



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, July 13, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALTY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. RULES OF PROCEDURE
6. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS

- 8. PROPOSED ADOPTION OF MSWD SOCIAL MEDIA POLICY NO. 2023-01**
It is recommended to adopt the MSWD Social Media Policy No. 2023-01
- 9. RESOLUTION 2023-16 ~ AMENDING RESOLUTION 2023-05 ~ REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**
It is recommended to adopt Resolution 2023-16 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.
- 10. AUTHORIZE INTERIM GENERAL MANAGER EMPLOYMENT AGREEMENT AND ADOPT RESOLUTION 2023-18 AMENDING CLASSIFICATION PLAN FOR FY 2023-24**
If so desired approve Resolution 2023-18 approving the Interim General Manager Employment agreement and Classification Plan for FY 2023-24.
- 11. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE NOMINATIONS FOR THE 2024-2025 TERM**
It is recommended to consider nominating a candidate or candidates to serve on one or more of ACWA's standing committees.
- 12. RESOLUTION 2023-17 ~ HONORING ARDEN WALLUM FOR HIS DEDICATION AND SERVICE TO MISSION SPRINGS WATER DISTRICT**
It is recommended to approve Resolution 2023-17, honoring Arden Wallum for 18 years of dedication and service to Mission Springs Water District.

DISCUSSION ITEMS

- 13. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**
- 14. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**
- 15. ENERGY CONSERVATION AND EFFICIENCY SERVICE PLAN UPDATE - ENGIE SERVICES U.S.**

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

- 16. APPROVAL OF MINUTES**
It is recommended to approve the minutes as follows:
- June 6, 2023 - Board Workshop
June 15, 2023 - Study Session
June 19, 2023 - Board Meeting
- 17. REGISTER OF DEMANDS**
The register of demands totaling \$2,325,176.27

18. GRANT OF EASEMENT WITH COACHELLA VALLEY CONSERVATION COMMISSION FOR APN 665-200-013

It is recommended to authorize the General Manager to take the necessary actions to accept and file a utility easement from the Coachella Valley Conservation Commission for Assessor's Parcel Number (APN) 665-200-013.

REPORTS

19. DIRECTOR'S REPORTS

20. GENERAL MANAGER'S REPORT

Included in the General Managers Report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

COMMENTS

21. DISTRICT COUNSEL COMMENTS

22. DIRECTOR COMMENTS

CLOSED SESSION

23. CONFERENCE WITH LABOR NEGOTIATOR

pursuant to Govt Code 54957.6

Agency designated representative: Russ Martin

Unrepresented Employee: Interim General Manager

24. REPORT ON ACTION TAKEN DURING CLOSED SESSION

25. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before July 10, 2023, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Arden Wallum
Secretary of the Board of Directors

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): JULY 13 & 17, 2023

FROM: ORIANA HOFFERT-HUMAN
RESOURCES MANAGER



HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD JUNE 1-30, 2023

NEW HIRES

Juan Serrano Lopez Field Operations Technician I

ANNIVERSARIES

Adrian Gaona	Field Service Representative I	1 Year
James Steiner	Field Operations Technician I	1 Year
Michael Moore	Field Operations Technician II	4 Years

PROMOTIONS

Lorenzo Soto Field Operations Technician II
(previously Field Operations Technician I)

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Adrian Gaona Water Distribution Operator Grade D1

AGENDA STAFF REPORT



MEETING NAME: BOARD OF DIRECTORS

MEETING DATE(S): July 13, 2023 & July 17, 2023

FROM: MARION CHAMPION, GOVERNMENT & PUBLIC
AFFAIRS MANAGER

FOR: ACTION X DIRECTION _____ INFORMATION _____

Proposed Adoption of MSWD Social Media Policy No. 2023-1

STAFF RECOMMENDATION

Staff recommends board approval of the new social media policy.

SUMMARY

Social media sites become more popular every day and are quickly becoming the preferred method of communication for many. Recognizing that MSWD customers and employees use social media in their everyday lives and for a small group of employees as part of their work-related assignments, MSWD should consider adopting a policy establishing basic rules and guidelines for social media use.

The two primary goals of the policy are to establish the following:

1. Rules for MSWD employees and representatives who interact with the public through MSWD's social media sites; and
2. Standards to which all employees and representatives must adhere, as public employees, when accessing or using social media while at work, with MSWD equipment, and whenever an employee or representative refers to MSWD on one of its social media sites.

Posts on the District's social media sites will supplement required notices and standard methods of communication. MSWD's official website, www.mswd.org, remains the primary source of District-related notices, information, and news. Whenever possible, content posted on the District's social media sites will link back to and be available on MSWD's website.

ANALYSIS

Public agencies and special districts routinely use social media to communicate with customers. Adopting a social media policy will help ensure these sites remain a valuable tool for the District and not a liability.

ATTACHMENTS

DRAFT Social Media Policy & Practice

Mission Springs Water District Policy & Practice Manual

Policy No. 2023-1 Social Media Policy

I. **PURPOSE**

The purpose of the Mission Springs Water District ("District") Social Media Policy ("Policy") is to disseminate factual and timely information by way of social media to community members about the District's mission, meetings, services, events, and activities. The District's intended use of its social media sites is solely to address matters of District business. The District has an overriding interest and expectation in deciding what is posted or communicated on behalf of the District on District-managed social media. Questions, comments, and concerns about District business are welcome and encouraged, but please note that the District's social media sites are not general public forums.

This Policy establishes guidelines for community members to interact with the District through District-managed social media sites (e.g., websites, Facebook, Twitter, YouTube, etc.) about District business. These guidelines also apply to District employees' and representatives' use of District-managed social media sites as described in this Policy to further the business of the District.

The District requests posts and comments on District social media sites be courteous, professional, and respectful. By posting, commenting on, or using District social media sites or platforms, you agree to abide by this Policy.

II. **DEFINITIONS**

1. "Social media" means, but is not exclusive to, websites and internet-based applications where user-created content exists electronically. Examples of social media include but are not limited to Twitter, Facebook, LinkedIn, and Instagram.
2. "District social media site" means an internet site, page, location, or other means for the collection of digital information on a social media platform over which the District controls its postings, except for advertisements or hyperlinks by the social media platform's owners, vendors, or partners.
3. "District post" or "District postings" mean information, articles, pictures, videos, or any other form of communication posted by the District on a District social media site.
4. "Post" or "Postings" mean information, articles, pictures, videos, or any other form of communication posted by the District or a user on a District social media site.

III. **GENERAL POLICY**

1. These guidelines will be displayed to users or made available by hyperlink on the District's website and social media sites.
2. The District reserves the right, in its sole and absolute discretion, to remove any District post and to terminate any District social media site at any time without notice.
3. All posts on the District's social media sites shall adhere to applicable federal, state, and local laws, regulations, and policies.
4. The District may remove any content or post that violates this Policy or any applicable law.
5. The District may remove any posts and/or comments on topics or issues unrelated to District business and not within the subject matter jurisdiction of the District.
6. The District reserves the right, at any time and without prior notice, to deny access to District social media sites to any individual that violates this Policy.
7. Repeat violators of this Policy may be subject to being banned from future posts on District social media sites.
8. Content on District social media sites is subject to the California Public Records Act. Any content or posts on a District social media site may be a public record subject to public disclosure or subject to discovery in litigation.
9. This Policy may be revised at any time with the District's sole and absolute discretion.
10. Use of social media sites by District employees that affect productivity or results in any cost, charge, or loss to the District is prohibited and may result in discipline.

IV. **CONTENT MANAGEMENT**

1. **The District's social media sites**: District social media sites shall be managed and moderated by the District's Public Affairs Manager or his/her designee. The establishment of District social media sites requires prior approval by the District's General Manager or Public Affairs Manager. All comments or posts to the District's social media sites will be monitored.
2. **District-posted content**: All posts on behalf of the District on the District's social media sites shall be posted by the Public Affairs Manager or his/her designee. District posts on its social media sites will supplement and not replace the District's required notices and standard methods of communication. The District's official

website, www.mswd.org, is and will remain the primary source of District-related notices, information, and news. Content posted on the District's social media sites will also be available on the District's website. The information posted by the District to District social media sites must:

- a. Directly pertain to District business or District-sponsored programs, services, and/or events.
 - b. Contain publicly available information that is not confidential or privileged from disclosure as defined by any local, state, or federal law or District policy.
 - c. Comply with all local, federal, and state laws, including the Brown Act.
 - d. Not include content that is contrary or detrimental to the District's mission.
 - e. Not contain messages that endorse, promote or oppose any religion or religious beliefs.
 - f. Not contain content that conducts or encourages illegal activity.
 - g. Not contain any personal information that would violate any legally protected right to privacy.
 - h. Not promote, endorse, or oppose any political groups, candidates, or ballot measures.
 - i. Not contain any profane, obscene, or pornographic language or content or links to such language or content.
 - j. Not contain content that promotes, fosters, or perpetrates discrimination based on race, color, creed, sex, gender, age, religion, national origin or ancestry, physical or mental disability, veteran status, parentage, marital status, status with regards to public assistance, medical condition, sexual identity, sexual orientation, or any other category protected by federal, state or local laws.
 - k. Not contain solicitations of commerce or advertisement of any private business, product, or commercial activity.
3. **Personal social media use**: District employees, officials, and members of the District's board of directors (aka "Directors") with personal social media accounts that post or comment on social media about official District business should:
- a. State their name;
 - b. Use a disclaimer such as: "The postings on this site are my own and don't reflect or represent the opinions of the District with which I am affiliated."
4. **Posts are public**: Employees and District representatives should know that posts about District issues that include or relate to employment complaints or human resources concerns may not be protected.

5. **Confidential information**: Posts by the Public Affairs Manager or his/her designee shall not directly or indirectly disclose District confidential, privileged, or proprietary information, nor shall they disclose confidential, private, or proprietary information about District customers, vendors, or suppliers.
6. **Media inquiries**: All media inquiries about District social media sites and posts shall be referred to the General Manager or Public Affairs Manager or their designee.
7. **Compliance with applicable laws**: Use of the District's social media sites shall be in compliance with all applicable laws, including the Ralph M. Brown Act ("Brown Act"). District Directors shall not repost, "like", retweet or in any way respond to or comment upon posts by other Directors where such posts relate to District business or matters within the District's subject matter jurisdiction as such activity may result in a violation of the Brown Act. District directors, in order to assure compliance with the Brown Act, should identify themselves as such when posting a comment on District social media sites. Directors should not use District social media sites to blog or engage in serial meetings, or otherwise discuss, deliberate or express opinions on any issues within the subject matter jurisdiction of the District, as doing so could result in a Brown Act violation.
8. **Discipline for violations**: District employees and officials are expected to demonstrate the highest standards of personal integrity, honesty, and conduct in all activities in order to inspire public confidence and trust in the District. District employees that post content in violation of this Policy may be subject to disciplinary action as outlined in Rule 30 of the MSWD Employee Handbook.
9. **Free speech**: Nothing in this Policy is intended to restrict or limit District employees' right to free speech or rights to engage in protected concerted activity under applicable law.
10. **Posts in private capacity**: District Director and employee activity on social media sites outside of work must not be attributable to the District or the employee's job function at the District. Examples include the following:
 - District employees and Directors should not use their work e-mail address to register for social media and other sites unless authorized by the District to do so and where the purpose is directly related to their job and/or official District duties.
 - District employees and Directors should not display the District's logos, emblems, or patches on personal social networking accounts.
 - District employees and Directors should not state or imply that they speak for the District, or for District officials unless expressly authorized by the District (Board or General Manager) to do so.
11. **Externally posted content**: Posts by members of the public (including comments, photos, and links) on District sites that are not true or that contain any of the

following are not permitted and, to the extent allowed by law, may be removed by the District from its social media sites:

- a. Profane, obscene or pornographic language or content or links to such language or content.
 - b. Solicitations of commerce, including but not limited to advertising of any business, product, or commercial activity.
 - c. Content that conducts or encourages illegal activity.
 - d. Information that is illegal to disseminate or that might compromise the safety or security of the public or public systems.
 - e. Content that violates another party's legal ownership interest, such as copyright or trademark.
 - f. Defamatory statements.
 - g. Threats of violence or injury to any person, property, or organization.
 - h. Content that violates any federal, state, or local law.
 - i. Content that promotes, fosters, or perpetuates discrimination based on race, color, creed, sex, gender, age, religion, national origin or ancestry, physical or mental disability, veteran status, parentage, marital status, status with regard to public assistance, medical condition, sexual identity, sexual orientation, or any other category protected by federal, state, or local laws.
 - j. Duplicate posts by the same commenter.
 - k. Comments that contain spam or include links to other sites.
12. **Disclaimer**: The District is not responsible for, and neither endorses nor opposes, the opinions or comments placed on District social media sites by visitors or third parties. The District further disclaims any and all responsibility or liability for any posts/content that cannot lawfully be removed or for posts/content that the District deems inappropriate for posting but which cannot be or are not removed expeditiously.
13. **No expectation of privacy**: Given that posts on MSWD's social media sites are publicly viewable and available, users, posters, and employees do not have a reasonable expectation of privacy in content posted to District social media sites.
14. **Intellectual property**: Use of the District's logo, trademarks, intellectual property, proprietary graphics, or photographs without the General Manager or Public Affairs Manager's written permission is strictly prohibited.
15. **Indemnity**: By posting content on an MSWD site, members of the public agree to indemnify and hold harmless the District, its officials, officers, directors, and employees, against any damages, losses, liabilities, judgments, causes of action, costs, or expenses (including reasonable attorneys' fees and costs) arising out of

any claim relating to any material user has posted on any District-managed social media.

16. **Terms of use policies:** All comments posted to District social media sites are also bound by the platform or host's specific use policy. The District reserves the right to report any violation of a social media host's use policy with the intent of taking appropriate and reasonable responsive action.

17. **Questions:** If you have any questions concerning the operation of a District's social media site, please contact the District at (760) 329-6448.

V. CONCLUSION

Social media is a 24/7 medium; however, the District's moderation capabilities are not. The District may not detect every inappropriate comment immediately and must rely on the maturity of social media participants and the community to ignore false, misleading, inappropriate, or harmful speech. The District disclaims any and all responsibility for any post/content the District has not expressly authorized.

Adopted:

_____, 2023

Approved By:

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): JULY 13 & 17, 2023

FROM: ORIANA HOFFERT – HUMAN RESOURCES
MANAGER

FOR: ACTION DIRECTION INFORMATION

RESOLUTION NO. 2023-16 - AMENDING RESOLUTION NO. 2023-05; REVISION TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

STAFF RECOMMENDATION

Adopt Resolution No. 2023-16 amending Resolution No. 2023-05; updating Mission Springs Water District Personnel Rules and Regulations.

SUMMARY

The MSWD Personnel Rules and Regulations (aka Employee Handbook) provides guidance and information related to the District's policies, procedures, and benefits in a written format.

The Employee Handbook was most recently updated in March 2023. On March 20, 2023, the MSWD Board of Directors (Board) adopted Resolutions No. 2023-05, which rescinded all previous resolutions related to personnel policies and regulations and replaced in its entirety the MSWD Personnel Rules and Regulations.

In order to ensure that the District is in full compliance with laws implemented by state and federal agencies, the District's Human Resources Manager and the District Counsel regularly review and revise the personnel rules and regulations. The revised MSWD Personnel Rules and Regulations includes updates to existing policies to remain competitive, comply with the law, or to clarify policy language.

Exhibit "A" outlines the updates to the MSWD Personnel Rules and Regulations. The updated MSWD Personnel Rules and Regulations is in conformance with all required California and federal employment laws.

FISCAL IMPACT

None

ATTACHMENTS

Resolution No. 2023-16

Exhibit "A" – Revisions to Personnel Rules and Regulations

RESOLUTION NO. 2023-16

A RESOLUTION TO THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT AMENDING RESOLUTION 2023-05, REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

WHEREAS, on March 20, 2023, the Board of Directors of Mission Springs Water District (“Board of Directors”) adopted Resolution No. 2022-05 and

WHEREAS, this Resolution shall amend Resolution No. 2022-05, and

WHEREAS, other minor revisions to the Personnel Rules and Regulations are required for consistency and clarity, and

WHEREAS, in order to ensure that the District is in full compliance with all required California and federal employment laws it is necessary to regularly update the District’s personnel rules and regulations, and

WHEREAS, to the extent the provisions of this Resolutions conflict with any other order, policy, resolution, or ordinance of Mission Springs Water District, the provisions of this Resolutions shall control, and

WHEREAS, updates to the Mission Springs Water District Personnel Rules and Regulations has been submitted to the Board of Directors for consideration and action,

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Mission Springs Water District, that the revisions shown in Exhibit A are duly adopted and incorporated into the Mission Springs Water District Personnel Rules and Regulations as of July 1, 2023; and

BE IT FURTHER RESOLVED, by the Board of Directors that the District hereby adopts the changes to the Mission Springs Water District Personnel Rules and Regulations as described in Exhibit “A” attached hereto as of July 1, 2023.

ADOPTED this ____ day of July, 2023, by the following vote:

Ayes:

Noes:

Abstain:

Russ Martin
President of Mission Springs Water District
and its Board of Directors

ATTEST:

Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

Exhibit A

Below represents the changes made to the Mission Springs Water District Personnel Rules and Regulations:

Rule 7. Workplace Safety – *Added the following verbiage:*A. Workers Compensation.

Employees must submit to HR Work Status reports after each medical visit. The District strives to coordinate the submission of Work Status reports with employees' medical providers. However, in the event the employees' medical providers fail to submit Work Status reports on behalf of the employees, the District will require employees to do so themselves. Reports should be submitted via email or hard copy within 48 hours after each medical visit. Failure to submit Work Status reports on a timely basis may result in employees' accommodations and/or leaves of absence being adjusted.

D. Coordination of Benefits. The District coordinates benefits with the Workers' Compensation program in order to ensure that employees receive up to 100% of their normal gross weekly wages during periods when they are unable to work. Employees are required to use any accrued paid leave for any portion of unpaid leave during which the employee receives Workers' Compensation benefits. The District will pay employees, from their accrual balances, the balance between the amount they would ordinarily earn as regular wages and Workers' Compensation benefits they receive so that employees are made whole while they are unable to work.

In no event shall employees receive more money from Workers' Compensation and District wage replacement benefits than their regular wages.

Rule 10. Types of Appointments/Appointment Process – *Added the following verbiage:*

"Classification" means each position in the competitive service that has a designated title, a specific statement of the duties required to be performed by the employees in such position, and an established wage range for such position.

Rule 17. Fringe Benefits - RevisedA. Enrollment in Health Insurance, Dental Insurance, Vision Care Coverage, Life Insurance, Employee Assistance Program and Deferred Compensation.

1. All employees who are employed on a full-time basis, except emergency, seasonal and temporary employees (less than ~~forty [40]~~ thirty [30] hours per week), shall be enrolled in the health, vision, life insurance, and employee assistance plans sponsored by the District.

Regular and probationary employees may enroll eligible dependents in the health plan provided acceptable proof of eligibility is submitted along with enrollment forms. Regular and probationary employees and their dependents ~~They~~ shall also be eligible for dental insurance, on the terms and conditions as authorized by the Board of Directors of the District. The District's deferred compensation program is voluntary. Fringe benefits may be altered on a year-by-year basis as the District may see fit. Part-time employees receive prorated benefits if they are regularly assigned to work more than twenty (20) hours per week, except emergency, seasonal and temporary employees. **After a 30-day absence, that does not have job protection under any applicable local, state, or federal leave laws (non-protected leave), fringe benefits including but not limited to health insurance and life insurance will cease. Employees will be offered COBRA for medical benefits only. Life Insurance coverage will resume once the employee returns to work.**

Rule 25. Vacation Leave – Revised

E. Personal Time. Personal need for time off from scheduled work shall be considered as ~~unscheduled~~ vacation leave and will be paid to employee from accrued vacation balance.

Rule 26. Sick Leave – Revised

E.2.b. Employees who qualify for sick leave under this section are entitled to use accrued sick days beginning on the 90th day of employment. Temporary, extra help, part-time, and seasonal employees shall receive 27 hours (or three (3) days) of sick leave in their sick leave bank immediately upon commencement of employment. Unused sick leave at the end of the calendar year may not be carried forward and sick leave may not be cashed out. Thereafter, at the beginning of each subsequent calendar year, the employee shall begin the year with 27 hours (or three (3) days) in their sick leave bank. **In the event a temporary employee becomes a full-time regular employee, they will begin to accrue sick leave at the same rate as all other full-time regular employees without loss to their accrual bank.**

E.3.b. If the District does not receive sufficient information from an employee regarding the reason for an unexpected and unscheduled absence, the unexpected and unscheduled absence will be deducted from the employee's accrued ~~sick leave~~ **vacation** unless the District and the employee agree otherwise.

E.4.i. An employee taking three or more unauthorized sick leave days in one quarter will be subject to discipline at the discretion of the General Manager or his/her designee. ("Unauthorized" means leave that has not been previously approved by a supervisor or which does not constitute an appropriate use of sick leave in the discretion of management.) **After employees have exhausted their allotment of sick days under the Healthy Workplace Healthy Family Act (HWHFA), any additional unauthorized absences may be subject to discipline on a case-by-case basis.**

E.6.a. The employee shall make an effort to notify his/her supervisor within thirty (30) minutes of the beginning of the workday that the employee is absent, **if possible. If not possible, the employee shall provide notice as soon as possible.** If the employee is unable to contact his/her supervisor, he/she shall make an effort to notify Human Resources of the absence.

E.6.c. Sick leave benefits may be taken ~~15-minute~~ ~~in 30-minute~~ increments.

E.6.f. An employee on ~~a leave of absence due to illness or injury~~ ~~sick leave~~ must exhaust all other paid leaves, including, but not limited to, sick leave, vacation leave, and administrative leave, before ~~sick~~ the leave may be taken without pay. This provision shall not apply to accrued compensatory time off.

Rule 27 – Family Care Leave and Other Types of Leaves - Revised

B.3. Substitution of Paid Leave. Employees are required to substitute accrued vacation time and other paid personal leave (except sick leave) for all family care, medical leaves, and military leaves. Employees may elect to substitute sick leave to attend to an illness of a child, parent, spouse or domestic partner of the employee *or* for other types of family care leave. Employees are required to substitute sick leave only for the employee's own medical leaves. ~~When employees are on medical leave and receiving compensation, they are required to substitute accrued paid leave for any unpaid portion of unpaid medical leave.~~ During the time an employee is receiving Paid Family Leave benefits, he/she will be required to exhaust up to 2 weeks of accrued and unused vacation benefits, and employees, at their discretion, may use any accrued and unused sick leave.

B.6. Leave's Effect on Benefits. Employees will be placed on COBRA if employees ~~exhaust their FMLA, CFRA, and PDL leaves and fail to return to work performing the minimum number of hours required to be eligible for health insurance.~~ ~~fails to return to work after exhausting his/her 12 weeks of FMLA leave.~~

B.11. Leave's Effect on Reinstatement. If you have questions or would like further clarification about your rights under the FMLA or other types of leave, please contact Human Resources. Separately, employees may file complaints of claimed violations of CFRA with the ~~California Department of Fair Employment and Housing (DFEH),~~ **Civil Rights Department (CRD)** which is authorized to investigate such complaints. For more information, visit the CRD's ~~DFEH's~~ website at ~~http://www.dfeh.ca.gov.~~ <https://calcivilrights.ca.gov/>.

E. Other Leaves of Absence: - Revised

Leave for Educational/Daycare Purposes

Employees will be granted time off without pay for up to 40 hours per calendar year, but no more than eight hours in any calendar month, to:

- participate in the activities of schools or licensed child daycare facilities attended by their children,
- ~~find, enroll, or reenroll their children in a school or with a licensed child care provider, or~~

- address a child care provider or school emergency (*i.e.*, the school or child care provider requested that the child be picked up, there is a behavioral or discipline problem with the child that needs to be addressed with the school or child-care provider, there is a closure or unexpected unavailability of the school or child-care provider, or that there is a natural disaster, such as an earthquake or fire, requiring that the child be kept home or picked up from the school or child-care provider). Leave for this purpose will not be limited to 8 hours per month.
- Employees eligible for such leave are parents, step-parents, foster parents, grandparents, guardians or persons who stand *in loco parentis* (in the place of a parent) to a child.
- Employees must substitute accrued vacation for purposes of a planned absence under this policy.
- Employees wishing to take time off under this policy must provide their supervisors with reasonable notice of the planned absence. If both parents of a child are employed by District at the same worksite, the request for time off under this policy will be granted to the first parent to provide notice of the need for time off. The request from the second parent will be accommodated if possible.
- The District reserves the right to request that the employee furnish written verification from the school or daycare facility as proof that the employee participated in school or daycare activities on the specific date and at a particular time. Failure to provide written verification is grounds for disciplinary action.
- The District prohibits any discrimination or discharge due to an employee taking time off under this policy.

Bereavement Leave

Employees who have been employed with the District for at least 30 days and who are compelled to be absent from work because of the death of the employee's parent, including biological, foster, or adoptive parent, a parent-in-law, a stepparent, a legal guardian, or other person who stood in loco parentis to the employee when the employee was a child, grandparent, sibling, sister-or brother-in-law, spouse, registered domestic partner, child of any age, including biological, adopted, or foster child or stepchild, a legal ward, or a child of an employee or the employee's registered domestic partner, or a person to whom the employee stands in loco parentis, or grandchild, the employee may take up to five (5) days leave to attend the funeral or memorial services. The five (5) day leave shall be as follows:

1. Employees are allowed a maximum of three (3) days paid bereavement leave.
2. If the employee has accrued at least eighteen (18) hours of unused sick leave, the employee may substitute two (2) paid sick leave days for any unpaid portion of bereavement leave, and the two (2) days will be deducted from accrued leave entitlement OR employees may take an additional two (2) unpaid bereavement days if the employee does not have enough accrued sick leave.
3. Additional time off may be granted by the General Manager.
4. The five days of bereavement leave do not have to be used continuously. They can be taken intermittently, but the entire leave must be completed within 3 months of the death of the eligible family member.

The District reserves the right to request documentation of the death of the family member, including a death certificate, published obituary, or written verification of death, burial, or

memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency. If requested, the documentation must be provided within thirty days of the first day of bereavement leave. The District will maintain the confidentiality of any employee who requests bereavement leave under this policy.

A leave to attend to the death of an individual not covered under the paid bereavement policy above may be granted as a short unpaid personal leave. Vacation or other accrued leave (except sick leave) may be substituted for the unpaid personal leave.

Rule 28 - Resignation and Job Abandonment - Revised

3. Final paycheck. An employee who voluntarily resigns will receive their final wages at the next scheduled pay date.

Rule 39 – Education and Certification Incentive Pay - Revised

- A. Higher Education. Employees whose jobs do not require a degree, but have earned a higher education degree will be eligible for the following incentive:
- a. ~~B.A. degree or B.S.:~~ **Bachelor's degree or Master's degree:** two-and one-half percent (2 ½%).

Rule 40 - Bilingual Pay - Added

- A. Eligibility. Employees who demonstrate, to the satisfaction of the District, the ability to communicate in a foreign language will receive a stipend in the amount of \$25 per pay period. These employees may be required to communicate with customers, review literature that has been translated by third parties, and/or to translate simple documents from a foreign language to English or vice versa.

Employees who wish to receive bilingual pay must apply by submitting the Bilingual Pay form to the Human Resources department.

Employees who do not pass to the District's satisfaction the initial language evaluation may reapply to be evaluated after 6 months.

- B. Effective Date. The employee will receive a salary increase beginning the next full pay period after receiving a passing score in the foreign language evaluation.

AGENDA STAFF REPORT



MEETING NAME: BOARD OF DIRECTORS

MEETING DATE(S): July 13, 2023 & July 17, 2023

FROM: JOHN PINKNEY, DISTRICT COUNSEL

FOR: ACTION X DIRECTION _____ INFORMATION _____

AUTHORIZE INTERIM GENERAL MANAGER EMPLOYMENT AGREEMENT AND ADOPT RESOLUTION 2023-18 AMENDING CLASSIFICATION PLAN FOR FY 2023-24

STAFF RECOMMENDATION

Authorize Board President to execute Interim General Manager Employment Agreement between Mission Springs Water District and Brian Macy and adopt Resolution 2023-18 amending Employee Classification and Compensation Plan for FY 2023-24 and Rescinding Resolution 2023-14.

SUMMARY

On June 19, 2023, MSWD Board of Director authorized Board President Martin to negotiate a 6-month Interim General Manager Employment Agreement between Mission Springs Water District and Brian Macy effective August 8, 2023. With the assistance of District Counsel, the Agreement has been negotiated and signed by Brian Macy.

California Government Code (CGC) Section 54956 mandates that the legislative body adopt the salaries, salary schedule, or compensation (including fringe benefits) paid to the local agency executive at a regular meeting. CGC Section 20480 states that special compensation, which includes acting pay, and the hours paid in an acting assignment, must be tracked and reported to CalPERS after being duly adopted by the governing board. California Code of Regulations Section 571 outlines the process for approving and reporting special compensation to CalPERS. Resolution 2023-18 amends the Employee Classification and Compensation Plan for FY 2023-24 by adding Interim General Manager to Range 31 of the Salary Matrix and Rescinding Resolution 2023-14.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact as the negotiated salary for the Interim General Manager is less than the General Manager's salary.

ATTACHMENTS

Interim General Manager Employment Agreement

Resolution 2023-18

Amended Employee Classification and Compensation Plan for FY 2023-24

RESOLUTION NO. 2023-18

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION
SPRINGS WATER DISTRICT AMENDING
EMPLOYEE CLASSIFICATION AND COMPENSATION PLAN FOR FY 2023-24**

WHEREAS, the Board of Directors, by Resolution, annually adopts a Classification and Compensation Plan for its employees; and

WHEREAS, on June 19, 2023, the Mission Springs Water District Board of Directors adopted Resolution 2023-14 adopting the FY 2023-24 Classification and Compensation Plan for its employees; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the Board of Directors of Mission Springs Water District hereby rescinds Resolutions 2023-14, and approves and adopts Resolution 2023-18 amending FY 2023-24 Classification and Compensation Plans for its employees.

ADOPTED this ____ day of July 2023, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Russ Martin
 President of Mission Springs Water District
 and its Board of Directors

ATTEST:

Arden Wallum
 Secretary of Mission Springs Water District
 and its Board of Directors

**INTERIM GENERAL MANAGER/ CHIEF ENGINEER EMPLOYMENT
AGREEMENT
BETWEEN
MISSION SPRINGS WATER DISTRICT
AND
BRIAN MACY**

THIS EMPLOYMENT AGREEMENT ("Agreement") is entered into as of the ___ day of July, 2023, between the Mission Springs Water District, a county water district (the "District") and Brian Macy ("Employee"), who are collectively referred to as the "Parties". The above-named Parties hereby mutually agree as follows:

I. TERM.

District hereby employs Employee as the District's Interim General Manager/Chief Engineer (collectively referred to as "Interim General Manager") for a term of six months, commencing on August 8, 2023 ("Commencement Date"), and continuing through the end of business on February 8, 2024, or until District appoints a permanent General Manager, whichever occurs first, unless sooner terminated pursuant to Section VII of this Agreement ("Term"). The Parties may also extend this agreement for an additional period of time with the express and signed written consent of the District and Employee. Notwithstanding anything herein to the contrary, it is understood and agreed by the Parties that Employee holds the position as Interim General Manager at the pleasure of District's Board of Directors ("Board").

II. SALARY.

A. Base Salary. Employee's Salary shall be based on an annual salary level of \$238,992 per year during the period in which Employee serves as Interim General Manager, less payroll taxes and other legally required deductions. Employee's Base Salary will be paid pursuant to the same procedures established for management employees as they may be amended by District from time to time.

III. DUTIES.

Employee shall perform the duties of the District's Interim General Manager and Chief Engineer as prescribed by District's job descriptions and classifications for such positions. In addition, Employee shall have such powers and duties that are delegated to him by the California Water Code and the District's Board. Employee shall execute all powers and duties in accordance with District's policies, including policies hereafter adopted by the District's Board of Directors.

Employee shall be employed full time and shall maintain a normal business schedule and remain accessible. It is understood that Employee, as District's Interim General Manager, shall be available 24 hours a day and 7 days a week and is required to meet all the needs of the District regardless of District operating hours or any regular or normal work schedule. Employee's duties will likely involve work hours in excess of eight (8) hours per day and forty (40) hours per week, including but not limited to attendance at board meetings and outside meetings. Employee shall be exempt from overtime compensation. Employee shall do and perform all services, acts, or things necessary or advisable to manage and conduct the business of District, including the hiring, discipline and firing of all employees, subject at all times to the policies and resolutions established by the Board of Directors.

IV. EMPLOYEE RESPONSIBILITIES.

Employee shall be the interim chief executive officer of District. As such, Employee shall have the responsibility for implementing District policies, whereas the District's Board of Directors shall retain the responsibility for formulating and adopting said policy.

V. EXCLUSIVE EMPLOYMENT.

Employee shall devote his full time, energy and efforts to the position of Interim General Manager.

VI. EVALUATION.

Employee shall meet with District's Board in closed session periodically and as requested by the board to formally review Employee's performance and to discuss the Board's evaluation of said performance. The Board and Employee agree that by January 8, 2024, they shall meet to discuss whether there is mutual interest in extending this Agreement beyond the termination date.

VII. TERMINATION.

Employee shall serve as an "at will" employee at the will and pleasure of the District Board and may be removed from office (terminated) at any time for any reason, with or without cause from the Interim General Manager position and resume the role of Assistant General Manager, upon a majority vote of the District Board (at least three votes). Nothing in this Agreement shall prevent the District Board of Directors from terminating this Agreement and the services of Employee at its sole discretion. Employee understands and agrees that Employee may not avail himself of any procedures, provisions or protections set forth under any District employment policy in so far as such policy would limit, restrict, modify, prohibit or regulate Employee's status as an "at will" employee of District or the ability of the Board of Directors to terminate Employee's

employment at any time for cause or for convenience and without cause. Employee shall not be entitled to any pre-termination notice or hearing or other similar proceeding or appeal proceeding as a precondition to any decision or action by the Board of Directors to terminate Employee's employment whether for cause or for convenience and without cause. Nothing in this Agreement shall confer upon Employee any right to any property interest in continued employment with District.

A. Severance Payment. In the event Employee is terminated whether for cause or without cause or for no cause, Employee shall not be entitled to any severance payment.

B. Termination for Cause. Termination shall be for "cause" if Employee: (i) is convicted of a felony; (ii) is convicted of a misdemeanor arising out of his duties as a District employee or that in any way reflects negatively on the reputation of the District; (iii) has repeated and/or protracted unapproved absences; (iv) engages in the willful or insubordinate refusal to carry out a lawful directive of the District Board; (v) materially impedes or disrupts the performance of the District; (vi) engages in actions or omissions that are detrimental to employees or public safety; (vii) violates lawful District policy; (viii) acts in bad faith to the detriment of the District; (ix) continues in the poor performance of his duties despite the Board's efforts to correct deficiencies; (x) exhibits misconduct or dishonesty in regard to his employment; or (xi) habitually neglects Employee's duties.

C. Resignation. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with District. In the event Employee resigns, Employee shall not receive any Severance Pay.

D. Expiration of Agreement. Upon the expiration of this Agreement, Employee will return to the position of Assistant General Manager at a salary and benefit level equivalent to the salary and benefit level Employee currently receives from District as Assistant General Manager.

E. Termination Upon Death or Permanent Disability. Except as required by law, all benefits and any other rights of Employee shall be terminated by the death or permanent disability of Employee despite the amount of time remaining in the Term. For purposes of this Agreement, permanent disability is defined as Employee being incapable of performing his essential duties to District by reason of any medically determined physical or mental impairment that can be expected to last for a period of more than three consecutive months from the first date of Employee's absence due to disability. District will give Employee at least two weeks written notice of termination due to such disability.

VIII. FRINGE BENEFITS.

A. Time Off. Employee shall be provided with paid time off as follows:

(i) **Vacation.** Employee shall accrue paid vacation at the same rate and in the same manner as he currently receives as Assistant General Manager.

(ii) **Sick Leave.** Employee shall accrue and be given sick leave on the same terms such leave is provided to him currently in his position as Assistant General Manager.

(iii) **Holidays.** Employee shall be entitled to the same paid holidays per calendar year, as other District employees in accordance with the annual holiday schedule of District.

B. CalPERS and 457 Retirements. District shall provide retirement benefits in compliance with California law and its contract with CalPERS on the same terms and conditions as full time regular employees of District.

C. Health and Welfare Benefits. In addition to his regular compensation, Employee shall receive the same medical, life, dental, vision, and other health and welfare benefits as are provided to, and on the same terms and conditions as, all full-time regular employees of District. During the Term of this Agreement, Employee shall continue to be provided with a term life insurance policy with the benefit at the same level as other District management level employees.

D. Automobile Allowance. In lieu of District vehicle, District will provide Employee with an automobile allowance of \$700/month as he currently receives as Assistant General Manager k. District shall have no obligation to reimburse Employee for mileage, repair, maintenance or vehicle replacement costs. Employee shall be responsible for providing all insurance for his vehicle and shall bear all costs associated with operating said vehicle.

IX. EXPENSES AND INDEMNIFICATION.

A. Expenses. District shall pay or reimburse Employee for all normal and customary expenses for District business, travel, and meetings. When reimbursing for expenses incurred, District requires the submission of adequate proof of the expenses, such as a receipt, and some expenses may require prior approval of the District Board. The reimbursement of expenses shall be subject to District's expense reimbursement policy.

B. Professional Development.

(i) District agrees to budget for and pay the travel and subsistence expenses of Employee for professional and official travel, meetings and occasions which the Board of Directors determines are appropriate to the continued professional development of Employee and to adequately pursue necessary official and other functions for District, including but not limited to national, regional, state and local government groups and committees thereof which Employee serves as a member.

(ii) District agrees to budget and to pay for the professional dues and subscriptions of Employee for his continuation and full participation in national, regional, state and local associations and organizations which the Board of Directors determines are necessary and desirable for his continued professional participation, growth and advancement, and for the good of District.

(iii) District agrees to budget and to pay for tuition, textbooks and institutional fees incurred in successfully completing job-related course work and seminars from an accredited educational institution. District will reimburse employees 100% for course-required tuition, texts and materials upon satisfactory completion of such courses in accordance with the District's Personnel Rules and Regulations.

(iv) To assist the Board of Directors with budgeting, the Employee shall provide, at the time of his annual evaluation, a list of those conferences, meetings, functions, and professional organizations, dues and subscriptions for which Employee requests District to advance costs for or reimburse Employee. All other requests for reimbursement of expenses pursuant to this Section shall be made by Employee in advance of any expenditure.

C. Indemnification. To the extent permitted by law, District shall indemnify Employee against all necessary expenditures and losses incurred by Employee in direct consequence of the lawful discharge of his duties, in accordance with Labor Code section 2802. In addition, to the extent permitted by law, District shall defend and indemnify Employee against any civil action, proceeding, or claim, in accordance with Government Code section 995, et seq.

X. GENERAL PROVISIONS.

A. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the employment of the Employee by the District and contains all of the covenants and agreements between the parties with respect to the employment of Employee by the District.

B. Employee agrees that he will abide with all applicable local, State and Federal laws, rules and regulations related to conflicts of interest and receipts of gifts.

C. Each party agrees and acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein and that any agreement, statement, or promise not contained in this Agreement shall not be valid or binding on either party.

D. Any modifications of this Agreement will be effective only if made in writing and signed by both Employee and the District.

E. If any provision, sentence or term of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions, sentences and terms shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

F. If Employee dies or becomes incapacitated during the Term of this Agreement, any accrued and unpaid wages provided by the terms of this Agreement shall be paid by District first to Employee's spouse and, if Employee has no spouse, then to Employee's children.

G. The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties, and this Agreement reflects their mutual agreement regarding the subject matter of this Agreement. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any party to be the drafter of this Agreement, and, therefore, no presumption for or against validity or as to any interpretation thereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

H. Each party to this Agreement warrants to each other party that each party had the assistance of counsel in negotiation for, the preparation of, this Agreement, or could have had such assistance and voluntarily declined to obtain the same, and that each party has lawfully executed this Agreement.

I. This Agreement is entered into and to be performed in Riverside County and shall be governed by and construed in accordance with the laws of the State of California, with venue in Riverside County.

XI. STATUTORY OBLIGATIONS: ABUSE OF OFFICE OR POSITION.

Notwithstanding anything in this Agreement to the contrary, pursuant to California Government Code Section 53243, 53243.1 and 53243.2, if Employee is convicted of a crime involving abuse of Employee's official position, all of

the following shall apply: (1) if Employee is provided with an administrative leave pay pending an investigation, Employee shall be required to fully reimburse such amounts paid by District; (2) if District pays for the criminal legal defense of Employee (which would be in the District Board's sole discretion, as District is generally not obligated to pay for a criminal defense), Employee shall be required to fully reimburse such amounts paid by District; (3) if this Agreement is terminated, any cash settlement related to the termination of Employee by District, shall be fully reimbursed to District or shall be void if not yet paid to Employee. For this section, abuse of office or position means either (1) an abuse of public authority, including waste, fraud, or violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with Section 92 of the Penal Code.

IN WITNESS WHEREOF, the parties have executed this Agreement on the ___ day of July 2023.

MISSION SPRINGS WATER DISTRICT EMPLOYEE

BY: Russ Martin, Board President



By: Brian Macy

APPROVED AS TO FORM:
John O. Pinkney, District Counsel

MISSION SPRINGS WATER DISTRICT



Effective July 1, 2023
 Adopted by the Board as of June 19, 2023
 Resolution #2023-14

	Range	Step A	Step A1	Step B	Step B1	Step C	Step C1	Step D	Step D1	Step E	Step E1	Step F	
General Manager*	Contract	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$265,356.00 22,113.00	Annual Month \$/Hr.
Interim General Manager	31	\$196,144.00	\$201,052.80	\$206,086.40	\$211,244.80	\$216,528.00	\$221,936.00	\$227,489.60	\$233,168.00	\$238,992.00	\$244,961.60	\$251,076.80	Annual
		16,345.33	16,754.40	17,173.87	17,603.73	18,044.00	18,494.67	18,957.47	19,430.67	19,916.00	20,413.47	20,923.07	Month
		94.30	96.66	99.08	101.56	104.10	106.70	109.37	112.10	114.90	117.77	120.71	\$/Hr.
Assistant General Manager (1)	30	\$186,700.80	\$191,360.00	\$196,144.00	\$201,052.80	\$206,086.40	\$211,244.80	\$216,528.00	\$221,936.00	\$227,489.60	\$233,168.00	\$238,992.00	Annual
		15,558.40	15,946.67	16,345.33	16,754.40	17,173.87	17,603.73	18,044.00	18,494.67	18,957.47	19,430.67	19,916.00	Month
		89.76	92.00	94.30	96.66	99.08	101.56	104.10	106.70	109.37	112.10	114.90	\$/Hr.
Director of Finance (1)	27	\$160,992.00	\$165,027.20	\$169,145.60	\$173,368.00	\$177,694.40	\$182,145.60	\$186,700.80	\$191,360.00	\$196,144.00	\$201,052.80	\$206,086.40	Annual
		13,416.00	13,752.27	14,095.47	14,447.33	14,807.87	15,178.80	15,558.40	15,946.67	16,345.33	16,754.40	17,173.87	Month
		77.40	79.34	81.32	83.35	85.43	87.57	89.76	92.00	94.30	96.66	99.08	\$/Hr.
Director of Operations (1)	26	\$153,233.60	\$157,060.80	\$160,992.00	\$165,027.20	\$169,145.60	\$173,368.00	\$177,694.40	\$182,145.60	\$186,700.80	\$191,360.00	\$196,144.00	Annual
		12,769.47	13,088.40	13,416.00	13,752.27	14,095.47	14,447.33	14,807.87	15,178.80	15,558.40	15,946.67	16,345.33	Month
		73.67	75.51	77.40	79.34	81.32	83.35	85.43	87.57	89.76	92.00	94.30	\$/Hr.
Engineering Manager (1)	25	\$145,849.60	\$149,489.60	\$153,233.60	\$157,060.80	\$160,992.00	\$165,027.20	\$169,145.60	\$173,368.00	\$177,694.40	\$182,145.60	\$186,700.80	Annual
		12,154.13	12,457.47	12,769.47	13,088.40	13,416.00	13,752.27	14,095.47	14,447.33	14,807.87	15,178.80	15,558.40	Month
		70.12	71.87	73.67	75.51	77.40	79.34	81.32	83.35	85.43	87.57	89.76	\$/Hr.
Government & Public Affairs Manager (1) Human Resources Manager (1) Innovation & Technology Manager (1)	22	\$125,756.80	\$128,897.60	\$132,121.60	\$135,428.80	\$138,819.20	\$142,292.80	\$145,849.60	\$149,489.60	\$153,233.60	\$157,060.80	\$160,992.00	Annual
		10,479.73	10,741.47	11,010.13	11,285.73	11,568.27	11,857.73	12,154.13	12,457.47	12,769.47	13,088.40	13,416.00	Month
		60.46	61.97	63.52	65.11	66.74	68.41	70.12	71.87	73.67	75.51	77.40	\$/Hr.
Accounting Manager (1)	21	\$119,704.00	\$122,699.20	\$125,756.80	\$128,897.60	\$132,121.60	\$135,428.80	\$138,819.20	\$142,292.80	\$145,849.60	\$149,489.60	\$153,233.60	Annual
		9,975.33	10,224.93	10,479.73	10,741.47	11,010.13	11,285.73	11,568.27	11,857.73	12,154.13	12,457.47	12,769.47	Month
		57.55	58.99	60.46	61.97	63.52	65.11	66.74	68.41	70.12	71.87	73.67	\$/Hr.
Chief Plant Operator (1) Field Operations Superintendent (1)	19	\$108,451.20	\$111,155.20	\$113,942.40	\$116,792.00	\$119,704.00	\$122,699.20	\$125,756.80	\$128,897.60	\$132,121.60	\$135,428.80	\$138,819.20	Annual
		9,037.60	9,262.93	9,495.20	9,732.67	9,975.33	10,224.93	10,479.73	10,741.47	11,010.13	11,285.73	11,568.27	Month
		52.14	53.44	54.78	56.15	57.55	58.99	60.46	61.97	63.52	65.11	66.74	\$/Hr.
Associate Engineer (1)	18	\$103,230.40	\$105,809.60	\$108,451.20	\$111,155.20	\$113,942.40	\$116,792.00	\$119,704.00	\$122,699.20	\$125,756.80	\$128,897.60	\$132,121.60	Annual
		8,602.53	8,817.47	9,037.60	9,262.93	9,495.20	9,732.67	9,975.33	10,224.93	10,479.73	10,741.47	11,010.13	Month
		49.63	50.87	52.14	53.44	54.78	56.15	57.55	58.99	60.46	61.97	63.52	\$/Hr.
Customer Service Manager (1)	17	\$98,259.20	\$100,713.60	\$103,230.40	\$105,809.60	\$108,451.20	\$111,155.20	\$113,942.40	\$116,792.00	\$119,704.00	\$122,699.20	\$125,756.80	Annual
		8,188.27	8,392.80	8,602.53	8,817.47	9,037.60	9,262.93	9,495.20	9,732.67	9,975.33	10,224.93	10,479.73	Month
		47.24	48.42	49.63	50.87	52.14	53.44	54.78	56.15	57.55	58.99	60.46	\$/Hr.
Water Production Supervisor (1)	16	\$93,537.60	\$95,867.20	\$98,259.20	\$100,713.60	\$103,230.40	\$105,809.60	\$108,451.20	\$111,155.20	\$113,942.40	\$116,792.00	\$119,704.00	Annual
		7,794.80	7,988.93	8,188.27	8,392.80	8,602.53	8,817.47	9,037.60	9,262.93	9,495.20	9,732.67	9,975.33	Month
		44.97	46.09	47.24	48.42	49.63	50.87	52.14	53.44	54.78	56.15	57.55	\$/Hr.
Executive Assistant (1)	15	\$89,024.00	\$91,249.60	\$93,537.60	\$95,867.20	\$98,259.20	\$100,713.60	\$103,230.40	\$105,809.60	\$108,451.20	\$111,155.20	\$113,942.40	Annual

Lead WWTPO (1)		7,418.67 42.80	7,604.13 43.87	7,794.80 44.97	7,988.93 46.09	8,188.27 47.24	8,392.80 48.42	8,602.53 49.63	8,817.47 50.87	9,037.60 52.14	9,262.93 53.44	9,495.20 54.78	Item 10.
GIS Specialist (1)	14	\$ 84,739.20 7,061.60 40.74	\$ 86,860.80 7,238.40 41.76	\$ 89,024.00 7,418.67 42.80	\$ 91,249.60 7,604.13 43.87	\$ 93,537.60 7,794.80 44.97	\$ 95,867.20 7,988.93 46.09	\$ 98,259.20 8,188.27 47.24	\$ 100,713.60 8,392.80 48.42	\$ 103,230.40 8,602.53 49.63	\$ 105,809.60 8,817.47 50.87	\$ 108,451.20 9,037.60 52.14	Annual Month \$/Hr.
	13	\$ 80,662.40 6,721.87 38.78	\$ 82,680.00 6,890.00 39.75	\$ 84,739.20 7,061.60 40.74	\$ 86,860.80 7,238.40 41.76	\$ 89,024.00 7,418.67 42.80	\$ 91,249.60 7,604.13 43.87	\$ 93,537.60 7,794.80 44.97	\$ 95,867.20 7,988.93 46.09	\$ 98,259.20 8,188.27 47.24	\$ 100,713.60 8,392.80 48.42	\$ 103,230.40 8,602.53 49.63	Annual Month \$/Hr.
Accountant (1) Lead Facilities Maintenance Worker (1) Lead Field Operations Technician (2)	12	\$ 76,772.80 6,397.73 36.91	\$ 78,686.40 6,557.20 37.83	\$ 80,662.40 6,721.87 38.78	\$ 82,680.00 6,890.00 39.75	\$ 84,739.20 7,061.60 40.74	\$ 86,860.80 7,238.40 41.76	\$ 89,024.00 7,418.67 42.80	\$ 91,249.60 7,604.13 43.87	\$ 93,537.60 7,794.80 44.97	\$ 95,867.20 7,988.93 46.09	\$ 98,259.20 8,188.27 47.24	Annual Month \$/Hr.
Lead Collections System Operator WWTPO II (3) Lead Field Services Rep. (1)	11	\$ 73,070.40 6,089.20 35.13	\$ 74,900.80 6,241.73 36.01	\$ 76,772.80 6,397.73 36.91	\$ 78,686.40 6,557.20 37.83	\$ 80,662.40 6,721.87 38.78	\$ 82,680.00 6,890.00 39.75	\$ 84,739.20 7,061.60 40.74	\$ 86,860.80 7,238.40 41.76	\$ 89,024.00 7,418.67 42.80	\$ 91,249.60 7,604.13 43.87	\$ 93,537.60 7,794.80 44.97	Annual Month \$/Hr.
Engineering Technician II (2) Water Production Operator II (2)	10	\$ 69,534.40 5,794.53 33.43	\$ 71,281.60 5,940.13 34.27	\$ 73,070.40 6,089.20 35.13	\$ 74,900.80 6,241.73 36.01	\$ 76,772.80 6,397.73 36.91	\$ 78,686.40 6,557.20 37.83	\$ 80,662.40 6,721.87 38.78	\$ 82,680.00 6,890.00 39.75	\$ 84,739.20 7,061.60 40.74	\$ 86,860.80 7,238.40 41.76	\$ 89,024.00 7,418.67 42.80	Annual Month \$/Hr.
Administrative Assistant II (1); WWTPO I (2) Collections System Operator II (2) Field Operations Technician II (3)	9	\$ 66,164.80 5,513.73 31.81	\$ 67,828.80 5,652.40 32.61	\$ 69,534.40 5,794.53 33.43	\$ 71,281.60 5,940.13 34.27	\$ 73,070.40 6,089.20 35.13	\$ 74,900.80 6,241.73 36.01	\$ 76,772.80 6,397.73 36.91	\$ 78,686.40 6,557.20 37.83	\$ 80,662.40 6,721.87 38.78	\$ 82,680.00 6,890.00 39.75	\$ 84,739.20 7,061.60 40.74	Annual Month \$/Hr.
Accounting Technician (1); Engineering Technician I Sr. Customer Service Rep (1); Water Production Op I (2) Field Services Rep. II/Backflow Specialist (1)	8	\$ 62,961.60 5,246.80 30.27	\$ 64,542.40 5,378.53 31.03	\$ 66,164.80 5,513.73 31.81	\$ 67,828.80 5,652.40 32.61	\$ 69,534.40 5,794.53 33.43	\$ 71,281.60 5,940.13 34.27	\$ 73,070.40 6,089.20 35.13	\$ 74,900.80 6,241.73 36.01	\$ 76,772.80 6,397.73 36.91	\$ 78,686.40 6,557.20 37.83	\$ 80,662.40 6,721.87 38.78	Annual Month \$/Hr.
Field Operations Technician I (4); Field Service Rep. II (1) Collections System Operator I ; Admin. Assistant I Purchasing and Warehouse Specialist (1)	7	\$ 59,924.80 4,993.73 28.81	\$ 61,422.40 5,118.53 29.53	\$ 62,961.60 5,246.80 30.27	\$ 64,542.40 5,378.53 31.03	\$ 66,164.80 5,513.73 31.81	\$ 67,828.80 5,652.40 32.61	\$ 69,534.40 5,794.53 33.43	\$ 71,281.60 5,940.13 34.27	\$ 73,070.40 6,089.20 35.13	\$ 74,900.80 6,241.73 36.01	\$ 76,772.80 6,397.73 36.91	Annual Month \$/Hr.
W.W. Operator Trainee	6	\$ 57,033.60 4,752.80 27.42	\$ 58,468.80 4,872.40 28.11	\$ 59,924.80 4,993.73 28.81	\$ 61,422.40 5,118.53 29.53	\$ 62,961.60 5,246.80 30.27	\$ 64,542.40 5,378.53 31.03	\$ 66,164.80 5,513.73 31.81	\$ 67,828.80 5,652.40 32.61	\$ 69,534.40 5,794.53 33.43	\$ 71,281.60 5,940.13 34.27	\$ 73,070.40 6,089.20 35.13	Annual Month \$/Hr.
Field Service Rep. I (1) Customer Service Rep II (2)	5	\$ 54,288.00 4,524.00 26.10	\$ 55,640.00 4,636.67 26.75	\$ 57,033.60 4,752.80 27.42	\$ 58,468.80 4,872.40 28.11	\$ 59,924.80 4,993.73 28.81	\$ 61,422.40 5,118.53 29.53	\$ 62,961.60 5,246.80 30.27	\$ 64,542.40 5,378.53 31.03	\$ 66,164.80 5,513.73 31.81	\$ 67,828.80 5,652.40 32.61	\$ 69,534.40 5,794.53 33.43	Annual Month \$/Hr.
Office Specialist II (3)	4	\$ 51,667.20 4,305.60 24.84	\$ 52,956.80 4,413.07 25.46	\$ 54,288.00 4,524.00 26.10	\$ 55,640.00 4,636.67 26.75	\$ 57,033.60 4,752.80 27.42	\$ 58,468.80 4,872.40 28.11	\$ 59,924.80 4,993.73 28.81	\$ 61,422.40 5,118.53 29.53	\$ 62,961.60 5,246.80 30.27	\$ 64,542.40 5,378.53 31.03	\$ 66,164.80 5,513.73 31.81	Annual Month \$/Hr.
Customer Service Rep. I	3	\$ 49,171.20 4,097.60 23.64	\$ 50,398.40 4,199.87 24.23	\$ 51,667.20 4,305.60 24.84	\$ 52,956.80 4,413.07 25.46	\$ 54,288.00 4,524.00 26.10	\$ 55,640.00 4,636.67 26.75	\$ 57,033.60 4,752.80 27.42	\$ 58,468.80 4,872.40 28.11	\$ 59,924.80 4,993.73 28.81	\$ 61,422.40 5,118.53 29.53	\$ 62,961.60 5,246.80 30.27	Annual Month \$/Hr.
Office Specialist I	2	\$ 46,800.00 3,900.00 22.50	\$ 47,964.80 3,997.07 23.06	\$ 49,171.20 4,097.60 23.64	\$ 50,398.40 4,199.87 24.23	\$ 51,667.20 4,305.60 24.84	\$ 52,956.80 4,413.07 25.46	\$ 54,288.00 4,524.00 26.10	\$ 55,640.00 4,636.67 26.75	\$ 57,033.60 4,752.80 27.42	\$ 58,468.80 4,872.40 28.11	\$ 59,924.80 4,993.73 28.81	Annual Month \$/Hr.
	1	\$ 44,532.80 3,711.07 21.41	\$ 45,656.00 3,804.67 21.95	\$ 46,800.00 3,900.00 22.50	\$ 47,964.80 3,997.07 23.06	\$ 49,171.20 4,097.60 23.64	\$ 50,398.40 4,199.87 24.23	\$ 51,667.20 4,305.60 24.84	\$ 52,956.80 4,413.07 25.46	\$ 54,288.00 4,524.00 26.10	\$ 55,640.00 4,636.67 26.75	\$ 57,033.60 4,752.80 27.42	Annual Month \$/Hr.

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD METING

MEETING DATE(S): JULY 13 & 17, 2023

FROM: DORI PETEE – EXECUTIVE ASSISTANT

FOR: ACTION X DIRECTION _____ INFORMATION _____

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE NOMINATIONS FOR THE 2024-2025 TERM

STAFF RECOMMENDATION

If so desired, nominate a candidate or candidates to serve on one or more of ACWA’s standing committees.

SUMMARY

ACWA members interested in serving on one of ACWA’s 13 standing committees may apply now through Sept. 30. ACWA’s committees offer members numerous opportunities to stay current and engage on important statewide water issues.

ACWA committees meet throughout the year, providing key technical, policy and organizational input to the ACWA Board of Directors. The committees bring together expertise and perspectives from across the state on key state and federal issues to help ACWA advocate for members in Sacramento and in Washington D.C.

ANALYSIS

Agruculture Committee, Business Development Committee, Communications Committee, Energy Committee, Federal Affairs Committee, Finance Committee, Groundwater Committee, Legal Affairs Committee, Local Government Committee, Membership Committee, State Legislative Committee, Water management Committee, and Water Quality Committee.

Committee members are appointed for two-year terms that begin on Jan. 1 of even numbers years.

FISCAL IMPACT AND STRATEGIC PLAN IMPEMENTATION

When submitting names for consideration, please do so with the understanding that committees need active, involved individuals able to commit time and expertise. Agencies are responsible for all costs associated with the participation of its representatives on ACWA committees.

ATTACHMENTS

ACWA Committee Package & Nomination Form



JOIN A COMMITTEE AND GET INVOLVED

ACWA has 13 standing committees that members can join and get involved. This is a great way for members to engage in state and local issues and influence policy and legislation. Committees are structured to include representation from all 10 ACWA Regions, bringing together diverse voices on technical and policy matters. **Take action, join a committee!**

COMMITTEE APPOINTMENT PROCESS TIMELINE

2024 - 2025 TERM

Committee consideration forms emailed to member agency general managers and board presidents.

28

JUNE

Region Chair and Vice Chair recommendation deadline.

9

NOV

Incoming ACWA President appoints members of committees.

13

DEC

30

SEPT

All completed consideration forms due.
Any consideration submitted after deadline will be put on a waiting list.

29

NOV

Region recommendations given to incoming ACWA President.

31

DEC

ACWA notifies committee members of appointments and rosters posted on acwa.com.

COMMITTEE COMPOSITION

Item 11.

Committee members are appointed for two-year terms that begin on Jan. 1 of even-numbered years. You can learn more about ACWA's 13 standing committees below. For more information and bylaws, visit www.acwa.com. If you have any questions, please contact Region and Member Engagement Specialist Ana Javid at anaj@acwa.com.

Committee	Description	Composition	Meetings Per Year	Liaison
Agriculture	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. 	Unlimited	4	Stephen Pang State Relations Advocate stephenp@acwa.com
Business Development	<ul style="list-style-type: none"> Develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members. 	Unlimited	2	Joseph Ramos Business Development Representative josephr@acwa.com
Communications	<ul style="list-style-type: none"> Develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs. Promotes sound public information and education programs and practices among member agencies. Prepares and distributes materials for use by member agencies in their local outreach efforts. Provides input and guidance to ACWA's Communications Department. 	Limited to 40	4	Heather Engel Director of Communications heathere@acwa.com
Energy	<ul style="list-style-type: none"> Recommends policies and programs to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate. 	Unlimited	4	Nick Blair State Relations Advocate nickb@acwa.com
Federal Affairs	<ul style="list-style-type: none"> Coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches. 	Limited to 5 per Region	2	David Reynolds Director of Federal Relations davidr@acwa.com
Finance	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters. 	Limited to 2 per Region <i>(1 Region Chair/ Vice Chair and 1 with financial experience)</i>	4 - 5	Dan Gumpert Controller dang@acwa.com
Groundwater	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors on groundwater policy issues. Monitors state and federal regulations and legislation affecting the quality and management of groundwater. Conducts studies and gathers data on groundwater issues. Develops policies regarding groundwater management. Coordinates with other committees on groundwater issues. 	Unlimited	4	Soren Nelson State Relations Advocate sorenn@acwa.com

Committee	Description	Composition	Meetings Per Year	Liaison
Legal Affairs	<ul style="list-style-type: none"> Acts on requests for assistance on legal matters of significance to ACWA member agencies. Reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws. Files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights matters of interest to member agencies. 	Limited to 45	2 - 3	Kris Anderson State Relations Advocate krisa@acwa.com
Local Government	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance. Gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery. 	Limited to 3 per Region	2	Julia Hall Legislative Relations Manager juliah@acwa.com
Membership	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership. Assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure. 	Unlimited	2	Katie Dahl Member Services Manager katied@acwa.com
State Legislative	<ul style="list-style-type: none"> Reviews relevant introduced and amended legislation, and develops positions and provides recommendations to the Board of Directors on ballot measures and other major statewide policy issues. Works with staff amendments to bills and provides direction for staff on legislative matters. 	Limited to 4 per Region	10 - 12	Adam Quiñonez Director of State Relations adamq@acwa.com
Water Management	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors on policy and programs related to water management. Reviews and recommends positions on legislation and regulations as requested by other committees. Assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse. 	Limited to 4 per Region	4	Chelsea Haines Regulatory Relations Manager chelseah@acwa.com
Water Quality	<ul style="list-style-type: none"> Makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and programs regarding water quality issues. Promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations. Develops and recommends positions and testimony on water quality regulatory issues. 	Unlimited	4	Nick Blair State Relations Advocate nickb@acwa.com

PLEASE PRINT LEGIBLY

SUBMIT

Agency Name (DO NOT use acronyms or abbreviations)		ACWA Region #
Agency Address	City, State & Zip	Phone

BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY. FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.

**If an individual is not an agency employee or director, please indicate company affiliation.*

Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice

Signature <i>(Agency/District General Manager or Board President signature required)</i>	Title	Date
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Committee member contact information will be shared on the committee roster and is to be used for committee business only.

QUESTIONS?

Contact acwacommittees@acwa.com
or **(916) 441-4545**

980 9th Street, Suite 1000
Sacramento, CA 958
www.acwa.com

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): JULY 13 & 17, 2023

FROM: JOHN PINKNEY, DISTRICT COUNSEL

FOR: ACTION X DIRECTION _____ INFORMATION _____

ADOPT RESOLUTION 2023-17 HONORING ARDEN WALLUM FOR HIS DEDICATION AND SERVICE TO MISSION SPRINGS WATER DISTRICT

STAFF RECOMMENDATION

Adopt Resolution 2023-17 honoring Arden Wallum for his 18 years of dedication and service to Mission Springs Water District

SUMMARY

After more than 18 years of service to Mission Springs Water District and 35 years as a public servant, General Manager Arden Wallum announced his plans to retire from the District on August 7, 2023.

During his 18 years as general manager, Mr. Wallum witnessed the best and worst of times. Shortly after joining MSWD, the District experienced one of the nation's worst economic recessions. MSWD's production numbers and revenues decreased dramatically, forcing Arden to reduce staffing levels from just under 60 employees to 37. In the decade since, he has rebuilt the organization into a leader among state water and wastewater providers, garnering millions of dollars of federal and state grant funding for projects such as the District's successful Groundwater Quality Protection Project and the almost complete Nancy Wright Regional Water Reclamation Facility.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact related to this item.

ATTACHMENTS

Resolution 2023-17

Wallum Resignation Letter

RESOLUTION NO. 2023-17**A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT HONORING ARDEN WALLUM FOR HIS DEDICATION AND SERVICE TO THE MISSION SPRINGS WATER DISTRICT**

WHEREAS, Arden Wallum has served as the General Manager of the Mission Springs Water District since 2005, and throughout his tenure has demonstrated unwavering dedication, exemplary leadership, and an unsurpassed commitment to the District and the community it serves; and

WHEREAS, as General Manager of the District, Arden Wallum steadfastly guided the District through extraordinary times and difficult challenges, and consistently moved the District forward to become a recognized leader among state water and wastewater providers, garnering millions of dollars of federal and state grants for projects that include without limitation, the District's Groundwater Quality Protection Project that has resulted in the elimination of thousands of septic tanks, and the construction of the nearly completed Nancy Wright Regional Water Reclamation Facility; and

WHEREAS, Wallum has also been at the forefront of major projects which have significantly improved and enhanced water and wastewater service within the District, including the formation of assessment districts to bring service into previously underserved neighborhoods, spearheading a District-wide water meter replacement program, and continuously providing for the maintenance and upgrade of the District's otherwise aging systems; and

WHEREAS, Wallum has made it his mission to educate and empower the community with knowledge and understanding of the District's function and role in their lives through the "Water 101 Program" presented dozens of times for community officials and leaders, and other organized programs and events for the District's customers, to provide a clear understanding of how the District's water and wastewater systems work and are managed, and provide high quality water to its customers and at the same time protect the groundwater on which the District relies for its service; and

WHEREAS, Wallum has worked tirelessly to make the District financially independent, through the preparation of a financial strategic plan and the formation of a diverse Citizens Advisory Committee (CAC) to formulate a plan to achieve financial stability for the District, which recommended a rate structure that was fair and equitable to all customers; by actively pursuing the formation of an Integrated Regional Water Management Plan (IRWMP), with the goal of funding major cooperative water and wastewater projects in the Coachella Valley; and by seizing every opportunity to obtain state and federal funding and support for the District's programs and projects; and in doing so, successfully brought tens of millions of dollars of grant funding into the community to improve water quality and service, and expand wastewater service and treatment capacity; and

WHEREAS, Wallum has been a forward-thinking and aggressive advocate for the District's customers and the community in which it operates water and wastewater service, has planned successfully for the future and leaves the District in a sound financial condition with the

lowest debt in decades, and has elevated the District to a prominent and respected position as a water and wastewater service provider in the state and Coachella Valley community; and

WHEREAS, on June 19, 2023, Arden Wallum announced, and the Board of Directors accepted his retirement with his last day at the District being August 7, 2023; and

WHEREAS, the Board of Directors wishes to recognize and express appreciation for the commitment and efforts of Arden Wallum, and outstanding service on behalf of the Mission Springs Water District; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the Board of Directors of Mission Springs Water District adopts this Resolution 2023-17 in honor of Arden Wallum, and directs that it be recorded in the permanent minutes of this Board.

ADOPTED this ____ day of July 2023, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Russ Martin
 President of Mission Springs Water District
 and its Board of Directors

ATTEST:

Arden Wallum
 Secretary of Mission Springs Water District
 and its Board of Directors

ARDEN EDWARD WALLUM, BS, MS, PE

June 19, 2023

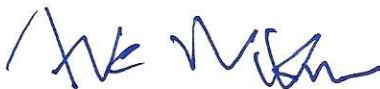
Mr. Russ Martin, President
Board of Directors
Mission Springs Water District
66575 Second St.
Desert Hot Springs, CA 92240

Re: Arden Wallum retirement

I want to begin by thanking you and the Board of Directors for the wonderful 18 years I have been with Mission Springs Water District. It is time for me to retire and for you to select a new leader. To that end, I have submitted my retirement papers to CalPERS and should hear back soon if there is any additional information they may need. Provided that my retirement application is accepted, let this serve as my resignation effective August 8, 2023, with my last day of work August 7, 2023.

Mission Springs Water District is in a good position to provide water to the communities we serve. I wish you all well in the future.

Sincerely,



Arden E Wallum



BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Tuesday, June 06, 2023 at 2:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 2:00 PM.

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith
Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Arden Wallum, Brian Macy, Danny Friend, Arturo Ceja

PUBLIC INPUT

No public input

ITEMS FOR DISCUSSION

FISCAL YEAR 2023-2024 BUDGET

Presentation and discussion of the Draft MSWD Fiscal Year 2023-2024 Budget.

General Manager Wallum opened the meeting by noting a few positive details. The District is in good financial shape and has almost no debt on our rates. Carrying little to no debt allows the district to invest in a timely fashion avoiding higher costs later. It also insulates our current customers from carrying the burden of future development by passing some of the cost to those customers that benefit from the investment.

In this budget you will see a 10% increase in energy costs and an increase in sludge handling. We need to recognize the early response to the recessionary trend. Currently we are seeing a 10-20% decrease in our production, most likely because of the rainfall we have experienced.

Director of Finance, Arturo Ceja, began by noting that in addition to the budget presentation there will also be a brief update on the new building and the long-range financial plan. He then presented the balanced budget, updated capital improvements program and funding scenarios. The budget considers the drought conditions and staff has made a very conservative revenue projection. These conservative projections provide sufficient revenue to cover daily operational expenses and substantial capital improvement programs.

Overall revenue budget, MSWD has budgeted \$23.7 million dollars in operating revenues and an additional \$87.1 million in capital improvements proposed for a total budget of approximately \$110.8 million. This increase is significant when compared to fiscal year 2023. The increase is primarily in the capital improvements budget due to the construction of the new Regional Water Reclamation Facility and the new Administration Building in fiscal year 2024. MSWD staff continues to monitor the impacts of the COVID-19 pandemic on District operations and will make any necessary changes to the budget as part of the mid-year budget evaluation.

	Budget FY 2024	Budget Change	Budget FY 2023	Budget Change	Budget FY 2022
Operating Budget					
Operating Revenue	\$21,191,788	\$5,364	\$21,186,424	\$1,199,270	\$19,987,154
Operating Expenses	\$23,743,905	\$616,912	\$23,126,993	\$1,999,232	\$21,127,761
Operating Income	(\$2,552,117)	(\$611,548)	(\$1,940,569)	(\$799,962)	(\$1,140,607)
Expenses					
Operating Expenses	\$23,743,905	\$616,912	\$23,126,993	\$1,999,232	\$21,127,761
Capital Improvement Projects	\$87,117,465	\$23,755,462	\$63,362,033	\$32,772,684	\$30,589,349
Total Budget	\$110,861,370	\$24,372,374	\$86,933,328	\$34,771,916	\$51,717,110

Ensuing the budget presentation there was a presentation and discussion about the current site selected for the new Administration and Critical Services Center. The current site presents some complications with conservation groups and may not be suitable for use.

Lastly there was a brief discussion about the process for the Long-Range Financial Plan. This item will come to the Board for approval in July, a consultant from Raftelis presented to the Board.

ADJOURN

With no further business President Martin adjourned the meeting at 4:40 PM.

Respectfully,

Arden Wallum
Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, June 15, 2023, at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM.

ROLL CALL

BOARD MEMBERS PRESENT: Director Ted Mayrhofer, Director Amber Duff, Director Robert Griffith, Vice President Ivan Sewell, President Russ Martin

STAFF MEMBERS PRESENT: Amanda Lucas, April Scott, Arden Wallum, Arturo Ceja, Brian Macy, Carol Morin, Chad Finch, Claudia Lopez, Danny Friend, Eric Weck, Jeff Nutter, Kurt Kettenacker, Lisa Pelton, Marion Champion, Oriana Hoffert, Rachel Pust.

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg’s Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be fully recognized on Monday.

ACTION ITEMS

PUBLIC HEARING (MONDAY 6/19/2023) - RESOLUTION 2023-09 ~ TO ESTABLISH WATER STANDBY ASSESSMENTS

It is recommended to adopt Resolution No. 2023-09 making determination to fix, levy and collect water service standby assessments for fiscal year 2023-2024.

Pursuant to Water Code sections 31701 and 31701.5, account balances in excess of \$5.00 and more than 60 days delinquent are placed on the County tax rolls annually. Additionally, there are a few other items being added to the tax roll, customers who have connected to sewer. The code allows the District to go back up to three years.

Approximately \$613,846.19 of delinquent balances are proposed to be added to the 2023-2024 tax rolls.

PUBLIC HEARING (MONDAY 6/19/2023) - RESOLUTION 2023-10 ~ TO ESTABLISH SEWER STANDBY ASSESSMENTS

It is recommended to adopt Resolution No. 2023-10 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2023-2024.

This item will be presented during the public hearing on Monday.

RESOLUTION 2023-11 ~ ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS

It is recommended to adopt Resolution No. 2023-11 requesting Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2023-2024 Riverside County Tax Rolls.

This item will be presented during the public hearing on Monday.

FISCAL YEAR 2023-24 BUDGET

A. It is recommended to adopt Resolution No. 2023-12, adopting the Operating and Capital Budgets FY 2023-24.

B. It is recommended to adopt Resolution No. 2023-13, adopting its Appropriations Limit for FYE June 30, 2024.

C. It is recommended to adopt Resolution No. 2023-14, adopting its Employee Classification Plan effective July 1, 2023.

Arturo Ceja gave a brief overview of the budget process. The California Water Code requires that a budget be adopted by the Board by June 30. The 2023-2024 Operating and Capital budgets were presented in detail at the June 6, 2023, Board workshop. Staff recommends adoption as presented.

RESOLUTION 2023-15 ~ AMENDING CLASSIFICATION AND COMPENSTATION PLANS FOR FY 2022-23, FY 2021-22, FY 2020-21 AND FY 2019-20

It is recommended to adopt Resolution 2023-15, which rescinds Resolutions 2022-13, 2021-12, 2020-15, and 2019-17 and amends FY 2022-23, FY 2021-22, FY 2020-21 and FY 2019-2020 Classification and Compensation Plans for its employees.

CalPERS has requested that we add the General Managers Salary to the Salary Schedule for the previous years. This does not change anything; the General Managers salary just needs to be on record.

CONTRACT AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC., FOR A LONG-RANGE FINANCIAL MASTER PLAN AND COST OF SERVICES REVIEW

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$95,000 with Raftelis, for a long-range financial master plan and cost of services review.

Water is our most precious resource that requires extensive management, including accurate cashflow forecasting and cost updates. Professional guidelines advise that a long-range finance review and cost of services study be conducted at least every five years. The cost of climate change and the recent COVID-19 pandemic have escalated the need for this information for most public agencies in California. The last long-range financial review and cost of services study performed by the District was in 2015.

After reviewing and evaluating four proposals, staff recommends Raftelis Financial Consultants, Inc. to perform the Long-Range Financial Master Plan and integrated Water and Sewer Cost of Services Study.

In August 2022, staff advertised a request for bids for a Long-Range Financial Master Plan and Cost of Service Study through Planet Bids. The District received four bids and Raftelis Financial Consultants Inc. was rated as the best company to provide these services.

CONTRACT AGREEMENT WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$250,000 with the option to extend for four (4) additional one (1) year terms not to exceed five (5) years, with TKE Engineering, Inc, for On-Call Professional General Engineering Services.

The District continues to use outside engineering consultant(s) on an as-needed basis to assist staff with District project and construction management, project design, development projects, plan and document review, special projects, and with future planning of District facilities.

On March 14, 2023, staff issued a Request for Qualifications/Proposal for On-Call Professional General Engineering Services, and TKE was one of the fifteen respondents. The proposals were evaluated by three MSWD staff members and each of the respondents were ranked on a 100-point scale. Contracting with TKE Engineering will allow staff to continue to utilize their professional engineering services, as required, on a time and materials basis. This practice helps to accomplish the technical engineering services and support the District needs to continue to provide. TKE's services include design and plan review, grant acquisition and administration, surveying, bidding assistance, inspection services, project and construction management of water, wastewater, and recycled water systems, preparing agreements, and general engineering services. Outside consultants also bring with them a wide range of skilled talents they have available in-house, which if duplicated at the District would be a substantial cost.

CONTRACT AGREEMENT WITH URBAN HABITAT FOR ANNUAL LANDSCAPE MAINTENANCE FOR DISTRICT FACILITIES FOR 2023-2024

It is recommended to authorize the General Manager to approve a one-year contract agreement with Urban Habitat titled Annual Landscape Maintenance for District Facilities for Fiscal Year 2023-2024, with the option to extend the agreement for two additional years and negotiate a revised price, if any. The not to exceed amounts are \$93,115.00 for fiscal year 2023-24, and \$81,730.00 for fiscal years 2024-25 and 2025-26.

The District continues to use contract labor to maintain the landscape at 38 facilities throughout our service area which includes the Administration Building Campus, Horton WWTP, Dos Palmas Lift Station, Desert Crest WWTP, Nancy Wright RWRP, Well 33 Solar site, and all well and reservoir sites. See cost breakdown below.

The appropriations for FY 2023-24 are as follows:		Estimated year two and three appropriations:	
Bid Amount	\$74,300.00	Bid Amount	\$74,300.00
Tree Removal – DCWWTP & Well 25	\$1,350.00	10% Contingency	<u>\$7,430.00</u>
Palm Tree Trimming & Large Bush Removal	\$9,000.00		\$81,730.00
10% Contingency (other related items)	<u>\$8,465.00</u>		
Total	\$93,115.00		

There was a lengthy discussion by the board on this topic.

ACCEPTANCE OF THE WATER SUPPLY ASSESSMENT (WSA) AND WATER SUPPLY VERIFICATION (WSV) FOR THE GREEN DAY VILLAGE DEVELOPMENT

It is recommended that the Board accept and approve the Water Supply Assessment (WSA) and Water Supply Verification (WSV) for the Green Day Village Development.

Senate Bill 610 requires preparation of a WSA for development projects that are subject to the California Environmental Quality Act (CEQA) and defined as “Projects” in the State Water Code. Likewise, Senate Bill 221 requires preparation of a WSV for projects that are subject to approval of a development agreement or tentative map that includes a subdivision. A combined WSA/WSV was prepared by TKE Engineering, Inc. and reviewed and approved by staff for the 38.43-acre parcel located on the west side of Palm Drive between 18th Avenue and 20th Avenue. The Project includes 612 residential dwelling units, commercial spaces consisting of restaurant/food service uses, retail uses, medical office building, and two recycling centers, together with basins, community gathering spaces, landscaping, parking lots and onsite roadways. The WSA/WSV will be included in the CEQA documents by the City of Desert Hot Springs as the lead agency.

ACCEPTANCE OF THE WELL 24 ELECTRICAL PANEL REHABILITATION PROJECT

It is recommended to accept the Well 24 Electrical Panel Rehabilitation Project as complete and authorize the release of retention money held for R.I.C. Construction Co. Inc. in the amount of \$27,792.31, thirty-five days after filing the Notice of Completion (NOC), and approve Amendment No. 5 with Murow Development Consultants for construction management and inspection services in the amount of \$6,312.50.

The Project was inspected with contract inspection and determined to be completed on May 10, 2023. All progress payment invoices were authorized for payment to the contractor as recommended by our labor compliance consultant, and the construction management and inspection consultant. The NOC will be recorded at the County of Riverside Recorder's Office following Board acceptance. Thirty-five days after the date of recordation, retention monies will be released to the contractor.

DISCUSSION ITEMS

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

This update will take place on Monday.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

This update will take place on Monday.

SUPPLEMENTAL ENVIRONMENTAL PROJECT UPDATE

This update will take place on Monday.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

May 15, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$8,748,542.02

ACCEPTANCE OF AMENDED GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT ~ T.T. GROUP, INC. VINTAGE CAMPER RESORT

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Amended Grant Easement Deed from T.T. Group Inc., dated May 24, 2023, for a public water utilities easement, located on APN: 656-050-001, City of Desert Hot Springs, CA.

During construction of the Vintage Camper Resort project, both MSWD staff and the contractor discovered the existing water lines servicing two public fire hydrants on the property were not located where previously thought they were. Since construction in 1993, MSWD has maintained the two waterlines. Amending the previous Grant of Easement Deed, dated June 18, 2022, will correct the erroneous easement needed to allow the District to own, operate and maintain the water line and appurtenances in perpetuity.

Recording an easement for the water line provides MSWD with legal right to access the area, and to own, operate and maintain our facilities in perpetuity.

REPORTS

DIRECTOR'S REPORTS

All reports will be given on Monday.

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports: (All oral reports will be given on Monday)

- A. Financial Report
- B. Public Affairs Update

COMMENTS

DISTRICT COUNSEL COMMENTS

John Pinkney noted in the MSWD vs DWA case, the Appellate Brief was filed in the Writ Case. The DWA Opposition Brief is due on June 29, 2023. He also noted other items worked on, on behalf of the District.

ADJOURN

With no further business President Martin adjourned the meeting at 5:18 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 19, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Led by Director Duff, President Martin noted the importance of the Day ~ Juneteenth.

ROLL CALL

BOARD MEMBERS PRESENT: Director Ted Mayrhofen, Director Amber Duff, Director Robert Griffith, Vice President Ivan Sewell, President Russ Martin

STAFF MEMBERS PRESENT: Dori Petee, Amanda Lucas, April Scott, Arden Wallum, Arturo Ceja, Brian Macy, Carol Morin, Chad Finch, Claudia Lopez, Danny Friend, Eric Weck, Jeff Nutter, Kurt Kettenacker, Lisa Pelton, Marion Champion, Oriana Hoffert, Rachel Pust.

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

Philip Bettencourt, Developer and Planner for project on Worsley, presented an update to the Board. On a separate note, he stated he is an at large commissioner for the Coachella Valley Energy Commission, formed by the Imperial Irrigation District to provide a governance structure for electrical service in the IID portion of Riverside County.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board recognized the following employees:

ANNIVERSARIES

Joseph McElrone
Alexander Nine

Collections Operator II
Field Operations Technician II

2 Year
6 Years

ACTION ITEMS**PUBLIC HEARING (MONDAY 6/19/2023) - RESOLUTION 2023-09 ~ TO ESTABLISH WATER STANDBY ASSESSMENTS**

The Board adopted Resolution No. 2023-09 making determination to fix, levy and collect water service standby assessments for fiscal year 2023-2024.

President Martin opened the Public Hearing; secretaries report was given. Arturo Ceja gave the staff report. There was no public comment on this item.

Motion made by Vice President Sewell, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

PUBLIC HEARING (MONDAY 6/19/2023) - RESOLUTION 2023-10 ~ TO ESTABLISH SEWER STANDBY ASSESSMENTS

The Board adopted Resolution No. 2023-10 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2023-2024.

President Martin opened the Public Hearing; secretaries report was given. Arturo Ceja gave the staff report. There was no public comment on this item.

Motion made by Director Griffith, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

RESOLUTION 2023-11 ~ ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS

The Board adopted Resolution No. 2023-11 requesting Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2023-2024 Riverside County Tax Rolls.

Motion made by Director Duff, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

FISCAL YEAR 2023-24 BUDGET

A. The Board adopted Resolution No. 2023-12, adopting the Operating and Capital Budgets FY 2023-24.

Motion made by Director Griffith, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff

Voting Nay: Director Mayrhofen

B. The Board adopted Resolution No. 2023-13, adopting its Appropriations Limit for FYE June 30, 2024.

Motion made by Director Griffith, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

C. The Board adopted Resolution No. 2023-14, adopting its Employee Classification Plan effective July 1, 2023.

Motion made by Vice President Sewell, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

RESOLUTION 2023-15 ~ AMENDING CLASSIFICATION AND COMPENSTATION PLANS FOR FY 2022-23, FY 2021-22, FY 2020-21 AND FY 2019-20

The Board adopted Resolution 2023-15, which rescinds Resolutions 2022-13, 2021-12, 2020-15, and 2019-17 and amends FY 2022-23, FY 2021-22, FY 2020-21 and FY 2019-2020 Classification and Compensation Plans for its employees.

Motion made by Director Duff, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

CONTRACT AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC., FOR A LONG-RANGE FINANCIAL MASTER PLAN AND COST OF SERVICES REVIEW

The Board authorized the General Manager to execute a contract for a not to exceed amount of \$95,000 with Raftelis, for a long-range financial master plan and cost of services review.

Motion made by Vice President Sewell, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

CONTRACT AGREEMENT WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

The Board authorized the General Manager to execute a contract for a not to exceed amount of \$250,000 with the option to extend for four (4) additional one (1) year terms not to exceed five (5) years, with TKE Engineering, Inc, for On-Call Professional General Engineering Services.

Motion made by Director Mayrhofen, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Mayrhofen
Voting Nay: Director Duff

CONTRACT AGREEMENT WITH URBAN HABITAT FOR ANNUAL LANDSCAPE MAINTENANCE FOR DISTRICT FACILITIES FOR 2023-2024

The Board authorized the General Manager to approve a one-year contract agreement with Urban Habitat titled Annual Landscape Maintenance for District Facilities for Fiscal Year 2023-2024, with the option to extend the agreement for two additional years and negotiate a revised price, if any. The not to exceed amounts are \$93,115.00 for fiscal year 2023-24, and \$81,730.00 for fiscal years 2024-25 and 2025-26.

Motion made by Vice President Sewell, Seconded by Director Griffith.

Voting Yea: President Martin, Vice President Sewell, Director Griffith

Voting Nay: Director Duff, Director Mayrhofen

ACCEPTANCE OF THE WATER SUPPLY ASSESSMENT (WSA) AND WATER SUPPLY VERIFICATION (WSV) FOR THE GREEN DAY VILLAGE DEVELOPMENT

The Board accepted and approved the Water Supply Assessment (WSA) and Water Supply Verification (WSV) for the Green Day Village Development.

Motion made by Director Duff, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director

Mayrhofen

ACCEPTANCE OF THE WELL 24 ELECTRICAL PANEL REHABILITATION PROJECT

The Board accepted the Well 24 Electrical Panel Rehabilitation Project as complete and authorize the release of retention money held for R.I.C. Construction Co. Inc. in the amount of \$27,792.31, thirty-five days after filing the Notice of Completion (NOC), and approve Amendment No. 5 with Murow Development Consultants for construction management and inspection services in the amount of \$6,312.50.

Motion made by Director Griffith, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director

Mayrhofen

DISCUSSION ITEMS**NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter of TKE presented a construction and grant update to the Board.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

Brian Macy presented a brief update to the Board and reminded the Board of the upcoming tour of East Valley Water District.

SUPPLEMENTAL ENVIROMENTAL PROJECT UPDATE

Eric Weck presented an update. Pursuant to a settlement of an enforcement action with the Colorado River Basin Water Board, a proposal by Mission Springs Water District (MSWD) to develop and complete a Supplemental Environmental Project (SEP) was recently approved.

The SEP is funded by MSWD to provide funding to construct private sanitary service laterals from MSWD sanitary sewers located in public right-of-way, to the on-site sewer plumbing, and abandon septic systems located on private property. This project seeks to enhance groundwater quality protection by removing known point sources of groundwater degradation in high-density, economically disadvantaged areas.

MSWD funding for the SEP includes the preparation of environmental clearance documents, project specifications, and the abandonment of existing septic tanks and construction of up to 28 sanitary service

laterals.

MSWD reached out to 55 property owners that met the criteria to abandon their septic systems and connect their properties to MSWD sanitary sewers, and 31 property owners returned sewer connection applications, showing interest in the program. Staff prepared the project scope, construction specifications and solicited construction bids for the project. On May 18, 2023, two bids were provided and are detailed in the attached Bid Summary.

Both of the bids received exceeded the anticipated project cost of \$175,000. The bids were rejected and currently, staff are reviewing the project scope and seeking to remove unnecessary construction items while fulfilling the essential components of the SEP. Staff anticipate re-advertising construction bids by the end of June 2023 and once bids are received, they will be submitted to the Board of Directors for approval. Staff received and publicly opened two bids as described in the attached Bid Summary. The engineer's estimate of construction was \$162,050. Presently, the staff is redeveloping the project plans and specifications for rebidding within the next several weeks.

CONSENT AGENDA

The Register of Demands was pulled for discussion and voted on individually.

Motion made by Director Griffith, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

Minutes & Grant Easement

Motion made by Director Griffith, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

May 15, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$8,748,542.02

ACCEPTANCE OF AMENDED GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT ~ T.T. GROUP, INC. VINTAGE CAMPER RESORT

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Amended Grant Easement Deed from T.T. Group Inc., dated May 24, 2023, for a public water utilities easement, located on APN: 656-050-001, City of Desert Hot Springs, CA.

REPORTS

DIRECTOR'S REPORTS

Director Griffith reported he attended the following events: DWA Board Meeting, 5/9-5/11 ACWA Conference, 5/16 DWA Board Meeting, 5/23 CVWD Board Meeting.

Director Duff reported she attended the following events: 5/9-5/11 ACWA Conference, 5/24 San Geronio Pass Regional Water Alliance Meeting, 5/25 CVCAN Meeting, 5/30 DHS Planning Commission Special Meeting, 5/31 PS Chamber Food Week Kick-Off.

Director Mayrhofen reported he attended the following events: 5/4 BIA Leadership Reception, 5/9 DHS Planning Commission Meeting, 5/11 DVBA General Membership Luncheon, 5/17 Joint Chamber Mixer.

Vice President Sewell reported he attended the following events: 5/9-5/11 ACWA Conference, 5/17 Joint Chamber Mixer

President Martin reported he attended the following events: 5/2 DHS City Council Meeting, 5/4 BIA Leadership Reception, 5/4 DVBA Legislative Meeting, 5/9-5/11 ACWA Conference, 5/17 Joint Chamber Mixer, 5/18 County Oversight Board Meeting, 5/18 DVBA Networking Night, 5/22 Cabot's Museum Board Meeting, 5/23 RivCo Board of Supervisors Meeting.

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

A. Financial Report

Arturo Ceja gave a brief financial report.

B. Public Affairs Update

Marion Champion gave a public affairs update and presentation.

COMMENTS

DISTRICT COUNSEL COMMENTS

John Pinkney announced that there will be a closed session today.

DIRECTOR COMMENTS

Director Mayrhofen thanked Director Sewell for comments made at the Budget Workshop. He mentioned some diving work being performed on one of our water towers. Lastly, he mentioned Chrome VI and noted it's an interesting topic.

Director Sewell thanked the Board for good discussions at recent meetings and noted they are working very well together.

Director Duff concurred with Director Sewell. She also wanted to remind the public, now that the weather is warming, of the importance of water safety and safety around swimming pools.

Director Griffith joked that nothing forms a bond among colleagues better than a fire alarm at your hotel during a conference.

President Martin joked about the comment made by Director Griffith.

CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957

Title: General Manager

REPORT ON ACTION TAKEN DURING CLOSED SESSION

John Pinkney reported the Board took action on the item above.

Motion made by Director Mayrhofen, Seconded by Director Griffith to appoint Brian Macy as Interim General Manager for a six month term and directed legal counsel to draft a contract to be approved in open session in July.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

ADJOURN

With no further business, President Martin adjourned the meeting at 5:20 PM.

Respectfully,

Arden Wallum
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
1000999	06-28-23	TKE ENGINEERING, INC	FEB. 2023 CONSULTANT SERVICES	20,542.50	356,538.36	377,080.86
			GENERAL ENGINEERING SERVICES/MISSION CREEK SUBBASIN			
			PREPARATION FOR WSA/WSV			
			REGIONAL WASTE WATER PAYMENT #13			
			REGIONAL WATER RECLAMATION PAYMENT #14			
1000933	06-14-23	SOUTHERN CALIFORNIA EDISON COMPANY	MAR 2023 ELECTRIC	239,132.95		239,132.95
			MAY 2023 ELECTRIC			
			MAY 2023 ELECTRIC BILL			
1000958	06-22-23	CITY OF DESERT HOT SPRINGS	UU TAX APRIL 2023 - COLLECTION SS2 PROP TAX	160,924.08		160,924.08
99103392	06-16-23	WELLS FARGO BANK	AUTO DEP PPE 06.09.23	137,057.76		137,057.76
99103483	06-30-23	WELLS FARGO BANK	AUTO DEP PPE 06.23.23	135,043.50		135,043.50
99103202	06-02-23	WELLS FARGO BANK	AUTO DEP PPE 05.26.23	132,100.53		132,100.53
1000997	06-28-23	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	128,451.71		128,451.71
			JUNE 2023			
1000951	06-22-23	ACWA-JPIA HEALTH BENEFITS AUTH.	JULY PREPAID INSURANCE	90,756.31		90,756.31
99103400	06-16-23	EFTPS	FED TAX DEP PPE 06.09.23	56,292.63		56,292.63
99103569	06-01-23	WELLS FARGO - WELLSONE	WELLSONE MAY 2023 CC PAYMENT	55,485.76		55,485.76
99103485	06-30-23	EFTPS	FED TAX DEP PPE 06.23.23	54,467.21		54,467.21
99103233	06-02-23	EFTPS	FED TAX PPE 05.26.23	53,479.13		53,479.13
99103568	06-01-23	WELLS FARGO BANK	MAY 2023 INTEREST	49,875.00		49,875.00
99103434	06-22-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 06.09.2023	34,125.57		34,125.57
99103278	06-08-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 05.26.2023	33,755.79		33,755.79
1000903	06-14-23	CITY OF DESERT HOT SPRINGS	MAY 2023 UU TAX	31,662.24		31,662.24
1000863	06-01-23	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	30,162.21		30,162.21
1000891	06-08-23	TKE ENGINEERING, INC	CM & INSPECTION FEB 2023	17,535.00	11,505.00	29,040.00
			GENERAL ENGINEER SERVICES/REPORTS/ANNUAL PLAN			
			GENERAL SVCS/DESIGN MGMT/CONSULTANT SERVICES			
1000990	06-22-23	WATERSMART SOFTWARE,INC.	CUST. PORTAL HOSTING - WATERSMART/VERTEX ONE	28,620.00		28,620.00
1000860	06-01-23	RIVERSIDE COUNTY	NOV. 2023 ELECTION FEES - DIV. 1 & 5	28,465.50		28,465.50
1000855	06-01-23	ESRI INC.	SMALL UTILITY ENTERPRISE AGREEMENT - YR. 1 OF 3	28,400.00		28,400.00
1000854	06-01-23	ENTERPRISE FM TRUST	MAY 2023 MONTHLY FLEET LEASE	18,765.55		18,765.55
1000895	06-08-23	WESTERN WATER WORKS	6" JONES	17,175.46		17,175.46
			A.M. STOP BALL MUEL			
1000853	06-01-23	DOWNING CONSTRUCTION, INC.	PROGRESS PAYMENT #3	0.00	14,250.00	14,250.00
1000852	06-01-23	CORE & MAIN LP	1" ARI AIR RELEASE VALVE	13,400.29		13,400.29
			1" COPPER TUBING			
			10" FULL CIRCLE/7 1/2" FULL CIRCLE			
			ARI AIR RELEASE VALVES			
			ASSORTED SIZES OF FULL CIRCLE			
			BRZ SADDLE			
			CLA-VAL REBUILD KIT - NON-INVENTORY			
			PILOT ASSEMBLY - PRODUCTION			
1000930	06-14-23	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	MAY 2023 LEGAL SERVICES	13,376.25		13,376.25
99103401	06-19-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 06.09.23	13,344.51		13,344.51
99103245	06-02-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 05.26.23	13,189.49		13,189.49
99103486	06-23-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 06.23.23	13,110.69		13,110.69

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
99103277	06-07-23	FARMERS & MERCHANTS BANK	F&M DEBT SERVICE JUNE 2023	12,190.95		12,190.95
1000915	06-14-23	FERGUSON WATERWORKS #1083	4" BRZ STRAINER - ENGINEERING	11,812.90		11,812.90
			REPLACEMENT 3" MACH N METERS			
99103396	06-26-23	STATE OF CA EDD	STATE TAX PPE 06.09.23	10,965.78		10,965.78
99103484	06-30-23	STATE OF CA EDD	STATE TAX PPE 06.23.23	10,618.78		10,618.78
1000929	06-14-23	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SVCS CENTER	0.00	10,535.79	10,535.79
99103240	06-02-23	STATE OF CA EDD	STATE TAX PPE 05.26.23	10,314.59		10,314.59
1000875	06-08-23	BECK OIL, INC.	DIESEL FUEL	10,057.97		10,057.97
			UNLEADED GASOLINE			
1000971	06-22-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	9,047.76		9,047.76
			STAFFING SERVICES - WWTP OIT			
1000976	06-22-23	POLYDYNE, INC.	3 TOTES POLYMER SLUDGE WASTING	8,464.71		8,464.71
1000892	06-08-23	UMETECH, INC.	MAY 2023 UMETECH SERVICES	8,026.25		8,026.25
1000967	06-22-23	HUNTER JOHNSEN, INC.	JUNE 2023 CV WATER COUNTS CONSULTING	7,839.05		7,839.05
1000921	06-14-23	MCCROMETER INC	REPLACEMENT FLOW METER - LIFT STATION	7,762.21		7,762.21
1000913	06-14-23	ECOLOGY AUTO PARTS	SLUDGE HAULING	6,836.38		6,836.38
1000889	06-08-23	ROBERT G MODRICH	MAY 2023 UNIDATA MAINTENANCE	6,678.00		6,678.00
1000906	06-14-23	CV STRATEGIES	MAY 2023 GENERAL MARKETING	6,500.00		6,500.00
1000987	06-22-23	URBAN HABITAT	APRIL 2023 MONTHLY LANDSCAPE	5,900.00		5,900.00
1000894	06-08-23	WATERLINE TECHNOLOGIES INC.	4 DRUMS REFILLED	5,870.23		5,870.23
			6 DRUMS REFILLED			
			8 DRUMS REFILLED			
1001001	06-28-23	WATERLINE TECHNOLOGIES INC.	7 DRUMS REFILLED	5,625.63		5,625.63
			8 DRUMS REFILLED			
1000955	06-22-23	CHARLES RICHARDSON	RELEASE OF DEPOSIT	5,240.47		5,240.47
1000908	06-14-23	CYPRESS DENTAL ADMINISTRATORS	JULY 2023 PREPAID DENTAL	5,117.63		5,117.63
1000925	06-14-23	PALM SPRINGS AIR MUSEUM INC.	PS AIR MUSEUM GALA	5,000.00		5,000.00
1000878	06-08-23	CORE & MAIN LP	1" COPPER TUBING	4,918.79		4,918.79
1000857	06-01-23	INFOSEND INC	MONTHLY BILLING SERVICES	4,250.01		4,250.01
1000901	06-14-23	CARPI & CLAY, INC	MAY 2023 FEDERAL ADVOCACY	4,000.00		4,000.00
1000865	06-01-23	TKE ENGINEERING, INC	FEB. 2023 DESIGN SERVICES	0.00	3,980.00	3,980.00
			JAN. 2023 - MAR. 2023 CONSULTANT DESIGN SERVICES			
			MAR. 2023 DESIGN SERVICES			
			MARCH 2023 CM & INSPECTION			
			MARCH 2023 CONSULTANT DESIGN SERVICES			
1000982	06-22-23	THE LINCOLN NATL. LIFE INS. CO.	JULY PREPAID INS.	3,770.67		3,770.67
1000956	06-22-23	BARRETT ENGINEERED PUMPS	PARTS - HORTON PLANT	3,732.46		3,732.46
1000940	06-14-23	WEST COAST SAND AND GRAVEL INC.	COLD MIX RESTOCK - CORP YARD	3,716.02		3,716.02
			RESTOCK BASE MATERIAL - CORP YARD			
1000899	06-14-23	BABCOCK LABORATORIES, INC.	TOTAL N TESTING - H+DC	3,653.30		3,653.30
			TOTAL N TESTING - HORTON CLAR. EFF			
			TOTAL N TESTING - HORTON CLARIFIER			
			TOTAL N TESTING - HORTON GROUNDWATER			
			TOTAL N TESTING - HORTON GW WELL #1			
			TOTAL N TESTING - HWWTP/INFLUENT			
			TOTAL N TESTING - RWRF GW WELL #1			
1000900	06-14-23	BDP INDUSTRIES, INC.	REPLACEMENT BELT FOR BELT PRESS	3,539.96		3,539.96

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1000941	06-14-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT IGLOO WATER COOLERS	3,382.67		3,382.67
			REPLACEMENT CHOP SAWS			
			RESTOCK NITRILE GLOVES			
			RESTOCK SHOVELS			
1000879	06-08-23	COUNTY OF RIVERSIDE	COUNTY ENCROACHMENT PERMITS - VARIOUS LOCATIONS	3,130.00		3,130.00
1000970	06-22-23	CHM DESERT	RELEASE OF DEPOSIT	3,084.65		3,084.65
1000905	06-14-23	CLINICAL LABORATORY OF SAN BERNARDINO	APR. 2023 LAB SERVICES	2,842.00		2,842.00
			APRIL 2023 BOD TESTING H+DC			
1000977	06-22-23	RAY LOPEZ ASSOCIATES	INSPECTIONS/REBATES	2,820.00		2,820.00
1000966	06-22-23	HOME DEPOT CREDIT SERVICES	HOME DEPOT CC	2,758.34		2,758.34
1000973	06-22-23	GREEN BOND LLC	RELEASE OF DEPOSIT	2,581.94		2,581.94
1000995	06-28-23	MATHESON TRI-GAS, INC	YELLOW SAFETY SHIRTS - FIELD STAFF	2,569.84		2,569.84
1000893	06-08-23	USA BLUEBOOK	CORP STOP QUILL - PRODUCTION	2,429.67		2,429.67
			HYDRANT DIFFUSER - PRODUCTION			
			INVENTORY - LEAD FREE BACKFLOW TEST			
			INVENTORY - LEAD FREE PRESSURE GAUGE			
1000963	06-22-23	DHS VERDE,LLC C/O DAVID MOSS	RELEASE OF DEPOSIT	2,291.71		2,291.71
1000944	06-20-23	J C TUCKMAR, INC.	ACCOUNT REFUND DIABLO	2,108.74		2,108.74
1000904	06-14-23	CIVICPLUS LLC	WEBSITE HOSTING	1,980.00		1,980.00
99103279	06-01-23	DOWNING CONSTRUCTION, INC.	RETENTION PAYMENT	0.00	1,875.00	1,875.00
1000890	06-08-23	SOUTHWEST PLUMBING, INC.	FINAL RETENTION PAYMENT	0.00	1,820.25	1,820.25
1000880	06-08-23	COVE ELECTRIC, INC.	FINAL RETENTION PAYMENT	0.00	1,797.28	1,797.28
1000937	06-14-23	USA BLUEBOOK	CHEMICAL FEED PUMP CLEANING SOLUTION	1,663.83		1,663.83
			PRESSURE TRANSMITTERS - PRODUCTION			
			PRESSURE TRANSMITTER - PRODUCTION			
			SAFETY SIGNS - HORTON PLANT			
1000911	06-14-23	DESERT RECYCLING INC.	REMOVAL OF OLD CONCRETE & ASPHALT	1,625.00		1,625.00
1000888	06-08-23	PUROCLEAN SERVICES	FINAL RETENTION PAYMENT	0.00	1,624.00	1,624.00
1000939	06-14-23	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	1,467.56		1,467.56
1000942	06-20-23	ANTHONY RYAN	ACCOUNT REFUND 9571 PALM DR	1,367.42		1,367.42
1000858	06-01-23	MOTION INDUSTRIES, INC.	V-BELT RESTOCK - HWWTP	1,359.57		1,359.57
1000968	06-22-23	INFOSEND INC	MONTHLY BILLING SERVICES	1,288.80		1,288.80
1000953	06-22-23	GASTADORA, LLC	RELEASE OF DEPOSIT	1,253.86		1,253.86
1000910	06-14-23	DESERT VALLEY DISPOSAL, INC.	ADMIN MAY SERVICE CHARGES	1,250.51		1,250.51
			CORP YARD MAY SERVICE CHARGES			
1000896	06-14-23	AIR & HOSE SOURCE INC.	4" HOSE & CAMLOCKS - FOR TRAILERS	1,180.91		1,180.91
			INVENTORY			
			MALE ORB & FEMALE SWIVEL			
PR061623	06-16-23	EMPLOYEES	PAPER PAYROLL CHECKS	1,174.01		1,174.01
1000989	06-22-23	VALLEY LOCK & SAFE	OFFICE LOCKS/DEADBOLT	1,172.29		1,172.29
1000912	06-14-23	DESERT TIRE AND AUTO REPAIR	UNIT 405 - REPLACEMENT TIRES	1,160.01		1,160.01
1000884	06-08-23	MATHESON TRI-GAS, INC	18 BOXES GLOVES - WASTEWATER	1,153.66		1,153.66
			20 BOXES GLOVES - WASTEWATER			
			RAIN SUITS - WASTEWATER			
1000886	06-08-23	O'REILLY AUTOMOTIVE INC.	MAINT. SHOP RUBBER CLAMPS	1,085.19		1,085.19
			PIN & CLIPS FOR MAINT. SHOP			
			SUPPLIES FOR MAINT. SHOP			

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			UNIT 117 - P/M			
			UNIT 117 - REAPLACEMENT V BELTS FOR VAC TRAILER			
			UNIT 365 - REPLACEMENT RESISTOR			
			UNIT 367 - RADIATOR CAP			
			UNIT 388 - REPLACEMENT BRAKES			
			UNIT 388 - REPLACEMENT HEADLIGHT			
			UNIT 391 - MINI LAMP BULBS			
			UNIT 399 - TRAILER WIRE HARNESS			
			UNIT 405 - REPLACEMENT FILTERS			
			UNIT 409 - REPLACEMENT FILTERS			
			UNIT 420 - REPLACEMENT FILTERS			
			UNIT 429 - P/M			
1000866	06-01-23	TOM DODSON & ASSOCIATES	APR. 2023 CEQA SUPPORT SERVICES	0.00	977.50	977.50
1000954	06-22-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.18.23	935.13		935.13
			UNIFORM SERVICES 05.31.23			
1000994	06-28-23	GRAINGER	10" EXHAUST FAN - PRODUCTION	84.46	845.09	929.55
			MEASURING WHEEL - HORTON PLANT			
1000983	06-22-23	THE LAMAR COMPANIES	BILLBOARD - FOG PROGRAM	925.00		925.00
1001000	06-28-23	TOPS N BARRICADES, INC	40 TRAFFIC CONES	917.85		917.85
1000926	06-14-23	PARKHOUSE TIRE, INC	REPLACEMENT TRAILER TIRES	891.24		891.24
1000861	06-01-23	SHERWIN-WILLIAMS	RESTOCK - GALLON PAINTS - YELLOW/GREEN/TAN	881.06		881.06
1000882	06-08-23	FERGUSON WATERWORKS #1083	REPLACEMENT NEPTUNE METER ANTENNAS	854.27		854.27
1000980	06-22-23	HAPPY HOURS, LLC	RELEASE OF DEPOSIT	852.55		852.55
1000922	06-14-23	NATIONAL BUSINESS FURNITURE LLC	FILE PEDESTAL - ACCOUNTING	782.26		782.26
1001022	06-29-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND CALLE AZTECA & AVE HERMOSA	769.76		769.76
1000972	06-22-23	MARION CHAMPION	M.CHAMPION - MILEAGE REIMB.	731.64		731.64
1001021	06-29-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND 13480 QUINTA WAY	731.51		731.51
1000885	06-08-23	MCMASTER-CARR	3/4" BRASS 90 ELL	726.22		726.22
			3/4" BRASS UNION			
			CHEMICAL RESISTANT APRONS - PRODUCTION			
1001002	06-29-23	A. FLORES EXCAVATING & GRADING, INC.	ACCOUNT REFUND DIABLO RD & DILLON RD	720.37		720.37
1000986	06-22-23	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	677.70		677.70
1000961	06-22-23	DESERT PROMOTIONS	NEW EMPLOYEE POLOS/JACKETS	653.59		653.59
1000902	06-14-23	CASEY DOLAN	JUNE 2023 DIGITAL AD MGMT	650.00		650.00
1000887	06-08-23	PARKERS BUILDING SUPPLY	ADMIN OFFICE BELL REPAIR	619.31		619.31
			FRONT DOOR VIEWER - ANNEX			
			MATERIAL - ADMIN OFFICE BELL			
			PART FOR MAINT. SHOP DOOR REPAIR			
			PARTS FOR CORP YARD - MAINT. SHOP			
			PARTS FOR CORP YARD - SWAMP COOLERS			
			PARTS FOR MAINT. SHOP - SWAMP COOLER			
			PARTS FOR STORES WAREHOUSE			
			REPAIR PARTS - HORTON PLANT			
			REPAIR PARTS CORP YARD - SWAMP COOLERS			
			REPAIR PARTS FOR READ ADMIN DOOR			
			REPLACEMENT FLAG CLIPS - ADMIN			
			REPLACEMENT MAINT. SHOP BATHROOM FAN MOTOR			

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			REPLACEMENT WATER VALVES - CORP YARD			
			STORES FOR SWAMP COOLERS			
1000936	06-14-23	TOPS N BARRICADES, INC	BARRICADES - C&M	588.29		588.29
			BLUE MARKING PAINT - CORP YARD			
			RED REFLECTIVE TAPE - CORP YARD			
1001019	06-29-23	ONYX HAULING & CLEAN UP	ACCOUNT REFUND 66634 OCOTILLO RD BETWEEN 5TH & 6TH	571.21		571.21
1001008	06-29-23	DOTY BROS EQUIPMENT COMPANY	ACCOUNT REFUND 411 W GARNET AVE	537.82		537.82
1000877	06-08-23	CASAMAR GROUP, LLC	LABOR COMPLIANCE - HORTON N.BUILDING	0.00	509.38	509.38
1000931	06-14-23	SONSRAY MACHINERY, LLC	UNIT 367 - REPLACEMENT ALTERNATOR	500.72		500.72
1000873	06-08-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 05.17.23	490.16		490.16
1000996	06-28-23	NATIONAL BUSINESS FURNITURE LLC	BOX FILE PEDESTAL - ACCT	489.64		489.64
1000898	06-14-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 05.24.23	454.58		454.58
1001013	06-29-23	KIRBY CORTEZ	ACCOUNT REFUND 12085 PALM DR	431.83		431.83
1000984	06-22-23	TKE ENGINEERING, INC	APRIL 2023 CM & IMSPECTION	0.00	397.50	397.50
1000907	06-14-23	CWEA	J.MCELRONE - CWEA MEMBERSHIP	397.00		397.00
			L.BOYER - CWEA MEMBERSHIP			
1000874	06-08-23	BABCOCK LABORATORIES, INC.	HORTON GROUNDWATER SAMPLING	375.15		375.15
1000872	06-08-23	AMBER DUFF	A. DUFF - HOTEL REIMB.	361.09		361.09
			A. DUFF - MILEAGE REIMB.			
1000869	06-01-23	XEROX CORPORATION	XEROX LEASE - ADMIN	343.73		343.73
1000979	06-22-23	SMITH PIPE & SUPPLY, INC	BUSHINGS/ADAPTORS/COUPLINGS	335.62		335.62
1000957	06-22-23	BRINKS INCORPORATED	MONTHLY SERVICE	329.20		329.20
			MONTHLY SERVICES			
1000934	06-14-23	THE UPS STORE #5062	PHMS CAREER DAY POSTER	303.86		303.86
			UTILITY ASSIST CLINIC POSTERS			
1000856	06-01-23	GREG CHAPMAN, JR	G.CHAPMAN - BOOT REIMB.	300.00		300.00
1000918	06-14-23	JOSEPH MCELRONE	J.MCELRONE - BOOT REIMB.	300.00		300.00
1000919	06-14-23	JOSE ROMERO III	TOILET REBATE	300.00		300.00
1000917	06-14-23	JOE HERNANDEZ	J. HERNANDEZ - BOOT REIMB.	286.56		286.56
1000928	06-14-23	POWERPLAN OIB	BRAKE CABLES - HORTON PLANT	277.41		277.41
			P/M KITS - HORTON PLANT			
1000876	06-08-23	BRIAN MACY	ACWA FLIGHT REIMB. - B.MACY	268.20		268.20
1000975	06-22-23	PARKERS BUILDING SUPPLY	RESTOCK 1 PALLET QUICKCRETE	258.85		258.85
1000974	06-22-23	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL - ADMIN	250.00		250.00
			PEST CONTROL - ANNEX			
			PEST CONTROL - BAIT BOXES OLD STORES			
			PEST CONTROL - BAIT BOXES WWTP/CORP YARD			
			PEST CONTROL - CORP YARD			
1000985	06-22-23	TOTAL CARE WORK INJURY CLINIC	POST INJURY PHYSICAL - J.WEEKLEY/A.GAONA	250.00		250.00
1000871	06-08-23	ADT COMMERCIAL LLC	MAY 2023 ALARM SYSTEM	248.57		248.57
99103562	06-23-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	CALPERS RETRO PAY	246.95		246.95
1000946	06-20-23	JOSE F SANCHEZ	ACCOUNT REFUND 66846 CAHUILLA AVE	236.98		236.98
1000916	06-14-23	FORSHOCK	SCADA MONITORING MONTHLY SERVICE	220.00		220.00
1000867	06-01-23	USA BLUEBOOK	RESTOCK DIAMETER TAPE - FIELD STAFF	208.89		208.89
1000960	06-22-23	D & H WATER SYSTEMS, INC.	REPLACEMENT POLYMER HOSES	205.25		205.25
1000948	06-20-23	PATRICIA ESTRADA	ACCOUNT REFUND 64246 APPALACHIAN ST	201.75		201.75
1000883	06-08-23	KILLER BEE PEST CONTROL	SWARM/SMOKE AND HONEYCOMB	200.00		200.00

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99103419	06-20-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	CALPERS LATE FEES	200.00		200.00
1000952	06-22-23	ADAM WAGNER	A. WAGNER - D3 EXAM	190.00		190.00
1000806	06-20-23	DOROTHY/IAN NANDLAL	LOST IN MAIL	-184.33		-184.33
1000962	06-22-23	DOROTHY/IAN NANDLAL	ACCOUNT REFUND 66433 CACTUS DR	184.33		184.33
1000859	06-01-23	PALM SPRINGS MOTORS INC	UNIT 389 - REPLACEMENT GREASE CAP	178.39		178.39
1000991	06-22-23	XEROX CORPORATION	ENG. XEROX LEASE - JUNE 2023	172.39		172.39
1000920	06-14-23	MARION CHAMPION	M. CHAMPION - VARIOUS REIMB.	170.11		170.11
1000978	06-22-23	RUSS MARTIN	R. MARTIN - MILEAGE REIMB.	167.02		167.02
1000959	06-22-23	CCL REALTY V, LLC C/O ERICA CHANG	RELEASE OF DEPOSIT	155.92		155.92
1000932	06-14-23	SOUTH COAST AIR QUALITY	AQMD HOT SPOTS PROGRAM FEE	153.23		153.23
1000897	06-14-23	AMBER DUFF	A.DUFF - MILEAGE REIMB.	145.41		145.41
1000964	06-22-23	FARMER BROS. CO	ADMIN COFFEE	143.76		143.76
1000868	06-01-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT PICK HAMMERS - C&M	140.03		140.03
99103435	06-22-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS JASON'S RETRO ADJ.	133.66		133.66
1000998	06-28-23	STATE WATER RESOURCES CONTROL BOARD	OIT WWTP APPLICATION - I.LOPEZ	125.00		125.00
1000927	06-14-23	PARKERS BUILDING SUPPLY	MISC. TOOLS FOR PRODUCTION	124.36		124.36
			ODOBAN ODOR ELIMINATOR			
			S-HOOKS FOR CONEX BOX - CORP YARD			
1000870	06-01-23	ZACKERY STEINBRENNER	ACCOUNT REFUND 66040 7TH ST	120.06		120.06
1001017	06-29-23	NOEMI CISNEROS	ACCOUNT REFUND 13567 MOUNTAIN TOP DR	109.64		109.64
1001024	06-29-23	TRACY QUILLEN	ACCOUNT REFUND 66087 AVE CADENA	108.32		108.32
1001020	06-29-23	P.S LAND LLC	ACCOUNT REFUND 13651 HACIENDA HEIGHTS DR	100.16		100.16
1000881	06-08-23	FEDEX	WF PYMT MGR OVERNIGHT CHARGES	99.85		99.85
1001023	06-29-23	THERESA PODGORNA	ACCOUNT REFUND 66034 SANTA ROSA RD	93.46		93.46
1000924	06-14-23	PALM SPRINGS MOTORS INC	UNIT 402 - COVER	89.56		89.56
1000935	06-14-23	THEODORE MAYRHOFEN	T.MAYRHOFEN - MILEAGE REIMB.	80.56		80.56
1001011	06-29-23	JESSICA FUENTES	ACCOUNT REFUND 16385 VIA QUEDO	79.74		79.74
1001009	06-29-23	EMILIE ROSSON	ACCOUNT REFUND 64550 PIERSON BLVD #14	76.56		76.56
1001007	06-29-23	DANA PARSONS	ACCOUNT REFUND 62555 S STARCROSS DR	73.39		73.39
1001005	06-29-23	AXEL IVAN GALLEGOS	ACCOUNT REFUND 13273 HERMANO WAY	64.12		64.12
1001016	06-29-23	MARISOL GOMEZ	ACCOUNT REFUND 65952 7TH ST	54.73		54.73
1000851	06-01-23	BRETT MCCARTHY	ACCOUNT REFUND 9390 CALLE BARRANCA	49.50		49.50
1000943	06-20-23	ETERNAL LOVE, LLC	ACCOUNT REFUND 10596 SAN PABLO RD	48.45		48.45
1000965	06-22-23	FEDEX	WF PAYMENT MGR OVERNIGHT CHARGES	47.14		47.14
1000914	06-14-23	FEDEX	WF PAYMENT MGR OVERNIGHT CHARGES	45.47		45.47
1000950	06-20-23	SALOMON CAVAZOS FERNANDEZ	ACCOUNT REFUND 16529 AVE MERCED	41.33		41.33
1000969	06-22-23	WATERMARKE HOMES, LLC.	RELEASE OF DEPOSIT	36.70		36.70
1000923	06-14-23	O'REILLY AUTOMOTIVE INC.	UNIT 391 - WIRE HARNESS	36.62		36.62
1001026	06-29-23	WENDY S CONTRERAS	ACCOUNT REFUND 15786 AVE MONTEFLORA	36.10		36.10
1001006	06-29-23	BRENDA VALDOVINOS	ACCOUNT REFUND 13925 QUINTA WAY	33.71		33.71
1000981	06-22-23	THE UPS STORE #5062	UPS SHIPPING CHARGE	33.44		33.44
1000993	06-28-23	CORE & MAIN LP	RESTOCK 3" FLG GASKETS	31.90		31.90
1001010	06-29-23	JAMES RANDALL	ACCOUNT REFUND 13740 JULIAN DR	29.76		29.76
1000862	06-01-23	SO CAL GAS	APRIL 2023 GAS BILL	27.18		27.18
1000864	06-01-23	THE UPS STORE #5062	SHIPPING CHARGES FOR CALIBRATION SERVICE	25.87		25.87
1001012	06-29-23	JOHN D HULIN	ACCOUNT REFUND 16540 EL SEGUNDO WAY	22.44		22.44
1000938	06-14-23	VAGABOND WELDING SUPPLY	REPLACEMENT WELDING GUN TIP	21.75		21.75

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1000363	06-27-23	ANA PATRICIA MURILLO	STALE DATED	-12.58		-12.58
1000806	06-20-23	DOROTHY/IAN NANDLAL	LOST IN MAIL	-184.33		-184.33
1000851	06-01-23	BRETT MCCARTHY	ACCOUNT REFUND 9390 CALLE BARRANCA	49.50		49.50
1000852	06-01-23	CORE & MAIN LP	1" ARI AIR RELEASE VALVE	13,400.29		13,400.29
			1" COPPER TUBING			
			10" FULL CIRCLE/7 1/2" FULL CIRCLE			
			ARI AIR RELEASE VALVES			
			ASSORTED SIZES OF FULL CIRCLE			
			BRZ SADDLE			
			CLA-VAL REBUILD KIT - NON-INVENTORY			
			PILOT ASSEMBLY - PRODUCTION			
1000853	06-01-23	DOWNING CONSTRUCTION, INC.	PROGRESS PAYMENT #3	0.00	14,250.00	14,250.00
1000854	06-01-23	ENTERPRISE FM TRUST	MAY 2023 MONTHLY FLEET LEASE	18,765.55		18,765.55
1000855	06-01-23	ESRI INC.	SMALL UTILITY ENTERPRISE AGREEMENT - YR. 1 OF 3	28,400.00		28,400.00
1000856	06-01-23	GREG CHAPMAN, JR	G.CHAPMAN - BOOT REIMB.	300.00		300.00
1000857	06-01-23	INFOSEND INC	MONTHLY BILLING SERVICES	4,250.01		4,250.01
1000858	06-01-23	MOTION INDUSTRIES, INC.	V-BELT RESTOCK - HWWTP	1,359.57		1,359.57
1000859	06-01-23	PALM SPRINGS MOTORS INC	UNIT 389 - REPLACEMENT GREASE CAP	178.39		178.39
1000860	06-01-23	RIVERSIDE COUNTY	NOV. 2023 ELECTION FEES - DIV. 1 & 5	28,465.50		28,465.50
1000861	06-01-23	SHERWIN-WILLIAMS	RESTOCK - GALLON PAINTS - YELLOW/GREEN/TAN	881.06		881.06
1000862	06-01-23	SO CAL GAS	APRIL 2023 GAS BILL	27.18		27.18
1000863	06-01-23	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	30,162.21		30,162.21
1000864	06-01-23	THE UPS STORE #5062	SHIPPING CHARGES FOR CALIBRATION SERVICE	25.87		25.87
1000865	06-01-23	TKE ENGINEERING, INC	FEB. 2023 DESIGN SERVICES	0.00	3,980.00	3,980.00
			JAN. 2023 - MAR. 2023 CONSULTANT DESIGN SERVICES			
			MAR. 2023 DESIGN SERVICES			
			MARCH 2023 CM & INSPECTION			
			MARCH 2023 CONSULTANT DESIGN SERVICES			
1000866	06-01-23	TOM DODSON & ASSOCIATES	APR. 2023 CEQA SUPPORT SERVICES	0.00	977.50	977.50
1000867	06-01-23	USA BLUEBOOK	RESTOCK DIAMETER TAPE - FIELD STAFF	208.89		208.89
1000868	06-01-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT PICK HAMMERS - C&M	140.03		140.03
1000869	06-01-23	XEROX CORPORATION	XEROX LEASE - ADMIN	343.73		343.73
1000870	06-01-23	ZACKERY STEINBRENNER	ACCOUNT REFUND 66040 7TH ST	120.06		120.06
1000871	06-08-23	ADT COMMERCIAL LLC	MAY 2023 ALARM SYSTEM	248.57		248.57
1000872	06-08-23	AMBER DUFF	A. DUFF - HOTEL REIMB.	361.09		361.09
			A. DUFF - MILEAGE REIMB.			
1000873	06-08-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 05.17.23	490.16		490.16
1000874	06-08-23	BABCOCK LABORATORIES, INC.	HORTON GROUNDWATER SAMPLING	375.15		375.15
1000875	06-08-23	BECK OIL, INC.	DIESEL FUEL	10,057.97		10,057.97
			UNLEADED GASOLINE			
1000876	06-08-23	BRIAN MACY	ACWA FLIGHT REIMB. - B.MACY	268.20		268.20
1000877	06-08-23	CASAMAR GROUP, LLC	LABOR COMPLIANCE - HORTON N.BUILDING	0.00	509.38	509.38
1000878	06-08-23	CORE & MAIN LP	1" COPPER TUBING	4,918.79		4,918.79
1000879	06-08-23	COUNTY OF RIVERSIDE	COUNTY ENCROACHMENT PERMITS - VARIOUS LOCATIONS	3,130.00		3,130.00
1000880	06-08-23	COVE ELECTRIC, INC.	FINAL RETENTION PAYMENT	0.00	1,797.28	1,797.28
1000881	06-08-23	FEDEX	WF PYMT MGR OVERNIGHT CHARGES	99.85		99.85
1000882	06-08-23	FERGUSON WATERWORKS #1083	REPLACEMENT NEPTUNE METER ANTENNAS	854.27		854.27

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1000883	06-08-23	KILLER BEE PEST CONTROL	SWARM/SMOKE AND HONEYCOMB	200.00		200.00
1000884	06-08-23	MATHESON TRI-GAS, INC	18 BOXES GLOVES - WASTEWATER	1,153.66		1,153.66
			20 BOXES GLOVES - WASTEWATER			
			RAIN SUITS - WASTEWATER			
1000885	06-08-23	MCMaster-CARR	3/4" BRASS 90 ELL	726.22		726.22
			3/4" BRASS UNION			
			CHEMICAL RESISTANT APRONS - PRODUCTION			
1000886	06-08-23	O'REILLY AUTOMOTIVE INC.	MAINT. SHOP RUBBER CLAMPS	1,085.19		1,085.19
			PIN & CLIPS FOR MAINT. SHOP			
			SUPPLIES FOR MAINT. SHOP			
			UNIT 117 - P/M			
			UNIT 117 - REAPLCEMENT V BELTS FOR VAC TRAILER			
			UNIT 365 - REPLACEMENT RESISTOR			
			UNIT 367 - RADIATOR CAP			
			UNIT 388 - REPLACEMENT BRAKES			
			UNIT 388 - REPLACEMENT HEADLIGHT			
			UNIT 391 - MINI LAMP BULBS			
			UNIT 399 - TRAILER WIRE HARNESS			
			UNIT 405 - REPLACEMENT FILTERS			
			UNIT 409 - REPLACEMENT FILTERS			
			UNIT 420 - REPLACEMENT FILTERS			
			UNIT 429 - P/M			
1000887	06-08-23	PARKERS BUILDING SUPPLY	ADMIN OFFICE BELL REPAIR	619.31		619.31
			FRONT DOOR VIEWER - ANNEX			
			MATERIAL - ADMIN OFFICE BELL			
			PART FOR MAINT. SHOP DOOR REPAIR			
			PARTS FOR CORP YARD - MAINT. SHOP			
			PARTS FOR CORP YARD - SWAMP COOLERS			
			PARTS FOR MAINT. SHOP - SWAMP COOLER			
			PARTS FOR STORES WAREHOUSE			
			REPAIR PARTS - HORTON PLANT			
			REPAIR PARTS CORP YARD - SWAMP COOLERS			
			REPAIR PARTS FOR READ ADMIN DOOR			
			REPLACEMENT FLAG CLIPS - ADMIN			
			REPLACEMENT MAINT. SHOP BATHROOM FAN MOTOR			
			REPLACEMENT WATER VALVES - CORP YARD			
			STORES FOR SWAMP COOLERS			
1000888	06-08-23	PURCLEAN SERVICES	FINAL RETENTION PAYMENT	0.00	1,624.00	1,624.00
1000889	06-08-23	ROBERT G MODRICH	MAY 2023 UNIDATA MAINTENANCE	6,678.00		6,678.00
1000890	06-08-23	SOUTHWEST PLUMBING, INC.	FINAL RETENTION PAYMENT	0.00	1,820.25	1,820.25
1000891	06-08-23	TKE ENGINEERING, INC	CM & INSPECTION FEB 2023	17,535.00	11,505.00	29,040.00
			GENERAL ENGINEER SERVICES/REPORTS/ANNUAL PLAN			
			GENERAL SVCS/DESIGN MGMT/CONSULTANT SERVICES			
1000892	06-08-23	UMETECH, INC.	MAY 2023 UMETECH SERVICES	8,026.25		8,026.25
1000893	06-08-23	USA BLUEBOOK	CORP STOP QUILL - PRODUCTION	2,429.67		2,429.67
			HYDRANT DIFFUSER - PRODUCTION			
			INVENTORY - LEAD FREE BACKFLOW TEST			

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			INVENTORY - LEAD FREE PRESSURE GAUGE			
1000894	06-08-23	WATERLINE TECHNOLOGIES INC.	4 DRUMS REFILLED	5,870.23		5,870.23
			6 DRUMS REFILLED			
			8 DRUMS REFILLED			
1000895	06-08-23	WESTERN WATER WORKS	6" JONES	17,175.46		17,175.46
			A.M. STOP BALL MUEL			
1000896	06-14-23	AIR & HOSE SOURCE INC.	4" HOSE & CAMLOCKS - FOR TRAILERS	1,180.91		1,180.91
			INVENTORY			
			MALE ORB & FEMALE SWIVEL			
1000897	06-14-23	AMBER DUFF	A.DUFF - MILEAGE REIMB.	145.41		145.41
1000898	06-14-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 05.24.23	454.58		454.58
1000899	06-14-23	BABCOCK LABORATORIES, INC.	TOTAL N TESTING - H+DC	3,653.30		3,653.30
			TOTAL N TESTING - HORTON CLAR. EFF			
			TOTAL N TESTING - HORTON CLARIFIER			
			TOTAL N TESTING - HORTON GROUNDWATER			
			TOTAL N TESTING - HORTON GW WELL #1			
			TOTAL N TESTING - HWWTP/INFLUENT			
			TOTAL N TESTING - RWRf GW WELL #1			
1000900	06-14-23	BDP INDUSTRIES, INC.	REPLACEMENT BELT FOR BELT PRESS	3,539.96		3,539.96
1000901	06-14-23	CARPI & CLAY, INC	MAY 2023 FEDERAL ADVOCACY	4,000.00		4,000.00
1000902	06-14-23	CASEY DOLAN	JUNE 2023 DIGITAL AD MGMT	650.00		650.00
1000903	06-14-23	CITY OF DESERT HOT SPRINGS	MAY 2023 UU TAX	31,662.24		31,662.24
1000904	06-14-23	CIVICPLUS LLC	WEBSITE HOSTING	1,980.00		1,980.00
1000905	06-14-23	CLINICAL LABORATORY OF SAN BERNARDINO	APR. 2023 LAB SERVICES	2,842.00		2,842.00
			APRIL 2023 BOD TESTING H+DC			
1000906	06-14-23	CV STRATEGIES	MAY 2023 GENERAL MARKETING	6,500.00		6,500.00
1000907	06-14-23	CWEA	J.MCELRONE - CWEA MEMBERSHIP	397.00		397.00
			L.BOYER - CWEA MEMBERSHIP			
1000908	06-14-23	CYPRESS DENTAL ADMINISTRATORS	JULY 2023 PREPAID DENTAL	5,117.63		5,117.63
1000909	06-14-23	DESERT ELECTRIC SUPPLY	PVC CONDUIT - PRODUCTION	5.78		5.78
1000910	06-14-23	DESERT VALLEY DISPOSAL, INC.	ADMIN MAY SERVICE CHARGES	1,250.51		1,250.51
			CORP YARD MAY SERVICE CHARGES			
1000911	06-14-23	DESERT RECYCLING INC.	REMOVAL OF OLD CONCRETE & ASPHALT	1,625.00		1,625.00
1000912	06-14-23	DESERT TIRE AND AUTO REPAIR	UNIT 405 - REPLACEMENT TIRES	1,160.01		1,160.01
1000913	06-14-23	ECOLOGY AUTO PARTS	SLUDGE HAULING	6,836.38		6,836.38
1000914	06-14-23	FEDEX	WF PAYMENT MGR OVERNIGHT CHARGES	45.47		45.47
1000915	06-14-23	FERGUSON WATERWORKS #1083	4" BRZ STRAINER - ENGINEERING	11,812.90		11,812.90
			REPLACEMENT 3" MACH N METERS			
1000916	06-14-23	FORSHOCK	SCADA MONITORING MONTHLY SERVICE	220.00		220.00
1000917	06-14-23	JOE HERNANDEZ	J. HERNANDEZ - BOOT REIMB.	286.56		286.56
1000918	06-14-23	JOSEPH MCELRONE	J.MCELRONE - BOOT REIMB.	300.00		300.00
1000919	06-14-23	JOSE ROMERO III	TOILET REBATE	300.00		300.00
1000920	06-14-23	MARION CHAMPION	M. CHAMPION - VARIOUS REIMB.	170.11		170.11
1000921	06-14-23	MCCROMETER INC	REPLACEMENT FLOW METER - LIFT STATION	7,762.21		7,762.21
1000922	06-14-23	NATIONAL BUSINESS FURNITURE LLC	FILE PEDESTAL - ACCOUNTING	782.26		782.26
1000923	06-14-23	O'REILLY AUTOMOTIVE INC.	UNIT 391 - WIRE HARNESS	36.62		36.62
1000924	06-14-23	PALM SPRINGS MOTORS INC	UNIT 402 - COVER	89.56		89.56

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1000925	06-14-23	PALM SPRINGS AIR MUSEUM INC.	PS AIR MUSEUM GALA	5,000.00		5,000.00
1000926	06-14-23	PARKHOUSE TIRE, INC	REPLACEMENT TRAILER TIRES	891.24		891.24
1000927	06-14-23	PARKERS BUILDING SUPPLY	MISC. TOOLS FOR PRODUCTION	124.36		124.36
			ODOBAN ODOR ELIMINATOR			
			S-HOOKS FOR CONEX BOX - CORP YARD			
1000928	06-14-23	POWERPLAN OIB	BRAKE CABLES - HORTON PLANT	277.41		277.41
			P/M KITS - HORTON PLANT			
1000929	06-14-23	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SVCS CENTER	0.00	10,535.79	10,535.79
1000930	06-14-23	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	MAY 2023 LEGAL SERVICES	13,376.25		13,376.25
1000931	06-14-23	SONSRAY MACHINERY, LLC	UNIT 367 - REPLACEMENT ALTERNATOR	500.72		500.72
1000932	06-14-23	SOUTH COAST AIR QUALITY	AQMD HOT SPOTS PROGRAM FEE	153.23		153.23
1000933	06-14-23	SOUTHERN CALIFORNIA EDISON COMPANY	MAR 2023 ELECTRIC	239,132.95		239,132.95
			MAY 2023 ELECTRIC			
			MAY 2023 ELECTRIC BILL			
1000934	06-14-23	THE UPS STORE #5062	PHMS CAREER DAY POSTER	303.86		303.86
			UTILITY ASSIST CLINIC POSTERS			
1000935	06-14-23	THEODORE MAYRHOFEN	T.MAYRHOFEN - MILEAGE REIMB.	80.56		80.56
1000936	06-14-23	TOPS N BARRICADES, INC	BARRICADES - C&M	588.29		588.29
			BLUE MARKING PAINT - CORP YARD			
			RED REFLECTIVE TAPE - CORP YARD			
1000937	06-14-23	USA BLUEBOOK	CHEMICAL FEED PUMP CLEANING SOLUTION	1,663.83		1,663.83
			PRESSURE TRANSMITTERS - PRODUCTION			
			PRESSURE TRANSMITTER - PRODUCTION			
			SAFETY SIGNS - HORTON PLANT			
1000938	06-14-23	VAGABOND WELDING SUPPLY	REPLACEMENT WELDING GUN TIP	21.75		21.75
1000939	06-14-23	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	1,467.56		1,467.56
1000940	06-14-23	WEST COAST SAND AND GRAVEL INC.	COLD MIX RESTOCK - CORP YARD	3,716.02		3,716.02
			RESTOCK BASE MATERIAL - CORP YARD			
1000941	06-14-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT IGLOO WATER COOLERS	3,382.67		3,382.67
			REPLACEMENT CHOP SAWS			
			RESTOCK NITRILE GLOVES			
			RESTOCK SHOVELS			
1000942	06-20-23	ANTHONY RYAN	ACCOUNT REFUND 9571 PALM DR	1,367.42		1,367.42
1000943	06-20-23	ETERNAL LOVE, LLC	ACCOUNT REFUND 10596 SAN PABLO RD	48.45		48.45
1000944	06-20-23	J C TUCKMAR, INC.	ACCOUNT REFUND DIABLO	2,108.74		2,108.74
1000945	06-20-23	JOHN TURNER	ACCOUNT REFUND 15300 PALM DR #193	15.56		15.56
1000946	06-20-23	JOSE F SANCHEZ	ACCOUNT REFUND 66846 CAHUILLA AVE	236.98		236.98
1000947	06-20-23	LEANNE MCNEIL	ACCOUNT REFUND 9730 SIWANOV DR	0.11		0.11
1000948	06-20-23	PATRICIA ESTRADA	ACCOUNT REFUND 64246 APPALACHIAN ST	201.75		201.75
1000949	06-20-23	RENALDO BANUELOS	ACCOUNT REFUND 66100 AVE LADERA	6.73		6.73
1000950	06-20-23	SALOMON CAVAZOS FERNANDEZ	ACCOUNT REFUND 16529 AVE MERCED	41.33		41.33
1000951	06-22-23	ACWA-JPIA HEALTH BENEFITS AUTH.	JULY PREPAID INSURANCE	90,756.31		90,756.31
1000952	06-22-23	ADAM WAGNER	A. WAGNER - D3 EXAM	190.00		190.00
1000953	06-22-23	GASTADORA, LLC	RELEASE OF DEPOSIT	1,253.86		1,253.86
1000954	06-22-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.18.23	935.13		935.13
			UNIFORM SERVICES 05.31.23			
1000955	06-22-23	CHARLES RICHARDSON	RELEASE OF DEPOSIT	5,240.47		5,240.47

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1000956	06-22-23	BARRETT ENGINEERED PUMPS	PARTS - HORTON PLANT	3,732.46		3,732.46
1000957	06-22-23	BRINKS INCORPORATED	MONTHLY SERVICE	329.20		329.20
			MONTHLY SERVICES			
1000958	06-22-23	CITY OF DESERT HOT SPRINGS	UU TAX APRIL 2023 - COLLECTION SS2 PROP TAX	160,924.08		160,924.08
1000959	06-22-23	CCL REALTY V, LLC C/O ERICA CHANG	RELEASE OF DEPOSIT	155.92		155.92
1000960	06-22-23	D & H WATER SYSTEMS, INC.	REPLACEMENT POLYMER HOSES	205.25		205.25
1000961	06-22-23	DESERT PROMOTIONS	NEW EMPLOYEE POLOS/JACKETS	653.59		653.59
1000962	06-22-23	DOROTHY/IAN NANDLAL	ACCOUNT REFUND 66433 CACTUS DR	184.33		184.33
1000963	06-22-23	DHS VERDE,LLC C/O DAVID MOSS	RELEASE OF DEPOSIT	2,291.71		2,291.71
1000964	06-22-23	FARMER BROS. CO	ADMIN COFFEE	143.76		143.76
1000965	06-22-23	FEDEX	WF PAYMENT MGR OVERNIGHT CHARGES	47.14		47.14
1000966	06-22-23	HOME DEPOT CREDIT SERVICES	HOME DEPOT CC	2,758.34		2,758.34
1000967	06-22-23	HUNTER JOHNSEN, INC.	JUNE 2023 CV WATER COUNTS CONSULTING	7,839.05		7,839.05
1000968	06-22-23	INFOSEND INC	MONTHLY BILLING SERVICES	1,288.80		1,288.80
1000969	06-22-23	WATERMARKE HOMES, LLC.	RELEASE OF DEPOSIT	36.70		36.70
1000970	06-22-23	CHM DESERT	RELEASE OF DEPOSIT	3,084.65		3,084.65
1000971	06-22-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	9,047.76		9,047.76
			STAFFING SERVICES - WWTP OIT			
1000972	06-22-23	MARION CHAMPION	M.CHAMPION - MILEAGE REIMB.	731.64		731.64
1000973	06-22-23	GREEN BOND LLC	RELEASE OF DEPOSIT	2,581.94		2,581.94
1000974	06-22-23	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL - ADMIN	250.00		250.00
			PEST CONTROL - ANNEX			
			PEST CONTROL - BAIT BOXES OLD STORES			
			PEST CONTROL - BAIT BOXES WWTP/CORP YARD			
			PEST CONTROL - CORP YARD			
1000975	06-22-23	PARKERS BUILDING SUPPLY	RESTOCK 1 PALLET QUICKCRETE	258.85		258.85
1000976	06-22-23	POLYDYNE,INC.	3 TOTES POLYMER SLUDGE WASTING	8,464.71		8,464.71
1000977	06-22-23	RAY LOPEZ ASSOCIATES	INSPECTIONS/REBATES	2,820.00		2,820.00
1000978	06-22-23	RUSS MARTIN	R. MARTIN - MILEAGE REIMB.	167.02		167.02
1000979	06-22-23	SMITH PIPE & SUPPLY, INC	BUSHINGS/ADAPTORS/COUPLINGS	335.62		335.62
1000980	06-22-23	HAPPY HOURS, LLC	RELEASE OF DEPOSIT	852.55		852.55
1000981	06-22-23	THE UPS STORE #5062	UPS SHIPPING CHARGE	33.44		33.44
1000982	06-22-23	THE LINCOLN NATL. LIFE INS. CO.	JULY PREPAID INS.	3,770.67		3,770.67
1000983	06-22-23	THE LAMAR COMPANIES	BILLBOARD - FOG PROGRAM	925.00		925.00
1000984	06-22-23	TKE ENGINEERING, INC	APRIL 2023 CM & IMSPECTION	0.00	397.50	397.50
1000985	06-22-23	TOTAL CARE WORK INJURY CLINIC	POST INJURY PHYSICAL - J.WEEKLEY/A.GAONA	250.00		250.00
1000986	06-22-23	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	677.70		677.70
1000987	06-22-23	URBAN HABITAT	APRIL 2023 MONTHLY LANDSCAPE	5,900.00		5,900.00
1000988	06-22-23	USA-FACT INC	BACKGROUND CHECK - J.LOPEZ	20.23		20.23
1000989	06-22-23	VALLEY LOCK & SAFE	OFFICE LOCKS/DEADBOLT	1,172.29		1,172.29
1000990	06-22-23	WATERSMART SOFTWARE,INC.	CUST. PORTAL HOSTING - WATERSMART/VERTEX ONE	28,620.00		28,620.00
1000991	06-22-23	XEROX CORPORATION	ENG. XEROX LEASE - JUNE 2023	172.39		172.39
1000992	06-28-23	ANA PATRICIA MURILLO	MILEAGE REIMBURSEMENT - ANA, MAY TO AUG	12.58		12.58
1000993	06-28-23	CORE & MAIN LP	RESTOCK 3" FLG GASKETS	31.90		31.90
1000994	06-28-23	GRAINGER	10" EXHAUST FAN - PRODUCTION	84.46	845.09	929.55
			MEASURING WHEEL - HORTON PLANT			
1000995	06-28-23	MATHESON TRI-GAS, INC	YELLOW SAFETY SHIRTS - FIELD STAFF	2,569.84		2,569.84

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1000996	06-28-23	NATIONAL BUSINESS FURNITURE LLC	BOX FILE PEDESTAL - ACCT	489.64		489.64
1000997	06-28-23	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	128,451.71		128,451.71
			JUNE 2023			
1000998	06-28-23	STATE WATER RESOURCES CONTROL BOARD	OIT WWTP APPLICATION - I.LOPEZ	125.00		125.00
1000999	06-28-23	TKE ENGINEERING, INC	FEB. 2023 CONSULTANT SERVICES	20,542.50	356,538.36	377,080.86
			GENERAL ENGINEERING SERVICES/MISSION CREEK SUBBASIN			
			PREPARATION FOR WSA/WSV			
			REGIONAL WASTE WATER PAYMENT #13			
			REGIONAL WATER RECLAMATION PAYMENT #14			
1001000	06-28-23	TOPS N BARRICADES, INC	40 TRAFFIC CONES	917.85		917.85
1001001	06-28-23	WATERLINE TECHNOLOGIES INC.	7 DRUMS REFILLED	5,625.63		5,625.63
			8 DRUMS REFILLED			
1001002	06-29-23	A. FLORES EXCAVATING & GRADING, INC.	ACCOUNT REFUND DIABLO RD & DILLON RD	720.37		720.37
1001003	06-29-23	AQUAYIA HARPER	ACCOUNT REFUND 9380 EKWANOK DR	13.46		13.46
1001004	06-29-23	ARTURO GOMEZ	ACCOUNT REFUND 64052 DORAL DR	13.78		13.78
1001005	06-29-23	AXEL IVAN GALLEGOS	ACCOUNT REFUND 13273 HERMANO WAY	64.12		64.12
1001006	06-29-23	BRENDA VALDOVINOS	ACCOUNT REFUND 13925 QUINTA WAY	33.71		33.71
1001007	06-29-23	DANA PARSONS	ACCOUNT REFUND 62555 S STARCROSS DR	73.39		73.39
1001008	06-29-23	DOTY BROS EQUIPMENT COMPANY	ACCOUNT REFUND 411 W GARNET AVE	537.82		537.82
1001009	06-29-23	EMILIE ROSSON	ACCOUNT REFUND 64550 PIERSON BLVD #14	76.56		76.56
1001010	06-29-23	JAMES RANDALL	ACCOUNT REFUND 13740 JULIAN DR	29.76		29.76
1001011	06-29-23	JESSICA FUENTES	ACCOUNT REFUND 16385 VIA QUEDO	79.74		79.74
1001012	06-29-23	JOHN D HULIN	ACCOUNT REFUND 16540 EL SEGUNDO WAY	22.44		22.44
1001013	06-29-23	KIRBY CORTEZ	ACCOUNT REFUND 12085 PALM DR	431.83		431.83
1001014	06-29-23	LADONNA SOFRANCO	ACCOUNT REFUND 13139 ZANE WAY	9.34		9.34
1001015	06-29-23	LAVINDA BLUESTEIN	ACCOUNT REFUND 65946 BUENA VISTA AVE	3.70		3.70
1001016	06-29-23	MARISOL GOMEZ	ACCOUNT REFUND 65952 7TH ST	54.73		54.73
1001017	06-29-23	NOEMI CISNEROS	ACCOUNT REFUND 13567 MOUNTAIN TOP DR	109.64		109.64
1001018	06-29-23	NYSSA CRAWFORD	ACCOUNT REFUND 11585 AMBROSIO DR	8.68		8.68
1001019	06-29-23	ONYX HAULING & CLEAN UP	ACCOUNT REFUND 66634 OCOTILLO RD BETWEEN 5TH & 6TH	571.21		571.21
1001020	06-29-23	P.S LAND LLC	ACCOUNT REFUND 13651 HACIENDA HEIGHTS DR	100.16		100.16
1001021	06-29-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND 13480 QUINTA WAY	731.51		731.51
1001022	06-29-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND CALLE AZTECA & AVE HERMOSA	769.76		769.76
1001023	06-29-23	THERESA PODGORNA	ACCOUNT REFUND 66034 SANTA ROSA RD	93.46		93.46
1001024	06-29-23	TRACY QUILLEN	ACCOUNT REFUND 66087 AVE CADENA	108.32		108.32
1001025	06-29-23	US BANK NATIONAL ASSOCIATION	ACCOUNT REFUND 66369 2ND ST	3.43		3.43
1001026	06-29-23	WENDY S CONTRERAS	ACCOUNT REFUND 15786 AVE MONTEFLORA	36.10		36.10
99103202	06-02-23	WELLS FARGO BANK	AUTO DEP PPE 05.26.23	132,100.53		132,100.53
99103233	06-02-23	EFTPS	FED TAX PPE 05.26.23	53,479.13		53,479.13
99103240	06-02-23	STATE OF CA EDD	STATE TAX PPE 05.26.23	10,314.59		10,314.59
99103245	06-02-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 05.26.23	13,189.49		13,189.49
99103277	06-07-23	FARMERS & MERCHANTS BANK	F&M DEBT SERVICE JUNE 2023	12,190.95		12,190.95
99103278	06-08-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 05.26.2023	33,755.79		33,755.79
99103279	06-01-23	DOWNING CONSTRUCTION, INC.	RETENTION PAYMENT	0.00	1,875.00	1,875.00
99103392	06-16-23	WELLS FARGO BANK	AUTO DEP PPE 06.09.23	137,057.76		137,057.76
99103396	06-26-23	STATE OF CA EDD	STATE TAX PPE 06.09.23	10,965.78		10,965.78

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING
MEETING DATE(S): July 13 & 17, 2023
FROM: Brian Macy – Assistant General Manager

FOR: ACTION X DIRECTION INFORMATION

GRANT OF EASEMENT WITH COACHELLA VALLEY CONSERVATION COMMISSION FOR APN 665-200-013

STAFF RECOMMENDATION

Authorize the General Manager to take the necessary actions to accept and file a utility easement from the Coachella Valley Conservation Commission for Assessor’s Parcel Number (APN) 665-200-013.

SUMMARY

The Regional Sewer Conveyance Line Project consists of a 2.0 mile force main along Dillon Road and a 1.3 mile gravity sewer along Little Morongo Road from the existing Dos Palmas Lift Station to the Wright Regional Water Reclamation Facility (RWRF) and will provide the wastewater flows for treatment at the RWRF. While there are existing roadway easements along a majority of Little Morongo Road to accommodate the proposed gravity sewer construction, it will cross a portion of private property identified as APN 665-200-013, at the intersection of Little Morongo Road and 18th Avenue. The subject property is owned by the Coachella Valley Conservation Commission (CVCC), and is part of the Willow Hole Conservation area. Since December 2020, MSWD worked with CVCC to obtain the necessary approvals for a 1,200 square foot easement at the northwest corner of APN 665-200-013. On June 8, 2023, the CVCC commission approved the utility easement requested by MSWD.

ANALYSIS

APN 665-200-013 was acquired by CVCC in 2011. As part of the acquisition, the parcel became part of the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP) and a restrictive covenant was placed over the entire parcel, ensuring the parcel would be held as conservation land in perpetuity. The terms of the restrictive covenant require CVCC to seek Wildlife Agency approval for any alterations to the parcel, including granting of easements. MSWD is a permittee under the CVMSHCP and construction of the RWRF is a covered activity under the CVMSHCP, meaning that its required take (impact) was already accounted for during the development of the Plan. Since the northwest corner of APN 665-200-013 has been disturbed since at least 1996 when the baseline habitat assessments for the CVMSHCP were conducted, the easement’s potential impacts to CVMSHCP conservation objectives are considered minor. Given the minimal risk to CVCC conservation objectives, the easement’s location on previously disturbed land, and the project’s status as a covered activity under the CVMSHCP, CVCC and the Wildlife Agencies granted permission for the easement to MSWD at the June 8, 2023 commission meeting.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

Accepting the grant of easement with CVCC has no fiscal impact to the District. However, filing the grant of easement with the County of Riverside has nominal fee of \$10.

ATTACHMENTS

Grant of Easement Deed, including Legal Description and Plat Certificate of Acceptance

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

EXEMPT – GOV'T CODE 6103

The undersigned grantor declares:
Documentary transfer tax is \$ 0.00.
() computed on the full value of property conveyed, or
() computed on full value less value of liens and
encumbrances remaining at time of sale.
() Unincorporated area: () City of _____,
and County of _____.

FOR RECORDER'S USE ONLY

Affects: APN: 665-200-013

GRANT OF EASEMENT DEED

COACHELLA VALLEY CONSERVATION COMMISSION, a public agency and Joint Powers Authority, hereby GRANTS to MISSION SPRINGS WATER DISTRICT, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq., a non-exclusive Easement for Public Sewer and Water Utilities over, under and across that certain property in the County of Riverside, State of California, the following described land ("Easement Area"):

SEE EXHIBIT "A" LEGAL DESCRIPTION AND EXHIBIT "B" PLAT ATTACHED HERETO AND MADE A PART HEREOF.

Grantor hereby reserves and retains all other property rights in and to the Easement Area, including, without limitation, the right to use the Easement Area for any purpose whatsoever, so long as such use does not substantially and unreasonably interfere with Grantee's rights hereunder, to grant additional easements over, under and across the Easement Area so long as such easements do not substantially and unreasonably interfere with Grantee's permitted use of the Easement Area. Grantor further reserves and retains the right to cause Grantee to relocate any facilities located within the Easement Area, at Grantee's sole expense, to a location mutually agreed to by Grantor and Grantee, if, in Grantor's sole discretion, activities conducted by Grantee in relation to facilities within the Easement Area are inconsistent with or contrary to the conservation values as defined in the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP), incorporated herein by reference, of the surrounding property.

Grantee's use of the Easement shall be performed with care and in a manner as to cause the least interference with the Grantor's parcel and with Grantor's use of same as possible. Grantee shall, at its sole expense, maintain any of its facilities within the Easement Area in a good and safe condition and in compliance with all applicable governmental rules, regulations and requirements.

If Grantor's parcel or any part thereof is disturbed by installation, operation, maintenance, repair or other activities performed by or on behalf of Grantee in connection with the use of the Easement Area, said property shall be promptly restored by Grantee to its condition just prior to such disturbance. Immediately

following the performance of work by or on behalf of Grantee, Grantee shall remove from the Easement Area and surrounding land all equipment, materials and debris resulting from or used in connection with such work.

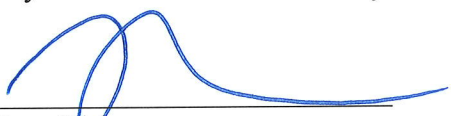
Grantee shall indemnify, defend and hold harmless Grantor from and against any and all claims, demands, losses, damages, costs and expenses (including but not limited to court costs, penalties and reasonable attorneys' fees), judgments, liabilities and causes of action of any nature whatsoever resulting from or relating to the use or occupancy of the Easement Area by Grantee, or arising in any manner out of the acts or omissions of Grantee or its agents or employees or any other persons acting under Grantee's direction or control in connection with the Easement or with the use or occupancy of the Easement Area, except to the extent caused by Grantor's gross negligence or intentional misconduct. The indemnity obligations set forth herein shall survive any termination of the Easement.

If either party brings an action at law or in equity to enforce or interpret this Agreement, the prevailing party in such action shall be entitled to recover reasonable attorneys' fees and court costs for all stages of litigation, including, but not limited to, appellate proceedings, in addition to any other remedy granted.

This Easement is consistent with CVMSHCP conservation objectives because the proposed project is identified as a Covered Activity under the Plan. All work in the proposed easement will be performed in accordance with the CVMSHCP.

Dated this 29th day of June, 2023

COACHELLA VALLEY CONSERVATION COMMISSION,
A public agency and Joint Powers Authority

By: 
Tom Kirk
Executive Director

Dated this 19th day of June, 2023

MISSION SPRING WATER DISTRICT, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq.

By: 
Arden Wallum
General Manager

NOTARY FOLLOWS

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

On June 29, 2023 before me, Emily Langenbahn, Notary Public
(here insert name and title of the officer)

personally appeared Tom Kirk

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



(Seal)

Title of Document: Grant of Easement Deed
Document Date: June 29, 2023
Number of Pages: 7

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

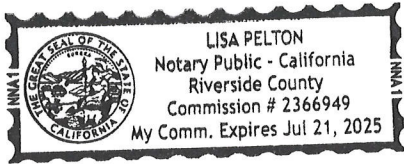
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Riverside

On June 19, 2023 before me, Lisa Pelton, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Arden Wallum
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature Lisa Pelton
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Signer's Name: _____

Corporate Officer – Title(s): _____

Corporate Officer – Title(s): _____

Partner – Limited General

Partner – Limited General

Individual Attorney in Fact

Individual Attorney in Fact

Trustee Guardian or Conservator

Trustee Guardian or Conservator

Other: _____

Other: _____

Signer is Representing: _____

Signer is Representing: _____

EXHIBIT "A"

LEGAL DESCRIPTION

EASEMENT DEED

That portion of the northwest quarter of Section 13, T3S, R4E, San Bernardino Base and Meridian, in the County of Riverside, State of California, according to the Official Plat thereof, and as shown on Record of Survey, filed in Book 59, Pages 1 through 4, in the City of Desert Hot Springs, records of Riverside County, State of California, described as follows:

Beginning at the most northwesterly corner of said Section 13; thence South 89°33'40" East, 30.00 feet along the northerly line of said Section 13; thence South 0°56'10" West, 40.00 feet; thence North 89°33'40" West, 30.00 feet to an intersection with the westerly line of said Section 13; thence North 0°56'10" East, 40.00 feet along said westerly line to the Point of Beginning.

The land described herein contains approximately 1,200.00 square feet

Affecting: APN 665-200-013

See Exhibit "B" attached hereto and made a part hereof.

This real property has been described by me, or under my direction, in conformance with the Professional Land Surveyor's Act.

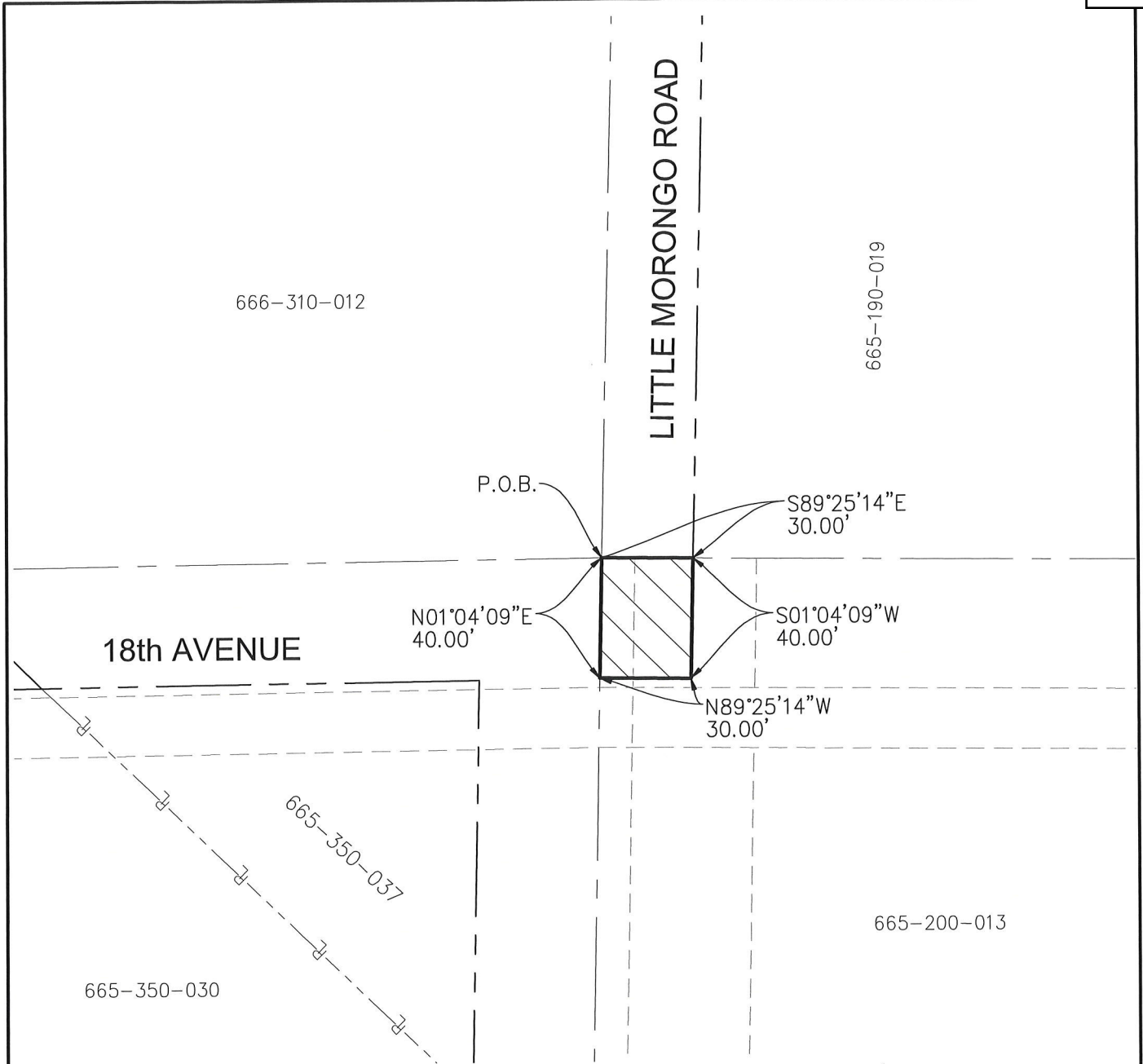
Michael P. Thornton

Michael P. Thornton, PLS 6867, Exp. 9-30-24

05/24/2023

Date





LEGEND

- PROPOSED EASEMENT
- EXISTING RIGHT-OF-WAY
- EXISTING PROPERTY LINE
- EXISTING EASEMENT LINE
- PROPOSED UTILITY EASEMENT ACQUISITION (0.028 AC)
- P.O.B. POINT OF BEGINNING



SCALE: 1"=50'

TKE ENGINEERING
Michael P. Thornton
 MICHAEL P. THORNTON, LS 6867
 EXPIRES: 9-30-24

TKE ENGINEERING, INC.
 2305 CHICAGO AVENUE
 RIVERSIDE, CA 92507
 (951) 680-0440

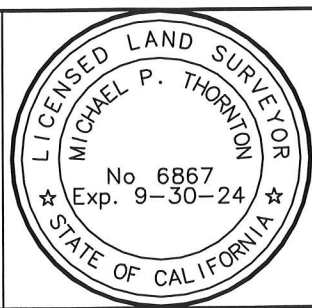


EXHIBIT 'B'

APN 665-200-013

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by COACHELLA VALLEY CONSERVATION COMMISSION, a public agency and a joint powers authority (“Grantor”), on the Grant of Easement Deed dated June ____, 2023, to the MISSION SPRING WATER DISTRICT, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq. (“Grantee”), is hereby accepted by the undersigned officer on behalf of the Grantee and the Grantee consents to recordation thereof by its duly authorized officer.

GRANTEE:

Date: _____

MISSION SPRING WATER DISTRICT, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq.

By: _____
Arden Wallum
General Manager

AGENDA REPORT

REGULAR BOARD MEETING JULY 13 & 17, 2023

DIRECTOR REPORTS

DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
6/1	DVBA LEGISLATIVE MEETING	MARTIN
6/8	CVAG ~ CVCC AND E&E MEETINGS	MARTIN
6/13	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
6/13	DHS PLANNING COMMISSION MEETING	DUFF
6/13	CVWD BOARD MEETING	GRIFFITH
6/20	DWA BOARD MEETING	GRIFFITH
6/20	DHS CITY COUNCIL MEETING	MARTIN
6/22	DVBA ANNUAL MEMBERSHIP APPRECIATION NIGHT	MAYRHOFEN, MARTIN
6/26	DVBA BOARD MEETING	MARTIN
6/27	DHS PLANNING COMMISSION MEETING	DUFF
6/27	CVWD BOARD MEETING	GRIFFITH
6/27	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
6/29	TOUR OF EAST VALLEY WATER DISTRICT	DUFF, GRIFFITH, MARTIN

(OTHER) MEETINGS ATTENDED *(*no daily stipend was claimed)*

Date	Event	Attendees
6/3	LITTLE LEAGUE CLOSING EVENT	MARTIN
6/28	TRIBAL WATER AUTHORITY MEETING	MARTIN



General Manager's Report

July 2023

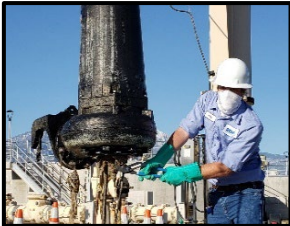


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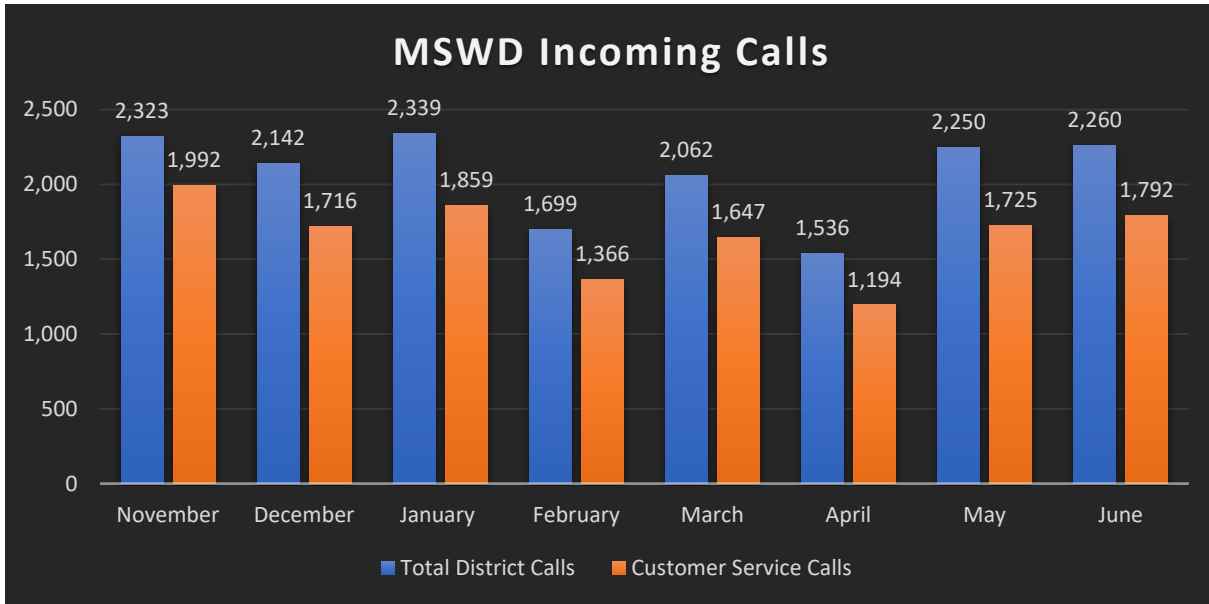
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Innovation and Technology Department.....	9
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ADMINISTRATION

Customer Service

Calls into the Customer Service Department

The District is seeing an increase in the number of calls in the last two months. The chart below represents total MSWD incoming calls and those received by the Customer Service staff.

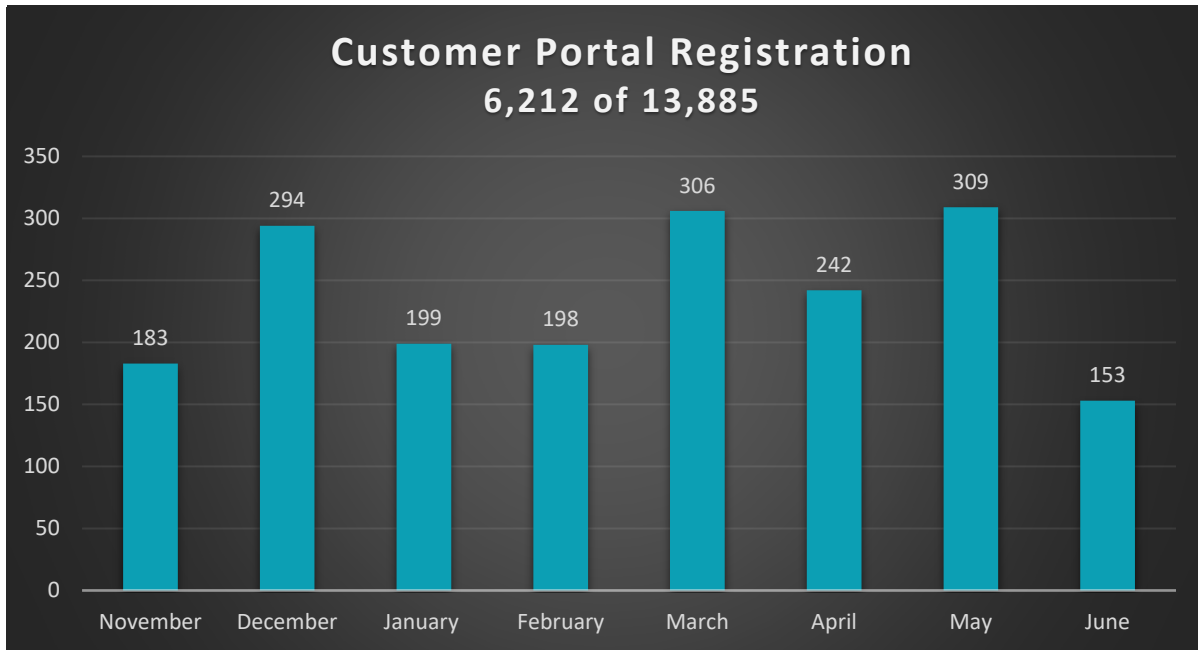


Most calls are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for June 2023	Monthly Avg. for FY 2023	Total for FY 2023
Water Waste	1	5.80	58
High Bill Calls / Service Line Leaks	3	9.58	115
No Water	3	5.83	70
Disconnections by Request & Non-Pay	256	231.50	2,778
Reconnections by Request & Non-Pay	92	93.50	1,122
Service Transfers	83	88.25	1,059
New Customer / Roll Over Accounts	108	144.33	1,732
High/Low Pressure	4	5.00	59
Water Quality	3	2.00	24
Other / Miscellaneous	89	73.25	879

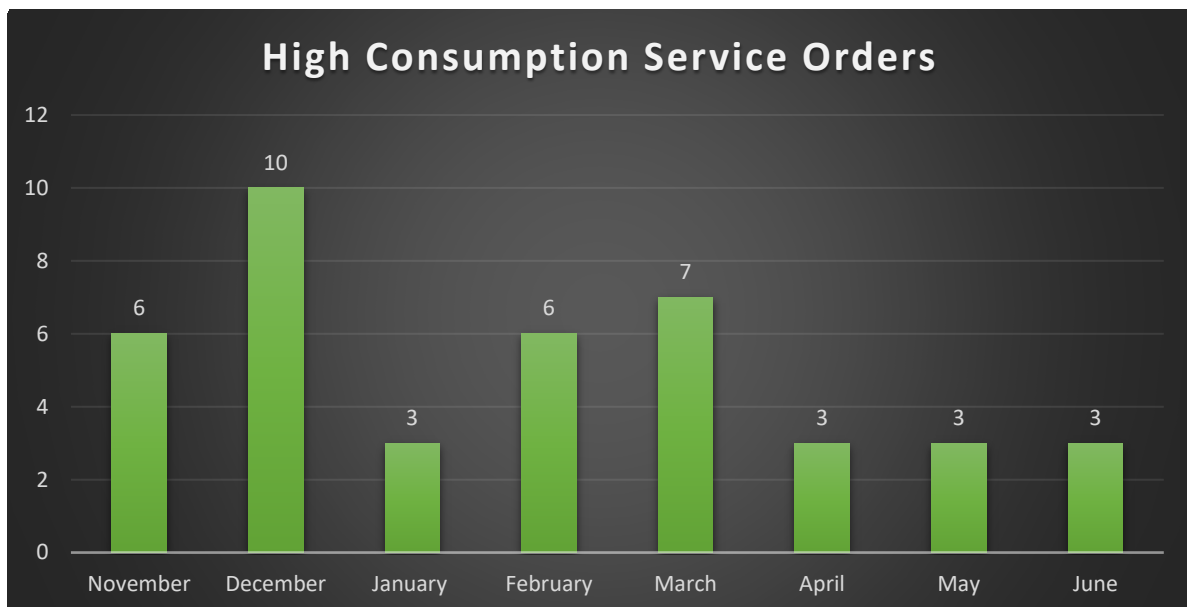
Customer Portal

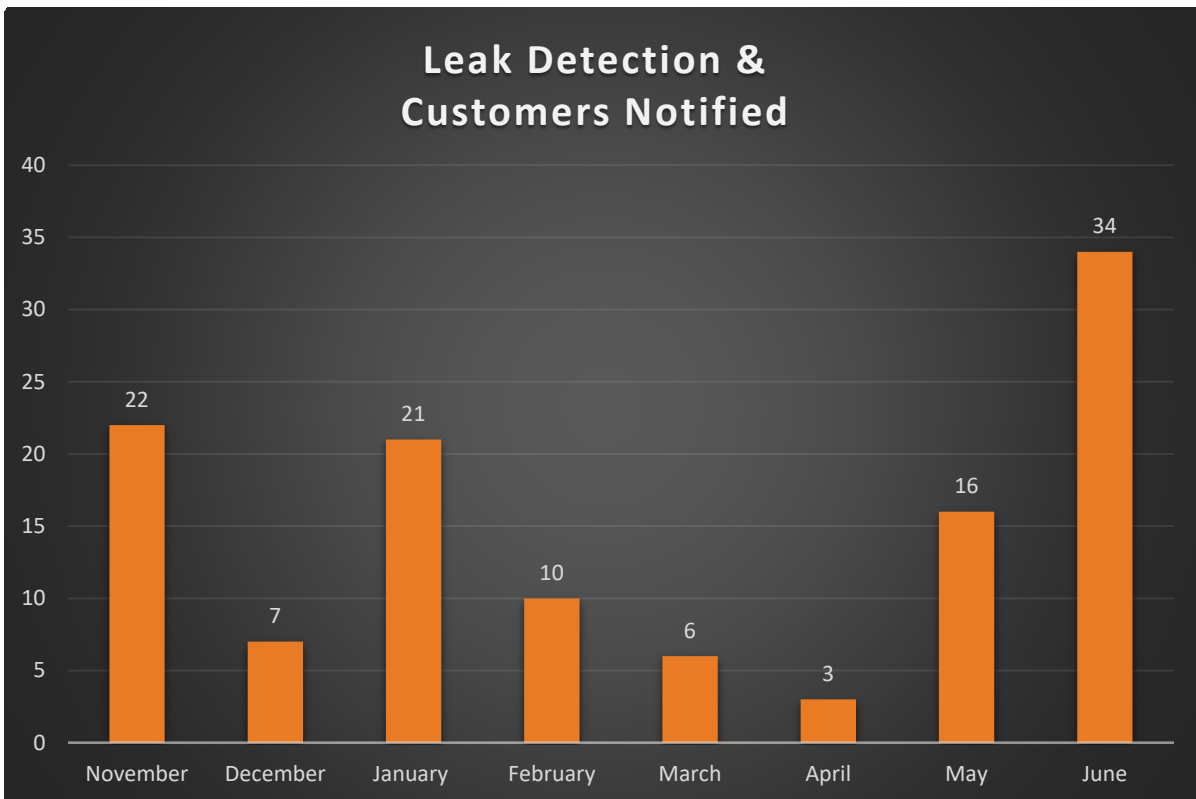
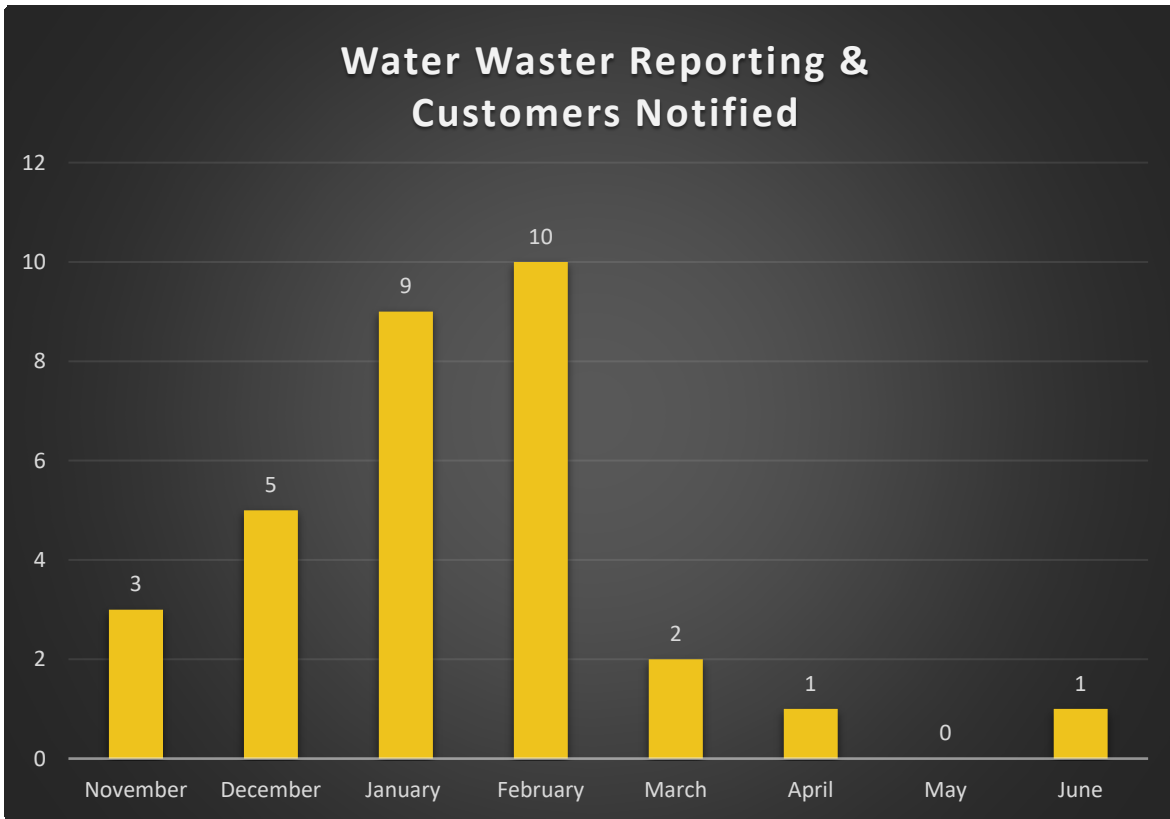
The District has implemented an AMI infrastructure and Neptune 360 portal. All customers are encouraged to sign up for the Customer Portal to access bills and leak alerts. Since launching the portal, customer adoption has reached 45%, or 6,212 customers registered so far.



Monitoring of Customer Accounts

The District continues to leverage the new AMI infrastructure and Neptune 360 portal to investigate high consumption, identify water wasters, and detect leaks. The following charts represent the monitoring results for 13,885 customer accounts by the Customer Service staff.





Customer Bill Assistance Programs

The District continues to facilitate bill assistance programs for the benefit of its customers.

- MSWD hosted Utility Assistance Clinics on May 22, 2023, and June 8, 2023. Representatives from Riverside County Community Action Partnership, the United Way, Food Now, and Desert Valley Disposal were in attendance for on-site program sign-ups and to provide community resources. The two clinics were very successful.
 - LIHWAP – 54 people applied for assistance.
 - United Way – 51 people received assistance.
- The United Way Customer Bill Assistance Program continues to be utilized by those customers who need assistance for one billing period annually, paying \$100 per approved customer.
- Riverside County’s Low Income Household Water Assistance Program (LIHWAP) Care Program provides customers with a one-time payment towards their water and/or sewer bill up to \$2,000. This program will only run through August 2023 with federal funding.
- LIHWAP 2.0 is a new State funded contract that is not scheduled to begin until October 2023. Once LIHWAP 2.0 begins, previous customers may re-apply and will include customers who are current on their bills and qualify for assistance.
- Beginning March 13, 2023, LIHWAP will now be able to assist customers even if their account does not have an arrearage. When a customer is not past due on their bill, they will receive a base payment ranging between \$200 - \$371. The amount the customer receives will depend on their household size and income.
- United Lift has assisted many customers and has exhausted current funding.

The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Customers Assisted in June 2023	Total Assistance in June 2023	Total Assistance in FY 2023
United Way of the Desert	34	\$3,400.00	\$13,000.00
LIHWAP / CAP Riverside	8	\$3,432.70	\$83,737.45
United Lift	0	\$0.00	\$8,058.96
MSWD Payment Plans Last Month	Previous Month Remaining to be Billed	MSWD Current Customer Payment Plans	Current Balance Remaining to be Billed
105	\$46,426.56	107	\$53,430.72



Delinquency Service Disconnections

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Fiscal Year	Auto-Dialer Calls to Customers	Door Hangers to Property	Customer Contact to Make Payment Plan	Service Disconnections
2022 – 2023 (Year to Date)	5,107	759	1,171	656
2021 – 2022 (3/24/22 -6/30/22 due to Covid moratorium end)	1,937	494	378	286
2020 – 2021 (Covid moratorium)	0	0	0	0
2019 – 2020 (Covid moratorium started 3/9/2020)	7,182	1,760	814	667

New Online Calendaring System

Need one-on-one assistance with your MSWD account? Skip the line and book an in-person appointment with a customer service representative. English and Spanish-speaking associates are available. Get help with the following:

- New Accounts
- Property Taxes and/or Liens
- Account Review
- And more!

<https://www.mswd.org/page/new-online-calendaring-system>



Customer Bill Pay Options

MSWD Customer Service continues to provide customers with multiple options for bill payment.

- Payment Portal on MSWD.org/Customer Connect,
- Customers can pay at 7-11 or Walmart in Desert Hot Springs and must have their bills present. The addition of Walgreen's will be coming soon,
- Customers can drop payments (check or money order) in the drop box,
- Customers can call in and pay through the IVR system, or with Customer Service Representative assistance,
- PayPal, Google Pay, Apple Pay, or the QR code on the back of the bill. Customers can pay directly from their smartphone.
- Customers can pay in person at the District Lobby.

MSWD
Mission Springs Water District

BILL PAY OPTIONS

<p>ONLINE MSWD.org/Paperless</p>	<p>BY PHONE (760) 329-6448</p>	<p>BY MAIL 66575 Second Street Desert Hot Springs, CA 92240</p>	<p>IN PERSON Drop off</p>
---	---	--	--------------------------------------

OTHER OPTIONS: Walmart Pay | PayPal | PayNearMe | YOUR BANK'S E-PAY PROGRAM



Finance and Accounting Department

The Finance and Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the MSWD Board of Directors. Below are project highlights and summaries for June 2023.

Current Work Priorities

The main priorities for Accounting were the Fiscal Year 2023-2024 Budget, the interim audit, and providing needed documentation to finalize the first reimbursement claim to the State for the Regional Water Reclamation Facility grant agreement.

A kick-off meeting was held on May 30, 2023, for the Long-Range Financial Plan.

The Finance Department continues to update the procurement policy to meet District needs while ensuring it meets State and Federal laws.

The Accounting Department continues to support other departments as needed.

Human Resources

- Processed retroactive pay for merit increases.
- Identified needed changes for salary schedules in order to be compliant with CCR section 570.5.

Information Technology

- Continue to evaluate the migration from Unidata to another ERP system.

Customer Service

- Provided several corrections to customer service for customer accounts.
- Continued to work with Customer Service to review and track Fiscal Year 2023-2024 Sewer Fee prepayments through June 30, 2023.

Public Relations

- Assisted in the preparation of customer turf & toilet rebate grant reimbursement request.

Engineering and Construction and Maintenance

- Two new reimbursable jobs were requested by Engineering.
 - PODS Storage Facility – water, sewer, and landscape improvement review.
 - L'Original Hudson Boutique Resort & Spa – landscape and irrigation improvement review.

- One new reimbursable job was requested by Construction & Maintenance.
 - Hit 2-inch Water Service – contractor damage to District side of water service and backflow.
- Updated request for deposit release process for project review and processed 18 deposit refund checks.

Budget

Budget transfers in June 2023 amounted to \$42,006 for samples, street repair materials, emergency repairs, administrative support, and vehicle leases.

The Fiscal Year 2023-2024 Budget was finalized, adopted, and uploaded into the financial software.

Audit

The Fiscal Year 2022-2023 interim audit began on June 26, 2023, and Accounting completed process walkthroughs and gathered requested documentation for process testing.

Payroll

The Payroll Department continues to work with other departments to ensure timecards are prepared accurately.

Cash

Total cash receipts for the month of June 2023 amounted to \$1,517,402 with the majority being water and sewer customer account payments, and sewer prepayments.

Cash disbursements for the month of May 2023 amounted to \$8,748,542 with the largest payments going to:

- TKE Engineering - \$410,498
- Net Payroll - \$404,202
- Southern California Edison - \$397,747
- City of Desert Hot Springs - \$192,586
- EFTPS Federal Tax Remittance - \$164,239
- ACWA-JPIA Health Benefits Authority - \$90,756



Innovation and Technology Department

The Innovation and Technology (IT) Department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for June 2023.

Technology Improvements

The District continues its push toward paperless operations with the expansion of Laserfiche forms which staff are currently using for managing budgets and submitting overtime. Additional forms are in development along with continuous improvements in current forms.

Cybersecurity improvements continue to be made to improve District security.

Desktop computers and laptop upgrades continue as needed.

On-Going Cyber Security Training

The IT Department continues the monthly anti-phishing training scenarios with staff and Board members. Staff has been diligent in reporting suspicious emails or contacting the IT Manager for review of suspicious emails before acting.



Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizer, and disinfectants are available to all District buildings and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. Staff will continue to monitor the situation and perform due diligence in getting all the material that is needed to maintain the water systems.

The annual inventory count for Fiscal Year 2022-2023 has been completed.

Total inventory purchases were \$12,388.67, and the total issued for use by field crews totaled \$51,673.08, for June 2023.



ENGINEERING AND OPERATIONS

Engineering Department

Below is a list of Capital Projects and status updates for June 2023.

Well 42 Project

Construction is still on-hold due to revisions to the pumping and electrical equipment.

A construction bulletin regarding the electrical system changes was issued.

The contractor is in the process of procuring the well motor, pump assembly, and MCC equipment.

Construction will likely be on-hold for several more weeks while the equipment submittals are processed and the equipment is ordered, fabricated, and delivered to the site for construction and installation.

AD-18 – GQPP Sewer Project Areas “H” & “I”

Staff continued to negotiate with the property owner at the south end of Hildago Street for an easement needed to complete the proposed sewer pipe alignment.

Well 22 Rehabilitation

The well contractor, L.O. Lynch, continued progress on production test pumping to identify the well pumping capacity. The contractor will be starting the next stage of higher test pumping next week. Further well test pumping is still needed over the next few weeks.

The project specifications for the well site improvements, following the test pumping work, are being finalized and prepared for soliciting construction bids. Staff estimates that by mid-August 2023, after the customary 30-day advertising period, the District should have bids for the Well 22 Rehabilitation Project and will present them at the September 2023 Board meeting.

Water and Wastewater System Comprehensive Master Plan Updates

Staff is in the process of reviewing the draft water and sewer master plans and flow models. In addition, staff is reviewing and adjusting the flow model with demand and calibration data.

Engineering and Operations staff are evaluating the breadth and depth of the proposed water CIP.

AD-18 GQPP Sewer Project Area "D3-1"

The California Department of Water Resources (DWR) has approved repurposing the grant funding for this project and combining with other grant funding for the Area D-3 construction. Staff has prepared a grant amendment and submitted it to DWR for review and processing.

AD-18 – GQPP Sewer Project Areas "A" & "G"

The design consultant, Genterra, continued progress on the 90% construction plans and specifications.

Staff is securing title reports for two easement areas required to complete the projects.

Backup Generators for Well Sites 27-32 and 37 Projects

Staff has received an executed contract extension from the consultant extending the contract term for one year.

The consultant submitted revised plans on June 6, 2023, and staff reviewed and approved the plans and are waiting on revised specifications and engineer's construction estimate. Staff will review the specifications and prepare the contract documents for bidding purposes to solicit construction bids.

Supplemental Environmental Project

Bids were opened on May 18, 2023, with two bids received. After reviewing the bids, staff rejected the bids as they both exceeded the project budget and will narrow the project scope while meeting the requirements of the Colorado Water Basin Supplemental Environmental Project requirements. Staff presented an agenda item as a verbal update to the Board of Directors on the status of the project, and the suggested next steps of the project at the June 2023 Board meeting.

Well 34 Rehabilitation

Staff is completing the final review of the technical specifications. Staff anticipates bidding the project in August 2023.

Green Day Village Water Supply Assessment and Water Supply Verification

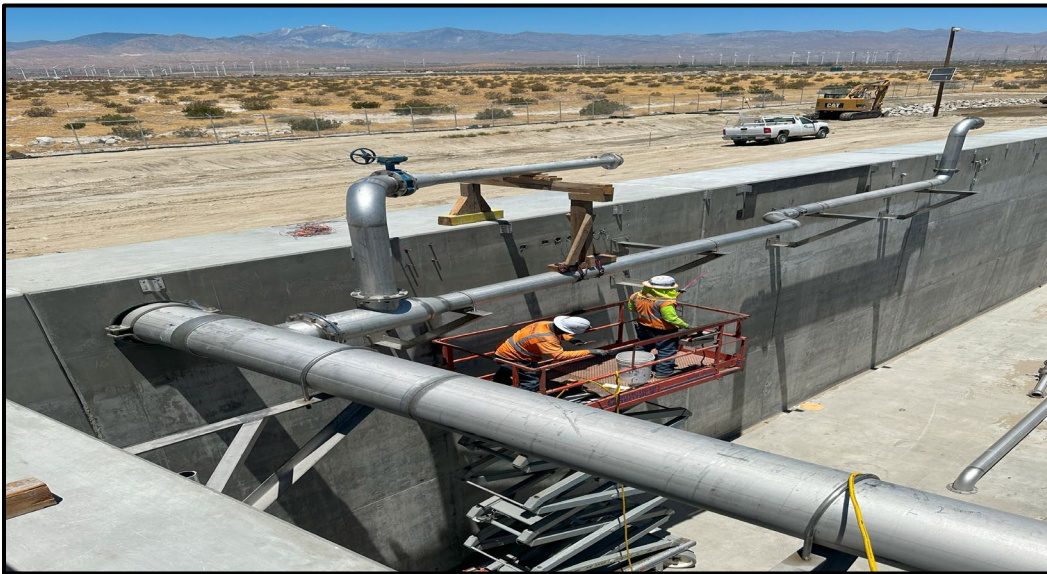
The Board approved the Water Supply Assessment/Water Supply Verification (WSA/WSV) for Green Day Village at the June 2023 Board meeting.

Regional Water Reclamation Facility

The project team continued processing submittals and responding to RFIs submitted by J.F. Shea Construction.

J.F. Shea Construction continued construction on the Regional Water Reclamation Facility (RWRF). Through the month of June 2023, J.F. Shea Construction:

- Continued installing the operations building exterior panels, insulation, and interior conduits, cable trays, air ducting, etc.,
- Continued progress on forming and pouring of the Headworks walls, channels, and slab, and
- Continued outfitting the SBR tanks and catwalks, hand railings, scum troughs, air piping, etc.



After positive discussions with a property owner, the Project Team initiated the appraisal process for right-of-way and easements along 20th Avenue, east of Little Morongo Road, to construct the third required monitoring well to be constructed at a later date.

The project team continued to monitor progress on the SRF/Grant funding application with the State Water Resources Control Board (SWRCB). Staff will meet with the SWRCB to review reimbursement requirements. The project team prepared and submitted the first reimbursement request. It is expected that the SWRCB will process the reimbursement by August 2023.

Regional Water Reclamation Facility Conveyance Line

Staff and the consultant, TKE Engineering, continue to coordinate with the CVCC on the final grant deed for an easement along Little Morongo Road. The grant deed was approved by the CVCC in June 2023 and will be taken to MSWD's Board meeting in July 2023 for approval.

The project team continued processing submittals and responding to RFIs submitted by Downing Construction, Inc.

Downing Construction began construction of the gravity sewer along Little Morongo Road. Downing has completed approximately 1,200 linear feet through the month of June 2023.



Area M2 Sewer Collection System (AD-15)

Staff has completed checking the draft design package and will be returning it to the design consultant, AECOM, to finalize in the coming weeks.

The project team is working with the design consultant to incorporate water service replacements throughout the project area.

RWRF Roadway Design (19th Avenue, Little Morongo Road, and 20th Avenue)

The design consultant, TKE Engineering, completed the roadway geometric design. The geometric design has been submitted to the City of Desert Hot Springs for approval.



Operations & Maintenance

Construction & Maintenance

Water Line Locations

Staff completed approximately 608 water line location requests using iPads and the GeoViewer Mobile app to streamline and manage line locations.



Water System Repairs/Replacement

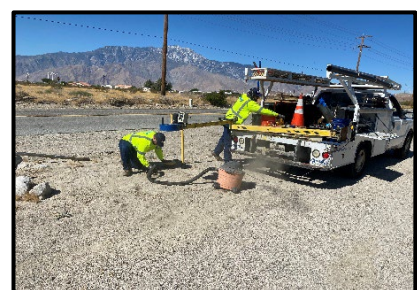
Staff replaced 19 water service lines with copper, repaired 22 service line leaks, repaired 15 mainline leaks, and repaired one hit fire hydrant.



Water System Maintenance

Staff continued to implement preventative maintenance and inspection programs keeping the water distribution system in optimum working order and properly functioning without any interruption. Below is a summary of the maintenance completed in June 2023.

- 326 ground valves were exercised,
- 165 fire hydrants were flushed, maintained, and painted,
- One air-release valve was inspected and/or rebuilt. The annual maintenance program has now been completed for this year,
- One blow-off was flushed. The annual maintenance program is now completed for this year.



Street/Asphalt Repair (City/County)

The District's contractor, B-81, continued efforts to finalize permanent asphalt repairs from leaks and scheduled work throughout the District. Staff plans to extend the contract for another year (FY 2023-2024). The current contract was approved by the Board in June 2022 for one year with the option to extend/renew for a total of three years.

Annual Uniform Service

In June 2023, staff executed a three-year contract (FY 2023-2026) with Aramark Uniform Services. The contract includes uniform pants and shirts for field staff, carpet floor mats, and shop towels.

CMMS Workorder Program

A total of 116 work orders were processed in June 2023 using the CMMS program.

New Water Meter Service Installation

Staff installed 11 new water service lines in June 2023.

Fire Flow Testing

Staff continues performing field fire flow tests for the Engineering Department. 17 fire flow tests were conducted in June 2023.

Fleet and Facility Maintenance

Janitorial Services

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Routine disinfection is completed four times per week and routine janitorial services are completed twice a week (Wednesday and Friday). In preparation for the new fiscal year, staff executed a contract with the lowest bidder, Eternal Love, LLC.

Building Maintenance

Staff completed the following building maintenance during the month of June 2023:

- Made temporary repair to Shop ice maker door,
- Cleaned out and reorganized the west Conex storage box and palletized old equipment in the Corporate Yard,
- Applied anti-skid tape to Accounting Modular steps,
- Replaced spigot underneath the carport at the Administration Building,
- Replaced faucet and the toilet valve, handle, and flapper in the Stores bathroom,
- Ongoing repairs to the bell for the Corporate Yard gate, which are incomplete,
- Installed corrugated metal over the hole in the lower panel for the Old Stores,
- Began cleanup of the west wall at the Corporate Yard,

- Drilled holes for the monitor cables and mounted filing bins in the Field Service Office at the Administration Building,
- Constructed and installed new cabinets at the Corporate Yard and Administration Building for janitorial supplies,
- Installed HazMat sign in the oil containment area,
- Repaired 5 holes in the perimeter fencing at the Corporate Yard and Horton Wastewater Treatment Plant,
- Installed flammable storage cabinet in the Corporate Yard Shop,
- Cleaned up trash and debris outside of the dumpster bin area at the Administration Building,
- Replaced failed pump on swamp cooler #3 at the Corporate Yard,
- Cleaned up and resealed the pan, replaced belt, float, and drain on the Meter Shop swamp cooler.

Standby Generator Monthly Maintenance Program

This testing ensures the generators are in good working order and ready to be used when needed. There were no generator issues in June 2023, however, the 230KW Cummins portable generator remains out of service.

Fleet Maintenance/Repairs

- Preventative maintenance performed on the chop saw on Unit 399,
- Alternator and tensioner replaced on Unit 367,
- Recalls performed at the dealership (I-10 Ram) on Units 418, 419, and 420,
- Trailer jack replaced on Unit 346,
- Installed handles to the case for the hydraulic poppers,
- Preventative maintenance performed on Units 406, 419, and 421,
- Replaced the spark plug and cleaned the carburetor on the Poulan chainsaw,
- Replaced the battery on Units 408 and 410,
- Forklift inspection performed and all zirc fittings greased on Unit 432,
- Tamper gas cap replaced on Unit 391,
- Front hubs and rear brake pads replaced on Unit 393,
- Pressure washer had a new axle rod and tires installed on Unit 34,
- Ignition lock cylinder was replaced on Unit 391 at the dealership (Jessup),
- Suction tube rebuilt on Unit 385,
- Replaced broken pin on backhoe bucket tooth on Unit 362,
- PR valve issues on Unit 117, RDO will make repairs.

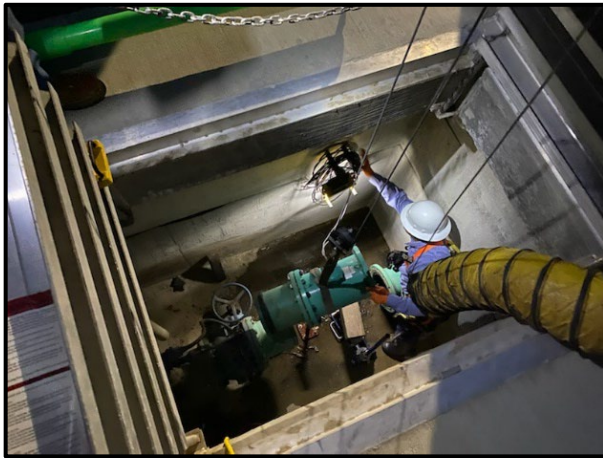
Wastewater Collections

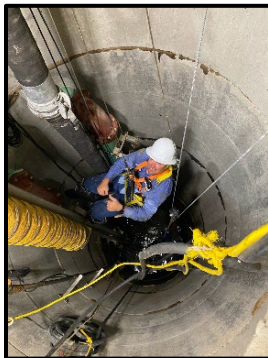
Sanitary Sewer Overflows (SSOs)

There were no Sanitary Sewer Overflows (SSOs) in the collection system during June 2023.

Dos Palmas Lift Station

Operators conducted daily site visits at the Dos Palmas Lift Station checking for proper pump operation, ensuring the SCADA system is working properly, and checking site security. Staff have replaced the flow meter at the lift station. When the new flow meter was replaced, staff noticed backflow coming back into the lift station through a damaged check valve. Two new replacement check valves have been ordered and were shipped on June 27, 2023, and will be installed in July 2023. Staff had to replace Pump 2 in the lift station due to recurring faults. When the old pump was being taken out, the lift cable clamps came loose on the submerged side of the cable damaging the 90-degree foot that supports the pump. Staff made an early morning entrance during low flow to replace the foot and reset the refurbished Pump 2 back into the lift station. Staff had a bypass pump placed onsite in case any issues happened at the lift station until the check valve for Pump 2 had been replaced.



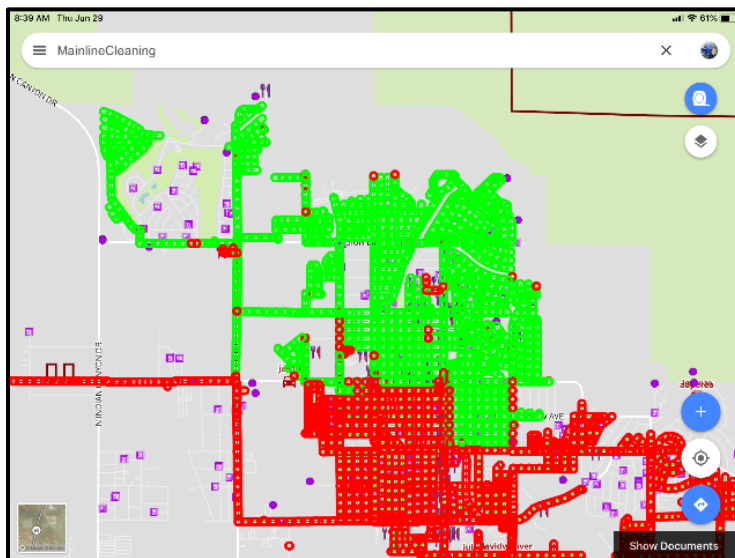


Sewer Line Locations

Staff completed 594 sewer line location requests using iPads and the GeoViewer mobile application to streamline and manage line locations.

Sewer Line/Collections Maintenance

- Staff completed two inspections using CCTV in June 2023,
- Staff cleaned approximately 3.89 miles of sewer mainline in June 2023.



Wastewater Treatment

Plant Maintenance

Staff spent a combined 372-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs). Also, during this timeframe staff spent 158-man hours operating the sludge belt filter press, including filling and removing 18 trailers of sludge from the Horton and Desert Crest WWTPs.

Staff replaced the drive shaft and gear box for the loadout auger due to wear on the shaft. Staff rented a scissor lift from United Rentals to help complete the job. Staff also replaced the lower shaft and bearing.



Sampling and Laboratory

Staff collected 47 samples and spent 70.5-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both wastewater treatment plants are producing an effluent that meets the District's permit discharge requirement. Staff continues to sample for a nitrogen study that the Horton WWTP is currently going through.

Staff continued to perform monthly groundwater sampling and sound water levels at the groundwater monitoring wells for the Wright RWRP.

Pond Maintenance

Staff cleaned and rehabilitated Ponds 1, 2, 3, 6, 7, and 8 in June 2023. Pond 1 was cleaned twice.



Weekly Wastewater Training

Staff continues to conduct a weekly department "Wastewater Training" program. These training courses are intended to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment in a more proficient manner. This training also aids in keeping operators safe when completing maintenance. This month's training included:

- Polymer Tote Cleaning and Pickup
- HazMat Inspections
- Horton WDR
- Weekly pH



Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System

	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
July	4	18	8	7	9	51	2
August	26	20	4	1	8	53	2
September	20	20	5	2	12	8	11
October	13	36	9	4	8	12	4
November	8	29	50	10	9	7	7
December	8	12	9	3	3	64	1
January	35	14	21	7	1	16	8
February	4	7	23	5	1	42	0
March	24	17	48	1	0	23	5
April	16	7	18	3	3	15	30
May	9	16	17	11	3	20	45
June	4	2	21	7	3	6	70
Annual	171	198	233	61	60	317	185

Additional sanitary service connection information is provided in Appendix A.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest WWTPs.

Monthly Wastewater Flows

WASTEWATER FLOW MGD				
2022/23	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.980020	2.086591	0.038856	0.045610
August	2.007484	2.156507	0.043378	0.051750
September	2.085598	2.243680	0.042339	0.047130
October	1.980283	2.266199	0.045616	0.052230
November	1.966075	2.124845	0.045861	0.050330
December	1.963779	2.145901	0.041817	0.050300
January	1.954007	2.142796	0.043181	0.048220
February	1.917610	2.093768	0.041724	0.056170
March	1.977725	2.134190	0.042863	0.047530
April	2.047194	2.217048	0.037373	0.047160
May	1.977976	2.188987	0.040162	0.059330
June	1.938862	2.058816	0.049741	0.067470

Additional wastewater flow information is provided in Appendix A.

Water Production

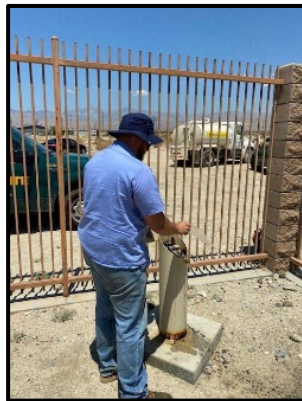
Water Pumped/Produced

During the month of June 2023, the District's three public water systems produced the following quantity of water:

- MSWD (CA3310008) – 662.81 Acre Feet (215.98 MG)
- Palm Springs Crest (CA3310081) – 10.92 Acre Feet (3.56 MG)
- West Palm Springs Village (CA3310078) – 8.66 Acre Feet (2.70 MG)

Water Sampling/Testing

- Staff collected 50 routine samples in Desert Hot Springs, four routine samples in ID-E, one well sample in Desert Hot Springs, and four well samples in ID-E.
- Staff also collected 16 general physical samples in Desert Hot Springs and two general physical samples in ID-E.
- The quarterly uranium sampling at Well 26A was completed on June 5, 2023.
- Staff completed all of the Title 22 and Radionuclide sampling on June 13, 2023. This included sampling at Wells 24, 25, 25A, 26, 26A, 27, 29, 31, 32, 33, and 37. Staff is still waiting for the results.
- The MSWD Monthly Coliform Monitoring Report for June 2023 was sent to the SWRCB on July 10, 2023.



Chlorination System Updates

- Staff continued to conduct routine chlorine pump maintenance and inspections at all well sites, making necessary adjustments to all chlorine pumps and/or their related equipment, ensuring proper operation and repairing/rebuilding as needed. All chlorinators were functioning properly in June 2023, with only typical preventative maintenance required for these pumps.
- Staff began cleaning all chlorinators two times per month with a vinegar-based solution to reduce chlorinator issues. Most of the pumps were cleaned on June 19, and June 22, 2023.
- During the month of June 2023, a total of 1,870 gallons of chlorine (12.5% solution strength) was used to disinfect the distribution system and the production facilities. (Reflects usage in the MSWD and ID-E systems)

- During the month of June 2023, the Production staff checked and documented the chlorine residuals at all the wells that are in-use a total of 212 times. The average chlorine residual of these 212 readings was 0.99 ppm. (Reflects data in the MSWD and ID-E systems)
- Staff performed monthly maintenance for the analyzer located at the Valley View Reservoir. Staff changed the reagents and cleaned the analyzer sample cell on June 21, 2023.
- During the month of June 2023, the Production staff checked and documented the chlorine residuals throughout the distribution system a total of 96 times. The average chlorine residual of these 96 readings was 0.89 ppm. (Reflects data in the MSWD and ID-E systems)



Well Soundings

Staff continued to sound the groundwater levels for 13 production wells and nine monitoring wells.



Production Facility Updates

Staff continued to oversee all water production sites making necessary adjustments. Staff routinely climb reservoirs and conduct monthly overflow maintenance as needed. Staff also conduct reservoir roof inspections using a drone.

- Well 22 Rehabilitation – The contractor, L.O. Lynch, gave a target completion date by the end of August 2023.
 - Both the mechanical and chemical rehabilitation methods were completed.
 - Test pumping was performed during the first couple of weeks in May 2023. The test pumping provided the important information regarding the possible yield capacity of this well. A maximum flow rate of approximately 1,290 gpm was achieved with a drawdown rate of less than 10 feet. The test pump and motor was pulled during the last week of May 2023.
 - A larger pump and motor was installed during the first week of June 2023 with hopes of achieving a capacity of greater than approximately 2,200 gpm, but were only able to achieve a rate of approximately 1,500 gpm. This was less than expected, but staff were informed by Kyle Groundwater that they hope to see the design flow rate to be set at approximately 1,800 gpm. The constant rate test pumping was performed during the week of June 19, 2023. The test pump equipment was pulled from the well during the week of June 26, 2023.
 - The final step is disinfection and outfitting the well with the permanent pump and motor. Staff hopes to have the well back online by mid-August 2023.
- ID-E Sanitary Survey Preparation – In anticipation of an upcoming State Sanitary Survey for the two water systems in the ID-E area, staff replaced all the drain-to-waste screens with “duckbills”. The previous screens kept coming off when exposed to the high water flows during pump start/stop sequences.



- Well 33 Rehabilitation – As previously mentioned, the final step of this rehabilitation process was receiving the passing Bac-T results. These results were received on June 2, and June 6, 2023. This production site was put back online on June 13, 2023, after having it's suction reservoir drained and filled one more time on June 8, 2023.
- 19th Avenue Boosters – The contacts were found to be dirty, burnt, and pitted at the 19th Avenue Boosters. Staff has ordered new contacts and will replace once received.



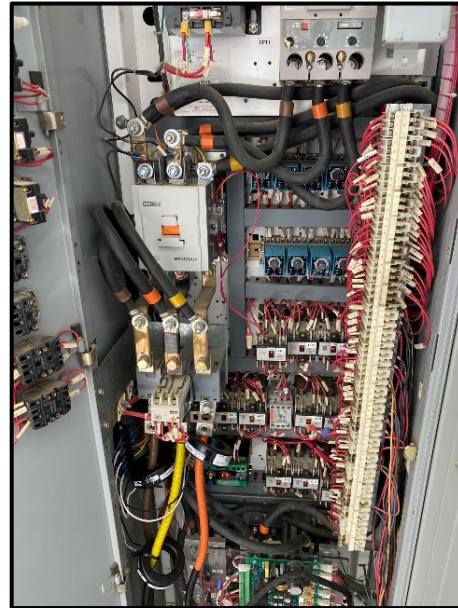
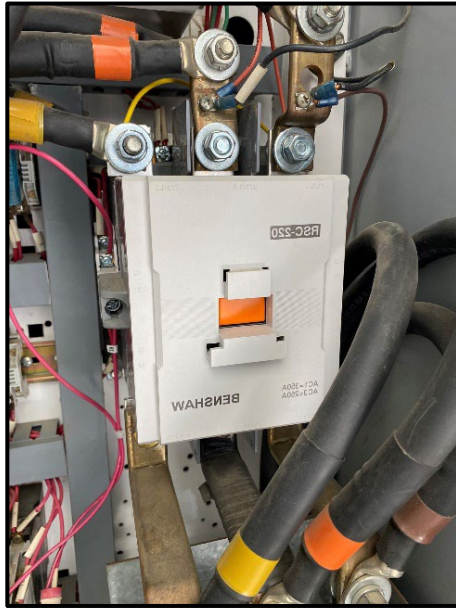
- Terrace Booster Station – Terrace Booster 1, 3, and 4 have been rehabilitated. Boosters 2, 5, and 6 are remaining to be completed. This rehabilitation work will continue into the fiscal year 2024.
- Motor Saver Update – Desert Hot Springs experienced some power issues on June 12, 2023. The motor saver devices helped protect the motors at Terrace Booster Station. Staff had to report to the site after hours to reset the protection device.
- Gateway Fire Pump Monthly Testing – Staff performed the monthly fire pump testing on June 14, 2023. All systems functioned properly. Water loss data was captured and entered into the water loss tracking worksheet.

- Well 29 Chlorine Room Improvements – Staff started the installation of the electrical conduit/wiring for the new chlorine room at Well 29. These improvements will allow for greater automation of our chloring monitoring and dosing. Additionally, the chlorine storage tank will be fitted with a level transmitter so that staff can track/log chlorine usage via SCADA. Staff anticipates completion of this project during the month of August 2023.



- Well 26A Production Meter – Staff performed electrical troubleshooting on the production meter. Staff found electrical noint on the 4-20 mA signal wire. Staff ordered a ground loop isolator device to install as a correction of the issue.

- Well 32 Bypass Contactor – During regular site visits, staff found the bypass contactor at Well 32 to be very noisy. This is possibly due to worn/pitted contact surfaces that need to be replaced/repaired. Additionally, a few hot spots were detected on some of the MCC wiring. OnPower inspected the equipment and cleaned the entire MCC and determined both a contactor and a fan to be damaged. Repairs were made and the MCC is functioning properly now.



- Well 26A IXP Filter – The IXP filter bags were replaced on June 15, 2023.
- Two Bunch Boosters – Both booster motors were serviced on June 13, 2023, with an oil change and bearing greasing. Booster 2 circuit breaker is currently inoperable, rendering this pump inoperable as well. This part has been ordered and will be replaced on June 30, 2023, by OnPower.

Landscaping Update

Production Staff and Management met with Urban Habitat regarding their poor performance on June 28, 2023. The meeting went well and they stated that all sites will be brought up to a baseline standard within 30 days. Urban Habitat was awarded the fiscal year 2023-2024 contract.

- Old Verbena Boosters/Well 5 Site – This site is not part of the scope in the landscape contract. Staff cleaned the site removing trash and cutting down the overgrowth on June 20, 2023.

Well 33 Solar Site

A major component of the Well 33 electrical switchgear was replaced by the solar contractor during the month of June 2023. This replacement was necessary to restore the site to normal operation. Monthly monitoring reporting should begin in next month's report.

Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System

	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18
July	6	18	7	4	5	7
August	28	19	6	10	5	3
September	22	23	18	2	14	4
October	16	33	13	3	21	8
November	10	27	10	16	4	0
December	9	9	2	17	3	3
January	26	14	15	6	3	20
February	14	8	13	8	5	11
March	29	19	16	2	3	6
April	24	6	11	1	3	7
May	16	19	15	12	5	11
June	5	1	24	11	2	8
Annual	205	196	150	92	73	88
Avg./ Mo.	17.08	16.33	12.50	7.67	6.08	7.33

Additional water service connection information is provided in Appendix A.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production for each month.

Monthly Water Production

	FY	Variance		FY	FY	FY	FY
	2022/23	from prior year		2021/22	2020/21	2019/20	2018/19
	AF	AF	%	AF	AF	AF	AF
July	751.79	-44.78	-5.62%	796.57	857.77	853.23	857.20
August	850.19	10.26	1.22%	839.93	885.31	795.18	806.47
September	716.03	-22.62	-3.06%	738.65	784.80	757.08	689.47
October	691.98	26.80	4.03%	665.18	755.84	709.39	709.81
November	599.39	-80.46	-11.83%	679.85	690.13	619.87	631.75
December	554.27	-11.21	-1.98%	565.48	588.32	537.23	502.16
January	530.39	-49.89	-8.60%	580.28	537.96	553.20	570.20
February	490.41	-36.93	-7.00%	527.34	495.61	520.85	415.49
March	500.37	-101.07	-16.80%	601.44	625.80	557.73	490.92
April	552.34	-71.73	-11.49%	624.07	649.34	573.02	635.08
May	726.25	-19.11	-2.56%	745.36	723.62	698.99	598.36
June	682.09	-47.93	-6.57%	730.02	761.63	806.02	710.39
TOTAL	7,645.50	-448.67	-5.54%	8,094.17	8,356.13	7,981.79	7,617.30

Additional water production information is provided in Appendix A.

Water Resources

Below is a list of water resources related activities for June 2023:

Integrated Regional Water Management Planning

The Coachella Valley Regional Water Management Group (CVRWMG) met to discuss on-going grant funded projects and upcoming grant opportunities. The CVRWMG implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region.

Mayoma Dunes Water Company has reached out to join the CVRWMG. Woodard & Curran responded to RFIs and is awaiting an update from Mayoma Dunes Water Company.

Mission Creek Subbasin Sustainable Groundwater Management Act Compliance

The 2022 Alternative Plan Update for the Mission Creek Subbasin is still with the California Department of Water Resources (DWR) for review, however, DWR doesn't anticipate completing reviews of alternative plans until 2024.

San Geronio Pass Subbasin Sustainable Groundwater Management Act Compliance

DWR is currently reviewing the 2022 Groundwater Sustainability Plan for the San Geronio Pass Subbasin.

Indio Subbasin Sustainable Groundwater Management Act Compliance

The 2022 Alternative Plan Update for the Indio Subbasin is still with the DWR for review, however, DWR doesn't anticipate completing reviews of alternative plans until 2024.

Salt and Nutrient Management Planning

Staff attended the Check-In Meeting on June 8, 2023, and the monthly Steering Committee Meeting on June 28, 2023, for the Coachella Valley Salt and Nutrient Management Plan (CV SNMP) Update.



PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

Past and Upcoming Sponsorships / Events

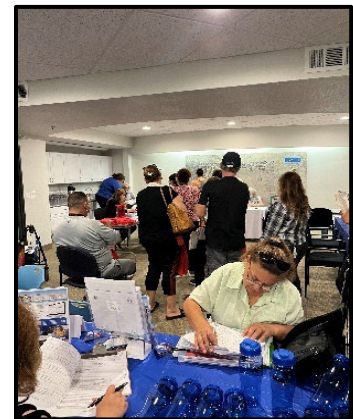
Desert Hot Springs Rotary Community Appreciation Day: June 9, 2023

MSWD proudly sponsored the Desert Hot Springs Rotary Annual Community Appreciation Day festivities. Generally held at the Furbee Aquatic Center, this year's event was held during the popular Friday Nights on Pierson. The first 200 families received a bag of community resource information and a \$20 voucher good for produce from Farmer in the Dale, who had a special booth at the event.



Utility Assistance Clinic: June 8, 2023

During our second Utility Assistance Clinic, representatives from Riverside County Community Action Partnership, the United Way, and Desert Valley Disposal provided on-site program sign-ups and community resources to more than 100 residents.



Water 101: June 22, 2023

MSWD hosted its fourth Spring Water 101 presentation at the Desert Hot Springs Library. Residents learned about water management in the Coachella Valley and how Northern and Southern California water are intertwined.

MSWD will pick back up and start the series over in the Fall with sessions on:

- August 24, 2023
- September 28, 2023
- October 26, 2023
- November 9, 2023



Upcoming Sponsorships / Events

MSWD Blood Drive: July 12, 2023

Recognizing the continued need in our community, MSWD is once again partnering with LifeStream to host an employee/community blood drive. The July 2023 drive will be part of the 9-Cities challenge, counting towards the City of Desert Hot Springs totals.



Water Efficiency Workshop with Burt Boss: July 20, 2023, 6:00 – 7:00 p.m.

MSWD’s July Water Efficiency Workshop will feature UCCE Master Gardener Burt Boss, who will share his experiences and techniques for creating a desert oasis using water-efficient irrigation and landscaping techniques. The July 2023 workshop will focus on efficient practices related to Citrus Trees.



If any other events occur throughout the month, they will be communicated either from the Public Affairs team or Dori Petee.

Public & Media Outreach

Customer Connect Web Portal

We are continuing to promote the Customer Connect portal through bill messaging, social media, a new billboard, and print ads in the Spanish El Informador newspaper. As a result, more than 44% of eligible accounts have registered for the portal.



Partnership with the City of Desert Hot Springs for Economic Development

MSWD continues supporting the City of Desert Hot Springs economic development activities. As was recently reported, staff worked with the City to create small bottles of MSWD water distributed at trade shows promoting Desert Hot Springs and our great-tasting water in Las Vegas and other areas. An example care package includes MSWD water with a label featuring the "Travis Was Here" artist commissioned to develop the building murals on Pierson and Palm.

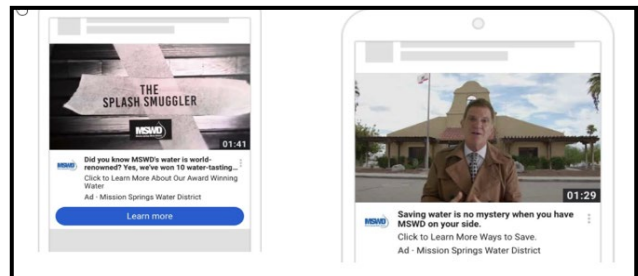
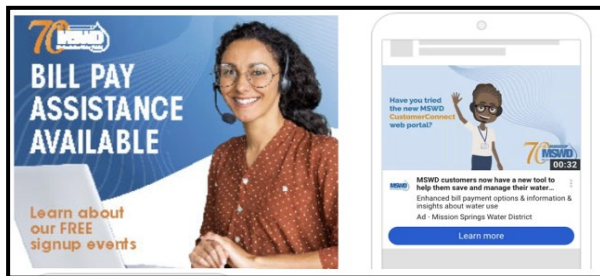


In addition to this, MSWD Board President Russ Martin was recently interviewed by local TV personality Brooke Beare. The City of Desert Hot Springs has commissioned a six-part series focused on Desert Hot Springs that will air on NBC Palm Springs and eventually be played in the City Hall lobby. President Martin's interview focused on the water in Desert Hot Springs. Other topics include the travel/spa industry, cannabis, and the region's history.






MSWD Digital Advertising

The District featured four Google and Facebook/Instagram ads promoting our Customer Portal, Vanishing Visitor, and Splash Smuggler videos. We also promoted the Low Income Assistance program. Our Google campaign garnered more than 71,340 impressions and 698 link clicks. Our Facebook ads garnered almost 173,129 impressions and 281 link clicks. A full report is included in Appendix D.



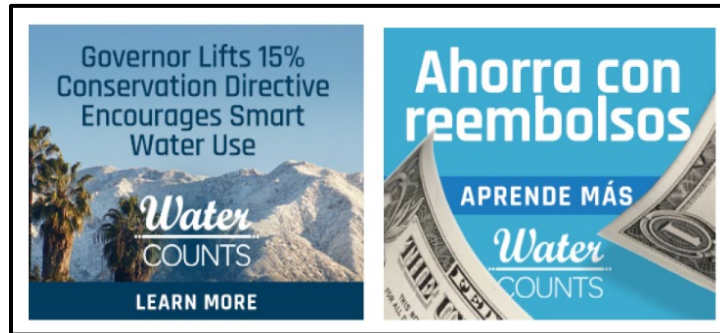
Social Media

A copy of the June 2023 social media report can be found in Appendix D. This report highlights activities and posts on the District's social media platforms. Across all platforms, total impressions were 184,752. Our three posts with the highest reach were the News Release of MSWD General Manager Announces Retirement, Fun Fact: Grease, Oil, and Fats post, and Not All Heroes Wear a Cape post.

	News Release: MSWD General Manager Announces Retirement - Final Day at the District Will Be August 7	220
	Post 23717678 Fun Fact: Grease, oil, and fats may feel slippery, but they will NOT help	216
	Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our	176

CV Water Counts

Ad campaigns resulted in more than 2,000 clicks and more than 420,000 impressions during June 2023. On Facebook, the “Adjust Sprinkler Heads” Ad reached more than 35,000 people in the Coachella Valley with a frequency of 3.5. The Ads resulted in the Conservation Tips being the most-viewed page on the site in June 2023, followed by the “Where Does My Water Come From?” post. A full report is included in Appendix D.



Legislative Update

Federal

Federal Grants Workshop – SStaff recently attended a special Federal Grants Workshop hosted by Congressman Raul Ruiz and Environmental Protection Agency Regional Administrator Martha Guzman in the eastern Coachella Valley. The workshop was developed to help agencies and organizations serving disadvantaged communities effectively find, track, and write strong proposals for upcoming federal funding opportunities.

EPA: PFAS – U.S. Senators Tom Carper (D) and Shelley Moore Capito (R), Chair and Ranking Member of the Senate Environment and Public Works Committee, recently released draft polyfluoroalkyl substances (PFAS) legislation for stakeholder comment. The draft legislation sets a deadline of September 30, 2024, for the EPA to complete the Agency's ongoing rulemaking process to set drinking water standards for specific PFAS substances. MSWD is continuing to monitor the proposed legislation.

A full federal update is available in Appendix B.

California

SWRCB: Chromium-6 – The State Water Resources Control Board (SWRCB) recently released a Notice of Proposed Rulemaking for hexavalent chromium (chromium-6), proposing a maximum contaminant level (MCL) of 10 parts per billion (ppb). The SWRCB will hold a public hearing to discuss the proposed MCL on August 2, 2023. Written comments on the proposed MCL are due August 4, 2023. The proposed MCL will be considered for final adoption by the SWRCB later this year after consideration of oral and written comments.

MSWD has provided comment letters in the past and is currently reviewing the proposed MCL and developing a new comment letter. Based on the current information provided by the State, MSWD would have two years to become compliant after the MCL is in place. The date when the MCL will take effect is still unknown; however, we believe the fastest it would be adopted and start the two-year compliance period would be as much as 3 to 4 years. An SWRCB Factsheet on Chromium-6 is available in Appendix C.

Proposed Bond Measures – As previously reported, four proposed climate, flood, and water resources bond measures may be combined/amended and end up on State ballots next year.

- Assembly Bill 1567 - Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2024
- Senate Bill 867 - Drought, Flood, and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, Biodiversity and Nature-Based Climate Solutions, Climate Smart Agriculture, and Park Creation and Outdoor Access, and Clean Energy Bond Act of 2024
- Senate Bill 638 - Climate Resiliency and Flood Protection Bond Act of 2024
- Assembly Bill 305- California Flood Protection Bond Act of 2024

Under the umbrella of the Coachella Valley Regional Water Management Group (CVRWVG), MSWD has signed on to letters of support for SB 867, which has allotted \$300 Million towards Integrated Regional Water Management activities (IRWM), and AB 1567, which has allocated \$350 Million towards IRWM efforts.

Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during June 2023.

Toilet Rebates

Staff funded two toilet rebate applications in June 2023, totaling \$400. For the FY 2022-2023, the District has funded a total of 54 toilets, totaling \$5,400.

Turf Rebates

Staff funded one turf rebate application in June 2023, totaling \$1,500. For the FY 2022-2023, the District funded a total of 13 rebates totaling \$110,277.50.

Conservation Kits

Staff did not receive any new requests for Conservation Kits in June 2023; however, staff have sent out 73 kits since in FY 2022-2023.

Bottled Water Tracking Report

Water Donations for June 2023

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
6/6/2023	Friends of DHS Library	General Meeting	4
6/7/2023	Painted Hills Middle School	8th Grade Promotion Party	10
6/8/2023	DHS Rotary	Rotary Community Appreciation Day	10
6/13/2023	City of DHS	Council/Commission Meetings/Walk-in Guest	25
Total Cases			49





APPENDIX A – Wastewater and Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY													
	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	4	18	8	7	9	51	2	1	139	2	0	0	4
August	26	20	4	1	8	53	2	4	214	4	0	2	4
September	20	20	5	2	12	8	11	2	90	2	1	0	0
October	13	36	9	4	8	12	4	21	65	8	2	1	2
November	8	29	50	10	9	7	7	1	52	18	7	3	2
December	8	12	9	3	3	64	1	0	86	22	11	2	0
January	35	14	21	7	1	16	8	3	27	3	11	1	3
February	4	7	23	5	1	42	0	3	5	46	6	1	2
March	24	17	48	1	0	23	5	0	31	16	2	1	16
April	16	7	18	3	3	15	30	0	8	95	14	3	11
May	9	16	17	11	3	20	45	7	13	98	3	2	6
June	4	2	21	7	3	6	70	4	4	72	2	0	3
Annual	171	198	233	61	60	317	185	46	734	386	59	16	53

Connections to Sewer Collection System:

As of June 30, 2022 8,665

Plus YTD 171

Total Sewer Connections = 8,836

WASTEWATER FLOW MGD				
2022/23	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.980020	2.086591	0.038856	0.045610
August	2.007484	2.156507	0.043378	0.051750
September	2.085598	2.243680	0.042339	0.047130
October	1.980283	2.266199	0.045616	0.052230
November	1.966075	2.124845	0.045861	0.050330
December	1.963779	2.145901	0.041817	0.050300
January	1.954007	2.142796	0.043181	0.048220
February	1.917610	2.093768	0.041724	0.056170
March	1.977725	2.134190	0.042863	0.047530
April	2.047194	2.217048	0.037373	0.047160
May	1.977976	2.188987	0.040162	0.059330
June	1.938862	2.058816	0.049741	0.067470

WASTEWATER FLOW MGD				
2021/22	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.987088	2.104457	0.042128	0.058130
August	2.059728	2.224424	0.052436	0.064940
September	2.061448	2.234327	0.049729	0.066370
October	2.081568	2.223453	0.046618	0.051660
November	2.084749	2.213652	0.048180	0.053880
December	2.024843	2.311905	0.051887	0.068500
January	1.984410	2.131439	0.048326	0.054720
February	2.009623	2.139096	0.045334	0.052130
March	2.028970	2.171029	0.045059	0.055840
April	1.980131	2.131250	0.041919	0.046130
May	1.975843	2.097045	0.039858	0.047940
June	1.966058	2.095268	0.037201	0.047720

WATER REPORT

WATER CONNECTION SUMMARY													
	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	6	18	7	4	5	7	2	0	0	1	0	0	0
August	28	19	6	10	5	3	2	2	0	1	0	0	2
September	22	23	18	2	14	4	13	3	0	2	2	0	0
October	16	33	13	3	21	8	3	20	0	5	1	1	4
November	10	27	10	16	4	0	7	3	0	1	0	1	1
December	9	9	2	17	3	3	2	0	0	2	0	0	0
January	26	14	15	6	3	20	1	1	2	2	0	0	1
February	14	8	13	8	5	11	1	0	1	0	1	0	0
March	29	19	16	2	3	6	5	0	12	0	0	4	5
April	24	6	11	1	3	7	11	2	7	0	1	4	1
May	16	19	15	12	5	11	9	8	2	0	1	2	0
June	5	1	24	11	2	8	2	10	1	0	0	0	1
Annual	205	196	150	92	73	88	58	49	25	14	6	12	15
Avg./ Mo.	17.08	16.33	12.50	7.67	6.08	7.33	4.83	4.08	2.08	1.17	0.50	1.00	1.25

Connections to Water System:
 As of June 30, 2022 13,337
 Plus YTD 205
Total Water Connections = 13,542

WATER PRODUCTION SUMMARY													
	FY 2022/23	Variance from prior year		FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14	FY 2012/13
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	751.79	-44.78	-5.62%	796.57	857.77	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87
August	850.19	10.26	1.22%	839.93	885.31	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85
September	716.03	-22.62	-3.06%	738.65	784.80	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92
October	691.98	26.80	4.03%	665.18	755.84	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55
November	599.39	-80.46	-11.83%	679.85	690.13	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.30
December	554.27	-11.21	-1.98%	565.48	588.32	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.30
January	530.39	-49.89	-8.60%	580.28	537.96	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45
February	490.41	-36.93	-7.00%	527.34	495.61	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31
March	500.37	-101.07	-16.80%	601.44	625.80	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02
April	552.34	-71.73	-11.49%	624.07	649.34	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77
May	726.25	-19.11	-2.56%	745.36	723.62	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79
June	682.09	-47.93	-6.57%	730.02	761.63	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86
TOTAL	7,645.50	-448.67	-5.54%	8,094.17	8,356.13	7,981.79	7,617.30	8,017.06	7,476.47	6,903.75	7,798.69	8,385.66	8,458.99

APPENDIX B – Federal Update from Carpi & Clay



Mission Springs Water District Federal Update

July 3, 2023

FY 2024 Appropriations Update

In June, the House and Senate Appropriations Committees began work on the Fiscal Year (FY) 2024 appropriations bills. The debt deal reached between the Administration and House Republicans included a deal on spending caps—set at FY 2023 spending levels. However, House Republicans have agreed that these caps represent a “ceiling” on spending and will be marking up to levels below those listed in the debt deal. The Senate has announced that they will be marking up bills to the levels in the agreed package. Both the House and the Senate Appropriations Committee are expected to continue to work on their respective bills during the month of July.

Below is a chart that outlines the topline numbers for each of the twelve appropriations subcommittees in the House and Senate, as well as the status of each bill. Congress must approve FY 2024 appropriations bills before the end of the fiscal year on September 30th or approve a continuing resolution (CR) to keep the government funded beyond that date.

SUBCOMMITTEE	FY 2023 ENACTED (in billions)	FY 2024 HOUSE (in billions)	FY 2024 SENATE (in billions)	STATUS
Agriculture-FDA	\$25.48	\$17.83	\$25.99	House: Approved by Committee on June 14 th by a vote of 34-27. Senate: Approved by Committee on June 22 nd by a vote of 28-0.
Commerce-Justice-Science	\$82.44	\$58.67	\$69.63	House: TBD Senate: TBD
Defense	\$797.73	\$.826.44	\$823.26	House: Approved by Committee on June 15 th by a vote of 34-24. Senate: TBD

Energy & Water	\$54	\$52.37	\$56.73	House: Approved by Committee on June 22 nd by a vote of 34-24. Senate: TBD
Financial Services	\$27.55	\$11.31	\$16.80	House: Approved by Subcommittee. Senate: TBD
Homeland Security	\$60.7	\$62.79	\$56.92	House: Approved by Committee on June 21 st by a vote of 33-25 Senate: TBD
Interior-Environment	\$38.85	\$25.41	\$37.85	House: TBD Senate: TBD
Labor-HHS-Education	\$207.36	\$147.09	\$195.23	House: TBD Senate: TBD
Legislative Branch	\$6.9	\$6.74	\$6.76	House: Approved by Committee on June 21 st by a vote of 33-24. Senate: TBD
MilCon-VA	\$154.16	\$155.70	\$154.35	House: Approved by Committee on June 13 th by a vote of 34-27. Senate: Approved by Committee by a vote of 28-0.
State-Foreign Ops	\$59.69	\$41.36	\$58.35	House: Approved by Subcommittee. Senate:
Transportation, Housing & Urban Development	\$87.33	\$65.20	\$88.09	House: TBD Senate: TBD

OMB Releases Spring 2023 Regulatory Agenda

The White House Office of Information and Regulatory Affairs (OIRA) released President Biden's latest Unified Regulatory Agenda. This agenda is a roadmap for which federal rules

and regulations the agencies will be targeting over the next 6 months. The complete agenda, which can be searched by each individual federal agency, can be found [HERE](#).

IRS Releases Proposed Guidance on IRA Tax Credits Elective Pay and Transferability

The Internal Revenue Service (IRS) released proposed guidance on the following two clean energy tax credits that were included in the Inflation Reduction Act (IRA):

- **Elective pay** makes certain clean energy tax credits effectively refundable. With elective pay, an eligible entity (such as a local government) that qualifies for a clean-energy investment tax credit can notify the IRS of their intent to claim the credit and file an annual tax return to claim elective pay for the full value of the credit. The IRS would then pay the local government the value of the credit. NOTE: Elective pay is sometimes also known as "direct pay," which should not be confused with the [IRS payment method](#). Comments on the elective pay proposal are due by August 14th and a public hearing is scheduled for August 21st at 10:00 am ET. More information can be found [HERE](#).
- **Transferability** allows entities that qualify for a tax credit but are not eligible to use elective pay to transfer all or a portion of the credit to a third-party buyer in exchange for cash. The buyer and seller would negotiate and agree to the terms and pricing. Comments on the transferability proposal are due by August 14th and a public hearing is scheduled for August 23rd at 10:00 am ET. More information can be found [HERE](#).

Reclamation Releases NOI to Prepare Environmental Impact Statement and Develop Colorado River Operational Guidelines

The Bureau of Reclamation (Reclamation) released a Notice of Intent (NOI) to prepare an Environmental Impact Statement for post-2026 Colorado River operations. Reclamation is seeking public comments on the 2007 Interim Guidelines, as well as how and whether elements of the 2007 Interim Guidelines should be retained, modified, or eliminated to provide greater stability to water users and the public throughout the Colorado River Basin. It is important to note that this action is separate and apart from the recent deal on the Colorado River being considered between now and 2026. Reclamation is holding three virtual, public meetings to receive oral comments on these guidelines:

- July 17th at 1:00 pm MT (register [HERE](#))
- July 18th at 10:00 am MT (register [HERE](#))
- July 24th at 6:00 pm MT (register [HERE](#))

Comments on the NOI are due by August 15th and more information can be found [HERE](#).

Senate EPW Committee Releases Draft PFAS Legislation

Senate Environment and Public Works Committee Chair Tom Carper (D-DE) and Ranking Member Shelley Moore Capito (R-WV) released draft legislation on perfluoroalkyl or

polyfluoroalkyl substances (PFAS). The draft legislation sets a deadline of September 30, 2024, for the Environmental Protection Agency (EPA) to complete its ongoing rulemaking process to set drinking water standards for specific PFAS substances, and there is no language included that would provide for a *Comprehensive Environmental Response, Compensation, and Liability Act* (CERCLA) exemption. The draft text of the legislation can be found [HERE](#), and a section-by-section summary can be found [HERE](#). Comments on the proposed legislation are due by July 3rd and can be submitted [HERE](#).

Senator Feinstein Introduces Three Water Bills

Senator Dianne Feinstein (D-CA) introduced the following legislation related to water:

- **Support to Rehydrate the Environment, Agriculture and Municipalities (STREAM) Act (S. 2162):** This legislation would authorize \$750 million for storage, \$300 million for water recycling, \$150 million for desalination, and \$100 million for drinking water for disadvantaged communities. The bill would authorize grants for storage and conveyance projects that include environmental benefits, drinking water benefits for disadvantaged communities or other public benefits either as part of the project design or as part of a watershed restoration plan adopted together with the project. A one-page summary can be found [HERE](#), and a section-by-section summary can be found [HERE](#).
- **Restore Aging Infrastructure Now (RAIN) Act (S. 2202):** This legislation would authorize Reclamation to upgrade its aging canals and other facilities when they are repaired to serve multiple purposes, including environmental benefits, and drinking water for disadvantaged communities. The bill would also incentivize agricultural and municipal irrigation districts to participate in these projects to add environmental and disadvantaged community benefits to these upgraded facilities by providing a 15% discount the amount owed for repairing the facilities. A summary can be found [HERE](#).
- **Canal Conveyance Capacity Restoration Act (S. 2161).** This legislation would authorize a one-third federal cost share for restoring canal capacity. It would authorize funding for four major projects:
 - \$180 million to restore the Friant-Kern Canal.
 - \$183.9 million to restore the Delta Mendota Canal.
 - \$289.5 million to restore the California Aqueduct.
 - \$180 million to restore salmon runs on the San Joaquin River.

The *Canal Conveyance Capacity Restoration Act* funding would not be authorized to build new surface storage or raise existing reservoirs. It would also exclude projects that enlarge the capacity of any canal, except for a temporary increase to mitigate anticipated future subsidence. A companion bill was introduced in the House ([H.R. 2419](#)) in March by Representative Jim Costa (D-CA).

Senator Padilla Introduces Atmospheric Rivers Forecasting Bill

Senator Alex Padilla (D-CA) introduced the *Atmospheric Rivers Reconnaissance, Observation and Warning Act* ([S. 2203](#)), a bill that aims to improve accuracy and timeliness of West Coast Atmospheric River forecasts and warnings. The legislation would direct the Air Force and NOAA to provide aircraft, personnel, and equipment during the winter season (November to March) to improve data collection and stakeholder engagement. The bill was referred to the Senate Committee on Armed Services for consideration.

Federal Funding Opportunities/Announcements

EPA Announces \$50 Million for Disadvantaged Communities Grant Program. EPA announced over \$50 million in funding to support states and territories with projects focused on underserved, small, and disadvantaged communities through the Small, Underserved, and Disadvantaged Communities grant program. The program assists public water systems in meeting *Safe Drinking Water Act* requirements. More information can be found [HERE](#).

Reclamation Releases \$5 Million WaterSMART–Applied Science NOFO. Reclamation released a \$5 million NOFO for the Water Smart–Applied Science Grants program. The program funds projects that improve hydrologic information and develop decision support tools to improve water management, including improved modeling and forecasting capabilities. Funding may also support the application of nature-based solutions and the improvement of stream conditions for ecological values. Reclamation will hold a webinar on the program on July 26th at 11:00 am ET. Registration is not required for the webinar and participants can join at the start of the webinar [HERE](#). Applications are due by October 17th and more information can be found [HERE](#).

Federal Agency Personnel/Regulatory Announcements

White House Launches Invest.gov. The White House launched a new resource that details federally funded infrastructure and energy projects. [Invest.gov](#) features an interactive map that shows projects funded and jobs created by projects funded through BIL and IRA.

EPA Releases PFAS Framework. EPA released its “Framework for Addressing New PFAS and New Uses of PFAS.” The framework outlines EPA’s planned approach for reviewing new PFAS and new uses of existing PFAS to limit the impact on environmental and human health. The framework can be found [HERE](#).

EPA Requests Nominations for National Environmental Youth Advisory Council. EPA is requesting nominations for its new National Environmental Youth Advisory Council (NEYAC). NEYAC will advise the EPA Administrator on environmental issues as they relate to youth communities. Nominations are due by August 22nd and more information can be found [HERE](#).

EPA Solicits Comments on SRF BABA Waiver. EPA is accepting comments on a proposed revision of a public interest waiver from the Build America, Buy America Act (BABA) requirements in section 70914 of BIL. EPA is proposing to amend the approved public interest waiver for State Revolving Fund projects that have initiated design planning to also include additional eligible water infrastructure projects. Comments are due by July 9th and the proposed amended waiver can be found [HERE](#).

EPA to Host Webinar on Stormwater Management and Green Infrastructure. EPA will host a webinar to discuss how green infrastructure can be used in off-site stormwater management. EPA recently developed several off-site stormwater management case studies to provide examples of a range of strategies. The webinar will be held on July 26th at 2:00 pm ET and registration can be found [HERE](#).

EPA Releases 2022 WaterSense Accomplishments Report. EPA published its “2022 WaterSense Accomplishments Report” that details the effectiveness of WaterSense labeled products. The report notes that consumers with WaterSense products saved 1.1 trillion gallons of water in 2022, and the WaterSense program has saved over 7.5 trillion gallons of water since its inception in 2006. The report can be found [HERE](#).

EPA Launches Nationwide Community Lead Awareness Sessions. EPA announced it will hold a series of free educational sessions on the dangers of lead and ways to reduce and prevent lead exposure. The series will include two types of sessions: “Understanding Lead” sessions for community members and “Train-the-Trainer” sessions for community leaders. A list of sessions and registration information can be found [HERE](#).

EPA Announces CRWU Technical Assistance Initiative. EPA announced it is providing free technical assistance for climate change risk assessments through the Creating Resilient Water Utilities (CRWU) program. The program provides water utilities and stakeholders with tools, training, and technical assistance to improve climate resilience. Responses are requested by August 15th and more information can be found [HERE](#).

IRS Releases Updated Energy Community Bonus Eligibility Guidance for Clean Energy ITC and PTC. IRS released updated information regarding the energy community bonus for the clean energy Investment Tax Credit (ITC) and Production Tax Credit (PTC) authorized by IRA. The program provides eligible communities with an ITC or PTC boost of up to 10% for projects, facilities, and technologies located in energy communities. The new guidance includes updated local unemployment rate data and technical clarifications regarding eligibility for communities. More information can be found [HERE](#).

##

APPENDIX C – Proposed Maximum Contaminant Level for Hexavalent Chromium



Frequently Asked Questions

Proposed maximum contaminant level (MCL) for hexavalent chromium

Released June 2023

What is hexavalent chromium, and how can it affect a person's health?

Chromium is an odorless and tasteless heavy metal that occurs throughout the environment and is commonly found in either a trivalent or hexavalent form. The “valent form” of chromium refers to the state of the electrons in a chromium atom in terms of the number of electrons involved in or available for chemical bond formation. Atoms can convert between valence states.

Chronic or long-term exposure to water contaminated with hexavalent chromium may result in liver toxicity, gastrointestinal tumors, and liver cancer.

Where does hexavalent chromium come from?

Much of the hexavalent chromium found in drinking water occurs naturally throughout California from the erosion of chromium deposits. Contamination also can arise from a variety of industrial activities, including the manufacturing of textile dyes, wood preservation, leather tanning, and anticorrosion coatings, where hexavalent chromium contaminated waste has migrated into the groundwater. Hexavalent chromium pollution can occur when an industrial site fails to follow safe waste disposal methods.

Counties with the highest number of water sources that currently exceed the proposed maximum contaminant level (MCL) are San Bernardino, Los Angeles, and Fresno counties.

How is hexavalent chromium currently regulated in California drinking water?

In California, hexavalent chromium in drinking water is currently regulated under the total chromium state MCL of 50 parts per billion (ppb). An MCL is the highest concentration of chemicals permitted in drinking water systems. The total chromium MCL was established in 1977 and regulates both the less-toxic trivalent form and the hexavalent form. California is the only state to have set its own total chromium MCL; other states use the total chromium federal MCL of 100 ppb to regulate chromium. The proposed MCL would regulate hexavalent chromium separately from total chromium.



What happened to the previous MCL for hexavalent chromium that was established in 2014?

In 2014 the California Department of Public Health (CDPH) established an MCL for hexavalent chromium. The same year, the state's drinking water program moved from CDPH to the State Water Board. In a 2017 ruling on a lawsuit brought by the California Manufacturers and Technology Association and the Solano County Taxpayers Association against the State Water Board, the Sacramento Superior Court invalidated the MCL on the grounds that the state "failed to properly consider the economic feasibility of complying with the MCL." The court did not determine whether the MCL established by the CDPH was economically feasible, nor did it conclude whether the MCL was too high or too low. Rather, the court said the regulation did not adequately document how the MCL was economically feasible.

What is the proposed hexavalent chromium MCL and DLR?

The proposed MCL is 10 ppb. The proposed DLR (detection limit for purposes of reporting), which is the level down to which laboratories must test and report levels of hexavalent chromium, is 0.1 ppb.

How did State Water Board staff arrive at the MCL now being proposed?

The State Water Board is required to set MCLs as close to the public health goal (PHG) as is technologically and economically feasible, while primarily considering public health. PHGs are set by the Office of Environmental Health and Hazard Assessment and are set at a level where there is no significant health risk. It is not always feasible to treat or even measure down to the very low concentrations that PHGs can be set at. Currently, only a few laboratories have confirmed that they are able to test water down to the PHG (0.02 ug/L), and treatment technology hasn't been studied below levels of about 1 ug/L. This means that an MCL set at the PHG would not be feasible. In addition, the State Water Board considers the economic impacts of an MCL. The economic analysis for the hexavalent chromium MCL included monthly household costs, unit cost analysis, cost-effectiveness, and considered future regulations that may also have a widespread cost impact.

Why do small water systems have a later timeline for complying with the proposed MCL?

Many small public water systems already have numerous challenges, from compliance to routine maintenance, and more than half of California's water systems have fewer than 100 households over which to spread the costs of required improvements to comply with new standards. Larger water systems usually have more resources (money, staff, etc.) with which to comply with the MCL, and may be able to mobilize and implement treatment more quickly than smaller water systems. An additional benefit of larger systems implementing treatment first is that technologies can be refined and

savings discovered before smaller systems are required to implement treatment, which could reduce costs to water systems with the smallest ratepayer bases over which to distribute costs and least able to realize any economies of scale. In addition to considerations of system size, the overall compliance schedule was also designed to allow for lengthier timelines for design and pilot studies, and to allow time for any supply chain delays for treatment equipment.

Therefore, the State Water Board is proposing the following phased approach for complying with the MCL to give water systems more time:

- Systems with more than 10,000 service connections would be required to comply with the MCL within two years.
- Systems with 1,000 to 10,000 service connections would be required to comply with the MCL within three years.
- Systems with less than 1,000 service connections would be required to comply with the MCL within four years.

What is the process from this period forward until adoption, and what are the opportunities for public comment?

The release of the Notice of Proposed Rulemaking and a draft environmental impact report starts the comment period, which will run until August 4th at noon. There will also be an opportunity to provide oral comments in front of the State Water Board or virtually at public meeting on August 2nd, beginning at 1:00 p.m. (details are in the [Notice of Proposed Rulemaking](#)).

Following the hearing, State Water Board staff will review comments, and may propose additional changes to the regulation. If additional changes are proposed, additional comment periods (usually 15 days long) will be announced (likely written comments only).

When all comments have been read and considered and no further changes are proposed, the State Water Board will consider whether to certify the environmental impact report and adopt the regulations at one of its regularly scheduled board hearings, at which the public may address the State Water Board.

When is the proposed MCL for hexavalent chromium likely to take effect?

The rulemaking started on June 16, 2023, and will be followed by a public hearing to receive oral comments on August 2, 2023, with written comments due August 4, 2023. All comments received will be considered by State Water Board staff prior to presenting to the Board for adoption. The timing of Board consideration depends on the number and nature of comments received. After State Water Board adoption, the staff will need to finalize the final rulemaking package before submitting it to the Office of Administrative Law for review. This process may take several months, but regular rulemakings are required to be completed and submitted to the Office of Administrative Law no later than one year after publication of the Notice.

What are the anticipated health benefits of the proposed MCL?

At an MCL of 10 ppb, the health risk is reduced to a one-in-two-thousand chance of developing cancer during a lifetime (70 years) of exposure.

Is there a point at which MCLs are re-evaluated?

Yes. Each chemical with an MCL above the corresponding PHG is reviewed every five years in a comprehensive MCL review, which is required under Health and Safety Code section 116365(g). The MCL review helps determine which chemicals need MCL or DLR revisions. Once it is determined that greater protection of public health is technologically and economically feasible for a specific chemical, the chemical is added to the regulation priority list for an MCL revision.

How can a person go about testing their water for hexavalent chromium?

The Division of Drinking Water recommends persons wishing to test their household water for hexavalent chromium to use an accredited laboratory. These are the laboratories water systems are required to use, and a map of accredited testing laboratories may be found on the State Water Board's Environmental Laboratory Accreditation Program (ELAP) webpage here.

How can a person decrease exposure to any hexavalent chromium in their household water?

Residential point-of-use (POU) and point-of-entry (POE) devices can be purchased by individuals to reduce exposure to contaminants in their household water. POU devices (often pitcher filters) are much more common than POE devices for hexavalent chromium treatment. A list of certified residential POU and POE devices capable of treating hexavalent chromium is available on the [State Water Board's website](#). Check with the manufacturer and the POU device's hexavalent chromium reduction claims as percent removal may vary by device.

What is the State Water Board doing to help smaller, disadvantaged communities comply with the new MCL?

The State Water Board has several programs that help smaller, disadvantaged communities achieve compliance with MCLs. These programs include the [Drinking Water State Revolving Fund \(DWSRF\)](#), principal forgiveness programs, state grants, and [SAFER](#), which is designed to ensure Californians who lack safe, adequate, and affordable drinking water receive it as quickly as possible, and that the water systems serving them establish sustainable solutions.

What treatment technologies have been identified as best available technology (BAT), and what does this mean?

Three treatment technologies have been identified as best available technology (BAT): ion exchange, reduction-coagulation-filtration (RCF), and reverse osmosis. A technology being identified as BAT means that it is a technology that is generally expected to be able to reliably remove the chemical (in this case, hexavalent chromium) from the water to levels below the MCL. Public water systems are not limited to using only those technologies identified as BAT.

When and how often will water systems be required to test for hexavalent chromium?

Water systems are required to test for hexavalent chromium within six months of this regulation becoming effective. How often systems are required to test for hexavalent chromium depends on whether the water source is surface water or groundwater and whether the source exceeds the MCL. Water that is being treated to comply with the MCL must be tested monthly.

How can I find out how much hexavalent chromium is in my water?

Hexavalent chromium detections would be required to be reported to consumers in annual Consumer Confidence Reports (CCRs). Water system CCRs and any hexavalent chromium testing information may also be available on [California's Drinking Water Watch](#).

Additional Resources

Public Health Goal: <https://oehha.ca.gov/water/chemicals/chromium-hexavalent>

Rulemaking Status:

https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/SWRCBDDW-21-003_hexavalent_chromium.html

Regulatory Background:

https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Chromium6.html

Sampling Results:

https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Chromium6sampling.html

APPENDIX D – Public Affairs Information



CVWC Digital Marketing Report

Website, Social, and Marketing Performance

June, 2023

by Hunter | Johnsen

Google Ads Campaigns

 DISPLAY AD IMPRESSIONS
CV WATER COUNTS

108,275

 SEARCH AD IMPRESSIONS
CV WATER COUNTS

836

 VIDEO IMPRESSIONS
CV WATER COUNTS

89,110

 CLICKS
CV WATER COUNTS

1,316

 CTR
CV WATER COUNTS

0.66%

 GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE
CV WATER COUNTS

Campaign	Clicks	Impr.
CV Water Counts June 2023 Spanish	638	57,107
Adjust Sprinkler Heads	504	42,695
Where Does Our Water Come From	134	14,412
CV Water Counts June 2023	399	51,168
Where Does Our Water Come From	192	27,908
Adjust Sprinkler Heads	207	23,260
	1,037	108,275



 GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE
CV WATER COUNTS

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	89,110	36,526	18,192	166
CVWC Water Saving Tips YouTube Spanish June 2023	40,079	18,560	11,486	75
CVWC Water Saving Tips English YouTube June 2023	49,031	17,966	6,706	91
	89,110	36,526	18,192	166



GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE

CV WATER COUNTS

Campaign	Clicks	Impr.
CVWC Search Campaigns	113	836
	113	836

KEYWORDS PERFORMANCE

CV WATER COUNTS

Account name	Clicks	Impr.	CTR
CV Water Counts	91	663	13.73%
water rebates	43	180	23.89%
water service	22	240	9.17%
grass removal rebate	13	70	18.57%
water company	8	79	10.13%
water agency	4	64	6.25%
water rebate program	1	8	12.5%
water preservation	0	4	0%
ways to conserve water	0	10	0%
washing machine rebate	0	2	0%
turf removal rebate	0	6	0%
	91	663	13.73%

Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE

HUNTER JOHNSEN


Ad preview



CVWC - Adjust Sprinkler Heads

cvwatercounts.com

Also be sure to water your yard in the morning or evening, when it's cooler. 💧

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
	729	122,833	35,143	3.5	816
	729	122,833	35,143	3.5	816

Website Information

PAGEVIEWS

CV WATER - CV WATER COUNTS - CV WATER ...

3,609

NEW VISITOR

CV WATER - CV WATER COUNTS - CV WATER ...

1,921

RETURNING USERS

CV WATER - CV WATER COUNTS - CV WATER ...

460

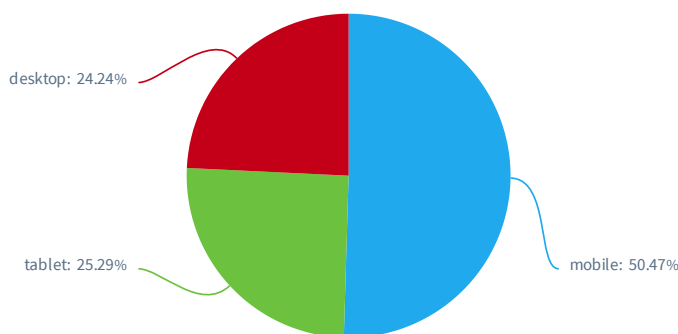
PAGEVIEWS

CV WATER - CV WATER COUNTS - CV WATER COUNTS

Page Title	Pageviews
Conservation Tips - CVWater Counts	1,643
Where Does the Coachella Valley's Water Come From? - CV Water Counts	465
CV Water Counts	381
Coachella Valley Water Conservation Water Rebate Map - CV Water Counts	122
Rebates - CV Water Counts	122
About - CV Water Counts	66
Governor Lifts 15% Conservation Directive And Eases Water Restrictions - CV Water Counts	48
Plant of the Month: Trailing Lantana (Lantana Montevicensis) - CV Water Counts	40
CV Water Counts Water Counts Academy - CV Water Counts	30
Plant of the Month: Desert Carpet (Acacia Redolens) - CV Water Counts	27
	3,609

SESSIONS / DEVICE CATEGORY

CV WATER - CV WATER COUNTS - CV WATER COUNTS



PAGES / SESSION

CV WATER - CV WATER COUNTS - CV WATER ...

1.31

AVG. SESSION DURATION

CV WATER - CV WATER COUNTS - CV WATER ...

37s

BOUNCE RATE

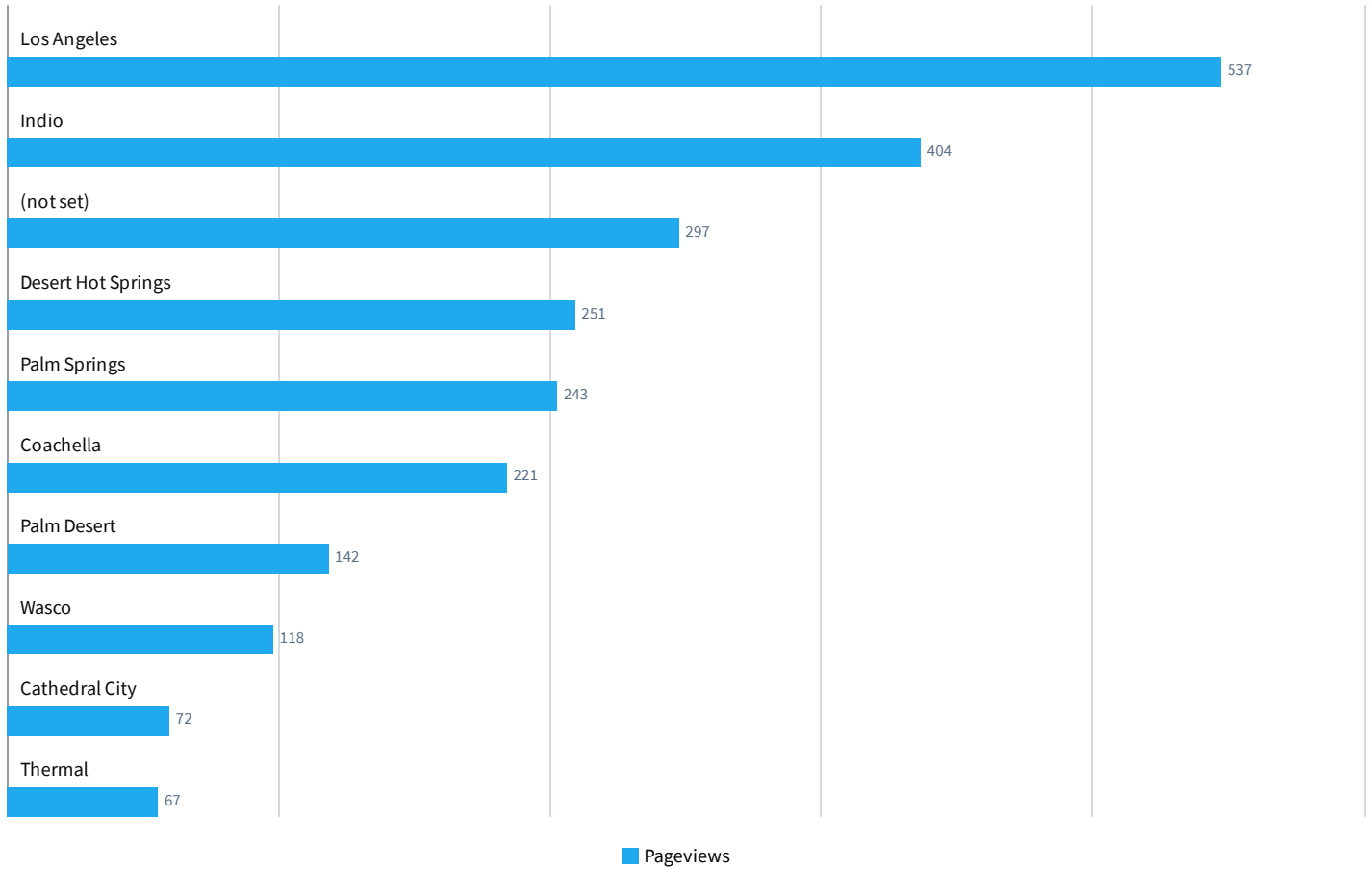
CV WATER - CV WATER COUNTS - CV WATER ...

84.91%

Item 20.

PAGEVIEWS BY CITY

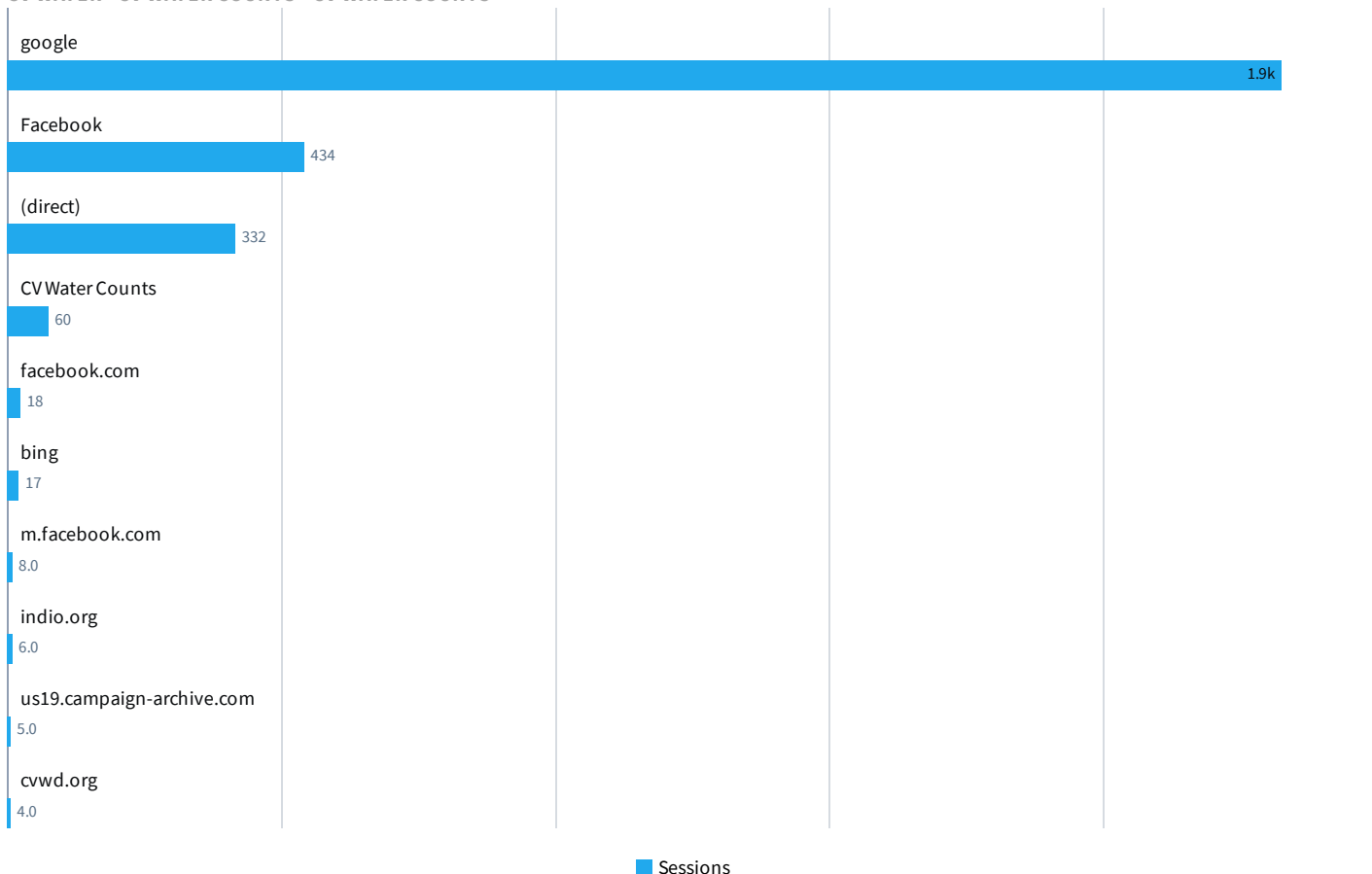
CV WATER - CV WATER COUNTS - CV WATER COUNTS



Item 20.

USER REFERRERS

CV WATER - CV WATER COUNTS - CV WATER COUNTS



HISTORY

PAST 13 MONTH: CV WATER - CV WATER COUNTS - CV WATER COUNTS

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
June 2023	2,764	2,136	3,609	1.31	37s	84.91%	69.5%
May 2023	4,305	2,825	5,438	1.26	46s	84.55%	58.26%
April 2023	3,999	2,759	5,110	1.28	46s	83.85%	62.02%
March 2023	3,898	2,814	4,993	1.28	36s	84.68%	65.78%
February 2023	3,815	2,645	5,150	1.35	57s	82.36%	61.31%
January 2023	5,074	3,683	6,499	1.28	45s	83.43%	67.76%
December 2022	3,426	2,450	4,498	1.31	47s	83.71%	65.21%
November 2022	3,280	2,204	4,220	1.29	46s	84.24%	59.91%
October 2022	3,879	2,601	5,210	1.34	51s	81.75%	60.58%
September 2022	3,589	2,482	4,931	1.37	46s	83.03%	64.11%
August 2022	3,752	2,617	4,926	1.31	48s	83.96%	64.37%
July 2022	4,831	3,293	6,855	1.42	53s	80.23%	65.16%
June 2022	2,927	2,203	3,959	1.35	50s	83.64%	71.47%
	49,539	31,706	65,398	1.32	47s	83.31%	64.1%

Organic Search

TOP KEYWORDS CVWATERCOUNTS.COM/

Query	Impr.	Clicks	CTR	Avg. position
lake cahuilla	2,558	0	0%	11.96
lantana ground cover	596	2	0.34%	3.86
water pledge	556	0	0%	5.1
red pancake	331	0	0%	10.23
cv water	299	2	0.67%	4.82
chaparral sage	226	0	0%	3.16
myoma water	184	1	0.54%	3.39
spotlight cv	159	0	0%	45.67
cahuilla lake	154	0	0%	9.83
mission springs water district	136	0	0%	12.16
	5,199	5	0.1%	11.02

TOP PAGES CVWATERCOUNTS.COM/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/	3,604	3	0.08%	12.33
https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevicensis/	2,229	22	0.99%	14.86
https://cvwatercounts.com/save-water-pledge/	1,559	5	0.32%	4.94
https://cvwatercounts.com/wp-content/uploads/2019/02/Golf-and-Recycled-Water.pdf	792	14	1.77%	31.92
https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/	736	0	0%	46.45
https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/	733	5	0.68%	10.73
https://cvwatercounts.com/	660	17	2.58%	9.8
https://cvwatercounts.com/plant-of-the-month-paddle-plant-or-red-pancake-kalanchoe-thyrsiflora/	643	4	0.62%	22.48
https://cvwatercounts.com/cv-water-counts-water-counts-academy-program-graduates/	622	6	0.96%	30.97
https://cvwatercounts.com/plant-of-the-month-desert-carpet-acacia-redolens/	536	13	2.43%	9.83
	12,114	89	0.73%	19.43

Facebook Information

f IMPRESSIONS
CV WATER COUNTS

101,754

f REACH
CV WATER COUNTS

31,397

f NEW PAGE LIKES
CV WATER COUNTS

1

f ENGAGED USERS
CV WATER COUNTS

904





f PAGE VIEWS
CV WATER COUNTS

200







f LIFETIME PAGE LIKES
CV WATER COUNTS

4,004








f POSTS
CV WATER COUNTS

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Coachella Water Autho...</p>	June 30, 2023	8	0	0%	0	0
 <p>Remember, your toilet ...</p>	June 29, 2023	37	0	0%	0	0
 <p>Today is National Sung...</p>	June 27, 2023	87	1	1%	0	0
 <p>A naturalistic groupin...</p>	June 26, 2023	61	3	5%	2	0
		799	38	5%	38	0


Item 20.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Today is National Hydr...</p>	June 23, 2023	43	2	5%	2	0
 <p>June is National Fruits ...</p>	June 22, 2023	40	2	5%	2	0
 <p>The Trumpet Vine is a ...</p>	June 19, 2023	47	2	4%	2	0
 <p>If you or someone you...</p>	June 16, 2023	37	2	5%	2	0
 <p>Water hoses don't last ...</p>	June 14, 2023	44	3	7%	2	0
 <p>If you have questions, ...</p>	June 14, 2023	54	3	6%	3	0
		799	38	5%	38	0

Item 20.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Here in the Coachella V...</p>	June 14, 2023	25	3	12%	3	0
	June 14, 2023	104	3	3%	3	0
 <p>The ocean covers mor...</p>	June 14, 2023	19	2	11%	2	0
 <p>June 5 is World Enviro...</p>	June 5, 2023	26	2	8%	2	0
 <p>June is National Rivers...</p>	June 2, 2023	29	3	10%	3	0
	June 2, 2023	26	2	8%	2	0
 <p>Save water: Adjust sprinkler heads to not water sidewalks or streets, and save an average 12-15 gallons each time you water</p>	June 1, 2023	34	0	0%	4	0
		799	38	5%	38	0

Item 20.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
<p>CV Water Counts upda...</p>  <p>Try not to use your wa...</p>	June 1, 2023	53	2	4%	2	0
 <p>Take the Save Water Pl...</p>	June 1, 2023	25	3	12%	2	0
		799	38	5%	38	0

Instagram Information

 **IMPRESSIONS**
CV WATER COUNTS

2,802

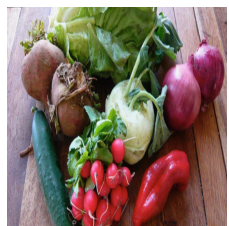


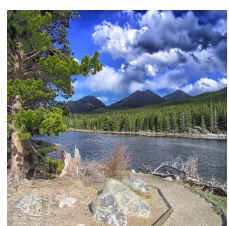
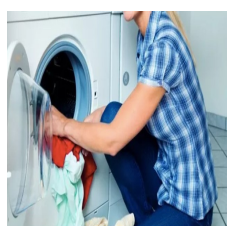
 **LIKES**
CV WATER COUNTS

12



 **FOLLOWERS (LIFETIME)**
CV WATER COUNTS

233

 **MEDIA PERFORMANCE**
CV WATER COUNTS

Media	Impr.	Engagement	Reach	Saved	Video views
 June is National Fruits ...	15	2	12	0	0
 Take the Save Water Pl...	14	1	10	0	0
 Today is National Hydr...	13	2	11	0	0
 June is National Rivers...	13	1	10	0	0
 Try not to use your wa...	12	1	9	0	0
	83	12	68	0	0

Item 20.

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>Remember, your toilet ...</p>	10	3	10	0	0
 <p>Today is National Sung...</p>	6	2	6	0	0
	83	12	68	0	0

Twitter Information

Jun 2023 • 30 days

TWEET HIGHLIGHTS

Top Tweet earned 28 impressions

A naturalistic grouping of boulders and rocks provides numerous nooks and crannies in which to locate accent and color plants – and can also help to reduce water use. Burying boulders partway enhances the natural appearance.

Learn more:
cvwatercounts.com/landscaping-ti...

♥ 1

[View Tweet activity](#)

[View all Tweet activity](#)

Top media Tweet earned 18 impressions

June is National Rivers Month. Rivers are not only a source of water, but also food, irrigation, and shelter. It's important that we care for our rivers and keep them clean and thriving. pic.twitter.com/xDnrx1yFcL



♥ 1

[View Tweet activity](#)

[View all Tweet activity](#)

JUN 2023 SUMMARY

Tweets	9	Tweet impressions	176
Profile visits	12	New followers	0

E-Blast Information

CAMPAIGN PERFORMANCE

CV WATER COUNTS

Campaign	Send Time	Emails Sent	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Hard Bounces	Unsubscribe Count
CV Water Counts June 2023	Wednesday, June 7, 2023 5:00 PM	569	629	57.29%	17.14%	81	7.56%	0.84%	0	1
		569	629	57.29%	17.14%	81	7.56%	0.84%	0	1



MSWD Digital Marketing and Website Report


Website, Social, and Marketing Performance

June, 2023

Casey Dolan

Casey Dolan Consulting

Google Ads Campaigns

 IMPRESSIONS
MSWD


71,343

 CLICKS
MSWD

698

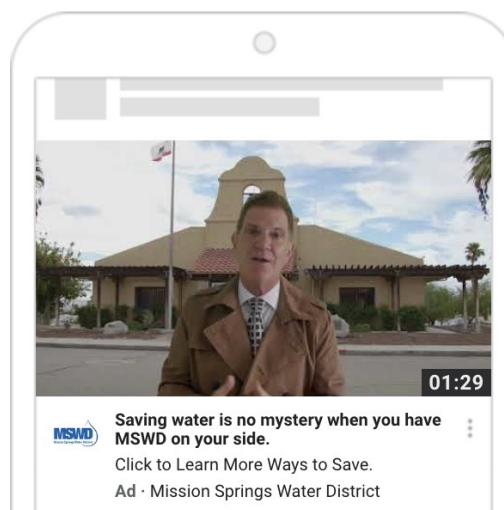
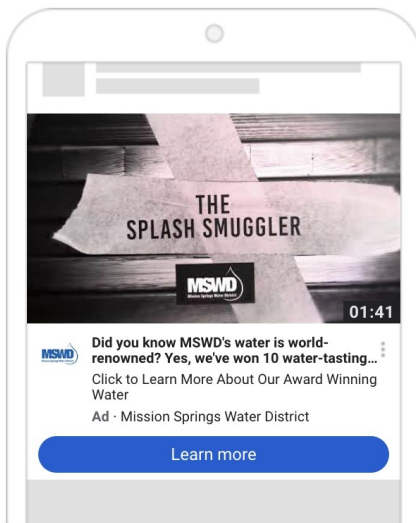
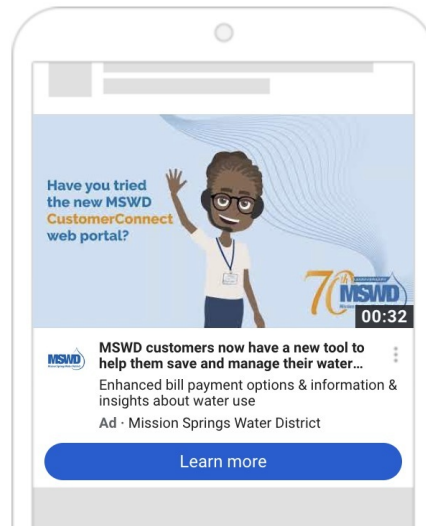
 CTR
MSWD

0.98%

 GOOGLE ADS CAMPAIGN PERFORMANCE
MSWD

Ad group	Impr.	Clicks	CTR
MSWD Customer Portal Video	22,686	285	1.26%
MSWD Vanishing Visitor Video	17,957	263	1.46%
MSWD Splash Smuggler Video	7,180	130	1.81%
MSWD Low Income Assistance	23,520	20	0.09%
	71,343	698	0.98%

Item 20.



Facebook Ad Campaigns

Includes ad campaign information for all campaigns, excluding anniversary event

FACEBOOK AD GROUP PERFORMANCE

MSWD

Ad	Campaign Name	Link Clicks	Impr.	Reach	Frequency	Page Likes
MSWD Water Low Income Assistance June 2023	MSWD Water Low Income Assistance June 2023	111	15,205	4,994	3.04	0
MSWD June Smash Smuggler Video	MSWD June Smash Smuggler Video	72	61,301	40,506	1.51	0
MSWD - Outdoor Vanishing Visitor Video	MSWD June Video Campaigns	67	51,473	32,134	1.6	0
MSWD - Customer Connect	MSWD June Video Campaigns	31	45,150	30,387	1.49	0
		281	173,129	62,175	2.78	0

Item 20.

MSWD Mission Springs Water District ... X
Sponsored · 🌐

Mission Springs Water District customers now have a new tool to help them save and manage their water usage. Designed for computers and mobile devices, the District's new Customer Connect portal provides enhanced bill payment options and a wealth of information and insights about water use.

Visit our [website](#) and set up your account today!

MSWD.org/Custo [Sign up today!](#)

mswd.org
MSWD - Customer Connect [Learn more](#)

Like Comment Share

Instagram

missionspringswaterdistrict
Sponsored

BILL PAY ASSISTANCE AVAILABLE

Learn about our FREE signup events

[Learn more](#)

missionspringswaterdistrict If you or someone you know is in need of bill payment assistance, MSWD is... [more](#)

Instagram

missionspringswaterdistrict
Sponsored

[Learn more](#)

missionspringswaterdistrict Saving water is no mystery when you have MSWD on your side. Check out ... [more](#)

MSWD Mission Springs Water District
Sponsored · 🌐

Did you know MSWD's water is world-renowned! Yes, we've won 10 ...[See more](#)

MSWD.ORG
MSWD - Splash Smuggler [LEARN MORE](#)
Mission Springs Water District ha...

8 2 comments 2 shares

Like Comment Share

Website Information

PAGEVIEWS

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

19,568

NEW VISITOR

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

4,545

USERS

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

1,818

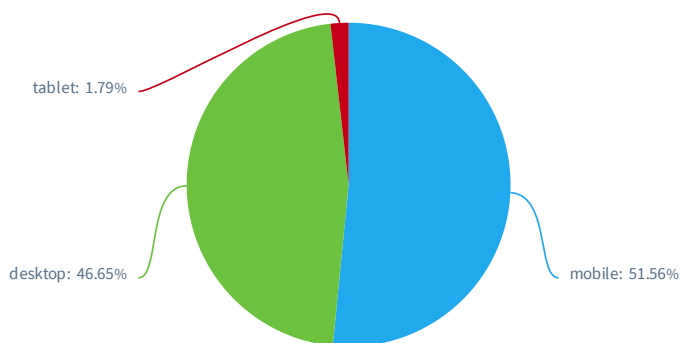
PAGEVIEWS

WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

Page Title	Pageviews
New Customer Portal Mission Springs Water District CA	5,651
Mission Springs Water District Home Page Mission Springs Water District CA	5,549
Bill Pay Options Mission Springs Water District CA	849
Job Opportunities Mission Springs Water District CA	848
Application for Water Service Mission Springs Water District CA	492
Careers Mission Springs Water District CA	417
Upcoming Meetings Mission Springs Water District CA	381
Start/Stop Water Service Mission Springs Water District CA	335
Conservation Mission Mission Springs Water District CA	317
Search Mission Springs Water District CA	299
	19,568

SESSIONS / DEVICE CATEGORY

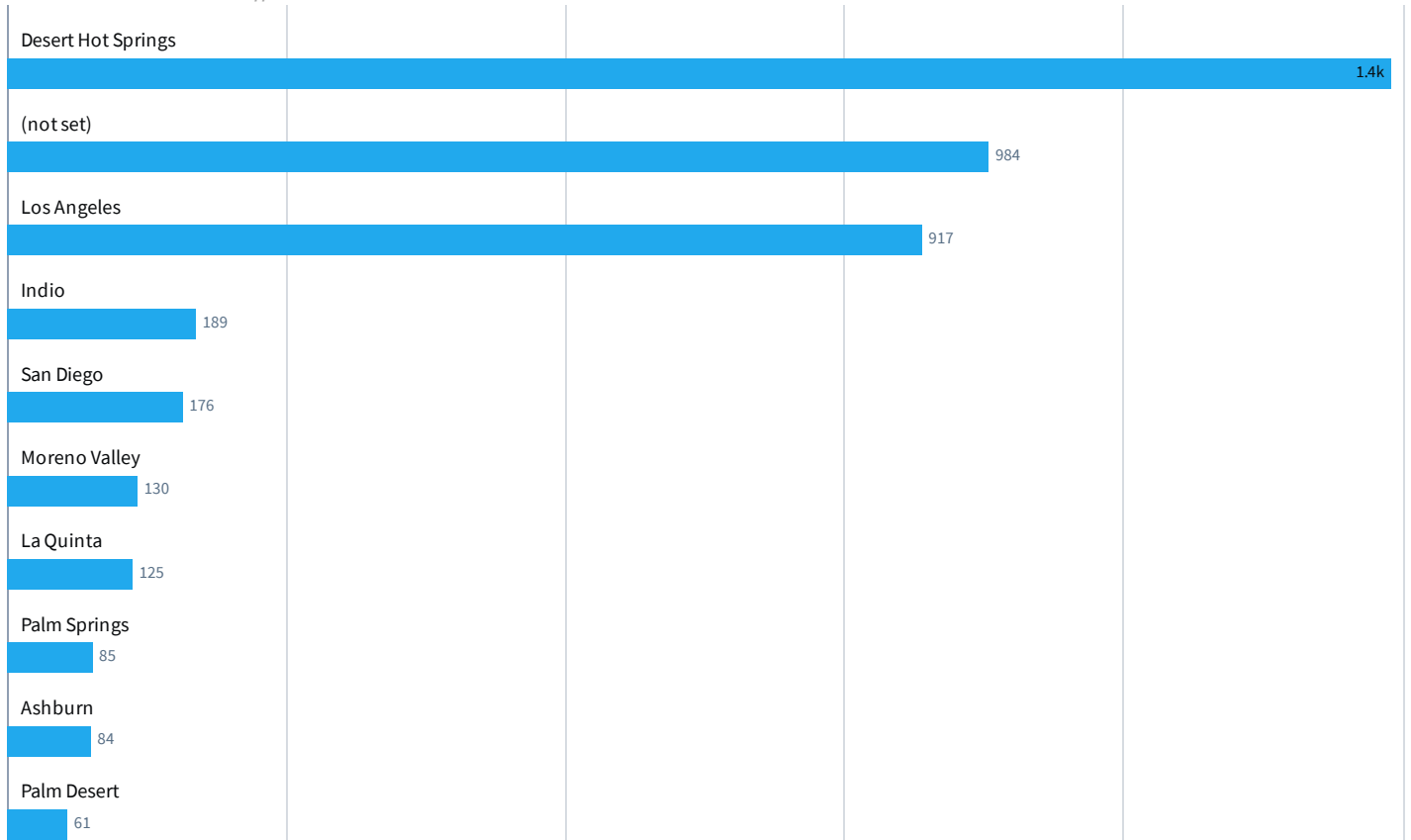
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



Item 20.

USERS BY CITY

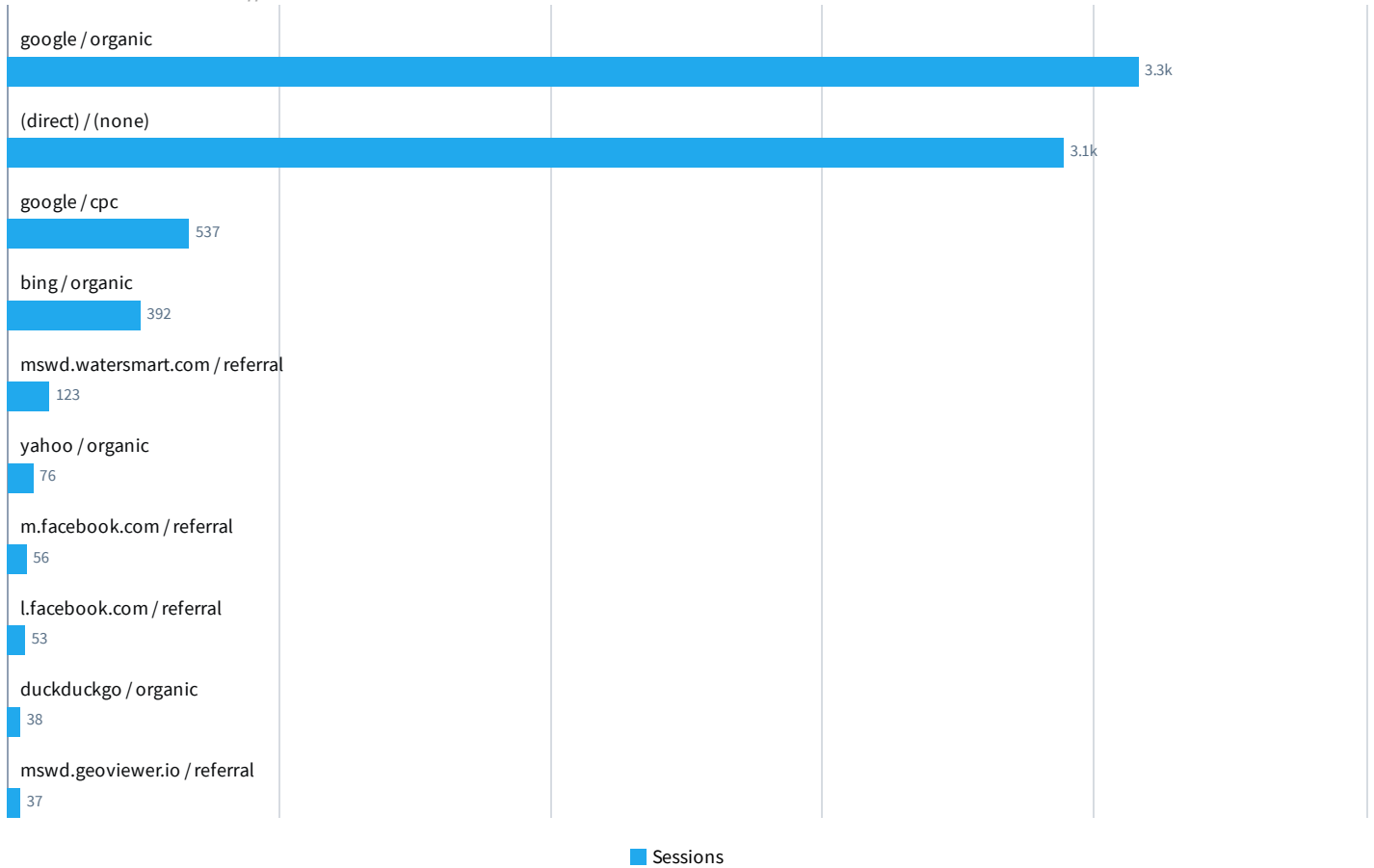
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



■ Users

USER REFERRERS

WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



AVG. SESSION DURATION

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

1m 48s

PAGES / SESSION

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

2.48

BOUNCE RATE

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

30.3%



June 2023 Social Media Analytics

June 2023 Social Media Analytics

<i>Engagement Metrics</i>	<i>Totals:</i>	<i>% Change:</i>
Total Engagements	736	37.83%
Twitter	14	-33.33%
Facebook	373	16.93%
Instagram	328	146.62%
LinkedIn	21	-65.57%

June 2023 Social Media Analytics

<i>Impressions Metrics</i>	<i>Total:</i>	<i>% Change:</i>
Total Impressions	184752	160.46%
Facebook	95,943	61.84%
Instagram	88,611	680.58%
LinkedIn	198	-33.56%

June 2023 Social Media Analytics

<i>Audience Metrics</i>	<i>Total Followers</i>	<i>Total gained:</i>	<i>% Change:</i>
Cross-Platform Audience	1775	10	0.56%
Twitter	94	-1	-1.06%
Facebook	1,227	-1	-0.08%
Instagram	278	7	2.52%
LinkedIn	176	5	2.84%

Facebook Account Overview (June 1 - 30, 2023)

Posts Published <h1 style="margin: 0;">17</h1> <p style="color: red; font-size: small;">-1 -5.6%</p>	Total Likes <h1 style="margin: 0;">1,227</h1> <p style="color: red; font-size: small;">-1 -0.1%</p>	New Likes <h1 style="margin: 0;">2</h1> <p style="color: red; font-size: small;">-11 -84.6%</p>	Unlikes <h1 style="margin: 0;">2</h1>	Engaged People <h1 style="margin: 0;">787</h1> <p style="color: red; font-size: small;">-1,566 -66.6%</p>
Total Reach <h1 style="margin: 0;">82,277</h1> <p style="color: green; font-size: small;">+34,626 72.7%</p>	Organic Reach <h1 style="margin: 0;">2,224</h1> <p style="color: red; font-size: small;">-255 -10.3%</p>	Paid Reach <h1 style="margin: 0;">80,128</h1> <p style="color: green; font-size: small;">+34,846 77.0%</p>	Impressions <h1 style="margin: 0;">95,943</h1> <p style="color: green; font-size: small;">+36,660 61.8%</p>	Video Views <h1 style="margin: 0;">14,425</h1> <p style="color: green; font-size: small;">+447 3.2%</p>

3 Most Engaging Posts	3 Highest Reach Posts	3 Most Shared Posts
<p>🚧 Construction Update 🚧 Exciting progress is underway at ...</p> <p style="text-align: right;">15.91%</p>	<p>News Release: MSWD General Manager Announces Retirement - ...</p> <p style="text-align: right;">220</p>	<p>News Release: MSWD General Manager Announces Retirement - ...</p> <p style="text-align: right;">6</p>
<p>Construction update! Work on the Nancy Wright Regional Wa...</p> <p style="text-align: right;">9.86%</p>	<p>Post 23717678 Fun Fact: Grease, oil, and fats may feel slippery, but th...</p> <p style="text-align: right;">216</p>	<p>Post 23717503 Tap water is great, but you can also beat the summer heat...</p> <p style="text-align: right;">2</p>
<p>Post 23717155 June is National Safety Month, a time to focus on keeping...</p> <p style="text-align: right;">9.8%</p>	<p>Not all heroes wear a cape! Check out #TeamMSWD as they r...</p> <p style="text-align: right;">176</p>	<p>Not all heroes wear a cape! Check out #TeamMSWD as they r...</p> <p style="text-align: right;">1</p>

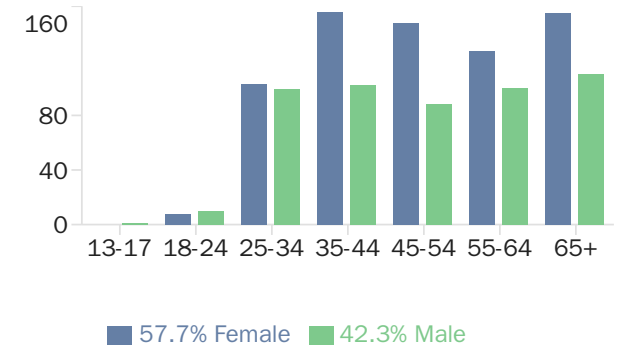
Likes By Country

- 1. United States of America (1,198 likes)
- 2. Mexico (13 likes)
- 3. France (4 likes)
- 4. India (2 likes)
- 5. Canada (2 likes)

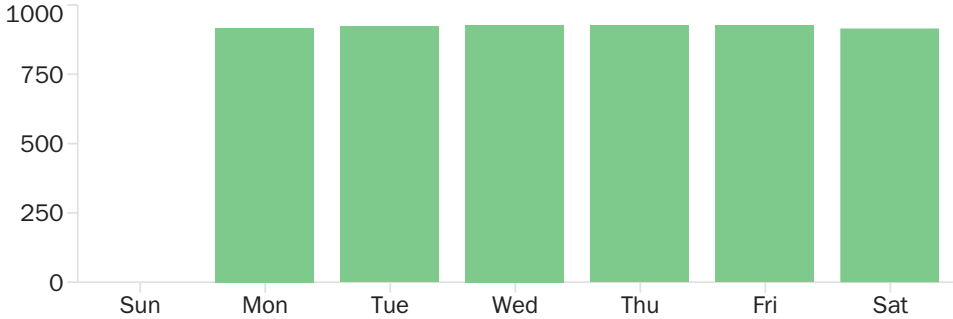
Likes By City

- 1. Desert Hot Springs, CA (566 likes)
- 2. Indio, CA (69 likes)
- 3. Palm Springs, CA (61 likes)
- 4. Palm Desert, CA (48 likes)
- 5. La Quinta, CA (47 likes)

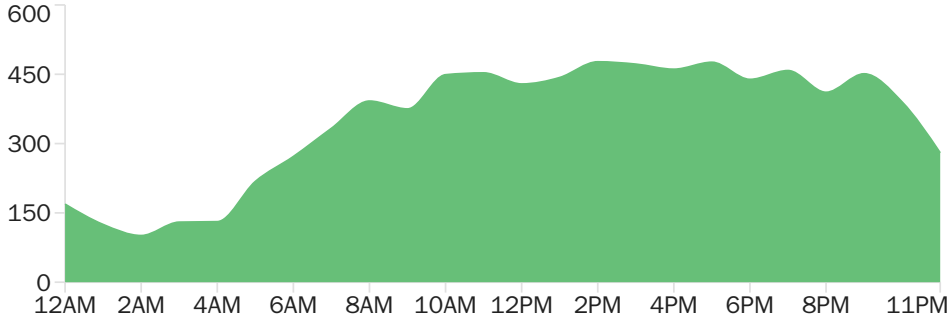
Likes by age & gender



Days your fans are online



















Hours fans are online























Item 20.

Facebook Post Metrics (June 1 - 30, 2023)

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Video Views
June 30, 2023 8:30 AM PDT	 Image	 <p>Post 23718030 On this social media Day, we would like to thank you for following us! We are on Facebook, Instagram, Twitter, YouTube, and LinkedIn, so be sure to check us out on all platforms.</p>	103	5	4.85%	3	0	0	2	0
June 27, 2023 6:04 PM PDT	 Image	 <p>News Release: MSWD General Manager Announces Retirement - Final Day at the District Will Be August 7 After more than 18 years of service to Mission Springs Water District and 35 years as a public ...</p>	220	21	9.55%	5	1	6	48	0
June 26, 2023 9:03 AM PDT	 Image	 <p>Post 23718003 Happy National Great Outdoors Month! Every June, Americans head outdoors during the month-long celebration of responsible, healthy outdoor recreation on local, state and federal lands and waters. ...</p>	76	3	3.95%	3	0	0	0	0
June 22, 2023 10:01 AM PDT	 Image	 <p>Post 23717965 With summer in full swing, you may spend much more time in the pool. Avoiding games and activities that splash will help you feel more relaxed while conserving water.</p>	148	5	3.38%	5	0	0	0	0







Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 20.
June 21, 2023 4:46 PM PDT	 Video	 <p>🚧 Construction Update 🚧 Exciting progress is underway at the Nancy Wright Regional Water Reclamation Facility! We're thrilled to share the latest updates on this crucial water infrastructure projec...</p>	44	7	15.91%	3	0	0	5	20
June 19, 2023 10:01 AM PDT	 Image	 <p>Post 23717922 Happy Juneteenth! Did you know: Juneteenth is a federal holiday in the United States commemorating the emancipation of enslaved African Americans? Deriving its name from combining "June" and "nin...</p>	73	2	2.74%	3	0	0	0	0
June 16, 2023 4:46 PM PDT	 Image	 <p>Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a Field Operations Technician I. In this role, he will perform various work relate...</p>	163	10	6.13%	7	0	0	5	0
June 16, 2023 10:02 AM PDT	 Image	 <p>Post 23717678 Fun Fact: Grease, oil, and fats may feel slippery, but they will NOT help water slide through your pipes. They can wreak havoc instead! Pour cooled fats, oils and grease (FOG) into a container an...</p>	216	16	7.41%	10	1	1	10	0

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 20.
June 14, 2023 1:35 PM PDT	 Image	 <p>Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our customers. #MSWDCares #ProvideProtectPreserve #WorkerWednesday</p>	176	15	8.52%	10	0	1	10	0
June 13, 2023 8:43 AM PDT	 Video	 <p>MSWD's new Customer Connect portal provides enhanced bill payment options and a wealth of information and insights about water use. Once logged in, add a shortcut to your mobile device for even fas...</p>	68	5	7.35%	4	0	0	1	20
June 12, 2023 8:01 AM PDT	 Image	 <p>Post 23717561  Don't let your love for plants drown them!  ✨ Attention plant enthusiasts! It's time to give our green friends the watering care they deserve. Overwatering can actually harm your beloved plants...</p>	54	4	7.41%	3	0	0	1	0
June 10, 2023 8:30 AM PDT	 Image	 <p>Post 23717503 Tap water is great, but you can also beat the summer heat with a nice icy glass of iced tea! After all, it is Iced Tea Day.</p>	139	9	6.47%	10	0	2	1	0
June 08, 2023 7:01 AM PDT	 Image	 <p>Post 23717462 Don't forget to stop by our offices today for the Utility Assistance Clinic! The Low-Income Home Energy Assistance Program (LIHEAP) and the Low-Income Household Water Assistance Program (LIHWAP) p...</p>	81	5	6.17%	4	0	0	3	0

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 20.
June 07, 2023 8:01 AM PDT	 Video	 <p>Construction update! Work on the Nancy Wright Regional Water Reclamation Facility continues. Projects like this protect our groundwater and ensure we will have safe, high-quality drinking water fo...</p>	71	7	9.86%	5	0	0	4	23
June 06, 2023 10:01 AM PDT	 Image	 <p>Post 23717155 June is National Safety Month, a time to focus on keeping our environment safe and free from Danger. At MSWD, our team works tirelessly 24/7 to keep your water supply safe! Keep an eye out! Our 2...</p>	51	5	9.8%	4	0	0	3	0
June 05, 2023 4:30 PM PDT	 Image	 <p>Post 23717087 World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging them in the effort to protect and restore the Earth from plastic pollution. A grea...</p>	51	4	7.84%	3	0	0	1	0
June 05, 2023 9:31 AM PDT	 Image	 <p>Post 23716943 Struggling to keep up with your water bills? Help is available! The Low-Income Home Energy Assistance Program (LIHEAP) and the Low-Income Household Water Assistance Program (LIHWAP) provide financ...</p>	55	5	9.09%	4	0	0	1	0
Total			1,789	128		86	2	10	95	63













Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 20.
Average			105.2	7.5	7.15%	5.1	0.1	0.6	5.6	3.7









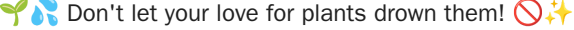






Tweets Published	Total Likes	Total Retweets	Total Followers	Following
<p>15</p> <p>+2 15.4%</p>	<p>17</p>	<p>0</p>	<p>94</p>	<p>99</p>





3 Most Retweeted Posts		3 Most Liked Posts	
 <p>Post 23716943 To help our customers learn more and apply for LIHEAP and LIHWAP financial assistance, we will host a Utility Assis...</p>	0	 <p>Post 23717561 Don't let your love for plants drown them! 🚫💧🌱 Attention plant enthusiasts! It's time to give our green friends...</p>	3
 <p>Post 23717087 World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging... h...</p>	0	 <p>Post 23717087 World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging... h...</p>	2
 <p>Post 23717155 June is National Safety Month, a time to focus on keeping our environment safe and free from Danger. At MSWD, our t...</p>	0	 <p>Post 23717678 Grease, oil, and fats feel slippery, but they DONT help water slide through your pipes. Pour fats, oils and grease... ...</p>	2

Twitter Post Metrics (June 1 - 30, 2023)

Item 20.

Date	Format	Post	Retweets	Likes
June 30, 2023 8:30 AM PDT	 Link	 <p>Post 23718030 On this social media Day, we would like to thank you for following us! We are on Facebook, Instagram, Twitter, YouT... https://t.co/D3v1YobjpR</p>	0	0
June 26, 2023 9:04 AM PDT	 Link	 <p>Post 23718003 Happy National Great Outdoors Month! Every June, Americans head outdoors during the month-long celebration of respo... https://t.co/z5SCwVVR9m</p>	0	0
June 22, 2023 10:02 AM PDT	 Link	 <p>Post 23717965 With summer in full swing, you may spend much more time in the pool. Avoiding games and activities that splash will... https://t.co/MM2mVluFNK</p>	0	1
June 21, 2023 4:45 PM PDT	 Link	 <p>🚧 Construction Update 🚧 Exciting progress is underway at the Nancy Wright Regional Water Reclamation Facility! We'r... https://t.co/aeo6VAFow1</p>	0	1
June 19, 2023 10:02 AM PDT	 Link	 <p>Post 23717922 #DidYouKnow: Juneteenth is a federal holiday commemorating the emancipation of enslaved African Americans? Deriving... https://t.co/aeiUSja2b8</p>	0	1
June 16, 2023 4:46 PM PDT	 Link	 <p>Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our C&M Depart as a Field Operations Technician... https://t.co/xTpXxxELKz</p>	0	1

Date	Format	Post	Retweets	Item 20.
June 16, 2023 10:03 AM PDT	 Link	 <p>Post 23717678 Grease, oil, and fats feel slippery, but they DONT help water slide through your pipes. Pour fats, oils and grease... https://t.co/dpNoiMIM09</p>	0	2
June 14, 2023 1:35 PM PDT	 Link	 <p>Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our cus... https://t.co/mV64dyiJOU</p>	0	1
June 13, 2023 8:43 AM PDT	 Link	 <p>MSWD's new Customer Connect portal provides enhanced bill payment options and a wealth of information and insights... https://t.co/sqeIM2jM9Q</p>	0	1
June 12, 2023 8:02 AM PDT	 Link	 <p>Post 23717561  Don't let your love for plants drown them! 🚫🌱 Attention plant enthusiasts! It's time to give our green friends... https://t.co/tJGsOjQ3xd</p>	0	3
June 10, 2023 8:30 AM PDT	 Link	 <p>Post 23717503 Tap water is great, but you can also beat the summer heat with a nice icy glass of iced tea! After all, it is Iced... https://t.co/c697EOP5Ik</p>	0	1
June 08, 2023 7:03 AM PDT	 Link	 <p>Post 23717462 Don't forget to stop by our offices today for the Utility Assistance Clinic! To help our customers learn more and... https://t.co/1WoQT2XMJT</p>	0	1
June 06, 2023 10:02 AM PDT	 Link	 <p>Post 23717155 June is National Safety Month, a time to focus on keeping our environment safe and free from Danger. At MSWD, our t... https://t.co/dmrooqjKtx</p>	0	1


Date	Format	Post	Retweets	Item 20.
June 05, 2023 4:30 PM PDT	 Link	 Post 23717087 World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging... https://t.co/etwUx8p6VC	0	2
June 05, 2023 9:31 AM PDT	 Link	 Post 23716943 To help our customers learn more and apply for LIHEAP and LIHWAP financial assistance, we will host a Utility Assis... https://t.co/big5eUya2	0	1
Total			0	17
Average			0.0	1.1

Instagram Account Overview (June 1 - 30, 2023)


Item 20.

Posts Published	Total Followers	New Followers	Impressions	Reach	Profile Views
17	278	7	88,611	72,630	81
+1 6.3%	+6 2.2%	+3 75.0%	+77,259 680.6%	+63,808 723.3%	+51 170.0%


3 Most Liked Posts

- 

Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our custo...

10
- 


🚧 Construction Update 🚧
Exciting progress is underway at the Nancy Wright Regional Water Reclamation Facility! We're ...

9
- 


Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a ...

8


3 Most Commented Posts

- 

Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our custo...

1
- 

Post 23716943
Struggling to keep up with your water bills? Help is available! The Low-Income Home Energy Assistance Program (LIHEA...







0
- 







Post 23717087
World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging th...







0










Instagram Post Metrics (June 1 - 30, 2023)







Item 20.





Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Video Views
June 30, 2023 8:31 AM PDT	 Image	 <p>Post 23718030 On this social media Day, we would like to thank you for following us! We are on Facebook, Instagram, Twitter, YouTube, and LinkedIn, so be sure to check us out on all platforms.</p>	6	0	20	19	6	31.58%	0	
June 27, 2023 6:04 PM PDT	 Image	 <p>News Release: MSWD General Manager Announces Retirement - Final Day at the District Will Be August 7 After more than 18 years of service to Mission Springs Water District and 35 years as a public s...</p>	5	0	59	54	5	9.26%	0	
June 26, 2023 9:08 AM PDT	 Image	 <p>Post 23718003 Happy National Great Outdoors Month! Every June, Americans head outdoors during the month-long celebration of responsible, healthy outdoor recreation on local, state and federal lands and waters. ...</p>	6	0	23	23	6	26.09%	0	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 20.
June 22, 2023 10:05 AM PDT	 Image	 <p>Post 23717965 With summer in full swing, you may spend much more time in the pool. Avoiding games and activities that splash will help you feel more relaxed while conserving water.</p>	4	0	24	22	4	18.18%	0	
June 21, 2023 4:45 PM PDT	 Video	 <p>🚧 Construction Update 🚧 Exciting progress is underway at the Nancy Wright Regional Water Reclamation Facility! We're thrilled to share the latest updates on this crucial water infrastructure projec...</p>	9	0		103	9	8.74%	0	
June 19, 2023 10:05 AM PDT	 Image	 <p>Post 23717922 Happy Juneteenth! Did you know: Juneteenth is a federal holiday in the United States commemorating the emancipation of enslaved African Americans? Deriving its name from combining "June" and "nin..."</p>	2	0	43	38	2	5.26%	0	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 20.
June 16, 2023 4:46 PM PDT	 Image	 <p>Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a Field Operations Technician I. In this role, he will perform various work relate...</p>	8	0	59	50	8	16.0%	0	
June 16, 2023 10:06 AM PDT	 Image	 <p>Post 23717678 Fun Fact: Grease, oil, and fats may feel slippery, but they will NOT help water slide through your pipes. They can wreak havoc instead! Pour cooled fats, oils and grease (FOG) into a container an...</p>	3	0	31	30	3	10.0%	0	
June 14, 2023 1:35 PM PDT	 Image	 <p>Not all heroes wear a cape! Check out #TeamMSWD as they repair a service line and keep the water flowing to our customers. #MSWDCares #ProvideProtectPreserve #WorkerWednesday</p>	10	1	57	49	12	24.49%	1	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 20.
June 13, 2023 8:43 AM PDT	 Video	 MSWD's new Customer Connect portal provides enhanced bill payment options and a wealth of information and insights about water use. Once logged in, add a shortcut to your mobile device for even fas...	4	0		41	4	9.76%	0	
June 12, 2023 8:05 AM PDT	 Image	 Post 23717561  Don't let your love for plants drown them!   Attention plant enthusiasts! It's time to give our green friends the watering care they deserve. Overwatering can actually harm your beloved plants...	4	0	37	31	4	12.9%	0	
June 10, 2023 8:30 AM PDT	 Image	 Post 23717503 Tap water is great, but you can also beat the summer heat with a nice icy glass of iced tea! After all, it is Iced Tea Day.	3	0	35	30	3	10.0%	0	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 20.
June 08, 2023 7:06 AM PDT	 Image	 <p>Post 23717462 Don't forget to stop by our offices today for the Utility Assistance Clinic! The Low-Income Home Energy Assistance Program (LIHEAP) and the Low-Income Household Water Assistance Program (LIHWAP) p...</p>	7	0	33	30	7	23.33%	0	
June 07, 2023 8:00 AM PDT	 Video	 <p>Construction update! Work on the Nancy Wright Regional Water Reclamation Facility continues. Projects like this protect our groundwater and ensure we will have safe, high-quality drinking water fo...</p>	3	0		30	3	10.0%	0	
June 06, 2023 10:04 AM PDT	 Image	 <p>Post 23717155 June is National Safety Month, a time to focus on keeping our environment safe and free from Danger. At MSWD, our team works tirelessly 24/7 to keep your water supply safe! Keep an eye out! Our 2...</p>	6	0	34	30	6	20.0%	0	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 20.
June 05, 2023 4:30 PM PDT	 Image	 <p>Post 23717087 World Environment Day, held annually on 5 June, brings together millions of people from across the globe, engaging them in the effort to protect and restore the Earth from plastic pollution. A grea...</p>	3	0	32	29	3	10.34%	0	
June 05, 2023 9:32 AM PDT	 Image	 <p>Post 23716943 Struggling to keep up with your water bills? Help is available! The Low-Income Home Energy Assistance Program (LIHEAP) and the Low-Income Household Water Assistance Program (LIHWAP) provide financ...</p>	4	0	28	27	4	14.81%	0	
Total			87	1	515	636	89		1	
Average			5.1	0.1	36.8	37.4	5.2	13.99%	0.1	

LinkedIn Account Overview (June 1 - 30, 2023)

Item 20.

<p>Posts Published</p> <p>5</p>	<p>Likes</p> <p>6</p> <p>-8 -57.1%</p>	<p>Views</p> <p>9</p> <p>-27 -75.0%</p>	<p>Followers</p>
<p>Comments</p> <p>1</p> <p>+1</p>	<p>Impressions</p> <p>198</p> <p>-100 -33.6%</p>	<p>Clicks</p> <p>10</p> <p>+3 42.9%</p>	<p>Engagement Rate</p>

3 Most Engaging Posts









	Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a ...	14.14%
	Post 23717155 As we commemorate National Safety Month this June, it is crucial for us to reflect on the importance of safeguarding ...	7.27%
	Post 23717462 At MSWD we are hosting Utility Assistance Clinics at our offices. These clinics are a time and place for customers wi...	2.94%





3 Most Shared Posts

	Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a ...	1
	Post 23717155 As we commemorate National Safety Month this June, it is crucial for us to reflect on the importance of safeguarding ...	0
	Post 23717462 At MSWD we are hosting Utility Assistance Clinics at our offices. These clinics are a time and place for customers wi...	0

LinkedIn Post Metrics (June 1 - 30, 2023)

Item 20.

Date	Format	Post	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
June 21, 2023 4:46 PM PDT	 Video	 <p>  Construction Update  </p> <p>Exciting progress is underway at the Nancy Wright Regional Water Reclamation Facility! We're thrilled to share the latest updates on this crucial water infrastructure projec...</p>	0	0	2.17%	1	46	0
June 16, 2023 4:46 PM PDT	 Image	 <p>Please join us in welcoming Juan Lopez, who is joining #TeamMSWD in our Construction and Maintenance Department as a Field Operations Technician I. In this role, he will perform various work relate...</p>	1	4	14.14%	9	99	0
June 12, 2023 8:06 AM PDT	 Image	 <p> Post 23717561 As advocates for sustainable water management, we understand the critical role that responsible irrigation plays in maintaining healthy landscapes. Today, we invite you to join us in spreading awar... </p>	0	0	2.13%	1	47	0

Date	Format	Post	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 20.
June 08, 2023 7:07 AM PDT	 Image	 <p>Post 23717462 At MSWD we are hosting Utility Assistance Clinics at our offices. These clinics are a time and place for customers with questions to come learn about and register for The Low-Income Home Energy Ass...</p>	0	0	2.94%	1	34	0
June 06, 2023 10:05 AM PDT	 Image	 <p>Post 23717155 As we commemorate National Safety Month this June, it is crucial for us to reflect on the importance of safeguarding our environment and our water supply. At MSWD, our dedicated team works tireless...</p>	0	1	7.27%	3	55	0
Total			1	5		15	281	0
Average			0.2	1.0	5.73%	3.0	56.2	0.0