIATION EXP	

G/L DETAIL VS BUDGET

PAGE: 2

YEAR

FUND

: Oct-2023 / Sep-2024 : 05 -EDC : 300 EDC DEPT

PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075

DATE	TRAN # REFE	RENCE ====DESCRIPTION==== VEN		E #/PO # ====BUDGET====	= ====ACTIVITY====	
		WAGES/CONSULTANT				
	5300.002	COMPUTER				
	5300.003	PROMOTIONAL/MARKETING				
	5300.004	POSTAGE				
	5300.005	AUDIT EXPENSE				
		LEG. OUTREACH				
		SCHOLORSHIP				
	5300.009	PUBLICATIONS				
		ATTORNEY FEES	=			
	5300.011	WEBSITE				
	5300.012	HIST. FACADE GRANT				

DEPT

PAGE: 3 G / L DETAIL VS BUDGET

YEAR : Oct-2023 / Sep-2024 FUND : 05 -EDC

: 300 EDC

PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075

DATE	TRAN #	REFERENCE	====DESCF	RIPTION====	VENDOR	INV/JE	#/PO # ==	===BUDGET====	====A(	TIVITY====	====BALANCE====
	5300.01	4	DISCRETIONARY	r Funds							
	5300.01	7	ADVERTISING/	PUBLIC NOTIC	ES						
	5300.01	8	BUSINESS INCE	ENTIVES							
==ACC	T TOTALS	== CURRENT	BUDGET:	5,000.00	YTD ACTIVITY:	2,400.00	ENCUMBER	RED:	0.00	BALANCE:	2,600.00
2/26			RENTAL ASSIST	DEAN	M 5080 SAMANTH. ===FEB TOTAL===		2261127	1,250.00		600.00	650.00
==ACC	T TOTALS	== CURRENT	BUDGET:	15,000.00	YTD ACTIVITY:	1,200.00	ENCUMBER	RED:	0.00	BALANCE:	13,800.00
	5300.02	0	JOB CREATION								
			EXISTING BUS	. STRUCTURE							
			SPECIAL PROJE								
	5300.02	3	MAIN STREET (								
	5300.02	4	BUSINESS RET	ENTION							

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Item 1.

PERIOD TO USE: Feb-2024 THRU Feb-2024 : 05 -EDC : 300 EDC FUND ACCOUNTS: 5300.001 THRU 5300.075 DEPT INV/JE #/PO # ====BUDGET==== ====ACTIVITY==== ====BALANCE==== DATE TRAN # REFERENCE ====DESCRIPTION==== VENDOR

DATE	TRAN # REFERENCE	====DESCRIPTION==== VENDOR	INV/JE #/PO # ====BUDGET==== ====ACTIVITY==== ===BALANCE====
	5300.025	UNEMPLOYMENT EXP (TEC)	
	5300.026	BUSINESS RECRUITMENT	
	5300.027	DUES	
	5300.028		
		INFRASTRUCTURE	
	5300.030	SPLASH PAD	
	5300.031	CAPITAL OUTLAY	
West street		SOCIAL SECURITY (FICA)	
	5300.033		
	5300.034	TML INSURANCE	
	5300.035	RETIREMENT (TMRS)	

G/L DETAIL VS BUDGET

YEAR : Oct-2023 / Sep-2024

FUND

DEPT

: 05 -EDC : 300 EDC

PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075

PAGE: 5

DATE	TRAN # REFERENC	CE ====DESCRIPTION==== VENDOR	INV/JE #/PO # ====BUDGET==== ===ACTIVITY==== ===BALANCE====
	5300.037	TELEPHONE	
		SCHOOL/TRAINING/TRAVEL	
		BOARD TRAINING	
	5300.044	SUPPLIES	
		CITY ADMINISTRATION	
		RAILPORT/BUSINESS PARK	
		RAILPORT/BUS. PARK ENGINEERING	
	5300.048	RAILPORT/BUS PARK CONSTRUCTION	
	5300.049	RAILPORT/BUS. PARK LEGAL FEES	
	5300.053	LONGEVITY	E CONTRACTOR OF THE CONTRACTOR
	5300.075	TMRS-PENSION COST AUDITORS	

G/L DETAIL VS BUDGET

PAGE: 6

: Oct-2023 / Sep-2024 YEAR

FUND : 05 -EDC

: 300 EDC DEPT

PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075 Item 1.

INV/JE #/PO # ====BUDGET==== ====ACTIVITY==== ====BALANCE==== DATE TRAN # REFERENCE ====DESCRIPTION==== VENDOR \_\_\_\_\_\_ REPORT TOTALS YTD ACTIVITY ENCUMBERED CURRENT BUDGET PERIOD ACTIVITY 20,000.00 600.00 16,400.00 0.00 20,000.00 600.00 3,600.00

3-07-2024 11:01 AM G / L DETAIL VS BUDGET

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Item 1.

YEAR : Oct-2023 / Sep-2024 FUND : \* -ALL DEPT : ALL

PERIOD TO USE: Feb-2024 THRU Feb-2024 ACCOUNTS: 5300.001 THRU 5300.075

DEPARTMENT TOTALS

DEPARTMENT 300	ORIGINAL BUDGET 20,000.00	CURRENT BUDGET 20,000.00	PERIOD ACTIVITY 600.00	YTD ACTIVITY 3,600.00	BALANCE 16,400.00
===DEPT TOTALS===	20,000.00	20,000.00	600.00	3,600.00	16,400.00

G/L DETAIL VS BUDGET

INVOICE

Monthly

PAGE: 8

Item 1.

#### SELECTION CRITERIA

FISCAL YEAR: Oct-2023 / Sep-2024 FUND: ALL
PERIOD TO USE: Feb-2024 THRU Feb-2024 \_\_\_\_\_ ACCOUNT SELECTION ACCOUNT RANGE: 5300.001 THRU 5300.075 DIGIT SELECTION: DEPARTMENT RANGE: - THRU -PRINT OPTIONS REPORT TYPE: DETAIL BOTH TRANSACTIONS: ACTIVE FUNDS ONLY: NO NO ACTIVE ACCOUNT ONLY: OMIT ACCOUNTS WITH NO ACTIVITY: NO OMIT TOTALS ON ACCOUNTS WITH NO ACTIVITY: YES OMIT ACCOUNTS WITH NO BUDGET: PAGE BREAK AFTER DEPT: PRINT RESTRICTED ACCOUNTS: NO PRINT DEPARTMENT TOTALS: NO PRINT TOTALS: Monthly

\*\*\* END OF REPORT \*\*\*

PRINT: BUDGET: 1-03-2024 10:37 AM

CITY OF MOUNT VERNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

PAGE: 3

05 -EDC DEPARTMENT -M300 EDC DEPARTMENTAL EXPENDITURES

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
5300.001 WAGES/CONSULTANT	70,000	0.00				
5300.002 COMPUTER	500	0.00	0.00	0.00	70,000.00	0.00
5300.003 PROMOTIONAL/MARKETING	5,000	0.00	0.00	0.00	500.00	0.00
5300.004 POSTAGE	100	0.00	0.00	0.00	5,000.00	0.00
5300.005 AUDIT EXPENSE	1,000	0.00	0.00	0.00	100.00	0.00
5300.007 LEG. OUTREACH	1,000	0.00	0.00	0.00	1,000.00	0.00
5300.008 SCHOLORSHIP	2,000	0.00	0.00	0.00	0.00	0.00
5300.009 PUBLICATIONS		0.00	0.00	0.00	2,000.00	0.00
5300.010 ATTORNEY FEES	0	0.00	0.00	0.00	0.00	
5300.011 WEBSITE	10,000	0.00	0.00	0.00	10,000.00	0.00
5300.012 HIST. FACADE GRANT	500	0.00	0.00	0.00	-	0.00
5300.014 DISCRETIONARY FUNDS	0	0.00	0.00	0.00	500.00	0.00
5300.017 ADVERTISING/PUBLIC NOTICES	0	0.00	0.00	0.00	0.00	0.00
5300.018 BUSINESS INCENTIVES	500	0.00	0.00	0.00	0.00	0.00
5300.019 RENTAL ASSISTANCE PROGRAM	5,000	0.00	0.00	0.00	500.00	0.00
5300.020 JOB CREATION INCENTIVE	15,000	0.00	0.00		5,000.00	0.00
5300.021 EXISTING BUS. STRUCTURE	10,000	0.00	0.00	0.00	15,000.00	0.00
5300.022 SPECIAL PROJECT	25,000	0.00	0.00	0.00	10,000.00	0.00
5300.023 MAIN STREET ONGOING	0	0.00	0.00	0.00	25,000.00	0.00
5300 024 PHAIN STREET ONGOING	10,000	0.00	0.00	0.00	0.00	0.00
5300.024 BUSINESS RETENTION	15,000	0.00	0.00	0.00	10,000.00	0.00
5300.025 UNEMPLOYMENT EXP (TEC)	300	0.00		0.00	15,000.00	0.00
5300.026 BUSINESS RECRUITMENT	0	0.00	0.00	0.00	300.00	0.00
5300.027 DUES	1,000	0.00	0.00	0.00	0.00	0.00
5300.028 BUS ANALYTICS	0	0.00	0.00	0.00	1,000.00	0.00
5300.029 INFRASTRUCTURE	70,000	0.00	0.00	0.00	0.00	0.00
5300.030 SPLASH PAD	0	0.00	0.00	0.00	70,000.00	0.00
5300.031 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
5300.032 SOCIAL SECURITY (FICA)	12,508	0.00	0.00	0.00	0.00	0.00
5300.033 MEDICARE	1,015		0.00	0.00	12,508.00	0.00
5300.034 TML INSURANCE	0	0.00	0.00	0.00	1,015.00	0.00
5300.035 RETIREMENT (TMRS)	9,100	0.00	0.00	0.00	0.00	0.00
5300.037 TELEPHONE	750	0.00	0.00	0.00	9,100.00	0.00
5300.042 SCHOOL/TRAINING/TRAVEL	1,000	0.00	0.00	0.00	750.00	0.00
5300.044 SUPPLIES	600	0.00	0.00	0.00	1,000.00	0.00
5300.053 LONGEVITY	0	0.00	0.00	0.00	600.00	0.00
5300.075 TMRS-PENSION COST AUDITORS	_	0.00	0.00	0.00	0.00	
5300.999 PRIOR PERIOD ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
	0	0.00	0.00	0.00	0.00	0.00
TOTAL 300 EDC	365 033				0.00	0.00
	265,873	0.00	0.00	0.00	265,873.00	0.00
POTRI CVOTVICE						SHERRE
TOTAL EXPENDITURES	265,873	0.00	0.00	0.00	265,873.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	169,127	34,759.64	134,176.43	0.00	34,950.57	79.33

<sup>\*\*\*</sup> END OF REPORT \*\*\*



# Mount Vernon Economic Development Corporation

109 N. Kaufman St., Mount Vernon, TX 75457

# Application for Economic Development Assistance

APPLICATION MUST BE FILLED OUT AND RETURNED BEFORE THE PROJECT STARTS (emergency situations will be considered on a case by case basis)

The following information is requested for all projects seeking economic development assistance from the Mount Vernon Economic Development Corporation (MVEDC). Please fill in all spaces on the application form. If the information requested is not applicable, enter "N/A" in the space. Incomplete applications will not be considered for assistance. Following receipt of the application, MVEDC may require additional information to be submitted to indicate the financial abilities or other factors of the company.

Applicant/Business Name	Business Ownershi	P
Jay awad / milanos	100	1/6
Business Type	Mark Market	
Sole Proprietorship Partnership and provide proof)	_ Corporation	Other (Please Explain
, , ,		
Date of Business Establishment	8/20/2	014
Mailing Address (Business Headquarters)	P.O. BOX 1183	mt vernon Tx
114 Kaufman St S.	~ <del>- 4</del> - 4	
City	State	Zip Code
mt Vernon	TX	75457
Phone Number	Fax Number ((e))	
9035373929	4296840	1625

Applicant's Represer	ntative	Title		
Mailing Address (if d	ifferent from above)			2 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
City		State	7	Zip Code
Phone Number	Fax Number	<u></u>	Email Ad	dress
Additional Authorize	ed Representative	Title		
Mailing Address (if d	ifferent from above)			
City		State		Zip Code

Does this Project of	create or retain job	s? (Yes	No	
Jol	os Created (new job	s that did not ex	ist prior to this pro	oject)
Year 1 (Positions/FTEs)	Year 2 (Positions/FTEs)	Year 3 (Positions/FTEs)	Year 4 (Positions/FTEs	Year 5 (Positions/FTEs)
cashierdishwashe kitchen staff	r coshier, ki tchen staff dishwasher	casher kitchen staff dish washer	cashier kitchen star dishwashw	
		Average Annual Sala	ıry	
17K-20K	17K-20K	17K-20K	17K-20K	- 17K-20K
Jobs	Retained (jobs tha	t would likely be	lost without this p	roject)
Year 1 (Positions/FTEs)	Year 2 (Positions/FTEs)	Year 3 (Positions/FTEs)	Year 4 (Positions/FTEs	Year 5 (Positions/FTEs)
Manager, Cashver, dishwasher Kitchen Staff	manager, cosh'a dishwashav kitchen staff	r monager Cashi Kitcher Staff dishwasher	e manager, cash kuterin Staff dish washer	
		Average Annual Sala		
24K-30K	24K-30K	24K-30K	24K-30	K 24K-30k
Does the applicant associated with th	t own or lease the p is Project?	property	Lease	
	Property	Owner Informatio	n, if leased	
Property Owner N	ame			
Property Owner Pl	hone Number			
Property Owner E	mail			
Property Owner A	ddress			
	City		State	Zip Code
Lease Amount		Period (Annua		

PROOF OF LEASE WILL BE REQUIRED

# **Project Information**

Description of the					
Adding bothm repair/replace and Storage m repair the walls	s throughbut the	aldings ged flo store	cand p	cal work, Plumb rough out the sta	ing, framing) ore, hallway the kitchen
TUIL WOULD IS IT LIVER	ACOUNT.			everly damaged	
NAICS Code	NAICS	Code De	scription (i	f multiple please li	st all that apply)
Property Address	79.		Legal Des	cription (attach if r	ecessary)
114 Kauma	inst S.				
Is this Project insi	de the City limits?		(es)	No	
Is this Project in t	he Historic District?		Yes	No	
If Yes, does this P from the Landmar	roject require appr k Commission?	oval	Yes	Mo	
Date of Landmark	Commission Review	<b>v</b>			
Will this Project g	enerate sales tax?		Yes	No	
What is your taxpa	ayer ID?		3-	20771-98	570-6
	Aı	nticipate	d Total Sal	es	
Year 1	Year 2	Ye	ear 3	Year 4	Year 5
28-31K	28-31K	28-	-31K	28-31K	28-31K
Anticipated	Total Taxable Sale	s (exclud	des items t	hat are exempt from	n sales tax)
Year 1	Year 2	Ye	ear 3	Year 4	Year 5
28-31 K	28-31K	28	-31K	28-31K	28-31K

Current Appraised Value of Property	\$73,9500
Are all Property Taxes Paid on this Property?	Yes No
If No, please explain	
Are Improvements being made to the Property?	Yes No
Estimated Cost of Improvements to be Made	000,7U¢000,1U8
Anticipated Construction Start Date	ASAP
Anticipated Construction Completion Date	TBO
Description of Imp	provements to be Made
· Adding a bathroom to the	building which includes
(Framing, Plumbing, Electrical Fepiace and remodel the throught out the whole Stor.	( WORK)
· Replace and remodel the	seveny damaged Hoors
throught out the whole stor.	e which includes hallways
and the storage Room.	
· Pensir I replace the walls th	at ove old detunded
and paint the walls in the Kite	hen Hallway Storage Room
and parm ha vootes the leaking	not fix the heavy damased
· tix / repair the root	100m, sex 100 1 am geom
blaces an the 1004.	at ove old, detunded then Hallway, Storage Room, roof, fix the heavy damged

PLEASE PROVIDE WRITTEN BIDS OR COST ESTIMATES REGARDING ANY PROPOSED IMPROVEMENTS.

Please indicate any of the following that (check as many	
Ark-Tex Council of Governments	Franklin County
Franklin County Chamber of Commerce	Local Workforce Board
North Texas Community College	Small Business Development Administration
Texas Workforce Commission	

Existing Business Structure Assistance
Business Recruitment Incentives
B

	Plat/Map/Elevations of Project	Renderings/Plans for Improvements
	Copies of Required Permits	Business Plan
/	Financial Reports for previous years	IRS Reporting
	Tax Certificate	Proof of Property Ownership or Lease Agreement
1	Property Owner's Certification	Receipts for Work Performed Prior to Application Submission

#### Incentive Process and Timeline

- 1. Completed application must be returned to the EDC office at Mt. Vernon City Hall prior to work commencing.
- 2. For projects involving incentives between \$1.00 \$4,999.00 the EDC must hold a public hearing on the project and allow 60 days to pass since the first public notice of the project prior to expending funds.
- 3. For projects from \$5,000 \$9,999, the EDC must hold a public hearing on the project and allow 60 days to pass since the first notice of the project, and the City Council must approve the project and incentives, prior to expending EDC funds on the project.
- 4. For projects \$10,000 and above, the EDC must hold a public hearing on the project and allow 60 days to pass since the first notice of the project, and the City Council adopts a resolution authorizing the project after giving it two separate readings, prior to expending EDC funds on the project.

Business Plan Assistance may be obtained through the Northeast Small Business Development Center in Mt. Pleasant, Texas.

#### Amber Keith

**Business Advisor** 

Northeast Small Business Development Center

www.northeasttxsbdc.org

903-490-0822 Office

903-490-2826 Cell

#### AFFIRMATION OF APPLICANT(S)

- I (We) the undersigned do hereby acknowledge and/or certify, as the case may be, the following:
- 1. Prior to submission of this application, the included guidelines for all programs have been obtained, reviewed, and clearly understood by the applicant.
- 2. That the submission of this Application does not create any property, contract, or other legal rights in any person or entity to have the MVEDC provide grant funding.
- 3. That if grant funding is approved, full compliance will be maintained with all the provisions of the provided guidelines, performance agreements, and/or special provisions attached as a part of the grant, and that failure to do so will be grounds for ineligibility to receive previously approved grant funding and / or sales tax recapture by MVEDC or the City of Mount Vernon.
- 4. The Mt. Vernon City Council shall approve any incentive involving expenditures exceeding \$5,000.
- 5. That before application is to be reviewed by the MVEDC, a designee(s) of the MVEDC shall have the right to inspect the business and work to be considered.
- 6. That the MVEDC reserves unto itself its absolute right of discretion in deciding whether or not to approve a grant relative to this application, whether or not such discretion is deemed arbitrary or without basis in fact.
- 7. That the laws of the State of Texas shall govern the interpretation, validity, performance, and enforcement of the provided guidelines and this Application. If any provision or provisions of these should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of these shall not be affected thereby.
- 8. That the information provided in this Application, and all that may have been affixed hereto, is true and correct, and that the MVEDC may rely on all information herein contained, and all that may have been affixed hereto, as being true and correct
- 9. Any criminal activities involving applicant, whether on or off-site premises, will render this application and / or contract null and void.
- 10. Where approved incentives are reimbursement recipient must present paid invoices and/or cancelled checks to vendors. Certificate of Occupancy issued by City of Mount Vernon must be issued before any MVEDC funds are expended.
- 11. Texas Government Code Section 2264.01 Certification

Company certifies that Company, or a branch, division, or department of Company, does not and will not knowingly employ an undocumented worker. If, after receiving a public subsidy, Company or a branch, division, or department of company is convicted

of a violation under 8 U.S. C. Section 1324a(f), Company shall repay in full the amount of the public subsidy paid by MVEDC to Company.

- 12. The City of Mount Vernon and/or MVEDC may exercise the right to reclaim any incentives should the recipient not fulfill any portion of its stated obligation as outlined in any incentive agreement resulting from this application submission.
- 13. Making application and complying with specific requirements does not guarantee that requested incentives will be granted by the MVEDC Board or City Council.
- I, the undersigned, understand this process may take several months and attendance of several meeting. Filing an application with the City does not guarantee approval from the City Council. The city reserves the right to retain outside consultants to review this application, all data provided, and conduct an independent evaluation. Further, the applicant understands and agrees that this application and all data and communications may be considered a public record pursuant to the Texas Public Information Act."

Signed thisday of _	teburany	, 20 <u>2</u> U
_ Jehad /Jay	Awad	
(Print Authorized Representat	tive Name)	_
(Applicant Signature)	) (\)	

# Appendix A: Property Owner's Certification

M+ Vernon		TX	75487
City		State	Zip Code
Property Address			st s. Inturnon
Property Owner Email	Jaya	wad@ho	tmail.com
Property Owner Phone Number	46969	340425	
Property Owner Name	Je	had Aw	ad

Lease Amount	Period (Annually/Monthly)	

Anticipated Construction Start Date	ASAP
Anticipated Construction Completion Date	TBD
Description of Imp	provements to be Made

I have reviewed all information above and certify that it is true and correct. Further, I certify that I have reviewed and approved all improvements to be made to the property as described above.

Owner Signature

Date

## Appendix B: Economic Development Assistance Program Guidelines

### **Graduated Rental Assistance**

- The primary goal of the Graduated Rental Assistance Program is to reduce the burden of rental expenses on new businesses and to help offset the initial startup costs of the business.
- The business must be a for-profit venture. Nonprofit and governmental organizations are not eligible for the program.
- Grant funds cannot be used to fund rent for any portion of the property used for residential purposes. In such cases, the total rent amount may be adjusted proportionally to reflect usage of the property.

- At no point will MVEDC pay 100% of the rental expenses for any recipient of this program.
- The rental assistance is designed to assist the business owner with rental expense over a period of time, but the owner will assume responsibility of the full rental costs at the end of the rental assistance period as determined by the MVEDC
- All disbursements through this program will be made in the form of a reimbursement following the submission of a copy of the canceled check paid to the property owner and/or a receipt from the property owner, or direct payment of rental assistance to the property owner/landlord.
- Generally, the program can span any amount of time up to 12 months with MVEDC reimbursing the business owner's rental expense in four installments: 25% of the total rent cost to be paid for the first installment; 50% of the total rent cost to be paid for the second installment; and 75% of the total rent cost to be paid for the third installment of the rental agreement term. Rental assistance from the MVEDC to the business owner shall not be granted until the termination of free or subsidized rent from the property owner. Term of assistance and length of payment installments shall be negotiated between business and MVEDC, with the decision of the MVEDC being final.
- The City Council upon recommendation by the MVEDC Board may approve a modification to the standard rate and duration of the program on a case-by-case basis.
- Recipients may receive only one Graduated Rental Assistance Agreement per business.
- Rental amount and must be comparable to similar rental rates for similar properties in the area of the business property.
- Rental assistance shall not exceed \$6,000 for any business.
- All disbursements through this program will be subject to requirements set forth in an incentive performance agreement, including but not limited to a period for which the business must remain in operation following the completed disbursement of funds.
- MVEDC assumes no liability for the satisfaction of the lease agreement between the property owner and the tenant. This agreement is between the tenant and the MVEDC and will be strictly a reimbursement of the costs required to satisfy the terms of the tenant's lease agreement with the property owner.

#### **Existing Business Structure Assistance**

- The purpose of the Existing Business Structure Assistance Program is to enhance the economic sustainability of the City of Mount Vernon by assisting for profit business building owners and lessees in business building renovation processes; thereby encouraging increased ad valorem and / or sales taxes.
- The structure on which the improvements to be made must be at least five years old.
- Owners of multiple structures may submit only one application per fiscal year and may not have existing agreements on multiple properties at any one time.
- MVEDC may approve the full amount requested, a portion of the amount requested, or no amount at all.
- All grants provided under this program are reimbursements for cash expenditures by the applicant and require the applicant provide a match of at least twice the amount awarded (2:1 match required).
- Nonprofit and governmental organizations are not eligible to receive this funding.
- Applicants cannot have more than 20 full-time employees at the time of application
- All tax obligations must be current
- Property owners must submit Appendix A: Property Owner's Certification if the applicant is a tenant at the property
- The business owner will be required to obtain all necessary city and/or state permits, zoning, inspections, etc.... prior to applying for funding.
- The business owner must demonstrate best effort in obtaining at least 3 bids for improvements. The bids or documentation of best effort must be included in the application.
- The structure must be located within the Mount Vernon City limits.
- Applicants must have a valid Certificate of Occupancy from the City of Mount Vernon prior to receiving program funding.
- All disbursements through this program will be subject to performance requirements set forth in an incentive agreement, including but not limited to a period for which the business must remain in operation following the completed disbursement of funds.

For projects that require an expenditure of more than \$10,000, the City Council must adopt a resolution authorizing the project after giving the resolution at least two separate readings.

#### JOB CREATION INCENTIVE

Program funding will be available to new and / or expanding businesses meeting the following criteria:

- 1. Business must be in Mount Vernon.
- 2. Business must be a For Profit business.
- Owner or shareholders do not count as 'new hires.'
- 4. Must be Full time jobs, 32 hours per week, 52 weeks per year. No part time employees or combination of part time employees will be considered.
- 5. Mount Vernon Economic Development Corporation must approve all applications before business engages 'new hires.'
- 6. Business owners or shareholders cannot be employed by Mount Vernon Economic Development Corporation or City of Mount Vernon.
- 7. Business name on application must be identical to the name listed on all documents required to engage in business, including business tax receipts.
- 8. Mount Vernon Economic Development Corporation may grant an amount up to \$600 per job, with a bonus \$200 for every employee that resides within the city limits and earns more than \$13.00 per hour for unskilled and \$20.00 per hour for skilled labor. Number of jobs incentivized would be no more than 20 full-time employees, unless otherwise determined by Mount Vernon EDC.
- 9. This is a 'reimbursement only' program; business applicant will be reimbursed 'per job' after new hire has completed 12 months employment. Texas Workforce Commission Quarterly reports required as documentation.
- 10. New employee hire must result in a net increase in full time employees from the time of application at the end of the 12-month period. Documentation will be required from business incentive recipient showing number of employees at MVEDC approval date vs. number of employees at the 12-month 'benchmark.'

## **Kathy Lovier**

From:

Craig Lindholm <clindholm@comvtx.com>

Sent:

Tuesday, February 20, 2024 2:11 PM

To:

Kathy Lovier

Subject:

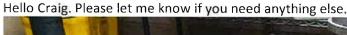
FW: Missing documents

Milano's Pizza

Craig Lindholm City Administrator EDC Director 903-277-5728

From: jay awad <jayawad@hotmail.com> Sent: Tuesday, February 20, 2024 2:03 PM To: Craig Lindholm <clindholm@comvtx.com>

Subject: Missing documents

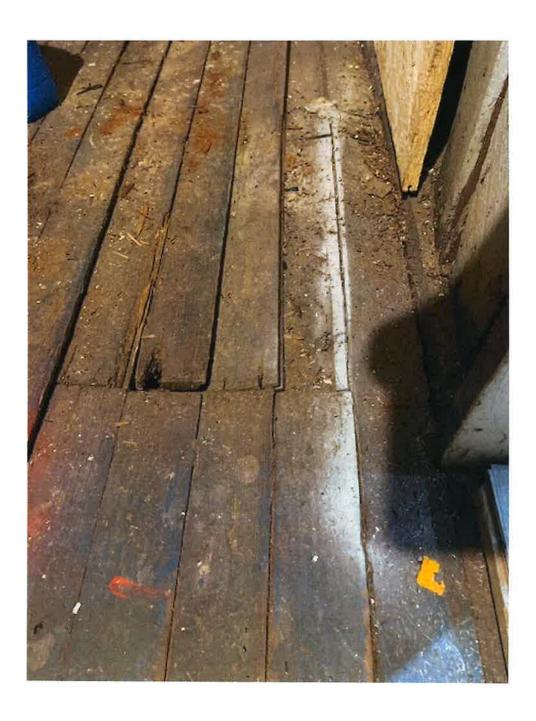










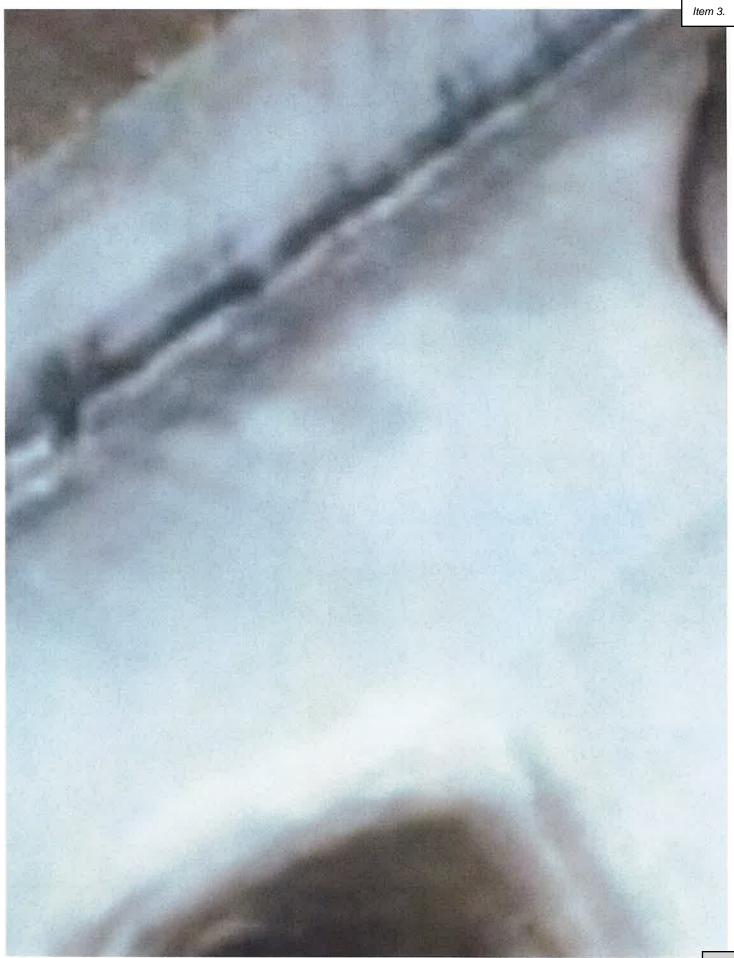


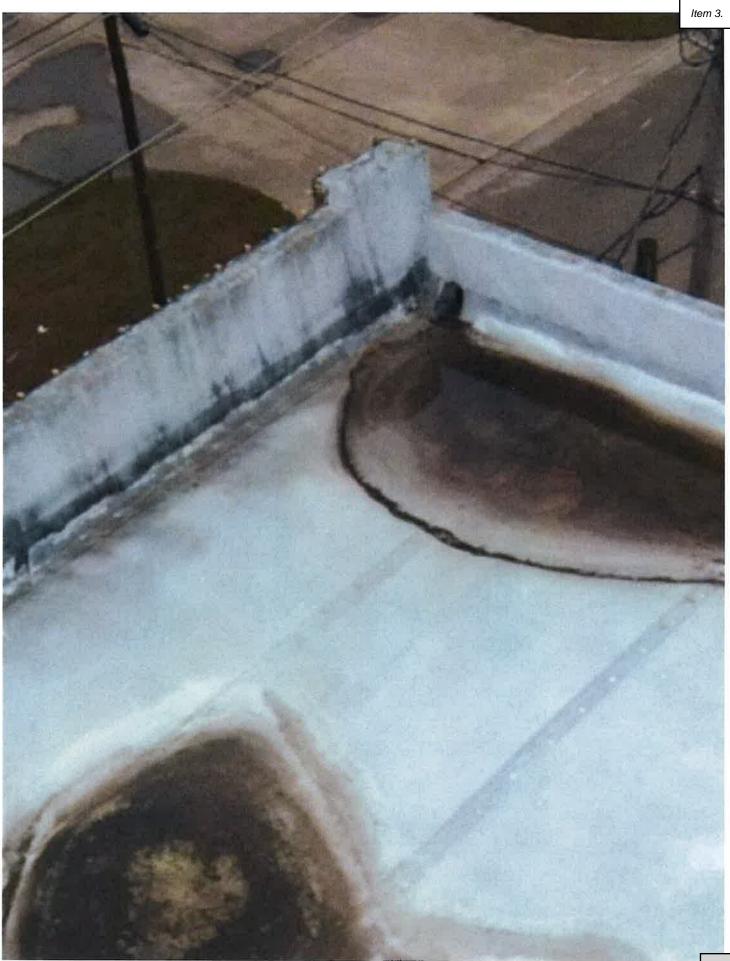


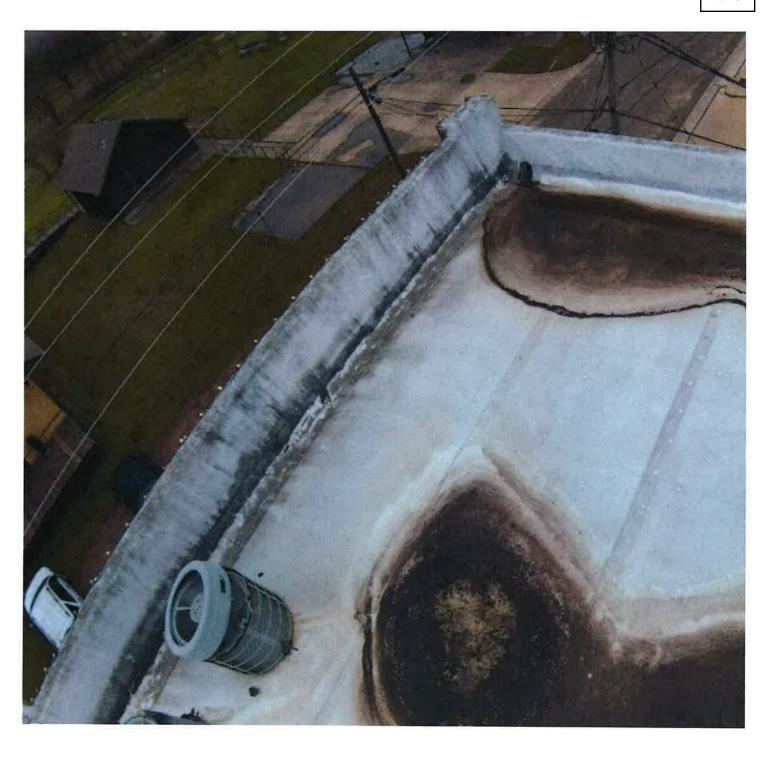
















1:17 € Photo ♥ Done

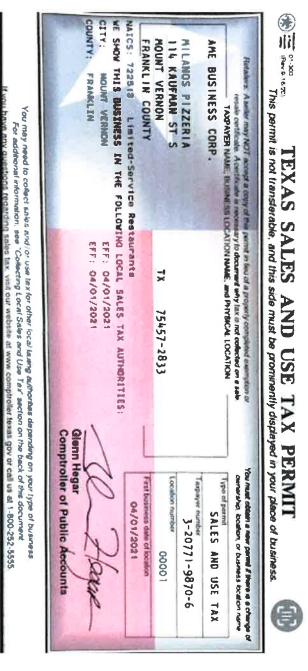












## Jay Awad

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