BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, March 11, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

https://us02web.zoom.us/j/8220655340

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

RULES OF PROCEDURE

PUBLIC INPUT

This is the opportunity for members of the public to address the Board on matters with in the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

COVID-19 UPDATE

HUMAN RESOURCES REPORT

1. **EMPLOYEE RECOGNITION**

ACTION ITEMS

2. **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS FOR SOUTHERN NETWORK, SEAT A**
   It is recommended, if so desired, to nominate a candidate for the CSDA Southern Network Board of Directors, Seat A.

3. **RESOLUTION 2021-02: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATON**
It is recommended, if so desired, to adopt Resolution 2021-02, concurring with the nomination of Randall James Reed to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

4. **RESOLUTION 2021-03: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION**
It is recommended, if so desired, to adopt Resolution 2021-03, concurring with the nomination of Melody A. McDonald to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

5. **AWARD OF CONTRACT FOR THE CONSTRUCTION OF HORTON WWTP INFLUENT PUMP STATION ODOR CONTROL SYSTEM AND CAPITAL BUDGET AUGMENTATION**
It is recommended to authorize the General Manager to award a contract for the construction of Horton WWTP Influent Pump Station Odor Control System Project to AToM Engineering Construction, Inc. the lowest responsible bidder, in the amount of $497,398.00 plus a 10% contingency (total $547,137.80), augment the capital improvement budget amount to $730,000 for Job No. 11456, and authorize the General Manager to do all things necessary to complete the project.

6. **CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR THE PREPARATION OF WATER AND WASTEWATER SYSTEM MASTER PLAN UPDATES AND CAPITAL BUDGET AUGMENTATION**
It is recommended to authorize the General Manager to negotiate and execute a contract with Michael Baker International for an amount not to exceed $499,027.00 for professional engineering services for the preparation of the Water System and Wastewater System Master Plan Updates, augment the capital improvement budget for the Water Master Plan to $345,000.00 for Job No. 11347, and to do all things necessary to complete the project.

DISCUSSION ITEMS

7. **MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

8. **ADMIN/CORP YARD BUILDING UPDATE**

CONSENT AGENDA
Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

9. **APPROVAL OF MINUTES**
It is recommended to approve the minutes as follows:

Study Session - February 11, 2021
Board Meeting - February 16, 2021

10. **REGISTER OF DEMANDS**
The register of Demands totaling $ 1,803,604.21

DIRECTOR'S REPORTS

11. UPCOMING EVENTS & DIRECTOR REPORTS

CORRESPONDENCE

12. THANK YOU NOTE FROM MISSION LAKES COUNTRY CLUB & FACEBOOK POSTING

REPORTS

13. GENERAL MANAGERS' REPORT

14. FINANCIAL REPORT

15. DISTRICT COUNSEL REPORT

DIRECTOR COMMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION
pursuant to Government Code Section 54956.9(d)(1).
One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION
pursuant to Government Code Section 54956.9(d)(1)
One Case: Case No. RIC2003782
(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH REAL PROPERTY NEGOTIATOR
pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION

ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT

https://www.mswd.org/board.aspx. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before March 8, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).

Arden Wallum
Secretary of the Board of Directors

AGENDA REPORT
REGULAR BOARD MEETINGS OF MARCH 11 & 15, 2021

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD FEBRUARY 1-28, 2021

NEW HIRES
None

ANNIVERSARIES

Mark Vermeer	WWTP Operator I	20 Years
Theresa Murphy	Engineering Technician	13 Years
Carol Morin	Office Specialist II	19 Years

PROMOTIONS
None

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Lisa Pelton	Accounting Certificate

AGENDA STAFF REPORT

MEETING NAME: **Regular Board Meting**
MEETING DATE(S): **March 11 & 15, 2021**
FROM: **Dori Petee**

FOR: *(mark X after choice)* ACTION **X** DIRECTION ___ INFORMATION ___

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS FOR SOUTHERN NETWORK, SEAT A

STAFF RECOMMENDATION

If so desired, nominate a candidate to serve on the CSDA Board of Directors, Seat A.

SUMMARY

Nominations are being sought for a director for the CSDA Southern Network, Seat A, for the 2022 - 2022 term. Special District Board Members or their General Managers are eligible. The Southern Network includes San Bernardino, Los Angeles, Riverside, Orange, San Diego and Imperial counties. The nomination deadline is March 29, 2021.

The time commitment includes:

- Attendance at all Board Meetings, usually 4-5 meeting annually at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days – held in the spring and the CSDA Annual Conference – held in the fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
  (CSDA does not reimburse for expenses for the two conferences of the Academy classes even if a Board or committee meeting is held in conjunction with the events)

The incumbent is Jo MacKenzie, Director, Vista Irrigation District.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

Little to no fiscal impact to MSWD as CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy.

ATTACHMENTS

CSDA Call for Nominations letter
2021 Board of Directors Nomination Form
2021 CSDA Board Candidate Information Sheet
CSDA Networks Map



California Special Districts Association
Districts Stronger Together

DATE: January 28, 2021

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
  (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
  *(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
  *(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Expiring Terms
(See enclosed map for Network breakdown)

Northern Network Seat A – Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Area Network Seat A – Chad Davisson, GM, Ironhouse Sanitary District*
Central Network Seat A – Vacant
Coastal Network Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network Seat A – Jo MacKenzie, Director, Vista Irrigation District*

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 28, 2021.* All votes must be received through the system no later than 5:00 p.m. July 16, 2021.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net ***by March 29, 2021*** *in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

California Special
Districts Association
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

_____

Network: _____ **(see map)**

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021

California Special
Districts Association
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

_____

_____

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

_____

_____

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

_____

_____

4. **List civic organization involvement:**

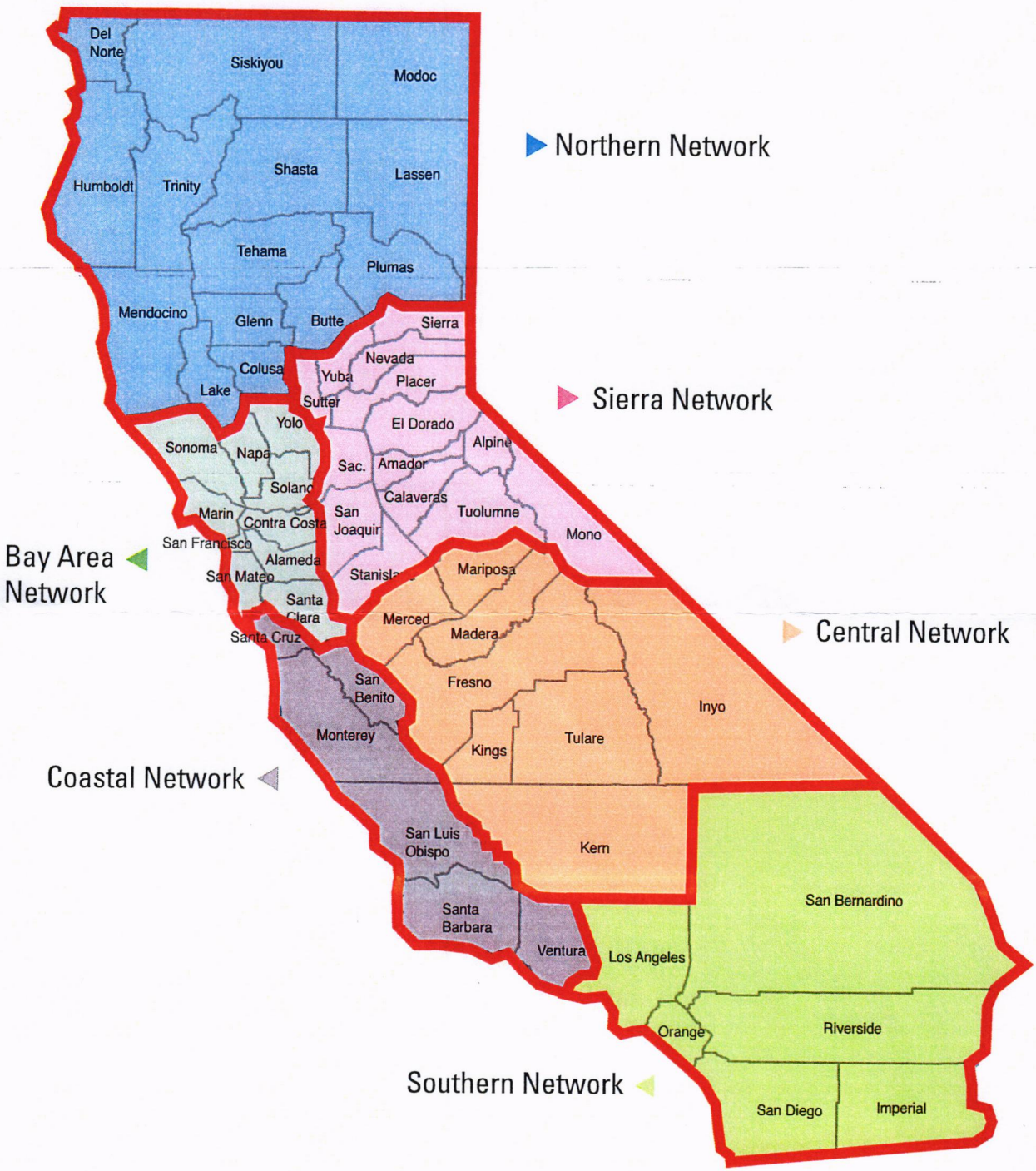
_____

_____

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

California Special Districts Association

DISTRICT NETWORKS



LAST UPATED NOV. 1, 2019

AGENDA STAFF REPORT

MEETING NAME: **Regular Board Meeting**
MEETING DATE(S): **March 11 & 15, 2021**
FROM: **Dori Petee – Executive Assistant**

FOR: ACTION **X** DIRECTION ___ INFORMATION ___

RESOLUTION 2021-02
ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

STAFF RECOMMENDATION
Adopt Resolution 2021-02, concurring with the nomination of Randall James Reed to the Association of California Water Agencies / Joint Powers Insurance Authority Executive Committee.

SUMMARY
The Board of Directors of the Cucamonga Valley Water District has nominated its President, Randall James Reed, to serve on the ACWA / JPIA Executive Committee. The Cucamonga Valley Water District requests that MSWD adopt a concurring resolution of nomination in support of Mr. Reed.

ANALYSIS
ACWA / JPIA will hold an Executive Committee election in May at the Spring Conference. Three concurring resolutions for Mr. Reed's nomination must be submitted before the deadline of March 19, 2021.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION
None

ATTACHMENTS
Letter and Resolution from the Cucamonga Valley Water District
Biography of Randall James Reed
Resolution 2021-02

Cucamonga Valley Water District
Service Beyond Expectation

10440 Ashford Street, Rancho Cucamonga, CA 91730-2799
P.O. Box 638, Rancho Cucamonga, CA 91729-0638
(909) 987-2591 Fax (909) 476-8032

John Bosler
Secretary/General Manager/CEO

January 27, 2021

Dear Fellow ACWA/JPIA Member:

On January 26, 2021 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2021-1-2 nominating President Randall James Reed for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of President Reed's nomination through the adoption of a concurring resolution from your agency.

President Reed is well qualified to take on this leadership role in ACWA/JPIA as you will see in his attached statement of qualifications, and he is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of his nomination, as well as his candidate statement. The elections for ACWA/JPIA Executive Committee will be held this spring, and the deadline to submit nominations is March 19, 2021. Should you desire to adopt a resolution or if you have questions please contact our Executive Assistant to the Board, Taya Victorino at 909.987.2591 or tayav@cvwdwater.com.

Thank you in advance for your consideration.

John Bosler
General Manaage/CEO

Attachments:
Resolution No. 2021-1-2 Nominating Randall Reed
Candidate Statement – President Reed
Sample Concurring Resolution

Randall James Reed President | **Luis Cetina** Vice President | **James V. Curatalo, Jr.** Director | **Mark Gibboney** Director | **Kevin Kenley** Director

RESOLUTION NO. 2020-1-2

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CUCAMONGA VALLEY WATER DISTRICT NOMINATING ITS JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CUCAMONGA VALLEY WATER DISTRICT that its member of the JPIA Board of Directors, **Randall James Reed**, be nominated as a candidate for the Executive Committee for the election to be held during the JPIA's spring 2021 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

APPROVED, ADOPTED AND SIGNED this 26th day of January 2021.

CUCAMONGA VALLEY WATER DISTRICT

Randall James Reed
President

ATTEST:

John Bosler
Secretary and General Manager/CEO

RESOLUTION NO. 2020-1-2

STATE OF CALIFORNIA)

COUNTY OF SAN BERNARDINO) ss.

I, **JOHN BOSLER,** Secretary of the Board of Directors of Cucamonga Valley Water District, do hereby certify that the foregoing **Resolution No. 2021-1-2** was adopted by the Board of Directors of said District at a regular board meeting held on January 26, 2021. A recorded vote of the Board is as follows:

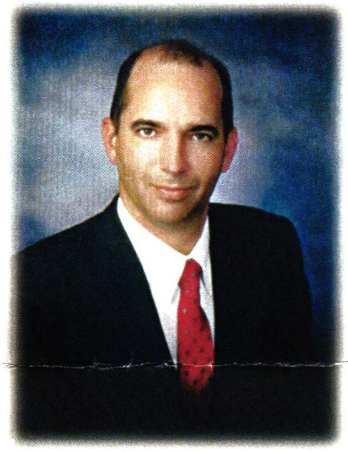
AYES: Cetina, Curatalo, Gibboney, Kenley, Reed

NOES: _____

ABSENT: _____

JOHN BOSLER
Cucamonga Valley Water District
and the Board of Directors thereof

Randall James Reed
Statement of Qualifications
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee



I am pleased to share with you my interest in continuing my service on the Executive Committee for ACWA/JPIA. I am prepared and ready to help lead the organization as we continue to uphold ACWA/JPIA's mission "*to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies.*"

My experience with ACWA/JPIA began over a year ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. In that same year I was elected to the Executive Committee to fill a vacancy and eagerly rose to the challenge. Now I am dedicated to ensuring the success of ACWA/JPIA. We provide a vital service to the water community and they provide a vital service to their communities. I know how important this organization is for the member agencies who depend on our success.

I have served on the CVWD board of directors for approximately 18 years, and currently serve as their President. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted a *Commitment to Excellence* pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve on the board of the Association of San Bernardino County Special Districts. In my past roll as board president, I was focused on increasing my understanding of our members needs so that I may know how to better serve and lead the association. I will continue to use this same approach if re-elected to serve on the ACWA/JPIA Executive Committee.

Professionally, I am retired from a 32 year career in the wastewater management field as an electrical and instrumentation supervisor. I earned a Bachelor's degree in Information Management Systems from California State University San Bernardino and have been an active member in the Association of California Water Agencies, California Special Districts Association and the California Water Environment Association. I'm a pound veteran of the United States Marie Corp.

Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 240-1344 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,

RESOLUTION NO. 2021-02

RESOULTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

THE BOARD OF DIRECTORS of the Mission Springs Water District (MSWD) hereby finds and declares as follows:

WHEREAS, MSWD is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the Cucamonga Valley Water District, has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Mission Springs Water District that this district concurs with the nomination **Randall James Reed** of the Cucamonga Valley Water District to the Executive Committee of the ACWA JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this ___ day of March 2021, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____
Nancy Wright
President of Mission Springs Water District
and its Board of Directors

ATTEST:

_____
Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETING**
MEETING DATE(S): **MARCH 11 & 15, 2021**
FROM: **Dori Petee**

FOR: ACTION **X** DIRECTION ___ INFORMATION ___

RESOLUTION 2021-03
ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

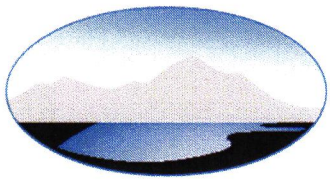
STAFF RECOMMENDATION
Adopt Resolution 2021-03, concurring with the nomination of Melody A. McDonald to the Association of California Water Agencies / Joint Powers Insurance Authority Executive Committee.

SUMMARY
The Board of Directors of the San Bernardino Valley Water Conservation District has nominated its Director, Melody A. McDonald, to serve on the ACWA / JPIA Executive Committee. The San Bernardino Valley Water Conservation District requests that MSWD adopt a concurring resolution of nomination in support of Ms. McDonald.

ANALYSIS
ACWA / JPIA will hold an Executive Committee election in May at the Spring Conference. Three concurring resolutions for Ms. McDonald's nomination must be submitted before the deadline of March 19, 2021.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION
None.

ATTACHMENTS
Letter and Resolution from the San Bernardino Valley Water Conservation District
Biography of Melody A. McDonald
Resolution 2021-03



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

February 10, 2021

Nancy Wright
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 922403711

Dear Nancy Wright,

The Board of Directors of the San Bernardino Valley Water Conservation District has nominated its President, Melody A. McDonald, to continue in her position on the ACWA/JPIA Executive Committee. Enclosed is a certified copy of SBVWCD Resolution No. 581 nominating Mrs. McDonald for ACWA/JPIA Executive Committee.

Melody currently serves on the ACWA/JPIA Executive Committee, Personnel Committee, Chairs the Liability Program Subcommittee, served on the Building & Property Ad Hoc Committee, and was past chair of the Property & Workers Compensation Program Subcommittees. Melody has an institutional knowledge of all of JPIA's programs, their history, how coverage's evolved for the JPIA membership and has helped the organization grow to 188 Million in assets. Melody participates in training at various JPIA members facilities; she has personally visited and presented rate stabilization fund refund checks back to JPIA members totaling over 45 Million, since the inception of the fund. This year, JPIA has held nearly over 600 training classes resulting in more than 4,000 employees receiving training. Melody believes the best claim is the one that never happened, and that there is a direct correlation between risk management, training, and minimizing losses. She pursues all her duties with a strong sense of commitment and dedication. Enclosed is her Statement of Qualifications.

The District respectfully requests your organization consider adopting a concurring resolution of nomination in support of Mrs. McDonald. Enclosed is a sample concurring resolution for your consideration in support of her nomination or it can be found at https://www.acwajpia.com/election/. Since time is of the essence, and that this will require Board action, please include this on your agenda for your next Board meeting. Please send a certified copy to:

ACWA/JPIA
Attention: Sylvia Robinson
P.O. Box 619082
Roseville, CA 95661

and

San Bernardino Valley Water Conservation District
Attention: Athena Lokelani
1630 W. Redlands Blvd. Ste "A"
Redlands, CA 92374

This resolution must be received by ACWA/JPIA no later than 4:30 pm Friday March 19, 2021.

Sincerely,

Daniel B. Cozad
General Manager

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwcd.org Email: info@sbvwcd.org

BOARD OF DIRECTORS

Division 1: Richard Corneille
Division 2: David E. Raley
Division 3: Robert Stewart
Division 4: John Longville
Division 5: Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

RESOLUTION NO. 581

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT NOMINATING ITS ACWA/JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, this District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, and Workers' Compensation; and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee,** the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position; and

WHEREAS, President McDonald has served District and the ACWA/JPIA Executive Committee for many years and brings leadership experience and perspective.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino Valley Water Conservation District that its member of the ACWA/JPIA Board of Directors, Melody McDonald, be nominated as a candidate for the **Executive Committee** for the election to be held at JPIA's Spring 2021 Conference.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

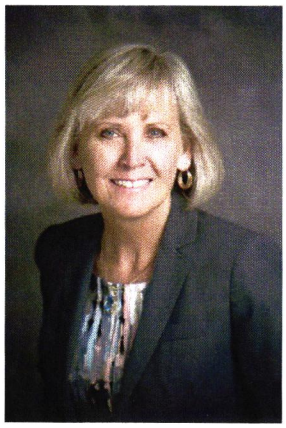
BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

ADOPTED this 13th day of January 2021.

President, Board of Directors

ATTEST:

Secretary



Melody.sbvwcd@gmail.com

Melody
Henriques-McDonald

P.O. BOX 30197
SAN BERNARDINO, CA 92413

(909) 793-2503 District
(909) 499-5175 cell
(909) 867-9821 fax

Like @ https://www.facebook.com/Melody4Water

Candidate for:

ACWA JPIA
EXECUTIVE COMMITTEE
(Incumbent, seeking re-election)



Melody & Board receiving, District of Distinction Award, the highest governance and best practices accreditation possible.

Kathleen Tiegs, former Special Districts Board Member & ACWA President presenting. 2017

ASSOCIATIONS

Member, Board of Directors of the San Bernardino Valley Water Conservation District (Elected), Currently President, originally appointed in 1991, and first woman on the board.

Member, Executive Committee ACWA/JPIA

Chair, JPIA Liability Program Committee

Vice-Chair, Employee Benefits Committee

Director, ACWA/Joint Powers Insurance Authority

Member ACWA Federal Affairs Committee

Board Member, Association of the San Bernardino County Special Districts

Over 28 + Years, Experience in the Water Industry includes:

Past Member, (CWA) California Women for Agriculture

Past Member, ACWA Water Management Committee

Past Member, ACWA State Legislative Committee

Past Chair & Vice-Chair, JPIA Property & Workers Compensation Programs

Past Member, Board of Directors ACWA, Region 9 Chair

Past Chair, Water Management Certification Subcommittee

Chair, California Water Quality Control Board, Santa Ana Region 8 Years of service, Gubernatorial Appointment 1993-2000

CURRENT EMPLOYMENT

Southwest Lift & Equipment, Inc. (Heavy Duty Vehicle Lifts)
Broker/Associate, Century 21 Lois Lauer Realty

PROFESSIONAL ASSOCIATIONS & LICENSES

Redlands Association of Realtors
California Real Estate Broker's License
Arizona Real Estate Broker's License

ORGANIZATIONS AND SOCIETIES

Highland Chamber of Commerce
San Bernardino Chamber of Commerce
Immanuel Baptist Church Highland, CA
BSF International

EDUCATION

San Gorgonio High School, 1976
Western Real Estate School, 1989
Graduate, Special Districts Board Management Institute, 1997
Studied at Crafton Hills College

RESOLUTION NO. 2021-03

RESOULTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

THE BOARD OF DIRECTORS of the Mission Springs Water District (MSWD) hereby finds and declares as follows:

WHEREAS, MSWD is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the San Bernardino Valley Water Conservation District, has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Mission Springs Water District that this district concurs with the nomination **Melody A. McDonald** of the San Bernardino Valley Water District to the Executive Committee of the ACWA JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this ___ day of March 2021, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____

Nancy Wright
President of Mission Springs Water District
and its Board of Directors

ATTEST:

_____

Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors

AGENDA STAFF REPORT

MEETING NAME: Regular Board Meeting
MEETING DATE(S): March 11 & 15, 2021
FROM: Danny Friend – Director of Engineering and Operations

FOR: ACTION **X** DIRECTION ___ INFORMATION ___

AWARD OF CONTRACT FOR THE CONSTRUCTION OF HORTON WWTP INFLUENT PUMP STATION ODOR CONTROL SYSTEM AND CAPITAL BUDGET AUGMENTATION

STAFF RECOMMENDATION

Authorize the General Manager to award a contract for the construction of the Horton WWTP Influent Pump Station Odor Control System Project to AToM Engineering Construction, Inc. the lowest responsible bidder, in the amount of $497,398.00 plus a 10% contingency (total $547,137.80), augment the capital improvement budget amount to $730,000 for Job No. 11456, and authorize the General Manager to do all things necessary to complete the project.

SUMMARY

Through a competitive bidding process, AToM Engineering Construction, Inc. was identified as the lowest responsible bidder. The Project includes mobilization, stormwater pollution prevention plan, site clearing and grubbing, installation of odor control system, concrete pad, and piping, installation of fiberglass reinforced covers, and associated site work.

ANALYSIS

The odor control system for the Horton WWTP was originally identified in the Horton WWTP Expansion No. 5. With the overall Expansion No. 5 project being deferred, the odor control system was broken out as a standalone project as it's required to reduce nuisance odors to the surrounding community. The design plans and specification were completed in November 2019 and include a packaged odor control system by Integrity Municipal Systems or "approved equal" using activated carbon to scrub airborne odors generated within the influent pump station and headworks areas. Based on the bid results and preliminary findings, AToM Engineering Construction, Inc.'s Base Bid is recommended for award as the lowest responsible bidder.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The project was originally established in 2017 with an adopted preliminary budget of $320,000 to cover design and construction. After further analysis, added soft costs (project and construction management, inspection, labor compliance monitoring and reporting) and all costs associated with the project now has an estimated total cost of $730,000.

ATTACHMENTS

Contract Agreement
Bid Summary/Tabulation
Project Budget Cost Estimate

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2021, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and **AToM Engineering Construction, Inc.** doing business as _____*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of **" Horton WWTP Influent Pump Station Odor Control System Project"**

2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.

3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **Two Hundred Ten (210) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.

4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of $500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.

5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **$497,398.00** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

* Insert “a corporation”, “a partnership”, or “an individual”, as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

a. The term "Contract Documents" means and includes the following: Advertisement for Bids
b. Information for Bidders
c. Bid
d. Bid Bond
e. Federal Provisions
f. Agreement
g. Payment Bond
h. Contract Performance Bond
i. Notice of Award
j. Notice to Proceed
k. Change Orders
l. General Conditions
m. Supplemental General Conditions
n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
o. Drawings prepared for Mission Springs Water District
p. Addenda:

No. _____, dated _____, 2021

No. _____, dated _____, 2021

No. _____, dated _____, 2021

7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.

8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.

11. This project is subject to the State of California "Prevailing Wage Rates".
This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

    Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded by the District on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.

13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorneys' fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By _____

Name _____
(Please Type)

(SEAL)

ATTEST:

Title_____

_____

Name _____
(Please Type)

Title _____

CONTRACTOR:

_____

By _____

Name _____
(Please Type)

Address _____

_____

Contractor's License No. _____

Bid Results for Project Horton WWTP Influent Pump Station Odor Control System Project (20-002-S2)
Issued on 01/13/2021
Bid Due on February 11, 2021 2:00 PM (PST)
Exported on 02/11/2021

Line Totals (Unit Price * Quantity)

Item Num	Item Code	Description	Unit of Measure	Quantity	AToM Engineering Construction, Inc	RE Chaffee Construction	MLC Constructors, Inc.	The Van Dyke Corporation
1	101	Mobilization & demobilization	LS	1	$20,000.00	$24,500.00	$26,640.00	$15,000.00
2	102	Prepare and implement SWPP/PM 10 Plan, BMP, Erosivity Plan and Monitoring Program	LS	1	$10,000.00	$9,000.00	$13,800.00	$4,000.00
3	103	Furnish clearing and grabbing for the entire work zone area	LS	1	$25,398.00	$4,400.00	$7,656.00	$7,500.00
4	104	Furnish all labor, material and equipment to for removal and disposal of existing FRP and aluminum grating	LS	1	$22,000.00	$9,000.00	$12,480.00	$7,500.00
5	105	Furnish all labor, material and equipment to install FRP grating, support and access port opening as specified and shown on the drawings	LS	1	$83,000.00	$66,500.00	$63,600.00	$130,000.00
6	106	Furnish all labor, material and equipment to install Odor Control System as specified and shown on the drawings	LS	1	$135,000.00	$108,000.00	$100,440.00	$140,000.00
7	107	Furnish all labor, material and equipment to install FRP piping and accessories as specified and shown on the drawings	LS	1	$33,000.00	$97,000.00	$110,160.00	$115,000.00
8	108	Furnish all labor, material and equipment to install stainless steel piping and accessories as specified and shown on the drawings	LS	1	$27,000.00	$65,000.00	$24,600.00	$65,000.00
9	109	Furnish all labor, material and equipment to install pipe supports as specified and shown on the drawings	LS	1	$30,000.00	$5,400.00	$12,600.00	$10,000.00
10	110	Construct a concrete pad for Odor Control System	LS	1	$22,000.00	$44,000.00	$21,120.00	$17,000.00
11	111	Furnish all labor, material and equipment for installation of precast concrete vault	LS	1	$40,000.00	$36,400.00	$64,080.00	$80,000.00
12	112	Furnish all labor, material and equipment for Experimental Excavation (Assume 12)	LS	1	$5,000.00	$4,500.00	$7,560.00	$17,500.00
13	113	NOT USED	N/A	0	$0.00	$0.00	$0.00	$0.00
14	114	Furnish all labor, material and equipment for all electrical work as specified and shown on the drawings	LS	1	$30,000.00	$35,100.00	$30,600.00	$48,500.00
15	115	Furnish all labor, material and equipment to provide a Sewer Bypass Pumping	LS	1	$15,000.00	$8,300.00	$60,000.00	$110,000.00
				Subtotal	$497,398.00	$517,100.00	$555,336.00	$767,000.00
				Total	$497,398.00	$517,100.00	$555,336.00	$767,000.00

Mission Springs Water District
Project Budget
Horton WWTP Influent Pump Station Odor Control System

Task Description	Project Management QA/QC Contract Management	Project Manager	Construction Management	Admin	Admin	Inspection	Clerical	Total Hours	Labor	Other Direct Costs / Materials / Contract Amount	Total
Hourly Rates	**$150**	**$100**	**$110**	**$50**	**$100**	**$100**	**$35**				
Meetings / Communication	4	5		3	3			15	**$ 1,550**	$ -	**$ 1,550**
Plan Check		6		3	3		1	13	**$ 1,085**	$ -	**$ 1,085**
Research	4	6			6		3	19	**$ 1,905**	$ -	**$ 1,905**
Prepare Contract Documents											
Project specifications and Design (TKE)		8			5		1	14	**$ 1,335**	$ 65,000	**$ 66,335**
Advertisement/Bid Opening/Bid Qualification	7	6			7		3	23	**$ 2,455**	$ 6,700	**$ 9,155**
Pre-bid walk	2	5		2	2		1	12	**$ 1,135**	$ -	**$ 1,135**
Contract Management	1	5		2			1	9	**$ 785**	$ -	**$ 785**
Construction Cost (Est. based on 210 Calendar Days)											
Pre-job requirements/material review-approval	1	3			3		1	8	**$ 785**	$ -	**$ 785**
Pre-Construction Meeting	2	2			1		1	6	**$ 635**	$ -	**$ 635**
Construction Survey									**$ -**	$ 3,000.00	**$ 3,000**
CM & Inspection (Michael Baker International)	1	2					1		**$ 385**	$ 75,000	**$ 75,385**
Labor Compliance (LCP, Inc.)	4			4	4		1	13	**$ 1,235**	$ 7,000	**$ 8,235**
Geotechnical (Landmark)									**$ -**	$ 1,000	**$ 1,000**
Environmental Mitigation									**$ -**	$ -	**$ -**
CEQA (Tom Dodson & Associates)					2			2	**$ 200**	$ 1,000	**$ 1,200**
Encroachment Permit									**$ -**	$ -	**$ -**
Construction Cost (Includes 10% Contingency)									**$ -**	$ 547,138	**$ 547,138**
Clerical and Tracking	4	4					2	10	**$ 1,070**	$ -	**$ 1,070**
MSWD Furnished Material									**$ -**		**$ -**
Final Project Punch List and Inspection	2	3			3		1	9	**$ 935**	$ -	**$ 935**
Project and Construction Management		16			4		1	21	**$ 2,035**	$ -	**$ 2,035**
Warranty related, project closeout, NOC, etc.		4			2		1	7	**$ 635**	$ -	**$ 635**
Totals	**32**	**75**	**0**	**14**	**45**	**0**	**19**	**181**	**$ 18,165**	**$ 705,838**	**$ 724,003**
										Rounded Project Budget:	**$ 730,000**

Notes:
Amounts shown are average rates in fee, exact rates for individual staff may vary from those shown; overhead charges included in hourly rates

AGENDA STAFF REPORT

MEETING NAME: Regular Board Meeting
MEETING DATE(S): March 11 & 15, 2021

FROM: Danny Friend – Director of Engineering and Operations

FOR: ACTION **X** DIRECTION ___ INFORMATION ___

CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR THE PREPARATION OF WATER AND WASTEWATER SYSTEM MASTER PLAN UPDATES AND CAPITAL BUDGET AUGMENTATION

STAFF RECOMMENDATION

Authorize the General Manager to negotiate and execute a contract with Michael Baker International for an amount not to exceed $499,027.00 for professional engineering services for the preparation of the Water System and Wastewater System Master Plan Updates, augment the capital improvement budget for the Water Master Plan to $345,000.00 for Job No.11347, and to do all things necessary to complete the project.

SUMMARY

The water and wastewater master plans are essential tools in identifying current system improvements and providing a plan for future improvements need to meet the ever-changing/growing water and wastewater needs within the District's service area. The current Water and Wastewater Master Plans were completed back in 2005 and 2007, respectively. Several projects identified in the plans have been implemented since then; combined with regulatory changes and changes to how the District produces, stores, manages, and treat water, a comprehensive update is required. The District desires to retain a consultant to assist with an update to its water and wastewater master plans, maximize the benefits from ongoing planning efforts and infrastructure investments to update the Capital Improvement Program to ensure reliable facilities and a high level of service to its customers.

ANALYSIS

Both capital improvement budgets were established in 2016. Since that time, costs throughout the construction industry have continued to rise, thus resulting in a higher than planned for cost to complete the master plan updates. However, staff has successfully negotiated a lower fee, while not impacting the quality of service or end-product. More specifically, building from the District's investment in GIS, the new models will use the existing GIS database as the basis for the new models. This will provide greater efficiency and minimize errors in model development and streamline model for use by staff into the future. In addition, with work from home order expected to remain in 2021 due to COVID, the scope for meetings and workshops was reduced and streamlined to better reflect remote meeting requirements. Lastly, flow monitoring and calibration of the models was streamlined to make use of available SCADA data. These changes resulted in a fee reduction of over $90,000.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

This project is included in two previously approved capital budgets; however, for the reasons stated above, a budget augmentation is required for the Water Master Plan. After negotiations with the consultant and added soft costs (project management and administration), the Water Master Plan project (Job No. 11347) is now estimated at $345,000.00 and the Sewer Master Plan project (Job No. 11348) is within the approved budget amount, now estimated at $280,000.00. The Water and Wastewater System Master Plan Updates are consistent with the 2017 Strategic Plan, more specifically Strategic Goal # 2 – Infrastructure (No. 2, Priority A).

ATTACHMENTS

Proposal and Professional Services Agreement

February 26, 2021

Mr. Steve Ledbetter, Vice President
TKE Engineering
2305 Chicago Avenue
Riverside, CA 92507

Re: MSWD Water/Sewer Master Plan Scope

Dear Steve:

The MSWD requested the assessment of the acceptable fee reduction and a revised fee estimate on or before March 1st. The original contract value included in the Michael Baker proposal is $591,456. The savings could be realized in:

- Calibration/flow measurement scope and
- Modeling tasks based on our discussions
- Workshop scope

After reviewing available data, we recommend a reduced calibration scope by $50,567, reduced modeling effort by $3,500, and removal of $38,362 workshop scope. The proposed Contract scope would remain as is except for these three items. The total contract fee will be reduced to $499,027

Table 1: Alternatives for the scope and fee reduction for the MSWD Combined Water and Sewer Master Plan

Alternative	Description	Fee Reduction	Total Fee
		($)	($)
1	Reduced Calibration/Workshops Optional	92,429	499,027
2	Calibration/Workshops Optional	130,056	461,400
3	Reduced Calibration	54,067	537,389
4	Calibration Optional	91,694	499,762

Note: Modelling savings is estimated at $3,500 for all alternatives

Based on feedback from Calibration sub-consultants, Michael Baker was able to offer the below savings:

1. Water sub-consultant calibration measurement scope is three pressure loggers (originally 50) and seven days (initially 14 days) of testing for a total fee of $20,302.
2. Sewer sub-consultant calibration measurement scope includes the three monitoring locations (originally five) and 14 days of testing (initially 60 days) for a total fee of $17,325.

3. Reduced calibration and flow monitoring scope and fee provided savings of $50,567.
4. The proposed monitoring scope is standard in the industry, and it is not expected to have a detrimental effect on successful project execution.
5. Also, Michael Baker will work closely with the District to assess available SCADA information for the model calibration.
6. The existing SCADA utilization savings potential is $37,627

Michael Baker has reviewed the GIS information provided in the "View only" mode. After review, we concluded that creating a new model would be robust and cost-effective and provide additional $3,500 savings/benefits to the District.

To better understand the available data and assess the ability to create a new model, the District provided access to the GIS database to Michael Baker. However, the ability for a deeper dive into modeling task savings was limited. An effective effort would require the review of the GIS file to determine compliance with Esri standards.

A total of six (6) workshops for a cost of $38,362 are included in the proposal scope. Due to the COVID pandemic, 2021 may remain under the "work from home" order. Therefore, the workshops may have to be "online"; it may be more effective if they were planned and customized as a part of regular meetings and included in the existing administration scope. The workshops could be delivered through the administration's scope of work in the form of regular meetings. This approach would, in return, provide savings of $38,362.

RECOMMENDATION

Michael Baker recommends Alternative 1 with a reduced calibration scope of $50,567, reduced modeling fee by $3,500, and optional/alternative workshop scope based on available data review. The proposed Contract scope would remain as is except for these three items, and the reduced fee will be $499,027 Table 1 summarizes a list of alternatives to offer the District better insight into possible cost savings with minimal impact on the requested service quality. Recommended Alternative 1 offers savings by optimizing calibration effort, customizing the workshop delivery to COVID condition, and blending the effort with administration meetings' scope. Other Alternatives are similarly looking to address calibration and workshop scope to various degrees. All alternatives include the new model development savings.

Sincerely,
MICHAEL BAKER INTERNATIONAL

Momcilo Savovic, PE
Project Manager

Enclosure: Revised Fee Proposal

FEE PROPOSAL
MSWD COMBINED MASTER PLAN

		Water				Support Services					Total Estimated Hours	Labor Cost	Direct/Repro Subcontract Costs MSC	Total Estimated Fee
		Principal/ QA/QC	Project Manager	Senior Engineer	Project Engineer CAD	ADMINISTRATION	Specialist	Support	EIT	Admin				
		$ 300.00	$ 245.00	$ 195.00	$ 165.00	$ 134.00	$ 195.00	$ 154.00	$ 136.00	$ 140.00				
TASKW1: WATER AND WASTEWATER PLAN UPDATES - PROJECT MANAGMENT														
a	PROJECT EXECUTION PLAN (PXP)		12	6							18	$ 4,110	$ -	$ 4,110.00
b	PROJECT ADMINISTRATION (SCHEDULING, INVOICING, ETC.)		4	8	4	8					24	$ 4,272	$ -	$ 4,272.00
c	PROJECT COMMUNICATION UPDATES	1	4	2							7	$ 1,670	$ -	$ 1,670.00
d	PROJECT CLOSEOUT		16	8	8						32	$ 6,800	$ -	$ 6,800.00
	BI WEEKLY MEETINGS NOT INCLUDED ELSEWHERE		24		4						28	$ 6,540	$ 2,332	$ 8,872.00
	BI-WEEKLY TELEPHONE UPDATES (ASSUME 30 MINUTES)	4	4	4	4	4					20	$ 4,156	$ -	$ 4,156.00
	TOTAL AMOUNT (TASK 1):	**5**	**64**	**28**	**20**	**12**	**0**	**0**	**0**	**0**	**129**	**$ 27,548**	**$ 2,332.00**	**$ 29,880.00**
TASK W2: WATER AND WASTWATER MASTER PLAN UPDATES - PROJECT INITIATION														
a	PROJECT INITIATION WORKSHOP	6	24	6	6	8					50			$ -
b	RECORDS RESEARCH INCLUDING WATER AND SEWER GERNERAL OBJECTIVES		16	87	87						190	$ 35,240		$ 35,240.00
c	DESIGN CRITERIA AND LEVEL OF SERVICE TM		8	16	20						44	$ 8,380		$ 8,380.00
	TOTAL AMOUNT (TASK 2):	**6**	**48**	**109**	**113**	**8**	**0**	**0**	**0**	**0**	**284**	**$ 43,620**	**$ -**	**$ 43,620.00**
TASK W3: WATER SYSTEM EVALUATION AND MODEL UPDATE														
a	BASE MODEL UPDATE		12	114	122						249	$ 45,479	$ -	$ 45,478.56
	MARKET ASSESSMENT OF AVAILABLE MODELS		4	8	16						28	$ 5,180	$ -	$ 5,180.00
	EXISTING SYSTEM DEFFICIENCIES EVALUATION		8	16	16						40	$ 7,720	$ -	$ 7,720.00
b	EXISTING DEMAND DEVELOPMENT AND ALLOCATION		4	12	24						40	$ 7,280	$ -	$ 7,280.00
c	FLOW MONITORING AND CALLIBRATION										0	$ -	$ 20,301.60	$ 20,301.60
d	FIRE FLOW DEMAND ALLOCATION		4	8	24						36	$ 6,500	$ -	$ 6,500.00
e	FUTURE DEMAND DEVELOPMENT ALLOCATION		4	8	24						36	$ 6,500	$ -	$ 6,500.00
f	EXISTING SYSTEM EVALUATION		8	8	24						40	$ 7,480	$ -	$ 7,480.00
g	SEISMIC EVALUIATION OF TYPICAL CONCRETE 1 STEEL RESERVOIR		12	40	40						92	$ 17,340	$ -	$ 17,340.00
h	WATER AGE EVALUATION		8	16	24						48	$ 9,040	$ -	$ 9,040.00
i	EXISTING SYSTEM EVALUATION **WORKSHOP**		16	8	8						32		$ -	$ -
j	PROPOSED RECOMMENDATIONS AND 2X12 HR TRAINING		8	28	20						56	$ 10,720	$ -	$ 10,720.00
k	PROPOSED IMPROVEMENTS RECOMMENDATRION **WORKSHOP**		16	8	8						32		$ -	$ -
l	FUTURE SYSTEM EVALUATION		8	16	24						48	$ 9,040	$ -	$ 9,040.00
m	WATER QUALITY ANALYSIS		8	8	12						28	$ 5,500	$ -	$ 5,500.00
n	QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC)	8	4								12	$ 3,380	$ 300.00	$ 3,680.00
	TOTAL AMOUNT (TASK 3):	**8**	**124**	**298**	**386**	**0**	**0**	**0**	**0**	**0**	**817**	**$ 141,159**	**$ 20,601.60**	**$ 161,760.16**
TASK W4: WATER MASTER PLAN UPDATE														
a	DRAFT	6	24	36	40	16					122	$ 23,444	$ 500.00	$ 23,944.00
b	DRAFT FINAL	2	24	24	40	12					102	$ 19,368	$ -	$ 19,368.00
c	FINAL	1	24	19	48	8					100.2	$ 18,916		$ 18,916.00
	TOTAL AMOUNT (TASK 4):	**9**	**72**	**79**	**128**	**36**	**0**	**0**	**0**	**0**	**324**	**$ 61,728**	**$ 500.00**	**$ 62,228.00**
TASKS1: WASTE WATER PLAN UPDATES - PROJECT MANAGEMENT INCLUDED IN W1 SCHEDULE														
a	PROJECT EXECUTION PLAN (PXP)	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
b	PROJECT ADMINISTRATION (SCHEDULING, INVOICING, ETC.)	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
c	PROJECT COMMUNICATION UPDATES	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
d	PROJECT CLOSEOUT	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
	BI WEEKLY MEETINGS NOT INCLUDED ELSEWHERE	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
	BI-WEEKLY TELEPHONE UPDATES (ASSUME 30 MINUTES)	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
											0	$ -	$ -	$ -
											0	$ -	$ -	$ -
	TOTAL AMOUNT (TASK 1):	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**	**$ -**	**$ -**
TASK S2: WASTWATER MASTER PLAN UPDATES - PROJECT INITIATION														
a	PROJECT INITIATION WORKSHOP	INCLUDED IN W1 SCHEDULE									0	$ -		$ -
b	SEWER RECORDS RESEARCH INCLUDING WATER AND SEWER GERNERAL OBJECTIVES		24	71	71						166	$ 31,440	$ -	$ 31,440
c	DESIGN CRITERIA AND LEVEL OF SERVICE TM	8	12	16	24						60	$ 12,420	$ -	$ 12,420
	TOTAL AMOUNT (TASK 1):	**8**	**36**	**87**	**95**	**0**	**0**	**0**	**0**	**0**	**226**	**$ 43,860**	**$ -**	**$ 43,860**
TASK S3: WASTEWATER SYSTEM EVALUATION AND MODEL UPDATE														
a	BASE MODEL UPDATE										0	$ -	$ 200	$ 200
	MARKET ASSESSMENT OF AVAIALBLE MODELS	INCLUDED IN W1 SCHEDULE									0	$ -	$ -	$ -
	EXISTING SYSTEM DEFFICIENCIES EVALUATION AND MODEL UPDATES		24	80	106						210	$ 38,904	$ -	$ 38,904
b	EXISTING FlOWS DEVELOPMENT AND ALLOCATION		16	16	16						48	$ 9,680	$ -	$ 9,680
c	FLOW MONITORING AND CALIBRATION 3 PORTABLE FLOW MONITORS FOR 14 DAYS										0	$ -	$ 17,325	$ 17,325
d	FUTURE FLOWS DEVELOPMENT ALLOCATION		8	4	12						24	$ 4,720		$ 4,720
e	EXISTING SYSTEM EVALUATION		8	8	12						28	$ 5,500		$ 5,500
f	EXISTING SYSTEM EVALUATION WORKSHOP		16	8	8						32			$ -
g	PROPOSE RECOMMENDATION		8	8	8						24	$ 4,840		$ 4,840
h	PROPOSE RECOMMENDATION WORKSHOP		16	8	8						32			$ -
i	FUTURE SYSTEM EVALUATION		8	4	12						24	$ 4,720		$ 4,720
j	WASTEWATER QUALITY ANALYSIS		16	4							20	$ 4,700		$ 4,700
k	QUALITY ASSURANCE AND QUALITY CONTROL QA/QC	12	2								14	$ 4,090	$ -	$ 4,090
	TOTAL AMOUNT (TASK 5):	**12**	**122**	**140**	**182**	**0**	**0**	**0**	**0**	**0**	**456**	**$ 77,154**	**$ 17,525**	**$ 94,679**
TASK S4: WASTEWATER MASTERPLAN UPDATES														
a	DRAFT		40	44	63	16					162	$ 30,788	$ 400	$ 31,188
b	DRAFT FINAL		32	18	18	12					79	$ 15,748	$ 100	$ 15,848
c	FINAL	20	26	7	7	8					68	$ 15,864	$ 100	$ 15,964
	TOTAL AMOUNT (TASK 8):	**20**	**98**	**68**	**87**	**36**	**0**	**0**	**0**	**0**	**309**	**$ 62,400**	**$ 600**	**$ 63,000**
	TOTAL	**68**	**564**	**810**	**1,011**	**92**	**0**	**0**	**0**	**0**	**2,545**	**$ 457,468**	**$ 41,559**	**$ 499,027**
													TOTAL FEE (BASE SERVICES EXCLUDING OPTIONAL TASKS)	**$ 499,027**

	Principal/ QA/QC	Project Manager	Senior Engineer	Project Engineer CAD	Grant Writing	Regulatory Specialist	Regulatory Support	Graphics Support	Admin	Total Hrs
Total Labor Hours per Staff	**68**	**564**	**810**	**1011**	**92**	**0**	**0**	**0**	**0**	**2545**

Agreement for Professional Services
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone (760) 329-6448 - FAX (760) 329-2482

For your protection, make sure that you read and understand all provisions before signing. The terms on Pages 2 - 6 are incorporated in this document and will constitute a part of the agreement between the parties when signed.

TO: **Michael Baker International**
75-410 Gerald Ford Drive
Suite 100
Palm Desert, CA
92211

DATE: _____

TITLE: **Provide Water System and Wastewater System Comprehensive Master Plan Update**

The undersigned Consultant agrees to furnish the following:

Contract price $: Not to Exceed $499,027.00

Term: Two hundred and forty (240) days from effective Agreement DATE above

Instructions: Sign and return the originals. Upon acceptance by Mission Springs Water District, a copy will be signed by its authorized representative(s) and promptly returned to you. Insert the names of your authorized representative(s) below.

Accepted:	Consultant:
Mission Springs Water District	_____ (Business Name)
By: _____	By: _____
Arden Wallum	
Title General Manager	Title _____
Other authorized representative(s):	Other authorized representative(s):
Danny Friend	_____
Director of Engineering and Operations	
Luiz Santos	_____
Associate Engineer	

Consultant agrees with the Mission Springs Water District that:

a. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant will immediately defend, indemnify and hold harmless Mission Springs Water District, its directors, officers, employees, and authorized volunteers from all claims and demands of all persons that arise out of, pertain to, or relate to the Consultant's negligence, recklessness, or willful misconduct in the performance (or actual or alleged non-performance) of the work under this agreement. Consultant shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of Consultant's performance or non-performance of the work hereunder, and shall not tender such claims to Mission Springs Water District nor to its directors, officers, employees, or authorized volunteers, for defense or indemnity.

b. Other than in the performance of professional services, to the fullest extent permitted by law, Consultant will immediately defend, indemnify and hold harmless Mission Springs Water District, its directors, officers, employees and authorized volunteers from all claims and demands of all persons arising out the performance of the work or furnishing of materials; including but not limited to, claims by the Consultant or Consultant's employees for damages to persons or property except for the sole negligence or willful misconduct or active negligence of Mission Springs Water District, its directors, officers, employees, or authorized volunteers.

c. By his/her signature hereunder, Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that Consultant will comply with such provisions before commencing the performance of the professional services under this agreement. Consultant and sub-consultants will keep workers' compensation insurance for their employees in effect during all work covered by this agreement.

d. Consultant will file with Mission Springs Water District, before beginning professional services, a certificate of insurance satisfactory to Mission Springs Water District evidencing professional liability coverage of not less than $1,000,000 per claim and $2,000,000 annual aggregate, that coverage shall not be cancelled except with notice to Mission Springs Water District. Coverage is to be placed with a carrier with an A.M. Best rating of no less than A-:VII, or equivalent, or as otherwise approved by Mission Springs Water District. The retroactive date (if any) is to be no later than the effective date of this agreement. Consultant shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work. Consultant shall purchase a five-year extended reporting period i) if the retroactive date is advanced past the effective date of this Agreement; ii) if the policy is canceled or not renewed; or iii) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement. In the event that the Consultant employs other consultants (sub-consultants) as part of the work covered by this agreement, it shall be the Consultant's responsibility to require and confirm that each sub-consultant meets the minimum insurance requirements specified above.

e. Consultant will file with Mission Springs Water District, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to Mission Springs Water District evidencing

Coverage – Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)

2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any auto)

Limit – The consultant shall maintain limits no less than the following

1. General liability - coverage of not less than two million ($2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater for bodily injury, personal injury and property damage; ($4,000,000 general and products-completed operations aggregate (if used)).

2. Auto liability - One million dollars $1,000,000 for bodily injury and property damage each accident limit.

3. Workers' compensation (statutory limits) and employer's liability ($1,000,000) (if applicable).

Required Provisions –

- The general liability coverage shall give Mission Springs Water District, its directors, officers, employees (collectively the District), and authorized volunteers insured status (via ISO endorsement at least as broad as CG 2010 1185 or **both** CG 20 10 plus CG 20 37 if a later editions is used) specifically naming the Mission Springs Water District, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."

- The general liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any insurance, self-insurance or other coverage maintained by Mission Springs Water District, its directors, officers, employees, or authorized volunteers shall not contribute to it".

- Coverage is to be placed with a carrier with an A.M. Best rating of no less than A-:VII, or equivalent, or as otherwise approved by Mission Springs Water District.

- The coverage shall contain no special limitations on the scope of protection afforded to Mission Springs Water District, its directors, officers, employees, or authorized volunteers.

- In the event that the Consultant employs other consultants (sub-consultants) as part of the work covered by this agreement, it shall be the Consultant's responsibility to require and confirm that each sub-consultant meets the minimum insurance requirements specified above.

f. If any of the required coverages expire during the term of this agreement, the Consultant shall deliver the renewal certificate(s) to Mission Springs Water District at least ten (10) days prior to the expiration date.

g. Consultant shall not accept direction or orders from any person other than the General Manager or the person(s) whose name(s) is (are) inserted on Page 1 as "other Authorized Representative(s)."

h. Payment, unless otherwise specified on Page 1, is to be within thirty (30) days after acceptance by Mission Springs Water District.

i. Professional permits required by governmental authorities will be obtained at Consultant's expense, and Consultant will comply with applicable local, state and federal regulations and statutes including but not limited to Cal/OSHA requirements.

j. Any change in the scope of the professional services to be done, method of performance, nature of materials or price thereof, or to any other matter materially affecting the performance or nature of the professional services will not be paid for or accepted unless such change, addition or deletion is approved in advance, in writing by a supplemental agreement executed by Mission Springs Water District. Consultant's "Authorized Representative(s)" has (have) the authority to execute such written change for Consultant.

k. Unless otherwise agreed upon in writing, all reports, documents, or other written material, including any documents, images, photographs, video files, or other media created or developed by Consultant as part of the services required hereunder ("Written Products") shall be considered to be "works made for hire", and all Written Products and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and all other proprietary rights, shall be and remain the property of Mission Springs Water District without restriction or limitation upon their use, duplication or dissemination by Mission Springs Water District, except as otherwise provided herein. Consultant shall not obtain or attempt to obtain copyright protection as to any of the Written Products.

l. Consultant hereby assigns to Mission Springs Water District all ownership and any and all intellectual property rights to the Written Products that are not otherwise vested in Mission Springs Water District pursuant to section above.

m. Consultant shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to the Consultant by the Mission Springs Water District or other information to which the Consultant has had access during the term of this Agreement without the prior written approval of an Authorized Representative during the term of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement

n. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by the Mission Springs Water District or the Authorized Representative. The Consultant shall maintain adequate records on services provided in sufficient detail to permit an evaluation of service. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, Consultant shall provide access to such books and records to the Authorized Representative or his or her designees, and shall give the Authorized Representative or his or her designees the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement.

o. This Agreement is personal to the Consultant. Any attempt to assign or subcontract any right or obligation hereunder by the Consultant shall be void unless approved in writing in advance by the Authorized Representative. Consultant's services pursuant to this Agreement shall be provided by the representative or directly under the supervision of the representative and Consultant shall not assign another to supervise the Consultant's performance of this Agreement without the prior written approval of the Mission Springs Water District, by and through the Authorized Representative

p. Consultant shall not maintain, commit, or permit the maintenance or commission of any nuisance in connection with the performance of services under this Agreement

q. Consultant agrees to be familiar with and comply with all applicable federal, state, and local conflict of Interest laws, including, but not limited to, the Political Reform Act (California

Government Code Sections 81000, et seq.) and California Government Code Section 1090. During the term of this Agreement, Consultant shall retain the right to perform similar services for other clients, but Consultant and its officers, employees, associates and subcontractors shall not, without the prior written approval of the Authorized Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

r. A waiver by the Mission Springs Water District of any breach of any term, covenant, or condition contained in this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement whether of the same or different character.

s. The Consultant shall commence, carry on, and complete all required tasks with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry standards.

t. No Third Party Beneficiaries. The Mission Springs Water District shall not be obligated or liable under this Agreement to any party other than the Consultant.

u. In no event shall the making by the Mission Springs Water District of any payment to the Consultant constitute or be construed as a waiver by the Mission Springs Water District of any breach of covenant, or any default which may then exist, on the part of the Consultant, and the making of any such payment by the Mission Springs Water District while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to the Mission Springs Water District with regard to such breach or default.

v. If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement, the prevailing Party shall be entitled to receive from the losing Party all costs and expenses in such amount as the courts may determine to be reasonable. In awarding the cost of litigation, the court shall not be bound by any court fee schedule, but shall, if it is in the interest of justice to do so, award the full amount of costs, expenses, and attorneys' and experts' fees paid or incurred in good faith.

w. In the performance of the work required by this Agreement, Consultant shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and with the local County and Municipal Code, ordinances, regulations and policies.

x. If any part, term, or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

y. The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be the Superior Court of Riverside County, California.

z. This Agreement represents the entire Agreement between the Mission Springs Water District and Consultant with respect to the subject matter hereto and supersedes all prior oral or written negotiations, representations or agreements. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns. In the event of any inconsistency between the provisions of this Agreement and Consultant's proposal or Quote, and Exhibits hereto, the provisions of this Agreement shall control.

aa. Precedence of Exhibits. All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express

provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail.

bb. Consultant will act hereunder as an independent contractor. This agreement shall not and is not intended to constitute Consultant as an agent, servant, or employee of the Mission Springs Water District and shall not and is not intended to create the relationship of partnership, joint venture or association between the Mission Springs Water District and Consultant.

cc. Each of the signatories herein, hereby represents that he or she has the authority to execute the Agreement on behalf of his or her contracting party.

dd. Pursuant to Section 1770, and following, of the California Labor Code, the consultant shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The consultant shall post a copy of such determination at each job site.

This project is subject to the State of California "Prevailing Wage Rates".

This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015 General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency’s representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE’s online portal.

REGIONAL WATER RECLAMATION FACILITY MONTHLY UPDATE

BOARD OF DIRECTORS MEETING

Steve Ledbetter for: Danny Friend

MISSION SPRINGS WATER DISTRICT | MARCH 11, 2021

Regional Water Reclamation Facility
Monthly Update for February 2021

Regional Water Reclamation Facility

- Staff received the final plan design and specifications on February 3rd.
- Staff has evaluated the timing of bidding with the SRF/Grant funding application process and is aiming to put the project out to bid in late March/early April.
- Staff expects to submit the final parcel map package to the City of Desert Hot Springs for review and approval in the coming months.
- The Regional Board provided minor comments on the final draft Monitoring Wells Workplan. Staff and consultant (EnviroLogic Resources) will make the requested corrections, resubmit the final report, and move forward with preparing final bid documents and bid the monitoring wells project.
- Staff continues to monitor progress on the SRF/Grant funding application with the SWRCB.
    - Staff has been advised the Draft Funding Agreement is expected by April, with a construction eligibility date of April/May. The construction eligibility date set by the SWRCB is the date that the District is eligible for reimbursement for construction expenses.
    - With the SWRCB finance department going dark in May and June for year end, the Final Funding Agreement in not expected until August.
    - Staff will continue to coordinate with the SWRCB regarding the timing of the construction eligibility and final funding agreement.
- The timing of the bidding and the SRF/Grant funding are on parallel paths to the greatest extent possible. More specifically, the bid opening is planned for May, with bid award following in June/July, which coincides with the final funding agreement expected in August and construction beginning thereafter.

Regional Water Reclamation Facility Conveyance Line

- MSWD placed design remains on hold due to utility easements required along Little Morongo Road by the Project.
- The consultant (TKE) continues to coordinate with the CVCC to seek approval of the required easement. All requested project document and justification have been provided to CVCC for review and consideration.

BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, February 11, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

CALL TO ORDER
President Wright called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL
DIRECTORS PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Brian Macy, Danny Friend, Matt McCue, Dori Petee, Amanda Lucas, Bassam Alzammar, Victoria Llort, Oriana Hoffert

LEGAL COUNSEL: John Pinkney, Bob Patterson

RULES OF PROCEDURE
Rules of Procedure were ready by General Counsel, John Pinkney.
First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input.

EMPLOYEE RECOGNITION
The Board acknowledged the following employees: Chris Jacobson - Lead WWTP Operator for 17 Years, Sierra Boyle - Customer Service Representative II for 4 Years, Oriana Hoffert - Human Resources Specialist for 4 Years, Rita Huber - Sr. Accounting Technician for 3 Years, Julio Martinez - Field Operations Technician I for 2 Years, Christopher Shanahan - Field Operations Technician I for 1 Year. Oriana Hoffert was also acknowledged for earning her master's degree in Human Resource Management with a specialization in Organizational Leadership and Change Management.

COVID-19 UPDATE
Mr. Wallum gave a brief update. Staff continues to look for ways to be more efficient and safer. Staff will return to the office full time on February 22, 2021. Staff will continue to practice social distancing and will also continue wearing a mask.

AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS' ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION
It is recommended to authorize the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of $1,515,899,50, plus a 10% contingency (total $1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to $1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

Mr. Wallum noted by stating this action will be in three parts, award the contract, enter into a cooperative agreement, and lastly augment the capital budget. This project will reduce the operational cost to the District and will also reduce the potential for a catastrophe that could cause damage to property and an interruption to service. The cooperative agreement will result in a savings to both parties, Mission Springs Water District and Desert Willows. Desert Willows approached MSWD with regards to this Cooperative Agreement. Mr. Friend added this project is approximately 7600 feet of pipeline.

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL
It is recommended to approve the Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien for Financial Assistance to connect to the sewer system:

66930 San Felipe Road - $15,000
13505 Cactus Drive - $ 2,800
66891 San Bruno Road - $ 3,200
13265 Julian Drive - $ 3,800

These items are generally on the consent agenda, however this month it was placed here for discussion and action due to the amount of the loan on the first property listed. This amount goes above the $6,000 limit as this property has some special circumstances due to the location.

CORPORATE YARD BUILDING UPDATE
The discussion for this item will take place at the Tuesday Board Meeting.

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE
Steve Ledbetter of TKE Engineering, reported that the final design plans are ready, and packet is getting ready to go to bid. Contractors must meet a minimum criterion. Additionally, the cost of specific items is being locked down with vendors. Groundwater monitoring workplan has been submitted to the regional board...they are finishing their review and staff expects to have those comments back next week. State Revolving Fund (SRF) component; it was reported last month that a tech memo to the State Board was being prepared to change our SRF application to include the

abatement of septic for houses within area M-2. This has been accepted and we are expecting an increase in cost of $1.5 million to take on this work but it will result in an additional $8 million in grants. Lastly an easement request has been made for the corner of Little Morongo Road and 18th Avenue. The resource agencies are receptive, but some items need to be addressed before it's official.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Board Workshop - January 12, 2021
Study Session - January 14, 2021
Board Meeting - January 19, 2021

REGISTER OF DEMANDS

The register of Demands totaling $1,403,269.44.

DIRECTOR'S REPORTS - UPCOMING EVENTS AND DIRECTOR REPORTS

This will be addressed on Tuesday.

GENERAL MANAGERS REPORT

Mr. Wallum complimented the staff on the updated General Managers Report. Mr. Wallum reported that MSWD won an award for outstanding civil engineering from ASCE. Victoria Llort highlighted the Public Affairs report included in the GM Report.

FINANCIAL REPORT

Matt McCue gave the financial report for the period ending November 30, 2020.

Net Operating Income (Loss) – variance from Budget		$2,653,029
Net Non-Operating Income (Loss) – variance from Budget		$(4,262,344)
Net Income (Loss) – variance from Budget		**$(1,609,314)**
Cash		
Increase (Decrease) in Cash	$(1,131,088)	
Balance of Cash at beginning of year (July 1)	$ 34,708,247	
Balance of Cash at end of period	**$ 33,577,159**	
Unrestricted Cash	**$ 2,537,129**	
Restricted Cash		
Capital Reserve Fund	$30,054,589	

Other Restricted Cash	$31,040,030
Cash in Custody of MSWD	**$ 33,577,159**

DISTRICT COUNSEL REPORT
John Pinkney reported on the items being worked on by his firm (SBEMP).

DIRECTOR COMMENTS
Director Grasha commended the staff on the updated General Managers Report. Asked for a closed session item on Tuesday to discuss the DWA lawsuit.

Vice President Martin mentioned Priority One a non–profit, the goal of which is to bring a new 4-year University of California Campus in Palm Desert. Jan Harnik has asked Director Martin to sit on the advisory committee.

CLOSED SESSION
Conference with Labor Negotiators pursuant to Government Code Section 54957.6:
Agency designated representatives: Board President Nancy Wright and Vice President Russ Martin. Unrepresented Employee: General Manager

Conference with Real Property Negotiator pursuant to Government Code Section 54956.8
(Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION
The Board met on two items, Conference with Labor Negotiators pursuant to Government Code Section 54957.6 and Conference with Real Property Negotiator pursuant to Government Code Section 54956.8. There was no reportable action on either item.

ADJOURN
President Wright adjourned the meeting at 4:06 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors

BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Tuesday, February 16, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

CALL TO ORDER
President Wright called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE
Led by President Wright

ROLL CALL
BOARD PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Brian Macy, Danny Friend, Dori Petee, Amanda Lucas, Victoria Llort, April Scott, Oriana Hoffert, Bassam Alzammar

LEGAL COUNSEL: John Pinkney

RULES OF PROCEDURE
Rules of Procedure were ready by General Counsel, John Pinkney.
First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input.

EMPLOYEE RECOGNITION
The Board acknowledged the following employees: Chris Jacobson - Lead WWTP Operator for 17 Years, Sierra Boyle - Customer Service Representative II for 4 Years, Oriana Hoffert - Human Resources Specialist for 4 Years, Rita Huber - Sr. Accounting Technician for 3 Years, Julio Martinez - Field Operations Technician I for 2 Years, Christopher Shanahan - Field Operations Technician I for 1 Year. Oriana Hoffert was also acknowledged for earning her master's degree in Human Resource Management with a specialization in Organizational Leadership and Change Management.

COVID-19 UPDATE
Nothing further to add.

ACTION ITEMS

AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS' ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION
The Board authorized the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of $1,515,899,50, plus a 10% contingency (total $1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to $1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

Motion made by Director Duncan, Seconded by Vice President Martin.
Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL
The Board approved the Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien for Financial Assistance to connect to the sewer system:

66930 San Felipe Road - $15,000
13505 Cactus Drive - $ 2,800
66891 San Bruno Road - $ 3,200
13265 Julian Drive - $ 3,800

Motion made by Vice President Martin, Seconded by Director Sewell.
Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

FIRST AMENDMENT TO GENERAL MANAGER/CHIEF ENGINEER EMPLOYMENT AGREEMENT
The Board approved the General Manager/Chief Engineers' employment agreement.

Motion made by Director Grasha, Seconded by Director Sewell.
Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

DISCUSSION ITEMS

CORPORATE YARD BUILDING UPDATE
Mr. Macy presented to the Board an update to the new building project being discussed at the Corp Yard location. Staff has met with the City of DHS for input. Feedback from the City was positive.

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE
Nothing further to add.

CONSENT AGENDA
Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

Motion made by Director Duncan, Seconded by Vice President Martin.
Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

APPROVAL OF MINUTES
The Board approved the minutes as follows:

Board Workshop - January 12, 2021
Study Session - January 14, 2021
Board Meeting - January 19, 2021

REGISTER OF DEMANDS
The register of Demands totaling $1,403,269.44.

DIRECTOR'S REPORTS - UPCOMING EVENTS AND DIRECTOR REPORTS
Vice President Martin reported he attended the following events; 1/19 DHS City Council Meeting, 1/25 Cabot's Board Meeting, 1/5 DHS City Council Meeting, 1/7 DVBA Legislative Meeting, 1/21 Countywide Oversight Board, 1/27 San Gorgonio Pass Regional Water Alliance.

Director Duncan reported he attended the following events; 1/3 DWA Board Meeting, 1/26 CVWD Board Meeting.

REPORTS

GENERAL MANAGERS REPORT
Thanked the Board for the amendment to his contract. Mr. Wallum also mentioned an email from our Federal Lobbyist that announced “ear marks” are coming back.

FINANCIAL REPORT
Nothing further to add.

DISTRICT COUNSEL REPORT
Nothing further to add.

DIRECTOR COMMENTS
Director Duncan congratulated Russ Martin for speaking at the DHS City Council meeting in defense of MSWD. Additionally, he mentioned a resident/customer who approached him regarding the well on his property, with the aid of MSWD staff it was found, thanked all for the customer service received.

Director Sewell mentioned the class comp study and encouraged staff to move forward.

Director Grasha mentioned Wayne Neilson who recently passed away, Wayne was a long-time employee of MSWD. Director Grasha encouraged all to stay safe.

President Wright mentioned SB323, financial stability for Public Agencies that establishes a statute of limitations on sewer rates. Also announced she received a formal request for support from Cucamonga Valley Water District's General Manager, for Randall Reed to be nominated for the ACWA JPIA Executive Committee. President Wright will pass on this information for the March Board Meetings.

Director Grasha noted that DWA Director Ortega expressed interest in sitting on the Region 9 Board, he suggested we support him.

ADJOURN
President Wright adjourned the meeting at 3:43 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71880	02-12-21	ABSOLUTE STANDARDS INC	PE SAMPLES	90.00		90.00
71881	02-12-21	ACWA-JPIA HEALTH BENEFITS AUTH.	MARCH 2021 - MEDICAL/VISION	92,816.79		92,816.79
71882	02-12-21	ACWA/JOINT POWERS INSUR AUTH	W/C QTR 2 2021	17,190.86		17,190.86
71883	02-12-21	ADT SECURITY SERVICES	ANNEX BUILDING	212.23		212.23
			ENGINEERING MODULAR			
71884	02-12-21	KERRY ANSON KNEUER	CRANE RENTAL	825.00		825.00
71885	02-12-21	APSGC INC	APS DESIGN SERVICES	0.00	1,500.00	1,500.00
71886	02-12-21	AUSTIN LOUIS EHRLICH	ACCOUNT REFUND 13423 RAMONA DR	35.08		35.08
71887	02-12-21	B-81 PAVING INC	PAVING	0.00	10,134.00	10,134.00
71888	02-12-21	E S BABCOCK & SONS INC	TOTAL N TESTING	170.00		170.00
71889	02-12-21	BASSAM ALZAMMAR	B.ALZAMMAR HEALTH & WELLNESS REIMB.	80.00		80.00
71890	02-12-21	BRINKS INCORPORATED	MONTHLY TRANSPORT FEES	174.52		174.52
			NOVEMBER MONTHLY FEE			
71891	02-12-21	BROWNSTEIN HYATT FARBER SCHRECK LLC	CALIFORNIA LOBBYING SERVICES	10,000.00		10,000.00
71892	02-12-21	BUILDERS SUPPLY	3/4 PVC VALVE	139.73		139.73
			CHLORINE TABS			
			COUPLING			
			PROPANE			
71893	02-12-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	4,000.00		4,000.00
71894	02-12-21	CAROL SUE CARMEL	TOILET REIMBURSEMENT	100.00		100.00
71895	02-12-21	CASAMAR GROUP, LLC	AMI METER PROJECT	0.00	692.40	692.40
			LC MONITORING SERVICES			
71896	02-12-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
71897	02-12-21	GREG CHAPMAN, JR	G.CHAPMAN BOOT REIMB.	113.14		113.14
71898	02-12-21	CHEU PHAN	ACCOUNT REFUND 60888 SUNRISE RD	83.46		83.46
71899	02-12-21	CITY OF DESERT HOT SPRINGS	UUTAX DEC.2020	34,689.36		34,689.36
71900	02-12-21	CLEAN ENERGY	FUEL FOR CNG VEHICLES	395.27		395.27
71901	02-12-21	CLINICAL LAB OF S B INC	BOD TESTING	1,482.00		1,482.00
			TC MONTHLY SAMPLES			
71902	02-12-21	COACHELLA VALLEY HOME BUYERS	ACCOUNT REFUND 66353 SAN MARCUS RD	11.81		11.81
71903	02-12-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES	14,130.00		14,130.00
71904	02-12-21	SANDERSON LANDSCAPE SOLUTIONS	LANDSCAPING SERVICES	6,010.00		6,010.00
71905	02-12-21	CRISTIAN LARA	ACCOUNT REFUND 10274 PALM DR	30.24		30.24
71906	02-12-21	CWEA	C.JACOBSON CWEA RENEWALS	379.00		379.00
			S.WIENECKE CSM-I CERT.			
71907	02-12-21	DAVID WEAVER	WATER PROGRAM COURSES	189.53		189.53
71908	02-12-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	LANDSCAPE PLANS	30.00		30.00
71909	02-12-21	DESERT TIRES AND AUTO REPAIR	TIRE REPLACEMENT	300.08		300.08
71910	02-12-21	DIANE & WILLIAM HERBERT	ACCOUNT REFUND 16821 LAKESIDE CT	73.49		73.49
71911	02-12-21	EDOM HILL TRANSFER STATION	DEBRIS CLEAN UP FOR YARD	58.97		58.97
71912	02-12-21	EISENHOWER MEDICAL ASSOCIATES INC,	DOT PHYSICALS	535.00		535.00
71913	02-12-21	ELISEO GARZA	ACCOUNT REFUND 68140 CALLE AZTECA	20.98		20.98
71914	02-12-21	ENVIROLOGIC RESOURCES,INC.	17% COMPLETION	0.00	10,420.00	10,420.00
			37% COMPLETION			
			42% COMPLETION			
71915	02-12-21	ERIC HUSBAND	ACCOUNT REFUND 11640 VERBENA DR	58.56		58.56
71916	02-12-21	EXECUTIVE FACILITIES SERVICES, INC.	JANUARY CLEANING SERVICES	3,095.82		3,095.82

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
			JANUARY DISINFECTING SERVICES			
71917	02-12-21	EXPERT HOLDINGS, LLC.	MASTER METER RETAINER	15,000.00		15,000.00
71918	02-12-21	GLENDY SOSA	ACCOUNT REFUND 13356 CUYAMACA DR	49.55		49.55
71919	02-12-21	GLYNNE/IRENE FORD	ACCOUNT REFUND 69269 PARKSIDE DR	60.80		60.80
71920	02-12-21	GOT SAFETY,LLC	QUARTERLY FEE Q2	239.97		239.97
71921	02-12-21	GOUGH SYSTEMS	UNIDATA MAINTENANCE	2,225.00	2,225.00	4,450.00
71921	02-25-21	GOUGH SYSTEMS	LOST IN MAIL	-2,225.00	-2,225.00	-4,450.00
71922	02-12-21	GRAINGER	HAND CREAM	158.77		158.77
			PRESSURE WAND			
			PRESSURE WASHER			
71923	02-12-21	HDS WHITE CAP CONST SUPPLY	SHOVEL RESTOCK	195.75		195.75
71924	02-12-21	HEAVEN ROYAL	ACCOUNT REFUND 66784 ESTRELLA AVE	113.96		113.96
71925	02-12-21	HOME DEPOT CRC PROGRAM	HOME DEPOT CC	1,614.93		1,614.93
71926	02-12-21	INFOSEND INC	MONTHLY BILLING	6,777.23		6,777.23
			MONTHLY SUPPORT			
			MONTHLY SUPPORT FEE			
71927	02-12-21	INLAND WATER WORKS	BUSHINGS	2,005.23		2,005.23
			CLAMPS			
71928	02-12-21	JESUS ORTIZ	ACCOUNT REFUND 16645 AVE DESCANSO	96.76		96.76
71929	02-12-21	JOHN ANK	ACCOUNT REFUND 13063 CACTUS	5.45		5.45
71930	02-12-21	JOHN MARTIN	ACCOUNT REFUND 67285 HACIENDA AVE	66.22		66.22
71931	02-12-21	JUDITH L. LLOYD	TOILET REBATE	100.00		100.00
71932	02-12-21	KAMAN INDUSTRIAL TECH CORP	BEARINGS	46.98		46.98
71933	02-12-21	JC REALTORS	ACCOUNT REFUND 12980 BEECH AVE	16.81		16.81
71934	02-12-21	KRYSTI MORREO	ACCOUNT REFUND 12430 POMELO DR	22.97		22.97
71935	02-12-21	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	NORTHRIDGE BOOSTER	9,816.00		9,816.00
71936	02-12-21	LAURA LOPEZ	ACCOUNT REFUND 66191 2ND ST	82.00		82.00
71937	02-12-21	LINO GOMEZ	ACCOUNT REFUND 10772 CACTUS DR	134.95		134.95
71938	02-12-21	LYDIA WALKER	CLAIMS PYMT CRESTVIEW DR.	250.00		250.00
71939	02-12-21	MA CANDELARIA LINARES ZAVALA	ACCOUNT REFUND 68180 CALLE AZTECA	28.38		28.38
71940	02-12-21	MANPOWER US INC.	STAFFING SERVICES	3,848.93		3,848.93
71941	02-12-21	MARK POWERS	ACCOUNT REFUND 69470 FAIRWAY DR	76.56		76.56
71942	02-12-21	MARTHA GOMEZ	ACCOUNT REFUND 13205 SANTA YSABEL DR	42.95		42.95
71943	02-12-21	MARY BETH SHIELDS	ACCOUNT REFUND 64145 YOSEMITE LN	43.37		43.37
71944	02-12-21	MARY ANN WILLIAMS	ACCOUNT REFUND 68050 CALLE BOLSO	64.79		64.79
71945	02-12-21	MATHESON TRI-GAS, INC	WORK GLOVES	145.56		145.56
71946	02-12-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 13935 EL RIO LN	172.00		172.00
71947	02-12-21	MI DAE JA CHOI	ACCOUNT REFUND 12165 AVE ALTA LOMA	36.38		36.38
71948	02-12-21	MICHAEL DAVID PLATT	CONSULTING SERVICES	6,013.75	382.50	6,396.25
71949	02-12-21	NELSON RE VENTURES	ACCOUNT REFUND 65975 AVE LADERA	51.93		51.93
71950	02-12-21	O'REILLY AUTOMOTIVE,INC.	BATTERY REPLACEMENT	704.23		704.23
			TOOL BOX			
71951	02-12-21	ON POWER INDUSTRIES, LLC	WELL 26A ELECTRICAL BREAKER	1,940.00		1,940.00
71952	02-12-21	PARKHOUSE TIRE, INC	TIRE DISMOUNT	297.15		297.15
71953	02-12-21	PC MANAGER, LLC	TOUCH MOUSE	79.08		79.08
71954	02-12-21	PHENOVA INC.	SAMPLES	126.84		126.84
71955	02-12-21	PLUMBERS DEPOT INC	HOSE COUPLERS	38.82		38.82

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71956	02-12-21	POLYDYNE,INC.	POLYMER FOR SLUDGE WASTING	5,899.72		5,899.72
71957	02-12-21	POWERPLAN OIB	REPLACEMENT BACKHOE WHEEL	1,186.55		1,186.55
71958	02-12-21	RAYMOND PATTON	ACCOUNT REFUND SUNRISE DR BETWEEN VERNON & DESERT	690.46		690.46
			VIEW			
71959	02-12-21	REBEKAH MORALES	ACCOUNT REFUND 12770 BEECH AVE	28.34		28.34
71960	02-12-21	RIVCOMM, INC.	LIGHTING FOR NEW VEHICLES	6,523.28		6,523.28
71961	02-12-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 01/22/21	100.00		100.00
71962	02-12-21	ROSA MARIA OCAMPO	ACCOUNT REFUND 66551 6TH ST	20.28		20.28
71963	02-12-21	SARINA LEVINE	ACCOUNT REFUND 62691 S STARCROSS DR	72.83		72.83
71964	02-12-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
71965	02-12-21	SIERRA BOYLE	S.BOYLE TUITION REIMBURSEMENT	2,610.50		2,610.50
71966	02-12-21	SOUTHERN CALIF EDISON	ELECTRIC BILL-GATEWAY/PIERSON/VISTA-HYDRO	80,450.84		80,450.84
71967	02-12-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	8,155.09		8,155.09
			FLEET REPAIR AND SERVICE			
			FLEET REPAIRS			
71968	02-12-21	SPECTRUM ENTERPRISE	INTERNET SERVICE	1,920.00		1,920.00
71969	02-12-21	SSAA, LLC	ACCOUNT REFUND 66238 1ST ST	7.96		7.96
71970	02-12-21	STAPLES	STAPLES CREDIT CARD	62.24		62.24
71971	02-12-21	STATE WATER RES CONTRL BRD	HORTON CERT. RENEWAL	31,452.80		31,452.80
			MONITORING FEES			
71972	02-12-21	STATE WATER RESOURCES CONTROL BD	D.PENA CERT. RENEWAL	120.00		120.00
71973	02-12-21	STURDIVAN EMERGENCY MANAGEMENT	HAZARD MITIGATION PLANS	0.00	4,750.00	4,750.00
71974	02-12-21	SWAIN ELECTRIC MOTOR SERVICE	PUMP BELT REPAIR	1,110.30		1,110.30
71975	02-12-21	SWRCB ACCOUNTING OFFICE	B.ALZAMMAR CERT. RENEWAL	60.00		60.00
71976	02-12-21	T4 SPATIAL, LLC	FRB. 2021 CCTV STORAGE	1,188.00		1,188.00
71977	02-12-21	THE VU	ACCOUNT REFUND 9581 LIDO CT	76.56		76.56
71978	02-12-21	THE LINCOLN NATL. LIFE INS. CO.	FEB. 2021 LIFE INS.	3,100.41		3,100.41
71979	02-12-21	TIM RHODES	ACCOUNT REFUND 66316 DESERT VIEW AVE	101.34		101.34
71980	02-12-21	TKE ENGINEERING, INC	AMI METER PROJECT	8,415.00	17,727.50	26,142.50
			CM & INSPECTION			
			CONSULTANT SERVICES			
			DEC.2020 SERVICES			
			DESIGN SERVICES			
			PROGRESS PYMT			
71981	02-12-21	TULE RANCH/MAGAN FARMS	JAN.2020 SLUDGE HAULING	20,796.03		20,796.03
71982	02-12-21	UMETECH, INC	JAN. 2021 UMETECH	18,367.00	1,020.00	19,387.00
71983	02-12-21	UNITED WAY OF THE DESERT	HELP2OTHERS PROGRAM	5,000.00		5,000.00
71984	02-12-21	USA BLUEBOOK	FILTERS	496.73		496.73
71985	02-12-21	VALLEY LOCK & SAFE	CORP YARD LOCK REPAIR	113.32		113.32
71986	02-12-21	VANESSA K LE	ACCOUNT REFUND 66191 2ND ST	1,648.87		1,648.87
71987	02-12-21	VAUGHAN'S INDUSTRIAL REPAIR CO. INC.	PADDLE REPLACEMENTS	49,581.80	17,817.00	67,398.80
71988	02-12-21	WATERLINE TECHNOLOGIES INC.	3 DRUMS REFILLED	1,131.91		1,131.91
			8 DRUMS REFILLED			
71989	02-12-21	WEBB MUNICIPAL FINANCE, LLC	ANNUAL ADMIN FEES AD#13 FY 20/21	10,000.00		10,000.00
71990	02-12-21	WESTERN PUMP INC	GAS PUMP TROUBLESHOOT	318.75		318.75
71991	02-12-21	SHANE WIENECKE	S.WIENECKE BOOT REIMB.	56.61		56.61
71992	02-26-21	ACWA	ACWA CONFERENCE	675.00		675.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
			ACWA DC CONFERENCE			
71993	02-26-21	ADT SECURITY SERVICES	ANNEX ALARM	169.17		169.17
71994	02-26-21	ANSAFONE	ANSWERING PHONE SERVICE	466.87		466.87
71995	02-26-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	1,742.31		1,742.31
71996	02-26-21	BRINKS INCORPORATED	MONTHLY/WEEKLY PICKUP	160.00		160.00
71997	02-26-21	CARL OTTESON	FEB.2021 BF TEST	5,940.00		5,940.00
71998	02-26-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
71999	02-26-21	CITY OF DESERT HOT SPRINGS	20/21 UUTAX	179,790.29		179,790.29
72000	02-26-21	CORE & MAIN, LP	STOP MUEL	1,262.83		1,262.83
72001	02-26-21	CV STRATEGIES	DEC. 2020 SOCIAL MEDIA	8,056.00		8,056.00
			JAN. 2021 SOCIAL MEDIA			
			NOV. 2020 SOCIAL MEDIA			
			VIRTUAL EMPLOYEE HOLIDAY EVENT			
72002	02-26-21	CYPRESS DENTAL ADMINISTRATORS	MARCH 2021 DENTAL	4,342.77		4,342.77
72003	02-26-21	DESERT VALLEY DISP INC	JAN SERVICE ADMIN BLDG	1,125.12		1,125.12
			JAN SERVICES CORP YARD			
72004	02-26-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	BOND COPY PRINTS	37.06		37.06
72005	02-26-21	EDGAR O MANZO HERNANDEZ	ACCOUNT REFUND 13100 EL RIO	94.87		94.87
72006	02-26-21	ENVIROGEN TECHNOLOGIES	26A TREATMENT/URANIUM	3,916.40		3,916.40
72007	02-26-21	FARMER BROS CO	ADMIN COFFEE	271.05		271.05
72008	02-26-21	GOUGH SYSTEMS	MARCH UNIDATA MAINTENANCE	4,450.00	4,450.00	8,900.00
			UNIDATA MAINTENANCE			
72009	02-26-21	GRAINGER	COUPLING & ADAPTER	49.45		49.45
72010	02-26-21	HDS WHITE CAP CONST SUPPLY	KNEEBOARD	1,513.76		1,513.76
			TRASH PUMP			
72011	02-26-21	HEITEC	SAMPLING INSPECTIONS	3,182.50		3,182.50
72012	02-26-21	INFOSEND INC	MONTHLY BILLING SERVICES	4,769.78		4,769.78
72013	02-26-21	INLAND WATER WORKS	CHECK VALVES	3,540.13		3,540.13
72014	02-26-21	CHRISTOPHER JACOBSON	C.JACOBSON BOOT REIMB.	140.05		140.05
72015	02-26-21	JAMES B. CROWELL	TOILET REBATE PROGRAM	97.34		97.34
72016	02-26-21	KAREN DANIELS	TOILET REBATE PROGRAM	300.00		300.00
72017	02-26-21	KILLER BEE PEST CONTROL	PEST CONTROL	65.00		65.00
72018	02-26-21	LUBRICATION ENGINEERS, INC	55GAL DRUMS	1,807.76		1,807.76
72019	02-26-21	MANPOWER US INC.	CLERICAL ADMIN SUPPORT	50.75		50.75
72020	02-26-21	NOBEL SYSTEMS INC.	WORK ON WATER AUDIT VALIDATION	5,000.00		5,000.00
72021	02-26-21	O'REILLY AUTOMOTIVE,INC.	RFEPLACEMENT FLOOR JACK	269.36		269.36
72022	02-26-21	PROFORMA	MISC. ADJUSTMENT FORM	403.70		403.70
72023	02-26-21	QUADIENT FINANCE USA, INC.	MAIL METER LEASE	650.58		650.58
72024	02-26-21	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	1,174.24		1,174.24
72025	02-26-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72026	02-26-21	SPECTRUM ENTERPRISE	INTERNET SERVICE	1,920.00		1,920.00
72027	02-26-21	STAPLES	OFFICE SUPPLIES	680.48		680.48
			OFFICE SUPPLIES AND TONER			
72028	02-26-21	THE LINCOLN NATL. LIFE INS. CO.	MAR. 2021 LIFE INS.	2,951.82		2,951.82
72029	02-26-21	TIME WARNER CABLE	CABLE	116.40		116.40
72030	02-26-21	TKE ENGINEERING, INC	AMI METER PROJECT	0.00	722.50	722.50
72031	02-26-21	UNDERGROUND SERVICE ALERT	FEB 2021 UNDERGROUND SERVICE ALERT	227.80		227.80

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72032	02-26-21	USA BLUEBOOK	CLEAR PVC TUBING	1,063.95		1,063.95
			LOCATOR			
72033	02-26-21	VERIZON WIRELESS	VERIZON CELL BILL	4,746.28		4,746.28
72034	02-26-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	2,160.93		2,160.93
			7 DRUMS REFILLED			
			8 DRUMS REFILLED			
72035	02-26-21	WEST COAST SAND AND GRAVEL INC.	ASPHALT	1,460.89		1,460.89
72036	02-26-21	WESTAIR GASES & EQUIPMENT, INC.	C02 FOR SOUNDINGS	40.70		40.70
72037	02-26-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	343.73		343.73
9993245	02-03-21	US BANK CORPORATE TRUST SERVICES	AD#13 COUNTY FUND 68-4865	278,535.48		278,535.48
9993399	02-12-21	WELLS FARGO BANK	AUTO DEP PPE 02/05	221,587.90		221,587.90
9993400	02-16-21	WELLS FARGO BANK	FED TAX PPE 02/05	81,774.90		81,774.90
9993401	02-16-21	STATE OF CA EDD	STATE TAX PPE 02/05	14,540.43		14,540.43
9993402	02-01-21	USDA RURAL DEVELOPMENT	USDA LOAN PAYMENT	13,201.50		13,201.50
9993407	02-18-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01/22	16,820.32		16,820.32
9993408	02-18-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01/08	29,142.27		29,142.27
9993409	02-18-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01/22	29,120.89		29,120.89
9993410	02-18-21	SLOVAK BARON & EMPEY LLP	LEGAL SERVICES	85,265.05		85,265.05
9993411	02-18-21	US BANK CORPORATE TRUST SERVICES	AD#13 COUNTY FUND 68-4865	2,098.42		2,098.42
9993476	02-26-21	WELLS FARGO BANK	AUTO DEP PPE 02/19	118,939.26		118,939.26
9993477	02-26-21	WELLS FARGO BANK	FED TAX DEP PPE 02/19	46,403.92		46,403.92
9993478	02-26-21	STATE OF CA EDD	STATE TAX DEP PPE 02/19	8,776.92		8,776.92
9993479	02-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 02/05	15,740.96		15,740.96
9993480	02-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 02/19	13,836.35		13,836.35
PR021221	02-12-21	EMPLOYEES	PAPER PAYROLL CHECKS	6,985.73		6,985.73
PR022621	02-26-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,733,988.3	69,615.9	1,803,604.2
TOTAL				1,733,988.31	69,615.90	1,803,604.21
176 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
9993245	02-03-21	US BANK CORPORATE TRUST SERVICES	AD#13 COUNTY FUND 68-4865	278,535.48		278,535.48
9993399	02-12-21	WELLS FARGO BANK	AUTO DEP PPE 02/05	221,587.90		221,587.90
71999	02-26-21	CITY OF DESERT HOT SPRINGS	20/21 UUTAX	179,790.29		179,790.29
9993476	02-26-21	WELLS FARGO BANK	AUTO DEP PPE 02/19	118,939.26		118,939.26
71881	02-12-21	ACWA-JPIA HEALTH BENEFITS AUTH.	MARCH 2021 - MEDICAL/VISION	92,816.79		92,816.79
9993410	02-18-21	SLOVAK BARON & EMPEY LLP	LEGAL SERVICES	85,265.05		85,265.05
9993400	02-16-21	WELLS FARGO BANK	FED TAX PPE 02/05	81,774.90		81,774.90
71966	02-12-21	SOUTHERN CALIF EDISON	ELECTRIC BILL-GATEWAY/PIERSON/VISTA-HYDRO	80,450.84		80,450.84
71987	02-12-21	VAUGHAN'S INDUSTRIAL REPAIR CO. INC.	PADDLE REPLACEMENTS	49,581.80	17,817.00	67,398.80
9993477	02-26-21	WELLS FARGO BANK	FED TAX DEP PPE 02/19	46,403.92		46,403.92
71899	02-12-21	CITY OF DESERT HOT SPRINGS	UUTAX DEC.2020	34,689.36		34,689.36
71971	02-12-21	STATE WATER RES CONTRL BRD	HORTON CERT. RENEWAL	31,452.80		31,452.80
			MONITORING FEES			
9993408	02-18-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01/08	29,142.27		29,142.27
9993409	02-18-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01/22	29,120.89		29,120.89
71980	02-12-21	TKE ENGINEERING, INC	AMI METER PROJECT	8,415.00	17,727.50	26,142.50
			CM & INSPECTION			
			CONSULTANT SERVICES			
			DEC.2020 SERVICES			
			DESIGN SERVICES			
			PROGRESS PYMT			
71981	02-12-21	TULE RANCH/MAGAN FARMS	JAN.2020 SLUDGE HAULING	20,796.03		20,796.03
71982	02-12-21	UMETECH, INC	JAN. 2021 UMETECH	18,367.00	1,020.00	19,387.00
71882	02-12-21	ACWA/JOINT POWERS INSUR AUTH	W/C QTR 2 2021	17,190.86		17,190.86
9993407	02-18-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01/22	16,820.32		16,820.32
9993479	02-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 02/05	15,740.96		15,740.96
71917	02-12-21	EXPERT HOLDINGS, LLC.	MASTER METER RETAINER	15,000.00		15,000.00
9993401	02-16-21	STATE OF CA EDD	STATE TAX PPE 02/05	14,540.43		14,540.43
71903	02-12-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES	14,130.00		14,130.00
9993480	02-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 02/19	13,836.35		13,836.35
9993402	02-01-21	USDA RURAL DEVELOPMENT	USDA LOAN PAYMENT	13,201.50		13,201.50
71914	02-12-21	ENVIROLOGIC RESOURCES,INC.	17% COMPLETION	0.00	10,420.00	10,420.00
			37% COMPLETION			
			42% COMPLETION			
71887	02-12-21	B-81 PAVING INC	PAVING	0.00	10,134.00	10,134.00
71891	02-12-21	BROWNSTEIN HYATT FARBER SCHRECK LLC	CALIFORNIA LOBBYING SERVICES	10,000.00		10,000.00
71989	02-12-21	WEBB MUNICIPAL FINANCE, LLC	ANNUAL ADMIN FEES AD#13 FY 20/21	10,000.00		10,000.00
71935	02-12-21	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	NORTHRIDGE BOOSTER	9,816.00		9,816.00
72008	02-26-21	GOUGH SYSTEMS	MARCH UNIDATA MAINTENANCE	4,450.00	4,450.00	8,900.00
			UNIDATA MAINTENANCE			
9993478	02-26-21	STATE OF CA EDD	STATE TAX DEP PPE 02/19	8,776.92		8,776.92
71967	02-12-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	8,155.09		8,155.09
			FLEET REPAIR AND SERVICE			
			FLEET REPAIRS			
72001	02-26-21	CV STRATEGIES	DEC. 2020 SOCIAL MEDIA	8,056.00		8,056.00
			JAN. 2021 SOCIAL MEDIA			
			NOV. 2020 SOCIAL MEDIA			

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			VIRTUAL EMPLOYEE HOLIDAY EVENT			
PR021221	02-12-21	EMPLOYEES	PAPER PAYROLL CHECKS	6,985.73		6,985.73
71926	02-12-21	INFOSEND INC	MONTHLY BILLING	6,777.23		6,777.23
			MONTHLY SUPPORT			
			MONTHLY SUPPORT FEE			
71960	02-12-21	RIVCOMM, INC.	LIGHTING FOR NEW VEHICLES	6,523.28		6,523.28
71948	02-12-21	MICHAEL DAVID PLATT	CONSULTING SERVICES	6,013.75	382.50	6,396.25
71904	02-12-21	SANDERSON LANDSCAPE SOLUTIONS	LANDSCAPING SERVICES	6,010.00		6,010.00
71997	02-26-21	CARL OTTESON	FEB.2021 BF TEST	5,940.00		5,940.00
71956	02-12-21	POLYDYNE,INC.	POLYMER FOR SLUDGE WASTING	5,899.72		5,899.72
71983	02-12-21	UNITED WAY OF THE DESERT	HELP2OTHERS PROGRAM	5,000.00		5,000.00
72020	02-26-21	NOBEL SYSTEMS INC.	WORK ON WATER AUDIT VALIDATION	5,000.00		5,000.00
72012	02-26-21	INFOSEND INC	MONTHLY BILLING SERVICES	4,769.78		4,769.78
71973	02-12-21	STURDIVAN EMERGENCY MANAGEMENT	HAZARD MITIGATION PLANS	0.00	4,750.00	4,750.00
72033	02-26-21	VERIZON WIRELESS	VERIZON CELL BILL	4,746.28		4,746.28
71921	02-12-21	GOUGH SYSTEMS	UNIDATA MAINTENANCE	2,225.00	2,225.00	4,450.00
71921	02-25-21	GOUGH SYSTEMS	LOST IN MAIL	-2,225.00	-2,225.00	-4,450.00
72002	02-26-21	CYPRESS DENTAL ADMINISTRATORS	MARCH 2021 DENTAL	4,342.77		4,342.77
71893	02-12-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	4,000.00		4,000.00
72006	02-26-21	ENVIROGEN TECHNOLOGIES	26A TREATMENT/URANIUM	3,916.40		3,916.40
71940	02-12-21	MANPOWER US INC.	STAFFING SERVICES	3,848.93		3,848.93
72013	02-26-21	INLAND WATER WORKS	CHECK VALVES	3,540.13		3,540.13
72011	02-26-21	HEITEC	SAMPLING INSPECTIONS	3,182.50		3,182.50
71978	02-12-21	THE LINCOLN NATL. LIFE INS. CO.	FEB. 2021 LIFE INS.	3,100.41		3,100.41
71916	02-12-21	EXECUTIVE FACILITIES SERVICES, INC.	JANUARY CLEANING SERVICES	3,095.82		3,095.82
			JANUARY DISINFECTING SERVICES			
72028	02-26-21	THE LINCOLN NATL. LIFE INS. CO.	MAR. 2021 LIFE INS.	2,951.82		2,951.82
71965	02-12-21	SIERRA BOYLE	S.BOYLE TUITION REIMBURSEMENT	2,610.50		2,610.50
72034	02-26-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	2,160.93		2,160.93
			7 DRUMS REFILLED			
			8 DRUMS REFILLED			
9993411	02-18-21	US BANK CORPORATE TRUST SERVICES	AD#13 COUNTY FUND 68-4865	2,098.42		2,098.42
71927	02-12-21	INLAND WATER WORKS	BUSHINGS	2,005.23		2,005.23
			CLAMPS			
71951	02-12-21	ON POWER INDUSTRIES, LLC	WELL 26A ELECTRICAL BREAKER	1,940.00		1,940.00
71968	02-12-21	SPECTRUM ENTERPRISE	INTERNET SERVICE	1,920.00		1,920.00
72026	02-26-21	SPECTRUM ENTERPRISE	INTERNET SERVICE	1,920.00		1,920.00
72018	02-26-21	LUBRICATION ENGINEERS, INC	55GAL DRUMS	1,807.76		1,807.76
71995	02-26-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	1,742.31		1,742.31
71986	02-12-21	VANESSA K LE	ACCOUNT REFUND 66191 2ND ST	1,648.87		1,648.87
71925	02-12-21	HOME DEPOT CRC PROGRAM	HOME DEPOT CC	1,614.93		1,614.93
72010	02-26-21	HDS WHITE CAP CONST SUPPLY	KNEEBOARD	1,513.76		1,513.76
			TRASH PUMP			
71885	02-12-21	APSGC INC	APS DESIGN SERVICES	0.00	1,500.00	1,500.00
71901	02-12-21	CLINICAL LAB OF S B INC	BOD TESTING	1,482.00		1,482.00
			TC MONTHLY SAMPLES			
72035	02-26-21	WEST COAST SAND AND GRAVEL INC.	ASPHALT	1,460.89		1,460.89

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72000	02-26-21	CORE & MAIN, LP	STOP MUEL	1,262.83		1,262.83
71976	02-12-21	T4 SPATIAL, LLC	FRB. 2021 CCTV STORAGE	1,188.00		1,188.00
71957	02-12-21	POWERPLAN OIB	REPLACEMENT BACKHOE WHEEL	1,186.55		1,186.55
72024	02-26-21	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	1,174.24		1,174.24
71988	02-12-21	WATERLINE TECHNOLOGIES INC.	3 DRUMS REFILLED	1,131.91		1,131.91
			8 DRUMS REFILLED			
72003	02-26-21	DESERT VALLEY DISP INC	JAN SERVICE ADMIN BLDG	1,125.12		1,125.12
			JAN SERVICES CORP YARD			
71974	02-12-21	SWAIN ELECTRIC MOTOR SERVICE	PUMP BELT REPAIR	1,110.30		1,110.30
72032	02-26-21	USA BLUEBOOK	CLEAR PVC TUBING	1,063.95		1,063.95
			LOCATOR			
71884	02-12-21	KERRY ANSON KNEUER	CRANE RENTAL	825.00		825.00
72030	02-26-21	TKE ENGINEERING, INC	AMI METER PROJECT	0.00	722.50	722.50
71950	02-12-21	O'REILLY AUTOMOTIVE,INC.	BATTERY REPLACEMENT	704.23		704.23
			TOOL BOX			
71895	02-12-21	CASAMAR GROUP, LLC	AMI METER PROJECT	0.00	692.40	692.40
			LC MONITORING SERVICES			
71958	02-12-21	RAYMOND PATTON	ACCOUNT REFUND SUNRISE DR BETWEEN VERNON & DESERT	690.46		690.46
			VIEW			
72027	02-26-21	STAPLES	OFFICE SUPPLIES	680.48		680.48
			OFFICE SUPPLIES AND TONER			
71992	02-26-21	ACWA	ACWA CONFERENCE	675.00		675.00
			ACWA DC CONFERENCE			
72023	02-26-21	QUADIENT FINANCE USA, INC.	MAIL METER LEASE	650.58		650.58
71896	02-12-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
71912	02-12-21	EISENHOWER MEDICAL ASSOCIATES INC,	DOT PHYSICALS	535.00		535.00
71984	02-12-21	USA BLUEBOOK	FILTERS	496.73		496.73
71994	02-26-21	ANSAFONE	ANSWERING PHONE SERVICE	466.87		466.87
72022	02-26-21	PROFORMA	MISC. ADJUSTMENT FORM	403.70		403.70
71900	02-12-21	CLEAN ENERGY	FUEL FOR CNG VEHICLES	395.27		395.27
71906	02-12-21	CWEA	C.JACOBSON CWEA RENEWALS	379.00		379.00
			S.WIENECKE CSM-I CERT.			
72037	02-26-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	343.73		343.73
71990	02-12-21	WESTERN PUMP INC	GAS PUMP TROUBLESHOOT	318.75		318.75
71909	02-12-21	DESERT TIRES AND AUTO REPAIR	TIRE REPLACEMENT	300.08		300.08
72016	02-26-21	KAREN DANIELS	TOILET REBATE PROGRAM	300.00		300.00
71952	02-12-21	PARKHOUSE TIRE, INC	TIRE DISMOUNT	297.15		297.15
72007	02-26-21	FARMER BROS CO	ADMIN COFFEE	271.05		271.05
72021	02-26-21	O'REILLY AUTOMOTIVE,INC.	RFEPLACEMENT FLOOR JACK	269.36		269.36
71938	02-12-21	LYDIA WALKER	CLAIMS PYMT CRESTVIEW DR.	250.00		250.00
71920	02-12-21	GOT SAFETY,LLC	QUARTERLY FEE Q2	239.97		239.97
72031	02-26-21	UNDERGROUND SERVICE ALERT	FEB 2021 UNDERGROUND SERVICE ALERT	227.80		227.80
71883	02-12-21	ADT SECURITY SERVICES	ANNEX BUILDING	212.23		212.23
			ENGINEERING MODULAR			
71923	02-12-21	HDS WHITE CAP CONST SUPPLY	SHOVEL RESTOCK	195.75		195.75
71907	02-12-21	DAVID WEAVER	WATER PROGRAM COURSES	189.53		189.53
71890	02-12-21	BRINKS INCORPORATED	MONTHLY TRANSPORT FEES	174.52		174.52

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			NOVEMBER MONTHLY FEE			
71946	02-12-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 13935 EL RIO LN	172.00		172.00
71888	02-12-21	E S BABCOCK & SONS INC	TOTAL N TESTING	170.00		170.00
71993	02-26-21	ADT SECURITY SERVICES	ANNEX ALARM	169.17		169.17
71996	02-26-21	BRINKS INCORPORATED	MONTHLY/WEEKLY PICKUP	160.00		160.00
71922	02-12-21	GRAINGER	HAND CREAM	158.77		158.77
			PRESSURE WAND			
			PRESSURE WASHER			
71998	02-26-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
71945	02-12-21	MATHESON TRI-GAS, INC	WORK GLOVES	145.56		145.56
72014	02-26-21	CHRISTOPHER JACOBSON	C.JACOBSON BOOT REIMB.	140.05		140.05
71892	02-12-21	BUILDERS SUPPLY	3/4 PVC VALVE	139.73		139.73
			CHLORINE TABS			
			COUPLING			
			PROPANE			
71937	02-12-21	LINO GOMEZ	ACCOUNT REFUND 10772 CACTUS DR	134.95		134.95
71954	02-12-21	PHENOVA INC.	SAMPLES	126.84		126.84
71972	02-12-21	STATE WATER RESOURCES CONTROL BD	D.PENA CERT. RENEWAL	120.00		120.00
71964	02-12-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72025	02-26-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72029	02-26-21	TIME WARNER CABLE	CABLE	116.40		116.40
71924	02-12-21	HEAVEN ROYAL	ACCOUNT REFUND 66784 ESTRELLA AVE	113.96		113.96
71985	02-12-21	VALLEY LOCK & SAFE	CORP YARD LOCK REPAIR	113.32		113.32
71897	02-12-21	GREG CHAPMAN, JR	G.CHAPMAN BOOT REIMB.	113.14		113.14
71979	02-12-21	TIM RHODES	ACCOUNT REFUND 66316 DESERT VIEW AVE	101.34		101.34
71894	02-12-21	CAROL SUE CARMEL	TOILET REIMBURSEMENT	100.00		100.00
71931	02-12-21	JUDITH L. LLOYD	TOILET REBATE	100.00		100.00
71961	02-12-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 01/22/21	100.00		100.00
72015	02-26-21	JAMES B. CROWELL	TOILET REBATE PROGRAM	97.34		97.34
71928	02-12-21	JESUS ORTIZ	ACCOUNT REFUND 16645 AVE DESCANSO	96.76		96.76
72005	02-26-21	EDGAR O MANZO HERNANDEZ	ACCOUNT REFUND 13100 EL RIO	94.87		94.87
71880	02-12-21	ABSOLUTE STANDARDS INC	PE SAMPLES	90.00		90.00
71898	02-12-21	CHEU PHAN	ACCOUNT REFUND 60888 SUNRISE RD	83.46		83.46
71936	02-12-21	LAURA LOPEZ	ACCOUNT REFUND 66191 2ND ST	82.00		82.00
71889	02-12-21	BASSAM ALZAMMAR	B.ALZAMMAR HEALTH & WELLNESS REIMB.	80.00		80.00
71953	02-12-21	PC MANAGER, LLC	TOUCH MOUSE	79.08		79.08
71941	02-12-21	MARK POWERS	ACCOUNT REFUND 69470 FAIRWAY DR	76.56		76.56
71977	02-12-21	THE VU	ACCOUNT REFUND 9581 LIDO CT	76.56		76.56
71910	02-12-21	DIANE & WILLIAM HERBERT	ACCOUNT REFUND 16821 LAKESIDE CT	73.49		73.49
71963	02-12-21	SARINA LEVINE	ACCOUNT REFUND 62691 S STARCROSS DR	72.83		72.83
71930	02-12-21	JOHN MARTIN	ACCOUNT REFUND 67285 HACIENDA AVE	66.22		66.22
72017	02-26-21	KILLER BEE PEST CONTROL	PEST CONTROL	65.00		65.00
71944	02-12-21	MARY ANN WILLIAMS	ACCOUNT REFUND 68050 CALLE BOLSO	64.79		64.79
71970	02-12-21	STAPLES	STAPLES CREDIT CARD	62.24		62.24
71919	02-12-21	GLYNNE/IRENE FORD	ACCOUNT REFUND 69269 PARKSIDE DR	60.80		60.80
71975	02-12-21	SWRCB ACCOUNTING OFFICE	B.ALZAMMAR CERT. RENEWAL	60.00		60.00
71911	02-12-21	EDOM HILL TRANSFER STATION	DEBRIS CLEAN UP FOR YARD	58.97		58.97

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71915	02-12-21	ERIC HUSBAND	ACCOUNT REFUND 11640 VERBENA DR	58.56		58.56
71991	02-12-21	SHANE WIENECKE	S.WIENECKE BOOT REIMB.	56.61		56.61
71949	02-12-21	NELSON RE VENTURES	ACCOUNT REFUND 65975 AVE LADERA	51.93		51.93
72019	02-26-21	MANPOWER US INC.	CLERICAL ADMIN SUPPORT	50.75		50.75
71918	02-12-21	GLENDY SOSA	ACCOUNT REFUND 13356 CUYAMACA DR	49.55		49.55
72009	02-26-21	GRAINGER	COUPLING & ADAPTER	49.45		49.45
71932	02-12-21	KAMAN INDUSTRIAL TECH CORP	BEARINGS	46.98		46.98
71943	02-12-21	MARY BETH SHIELDS	ACCOUNT REFUND 64145 YOSEMITE LN	43.37		43.37
71942	02-12-21	MARTHA GOMEZ	ACCOUNT REFUND 13205 SANTA YSABEL DR	42.95		42.95
72036	02-26-21	WESTAIR GASES & EQUIPMENT, INC.	C02 FOR SOUNDINGS	40.70		40.70
71955	02-12-21	PLUMBERS DEPOT INC	HOSE COUPLERS	38.82		38.82
72004	02-26-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	BOND COPY PRINTS	37.06		37.06
71947	02-12-21	MI DAE JA CHOI	ACCOUNT REFUND 12165 AVE ALTA LOMA	36.38		36.38
71886	02-12-21	AUSTIN LOUIS EHRLICH	ACCOUNT REFUND 13423 RAMONA DR	35.08		35.08
71905	02-12-21	CRISTIAN LARA	ACCOUNT REFUND 10274 PALM DR	30.24		30.24
71908	02-12-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	LANDSCAPE PLANS	30.00		30.00
71939	02-12-21	MA CANDELARIA LINARES ZAVALA	ACCOUNT REFUND 68180 CALLE AZTECA	28.38		28.38
71959	02-12-21	REBEKAH MORALES	ACCOUNT REFUND 12770 BEECH AVE	28.34		28.34
71934	02-12-21	KRYSTI MORREO	ACCOUNT REFUND 12430 POMELO DR	22.97		22.97
71913	02-12-21	ELISEO GARZA	ACCOUNT REFUND 68140 CALLE AZTECA	20.98		20.98
71962	02-12-21	ROSA MARIA OCAMPO	ACCOUNT REFUND 66551 6TH ST	20.28		20.28
71933	02-12-21	JC REALTORS	ACCOUNT REFUND 12980 BEECH AVE	16.81		16.81
71902	02-12-21	COACHELLA VALLEY HOME BUYERS	ACCOUNT REFUND 66353 SAN MARCUS RD	11.81		11.81
71969	02-12-21	SSAA, LLC	ACCOUNT REFUND 66238 1ST ST	7.96		7.96
71929	02-12-21	JOHN ANK	ACCOUNT REFUND 13063 CACTUS	5.45		5.45
PR022621	02-26-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,733,988.3	69,615.9	1,803,604.2
TOTAL				1,733,988.31	69,615.90	1,803,604.21
176 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL

AGENDA REPORT

REGULAR BOARD MEETINGS MARCH 11 & 15, 2021
UPCOMING EVENTS REQUIRING BOARD APPROVAL AND DIRECTOR REPORTS

UPCOMING EVENTS OF INTEREST
In accordance with Resolution 2009-2, attendance by a Director at any event not listed on the Board Affiliations List as adopted, may be approved by the Board of Directors as District service and compensated accordingly.

Date	Event	Confirmed Attendees

OTHER MEETINGS ATTENDED (no daily stipend was claimed)

Date	Event	Attendees
2/22	CABOT'S BOARD MEETING*	MARTIN
2/24	TRIBAL WATER AUTHORITY*	MARTIN

DIRECTOR REPORTS
(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
2/1	DWA BOARD MEETING	DUNCAN
2/2	DHS CITY COUNCIL MEETING*	MARTIN
2/4	DVBA LEGISLATIVE MEETING*	MARTIN
2/9	RIVCO BOARD OF SUPERVISORS MEETING*	MARTIN
2/9	CVWD BOARD MEETING	DUNCAN
2/23	CVWD BOARD MEETING	DUNCAN
2/24	ACWA DC CONFERENCE*	DUNCAN, WRIGHT

*Participation in these meetings was done via "Zoom" or similar video technology.



To Whom it may Concern,

Thank you very much for your donation of 3 cases of water for our Member-Member tournament at Mission Lakes Country Club.

Very much appreciated!

Sincerely,
Denise Aldridge
Tournament Chair



Mission Springs Water District
4h ·

Today on #NationalEmployeeAppreciationDay, and every day, we celebrate our amazing #TeamMSWD... a group of dedicated people that help us keep the water flowing to our customers. #ThankYou

Working together with our community, we make sure that we all continue to enjoy safe, reliable water and sewer services.

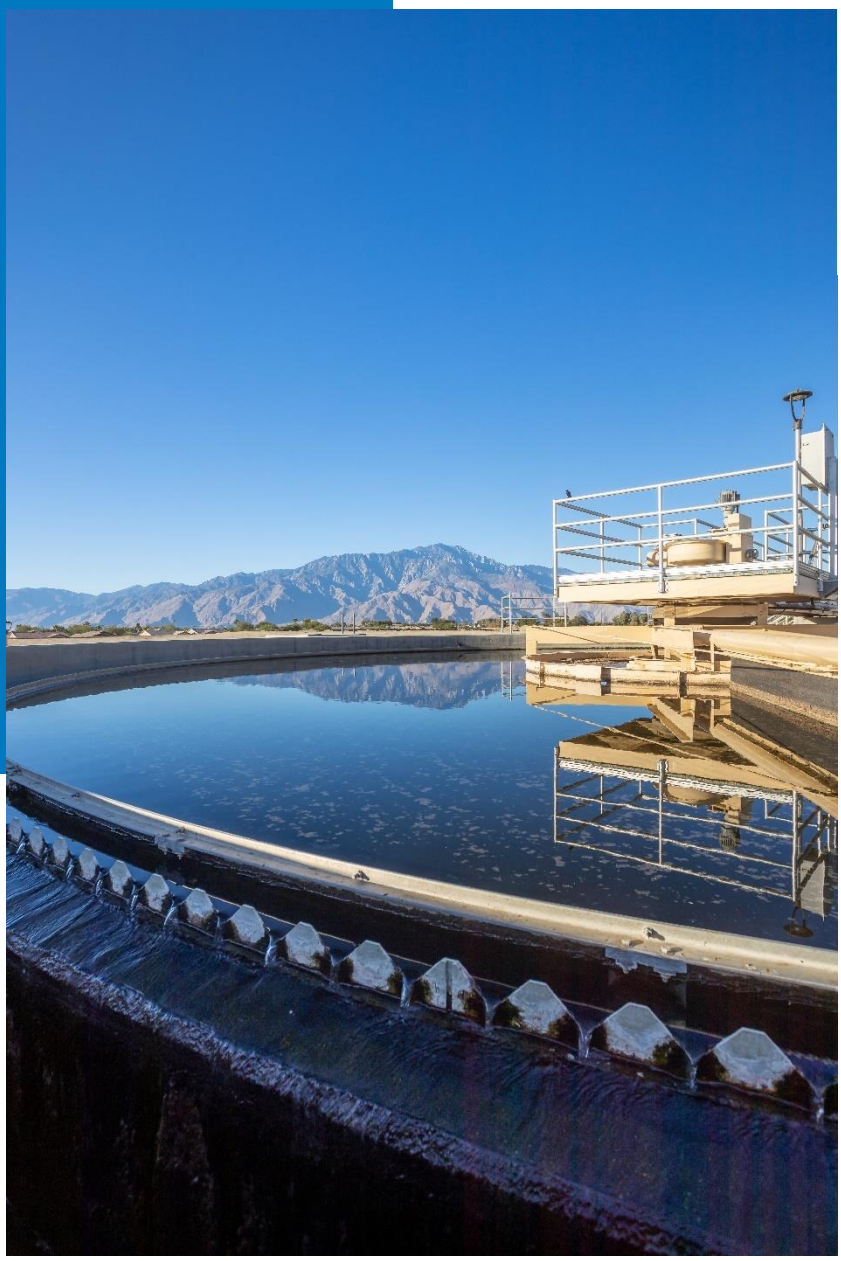
#communitypartner #ProvideProtectPreserve #ValueisOurMission #DesertHotSprings #water #watertreatment

Victoria Mswd and Russell Betts 1 Comment

Like Comment Share

Russell Betts
Hey, that's my street. And the job was left neat and tidy when they were done. professional crews, always.

Like · Reply · 3h



General Manager's Report
March 2021



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APPENDIX A - Federal Update from Carpi & Clay
APPENDIX B – Wastewater and Water Production Tables
APPENDIX C – Public Affairs Information

ADMINISTRATION

Accounting Department

The Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the Mission Springs Water District Board of Directors (Board). Below are project highlights and summaries for the previous month;

Budget

The Fiscal Year 2021/2022 budget process has begun. Draft budget reports containing past expenses are being disseminated to departments for review and comment. The Employee Request meeting was held on March 3, 2021.

COVID-19 Costs to Date

Thru February 28, 2021, MSWD has spent approximately $1,023,000 on COVID-19 related expenditures.

Cash

Total cash receipts for the month of February amounted to $1,345,510.00 consisting primarily to customer bill payments and charges for several new connections related to the Agua Dulce Construction Project. Cash Disbursements for the month of February amounted to Accounts Payable – $1,371,333.17 and Payroll – $432,236.04.

Bank balance on February 28th amounted to $7,138,630.66 with large collections from Riverside County in January. A transfer is being considered to either CalTrust or opening a new CalPERS fund that earns a significant amount of interest that will be credited to the District's $4 million Unfunded Liability.

Wire payments were made in February for:

- BBVA – $97,612.33
- City National Bank – $45,922.74
- Slovak Baron & Empey – $85,265.05
- US Bank (AD #13) – $2,098.42
- US Bank (AD #13) – $278,535.48

Accounts Payable

After the board approved the midyear budget increases, the United Way check was requisitioned by customer service and a payment of $5,000.00 was mailed to help MSWD customers with their water bills. An additional $5,000.00 was sent two weeks later to help with the program and MSWD customers through the pandemic hardship.

- The District's CalCard program has officially been cancelled. All previous card statements were downloaded for future reference if needed.
- The 2020 1099 forms were completed and mailed out to vendors who require them.
- Accounting is working with Operations on the monthly Southern California Edison Invoices for a large invoice received that goes back to 2019 including several retroactive credits for the solar program.
- Accounting worked with several departments on expense requisitions that have been open for months; they were all cleared out.
- The City of DHS emailed the District about a change of address to receive the monthly UUT payments collected from customer accounts.
- Accounting keeps working with the front office to handle the many returned checks that are sent to customers when their accounts are closed. Many come back requiring an investigation to send them to the correct address.

Technology & Software

- Improvements continue to be made to the District's accounting software. New windows programs are replacing the different modules that have been used since 1995. Currently completed are the following modules:
    - Customer Accounts and Billing
    - Accounts Payable
    - Payroll
    - General Ledger
    - Pending modules are:
        - Purchasing
        - Fixed Assets
        - Inventory
- Employees continue to connect the accounting software to Laserfiche to improve the payroll and accounts payable procedures.
- The accounting department continues to work with the software developers on issues that arise from the accounting software. These are due primarily to the many improvements that are being made to the system.

Payroll Changes and Updates

Processing of employee W-2 Forms, Board approved Cost of Living Adjustments (COLA), several merit adjustments, and other payroll changes occurred in the month of February.

- All State and Federal filings have been completed through December 31, 2020.
- All W-2 forms were completed and distributed to employees. They were mailed out to employees who have since separated from the District.
- Payroll processed several employee Change of Status Forms for employee's performance evaluations with merit increases and retroactive to their anniversary date.

- All COLA pay increases have been processed.
- Accounting processed several employee changes to their deferred compensation deductions through Lincoln Financial.
- The accounting department worked with HR to track the Families First Coronavirus Response Act (FFCRA) benefit extension as approved by the board. The Federal benefit expired December 31 with an exception allowing companies to extend the benefit to their employees if they choose to.

Enhancements to several processes occurred to make the department more efficient.

- Implemented same day ACH with Wells Fargo to correct payroll problems on the same day as opposed to waiting a day or two to be corrected.
- Improvements continue to be made to the timecard process and certain clarifications have been recommended to the handbook related to overtime and holiday pay. A timesheet training is being discussed for these updates.
- Accounting worked with the accounting software developers to make the system calculate Compensatory Time when an employee chooses it instead of overtime. This was previously being done by manual calculation.

Other Important Items

- Accounting Records Monthly storage boxes were prepared and ready to send to storage prior to destruction per the District's record retention polity.
- The audit was received, and a copy has been mailed/emailed to required agencies like the County, City, and debt agencies.
- A copy of the audited financial statements can be found at https://www.mswd.org/financialstatements.aspx.
- The accounting department is working with the auditors to bring a contract for the 2021 audit to the April Board Meeting for approval.
    - Included in this year's work will be to have a complete Comprehensive Annual Financial Report (CAFR) that will provide better financial reporting.
    - Additionally, the CAFR will help the District secure the CSDA Certificate of Excellence award in financial reporting.
- Accounting completed the California Statement of Information Form (SI-100), this form is required to be completed every year for MSWD.
- The Accounting department worked with Operations to submit the District's asset insurance renewal for 2022.
- The Accounting department also renewed the fraud protection coverage with coverage of $1 Million in damages.
- Accounting is working with the front office to implement a better lien release program that will give customers more information about how to get a lien released.

Customer Service Department

Disconnections due to Non-Payment

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting shut offs of water service to residences and critical infrastructure sector small businesses. As such, MSWD has been working with and tracking those customers who have been the most impacted by the COVID-19 pandemic. Beginning in March, MSWD Customer Service staff will begin contacting those customers with high, unpaid balances to inform them of programs and options which are available. The programs and options include waiving of late fees, 12-month payment plans, utilization of the CARE program or Help2others for bill assistance, and high consumption adjustments due to leaks.

United Way Customer Bill Assistance Program

The United Way Customer Bill Assistance Program continues to be utilized by those customers who have been impacted the most by the COVID-19 pandemic. 202 customers received bill assistance in 2020 through the Help 2 Others program.

Continued overview of Lobby closure and COVID-19 response

With the customer lobby access still closed to the public, MSWD Customer Service Representatives continue to assist our customers with minimal disruption. We feel comfortable remaining closed if needed due to COVID-19, customers have adapted, and we are assisting in creative ways if needed if the customer does not have internet access.

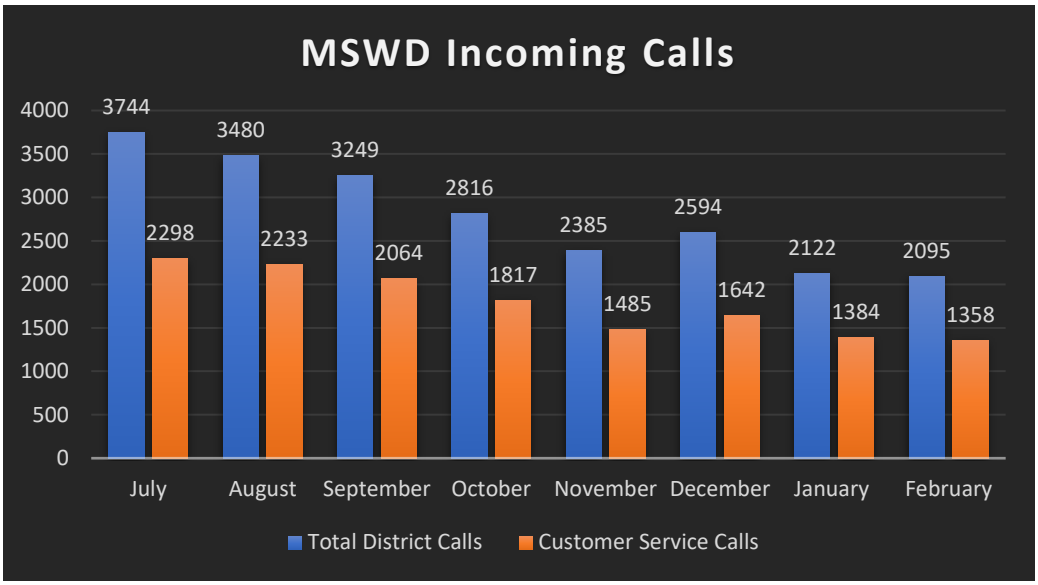
- If customer states they have been out of work due to COVID-19 we will remove late charges, and as with all customers create extensions and payment plans.
- All Customer Service staff is working in office with distancing.
- All Field Service Technicians are working to serve customers in individual trucks.
- Applications available on MSWD.org
- Mailing paper applications to customers that are unable or uncomfortable with online processes.

<u>Ways to pay bills during lobby closure</u>

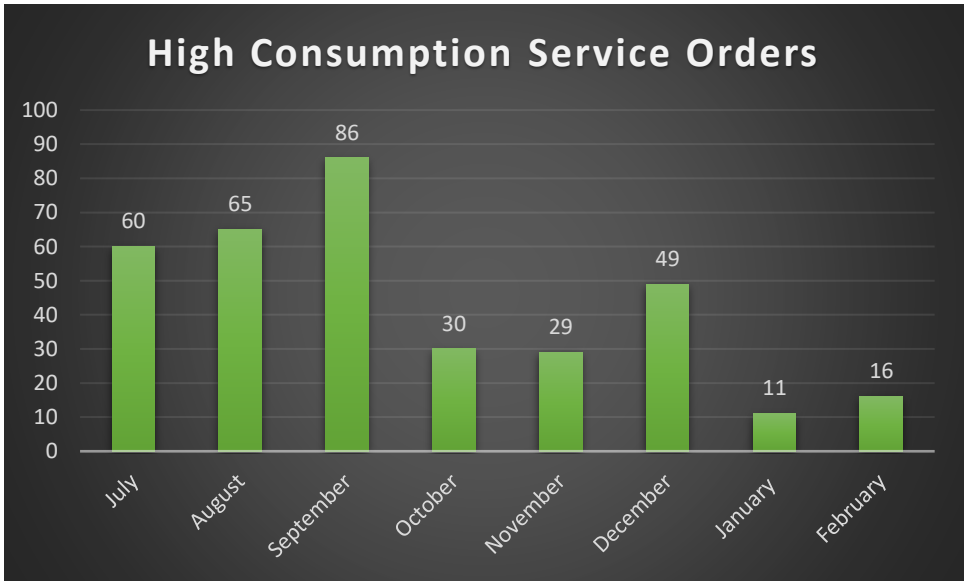
- Customer can drop payments (check or money order) in the drop box
- Customers can pay at 7-11 in DHS, Walmart must have their bills present
- Payment Portal on MSWD.org
- Customers can call in and pay through the IVR system
- Paypal option through Paymentus

Calls into the Customer Service Department since June 2020

We continue to see decline in customer service calls from our monthly highs in July 2020 with the exception of December. Many calls are for payment extensions, late fee removal requests, lien release requests, new property start/stop service. The chart below represents MSWD incoming calls and those received by the Customer Service staff.



Similarly, we continue to see a decline in the high consumption service calls from the high in September. These service calls typically include reviewing the customers consumption history, usage alerts, and/or limited site investigations.



Purchasing Department

The Purchasing Department Staff continues provide sanitization supplies to ensure wipes, hand sanitizer, disinfectants are available to all District buildings, and vehicles for the safety of the staff.



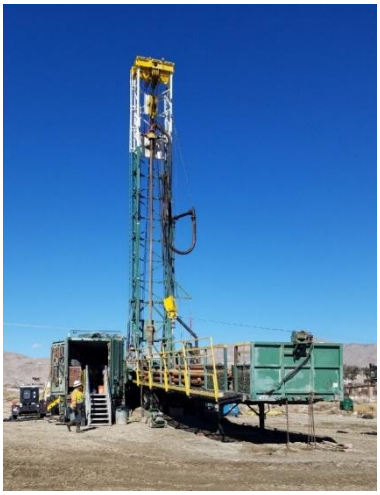


ENGINEERING AND OPERATIONS

Engineering Department

Below is a list of Capital Projects and status updates.

Well 42 Project



Layne Christensen Company began construction on February 4th. Progress completed includes mobilization, clearing and grubbing the site, installing sound walls to minimize noise to surrounding properties, installing the conductor casing, and began drilling the pilot hole. Pilot hole drilling is expected to be completed in early March to the target depth of 1,200 feet.

Staff and construction management consultant (TKE Engineering) continued hosting weekly construction progress meetings, coordinating with Southern California Edison regarding the new electrical service, processing submittals, responding to RFIs, and processing the progress payment.



N. Indian Canyon Drive Sewer Project

Staff and construction management consultant (TKE Engineering) completed coordination with Riverside County on permitting, traffic control plan approval, and cost share agreement. The notice to proceed (NTP) is set for March 8th.

Terrace Reservoirs Rehabilitation and Site Improvements

The consultant (TKE Engineering) completed the final design package, including plans, specifications, and engineer's estimate. Staff plans to release the notice of inviting bids in March.

Vista Reservoir No. 2

The consultant (TKE Engineering) resumed progress on the final design and is expected to complete the final issue for bidding package in March. The CEQA consultant (Tom Dodson and Associates) completed the draft Initial Study and Mitigated Negative Declaration. Following staff review, it will be circulated for public comments. Staff plans to release the notice of inviting bids in April.

Desert Willows Community Water Line Replacement

Following Board approval of the cooperative agreement with the Desert Willows Property Owners Association (DWPOA), the agreement was executed by the General Manager and DWPOA. Also, the construction contract was provided to The Van Dyke Company for execution.

Staff will continue to prepare for construction activities which includes completion of the construction agreement, hosting the pre-construction meeting, processing submittals, and establishing the Notice to Proceed construction.

AD-18 – GQPP Sewer Project Areas "H" & "I"

Staff and consultant continued coordination with one property owner regarding a required pipeline/utility easement and selected an alignment alternative that is being circulated to the owner for approval. Acceptance of the alignment alternative is expected in February, at which time, the formal easement documents and appraisal will take place. Staff placed the final design on hold until the alignment and easement are finalized.

Water System and Wastewater System Comprehensive Master Plan Update

Staff began negotiations with the highest scored firm and anticipates completing negotiation in February; and will bring the item to the Board of Directors for approval in March.

Horton Odor Control Project

The bid opening occurred on February 11th. Staff has reviewed all bids and found AToM Engineering to be the apparent low bidder. The contract award is on the March Board Agenda. A budget augmentation will also be recommended as part of the staff report due to increasing construction costs.

On-Call General Engineering Services RFP

As department workload continues to increase, the RFP for on-call general engineering services allows the Engineering Department the ability to have additional resources/consultants as needed to provide and maintain the level of service required. The proposals received have been reviewed and scored, however, before the selection process moves forward, staff is reevaluating current CIP/Development projects and the priority of upcoming CIP projects to better determine what immediate and future resource support is required. After the project evaluation staff anticipates awarding contracts to multiple consultants as early as March 2021. The value the RFP process provides is it will also allow staff the keep remaining proposals not awarded on file and the flexibility to award other contracts when future project needs arise.

Horton Effluent Filtration System

Staff has reviewed and approved the Preliminary Design Report. This proposed filtration process will improve the quality of the plant effluent and will greatly reduce the concentration of Total Dissolved Solids from the secondary effluent, reducing the rate of clogging within the percolation ponds. Staff is in preparation of the Request for Proposal documentation aiming to announce the construction project for bid in March. The approved budget is $1.52M

Well 22 Rehabilitation

The consultant (TKE Engineering) completed the field survey and began records research and preliminary design. As part of the rehabilitation, Southern California Edison was asked to and completed an upgrade to the transformer and interconnection conduit.

AD-18 GQPP Sewer Project Area "D3-1"

The consultant (TKE Engineering) began preparing the draft plans, specifications, and engineer's estimate. Staff expected the draft design package in early March.

MSWD Regional Water Reclamation Facility:

This item has moved from this report to the Board Packet as a monthly update.

Administrative Building

This item has moved from this report to the Board Packet.



Operations & Maintenance

Construction & Maintenance



Construction & Maintenance Staff (C&M) completed approximately 316 water line location requests in the previous month. Staff continues to use iPads with the GeoViewer Mobile app to streamline and manage line locations. C&M also replaced 3 water services and repaired 10 service line leaks and 4 main line leaks. Approximately 19,920 gallons of water loss was recorded due to water leaks. One of the largest reported leaks occurred during a traffic accident where one of the District's fire hydrants were damage which required staff to clean and repair the area at night. Below are several pictures from the area.







Staff continues to replace angle meter stops (AMSs) (District side shutoff valve) allowing water service to be shut off for replacement of the remaining Master Meter water meters with new Neptune water meters as part of the meter replacement project. There are several AMSs that the contractor was not able to operate to replace the old meter.

Staff continues to implement the maintenance programs, which consist of ground valves, blow-offs, Cla-Val valves and fire hydrants. There were 45 ground valves exercised, 18 fire hydrants flushed, and 75 blow-offs flushed and inspected. There were no Cla-Val valves serviced this month.





Staff replaced sample stations in various locations for Water Production to ensure they are in the best condition for water sample taking.

B-81 Paving, Inc. started work on the District's asphalt pavement patch replacement program this month. The patch replacement program is in place to permanently repair temporary patches in various locations throughout the District service area created from repairs and new installations performed by District staff.





Staff continues to make new installs a priority as they are received. 19 new water services were installed this month. The photo below shows staff using the asphalt zipper to grind the asphalt allowing for trench excavation.

Staff has been making the necessary staffing adjustments in dealing with the current COVID-19 pandemic. We continue to keep good constant communication with our department, and with other departments and managers in the District.

Fleet and Facility Maintenance

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Disinfection is completed four times a week and janitorial services are completed twice a week.

Staff tests the standby generators as part of our monthly maintenance program. This testing ensures the generators are ready when needed.



The District continues to utilize Southern California Fleet Services for maintenance and repairs of District vehicles and equipment. Three of the District vehicles that fall under the annual opacity testing were inspected. This is a smoke test that must be done to any vehicle that is 14,000 pounds gross vehicle weight rating (GVWR) and above. Two large emergency backup generators for the Horton Plant and the lift station were serviced and tested. The seat from the forklift was removed and sent out to be reupholstered. Two services were completed this month on fleet vehicles and both backhoes were serviced. Leaky hubs were repaired on the dump truck. Unit 410 was taken to Palm Springs Ford for front end repairs.

Wastewater

Staff spent a combined 504-man hours performing routine plant maintenance, equipment maintenance and plant operations at the Horton and Desert Crest plants during the month. Also, during that timeframe, staff spent 234-man hours operating the sludge belt filter press, filling and removing 13 trailers of sludge from the Horton and Desert Crest Plants.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest Plants.

WASTEWATER FLOW MGD				
	HORTON PLANT		DESERT CREST	
2020/21	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.				
Apr.				
May				
June				

Additional wastewater flow information is provided in Appendix B.

Staff collected 26 samples and spent 26-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District discharge requirement. Wastewater staff along with Engineering staff will soon begin working on a Cloth Media Filter CIP project to help better the effluent leaving the process at Horton WWTP.

A representative from BDP Industries (belt press manufacturer) visited our site in January to evaluate the belt press and make recommendations for repair and replacement of parts. We are now in the process of reviewing and budgeting for the recommended replacement parts. The rep also discussed with the operators our current maintenance schedule and answered questions they had. Since a representative for BDP was already in the Southern California region, they performed the service at no charge to the District.

Due to maintenance requirements and to better manage workload due to COVID restrictions, staff has been contemplating a temporary 7-day work week schedule.

Currently, some maintenance and process require staff to provide 7-day coverage with overtime hours. The proposed 7-day work week schedule will provide coverage as regular hours, reducing overtime, boosting productivity by lessening the amount of time that the team is "working from home" currently, thus allowing the department to have more people working at the plant during the COVID-19 A/B team split. The 7-day schedule includes 10-hour workdays with an anticipated start date of February 5, 2021 outlined below:

- "A" team will be working Sunday through Wednesday, 6:00 a.m. to 4:30 p.m.
- "B" team will be working Wednesday through Saturday, 6:00 a.m. to 4:30 p.m.

To avoid the teams coming into contact with one another, the teams will be rotating working from home every other Wednesday, which is currently being done.

No SSOs occurred in the collection system. No problems occurred at the Dos Palmas Lift Station. The operators continued to visit the site each day (Monday thru Friday) to check proper pump operation, ensure the SCADA system is working properly, and checking site security.

Staff continues to pull the influent pumps due to ragging of "flushable wipes" as needed on a weekly basis, including weekends. Pumping GPM and Hz on the pumps are checked daily to ensure pumps do not need to be pulled out more frequently.



The percolation ponds at the Horton Plant remain close to capacity. Staff is taking all necessary steps to help drain ponds for cleaning. These steps include the use of 6-inch & 3-inch pumps to move effluent between ponds to help with percolation. The ponds performance depends on the quality of the effluent being discharged into the ponds. The heavier the solids are leaving the clarifiers, the worse the ponds perform. Staff works diligently to ensure that the effluent going into the ponds is a high-quality product which allows the ponds to percolate as designed. The percolation ponds are monitored daily. Pond no. 7, and the sand beds were cleaned and prepped for use this month, by scraping solids into a pile, loading the solids out with dump trucks, and then ripping the bottom of the pond to open the sub-surface. A disc is then used to further break up the soil, then the pond is ready for use. Staff has been working with different manufacturers and consultants on developing a cloth filtration process to help minimize or eliminate solids from getting to the ponds. The CIP project was approved as part of the mid-year budget. Staff is working with Engineering to get a consultant in contract for the design work. Once design is completed, the project will be put out to bid. When this improvement is constructed, the

process to clean the ponds will reduce substantially and the ponds will percolate more effectively. The Construction & Maintenance (C&M) Department assisted the Wastewater Department this month, cleaning one of the larger percolation ponds. The teamwork provided by the C&M Department was the B-Team staff came in on their day off to help clean the pond to keep the A/B teams separated from each other.

Staff received odor complaints coming from the Horton WWTP during public comment at the January Board meeting. In response to these complaints, staff located the source of the odors and promptly removed the source. The odors were coming from one of the old asphalt sludge beds where bio-solids had been removed from one of the plant's clarifiers and were spread out to dry. The solids ended up going septic from the temperature change and the rain that we received. Staff worked diligently to haul away the material that was cause the odor issues. Staff also contacted the customers we received complaints from.

Aeration tank #3 was put back online after staff was able to bring the biology in the system back up to normal standards. Since the restart of the aeration tank, clarifier #3 has responded with producing a much better effluent than before the tank was taken offline.



Through continued develop in the Desert Hot Springs area and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connection added each month.

New Sanitary Service Connections to Collection System

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	8	7	9	51	2	1
Aug.	4	1	8	53	2	4
Sep.	5	2	12	8	11	2
Oct.	9	4	8	12	4	21
Nov.	50	10	9	7	7	1
Dec.	9	3	3	64	1	0
Jan.	21	7	1	16	8	3
Feb.	23	5	1	42	0	3
Mar.		1	0	23	5	0
Apr.		3	3	15	30	0
May		11	3	20	45	7
June		7	3	6	70	4
Annual Total	129	61	60	317	185	46

Additional sanitary service connection information is provided in Appendix B.

Water Production



Staff collected 45 routine samples, 6 general physical samples, and quarterly uranium samples at Well 26A for analysis this month. Staff has been taking turns on the sampling rotation. Both teams keep good communication during the A/B Team split. Water Production has been assisting Engineering in coordinating their new construction sample pickups with the lab.

Staff continues to deliver chlorine to well sites on a weekly basis. Staff delivers chlorine to the well sites on Thursdays, however, we do have certain situations where we will deliver chlorine to sites if needed earlier in the week. Staff maintains daily chlorine level records using their iPads in the GeoViewer program. Records are kept to keep track of trends, and levels of the previous day, and for any state reporting.

Staff conducted monthly chlorine pump & injector maintenance. Staff inspects the chlorine pumps, chlorine injectors, and chlorine barrels on a monthly basis. Team members help one another with each others sites. Staff informs each other when equipment needs immediate attention/repairs.



Staff sounded water levels for 13 production wells and nine monitoring wells. Staff usually strives to get soundings done early in the month and conduct other maintenance for the month after the soundings are completed. Staff has assigned sites; however, they will help each other with soundings if needed to get these done early in the month.

Staff continues to oversee the landscape work of Sanderson Landscape Solutions at 36 sites throughout the District. Irrigation repairs have been approved for MSWD main office and High Northridge reservoir.

Staff continues to oversee the work of the pest control company. The pest control service is done on the third Friday of every month.

Staff conducted the overflow maintenance of 19th St. reservoir on February 2nd. This maintenance is conducted monthly and reported on our water loss report.

Staff continues to oversee the landscape work of Sanderson Landscape Solutions at 36 sites throughout the District.

Irrigation improvements were made at Well 25. A pipe sleeve was installed by the gate to protect the irrigation underground.






Staff has been working together and conducting sample tap maintenance around the District. Our team is cleaning sample stations and making the necessary repairs. C&M has assisted our team in making some repairs as well.

Staff made the necessary corrections on the deficiency list for the WPSV sanitary survey report. The PSC sanitary survey report deficiency list corrections will be completed by the mid-March.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, water services are always being added. Below is a summary of new water services added each month. The total water connections is currently 13,062.

New Water Services added Monthly

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	7	4	5	7	2	0
August	6	10	5	3	2	2
September	18	2	14	4	13	3
October	13	3	21	8	3	20
November	10	16	4	0	7	3
December	2	17	3	3	2	0
January	15	6	3	20	1	1
February	13	8	5	11	1	0
March		2	3	6	5	0
April		1	3	7	11	2
May		12	5	11	9	8
June		11	2	8	2	10
Annual Total	**84**	**92**	**73**	**88**	**58**	**49**
Avg./ Mo.	**7.00**	**7.67**	**6.08**	**7.33**	**4.83**	**4.08**

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. Below is a summary of MSWD water production for each month since FY2016.

Monthly Water Production

	FY 2020/21 AF	Variance from prior year AF	%	FY 2019/20 AF	FY 2018/19 AF	FY 2017/18 AF	FY 2016/17 AF	FY 2015/16 AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38
February	495.61	-25.24	-4.8%	520.85	415.49	512.79	453.39	483.92
March		0.00	0.0%	557.73	490.92	536.09	549.50	514.05
April		0.00	0.0%	573.02	635.08	644.06	540.56	502.36
May		0.00	0.0%	698.99	598.36	697.15	731.81	601.83
June		0.00	0.0%	806.02	710.39	688.74	732.68	685.93
TOTAL	**5595.74**	**249.71**	**4.7%**	**7981.79**	**7617.30**	**8017.06**	**7476.47**	**6,903.75**







Water Resources

Below is a list of water resources related actives for the prior month;

Integrated Regional Management (IRWM) / Coachella Valley Regional Water Management Group (CVRWMG)

- DWR approved the 2018 IRWM / Storm Water Resource Plan revisions related to the stormwater project selection and scoring/ranking.
- Staff and consultant (TKE Engineering) completed an extension request for the Prop 84 Round 4—Well 42 Project due to delays related to land acquisition completed late 2020. DWR is processing the request.
- Both the City of Palm Springs and Myoma Dunes Water Company are inquiring about CVRWMG membership. The CVRWMG agencies are currently evaluating the eligibility of each agency.

Mission Creek Subbasin SGMA and 2022 Alternative Plan Update

- Staff and consultant (TKE Engineering) completed review and comment of the Final Draft SGMA Annual Report for Water Year 2019/20 (due to DWR on April 1, 2021). Following, the consultant (Wood) completed final report, which will be submitted to DWR in March.
- The consultant (Wood) completed the Revised Model Calibration Report, which the Management Committee is currently reviewing. Additionally, the consultant (Wood) has prepared preliminary model forecasting scenarios that simulated the changed to the Mission Creek and garnet Hill Subbasins based on future water demand.
- The consultants (Wood and Kennedy Jenks) completed two administrative draft Alternative Plan sections; Staff and consultants (TKE Engineering and EnviroLogic Resources) completed their review and comment. Additional administrative draft sections are schedule over the next couple months for review and comment by the Management Committee, with the Public Draft Alternative Plan Update expected in August.

Salt and Nutrient Management Plan (SNMP)

- The RWQCB approved the Final Monitoring Workplan.
- The consultant (West Yost) continued progress on the CV-SNMP Update Workplan, with the draft expected in March for agency review.

Indio Subbasin 2022 Alternative Plan Update

- Staff plans to attend the next Public Workshop on March 3rd to receive additional information on the status of the modeling and alternative plan update.

San Gorgonio Pass Subbasin SGMA and 2022 Groundwater Sustainability Plan

- The consultant (Intera) continues to work though the groundwater model calibration and demand forecasting process. Staff expects the draft modeling summary report for review in March.
- Staff, consultants (Provo & Prichard, TKE Engineering, and EnviroLogic Resources), and DWA met to review the sustainable management criteria specific to MSWD's service area within the San Gorgonio Pass Subbasin. Staff and consultants (TKE Engineering and EnviroLogic Resources) are evaluating which monitoring well will be the best representation of groundwater conditions and tracking sustainable management within MSWD's management area.

2020 Regional Urban Water Management Plan (UWMP)

- The consultant (WCS) continued progress on the draft Water Shortage Contingency Plan to meet DWR's new requirements. Staff is expected to bring a revised Water Shortage Contingency Plan to the Board in April for consideration.
- The consultant (WCS) completed three administrative draft UWMP sections for agencies to review. Staff and consultant (TKE Engineering) are currently reviewing the sections. Additional administrative draft sections are schedule over the next couple months for review and comment by staff, with the Public Draft UWMP expected in April. Staff expects to bring the Final UWMP to the Board in June for consideration.



PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

Outreach

CV Water Counts: The Water Counts Academy five-week class finished on March 5th. Three MSWD staff members received their Academy certificate: April Scott, Lisa Pelton and Carol Morin. Last session was the virtual tour, which can be viewed here: https://www.youtube.com/watch?v=qHuLTyzwPCA

The CV Water Counts Outreach report for the month of February can be found in Appendix C.

Next CV Water Counts meeting: April 15th at 2:30 pm.

MSWD Digital Advertising report for month of February can be found in Appendix C. This includes the two types of ads we are running on Google and Facebook as well as website analytics.

- Google – 4 total ads: Value is our Mission (same as billboard) & January Newsletter, Essential Workers, & Water Bottle/ Hydration Tip
- Facebook/Instagram – 3 total ads: Value is our Mission/Rolando, Virtual Tour Teaser, Conservation Tips, and January Newsletter

MSWD Social Media Report for month of January can be found in Appendix C. This report highlights Facebook, Twitter and Instagram posts.



Conservation

- Four (4) toilet rebates have been processed, totaling approximately $400 in incentives for customers to replace less efficient toilets. Bill insert and social push are being considered for more outreach. As businesses (i.e. hotels and others) begin to reopen, our hope is that commercial customers will also be interested in the program.

Water Bottle Program

Date Supplied	Requests Filled		Event or Purpose		# Cases Requested
2/18/2021	Mission Lakes Country Clue		Women's Golf Association		3
2/22/2021	Team Mom Charities		Black History Month - DHS Scavenger Hunt		10
			Total Cases		13

Reporting for the State Water Resources Control Board

The monthly water use reported to the SWRCB is attached in Appendix C.

APPENDIX A - Federal Update from Carpi & Clay

CARPI & CLAY

Mission Springs Water District Federal Update

March 1, 2021

Update on COVID-19 Relief Bill

Early Saturday morning, the House passed another COVID-19 relief bill entitled the "American Rescue Plan Act of 2021" by a vote of 219-212. The bill would provide $1.9 trillion in funding to help address the various impacts of the COVID-19 pandemic, including the following:

- $350 billion for state and local governments
  - $65 billion for counties and $65 billion for cities
  - No deadline for spending funds
  - Revenue replacement is an eligible use
  - Unclear if funding can be transferred to special districts
- Extends the Families First Coronavirus Response Act paid sick time and paid family leave credits from March 31, 2021 to September 30, 2021. Allows state and local governments to access the paid sick time and paid family leave credits.
- $25 billion for Emergency Rental Assistance (which also allows for payment of utility bills).
- $500 million for the Low-Income Household Drinking Water and Wastewater Emergency Assistance Program that would remain available through September 30, 2023.

The bill has now been sent to the Senate for consideration. Senate Democrats are hoping to move quickly, with the goal of passing the bill by the end of the week. However, once the bill passes the Senate, it will have to go back to the House for its consideration. This is because it is expected that the Senate will make changes to the House bill. Most notably, the House bill currently contain language to increase the minimum wage to $15/hour. The Senate parliamentarian has ruled that this language cannot remain in the bill as it violates Senate rules, so it will be removed. Senators will also have an opportunity to offer amendments to the bill, so there could be additional changes made on the Senate side. President Biden has indicated that he would like to receive a bill passed by Congress by March 14th.

Earmarks

Late last week, Chair of the House Appropriations Committee, Rep. Rosa DeLauro (D-CT) announced that earmarks, which will now be called Community Project Funding, will be

returning in the Fiscal Year 2022 (FY22) appropriations bills. So far, the information that has been released about Community Project Funding is as follows:

- Members of Congress can only request a maximum of 10 projects
- Members can only request projects from state and local governments and eligible non-profits
- All requests will be posted on Member's websites
- Members must certify to the Committee that they have no financial interests in requested projects
- Limited number of accounts will be available for Community Project Funding
- Appropriations subcommittees will post list of projects to be included in their bills 24 hours before markup
- Total funding for all Community Project Funding will be capped at one percent of discretionary spending

While it has been reported that House and Senate Democrats have agreed on moving forward with Community Project Funding, Senate Appropriations Chair, Sen. Patrick Leahy (D-VT), has yet to release any information. Additionally, Republicans leadership in the House nor the Senate have stated whether or not their caucus will also participate in this proposal.

Rep. Napolitano Reintroduces Title XI Legislation

Rep. Grace Napolitano (D-CA) has reintroduced the "Water Recycling Investment and Improvement Act" (H.R. 1015). This bill would increase the funding authorization for the Bureau of Reclamation's Title XVI water recycling competitive grant program from $50 million to $500 million. Identical legislation was sponsored by Napolitano in the 116th Congress (H.R. 1162) and was included in the Moving Forward Act (H.R. 2), which passed the House in July of 2020.

U.S. Census Bureau Announces Updated Timeline for Releasing Redistricting Data

The U.S. Census Bureau (Census) has announced an updated timeline for when it plans to release redistricting data from the 2020 Census. Typically, the Census aims to release this date by the end of March. However, due to the impacts of the COVID-19 pandemic, the Census has announced that it plans to release redistricting data by September 30, 2021.

Biden Administration Nominations and Personnel

Below is the current status of President Biden's cabinet nominations:

Name	Position	Status
Antony Bliken	Secretary of State	Confirmed by the Senate & sworn into office
Lloyd Austin	Secretary of Defense	Confirmed by the Senate & sworn into office
Janet Yellin	Secretary of Treasury	Confirmed by the Senate & sworn into office

Alejandro Mayorkas	Secretary of Homeland Security	Confirmed by the Senate & sworn into office
Pete Buttigieg	Secretary of Transportation	Confirmed by the Senate & sworn into office
Jennifer Granholm	Secretary of Energy	Confirmed by the Senate & sworn into office
Tom Vilsack	Secretary of Agriculture	Confirmed by the Senate & sworn into office
Denis McDonough	Secretary of Veterans Affairs	Confirmed by the Senate & sworn into office
Miguel Cardona	Secretary of Education	Confirmed by the Senate & sworn into office
Marcia Fudge	Secretary of Housing and Urban Development	Approved by Committee and awaiting vote in the full Senate
Gina Raimondo	Secretary of Commerce	Senate expected to vote on confirmation the week of 3/1
Michael Regan	Administrator of Environmental Protection Agency	Approved by Committee and awaiting vote in the full Senate
Marty Walsh	Secretary of Labor	Approved by Committee and awaiting vote in the full Senate
Merrick Garland	Attorney General	Approved by Committee and awaiting vote in the full Senate
Deb Haaland	Secretary of the Interior	Committee vote scheduled for 3/4
Xavier Becerra	Secretary of Health and Human Services	Committee held a hearing on 2/24

Federal Grant Opportunities/Announcements

Reclamation WaterSMART Drought Resiliency Program. The Bureau of Reclamation has announced the award of $15.4 million for projects in the WaterSMART Drought Resiliency Grant Program. A list of awards can be found HERE.

Reclamation WaterSMART Applied Science Grants. The Bureau of Reclamation has announced the availability of funding in the WaterSMART Applied Science Grant Program. Applicants may request funding for projects that develop hydrologic information and water management tools as well as projects that improve modeling and forecasting capabilities. Applications are due April 21, 2021 and the grant announcement can be found HERE.

Reclamation WaterSMART Water Marketing Strategy Grants. The Bureau of Reclamation has announced the availability of funding in the WaterSMART Water Marketing Strategy Grants, which supports the development water marketing strategies to increase water supply reliability. Applicants may request funding to develop a water marketing strategy (project) to establish or expand water markets or water marketing activities. Applications are due April 7, 2021 and the grant announcement can be found HERE.

Federal Agency Regulatory Announcements

EPA Launches Benchmarking and Building Performance Toolkit. The Environmental Protection Agency (EPA) has launched a new Benchmarking and Building Performance Standards Policy Toolkit aimed at helping state and local governments adopt policies that reduce energy and carbon footprints of existing buildings. EPA will also be holding a webinar on March 17th to discuss the features of the Toolkit.

EPA Announces Allocation Formula for Sewer Overflow and Stormwater Reuse Municipal Grant Program. The Environmental Protection Agency has announced its formula for the upcoming Sewer Overflow and Stormwater Reuse Municipal Grant Program. This formula describes how the agency will distribute program funds for the states, District of Columbia, and the U.S. territories to provide grants to manage combined sewer overflows, sanitary sewer overflows, and stormwater flows. In August 2020, EPA proposed an allocation formula for this program and received comments from the public which were considered in finalizing the formula.

APPENDIX B – Wastewater and Water Production Tables

WATER REPORT

WATER CONNECTION SUMMARY

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
July	7	4	5	7	2	0	0	1	0	0	0	1	2	10
August	6	10	5	3	2	2	0	1	0	0	2	1	2	35
September	18	2	14	4	13	3	0	2	2	0	0	1	0	37
October	13	3	21	8	3	20	0	5	1	1	4	2	1	23
November	10	16	4	0	7	3	0	1	0	1	1	5	1	52
December	2	17	3	3	2	0	0	2	0	0	0	0	2	14
January	15	6	3	20	1	1	2	2	0	0	1	1	9	5
February	13	8	5	11	1	0	1	0	1	0	0	1	2	3
March		2	3	6	5	0	12	0	0	4	5	0	4	6
April		1	3	7	11	2	7	0	1	4	1	12	2	3
May		12	5	11	9	8	2	0	1	2	0	0	0	9
June		11	2	8	2	10	1	0	0	0	1	1	0	1
Annual Total	**84**	**92**	**73**	**88**	**58**	**49**	**25**	**14**	**6**	**12**	**15**	**25**	**25**	**198**
Avg./ Mo.	**7.00**	**7.67**	**6.08**	**7.33**	**4.83**	**4.08**	**2.08**	**1.17**	**0.50**	**1.00**	**1.25**	**2.08**	**2.08**	**16.50**

Connections to Water System:

As of June 30, 2020	12,991
Plus YTD	84
Total Water Connections =	**13,075**

WATER PRODUCTION

	FY 2020/21 AF	Variance from prior year AF	%	FY 2019/20 AF	FY 2018/19 AF	FY 2017/18 AF	FY 2016/17 AF	FY 2015/16 AF	FY 2014/15 AF	FY 2013/14 AF	FY 2012/13 AF	FY 2011/12 AF	FY 2010/11 AF	FY 2009/10 AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49	902.71	993.6
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02	964.34	985.57
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46	896.27	887.41
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71	701.93	777.33
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77	709.98	706.01
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27	548.09	596.82
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19	545.04	533.76
February	495.61	-25.24	-4.8%	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24	486.57	487.33
March		0.00	0.0%	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70	575.84	667.31
April		0.00	0.0%	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77	645.93	626.37	668.15
May		0.00	0.0%	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12	758.58	671.41
June		0.00	0.0%	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00	839.98	902.79
TOTAL	**5595.74**	**249.71**	**4.7%**	**7981.79**	**7617.30**	**8017.06**	**7476.47**	**6,903.75**	**7,798.69**	**8,385.66**	**8,458.99**	**8,607.90**	**8,555.70**	**8,877.49**

WASTEWATER REPORT

SEWER CONNECTION SUMMARY											
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	8	7	9	51	2	1	139	2	0	0	4
Aug.	4	1	8	53	2	4	214	4	0	2	4
Sep.	5	2	12	8	11	2	90	2	1	0	0
Oct.	9	4	8	12	4	21	65	8	2	1	2
Nov.	50	10	9	7	7	1	52	18	7	3	2
Dec.	9	3	3	64	1	0	86	22	11	2	0
Jan.	21	7	1	16	8	3	27	3	11	1	3
Feb.	23	5	1	42	0	3	5	46	6	1	2
Mar.		1	0	23	5	0	31	16	2	1	16
Apr.		3	3	15	30	0	8	95	14	3	11
May		11	3	20	45	7	13	98	3	2	6
June		7	3	6	70	4	4	72	2	0	3
Annual Total	**129**	**61**	**60**	**317**	**185**	**46**	**734**	**386**	**59**	**16**	**53**

Connections to Sewer Collection System:

As of June 30, 2020	8234
Plus YTD	129
Total Sewer Connections =	**8363**

WASTEWATER FLOW MGD				
	HORTON PLANT		DESERT CREST	
2020/21	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.				
Apr.				
May				
June				

WASTEWATER FLOW MGD				
	HORTON PLANT		DESERT CREST	
2019/20	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.893400	1.976753	0.035005	0.039760
Aug.	1.939618	2.075061	0.044118	0.054500
Sep.	1.938945	2.103750	0.047067	0.060890
Oct.	1.960259	2.128060	0.044138	0.051910
Nov.	1.974733	2.167597	0.048817	0.056680
Dec.	1.950048	2.087114	0.055636	0.062560
Jan.	1.942426	2.079006	0.054299	0.065950
Feb.	1.993778	2.141232	0.048580	0.054200
Mar.	2.007461	2.111940	0.046409	0.054187
Apr.	1.985816	2.079129	0.044385	0.052020
May	2.010753	2.090775	0.042464	0.049900
June	2.076213	2.147513	0.036850	0.043170

APPENDIX C – Public Affairs Information

CV WATER COUNTS

WEBSITE INFORMATION FEBRUARY, 2021

HUNTER JOHNSEN

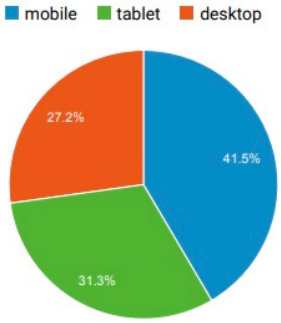
Visitors

User Type	Users
New Visitor	1,532
Returning Visitor	355

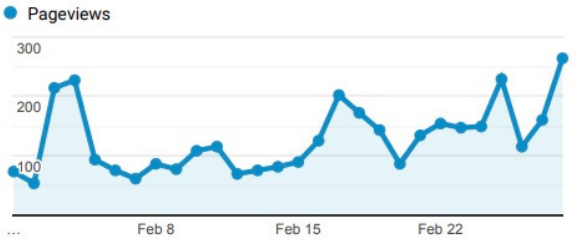
Pageviews by Page Title

Page Title	Pageviews
Drought Irrigation Guide - CV Water Counts	1,457
Home - CV Water Counts	301
Academy Class Presentations - CV Water Counts	221
Coachella Valley Water Conservation Water Rebate Map - CV Water Counts	200
CV Water Counts | Water Counts Academy - CV Water Counts	182
Save Water Pledge - CV Water Counts	116
Learn - CV Water Counts	102
Reduce Watering Times as Temperatures Cool - CV Water Counts	94
Survey Results - CV Water Counts	79
New Home - CV Water Counts	64

Users by Device Category



Pageviews



Pageviews by City

City	Pageviews
La Quinta	672
Indio	422
Palm Desert	303
Coachella	265
Palm Springs	225
Los Angeles	219
Desert Hot Springs	196
(not set)	167
Mumbai	117
Cathedral City	110

Users by Source / Medium

Source / Medium	Users
google / cpc	921
google / organic	319
(direct) / (none)	306
facebook.com / referral	11
m.facebook.com / referral	10
baidu / organic	7
iwa.util360.com / referral	6
bing / organic	5
dwa.org / referral	4
mailchi.mp / referral	3

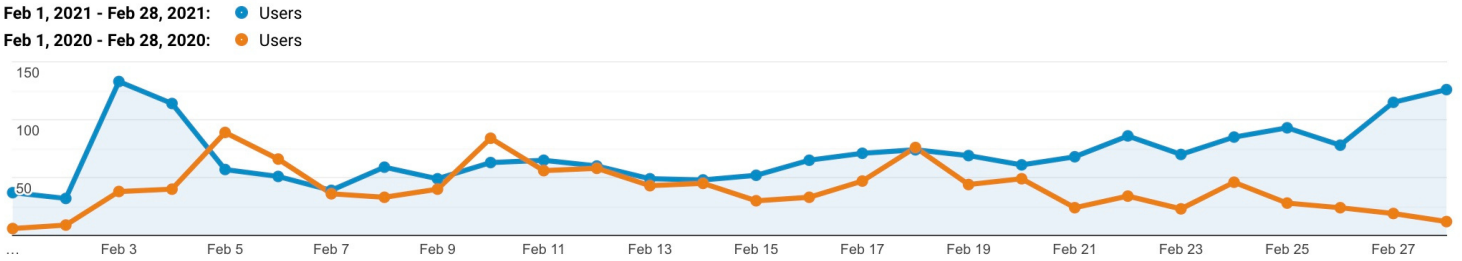
CV WATER COUNTS

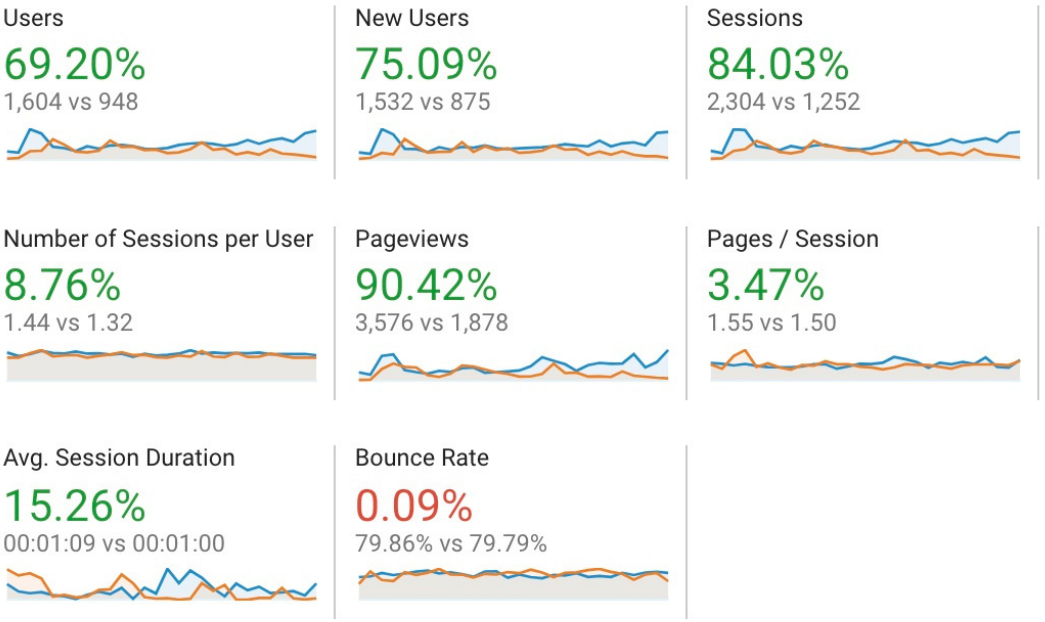
2021 / 2020 INFORMATION

HUNTER JOHNSEN









CV WATER COUNTS
SOCIAL MEDIA

HUNTER JOHNSEN

FACEBOOK

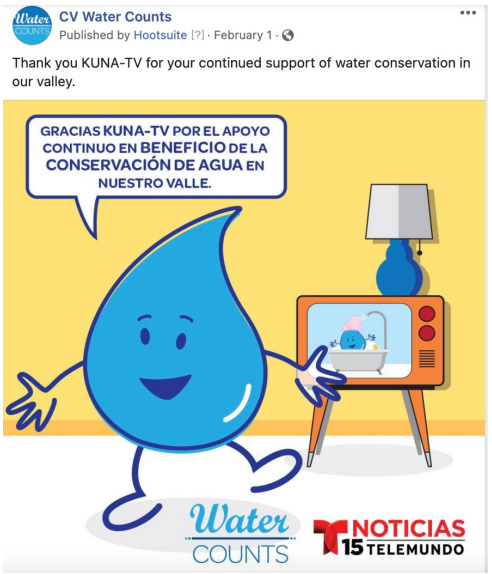
- Total Reach: 5,281
- Post Engagements (likes, comments, clicks, shares): 99
- Follower count: -12

TWITTER

- Impressions: 2,522
- Profile Visits: 31
- Follower count: +4

TOP POSTS

FACEBOOK



- Reach: 3,684
- Engagements: 16
- Post clicks: 23

TWITTER



- Impressions: 689
- Retweets: 0
- Likes: 2

CV WATER COUNTS

DIGITAL ADVERTISING

HUNTER JOHNSEN



DISPLAY ADS

- Impressions: 100,280
- Clicks: 1,195



YOUTUBE ADS

- Impressions: 4,039
- Clicks: 11



CV WATER COUNTS

EMAIL

HUNTER JOHNSEN

WATER WATCH SENT: FEBRUARY 3

AUDIENCE

- Open Rate: 43.4%
- Clicks: 25
- Recipients: 357
- Bounced: 0
- Unscubscribed: 1

TOP LINKS

1) YouTube video
2) Rainy Skies post
3) Plant of the Month

DIGITAL MARKETING CAMPAIGNS FEBRUARY, 2021

CASEY DOLAN CONSULTING

GOOGLE ADS



Newsletter

Impressions: 68,044

Clicks: 452

Note: 300x250 sizes shown. Campaigns also ran 728x90, 320x50, 300x600 ad units



Value is Our Mission

Impressions: 110,195

Clicks: 636

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING

GOOGLE ADS



Produce

Impressions: 198,834

Clicks: 1,018

Totals

Impressions: 377,073

Clicks: 2,106

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING

FACEBOOK | INSTAGRAM ADS



Newsletter

Impressions: 22,659

Clicks: 132

Post Engagements: 10



Produce

Impressions: 28,790

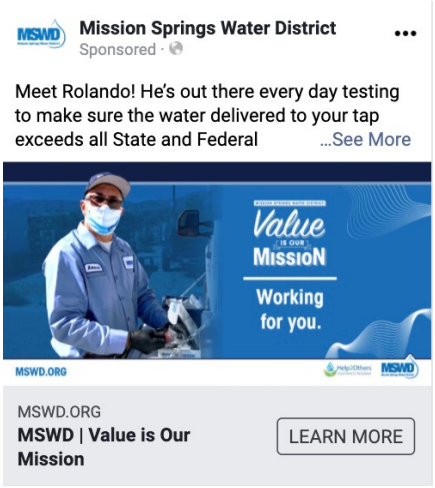
Clicks: 100

Post Engagements: 7

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING

FACEBOOK | INSTAGRAM ADS



Rolando

Impressions: 19,568

Clicks: 21

Post Engagements: 143



Virtual Tour (Page Like)

Impressions: 13,350

Page Likes: 48

Totals

Impressions: 84,367

Clicks: 375

Page Likes: 48

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING

Mission Springs Water District

MONTHLY WEBSITE ANALYTICS

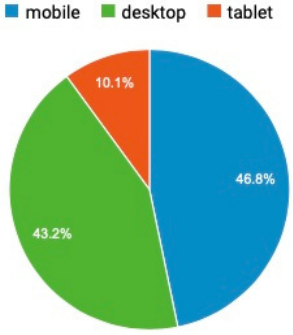
Visitors

User Type	Users
New Visitor	5,087
Returning Visitor	2,902

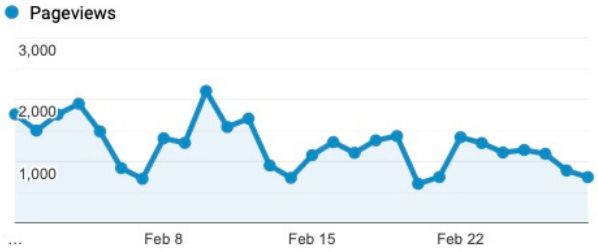
Pageviews by Page Title

Page Title	Pageviews
Mission Springs Water District - Sign In	6,246
Mission Springs Water District - Home	5,608
Mission Springs Water District - My Account	4,709
Mission Springs Water District - Pay Bills	2,903
Mission Springs Water District - Payment Options	2,510
(not set)	2,497
Mission Springs Water District - Pay as a Guest	1,711
Mission Springs Water District - You Have Successf ully Signed Off	1,413
Mission Springs Water District - Account Detail	1,395
Mission Springs Water District - Water Savings Tips	1,325

Users by Device Category



Pageviews



Pageviews by City

City	Pageviews
Desert Hot Springs	19,363
Los Angeles	3,302
(not set)	1,207
Palm Springs	1,190
Indio	743
Palm Desert	622
Yucca Valley	520
Cathedral City	474
San Diego	426
Rancho Cucamonga	395

Users by Default Channel Grouping

Default Channel Grouping	Users
Direct	3,030
Organic Search	2,300
Display	1,234
Social	202
Referral	170

Mission Springs Water District
Social Media Report
February 2021

@MSWaterDistrict

missionspringswaterdistrict

Mission Springs Water District

Fans	Followers	Followers
1K fans	70 followers	113 followers
Posts	**Tweets**	**Posts**
18 posts	5 tweets	16 posts

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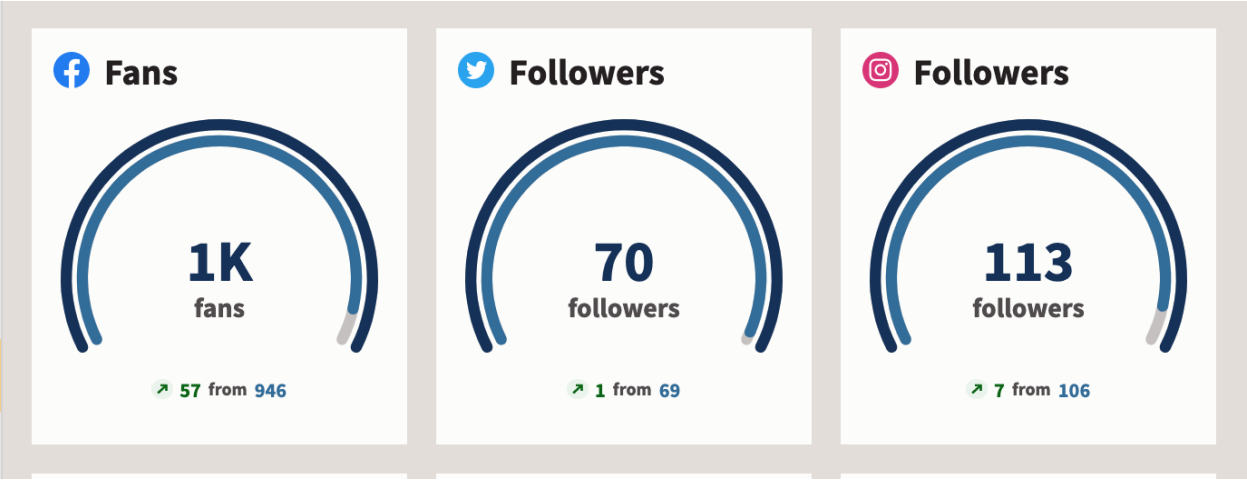
Engagement	Engagement	Engagement
460 engagements	6 engagements	79 engagements

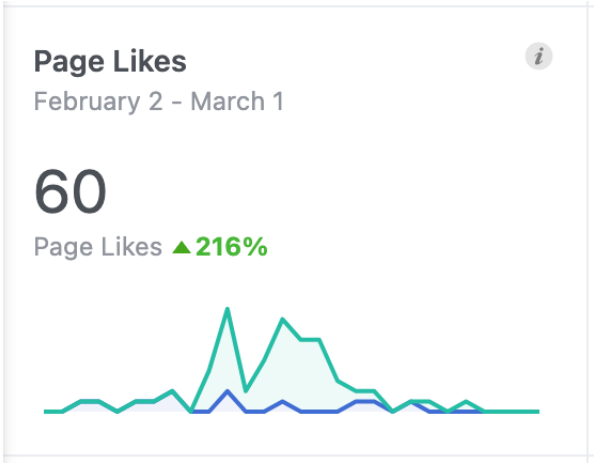
Engagement > Type		Engagement > Type		Engagement > Type	
Reactions	368	Likes	4	Photo	73
Comments	64	Retweets	2		
Shares	28	Replies	0	Video	6

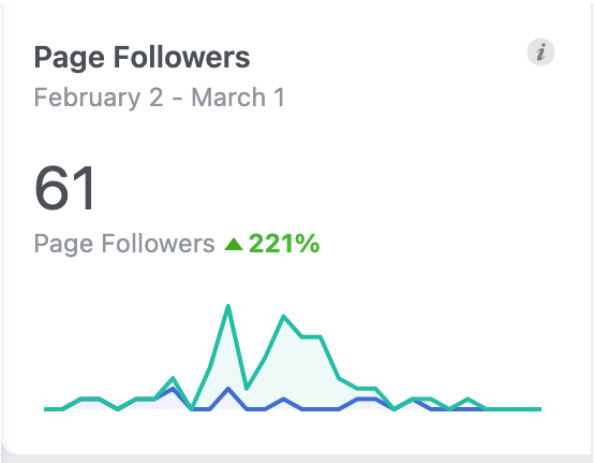
Page Content Clicks	Post Clicks
1.2K clicks	157 clicks

2021 Month by Month Comparison

January – Lighter Blue
February -Dark Blue









Overall Post Results

Reach: Organic / Paid | Post Clicks | Reactions, Comments & Shares

Published	Post	Type	Targeting	Reach	Engagement	Promote
02/28/2021 1:30 PM	As we bid goodbye to February, we say hello to March with these top			59	1 3	Boost Post
02/26/2021 4:30 PM	Here's a #FridayFunTip… to help kickstart your weekend! If any of			62	4 2	Boost Post
02/24/2021 5:40 PM	#DidYouKnow ? ? Using your garbage disposal requires a lot of			74	4 3	Boost Post
02/22/2021 7:03 AM	#DYK that #MSWD provided over 2,506,405,760 gallons of water to			123	1 6	Boost Post
02/20/2021 9:35 AM	It's one of our favorite days… it's #LoveYourPetDay! Post your best			1.5K	59 65	Boost Post
02/19/2021 11:18 AM	#DYK: Timing is everything, especially when it comes to			1.7K	29 12	Boost Post
02/17/2021 4:35 PM	Here's a tip on something we all dread… how to repair or replace a			104	0 7	Boost Post
02/15/2021 7:02 AM	#HappyPresidentsDay from our team! On this special day of			159	5 6	Boost Post
02/14/2021 8:15 AM	Start this special day with a splash of water… #HappyValentinesDay!			56	1 5	Boost Post
02/12/2021 3:15 PM	#FridayFun – Today is the perfect time to share our favorite ways to			102	1 8	Boost Post
02/11/2021 12:15 PM	#ThursdayTip: This Spring, add a few of these stunning Blue Agave			100	4 4	Boost Post
02/09/2021 2:15 PM	Looking for a fun activity for the kiddos? Check out our super cool			247	2 12	Boost Post
02/08/2021 7:03 AM	We never get tired of this view of the #MSWD Mission Lakes			2.2K	92 90	Boost Post
02/05/2021 11:15 AM	It's so easy to get lost in thought in the shower… But how to get clean			84	1 6	Boost Post
02/02/2021 8:30 AM	#HappyGroundhogDay! So if he sees his shadow it's six more			186	0 6	Boost Post
02/01/2021 7:01 AM	We are proud to be the #goldmedalwinner of the Berkeley			116	0 5	Boost Post

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Boosted Posts

Post: Meet Greg, one of ou... Mission Springs Water District **Active**

REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
1920	$ 25.00	90	199	30 Jan 2021 11:15 am	06 Feb 2021 2:40 pm

Boosted by Beatrice Eslamboly

View settings for this campaign

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs california; **Age:** 18 - 65+;

View metrics

POSTS		REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
	Meet Greg, one of our dedicated field staff. He's bee…	1920	$ 25.00	70	0	199	3

Post: We never get tired o... Mission Springs Water District **Inactive**

REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
2017	$ 50.00	108	146	08 Feb 2021 7:00 am	15 Feb 2021 7:00 am

Boosted by Beatrice Eslamboly

View settings for this campaign

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs california;
Friends of connections: Friends of people who are connected to mission…

View metrics

POSTS		REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
	We never get tired of this view of the #MSWD Mission Lakes…	2017	$ 50.00	75	3	146	1

Post: #DYK: Timing is eve... Mission Springs Water District **Inactive**

REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
1501	$ 24.97	399	24	19 Feb 2021 11:19 am	24 Feb 2021 11:19 am

Boosted by Beatrice Eslamboly

View settings for this campaign

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs, palm springs california; **Friends of connections:** Friends of people who are connected to…

View metrics

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 #DYK: Timing is everything, especially when it comes to…	1501	$ 24.97	3	0	24	0

Post: It's one of our favo... Mission Springs Water District **Inactive**

REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
1330	$ 50.00	57	76	20 Feb 2021 9:35 am	27 Feb 2021 9:30 pm

Boosted by Beatrice Eslamboly

View settings for this campaign

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs california; **Friends of connections:** Friends of people who are connected to mission…

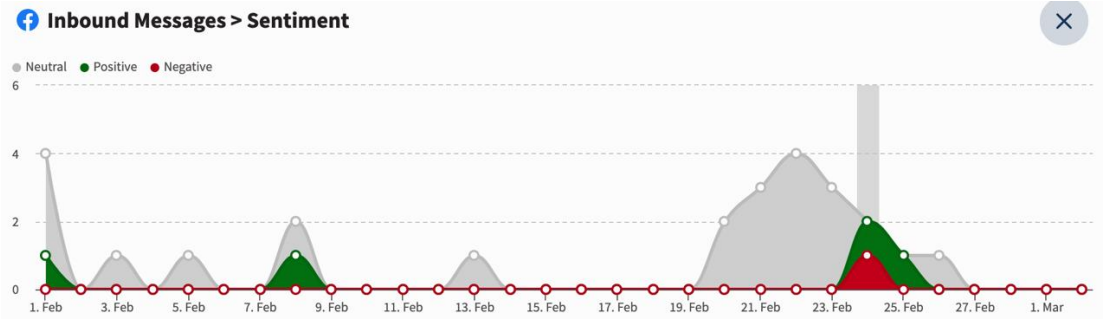
View metrics

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 It's one of our favorite days… it's #LoveYourPetDay! Post y…	1330	$ 50.00	40	3	76	9

Number of Direct Messages:

Number of Positive Comments posted this month to this month's posts: 63
Number of Negative Comments posted this month to this month's posts: 1

**Note – Only one negative comment which was not from an MSWD customer (see below)*



Inbound Messages Table on 24 February 2021

DATE	AUTHOR	TYPE	MESSAGE	LANGUAGE	GENDER	SENTIMENT
Mission Springs Wate... Feb 24, 23:41	Margaret Webb	Private Message	Thank you so much baby	English		☺
Mission Springs Wate... Feb 24, 20:25	Hydrant Guard	Inbound Post	This #hydrantgeyser rained thousands of gallons of water onto the streets of #PalmSprings after a minor accident…	English		☹
Mission Springs Wate... Feb 24, 02:10	Theresa Sama	Comment	#MSWDLovesPets			

Considerations:

- This month's posts have substantially more positive comments due to Conservation Kit giveaways.
- Most engagement comes from event-style news rather than static information.

Engagement Opportunities

- Continue to include more time-sensitive posts to increase positive engagement.
- Ensure answers to questions are thorough and have been run through the Communications staff to ensure consistency.

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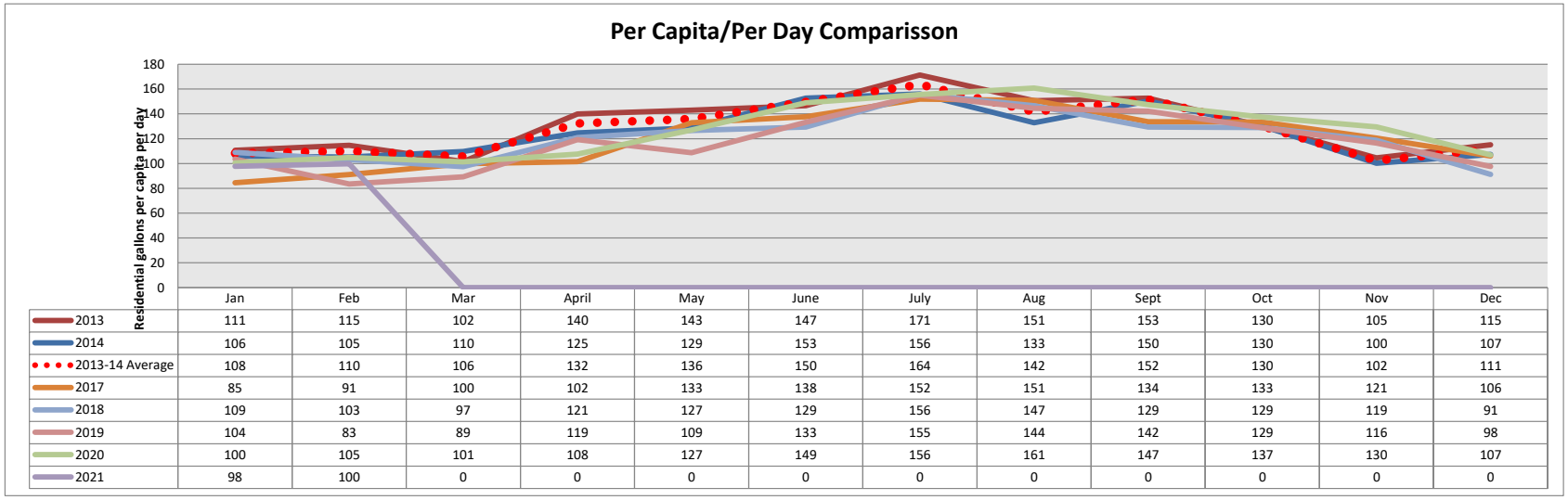
MSWD PER-CAPITA WATER USE REPORTING TO THE SWRCB

Monthly Water Use Reporting for the SWRCB

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
SWRCB Drought Reporting -- 2013												
Production - Month (AF)	609	570	559	745	787	781	943	829	813	716	557	633
Residential use = 65%	396	371	363	484	512	508	613	539	529	465	362	412
325,851 gal per AF	128,988,118	120,727,796	118,397,961	157,793,347	166,689,079	165,418,260	199,692,246	175,500,090	172,238,322	151,670,118	117,984,945	134,090,456
Service area population - 37,600	3431	3211	3149	4197	4433	4399	5311	4668	4581	4034	3138	3566
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	111	115	102	140	143	147	171	151	153	130	105	115
SWRCB Drought Reporting -- 2014												
Production - Month (AF)	583	523	604	664	708	813	859	731	801	716	534	591
Residential use = 65%	379	340	393	432	460	528	558	475	520	466	347	384
325,851 gal per AF	123,451,584	110,745,513	127,905,804	140,647,882	149,994,755	172,187,489	181,938,906	154,766,680	169,584,428	151,714,596	113,037,223	125,139,655
Service area population - 37,600	3283	2945	3402	3741	3989	4579	4839	4116	4510	4035	3006	3328
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	106	105	110	125	129	153	156	133	150	130	100	107
SWRCB Baseline: Avg 2013/2014 Production and RGPCD												
Annual Average R-GPCD 2013-2014	108	110	106	132	136	150	164	142	152	130	102	111
Annual Average Production 2013-2014	596	546	581	705	748	797	901	780	807	716	545	612
SWRCB Drought Reporting -- 2017												
Production - Month (AF)	465.1	453	549	541	731	733	836	830	712	734	642	584
Residential use = 65%	302	294	357	351	475	476	543	540	463	477	417	380
325,851 gal per AF	98,509,645	95,946,827	116,279,929	114,492,311	154,828,103	155,251,709	177,039,899	175796615	150803843	155463512	135977622	123693040
Service area population - 37,600	2620	2552	3093	3045	4118	4129	4709	4675	4011	4135	3616	3290
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	85	91	100	102	133	138	152	151	134	133	121	106
SWRCB Drought Reporting -- 2018												
Production - Month (AF)	600	513	536	644	697	689	857	806	689	710	632	502
Residential use = 65%	390	333	348	419	453	448	557	524	448	461	411	326
325,851 gal per AF	127,081,890	108,655,016	113,526,488	136,401,229	147,626,796	145,932,370	181,515,300	170,812,886	145,932,370	150,344,230	133,859,591	106,325,181
Service area population - 37,600	3380	2890	3019	3628	3926	3881	4828	4543	3881	3999	3560	2828
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	109	103	97	121	127	129	156	147	129	129	119	91
SWRCB Drought Reporting -- 2019												
Production - Month (AF)	570	415	491	635	598	710	853	795	757	709	620	537
Residential use = 65%	371	270	319	413	389	462	554	517	492	461	403	349
325,851 gal per AF	120,727,796	87,898,307	103,995,347	134,495,000	126,658,284	150,380,237	180,668,087	168,383,504	160,334,985	150,168,433	131,317,953	113,738,292
Service area population - 37,600	3211	2338	2766	3577	3369	3999	4805	4478	4264	3994	3492	3025
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	104	83	89	119	109	133	155	144	142	129	116	98
SWRCB Drought Reporting -- 2020												
Production - Month (AF)	553	521	558	573	699	793	856	885	785	756	690	588
Residential use = 65%	359	339	363	372	454	515	556	575	510	491	449	382
325,851 gal per AF	117,127,142	110,349,441	118,186,158	121,363,205	148,050,402	167,959,898	181,303,496	187,445,788	166,265,473	160,123,181	146,144,174	124,540,252
Service area population - 37,600	3115	2935	3143	3228	3938	4467	4822	4985	4422	4259	3887	3312
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	100	105	101	108	127	149	156	161	147	137	130	107
SWRCB Drought Reporting -- 2021												
Production - Month (AF)	538	496										
Residential use = 65%	350	322	0	0	0	0	0	0	0	0	0	0
325,851 gal per AF	113,950,095	105,054,362	-	-	-	-	-	-	-	-	-	-
Service area population - 37,600	3031	2794	0	0	0	0	0	0	0	0	0	0
Number of days in month	31	28	31	30	31	30	31	31	30	31	30	31
Per capita water use (Gal Day)	98	100	0	0	0	0	0	0	0	0	0	0

MSWD PER-CAPITA WATER USE REPORTING
TO THE SWRCB

Change GPCD from 2013 to 2019	7	31	12	21	34	13	16	6	11	1	(12)	17
Percent Change From 2013 to 2019	6%	27%	12%	15%	24%	9%	10%	4%	7%	1%	-11%	15%
Change GPCD from 2013 to 2020	10	10	0	32	16	(2)	16	(10)	5	(7)	(25)	8
Percent Change From 2013 to 2020	9%	9%	0%	23%	11%	-2%	9%	-7%	3%	-6%	-24%	7%
Change GPCD from 2013 to 2021	13	15										
Percent Change From 2013 to 2021	12%	13%										



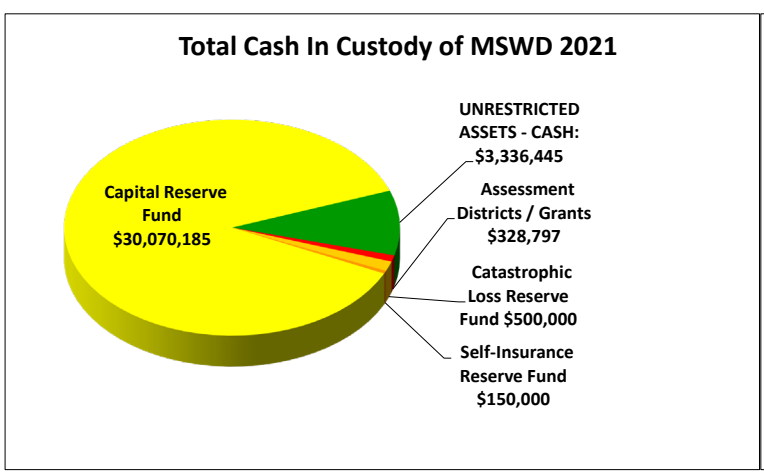
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2013	111	115	102	140	143	147	171	151	153	130	105	115
2014	106	105	110	125	129	153	156	133	150	130	100	107
2013-14 Average	108	110	106	132	136	150	164	142	152	130	102	111
2017	85	91	100	102	133	138	152	151	134	133	121	106
2018	109	103	97	121	127	129	156	147	129	129	119	91
2019	104	83	89	119	109	133	155	144	142	129	116	98
2020	100	105	101	108	127	149	156	161	147	137	130	107
2021	98	100	0	0	0	0	0	0	0	0	0	0

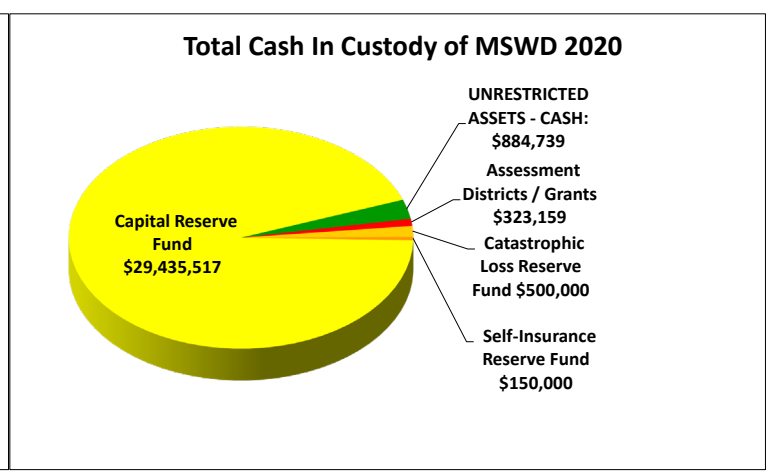
MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
DISTRICT SUMMARY
JULY 1, 2020 TO DECEMBER 31, 2020

YEAR TO DATE					JULY 1, 2019 TO DECEMBER 31, 2019			
ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT
11,738,251	8,580,629	3,157,622	37%	**OPERATING REVENUE:**	9,296,295	8,578,044	718,251	8%
8,514,384	8,500,552	(13,832)	0%	**OPERATING EXPENSE:**	7,832,925	8,484,517	651,592	8%
3,223,867	80,077	3,143,790	3926%	**NET OPERATING INCOME**	1,463,370	93,527	1,369,843	1465%
1,463,609	6,515,850	(5,052,241)	-78%	**ADD NON-OPERATING REVENUE**	1,757,799	1,632,535	125,264	8%
547,372	450,297	(97,075)	-22%	**LESS NON-OPERATING EXPENSE**	632,447	688,344	55,897	8%
916,236	6,065,553	(5,149,317)	-85%	**NET NON-OPERATING INCOME**	1,125,352	944,191	181,161	19%
4,140,103	6,145,630	(2,005,527)	-33%	**NET INCOME**	2,588,722	1,037,718	1,551,004	149%

OTHER INFORMATION

	12.05	**DEBT SERVICE RATIO**	5.98	
	0.05%	**INVESTMENT RETURN**	0.17%	
	$ 34,708,247	**CASH - JULY 1**	$ 34,961,554	
	$ (322,821)	**INCREASE/(DECREASE) IN CASH**	$ (3,668,140)	
	$ 34,385,426	**CASH - END OF PERIOD**	$ 31,293,415	
	$ 3,336,445	**UNRESTRICTED CASH**	$ 884,739	
	$ 31,048,981	**RESTRICTED CASH**	$ 30,408,676	
	$ 34,385,426	**CASH IN CUSTODY OF MSWD**	$ 31,293,415	
WELLS FARGO	$ 16,936	**RESTRICTED - ASSESSMENT DISTRICTS**	$ 11,298	**WELLS FARGO**
CALTRUST	$ 6,435,570	**RESTRICTED - SHORT TERM FUND**	$ 5,035,892	**CALTRUST**
CALTRUST	$ 22,048,613	**RESTRICTED - MEDIUM TERM FUND**	$ 21,330,933	**CALTRUST**
CALTRUST	$ 2,547,862	**RESTRICTED - LIQUIDITY FUND**	$ 4,030,553	**CALTRUST**
	$ 31,048,981	**RESTRICTED TOTAL CASH**	$ 30,408,676	





MISSION SPRINGS WATER DISTRICT

FINANCIAL REPORT

DECEMBER 31, 2020

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CONSOLIDATING BALANCE SHEET
DECEMBER 31, 2020

		DECEMBER 31, 2020 - EXCLUDING AD# 13					SCHEDULE A June 30, 2020		
	SEE	WATER FUND		SEWER	GENERAL		FINANCIAL	ELIMINATE	BOOK
	SCH	"DHS"	"IDE"	FUND	FUND	TOTAL	STATEMENTS	AD#13	TOTAL
CURRENT ASSETS:									
Cash	F	1,116,512	1,456	1,100,209	1,118,268	3,336,445	3,758,832		3,758,832
Accounts receivable-									
Water and sewer		3,171,419	25,258	2,979,775		6,176,452	2,724,581		2,724,581
Other		737,552	12,264	570,883	0	1,320,698	1,409,712		1,409,712
Reimbursable jobs		7,050	0	6,985	51,333	65,368	79,787		79,787
Prepaid expenses					318,756	318,756	270,145		270,145
Inventory					439,795	439,795	420,183		420,183
Total current assets		5,032,533	38,977	4,657,852	1,928,152	11,657,514	8,663,240		8,663,240
RESTRICTED ASSETS:									
Cash	F	14,930,082	(3,667,382)	10,721,230	9,065,052	31,048,981	30,949,414		30,949,414
Assessments receivable				8,751,327		8,751,327	8,667,083	4,136,790	12,803,872
Taxes receivable		101,073	20,180	69,690	112,060	303,003	65,454		65,454
Restricted cash with trustees	F					0	0	1,088,039	1,088,039
Issuance costs for long-term debt		2,365	2,498	0		4,863	5,583		5,583
Total restricted assets		15,033,520	(3,644,703)	19,542,246	9,177,111	40,108,175	39,687,534		44,912,362
UTILITY PLANT:									
Utility plant in service		89,615,538	2,620,014	81,512,731	8,371,502	182,119,785	182,119,785		182,119,785
Less accumulated depreciation		(42,525,558)	(1,154,310)	(25,649,705)	(3,449,271)	(72,778,843)	(70,761,037)		(70,761,037)
Total		47,089,980	1,465,704	55,863,026	4,922,231	109,340,941	111,358,748		111,358,748
Construction in progress		10,176,634	0	7,588,495	725,095	18,490,224	16,281,016	281,976	16,562,993
Total utility plant		57,266,615	1,465,704	63,451,520	5,647,327	127,831,166	127,639,764		127,921,740
TOTAL ASSETS		77,332,668	(2,140,022)	87,651,619	16,752,590	179,596,854	175,990,537	5,506,805	181,497,342
CURRENT LIABILITIES:									
Accounts payable		(75,937)	6,836	2,928	2,251,583	2,185,410	2,488,628		2,488,628
Accrued expenses		529	0	105,724	1,098,561	1,204,814	1,194,589		1,194,589
Customer deposits		349,626	9,920			359,546	372,592		372,592
Current portion of long-term debt		7,260	7,500	428,462		443,222	668,353	240,000	908,353
Total current liabilities		281,478	24,256	537,115	3,350,144	4,192,992	4,724,162		4,964,162
LONG-TERM DEBT:									
Notes payable		234,981		8,210,128		8,445,108	8,654,239		8,654,239
Special assessment bonds				66,000		66,000	82,000	4,740,000	4,822,000
Certificates of participation-									
1994 refunding/USDA-certificates			253,401			253,401	253,401		253,401
Total		234,981	253,401	8,276,128	0	8,764,509	8,989,640		13,729,640
Less current portion		(7,260)	(7,500)	(428,462)		(443,222)	(668,353)	(240,000)	(908,353)
Total long-term debt		227,721	245,901	7,847,666	0	8,321,287	8,321,287		12,821,287
OTHER LIABILITIES:									
Net Pension Liability					6,994,867	6,994,867	6,994,867		6,994,867
Deferred inflows/outflows GASB 68					(1,685,622)	(1,685,622)	(1,685,622)		(1,685,622)
Interest payable from restricted assets			4,690	665		5,354	7,971	81,397	89,368
Funds held in trust		35,359		2,780		38,139	38,139		38,139
Advance construction deposits		66,001		3,062,862	198,000	3,326,863	3,326,863		3,326,863
Total other liabilities		101,360	4,690	3,066,306	5,507,245	8,679,601	8,682,218		8,763,614
TOTAL LIABILITIES		610,558	274,847	11,451,087	8,857,389	21,193,880	21,727,666		26,549,063
NET ASSETS:									
Retained earnings-									
Invested in capital assets, net of debt		48,108,423	1,494,884	56,704,265	5,051,175	111,358,748	111,358,748		111,358,748
Reserved, debt service and other		18,635,576	253,401	15,421,991	5,904,095	40,215,063	40,215,063	685,408	40,900,471
Unrestricted		7,186,270	(4,036,232)	2,706,888	(3,167,866)	2,689,060	2,689,060		2,689,060
Total retained earnings		73,930,270	(2,287,947)	74,833,145	7,787,404	154,262,871	154,262,871		154,948,279
Increases(decreases) 2016-2017:									
Water fund "DHS"-see SCHEDULE B		2,791,840				2,791,840			0
Water fund "IDE"-see SCHEDULE C			(126,922)			(126,922)			0
Sewer fund-see SCHEDULE D				1,367,388		1,367,388			0
General fund-see SCHEDULE E					107,797	107,797			0
Total net assets		76,722,109	(2,414,869)	76,200,532	7,895,201	158,402,974	154,262,871		154,948,279
TOTAL LIABILITIES AND NET ASSETS		77,332,668	(2,140,022)	87,651,619	16,752,590	179,596,854	175,990,537	5,506,805	181,497,342

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
INCOME STATEMENT
JULY 1, 2020 TO DECEMBER 31, 2020

	CURRENT MONTH ACTUAL	YEAR TO DATE ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT	2020-2021 ADOPTED BUDGET TOTAL	REMAINING BUDGET AMOUNT	REMAINING BUDGET PERCENT
OPERATING REVENUE:								
Water fund	1,772,483	7,793,724	5,358,281	2,435,443	45%	10,716,560	2,922,836	27%
Sewer fund	619,050	3,944,527	3,222,348	722,179	22%	6,444,700	2,500,173	39%
General fund	0	0	0	0	0%	0	0	0%
TOTAL OPERATING REVENUE	2,391,533	11,738,251	8,580,629	3,157,622	37%	17,161,260	5,423,009	
OPERATING EXPENSE:								
Water fund	1,393,682	5,621,628	5,884,102	262,473	4%	12,224,473	6,602,844	54%
Sewer fund	624,601	2,892,756	2,616,450	(276,305)	-11%	5,352,715	2,459,959	46%
General fund-Net Operating Expense	0	0	0	0	0%	0	0	0%
TOTAL OPERATING EXPENSE	2,018,283	8,514,384	8,500,552	(13,832)	0%	17,577,188	9,062,804	52%
NET OPERATING INCOME(LOSS)	373,250	3,223,867	80,077	3,143,790		(415,928)	(3,639,795)	
ADD NON-OPERATING REVENUE								
Water fund	66,200	562,681	1,317,547	(754,866)	-57%	2,594,482	2,031,801	78%
Sewer fund	90,727	604,324	4,828,895	(4,224,571)	-87%	9,655,267	9,050,943	94%
General fund	47,960	296,603	369,408	(72,805)	-20%	738,810	442,207	60%
TOTAL NON-OPERATING REVENUE	204,887	1,463,609	6,515,850	(5,052,241)	-78%	12,988,559	11,524,950	
LESS NON-OPERATING EXPENSE								
Water fund	1,805	69,858	10,911	(58,947)	-540%	32,905	(36,953)	-112%
Sewer fund	48,302	288,708	288,342	(366)	0%	576,684	287,976	50%
General fund - P.E.R.S. Prior Year Costs	37,761	188,806	151,044	(37,762)	-25%	453,134	264,328	58%
TOTAL NON-OPERATING EXPENSE	87,868	547,372	450,297	(97,075)	-22%	1,062,723	515,351	
NET NON-OPERATING INCOME(LOSS)	117,019	916,236	6,065,553	(5,149,317)		11,925,836	11,009,600	
NET INCOME(LOSS)	490,269	4,140,103	6,145,630	(2,005,527)	-33%	11,509,908	7,369,805	64%

MISSION SPRINGS WATER DISTRICT
COMBINED STATEMENT OF CASH FLOWS
EXCLUDING ASSESSMENT DISTRICT #13
FOR THE PERIOD
JULY 1, 2020 TO DECEMBER 31, 2020

	2021				YEAR ENDING JUNE 30, 2020
	WATER	SEWER	GENERAL	COMBINED	COMBINED
CASH FLOWS FROM OPERATING ACTIVITIES:					
Net operating income (loss)	2,172,095	1,051,771	0	3,223,867	814,474
Add (deduct) items not affecting cash in the year:					
Depreciation	1,047,623	841,239	128,944	2,017,806	4,002,490
Amortization	720	0		720	1,440
(Increase) Decrease in accounts receivable	(865,429)	(2,497,429)	0	(3,362,857)	(128,097)
(Increase) Decrease in assessments receivable	0	(84,244)	0	(84,244)	743,471
(Increase) Decrease in taxes receivable	(94,084)	(53,480)	(89,986)	(237,550)	(9,168)
(Increase) Decrease in reimbursable job deposits	36,903	(20,404)	(2,081)	14,418	78,090
(Increase) Decrease in inventory			(19,612)	(19,612)	45,535
(Increase) Decrease in prepaid expenses			(48,611)	(48,611)	17,379
Increase (Decrease) in construction deposits	0	0	0	0	(152,000)
Increase (Decrease) in customer deposits	(13,046)	0	0	(13,046)	19,460
Increase (Decrease) in accounts payable	(78,110)	0	(225,107)	(303,217)	1,483,284
Increase (Decrease) in accrued liabilities	(376)	16,537	(8,553)	7,608	(170,207)
Increase (Decrease) in P.E.R.S. Prior Year Expenses	0	0	(188,806)	(188,806)	(375,341)
Increase (Decrease) in Pension Expense GASB 68	0	0	0	0	-
Increase (Decrease) in Net Pension Liability	0	0	0	0	(416,287)
Increase (Decrease) in deferred inflows/outflows	0	0	0	0	(70,943)
Net cash provided by (used by) operating activities	2,206,297	(746,009)	(453,812)	1,006,476	5,883,582
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Backup and front footage fees	219,131	51,260	0	270,391	603,235
Property taxes	306,603	180,361	263,385	750,349	2,125,684
Other	(57,842)	(366)	0	(58,208)	(15,097)
Grants	0	0	0	0	118,248
Net cash provided by noncapital financing activities	467,892	231,255	263,385	962,532	2,832,069
CASH FLOWS FROM INVESTING ACTIVITIES:					
Net Additions to utility plant	(1,418,312)	(660,651)	(130,245)	(2,209,208)	(3,764,709)
Contributed assets	0	0	0	0	292,566
Proceeds from asset disposals - net	0	0	1,307	1,307	(12,344)
Insurance refund - prior years	0	0	0	0	(1,500)
Interest income	47,004	383,345	38,998	469,347	1,407,169
Investment income/(loss)	(10,057)	(10,641)	(7,086)	(27,785)	388,946
Net cash (used) by investing activities	(1,381,365)	(287,948)	(97,027)	(1,766,339)	(1,689,871)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Cost of issuance-amortized	(720)	0	0	(720)	(1,440)
Long-term debt retired	(7,111)	(218,020)	0	(225,131)	(629,974)
Long-term debt issued	0	0	0	0	-
Interest expense	(11,297)	(288,342)	0	(299,639)	(665,441)
Net cash provided by (used by) financing activities	(19,128)	(506,362)	0	(525,490)	(1,296,855)
INCREASE (DECREASE) IN CASH	1,273,697	(1,309,064)	(287,453)	(322,821)	5,728,925
BALANCE OF CASH AT BEGINNING OF YEAR	11,106,971	13,130,503	10,470,772	34,708,247	29,232,630
BALANCE OF CASH AT DECEMBER 31, 2020 (Schedule F)	12,380,668	11,821,439	10,183,319	34,385,426	34,961,554

MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
INCOME STATEMENT
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE B

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	YEAR TO DATE PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	2020-2021 ADOPTED BUDGET REMAINING AMOUNT	2020-2021 ADOPTED BUDGET 50% USED
OPERATING REVENUE	1	1,755,133	877,512	877,621	7,655,523	5,263,553	2,391,970	145%	10,527,110	2,871,587	73%
OPERATING EXPENSE:											
Pumping-											
Salaries and wages		27,494	30,694	3,200	163,719	184,164	20,445	89%	368,328	204,609	44%
Benefit pay	5	14,666	7,007	(7,659)	46,233	42,042	(4,191)	110%	84,084	37,851	55%
Fringe benefits	4	18,052	19,371	1,319	98,682	116,226	17,544	85%	232,452	133,770	42%
Electric utility		417,561	68,150	(349,411)	770,118	408,900	(361,218)	188%	817,800	47,682	94%
Materials and services		16,718	40,512	23,794	162,579	217,627	55,048	75%	442,699	280,120	37%
Total		494,491	165,734	(328,757)	1,241,331	968,959	(272,372)	128%	1,945,363	704,032	64%
Transmission and distribution-											
Salaries and wages		49,010	39,168	(9,842)	257,066	235,008	(22,058)	109%	470,016	212,950	55%
Benefit pay	5	27,666	10,619	(17,047)	83,797	63,714	(20,083)	132%	127,428	43,631	66%
Fringe benefits	4	32,830	27,392	(5,438)	159,901	164,352	4,451	97%	328,704	168,803	49%
Materials and services		17,974	35,488	17,514	162,084	316,482	154,398	51%	572,139	410,055	28%
Total		127,480	112,667	(14,813)	662,847	779,556	116,709	85%	1,498,287	835,440	44%
Customer accounts-											
Salaries and wages		19,481	42,102	22,621	130,671	252,612	121,941	52%	505,224	374,553	26%
Benefit pay	5	10,168	11,500	1,332	35,279	69,000	33,721	51%	138,000	102,721	26%
Fringe benefits	4	12,695	30,348	17,653	78,309	182,088	103,779	43%	364,176	285,867	22%
Materials and services		733	1,000	267	3,965	24,600	20,635	100%	175,980	172,015	2%
Total		43,076	84,950	41,874	248,224	528,300	280,076	47%	1,183,380	935,156	21%
Other operating-											
Standby salaries and wages		9,929	9,265	(664)	44,673	55,590	10,917	80%	111,180	66,507	40%
Standby reports		2,448	1,100	(1,348)	6,761	6,600	(161)	102%	13,200	6,439	51%
Consulting engineer		975	3,500	2,525	16,723	25,000	8,278	67%	71,300	54,578	23%
Depreciation		168,104	173,284	5,180	1,016,037	1,047,118	31,081	97%	2,086,823	1,070,786	49%
Administrative costs	E	477,540	385,479	(92,061)	2,126,764	2,142,431	15,667	99%	4,636,497	2,509,733	46%
TOTAL OPERATING EXPENSE		1,324,043	935,979	(388,064)	5,363,359	5,553,554	190,195	97%	11,546,030	6,182,671	46%
NET OPERATING INCOME(LOSS)		431,090	(58,467)	489,557	2,292,165	(290,001)	2,582,165		(1,018,920)	(3,311,084)	
ADD NON-OPERATING REVENUE	1	65,967	221,041	(155,074)	562,528	1,326,258	(763,730)	42%	2,652,498	2,089,970	21%
Total		497,057	162,574	334,483	2,854,693	1,036,257	1,818,435		1,633,578	(1,221,114)	
LESS NON-OPERATING EXPENSE	1	831	947	116	62,853	4,659	(58,194)	1349%	19,801	(43,052)	31
NET INCOME(LOSS)	A	496,225	161,627	334,598	2,791,840	1,031,598	1,760,241	-271%	1,613,777	(1,178,062)	173%

MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 1

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
OPERATING REVENUE:											
Water service charge-residential		279,408	183,333	96,075	1,173,418	1,099,998	73,420	107%	2,200,000	1,026,582	53%
Water service charge-commercial		22,079	16,500	5,579	99,687	99,000	687	101%	198,000	98,313	50%
Water service charge-landscape		8,678	6,500	2,178	39,994	39,000	994	103%	78,000	38,006	51%
Water service charge-construction		1,170	1,000	170	7,410	6,000	1,410	124%	12,000	4,590	62%
Water consumption-residential		638,976	416,667	222,309	3,587,228	2,500,002	1,087,226	143%	5,000,000	1,412,772	72%
Water consumption-commercial		507,249	54,167	453,082	902,144	324,998	577,146	278%	650,000	(252,144)	139%
Water consumption-landscape		116,644	116,667	(23)	887,442	699,998	187,444	127%	1,400,000	512,558	63%
Water consumption-construction		17,190	7,500	9,690	184,623	45,000	139,623	410%	90,000	(94,623)	205%
Drought surcharge fees		0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees		2,300	12,500	(10,200)	10,675	75,000	(64,325)	14%	150,000	139,325	7%
New meter installations		1,166	1,140	26	39,589	6,840	32,749	579%	13,680	(25,909)	289%
Temporary const. meter installations		70	0	70	770	0	770	#DIV/0!	0	(770)	#DIV/0!
Backflow device maintenance fees		10,385	7,500	2,885	47,024	45,000	2,024	104%	90,000	42,976	52%
R.P. & double check installations		0	505	(505)	1,010	1,515	(505)	67%	3,030	2,020	33%
Fire flow charges		19,542	8,333	11,209	90,456	50,002	40,454	181%	100,000	9,544	90%
Fire flow tests		1,146	300	846	7,067	1,800	5,267	393%	3,600	(3,467)	196%
Unauthorized water use penalties		0	150	(150)	0	900	(900)	0%	1,800	1,800	0%
Returned check service charges		925	50	875	3,350	300	3,050	1117%	600	(2,750)	558%
Site rental - microwave station		6,193	6,200	(7)	30,725	37,200	(6,475)	83%	74,400	43,675	41%
Delinquent charges		102,293	18,750	83,543	422,508	112,500	310,008	376%	225,000	(197,508)	188%
Standby maintenance fees		19,500	19,500	0	117,000	117,000	0	100%	234,000	117,000	50%
Lien recordation/release fees		219	250	(31)	3,404	1,500	1,904	227%	3,000	(404)	113%
Total	B	1,755,133	877,512	877,621	7,655,523	5,263,553	2,391,970	145%	10,527,110	2,871,587	73%
NON-OPERATING INCOME:											
Capacity fees		8,706	41,667	(32,961)	219,131	250,002	(30,871)	88%	500,000	280,869	44%
Front footage charges		0	0	0	0	0	0	0%	0	0	0%
Annexation fees		0	0	0	0	0	0	0%	0	0	0%
Interest income		8,188	17,222	(9,034)	62,305	103,332	(41,027)	60%	206,664	144,359	30%
Investment income/(loss)		0	16,737	(16,737)	(13,345)	100,422	(113,767)	-13%	200,844	214,189	-7%
Property taxes		49,073	49,072	1	294,438	294,445	(7)	100%	588,875	294,437	50%
Grants		0	96,343	(96,343)	0	578,057	(578,057)	0%	1,156,115	1,156,115	0%
Contributed revenue		0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals		0	0	0	0	0	0	0%	0	0	0%
Total	B	65,967	221,041	(155,074)	562,528	1,326,258	(763,730)	42%	2,652,498	2,089,970	21%
NON-OPERATING EXPENSE:											
Interest		945	879	(66)	5,657	4,251	(1,406)	133%	9,525	3,868	59%
County administrative charges		410	0	(410)	614	0	(614)	#DIV/0!	0	(614)	#DIV/0!
Trustee fees C.O.P.'s		0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. discount		0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. issuance costs		18	18	0	108	108	0	100%	216	108	50%
Uncollectable Accounts		(542)	50	592	56,475	300	(56,175)	18825%	10,060	(46,415)	561%
Prior year (income) expense		0	0	0	0	0	0	0%	0	0	0%
Total	B	831	947	116	62,853	4,659	(58,194)	1349%	19,801	(43,052)	317%

MISSION SPRINGS WATER DISTRICT
WATER FUND "IDE"
INCOME STATEMENT
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE C

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
OPERATING REVENUE	2	17,350	15,788	1,562	138,200	94,728	43,472	146%	189,450	51,250	73%
OPERATING EXPENSE:											
Pumping-											
Salaries and wages		1,951	1,960	9	14,406	11,760	(2,646)	123%	23,520	9,114	61%
Benefit pay	5	990	447	(543)	3,597	2,682	(915)	134%	5,364	1,767	67%
Fringe benefits	4	1,259	1,236	(23)	8,495	7,416	(1,079)	115%	14,832	6,337	57%
Electric utility		15,490	4,171	(11,319)	31,305	25,021	(6,284)	125%	50,047	18,742	63%
Materials and services		34,193	10,149	(24,044)	56,257	53,393	(2,864)	105%	106,787	50,530	53%
Total		53,884	17,963	(35,921)	114,061	100,272	(13,789)	114%	200,550	86,489	57%
Transmission and distribution-											
Salaries and wages		201	2,500	2,299	10,010	15,000	4,990	67%	30,000	19,990	33%
Benefit pay	5	66	678	612	2,414	4,068	1,654	59%	8,136	5,722	30%
Fringe benefits	4	114	1,748	1,634	6,053	10,488	4,435	58%	20,976	14,923	29%
Materials and services		0	1,852	1,852	0	14,358	14,358	0%	26,455	26,455	0%
Total		381	6,778	6,397	18,478	43,914	25,436	42%	85,567	67,089	22%
Customer accounts-											
Salaries and wages		0	2,647	2,647	147	15,882	15,735	1%	31,764	31,617	0%
Benefit pay	5	0	725	725	39	4,350	4,311	1%	8,700	8,661	0%
Fringe benefits	4	0	1,909	1,909	89	11,454	11,365	1%	22,908	22,819	0%
Materials and services		0	0	0	0	0	0	0%	0	0	0%
Total		0	5,281	5,281	275	31,686	31,411	1%	63,372	63,097	0%
Other operating-											
Standby salaries and wages		0	591	591	0	3,546	3,546	0%	7,092	7,092	0%
Standby reports		65	25	(40)	180	150	(30)	120%	300	120	60%
Consulting engineer		0	0	0	0	0	0	0%	0	0	0%
Depreciation		5,264	5,264	(0)	31,587	31,584	(3)	100%	63,173	31,586	50%
Administrative costs	E	10,044	21,483	11,438	93,690	119,396	25,707	78%	258,389	164,699	36%
TOTAL OPERATING EXPENSE		69,639	57,385	(12,254)	258,270	330,548	72,279	78%	678,443	420,173	38%
NET OPERATING INCOME(LOSS)		(52,289)	(41,597)	10,692	(120,069)	(235,820)	(115,751)	51%	(488,993)	(368,924)	25%
ADD NON-OPERATING REVENUE	2	233	(844)	1,077	153	(8,711)	8,864	-2%	(58,016)	(58,169)	0%
Total		(52,056)	(42,441)	(9,615)	(119,917)	(244,531)	124,615	49%	(547,009)	(427,092)	22%
LESS NON-OPERATING EXPENSE	2	973	1,042	69	7,005	6,252	(753)	112%	13,104	6,099	53%
NET INCOME(LOSS)	A	(53,029)	(43,483)	(9,547)	(126,922)	(250,783)	123,862	51%	(560,113)	(433,191)	23%

MISSION SPRINGS WATER DISTRICT
WATER FUND "IDE"
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 2

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
OPERATING REVENUE:											
Water service charge-residential		6,389	5,000	1,389	36,319	30,000	6,319	121%	60,000	23,681	61%
Water service charge-commercial		139	100	39	819	600	219	136%	1,200	381	68%
Water service charge-landscape		15	0	15	88	0	88	0%	0	(88)	0%
Water service charge-construction		0	0	0	0	0	0	0%	0	0	0%
Water consumption-residential		5,462	8,313	(2,851)	76,731	49,878	26,853	154%	99,750	23,019	77%
Water consumption-commercial		0	100	(100)	11	600	(589)	2%	1,200	1,189	1%
Water consumption-landscape		0	0	0	0	0	0	0%	0	0	0%
Water consumption-construction		0	0	0	0	0	0	0%	0	0	0%
Drought surcharge fees		0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees		0	100	(100)	50	600	(550)	8%	1,200	1,150	4%
New meter installations		0	0	0	0	0	0	0%	0	0	#DIV/0!
Temporary const. meter installations		0	0	0	0	0	0	0%	0	0	0%
Backflow device maintenance fees		129	75	54	685	450	235	152%	900	215	76%
R.P. & double check installations		0	0	0	0	0	0	0%	0	0	0%
Fire flow charges		200	100	100	1,049	600	449	175%	1,200	151	87%
Fire flow tests		0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Unauthorized water use penalties		0	0	0	0	0	0	0%	0	0	0%
Returned check service charges		0	0	0	150	0	150	#DIV/0!	0	(150)	#DIV/0!
Certified meter test fees		0	0	0	0	0	0	0%	0	0	0%
Delinquent charges		3,966	1,000	2,966	15,760	6,000	9,760	263%	12,000	(3,760)	131%
Standby maintenance fees		1,000	1,000	0	6,000	6,000	0	100%	12,000	6,000	50%
Lien recordation/release fees		49	0	49	539	0	539	0%	0	(539)	0%
Total	C	17,350	15,788	1,562	138,200	94,728	43,472	146%	189,450	51,250	73%
NON-OPERATING INCOME:											
Capacity fees		0	4,353	(4,353)	0	4,353	(4,353)	0%	4,353	4,353	0%
Front footage charges		0	0	0	0	0	0	0%	0	0	0%
Annexation fees		0	0	0	0	0	0	0%	0	0	0%
Interest income		(1,795)	(3,600)	1,805	(15,301)	(21,600)	6,299	71%	(43,200)	(27,899)	35%
Investment income/(loss)		0	(3,625)	3,625	3,288	(3,625)	6,913	-91%	(43,500)	(46,788)	-8%
Property taxes		2,028	2,028	(0)	12,165	12,161	4	100%	24,331	12,166	50%
Grants		0	0	0	0	0	0	0%	0	0	0%
Contributed revenue		0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals		0	0	0	0	0	0	0%	0	0	0%
Total	C	233	(844)	1,077	153	(8,711)	8,864	-2%	(58,016)	(58,169)	0%
NON-OPERATING EXPENSE:											
Interest		940	940	0	5,640	5,640	0	100%	11,280	5,640	50%
County administrative charges		0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Amortization of C.O.P. issuance costs		102	102	0	612	612	0	100%	1,224	612	50%
Uncollectable Accounts		(69)	0	69	753	0	(753)	#DIV/0!	600	(153)	126%
Prior year (income) expense		0	0	0	0	0	0	0%	0	0	0%
Total	C	973	1,042	69	7,005	6,252	(753)	112%	13,104	6,099	53%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
INCOME STATEMENT
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE D

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVOR) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
OPERATING REVENUE	3	619,050	537,058	81,992	3,944,527	3,222,348	722,179	122%	6,444,700	2,500,173	61%
OPERATING EXPENSE:											
Collection-											
Salaries and wages		6,734	11,395	4,661	61,276	68,370	7,094	90%	136,740	75,464	45%
Benefit pay	5	3,468	3,016	(452)	16,344	18,096	1,752	90%	36,192	19,848	45%
Fringe benefits	4	4,368	7,833	3,465	36,425	46,998	10,573	78%	93,996	57,571	39%
Materials and services		7,290	13,582	6,292	104,414	82,542	(21,872)	126%	162,960	58,546	64%
Total		21,861	35,826	13,965	218,459	216,006	(2,453)	101%	429,888	211,429	51%
Treatment-											
Salaries and wages		40,521	39,921	(600)	245,601	239,526	(6,075)	103%	479,052	233,451	51%
Benefit pay	5	17,524	8,109	(9,415)	57,919	48,654	(9,265)	119%	97,308	39,389	60%
Fringe benefits	4	24,853	25,389	536	142,747	152,334	9,587	94%	304,668	161,921	47%
Electric utility		64,156	16,549	(47,607)	148,824	99,293	(49,531)	150%	198,587	49,763	75%
Materials and services		153,353	77,956	(75,397)	348,837	322,200	(26,637)	108%	648,809	299,972	54%
Total		300,408	167,924	(132,484)	943,928	862,007	(81,921)	110%	1,728,424	784,496	55%
Other operating-											
Standby salaries and wages		6,908	6,073	(835)	38,665	36,438	(2,227)	106%	72,876	34,211	53%
Standby reports		751	150	(601)	2,073	900	(1,173)	230%	2,100	27	99%
Depreciation		140,193	131,048	(9,145)	841,239	786,368	(54,871)	107%	1,572,656	731,417	53%
Administrative costs	E	154,481	128,599	(25,882)	848,391	714,731	(133,660)	119%	1,546,771	698,380	55%
TOTAL OPERATING EXPENSE		624,601	469,620	(154,981)	2,892,756	2,616,450	(276,305)	111%	5,352,715	2,459,959	54%
NET OPERATING INCOME(LOSS)		(5,551)	67,438	236,973	1,051,771	605,898	445,874	174%	1,091,985	40,213	96%
ADD NON-OPERATING REVENUE	3	90,727	806,409	(715,682)	604,324	4,828,895	(4,224,571)	13%	9,655,267	9,050,943	6%
Total		85,176	873,847	(788,671)	1,656,096	5,434,793	(3,778,697)	30%	10,747,252	9,091,156	15%
LESS NON-OPERATING EXPENSE	3	48,302	48,057	245	288,708	288,342	(366)	100%	576,684	287,976	50%
NET INCOME(LOSS)	A	36,874	825,790	(788,916)	1,367,388	5,146,451	(3,779,063)	27%	10,170,568	8,803,180	13%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 3

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	YEAR TO DATE PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	2020-2021 ADOPTED BUDGET REMAINING AMOUNT	2020-2021 ADOPTED BUDGET 50% USED
OPERATING REVENUE:											
Service charge - residential		517,955	483,333	34,622	3,498,908	2,899,998	598,910	121%	5,800,000	2,301,092	60%
Service charge - commercial		99,420	52,500	46,920	439,095	315,000	124,095	139%	630,000	190,905	70%
Fats, oils and grease fees		750	300	450	975	1,800	(825)	54%	3,600	2,625	27%
Standby maintenance fee		925	925	0	5,550	5,550	0	100%	11,100	5,550	50%
Total	D	619,050	537,058	81,992	3,944,527	3,222,348	722,179	122%	6,444,700	2,500,173	61%
NON-OPERATING REVENUE:											
Capacity fees		0	2,520	(2,520)	51,260	7,560	43,700	678%	12,600	(38,660)	407%
Front footage charge		0	0	0	0	0	0	0%	0	0	0%
Annexation fees		0	0	0	0	0	0	0%	0	0	0%
Interest income		60,667	66,824	(6,157)	383,345	398,944	(15,599)	96%	797,889	414,544	48%
Investment income/(loss)		0	12,838	(12,838)	(10,641)	77,028	(87,669)	-14%	154,056	164,697	-7%
Property taxes		30,060	30,060	0	180,361	180,365	(4)	100%	360,722	180,361	50%
Grants		0	694,167	(694,167)	0	4,164,998	(4,164,998)	0%	8,330,000	8,330,000	0%
Contributed revenue		0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals		0	0	0	0	0	0	0%	0	0	0%
Total	D	90,727	806,409	(715,682)	604,324	4,828,895	(4,224,571)	13%	9,655,267	9,050,943	6%
NON-OPERATING EXPENSE:											
Interest expense		48,057	48,057	0	288,342	288,342	0	100%	576,684	288,342	50%
County administrative charges		245	0	(245)	366	0	(366)	0%	0	(366)	0%
Trustee fees C.O.P.'s		0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. discount		0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. issuance costs		0	0	0	0	0	0	0%	0	0	0%
Prior year (income) expense		0	0	0	0	0	0	0%	0	0	0%
Total	D	48,302	48,057	(245)	288,708	288,342	(366)	100%	576,684	287,976	50%

MISSION SPRINGS WATER DISTRICT
GENERAL FUND INCOME STATEMENT
JULY 1, 2020 TO DECEMBER 31, 2020

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVOR) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
REVENUES & EXPENSES NOT SUBJECT TO FUND TRANSFER:											
Property taxes		43,898	43,898	(1)	263,385	263,388	(3)	100%	526,770	263,385	50%
Interest income		4,063	10,350	(6,287)	38,998	62,100	(23,102)	63%	124,200	85,202	31%
Investment income/(loss)		0	7,320	(7,320)	(7,086)	43,920	(51,006)	-16%	87,840	94,926	-8%
P.E.R.S. prior year costs		(37,761)	(37,761)	(0)	(188,806)	(151,044)	(37,762)	125%	(453,134)	(264,328)	42%
Pension Inflows/Outflows GASB 68		0	0	0	0	0	0	0%	0	0	0%
Prior year costs		0	0	0	0	0	0	0%	0	0	0%
Gain (Loss) on sale of assets		0	0	0	1,307	0	1,307	0%	0	(1,307)	0%
Total revenues		10,199	23,807	(13,608)	107,797	218,364	(110,567)	49%	285,676	177,879	38%
GENERAL OPERATING EXPENSE:											
Customer accounts-											
Salaries and wages		27,360	3,733	(23,627)	152,378	22,398	(129,980)	680%	44,796	(107,582)	340%
Benefit pay	5	15,576	925	(14,651)	45,440	5,550	(39,890)	819%	11,100	(34,340)	409%
Fringe benefits	4	18,384	2,638	(15,746)	92,711	15,828	(76,883)	586%	31,656	(61,055)	293%
Materials and services		16,526	10,675	(5,851)	65,655	27,870	(37,785)	236%	135,420	69,765	48%
Total		77,847	17,971	(59,876)	356,184	71,646	(284,538)	497%	222,972	(133,212)	160%
Buildings and grounds-											
Salaries and wages		302	969	667	2,291	5,814	3,523	39%	11,628	9,337	20%
Benefit pay	5	98	157	59	361	942	581	38%	1,884	1,523	19%
Fringe benefits	4	171	637	466	1,256	3,822	2,566	33%	7,644	6,388	16%
Materials and services		8,335	12,788	4,453	40,943	77,028	36,085	53%	154,456	113,513	27%
Total		8,906	14,551	5,645	44,850	87,606	42,756	51%	175,612	130,762	26%
Vehicle maintenance-											
Salaries and wages		615	1,453	838	5,130	8,718	3,588	59%	17,436	12,306	29%
Benefit pay	5	200	235	35	799	1,410	611	57%	2,820	2,021	28%
Fringe benefits	4	349	956	607	2,816	5,736	2,920	49%	11,472	8,656	25%
Materials and services		43,967	33,559	(10,408)	182,787	196,354	13,567	93%	398,908	216,121	46%
Total		45,131	36,203	(8,928)	191,532	212,218	20,686	90%	430,636	239,104	44%
Administration-											
Salaries and wages		85,114	77,478	(7,636)	475,077	464,868	(10,209)	102%	891,274	416,197	53%
Benefit pay	5	22,556	9,262	(13,294)	69,743	55,572	(14,171)	125%	111,148	41,405	63%
Fringe benefits	4	45,227	46,461	1,234	251,316	278,766	27,450	90%	557,542	306,226	45%
Materials and services		26,866	109,252	82,386	335,757	495,958	160,201	68%	949,458	613,701	35%
Total		179,763	242,453	62,690	1,131,892	1,295,164	163,272	87%	2,509,422	1,377,530	45%
Board of directors-											
Salaries and wages (staff)		129	4,492	4,363	1,147	26,952	25,805	4%	53,904	52,757	2%
Benefit pay (staff)	5	80	922	842	342	5,532	5,190	6%	11,064	10,722	3%
Fringe benefits (staff)	4	90	3,065	2,975	703	18,390	17,687	4%	36,780	36,077	2%
Directors fees		800	5,000	4,200	14,200	30,000	15,800	47%	60,000	45,800	24%
Group insurance		8,105	9,500	1,395	48,635	57,000	8,365	85%	114,000	65,365	43%
Materials and services		(100)	4,100	4,200	(2,271)	63,100	65,371	-4%	87,700	89,971	-3%
Total		9,105	27,079	17,974	62,757	200,974	138,217	31%	363,448	300,691	17%

MISSION SPRINGS WATER DISTRICT - GENERAL FUND INCOME STATEMENT SCHEDULE E, Page 2 of 2

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
GENERAL OPERATING EXPENSE:											
Public affairs-											
Salaries and wages		4,935	4,250	(685)	32,454	25,500	(6,954)	127%	51,000	18,546	64%
Benefit pay	5	2,265	684	(1,581)	8,080	4,104	(3,976)	197%	8,208	128	98%
Fringe benefits	4	3,083	2,793	(290)	19,105	16,758	(2,347)	114%	33,516	14,411	57%
Materials and services		10,476	18,909	8,433	74,056	95,604	21,548	77%	257,304	183,248	29%
Total		20,758	26,636	5,878	133,695	141,966	8,271	94%	350,028	216,333	38%
Human resources-											
Salaries and wages		6,348	7,124	776	44,507	42,744	(1,763)	104%	85,488	40,981	52%
Benefit pay	5	2,578	1,377	(1,201)	9,125	8,262	(863)	110%	16,524	7,399	55%
Fringe benefits	4	3,822	4,813	991	25,303	28,878	3,575	88%	57,756	32,453	44%
Materials and services		4,410	9,133	4,723	11,680	32,465	20,785	36%	60,371	48,691	19%
Total		17,158	22,447	5,289	90,615	112,349	21,734	81%	220,139	129,524	41%
Engineering and planning-											
Salaries and wages		12,609	8,904	(3,705)	104,334	53,424	(50,910)	195%	106,848	2,514	98%
Benefit pay	5	5,838	1,964	(3,874)	22,106	11,784	(10,322)	188%	23,568	1,462	94%
Fringe benefits	4	7,899	6,154	(1,745)	60,086	36,924	(23,162)	163%	73,848	13,762	81%
Materials and services		15,565	29,457	13,892	135,174	203,796	68,622	66%	429,738	294,564	31%
Total		41,912	46,479	4,567	321,699	305,928	(15,771)	105%	634,002	312,303	51%
Accounting-											
Salaries and wages		13,918	12,886	(1,032)	72,367	77,316	4,949	94%	154,632	82,265	47%
Benefit pay	5	6,918	3,028	(3,890)	20,648	18,168	(2,480)	114%	36,336	15,688	57%
Fringe benefits	4	8,922	9,010	88	43,593	54,060	10,467	81%	108,120	64,527	40%
Materials and services		19,541	34,070	14,529	166,277	209,420	43,143	79%	459,844	293,567	36%
Total		49,299	58,994	9,695	302,886	358,964	56,078	84%	758,932	456,046	40%
Other general operating-											
Insurance		11,027	14,720	3,693	76,468	88,320	11,852	87%	176,640	100,172	43%
Auditing		40,395	24,000	(16,395)	43,770	30,000	(13,770)	146%	45,000	1,230	97%
Rate study		0	0	0	0	0	0	0%	0	0	0%
Legal		149,401	50,000	(99,401)	396,936	300,000	(96,936)	132%	1,086,000	689,064	37%
Ground water management		0	0	0	0	20,000	20,000	0%	20,000	20,000	0%
Depreciation		21,143	10,964	(10,179)	128,944	67,867	(61,077)	190%	133,651	4,707	96%
Total operating expenses		671,845	592,497	(79,348)	3,282,227	3,293,002	10,775	100%	7,126,482	3,844,255	46%
Less - Fund transfers:											
General reimbursable jobs		0	(1,984)	(1,984)	(738)	(11,029)	(10,290)	7%	(23,867)	(23,129)	3%
General construction in progress		(67)	(4,952)	(4,885)	(1,120)	(27,523)	(26,403)	4%	(59,564)	(58,443)	2%
Water reimbursable jobs "DHS"		(6,695)	(12,411)	(5,716)	(24,036)	(68,977)	(44,941)	35%	(149,276)	(125,239)	16%
Water construction in progress "DHS"		(18,650)	(22,759)	(4,109)	(143,946)	(126,490)	17,456	114%	(273,742)	(129,796)	53%
Water operating expenses "DHS"	B	(477,540)	(385,479)	92,061	(2,126,764)	(2,142,431)	(15,667)	99%	(4,636,497)	(2,509,733)	46%
Water reimbursable jobs "IDE"		0	0	0	(290)	0	290	0%	0	290	0%
Water construction in progress "IDE"		0	0	0	0	0	0	0%	0	0	0%
Water operating expenses "IDE"	C	(10,044)	(21,483)	(11,438)	(93,690)	(119,396)	(25,707)	78%	(258,389)	(164,699)	36%
Sewer reimbursable jobs		(1,315)	(2,524)	(1,209)	(6,489)	(14,028)	(7,539)	46%	(30,358)	(23,869)	21%
Sewer construction in progress		(3,052)	(12,306)	(9,254)	(36,762)	(68,397)	(31,634)	54%	(148,019)	(111,257)	25%
Sewer operating expenses	D	(154,481)	(128,599)	25,882	(848,391)	(714,731)	133,660	119%	(1,546,771)	(698,380)	55%
NET OPERATING EXPENSE		0	(0)	(0)	0	0	0	0%	0	0	0%
NET INCOME(LOSS)	A	10,199	23,807	(13,608)	107,797	218,364	(110,567)	49%	285,676	177,879	3

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
BENEFIT PAY ALLOCATION
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 5

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	YEAR TO DATE PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	2020-2021 ADOPTED BUDGET REMAINING AMOUNT	2020-2021 ADOPTED BUDGET 50% USED
GENERAL OPERATING FUND:											
Customer accounts	E	15,576	925	(14,651)	45,440	5,550	(39,890)	819%	11,100	(34,340)	409%
Buildings and grounds	E	98	157	59	361	942	581	38%	1,884	1,523	19%
Vehicle maintenance	E	200	235	35	799	1,410	611	57%	2,820	2,021	28%
Administration	E	22,556	9,262	(13,294)	69,743	55,572	(14,171)	125%	111,148	41,405	63%
Board of directors	E	80	922	842	342	5,532	5,190	6%	11,064	10,722	3%
Public affairs	E	2,265	684	(1,581)	8,080	4,104	(3,976)	197%	8,208	128	98%
Human resources	E	2,578	1,377	(1,201)	9,125	8,262	(863)	110%	16,524	7,399	55%
Engineering and planning	E	5,838	1,964	(3,874)	22,106	11,784	(10,322)	188%	23,568	1,462	94%
Accounting	E	6,918	3,028	(3,890)	20,648	18,168	(2,480)	114%	36,336	15,688	57%
Total		56,110	18,554	(37,556)	176,642	111,324	(65,318)	159%	222,652	46,010	79%
Reimbursable jobs		0			49						
Construction in progress		7			63						
Total allocation	6	56,117			176,754						
WATER OPERATING FUND "DHS":											
Pumping	B	14,666	7,007	(7,659)	46,233	42,042	(4,191)	110%	84,084	37,851	55%
Transmission and distribution	B	27,666	10,619	(17,047)	83,797	63,714	(20,083)	132%	127,428	43,631	66%
Customer accounts	B	10,168	11,500	1,332	35,279	69,000	33,721	51%	138,000	102,721	26%
Total		52,500	29,126	(23,374)	165,308	174,756	9,448	95%	349,512	184,204	47%
Reimbursable jobs		723			1,925						
Construction in progress		2,013			10,283						
Total allocation	6	55,236			177,516						
WATER OPERATING FUND "IDE":											
Pumping	C	990	447	(543)	3,597	2,682	(915)	134%	5,364	1,767	67%
Transmission and distribution	C	66	678	612	2,414	4,068	1,654	59%	8,136	5,722	30%
Customer accounts	C	0	725	725	39	4,350	4,311	1%	8,700	8,661	0%
Total		1,056	1,850	794	6,051	11,100	5,049	55%	22,200	16,149	27%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	1,056			6,051						
SEWER OPERATING FUND:											
Collection	**D**	3,468	3,016	(452)	16,344	18,096	1,752	90%	36,192	19,848	45%
Treatment	**D**	17,524	8,109	(9,415)	57,919	48,654	(9,265)	119%	97,308	39,389	60%
Disposal	**D**	0	0	0	0	0	0	0%	0	0	0%
Total		20,992	11,125	(9,867)	74,263	66,750	(7,513)	111%	133,500	59,237	56%
Reimbursable jobs		142			480						
Construction in progress		330			3,166						
Total allocation	6	21,464			77,909						
TOTAL BENEFIT PAY	6	133,873			438,230						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
FRINGE BENEFIT ALLOCATION
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 4

	SEE SCF	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	YEAR TO DATE PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	2020-2021 ADOPTED BUDGET REMAINING AMOUNT	2020-2021 ADOPTED BUDGET 50% USED
GENERAL OPERATING FUND:											
Customer accounts	E	18,384	2,638	(15,746)	92,711	15,828	(76,883)	586%	31,656	61,055	293%
Buildings and grounds	E	171	637	466	1,256	3,822	2,566	33%	7,644	(6,388)	16%
Vehicle maintenance	E	349	956	607	2,816	5,736	2,920	49%	11,472	(8,656)	25%
Administration	E	45,227	46,461	1,234	251,316	278,766	27,450	90%	557,542	(306,226)	45%
Board of directors	E	90	3,065	2,975	703	18,390	17,687	4%	36,780	(36,077)	2%
Public affairs	E	3,083	2,793	(290)	19,105	16,758	(2,347)	114%	33,516	(14,411)	57%
Human resources	E	3,822	4,813	991	25,303	28,878	3,575	88%	57,756	(32,453)	44%
Engineering and planning	E	7,899	6,154	(1,745)	60,086	36,924	(23,162)	163%	73,848	(13,762)	81%
Accounting	E	8,922	9,010	88	43,593	54,060	10,467	81%	108,120	(64,527)	40%
Total		87,946	76,527	(11,419)	496,889	459,162	(37,727)	108%	918,334	(421,445)	54%
Reimbursable jobs		0			134						
Construction in progress		20			234						
Total allocation	6	87,966			497,256						
WATER OPERATING FUND "DHS":											
Pumping	B	18,052	19,371	1,319	98,682	116,226	17,544	85%	232,452	(133,770)	42%
Transmission and distribution	B	32,830	27,392	(5,438)	159,901	164,352	4,451	97%	328,704	(168,803)	49%
Customer accounts	B	12,695	30,348	17,653	78,309	182,088	103,779	43%	364,176	(285,867)	22%
Total		63,577	77,111	13,534	336,892	462,666	125,774	73%	925,332	(588,440)	36%
Reimbursable jobs		841			3,913						
Construction in progress		2,643			23,211						
Total allocation	6	67,061			364,017						
WATER OPERATING FUND "IDE":											
Pumping	C	1,259	1,236	(23)	8,495	7,416	(1,079)	115%	14,832	(6,337)	57%
Transmission and distribution	C	114	1,748	1,634	6,053	10,488	4,435	58%	20,976	(14,923)	29%
Customer accounts	C	0	1,909	1,909	89	11,454	11,365	1%	22,908	(22,819)	0%
Total		1,374	4,893	3,519	14,638	29,358	14,720	50%	58,716	(44,078)	25%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	1,374			14,638						
SEWER OPERATING FUND:											
Collection	D	4,368	7,833	3,465	36,425	46,998	10,573	78%	93,996	(57,571)	39%
Treatment	D	24,853	25,389	536	142,747	152,334	9,587	94%	304,668	(161,921)	47%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		29,222	33,222	4,000	179,171	199,332	20,161	90%	398,664	(219,493)	45%
Reimbursable jobs		325			1,882						
Construction in progress		516			5,913						
Total allocation	6	30,062			186,966						
TOTAL FRINGE BENEFITS	6	186,463			1,062,876						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
EMPLOYEE BENEFITS
JULY 1, 2020 TO DECEMBER 31, 2020

SCHEDULE 6

	SEE SCH	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	CURRENT MONTH FAVORABLE (UNFAVORABLE) VARIANCE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET TOTAL	REMAINING AMOUNT	50% USED
BENEFIT PAY:											
Sick leave		27,396	16,338	(11,058)	109,086	98,028	(11,058)	111%	196,056	86,970	56%
W.C.I. injuries		0	208	208	0	1,248	1,248	0%	2,496	2,496	0%
Vacation		54,235	23,822	(30,413)	173,345	142,932	(30,413)	121%	285,864	112,519	61%
Bereavement		0	417	417	3,113	2,502	(611)	124%	5,004	1,891	62%
Holidays		47,525	16,813	(30,712)	121,490	100,878	(20,612)	120%	201,756	80,266	60%
Optional Holiday		4,718	4,585	(133)	30,727	27,510	(3,217)	112%	55,020	24,293	56%
Jury duty		0	150	150	470	900	430	52%	1,800	1,330	26%
Military pay		0	0	0	0	0	0	0%	0	0	0%
Reimbursements		0	42	42	0	252	252	0%	504	504	0%
Total to allocate		133,873	62,375	(71,498)	438,230	374,250	(63,980)	117%	748,500	310,270	59%
Allocations:											
General operating fund	5	56,117			176,754						
Water operating fund "DHS"	5	55,236			177,516						
Water operating fund "IDE"	5	1,056			6,051						
Sewer operating fund	5	21,464			77,909						
Total allocations		133,873	0		438,230	0					
Direct labor		318,453			1,904,649				3,454,106		55%
Benefit pay percent		42%			23%				22%		
FRINGE BENEFITS:											
Health insurance		80,339	88,878	8,539	494,423	533,268	38,845	93%	1,066,536	572,113	46%
Dental insurance		4,223	4,514	291	25,162	27,084	1,922	93%	54,168	29,006	46%
Eye care insurance		882	929	47	5,193	5,574	381	93%	11,148	5,955	47%
Life insurance		1,714	3,019	1,305	10,193	18,114	7,921	56%	36,228	26,035	28%
Weekly income & LTD		1,419	770	(649)	8,440	4,620	(3,820)	183%	9,240	800	91%
Retiree's insurance		0	1,860	1,860	0	11,160	11,160	0%	22,320	22,320	0%
Federal payroll taxes		28,912	28,297	(615)	154,847	169,782	14,935	91%	339,564	184,717	46%
State payroll taxes		5,218	715	(4,503)	5,671	4,290	(1,381)	132%	8,580	2,909	66%
Worker compensation insurance		3,991	10,385	6,394	36,989	62,310	25,321	59%	124,620	87,631	30%
Retirement		59,764	56,842	(2,922)	319,860	340,452	20,592	94%	681,504	361,644	47%
Retirement professional fees		0	125	125	2,100	1,350	(750)	156%	2,100	0	100%
Boots and footwear		0	0	0	0	0	0	0%	0	0	0%
Uniforms		0	0	0	0	0	0	0%	0	0	0%
Safety and performance		0	0	0	0	0	0	0%	0	0	0%
Picnic		0	0	0	0	0	0	0%	0	0	0%
Total to allocate		186,463	196,334	9,871	1,062,876	1,178,004	115,128	90%	2,356,008	1,293,132	45%
Allocations:											
General operating fund	4	87,966			497,256						
Water operating fund "DHS"	4	67,061			364,017						
Water operating fund "IDE"	4	1,374			14,638						
Sewer operating fund	4	30,062			186,966						
Total allocations		186,463	0		1,062,876	0					
Direct labor		318,453			1,904,649				3,454,106		
Fringe benefit percent		59%			56%				68%		
Total employee benefits		320,336			1,501,107				3,104,508		
Direct labor		318,453			1,904,649				3,454,106		55%
Employee benefits percent		101%			79%				90%		

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CASH AND INVESTMENTS
DECEMBER 31, 2020

SCHEDULE F

	SEE SCH	WATER DISTRICT "DHS"	WATER DISTRICT "IDE"	SEWER DISTRICT	GENERAL DISTRICT	COMBINED DISTRICTS
UNRESTRICTED ASSETS - CASH:						
Change fund and petty cash					1,100	1,100
Checking - Wells Fargo Bank		1,116,512	1,456	1,100,209	1,117,168	3,335,345
Total	A	1,116,512	1,456	1,100,209	1,118,268	3,336,445
RESTRICTED ASSETS - CASH:						
Externally Restricted:						
Assessment Districts / Grants						
Checking - Wells Fargo Bank		106		16,829		16,936
Escrow account - CVWD Prop #84				0		0
AD 12 CSWRCB SRF DEBT SERV RESERVE				311,861		311,861
Internally Restricted:						
Catastrophic Loss Reserve Fund						
Investment Trust of California (CalTrust)					500,000	500,000
Self-Insurance Reserve Fund						
Investment Trust of California (CalTrust)-MM.#191, 12/82					150,000	150,000
Capital Reserve Fund						
Investment Trust of California (CalTrust)						
- MM#95-20, 95-10, 95-21, 6/95		20,616,448	649,896	11,860,666	2,462,207	35,589,217
Financial Assistance Fund						
Investment Trust of California (CalTrust)		0	0	68,177	0	68,177
Capital Improvements						
Investment Trust of California (CalTrust)		(5,686,473)	(4,317,278)	(1,536,303)	5,952,845	(5,587,209)
Net Capital Reserves		14,929,976	(3,667,382)	10,392,539	8,415,052	30,070,185
TOTAL RESTRICTED ASSETS	A	14,930,082	(3,667,382)	10,721,230	9,065,052	31,048,981
TOTAL CASH IN CUSTODY OF M.S.W.D.	CASH FLOW	16,046,594	(3,665,926)	11,821,439	10,183,319	34,385,426
INTEREST EARNED: (CalTrust)						
July-20	0.09%	12,229	(3,188)	10,905	7,780	27,726
August-20	0.08%	11,814	(3,023)	10,517	6,853	26,162
September-20	0.08%	10,878	(2,763)	9,279	6,290	23,684
October-20	0.07%	10,334	(2,585)	8,426	5,887	22,062
November-20	0.05%	8,862	(1,947)	5,922	4,162	16,999
December-20	0.05%	8,188	(1,795)	5,157	4,045	15,595
January-21	0.00%	-	-	-	-	-
February-21	0.00%	-	-	-	-	-
March-21	0.00%	-	-	-	-	-
April-21	0.00%	-	-	-	-	-
May-21	0.00%	-	-	-	-	-
June-21	0.00%	-	-	-	-	-
TOTAL		62,305	(15,301)	50,206	35,018	132,228

Total Cash In Custody of MSWD

