



# BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, May 16, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALTY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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## ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT  
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

## EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

## PRESENTATIONS

8. DESERT HOT SPRINGS HIGH SCHOOL REAL ACADEMY INTERNSHIP PROGRAM

**ACTION ITEMS**

- 9. AWARD OF CONTRACT TO TRI-STAR CONTRACTING II INC., FOR THE 13TH AVENUE, MISSION LAKES BOULEVARD AND THOMAS AVENUE TROPICAL STORM HILARY WATERLINE REPLACEMENT PROJECT**
- It is recommended to authorize the General Manager to award a contract for the Construction of the 13th Avenue, Mission Lakes Boulevard and Thomas Avenue Tropical Storm Hilary Waterline Replacement Project to Tri-Star Contracting II, Inc., the lowest responsible bidder, in the amount of \$720,823.50, plus a 10% contingency (total \$792,905.85), and augment the project budget an additional \$120,000 and to do all things necessary to complete the project.
- 10. AWARD OF CONTRACTS FOR CONSTRUCTION MANAGEMENT, INSPECTION, AND GEOTECHNICAL SERVICES FOR THE CONSTRUCTION OF THE 13TH AVENUE, MISSION LAKES BOULEVARD, AND THOMAS AVENUE TROPICAL STORM HILARY WATERLINE REPLACEMENT PROJECT**
- It is recommended to authorize the General Manager to execute a contract agreement for Construction Management and Inspection Services for the Construction of the 13th Avenue, Mission Lakes Boulevard and Thomas Avenue Tropical Storm Hilary Water Line Replacement Project to MWH Constructors, Inc, in the amount of \$69,210.00, and to execute a contract agreement for Geotechnical Services to Land Mark Consultants, Inc. for the project in the amount of \$23,300.00, and to do all things necessary to complete the project.
- 11. ACCEPT GRANT DEED FOR WELL 35 ON A PORTION OF ASSESSOR'S PARCEL NUMBER 667-100-043**
- It is recommended to direct the General Manager to sign the Certificate of Acceptance approving and accepting the Grant Deed from Skyborne Ventures, LLC a California Limited Liability Company dated May 8, 2024 for Well 35, currently located on Assessor's Parcel Number 667-100-043, in the City of Desert Hot Springs, Riverside County, California.
- 12. EXECUTION OF LOT LINE ADJUSTMENT APPLICATION FOR THE CRITICAL SERVICES CENTER**
- It is recommended to authorize the General Manager to execute the Lot Line Adjustment application with the City of Desert Hot Springs for the Critical Services Center, and submit it to the City of Desert Hot Springs for processing.
- 13. RESOLUTION 2024-10 ~ GRANT APPLICATION FOR WEST PALM SPRINGS VILLAGE PALM SPRINGS CREST WATER SYSTEMS BACKUP INTERIE PROJECT**
- It is recommended that the Board adopt Resolution 2024-10, approving the submission of an application for grant funding for the preliminary planning of the West Palm Springs Village—Palm Springs Crest water Systems Backup Interie Project.
- 14. PUBLIC WATER AND SEWER SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR TRACT NO 32030-3 SKYBORNE VILLAGE III**
- It is recommended to approve the Public Water and Sewer Bonding Agreement for the Skyborne Billage III - Tract No. 32030-3 residential development project and authorize the General Manager to do all things necessary to complete the Agreement.

**DISCUSSION ITEMS**

- 15. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**
- 16. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**17. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

April 11, 2024 - Study Session  
April 14, 2024 - Board Meeting  
April 24, 2024 - Special Meeting Workshop

**18. REGISTER OF DEMANDS**

The register of demands totaling \$1,940,447.12

**19. RESOLUTION 2024-09 ~ ADOPTION OF THE UPDATED BOARD HANDBOOK**

It is recommended to adopt Resolution 2024-09 approving the updated Board of Directors Handbook.

**REPORTS****20. DIRECTOR'S REPORTS****21. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

**COMMENTS****22. DISTRICT COUNSEL COMMENTS****23. DIRECTOR COMMENTS**

- A. Director General Comments
- B. Director Requests for Future Agenda Items

**CLOSED SESSION****24. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION**

Pursuant to Government Code Section 54956.9 (d)(4). One potential case.

- 25. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to Government Code Section 54956.9 (d)(1) and/or (2) and/or (3). One Case.
- 26. **REPORT ON ACTION TAKEN DURING CLOSED SESSION**
- 27. **ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT’S WEBSITE AT [WWW.MSWD.ORG/MEETINGS](http://WWW.MSWD.ORG/MEETINGS). NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before May 13, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Dori Petee  
Executive Assistant



# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** MAY 16 & 20, 2024

**FROM:** ORIANA HOFFERT - HUMAN RESOURCES MANAGER



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## HUMAN RESOURCES REPORT

### PERSONNEL ACTIVITY FOR THE PERIOD APRIL 1-30, 2024

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#### NEW HIRES

William Whitten                      Business Analyst

#### ANNIVERSARIES

Charles Bell	Water Production Operator I	1 Year
Cynthia Acosta	Office Specialist II	1 Year
Jason Weekley	Lead Field Operations Technician	4 Years
Ann Rogers	Customer Service Representative II	8 Years
Robert Lopez	Purchasing and Warehouse Specialist	18 Years
David Pena	Field Service Representative II	19 Years

#### PROMOTIONS

Cynthia Acosta	Office Specialist II to Administrative Assistant I
David Pena	Field Service Representative II to Lead Field Service Representative
April Scott	Customer Service Manager to Programs and Public Affairs Specialist
Arthur Cabrera	Business Analyst to Customer Service Manager

#### CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

None

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** May 16 & 20, 2024

**FROM:** ERIC WECK P.E., ENGINEERING MANAGER

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## AWARD OF CONTRACT TO TRI-STAR CONTRACTING II, INC. FOR THE CONSTRUCTION OF THE 13<sup>TH</sup> AVENUE, MISSION LAKES BOULEVARD, AND THOMAS AVENUE TROPICAL STORM HILARY WATER LINE REPLACEMENT PROJECT

### STAFF RECOMMENDATION

Authorize the General Manager to award a contract for the Construction of the 13<sup>th</sup> Avenue, Mission Lakes Boulevard and Thomas Avenue Tropical Storm Hilary Water Line Replacement Project to Tri-Star Contracting II, Inc., the lowest responsible bidder, in the amount of \$720,823.50, plus a 10% contingency (total \$792,905.85), and augment the project budget an additional \$120,000 and to do all things necessary to complete the project.

### SUMMARY

Due to Tropical Storm Hilary's impacts on the area, there were three water lines crossing Mission Creek that were impacted by the excessive stormwater flows in Mission Creek. The water line along 13<sup>th</sup> Avenue was damaged and is currently not in service and needs repairs. The existing waterline along 13th Avenue will be removed, and approximately 327 LF of new 8-inch ductile iron pipe will be installed with 10 feet of cover. The water line along Mission Lakes Boulevard is in service but is exposed due to heavy storm erosion and does not have adequate cover. The existing water line crossing the Mission Creek at Mission Lakes Boulevard will be removed, and approximately 355 LF of new 24-inch ductile iron pipe will be installed with 10 feet of cover. The water line along Thomas Avenue is in service but has inadequate cover and is vulnerable to a future storm event. The existing water line at Thomas Avenue will be removed, and approximately 490 LF of new 8-inch ductile iron pipe will be installed with 10 feet of cover. Through a competitive bidding process, Tri-Star Contracting II, Inc. was identified as the lowest responsible bidder.

### ANALYSIS

Based on the bid results, Tri-Star Contracting II, Inc.'s Bid is recommended for award as the lowest responsible bidder. A budget augmentation of \$120,000 is necessary to accommodate construction, staff oversight, construction management and inspection, and geotechnical oversight to complete the project.

### FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

This project is part of the current fiscal year budget, and it was added during the mid-year budget review process. The District is currently working with FEMA to secure reimbursement for these costs. This action is consistent with Strategic Plan Smart Goal 4.5-Ensure the

FINANCIAL DATA		
Cost Associated with this action:	\$912,905.00	
Current FY cost:	\$27,000.00	
Future FY cost:	\$912,905.00	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY 23/24	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	11809,11810, 11813	
Current BID/Job balance	\$827,906.00	
Balance remaining if approved:	\$0	

District is prepared to react to manmade and natural emergencies, and 4.4-Invest and look at ways to fortify infrastructure security.

**ATTACHMENTS**

- Contract Agreement
- Bid Summary

SECTION 1.5  
of  
PROCEDURAL DOCUMENTS

AGREEMENT

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_, 2024, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and Tri-Star Contracting II, Inc. doing business as Corporation\*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

- 1. The Contractor will commence and complete the **"13th Ave., Mission Lakes Blvd., and Thomas Ave. Tropical Storm Hilary Water Line Replacement Project "**.
- 2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
- 3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **ninety (90) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
- 4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
- 5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of \$ \_\_\_\_\_ or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

\* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions
  - o. Detailed Technical Provisions
  - p. Standard Drawings and Details
  - q. Drawings prepared for Mission Springs Water District
  - r. Addenda:

No. 1, dated 4/30, 2024  
 No. \_\_\_\_\_, dated \_\_\_\_\_, 2024  
 No. \_\_\_\_\_, dated \_\_\_\_\_, 2024

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.**

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation

thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite.

If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorney's fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By \_\_\_\_\_

Name Brian Macy, P.E.  
(Please Type)

Title General Manager

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

CONTRACTOR:

Tri-Star Contracting II, Inc.

By  \_\_\_\_\_

Name Jordan Willis-Rodriguez  
(Please Type)

Address 15501 Little Morongo Road

Desert Hot Springs, CA 92240

Contractor's License No. 909195

BID SUMMARY

BID ITEMS				TRI-STAR CONTRACTING II, INC.		KIRTLEY CONSTRUCTION, INC.		MCC PIPELINE, INC.		BIG BEN ENGINEERING, INC.		CREATIVE HOME	
ITEM NO.	DESCRIPTION	EST. QUANTITY	UNIT	UNIT PRICES	EXTENDED AMOUNT	UNIT PRICES	EXTENDED AMOUNT	UNIT PRICES	EXTENDED AMOUNT	UNIT PRICES	EXTENDED AMOUNT	UNIT PRICES	EXTENDED AMOUNT
<b>13TH AVE</b>													
1.	Mobilization/Demobilization	1	LS	\$6,500.00	\$6,500.00	\$8,500.00	\$8,500.00	\$31,720.00	\$31,720.00	\$42,000.00	\$42,000.00	\$30,000.00	\$30,000.00
2.	SWPPP, Best Management Practices, PM-10	1	LS	\$6,825.00	\$6,825.00	\$5,200.00	\$5,200.00	\$8,008.00	\$8,008.00	\$10,719.00	\$10,719.00	\$15,000.00	\$15,000.00
3.	Potholing	1	LS	\$5,364.00	\$5,364.00	\$5,100.00	\$5,100.00	\$8,156.00	\$8,156.00	\$10,719.00	\$10,719.00	\$15,000.00	\$15,000.00
4.	Furnish trench protection (sheeting, shoring and bracing) in accordance with CAL-OSHA Standards for all excavations greater than 5-feet	1	LS	\$3,834.00	\$3,834.00	\$3,900.00	\$3,900.00	\$20,203.00	\$20,203.00	\$10,719.00	\$10,719.00	\$18,000.00	\$18,000.00
5.	Flow Diversion in Mission Creek	1	LS	\$8,714.00	\$8,714.00	\$10,200.00	\$10,200.00	\$22,716.00	\$22,716.00	\$21,435.00	\$21,435.00	\$22,500.00	\$22,500.00
6.	Traffic Control	1	LS	\$1,278.00	\$1,278.00	\$1,200.00	\$1,200.00	\$4,532.00	\$4,532.00	\$110.00	\$110.00	\$10,500.00	\$10,500.00
7.	Remove and Dispose of Existing 8" Ductile Iron Pipe (DIP) and Appurtenances	1	LS	\$9,408.00	\$9,408.00	\$25,600.00	\$25,600.00	\$45,774.00	\$45,774.00	\$32,205.00	\$32,205.00	\$30,000.00	\$30,000.00
8.	Furnish and Install 8" Ductile Iron Pipe (DIP) Class 350, including Thrust Protection and/or Restrained Joints.	404	LF	\$201.00	\$81,204.00	\$208.00	\$84,032.00	\$181.00	\$73,124.00	\$140.00	\$56,560.00	\$390.00	\$157,560.00
9.	Furnish and Install 8" Ductile Iron 45° Bend	8	EA	\$810.00	\$6,480.00	\$1,000.00	\$8,000.00	\$857.00	\$6,856.00	\$1,767.00	\$14,136.00	\$1,200.00	\$9,600.00
10.	Connect to Existing 8" Ductile Iron Pipe, Cut, Remove and Dispose of conflicting portions	2	EA	\$1,631.00	\$3,262.00	\$13,600.00	\$27,200.00	\$19,074.96	\$38,149.92	\$5,361.00	\$10,722.00	\$30,000.00	\$60,000.00
11.	Chlorination and Hydrostatic Testing	1	LS	\$16,430.00	\$16,430.00	\$12,700.00	\$12,700.00	\$11,937.26	\$11,937.26	\$9,403.00	\$9,403.00	\$21,000.00	\$21,000.00
<b>MISSION LAKES BLVD.</b>													
12.	Mobilization/Demobilization	1	LS	\$14,314.00	\$14,314.00	\$8,500.00	\$8,500.00	\$16,408.00	\$16,408.00	\$26,603.00	\$26,603.00	\$30,000.00	\$30,000.00
13.	SWPPP, Best Management Practices, PM-10	1	LS	\$6,825.00	\$6,825.00	\$5,700.00	\$5,700.00	\$8,000.00	\$8,000.00	\$500.00	\$500.00	\$15,000.00	\$15,000.00
14.	Potholing	1	LS	\$5,364.00	\$5,364.00	\$5,100.00	\$5,100.00	\$9,196.00	\$9,196.00	\$13,303.00	\$13,303.00	\$15,000.00	\$15,000.00
15.	Furnish trench protection (sheeting, shoring and bracing) in accordance with CAL-OSHA Standards for all excavations greater than 5-feet	1	LS	\$7,029.00	\$7,029.00	\$6,900.00	\$6,900.00	\$17,958.00	\$17,958.00	\$13,303.00	\$13,303.00	\$37,500.00	\$37,500.00
16.	Flow Diversion in Mission Creek	1	LS	\$8,714.00	\$8,714.00	\$10,100.00	\$10,100.00	\$22,716.00	\$22,716.00	\$1.00	\$1.00	\$22,500.00	\$22,500.00
17.	Traffic Control	1	LS	\$1,278.00	\$1,278.00	\$606.00	\$606.00	\$3,000.00	\$3,000.00	\$13,303.00	\$13,303.00	\$10,500.00	\$10,500.00
18.	Remove and Dispose of Existing 24" Ductile Iron Pipe (DIP) and 42" Steel Casing and Appurtenances	1	LS	\$32,334.00	\$32,334.00	\$36,200.00	\$36,200.00	\$71,052.00	\$71,052.00	\$13,300.00	\$13,300.00	\$30,000.00	\$30,000.00
19.	Furnish and Install 24" Ductile Iron Pipe (DIP) Class 350, including Thrust Protection and/or Restrained Joints.	435	LF	\$530.30	\$230,680.50	\$489.00	\$212,715.00	\$411.00	\$178,785.00	\$922.00	\$401,070.00	\$2,550.00	\$1,109,250.00
20.	Furnish and Install 24" Ductile Iron 45° Bend	8	EA	\$4,786.00	\$38,288.00	\$5,600.00	\$44,800.00	\$4,252.00	\$34,016.00	\$6,057.00	\$48,456.00	\$1,200.00	\$9,600.00
21.	Connect to Existing 24" Ductile Iron Pipe, Cut, Remove and Dispose of conflicting portions	2	EA	\$4,284.00	\$8,568.00	\$20,700.00	\$41,400.00	\$23,553.00	\$47,106.00	\$20,275.00	\$40,550.00	\$30,000.00	\$60,000.00
22.	Chlorination and Hydrostatic Testing	1	LS	\$34,589.00	\$34,589.00	\$12,700.00	\$12,700.00	\$11,570.00	\$11,570.00	\$12,086.00	\$12,086.00	\$21,000.00	\$21,000.00
<b>THOMAS AVE.</b>													
23.	Mobilization/Demobilization	1	LS	\$6,500.00	\$6,500.00	\$10,200.00	\$10,200.00	\$15,590.00	\$15,590.00	\$21,435.00	\$21,435.00	\$30,000.00	\$30,000.00
24.	SWPPP, Best Management Practices, PM-10	1	LS	\$6,825.00	\$6,825.00	\$4,600.00	\$4,600.00	\$8,008.00	\$8,008.00	\$10,719.00	\$10,719.00	\$15,000.00	\$15,000.00
25.	Potholing	1	LS	\$5,364.00	\$5,364.00	\$5,000.00	\$5,000.00	\$8,780.00	\$8,780.00	\$10,719.00	\$10,719.00	\$15,000.00	\$15,000.00
26.	Furnish trench protection (sheeting, shoring and bracing) in accordance with CAL-OSHA Standards for all excavations greater than 5-feet	1	LS	\$3,834.00	\$3,834.00	\$3,900.00	\$3,900.00	\$20,200.00	\$20,200.00	\$5,361.00	\$5,361.00	\$18,000.00	\$18,000.00
27.	Flow Diversion in Mission Creek	1	LS	\$8,714.00	\$8,714.00	\$10,600.00	\$10,600.00	\$21,250.00	\$21,250.00	\$21,435.00	\$21,435.00	\$22,500.00	\$22,500.00
28.	Traffic Control	1	LS	\$1,278.00	\$1,278.00	\$1,200.00	\$1,200.00	\$5,032.00	\$5,032.00	\$110.00	\$110.00	\$10,500.00	\$10,500.00
29.	Remove and Dispose of Existing 8" ACP and Appurtenances	1	LS	\$15,344.00	\$15,344.00	\$77,600.00	\$77,600.00	\$32,134.00	\$32,134.00	\$5,359.00	\$5,359.00	\$30,000.00	\$30,000.00
30.	Furnish and Install 8" Ductile Iron Pipe (DIP) Class 350, including Thrust Protection and/or Restrained Joints	490	LF	\$178.00	\$87,220.00	\$193.00	\$94,570.00	\$152.50	\$74,725.00	\$146.00	\$71,540.00	\$390.00	\$191,100.00
31.	Furnish and Install 8" Ductile Iron 45° Bend	7	EA	\$810.00	\$5,670.00	\$850.00	\$5,950.00	\$568.00	\$3,976.00	\$1,391.00	\$9,737.00	\$1,200.00	\$8,400.00
32.	Furnish and Install 8" Ductile Iron 11.25° Bend	2	EA	\$842.00	\$1,684.00	\$2,200.00	\$4,400.00	\$1,557.00	\$3,114.00	\$1,742.00	\$3,484.00	\$1,200.00	\$2,400.00
33.	Connect to Existing 8" ACP, Cut, Remove and Dispose of conflicting portions and plug ends.	1	EA	\$8,248.00	\$8,248.00	\$28,400.00	\$28,400.00	\$36,465.41	\$36,465.41	\$17,414.00	\$17,414.00	\$30,000.00	\$30,000.00
34.	Chlorination and Hydrostatic Testing	2	EA	\$16,430.00	\$32,860.00	\$12,600.00	\$25,200.00	\$6,063.64	\$12,127.28	\$4,703.00	\$9,406.00	\$21,000.00	\$42,000.00
<b>TOTAL</b>					\$ 720,923.50		\$ 847,973.00		\$ 932,394.87		\$ 987,922.00		\$ 2,164,410.00



# AGENDA STAFF REPORT



**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** May 16 & 20, 2024

**FROM:** ERIC WECK, P.E., ENGINEERING MANAGER

**FOR:** ACTION  X                       DIRECTION \_\_\_\_\_                      INFORMATION \_\_\_\_\_

## AWARD OF CONTRACTS FOR CONSTRUCTION MANAGEMENT, INSPECTION, AND GEOTECHNICAL SERVICES FOR THE CONSTRUCTION OF THE 13<sup>TH</sup> AVENUE, MISSION LAKES BOULEVARD, AND THOMAS AVENUE TROPICAL STORM HILARY WATER LINE REPLACEMENT PROJECT

**STAFF RECOMMENDATION**

Authorize the General Manager to execute a contract agreement for Construction Management and Inspection Services for the Construction of the 13<sup>th</sup> Avenue, Mission Lakes Boulevard and Thomas Avenue Tropical Storm Hilary Water Line Replacement Project to MWH Constructors, Inc, in the amount of \$69,210.00, and to execute a contract agreement for Geotechnical Services to Land Mark Consultants, Inc. for the project in the amount of \$23,300.00, and to do all things necessary to complete the project.

**SUMMARY**

Due to Tropical Storm Hilary three water lines crossing under the Mission Creek were impacted by the excessive stormwater flows in Mission Creek. Existing water lines will be removed and new water lines will be installed with 10 feet of cover in 13<sup>th</sup> Avenue, Mission Lakes Boulevard, and Thomas Avenue. The contract agreements will provide the necessary construction management, inspection and geotechnical services for this project.

**ANALYSIS**

Staff solicited cost proposals from MWH Constructors Inc. and Land Mark Consultants, Inc. for the services to be provided for this project. MWH Constructors will provide construction management and inspection services for the District, and Land Mark Consultants will provide geotechnical analysis and oversight.

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

This project is not included in the current fiscal year capital budget since it was due to an unpredictable storm event. Currently, the District is actively working with FEMA seeking reimbursement for these costs. This action is consistent with the Strategic Plan Smart Goal 4.5-Ensure District is prepared to react to manmade and natural emergencies, and 4.4-Invest and look at ways to fortify infrastructure security.

**ATTACHMENTS**

Cost Proposal: MWH Constructors, Inc.,  
 Cost Proposal: LandMark Consultants, Inc.

FINANCIAL DATA		
Cost Associated with this action:	\$92,510.00	
Current FY cost:	\$27,000.00	
Future FY cost:	\$65,510.00	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	FY 23/24	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	11809,11810, 11813	
Current BID/Job balance	\$827,986	
Balance remaining if approved:	\$735,476	

April 3, 2024

Mission Springs Water District  
 66575 Second Street  
 Desert Hot Springs, CA 92240  
**Attention:** Andrea Varela, Associate Engineer

**Reference:** On-Call Professional Services for Construction Management and Inspection Services of Capital and Development Projects.

**RE:** Task Order Request for Construction Management and Inspection Services related to the 13th Ave, Thomas Ave, and Mission Lakes Bl. Watermain Repairs.

Dear Ms. Varela,

In response to your phone call regarding MSWD’s Task Order Request for Construction Management and Field Inspection Services for the 13th Ave, Thomas Ave, and Mission Lakes Bl. Watermain Repairs, please find MWH’s proposal response. In this proposal, we highlight our experience, and services to assist Mission Springs Water District (MSWD) in their completion of these Projects.

Our Project Manager/Construction Manager, Michael Dietrick, has worked on previous emergency domestic water pipeline repair projects throughout the Coachella Valley area and brings strong expertise to this project. Considering the complexity and type of inspection required for this project, Ryan Wooten will bring strong experience and expertise to this project.

We understand the 13th Ave start date is April 30th with a completion date by May 31st, Mission Lakes Blvd start date of June 1st with a completion date by June 30th, and the Thomas Ave start date of July 1st and a completion date by July 30th with a duration of 30 calendar days for each project, finishing by July 31st. We understand that the Field Inspection we be for 5 hours per working day and the construction management services will be per the executed MSWD and MWH on call Professional Services for construction management and inspection of capital and Development Projects.

**\*Fee Schedule**

Description	Working Days	Hours	Hourly Rate	Amount
13 <sup>th</sup> Ave Field Inspection Services	24	120	\$175.00	\$21,000.00
Mission Lakes Blvd Field inspection Services	20	100	\$175.00	\$17,500.00
Thomas Ave. Field inspection Services	22	110	\$175.00	\$19,250.00
13Th Ave Construction Management Services	24	20	\$191.00	\$3,820.00

Mission Springs Water District 13th Ave, Thomas Ave, and Mission Lakes Blvd watermain repairs Inspection Services

Mission Lakes Blvd Construction Management Services	20	20	\$191.00	\$3,820.00
Thomas Ave. Construction Management Services	24	20	\$191.00	\$3,820.00
			Total:	\$69,210.00

We appreciate this opportunity to continue working with Mission Springs Water District and look forward to your selection. This proposal is valid for 60 days. If you have any questions or require further information, please contact Michael Dietrick at (760) 625-9607 or email [randy.lován@mwhconstructors.com](mailto:randy.lován@mwhconstructors.com).

Sincerely,



Randy B. Lovan  
Southern California Regional Manager  
Construction Management Services  
RL/md

\*See attachment



## Hourly Rate Schedule – Mission Spring Water District

The following hourly wage rates are based on the Mission Springs Water District RFQ for on call professional services for construction management and inspection of capital development projects. The below hourly rates have been escalated of 3 % per year for 2023 and 2024.

**Confidential Trade Secret**

### MWHC Hourly Rate Schedule for Construction Management Services

Work Classification Title	2023	2024	Unit
<b>Construction Management Services</b>			
Principal-in Charge	\$266	\$274	per hour
Project Manager	\$197	\$203	per hour
Technical Advisor	\$222	\$229	per hour
Construction Manager	\$185	\$191	per hour
Constructability Reviews	\$185	\$191	per hour
Resident Engineer	\$175	\$180	per hour
Field Engineer	\$165	\$170	per hour
Estimator / Scheduler	\$185	\$191	per hour
Document Control Administrator	\$153	\$158	per hour
Project Controls	\$143	\$147	per hour
Clerical/Graphics/Reproduction	\$116	\$120	per hour
<b>Inspection Services</b>			
Construction Inspector, Supervisor	\$191	\$196	per hour
Construction Inspector, Specialty	\$185	\$191	per hour
Construction Inspector, Electrical	\$185	\$191	per hour
Construction Inspector, General	\$170	\$175	per hour
Inspector, Factory	\$170	\$175	per hour
<b>Specialty Claims Services</b>			
Construction Claims Analysis & Support	\$334	\$344	per hour
Director Risk Management	\$287	\$296	per hour
Manager Claims Analyst	\$249	\$257	per hour
Commercial Claim Analyst	\$207	\$213	per hour
<b>Startup &amp; Commission Specialist</b>			
Commissioning Director	\$254	\$262	per hour
Commissioning Manager	\$212	\$219	per hour
Commissioning Engineer III	\$170	\$175	per hour
Commissioning Engineer II	\$165	\$170	per hour
Commissioning Engineer I	\$160	\$164	per hour
Commissioning Technician	\$148	\$153	per hour
<b>Vehicle &amp; Mileage Expenses</b>			



Vehicle & mileage expenses shall be billed at a flat rate.	\$1,329	\$1,369	per month
<b>MCS Coating Inspection</b>			
NACE Certified Coatings Inspector	\$116	\$120	per hour
Subsistence	\$160	\$168	per day
<b>Converse Consultants</b>			
Construction Inspector – ACI/ICC and/or AWS/CWI certified	\$144	\$144	Per hour

## Standard Clarifications for Construction Management & Inspection Services

### General

Our hourly rate schedule are based on the Construction Management Services referenced in the Mission Spring Water District’s Request For Qualifications for On-Call Professional Services for Construction Management and Inspection of Capital and Development Projects dated June 9, 2022 and have been increased to reflect the 3% annual escalation through 2024. Our final contract budget will be based on the project assignments and the attached hourly rate schedule. Field staffing will be driven by project demands, confirmed by a baseline schedule, and approved by the Client. All costs are subject to negotiation.

### Rates for the Construction Management Team

**The Hourly Rate Schedule:** the above hourly rate schedule shows the Hourly rates for each position for the duration of the project. Overtime rate shall be billed at 1½ the posted rate. An **annual escalation of 3 % per year shall apply** for management personnel, and/or escalations per the Federal and State Prevailing Wage Laws for Inspectors, whichever is greater. The Annual rate increases will be reviewed and implemented in January of each calendar year.

### Prevailing Wage

All Prevailing Wage requirements will be followed by the team and its subconsultants. All team members are in conformance with the State of California Labor compliance requirements. **All Inspectors shall be paid the latest conforming wage with rate increase upon notice by the State of California.**

- \* Billable overtime hourly rates for Field Inspection personnel shall be subject to 1½ times the listed rate for standard overtime hours and 2 times the listed rate for standard double time hours as stated in the California Prevailing Wages Determination Building/Construction Inspector & Field Soils Materials Test Craft.

### Rates – Standard Inclusions:

Rates above include computers, standard computer software, digital cameras, digital video cameras, standard cell phones and standard cell phone service including text capability, mail, general office supplies, technical reference materials, training and personal protective equipment (PPE) including hard hats, safety boots, work gloves, safety glasses and other PPE as required.

### Excluded from Rates:

Items excluded from the personnel hourly rates are company vehicles, mileage, office rental costs, office equipment/furniture, printers/copiers/scanners, paper for all reproduction, prints, plotting and record mapping copies, broadband service, broadband/high speed connections, delivery service, facsimile transmission, trailer rental costs, installation of utilities, cost of utilities, and cost of sanitary services, janitorial, travel and per diem outside the service area for in-plant fabrication inspection. Travel costs outside the service area will be determined after requesting and receiving approval in advance of the incurred costs.

### Invoicing and Payment:

All project related costs shall be compiled and submitted on a monthly basis, payable within net 30 days. Any disputed costs may be withheld with the remainder of all acceptable charges to be paid within the terms.

### Other Direct Costs:

Other Direct Costs including subconsultants will be billed directly at cost plus 15 percent. Vehicle and mileage expenses are billed at a flat rate of \$1,250 per month.

### Legal

All subconsultants will be bound to the final terms and conditions of the prime agreement.

### Geotechnical Support and Inspection Material Testing

Geotechnical inspection, materials sampling and testing services of the subgrade & base layers are NOT INCLUDED in the scope of services. However the coordination of these services is included in our scope of services.

### Material Testing and Specialty Inspection

Materials sampling, materials testing, specialty inspection and NDT services and fees are NOT INCLUDED in the scope of services. However the coordination of these services is included in our scope of services.

### Survey Baseline Control

Survey services and fees are NOT INCLUDED in the scope of services. However the coordination of these services is included in our scope of services.

### Field Office

Any administrative or field offices including furniture, copier printers, internet or other office equipment shall be provided by others.

April 3, 2024

Ms. Andrea Varela  
Mission Springs Water District  
66575 Second Street  
Desert Hot Springs, CA 92240

**Subject:** Construction Testing Services  
Watermain Emergency Repair @ 3 Sites  
Desert Hot Springs, California  
**LCI Proposal No.: LP24060T**

Dear Ms. Varela:

*LandMark Consultants, Inc.* is pleased to provide this proposal for construction testing at the proposed watermain emergency repair project located at 13<sup>th</sup> Avenue, Mission Lakes Blvd. and Thomas Avenue crossing the Mission Creek in the city of Desert Hot Springs, California.

The following scope of work is anticipated for this project:

- Compaction Testing of trench backfill.
- Laboratory Testing for Soil

Our services as described above will be provided for a **“budget fee”** of:

13 <sup>th</sup> Avenue crossing @ Mission Creek	\$ 6,000.00
Mission Lakes Blvd. crossing @ Mission Creek	\$ 9,500.00
Thomas Avenue crossing @ Mission Creek	\$ 7,800.00

Our services will be provided on a **time and materials** basis in accordance with the rates set forth in the attached Prevailing Wage 2023/2024 fee schedule.

*We have attempted to be realistic in developing our estimate for this project; please keep in mind that our services are directly dependent upon the contractor’s schedule and events which occur during the duration of the project which cannot always be predicted in advance. Any change in the contractor’s schedule will impact on our budget. We will attempt to coordinate our services with the contractor’s site superintendent to efficiently service the project. In the event that construction activities result in projected additional fees beyond those described herein, we will contact you for an additional written budget increase, if necessary.*

The fees presented are based on prompt payment for services presented in our standard invoicing format. Please sign this agreement and return it to our office. We appreciate the opportunity to provide these services for the subject project. Please feel free to call me if you have any questions.

Sincerely Yours,  
***LandMark Consultants, Inc.***

A handwritten signature in blue ink, appearing to read 'Greg M. Chandra', with a long horizontal line extending to the right.

Greg M. Chandra, P.E., M.ASCE  
Area Manager- Palm Desert Office





780 N. 4th Street  
 El Centro, CA 92243  
 (760) 370-3000  
 (760) 337-8900 fax

77-948 Wildcat Drive  
 Palm Desert, CA 92211  
 (760) 360-0665  
 (760) 360-0521 fax

## ESTIMATE WORKSHEET - Civil

**CLIENT:** MSWD  
**PROJECT:** 13th Avenue Emergency Watermain Repair  
**LOCATION:** 13th Avenue Crossing @ Mission Creek  
**PROPOSAL NO.:** LP24060T

<b>FIELD</b>	<b>Trips</b>	<b>Hrs.</b>		<b>Rate</b>	<b>Total</b>
Soil Technician-Onsite Compaction	6	36	@	\$ 130.00	\$ 4,680.00
Project Engineer (Meeting)	1	2	@	\$ 200.00	\$ 400.00
			<b>Subtotal:</b>		\$ 5,080.00
 <b>LABORATORY</b>					
Maximum Density/Optimum Moisture		2	@	\$ 210.00	\$ 420.00
			<b>Subtotal:</b>		\$ 420.00
 <b>PROJECT MANAGEMENT - REPORTS</b>					
			10%	\$ 5,500.00	\$ 550.00
			<b>Subtotal:</b>		\$ 550.00
			<b>TOTAL:</b>		\$ 6,050.00



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## ESTIMATE WORKSHEET - Civil

**CLIENT:** MSWD  
**PROJECT:** Mission Lakes Blvd. Emergency Watermain Repair  
**LOCATION:** Mission Lakes Blvd. Crossing @ Mission Creek  
**PROPOSAL NO.:** LP24060T

FIELD	Trips	Hrs.		Rate	Total
Soil Technician-Onsite Compaction	10	60	@	\$ 130.00	\$ 7,800.00
Project Engineer (Meeting)	1	2	@	\$ 200.00	\$ 400.00
			<b>Subtotal:</b>		<b>\$ 8,200.00</b>
 <b>LABORATORY</b>					
Maximum Density/Optimum Moisture		2	@	\$ 210.00	\$ 420.00
			<b>Subtotal:</b>		<b>\$ 420.00</b>
 <b>PROJECT MANAGEMENT - REPORTS</b>					
			10%	\$ 8,620.00	\$ 862.00
			<b>Subtotal:</b>		<b>\$ 862.00</b>
			<b>TOTAL:</b>		<b>\$ 9,482.00</b>



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Palm Desert, CA 92211  
(760) 360-0665  
(760) 360-0521 fax

## ESTIMATE WORKSHEET - Civil

**CLIENT:** MSWD  
**PROJECT:** Thomas Avenue Emergency Watermain Repair  
**LOCATION:** Thomas Avenue Crossing @ Mission Creek  
**PROPOSAL NO.:** LP24060T

<b>FIELD</b>	<b>Trips</b>	<b>Hrs.</b>		<b>Rate</b>	<b>Total</b>
Soil Technician-Onsite Compaction	8	48	@	\$ 130.00	\$ 6,240.00
Project Engineer (Meeting)	1	2	@	\$ 200.00	\$ 400.00
			<b>Subtotal:</b>		\$ 6,640.00
 <b>LABORATORY</b>					
Maximum Density/Optimum Moisture		2	@	\$ 210.00	\$ 420.00
			<b>Subtotal:</b>		\$ 420.00
 <b>PROJECT MANAGEMENT - REPORTS</b>					
			10%	\$ 7,060.00	\$ 706.00
			<b>Subtotal:</b>		\$ 706.00
			<b>TOTAL:</b>		\$ 7,766.00

**Landmark Consultants, Inc.**  
**2023/2024 Standard Fee Schedule**

**PROFESSIONAL RATES  
(HOURLY)**

Principal Engineer	\$250
Senior Engineer	\$195
Project Engineer	\$200
Staff Engineer	\$145
Assistant Engineer	\$135
Operations Manager	\$170
Senior Geologist	\$195
Project Geologist	\$170
Staff Geologist	\$145

\* \$25/hr added for all investigative work with legal (court) cases

\* \$100/hr added for all depositions/court appearances w/ 4-hr min

**TECHNICAL RATES (\*)**

Testing Technician-(Concrete/Masonry/Soils/Asphalt)	\$95.00
Special Inspector-(Masonry, Steel, Concrete, Welding & Bolt)	\$99.00
Laboratory Technician	\$86.50
Admin. Support Staff	\$90
Drafting	\$95
Copies of Reports (Min)	\$75

\* \$35/hr added for all Testing/Laboratory Technician for PW rate

\* \$41/hr added for all Special Inspector for PW rate

**EQUIPMENT/MATERIAL CHARGES**

2 & 4 WD Vehicle (per mile)	\$0.90
Tow-Behind Auger (per day)	\$150
Truck Mounted Drilling (Flight Auger per hr.)	\$275
Truck Mounted Drilling-(Prevailing Wage and Env. per hr.)	\$425
Per Diem Technicians/Inspectors (per day)	\$175
Per Diem Drillers (per day)	\$350
Trip Charge (per day)	\$285
Cone Penetrometer Mob	\$2,000
Piezocone and Stratigraphic Plots (per ft.)	\$15
Resistivity, Piezocone Testing (per ft.)	\$15
Seismic Piezocone Testing (per ft.)	\$30
Per Diem (CPT)	\$325
Grouting (per ft.)	\$8
Dozers, Backhoe, Portable Auger, etc.	\$Cost+10%
2" diameter slotted PVC Piezometer (w/filter sock & gravel pack per ft.)	\$12
8" diameter cast-iron Piezometer cover	\$50

**MATERIALS TESTING EQUIPMENT-FIELD  
(DAILY RATES)**

Swiss Hammer (Concrete)	\$75
Masonry Mortar Penetrometer	\$75
Vibrating Probe (Concrete)	\$90
Generator	\$150
Coring Machine	\$150
2" Diamond Bit/Core	\$40
3" Diamond Bit/Core	\$50
4" Diamond Bit/Core	\$60
6" Diamond Bit/Core	\$80
8" Diamond Bit/Core	\$100
Rebar Locator (R-Meter)	\$85

**COMPACTION CURVES**

Relative Compaction (CAL 216)	\$250
Standard 4" Mold, D698 Method A	\$200
Standard 6" Mold, D698 Method B,C,D	\$225
Modified 4" Mold, D1557 Method A	\$210
Modified 6" Mold, D1557 Method B,C,D	\$240
Relative Density	\$450
Relative Compaction	\$250

**SOIL & AGGREGATE STABILITY**

R-Value (CAL 301)	\$315
CBR 100% Compaction	\$650
Soil Cement, CTB, Mix Design	\$5,000
CTB Compression Test	\$100
Soil-Lime Compression Test (Includes Prep)	\$750

**BASIC SOIL & AGGREGATE PROPERTIES**

Sieve Analysis, Coarse & Fine Including Wash	\$135
Sieve Analysis, Coarse (CAL 202)	\$125
Sieve Analysis, Fine Including Wash	\$125
#200 Wash (CAL 202)	\$90
Sand Equivalent-Average of 3 (CAL 217)	\$105
Plasticity Index (CAL 204)	\$185
Expansion Index (UBC 29-2)	\$150
Moisture Determination and Unit Weight	\$50
Moisture Determination Only	\$25
Permeability Test (Undisturbed Samples) (D5084)	\$400
Permeability Test (Remolded Samples) (D5084)	\$480
Hydrometer (Without Specific Gravity)	\$300
Corrosivity Series (Resistivity, Ph, Sulfates, Chlorides)	\$245

**Construction Administration/Project Management: 10% of Field & Laboratory Subtotal**

2 hrs minimum will be charged for all field work and thereafter in actual hours. An overtime premium of 1.5 times the standard rate will be charged for all personnel services periods in excess of 8 hrs per day or Saturday, and 2 times the standard rate for work in excess of 12 hrs per week day, in excess of 8 hrs on Saturday, and all day on Sunday or holidays ICC inspection will be charged 4 hrs minimum

**Landmark Consultants, Inc.**  
**2023/2024 Standard Fee Schedule**

**SHEAR STRENGTH & CONSOLIDATION TEST**

Unconfined Compression	\$140
* Direct Shear (3pt. Staged Test)	\$370
Consolidation, Per load Increment w/ Time Rate	\$125
Consolidation Test w/ Time Rate	\$450

**AGGREGATE QUALITY**

Organic Impurities (CAL 213)	\$110
Specific Gravity and Absorption, Coarse Aggregate (CAL 206)	\$85
Specific Gravity and Absorption, Fine Aggregate (CAL 207/208)	\$110
Unit Weight (Average of 3) (CAL 212)	\$75
Los Angeles Rattler Test-500 Revs (CAL 211)	\$190
Los Angeles Rattler Test-1000 Revs (CAL 211)	\$210
Sulfate Soundness 5 cycle test per primary size (C88)	\$145
Mortar Making Properties of Sand (CAL 515)	\$510
Potential Reactivity Test (ASTM C289)	\$990
Cleanness Value Test (CAL 227)	\$160
% Crushed Particles (CAL 205)	\$125
Flat & Elongated Particles per screen size (D4791)	\$80
Clay Lumps and Friable Particles (C142)	\$160
Lightweight Pieces in Aggregate (C123)	\$330
Durability Index-Coarse or Fine (CAL 229)	\$180

**MASONRY**

Compression Test, Grout Prisms	\$33
Compression Test, Mortar Cube/Cylinder	\$33
Compression Test, Masonry Unit	\$60
Compression Test, Masonry Prism (Grouted)	\$150
Absorption and Received Moisture, Masonry Unit (Unit weight, 3 required)	\$85
Grout or Mortar Specimen, Handled & Cured But Not Tested	\$33
Bond Test (Shear) for grout/masonry interface (DSA)	\$110

**CONCRETE**

Concrete Mix Design or Review (Not Including Lab Test)	\$500
Laboratory Trial Batch, Incl. Compression Testing of 6 Specimens	quote
<b>Compression Test, Concrete Cylinder (CAL 521)</b>	<b>\$31</b>
Unit Weight of Concrete Cylinders (CAL 518)	\$50
Flexural Strength, Concrete Beam (CAL 523)	\$105
Compression Test, Gunite	\$70
Compression Test on Cored Specimens	\$70
Cylinder Molds (if not tested by Landmark)	\$10
Drying Shrinkage Test, Set of 3 (CAL 537)	\$500
Modulus of Elasticity of 6"x12" Concrete Cylinder	\$300
Splitting Tensile Strength	\$95
Chloride Ion Determination (Water Soluble)	\$350

**ASPHALT**

Agg. Corr. Factor Ignition (Lab Mix)	\$480
Extraction % Bitumen (Reflux Method)-Inc. Shipping	quote
%Bitumen (Ignition Oven /Gradation of Extracted Sample)	\$265
Stabilometer Test on Premixed Sample (CAL 366)	\$420
Inc. Hveem Max. Density	
%Bitumen (Ignition Oven) (CAL 382)	\$150
Complete Design of Wearing Surface for a Given Asphalt/Aggregate, Hveem (CAL 367)	quote
Stability & Flow on Premixed Sample (Set of 3)	
Inc. Marshall Max. Density	\$420
Marshall Stability & Flow (Set of 4) Lab Mix	
Inc. Marshall Max. Density	\$490
Unit Weight of Asphalt Core (CAL 308)	\$55
Max Density of Mix by Marshall/Hveem Method (Without Mixing)	\$200
Maximum Theoretical Specific Gravity (CAL 309)	\$210
Maximum Theoretical Specific Gravity (ASTM D2041)	\$150
Index of Retained Strength	\$950
Tensile Strength Ratio (CAL 371)	\$1,250
Tensile Stress Ratio	\$800
Stripping (CAL 302)	\$200

**METALS**

Tensile, Up to ¾" (Not Including Machining Cost)	\$90
Greater than ¾"	\$150
Bend	\$90

**WELDING QUALIFICATIONS - STRUCTURAL STEEL  
(PHYSICAL TEST METHOD - ASTM, AWS, API, AISC)**

* Visual Inspection	\$97
* Magnetic Particle/Ultrasonic Testing	\$230
Operator Performance & Procedure Tests	\$110
Machining & Material Costs	\$85
Qualification Tests on Machined Coupons	\$200

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** May 16 & 20, 2024

**FROM:** ERIC WECK P.E., ENGINEERING MANAGER

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## ACCEPT GRANT DEED FOR WELL 35 ON A PORTION OF ASSESSOR'S PARCEL NUMBER 667-100-043

**STAFF RECOMMENDATION**

Direct the General Manager to sign the Certificate of Acceptance approving and accepting the Grant Deed from Skyborne Ventures, LLC, a California Limited Liability Company, dated May 8, 2024, for Well 35, currently located on Assessor's Parcel Number 667-100-043, in the City of Desert Hot Springs, Riverside County, California.

**SUMMARY**

As part of the overall Skyborne development, Well 35 was to be constructed per the Development Agreement, and the property was deeded to Mission Springs Water District. Well 35 was partially constructed and never put into service. MSWD is now pursuing using this well and is in the process of rehabilitating it and preparing it for pump installation. Concurrent with installing the necessary well components and ultimately preparing the well for service, a 50-foot radius around the well is required to be within the property boundary of MSWD. In order to accommodate this, dedicated property boundaries were established by the developer's engineer to define the property's boundary and allow the City of Desert Hot Springs to take possession of the remaining portion of Assessor's Parcel Number 667-100-043 and dedicate it for use as a park.

**ANALYSIS**

Staff recommends approving this agenda item in order to take possession of the Well 35 asset and allow the City of Desert Hot Springs to take possession of the remaining portion of the existing Assessor's Parcel Number 667-100-043.

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

There is no fiscal impact to the District accepting this parcel. All costs to prepare the documentation and execute the Grant Deed is funded by the developer's deposit.

**ATTACHMENTS**

- Grant Deed and Certificate of Acceptance
- Legal Description
- Legal Plat

FINANCIAL DATA		
Cost Associated with this action:	\$0	
Current FY cost:	\$0	
Future FY cost:	\$0	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	FY 23/24	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	NA	
Current BID/Job balance	\$0	
Balance remaining if approved:	\$0	

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Mission Springs Water District  
66575 Second Street  
Desert Hot Springs, CA 92240

EXEMPT – GOV'T CODE 6103

The undersigned grantor declares:  
Documentary transfer tax is \$0.00.  
( ) computed on the full value of property conveyed, or  
( ) computed on full value less value of liens and encumbrances remaining at time of sale.  
( ) Unincorporated area: (x) City of Desert Hot Springs, and County of Riverside.

APN: 667-100-034-1  
TRA: 014-066

[SPACE ABOVE FOR RECORDER'S USE]

**GRANT DEED**

For valuable consideration, receipt of which is hereby acknowledged, **Skyborne Ventures, LLC, a California limited liability company, with an address of 505 Lomas Santa Fe Drive, Suite 230, Solana Beach, CA 92075** (Grantor), hereby grants to **MISSION SPRINGS WATER DISTRICT**, a County Water District and public agency formed pursuant to Water Code Section 30000, et seq. (Grantee), the following described real property in the City of Desert Hot Springs, County of Riverside, State of California, created pursuant to Section 66428 of the Subdivision Map Act of the State of California described as:

SEE "EXHIBIT A" LEGAL DESCRIPTION AND "EXHIBIT B" PLAT ATTACHED HERETO AND MADE A PART HEREOF.

*[Signatures On Following Page]*

Dated: \_\_\_\_\_

**GRANTOR:**

**SKYBORNE VENTURES, LLC, a California  
limited liability company**

By: LANSING STRATEGIC  
MANAGEMENT, LLC a California  
limited liability company

By: STRATEGIC LAND PARTNERS,  
LP, a California limited partnership  
Its: Managing Member

By: JK-RIVERWOODS, LLC, a  
California limited liability company  
Its: General Partner

By: \_\_\_\_\_  
James M. Kozak  
Its: Sole Member

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA                     )  
  )  
COUNTY OF \_\_\_\_\_                )             ss.

On \_\_\_\_\_, 2023, before me, \_\_\_\_\_, a Notary Public in and for said State, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the persons(s), or the entity upon behalf of which the person(s) acted, executed said instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)



**CERTIFICATE OF ACCEPTANCE**

Government Code Section 27281

This is to certify that the interest in real property conveyed by the Grant Deed dated \_\_\_\_\_, 2024 from SKYBORNE VENTURES, LLC, a California limited liability company, as Grantor, to **MISSION SPRINGS WATER DISTRICT**, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq. (“Grantor”) is hereby accepted by order of the **MISSION SPRINGS WATER DISTRICT**, a County Water District and public agency formed pursuant to Water Code §§ 30000 et seq. (“Grantee”) and the grantee consents to the recordation thereof by its duly authorized officer.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**MISSION SPRINGS WATER DISTRICT**

By: \_\_\_\_\_  
General Manager

# EXHIBIT "A"

APN 667-100-043-1

**LEGAL DESCRIPTION:**

THAT PORTION OF LOT "E" OF TRACT NO. 32030-3, IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 419 OF MAPS, PAGES 29 THROUGH 39, INCLUSIVE, RECORDS OF SAID COUNTY, FURTHER DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE INTERSECTION THE OF CENTERLINES OF KAREN AVENUE AND PROMENADE DRIVE AS SHOWN ON SAID TRACT NO. 32030-3; THENCE NORTH 00°08'50" WEST ALONG SAID CENTERLINE OF KAREN AVENUE, 181.26 FEET; THENCE SOUTH 89°51'10" WEST PERPENDICULAR TO SAID CENTERLINE OF KAREN AVENUE, 30.00 FEET TO THE EAST LINE OF SAID LOT "E" AND THE **POINT OF BEGINNING**; THENCE CONTINUING SOUTH 89°51'10" WEST, 148.00 FEET; THENCE NORTH 00°08'50" WEST, 190.00 FEET; THENCE NORTH 89°51'10" EAST, 148.00 FEET TO SAID EAST LINE OF LOT "E"; THENCE SOUTH 00°08'50" EAST ALONG SAID EAST LINE, 190.00 FEET TO THE **POINT OF BEGINNING**.

SAID CONVEYANCE CONTAINS APPROXIMATELY 28,120 S.F., 0.661 ACRES

SEE **EXHIBIT "B"**, SKETCH TO ACCOMPANY LEGAL DESCRIPTION AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY:

MARK WARE, P.L.S. 5820

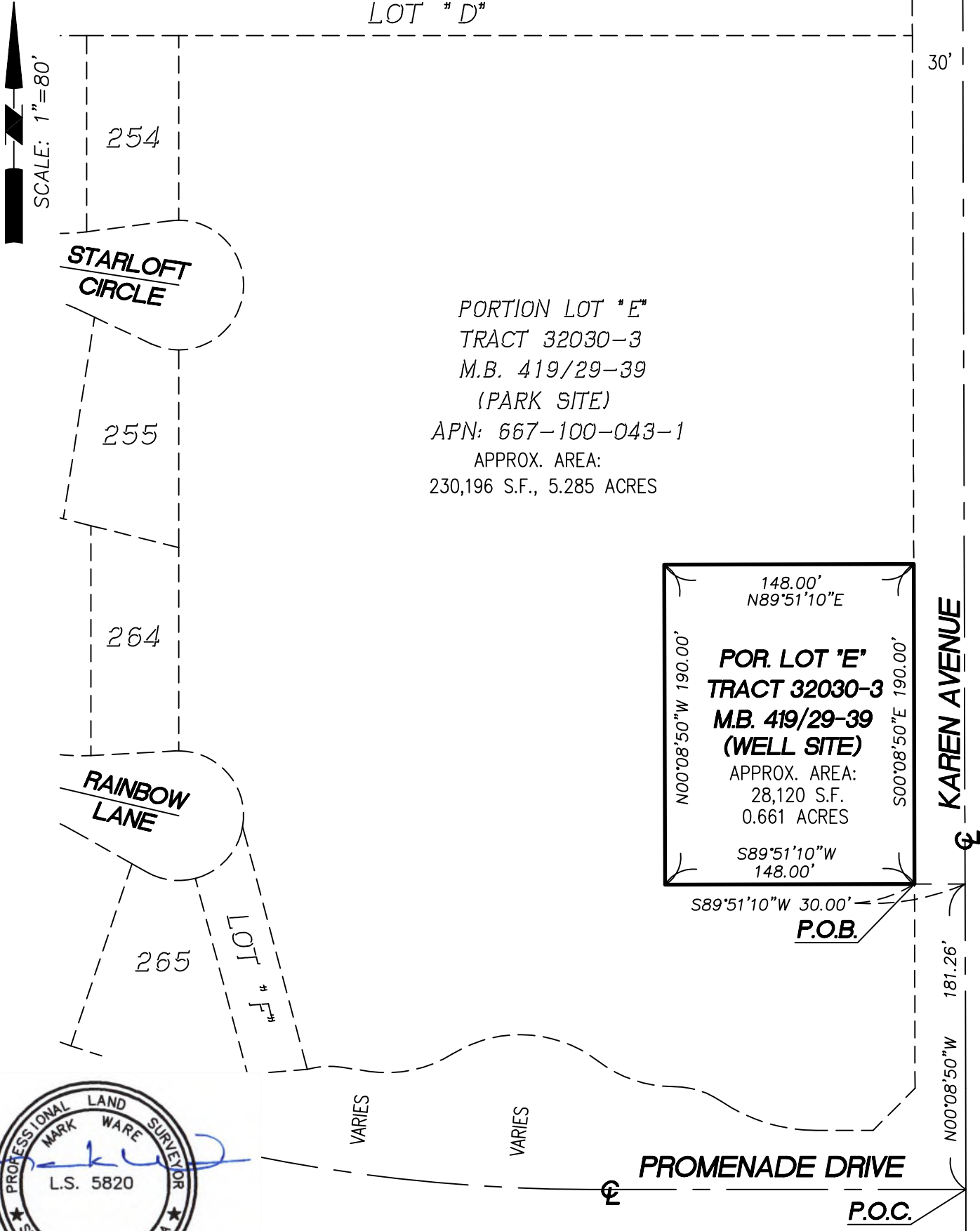


DATE 11-04-23

# EXHIBIT "B"

SKETCH TO ACCOMPANY LEGAL DESCRIPTION

LOT "D"



PORTION LOT "E"  
 TRACT 32030-3  
 M.B. 419/29-39  
 (PARK SITE)  
 APN: 667-100-043-1  
 APPROX. AREA:  
 230,196 S.F., 5.285 ACRES

148.00'  
 N89°51'10"E

**POR. LOT "E"**  
**TRACT 32030-3**  
**M.B. 419/29-39**  
**(WELL SITE)**  
 APPROX. AREA:  
 28,120 S.F.  
 0.661 ACRES

N00°08'50"W 190.00'

S00°08'50"E 190.00'

S89°51'10"W 148.00'

S89°51'10"W 30.00' -  
**P.O.B.**

**KAREN AVENUE**

**PROMENADE DRIVE**

**P.O.C.**



# AGENDA STAFF REPORT



**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** MAY 16 & 20, 2024

**FROM:** ERIC WECK P.E., ENGINEERING MANAGER

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_

## EXECUTION OF LOT LINE ADJUSTMENT APPLICATION FOR THE CRITICAL SERVICES CENTER

**STAFF RECOMMENDATION**

It is recommended to authorize the General Manager to execute the Lot Line Adjustment Application with the City of Desert Hot Springs for the Critical Services Center and submit it to the City of Desert Hot Springs for processing.

**SUMMARY**

As part of the entitlement process with the City of Desert Hot Springs, MSWD staff met with and discussed the proposed layout and footprint of the proposed Mission Springs Water District’s Critical Services Center with the City. The proposed building footprint orientation necessitates adjusting the current property lines on MSWD property at the Corporate Yard. This process is a minor administrative issue that is typically done for projects with adjoining neighboring properties that are owned by the same property owner.

**ANALYSIS**

Mission Springs Water District reached out to MSA Consulting, Inc., one of the District’s on-call engineering consultants, to facilitate and prepare the Lot Line Adjustment analysis. The scope of work includes preparing the lot line adjustment application, preparing the legal exhibits and descriptions, preliminary title reports, utility research, base mapping of easements, and a site plan. MSA Consulting prepared the required documents to be submitted to the City of Desert Hot Springs, and it is recommended that the Board of Directors direct the General Manager to sign and submit the Lot Line Adjustment Application to the City of Desert Hot Springs for processing.

FINANCIAL DATA		
Cost Associated with this action:	\$1,305.00	
Current FY cost:	\$1,305.00	
Future FY cost:	\$0	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Capital	
BID/Job#	11621	
Current BID/Job balance	\$31,712,351.00	
Balance remaining if approved:	\$31,711,046.00	

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

The cost for submitting the Lot Line Adjustment to the City of Desert Hot Springs is \$1,305 and is included in the budget for the development and design of the Critical Services Center. This action is consistent with Strategic Plan Smart Goal 4.1: By September 2026, complete the construction of a Critical Services Center, which will foster increased collaboration, communication, and teamwork among employees at one central location.

**ATTACHMENTS**

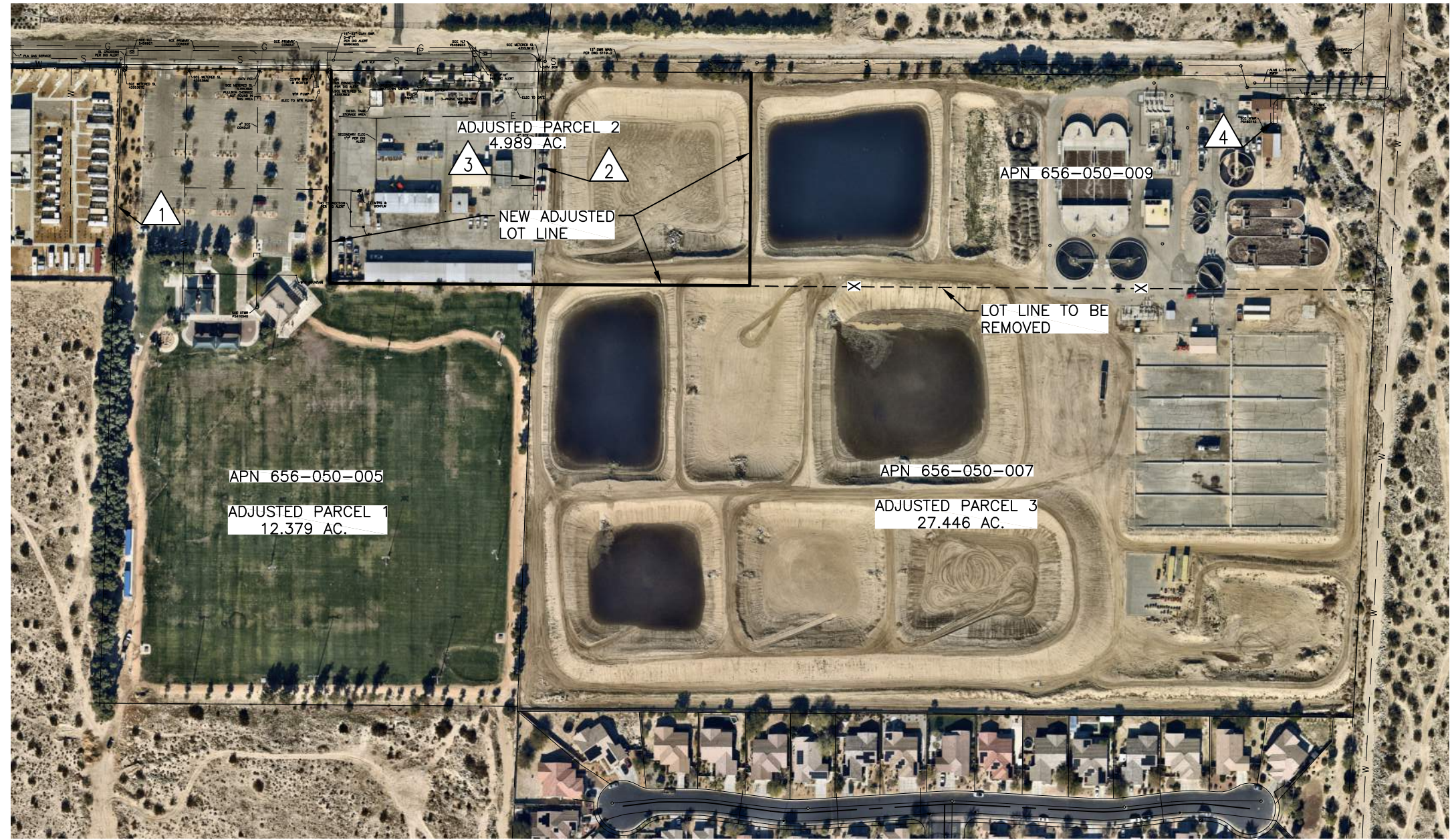
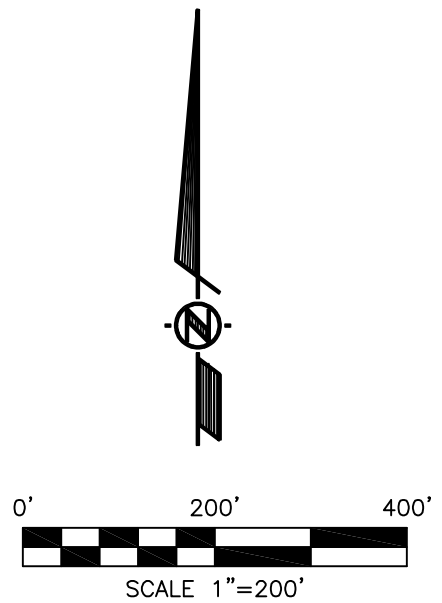
- Site Plan
- Lot Line Adjustment Application
- Legal Exhibits and Descriptions



# EXHIBIT "B"

## SITE PLAN

PARK LANE



**LEGEND**

- EXISTING LOT LINE TO BE REMOVED
- EXISTING LOT LINE TO REMAIN
- NEW ADJUSTED LOT LINE
- ELECTRIC LINE  -E- -E-
- GAS LINE  -G- -G-
- WATER LINE  -W- -W-
- SEWER LINE  -S- -S-
- MANHOLE  M.H.
- FIRE HYDRANT  F.H.

- 1 6' & 10' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 299601, REC. 07/28/1994, O.R.
- 2 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 83824, REC. 05/2/1980, O.R.
- 3 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 554597, REC. 12/23/1999, O.R.
- 4 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 112935, REC. 08/23/1972, O.R.
- 5 IMPERIAL IRRIGATION DISTRICT EASEMENT PER DOC. NO. 1256, BOOK 601, PG 181, REC. 10/16/1943, O.R. (BLANKET IN NATURE - NOT PLOTTABLE)

**OWNER**  
 MISSION SPRINGS WATER DISTRICT  
 14501 VERBENA DRIVE DESERT  
 HOT SPRINGS, CA 92240

**MSA CONSULTING, INC.**

Civil Engineering • Land Surveying • Landscape Architecture  
 Planning • Environmental Services • Dry Utility Coordination • GIS

34200 Bob Hope Drive Rancho Mirage, CA 92270 | 760.320.9811 | MSAConsultinginc.com

J.N. 2821





# City of Desert Hot Springs

11999 Palm Drive • Desert Hot Springs, CA 92240  
www.cityofdhs.org • 760-329-6411 • Fax: 760-288-0639

## LOT LINE ADJUSTMENT APPLICATION

### APPLICATION PACKAGE SHALL CONSIST OF:

1. Completed application form (one copy), with copies of the current deeds or current title report for each lot.
2. Completed unsigned Notice of Lot Line Adjustment. Includes legal description (Exhibit 'A'), plat (Exhibit 'B') and preliminary copies of grant (perfecting) deeds.

Note:

Legal description (Exhibit 'A') and plat (Exhibit 'B') shall be prepared by a licensed Land Surveyor or Civil Engineer licensed prior to January 1<sup>st</sup>, 1982).

Signature of Record Title Owners:

(This document will be recorded. All record title owners shall sign the "Notice of Lot Line Application", after the application has been deemed acceptable. The landowner's signatures must appear as reflected on the recorded deeds. All signatures shall be notarized.)

3. A detailed plot plan (*prepared by a licensed Land Surveyor or Civil Engineer licensed prior to January 1<sup>st</sup>, 1982*) meeting the requirements of the attached plot plan guidelines. One copy, no larger than 11" x 17", should be submitted. The plot plan must contain sufficient detail to verify conformance with existing zoning and building regulations. The plot plan must illustrate the following items where applicable:
  - a. Existing and proposed lot areas.
  - b. Existing surface and subsurface structures and improvements.
  - c. Existing and septic systems and well locations,
  - d. Streams and waterways,
  - e. Existing/proposed easements and access routes,
  - f. And any unusual topographic features or other information (such as compliance with minimum setback requirements (which may be pertinent to review and approval of the application).
4. Appropriate application fee.

**APPLICATION REVIEW AND APPROVAL PROCEDURE:**

1. Application package submitted to the Planning Department.
2. Planning Staff reviews the application package. If necessary, the applicant will be notified of any deficiencies or requirements to complete the application.
3. Property Ownership Verifications, Property Tax Verifications, and General Plan and Zoning Code Consistency. Planning staff will verify that the proposed lot lines to be adjusted are consistent with applicable City policies.
4. Review and approval. The Director of Planning will review the lot line adjustment application. The applicant will be notified of the Director's decision. As part of the review, Exhibits 'A' and 'B', along with the perfecting deeds, will be reviewed for technical correctness by the City Land Surveyor.



# City of Desert Hot Springs

11999 Palm Drive • Desert Hot Springs, CA 92240  
 www.cityofdhs.org • 760-329-6411 • Fax: 760-288-0639

## LOT LINE ADJUSTMENT APPLICATION

Name of Applicant/Agent	MSA CONSULTING, INC.
Applicant Street Address	34200 BOB HOPE DRIVE, RANCHO MIRAGE, CA 92270
Home Phone	
Work Phone	760 320-9811
Mobile Phone	
E-Mail Address	lbeverly@msaconsultinginc.com

Name of Owner (if other than applicant)	MISSION SPRINGS WATER DISTRICT
Owner Street Address	14501 VERBENA DRIVE, DESERT HOT SPRINGS, CA 92240
Home Phone	
Work Phone	760 329-6448
Mobile Phone	
E-Mail Address	Eric Weck email: eweck@mswd.org

Assessor's Parcel Number(s)	656-050-005, 656-050-007, 656-050-009
Project Description	Located in the northeast quarter of Section 6, Township 3 South, Range 5 East, of S.B.M. in the City of Desert Hot Springs , County of Riverside, State of California



Name of Owner (if other than applicant)	
Owner Street Address	
Home Phone	
Work Phone	
Mobile Phone	
E-Mail Address	

Assessor's Parcel Number(s)	
Project Description	

Name of Owner (if other than applicant)	
Owner Street Address	
Home Phone	
Work Phone	
Mobile Phone	
E-Mail Address	

Assessor's Parcel Number(s)	
Project Description	

Name of Owner (if other than applicant)	
Owner Street Address	
Home Phone	
Work Phone	
Mobile Phone	
E-Mail Address	

Assessor's Parcel Number(s)	
Project Description	

Name of Owner (if other than applicant)	
Owner Street Address	
Home Phone	
Work Phone	
Mobile Phone	
E-Mail Address	

Assessor's Parcel Number(s)	
Project Description	

**CITY OF DESERT HOT SPRINGS**

**RECORDING REQUESTED BY  
CITY OF DESERT HOT SPRINGS**

**WHEN RECORDED MAIL TO:**

City of Desert Hot Springs  
11999 Palm Drive  
Desert Hot Springs, CA 92240

**SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY**

**NOTICE OF LOT LINE ADJUSTMENT**

**LLA** \_\_\_\_\_ - \_\_\_\_\_

For Real Property Located within  
The City of Desert Hot Springs, Riverside County

**I. Parcels:**

(List all lots/parcels in the lot line adjustment by Assessor's Parcel Number and/or deed reference)

Adjusted Parcel 1, Adjusted Parcel 2, Adjusted Parcel 3

APN 656-050-005, 656-050-007, 656-050-009

**II. City Approval:**

This Notice of Lot Line Adjustment has been reviewed and approved by the City of Desert Hot Springs Planning Department.

APPROVED:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**WHEN RECORDED MAIL TO:**

City of Desert Hot Springs  
11999 Palm Drive  
Desert Hot Springs, CA 92240

---

**NOTICE OF LOT LINE ADJUSTMENT**

**LLA \_\_\_\_\_ - \_\_\_\_\_**

For Real Property Located within  
The City of Desert Hot Springs, Riverside County

**I. Parcels:**

(List all lots/parcels to be adjusted by Assessor's Parcel Number and/or deed reference)

Adjusted Parcel 1, Adjusted Parcel 2, Adjusted Parcel 3

APN 656-050-005, 656-050-007, 656-050-009

**II. Signature of Record Title Owners:**

We, the undersigned, do hereby certify that we are all and the only parties having any record title interest in the property as described in the attached descriptions and plats and do hereby approve of, join in, and consent to the preparation and execution of this lot line adjustment as described in the attached descriptions and plats.

(This document will be recorded. All record title owners must sign the attached sheets, and their signatures must appear as reflected on the recorded deeds. All signatures must be notarized).

Signature of Record Title Owner A: Name/  
name of company/partnership/ corporation

1. NAME \_\_\_\_\_

\_\_\_\_\_  
Signature (must be notarized)

\_\_\_\_\_  
Date

STATE OF CALIFORNIA )SS

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in hi/her/their authorized capacity(ies), and that by he/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary

Signature of Record Title Owner B: Name/  
name of company/partnership/ corporation

2. NAME \_\_\_\_\_

\_\_\_\_\_  
Signature (must be notarized)

\_\_\_\_\_  
Date

STATE OF CALIFORNIA )SS

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in hi/her/their authorized capacity(ies), and that by he/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary

Signature of Record Title Owner C: Name/  
name of company/partnership/ corporation

3. NAME \_\_\_\_\_

\_\_\_\_\_  
Signature (must be notarized)

\_\_\_\_\_  
Date

STATE OF CALIFORNIA )SS

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in hi/her/their authorized capacity(ies), and that by he/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary

Signature of Record Title Owner D: Name/  
name of company/partnership/ corporation

1. NAME \_\_\_\_\_

\_\_\_\_\_  
Signature (must be notarized)

\_\_\_\_\_  
Date

STATE OF CALIFORNIA )SS

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in hi/her/their authorized capacity(ies), and that by he/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary

The City of Desert Hot Springs Engineering Department has examined this lot line adjustment and finds it in conformance with [Section 66412\(d\)](#) of the Government Code of the State of California.

Approved: \_\_\_\_\_  
City Land Surveyor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

The City of Desert Hot Springs Planning Department has examined this lot line adjustment and finds it consistent with zoning and subdivision requirements.

Approved: \_\_\_\_\_  
Community Development Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Note:**

The Lot Line Adjustment shall become void if the perfecting deeds associated with the approved Lot Line Adjustment are not recorded within 90 days of being executed by the Community Development Director.

**CERTIFICATE OF COMPLIANCE  
APPLICATION SUBMITTAL REQUIREMENTS AND CHECKLIST**

Prior to submitting a Certificate of Compliance, it is requested that the applicant discuss the application requirements, procedures, zoning provisions and possible conditions of approval with the Planning Department, and Public Works staff. Please note that acceptance of your application is not an indication of approval.

**NOTICE**

*No Lot Line Adjustment with lots or parcels already improved having one or more living units shall be approved pursuant to this section unless the resulting adjusted lots or parcels complies with the density requirements of the applicable zoning ordinance.*

**A. SPECIFIC INFORMATION**

The following specific information and material shall accompany a Lot Line Adjustment Application at the time of submittal. Applications will not be considered complete, nor will they be acted upon until all submittal requirements have been met. All items, maps and exhibits submitted in support of this application shall become the property of the City of Desert Hot Springs.

This checklist is designed to assist applicants in making sure all necessary information is included in their application packet. Please include this checklist along with your submittal.

	Applicant	City	
1.	<input type="checkbox"/>	<input type="checkbox"/>	A completed, signed, Lot Line Adjustment Application. If the application is signed by an agent for the owner, the agent authorization form, on the back side, must be completed. The application shall not be accepted unless signed by the owner or authorized agent.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Payment of the currently required Application Fees.
3.	<input type="checkbox"/>	<input type="checkbox"/>	Preliminary Title Report(s) dated within 6 months of application submittal, showing all affected owners.
4a.	<input type="checkbox"/>	<input type="checkbox"/>	Owner's consents to lot line adjustment for each parcel involved shall be signed by all owners of record and <u>notarized</u> .
4b.	<input type="checkbox"/>	<input type="checkbox"/>	Copies of legal descriptions (Exhibit 'A') and plat map (Exhibit 'B'), prepared by a licensed Land Surveyor or Civil Engineer, describing each parcel in the lot line adjustment.
5.	<input type="checkbox"/>	<input type="checkbox"/>	Copies of a detailed site plan drawn to scale, shall be submitted. Additional copies of the map shall be made available by the applicant or engineer/surveyor to the Department upon request. All maps shall be drawn on uniform size sheets no less than 8 ½" x 11". The detailed map should include:



- The parcels in the lot line adjustment indicating the Ass Parcel Number(s) for each parcel.
- For subdivision/parcel maps, indicate the book page, block and lot(s) for each parcel in the lot line adjustment.
- Indicate existing improvements including but not limited to structures, septic systems, and wells, if any, and their locations on the property showing the distances from the property lines.

**B. APPROVAL REQUIREMENTS**

A Certificate of Lot Line Adjustment is subject to approval by the Planning Director and/or his/her designee.

Additional information may be required in order to clarify, amplify, correct or otherwise supplement the above submittal information, as deemed necessary by the Department of Planning and Permits.

**I certify that all required information and materials have been submitted with this application.**

\_\_\_\_\_  
Signature of Applicant/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**THE DECISION OF THE DIRECTOR IS FINAL UNLESS  
APPEALED WITHIN 10 CALENDAR DAYS**

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, LOCATED IN THE NORTHEAST QUARTER OF SECTION 6, TOWNSHIP 3 SOUTH, RANGE 5 EAST, SAN BERNARDINO MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**ADJUSTED PARCEL 1**

**COMMENCING** AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 6, THENCE NORTH 89°39'48" WEST, ALONG THE NORTHERLY LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER SECTION 6, A DISTANCE OF 1643.35 FEET TO THE **TRUE POINT OF BEGINNING**

THENCE SOUTH 00°20'12" WEST, A DISTANCE OF 332.00 FEET;

THENCE SOUTH 89°39'48" EAST, A DISTANCE OF 318.21 FEET;

THENCE SOUTH 02°15'07" WEST, A DISTANCE OF 657.81 FEET TO THE SOUTHERLY LINE OF EAST HALF OF THE WEST HALF OF GOVERNMENT LOT 1 OF NORTHEAST QUARTER OF SECTION 6;

THENCE NORTH 89°32'54" WEST, ALONG SAID SOUTHERLY LINE A DISTANCE OF 651.02 FEET TO THE SOUTHWEST CORNER OF SAID EAST HALF OF THE WEST HALF OF GOVERNMENT LOT 1 OF THE NORTHEAST QUARTER OF SECTION 6;

THENCE NORTH 01°54'18" EAST, ALONG THE WESTERLY LINE OF SAID EAST HALF OF THE WEST HALF OF GOVERNMENT LOT 1 OF THE NORTHEAST QUARTER OF SECTION 6, A DISTANCE OF 988.51 FEET TO THE NORTHWEST CORNER OF SAID EAST HALF OF THE WEST HALF OF GOVERNMENT LOT 1 OF THE NORTHEAST QUARTER OF SECTION 6;

THENCE SOUTH 89°39'48" EAST, ALONG THE NORTHERLY LINE OF SAID EAST HALF OF THE WEST HALF OF GOVERNMENT LOT 1 OF THE NORTHEAST QUARTER OF SECTION 6, A DISTANCE OF 327.74 FEET TO THE **TRUE POINT OF BEGINNING**;

**CONTAINING** 539,233 SQUARE FEET OR 12.379 ACRES MORE OR LESS.

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

**ADJUSTED PARCEL 2**

**COMMENCING** AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 6;

THENCE NORTH 89°39'48" WEST, ALONG THE NORTHERLY LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER SECTION 6, A DISTANCE OF 988.81 FEET TO THE **TRUE POINT OF BEGINNING**

THENCE SOUTH 00°20'12" WEST, A DISTANCE OF 332.00 FEET;

THENCE PARALLEL WITH SAID NORTHERLY LINE NORTH 89°39'48" WEST, A DISTANCE OF 654.54 FEET;

THENCE NORTH 00°20'12" EAST, A DISTANCE OF 332.00 FEET TO SAID NORTHERLY LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER SECTION 6;

THENCE SOUTH 89°39'48" EAST, ALONG SAID NORTHERLY LINE, A DISTANCE OF 654.54 FEET TO THE **TRUE POINT OF BEGINNING**;

**CONTAINING** 217,306 SQUARE FEET OR 4.989 ACRES MORE OR LESS.

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

**ADJUSTED PARCEL 3**

**BEGINNING** AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 6;

THENCE SOUTH 02°56'24" WEST, ALONG THE EASTERLY LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, A DISTANCE OF 999.97 FEET TO THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 6;

THENCE NORTH 89°34'39" WEST, ALONG THE SOUTHERLY LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, A DISTANCE OF 1301.96 FEET;

THENCE NORTH 02°15'07" EAST, A DISTANCE OF 665.36 FEET;

THENCE SOUTH 89°39'48" EAST, A DISTANCE OF 336.33 FEET;

THENCE NORTH 00°20'12" EAST, A DISTANCE OF 332.00 FEET TO THE NORTHERLY LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER;

THENCE SOUTH 89°39'48" EAST, ALONG SAID NORTHERLY LINE A DISTANCE OF 988.81 FEET TO THE **POINT OF BEGINNING**;

**CONTAINING** 1,195,554 SQUARE FEET OR 27.446 ACRES MORE OR LESS.

**SUBJECT** TO EXISTING EASEMENTS, COVENANTS, RIGHTS AND RIGHTS-OF-WAY OF RECORD.

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

AS DEPICTED ON **EXHIBIT "B"** ATTACHED HERETO AND MADE A PART HEREOF.

PREPARED BY OR UNDER THE DIRECTION OF:

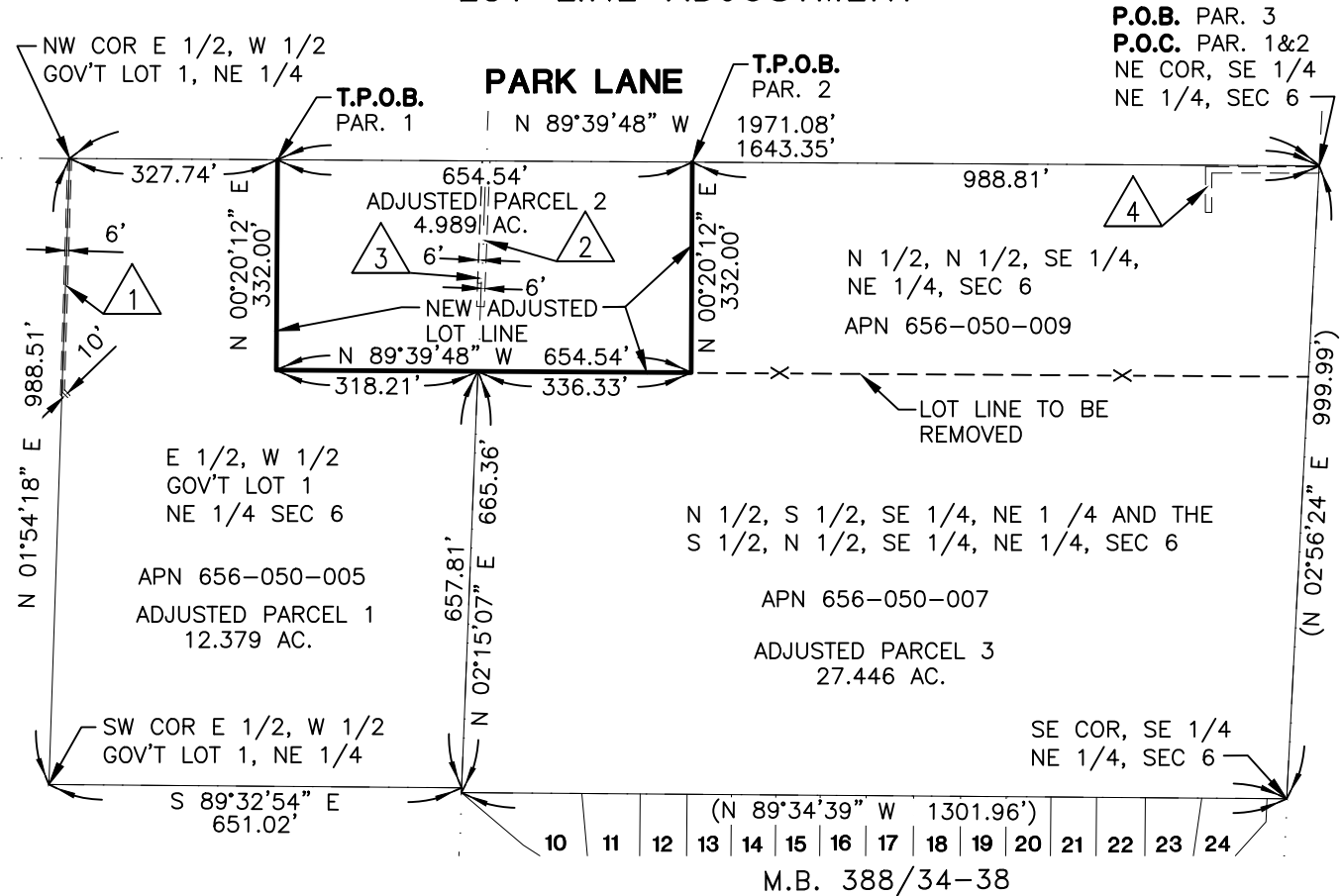
\_\_\_\_\_  
LUKE R. BEVERLY                      P.L.S. 8223

DATED: \_\_\_\_\_



# EXHIBIT "B"

## LOT LINE ADJUSTMENT



### LEGEND

- EXISTING LOT LINE TO BE REMOVED
- EXISTING LOT LINE TO REMAIN
- NEW ADJUSTED LOT LINE
- (-) INDICATES RECORD DATA PER MB 388/34-38

- 1 6' & 10' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 299601, REC. 07/28/1994, O.R.
- 2 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 83824, REC. 05/2/1980, O.R.
- 3 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 554597, REC. 12/23/1999, O.R.
- 4 6' SOUTHERN CALIFORNIA EDISON COMPANY ESMT PER DOC. NO. 112935, REC. 08/23/1972, O.R.
- 5 IMPERIAL IRRIGATION DISTRICT EASEMENT PER DOC. NO. 1256, BOOK 601, PG 181, REC. 10/16/1943, O.R. (BLANKET IN NATURE - NOT PLOTTABLE)



DATED: \_\_\_\_\_



## MSA CONSULTING, INC.

> PLANNING > CIVIL ENGINEERING > LAND SURVEYING  
 34200 BOB HOPE DRIVE, RANCHO MIRAGE, CA 92270  
 760.320.9811 [MSACONSULTINGINC.COM](http://MSACONSULTINGINC.COM)



# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING

**MEETING DATE(S):** MAY 16 & 20, 2024

**FROM:** WILLIAM WHITTEN – BUSINESS ANALYST

**FOR:** ACTION  X                       DIRECTION \_\_\_\_\_                      INFORMATION \_\_\_\_\_



## RESOLUTION 2024-10: GRANT APPLICATION FOR PLANNING OF WEST PALM SPRINGS VILLAGE – PALM SPRINGS CREST WATER SYSTEMS BACKUP INTERTIE PROJECT

**STAFF RECOMMENDATION**

Board adoption of Resolution No. 2024-10, approving the submission of an application for grant funding for the preliminary planning of the West Palm Springs Village – Palm Springs Crest Water Systems Backup Intertie Project.

**SUMMARY**

This grant from the Bureau of Reclamation offers up to \$400,000 for designing and planning the West Palm Springs Village – Palm Springs Crest Water Systems Backup Intertie. Mission Springs Water District qualifies for a 0% cost-share due to the project's benefits for the Whitewater area, which is considered a disadvantaged community. It aims to boost resiliency and reliability by connecting the two water systems, offering mutual backup to mitigate potential well failures and operational disruptions.

**ANALYSIS**

Staff recognizes the vulnerability of relying solely on the limited number of wells within the two systems in the Whitewater area. They deem it essential to establish a backup intertie between the systems as will be outlined in the District's master plan. This interconnection will ensure water supply continuity, mitigate service interruptions, and minimize impact on residents and the community.

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

The preliminary planning phase of this project totals \$287,000. If awarded, the District could receive up to the full amount from the Bureau of Reclamation. This action is consistent with the goal of Strategic Plan Smart Goal 4.3 – Maintain and renew assets while facilitating strategic Capital Improvements and is part of Smart Goal 4.3.5 – Building a connection to the main MSWD system.

**ATTACHMENTS**

WaterSMART Planning Project Design NOFO  
Resolution 2024-10

FINANCIAL DATA		
Cost Associated with this action:	\$0	
Current FY cost:	\$0	
Future FY cost:	\$287,000	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	TBD	
Current BID/Job balance	TBD	
Balance remaining if approved:	TBD	

**RESOLUTION NO. 2024-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT AUTHORIZING AN APPLICATION FOR GRANT FUNDING BY THE BUREAU OF RECLAMATION'S FY2024 WATERSMART PLANNING AND PROJECT DESIGN GRANTS FOR PSC/WPSV INTERTIE PROJECT**

**WHEREAS**, the Board of Directors of the Mission Springs Water District has reviewed a revised budget for FY 2023-2024 and has made any desired changes therein; and

**WHEREAS**, the District has identified the Palm Springs Crest and West Palm Springs Village Intertie Project (the Project) as a priority project to improve system-wide drought resiliency; and

**WHEREAS**, The United States Department of the Interior offers financial assistance in the form of grant funding through its Bureau of Reclamation's WaterSMART (Sustain and Manage America's Resources for Tomorrow) Planning and Project Design Grants for FY 2024 for this type of project. The FY2024 WaterSMART Planning and Project Design program provides funding up to a maximum of \$400,000 for projects up to 3 years; and

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of Mission Springs Water District as follows:

**Section 1:** The Board hereby supports a grant application to the FY2024 WaterSMART Planning and Project Design for the Project.

**Section 2:** The Board hereby authorizes and directs the General Manager, or his or her designee, to complete, review, sign and submit, for and on behalf of the District, a grant application to the Bureau of Reclamation's FY24 WaterSMART Planning and Project Design for the Project.

**Section 3:** The General Manager, or his or her designee, is authorized and designated to provide the assurances, certifications, and commitments required for the grant application, including executing a financial assistance or similar agreement with the Bureau of Reclamation within established deadlines and any amendments or changes thereto.

**Section 4:** The General Manager, or his or her designee, is authorized and designated to represent the District in carrying out the District's responsibilities under any grant future agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.

**Section 5:** If a grant award is made to the District by the Bureau of Reclamation, the District commits, pending Board compliance with the California Environmental



Quality Act (CEQA) and the National Environmental Policy Act (NEPA) and approval of the Project, to provide up to the balance of funds needed to complete the Project.

**Section 6:** This Resolution shall take effect immediately.

**ADOPTED** this \_\_\_\_ day of May 2024, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

---

Ivan Sewell  
President of Mission Springs Water District  
and its Board of Directors

ATTEST:

---

Brian Macy  
Secretary of Mission Springs Water District  
and its Board of Directors

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** MAY 16 & 20, 2024

**FROM:** ERIC WECK P.E., ENGINEERING MANAGER

**FOR:** ACTION  X                       DIRECTION \_\_\_\_\_                      INFORMATION \_\_\_\_\_




---

## PUBLIC WATER AND SEWER SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR TRACT NO. 32030-3 SKYBORNE VILLAGE III

---

**STAFF RECOMMENDATION**

Board approval of the Public Water and Sewer Bonding Agreement for the Skyborne Village III - Tract No. 32030-3 residential development project (Project) and authorize the General Manager to do all things necessary to complete the Agreement.

**SUMMARY**

The acceptance of the Public Water and Sewer Bonding Agreement ensures that the systems will be constructed to the District’s standards and that the Developer is responsible for all costs associated with the design and construction of the systems. The District has determined, in conjunction with the City of Desert Hot Springs, that it is necessary to obtain separate Performance/Warranty and Payment bonds in favor of the District for the Project. Subsequently, approved water and sewer facilities will be transferred to the District upon successful completion of all the work, and the one-year warranty period will begin.

**ANALYSIS**

The Performance/Warranty Bond assures the water and sewer improvements will be completed and paid for through the bond if the developer defaults. The Performance/Warranty Bond continues to cover the warranty period for the first year after final acceptance to correct any operational problems attributable to the original construction. The Payment Bond (labor & materials bond) covers claims by others for materials or labor supplied for the improvements, but not paid for in part or full if the project defaults. This bond is exonerated upon final acceptance.

**FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION**

There is no fiscal impact to the District as this is a developer-driven project, and all costs associated will be paid for by the developer. This action is consistent with Strategic Plan Goal 4.3- Maintain and renew assets while facilitating strategic Capital Improvements.

**ATTACHMENTS**

- Water and Sewer Bonding Agreement
- Subdivision Performance Bond No. 30217652
- Subdivision Labor & Material Bond No. 30217652

FINANCIAL DATA		
Cost Associated with this action:		\$0
Current FY cost:		\$0
Future FY cost:		-0-
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available. N/A		
FUNDING SOURCES		
Source of funds:	Developer	
BID/Job#	#11818	
Current BID/Job balance	\$66,656.00	
Balance remaining if approved:	\$66,656.00	



66575 Second Street, Desert Hot Springs, CA 92240 • www.mswd.org • p 760.329.6448 • f 760.329.2482

**PUBLIC WATER AND SEWER IMPROVEMENT BONDING AGREEMENT FOR:  
TRACT MAP No. 32030-3**

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between, **Lennar Homes of California, LLC**, a California limited liability company (“Developer”) and the MISSION SPRINGS WATER DISTRICT, a County Water District, (“District”).

**RECITALS**

WHEREAS, the Developer is the owner and developer of land in the City of Desert Hot Springs, County of Riverside, State of California, generally described as follows:

See Exhibit “A” attached hereto and made a part hereof by this reference.

WHEREAS, said Developer has or will cause the recordation of a final approved map known as **Tract Map No. 32030-3** (“Map”), and the Map requires water and sewer improvements to facilities to be owned and maintained by the District for the proposed development project (“Project”), and;

WHEREAS, said Developer has prepared and submitted water and sewer improvement plans (“Plans”) for the Project to the District for the construction of said improvements which District has approved prior to the date of this Agreement, and;

WHEREAS, said Developer is desirous of complying with the requirements of the District, relative to the installation and payment for the water and sewer improvements provided in the Project.

**AGREEMENT**

NOW, THEREFORE, in consideration of the approval by the District of the proposed Plans required for the development and recordation with the County Recorder of the Map within the City of Desert Hot Springs, the Developer agrees that the foregoing Recitals are hereby incorporated by reference and it will comply with the following requirements:

Within one (1) year from the date hereof, said Developer shall cause the water and sewer improvements to be constructed in accordance with all agreements, the Plans, the Mission Springs Water District policies, rules, regulations, ordinances and resolutions and standards, the Map, the Subdivision Map Act, and all applicable state, federal and local laws, regulations, ordinances and policies, all of which are hereby incorporated herein by this reference.

*MSWD Mission: Provide, Protect, and Preserve our Most Valuable Resource...Water  
Mission Springs Water District is a Groundwater Guardian Affiliate*



Handed you herewith is a Surety Bond (Faithful Performance and Warranty a copy of which is attached hereto as Exhibit "B") executed \_\_\_\_\_ in the sum of **three million eight hundred twenty-two thousand two hundred thirty-seven dollars and 60/100** (\$3,822,237.60), guaranteeing the faithful performance of this Agreement and Warranty for one (1) year from date of final acceptance by the Mission Springs Water District Board of Directors, together with a Payment Bond in the sum of **three million eight hundred twenty-two thousand two hundred thirty-seven dollars and 60/100** (\$3,822,237.60), securing payment to the contractor, his subcontractors and to persons renting equipment or furnishing labor or materials for the improvements a copy of which is attached hereto as Exhibit "C"

IT IS UNDERSTOOD and AGREED, that upon completion of the work in accordance with all agreements, state, federal and local laws, regulations, ordinances and policies and acceptance thereof by the Mission Springs Water District, said Payment Bond shall be exonerated and the Faithful Performance/Warranty Bond shall continue in force for one (1) year (warranty period) after the date of final acceptance by Mission Springs Water District.

The Bonds required by this Agreement shall be kept on file with the District and they must be issued by a surety company currently admitted to transact surety insurance business in California by the California Department of Insurance, with a Best's Insurance Guide rating of no less than A:VII. The terms of any documents evidencing such Improvement Securities as set forth in this paragraph are incorporated into this Agreement by this reference as if set forth fully herein.

IN WITNESS WHEREAS, the undersigned have affixed their signatures at Desert Hot Springs, California the day and year first above written.

**MISSION SPRINGS WATER DISTRICT**

**DEVELOPER**

By: \_\_\_\_\_

Developer: Lennar Homes of California LLC, a California limited liability company

Name: \_\_\_\_\_

By:  \_\_\_\_\_

Title: \_\_\_\_\_

Name: Geoffrey Smith

Date: \_\_\_\_\_

Title: Vice President

Date: 04 / 15 / 2024

**ATTEST**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.


State of California -  
County of Riverside)

On April 15, 2024 before me, Kim Stratton, Notary Public  
(insert name and title of the officer)

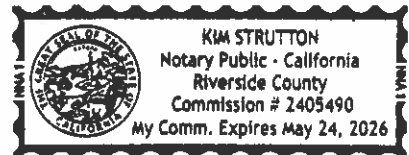
personally appeared Geoffrey Smith  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(Seal)



BOND NO. 30217652  
Premium: \$8,600.00 / annum

**SUBDIVISION PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, Lennar Homes of California, LLC, 4140 Temescal Canyon Road, Suite 410, Corona, CA 92883 as Principal, and The Continental Insurance Company, 151 N. Franklin Street, Chicago, IL 60606, a corporation organized and existing under the laws of the State of Pennsylvania and authorized to transact surety business in the State of California, as Surety, are held and firmly bound unto the Mission Springs Water District, 66575 Second Street, Desert Hot Springs, CA 92240, as Obligee, in the sum of **Three Million Eight Hundred Twenty-Two Thousand Two Hundred Thirty-Seven and 60/100 Dollars (\$3,822,237.60)** lawful money of the United States, for the payment whereof, well and truly to be made, said Principal and Surety bind themselves, their heirs, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, Whereas, said Principal has applied for a permit (or entered into an agreement) with the Obligee dated \_\_\_\_\_, in which said Principal agrees to perform or to construct certain designated public improvements, known as follows:

**Skyborne Village III; Tract No. 32030-3 – Public Water & Sewer Improvements**


NOW, THEREFORE, if the said Principal shall well, truly perform the work in the manner specified therein, and comply with the terms or conditions of the permit (or agreement), then this obligation shall be null and void; otherwise, to remain in full force and effect.

No party other than the Obligee shall have any rights hereunder as against the Surety. The aggregate liability of the Surety on this bond obligation shall not exceed the penal sum set forth above for any reason whatsoever.

Signed, sealed and dated on April 17, 2024.

**Lennar Homes of California, LLC,**  
**a California limited liability company**  
Principal

**The Continental Insurance Company**  
Surety

By:   
Geoffrey Smith,  
Vice President

By:   
Amanda R Turman Avina, Attorney-in-Fact

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Riverside

On April 19, 2024 before me, Kim Strutton, Notary Public  
(insert name and title of the officer)

personally appeared Geoffrey Smith  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Kim Strutton* (Seal)





State of Texas }  
County of Harris } ss:

On April 17, 2024, before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared

Amanda R Turman Avina

known to me to be Attorney-in-Fact of The Continental Insurance Company the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires May 19, 2027

*Misty Witt*  
Misty Witt

Notary Public



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Item 14.

Know All Men By These Presents, That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Amanda R Turman Avina, Individually

of Houston, Texas, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond Number: 30217652
Principal: Lennar Homes of California, LLC
Obligee: Mission Springs Water District

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Board of Directors of the insurance company.

In Witness Whereof, The Continental Insurance Company has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 13th day of March, 2024.



The Continental Insurance Company

Larry Kasten, Vice President (with signature)

State of South Dakota, County of Minnehaha, ss:

On this 13th day of March, 2024, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument, that he knows the seal of said insurance company, that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires March 2, 2026

M. Bent, Notary Public (with signature)

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance company printed below are still in force. In testimony whereof I have hereto subscribed my name and affixed the seal of the said insurance company this 17th day of April, 2024.



The Continental Insurance Company

Paula Kolsrud, Assistant Secretary (with signature)

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF THE CONTINENTAL INSURANCE COMPANY:

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of the Company at a meeting held on May 10, 1995.

RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of The Continental Insurance Company.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 25th day of April, 2012:

Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature, and

Whereas, from time to time, the signature of the Authorized Officers in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

**SUBDIVISION LABOR & MATERIAL/PAYMENT BOND**

BOND No. 30217652  
Premium: Included in Performance Bond

KNOW ALL MEN BY THESE PRESENTS: That **Lennar Homes of California, LLC, 4140 Temescal Canyon Road, Suite 410, Corona, CA 92883** as Principal, and **The Continental Insurance Company, 151 N. Franklin Street, Chicago, IL 60606**, a corporation organized and existing under the laws of the State of **Pennsylvania** and authorized to transact surety business in the State of **California**, as Surety, are held and firmly bound onto **Mission Springs Water District, 66575 Second Street, Desert Hot Springs, CA 92240**, as Obligee, in the sum of **Three Million Eight Hundred Twenty-Two Thousand Two Hundred Thirty-Seven and 60/100 Dollars (\$3,822,237.60)**, for which the payment whereof, well and truly to be made, said Principal and Surety bind themselves, their heirs, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, Whereas, said Principal has entered into a Subdivision Agreement or has applied for a certain Permit with the Obligee, dated \_\_\_\_\_, in which said Principal agrees to perform or to construct a certain designated public improvements, as follows:

**Skyborne Village III; Tract No. 32030-3 – Public Water & Sewer Improvements**

and, as a condition of approving said Subdivision, the Principal is required to give Labor and Material Payment Bond as herein provided.

NOW, THEREFORE, if said Principal and/or contractor or subcontractor are in default under the Subdivision Agreement and fails to pay for any materials, provisions, or rented equipment used in, upon, or for or about the construction of the public improvements for performance of the work to be done, or any work or labor done of any kind, in or on such improvements, and said Principal and/or contractor shall fail to cure such default after notice pursuant to the Subdivision Agreement, said surety will pay the same in an amount not exceeding the sum set forth above.

This bond shall insure to the benefit of the contractor, his subcontractors, and to persons renting equipment or furnishing labor and materials to them for the improvements.

Signed, sealed and dated on **April 17, 2024**.

**Lennar Homes of California, LLC,**  
**a California limited liability company**  
Principal

**The Continental Insurance Company**  
Surety

By: \_\_\_\_\_

By: Amanda R Turman Avina

Geoffrey Smith, Vice President  
(type or print Name and Title)

**Amanda R Turman Avina, Attorney-in-Fact**  
(type or print Name and Title)

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Riverside

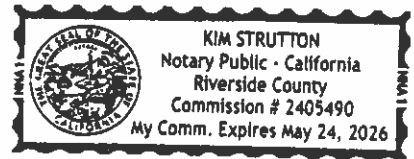
On April 19, 2024 before me, Kim Strutton, Notary Public  
(insert name and title of the officer)

personally appeared Geoffrey Smith  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Kim Strutton* (Seal)



State of Texas }  
County of Harris } ss:

On April 17, 2024, before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared

Amanda R Turman Avina

known to me to be Attorney-in-Fact of The Continental Insurance Company  
the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires May 19, 2027

*Misty Witt*  
Misty Witt

Notary Public



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Item 14.

Know All Men By These Presents, That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Amanda R Turman Avina, Individually

of Houston, Texas, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond Number: 30217652
Principal: Lennar Homes of California, LLC
Obligee: Mission Springs Water District

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Board of Directors of the insurance company.

In Witness Whereof, The Continental Insurance Company has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 13th day of March, 2024.



The Continental Insurance Company

Larry Kasten, Vice President (with signature)

State of South Dakota, County of Minnehaha, ss:

On this 13th day of March, 2024, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota, that he is a Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument; that he knows the seal of said insurance company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires March 2, 2026

M. Bent, Notary Public (with signature)

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance company printed below are still in force. In testimony whereof I have hereto subscribed my name and affixed the seal of the said insurance company this 17th day of April, 2024.



The Continental Insurance Company

Paula Kolsrud, Assistant Secretary (with signature)

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF THE CONTINENTAL INSURANCE COMPANY:

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of the Company at a meeting held on May 10, 1995.

RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of The Continental Insurance Company.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 25th day of April, 2012:

Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022.

RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002607	04-11-24	ACWA-JPIA HEALTH BENEFITS AUTH.	MAY 2024 PREPAID INSURANCE	107,443.99	107,443.99		107,443.99
1002551	04-04-24	ACWA/JOINT POWERS INSURANCE AUTHORITY	CLAIM #10-1650 QTR ENDED 03-31/21 RESTITUTION PMT	1,000.00	1,000.00		1,000.00
1002710	04-25-24	ADT COMMERCIAL LLC	SECURITY ALARM - ADMIN & CORP YARD	694.48	694.48		694.48
1002663	04-18-24	AECOM TECHNICAL SERVICES INC.	WELL 42 REDESIGN PP #24	300.00	0.00	300.00	300.00
1002664	04-18-24	AES WATER INC.	SEISMIC VALVE MAINTENANCE 2024	12,990.00	12,990.00		12,990.00
1002593	04-08-24	AFLORES EXCAVATING & GRADING INC.	ACCOUNT REFUND DILLON RD & DIABLO ROAD	260.47	260.47		260.47
1002608	04-11-24	ALEXANDER NINE	WORK BOOTS REIMBURSEMENT	123.92	123.92		123.92
1002711	04-25-24	ALL VALLEY CRANE,INC.	REPAIRS TO AUGER	2,700.00	2,700.00	2,000.00	4,700.00
			UNLOADING GENERATORS SERVICES	2,000.00			
1002712	04-25-24	AMANDA LUCAS	NOTARY REG./BOND REIMBURSEMENT	70.57	70.57		70.57
1002552	04-04-24	AMBER DUFF	MILEAGE REIMBURSEMENT	38.86	38.86		38.86
1002748	04-29-24	ANDREW CARDENAS	ACCOUNT REFUND 69411 POOLSIDE DR	67.80	67.80		67.80
1002665	04-18-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICE	343.23	343.23		343.23
1002594	04-08-24	ANTHONY LEE	ACCOUNT REFUND 16839 VIA CORTO W	73.15	73.15		73.15
1002609	04-11-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.03.24	379.69	642.44		642.44
			UNIFORM SERVICES 03.27.24	262.75			
1002713	04-25-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.10.24	260.27	552.46		552.46
			UNIFORM SERVICES 04.17.24	292.19			
1002666	04-18-24	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW TEST EQUIP CALIBRATION FEE	178.70	178.70		178.70
1002553	04-04-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - DESERT CREST SLUDGE	1,611.50	5,256.56		5,256.56
			TOTAL N PACKAGE - HWWTP	151.10			
			TOTAL N PACKAGE - RWRWF GRNDWTR WELL 1	889.30			
			TOTAL N PACKAGE - HORTON GROUNDWATER	375.27			
			TOTAL N PACKAGE - DC EFFLUENT	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWTR	1,393.38			
			TOTAL N PACKAGE - HORTON CLARIFIER	625.45			
1002610	04-11-24	BABCOCK LABORATORIES, INC.	CANNDESCENT PRE-TREATMENT POGRAM	802.52	1,203.78		1,203.78
			GUIDE - PRE-TREATMENT PROGRAM	401.26			
1002714	04-25-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	151.10	5,275.19		5,275.19
			E. COLI/ COLIFORM TESTING - HWWTP	393.90			
			TOTAL N PACKAGE - NWRWRF	889.30			
			TOTAL N PACKAGE - HWWTP CLARIFIER	625.45			
			TOTAL N PACKAGE - HWWTP/DCWWTP	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWATER	1,393.38			
			TOTAL N PACKAGE SAMPLES - HWWTP	1,611.50			
1002749	04-29-24	BARBARA BRAMLETT	ACCOUNT REFUND 16363 VIA MONTANA	32.02	32.02		32.02
1002737	04-25-24	BARRY R CRANDALL	ACCOUNT REFUND 10626 SAN PABLO RD	733.88	733.88		733.88
1002611	04-11-24	BECK OIL, INC.	UNLEADED GASOLINE	6,018.41	7,991.85		7,991.85
			DIESEL FUEL	1,973.44			
1002612	04-11-24	BRAX COMPANY, INC.	LOW LEVEL FLOAT FOR DPLS	133.14	133.14		133.14
1002554	04-04-24	BRIAN MACY	UBER WASHINGTON D.C. TRIP REIMBURSEMENT	25.81	25.81		25.81
1002715	04-25-24	BRIAN MACY	TRAVEL/UBER REIMBURSEMENT ACWA LEG SYMP	44.38	44.38		44.38
1002667	04-18-24	BRINKS INCORPORATED	MONTHLY SERVICES - APRIL	309.23	390.09		390.09
			MONTHLY SERVICES - MARCH	80.86			
99106763	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.15.2024	35,702.97	35,702.97		35,702.97
99106764	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	ANA MURILLO RETRO ADJ. PPE 03.15.2024	175.55	175.55		175.55
99106910	04-15-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.29.2024	37,149.54	37,149.54		37,149.54
1002716	04-25-24	CAROL A MORIN	REFRESHMENT REIMBURSEMENT	31.46	31.46		31.46
1002648	04-12-24	CAROLINA ESPINOZA	ACCOUNT REFUND 12925 REDBUD RD	80.07	80.07		80.07



CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002555	04-04-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1002613	04-11-24	CASAMAR GROUP, LLC	LABOR COMPLIANCE - B-81 PAVING INC	280.03	1,354.03	141.68	1,495.71
			LABOR COMPLIANCE - LO LYNCH	418.38			
			LABOR COMPLIANCE - LEGEND PUMP	233.91			
			LABOR COMPLIANCE - URBAN HABITAT	280.03			
			LABOR COMPLIANCE - MCDONALD ELECTRIC INC	141.68			
			LABOR COMPLIANCE - TRI-STAR CONTRACTING	141.68			
1002556	04-04-24	CASEY DOLAN	DIGITAL AD MGMT & CONSULT - APRIL	650.00	650.00		650.00
1002614	04-11-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 13875 SUSAN WAY	320.97	320.97		320.97
			MSWD-24-3				
1002717	04-25-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 66160 HACIENDA AVE	320.97	641.94		641.94
			CITY ENC. PERMIT - 13855 LA MESA DR.	320.97			
1002615	04-11-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 03/2024	270.00	270.00		270.00
1002616	04-11-24	CORE & MAIN LP	INVENTORY	399.78	29,684.07		29,684.07
			BREAK-OFF BOLT NUT SET	169.71			
			4" PIPE CL 350 TJ	2,314.60			
			INVENTORY	1,664.85			
			ANGLE STOPS	1,556.09			
			CVS-1 SHUTTLE VALVE	1,582.02			
			6" BUTTERFLY VALVE	2,106.56			
			BUTTERFLY VALVE	2,106.56			
			WASTE WATER AIR VAC	2,058.03			
			INVENTORY	2,154.60			
			POWERSEAL AC JOINT CLAMP	5,361.75			
			INVENTORY	2,974.98			
			INVENTORY	824.29			
			INVENTORY	3,124.75			
			COMPRESSION CPLG	1,223.18			
			INVENTORY	445.01			
			CREDIT	-1,556.09			
			INVENTORY	1,173.40			
1002668	04-18-24	COUNTY OF RIVERSIDE	COUNTY HAZMAT PERMIT	1,892.00	1,892.00		1,892.00
1002580	04-08-24	CUPERTINO ELETRIC INC	ACCOUNT REFUND DIABLO RD & STAGEBRUSH	388.29	388.29		388.29
1002557	04-04-24	CWEA	CSM GRADE 2 RENEWAL - GREG C.	103.00	103.00		103.00
1002718	04-25-24	CWEA	COLLECTION SYS. MAINT. GRADE 2 - GRANT F.	103.00	206.00		206.00
			COLLECTION SYS. MAINT. GRADE 2- ANDY G.	103.00			
1002669	04-18-24	CYPRESS DENTAL ADMINISTRATORS	MAY 2024 PREPAID DENTAL INSURANCE	4,623.75	4,623.75		4,623.75
1002750	04-29-24	DALE CABLER	ACCOUNT REFUND 12770 DEODAR AVE	73.34	73.34		73.34
1002581	04-08-24	DANIEL GARTIN	ACCOUNT REFUND 66576 ESTRELLA AVE	45.85	45.85		45.85
1002670	04-18-24	DEBTBOOK	RENEWAL ANNUAL SUBSCRIPTION	7,000.00	7,000.00		7,000.00
1002617	04-11-24	DESERT ELECTRIC SUPPLY	LIQUID TIGHT CONNECTORS - WATER PROD.	56.56	483.03		483.03
			REPAIR MATERIAL WELL 33 - WTR PROD.	426.47			
1002671	04-18-24	DESERT ELECTRIC SUPPLY	REPAIR MATERIAL - WELL 33	418.86	418.86		418.86
1002719	04-25-24	DESERT HOT SPRINGS ELKS LODGE #2639	SPONSORSHIP - ELKS GOLF TOURNAMENT	500.00	500.00		500.00
1002751	04-29-24	DESERT HOT SPRINGS PLAZA, LLC	ACCOUNT REFUND 13000 PALM DR	60.57	60.57		60.57
1002558	04-04-24	DESERT PROMOTIONS	BOD NAME BADGES	87.00	87.00		87.00
1002673	04-18-24	DESERT TIRE AND AUTO REPAIR	REPLACEMENT TIRES TRK#409	1,135.04	1,135.04		1,135.04
1002618	04-11-24	DESERT URGENT CARE	DOT PHYSICAL/RANDOM	310.00	310.00		310.00
1002672	04-18-24	DESERT VALLEY DISPOSAL, INC.	ADMIN BLDG MARCH SERVICE	544.89	1,338.79		1,338.79

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			MARCH SERVICE CORP YARD	793.90			
1002649	04-12-24	DONJUDAS MACCABEES	ACCOUNT REFUND 66715 THUNDERBIRD LN	13.68	13.68		13.68
1002595	04-08-24	DOROTHY JNAUEN	ACCOUNT REFUND 64977 AUGUSTA AVE	22.72	22.72		22.72
1002619	04-11-24	ECOLOGY AUTO PARTS	SLUDGE HAULING - W.E. 03.22.24	3,897.13	15,950.17		15,950.17
			SLUDGE HAULING - 1 LOAD W.E. 03.01.24	1,313.40			
			SLUDGE HAULING - 1 LOAD W.E. 03.08.24	1,900.78			
			1 LOAD - TRACTOR UNIT W.E. 03.01.24	3,000.00			
			SLUDGE HAULING - 1 LOAD W.E. 03.20.24	1,900.05			
			SLUDGE HAULING - 3 LOADS W.E. 03.08.24	3,938.81			
1002674	04-18-24	ECOLOGY AUTO PARTS	SLUDGE HAULING	2,000.00	7,257.54		7,257.54
			SLUDGE HAULING - 4 LOADS	5,257.54			
1002650	04-12-24	EDDIE MARTINEZ	ACCOUNT REFUND 12654 SUMAC DR	282.42	282.42		282.42
1002596	04-08-24	EDGAR SERNAS	ACCOUNT REFUND 13731 STARLIGHT WAY	68.92	68.92		68.92
1002675	04-18-24	EDOM HILL TRANSFER STATION	BRUSH REMOVAL - ADMIN BLDG	50.88	50.88		50.88
99106759	04-05-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 03.29.24	59,596.06	59,596.06		59,596.06
99106821	04-10-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q3 2020 - AMENDED 941	73.25	73.25		73.25
99106877	04-01-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2021 PYMT DUE WITH AMENDED RETURN	12,182.54	12,182.54		12,182.54
99106878	04-11-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2022 PAYMENT DUE WITH AMENDED RETURN	13,506.96	13,506.96		13,506.96
99106992	04-19-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 04.12.24	55,733.19	55,733.19		55,733.19
1002582	04-08-24	ELECTRIC PATROL INC.	ACCOUNT REFUND AVE DORADO & CHOLLA	194.33	194.33		194.33
PR040524	04-05-24	EMPLOYEES		3,163.82	3,163.82		3,163.82
PR041924	04-19-24	EMPLOYEES		0.00	0.00		0.00
1002676	04-18-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE 03/2024	55,515.91	55,515.91		55,515.91
1002720	04-25-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE	89,877.53	89,877.53		89,877.53
1002677	04-18-24	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT - 03/2024	4,120.87	4,120.87		4,120.87
1002738	04-25-24	ERIK LARSEN	ACCOUNT REFUND 66211 5TH ST	82.00	82.00		82.00
1002583	04-08-24	ERIKA MATTHEWS	ACCOUNT REFUND CENTURIAN ST & PENLAND	687.52	687.52		687.52
1002597	04-08-24	ESTATE OF DAVID P. DRUMM	ACCOUNT REFUND 54150 KALSMAN DR	41.58	41.58		41.58
1002598	04-08-24	ESTEFANY RAMIREZ	ACCOUNT REFUND 15714 AVE RAMADA	60.56	60.56		60.56
1002559	04-04-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTION SERVICES	1,830.00	1,830.00		1,830.00
1002620	04-11-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTING SERVICES - 03/2024	2,287.50	4,575.00		4,575.00
			MARCH CLEANING SERVICES	2,287.50			
1002739	04-25-24	EZEKIEL NUNEZ	ACCOUNT REFUND 66155 GRANADA AVE	300.00	300.00		300.00
1002678	04-18-24	FARMER BROS. CO	COFFEE ORDER - ACCTG, ADMIN, ENG.	450.62	450.62		450.62
1002560	04-04-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.59	103.18		103.18
			WELLS FARGO OVERNIGHT FEE	51.59			
1002679	04-18-24	FEDEX	WELLS FARGO OVERNIGHT FEE	69.75	121.46		121.46
			WELLS FARGO OVERNIGHT FEE	51.71			
1002651	04-12-24	FIONA CAIRNS	ACCOUNT REFUND 12572 REDBUD RD	35.25	35.25		35.25
1002561	04-04-24	FOOD NOW	CHILE COOK-OFF SPONSORSHIP	750.00	750.00		750.00
1002621	04-11-24	FORSHOCK	SCADA MONITORING - 04/2024	220.00	220.00		220.00
1002622	04-11-24	FRANCHISE TAX BOARD	GARNISHMENT EE#72 PMT 15	150.00	150.00		150.00
1002721	04-25-24	FRANCHISE TAX BOARD	GARNISHMENT EE# 72 PPE 04.12.24 PMT 16	150.00	150.00		150.00
1002599	04-08-24	GABINO BAEZ	ACCOUNT REFUND 65786 6TH ST	37.79	37.79		37.79
1002562	04-04-24	GARY W HURT	TOILET REBATE	100.00	100.00		100.00
1002623	04-11-24	GLOBAL EQUIPMENT COMPANY INC	12 GAL ACID CORROSIVE CABINET	1,032.30	1,032.30		1,032.30
1002722	04-25-24	GLOBAL EQUIPMENT COMPANY INC	STORAGE CABINETS - NWRWRF PLANT	8,077.63	8,077.63		8,077.63
1002624	04-11-24	GRAINGER	BULK STORAGE RACKS - WRIGHT PLANT	3,488.37	3,488.37		3,488.37
1002680	04-18-24	GRAINGER	HAND DRUMP PUMP - WATER PRODUCTION	142.95	3,898.23		3,898.23

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			BRASS FITTINGS - WATER PRODUCTION	266.91			
			STORAGE RACKS- WRIGHT PLANT	3,488.37			
1002681	04-18-24	GRISWOLD INDUSTRIES	CLA-VAL REPAIR	2,958.06	2,958.06		2,958.06
1002625	04-11-24	HACH COMPANY	REPLACEMENT DO PROBES HORTON PLANT	2,732.54	2,732.54		2,732.54
1002600	04-08-24	HENKELS AND MCCOY WEST, LLC	ACCOUNT REFUND 670 GARNET AVE	720.09	720.09		720.09
1002682	04-18-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	6,738.49	6,186.28		6,186.28
			HOME DEPOT CREDIT CARD	-552.21			
1002584	04-08-24	HP COMMUNICATIONS, INC.	ACCOUNT REFUND 64777 DILLON RD	100.00	100.00		100.00
1002652	04-12-24	ILIANA RABAGO	ACCOUNT REFUND 66401 SAN JUAN RD	260.06	260.06		260.06
1002563	04-04-24	INFOSEND INC	MONTHLY BILLING SERVICES	6,164.16	6,164.16		6,164.16
1002683	04-18-24	INFOSEND INC	MONTHLY BILLING SERVICES	7,103.62	8,359.18		8,359.18
			NEWSLETTER INSERT - FEB.	1,255.56			
1002626	04-11-24	INTELESYS	IT MANAGED SERVICES - MAY 2024	8,055.00	8,055.00		8,055.00
1002585	04-08-24	INTERIOR TILE DESIGNS INC	ACCOUNT REFUND 64145 APPALACHIAN ST	56.56	56.56		56.56
1002723	04-25-24	IVAN SEWELL	HOTEL REIMBURSEMENT MSWD D.C. TRIP	1,564.70	1,564.70		1,564.70
1002601	04-08-24	IVY FITZGERALD	ACCOUNT REFUND 67705 LOMA VISTA RD	82.00	82.00		82.00
1002740	04-25-24	JACQUELINE SANDERSON	ACCOUNT REFUND 64125 16TH AVE	33.28	33.28		33.28
1002577	04-08-24	JAMES FORBY	ACCOUNT REFUND 66988 JOSHUA CT	16.08	16.08		16.08
1002602	04-08-24	JAMES JOSEPH CASSIOL	ACCOUNT REFUND 69553 MIDPARK DR	83.39	83.39		83.39
1002654	04-12-24	JANINE MARTINEZ	ACCOUNT REFUND 66750 YUCCA DR	248.07	248.07		248.07
1002653	04-12-24	JANIS LIMON	ACCOUNT REFUND 64550 PIERSON BLVD #32	123.14	123.14		123.14
1002655	04-12-24	JASON LOMBARDO	ACCOUNT REFUND 66357 3RD ST	41.43	41.43		41.43
1002741	04-25-24	JASON RAVELY	ACCOUNT REFUND 66328 BUENA VISTA AVE	16.75	16.75		16.75
1002724	04-25-24	JEFFREY R NUTTER	REIMBURSEMENT - WATER TREATMENT COURSE	216.25	216.25		216.25
1002586	04-08-24	JERRY KILLIN	ACCOUNT REFUND 16760 GREENWAY CT	22.25	22.25		22.25
1002587	04-08-24	JOHN NORDSTROM	ACCOUNT REFUND 66671 SAN MARCUS RD	50.24	50.24		50.24
1002627	04-11-24	JWC ENVIRONMENTAL INC.	HEADWORKS AUGER REPLACEMENT BRUSH	1,177.36	1,177.36		1,177.36
1002564	04-04-24	KILLER BEE PEST CONTROL	BEE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002628	04-11-24	KILLER BEE PEST CONTROL	BEE REMOVAL - 11535 KAREN AVE	95.00	95.00		95.00
1002725	04-25-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002684	04-18-24	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	PULL & INSPECT/LABOR - WELL 24	9,910.00	9,910.00		9,910.00
1002629	04-11-24	LEE BOYER	WORK BOOTS REIMBURSEMENT	91.35	91.35		91.35
1002565	04-04-24	LEGEND PUMP & WELL SERVICE, INC.	WELL 28 VIDEO LOG	600.00	600.00		600.00
1002566	04-04-24	LESLIE L CHOU AS TRUSTEE OF JAMES & LESLIE CHOU TRUST	PURCHASE OF EASEMENT	2,000.00	0.00	2,000.00	2,000.00
			APN: 669-110-001				
1002588	04-08-24	LIDIA NAJERA	ACCOUNT REFUND 65812 DESERT VIEW AVE	6.22	6.22		6.22
99106761	04-09-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.29.24	18,452.49	18,452.49		18,452.49
99106996	04-12-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 04.12.2024	17,201.94	17,201.94		17,201.94
1002603	04-08-24	LIZETTE SALAS	ACCOUNT REFUND 13591 OVERLOOK DR	53.84	53.84		53.84
1002589	04-08-24	LOS VALII'S LLC	ACCOUNT REFUND 66146 6TH ST	23.87	23.87		23.87
1002567	04-04-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	8,305.60		8,305.60
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN	2,482.40			
			STAFFING SERVICES - ADMIN	2,482.40			
1002630	04-11-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	5,823.20		5,823.20
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN.	2,482.40			
1002685	04-18-24	MANPOWER US INC.	STAFFING SERVICES - FIELD REP.	1,670.40	4,152.80		4,152.80

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			STAFFING SERVICES - ADMIN.	2,482.40			
1002726	04-25-24	MANPOWER US INC.	STAFFING SERVICES - ADMIN.	1,489.44	4,830.24		4,830.24
			STAFFING SERVICES - FIELD	1,670.40			
			STAFFING SERVICES - FIELD	1,670.40			
1002656	04-12-24	MARK EDWARDS	ACCOUNT REFUND 68218 CALLE BONITA	37.65	37.65		37.65
1002752	04-29-24	MARLENE POWELL	ACCOUNT REFUND 66325 AVE CADENA	37.61	37.61		37.61
1002631	04-11-24	MATHESON TRI-GAS, INC	2 CASES NITRILE GLOVES	408.37	408.37		408.37
1002686	04-18-24	MATHESON TRI-GAS, INC	CLEAR LENS SAFETY GLASSES	2.69	2.69		2.69
1002687	04-18-24	MCDONALD ELECTRIC, INC	SERVICE CALL @ DPLS	406.63	1,357.51		1,357.51
			DPLS SERVICE CALL	950.88			
1002727	04-25-24	MCDONALD ELECTRIC, INC	WELL #31 SERVICE CALL	2,295.18	3,212.77		3,212.77
			WELL 10 WASTE VALVE TIMER REPAIR	917.59			
1002632	04-11-24	MCMASTER-CARR	RESTOCK #2001 PADLOCKS	344.18	2,417.15		2,417.15
			INVENTORY	723.36			
			INVENTORY	1,349.61			
1002688	04-18-24	MDN WATER MANAGEMENT SERVICES INC	RWRF GRANT, GM REPORT, BUDGET TASKS	7,543.50	7,543.50		7,543.50
1002657	04-12-24	MERIDY VOLZ	ACCOUNT REFUND 13144 EL RIO LN	68.37	68.37		68.37
1002590	04-08-24	MIGUEL MUNOZ LIVING TRUST	ACCOUNT REFUND 66348 7TH ST	36.07	36.07		36.07
1002591	04-08-24	MOISES VARGAS	ACCOUNT REFUND 66070 CAHUILLA AVE "B"	82.00	82.00		82.00
1002689	04-18-24	MSA CONSULTING INC	SURVEY SVCS - CRITICAL SERVICES BLDG	2,000.00	2,000.00		2,000.00
1002658	04-12-24	MWM RAIL SERVICE	ACCOUNT REFUND 6550 N INDIAN CYN DR AT DRIVEWAY	717.11	717.11		717.11
1002633	04-11-24	NAPA AUTO PARTS	EMORY CLOTH, HAND CLEANER	129.28	46.44		46.44
			TAIL LAMPS FOR FLEET MAINT.	52.16			
			BATTERY CORE CREDIT 09/18/23	-135.00			
1002634	04-11-24	NCL OF WISCONSIN, INC	TDS STANDARD DEVIATION FOR LAB	106.52	106.52		106.52
1002690	04-18-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY UNIT#419	167.94	318.67		318.67
			REPLACEMENT BATTERY UNIT #362	150.73			
1002742	04-25-24	OLEKSANDR BRZHEZYTSKYI	ACCOUNT REFUND 64357 BRAEBURN AVE	81.09	81.09		81.09
1002604	04-08-24	PALARI CONSTRUCTION, INC.	ACCOUNT REFUND RIDGE CREST WAY & MCCARGER RD.	740.86	740.86		740.86
1002605	04-08-24	PALARI VILLAS DHS, LLC	ACCOUNT REFUND SCENIC CREST CIR	680.72	680.72		680.72
1002635	04-11-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SERVICES - BAIT BOX	40.00	300.00		300.00
			PEST CONTROL - ADMIN BLDG	90.00			
			PEST CONTROL - ANNEX	65.00			
			PEST CONTROL - CORP YARD	45.00			
			PEST CONTROL - BAIT BOX CORP YARD	60.00			
1002691	04-18-24	PALM SPRINGS UNIFIED	CABOT YERXA FIELD TRIP - MISS. CREEK	484.26	484.26		484.26
1002637	04-11-24	PARKERS BUILDING SUPPLY	REPLACEMENT LIGHT SWITCH	30.47	491.06		491.06
			METAL GRINDING DISC	30.68			
			MATERIAL - WRIGHT PLANT	61.37			
			PVC PIPE FITTING	7.29			
			HOSE CLAMP - WRIGHT PLANT	24.73			
			HOSE CONNECTOR	32.27			
			PLASTIC ROOF CEMENT - MAINT. SHOP	18.30			
			PVC 90 ELL	17.13			
			MATERIAL ROOF REPAIR - ADMIN BUILDING	53.84			
			WASHERS - ADMIN BUILDING	0.32			
			TOOLS - LEAK REPAIR	99.08			
			INVENTORY	52.30			
			REPAIR MATERIAL - MAINT. SHOP	10.86			



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			PRUNING SAW BLADES	19.37			
			REPAIR MATERIAL WELL 22	19.38			
			REPAIR MATERIAL WELL 22	13.67			
1002693	04-18-24	PARKERS BUILDING SUPPLY	PALLET DEPOSIT CREDIT	-39.87	4.27		4.27
			REPLACEMENT BLADES C&M	44.14			
1002636	04-11-24	PARKHOUSE TIRE, INC	TIRE REPLACEMENT TRAILER #394	1,870.28	1,870.28		1,870.28
1002692	04-18-24	PARKHOUSE TIRE, INC	TIRE REPAIR BACKHOE #431	339.79	339.79		339.79
1002694	04-18-24	PATTON DOOR & GATE	GATE REPAIRS - CORP YARD PP #1	9,857.40	16,429.00		16,429.00
			GATE REPAIRS - CORP YARD PP #2	6,571.60			
1002743	04-25-24	PAUL DANIEL JR RIVAS	ACCOUNT REFUND 68118 CALLE BLANCO	29.10	29.10		29.10
99107119	04-19-24	PAYMENTUS CORPORATION	MAR 2024 CREDIT CARD FEES	3,612.15	3,612.15		3,612.15
99106911	04-05-24	PAYNEARME MT, INC.	MAR 2024 PAYNEARME FEES	8,912.32	8,912.32		8,912.32
1002638	04-11-24	PHENOVA, INC.	ANNUAL DO PROFICIENCY STUDY FOR HORTON	162.94	162.94		162.94
1002568	04-04-24	PLANIT REPROGRAPHICS	WASHINGTON DC BROCHURE	383.28	383.28		383.28
1002639	04-11-24	PLUMBERS DEPOT INC	SUCTION HOSES FOR GAPVAX	1,608.59	1,608.59		1,608.59
1002569	04-04-24	RE CHAFFEE CONSTRUCTION INC	SUPPLEMENTAL SEPTIC CONVERSION	371,333.15	371,333.15		371,333.15
1002570	04-04-24	RIVERSIDE COUNTY FLOOD CONTROL AND	MISSION CREEK CHANNEL	3,000.00	0.00	3,000.00	3,000.00
			ENCROACHMENT PERMIT				
1002571	04-04-24	ROBERT G MODRICH	UNIDATA MAINTENANCE MARCH 2024	3,511.20	3,511.20		3,511.20
1002695	04-18-24	ROBERT GUERRI	TOILET REBATE	100.00	100.00		100.00
1002728	04-25-24	ROCKY'S NEW YORK PIZZERIA	EMPLOYEE APPRECIATION LUNCH CATERING	1,826.14	1,826.14		1,826.14
1002659	04-12-24	ROXANNE RAMOS	ACCOUNT REFUND 66604 ESTRELLA AVE	19.19	19.19		19.19
1002696	04-18-24	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CENTER	54,600.00	0.00	54,600.00	54,600.00
1002572	04-04-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	110.55	110.55		110.55
1002578	04-08-24	RUTH LOPEZ ACOSTA	ACCOUNT REFUND 9500 VALENCIA DR	78.88	78.88		78.88
1002606	04-08-24	S LEE COOPER	ACCOUNT REFUND 12641 AVE SERENA	65.56	65.56		65.56
1002592	04-08-24	SAN HAY CHAN	ACCOUNT REFUND 68651 PANORAMA DR	63.88	63.88		63.88
1002753	04-29-24	SEAN MALATESTA	ACCOUNT REFUND 66722 GRANADA AVE	15.57	15.57		15.57
1002697	04-18-24	SHERWIN-WILLIAMS	RESTOCK SAFETY PAINT GALLONS	1,001.72	1,001.72		1,001.72
1002640	04-11-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINR	6,500.00	6,500.00		6,500.00
1002698	04-18-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES OVER RETAINER	13,380.50	25,397.50		25,397.50
			LEGAL SERVICES DWA LAWSUIT	12,017.00			
1002641	04-11-24	SO CAL GAS	GAS BILL MARCH 2024	80.72	80.72		80.72
1002642	04-11-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,347.60	5,347.60		5,347.60
1002699	04-18-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	108,759.75	108,759.75		108,759.75
1002729	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	2,939.57	2,939.57		2,939.57
1002730	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	33,586.98	33,586.98		33,586.98
99106760	04-05-24	STATE OF CA EDD	STATE TAX PPE 03.29.24	11,987.84	11,987.84		11,987.84
99106993	04-12-24	STATE OF CA EDD	STATE TAX PPE 04.12.24	11,256.22	11,256.22		11,256.22
1002744	04-25-24	STEPHEN TOLLETTE	ACCOUNT REFUND 8585 SUMMIT PASS	114.56	114.56		114.56
1002660	04-12-24	STEVEN THOMSON	ACCOUNT REFUND 13080 PALM DR	119.12	119.12		119.12
1002700	04-18-24	SWAIN ELECTRIC MOTOR SERVICE	COMPLETE MOTOR & PUMP OVERHAUL	18,316.42	18,316.42		18,316.42
1002643	04-11-24	SWRCB ACCOUNTING OFFICE	DISTRIBUTION RENEWAL - JOE HERNANDEZ	80.00	80.00		80.00
1002731	04-25-24	SWRCB ACCOUNTING OFFICE	WATER TREATMENT CERT. T2 - DAVID PENA	60.00	60.00		60.00
1002661	04-12-24	SYDNEY BEAUNE	ACCOUNT REFUND 8460 WARWICK DR	52.34	52.34		52.34
1002573	04-04-24	TEAM MOM CHARITIES INC	SPONORSHIP - SCHOLARSHIP & COM SUPPORT	250.00	250.00		250.00
1002575	04-04-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002732	04-25-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002702	04-18-24	THE LINCOLN NATL. LIFE INS. CO.	MAY 2024 LIFE INSURANCE	3,942.13	3,942.13		3,942.13

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1002574	04-04-24	THE UPS STORE #5062	BUSINESS CARDS	58.17	58.17		58.17
1002701	04-18-24	THE UPS STORE #5062	SHIPPING FEES - BACKFLOW GAUGES	16.54	60.99		60.99
			SHIPPING FEES	18.60			
			NAME BADGE - HOFFERT	25.85			
1002745	04-25-24	THOMAS OAKLEY	ACCOUNT REFUND 65565 ACOMA AVE #48	6.99	6.99		6.99
1002576	04-04-24	TKE ENGINEERING, INC	CONSULTANT DESIGN SERVICES TKE JAN. 2024	12,942.50	11,230.00	38,572.50	49,802.50
			GENERAL DISTRICT ENGINEERING SERVICES	36,860.00			
1002733	04-25-24	TKE ENGINEERING, INC	CONSULTANT DESIGN FEB. 2024	552.50	11,490.00	552.50	12,042.50
			CM & INSPECTION RANCH DESCANSO	11,490.00			
1002746	04-25-24	TOP FLIGHT INVESTMENTS, LLC.	ACCOUNT REFUND 68160 CALLE CERRITO	164.00	164.00		164.00
1002703	04-18-24	TOPS N BARRICADES, INC	NO TRESS. SIGNS, SIGN POST - WATER PRODUCTION	739.50	739.50		739.50
1002747	04-25-24	TRAVIS K DELGADILLO	ACCOUNT REFUND 66674 4TH ST	65.63	65.63		65.63
1002644	04-11-24	ULINE INC	LOCKERS & FIRST AID KITS	2,952.10	6,981.66		6,981.66
			EXOFIT BODY HARNESS	876.29			
			16 STEP LADDER W/30" TOP STEP	3,153.27			
1002704	04-18-24	ULINE INC	YELLOW HIGHLIGHTERS 2DZ	33.13	376.37		376.37
			NITRILE GLOVES - HORTON PLANT	343.24			
1002645	04-11-24	UMETECH, INC.	PAYMENTUS WEBSERVER WORK	1,125.00	1,125.00		1,125.00
1002646	04-11-24	UNDERGROUND SERVICE ALERT	NEW TICKET CHARGES	442.25	442.25		442.25
1002734	04-25-24	URBAN HABITAT	LANDSCAPE SERVICES	5,550.00	7,833.75		7,833.75
			PALM TREE REMOVAL @ 66147 1ST STREET	2,283.75			
1002705	04-18-24	USA BLUEBOOK	SUCTION TANKS- WATER PRODUCTION	1,217.93	2,164.35		2,164.35
			CHEMICAL FEED PUMP CLEANING SOLUTION	663.80			
			DPD DISPENSERS - WATER PRODUCTION	282.62			
1002735	04-25-24	USA BLUEBOOK	REPLACEMENT DIGITAL PRESSURE GAUGES	402.87	402.87		402.87
1002706	04-18-24	VAGABOND WELDING SUPPLY	METAL MATERIAL - WRIGHT PLANT	130.29	227.68		227.68
			CL2 TRANSFER PUMP MATERIAL	97.39			
1002707	04-18-24	VERIZON CONNECT FLEET USA LLC	GPS TRACKING SUBSCRIPTION	587.45	587.45		587.45
1002708	04-18-24	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	1,222.96	1,243.43		1,243.43
			POLY FILL TUBING - WATER PRODUCTION	20.47			
99107121	04-29-24	WELLS FARGO - WELLSONE	MARCH 2024 CC PAYMENT	65,012.50	65,012.50		65,012.50
99106758	04-05-24	WELLS FARGO BANK	AUTO DEP PPE 03.29.24	138,615.29	138,615.29		138,615.29
99106912	04-01-24	WELLS FARGO BANK	MAR 2024 LOC INTEREST EXP	49,875.00	49,875.00		49,875.00
99106988	04-19-24	WELLS FARGO BANK	AUTO DEP PPE 04.19.24	134,241.72	134,241.72		134,241.72
1002709	04-18-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK BASE MATERIAL 25 TONS	532.09	1,079.91		1,079.91
			RESTOCK BASE MATERIAL 26 TONS	547.82			
1002647	04-11-24	WESTERN WATER WORKS	INVENTORY	3,137.04	3,137.04		3,137.04
			INVENTORY	522.37			
			CREDIT	-522.37			
1002662	04-12-24	WILLARD PALM JR	ACCOUNT REFUND 66087 AVE CADENA	115.47	115.47		115.47
1002579	04-08-24	WILLIBALD SIEGL	ACCOUNT REFUND 69254 CRESTWOOD DR	41.14	41.14		41.14
1002736	04-25-24	ZORO TOOLS INC	CUSTOM WORK PLATFORMS	7,634.96	7,634.96		7,634.96
			CURRENT CHECK TOTAL	1,940,447.1	1,839,280.4	101,166.6	1,940,447.1
TOTAL				1,940,447.12	1,839,280.44	101,166.68	1,940,447.12
223 records listed							

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1002569	04-04-24	RE CHAFFEE CONSTRUCTION INC	SUPPLEMENTAL SEPTIC CONVERSION	371,333.15	371,333.15		371,333.15
99106758	04-05-24	WELLS FARGO BANK	AUTO DEP PPE 03.29.24	138,615.29	138,615.29		138,615.29
99106988	04-19-24	WELLS FARGO BANK	AUTO DEP PPE 04.19.24	134,241.72	134,241.72		134,241.72
1002699	04-18-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	108,759.75	108,759.75		108,759.75
1002607	04-11-24	ACWA-JPIA HEALTH BENEFITS AUTH.	MAY 2024 PREPAID INSURANCE	107,443.99	107,443.99		107,443.99
1002720	04-25-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE	89,877.53	89,877.53		89,877.53
99107121	04-29-24	WELLS FARGO - WELLSONE	MARCH 2024 CC PAYMENT	65,012.50	65,012.50		65,012.50
99106759	04-05-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 03.29.24	59,596.06	59,596.06		59,596.06
99106992	04-19-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 04.12.24	55,733.19	55,733.19		55,733.19
1002676	04-18-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE 03/2024	55,515.91	55,515.91		55,515.91
1002696	04-18-24	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CENTER	54,600.00	0.00	54,600.00	54,600.00
99106912	04-01-24	WELLS FARGO BANK	MAR 2024 LOC INTEREST EXP	49,875.00	49,875.00		49,875.00
1002576	04-04-24	TKE ENGINEERING, INC	CONSULTANT DESIGN SERVICES TKE JAN. 2024	12,942.50	11,230.00	38,572.50	49,802.50
			GENERAL DISTRICT ENGINEERING SERVICES	36,860.00			
99106910	04-15-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.29.2024	37,149.54	37,149.54		37,149.54
99106763	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.15.2024	35,702.97	35,702.97		35,702.97
1002730	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	33,586.98	33,586.98		33,586.98
1002616	04-11-24	CORE & MAIN LP	INVENTORY	399.78	29,684.07		29,684.07
			BREAK-OFF BOLT NUT SET	169.71			
			4" PIPE CL 350 TJ	2,314.60			
			INVENTORY	1,664.85			
			ANGLE STOPS	1,556.09			
			CVS-1 SHUTTLE VALVE	1,582.02			
			6" BUTTERFLY VALVE	2,106.56			
			BUTTERFLY VALVE	2,106.56			
			WASTE WATER AIR VAC	2,058.03			
			INVENTORY	2,154.60			
			POWERSEAL AC JOINT CLAMP	5,361.75			
			INVENTORY	2,974.98			
			INVENTORY	824.29			
			INVENTORY	3,124.75			
			COMPRESSION CPLG	1,223.18			
			INVENTORY	445.01			
			CREDIT	-1,556.09			
			INVENTORY	1,173.40			
1002698	04-18-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES OVER RETAINER	13,380.50	25,397.50		25,397.50
			LEGAL SERVICES DWA LAWSUIT	12,017.00			
99106761	04-09-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.29.24	18,452.49	18,452.49		18,452.49
1002700	04-18-24	SWAIN ELECTRIC MOTOR SERVICE	COMPLETE MOTOR & PUMP OVERHAUL	18,316.42	18,316.42		18,316.42
99106996	04-12-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 04.12.2024	17,201.94	17,201.94		17,201.94
1002694	04-18-24	PATTON DOOR & GATE	GATE REPAIRS - CORP YARD PP #1	9,857.40	16,429.00		16,429.00
			GATE REPAIRS - CORP YARD PP #2	6,571.60			
1002619	04-11-24	ECOLOGY AUTO PARTS	SLUDGE HAULING - W.E. 03.22.24	3,897.13	15,950.17		15,950.17
			SLUDGE HAULING - 1 LOAD W.E. 03.01.24	1,313.40			
			SLUDGE HAULING - 1 LOAD W.E. 03.08.24	1,900.78			
			1 LOAD - TRACTOR UNIT W.E. 03.01.24	3,000.00			
			SLUDGE HAULING - 1 LOAD W.E. 03.20.24	1,900.05			
			SLUDGE HAULING - 3 LOADS W.E. 03.08.24	3,938.81			
99106878	04-11-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2022 PAYMENT DUE WITH AMENDED RETURN	13,506.96	13,506.96		13,506.96

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1002664	04-18-24	AES WATER INC.	SEISMIC VALVE MAINTENANCE 2024	12,990.00	12,990.00		12,990.00
99106877	04-01-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2021 PYMT DUE WITH AMENDED RETURN	12,182.54	12,182.54		12,182.54
1002733	04-25-24	TKE ENGINEERING, INC	CONSULTANT DESIGN FEB. 2024	552.50	11,490.00	552.50	12,042.50
			CM & INSPECTION RANCH DESCANSO	11,490.00			
99106760	04-05-24	STATE OF CA EDD	STATE TAX PPE 03.29.24	11,987.84	11,987.84		11,987.84
99106993	04-12-24	STATE OF CA EDD	STATE TAX PPE 04.12.24	11,256.22	11,256.22		11,256.22
1002684	04-18-24	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	PULL & INSPECT/LABOR - WELL 24	9,910.00	9,910.00		9,910.00
99106911	04-05-24	PAYNEARME MT, INC.	MAR 2024 PAYNEARME FEES	8,912.32	8,912.32		8,912.32
1002683	04-18-24	INFOSEND INC	MONTHLY BILLING SERVICES	7,103.62	8,359.18		8,359.18
			NEWSLETTER INSERT - FEB.	1,255.56			
1002567	04-04-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	8,305.60		8,305.60
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN	2,482.40			
			STAFFING SERVICES - ADMIN	2,482.40			
1002722	04-25-24	GLOBAL EQUIPMENT COMPANY INC	STORAGE CABINETS - NWRWRF PLANT	8,077.63	8,077.63		8,077.63
1002626	04-11-24	INTELESYS	IT MANAGED SERVICES - MAY 2024	8,055.00	8,055.00		8,055.00
1002611	04-11-24	BECK OIL, INC.	UNLEADED GASOLINE	6,018.41	7,991.85		7,991.85
			DIESEL FUEL	1,973.44			
1002734	04-25-24	URBAN HABITAT	LANDSCAPE SERVICES	5,550.00	7,833.75		7,833.75
			PALM TREE REMOVAL @ 66147 1ST STREET	2,283.75			
1002736	04-25-24	ZORO TOOLS INC	CUSTOM WORK PLATFORMS	7,634.96	7,634.96		7,634.96
1002688	04-18-24	MDN WATER MANAGEMENT SERVICES INC	RWRF GRANT, GM REPORT, BUDGET TASKS	7,543.50	7,543.50		7,543.50
1002674	04-18-24	ECOLOGY AUTO PARTS	SLUDGE HAULING	2,000.00	7,257.54		7,257.54
			SLUDGE HAULING - 4 LOADS	5,257.54			
1002670	04-18-24	DEBTBOOK	RENEWAL ANNUAL SUBSCRIPTION	7,000.00	7,000.00		7,000.00
1002644	04-11-24	ULINE INC	LOCKERS & FIRST AID KITS	2,952.10	6,981.66		6,981.66
			EXOFIT BODY HARNESS	876.29			
			16 STEP LADDER W/30" TOP STEP	3,153.27			
1002640	04-11-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINR	6,500.00	6,500.00		6,500.00
1002682	04-18-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	6,738.49	6,186.28		6,186.28
			HOME DEPOT CREDIT CARD	-552.21			
1002563	04-04-24	INFOSEND INC	MONTHLY BILLING SERVICES	6,164.16	6,164.16		6,164.16
1002630	04-11-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	5,823.20		5,823.20
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN.	2,482.40			
1002642	04-11-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,347.60	5,347.60		5,347.60
1002714	04-25-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	151.10	5,275.19		5,275.19
			E. COLI/ COLIFORM TESTING - HWWTP	393.90			
			TOTAL N PACKAGE - NWRWRF	889.30			
			TOTAL N PACKAGE - HWWTP CLARIFIER	625.45			
			TOTAL N PACKAGE - HWWTP/DCWWTP	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWATER	1,393.38			
			TOTAL N PACKAGE SAMPLES - HWWTP	1,611.50			
1002553	04-04-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - DESERT CREST SLUDGE	1,611.50	5,256.56		5,256.56
			TOTAL N PACKAGE - HWWTP	151.10			
			TOTAL N PACKAGE - RWRF GRNDWTR WELL 1	889.30			
			TOTAL N PACKAGE - HORTON GROUNDWATER	375.27			
			TOTAL N PACKAGE - DC EFFLUENT	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWTR	1,393.38			



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			TOTAL N PACKAGE - HORTON CLARIFIER	625.45			
1002555	04-04-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1002726	04-25-24	MANPOWER US INC.	STAFFING SERVICES - ADMIN.	1,489.44	4,830.24		4,830.24
			STAFFING SERVICES - FIELD	1,670.40			
			STAFFING SERVICES - FIELD	1,670.40			
1002711	04-25-24	ALL VALLEY CRANE,INC.	REPAIRS TO AUGER	2,700.00	2,700.00	2,000.00	4,700.00
			UNLOADING GENERATORS SERVICES	2,000.00			
1002669	04-18-24	CYPRESS DENTAL ADMINISTRATORS	MAY 2024 PREPAID DENTAL INSURANCE	4,623.75	4,623.75		4,623.75
1002620	04-11-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTING SERVICES - 03/2024	2,287.50	4,575.00		4,575.00
			MARCH CLEANING SERVICES	2,287.50			
1002685	04-18-24	MANPOWER US INC.	STAFFING SERVICES - FIELD REP.	1,670.40	4,152.80		4,152.80
			STAFFING SERVICES - ADMIN.	2,482.40			
1002677	04-18-24	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT - 03/2024	4,120.87	4,120.87		4,120.87
1002702	04-18-24	THE LINCOLN NATL. LIFE INS. CO.	MAY 2024 LIFE INSURANCE	3,942.13	3,942.13		3,942.13
1002680	04-18-24	GRAINGER	HAND DRUMP PUMP - WATER PRODUCTION	142.95	3,898.23		3,898.23
			BRASS FITTINGS - WATER PRODUCTION	266.91			
			STORAGE RACKS- WRIGHT PLANT	3,488.37			
99107119	04-19-24	PAYMENTUS CORPORATION	MAR 2024 CREDIT CARD FEES	3,612.15	3,612.15		3,612.15
1002571	04-04-24	ROBERT G MODRICH	UNIDATA MAINTENANCE MARCH 2024	3,511.20	3,511.20		3,511.20
1002624	04-11-24	GRAINGER	BULK STORAGE RACKS - WRIGHT PLANT	3,488.37	3,488.37		3,488.37
1002727	04-25-24	MCDONALD ELECTRIC, INC	WELL #31 SERVICE CALL	2,295.18	3,212.77		3,212.77
			WELL 10 WASTE VALVE TIMER REPAIR	917.59			
PR040524	04-05-24	EMPLOYEES		3,163.82	3,163.82		3,163.82
1002647	04-11-24	WESTERN WATER WORKS	INVENTORY	3,137.04	3,137.04		3,137.04
			INVENTORY	522.37			
			CREDIT	-522.37			
1002570	04-04-24	RIVERSIDE COUNTY FLOOD CONTROL AND	MISSION CREEK CHANNEL	3,000.00	0.00	3,000.00	3,000.00
			ENCROACHMENT PERMIT				
1002681	04-18-24	GRISWOLD INDUSTRIES	CLA-VAL REPAIR	2,958.06	2,958.06		2,958.06
1002729	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	2,939.57	2,939.57		2,939.57
1002625	04-11-24	HACH COMPANY	REPLACEMENT DO PROBES HORTON PLANT	2,732.54	2,732.54		2,732.54
1002632	04-11-24	MCMASTER-CARR	RESTOCK #2001 PADLOCKS	344.18	2,417.15		2,417.15
			INVENTORY	723.36			
			INVENTORY	1,349.61			
1002705	04-18-24	USA BLUEBOOK	SUCTION TANKS- WATER PRODUCTION	1,217.93	2,164.35		2,164.35
			CHEMICAL FEED PUMP CLEANING SOLUTION	663.80			
			DPD DISPENSERS - WATER PRODUCTION	282.62			
1002566	04-04-24	LESLIE L CHOU AS TRUSTEE OF JAMES & LESLIE CHOU TRUST	PURCHASE OF EASEMENT	2,000.00	0.00	2,000.00	2,000.00
			APN: 669-110-001				
1002689	04-18-24	MSA CONSULTING INC	SURVEY SVCS - CRITICAL SERVICES BLDG	2,000.00	2,000.00		2,000.00
1002668	04-18-24	COUNTY OF RIVERSIDE	COUNTY HAZMAT PERMIT	1,892.00	1,892.00		1,892.00
1002636	04-11-24	PARKHOUSE TIRE, INC	TIRE REPLACEMENT TRAILER #394	1,870.28	1,870.28		1,870.28
1002559	04-04-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTION SERVICES	1,830.00	1,830.00		1,830.00
1002728	04-25-24	ROCKY'S NEW YORK PIZZERIA	EMPLOYEE APPRECIATION LUNCH CATERING	1,826.14	1,826.14		1,826.14
1002639	04-11-24	PLUMBERS DEPOT INC	SUCTION HOSES FOR GAPVAX	1,608.59	1,608.59		1,608.59
1002723	04-25-24	IVAN SEWELL	HOTEL REIMBURSEMENT MSWD D.C. TRIP	1,564.70	1,564.70		1,564.70
1002613	04-11-24	CASAMAR GROUP, LLC	LABOR COMPLIANCE - B-81 PAVING INC	280.03	1,354.03	141.68	1,495.71
			LABOR COMPLIANCE - LO LYNCH	418.38			

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			LABOR COMPLIANCE - LEGEND PUMP	233.91			
			LABOR COMPLIANCE - URBAN HABITAT	280.03			
			LABOR COMPLIANCE - MCDONALD ELECTRIC INC	141.68			
			LABOR COMPLIANCE - TRI-STAR CONTRACTING	141.68			
1002687	04-18-24	MCDONALD ELECTRIC, INC	SERVICE CALL @ DPLS	406.63	1,357.51		1,357.51
			DPLS SERVICE CALL	950.88			
1002672	04-18-24	DESERT VALLEY DISPOSAL, INC.	ADMIN BLDG MARCH SERVICE	544.89	1,338.79		1,338.79
			MARCH SERVICE CORP YARD	793.90			
1002708	04-18-24	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	1,222.96	1,243.43		1,243.43
			POLY FILL TUBING - WATER PRODUCTION	20.47			
1002610	04-11-24	BABCOCK LABORATORIES, INC.	CANNDESCENT PRE-TREATMENT POGRAM	802.52	1,203.78		1,203.78
			GUIDE - PRE-TREATMENT PROGRAM	401.26			
1002627	04-11-24	JWC ENVIRONMENTAL INC.	HEADWORKS AUGER REPLACEMENT BRUSH	1,177.36	1,177.36		1,177.36
1002673	04-18-24	DESERT TIRE AND AUTO REPAIR	REPLACEMENT TIRES TRK#409	1,135.04	1,135.04		1,135.04
1002645	04-11-24	UMETECH, INC.	PAYMENTUS WEBSERVER WORK	1,125.00	1,125.00		1,125.00
1002709	04-18-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK BASE MATERIAL 25 TONS	532.09	1,079.91		1,079.91
			RESTOCK BASE MATERIAL 26 TONS	547.82			
1002623	04-11-24	GLOBAL EQUIPMENT COMPANY INC	12 GAL ACID CORROSIVE CABINET	1,032.30	1,032.30		1,032.30
1002697	04-18-24	SHERWIN-WILLIAMS	RESTOCK SAFETY PAINT GALLONS	1,001.72	1,001.72		1,001.72
1002551	04-04-24	ACWA/JOINT POWERS INSURANCE AUTHORITY	CLAIM #10-1650 QTR ENDED 03-31/21 RESTITUTION PMT	1,000.00	1,000.00		1,000.00
1002575	04-04-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002732	04-25-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002561	04-04-24	FOOD NOW	CHILE COOK-OFF SPONSORSHIP	750.00	750.00		750.00
1002604	04-08-24	PALARI CONSTRUCTION, INC.	ACCOUNT REFUND RIDGE CREST WAY & MCCARGER RD.	740.86	740.86		740.86
1002703	04-18-24	TOPS N BARRICADES, INC	NO TRESS. SIGNS, SIGN POST - WATER PRODUCTION	739.50	739.50		739.50
1002737	04-25-24	BARRY R CRANDALL	ACCOUNT REFUND 10626 SAN PABLO RD	733.88	733.88		733.88
1002600	04-08-24	HENKELS AND MCCOY WEST, LLC	ACCOUNT REFUND 670 GARNET AVE	720.09	720.09		720.09
1002658	04-12-24	MWM RAIL SERVICE	ACCOUNT REFUND 6550 N INDIAN CYN DR AT DRIVEWAY	717.11	717.11		717.11
1002710	04-25-24	ADT COMMERCIAL LLC	SECURITY ALARM - ADMIN & CORP YARD	694.48	694.48		694.48
1002583	04-08-24	ERIKA MATTHEWS	ACCOUNT REFUND CENTURIAN ST & PENLAND	687.52	687.52		687.52
1002605	04-08-24	PALARI VILLAS DHS, LLC	ACCOUNT REFUND SCENIC CREST CIR	680.72	680.72		680.72
1002556	04-04-24	CASEY DOLAN	DIGITAL AD MGMT & CONSULT - APRIL	650.00	650.00		650.00
1002609	04-11-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.03.24	379.69	642.44		642.44
			UNIFORM SERVICES 03.27.24	262.75			
1002717	04-25-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 66160 HACIENDA AVE	320.97	641.94		641.94
			CITY ENC. PERMIT - 13855 LA MESA DR.	320.97			
1002565	04-04-24	LEGEND PUMP & WELL SERVICE, INC.	WELL 28 VIDEO LOG	600.00	600.00		600.00
1002707	04-18-24	VERIZON CONNECT FLEET USA LLC	GPS TRACKING SUBSCRIPTION	587.45	587.45		587.45
1002713	04-25-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.10.24	260.27	552.46		552.46
			UNIFORM SERVICES 04.17.24	292.19			
1002719	04-25-24	DESERT HOT SPRINGS ELKS LODGE #2639	SPONSORSHIP - ELKS GOLF TOURNAMENT	500.00	500.00		500.00
1002637	04-11-24	PARKERS BUILDING SUPPLY	REPLACEMENT LIGHT SWITCH	30.47	491.06		491.06
			METAL GRINDING DISC	30.68			
			MATERIAL - WRIGHT PLANT	61.37			
			PVC PIPE FITTING	7.29			
			HOSE CLAMP - WRIGHT PLANT	24.73			
			HOSE CONNECTOR	32.27			
			PLASTIC ROOF CEMENT - MAINT. SHOP	18.30			
			PVC 90 ELL	17.13			

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			MATERIAL ROOF REPAIR - ADMIN BUILDING	53.84			
			WASHERS - ADMIN BUILDING	0.32			
			TOOLS - LEAK REPAIR	99.08			
			INVENTORY	52.30			
			REPAIR MATERIAL - MAINT. SHOP	10.86			
			PRUNING SAW BLADES	19.37			
			REPAIR MATERIAL WELL 22	19.38			
			REPAIR MATERIAL WELL 22	13.67			
1002691	04-18-24	PALM SPRINGS UNIFIED	CABOT YERXA FIELD TRIP - MISS. CREEK	484.26	484.26		484.26
1002617	04-11-24	DESERT ELECTRIC SUPPLY	LIQUID TIGHT CONNECTORS - WATER PROD.	56.56	483.03		483.03
			REPAIR MATERIAL WELL 33 - WTR PROD.	426.47			
1002678	04-18-24	FARMER BROS. CO	COFFEE ORDER - ACCTG, ADMIN, ENG.	450.62	450.62		450.62
1002646	04-11-24	UNDERGROUND SERVICE ALERT	NEW TICKET CHARGES	442.25	442.25		442.25
1002671	04-18-24	DESERT ELECTRIC SUPPLY	REPAIR MATERIAL - WELL 33	418.86	418.86		418.86
1002631	04-11-24	MATHESON TRI-GAS, INC	2 CASES NITRILE GLOVES	408.37	408.37		408.37
1002735	04-25-24	USA BLUEBOOK	REPLACEMENT DIGITAL PRESSURE GAUGES	402.87	402.87		402.87
1002667	04-18-24	BRINKS INCORPORATED	MONTHLY SERVICES - APRIL	309.23	390.09		390.09
			MONTHLY SERVICES - MARCH	80.86			
1002580	04-08-24	CUPERTINO ELETRIC INC	ACCOUNT REFUND DIABLO RD & STAGEBRUSH	388.29	388.29		388.29
1002568	04-04-24	PLANIT REPROGRAPHICS	WASHINGTON DC BROCHURE	383.28	383.28		383.28
1002704	04-18-24	ULINE INC	YELLOW HIGHLIGHTERS 2DZ	33.13	376.37		376.37
			NITRILE GLOVES - HORTON PLANT	343.24			
1002665	04-18-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICE	343.23	343.23		343.23
1002692	04-18-24	PARKHOUSE TIRE, INC	TIRE REPAIR BACKHOE #431	339.79	339.79		339.79
1002614	04-11-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 13875 SUSAN WAY	320.97	320.97		320.97
			MSWD-24-3				
1002690	04-18-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY UNIT#419	167.94	318.67		318.67
			REPLACEMENT BATTERY UNIT #362	150.73			
1002618	04-11-24	DESERT URGENT CARE	DOT PHYSICAL/RANDOM	310.00	310.00		310.00
1002635	04-11-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SERVICES - BAIT BOX	40.00	300.00		300.00
			PEST CONTROL - ADMIN BLDG	90.00			
			PEST CONTROL - ANNEX	65.00			
			PEST CONTROL - CORP YARD	45.00			
			PEST CONTROL - BAIT BOX CORP YARD	60.00			
1002663	04-18-24	AECOM TECHNICAL SERVICES INC.	WELL 42 REDESIGN PP #24	300.00	0.00	300.00	300.00
1002739	04-25-24	EZEKIEL NUNEZ	ACCOUNT REFUND 66155 GRANADA AVE	300.00	300.00		300.00
1002650	04-12-24	EDDIE MARTINEZ	ACCOUNT REFUND 12654 SUMAC DR	282.42	282.42		282.42
1002615	04-11-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 03/2024	270.00	270.00		270.00
1002593	04-08-24	AFLORES EXCAVATING & GRADING INC.	ACCOUNT REFUND DILLON RD & DIABLO ROAD	260.47	260.47		260.47
1002652	04-12-24	ILIANA RABAGO	ACCOUNT REFUND 66401 SAN JUAN RD	260.06	260.06		260.06
1002573	04-04-24	TEAM MOM CHARITIES INC	SPONORSHIP - SCHOLARSHIP & COM SUPPORT	250.00	250.00		250.00
1002654	04-12-24	JANINE MARTINEZ	ACCOUNT REFUND 66750 YUCCA DR	248.07	248.07		248.07
1002706	04-18-24	VAGABOND WELDING SUPPLY	METAL MATERIAL - WRIGHT PLANT	130.29	227.68		227.68
			CL2 TRANSFER PUMP MATERIAL	97.39			
1002621	04-11-24	FORSHOCK	SCADA MONITORING - 04/2024	220.00	220.00		220.00
1002724	04-25-24	JEFFREY R NUTTER	REIMBURSEMENT - WATER TREATMENT COURSE	216.25	216.25		216.25
1002718	04-25-24	CWEA	COLLECTION SYS. MAINT. GRADE 2 - GRANT F.	103.00	206.00		206.00
			COLLECTION SYS. MAINT. GRADE 2- ANDY G.	103.00			
1002582	04-08-24	ELECTRIC PATROL INC.	ACCOUNT REFUND AVE DORADO & CHOLLA	194.33	194.33		194.33

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1002564	04-04-24	KILLER BEE PEST CONTROL	BEE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002725	04-25-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002666	04-18-24	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW TEST EQUIP CALIBRATION FEE	178.70	178.70		178.70
99106764	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	ANA MURILLO RETRO ADJ. PPE 03.15.2024	175.55	175.55		175.55
1002746	04-25-24	TOP FLIGHT INVESTMENTS, LLC.	ACCOUNT REFUND 68160 CALLE CERRITO	164.00	164.00		164.00
1002638	04-11-24	PHENOVA, INC.	ANNUAL DO PROFICIENCY STUDY FOR HORTON	162.94	162.94		162.94
1002622	04-11-24	FRANCHISE TAX BOARD	GARNISHMENT EE#72 PMT 15	150.00	150.00		150.00
1002721	04-25-24	FRANCHISE TAX BOARD	GARNISHMENT EE# 72 PPE 04.12.24 PMT 16	150.00	150.00		150.00
1002612	04-11-24	BRAX COMPANY, INC.	LOW LEVEL FLOAT FOR DPLS	133.14	133.14		133.14
1002608	04-11-24	ALEXANDER NINE	WORK BOOTS REIMBURSEMENT	123.92	123.92		123.92
1002653	04-12-24	JANIS LIMON	ACCOUNT REFUND 64550 PIERSON BLVD #32	123.14	123.14		123.14
1002679	04-18-24	FEDEX	WELLS FARGO OVERNIGHT FEE	69.75	121.46		121.46
			WELLS FARGO OVERNIGHT FEE	51.71			
1002660	04-12-24	STEVEN THOMSON	ACCOUNT REFUND 13080 PALM DR	119.12	119.12		119.12
1002662	04-12-24	WILLARD PALM JR	ACCOUNT REFUND 66087 AVE CADENA	115.47	115.47		115.47
1002744	04-25-24	STEPHEN TOLLETTE	ACCOUNT REFUND 8585 SUMMIT PASS	114.56	114.56		114.56
1002572	04-04-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	110.55	110.55		110.55
1002634	04-11-24	NCL OF WISCONSIN, INC	TDS STANDARD DEVIATION FOR LAB	106.52	106.52		106.52
1002560	04-04-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.59	103.18		103.18
			WELLS FARGO OVERNIGHT FEE	51.59			
1002557	04-04-24	CWEA	CSM GRADE 2 RENEWAL - GREG C.	103.00	103.00		103.00
1002562	04-04-24	GARY W HURT	TOILET REBATE	100.00	100.00		100.00
1002584	04-08-24	HP COMMUNICATIONS, INC.	ACCOUNT REFUND 64777 DILLON RD	100.00	100.00		100.00
1002695	04-18-24	ROBERT GUERRI	TOILET REBATE	100.00	100.00		100.00
1002628	04-11-24	KILLER BEE PEST CONTROL	BEE REMOVAL - 11535 KAREN AVE	95.00	95.00		95.00
1002629	04-11-24	LEE BOYER	WORK BOOTS REIMBURSEMENT	91.35	91.35		91.35
1002558	04-04-24	DESERT PROMOTIONS	BOD NAME BADGES	87.00	87.00		87.00
1002602	04-08-24	JAMES JOSEPH CASSIOL	ACCOUNT REFUND 69553 MIDPARK DR	83.39	83.39		83.39
1002591	04-08-24	MOISES VARGAS	ACCOUNT REFUND 66070 CAHUILLA AVE "B"	82.00	82.00		82.00
1002601	04-08-24	IVY FITZGERALD	ACCOUNT REFUND 67705 LOMA VISTA RD	82.00	82.00		82.00
1002738	04-25-24	ERIK LARSEN	ACCOUNT REFUND 66211 5TH ST	82.00	82.00		82.00
1002742	04-25-24	OLEKSANDR BRZHEZYTSKYI	ACCOUNT REFUND 64357 BRAEBURN AVE	81.09	81.09		81.09
1002641	04-11-24	SO CAL GAS	GAS BILL MARCH 2024	80.72	80.72		80.72
1002648	04-12-24	CAROLINA ESPINOZA	ACCOUNT REFUND 12925 REDBUD RD	80.07	80.07		80.07
1002643	04-11-24	SWRCB ACCOUNTING OFFICE	DISTRIBUTION RENEWAL - JOE HERNANDEZ	80.00	80.00		80.00
1002578	04-08-24	RUTH LOPEZ ACOSTA	ACCOUNT REFUND 9500 VALENCIA DR	78.88	78.88		78.88
1002750	04-29-24	DALE CABLER	ACCOUNT REFUND 12770 DEODAR AVE	73.34	73.34		73.34
99106821	04-10-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q3 2020 - AMENDED 941	73.25	73.25		73.25
1002594	04-08-24	ANTHONY LEE	ACCOUNT REFUND 16839 VIA CORTO W	73.15	73.15		73.15
1002712	04-25-24	AMANDA LUCAS	NOTARY REG./BOND REIMBURSEMENT	70.57	70.57		70.57
1002596	04-08-24	EDGAR SERNAS	ACCOUNT REFUND 13731 STARLIGHT WAY	68.92	68.92		68.92
1002657	04-12-24	MERIDY VOLZ	ACCOUNT REFUND 13144 EL RIO LN	68.37	68.37		68.37
1002748	04-29-24	ANDREW CARDENAS	ACCOUNT REFUND 69411 POOLSIDE DR	67.80	67.80		67.80
1002747	04-25-24	TRAVIS K DELGADILLO	ACCOUNT REFUND 66674 4TH ST	65.63	65.63		65.63
1002606	04-08-24	S LEE COOPER	ACCOUNT REFUND 12641 AVE SERENA	65.56	65.56		65.56
1002592	04-08-24	SAN HAY CHAN	ACCOUNT REFUND 68651 PANORAMA DR	63.88	63.88		63.88
1002701	04-18-24	THE UPS STORE #5062	SHIPPING FEES - BACKFLOW GAUGES	16.54	60.99		60.99
			SHIPPING FEES	18.60			
			NAME BADGE - HOFFERT	25.85			



CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002751	04-29-24	DESERT HOT SPRINGS PLAZA, LLC	ACCOUNT REFUND 13000 PALM DR	60.57	60.57		60.57
1002598	04-08-24	ESTEFANY RAMIREZ	ACCOUNT REFUND 15714 AVE RAMADA	60.56	60.56		60.56
1002731	04-25-24	SWRCB ACCOUNTING OFFICE	WATER TREATMENT CERT. T2 - DAVID PENA	60.00	60.00		60.00
1002574	04-04-24	THE UPS STORE #5062	BUSINESS CARDS	58.17	58.17		58.17
1002585	04-08-24	INTERIOR TILE DESIGNS INC	ACCOUNT REFUND 64145 APPALACHIAN ST	56.56	56.56		56.56
1002603	04-08-24	LIZETTE SALAS	ACCOUNT REFUND 13591 OVERLOOK DR	53.84	53.84		53.84
1002661	04-12-24	SYDNEY BEAUNE	ACCOUNT REFUND 8460 WARWICK DR	52.34	52.34		52.34
1002675	04-18-24	EDOM HILL TRANSFER STATION	BRUSH REMOVAL - ADMIN BLDG	50.88	50.88		50.88
1002587	04-08-24	JOHN NORDSTROM	ACCOUNT REFUND 66671 SAN MARCUS RD	50.24	50.24		50.24
1002633	04-11-24	NAPA AUTO PARTS	EMORY CLOTH, HAND CLEANER	129.28	46.44		46.44
			TAIL LAMPS FOR FLEET MAINT.	52.16			
			BATTERY CORE CREDIT 09/18/23	-135.00			
1002581	04-08-24	DANIEL GARTIN	ACCOUNT REFUND 66576 ESTRELLA AVE	45.85	45.85		45.85
1002715	04-25-24	BRIAN MACY	TRAVEL/UBER REIMBURSEMENT ACWA LEG SYMP	44.38	44.38		44.38
1002597	04-08-24	ESTATE OF DAVID P. DRUMM	ACCOUNT REFUND 54150 KALSMAN DR	41.58	41.58		41.58
1002655	04-12-24	JASON LOMBARDO	ACCOUNT REFUND 66357 3RD ST	41.43	41.43		41.43
1002579	04-08-24	WILLIBALD SIEGL	ACCOUNT REFUND 69254 CRESTWOOD DR	41.14	41.14		41.14
1002552	04-04-24	AMBER DUFF	MILEAGE REIMBURSEMENT	38.86	38.86		38.86
1002599	04-08-24	GABINO BAEZ	ACCOUNT REFUND 65786 6TH ST	37.79	37.79		37.79
1002656	04-12-24	MARK EDWARDS	ACCOUNT REFUND 68218 CALLE BONITA	37.65	37.65		37.65
1002752	04-29-24	MARLENE POWELL	ACCOUNT REFUND 66325 AVE CADENA	37.61	37.61		37.61
1002590	04-08-24	MIGUEL MUNOZ LIVING TRUST	ACCOUNT REFUND 66348 7TH ST	36.07	36.07		36.07
1002651	04-12-24	FIONA CAIRNS	ACCOUNT REFUND 12572 REDBUD RD	35.25	35.25		35.25
1002740	04-25-24	JACQUELINE SANDERSON	ACCOUNT REFUND 64125 16TH AVE	33.28	33.28		33.28
1002749	04-29-24	BARBARA BRAMLETT	ACCOUNT REFUND 16363 VIA MONTANA	32.02	32.02		32.02
1002716	04-25-24	CAROL A MORIN	REFRESHMENT REIMBURSEMENT	31.46	31.46		31.46
1002743	04-25-24	PAUL DANIEL JR RIVAS	ACCOUNT REFUND 68118 CALLE BLANCO	29.10	29.10		29.10
1002554	04-04-24	BRIAN MACY	UBER WASHINGTON D.C. TRIP REIMBURSEMENT	25.81	25.81		25.81
1002589	04-08-24	LOS VALII'S LLC	ACCOUNT REFUND 66146 6TH ST	23.87	23.87		23.87
1002595	04-08-24	DOROTHY JNAUEN	ACCOUNT REFUND 64977 AUGUSTA AVE	22.72	22.72		22.72
1002586	04-08-24	JERRY KILLIN	ACCOUNT REFUND 16760 GREENWAY CT	22.25	22.25		22.25
1002659	04-12-24	ROXANNE RAMOS	ACCOUNT REFUND 66604 ESTRELLA AVE	19.19	19.19		19.19
1002741	04-25-24	JASON RAVELY	ACCOUNT REFUND 66328 BUENA VISTA AVE	16.75	16.75		16.75
1002577	04-08-24	JAMES FORBY	ACCOUNT REFUND 66988 JOSHUA CT	16.08	16.08		16.08
1002753	04-29-24	SEAN MALATESTA	ACCOUNT REFUND 66722 GRANADA AVE	15.57	15.57		15.57
1002649	04-12-24	DONJUDAS MACCABEES	ACCOUNT REFUND 66715 THUNDERBIRD LN	13.68	13.68		13.68
1002745	04-25-24	THOMAS OAKLEY	ACCOUNT REFUND 65565 ACOMA AVE #48	6.99	6.99		6.99
1002588	04-08-24	LIDIA NAJERA	ACCOUNT REFUND 65812 DESERT VIEW AVE	6.22	6.22		6.22
1002693	04-18-24	PARKERS BUILDING SUPPLY	PALLET DEPOSIT CREDIT	-39.87	4.27		4.27
			REPLACEMENT BLADES C&M	44.14			
1002686	04-18-24	MATHESON TRI-GAS, INC	CLEAR LENS SAFETY GLASSES	2.69	2.69		2.69
PR041924	04-19-24	EMPLOYEES		0.00	0.00		0.00
			CURRENT CHECK TOTAL	1,940,447.1	1,839,280.4	101,166.6	1,940,447.1
TOTAL				1,940,447.12	1,839,280.44	101,166.68	1,940,447.12
223 records listed							

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002551	04-04-24	ACWA/JOINT POWERS INSURANCE AUTHORITY	CLAIM #10-1650 QTR ENDED 03-31/21 RESTITUTION PMT	1,000.00	1,000.00		1,000.00
1002552	04-04-24	AMBER DUFF	MILEAGE REIMBURSEMENT	38.86	38.86		38.86
1002553	04-04-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - DESERT CREST SLUDGE	1,611.50	5,256.56		5,256.56
			TOTAL N PACKAGE - HWWTP	151.10			
			TOTAL N PACKAGE - RWRP GRNDWTR WELL 1	889.30			
			TOTAL N PACKAGE - HORTON GROUNDWATER	375.27			
			TOTAL N PACKAGE - DC EFFLUENT	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWTR	1,393.38			
			TOTAL N PACKAGE - HORTON CLARIFIER	625.45			
1002554	04-04-24	BRIAN MACY	UBER WASHINGTON D.C. TRIP REIMBURSEMENT	25.81	25.81		25.81
1002555	04-04-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1002556	04-04-24	CASEY DOLAN	DIGITAL AD MGMT & CONSULT - APRIL	650.00	650.00		650.00
1002557	04-04-24	CWEA	CSM GRADE 2 RENEWAL - GREG C.	103.00	103.00		103.00
1002558	04-04-24	DESERT PROMOTIONS	BOD NAME BADGES	87.00	87.00		87.00
1002559	04-04-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTION SERVICES	1,830.00	1,830.00		1,830.00
1002560	04-04-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.59	103.18		103.18
			WELLS FARGO OVERNIGHT FEE	51.59			
1002561	04-04-24	FOOD NOW	CHILE COOK-OFF SPONSORSHIP	750.00	750.00		750.00
1002562	04-04-24	GARY W HURT	TOILET REBATE	100.00	100.00		100.00
1002563	04-04-24	INFOSEND INC	MONTHLY BILLING SERVICES	6,164.16	6,164.16		6,164.16
1002564	04-04-24	KILLER BEE PEST CONTROL	BEE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002565	04-04-24	LEGEND PUMP & WELL SERVICE, INC.	WELL 28 VIDEO LOG	600.00	600.00		600.00
1002566	04-04-24	LESLIE L CHOU AS TRUSTEE OF JAMES & LESLIE CHOU TRUST	PURCHASE OF EASEMENT	2,000.00	0.00	2,000.00	2,000.00
			APN: 669-110-001				
1002567	04-04-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	8,305.60		8,305.60
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN	2,482.40			
			STAFFING SERVICES - ADMIN	2,482.40			
1002568	04-04-24	PLANIT REPROGRAPHICS	WASHINGTON DC BROCHURE	383.28	383.28		383.28
1002569	04-04-24	RE CHAFFEE CONSTRUCTION INC	SUPPLEMENTAL SEPTIC CONVERSION	371,333.15	371,333.15		371,333.15
1002570	04-04-24	RIVERSIDE COUNTY FLOOD CONTROL AND	MISSION CREEK CHANNEL ENCROACHMENT PERMIT	3,000.00	0.00	3,000.00	3,000.00
1002571	04-04-24	ROBERT G MODRICH	UNIDATA MAINTENANCE MARCH 2024	3,511.20	3,511.20		3,511.20
1002572	04-04-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	110.55	110.55		110.55
1002573	04-04-24	TEAM MOM CHARITIES INC	SPONORSHIP - SCHOLARSHIP & COM SUPPORT	250.00	250.00		250.00
1002574	04-04-24	THE UPS STORE #5062	BUSINESS CARDS	58.17	58.17		58.17
1002575	04-04-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002576	04-04-24	TKE ENGINEERING, INC	CONSULTANT DESIGN SERVICES TKE JAN. 2024	12,942.50	11,230.00	38,572.50	49,802.50
			GENERAL DISTRICT ENGINEERING SERVICES	36,860.00			
1002577	04-08-24	JAMES FORBY	ACCOUNT REFUND 66988 JOSHUA CT	16.08	16.08		16.08
1002578	04-08-24	RUTH LOPEZ ACOSTA	ACCOUNT REFUND 9500 VALENCIA DR	78.88	78.88		78.88
1002579	04-08-24	WILLIBALD SIEGL	ACCOUNT REFUND 69254 CRESTWOOD DR	41.14	41.14		41.14
1002580	04-08-24	CUPERTINO ELETRIC INC	ACCOUNT REFUND DIABLO RD & STAGEBRUSH	388.29	388.29		388.29
1002581	04-08-24	DANIEL GARTIN	ACCOUNT REFUND 66576 ESTRELLA AVE	45.85	45.85		45.85
1002582	04-08-24	ELECTRIC PATROL INC.	ACCOUNT REFUND AVE DORADO & CHOLLA	194.33	194.33		194.33
1002583	04-08-24	ERIKA MATTHEWS	ACCOUNT REFUND CENTURIAN ST & PENLAND	687.52	687.52		687.52
1002584	04-08-24	HP COMMUNICATIONS, INC.	ACCOUNT REFUND 64777 DILLON RD	100.00	100.00		100.00
1002585	04-08-24	INTERIOR TILE DESIGNS INC	ACCOUNT REFUND 64145 APPALACHIAN ST	56.56	56.56		56.56

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1002586	04-08-24	JERRY KILLIN	ACCOUNT REFUND 16760 GREENWAY CT	22.25	22.25		22.25
1002587	04-08-24	JOHN NORDSTROM	ACCOUNT REFUND 66671 SAN MARCUS RD	50.24	50.24		50.24
1002588	04-08-24	LIDIA NAJERA	ACCOUNT REFUND 65812 DESERT VIEW AVE	6.22	6.22		6.22
1002589	04-08-24	LOS VALII'S LLC	ACCOUNT REFUND 66146 6TH ST	23.87	23.87		23.87
1002590	04-08-24	MIGUEL MUNOZ LIVING TRUST	ACCOUNT REFUND 66348 7TH ST	36.07	36.07		36.07
1002591	04-08-24	MOISES VARGAS	ACCOUNT REFUND 66070 CAHUILLA AVE "B"	82.00	82.00		82.00
1002592	04-08-24	SAN HAY CHAN	ACCOUNT REFUND 68651 PANORAMA DR	63.88	63.88		63.88
1002593	04-08-24	AFLORES EXCAVATING & GRADING INC.	ACCOUNT REFUND DILLON RD & DIABLO ROAD	260.47	260.47		260.47
1002594	04-08-24	ANTHONY LEE	ACCOUNT REFUND 16839 VIA CORTO W	73.15	73.15		73.15
1002595	04-08-24	DOROTHY JNAUEN	ACCOUNT REFUND 64977 AUGUSTA AVE	22.72	22.72		22.72
1002596	04-08-24	EDGAR SERNAS	ACCOUNT REFUND 13731 STARLIGHT WAY	68.92	68.92		68.92
1002597	04-08-24	ESTATE OF DAVID P. DRUMM	ACCOUNT REFUND 54150 KALSMAN DR	41.58	41.58		41.58
1002598	04-08-24	ESTEFANY RAMIREZ	ACCOUNT REFUND 15714 AVE RAMADA	60.56	60.56		60.56
1002599	04-08-24	GABINO BAEZ	ACCOUNT REFUND 65786 6TH ST	37.79	37.79		37.79
1002600	04-08-24	HENKELS AND MCCOY WEST, LLC	ACCOUNT REFUND 670 GARNET AVE	720.09	720.09		720.09
1002601	04-08-24	IVY FITZGERALD	ACCOUNT REFUND 67705 LOMA VISTA RD	82.00	82.00		82.00
1002602	04-08-24	JAMES JOSEPH CASSIOL	ACCOUNT REFUND 69553 MIDPARK DR	83.39	83.39		83.39
1002603	04-08-24	LIZETTE SALAS	ACCOUNT REFUND 13591 OVERLOOK DR	53.84	53.84		53.84
1002604	04-08-24	PALARI CONSTRUCTION, INC.	ACCOUNT REFUND RIDGE CREST WAY & MCCARGER RD.	740.86	740.86		740.86
1002605	04-08-24	PALARI VILLAS DHS, LLC	ACCOUNT REFUND SCENIC CREST CIR	680.72	680.72		680.72
1002606	04-08-24	S LEE COOPER	ACCOUNT REFUND 12641 AVE SERENA	65.56	65.56		65.56
1002607	04-11-24	ACWA-JPIA HEALTH BENEFITS AUTH.	MAY 2024 PREPAID INSURANCE	107,443.99	107,443.99		107,443.99
1002608	04-11-24	ALEXANDER NINE	WORK BOOTS REIMBURSEMENT	123.92	123.92		123.92
1002609	04-11-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.03.24	379.69	642.44		642.44
			UNIFORM SERVICES 03.27.24	262.75			
1002610	04-11-24	BABCOCK LABORATORIES, INC.	CANNDESCENT PRE-TREATMENT POGRAM	802.52	1,203.78		1,203.78
			GUIDE - PRE-TREATMENT PROGRAM	401.26			
1002611	04-11-24	BECK OIL, INC.	UNLEADED GASOLINE	6,018.41	7,991.85		7,991.85
			DIESEL FUEL	1,973.44			
1002612	04-11-24	BRAX COMPANY, INC.	LOW LEVEL FLOAT FOR DPLS	133.14	133.14		133.14
1002613	04-11-24	CASAMAR GROUP, LLC	LABOR COMPLIANCE - B-81 PAVING INC	280.03	1,354.03	141.68	1,495.71
			LABOR COMPLIANCE - LO LYNCH	418.38			
			LABOR COMPLIANCE - LEGEND PUMP	233.91			
			LABOR COMPLIANCE - URBAN HABITAT	280.03			
			LABOR COMPLIANCE - MCDONALD ELECTRIC INC	141.68			
			LABOR COMPLIANCE - TRI-STAR CONTRACTING	141.68			
1002614	04-11-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 13875 SUSAN WAY	320.97	320.97		320.97
			MSWD-24-3				
1002615	04-11-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 03/2024	270.00	270.00		270.00
1002616	04-11-24	CORE & MAIN LP	INVENTORY	399.78	29,684.07		29,684.07
			BREAK-OFF BOLT NUT SET	169.71			
			4" PIPE CL 350 TJ	2,314.60			
			INVENTORY	1,664.85			
			ANGLE STOPS	1,556.09			
			CVS-1 SHUTTLE VALVE	1,582.02			
			6" BUTTERFLY VALVE	2,106.56			
			BUTTERFLY VALVE	2,106.56			
			WASTE WATER AIR VAC	2,058.03			
			INVENTORY	2,154.60			

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			POWERSEAL AC JOINT CLAMP	5,361.75			
			INVENTORY	2,974.98			
			INVENTORY	824.29			
			INVENTORY	3,124.75			
			COMPRESSION CPLG	1,223.18			
			INVENTORY	445.01			
			CREDIT	-1,556.09			
			INVENTORY	1,173.40			
1002617	04-11-24	DESERT ELECTRIC SUPPLY	LIQUID TIGHT CONNECTORS - WATER PROD.	56.56	483.03		483.03
			REPAIR MATERIAL WELL 33 - WTR PROD.	426.47			
1002618	04-11-24	DESERT URGENT CARE	DOT PHYSICAL/RANDOM	310.00	310.00		310.00
1002619	04-11-24	ECOLOGY AUTO PARTS	SLUDGE HAULING - W.E. 03.22.24	3,897.13	15,950.17		15,950.17
			SLUDGE HAULING - 1 LOAD W.E. 03.01.24	1,313.40			
			SLUDGE HAULING - 1 LOAD W.E. 03.08.24	1,900.78			
			1 LOAD - TRACTOR UNIT W.E. 03.01.24	3,000.00			
			SLUDGE HAULING - 1 LOAD W.E. 03.20.24	1,900.05			
			SLUDGE HAULING - 3 LOADS W.E. 03.08.24	3,938.81			
1002620	04-11-24	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTING SERVICES - 03/2024	2,287.50	4,575.00		4,575.00
			MARCH CLEANING SERVICES	2,287.50			
1002621	04-11-24	FORSHOCK	SCADA MONITORING - 04/2024	220.00	220.00		220.00
1002622	04-11-24	FRANCHISE TAX BOARD	GARNISHMENT EE#72 PMT 15	150.00	150.00		150.00
1002623	04-11-24	GLOBAL EQUIPMENT COMPANY INC	12 GAL ACID CORROSIVE CABINET	1,032.30	1,032.30		1,032.30
1002624	04-11-24	GRAINGER	BULK STORAGE RACKS - WRIGHT PLANT	3,488.37	3,488.37		3,488.37
1002625	04-11-24	HACH COMPANY	REPLACEMENT DO PROBES HORTON PLANT	2,732.54	2,732.54		2,732.54
1002626	04-11-24	INTELESYS	IT MANAGED SERVICES - MAY 2024	8,055.00	8,055.00		8,055.00
1002627	04-11-24	JWC ENVIRONMENTAL INC.	HEADWORKS AUGER REPLACEMENT BRUSH	1,177.36	1,177.36		1,177.36
1002628	04-11-24	KILLER BEE PEST CONTROL	BEE REMOVAL - 11535 KAREN AVE	95.00	95.00		95.00
1002629	04-11-24	LEE BOYER	WORK BOOTS REIMBURSEMENT	91.35	91.35		91.35
1002630	04-11-24	MANPOWER US INC.	STAFFING SERVICES - OPERATIONS	1,670.40	5,823.20		5,823.20
			STAFFING SERVICES - OPERATIONS	1,670.40			
			STAFFING SERVICES - ADMIN.	2,482.40			
1002631	04-11-24	MATHESON TRI-GAS, INC	2 CASES NITRILE GLOVES	408.37	408.37		408.37
1002632	04-11-24	MCMASTER-CARR	RESTOCK #2001 PADLOCKS	344.18	2,417.15		2,417.15
			INVENTORY	723.36			
			INVENTORY	1,349.61			
1002633	04-11-24	NAPA AUTO PARTS	EMORY CLOTH, HAND CLEANER	129.28	46.44		46.44
			TAIL LAMPS FOR FLEET MAINT.	52.16			
			BATTERY CORE CREDIT 09/18/23	-135.00			
1002634	04-11-24	NCL OF WISCONSIN, INC	TDS STANDARD DEVIATION FOR LAB	106.52	106.52		106.52
1002635	04-11-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SERVICES - BAIT BOX	40.00	300.00		300.00
			PEST CONTROL - ADMIN BLDG	90.00			
			PEST CONTROL - ANNEX	65.00			
			PEST CONTROL - CORP YARD	45.00			
			PEST CONTROL - BAIT BOX CORP YARD	60.00			
1002636	04-11-24	PARKHOUSE TIRE, INC	TIRE REPLACEMENT TRAILER #394	1,870.28	1,870.28		1,870.28
1002637	04-11-24	PARKERS BUILDING SUPPLY	REPLACEMENT LIGHT SWITCH	30.47	491.06		491.06
			METAL GRINDING DISC	30.68			
			MATERIAL - WRIGHT PLANT	61.37			
			PVC PIPE FITTING	7.29			



CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			HOSE CLAMP - WRIGHT PLANT	24.73			
			HOSE CONNECTOR	32.27			
			PLASTIC ROOF CEMENT - MAINT. SHOP	18.30			
			PVC 90 ELL	17.13			
			MATERIAL ROOF REPAIR - ADMIN BUILDING	53.84			
			WASHERS - ADMIN BUILDING	0.32			
			TOOLS - LEAK REPAIR	99.08			
			INVENTORY	52.30			
			REPAIR MATERIAL - MAINT. SHOP	10.86			
			PRUNING SAW BLADES	19.37			
			REPAIR MATERIAL WELL 22	19.38			
			REPAIR MATERIAL WELL 22	13.67			
1002638	04-11-24	PHENOVA, INC.	ANNUAL DO PROFICIENCY STUDY FOR HORTON	162.94	162.94		162.94
1002639	04-11-24	PLUMBERS DEPOT INC	SUCTION HOSES FOR GAPVAX	1,608.59	1,608.59		1,608.59
1002640	04-11-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINR	6,500.00	6,500.00		6,500.00
1002641	04-11-24	SO CAL GAS	GAS BILL MARCH 2024	80.72	80.72		80.72
1002642	04-11-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,347.60	5,347.60		5,347.60
1002643	04-11-24	SWRCB ACCOUNTING OFFICE	DISTRIBUTION RENEWAL - JOE HERNANDEZ	80.00	80.00		80.00
1002644	04-11-24	ULINE INC	LOCKERS & FIRST AID KITS	2,952.10	6,981.66		6,981.66
			EXOFIT BODY HARNESS	876.29			
			16 STEP LADDER W/30" TOP STEP	3,153.27			
1002645	04-11-24	UMETECH, INC.	PAYMENTUS WEBSERVER WORK	1,125.00	1,125.00		1,125.00
1002646	04-11-24	UNDERGROUND SERVICE ALERT	NEW TICKET CHARGES	442.25	442.25		442.25
1002647	04-11-24	WESTERN WATER WORKS	INVENTORY	3,137.04	3,137.04		3,137.04
			INVENTORY	522.37			
			CREDIT	-522.37			
1002648	04-12-24	CAROLINA ESPINOZA	ACCOUNT REFUND 12925 REDBUD RD	80.07	80.07		80.07
1002649	04-12-24	DONJUDAS MACCABEES	ACCOUNT REFUND 66715 THUNDERBIRD LN	13.68	13.68		13.68
1002650	04-12-24	EDDIE MARTINEZ	ACCOUNT REFUND 12654 SUMAC DR	282.42	282.42		282.42
1002651	04-12-24	FIONA CAIRNS	ACCOUNT REFUND 12572 REDBUD RD	35.25	35.25		35.25
1002652	04-12-24	ILIANA RABAGO	ACCOUNT REFUND 66401 SAN JUAN RD	260.06	260.06		260.06
1002653	04-12-24	JANIS LIMON	ACCOUNT REFUND 64550 PIERSON BLVD #32	123.14	123.14		123.14
1002654	04-12-24	JANINE MARTINEZ	ACCOUNT REFUND 66750 YUCCA DR	248.07	248.07		248.07
1002655	04-12-24	JASON LOMBARDO	ACCOUNT REFUND 66357 3RD ST	41.43	41.43		41.43
1002656	04-12-24	MARK EDWARDS	ACCOUNT REFUND 68218 CALLE BONITA	37.65	37.65		37.65
1002657	04-12-24	MERIDY VOLZ	ACCOUNT REFUND 13144 EL RIO LN	68.37	68.37		68.37
1002658	04-12-24	MWM RAIL SERVICE	ACCOUNT REFUND 6550 N INDIAN CYN DR AT DRIVEWAY	717.11	717.11		717.11
1002659	04-12-24	ROXANNE RAMOS	ACCOUNT REFUND 66604 ESTRELLA AVE	19.19	19.19		19.19
1002660	04-12-24	STEVEN THOMSON	ACCOUNT REFUND 13080 PALM DR	119.12	119.12		119.12
1002661	04-12-24	SYDNEY BEAUNE	ACCOUNT REFUND 8460 WARWICK DR	52.34	52.34		52.34
1002662	04-12-24	WILLARD PALM JR	ACCOUNT REFUND 66087 AVE CADENA	115.47	115.47		115.47
1002663	04-18-24	AECOM TECHNICAL SERVICES INC.	WELL 42 REDESIGN PP #24	300.00	0.00	300.00	300.00
1002664	04-18-24	AES WATER INC.	SEISMIC VALVE MAINTENANCE 2024	12,990.00	12,990.00		12,990.00
1002665	04-18-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICE	343.23	343.23		343.23
1002666	04-18-24	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW TEST EQUIP CALIBRATION FEE	178.70	178.70		178.70
1002667	04-18-24	BRINKS INCORPORATED	MONTHLY SERVICES - APRIL	309.23	390.09		390.09
			MONTHLY SERVICES - MARCH	80.86			
1002668	04-18-24	COUNTY OF RIVERSIDE	COUNTY HAZMAT PERMIT	1,892.00	1,892.00		1,892.00
1002669	04-18-24	CYPRESS DENTAL ADMINISTRATORS	MAY 2024 PREPAID DENTAL INSURANCE	4,623.75	4,623.75		4,623.75

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002670	04-18-24	DEBTBOOK	RENEWAL ANNUAL SUBSCRIPTION	7,000.00	7,000.00		7,000.00
1002671	04-18-24	DESERT ELECTRIC SUPPLY	REPAIR MATERIAL - WELL 33	418.86	418.86		418.86
1002672	04-18-24	DESERT VALLEY DISPOSAL, INC.	ADMIN BLDG MARCH SERVICE	544.89	1,338.79		1,338.79
			MARCH SERVICE CORP YARD	793.90			
1002673	04-18-24	DESERT TIRE AND AUTO REPAIR	REPLACEMENT TIRES TRK#409	1,135.04	1,135.04		1,135.04
1002674	04-18-24	ECOLOGY AUTO PARTS	SLUDGE HAULING	2,000.00	7,257.54		7,257.54
			SLUDGE HAULING - 4 LOADS	5,257.54			
1002675	04-18-24	EDOM HILL TRANSFER STATION	BRUSH REMOVAL - ADMIN BLDG	50.88	50.88		50.88
1002676	04-18-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE 03/2024	55,515.91	55,515.91		55,515.91
1002677	04-18-24	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT - 03/2024	4,120.87	4,120.87		4,120.87
1002678	04-18-24	FARMER BROS. CO	COFFEE ORDER - ACCTG, ADMIN, ENG.	450.62	450.62		450.62
1002679	04-18-24	FEDEX	WELLS FARGO OVERNIGHT FEE	69.75	121.46		121.46
			WELLS FARGO OVERNIGHT FEE	51.71			
1002680	04-18-24	GRAINGER	HAND DRUMP PUMP - WATER PRODUCTION	142.95	3,898.23		3,898.23
			BRASS FITTINGS - WATER PRODUCTION	266.91			
			STORAGE RACKS- WRIGHT PLANT	3,488.37			
1002681	04-18-24	GRISWOLD INDUSTRIES	CLA-VAL REPAIR	2,958.06	2,958.06		2,958.06
1002682	04-18-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	6,738.49	6,186.28		6,186.28
			HOME DEPOT CREDIT CARD	-552.21			
1002683	04-18-24	INFOSEND INC	MONTHLY BILLING SERVICES	7,103.62	8,359.18		8,359.18
			NEWSLETTER INSERT - FEB.	1,255.56			
1002684	04-18-24	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	PULL & INSPECT/LABOR - WELL 24	9,910.00	9,910.00		9,910.00
1002685	04-18-24	MANPOWER US INC.	STAFFING SERVICES - FIELD REP.	1,670.40	4,152.80		4,152.80
			STAFFING SERVICES - ADMIN.	2,482.40			
1002686	04-18-24	MATHESON TRI-GAS, INC	CLEAR LENS SAFETY GLASSES	2.69	2.69		2.69
1002687	04-18-24	MCDONALD ELECTRIC, INC	SERVICE CALL @ DPLS	406.63	1,357.51		1,357.51
			DPLS SERVICE CALL	950.88			
1002688	04-18-24	MDN WATER MANAGEMENT SERVICES INC	RWRF GRANT, GM REPORT, BUDGET TASKS	7,543.50	7,543.50		7,543.50
1002689	04-18-24	MSA CONSULTING INC	SURVEY SVCS - CRITICAL SERVICES BLDG	2,000.00	2,000.00		2,000.00
1002690	04-18-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY UNIT#419	167.94	318.67		318.67
			REPLACEMENT BATTERY UNIT #362	150.73			
1002691	04-18-24	PALM SPRINGS UNIFIED	CABOT YERXA FIELD TRIP - MISS. CREEK	484.26	484.26		484.26
1002692	04-18-24	PARKHOUSE TIRE, INC	TIRE REPAIR BACKHOE #431	339.79	339.79		339.79
1002693	04-18-24	PARKERS BUILDING SUPPLY	PALLET DEPOSIT CREDIT	-39.87	4.27		4.27
			REPLACEMENT BLADES C&M	44.14			
1002694	04-18-24	PATTON DOOR & GATE	GATE REPAIRS - CORP YARD PP #1	9,857.40	16,429.00		16,429.00
			GATE REPAIRS - CORP YARD PP #2	6,571.60			
1002695	04-18-24	ROBERT GUERRI	TOILET REBATE	100.00	100.00		100.00
1002696	04-18-24	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CENTER	54,600.00	0.00	54,600.00	54,600.00
1002697	04-18-24	SHERWIN-WILLIAMS	RESTOCK SAFETY PAINT GALLONS	1,001.72	1,001.72		1,001.72
1002698	04-18-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES OVER RETAINER	13,380.50	25,397.50		25,397.50
			LEGAL SERVICES DWA LAWSUIT	12,017.00			
1002699	04-18-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	108,759.75	108,759.75		108,759.75
1002700	04-18-24	SWAIN ELECTRIC MOTOR SERVICE	COMPLETE MOTOR & PUMP OVERHAUL	18,316.42	18,316.42		18,316.42
1002701	04-18-24	THE UPS STORE #5062	SHIPPING FEES - BACKFLOW GAUGES	16.54	60.99		60.99
			SHIPPING FEES	18.60			
			NAME BADGE - HOFFERT	25.85			
1002702	04-18-24	THE LINCOLN NATL. LIFE INS. CO.	MAY 2024 LIFE INSURANCE	3,942.13	3,942.13		3,942.13
1002703	04-18-24	TOPS N BARRICADES, INC	NO TRESS. SIGNS, SIGN POST - WATER PRODUCTION	739.50	739.50		739.50

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1002704	04-18-24	ULINE INC	YELLOW HIGHLIGHTERS 2DZ	33.13	376.37		376.37
			NITRILE GLOVES - HORTON PLANT	343.24			
1002705	04-18-24	USA BLUEBOOK	SUCTION TANKS- WATER PRODUCTION	1,217.93	2,164.35		2,164.35
			CHEMICAL FEED PUMP CLEANING SOLUTION	663.80			
			DPD DISPENSERS - WATER PRODUCTION	282.62			
1002706	04-18-24	VAGABOND WELDING SUPPLY	METAL MATERIAL - WRIGHT PLANT	130.29	227.68		227.68
			CL2 TRANSFER PUMP MATERIAL	97.39			
1002707	04-18-24	VERIZON CONNECT FLEET USA LLC	GPS TRACKING SUBSCRIPTION	587.45	587.45		587.45
1002708	04-18-24	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	1,222.96	1,243.43		1,243.43
			POLY FILL TUBING - WATER PRODUCTION	20.47			
1002709	04-18-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK BASE MATERIAL 25 TONS	532.09	1,079.91		1,079.91
			RESTOCK BASE MATERIAL 26 TONS	547.82			
1002710	04-25-24	ADT COMMERCIAL LLC	SECURITY ALARM - ADMIN & CORP YARD	694.48	694.48		694.48
1002711	04-25-24	ALL VALLEY CRANE,INC.	REPAIRS TO AUGER	2,700.00	2,700.00	2,000.00	4,700.00
			UNLOADING GENERATORS SERVICES	2,000.00			
1002712	04-25-24	AMANDA LUCAS	NOTARY REG./BOND REIMBURSEMENT	70.57	70.57		70.57
1002713	04-25-24	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 04.10.24	260.27	552.46		552.46
			UNIFORM SERVICES 04.17.24	292.19			
1002714	04-25-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	151.10	5,275.19		5,275.19
			E. COLI/ COLIFORM TESTING - HWWTP	393.90			
			TOTAL N PACKAGE - NWRWRF	889.30			
			TOTAL N PACKAGE - HWWTP CLARIFIER	625.45			
			TOTAL N PACKAGE - HWWTP/DCWWTP	210.56			
			TOTAL N PACKAGE - HORTON GROUNDWATER	1,393.38			
			TOTAL N PACKAGE SAMPLES - HWWTP	1,611.50			
1002715	04-25-24	BRIAN MACY	TRAVEL/UBER REIMBURSEMENT ACWA LEG SYMP	44.38	44.38		44.38
1002716	04-25-24	CAROL A MORIN	REFRESHMENT REIMBURSEMENT	31.46	31.46		31.46
1002717	04-25-24	CITY OF DESERT HOT SPRINGS	CITY ENC. PERMIT - 66160 HACIENDA AVE	320.97	641.94		641.94
			CITY ENC. PERMIT - 13855 LA MESA DR.	320.97			
1002718	04-25-24	CWEA	COLLECTION SYS. MAINT. GRADE 2 - GRANT F.	103.00	206.00		206.00
			COLLECTION SYS. MAINT. GRADE 2- ANDY G.	103.00			
1002719	04-25-24	DESERT HOT SPRINGS ELKS LODGE #2639	SPONSORSHIP - ELKS GOLF TOURNAMENT	500.00	500.00		500.00
1002720	04-25-24	ENTERPRISE FM TRUST	MONTHLY FLEET LEASE	89,877.53	89,877.53		89,877.53
1002721	04-25-24	FRANCHISE TAX BOARD	GARNISHMENT EE# 72 PPE 04.12.24 PMT 16	150.00	150.00		150.00
1002722	04-25-24	GLOBAL EQUIPMENT COMPANY INC	STORAGE CABINETS - NWRWRF PLANT	8,077.63	8,077.63		8,077.63
1002723	04-25-24	IVAN SEWELL	HOTEL REIMBURSEMENT MSWD D.C. TRIP	1,564.70	1,564.70		1,564.70
1002724	04-25-24	JEFFREY R NUTTER	REIMBURSEMENT - WATER TREATMENT COURSE	216.25	216.25		216.25
1002725	04-25-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ VARIOUS LOCATIONS	190.00	190.00		190.00
1002726	04-25-24	MANPOWER US INC.	STAFFING SERVICES - ADMIN.	1,489.44	4,830.24		4,830.24
			STAFFING SERVICES - FIELD	1,670.40			
			STAFFING SERVICES - FIELD	1,670.40			
1002727	04-25-24	MCDONALD ELECTRIC, INC	WELL #31 SERVICE CALL	2,295.18	3,212.77		3,212.77
			WELL 10 WASTE VALVE TIMER REPAIR	917.59			
1002728	04-25-24	ROCKY'S NEW YORK PIZZERIA	EMPLOYEE APPRECIATION LUNCH CATERING	1,826.14	1,826.14		1,826.14
1002729	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	2,939.57	2,939.57		2,939.57
1002730	04-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	33,586.98	33,586.98		33,586.98
1002731	04-25-24	SWRCB ACCOUNTING OFFICE	WATER TREATMENT CERT. T2 - DAVID PENA	60.00	60.00		60.00
1002732	04-25-24	THE LAMAR COMPANIES	BILLBOARD	950.00	950.00		950.00
1002733	04-25-24	TKE ENGINEERING, INC	CONSULTANT DESIGN FEB. 2024	552.50	11,490.00	552.50	12,042.50

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			CM & INSPECTION RANCH DESCANSO	11,490.00			
1002734	04-25-24	URBAN HABITAT	LANDSCAPE SERVICES	5,550.00	7,833.75		7,833.75
			PALM TREE REMOVAL @ 66147 1ST STREET	2,283.75			
1002735	04-25-24	USA BLUEBOOK	REPLACEMENT DIGITAL PRESSURE GAUGES	402.87	402.87		402.87
1002736	04-25-24	ZORO TOOLS INC	CUSTOM WORK PLATFORMS	7,634.96	7,634.96		7,634.96
1002737	04-25-24	BARRY R CRANDALL	ACCOUNT REFUND 10626 SAN PABLO RD	733.88	733.88		733.88
1002738	04-25-24	ERIK LARSEN	ACCOUNT REFUND 66211 5TH ST	82.00	82.00		82.00
1002739	04-25-24	EZEKIEL NUNEZ	ACCOUNT REFUND 66155 GRANADA AVE	300.00	300.00		300.00
1002740	04-25-24	JACQUELINE SANDERSON	ACCOUNT REFUND 64125 16TH AVE	33.28	33.28		33.28
1002741	04-25-24	JASON RAVELY	ACCOUNT REFUND 66328 BUENA VISTA AVE	16.75	16.75		16.75
1002742	04-25-24	OLEKSANDR BRZHEZYTSKYI	ACCOUNT REFUND 64357 BRAEBURN AVE	81.09	81.09		81.09
1002743	04-25-24	PAUL DANIEL JR RIVAS	ACCOUNT REFUND 68118 CALLE BLANCO	29.10	29.10		29.10
1002744	04-25-24	STEPHEN TOLLETTE	ACCOUNT REFUND 8585 SUMMIT PASS	114.56	114.56		114.56
1002745	04-25-24	THOMAS OAKLEY	ACCOUNT REFUND 65565 ACOMA AVE #48	6.99	6.99		6.99
1002746	04-25-24	TOP FLIGHT INVESTMENTS, LLC.	ACCOUNT REFUND 68160 CALLE CERRITO	164.00	164.00		164.00
1002747	04-25-24	TRAVIS K DELGADILLO	ACCOUNT REFUND 66674 4TH ST	65.63	65.63		65.63
1002748	04-29-24	ANDREW CARDENAS	ACCOUNT REFUND 69411 POOLSIDE DR	67.80	67.80		67.80
1002749	04-29-24	BARBARA BRAMLETT	ACCOUNT REFUND 16363 VIA MONTANA	32.02	32.02		32.02
1002750	04-29-24	DALE CABLER	ACCOUNT REFUND 12770 DEODAR AVE	73.34	73.34		73.34
1002751	04-29-24	DESERT HOT SPRINGS PLAZA, LLC	ACCOUNT REFUND 13000 PALM DR	60.57	60.57		60.57
1002752	04-29-24	MARLENE POWELL	ACCOUNT REFUND 66325 AVE CADENA	37.61	37.61		37.61
1002753	04-29-24	SEAN MALATESTA	ACCOUNT REFUND 66722 GRANADA AVE	15.57	15.57		15.57
99106758	04-05-24	WELLS FARGO BANK	AUTO DEP PPE 03.29.24	138,615.29	138,615.29		138,615.29
99106759	04-05-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 03.29.24	59,596.06	59,596.06		59,596.06
99106760	04-05-24	STATE OF CA EDD	STATE TAX PPE 03.29.24	11,987.84	11,987.84		11,987.84
99106761	04-09-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.29.24	18,452.49	18,452.49		18,452.49
99106763	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.15.2024	35,702.97	35,702.97		35,702.97
99106764	04-09-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	ANA MURILLO RETRO ADJ. PPE 03.15.2024	175.55	175.55		175.55
99106821	04-10-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q3 2020 - AMENDED 941	73.25	73.25		73.25
99106877	04-01-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2021 PYMT DUE WITH AMENDED RETURN	12,182.54	12,182.54		12,182.54
99106878	04-11-24	EFTPS-IRS PAYROLL TAX REMITTANCE	Q4 2022 PAYMENT DUE WITH AMENDED RETURN	13,506.96	13,506.96		13,506.96
99106910	04-15-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.29.2024	37,149.54	37,149.54		37,149.54
99106911	04-05-24	PAYNEARME MT, INC.	MAR 2024 PAYNEARME FEES	8,912.32	8,912.32		8,912.32
99106912	04-01-24	WELLS FARGO BANK	MAR 2024 LOC INTEREST EXP	49,875.00	49,875.00		49,875.00
99106988	04-19-24	WELLS FARGO BANK	AUTO DEP PPE 04.19.24	134,241.72	134,241.72		134,241.72
99106992	04-19-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 04.12.24	55,733.19	55,733.19		55,733.19
99106993	04-12-24	STATE OF CA EDD	STATE TAX PPE 04.12.24	11,256.22	11,256.22		11,256.22
99106996	04-12-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 04.12.2024	17,201.94	17,201.94		17,201.94
99107119	04-19-24	PAYMENTUS CORPORATION	MAR 2024 CREDIT CARD FEES	3,612.15	3,612.15		3,612.15
99107121	04-29-24	WELLS FARGO - WELLSONE	MARCH 2024 CC PAYMENT	65,012.50	65,012.50		65,012.50
PR040524	04-05-24	EMPLOYEES		3,163.82	3,163.82		3,163.82
PR041924	04-19-24	EMPLOYEES		0.00	0.00		0.00
			CURRENT CHECK TOTAL	1,940,447.1	1,839,280.4	101,166.6	1,940,447.1
TOTAL				1,940,447.12	1,839,280.44	101,166.68	1,940,447.12
223 records listed							



# AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): MAY 16 & 20, 2024

FROM: MARION CHAMPION – ASSISTANT GENERAL MANAGER

FOR: ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## RESOLUTION NO. 2024-09 ~ ADOPTION OF THE UPDATED BOARD HANDBOOK

### STAFF RECOMMENDATION

It is recommended to approve the updated Board of Directors Handbook, updating the Mission, Vision and Values and encouraging Directors who wish to take a leadership role within the Board to complete the CSDA Leadership Academy and/or any other leadership program.

### SUMMARY

The Board of Directors handbook was adopted by the Board on January 21, 2020. Since that time, the Board has welcomed three new Directors who wished to update the language in this document. Additionally, the Board completed the 2024 Strategic Plan, which revised the district's Vision and Values. The updates/changes to the Vision and Values, as well as to Section 4, subsection 4.01, are reflected in this updated handbook.

### FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact as a result of this action.

### ATTACHMENTS

Resolution 2024-09  
Board Handbook

FINANCIAL DATA		
Cost Associated with this action:	0	
Current FY cost:	0	
Future FY cost:	-0-	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Developer	
BID/Job#		
Current BID/Job balance		
Balance remaining if approved:		

**RESOLUTION NO. 2024-09**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT ADOPTING THE UPDATED MISSION SPRINGS WATER DISTRICT BOARD OF DIRECTORS HANDBOOK AND RESCINDING RESOLUTION NO. 2020-02**

**WHEREAS**, the Board of Directors (“Board”) of the Mission Springs Water District (“District”) considered the development of a Board handbook or guidelines a project priority as part of the Mission Springs Water District 2017 Strategic Plan adopted on June 19, 2017; and

**WHEREAS**, the Board held a Special Meeting on December 17, 2019, at which the Mission Springs Water District Board of Directors Handbook (“Board Handbook”) was reviewed and considered, and pursuant to direction given by the Board to District staff, the Board Handbook was revised as directed by the Board; and

**WHEREAS**, during the Board Workshop held April 24, 2024, the Board discussed updates to the handbook and directed staff to make the appropriate changes; and

**WHEREAS**, this Resolution of the Board of Directors of Mission Springs Water District establishes best practices, performance criteria, and rules and regulations for the Board of Directors as contained in the Board Handbook; and

**WHEREAS**, to the extent the provisions of this Resolution conflict with any other order, policy, resolution or ordinance of Mission Springs Water District, the provisions of this Resolution shall control.

**NOW THEREFORE, BE IT RESOLVED** by the Mission Springs Water District Board of Directors that the Mission Springs Water District Board of Directors Handbook updates are hereby adopted as the rules and regulations governing best practices performance criteria, and rules and regulations for the Board of Directors and rescinds Resolution No. 2020-02.

**ADOPTED** this \_\_\_\_\_ day of May 2024, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

ATTEST:

\_\_\_\_\_  
Ivan Sewell,  
President of Mission Springs Water District  
and its Board of Directors

\_\_\_\_\_  
Brian Macy,  
Secretary of Mission Springs Water District  
and its Board of Directors



**Mission Springs Water District  
Board of Directors Handbook**

Adopted by Resolution No. 2020-02

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## **SECTION 1 - INTRODUCTION**

Our democratic form of government requires that public officials be impartial, independent, and responsible to the people they represent, and that government decisions and policies are made through proper channels of government structure; that public office not be used for personal gain; and that the public has confidence in the integrity of its government. This Board of Directors Handbook (“Board Handbook”) is intended to establish ethical standards of conduct for the Board of Directors of the Mission Springs Water District (“District”), by confirming the Board of Directors commitment to transparency; setting forth those acts or actions that are incompatible with the best interest of the District and the public: ensuring disclosure by the District’s elected and appointed officials of private financial or other interests in matters affecting the District: and ensuring compliance with applicable laws. The provisions and purpose of this Board Handbook are deemed by the Board of Directors (“Directors”) to be in the best interest of the District, and the standards established herein are intended to supplement and be cumulative to all applicable state and federal laws, policies and regulations otherwise applicable to the District and its elected and appointed officials. The policies and procedures set forth in this Board Handbook are intended to supplement, without preempting, existing state and federal laws.

The elected and appointed officials of the District, including the Board of Directors and the General Manager, hold office for the benefit of the public and are bound to uphold the Constitution and laws of the United States and the state of California, and to foster respect for all levels of government. They are bound to observe both the letter and the spirit of the law in their official acts, with the highest standards of morality, integrity and honesty, and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in both their official and private affairs should be above reproach at all times.

The development of the Board Handbook represents the commitment of the Mission Springs Water District Board of Directors to the development of specific best practice performance criteria essential to their role as elected public officials. This commitment also extends to the General Manager. This Board Handbook is considered a ‘living document’ and as such can be amended or modified at the discretion of the Board of Directors.

## **SECTION 2 – EXECUTIVE SUMMARY**

The District’s core values of Professionalism, Accountability, Respect, Integrity, Servant Attitude, Excellence, and Stewardship serve as the foundation for development of this Handbook. These core values, along with specific criteria related to the performance of public officials, were used in identifying the appropriate Best Practices for members of the Board and the General Manager. An annual review of the approved and adopted best practices outlined in the Board Handbook would serve as a continual reminder of the Board’s role in policy governance and principles of behavior as a “Best of Class” water agency. The document will also serve as a valuable tool in the orientation and education of new Board members and staff in the future.

**Section 2.01 - Board Best Practices**

- Ethical standards and accountable leadership
- Public confidence and integrity
- Compliance with the letter and spirit of existing laws and policies
- Dedication to superior service
- Personalized standards of conduct

**SECTION 3 – CULTURE: VISION AND CORE VALUES**

The Board and the General Manager understand the importance and value of a positive and constructive culture to the overall performance of the District. This culture in large part is a product of the District’s goal of performing as a “Best of Class” public agency, individually and corporately. Whether in the capacity of an elected or appointed Director, or as an employee of the District, our primary responsibility is to serve the District’s customers.

**Section 3.01 –Vision**

~~The Board has adopted vision to guide the planning and application of policies and procedures, including the development of the best governance or management practices identified in this Board Handbook. It is the responsibility of each Board member and the General Manager to know, understand, and carry out the vision and its objectives within their respective capacities. Our Vision at MSWD serves as a compass, charting our course toward a future state that reflects our aspirations and commitment to excellence. It encapsulates not just what we aim to become but envisions the success we strive for and the positive transformations we aim to bring to all those we serve.~~ The vision falls under the following categories:

- ~~MSWD is a leader and innovator in the water industry. Trust Our vision at Mission Springs Water District is to build a trusting community through open communication, accountability, collaboration, and mutual respect among the Board of Directors, staff, and our customers. employees is to cultivate a workplace where each person is empowered as a steward of our community’s water, fostering a culture of excellence, innovation, and service in alignment with our shared mission. reliable, sustainable, and community-focused service to our customers, ensuring you can trust us to meet your water needs while contributing to a healthier, vibrant community. **Environment:** Our vision for the natural environment in Mission Springs Water District is harmonious coexistence through responsible management, aiming to be a model for environmental stewardship and sustainable practices, ensuring the health and vitality of our local ecosystems.~~

cornerstone of community well-being by providing reliable and safe water services that protect and support a healthy and thriving community.

### **Section 3.02 – Core Values**

~~The District has approved core values that represent performance standards and expectations for the Board members and staff. These core values are descriptive of the District’s culture. Our values at MSWD stand as the bedrock of our organization, shaping how we work and defining who we are. These guiding principles not only clarify our identity but also serve as a compass for our purpose, culture, and decision-making processes.~~

**Leadership:** Leadership is a core value for us, representing a commitment to setting a positive example, inspiring others, and fostering innovation to address water management challenges and drive progress in our community.

~~**Professionalism:** —MSWD employees conduct themselves with professionalism. Professionalism describes the standards of conduct, performance, knowledge and skill necessary to perform our specific role within the organization. We maintain the highest standards of competence, ethics, and integrity in our actions, delivering water services with accountability and respect for the community, ensuring professionalism and expertise in every operation.~~

**Service:** We ensure access to clean, reliable water and cultivate a positive, supportive, and respectful environment for our staff, recognizing that community well-being and employee satisfaction are integral to achieving our mission.

~~**Accountability:** MSWD employees take ownership of our decisions and accept responsibility for our actions. We are accountable to the public we serve.~~

### **Section 4.01 - Authority**

The District is an independent public agency, which provides water service to the land and inhabitants within its boundaries. The District operates under the authority of the County Water District Law, Division 12 of the California Water Code, commencing with Section 30000. The District is governed by an elected Board of Directors (“Board”) which has the authority to oversee the business and affairs of the District. The Board is authorized to delegate some of those powers. The Board has the power to employ and set terms and conditions for employment of the General Manager, who in turn has been delegated management authority over District employees.

In order for the Board to function in an effective manner, it is important that Directors understand their respective roles and relationship to other members of the Board and to staff. This also requires an understanding of the performance expectations necessary to carry out the duties of a Board member.

The officers of the Board consist of the President and Vice-President. The General Manager of the District also serves as the Secretary of the Board. Officers of the District are appointed by the Board annually or as otherwise may be determined by the Board.

#### **Section 4.02 – Responsibilities of Office**

Elected officials and appointed officials hold office for the benefit of the public and are bound to uphold the Constitution and laws of the United States and the State of California, and local public laws, and to foster respect for all levels of government. They are bound to observe and comply with both the letter and the spirit of the law in their official acts, the highest standards of morality and honesty and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in both their official and private affairs should be above reproach at all times. Signed copies of the Oath of Office taken by each Board Member and the General Manager are included in the Board of Directors Handbook.

District officials should never exceed their authority, violate the law or ask others to do so. They should work in full cooperation with other public officials and employees unless prohibited from doing so by law or by legally required or recommended confidentiality of their responsibilities or work.

As State law requires, no one who holds office, or who is seeking election or appointment to any office or employment with the District shall, directly or indirectly, use, promise, threaten, or attempt to use, any office, authority, or influence, whether then possessed or merely anticipated, to confer upon or secure for any person, or to aid or obstruct any person in securing, or to prevent any person from securing, any position, nomination, confirmation, promotion, or change in compensation or position, within the State or the District, upon consideration or condition that the vote or political influence or action of such person or another shall be given or used on behalf of, or withheld from, any candidate, officer, or party, or upon any other corrupt condition of consideration. This prohibition shall apply to urging or discouraging an individual employee's action inconsistent with the policies established herein, or the employee's terms or conditions of employment or the law.

#### **Section 4.03 – Role of the Board**

The primary role of the Board of Directors is to establish policies that guide and direct activities of the District in fulfilling its mission. The decisions and actions of the Board constitute the "policy or action" of the Board and shall recognize the actions of the Board even when there may be opinions that differ from the majority opinion or action.

The Board has three (3) major responsibilities:

1. Promote the best interests of the District's customers by establishing policies that support the Board's vision and core values for the District and by ensuring the implementation of those policies. Policies include the governing principles, plans, and approved actions of the organization. Policy-making is the process of visionary planning and should reflect the broadest possible principles and provide parameters within which staff can operate. Policy-making sets the overall direction for the District.
2. Assure the fiscal health of the District. The Board establishes policies that ensure fiscal stability and the effective use of funds. In order to achieve this, each fiscal year the Board adopts a budget covering the anticipated revenues and expenditures of the District. Additionally, the Board annually adopts and monitors cash reserves and investment policies.
3. Hire a General Manager to manage the day-to-day operations of the District. The Board holds the General Manager accountable for the effective operational management of the District. It also has a responsibility to properly evaluate the General Manager on an annual basis.

#### **Section 4.04 – Best Practices General Guidelines**

1. The Board of Directors provides policy direction and leadership for the District.
2. The Board is responsible for ensuring that the District is an innovative and well-managed agency.
3. The Board exercises authority only as the governing body of the District, and not as individuals.
4. The Board understands and provides leadership in regional, state and national issues affecting the operation and management of the District. The General Manager supports the Board as needed or required.
5. The Board respects the role of constituents in the governance of the District, encourages their participation and consults with key stakeholders when and where appropriate.
6. The Board recognizes and respects the distinctions between its policy-setting role and the day-to-day implementation of Board policy by staff. The Board does not direct the activities of staff, and communicates issues or concerns through the General Manager.
7. Board members are official representatives of the District and represent the District in various community and water industry events.
8. Board members model the highest levels of ethical and professional behavior as public officials and representatives of the District.
9. Board members maintain a high level of communication with the General Manager and notify the General Manager of their availability or unavailability in a timely manner.  
Board members inform the General Manager of any specific information related to the District's business that they want to receive from outside agencies or organizations, and are provided such information in a timely manner.
10. Board members may request information from the General Manager. The General Manager shall advise the Board if the requested information should be placed on the Board meeting agenda or the appropriate committee agenda to effect a policy change, or approve an expenditure of public funds.

## **SECTION 5 – ROLE AND RESPONSIBILITY OF THE PRESIDENT AND VICE-PRESIDENT OF THE BOARD OF DIRECTORS**

### **Section 5.01 - President of the Board**

1. The President of the Board of Directors is selected annually, at the end of the calendar year, by a majority vote of the Board, unless otherwise modified by the Board.
2. The President is the head of the Board.
3. The President chairs the meetings of the Board, calls the meeting to order, presides over Board meetings, including the conduct of the Board and those in attendance, entertains and repeats motions properly before the Board, puts motions to a vote, and announces the results of votes taken by the Board.
4. The President votes with the Board members.
5. Each President's individual style is unique. Diversity is encouraged.
6. The President acts as the ceremonial head or representative of the District at various civic functions. In his/her absence, the Vice-President or other shall fulfill the President's role. If both the Board President and Vice President are unavailable, the Board President may designate a Board Member to represent the District.
7. The President is the designated spokesperson for the Board to the general public. The President may elect to appoint one of the other Board members to serve in this capacity.
8. The President acts as the signatory on all documents requiring execution by the Board.
9. The President is responsible for making appointments to Ad Hoc Board Committees and terminates the role and function of Ad Hoc committees as necessary.
10. To the extent possible, the President advises the Board of any formal or informal communication and correspondence sent or received by the President, regarding District business.
11. The President regularly communicates with the General Manager and keeps other Board members fully informed on matters of District business at the next Board Meeting in compliance with the Brown Act.
12. The President provides guidance to the Board fairly and impartially in the conduct of official business before the Board of Directors.
13. The President personally addresses issues which may rise between and among members of the Board. Individual Directors or the General Manager may inform the President of any issue or concern brought to their attention related to the performance of any other member of the Board.
14. The President is responsible for ensuring decorum at Board meetings and that they are conducted in an orderly, professional and respectful manor.

### **Section 5.02 - Vice-President of the Board**

1. The Vice-President of the Board of Directors is selected annually at the end of the calendar year, by a majority vote of the Board, unless otherwise modified by the Board.
2. The Vice-President has no rights or authority different from any other member of the Board.

3. In the event the position of the President is vacated prior to the expiration of the term, the Vice-President becomes the President for the remaining term, unless otherwise directed by the Board.
4. In the event of an early vacancy in the position of Vice-President, the Board determines, by vote, a replacement for the remaining term.
5. The Vice-President serves in the capacity of the President of the Board of Directors, pro tem, in his/her absence.

## **SECTION 6 – PRINCIPLES OF BEHAVIOR AND PERFORMANCE EXPECTATIONS OF THE BOARD OF DIRECTORS**

### **Section 6.01 – Principles of Behavior and Performance Expectations**

1. The Board and the General Manager act as a participatory team with respect to all of the District's functions. It is critical that Board members maintain informal and professional relationships with one another, and with the General Manager.
2. The Board values a visionary, constructive, high-energy work environment, and the District, and its constituents benefit from that environment.
3. Board members are representatives of the District's culture and core values at all times. As ambassadors, they lead by example in their interactions with one another and members of the public, and their behavior should be representative of the organization's values.
4. The Board values open and honest communication, with open agendas. Board members communicate concerns and address those concerns, including controversial issues, in a timely, professional and appropriate manner in order to maintain a constructive functional relationship.
5. Board members are knowledgeable and supportive of District policies and procedures, including rules and regulations governing communications among Board members, which include electronic, written and verbal communications.
6. The Board works for the common good of its customers and stakeholders and not for any private or personal interest. Board members are trained and knowledgeable of conflict of interest requirements for holding public office. The Board receives regular training on conflicts of interest and their financial interest reporting requirements under state law.
7. Board members always come to Board meetings prepared and are responsible for initiating resolutions. The Board and General Manager observe the "no surprises rule." Issues are not used to surprise, embarrass or unduly draw attention to individual agendas or issues. The General Manager shall inform the Board President (and legal counsel where appropriate) of important issues that arise after the posting of the agenda.
8. Board members practice continued professional development in their role as Directors of the District.
9. Board members are respectful and considerate of each other, the General Manager and the District's staff, as well as Board traditions. Every effort will be taken to foster a professional working relationship and refrain from personal attacks against one another and staff. This cooperative and respectful



relationship extends to behaviors and actions by Board members within the community and away from an official public function or meeting.

10. Board members should never exceed their authority or breach the law or ask others to do so.
11. Board members conduct themselves in a professional manner modeling and enforcing the values of the organization as a “best of class” agency.

## **SECTION 7 – BOARD OF DIRECTORS’ INTERACTION AND COMMUNICATION**

### **Section 7.01 – Board Member Interaction**

1. Board members maintain informal and professional relationships with each other.
2. Board members will direct comments to the merits of issues and items before them through the Board President, while refraining from personal attacks against other Board Members, the General Manager, members of the public and District staff. If a Board member has a grievance with another Board member, he/she should first discuss it privately with that person. This should always be done in compliance with the Brown Act. If the matter is unresolved, the Board member should go to the General Manager and the General Manager shall work with Legal Counsel informally to resolve the matter.
3. Board members are representatives of the District’s culture and core values at all times, and lead by example in their interactions with others. Board Members should be accurate and truthful in their communications with other members of the Board, the General Manager and the Public.
4. Board members are responsible for being familiar with and knowledgeable of the District’s travel and expense reporting policies for Board members. All expenses, travel, meals and meetings attended by Board members at District expense should be for District benefit and accurately reported when reimbursement is sought.
5. When attending meetings or conferences, Board members are ambassadors and representatives of the District and should conduct themselves professionally.
6. Board members shall not request the use of, use or permit others to use District-owned vehicles, equipment, materials, personnel or property for personal convenience or profit, except when such services are available to the public generally, or provided as a District policy for use of such official in the conduct of official business or otherwise as set by District policy.
7. Board members are aware of the rules governing communication among themselves and others in compliance with the California Open Meetings Law (also known as the Brown Act). This includes communications by electronic, written and verbal means and methods, and through an intermediary. Board members receive regular training regarding the requirements of the Brown Act, the Political Reform Act (conflict of interest laws), and the Public Records Act.
8. Board members shall be fair, accurate, and truthful when communicating with the general public and using social media regarding District issues, activities, and business.
9. Board members function as a team to further the interests of the District and the members of the public it serves.

## **SECTION 8 – ROLE OF THE GENERAL MANAGER, BOARD INTERACTION WITH STAFF, AND ROLE OF DISTRICT LEGAL COUNSEL**

### **Section 8.01 - Role of the General Manager**

One of the most important decisions the Board of Directors makes is the selection of a General Manager. The Board must be able to support the decisions of the General Manager and grant him/her the authority to manage and lead the District. The General Manager is the only employee and agent of the Board, and the individual to whom the Board delegates its authority to manage and administer the District's daily operations in accordance with policies approved by the Board. This position is important because to be successful, the District requires leadership and vision from its General Manager. The General Manager has two primary roles: as chief executive officer charged with the administration of the District's business, and as advisor or counselor to the Board on matters related to the fulfillment of their duties. The General Manager represents the District to its many constituencies.

The success of the relationship between the Board of Directors and the General Manager depends on a shared sense of purpose or vision, open and honest communication, and mutual support for their respective roles. Both parties must also understand that the relationship itself is paradoxical, with inherent tensions. The General Manager is charged with carrying out Board policy directives, and at the same time, looks to the Board for guidance and leadership.

It is the General Manager's responsibility to ensure that the Board members have the information needed to make informed decisions. The General Manager promptly alerts Board Members to problems and issues to prevent surprises or misinformation. Board members expect the General Manager to make recommendations on issues before the Board.

### **Section 8.02 - Board Interaction with the General Manager**

1. The General Manager recommends annual goals, which are approved by the Board of Directors as a part of the General Manager performance review process.
2. The Board provides the General Manager with constructive feedback on his/her performance annually, in a written evaluation.
3. Board members are encouraged to contact the General Manger about any subject related to the operations of the District. Similarly, the General Manger may discuss District-related issues with any Board member, in compliance with the Brown Act.
4. The Board's concerns regarding overall District operations, specific issues or problems with District staff are addressed through the General Manager.
5. The General Manager is charged with handling internal District matters, including matters regarding District personnel.
6. Allegations against the General Manager shall be directed to Legal Counsel for further **action**.
7. The General Manager keeps the Board apprised of matters affecting the District.

**Commented [JOP1]:** Keep in mind that only the Board has authority to discipline or remove a GM.

8. Board members are encouraged to advise the General Manager or his designate when they will be unavailable to carry out their duties as Directors, or out of town.

#### **Section 8.03 - Board Interaction with Staff**

Board members shall not direct staff to take or refrain from taking a particular action related to District operations. Requests for staff time or assistance are made only through the General Manager.

Conducting the business of the District at official meetings of the Board should be done efficiently and professionally. Board members are encouraged to make every effort to contact the General Manager prior to a board meeting regarding questions related to agenda items so that the General Manager can provide the most accurate and prepared response.

#### **Section 8.04 - Role of District's Legal Counsel**

1. The District's legal counsel (Legal Counsel) represents the District as an entity and works in collaboration with the Board and General Manager, but does not represent individual Board members or the General Manager.
2. Legal Counsel's primary day-to-day point of contact is the General Manager.
3. Legal Counsel, as needed, consults with the Board and the General Manager on items of concern related to any facet of District operations.
4. Legal Counsel reviews all Board agendas, and is present in closed sessions where litigation and/or District liability will be discussed.
5. When it is in the best interests of the District to retain specialized legal advice in addition to that provided by the District's Legal Counsel, the General Manager and Legal Counsel will coordinate and oversee the special counsel work as appropriate.
6. Legal Counsel is pro-active in informing and protecting the District and the Board from any potential violations and conflicts that may arise in the performance of their duties. Board members should contact Legal Counsel in advance of meetings to discuss any legal concerns or seek advice regarding conflict of interest issues.

## **SECTION 9 – CUSTOMER AND PUBLIC COMMUNICATIONS**

### **Section 9.01 – Customer Communications**

1. Board members represent the District and its customers in a manner that best reflects the professional standards, values and mission of the District.
2. Customer concerns and inquiries, including those generated through social media or electronic format, are referred to the General Manager or his/her designated staff member.
3. The General Manager will provide the Board with a written or verbal report of customer concerns or inquiries that cannot be handled routinely, along with any response made by staff to the concern or inquiry.
4. Customer inquiries at official meetings of the Board should be directed by the Board President to the General Manager for response.
5. The Board is informed by the General Manager of significant, sensitive, urgent and/or repetitive communication inquiries. The General Manager will oversee any appropriate recommended follow-up and response.
6. Board members refer responses and inquiries regarding customer concerns to the General Manager.
7. Information or an action that may have the potential to expose the District to liability and possible legal action will be shared with the General Manager and legal counsel followed by the Board at a noticed, closed session meeting of the Board of Directors.

## **SECTION 10 – CONDUCT OF MEETINGS OF THE BOARD OF DIRECTORS**

### **Section 10.01 – General Guidelines for Conduct of Board Meetings – Rosenberg’s Rules of Order**

1. All noticed meetings are conducted using Rosenberg’s Rules of Order (“Rosenberg’s Rules”) as a procedural guideline. Rosenberg’s Rules are intended to provide for constructive and efficient conduct of meetings.
2. Meetings of the Board are called, posted and conducted in accordance with the Open Meetings Law (“Brown Act”). A quorum of the Board must be present for a meeting to be held or decisions made.
3. The General Manager is responsible for setting the agenda for all Board meetings, in consultation with the Board President and Legal Counsel. Any Director may request that an item be placed on the agenda by request to the General Manager and President of the Board. Where appropriate, a requested item may be referred By the General Manager or Board President to a Board committee for study, review, decision or referral to the Board for determination.
4. The General Manager confers with the President of the Board regarding, and reviews agendas for upcoming meetings, prior to posting.
5. The General Manager informs the Board of significant items that will be placed on future agendas for Board consideration and/or decision.

6. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised by public comments to the General Manager for follow-up, as appropriate. Directors may briefly ask clarifying questions. Occasionally, a prompt response may be offered when an obvious answer or resolution is available, provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments.
7. The President of the Board presides at all meetings, and decides all points of order and procedure during meetings. The President is responsible for the maintenance of order and decorum at all Board meetings. No person should be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member of the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. The President will entertain a motion on any item on the Board agenda. Members of the public shall be given three minutes to speak on agenda items. In order to ensure the orderly progress of Board meetings, the Board President regulates the amount of time to be dedicated to a particular agenda item.
8. Each Director may be allowed to make technical points or ask clarifying questions prior to the making of a motion.
9. A roll call vote on any item may be requested by a Director, at the discretion of the President. The results of the roll call vote shall be recorded in the minutes of the action taken. Roll call votes are encouraged in connection with resolutions, ordinances and action after a public hearing.
10. The Board works diligently to achieve a common understanding of all action items. At the request of a Director, and the discretion of the President, an item on which unanimity may not be achieved may be referred to a committee to consider a resolution of the issue prior to a vote.
11. Once an agenda item has been approved by the Board of Directors, the disposition is considered the "action" of the Board, recognized by the individual members as the decision of the District. Board members shall at all times respect the will of the majority on matters properly before and acted upon by the Board.

#### **Section 10.02 - Consent Agenda**

1. The District utilizes a Consent Agenda to approve routine business matters, such as minutes, operational production reports, project status reports, cash reports and approval of previously approved budgetary items.
2. If a Director has a question on a Consent Agenda item, he/she is encouraged to contact the General Manager for clarification prior to the meeting, rather than having it pulled for separate discussion during the meeting.
3. Items may be pulled from the Consent Agenda for a separate vote, upon approval of the President of the Board. The balance of the Consent Agenda shall be voted on prior to consideration of any item pulled for separate vote.

**Section 10.03 - Closed Session**

All Closed Session discussions and materials are considered legal and confidential information, and as such, shall not be shared or distributed outside the Closed Session unless reportable action has been taken, in which case Legal Counsel will make any required report of action taken, in open session. All Closed Sessions are conducted in accordance with the Brown Act. Documents shared in closed session shall not to be distributed or disclosed outside of Closed Session without clear authorization from Legal Counsel and the General Manager. This prohibition applies also to disclosure of confidential information to representatives of other agencies and/or the media.

Closed Sessions may be held at times other than the regular meetings of the Board of Directors so long as the meeting is posted pursuant to all applicable requirements of the Brown Act.

A Board Member should refer requests for information regarding Closed Session items to the General Manager who, in consultation with Legal Counsel, will provide an appropriate response.

**SECTION 11 – ROLES AND RESPONSIBILITY OF STANDING COMMITTEES AND SPECIAL COMMITTEES****Section 11.01 – Role and Responsibility of Committees**

1. Committees of the Board of Directors, including Standing and Ad Hoc Committees, are given authority to obtain more information, investigate, and provide reports or recommendations to the full Board. The committee format allows the Board to conduct its business more efficiently.
2. Standing Committees are established, and may be renamed or have their functions changed or terminated, by the Board. Standing Committees consist of two Board members, one of whom may be appointed as the Committee Chair. Standing Committee meetings are open to the public and subject to provisions of the Brown Act. Other Board members may attend Standing Committee meetings, but may not participate in the meetings.
3. Staff, at the direction of the General Manager, may provide support for Standing Committees by preparing agendas, staff reports, distributing materials, and performing other administrative functions as directed and approved by the General Manager. Standing Committee members may request staff assistance only through the General Manager.
4. Ad Hoc Committees are established for a limited purpose and duration, usually to review and report to the Board on an item of special but limited interest. Members of Ad Hoc Committees are appointed and serve at the pleasure of the President of the Board, and their terms expire upon completion of the project or issue for which the Committee was formed or at the recommendation of the Board President.
5. Copies of Committee agendas are made available to the entire Board. If members of Committee are in disagreement on a recommendation, the issue may be brought to the full Board for consideration.

## **SECTION 12 – COMPLAINT RESOLUTION PROCEDURES**

### **Section 12.01 – General Guidelines for Complaint Resolution Procedures**

The Board Handbook establishes standards of performance and expectations for governance for members of the Board of Directors. The District's core values of Professionalism, Accountability, Respect, Integrity, Servant Attitude, Excellence, and Stewardship define the performance expectations for Board members and staff. As adopted, the Board Handbook is the policy of the Board related to the standards and performance expectations contained therein.

It is intended that the standards of conduct established in this Board Handbook be self-enforcing by the Board and its members. However, the Board recognizes that there may be instances where even after receiving guidance and counsel to resolve unintentional (or intentional) violation, a party may continue to violate the provisions hereof, or an individual's repeated or egregious disregard and conscious intent to violate the agreed-upon standards of conduct are clearly demonstrated. In those cases, sanctions may apply and would occur in a public meeting. In the event that members of the Board breach this policy or any other applicable state, local or federal law, they may be subject to sanction or disciplinary action by the Board as outlined below.

### **Section 12.02 - Informal Sanction – Admonishment**

Admonishment is the least severe form of sanction or disciplinary action. A verbal or written admonishment may be directed to a Board member, reminding him or her that a particular type of behavior is in violation of this Board Handbook, District policy or law, and that, if it is found to have occurred, or is repeated, could subject the Board member to censure, the most severe disciplinary action.

An admonishment may be issued in response to a particular alleged action or actions. An admonishment may be issued by the Board prior to any findings of fact regarding allegations, and because it is a warning or reminder, would not necessarily require an investigation or separate hearings to determine whether the allegations are true.

An admonishment should be directed to a particular member or members of the Board based on a particular action (or set of actions) that has been determined by the Board to be in violation of District policy or law but is considered by the Board to not be sufficiently serious to require censure or other form of disciplinary action.

An admonishment may be issued upon the Board's review and consideration of a written or verbal allegation of a Handbook or policy violation. The member accused of such violation shall be entitled to notice of the allegation and will have an opportunity to provide a written or verbal response to the allegation prior to any action by the Board. A sanction may be issued by the Board of Directors and because it is not punishment or discipline, would not necessarily require an investigation or separate hearings.



**Section 12.03 - Formal Sanction or Censure**

Before the imposition of any formal sanction, the accused shall be entitled to a formal investigation, notice of the allegation, and opportunity to respond.

**Section 12.04 - Investigative Process**

All complaints regarding Board member conduct shall be filed with the General Manager. Once the complaint is filed, the General Manager shall convene a meeting with the complainant, accused, and the District's Legal Counsel. Each allegation shall be considered in a manner that is fair to all parties involved in the allegation(s), ensuring that due process is respected and provided. This will include allowing all members of the Board named in the allegation(s) an opportunity to consider and respond to the allegation(s).

If the General Manager and Board President determines that it is warranted, the complaint may be referred to the appropriate enforcement authority or authorities for investigation. If the complaint has merit, a report of the findings along with the accused individual's defense is presented to the Board of Directors for majority action. If there is no merit, the matter is disposed of.

When the Board of Directors decides, based on findings of the investigation and the accused individual's defense, that a violation has occurred, the Board may decide, by resolution, take the further disciplinary action including censure.

**Section 12.05 – Censure**

Censure is the most severe form of action contemplated in this Board Handbook. Censure is a formal statement of the Board of Directors officially reprimanding one or more of its members. It is punitive action, which serves as a penalty imposed for wrongdoing, but it carries no fine or suspension of the rights of the Board member as an elected official. Censure should be used only where the Board of Directors has determined that the violation of policy is a serious offense.

Any member of the Board of Directors who fails to comply with the terms of this Handbook, a Board or District policy or any applicable law or regulation is subject to censure by a majority vote of the Board. Censure by a majority vote of the Board may include revocation of appointment(s) to Standing Committees, Ad Hoc Committees or outside organizations. Examples of other punitive action that may be considered with censure include, but are not limited to, the following: issuance of an official letter of censure or reprimand, including denial of paid attendance at and travel to and from said functions or events not considered necessary to the censured Director's role as an elected official. The Board of Directors reserves the right to establish an ad hoc committee to: (1) investigate and review allegations of unethical conduct, unlawful conduct or conduct that violates the terms of this Handbook, a Board or District policy or any applicable law or regulation; and (2) make recommendations to the full Board for censure and/or discipline, as the majority of the Board deems appropriate.

**Commented [JOP2]:** We are assuming this revision is consistent with the intent of this section. It is unlikely the Board can prevent one of its members from attending an event, but it could refuse to compensate them.

**SECTION 13 – COMMITMENT TO BOARD OF DIRECTORS’ BEST PRACTICES**

As a member of the Mission Springs Water District Board of Directors, I have read the Board of Directors Handbook, and understand the expectations placed on me as an elected official and representative of the District. I am committed to upholding the public trust and representing the best interests of the District and its customers, by complying with the Board Handbook. By signing this letter commitment to Board of Directors Best Practices, I am pledging to comply with the terms of the Board of Directors Handbook, Board and District policies and all applicable laws and regulations. I further commit to conduct myself professionally as a Board Member and to carry out my duties with integrity and competence, which may be above and beyond what may otherwise be required by law, including but not limited to the following:

1. I shall help create and maintain an atmosphere of professionalism, respect and civility where individual Directors, District staff and the public are free to express their ideas and strive to work together to their full potential.
2. I shall conduct my personal business and public affairs with honesty, accuracy, integrity, fairness and respect for others.
3. I shall keep the common good of the Mission Springs Water District and those it serves as my highest priority and focus on achieving constructive solutions for the benefit of the District and the public.
4. I shall avoid and discourage conduct which is harmful to the best interests of the Mission Springs Water District.
5. I shall respect the decisions of the Board of Directors, acting through its majority, including its policies and procedures, and avoid utilizing the District’s financial resources in a wasteful, manner.
6. I shall not interfere with the orderly progress of District Board meetings or the meetings of its committees;
7. I shall not interfere with the execution by the General Manager of his/her powers and duties, or give direction, assignments or orders to his/her staff without the General Manager’s prior consent;
8. I shall be accurate and truthful when communicating as a Board Member of the District, including communications about District issues, activities and/or business;
9. I shall treat all people with whom I come into contact in a professional and respectful manner and consistent with the way I wish to be treated by others.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

I have read the Board of Directors Handbook and understand the expectations placed on me as an appointed official of the District

\_\_\_\_\_  
General Manager/Board Secretary

Date: \_\_\_\_\_

**APPENDIX A**

**Rosenberg's Rules of Order Summary**

**APPENDIX B**  
**Signed Oath of Office**

# AGENDA REPORT

REGULAR BOARD MEETING MAY 16 & 20, 2024

DIRECTOR REPORTS – MEETINGS AND EVENTS FOR APRIL 2024

## DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
4/2	DWA BOARD MEETING	GRIFFITH
4/2	RIVCO BOARD OF SUPERVISORS MEETING	DUFF
4/2	DHS CITY COUNCIL MEETING	MARTIN
4/3	CSDA LEADERSHIP ACADEMY MODULE 2	MAYRHOFEN
4/4	CSDA LEADERSHIP ACADEMY MODULE 2	MAYRHOFEN
4/4	DVBA LEGISLATIVE MEETING	MARTIN
4/9	DHS PLANNING COMMISSION	MAYRHOFEN
4/9	RIVCO BOARD OF SUPERVISORS	MARTIN
4/9	CVWD BOARD MEETING	DUFF
4/10	ACWA LEGISLATIVE SYMPOSIUM	GRIFFITH, SEWELL
4/12	CSDA SUMMIT	DUFF
4/16	DWA BOARD MEETING	GRIFFITH
4/16	DHS CITY COUNCIL MEETING	MARTIN
4/17	GCVCC MIXER	SEWELL
4/18	RIVCO 7 <sup>TH</sup> ANNUAL CV BUSINESS CONFERENCE AND ECONOMIC FORECAST	MARTIN, MAYRHOFEN
4/19	ACWA LEGISLATIVE COMMITTEE MEETING	DUFF
4/23	BIA CV HOUSING, INFRASTRUCTURE & CEQA EVENT	MAYRHOFEN
4/23	CVWD BOARD MEETING	DUFF
4/25	CVCAN AI MASTERY IN MARKETING	MAYRHOFEN
4/25	DVBA GENERAL MEMBERSHIP LUNCHEON	MARTIN
4/30	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
4/30	DWA BOARD MEETING	GRIFFITH

**(OTHER) MEETINGS ATTENDED** (\*no daily stipend was claimed)

Item 20.

Date	Event	Attendees
4/6	FOOD NOW CHILI COOK-OFF	MARTIN
4/11	ACWA GROUNDWATER SGMA MEETING	DUFF
4/12	GREG WALLIS TOUR OF NWRWRF	MARTIN, MAYRHOFEN
4/13	WOMEN'S CLUB BBQ	MARTIN
4/20	MSWD/CABOT'S EARTH DAY CELEBRATION	MARTIN, DUFF
4/24	TRIBAL WATER AUTHORITY MEETING	MARTIN
4/24	DVBA NETWORKING NIGHT	MARTIN
4/25	SUPERVISOR KAREN SPEIGEL ELECTED WOMEN IN LEADERSHIP MEETING	DUFF

MAY 2024

# GENERAL MANAGER'S REPORT





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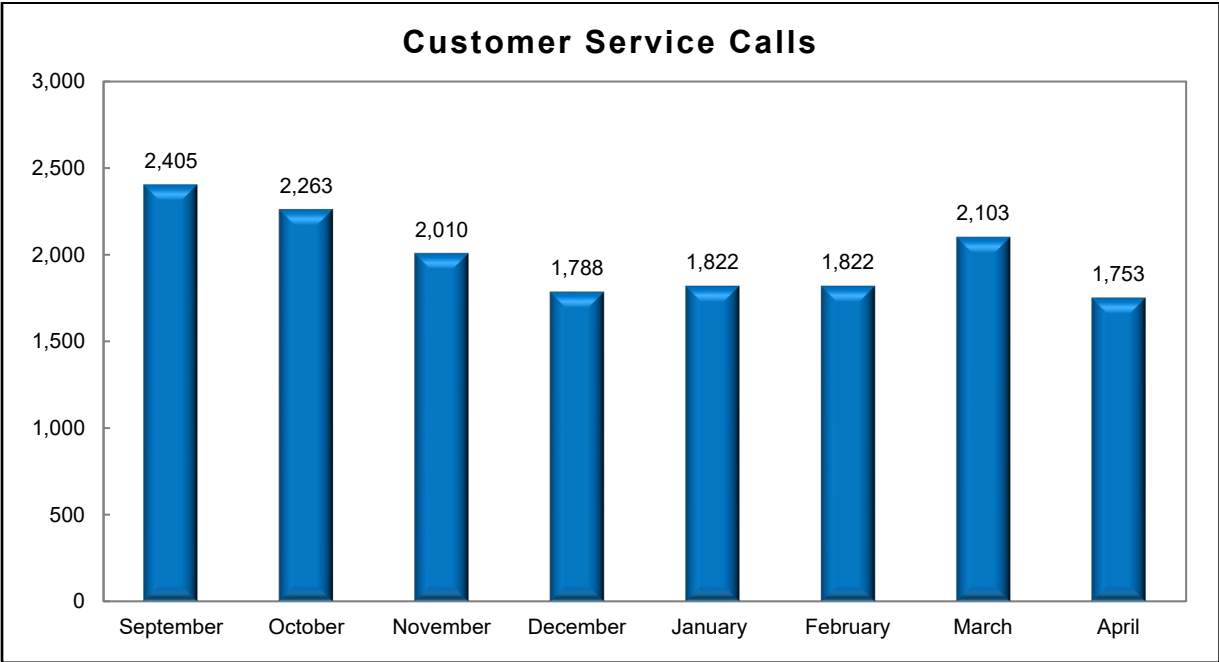
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# ADMINISTRATION

## Customer Service

### Calls into the Customer Service Department

After Customer Service had seen a steady decrease in the number of calls earlier, the number of calls has been fairly static over the last five months. The chart below represents total incoming calls received by the Customer Service staff.

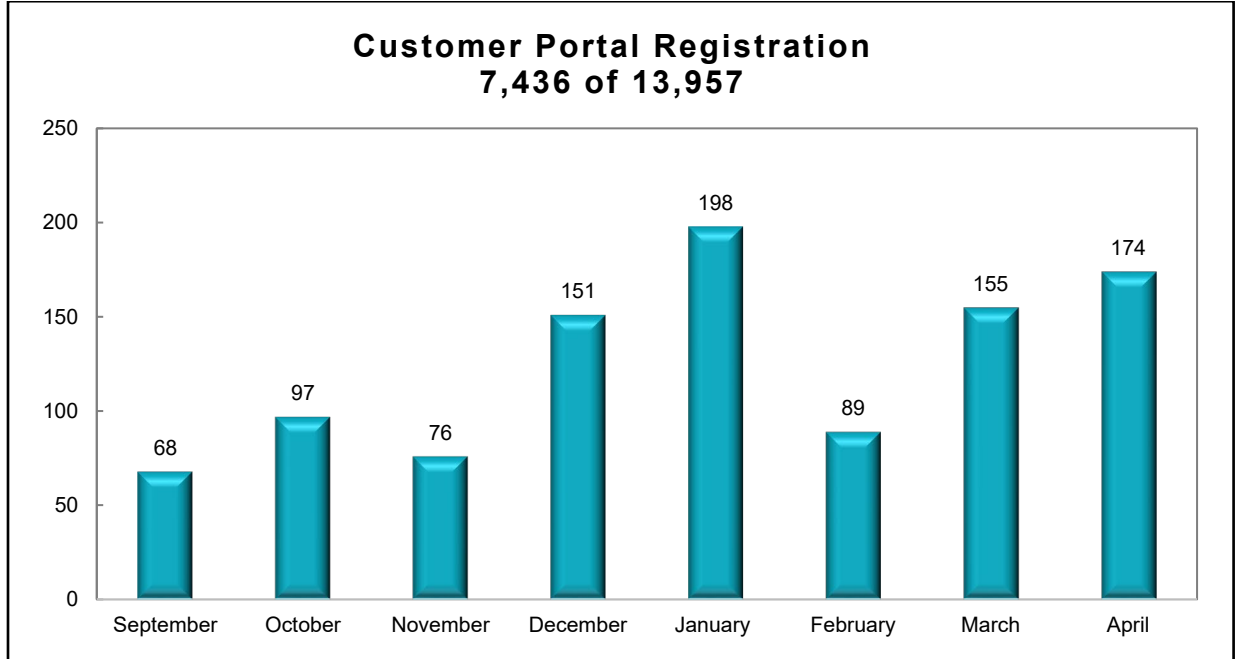


Most calls are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for April 2024	Total for FY 2024	Monthly Average for FY 2024
Water Waste	3	13	1.30
High Bill Calls / Service Line Leaks	4	63	6.30
No Water	2	81	8.10
Disconnections by Request & Non-Pay	96	1,150	115.00
Reconnections by Request & Non-Pay	75	764	76.40
Service Transfers	124	1,009	100.90
High/Low Pressure	4	68	6.80
Water Quality	2	24	2.40
Other / Miscellaneous	104	956	95.60

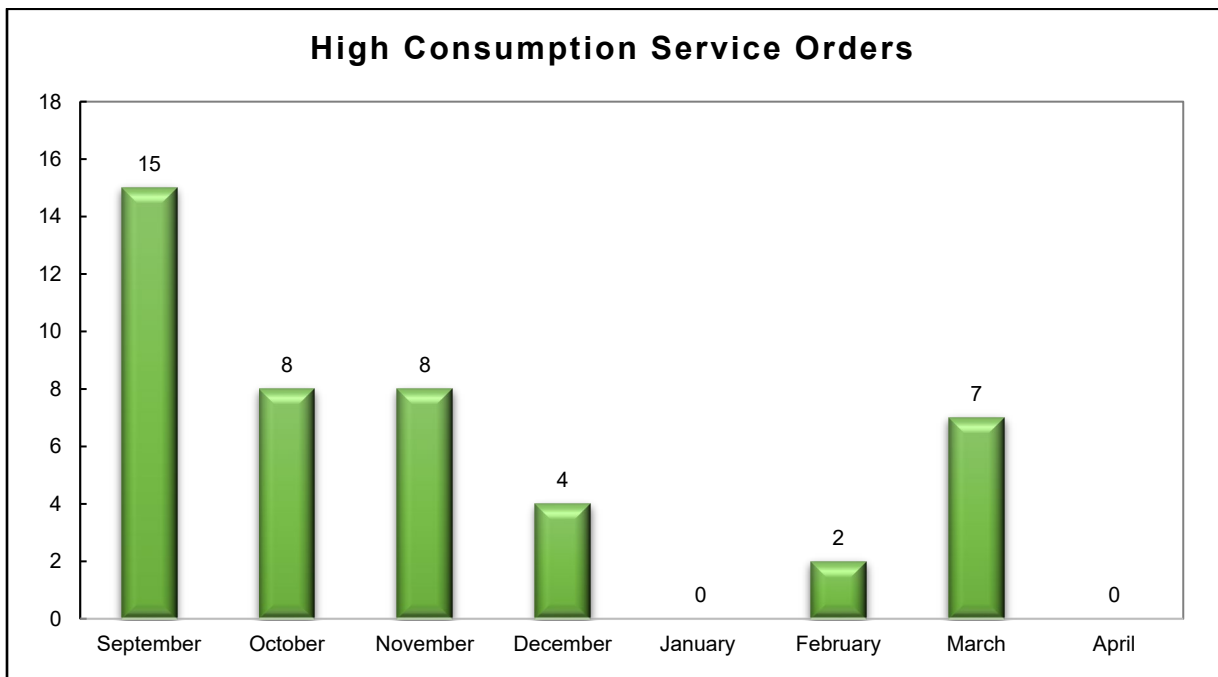
**Customer Portal**

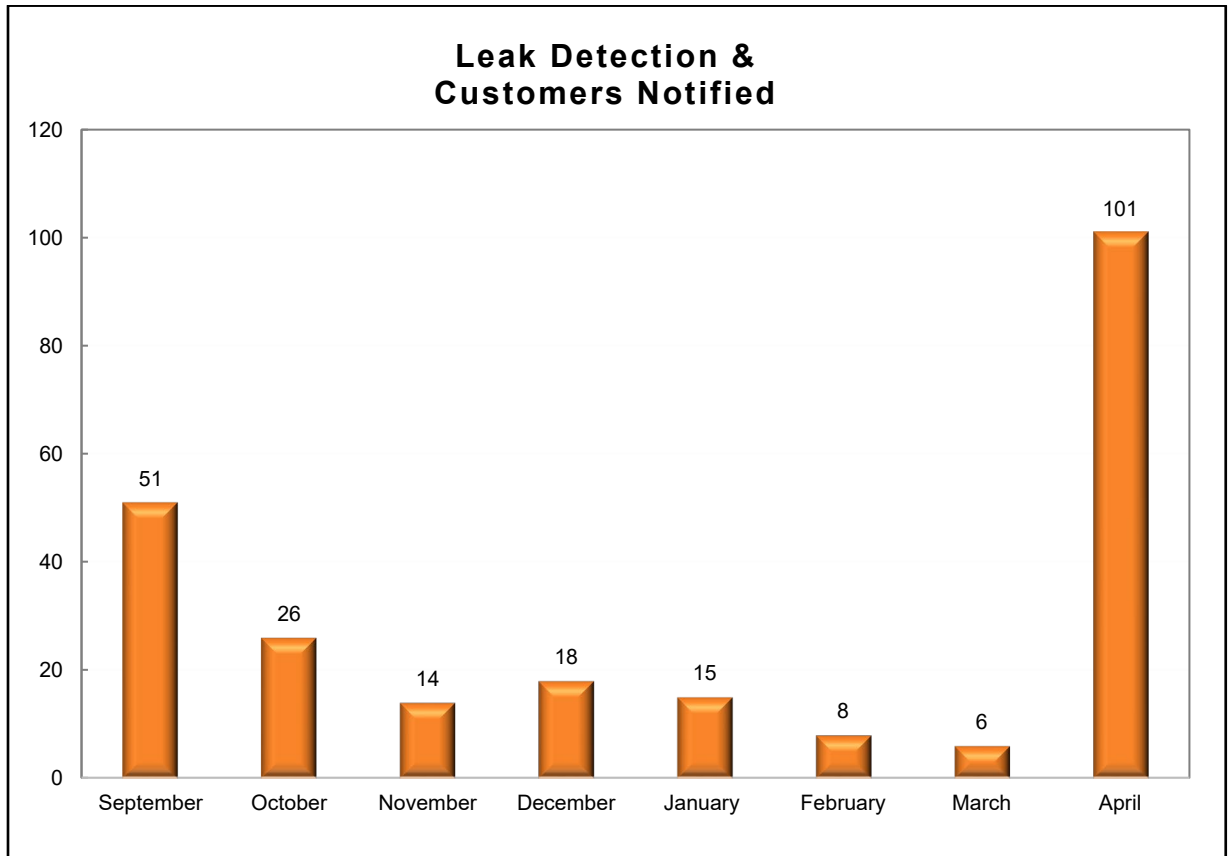
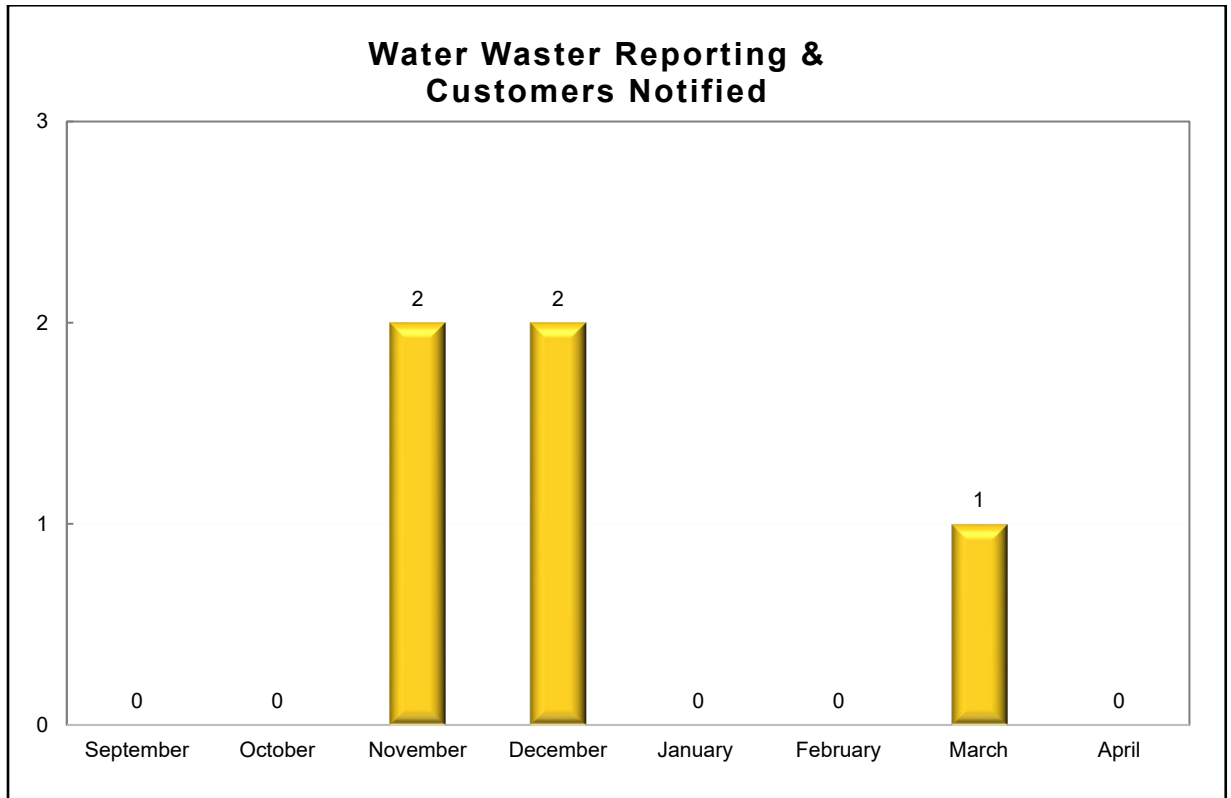
The District has implemented an AMI infrastructure and Neptune 360 portal. All customers are encouraged to sign up for the Customer Portal to access bills and leak alerts. Since launching the portal, customer adoption has reached 53%, or 7,436 customers registered so far.



**Monitoring of Customer Accounts**

The District continues to leverage the new AMI infrastructure and Neptune 360 portal to investigate high consumption, identify water wasters, and detect leaks. The following charts represent the monitoring results for 13,957 customer accounts by the Customer Service staff.





### **Customer Experience Enhancement Program**

The Customer Service Department continues the Customer Experience Enhancement Program. This program provides an Online Booking Calendar for in-person one-on-one account assistance and review, in addition to phone screening and on-the-spot feedback/coaching with a Customer Service representative.



The Customer Service team continues to host “Coffee Talk Wednesdays” providing mini-training and discussions. Weekly training topics include:

- What does Customer Service mean to You?
- Greeting Customers: the importance of and how to
- Diffusing an Interaction: what can we do to find a solution
- Tone of Your Voice: you can hear a smile through the phone
- Importance of customer inquiry follow-up
- Active Listening: verbal and non-verbal
- Customer Experience versus Customer Service
- Going the Extra Mile: inform, assist, and impress
- The Internal and External Customer
- Communication between departments
- Documentation of communications
- Customer Service PLACE Training
- Emotional Intelligence in Customer Service



**Delinquency Service Disconnections**

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Fiscal Year	Auto-Dialer Calls to Customers	Door Hangers to Property	Customer Contact to Make Payment Plan	Service Disconnections
<b>2023 – 2024</b> (Year to Date)	4,096	573	890	542
<b>2022 – 2023</b>	5,107	759	1,171	656
<b>2021 – 2022</b> (3/24/2022 – 6/30/2022 COVID Moratorium Ended)	1,937	494	378	286
<b>2020 – 2021</b> (COVID Moratorium)	0	0	0	0
<b>2019 – 2020</b> (7/1/2019 – 3/9/2020 COVID Moratorium Started)	7,182	1,760	814	667

**Customer Bill Pay Options**

MSWD Customer Service continues to provide customers with multiple options for bill payment.

- Payment Portal on MSWD.org/Customer Connect.
- Customers can pay at 7-11 in Desert Hot Springs, Palm Springs, Cathedral City, and Yucca Valley; CVS or Walmart in Palm Springs; and Family Dollar in Yucca Valley. Customers must have their bills present.
- Customers can drop payments (check or money order) in the drop box or pay in the lobby.
- Customers can call in and pay through the IVR system, or with Customer Service Representative assistance.
- Pay Near Me is promoting inclusive payment options including: Cash App Pay (New), PayPal, Google Pay, Apple Pay, and the QR code on the back of the bill. Customers can pay directly from their smartphone.





**Customer Bill Assistance Programs**

The District continues to facilitate bill assistance programs for the benefit of its customers.

- The United Way Customer Bill Assistance Program continues to be utilized by those customers who need assistance for one billing period annually, paying \$100 per approved customer.
- Riverside County's Low Income Household Water Assistance Program (LIHWAP) Care Program provides customers with a one-time payment towards their water and/or sewer bill of up to \$5,000. The U.S. Department of Health and Human Services permitted the extension of the LIHWAP program through March 31, 2024. Please note that the program is now closed as of March 31, 2024. There is no further funding as of now, and the remaining payments from the March 2024 applications will be received in April 2024.



The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Customers Assisted in April 2024	Total Assistance in April 2024	Total Assistance in FY 2024
United Way of the Desert	0	\$0.00	\$6,100.00
LIHWAP / CAP Riverside	17	\$7,797.55	\$81,866.24
MSWD Payment Plans Last Month	Previous Month Remaining to be Billed	MSWD Current Customer Payment Plans	Current Balance Remaining to be Collected
171	\$48,360.63	154	\$34,742.83





**Billing**

During April 2024, Customer Service reviewed a total of 15,408 bills.

April 2024	Bill Count	Bill Amount
Regular Bills	11,438	\$648,669.68
Delinquent Bills	3,790	\$1,993,678.13
Closing Bills	180	\$7,114.96
<b>Total</b>	<b>15,408</b>	<b>\$2,649,462.77</b>

**Refunds**

There was a total of 38 customer account refunds totaling \$4,018.60 resulting from closed accounts for the month of April 2024.

April 2024	Refund Count	Refund Amount
Customer Refunds	38	\$4,018.60
Construction Meter Refunds	1	\$2,140.61
<b>Total</b>	<b>39</b>	<b>\$6,159.21</b>

**Liens**

Customer Service identified five accounts that were 90 days past due requiring Lien filing. Likewise, 17 Release of Liens were issued after securing payment for outstanding balances on past due accounts.



## Finance & Accounting Department

The Finance and Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the MSWD Board of Directors. Below are project highlights and summaries for April 2024.

### Payroll

Payroll staff completed the 2023 Government Compensation Report with the State Controller's Office.

Staff also began working with Lincoln Financial to gather employee information and make modifications to payroll reports required by the implementation of a new investment platform that will be rolling out in May 2024 for the deferred compensation plans administered by Lincoln Financial.

Additionally, the following quarterly procedures have been completed in the month of April 2024:

- Worker's Compensation Insurance Payments were calculated for the 1<sup>st</sup> quarter of 2024 and processed with ACWA, for a total of \$37,437.81.
- Form 941 Employer's Quarterly Federal Tax Return was filed.
- Form DE 9 CA Quarterly Contribution Return and Report of Wages was filed.

### Budget

Fiscal Year 2025 budget worksheets were prepared and distributed to each responsible manager/supervisor to request changes and updates for next year's budget.

Budget transfers for April 2024 totaled \$101,500:

BID	DESCRIPTION OF EXPENDITURE	G/L NUMBER	DATE	AMOUNT	BID	TRANSFER TO DESCRIPTION	TRANS TO GL NUMBER
315	TEMPORARY ADMIN LABOR	101-5060-56011-000	04-01-2024	20,000.00	614	OFFICE SUPPLIES	101-5060-53021-000
591	SLUDGE DISPOSAL	301-5640-56881-000	04-01-2024	30,000.00	581	WASTEWATER OPERATIONS MATERIALS AND EQUIPMENT	301-5640-53401-000
515	FACILITY MAINTENANCE	101-5020-53005-000	04-05-2024	2,000.00	518	DISTRICT YARD PEST CONTROL	101-5020-56381-000
545	TRAINING AND SEMINARS	201-5460-74001-000	04-05-2024	2,000.00	543	UNDERGROUND SERVICE ALERT	201-5460-56011-000
591	SLUDGE DISPOSAL	301-5640-56881-000	04-08-2024	3,000.00	578	MISC LABORATORY	301-5640-53005-000
591	SLUDGE DISPOSAL	301-5640-56881-000	04-08-2024	10,000.00	588	ROUTINE LABORATORY TESTING	301-5640-56011-000
861	PRODUCTION FACILITIES IMPROVEMENTS	201-5440-53005-000	04-08-2024	2,000.00	837	WATER PRODUCTION MAINTENANCE SUPPLIES	201-5440-53005-000
603	TEMPORARY STAFF	301-5640-56011-000	04-11-2024	1,000.00	587	SCADA MONITORING SERVICE	301-5640-56011-000
844	WELL/BOOSTER INSPECTION AND MAINTENANCE PROGRAM	201-5440-56011-000	04-17-2024	3,500.00	841	SMALL TOOLS	201-5440-53461-000
531	CLA-VAL MAINTENANCE	201-5460-53005-000	04-24-2024	10,000.00	532	MAINLINE LEAK REPAIR MATERIALS	201-5460-53005-000
662	TRAINING AND EDUCATION - HR	101-5140-74001-000	04-30-2024	3,000.00	661	EMPLOYEE RECRUITMENT	101-5140-56281-000
844	WELL/BOOSTER INSPECTION AND MAINTENANCE PROGRAM	201-5440-56011-000	04-30-2024	15,000.00	848	LAB SERVICES FOR WELLS & RESEVOIRS	201-5440-56681-000

### Current Work Priorities

The Accounting team continues the process of updating the Accounts Payable invoice approval using Laserfiche workflow.

Staff also began to draft policy and Laserfiche workflow for the Unclaimed Funds process.

Accounting continues to support other departments as needed:

- Engineering
  - One reimbursable job was created to track all the expenses related to New Development project for:
    - Zakataka-landscape and water improvement plan

- Operations
  - Two new reimbursable jobs were created to track costs from:
    - Damage to hydrant at Pierson and Palm
    - Damage to hydrant at 6<sup>th</sup> and Palm
  - Four new capital jobs were created to track costs related to procuring:
    - Gehl TH842 Telehandler
    - Case 570N EP Skip Loader
    - (2) John Deere Gator TX Model
- Human Resources
  - Accounting continues to work with Human Resources to update employee forms and workflow using Laserfiche Forms; including the Boot Reimbursement form, Direct Deposit Change form, Timesheet submittal form, and the Off-Work Request form.

The Director of Finance continues to work with Raffelis on the Long-Range Financial Master Plan, providing additional backup on District cost of services.

Through CSDA the Director of Finance signed up for their mentorship program and was paired with the General Manager from Monte Vista Water District. This will give the Director of Finance a different perspective and insight of best practices in the industry.

The Director of Finance joined the GFOA's Uncertainty and Risk Advisory Group to collaborate with other government agencies through the entire US on issues and uncertainties affecting the District.

The Director of Finance signed up for and started the CSDA Certified Special District Manager that awards a certificate after completing an exam that covers various special district management, operations and governance.

The Director of Finance and staff worked with Lincoln Financial group to update and plan documents related to the 457b deferred compensation plan and to implement a 401a plan.

**Cash**

Total cash receipts for the month of April 2024 amounted to \$1,344,043, primarily from water and sewer customer account payments.

Cash disbursements for the month of April 2024 amounted to \$1,940,447.12 with the largest payments going to:

Entity	Amount
RE Chaffee Construction Inc	\$371,333
Net Payroll	\$272,857
Enterprise FM Trust	\$145,393
EFTPS-IRS Payroll Tax Remittance	\$141,092
ACWA-JPIA Health Benefits Authority	\$107,444
CalPERS	\$73,028



**Financial Statement**

A year-to-date summary of the District's financial position for Fiscal Year 2023-2024, in addition to a comparison to the previous fiscal year, can be found in Appendix A.

**Capital Improvement Program**

The District maintains a 5-year Capital Improvement Program that includes water and sewer infrastructure, facilities, equipment, and fleet. A year-to-date summary of the District's Capital Improvement Program for Fiscal Year 2023-2024 can be found in Appendix A.



## Innovation & Technology Department

The Innovation and Technology (IT) Department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for April 2024.

### Department Updates

- IT continues to work with Soffa Electric on the network configuration for the Wright RWRP as more security controls are put in place and systems are tested.
- The link between the Wright RWRP and the Administration Building has been realigned for better throughput and reliability.
- IT led site walks with potential surveillance camera vendors at the Horton WWTP to begin outlining the requirements of the camera system both to replace aging hardware and to maintain a centrally managed system for both the Wright RWRP and Horton WWTP.
- IT assisted with the kick-off of the new GIS project with Timmons Group.

### Technology Improvements

- IT has begun a new project to implement a new email protection system.
- Advanced file monitoring is being implemented on the District servers.
- An updated password policy is being deployed to all staff.
- IT worked with Field Services to create a more effective way for backflow management and inspection scheduling.
- Cybersecurity improvements continue to be made to improve District security.
- Desktop computers and laptop upgrades continue as needed.

### On-Going Cyber Security Training

IT continues the monthly anti-phishing training scenarios with staff and Board members. Staff have been diligent in reporting suspicious emails or contacting the IT Manager for review of suspicious emails before acting.

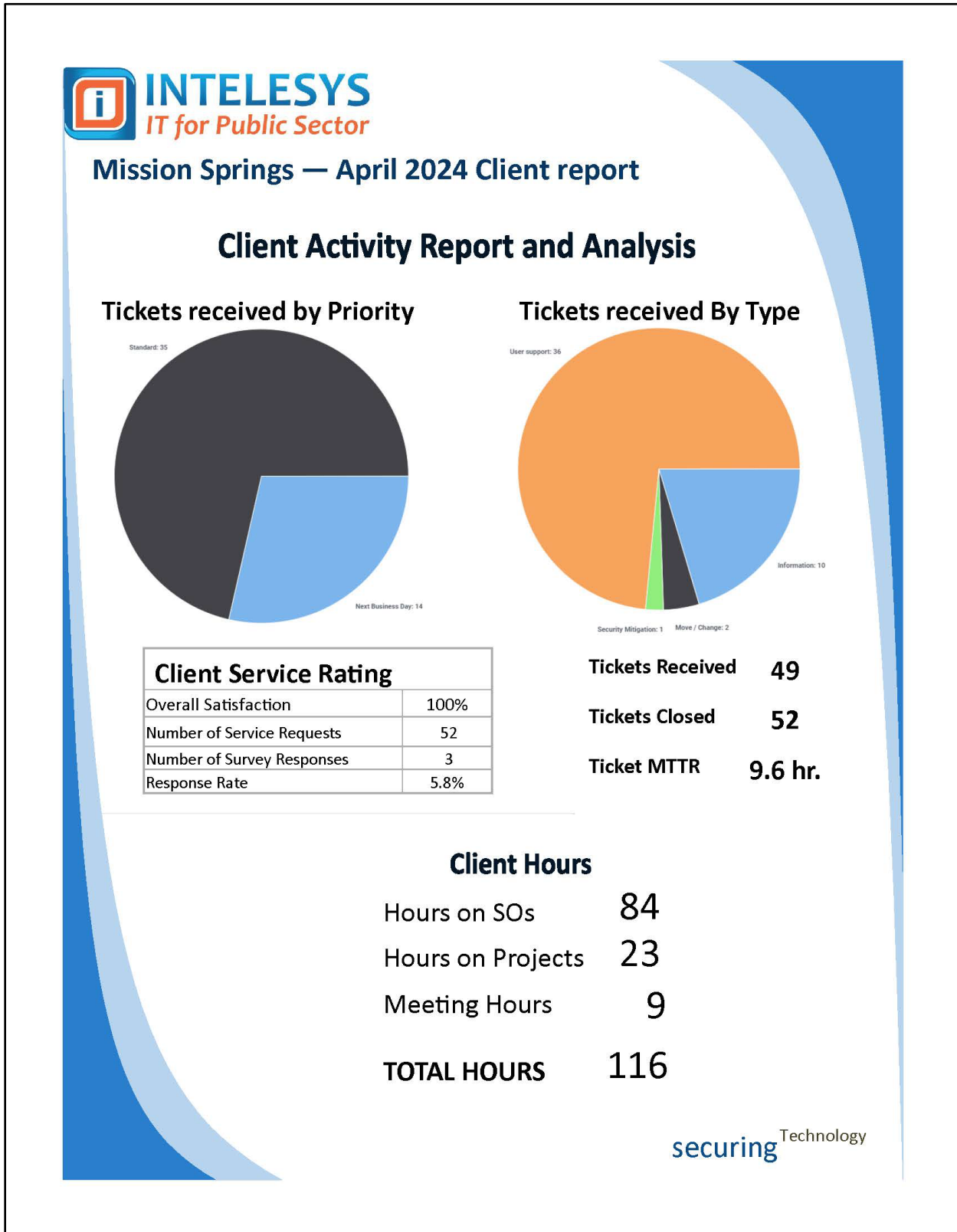
### Cyber Security News Roundup

The IT Department tracks trends in cyber security to note new opportunities for security and new concerns to defend against. The news below is a brief selection intended for informational purposes and provides no insight to the District's cyber security controls.

- It was discovered that a Microsoft storage server related to their Bing search engine was left open and unsecured on the Internet allowing access to configuration files containing internal passwords to other Microsoft services. ([Techcrunch](#))
- A critical bug in LG smart TV's WebOS TV versions 4 through 7 was discovered to allow complete device takeover. LG was informed of the vulnerability in November 2023 and a patch was issued on March 22, 2024. It is recommended that LG smart TV owners check for and install the latest OS updates. ([Cybernews](#))
- UnitedHealth revealed that the source of their breach was the use of compromised user credentials for Citrix, which provides employees with remote network access. Hackers then took advantage of a Citrix vulnerability to encrypt files and demand a ransom be paid. ([Reuters](#))

**Intelesys IT Support**

April 2024 completes the District's third month of IT support through Intelesys. Below is their report on April 2024 activities.







## Mission Springs — April 2024 Client report

### Client Meetings

Meeting Title	Topics	Time Allocated
Weekly Technology Review (During Onboarding)	<ul style="list-style-type: none"> <li>Mail Protection Solution</li> <li>Mobile Device Management (MDM) solution</li> <li>Server refresh</li> </ul>	8 hours
GoTo Demo	Demo of the GoTo Connect platform	1 Hour

### Client Open Projects

Project Title	Purpose
Wright Wastewater Plant Network	Setup and configure network connectivity for new plan.
Advanced Monitoring setup	Configure the servers for alerts on new files created
Mail Protection	Increase inbound mail protection and visibility

### Client Pending Projects

Project Title	Purpose
Server Refresh	Ensure MSWD servers are within proper life cycle
Phone system Review	Secure best pricing and technology for MSWD phones

### Client Closed Projects

Project Title	Purpose
New MFA deployment	Increase MSWD network security



## Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizer, and disinfectants are available to all District buildings and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. Staff will continue to monitor the situation and perform due diligence in getting all the material that is needed to maintain the water systems.

Total inventory purchases were \$26,287.48, and the total issued for use by field crews totaled \$45,378.61, for April 2024.



## ENGINEERING & OPERATIONS

### Engineering Department

Below is a list of Capital Projects and status updates for March 2024.

#### **Well 42 Project**

As recommended by the hydrogeologist, the contractor completed a downhole video of the well to assess its condition. The hydrogeologist then prepared a downhole rehabilitation plan to remove the biofilm and encrustation found to be present along wetted casing and screen intervals below the static water level. MSWD is reviewing the rehabilitation plan and upon approval, will direct the contractor to complete the necessary work.

#### **AD-18 – GQPP Sewer Project Areas “H” & “I”**

Staff had a meeting with the property owner to discuss a new alternative alignment for the sewer at the south end of Hildago Street. The owner was not receptive to the new alternative that was presented. Therefore, staff is evaluating the next steps.

#### **Well 22 Rehabilitation**

Staff has completed evaluation of bids and the project was awarded to Canyon Springs Enterprises for the Well 22 Rehabilitation at the April 2024 Board Meeting. Staff is currently working with the contractor on scheduling the project and executing the agreement.

#### **Water and Wastewater System Comprehensive Master Plan Updates**

Staff and consultants continued progress on evaluating the future demands and system needs, as well as finalizing the master plans and capital improvement programs. Staff anticipates completing the plans and presenting them to the Board in the coming weeks.

#### **AD-18 – GQPP Sewer Project Area “D3”**

Following Board approval in April 2024, staff has reached out to AECOM to execute a Contract to complete design work for Area D3. Staff will be issuing the notice to proceed in May 2024.

#### **AD-18 – GQPP Sewer Project Areas “A” & “G”**

The Army Corps of Engineers design consultant, Genterra, is in the process of preparing the 100% design.

#### **Backup Generators for Well Sites 27-32 and 37 Projects**

Once the proposed future solar panel layout is finalized for the sites, staff will solicit bids through the Planet Bids website within the next few months and will evaluate the bids once they are received and will present the bid results to the Board of Directors in a future Board meeting.

#### **Well 34 Rehabilitation**

Construction was scheduled to be completed in March 2024; however, due to weather and material procurement delays, it will extend into June 2024. Both Booster Pumps 1



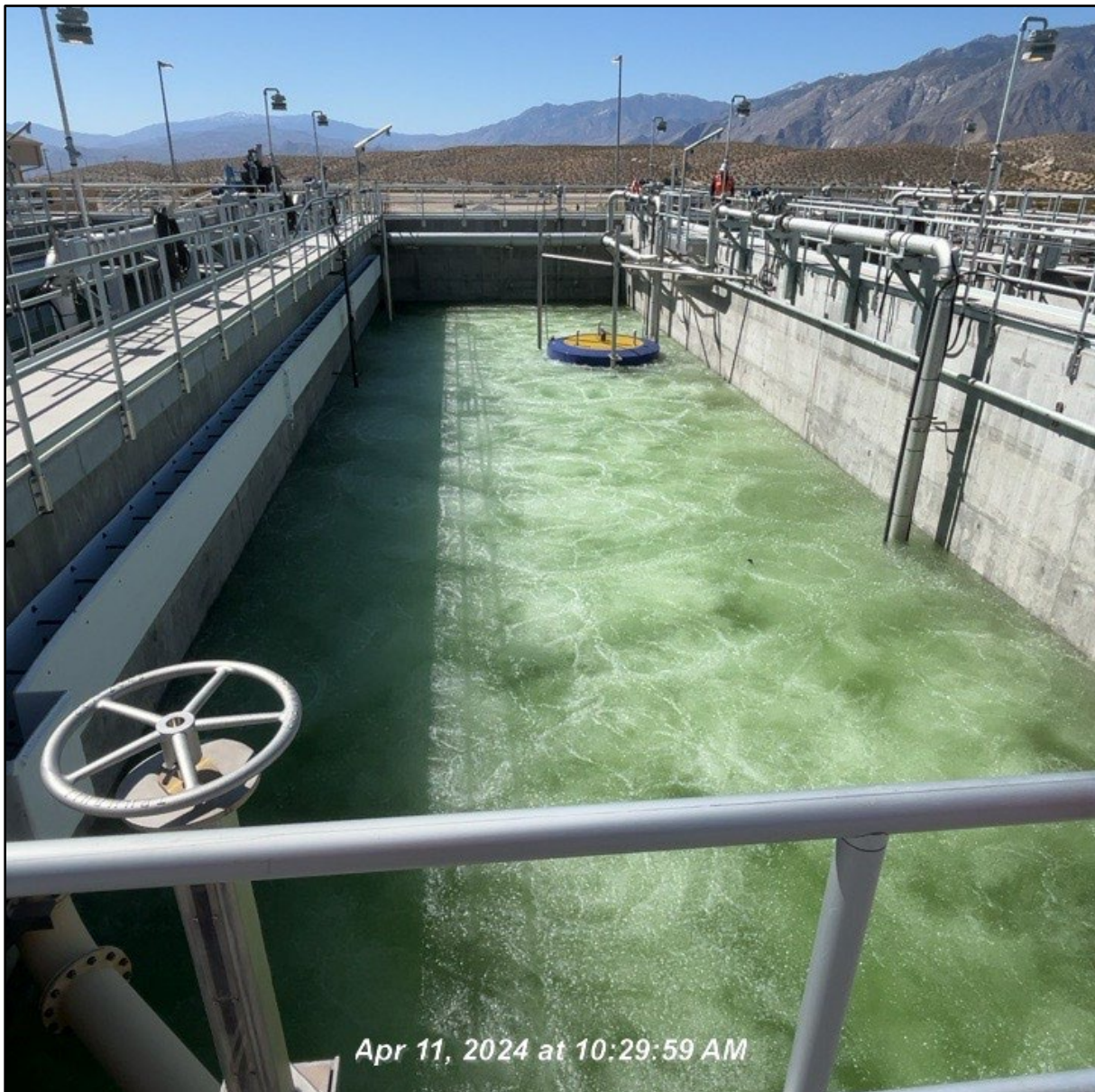
and 2 were pulled to investigate the condition and determine scope of rehabilitation efforts.

### **Regional Water Reclamation Facility**

The Project Team continued responding to RFIs and processing change orders and payment requests submitted by the contractor, JF Shea Construction.

The contractor continued construction on the Regional Water Reclamation Facility (RWRf). Through the month of April 2024, JF Shea Construction:

- Continued outfitting the operations building, wiring, electrical, and security throughout the facility, and site finish work.
- Continued on the startup, testing, troubleshooting, and training on the various individual components and systems within the plant.
- Completed the clean water testing.



Following recording of the grant deed for the permanent easements along 20<sup>th</sup> Avenue, staff contacted Yellow Jacket Drilling to obtain a schedule to mobilize and complete construction of the third required monitoring well.

Staff received comments on the access agreement with the owner to access a private well near Palm Drive and Interstate 10 required for annual sampling and reporting to the RWQCB. Staff is reviewing with MSWD legal counsel.

The Project Team continues to coordinate with the State Water Board on the SRF/Grant funding agreement and reimbursement requests.

- Staff received an update that the Reimbursement Request No. 2 has been processed and a check is forthcoming.
- Staff received an update that the Conveyance Line FBA is still in review by the State.

### **RWRF Conveyance Line**

The Project Team continued processing submittals, responding to RFIs, and processing change orders and payment requests submitted by the contractor, Downing Construction, Inc.

The contractor completed construction of the gravity sewer along Little Morongo Road between 18<sup>th</sup> Avenue and Dillon Road. The portion across the SCE transmission crossing still remains.

Staff continues to coordinate with SCE to resolve the easement issue along Little Morongo Road south of 18<sup>th</sup> Avenue.

### **Area M2 Sewer Collection System (AD-15)**

Staff has received the final bid package and is preparing it for bidding. Staff plans to bid the project following approval of the bid package by the State.

### **RWRF Roadway Design (19<sup>th</sup> Avenue, Little Morongo Road, and 20<sup>th</sup> Avenue)**

The 60% design plan check has been completed and returned to the consultant to review and begin the 90% design.





## Operations & Maintenance

### Construction & Maintenance

#### Water Line Locations

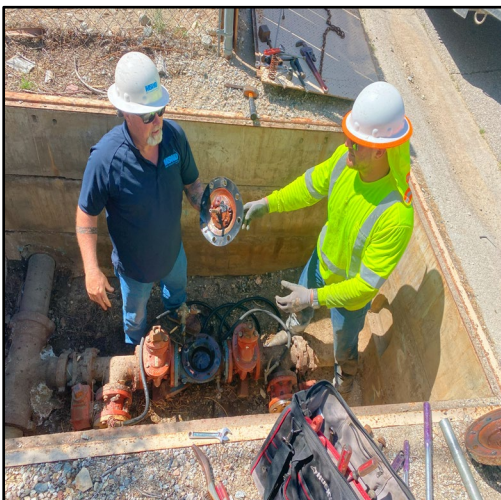
Staff completed approximately 374 water line location requests using iPads and the GeoViewer Mobile app to streamline and manage line locations.



#### Water System Repairs/Replacement

Staff continued to repair and replace components of the water distribution system keeping it in optimum working order and properly functioning without any interruption. Below is a summary of the repairs and replacements completed in April 2024.

- Eight water service lines were replaced with copper.
- Eight service line leaks were repaired.
- Five mainline leaks were repaired.
- One fire hydrant was replaced.



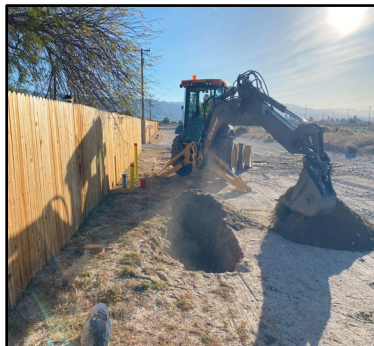
### **Water System Maintenance**

Staff continued to implement preventative maintenance and inspection program keeping the water distribution system in optimum working order and properly functioning without any interruption. Below is a summary of the maintenance completed in April 2024.

- 162 ground valves were exercised.
- 50 fire hydrants were flushed, maintained, and painted.
- No air-release valves were inspected and/or rebuilt. Annual air-release valve maintenance has been completed.
- No Cla-Val valves were maintained this month.
- 96 blow-offs were flushed.



- Staff potholed several locations along Mission Creek at the water main crossings preparing for the replacement of water mains associated with Tropical Storm Hilary.



### **CMMS Workorder Program**

A total of 22 work orders were processed in April 2024 using the CMMS program.

### **New Water Meter Service Installation**

Staff installed 17 new water service lines in April 2024.

### **Fire Flow Testing**

Staff continued performing field fire flow tests for the Engineering Department. Five fire flow tests were conducted in April 2024.



## Fleet & Facility Maintenance

### Janitorial Services

The janitorial contractor, Executive Facilities Services Inc., continues to clean and disinfect all District buildings. Routine disinfection is performed four times per week Tuesday through Friday. Additionally, routine janitorial services are provided twice per week on Wednesdays and Fridays. Staff is preparing an RFP to request revised bids reducing the cleaning and disinfection to two days a week each and add the new Wright RWRF to the list of facilities.

### Building Maintenance

Staff completed the following building maintenance during the month of April 2024:

- Built an office chair for April in the Administration Building.
- Cleaned up trash in the Administration Building dumpster enclosure.
- Installed signs and barbed wire on the new Corporate Yard gate.
- Built a palletized chlorine enclosure for the Production Department.
- Made irrigation repairs at Well 25, Well 28, and Two Bunch Reservoir.
- Secured antenna cables at the Wright RWRF.
- Repaired irrigation breaks at the Administration Building parking lot.
- The drain in the Corporate Yard shop restroom was snaked with assistance from the Wastewater department.
- Sealed holes in the Corporate Yard Shop roof.
- Replaced the exterior outlet cover on the Accounting Trailer.
- Prepared all the Corporate Yard swamp coolers for upcoming use.
- Welded chain to the gate at the MSWD Airport well property.
- Replaced both flags at the Administration Building due to wear.
- Re-mounted cross beams at the Administration Building front shade structure.
- Assisted Amanda in office relocation, raised desk, hung whiteboard, and bulletin boards in office per her locations.
- Replaced failed air hose in the Corporate Yard shop and drained the water filter.
- Readjusted rooftop antennas at the Administration Building for Kurt.
- Removed excess pole length above the Horton WWTP antenna at the Administration Building.
- Built mount for a tire spreader for use in the Corporate Yard Shop.
- Trimmed palm tree in the northwest corner of the Corporate Yard.
- Assisted April in swapping desks for her new office.
- Cleaned up trash around the Corporate Yard gate.
- Replaced vent fan in the lower Administration Building hallway restroom.

### Standby Generator Monthly Maintenance Program

Our team conducts monthly testing to ensure that all generators are in good working order and ready for use when needed. There were no issues with the generators this month.

### Fleet Maintenance/Repairs

- Unit 433 had license plates Installed.
- Unit 362 had battery replaced due to dead cell and rear bucket tooth replaced.
- Unit 418 had the starter button replaced as the original was used to repair Unit 419.



- Unit 399 had the rear glass replaced on the cab, a new hydro boost unit installed, and had the utility crane inspected and greased.
- Unit 435 had the preventative maintenance service and tire rotation performed.
- Unit 391 had the crane removed for installation on Unit 442.
- Unit 442 was taken in to have the crane installed and rack modifications made.
- Unit 402 had the rear brake pads replaced.
- Units 424 and 431 had fire extinguishers mounted in the cab.
- Unit 424 had a broken outrigger pin replaced.
- Unit 425 had the 500-hour service performed, all filters and oil were changed, and all grease points lubricated.
- Units 409, 410, and 412 had range extending antennas installed.
- Unit 390 had the preventative maintenance service performed, rear tires replaced at Desert Tire, and cabin filter changed.
- Unit 435 had a recall performed at Jessup.
- Unit 398 had the utility crane inspected and greased.
- Unit 434 had a directional lightbar installed on the rear of the truck.
- Unit 397 had all 4 rear tires replaced at Desert Tire.





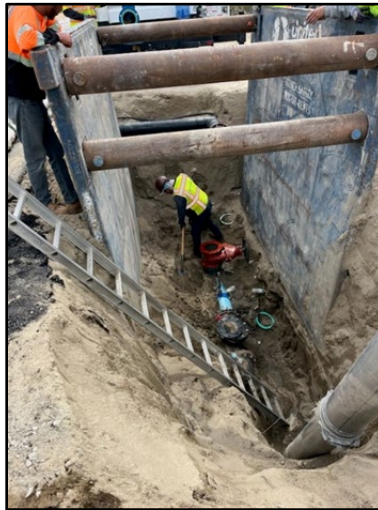
## Wastewater Collections

### Sanitary Sewer Overflows (SSOs)

There were no Sanitary Sewer Overflows (SSOs) in the collection system during April 2024.

### Dos Palmas Lift Station

Operators conducted daily site visits to ensure proper pump operation, SCADA (Supervisory Control and Data Acquisition) system functionality, and site security. Staff completed a confined space entry to replace the low-level float for the lift station. Since all four floats have been replaced, we have not had any abnormal alarm calls from the pumps going out of sequence. Downing Construction was able to successfully bypass the lift station force main to install all the valves and pipes to allow the force main to go in either direction, Horton WWTP or Wright RWRP. The lift station is now back in normal operation.



### Sewer Line Locations

Staff completed 374 sewer line location requests using iPads and the GeoViewer mobile application to streamline and manage line locations.

### Sewer Line/Collections Maintenance

- Staff completed 42 CCTV inspections, totaling 12,994 feet in April 2024.
- Zero miles of sewer mainline were cleaned in April 2024.

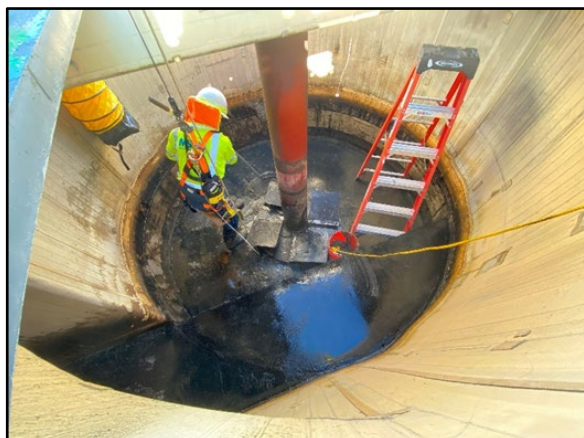
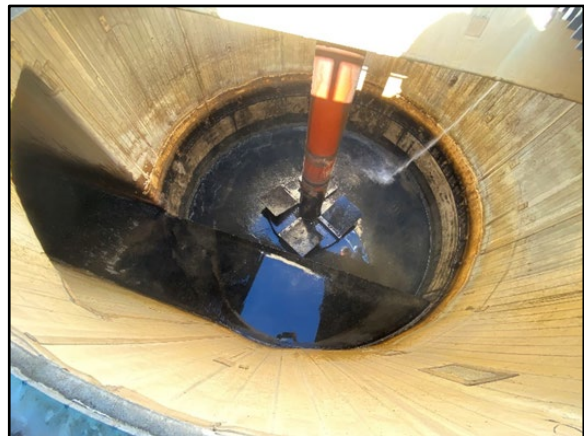
## Wastewater Treatment

### Plant Maintenance

Staff spent 520.5-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs). Also, during this timeframe staff spent 148.2-man hours operating the sludge belt filter press, including filling and removing 17 trailers of sludge from the Horton and Desert Crest WWTPs.

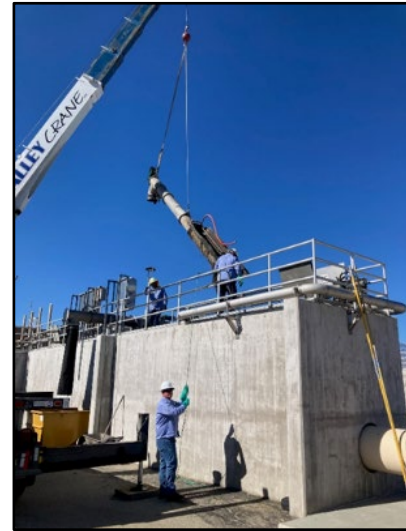
Staff continued routine maintenance removing rags from the headworks auger, aeration tanks, RAS pumps, grit pumps, etc.

Staff completed a confined space entry to inspect the vortex grit removal unit for the Horton WWTP.





Staff had All Valley Crane come out to pull out the auger at the headworks to replace the brush on the auger. While the crane was here, staff replaced the spider couplings in aerators 8 through 11 on aeration tanks 4 and 5.



### **Pond Maintenance**

Ponds 1, 3, 6, 7, and 8 were cleaned and rehabilitated during April 2024. Pond 1 was cleaned and rehabilitated twice this month.

### **Weekly Wastewater Training**

The training courses aim to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment more proficiently. This training helps keep operators safe while completing maintenance. A summary of this month's training includes:

- Wastewater Required State Reporting
- Wright RWRf Waste Discharge Requirements (WDR)

### **Nancy Wright RWRf Startup Training**

Staff has started training on various equipment throughout the Nancy Wright RWRf.



**Wastewater Report**

Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System					
Fiscal Year	2023/24	2022/23	2021/22	2020/21	2019/20
July	4	4	18	8	7
August	12	26	20	4	1
September	17	20	20	5	2
October	3	13	36	9	4
November	7	8	29	50	10
December	21	8	12	9	3
January	2	35	14	21	7
February	1	4	7	23	5
March	1	24	17	48	1
April	7	16	7	18	3
May		9	16	17	11
June		4	2	21	7
<b>Total</b>	<b>75</b>	<b>171</b>	<b>198</b>	<b>233</b>	<b>61</b>

Additional sanitary service connection information is provided in Appendix B.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest WWTPs.

Wastewater Flow (MGD)				
Fiscal Year 2023/24	Horton WWTP		Desert Crest WWTP	
	Average Daily Flow	Peak 24 Hour Flow	Average Daily Flow	Peak 24 Hour Flow
July	1.922043	2.149212	0.050983	0.071200
August	1.929369	2.592078	0.047453	0.067540
September	2.037218	2.182773	0.046081	0.055570
October	2.050049	2.173503	0.040804	0.051000
November	2.065661	2.265582	0.046158	0.059550
December	2.037725	2.208722	0.045566	0.057730
January	2.014687	2.152567	0.045226	0.049620
February	1.999080	2.184408	0.047016	0.053920
March	2.075331	2.301861	0.047050	0.054740
April	2.059142	2.222371	0.040275	0.047630
May				
June				

Additional wastewater flow information is provided in Appendix B.

## Water Production

### Water Pumped/Produced

During the month of April 2024, the District's three public water systems produced the following quantity of water:

- MSWD (CA3310008) – 633.71 Acre Feet (206.50 MG)
- West Palm Springs Village (CA3310078) – 12.09 Acre Feet (3.93 MG)
- Palm Springs Crest (CA3310081) – 3.88 Acre Feet (1.26 MG)

### Water Sampling/Testing

- Bacteriological Sampling – Staff collected 50 routine samples in the MSWD system, four routine samples in the ID-E area (WPSV and PSC systems), and four well samples in ID-E.
- Staff also collected 16 general physical samples in MSWD and two general physical samples in ID-E.
- Well 26A Uranium Treatment (IXP) Sampling – The monthly uranium sampling was completed on April 1, 2024.
- Monthly Reporting – The District's Monthly Coliform Monitoring Report for April 2024 for all three water systems was sent to the SWRCB on May 10, 2024.

### Chlorination System Updates

- Chlorination Pumps – Staff conducted routine maintenance and inspections on all chlorine pumps and related equipment at well sites. Staff made necessary adjustments, repairing and/or rebuilding to ensure proper operation. Most chlorinator pumps continue to function properly, with only typical preventative maintenance required (i.e., repair of cracked chlorination suction/feed tubing).
- Chlorinator Pump Cleaning – Staff began cleaning all chlorinators two times per month with a vinegar-based solution to reduce chlorinator issues. All the chlorine pumps were cleaned during the month of April 2024.
- Sodium Hypochlorite (Chlorine) Usage – During the month of April 2024, a total of 1,414 gallons of chlorine (12.5% solution strength) was used to disinfect the distribution system and our production facilities. (Reflects usage in the MSWD and ID-E water systems.)
- Chlorine Residuals at Production Well Sites – In April 2024, the Production staff checked and documented the chlorine residuals at all wells in use 225 times. The average chlorine residual of these readings was 0.90 ppm. (This data reflects the MSWD and ID-E water systems.)
- Distribution System Chlorine Residuals – During the month of April 2024, the Production staff checked and documented the chlorine residuals throughout the distribution system a total of 85 times. The average chlorine residual of these readings is 0.75 ppm. (This data reflects the MSWD and ID-E water systems.)

### Well Soundings

Staff continued to sound the groundwater levels for 13 production wells and nine monitoring wells.



### **Production Facility Updates**

Staff oversees all water production sites, making necessary adjustments. They conduct monthly overflow maintenance as needed by climbing reservoirs. Staff also inspect reservoir roofs using a drone.

- Well 22 Rehabilitation – While this well is mechanically operational, we've continued to experience intermittent failing bacteriological test. Staff is working to find a resolution to this issue.
- Gateway Fire Pump Monthly Testing – Staff performed the monthly fire pump testing on April 10, 2024. All systems functioned properly. Water loss data was captured and entered onto our water loss tracking worksheet.
- Well 24 Update – The well is still offline, and the pump is currently out of the well. MSWD staff has determined that it is best to run this well to failure. We are working with contractors to bring this well back into operation as soon as possible.
- Well 31 Pump Noise – The pump has been removed from this well and is currently being inspected for necessary repairs. Additionally, since the pump is out of the well, we are having a video survey and EMDS (well casing study) performed on the well.
- Well 29 Chlorine Analyzer Servicing – Staff replaced the DPD and cleaned the sample cell on April 25, 2024.
- Well 33 Chlorination System Upgrade Project – Staff are working diligently to complete the upgrades. This project is considered 95% complete. The remaining item to be completed is its integration into the PLC/SCADA control system. This should be completed by mid-May 2024.
- Well 27/31, Valley View, and Overhill PLC (Programmable Logic Controller) Upgrade Project – The PLC upgrade project has been completed. This project has improved the communications between the sites and the booster pump control logic to a Lead/Lag Alternator strategy. This will help ensure that each pump has an equal number of run-time hours.
- Security Camera Maintenance – Using the new bucket truck, staff cleaned the cameras at Wells 22, 24, 29,, 34, and Worsley Reservoir.
- Well 37 Chlorine Analyzer Leak – Staff found the chlorine analyzer to be leaking on April 30, 2024. A replacement part has been ordered and is expected to be installed by May 6, 2024.
- Well 32 Water Box Leak – The Discharge Head Water Box drain line was damaged. Staff repaired this drain line and routed the water away from the well pedestal to prevent corrosion.
- Well 37 Security Door Switch – Staff replaced a damaged security door switch for the chlorine room.



**Water Report**

Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System					
Fiscal Year	2023/24	2022/23	2021/22	2020/21	2019/20
July	5	6	18	7	4
August	14	28	19	6	10
September	19	22	23	18	2
October	4	16	33	13	3
November	9	10	27	10	16
December	5	9	9	2	17
January	5	26	14	15	6
February	3	14	8	13	8
March	6	29	19	16	2
April	11	24	6	11	1
May		16	19	15	12
June		5	1	24	11
<b>Total</b>	<b>81</b>	<b>205</b>	<b>196</b>	<b>150</b>	<b>92</b>

Additional water service connection information is provided in Appendix B.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production by month.

Monthly Water Production (AF)							
	FY 2023/24	Variance from Prior Year		FY 2022/23	FY 2021/22	FY 2020/21	FY 2019/20
		AF	%				
July	789.99	38.20	5.08	751.79	796.57	857.77	853.23
August	737.74	-112.45	-13.23	850.19	839.93	885.31	795.18
September	675.06	-40.97	-5.72	716.03	738.65	784.80	757.08
October	709.23	17.25	2.49	691.98	665.18	755.84	709.39
November	629.05	29.66	4.95	599.39	679.85	690.13	619.87
December	529.99	-24.28	-4.38	554.27	565.48	588.32	537.23
January	556.57	26.18	4.94	530.39	580.28	537.96	553.20
February	458.69	-31.72	-6.47	490.41	527.34	495.61	520.85
March	560.24	59.87	11.97	500.37	601.44	625.80	557.73
April	649.67	97.33	17.62	552.34	624.07	649.34	573.02
May				726.25	745.36	723.62	698.99
June				682.09	730.02	761.63	806.02
<b>Total</b>	<b>6,296.23</b>	<b>59.07</b>	<b>0.95</b>	<b>7,645.50</b>	<b>8,094.17</b>	<b>8,356.13</b>	<b>7,981.79</b>

Additional water production information is provided in Appendix B.

## Water Resources

Below is a list of water resources related activities for April 2024:

### **Integrated Regional Water Management Planning**

The Coachella Valley Regional Water Management Group (CVRWWMG) met to discuss on-going grant funded projects and upcoming grant opportunities. The CVRWWMG implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region.

The CVRWWMG continued to discuss the Urban Water Use Efficiency and Conservation Regulations and Chromium-6 Regulations.

### **Mission Creek Subbasin Sustainable Groundwater Management Act Compliance**

The 2022 Alternative Plan Update for the Mission Creek Subbasin is still with DWR for review, however, DWR doesn't anticipate completing reviews of alternative plans until sometime later in 2024.

### **San Gorgonio Pass Subbasin Sustainable Groundwater Management Act Compliance**

The consultant, Provost & Pritchard, completed and submitted the final SGMA Annual Report for Water Year 2022-23 to DWR.

### **Indio Subbasin Sustainable Groundwater Management Act Compliance**

The 2022 Alternative Plan Update for the Indio Subbasin is still with the DWR for review, however, DWR doesn't anticipate completing reviews of alternative plans until sometime later in 2024.

### **Salt and Nutrient Management Planning**

Staff attended the monthly steering committee meeting to review the Task 2 Technical Memorandum (TM) Characterize Groundwater Quality and Task 3 TM – Delineate Draft Management Zones and Metrics to Characterize Beneficial Use Protection that is in progress. Staff anticipates receiving the draft Task 2 TM in May 2024 from the consultant, West Yost, for review by both the steering committee and technical advisory committee.





## PUBLIC AFFAIRS

### Past & Upcoming Sponsorships / Events

#### ACWA 2024 Legislative Symposium: April 10, 2024

MSWD's management team and board members attended ACWA's Spring Legislative Symposium, which focused on issues impacting water agencies across the State. The event focused on up-to-date information on critical water policy issues, including Conservation as a Way of Life and SGMA implementation.



#### Assemblyman Wallis Tour of the MSWD Regional Water Reclamation Facility: April 12, 2024



On May 12, 2024, MSWD hosted Assemblyman Greg Wallis for a tour of MSWD's new Nancy Wright Regional Water Reclamation Facility. Support from our elected officials has been instrumental in making this project possible. Together, we're advancing sustainable water solutions for our community.

#### Women's Club Spring BBQ Fundraiser: April 13, 2024

As part of our commitment to community engagement and support, MSWD proudly supported the Desert Hot Springs Women's Club Annual Spring BBQ Fundraiser. Proceeds from the event provide scholarships for Desert Hot Springs High School students, positively impacting our local community.



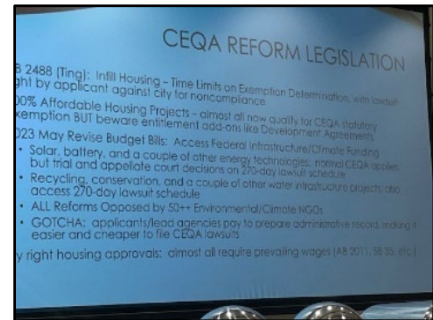
#### Coachella Valley Business Conference and Economic Forecast: April 18, 2024

Board members and staff attended Riverside County's Economic Forecast hosted by the Riverside County Board of Supervisors and the Riverside County Office of Economic Development. The event provided business professionals with valuable insights into current trends, the health of the region's economy, and the economic outlook for the Coachella Valley 12. Attendees had the opportunity to network, explore exhibitor booths, and gain knowledge about small business resources available locally.



**BIASC Coachella Valley Housing, Infrastructure, and CEQA Event: April 23, 2024**

The Public Affairs office and Board had the opportunity to engage in discussions related to housing, infrastructure, and the California Environmental Quality Act (CEQA) during an event hosted by the Building Industry Association of Southern California (BIASC). The event brought together industry leaders committed to creating a better future for California through community building, job creation, and housing opportunities.



**ACWA 2024 Spring Conference and Expo: May 7-9, 2024**

Hosted by the Association of California Water Agencies, the event brings together water industry professionals to learn, connect, and discuss critical issues affecting California's water community. Attendees can expect an all-inclusive format with enhanced networking opportunities, including keynote speakers, case-study presentations, and product demonstrations.



**MSWD Blood Drive: May 15, 2024**

Mission Springs Water District (MSWD) is partnering with LifeStream Blood Bank to host a blood drive on Wednesday, May 15, 2024, between 7:00am to 12:00 pm in the MSWD Boardroom. To sign up and save a life, click on the link [here](#).



**CVCAN Event – Let's Cannabis Tourism: May 9, 2024**



The Coachella Valley Cannabis Alliance Network (CVCAN) is hosting an event called “Let’s Talk Cannabis Tourism.” This event is specifically designed for hotels, attractions, visitor information centers, event producers, hospitality frontline staff, and tourism businesses in the Coachella Valley.

**CSDA Special Districts Legislative Days: May 21-22, 2024**

Special Districts Legislative Days is an event that brings together various special districts in California to address shared public policy challenges. As the California State Legislature grapples with a projected \$38-58 billion budget deficit, and the California Supreme Court considers the constitutionality of an initiative that could disrupt state and local government functions, this gathering provides an opportunity for special districts to understand and influence policy decisions.

**Desert Hot Springs Rotary Big Heart Awards: May 23, 2024**

The 2024 Big Heart Awards are scheduled for Thursday, May 23, 2024, from 5:00 to 9:00pm PDT at the Miracle Springs Resort & Spa in Desert Hot Springs, California. This special in-person event celebrates individuals who have demonstrated exceptional kindness and compassion in the community. The proceeds from the awards will directly fund the Desert Hot Springs Rotary Club Youth Projects, supporting essential programs and opportunities for local youth. It's a heartwarming evening filled with gratitude and positivity!

**Water Talks with MSWD: May 29, 2024**

Water Talks with MSWD is a monthly event hosted by the Mission Springs Water District. During these talks, participants explore crucial water topics that shape the future of the valley and state. The May 29, 2024, session will focus on water quality and new State regulations that will impact MSWD operations.



*If any other events occur throughout the month, they will be communicated either from the Public Affairs team or Dori Petee.*

**Youth Programs****Earth Day Celebration with Cabot's Museum and Desert Hot Springs High School REAL Academy**

In partnership with Cabot's Pueblo Museum and the Desert Hot Springs High School REAL Academy, Mission Springs Water District proudly unveiled a remarkable student-created 3D model of the watershed.

The event, held at Cabot's Pueblo Museum, attracted community members and local leaders to witness the unveiling ceremony and engage in discussions surrounding our community's water resources.



The centerpiece of the event was the unveiling of the innovative 3D model of the watershed, meticulously crafted by students from the Desert Hot Springs High School REAL Academy. The project represents a significant step towards raising awareness about water conservation in the desert region and fostering hands-on learning experiences for students.

The ceremony featured notable speakers, including Jeff Bowman, President of Cabot's Pueblo Museum Board of Directors; Scott Matas, Mayor of Desert Hot Springs; Ivan Sewell, President of Mission Springs Water District Board of Directors; John Gerardi, Trustee of Palm Springs Unified School District; and Casey Heiser, Instructor/Advisor at Desert Hot Springs High School REAL Academy. Desert Hot Springs High School students also shared their insights and experiences from the project.



The model is currently being displayed in the “water room” at Cabot's Pueblo Museum. The unveiling ceremony is also available for viewing on the MSWD Facebook page.

**Desert Hot Springs High School READ Academy Internship: April 30-May 25, 2024**



Earlier this month, MSWD welcomed two new Desert Hot Springs High School interns through a partnership with the Desert Hot Springs High School REAL Academy! First up, Kaleb and Gabriel met with Chad Finch, our Water Production Supervisor, who showed them the fascinating world of our water system and how we move water from the ground to your homes. Next, they took a tour of our facilities with General Manager Macy before starting rotations in our Engineering and Public Affairs Departments.

**Project WET Teacher Training**

MSWD is proud to partner with Coachella Valley Water District to offer Project WET professional development workshops for local educators. Project WET workshops guide educators through an engaging, firsthand experience that prepares them to implement Project WET activities in their classroom or learning space with ease. Participants will leave with their own copy of the updated Foundations of Water Education Guide. FREE and open to all educators, this year's training will be held on Thursday, June 27, 2024, from 8:30 am to 2:30 pm at 75515 Hovley Lane East, Palm Desert, CA 92211.

## Public & Media Outreach

### Customer Survey

MSWD is excited to announce the launch of a customer survey aimed at redesigning the monthly water bill experience. This initiative underscores our commitment to delivering exceptional service and engaging our valued community in shaping the future of our utility statements.

Starting April 25, 2024, customers of MSWD are invited to participate in this survey, which will run through Friday, May 24, 2024. The survey seeks to gather feedback from customers regarding their preferences, and suggestions for improving the current water statement format. By sharing insights, customers can play a vital role in driving positive change and enhancing the overall customer experience.



The survey covers a wide range of topics, including:

- Clarity and readability of the current statement
- Understanding of charges and billing information
- The importance of graphs and visual representations of water use
- Request of feedback of what additional features or information customers would like to see on their statements to improve usefulness

Participation in the survey is simple and convenient. Residents can access the survey online through the MSWD website, the Customer Connect portal, or through the provided link in email communications. English and Spanish paper copies of the survey are also available upon request for those who prefer traditional methods. For more information, visit [www.mswd.org/survey](http://www.mswd.org/survey).

### Customer Newsletter

Our April 2024 Water Matters newsletter features information about our new rebate offerings.

A copy of the newsletter is included in Appendix D.



## Legislative Update

### **Federal: Fiscal Year 2025 Appropriations Update**

Earlier this month, House Republican leadership announced that Rep. Tom Cole (R-OK) would be taking over as the new Chair of the Appropriations Committee. The previous Committee Chair Kay Granger (R-TX) announced last month her intent to step down from the leadership position effective immediately. With the appointment of the new Chair, the House Appropriations Committee has been in the process of putting together guidance from Members on the Fiscal Year (FY) 2025 appropriations process. The Committee has shared information with Members regarding programmatic and language requests and guidance related to community project requests. Over in the Senate, the Senate Appropriations Committee provided deadlines to Senators for community project request submissions, which are due to the respective subcommittees the second week of May 2024. Additional information is available in Appendix C.

### **Federal: EPA Releases PFAS National Primary Drinking Water Regulation**

The Environmental Protection Agency (EPA) released its final PFAS National Primary Drinking Water Regulation. This National Primary Drinking Water Regulation establishes the following legally enforceable Maximum Contaminant Levels (MCLs) for six per- and polyfluoroalkyl substances (PFAS) in drinking water. Additional information is available in Appendix C.

### **California: State Water Board Adopts Rulemaking for Chromium-6 MCL**

The State Water Resources Control Board last month adopted a new Maximum Contaminant Level (MCL) of 10 parts per billion (ppb) for Hexavalent Chromium (Chromium-6) in drinking water.

The regulation applies to all water suppliers, including small public water systems (PWS). Prior to taking effect, the regulation must first be approved by the Office of Administrative Law. Once approved, it is expected that the regulation will take effect by October 2024. Water suppliers will be required to comply with the regulation in accordance with the following specified timelines. PWS with 10,000 or more connections will be required to comply within two years after the MCL takes effect.

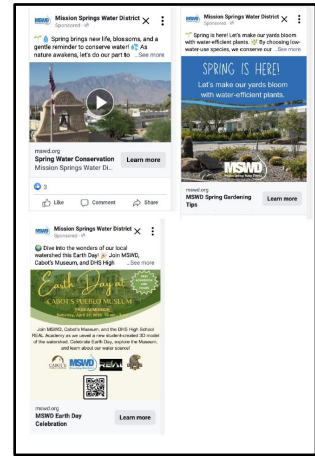
### **California: Climate Resilience Board**

The California Legislature is currently considering placing a general obligation bond measure on the November 2024 ballot to fund investments that will support California's climate resilience. ACWA is advocating in support of a climate resilience bond measure that includes significant funding for water infrastructure. Specifically, ACWA is advocating for a \$7.85 billion investment in water infrastructure that focuses on a number of critical water issues including, dam safety, recycled water, safe drinking water, groundwater recharge and storage, flood protection, conveyance, regional watershed resilience, storage, State Water Project improvements, and water conservation. For a factsheet on the proposed bond, please see Appendix D.



## MSWD Digital Advertising

The District featured three Google and Facebook/Instagram ads promoting various MSWD programs. The Google campaign garnered almost 276,000 impressions and 2,130 link clicks. Our Facebook ads garnered more than 154,000 impressions and 613 link clicks.



A full report is included in Appendix D.

## Social Media

A copy of the April 2024 social media report can be found in Appendix D. This report highlights activities and posts on the District's social media platforms. Some of our most engaging posts included the live recording of the Earth Day Event, a Worker Wed post, and the Assemblyman Greg Wallis tour.

3 Most Engaging Posts	3 Highest Reach Posts	3 Most Shared Posts
<p><b>ASM Wallis Tour</b>   Grateful to Assemblyman Greg Wallis for visiting and t... 18.4%</p>	<p><b>REAL Academy Interns</b>   MSWD welcomed two new Desert Hot Springs High School int... 726</p>	<p><b>News Release: Enhanced Rebates</b>   News Release: MSWD Announces Enhanced Rebate Offerings P... 3</p>
<p><b>Worker Wed - tight space Crew!</b>   Shout Out to Our Amazing C&amp;M Crew! To all the dedic... 15.84%</p>	<p><b>News Release: Enhanced Rebates</b>   News Release: MSWD Announces Enhanced Rebate Offerings P... 247</p>	<p><b>Earth Day Event</b>   Mark your calendars and join MSWD, Cabot's Pueblo Muse... 2</p>
<p><b>Earth day event!</b>   Earth day event! 14.86%</p>	<p><b>Earth Day Event</b>   Mark your calendars and join MSWD, 215 Cabot's Pueblo Muse... 2</p>	<p><b>REAL Academy Interns</b>   MSWD welcomed two new Desert Hot Springs High School int... 2</p>

## CV Water Counts

In April 2024, CV Water Counts maintained robust Google Ads campaigns, amassing more than 447,000 impressions across display, search, social, and video formats, while the website witnessed steady traffic and engagement, with 3,791 users viewing more than 7,000 pages. Meanwhile, the e-Newsletter continues to perform extremely well, with an open rate of nearly 60% in April 2024.



## Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during April 2024.

### Toilet Rebates

The District funded one toilet rebate application in April 2024 totaling \$100.

### Turf Rebates

The District received one new turf rebate application in April 2024, pending payment totaling \$1,859.58. Also, there is still one pending application totaling \$3,000.

### Conservation Kits

The District did not receive any requests for conservation kits in April 2024.

### Bottled Water Tracking Report

Date Supplied	Requested By	Event or Purpose	Cases Requested
04/03/2024	Mission Lakes CC Women's Golf Assn.	Invitational Golf Tournament	5
04/06/2024	Food Now	Chile Cookoff Fundraiser	5
04/11/2024	Mission Lakes CC	Spring Team Golf Tournament	3
04/17/2024	DHS High School	REAL Academy Event	5
04/18/2024	Friends of the Library	Author Series	6
04/22/2024	Desert Physicians Medical Group	Community Sports Physicals for Local High Schools	5
04/27/2024	Elks Lodge	Charity Golf Tournament	4
<b>Total</b>			<b>33</b>



# APPENDIX A – Finance & Accounting Information



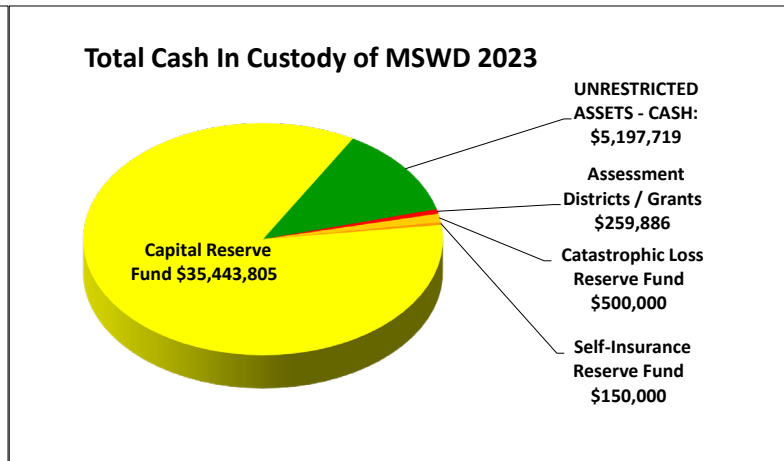
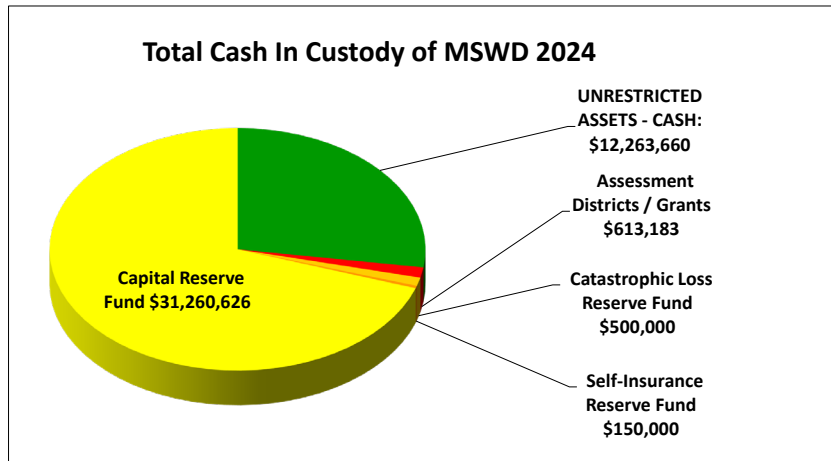
MISSION SPRINGS WATER DISTRICT  
COMBINED FUNDS  
DISTRICT SUMMARY  
JULY 1, 2023 TO MARCH 31, 2024

Item 21.

YEAR TO DATE				JULY 1, 2022 TO MARCH 31, 2023			
ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	FAVORABLE (UNFAVORABLE)	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	FAVORABLE (UNFAVORABLE)
		VARIANCE AMOUNT	VARIANCE PERCENT			VARIANCE AMOUNT	VARIANCE PERCENT
16,499,671	15,950,691	548,980	3%	15,655,523	15,989,818	(334,295)	-2%
16,124,857	16,786,198	661,341	4%	12,042,508	12,747,628	705,120	6%
<u>374,815</u>	<u>(835,507)</u>	<u>1,210,322</u>	145%	<u>3,613,015</u>	<u>3,242,190</u>	<u>370,825</u>	11%
				<b>OPERATING REVENUE:</b>			
				<b>OPERATING EXPENSE:</b>			
				<b>NET OPERATING INCOME</b>			
7,014,977	6,539,598	475,379	7%	2,978,557	2,742,806	235,751	9%
733,454	797,913	64,459	8%	490,262	1,198,542	708,280	59%
<u>6,281,523</u>	<u>5,741,685</u>	<u>539,838</u>	9%	<u>2,488,294</u>	<u>1,544,264</u>	<u>944,030</u>	61%
				<b>ADD NON-OPERATING REVENUE</b>			
				<b>LESS NON-OPERATING EXPENSE</b>			
				<b>NET NON-OPERATING INCOME</b>			
<u>6,656,338</u>	<u>4,906,178</u>	<u>1,750,160</u>	36%	<u>6,101,309</u>	<u>4,786,454</u>	<u>1,314,855</u>	27%
				<b>NET INCOME</b>			

**OTHER INFORMATION**

	5.91	<b>DEBT SERVICE RATIO</b>	8.79
	1.03%	<b>INVESTMENT RETURN</b>	0.27%
<b>EARNED \$</b>	32,638	<b>WELLS FARGO LOAN INTEREST</b>	\$ 53,200 <b>PAID</b>
	\$ 42,784,058	<b>CASH - JULY 1</b>	\$ 47,763,075
	\$ 2,003,411	<b>INCREASE/(DECREASE) IN CASH</b>	\$ (6,211,665)
	<u>\$ 44,787,469</u>	<b>CASH - END OF PERIOD</b>	<u>\$ 41,551,410</u>
<b>WELLS FARGO \$</b>	12,263,660	<b>UNRESTRICTED CASH</b>	\$ 5,197,719
<b>WELLS FARGO \$</b>	595,222	<b>RESTRICTED - ASSESSMENT DISTRICTS</b>	\$ 714,266
<b>CALTRUST \$</b>	6,925,222	<b>RESTRICTED - SHORT TERM FUND</b>	\$ 11,535,433
<b>CALTRUST \$</b>	22,240,930	<b>RESTRICTED - MEDIUM TERM FUND</b>	\$ 21,484,500
<b>CALTRUST \$</b>	2,762,435	<b>RESTRICTED - LIQUIDITY FUND</b>	\$ 2,619,491
	<u>\$ 44,787,469</u>	<b>RESTRICTED TOTAL CASH</b>	<u>\$ 41,551,410</u>





NOT STARTED

**MISSION SPRINGS WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS - NOT STARTED  
MARCH 31, 2024**

Item 21.

JOBNO	PROJECT TITLE	BEG BAL 07-01-2023	YEAR TO DATE 03-31-24	2024 BUDGET	FY 2024 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	DEPARTMENT RESPONSIBLE
11460	WELL 29 CHROMIUM 6 TREATMENT DESIGN	0.00	0.00	200,000.00	200,000.00	0.00	200,000.00	200,000.00	ENGINEERING
11719	RESERVOIR REHAB PROGRAM DESIGN - 2022 FY	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	120,000.00	PRODUCTION
11737	PIERSON BLVD SLURRY SEAL PROJECT	0.00	0.00	183,000.00	183,000.00	0.00	183,000.00	183,000.00	ENGINEERING
11738	RIVERSIDE CTY MOUNTAIN VIEW RESURFACING PROJ	0.00	0.00	33,000.00	33,000.00	0.00	33,000.00	33,000.00	ENGINEERING
11787	JOHN DEERE 3032E COMPACT UTILITY TRAILER	0.00	0.00	32,000.00	32,000.00	0.00	32,000.00	32,000.00	WASTEWATER
11788	MUFFIN MONSTER 6" INLINE GRINDER	0.00	0.00	15,100.00	15,100.00	0.00	17,100.00	17,100.00	WASTEWATER
11789	WACHS ERV-750 VALVE MACHINE	0.00	0.00	42,000.00	42,000.00	0.00	42,000.00	42,000.00	CONSTRUCTION & MAINT.
11791	ERP SYSTEM REPLACEMENTS	0.00	0.00	1,710,000.00	1,710,000.00	0.00	1,710,000.00	1,710,000.00	INNOVATION & TECHNOLOGY
11809	13TH AVE DAMAGE: TSTORM HILARY	0.00	4,704.24	70,000.00	65,295.76	4,704.24	100,000.00	95,295.76	ENGINEERING
11810	THOMAS DR DAMAGE: TSTORM HILARY	0.00	5,742.28	75,000.00	69,257.72	5,742.28	105,000.00	99,257.72	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	0.00	16,066.24	230,000.00	213,933.76	16,066.24	230,000.00	213,933.76	ENGINEERING
11812	LITTLE MORONGO DAMAGE: TSTORM HILARY	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	30,000.00	ENGINEERING
11813	MISSION LAKES DAMAGE: TSTORM HILARY	0.00	8,600.35	150,000.00	141,399.65	8,600.35	650,000.00	641,399.65	ENGINEERING
TOTAL		0.00	35,113.11	2,890,100.00	2,854,986.89	35,113.11	3,452,100.00	3,416,986.89	
13 records									



COMPLETED

**MISSION SPRINGS WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS - COMPLETED  
MARCH 31, 2024**

Item 21.

JOBNO	PROJECT TITLE	BEG BAL	YEAR TO DATE	2024	FY 2024 BUDGET	TOTAL	ADOPTED	BALANCE	DEPARTMENT
		07-01-2023	03-31-24	BUDGET	TO ACTUAL	COST	BUDGET	OF BUDGET	RESPONSIBLE
10371	SEWER LINE ENCASEMENT I-10 CROSSING @ INDIAN	251,972.22	0.00	0.00	0.00	251,972.22	251,972.00	-0.22	ENGINEERING
10693	WELL SITE-WORSLEY RD NORTH-27 ACRES	39,326.00	0.00	0.00	0.00	39,326.00	39,326.00	0.00	ENGINEERING
10702	WELL SITE WORSLEY-ENV/ENG	2,404.50	0.00	0.00	0.00	2,404.50	2,405.00	0.50	ENGINEERING
10969	PRELIM DESIGN/ENG HORTON WWTP EXP# 5	171,702.93	0.00	0.00	0.00	171,702.93	171,703.00	0.07	ENGINEERING
11032	FINAL DESIGN HORTON WWTP EXP #5	940,340.32	0.00	0.00	0.00	940,340.32	940,340.00	-0.32	ENGINEERING
11076	WELL #38 DESIGN & ENVIRONMENTAL	366,443.48	0.00	0.00	0.00	366,443.48	375,000.00	8,556.52	ENGINEERING
11088	EIR HORTON WWTP EXPANSION #5	71,415.62	0.00	0.00	0.00	71,415.62	71,416.00	0.38	ENGINEERING
11392	WELL & BOOSTER SCADA ENHANCEMENT	29,207.20	0.00	0.00	0.00	29,207.20	30,000.00	792.80	PRODUCTION
TOTAL		1,872,812.27	0.00	0.00	0.00	1,872,812.27	1,882,162.00	9,349.73	
8 records									

# APPENDIX B – Wastewater & Water Production Tables



### WASTEWATER REPORT

SEWER CONNECTION SUMMARY													
	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12
July	4	4	18	8	7	9	51	2	1	139	2	0	0
August	12	26	20	4	1	8	53	2	4	214	4	0	2
September	17	20	20	5	2	12	8	11	2	90	2	1	0
October	3	13	36	9	4	8	12	4	21	65	8	2	1
November	7	8	29	50	10	9	7	7	1	52	18	7	3
December	21	8	12	9	3	3	64	1	0	86	22	11	2
January	2	35	14	21	7	1	16	8	3	27	3	11	1
February	1	4	7	23	5	1	42	0	3	5	46	6	1
March	1	24	17	48	1	0	23	5	0	31	16	2	1
April	7	16	7	18	3	3	15	30	0	8	95	14	3
May		9	16	17	11	3	20	45	7	13	98	3	2
June		4	2	21	7	3	6	70	4	4	72	2	0
<b>Annual</b>	<b>75</b>	<b>171</b>	<b>198</b>	<b>233</b>	<b>61</b>	<b>60</b>	<b>317</b>	<b>185</b>	<b>46</b>	<b>734</b>	<b>386</b>	<b>59</b>	<b>16</b>

**Connections to Sewer Collection System:**  
 As of June 30, 2023                    8,836  
 Plus YTD                                        75  
**Total Sewer Connections =            8,911**

WASTEWATER FLOW MGD				
2023/24	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.922043	2.149212	0.050983	0.071200
August	1.929369	2.592078	0.047453	0.067540
September	2.037218	2.182773	0.046081	0.055570
October	2.050049	2.173503	0.040804	0.051000
November	2.065661	2.265582	0.046158	0.059550
December	2.037725	2.208722	0.045566	0.057730
January	2.014687	2.152567	0.045226	0.049620
February	1.999080	2.184408	0.047016	0.053920
March	2.075331	2.301861	0.047050	0.054740
April	2.059142	2.222371	0.040275	0.047630
May				
June				

WASTEWATER FLOW MGD				
2022/23	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.980020	2.086591	0.038856	0.045610
August	2.007484	2.156507	0.043378	0.051750
September	2.085598	2.243680	0.042339	0.047130
October	1.980283	2.266199	0.045616	0.052230
November	1.966075	2.124845	0.045861	0.050330
December	1.963779	2.145901	0.041817	0.050300
January	1.954007	2.142796	0.043181	0.048220
February	1.917610	2.093768	0.041724	0.056170
March	1.977725	2.134190	0.042863	0.047530
April	2.047194	2.217048	0.037373	0.047160
May	1.977976	2.188987	0.040162	0.059330
June	1.938862	2.058816	0.049741	0.067470

### WATER REPORT

WATER CONNECTION SUMMARY													
	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12
July	5	6	18	7	4	5	7	2	0	0	1	0	0
August	14	28	19	6	10	5	3	2	2	0	1	0	0
September	19	22	23	18	2	14	4	13	3	0	2	2	0
October	4	16	33	13	3	21	8	3	20	0	5	1	1
November	9	10	27	10	16	4	0	7	3	0	1	0	1
December	5	9	9	2	17	3	3	2	0	0	2	0	0
January	5	26	14	15	6	3	20	1	1	2	2	0	0
February	3	14	8	13	8	5	11	1	0	1	0	1	0
March	6	29	19	16	2	3	6	5	0	12	0	0	4
April	11	24	6	11	1	3	7	11	2	7	0	1	4
May		16	19	15	12	5	11	9	8	2	0	1	2
June		5	1	24	11	2	8	2	10	1	0	0	0
<b>Annual</b>	<b>81</b>	<b>205</b>	<b>196</b>	<b>150</b>	<b>92</b>	<b>73</b>	<b>88</b>	<b>58</b>	<b>49</b>	<b>25</b>	<b>14</b>	<b>6</b>	<b>12</b>
<b>Avg./ Mo.</b>	<b>6.75</b>	<b>17.08</b>	<b>16.33</b>	<b>12.50</b>	<b>7.67</b>	<b>6.08</b>	<b>7.33</b>	<b>4.83</b>	<b>4.08</b>	<b>2.08</b>	<b>1.17</b>	<b>0.50</b>	<b>1.00</b>

**Connections to Water System:**  
 As of June 30, 2023      13,542  
 Plus YTD                      81  
**Total Water Connections =      13,623**

WATER PRODUCTION SUMMARY													
	FY 2023/24	Variance from prior year		FY 2022/23	FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	789.99	38.20	5.08%	751.79	796.57	857.77	853.23	857.20	835.87	714.50	659.11	859.00	942.82
August	737.74	-112.45	-13.23%	850.19	839.93	885.31	795.18	806.47	829.93	808.54	706.62	730.71	828.60
September	675.06	-40.97	-5.72%	716.03	738.65	784.80	757.08	689.47	712.40	679.54	657.37	800.67	813.20
October	709.23	17.25	2.49%	691.98	665.18	755.84	709.39	709.81	733.86	678.33	575.86	716.30	716.09
November	629.05	29.66	4.95%	599.39	679.85	690.13	619.87	631.75	642.41	601.89	582.22	533.69	557.05
December	529.99	-24.28	-4.38%	554.27	565.48	588.32	537.23	502.16	584.24	520.63	503.10	590.83	633.09
January	556.57	26.18	4.94%	530.39	580.28	537.96	553.20	570.20	599.52	465.10	431.38	526.86	582.86
February	458.69	-31.72	-6.47%	490.41	527.34	495.61	520.85	415.49	512.79	453.39	483.92	506.49	522.87
March	560.24	59.87	11.97%	500.37	601.44	625.80	557.73	490.92	536.09	549.50	514.05	614.94	603.89
April	649.67	97.33	17.62%	552.34	624.07	649.34	573.02	635.08	644.06	540.56	502.36	622.58	664.05
May		-	0.00%	726.25	745.36	723.62	698.99	598.36	697.15	731.81	601.83	590.28	708.18
June		-	0.00%	682.09	730.02	761.63	806.02	710.39	688.74	732.68	685.93	706.34	812.96
<b>TOTAL</b>	<b>6,296.23</b>	<b>59.07</b>	<b>0.95%</b>	<b>7,645.50</b>	<b>8,094.17</b>	<b>8,356.13</b>	<b>7,981.79</b>	<b>7,617.30</b>	<b>8,017.06</b>	<b>7,476.47</b>	<b>6,903.75</b>	<b>7,798.69</b>	<b>8,385.66</b>

**APPENDIX C – Federal Update from Carpi & Clay**



# Mission Springs Water District Federal Update

May 1, 2024

## FY25 Appropriations Update

Earlier this month, House Republican leadership announced that Rep. Tom Cole (R-OK) would be taking over as the new Chair of the Appropriations Committee. The previous Committee Chair Kay Granger (R-TX) announced last month her intent to step down from the leadership position effective immediately. With the appointment of the new Chair, the House Appropriations Committee has been in the process of putting together guidance from Members on the Fiscal Year (FY) 2025 appropriations process. The Committee has shared information with Members regarding programmatic and language requests and guidance related to community project requests. Over in the Senate, the Senate Appropriations Committee provided deadlines to Senators for community project request submissions, which are due to the respective subcommittees the second week of May.

## EPA Releases PFAS National Primary Drinking Water Regulation

The Environmental Protection Agency (EPA) released its final PFAS National Primary Drinking Water Regulation. This National Primary Drinking Water Regulation establishes the following legally enforceable Maximum Contaminant Levels (MCLs) for six per- and polyfluoroalkyl substances (PFAS) in drinking water:

Compound	Final MCLG	Final MCL (enforceable levels)
PFOA	Zero	4.0 parts per trillion (ppt) (also expressed as ng/L)
PFOS	Zero	4.0 ppt
PFHxS	10 ppt	10 ppt
PFNA	10 ppt	10 ppt
HFPO-DA (commonly known as GenX Chemicals)	10 ppt	10 ppt
Mixtures containing two or more of PFHxS, PFNA, HFPO-DA, and PFBS	1 (unitless) Hazard Index	1 (unitless) Hazard Index

The final rule is effective on June 25<sup>th</sup>.

## EPA Issues Final PFOA and PFOS CERCLA Rule

EPA released a [final rule](#) to designate perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) as hazardous substances under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). The rule addresses PFOA and PFOS contamination by enabling investigations and cleanup of the chemicals and will ensure that leaks, spills, and other releases are reported. The final rule is effective 60 days following publication in the *Federal Register*.

## Legislative Activity

**PFAS Passive Receiver Companion Bill Introduced in the House.** Reps. John Curtis (R-UT) and Marie Gluesenkamp Perez (D-WA) introduced the *Water Systems PFAS Liability Protection Act* ([H.R. 7499](#)). This bill would create a CERCLA liability exemption for PFAS releases from water and wastewater systems. This is a companion bill to Sen. Lummis' PFAS passive receivers bill in the Senate ([S. 1430](#)). The House bill was referred to the Committees on Energy and Commerce and Transportation for consideration, and the Senate bill was referred to the Committee on Environment and Public Works.

**House and Senate Bills Introduced to Address WIFIA Cost Shares.** Sen. Alex Padilla (D-CA) and Rep. Scott Peters (D-CA) introduced the *Drought Relief Obtained Using Government Help Today (DROUGHT)* ([H.R. 8030/S. 4134](#)). Currently, projects receiving assistance from the Water Infrastructure Finance and Innovation Act (WIFIA) Program cannot accept assistance from the federal government for more than 80 percent of project costs. The *DROUGHT Act* would raise the limit from 80 percent to 90 percent for projects in areas experiencing extreme drought or serving historically disadvantaged communities. The House bill was referred to the Committees on Energy and Commerce and Transportation for consideration, and the Senate bill was referred to the Committee on Environment and Public Works.

**LIHWAP Reauthorization Bill Introduced in the House.** A bipartisan group of House Members led by Rep. Eric Sorensen (D-IL) introduced the *Low-Income Household Water Assistance Program (LIHWAP) Establishment Act* ([H.R. 8032](#)). This bill is the companion bill to the Senate version that was introduced by Sen. Padilla ([S. 3830](#)), which would reauthorize the LIHWAP program. LIHWAP funds subsidies to utilities to assist low-income households with paying for clean water and wastewater services. The House bill was referred to the Committees on Energy and Commerce and Transportation for consideration, and the Senate bill was referred to the Committee on Health, Education, Labor, and Pensions for consideration.

**House and Senate Bills Introduced to Create Drought Resilient Infrastructure Program.** Sen. Mark Kelly (D-AZ) and Rep. Greg Stanton (R-AZ) introduced the *Drought Resilient Infrastructure Program* ([H.R. 8079/S. 4172](#)). The legislation would:

- Enable the Army Corps of Engineers (Corps) to prioritize water conservation or storage efforts at Corps facilities,

- Directs the Corps to prioritize these conservation efforts above other Corps missions (like flood control or combating invasive species) during times of drought, and
- Provides new Corps infrastructure programs to help states, counties, cities, tribes, and other water users construct projects that respond to or prevent worsening drought conditions.

The House bill was referred to the Committee on Transportation and Infrastructure, and the Senate bill was referred to the Committee on Environment and Public Works for consideration.

**House Democrats Introduce Bill to Reauthorize Large-Scale Water Recycling Program.** Reps. Grace Napolitano (D-CA), Jared Huffman (D-CA), Susie Lee (D-NV), and Raúl Grijalva (D-AZ) introduced the *Large-Scale Water Recycling and Investment Act of 2024* ([H.R. 7990](#)). The legislation would provide an additional \$550 million to the previously authorized \$450 million for new water recycling projects led by state, tribal, or local water authorities. The legislation would require that projects cost at least \$1 billion, double the current project threshold of \$500 million. The bill was referred to the Committee on Natural Resources for consideration.

**California Representatives Introduce Bill to Remove Nitrate and Arsenic from Drinking Water.** Reps. Norma Torres (D-CA) and David Valadao (R-CA) introduced the *Remove Nitrate and Arsenic in Drinking Water Act* ([H.R. 7916](#)). The bill would amend the Safe Drinking Water Act to establish an annual \$15 million grant program for reducing nitrate and arsenic concentrations in drinking water supplies. The bill would also direct EPA to consider the needs of low-income and disadvantaged populations impacted by drinking water contamination. The bill was referred to the House Committee on Energy and Commerce for consideration.

## Federal Funding Opportunities & Announcements

**EPA Publishes Clean Heavy-Duty Vehicles Grants NOFO.** EPA published a [NOFO](#) for the availability of \$932 million for the Clean Heavy-Duty Vehicles grant program. The grants will fund project that replace existing non-zero-emission heavy-duty vehicles with zero-emission vehicles, support zero-emission vehicle infrastructure, and to train and develop workers. At least \$400 million will be used to fund projects serving communities located in an area in nonattainment with the National Ambient Air Quality Standards. The EPA will offer funding to eligible recipients to replace existing non-zero-emission Class 6 and 7 heavy-duty vehicles with eligible Class 6 and 7 zero-emission vehicles. To support zero-emission vehicle adoption and deployment, funding may also be used for:

- zero-emission vehicle refueling infrastructure;
- workforce development and training; and
- project implementation costs.
- 

Applications are due by July 25<sup>th</sup>.



**Reclamation Announces Water Management and Forecasting Grants.** The Bureau of Reclamation (Reclamation) [announced](#) \$13.3 million in grants for 51 applied science projects in 12 states through the WaterSMART Program. The funding will support development of modeling and forecasting tools, hydrological data platforms, and new data sets to inform water resource management.

**Reclamation Announces WaterSMART Grants.** Reclamation announced \$11.1 million in awards for 34 projects in 11 states and Guam through the WaterSMART program. The grants were awarded through two categories: [Project Design](#) and [Water Strategy](#) grants. Project Design grants support efficient and sustainable water project design, and Water Strategy grants provide financial assistance for water supply, water management, marketing, and river restoration projects.

## Federal Agency Personnel & Regulatory Announcements

**CISA Releases CIRCIA Reporting Requirements NPRM.** The Cybersecurity and Infrastructure Security Agency (CISA) released a [notice of proposed rulemaking](#) (NPRM) for Cyber Incident Reporting for Critical Infrastructure Act (CIRCIA) Reporting Requirements. CISA is requesting comments on timeframes for covered entities to report cyber incidents, ransom payments made in response to a ransomware attack, and any substantial new or different information discovered related to a previously submitted report. Comments are due June 3<sup>rd</sup>.

**EPA Releases Final Rule on CWA Analysis of Effluent.** EPA released a [final rule](#) titled “Clean Water Act (CWA) Methods Update Rule for the Analysis of Effluent.” This rule updates test procedures under the CWA used by industry and municipalities when analyzing the chemical, physical, and biological composition of wastewater through the National Pollutant Discharge Elimination System permit program. The rule is effective on June 17<sup>th</sup>.

**EPA Releases Updated Interim Guidance on PFAS Disposal.** EPA released an [update](#) to its “Interim Guidance on the Destruction and Disposal of Perfluoroalkyl and Polyfluoroalkyl Substances and Materials Containing Perfluoroalkyl and Polyfluoroalkyl Substances.” The updated guidance provides information that managers of PFAS waste can use to evaluate the most appropriate destruction, disposal, or storage method among those currently available. The guidance also recommends that decision-makers prioritize the use of technologies with the lowest potential for environmental release.

**EPA Releases GHG Standards for Heavy-Duty Vehicles Final Rule.** EPA released a [final rule](#) titled “Greenhouse Gas Emissions Standards for Heavy-Duty Vehicles – Phase 3.” The new standards will phase in starting with model year 2027 vehicles and will apply to all model years beginning 2032. The rule is effective on June 21<sup>st</sup>.

**EPA Releases New Water Reuse and Natural-based Solutions Webpage.** EPA released a [new website](#) called the Water Reuse and Nature-based Solutions Webpage.

The webpage identifies the multiple benefits of nature-based solutions and water reuse project examples.

**EPA Releases WRAP Annual Progress Update.** EPA [released](#) the “Water Reuse Action Plan (WRAP) Annual Progress Update.” The WRAP collaborative began four years ago and supports potable and non-potable water reuse nationwide.

**EPA Announces EJ Online Clearinghouse.** EPA announced the [Environmental Justice Clearinghouse](#), an online collection of environmental justice (EJ) resources. EPA is [accepting feedback](#) and the Clearinghouse will be updated on a rolling basis.

**EPA Launches Permit Transparency Website.** EPA launched a [new website](#) focused on providing transparency in the environmental permitting process. The new website provides centralized information about EPA permitting programs, public facing reports and resources, Fixing America’s Surface Transportation Act Title 41 (FAST-41) information, and Inflation Reduction Act funding information related to streamlining the permitting process.

**FWS and NMFS Release ESA Final Rule.** The Fish and Wildlife Service (FWS) and National Marine Fisheries Service (NMFS) released a [final rule](#) related to enforcement of the Endangered Species Act (ESA). The rule clarifies, interprets, and implements provisions of the ESA related to interagency cooperation. The rule is effective on May 6<sup>th</sup>.

**NOAA Announces HeatRisk Tool.** NOAA announced a new map-based tool called [HeatRisk](#) to forecast the risk of heat-related impacts in specific locations over a 24-hour period.

## ## ##

# APPENDIX D – Public Affairs Information



April 11, 2024

Mr. Brian Macy  
Mission Springs Water District  
Attn: Marion Champion  
66575 2nd St  
Desert Hot Springs, CA 92240

Dear Marion,

As the season of renewal blossoms, we at Food Now, together with the families we serve, wish to extend our heartfelt gratitude for your generous Sponsor donation in support of our Chili Cook-off of \$750.00. Your donation was received on 4/8/2024.

Spring symbolizes a time of renewal and hope, and your generosity embodies this spirit perfectly. With your support, we are not only able to nourish bodies but also to renew spirits, offering not just sustenance, but also a foundation for a brighter future.

We are acutely aware of the myriad of worthy causes vying for your attention and support. It is with sincere appreciation that we acknowledge your decision to contribute to Food Now. Your commitment to aiding others truly makes a difference, and we are honored to count you among our valued supporters.

May this season bring you the joy and hope that your generosity has provided to many. Thank you once again for your kindness and belief in our mission.

With warmest regards,

Dana C Johnson  
Executive Director/President  
Food Now  
Dana@FoodNowDHS.org  
Office: (760) 288-7878  
Cell: (760) 288-5028

*Desert Hot Springs*



*Elks Lodge # 2639*

Desert Hot Springs Women's Club  
P.O. BOX 955,  
Desert Hot Springs, CA 92240

RE: Donation Golf Tournament – 2024

March 18,2024

Dearest Madam President and Team,

Thank you for your generous donation of \$500.00 to the lodge Golf Tournament. The funds you gave us really helps pay for the event expenses, scholarships and other planned community donations.

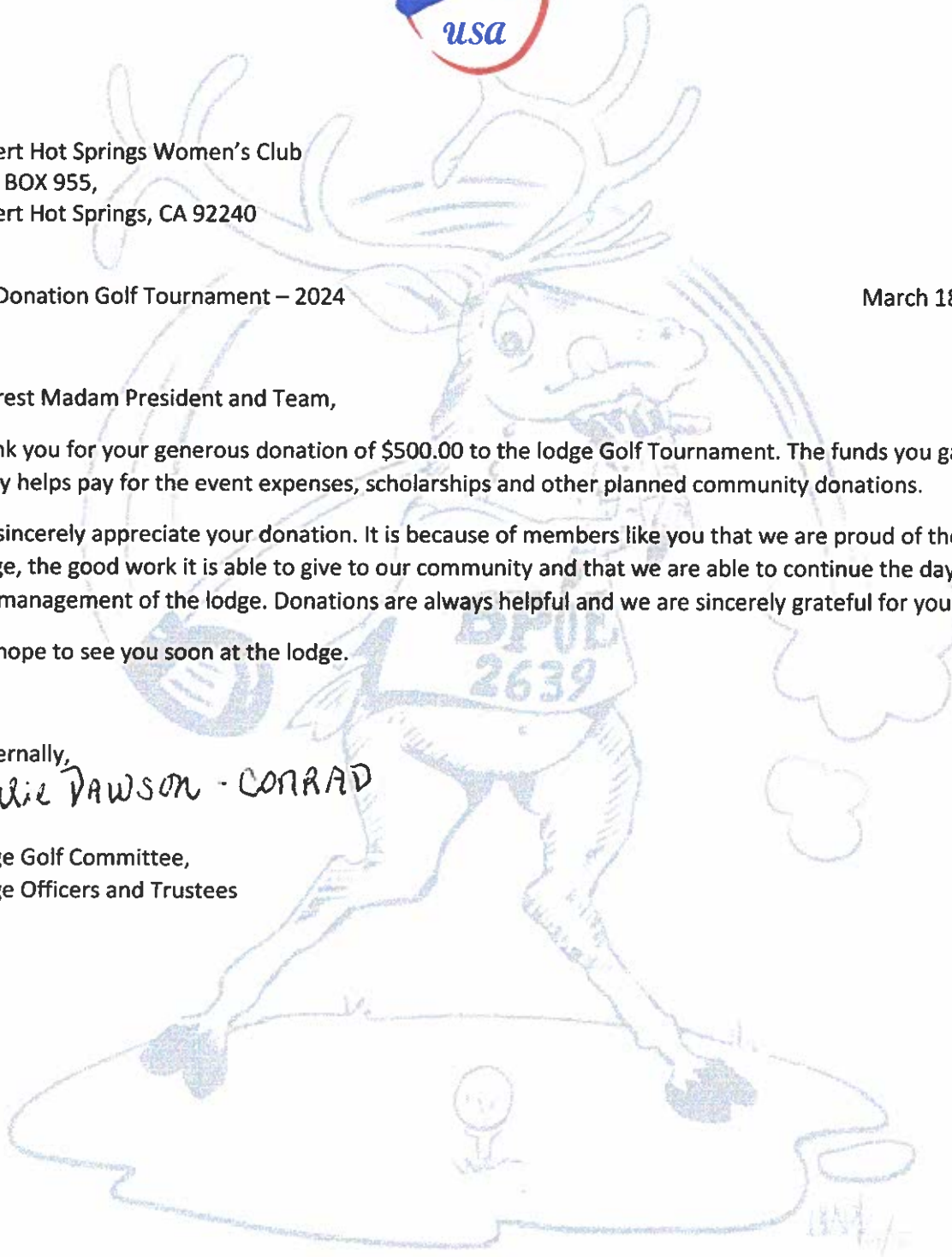
We sincerely appreciate your donation. It is because of members like you that we are proud of the Elks Lodge, the good work it is able to give to our community and that we are able to continue the day-to-day management of the lodge. Donations are always helpful and we are sincerely grateful for your help.

We hope to see you soon at the lodge.

Fraternally,

*Julie Dawson - Conrad*

Lodge Golf Committee,  
Lodge Officers and Trustees





# Water Matters

News from your water provider

April 2024

## It Pays to Save

MSWD is committed to helping you conserve water and save money. That's why we're thrilled to announce new and enhanced rebate offerings to support your efforts in water conservation. Take advantage of these fantastic opportunities to upgrade your appliances and fixtures while contributing to a sustainable future.



## Wash More Using Less

Upgrade to a water-efficient washing machine with a water factor of six (6) or lower and receive a \$150 rebate.



## Replace and Save

Say goodbye to old, inefficient toilets and hello to savings! MSWD offers two tiers of rebates for water-efficient toilets:

- **Ultra-Low-Flow Toilets:** Replace your old toilet with a new model that uses 1.28 gallons per flush (GPF) or less and receive up to a \$100 rebate.
- **Premium High-Efficiency Toilets:** Upgrade to premium models using 1.1 GPF or less, or dual flush models using 1.1/1.6 GPF or less, and receive up to a \$150 rebate!



## Take Charge With Smart Irrigation Controllers

Upgrade your irrigation system with a weather-based smart irrigation controller featuring rain shut-off capability.

### Reimbursement Amounts:

- **Single-family Home:** Up to \$150 for the device; Up to \$100 for professional installation.
- **Commercial or HOA:** Up to \$5,000 (MSWD reimburses 100% of the first \$2,500 spent and 75% of remaining costs up to \$5,000); Up to \$750 for professional installation.



## Rethink Your Grass

MSWD also continues offering customers \$2 per square foot for grass/turf replacements. Restrictions apply.

Don't miss out on these incredible rebate offerings! Upgrade your appliances and fixtures today to save water and money. Rebates are processed on a first-come, first-served basis, so act quickly to secure your savings.

For terms and conditions and more information, visit [www.mswd.org/rebates](http://www.mswd.org/rebates) or contact us directly at 760-329-6448, ext 121 or 145.



# Water Matters

Noticias de tu proveedor de agua

Abril de 2024

## ¡Ahorra dinero mientras ahorras agua!

En MSWD (Distrito de Agua de Mission Springs), estamos comprometidos a ayudarte a conservar agua y ahorrar dinero. Nos complace anunciar nuevas y mejoradas ofertas de reembolso para respaldar tus esfuerzos en la conservación del agua. Aprovecha estas fantásticas oportunidades para mejorar tus electrodomésticos y accesorios mientras contribuyes a un futuro sostenible.



## Lava más usando menos

Actualiza a una lavadora eficiente en el uso del agua con un factor de agua de seis (6) o menos y recibe un reembolso de \$150.



## Reemplaza y ahorra

Di adiós a los inodoros antiguos e ineficientes y da la bienvenida a los ahorros!

MSWD ofrece dos niveles de reembolsos para inodoros eficientes en el uso del agua:

- Inodoros ultra bajos en flujo: Actualiza tu inodoro antiguo con un modelo nuevo que use 1.28 galones por descarga (GPF) o menos y recibe un reembolso de hasta \$100.
- Inodoros de alta eficiencia premium: Actualiza a modelos premium que usen 1.1 GPF o menos, o modelos de doble descarga que usen 1.1/1.6 GPF o menos, y recibe un reembolso de hasta \$150!



## Controla tu riego con inteligencia

Actualiza tu sistema de riego con un controlador de riego inteligente basado en el clima que incluye función de apagado automático en caso de lluvia.

Montos de reembolso:

- Hogares unifamiliares: Hasta \$150 para el dispositivo; Hasta \$100 para instalación profesional.
- Comercial o HOA: Hasta \$5,000 (MSWD reembolsa el 100% de los primeros \$2,500 gastados y el 75% de los costos restantes hasta \$5,000); hasta \$750 para instalación profesional.



## Replántate tu césped

MSWD sigue ofreciendo a los clientes \$2 por pie cuadrado para la sustitución de césped. Se aplican restricciones.

¡No te pierdas estas increíbles ofertas de reembolso! Actualiza tus electrodomésticos y accesorios hoy mismo para ahorrar agua y dinero. Los reembolsos se procesan por orden de llegada, así que actúe rápidamente para asegurar sus ahorros.

Para términos y condiciones y más información, visita [www.mswd.org/rebates](http://www.mswd.org/rebates) o contáctanos directamente al 760-329-6448, extensión 121 o 145.



## DROUGHT AND FLOOD

# Climate Resilience Bond – Water Infrastructure Priorities



Adapting to climate change requires California to urgently and significantly rehabilitate and modify existing water facilities, improve operational flexibility, and make generational investments in new water infrastructure. The State is currently underprepared to manage a water system with a decreasing snowpack, less frequent precipitation, and weather extremes. Additional above- and below-ground storage capacity must be developed to capture precipitation. In addition, new and enhanced conveyance facilities are essential for moving collected and stored water, connecting suppliers with different supply sources, transferring water among water users, and recharging groundwater for multi-beneficial purposes. State investment in water infrastructure is crucial to providing the reliable delivery of safe water to California residents, businesses, and agriculture. In addition, climate resilience projects have also been shown to stimulate local economies and create jobs.

## Recycling and Desalination: (\$1.35 billion)

The State has set a target of 1.8 million acre-feet of new recycled water by the year 2040. In order to meet this goal the State Water Resources Control Board (State Water Board) estimates that the cost to State, local, and federal agencies will total approximately \$27 billion. In addition, the State has set a target of expanding brackish groundwater desalination by 84,000 acre-feet per year by 2040. Both ocean and brackish groundwater and surface water desalination play an important role in local communities' water supply planning process to enhance California's drought resilience.

## Groundwater: (\$1 billion)

Historic droughts over the last several decades have placed extreme strain on California's groundwater basins. In response to the Sustainable Groundwater Management Act (SGMA), local agencies have proposed more than 340 new recharge projects that, if built, could result in as much as 2.2 million acre-feet of additional stored water in a single wet year by 2030.

## Flood Protection: (\$1 billion)

Levees, weirs, bypasses, and other flood protection facilities reduce the risk of major flooding. Projects that repair, expand, or replace these facilities are essential to flood management and public safety. As recent atmospheric rivers have shown, California must invest significant resources in flood protection including new infrastructure to capture flood flows and divert them to groundwater recharge facilities.

## Dam Safety/Reservoir Operations: (\$850 million)

In 2022, 112 California dams were rated "less than satisfactory" by State dam inspectors, resulting in many of the reservoirs being filled under full storage capacity. Dam safety projects would help protect public safety and increase storage capacity. In addition, Forecast-Informed Reservoir Operations (FIRO) increase the efficiency of water infrastructure through the use of data from watershed monitoring and weather forecasting to optimize water releases from reservoirs to increase resilience to droughts and floods.



Eastern Municipal Water District:  
French Valley Recycled Water Expansion



Fresno Irrigation District:  
Savory Groundwater Recharge Basin





**Western Municipal Water District:  
Recycled Water & Groundwater Recharge**



**Los Vaqueros Reservoir**



**Contra Costa Water District:  
Contra Costa Canal**



**Mesa Water:  
Drought-Resilient Supply Project**

### **Regional Water Conveyance: (\$800 million)**

New regional water conveyance systems and repairs of existing facilities will be essential to create a more resilient water infrastructure system. The Bureau of Reclamation estimates that repairing arterial canals in the central valley that have been damaged due to subsidence will cost over \$500 million. In addition, there are new regional conveyance projects planned in communities throughout the State that would create access to new water sources or provide emergency backup conveyance.

### **Surface Water Storage: (\$750 million)**

As climate change continues to reduce California's snowpack, which serves as a natural storage reservoir, the State must invest in additional water storage infrastructure to capture and store rainfall for utilization during dry periods. The Governor's Water Supply Strategy identifies the need to develop over 4-million-acre feet of new storage facilities with other estimates placing the need much higher.

### **Safe Drinking Water/Water Quality: (\$600 million)**

ACWA strongly supported the creation of California's Safe and Affordable Drinking Water Fund and recognizes the need to continue to direct resources to disadvantaged communities dealing with water quality issues. In addition, there are a number of communities throughout California dealing with water quality issues, including those caused by perfluoroalkyl and polyfluoroalkyl substances (PFAS) and other contamination that will result in millions of dollars in treatment costs to ratepayers.

### **Regional Watershed Resilience: (\$500 million)**

Regional and inter-regional scale watershed resilience projects are essential to maximize investments that increase water infrastructure resilience to climate change. These projects include Integrated Regional Water Management (IRWM) projects and other regional collaborations that focus on managing the region's water resources, setting regional priorities for water infrastructure, improving regional water self-reliance, or reducing reliance on the Sacramento-San Joaquin Delta.

### **State Water Project Climate Change Resilience: (\$500 million)**

The California State Water Project (SWP) is a multi-purpose water storage and delivery system that delivers clean water to 27 million Californians and many farms and businesses throughout the state. In order to continue to provide safe and reliable drinking water and to meet the renewable energy goals established for the SWP, California should provide funding to enhance the SWP delivery of water and increase its energy resilience.

### **Water Conservation: (\$500 million)**

From 2013 to 2016, statewide per capita residential water use declined 21 percent and has remained 16 percent below (on average) 2013 levels. Public water agencies continue to invest in water conservation projects and programs that increase conservation efforts, such as turf replacement programs, water loss projects, and other water-use efficiency upgrades. Similarly, there are significant infrastructure projects at agricultural irrigation districts that would yield water savings.



# CVWC Digital Marketing Report Website, Social, and Marketing Performance

**Apr 1 - 30, 2024**

by Hunter | Johnsen

# Google Ads Campaigns

**DISPLAY AD IMPRESSIONS**  
CV Water Counts

347.67K

**SEARCH AD IMPRESSIONS**  
CV Water Counts

2,907

**VIDEO IMPRESSIONS**  
CV Water Counts

76,270

**Clicks**  
CV Water Counts

3,516

**GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE**  
CV Water Counts

Campaign name	Clicks	Impr.
CV Water Counts April - 2024	1,687	183,471
CV Water Counts April, 2024 Spanish	1,453	164,202
	3,140	347,673



**GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE**  
CV Water Counts

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	76,270	26,800	12,262	223
CVWC Water Saving Tips YouTube Spanish April, 2024	34,544	13,512	7,403	63
CVWC Water Saving Tips English YouTube April, 2024	41,726	13,288	4,859	160
	76,270	26,800	12,262	223



**GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE**  
CV Water Counts

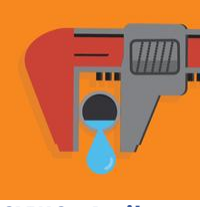
Campaign	Clicks	Impr.
CVWC Search Campaigns	153	2,907
	153	2,907

Campaign	Clicks	Impr.
	153	2,907



# Facebook Ad Campaigns

**FACEBOOK AD PERFORMANCE**  
Hunter Johnsen

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 <p><b>CVWC - April 2024</b> www.instagram.com Conservation Tip of the Month: Repair drips and leaks. A leak as small as the tip of a pen can waste more than 200 gallons per day.</p>	602	102,541	34,461	2.98	612
	602	102,541	34,461	2.98	612

# Website Information

**Users**  
CV Water - CV Water Counts - GA4

# 3,791

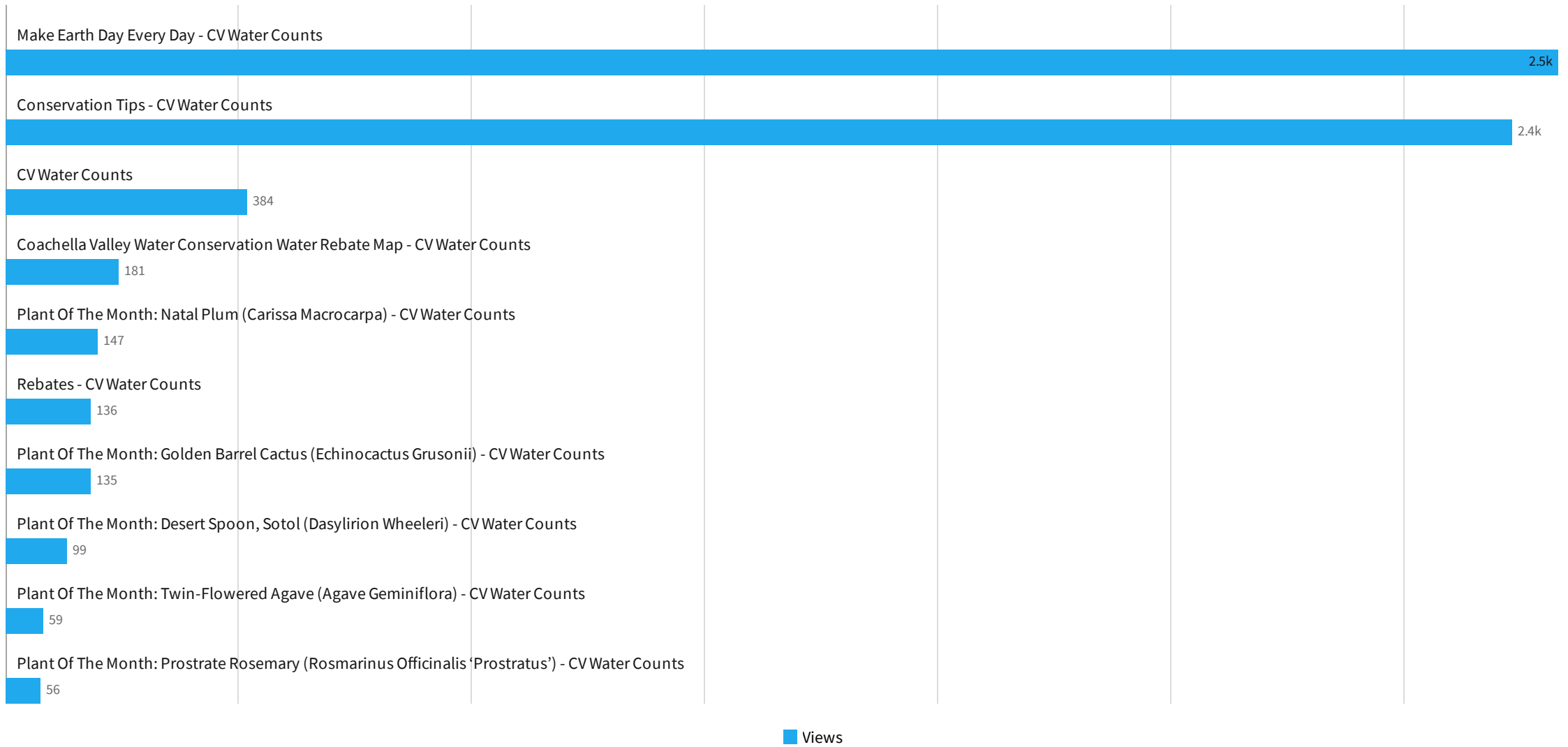
**Sessions**  
CV Water - CV Water Counts - GA4

# 5,340

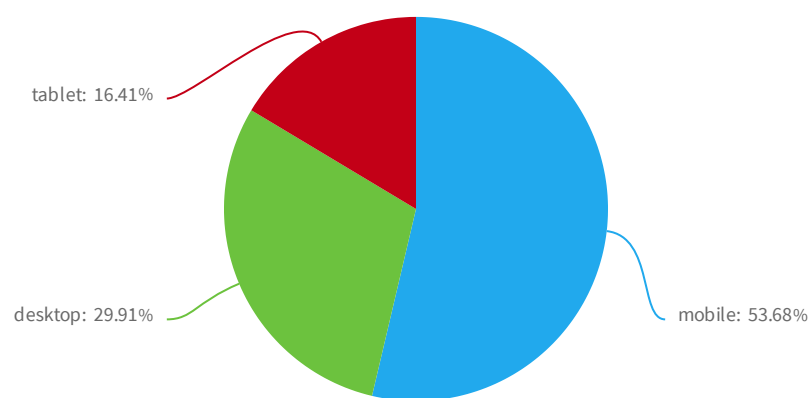
**PAGEVIEWS**  
CV Water - CV Water Counts - GA4

# 7,053

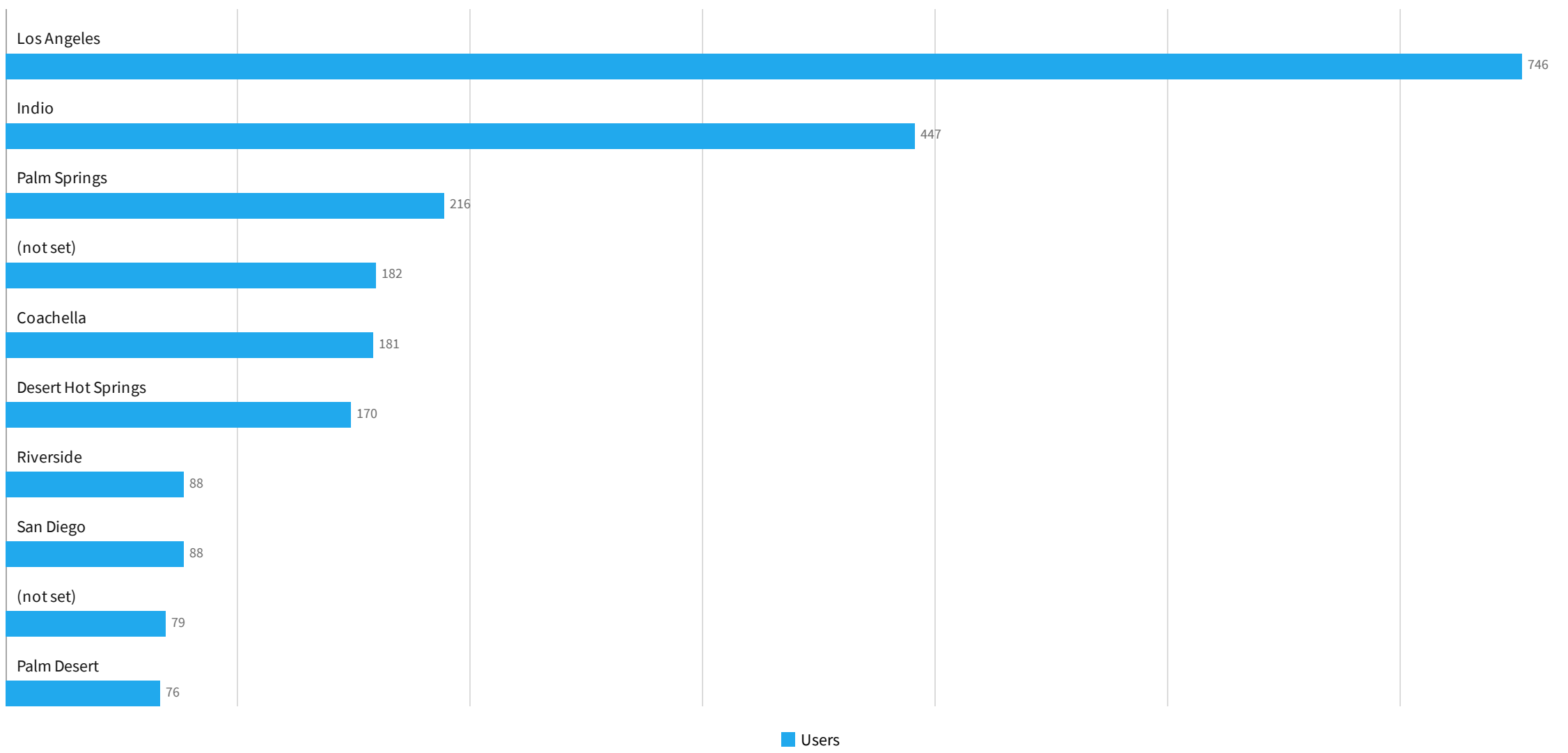
**Views by Page title and screen class**  
CV Water - CV Water Counts - GA4



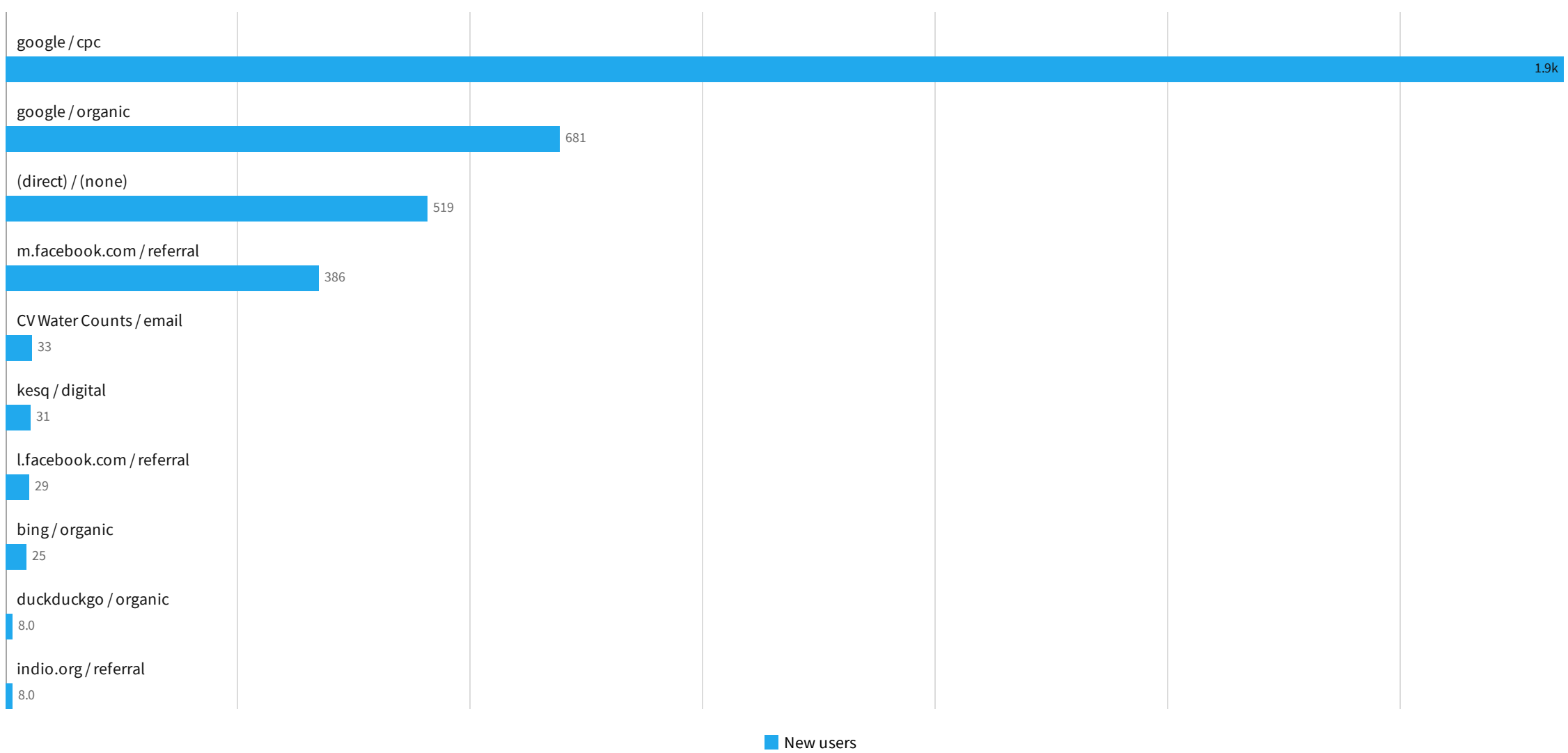
**Engaged sessions by Device category**  
CV Water - CV Water Counts - GA4



**Users by City**  
CV Water - CV Water Counts - GA4



**New users by First user source / medium**  
CV Water - CV Water Counts - GA4



**Month performance**  
Past 6 months: CV Water - CV Water Counts - GA4

Month	New users	Engaged sessions	Engagement rate	Sessions per User	Average engagement time
April 2024	3,666	1,478	27.7%	1.41	12s
March 2024	3,534	1,275	25.4%	1.39	13s
February 2024	3,512	1,334	26.3%	1.4	14s
January 2024	3,803	1,246	25.4%	1.27	19s
December 2023	2,626	909	24.6%	1.37	15s
November 2023	2,046	674	23.0%	1.4	14s
	19,187	6,961	25.5%	1.4	15s



## Organic Search

### Query performance

cvwatercounts.com/

Query	Impr.	Clicks	CTR	Avg. position
sotol plant	1,948	16	0.82%	9.92
natal plum	1,725	35	2.03%	2.14
elephant food	1,612	4	0.25%	4.53
star jasmine	1,611	5	0.31%	1
artichoke agave	1,553	7	0.45%	1.45
prostrate rosemary	1,344	26	1.93%	4.02
agave geminiflora	1,274	14	1.1%	6.73
phoenix dactylifera	1,274	0	0%	3.99
cleveland sage	1,273	2	0.16%	1.22
water pledge	1,247	0	0%	5.79
	14,861	109	0.73%	4.08

### Page performance

cvwatercounts.com/

Page	Impr.	Clicks	CTR	Avg. position
<a href="https://cvwatercounts.com/plant-of-the-month-desert-spoon-sotol-dasyliion-wheeleri/">https://cvwatercounts.com/plant-of-the-month-desert-spoon-sotol-dasyliion-wheeleri/</a>	6,097	56	0.92%	7.58
<a href="https://cvwatercounts.com/plant-of-the-month-star-jasmine-trachelospermum-jasminoides/">https://cvwatercounts.com/plant-of-the-month-star-jasmine-trachelospermum-jasminoides/</a>	4,313	22	0.51%	1.65
<a href="https://cvwatercounts.com/plant-of-the-month-artichoke-agave-agave-parryi-v-truncata/">https://cvwatercounts.com/plant-of-the-month-artichoke-agave-agave-parryi-v-truncata/</a>	4,047	18	0.44%	2.79
<a href="https://cvwatercounts.com/plant-of-the-month-date-palm-phoenix-dactylifera/">https://cvwatercounts.com/plant-of-the-month-date-palm-phoenix-dactylifera/</a>	3,933	13	0.33%	5.02
<a href="https://cvwatercounts.com/plant-of-the-month-natal-plum-carissa-macrocarpa/">https://cvwatercounts.com/plant-of-the-month-natal-plum-carissa-macrocarpa/</a>	3,639	71	1.95%	3.5
<a href="https://cvwatercounts.com/plant-of-the-month-prostrate-rosemary-rosmarinus-officinalis-prostratus/">https://cvwatercounts.com/plant-of-the-month-prostrate-rosemary-rosmarinus-officinalis-prostratus/</a>	3,516	49	1.39%	8.17
<a href="https://cvwatercounts.com/plant-of-the-month-elephants-food-portulacaria-afra/">https://cvwatercounts.com/plant-of-the-month-elephants-food-portulacaria-afra/</a>	2,934	8	0.27%	5.58
<a href="https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/">https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/</a>	2,741	8	0.29%	7.03
<a href="https://cvwatercounts.com/save-water-pledge/">https://cvwatercounts.com/save-water-pledge/</a>	2,716	4	0.15%	4.71
<a href="https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/">https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/</a>	2,639	14	0.53%	2.72
	36,575	263	0.72%	4.88

# Facebook Information

**Impressions**  
CV Water Counts

128.8K

**Reach**  
CV Water Counts

61,380

**New page likes**  
CV Water Counts

0

**Post engagement**  
CV Water Counts

710












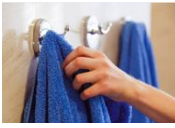

**Total page views**  
CV Water Counts

73




**Page likes**  
CV Water Counts

3,988

**Post performance**  
CV Water Counts

Post	Created at	Reach	Post engaged users	Likes
 Desert Water Agency was founded in 1961 as a groundwater management agency in the western Coachella Valley and started providing water service to customers in Palm Springs and Cathedral City in...	April 30, 2024	16	1	2
 <a href="https://www.facebook.com/photo.php?fbid=738143121809976&amp;set=a.395351946089097&amp;type">https://www.facebook.com/photo.php?fbid=738143121809976&amp;set=a.395351946089097&amp;type</a>	April 29, 2024	277	15	3
 Here are four ways to be more water-efficient in your landscape. Learn more:	April 25, 2024	9	1	1
 For more water-saving tips, visit <a href="http://CVWaterCounts.com/conservation-tips">CVWaterCounts.com/conservation-tips</a> . #WaterWiseWednesday	April 25, 2024	22	1	1
 One of the best ways to protect the planet is by conserving water! Celebrate Earth Day on April 22 by changing your water use habits year-round. Here are some tips to get you started. Learn more:	April 22, 2024	12	2	2
 The golden barrel cactus is one of the best cactus for a bold accent in the landscape due to its symmetrical, globular shape and brilliant, golden spines that light up in the sun. Learn more:	April 19, 2024	13	2	2
 Don't forget to turn off the water while brushing your teeth. You could save 8 gallons per day! For more water-saving tips, visit <a href="http://CVWaterCounts.com/conservation-tips">CVWaterCounts.com/conservation-tips</a> ...	April 18, 2024	45	3	3
 <a href="https://www.facebook.com/photo.php?fbid=729315692692719&amp;set=a.395351946089097&amp;type">https://www.facebook.com/photo.php?fbid=729315692692719&amp;set=a.395351946089097&amp;type</a>	April 13, 2024	40	2	2
 If you or someone you know is in need of water bill assistance during this difficult time, applications are being accepted now for the Help2Others Assistance Program online. Click here for details and to fill out ...	April 11, 2024	126	4	2
 April is National Garden Month! What are you planting this year?	April 8, 2024	34	2	2
 WATER YOUR YARD IN NON-DAYLIGHT HOURS During the month of April in our desert, the best times to water your plants are during non-daylight hours, when it's cooler. If you have a spray system, watering for 10 minutes a day, 7 days a week is sufficient. If y...	April 5, 2024	42	3	3
 At home or staying in a hotel, reuse your towels. For more water-saving tips, visit <a href="http://CVWaterCounts.com/conservation-tips">CVWaterCounts.com/conservation-tips</a> . #WaterWiseWednesday	April 4, 2024	33	2	2
 April is National Garden Month! Spring is the perfect time to give your garden attention before the weather warms. Learn more:	April 2, 2024	13	2	2
		62,035	656	37



Post	Created at	Reach	Post engaged users	Likes
 <p>Conservation Tip of the Month: Repair drips and leaks. A leak as small as the tip of a pen can waste more than 200 gallons per day.</p>	April 1, 2024	60,844	612	5
 <p><b>CV Water Counts updated their cover photo.</b>  <a href="https://www.facebook.com/cvwatercounts">https://www.facebook.com/cvwatercounts</a></p>	April 1, 2024	34	0	2
 <p>Today is Arbor Day. It's a great day to plant a tree!</p>	April 1, 2024	475	4	3
		62,035	656	37


# Instagram Information

 **Impressions**  
CV Water Counts


317


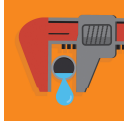





 **Likes**  
CV Water Counts

13

 **Followers (lifetime)**  
CV Water Counts

245

 **Post performance**  
CV Water Counts

Post	Impr.	Engagement	Reach	Saved	Video views
 <a href="https://www.instagram.com/p/C6U4Sv1AZcg/">https://www.instagram.com/p/C6U4Sv1AZcg/</a>	18	5	17	0	0
 Conservation Tip of the Month: Repair drips and leaks. A leak as small as the tip of a pen can waste more than 200 gallons per day.	13	2	10	0	0
 If you or someone you know is in need of water bill assistance during this difficult time, applications are being accepted now for the Help2Others Assistance Program online. For details and to fill out an online...	12	1	11	0	0
 Today is Arbor Day. It's a great day to plant a tree!	10	1	7	0	0
 <a href="https://www.instagram.com/p/C5tLORiM0tb/">https://www.instagram.com/p/C5tLORiM0tb/</a>	9	1	8	0	0
 April is National Garden Month! What are you planting this year?	6	3	5	1	0
 For more water-saving tips, visit <a href="https://CVWaterCounts.com/conservation-tips">CVWaterCounts.com/conservation-tips</a> . #WaterWiseWednesday	0	1	9	0	9
	68	14	67	1	9

## E-Blast Information

### Campaign performance

CV Water Counts

Campaign	Send Time	Emails Sent	Unique Opens	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Unsubscribe Count
CV Water Counts April 2024	<b>Wednesday, April 3, 2024 5:00 PM</b>	756	452	839	59.79%	17.93%	173	8.95%	0.88%	0
		756	452	839	59.79%	17.93%	173	8.95%	0.88%	0



# MSWD Digital Marketing & Website Report

## Website, Social, and Marketing Performance

Apr 1 - 30, 2024



# Google Ads Campaigns

 **Impressions**  
MSWD

276.72K

 **Clicks**  
MSWD

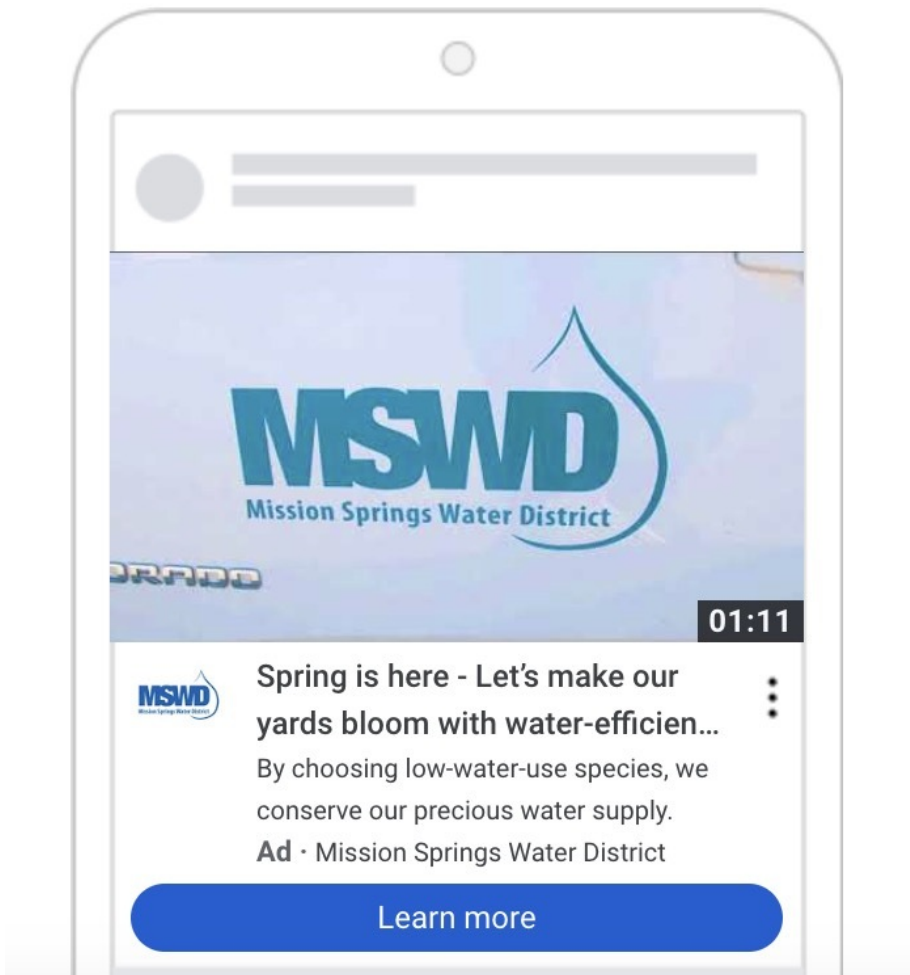
2,130

 **CTR**  
MSWD

0.77%

 **GOOGLE ADS CAMPAIGN PERFORMANCE**  
MSWD

Ad group	Impr.	Clicks	CTR
Earth Day 2024	129,389	880	0.68%
Spring Planting	117,412	612	0.52%
MSWD Spring Conservation Video - April 2024	29,921	638	2.13%
	276,722	2,130	0.77%







# Meta Campaign Performance

Includes Facebook and Instagram campaigns

## Campaign performance

MSWD

Campaign	Link Clicks	Impr.	Reach	Page Likes
MSWD Earth Day 2024	288	45,941	11,093	0
MSWD Spring Planting - April 2024	270	44,680	12,188	0
MSWD Spring Conservation Video April 2024	55	63,591	39,222	0
	613	154,212	46,843	0

**Mission Springs Water District** Sponsored

Spring brings new life, blossoms, and a gentle reminder to conserve water! As nature awakens, let's do our part to ...See more

mswd.org  
**Spring Water Conservation**  
Mission Springs Water Di... [Learn more](#)

3  
Like Comment Share

**Mission Springs Water District** Sponsored

Spring is here! Let's make our yards bloom with water-efficient plants. By choosing low-water-use species, we conserve our ...See more

**SPRING IS HERE!**  
Let's make our yards bloom with water-efficient plants.

mswd.org  
**MSWD Spring Gardening Tips** [Learn more](#)

**Mission Springs Water District** Sponsored

Dive into the wonders of our local watershed this Earth Day! Join MSWD, Cabot's Museum, and DHS High ...See more

**Earth Day at CABOT'S PUEBLO MUSEUM**  
FREE ADMISSION AND TOURS  
FREE ADMISSION  
Saturday, April 20, 2024 10 am - 3 pm

Join MSWD, Cabot's Museum, and the DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed. Celebrate Earth Day, explore the Museum, and learn about our water source!

CABOT'S PUEBLO MUSEUM MSWD REAL DHS

mswd.org  
**MSWD Earth Day Celebration** [Learn more](#)



## Website Information

**Users**  
www.mswd.org - http://www.msw...

7,602

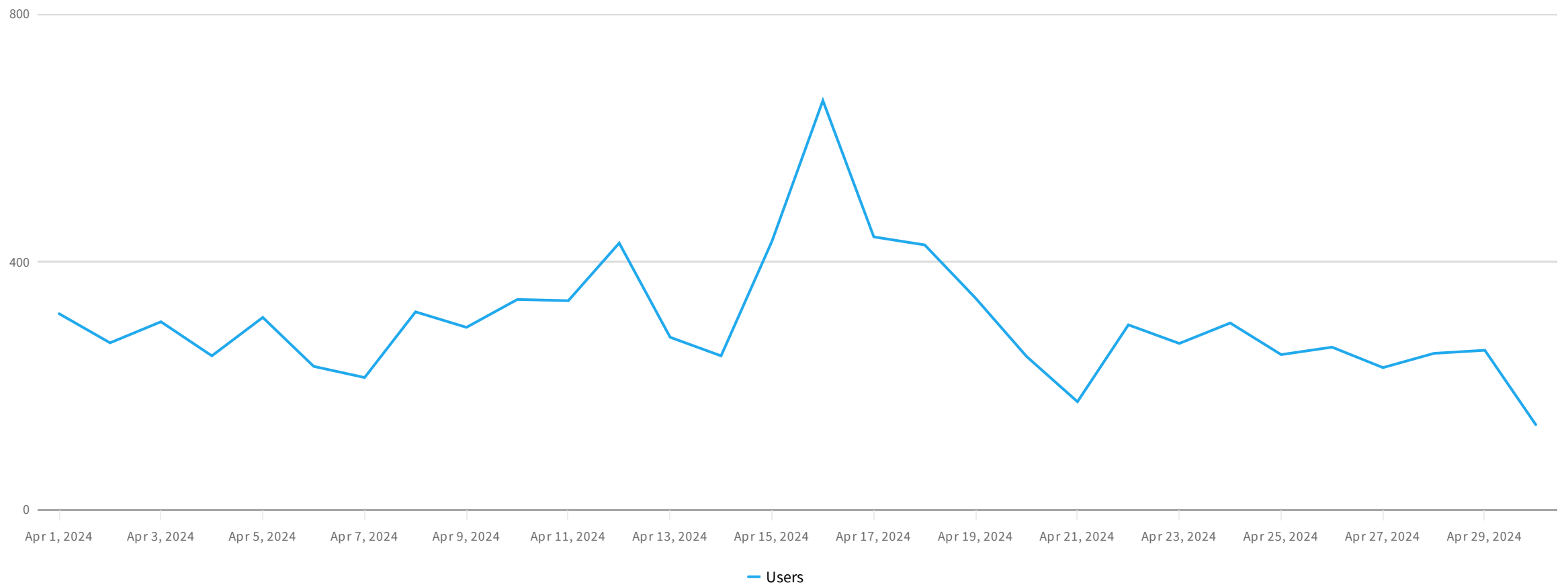
**Views**  
www.mswd.org - http://www.msw...

23,247

**Engaged sessions**  
www.mswd.org - http://www.msw...

6,647

**Users by Day**  
www.mswd.org - http://www.mswd.org - GA4



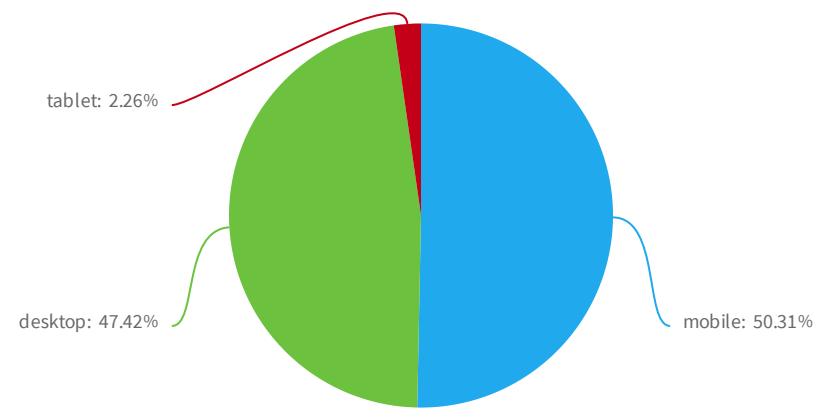
**Page Title performance**  
www.mswd.org - http://www.mswd.org - GA4

Page Title	Views	Views per user	Users	Engaged sessions	Sessions per User	Average engagement time
Home Page   Mission Springs, CA Water District	5,063	1.55	3,255	3,951	1.37	18s
New Customer Portal   Mission Springs, CA Water District	4,062	1.59	2,532	3,025	1.37	15s
Earth Day Celebration   Mission Springs, CA Water District	1,596	1.59	985	392	1.25	10s
Job Opportunities   Mission Springs, CA Water District	1,231	2.41	510	675	1.57	29s
Desert Landscaping Tips   Mission Springs, CA Water District	1,052	1.39	726	199	1.23	7s
Online Payment System   Mission Springs, CA Water District	1,020	1.61	634	570	1.16	22s
Bill Pay Options   Mission Springs, CA Water District	938	1.42	657	610	1.19	33s
(not set)	830	0.32	2,556	409	1.22	0s
Careers   Mission Springs, CA Water District	616	1.65	372	510	1.53	22s
Video: True Water Crimes - The case of the leaky toilet flapper   Mission Springs, CA Water District	570	1.38	392	175	1.32	27s
	22,848	2.99	7,540	6,586	1.49	54s



### Engaged sessions by Device category

www.mswd.org - http://www.mswd.org - GA4

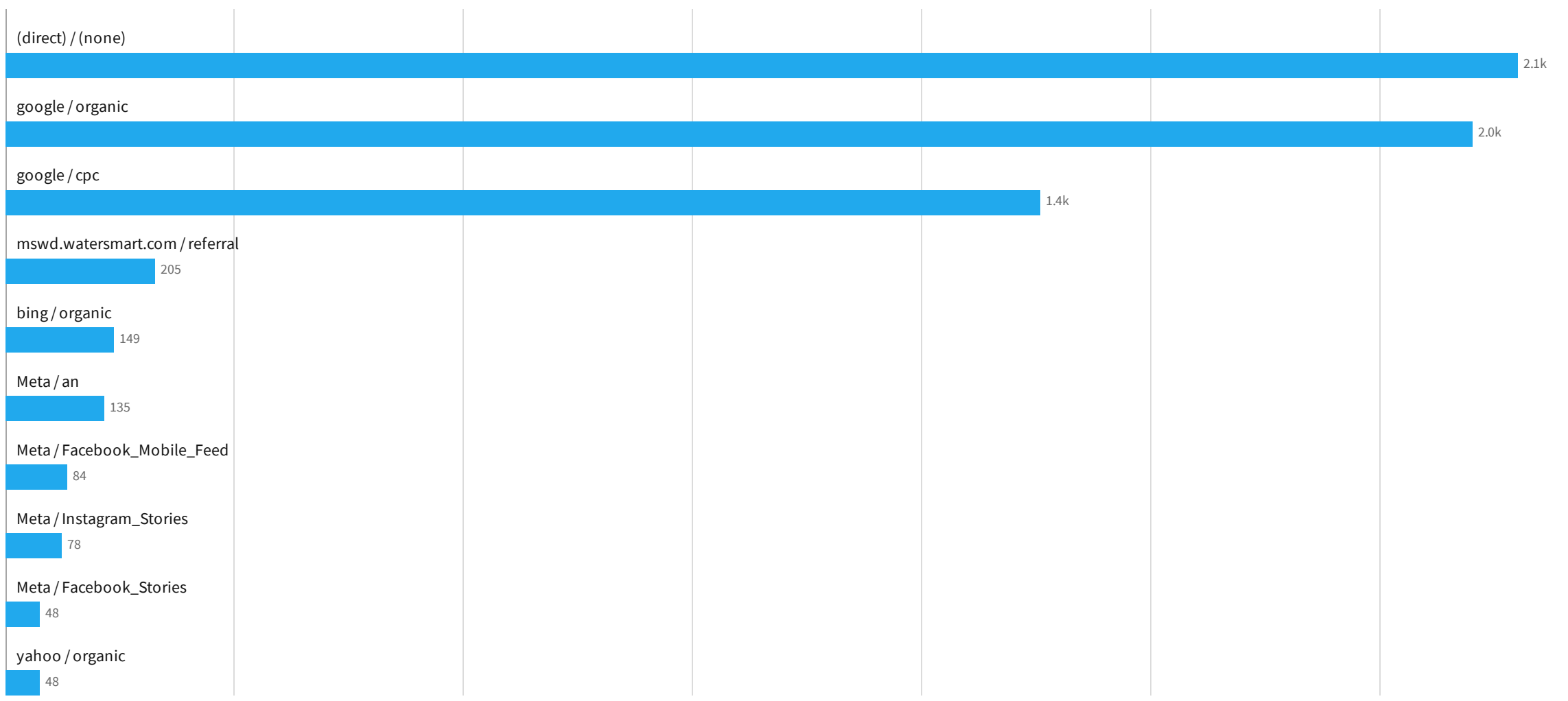


### Users by City

www.mswd.org - http://www.mswd.org - GA4

City	Users
Los Angeles	1,617
Desert Hot Springs	1,433
(not set)	349
(not set)	322
Indio	313
San Diego	278
Palm Springs	270
Riverside	251
Boardman	170
La Quinta	154
	7,602

 **New users by First user source / medium**  
www.mswd.org - http://www.mswd.org - GA4



■ New users

## Facebook Account Overview (April 1 - 30, 2024)







<p>Posts Published</p> <p style="font-size: 2em; font-weight: bold;">13</p> <p style="color: red; font-size: 0.8em;">-3   -18.8%</p>	<p>Total Likes</p> <p style="font-size: 2em; font-weight: bold;">1,237</p> <p style="color: green; font-size: 0.8em;">+2   0.2%</p>	<p>New Likes</p> <p style="font-size: 2em; font-weight: bold;">3</p> <p style="color: green; font-size: 0.8em;">+1   50.0%</p>	<p>Unlikes</p> <p style="font-size: 2em; font-weight: bold;">1</p>
--	---	--	--

<p>Total Reach</p> <p style="font-size: 2em; font-weight: bold;">59,587</p> <p style="color: red; font-size: 0.8em;">-7,396   -11.0%</p>	<p>Organic Reach</p> <p style="font-size: 2em; font-weight: bold;">3,780</p> <p style="color: green; font-size: 0.8em;">+444   13.3%</p>	<p>Paid Reach</p> <p style="font-size: 2em; font-weight: bold;">56,036</p> <p style="color: red; font-size: 0.8em;">-7,807   -12.2%</p>	<p>Impressions</p> <p style="font-size: 2em; font-weight: bold;">77,781</p> <p style="color: red; font-size: 0.8em;">-1,453   -1.8%</p>	<p>Video Views</p> <p style="font-size: 2em; font-weight: bold;">5,291</p> <p style="color: red; font-size: 0.8em;">-6,328   -54.5%</p>
--	--	---	---	---







3 Most Engaging Posts	3 Highest Reach Posts	3 Most Shared Posts
<div style="margin-bottom: 10px;"> <p>ASM Wallis Tour  <span style="color: blue;">❤️</span> <span style="color: blue;">💧</span> Grateful to Assemblyman Greg Wallis for visiting and t...  <span style="float: right;">18.4%</span></p> </div> <div style="margin-bottom: 10px;"> <p>Worker Wed - tight space  <span style="color: red;">🔥</span> <span style="color: blue;">👏</span> Shout Out to Our Amazing C&amp;M Crew! <span style="color: blue;">💧</span>                      To all the dedic...  <span style="float: right;">15.84%</span></p> </div> <div> <p>Earth day event!  <span style="float: right;">14.86%</span></p> </div>	<div style="margin-bottom: 10px;"> <p>REAL Academy Interns  <span style="color: orange;">🎉</span> MSWD welcomed two new Desert Hot Springs High School int...  <span style="float: right;">726</span></p> </div> <div style="margin-bottom: 10px;"> <p>News Release: Enhanced Rebates                      News Release: MSWD Announces Enhanced Rebate Offerings P...  <span style="float: right;">247</span></p> </div> <div> <p>Earth Day Event  <span style="color: blue;">🌍</span> <span style="color: blue;">🌊</span> Mark your calendars and join MSWD, Cabot's Pueblo Muse...  <span style="float: right;">215</span></p> </div>	<div style="margin-bottom: 10px;"> <p>News Release: Enhanced Rebates                      News Release: MSWD Announces Enhanced Rebate Offerings P...  <span style="float: right;">3</span></p> </div> <div style="margin-bottom: 10px;"> <p>Earth Day Event  <span style="color: blue;">🌍</span> <span style="color: blue;">🌊</span> Mark your calendars and join MSWD, Cabot's Pueblo Muse...  <span style="float: right;">2</span></p> </div> <div> <p>REAL Academy Interns  <span style="color: orange;">🎉</span> MSWD welcomed two new Desert Hot Springs High School int...  <span style="float: right;">2</span></p> </div>



3 Least Engaging Posts

	News Release: Enhanced Rebates	4.05%
	News Release: MSWD Announces Enhanced Rebate Offerings P...	
	Earth Day Event	4.65%
	Mark your calendars and join MSWD, Cabot's Pueblo Muse...	
	REAL Academy Interns	6.47%
	MSWD welcomed two new Desert Hot Springs High School int...	

3 Lowest Reach Posts

	Earth Day	82
	Join MSWD, Cabot's Museum, and DHS High School REAL Ac...	
	water week	91
	This National Water Week, take a second to remember wher...	
	Cabots Event	100
	Happening today! Join MSWD, Cabot's Museum, and DHS Hi...	

3 Least Shared Posts

Item 21.

	Customer Survey	0
	Calling all valued customers! Your feedback is crucia...	
	Look who we spotted today!	0
	News Release Customer Survey	0
	News Release MSWD Announces Customer Survey & Statemen...	

Likes By Country

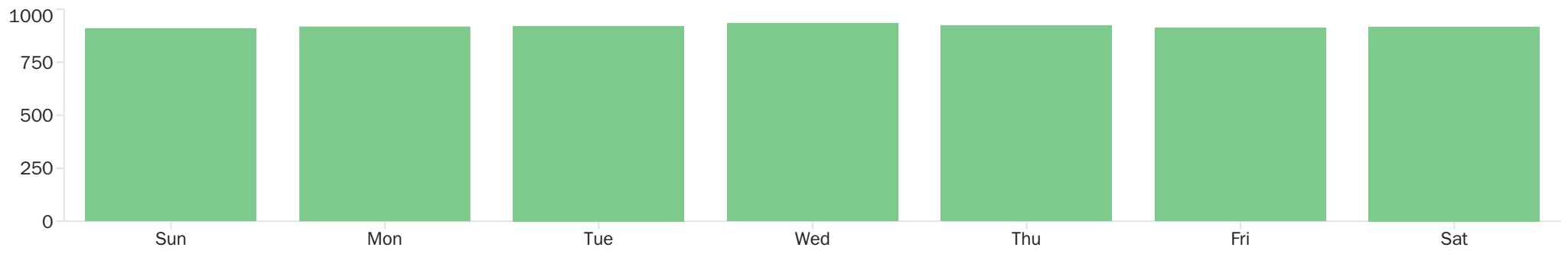
1. United States of America (1,205 likes)
2. Mexico (12 likes)
3. France (4 likes)
4. India (2 likes)
5. Canada (2 likes)

Likes By City

1. Desert Hot Springs, CA (569 likes)
2. Indio, CA (63 likes)
3. Cathedral City, CA (51 likes)
4. Palm Springs, CA (49 likes)
5. La Quinta, CA (44 likes)







Days your fans are online







Item 21.

















## Facebook Post Metrics (April 1 - 30, 2024)

Item 21.





Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Video Views
April 30, 2024 6:20 PM PDT	 Image	 <p>REAL Academy Interns 🎉 MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School REAL Academy! First up, Kaleb and Gabriel met with Chad, our Water Production Supe...</p>		726	47	6.47%	36	2	2	51	0
April 29, 2024 1:17 PM PDT	 Image	 <p>Customer Survey 📢 Calling all valued customers! 📢 Your feedback is crucial to us! Help shape the future of your monthly statement by participating in our quick survey. Click the link below to share your thoughts a...</p>	Customer Service	116	9	7.76%	7	0	0	5	0
April 28, 2024 7:28 PM PDT	 Image	 <p>Look who we spotted today! 💙💧</p>		147	18	12.24%	12	0	0	14	0



Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 21.
April 25, 2024 1:06 PM PDT	 Image	 <p>News Release Customer Survey</p>  <p>News Release MSWD Announces Customer Survey &amp; Statement Redesign Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesigning the monthly water bill...</p>	News Releases	106	9	8.49%	6	0	0	4	0
April 23, 2024 5:57 PM PDT	 Image	 <p>News Release: Enhanced Rebates</p>  <p>News Release: MSWD Announces Enhanced Rebate Offerings Promoting Water Conservation and Savings Mission Springs Water District reaffirms its commitment to supporting water conservation by announc...</p>	News Releases	247	10	4.05%	11	0	3	1	0

Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 21.
April 22, 2024 4:55 PM PDT	 Image	 <p>Earth Day Event   News Release:  MSWD Celebrates Earth Day with the Unveiling of DHS High School Student-Created 3D Watershed Model  In partnership with Cabot's Pueblo Museum and the Desert Hot Springs High Schoo...</p>	News Releases	109	9	8.26%	8	0	0	1	0
April 20, 2024 10:33 AM PDT	 Video	 <p>Earth day event!</p>		148	22	14.86%	18	2	1	22	119
April 20, 2024 8:21 AM PDT	 Image	 <p>Cabots Event  Happening today! 🌍🌊  Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student-created 3D model of the watershed! 🎉  Celebrate Earth Day with us, explore the Museum and d...</p>	Event	100	9	9.0%	6	1	0	5	0

Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 21.
April 16, 2024 10:44 AM PDT	 Image	 <p>Earth Day Event   Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🌍🎉 Celebrate Earth Day with us, explor...</p>	Event	215	10	4.65%	7	0	2	4	0
April 15, 2024 1:36 PM PDT	 Image	 <p>ASM Wallis Tour    Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Facility Friday! Support from our elected officials has been instrumental in makin...</p>	Event	125	23	18.4%	10	0	0	16	0



Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 21.
April 10, 2024 10:48 PM PDT	 Image	 <p>water week            💧 This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastructure to bring it to your home. Learn more at <a href="http://QuenchCA.com">QuenchCA.com</a>            #NationalWaterWeek            #C...</p>		91	7	7.69%	8	0	0	0	0
April 10, 2024 12:17 PM PDT	 Image	 <p>Worker Wed - tight space            🙌 Shout Out to Our Amazing C&amp;M Crew! 🌊            💧 To all the dedicated water workers laboring tirelessly in combined spaces, this one's for you! 🙌 Your unwavering commitment keeps our faucets flowing, our s...</p>	<a href="#">Worker Wed</a>	101	16	15.84%	16	0	0	7	0




Date	Format	Post	Labels	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 21.
April 03, 2024 2:06 PM PDT	 Image	 <p>Earth Day 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🎉 Celebrate Earth Day with us, explore the Museum and deepen your unders...</p>	Event	82	10	12.2%	7	0	1	2	0
Total				2,313	199		152	5	9	132	119
Average				177.9	15.3	8.6%	11.7	0.4	0.7	10.2	9.2

# Twitter Account Overview (April 1 - 30, 2024)




Item 21.

Tweets Published	Total Likes	Total Retweets	Total Followers	Following
11	0	0	103	99
-1   -8.3%			-1   -1.0%	

### 3 Most Retweeted Posts

 <p>Earth Day                  🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the wat...</p>	0
 <p>👷🏻 Shout Out to Our Amazing C&amp;M Crews! 📷 Your unwavering commitment keeps our faucets flowing, our showers refresh...</p>	0
 <p>water week                  💧 This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastru...</p>	0

### 3 Most Liked Posts

 <p>Earth Day                  🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the wat...</p>	0
 <p>👷🏻 Shout Out to Our Amazing C&amp;M Crews! 📷 Your unwavering commitment keeps our faucets flowing, our showers refresh...</p>	0
 <p>water week                  💧 This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastru...</p>	0

3 Least Retweeted Posts



REAL Academy Interns

MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School

0

REA...



Customer Survey

Calling all valued customers! Help shape the future of your monthly statement by participating in our quick survey. ...

0



News Release Customer Survey

News Release Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesi...

0

3 Least Liked Posts

Item 21.



REAL Academy Interns

MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School

0

REA...



Customer Survey

Calling all valued customers! Help shape the future of your monthly statement by participating in our quick survey. ...

0











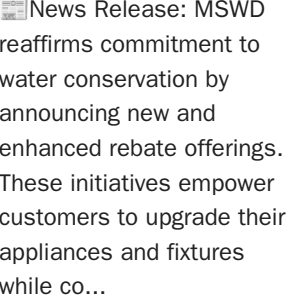


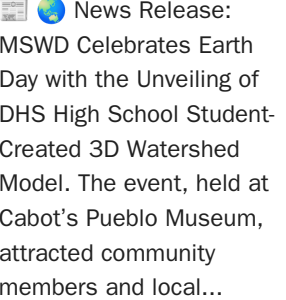


News Release Customer Survey

News Release Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesi...















0





Twitter Post Metrics (April 1 - 30, 2024)

Date	Format	Post	Labels	Retweets	Likes
<p>April 30, 2024 6:20 PM PDT</p>	<p> Image</p>	 <p>REAL Academy Interns MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School REAL Academy! Kaleb and Gabriel met with Chad our Water Production Supervisor, who ...</p>		<p>0</p>	<p>0</p>
<p>April 29, 2024 1:17 PM PDT</p>	<p> Image</p>	 <p>Customer Survey 📞 Calling all valued customers! 📞 Help shape the future of your monthly statement by participating in our quick survey. 💧 Let's make your water bill experience even better together! Use the QR code or g...</p>	<p>Customer Service</p>	<p>0</p>	<p>0</p>
<p>April 25, 2024 1:06 PM PDT</p>	<p> Image</p>	 <p>News Release Customer Survey 💧 📰 News Release Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesigning the monthly water bill experience. For more information or to access the s...</p>	<p>News Releases</p>	<p>0</p>	<p>0</p>

Date	Format	Post	Labels	Retweets	Item 21.
<p>April 23, 2024 5:57 PM PDT</p>	<p> Image</p>	<p> News Release: Enhanced Rebates</p> <p> News Release: MSWD reaffirms commitment to water conservation by announcing new and enhanced rebate offerings. These initiatives empower customers to upgrade their appliances and fixtures while co...</p>	<p>News Releases</p>	<p>0</p>	<p>0</p>
<p>April 22, 2024 4:55 PM PDT</p>	<p> Image</p>	<p> Earth Day Event</p> <p> News Release: MSWD Celebrates Earth Day with the Unveiling of DHS High School Student-Created 3D Watershed Model. The event, held at Cabot's Pueblo Museum, attracted community members and local...</p>	<p>News Releases</p>	<p>0</p>	<p>0</p>
<p>April 20, 2024 8:21 AM PDT</p>	<p> Image</p>	<p> Cabots Event Happening today! Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student-created 3D model of the watershed! This event is FREE and open to all! 10 am to 3 pm,...</p>	<p>Event</p>	<p>0</p>	<p>0</p>



Date	Format	Post	Labels	Retweets	Item 21.
April 16, 2024 10:44 AM PDT	 Image	 <p>Earth Day Event   Join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed!   This event is FREE and open to all!  Join us on April 20, ...</p>		0	0
April 15, 2024 1:36 PM PDT	 Image	 <p>ASM Wallis Tour    Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Regional Water Reclamation Facility! Support from our elected officials has been instrumental in making this project possi...</p>		0	0
April 10, 2024 10:48 PM PDT	 Image	 <p>water week   This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastructure to bring it to your home. Learn more at <a href="https://t.co/WEoTegkvSB">https://t.co/WEoTegkvSB</a> #NationalW...</p>		0	0


Date	Format	Post	Labels	Retweets	Item 21.
April 10, 2024 2:11 PM PDT	 Image	 <p>📷 Shout Out to Our Amazing C&amp;M Crews! 📷 Your unwavering commitment keeps our faucets flowing, our showers refreshing, and our communities hydrated. 📷 #WorkerWed ❤️ <a href="https://t.co/x7ADynttym">https://t.co/x7ADynttym</a></p>		0	0
April 03, 2024 2:06 PM PDT	 Image	 <p>Earth Day 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🎉 Explore and deepen your understanding of our water. 🌿 Mark your calend...</p>	<div style="background-color: #f08080; border-radius: 10px; padding: 5px; text-align: center;">Event</div>	0	0
Total				0	0
Average				0.0	0.0

# Instagram Account Overview (April 1 - 30, 2024)


Item 21.

Posts Published	Total Followers	New Followers	Impressions	Reach	Profile Views
11	328	5	55,354	46,906	76
-1   -8.3%	-2   -0.6%	-1   -16.7%	-29,358   -34.7%	-30,404   -39.3%	+21   38.2%


### 3 Most Liked Posts

- 

REAL Academy Interns  
 🎉 MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School RE...

17
- 


ASM Wallis Tour  
 ❤️ 💧 Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Fa...

13
- 


Earth Day Event  
 🌍💧 Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new ...

8


### 3 Most Commented Posts

- 

Earth Day  
 🌍💧 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the wat...

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Worker Wed - tight space  
 🧰👉 Shout Out to Our Amazing C&M Crew! 🌊💧  
 To all the dedicated water workers laboring tirelessly in combined spaces, t...

0
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water week  
 💧 This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastru...

0


3 Least Liked Posts

- 



**Earth Day Event**

 **News Release: MSWD Celebrates Earth Day with the Unveiling of DHS High School Student-Created 3D Watershed Model**


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**Customer Survey**

 **Calling all valued customers!** 

Your feedback is crucial to us! Help shape the future of your monthly statement by ...

3
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**News Release Customer Survey**


  **News Release MSWD Announces Customer Survey & Statement Redesign**

Mission Springs Water District is excited to anno...


3

3 Least Commented Posts


Item 21.

- 



**REAL Academy Interns**

 **MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School**


RE...

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**Customer Survey**

 **Calling all valued customers!** 

Your feedback is crucial to us! Help shape the future of your monthly statement by ...

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**News Release Customer Survey**

  **News Release MSWD Announces Customer Survey & Statement Redesign**

Mission Springs Water District is excited to anno...





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## Instagram Story Metrics (April 1 - 30, 2024)








Item 21.












Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	Taps Back
<p><i>No stories found within the selected date range.</i></p>								







Instagram Post Metrics (April 1 - 30, 2024)




Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Video Views
April 30, 2024 6:20 PM PDT	 Image	 <p>REAL Academy Interns                      🎉MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School REAL Academy! First up, Kaleb and Gabriel met with Chad, our Water Production Supe...</p>		17	0	84	78	17	21.79%	0	
April 29, 2024 1:17 PM PDT	 Image	 <p>Customer Survey                      📞 Calling all valued customers! 📞                      Your feedback is crucial to us! Help shape the future of your monthly statement by participating in our quick survey. Click the link below to share your thoughts a...</p>	Customer Service	3	0	36	33	3	9.09%	0	



Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 21.
April 25, 2024 1:06 PM PDT	 Image	 <p>News Release Customer Survey</p> <p>  News Release MSWD Announces Customer Survey &amp; Statement Redesign</p> <p>Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesigning the monthly water bill...</p>	News Releases	3	0	35	29	3	10.34%	0	
April 23, 2024 5:58 PM PDT	 Image	 <p>News Release: Enhanced Rebates</p> <p> News Release: MSWD Announces Enhanced Rebate Offerings</p> <p>Promoting Water Conservation and Savings</p> <p>Mission Springs Water District reaffirms its commitment to supporting water conservation by announc...</p>	News Releases	4	0	38	34	4	11.76%	0	

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 21.
April 22, 2024 4:55 PM PDT	 Image	 <p>Earth Day Event   News Release:  MSWD Celebrates Earth Day with the Unveiling of DHS High School Student-Created 3D Watershed Model  In partnership with Cabot's Pueblo Museum and the Desert Hot Springs High Schoo...</p>	News Releases	2	0	50	44	2	4.55%	0	
April 20, 2024 8:21 AM PDT	 Image	 <p>Cabots Event  Happening today!    Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student-created 3D model of the watershed! 🎉 Celebrate Earth Day with us, explore the Museum and d...</p>	Event	3	0	52	44	3	6.82%	0	
April 16, 2024 10:44 AM PDT	 Image	 <p>Earth Day Event    Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🎉 Celebrate Earth Day with us, explor...</p>	Event	8	0	62	55	8	14.55%	0	

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 21.
April 15, 2024 1:36 PM PDT	 Image	 <p>ASM Wallis Tour            ❤️💧 Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Facility Friday! Support from our elected officials has been instrumental in makin...</p>	Event	13	0	88	81	13	16.05%	0	
April 10, 2024 10:48 PM PDT	 Image	 <p>water week            💧 This National Water Week, take a second to remember where your water comes from. It takes hard work and infrastructure to bring it to your home. Learn more at QuenchCA.com #NationalWaterWeek #C...</p>		6	0	46	41	6	14.63%	0	
April 10, 2024 12:17 PM PDT	 Image	 <p>Worker Wed - tight space            🛠️ Shout Out to Our Amazing C&amp;M Crew! 💧            To all the dedicated water workers laboring tirelessly in combined spaces, this one's for you! 🙌 Your unwavering commitment keeps our faucets flowing, our s...</p>	Worker Wed	6	0	50	46	6	13.04%	0	

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 21.
April 03, 2024 2:06 PM PDT	 Image	 <p>Earth Day   Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🌍 Celebrate Earth Day with us, explore the Museum and deepen your unders...</p>	Event	6	0	52	48	6	12.5%	0	
Total				71	0	593	533	71		0	
Average				6.5	0.0	53.9	48.5	6.5	13.32%	0.0	

LinkedIn Account Overview (April 1 - 30, 2024)

Item 21.

<p>Posts Published</p> <p><b>6</b></p> <p>+1   20.0%</p>	<p>Likes</p> <p><b>50</b></p> <p>-9   -15.3%</p>	<p>Views</p> <p><b>63</b></p> <p>-20   -24.1%</p>	<p>Followers</p> <p><b>313</b></p> <p>+8   2.6%</p>
<p>Comments</p> <p><b>3</b></p> <p>-11   -78.6%</p>	<p>Impressions</p> <p><b>1,635</b></p> <p>-298   -15.4%</p>	<p>Clicks</p> <p><b>64</b></p> <p>-71   -52.6%</p>	<p>Engagement Rate</p> <p><b>7.66%</b></p> <p>0.0   -0.5%</p>

3 Most Engaging Posts

- 

ASM Wallis Tour

Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Fa...

8.6%
- 

REAL Academy Interns

MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School RE...

8.29%
- 


News Release Customer Survey

News Release MSWD Announces Customer Survey & Statement Redesign

Mission Springs Water District is excited to anno...


5.1%

3 Most Shared Posts

- 


ASM Wallis Tour

Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Fa...

1
- 

Earth Day Event

Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new ...

1
- 




News Release Customer Survey

News Release MSWD Announces Customer Survey & Statement Redesign

Mission Springs Water District is excited to anno...




1

3 Least Engaging Posts

	Earth Day 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the wat...	2.63%
	Cabots Event Happening today! 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student-created 3D...	3.39%
	Earth Day Event 🌍🌊 Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new ...	3.7%

3 Least Shared Posts





Item 21.







	REAL Academy Interns 🎉 MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School RE...	0
	Cabots Event Happening today! 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student-created 3D...	0
	Earth Day 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the wat...	0





LinkedIn Post Metrics (April 1 - 30, 2024)

Item 21.

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
April 30, 2024 6:20 PM PDT	 Image	 <p>REAL Academy Interns                      🎉MSWD welcomed two new Desert Hot Springs High School interns today through a partnership with the DHS High School REAL Academy! First up, Kaleb and Gabriel met with Chad, our Water Production Supe...</p>		0	21	8.29%	25	567	1
April 25, 2024 1:06 PM PDT	 Image	 <p>News Release Customer Survey                      💧📊 News Release                      MSWD Announces Customer Survey &amp; Statement Redesign                      Mission Springs Water District is excited to announce the launch of a customer survey aimed at redesigning the monthly water bill...</p>	<span style="background-color: #d9e1f2; border-radius: 10px; padding: 2px;">News Releases</span>	1	1	5.1%	3	98	0

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 21.
April 20, 2024 8:21 AM PDT	 Image	 <p>Cabots Event Happening today! 🌍🌊 Join MSWD, Cabot's Museum, and DHS High School Real Academy as we unveil a new student- created 3D model of the watershed! 🎉 Celebrate Earth Day with us, explore the Museum and d...</p>	Event	0	0	3.39%	2	59	0
April 16, 2024 10:44 AM PDT	 Image	 <p>Earth Day Event 🌍🌊 Mark your calendars and join MSWD, Cabot's Pueblo Museum, and the DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🎉 Celebrate Earth Day with us, explor...</p>	Event	1	0	3.7%	3	108	0
April 15, 2024 1:36 PM PDT	 Link	 <p>ASM Wallis Tour 💙💧 Grateful to Assemblyman Greg Wallis for visiting and touring MSWD's new Nancy Wright Regional Water Reclamation Facility Friday! Support from our elected officials has been instrumental in makin...</p>	Event	1	49	8.6%	30	930	0

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 21.
April 03, 2024 2:06 PM PDT	 Image	 <p>Earth Day            🌍🌊 Join MSWD, Cabot's Museum, and DHS High School REAL Academy as we unveil a new student-created 3D model of the watershed! 🎉🎊 Celebrate Earth Day with us, explore the Museum and deepen your unders...</p>	Event	0	0	2.63%	2	76	0
Total				3	71		65	1,838	1
Average				0.5	11.8	5.29%	10.8	306.3	0.2