



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, February 17, 2022 at 3:00 PM  
Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND CALIFORNIA'S ASSEMBLY BILL 361 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) PRIOR TO THE START OF THE MEETING OR GIVE REAL TIME COMMENTS BY ATTENDING THE MEETING VIRTUALLY OR TELEPHONICALLY.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. RULES OF PROCEDURE

5. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

6. COVID-19 UPDATE

### EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

## ACTION ITEMS

- 8. \*\*ACTION TO BE TAKEN AT STUDY SESSION\*\***  
**RESOLUTION 2022-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT, PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21 AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD OF FEBRUARY 20, 2022 THROUGH MARCH 20, 2022.**  
It is recommended to approve Resolution 2022-02, continuing teleconference meetings for the period of February 20, 2022 through March 20, 2022.
- 9. PUBLIC HEARING #2 (FEBRUARY 22, 2022) - TO RECEIVE PUBLIC INPUT ON THE REDISTRICTING OF MISSION SPRINGS WATER DISTRICT DIVISION BOUNDARIES**  
Process and Public Input for adjustment of division boundaries.
- 10. AWARD THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT(S) WITH SOUTH WEST PUMP AND DRILLING INC., LEGEND PUMP AND WELL SERVICE INC., AND L.O. LYNCH QUALITY WELLS AND PUMPS, INC.**  
It is recommended to authorize the General Manager to award and do all things necessary to complete the On-Call Booster and Well Maintenance and Repair Services contracts for the contractors listed above.

## DISCUSSION ITEMS

- 11. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**
- 12. CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**
- 13. ASSESSMENT DISTRICT & MSWD WEBSITE UPDATE**

## CONSENT AGENDA

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

- 14. APPROVAL OF MINUTES**  
It is recommended to approve the minutes as follows:  
  
January 13, 2022 - Study Session  
January 18, 2022 - Board Meeting
- 15. REGISTER OF DEMANDS**  
The register of demands totaling \$1,476,626.79

## REPORTS

- 16. DIRECTOR'S REPORTS**

**17. GENERAL MANAGER'S REPORT****CORRESPONDENCE****18. THANK YOU LETTER - FOOD NOW****COMMENTS****19. DISTRICT COUNSEL COMMENTS****20. DIRECTOR COMMENTS****CLOSED SESSION****21. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**22. CONFERENCE WITH LEGAL COUNSEL REGARDING SIGNIFICANT EXPOSURE TO LITIGATION**

pursuant to Government Code Section 54956.9(d)(2) and/or (3)

(One potential case related to a threat of litigation by Coachillin Holdings, LLC)

**23. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**24. CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**25. REPORT ON ACTION TAKEN DURING CLOSED SESSION****26. ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before February 14, 2022, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Arden Wallum  
Secretary of the Board of Directors

**AGENDA REPORT**  
**REGULAR BOARD MEETINGS OF FEBRUARY 17 & 22, 2022**



**HUMAN RESOURCES REPORT**



**PERSONNEL ACTIVITY FOR THE PERIOD JANUARY 1-31, 2022**

**NEW HIRES**

Adrian Perea	Field Operator Technician I
Bryan Hendry	Accounting Manager
Eric Weck	Engineering Manager

**ANNIVERSARIES**

Michael Platt	Engineering Technician I	1 Year
Christopher Shanahan	Water Production Operator II	2 Years
Rita Huber	Sr. Accounting Technician	4 Years
Sierra Boyle	Customer Service Representative II	5 Years
Oriana Hoffert	Human Resources Manager	5 Years
Chris Jacobson	Wastewater Treatment Plant Operator II	18 Years

**PROMOTIONS**

None

**CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS**

Robert Lopez	Certificate Program in Purchasing.
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# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING STUDY SESSION

**MEETING DATE(S):** FEBRUARY 17, 2022

**FROM:** LEGAL COUNSEL

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_




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## RESOLUTION 2022-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD FEBRUARY 20, 2022 – MARCH 22, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

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### STAFF RECOMMENDATION

It is recommended to approve Resolution 2022-02, continuing abbreviated teleconferencing procedures for meetings of legislative bodies of the District, on a month to month basis, for the period of February 20, 2022 through March 22, 2022.

### SUMMARY

AB 361 was signed by the Governor on September 16, 2021. The primary purpose of California Assembly Bill 361 (Rivas) is to allow California public agencies to continue holding public meetings remotely, using abbreviated teleconferencing procedures, during the COVID-19 state of emergency. Since the enactment of Governor Gavin Newsom's Executive Order N-29-20, local legislative bodies in California have been able to hold public meetings by "teleconference" (a term which includes videoconferencing) without complying with all the following Brown Act requirements for teleconference meetings such as:

- Each teleconference location from which a member will be participating in a public meeting or proceeding be identified in the notice and agenda of the public meeting or proceeding.
- Each teleconference location be accessible to the public.
- Members of the public may address the legislative body at each teleconference conference location.
- Agendas posted at all teleconference locations.
- At least one member of the legislative body be physically present at the location specified in the notice of the meeting. (Gov't Code section 54953.)

Since the enactment of Executive Order N-29-20, local legislative bodies were able to continue the public's business while safeguarding members of the local body and the public from exposure to COVID-19. Governor Newsom issued Executive Order N-08-21, which, among other things, rescinded Executive Order N-29-20 and set a date of October 1, 2021, for public agencies to transition back to public meetings held in full compliance with the Brown Act.

AB 361 allows continued remote public meetings during a state of emergency using abbreviated teleconferencing procedures. AB 361 was signed by the Governor on September 16, 2021.

As a result of the enactment of AB 361, local legislative bodies are authorized to hold remote meetings using abbreviated teleconferencing procedures through January 1, 2024, for any of the following circumstances:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;
- The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Under AB 361, a local legislative body that holds a remote meeting under these circumstances is required to do all of the following:

- Give notice of the meeting and post agendas as already required under the Brown Act.
- Allow members of the public to access the meeting; the agenda shall provide an opportunity for members of the public to address the legislative body directly. The local legislative bodies shall also give notice of the means by which members of the public may access the meeting and offer public comment via a call-in option or an internet-based service option.
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.
- In the event of a disruption which prevents the broadcasting of the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents public comments via remote methods, take no further action on items appearing on the meeting agenda until public access is restored.
- Not require public comments be submitted in advance of the meeting and allow for comments in real time.

Pursuant to AB 361, if the state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference using the abbreviated teleconferencing procedures, the local legislative bodies shall, not later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, make the following findings by majority vote:

- A. The legislative body has reconsidered the circumstances of the state of emergency.
- B. Any of the following circumstances exist:
  - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - ii. State or local officials continue to impose or recommend measures to promote social distancing

#### **FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION**

None

#### **ATTACHMENTS**

Resolution 2022-02

**RESOLUTION NO. 2022-02****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD FEBRUARY 20, 2022 – MARCH 22, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

**WHEREAS**, the Mission Springs Water District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963) (the “Brown Act”), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted Resolution No. 2022-01 on January 18, 2022, finding that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with Government Code section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; despite sustained efforts the virus continues to spread and is impacting nearly all sectors of California; and



**WHEREAS**, on June 9, 2021, the California Department of Public Health (CDPH) issued updated public health directives related to physical distancing and face coverings effective June 15, 2021, based on guidelines issued by the Centers for Disease Control and Prevention; and

**WHEREAS**, on or about July 28, 2021, Riverside County Public Health stated that “in light of the recent increase in local COVID-19 cases, Riverside County Public Health recommends residents follow the new state and federal guidance for face coverings. The current state and federal masking guidance recommend that vaccinated individuals wear face masks in public indoor settings. The state still requires unvaccinated individuals to wear masks indoors;” this remains the guidance of Riverside County Public Health; and

**WHEREAS**, on February 3, 2022, CDPH website was updated and continued to recommend that people make efforts to slow the spread of the virus by taking such steps as wearing masks, avoiding crowded venues and social distancing when appropriate; and

**WHEREAS**, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus will continue to cause conditions of peril to the safety of persons within the District which are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the District shall continue to conduct their meetings without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e)(2); and

**WHEREAS**, all meeting agendas stating meeting dates, times and the manner in which the public may attend and offer public comment by call-in option or internet-based service option shall be posted, at a minimum, on the District’s website and at the District’s main office.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.**

The recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Affirmation that Local Emergency Persists.**

The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the District; furthermore, the guidance of Riverside County Public Health recommends physical distancing and face coverings.

**Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency.**

The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.**

The President of the Board of Directors, the District’s General Manager, and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 5. Effective Date.**

This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 22, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with Government Code section 54953(b)(3).

**Section 6. Certification.**

The Secretary of the Board of Directors shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this \_\_\_ day of February 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

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Russ Martin  
 President of Mission Springs Water District  
 and its Board of Directors

ATTEST:

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Arden Wallum  
 Secretary of Mission Springs Water District  
 and its Board of Directors

# AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): FEBRUARY 17 & 22, 2022

FROM: LEGAL COUNSEL

FOR: ACTION  DIRECTION  INFORMATION




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## PUBLIC HEARING – 2022 MISSION SPRINGS WATER DISTRICT REDISTRICTING

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### RECOMMENDATIONS:

1. Conduct a Public Hearing and receive input and feedback on the proposed Redistricting Maps for Mission Springs Water District (“MSWD”).
2. If no revisions are necessary to the proposed map(s), adopt preferred map option and direct staff to prepare an Ordinance for approval at the Board of Directors (“Board”) March 21, 2022 Regular Meeting.

### BACKGROUND:

Every ten years, local governments like MSWD use new census data to redraw their district lines to reflect how local populations have changed. This process, called redistricting, is important to ensure that each board member represents about the same number of constituents. The Board is responsible for adopting boundaries for Director divisions following the federal decennial census. On December 20, 2021, the Board conducted an initial public hearing to receive public testimony on the proposed maps and provided direction to staff and the Board’s consultant, David Ely. Attached as Exhibit A is the notice of public hearing(s) that ran in the *Desert Sun Newspaper*, covering both the December and February hearings, respectively.

### DISCUSSION:

Consultant David Ely joins us this afternoon for a second public hearing to review two map options and demographic detail. The map ultimately adopted by the Board must comply with both state and federal law. Section 22000 of the Elections Code requires that Director Divisions be substantially equal in population (i.e., population deviation between districts is less than 10 percent) and that division boundaries comply with the United States Constitution, the California Constitution and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10301 et seq.). In addition, the Election Code provides that in adjusting the boundaries of the divisions, the Board may give consideration to the following factors:

- (1) topography,

- (2) geography,
- (3) cohesiveness, contiguity, integrity, and compactness of territory, and
- (4) community of interests of the division.

In addition, boundaries shall not be drawn to favor or discriminate against a political party or incumbent. The change of boundaries shall not affect the unexpired term of office of any elected Board member.

Following the public hearing this afternoon, the Board is requested to approve one of the two (2) map options (attached hereto as Exhibit B). Should additional revisions to a proposed map be necessary, a subsequent public hearing will be scheduled to review and approve the final map. To the extent no revisions are necessary, staff will return to a Board Meeting on March 21, 2022 with an Ordinance finalizing the adoption.

**MEETING HISTORY:**

Initial Public Hearing – December 20, 2021

**ATTACHMENT(S):**

Exhibit A – Notice of Public Hearing

Exhibit B – Redistricting Draft Map Options & Demographic Analysis

**Item 9, Exhibit A**

*Please upload all pertinent attachments using the Municode Meetings ADD ITEM function.*

**PROOF OF PUBLICATION**

**STATE OF CALIFORNIA SS.  
COUNTY OF RIVERSIDE**

MISSION SPRINGS WATER DIST- LG  
66575 2ND ST

DESERT HOT SPRINGS CA 92240

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof of the following issue dates, to wit:

02/04/2022, 02/11/2022

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.. Executed on this 11th of February 2022 in Green Bay, WI, County of Brown.

  
DECLARANT

Ad#:0005103997

P O :

**This is not an invoice**

# of Affidavits: 1

**MISSION SPRINGS WATER DISTRICT  
NOTICE OF PUBLIC HEARING NO. 2 ON REDISTRICTING OF THE BOARD OF DIRECTORS DIVISION BOUNDARIES AND DIVISION MAP(S)**

NOTICE is hereby given that the MISSION SPRINGS WATER DISTRICT (MSWD) will hold a public hearing on the composition of divisions and proposed map(s) in accordance with California Elections Code Section 22001. The purpose of the hearing will be to invite and solicit public comment on the draft division maps which are being published by the District prior to the MSWD Board of Directors considering adoption of a new division map.

The draft division maps to be discussed at the hearing will be published and made available at [www.mswd.org/redistricting](http://www.mswd.org/redistricting), prior to the first public hearing scheduled below.

Election Code Section 22000 requires MSWD to adjust division boundaries after each federal decennial census, and using that census as a basis, adjust the boundaries of its Board of Director divisions so that the divisions are, as far as practicable, equal in population and in compliance with Section 10301 of Title 52 of the United State Code. The public is invited to make comments at the Public Hearing and/or in writing before the hearing regarding the proposed division boundaries for the redistricting process. Written comments may be submitted to Dorl Petee, Executive Assistant, via email at [dpetee@mswd.org](mailto:dpetee@mswd.org) or for written comments by mail to: 66575 Second Street, Desert Hot Springs, CA 92240.

Dates of the public hearings are scheduled at 3:00 p.m. on the following dates:

Scheduled Public Hearings:  
Tuesday, February 22, 2022  
Monday, March 21, 2022

There will not be a physical location for these meetings as it is being conducted pursuant to the Governor's Executive Order N-29-20, and California's Assembly Bill 361 in an effort to protect the public health and prevent the spread of COVID-19 (Coronavirus). The public may attend and participate telephonically or virtually as there will be no public location for attending in person. Members of the public can connect to this meeting, either telephonically or virtually, at <https://us02web.zoom.us/j/8220655340?from=addon> or +1 (408) 638-0968 with meeting ID: 822 065 5340.

/s/ Arden Wallum, District Secretary Pub: 2/4, 2/11/2022



**PROOF OF PUBLICATION**

**STATE OF CALIFORNIA SS.  
COUNTY OF RIVERSIDE**

MISSION SPRINGS WATER DIST- LG  
66575 2ND ST

DESERT HOT SPRINGS CA 92240

**DISTRITO DE AGUA DE MISSION SPRINGS  
AVISO DE AUDIENCIA PÚBLICA NO. 2 SOBRE LA REDISTRIBUCIÓN DE DISTRITOS  
DE LA JUNTA DIRECTIVA LÍMITES DE DIVISIÓN Y MAPA(S) DE DIVISIÓN**

Por la presente se notifica que el DISTRITO DE AGUA DE MISSION SPRINGS (MSWD) llevará a cabo una audiencia pública sobre la composición de las divisiones y los mapas propuestos de acuerdo con la Sección 22001 del Código Electoral de California. El propósito de la audiencia será invitar y solicitar comentar sobre los mapas preliminares de división que el Distrito está publicando antes de que la Junta Directiva de MSWD considere la adopción de un nuevo mapa de división.

Los proyectos de mapas de división que se discutirán en la audiencia serán publicados y disponible en [www.mswd.org/redistricting](http://www.mswd.org/redistricting), previo a la primera audiencia programada.

La Sección 22000 del Código Electoral requiere que MSWD ajuste los límites de división después de cada censo decenal federal, y usando ese censo como base, ajustar los límites de las divisiones de su Junta Directiva de modo que las divisiones sean, en la medida de lo posible, iguales en población y en cumplimiento con la Sección 10301 del Título 52 del Código de los Estados Unidos. Se invita al público a hacer comentarios en la audiencia pública y/o por escrito antes de la redistribución de distritos. Los comentarios escritos pueden enviarse a Dori Petee, asistente ejecutiva, por correo electrónico a [dpetee@mswd.org](mailto:dpetee@mswd.org) o para comentarios escritos por correo a: 66575 Second Street, Desert Hot Springs, CA 92240.

Las fechas de las audiencias públicas están programadas a las 3:00 pm en las siguientes fechas:

**Audiencias Públicas Programadas:**  
martes, 22 de febrero de 2022  
lunes, 21 de marzo de 2022

No habrá una ubicación física para estas reuniones, ya que se llevan a cabo de conformidad con la Orden Ejecutiva N-29-20 del Gobernador y el Proyecto de Ley 361 de la Asamblea de California en un esfuerzo por proteger la salud pública y prevenir la propagación de COVID-19 (Coronavirus). El público podrá asistir y participar telefónica o virtualmente ya que no habrá lugar público para asistir presencialmente. Los miembros del público pueden conectarse a esta reunión, ya sea por teléfono o virtualmente, en <https://us02web.zoom.us/j/8220655340?from=addon> o +1 (408) 638-0968 con ID de reunión: 822 065 5340.

// Arden Wallum, Secretario de Distrito  
Publicado: 4th & 11th de febrero de 2022  
Published: 2/4, 2/11/2022

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof of the following issue dates, to wit:

02/04/2022, 02/11/2022

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.. Executed on this 11th of February 2022 in Green Bay, WI, County of Brown.

DECLARANT

Ad#:0005104002

P O :

**This is not an invoice**

# of Affidavits: 1

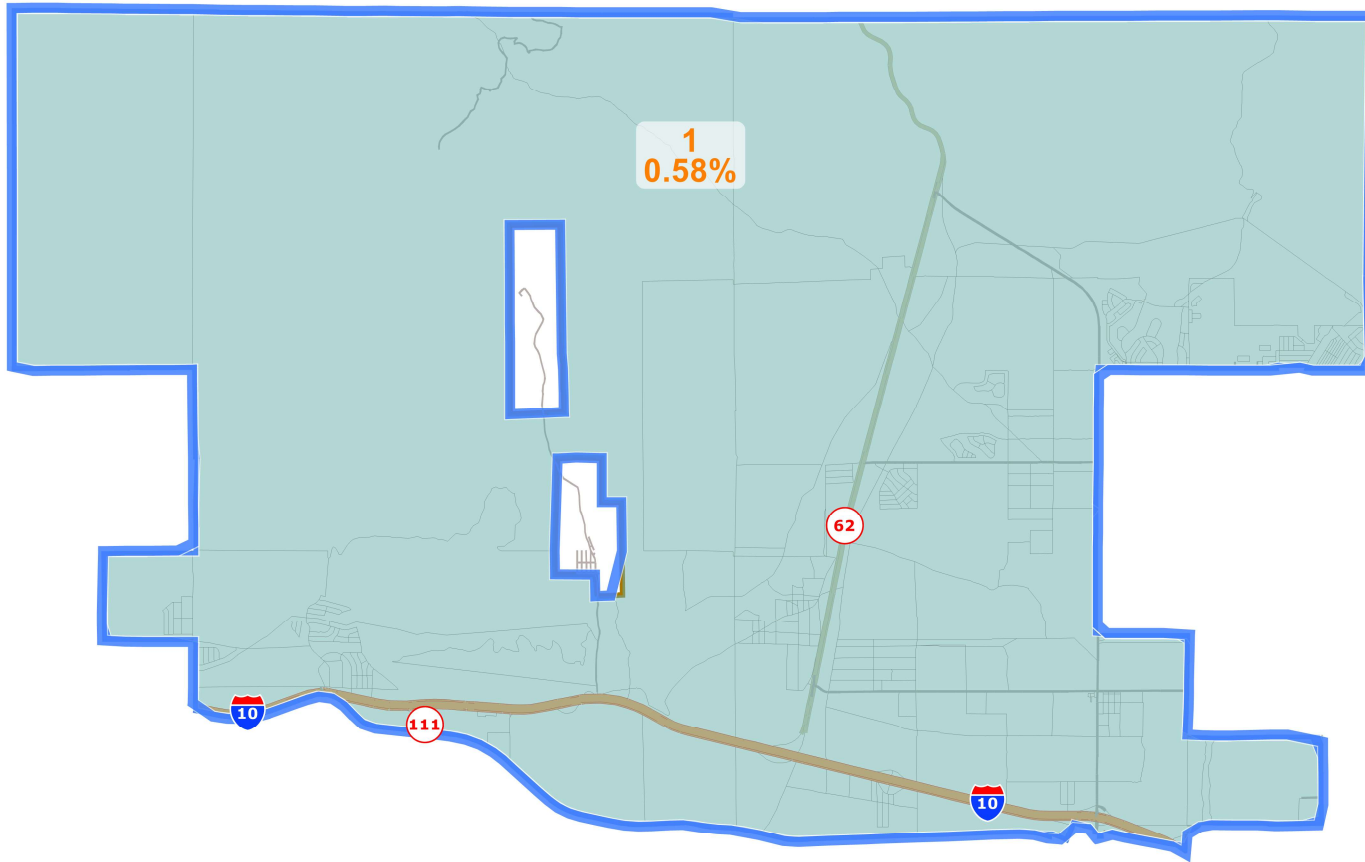
**Item 9, Exhibit B**

*Please upload all pertinent attachments using the Municode Meetings ADD ITEM function.*



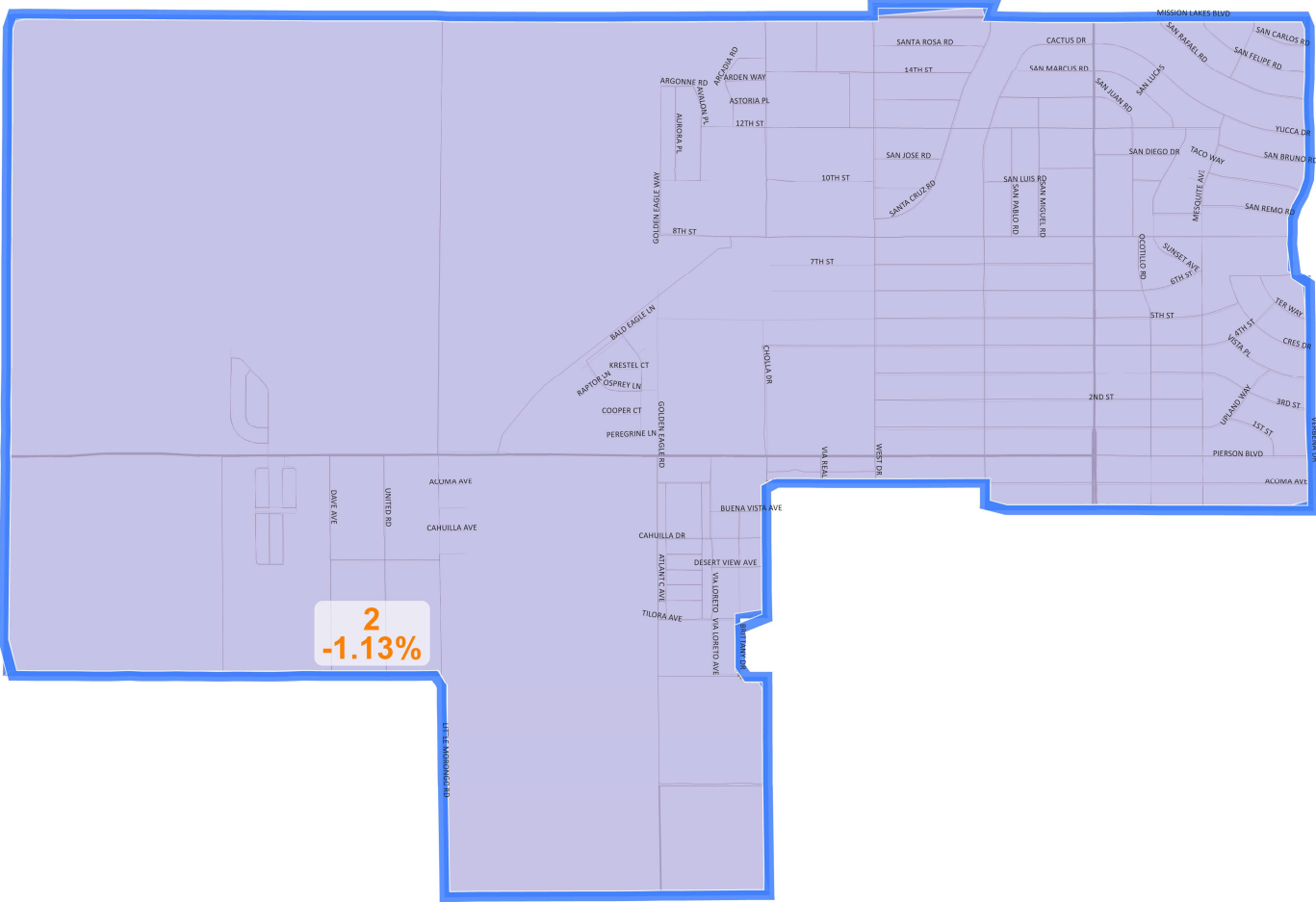
	Option 1					
District	1	2	3	4	5	
<b>Population_B20</b>	8,930	8,778	9,257	8,878	8,550	Overall Deviation
<b>Deviation</b>	52	-100	379	0	-328	706
<b>% Deviation</b>	0.6%	-1.1%	4.3%	0.0%	-3.7%	8.0%
<b>% Latino</b>	43.0%	59.6%	51.5%	73.8%	77.5%	
<b>% White</b>	42.4%	25.3%	33.3%	14.9%	14.8%	
<b>% Black</b>	6.3%	9.5%	8.5%	7.4%	4.4%	
<b>% Asian</b>	4.0%	2.3%	3.2%	1.4%	1.4%	
<b>Voting Age Population</b>						
<b>% Latino</b>	37.7%	54.6%	45.3%	70.1%	73.2%	
<b>% White</b>	47.9%	30.3%	40.2%	18.1%	19.1%	
<b>% Black</b>	5.7%	8.6%	7.3%	7.6%	4.3%	
<b>% Asian</b>	4.1%	2.9%	3.7%	1.7%	1.6%	
<b>Citizen Voting Age Population</b>						
<b>% Latino</b>	26.5%	39.1%	30.7%	46.4%	58.0%	
<b>% White</b>	61.0%	45.5%	51.8%	35.7%	28.5%	
<b>% Black</b>	7.4%	12.4%	13.2%	13.3%	8.8%	
<b>% Asian</b>	3.7%	1.9%	2.9%	3.2%	2.4%	
<b>% All Other</b>	1.3%	1.0%	1.5%	1.3%	2.4%	
<b>2020 Registered</b>						
<b>Spanish Surnamed</b>	24.6%	39.9%	31.2%	54.4%	55.7%	
<b>Asian Surnamed</b>	2.3%	1.8%	1.8%	2.3%	1.8%	
<b>Other</b>	73.1%	58.3%	67.0%	43.3%	42.4%	
<b>2020 Voted</b>						
<b>Spanish Surnamed</b>	22.7%	36.8%	27.7%	52.2%	53.1%	
<b>Asian Surnamed</b>	2.3%	1.7%	1.7%	2.3%	1.8%	
<b>Other</b>	74.9%	61.5%	70.6%	45.5%	45.1%	

# District: 1



Field	Value
District	1
Population_B20	8,930
Deviation	51.52
% Deviation	0.58%
% LATPOP_B20	43%
% WHIPOP_B20	42.44%
% BLAPOP_B20	6.28%
% ASIPOP_B20	3.96%
% LATVAP_B20	37.72%
% WHIVAP_B20	47.89%
% BLAVAP_B20	5.75%
% ASIVAP_B20	4.09%
% lcvap_D19	26.52%
% wcvap_D19	61.03%
% bcvap_D19	7.39%
% acvap_D19	3.69%
% aocvap_D19	1.35%
% ssnreg	24.65%
% asnreg	2.28%
% nereg	73.07%
% ssnvot	22.75%
% asnvot	2.31%
% nevot	74.94%

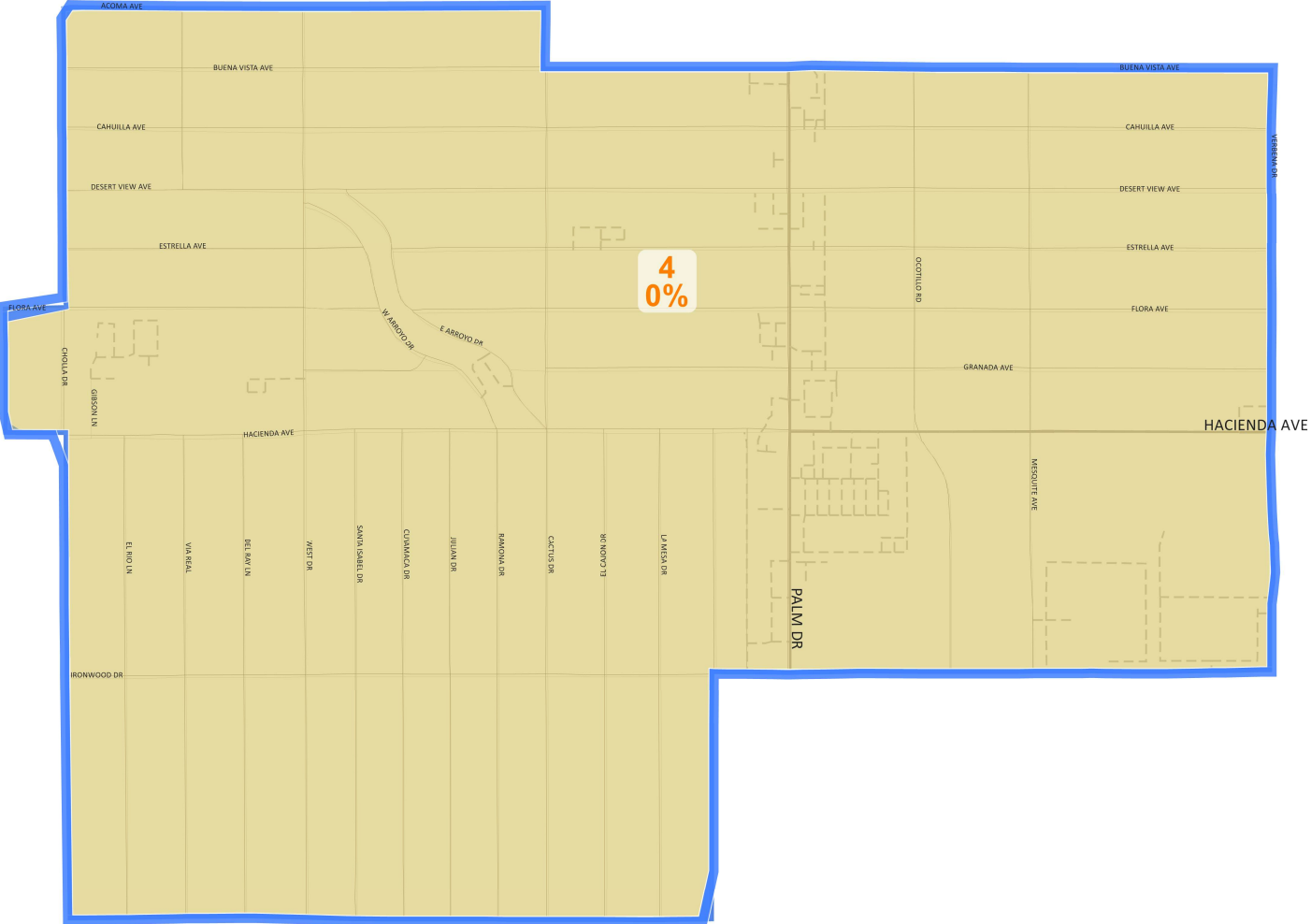
# District: 2



Field	Value
District	2
Population_B20	8,778
Deviation	-100
% Deviation	-1.13%
% LATPOP_B20	59.59%
% WHIPOP_B20	25.32%
% BLAPOP_B20	9.54%
% ASIPOP_B20	2.32%
% LATVAP_B20	54.61%
% WHIVAP_B20	30.32%
% BLAVAP_B20	8.65%
% ASIVAP_B20	2.9%
% lcvap_D19	39.11%
% wcvap_D19	45.45%
% bcvap_D19	12.45%
% acvap_D19	1.87%
% aocvap_D19	1.02%
% ssnreg	39.94%
% asnreg	1.81%
% nereg	58.28%
% ssnvot	36.78%
% asnvot	1.73%
% nevot	61.53%

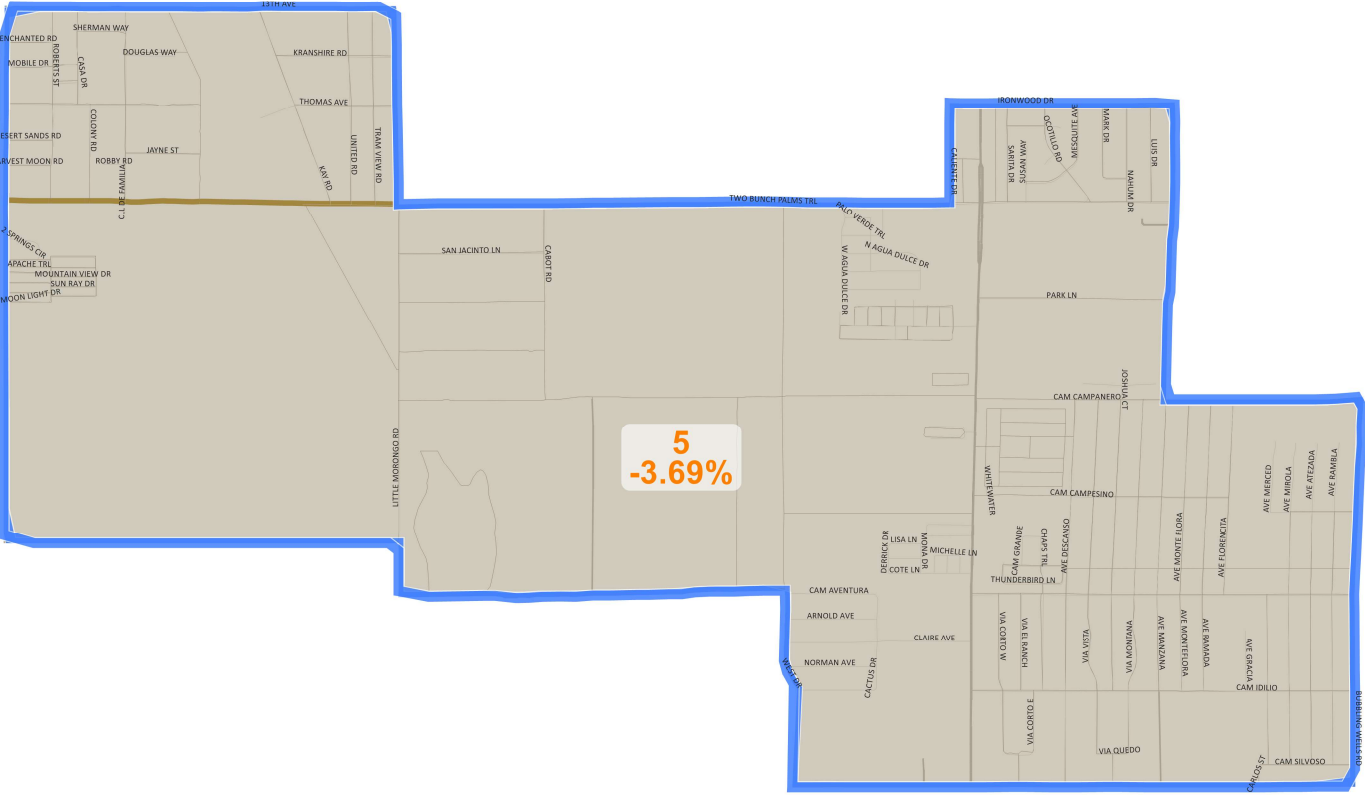


# District: 4



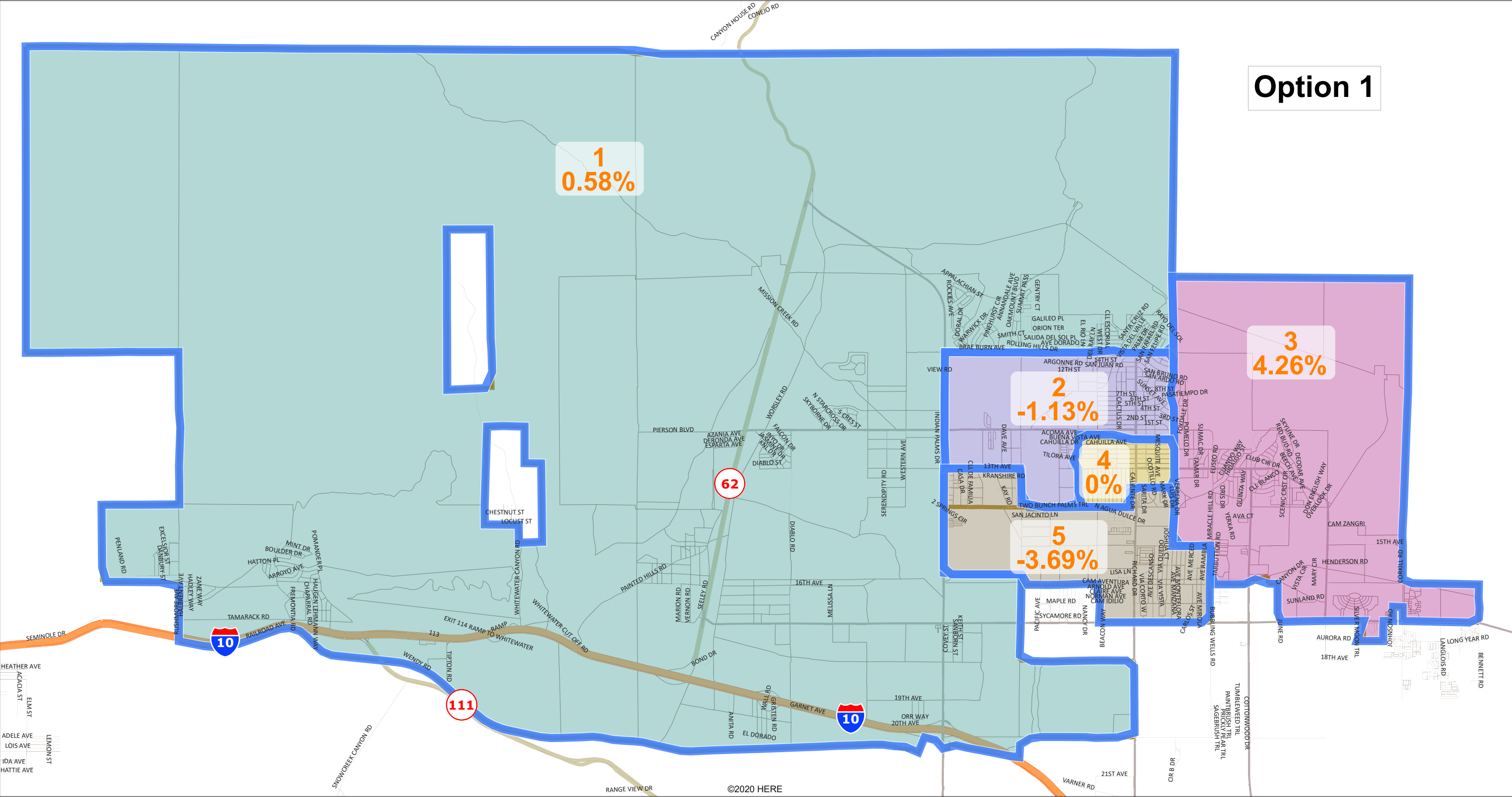
Field	Value
District	4
Population_B20	8,878
Deviation	0
% Deviation	0%
% LATPOP_B20	73.83%
% WHIPOP_B20	14.91%
% BLAPOP_B20	7.41%
% ASIPOP_B20	1.44%
% LATVAP_B20	70.09%
% WHIVAP_B20	18.14%
% BLAVAP_B20	7.6%
% ASIVAP_B20	1.72%
% lcvap_D19	46.38%
% wcvap_D19	35.7%
% bcvap_D19	13.35%
% acvap_D19	3.22%
% aocvap_D19	1.28%
% ssnreg	54.37%
% asnreg	2.33%
% nereg	43.3%
% ssnvot	52.23%
% asnvot	2.29%
% nevot	45.48%

# District: 5



Field	Value
District	5
Population_B20	8,550
Deviation	-327.9
% Deviation	-3.69%
% LATPOP_B20	77.54%
% WHIPOP_B20	14.81%
% BLAPOP_B20	4.38%
% ASIPOP_B20	1.36%
% LATVAP_B20	73.19%
% WHIVAP_B20	19.06%
% BLAVAP_B20	4.25%
% ASIVAP_B20	1.61%
% lcvap_D19	57.97%
% wcvap_D19	28.47%
% bcvap_D19	8.77%
% acvap_D19	2.39%
% aocvap_D19	2.38%
% ssnreg	55.74%
% asnreg	1.79%
% nereg	42.44%
% ssnvot	53.1%
% asnvot	1.79%
% nevot	45.06%

# Option 1

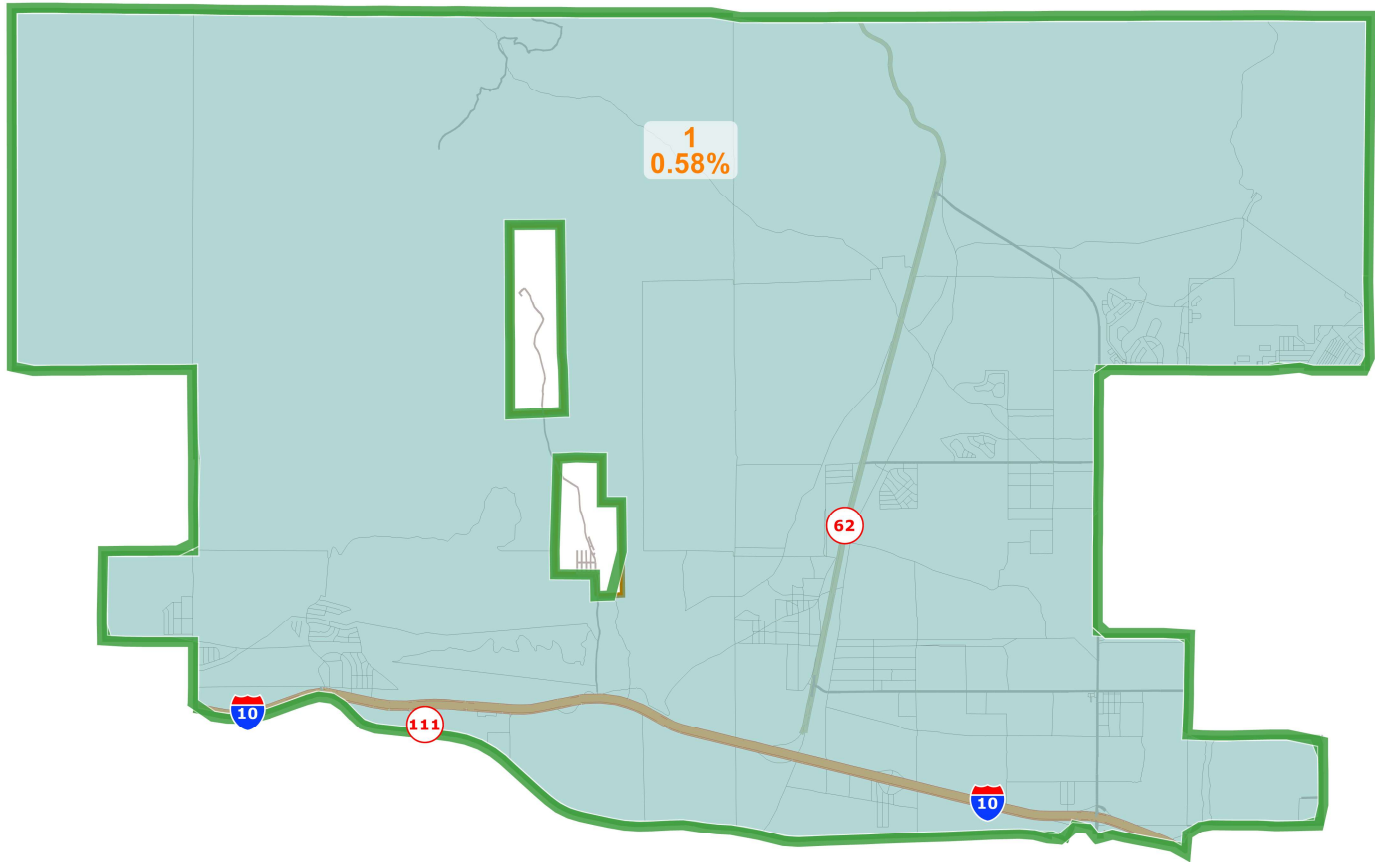


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District	Option 2					Overall Deviation
	1	2	3	4	5	
<b>Population_B20</b>	8,930	8,948	8,998	8,878	8,639	
<b>Deviation</b>	52	70	120	0	-239	358
<b>% Deviation</b>	0.6%	0.8%	1.3%	0.0%	-2.7%	4.0%
<b>% Latino</b>	43.0%	59.6%	51.3%	73.8%	77.3%	
<b>% White</b>	42.4%	25.4%	33.6%	14.9%	14.7%	
<b>% Black</b>	6.3%	9.4%	8.5%	7.4%	4.5%	
<b>% Asian</b>	4.0%	2.3%	3.2%	1.4%	1.4%	
<b>Voting Age Population</b>						
<b>% Latino</b>	37.7%	54.6%	45.0%	70.1%	73.2%	
<b>% White</b>	47.9%	30.5%	40.7%	18.1%	18.7%	
<b>% Black</b>	5.7%	8.6%	7.3%	7.6%	4.3%	
<b>% Asian</b>	4.1%	2.9%	3.6%	1.7%	1.7%	
<b>Citizen Voting Age Population</b>						
<b>% Latino</b>	26.5%	39.5%	30.2%	46.4%	58.2%	
<b>% White</b>	61.0%	45.3%	52.2%	35.7%	28.1%	
<b>% Black</b>	7.4%	12.2%	13.3%	13.3%	8.9%	
<b>% Asian</b>	3.7%	1.9%	2.9%	3.2%	2.4%	
<b>% All Other</b>	1.3%	1.0%	1.6%	1.3%	2.4%	
<b>2020 Registered</b>						
<b>Spanish Surnamed</b>	24.6%	40.1%	30.8%	54.4%	55.8%	
<b>Asian Surnamed</b>	2.3%	1.9%	1.8%	2.3%	1.7%	
<b>Other</b>	73.1%	58.0%	67.4%	43.3%	42.5%	
<b>2020 Voted</b>						
<b>Spanish Surnamed</b>	22.7%	37.2%	27.5%	52.2%	52.8%	
<b>Asian Surnamed</b>	2.3%	1.8%	1.7%	2.3%	1.8%	
<b>Other</b>	74.9%	61.1%	70.8%	45.5%	45.4%	

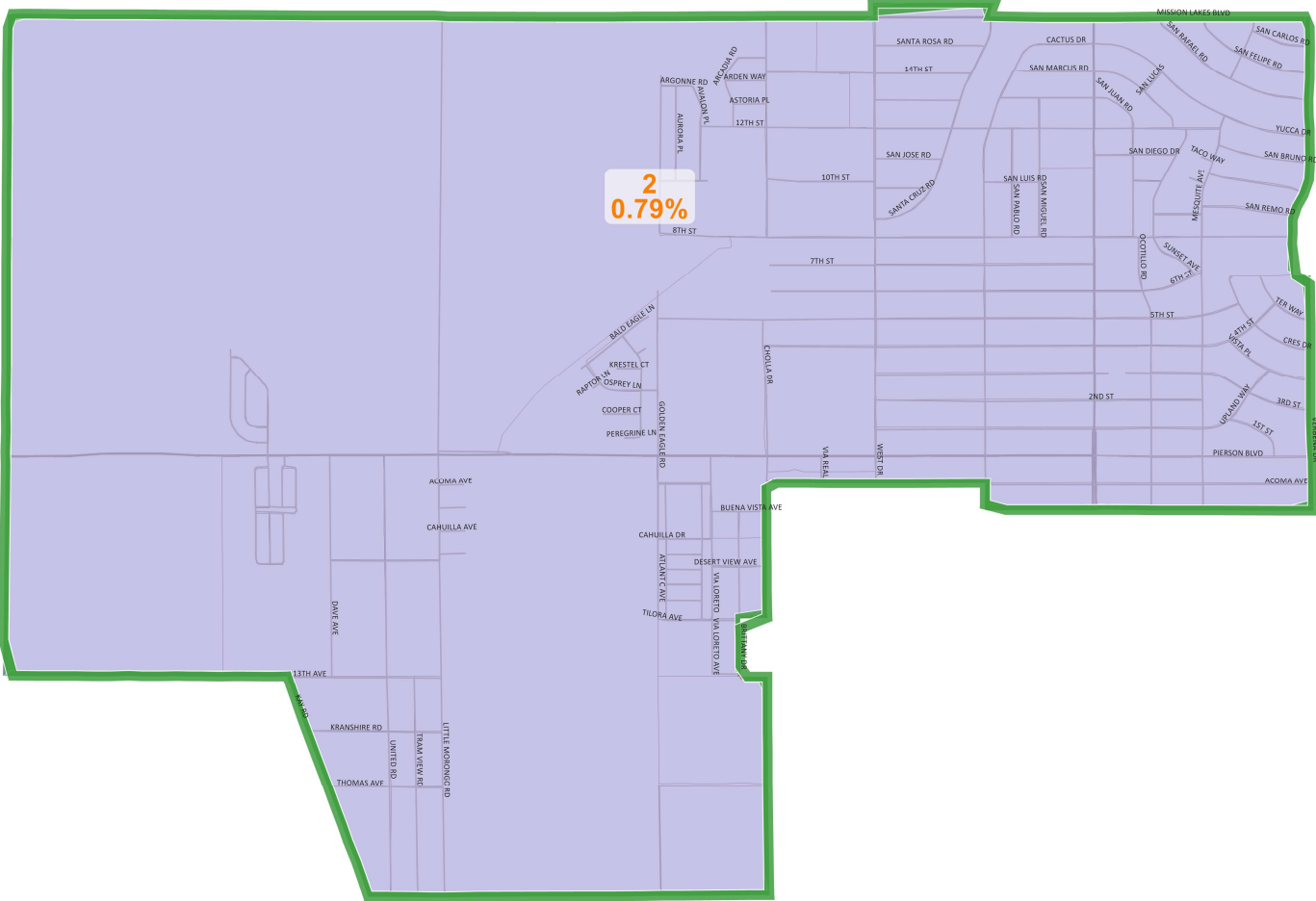


### District: 1



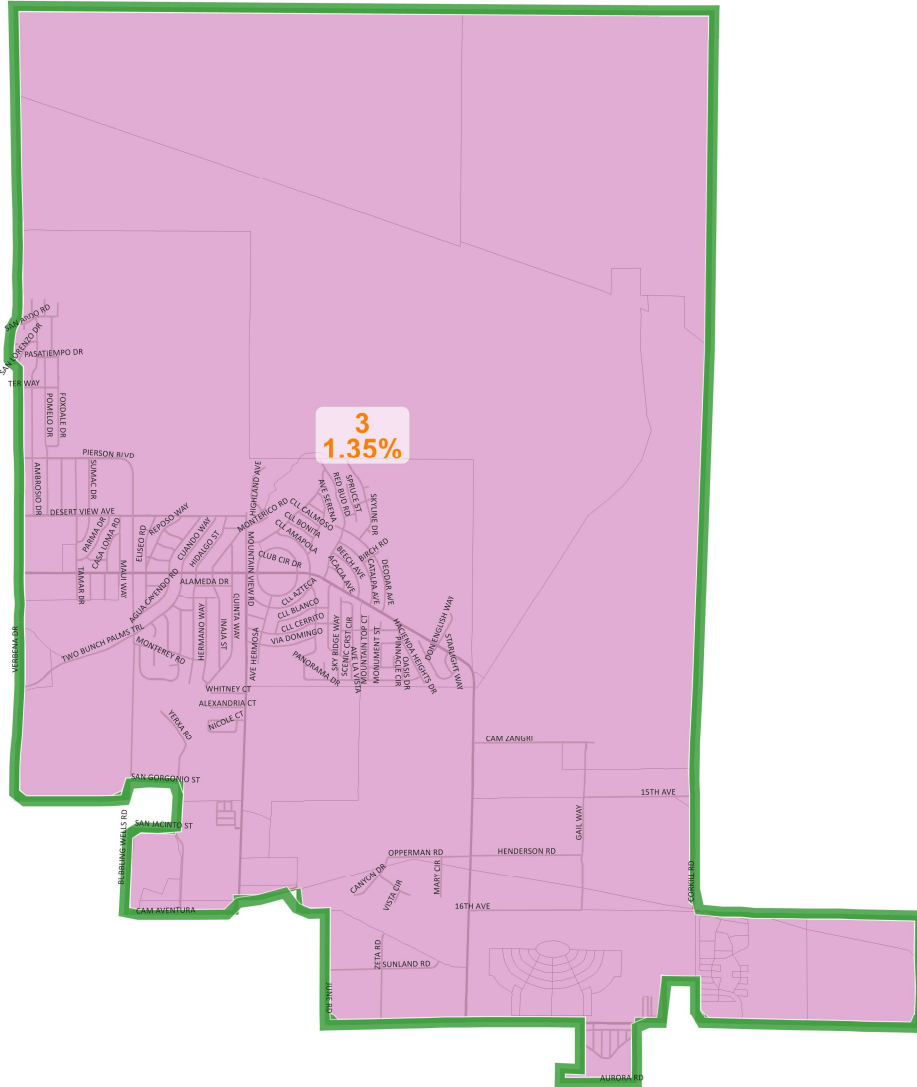
Field	Value
District	1
Population_B20	8,930
Deviation	51.52
% Deviation	0.58%
% LATPOP_B20	43%
% WHIPOP_B20	42.44%
% BLAPOP_B20	6.28%
% ASIPOP_B20	3.96%
% LATVAP_B20	37.72%
% WHIVAP_B20	47.89%
% BLAVAP_B20	5.75%
% ASIVAP_B20	4.09%
% lcvap_D19	26.52%
% wcvap_D19	61.03%
% bcvap_D19	7.39%
% acvap_D19	3.69%
% aocvap_D19	1.35%
% ssnreg	24.65%
% asnreg	2.28%
% nereg	73.07%
% ssnvot	22.75%
% asnvot	2.31%
% nevot	74.94%

# District: 2



Field	Value
District	2
Population_B20	8,948
Deviation	70
% Deviation	0.79%
% LATPOP_B20	59.63%
% WHIPOP_B20	25.42%
% BLAPOP_B20	9.44%
% ASIPOP_B20	2.29%
% LATVAP_B20	54.6%
% WHIVAP_B20	30.46%
% BLAVAP_B20	8.59%
% ASIVAP_B20	2.86%
% lcvap_D19	39.49%
% wcvap_D19	45.31%
% bcvap_D19	12.24%
% acvap_D19	1.87%
% aocvap_D19	1%
% ssnreg	40.15%
% asnreg	1.87%
% nereg	58.01%
% ssnvot	37.17%
% asnvot	1.77%
% nevot	61.11%

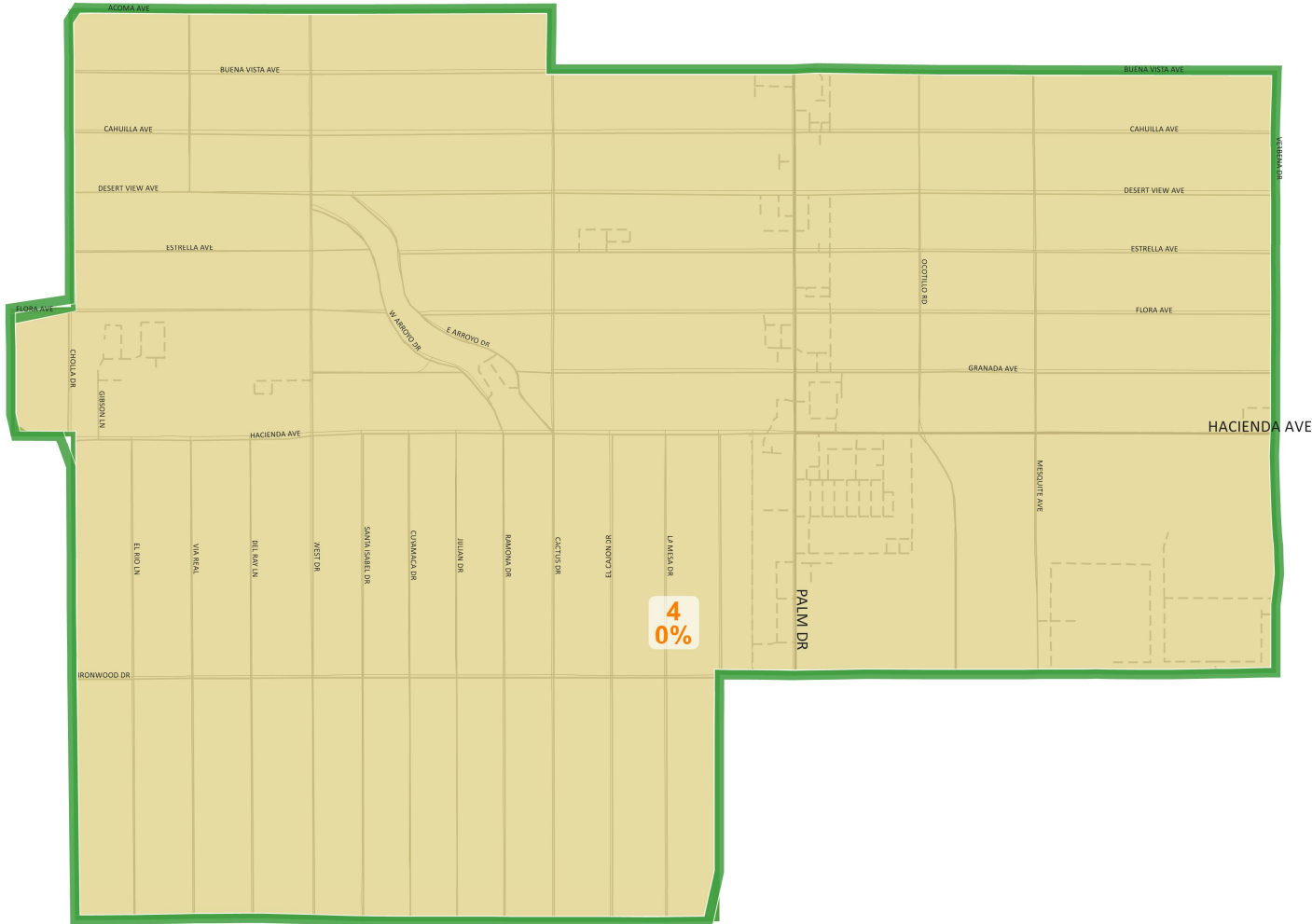
### District: 3



Field	Value
District	3
Population_B20	8,998
Deviation	119.57
% Deviation	1.35%
% LATPOP_B20	51.33%
% WHIPOP_B20	33.64%
% BLAPOP_B20	8.49%
% ASIPOP_B20	3.17%
% LATVAP_B20	44.99%
% WHIVAP_B20	40.65%
% BLAVAP_B20	7.28%
% ASIVAP_B20	3.64%
% lcvap_D19	30.16%
% wcvap_D19	52.21%
% bcvap_D19	13.3%
% acvap_D19	2.88%
% aocvap_D19	1.57%
% ssnreg	30.8%
% asnreg	1.83%
% nereg	67.36%
% ssnvot	27.51%
% asnvot	1.7%
% nevot	70.79%

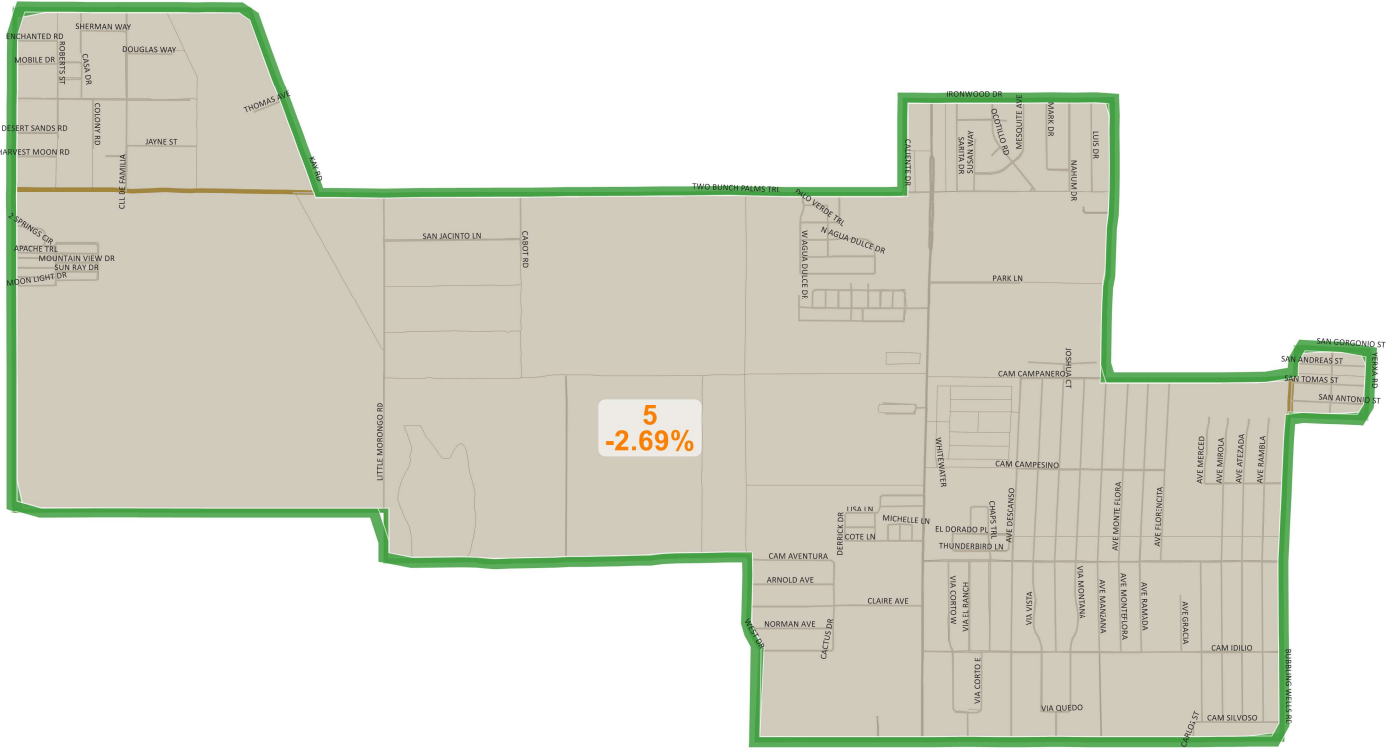
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# District: 4



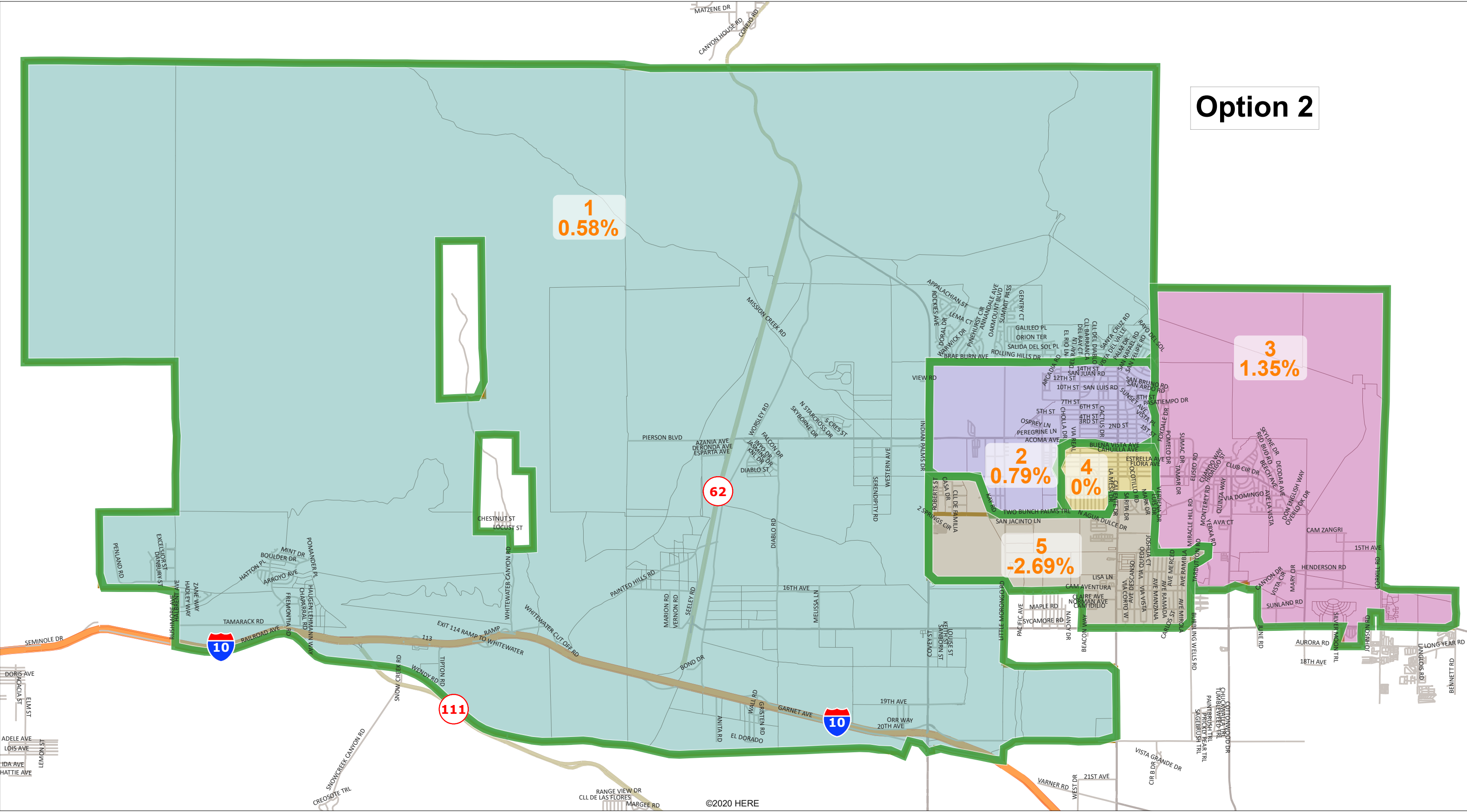
Field	Value
District	4
Population_B20	8,878
Deviation	0
% Deviation	0%
% LATPOP_B20	73.83%
% WHIPOP_B20	14.91%
% BLAPOP_B20	7.41%
% ASIPOP_B20	1.44%
% LATVAP_B20	70.09%
% WHIVAP_B20	18.14%
% BLAVAP_B20	7.6%
% ASIVAP_B20	1.72%
% lcvap_D19	46.38%
% wcvap_D19	35.7%
% bcvcap_D19	13.35%
% acvcap_D19	3.22%
% aocvcap_D19	1.28%
% ssnreg	54.37%
% asnreg	2.33%
% nereg	43.3%
% ssnvot	52.23%
% asnvot	2.29%
% nevot	45.48%

# District: 5



Field	Value
District	5
Population_B20	8,639
Deviation	-238.9
% Deviation	-2.69%
% LATPOP_B20	77.28%
% WHIPOP_B20	14.74%
% BLAPOP_B20	4.54%
% ASIPOP_B20	1.45%
% LATVAP_B20	73.24%
% WHIVAP_B20	18.69%
% BLAVAP_B20	4.33%
% ASIVAP_B20	1.72%
% lcvap_D19	58.24%
% wcvap_D19	28.09%
% bcvap_D19	8.86%
% acvap_D19	2.39%
% aocvap_D19	2.41%
% ssnreg	55.77%
% asnreg	1.69%
% nereg	42.5%
% ssnvot	52.81%
% asnvot	1.75%
% nevot	45.39%

# Option 2



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# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING(S)

**MEETING DATE(S):** FEBRUARY 17 & 22, 2022

**FROM:** BRIAN MACY, ASSISTANT GENERAL MANAGER

**FOR:** ACTION    X                      DIRECTION                      INFORMATION




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**AWARD THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT WITH SOUTH WEST PUMP AND DRILLING, INC., LEGEND PUMP AND WELL SERVICE, INC. AND L.O. LYNCH QUALITY WELLS AND PUMPS, INC.**

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## STAFF RECOMMENDATION

Authorize the General Manager to award and do all things necessary to complete the On-Call Booster and Well Maintenance and Repair Services contracts for the three (3) contractors listed below:

- a) South West Pump & Drilling, Inc. in the not to exceed amount of \$150,000;
- b) Legend Pump & Well Service, Inc. in the not to exceed amount of \$150,000;
- c) L.O. Lynch Quality Wells & Pumps, Inc. in the not to exceed amount of \$150,000;

## SUMMARY

On January 5, 2022, Mission Springs Water District (MSWD) issued a Request for Proposals for On-Call Booster and Well Maintenance and Repair Services. On the proposal due date, February 8, 2022, three proposals were received from three experienced and qualified Contractors. After reviewing the proposals, staff identified three Contractors as the best to provide service for MSWD under the proposed scope of work.

The general scope of work for this Contract will provide MSWD with routine and preventative maintenance on well and booster, pumps and motors and repair services as well as 'on-call' emergency services for MSWD.

## ANALYSIS

The purpose of the Request for Proposal is to select experienced contractors to provide well, booster pump, motor maintenance and repair services for MSWD's 13 production wells and nine monitoring wells on a time and materials basis. The selected Contractors shall be able to mobilize within 48 hours in the event of an emergency and perform necessary repairs.

The initial term of the contract is anticipated to be from March 2022 to June 2023. MSWD will have the option to extend the agreement and negotiate revised prices, if any, for up to three (3) additional one-year terms. All three contractors are licensed appropriately in the State of California and will maintain an active license throughout the duration of the contract.

## FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The Project was approved in the capital budget for an amount of \$450,000.

## ATTACHMENTS

Exhibit A - RFP for On-Call Well and Booster Maintenance Repair Services Responses  
 Exhibit B - Bid Summary and Tabulation  
 Exhibit C – Contracts



**Exhibit B**

**On-Call Well and Booster Maintenance and Repairs  
Bid Summary and Tabulation**

Contractors	Evaluation Panel Scoring			Average Score
	Reviewer 01	Reviewer 02	Reviewer 03	
L.O. Lynch Quality Wells & Pumps, Inc	970	850	840	887
Legend Pump & Well Services, Inc.	980	1000	900	960
South West Pump and Drilling, Inc.	990	980	960	977



**REQUEST FOR PROPOSALS**  
**FOR**  
**ON-CALL WELL AND BOOSTER MAINTENANCE AND**  
**REPAIR SERVICES**



RFP Issue Date: ~~January 5, 2022~~  
~~REVISED JANUARY 28, 2022~~  
**REVISED FEBRUARY 2, 2022**

Proposal Submittal Due Date:  
~~February 1, 2022, at 2:00 p.m.~~  
~~February 3, 2022, at 11:00 am~~  
**February 8, 2022, at 11:00 am**

**Mission Springs Water District**  
66575 2<sup>nd</sup> Street  
Desert Hot Springs, CA 92240



## On-Call Well and Booster Maintenance and Repair Services

NOTICE IS HEREBY GIVEN that the Secretary of the MISSION SPRINGS WATER DISTRICT, hereinafter referred to as "MSWD", on behalf of and as authorized by the Board of Directors of MSWD, will receive electronic sealed proposals for the **"On-Call Well and Booster Maintenance and Repair Services"** consisting of public works improvements as described below. Proposal's will be received via the Project's Portal in Planet Bids up to the hour of **11:00 a.m. (Pacific Time), February 8, 2022**, and then will be evaluated and announced in the Project's Portal. Said proposal's will thereafter be referred to the Board of Directors for consideration at a meeting of the Board of Directors.

Copies of the Request for Proposals may be examined and obtained by visiting the District's Project's bid portal on the Planet Bids Website at,

<https://pbsystem.planetbids.com/portal/39653/portal-home>.

MSWD is requesting proposals (Proposals) from qualified contractors (Respondents) for On-Call Well and Booster Maintenance and Repair Services.

The purpose of the Proposal is to demonstrate the qualifications, competence, and capacity of the Respondent to perform the work or provide the services described in this RFP. The Proposal should demonstrate the qualifications of the Respondent and of the particular staff to be assigned to this project.

The successful Respondent will be expected to execute a Contract Services Agreement with MSWD included as Attachment A to this RFP without modification of the terms and shall be required to submit insurance certificates and endorsements.

## 1. INTRODUCTION

### 1.1 Mission Springs Water District

MSWD was established in 1953 and was formerly known as Desert Hot Springs County Water District. MSWD's water service area consists of 135 square miles including the City of Desert Hot Springs, 10 smaller communities in Riverside County, and communities in the City of Palm Springs. MSWD's water supply source is 100 percent groundwater produced from MSWD-owned and operated wells. MSWD provides water service to approximately 37,600 people in their water service area. MSWD also provides sewer service to approximately 26,000 people in Desert Hot Springs, Desert Crest Country Club, and Dillon Mobile Home Park.

MSWD offices are located in Desert Hot Springs, California. MSWD water supply and distribution system includes three separate and distinct water supply and distribution systems with the largest of the three systems serving the community of Desert Hot Springs; the surrounding communities of West Garnet (located south of Interstate 10 (I-10) and West



## On-Call Well and Booster Maintenance and Repair Services

of Indian Avenue); and North Palm Springs. The two smaller systems, Palm Springs Crest System and West Palm Springs Village System, are located approximately five miles west of Desert Hot Springs. These two communities are located on the north side of I-10 abutting the Morongo Indian Reservation.

### 1.2 Project Description

MSWD is seeking proposals from qualified contractors that are interested in providing MSWD with professional well and booster maintenance and repair services. The intent of this RFP is to select multiple experienced contractors to provide well, pump, booster, and motor maintenance and repair services for MSWD's 13 production wells and nine monitoring wells and 26 booster pumps. The contractors may also be requested to perform routine, preventative, and annual maintenance on the wells, pumps, boosters, and motors. The contractor shall be a licensed (A) General Engineering Contractor or (C-57) Well Drilling Contractor in the State of California and must maintain an active license throughout the duration of the contract.

The successful contractors shall be able to mobilize within 24 to 48 hours in the case of an emergency and perform all work as requested by MSWD. Some services may include, but are not limited to, repair, removal, installation, rehabilitation, or replacement of pumps, well columns, base plates, lube assembly, and other equipment associated with wells, pumps, boosters, and motors.

### 1.3 Project Schedule

The initial term is anticipated to be from March 2022 to June 30, 2023. MSWD will have the option, at its sole discretion, to extend the agreement and negotiate a revised price, if any, for up to three (3) additional one-year terms. If the parties are unable to reach an agreement, MSWD, at its sole discretion, will not move forward with the renewal option and shall re-bid the work.

## 2. SCOPE OF REQUIRED SERVICES

### 2.1 Contractor Responsibilities

Contractor shall furnish all labor, equipment, materials, and supervision to provide maintenance services related to MSWD's water wells and booster stations.

### 2.2 Intent

The intent of these specifications is to identify a qualified, experienced contractor to provide well, pump, booster, and motor maintenance and repair services to inspect, remove, replace, repair, and install appurtenances as necessary for well, pump, boosters, and motor maintenance and repair services for MSWD's 13 production wells, nine monitoring wells and 26 booster pumps. MSWD's intent is to enter into a contract with multiple Contractors based on funding for the provisions of these services on an "on call" or "as needed" time and



## On-Call Well and Booster Maintenance and Repair Services

materials basis. The Contractor may also be requested to perform routine, preventative, and annual maintenance on the water wells, well pumps, booster stations and motors.

### 2.3 Description of Project

This project is to provide maintenance and repair services for MSWD's 13 water wells, nine monitoring wells, and 26 booster pumps on an "on call", "as needed", time and material basis. Any and all performance pursuant to this contract(s) shall be on an "on call" or "as needed" basis. Any tasking shall be initiated solely by MSWD. Further, execution of a contract by MSWD does not in any way guarantee that any tasking or request for on-call services will be issued to any party.

With this maintenance and repair services contract, Contractor shall mobilize within 24 hours or as requested by and perform all work as requested by MSWD.

Pump and motor maintenance and repair services may include, but is not limited to, removal, inspection, repair, replacement, and installation, of well and booster pumps and motors, and the furnishing of parts and labor in conjunction with such work.

The Contractor shall have the ability to conduct maintenance to potable water wells and booster pumps including, but not limited to, well columns, base plates, level transmitters, and water and oil lube assemblies.

MSWD may ask the contractor to submit an Annual Preventive Maintenance Schedule, including work to be performed, for MSWD's 13 potable wells, nine monitoring wells and 26 booster pump stations.

The contractor shall be a licensed (A) General Engineering Contractor or (C-57) Well Drilling Contractor in the State of California and must maintain an active license throughout the duration of the contract.

### 2.4 Scope of Work

Although MSWD is attempting to identify the limits and services required, this should not unnecessarily limit the Contractor in the development of a scope it believes is necessary to meet MSWD's goals and objectives.

The contractor shall furnish all material, labor, equipment, and supervision to perform the maintenance and repair as requested by MSWD. The Contractor shall perform such work in a thorough and professional manner.

MSWD's water system consists of 13 potable wells and nine monitoring wells and 26 booster pump stations.

On average, MSWD potable water well and booster pump casings range from 10 inches in diameter to 20 inch in diameter and have depths that range from 400 feet to 1100 feet for



## On-Call Well and Booster Maintenance and Repair Services

wells and 10 to 20 feet for booster pumps. Typical static water levels range from 150 feet to 550 feet with pump sets ranging from 150 feet to 800 feet. The pumping capacities of the pumps range from 125 gallons per minute (GPM) to 2,500 GPM. The pumps also range from 40 horsepower (HP) to 600 HP vertical turbine and submersible pumps. All pumps are oil lubricated except for two pumps that are water lubricated. Contractor must have the ability to extract and perform repairs to these pumps, as needed, with the same or equal to components. Prior to installation of any equipment or materials, contractor shall submit to MSWD specifications and data sheets for approval. All submittals must be approved by MSWD prior to contractor ordering, installing, and using any materials.

MSWD will call the Contractor when a problem with a pump occurs. If on-site repairs are not possible, the Contractor and MSWD will make the determination if the pump needs to be pulled and sent in for inspection. From this inspection, contractor shall present to MSWD a proposal for parts and labor to make all necessary repairs. Any replacement parts or materials must be noted for approval by MSWD. All work sent out for outside service to a third party must also be noted in proposal. Contractor must submit this proposal in writing to MSWD. If MSWD agrees with the terms of the proposal, MSWD will then issue a Notice to Proceed (NTP) in writing for repairs to be made. No repairs shall be made until this NTP is issued to the Contractor.

The Contractor shall have the ability to perform vibration analysis testing, Dynamic Video Monitoring (DVM), and Spinner Logging. The Contractor shall have the ability to analyze the data from these tests to make recommendations to MSWD on well maintenance and repairs needing to be performed. These recommendations must be presented to MSWD in an official report detailing the findings. The recommendations from the Contractor for repairs to wells does not guarantee that the work will be performed or said Contractor will be chosen to perform the work recommended.

Should MSWD require the Contractor to perform scheduled preventive maintenance of the water wells, pumps, and motors, the Contractor will submit a schedule outlining the maintenance to be performed, when each well, pump, booster pump, and motor will receive maintenance, and the length of time needed to complete the maintenance. The type of maintenance work to be performed as part of the scheduled preventive maintenance will be discussed with MSWD and then communicated in writing to the Contractor prior to any scheduled preventive maintenance occurring. The Contractor(s) will provide a cost estimate to MSWD prior to conducting the agreed upon services and receive approval from MSWD.

#### **2.4.1 Special Equipment, Well Brushes, Bails**

The Contractor shall provide a development rig with a spudder or walking beam. The development rig must include either a mechanical or hydraulically operated spudder or walking beam which, will automatically produce a reciprocating surging action in the well

## On-Call Well and Booster Maintenance and Repair Services

with a variable stroke length of 12-inch and not to exceed 36-inch and shall also be capable of a stroke frequency of up to 30 strokes per minute.

The Contractor shall provide nylon brushes for MSWD wire wrapped wells and steel cable wire brushes for MSWD louvered perforated wells, for (steel cable wire brush) brushes shall be installed in the barrel in a spiral design in order for the brush to rotate in the well when moved vertically within the well.

The Contractor shall provide bailers to accommodate well casing size. All bails shall be of proper width and length with a one-way valve at the bottom. This is to create a suction and surging action when moved vertically within the well which will further help with the maintenance and rehabilitation of well.

#### **2.4.2 Deep Well Video Survey**

Contractor shall be able to conduct a color video camera survey to the full depth of well after removal of the pump and after brushing and bailing MSWD wells and to record pre- and post-brushing conditions. The survey shall be conducted in the presence of a MSWD Representative.

The Contractor video camera shall have vertical down-hole and horizontal side scan viewing capability. Horizontal side-scan viewing shall be controllable to allow viewing at any angle within a 360-degree rotation.

The Contractor shall inject potable water into the well for a sufficient period of time to perform the video survey and provide greater clarity during the video survey. It will be the Contractor's responsibility to provide a clear picture acceptable to MSWD and its representative.

The Contractor shall provide MSWD with the original DVD, Thumb Drive, or SD Card immediately after the completion of the survey. In addition, a minimum of three (3) still glossy photographs (4 X 6) shall be taken and presented to MSWD representative. The areas to be photographed will be determined by MSWD representative.

#### **2.4.3 Stuck Deep Well Vertical Turbine Pumps**

If a deep well vertical turbine pump should become stuck and the extraction is halted, the Contractor shall make sufficient attempts with no less than a 50 ton "A" frame rig, to free the pump. If this is unsuccessful the Contractor shall develop alternative solutions for consideration. MSWD shall approve alternatives as deemed necessary and Contractor shall use reasonable skill in the presence of a MSWD representative, utilizing methods



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such as the use of air compressors for air lifting and/or hydraulic jacks before abandoning efforts to extract pump.

**2.5 Level of Maintenance**

All work shall be performed in a manner commensurate with community professional standards and with the ordinary degree of skill and care that would be used by other reasonably competent practitioners of the same discipline under similar circumstances. Standards and frequencies may be modified from time to time as deemed necessary by MSWD for the proper maintenance and repair of the wells, pumps, and motors.

If, in the judgment of MSWD, the level of maintenance is less than that specified herein, MSWD shall, at its option, in addition to or in lieu of other remedies provided herein, withhold appropriate payment from the Contractor until services are rendered in accordance with specifications set forth within this document and providing no other arrangements have been made between the Contractor and MSWD. Failure to notify of a change and/or failure to perform an item or work on a scheduled day may, at MSWD’s sole discretion, result in deduction of payment for that day, week, or month. Payment will be retained for work not performed until such time as the work is performed to MSWD standard.

The Contractor is required to correct deficiencies within the time specified by MSWD. If noted deficient work has not been completed, payment for subject deficiency shall be withheld and shall continue to be withheld until deficiency is corrected, without right to retroactive payments.

All work and general conditions shall be performed in accordance with the current Standard Specifications for Cal-OSHA, Public Works Construction (Green Book), the State Water Resources Control Board Health Guidelines, and the American Water Works Association (AWWA) Standards.

**2.6 Workmanship and Supervision**

Unless otherwise stated, Contractor shall be responsible to provide all labor and materials to allow for successful Project completion.

MSWD may choose to reimburse the Contractor for materials that need to be procured. These instances shall be analyzed on a case -by -case basis and reimbursement for materials will need to be agreed upon in the Contractor's letter proposal prior to the commencement of work.

Receipts shall be required for reimbursements for materials purchased for projects. MSWD reserves the right to specify what type of material and/or equipment will be purchased per project. All equipment and material purchases shall be preapproved by MSWD. The Contractor shall charge the actual cost of materials to MSWD plus a maximum of 15% for overhead costs associated with procurement of materials.



MSWD reserves the right to purchase materials directly and make them available to the Contractor. In the event MSWD exercises the option to purchase the materials, the following conditions will apply:

- Contractor shall conform to all MSWD practices and procedures.
- All MSWD purchases will be for the sole expressed use of and for MSWD.
- The Contractor shall secure, store, inventory, distribute and control all materials entrusted to the Contractor’s representatives.
- All materials and inventories shall be made available to MSWD upon request. The Contractor will reduce the unit cost for each maintenance task by MSWD’s actual cost for the materials provided and used.

Contractor represents and warrants to MSWD that he/she has and will keep in effect at all times during the term of a contract with MSWD, all licenses, permits, professional qualifications, and approvals of whatever nature that are legally required to practice his/her trade.

Maintain all work sites free of hazards to persons and/or property resulting from the Contractor’s operations. Any hazardous condition noted by the Contractor, which is not a result of the Contractor’s operations, shall be immediately reported to MSWD.

Contractor shall be responsible for removing and cleaning any and all debris that occurs as a result of its operations as a result of services requested in this scope of work.

All work performed under this contract shall be performed in such a manner as to provide maximum safety to the public and where applicable, comply with all safety standards required by CAL-OSHA. MSWD reserves the right to issue restraint or cease and desist orders to the Contractor when unsafe or harmful acts are observed or reported relative to the performance of the work under this contract.

The supervisor or person in charge and on site of any MSWD project shall have a smart phone capable of email.

At all times, the Contractor will ensure at least one English speaking person is on site of any MSWD assigned project.

### 2.7 Working Hours

Normal working hours shall be between the hours of 7:00 AM and 3:30 PM, Monday through Friday, unless otherwise stated by MSWD for emergency or standby services. The Contractor is subject to being contacted 24 hours a day, 7 days a week, 365 days a year to perform emergency repairs. These representatives for the Contractor shall respond to said emergency





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within two (2) hours from receiving notification. The Contractor shall notify MSWD immediately of any changes to the Contractor's representation.

### 2.8 Contractor's Office

The Contractor shall at all times provide MSWD notice of supervisor or person in charge of the project who shall be available throughout the project. The Contractor will provide MSWD with names and telephone numbers of at least two qualified persons available during emergency conditions and who shall be able to mobilize to the site within two hours' notice.

Contractor is required to maintain personnel within a two (2) hour response time of the job site. Contractor shall respond to MSWD's request within two (2) hours and must be able to mobilize for all emergencies.

Unless otherwise stated by MSWD, there will be no on-site storage of equipment or materials on MSWD property or at the well sites. Contractor will have full responsibility for maintaining an office and a storage facility. All vehicles and equipment used in conjunction with the work shall be maintained in a neat, clean, orderly manner and shall be in good working order. MSWD may reject any vehicle or piece of equipment and order it removed if deemed unsafe.

### 2.9 Correspondence

All correspondence shall be addressed to either Field Operations Manager and/or Engineering Manager, Mission Springs Water District, 66575 Second Street, Desert Hot Springs, CA 92240.

### 2.10 Equipment

All vehicles and equipment used in conjunction with the work shall be maintained in a neat, clean, and orderly manner and shall be in good working order. MSWD may reject vehicles or equipment and order it removed at their discretion.

### 2.11 Street Closures, Detours, Barricades

Contractor shall be responsible for all traffic control and barricades necessary to perform the scope of work. Warning signs, lights, and devices shall be installed and displayed in compliance with the current edition of the "California Manual on Uniform Traffic Control Devices" (CA MUTCD) and "Work Area Traffic Control Handbook" (WATCHBOOK) for use in performance of work upon highways issued by the State of California, Department of Transportation.

### 2.12 Permits

The Contractor shall be responsible for obtaining permits where required by federal, state, or local agencies as it pertains to the work being conducted.

### 2.13 Project Administration

For all services requested, Contractor shall follow protocol established in this agreement. The Contractor shall then provide a letter proposal for services requested by MSWD (hereinafter referred to as the “Letter Proposal”). The Letter Proposal shall include the following:

- A detailed description of the services to be provided by the Contractor
- A detailed description of the services to be provided by an outside third party
- A detailed description of any replacement parts or materials
- The estimated cost, including breakdown, to complete the services
- A work schedule including commencement, project length, and expected completion date

MSWD will evaluate the Letter Proposal to ensure that services and costs proposed are commensurate with the expected level of service and rates/costs as outlined in Attachment C of the RFP. No services shall be provided until MSWD has provided written acceptance of the Letter Proposal. Once authorized to proceed, Contractor shall diligently perform the duties in the approved Letter Proposal in compliance with the proposed work schedule.

The Contractor will meet at least once per year with MSWD for a performance review and assessment of the quality of work performed.

### 2.14 Underground Excavations

The Contractor shall be responsible for locating all underground utility lines to ensure the safety of his/her work crew and to protect, in place, existing utility equipment before commencing any excavation. Contractor shall contact MSWD and Underground Service Alert ([www.digalert.org](http://www.digalert.org)) or call (811) at least forty-eight (48) hours before commencing any excavation, to locate underground service lines.

### 2.15 Responsibility for Damages or Injury

MSWD and all officers, employees, and representative thereof shall not be responsible in any manner for any loss or damage to any of the materials or other things used or employed in performing the project, or for injury or death of any person as a result of Contractor’s performance of the services required hereunder, or for damage to property from any cause arising from the performance of the project by the Contractor, or its sub-contractors, or its workers, or anyone employed by either of them.

Contractor shall be responsible for any liability imposed by law for injuries to or death of any person or damage to property resulting from defects, obstructions, or from any cause arising



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from Contractor’s work on the project, or the work of any sub-contractor or supplier selected by the Contractor.

3. SCHEDULE OF EVENTS

The following table identifies the estimated dates/time frame for receipt, evaluation, and award of this work. Please note the following key dates when preparing your response to this RFP.

Description	Date
RFP Release	January 5, 2022
Pre-Proposal Requests for Clarification	<del>January 14, 2022</del> February 2, 2022
Response to Questions for Clarification	<del>January 19, 2022</del> February 3, 2022
Proposal Due Date	<del>February 1, 2022</del> <del>February 3, 2022</del> February 8, 2022
Anticipated Final Selection	February 2022
Award by Board of Directors	February 2022
Anticipated Execution of Contract	March 2022

4. PROPOSAL REQUIREMENTS

4.1 Proposal Format

Respondent’s Proposal shall be clear, accurate, and comprehensive. Excessive or irrelevant materials will not be favorably received. The Proposal shall be signed by an individual or individuals authorized to execute legal documents on behalf of the Respondent.

Proposals shall be submitted electronically through the Planet Bids website. Proposals shall include the following items, organized in the order specified below, and packaged into a single electronic file in “.pdf” format.

- a) Table of Contents
- b) Cover Letter & Executive Summary  
Identify Respondent’s legal name, background, and contact person, including corporate office and local office address, city, state, zip code, telephone number, fax number, website address, and email address. Summarize the content of your firm’s Proposal in a clear and concise manner.
- c) Personnel  
Names and specific qualifications, experience, skill set fit, and appropriate licenses held, if applicable, of the primary staff to be assigned to the project.
- d) Understanding of the Project  
A detailed description of the Respondent’s approach to the project (see Scope of Services)
- e) References



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Provide five (5) references regarding the Respondent's experience and performance performing similar services. Include the following information: (1) Organization contact name, phone number, email address; and (2) Project size and description, if applicable, and description of services.

f) List of Representative Projects

List of representative projects undertaken by Respondent in the last five (5) years demonstrating experience in each category of the project.

g) Billing Schedule and Hourly Rates

Respondent must provide standard company labor rate sheet. Respondent must also complete the billing schedule and hourly rates sheet included as Attachment C to this RFP.

#### 4.2 No Deviations from the RFP

MSWD will not consider any deviation from this RFP. In submitting a Proposal in response to this RFP, Respondent is certifying that it takes no exceptions to this RFP, including but not limited to, the Contract Services Agreement included as Attachment A to this RFP. Respondent is directed to carefully review the proposed Contract Services Agreement, and in particular, the insurance and bond provisions included in Attachment B to this RFP.

#### 4.3 Submittal Instructions

To be considered, MSWD must receive the Proposal through Planet Bids no later than **11:00 AM** local time on **February 8, 2022**.

Proposals must be submitted through Planet Bids for consideration. No other method of submitting Proposals will be accepted. Respondents may not submit bids by fax, email, telephone, or other means. Any Proposals received through any means other than Planet Bids will be returned unopened.

Respondents are solely responsible for the "on time" submission of their electronic Proposal. MSWD will only consider Proposals that have transmitted successfully and have been issued a confirmation number with a time stamped from Planet Bids indicating that the Proposal was submitted successfully. Transmission of Proposals by any other means will not be accepted. Respondents shall be solely responsible for informing themselves with respect to the proper utilization of the online bid management system, for ensuring the capability of their computer system to upload the required documents, and for the stability of their internet service. Failure of the Respondent to successfully submit an electronic Proposal shall be the Respondent's sole risk and no relief will be given for late and/or improperly submitted Proposals.

### 5. INSURANCE AND BOND REQUIREMENTS

The applicable insurance requirements are described in Attachment B to this RFP. By submitting a Proposal, the Respondent acknowledges that is has reviewed the insurance provisions and takes no exceptions to this language.



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Bond requirements are also described in Attachment B to this RFP. By submitting a Proposal, the Respondent acknowledges that is has reviewed the bond requirements and takes no exceptions to this language.

The successful Respondent shall submit all required proof of insurance per the following MSWD insurance requirements prior to issuance of a Notice to Proceed.

A Certificate of Insurance will be furnished by the successful Contractor upon Notice of Award. The certificate(s) shall be completed by the Contractor's authorized agent and submitted to the District. The successful Contractor shall not commence any work in connection with the Agreement until it has obtained all of the following types of insurance and shall maintain such insurance for the duration of the Agreement. The Contractor shall secure the minimum insurance coverage described below, and such insurance shall be primary with respect to any insurance or self- insurance programs maintained by the District.

- **Comprehensive Commercial General Liability.** Contractor shall obtain, and maintain throughout the life of the Agreement, Comprehensive Commercial General Liability Insurance in an amount of \$2,000,000 per occurrence and \$4,000,000 aggregate with an insurance carrier acceptable to the District and name the District as additional insured.
- **Commercial Automobile Liability Insurance.** Contractor shall obtain, and maintain throughout the life of the Agreement, Comprehensive Automobile Liability Insurance with minimum limits of \$1,000,000, combined single limit for bodily injury liability and property damage liability and name the District as additional insured. This coverage shall include all owned vehicles, hired and non-owned vehicles, and employee non-ownership vehicles.
- **Workers' Compensation and Employer's Liability Insurance.** If applicable, the Contractor shall obtain, and maintain throughout the life of the Agreement, Workers' Compensation and Employer's Liability Insurance in the amount that meets the statutory requirement and shall be in force with an insurance carrier acceptable to the District. Contractor and any sub-consultants or subcontractors shall comply fully with the California Workers' Compensation Law.
- **Professional Liability Insurance.** If applicable, the Consultant shall obtain and maintain throughout the life of the Agreement Professional Liability Insurance in an amount of \$1,000,000 per claims made and \$2,000,000 aggregate with an insurance carrier accepted to the District.
- The Contractor shall instruct their insurance broker to furnish properly executed certificates of insurance to the District.
  - The name of the insured Contractor, the specified job by name and/or RFP number, the name of the insurer, the number of the policy, its effective date and its termination date.



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- Certificates of insurance shall clearly evidence coverage required above.
- Certificates of insurance shall be submitted by the broker directly to Mission Springs Water District via e-mail to the contract manager assigned. The insurer will notify the District at least thirty (30) days prior to any material changes in provisions or cancellation of the policy.

The District reserves the right to modify the insurance requirements set forth at any time during the process of solicitation or subsequent thereto.

## 6. EVALUATION PROCESS

### 6.1 Evaluation Criteria

Proposals that meet the submittal requirements will be evaluated by MSWD based on the following criteria (in no particular order):

- a) Specific qualifications, experience, skill set fit, and appropriate licenses, if applicable, of the primary staff required for the work. (30%)
- b) Past performance on on-call and emergency services for similar projects. (40%)
- c) Qualifications of the firm. (20%)
- d) Billing Schedule and Hourly Rates (10%)

At the conclusion of the Proposal solicitation period, MSWD will review each submission, and then rank the Proposals according to the evaluation criteria. Upon determination of the highest ranked firm, MSWD will endeavor to negotiate a mutually agreeable scope of services and fee with the selected firm. In the event that MSWD is unable to reach an agreement, MSWD will proceed, at its sole discretion, to negotiate with the next firm selected by MSWD.

Respondents should note that the lowest billing schedule and hourly rate is not the sole determining factor in the final selection.

### 6.2 Interviews

MSWD may, at its discretion, invite a shortlist of Respondents to participate in a panel interview to be held at MSWD. No Respondent shall be entitled to or otherwise guaranteed an interview with MSWD.

### 6.3 Award of Contract

If awarded, the contract will be awarded to the firm selected on the basis of information provided in the Proposal, the results of MSWD’s research and investigation, and if conducted, oral interviews. The shortlist of Respondents selected for interviews will be made on the basis of the criteria set forth in Section 6.1 of this RFP.

MSWD reserves the right to reject all proposals and to contract for services in the manner that most benefits MSWD, including awarding more than one contract if desired.



Any Respondent awarded a contract shall execute the Agreement, included as Attachment A to this RFP, without exception.

## 7. REQUESTS FOR CLARIFICATIONS

All questions and requests for interpretations or clarifications, either administrative or technical must be submitted in writing to MSWD through Planet Bids by selecting the Q&A Tab. Questions sent directly to MSWD staff will not be addressed and you will be directed to submit your questions online.

All questions properly submitted will be answered in writing through Planet Bids. Verbal statements regarding this RFP by any persons should be considered unverified information unless confirmed in writing. To ensure a response, questions must be received through Planet Bids by 5:00 PM local time on February 3, 2022.

## 8. GENERAL PROVISIONS

Respondent is encouraged to review this RFP carefully in its entirety prior to preparation of its Proposal. MSWD reserves the right to reject any or all Proposals or to select the Proposal most advantageous to MSWD. MSWD reserves the right to verify all information submitted in the Proposal.

### 8.1 Amendments to RFP

MSWD reserves the right to amend the RFP or issue to all Respondents a Notice of Amendment to answer questions for clarification.

### 8.2 No Commitment to Award

Issuance of this RFP and receipt of Proposals does not commit MSWD to award a contract. MSWD expressly reserves the right to postpone the Proposal for its own convenience, to accept or reject any or all Proposals received in response to this RFP, to negotiate with more than one Respondent concurrently, or to cancel all or part of this RFP. The award of contract, if made, will be within ninety (90) calendar days from the date of the bid opening. Bidders shall agree that the Bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the date of the bid opening. MSWD hereby reserves the right to reject any and all proposals and to award the contract to the highest qualified bidder.

### 8.3 Amendments to Proposals

No amendment, addendum, or modification will be accepted after the deadline state herein for receiving Proposals. Respondent may modify or amend its Proposal only if MSWD received the amendment prior to the deadline stated herein for receiving Proposals.



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#### 8.4 Non-Responsive Proposals

A Proposal may be considered non-responsive if conditional, incomplete, or if it contains alterations of form, additions not called for, or other irregularities that may constitute a material change to the Proposal.

#### 8.5 Late Proposals

MSWD will not be responsible for delinquent Proposals, technical difficulties with Planet Bids, and/or Respondent's inability to submit the Proposal before the closing date and time through Planet Bids.

#### 8.6 Costs for Preparing

MSWD will not compensate any Respondent for the cost of preparing any Proposal, and all materials submitted with the Proposal shall become the property of MSWD. MSWD will retain all Proposals submitted and may use any idea in a Proposal regardless of whether that Proposal is selected.

#### 8.7 Alternative Proposals

Only one final Proposal is to be submitted by each Respondent. Multiple Proposals will result in rejection of all Proposals submitted by the Respondent.

#### 8.8 Public Documents

All Proposals and all evaluation and/or scoring sheet shall be available for public inspection at the conclusion of the selection process.

#### 8.9 No Exceptions

Submission of a Proposal constitutes acceptance by Respondent of the conditions contained in this RFP unless clearly and specifically noted in the Proposal submitted and confirmed in the Contract Services Agreement between MSWD and the Respondent selected.

#### 8.10 Withdrawal

Respondent's authorized representative may withdraw its Proposal only by written request received by the Procurement & Contract Manager before the submittal deadline.

#### 8.11 Contractor Registration

All contractors and subcontractors submitting or included in bids for the Project shall be registered and in good standing with the California Department of Industrial Relations (DIR) in accordance with the requirements of California SB-854.

No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the DIR pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the DIR pursuant to Labor Code section 1725.5.





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**8.12 President's Executive Order**

Bidders on this Work will be required to comply with the President's Executive Order No. 11246 (Equal Employment Opportunity Clause) as amended, California Labor Code 1410 et. seq., California Labor Code 1777.6, and implementary regulations concerning equal opportunity for Apprentices.

**8.13 Labor Compliance**

This project is subject to the requirements of California Labor Code Section 1770 et seq. requiring the payment of prevailing wages, requiring the training of apprentices, and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

In accordance with SB854, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In addition, pursuant to the project's Proposition 84 grant requirements, the District has instituted a Labor Compliance Program (LCP) and all contractors who perform work on projects covered by the LCP with this awarding body will be subject to the terms of that LCP. As a condition to receiving progress payments, final payment and payment of retention on any and all projects on which the payment of prevailing wages is required, the contractor agrees to present to the District, along with its request for payment, all applicable and necessary Certified Payrolls Records (CPRs) and other required documents for the time period covering such payment request. The District shall withhold any portion of a payment, including the entire payment amount, until CPR forms and other required LCP documents are properly submitted. In the event that CPR forms do not comply with the requirements of Labor Code Section 1776 et seq., or wage violations are identified by the LCP, the District may continue to hold sufficient funds to cover estimated wages and penalties under the contract. Pursuant to SB854 all public works contractors and subcontractors shall furnish electronic CPRs directly to the Labor Commissioner. The contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner using the DIR's online portal: <http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>.



# ATTACHMENT A

## AGREEMENT

**CONTRACT DIR:** \_\_\_\_\_

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_, 2022, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and \_\_\_\_\_ doing business as \_\_\_\_\_\*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the "\_\_\_\_\_". The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within \_\_\_\_\_ **consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of \_\_\_\_\_ or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

\* Insert "a corporation", "a partnership", or "an individual", as applicable.



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Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
  - o. Drawings prepared for Mission Springs Water District
  - p. Addenda:

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation

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thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorneys' fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.



On-Call Well and Booster Maintenance and Repair Services

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By \_\_\_\_\_

Name \_\_\_\_\_

(Please Type)

Title \_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_

(Please Type)

Title \_\_\_\_\_

CONTRACTOR:

\_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

(Please Type)

Address \_\_\_\_\_

\_\_\_\_\_

Contractor's License No. \_\_\_\_\_



CORPORATE CERTIFICATE

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_  
Secretary of the Corporation named as CONTRACTOR in the foregoing contract; that  
\_\_\_\_\_, who signed said contract  
on behalf of the CONTRACTOR was then \_\_\_\_\_ of said corporation;  
and that said contract was duly signed for and in behalf of said corporation by authority of its  
governing body and is within the scope of its corporate powers.

\_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_



## ATTACHMENT B

### PAYMENT BOND (CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the Mission Springs Water District, a County Water District (sometimes referred to hereinafter as "District") as Obligee hereunder, has awarded to \_\_\_\_\_, (hereinafter designated as the "Contractor"), a contract dated \_\_\_\_\_, for work described as follows: the " \_\_\_\_\_ " (hereinafter referred to as the "Public Work Contract"); and

WHEREAS said Contractor is required to furnish a bond in connection with said Public Works Contract, and pursuant to Section 3247 of the California Civil Code;

NOW, THEREFORE, we, \_\_\_\_\_, the undersigned Contractor, as Principal, and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the \_\_\_\_\_ and to any and all persons, companies or corporations entitled to file stop notices under Section 3181 of the California Civil Code in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), said sum being not less than 100 percent of the total amount payable by the said Obligee under the terms of the said Public Work Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if said Contractor, his or its heirs, executors, administrators, successors or assigns, or Subcontractors, shall fail to pay for any materials, provisions, provender or other supplies or teams, implements or machinery used in, upon, for or about the performance of the Public Work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to such work or labor, or for any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board from the wages of employees of said Contractor and his Subcontractors pursuant to Section 18806 of the Revenue and Taxation Code with respect to such work and labor as required by the provisions of Section 3247 through 3252 of the Civil Code, the Surety or Sureties hereon will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. As part of the obligation secured hereby and in addition to the face amount specified thereof, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees incurred by the District in



On-Call Well and Booster Maintenance and Repair Services

successfully enforcing such obligation, all to be taxed as cash and included in any judgement rendered. In addition to the provisions hereinabove, it is agreed that this bond will insure to the benefit of any and all persons, companies and corporations entitled to serve stop notices under Section 3181 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or additions to the terms of the said Public Work Contract or to the work to be performed thereunder or the Specifications accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

Whenever the Principal shall be declared by the Mission Springs Water District to be in default under the above agreement, the Surety shall promptly remedy the default or immediately pay the amount of the bond herein.

For the satisfactory completion of the Project and the Contract hereunder, the above obligations shall remain in full force and effect for a period of one (1) year after the completion of the Project and the acceptance thereof by the Mission Springs Water District, during which time if the Principal shall fail to make full, complete, and satisfactory repair and replacements, and totally protect the Mission Springs Water District from loss or damage made evident, resulting from, and/or caused by defective materials or faulty workmanship, the Surety shall promptly remedy the default or immediately pay the amount of the bond herein. The obligation of the Surety hereunder shall continue so long as any obligation of the Principal remains.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A.-VII or as otherwise approved by the District.

No final settlement between the District and the Contractor hereunder shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal and Surety above named on \_\_\_\_\_, 20\_\_.

PRINCIPAL:

\_\_\_\_\_

By \_\_\_\_\_

SURETY:

\_\_\_\_\_

(Seal)

By \_\_\_\_\_

Attorney-in-Fact







On-Call Well and Booster Maintenance and Repair Services

CONTRACT PERFORMANCE BOND  
(CALIFORNIA PUBLIC WORK)

KNOWN ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the Mission Springs Water District, a County Water District (sometimes referred to hereinafter as "District") as Obligee hereunder, has awarded to \_\_\_\_\_, hereinafter designated as the "Contractor"), a contract for the work described as follows:

the " \_\_\_\_\_ " (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for the said Public Work dated \_\_\_\_\_, (hereinafter referred to as the "Public Work Contract"), which Public Work Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Public Work Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, \_\_\_\_\_, the undersigned Contractor, as Principal, and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the \_\_\_\_\_ in the sum of

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_), said sum being not less than 100 percent of the total amount payable by the said Obligee under the terms of the said Public Works Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the bounden Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and will and truly keep and perform the covenants, conditions and agreements in the said Public Work Contract and any alteration thereof made as therein provided, on his or its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill the one (1) year guarantee of all materials and workmanship; and indemnify and save harmless the Obligee, its officers and agents, as stipulated in said Public Work Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect. As part of the obligation secured hereby and in addition to the face amount specified thereof, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees incurred by the District in successfully enforcing such obligation, all to be taxed as cash and included in any judgment rendered.



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The said Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Public Work Contract or to the work to be performed thereunder or the Specifications accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

Bond to be placed with insurers with a current A.M. Best's rating of no less than A.-V11 or as otherwise approved by the District.

No final settlement between the District and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal and Surety above named on \_\_\_\_\_, 20\_\_.

PRINCIPAL:

\_\_\_\_\_  
By \_\_\_\_\_

SURETY:

(Seal)

By \_\_\_\_\_  
Attorney-in-Fact

The rate of premium on this bond is \_\_\_\_ per thousand.

The total amount of premium charged, \$ \_\_\_\_\_. (The above must be filled in by corporate surety.)

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in Section 105 of the California Insurance Code, and if the work or project is financed, in whole or in part, with federal grant or loan funds, must also appear on the Treasury Department's most current list (Circular 570 as amended). THIS IS A REQUIRED FORM.



On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate
- Officer(s)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

Commission expires \_\_\_\_\_

(SEAL)

NOTE: A copy of the power of attorney to local representatives of the bonding company must be attached hereto.

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_ Secretary of the corporation named as Principal to the within bond; that \_\_\_\_\_ who signed the said bond on behalf of the principal was then \_\_\_\_\_ of said corporation; that I know his signature, and his signature thereto is genuine; and that said bond was duly signed, sealed and attested for and in behalf of said Corporation by authority of its governing bond.

(CORPORATE SEAL)



On-Call Well and Booster Maintenance and Repair Services

WARRANTY STATEMENT

The Contractor shall be responsible for guaranteeing all workmanship and materials for a maximum of twelve (12) months after completion of the work. The Contractor's Performance Bond and Labor and Materials Bond shall be valid and remain in force for a maximum period of twelve (12) months after completion of the work. Should the Contractor's work fail to conform to the conditions of the contract, as revealed by the Warranty Inspection, which will be conducted between eleven and twelve months after the completion of work, a new Performance Bond, Labor and Materials Bond and Warranty shall be issued by the Contractor and his representatives for all remedial work required at the time.

The Contractor in signing this, acknowledges the provisions of the above statement and hereby certifies complete compliance with the General Conditions as applied to warranties.

Firm \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Contractor License No. \_\_\_\_\_

Date \_\_\_\_\_



## On-Call Well and Booster Maintenance and Repair Services

CERTIFICATES OF INSURANCE  
AND ENDORSEMENT

The Contractor shall not commence any work under the Contract Documents until he obtains, at his own expense, all required insurance as stipulated by the Owner. The required insurance shall be provided by the Contractor in conformance with the requirements of Section 2.21 of the General Conditions of these Contract Documents and includes the following:

- Worker's Compensation Insurance
- Commercial General Liability Insurance
- Automobile Liability Insurance
- Builders' Risk "All Risk" Insurance
- Employer's Liability Insurance

The insurance company or companies utilized by the Contractor shall be authorized to transact business in the State of California, as evidenced by a listing in the official publication of the Department of Insurance of the State of California, and to issue policies in the amounts required in said Section 2.21 of the General Conditions of these Contract Documents.

No substitutions or revisions to the certificates and endorsements, which follow, will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using the format presented, shall be provided for each company.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A.-VII or as otherwise approved by the District.

The Certificates of Insurance supplied to the Contractor shall name the Mission Springs Water District its officers, employees, agents and independent contractors as "additional insured" and shall specify that the Mission Springs Water District be given forty-five (45) days prior written notice of any modification, decrease, or termination of the Contractor's insurance coverage. Such insurance shall be subject to approval by the Mission Springs Water District.



On-Call Well and Booster Maintenance and Repair Services

CERTIFICATE OF INSURANCE AND ENDORSEMENT

OWNER: MISSION SPRINGS WATER DISTRICT

DESCRIPTION OF CONTRACT: \_\_\_\_\_

TYPE OF INSURANCE: WORKER'S COMPENSATION INSURANCE

THIS IS TO CERTIFY that the policies of insurance listed below have been issued by the company named below in conformance with the requirements set forth in the Owner's Contract Documents, and that said policies are now in force.

Said company will give at least 45 days' advance written notice by registered mail to the Owner prior to any material change or cancellation of said policies.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The insurance provided by said policies complies in all respects as to coverage and limits of liability with the requirements of the Worker's Compensation Insurance Laws of the State of California.



EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Named Insured

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

Insurance Company Agent for service  
of process in California

By \_\_\_\_\_  
(Authorized Representative)  
(Attach Acknowledgment)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Street Number)

\_\_\_\_\_  
(Street Number)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

NOTICE: No substitution or revision to this certificate will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using this format, shall be provided for each company.





On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate
- Officer(s)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

Commission expires \_\_\_\_\_

(SEAL)



On-Call Well and Booster Maintenance and Repair Services

CERTIFICATE OF INSURANCE AND ENDORSEMENT

OWNER: MISSION SPRINGS WATER DISTRICT

DESCRIPTION OF CONTRACT: \_\_\_\_\_

TYPE OF INSURANCE: COMMERCIAL GENERAL LIABILITY INSURANCE

THIS IS TO CERTIFY that the policies of insurance listed below have been issued by the company named below in conformance with the requirements set forth in the Owner's Contract Documents, and that said policies are now in force.

Said company will give at least 45 days' advance written notice by registered mail to the Owner prior to any material change or cancellation of said policies.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Limits of Liability Bodily Injury</u>	<u>Property Damage</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

The following types of coverage are included in this policy (indicated by "X" in space):

- Manufacturers' and Contractors' Yes \_\_\_ No \_\_\_
- Owners' and Contractors' Protective Yes \_\_\_ No \_\_\_
- Blanket Contractual Yes \_\_\_ No \_\_\_
- Completed Operations Yes \_\_\_ No \_\_\_
- Owned Automobiles Yes \_\_\_ No \_\_\_
- Hired Automobiles Yes \_\_\_ No \_\_\_
- Non-Owned Automobiles Yes \_\_\_ No \_\_\_
- Broad Form Property Damage Yes \_\_\_ No \_\_\_
- "XCU" Exposure Yes \_\_\_ No \_\_\_



ENDORSEMENT:

The Owner, the Owner's Representative, and each of their officers, agents, and employees are included as additional named insureds under these policies but only while acting in their capacity as such and only as respects operations of the original named insured, his subcontractors, agents, and employees in the performance of the above-referenced contract.

This endorsement shall not operate to increase the Company's total limits of liability under the above-listed policies.

EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Named Insured

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

Insurance Company Agent for service  
of process in California

By \_\_\_\_\_  
(Authorized Representative)  
(Attach Acknowledgment)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

NOTICE: No substitution or revision to this certificate and endorsement will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using this format, shall be provided for each company.



On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate \_\_\_\_\_
- Officer(s) \_\_\_\_\_
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other \_\_\_\_\_
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)
\_\_\_\_\_
\_\_\_\_\_

Commission expires \_\_\_\_\_

(SEAL)



On-Call Well and Booster Maintenance and Repair Services

CERTIFICATE OF INSURANCE AND ENDORSEMENT

OWNER: MISSION SPRINGS WATER DISTRICT

DESCRIPTION OF CONTRACT: \_\_\_\_\_

TYPE OF INSURANCE: AUTOMOBILE LIABILITY INSURANCE

THIS IS TO CERTIFY that the policies of insurance listed below have been issued by the company named below in conformance with the requirements set forth in the Owner's Contract Documents, and that said policies are now in force.

Said company will give at least 45 days' advance written notice by registered mail to the Owner prior to any material change or cancellation of said policies.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Limits of Liability</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



On-Call Well and Booster Maintenance and Repair Services

ENDORSEMENT:

The Owner, the Owner's Representative, and each of their officers, agents, and employees are included as additional named insureds under these policies but only while acting in their capacity as such and only as respects operations of the original named insured, his subcontractors, agents, and employees in the performance of the above-referenced contract.

This endorsement shall not operate to increase the Company's total limits of liability under the above-listed policies.

EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Named Insured

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

Insurance Company Agent for service  
of process in California

By \_\_\_\_\_  
(Authorized Representative)  
(Attach Acknowledgment)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

NOTICE: No substitution or revision to this certificate and endorsement will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using this format, shall be provided for each company.



On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate
- Officer(s)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

Commission expires \_\_\_\_\_

(SEAL)



On-Call Well and Booster Maintenance and Repair Services

CERTIFICATE OF INSURANCE AND ENDORSEMENT

OWNER: MISSION SPRINGS WATER DISTRICT

DESCRIPTION OF CONTRACT: \_\_\_\_\_

TYPE OF INSURANCE: BUILDERS' RISK "ALL RISK" INSURANCE

THIS IS TO CERTIFY that the policies of insurance listed below have been issued by the company named below in conformance with the requirements set forth in the Owner's Contract Documents, and that said policies are now in force.

Said company will give at least 45 days' advance written notice by registered mail to the Owner prior to any material change or cancellation of said policies.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Limits of Liability</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____





ENDORSEMENT:

The Owner, the Owner's Representative, and each of their officers, agents, and employees are included as additional named insureds under these policies but only while acting in their capacity as such and only as respects operations of the original named insured, his subcontractors, agents, and employees in the performance of the above-referenced contract.

This endorsement shall not operate to increase the Company's total limits of liability under the above-listed policies.

EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Named Insured

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

Insurance Company Agent for service  
of process in California

By \_\_\_\_\_  
(Authorized Representative)  
(Attach Acknowledgment)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

NOTICE: No substitution or revision to this certificate and endorsement will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using this format, shall be provided for each company.



On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate
- Officer(s)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

Commission expires \_\_\_\_\_

(SEAL)



On-Call Well and Booster Maintenance and Repair Services

CERTIFICATE OF INSURANCE AND ENDORSEMENT

OWNER: MISSION SPRINGS WATER DISTRICT

DESCRIPTION OF CONTRACT: \_\_\_\_\_

TYPE OF INSURANCE: EMPLOYER'S LIABILITY INSURANCE

THIS IS TO CERTIFY that the policies of insurance listed below have been issued by the company named below in conformance with the requirements set forth in the Owner's Contract Documents, and that said policies are now in force.

Said company will give at least 45 days' advance written notice by registered mail to the Owner prior to any material change or cancellation of said policies.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Limits of Liability</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



ENDORSEMENT:

The Owner, the Owner's Representative, and each of their officers, agents, and employees are included as additional named insureds under these policies but only while acting in their capacity as such and only as respects operations of the original named insured, his subcontractors, agents, and employees in the performance of the above-referenced contract.

This endorsement shall not operate to increase the Company's total limits of liability under the above-listed policies.

EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Named Insured

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

Insurance Company Agent for service  
of process in California

By \_\_\_\_\_  
(Authorized Representative)  
(Attach Acknowledgment)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

NOTICE: No substitution or revision to this certificate and endorsement will be accepted. If the insurance called for is provided by more than one company, a separate certificate, using this format, shall be provided for each company.



On-Call Well and Booster Maintenance and Repair Services

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, personally known to me OR \_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

CAPACITY CLAIMED BY SIGNER:
- Individual(s)
- Corporate
- Officer(s)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Subscribing Witness
- Guardian/Conservator
- Other
SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

Commission expires \_\_\_\_\_

(SEAL)



## ATTACHMENT C

### BILLING SCHEDULE AND HOURLY RATES

1. Please attach standard company labor rate sheet.
2. Please complete the table below for billing schedule and hourly rates.
  - a. The Contractor agrees that for requested and/or required changes in the scope of work, including additions and deletions on work not performed, the Contract Sum shall be adjusted in accordance with the following unit prices, where MSWD elects to use this method in determining costs.
  - b. The unit price quoted by the Contractor shall be those unit prices that will be charged or credited for labor be provided regardless of the total number units and/or amount of labor required for added or deleted items of work
  - c. All work shall be performed in accordance with the specifications described in the RFP.

**Table 1: Billing Schedule and Hourly Rates**

<b>Pulling &amp; Installation</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
Mobilization and demobilization	\$ Lump Sum	\$ Lump Sum
Two (2) men, rig and service truck	\$ /hour	\$ /hour
Two (2) man crew and smeal pump rig	\$ /hour	\$ /hour
Two (2) man crew and development rig	\$ /hour	\$ /hour
Three (3) man crew and "A" frame pump rig	\$ /hour	\$ /hour
Each additional employee	\$ /hour	\$ /hour
<b>Crane</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
50 ton with one (1) man	\$ /hour	\$ /hour
One (1) man crew, Service support rig for 50 ton crane	\$ /hour	\$ /hour



On-Call Well and Booster Maintenance and Repair Services

<b>Rotary Crane</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and hydraulic crane - 5 ton	\$ /hour	\$ /hour
One (1) man and hydraulic crane – 8 ton	\$ /hour	\$ /hour
One (1) man and hydraulic crane – 10 ton	\$ /hour	\$ /hour
One (1) man and hydraulic crane – 17 ton	\$ /hour	\$ /hour
Rotary crane – 17 ton and 2-man crew	\$ /hour	\$ /hour
<b>Field Service</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and delivery truck	\$ /hour	\$ /hour
One (1) man and service truck	\$ /hour	\$ /hour
Two (2) men and service truck	\$ /hour	\$ /hour
Two (2) men and welding truck	\$ /hour	\$ /hour
Two (2) man crew and combination rig	\$ /hour	\$ /hour
Flatbed Truck driver	\$ /hour	\$ /hour
Service truck and one (1) pump mechanic	\$ /hour	\$ /hour
Service truck and one (1) electrician	\$ /hour	\$ /hour
Service truck and one (1) general services	\$ /hour	\$ /hour
Service truck and one (1) pump mechanic and one (1) assistant	\$ /hour	\$ /hour
<b>Shop Labor</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
Shop labor-pump mechanic	\$ /hour	\$ /hour
Shop labor-machinist	\$ /hour	\$ /hour
Shop labor-welder	\$ /hour	\$ /hour
Metal spray labor “Sand blast and epoxy”	\$ /hour	\$ /hour
	<b>Miscellaneous</b>	



On-Call Well and Booster Maintenance and Repair Services

Description	Rate	After-Hours/Emergency Hourly Rate*
Dynamic video with Engineering or Hydrogeology support	\$ Lump Sum	\$ Lump Sum
Spinner Logs	\$ Lump Sum	\$ Lump Sum
Dynamic video with mini camera	\$ Lump Sum	\$ Lump Sum
Video log-color with downhole and side scan	\$ Lump Sum	\$ Lump Sum
Engineering and Hydrogeology support	\$ /hour	\$ /hour
NPDES Compliance(Baker tanks, neutralizer equipment, lab fees, fabrication)	\$ Lump Sum	\$ Lump Sum
50 Ton hydraulic jacks or greater	\$ Lump Sum	\$ Lump Sum
Air compressor (air lifting)	\$ Lump Sum	\$ Lump Sum
Wire/Nylon brushes and bails	\$ Lump Sum	\$ Lump Sum
<b>Hourly Minimum (if applicable)</b>		
<ol style="list-style-type: none"> <li>1. After Hours Rate and Emergency Hourly Rate shall be anytime outside of normal business hours of Monday through Friday, 7:00 AM to 3:00 PM</li> <li>2. Maximum 15% overhead cap for all materials purchased. Project Administrator reserves the right to request that all original receipts of materials be turned in with invoices before Contractor is paid.</li> </ol>		



# L.O. LYNCH QUALITY WELLS & PUMPS, INC.

Item 10.

HARDROCK AIR DRILLING • ROTARY METHOD DRILLING • SUBMERSIBLE PUMPS

CONTRACTOR'S LICENSE NO. 740156

TELEPHONE (951) 654-7724

FAX (951) 654-2060

February 7, 2022

MAILING ADDRESS: 856 WEST SEVENTH STREET, SAN JACINTO, CA 92582

Mission Springs Water District  
66575 2<sup>nd</sup> Street  
Desert Hot Springs, CA 92240

Re:  
Attachment to Bid for: ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES

Bidder:  
L O Lynch Quality Wells & Pumps Inc  
856 W 7<sup>th</sup> Street  
San Jacinto, CA 92582  
Tel-951-654-7724  
Fax-951-654-2060

Board of Director's/Shareholders:  
50% - Emil Worm – President  
50% - Kenneth Swarthiest – VP, Sec

L O Lynch Quality Wells & Pumps, Inc ("LO Lynch") was formed in December 1996 as a Water Well Drilling Contractor.  
California Contractor's License # 740156, Type C57, DIR License # 1000000640

The company has evolved to make a name for itself in the region and industry to be a company of quality and integrity.

The company has two departments one Water Well Drilling and the other Water Well Pump Install, Service, Rehabilitation. Focus is on the Pump Department at LO Lynch, due to the Bid, but prides itself to be solution and service oriented.

The Pump Depart principles are:

Emil Worm (Shareholder, with over 50 years experience in the industry, both field experience and managing the business). Emil still is hands on with field work as needed. Emil is the wealth of knowledge to us all.

Keith Worm (Pump Department Operations Manager, formerly a Water Well Driller experienced in how wells are created, field experience (both Turbin and Submersible) and managing the Department, etc)

Phil Lucas (Sales Manager, experience working for a Water Well Drilling and Pump Company with family, working for Cla-Valve, various sized (Regional and National) Pump Distributers and Supervising numerous Bid Job Customers while here with L O Lynch (Lang Beach Water, City of Banning, City of Palmdale, Coachella Valley Water District, City of Downey, Joshua Basin Water District, City of Hemet, Olam Farming, Corcoran Irrigation District amongst others. Phil is fully capable of all of your service questions and needs

Mike Enlow (Pump Department Manager) Mike has been with the Company nearly since its inception. He is in charge of mostly Domestic pump Work, but is fully capable of scheduling assistance and field work including removal and installation of pumps (Turbin and Submersible) as well.

Luis Arias, Jaime Pereida, and Cody McBride are fully capable field formen and have numerous years of experience removing and installing Pumps (Turbin and Submerisble).

Some of our most recent on call work we have been asked to perform recently is as follows (in no particular order) :

Joshua Basin Water District:  
61750 Cholita Rd Joshua Tree, CA 92252; 760-366-8438

11/10/21 – Pull well 11 & Video Log Well.

10/26/21 – Pedestal reconstruction & Disinfection of Well 14 (Re bowled pump and performed Rehab Services including Patent Pending procedures.

03/11/21 – Well 10, Pull Pump , etc and install new Column, Tube & shaft and new motor.

Palmdale Water district:  
2029 East Avenue Q, Palmdale, CA 93550, Scott Rogers, PE; 661-456-1020

12/30/21 - After performing Bid work on Well 7 was contacted and requested to Pull Pump on Well 14 and Rehab Well including Patent pending Procedures.

Long Beach Water Department:  
1800 E Wardlow Rd, Long Beach, CA 90807, Wendy Chen, Engineer; 562-570-2324

While Performing Bid work on Citizens 9 and Wilson 1A was requested to pull & install new Booster Pumps (09/22/21) Booster 8 and (08/22/21) Booster 3) and at the Treatment Plant. Also was requested while working on bid work via Change Order to do facility repairs and pump replacement on Wise 1A.

Mission Springs Water District:  
66575 Second Street, Desert Hot Springs, CA 92240

Pull and replace a 15HP Submersible Booster in a can on an emergency basis.

We have On-call PO's in place and issued to us at the City of Perris and the City of Hemet for work as needed and have been called to do various services on various pumps. Additional information is available if needed.

We look forward to the opportunity to earn your business.

Sincerely,

Management of L O Lynch Quality Wells & Pumps Inc.



Request for Proposals  
On-Call Well Maintenance and Repair Services

L.O. LYNCH QUALITY WELLS & PUMPS, INC.  
856 West Seventh Street  
San Jacinto, CA 92582

# ATTACHMENT C

## BILLING SCHEDULE AND HOURLY RATES

1. Please attach standard company labor rate sheet.
2. Please complete the table below for billing schedule and hourly rates.
  - a. The Contractor agrees that for requested and/or required changes in the scope of work, including additions and deletions on work not performed, the Contract Sum shall be adjusted in accordance with the following unit prices, where MSWD elects to use this method in determining costs.
  - b. The unit price quoted by the Contractor shall be those unit prices that will be charged or credited for labor be provided regardless of the total number units and/or amount of labor required for added or deleted items of work
  - c. All work shall be performed in accordance with the specifications described in the RFP.

**Table 1: Billing Schedule and Hourly Rates**

Pulling & Installation		
Description	Rate	After-Hours/Emergency Hourly Rate*
Mobilization and demobilization	\$ Lump Sum 5,000.00	\$ Lump Sum 7,500.00
Two (2) men, rig and service truck	\$ /hour 450.00	\$ /hour 550.00
Two (2) man crew and smeal pump rig	\$ /hour 400.00	\$ /hour 500.00
Two (2) man crew and development rig	\$ /hour 450.00	\$ /hour 550.00
Three (3) man crew and "A" frame pump rig	\$ /hour 475.00	\$ /hour 575.00
Each additional employee	\$ /hour 125.00	\$ /hour 125.00
Crane		
Description	Rate	After-Hours/Emergency Hourly Rate*
50 ton with one (1) man	\$ /hour 850.00	\$ /hour 950.00
One (1) man crew, Service support rig for 50 ton crane	\$ /hour 950.00	\$ /hour 1,150.00



Request for Proposals  
 On-Call Well Maintenance and Repair Services

Rotary Crane		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and hydraulic crane - 5 ton	\$ 350.00 /hour	\$ 350.00 /hour
One (1) man and hydraulic crane - 8 ton	\$ 350.00 /hour	\$ 350.00 /hour
One (1) man and hydraulic crane - 10 ton	\$ 350.00 /hour	\$ 350.00 /hour
One (1) man and hydraulic crane - 17 ton	\$ 350.00 /hour	\$ 350.00 /hour
Rotary crane - 17 ton and 2-man crew	\$ 475.00 /hour	\$ 575.00 /hour
Field Service		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and delivery truck	\$ 200.00 /hour	\$ 300.00 /hour
One (1) man and service truck	\$ 325.00 /hour	\$ 425.00 /hour
Two (2) men and service truck	\$ 325.00 /hour	\$ 425.00 /hour
Two (2) men and welding truck	\$ 325.00 /hour	\$ 425.00 /hour
Two (2) man crew and combination rig	\$ 450.00 /hour	\$ 550.00 /hour
Flatbed Truck driver	\$ 250.00 /hour	\$ 300.00 /hour
Service truck and one (1) pump mechanic	\$ 375.00 /hour	\$ 475.00 /hour
Service truck and one (1) electrician	\$ 475.00 /hour	\$ 575.00 /hour
Service truck and one (1) general services	\$ 395.00 /hour	\$ 495.00 /hour
Service truck and one (1) pump mechanic and one (1) assistant	\$ 475.00 /hour	\$ 575.00 /hour
Shop Labor		
Description	Rate	After-Hours/Emergency Hourly Rate*
Shop labor-pump mechanic	\$ 150.00 /hour	\$ 225.00 /hour
Shop labor-machinist	\$ 190.00 /hour	\$ 275.00 /hour
Shop labor-welder	\$ 190.00 /hour	\$ 275.00 /hour
Metal spray labor "Sand blast and epoxy"	\$ 500.00 /hour	\$ 600.00 /hour
<b>Miscellaneous</b>		



Request for Proposals  
 On-Call Well Maintenance and Repair Services

Description	Rate	After-Hours/Emergency Hourly Rate*
Dynamic video with Engineering or Hydrogeology support	\$ Lump Sum 1,750.00	\$ Lump Sum 1,750.00
Spinner Logs	\$ Lump Sum 5,300.00	\$ Lump Sum 5,300.00
Dynamic video with mini camera	\$ Lump Sum 1,500.00	\$ Lump Sum 1,500.00
Video log-color with downhole and side scan	\$ Lump Sum 1,500.00	\$ Lump Sum 1,500.00
Engineering and Hydrogeology support	\$ /hour 200.00	\$ /hour 300.00
NPDES Compliance(Baker tanks, neutralizer equipment, lab fees, fabrication)	\$ Lump Sum 25,000.00	\$ Lump Sum 25,000.00
50 Ton hydraulic jacks or greater	\$ Lump Sum 35,000.00	\$ Lump Sum 35,000.00
Air compressor (air lifting)	\$ Lump Sum 19,250.00	\$ Lump Sum 19,250.00
Wire/Nylon brushes and bails	\$ Lump Sum 2,500.00	\$ Lump Sum 2,500.00
<b>Hourly Minimum (if applicable)</b>		
4 hour minimum		
1. After Hours Rate and Emergency Hourly Rate shall be anytime outside of normal business hours of Monday through Friday, 7:00 AM to 3:00 PM 2. Maximum 15% overhead cap for all materials purchased. Project Administrator reserves the right to request that all original receipts of materials be turned in with invoices before Contractor is paid.		



Licensed Contractors 909-384-1000  
License No. 964537

MISSION SPRINGS WATER DISTRICT  
66575 2<sup>ND</sup> AVE  
DESERT HOT SPRIGS, CA. 92240

2/7/2022

Gentlemen

In reference to your On-Call Well Maintenance and Repairs Service RFP, Legend Pump and Well Service Inc would advise you of the following.

Legend Pump and Well Service Inc is a State of California Corporation. We have been incorporated since 2/10/2011.

Our State Contractors Lic. # 964537 and has expiration date of 8/2023. C-57 / SC-61 and D-21 qualifications

Federal Tax ID # 80-0659851, DIR # 1000007078

Legend Pump and Well Service Inc. is a fully bondable company.

Company office address:

Legend Pump and Well Service Inc

1324 W Rialto Ave

San Bernardino, Ca. 92410

Phone 909-384-1000

Fax 909-384-1001

E-mail: [Legendpump@gmail.com](mailto:Legendpump@gmail.com)

Attached please find signed declaration of receipt of addendums 1&2 Company organization, recently completed projects, and partial list of Municipal Customers

Further information supplied upon request

Should you have any questions please feel free to contact our offices.

Sincerely Yours

*Larry Gomez*



Request for Proposals  
On-Call Well Maintenance and Repair Services

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
  - o. Drawings prepared for Mission Springs Water District
  - p. Addenda:

No. 1, dated 1/28, 2022  
 No. 2, dated 2/2, 2022  
 No. \_\_\_\_\_, dated \_\_\_\_\_, 2021

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation

# MISSION SPRINGS WATER DISTRICT

## ADDENDUM NO. 1 TO THE REQUEST FOR PROPOSALS DOCUMENTS AND SPECIFICATIONS FOR THE ON-CALL WELL MAINTENANCE AND REPAIR SERVICES

January 28, 2022

**ADDENDUM NO. 1** – Bidders are hereby advised that the Request for Proposals Documents and Specifications for the above referenced project are hereby amended in the following manner and the following manner only:

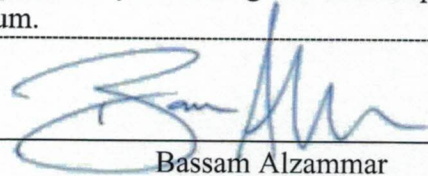
1. **Reference:** Request for Proposals – On Call Well Maintenance and Repair Services pages 1 through 16.

**Replace:** Request for Proposals – On Call Well and Booster Maintenance and Repair Services pages 1-R1 through 17-R1

-----  
Please include this Addendum with your sealed proposal. If you have given the Request for Proposal to someone else, please forward this Addendum.  
-----

Dated Sign: January 28, 2022

By:

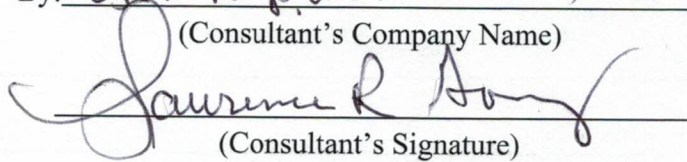
  
Bassam Alzammam

Title:

Field Operations Manager

By: Hogan Pump Well Services Inc  
(Consultant's Company Name)

Date Received by Consultant:

  
(Consultant's Signature)

2/7/2022

Lawrence R Gomez  
(Type or Print Name)



MISSION SPRINGS WATER DISTRICT

ADDENDUM NO. 2  
TO THE REQUEST FOR PROPOSALS DOCUMENTS AND SPECIFICATIONS FOR  
THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES

February 2, 2022

ADDENDUM NO. 2 – Bidders are hereby advised that the Request for Proposals Documents and Specifications for the above referenced project are hereby amended in the following manner and the following manner only:

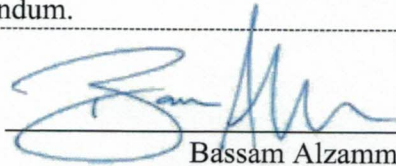
- 1. **Reference:** Request for Proposals – On-Call Well and Booster Maintenance and Repair Services pages 1-R1 through 17-R1.

**Replace:** Request for Proposals – On-Call Well and Booster Maintenance and Repair Services pages 1-R2 through 17-R2

Please include this Addendum with your sealed proposal. If you have given the Request for Proposal to someone else, please forward this Addendum.

Dated Sign: February 2, 2022

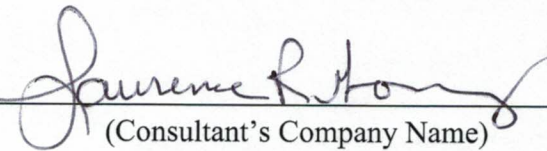
By:

  
Bassam Alzammar

Title:

Field Operations Manager

By:

  
(Consultant's Company Name)

Date Received by Consultant:

2/7/2022

LEGASIS Pump & Well Services LLC  
(Consultant's Signature)

LAWRENCE R GOMEZ  
(Type or Print Name)



**PROJECT TEAM ORGANIZATION:**

**COMPANY PRESIDENT:**

Keith Collier

**OFFICE COORDINATOR:**

ERIKA LOPEZ

909-384-1000

**Project Managers:**

LARRY GOMEZ

Cell # 951-255-3131

JULIO MARTINEZ

CELL # 951-830-0992

**SHOP COORDINATORS:**

ADAM ZUK

**FIELD SUPERVISORS/PUMP INSTALLERS:**

ERNIE MENDEVILL

ROSARIO ADKINS



Licensed Contractors 909-384-1000  
License No. 964537

**RECENTLY COMPLETED PROJECTS:**

**LAKE HEMET MUNICIPAL WATER DISTRICT  
FAIRVEIW, HEMET CA**

**CONTACT: WILL CARTER  
BOOSTER REPAIRS AND WELL REHABS  
CONTRACT SIZE VARIES \$45,000-\$85,000**

**RANCHO CALIFORNIA WATER DISTRICT  
WINCHESTER ROAD, TEMECULA CA**

**CONTACT: RYAN JOHNSON  
VARIOUS WELL AND BOOSTER REPAIRS  
CONTRACT SIZE VARIES \$20,000-\$120,000.00**

**CITY OF DOWNEY  
BROOKSHIRE, DOWNEY CA  
CONTACT: MATT ROBERTSON  
3 WELL RHABS  
CONTRACTS \$140,000-\$165,000.00**

**INDIO WATER AUTHORITY  
INDIO CA.  
CONTACT: MIGUEL PENA  
REHAB TWO WATER WELLS \$630,000.00**

**CITY OF CORONA  
  
REHAB WATER WELL  
CONTRACT \$128,000.00**



**PARTIAL LIST OF MUNICIPAL CUSTOMERS**

**COACHELLA WATER DISTRICT**

85-992 AVE 52, COACHELLA, Ca  
Miguel Navarro 760-398-2651 Xt2590

**EAST VALLEY WATER DISTRICT**

3654 EAST HIGHLAND AVE, HIGHLAND  
Allen Williams 909-888-8986

**MUSCOY MUTUAL WATER COMPANY**

2167 DARBY ST, SAN BERNARDINO  
Rudy Garcia 909-887-2964

**GOLEN STATE WATER AGENCY**

2143 CONVENTION CENTER WAY, ONTARIO  
Varies depending on area

**INDIO WATER AUTHORITY**

83101 Ave 45, Indio  
Miguel Pena 760-625-1852

**LAKE HEMET MUNICIPAL WATER DIST**

26385 Fairview, Hemet  
Will Carter 951-658-3241 Xt 260

**FONTANA WATER DISTRICT**

15966 Arrow Route, Fontana

**BANNING HEIGHTS MUTUAL WATER**

7091 Bluff Street, Banning Ca  
John Covington 951-755-5270

**CITY OF LOMA LINDA**

25541 Barton road, Loma Linda, Ca  
Russ Handy 909-478-4260

**JOSHUA BASIN WATER**

61750 Chollita Rd Joshua Tree, Ca.  
Randy Little 760-366-8438

**SOUTH MESA WATER**

391 W Ave L, Calimesa, Ca  
Dave Armstrong 909-795-2401

**CITY OF HEMET**

3777 Industrial Ave, Hemet, Ca  
Ron Proze 951-765-2348

**CITY OF CHINO**

5050 Schaffer Ave, Chino, Ca

**TWENTY NINE PALMS WATER**

Hatch road, Twenty Nine Palms Ca  
Ray Kolisz 760-367-7546

**BEAUMONT CHERRY VALLEY**

560 Magnolia, Beaumont, Ca  
Anthony Lara 951-845-9581

**BELLFLOWER SOMMERSET**

10016 Flower, Bellflower Ca  
Roberto Olvera 562-866-9980



**RANCHO CAL WATER**  
42135 Winchester Road, Temecula, Ca  
Ryan Johnson

**LEE LAKE WATER**  
22646 Temescal Cyn Rd, Corona  
Ken Caldwell 951-277-1414

**City of Corona**  
755 Public Safety Way, Corona Ca  
Zack Reid 909-736-2266

**Knott's Berry Farm**  
8039 Beach Blvd.  
Buena Park, Ca  
Brian Eliason 714-220-5191

**County of San Bernardino**  
Special Districts  
12402 Industrial Blvd D-6  
Victorville, Ca 92395  
Chris Bishop

**CITY OF RIVERSIDE, P&R**  
3900 Main, Riverside, Ca  
Lee Withers 951-351-6084

**DEVORE WATER CO.**  
18185 Kenwood, Devore, Ca.  
Mark Slobom 909-887-3310

**City of Downey**  
11111 Brookshire, Downey  
Matt Robertson

**Big Horn Desert View Water**  
622 S. Jemez Trail  
Yucca Valley, Ca  
Marina West 760-364-2315

**Monte Vista Water**  
10575 Central Ave  
Montclair, Ca 91763

# **Legend**

## **Pump & Well Service INC.**

Licensed Contractors  
License No. 964537

### Experience and Qualifications

a. Legend Pump & Well Service Inc. is put together with over 150 years of qualified and experienced employee's. With a constant re-investment into itself we are constantly upgrading equipment, computers and inventing new ways to improve and perfect at what we do best. Our success in starting a Company 2010 during an economic crash and melt down has been our commitment to perfection and our guaranteed customer satisfaction. 24 HR/7 days a week we are here to keep the water flowing. Booster pumps, well pumps, electrical design, well abandonments, well rehabilitation, efficiency improvements, design build and custom fabrication. Our fleet consist of rigs, pump trucks, cranes, service trucks, electrical trucks, flat beds and support vehicles. We stock most major materials needed to speed up repairs. Our 13000 sq/ft shop provides full in house repairs. Our newer lathes, mills, 100 ton press and expertise in machine work and repairs mean we can do it ourselves and not rely on someone else to get the job done. Our certified welders can fabricate and repair in house on 4 specific welders. Our company is also 100% accident free. No claims or injuries since the day we opened.

Below are the just some of the key employees:  
Each one below have an apprentice in training.

Keith Collier	President with over 22 Years of experience in the pump Industry
Bob Sears	Sales and Engineering over 37 Years in the pump Industry
Larry Gomez	Sales and Engineering over 40 Years in the pump Industry
Sam Mecey	Lead Electrical Over 37 Years in the pump Industry
Julio Martinez	Sales and Engineering over 15 Years in the pump Industry
Var Millet	Pump Installer and Certified Crane Operator over 40 Years
Ernie Mendivel	Pump Installer and well Development over 12 Years
Chris Fieldhut	Machinist with over 30 Years of Pump Machining and design
Brad Robinson	Machinist and pump Installer over 10 Years

There are many more great employees and upcoming installers, electricians, machinist and pump designers that are being trained and certified on a weekly basis.

All Key employees and operators are required to maintain a good standing CDL license, Crane certificate, rigging capacity knowledge and a minimum 6 year's of experience.

Emergency situation.

All key employees provide their cell phone numbers and have direct E-mail to their phones to respond and handle business in the field.

#### 5. Repair Services Methodology

24/7 emergency on call service. Full in house machine shop and repair facility. Two fully equipped and highly experienced electrical service techs. Enough equipment to service your needs and over 150 years of employee experience.

The only risk or variable we foresee would be Mother Nature, safety hazards or failed equipment. Mother Nature is not controllable and as long as safety was not a factor a little rain will not slow us down. Safety is #1 on our list; we will not jeopardize anyone's safety. A plan will be made or calls to the proper people to make the environment safe before work can start. Equipment failures can be repaired or replaced to keep job moving. We have two of everything.

#### 7. References

Banning Heights Mutual Water  
Cabazon Water District  
Southmesa Water District  
Niagara Water Company  
CVWD  
EVWD  
City of San Jacinto  
And many more upon request

## ATTACHMENT C

### BILLING SCHEDULE AND HOURLY RATES

1. Please attach standard company labor rate sheet.
2. Please complete the table below for billing schedule and hourly rates.
  - a. The Contractor agrees that for requested and/or required changes in the scope of work, including additions and deletions on work not performed, the Contract Sum shall be adjusted in accordance with the following unit prices, where MSWD elects to use this method in determining costs.
  - b. The unit price quoted by the Contractor shall be those unit prices that will be charged or credited for labor be provided regardless of the total number units and/or amount of labor required for added or deleted items of work
  - c. All work shall be performed in accordance with the specifications described in the RFP.

**Table 1: Billing Schedule and Hourly Rates**

Pulling & Installation		
Description	Rate	After-Hours/Emergency Hourly Rate*
Mobilization and demobilization	\$ 5000 Lump Sum	\$ 7500 Lump Sum
Two (2) men, rig and service truck	\$ 320 <sup>00</sup> /hour	\$ 480 <sup>00</sup> /hour
Two (2) man crew and smeal pump rig	\$ 320 <sup>00</sup> /hour	\$ 480 <sup>00</sup> /hour
Two (2) man crew and development rig	\$ 365 <sup>00</sup> /hour	\$ 547. <sup>50</sup> /hour
Three (3) man crew and "A" frame pump rig	\$ 440 <sup>00</sup> /hour	\$ 660. <sup>00</sup> /hour
Each additional employee	\$ 120 <sup>00</sup> /hour	\$ 180 <sup>00</sup> /hour
Crane		
Description	Rate	After-Hours/Emergency Hourly Rate*
50 ton with one (1) man	\$ 405 <sup>00</sup> /hour	\$ 607. <sup>50</sup> /hour
One (1) man crew, Service support rig for 50 ton crane	\$ 120 <sup>00</sup> /hour	\$ 180 <sup>00</sup> /hour





Rotary Crane		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and hydraulic crane - 5 ton	\$ 270 <sup>00</sup> /hour	\$ 405 <sup>00</sup> /hour
One (1) man and hydraulic crane - 8 ton	\$ 285 <sup>00</sup> /hour	\$ 427 <sup>50</sup> /hour
One (1) man and hydraulic crane - 10 ton	\$ 285 <sup>00</sup> /hour	\$ 427 <sup>50</sup> /hour
One (1) man and hydraulic crane - 17 ton	\$ 300 /hour	\$ 450 <sup>00</sup> /hour
Rotary crane - 17 ton and 2-man crew	\$ 390 <sup>00</sup> /hour	\$ 585 <sup>00</sup> /hour
Field Service		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and delivery truck	\$ 175 <sup>00</sup> /hour	\$ 262 <sup>50</sup> /hour
One (1) man and service truck	\$ 185 <sup>00</sup> /hour	\$ 277 <sup>50</sup> /hour
Two (2) men and service truck	\$ 280 /hour	\$ 420 <sup>00</sup> /hour
Two (2) men and welding truck	\$ 310 /hour	\$ 465 <sup>00</sup> /hour
Two (2) man crew and combination rig	\$ 305 <sup>00</sup> /hour	\$ 547 <sup>50</sup> /hour
Flatbed Truck driver	\$ 155 <sup>00</sup> /hour	\$ 232 <sup>50</sup> /hour
Service truck and one (1) pump mechanic	\$ 185 <sup>00</sup> /hour	\$ 277 <sup>50</sup> /hour
Service truck and one (1) electrician	\$ 192 /hour	\$ 288 <sup>00</sup> /hour
Service truck and one (1) general services	\$ 185 <sup>00</sup> /hour	\$ 277 <sup>50</sup> /hour
Service truck and one (1) pump mechanic and one (1) assistant	\$ 280 <sup>00</sup> /hour	\$ 420 <sup>00</sup> /hour
Shop Labor		
Description	Rate	After-Hours/Emergency Hourly Rate*
Shop labor-pump mechanic	\$ 95 <sup>00</sup> /hour	\$ 142 <sup>50</sup> /hour
Shop labor-machinist	\$ 105 <sup>00</sup> /hour	\$ 157 <sup>50</sup> /hour
Shop labor-welder	\$ 110 <sup>00</sup> /hour	\$ 165 <sup>00</sup> /hour
Metal spray labor "Sand blast and epoxy"	\$ 110 <sup>00</sup> /hour	\$ 165 <sup>00</sup> /hour
Miscellaneous		



Request for Proposals  
On-Call Well Maintenance and Repair Services

Item 10.

Description	Rate	After-Hours/Emergency Hourly Rate*
Dynamic video with Engineering or Hydrogeology support	\$ Lump Sum <i>1800<sup>00</sup>¢</i>	\$ Lump Sum <i>2700<sup>00</sup>¢</i>
Spinner Logs	\$ Lump Sum <i>6000<sup>00</sup>¢</i>	\$ Lump Sum <i>9000<sup>00</sup>¢</i>
Dynamic video with mini camera	\$ Lump Sum <i>1800<sup>00</sup>¢</i>	\$ Lump Sum <i><del>1800<sup>00</sup>¢</del> 2700<sup>00</sup>¢</i> <span style="font-size: 2em;">Ⓢ</span>
Video log-color with downhole and side scan	\$ Lump Sum <i>1200</i>	\$ Lump Sum <i>1800</i>
Engineering and Hydrogeology support	\$ /hour <i>110<sup>00</sup>¢</i>	\$ /hour <i>165<sup>00</sup>¢</i>
NPDES Compliance(Baker tanks, neutralizer equipment, lab fees, fabrication)	\$ Lump Sum <i>11,490<sup>00</sup>¢</i>	\$ Lump Sum <i>11490<sup>00</sup>¢</i>
50 Ton hydraulic jacks or greater	\$ Lump Sum <i>420<sup>00</sup>¢</i>	\$ Lump Sum <i>630<sup>00</sup>¢</i>
Air compressor (air lifting)	\$ Lump Sum <i>185<sup>00</sup>¢</i>	\$ Lump Sum <i>277<sup>50</sup>¢</i>
Wire/Nylon brushes and bails	\$ Lump Sum <i>415<sup>00</sup>¢</i>	\$ Lump Sum <i>622<sup>50</sup>¢</i>
<b>Hourly Minimum (if applicable)</b>		
<ol style="list-style-type: none"> <li>1. After Hours Rate and Emergency Hourly Rate shall be anytime outside of normal business hours of Monday through Friday, 7:00 AM to 3:00 PM</li> <li>2. Maximum 15% overhead cap for all materials purchased. Project Administrator reserves the right to request that all original receipts of materials be turned in with invoices before Contractor is paid.</li> </ol>		

**PROPOSAL FOR  
MISSION SPRINGS WATER DISTRICT  
  
ON-CALL WELL AND BOOSTER  
MAINTENANCE AND REPAIR SERVICES**

by:

**Curtis McCalla, President  
South West Pump & Drilling, Inc.  
53381 Highway 111  
Coachella, CA 92236**

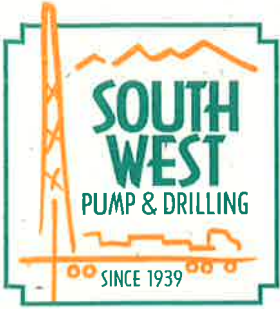
**(760) 398-3977**

**(760) 397-2287 - FAX**

**[sales@swpdinc.com](mailto:sales@swpdinc.com)**



**[WWW.SWPDINC.COM](http://WWW.SWPDINC.COM)**



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SOUTH WEST PUMP & DRILLING, INC. 53-381 HIGHWAY 111 COACHELLA, CA 92236 Tel 760.398.3977 Tel 800.770.7360 Fax 760.398.2287

Tuesday, February 8, 2022

Bassam Alzammar  
 Field Operations Manager  
 Missions Springs Water District  
 66575 2<sup>nd</sup> Street  
 Desert Hot Springs, CA 92240

RE: RFP – On-Call Well and Booster Maintenance and Repair Services.

Dear Mr. Alzammar,

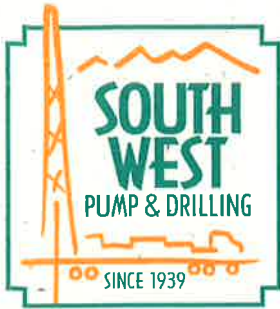
South West Pump & Drilling, Inc. is pleased to present this proposal for On-Call Well and Booster Maintenance and Repair Services..

South West Pump & Drilling, Inc. guarantees that all work shall be free from defects in workmanship and new materials for one (1) year from date of completion of the work. Any extensions on warranties will not include labor required to repair or replace parts, materials and equipment. All guarantees and warranties are void if equipment fails due to misuse, such as over pumping, short cycling, changes in system operating conditions, etc.

SWPD will perform the work in a professional and workman like manner

Respectfully,

Curtis McCalla  
 President  
 (760) 398-3977, Ext. 101  
[sales@swpdinc.com](mailto:sales@swpdinc.com)  
 License Number: 723919



## South West Pump & Drilling Background

### *McCalla Family Drilling Experience*

David McCalla, grandfather of Curtis McCalla, purchased Dixon Pump Company of Santa Ana in 1938. This began the McCalla family legacy, of providing excellent service within the water well and pump industry in Southern California. McCalla Bros. work included cities, municipalities, military bases, private water companies, as well as agricultural and dairy farms. The types of projects ranged from electrical repairs to complicated municipal pump distribution systems. The well drilling projects ranged from \$30,000 to a \$2,000,000 well contract for Los Angeles Department of Water and Power.

In 1988 Dan and Bob McCalla, the second generation at the helm of the family business, made the decision to sell McCalla Bros. to Layne-Western, an international water well drilling corporation. At this time, the number of employees on the McCalla Bros. payroll totaled 180. Layne-Western was looking to expand into the Southern California market and achieved this by purchasing the well established and very profitable, McCalla Bros.

Curtis, Dan McCalla's son, joined the McCalla division of Layne-Western after receiving his Bachelor of Arts degree in business administration in 1988. Curtis had worked in the water well drilling industry all his life and planned to open his own pump company in the future, after he received additional experience working for Layne-Western. Curtis began work at the Chino branch as Assistant Drilling Superintendent and later took on responsibilities of Sales Engineer and Purchasing Agent. In 1991, Layne-Western promoted Curtis to Branch Manager of the Coachella facility. Curtis, due to his extensive experience, was honored as the youngest branch manager to hold such a position in the history of Layne-Western. Curtis began with thirteen employees and expanded to a total of twenty employees under his management.

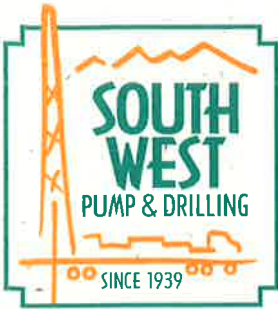
In 1995, Curtis realized his dream of establishing his own water well and pump service company, South West Pump & Drilling, Inc. South West Pump & Drilling, Inc. currently employs approximately 40 people. The operation includes three large reverse circulation rigs and a small mud rotary rig. We operate four pump rigs, and three 10 to 15 ton cranes trucks

### *Services Provided*

South West Pump & Drilling, Inc. provides pump repair, new pump sales, well drilling, well rehabilitation services and a full capacity pump machine shop to the Southern California area. South West Pump & Drilling, Inc. draws on the over 80 years of service and experience that the McCalla family has previously provided under the company of McCalla Bros..

### *Locations*

The location of our corporate facility is 53-381 Highway 111 in the city of Coachella. There is ample room for heavy equipment storage in the outside yard, a full service machine shop located in the 6,500 square foot shop area, as well as 1,500 square feet of office space. The entire land encompasses over 4 acres. The land is owned by Daniel McCalla and is leased to South West Pump & Drilling, Inc. Additionally, South West Pump & Drilling, Inc. owns a property at 1481 Mesa View Street in Hemet, from where we are able to store equipment and dispatch crews. This location includes a yard, full service machine shop and office space.



## Southwest Pump & Drilling, Inc. Personnel Experience

Curt McCalla, President 35 years

Life Long Involvement in the Family Drilling Business

Point Loma Nazarene College

Branch Manager for McCalla Brothers / Layne Western

President / Owner South West Pump & Drilling, Inc.

Brian Jeffers, Branch Manager 36 years

Pump Installer for Layne Western – 10 years

Sales Engineer, Project Manager then

Branch Manager for SWPD

Vice President for SWPD

Keith Cross, Coachella Facility Production Manager 25 years

Robert Huff, Test Pumper / Pump Installer 21 years

Joey Montano, Driller 21 years

Edtenchis Thomas, Driller 8 years

### **SUBJECT: Technical Qualifications of Personnel**

Training for all key personnel revolve around numerous years in the water well drilling industry.

Aspects including: well construction, well design, well development, pump design and installation, well repairs and rehabilitation.

Certified Crane Operator

Certified Forklift and Backhoe Training

40 hours Hazardous Materials Training

Super Fund Training

Excavation and Confined Space Training

Chemical Rehabilitation Well Training

AGWA Certified Pump Installer

Class A Drivers License

Lock Out / Tag Out

CPR / First Aid



SWPD is uniquely qualified for several of the projects contemplated. The management team and their predecessors by whom the current management were trained and where mentored go back to McCalla Bros. Curtis McCalla is the owner and president of SWPD. The McCalla family and water wells go back to the late 1930's when California was growing its agricultural prowess and the family business has since transitioned into industrial, retail, municipal, and residential communities as southern California has also evolved. SWPD was formed to recapture the benefit of business where folks' knowledge of the work is valued. Performing the associated work in a high-quality manner is seen as value well beyond that as determined by price alone. SWPD believe if a project is well thought out, planned, and then executed well. The likelihood the best results for the client are most high. A project that has the least cost and meets the short-term goals but fails prematurely is not a good value. SWPD has a reputation of working with clients to determine a course of action that meets the immediate needs of the customer, but we also look ahead and plan for future changes and try to anticipate what is beneficial in the days ahead.

As a full-service pump and drilling contractor, we operate a machine shop, welding shop, service technician. SWPD extracts and installs well pumps booster pumps. We are active in the well rehabilitation space as well the is excellent understanding of well construction. This knowledge is very important when working with well issues such and sanding, physical plugging of well screens and so on.

SWPD is a high-quality pump service and water well drilling contractor in southern California we have drilled water wells from our eastern boarder of California, Blyth to west coast such as ToPrence. We have been as far north as Bakersfield and as far south as San Diego. This is not a boast as many water well drillers travel much further. We will leave a legacy of thoughtfulness and quality work which is recognizable by future custodians of our great and valued water resources.





## REFERENCES

Coachella Valley Water District  
75-515 East Hovley Lane  
Palm Desert, CA 92211

Homer Alfaro (760) 398-2651 Ext. 2269  
Water Well Drilling & Construction  
Pump & Well Rehabs, On-Call Maintenance

Water Replenishment District of California  
4040 Paramount Boulevard  
Lakewood, CA 90712

Melody Wu (562) 921-5521  
On-Call Maintenance  
Pumping Equipment & Well Rehabilitations

City of Redlands  
35 Cajon Street, Suite 15A  
Redlands, CA 92373

Jason Lane (909) 798-7698  
Pumping Equipment and Well Rehabilitations

Cucamonga Valley Water District  
10440 Ashford Street  
Rancho Cucamonga, CA 91730

Mike Maestas (909) 987-2591  
Well Drilling & Construction  
Pumping Equipment and Well Rehabilitations

Rancho California Water District  
16600 Civic Center Drive  
Bellflower, CA 90706

Rhonda Barkey (951) 296-6900  
Water Well Drilling & Construction  
Pumping Equipment and Well Rehabilitation

# Experience and Record of Past Performance

## CVWD Well 4507

\$ 23,223.31

12/20/2021 to 01/26/2022

71-300 Dinah Shore Drive (within the Westin Resort – Mission Hills)

Rancho Mirage, CA 92270

Homer Alfaro

Pump Maintenance Crew Chief

Coachella Valley Water District

51-501 Tyler Street

Coachella, CA 92236

halfaro@cvwd.org

Emergency Deep Well Pump Extraction

Remove pump house at location noted above and set aside on property in an area and in a manner that is safe and will not interfere with access to the site.

Extract one (1) water lubed deep well vertical turbine pump.

If, during the extraction process, a column pipe coupling should become seized, the contractor must first demonstrate to CVWD inspector(s) that all attempts were made to unscrew before using any cutting method to cut column pipe.

If a deep well vertical turbine pump should become stuck and the extraction is halted, the Contractor(s) must make sufficient attempts with no less than a 50 ton "A" frame rig, smel rig, or crane equipped with adequate rigging, elevators and any other necessary equipment to free the pump.

If the stuck pump extraction efforts with the 50 ton equipment is unsuccessful, the Contractor must submit a change order for additional efforts.

The contractor must use common industry methods of extracting a stuck pump such as the use of air compressors for air lifting and or hydraulic jacks before abandoning efforts to extract the pump.

If additional efforts are approved the contractor must show a reasonable degree of skill and care utilizing common industry methods in the presence of a CVWD representative to extract the pump.

If extraction is unsuccessful due to pump becoming stuck in the process, final payment will be adjusted by 35% of the itemized pump extraction cost.

Install a well cap and a blind flange on the discharge manifold, CVWD to supply.

Upon extraction, contractor is to provide a visual on-site pump component condition analysis for the complete pumping unit.

The pump equipment condition as extracted shall be written into an as found condition assessment report.

The assessment shall include but is not limited to the following:

Discharge head condition

Column pipe condition

Line shafts and couplings condition

Retainers and rubber inserts condition

Pump/bowl assembly condition

Suction pipe condition

Cone strainer condition

Likely theory of the cause of pump failure

Upon completion of the pump analysis report all pump equipment/material, electric motor, column pipe, shafting, retainers, bushings, etc., shall be delivered to the CVWD Coachella yard for storage

Pump bowl assembly shall be transported to contractors' yard upon extraction, to be disassembled and inspected.

After inspection, the pump bowl assembly shall be palletized and delivered to the Electric shop, located at CVWD's Coachella campus.

Contractor shall prepare a written detailed report for pump bowl assembly to include but not limited to the following.

Pump bowl make and model

Number of stages

Single line pump curve

Pump bowl casting wear and condition

Pump suction and discharge sizes

Tolerances/wear of bowl bushings and wear rings

Shaft size and stick up

Number of impeller vanes and condition

Impeller trim top and bottom diameter for each individual impeller

Pump materials

Depth to pump

Depth of standing water level

Photos of items extracted

Pump damage details such as cavitation, sand, heat, broken parts etc.

Recommendations for repairs

**CVWD Well 8995-2****\$36,414.00****03/17/2020 to 04/30/2020**

1.48 Miles West of Highway 86 on Ave. 86

City: Oasis, CA 92274 to

Homero Alfaro

Pump Maintenance Crew Chief

Coachella Valley Water District

51-501 Tyler Street

Coachella, CA 92236

halfaro@cvwd.org

Emergency Repaired Pump Installation:

Repair and install a Flowserve 14KKL 7 Stage deep well vertical turbine pump at location noted above.

The deep well turbine pump has been extracted, broken down, and palletized and is stored at the SWP&D Coachella Campus.

The column pipe, shafting, and retainers are stored at CVWD Coachella Campus.

Contractor shall repair and install existing pump (bowl assembly) a Flowserve 14KKL 7 Stage W/L pump bowl assembly that meets the specifications below.

Flowserve 14KKL 7 Stage W/L pump bowl assembly, designed for 1400 GPM at 420' TDH at 1785 rpm, SS bolting, SS collets, bronze impellers, 416SS bowl shaft, to fit 10" 3/4T suction, 10" W/L butt thread discharge, and 1-15/16" line shaft, 10" shaft projection.

Contractor shall make repairs to existing pump in accordance to the pump/bowl assembly report provide by Southwest Pump & Drilling.

Contractor shall furnish and install new material to include the following

One (1) New 1-15/16" 416SS two-piece head/motor shaft machined to appropriate lengths

One (1) 1-15/16" side tapped carbon steel head nut

All CVWD furnished materials shall be hauled from the Coachella Campus to the project site by the

Contractor and shall include the following:

- o 330' feet of 12" water lube threaded and coupled column pipe
- o Thirty four (34) 12" bronze retainers with rubber insert (80 Shore or better) to fit 1-15/16" line shaft
- o 330' feet of 1-15/16"x 10' left hand ten thread/inch 416 stainless steel line shafts
- o Thirty four (34) 1-15/16" carbon steel couplings
- o One (1) 10"x 10' suction pipe (tail pipe) with stainless steel cone strainer
- o One (1) 200HP electric motor
- o One (1) 12" discharge head

Contractor to furnish a two piece head/motor shaft machined to appropriate lengths, including new carbon steel couplings and head nut

Contractor shall inspect and prepare all materials. All shafts shall be straightened to a tolerance of less than .004" inches. The contractor shall demonstrate the shaft straightness to CVWD's on-site inspector prior to beginning the installation.

Contractor shall clean, sandblast and paint the pump head using Tnemec Pota-Pox LI40 Epoxy

**CVWD Well 5668****\$39,498.66****08/07/2020 to 11/30/2020**

74-305 Magnesia Falls Drive

Palm Desert, CA 92260

Homero Alfaro

Pump Maintenance Crew Chief

Coachella Valley Water District

51-501 Tyler Street

Coachella, CA 92236

[halfaro@cvwd.org](mailto:halfaro@cvwd.org)**Scope of Work:**

Remove pump house at location noted above and set aside on property in an area and in a manner that is safe and will not interfere with access to the site.

Extract one (1) water lubed deep well vertical turbine pump. If, during the extraction process, a column pipe coupling should become seized, the contractor must first demonstrate to CVWD inspector(s) that all attempts were made to unscrew before using any cutting method to cut column pipe. If a deep well vertical turbine pump should become stuck and the extraction is halted, the Contractor(s) must make sufficient attempts with no less than a 50 ton "A" frame rig, smel rig, or crane equipped with adequate rigging, elevators and any other necessary equipment to free the pump.

o If the stuck pump extraction efforts with the 50 ton equipment is unsuccessful, the Contractor must submit a change order for additional efforts.

o The contractor must use common industry methods of extracting a stuck pump such as the use of air compressors for air lifting and or hydraulic jacks before abandoning efforts to extract the pump.

o If additional efforts are approved the contractor must show a reasonable degree of skill and care utilizing common industry methods in the presence of a CVWD representative to extract the pump.

o If extraction is unsuccessful due to pump becoming stuck in the process, final payment will be adjusted by 35% of the itemized pump extraction cost.

Install a well cap and a blind flange on the discharge manifold, CVWD to supply.

Upon extraction, contractor is to provide a visual on-site pump component condition analysis for the complete pumping unit.

The pump equipment condition as extracted shall be written into an as found condition assessment report.

The assessment shall include but is not limited to the following:

o Discharge head condition

o Column pipe condition

o Line shafts and couplings condition

o Retainers and rubber inserts condition

o Pump/bowl assembly condition

o Suction pipe condition

o Cone strainer condition

o Likely theory of the cause of pump failure

Upon completion of the pump analysis report all pump equipment/material, electric motor, column pipe, shafting, retainers, bushings, etc., shall be delivered to the CVWD Coachella yard for storage

Pump bowl assembly shall be transported to contractors' yard upon extraction, to be disassembled and inspected.

After inspection, the pump bowl assembly shall be palletized and delivered to the Electric shop, located at CVWD's Coachella yard

Contractor shall prepare a written detailed report for pump bowl assembly to include but not limited to the following.

o Pump bowl make and model

- o Number of stages
- o Single line pump curve
- o Pump bowl casting wear and condition
- o Pump suction and discharge sizes
- o Tolerances/wear of bowl bushings and wear rings
- o Shaft size and stick up
- o Number of impeller vanes and condition
- o Impeller trim top and bottom diameter for each individual impeller
- o Pump materials
- o Depth to pump
- o Depth of standing water level
- o Photos of items extracted
- o Pump damage details such as cavitation, sand, heat, broken parts etc.
- o Recommendations for repairs

Well Brushing and Bailing:

- After assessment of well video, CVWD will determine if further well maintenance is required. If no further maintenance is required, the contractor shall be paid for the extraction portion of this contract listed in the itemized bid.
- CVWD will notify the contractor that the Brushing and Bailing of the well shall commence.
- Brushing and bailing shall not exceed a total of twenty-four (24) combined hours.
- Bailing shall be determined by the amount of sediment/fill at bottom of well during course of brushing. Debris from bailing shall be deposited into a container provided by contractor and hauled-off, disposed of properly, and not dumped on site.
- The Contractor shall provide a development rig with a spudder or walking beam.
- The development rig must include either a mechanical or hydraulically operated spudder or walking beam, which will automatically produce a reciprocating surging action in the well with a variable stroke length of 12" and not to exceed 36" and shall also be capable of a stroke frequency of up to 30 per strokes per minute.
- The Contractor shall provide nylon brush for CVWD wire wrapped wells and steel cable wire brushes for CVWD louvered perforated wells. For steel cable wire brush, the brushes shall be installed in the barrel in a spiral design in order for the brush to rotate in the well when moved vertically within the well.
- The wells wire wrapped/louver perforated area shall be brushed with described tool using the spudder or rocker arm. Once the wire wrap/louvered perforations while using the spudder or rocker arm. No manual brushing will be allowed.
- The Contractor shall provide a bail to be of proper width and length with a oneway valve at the bottom. This is to create a suction and surging action when moved vertically within the well which will further help with the maintenance and rehabilitation of well.

**CVWD Well 5725****\$40,961.76****11/16/2020 to 02/28/2021**

79-592½ Rancho La Quinta Drive (Inside Rancho La Quinta)

La Quinta, CA 92253

Scope of Work:

Homero Alfaro

Pump Maintenance Crew Chief

Coachella Valley Water District

51-501 Tyler Street

Coachella, CA 92236

[halfaro@cvwd.org](mailto:halfaro@cvwd.org)

- Remove pump house at location noted above and set aside on property in an area and in a manner that is safe and will not interfere with access to the site.
- Extract one (1) water lubed deep well vertical turbine pump.
  - o If, during the extraction process, a column pipe coupling should become seized, the contractor must first demonstrate to CVWD inspector(s) that all attempts were made to unscrew before using any cutting method to cut column pipe.
  - o If a deep well vertical turbine pump should become stuck and the extraction is halted, the Contractor(s) must make sufficient attempts with no less than a 50 ton "A" frame rig, smel rig, or crane equipped with adequate rigging, elevators and any other necessary equipment to free the pump.
  - o If the stuck pump extraction efforts with the 50 ton equipment is unsuccessful, the Contractor must submit a change order for additional efforts.
  - o The contractor must use common industry methods of extracting a stuck pump such as the use of air compressors for air lifting and or hydraulic jacks before abandoning efforts to extract the pump.
  - o If additional efforts are approved the contractor must show a reasonable degree of skill and care utilizing common industry methods in the presence of a CVWD representative to extract the pump.
  - o If extraction is unsuccessful due to pump becoming stuck in the process, final payment will be adjusted by 35% of the itemized pump extraction cost.
- Install a well cap and a blind flange on the discharge manifold, CVWD to supply.
- Upon extraction, contractor is to provide a visual on-site pump component condition analysis for the complete pumping unit.
- The pump equipment condition as extracted shall be written into an as found condition assessment report.
- The assessment shall include but is not limited to the following:
  - o Discharge head condition
  - o Column pipe condition
  - o Line shafts and couplings condition
  - o Retainers and rubber inserts condition
  - o Pump/bowl assembly condition
  - o Suction pipe condition
  - o Cone strainer condition
  - o Likely theory of the cause of pump failure
- Upon completion of the pump analysis report all pump equipment/material, electric motor, column pipe, shafting, retainers, bushings, etc., shall be delivered to the CVWD Coachella yard for storage
- Pump bowl assembly shall be transported to contractors' yard upon extraction, to be disassembled and inspected.
- After inspection, the pump bowl assembly shall be palletized and delivered to the Electric shop, located at CVWD's Coachella yard
- Contractor shall prepare a written detailed report for pump bowl assembly to include but not limited to the following.

- o Pump bowl make and model
- o Number of stages
- o Single line pump curve
- o Pump bowl casting wear and condition
- o Pump suction and discharge sizes
- o Tolerances/wear of bowl bushings and wear rings
- o Shaft size and stick up
- o Number of impeller vanes and condition
- o Impeller trim top and bottom diameter for each individual impeller
- o Pump materials
- o Depth to pump
- o Depth of standing water level
- o Photos of items extracted
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- Brushing and bailing shall not exceed a total of twenty-four (24) combined hours.
- Bailing shall be determined by the amount of sediment/fill at bottom of well during course of brushing. Debris from bailing shall be deposited into a container provided by contractor and hauled-off, disposed of properly, and not dumped on site.
- The Contractor shall provide a development rig with a spudder or walking beam.
- The development rig must include either a mechanical or hydraulically operated spudder or walking beam, which will automatically produce a reciprocating surging action in the well with a variable stroke length of 12" and not to exceed 36" and shall also be capable of a stroke frequency of up to 30 per strokes per minute.
- The Contractor shall provide nylon brush for CVWD wire wrapped wells and steel cable wire brushes for CVWD louvered perforated wells. For steel cable wire brush, the brushes shall be installed in the barrel in a spiral design in order for the brush to rotate in the well when moved vertically within the well.
- The wells wire wrapped/louver perforated area shall be brushed with described tool using the spudder or rocker arm. Once the wire wrap/louvered perforations are reached, the brush shall not be lowered at more than one foot per minute while using the spudder or rocker arm. No manual brushing will be allowed.
- The Contractor shall provide a bail to be of proper width and length with a oneway valve at the bottom. This is to create a suction and surging action when moved vertically within the well which will further help with the maintenance and rehabilitation of well.



Job Number	Start Date	Customer Name	Contract	Description of Services
job_no	job_start_date	Name	original_contract	description_of_services
170201	2/1/2017	Cucamonga Valley Water Dist	\$ 45,944.00	Well No. 33 - Remove, Inspect & Repair Deep Well Oil Lube Pump
170304	3/3/2017	Norstar Plumbing & Engineering	\$ 404,628.00	San Bernardino Municipal Water District - Norstar Plumbing & Engineering - Retrofit of Rix Expansion Project Test Wells into Production Wells Project
170405	4/14/2017	Lake Arrowhead Comm Services D	\$ 4,750.00	Video Inspection of (7) Monitoring Wells & (6) Test Wells
170406	4/21/2017	Coachella Valley Water	\$ 22,184.00	Well 5632 Pump Repair & Installation
170503	5/11/2017	City of Riverside	\$ 10,090.00	Lemona Booster Station Pump No. 3 -Pull & Inspect Split Case Pump
170603	6/23/2017	Lake Hemet Municipal	\$ 6,039.00	Garner Valley Well 1 - Remove & Install Pump Equipment
170604	6/23/2017	Lake Hemet Municipal	\$ 16,639.00	Garner Valley Well 2 - Supply & Install Pump Equipment
170605	6/23/2017	City of San Jacinto	\$ 37,325.00	Pull & Install Equipment, Video, Test Pump
170606	6/23/2017	City of Redlands	\$ 42,982.00	Mill Creek Well No. 4 - Rehabilitation Project
171205	12/14/2017	CA. Dept. of Corrections	\$ 426,191.00	CVSP - Repair Well No. 4 - Abandon Well Nos. 1 & 5
171210	12/21/2017	Coachella Valley Water	\$ 12,300.00	Well 5658 - Pump Extraction & Brush & Bail
180307	3/8/2018	West Basin MWD	\$ 444,085.38	Brewer Desalter - Supply Pumping Equipment
180403	4/11/2018	City of San Jacinto	\$ 112,139.00	Grand Well - Pull Equip, Video, Re-Install
180405	4/17/2018	College Of The Desert	\$ 31,189.00	Well 3 -Replace Top End, Rewind Motor, Supply Loaner
180903	9/19/2018	Tennyson Pipeline Co.	\$ 71,282.00	Big Bear Lake DWP - Sawmill Well Pumping Plant - Video, Brush & Bail, S&I Pumping Equipment
181104	11/16/2018	Coachella Valley Water	\$ 40,851.00	Well 5630 - Furnish & Install New Deep Well Turbine
181202	12/12/2018	Coachella Valley Water	\$ 22,035.75	Well 5678 - Well Pump Extraction
190101	1/8/2019	Cucamonga Valley Water Dist	\$ 54,790.50	General Well Rehab - Well 23 Project
190104	1/29/2019	Coachella Valley Water	\$ 21,785.00	Well 4510 - DWT Pump Extraction, Brush & Bail
190504	6/18/2019	Cucamonga Valley Water Dist	\$ 109,271.40	Well Rehab - Well No. 17
190912	9/23/2019	Water Replenishment District	\$ 205,781.97	Goldsworthy Well Redevelopment Project
191104	11/6/2019	Coachella Valley Water	\$ 22,420.00	
200106	1/21/2020	Rancho California Water	\$ 5,500.00	
200302	3/17/2020	Coachella Valley Water	\$ 36,414.00	Well 8995-2 Emergency
200403	4/7/2020	Coachella Valley Water	\$ 44,887.86	Well 4527 - Repair & Install 5-Stage Flowserve Pump
200505	5/15/2020	Coachella Valley Water	\$ 13,390.00	Well 5668 - Pump Extraction
200506	5/21/2020	Coachella Valley Water	\$ 4,090.00	Well 4523 - Pump Extraction, Brush & Bail
200803	8/7/2020	Coachella Valley Water	\$ 39,498.66	Well 5668 - New Pump Installation
200805	8/26/2020	Coachella Valley Water	\$ 21,905.00	Well 5725 - Pump Extraction, Brush & Bail
201102	11/16/2020	Coachella Valley Water	\$ 40,961.76	Well 5725 - New Pump Installation
201204	12/22/2020	Water Replenishment District	\$ 95,509.00	Goldsworthy City Yard Well - Pull, Inspect, Rehab, Repair & Reinstall
210110	1/26/2021	Coachella Valley Water	\$ 36,323.50	Well 6808 - Emergency Pump Extraction
210304	3/8/2021	Water Replenishment District	\$ 96,509.00	Goldsworthy City Yard Well - Rehab, Repair & Reinstall
210305	3/18/2021	CA. Dept. of Corrections	\$ 73,223.00	Chuckawalla Well No. 2 - Remove, Inspect, Recondition Pump & Motor
210405	4/28/2021	Coachella Valley Water	\$ 25,880.00	Well 6728 Pump Extraction and Well Extension
210501	5/11/2021	CA. Dept. of Corrections	\$ 255,628.00	Chuckawalla Well No. 4 - Remove & Replace Pump
210502	5/17/2021	Cucamonga Valley Water Dist	\$ 11,810.00	Well No. 41 - Repair Top End Oil Assembly
210602	6/14/2021	Coachella Valley Unified	\$ 24,152.00	Desert Mirage High School - Remove & Replace 75 HP Motor
210705	7/14/2021	Coachella Valley Water	\$ 109,783.00	Well 6728 Well Repair Pump Install
210706	7/14/2021	Coachella Valley Water	\$ 13,362.50	Well 4525 - Pump Extraction, Brush & Bail
210710	7/30/2021	Riverside County Park Dept.	\$ 9,197.00	Rancho Jurupa Park - Replace 25 HP Vertical Turbine Motor
211001	10/11/2021	Coachella Valley Water	\$ 10,100.00	Well 6803 Pump Extraction

Job Number	Start Date	Customer Name	Contract	Description of Services
211003	10/27/2021	Coachella Valley Water	\$ 13,602.50	Well No. 4507 - Emergency Pump Extraction
211106	11/23/2021	Landmark Golf Company	\$ 26,699.00	Replace 15 HP Submersible Pumping Equipment - Lights at Indio Golf Course
211205	12/13/2021	Coachella Valley Water	\$ 23,005.50	Well No. 4507 - Repair Pumping Equipment & Install
211206	12/14/2021	Riverside County Park Dept.	\$ 36,146.00	Rancho Jurupa Park - Pull & Inspect Pumping Equipment, Video Well
211209	12/16/2021	Coachella Valley Water	\$ 10,100.00	Well 7990 - Pump Extraction

<h1>Labor Rate Sheet</h1>		
Updated 6/3/2011		
Type of Service	Standard Cost p/Hr	Prevailing Cost p/Hr
One (1) man & service truck	\$120.00	\$195.00
Two (2) men & service truck	\$210.00	\$265.00
One (1) man & maintenance truck	\$110.00	\$180.00
One (1) man & welding truck	\$100.00	\$180.00
One (1) man & delivery truck	\$90.00	\$165.00
One (1) additional helper	\$85.00	\$130.00
Two (2) men, rig & service truck	\$250.00	\$330.00
Three (3) men, rig & service truck	\$320.00	\$395.00
Two (2) men, cable tool rig & service truck	\$275.00	\$330.00
Two (2) men & 8 ton hydro crane	\$260.00	\$285.00
Operator & 65 ton hydro crane	\$250.00	\$340.00
Machine shop labor	\$120.00	\$95.00
Welding shop labor	\$95.00	\$95.00
Shop labor	\$95.00	\$95.00
<del>Video well log: color with side view</del>	<del>\$1,200.00</del>	<del>\$1,400.00</del>
One (1) man & backhoe: 8 hour minimum	\$140.00	\$180.00
One (1) man & water truck	\$105.00	\$150.00
Two (2) men & bucket rig	\$330.00	\$385.00
Test pump operator: 350 HP & below	\$230.00	\$275.00
Test pump operator: 350 HP & above	\$275.00	\$310.00
Airlift development	\$385.00	\$450.00
Perdiem for overnight stays \$70.00 per man per day		
Overtime: Saturday is time and a half up 8 hours and double time beyond 8 hours		
Overtime: Sunday double time all day up to 8 hours after 8 hours is tripple time		
Overtime: Holiday double time all day up to 8 hours after 8 hours is tripple time		
All rates are based on fuel rates of \$3.80 per gallon. If fuel rate exceeds 10% of stated rate SWPD will add a fuel surcharge of the difference plus 15%		

**MISSION SPRINGS WATER DISTRICT**

**ADDENDUM NO. 1  
TO THE REQUEST FOR PROPOSALS DOCUMENTS AND SPECIFICATIONS FOR  
THE ON-CALL WELL MAINTENANCE AND REPAIR SERVICES**

January 28, 2022


**ADDENDUM NO. 1** – Bidders are hereby advised that the Request for Proposals Documents and Specifications for the above referenced project are hereby amended in the following manner and the following manner only:

- 1. **Reference:** Request for Proposals – On Call Well Maintenance and Repair Services pages 1 through 16.

**Replace:** Request for Proposals – On Call Well and Booster Maintenance and Repair Services pages 1-R1 through 17-R1

-----  
Please include this Addendum with your sealed proposal. If you have given the Request for Proposal to someone else, please forward this Addendum.  
-----

Dated Sign: January 28, 2022

By:   
Bassam Alzamar

Title: Field Operations Manager

By: South West Pump & Drilling, Inc.  
(Consultant's Company Name)

Date Received by Consultant:

  
(Consultant's Signature)

02/01/2022

Curtis McCalla  
(Type or Print Name)

**MISSION SPRINGS WATER DISTRICT**

**ADDENDUM NO. 2  
TO THE REQUEST FOR PROPOSALS DOCUMENTS AND SPECIFICATIONS FOR  
THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES**

February 2, 2022

**ADDENDUM NO. 2** – Bidders are hereby advised that the Request for Proposals Documents and Specifications for the above referenced project are hereby amended in the following manner and the following manner only:

- 1. **Reference:** Request for Proposals – On-Call Well and Booster Maintenance and Repair Services pages 1-R1 through 17-R1.

**Replace:** Request for Proposals – On-Call Well and Booster Maintenance and Repair Services pages 1-R2 through 17-R2

-----  
Please include this Addendum with your sealed proposal. If you have given the Request for Proposal to someone else, please forward this Addendum.  
-----

Dated Sign: February 2, 2022

By:



\_\_\_\_\_  
Bassam Alzammar

Title:

\_\_\_\_\_  
Field Operations Manager

By:

\_\_\_\_\_  
South West Pump & Drilling, Inc.

\_\_\_\_\_  
(Consultant's Company Name)

Date Received by Consultant:



\_\_\_\_\_  
(Consultant's Signature)

02/02/2022

\_\_\_\_\_  
Curtis McCalla

\_\_\_\_\_  
(Type or Print Name)

## ATTACHMENT C

### BILLING SCHEDULE AND HOURLY RATES

1. Please attach standard company labor rate sheet.
2. Please complete the table below for billing schedule and hourly rates.
  - a. The Contractor agrees that for requested and/or required changes in the scope of work, including additions and deletions on work not performed, the Contract Sum shall be adjusted in accordance with the following unit prices, where MSWD elects to use this method in determining costs.
  - b. The unit price quoted by the Contractor shall be those unit prices that will be charged or credited for labor be provided regardless of the total number units and/or amount of labor required for added or deleted items of work
  - c. All work shall be performed in accordance with the specifications described in the RFP.

**Table 1: Billing Schedule and Hourly Rates**

<b>Pulling &amp; Installation</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
Mobilization and demobilization	\$ Lump Sum 3,840.00	\$ Lump Sum 5,760.00
Two (2) men, rig and service truck	\$ 440.00 /hour	\$ 600.00 /hour
Two (2) man crew and smel pump rig	\$ 440.00 /hour	\$ 600.00 /hour
Two (2) man crew and development rig	\$ 440.00 /hour	\$ 600.00 /hour
Three (3) man crew and "A" frame pump rig	\$ 600.00 /hour	\$ 715.00 /hour
Each additional employee	\$ 160.00 /hour	\$ 240.00 /hour
<b>Crane</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
50 ton with one (1) man	\$ 360.00 /hour	\$ 450.00 /hour
One (1) man crew, Service support rig for 50 ton crane	\$ 230.00 /hour	\$ 300.00 /hour



On-Call Well Maintenance and Repair Services

<b>Rotary Crane</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and hydraulic crane - 5 ton	\$ 310.00 /hour	\$ 390.00 /hour
One (1) man and hydraulic crane – 8 ton	\$ 310.00 /hour	\$ 390.00 /hour
One (1) man and hydraulic crane – 10 ton	\$ 310.00 /hour	\$ 390.00 /hour
One (1) man and hydraulic crane – 17 ton	\$ 310.00 /hour	\$ 390.00 /hour
Rotary crane – 17 ton and 2-man crew	\$ 470.00 /hour	\$ 630.00 /hour
<b>Field Service</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
One (1) man and delivery truck	\$ 210.00 /hour	\$ 290.00 /hour
One (1) man and service truck	\$ 230.00 /hour	\$ 300.00 /hour
Two (2) men and service truck	\$ 400.00 /hour	\$ 470.00 /hour
Two (2) men and welding truck	\$ 400.00 /hour	\$ 470.00 /hour
Two (2) man crew and combination rig	\$ 420.00 /hour	\$ 580.00 /hour
Flatbed Truck driver	\$ 240.00 /hour	\$ 275.00 /hour
Service truck and one (1) pump mechanic	\$ 230.00 /hour	\$ 300.00 /hour
Service truck and one (1) electrician	\$ 250.00 /hour	\$ 320.00 /hour
Service truck and one (1) general services	\$ 210.00 /hour	\$ 290.00 /hour
Service truck and one (1) pump mechanic and one (1) assistant	\$ 370.00 /hour	\$ 450.00 /hour
<b>Shop Labor</b>		
Description	Rate	After-Hours/Emergency Hourly Rate*
Shop labor-pump mechanic	\$ 120.00 /hour	\$ 150.00 /hour
Shop labor-machinist	\$ 170.00 /hour	\$ 205.00 /hour
Shop labor-welder	\$ 150.00 /hour	\$ 185.00 /hour
Metal spray labor "Sand blast and epoxy"	\$ 170.00 /hour	\$ 205.00 /hour
	<b>Miscellaneous</b>	



Request for Proposals  
On-Call Well Maintenance and Repair Services

Item 10.

Description	Rate	After-Hours/Emergency Hourly Rate*
Dynamic video with Engineering or Hydrogeology support	\$ Lump Sum 5,200.00	\$ Lump Sum 5,700.00
Spinner Logs	\$ Lump Sum 6,850.00	\$ Lump Sum 7,500.00
Dynamic video with mini camera	\$ Lump Sum 2,500.00	\$ Lump Sum 2,500.00
Video log-color with downhole and side scan	\$ Lump Sum 2,000.00	\$ Lump Sum 2,000.00
Engineering and Hydrogeology support	\$ /hour 335.00	\$ /hour 400.00
NPDES Compliance(Baker tanks, neutralizer equipment, lab fees, fabrication)	\$ Lump Sum 30,000.00	\$ Lump Sum 42,000.00
50 Ton hydraulic jacks or greater	\$ Lump Sum 13,000.00	\$ Lump Sum 16,000.00
Air compressor (air lifting)	\$ Lump Sum 250.00	\$ Lump Sum 250.00
Wire/Nylon brushes and bails	\$ Lump Sum 1,500.00	\$ Lump Sum 1,500.00
<b>Hourly Minimum (if applicable)</b> four (4) hour minimum		
1. After Hours Rate and Emergency Hourly Rate shall be anytime outside of normal business hours of Monday through Friday, 7:00 AM to 3:00 PM 2. Maximum 15% overhead cap for all materials purchased. Project Administrator reserves the right to request that all original receipts of materials be turned in with invoices before Contractor is paid.		

Note: this is based on two tanks being inter-connected. Lab fees are limited to coliform bacteria pass fail testing. Any additional lab analyses is at an additional cost.

Air Compressor is based on 350 CFM x 125 PSI machine. Higher CFM or PSI will be at an additional cost



AGREEMENT**CONTRACT DIR #:** \_\_\_\_\_

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and **Legend Pump and Well Service Inc.** doing business as \_\_\_\_\_\*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of "**On-Call Well and Booster Maintenance and Repair Services**".
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **Four-Hundred Ninety (490) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **\$150,000.00** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

---

\* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
  - o. Drawings prepared for Mission Springs Water District
  - p. Addenda:

No. 1, dated January 28, 2022

No. 2, dated February 02, 2022

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorney's fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By \_\_\_\_\_

Name Arden Wallum  
(Please Type)

Title General Manager

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

CONTRACTOR:

\_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Address \_\_\_\_\_

\_\_\_\_\_

Contractor's License No. \_\_\_\_\_

CORPORATE CERTIFICATE

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_  
Secretary of the Corporation named as CONTRACTOR in the foregoing contract; that  
\_\_\_\_\_, who signed said contract  
on behalf of the CONTRACTOR was then \_\_\_\_\_ of said corporation;  
and that said contract was duly signed for and in behalf of said corporation by authority of its  
governing body and is within the scope of its corporate powers.

\_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

AGREEMENT

**CONTRACT DIR #:** \_\_\_\_\_

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and **LO Lynch Quality Wells & Pumps Inc.** doing business as \_\_\_\_\_\*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of "**On-Call Well and Booster Maintenance and Repair Services**".
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **Four-Hundred Ninety (490) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **\$150,000.00** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

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\* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
  - o. Drawings prepared for Mission Springs Water District
  - p. Addenda:

No. 1, dated January 28, 2022

No. 2, dated February 02, 2022

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.**

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorney's fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.



IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By \_\_\_\_\_

Name Arden Wallum  
(Please Type)

Title General Manager

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

CONTRACTOR:

\_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Address \_\_\_\_\_

\_\_\_\_\_

Contractor's License No. \_\_\_\_\_

CORPORATE CERTIFICATE

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_  
Secretary of the Corporation named as CONTRACTOR in the foregoing contract; that  
\_\_\_\_\_, who signed said contract  
on behalf of the CONTRACTOR was then \_\_\_\_\_ of said corporation;  
and that said contract was duly signed for and in behalf of said corporation by authority of its  
governing body and is within the scope of its corporate powers.

\_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

AGREEMENT

**CONTRACT DIR #:** \_\_\_\_\_

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and **South West Pump & Drilling, Inc.** doing business as \_\_\_\_\_\*, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of "**On-Call Well and Booster Maintenance and Repair Services**".
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **Four-Hundred Ninety (490) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **\$150,000.00** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

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\* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

- 6. The term "Contract Documents" means and includes the following:
  - a. Advertisement for Bids
  - b. Information for Bidders
  - c. Bid
  - d. Bid Bond
  - e. Federal Provisions
  - f. Agreement
  - g. Payment Bond
  - h. Contract Performance Bond
  - i. Notice of Award
  - j. Notice to Proceed
  - k. Change Orders
  - l. General Conditions
  - m. Supplemental General Conditions
  - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
  - o. Drawings prepared for Mission Springs Water District
  - p. Addenda:

No. 1, dated January 28, 2022

No. 2, dated February 02, 2022

No. \_\_\_\_\_, dated \_\_\_\_\_, 2022

- 7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

- 9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorney's fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By \_\_\_\_\_

Name Arden Wallum  
(Please Type)

Title General Manager

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_

CONTRACTOR:

\_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Address \_\_\_\_\_

\_\_\_\_\_

Contractor's License No. \_\_\_\_\_

CORPORATE CERTIFICATE

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_  
 Secretary of the Corporation named as CONTRACTOR in the foregoing contract; that  
 \_\_\_\_\_, who signed said contract  
 on behalf of the CONTRACTOR was then \_\_\_\_\_ of said corporation;  
 and that said contract was duly signed for and in behalf of said corporation by authority of its  
 governing body and is within the scope of its corporate powers.

\_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name \_\_\_\_\_  
(Please Type)

Title \_\_\_\_\_



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, January 13, 2022, at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Ivan Sewell, Director Steve Grasha

**STAFF MEMBERS PRESENT:** Arden Wallum, Brian Macy, Dori Petee, April Scott, Oriana Hoffert, Amanda Lucas, Arturo Ceja, Bassam Alzammam Danny Friend, Eric Weck, Jeannie Baver, Luiz Santos, Marion Champion, Bryan Hendry

### RULES OF PROCEDURE

**Rules of Procedure were ready by General Counsel, John Pinkney.**

*First all noticed meetings are conducted using Rosenberg’s Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”*

### PUBLIC INPUT

Pamela Edmonson addressed the Board regarding a water leak, testing the customer portal, and after-hours customer service.

Philip Anderson addressed the Board regarding the septic to sewer conversion at Mission Lakes Country Club. He is seeking an update on the status of the project.

### COVID-19 UPDATE

Mr. Wallum gave a COVID-19 Update. Numbers are still on the incline. MSWD is working hard to ensure staff is safe.

### EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

This item will be acknowledged on Tuesday.



## PRESENTATIONS

### 2022 CALENDAR DRAWING CONTEST - PRESENTATION OF AWARDS (TUESDAY 1/18)

#### ACTION ITEMS

**RESOLUTION 2022-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD DECEMBER 19, 2021 – JANUARY 19, 2021, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

It is recommended to approve Resolution 2022-01, continuing teleconferencing meetings for the period of January 19, 2022 - February 19, 2022.

Monthly (routine) item to continue teleconference meetings.

#### **APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Martin may appoint members to the District's standing committees.

President Martin encouraged Board Members to review the current assignments and let him know on Tuesday, their requests if any.

#### **AFFILIATION LISTING**

It is recommended to review, update if necessary and approve the current Board Affiliation Listing.

President Martin encouraged Board Members to review the current list and recommend any changes if necessary.

#### **FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.**

It is recommended to authorize the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2022, to January 31, 2023.

Laura Morgan Kessler of Carpi & Clay presented a federal legislative update to the Board.

#### **DESERT WILLOWS WATER LINE REPLACEMENT PROJECT - NOTICE OF COMPLETION**

It is recommended to accept the Desert Willows Water Line Replacement Project as complete and authorize the release of retention money held for The Van Dyke Corporation in the amount of \$65,210.00, thirty-five days after filing the Notice of Completion (NOC).

Mr. Macy provided detail on this item. Staff identified and replaced approximately 7,600 of pipeline delivering potable water to the Desert Willow Mobile Home Park neighborhood. Replacement will enhance fire-flow safety and ensure adequate delivery of potable water to local residents. This project also included re-paving the neighborhood streets within the pipeline assignment.

**AWARD OF CONSTRUCTION CONTRACT FOR THE REGIONAL WATER RECLAMATION FACILITY MONITORING WELLS PROJECT**

It is recommended to authorize the General Manager to award a contract for the construction of the Regional Water Reclamation Facility Monitoring Wells Project to Yellow Jacket Drilling Services, LLC, the lowest responsible bidder, in the amount of \$184,350.00 plus a 10% contingency of \$18,435.00 (total of \$202,785.00) and to do all things necessary to complete the project.

The California Regional Water Quality Control Board, Colorado River Basin Region (Regional Board) issued Waste Discharge Requirements for the RWRF (Order R7-2020-0011), including a provision that requires the installation of a groundwater monitoring well network to monitor changes to groundwater quality as a result of the proposed RWRF discharges.

**CONTRACT AMENDMENT WITH AECOM FOR THE TECHNICAL SUPPORT DURING CONSTRUCTION OF SITE WORK AND WELL FITTING FOR NEW WELL 42**

It is recommended to authorize the General Manager to negotiate and execute a contract amendment with AECOM Technical Services, Inc. (AECOM) for a not to exceed amount of \$31,132.00 (total of \$105,798.00) for technical support services during the construction of Well 42.

Mr. Macy explained Well 42 construction commenced in February 2021, and since then, AECOM's design and bidding support budget has been exhausted. The Well ended up exceeding the capacity originally intended, so in order to take advantage of the extra yield, certain aspects of the motor and motor control need to be upgraded.

**MID-YEAR BUDGET REPORT AND PROPOSED FY 2021/22 CAPITAL BUDGET AND CONTINUING APPROPRIATIONS**

It is recommended to approve the Mid-Year Budget Report and proposed FY 2021/22 Capital Budget and Continuing Appropriations.

Mr. Ceja presented the Budget Report and Proposed FY 2021/2022 Capital Budget and continuing appropriations. Mid-Year changes include Capital Improvement Projects; Riverside County Roadway Work, Regional Urban Water Management Plan and Wells 27 & 31 Dry Wells. Equipment and Improvements (Capital Assets) are also included in the Mid-Year changes and include Administrative Office repairs, office space enhancements of the Annex Building and a Rocket MultiValue Integration Server.

**DISCUSSION ITEMS****CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

Mr. Macy provided a brief update. Work continues with the District's Architectural Engineer.

**MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Mr. Ledbetter of TKE gave a brief update. Pre-Construction meeting next week. Construction expected to begin in March.

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

December 16, 2021 - Study Session

December 20, 2021 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$1,794,167.95

**REPORTS****DIRECTOR'S REPORTS****GENERAL MANAGER'S REPORT**

Mr. Wallum noted a few details regarding the water main break that occurred over the holiday. He also reported the San Gorgonio Pass Plan was passed this week.

Marion Champion gave the Public Relation Update.

Mr. Ceja gave a brief financial report.

**COMMENTS****DISTRICT COUNSEL COMMENTS**

Mr. Pinkney announced closed session on one item, CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1) One Case: Case No. PSC 1600676 (Mission Springs Water District vs. Desert Water Agency). He also announced the supreme court ruling on vaccine mandate.

**DIRECTOR COMMENTS**

Mr. Grasha complemented the staff on all their work and efforts regarding the main line break over the holiday.

President Martin echoed those remarks.

**CLOSED SESSION****CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING SIGNIFICANT EXPOSURE TO LITIGATION**

pursuant to Government Code Section 54956.9(d)(2) and/or (3)

(One potential case related to a threat of litigation by Coachillin Holdings, LLC)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. PSC 1600676  
(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)  
One Case: (MSWD vs. Master Meter)

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

The Board met in closed action on one case CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1) One Case: Case No. PSC 1600676 (Mission Springs Water District vs. Desert Water Agency), There was no reportable action.

**ADJOURN**

Respectfully,

---

Arden Wallum  
Secretary of the Board of Directors



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, January 18, 2022, at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

### PLEDGE OF ALLEGIANCE

The pledge was led by President Martin. The Invocation was led by Vice President Wright.

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Ivan Sewell, Director Steve Grasha

**STAFF MEMBERS PRESENT:** Arden Wallum, Danny Friend, Brian Macy, Amanda Lucas, Arturo Ceja, Carol Morin, Lisa Pelton, Marion Champion, Oriana Hoffert, Dori Petee, Luis Santos, Eric Weck

### RULES OF PROCEDURE

**Rules of Procedure were ready by Peg Battersby.**

*First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

### COVID-19 UPDATE

### EMPLOYEE RECOGNITION

#### HUMAN RESOURCES REPORT

The Board acknowledged the following employees.

**Anniversaries:** Arturo Ceja - Director of Finance and Accounting with 10 years, Lorenzo Soto - Field Operations Technician I with 4 Years

Certifications/Educational Accomplishments: Sierra Boyle - Bachelor of Arts degree in Communications with a concentration in Public Relations, Bassam Alzamar - Water Treatment Operator Grade 3

**PRESENTATIONS**

**2022 CALENDAR DRAWING CONTEST - PRESENTATION OF AWARDS (TUESDAY 1/18)**

Last Fall, MSWD invited local students to participate in our 2022 Calendar Drawing Contest. Students submitted original artwork based on one of six groundwater protection or water conservation themes, which included: saving water, proper disposal of fats, oils & grease (FOG), water-wise car washing, drinking water quality, not flushing wipes and desert friendly landscaping. Twelve finalists were selected, and their artwork is being featured in a 2022 MSWD Calendar. The top three students were recognized at today’s meeting. Only one of the three finalists were present for the acknowledgement.

**ACTION ITEMS**

**RESOLUTION 2022-01; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD JANUARY 19, 2022 - FEBRUARY 19, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

The Board approved Resolution 2022-01, continuing teleconferencing meetings for the period of January 19, 2022 - February 19, 2022.

**Motion made by Director Sewell, Seconded by Vice President Wright.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Martin appointed members to the District's standing committees.

	2022 Committees	
	Chairperson	Member
Executive	Martin	Wright
Engineering	Sewell	Grasha
Finance	Martin	Grasha
Human Relations	Wright	Duncan
Public Affairs	Duncan	Sewell

**AFFILIATION LISTING**

The Board made no changes and approved the current Board Affiliation Listing.

**Motion made by Vice President Wright, Seconded by Director Duncan.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.**

The Board authorized the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2022, to January 31, 2023.

No changes to this contract. Nothing further to add.

**Motion made by Director Duncan, Seconded by Vice President Wright.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**DESERT WILLOWS WATER LINE REPLACEMENT PROJECT - NOTICE OF COMPLETION**

The Board accepted the Desert Willows Water Line Replacement Project as complete and authorized the release of retention money held for The Van Dyke Corporation in the amount of \$65,210.00, thirty-five days after filing the Notice of Completion (NOC).

**Motion made by Director Duncan, Seconded by Director Sewell.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**AWARD OF CONSTRUCTION CONTRACT FOR THE REGIONAL WATER RECLAMATION FACILITY MONITORING WELLS PROJECT**

The Board authorized the General Manager to award a contract for the construction of the Regional Water Reclamation Facility Monitoring Wells Project to Yellow Jacket Drilling Services, LLC, the lowest responsible bidder, in the amount of \$184,350.00 plus a 10% contingency of \$18,435.00 (total of \$202,785.00) and directed him to do all things necessary to complete the project.

**Motion made by Director Duncan, Seconded by Vice President Wright.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**CONTRACT AMENDMENT WITH AECOM FOR THE TECHNICAL SUPPORT DURING CONSTRUCTION OF SITE WORK AND WELL FITTING FOR NEW WELL 42**

The Board authorized the General Manager to negotiate and execute a contract amendment with AECOM Technical Services, Inc. (AECOM) for a not to exceed amount of \$31,132.00 (total of \$105,798.00) for technical support services during the construction of Well 42.

**Motion made by Director Sewell, Seconded by Director Duncan.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**MID-YEAR BUDGET REPORT AND PROPOSED FY 2021/22 CAPITAL BUDGET AND CONTINUING APPROPRIATIONS**

The Board approved the Mid-Year Budget Report and proposed FY 2021/22 Capital Budget and Continuing Appropriations.

**Motion made by Director Sewell, Seconded by Director Duncan.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**DISCUSSION ITEMS**

**CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

Nothing further to add.

**MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add.

**CONSENT AGENDA**

**Motion made by Vice President Wright, Seconded by Director Duncan.**

**Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell, Director Grasha**

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

- December 16, 2021 - Study Session
- December 20, 2021 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$1,794,167.95

**REPORTS**

**DIRECTOR'S REPORTS**

President Martin reported he attended the following events: 12/6 BIA Networking event, 12/8 DHS City Council Meeting, 12/9 DVBA Holiday Networking event, 12/14 DHS City Council & Committee Meetings, 12/4 DHS Women's Club Fundraising Dinner, 12/10 DHS Holiday of Lights Parade, 12/13 Cabot's Foundation Board Meeting, 12/15 Tribal Water Authority Board Meeting.

**GENERAL MANAGER'S REPORT**

Nothing further to add.

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

Nothing further to add.



**DIRECTOR COMMENTS**

Vice President Wright announced that Edwardo Garcia was named the Chair of the Utility and Energy Committee.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 3:43 PM.

Respectfully,

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Arden Wallum  
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
9997621	01-31-22	SWRCB ACCOUNTING OFFICE	SWRCB CLEAN WATER REVOLVING FUND	302,509.91		302,509.91
9997615	01-28-22	WELLS FARGO BANK	AUTO DEP PPE 01.21	136,238.06		136,238.06
9997486	01-14-22	WELLS FARGO BANK	AUTO DEP PPE 01.07	114,811.30		114,811.30
73884	01-14-22	ACWA-JPIA HEALTH BENEFITS AUTH.	FEB.2022 MEDICAL/VISION/EAP	97,099.57		97,099.57
73880	01-06-22	SOUTHERN CALIFORNIA EDISON COMPANY	LOW NORTHRIDGE, TERRACE, WELL 29	93,398.89		93,398.89
			WELL 33 - LITTLE MORONGO			
9997487	01-14-22	WELLS FARGO BANK	FED TAX DEP PPE 01.07 +SP.PAYROLL	60,681.77		60,681.77
9997616	01-28-22	WELLS FARGO BANK	FED TAX DEP PPE 01.21	57,004.82		57,004.82
9997259	01-06-22	WELLS FARGO BANK	SPC. AUTO DEP. PPE 01.06	55,803.60		55,803.60
73872	01-06-22	NATIONAL BUSINESS FURNITURE LLC	OFFICE FURNITURE FOR ANNEX BUILDING	0.00	30,960.56	30,960.56
73928	01-14-22	STATE WATER RES CONTRL BRD	DESERT CREST - ANNUAL FEE	30,435.00		30,435.00
			HORTON CS - ANNUAL FEE			
			HORTON WWTP ANNUAL FEE			
9997531	01-20-22	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01.07.22	29,100.84		29,100.84
9997260	01-06-22	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 12.24	29,072.27		29,072.27
74013	01-27-22	WALLACE & ASSOCIATES CONSULTING, INC.	AUG.2021 CM & INSPECTION SERVICES	0.00	26,835.00	26,835.00
73926	01-14-22	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CTR	0.00	24,180.00	24,180.00
73862	01-06-22	FERGUSON WATERWORKS #1083	13X24 GRAY CI PLYMR RDR LID	23,917.92		23,917.92
73875	01-06-22	ON POWER INDUSTRIES, LLC	CONNECT AIR COMPRESSOR TO WATER TANK	18,192.00		18,192.00
			MAIN DISC. REPLACEMENT @ VALLEY VIEW			
			REPLACE VFD MAIN BREAKER @ 24			
73891	01-14-22	CITY OF DESERT HOT SPRINGS	UU TAX - NOV.2021	17,648.86		17,648.86
73873	01-06-22	NOBEL SYSTEMS INC.	ANNUAL GC MOBILE IPAD SUBSCRIPTION	16,250.00		16,250.00
			PREP WELLS AND RESERVOIRS MAPS			
73960	01-27-22	ACWA/JOINT POWERS INSUR AUTH	ACWA QTR.4 W/C	15,964.29		15,964.29
9997489	01-18-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01.07	14,415.74		14,415.74
997619	01-31-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01.21	13,677.04		13,677.04
73857	01-06-22	BECK OIL, INC.	DIESEL FUEL	13,433.28		13,433.28
			UNLEADED GASOLINE			
9997207	01-04-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 12.24	11,212.97		11,212.97
73952	01-20-22	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	2021 AUDIT PROGRESS BILLING #1	11,000.00		11,000.00
9997617	01-28-22	STATE OF CA EDD	STATE TAX DEP PPE 01.21	9,799.22		9,799.22
73956	01-20-22	UMETECH, INC.	UMETECH SERVICES	9,768.50		9,768.50
73964	01-27-22	BECK OIL, INC.	DIESEL FUEL	9,756.75		9,756.75
			UNLEADED GASOLINE			
9997488	01-14-22	STATE OF CA EDD	STATE TAX PPE 01.07 + SP. PAYROLL	9,555.20		9,555.20
73906	01-14-22	GOUGH SYSTEMS		5,169.40	4,125.00	9,294.40
73868	01-06-22	KOFF & ASSOCIATES, INC.	MSWD - CLASS COMP	0.00	8,240.00	8,240.00
73967	01-27-22	CALIFORNIA GROUNDWATER COALITION	MEMBERSHIP DUES 2022	7,500.00		7,500.00
73917	01-14-22	MCCROMETER INC	12" METERS	0.00	7,325.27	7,325.27
			METER BODY HOUSING FOR WELL 24 METER			
74002	01-27-22	SO CAL LAND MAINTENANCE,INC.	HWTP/DPLS MONTHLY LANDSCAPE	6,275.00		6,275.00
			MONTHLY LANDSCAPE - JANUARY 2022			
73939	01-20-22	DANGELO COMPANY	HOLE BREAK OFF CHECK	5,835.02		5,835.02
73927	01-14-22	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL - WELL 25/WELL 25A/WELL 26/WELL 26A	5,370.74		5,370.74
73985	01-27-22	MANPOWER US INC.	OIT STAFFING - JACOB M.	5,253.61		5,253.61
			OIT STAFFING - JACOB M. W.E. 01.02.21			

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73993	01-27-22	OPERATIONAL TECHNICAL SERVICES	STAFFING SERVICES TEMP STAFFING - DANIEL PADILLA	5,100.00		5,100.00
			TEMP STAFFING - DANIEL PADILLA 12.24.21			
74006	01-27-22	SUNPOWER CORPORATION,SYSTEMS	O&M QUARTERLY SERVICE FEE	5,002.50		5,002.50
73948	01-20-22	PALM SPRINGS AIR MUSEUM INC.	2022 PS AIR MUSEUM GALA SPONSORSHIP	5,000.00		5,000.00
73870	01-06-22	MANPOWER US INC.	OIT STAFFING - JACOB M. W.E. 12.12.21	4,995.84		4,995.84
			STAFFING SERVICES			
			WEBSITE COM. MICHAEL			
PR012822	01-28-22	EMPLOYEES	PAPER PAYROLL CHECKS	4,915.78		4,915.78
74001	01-27-22	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES	0.00	4,836.00	4,836.00
73894	01-14-22	CYPRESS DENTAL ADMINISTRATORS	JAN. 2022 DENTAL	4,734.21		4,734.21
73938	01-20-22	CYPRESS DENTAL ADMINISTRATORS	FEB. 2022 DENTAL	4,626.63		4,626.63
73925	01-14-22	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	4,366.35		4,366.35
73941	01-20-22	INFOSEND INC	MONTHLY BILLING FEES	4,233.47		4,233.47
			MONTHLY SERVICE FEES			
73858	01-06-22	CARPI & CLAY. INC	FEDERAL ADVOCACY - DEC	4,000.00		4,000.00
73976	01-27-22	ENVIROGEN TECHNOLOGIES INC	URANIUM TREATMENT FOR WELL26A	3,938.37		3,938.37
73978	01-27-22	INFOSEND INC	MONTHLY BILLING SREVICES	3,761.88		3,761.88
73883	01-06-22	WATERLINE TECHNOLOGIES INC.	10 DRUMS REFILLED #5561593	3,746.24		3,746.24
			10 DRUMS REFILLED #5564067			
			12 DRUMS REFILLED #5562822			
73865	01-06-22	INFOSEND INC	MONTHLY SERVICES INV203987	3,684.80		3,684.80
73958	01-20-22	VERIZON WIRELESS	VERIZON BILL	3,474.98		3,474.98
73955	01-20-22	THE LINCOLN NATL. LIFE INS. CO.	FEB.2022 LIFE INS./LTD/D+D	3,332.26		3,332.26
74010	01-27-22	TODD D. PATERSON	LEGAL CONSULTING MASTER METER	3,037.50		3,037.50
73959	01-20-22	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	2,998.86		2,998.86
			7 DRUMS REFILLED			
73931	01-14-22	US BANK	AD13 ADMIN FEE 12.01.21 TO 11.30.22	2,750.00		2,750.00
73879	01-06-22	SIERRA BOYLE	SBOYLE TUITION REIMBURSEMENT CSUB	2,731.72		2,731.72
73867	01-06-22	INLAND WATER WORKS SUPPLY CO.	2" BR SWING CHECK VALVE	2,705.74		2,705.74
73922	01-14-22	PLUMBERS DEPOT INC	PACP MODULE	0.00	2,639.88	2,639.88
74004	01-27-22	STAPLES	OFFICE SUPPLIES	2,271.26		2,271.26
			STAPLES CREDIT			
73871	01-06-22	MUROW DEVELOPMENT CONSULTANTS	WELL 24 ELECTRICAL PANEL REHAB	0.00	2,147.50	2,147.50
73947	01-20-22	PALM SPRINGS MOTORS INC	UNIT 386 ELECTRICAL REPAIRS	2,011.13		2,011.13
			UNIT 402 ELECTRICAL REPAIRS			
73981	01-27-22	JON MITCHELL	ACCOUNT REFUND 66148 AVE BARONA	1,554.66		1,554.66
73878	01-06-22	SANDRA PULIDO	TURF REBATE - PULIDO	1,320.00		1,320.00
73963	01-27-22	BABCOCK LABORATORIES, INC.	4TH QUARTER - GROUNDWATER WELL SAMPLING	1,309.35		1,309.35
			TOTAL N TESTING - H+DC - DECEMBER 2021			
PR011422	01-14-22	EMPLOYEES	PAPER PAYROLL CHECKS	1,292.29		1,292.29
73944	01-20-22	MANPOWER US INC.	STAFFING SERVICES	1,260.05		1,260.05
73885	01-14-22	AIR & HOSE SOURCE INC.	GHT ADAPTER	1,246.83		1,246.83
			HYDRANT WRENCH			
			PRESSURE WASHER			
73962	01-27-22	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 01.04.22	1,174.56		1,174.56
			UNIFORM SERVICES 12.21.21			

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73897	01-14-22	DESERT VALLEY DISPOSAL, INC.	UNIFORM SERVICES 12.28.21 ADMIN BLDG. DEC. 21 SERVICE CHARGES	1,138.48		1,138.48
			CORP YARD DEC. 21 SERVICE CHARGES			
73892	01-14-22	CLINICAL LABORATORY OF SAN BERNARDINO	NOV. 2021 LAB SERVICES	1,126.00		1,126.00
74003	01-27-22	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	SERVICES & REPAIRS TO FLEET MAINTENANCE	1,119.03		1,119.03
73933	01-14-22	USA BLUEBOOK	CREDIT FOR REQ#110851	1,108.82		1,108.82
			GRUNDFOS CONTROL CABLE			
			ITEMS FOR WASTEWATER			
			RESTOCK INVENTORY			
			TANK AIR CHARGING SYSTEM			
73949	01-20-22	PARKHOUSE TIRE, INC	UNIT 389 TIRES	1,055.10		1,055.10
73907	01-14-22	HACH COMPANY	LDO PROBE, RUGGED 5M CABLE	1,011.78		1,011.78
73942	01-20-22	INLAND WATER WORKS SUPPLY CO.	BUSH JONES	999.65		999.65
			CLOSE BLACK NIPPLE			
			COMPANION FLANGE			
73940	01-20-22	DESERT TIRE AND AUTO REPAIR	TIRES UNIT 393	984.35		984.35
73997	01-27-22	PLUMBERS DEPOT INC	DECALS ON NEW TV TRACK	0.00	969.75	969.75
73866	01-06-22	INLAND WATER WORKS SUPPLY CO.	6"X6" HYD B/O SPL 6X8 HOLE	944.67		944.67
73909	01-14-22	INLAND WATER WORKS SUPPLY CO.	ROMAC CLFC CLAMP	942.81		942.81
73854	01-06-22	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION	900.00		900.00
73869	01-06-22	MANPOWER US INC.	WEBSITE COM. MICHAEL	848.25		848.25
73995	01-27-22	PHILLIPS, FRACTOR & COMPANY, LLC	LEGAL CONSULTING	819.00		819.00
73916	01-14-22	MANPOWER US INC.	STAFFING SERVICES	801.13		801.13
73977	01-27-22	FOOD NOW	FOOD NOW GOLF CLASSIC SPONSORSHIP	750.00		750.00
73912	01-14-22	JEREMY GOODSON	ACCOUNT REFUND 9949 WARWICK DR	726.36		726.36
73954	01-20-22	SOUTHWEST SECURITY	WATER MAIN LEAK SECURITY	715.00		715.00
9997618	01-28-22	STATE OF CA EDD	2021 QTR.4 STATE TAX PYMT	703.91		703.91
73855	01-06-22	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 12.07.21	698.90		698.90
			UNIFORM SERVICES 12.14.21			
73901	01-14-22	EREK TOWERS	ACCOUNT REFUND YERXA RD TARBUTTON & SAN ANDREAS	686.89		686.89
73991	01-27-22	O'REILLY AUTOMOTIVE,INC.	55 GAL DRUM BLUE DEF	682.47		682.47
			HORTON PLANT HIGH TEMP GREASE			
73859	01-06-22	CASEY DOLAN	DIGITAL AD MGMT. & CONSULT - JAN	650.00		650.00
73990	01-27-22	NINYO & MOORE	ACCOUNT REFUND 20TH AVE E OF SHELL STATION	647.61		647.61
73945	01-20-22	MCMASTER-CARR	PADLOCKS	599.47		599.47
73946	01-20-22	O'REILLY AUTOMOTIVE,INC.	ANTIFREEZE RESTOCK	597.53		597.53
			BATTERY CORE RETURN			
			BATTERY REPLACEMENT			
			UNIT 392 BATTERY REPLACEMENT			
			WIPER BLADES			
73863	01-06-22	FRANCHISE TAX BOARD	GARNISHMENT PPE 12.24	549.91		549.91
73970	01-27-22	COALITION COURT REPORTERS	COURT REPORTING CLASS ACTION	525.00		525.00
73860	01-06-22	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING - H+DC - NOVEMBER 2021	405.00		405.00
73899	01-14-22	EISENHOWER OCCUPATIONAL HEALTH SERVICES	PRE-EMPLOYMENT PHYSICALS	390.00		390.00
74008	01-27-22	THE GREATER COACHELLA VALLEY	GCVCC MEMBERSHIP DUES 2022	360.00		360.00
73936	01-14-22	XEROX CORPORATION	DEC. 2021 COPY EXPENSE	343.73		343.73
73908	01-14-22	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	327.69		327.69

CHECK NUMBER	CHECK DATE	CHECK PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
73984	01-27-22	LOUIS T. TILLIS	ACCOUNT REFUND 15300 PALM AVE #188	323.02		323.02
73881	01-06-22	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	315.08		315.08
74011	01-27-22	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	306.83		306.83
73876	01-06-22	GREATER PALM SPRINGS CONVENTION	MEMBERSHIP DUES 2022	300.00		300.00
73921	01-14-22	PLANIT REPROGRAPHICS	BILLBOARD PRINT FOR OFFICE	286.76		286.76
73961	01-27-22	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	283.80		283.80
73864	01-06-22	FRONTIER	TELEPHONE SERVICE - ADMIN	283.36		283.36
73957	01-20-22	USA BLUEBOOK	COMPRESSION ADAPTORS	266.02		266.02
73950	01-20-22	PARKERS BUILDING SUPPLY	ADMIN REPAIR MATERIALS	264.05		264.05
			ANNEX DOOR REPAIR			
			ROOF VENT REPAIR			
			TOILET CAULKING			
			TOILET WAX RING			
73929	01-14-22	STERICYCLE, INC.	SHREDDING SERVICE	248.22		248.22
73920	01-14-22	PARKERS BUILDING SUPPLY	CABLE TIES	227.36		227.36
			CHLORING TABLETS FOR WWTP			
			POWER STRIP			
			PVC CONDUIT AND FITTINGS			
			TURSING & FITTINGS			
74005	01-27-22	STEPHANIE PLEITES	ACCOUNT REFUND 13340 DEL RAY LN	205.81		205.81
73980	01-27-22	JOANNA PEREZ	ACCOUNT REFUND 13477 LA MESA DR	204.37		204.37
73915	01-14-22	LUIS PEREIRA	ACCOUNT REFUND 62467 S STARCROSS DR	197.98		197.98
73999	01-27-22	RICHARD DUFFLE	ACCOUNT REFUND 13405 RAMONA DR	195.89		195.89
73937	01-20-22	BRINKS INCORPORATED	MONTHLY SERVICES	191.92		191.92
			MONTHLY TRANS. CHARGE			
73904	01-14-22	FLOW N CONTROL,INC.	MUNI FLOAT SWITCH	171.32		171.32
73988	01-27-22	MICHAEL POOLE	ACCOUNT REFUND 66349 DESERT VIEW AVE	164.00		164.00
73953	01-20-22	SMOGMASTERS TEST ONLY CENTER INC	UNIT 365 SMOG	160.00		160.00
			UNIT 391 SMOG			
			UNIT 398 SMOG			
			UNIT 414 SMOG			
73971	01-27-22	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING CLASS ACTION	151.00		151.00
73918	01-14-22	MHP CONSULTING	ACCOUNT REFUND 12880 BALSAM CIR	139.00		139.00
73968	01-27-22	CAMERON CHANEY	ACCOUNT REFUND 15471 PAINTED HILLS RD	119.96		119.96
74009	01-27-22	TIME WARNER CABLE	CABLE BILL	116.79		116.79
73887	01-14-22	ALEXANDER NINE	A.NINE BOOT REIMB.	108.83		108.83
73856	01-06-22	AMERICAN WATER WORKS ASSOCIATION	DMATHEIN CROSS CONNECTION CERT RENEWAL	100.00		100.00
73896	01-14-22	DANIEL D. DOWNING	D.DOWNING TOILET REBATE - 2	100.00		100.00
73889	01-14-22	ANDRES GOMEZ	ACCOUNT REFUND 66816 SAN BRUNO RD	85.76		85.76
73902	01-14-22	ERIC JOSLIN	ACCOUNT REFUND 66050 ACOMA AVE	82.00		82.00
73972	01-27-22	CURTIS WHITE	ACCOUNT REFUND 9272 SANTA CRUZ RD	79.46		79.46
73910	01-14-22	JAGDISH SODHI	ACCOUNT REFUND 13252 FREMONTIA RD	76.10		76.10
73911	01-14-22	JAGDISH SODHI	ACCOUNT REFUND 13264 FREMONTIA RD	72.93		72.93
73924	01-14-22	RACQUEL RUIZ	ACCOUNT REFUND 11818 MORNING STAR DR	71.58		71.58
73996	01-27-22	PLANIT REPROGRAPHICS	BOND COPIES OF APPROVED PLANS	70.22		70.22
			PLANIT SCANS OF PLANS			
			SCANS OF LANDSCAPE PLANS			

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73882	01-06-22	VALLEY LOCK & SAFE	3 SETS OF KEYS FOR WATER PRODUCTION	69.46		69.46
73919	01-14-22	MYESHA DAVIS	ACCOUNT REFUND 13595 EL RIO LN	67.10		67.10
73895	01-14-22	DANIEL VALDIVIA	ACCOUNT REFUND 12600 AVE ALTA LOMA	65.59		65.59
73935	01-14-22	WILLIAM ALLEN	ACCOUNT REFUND 9500 VALENCIA DR	65.55		65.55
73943	01-20-22	KILLER BEE PEST CONTROL	PEST CONTROL	65.00		65.00
73994	01-27-22	PARKERS BUILDING SUPPLY	FLARE NUT	61.75		61.75
			PLUG FOR FIELD STAFF REPAIR			
			TOOLS AND SUPPLIES			
73951	01-20-22	RIVERSIDE COUNTY CLERK/RECORDER	RIVERSIDE COUNTY LIEN RELEASE FEE	60.00		60.00
73932	01-14-22	USA-FACT INC	A.PEREA - BACKGROUND CHECK	57.80		57.80
73914	01-14-22	LLOYD STEWART	ACCOUNT REFUND 12907 EXCELSIOR ST	57.68		57.68
73898	01-14-22	EHAB HANNA	ACCOUNT REFUND 9243 VISTA DEL VALLE	52.78		52.78
73986	01-27-22	MARIA SANCHEZ	ACCOUNT REFUND 13000 BEECH AVE	49.95		49.95
73966	01-27-22	BRETT MCCARTHY	ACCOUNT REFUND 9390 CALLE BARRANCA	49.50		49.50
74007	01-27-22	THE UPS STORE #5062	J.BAVER BUSINESS CARDS	46.32		46.32
73930	01-14-22	TRAVEL BERKELEY SPRINGS	BERKELEY SPRINGS CONTEST FEE	45.00		45.00
73973	01-27-22	DALE OLSEN	ACCOUNT REFUND 64211 DILLON RD	45.00		45.00
73998	01-27-22	RAQUEL HERNANDEZ	ACCOUNT REFUND 16390 AVE MIROLA	44.75		44.75
73979	01-27-22	JESSIE N BUTLER	ACCOUNT REFUND 68171 VIA DOMINGO	43.44		43.44
73903	01-14-22	FERNANDO ANAYA	ACCOUNT REFUND 13651 UNITED RD	40.49		40.49
73975	01-27-22	DESERT VALLEY BUILDERS ASSOCIATION	R.MARTIN EVENT FEE	40.00		40.00
73900	01-14-22	ELFRIEDE MORRISSEY	ACCOUNT REFUND 65565 ACOMA AVE #30	39.69		39.69
73969	01-27-22	CAROL A MORIN	ROLANDOS RETIREMENT LUNCHEON	37.25		37.25
73913	01-14-22	JERRICKA HOWELL	ACCOUNT REFUND 66805 GRANADA AVE	32.83		32.83
73974	01-27-22	DE LA PAZ REAL ESTATE ENT, LLC	ACCOUNT REFUND 66282 CAHUILLA AVE	31.58		31.58
73861	01-06-22	DESERT PROMOTIONS	RETIREMENT PLAQUE FOR ROLANDO J.	30.45		30.45
73888	01-14-22	AMADO MADRIGAL	ACCOUNT REFUND 68284 VIA DOMINGO	28.86		28.86
73982	01-27-22	KATHLEEN RICKERT	ACCOUNT REFUND 66625 SAN MARCUS RD	27.25		27.25
73890	01-14-22	BILL HART	ACCOUNT REFUND 65565 ACOMA AVE #58	26.65		26.65
73934	01-14-22	VANESSA GRIFFIN	ACCOUNT REFUND 13412 DEL RAY LN	24.06		24.06
73905	01-14-22	FREDY A SURIANO	ACCOUNT REFUND 12388 REDBUD RD	23.60		23.60
73886	01-14-22	ALEDA D ADAMS	ACCOUNT REFUND 15750 AVE ATEZADA	23.45		23.45
73965	01-27-22	BONNIE GAROT	ACCOUNT REFUND 13302 MESQUITE RD	22.88		22.88
73893	01-14-22	CRYSTAL ASTOLFO	ACCOUNT REFUND 12285 SKYLINE DR	21.37		21.37
74000	01-27-22	RITA M. HUBER	QTR.4 PETTY CASH RECONCILE	20.59		20.59
73989	01-27-22	MICKEY BROWN	ACCOUNT REFUND 66201 8TH ST	17.87		17.87
73877	01-06-22	PLANIT REPROGRAPHICS	SCANS OF APPROVED LANDSCAPE PLANS	16.00		16.00
73874	01-06-22	O'REILLY AUTOMOTIVE,INC.	14OZ GREASE TUBES HITEMP	12.91		12.91
73923	01-14-22	POLLARD WATER.COM EAST	HYDRANT LOCK	11.80		11.80
74012	01-27-22	USA-FACT INC	BACKGROUND CHECK, MANUEL C. GOMEZ	11.33		11.33
73992	01-27-22	OMAR J AGUILAR QUINTERO	ACCOUNT REFUND 12839 INAJA ST	9.88		9.88
73987	01-27-22	MICHAEL HAGLE	ACCOUNT REFUND 67852 AVA CT	8.91		8.91
73983	01-27-22	LINDA SMIDT	ACCOUNT REFUND 66875 DESERT VIEW AVE	4.67		4.67
PR010622	01-06-22	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,364,367.8	112,258.9	1,476,626.7

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
TOTAL				1,364,367.83	112,258.96	1,476,626.79
177 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
73854	01-06-22	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION	900.00		900.00
73855	01-06-22	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 12.07.21	698.90		698.90
			UNIFORM SERVICES 12.14.21			
73856	01-06-22	AMERICAN WATER WORKS ASSOCIATION	DMATHEIN CROSS CONNECTION CERT RENEWAL	100.00		100.00
73857	01-06-22	BECK OIL, INC.	DIESEL FUEL	13,433.28		13,433.28
			UNLEADED GASOLINE			
73858	01-06-22	CARPI & CLAY, INC	FEDERAL ADVOCACY - DEC	4,000.00		4,000.00
73859	01-06-22	CASEY DOLAN	DIGITAL AD MGMT. & CONSULT - JAN	650.00		650.00
73860	01-06-22	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING - H+DC - NOVEMBER 2021	405.00		405.00
73861	01-06-22	DESERT PROMOTIONS	RETIREMENT PLAQUE FOR ROLANDO J.	30.45		30.45
73862	01-06-22	FERGUSON WATERWORKS #1083	13X24 GRAY CI PLYMR RDR LID	23,917.92		23,917.92
73863	01-06-22	FRANCHISE TAX BOARD	GARNISHMENT PPE 12.24	549.91		549.91
73864	01-06-22	FRONTIER	TELEPHONE SERVICE - ADMIN	283.36		283.36
73865	01-06-22	INFOSEND INC	MONTHLY SERVICES INV203987	3,684.80		3,684.80
73866	01-06-22	INLAND WATER WORKS SUPPLY CO.	6"X6" HYD B/O SPL 6X8 HOLE	944.67		944.67
73867	01-06-22	INLAND WATER WORKS SUPPLY CO.	2" BR SWING CHECK VALVE	2,705.74		2,705.74
73868	01-06-22	KOFF & ASSOCIATES, INC.	MSWD - CLASS COMP	0.00	8,240.00	8,240.00
73869	01-06-22	MANPOWER US INC.	WEBSITE COM. MICHAEL	848.25		848.25
73870	01-06-22	MANPOWER US INC.	OIT STAFFING - JACOB M. W.E. 12.12.21	4,995.84		4,995.84
			STAFFING SERVICES			
			WEBSITE COM. MICHAEL			
73871	01-06-22	MUROW DEVELOPMENT CONSULTANTS	WELL 24 ELECTRICAL PANEL REHAB	0.00	2,147.50	2,147.50
73872	01-06-22	NATIONAL BUSINESS FURNITURE LLC	OFFICE FURNITURE FOR ANNEX BUILDING	0.00	30,960.56	30,960.56
73873	01-06-22	NOBEL SYSTEMS INC.	ANNUAL GC MOBILE IPAD SUBSCRIPTION	16,250.00		16,250.00
			PREP WELLS AND RESERVOIRS MAPS			
73874	01-06-22	O'REILLY AUTOMOTIVE, INC.	14OZ GREASE TUBES HITEMP	12.91		12.91
73875	01-06-22	ON POWER INDUSTRIES, LLC	CONNECT AIR COMPRESSOR TO WATER TANK	18,192.00		18,192.00
			MAIN DISC. REPLACEMENT @ VALLEY VIEW			
			REPLACE VFD MAIN BREAKER @ 24			
73876	01-06-22	GREATER PALM SPRINGS CONVENTION	MEMBERSHIP DUES 2022	300.00		300.00
73877	01-06-22	PLANIT REPROGRAPHICS	SCANS OF APPROVED LANDSCAPE PLANS	16.00		16.00
73878	01-06-22	SANDRA PULIDO	TURF REBATE - PULIDO	1,320.00		1,320.00
73879	01-06-22	SIERRA BOYLE	SBOYLE TUITION REIMBURSEMENT CSUB	2,731.72		2,731.72
73880	01-06-22	SOUTHERN CALIFORNIA EDISON COMPANY	LOW NORTHRIDGE, TERRACE, WELL 29	93,398.89		93,398.89
			WELL 33 - LITTLE MORONGO			
73881	01-06-22	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	315.08		315.08
73882	01-06-22	VALLEY LOCK & SAFE	3 SETS OF KEYS FOR WATER PRODUCTION	69.46		69.46
73883	01-06-22	WATERLINE TECHNOLOGIES INC.	10 DRUMS REFILLED #5561593	3,746.24		3,746.24
			10 DRUMS REFILLED #5564067			
			12 DRUMS REFILLED #5562822			
73884	01-14-22	ACWA-JPIA HEALTH BENEFITS AUTH.	FEB.2022 MEDICAL/VISION/EAP	97,099.57		97,099.57
73885	01-14-22	AIR & HOSE SOURCE INC.	GHT ADAPTER	1,246.83		1,246.83
			HYDRANT WRENCH			
			PRESSURE WASHER			
73886	01-14-22	ALEDA D ADAMS	ACCOUNT REFUND 15750 AVE ATEZADA	23.45		23.45
73887	01-14-22	ALEXANDER NINE	A.NINE BOOT REIMB.	108.83		108.83
73888	01-14-22	AMADO MADRIGAL	ACCOUNT REFUND 68284 VIA DOMINGO	28.86		28.86



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73889	01-14-22	ANDRES GOMEZ	ACCOUNT REFUND 66816 SAN BRUNO RD	85.76		85.76
73890	01-14-22	BILL HART	ACCOUNT REFUND 65565 ACOMA AVE #58	26.65		26.65
73891	01-14-22	CITY OF DESERT HOT SPRINGS	UU TAX - NOV.2021	17,648.86		17,648.86
73892	01-14-22	CLINICAL LABORATORY OF SAN BERNARDINO	NOV. 2021 LAB SERVICES	1,126.00		1,126.00
73893	01-14-22	CRYSTAL ASTOLFO	ACCOUNT REFUND 12285 SKYLINE DR	21.37		21.37
73894	01-14-22	CYPRESS DENTAL ADMINISTRATORS	JAN. 2022 DENTAL	4,734.21		4,734.21
73895	01-14-22	DANIEL VALDIVIA	ACCOUNT REFUND 12600 AVE ALTA LOMA	65.59		65.59
73896	01-14-22	DANIEL D. DOWNING	D.DOWNING TOILET REBATE - 2	100.00		100.00
73897	01-14-22	DESERT VALLEY DISPOSAL, INC.	ADMIN BLDG. DEC. 21 SERVICE CHARGES	1,138.48		1,138.48
			CORP YARD DEC. 21 SERVICE CHARGES			
73898	01-14-22	EHAB HANNA	ACCOUNT REFUND 9243 VISTA DEL VALLE	52.78		52.78
73899	01-14-22	EISENHOWER OCCUPATIONAL HEALTH SERVICES	PRE-EMPLOYMENT PHYSICALS	390.00		390.00
73900	01-14-22	ELFRIEDE MORRISSEY	ACCOUNT REFUND 65565 ACOMA AVE #30	39.69		39.69
73901	01-14-22	EREK TOWERS	ACCOUNT REFUND YERXA RD TARBUTTON & SAN ANDREAS	686.89		686.89
73902	01-14-22	ERIC JOSLIN	ACCOUNT REFUND 66050 ACOMA AVE	82.00		82.00
73903	01-14-22	FERNANDO ANAYA	ACCOUNT REFUND 13651 UNITED RD	40.49		40.49
73904	01-14-22	FLOW N CONTROL,INC.	MUNI FLOAT SWITCH	171.32		171.32
73905	01-14-22	FREDY A SURIANO	ACCOUNT REFUND 12388 REDBUD RD	23.60		23.60
73906	01-14-22	GOUGH SYSTEMS		5,169.40	4,125.00	9,294.40
73907	01-14-22	HACH COMPANY	LDO PROBE, RUGGED 5M CABLE	1,011.78		1,011.78
73908	01-14-22	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	327.69		327.69
73909	01-14-22	INLAND WATER WORKS SUPPLY CO.	ROMAC CLFC CLAMP	942.81		942.81
73910	01-14-22	JAGDISH SODHI	ACCOUNT REFUND 13252 FREMONTIA RD	76.10		76.10
73911	01-14-22	JAGDISH SODHI	ACCOUNT REFUND 13264 FREMONTIA RD	72.93		72.93
73912	01-14-22	JEREMY GOODSON	ACCOUNT REFUND 9949 WARWICK DR	726.36		726.36
73913	01-14-22	JERRICKA HOWELL	ACCOUNT REFUND 66805 GRANADA AVE	32.83		32.83
73914	01-14-22	LLOYD STEWART	ACCOUNT REFUND 12907 EXCELSIOR ST	57.68		57.68
73915	01-14-22	LUIS PEREIRA	ACCOUNT REFUND 62467 S STARCROSS DR	197.98		197.98
73916	01-14-22	MANPOWER US INC.	STAFFING SERVICES	801.13		801.13
73917	01-14-22	MCCROMETER INC	12" METERS	0.00	7,325.27	7,325.27
			METER BODY HOUSING FOR WELL 24 METER			
73918	01-14-22	MHP CONSULTING	ACCOUNT REFUND 12880 BALSAM CIR	139.00		139.00
73919	01-14-22	MYESHA DAVIS	ACCOUNT REFUND 13595 EL RIO LN	67.10		67.10
73920	01-14-22	PARKERS BUILDING SUPPLY	CABLE TIES	227.36		227.36
			CHLORING TABLETS FOR WWTP			
			POWER STRIP			
			PVC CONDUIT AND FITTINGS			
			TURSING & FITTINGS			
73921	01-14-22	PLANIT REPROGRAPHICS	BILLBOARD PRINT FOR OFFICE	286.76		286.76
73922	01-14-22	PLUMBERS DEPOT INC	PACP MODULE	0.00	2,639.88	2,639.88
73923	01-14-22	POLLARD WATER.COM EAST	HYDRANT LOCK	11.80		11.80
73924	01-14-22	RACQUEL RUIZ	ACCOUNT REFUND 11818 MORNING STAR DR	71.58		71.58
73925	01-14-22	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	4,366.35		4,366.35
73926	01-14-22	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CTR	0.00	24,180.00	24,180.00
73927	01-14-22	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL - WELL 25/WELL 25A/WELL 26/WELL 26A	5,370.74		5,370.74
73928	01-14-22	STATE WATER RES CONTRL BRD	DESERT CREST - ANNUAL FEE	30,435.00		30,435.00
			HORTON CS - ANNUAL FEE			

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73929	01-14-22	STERICYCLE, INC.	HORTON WWTP ANNUAL FEE			
			SHREDDING SERVICE	248.22		248.22
73930	01-14-22	TRAVEL BERKELEY SPRINGS	BERKELEY SPRINGS CONTEST FEE	45.00		45.00
73931	01-14-22	US BANK	AD13 ADMIN FEE 12.01.21 TO 11.30.22	2,750.00		2,750.00
73932	01-14-22	USA-FACT INC	A.PEREA - BACKGROUND CHECK	57.80		57.80
73933	01-14-22	USA BLUEBOOK	CREDIT FOR REQ#110851	1,108.82		1,108.82
			GRUNDFOS CONTROL CABLE			
			ITEMS FOR WASTEWATER			
			RESTOCK INVENTORY			
			TANK AIR CHARGING SYSTEM			
73934	01-14-22	VANESSA GRIFFIN	ACCOUNT REFUND 13412 DEL RAY LN	24.06		24.06
73935	01-14-22	WILLIAM ALLEN	ACCOUNT REFUND 9500 VALENCIA DR	65.55		65.55
73936	01-14-22	XEROX CORPORATION	DEC. 2021 COPY EXPENSE	343.73		343.73
73937	01-20-22	BRINKS INCORPORATED	MONTHLY SERVICES	191.92		191.92
			MONTHLY TRANS. CHARGE			
73938	01-20-22	CYPRESS DENTAL ADMINISTRATORS	FEB. 2022 DENTAL	4,626.63		4,626.63
73939	01-20-22	DANGELO COMPANY	HOLE BREAK OFF CHECK	5,835.02		5,835.02
73940	01-20-22	DESERT TIRE AND AUTO REPAIR	TIRES UNIT 393	984.35		984.35
73941	01-20-22	INFOSEND INC	MONTHLY BILLING FEES	4,233.47		4,233.47
			MONTHLY SERVICE FEES			
73942	01-20-22	INLAND WATER WORKS SUPPLY CO.	BUSH JONES	999.65		999.65
			CLOSE BLACK NIPPLE			
			COMPANION FLANGE			
73943	01-20-22	KILLER BEE PEST CONTROL	PEST CONTROL	65.00		65.00
73944	01-20-22	MANPOWER US INC.	STAFFING SERVICES	1,260.05		1,260.05
73945	01-20-22	MCMASTER-CARR	PADLOCKS	599.47		599.47
73946	01-20-22	O'REILLY AUTOMOTIVE, INC.	ANTIFREEZE RESTOCK	597.53		597.53
			BATTERY CORE RETURN			
			BATTERY REPLACEMENT			
			UNIT 392 BATTERY REPLACEMENT			
			WIPER BLADES			
73947	01-20-22	PALM SPRINGS MOTORS INC	UNIT 386 ELECTRICAL REPAIRS	2,011.13		2,011.13
			UNIT 402 ELECTRICAL REPAIRS			
73948	01-20-22	PALM SPRINGS AIR MUSEUM INC.	2022 PS AIR MUSEUM GALA SPONSORSHIP	5,000.00		5,000.00
73949	01-20-22	PARKHOUSE TIRE, INC	UNIT 389 TIRES	1,055.10		1,055.10
73950	01-20-22	PARKERS BUILDING SUPPLY	ADMIN REPAIR MATERIALS	264.05		264.05
			ANNEX DOOR REPAIR			
			ROOF VENT REPAIR			
			TOILET CAULKING			
			TOILET WAX RING			
73951	01-20-22	RIVERSIDE COUNTY CLERK/RECORDER	RIVERSIDE COUNTY LIEN RELEASE FEE	60.00		60.00
73952	01-20-22	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	2021 AUDIT PROGRESS BILLING #1	11,000.00		11,000.00
73953	01-20-22	SMOGMASTERS TEST ONLY CENTER INC	UNIT 365 SMOG	160.00		160.00
			UNIT 391 SMOG			
			UNIT 398 SMOG			
			UNIT 414 SMOG			
73954	01-20-22	SOUTHWEST SECURITY	WATER MAIN LEAK SECURITY	715.00		715.00

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73955	01-20-22	THE LINCOLN NATL. LIFE INS. CO.	FEB.2022 LIFE INS./LTD/D+D	3,332.26		3,332.26
73956	01-20-22	UMETECH, INC.	UMETECH SERVICES	9,768.50		9,768.50
73957	01-20-22	USA BLUEBOOK	COMPRESSION ADAPTORS	266.02		266.02
73958	01-20-22	VERIZON WIRELESS	VERIZON BILL	3,474.98		3,474.98
73959	01-20-22	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	2,998.86		2,998.86
			7 DRUMS REFILLED			
73960	01-27-22	ACWA/JOINT POWERS INSUR AUTH	ACWA QTR.4 W/C	15,964.29		15,964.29
73961	01-27-22	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	283.80		283.80
73962	01-27-22	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 01.04.22	1,174.56		1,174.56
			UNIFORM SERVICES 12.21.21			
			UNIFORM SERVICES 12.28.21			
73963	01-27-22	BABCOCK LABORATORIES, INC.	4TH QUARTER - GROUNDWATER WELL SAMPLING	1,309.35		1,309.35
			TOTAL N TESTING - H+DC - DECEMBER 2021			
73964	01-27-22	BECK OIL, INC.	DIESEL FUEL	9,756.75		9,756.75
			UNLEADED GASOLINE			
73965	01-27-22	BONNIE GAROT	ACCOUNT REFUND 13302 MESQUITE RD	22.88		22.88
73966	01-27-22	BRETT MCCARTHY	ACCOUNT REFUND 9390 CALLE BARRANCA	49.50		49.50
73967	01-27-22	CALIFORNIA GROUNDWATER COALITION	MEMBERSHIP DUES 2022	7,500.00		7,500.00
73968	01-27-22	CAMERON CHANEY	ACCOUNT REFUND 15471 PAINTED HILLS RD	119.96		119.96
73969	01-27-22	CAROL A MORIN	ROLANDOS RETIREMENT LUNCHEON	37.25		37.25
73970	01-27-22	COALITION COURT REPORTERS	COURT REPORTING CLASS ACTION	525.00		525.00
73971	01-27-22	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING CLASS ACTION	151.00		151.00
73972	01-27-22	CURTIS WHITE	ACCOUNT REFUND 9272 SANTA CRUZ RD	79.46		79.46
73973	01-27-22	DALE OLSEN	ACCOUNT REFUND 64211 DILLON RD	45.00		45.00
73974	01-27-22	DE LA PAZ REAL ESTATE ENT, LLC	ACCOUNT REFUND 66282 CAHUILLA AVE	31.58		31.58
73975	01-27-22	DESERT VALLEY BUILDERS ASSOCIATION	R.MARTIN EVENT FEE	40.00		40.00
73976	01-27-22	ENVIROGEN TECHNOLOGIES INC	URANIUM TREATMENT FOR WELL26A	3,938.37		3,938.37
73977	01-27-22	FOOD NOW	FOOD NOW GOLF CLASSIC SPONSORSHIP	750.00		750.00
73978	01-27-22	INFOSEND INC	MONTHLY BILLING SREVICES	3,761.88		3,761.88
73979	01-27-22	JESSIE N BUTLER	ACCOUNT REFUND 68171 VIA DOMINGO	43.44		43.44
73980	01-27-22	JOANNA PEREZ	ACCOUNT REFUND 13477 LA MESA DR	204.37		204.37
73981	01-27-22	JON MITCHELL	ACCOUNT REFUND 66148 AVE BARONA	1,554.66		1,554.66
73982	01-27-22	KATHLEEN RICKERT	ACCOUNT REFUND 66625 SAN MARCUS RD	27.25		27.25
73983	01-27-22	LINDA SMIDT	ACCOUNT REFUND 66875 DESERT VIEW AVE	4.67		4.67
73984	01-27-22	LOUIS T. TILLIS	ACCOUNT REFUND 15300 PALM AVE #188	323.02		323.02
73985	01-27-22	MANPOWER US INC.	OIT STAFFING - JACOB M.	5,253.61		5,253.61
			OIT STAFFING - JACOB M. W.E. 01.02.21			
			STAFFING SERVICES			
73986	01-27-22	MARIA SANCHEZ	ACCOUNT REFUND 13000 BEECH AVE	49.95		49.95
73987	01-27-22	MICHAEL HAGLE	ACCOUNT REFUND 67852 AVA CT	8.91		8.91
73988	01-27-22	MICHAEL POOLE	ACCOUNT REFUND 66349 DESERT VIEW AVE	164.00		164.00
73989	01-27-22	MICKEY BROWN	ACCOUNT REFUND 66201 8TH ST	17.87		17.87
73990	01-27-22	NINYO & MOORE	ACCOUNT REFUND 20TH AVE E OF SHELL STATION	647.61		647.61
73991	01-27-22	O'REILLY AUTOMOTIVE,INC.	55 GAL DRUM BLUE DEF	682.47		682.47
			HORTON PLANT HIGH TEMP GREASE			
73992	01-27-22	OMAR J AGUILAR QUINTERO	ACCOUNT REFUND 12839 INAJA ST	9.88		9.88
73993	01-27-22	OPERATIONAL TECHNICAL SERVICES	TEMP STAFFING - DANIEL PADILLA	5,100.00		5,100.00

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73994	01-27-22	PARKERS BUILDING SUPPLY	TEMP STAFFING - DANIEL PADILLA 12.24.21 FLARE NUT	61.75		61.75
			PLUG FOR FIELD STAFF REPAIR TOOLS AND SUPPLIES			
73995	01-27-22	PHILLIPS, FRACTOR & COMPANY, LLC	LEGAL CONSULTING	819.00		819.00
73996	01-27-22	PLANIT REPROGRAPHICS	BOND COPIES OF APPROVED PLANS PLANIT SCANS OF PLANS SCANS OF LANDSCAPE PLANS	70.22		70.22
73997	01-27-22	PLUMBERS DEPOT INC	DECALS ON NEW TV TRACK	0.00	969.75	969.75
73998	01-27-22	RAQUEL HERNANDEZ	ACCOUNT REFUND 16390 AVE MIROLA	44.75		44.75
73999	01-27-22	RICHARD DUFFLE	ACCOUNT REFUND 13405 RAMONA DR	195.89		195.89
74000	01-27-22	RITA M. HUBER	QTR.4 PETTY CASH RECONCILE	20.59		20.59
74001	01-27-22	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES	0.00	4,836.00	4,836.00
74002	01-27-22	SO CAL LAND MAINTENANCE,INC.	HWTP/DPLS MONTHLY LANDSCAPE MONTHLY LANDSCAPE - JANUARY 2022	6,275.00		6,275.00
74003	01-27-22	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	SERVICES & REPAIRS TO FLEET MAINTENANCE	1,119.03		1,119.03
74004	01-27-22	STAPLES	OFFICE SUPPLIES STAPLES CREDIT	2,271.26		2,271.26
74005	01-27-22	STEPHANIE PLEITES	ACCOUNT REFUND 13340 DEL RAY LN	205.81		205.81
74006	01-27-22	SUNPOWER CORPORATION,SYSTEMS	O&M QUARTERLY SERVICE FEE	5,002.50		5,002.50
74007	01-27-22	THE UPS STORE #5062	J.BAVER BUSINESS CARDS	46.32		46.32
74008	01-27-22	THE GREATER COACHELLA VALLEY	GCVCC MEMBERSHIP DUES 2022	360.00		360.00
74009	01-27-22	TIME WARNER CABLE	CABLE BILL	116.79		116.79
74010	01-27-22	TODD D. PATERSON	LEGAL CONSULTING MASTER METER	3,037.50		3,037.50
74011	01-27-22	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	306.83		306.83
74012	01-27-22	USA-FACT INC	BACKGROUND CHECK, MANUEL C. GOMEZ	11.33		11.33
74013	01-27-22	WALLACE & ASSOCIATES CONSULTING, INC.	AUG.2021 CM & INSPECTION SERVICES	0.00	26,835.00	26,835.00
997619	01-31-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01.21	13,677.04		13,677.04
9997207	01-04-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 12.24	11,212.97		11,212.97
9997259	01-06-22	WELLS FARGO BANK	SPC. AUTO DEP. PPE 01.06	55,803.60		55,803.60
9997260	01-06-22	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 12.24	29,072.27		29,072.27
9997486	01-14-22	WELLS FARGO BANK	AUTO DEP PPE 01.07	114,811.30		114,811.30
9997487	01-14-22	WELLS FARGO BANK	FED TAX DEP PPE 01.07 +SP.PAYROLL	60,681.77		60,681.77
9997488	01-14-22	STATE OF CA EDD	STATE TAX PPE 01.07 + SP. PAYROLL	9,555.20		9,555.20
9997489	01-18-22	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01.07	14,415.74		14,415.74
9997531	01-20-22	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 01.07.22	29,100.84		29,100.84
9997615	01-28-22	WELLS FARGO BANK	AUTO DEP PPE 01.21	136,238.06		136,238.06
9997616	01-28-22	WELLS FARGO BANK	FED TAX DEP PPE 01.21	57,004.82		57,004.82
9997617	01-28-22	STATE OF CA EDD	STATE TAX DEP PPE 01.21	9,799.22		9,799.22
9997618	01-28-22	STATE OF CA EDD	2021 QTR.4 STATE TAX PYMT	703.91		703.91
9997621	01-31-22	SWRCB ACCOUNTING OFFICE	SWRCB CLEAN WATER REVOLVING FUND	302,509.91		302,509.91
PR010622	01-06-22	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
PR011422	01-14-22	EMPLOYEES	PAPER PAYROLL CHECKS	1,292.29		1,292.29
PR012822	01-28-22	EMPLOYEES	PAPER PAYROLL CHECKS	4,915.78		4,915.78
			CURRENT CHECK TOTAL	1,364,367.8	112,258.9	1,476,626.7

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
TOTAL				1,364,367.83	112,258.96	1,476,626.79
177 records listed						

# AGENDA REPORT

## REGULAR BOARD MEETINGS FEBRUARY 17 & 22, 2022

### DIRECTOR REPORTS

#### DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
1/4/22	DWA BOARD MEETING	DUNCAN
1/6/22	DVBA LEGISLATIVE FORUM	MARTIN
1/11/22	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
1/11/22	CVWD BOARD MEETING	DUNCAN
1/20/22	DVBA GENERAL MEMBERSHIP MEETING	MARTIN
1/25/22	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
1/25/22	CVWD BOARD MEETING	DUNCAN

#### (OTHER) MEETINGS ATTENDED (no daily stipend was claimed)

Date	Event	Attendees
1/18/22	DHS CITY COUNCIL MEETING	MARTIN
1/18/22	DWA BOARD MEETING	DUNCAN
1/24/20	CABOT'S MUSEUM BOARD MEETING	MARTIN



# General Manager's Report February 2022



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## EXECUTIVE SUMMARY

The past month has set the tone for what looks like a promising new year. COVID infection rates continue to decrease, both locally and at the state and national levels and restrictions are continuing to ease.

As a District, we are also seeing a pre-pandemic return to the way we handle our disconnection process. As you may recall, in April 2020, Governor Gavin Newsom issued Executive Order N-42-20 prohibiting shutoffs of water service to residences and critical infrastructure small businesses. The governor subsequently extended this order and later signed into law Senate Bill 155, which extended the moratorium through December 31, 2021. This sunseting of the shutoff moratorium signals the need for water agencies across the state to reimplement their state-regulated shutoff policies.



To help MSWD residential and commercial customers with past due balances related to the pandemic, the District applied for and received funds from the California Water and Wastewater Arrearage Payment Program to cover past-due account balances accrued between March 4, 2020, and June 15, 2021.

Under the drinking water portion of the program, the District has received more than \$1.2 million, which was applied to 9,166 water accounts earlier this month. In addition to this, we received \$36,522 to help offset associated administrative costs.

The submittal period for the wastewater portion of the program opened on February 1, 2022. MSWD is applying for approximately \$53,000, which will assist 24 customers, the bulk of which are commercial.

After the water bill credit, some of our customers still owe back payments depending upon their water usage and payment history. To allow these customers time to bring their accounts current, the District will resume its SB 998 governed shutoff procedure in April.

We currently have approximately 2,000 residential/commercial past due water accounts, 1,700 of which have balances of \$100 or more. During the next two months, we will be conducting a public outreach campaign that targets these customers and encourages them to contact the District to enroll in a payment plan or take advantage of one of the utility assistance programs available to our customers. Outreach efforts will include social media posts, newsletter stories, direct mailers, phone calls, and door hangers.

Other Coachella Valley water agencies, including Indio Water Authority, Coachella Valley Water District, Myoma Dunes Water Company, and Coachella Water Authority, plan to resume disconnections for lack of payment near the same time as MSWD. Desert Water Agency resumed its disconnection policy at the end of last month.



## ADMINISTRATION

### Customer Service Department

#### **Disconnections Due to Non-Payment**

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting shut offs of water service to residences and critical infrastructure sector small businesses. As such, MSWD has been working with and tracking those customers who have been the most impacted by the COVID-19 pandemic. Beginning in March 2021, MSWD Customer Service staff began contacting those customers with high, unpaid balances to inform them of programs and options which are available. The programs and options include waiving of late fees, 12-month payment plans, utilization of the CARE program or Help2others for bill assistance, and high consumption adjustments due to leaks.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21 which states that Executive Order N-42-20 shall remain in place and shall have full force and effect through September 30, 2021, upon which time it will expire. Staff will continue to contact and work with customers to bring their accounts into good standing to avoid disconnections by setting payment plans, and utilizing the CARE program, United lift, or Help2others for bill assistance prior to starting disconnections January 2022.

#### **Customer Bill Assistance Programs**

The United Way Customer Bill Assistance Program continues to be utilized by those customers who have been impacted the most by the COVID-19 pandemic, assisting 48 customers the second quarter of this fiscal year (October 1, 2021 – December 31, 2021).

United Lift has assisted customers by paying \$33,431.25 on customer accounts the second quarter of this fiscal year (October 1, 2021 – February 1, 2022).

Riverside County's CARE Program has not been utilized by any customers since July 1, 2021.

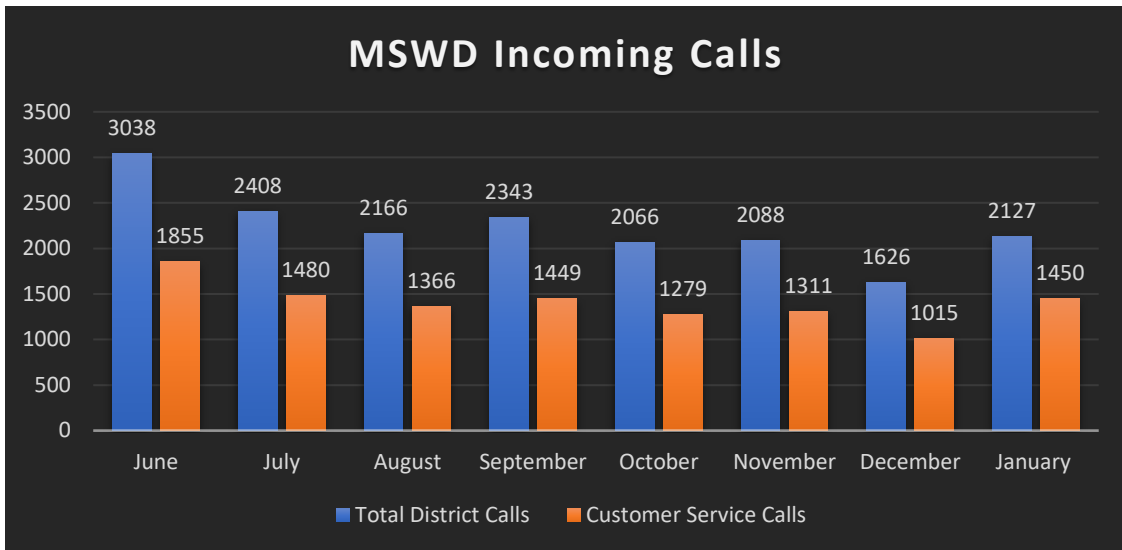
As a result of these programs, customer assistance has totaled \$53,989.25 since July 1, 2021.

#### **Customer Portal Update**

Vertex One/WaterSmart integration continues. At this point, the integration team is working on quality control by communicating with other vendors for API connection files. Once PayNearMe is integrated in the next 60-90 days, the portal will launch to the public. The PayNearMe integration delayed the portal launch as the District made the decision in the middle of portal integration reasoning that this will save the District \$60,000 or more annually.

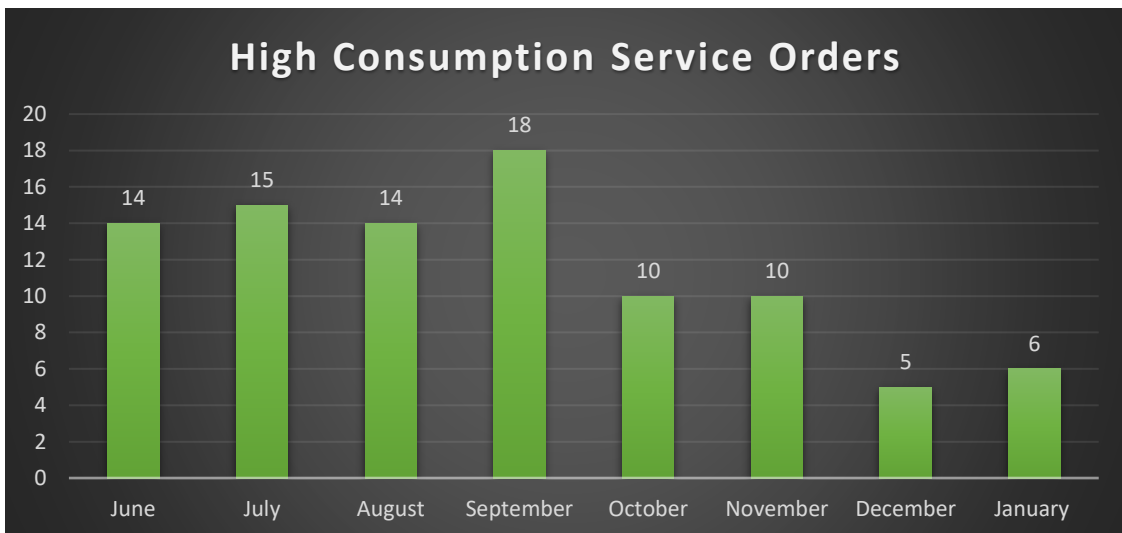
**Calls into the Customer Service Department**

The District is seeing an increase in the number of calls. Most calls are related to demand/lien release requests, and new property start/stop service, account balance request, and payment plans. The chart below represents MSWD incoming calls and those received by the Customer Service staff.



**High Bill Investigation Requests Versus 13,430 Accounts**

Field Customer Service identified 65 high to urgent level leaks via Neptune 360 reports throughout the last 6 weeks, which is one of the reasons the District is consistently seeing less high bill service orders. The District has been identifying and calling customers for months, has started tracking the number of calls, and has been prioritizing the larger flow verses the smaller out of the 2,500 – 2,800 showing up daily on the reports.



### **Continued Overview of Lobby Closure and COVID-19 Response**

With the customer lobby access still closed to the public, MSWD Customer Service Representatives continue to assist our customers with minimal disruption. Staff feels comfortable remaining closed if needed due to COVID-19, customers have adapted, and Staff are assisting in creative ways, if needed, if the customer does not have internet access. Appointments are available to customers that can't meet their needs online or over the phone.

- All Customer Service staff is working in office with distancing
- All Field Service Technicians are working to serve customers in individual trucks
- Applications available on MSWD.org
- Mailing paper applications to customers that are unable or uncomfortable with online processes

### **Ways to Pay Bills During Lobby Closure**

With the customer lobby access still closed to the public, MSWD Customer Service continues to provide customers multiple options for bill payment.

- Customer can drop payments (check or money order) in the drop box
- Customers can pay at 7-11 or Walmart in Desert Hot Springs, and must have their bills present
- Payment Portal on MSWD.org
- Customers can call in and pay through the IVR system, or with Customer Service Representative assistance
- Paypal option through Paymentus

### **Finance and Accounting Department**

The Finance and Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the Board of Directors (Board) of MSWD. Below are project highlights and summaries for January 2022.

#### **Current Work Priorities**

Staff continues to help the front office with customers regarding the delinquent accounts that were sent to the County for collection through the property taxes. Funds of over \$1.2 million were received and posted to customer accounts.

Finance staff continues to work with Administration, Engineering, and Construction and Maintenance on reimbursable jobs. Additionally, several cost accounting jobs were requested and created to track certain expenses related to delicate issues.

- Pierson Boulevard – Slurry seal project
- Riverside City Mountain View – Resurfacing project
- Rocket – Multi-value integration server

All debt payments for January 2022, and the beginning of February 2022, have been made.

Finance staff continues to work with Laserfiche, Gough Systems, and Strategy 7 to update and improve the finance software.

Finance staff completed the Mid-Year Budget process.

The new Accounting Manager started on January 5, 2022 and is being trained primarily by the Director with all accounting staff helping to make the process faster. The Accounting Manager is doing well for his first three weeks.

Accounting staff prepared and mailed the 1099 forms.

### **Budget**

Budget transfers in January 2022 amounted to \$366,034 to cover the last six months of the current fiscal year. No operating budget requests were made to the Board in the mid-year budget because staff has been able to control expenses. This is the reason these transfers could be made.

### **Payroll**

The following procedures were completed in January 2022:

- Tax tables were updated with 2022 rates per IRS Publication 15 (2022 Circular E)
- The Federal and State quarterly payroll tax returns were prepared and mailed. All taxes had been paid when due throughout the quarter
- W2 forms were prepared and mailed
- Excess vacation hours accrued by employees were bought back (paid out to the employees) by the District the first payroll in January 2022
- Employees with excess sick hours accrued were notified and offered to sell them back to the District or convert them to vacation hours. These were all settled on the second payroll in January 2022

### **Cash**

Total cash receipts for the month of January 2022 amounted to \$8,211,166.84. The transactions consisted primarily of customer bill payments.

- Received \$1,217,393.00 from the State for delinquent accounts
- Received \$603,843.28 from the Coachella Valley Water District for grant refunds
- Received \$4,937,004.00 from County Property Tax deposits on January 28, 2022

Cash disbursements for the month of January 2022 amounted to \$1,470,418.72, with the largest payments going to:

- \$332,944.91 to the State Water Resources Control Board
- \$251,049.36 to Payroll
- \$137,744.92 to Payroll Taxes
- \$93,398.89 to Southern California Edison
- \$97,099.57 to ACWA-JPIA Health Benefits

### Revenues and Expenses

Total operating income and expenses through January 31, 2022 amounted to:

- Operating revenue \$13,434,846.00
- Operating expense \$8,624,399.00
- Non-operating income \$1,951,369.00
- Non-operating expense \$468,943.00
- Net Income \$6,292,872.00

### Innovation and Technology Department

The Innovation and Technology Department (IT) continues to work with Staff and vendors to achieve technological enhancement and meet innovation goals established by the Board of Directors (Board) of MSWD. Below are project highlights and summaries for January 2022.

#### Cybersecurity Improvements

Staff continues to work with security professionals to protect MSWD infrastructure from cyber-attacks and penetrations. Currently IT is working on the following items related to cybersecurity;

- All Wi-Fi access points on District properties are being upgraded
- District network is going through a microsegmentation. Microsegmentation is a method of creating zones in data centers and cloud environments to isolate workloads from one another and secure them individually
- Cloud backups are being upgraded with stricter password and device policies
- Multifactor authentication (MFA) is being added to all software packages. MFA adds a layer of protection to the sign-in process. When accessing accounts or apps, users provide additional identity verification, such as scanning a fingerprint or entering a code received by phone
- A continuous security monitoring service has been contracted to protect the District firewalls from penetration
- Computers and servers are being upgraded
- Desktop and laptop or "office/remote users" are being migrated to only laptops to reduce the number of access points into the District's infrastructure

### **SharePoint Migration and Setup Employee Intranet**

The SharePoint migration will help the District in cleaning up the current servers by removing files have been archived, and reorganize the file structure and access. Once the SharePoint Migration is complete, IT will establish a SharePoint-based employee intranet, giving employees easy access to forms, applications, files, and information.

### **Laserfiche Automation**

In a continuing effort to go paperless, IT and Accounting have been working together to eliminate all paper forms and rubber stamps. To do this, staff has been developing which replace paper or PDFs which are printed and saved. The Laserfiche forms can be programmed into workflows to save staff effort, minimize mistakes, and improve our timing and efficiency.

### **UniData Server Upgrade and Rocket Multivalue Integrations**

The new Unidata server will allow the District to upgrade its Unidata platform to be compatible with all the features current and future Unidata integrations. To install this new server, IT and their integrator will set up a test version of the current server, upgrade the server, and then verify our applications still work properly. Following the server upgrade, a Multivalue Integration Server (MVIS) application will be installed on the Unidata server. MVIS will allow external applications to read and write data to our financial database in real-time. IT staff will focus on integrating Laserfiche, Nobel Systems, WaterSmart, and PayNearMe with the MVIS to enhance the field staff's work order management system and customer service's customer portal.

### **Nobel Systems Integration with Unidata**

Nobel Systems will integrate field staff's work order management system, timesheets, inventory with Unidata. In December 2021, IT staff entered into an agreement with Nobel Systems to develop a backflow module to better track backflow testing inspections and repairs; and pretreatment module to better track Fats, Oils, and Grease pretreatment units. Staff have also begun the early stages of development to allow Geoviewer to manage inventory, service orders, and timecard entry, which will increase automation and decrease staff workload.

### **WaterSmart Customer Portal**

IT and Customer Service staff continue to work with WaterSmart to develop a customer portal which will allow our customers to view their usage, set notifications, and pay their bill on one platform. Current staff is working to integrate PayNearMe with WaterSmart thus allowing customers to pay within the customers portal.



## Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizer, and disinfectants are available to all District buildings, and vehicles for the safety of the Staff.

Price increases and supply chain issues continue to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. Staff will continue to monitor the situation and perform due diligence in getting all the material that is needed to maintain the water systems.

Staff completed the Supply Chain Fundamentals course through California State University Dominguez Hills. All five of the required courses have been completed and a Certificate in Purchasing from California State University Dominguez Hills will be awarded in February 2022.

Staff currently has an order that was place on October 21, 2021 for 3/4-inch and 1-inch Neptune meters. They were expected to arrive by late January 2022. Unfortunately, they are now scheduled to ship out in mid-March 2022. The delay is with the production of the meters and not a distribution issue. This order contains 160 of the 3/4-inch meters and 60 of the 1-inch meters. Staff currently has 31 of the 3/4-inch meters and 142 of the 1-inch meters on hand. Staff will continue to monitor the situation and will keep everyone informed with any updates.



## ENGINEERING AND OPERATIONS

### Engineering Department

Below is a list of Capital Projects and status updates.

#### **Well 42 Project**

Construction is still on-hold due to revisions to the electrical equipment. The project team met with the manufacturer to address the remaining submittal comments. The District expects to receive the final submittal in February 2022 to review and approve for procurement.

Construction will likely be on-hold for several more weeks while the equipment submittals are processed and the equipment is ordered, fabricated, and delivered to the site for construction and installation.



#### **Desert Willows Community Water Line Replacement**

The contractor, Van Dyke Corporation, has completed construction. The Notice of Completion was presented for acceptance at the Board of Directors meeting in January 2022. The project is complete.

#### **AD-18 – GQPP Sewer Project Areas “H” & “I”**

Staff has contacted an appraiser to begin the appraisal process. Once complete, staff will begin negotiations with the property owner for the proposed easement area for the pipe alignment.

The consultant, TKE Engineering, continued working on the final design and specifications that are expected to be completed in February 2022.

#### **Water and Wastewater System Comprehensive Master Plan Update**

Staff had a workshop with the consultant, Michael Baker International, to review the water and sewer models. Staff will be providing direction to the consultant on location for wastewater flow monitoring and locations for reservoir seismic analysis. Staff will also be providing hydraulic profiles to the consultant.

#### **Horton Odor Control Project**

Staff in conjunction with construction manager consultant, Michael Baker International, have completed a no cost change order extending the contract completion date to

February 18, 2022. Current schedule extends the completion beyond that date to March 18, 2022 due to material delivery delays from supply chain issues.

### **On-Call Engineering Services**

Staff is continuing to use the on-call inspections and plan check contract. Staff has contacted MSA Consulting about adding these types of services in January 2022. Heitec consulting is executing construction inspection and plan check services.

### **Backup Generators for Well Sites 27-32 and 37 Projects**

Staff is still reviewing the most beneficial locations for fixed and portable generator locations prior to advertising for project bids.

### **Horton Effluent Filtration System**

The design consultant, TKE Engineering, is continuing work on the 100% design submittal, specifically the added shade structure, wind break, and maintenance scaffolding system. Staff expects to receive the updated plan set in the coming weeks.

### **Horton Chopper Pumps Project**

Staff has contracted with the pump manufacturer to complete the installation of the four influent pumps. Staff has a preconstruction meeting scheduled for February 3, 2022 and staff anticipates starting construction shortly thereafter.

### **Well 22 Rehabilitation**

The design consultant, TKE Engineering, began preparing the final design package. Staff anticipates receiving the final design package in the coming weeks and bidding the project thereafter.

### **AD-18 GQPP Sewer Project Area "D3-1"**

Due to current construction costs, the project is on-hold, with the intent to repurpose the grant funding to the GQPP Area M2 project in the coming months.

### **Regional Water Reclamation Facility**

This item has moved from this report to the Board Packet as a monthly update.

## **Operations & Maintenance**

### **Construction & Maintenance**

Staff completed approximately 295 water line location requests in January 2022. Staff continues to use iPads with the GeoViewer Mobile app to streamline and manage line locations.

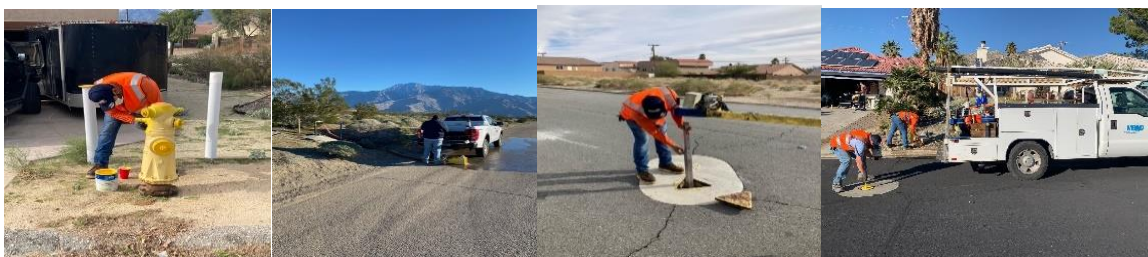
Staff replaced three water services, repaired eight service line leaks, and three main line leaks in January 2022.



Approximately 31,500 gallons of water loss was recorded due to water leaks in January 2022.



Staff continues to implement maintenance programs, which consist of ground valve exercising, blow-off flushing, air release valves, Cla-Val automatic control valves, and fire hydrant flushing and painting. There were 101 ground valves exercised, 54 fire hydrants flushed, one air release valve inspected and rebuilt, no Cla-Val valves inspected, and 45 blow-offs flushed in January 2022.



A total of 15 work orders were processed in January 2022 using the CMMS program.

Staff installed 17 new water services in January 2022.

Staff continues performing field fire flow tests for the Engineering Department. Nine fire flow tests were conducted in January 2022.

Staff has been making necessary adjustments in dealing with the current COVID-19 pandemic. Staff continues to keep good constant communication within the department, with other departments, and managers at the District.

### **Fleet and Facility Maintenance**

All District buildings continue to be cleaned and disinfected each week, Tuesday through Friday, by our janitorial company. Disinfection is completed four times a week and janitorial services are completed twice a week.

Building maintenance continues at District facilities. Staff continues to help with the relocation of office furniture in the Annex Building and helped move desks around in the Accounting Modular.

Active pure devices were installed on the AC units at the Administration Building, Annex Building, and Accounting Modular. These devices have been proven to be an effective surface and air countermeasure to reduce up to 99% of pathogens, viruses, and bacteria. They also remove allergy and asthma triggering contaminants.

Standby Generator Monthly Maintenance continues at the District. Staff found no issues during the monthly testing of standby generators. This testing ensures the generators are ready when needed.

The District continues to utilize Southern California Fleet Services for maintenance and repairs of District vehicles and equipment. Below is a listing of services provided in December 2021;

- Electrical repairs were completed on Unit 386 due to rodent damage to wiring
- Replaced battery on Units 418, 385, and 365
- Service was completed on Unit 402
- GPS units were installed on all District vehicles

### **Collections**

No Sanitary Sewer Overflows (SSOs) occurred in the collection system. No problems occurred at the Dos Palmas Lift Station. The operators continued to visit the site each day to check proper pump operation, ensure the SCADA system is working properly, and check site security.

Staff completed 264 sewer line location requests. Staff continues to use iPads with the GeoViewer mobile application to streamline and manage line locations.

Approximately 3/4 of a mile of sewer mainline was cleaned. This included 15 segments of 8" VCP sewer pipe.

Staff familiarized themselves with the operation of the new CCTV truck and the new inspection software. Staff participated in a joint meeting with our IT Department and the vendor, Cues Software, for possible budget additions in July 2022, which would improve the work order management process for the Collections Department.

Staff continues to help at the wastewater treatment plant as needed, including the cleaning of the vortex grit chamber.

### Wastewater Treatment

Staff spent a combined 438-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest plants. Also, during this timeframe staff spent 164-man hours operating the sludge belt filter press, including filling and removing 17 trailers of sludge from the Horton and Desert Crest Plants.

Staff collected 39 samples and spent 58.5-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District's discharge requirement.

Staff continues to pull the influent pumps a minimum of four times throughout the week, or as needed, including weekends due to ragging of "flushable wipes". Pumping GPM and Hz on the pumps are monitored daily to help determine how frequent the pumps need to be pulled.

Staff sent a camera through the grit pump piping and determined it required cleaning. Rags and debris were removed, and all piping is clear.



Five ponds were cleaned and rehabilitated in January 2022. Ponds 4, 5, 6, 7, and 8 were all cleaned this month, and Ponds 4 was cleaned twice.

Patton Door and Gate came out to service our main gate entrance to the Horton Plant. They may possibly complete additional work to update some of the features on the operation of the gate.



Staff adjusted the sprayer bars on the belt press. They also flushed the polymer system and changed out the polymer hose.



Staff continued to conduct a weekly “Wastewater Training” program within the department. These training sessions are intended to get all of the operators on the same page with respect to a standard operating procedure, so that Staff is operating equipment more proficiently and are trained in doing so. This training is also to help keep operators safe when conducting maintenance. This month’s training included:

- First aid locations: Horton
- Scrubbing clarifiers 1-3 safely
- Clarifiers 4 and 5 shear pins
- Clarifiers 1 and 2 blow-offs
- Lab schedule



Staff replaced the bearing and gear reducer on Aeration Brush #1. Staff also changed out the bearing on Aeration Brush #2 with the help of the Collections staff.





Staff inspected and cleaned out the auger monster in our headworks, which removes most of the rags from our influent. The sprayer bars were taken out and cleaned thoroughly.



Staff transported the skip loader out to the Desert Crest Plant. Staff cleaned and rehabilitated six wasting beds, two scum beds, and two percolation ponds. Additionally, the entire plant area was also cleaned up.



Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System

	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
July	18	8	7	9	51	2
Aug.	20	4	1	8	53	2
Sep.	20	5	2	12	8	11
Oct.	36	9	4	8	12	4
Nov.	29	50	10	9	7	7
Dec.	12	9	3	3	64	1
Jan.	14	21	7	1	16	8
Feb.		23	5	1	42	0
Mar.		48	1	0	23	5
Apr.		18	3	3	15	30
May		17	11	3	20	45
June		21	7	3	6	70
<b>Annual Total</b>	<b>149</b>	<b>233</b>	<b>61</b>	<b>60</b>	<b>317</b>	<b>185</b>

Additional sanitary service connection information is provided in Appendix C.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest Plants.

Monthly Wastewater Flows

<b>WASTEWATER FLOW MGD</b>				
2021/22	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.987088	2.104457	0.042128	0.058130
Aug.	2.059728	2.224424	0.052436	0.064940
Sep.	2.061448	2.234327	0.049729	0.066370
Oct.	2.081568	2.223453	0.046618	0.051660
Nov.	2.084749	2.213652	0.048180	0.053880
Dec.	2.024843	<b>2.311905</b>	0.051887	0.068500
Jan.	1.952152	2.131439	0.048326	0.054720
Feb.				
Mar.				
Apr.				
May				
June				

Additional wastewater flow information is provided in Appendix C.

## Water Production

Staff collected 45 routine bacteriological (Bac-T) samples, six general physical samples, and uranium samples at Well 26A for analysis in January 2022. Staff works closely with the lab when changing sampling dates or taking grab Bac-T samples for any mainline shutdowns. The MSWD Monthly Coliform Monitoring Reports for January 2022 will be sent out to the State Water Regional Control Board on February 3, 2022.



Staff delivers chlorine to all the well sites typically on Thursday of each week. Staff continues to monitor chlorine levels and make sure that all the wells have a sufficient level of chlorine.

Staff continues to conduct chlorine pump maintenance and inspections at all well sites. Staff continues to monitor the pumps and makes any necessary adjustments as needed.



Staff along with contractor made electrical repairs to Well 32 and got it back online after being down for several weeks.

Staff worked with our SCADA integrator to connect two production meters at Wells 27 and 31 to the SCADA system, which now allows staff to monitor flow and other data.



Staff replaced a water supply line to the pump control valve at Well 31 due to theft.



Staff changed out the filter bags on the uranium filter system at Well 26A.



Staff continues to monitor the production equipment to ensure equipment is operating properly. During daily pump run and site checks, staff also monitors the system, and addresses any site vandalism or water theft on a regular basis. Staff continues to do a great job reporting and making repairs as needed.



Staff continues to sound groundwater levels for 13 production wells and nine monitoring wells. Staff usually strives to get soundings done early in the month to proactively identify any abnormalities.



Staff continues to oversee all the Production Department sites and make any necessary changes as needed. Staff continues to climb reservoirs and conduct as needed overflow maintenance monthly.



Staff continues to oversee the landscape maintenance contract for 36 sites throughout the District.

Staff continues to work with Field Service/Customer Service on the planning of construction meter set locations. Staff closely monitors the water usage in the areas that have construction meters.

Staff performed the monthly fire pump testing at the Gateway reservoir. This test is performed monthly to ensure the fire pump is in good working condition and operates properly when required.



### **Well 33 Solar Site**

Staff continues to monitor the performance of the solar system. The December 2021 performance report showed that the system produced 98,091 kilowatt hours, which is within 89% of expected energy output..

### **Well 24 Electrical Panel Rehabilitation Project**

This project is currently under construction and is anticipated to be completed in 2022. Currently, the electrical panel and motor control center is being constructed by the contractor offsite. Also, District staff is working with Southern California Edison on new power requirements they requested to be done at Well 24.

Through continued development in the Desert Hot Springs area and at the request of new consumers, water services are always being added. Below is a summary of new water services added each month.

#### New Service Connections to the Water System

	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
July	18	7	4	5	7	2
August	19	6	10	5	3	2
September	23	18	2	14	4	13
October	33	13	3	21	8	3
November	27	10	16	4	0	7
December	9	2	17	3	3	2
January	14	15	6	3	20	1
February		13	8	5	11	1
March		16	2	3	6	5
April		11	1	3	7	11
May		15	12	5	11	9
June		24	11	2	8	2
<b>Annual Total</b>	<b>143</b>	<b>150</b>	<b>92</b>	<b>73</b>	<b>88</b>	<b>58</b>
<b>Avg./ Mo.</b>	<b>11.92</b>	<b>12.50</b>	<b>7.67</b>	<b>6.08</b>	<b>7.33</b>	<b>4.83</b>

Additional water service connection information is provided in Appendix C.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production for each month.

#### Monthly Water Production

	FY	Variance		FY	FY	FY	FY
	2021/22	from prior	year	2020/21	2019/20	2018/19	2017/18
	AF	AF	%	AF	AF	AF	AF
July	796.57	-61.20	-7.1%	857.77	853.23	857.20	835.87
August	839.93	-45.38	-5.1%	885.31	795.18	806.47	829.93
September	738.65	-46.15	-5.9%	784.80	757.08	689.47	712.40
October	665.18	-90.66	-12.0%	755.84	709.39	709.81	733.86
November	679.85	-10.28	-1.5%	690.13	619.87	631.75	642.41
December	565.48	-22.84	-3.9%	588.32	537.23	502.16	584.24
January	580.28	42.32	7.9%	537.96	553.20	570.20	599.52
February		0.00	0.0%	495.61	520.85	415.49	512.79
March		0.00	0.0%	625.80	557.73	490.92	536.09
April		0.00	0.0%	649.34	573.02	635.08	644.06
May		0.00	0.0%	723.62	698.99	598.36	697.15
June		0.00	0.0%	761.63	806.02	710.39	688.74
<b>TOTAL</b>	<b>4865.94</b>	<b>-234.19</b>	<b>-4.6%</b>	<b>8356.13</b>	<b>7981.79</b>	<b>7617.30</b>	<b>8017.06</b>

Additional water production information is provided in Appendix C.

## Water Resources

Below is a list of water resources related activities for January 2022:

### **Integrated Regional Water Management/Coachella Valley Regional Water Management Group**

The Coachella Valley Regional Water Management Group (CVRWWMG) met to discuss on-going grant funded projects and upcoming grant opportunities.

The CVRWWMG completed and submitted a grant application to the California Department of Water Resources (DWR) under the “call for projects” for the Urban and Multi-Benefit Drought Relief Program – Under Represented Communities and Tribal Set Aside. The three projects being submitted are the CV Water Counts Project (CVRWWMG), the Well 22 Rehabilitation Project (MSWD), and the Valley View Mobile Home Park Water Consolidation Project (CVWD).

The CVRWWMG is reviewing the draft Proposition 1 Round 2 Integrated Regional Water Management (IRWM) Implementation proposal solicitation package and is preparing a comment letter to DWR.

The CVRWWMG has begun preparing a grant application with the Coachella Valley Mountain Conservancy for a water conservation technical study.

### **Mission Creek Subbasin Sustainable Groundwater Management Act Compliance**

DWR is currently reviewing the Final 2022 Alternative Plan Update for the Mission Creek Subbasin and will conduct an additional public comment period following preliminary review.

The United State Geological Survey began data collection for the Land Subsidence Study in the Mission Creek Subbasin.

The consultant, Wood, completed the draft Mission Creek Subbasin Annual Report for Water Year 2020-2021. Staff is currently reviewing the report and will submit comments in February 2022. The report is due to DWR by April 1, 2022.

### **San Gorgonio Pass Subbasin Sustainable Groundwater Management Act Compliance**

Following Groundwater Sustainability Agency (GSA) adoption of the Final 2022 Groundwater Sustainability Plan for the San Gorgonio Pass Subbasin (Final Plan), the consultant, Provost & Prichard, submitted the Final Plan to DWR for review. DWR will



complete a review of the Final Plan and an additional public comment period in the coming months.

Staff continued coordinating with the consultant, Provost & Prichard, in completing the data request for the first San Geronio Pass Subbasin Annual Report.

### **Indio Subbasin Sustainable Groundwater Management Act Compliance**

The Indio Subbasin GSAs have completed and adopted the Final 2022 Alternative Plan Update for the Indio Subbasin (Final Plan) at their respective governing body meetings in December 2021, and submitted the Final Plan to DWR in January 2022 for review and approval.

The Indio Subbasin GSAs continued coordinating with the consultant, Todd Groundwater, in completing the data request for the Indio Subbasin Annual Report for Water Year 2020-2021.

### **Salt and Nutrient Management Plan**

Staff completed the data request for the Salt and Nutrient Management Plan (SNMP) monitoring annual report. Staff expects to receive the draft report and the end of February 2022 for review and comment.

The Coachella Valley SNMP Agencies have issued an RFP for the procurement of a consultant for the SNMP update.

Staff continues to coordinate with CVWD on the Technical Support Services grant application with DWR to construct monitoring wells within the Mission Creek and Desert Hot Springs Subbasins.



## PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

### Past Events

#### **MSWD Blood Drive, Thursday, February 10, 2022**

Presented by LifeStream Blood Bank, the February event drew more than 28 employees and members of the public.



#### **FoodNow Charity Golf Classic, February 12, 2022**

Held at Mission Lakes Country Club, the event raised funds for FoodNow, which provides residents with food assistance and support services designed to strengthen families and build a healthy community. MSWD provided water and was a Tee Sponsor of the almost sold-out event.



### Upcoming Events

#### **DHS Women's Club Fashion Show & Fundraising Event, March 6, 2022**

Since 1953, the Desert Hot Springs Women's Club has enriched the city by fundraising, providing scholarships, and performing community service. MSWD is a proud sponsor of the annual fashion show.



#### **Palm Springs Air Museum Fundraising Dinner, moved to Friday, March 25, 2022**

Honoring the men and women pioneers of aviation, this year's event will include a special tribute in memoriam to Phil Hixon, Chairman Emeritus and one of the Palm Springs Air Museum founders.



#### **Senior Inspiration Awards Luncheon, Thursday, March 31, 2022**

Honoring seniors from each of the Coachella Valley cities and the County of Riverside, the event celebrates the accomplishments of some of our most-valued community members.



*If any other events occur throughout the month, they will be communicated either from the Public Affairs team or Dori Petee.*

## Communications & Outreach Activities

### Water 101 Presentations

Starting in March 2022, MSWD will be offering Water 101 classes to community leaders who want to learn more about water, the lifeblood of our region. We are excited to provide a series of comprehensive courses that will cover MSWD's history, use, and management of this precious resource, along with how we fit into the larger Coachella Valley and State water systems.

The Public Affairs Office is reaching out to local clubs, HOAs, and the city to invite leaders and community influencers to participate. Meetings during March, April, May, and June 2022 will be held the fourth Thursday of each month between 6-7 p.m. at the new Desert Hot Springs Library.

### Redistricting Outreach

During February 2022, the Public Affairs team encourages residents to participate in the redistricting process by reviewing and providing comments on our draft division maps. In addition, information is being presented on the District's Social Media accounts and our website at [www.mswd.org/redistricting](http://www.mswd.org/redistricting).



### Disconnection Outreach

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting water service shut-offs to residences and critical infrastructure small businesses. The governor subsequently extended this order and later signed Senate Bill 155, which extended the moratorium through December 31, 2021.

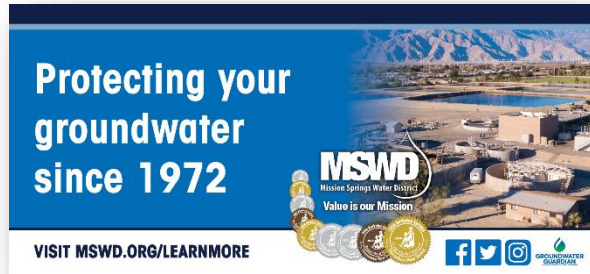
To help residential and commercial customers with past due balances related to the pandemic, the District applied for and



received funds from the California Water and Wastewater Arrearage Payment Program to cover past-due account balances accrued between March 4, 2020, and June 15, 2021.

After the credit, some customers still owe back payments depending upon their usage and payment history. To allow these customers time to bring their accounts current, the District will resume its Senat Bill 998 governed shut-off procedure in April 2022.

Throughout February and March 2022, the Public Affairs team is planning an aggressive communications campaign that includes social media, bill messaging, direct mailers, emails, and phone calls encouraging customers to contact the District to enroll in a payment plan or apply for one or more of the various utility bill assistance programs currently available.



**Social Media**

A copy of the January 2022 social media report can be found in Appendix D. This report highlights activities and posts on the District's social media platforms.

Across the channels, impressions, engagements, and post link clicks all increased. In total, we had almost 300,000 impressions. This month, the three top performing Facebook posts were the blood drive, FREE conservation kits, and a poll asking followers their favorite way to conserve water.

Post Title	Date	Total Engagements	Reactions	Comments	Shares	Post Link Clicks	Other Post Clicks
We're counting on YOU in 2022! You can help with our community's blood shortag...	Mon 1/24/2022 5:36 pm ...	25	15	2	4	—	4
Happy New Year! Resolve to #ConserveWater in 2022. Our customers can request ...	Sat 1/1/2022 8:27 am PST	20	8	2	1	1	8
What's your favorite conservation tip? Leave your answer in the comments...	Fri 1/28/2022 12:00 pm ...	18	7	2	0	—	9

**New Billboard**

In January 2022, the MSWD billboard on Palm Drive received new vinyl and was moved to the southeast corner of Dillon Road and Palm Drive. Messaging on the board reminds residents of the District's commitment to protecting groundwater and MSWD's value to our community.

**MSWD Digital Advertising**

The District featured five Google and Facebook/Instagram ads promoting FREE conservation kits, toilet rebates, and a special "like us" campaign designed to build our social media followers during January 2022. The rebate and conservation kit ads continue to perform well. In addition, we had used multiple variations of the Page Like campaign, which resulted in 50 new follows through the month. A full copy of the report can be found in Appendix D.



**CV Water Counts**

The CV Water Counts Outreach report for the month of January 2022 can be found in Appendix D. The campaign promoted conservation as a way of life and participation in the Spring 2022 CV Water Academy, which began this month. Visits to the CV Water Counts website increased this month, with more than 10,000 pageviews from 6,258 visitors. This was due in large part to the paid Academy Campaign.



### Rebates & Conservation

The Public Affairs team promoted rebates and conservation throughout our service territory throughout the month. Historically, January/February are slow months for customer rebates. Knowing this, we encouraged FREE conservation kits throughout January 2022 and will continue to promote them and our rebate programs in February 2022.

#### **Conservation Kits**

In total, we received 18 requests for conservation kits, and we expect to add to this during the remainder of spring.

#### **Toilet Rebates**

We received and paid one toilet rebate in January 2022, totaling \$100. According to the [EPA](#), each replaced toilet represents as much as 13,000 gallons of water savings per year.

#### **Turf Rebates**

We currently have two pending turf rebates totaling as much as \$3,000. Both applications are awaiting customer improvements and a post-installation inspection.

#### Water Donations for January 2022

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
1/7/2022	Cabot Yerxa Elem. School	Classrooms	10
1/26/2022	Quail Valley Park	37th Anniversary Event	8
		<b>Total Cases</b>	<b>18</b>

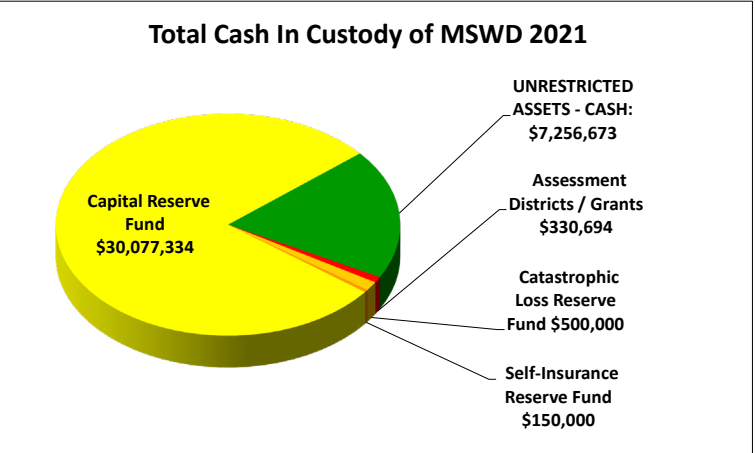
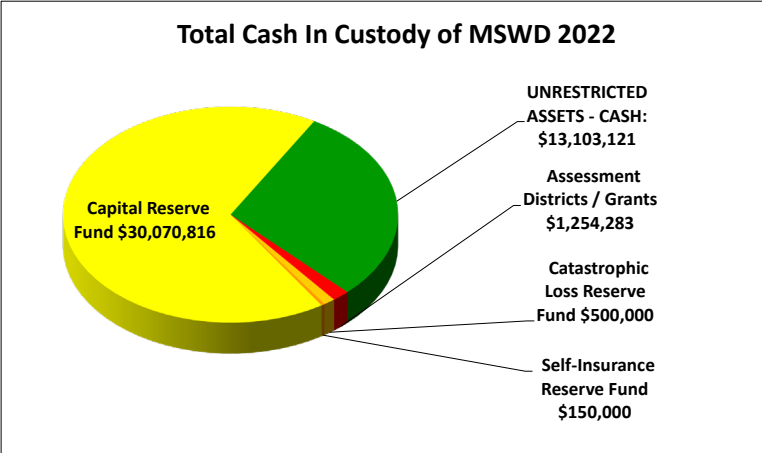
## APPENDIX A – Financial Report

MISSION SPRINGS WATER DISTRICT  
 COMBINED FUNDS  
 DISTRICT SUMMARY  
 JULY 1, 2020 TO JANUARY 31, 2022

YEAR TO DATE				JULY 1, 2020 TO JANUARY 31, 2021				
ACTUAL	BUDGET	FAVORABLE	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	FAVORABLE	
		(UNFAVORABLE)	(UNFAVORABLE)			(UNFAVORABLE)	(UNFAVORABLE)	
		VARIANCE	VARIANCE			VARIANCE	VARIANCE	
		AMOUNT	PERCENT			AMOUNT	PERCENT	
13,434,846	13,496,626	(61,780)	0%	<b>OPERATING REVENUE:</b>	12,815,312	12,348,188	467,124	4%
8,624,399	11,230,462	2,606,063	23%	<b>OPERATING EXPENSE:</b>	9,748,792	10,568,383	819,591	8%
4,810,447	2,266,164	2,544,283	112%	<b>NET OPERATING INCOME</b>	3,066,520	1,779,805	1,286,714	72%
1,951,369	1,661,668	289,701	17%	<b>ADD NON-OPERATING REVENUE</b>	1,714,222	7,600,275	(5,886,053)	-77%
468,943	491,131	22,188	5%	<b>LESS NON-OPERATING EXPENSE</b>	682,445	500,343	(182,102)	-36%
1,482,426	1,170,537	311,889	27%	<b>NET NON-OPERATING INCOME</b>	1,031,777	7,099,932	(6,068,155)	-85%
6,292,872	3,436,701	2,856,172	83%	<b>NET INCOME</b>	4,098,297	8,879,737	(4,781,441)	-54%

**OTHER INFORMATION**

22.98	<b>DEBT SERVICE RATIO</b>	24.07
0.05%	<b>INVESTMENT RETURN</b>	0.05%
\$ 39,296,813	<b>CASH - JULY 1</b>	\$ 34,708,247
\$ 5,781,406	<b>INCREASE/(DECREASE) IN CASH</b>	\$ 3,606,454
\$ 45,078,219	<b>CASH - END OF PERIOD</b>	\$ 38,314,701
\$ 13,103,121	<b>UNRESTRICTED CASH</b>	\$ 7,256,673
\$ 31,975,098	<b>RESTRICTED CASH</b>	\$ 31,058,028
\$ 45,078,219	<b>CASH IN CUSTODY OF MSWD</b>	\$ 38,314,701
<b>WELLS FARGO</b> \$ 1,219,685	<b>RESTRICTED - ASSESSMENT DISTRICTS</b> \$ 18,833	<b>WELLS FARGO</b>
<b>CALTRUST</b> \$ 6,425,160	<b>RESTRICTED - SHORT TERM FUND</b> \$ 6,431,297	<b>CALTRUST</b>
<b>CALTRUST</b> \$ 21,781,381	<b>RESTRICTED - MEDIUM TERM FUND</b> \$ 22,059,913	<b>CALTRUST</b>
<b>CALTRUST</b> \$ 2,548,872	<b>RESTRICTED - LIQUIDITY FUND</b> \$ 2,547,986	<b>CALTRUST</b>
\$ 31,975,098	<b>RESTRICTED TOTAL CASH</b> \$ 31,058,028	





APPENDIX B –  
Federal Update from Carpi & Clay

# Mission Springs Water District Federal Update

February 1, 2022

## Treasury Department Issues Final Rule on Coronavirus State and Local Fiscal Relief Funding

The Department of the Treasury released the final rule for the State and Local Fiscal Recovery Funds (SLFRF) program. The American Rescue Plan Act, which President Biden signed into law in March 2021, provided \$350 billion in funding to state, local, and Tribal governments to support their response to and recovery from the COVID-19 pandemic. The guidance provides additional detail and clarification for each recipient's compliance and reporting responsibilities. [HERE](#) is a link to the final rule and [HERE](#) is a link to the Treasury Department's summary.

## White House Releases Bipartisan Infrastructure Law Guidebook

The White House has released a 465-page guidebook on the Bipartisan Infrastructure Law (BIL). This guidebook is a roadmap to the funding available under the law, as well as an explanatory document that shows direct federal spending at the program level. The guidebook aims to provide information for the funding opportunities included in BIL, such as who is eligible to apply, how to apply, and points of contact within the federal agencies. The full guidebook can be found [HERE](#).

## A Look Ahead: Status of FY22 Appropriations and the Build Back Better Act

February in Washington will be focused on how to move both the Fiscal Year 2022 (FY22) appropriations bill and the Build Back Better Act (BBB) forward. The current Continuing Resolution (CR) that is funding the federal government expires on February 18<sup>th</sup>. Leadership of the House and Senate Appropriations Committee are working to find a path forward. With a less than three weeks before the CR expires, there remains a possibility that Congress will need to pass yet another CR to provide additional time for leadership to come to an agreement on FY22. Turning to BBB, the White House and Congressional Democrats are

continuing discussions on how best to move the Build Back Better Act forward. President Biden indicated an openness to breaking the legislation up into pieces as a possible path to move the bill forward. The challenge with BBB remains Democrats' ability to find a package that can receive 50 votes in the Senate.

## Speaker Pelosi Extends Remote Voting

Speaker of the House Nancy Pelosi (D-CA) has extended the period of remote voting for Members of the House. Remote voting has been extended until February 13<sup>th</sup>. Remote voting is not allowed in the Senate.

## Speaker Pelosi Invites President to Give State of the Union

Speaker Pelosi has invited President Biden to give his annual State of the Union speech on Tuesday, March 1<sup>st</sup>. Each year, the Speaker of the House formally invites the President to provide a State of the Union speech before a joint session of Congress.

## Bureau of Reclamation Releases BIL Spend Plan for FY22

The Bureau of Reclamation released its initial spend plan for fiscal year 2022 (FY22) funding allocations authorized in the Bipartisan Infrastructure Law (BIL). The FY22 spend plan lays out how Reclamation will spend the \$1.66 billion annually provided for in BIL and is shared with the Chairs and Ranking Members of the House and Senate Energy and Water Appropriations Subcommittees. The FY22 spend plan includes the following:

- \$420 million for rural water projects that benefit various tribal and non-tribal underserved communities by increasing access to potable water.
- \$245 million for WaterSMART Title XVI that supports the planning, design, and construction of water recycling and reuse projects.
- \$210 million for construction of water storage, groundwater storage and conveyance project infrastructure.
- \$160 million for WaterSMART grants to support Reclamation efforts to work cooperatively with states, Tribes, and local entities to implement infrastructure investments to increase water supply.
- \$100 million for aging infrastructure for major repairs and rehabilitation of facilities.
- \$100 million for safety of dams to implement safety modifications of critical infrastructure.
- \$50 million for the implementation of Colorado River Basin drought contingency plans to support the goal of reducing the risk of Lake Mead and Lake Powell reaching critically low water levels.
- \$18 million for WaterSMART's Cooperative Watershed Management Program for watershed planning and restoration projects for watershed groups.

- \$15 million for Research and Development's Desalination and Water Purification Program for construction efforts to address ocean or brackish water desalination.
- \$8.5 million for Colorado River Basin Endangered Species Recovery and Conservation Programs.

## EPA Announces Action Plan to Accelerate Cyber-Resilience for the Water Sector

The Environmental Protection Agency (EPA) announced the Industrial Control Systems Cybersecurity Initiative – Water and Wastewater Sector Action Plan to help protect water systems from cyberattacks. The Action Plan focuses on high-impact activities that can be surged within 100 days to safeguard water resources by improving cybersecurity across the water sector. The Water and Wastewater Sector Action Plan focuses on promoting and supporting the water sector's adoption of strategies for the early detection of cyber-threats and allow for the rapid sharing of cyber-threat data across the government in order to expedite analysis and action. The Action Plan can be found [HERE](#) and includes the following actions:

- Establishing a task force of water sector leaders.
- Implementing pilot projects to demonstrate and accelerate adoption of incident monitoring.
- Improving information sharing and data analysis.
- Providing technical support to water systems.

## Federal Funding Opportunities/Announcements

**White House Releases Fact Sheet on BIL Competitive Grant Opportunities.** The White House has released a fact sheet on competitive grant opportunities funded in the Bipartisan Infrastructure Law (BIL). The fact sheet provides additional information about when Notices of Funding Opportunities (NOFOs) are expected to be released. The fact sheet can be found [HERE](#).

**Bureau of Reclamation Announces Title XVI BIL Funding Opportunities.** The Bureau of Reclamation has announced a funding opportunity for Title XVI reuse and recycling projects. Reclamation received \$550 million in BIL for Title XVI projects. Applications for this first round of funding are due March 15<sup>th</sup>. More information can be found [HERE](#).

**Bureau of Reclamation Announces WaterSMART Cooperative Watershed Management Grant.** The Bureau of Reclamation has announced a funding opportunity for the WaterSMART Cooperative Watershed Management Program. Funds will be awarded to develop a watershed group, complete watershed management planning activities, and design watershed management activities. Applicants may request up to \$200,000 for projects to be completed within two years. Applications are due March 31<sup>st</sup> and more information can be found [HERE](#).

**Bureau of Reclamation Announces Drought Resiliency Grant Awards.** The Bureau of Reclamation announced \$20.5 million in grants for drought resiliency projects. The full list of awards can be found [HERE](#).

## Federal Agency Personnel/Regulatory Announcements

**White House Launches Made in America Council.** The White House has announced the launch of the Made in America Council which will create a regular forum for agencies to strengthen the use of federal procurement and assistance to increase the reliance on domestic supply chains and cut down on Buy American waivers. Celeste Drake in the White House's Office of Management and Budget has been named the Council's Chair. The Council's website can be found [HERE](#).

**Environmental Protection Agency Updates WOTUS Rule Timeline.** The EPA has updated its timeline for releasing a new draft Waters of the U.S. (WOTUS) proposed rule. While the Administration's Unified Regulatory Agenda had indicated a date of February 2022 for the release of the new draft rule, EPA has stated that date will not be met and it will likely be "later this year."

**Environmental Protection Agency Releases Draft EJ Plan for Land Protection and Cleanup Programs.** The EPA has released a draft Environmental Justice Plan for Land Protection and Cleanup Programs. The Plan highlighting projects, tools, and practices to be applied to the Agency's Office of Land and Emergency Management programs. These programs include Superfund, Brownfields, Emergency Response, Solid Waste Management and Corrective Action, and Underground Storage Tanks. EPA will provide opportunities for meaningful public input at several upcoming virtual and in-person engagement events in 2022. The draft Plan can be found [HERE](#).

## ## ##

APPENDIX C – Wastewater and Water Production Tables

### WASTEWATER REPORT

SEWER CONNECTION SUMMARY											
	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12
July	18	8	7	9	51	2	1	139	2	0	0
Aug.	20	4	1	8	53	2	4	214	4	0	2
Sep.	20	5	2	12	8	11	2	90	2	1	0
Oct.	36	9	4	8	12	4	21	65	8	2	1
Nov.	29	50	10	9	7	7	1	52	18	7	3
Dec.	12	9	3	3	64	1	0	86	22	11	2
Jan.	14	21	7	1	16	8	3	27	3	11	1
Feb.		23	5	1	42	0	3	5	46	6	1
Mar.		48	1	0	23	5	0	31	16	2	1
Apr.		18	3	3	15	30	0	8	95	14	3
May		17	11	3	20	45	7	13	98	3	2
June		21	7	3	6	70	4	4	72	2	0
<b>Annual Total</b>	<b>149</b>	<b>233</b>	<b>61</b>	<b>60</b>	<b>317</b>	<b>185</b>	<b>46</b>	<b>734</b>	<b>386</b>	<b>59</b>	<b>16</b>

Connections to Sewer Collection System:

As of June 30, 2021            8467

Plus YTD                                149

**Total Sewer Connections =        8616**

WASTEWATER FLOW MGD				
2021/22	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.987088	2.104457	0.042128	0.058130
Aug.	2.059728	2.224424	0.052436	0.064940
Sep.	2.061448	2.234327	0.049729	0.066370
Oct.	2.081568	2.223453	0.046618	0.051660
Nov.	2.084749	2.213652	0.048180	0.053880
Dec.	2.024843	2.311905	0.051887	0.068500
Jan.	1.952152	2.131439	0.048326	0.054720
Feb.				
Mar.				
Apr.				
May				
June				

WASTEWATER FLOW MGD				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.	1.859783	2.040589	0.043382	0.048920
Apr.	1.897411	2.111914	0.040257	0.060120
May	1.954528	2.151420	0.039293	0.046660
June	2.014604	2.110777	0.038634	0.047440

## WATER REPORT

WATER CONNECTION SUMMARY														
	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09
July	18	7	4	5	7	2	0	0	1	0	0	0	1	2
August	19	6	10	5	3	2	2	0	1	0	0	2	1	2
September	23	18	2	14	4	13	3	0	2	2	0	0	1	0
October	33	13	3	21	8	3	20	0	5	1	1	4	2	1
November	27	10	16	4	0	7	3	0	1	0	1	1	5	1
December	9	2	17	3	3	2	0	0	2	0	0	0	0	2
January	14	15	6	3	20	1	1	2	2	0	0	1	1	9
February		13	8	5	11	1	0	1	0	1	0	0	1	2
March		16	2	3	6	5	0	12	0	0	4	5	0	4
April		11	1	3	7	11	2	7	0	1	4	1	12	2
May		15	12	5	11	9	8	2	0	1	2	0	0	0
June		24	11	2	8	2	10	1	0	0	0	1	1	0
<b>Annual Total</b>	<b>143</b>	<b>150</b>	<b>92</b>	<b>73</b>	<b>88</b>	<b>58</b>	<b>49</b>	<b>25</b>	<b>14</b>	<b>6</b>	<b>12</b>	<b>15</b>	<b>25</b>	<b>25</b>
<b>Avg./ Mo.</b>	<b>11.92</b>	<b>12.50</b>	<b>7.67</b>	<b>6.08</b>	<b>7.33</b>	<b>4.83</b>	<b>4.08</b>	<b>2.08</b>	<b>1.17</b>	<b>0.50</b>	<b>1.00</b>	<b>1.25</b>	<b>2.08</b>	<b>2.08</b>

**Connections to Water System:**

As of June 30, 2021      13,141  
 Plus YTD                              143  
**Total Water Connections =      13,284**

WATER PRODUCTION														
	FY 2021/22	Variance from prior year		FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14	FY 2012/13	FY 2011/12	FY 2010/11
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	796.57	-61.20	-7.1%	857.77	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49	902.71
August	839.93	-45.38	-5.1%	885.31	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02	964.34
September	738.65	-46.15	-5.9%	784.80	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46	896.27
October	665.18	-90.66	-12.0%	755.84	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71	701.93
November	679.85	-10.28	-1.5%	690.13	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77	709.98
December	565.48	-22.84	-3.9%	588.32	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27	548.09
January	580.28	42.32	7.9%	537.96	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19	545.04
February		0.00	0.0%	495.61	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24	486.57
March		0.00	0.0%	625.80	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70	575.84
April		0.00	0.0%	649.34	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77	645.93	626.37
May		0.00	0.0%	723.62	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12	758.58
June		0.00	0.0%	761.63	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00	839.98
<b>TOTAL</b>	<b>4865.94</b>	<b>-234.19</b>	<b>-4.6%</b>	<b>8356.13</b>	<b>7981.79</b>	<b>7617.30</b>	<b>8017.06</b>	<b>7476.47</b>	<b>6,903.75</b>	<b>7,798.69</b>	<b>8,385.66</b>	<b>8,458.99</b>	<b>8,607.90</b>	<b>8,555.70</b>





APPENDIX D – Public Affairs Information



# MSWD Digital Marketing and Website Report

Website, Social, and Marketing Performance

**January, 2022**

Casey Dolan

**Casey Dolan Consulting**

# Google Ads Campaigns

 IMPRESSIONS  
MSWD


211,086

 CLICKS  
MSWD

995

 CTR  
MSWD



0.47%

 GOOGLE ADS CAMPAIGN PERFORMANCE  
MSWD

Campaign	Impr.	Clicks	CTR
MSWD Toilet Rebate Jan 2022	129,483	576	0.44%
MSWD Conservation Kits Jan 2022	81,603	419	0.51%
	211,086	995	0.47%

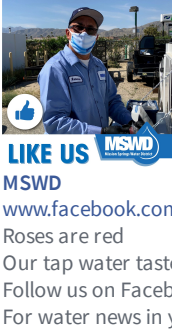



# Facebook Ad Campaigns

 FACEBOOK AD GROUP PERFORMANCE  
MSWD

Ad preview	Campaign Name	Link Clicks	Impr.	Reach	Frequency	Page Likes
 <p><b>MSWD: Value is Our Mission</b>  <a href="http://www.mswd.org">www.mswd.org</a>                      At Mission Springs Water District, Value is Our Mission. Click to learn more about how your household can receive a free conservation kit to help save water and lower your water bill.</p>	Conservation Kits January 2022	236	34,931	5,012	6.97	0
 <p><b>MSWD - Rebates Available</b>  <a href="http://www.mswd.org">www.mswd.org</a>                      MSWD's Toilet Rebate Program is designed to assist homeowners who want to replace old toilets with newer, more efficient models. Rebates of up to \$100 per toilet are available to eligible homeowners on a first-come, first-served basis. Click to learn more.</p>	MSWD Toilet Rebates Jan 2022	67	228,069	47,881	4.76	0




383 281,594 55,190 5.1 50

Item 17.

Ad preview	Campaign Name	Link Clicks	Impr.	Reach	Frequency	Page Likes
	MSWD Page Likes Jan 2022	28	5,651	2,456	2.3	22
	MSWD Page Likes Jan 2022	25	6,673	2,899	2.3	15
	MSWD Page Likes Jan 2022	11	1,857	916	2.03	3
	MSWD Page Likes Jan 2022	6	2,200	1,138	1.93	5

383 281,594 55,190 5.1 50

204

Ad preview	Campaign Name	Link Clicks	Impr.	Reach	Frequency	Page Likes
 <p><b>MSWD</b> www.facebook.com Sure, there are a lot of Facebook pages you can follow, but there is only one that is also delivering you delicious, award-winning water right to your tap all day, every day. 💧</p> <p>Plus, you will see news, conservation tips, and so much more in your feed from MSWD!</p>	MSWD Page Likes Jan 2022	4	921	528	1.74	3
 <p><b>MSWD</b> www.facebook.com Roses are red Our tap water tastes good Follow us on Facebook For water news in your neighborhood</p>	MSWD Page Likes Jan 2022	3	333	305	1.09	1
 <p><b>MSWD</b> www.facebook.com Sure, there are a lot of Facebook pages you can follow, but there is only one that is also delivering you delicious, award-winning water right to your tap all day, every day. 💧</p> <p>Plus, you will see news, conservation tips, and so much more in your feed from MSWD!</p>	MSWD Page Likes Jan 2022	3	959	499	1.92	1
		383	281,594	55,190	5.1	50

# Website Information

**PAGEVIEWS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

44,691

**NEW VISITOR**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

5,375

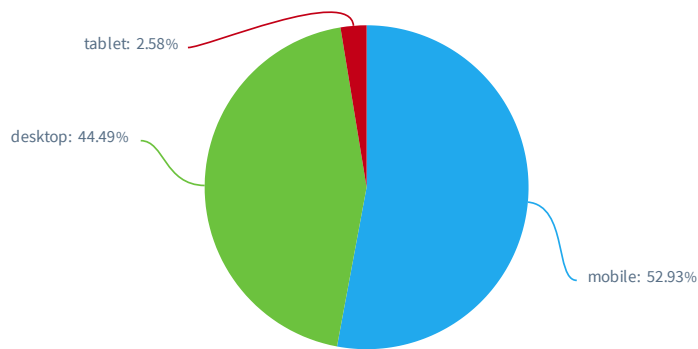
**USERS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

4,496

**PAGEVIEWS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

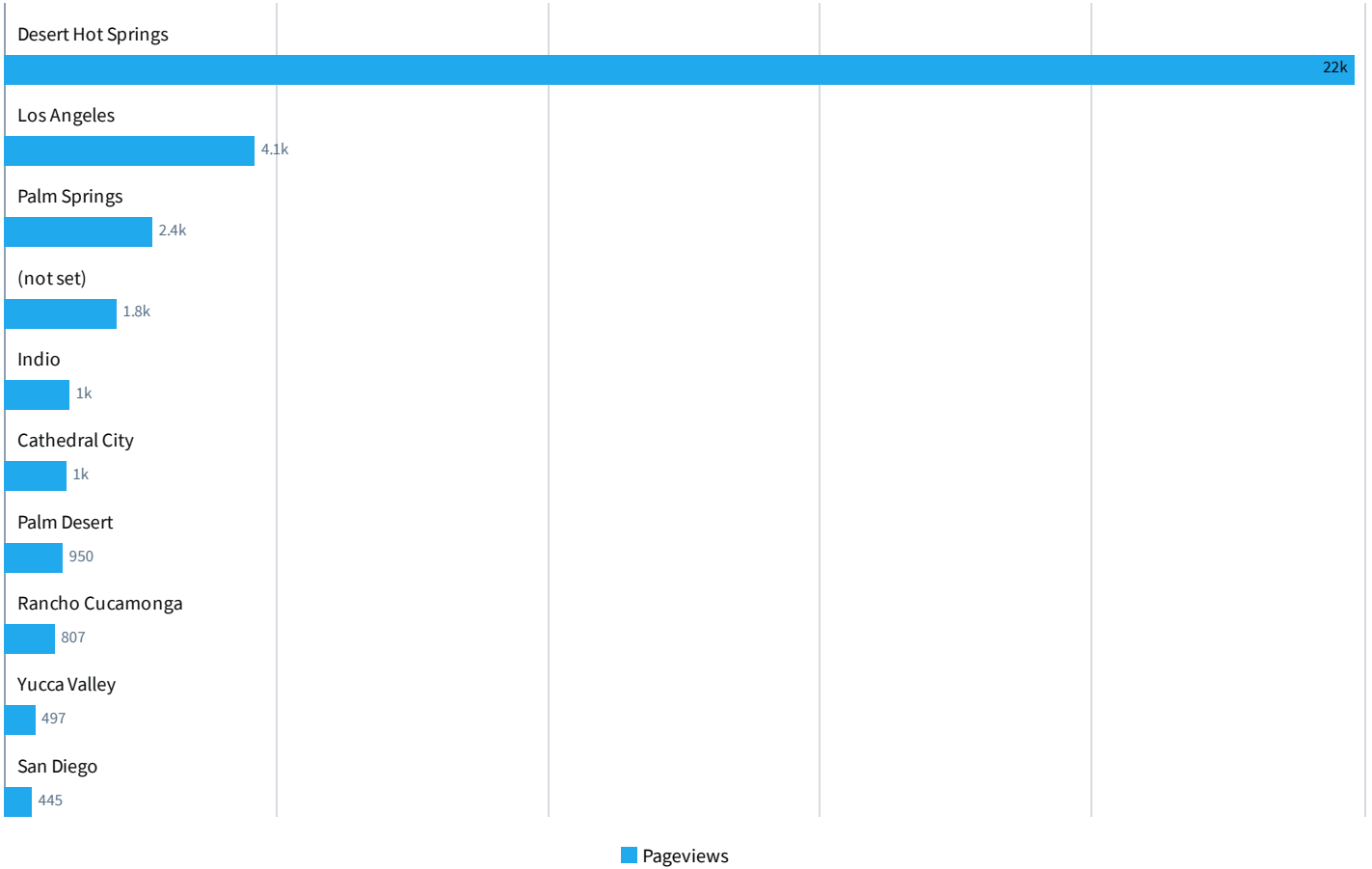
Page Title	Pageviews
Mission Springs Water District - Sign In	7,044
Mission Springs Water District Home Page   Mission Springs Water District CA	6,924
Mission Springs Water District - My Account	5,883
Mission Springs Water District - Pay Bills	2,759
(not set)	2,596
Mission Springs Water District - Payment Options	2,324
Mission Springs Water District - Pay as a Guest	1,894
Mission Springs Water District - Account Detail	1,718
Bill Pay Options   Mission Springs Water District CA	1,699
Mission Springs Water District - You Have Successfully Signed Off	1,513
	44,691

**SESSIONS / DEVICE CATEGORY**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



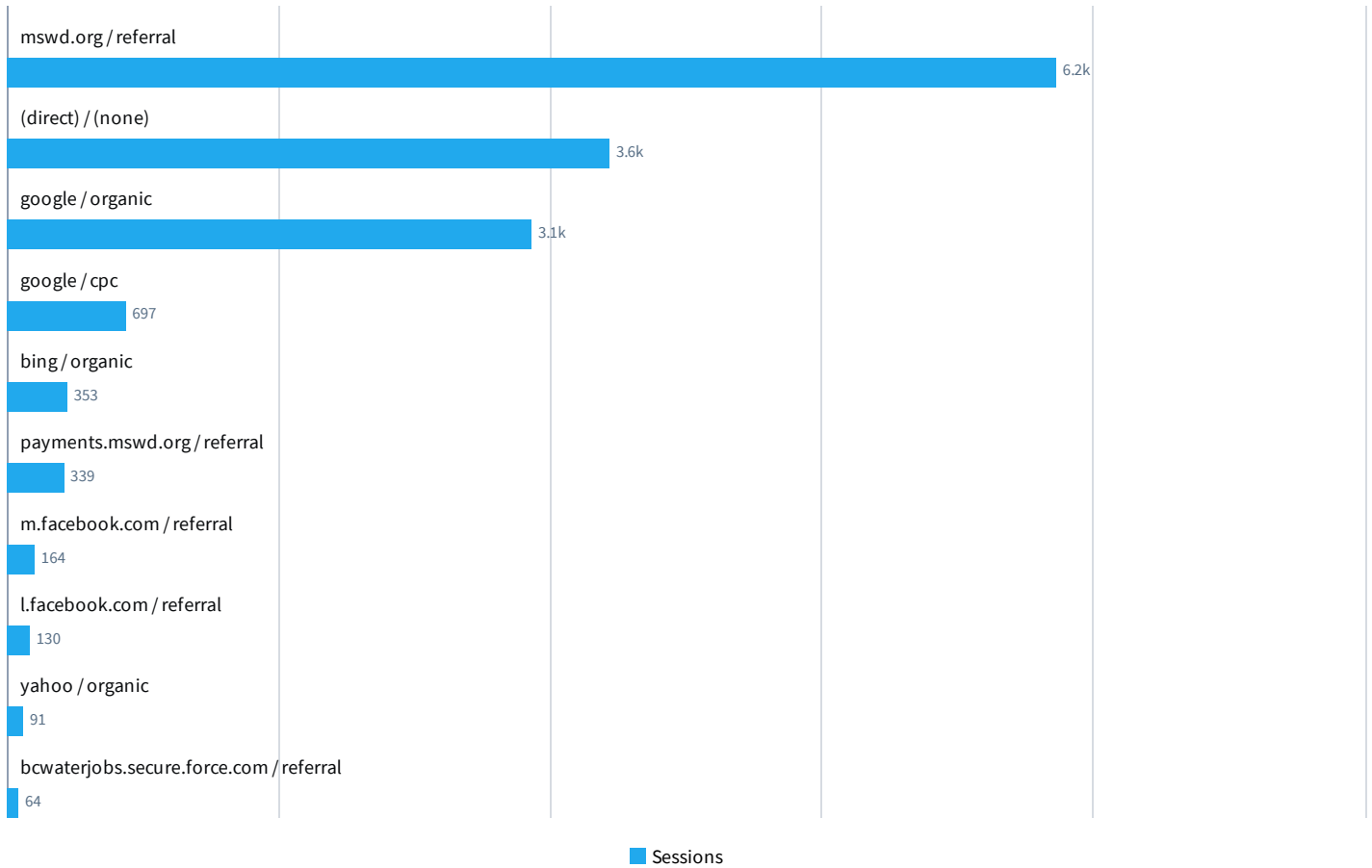
Item 17.

**PAGEVIEWS BY CITY**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



Item 17.

**USER REFERRERS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



**AVG. SESSION DURATION**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

1m 53s

**PAGES / SESSION**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

3

**BOUNCE RATE**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

27.28%





# CVWC Digital Marketing Report

Website, Social, and Marketing Performance

**January, 2022**

by Hunter | Johnsen

# Google Ads Campaigns

 **DISPLAY AD IMPRESSIONS**  
CV WATER COUNTS

746,031

 **SEARCH AD IMPRESSIONS**  
CV WATER COUNTS

3,723

 **VIDEO IMPRESSIONS**  
CV WATER COUNTS

78,751

 **CLICKS**  
CV WATER COUNTS

7,237


 **CTR**  
CV WATER COUNTS

0.87%

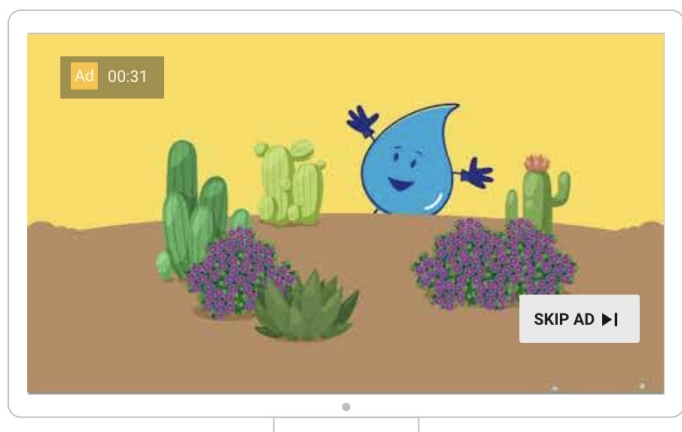

 **GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE**  
CV WATER COUNTS

Campaign	Clicks	Impr.
CVWC Academy January 2022	5,877	657,542
CVWC Academy	5,877	657,542
CV Water Counts January 2022	498	54,688
Water When Nec.	347	36,391
Even when it Rains / Conservation	151	18,297
CV Water Counts January 2022 SPANISH	524	33,801
Even When it rains / Conservation	280	16,918
Water When Nec.	244	16,883
	6,899	746,031




**GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE**  
 CV WATER COUNTS

Account	Impr.	Engagements	Views	Clicks
CV Water Counts	78,751	25,073	10,404	119
CVWC Water Saving Tips YouTube Spanish Jan 2022	36,546	12,690	5,957	50
CVWC Water Saving Tips English YouTube Jan 2022	42,205	12,383	4,447	69
	78,751	25,073	10,404	119



**GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE**  
 CV WATER COUNTS

Campaign	Clicks	Impr.
CVWC Search Campaign 2022	219	3,723
	219	3,723


**KEYWORDS PERFORMANCE**  
 CV WATER COUNTS



Account	Clicks	Impr.	CTR
CV Water Counts	181	1,604	11.28%
water agency	63	605	10.41%
water company	47	519	9.06%
water rebates	44	257	17.12%
washing machine rebate	11	78	14.1%
grass removal rebate	9	59	15.25%
water preservation	2	46	4.35%
water conservation techniques	2	14	14.29%
water efficiency	1	15	6.67%
toilet rebate	1	3	33.33%
	182	1,622	11.22%

Item 17.

Account	Clicks	Impr.	CTR
turf removal rebate	1	8	12.5%
	182	1,622	11.22%

# Facebook Ad Campaigns

**FACEBOOK AD PERFORMANCE**  
HUNTER JOHNSEN

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 <p><b>CV Water Counts Academy 2022</b> cvwatercounts.com</p> <p>The Water Counts Academy is designed for current and emerging leaders in the Coachella Valley who want to learn about the lifeblood of our valley—its water resources.</p> <p>We are excited to offer this comprehensive course that will cover the history, use and management of water here in the Coachella Valley.</p>	651	80,053	29,992	2.67	814
 <p><b>Tips to Save Water</b> cvwatercounts.com</p> <p>Did you know there are more than a hundred ways to save water? And some of them are really easy. Learn more water saving tips by clicking the link.</p>	265	39,793	13,066	3.05	314
	916	119,846	33,843	3.54	1,128

# Website Information

**PAGEVIEWS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

10,465

**NEW VISITOR**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

6,258

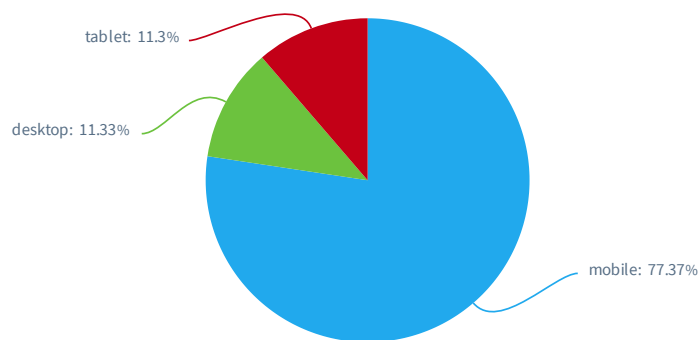
**RETURNING USERS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

1,257

**PAGEVIEWS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

Page path	Pageviews
/academy/	6,503
/conservation-tips/	982
/even-when-it-rains-conservation-in-the-west-is-still-needed/	616
/	317
/water-map/	282
/rebates/	140
/plant-of-the-month-desert-carpet-acacia-redolens/	70
/learn/	69
/about/	51
/take-the-pledge-to-conserve-water-for-your-new-years-resolution/	51
	10,465

**SESSIONS / DEVICE CATEGORY**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



**PAGES / SESSION**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

1.25

**AVG. SESSION DURATION**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

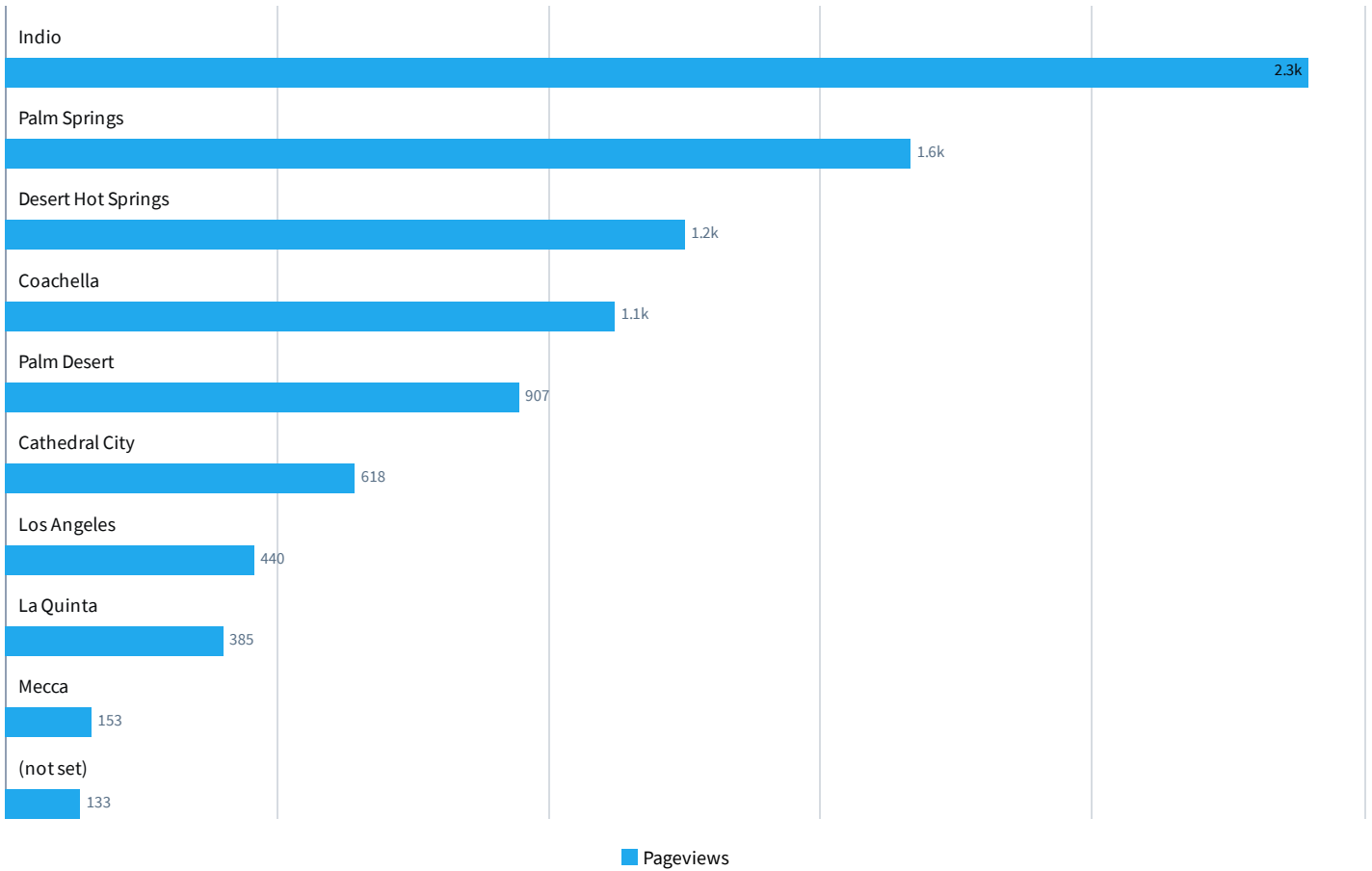
43s

**BOUNCE RATE**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

86.27%

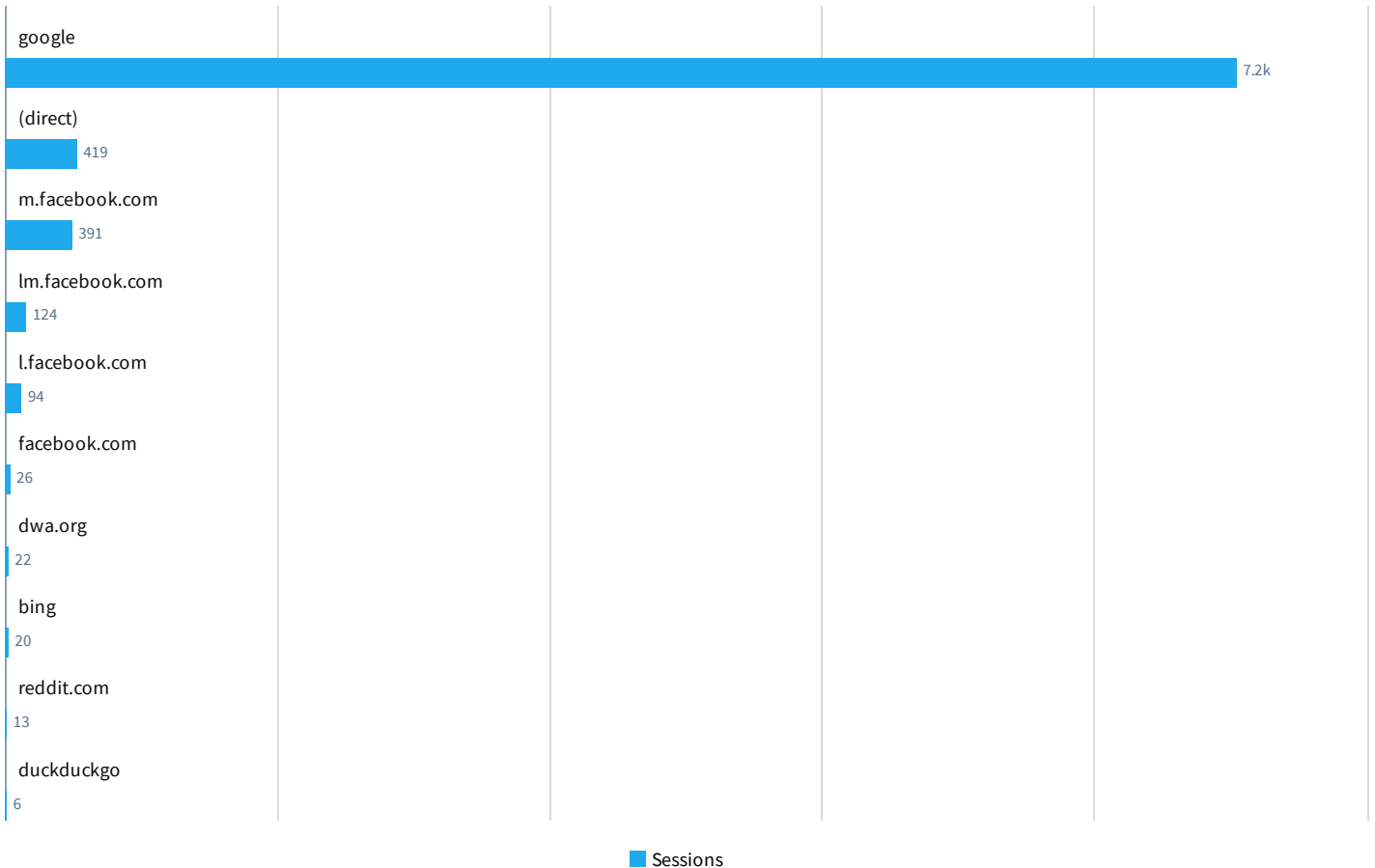
Item 17.

**PAGEVIEWS BY CITY**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



Item 17.

**USER REFERRERS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



**HISTORY**  
PAST 13 MONTH: CV WATER - CV WATER COUNTS - CV WATER COUNTS

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
January 2022	8,388	6,410	10,465	1.25	43s	86.27%	74.61%
December 2021	5,138	4,105	6,353	1.24	37s	87.5%	77.29%
November 2021	6,014	4,869	7,628	1.27	34s	86.51%	79.12%
October 2021	2,133	1,588	2,825	1.32	37s	84.2%	70.46%
September 2021	2,035	1,501	2,791	1.37	49s	83.59%	70.37%
August 2021	2,090	1,439	2,877	1.38	56s	82.82%	65.17%
July 2021	2,278	1,553	3,216	1.41	56s	83.01%	63.48%
June 2021	2,354	1,575	3,103	1.32	44s	83.56%	62.7%
May 2021	2,394	1,558	3,117	1.3	37s	84.13%	60.44%
April 2021	2,640	1,820	4,353	1.65	48s	71.17%	63.98%
March 2021	2,899	2,108	4,617	1.59	52s	74.2%	68.4%
February 2021	2,304	1,604	3,576	1.55	1m 9s	79.86%	66.49%
January 2021	2,417	1,858	3,210	1.33	47s	85.64%	74.1%
<b>Total</b>	<b>43,084</b>	<b>30,967</b>	<b>58,131</b>	<b>1.35</b>	<b>45s</b>	<b>83.5%</b>	<b>71.14%</b>



# Organic Search

## TOP KEYWORDS CVWATERCOUNTS.COM/

Query	Impr.	Clicks	CTR	Avg. position
lake cahuilla	2,909	1	0.03%	6.97
water wise	505	0	0%	9.85
lantana ground cover	359	2	0.56%	8.62
water pledge	349	0	0%	10.41
conserve water	342	0	0%	3.91
cv water	278	2	0.72%	6.75
dehydration in winter	260	0	0%	6.72
conserve	258	0	0%	11.59
pledge on water saving	161	0	0%	1.45
red pancake plant	122	0	0%	1.05
	5,543	5	0.09%	6.73

## TOP PAGES CVWATERCOUNTS.COM/

Page	Impr.	Clicks	CTR	Avg. position
<a href="https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/">https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/</a>	3,630	6	0.17%	8.09
<a href="https://cvwatercounts.com/save-water-pledge/">https://cvwatercounts.com/save-water-pledge/</a>	1,440	6	0.42%	4.77
<a href="https://cvwatercounts.com/take-the-pledge-to-conserve-water-for-your-new-years-resolution/">https://cvwatercounts.com/take-the-pledge-to-conserve-water-for-your-new-years-resolution/</a>	1,234	9	0.73%	5.24
<a href="https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/">https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/</a>	1,146	9	0.79%	26.44
<a href="https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/">https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/</a>	664	0	0%	37.79
<a href="https://cvwatercounts.com/celebrate-earth-day-by-being-water-wise/">https://cvwatercounts.com/celebrate-earth-day-by-being-water-wise/</a>	658	0	0%	11.13
<a href="https://cvwatercounts.com/dehydration-more-dangerous-in-the-colder-temperatures/">https://cvwatercounts.com/dehydration-more-dangerous-in-the-colder-temperatures/</a>	544	0	0%	9.19
<a href="https://cvwatercounts.com/wp-content/uploads/2019/02/Golf-and-Recycled-Water.pdf">https://cvwatercounts.com/wp-content/uploads/2019/02/Golf-and-Recycled-Water.pdf</a>	530	12	2.26%	31.55
<a href="https://cvwatercounts.com/two-dozens-vegetables-to-plant-by-mid-october-in-palm-springs-and-the-coachella-valley/">https://cvwatercounts.com/two-dozens-vegetables-to-plant-by-mid-october-in-palm-springs-and-the-coachella-valley/</a>	473	29	6.13%	22.91
<a href="https://cvwatercounts.com/">https://cvwatercounts.com/</a>	452	19	4.2%	9.06
	10,771	90	0.84%	16.62

# Facebook Information

**f** IMPRESSIONS  
CV WATER COUNTS

121,086

**f** REACH  
CV WATER COUNTS

35,636

**f** NEW PAGE LIKES  
CV WATER COUNTS

9

**f** ENGAGED USERS  
CV WATER COUNTS

2,127

**f** PAGE VIEWS  
CV WATER COUNTS

108

**f** LIFETIME PAGE LIKES  
CV WATER COUNTS







3,981

**f** POSTS  
CV WATER COUNTS

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
<p>Take the Water Walkth...</p>	January 31, 2022	38	0	0%	0	0
<p>Mission Springs Water ...</p>	January 28, 2022	32	1	3%	1	0
<p>Signs of overwatering: ...</p>	January 27, 2022	60	0	0%	0	0
<p>TOMORROW @ noon Districting Workshop!</p>	January 26, 2022	43	0	0%	0	0

766 4 1% 1 0







Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Healthy soils cycle nut...</p>	January 23, 2022	32	1	3%	0	0
 <p>The Jacaranda is an ey...</p>	January 21, 2022	19	0	0%	0	0
 <p>Drop tissues in the tras...</p>	January 20, 2022	36	0	0%	0	0
 <p>United Way</p> <p>United Way of the D</p> <p>If you or someone you...</p>	January 17, 2022	37	0	0%	0	0
 <p>WATER YOUR PLANTS ONLY WHEN NECESSARY</p>	January 15, 2022	55	1	2%	0	0
 <p>WE'VE ALL DONE IT, MAD...</p>	January 14, 2022	25	0	0%	0	0

766 4 1% 1 0


219

Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>When shopping for a n...</p>	January 12, 2022	59	0	0%	0	0
 <p>Today is National Hous...</p>	January 10, 2022	58	0	0%	0	0
 <p>Drought in California a...</p>	January 9, 2022	42	0	0%	0	0
 <p>CV Water Counts is acc...</p>	January 6, 2022	52	0	0%	0	0
 <p>Select the proper pan ...</p>	January 5, 2022	67	0	0%	0	0
 <p>CV Water Counts upda...</p>	January 3, 2022	68	1	1%	0	0

766 4 1% 1 0

Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>CV Water Counts is a n...</p>	January 3, 2022	43	0	0%	0	0
		766	4	1%	1	0

# Instagram Information

 **IMPRESSIONS**  
CV WATER COUNTS

3,183

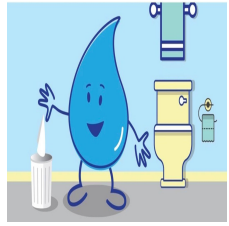


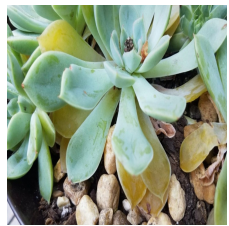
 **LIKES**  
CV WATER COUNTS

11

 **FOLLOWERS ( TOTAL )**  
CV WATER COUNTS

218

 **MEDIA PERFORMANCE**  
CV WATER COUNTS

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>Drop tissues in the tras...</p>	33	4	28	0	0
 <p>CV Water Counts is a n...</p>	31	2	24	0	0
	28	2	20	0	0
 <p>Signs of overwatering: ...</p>	25	3	22	0	0
	117	11	94	0	0

# Twitter Information

Jan 2022 · 31 days

TWEET HIGHLIGHTS

**Top Tweet** earned 137 impressions

The Jacaranda is an eye-catching, round-headed semi-evergreen tree that grows at a moderate to rapid rate and reached 30 to 50 feet high and 15 to 30 feet wide.

Learn more: [cvwatercounts.com/a-new-years-re...](http://cvwatercounts.com/a-new-years-re...)

♥ 2

[View Tweet activity](#) [View all Tweet activity](#)

**Top media Tweet** earned 111 impressions

[pic.twitter.com/YX9UVxNU6p](http://pic.twitter.com/YX9UVxNU6p)



♥ 2

[View Tweet activity](#) [View all Tweet activity](#)

**Top Follower** followed by 9,635 people



**Ezra David Romero** [@ezraromero](#) FOLLOWS YOU

Climate Reporter [@KQED](#) [@KQEDscience](#). Previous: [@CapRadioNews](#) [@KVPR](#) [@AJEnglish](#) 🇺🇸🇨🇦🇧🇷 (he/him) Contact: [eromero@kqed.org](mailto:eromero@kqed.org)

JAN 2022 SUMMARY

Tweets	15	Tweet impressions	1,299
Profile visits	257	New followers	-1

# E-Blast Information

CAMPAIGN PERFORMANCE  
CV WATER COUNTS

Campaign	Send Time	Emails Sent	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Hard Bounces	Unsubscribe Count
CV Water Counts January 2022	Wednesday, January 5, 2022 6:00 PM	487	640	48.05%	15.31%	121	6.98%	0.74%	0	1
		487	640	48.05%	15.31%	121	6.98%	0.74%	0	1




# MSWD Social Analytics

January 2022



### Included in this Report

 @MSWaterDistrict

 Mission Springs Water District

 Beatrice Makabeh Eslamboly (All 102 C...

 missionspringswaterdistrict

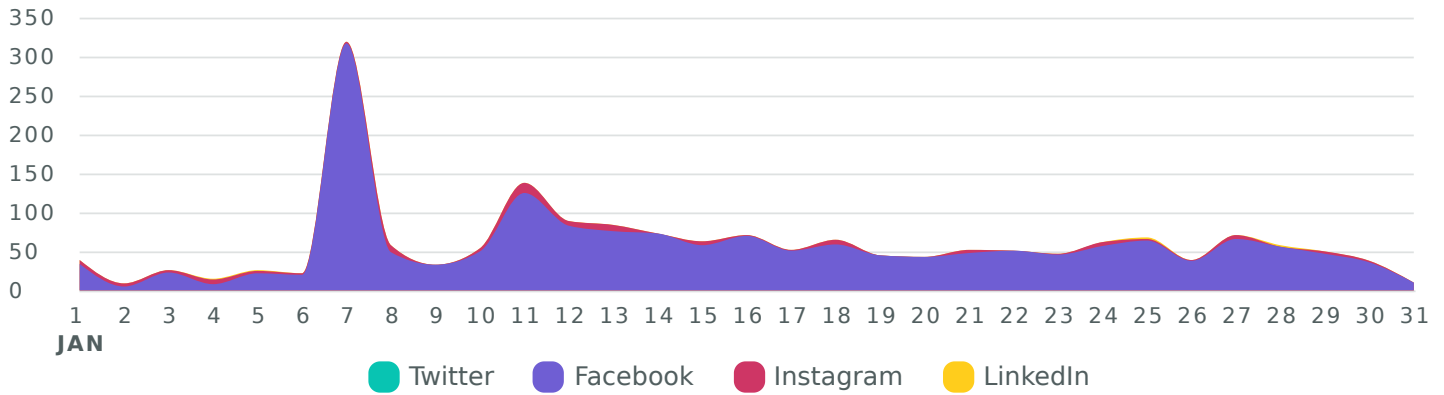
 Mission Springs Water District

## Cross-Network Engagement

See how people are engaging with your posts during the reporting period.

Profile
Reporting Period
All Profiles
All Twitter Post Types

Engagements, by Day



Engagement Metrics	Totals	% Change
<b>Total Engagements</b> ⓘ	<b>1,870</b>	<b>↗ 87.9%</b>
Twitter Engagements	0	↘ 100%
Facebook Engagements	1,763	↗ 105.2%
Instagram Engagements	101	↗ 6.3%
LinkedIn Engagements	6	↘ 79.3%
<b>Engagement Rate (per Impression)</b> ⓘ	<b>0.6%</b>	<b>↘ 16.5%</b>

### Cross-Network Performance Summary

View your key profile performance metrics from the reporting period.

- Profile
- Reporting Period
- All Profiles
- All Twitter Post Types

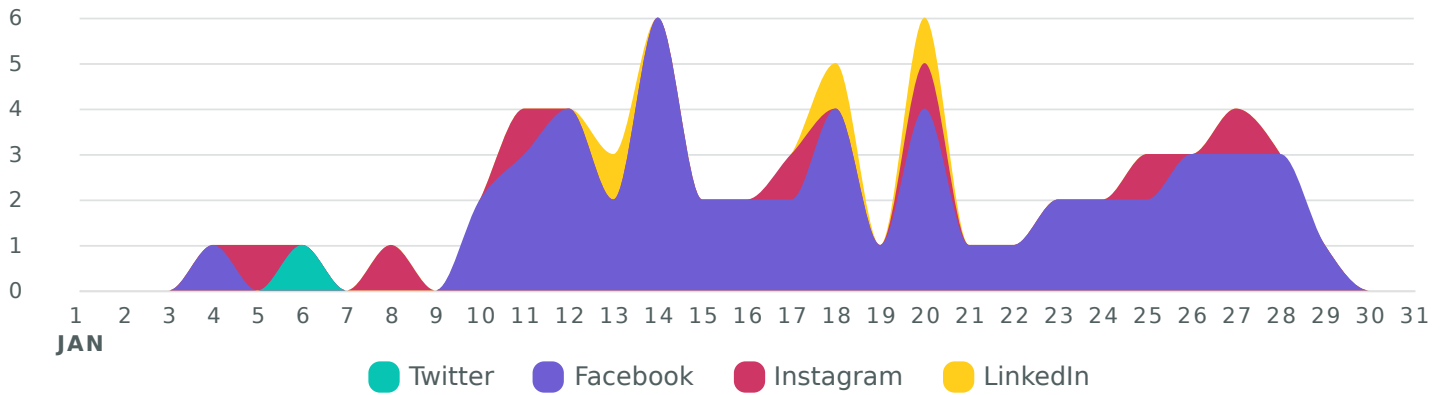
Impressions ⓘ <b>291,729</b> ↗125.1%	Engagements ⓘ <b>1,870</b> ↗87.9%	Post Link Clicks ⓘ <b>390</b> ↗153.2%
-----------------------------------------	--------------------------------------	------------------------------------------

## Cross-Network Audience Growth

See how your audience grew during the reporting period.

Profile
Reporting Period
All Profiles
All Twitter Post Types

Audience Gained, by Day



Audience Metrics	Totals	% Change
<b>Total Audience</b> ⓘ	<b>1,482</b>	<b>↗3.2%</b>
<b>Total Net Audience Growth</b> ⓘ	<b>43</b>	<b>↗330%</b>
Twitter Followers Gained	1	→0%
Facebook Page Likes	51	↗466.7%
Instagram Followers Gained	7	↘12.5%
LinkedIn Followers Gained	3	→0%

## FACEBOOK

## Facebook Performance Summary

View your key profile performance metrics from the reporting period.

 Profile  Reporting Period  Mission Springs Water District

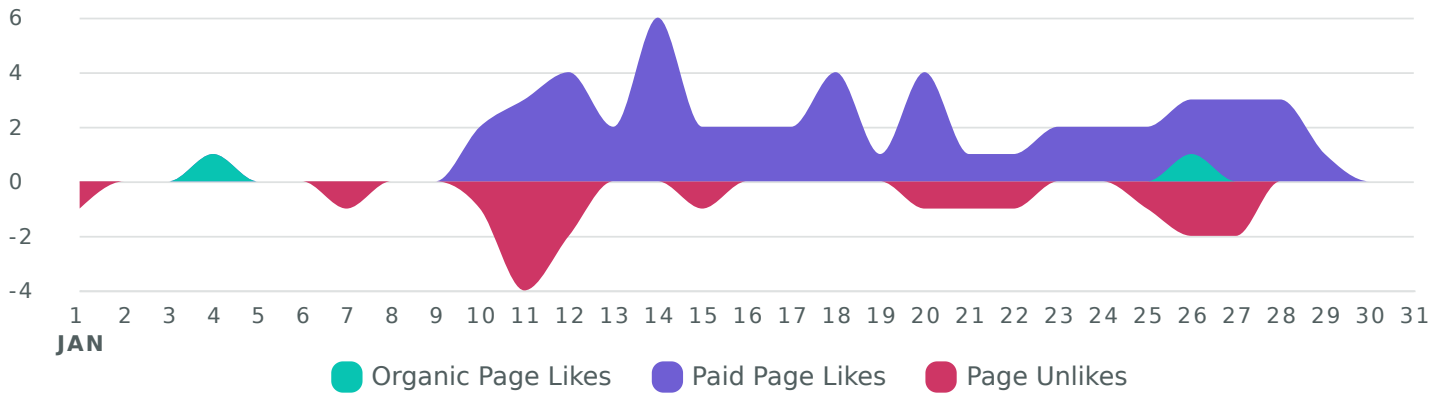
Impressions <b>290,776</b> ↗ 154.2%	Engagements <b>1,763</b> ↗ 105.2%	Post Link Clicks <b>389</b> ↗ 166.4%
----------------------------------------	--------------------------------------	-----------------------------------------

## Facebook Audience Growth

See how your audience grew during the reporting period.

Profile
Reporting Period
Mission Springs Water District

Net Page Likes Breakdown, by Day



Audience Metrics	Totals	% Change
<b>Fans</b>	<b>1,120</b>	<b>↗ 3.2%</b>
<b>Net Page Likes</b>	<b>33</b>	<b>↗ 1,000%</b>
Organic Page Likes	2	↘ 77.8%
Paid Page Likes	49	↗ —
Page Unlikes	18	↗ 200%

### Facebook Top Posts

Review your top posts published during the selected time period, based on the post's lifetime performance.

📌 Post
📌 Lifetime
📌 Mission Springs Water District

Descending By Lifetime Engagements

**Mission Spring...**

Mon 1/24/2022 5:36 pm ...

We're counting on YOU in 2022! You can help with our community's blood shortag...

<b>Total Engagements</b>	<b>25</b>
Reactions	15
Comments	2
Shares	4
Post Link Clicks	—
Other Post Clicks	4

**Mission Spring...**

Sat 1/1/2022 8:27 am PST

🎉 Happy New Year! Resolve to #ConserveWater in 2022. Our customers can request ...

<b>Total Engagements</b>	<b>20</b>
Reactions	8
Comments	2
Shares	1
Post Link Clicks	1
Other Post Clicks	8

**Mission Spring...**

Fri 1/28/2022 12:00 pm ...



What's your favorite conservation tip? Leave your answer in the comments...

<b>Total Engagements</b>	<b>18</b>
Reactions	7
Comments	2
Shares	0
Post Link Clicks	—
Other Post Clicks	9

### INSTAGRAM

### Instagram Performance Summary

View your key profile performance metrics from the reporting period.

 Profile  Reporting Period  missionspringswaterdistrict

<p>Impressions</p> <p><b>522</b> ↘ 96.4%</p>	<p>Engagements</p> <p><b>101</b> ↗ 6.3%</p>	<p>Profile Actions</p> <p><b>2</b> ↗ —</p>
----------------------------------------------	---------------------------------------------	--------------------------------------------

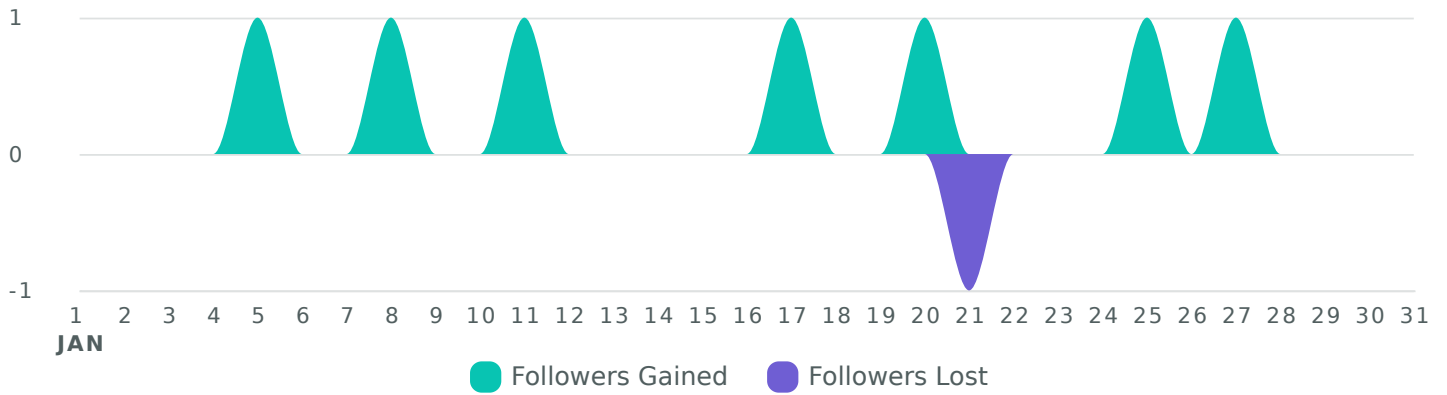


## Instagram Audience Growth

See how your audience grew during the reporting period.

Profile
Reporting Period
missionspringswaterdistrict

Net Follower Growth Breakdown, by Day












Audience Metrics	Totals	% Change
<b>Followers</b>	<b>202</b>	<b>↗3.1%</b>
<b>Net Follower Growth</b>	<b>6</b>	<b>↗20%</b>
Followers Gained	7	↘12.5%
Followers Lost	1	↘66.7%

### Instagram Top Posts & Stories

Review your top posts and stories published during the selected time period, based on the post or story's lifetime performance.

📌 Post
📌 Lifetime
📷 missionspringswaterdistrict

Descending by Lifetime Engagements

Post	Date	Total Engagements	Likes	Comments	Saves
  <b>missionsprings...</b> Tue 1/11/2022 11:01 am...	  <b>missionsprings...</b> Mon 1/10/2022 1:24 pm ...	  <b>missionsprings...</b> Mon 1/24/2022 5:37 pm ...			
<p>Please join us in welcoming Eric Weck, who joins MSWD as our new Engineering Manage</p> 	<p>Thank you for conserving water during the drought. There are a number of ways</p> 	<p>We're counting on YOU in 2022! You can help with our community's blood shortage</p> 			
<p><b>Total Engagements</b> 9</p> <hr/> <p>Likes 9</p> <hr/> <p>Comments 0</p> <hr/> <p>Saves 0</p>	<p><b>Total Engagements</b> 8</p> <hr/> <p>Likes 8</p> <hr/> <p>Comments 0</p> <hr/> <p>Saves 0</p>	<p><b>Total Engagements</b> 7</p> <hr/> <p>Likes 7</p> <hr/> <p>Comments 0</p> <hr/> <p>Saves 0</p>			

### TWITTER

### Twitter Performance Summary

View your key profile performance metrics from the reporting period.

Profile Reporting Period @MSWaterDistrict All Twitter Post Types

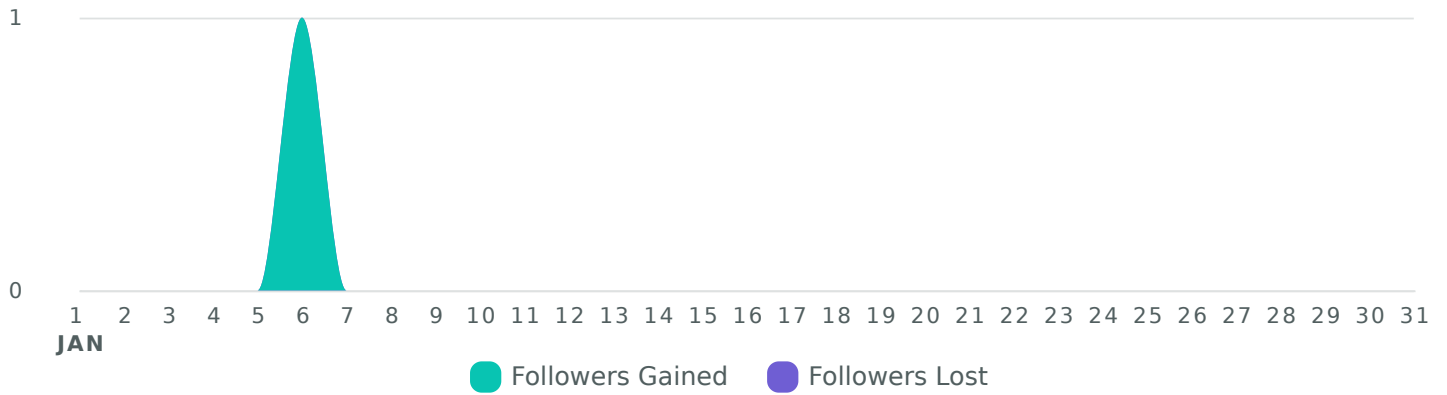
Impressions <b>302</b> ↗ 45.9%	Engagements <b>0</b> ↘ 100%	Post Link Clicks <b>0</b> → 0%
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## Twitter Audience Growth

See how your audience grew during the reporting period.

Profile
Reporting Period
@MSWaterDistrict
All Twitter Post Types

Net Follower Growth Breakdown, by Day



Audience Metrics	Totals	% Change
<b>Followers</b>	<b>79</b>	<b>↗1.3%</b>
<b>Net Follower Growth</b>	<b>1</b>	<b>↗200%</b>
Followers Gained	1	→0%
Followers Lost	0	↘100%
<b>Following</b>	<b>100</b>	<b>→0%</b>

## LinkedIn Performance Summary

View your key profile performance metrics from the reporting period.

 Profile  Reporting Period  Mission Springs Water District

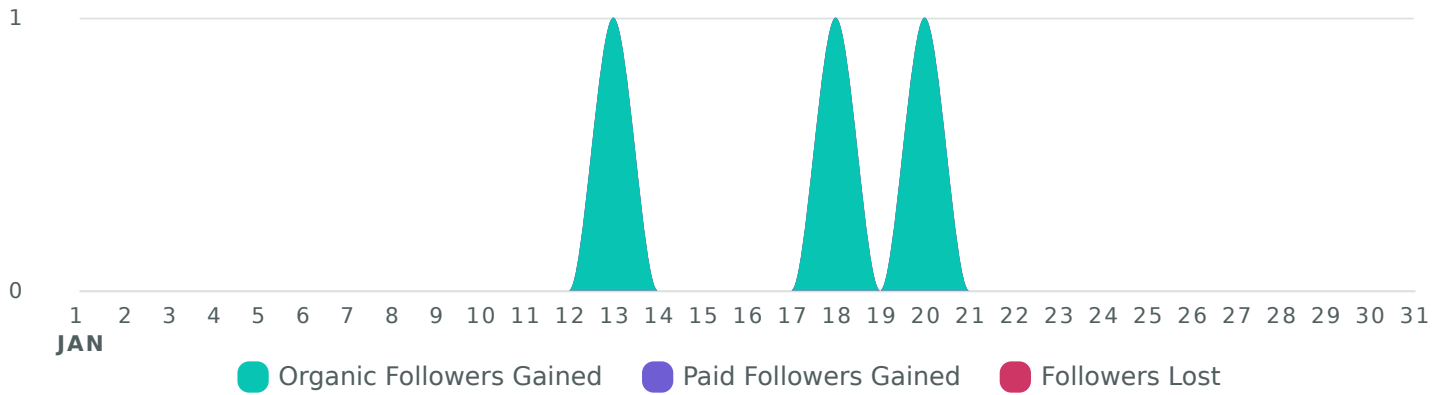
Impressions <b>129</b> ↘ 57.3%	Engagements <b>6</b> ↘ 79.3%	Post Clicks (All) <b>1</b> ↘ 87.5%
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## LinkedIn Audience Growth

See how your audience grew during the reporting period.

Profile
Reporting Period
Mission Springs Water District

Net Follower Growth Breakdown, by Day



Audience Metrics	Totals	% Change
<b>Followers</b>	<b>81</b>	<b>↗5.2%</b>
<b>Net Follower Growth</b>	<b>3</b>	<b>→0%</b>
Organic Followers Gained	3	→0%
Paid Followers Gained	0	→0%
Followers Lost	0	→0%

### LinkedIn Top Posts

Review your top posts published during the selected time period, based on the post's lifetime performance.

📌 Post
📌 Lifetime
🌐 Mission Springs Water District

Descending by Lifetime Engagements

MS

**in Mission Spring...**

Fri 1/28/2022 8:00 pm UTC

Everyone has a favorite conservation tip! What is yours? We're engaging with

<b>Total Engagements</b>	<b>2</b>
Reactions	1
Comments	0
Shares	1
Post Clicks (All)	0

MS

**in Mission Spring...**

Mon 1/24/2022 4:58 pm ...

It's essential for our customers to understand the significance of protecting our

<b>Total Engagements</b>	<b>2</b>
Reactions	1
Comments	0
Shares	1
Post Clicks (All)	0

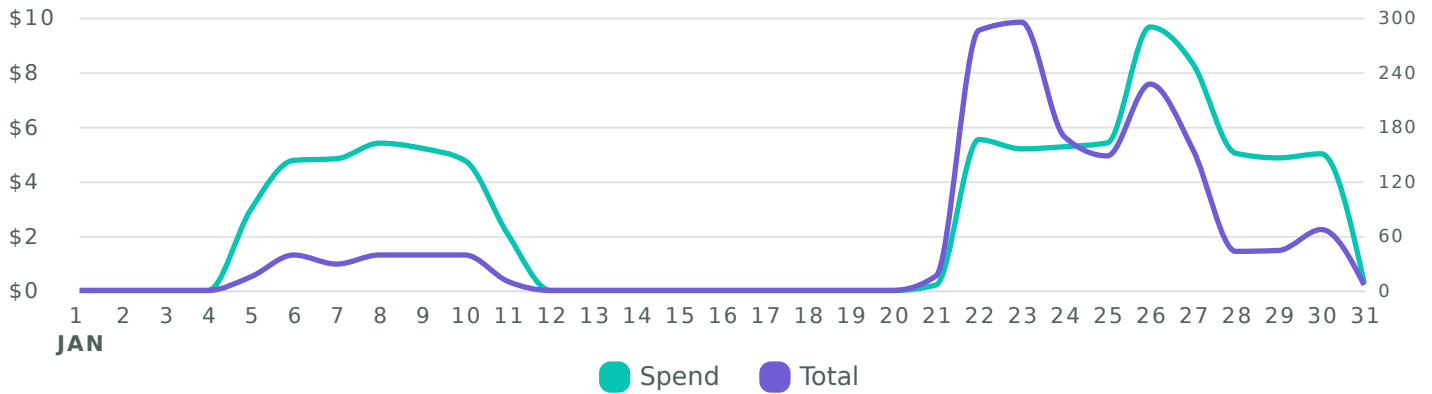
### SPONSORED POSTS

## Facebook & Instagram Paid Engagement

Visualize and analyze how people are engaging with your paid campaigns during the reporting period.

📄 Paid
📅 Reporting Period
🌐 All Ad Accounts & Campaigns

Engagements, by Day



Engagement, by Engagement Type		Totals	% Change
<b>Total Engagements</b>		<b>1,666</b>	<b>↗ 1,254.5%</b>
Reactions	<div style="width: 16.2%;"><div style="width: 16.2%;"></div></div>	<b>162</b>	<b>↗ 406.3%</b>
Shares	<div style="width: 0.6%;"><div style="width: 0.6%;"></div></div>	<b>6</b>	<b>↗ 50%</b>
Comments	<div style="width: 0%;"><div style="width: 0%;"></div></div>	<b>0</b>	<b>→ 0%</b>
Link Clicks	<div style="width: 34.3%;"><div style="width: 34.3%;"></div></div>	<b>343</b>	<b>↗ 334.2%</b>
Other	<div style="width: 15.5%;"><div style="width: 15.5%;"></div></div>	<b>1,155</b>	<b>↗ 14,337.5%</b>



## Facebook & Instagram Paid Engagement

Visualize and analyze how people are engaging with your paid campaigns during the reporting period.

👛 Paid
📅 Reporting Period
📘 All Ad Accounts & Campaigns

Engagements, by Day

Engagement Metrics	Totals	% Change
CPE	<b>\$0.05</b>	↘ 87.5%
Engagement Rate (per Impression)	<b>12.6%</b>	↗ 185%
Average Daily Engagements	<b>53.74</b>	↗ 1,254.5%

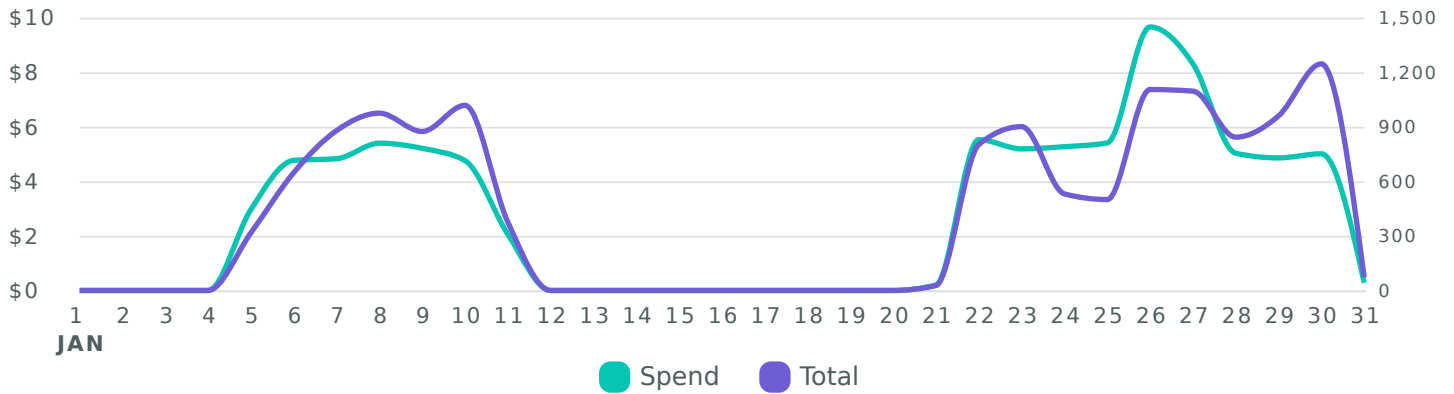
📷 Campaign **Instagram post: When @aartipaartipics is craving...** received the most engagement

## Facebook & Instagram Paid Impressions

Review how many times your content was seen by the targeted audience during the reporting period.

🇺🇸 Paid
📅 Reporting Period
🇺🇸 All Ad Accounts & Campaigns

Impressions, by Day



Impression Metrics	Totals	% Change
<b>Total Impressions</b>	<b>13,170</b>	<b>↗ 375.3%</b>

Impression Metrics	Totals	% Change
CPM	<b>\$6.44</b>	<b>↘ 64.3%</b>
Average Daily Impressions	<b>424.84</b>	<b>↗ 375.3%</b>



Item 18.

February 3, 2022

Mission Springs Water District  
66575 2nd St  
Desert Hot Springs, CA 92240

Dear Arden,

On behalf of the Board of Directors of Food Now and the hundreds of families we assist, I want to personally thank you and Mission Springs Water District for your generous donation of \$750.00 as a Silver Sponsor for our 13<sup>th</sup> Annual Charity Golf Classic. Your donation was received on 02/01/2022.

As we enter another new year, many of us are faced with challenges and uncertainty. It is easy to feel Covid-fatigue. But there are some in our community who have it much worse. There are families who struggle to put food on the table. There are seniors on a fixed income that does not stretch to the end of the month. There are single parents with low-paying jobs desperately trying to provide. And there are children who come home from school to find their cupboards bare.

Your generosity provides healthy and nutritious meals for these vulnerable populations and so many more of our families, friends, and neighbors. Your donation provides more than just food, your support gives hope, your gift improves lives.

We realize there are many organizations doing amazing things and all worthy of your support. We are grateful you chose Food Now. Thank you for your commitment to helping others. Thank you for your generosity and support.

Wishing you and your loved ones all the best,

Dana C. Johnson  
Executive Director  
Food Now  
Office (760) 288-7878  
Cell (760) 288-5028  
dana@foodnowdhs.org

*Arden,  
Thanks for all you  
do! I look forward  
to seeing you on  
Feb. 12. Dan*