



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, April 19, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/83461441181?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 834 6144 1181

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

RULES OF PROCEDURE

PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

COVID-19 UPDATE

EMPLOYEE RECOGNITION

1. HUMAN RESOURCES REPORT

ACTION ITEMS

2. PUBLIC HEARING (MONDAY, 4/19/2021) RESOLUTION 2021-05 - TO COLLECT SEWER FEES ON TAX ROLL

It is recommended to adopt Resolution 2021-05, electing to collect sewer user fees on the tax roll.

3. SELECTION OF DISTRICT FINANCIAL STATEMENT AUDITORS

It is recommended to approve a three year contract with Rogers, Anderson, Malody & Scott, LLP to provide the financial statement audit for fiscal years ending June 30, 2021, 2022 and 2023 and authorize the General Manager to engage the firm and do all things necessary to complete the audit.

4. CV WATER COUNTS REGIONAL CONSERVATION GRANT PROGRAM

It is recommended to authorize the General Manager to enter into a Memorandum of Understanding (MOU) for the implementation of the CV Water Counts Conservation Grant Program awarded through Proposition 1, Round 1 for MSWD's rebate programs.

5. ACCEPTANCE OF THE PURCHASE AND IMPLEMENTATION OF ADVANCED METERING INFRASTRUCTURE SYSTEM PROJECT

It is recommended to accept the Purchase and Implementation of Advanced Metering Infrastructure System ("AMI") project as complete and authorize the release of retention money held for Ferguson Enterprises, LLC. ("Ferguson"), in the amount of \$41,417.66, thirty-five days after filing the Notice of Completion (NOC).

6. HUMAN RELATIONS COMMITTEE REPORT

It is recommended that the Board provide direction on employee suggestions for the 2021-22 fiscal year.

DISCUSSION ITEMS**7. ADMIN/CORP YARD BUILDING UPDATE****8. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE****9. REGIONAL URBAN WATER MANAGEMENT PLAN UPDATE****CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

10. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - March 11, 2021

Board Meeting - March 15, 2021

11. REGISTER OF DEMANDS

The register of demands totaling \$2,358,279.68

12. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

68360 Calle Cerrito - \$3,800.00

13. BOARD EVENT APPROVAL

It is recommended to authorize Board to attend the following event: The District will reimburse for the cost of the event, no stipend (compensation) will be provided.

- Palm Springs Air Museum 25th Anniversary Celebration

CORRESPONDANCE

14. THANK YOU LETTERS

DIRECTOR'S REPORTS

15. UPCOMING EVENTS & DIRECTORS' REPORTS

REPORTS

16. GENERAL MANAGERS' REPORT

17. FINANCIAL REPORT

18. DISTRICT COUNSEL REPORT

DIRECTOR COMMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating

Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION

ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before April 16, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Arden Wallum
Secretary of the Board of Directors

AGENDA REPORT
REGULAR BOARD MEETINGS OF APRIL 15 & 19, 2021

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD MARCH 1 - 31, 2021

NEW HIRES

None

ANNIVERSARIES

Don Mathein	Field Operations Supervisor	25 Years
Manny Rodriguez	Lead Water Production Operator	20 Years
Lisa Pelton	Customer Service Representative II	18 Years
Luiz Santos	Associate Engineer	4 Years

PROMOTIONS

None

CERTIFICATES

None

AGENDA STAFF REPORT

MEETING NAME: Regular Board Meeting
MEETING DATE(S): April 15 & 19, 2021
FROM: Matt McCue – Director of Administrative Services



FOR: *(mark X after choice)* ACTION X DIRECTION INFORMATION

PUBLIC HEARING

RESOLUTION 2021-05 – TO COLLECT SEWER FEES ON TAX ROLL

STAFF RECOMMENDATION

Adopt Resolution 2021-05, electing to collect sewer user fees on the tax rolls under California Health and Safety Code Section 5470 et. seq.

SUMMARY

The Board, staff and the Citizens Advisory Committee have discussed collecting sewer fees on the tax rolls as a way to most efficiently collect these charges. **THIS DOES NOT CHANGE ANY SEWER RATES, MERELY THE WAY THE DISTRICT COLLECTS THEM.**

ANALYSIS

The sewer charges for approximately 8,900 accounts (residential only) are proposed to be added to the annual property tax rolls and collected from the County of Riverside along with property taxes. These charges will be received by the District from the County annually in January and May.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

As much as \$50,000 of labor that is currently used to deal with and collect delinquent accounts will be more effectively allocated to other priorities of the District.

ATTACHMENTS

Resolution 2021-05
 Exhibit A
 Public Hearing Notices (2)

RESOLUTION NO. 2021-05**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MISSION SPRINGS WATER DISTRICT ADOPTING THE REPORT
OF THE ANNUAL SEWER USER FEES AND DIRECTING THE
SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH
THE RIVERSIDE COUNTY AUDITOR AND REQUEST THE
AUDITOR PLACE THE FISCAL YEAR 2021-2022
SEWER USER FEES ON THE TAX ROLL**

THE BOARD OF DIRECTORS of the Mission Springs Water District hereby finds and declares as follows:

WHEREAS, a report (the "Report"), a copy of which is available in the District office has been filed with the Secretary of the District describing each parcel of real property subject to the Sewer User Fees and amount of the Sewer User Fees to be imposed thereon for Fiscal Year 2021-2022; and

WHEREAS, the Secretary of the District has caused notice of the filing of the Report proposing to have such charges for the forthcoming fiscal year collected on the tax roll and of the time and the date of hearing to consider such Report to be published in the newspaper in accordance with California Health and Safety Code section 5473.1; and

WHEREAS, the Secretary of the District has caused notice of the filing of the Report proposing to have such charges for the forthcoming fiscal year collected on the tax roll and of the time and the date of hearing to consider such Report to be mailed in accordance with California Health and Safety Code section 5473.1; and

WHEREAS, the Board of Directors has heard and considered all objections and protests to the Report and has determined and hereby finds that protests have not been made by the owners of a majority of the separate parcels or property described in the Report; and

WHEREAS, the District has determined to adopt the Report and collect the User Fees, any delinquent User Fees and any penalties on the tax roll, which User Fees shall constitute a lien against the parcel or parcels of land described in the Report, all in accordance with California Health and Safety Code Sections 5470 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MISSION SPRINGS WATER DISTRICT AS FOLLOWS:**

Section 1. The Board of Directors hereby finds and determines that the Recitals are true and correct and are incorporated herein.

Section 2. The Board of Directors of the District hereby adopts the Report. On or before the 16th day of August, 2021, the Secretary is hereby directed to file a copy of the Report with the Riverside County Auditor, together with a statement endorsed thereon over his/her signature that the Report has been adopted by the Board of Directors and shall request that the User Fees be collected on the tax bills for the taxable parcels in the District identified in the Report. Such User Fees shall be collected at the same time and in the same manner and by the same persons as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties which shall be levied on and collected from the owners of said parcels as permitted by Health and Safety Code Section 5473.7.

ADOPTED this _____ day of _____ 2021, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent

Nancy Wright
 President of Mission Springs Water District
 and its Board of Directors

ATTEST:

Arden Wallum
 Secretary of Mission Springs Water District
 and its Board of Directors

PROOF OF PUBLICATION
(2015.5 C.C.P.)

**STATE OF CALIFORNIA COUNTY
OF RIVERSIDE**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the agent of the publisher of the

Desert Star Weekly

a newspaper of general circulation, published weekly in the City of Desert Hot Springs, County of Riverside, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Riverside, State of California (Case #1206318), that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 2, 9, 2021

I certify (or declare) under penalty of perjury that the following is true and correct.

Dated: April 9, 2021 at Desert Hot Springs, California.

Mindy Salas

Signature

Desert Star Weekly
13-279 Palm Drive Suite 5
Desert Hot Springs, CA 92240 (760) 671-6604

MISSION SPRINGS WATER DISTRICT NOTICE OF PUBLIC HEARING. NOTICE OF FILING OF REPORT OF THE ANNUAL SEWER USER FEES AND REQUEST THAT THE AUDITOR PLACE THE FISCAL YEAR 2021-2022 SEWER USER FEES ON THE REAL PROPERTY TAX ROLLS. A report ("Report") will be filed by the Secretary of the Mission Springs Water District ("District") with the Board of Directors of the District describing each residential parcel of real property subject to the sewer user fee ("Sewer User Fee") and the amount of the Sewer User Fee to be imposed thereon for Fiscal Year 2021-2022. The District will propose to adopt the Report and collect the Sewer User Fee, any delinquent Sewer User Fees and any penalties, on the real property tax roll of the District, which Sewer User Fees shall constitute a lien against the parcel or parcels of land described in the Report in accordance with California Health and Safety Code sections 5470 et seq. This matter will be considered and voted upon at a public hearing scheduled for Monday, April 19, 2021 at 3:00 p.m. There will be no public location for this meeting. This meeting will be held in accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-10 (Coronavirus). The public may attend and participate via Zoom. Please contact Dori Petee at dpetee@mswd.org for instructions on how to participate in this meeting. This Notice is published in compliance with California Health and Safety Code section 5473.1 and California Government Code section 6006. Dated: 3/31/2021 /s/ Arden Wallum Secretary, Mission Springs Water District PUB: 4/2/2021 & 4/9/2021 DSW21-5057



PROOF OF PUBLICATION

**STATE OF CALIFORNIA SS.
COUNTY OF RIVERSIDE**

MISSION SPRINGS WATER DIST- LG
66575 2ND ST

DESERT HOT SPRINGS CA 92240

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

04/02/2021, 04/09/2021

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.. Executed on this 9th of April 2021 in Green Bay, WI, County of Brown.



DECLARANT

Ad#:0004671089
P O :

This is not an invoice

of Affidavits: 1

**MISSION SPRINGS WATER DISTRICT
NOTICE OF PUBLIC HEARING**

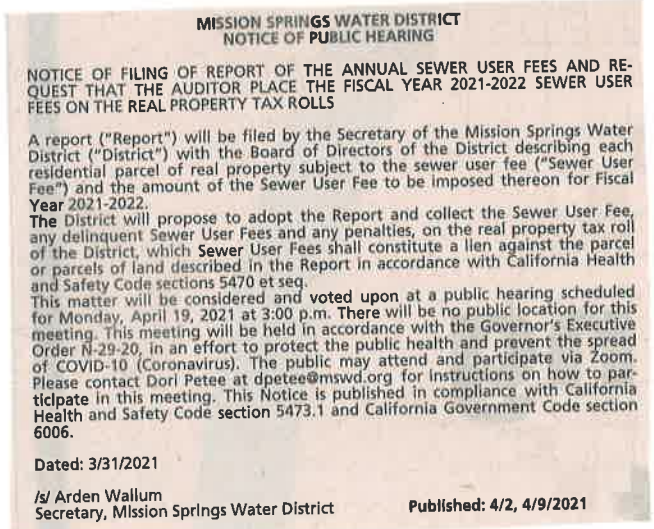
NOTICE OF FILING OF REPORT OF THE ANNUAL SEWER USER FEES AND REQUEST THAT THE AUDITOR PLACE THE FISCAL YEAR 2021-2022 SEWER USER FEES ON THE REAL PROPERTY TAX ROLLS

A report ("Report") will be filed by the Secretary of the Mission Springs Water District ("District") with the Board of Directors of the District describing each residential parcel of real property subject to the sewer user fee ("Sewer User Fee") and the amount of the Sewer User Fee to be imposed thereon for Fiscal Year 2021-2022. The District will propose to adopt the Report and collect the Sewer User Fee, any delinquent Sewer User Fees and any penalties, on the real property tax roll of the District, which Sewer User Fees shall constitute a lien against the parcel or parcels of land described in the Report in accordance with California Health and Safety Code sections 5470 et seq. This matter will be considered and voted upon at a public hearing scheduled for Monday, April 19, 2021 at 3:00 p.m. There will be no public location for this meeting. This meeting will be held in accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-10 (Coronavirus). The public may attend and participate via Zoom. Please contact Dori Petee at dpetee@mswd.org for instructions on how to participate in this meeting. This Notice is published in compliance with California Health and Safety Code section 5473.1 and California Government Code section 6006.

Dated: 3/31/2021

/s/ Arden Wallum
Secretary, Mission Springs Water District

Published: 4/2, 4/9/2021



TAX						
YEAR	APN	CUSTNO	EDU	SEWER	TAX	PROP TAX
2021	6672900671	26-000834-10	1.00	602.25	43.80	646.05
2021	6672900682	26-000212-18	1.00	602.25	43.80	646.05
2021	6672900693	26-100021-17	1.00	602.25	43.80	646.05
2021	6672900703	26-100028-10	1.00	602.25	43.80	646.05
2021	6672900714	26-100016-11	1.00	602.25	43.80	646.05
2021	6672900725	26-000213-11	1.00	602.25	43.80	646.05
2021	6672900736	26-100014-10	1.00	602.25	43.80	646.05
2021	6672900747	26-100048-11	1.00	602.25	43.80	646.05
2021	6672900758	26-000214-13	1.00	602.25	43.80	646.05
2021	6672900769	26-000758-11	1.00	602.25	43.80	646.05
TOTAL				5,961,891.75	362,488.80	6,324,380.55
8515 records listed						

AGENDA STAFF REPORT



MEETING NAME: Regular Board Meeting
MEETING DATE(S): April 15 & 19, 2021
FROM: Matt McCue – Director of Administrative Services

FOR: ACTION X DIRECTION INFORMATION

SELECTION OF DISTRICT FINANCIAL STATEMENT AUDITORS FOR FISCAL YEAR ENDED JUNE 30, 2021, 2022, 2023

STAFF RECOMMENDATION

Board approval of a three-year contract (with additional two-year option) with Rogers, Anderson, Malody & Scott, LLP (“RAMS”) to provide the financial statement audit for fiscal years ended June 30, 2021, 2022, 2023 (and 2024 and 2025 if so desired) and authorize the General Manager to engage the firm and do all things necessary to complete the audit.

SUMMARY

Annual financial statement audits are required by the California State Controller’s Office and Government Code.

ANALYSIS

During 2020 the District sent out an RFP to sixteen (16) firms, three (3) replied with a proposal. Staff rated the firms and after conducting several reference calls, determined that Rogers, Anderson, Malody & Scott, LLP was the best firm to perform the District’s June 30, 2020 audit. This audit was completed as part of a one-year contract approved by the Board in April 2020. This contract will engage RAMS for the fiscal years ended June 30, 2021, 2022 and 2023 with an option to extend it to the 2024 and 2025 fiscal years. State Law (AB 1345) indicates that a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit including review of the audit have performed audit services for that agency for six consecutive years.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

See fee schedule attached.

ATTACHMENTS

RAMS Cost proposal

Mission Springs Water District

PROPOSAL FOR PROFESSIONAL AUDITING SERVICES

COST PROPOSAL

FOR THE YEARS ENDING JUNE 30, 2021, 2022 & 2023

PREPARED BY:

ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS

February 11, 2021

	Fiscal year			Option years	
	2021	2022	2023	2024	2025
Audit of financial statements	\$ 24,950	\$ 25,450	\$ 25,950	\$ 26,470	\$ 26,990
Basic financial statement preparation	8,750	-	-	-	-
One time conversion to CAFR	3,750	-	-	-	-
CAFR preparation (after initial setup)	-	10,500	10,710	10,925	11,140
Total not-to-exceed price	\$ 37,450	\$ 35,950	\$ 36,660	\$ 37,395	\$ 38,130
Other optional non-audit services:					
GFOA application and responses to GFOA comments	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
GASB 68 adjustment and disclosure preparation	800	800	800	800	800
Total other optional non-audit services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

If a Single Audit over federal awards is required, the fee for the first major program is \$5,500. Each additional major program is \$3,500.

Brad Welebir, CPA, CGMA, MBA
Partner

AGENDA STAFF REPORT



MEETING NAME: Regular Board Meeting

MEETING

DATE(S): April 15 & 19, 2021

FROM: Victoria Llorc – Programs & Public Affairs Associate

FOR: ACTION X DIRECTION INFORMATION

CV WATER COUNTS REGIONAL CONSERVATION GRANT PROGRAM

STAFF RECOMMENDATION

Authorization for the General Manager to enter into the attached Memorandum of Understanding to implement the CV Water Counts Regional Conservation Program for MSWD’s rebate programs awarded through Proposition 1, Round 1 funds.

SUMMARY

Mission Springs Water District, Coachella Valley Water District, Desert Water Agency, City of Indio/Indio Water Authority, and City of Coachella/Coachella Water Authority are pursuing an agreement on funding allocation and responsibilities for the recent award of funding through Round 1 of the Integrated Regional Water Management (IRWM) component of Proposition 1.

The Department of Water Resources selected the Coachella Valley Integrated Regional Water Management Group (CVRWMG) to obtain \$3,825,383 overall, \$1,380,400 of that being dedicated to a regional effort called CV Water Counts Regional Conservation Grant Program.

Mission Springs Water District’s portion of the regional water conservation campaign is \$75,000. Of that, \$60,000 is for grass removal and \$15,000 for the toiler rebate program. Both programs are available to residential and commercial customers.

The attached Memorandum of Understanding (MOU) outlines the responsibilities of the parties involved. As the CVRWMG-selected Grant Administrator, CVWD outlines the terms of invoicing and documentation to fulfil grant requirements.

While the CVRWMG has not entered into MOUs in the past for previous rounds of grant funding, in recent years the parties in CVRWMG have entered into a number of MOUs to outline project deliverables and expectations.

Staff and District Counsel have reviewed the MOU.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

None.

ATTACHMENTS

CV Water Counts Conservation Program – MOU, Proposition 1, Round 1 Grant Agreement DWR & CVWD

MEMORANDUM OF UNDERSTANDING

Among
 COACHELLA VALLEY WATER DISTRICT, CITY OF COACHELLA/COACHELLA
 WATER AUTHORITY, DESERT WATER AGENCY, CITY OF INDIO/INDIO WATER
 AUTHORITY, and MISSION SPRINGS WATER DISTRICT
 For
 IMPLEMENTATION OF THE CV WATER COUNTS REGIONAL CONSERVATION
 PROGRAM

This Memorandum of Understanding (MOU) dated April 22, 2021, is entered into among the Coachella Valley Water District, City of Coachella/Coachella Water Authority, Desert Water Agency, City of Indio/Indio Water Authority, and Mission Springs Water District (collectively known as Parties) for the purpose of implementing the CV Water Counts Regional Conservation Program activities undertaken by the Parties.

WHEREAS, each Party is a party to a memorandum of understanding, as amended, dated September 9, 2008, for development of an Integrated Regional Water Management Plan; and

WHEREAS, the Coachella Valley Regional Water Management Group ("CVRWGM") authorized the Coachella Valley Water District ("CVWD") as the "Grant Administrator" for the Proposition 1, Round 1, Integrated Regional Water Management ("IRWM") Implementation Grant ("Grant"); and

WHEREAS, the Department of Water Resources of the State of California ("Department of Water Resources") has provided Grant funding and CVWD has been designated as Grant Administrator for the Grant pursuant to the Agreement No. 4600013805 ("Grant Agreement") with the Department of Water Resources; and

WHEREAS, under the Grant Agreement, the Department of Water Resources has provided grant funding to the Partners for certain projects, namely the CV Water Counts Regional Conservation Program ("Conservation Program"), which will fund the following: turf reduction projects within each of the Partner's service areas; funding for a conservation program update with Mission Springs Water District and Coachella Water Authority; two demonstration gardens for CVWD and Desert Water Agency; and funding for the administration of the Conservation Program; and

WHEREAS, each Party is a Local Project Sponsor as that term is defined in the Grant Agreement for the Conservation Program, the scope and budget for which are fully described in the Grant Agreement; and

WHEREAS, CVWD has been designated as Grant Administrator for the Conservation Program as set forth in the Grant Agreement and will administer the Grant funds for the Conservation Program pursuant to the terms of the Grant Agreement; and

WHEREAS, each Party will implement the Conservation Program pursuant to the terms and conditions of the Grant Agreement and the provisions of this MOU; and

WHEREAS, this MOU shall clarify the Parties’ respective responsibilities with respect to the monies received under the Grant Agreement;

NOW, THEREFORE, for valuable consideration the receipt of which is acknowledged, each Party hereby agrees as follows:

SECTION 1:
AGREEMENTS

1.1 CVWD, designated by the CVRWGMG as the Grant Administrator pursuant to the Grant Agreement, shall have overall responsibility for executing and administering the Grant as directed by the CVRWGMG and pursuant to the terms of the Grant Agreement, which is attached hereto and incorporated herein as Exhibit A.

1.2 The Grant administration costs reimbursed to CVWD shall be limited to \$20,400 as described in EXHIBIT B Budget, Project #2 Project Administration of the Grant Agreement.

1.3 Each Party is a Local Project Sponsor responsible for individual project management, oversight, compliance, operations and maintenance within its service area. Local Project Sponsors share responsibility with CVWD in the fulfillment of Grant Administrator responsibilities where specified in the Grant Agreement for the purposes of project management. The five Local Project Sponsors for the Conservation Program are listed in the Grant Agreement as follows:

- Coachella Valley Water District
- Coachella Water Authority
- Desert Water Agency
- Indio Water Authority
- Mission Springs Water District

1.4 Each Party agrees to comply with all terms, provisions and obligations contained in the Grant Agreement in implementing the Conservation Program in its service area including all exhibits

and attachments thereto.

1.5 Each Party shall prepare, provide and ensure the accuracy of all deliverables, reports, documentation, notifications, notices, and information related to the Conservation Program as required under the Grant Agreement and/or requested by CVWD to assist CVWD to provide the information required under the Grant Agreement in a prompt and timely manner.

1.6 Each Party shall comply with all applicable environmental requirements pertaining to the Conservation Program for its service area.

1.7 If the Department of Water Resources determines pursuant to Section 13 of the Grant Agreement or any other applicable section, that a Party is required to repay any monies that have been disbursed due to non-compliance or that a Party is in default of the Grant Agreement, that Party shall be solely responsible for any liability, costs or expenses related to such action including any penalties and/or interest and such Party shall immediately repay such monies to the Department of Water Resources and/or undertake any other action requested by the Department of Water Resources immediately or as is reasonably possible to ensure that provisions of the Grant Agreement are not deemed to be breached.

1.8 Each Party (“Indemnitor”) shall indemnify, hold harmless and defend the other Parties (“Indemnitee(s)”), and their respective officers and employees and assigns, from any and all liability or financial loss resulting from any suits, claims, losses or actions, and from all cost and expenses of litigation brought against the Indemnitee(s), and their officers or employees which results directly from the acts or omissions of the Indemnitor in performing the work for the Conservation Program pursuant to the Grant Agreement.

1.9 The Parties agreed by consensus to the distribution of Grant funding under the Grant Agreement on the condition that each Party will use due diligence in distributing the Grant funding to customers in its boundaries in an expeditious manner. To ensure that this condition is met, the Parties agree to collectively do the following: The Parties will review the Department of Water Resources invoices on a quarterly basis to monitor the amount of grant funding not yet encumbered.

A. As soon as practicable, after December 31, 2022, the Parties will conduct a formal evaluation of funds not yet encumbered. Any funding which has not been encumbered by a turf rebate application may be subject to redistribution.

B. As soon as practicable after June 30, 2023, any funds that have not been encumbered will be available to all Parties based on the same percentage split as the original funding allocation.

C. Any Party that receives redistributed funds will be responsible for meeting the match

requirement associated with those funds.

SECTION 2:
INVOICING AND PAYMENT

2.1. CVWD will provide documentation to the Department of Water Resources to substantiate costs which have already been incurred and which satisfy the Party's Local Cost Share (non-state funds) requirement under Section 4 of the Grant Agreement.

2.2 No less than quarterly, CVWD shall invoice the Department of Water Resources. CVWD shall distribute funds received from the Department of Water Resources to the Parties based on invoices submitted by the Parties.

2.3 No Party shall be expected to make payments for any project or program that is not in its service area.

2.4 No Party shall be expected to make payments for any project or program that is greater than its individual share of costs, without first receiving funds from other Parties sufficient to cover their individual shares of the cost.

2.5 CVWD shall not be responsible for making any payments to any Party which is not backed by reimbursements from the Department of Water Resources.

SECTION 3:
GENERAL

3.1 This MOU shall remain in effect while the Grant Agreement, or any provision of the Conservation Grant Agreement, remains in effect.

3.2 Any notices, invoices or reports relating to this MOU shall be delivered to each Party at the address designated by such Party in writing to one another.

3.3 The validity, interpretation, and performance of this MOU shall be controlled by and construed under the laws of the State of California. In the event of any asserted ambiguity in, or dispute regarding the interpretation of any matter herein, the interpretation of this MOU shall not be resolved by any rules of interpretation providing for interpretation against the Party that causes the uncertainty to exist or against the Party that drafted the MOU or that drafted that portion of the MOU.

3.4 This MOU, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between the Parties. This MOU supersedes all prior oral or

written negotiations, representations or agreements. This MOU may not be amended, nor any provision or breach hereof waived, except in a writing signed by the Parties which expressly refers to this MOU.

3.5 The Parties shall not assign, transfer, or subcontract any interest in this MOU. Any attempt to so assign, transfer, or subcontract any rights, duties, or obligations arising hereunder shall be null, void and of no effect.

3.6 In the event that any Party to this MOU shall commence any legal action or proceeding to enforce or interpret the provisions of this MOU, the prevailing Party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorney's fees.

3.7 No Party to this MOU shall have the power to incur any debt, obligation, or liability on behalf of another Party to this MOU or otherwise act as an agent of another Party.

3.8 Each Party shall maintain all records related to this MOU and the Grant Agreement for a minimum of three (3) years after the termination of this MOU or longer if required by the Department of Water Resources. If the Conservation Program is audited, each Party shall fully cooperate with any audit performed by the Department of Water Resources.

3.9 This MOU is made and entered into for the sole protection and benefit of each of the Parties. No other person shall have any right of action based upon any provision of this MOU.

3.10 The Parties shall cooperate fully with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this MOU.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the day and year indicated on the first page of this MOU.

COACHELLA VALLEY WATER DISTRICT

ATTEST:

COACHELLA WATER AUTHORITY

ATTEST:

DESERT WATER AGENCY

ATTEST:

MISSION SPRINGS WATER DISTRICT

ATTEST:

INDIO WATER AUTHORITY

ATTEST:

EXHIBIT A

GRANT AGREEMENT

MJ 1/14/2021

ME 1/15/2021

CB 1/15/2021

LK 1/15/2021

**GRANT AGREEMENT BETWEEN THE STATE OF CALIFORNIA
(DEPARTMENT OF WATER RESOURCES) AND
COACHELLA VALLEY WATER DISTRICT
AGREEMENT NUMBER 4600013805
PROPOSITION 1 ROUND 1 INTEGRATED REGIONAL WATER MANAGEMENT (IRWM)
IMPLEMENTATION GRANT**

THIS GRANT AGREEMENT is entered into by and between the Department of Water Resources of the State of California, herein referred to as the "State" or "DWR," and the Coachella Valley Water District, a public agency in the State of California, duly organized, existing, and acting pursuant to the laws thereof, herein referred to as the "Grantee," which parties do hereby agree as follows:

- 1) **PURPOSE.** The State shall provide funding from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) to the Grantee to assist in financing the projects, which are included in and implemented in an adopted Integrated Regional Water Management Plan (IRWM Plan), pursuant to Chapter 7. Regional Water Security, Climate, and Drought Preparedness (Wat. Code, § 79740 et seq.). The provision of State funds pursuant to this Agreement shall be construed or interpreted to mean that the IRWM Plan, or any components of the IRWM Plan, implemented in accordance with the Work Plan as set forth in Exhibit A, has been adopted through the IRWM Plan Review Process, and is/are consistent with Water Code section 10530 et seq.
- 2) **TERM OF GRANT AGREEMENT.** The term of this Grant Agreement begins on June 3, 2020 through final payment plus three (3) years unless otherwise terminated or amended as provided in this Grant Agreement. However, all work shall be completed by March 31, 2024, in accordance with the Schedule as set forth in Exhibit C and no funds may be requested after June 30, 2024.
- 3) **GRANT AMOUNT.** The maximum amount payable by the State under this Grant Agreement shall not exceed \$3,825,383.
- 4) **GRANTEE COST SHARE.** The Grantee is required to provide a Local Cost Share (non-state funds) as set forth in Exhibit B (Budget). Local Cost Share may include Eligible Project Costs directly related to Exhibit A incurred after January 1, 2015.
- 5) **BASIC CONDITIONS.**
 - A. Unless exempt as per the 2019 IRWM Implementation Grant Proposal Solicitation Package, project(s) that are subject to the California Environmental Quality Act (CEQA) including final land purchases, shall not be included in this Agreement until the CEQA process is completed and all permits necessary to begin construction are acquired. Projects providing at least 75% of benefits to a disadvantaged community (DAC), economically distressed area (EDA), and/or Tribe (based on population or geography), or projects implemented by Tribes will be exempt from this requirement.
 - i. Such projects will be included in the Agreement as a placeholder. Placeholder projects are not eligible for grant reimbursement and may not submit invoices to DWR until such time as they are fully included in the Agreement.
 - ii. Placeholder projects that complete CEQA and/or acquire permits (necessary to begin construction) within eighteen (18) months of the agreement execution date will be amended into the agreement. At the end of the eighteen (18)-month term, any placeholder projects that fail to complete CEQA and/or acquire permits will be deleted from the Agreement. The total grant award will be reduced by the amount of the deleted project(s). Replacement projects will not be allowed. Reduced amount will be made available to the respective Funding Area in future funding rounds on a competitive basis. Deleted placeholder projects will not be eligible to receive any grant reimbursement under this Agreement; however, such project could be eligible under the next round of grant solicitation.
 - B. The State shall have no obligation to disburse money for the Project(s) under this Grant Agreement until the Grantee has satisfied the following conditions (if applicable):

- i. The Grantee shall demonstrate compliance with all eligibility criteria as set forth on pages 9-11, inclusive, of the 2019 IRWM Implementation Grant Program (Program) Guidelines (2019 Guidelines).
 - ii. For the term of this Agreement, the Grantee shall submit Quarterly Progress Reports which must accompany an invoice and all invoice backup documentation (\$0 Invoices are acceptable). The Quarterly Progress Report shall be submitted within 60 days following the end of the calendar quarter (i.e. reports due May 30, August 29, November 29, and March 1) and all other deliverables as required by Paragraph 14, "Submission of Reports" and Exhibit A, "Work Plan".
 - iii. Prior to the commencement of construction or implementation activities, if applicable, the Grantee shall submit the following to the State.
 1. Final plans and specifications certified, signed and stamped by a California Registered Civil Engineer (or equivalent registered professional as appropriate) to certify compliance for each approved project as listed in Exhibit A of this Grant Agreement.
 2. Work that is subject to the California Environmental Quality Act (CEQA) (including final land purchases) shall not proceed under this Grant Agreement until the following actions are performed:
 - a) The Grantee submits to the State all applicable environmental permits, as indicated on the Environmental Information Form to the State,
 - b) Documents that satisfy the CEQA process are received by the State,
 - c) The State has completed its CEQA process as a Responsible Agency, and
 - d) The Grantee receives written notification from the State of concurrence with the Lead Agency's CEQA documents (s) and State's notice of verification of environmental permit submittal.

The State's concurrence of Lead Agency's CEQA documents is fully discretionary and shall constitute a condition precedent to any work (i.e., construction or implementation activities) for which it is required. Once CEQA documentation has been completed, the State will consider the environmental documents and decide whether to continue to fund the project, or to require changes, alterations, or other mitigation. Proceeding with work subject to CEQA prior to the State's concurrence shall constitute a material breach of this Agreement. The Grantee or Local Project Sponsor (LPS) shall also demonstrate that it has complied with all applicable requirements of the National Environmental Policy Act (NEPA) by submitting copies of any environmental documents, including Environmental Impact Statements, Finding of No Significant Impact, mitigation monitoring programs, and environmental permits as may be required prior to beginning construction/ implementation.
 - iv. A monitoring plan as required by Paragraph 16, "Monitoring Plan Requirements," if applicable.
- 6) **DISBURSEMENT OF FUNDS.** The State will disburse to the Grantee the amount approved, subject to the availability of funds through normal State processes. Notwithstanding any other provision of this Grant Agreement, no disbursement shall be required at any time or in any manner which is in violation of, or in conflict with, federal or state laws, rules, or regulations, or which may require any rebates to the federal government, or any loss of tax-free status on state bonds, pursuant to any federal statute or regulation. Any and all money disbursed to the Grantee under this Grant Agreement shall be deposited in a non-interest bearing account and shall be used solely to pay Eligible Project Costs.
- 7) **ELIGIBLE PROJECT COST.** The Grantee shall apply State funds received only to Eligible Project Costs in accordance with applicable provisions of the law and Exhibit B, "Budget". Eligible Project Costs include the reasonable costs of studies, engineering, design, land and easement acquisition and associated legal fees, preparation of environmental documentation, environmental mitigations, monitoring, and project construction. Reimbursable administrative expenses are the necessary costs incidental but directly related

to the Project included in this Agreement. Costs incurred after the June 2, 2020 may be eligible for reimbursement.

Costs that are not eligible for reimbursement include, but are not limited to, the following items:

- A. Costs, other than those noted above, incurred prior to the award date of this Grant.
 - B. Costs for preparing and filing a grant application.
 - C. Operation and maintenance costs, including post construction performance and monitoring costs.
 - D. Purchase of equipment that is not an integral part of a project.
 - E. Establishing a reserve fund.
 - F. Purchase of water supply.
 - G. Replacement of existing funding sources for ongoing programs.
 - H. Meals, food items, or refreshments.
 - I. Payment of any punitive regulatory agency requirement, federal or state taxes.
 - J. Purchase of land in excess of the minimum required acreage necessary to operate as an integral part of a project, as set forth and detailed by engineering and feasibility studies, or acquisition of land by eminent domain.
 - K. Overhead and Indirect Costs. "Indirect Costs" means those costs that are incurred for a common or joint purpose benefiting more than one cost objective and are not readily assignable to the funded project (i.e., costs that are not directly related to the funded project). Examples of Indirect Costs include, but are not limited to: central service costs; general administration of the Grantee or LPSs; non-project-specific accounting and personnel services performed within the Grantee's or LPS' organization; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition and conference fees; forums, trainings, and seminars; and, generic overhead or markup. This prohibition applies to the Grantee, LPSs, and any subcontract or sub-agreement for work on the Project that will be reimbursed pursuant to this Agreement.
 - L. Mitigation for environmental impacts not resulting from implementation of the Project funded by this program.
- 8) **METHOD OF PAYMENT.** After the disbursement requirements in Paragraph 5, "Basic Conditions" are met, the State will disburse the whole or portions of State funding to the Grantee, following receipt from the Grantee of an electronic invoice certified and transmitted via electronic/digital signature system (e.g., DocuSign) or via US mail or Express mail delivery of a "wet signature" for costs incurred, including Local Cost Share, and timely Quarterly Progress Reports as required by Paragraph 14, "Submission of Reports." Payment will be made no more frequently than quarterly, in arrears, upon receipt of an invoice bearing the Grant Agreement number. Quarterly Progress Report must accompany an invoice (\$0 Invoices are acceptable) and shall be submitted within 60 days following the end of the calendar quarter (i.e. invoices due May 30, August 29, November 29, and March 1). The State will notify the Grantee, in a timely manner, whenever, upon review of an invoice, the State determines that any portion or portions of the costs claimed are not eligible costs or is not supported by documentation or receipts acceptable to the State. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to the State to cure such deficiency(ies). If the Grantee fails to submit adequate documentation curing the deficiency(ies), the State will adjust the pending invoice by the amount of ineligible or unapproved costs.

Invoices submitted by the Grantee shall include the following information:

- A. Costs incurred for work performed in implementing the Project during the period identified in the particular invoice.
- B. Costs incurred for any interests in real property (land or easements) that have been necessarily acquired for a project during the period identified in the particular invoice for the implementation of a project.
- C. Invoices shall be submitted on forms provided by the State and shall meet the following format requirements:
 - i. Invoices shall contain the date of the invoice, either the time period covered by the invoice or the invoice date received within the time period covered, and the total amount due.
 - ii. Invoices shall be itemized based on the categories (i.e., tasks) specified in Exhibit B, "Budget." The amount claimed for salaries/wages/consultant fees shall include a calculation formula (i.e., hours or days worked times the hourly or daily rate = the total amount claimed).
 - iii. One set of sufficient evidence (i.e., receipts, copies of checks, personnel hours' summary table, time sheets) shall be provided for all costs included in the invoice.
 - iv. Each invoice shall clearly delineate those costs claimed for reimbursement from the State's funding amount, as depicted in Paragraph 3, "Grant Amount" and those costs that represent the Grantee's costs, as applicable, in Paragraph 4, "Grantee Cost Share."
 - v. Original signature and date of the Grantee's Project Representative. Submit an electronic invoice, certified and transmitted via electronic/digital signature system (e.g., DocuSign), from authorized representative to the Project Manager or the original "wet signature" copy of the invoice form to the Project Manager at the following address: P.O. Box 942836 Sacramento, CA 94236-0001.

All invoices submitted shall be accurate and signed under penalty of law. Any and all costs submitted pursuant to this Agreement shall only be for the tasks set forth herein. The Grantee shall not submit any invoice containing costs that are ineligible or have been reimbursed from other funding sources unless required and specifically noted as such (i.e., cost share). Any eligible costs for which the Grantee is seeking reimbursement shall not be reimbursed from any other source. Double or multiple billing for time, services, or any other eligible cost is illegal and constitutes fraud. Any suspected occurrences of fraud, forgery, embezzlement, theft, or any other misuse of public funds may result in suspension of disbursements of grant funds and/or termination of this Agreement requiring the repayment of all funds disbursed hereunder plus interest. Additionally, the State may request an audit pursuant to Paragraph D.5 and refer the matter to the Attorney General's Office or the appropriate district attorney's office for criminal prosecution or the imposition of civil liability. (Civ. Code, §§ 1572-1573; Pen. Code, §§ 470, 487-489.)

- 9) **ADVANCED PAYMENT.** Water Code section 10551 authorizes advanced payment by the State for projects included and implemented in an applicable Integrated Regional Water Management Plan, and when the project proponent is a nonprofit organization; a disadvantaged community (DAC); or the project benefits a DAC. If a project is awarded less than \$1,000,000 in grant funds, the project proponent may receive an advanced payment of fifty (50) percent of the grant award; the remaining fifty (50) percent of the grant award will be reimbursed in arrears after the advanced funds of a budget category have been fully expended. Within ninety (90) calendar days of execution of the Grant Agreement, the Grantee may provide the State an Advanced Payment Request. Advanced Payment Requests received ninety-one (91) calendar days after the execution of this Agreement will not be eligible to receive an advanced payment. The Advanced Payment Request shall contain the following:
 - A. Documentation demonstrating that each Local Project Sponsor (if different from the Grantee, as listed in Exhibit I) was notified about their eligibility to receive an advanced payment and a response from the Local Project Sponsor stating whether it wishes to receive the advanced payment or not.

- B. If the Grantee is requesting the advanced payment, the request(s) shall include:
- i. Descriptive information of each project with an update on project status
 - ii. The names of the entities that will receive the funding for each project, including, but not limited to, an identification as to whether the project proponent or proponents are nonprofit organizations or a DAC, or whether the project benefits a DAC
 - iii. A detailed Funding Plan which includes how the advanced payment will be expended (in terms of workplan, budget, and schedule) within the timeframe agreed upon by DWR and the Grantee. The Funding Plan must clearly identify the total budget (at Budget Category Level) for each project clearly showing the portion of advanced payment and reimbursement funds.
 - iv. Any other information that DWR may deem necessary
- C. Upon review and approval of the Advanced Payment Request, DWR will authorize payment of the fully requested amount for the qualified project(s). Based on the project's Funding Plan and other considerations, DWR may determine it is not prudent to advance the full request in a single disbursement. In such a case, DWR will develop a "Disbursement Schedule," to disburse funds in installments. This Disbursement Schedule may change based on the project's ongoing compliance with the Advanced Payment requirements and the project's cash flow needs.
- D. Once DWR authorizes the Advanced Payment Request, the Grantee shall submit Advanced Payment Invoice(s) for the initial amount based on the "Disbursement Schedule" on behalf of the LPS(s), containing the request for each qualified project, to the State with signature and date of the Grantee's Project Representative, as indicated in Paragraph 21, "Project Representative." The Grantee shall be responsible for the timely distribution of the advanced funds to the respective LPS(s). The Advanced Payment Invoice(s) shall be submitted on forms provided by the State and shall meet the following format requirements:
- i. Invoice shall contain the date of the invoice, the time period covered by the invoice, and the total amount due.
 - ii. Invoice shall be itemized based on the budget categories specified in Exhibit B, "Budget."
 - iii. The State Project Manager will notify the Grantee, in a timely manner, when, upon review of an Advance Payment Invoice, the State determines that any portion or portions of the costs claimed are not eligible costs. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to cure such deficiency(ies).
 - iv. On a quarterly basis, the Grantee will submit an Accountability Report to the State that demonstrates how actual expenditures compare with the scheduled budget. The Accountability Report shall include the following information:
 1. An itemization of how advanced funds have been spent to-date (Expenditure Report), including documentation that supports the disbursements (e.g., contractor invoices, receipts, personnel hours, etc.). Accountability Reports shall be itemized based on the budget categories (i.e., tasks) specified in Exhibit B.
 2. An updated Accountability Report including an updated Funding Plan that depicts how the remaining advanced funds will be expended and the activities and deliverables associated with the advanced funds within the timeframe agreed upon by DWR and the Grantee when the advanced payment request was approved.
 3. Documentation that the funds were placed in a non-interest bearing account, including the dates of deposits and withdrawals from that account.
 4. Proof of distribution of advanced funds to LPS(s), if applicable.

- v. The State's Project Manager will notify the Grantee, in a timely manner, when, upon review of the Accountability Report, the State determines that any portion of the expenditures claimed are not eligible costs. The Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to cure such deficiency(ies). If costs are not consistent with the tasks in Exhibit A, the State will reject the claim and remove them from the Accountability Report.
 - E. Once the Grantee has spent all advanced funds in a budget category, then the method of payment will revert to the reimbursement process for that budget category specified in Paragraph 8, "Method of Payment for Reimbursement."
- 10) REPAYMENT OF ADVANCES. The State may demand repayment from the Grantee of all or any portion of the advanced State funding along with interest at the California general obligation bond interest rate at the time the State notifies the Grantee, as directed by the State, and take any other action that it deems necessary to protect its interests for the following conditions:
- A. A project is not being implemented in accordance with the provisions of the Grant Agreement.
 - B. The Grantee has failed in any other respect to comply with the provisions of this Grant Agreement, and if the Grantee does not remedy any such failure to the State's satisfaction.
 - C. Failure by the Grantee to submit complete and accurate quarterly Accountability Reports by the required due dates, unless otherwise approved by DWR.
 - D. Failure to deposit funds in a non-interest-bearing account.
 - E. Use of Advance Payment funds for ineligible expenses and/or activities not consistent with this Agreement.
 - F. Inappropriate use of funds, as deemed by DWR.
 - G. Repayment amounts may also include:
 - i. Actual costs incurred which are not consistent with the activities presented in Exhibit A, not supported, or are ineligible.
 - ii. Advanced funds which are not fully expended by project completion, notwithstanding Water Code section 10551(c)(4). Unused grant funds shall be returned to DWR within sixty (60) calendar days.

Any repayment of advanced funds may consist of reducing the amount from future reimbursement invoices. The State may consider the Grantee's refusal to repay the requested advanced amount a material breach of this Agreement subject to the default provisions in Paragraph 12, "Default Provisions." If the State notifies the Grantee of its decision to demand repayment or withhold the entire funding amount from the Grantee pursuant to this Paragraph, this Grant Agreement shall terminate upon receipt of such notice by the Grantee and the State shall no longer be required to provide funds under this Agreement.

- 11) WITHHOLDING OF DISBURSEMENTS BY THE STATE. If the State determines that a project is not being implemented in accordance with the provisions of this Grant Agreement, or that the Grantee has failed in any other respect to comply with the provisions of this Grant Agreement, and if the Grantee does not remedy any such failure to the State's satisfaction, the State may withhold from the Grantee all or any portion of the State funding and take any other action that it deems necessary to protect its interests. Where a portion of the State funding has been disbursed to the Grantee and the State notifies the Grantee of its decision not to release funds that have been withheld pursuant to Paragraph 12, "Default Provisions," the portion that has been disbursed shall thereafter be repaid immediately with interest at the California general obligation bond interest rate at the time the State notifies the Grantee, as directed by the State. The State may consider the Grantee's refusal to repay the requested disbursed amount a material breach subject to the default provisions in Paragraph 12, "Default Provisions." If the State notifies the Grantee of its decision to withhold the entire funding amount from the Grantee pursuant to this

Paragraph, this Grant Agreement shall terminate upon receipt of such notice by the Grantee and the State shall no longer be required to provide funds under this Grant Agreement and the Grant Agreement shall no longer be binding on either party.

12) DEFAULT PROVISIONS. The Grantee shall be in default under this Grant Agreement if any of the following occur:

- A. Substantial breaches of this Grant Agreement, or any supplement or amendment to it, or any other agreement between the Grantee and the State evidencing or securing the Grantee's obligations;
- B. Making any false warranty, representation, or statement with respect to this Grant Agreement or the application filed to obtain this Grant Agreement;
- C. Failure to operate or maintain the Project in accordance with this Grant Agreement.
- D. Failure to make any remittance required by this Grant Agreement, including any remittance recommended as the result of an audit conducted pursuant to Paragraph D.5.
- E. Failure to submit quarterly progress reports pursuant to Paragraph 5.
- F. Failure to routinely invoice the State pursuant to Paragraph 8.
- G. Failure to meet any of the requirements set forth in Paragraph 13, "Continuing Eligibility."

Should an event of default occur, the State shall provide a notice of default to the Grantee and shall give the Grantee at least ten (10) calendar days to cure the default from the date the notice is sent via first-class mail to the Grantee. If the Grantee fails to cure the default within the time prescribed by the State, the State may do any of the following:

- H. Declare the funding be immediately repaid, with interest, which shall be equal to State of California general obligation bond interest rate in effect at the time of the default.
- I. Terminate any obligation to make future payments to the Grantee.
- J. Terminate the Grant Agreement.
- K. Take any other action that it deems necessary to protect its interests.

In the event the State finds it necessary to enforce this provision of this Grant Agreement in the manner provided by law, the Grantee agrees to pay all costs incurred by the State including, but not limited to, reasonable attorneys' fees, legal expenses, and costs.

13) CONTINUING ELIGIBILITY. The Grantee shall meet the following ongoing requirement(s) and all eligibility criteria outlined in the 2019 Guidelines to remain eligible to receive State funds:

- A. An urban water supplier that receives grant funds pursuant to this Agreement shall maintain compliance with the Urban Water Management Planning Act (UWMP; Wat. Code, § 10610 et seq.) and Sustainable Water Use and Demand Reduction (Wat. Code, § 10608 et seq.) as set forth on page 11 of the 2019 Guidelines and as stated on page 22 of the Proposal Solicitation Package.
- B. An agricultural water supplier receiving grant funds shall comply with Sustainable Water Use and Demand Reduction requirements outlined in Water Code section 10608, et seq. and have their Agricultural Water Management Plan (AWMP) deemed consistent by DWR. To maintain eligibility and continue funding disbursements, an agricultural water supply shall have their 2015 AWMP identified on the State's website. For more information, visit the website listed in Appendix A in the 2019 Guidelines.
- C. A surface water diverter receiving grant funds shall maintain compliance with diversion reporting requirements as outlined in Water Code section 5100 et. seq.
- D. If applicable, the Grantee shall demonstrate compliance with the Sustainable Groundwater Management Act (SGMA) set forth on page 10 of the 2019 Guidelines.

- E. If the Grantee has been designated as a monitoring entity under the California Statewide Groundwater Elevation Monitoring (CASGEM) Program, the Grantee shall maintain reporting compliance, as required by Water Code section 10932 and the CASGEM Program.
- F. The Grantee shall adhere to the protocols developed pursuant to The Open and Transparent Water Data Act (Wat. Code, § 12406, et seq.) for data sharing, transparency, documentation, and quality control.
- 14) SUBMISSION OF REPORTS. The submittal and approval of all reports is a requirement for the successful completion of this Grant Agreement. Reports shall meet generally accepted professional standards for technical reporting and shall be proofread for content, numerical accuracy, spelling, and grammar prior to submittal to the State. All reports shall be submitted to the State's Project Manager and shall be submitted via the DWR "Grant Review and Tracking System" (GRanTS). If requested, the Grantee shall promptly provide any additional information deemed necessary by the State for the approval of reports. Reports shall be presented in the formats described in the applicable portion of Exhibit F, "Report Formats and Requirements." The timely submittal of reports is a requirement for initial and continued disbursement of State funds. Submittal and subsequent approval by the State of a Project Completion Report is a requirement for the release of any funds retained for such project.
- A. Quarterly Progress Reports: The Grantee shall submit quarterly Progress Reports to meet the State's requirement for disbursement of funds. Progress Reports shall be uploaded via GRanTS, and the State's Project Manager notified of upload. Progress Reports shall, in part, provide a brief description of the work performed, the Grantee's activities, milestones achieved, any accomplishments and any problems encountered in the performance of the work under this Grant Agreement during the reporting period. The first Progress Report must accompany an invoice (\$0 Invoices are acceptable) and shall be submitted within 60 days following the end of the calendar quarter (i.e. invoices due May 30, August 29, November 29, and March 1).
- B. Accountability Report: The Grantee shall prepare and submit to the State an Accountability Report on a quarterly basis if the Grantee received an advanced payment, consistent with the provisions in Paragraph 9, "Advanced Payment."
- C. Project Completion Report: The Grantee shall prepare and submit to the State a separate Project Completion Report for each project included in Exhibit A. The Grantee shall submit a Project Completion Report (or a Component Completion Report, if a Project has multiple Components) within ninety (90) calendar days of Project/Component completion as outlined in Exhibit F.
- D. Grant Completion Report: Upon completion of all the Projects included in Exhibit A, the Grantee shall submit to the State a Grant Completion Report. The Grant Completion Report shall be submitted within ninety (90) calendar days of submitting the Completion Report for the final project to be completed under this Grant Agreement, as outlined in Exhibits A, and F. Retention for any grant administration line items in the Budget of this Grant Agreement will not be disbursed until the Grant Completion Report is approved by the State.
- E. Post-Performance Reports: The Grantee shall prepare and submit to the State Post-Performance Reports for the applicable project(s). Post-Performance Reports shall be submitted to the State within ninety (90) calendar days after the first operational year of a project has elapsed. This record keeping and reporting process shall be repeated annually for a total of three (3) years after the project begins operation.
- 15) OPERATION AND MAINTENANCE OF PROJECT. For the useful life of construction and implementation projects and in consideration of the funding made by the State, the Grantee agrees to ensure or cause to be performed the commencement and continued operation of the project, and shall ensure or cause the project to be operated in an efficient and economical manner; shall ensure all repairs, renewals, and replacements necessary to the efficient operation of the same are provided; and shall ensure or cause the same to be maintained in as good and efficient condition as upon its construction, ordinary and reasonable wear and depreciation excepted. The State shall not be liable for any cost of such

maintenance, management, or operation. The Grantee or their successors may, with the written approval of the State, transfer this responsibility to use, manage, and maintain the property. For purposes of this Grant Agreement, "useful life" means period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented; "operation costs" include direct costs incurred for material and labor needed for operations, utilities, insurance, and similar expenses, and "maintenance costs" include ordinary repairs and replacements of a recurring nature necessary for capital assets and basic structures and the expenditure of funds necessary to replace or reconstruct capital assets or basic structures. Refusal by the Grantee to ensure operation and maintenance of the projects in accordance with this provision may, at the option of the State, be considered a breach of this Grant Agreement and may be treated as default under Paragraph 12, "Default Provisions."

- 16) **MONITORING PLAN REQUIREMENTS.** A Monitoring Plan shall be submitted to the State prior to disbursement of State funds for construction or monitoring activities. The Monitoring Plan should incorporate Post-Performance Monitoring Report requirements as defined and listed in Exhibit F, and follow the guidance provided in Exhibit L, "Project Monitoring Plan Guidance."
- 17) **STATEWIDE MONITORING REQUIREMENTS.** The Grantee shall ensure that all groundwater projects and projects that include groundwater monitoring requirements are consistent with the Groundwater Quality Monitoring Act of 2001 (Water Code § 10780 et seq.) and, where applicable, that projects that affect water quality shall include a monitoring component that allows the integration of data into statewide monitoring efforts, including where applicable, the Surface Water Ambient Monitoring Program carried out by the State Water Resources Control Board. See Exhibit G for web links and information regarding other State monitoring and data reporting requirements.
- 18) **NOTIFICATION OF STATE.** The Grantee shall promptly notify the State, in writing, of the following items:
- A. Events or proposed changes that could affect the scope, budget, or work performed under this Grant Agreement. The Grantee agrees that no substantial change in the scope of a project will be undertaken until written notice of the proposed change has been provided to the State and the State has given written approval for such change. Substantial changes generally include changes to the scope of work, schedule or term, and budget.
 - B. Any public or media event publicizing the accomplishments and/or results of this Grant Agreement and provide the opportunity for attendance and participation by the State's representatives. The Grantee shall make such notification at least fourteen (14) calendar days prior to the event.
 - C. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Grantee agrees that all work in the area of the find shall cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the State has determined what actions should be taken to protect and preserve the resource. The Grantee agrees to implement appropriate actions as directed by the State.
 - D. The initiation of any litigation or the threat of litigation against the Grantee or an LPS regarding the Project or which may affect the Project in any way.
 - E. Applicable to construction projects only: Final inspection of the completed work on a project by a Registered Professional (Civil Engineer, Engineering Geologist, or other State approved certified/licensed Professional), in accordance with Exhibit D. The Grantee shall notify the State's Project Manager of the inspection date at least fourteen (14) calendar days prior to the inspection in order to provide the State the opportunity to participate in the inspection.
- 19) **NOTICES.** Any notice, demand, request, consent, or approval that either party desires or is required to give to the other party under this Grant Agreement shall be in writing. Notices may be transmitted by any of the following means:
- A. By delivery in person.

- B. By certified U.S. mail, return receipt requested, postage prepaid.
- C. By "overnight" delivery service; provided that next-business-day delivery is requested by the sender.
- D. By electronic means.
- E. Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery or receipt). Notices sent by certified mail will be deemed effective given ten (10) calendar days after the date deposited with the U.S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the delivery service. Notices sent electronically will be effective on the date of transmission, which is documented in writing. Notices shall be sent to the addresses listed below. Either party may, by written notice to the other, designate a different address that shall be substituted for the one below.

20) PERFORMANCE EVALUATION. Upon completion of this Grant Agreement, the Grantee's performance will be evaluated by the State and a copy of the evaluation will be placed in the State file and a copy sent to the Grantee.

21) PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant Agreement are as follows:

Department of Water Resources

Arthur Hinojosa
Chief, Division of Regional Assistance
P.O. Box 942836
Sacramento, CA 94236-0001
Phone: (916) 653-4736
Email: Arthur.Hinojosa@water.ca.gov

Coachella Valley Water District

J. M. Barrett
General Manager
P.O. Box 1058
Coachella, CA 92236
Phone: (760) 398-2661
Email: jbarrett@cvwd.org

Direct all inquiries to the Project Manager:

Department of Water Resources

Monia Holleman
Environmental Scientist
Division of Regional Assistance
P.O. Box 942836
Sacramento, CA 94236-0001
Phone: (916) 651-9262
Email: Monia.Holleman@water.ca.gov

Coachella Valley Water District

Laura Kleeman
Financial Analyst
Coachella Valley Water District
P.O. Box 1058
Coachella, CA 92236
Phone: (760) 398-2661 ext 2226
Email: lkleeman@cvwd.org

Either party may change its Project Representative or Project Manager upon written notice to the other party.

22) STANDARD PROVISIONS. This Grant Agreement is complete and is the final Agreement between the parties. The following Exhibits are attached and made a part of this Grant Agreement by this reference:

Exhibit A – Work Plan

Exhibit B – Budget

Exhibit C – Schedule

Exhibit D – Standard Conditions

Exhibit E – Authorizing Resolution

Exhibit F – Report Formats and Requirements

Exhibit G – Requirements for Data Submittal

Exhibit H – State Audit Document Requirements for the Grantee

Exhibit I – Local Project Sponsors and Project Locations

Exhibit J – Appraisal Specifications

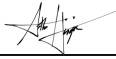
Exhibit K – Information Needed for Escrow Processing and Closure

Exhibit L – Project Monitoring Plan Guidance

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement.

STATE OF CALIFORNIA
DEPARTMENT OF WATER RESOURCES

COACHELLA VALLEY WATER
DISTRICT



Arthur Hinojosa
Chief, Division of Regional Assistance

J. M. Barrett
General Manager

Date 1/18/2021

Date 1/18/2021

EXHIBIT A
WORK PLAN
PROPOSITION 1 ROUND 1 COACHELLA VALLEY IRWM IMPLEMENTATION GRANT

PROJECT 1: Castro Mobile Home Park Water Consolidation

IMPLEMENTING AGENCY: Coachella Water Authority (CWA)

PROJECT DESCRIPTION: Castro Mobile Home Park (MHP) is located within the City of Coachella's existing water system service area. The project consists of the installation of an approximately 8-inch water main and the installation of approximately 45 water services, meter boxes, service reconnections, and approximately 830 feet of pipe within the MHP site. Fire hydrants will be installed and spaced to meet fire department requirements. These water services will include the installation of a water meter box and water meter, which is required by CWA.

The primary benefit of this project is that CWA will provide Castro MHP with approximately 32 acre-ft per year (AFY) of safe, reliable potable drinking water to a DAC that can no longer rely on a deteriorated shallow groundwater well. The secondary benefit of this project is that CWA will provide the MHP with water that on average is lower in hexavalent chromium than the MHP's well. This connection to CWA will provide Castro MHP with approximately a 5 Micrograms per Liter ($\mu\text{g/L}$) reduction in hexavalent chromium in drinking water to below the drinking water standard.

Budget Category (a): Project Administration

Task 1: Project Management

Manage Grant Agreement including compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with IRWM regional manager, Grantee. Prepare invoices including relevant supporting documentation for submittal to DWR via Grantee. This task also includes administrative responsibilities associated with the project such as coordinating with partnering agencies and managing consultants/contractors.

Deliverables:

- Invoices and associated backup documentation

Task 2: Reporting

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR.

Prepare draft Project Completion Report and submit to DWR no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

Deliverables:

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit" per Standard Condition D.2

Budget Category (b): Land Purchase/Easement**Task 3: Land Purchase**

Prepare legal descriptions and exhibits for processing of the easement necessary for the new water main.

Deliverables:

- All relevant documentation regarding property ownership transfer or acquisition of easement including final recorded deed, title report, etc.

Budget Category (c): Planning/Design/Engineering/Environmental Documentation**Task 4: Feasibility Studies** – Not Applicable**Task 5: CEQA Documentation**

A Notice of Exemption was filed for this project in Riverside County in August of 2020. Prepare letter stating no legal challenges (or addressing legal challenges).

Deliverables:

- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting

Apply for coverage from the County of Riverside, South Coast Air Quality Management District (SCAQMD), Regional Water Quality Control Board (RWQCB), and State Water Resources Control Board (SWRCB) as necessary.

Deliverables:

- Permits as required

Task 7: Design

Complete the design plans and specifications of this project.

Deliverables:

- Basis of Design Report
- 100% Design Plans and Specifications

Task 8: Project Monitoring Plan

Develop and submit a Project Monitoring Plan as per Paragraph 16 for DWR's review and approval.

Deliverables:

- Project Monitoring Plan

Budget Category (d): Construction/Implementation**Task 9: Contract Services**

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed. F

each contract, CWA will issue a request for proposals, evaluate submitted proposals, and issue recommendations.

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR. CWA expects to complete the inspection during construction.

Deliverables:

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization. To implement this project, the contractor will mobilize equipment to the project sites at the start of construction, and demobilize equipment following completion of construction.

11(b): Construction: Construction consists of installing approximately 832 feet of approximately 8-inch DI Class 350 Water Main including all tees, joints and appurtenances. The pipeline will be installed in the streets within the MHP. Connection from the new main to the existing CWA water system will involve isolating the CWA water system, cutting and installation of a tee into the CWA main and associated valves. The construction also consists of furnishing and installing a 6-inch fire hydrant assembly. From the distribution main, about a one-inch water service with a meter box sized for about a ¾-inch water meter will be constructed to each unit. Installation will include saw-cutting, removal and disposal of existing pavement as necessary and surface restoration of pavement per City of Coachella standards.

Deliverables:

- Photographic Documentation of Progress
- Performance testing results

PROJECT 2: Coachella Valley (CV) Water Counts Regional Conservation Program**IMPLEMENTING AGENCY: Coachella Valley Water District**

PROJECT DESCRIPTION: This project includes multiple components that are all implemented under the regional CV Water Counts Program:

Turf Removal Component: The Turf Removal Program is a multifaceted program will make turf rebates available throughout the Coachella Valley Regional Water Management Group's (CVRWVG) collective service area for a variety of water customers, including residential and multi-family sites. This project will remove approximately 511,700 square-feet of turf, which will be replaced by desert landscaping. The Turf Removal Program will include use of local Conservation Corps labor to help low income and elderly applicants that request assistance.

Conservation Incentives Component: The Conservation Incentives Program includes an emphasis on water use efficiency by different end users including residents, commercial, golf courses, and other large irrigators. This task includes toilet rebates for indoor water conservation, along with implementation of a micro-website about the conservation program with effort details and forms.

Demonstration Gardens Component: The Grantee and Desert Water Authority (DWA) Demonstration Gardens will display water efficient irrigation systems, various ground covers, and encourage the selection of current desert friendly varieties of plant material, reflecting the most recent edition of the Lush and Efficient book. The Demonstration Gardens will educate the public on efficient outdoor water use. Visitors can apply efficient garden design in their own yards and therefore reduce water demands. Grantee's garden will be constructed along one of the CV Link3 Community Connectors. DWA's garden will be constructed in the City of Palm Desert in partnership with the Palm Springs International Airport at main entrance on the airport.

The primary benefit of this project is in the Turf Removal Component which will conserve water in the Coachella Valley by approximately 88 AFY, which results in approximately 1,314 acre-feet (AF) over the life of the project. The secondary benefit of this project is reduction in greenhouse gasses due to reduced future purchases of approximately 1,314 AF of imported water to recharge the groundwater basin. Additionally, The Demonstration Gardens will show the public how they can use desert-friendly, drought tolerant plants in lieu of turf in order to decrease water usage, while the Conservation Incentives Program will help reduce indoor water use by replacing aging, high-water use toilets. The water savings from all three components in this project will result in reduced groundwater pumping, reduced risk of groundwater basin overdraft, and reduced imported water usage and the associated energy requirements and GHG production.

Budget Category (a): Project AdministrationTask 1: Project Management

Manage Grant Agreement including compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with IRWM regional manager, Coachella Valley Water District. Prepare invoices including relevant supporting documentation for submittal to DWR via Coachella Valley Water District. This task also includes administrative responsibilities associated with the project such as coordinating with partnering agencies and managing consultants/contractors.

Deliverables:

- Invoices and associated backup documentation

Task 2: Reporting

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR.

Prepare draft Project Completion Report and submit to DWR no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

Deliverables:

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit" per Standard Condition D.2
- Grant Completion Report

Budget Category (b): Land Purchase/Easement

Task 3: Land Purchase – Not Applicable

Budget Category (c): Planning/Design/Engineering/Environmental Documentation

Task 4: Feasibility Studies – Not Applicable

Task 5: CEQA Documentation

Turf Removal and Conservation Incentives Components: The Lead Agency determined these components are not projects as defined by CEQA. Demonstration Gardens Component: A Notice of Exemption was filed for Desert Water Agency demonstration garden in Riverside County in August of 2020. A Notice of Exemption was filed for Coachella Valley Water District demonstration garden in Riverside County in December of 2020. Prepare letter stating no legal challenges (or addressing legal challenges).

Deliverables:

- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting

Prepare a building permit from the City of Palm Desert for their Demonstration Garden component of this project due to inclusion of a shade structure (Note: construction tasks or costs for the shade structure were not included in this grant). The City of Palm Springs/DWA Demonstration Garden component will not require a building permit.

Deliverables:

- Permits as required

Task 7: Design

Design for the Demonstration Gardens includes a topographical survey and irrigation plans. Grantee will hire a consultant to prepare a base map, plans and specifications for the Demonstration Garden. The design will include a grading and irrigation plan, as well as concrete work for a proposed shade structure. The City of Palm Springs will hire a consultant to prepare a base map, plans and specifications for the City of Palm Springs/DWA Demonstration Garden. The design will include a grading and irrigation plan and will be prepared in coordination with the DWA.

Deliverables:

- Basis of Design Report
- 100% Design Plans and Specifications

Task 8: Project Monitoring Plan

Develop and submit a Project Monitoring Plan as per Paragraph 16 for DWR's review and approval.

Deliverables:

- Project Monitoring Plan

Budget Category (d): Construction/Implementation

Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR. The City of Palm Springs will handle construction administration for the DWA Demonstration Garden.

Deliverables:

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Turf Removal Component: This task includes implementing application review and approval, pre- and post-site visits to customer sites, verification of successful project completion, customer support, rebate check processing, and updates to project website. This task also includes work to measure and report project progress and budgeted funds for materials and equipment necessary to implement the water-efficient landscape upgrades. Project materials include, but are not limited to water-efficient plants, mulch, hardware (e.g., weather-based controllers, irrigation piping, meters, valves, etc.)

Deliverables:

- Site visit reports (pre and post) to measure water use and confirm installations
- Link to project website
- Original customer receipts for all materials involved in the project

- Maps with geographic locations of project participants
- Photographic documentation

11(b): Conservation Incentives Component: Includes implementation of a micro-website about this project with effort details and forms. The website will include draft design plans of water conservation projects, how-to assistance for efforts that residents can make at home, FAQs, and other supporting documents. This project also includes implementing tools and materials like social media handles, mailers, newsletters, and press releases.

Deliverables:

- Toilet rebate documents and link to website
- Mailers, newsletters, and press releases
- Photographic Documentation of Progress

11(c): Demonstration Gardens Construction: Includes construction of two gardens. Grantee's Demonstration Garden will include site grading and soil preparation, installation of irrigation equipment, planting of desert-friendly plants, and application of fertilizer and mulch to protect new growth. The demonstration garden will be constructed to be aesthetically pleasing and will be located along the CV Link Community Connector which is a high-traffic area of walking, bicycling and low speed electric vehicles. DWA's Demonstration Garden will include soil preparation, installation of irrigation equipment, planting of desert-friendly plants, and application of fertilizer to protect new growth and will be located in Palm Springs.

Deliverables:

- Site visit reports (pre and post) to measure water use and confirm installations
- Photographic Documentation of Progress

PROJECT 3: East Coachella Valley Water Supply Project – Avenue 66 Phase 2B**IMPLEMENTING AGENCY: Coachella Valley Water District**

PROJECT DESCRIPTION: The project consists of a pipeline that will connect the Manuela Garcia MHP to the existing 24-inch Grantee pipeline at the intersection of Avenue 66 and Polk Street. The pipeline will be approximately 7,250 feet of 30-inch diameter ductile iron potable water pipeline from the connection at the Manuela Garcia MHP to the existing Grantee water system at the intersection of Avenue 66 and Polk Street to the west. The Avenue 66 Phase 2B pipeline is required to consolidate Manuela Garcia MHP.

The primary benefit of this project is approximately 13 AFY of clean, safe, affordable and accessible water for human consumption, cooking and sanitary purposes to Manuela Garcia MHP. Over the 50-year life of this project, approximately 650 AF of clean, safe drinking water will be served to this local DAC on Torres-Martinez Band of Desert Cahuilla Indians Tribal lands. The secondary benefit will reduce the arsenic concentration in their drinking water by approximately 24 ug/L. Grantee potable water averages non-detect level of arsenic.

Budget Category (a): Project AdministrationTask 1: Project Management

Manage Grant Agreement including compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with IRWM regional manager, Coachella Valley Water District. Prepare invoices including relevant supporting documentation for submittal to DWR via Coachella Valley Water District. This task also includes administrative responsibilities associated with the project such as coordinating with partnering agencies and managing consultants/contractors.

Deliverables:

- Invoices and associated backup documentation
- Other Applicable Project Deliverables

Task 2: Reporting

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR. Prepare draft Project Completion Report and submit to DWR no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

Deliverables:

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit" per Standard Condition D.2

Budget Category (b): Land Purchase/EasementTask 3: Land Purchase

Easement acquisition is anticipated for up to 4 or more tribal-owned parcels directly adjacent to Avenue 66 from Polk Street to the Manuela Garcia MHP. A licensed surveyor will prepare legal descriptions and exhibits for acquiring easements, some of which will be on the Torres-Martinez Reservation. Land Title status will be determined by records in the Land Title and Records Office in consultation with the Riverside office of the Bureau of Indian Affairs (BIA). Grantee's consultant will also attempt to make initial contact with the property

owners/allotters and/or Tribe to discuss the project. Once property owner(s)/Tribal approval is received, Grantee's consultant will prepare the necessary appraisals and application to the BIA and/or the property owners/allotters for a formal easement. Once all easements have been acquired, the land agent will prepare a certification of right of way for the project.

Deliverables:

- Documentation supporting property value (if purchased)
- All relevant documentation regarding property ownership transfer or acquisition of easement including final recorded deed, title report, etc.

Budget Category (c): Planning/Design/Engineering/Environmental Documentation

Task 4: Feasibility Studies – Not Applicable

Task 5: CEQA Documentation

An Addendum to a CEQA Mitigated Negative Declaration was completed in March of 2011 and a Notice of Determination has been filed with the Riverside County Clerk and the State Clearinghouse. Prepare letter stating no legal challenges (or addressing legal challenges).

Deliverables:

- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting

Grantee will apply for permits from the County of Riverside, South Coast Air Quality Management District, the Regional Water Quality Control Board, and the State Water Resources Control Board. Grantee will apply for these permits as necessary.

Deliverables:

- Permits as required

Task 7: Design

Prepare 30, 60, 90, and 100% plans and specifications for construction of the water pipeline and connection to the Grantee system.

Deliverables:

- Basis of Design Report
- 100% Design Plans and Specifications

Task 8: Project Monitoring Plan

Develop and submit a Project Monitoring Plan as per Paragraph 16 for DWR's review and approval.

Deliverables:

- Project Monitoring Plan

Budget Category (d): Construction/Implementation**Task 9: Contract Services**

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR.

Deliverables:

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization: Equipment delivery, Stormwater Pollution Prevention Plan BMP installation, potholing, pavement grind and disposal, and potentially some clearing and grubbing at lateral connections. Testing includes air pressure testing of the water lines and backfill compaction testing. Demobilization includes surplus materials and equipment removal.

11(b): Pipeline Construction: The preliminary Avenue 66 Phase 2B extension alignment will be constructed approximately 5 feet south from the northern pavement edge to allow for continued traffic along one lane of Avenue 66 during construction. The pipeline will be approximately 7,250 feet of 30-inch diameter ductile iron potable water pipeline from the connection at the Manuela Garcia MHP to the existing Grantee water system at the intersection of Avenue 66 and Polk Street to the west. Final alignment within the roadway is pending utility research, survey and mapping, and easement acquisition.

Deliverables:

- Photographic Documentation of Progress
- Performance testing results
- Engineers Certification

PROJECT 4: Groundwater Quality Protection Project Sub Area D-3**IMPLEMENTING AGENCY: Mission Springs Water District**

PROJECT DESCRIPTION: The Groundwater Quality Protection Project Sub Area D-3 is a phase of Mission Springs Water District's (MSWD's) Groundwater Quality Protection Program, which aims to protect the quality of the groundwater by converting customers from individual septic systems to sewer service. The Sub Area D-3 collection system will connect 11 parcels to the MSWD sewer system and abate 6 onsite septic systems. This project will install approximately 730 feet of 8-inch gravity sewer pipeline.

The primary benefit of this project is the reduction of nitrate to less than 3 milligrams per liter (mg/L) from the water discharged to the Mission Creek Subbasin. This is a nitrogen load reduction of 0.49 lbs/day or 177 pounds of nitrogen per year. This project will also allow wastewater that is currently discharged directly to the groundwater basin to be collected and used in a future recycled water project, which will reduce the amount of imported water needed in the region. Over the 50-year life of this project, approximately 77.5 AF of wastewater will be collected, treated, and recharged with significantly better water quality in this DAC.

Budget Category (a): Project AdministrationTask 1: Project Management

Manage Grant Agreement including compliance with grant requirements, and preparation and submission of supporting grant documents and coordination with IRWM regional manager, Coachella Valley Water District. Prepare invoices including relevant supporting documentation for submittal to DWR via Coachella Valley Water District. This task also includes administrative responsibilities associated with the project such as coordinating with partnering agencies and managing consultants/contractors.

Deliverables:

- Invoices and associated backup documentation

Task 2: Reporting

Prepare progress reports detailing work completed during reporting period as outlined in Exhibit F of this Agreement. Submit reports to DWR.

Prepare draft Project Completion Report and submit to DWR no later than 90 days after project completion for DWR Project Manager's comment and review. The report shall be prepared and presented in accordance with guidance as outlined in Exhibit F.

Deliverables:

- Quarterly Project Progress Reports
- Project Completion Report
- Documentation (e.g., photo) of "Acknowledgment of Credit" per Standard Condition D.2

Budget Category (b): Land Purchase/EasementTask 3: Land Purchase - Not Applicable**Budget Category (c): Planning/Design/Engineering/Environmental Documentation**Task 4: Feasibility Studies - Not ApplicableTask 5: CEQA Documentation

CEQA was completed for the GQPP Sub Area D-3. A Mitigated Negative Declaration was prepared and approved in March 2011. A Notice of Determination has already been filed with the County clerk and the State Clearinghouse. A letter stating no legal challenges (or addressing legal challenges) will be prepared.

Deliverables:

- All completed CEQA documents as required
- Legal Challenges Letter

Task 6: Permitting

Apply for coverage from the SWRCB under the NPDES General Construction Permit, which requires preparation of a SWPPP. Apply for right-of-way Encroachment Permits from the County of Riverside. Apply for these permits as needed.

Deliverables:

- Permits as required

Task 7: Design

Prepare design drawings, specifications, and cost estimates for Area D-3. MSWD will begin working to repackage the Final Plans and Specifications to the specific Sub Area D-3, including updates to standard drawings, practices, policies, and other requirements since originally completed in 2015. The project does not require completion of any future phases to place the system into operation.

Deliverables:

- Basis of Design Report
- 100% Design Plans and Specifications

Task 8: Project Monitoring Plan

Develop and submit a Project Monitoring Plan as per Paragraph 16 for DWR's review and approval.

Deliverables:

- Project Monitoring Plan

Budget Category (d): Construction/Implementation

Task 9: Contract Services

This task must comply with the Standard Condition D.11 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Task 10: Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR.

Deliverables:

- DWR Certificate of Project Completion
- Record Drawings

Task 11: Construction

Construction activities are outlined below.

11(a): Mobilization and Demobilization Equipment delivery, SWPPP BMP installation, potholing, pavement grind and disposal, and potentially some clearing and grubbing at lateral connections. Inspection and testing are required by the project specifications. Testing includes air pressure testing of the sewer lines and backfill compaction testing. Demobilization includes surplus materials and equipment removal.

11(b): Pipeline Construction: Install approximately 730 feet of 8-inch gravity sewer pipeline, 4 concrete manholes, and all appurtenances. This task also includes traffic control, BMP management, pavement removal, trenching, shoring, bedding, pipe installation, manhole installation, lateral construction, backfilling, compaction, connections, pavement restoration, striping, and clean up. The contractor will return construction and staging areas to as reasonable as possible to original or improved conditions as a result of construction activities, including newly paved streets.

Deliverables:

- Photographic Documentation of Progress
- Performance testing results

**EXHIBIT B
BUDGET****PROPOSITION 1 ROUND 1 COACHELLA VALLEY IRWM IMPLEMENTATION GRANT****AGREEMENT BUDGET SUMMARY**

PROJECTS		Grant Amount	Required Cost Share: Non-State Fund Source	Other Cost Share	Total Cost	Percent Cost Share
1	Castro Mobile Home Park Water Consolidation	\$1,099,245	\$0	\$41,844	\$1,141,089	0%
2	CV Water Counts Regional Conservation Program	\$1,380,400	\$1,065,000	\$42,000	\$2,487,400	43%
3	East Coachella Valley Water Supply Project – Avenue 66 Phase 2B	\$1,268,750	\$0	\$5,634,240	\$6,902,990	0%
4	Groundwater Quality Protection Project Sub Area D-3	\$76,988	\$0	\$106,777	\$183,765	0%
GRAND TOTAL		\$3,825,383	\$1,065,000	\$5,824,861	\$10,715,244	-

PROJECT 1: Castro Mobile Home Park Water Consolidation

Implementing Agency: Coachella Water Authority (CWA)

Project directly serves a need of a Disadvantaged Community? Yes

BUDGET CATEGORY		Grant Amount	Required Cost Share: Non-State Fund Source*	Other Cost Share**	Total Cost
(a)	Project Administration	\$28,097	\$0	\$6,868	\$34,965
(b)	Land Purchase / Easement	\$0	\$0	\$4,000	\$4,000
(c)	Planning / Design / Engineering / Environmental Documentation	\$14,680	\$0	\$16,936	\$31,616
(d)	Construction / Implementation	\$1,056,468	\$0	\$14,040	\$1,070,508
TOTAL COSTS		\$1,099,245	\$0	\$41,844	\$1,141,089

NOTES: Eligible costs for each Budget Category will only be approved for reimbursement and Cost Share for the work completed within the date ranges listed in Exhibit C.

*Grantee received 100% cost share waiver.

**Other Cost Share will be paid by CWA.

PROJECT 2: CV Water Counts Regional Conservation Program

Implementing Agency: Coachella Valley Water District

Project directly serves a need of a Disadvantaged Community? Yes

BUDGET CATEGORY		Grant Amount	Required Cost Share: Non-State Fund Source*	Other Cost Share**	Total Cost
(a)	Project Administration	\$20,400	\$0	\$16,000	\$36,400
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$0	\$40,000	\$14,000	\$54,000
(d)	Construction / Implementation	\$1,360,000	\$1,025,000	\$12,000	\$2,397,000
TOTAL COSTS		\$1,380,400	\$1,065,000	\$42,000	\$2,487,400

NOTES: Eligible costs for each Budget Category will only be approved for reimbursement and Cost Share for the work completed within the date ranges listed in Exhibit C.

*The non-state Cost Share for the turf program will be provided by customer spending on landscape materials; the Cost Share for the conservation incentives program will be provided by the assessment district funds; the Cost Share for the two demonstration gardens will come from City of Palm Springs, DWA, and Grantee's upper tier rate revenue fund. Project received a 100% cost share waiver for DWA portion of the project.

**Other Cost Share will be provided via in-kind staff time by the partner agencies

PROJECT 3: East Coachella Valley Water Supply Project – Avenue 66 Phase 2B

Implementing Agency: Coachella Valley Water District

Project directly serves a need of a Disadvantaged Community? Yes

BUDGET CATEGORY		Grant Amount	Required Cost Share: Non-State Fund Source*	Other Cost Share**	Total Cost
(a)	Project Administration	\$18,750	\$0	\$16,000	\$34,750
(b)	Land Purchase / Easement	\$42,200	\$0	\$0	\$42,200
(c)	Planning / Design / Engineering / Environmental Documentation	\$440,000	\$0	\$4,000	\$444,000
(d)	Construction / Implementation	\$767,800	\$0	\$5,614,240	\$6,382,040
TOTAL COSTS		\$1,268,750	\$0	\$5,634,240	\$6,902,990

NOTES: Eligible costs for each Budget Category will only be approved for reimbursement and Cost Share for the work completed within the date ranges listed in Exhibit C.

* Grantee received 100% cost share waiver.

**Other Cost Share will be paid for by a SWRCB Drinking Water State Revolving Fund (SRF) loan and Grantee's Capital Improvement Projects.

PROJECT 4: Groundwater Quality Protection Project Sub Area D-3

Implementing Agency: Mission Springs Water District (MSWD)

Project directly serves a need of a Disadvantaged Community: **Yes**

BUDGET CATEGORY		Grant Amount	Required Cost Share: Non-State Fund Source*	Other Cost Share**	Total Cost
(a)	Project Administration	\$1,150	\$0	\$16,000	\$17,150
(b)	Land Purchase / Easement	\$0	\$0	\$0	\$0
(c)	Planning / Design / Engineering / Environmental Documentation	\$0	\$0	\$8,815	\$8,815
(d)	Construction / Implementation	\$75,838	\$0	\$81,962	\$157,800
TOTAL COSTS		\$76,988	\$0	\$106,777	\$183,765

NOTES: Eligible costs for each Budget Category will only be approved for reimbursement and Cost Share for the work completed within the date ranges listed in Exhibit C.

*Grantee received 100% cost share waiver.

**Other Cost Share will include funds from MSWD Sewer Connection Fees and Assessment District No. 18 bonds.

**EXHIBIT C
SCHEDULE****PROPOSITION 1 ROUND 1 COACHELLA VALLEY IRWM IMPLEMENTATION GRANT****PROJECT 1: Castro Mobile Home Park Water Consolidation**

BUDGET CATEGORY		Start Date	End Date
a	Project Administration	06/16/2020	11/01/2021
b	Land Purchase / Easement	01/01/2020	02/29/2020
c	Planning / Design / Engineering / Environmental Documentation	11/01/2019*	12/31/2020
d	Construction / Implementation	12/29/2020	08/10/2021

*Budget category C activities that started prior to grant awards are CEQA, permitting, and design.

PROJECT 2: CV Water Counts Regional Conservation Program

BUDGET CATEGORY		Start Date	End Date
a	Project Administration	06/16/2020	03/31/2024
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation	06/16/2020	06/01/2021
d	Construction / Implementation	07/01/2020*	12/12/2023

*There is an overlap between Budget Categories C and D due to implementation timing differences of Tasks 11(a), (b), and (c). Tasks 11(a) Turf Removal Project and Task 11(b) Conservation Incentive Project do not require permitting or design and can start immediately after grant award, while permitting and design of the Demonstration Gardens Project (Task 11(c)) are required before implementation.

PROJECT 3: East Coachella Valley Water Supply Project – Avenue 66 Phase 2B

BUDGET CATEGORY		Start Date	End Date
a	Project Administration	06/02/2020	01/01/2024
b	Land Purchase / Easement	06/02/2020	06/02/2021
c	Planning / Design / Engineering / Environmental Documentation	06/02/2020	05/04/2022
d	Construction / Implementation	05/05/2022	09/22/2023

PROJECT 4: Groundwater Quality Protection Project Sub Area D-3

BUDGET CATEGORY		Start Date	End Date
a	Project Administration	07/01/2020	03/21/2022
b	Land Purchase / Easement	N/A	N/A
c	Planning / Design / Engineering / Environmental Documentation	07/28/2020	01/01/2021
d	Construction / Implementation	01/04/2021	01/21/2022

EXHIBIT D**STANDARD CONDITIONS**

- D.1. **ACCOUNTING AND DEPOSIT OF FUNDING DISBURSEMENT:**
- A. **Separate Accounting of Funding Disbursements:** Grantee shall account for the money disbursed pursuant to this Grant agreement separately from all other Grantee funds. Grantee shall maintain audit and accounting procedures that are in accordance with generally accepted accounting principles and practices, consistently applied. Grantee shall keep complete and accurate records of all receipts and disbursements on expenditures of such funds. Grantee shall require its contractors or subcontractors to maintain books, records, and other documents pertinent to their work in accordance with generally accepted accounting principles and practices. Records are subject to inspection by State at any and all reasonable times.
 - B. **Disposition of Money Disbursed:** All money disbursed pursuant to this Grant agreement shall be deposited in a non-interest bearing account, administered, and accounted for pursuant to the provisions of applicable law.
 - C. **Remittance of Unexpended Funds:** Grantee shall remit to State any unexpended funds that were disbursed to Grantee under this Grant agreement and were not used to pay Eligible Project Costs within a period of sixty (60) calendar days from the final disbursement from State to Grantee of funds or, within thirty (30) calendar days of the expiration of the Grant agreement, whichever comes first.
- D.2. **ACKNOWLEDGEMENT OF CREDIT AND SIGNAGE:** Grantee shall include appropriate acknowledgement of credit to the State for its support when promoting the Project or using any data and/or information developed under this Grant agreement. Signage shall be posted in a prominent location at Project site(s) (if applicable) or at the Grantee's headquarters and shall include the Department of Water Resources color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 and through an agreement with the State Department of Water Resources." The Grantee shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.
- D.3. **AMENDMENT:** This Grant agreement may be amended at any time by mutual agreement of the Parties, except insofar as any proposed amendments are in any way contrary to applicable law. Requests by the Grantee for amendments must be in writing stating the amendment request and the reason for the request. Requests solely for a time extension must be submitted at least 90 days prior to the work completion date set forth in Paragraph 2. Any other request for an amendment must be submitted at least 180 days prior to the work completion date set forth in Paragraph 2. State shall have no obligation to agree to an amendment.
- D.4. **AMERICANS WITH DISABILITIES ACT:** By signing this Grant agreement, Grantee assures State that it complies with the Americans with Disabilities Act (ADA) of 1990, (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.
- D.5. **AUDITS:** State reserves the right to conduct an audit at any time between the execution of this Grant agreement and the completion of the Project, with the costs of such audit borne by State. After completion of the Project, State may require Grantee to conduct a final audit to State's specifications, at Grantee's expense, such audit to be conducted by and a report prepared by an independent Certified Public Accountant. Failure or refusal by Grantee to comply with this provision shall be considered a breach of this Grant agreement, and State may elect to pursue any remedies provided in Paragraph 12 or take any other action it deems necessary to protect its interests. The Grantee agrees it shall return any audit disallowances to the State.

Pursuant to Government Code section 8546.7, the Grantee shall be subject to the examination and audit by the State for a period of three (3) years after final payment under this Grant agreement with respect of all matters connected with this Grant agreement, including but not limited to, the cost of administering this Grant agreement. All records of Grantee or its contractor or subcontractors shall be preserved for this purpose for at least three (3) years after receipt of the final disbursement under this Agreement. If an audit reveals any impropriety, the Bureau of State Audits or the State Controller's Office may conduct a full audit of any or all of the Grantee's activities. (Water Code, § 79708, subd. (b).)

- D.6. **BUDGET CONTINGENCY:** If the Budget Act of the current year covered under this Grant agreement does not appropriate sufficient funds for this program, this Grant agreement shall be of no force and effect. This provision shall be construed as a condition precedent to the obligation of State to make any payments under this Grant agreement. In this event, State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant agreement and Grantee shall not be obligated to perform any provisions of this Grant agreement. Nothing in this Grant agreement shall be construed to provide Grantee with a right of priority for payment over any other Grantee. If funding for any fiscal year after the current year covered by this Grant agreement is reduced or deleted by the Budget Act, by Executive Order, or by order of the Department of Finance, the State shall have the option to either cancel this Grant agreement with no liability occurring to State, or offer a Grant agreement amendment to Grantee to reflect the reduced amount.
- D.7. **CALIFORNIA CONSERVATION CORPS:** Grantee may use the services of the California Conservation Corps or other community conservation corps as defined in Public Resources Code section 14507.5.
- D.8. **CEQA:** Activities funded under this Grant agreement, regardless of funding source, must be in compliance with the California Environmental Quality Act (CEQA). (Pub. Resources Code, § 21000 et seq.) Any work that is subject to CEQA and funded under this Agreement shall not proceed until documents that satisfy the CEQA process are received by the State's Project Manager and the State has completed its CEQA compliance. Work funded under this Agreement that is subject to a CEQA document shall not proceed until and unless approved by the Department of Water Resources. Such approval is fully discretionary and shall constitute a condition precedent to any work for which it is required. If CEQA compliance by the Grantee is not complete at the time the State signs this Agreement, once State has considered the environmental documents, it may decide to require changes, alterations, or other mitigation to the Project; or to not fund the Project. Should the State decide to not fund the Project, this Agreement shall be terminated in accordance with Paragraph 12, "Default Provisions."
- D.9. **CHILD SUPPORT COMPLIANCE ACT:** The Grantee acknowledges in accordance with Public Contract Code section 7110, that:
- A. The Grantee recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code section 5200 et seq.; and
 - B. The Grantee, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
- D.10. **CLAIMS DISPUTE:** Any claim that the Grantee may have regarding performance of this Agreement including, but not limited to, claims for additional compensation or extension of time, shall be submitted to the DWR Project Representative, within thirty (30) days of the Grantee's knowledge of the claim. State and Grantee shall then attempt to negotiate a resolution of such claim and process an amendment to this Agreement to implement the terms of any such resolution.

- D.11. **COMPETITIVE BIDDING AND PROCUREMENTS:** Grantee's contracts with other entities for the acquisition of goods and services and construction of public works with funds provided by State under this Grant agreement must be in writing and shall comply with all applicable laws and regulations regarding the securing of competitive bids and undertaking competitive negotiations. If the Grantee does not have a written policy to award contracts through a competitive bidding or sole source process, the Department of General Services' *State Contracting Manual* rules must be followed and are available at: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.
- D.12. **COMPUTER SOFTWARE:** Grantee certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Grant agreement for the acquisition, operation, or maintenance of computer software in violation of copyright laws.
- D.13. **CONFLICT OF INTEREST:** All participants are subject to State and Federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent contract being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code section 1090 and Public Contract Code sections 10410 and 10411, for State conflict of interest requirements.
- A. **Current State Employees:** No State officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity, or enterprise is required as a condition of regular State employment. No State officer or employee shall contract on his or her own behalf as an independent contractor with any State agency to provide goods or services.
- B. **Former State Employees:** For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.
- C. **Employees of the Grantee:** Employees of the Grantee shall comply with all applicable provisions of law pertaining to conflicts of interest, including but not limited to any applicable conflict of interest provisions of the California Political Reform Act. (Gov. Code, § 87100 et seq.)
- D. **Employees and Consultants to the Grantee:** Individuals working on behalf of a Grantee may be required by the Department to file a Statement of Economic Interests (Fair Political Practices Commission Form 700) if it is determined that an individual is a consultant for Political Reform Act purposes.
- D.14. **DELIVERY OF INFORMATION, REPORTS, AND DATA:** Grantee agrees to expeditiously provide throughout the term of this Grant agreement, such reports, data, information, and certifications as may be reasonably required by State.
- D.15. **DISPOSITION OF EQUIPMENT:** Grantee shall provide to State, not less than thirty (30) calendar days prior to submission of the final invoice, an itemized inventory of equipment purchased with funds provided by State. The inventory shall include all items with a current estimated fair market value of more than \$5,000.00 per item. Within sixty (60) calendar days of receipt of such inventory State shall provide Grantee with a list of the items on the inventory that State will take title to. All other items shall become the property of Grantee. State shall arrange for delivery from Grantee of items that it takes title to. Cost of transportation, if any, shall be borne by State.
- D.16. **DRUG-FREE WORKPLACE CERTIFICATION:** Certification of Compliance: By signing this Grant agreement, Grantee, its contractors or subcontractors hereby certify, under penalty of perjury under

the laws of State of California, compliance with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, § 8350 et seq.) and have or will provide a drug-free workplace by taking the following actions:

- A. Publish a statement notifying employees, contractors, and subcontractors that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees, contractors, or subcontractors for violations, as required by Government Code section 8355.
 - B. Establish a Drug-Free Awareness Program, as required by Government Code section 8355 to inform employees, contractors, or subcontractors about all of the following:
 - i. The dangers of drug abuse in the workplace,
 - ii. Grantee's policy of maintaining a drug-free workplace,
 - iii. Any available counseling, rehabilitation, and employee assistance programs, and
 - iv. Penalties that may be imposed upon employees, contractors, and subcontractors for drug abuse violations.
 - C. Provide, as required by Government Code section 8355, that every employee, contractor, and/or subcontractor who works under this Grant agreement:
 - i. Will receive a copy of Grantee's drug-free policy statement, and
 - ii. Will agree to abide by terms of Grantee's condition of employment, contract or subcontract.
- D.17. **EASEMENTS:** Where the Grantee acquires property in fee title or funds improvements to real property already owned in fee by the Grantee using State funds provided through this Grant agreement, an appropriate easement or other title restriction providing for floodplain preservation and agricultural and/or wildlife habitat conservation for the subject property in perpetuity, approved by the State, shall be conveyed to a regulatory or trustee agency or conservation group acceptable to the State. The easement or other title restriction must be in first position ahead of any recorded mortgage or lien on the property unless this requirement is waived by the State.
Where the Grantee acquires an easement under this Agreement, the Grantee agrees to monitor and enforce the terms of the easement, unless the easement is subsequently transferred to another land management or conservation organization or entity with State permission, at which time monitoring and enforcement responsibilities will transfer to the new easement owner.
Failure to provide an easement acceptable to the State may result in termination of this Agreement.
- D.18. **FINAL INSPECTIONS AND CERTIFICATION OF REGISTERED PROFESSIONAL:** Upon completion of the Project, Grantee shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Grant agreement.
- D.19. **GRANTEE'S RESPONSIBILITIES:** Grantee and its representatives shall:
- A. Faithfully and expeditiously perform or cause to be performed all project work as described in Exhibit A and in accordance with Exhibits B and C.
 - B. Accept and agree to comply with all terms, provisions, conditions, and written commitments of this Grant agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by Grantee in the application, documents, amendments, and communications filed in support of its request for funding.
 - C. Comply with all applicable California, federal, and local laws and regulations.
 - D. Implement the Project in accordance with applicable provisions of the law.
 - E. Fulfill its obligations under the Grant agreement and be responsible for the performance of the Project.
 - F. Obtain any and all permits, licenses, and approvals required for performing any work under this Grant agreement, including those necessary to perform design, construction, or operation and maintenance of the Project. Grantee shall provide copies of permits and approvals to State.

- G. Be solely responsible for design, construction, and operation and maintenance of projects within the work plan. Review or approval of plans, specifications, bid documents, or other construction documents by State is solely for the purpose of proper administration of funds by State and shall not be deemed to relieve or restrict responsibilities of Grantee under this Agreement.
- H. Be solely responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee shall be responsible for any and all disputes arising out of its contracts for work on the Project, including but not limited to payment disputes with contractors and subcontractors. The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.
- D.20. **GOVERNING LAW:** This Grant agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
- D.21. **INCOME RESTRICTIONS:** The Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Agreement shall be paid by the Grantee to the State, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the State under this Agreement. The Grantee shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this Paragraph.
- D.22. **INDEMNIFICATION:** Grantee shall indemnify and hold and save the State, its officers, agents, and employees, free and harmless from any and all liabilities for any claims and damages (including inverse condemnation) that may arise out of the Project and this Agreement, including, but not limited to any claims or damages arising from planning, design, construction, maintenance and/or operation of levee rehabilitation measures for this Project and any breach of this Agreement. Grantee shall require its contractors or subcontractors to name the State, its officers, agents and employees as additional insureds on their liability insurance for activities undertaken pursuant to this Agreement.
- D.23. **INDEPENDENT CAPACITY:** Grantee, and the agents and employees of Grantees, in the performance of the Grant agreement, shall act in an independent capacity and not as officers, employees, or agents of the State.
- D.24. **INSPECTION OF BOOKS, RECORDS, AND REPORTS:** During regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and to make copies of any books, records, or reports of either party pertaining to this Grant agreement or matters related hereto. Each of the parties hereto shall maintain and shall make available at all times for such inspection accurate records of all its costs, disbursements, and receipts with respect to its activities under this Grant agreement. Failure or refusal by Grantee to comply with this provision shall be considered a breach of this Grant agreement, and State may withhold disbursements to Grantee or take any other action it deems necessary to protect its interests.
- D.25. **INSPECTIONS OF PROJECT BY STATE:** State shall have the right to inspect the work being performed at any and all reasonable times during the term of the Grant agreement. This right shall extend to any subcontracts, and Grantee shall include provisions ensuring such access in all its contracts or subcontracts entered into pursuant to its Grant agreement with State.
- D.26. **LABOR CODE COMPLIANCE:** The Grantee agrees to be bound by all the provisions of the Labor Code regarding prevailing wages and shall monitor all contracts subject to reimbursement from this Agreement to assure that the prevailing wage provisions of the Labor Code are being met. Current Department of Industrial Relations (DIR) requirements may be found at: <http://www.dir.ca.gov/lcp.asp>. For more information, please refer to DIR's *Public Works Manual* at: <https://www.dir.ca.gov/dlse/PWManualCombined.pdf>. The Grantee affirms that it is aware of the provisions of section 3700 of the Labor Code, which requires every employer to be insured against liability for workers'

compensation or to undertake self-insurance, and the Grantee affirms that it will comply with such provisions before commencing the performance of the work under this Agreement and will make its contractors and subcontractors aware of this provision.

- D.27. **MODIFICATION OF OVERALL WORK PLAN:** At the request of the Grantee, the State may at its sole discretion approve non-material changes to the portions of Exhibits A, B, and C which concern the budget and schedule without formally amending this Grant agreement. Non-material changes with respect to the budget are changes that only result in reallocation of the budget and will not result in an increase in the amount of the State Grant agreement. Non-material changes with respect to the Project schedule are changes that will not extend the term of this Grant agreement. Requests for non-material changes to the budget and schedule must be submitted by the Grantee to the State in writing and are not effective unless and until specifically approved by the State's Program Manager in writing.
- D.28. **NONDISCRIMINATION:** During the performance of this Grant agreement, Grantee and its contractors or subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex (gender), sexual orientation, gender identity, race, color, ancestry, religion, creed, national origin (including language use restriction), pregnancy, physical disability (including HIV and AIDS), mental disability, medical condition (cancer/genetic characteristics), age (over 40), marital/domestic partner status, and denial of medial and family care leave or pregnancy disability leave. Grantee and its contractors or subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and its contractors or subcontractors shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code, § 12990.) and the applicable regulations promulgated there under (Cal. Code Regs., tit. 2, § 11000 et seq.). The applicable regulations of the Fair Employment and Housing are incorporated into this Agreement by reference. Grantee and its contractors or subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Grant agreement.
- D.29. **OPINIONS AND DETERMINATIONS:** Where the terms of this Grant agreement provide for action to be based upon, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.
- D.30. **PERFORMANCE BOND:** Where contractors are used, the Grantee shall not authorize construction to begin until each contractor has furnished a performance bond in favor of the Grantee in the following amounts: faithful performance (100%) of contract value, and labor and materials (100%) of contract value. This requirement shall not apply to any contract for less than \$25,000.00. Any bond issued pursuant to this paragraph must be issued by a California-admitted surety. (Pub. Contract Code, § 7103; Code Civ. Proc., § 995.311.)
- D.31. **PRIORITY HIRING CONSIDERATIONS:** If this Grant agreement includes services in excess of \$200,000, the Grantee shall give priority consideration in filling vacancies in positions funded by the Grant agreement to qualified recipients of aid under Welfare and Institutions Code section 11200 in accordance with Public Contract Code section 10353.
- D.32. **PROHIBITION AGAINST DISPOSAL OF PROJECT WITHOUT STATE PERMISSION:** The Grantee shall not sell, abandon, lease, transfer, exchange, mortgage, hypothecate, or encumber in any manner whatsoever all or any portion of any real or other property necessarily connected or used in conjunction with the Project, or with Grantee's service of water, without prior permission of State. Grantee shall not take any action, including but not limited to actions relating to user fees, charges, and assessments that could adversely affect the ability of Grantee meet its obligations under this Grant agreement, without prior written permission of State. State may require that the proceeds from

the disposition of any real or personal property be remitted to State.

- D.33. PROJECT ACCESS: The Grantee shall ensure that the State, the Governor of the State, or any authorized representative of the foregoing, will have safe and suitable access to the Project site at all reasonable times during Project construction and thereafter for the term of this Agreement.
- D.34. REMAINING BALANCE: In the event the Grantee does not submit invoices requesting all of the funds encumbered under this Grant Agreement, any remaining funds revert to the State. The State will notify the Grantee stating that the Project file is closed and any remaining balance will be disencumbered and unavailable for further use under this Grant Agreement.
- D.35. REMEDIES NOT EXCLUSIVE: The use by either party of any remedy specified herein for the enforcement of this Grant agreement is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.
- D.36. RETENTION: The State shall withhold ten percent (10%) of the funds, for each project, until the project is complete, and a Final Project Report is approved and accepted by DWR. If a project has multiple Components (within a project), at the State's discretion and upon a written request by the Grantee, any retained amount attributable to a single component may be released when that component is complete and the Final Component Completion Report is approved. Upon approval of the Final Project Report and/or Final Component Completion Report, any retained amounts due to the Grantee will be promptly disbursed to the Grantee, without interest.
- D.37. RIGHTS IN DATA: Grantee agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes and other written or graphic work produced in the performance of this Grant agreement shall be made available to the State and shall be in the public domain to the extent to which release of such materials is required under the California Public Records Act. (Gov. Code, § 6250 et seq.) Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected and developed under this Grant agreement, subject to appropriate acknowledgement of credit to State for financial support. Grantee shall not utilize the materials for any profit-making venture or sell or grant rights to a third party who intends to do so. The State shall have the right to use any data described in this paragraph for any public purpose.
- D.38. SEVERABILITY: Should any portion of this Grant agreement be determined to be void or unenforceable, such shall be severed from the whole and the Grant agreement shall continue as modified.
- D.39. SUSPENSION OF PAYMENTS: This Grant agreement may be subject to suspension of payments or termination, or both if the State determines that:
- A. Grantee, its contractors, or subcontractors have made a false certification, or
 - B. Grantee, its contractors, or subcontractors violates the certification by failing to carry out the requirements noted in this Grant agreement.
- D.40. SUCCESSORS AND ASSIGNS: This Grant agreement and all of its provisions shall apply to and bind the successors and assigns of the parties. No assignment or transfer of this Grant agreement or any part thereof, rights hereunder, or interest herein by the Grantee shall be valid unless and until it is approved by State and made subject to such reasonable terms and conditions as State may impose.
- D.41. TERMINATION BY GRANTEE: Subject to State approval which may be reasonably withheld, Grantee may terminate this Agreement and be relieved of contractual obligations. In doing so, Grantee must provide a reason(s) for termination. Grantee must submit all progress reports summarizing accomplishments up until termination date.

- D.42. TERMINATION FOR CAUSE: Subject to the right to cure under Paragraph 12, "Default Provisions," the State may terminate this Grant agreement and be relieved of any payments should Grantee fail to perform the requirements of this Grant agreement at the time and in the manner herein, provided including but not limited to reasons of default under Paragraph 12, "Default Provisions."
- D.43. TERMINATION WITHOUT CAUSE: The State may terminate this Agreement without cause on 30 days' advance written notice. The Grantee shall be reimbursed for all reasonable expenses incurred up to the date of termination.
- D.44. THIRD PARTY BENEFICIARIES: The parties to this Agreement do not intend to create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or any duty, covenant, obligation or understanding established herein.
- D.45. TIMELINESS: Time is of the essence in this Grant agreement.
- D.46. TRAVEL – DAC, EDA, TRIBES PROJECT: Travel is only an eligible reimbursable expense for projects providing at least 75% of benefits to DACs, EDAs, and/or Tribes (based on population or geographic area). Only ground transportation and lodging are eligible for grant reimbursement. Per diem costs will not be eligible for grant reimbursement. Any reimbursement for necessary travel shall be at rates not to exceed those set by the California Department of Human Resources. These rates may be found at: <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred. No travel outside of the IRWM region shall be reimbursed unless prior written authorization is obtained from the State.
- D.47. UNION ORGANIZING: Grantee, by signing this Grant agreement, hereby acknowledges the applicability of Government Code sections 16645 through 16649 to this Grant agreement. Furthermore, Grantee, by signing this Grant agreement, hereby certifies that:
- A. No State funds disbursed by this Grant agreement will be used to assist, promote, or deter union organizing.
 - B. Grantee shall account for State funds disbursed for a specific expenditure by this Grant agreement to show those funds were allocated to that expenditure.
 - C. Grantee shall, where State funds are not designated as described in (b) above, allocate, on a pro rata basis, all disbursements that support the program.
 - D. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no State funds were used for those expenditures and that Grantee shall provide those records to the Attorney General upon request.
- D.48. VENUE: The State and the Grantee hereby agree that any action arising out of this Agreement shall be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity for the purposes of this Agreement.
- D.49. WAIVER OF RIGHTS: None of the provisions of this Grant agreement shall be deemed waived unless expressly waived in writing. It is the intention of the parties here to that from time to time either party may waive any of its rights under this Grant agreement unless contrary to law. Any waiver by either party of rights arising in connection with the Grant agreement shall not be deemed to be a waiver with respect to any other rights or matters, and such provisions shall continue in full force and effect.

EXHIBIT E
AUTHORIZING RESOLUTION

RESOLUTION NO. 2019-11

**RESOLUTION OF THE BOARD OF DIRECTORS OF COACHELLA VALLEY
WATER DISTRICT ADOPTION OF THE 2018 COACHELLA VALLEY
INTEGRATED REGIONAL WATER MANAGEMENT/STORMWATER
RESOURCE PLAN UPDATE**

WHEREAS, water resource planning in the Coachella Valley is of the utmost importance to sustain the area's residents, businesses, and agriculture in a desert climate; and

WHEREAS, the State of California, Department of Water Resources (DWR) encourages integrated water resource planning and stormwater resource planning on a regional basis through Integrated Regional Water Management (IRWM) and Stormwater Resource (SWR) Plans, and by conditioning certain existing and possibly future grant funding programs – including Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014 – to activities contained in IRWM and SWR Plans; and

WHEREAS, the Coachella Valley Regional Water Management Group (CVRWVG) is a collaboration of the six Coachella Valley public water and wastewater agencies: the Coachella Water Authority, Coachella Valley Water District, Desert Water Agency, Indio Water Authority, Mission Springs Water District, and Valley Sanitary District; and

WHEREAS, the CVRWVG partners have committed through a Memorandum of Understanding to updating the 2010 Coachella Valley IRWM Plan to comply with the DWR's 2016 IRWM Plan Standards, and developing a SWR Plan Equivalent to comply with the DWR's 2015 Stormwater Grant Program Guidelines, collectively the 2018 Coachella Valley IRWM/SWR Plan Update; and

WHEREAS, the 2018 Coachella Valley IRWM/SWR Plan Update coordinates and shares information concerning water supply planning projects and stormwater planning projects; and

WHEREAS, the CVRWVG and Coachella Valley stakeholders have worked collaboratively to identify water and stormwater related issues and needs, establish regional goals and objectives, develop a project submittal and prioritization process, and provide recommendations on the projects and programs included in the 2018 Coachella Valley IRWM/SWR Plan Update.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coachella Valley Water District adopts the 2018 Coachella Valley IRWM/SWR Plan Update and is committed to continued development and implementation of the Plan to help address the water and stormwater related needs of the Coachella Valley; and

BE IT FURTHER RESOLVED that we support and encourage the CVRWVG member agencies to adopt this 2018 Coachella Valley IRWM/SWR Plan Update to qualify for funding under Round 1 of the Proposition 1 IRWM Grant Program, Round 2 of the

Proposition 1 SWR Grant Program, and we encourage the DWR to fund grant applications that are prepared as a result of this Plan; and

BE IT FURTHER RESOLVED that the General Manager is hereby authorized to direct staff to prepare necessary data, conduct investigations, file applications, and execute grant agreements with the DWR in association with this application process; and

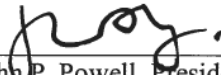
BE IT FINALLY RESOLVED that the Coachella Valley Water District pledges to continue working to develop the planning and projects that address long- and short-term solutions to the Coachella Valley's water and stormwater needs, address our regional goals and objectives, and improve the conditions and the quality of life for our communities.

PASSED AND ADOPTED by the Board of Directors of the Coachella Valley Water District, County of Riverside, State of California, on this 23rd day of April, 2019, by the following vote:

AYES: Powell, Estrada, Bianco, O'Dowd, Nelson


NOES: none

ABSENT: none



John P. Powell, President
Coachella Valley Water District

ATTEST:



Sylvia M. Bermudez, CMC
Clerk of the Board
Coachella Valley Water District

EXHIBIT F

REPORT FORMATS AND REQUIREMENTS

The following reporting formats should be utilized. Please obtain State approval prior to submitting a report in an alternative format.

PROGRESS REPORTS

Progress reports shall generally use the following format. This format may be modified as necessary to effectively communicate information. For each project, discuss the following at the task level, as organized in Exhibit A:

- Percent complete (by work)
- Discussion of work accomplished during the reporting period.
- Milestones or deliverables completed/submitted during the reporting period.
- Meetings held or attended.
- Scheduling concerns and issues encountered that may delay completion of the task.
- Budget projections for grant share for the next two quarters

For each project, discuss the following at the project level, as organized in Exhibit A:

- Work anticipated for the next reporting period.
- Photo documentation, as appropriate.
- Any schedule or budget modifications approved by DWR during the reporting period.

PROJECT COMPLETION REPORT

The Project Completion Report (or a Component Completion Report, if a Project has multiple Components) shall generally use the following format provided below for each project after completion.

Executive Summary

The Executive Summary should include a brief summary of project information and include the following items:

- Brief description of work proposed to be done in the original Grant application.
- List any official amendments to this Grant Agreement, with a short description of the amendment.

Reports and/or Products

The following items should be provided, unless already submitted as a deliverable:

- A copy of any final technical report or study, produced for or utilized in this Project as described in the Exhibit A
- Electronic copies of any data collected, not previously submitted
- Discussion of problems that occurred during the work and how those problems were resolved
- Final project schedule showing actual progress versus planned progress as shown in Exhibit C

Additional information that may be applicable for implementation projects includes the following:

- Record drawings
- Final geodetic survey information
- Project photos

Cost & Disposition of Funds

A list showing:

- Summary of Project costs including the following items:
 - Accounting of the cost of project expenditure;
 - Include all internal and external costs not previously disclosed (i.e., additional cost share); and
 - A discussion of factors that positively or negatively affected the project cost and any deviation from the original Project cost estimate.

Additional Information

- Benefits derived from the Project, with quantification of such benefits provided.
- If applicable, Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), consistent with Exhibit D, that the project was conducted in accordance with the approved Work Plan in Exhibit A and any approved amendments thereto.
- Submittal schedule for the Post-Performance Report.

GRANT COMPLETION REPORT

The Grant Completion Report shall generally use the following format. This format may be modified as necessary to effectively communicate information on the various projects funded by this Grant Agreement, and includes the following:

- Executive Summary: consisting of a maximum of ten (10) pages summarizing information for the grant as well as the individual projects.
- Brief discussion of: each project completed and how they achieved IRWM Plan objectives and/or Regional goals and whether the level, type, or magnitude of benefits of the project are comparable to the original project proposal; any remaining work to be completed and mechanism for their implementation; the benefits to DAC and/or EDA as part of this Grant Agreement if a DAC or EDA Cost Share Waiver was approved for a project; and a summary of final funds disbursement for each project.

Additional Information: Summary of the submittal schedule for the Post-Performance Reports applicable for the projects in this Grant Agreement.

POST-PERFORMANCE REPORT

The Post-Performance Report (PPR) should be concise and focus on how each project is performing compared to its expected performance; whether the project is being operated and maintained and providing intended benefits as proposed. A PPR template may be provided by the assigned DWR Grant Manager upon request. The PPR should follow the general format of the template and provide requested information as applicable. The following information, at a minimum, shall be provided:

Reports and/or products

- Header including the following:
 - Grantee Name
 - Implementing Agency (if different from Grantee)
 - Grant Agreement Number
 - Project Name
 - Funding grant source (i.e., 2019 Proposition 1 IRWM Implementation Grant)
 - Report number

- Post-Performance Report schedule
- Time period of the annual report (e.g., January 2018 through December 2018)
- Project Description Summary
- Discussion of the project benefits
- An assessment of any differences between the expected versus actual project benefits as stated in the original application. Where applicable, the reporting should include quantitative metrics (e.g., new acre-feet of water produced that year, etc.).
- Summary of any additional costs and/or benefits deriving from the project since its completion, if applicable.
- Any additional information relevant to or generated by the continued operation of the project.

EXHIBIT G

REQUIREMENTS FOR DATA SUBMITTAL

Surface and Groundwater Quality Data:

Groundwater quality and ambient surface water quality monitoring data that include chemical, physical, or biological data shall be submitted to the State as described below, with a narrative description of data submittal activities included in project reports.

Surface water quality monitoring data shall be prepared for submission to the California Environmental Data Exchange Network (CEDEN). The CEDEN data templates are available on the CEDEN website. Inclusion of additional data elements described on the data templates is desirable. Data ready for submission should be uploaded to your CEDEN Regional Data Center via the CEDEN website. CEDEN website: <http://www.ceden.org>.

If a project's Work Plan contains a groundwater ambient monitoring element, groundwater quality monitoring data shall be submitted to the State for inclusion in the State Water Resources Control Board's Groundwater Ambient Monitoring and Assessment (GAMA) Program. Information on the GAMA Program can be obtained at: https://www.waterboards.ca.gov/water_issues/programs/gama/. If further information is required, the Grantee can contact the State Water Resources Control Board (SWRCB) GAMA Program. A listing of SWRCB staff involved in the GAMA program can be found at: https://www.waterboards.ca.gov/water_issues/programs/gama/contact.shtml.

Groundwater Level Data

For each project that collects groundwater level data, the Grantee will need to submit this data to DWR's Water Data Library (WDL), with a narrative description of data submittal activities included in project reports, as described in Exhibit F, "Report Formats and Requirements." Information regarding the WDL and in what format to submit data in can be found at: <http://www.water.ca.gov/waterdatalibrary/>.

EXHIBIT H**STATE AUDIT DOCUMENT REQUIREMENTS FOR THE GRANTEE**

The following provides a list of documents typically required by State Auditors and general guidelines for the Grantee. List of documents pertains to both State funding and the Grantee's Local Cost Share and details the documents/records that State Auditors would need to review in the event of this Grant Agreement is audited. The Grantee should ensure that such records are maintained for each funded project.

State Audit Document RequirementsInternal Controls

1. Organization chart (e.g., Agency's overall organization chart and organization chart for the State funded Program/Project).
2. Written internal procedures and flowcharts for the following:
 - a) Receipts and deposits
 - b) Disbursements
 - c) State reimbursement requests
 - d) Expenditure tracking of State funds
 - e) Guidelines, policy, and procedures on State funded Program/Project
3. Audit reports of the Agency internal control structure and/or financial statements within the last two years.
4. Prior audit reports on the State funded Program/Project.

State Funding:

1. Original Grant Agreement, any amendment(s) and budget modification documents.
2. A listing of all bond-funded grants, loans, or subventions received from the State.
3. A listing of all other funding sources for each Program/Project.

Contracts:

1. All subcontractor and consultant contracts and related or partners' documents, if applicable.
2. Contracts between the Agency and member agencies as related to the State funded Program/Project.

Invoices:

1. Invoices from vendors and subcontractors for expenditures submitted to the State for payments under the Grant Agreement.
2. Documentation linking subcontractor invoices to State reimbursement, requests and related Grant Agreement budget line items.
3. Reimbursement requests submitted to the State for the Grant Agreement.

Cash Documents:

1. Receipts (copies of warrants) showing payments received from the State.
2. Deposit slips (or bank statements) showing deposit of the payments received from the State.
3. Cancelled checks or disbursement documents showing payments made to vendors, subcontractors, consultants, and/or agents under the grants or loans.
4. Bank statements showing the deposit of the receipts.

Accounting Records:

1. Ledgers showing entries for funding receipts and cash disbursements.
2. Ledgers showing receipts and cash disbursement entries of other funding sources.
3. Bridging documents that tie the general ledger to requests for Grant Agreement reimbursement.

Administration Costs:

1. Supporting documents showing the calculation of administration costs.

Personnel:

1. List of all contractors and Agency staff that worked on the State funded Program/Project.
2. Payroll records including timesheets for contractor staff and the Agency personnel who provided services charged to the program

Project Files:

1. All supporting documentation maintained in the project files.
2. All Grant Agreement related correspondence.

EXHIBIT I

LOCAL PROJECT SPONSORS AND PROJECT LOCATIONS

The Grantee has assigned, for each project, a Local Project Sponsor (LPS) according to the roles of the participating agencies identified in the IRWM Plan. LPSs may act on behalf of the Grantee for the purposes of individual project management, oversight, compliance, and operations and maintenance. LPSs are identified for each sponsored Project below:

Local Project Sponsor Agency Designation

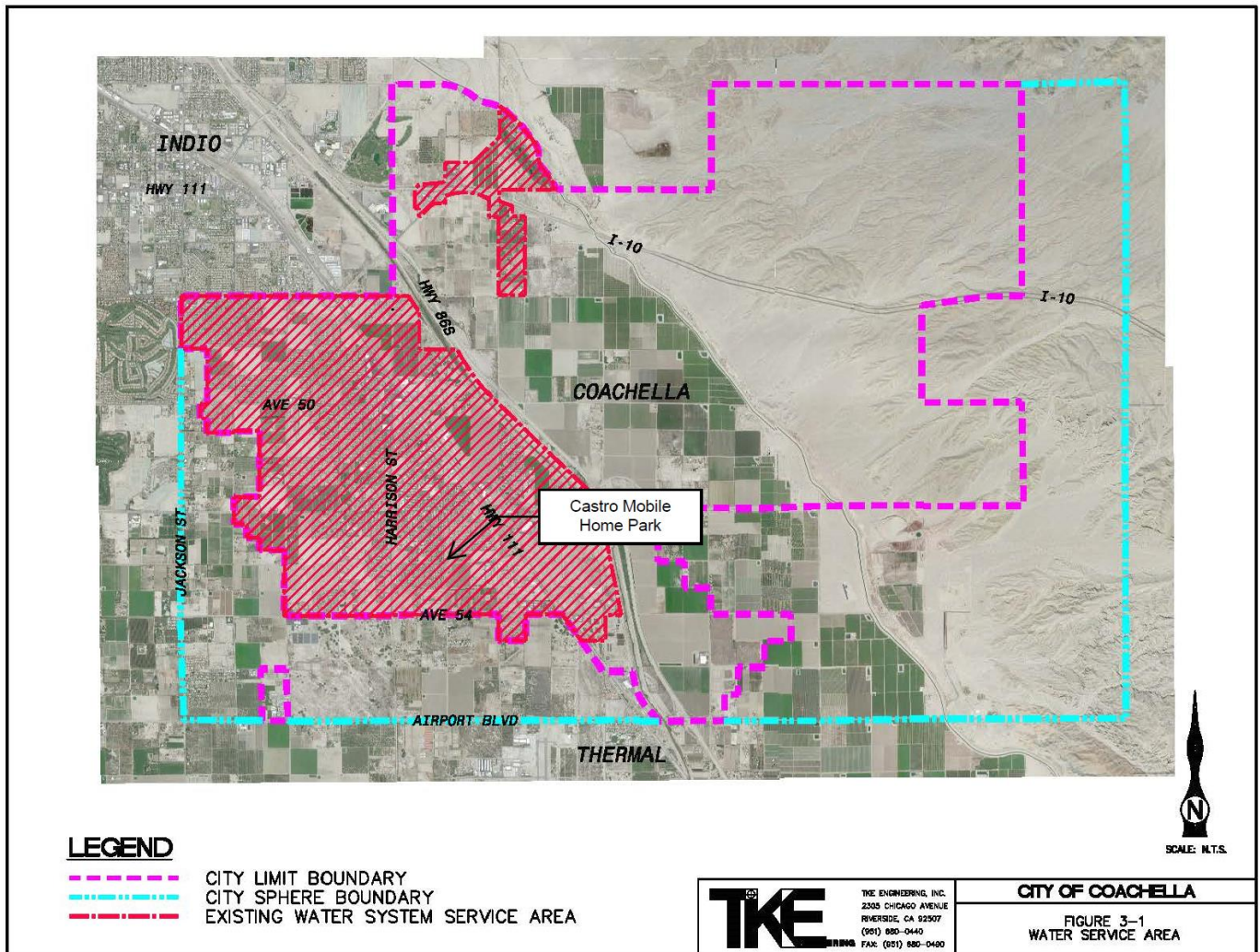
Sponsored Project: Project 1: Castro Mobile Home Park Water Consolidation

Sponsor Agency: Coachella Water Authority

Agency Address: 1515 6th St, Coachella, CA 92236

Project Location: Coachella, California (33.661389, -116.163611)

Castro Mobile Home Park Consolidation Map 2



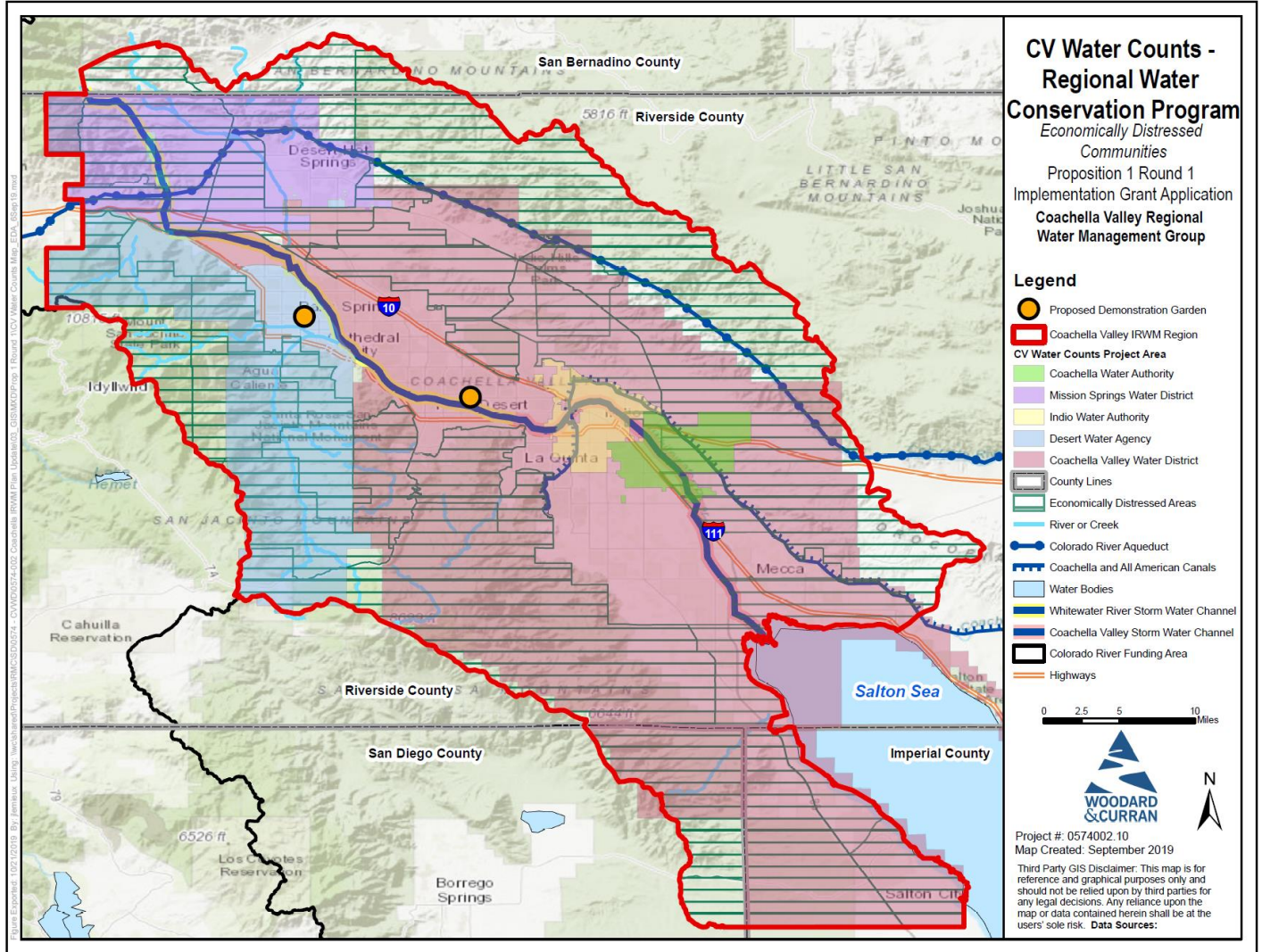
Local Project Sponsor Agency Designation

Sponsored Project: Project 2: CV Water Counts Regional Conservation Program

Sponsor Agency: Coachella Valley Water District

Agency Address: 51501 Tyler St, Coachella, CA 92236

Project Location: Coachella, California (33.746389, -116.308611)

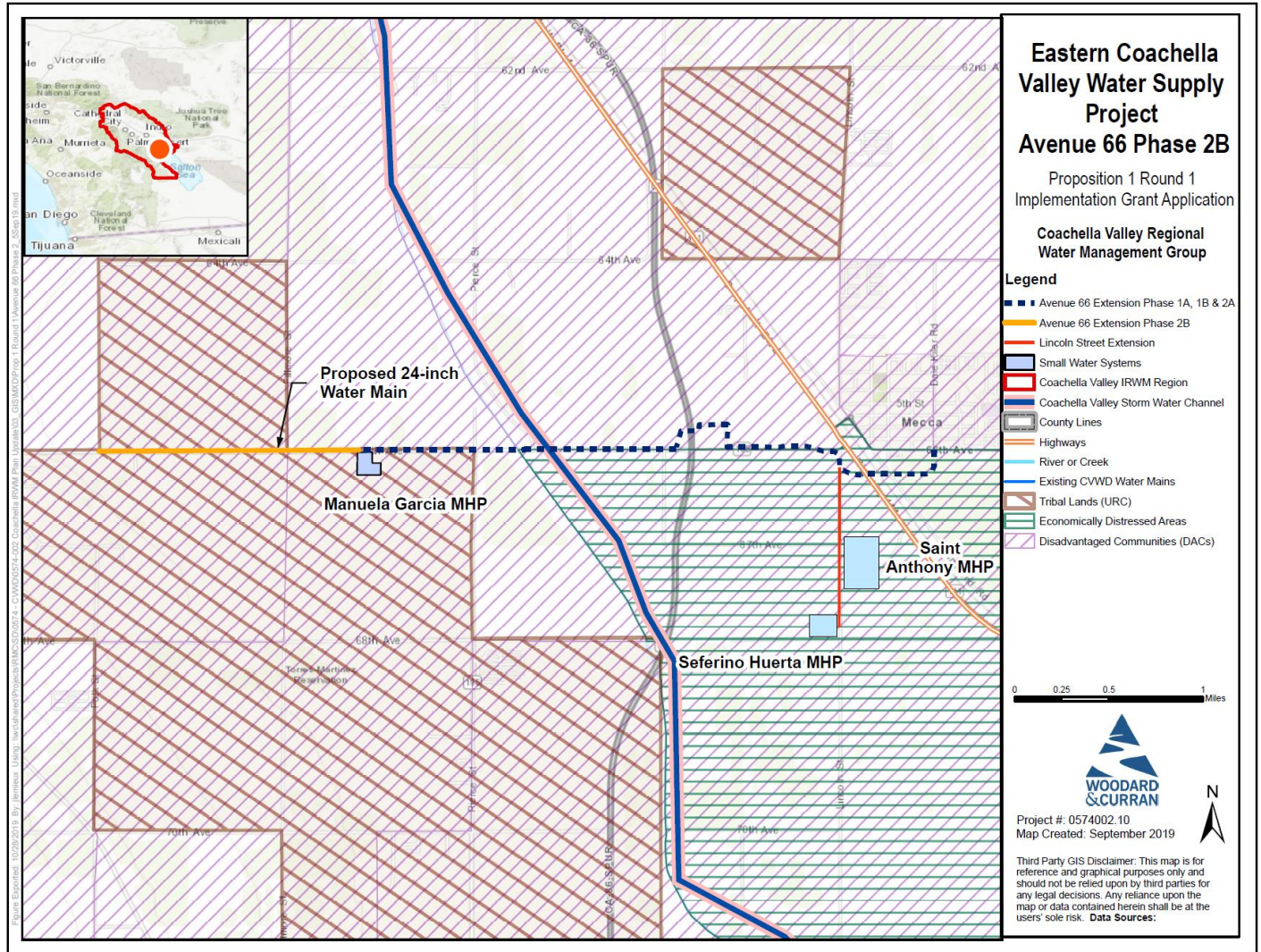


Sponsored Project: Project 3: East Coachella Valley Water Supply Project – Avenue 66 Phase 2B

Sponsor Agency: Coachella Valley Water District

Agency Address: 51501 Tyler St, Coachella, CA 92236

Project Location: Thermal, California (33.568333, -116.122778)



Sponsored Project: Project 4: Groundwater Quality Protection Project Sub Area D-3

Sponsor Agency: Mission Springs Water District

Agency Address: 66575 2nd St, Desert Hot Springs, CA 92240

Project Location: Bubbling Springs Rd, Dillon Rd, Ave Garcia and Camino Aventura in Desert Hot Springs, California (33.928056, -116.486111)

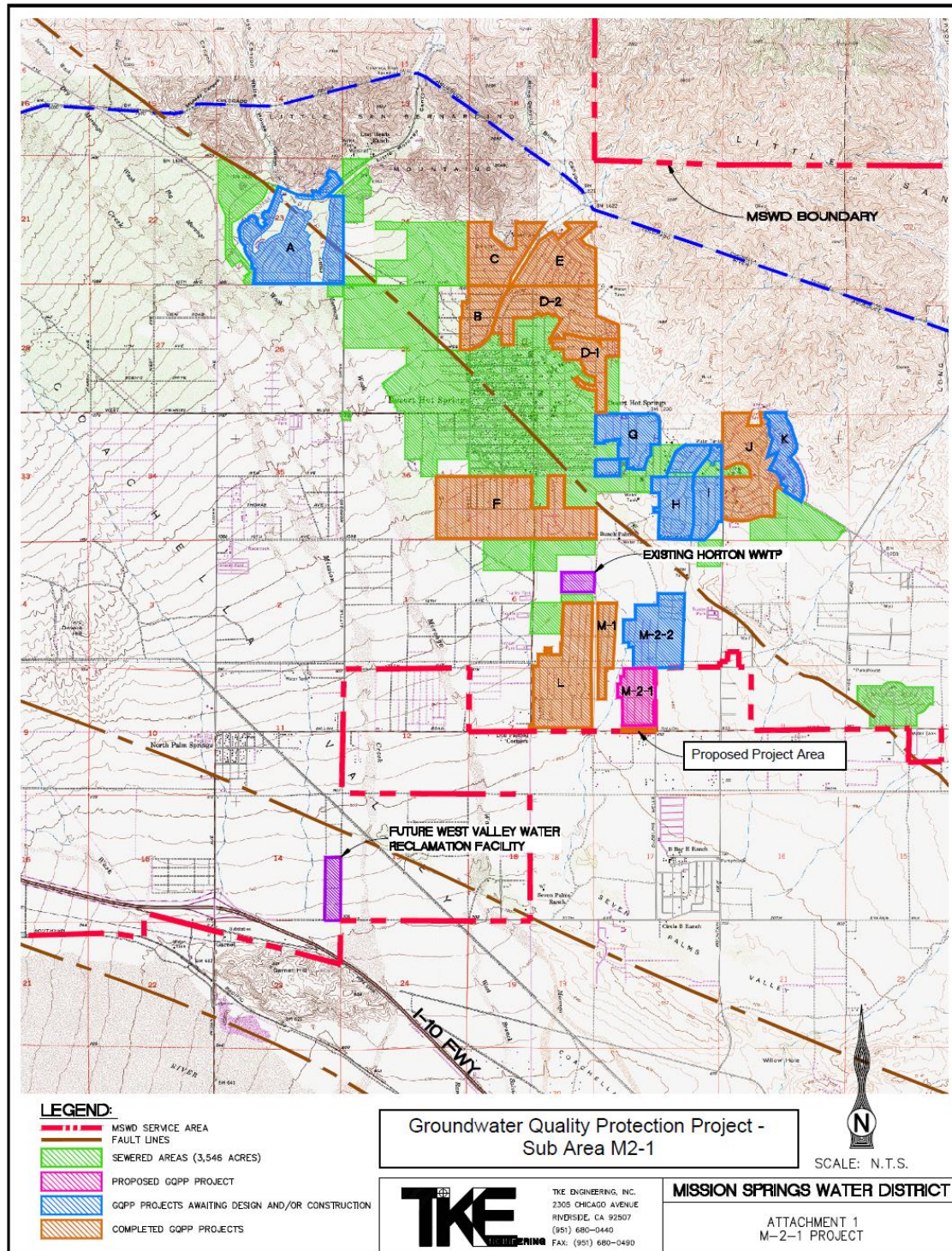


EXHIBIT J

APPRAISAL SPECIFICATIONS

For property acquisitions funded by this Grant Agreement, the Grantee shall submit an appraisal for review and approval by the Department of General Services or DWR's Real Estate Branch prior to reimbursement or depositing State funds into an escrow account. All appraisal reports, regardless of report format, shall include all applicable Appraisal Specifications below. Appraisals for a total compensation of \$150,000 or more shall be reported as a Self-Contained Appraisal Report. Appraisals for a total compensation of less than \$150,000 may be reported as a Summary Appraisal Report, which includes all information necessary to arrive at the appraiser's conclusion. Appraisal Specifications 14, 16, 21, 23-25, and 28 shall be a narrative analysis regardless of the reporting format.

1. Title page with sufficient identification of appraisal assignment.
2. Letter of transmittal summarizing important assumptions and conclusions, value estimate, date of value and date of report.
3. Table of contents.
4. Assumptions and Limiting Conditions, Extraordinary Assumptions, and Hypothetical Conditions as needed.
5. Description of the scope of work, including the extent of data collection and limitations, if any, in obtaining relevant data.
6. Definition of Fair Market Value, as defined by California Code of Civil Procedure, § 1263.320.
7. Photographs of subject property and comparable data, including significant physical features and the interior of structural improvements, if applicable.
8. Copies of Tax Assessor's plat map with the subject marked along with all contiguous assessor's parcels that depict the ownership.
9. A legal description of the subject property, if available.
10. For large, remote or inaccessible parcels, provide aerial photographs or topographical maps depicting the subject boundaries.
11. Three (3) year subject property history, including sales, listings, leases, options, zoning, applications for permits, or other documents or facts that might indicate or affect use or value.
12. Discussion of any current Agreement of Sale, option, or listing of subject property. This issue required increased diligence since state agencies often utilize non-profit organizations to quickly acquire sensitive habitat parcels using Option Agreements. However, due to confidentiality clauses, the terms of the Option are often not disclosed to the State. If the appraiser discovers evidence of an Option or the possible existence of an Option, and the terms cannot be disclosed due to a confidentiality clause, then the appraiser is to cease work and contact the client.
13. Regional, area, and neighborhood analyses. This information may be presented in a summary format.
14. Market conditions and trends including identification of the relevant market area, a discussion of supply and demand within the relevant market area, and a discussion of the relevant market factors impacting demand for site acquisition and leasing within the relevant market area. This information may be presented in a summary format.
15. Discussion of subject land/site characteristics (size, topography, current use, elevations, zoning and land use issues, development entitlements, General Plan designation, utilities, offsite improvements, access, land features such as levees and creeks, offsite improvements, easements and

encumbrances, covenants, conditions and restrictions, flood and earthquake information, toxic hazards, water rights, mineral rights, toxic hazards, taxes and assessments, etc.).

16. Description of subject improvements including all structures, square footage, physical age, type of construction, quality of construction, condition of improvements and/or identification of any permanent plantings. Discussion of construction cost methodology, costs included and excluded, accrued depreciation from all causes, remaining economic life, items of deferred maintenance and cost to cure, and incurable items. Construction cost data shall include cost data source, date of estimate or date of publication of cost manual, section and page reference of cost manual, copies of cost estimate if provided from another source, replacement or reproduction cost method used, and supporting calculations including worksheets or spreadsheets.
17. Subject property leasing and operating cost history, including all items of income and expense.
18. Analysis and conclusion of the larger parcel for partial taking appraisals. For partial taking appraisals, Appraisal Specifications generally apply to the larger parcel rather than an ownership where the larger parcel is not the entire ownership.
19. Include a copy of a recent preliminary title report (within the past year) as an appraisal exhibit. Discuss the title exceptions and analyze the effect of title exceptions on fair market value.
20. For appraisals of partial takings or easements, a detailed description of the taking or easement area including surface features and topography, easements, encumbrances or improvements including levees within the subject partial take or easement, and whether the take area is characteristic of the larger parcel. Any characteristics of the taking area, including existing pre-project levees that render the take area different from the larger parcel shall be addressed in the valuation.
21. Opinion of highest and best use for the subject property, based on an in-depth analysis supporting the concluded use which includes the detail required by the complexity of the analysis. Such support typically requires a discussion of the four criteria of tests utilized to determine the highest and best use of a property. If alternative feasible uses exist, explain and support market, development, cash flow, and risk factors leading to an ultimate highest and best use decision.
22. All approaches to market value applicable to the property type and in the subject market. Explain and support the exclusion of any usual approaches to value.
23. Map(s) showing all comparable properties in relation to the subject property.
24. Photographs and plat maps of comparable properties.
25. In-depth discussion of comparable properties, similarities and differences compared to the subject property, adjustments to the comparable data, and discussion of the reliability and credibility of the data as it relates to the indicated subject property value. Improved comparable sales which are used to compare to vacant land subject properties shall include an allocation between land and improvements, using methodology similar to methodology used in item 16 above to estimate improvement value when possible, with an explanation of the methodology used.
26. Comparable data sheets.
 - a. For sales, include information on grantor/Grantee, sale/recordation dates, listed or asking price as of the date of sale, highest and best use, financing, conditions of sale, buyer motivation, sufficient location information (street address, post mile, and/or distance from local landmarks such as bridges, road intersections, structures, etc.), land/site characteristics, improvements, source of any allocation of sale price between land and improvements, and confirming source.
 - b. For listings, also include marketing time from list date to effective date of the appraisal, original list price, changes in list price, broker feedback, if available.

- c. For leases, include significant information such as lessor/lessee, lease date and term, type of lease, rent and escalation, expenses, size of space leased, tenant improvement allowance, concessions, use restrictions, options, and confirming source. When comparing improved sales to a vacant land subject, the contributory value of the improvements shall be segregated from the land value.
27. For appraisals of easements, a before and after analysis of the burden of the easement on the fee, with attention to how the easement affects highest and best use in the after condition. An Easement Valuation Matrix or generalized easement valuation references may be used ONLY as a reference for a secondary basis of value.
28. For partial taking and easement appraisals, valuation of the remainder in the after condition and analysis and identification of any change in highest and best use or other characteristics in the after condition, to establish severance damages to the remainder in the after condition, and a discussion of special and general benefits, and cost to cure damages or construction contract work.
29. There are occasions where properties involve water rights, minerals, or salable timber that require separate valuations. If an appraisal assignment includes water rights, minerals, or merchantable timber that requires separate valuation, the valuation of the water rights, minerals, or merchantable timber shall be completed by a credentialed subject matter specialist.
30. For partial taking and easement appraisals, presentation of the valuation in California partial taking acquisition required format.
31. Implied dedication statement.
32. Reconciliation and final value estimate. Include analysis and comparison of the comparable sales to the subject and explain and support conclusions reached.
33. Discussion of any departures taken in the development of the appraisal.
34. Signed Certification consistent with the language found in Uniform Standards of Professional Appraisal Practice.
35. If applicable, in addition to the above, appraisals of telecommunication sites shall also provide:
 - a. A discussion of market conditions and trends including identification of the relevant market, a discussion of supply and demand within the relevant market area and a discussion of the relevant market factors impacting demand for site acquisition and leasing within the relevant market area.
 - b. An analysis of other leases comparable to subject property. Factors to be discussed in the analysis include the latitude, longitude, type of tower, tower height, number of rack spaces, number of racks occupied, placement of racks, power source and adequacy, back-up power, vault and site improvements description and location on site, other utilities; access, and road maintenance costs.

EXHIBIT K**INFORMATION NEEDED FOR ESCROW PROCESSING AND CLOSURE**

The Grantee shall provide the following documents to the State Project Representative during the escrow process. Property acquisition escrow documents shall be submitted within the term of this Grant Agreement and after a qualified appraisal has been approved.

- Name and Address of Title Company Handling the Escrow
- Escrow Number
- Name of Escrow Officer
- Escrow Officer's Phone Number
- Dollar Amount Needed to Close Escrow
- Legal Description of Property Being Acquired
- Assessor's Parcel Number(s) of Property Being Acquired
- Copy of Title Insurance Report
- Entity Taking Title as Named Insured on Title Insurance Policy
- Copy of Escrow Instructions in Draft Form Prior to Recording for Review Purposes
- Copy of Final Escrow Instructions
- Verification that all Encumbrances (i.e., Liens, Back Taxes, and Similar Obligations) have been Cleared Prior to Recording the Deed to Transfer Title
- Copy of Deed for Review Purposes Prior to Recording
- Copy of Deed as Recorded in County Recorder's Office
- Copy of Escrow Closure Notice

EXHIBIT L

Project Monitoring Plan Guidance

Introduction

For each project contained in Exhibit A, please include a brief description of the project (maximum ~150 words) including project location, implementation elements, need for the project (what problem will the project address) and responds to the requirements listed below.

Project Monitoring Plan Requirements

The Project Monitoring Plan shall contain responses to the following questions:

- What are the anticipated project physical benefits?
- What are the corresponding numeric targets for each project benefit?
- How will proposed numeric targets be measured?
- What are baseline conditions?
- When will the targets be met (e.g., upon project completion, five years after completion)?
- How often will monitoring be undertaken (e.g., monthly, yearly).
- Where are monitoring point locations (e.g., meter located at..., at stream mile...)? Include relevant maps.
- How will the project be maintained (e.g., irrigation, pest management, weed abatement)?
- What will be the frequency and duration of maintenance proposed activities?
- Are there any special environmental considerations (e.g., resource agency requirements, permit requirements, CEQA/NEPA mitigation measures)?
- Who is responsible for collecting the samples (i.e., who is conducting monitoring and/or maintenance)?
- How, and to whom, will monitoring results be reported (e.g., paper reports, online databases, public meetings)?
- What adaptive management strategies will be employed if problems are encountered during routine monitoring or maintenance?
- What is the anticipated life of the project?

AGENDA STAFF REPORT



MEETING NAME: Regular Board Meeting
MEETING DATE(S): April 15 & 19, 2021
FROM: Matt McCue – Director of Administrative Services

FOR: ACTION X DIRECTION INFORMATION

ACCEPTANCE OF THE PURCHASE AND IMPLEMENTATION OF ADVANCED METERING INFRASTRUCTURE SYSTEM PROJECT

STAFF RECOMMENDATION

Acceptance of the Purchase and Implementation of Advanced Metering Infrastructure System (“AMI”) project as complete and authorize the release of retention money held for Ferguson Enterprises, LLC. (“Ferguson”), in the amount of \$41,417.66, thirty-five days after filing the Notice of Completion (NOC).

SUMMARY

On September 4, 2019, the Board approved the construction contract with Ferguson, for the construction of the AMI Project. This project included the construction of AMI collection towers as well as replacement of all district meters and registers.

ANALYSIS

This project was inspected with contract inspection and was determined to be complete by District staff on April 7, 2021. All progress payment invoices were authorized for payment to the contractor as recommended by our construction management consultant. The NOC will be recorded at the County of Riverside Recorder’s Office following Board acceptance.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

Final contract price for the project was \$4,727,418.47. The total contract cost included change orders totaling \$51,791.11. Project costs are part of the approved MSWD capital project budget amount of \$6,500,000. Total contract cost did not exceed the approved contract price of \$4,727,418,47 (which included a 10% contingency).

ATTACHMENTS

NOC (to be filed with the County of Riverside)

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

**Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240**

EXEMPT – GOV'T CODE 6103

The undersigned grantor declares:
Documentary transfer tax is \$ 0.00.
() computed on the full value of property conveyed, or
() computed on full value less value of liens and encumbrances remaining at time of sale.
() Unincorporated area: () City of _____, and County of _____.

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FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Mission Springs Water District
3. The full address of the owner is 66575 Second Street, Desert Hot Springs, CA 92240
4. The nature of the interest or estate of the owner is in fee.

(if other than fee, strike "in fee" and interest, for example, "purchaser under contract of purchases," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAME	ADDRESS

6. A work of improvement on the property hereinafter described was completed on 4/9/2021
The work done was: Purchase and Implementation of Advanced Metering Infrastructure (AMI) System and Conversion of Automatic Meter Reading (AMR) System to AMI – MSWD Capital Project Project #11620

7. The name of the contractor, if any, for such work of improvement was Ferguson Enterprises LLC dba Ferguson Waterworks #1083 11909 Tech Center Ct Poway, CA 92064-7139

10/04/2019

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

8. The property on which said work of improvement was completed is in the City of Desert Hot Springs
County of Riverside, State of California, and is described as follows: Customer and MSWD properties within MSWD's service area

9. The street address of said property is: None

(if no street address has been officially assigned, insert none)

Dated: _____

Arden Wallum, General Manager
Mission Springs Water District

VERIFICATION

I, the undersigned, say: I am the General Manager, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my knowledge. I declare under penalty or perjury that the foregoing is true and correct.

Executed on _____, 20_____, at _____, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

AGENDA STAFF REPORT

MEETING NAME: Regular Board Meeting
MEETING DATE(S): April 15 & 19, 2021
FROM: Oriana Hoffert – Human Resource Specialist



FOR: ACTION X DIRECTION INFORMATION

HUMAN RELATIONS COMMITTEE REPORT AND RECOMMENDATION FOR ACTION

STAFF RECOMMENDATION

Consider recommendations from the Human Relations Committee and direct staff to implement action item: revise language to the District’s Compensatory Time policy as part of the Employee Handbook update effective July 2021.

BACKGROUND

Each year, the Human Relations (HR) Committee, comprised of two members of the Board of Directors, the General Manager, Assistant General Manager, Director of Administrative Services, the Director of Engineering and Operations, and the Human Resources Specialist, meet to discuss ways of improving competitiveness with surrounding water districts relative to compensation and benefits.

SUMMARY

MSWD staff identified one item for consideration by the HR Committee:

-Compensatory time to be sold back throughout the year.

Currently, accrued compensatory time can be used throughout the year, but only sold back at the end of the fiscal year. Employees would to be able to cash out throughout the year.

The HR Committee thoroughly vetted the above item as described in the attached April 6th Meeting Minutes.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

None

ATTACHMENTS

- HR Committee Meeting PowerPoint Presentation
- HR Committee Meeting Minutes
- MSWD Benefits Summary

Employee Requests Human Relations Committee

April 6, 2021

History/Process

- MSWD employees are **NOT** represented by a union
- As part of the budget process, MSWD staff reviews and assesses all costs and increases including labor costs (wages and benefits)
- This process is not new. Process has been followed longer than most employees have been employed (**greater than 20 years**). Process includes:
 - Employee Request Meeting - March 3rd
 - Evaluation of Requests – March 23rd
 - Human Relations Committee – April 6th
 - Board of Directors Meeting – April 19th

Employee Requests – March 3, 2021

- Impact of COVID-19 Pandemic – Not many changes in benefit packages in the water industry over the past year.
- Likewise, many of this year's request were the same as last year -
 - Additional Optional Holiday
 - Cost Of Living Adjustment
 - Certification Pay For Staff Who Exceed Required Certifications
 - Other Dental Insurance Options
 - Full Medical Insurance Coverage At Age 55 (with 20 Years of Service)
 - Employee (Family) Event
- Other requests
 - Compensatory Time To Be Sold Back Throughout The Year
 - Overtime Pay
 - For Call Outs At 1.5x During Holidays
 - For Call Outs During Week Or Holiday
 - Time Donation Program
 - Boot Allowance For Administrative Staff
 - Boot Allowance Raised To \$400
 - Complete Salary Survey

Evaluation of Requests

- Evaluation of Requests is completed by MSWD Management Staff and Human Resources Specialist based on
 - Past Board feedback, legal guidance, and labor market conditions
 - Past Board feedback – Cost of living adjustments (2021 <1%)
 - Legal guidance – Overtime Pay (Clarifying language)
 - Labor market conditions –
 - Holidays (Consistent with other water agencies and departments)
 - Health Insurance (Consistent with other water agencies and departments)
 - Certification Pay (Consistent with other water agencies and departments)
 - Boot Reimbursements (Consistent with other water agencies and departments)
 - Items that can be done administratively (already planned, safety, etc.)
 - Class & Compensation Study

Committee Discussion Items

- Employee Compensation Time –
 - Added in FY20/21
 - FY21/22 Request - Compensatory Time To Be Sold Back Throughout The Year
- Prior Year Discussion – Concern with impact to Finance Team; however, now that the program is established there is very little effort to pay the employee throughout the year
- **Staff Recommendation** – Reword the Employee Manual to allow for Compensatory Time to be sold back throughout the year





Human Relations Committee
(Chair—Duncan, Member—Wright)
MEETING MINUTES
Tuesday, April 06, 2021 — 3:30 PM

CALL TO ORDER

Chairman Duncan called the meeting to order at 3:30 PM.

ROLL CALL

COMMITTEE MEMBERS PRESENT - Chairman Director Randy Duncan, Member President Nancy Wright

STAFF MEMBERS PRESENT - Wallum, Hoffert, Macy, Friend, McCue, Ceja, Llor, Alzammar, Santos, Petee

PUBLIC INPUT

No public input

REVIEW EMPLOYEE REQUESTS FOR FY 2021-22

Oriana Hoffert presented to the committee. She emphasized that employees are NOT represented by a union, this allows the District to have more of a collaborative relationship. This process is part of the budget process for the 2021-22 fiscal year. Last year's process was majorly affected by the COVID pandemic and there were not many changes in the benefit packages. This year's requests were similar to last year. Management staff has evaluated the current requests, some can be handled at the administrative level, other requests are before the committee. Today's discussion item is the sell back period of compensation time already approved by the Board. Currently employees can only cash out at the end of the fiscal year, employees are asking to be able to cash out throughout the year as they desire.

Chairman Duncan requested a full list of employee benefits prior to the April Board meeting.

The committee discussed the option before them today and are prepared to make a recommendation to the Board.

ADJOURN

With no further business, Member Duncan adjourned the meeting at 4:07 PM.

Arden Wallum
Secretary of the Board of Directors

MISSION SPRINGS WATER DISTRICT BENEFIT SUMMARY
(As of April 2021)

Benefit **Amount of Monthly Premium Paid By District**

Health Care

Medical (PPO/HMO or Kaiser)	95%
Dental	95%
Vision	95%
Employee Assistance Program (EAP)	95%

Sick Leave accrual	8 hours per month
Sick Leave Buy-Back at Termination	Based on years of service
Life Insurance	2x annual salary up to \$350,000
AD & D	100%
Short Term Disability	100%
Long Term Disability	100%

Time Away From Work

Vacation, annual accrual	Based on length of service - 96 hrs to 184 hrs
Holidays	10 days observed per year
Optional Time Off	27 hours per calendar year
Administrative Leave	36 hours per calendar year for exempt employees only

Professional Development

Certification Program	100%
Educational Reimbursement	100% for job related courses

Retirement: CalPERS

<u>Tier 1</u>	<u>Tier 2</u>
Classic Members ¹	New Members
Hired before 1/1/13	Hired on or after 1/1/13
2.7% @ 55	PEPRA Maximum 2% @ 62
District contributes 4% of employee's portion	Employee contributes full employee's portion per PEPRA

Deferred Compensation	Offered to employees with a 3% employer match
Medical Benefits at Retirement	Based on age/length of service with District

Miscellaneous

Boot reimbursement (field staff)	\$300/year
Mandated State and Federal benefits	The District complies with all state and federal laws.

¹ Also applies to "Legacy Members" and employees hired from another public agency which contracts with CalPERS for retirement benefits, or CalPERS members with a break in service not to exceed six (6) months.

REGIONAL WATER RECLAMATION FACILITY MONTHLY UPDATE

BOARD OF DIRECTORS MEETING



Steve Ledbetter for: Danny Friend

MISSION SPRINGS WATER DISTRICT | APRIL 15, 2021

Regional Water Reclamation Facility Monthly Update for March 2021

Regional Water Reclamation Facility

- Staff and the design consultant (AECOM) are spending additional time reviewing the site security and communications provisions to ensure they meet all requirements.
- Staff and the consultant (TKE Engineering) continued progress on preparing the final bidding package. Staff expects to put the project out to bid in the coming weeks.
- Staff began preparing the scope of work for the required support services, including project management, grant administration, construction management, inspection, materials testing, and labor compliance. Staff plans to circulate the scope of work to a short list of qualified firms comprised of firms on MSWD's on-call list for similar services, and possibly others, as required.
- The consultant (EnviroLogic Resources) completed the Final Monitoring Wells Workplan; Staff will resubmit the final report to the RWQCB. The consultant will continue preparing final bid documents for bidding in the coming weeks.
- Staff continues to monitor progress on the SRF/Grant funding application with the SWRCB.
 - Staff has been advised the Draft Funding Agreement is expected this month, with a construction eligibility date of May. The construction eligibility date set by the SWRCB is the date that the District is eligible for reimbursement for construction expenses.
 - With the SWRCB finance department going dark in May and June for year end, the Final Funding Agreement is not expected until August.
 - Staff will continue to coordinate with the SWRCB regarding the timing of the construction eligibility and final funding agreement.
- Staff and the consultant (TKE Engineering) continue to monitor the timing of the bidding and the SRF/Grant funding, with the intent to keep them on parallel paths to the greatest extent possible.
- Staff expects to submit the final parcel map package to the City of Desert Hot Springs for review and approval in the coming months.

Regional Water Reclamation Facility Conveyance Line

- The consultant (TKE Engineering) continues to coordinate with the CVCC to seek approval of the required easement. The consultant prepared a legal description and plat for CVCC

to use in their discussions with the local, state, and federal wildlife agencies. CVCC staff has noted that they are doing their best to expedite the review and approval process.

- In light of the positive movement on the easement, Staff has notified the design consultant to resume the project design. Staff expects the 90% design to resume this month.



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, March 11, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

CALL TO ORDER

President Wright called the meeting to order at 3:00 PM.

ROLL CALL

DIRECTORS PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee, Brian Macy, Matt McCue, Danny Friend, Bassam Alzammam, Victoria Llort, Oriana Hoffert, Lisa Pelton, Amanda Lucas, Arturo Ceja

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

Public comment provided by Phillip Bettencourt.

COVID-19 UPDATE

Mr. Wallum gave the COVID-19 Update for MSWD.

HUMAN RESOURCES REPORT - EMPLOYEE RECOGNITION

The Board briefly acknowledged the following employees: more recognition will be given on Monday.

ANNIVERSARIES: Mark Vermeer - WWTP Operator I for 20 Years, Theresa Murphy - Engineering Technician for 13 Years, Carol Morin - Office Specialist II for 19 Years.

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Lisa Pelton Accounting Certificate

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS FOR SOUTHERN NETWORK, SEAT A

It is recommended, if so desired, to nominate a candidate for the CSDA Southern Network Board of Directors, Seat A.

There was no interest in nominating a member of the MSWD Board to the CSDA Board of Directors. President Wright directed the Board Secretary to replace this item on Monday's agenda with a concurring nomination for Jo Makenzie.

RESOLUTION 2021-02: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

It is recommended, if so desired, to adopt Resolution 2021-02, concurring with the nomination of Randall James Reed to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

RESOLUTION 2021-03: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

It is recommended, if so desired, to adopt Resolution 2021-03, concurring with the nomination of Melody A. McDonald to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

AWARD OF CONTRACT FOR THE CONSTRUCTION OF HORTON WWTP INFLUENT PUMP STATION ODOR CONTROL SYSTEM AND CAPITAL BUDGET AUGMENTATION

It is recommended to authorize the General Manager to award a contract for the construction of Horton WWTP Influent Pump Station Odor Control System Project to AToM Engineering Construction, Inc. the lowest responsible bidder, in the amount of \$497,398.00 plus a 10% contingency (total \$547,137.80), augment the capital improvement budget amount to \$730,000 for Job No. 11456, and authorize the General Manager to do all things necessary to complete the project.

Mr. Wallum noted that odor control can be 30-40% of the capital cost and a large chunk of the operational cost for treatment facilities. This will mask and treat the odor from the influent. Mr. Friend reviewed the staff report and clarified why the capital budget is being augmented. The project was originally established in 2017 with an adopted preliminary budget of \$320,000 to cover design and construction. After further analysis, added soft costs (project and construction management, inspection, labor compliance monitoring and reporting) and all costs associated with the project now has an estimated total cost of \$730,000.

CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR THE PREPARATION OF WATER AND WASTEWATER SYSTEM MASTER PLAN UPDATES AND CAPITAL BUDGET AUGMENTATION

It is recommended to authorize the General Manager to negotiate and execute a contract with Michael Baker International for an amount not to exceed \$499,027.00 for professional engineering services for the preparation of the Water System and Wastewater System Master Plan Updates, augment the capital improvement budget for the Water Master Plan to \$345,000.00 for Job No. 11347, and to do all things necessary to complete the project.

Mr. Wallum noted that this is one of the most important planning documents. Mr. Friend provided further details, he emphasized that it has been sixteen years since this document has been updated. Both capital improvement budgets were established in 2016. Since that time, costs throughout the construction industry have continued to rise, thus resulting in a higher than planned for cost to complete the master plan updates. Staff continues to find ways to reduce the costs associated with this project.

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Update given by Steve Ledbetter with TKE Engineering.

ADMIN/CORP YARD BUILDING UPDATE

This update will occur on Monday, March 15th at the Board Meeting.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - February 11, 2021

Board Meeting - February 16, 2021

REGISTER OF DEMANDS

The register of Demands totaling \$ 1,803,604.21.

UPCOMING EVENTS & DIRECTOR REPORTS

Vice President Martin reported he attended the following events: 2/2 DHS City Council Meeting, 2/4 DVBA Legislative Meeting, 2/9 RIVCO Board of Supervisors Meeting, 2/22 Cabot's Board Meeting, 2/24 Tribal Water Authority Meeting.

Director Duncan reported he attended the following events; 2/1 DWA Board Meeting, 2/9 CVWD Board Meeting, 2/23 CVWD Board Meeting, 2/24 ACWA DC Conference

GENERAL MANAGERS' REPORT

General Manager, Arden Wallum, noted an update on the status of the meter replacement project, "I am pleased to report that all of the replacement meters and registers that we contracted out to have installed have been installed. We are waiting on the shape files and expect to receive those files

before the April Board meeting. So our plan is to have an agenda item at the April meeting to accept the work on this project as complete. But I wanted to make you aware the replacement meters and registers have been installed.”

Additionally he announced the MSWD recipient of the Rotary "Big Heart" Award, MSWD Employee of the Year, Mark Vemeer WWTP Operator I.

FINANCIAL REPORT

Matt McCue gave the financial report for the period ending December 31, 2020.

Net Operating Income (Loss) – variance from Budget	\$3,143,790
Net Non-Operating Income (Loss) – variance from Budget	\$(5,149,317)
Net Income (Loss) – variance from Budget	\$(2,005,527)
<i>Cash</i>	
Increase (Decrease) in Cash	\$(322,821)
Balance of Cash at beginning of year (July 1)	\$ 34,708,247
Balance of Cash at end of period	\$ 34,385,426
Unrestricted Cash	\$ 3,336,445
<i>Restricted Cash</i>	
Capital Reserve Fund	\$30,070,185
Other Restricted Cash	\$31,048,981
Cash in Custody of MSWD	\$ 34,385,426

DISTRICT COUNSEL REPORT

Mr. Pinkney announced closed session.

DIRECTOR COMMENTS

Director Grasha requested an agenda item concerning the situation addressed in Public Comment. He also commented on the facts presented at a recent City Council meeting, Mr. Grasha was misinformed about Vice President Martin stating that the Class Action case was dismissed.

Vice President Martin clarified his comments made at the Desert Hot Springs City Council Meeting regarding the Class Action case.

Director Duncan commended he staff on their ability to adjust during the pandemic.

Director Sewell thanked Matt McCue for his finance report.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed session on CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1) One Case: Case No. RIC2003782 (George Padilla and Sharon Moreno vs. Mission Springs Water District) and CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

There was no reportable action taken on either item.

ADJOURN

President Wright adjourned the meeting at 4:31 P.M.

Respectfully,

Arden Wallum
Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, March 15, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 P.M.

PLEDGE OF ALLEGIANCE

Led by President Wright

ROLL CALL

BOARD PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee Brian Macy, Matt McCue, Danny Friend, Bassam Alzammar, Victoria Llord, Oriana Hoffert, Lisa Pelton, Amanda Lucas, Arturo Ceja, April Scott

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg’s Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”

PUBLIC INPUT

No general public comment received.

COVID-19 UPDATE

Riverside County is officially in the Red Tier. Also Water and Sewer employees are now eligible for the vaccine.

EMPLOYEE RECOGNITION

The Board acknowledged the following employees:

ANNIVERSARIES

Mark Vermeer WWTP Operator I - 20 Years, Theresa Murphy Engineering Technician 13 Years

Carol Morin Office Specialist II - 19 Years

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Lisa Pelton Accounting Certificate 5

RESOLUTION 2021-02: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

The Board adopted Resolution 2021-02, concurring with the nomination of Randall James Reed to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

Motion made by Director Sewell, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

RESOLUTION 2021-03: ACWA/JPIA EXECUTIVE COMMITTEE ELECTION NOMINATION

The Board adopted Resolution 2021-03, concurring with the nomination of Melody A. McDonald to the Association of California Water Agencies/Joint Powers Authority Executive Committee.

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

RESOLUTION 2021-04 CSDA BOARD OF DIRECTORS CONCURRING NOMINATION FOR JO MACKENZIE, SOUTHERN NETWORK, SEAT A

After a presentation by Jo MacKenzie, The Board adopted Resolution 2021-04, concurring with the nomination of Jo MacKenzie, to the California Special District Association Board of Directors, Seat A.

Motion made by Vice President Martin, Seconded by Director Sewell.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

AWARD OF CONTRACT FOR THE CONSTRUCTION OF HORTON WWTP INFLUENT PUMP STATION ODOR CONTROL SYSTEM AND CAPITAL BUDGET AUGMENTATION

The Board authorized the General Manager to award a contract for the construction of Horton WWTP Influent Pump Station Odor Control System Project to AToM Engineering Construction, Inc. the lowest responsible bidder, in the amount of \$497,398.00 plus a 10% contingency (total \$547,137.80), augment the capital improvement budget amount to \$730,000 for Job No. 11456, and authorize the General Manager to do all things necessary to complete the project.

Mr. Wallum noted that odor control is a substantial item on the capital budget. This process will catch 100% of the odors being omitted.

Motion made by Director Duncan, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR THE PREPARATION OF WATER AND WASTEWATER SYSTEM MASTER PLAN UPDATES AND CAPITAL BUDGET AUGMENTATION

The Board authorized the General Manager to negotiate and execute a contract with Michael Baker International for an amount not to exceed \$499,027.00 for professional engineering services for the preparation of the Water System and Wastewater System Master Plan Updates, augment the capital improvement budget for the Water Master Plan to \$345,000.00 for Job No. 11347, and to do all things necessary to complete the project.

Mr. Wallum reiterated that this document is very important as it's been over a decade since the last water and sewer master plan. This is the foundation of for our financial master planning.

Motion made by Director Sewell, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

ADMIN/CORP YARD BUILDING UPDATE

Brian Macy provided an update to the Board. He thanked the Board for the clear direction as staff is now moving forward with a single building for all MSWD staff. Staff is touring other facilities during the month of March as well as looking for Broker services.

CONSENT AGENDA

Approved with corrections:

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - February 11, 2021

Board Meeting - February 16, 2021

REGISTER OF DEMANDS

The register of Demands totaling \$ 1,803,604.21.

DIRECTOR'S REPORTS

UPCOMING EVENTS & DIRECTOR REPORTS

President Wright reported she attended the following event: 2/24 ACWA DC Conference (Virtual)

GENERAL MANAGERS' REPORT

Nothing further to add. Mr. Wallum reiterated that the meter program is complete, shape files and other items being submitted but all meters have been replaced.

Victoria Llord highlighted the Public Affairs report included in the written General Managers Report. CV Water Counts wrapped up the Water Counts Academy, 3 staff members completed the course. The course traditionally wraps up with a facility tour, but in this time of lock down this tour was done virtually. This video was shown and is also viewable on YouTube.

FINANCIAL REPORT

Mr. McCue answered a question posed by Director Sewell at the Study Session, he noted that about 2500 customer accounts (25%) are delinquent.

DISTRICT COUNSEL REPORT

Nothing further to add, no closed session today.

DIRECTOR COMMENTS

Director Grasha urged the Board to do the new building right.

Director Sewell complimented Danny Friend on the assistance he provided last week with a customer call.

Vice President Martin complimented Victoria Llort on the video shown during the General managers report.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

pursuant to Government Code Section 54956.8 (Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

REPORT ON ACTION TAKEN DURING CLOSED SESSION

No closed session today.

ADJOURN

President Wright adjourned the meeting at 4:11 PM

Respectfully,

Arden Wallum
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72064	03-04-21	DESERT WATER AGENCY	DWA RAC FEES	335,657.56		335,657.56
72140	03-10-21	LAYNE CHRISTENSEN CO	CONSTRUCTION PP#1 - 9% COMPLETE	0.00	288,128.70	288,128.70
9993855	03-19-21	CITY NATIONAL BANK	LOAN #17-017 PYMT	145,000.00		145,000.00
72247	03-31-21	LAYNE CHRISTENSEN CO	WELL 26 REHAB	0.00	143,636.06	143,636.06
9993793	03-12-21	WELLS FARGO BANK	AUTO DEP PPE 03.05	124,040.39		124,040.39
9993940	03-25-21	WELLS FARGO BANK	AUTO DEP PPE 03/19	113,148.95		113,148.95
9993541	03-02-21	BBVA COMPASS	LN PAYMENT MAR.2021	97,612.33		97,612.33
72116	03-10-21	ACWA-JPIA HEALTH BENEFITS AUTH.	APR. 2021 MEDICAL/VISION	97,565.59		97,565.59
9993676	03-08-21	SLOVAK BARON & EMPEY LLP	LEGAL SERVICES WIRE	67,389.50		67,389.50
9993795	03-12-21	WELLS FARGO BANK	FED TAX PPE 03/05	51,342.45		51,342.45
72178	03-17-21	TKE ENGINEERING, INC	13% CONTRACT COMPLETION	0.00	49,141.91	49,141.91
			50% CONTRACT COMPLETION			
			65% DESIGN COMPLETION			
			80% DESIGN COMPLETION			
			85% DESIGN COMPLETION			
			97% DESIGN CONTRACT COMPLETION			
			PHASE II PROJECT MGMT			
			PP#17 SERVICES			
9993540	03-02-21	CITY NATIONAL BANK	LOAN 13-031	45,922.74		45,922.74
9993941	03-25-21	WELLS FARGO BANK	FED TAX DEPOSIT PPE 09/19	45,803.91		45,803.91
72272	03-31-21	TKE ENGINEERING, INC	CONSULTING SERVICES	16,837.50	22,776.25	39,613.75
			WELL 22			
			WELL 22 REHAB PROGRESS PYMT			
72042	03-04-21	B-81 PAVING INC	PAVING	37,313.00		37,313.00
72123	03-10-21	CITY OF DESERT HOT SPRINGS	UUTAX - JAN.2021	35,254.46		35,254.46
9993947	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03/19	31,236.00		31,236.00
9993945	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03/05/21	31,219.65		31,219.65
9993944	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 02/19/21	30,922.20		30,922.20
9993551	03-02-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 02/05/21	30,297.30		30,297.30
72266	03-31-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	27,757.00		27,757.00
72059	03-04-21	CORE & MAIN, LP	ADAPTERS FOR WELL 26 REHAB	20,049.61	1,270.47	21,320.08
			COMMERCIAL HYD			
			COPPER TUBING			
			FLANGES			
			PIPE MATERIAL			
			WELD BUNGS			
72274	03-31-21	TULE RANCH/MAGAN FARMS	FEB.2021 SLUDGE HAULING	21,311.44		21,311.44
72176	03-17-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	18,745.48		18,745.48
			ELECTRIC BILL CORRECTIONS			
72109	03-04-21	UMETECH, INC	NETWORK SUPPORT	18,303.25		18,303.25
72130	03-10-21	DOWNING CONSTRUCTION, INC.	PROGRESS PYMT #1	0.00	17,173.15	17,173.15
72108	03-04-21	TKE ENGINEERING, INC	JAN. 2021 PM SERVICES	0.00	15,210.00	15,210.00
			PP #15 DESIGN SERVICES			
			PP #2 SERVICES			
			PP #33 DESIGN SERVICES			
72126	03-10-21	SANDERSON LANDSCAPE SOLUTIONS	IRRIGATION	14,910.00		14,910.00

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			MONTHLY LANDSCAPING			
			WELL 25 IRRIGATION			
72209	03-31-21	ADVANCED INFRASTRUCTURE TECHNOLOGIES, LLC	LOCATE/LEAK TOOLS	14,742.03		14,742.03
9993946	03-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03/05	14,126.67		14,126.67
9993943	03-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03/19	13,713.14		13,713.14
72221	03-31-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	CLASS ACTION LEGAL FEES	12,312.75		12,312.75
9993770	03-10-21	STATE OF CA EDD	EDD TAX QTR 3/QTR 4	12,089.23		12,089.23
72213	03-31-21	BECK OIL, INC.	DIESEL FUEL	11,476.31		11,476.31
			UNLEADED GASOLINE			
72203	03-25-21	USA BLUEBOOK	BACKFLOW TESTS	10,653.28		10,653.28
			COLORIMETER TESTER			
			DIAMETER TAPES			
			GRUNDFOS			
			VITA D CHLOR TABLETS			
9993794	03-12-21	STATE OF CA EDD	STATE TAX DEP PPE 03/05	10,232.46		10,232.46
72068	03-04-21	ENTERPRISE FM TRUST	FEB.2021 LEASE CHARGES	10,218.43		10,218.43
72120	03-10-21	BROWNSTEIN HYATT FARBER SCHRECK LLC	CALIFORNIA LOBBYING SERVICES	10,000.00		10,000.00
72177	03-17-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	9,048.56		9,048.56
9993942	03-25-21	STATE OF CA EDD	STATE TAX PPE 03/19	8,981.56		8,981.56
72190	03-25-21	INFOSEND INC	MONTHLY BILLING SERVICES	8,543.51		8,543.51
			QUATERLY NEWSLETTER			
72045	03-04-21	BECK OIL, INC.	DIESEL	8,512.00		8,512.00
			GASOLINE			
72049	03-04-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	8,000.00		8,000.00
72191	03-25-21	INLAND WATER WORKS	BALL VALVE	6,941.42	1,055.62	7,997.04
			STRAINERS			
			SWING CHECK VALVE			
			WELL 26 REHAB - PIPE SUPPORTS			
72257	03-31-21	POLYDYNE, INC.	2 TOTES POLYMER SLUDGE	5,899.72		5,899.72
72161	03-17-21	BDP INDUSTRIES, INC.	REPLACEMENT BELTS	5,866.21		5,866.21
72232	03-31-21	FERGUSON WATERWORKS #1083	METER BOX & LID	5,315.09		5,315.09
72111	03-04-21	USA BLUEBOOK	DISPOSABLE GLOVES	3,427.33	1,760.96	5,188.29
			HYDRANT METERS			
			SUCTION HOSES			
72171	03-17-21	MCCROMETER INC	WELL 26 METERS	0.00	5,151.76	5,151.76
72179	03-17-21	UNITED WAY OF THE DESERT	UNITED WAY FUNDS REPLENISHMENT	5,000.00		5,000.00
72056	03-04-21	CITY OF DESERT HOT SPRINGS	AUG.2020 ENCROACHMENT PERMITS	4,753.65		4,753.65
			JULY 2020 ENCROACHMENT			
			JUNE 2020 ENCROACHMENT			
			MAY.2020 ENCROACHMENT			
			NOV.2020 ENCROACHMENT PERMIT			
			OCT.2020 ENCROACHMENT			
			SEPT.2020 ENCROACHMENT			
72188	03-25-21	CYPRESS DENTAL ADMINISTRATORS	APRIL 2021 DENTAL	4,586.19		4,586.19
72223	03-31-21	CV STRATEGIES	CV WATER COUNTS VIRTUAL TOUR	4,500.00		4,500.00
			FEB.2021 SOCIAL MEDIA			

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72237	03-31-21	GOUGH SYSTEMS	MARCH 2021 UNIDATA SUPPORT	2,225.00	2,225.00	4,450.00
72204	03-25-21	VERIZON WIRELESS	VERIZON FEB. 2021 BILL	4,410.43		4,410.43
72170	03-17-21	INLAND WATER WORKS	BOLT/NUT SET	4,063.48		4,063.48
			BREAK-OFF BOLT			
			SUPPLIES			
			WATER SAMPLE STATION			
72103	03-04-21	SOUTHERN CALIF EDISON	ADMIN	3,993.21		3,993.21
			DILLON LIFT STATION			
			ELECTRIC BILL			
			WELL 25A			
72167	03-17-21	ENVIROGEN TECHNOLOGIES	WELL 26 TREATMENT	3,916.40		3,916.40
72043	03-04-21	E S BABCOCK & SONS INC	1ST QTR. SLUDGE TESTING	3,807.00		3,807.00
			1ST. QTR. GROUND WATER TESTING			
			SLUDGE TESTING			
			TOTAL N TESTING			
72104	03-04-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	3,594.60		3,594.60
72069	03-04-21	EXECUTIVE FACILITIES SERVICES, INC.	ADMIN DISINFECTING	3,344.47		3,344.47
			FEB.2021 CLEANING SERVICES			
			FEB.2021 SERVICES			
72189	03-25-21	HDS WHITE CAP CONST SUPPLY	CUTOFF BLADES	3,264.15		3,264.15
			MULTIQUIP RAMMER			
72186	03-25-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES	3,181.00		3,181.00
72200	03-25-21	THE LINCOLN NATL. LIFE INS. CO.	APRIL 2021 INSURANCE PREPAY	3,166.94		3,166.94
72168	03-17-21	EXECUTIVE FACILITIES SERVICES, INC.	MARCH CLEANING SERVICES	3,095.82		3,095.82
			MARCH DISINFECTING			
72273	03-31-21	TRYCO GENERAL ENGINEERING	WELL 26 PIPE WELDING	0.00	2,783.04	2,783.04
72134	03-10-21	HEITEC	INSPECTIONS	2,755.00		2,755.00
72076	03-04-21	KAMAN INDUSTRIAL TECH CORP	REPLACEMENT MOTOR	2,735.57		2,735.57
			SLUDGE CONVEYOR REPLACEMENT PART			
72238	03-31-21	INLAND WATER WORKS	ADAPTER KITS	2,689.90		2,689.90
			REPLACEMENT SPOOL AND BREAK OFF ROD			
72193	03-25-21	MCCROMETER INC	HYD. METERS	0.00	2,657.67	2,657.67
72233	03-31-21	FORD HALL CO	ANNUAL SERVICE + PM	2,530.80		2,530.80
72137	03-10-21	JESSICA MORENO	FINANCIAL ASSISTANCE SEWER LOAN	2,500.00		2,500.00
72275	03-31-21	TYCO INTEGRATED SECURITY LLC	HORTON PLANT ADT SECURITY	2,403.89		2,403.89
72074	03-04-21	INLAND WATER WORKS	BALL VALVE	2,392.05		2,392.05
72131	03-10-21	ENVIROLOGIC RESOURCES, INC.	HYDROGEO SUPPORT SERVICES	540.00	1,845.00	2,385.00
			SUPPORT SERVICES			
72128	03-10-21	DESERT SUN PUBLISHING CO	BID ADVERTISEMENT	0.00	2,162.60	2,162.60
72136	03-10-21	INLAND WATER WORKS	WELL 26 REHAB	0.00	1,934.97	1,934.97
72165	03-17-21	CORE & MAIN, LP	WELL 26 REHAB	0.00	1,846.03	1,846.03
9994030	03-31-21	WELLS FARGO - WELLSONE	LORMAN SUBSCRIPTION	1,794.00		1,794.00
9994034	03-31-21	WELLS FARGO - WELLSONE	FEB. 2021 RINGCENTRAL	1,736.73		1,736.73
72119	03-10-21	BDP INDUSTRIES, INC.	BELT PRESS BEARINGS	1,732.18		1,732.18
72113	03-04-21	WESTERN PUMP INC	FUEL PUMP REPAIRS	1,705.79		1,705.79
72228	03-31-21	DESERT TIRES AND AUTO REPAIR	UNIT 402 NEW TIRES	1,648.79		1,648.79

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			UNIT 412 TIRE REPLACEMENT			
72118	03-10-21	APRIL LEE SCOTT	A.SCOTT TUITION REIMB.	1,640.21		1,640.21
72183	03-25-21	AIR & HOSE SOURCE INC.	C&M REPLACEMENT VAC HOSES	1,569.48		1,569.48
72148	03-10-21	ROTARY CLUB OF DESERT HOT SPRINGS	BIG HEART AWARD	1,500.00		1,500.00
72041	03-04-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	1,360.79		1,360.79
			UNIFORM SERVICES			
72146	03-10-21	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	1,355.00		1,355.00
72149	03-10-21	SOUTHERN CALIF EDISON	WELL 26	1,343.48		1,343.48
72268	03-31-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	1,331.22		1,331.22
72155	03-10-21	USA BLUEBOOK	HAND SANITIZER DISPENSER	1,248.44		1,248.44
			NITRILE GLOVES			
72107	03-04-21	T4 SPATIAL, LLC	MARCH 2021 CCTV STORAGE	1,188.00		1,188.00
72269	03-31-21	T4 SPATIAL, LLC	APRIL 2021 CCTV STORAGE	1,188.00		1,188.00
72173	03-17-21	ON POWER INDUSTRIES, LLC	WELL 26 VFD MAINTENANCE	1,175.00		1,175.00
72141	03-10-21	MANPOWER US INC.	STAFFING SERVICES	1,152.75		1,152.75
72205	03-25-21	WATERLINE TECHNOLOGIES INC.	1 DRUM REFILLED	1,131.91		1,131.91
			3 DRUMS REFILLED			
			4 DRUMS REFILLED			
9993954	03-31-21	WELLS FARGO - WELLSONE	NEW GENERATOR	1,130.30		1,130.30
72129	03-10-21	DESERT VALLEY DISP INC	FEB CORP YARD SERVICES	1,125.12		1,125.12
			FEB SERVICES			
72201	03-25-21	TKE ENGINEERING, INC	AMI METER PROJECT	0.00	1,032.50	1,032.50
72267	03-31-21	SOUTHWEST PLUMBING, INC.	ADMIN PLUMBING	1,023.00		1,023.00
			ADMIN PLUMBING REPAIRS			
72135	03-10-21	HOME DEPOT CRC PROGRAM	ADMIN BLDG SUPPLIES	946.43		946.43
			BUNGEE CORDS			
			HAND PUMPS			
			IRRIGATION CLOCKS			
			REPLACEMENT TOOLS			
			SERVICE SUPPLIES			
72150	03-10-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	934.17		934.17
72196	03-25-21	RIVCOMM, INC.	BACK UP CAMERA	931.55		931.55
72277	03-31-21	USA BLUEBOOK	DPD DISPENSERS	906.13		906.13
			HDPE TUBING BLACK			
			HORTON PLANT CLEANING COMPOUND			
			LEAD FREE PRESSURE GAUGE			
9993951	03-31-21	WELLS FARGO - WELLSONE	COVID-19 BILLBOARD	900.00		900.00
72271	03-31-21	THE WATERMARKE AT DHS, LLC	ACCOUNT REFUND AVE DORADO	770.01		770.01
72124	03-10-21	CLINICAL LAB OF S B INC	LAB SAMPLES	751.00		751.00
72185	03-25-21	CLEAN ENERGY	CNG VEHICLE FUEL	725.91		725.91
72144	03-10-21	O'REILLY AUTOMOTIVE,INC.	BATTERIES	724.21		724.21
			WIRE CAPS			
72252	03-31-21	NEAR-CAL CORP	ACCOUNT REFUND MCCLANE ST & 19TH AVE	720.34		720.34
72046	03-04-21	BERNARDS	ACCOUNT REFUND GOLDEN EAGLE WAY	720.29		720.29
72077	03-04-21	KARLA SCHON	ACCOUNT REFUND 16525 AVE DESCANSO	700.09		700.09
72156	03-10-21	VALLEY LOCK & SAFE	DOWNSTAIRS LOCK REPAIR	685.00		685.00

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72058	03-04-21	COACHILLIN HOLDINGS, LLC	ACCOUNT REFUND BLUE DREAM CROSSING SOUTH END	653.95		653.95
72051	03-04-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
72253	03-31-21	O'DUFFY BROS., INC.	ACCOUNT REFUND 8TH & MESQUITE	639.63		639.63
72106	03-04-21	SYLVIA JENSEN	ACCOUNT REFUND ESTRELLITA DR	634.88		634.88
72174	03-17-21	PALM SPRINGS MOTORS	UNIT 406 REPAIRS	618.49		618.49
72112	03-04-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	617.41		617.41
72254	03-31-21	O'DUFFY BROS., INC.	ACCOUNT REFUND OCOTILLO AND 8TH	614.72		614.72
72158	03-10-21	WALLACE & ASSOCIATES CONSULTING, INC.	DEC.2020 CM SERVICES	0.00	608.00	608.00
72166	03-17-21	DILLON ESTATES	20/21 PROP. TAX CORRECTION	602.24		602.24
72071	03-04-21	FRONTIER	ADMIN BLDG	599.50		599.50
72133	03-10-21	FRONTIER	ADMIN	599.48		599.48
72202	03-25-21	UNITED RENTALS NORTHWEST, INC.	LIFT RENTAL	503.96		503.96
72087	03-04-21	QUADIENT FINANCE USA, INC.	POSTAGE REPLENISHMENT	500.00		500.00
72207	03-31-21	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION - 1ST QTR.	500.00		500.00
72086	03-04-21	O'REILLY AUTOMOTIVE, INC.	BATTERY REPLACEMENT	494.31		494.31
			FINANCE LATE FEES			
			ITEMS FOR SHOP			
72198	03-25-21	STAPLES	OFFICE SUPPLIES	483.25		483.25
72102	03-04-21	SOUTHERN CALIF GAS CO	DEC.2021 GAS BILL	456.12		456.12
			FEB.2021 GAS BILL			
72151	03-10-21	STAPLES	ADMIN OFFICE SUPPLIES	453.94		453.94
72234	03-31-21	FOUR WINDS REALTY	ACCOUNT REFUND 66202 7TH ST	450.23		450.23
72121	03-10-21	BUILDERS SUPPLY	CHAIN	307.17	136.13	443.30
			CONDUIT			
			CONDUIT PARTS			
			FLAG POLE REPAIR			
			LOPPER			
			REPAIRS			
			SAMPLE STATION REPAIRS			
			STAPLE GUN			
			TAP SAMPLES MATERIALS			
			TOOLS			
			WELL 25 IRRIGATION			
			WELL 26 REPAIRS			
			WELL 37 LIGHT			
72090	03-04-21	RICHARD HODGES	ACCOUNT REFUND 64610 VARDON CT	436.88		436.88
72208	03-31-21	ADT SECURITY SERVICES	VERBENA/CORP YARD	434.63		434.63
72197	03-25-21	RIVERSIDE COUNTY CLERK/RECORDER	COUNTY RECORDER FEES	420.00		420.00
72083	03-04-21	MCMMASTER-CARR SUPPLY CO	PADLOCKS	410.32		410.32
72181	03-17-21	ZAPOPAN MEXICAN FOOD	ALL-HANDS MTG REFRESHMENTS	397.05		397.05
72175	03-17-21	SHERWIN-WILLIAMS	SAFETY YELLOW PAINT	381.82		381.82
72114	03-04-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	375.63		375.63
72217	03-31-21	BUILDERS SUPPLY	CORD PLUG	282.11	84.64	366.75
			HOSE NOZZLES & HARDWARE			
			ROOF VENT EXTENSION			
			SAMPLE STATION REPAIRS			

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			SINK DRAIN REPAIR			
			SMOKE DETECTORS FOR ADMIN			
			WELL 26			
72160	03-17-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	363.33		363.33
72154	03-10-21	UNDERGROUND SERVICE ALERT	2020 REGULATORY FEES	353.03		353.03
			UNDRERGROUND SERVICE ALERT			
9994010	03-31-21	WELLS FARGO - WELLSONE	D.PENA EXAM PREP	350.00		350.00
72038	03-04-21	ADT SECURITY SERVICES	ENG. MODULAR	347.11		347.11
			VERBENA/CORP YARD			
72169	03-17-21	INFOSEND INC	MONTHLY BILLING SERVICE	334.03		334.03
			MONTHLY BILLING SUPPORT			
72145	03-10-21	PRSA	PRSA MEMBERSHIP	325.00		325.00
72182	03-25-21	ADT SECURITY SERVICES	ENGINEERING MODULAR	313.12		313.12
9994035	03-31-21	WELLS FARGO - WELLSONE	FEB. 2021 MICROSOFT	312.50		312.50
70511	03-02-21	DESERT HOT SPRINGS DENTAL	UNDELIVERABLE	-305.00		-305.00
72143	03-10-21	MICHAEL MOORE	M.MOORE BOOT REIMB.	300.00		300.00
72226	03-31-21	DAVID WEAVER	D.WEAVER BOOT REIMB.	300.00		300.00
72243	03-31-21	JOE HERNANDEZ	J.HERNANDEZ BOOT REIMB.	300.00		300.00
72101	03-04-21	SONG RAMBOLT	ACCOUNT REFUND 66011 PIERSON BLVD	298.43		298.43
72060	03-04-21	CWEA	B.ALZAMMAR CWEA RENEWAL	283.00		283.00
			J.NUTTER GRADE 1 RENEWAL			
PR031221	03-12-21	EMPLOYEES	PAPER PAYROLL CHECKS	274.17		274.17
72110	03-04-21	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	265.58		265.58
9994029	03-31-21	WELLS FARGO - WELLSONE	PORTABLE JOHN RENTAL	265.00		265.00
72240	03-31-21	JAMES ANGLE	ACCOUNT REFUND 16972 PALM DR	246.00		246.00
72210	03-31-21	ANSAFONE	ANSWERING SERVICE	241.80		241.80
72206	03-31-21	ACE ALTERNATORS	ALTERNATOR	231.35		231.35
72057	03-04-21	CLINICAL LAB OF S B INC	BOD TESTING JAN.2021	225.00		225.00
72159	03-17-21	AIR & HOSE SOURCE INC.	VAC HOSE MATERIAL	219.37		219.37
72054	03-04-21	ORANGE COAST TITLE CO.	ACCOUNT REFUND 9775 VALENCIA	213.53		213.53
72125	03-10-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	PROFESSIONAL LEGAL SERVICES	207.50		207.50
72062	03-04-21	DAVID COATS	ACCOUNT REFUND 9041 PUESTA DEL SOL	205.58		205.58
72192	03-25-21	LISA LYNNE ROSS	TOILET REBATE	200.00		200.00
72214	03-31-21	BELINDA V. OSUNA	TOILET REBATE PROGRAM	200.00		200.00
72222	03-31-21	CRUZ D. ONTIVEROS	TOILET REBATE PROGRAM	200.00		200.00
9994037	03-31-21	WELLS FARGO - WELLSONE	MARKETING - FACEBOOK	199.39		199.39
72048	03-04-21	BUILDERS SUPPLY	ITEMS FOR YARD	187.08		187.08
			MISC. ITEMS FOR PLANT			
			PLUMBING			
72236	03-31-21	FRIDA WRIGHT	ACCOUNT REFUND 62560 N STARCROSS DR	178.42		178.42
72162	03-17-21	BRINKS INCORPORATED	BACK CHARGE INVOICE FEES	170.88		170.88
			MONTHLY INVOICE CHARGE			
72085	03-04-21	MICHAEL MOORE	M.MOORE WATER TREATMENT COURSE	165.53		165.53
72164	03-17-21	CHRISTOPHER SHANAHAH	WATER TREATMENT COURSE	164.53		164.53
72040	03-04-21	ANSAFONE	ANSWERING SERVICE	163.46		163.46
72065	03-04-21	DESTINY MORENO	ACCOUNT REFUND 13012 WEST DR	160.78		160.78

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72147	03-10-21	RIVERSIDE COUNTY CLERK/RECORDER	LIEN RECORDING	160.00		160.00
72122	03-10-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
72219	03-31-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
9994033	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	153.15		153.15
72255	03-31-21	O'REILLY AUTOMOTIVE,INC.	ANTI-SEIZE	152.87		152.87
			BATTERY REPLACEMENT			
			CAR WASH ITEMS			
70574	03-02-21	WENDY DURAN	UNDELIVERABLE	-147.99		-147.99
72225	03-31-21	D&H WATER SYSTEMS	POLYMER HOSE REPLACEMENT	146.69		146.69
9994012	03-31-21	WELLS FARGO - WELLSONE	CERTIFIED BACKFLOW LETTERS	145.10		145.10
72227	03-31-21	DESERT DUNES REALTY	ACCOUNT REFUND 66450 CACTUS DR	144.73		144.73
72184	03-25-21	BUILDERS SUPPLY	C&M TORCH KIT	142.90		142.90
			HOLE SAW			
			PAINT			
9994031	03-31-21	WELLS FARGO - WELLSONE	MARKETING - FACEBOOK	138.73		138.73
9994028	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	131.52		131.52
72081	03-04-21	KIRK KILIAN	ACCOUNT REFUND 13880 OCOTILLO RD #A	128.53		128.53
72138	03-10-21	ROLANDO JIMENEZ	R.JIMENEZ BOOT REIMB.	124.00		124.00
72152	03-10-21	SWRCB ACCOUNTING OFFICE	J.MARTINEZ CERT. RENEWAL	120.00		120.00
72263	03-31-21	SHANE WIENECKE	S.WIENECKE BOOT REIMB.	119.52		119.52
72153	03-10-21	TIME WARNER CABLE	CABLE BILL	118.25		118.25
72265	03-31-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72096	03-04-21	RYAN CARLSEN	ACCOUNT REFUND 16080 VIA VISTA	115.07		115.07
72100	03-04-21	SOMMER ANDREAS	ACCOUNT REFUND 12628 EXCELSIOR ST	113.88		113.88
72216	03-31-21	BRENDA LARA	ACCOUNT REFUND 66805 GRANADA AVE	113.67		113.67
72053	03-04-21	CHARLES ANDERSON III	ACCOUNT REFUND 13200 CATALPA AVE	107.59		107.59
72055	03-04-21	CHOY KING LOO	ACCOUNT REFUND 13940 NAHUM DR "A"	104.69		104.69
9994032	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	104.51		104.51
72195	03-25-21	O'REILLY AUTOMOTIVE,INC.	BATTERY REPLACEMENT	101.83		101.83
72088	03-04-21	MARK BOWER	ACCOUNT REFUND 9710 CAPILAND RD	100.00		100.00
72091	03-04-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	L.SOTO GARNISHMENT PPE 02/19/21	100.00		100.00
72261	03-31-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 03/19	100.00		100.00
9994011	03-31-21	WELLS FARGO - WELLSONE	D.PENA MATH EXAM PREP	100.00		100.00
72117	03-10-21	ANDY GRUNNET	COVID TESTING	99.00		99.00
72157	03-10-21	MARK VERMEER	COVID TESTING	99.00		99.00
9994036	03-31-21	WELLS FARGO - WELLSONE	MARKETING - GOOGLE	98.93		98.93
72215	03-31-21	LEE BOYER	L.BOYER BOOT REIMB.	96.96		96.96
72224	03-31-21	CWEA	G.CHAPMAN CSM II CERT	96.00		96.00
72235	03-31-21	FOUR WINDS REALTY	ACCOUNT REFUND 66931 SAN FELIPE RD	94.67		94.67
72163	03-17-21	BUILDERS SUPPLY	SAWZALL BLADES	65.16	27.13	92.29
			TOILET REPAIR KIT			
			WELL 26 ELECTRICAL MATERIALS			
			WELL 26 MATS			
72248	03-31-21	LUIS ANGEL LOPEZ	ACCOUNT REFUND 66983 JOSHUA CT	87.69		87.69
72239	03-31-21	ISAAC RAMOS	ACCOUNT REFUND 66041 AVE LADERA	87.00		87.00
72229	03-31-21	EVERARDO GALLEGOS	ACCOUNT REFUND 10825 POMELO DR	84.45		84.45

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72212	03-31-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	83.98		83.98
			UNIFORM SERVICES			
9993956	03-31-21	WELLS FARGO - WELLSONE	WORKING LUNCH	83.92		83.92
72139	03-10-21	JULIO MARTINEZ	J.MARTINEZ BOOT REIMB.	82.51		82.51
71936	03-02-21	LAURA LOPEZ	UNDELIVERABLE	-82.00		-82.00
72097	03-04-21	SABRINA VACA	ACCOUNT REFUND 12875 BEECH AVE	82.00		82.00
72194	03-25-21	MCMASTER-CARR SUPPLY CO	HOSE CLAMPS	79.86		79.86
72075	03-04-21	JOHN HOUGH	ACCOUNT REFUND 12932 VIA LORETO	79.30		79.30
72279	03-31-21	WENDY RAMIREZ	ACCOUNT REFUND 13212 CALIENTE DR	78.97		78.97
72061	03-04-21	DAVID CASTREJON	ACCOUNT REFUND 16150 AVE MANZANA	78.42		78.42
9994009	03-31-21	WELLS FARGO - WELLSONE	CERTIFIED BACKFLOW LETTERS	77.20		77.20
9994027	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	76.72		76.72
72230	03-31-21	FATIMA CARMEN BALDIZON	ACCOUNT REFUND 12700 EXCELSIOR ST	76.56		76.56
72070	03-04-21	FRANCOISE ATOUN	ACCOUNT REFUND 16280 AVE MANZANA	75.00		75.00
72241	03-31-21	JERRY GABALDON	ACCOUNT REFUND 12805 MAUI WAY	74.44		74.44
72264	03-31-21	SHARON BENNETT	ACCOUNT REFUND 65033 BLUE SKY CIR	72.69		72.69
70507	03-02-21	TECHNIQUE DESIGNS, INC.	UNDELIVERABLE	-70.96		-70.96
70503	03-02-21	CRAIG PATTERSON	UNDELIVERABLE	-70.81		-70.81
72127	03-10-21	DAVID WEAVER	D.WEAVER DOT PHYSICAL	70.50		70.50
71860	03-10-21	SWRCB ACCOUNTING OFFICE	INCORRECT AMOUNT	-70.00		-70.00
72270	03-31-21	TERRI GUZMAN	ACCOUNT REFUND 66125 CAHUILLA AVE "F"	70.00		70.00
72187	03-25-21	CORE & MAIN, LP	GASKETS	69.87		69.87
72246	03-31-21	KRISTINA MARION	ACCOUNT REFUND 65947 ACOMA AVE	65.57		65.57
72105	03-04-21	STEVE GOLDBERG	ACCOUNT REFUND 66921 VERBENA DR	65.00		65.00
72242	03-31-21	JIMMY VATACIO	ACCOUNT REFUND 66551 YUCCA DR	64.67		64.67
72073	03-04-21	GREG DONAGHU	ACCOUNT REFUND 66107 GRANADA	64.39		64.39
72256	03-31-21	PATH OF LIFE MINISTRIES	ACCOUNT REFUND 66358 3RD ST	62.06		62.06
9994026	03-31-21	WELLS FARGO - WELLSONE	PHOTO COP EXPENSE	61.77		61.77
72078	03-04-21	KEN MAY	ACCOUNT REFUND 66310 GRANADA	60.00		60.00
72199	03-25-21	STATE WATER RESOURCES CONTROL BD	D.MATHEIN TREATMENT CERT.	60.00		60.00
72094	03-04-21	RONDA MILLS	ACCOUNT REFUND 9025 CLUBHOUSE BLVD	59.59		59.59
72258	03-31-21	QUAN W WANG	ACCOUNT REFUND 10655 BERNARDO WAY	58.44		58.44
72067	03-04-21	ED LYSHER	ACCOUNT REFUND 66834 BUENA VISTA AVE	58.34		58.34
72244	03-31-21	JOEY TEO	ACCOUNT REFUND 64974 LEITH AVE	54.68		54.68
72063	03-04-21	DAVID WOHRMAN	ACCOUNT REFUND 9124 CALLE DE VECINOS	53.70		53.70
72218	03-31-21	CARISSA GUTIERREZ	ACCOUNT REFUND 66051 10TH ST	51.67		51.67
70501	03-02-21	CLARA E. RODRIGUEZ	UNDELIVERABLE	-51.44		-51.44
72260	03-31-21	RHINA MARSELA GIRON	ACCOUNT REFUND 66066 AVE DORADO	49.51		49.51
9993955	03-31-21	WELLS FARGO - WELLSONE	WORKING BFAS	48.43		48.43
72050	03-04-21	CAROL FELKER	ACCOUNT REFUND 13495 CHAPARRAL	45.00		45.00
72231	03-31-21	FELICITA ORTIZ	ACCOUNT REFUND 13950 JULIAN	45.00		45.00
72259	03-31-21	RALPH-LOREN CHATTELES, LLC	ACCOUNT REFUND 15160 VIA MONTANA	45.00		45.00
72262	03-31-21	ROCIO VASQUEZ	ACCOUNT REFUND 13156 LA MESA DR	44.21		44.21
72180	03-17-21	VAGABOND WELDING SUPPLY	WELDING SUPPLIES	43.50		43.50
72052	03-04-21	ADARSH SAIQAL	ACCOUNT REFUND 12746 DANBURY ST	43.33		43.33
72093	03-04-21	ROBERT/PAULA ROSE	ACCOUNT REFUND 65565 ACOMA AVE #134	42.73		42.73

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72172	03-17-21	O'REILLY AUTOMOTIVE,INC.	WIPER BLADES	39.63		39.63
72142	03-10-21	MARGARET SMITH	EE OF THE YEAR NAME PLATES	38.00		38.00
70508	03-10-21	DESERT EMPIRE REALTY	STALE DATED	-35.42		-35.42
70535	03-02-21	MARVIN JOHNSON	UNDELIVERABLE	-35.00		-35.00
70546	03-02-21	VPM RENTS	UNDELIVERABLE	-34.99		-34.99
72132	03-10-21	FEDEX	OVERNIGHT AGREEMENT	32.30		32.30
72072	03-04-21	GARY HUTSON	ACCOUNT REFUND 64779 PINEHURST	31.05		31.05
9994025	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY	30.75		30.75
9993949	03-31-21	WELLS FARGO - WELLSONE	NEW EE FACEMASKS	30.29		30.29
72089	03-04-21	DESERT DUNES PROP MGMT	ACCOUNT REFUND 11738 SKYLARK ST	28.23		28.23
72251	03-31-21	NAOMI L PACERA	ACCOUNT REFUND 64550 PIERSON BLVD #1	26.16		26.16
72066	03-04-21	DESERT DUNES PROP MGMT	ACCOUNT REFUND 12657 HIDALGO ST	25.50		25.50
72039	03-04-21	ANDREW MARTINEZ	ACCOUNT REFUND 66969 3RD ST	24.51		24.51
72079	03-04-21	KEVIN TOLEDO	ACCOUNT REFUND 66618 SAN LUIS RD	24.22		24.22
70538	03-02-21	MERRIEANN MARTIN	UNDELIVERABLE	-23.79		-23.79
72084	03-04-21	MERRIEANN MARTIN	ACCOUNT REFUND 64417 PINEHURST	23.79		23.79
72276	03-31-21	THE UPS STORE #5062	V.LLORT NAME BADGE	23.71		23.71
72082	03-04-21	MARVIN JOHNSTON	ACCOUNT REFUND 65565 ACOMA AVE #71	22.11		22.11
72250	03-31-21	MATTHEW HILLS	ACCOUNT REFUND 61090 DERONDA AVE	21.92		21.92
72099	03-04-21	SMITH PIPE & SUPPLY, INC	Y-STRAINER	21.75		21.75
72115	03-04-21	YOUNG AE YOON	ACCOUNT REFUND 16650 PALM	21.12		21.12
70564	03-02-21	ORANGE COAST TITLE	UNDELIVERABLE	-20.43		-20.43
9993952	03-31-21	WELLS FARGO - WELLSONE	CAR WASH	19.99		19.99
72095	03-04-21	ROYA EBRAHIMI	ACCOUNT REFUND 13375 JULIAN	19.68		19.68
72092	03-04-21	ROBERT L CARTIER	ACCOUNT REFUND DILLON & KAREN	18.97		18.97
72044	03-04-21	BASILIO GONZALEZ SILVA	ACCOUNT REFUND 64550 PIERSON BLVD #114	18.05		18.05
72249	03-31-21	MARTA NIEMI LEON	ACCOUNT REFUND 9440 WARWICK DR	17.65		17.65
72278	03-31-21	VAGABOND WELDING SUPPLY	GENERATOR MOUNT	15.23		15.23
72211	03-31-21	ANTIONETTE COLLRAS	ACCOUNT REFUND 64550 PIERSON BLVD #63	13.62		13.62
9993953	03-31-21	WELLS FARGO - WELLSONE	EXTRACTOR SET	10.89		10.89
72245	03-31-21	JOSEPH DE LA CRUZ	ACCOUNT REFUND 10764 SUNSET AVE	10.61		10.61
9993950	03-31-21	WELLS FARGO - WELLSONE	FACEMASK CREDIT	-10.09		-10.09
72047	03-04-21	BJJ ASSOCIATES, LLC	ACCOUNT REFUND 16742 AVE ATEZADA	9.32		9.32
72080	03-04-21	KIMBERLY BIZZELL	ACCOUNT REFUND 66092 SANTA ROSA RD	8.86		8.86
72098	03-04-21	SHELBY DELORY	ACCOUNT REFUND 12970 BEECH AVE	6.82		6.82
72220	03-31-21	CLEONA BAUTISTA	ACCOUNT REFUND 15300 PALM DR #237	5.36		5.36
PR032621	03-26-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,795,632.0	562,647.5	2,358,279.6
TOTAL				1,795,632.09	562,647.59	2,358,279.68
298 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
70501	03-02-21	CLARA E. RODRIGUEZ	UNDELIVERABLE	-51.44		-51.44
70503	03-02-21	CRAIG PATTERSON	UNDELIVERABLE	-70.81		-70.81
70507	03-02-21	TECHNIQUE DESIGNS, INC.	UNDELIVERABLE	-70.96		-70.96
70508	03-10-21	DESERT EMPIRE REALTY	STALE DATED	-35.42		-35.42
70511	03-02-21	DESERT HOT SPRINGS DENTAL	UNDELIVERABLE	-305.00		-305.00
70535	03-02-21	MARVIN JOHNSON	UNDELIVERABLE	-35.00		-35.00
70538	03-02-21	MERRIEANN MARTIN	UNDELIVERABLE	-23.79		-23.79
70546	03-02-21	VPM RENTS	UNDELIVERABLE	-34.99		-34.99
70564	03-02-21	ORANGE COAST TITLE	UNDELIVERABLE	-20.43		-20.43
70574	03-02-21	WENDY DURAN	UNDELIVERABLE	-147.99		-147.99
71860	03-10-21	SWRCB ACCOUNTING OFFICE	INCORRECT AMOUNT	-70.00		-70.00
71936	03-02-21	LAURA LOPEZ	UNDELIVERABLE	-82.00		-82.00
72038	03-04-21	ADT SECURITY SERVICES	ENG. MODULAR	347.11		347.11
			VERBENA/CORP YARD			
72039	03-04-21	ANDREW MARTINEZ	ACCOUNT REFUND 66969 3RD ST	24.51		24.51
72040	03-04-21	ANSAFONE	ANSWERING SERVICE	163.46		163.46
72041	03-04-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	1,360.79		1,360.79
			UNIFORM SERVICES			
72042	03-04-21	B-81 PAVING INC	PAVING	37,313.00		37,313.00
72043	03-04-21	E S BABCOCK & SONS INC	1ST QTR. SLUDGE TESTING	3,807.00		3,807.00
			1ST. QTR. GROUND WATER TESTING			
			SLUDGE TESTING			
			TOTAL N TESTING			
72044	03-04-21	BASILIO GONZALEZ SILVA	ACCOUNT REFUND 64550 PIERSON BLVD #114	18.05		18.05
72045	03-04-21	BECK OIL, INC.	DIESEL	8,512.00		8,512.00
			GASOLINE			
72046	03-04-21	BERNARDS	ACCOUNT REFUND GOLDEN EAGLE WAY	720.29		720.29
72047	03-04-21	BJJ ASSOCIATES, LLC	ACCOUNT REFUND 16742 AVE ATEZADA	9.32		9.32
72048	03-04-21	BUILDERS SUPPLY	ITEMS FOR YARD	187.08		187.08
			MISC. ITEMS FOR PLANT			
			PLUMBING			
72049	03-04-21	CARPI & CLAY, INC	FEDERAL ADVOCACY	8,000.00		8,000.00
72050	03-04-21	CAROL FELKER	ACCOUNT REFUND 13495 CHAPARRAL	45.00		45.00
72051	03-04-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
72052	03-04-21	ADARSH SAIQAL	ACCOUNT REFUND 12746 DANBURY ST	43.33		43.33
72053	03-04-21	CHARLES ANDERSON III	ACCOUNT REFUND 13200 CATALPA AVE	107.59		107.59
72054	03-04-21	ORANGE COAST TITLE CO.	ACCOUNT REFUND 9775 VALENCIA	213.53		213.53
72055	03-04-21	CHOY KING LOO	ACCOUNT REFUND 13940 NAHUM DR "A"	104.69		104.69
72056	03-04-21	CITY OF DESERT HOT SPRINGS	AUG.2020 ENCROACHMENT PERMITS	4,753.65		4,753.65
			JULY 2020 ENCROACHMENT			
			JUNE 2020 ENCROACHMENT			
			MAY.2020 ENCROACHMENT			
			NOV.2020 ENCROACHMENT PERMIT			
			OCT.2020 ENCROACHMENT			
			SEPT.2020 ENCROACHMENT			
72057	03-04-21	CLINICAL LAB OF S B INC	BOD TESTING JAN.2021	225.00		225.00

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72058	03-04-21	COACHILLIN HOLDINGS, LLC	ACCOUNT REFUND BLUE DREAM CROSSING SOUTH END	653.95		653.95
72059	03-04-21	CORE & MAIN, LP	ADAPTERS FOR WELL 26 REHAB	20,049.61	1,270.47	21,320.08
			COMMERCIAL HYD			
			COPPER TUBING			
			FLANGES			
			PIPE MATERIAL			
			WELD BUNGS			
72060	03-04-21	CWEA	B.ALZAMMAR CWEA RENEWAL	283.00		283.00
			J.NUTTER GRADE 1 RENEWAL			
72061	03-04-21	DAVID CASTREJON	ACCOUNT REFUND 16150 AVE MANZANA	78.42		78.42
72062	03-04-21	DAVID COATS	ACCOUNT REFUND 9041 PUESTA DEL SOL	205.58		205.58
72063	03-04-21	DAVID WOHRMAN	ACCOUNT REFUND 9124 CALLE DE VECINOS	53.70		53.70
72064	03-04-21	DESERT WATER AGENCY	DWA RAC FEES	335,657.56		335,657.56
72065	03-04-21	DESTINY MORENO	ACCOUNT REFUND 13012 WEST DR	160.78		160.78
72066	03-04-21	DESERT DUNES PROP MGMT	ACCOUNT REFUND 12657 HIDALGO ST	25.50		25.50
72067	03-04-21	ED LYSHER	ACCOUNT REFUND 66834 BUENA VISTA AVE	58.34		58.34
72068	03-04-21	ENTERPRISE FM TRUST	FEB.2021 LEASE CHARGES	10,218.43		10,218.43
72069	03-04-21	EXECUTIVE FACILITIES SERVICES, INC.	ADMIN DISINFECTING	3,344.47		3,344.47
			FEB.2021 CLEANING SERVICES			
			FEB.2021 SERVICES			
72070	03-04-21	FRANCOISE ATOUN	ACCOUNT REFUND 16280 AVE MANZANA	75.00		75.00
72071	03-04-21	FRONTIER	ADMIN BLDG	599.50		599.50
72072	03-04-21	GARY HUTSON	ACCOUNT REFUND 64779 PINEHURST	31.05		31.05
72073	03-04-21	GREG DONAGHU	ACCOUNT REFUND 66107 GRANADA	64.39		64.39
72074	03-04-21	INLAND WATER WORKS	BALL VALVE	2,392.05		2,392.05
72075	03-04-21	JOHN HOUGH	ACCOUNT REFUND 12932 VIA LORETO	79.30		79.30
72076	03-04-21	KAMAN INDUSTRIAL TECH CORP	REPLACEMENT MOTOR	2,735.57		2,735.57
			SLUDGE CONVEYOR REPLACEMENT PART			
72077	03-04-21	KARLA SCHON	ACCOUNT REFUND 16525 AVE DESCANSO	700.09		700.09
72078	03-04-21	KEN MAY	ACCOUNT REFUND 66310 GRANADA	60.00		60.00
72079	03-04-21	KEVIN TOLEDO	ACCOUNT REFUND 66618 SAN LUIS RD	24.22		24.22
72080	03-04-21	KIMBERLY BIZZELL	ACCOUNT REFUND 66092 SANTA ROSA RD	8.86		8.86
72081	03-04-21	KIRK KILIAN	ACCOUNT REFUND 13880 OCOTILLO RD #A	128.53		128.53
72082	03-04-21	MARVIN JOHNSTON	ACCOUNT REFUND 65565 ACOMA AVE #71	22.11		22.11
72083	03-04-21	MCMASTER-CARR SUPPLY CO	PADLOCKS	410.32		410.32
72084	03-04-21	MERRIEANN MARTIN	ACCOUNT REFUND 64417 PINEHURST	23.79		23.79
72085	03-04-21	MICHAEL MOORE	M.MOORE WATER TREATMENT COURSE	165.53		165.53
72086	03-04-21	O'REILLY AUTOMOTIVE, INC.	BATTERY REPLACEMENT	494.31		494.31
			FINANCE LATE FEES			
			ITEMS FOR SHOP			
72087	03-04-21	QUADIENT FINANCE USA, INC.	POSTAGE REPLENISHMENT	500.00		500.00
72088	03-04-21	MARK BOWER	ACCOUNT REFUND 9710 CAPILAND RD	100.00		100.00
72089	03-04-21	DESERT DUNES PROP MGMT	ACCOUNT REFUND 11738 SKYLARK ST	28.23		28.23
72090	03-04-21	RICHARD HODGES	ACCOUNT REFUND 64610 VARDON CT	436.88		436.88
72091	03-04-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	L.SOTO GARNISHMENT PPE 02/19/21	100.00		100.00
72092	03-04-21	ROBERT L CARTIER	ACCOUNT REFUND DILLON & KAREN	18.97		18.97

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72093	03-04-21	ROBERT/PAULA ROSE	ACCOUNT REFUND 65565 ACOMA AVE #134	42.73		42.73
72094	03-04-21	RONDA MILLS	ACCOUNT REFUND 9025 CLUBHOUSE BLVD	59.59		59.59
72095	03-04-21	ROYA EBRAHIMI	ACCOUNT REFUND 13375 JULIAN	19.68		19.68
72096	03-04-21	RYAN CARLSEN	ACCOUNT REFUND 16080 VIA VISTA	115.07		115.07
72097	03-04-21	SABRINA VACA	ACCOUNT REFUND 12875 BEECH AVE	82.00		82.00
72098	03-04-21	SHELBY DELORY	ACCOUNT REFUND 12970 BEECH AVE	6.82		6.82
72099	03-04-21	SMITH PIPE & SUPPLY, INC	Y-STRAINER	21.75		21.75
72100	03-04-21	SOMMER ANDREAS	ACCOUNT REFUND 12628 EXCELSIOR ST	113.88		113.88
72101	03-04-21	SONG RAMBOLT	ACCOUNT REFUND 66011 PIERSON BLVD	298.43		298.43
72102	03-04-21	SOUTHERN CALIF GAS CO	DEC.2021 GAS BILL	456.12		456.12
			FEB.2021 GAS BILL			
72103	03-04-21	SOUTHERN CALIF EDISON	ADMIN	3,993.21		3,993.21
			DILLON LIFT STATION			
			ELECTRIC BILL			
			WELL 25A			
72104	03-04-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	3,594.60		3,594.60
72105	03-04-21	STEVE GOLDBERG	ACCOUNT REFUND 66921 VERBENA DR	65.00		65.00
72106	03-04-21	SYLVIA JENSEN	ACCOUNT REFUND ESTRELLITA DR	634.88		634.88
72107	03-04-21	T4 SPATIAL, LLC	MARCH 2021 CCTV STORAGE	1,188.00		1,188.00
72108	03-04-21	TKE ENGINEERING, INC	JAN. 2021 PM SERVICES	0.00	15,210.00	15,210.00
			PP #15 DESIGN SERVICES			
			PP #2 SERVICES			
			PP #33 DESIGN SERVICES			
72109	03-04-21	UMETECH, INC	NETWORK SUPPORT	18,303.25		18,303.25
72110	03-04-21	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	265.58		265.58
72111	03-04-21	USA BLUEBOOK	DISPOSABLE GLOVES	3,427.33	1,760.96	5,188.29
			HYDRANT METERS			
			SUCTION HOSES			
72112	03-04-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	617.41		617.41
72113	03-04-21	WESTERN PUMP INC	FUEL PUMP REPAIRS	1,705.79		1,705.79
72114	03-04-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	375.63		375.63
72115	03-04-21	YOUNG AE YOON	ACCOUNT REFUND 16650 PALM	21.12		21.12
72116	03-10-21	ACWA-JPIA HEALTH BENEFITS AUTH.	APR. 2021 MEDICAL/VISION	97,565.59		97,565.59
72117	03-10-21	ANDY GRUNNET	COVID TESTING	99.00		99.00
72118	03-10-21	APRIL LEE SCOTT	A.SCOTT TUITION REIMB.	1,640.21		1,640.21
72119	03-10-21	BDP INDUSTRIES,INC.	BELT PRESS BEARINGS	1,732.18		1,732.18
72120	03-10-21	BROWNSTEIN HYATT FARBER SCHRECK LLC	CALIFORNIA LOBBYING SERVICES	10,000.00		10,000.00
72121	03-10-21	BUILDERS SUPPLY	CHAIN	307.17	136.13	443.30
			CONDUIT			
			CONDUIT PARTS			
			FLAG POLE REPAIR			
			LOPPER			
			REPAIRS			
			SAMPLE STATION REPAIRS			
			STAPLE GUN			
			TAP SAMPLES MATERIALS			

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			TOOLS			
			WELL 25 IRRIGATION			
			WELL 26 REPAIRS			
			WELL 37 LIGHT			
72122	03-10-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
72123	03-10-21	CITY OF DESERT HOT SPRINGS	UUTAX - JAN.2021	35,254.46		35,254.46
72124	03-10-21	CLINICAL LAB OF S B INC	LAB SAMPLES	751.00		751.00
72125	03-10-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	PROFESSIONAL LEGAL SERVICES	207.50		207.50
72126	03-10-21	SANDERSON LANDSCAPE SOLUTIONS	IRRIGATION	14,910.00		14,910.00
			MONTHLY LANDSCAPING			
			WELL 25 IRRIGATION			
72127	03-10-21	DAVID WEAVER	D.WEAVER DOT PHYSICAL	70.50		70.50
72128	03-10-21	DESERT SUN PUBLISHING CO	BID ADVERTISEMENT	0.00	2,162.60	2,162.60
72129	03-10-21	DESERT VALLEY DISP INC	FEB CORP YARD SERVICES	1,125.12		1,125.12
			FEB SERVICES			
72130	03-10-21	DOWNING CONSTRUCTION, INC.	PROGRESS PYMT #1	0.00	17,173.15	17,173.15
72131	03-10-21	ENVIROLOGIC RESOURCES,INC.	HYDROGEO SUPPORT SERVICES	540.00	1,845.00	2,385.00
			SUPPORT SERVICES			
72132	03-10-21	FEDEX	OVERNIGHT AGREEMENT	32.30		32.30
72133	03-10-21	FRONTIER	ADMIN	599.48		599.48
72134	03-10-21	HEITEC	INSPECTIONS	2,755.00		2,755.00
72135	03-10-21	HOME DEPOT CRC PROGRAM	ADMIN BLDG SUPPLIES	946.43		946.43
			BUNGEE CORDS			
			HAND PUMPS			
			IRRIGATION CLOCKS			
			REPLACEMENT TOOLS			
			SERVICE SUPPLIES			
72136	03-10-21	INLAND WATER WORKS	WELL 26 REHAB	0.00	1,934.97	1,934.97
72137	03-10-21	JESSICA MORENO	FINANCIAL ASSISTANCE SEWER LOAN	2,500.00		2,500.00
72138	03-10-21	ROLANDO JIMENEZ	R.JIMENEZ BOOT REIMB.	124.00		124.00
72139	03-10-21	JULIO MARTINEZ	J.MARTINEZ BOOT REIMB.	82.51		82.51
72140	03-10-21	LAYNE CHRISTENSEN CO	CONSTRUCTION PP#1 - 9% COMPLETE	0.00	288,128.70	288,128.70
72141	03-10-21	MANPOWER US INC.	STAFFING SERVICES	1,152.75		1,152.75
72142	03-10-21	MARGARET SMITH	EE OF THE YEAR NAME PLATES	38.00		38.00
72143	03-10-21	MICHAEL MOORE	M.MOORE BOOT REIMB.	300.00		300.00
72144	03-10-21	O'REILLY AUTOMOTIVE,INC.	BATTERIES	724.21		724.21
			WIRE CAPS			
72145	03-10-21	PRSA	PRSA MEMBERSHIP	325.00		325.00
72146	03-10-21	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	1,355.00		1,355.00
72147	03-10-21	RIVERSIDE COUNTY CLERK/RECORDER	LIEN RECORDING	160.00		160.00
72148	03-10-21	ROTARY CLUB OF DESERT HOT SPRINGS	BIG HEART AWARD	1,500.00		1,500.00
72149	03-10-21	SOUTHERN CALIF EDISON	WELL 26	1,343.48		1,343.48
72150	03-10-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	934.17		934.17
72151	03-10-21	STAPLES	ADMIN OFFICE SUPPLIES	453.94		453.94
72152	03-10-21	SWRCB ACCOUNTING OFFICE	J.MARTINEZ CERT. RENEWAL	120.00		120.00
72153	03-10-21	TIME WARNER CABLE	CABLE BILL	118.25		118.25

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72154	03-10-21	UNDERGROUND SERVICE ALERT	2020 REGULATORY FEES	353.03		353.03
			UNDRERGROUND SERVICE ALERT			
72155	03-10-21	USA BLUEBOOK	HAND SANITIZER DISPENSER	1,248.44		1,248.44
			NITRILE GLOVES			
72156	03-10-21	VALLEY LOCK & SAFE	DOWNSTAIRS LOCK REPAIR	685.00		685.00
72157	03-10-21	MARK VERMEER	COVID TESTING	99.00		99.00
72158	03-10-21	WALLACE & ASSOCIATES CONSULTING, INC.	DEC.2020 CM SERVICES	0.00	608.00	608.00
72159	03-17-21	AIR & HOSE SOURCE INC.	VAC HOSE MATERIAL	219.37		219.37
72160	03-17-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	363.33		363.33
72161	03-17-21	BDP INDUSTRIES, INC.	REPLACEMENT BELTS	5,866.21		5,866.21
72162	03-17-21	BRINKS INCORPORATED	BACK CHARGE INVOICE FEES	170.88		170.88
			MONTHLY INVOICE CHARGE			
72163	03-17-21	BUILDERS SUPPLY	SAWZALL BLADES	65.16	27.13	92.29
			TOILET REPAIR KIT			
			WELL 26 ELECTRICAL MATERIALS			
			WELL 26 MATS			
72164	03-17-21	CHRISTOPHER SHANAHAN	WATER TREATMENT COURSE	164.53		164.53
72165	03-17-21	CORE & MAIN, LP	WELL 26 REHAB	0.00	1,846.03	1,846.03
72166	03-17-21	DILLON ESTATES	20/21 PROP. TAX CORRECTION	602.24		602.24
72167	03-17-21	ENVIROGEN TECHNOLOGIES	WELL 26 TREATMENT	3,916.40		3,916.40
72168	03-17-21	EXECUTIVE FACILITIES SERVICES, INC.	MARCH CLEANING SERVICES	3,095.82		3,095.82
			MARCH DISINFECTING			
72169	03-17-21	INFOSEND INC	MONTHLY BILLING SERVICE	334.03		334.03
			MONTHLY BILLING SUPPORT			
72170	03-17-21	INLAND WATER WORKS	BOLT/NUT SET	4,063.48		4,063.48
			BREAK-OFF BOLT			
			SUPPLIES			
			WATER SAMPLE STATION			
72171	03-17-21	MCCROMETER INC	WELL 26 METERS	0.00	5,151.76	5,151.76
72172	03-17-21	O'REILLY AUTOMOTIVE, INC.	WIPER BLADES	39.63		39.63
72173	03-17-21	ON POWER INDUSTRIES, LLC	WELL 26 VFD MAINTENANCE	1,175.00		1,175.00
72174	03-17-21	PALM SPRINGS MOTORS	UNIT 406 REPAIRS	618.49		618.49
72175	03-17-21	SHERWIN-WILLIAMS	SAFETY YELLOW PAINT	381.82		381.82
72176	03-17-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	18,745.48		18,745.48
			ELECTRIC BILL CORRECTIONS			
72177	03-17-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	9,048.56		9,048.56
72178	03-17-21	TKE ENGINEERING, INC	13% CONTRACT COMPLETION	0.00	49,141.91	49,141.91
			50% CONTRACT COMPLETION			
			65% DESIGN COMPLETION			
			80% DESIGN COMPLETION			
			85% DESIGN COMPLETION			
			97% DESIGN CONTRACT COMPLETION			
			PHASE II PROJECT MGMT			
			PP#17 SERVICES			
72179	03-17-21	UNITED WAY OF THE DESERT	UNITED WAY FUNDS REPLENISHMENT	5,000.00		5,000.00
72180	03-17-21	VAGABOND WELDING SUPPLY	WELDING SUPPLIES	43.50		43.50

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72181	03-17-21	ZAPOPAN MEXICAN FOOD	ALL-HANDS MTG REFRESHMENTS	397.05		397.05
72182	03-25-21	ADT SECURITY SERVICES	ENGINEERING MODULAR	313.12		313.12
72183	03-25-21	AIR & HOSE SOURCE INC.	C&M REPLACEMENT VAC HOSES	1,569.48		1,569.48
72184	03-25-21	BUILDERS SUPPLY	C&M TORCH KIT	142.90		142.90
			HOLE SAW			
			PAINT			
72185	03-25-21	CLEAN ENERGY	CNG VEHICLE FUEL	725.91		725.91
72186	03-25-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES	3,181.00		3,181.00
72187	03-25-21	CORE & MAIN, LP	GASKETS	69.87		69.87
72188	03-25-21	CYPRESS DENTAL ADMINISTRATORS	APRIL 2021 DENTAL	4,586.19		4,586.19
72189	03-25-21	HDS WHITE CAP CONST SUPPLY	CUTOFF BLADES	3,264.15		3,264.15
			MULTIQUIP RAMMER			
72190	03-25-21	INFOSEND INC	MONTHLY BILLING SERVICES	8,543.51		8,543.51
			QUATERLY NEWSLETTER			
72191	03-25-21	INLAND WATER WORKS	BALL VALVE	6,941.42	1,055.62	7,997.04
			STRAINERS			
			SWING CHECK VALVE			
			WELL 26 REHAB - PIPE SUPPORTS			
72192	03-25-21	LISA LYNNE ROSS	TOILET REBATE	200.00		200.00
72193	03-25-21	MCCROMETER INC	HYD. METERS	0.00	2,657.67	2,657.67
72194	03-25-21	MCMaster-CARR SUPPLY CO	HOSE CLAMPS	79.86		79.86
72195	03-25-21	O'REILLY AUTOMOTIVE,INC.	BATTERY REPLACEMENT	101.83		101.83
72196	03-25-21	RIVCOMM, INC.	BACK UP CAMERA	931.55		931.55
72197	03-25-21	RIVERSIDE COUNTY CLERK/RECORDER	COUNTY RECORDER FEES	420.00		420.00
72198	03-25-21	STAPLES	OFFICE SUPPLIES	483.25		483.25
72199	03-25-21	STATE WATER RESOURCES CONTROL BD	D.MATHEIN TREATMENT CERT.	60.00		60.00
72200	03-25-21	THE LINCOLN NATL. LIFE INS. CO.	APRIL 2021 INSURANCE PREPAY	3,166.94		3,166.94
72201	03-25-21	TKE ENGINEERING, INC	AMI METER PROJECT	0.00	1,032.50	1,032.50
72202	03-25-21	UNITED RENTALS NORTHWEST,INC.	LIFT RENTAL	503.96		503.96
72203	03-25-21	USA BLUEBOOK	BACKFLOW TESTS	10,653.28		10,653.28
			COLORIMETER TESTER			
			DIAMETER TAPES			
			GRUNDFOS			
			VITA D CHLOR TABLETS			
72204	03-25-21	VERIZON WIRELESS	VERIZON FEB. 2021 BILL	4,410.43		4,410.43
72205	03-25-21	WATERLINE TECHNOLOGIES INC.	1 DRUM REFILLED	1,131.91		1,131.91
			3 DRUMS REFILLED			
			4 DRUMS REFILLED			
72206	03-31-21	ACE ALTERNATORS	ALTERNATOR	231.35		231.35
72207	03-31-21	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION - 1ST QTR.	500.00		500.00
72208	03-31-21	ADT SECURITY SERVICES	VERBENA/CORP YARD	434.63		434.63
72209	03-31-21	ADVANCED INFRASTRUCTURE TECHNOLOGIES, LLC	LOCATE/LEAK TOOLS	14,742.03		14,742.03
72210	03-31-21	ANSAFONE	ANSWERING SERVICE	241.80		241.80
72211	03-31-21	ANTIONETTE COLLRAS	ACCOUNT REFUND 64550 PIERSON BLVD #63	13.62		13.62
72212	03-31-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	83.98		83.98
			UNIFORM SERVICES			

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72213	03-31-21	BECK OIL, INC.	DIESEL FUEL	11,476.31		11,476.31
			UNLEADED GASOLINE			
72214	03-31-21	BELINDA V. OSUNA	TOILET REBATE PROGRAM	200.00		200.00
72215	03-31-21	LEE BOYER	L.BOYER BOOT REIMB.	96.96		96.96
72216	03-31-21	BRENDA LARA	ACCOUNT REFUND 66805 GRANADA AVE	113.67		113.67
72217	03-31-21	BUILDERS SUPPLY	CORD PLUG	282.11	84.64	366.75
			HOSE NOZZLES & HARDWARE			
			ROOF VENT EXTENSION			
			SAMPLE STATION REPAIRS			
			SINK DRAIN REPAIR			
			SMOKE DETECTORS FOR ADMIN			
			WELL 26			
72218	03-31-21	CARISSA GUTIERREZ	ACCOUNT REFUND 66051 10TH ST	51.67		51.67
72219	03-31-21	CARLOS CAMPOS	PEST CONTROL	155.00		155.00
72220	03-31-21	CLEONA BAUTISTA	ACCOUNT REFUND 15300 PALM DR #237	5.36		5.36
72221	03-31-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	CLASS ACTION LEGAL FEES	12,312.75		12,312.75
72222	03-31-21	CRUZ D. ONTIVEROS	TOILET REBATE PROGRAM	200.00		200.00
72223	03-31-21	CV STRATEGIES	CV WATER COUNTS VIRTUAL TOUR	4,500.00		4,500.00
			FEB.2021 SOCIAL MEDIA			
72224	03-31-21	CWEA	G.CHAPMAN CSM II CERT	96.00		96.00
72225	03-31-21	D&H WATER SYSTEMS	POLYMER HOSE REPLACEMENT	146.69		146.69
72226	03-31-21	DAVID WEAVER	D.WEAVER BOOT REIMB.	300.00		300.00
72227	03-31-21	DESERT DUNES REALTY	ACCOUNT REFUND 66450 CACTUS DR	144.73		144.73
72228	03-31-21	DESERT TIRES AND AUTO REPAIR	UNIT 402 NEW TIRES	1,648.79		1,648.79
			UNIT 412 TIRE REPLACEMENT			
72229	03-31-21	EVERARDO GALLEGOS	ACCOUNT REFUND 10825 POMELO DR	84.45		84.45
72230	03-31-21	FATIMA CARMEN BALDIZON	ACCOUNT REFUND 12700 EXCELSIOR ST	76.56		76.56
72231	03-31-21	FELICITA ORTIZ	ACCOUNT REFUND 13950 JULIAN	45.00		45.00
72232	03-31-21	FERGUSON WATERWORKS #1083	METER BOX & LID	5,315.09		5,315.09
72233	03-31-21	FORD HALL CO	ANNUAL SERVICE + PM	2,530.80		2,530.80
72234	03-31-21	FOUR WINDS REALTY	ACCOUNT REFUND 66202 7TH ST	450.23		450.23
72235	03-31-21	FOUR WINDS REALTY	ACCOUNT REFUND 66931 SAN FELIPE RD	94.67		94.67
72236	03-31-21	FRIDA WRIGHT	ACCOUNT REFUND 62560 N STARCROSS DR	178.42		178.42
72237	03-31-21	GOUGH SYSTEMS	MARCH 2021 UNIDATA SUPPORT	2,225.00	2,225.00	4,450.00
72238	03-31-21	INLAND WATER WORKS	ADAPTER KITS	2,689.90		2,689.90
			REPLACEMENT SPOOL AND BREAK OFF ROD			
72239	03-31-21	ISAAC RAMOS	ACCOUNT REFUND 66041 AVE LADERA	87.00		87.00
72240	03-31-21	JAMES ANGLE	ACCOUNT REFUND 16972 PALM DR	246.00		246.00
72241	03-31-21	JERRY GABALDON	ACCOUNT REFUND 12805 MAUI WAY	74.44		74.44
72242	03-31-21	JIMMY VATACIO	ACCOUNT REFUND 66551 YUCCA DR	64.67		64.67
72243	03-31-21	JOE HERNANDEZ	J.HERNANDEZ BOOT REIMB.	300.00		300.00
72244	03-31-21	JOEY TEO	ACCOUNT REFUND 64974 LEITH AVE	54.68		54.68
72245	03-31-21	JOSEPH DE LA CRUZ	ACCOUNT REFUND 10764 SUNSET AVE	10.61		10.61
72246	03-31-21	KRISTINA MARION	ACCOUNT REFUND 65947 ACOMA AVE	65.57		65.57
72247	03-31-21	LAYNE CHRISTENSEN CO	WELL 26 REHAB	0.00	143,636.06	143,636.06
72248	03-31-21	LUIS ANGEL LOPEZ	ACCOUNT REFUND 66983 JOSHUA CT	87.69		87.69

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72249	03-31-21	MARTA NIEMI LEON	ACCOUNT REFUND 9440 WARWICK DR	17.65		17.65
72250	03-31-21	MATTHEW HILLS	ACCOUNT REFUND 61090 DERONDA AVE	21.92		21.92
72251	03-31-21	NAOMI L PACERA	ACCOUNT REFUND 64550 PIERSON BLVD #1	26.16		26.16
72252	03-31-21	NEAR-CAL CORP	ACCOUNT REFUND MCCLANE ST & 19TH AVE	720.34		720.34
72253	03-31-21	O'DUFFY BROS., INC.	ACCOUNT REFUND 8TH & MESQUITE	639.63		639.63
72254	03-31-21	O'DUFFY BROS., INC.	ACCOUNT REFUND OCOTILLO AND 8TH	614.72		614.72
72255	03-31-21	O'REILLY AUTOMOTIVE,INC.	ANTI-SEIZE	152.87		152.87
			BATTERY REPLACEMENT			
			CAR WASH ITEMS			
72256	03-31-21	PATH OF LIFE MINISTRIES	ACCOUNT REFUND 66358 3RD ST	62.06		62.06
72257	03-31-21	POLYDYNE,INC.	2 TOTES POLYMER SLUDGE	5,899.72		5,899.72
72258	03-31-21	QUAN W WANG	ACCOUNT REFUND 10655 BERNARDO WAY	58.44		58.44
72259	03-31-21	RALPH-LOREN CHATTELES, LLC	ACCOUNT REFUND 15160 VIA MONTANA	45.00		45.00
72260	03-31-21	RHINA MARSELA GIRON	ACCOUNT REFUND 66066 AVE DORADO	49.51		49.51
72261	03-31-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 03/19	100.00		100.00
72262	03-31-21	ROCIO VASQUEZ	ACCOUNT REFUND 13156 LA MESA DR	44.21		44.21
72263	03-31-21	SHANE WIENECKE	S.WIENECKE BOOT REIMB.	119.52		119.52
72264	03-31-21	SHARON BENNETT	ACCOUNT REFUND 65033 BLUE SKY CIR	72.69		72.69
72265	03-31-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72266	03-31-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	27,757.00		27,757.00
72267	03-31-21	SOUTHWEST PLUMBING, INC.	ADMIN PLUMBING	1,023.00		1,023.00
			ADMIN PLUMBING REPAIRS			
72268	03-31-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIRS	1,331.22		1,331.22
72269	03-31-21	T4 SPATIAL, LLC	APRIL 2021 CCTV STORAGE	1,188.00		1,188.00
72270	03-31-21	TERRI GUZMAN	ACCOUNT REFUND 66125 CAHUILLA AVE "F"	70.00		70.00
72271	03-31-21	THE WATERMARKE AT DHS, LLC	ACCOUNT REFUND AVE DORADO	770.01		770.01
72272	03-31-21	TKE ENGINEERING, INC	CONSULTING SERVICES	16,837.50	22,776.25	39,613.75
			WELL 22			
			WELL 22 REHAB PROGRESS PYMT			
72273	03-31-21	TRYCO GENERAL ENGINEERING	WELL 26 PIPE WELDING	0.00	2,783.04	2,783.04
72274	03-31-21	TULE RANCH/MAGAN FARMS	FEB.2021 SLUDGE HAULING	21,311.44		21,311.44
72275	03-31-21	TYCO INTEGRATED SECURITY LLC	HORTON PLANT ADT SECURITY	2,403.89		2,403.89
72276	03-31-21	THE UPS STORE #5062	V.LLORT NAME BADGE	23.71		23.71
72277	03-31-21	USA BLUEBOOK	DPD DISPENSERS	906.13		906.13
			HDPE TUBING BLACK			
			HORTON PLANT CLEANING COMPOUND			
			LEAD FREE PRESSURE GAUGE			
72278	03-31-21	VAGABOND WELDING SUPPLY	GENERATOR MOUNT	15.23		15.23
72279	03-31-21	WENDY RAMIREZ	ACCOUNT REFUND 13212 CALIENTE DR	78.97		78.97
9993540	03-02-21	CITY NATIONAL BANK	LOAN 13-031	45,922.74		45,922.74
9993541	03-02-21	BBVA COMPASS	LN PAYMENT MAR.2021	97,612.33		97,612.33
9993551	03-02-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 02/05/21	30,297.30		30,297.30
9993676	03-08-21	SLOVAK BARON & EMPEY LLP	LEGAL SERVICES WIRE	67,389.50		67,389.50
9993770	03-10-21	STATE OF CA EDD	EDD TAX QTR 3/QTR 4	12,089.23		12,089.23
9993793	03-12-21	WELLS FARGO BANK	AUTO DEP PPE 03.05	124,040.39		124,040.39
9993794	03-12-21	STATE OF CA EDD	STATE TAX DEP PPE 03/05	10,232.46		10,232.46

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9993795	03-12-21	WELLS FARGO BANK	FED TAX PPE 03/05	51,342.45		51,342.45
9993855	03-19-21	CITY NATIONAL BANK	LOAN #17-017 PYMT	145,000.00		145,000.00
9993940	03-25-21	WELLS FARGO BANK	AUTO DEP PPE 03/19	113,148.95		113,148.95
9993941	03-25-21	WELLS FARGO BANK	FED TAX DEPOSIT PPE 09/19	45,803.91		45,803.91
9993942	03-25-21	STATE OF CA EDD	STATE TAX PPE 03/19	8,981.56		8,981.56
9993943	03-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03/19	13,713.14		13,713.14
9993944	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 02/19/21	30,922.20		30,922.20
9993945	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03/05/21	31,219.65		31,219.65
9993946	03-26-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03/05	14,126.67		14,126.67
9993947	03-26-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03/19	31,236.00		31,236.00
9993949	03-31-21	WELLS FARGO - WELLSONE	NEW EE FACEMASKS	30.29		30.29
9993950	03-31-21	WELLS FARGO - WELLSONE	FACEMASK CREDIT	-10.09		-10.09
9993951	03-31-21	WELLS FARGO - WELLSONE	COVID-19 BILLBOARD	900.00		900.00
9993952	03-31-21	WELLS FARGO - WELLSONE	CAR WASH	19.99		19.99
9993953	03-31-21	WELLS FARGO - WELLSONE	EXTRACTOR SET	10.89		10.89
9993954	03-31-21	WELLS FARGO - WELLSONE	NEW GENERATOR	1,130.30		1,130.30
9993955	03-31-21	WELLS FARGO - WELLSONE	WORKING BFAS	48.43		48.43
9993956	03-31-21	WELLS FARGO - WELLSONE	WORKING LUNCH	83.92		83.92
9994009	03-31-21	WELLS FARGO - WELLSONE	CERTIFIED BACKFLOW LETTERS	77.20		77.20
9994010	03-31-21	WELLS FARGO - WELLSONE	D.PENA EXAM PREP	350.00		350.00
9994011	03-31-21	WELLS FARGO - WELLSONE	D.PENA MATH EXAM PREP	100.00		100.00
9994012	03-31-21	WELLS FARGO - WELLSONE	CERTIFIED BACKFLOW LETTERS	145.10		145.10
9994025	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY	30.75		30.75
9994026	03-31-21	WELLS FARGO - WELLSONE	PHOTO COP EXPENSE	61.77		61.77
9994027	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	76.72		76.72
9994028	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	131.52		131.52
9994029	03-31-21	WELLS FARGO - WELLSONE	PORTABLE JOHN RENTAL	265.00		265.00
9994030	03-31-21	WELLS FARGO - WELLSONE	LORMAN SUBSCRIPTION	1,794.00		1,794.00
9994031	03-31-21	WELLS FARGO - WELLSONE	MARKETING - FACEBOOK	138.73		138.73
9994032	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	104.51		104.51
9994033	03-31-21	WELLS FARGO - WELLSONE	PHOTO COPY EXPENSE	153.15		153.15
9994034	03-31-21	WELLS FARGO - WELLSONE	FEB. 2021 RINGCENTRAL	1,736.73		1,736.73
9994035	03-31-21	WELLS FARGO - WELLSONE	FEB. 2021 MICROSOFT	312.50		312.50
9994036	03-31-21	WELLS FARGO - WELLSONE	MARKETING - GOOGLE	98.93		98.93
9994037	03-31-21	WELLS FARGO - WELLSONE	MARKETING - FACEBOOK	199.39		199.39
PR031221	03-12-21	EMPLOYEES	PAPER PAYROLL CHECKS	274.17		274.17
PR032621	03-26-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,795,632.0	562,647.5	2,358,279.6
TOTAL				1,795,632.09	562,647.59	2,358,279.68
298 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL



FOOD NOW

14080 Palm Dr. Suite D-127
Desert Hot Springs, CA 92408 Item 14.
Phone: (760) 288-7878
Fax: (760) 288-7474
Tax I.D. # 95-2549152
www.FoodNowDHS.org

March 29, 2021

Mission Springs Water District
66575 2nd St
Desert Hot Springs, CA 92240

Dear Arden,

On behalf of the Board of Directors of Food Now and the hundreds of families we assist, I want to personally thank you for your generous donation of \$1,000.00. Your donation was received on 03/22/2021.

The last year has been the most challenging we have faced in a lifetime. The public health crisis and economic uncertainty has touched thousands here in our community. With your support, Food Now was able to remain open and guaranty food assistance remained available and accessible for everyone in need, particularly high-risk populations. Your generosity and support are appreciated more now during these difficult times than ever before.

We realize there are many organizations doing amazing things and all worthy of your support. We are grateful you chose Food Now. Thank you for your commitment to helping others. Thank you for your generosity and support.

Stay safe and be well.

Sincerely,

Dana C. Johnson
Executive Director
Family Services of the Desert/Food Now
Office (760) 288-7878
Cell (760) 288-5028
dana@foodnowdhs.org

*Hi Arden,
Hope you are doing
well. I would love
to take you to
lunch as soon as
we are able.*

Dana



Rotary Desert Hot Springs



**Al Horton Memorial Foundation - a 501 (c)(3) not for profit organization
Tax ID # 330796591 - P.O. Box 691, Desert Hot Springs, CA 92240**

March 15, 2021

Mr. Arden Wallum
General Manager, Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Dear Arden:

Please accept our sincere thanks to the Mission Springs Water District for becoming a Platinum Sponsor, along with the \$1,500 contribution, to this year's Desert Hot Springs Rotary Al Horton Memorial Foundations Big Heart Awards. Although this year's ceremony will be delivered virtually, your generous contribution will continue to help us in providing scholarship opportunities and other much needed services to the youth of Desert Hot Springs. As always, the support of MSWD is much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "John Gerardi".

John Gerardi
2021 Big Heart Awards
760-641-9338
jgerardi@roadrunner.com

AGENDA REPORT

REGULAR BOARD MEETINGS APRIL 15 & 19, 2021 UPCOMING EVENTS REQUIRING BOARD APPROVAL AND DIRECTOR REPORTS

UPCOMING EVENTS OF INTEREST

In accordance with Resolution 2009-2, attendance by a Director at any event not listed on the Board Affiliations List as adopted, may be approved by the Board of Directors as District service and compensated accordingly.

Date	Event	Confirmed Attendees

OTHER MEETINGS ATTENDED (no daily stipend was claimed)

Date	Event	Attendees

DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
3/2/21	DHS CITY COUNCIL MEETING	MARTIN
3/4/21	DVBA LEGISLATIVE FORUM	MARTIN
3/4/21	ACWA GROUNDWATER COMMITTEE MEETING	WRIGHT
3/9/21	CVWD BOARD MEETING (ALTERNATE FOR DUNCAN)	MARTIN
3/16/21	DWA BOARD MEETING	DUNCAN
3/16/21	DHS CITY COUNCIL MEETING	MARTIN
3/17/21	ACWA VIRTUAL CONFERENCE	DUNCAN, WRIGHT
3/23/21	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
3/24/21	ACWA VIRTUAL CONFERENCE	DUNCAN
3/24/21	SAN GORGONIO PASS REGIONAL WATER ALLIANCE MEETING	MARTIN
3/30/21	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
3/31/21	ACWA VIRTUAL CONFERENCE	DUNCAN, WRIGHT

*Participation in these meetings was done via "Zoom" or similar video technology.

**ACWA Groundwater Committee
Meeting Recap
Thursday, March 4, 2021**

Chair: John Woodling
Vice Chair: Michael Markus
ACWA Liaison: Lauren Bernadett
ACWA Analyst: Soren Nelson

Groundwater Committee Members: Log in to your [ACWA.com account](#) to access presentation materials archived on the [Groundwater Committee webpage](#).

Agenda: [Link](#)

Department of Water Resources Update (DWR SGMO Management Team)

Steven Springhorn, acting Deputy Director for Statewide Groundwater Management, provided an update on the SGMO team's recent and upcoming efforts. He expressed appreciation for ACWA's engagement in the SGMA implementation process through the Groundwater Committee. Mr. Springhorn reported that his team is focused on critically overdrafted basins, with one year of GSP review complete and more one year to go. DWR wants to make sure that they are providing assistance as other plans are being submitted.

Craig Altare reported that 18 overdrafted basins have submitted GSPs. Plans have also been received from three non-critically overdrafted basins ahead of the 2022 deadline. When DWR assessments are released, they will include a cover letter, statement of findings, and staff report assessment that explains findings of staff. Mr. Altare provided an overview of regulatory pathways available to DWR when reviewing GSPs and recommending actions. He also provided an overview of the assessment release timeline and approach.

Mr. Springhorn wants to highlight the importance of the land use and SGMA nexus. DWR would like to begin a conversation of what this looks like, where assistance is needed, and where conversations need to happen. He encourages members to look at DWR's dry well reporting website. DWR is very close to completing its Statewide AEM surveys – members should expect a webinar later this spring. DWR has also launched a new AEM webpage. DWR staff want to work closely with basins to make sure these flights are a value add for agencies. Finally, statewide datasets (2018 Statewide Land Use and Statewide InSAR Dataset) will be online in Spring 2021.

Keith Wallace reported that next week (3/8) is national groundwater awareness week. DWR will be using social media platforms to share various educational videos. DWR will also be reaching out to GSAs to support outreach and engagement efforts. DWR and the State Water Board Hosted a 2/18 joint webinar on SGMA with more than 400 attendees. Recording is available on YouTube.

Q&A:

- John Woodling: Are you far enough along to have a sense of how many plans will be found adequate or inadequate?
- DWR: It's too early to tell, but we are striving for consistency in our review of plans.

- Derrik Williams: If you update your GSP in less than 5 years, does that change your update timeline to every 5 years since your last update?
- DWR: We will look at the Water Code and follow up.

- Zoe Rodriguez del Rey: So what does this implementation schedule look like for Alternatives?
- DWR: Regarding timeline for alternatives, they follow a similar timeline as GSPs, but have different due dates. Alternatives are required to submit annual reports and update their alternatives every five years.

- John Woodling: Is this going to be led by the SGMA group? Where does ACWA need to pay attention to be engaged?
- DWR: There's a lot on our plate, but we want to be part of the conversation. PPIC and EDF are active in this space. DWR wants to make sure its hearing the outcome of those conversations so that the state can align resources with those outcomes. We haven't ironed out who will lead this effort.

- Tony Morgan: Is a GSA that voluntarily prepared a GSP for a Low priority basin obligated to prepare annual reports and 5 year updates to the GSP?
- DWR: We don't see an exemption from annual reporting or periodic updates in SGMA for low/very low priority basins.

State Water Resources Control Board Update: (Sarah Sugar, Groundwater Management Program)

Sarah Sugar presented on regulatory pathways for SWRCB intervention on GSPs, including fee structure, board investigations, actions for GSAs that submit no plans or incomplete plans. Ms. Sugar asked that interested parties view the February [joint DWR/SWRCB webinar](#) for more information.

ACWA Federal Issues Update (David Reynolds, ACWA)

ACWA Director of Federal Relations, Dave Reynolds, reports that the ACWA Federal Affairs Committee met on Feb 16. Mr. Reynolds provided an update on the extension of the WIIN Act. ACWA held its annual DC conference on February 24, which enjoyed excellent attendance. The \$1.9 trillion COVID relief bill is moving through Congress. ACWA has been particularly interested in two pieces of the package: low-income water rate assistance and language that would make funds available to special districts. ACWA and other organizations are asking for

ACWA Groundwater Committee
Meeting Recap
March 2021

\$8 billion in relief for unpaid water bills; so far, \$1.1 billion has been allocated. Language that would allow special districts to access relief funds is not currently in the bill, but we expect another attempt to insert the language in the Senate. Congress will turn next to the recovery bill, which is focused on infrastructure. ACWA is part of a coalition that is advocating for reclamation projects to be included. Mr. Reynolds also reports that the ban on earmarks has been lifted for public projects.

ACWA State Legislation Update (Kristopher Anderson, ACWA)

Kristopher Anderson, ACWA Legislative Advocate, reports on bills related to groundwater that have been introduced so far in the 2021-22 Legislative Session. Mr. Anderson reports that ACWA does not anticipate seeing bills aimed at amending SGMA itself. Rather, legislation seems focused on mitigating some of the impacts of SGMA implementation. ACWA is tracking the following bills:

- AB 252 (Rivas)
- AB 350 (Villapuduo)

Update on GRA's Strategic Plan, Initiatives, and Events (Abigail Madrone, Groundwater Resources Association)

Abigail Madrone gave a brief presentation on GRA's strategic plan, initiatives, and events. If you are interested in collaborating in reviewing the DWR Groundwater Update 2020 report, please contact Abigail at amadrone@westyost.com

Introduction to the Groundwater Management District Association (GMDA) (Steve Walthour, GMDA)

Steve Walthour presented an overview and history of the GMDA. Organizations interested in joining the GMDA should contact Steve at swalthour@northplainsgcd.org, or 806-922-7402.

Flood-MAR: Getting to Solutions (Jim Wieking, DWR)

Presentation from Jim Wieking on Flood-MAR efforts over the last three years, including an overview of the Flood-MAR network.

Updates from Subcommittees

a) Legislative Issues

The primary role of the subcommittee is to take a closer look at groundwater legislation and convey thoughts to SLC and ACWA staff. The subcommittee has been discussing how to support DWR with budget requests for \$60 million in SGMA implementation funding. Next meeting is March 23.

b) SGMA Implementation

The subcommittee has been working to identify well-defined problems and sort them into categories. Some of those categories are: data gaps, stream depletion, tools and data, water

rights. Working on potential recommendations or actions for how ACWA can address some of these issues. Subcommittee is trying to be forward-looking and envisioning SGMA implementation 5 years out. Next meeting is March 16.

c) Groundwater Quality

The subcommittee has met twice, with 15 participants from a diverse range of members. More participants are welcome. The subcommittee is cognizant of not being duplicative of ACWA Water Quality Committee. Topics of discussion have included: water quality impacts of recharge, urban stormwater infiltration, salinity and nutrient management, lack of water quality data from wells, water quality needs of SGMA compliance, & DAC water quality needs.

Drafting ACWA's Updated Policy Principles (Michael Markus, Vice Chair)

The last time ACWA's groundwater policy principles were updated was in 2009. They need to be refreshed to reflect SGMA and other developments in the last decade. A small committee of the Chair, Vice Chair, and subcommittee chairs will put together working draft that will be run through each subcommittee on specific topics as needed. That draft will be reviewed by the committee as a whole before being presented to the ACWA Board of Directors in 2-3 months.



General Manager's Report April 2021



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APPENDIX A - Federal Update from Carpi & Clay
APPENDIX B – Federal and State Legislative Update from CSDA
APPENDIX C – Wastewater and Water Production Tables
APPENDIX D – Public Affairs Information

ADMINISTRATION

Accounting Department

The Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the Mission Springs Water District Board of Directors (Board). Below are project highlights and summaries for the previous month:

Budget

The Fiscal Year 2021/2022 budget process has begun. Draft budget reports containing past expenses are being disseminated to departments for review and comment. First draft budgets are due to Accounting by April 12th.

COVID-19 Cost Impacts

On March 19th California Senate Bill 95 (SB 95) was signed by Governor Newsom to ensure access to up to 80 hours of COVID-19 supplemental paid sick leave for eligible employees, including those advised to quarantine or isolate and those caring for COVID-impacted family members. As such, the Accounting Department has started to revise applicable sick leave hours as SB 95 covers COVID 19 supplemental paid sick leave of 80 hours retroactive to January 1 and through September 30.

Cash

Total cash receipts for the month of March amounted to \$1,498,067.00 consisting primarily to customer bill payments and charges for several new connections. Additionally, the District received \$74,560 from BLX for the new Rolling Hills Project. Finally, a wire transfer in the amount of \$147,626.80 was received from First Residential towards the Desert Willows Water Line Replacement Project.

Cash Disbursements for the month of March amounted to Accounts Payable – \$1,840,851.60 with the largest payment of \$335,657.56 to Desert Water Agency and total payroll of \$432,236.04.

Bank balance on March 31st amounted to \$7,056,825.71 with large collections from the county in January. Finance is waiting to hear from CalPERS to open a new CalPERS fund that earns a significant amount of interest that will be credited to the District's \$4 million Unfunded Liability.

Wire payments were made in March for:

- City National Bank – \$145,000.00
- Slovak Baron & Empey – \$67,389.50

Technology & Software

Accounting continues to make workflow improvements with the help of the Laserfiche and Microsoft Teams programs. Also, the Accounting staff met with OneSpan on strategizing how to implement digital signatures on workflow procedures to reduce paperwork and improve efficiency.

Payroll Changes and Updates

Processing of employee W-2 Forms, Board approved Cost of Living Adjustments (COLA), several merit adjustments, and other payroll changes occurred in the month of February.

- All State and Federal filings have been completed through December 31, 2020.
- All W-2 forms were completed and distributed to employees. They were mailed out to employees who have since separated from the District.
- Payroll processed several employee Change of Status Forms for employee's performance evaluations with merit increases and retroactive to their anniversary date.
- All COLA pay increases have been processed.
- Accounting processed several employee changes to their deferred compensation deductions through Lincoln Financial.
- The accounting department worked with HR to track the Families First Coronavirus Response Act (FFCRA) benefit extension as approved by the Board. The Federal benefit expired December 31st with an exception allowing companies to extend the benefit to their employees if they choose to.

Enhancements to several processes occurred to make the department more efficient.

- Implemented same day ACH with Wells Fargo to correct payroll problems on the same day as opposed to waiting a day or two to be corrected.
- Improvements continue to be made to the timecard process and certain clarifications have been recommended to the handbook related to overtime and holiday pay. A timesheet training is being discussed for these updates.
- Accounting worked with the accounting software developers to make the system calculate Compensatory Time when an employee chooses it instead of overtime. This was previously being done by manual calculation.

Other Important Items

- The accounting received an updated contract for the 2021 audit that will be presented to the Board in April for approval.
 - Includes this year's work create a Comprehensive Annual Financial Report (CAFR) that will provide better financial reporting.
 - Additionally, the CAFR will help the District secure the CSDA Certificate of Excellence award in financial reporting.

Customer Service Department

Disconnections due to Non-Payment

On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting shut offs of water service to residences and critical infrastructure sector small businesses. As such, MSWD has been working with and tracking those customers who have been the most impacted by the COVID-19 pandemic. Beginning in March, MSWD Customer Service staff will begin contacting those customers with high, unpaid balances to inform them of programs and options which are available. The programs and options include waiving of late fees, 12-month payment plans, utilization of the CARE program or Help2others for bill assistance, and high consumption adjustments due to leaks.

As of March 31, 2021, the accounts receivable over 120 days in age amounted to \$591,320.54. There is currently an effort by CSDA to get a share of the State's portion of the recent Federal Infrastructure bill that has funds designated in it. Staff will keep the Board updated as to the progress of this effort.

United Way Customer Bill Assistance Program

The United Way Customer Bill Assistance Program continues to be utilized by those customers who have been impacted the most by the COVID-19 pandemic. 219 customers received bill assistance in 2020 through the Help 2 Others program.

Continued overview of Lobby closure and COVID-19 response

With the customer lobby access still closed to the public, MSWD Customer Service Representatives continue to assist our customers with minimal disruption. We feel comfortable remaining closed if needed due to COVID-19, customers have adapted, and we are assisting in creative ways if needed if the customer does not have internet access.

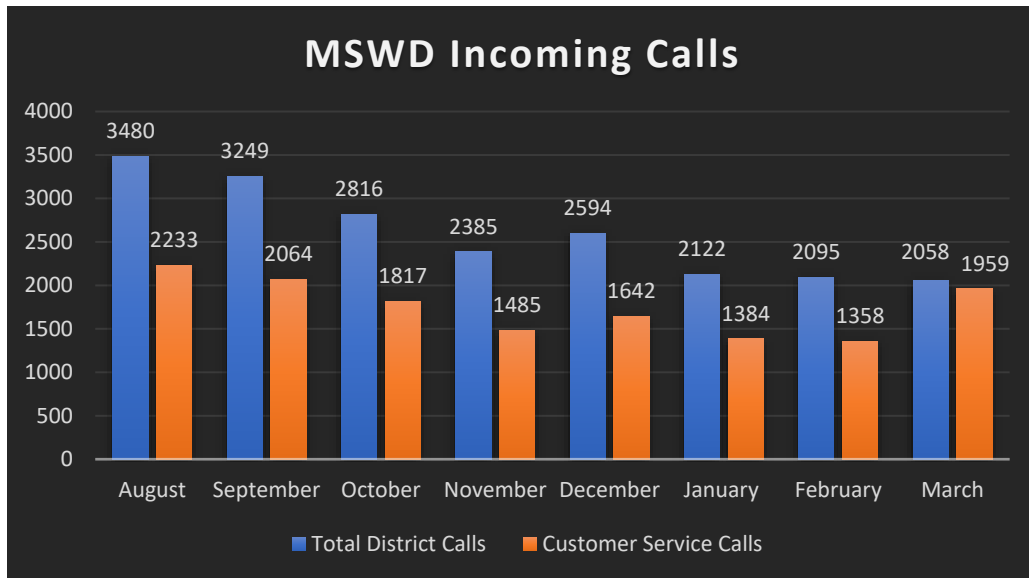
- If customer states they have been out of work due to COVID-19 we will remove late charges, and as with all customers create extensions and payment plans.
- All Customer Service staff is working in office with distancing.
- All Field Service Technicians are working to serve customers in individual trucks.
- Applications available on MSWD.org
- Mailing paper applications to customers that are unable or uncomfortable with online processes.

Ways to pay bills during lobby closure

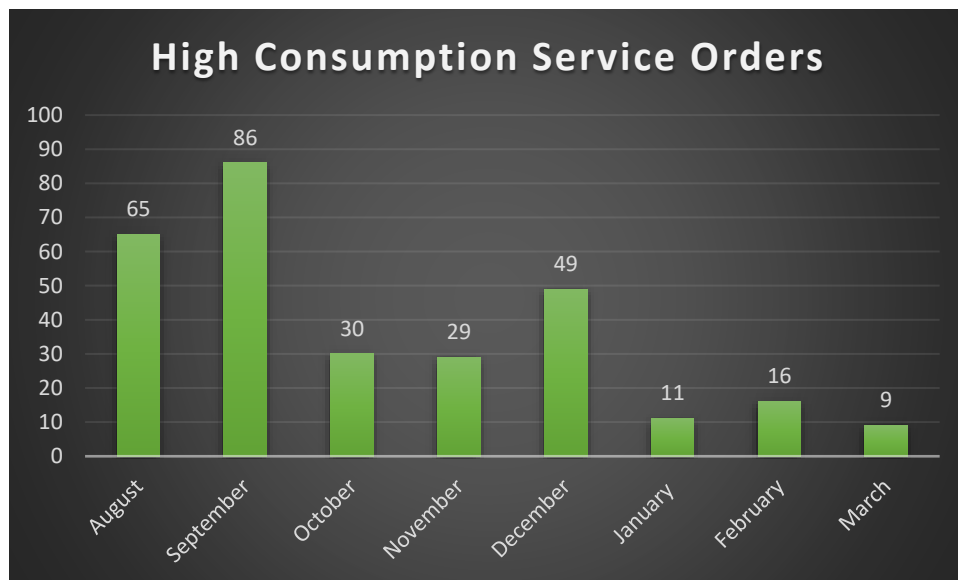
- Customer can drop payments (check or money order) in the drop box
- Customers can pay at 7-11 in DHS, Walmart and must have their bills present
- Payment Portal on MSWD.org
- Customers can call in and pay through the IVR system
- Paypal option through Paymentus

Calls into the Customer Service Department since June 2020

We continue to see decline in customer service calls from our monthly highs in July 2020 with the exception of December. Many calls are for payment extensions, late fee removal requests, lien release requests, new property start/stop service. The chart below represents MSWD incoming calls and those received by the Customer Service staff.



Similarly, we continue to see a decline in the high consumption service calls from the high in September. These service calls typically include reviewing the customers consumption history, usage alerts, and/or limited site investigations.



Purchasing Department

The Purchasing Department Staff continues provide sanitization supplies to ensure wipes, hand sanitizer, disinfectants are available to all District buildings, and vehicles for the safety of the staff.

Purchasing staff continues to work with its vendors to find an acceptable meter box/lid replacement for the Dillon Mobile Home Park. There are approximately 100 homes with a style of box/lid combination that is no longer available. We are working with Ferguson on a DFW-Lid that may work.



ENGINEERING AND OPERATIONS

Engineering Department

Below is a list of Capital Projects and status updates.

Well 42 Project

Layne Christensen Company began construction on February 4th. Progress completed includes mobilization, clearing and grubbing the site, installing sound walls to minimize noise to surrounding properties, installing the conductor casing, and began drilling the pilot hole. The pilot hole with a target depth of 1,200 feet has been completed.



Staff and construction management consultant (TKE Engineering) continued hosting weekly construction progress meetings, processing submittals, responding to RFIs, processing the progress payment, and coordinating with Southern California Edison regarding the new electrical service.

N. Indian Canyon Drive Sewer Project



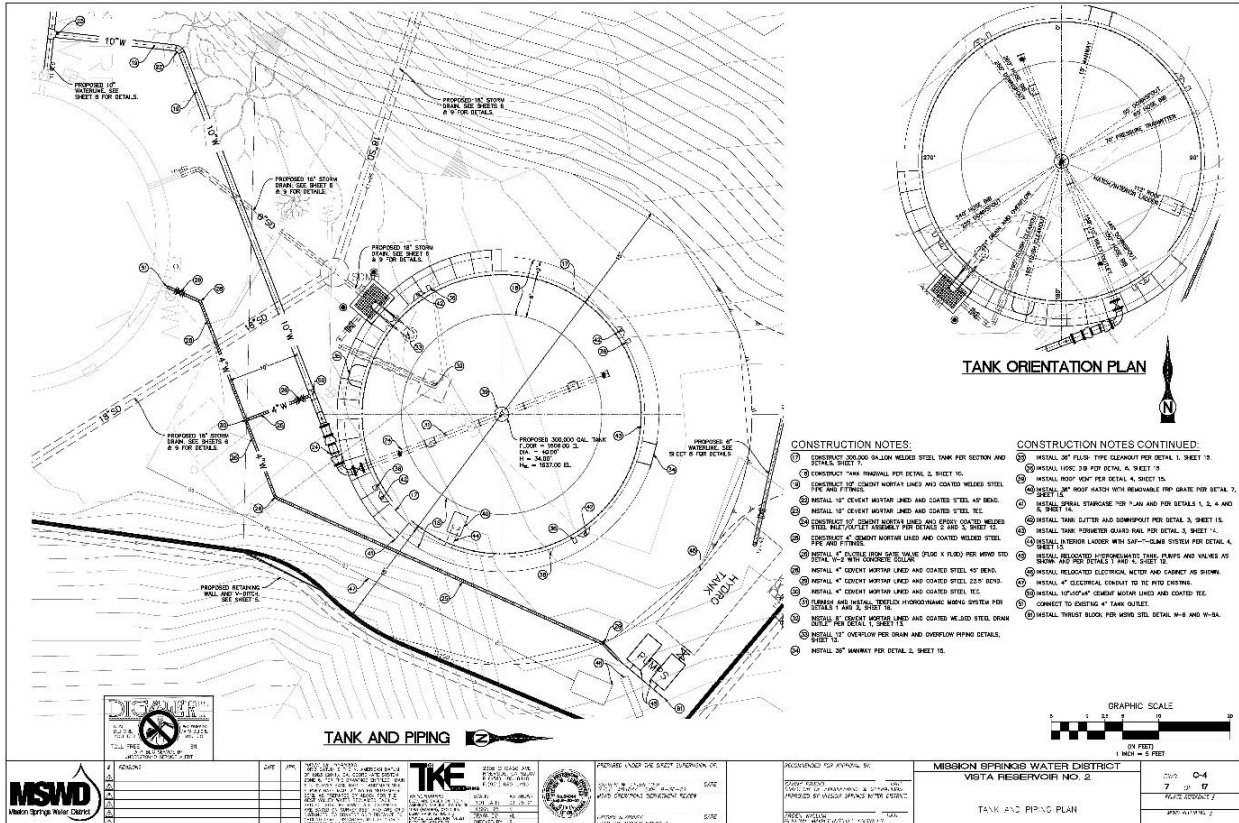
Downing Construction (Downing) began construction on March 8th. During the first month of construction, Downing has completed most of the sewer mainline, with the remaining portions, manholes, and sewer laterals to be completed in April.

Terrace Reservoirs Rehabilitation and Site Improvements

Staff issued the Advertisement of Bids on March 11th which initiates the bidding process. Staff and the design consultant (TKE Engineering) completed the mandatory pre-bid job walk on March 22nd and issued a response to questions on April 1st. During the pre-bid job walk, staff identified the presence of burrowing owls at the project site. Up until now, owls had been witnessed on-site. Staff is working with the CEQA consultant (Tom Dodson and Associates) to complete a pre-construction survey and identify a relocation plan, if required. The bid opening is scheduled for April 8th and staff anticipates bringing a recommendation of award to the Board for award in May/June.

Vista Reservoir No. 2

The consultant (TKE Engineering) completed the final design during the month of March. Staff completed its review of review on the draft Initial Study (IS) and Mitigated Negative Declaration (MND) with comments submitted to the CEQA consultant (Tom Dodson and Associates). Once the comments are addressed, the IS and MND will be circulated for public review. The Notice of Advertisement will be issued in April.



Desert Willows Community Water Line Replacement

In March, the MSWD Board approved the Cooperative Agreement (CA) between MSWD and the Desert Willows Property Owners Association (DWPOA). The CA has been executed and the first of three payments have been received. Also, in March the Board approved the Award of Construction to the Van Dyke Company. Staff and the construction management/inspection consultant (Wallace & Associates) conducted the pre-construction meeting, issued the Notice to Proceed and began reviewing material submittals. Construction began on March 22nd, starting with all streets within the DWPOA Community being pulverized.

AD-18 – GQPP Sewer Project Areas “H” & “I”

Staff and consultant continued coordination with one property owner regarding a required pipeline/utility easement and selected an alignment alternative that is being circulated to the owner for approval. Acceptance of the alignment alternative has not been received

from the owner; therefore, Staff placed the final design on hold until the alignment and easement are finalized.

Water System and Wastewater System Comprehensive Master Plan Update

Following Board Award in March, Staff issued a contract to the consultant (Michael Baker International) for execution. Staff plans to kick the project off in April.

Horton Odor Control Project

Following Board approval in March for award of construction, a construction agreement with AToM Engineering Construction, Inc. has been executed. Staff and the construction management/inspection consultant (Michael Baker International) is working to get the project ready to begin construction in April, which includes finalizing contract formalities, conducting the pre-construction meeting, issuing the notice to proceed and processing material submittals.

Backup Generators for Well Sites 27-31, 32 and 37 Projects

Staff has issued a Request for Proposal for the design of this project. Proposals are due on April 6th. Staff will be reviewing and scoring the proposals received. Award of contract to the selected consultant is expected to be done in April or May.

Horton Effluent Filtration System

Staff has issued a Request for Proposal for the preparation of the design and specifications for the project. Proposals are due April 8th, at which time, staff will review and score all proposals received.

Well 22 Rehabilitation

The consultant (TKE Engineering) has completed the preliminary design and is meeting with Staff to review. Following confirmation of preliminary design, the consultant will complete the 60% design for additional review.

AD-18 GQPP Sewer Project Area "D3-1"

The consultant (TKE Engineering) completed the draft plans, specifications, and engineer's estimate. Staff is currently reviewing.

MSWD Regional Water Reclamation Facility:

This item has moved from this report to the Board Packet as a monthly update.

Administrative Building

This item has moved from this report to the Board Packet.

Operations & Maintenance

Construction & Maintenance

Construction & Maintenance Staff (C&M) completed approximately 307 water line location requests in March. Staff continues to use iPads with the GeoViewer Mobile app to streamline and manage line locations. C&M also replaced 8 water services and repaired 18 service line leaks and 10 main line leaks. Approximately 63,280 gallons of water loss was recorded due to water leaks.



One of the largest reported leaks occurred during a traffic accident where one of the District's fire hydrants were damaged which required staff to clean and repair the area at night. Below are several pictures from the area.



Staff continues to implement the maintenance programs, which consist of ground valves, blow-offs, Cla-Val valves, and fire hydrants. There were 139 ground valves exercised, two fire hydrants flushed, and 173 blow-offs flushed and inspected which now completed the flushing of the blow-offs for this year. There were two Cla-Val valves serviced this month and 20 air release valves inspected.



Staff replaced sample stations in various locations for Water Production to ensure they are in the best condition for water sample taking, and continues to make new installs a priority as they are received. 18 new water services were installed this month.

Fleet and Facility Maintenance

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Disinfection is completed four times a week and janitorial services are completed twice a week. Building maintenance continues at District facilities such as the Administration Building and Corp Yard. Maintenance includes light replacements, smoke detector battery replacements, and flagpole repairs. All fire extinguishers were inspected during the month of March.

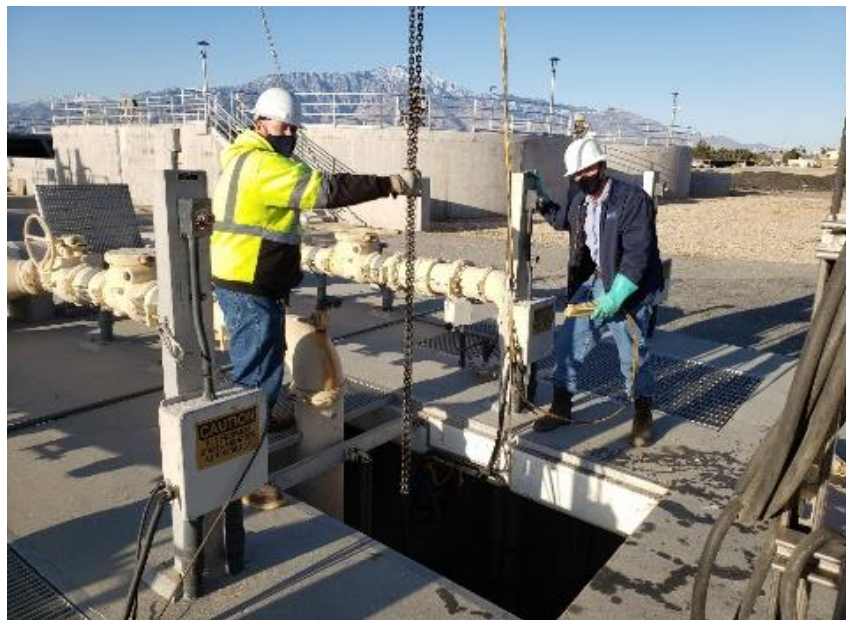
Staff tests the standby generators as part of our monthly maintenance program. This testing ensures the generators are ready when needed.



The District continues to utilize Southern California Fleet Services for maintenance and repairs of District vehicles and equipment. Unit 406 and 409 were taken to Palm Springs Ford for warranty work this month. Units 388 and 407 had tires replaced. Staff requested to have a backup camera installed on unit 414 (valve maintenance truck) to help with backing into a valve location to position more efficient and safer. Staff removed an old generator and storage box off the CCTV trailer and redesigned and mounted a new generator.

Wastewater

Staff spent a combined 504-man hours performing routine plant maintenance, equipment maintenance and plant operations at the Horton and Desert Crest plants during the month. Also during that timeframe, staff spent 270-man hours operating the sludge belt filter press, filling and removing 13 trailers of sludge from the Horton and Desert Crest Plants.



The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest Plants.

WASTEWATER FLOW MGD				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.	1.859783	2.040589	0.043382	0.048920
Apr.				
May				
June				

Additional wastewater flow information is provided in Appendix C.

Staff collected 31 samples and spent 35-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District discharge requirement. Wastewater staff along with Engineering staff will soon begin working on a Cloth Media Filter CIP project to help better the effluent leaving the process at Horton WWTP.

With all teams and staff now back in the office, the Wastewater Department has continued the seven-day week operation but will possibly be transitioning back to the 9/80 next month.

No SSOs occurred in the collection system. No problems occurred at the Dos Palmas Lift Station. The operators continued to visit the site each day (Monday thru Friday) to check proper pump operation, ensure the SCADA system is working properly, and checking site security.

Staff continues to pull the influent pumps due to ragging of “flushable wipes” as needed on a weekly basis, including weekends. Pumping GPM and Hz on the pumps are checked daily to ensure pumps do not need to be pulled out more frequently.



The percolation ponds at the Horton Plant remain close to capacity. Horton WWTP continues to have ongoing issues with its percolation ponds. This month, staff brought Landmark Consulting to evaluate the ponds and determine a game plan to assist the District in the percolation process. During this exploratory work staff was required to take one pond out of service. To accomplish this task, staff evaluated all options and determined a temporary pond in the south east corner of the facility would need to be re-constructed and properly tested to accommodate effluent without worry of a breach. Staff from Construction and Maintenance (C&M) were tasked with working on building the temporary pond back up and on March 25th and 26th, C&M staff in conjunction with Landmark Consulting built up the berms and confirmed proper compaction and integrity. Staff also contacted the State Water Resources Control Board to notify them of the construction of the temporary pond and the status of the existing ponds at the plant. On Saturday, March 27th, staff was given the green light to start pumping into the temporary pond to keep up with the flow of the treatment plant while pond #8 was being cleaned, evaluated, and ready for service. Staff received odor complaints coming from the Horton WWTP during public comment at the January Board meeting. In response to these complaints, staff located the source of the odors and promptly removed the source. The odors were coming from one of the old asphalt sludge beds where bio-solids had been removed from one of the plant’s clarifiers and were spread out to dry. The solids ended up going septic from the temperature change and the rain that we received. Staff worked diligently to haul away the material that caused the odor issues. Pond #6 was cleaned on March 4th, Pond #5 was cleaned on March 18th, and Pond #8 was cleaned on March 28th.



The interviews to fill the open Collections I/II position have been completed and an offer was made to one of the candidates in late March which has been accepted. A start date is pending satisfactory completion of all pre-employment requirements.

Collections Staff cleaned 26 segments totaling 6472 feet in the Agua Dulce neighborhood. During the cleaning process large amounts of sand was removed from the system blocking flow in the mainline. A few segments in the area were inspected with the CCTV equipment to be sure the mainline was clear.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections added each month.

New Sanitary Service Connections to Collection System

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	8	7	9	51	2	1
Aug.	4	1	8	53	2	4
Sep.	5	2	12	8	11	2
Oct.	9	4	8	12	4	21
Nov.	50	10	9	7	7	1
Dec.	9	3	3	64	1	0
Jan.	21	7	1	16	8	3
Feb.	23	5	1	42	0	3
Mar.	48	1	0	23	5	0
Apr.		3	3	15	30	0
May		11	3	20	45	7
June		7	3	6	70	4
Annual Total	177	61	60	317	185	46

Additional sanitary service connection information is provided in Appendix C.

Quarterly PFAS sampling on the three groundwater monitoring wells, Horton influent and effluent, and the Horton belt press sludge was done this month.

Staff assisted in opening a blockage in the maintenance shop bathroom to help it drain. Suitable tools were purchased for future blockages if needed with the coordination of the Facility Maintenance Department.

Water Production

Staff collected 56 routine samples, 7 general physical samples, and quarterly uranium samples at Well 26A for analysis this month. Staff has been taking turns on the sampling rotation. Water Production has been assisting Engineering in coordinating their new construction sample pickups with the lab.



Staff continues to deliver chlorine to well sites on a weekly basis. Staff delivers chlorine to the well sites on Thursdays, however, we do have certain situations where we will deliver chlorine to sites if needed earlier in the week. Staff maintains daily chlorine level records using their iPads in the GeoViewer program. Records are kept keeping track of trends, and levels of the previous day, and for any state reporting.

Staff conducted monthly chlorine pump & injector maintenance. Part of the maintenance program includes inspection of the chlorine pumps, chlorine injectors, and chlorine barrels on a monthly basis. Staff continues the deep cleaning maintenance of our chlorine barrels, and continue making their way through the system. Staff has began to change out all chlorine injection pumps throughout the District. All well sites in the Whitewater area (PSC) & (WPSV) are completed.



Staff sounded water levels for 13 production wells and nine monitoring wells. Staff usually strives to get soundings done early in the month and conduct other maintenance for the month after the soundings are completed. Staff has assigned sites; however, they will help each other with soundings if needed to get these done early in the month.

On March 2nd, staff met with personnel from Nobel to test out a new GeoViewer feature on their app. Staff along with Nobel Systems visited well sites 29, 27, and 31 to conduct this test. Staff continues to work with Nobel on issues that can better the day-to-day entries and reports.

Staff continues to manage and oversee the landscape work of Sanderson Landscape Solutions at 36 sites throughout the District. Staff also continues to manage and oversee the work of the pest control company. The pest control service is done on the third Friday of every month. Service was completed on March 19th.

Staff conducted the overflow maintenance of 19th St. reservoir on March 3rd. This maintenance is conducted monthly and reported on our water loss report.

On March 18th, our staff assisted MSWD Public Relations personnel in delivering water to a location where COVID-19 vaccines were being administered here in DHS.



Staff continues to work with Southern California Edison (SCE). On March 23rd, SCE had a power outage that was caused by an electrical wire that was damaged possibly due to the high winds. This power outage impacted well 27/31, well 29, and Little Morongo reservoir. Staff contacted SCE and made the necessary changes to keep good water levels in our tanks. SCADA was monitored until the power came back on.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, water services are always being added. Below is a summary of new water services added each month. The total water connections in the District system are currently 13,091.

New Water Services added Monthly

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	7	4	5	7	2	0
August	6	10	5	3	2	2
September	18	2	14	4	13	3
October	13	3	21	8	3	20
November	10	16	4	0	7	3
December	2	17	3	3	2	0
January	15	6	3	20	1	1
February	13	8	5	11	1	0
March	16	2	3	6	5	0
April		1	3	7	11	2
May		12	5	11	9	8
June		11	2	8	2	10
Annual Total	100	92	73	88	58	49
Avg/ Mo.	8.33	7.67	6.08	7.33	4.83	4.08

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. Below is a summary of MSWD water production for each month since FY-2016.

Monthly Water Production

	FY	Variance		FY	FY	FY	FY	FY
	2020/21	from prior		2019/20	2018/19	2017/18	2016/17	2015/16
	AF	year	%	AF	AF	AF	AF	AF
		AF						
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38
February	495.61	-25.24	-4.8%	520.85	415.49	512.79	453.39	483.92
March	625.80	68.07	12.2%	557.73	490.92	536.09	549.50	514.05
April		0.00	0.0%	573.02	635.08	644.06	540.56	502.36
May		0.00	0.0%	698.99	598.36	697.15	731.81	601.83
June		0.00	0.0%	806.02	710.39	688.74	732.68	685.93
TOTAL	6221.54	317.78	5.4%	7981.79	7617.30	8017.06	7476.47	6,903.75

Well 26

Well 26 was taken out of service on November 12, 2020. The Water Production department has been inspecting every step of the work done by Layne Christensen. This well is now back up and running. Before the well went down and was taken offline it was pumping approximately 235 gallons per minute. This well is now pumping over 500 gallons per minute. In 2019, SCE performed a pump test on this motor and determined that the overall plant efficiency could be improved from 37.6% to 70%. SCE estimated an annual power savings of \$7,000/year.

Well 33 Solar Site

Staff continues to monitor the performance of the solar system. The February performance report showed that the system produced 155,102 kilowatt hours, which is within 91% of expected energy output.



Water Resources

Below is a list of water resources related activities for the prior month:

Integrated Regional Management (IRWM)/Coachella Valley Regional Water Management Group (CVRWMG)

- DWR accepted the CVRWMG's request to modify the existing boundary to include the areas northeast/east of the Salton Sea (i.e., North Shore and Bombay Beach).
- Staff attended a kickoff meeting for the Prop 1 Round 1 Implementation grant, establishing the quarterly reporting and invoicing requirements for our projects.

Mission Creek Subbasin SGMA and 2022 Alternative Plan Update

- The Final SGMA Annual Report for Water Year 2019/20 was submitted to DWR (two hard copies were provided to the District).
- Staff and consultants (TKE Engineering and EnviroLogic Resources) completed review of the Revised Model Calibration Report.
- Staff continues to monitor progress on the model forecasting scenarios that simulated the changes to the Mission Creek and Garnet Hill Subbasins based on future water demand and proposed agency projects.
 - Staff and consultants (TKE Engineering and EnviroLogic Resources) are working together to provide additional information of the timing of recycled water and recycled water recharge implementation for the model forecast.

San Geronio Pass Subbasin SGMA and 2022 Groundwater Sustainability Plan

- The consultant (Intera) has completed the groundwater model calibration and demand forecasting process. Staff expects the draft modeling summary report for review in April.
- Staff, consultants (Provo & Prichard, TKE Engineering, and EnviroLogic Resources), and DWA continued to meet regarding the sustainable management criteria specific to MSWD's service area within the San Geronio Pass Subbasin.

Indio Subbasin 2022 Alternative Plan Update

- Staff attended the Public Workshop No. 4 on March 3rd which covered updates to the Indio Subbasin groundwater model and demand projections.

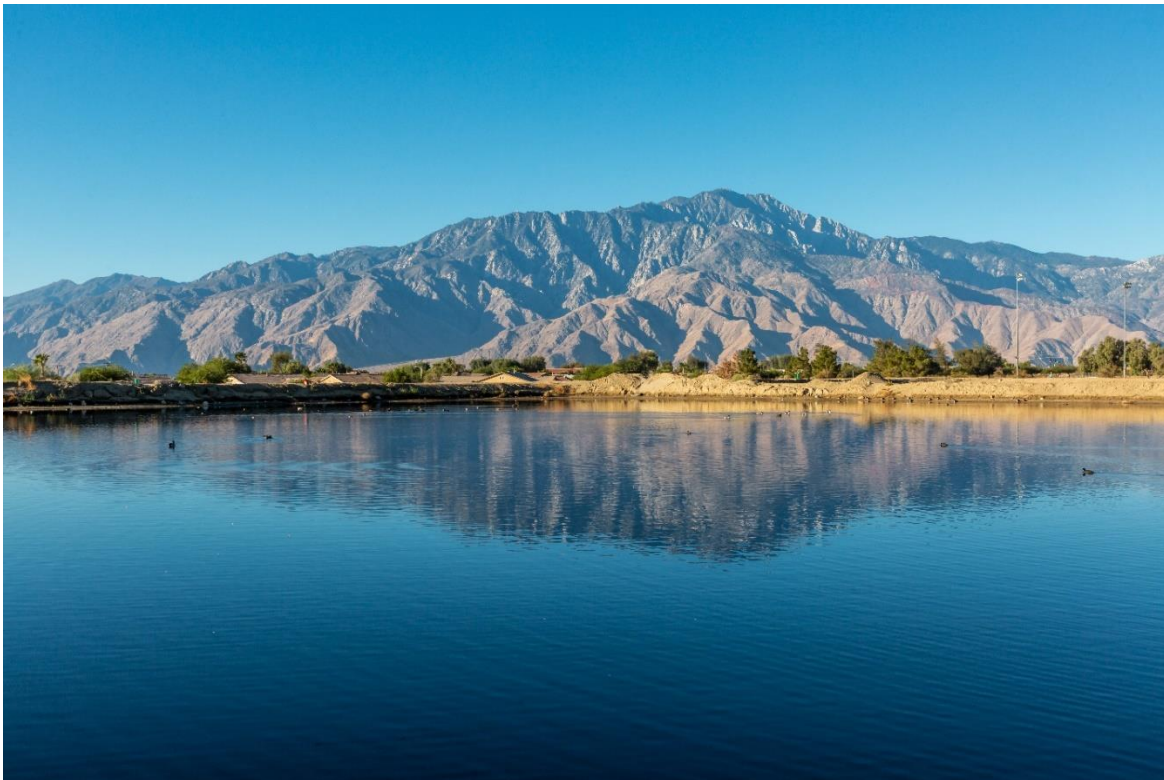
Salt and Nutrient Management Plan (SNMP)

- The consultant (West Yost) completed the CV-SNMP Update Workplan, which staff is reviewing.
- The SNMP agencies held a kickoff meeting for the Monitoring Plan Implementation to discuss agency requirements, timelines, and required information.

- The SNMP agencies are seeking a Technical Support Services grant with DWR for the construction for additional monitoring wells required to support the SNMP monitoring plan.

2020 Regional Urban Water Management Plan (UWMP)

- The consultant (WCS) continued progress on the draft Water Shortage Contingency Plan to meet DWR's new requirements. Staff is expected to bring a revised Water Shortage Contingency Plan to the Board in May and June for review.
- Staff and consultant (TKE Engineering) have completed reviews of the three administrative draft UWMP sections. Additional administrative draft sections are schedule for this month. The Public Draft UWMP is expected by May 25th and will be brought to the Board for consideration in June.



PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

Outreach

CV Water Counts: The CV Water Counts Outreach report for the month of March can be found in Appendix D. Next CV Water Counts meeting: April 15th at 2:30 pm.

MSWD Digital Advertising report for month of March can be found in Appendix D. This includes the two types of ads we are running on Google and Facebook as well as website analytics.

- Google – 3 total ads: Fix a Leak Week/Conservation Kit, Toilet Rebate, and Conservation Kit
- Facebook/Instagram – 3 total ads: Fix a Leak Week/Conservation Kit, Toilet Rebate, and Conservation Kit

MSWD Social Media Report for month of March can be found in Appendix D. This report highlights Facebook, Twitter and Instagram posts.

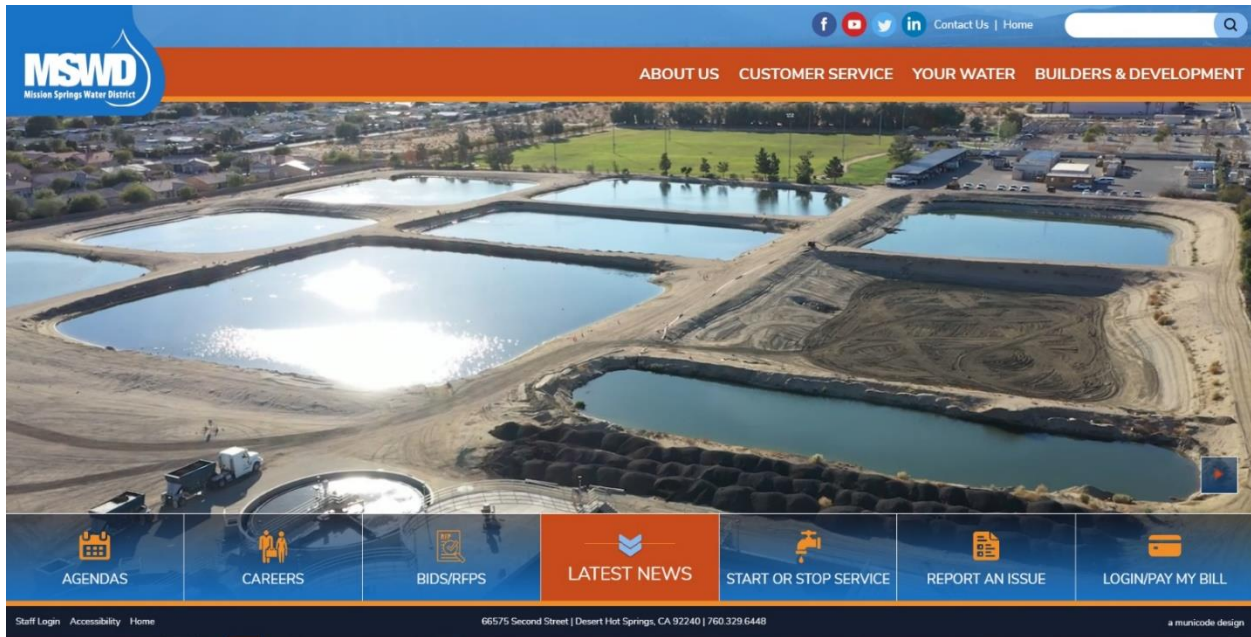
COVID-19 Vaccination Call to Action – On March 18th the Public Affairs team received a call about the long wait and long lines of community members waiting for their vaccination shot at the Carl May Community Center. They were calling to see if MSWD would be willing to donate and pass out water bottles to the individuals waiting in line. Over a two-day period (3/18-3/19), 20 cases of water were provided.



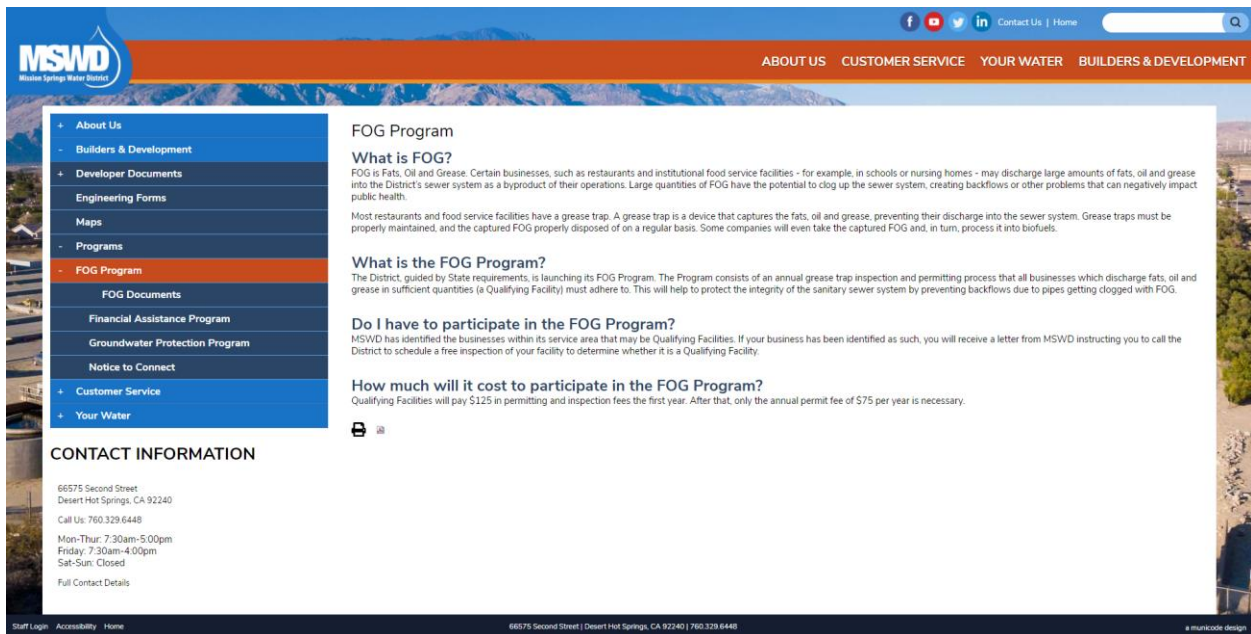
New Website

The new website development is underway. With a potential launch date of early to mid-June 2021. Below are a few screenshots of the home page and a content page. Next step is the conversion of the content for the current website to the new website and working internally with other departments. The mobile version is also under development.

Home Page:



Inside Page:



Conservation

Six (6) toilet rebates were processed in March, totaling approximately \$600 in incentives for customers to replace less efficient toilets. In March, the public affairs (PA) team did a big push about the toilet rebate programs on social media, including boosted posts and digital ads. A bill insert is still being considered. We have received an inquiry from Desert Cove for 30 toilets, status pending. As businesses (i.e. hotels and others) begin to reopen, our hope is that commercial customers will also be interested in the program.

As we start having warmer weather, the PA team has pushed Indoor Conservation Kits on social platforms and on the website. Multiple digital and facebook ads have really garnered more interest in the Indoor Conservation kits. In the month of March, a total of 29 kits were requested by customers. The digital ads will continue running. The request for kits have also been logged in each customer account. If a customer calls in with high consumption, the CS team is aware to check the cust. account and to offer a kit to be sent, if one has not already been received.

Government Affairs

Chris Palmer from CSDA invited MSWD to participate on a call with a member of Congressman Ruiz' staff to discuss special districts and what are one of the areas of concern for each District in 2021. The call took place on March 31st and included individuals from the Coachella Valley Public Cemetery District, Desert Recreation District and Coachella Valley Mosquito & Vector Control District. MSWD discussed the amount of delinquent bills and that our main concern is the Governor's moratorium and that when lifted it will affect those customers. The lack of CAREs Act or American Recovery Act funding for special districts was also discussed. Congressman Ruiz' staff will be following up with each individual member on the call to further discuss needs.

Water Bottle Program

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
3/18-19/21	Carl May Center	COVID-19 Vaccine Clinic	20
		Total Cases	20

Reporting for the State Water Resources Control Board

The monthly water use reported to the SWRCB is attached in Appendix D.

APPENDIX A - Federal Update from Carpi & Clay

Mission Springs Water District Federal Update

March 31, 2021

Congress Passes the American Rescue Plan

Earlier this month, Congress passed, and President Biden signed into law another COVID-19 relief package entitled the “American Rescue Plan” (ARP). The following was included in the \$1.9 trillion bill:

- **\$350 billion for state and local governments**, of which \$130.2 billion for cities and counties divided evenly (\$65.1 billion for cities and \$65.1 billion for counties)
 - Funding will be distributed in 2 parts: 50% of the funding will be distributed starting 60 days after the bill is signed into law, and the other 50% one year after the initial funding was distributed
 - Among other things, funding can be used for revenue replacement as a result of COVID-19 as well as for necessary investments in water, sewer, and broadband infrastructure
 - State and local governments are allowed to transfer to a private nonprofit organization, a public benefit corporation involved in the transportation of passengers or cargo or a special-purpose unit of state or local government.
- **Extends the Families First Coronavirus Response Act paid sick time** and paid family leave credits from March 31, 2021 to September 30, 2021 and allows state and local governments to access the paid sick time and paid family leave credits
- **\$25 billion for Emergency Rental Assistance** (which also allows for payment of utility bills)
- **\$500 million for the Low-Income Household Drinking Water and Wastewater Emergency Assistance Program** that would remain available through September 30, 2023

Update on Low-Income Household Water Assistance Program

In the COVID-19 relief bill that was passed in December 2020, there was \$638 million included for the Department of Health and Human Services (HHS) to create a grant program to provide low-income households with federal funding to pay for drinking water and wastewater services. The grant program, called the Low-Income Household Water Assistance Program (LIHWAP), will be managed by the Office of Community Service (OCS) in the Administration of Children, which also manages the Low-Income Home Energy Assistance Program.

Recently, OCS reached out to governors asking each state to identify a point of contact for the state regarding this program. Now that Xavier Becerra has been confirmed to be the Secretary of HHS, it is anticipated that there will be additional movement on this grant program in the coming weeks.

House Members Reintroduce Wastewater Legislation

Chair of the House Committee on Transportation and Infrastructure Peter DeFazio (D-OR), Chair of the Subcommittee on Water Resources and Environment Grace Napolitano (D-CA), and Representative Brian Fitzpatrick (R-PA) reintroduced the “Water Quality Protection and Job Creation Act of 2021”. The bill would:

- **Authorize \$40 billion over five years in wastewater infrastructure investments through the Clean Water State Revolving Fund**, which provides low-interest loans, loan subsidizations, and grants to communities for wastewater infrastructure.
- **Authorize an additional \$2 billion for grants to municipalities** to capture, treat, or reuse sewer overflows or stormwater.
- **Authorize \$2.5 billion in grants for States** to implement State water pollution control programs.
- **Provide \$1 billion for Clean Water pilot programs** for watershed-based efforts to address wet weather discharges, to promote stormwater best practices, to undertake integrated water resource management, and to increase climate resiliency.
- **Authorize \$1 billion in grants for alternative water source projects**, such as wastewater or stormwater reuse, to augment the existing water supplies.
- **Provide \$1 billion in Clean Water Act grants to municipalities** to implement treatment standards for PFAS and other emerging contaminants.
- **Provide \$2.5 billion in wastewater infrastructure assistance** to address the backlog of critical needs for Indian Tribes.

Senate EPW Committee Approves Water Infrastructure Bill

Last week, the Senate Environment and Public Works Committee approved on a bipartisan basis the “Drinking Water and Wastewater Infrastructure Act of 2021”. This bill would seek to authorize more than \$35 billion for water resource development projects across the country with a focus on upgrading aging infrastructure, addressing the threat of climate change, investing in new technologies, and providing assistance to marginalized communities. The bill now awaits consideration by the full Senate.

Legislation Introduced to Protect Critical Infrastructure

Rep. John Katko (R-NY) has introduced the “DHS Industrial Control Systems Enhancement Act of 2021”. This bill would solidify the Cybersecurity & Infrastructure Security Agency’s (CISA) lead role in protecting our nation’s critical infrastructure, particularly industrial control systems (ICS), from cyber threats by amending the Homeland Security Act to require the Director of CISA to maintain capabilities to detect and mitigate threats and vulnerabilities affecting automated control of critical infrastructure. This includes maintaining cross-sector incident response capabilities to respond to cybersecurity incidents and providing

cybersecurity technical assistance to stakeholders. Lastly, the CISA Director is required to collect, coordinate, and provide vulnerability information to the industrial control systems community.

EPA Seeks Additional Comments on Lead and Copper Rule

In December 2020, the Trump Administration EPA released its final rule updating the current Lead and Copper Rule (LCR). Earlier this month, EPA announced that it will be taking two separate actions extending the effective date of the final rule to seek additional input and public comment. The first action is a final rule that announces an extension of the effective date for the revised LCR from March 16, 2021 until June 17, 2021. The second action proposes to extend the effective date until December 16, 2021 and proposes a corresponding extension of the revised LCR's compliance deadline to September 16, 2024.

A Look Ahead: Will Washington Finally Have Infrastructure Week?

Now that Congress has completed work on the American Rescue Plan Act in response to the COVID-19 pandemic, focus is now shifting to the President's next big priority—infrastructure. This week, President Biden will release his \$3 trillion plan for investing in our nation's surface transportation, water, energy, and other infrastructure. The proposal will include approximately:

- \$625 billion for highways, bridges, ports, aviation, water systems, and transit agencies
- \$400 billion for home and community-based health, elder and disability care
- \$300 billion for affordable housing
- \$300 billion for U.S. manufacturing
- \$180 billion for research and development
- \$100 billion for clean drinking water
- \$100 billion for the electric grid
- \$100 billion for high-speed broadband
- \$100 billion for workforce development and job retraining

The Administration is asking that the proposal be paid for by reversing many of the 2017 tax cuts—primarily tax cuts to corporations. Leadership in the House and Senate have already begun discussions on how to move a large infrastructure package in the coming weeks.

Also, later this week, the Biden Administration is expected to unveil its FY 2022 budget request which will focus only on discretionary spending, the portion that goes through the Appropriations process. The blueprint is expected to include increases in domestic spending, particularly focusing on federal agency programs that tackle education, climate change, housing insecurity, and other priorities of the Administration. The budget blueprint is expected to help kick off discussions in the House and Senate Appropriations Committees over the FY 2022 spending bills.

Federal Grant Opportunities/Announcements

EPA Environmental Justice Small Grants: EPA has announced the application period for the Environmental Justice Small Grant program is open. Funding supports and empowers communities working on solutions to local environmental and public health issues. The program is designed to help communities understand and address exposure to multiple environmental harms and risks. Applications are due on May 7, 2021 and the grant announcement can be found [HERE](#).

Reclamation WIIN Title XVI Water Recycling and Reuse Program. The Bureau of Reclamation is now accepting application for the WIIN Title XVI Water Recycling and Reuse Grant Program. Applications are due April 23, 2021. More information can be found [HERE](#).

Reclamation WIIN Desalination Program. The Bureau of Reclamation is now accepting application for the WIIN Desalination Grant Program. Applications are due April 23, 2021. More information can be found [HERE](#).

Federal Agency Regulatory Announcements

EPA Issues ANPR on Wastewater Discharges from PFAS Formulators and Manufacturers: The EPA has issued an Advanced Notice of Proposed Rulemaking (ANPR) regarding wastewater discharges from PFAS formulators and manufacturers. A link to the ANPR can be found [HERE](#) and comments are due by May 17, 2021.

EPA Seeks Nominations for Local Government Advisory Committee. The EPA is seeking nominations to serve on its Local Government Advisory Committee (LGAC), which advises the EPA on critical environmental issues impacting local governments. The agency is also accepting nominations for LGAC's Small Communities Advisory Subcommittee (SCAS). Applications are due April 16, 2021.

EPA President's Environmental Youth Award & Presidential Innovation Award for Environmental Educators: The EPA has announced that the application period is now open for the President's Environmental Youth Award (PEYA) program and the Presidential Innovation Award for Environmental Educators (PIAEE). The PEYA program recognizes outstanding environmental stewardship projects by K-12 youth, promoting awareness of our nation's natural resources and encouraging positive community involvement. The PIAEE recognizes outstanding kindergarten through grade 12 teachers who employ innovative approaches to environmental education and use the environment as a context for student learning. Applications for PEYA can be found [HERE](#) and applications for PIAEE can be found [HERE](#). Both of which are due April 30, 2021.

EPA Relaunches Climate Change Website: The EPA has relaunched its climate change website. The website will include greenhouse gas emissions data, climate change impacts, scientific reports, and existing climate programs within EPA and across the federal government.

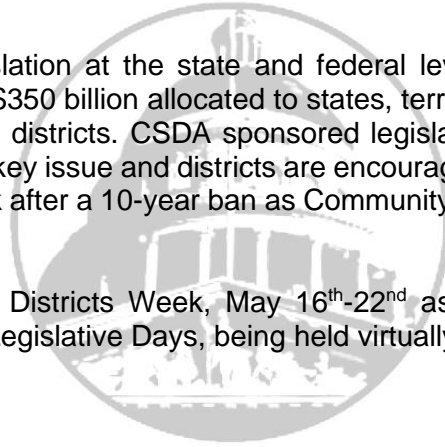
APPENDIX B – Federal and State Legislative Update from CSDA



April 2021

CSDA continues to monitor legislation at the state and federal level, in addition to strategizing ways to leverage the transfer authority of \$350 billion allocated to states, territories, tribes, counties, and cities in the American Rescue Plan to special districts. CSDA sponsored legislation on the Brown Act during declared emergencies (AB 361) remains a key issue and districts are encouraged to send in letters of support. Federal Earmarks are making a comeback after a 10-year ban as Community Project Funding deadlines approach at the end of April.

Mark your calendars for Special Districts Week, May 16th-22nd as established by Assembly Concurrent Resolution (ACR) 17 and Virtual Legislative Days, being held virtually on May 18-19.



Inside this edition of the Take Action Brief:

COVID-19 Relief Funding: Join the Large Coalition to Support Special Districts Access to a Portion of the \$26 Billion California Will Receive from the American Rescue Plan Act.....2

Federal Earmarks Making a Comeback – An Overview to Quickly Submit Projects4

Late Census and Special Districts Re-districting.....5

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Special Districts Week Coming in May.....7

Significant Workers’ Compensation Legislation Introduced in 2021.....8

CA Supreme Court Broadens Scope of Prevailing Wage for Some Special Districts.....9

Contact a local CSDA representative near you!

Chris Norden
 Dane Wadlé
 Colleen Haley
 Cole Karr
 Charlotte Holifield
 Chris Palmer

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TAKE ACTION BRIEF

➤ COVID-19 RELIEF FUNDING

CSDA's advocacy action priority is to work with the Administration, various state agencies, and the federal government to ensure special districts receive equitable access to COVID-19 relief funding should it become available.

COVID-19 Relief Funding: Join the Large Coalition to Support Special Districts Access to a Portion of the \$26 Billion California Will Receive from the American Rescue Plan Act

The federal government passed the American Rescue Plan Act (ARP) without dedicated funding for special districts, but with direct allocations to states, cities, and counties. However, we were able to secure transfer authority under the Act wherein states and local governments receiving ARP funds are explicitly empowered with the authority to transfer Coronavirus State Fiscal Recovery monies to the special district level of government.

In our continued efforts to assist special districts impacted by COVID-19 response, CSDA has now turned our attention to the state and is urging the Governor and Legislature to use their transfer authority to its fullest extent to distribute a portion of the funding to California's special districts for the benefit of the millions of Californians they serve statewide.

Background

- To date, the state of California will have received just shy of \$58 billion in flexible funding in State and Local Government COVID-19 Relief (collectively between the CARES Act and ARP and those funds directed to the state and to cities and counties).
- None of the Coronavirus Relief Funds from the CARES Act flowed directly to special districts, including from the state's \$9.5 billion share.
- From the ARP alone, California will receive \$26 billion to the General Fund – yet no funds have been committed toward assisting special districts hurting from COVID-19 response efforts.
- And, yet, as local government agencies, special districts have also been excluded from private and non-profit sector forms of relief like PPP, tax credits, and grants.

The Impact

As a result of the \$1.92 billion in experienced unmet need special districts statewide report having incurred as of February 5, 2021 and a projected \$2.43 billion in unmet COVID-19 impacts through December 2021, 33% of special districts report reducing workforce and 42% report reducing services, with one of the most common responses being to delay, defer, or cancel capital improvement projects.

The Ask

CSDA is in the process of mounting a broad coalition of support for special districts access to ARA relief funding and have a coalition letter that will be used in our advocacy efforts. Our goal is to build our coalition as wide and extensive as possible. As of the first week of April, the letter already has 605 signatories representing support from statewide associations, special districts, business, schools, counties, cities, local stakeholder groups, and individuals.

Take Action:

[Sign onto the Coalition Letter Here](#)



TAKE ACTION BRIEF

Tools are available at www.csga.net/take-action/covid to support districts in doing your own coalition building efforts, including talking points, a sample email to stakeholders, and links to the letter and online sign-on form.

We encourage special districts to:

1. Sign onto to the letter asking the Governor to dedicate relief funding to impacted special districts; and,
2. Reach out to your partners and stakeholders and ask those organizations and leaders in your community and throughout the state to also join the coalition.

Suggested organizations that have a direct or peripheral investment in the success and fiscal health of your special district could include:

- Other forms of government in your service area, including cities, counties, JPAs, and schools.
- Labor, contractors, vendors, trade associations, service groups (Rotary, Kiwanis, Lyons)
- Agriculture and other major water users
- Environmental groups, fire safe councils, lifeguards and safety organizations (CPR, American Red Cross, etc.), blood banks
- Hiking, biking, and equestrian groups, nature enthusiasts
- Sports leagues, drama programs, chambers of commerce, visitors bureaus, hotels and restaurants (benefiting from tournaments and festivals, sponsoring teams, hosting pizza parties), vendors, small business owners teaching classes (yoga, art, etc.), churches/pastors
- Non-profits in the health industry, doctor/medical groups, and mental and physical health groups/organizations
- Fishermen and businesses benefiting from the port facilities, companies doing imports/exports
- Any group that uses your facilities or partners with your district



➤ INFRASTRUCTURE, INNOVATION, AND INVESTMENT

CSDA's long range policy principal regarding infrastructure, innovation, and investment is to encourage prudent planning for investment and maintenance of innovative long-term infrastructure. CSDA supports the development of fiscal tools and incentives to assist special districts in their efforts to meet California's changing demands, ensuring the efficient and effective delivery of core local services.

Federal Earmarks Making a Comeback – An Overview to Quickly Submit Projects

CSDA released to members in late march a National Special Districts Coalition [overview](#) of congressional "Community Project Funds" (earmarks).

Districts with an eligible, "shovel ready" project befitting of an earmark request are encouraged to review the information in this article regarding the U.S. House of Representatives' earmark process. As of April 2, the U.S. Senate has yet to release guidance on its potential earmark program, or whether it will even establish one of its own.

Although many House Appropriations subcommittee deadlines for members to submit these projects are in late April, individual offices likely have their own deadlines for **early-mid April**. Districts with projects should be [contacting their representatives in the U.S. House](#) as soon as possible.

When considering projects to request through their U.S. House representative, districts should consider:

- Requests are for Federal Fiscal Year 2022 funds *only* (Oct. 1, 2021, to September 30, 2022), and there are no requests for multi-year funding.
- Impacts a project has on economic development, COVID recovery, climate resiliency and environmental justice. These are priorities the Appropriations Committee have established.
- Whether there is local match funding.
- Community Project Funds are aimed to be a financial gap filler or to finish a project.
- Regional, state and/or national impact of the project.

Examples of documents districts need to prepare and include in their request, as members of Congress will need them when the submit their selected projects to the Committee, include:

- Letters of support from elected community leaders.
- Local media articles/clips highlighting the need.
- Support from newspaper editorial boards.
- Projects listed on State intended use plans, community development plans or other publicly available planning documents.
- Resolutions passed by city councils or boards.

This will be a competitive process, as each member of Congress may request only 10 projects for the entire Fiscal Year 2022 appropriations process.

Contact Cole Karr, CSDA Federal Advocacy Coordinator, at colek@csda.net for questions regarding the earmark process.

[**NSDC Overview of Congressional "Community Project Funds"**](#)



➤ REVENUE, FINANCES, AND TAXATION

CSDA's long range policy priority on revenue, finances, and taxation is to ensure adequate funding for special districts' safe and reliable core local service delivery. Protect special districts' resources from the shift or diversion of revenues without the consent of the affected districts. Promote the financial independence of special districts and afford them access to revenue opportunities equal to that of other types of local agencies.

Late Census and Special Districts Re-districting

Due to the COVID-19 Pandemic, the U.S. Census Bureau is delayed in completing its U.S. Constitutional mandate to complete the census on time, resulting in a 6 month delay of its release to states.

Without this data, state and local electoral divisions cannot be adjusted to reflect the new population changes and to comply with various state and federal voting laws.

While the Legislature was able to avail itself of having state offices, such as the State Assembly, State Senate and Board of Equalization redistricting commission deadlines pushed back by the California State Supreme Court, as of today, local agencies do not have such a remedy.

Some Special District principal acts such as Community Service Districts, Recreation and Parks Districts, and Fire Districts have a November 1, 2021 deadline to have their electoral division boundaries adjusted, if they have electoral divisions. Additionally, there may be other "one-offs" throughout the codes. Given that the U.S. Census Bureau has recently stated that their target date for delivery of tabulated data is September 30, 2021, this leaves mere weeks to conduct a transparent and compliant redistricting process, rather than many months under normal conditions.

The special districts community has dozens of enabling acts and scores of special acts, as well as other code references that may point to their unique deadlines for redistricting. To resolve this, CSDA has been working with the office of Senator Steve Glazer (D – Orinda) and the Senate Committee on Elections and Constitutional Amendments to point all Special Districts to an existing statute used currently by some districts in the Elections Code ([EC § 22000](#)) to provide an over-arching solution. This code section allows for lines to be drawn up to 180 days prior to a general election. At the time of this writing, CSDA is working with the author's office to amend [SB 594 \(Glazer\)](#) to achieve this and is still researching other potential scenarios.

Additionally, those specific district types or "one-offs" will have an opportunity to amend their principal act, special act, or other statutes to conform to this provision to avoid confusion.

If your district or district type has a unique situation, an election in a month other than November (that requires redistricting) or has any other feedback about the proposed changes - please reach out to CSDA Legislative Representative Anthony Tannehill at anthonyt@csda.net



TAKE ACTION BRIEF

➤ GOVERNANCE AND ACCOUNTABILITY

CSDA's long range policy priority on governance and accountability is to enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant, or one-size-fits all approaches. Protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preference of each community

Remote Meetings During Declared Emergencies

CSDA is sponsoring legislation, [Assembly Bill 361 \(Rivas\)](#), which would allow local agencies to continue to provide critical public services to their communities during declared emergencies.

On March 19, 2020 California Governor Gavin Newsom issued a stay-at-home order to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19. In light of the stay-at-home order and the need to keep individuals physically distanced from one another, Governor Newsom issued a number of subsequent executive orders ([N-25-20](#), [N-29-20](#), [N-35-20](#)) modifying the requirements of the Brown Act so that local agencies may meet remotely without requiring that the public have physical access to the remote meeting locations.

If passed by the Legislature, CSDA's sponsored bill, [Assembly Bill 361 \(Rivas\)](#), would allow the following:

- While maintaining transparency and public access, local agencies would be able to meet remotely during a declared state of emergency or a declared local emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency or a declared local emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency or a declared local emergency

Take Action

Register your district's support for AB 361 by downloading a sample letter or completing CSDA's new Automated Form Letter at csda.net/take-action/brown-act

Visit CSDA's [Take Action page](#) to obtain a fact sheet with more background on the bill and to download a sample letter of support your agency can use as a template. If you or your agency has any questions, please feel free to contact the CSDA staffer leading this effort, Legislative Analyst Marcus Detwiler, at marcusd@csda.net.



TAKE ACTION BRIEF

Special Districts Week Coming in May

CSDA will commemorate [Special Districts Week](#) next month, from May 16th - 22nd.

In 2019, Assemblymember Ken Cooley (D – Rancho Cordova) introduced ACR 89, to establish the first annual *Special Districts Week*, encouraging all Californians to be involved in their communities and be civically engaged with their local government.

This year, CSDA will celebrate its third annual *Special Districts Week* with the approval of [Assembly Concurrent Resolution \(ACR\) 17](#). Similar to 2019, the Assembly and Senate are encouraging Californians across the state to engage with their local communities and to be actively involved with their government, particularly with special districts and the areas they serve.

As a bonus, this year's *Special Districts Week* will coincide with CSDA's midyear advocacy event, [Special Districts Legislative Days](#).

CSDA is inviting all member agencies to be involved with *Special Districts Week* by doing the following:

- Visit the *Special Districts Week* Take Action Page at <https://www.csdanet.net/advocate/take-action/take-action-special-districts-week>.
- [Submit a letter](#) of support for ACR 17 using the sample letter provided by CSDA. Be sure to copy CSDA on letters you submit to the Legislature.
- Access the [Special Districts Week Toolkit](#) for:
 - A social media image to share on Facebook, Instagram, and Twitter.
 - A sample Resolution for Special Districts Week to pass at your next board meeting.
 - A sample newsletter article that will help you let your constituents know about this exciting week.
 - A sample press release to send to your local newspapers.
- Take a moment to complete the [Grassroots Mobilization Survey](#)
- Ensure your district has adopted a policy governing the process for adopting positions on legislation. For your convenience, CSDA has [provided a sample policy](#) to assist in this process.

If you have any questions regarding *Special Districts Week*, please contact CSDA Legislative Representative Anthony Tannehill at anthonyt@csda.net.



➤ HUMAN RESOURCES AND PERSONNEL

CSDA's long range policy priority on human resources and personnel is to promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance the ability to recruit and retain highly qualified, career-minded employees to public service. As public agency employers, support policies that foster productive relationships between management and employees, both represented and non-represented.

Significant Workers' Compensation Legislation Introduced in 2021

A significant number of workers' compensation bills affecting employers, including special districts, are being considered in the California State Legislature. While some are narrowly focused on COVID related topics or healthcare workers, other bills are broad and have the potential to make long-term changes and significantly increase the cost of workers' compensation going forward. Below is a partial list of workers' compensation bills CSDA is actively tracking and opposing:

AB 1465 (Reyes) – Workers' Compensation: Medical Provider Networks - OPPOSE

Would establish the state-run California Medical Provider Network (CAMPN). The problem is that the network created under AB 1465 would essentially allow all but the absolute worst doctors into the network, and also allow any injured worker in the state to access care through that network. The key objection to AB 1465 isn't that the state is establishing its own network for its own use, it is that AB 1465 eliminates the exclusivity of the networks already established by California employers and exposes them to substandard treatment from substandard providers.

SB 213 (Cortese) – Workers' Compensation: Hospital Employees – OPPOSE

Will impose an astronomical financial burden on employers in the healthcare industry that is presently grappling with the effects of the COVID-19 pandemic and create a troubling precedent for the workers' compensation system in general by creating a legal presumption that blood-borne infectious disease, tuberculosis, meningitis, methicillin-resistant Staphylococcus aureus (MRSA), cancer, musculoskeletal injury, post-traumatic stress disorder, or respiratory disease are presumptively workplace injuries for all hospital employees that provide direct care.

Injuries occurring within the course and scope of employment are automatically covered by workers' compensation insurance, regardless of fault. SB 213 would require that hospital employees do not need to demonstrate work causation for specified injuries or illnesses in any circumstance. Instead, these injuries and illnesses are presumed under the law to be work related. Presumptions of industrial causation for specific employees and injury types are simply not needed and create a tiered system of benefits that treats employees differently based on occupation and undermines the credibility and consistency of our workers' compensation system.

SB 284 (Stern) – Workers Compensation: PTSD Presumption – OPPOSE

Substantially expands California's current presumption for Post-Traumatic Stress Disorder (PTSD) for police officers and firefighters, to thousands of additional safety officers and non-sworn personnel. The opposition to this expansion of this presumption is based on a continued lack of objective basis upon which to justify a policy that functionally forces public agencies to finance all PTSD claims, whether or not claims are related to work.



TAKE ACTION BRIEF

➤ LEGAL ADVOCACY

CSDA is the leading legal advocacy voice for all special districts regarding public policy in California and actively tracks and reviews cases of significance affecting special districts in state and federal courts. Under the guidance of CSDA's Legal Advisory Working Group, CSDA files amicus briefs and opines on court cases when appropriate.

CA Supreme Court Broadens Scope of Prevailing Wage for Some Special Districts

Last month, the California Supreme Court issued a decision that may portend the expansion of prevailing wage law to include routine activities within "work done for *irrigation, utility, reclamation, and improvement districts, and other districts of this type*" in the operation of their existing facilities. In *Kaanaana v. Barrett Business Services, Inc.*, a unanimous opinion held that contract workers who act as belt sorters for a county sanitation district (Plaintiffs) are engaged in "work" that falls within the definition of "public works" in Labor Code section 1720(a)(2). Therefore, the private company providing employees to sort recyclables at recycling facilities owned by a sanitation district was required to pay the company's employees prevailing wage.

In 2019, CSDA joined a coalition amicus brief to the California Supreme Court, urging the Court not to adopt an expansive interpretation of "work" as used in Labor Code section 1720(a)(2). Unfortunately, the decision could substantially expand the categories of work for which contract workers at local public agencies must be paid prevailing wages. Although the decision declined to "specify the precise outer boundaries" of which contract workers would now be subject to receiving prevailing wage, it noted that "the prevailing wage law is designed to protect laborers, workers, and mechanics employed on public works (see §§ 1771, 1723) and that plaintiffs fall squarely within that class."

Under current law, when a public works project exceeds \$1,000 prevailing wage rates must be paid to all workers employed on "public works" when the work is performed under contract and not carried out by a public agency with its own forces. Traditionally, the definition of "public works" has been limited to "construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds..." This decision changes that understanding for irrigation, utility, reclamation, and improvement districts, and other districts of this type.

Notably, in a concurring opinion joined by two colleagues, Justice Kruger adeptly addresses some of the questions that remain unanswered following the decision, namely: "Why, precisely, did the Legislature choose to treat work for utility and other covered districts so differently from work for other public agencies? Whatever reasons the Legislature may once have had, they have been lost in the mists of time. Now, more than 80 years after the statute was first enacted, the Legislature may wish to revisit the issue."

You can read the full decision [HERE](#). For questions about this decision, contact CSDA Deputy General Counsel Mustafa Hessabi at mustafah@csda.net. CSDA will continue to monitor the impacts of this decision and work with coalition partners to determine what appropriate legislative action should result from it.



➤ OTHER WAYS TO TAKE ACTION

Learn More

Join us for the 2021 Virtual Legislative Days

CSDA's Special District Legislative Days will be held virtually this year on May 18-19 where districts across the state will have the opportunity to come together and share a voice on important issues facing districts.

From the pandemic to climate adaptation, lawmakers in Sacramento and Washington D.C. are making critical decisions that will impact the budget, infrastructure, and operations of your district. Don't miss this opportunity to hear from California's top decision-makers, build partnerships, and strengthen the voice of local control. Past speakers have included California's State Controller, State Treasurer, Secretary of State, Secretary of Natural Resources, Director of the Office of Emergency Services, State Auditor, Legislative Analyst, and Director of Finance.

Register Now at: www.csdanet.net/Learn

Each PAID registration is eligible to register one additional person for 2021 Special Districts Legislative Days at no charge. The additional registrant should - be a staff or board member from YOUR district who has NOT previously attended Special Districts Legislative Days.

2021 CSDA Award Nominations Now Open!

All CSDA award nominations must be submitted by May 14, 2021.

Annually, California Special Districts Association (CSDA) recognizes outstanding contributions by members of the association, as well as districts and chapters, in the following categories:

- Board Member of the Year
- General Manager of the Year
- Staff Member of the Year
- Ralph Heim Exceptional Outreach & Advocacy
- William Hollingsworth Award of Excellence
- Chapter of the Year
- Innovative Program/Project of the Year (*Large and Small District categories*)
- Exceptional Public Outreach & Advocacy (*Large and Small District categories*)
- Excellence in Technology – *NEW this year!*

Each of these awards are presented at the CSDA Annual Conference & Exhibitor Showcase, August 30 – September 2, 2021 in Monterey. Learn more and submit nominations at csdanet.net/about-csda/get-involved/awards by Friday, May 14, 2021. For questions, email CSDA Communications Specialist Vanessa Gonzales at vanessag@csdanet.net.



TAKE ACTION BRIEF

ILG Beacon Program and Awards Open to Special Districts!

There is no deadline to apply to participate in the Beacon program; however, to be considered for Beacon awards, data is due on July 1, 2021.

New this year, CSDA is pleased to announce additional award recognition opportunities for special districts through our affiliate organization, the Institute for Local Government (ILG). For the past 11 years, the Institute for Local Government’s Beacon Program has provided a framework for local governments to be recognized for voluntary efforts that contribute to more sustainable and resilient communities. ILG is thrilled to announce special districts are now eligible to join the program and apply for awards consideration.

Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email romanw@csda.net to inquire about joining one of the following teams:

- Budget, Finance and Taxation
- Environment
- Formation and Reorganization
- Human Resources and Personnel
- Governance
- Public Works and Contracting

Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA’s advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district’s legislative and public outreach. Make sure you’re reading these resources:

- CSDA’s weekly e-Newsletter
- Districts in the News
- CSDA’s CA Special District Magazine

Email updates@csda.net for help accessing these additional member resources.

APPENDIX C – Wastewater and Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY												
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	
July	8	7	9	51	2	1	139	2	0	0	4	
Aug.	4	1	8	53	2	4	214	4	0	2	4	
Sep.	5	2	12	8	11	2	90	2	1	0	0	
Oct.	9	4	8	12	4	21	65	8	2	1	2	
Nov.	50	10	9	7	7	1	52	18	7	3	2	
Dec.	9	3	3	64	1	0	86	22	11	2	0	
Jan.	21	7	1	16	8	3	27	3	11	1	3	
Feb.	23	5	1	42	0	3	5	46	6	1	2	
Mar.	48	1	0	23	5	0	31	16	2	1	16	
Apr.		3	3	15	30	0	8	95	14	3	11	
May		11	3	20	45	7	13	98	3	2	6	
June		7	3	6	70	4	4	72	2	0	3	
Annual Total	177	61	60	317	185	46	734	386	59	16	53	

Connections to Sewer Collection System:
 As of June 30, 2020 8234
 Plus YTD 177
Total Sewer Connections = 8411

WASTEWATER FLOW MGD			
HORTON PLANT		DESERT CREST	
2019/20	Avg. Daily Flow	Peak 24 hr. Flow	Peak 24 hr. Flow
July	1.893400	1.976753	0.039760
Aug.	1.939618	2.075061	0.044118
Sep.	1.938945	2.103750	0.047067
Oct.	1.960259	2.128060	0.044138
Nov.	1.974733	2.167597	0.048817
Dec.	1.950048	2.087114	0.055636
Jan.	1.942426	2.079006	0.054299
Feb.	1.993778	2.141232	0.048580
Mar.	2.007461	2.111940	0.046409
Apr.	1.985816	2.079129	0.044385
May	2.010753	2.090775	0.042464
June	2.076213	2.147513	0.036850

WASTEWATER FLOW MGD			
HORTON PLANT		DESERT CREST	
2020/21	Avg. Daily Flow	Peak 24 hr. Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.079010
Aug.	2.135828	2.274566	0.070420
Sep.	2.003417	2.121446	0.077790
Oct.	1.964716	2.100928	0.049600
Nov.	1.928082	2.082209	0.051750
Dec.	1.750513	2.074777	0.044951
Jan.	1.846818	2.018006	0.045299
Feb.	1.889826	2.253275	0.043718
Mar.	1.859783	2.040589	0.043382
Apr.			
May			
June			

WATER REPORT

WATER CONNECTION SUMMARY														
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
July	7	4	5	7	2	0	0	1	0	0	0	1	2	10
August	6	10	5	3	2	2	0	1	0	0	2	1	2	35
September	18	2	14	4	13	3	0	2	2	0	0	1	0	37
October	13	3	21	8	3	20	0	5	1	1	4	2	1	23
November	10	16	4	0	7	3	0	1	0	1	1	5	1	52
December	2	17	3	3	2	0	0	2	0	0	0	0	2	14
January	15	6	3	20	1	1	2	2	0	0	1	1	9	5
February	13	8	5	11	1	0	1	0	1	0	0	1	2	3
March	16	2	3	6	5	0	12	0	0	4	5	0	4	6
April		1	3	7	11	2	7	0	1	4	1	12	2	3
May		12	5	11	9	8	2	0	1	2	0	0	0	9
June		11	2	8	2	10	1	0	0	0	1	1	0	1
Annual Total	100	92	73	88	58	49	25	14	6	12	15	25	25	198
Avg./Mo.	8.33	7.67	6.08	7.33	4.83	4.08	2.08	1.17	0.50	1.00	1.25	2.08	2.08	16.50


Connections to Water System:

As of June 30, 2020 12,991
 Plus YTD 100
Total Water Connections = 13,091

WATER PRODUCTION													
	FY 2020/21	Variance from prior year	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14	FY 2012/13	FY 2011/12	FY 2010/11	FY 2009/10
	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
		%											
July	857.77	4.54	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49	902.71	993.6
August	885.31	90.13	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02	964.34	985.57
September	784.80	27.72	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46	896.27	887.41
October	755.84	46.45	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71	701.93	777.33
November	690.13	70.26	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77	709.98	706.01
December	588.32	51.09	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27	548.09	596.82
January	537.96	-15.24	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19	545.04	533.76
February	495.61	-25.24	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24	486.57	487.33
March	625.80	68.07	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70	575.84	667.31
April		0.00	573.02	635.08	640.06	540.56	502.36	622.58	664.05	744.77	645.93	626.37	668.15
May		0.00	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12	758.58	671.41
June		0.00	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00	839.98	902.79
TOTAL	6221.54	317.78	7981.79	7617.30	8017.06	7476.47	6,903.75	7,798.69	8,385.66	8,458.99	8,607.90	8,555.70	8,877.49

APPENDIX D – Public Affairs Information

Mission Springs Water District
Social Media Report
 March 2021

 @MSWaterDistrict

 missionspringswaterdistrict

 Mission Springs Water District



<p>f Engagement</p> <p style="text-align: center;">500 engagements</p>	<p>t Engagement</p> <p style="text-align: center;">9 engagements</p>	<p>@ Engagement</p> <p style="text-align: center;">103 engagements</p>																
<p>f Engagement > Type</p> <table border="1" style="width: 100%;"> <tr> <td>Reactions</td> <td style="text-align: right;">390</td> </tr> <tr> <td>Comments</td> <td style="text-align: right;">61</td> </tr> <tr> <td>Shares</td> <td style="text-align: right;">49</td> </tr> </table>	Reactions	390	Comments	61	Shares	49	<p>t Engagement > Type</p> <table border="1" style="width: 100%;"> <tr> <td>Likes</td> <td style="text-align: right;">8</td> </tr> <tr> <td>Retweets</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Replies</td> <td style="text-align: right;">0</td> </tr> </table>	Likes	8	Retweets	1	Replies	0	<p>@ Engagement > Type</p> <table border="1" style="width: 100%;"> <tr> <td>Photo</td> <td style="text-align: right;">98</td> </tr> <tr> <td>Video</td> <td style="text-align: right;">5</td> </tr> </table>	Photo	98	Video	5
Reactions	390																	
Comments	61																	
Shares	49																	
Likes	8																	
Retweets	1																	
Replies	0																	
Photo	98																	
Video	5																	
<p>f Page Content Clicks</p> <p style="text-align: center;">1.6K clicks</p>	<p>f Post Clicks</p> <p style="text-align: center;">400 clicks</p>																	

2021 Month by Month Comparison

February 2021 - Lighter Blue

March 2021 - Dark Blue

LOS ANGELES | PALM DESERT | SACRAMENTO




Overall Post Results

LOS ANGELES | PALM DESERT | SACRAMENTO

Reach: Organic / Paid
Post Clicks
Reactions, Comments & Shares #

Published	Post	Type	Targeting	Reach	Engagement	Promote
03/31/2021 3:30 PM	#DYK... When doing laundry, match the water level to the size of	📄	🌐	127	3 7	Boost Post
03/29/2021 7:02 AM	Community Tip: #ICYMI, please don't flush those so-called	📄	🌐	2K	198 61	Boost Post
03/26/2021 11:15 PM	#DYK that we offer FREE Indoor Water Conservation kits to our	📄	🌐	315	7 22	Boost Post
03/25/2021 3:11 PM	We just saw this post about an amazing new show on Morgan	📄	🌐	105	5 9	Boost Post
03/24/2021 2:35 PM	Find lots of fun learning games for the kiddos at our Kid's Corner on	📄	🌐	238	26 25	Boost Post
03/22/2021 7:01 AM	Water means different things to different people. Today on	📄	🌐	207	8 13	Boost Post
03/20/2021 10:45 AM	Happy first day of spring! It's a great time to start a family garden	📄	🌐	222	3 18	Boost Post
03/19/2021 10:47 AM	As David and Andy from our Wastewater Treatment Team get	📄	🌐	295	11 26	Boost Post
03/18/2021 4:56 PM	MSWD received a call this afternoon about the long	📄	🌐	216	16 31	Boost Post
03/17/2021 8:40 AM	Happy St. Patrick's Day... a day to wear green, go green and just	📄	🌐	164	1 11	Boost Post
03/15/2021 7:02 AM	#FixaLeakWeek is a fun, annual reminder to check household	📄	🌐	119	2 6	Boost Post
03/13/2021 9:30 AM		📺	🌐	128	8 10	Boost Post
03/12/2021 3:15 PM	Looking for color and drama for your #waterefficientgarden? Here's	📄	🌐	106	3 9	Boost Post
03/10/2021 10:15 AM	Planning on replacing that old toilet? Let us help! MSWD is	📄	🌐	1.2K	66 42	Boost Post
03/08/2021 7:02 AM	Today on #InternationalWomensDay, we	📄	🌐	135	0 7	Boost Post
03/07/2021 11:55 AM	#NationalGroundwaterAwarenessWeek highlights how important	📄	🌐	1K	52 27	Boost Post
03/05/2021 8:55 AM	Today on #NationalEmployeeAppreciationDa	📄	🌐	1.9K	82 59	Boost Post
03/02/2021 9:40 AM	Oh, how we love reading a good book! Today, join us in celebrating	📄	🌐	158	2 9	Boost Post
03/01/2021 5:07 PM	Last year was unprecedented and difficult for all, and a challenge for	📄	🌐	119	4 10	Boost Post

Boosted Posts

Post: Community Tip: #ICY...   Mission Springs Water District **Active** 


REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
1541	\$ 25.00	88	193	29 Mar 2021 7:00 am	05 Apr 2021 7:00 am



Boosted by Beatrice Eslamboly [View settings for this campaign](#)

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs, palm springs california; **Friends of connections:** Friends of people who are connected to...

[View metrics](#) ▾

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 Community Tip: #ICYMI, please don't flush those so-called...	1541	\$ 25.00	41	2	193	3

Post: Planning on replacin...   Mission Springs Water District **Active** 


REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
877	\$ 25.00	35	74	10 Mar 2021 10:15 am	17 Mar 2021 10:15 am




Boosted by Beatrice Eslamboly [View settings for this campaign](#)

Objective: Post engagement

Audience: Location - living in: United states: desert hot springs, north palm springs california; **Friends of connections:** Friends of people who are...

[View metrics](#) ▾

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 Planning on replacing that old toilet? Let us help! MSWD is...	877	\$ 25.00	18	1	74	1

Post: #NationalGroundwater...   Mission Springs Water District **Active** 


REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
920	\$ 25.00	32	67	07 Mar 2021 11:55 am	14 Mar 2021 11:55 am




Boosted by Beatrice Eslamboly [View settings for this campaign](#)

Objective: Post engagement

Audience: **Location - living in:** United states: desert hot springs, north palm springs california; **Friends of connections:** Friends of people who are...

[View metrics](#) ▾

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 #NationalGroundwaterAwarenessWeek highlights how...	920	\$ 25.00	24	0	67	0

Post: Today on #NationalEm...   Mission Springs Water District **Active** 


REACH	SPENT	ENGAGEMENT	CLICKS	START DATE	END DATE
1572	\$ 25.00	63	97	05 Mar 2021 8:55 am	12 Mar 2021 10:50 am

Boosted by Beatrice Eslamboly [View settings for this campaign](#)

Objective: Post engagement

Audience: **Location - living in:** United states: desert hot springs, palm springs california; **Friends of connections:** Friends of people who are connected to...

[View metrics](#) ▾

POSTS	REACH	SPENT	REACTIONS	SHARES	CLICKS	COMMENTS
 Today on #NationalEmployeeApprecia...	1572	\$ 25.00	44	1	97	3

Number of Direct Messages:

Number of Positive Comments posted this month to this month's posts: 51

Number of Negative Comments posted this month to this month's posts: 1

**Note – Only one negative comment which was not about MSWD (see below)*



Considerations:

- This month's posts have substantially more positive comments due to Conservation Kit giveaways.
- Most engagement comes from event-style news rather than static information.

Engagement Opportunities





- Continue to include more time-sensitive posts to increase positive engagement.
- Ensure answers to questions are thorough and have been run through the Communications staff to ensure consistency.



REPORT FOR MAR 1, 2021 - MAR 31, 2021 (GENERATED 3/31/2021)
MISSION SPRINGS WATER DISTRICT

AD CAMPAIGNS

FACEBOOK ADS: ENGAGEMENT BY AD

Ad ID with image	Post Impressions	Link Clicks
 Fix a Leak Week (id: 238467532250603)	27,084	148
 Toilet Rebate (id: 238468042505803)	21,825	445
 Conservation Kit (id: 238465282225603)	13,656	189
 Toilet Rebate Good (id: 238467532828903)	1,968	83
Total	64,533	865

GOOGLE ADS IMPRESSIONS

Ad Group	Impressions
Toilet Rebates	155,752
Conservation Kits	91,470
Fix a Leak March 2021	67,910
Total	315,132

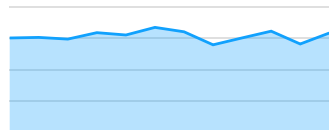
GOOGLE ADS CLICKS

Ad Group	Clicks
Toilet Rebates	966
Conservation Kits	580
Fix a Leak March 2021	463
Total	2,009

WEBSITE PERFORMANCE

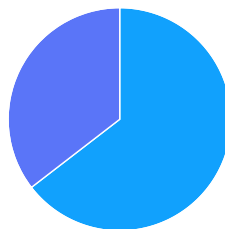
NUMBER OF PAGEVIEWS

39,586



Previous period **13%** Previous year **12%**

NEW VS RETURNING



Visitor Type	Users
New Visitor	5,886
Returning Visitor	3,233

SOURCE / MEDIUM BY SESSIONS

Source / Medium	Sessions
Direct	4,814
Organic Search	3,817
Display	2,507
Social	898
Referral	299
Paid Search	19

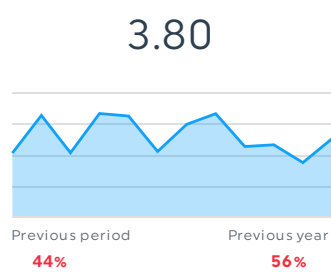
TOP CITIES BY SESSIONS

City	Sessions
Desert Hot Springs	6,915
Los Angeles	1,206
Palm Springs	353
(not set)	243
Indio	241
Cathedral City	231
Palm Desert	222
Yucca Valley	155
San Diego	151
Ontario	140

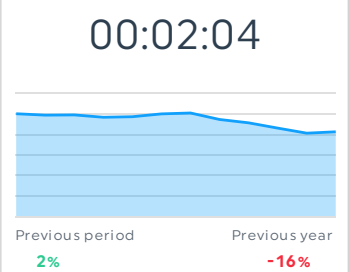
TOP PAGES BY PAGEVIEWS

Page Path	Pageviews
/secure/default.aspx	4,738
/login.aspx?ReturnUrl=/secure/billpay.aspx	4,301
/secure/billpay.aspx	3,160
/	3,037
/secure/payment_options.aspx	2,711
/default.aspx	2,508
/guestpay.aspx	1,870
/login.aspx?ref=home	1,771
/logout.aspx	1,564
/rebates.aspx	1,492

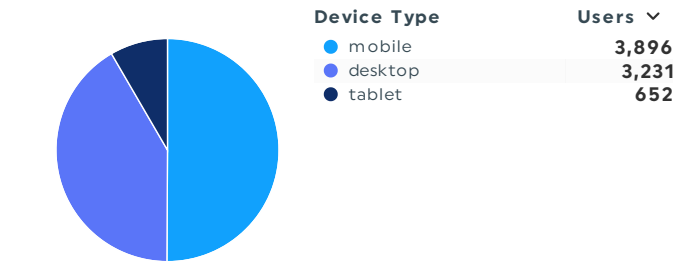
AVG. PAGE LOAD TIME (IN SECO...



AVERAGE SESSION DURATION



USERS



TOP BROWSERS BY SESSIONS

Browser	Sessions
Chrome	5,168
Safari	4,626
Edge	665
Samsung Internet	456
Android Webview	397
Safari (in-app)	342
Firefox	318
Amazon Silk	177
Internet Explorer	120
(not set)	17

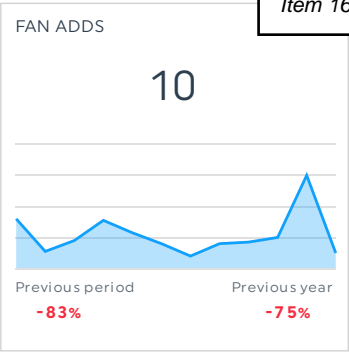
FACEBOOK PERFORMANCE

TOP POSTS BY ENGAGEMENT RATE (WITH IMAGE)

Post With Image	Engagement Rate	Total Reactions	Post Comments	Post Shares
MSWD received a call this afternoon about the long vaccination line at the Carl May Community Center in Desert Hot Springs. With temps over 80 in the sun, we were honored to do our part in the	14.42%	20	0	2
(id: 151057528363990_944941576332546)	11.38%	7	1	1
Looking for color and drama for your #waterefficientgarden? Here's the hot tip -- plant #Echium. At 6-8 feet tall when fully grown, their big colorful spikes are like flower towers in a	10.89%	8	0	1
Find lots of fun learning games for the kiddos at our Kid's Corner on our website! From science projects to word games, help kids learn all about water conservation and more through interactive,	10.87%	7	0	1
Total	7.08%	235	10	28

TOP POSTS BY IMPRESSIONS

Post	Post Impressions
● Today on #NationalEmployeeAppreciationDay...	2,984
● Planning on replacing that old toilet? Let us h...	2,160
● #NationalGroundwaterAwarenessWeek highli...	2,076
● Community Tip: #ICYMI, please don't flush th...	516
● #DYK that we offer FREE Indoor Water Conse...	310
● As David and Andy from our Wastewater Treat...	306
● Find lots of fun learning games for the kiddos...	236
● MSWD received a call this afternoon about th...	227
● Happy first day of spring! It's a great time to s...	224
● Water means different things to different pe...	211



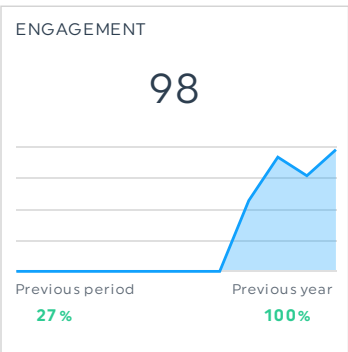
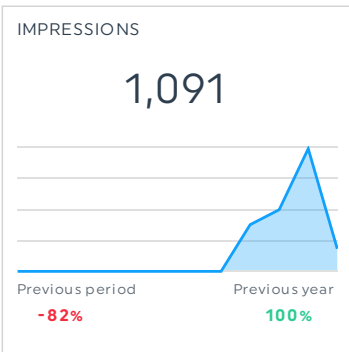
TOP POST IMPRESSIONS

Post With Image	Post Impressions
Today on #NationalEmployeeApp	2,984
Planning on replacing that old toi	2,160
#NationalGroundwaterAwareness'	2,076
Community Tip: #ICYMI, please dc	516
#DYK that we offer FREE Indoor v	310
As David and Andy from our Wast	306








TOP POSTS ENGAGEMENT

Post With Image	Post Impressions
Today on #NationalEmployeeApp	109
Planning on replacing that old toi	80
#NationalGroundwaterAwareness'	70
Community Tip: #ICYMI, please dc	36
MSWD received a call this afterno	30
Find lots of fun learning games fc	25

INSTAGRAM PERFORMANCE



PERFORMANCE BY POST

Post	Engagement	Impressions	Reach
 Today on #InternationalWomensDay, we celebrate women celebrating all the women in the water industry and beyond on this wonderful day! #MSWD #ProvideProtectPreserve #IWD2021 #UnrulyWomeninWater #CelebrateWomen #WomeninWater	10	32	28
 Happy St. Patrick's Day... a day to wear green, go green and just celebrate! We're lucky♣️ we get to work and live in #DHS. #MSWD #StPatricksDay #WearingoftheGreen	9	28	23
 Water means different things to different people. Today on #WorldWaterDay2021, let's have a conversation about what water means to YOU. How is water important to your home and family life, your livelihood, your wellbeing, and your local environment? Visit www.mswd.org/resources.aspx and join our conservation conversation! #MSWD #Water2Me	9	29	27
 Oh, how we love reading a good book! Today, join us in celebrating #NationalReadAcrossAmericaDay. This quote by Dr. Seuss sums it up... share your favorite book title below and let's all read! This is one of our favorite photos from a few years ago when staff and family gathered. #MSWD #deserthotsprings #communitypartner	8	31	27
 Last year was unprecedented and difficult for all, and a challenge for many of our customers. Through our #Help2Otherters program, MSWD was able to provide more than \$20,000 in water bill credits to 203 qualified customers. This wonderful program, administered by United Way of the Desert, is also funded by our employees with ongoing	7	26	23
 Today on #NationalEmployeeAppreciationDay, and every day, we celebrate our amazing #TeamMSWD... a group of dedicated people that help us keep the water flowing to our customers. #ThankYou Working together with our community, we make sure that we all continue to enjoy safe, reliable water and sewer services. #communitypartner	7	28	25
 #NationalGroundwaterAwarenessWeek highlights how important groundwater is to our community's health and the environment. #DYK items such as lemon juice, baking soda, and vinegar make great cleaning products, are inexpensive, and environmentally-friendly. As #GroundwaterGuardians, we take our mission seriously to #ProvideProtectPreserve our	7	28	25
Total	98	375	341

CREATED AND PRESENTED BY:

Casey Dolan
DIGITAL CONSULTING





CVWC Digital Marketing Report

Website, Social, and Marketing Performance

March, 2021

by Hunter | Johnsen

Google Ads Campaigns

 **IMPRESSIONS**
CV WATER COUNTS


106,233

 **CLICKS**
CV WATER COUNTS

1,279

 **CTR**
CV WATER COUNTS

1.2%


 **GOOGLE ADS CAMPAIGN PERFORMANCE**
CV WATER COUNTS

Ad group	Campaign	Clicks	Impr.
Save at Home	CV Water Counts March 2021	380	50,139
Groundwater	CV Water Counts March 2021	128	15,888
Save at Home Spanish	CV Water Counts March 2021 Spanish	429	14,484
Irrigation	CV Water Counts March 2021	185	13,978
Groundwater Spanish	CV Water Counts March 2021 Spanish	74	7,115
Reduce Water	CV Water Counts March 2021 Spanish	83	4,629
		1,279	106,233



Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE
HUNTER JOHNSEN

Ad preview	Clicks	Impr.	Reach	Frequency	Page engagement
 <p>10 Ways to Protect and Conserve Ground... cvwatercounts.com</p> <p>Groundwater is the water found underground in the cracks and spaces in soil, sand and rock. It is stored in and moves slowly through geologic formations of soil, sand and rocks called aquifers.</p> <p>Here are 10 ways to protect and conserve groundwater.</p>	290	11,735	6,274	1.87	133
	290	11,735	6,274	1.87	133

Website Information

PAGEVIEWS
CV WATER - CV WATER COUNTS - CV WATER COUNTS

4,617

NEW VISITOR
CV WATER - CV WATER COUNTS - CV WATER COUNTS

1,984

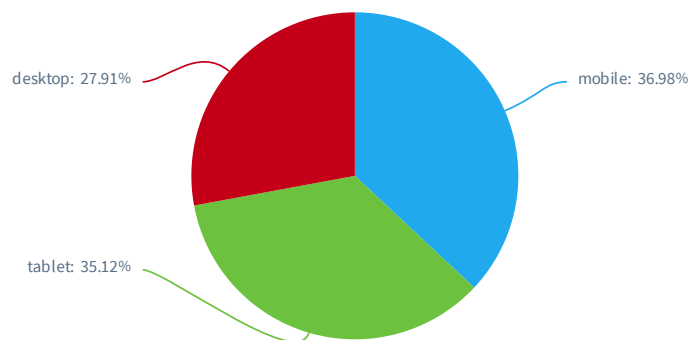
RETURNING USERS
CV WATER - CV WATER COUNTS - CV WATER COUNTS

463

PAGEVIEWS
CV WATER - CV WATER COUNTS - CV WATER COUNTS

Page path	Pageviews
/march-22-is-world-water-day/	1,068
/	1,001
/drought-irrigation-guide/	476
/10-ways-to-protect-and-conserve-groundwater/	278
/save-water-pledge/	176
/water-map/	162
/save/	129
/take-the-pledge-to-conserve-water-for-your-new-years-resolution/	85
/learn/	76
/academy/	61
	4,617

SESSIONS / DEVICE CATEGORY
CV WATER - CV WATER COUNTS - CV WATER COUNTS



PAGES / SESSION
CV WATER - CV WATER COUNTS - CV WATER COUNTS

1.59

AVG. SESSION DURATION
CV WATER - CV WATER COUNTS - CV WATER COUNTS

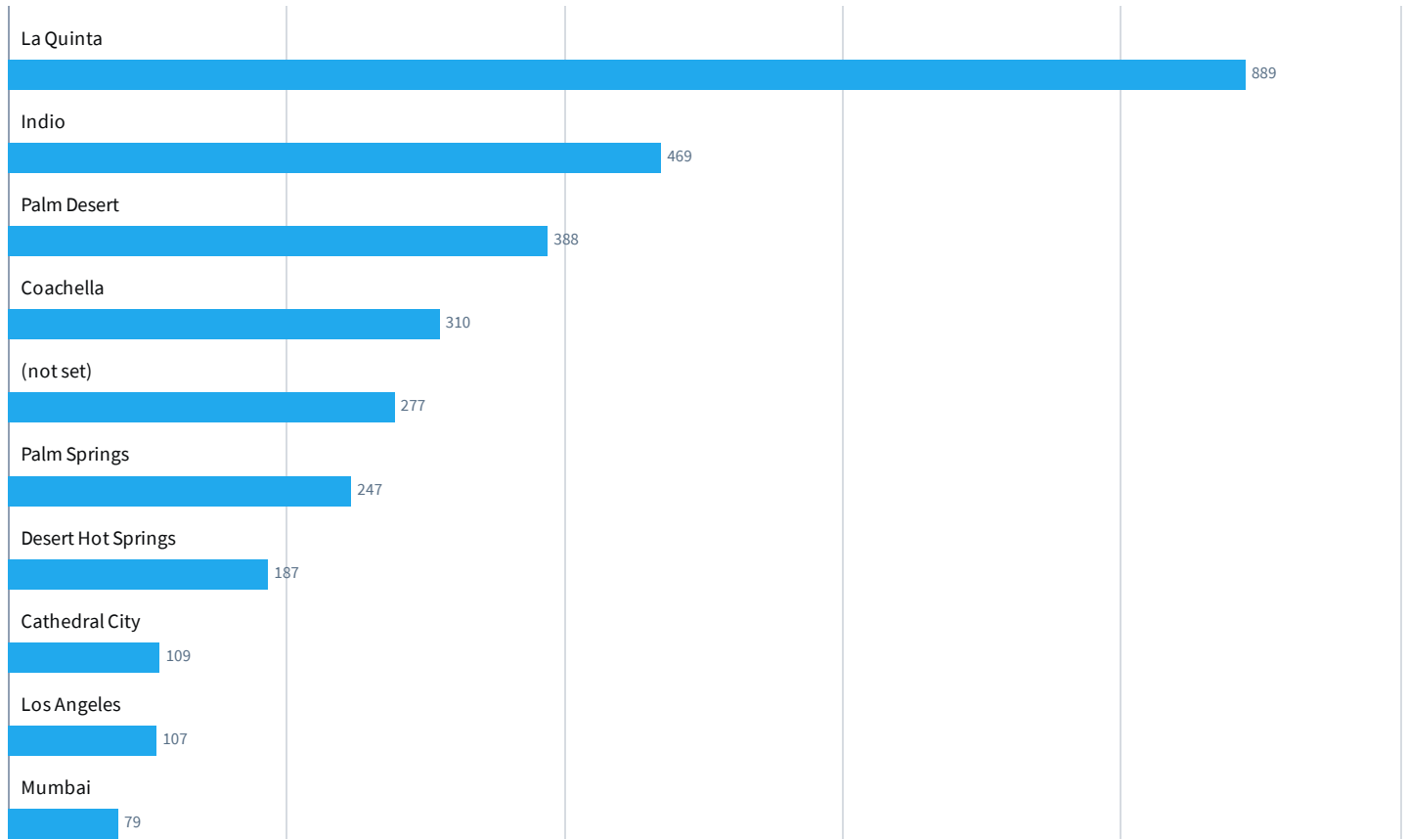
52s

BOUNCE RATE
CV WATER - CV WATER COUNTS - CV WATER COUNTS

74.2%

Item 16.

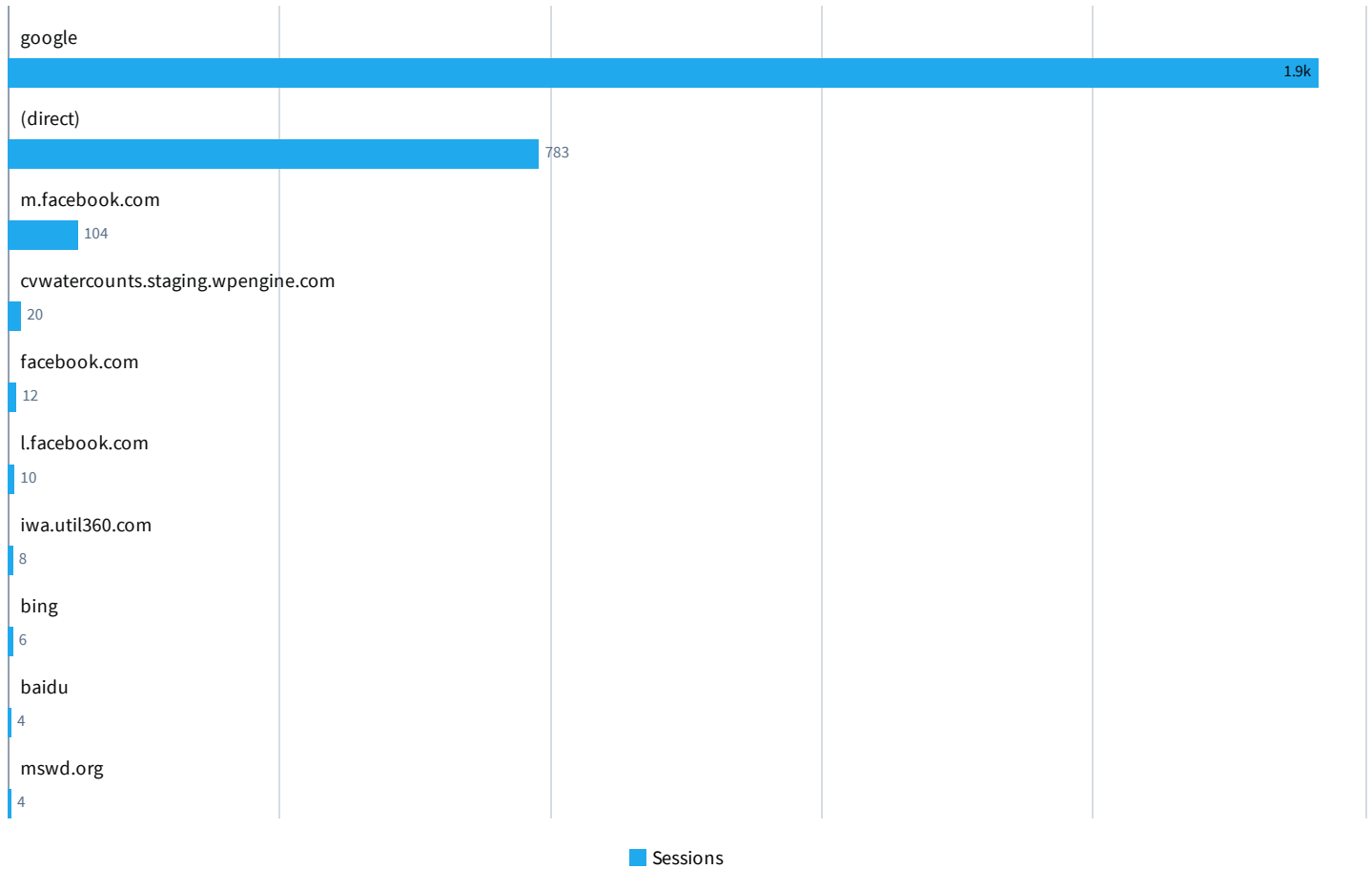
PAGEVIEWS BY CITY
CV WATER - CV WATER COUNTS - CV WATER COUNTS



■ Pageviews

Item 16.

USER REFERRERS
CV WATER - CV WATER COUNTS - CV WATER COUNTS



HISTORY
PAST 13 MONTHS: CV WATER - CV WATER COUNTS - CV WATER COUNTS

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
March 2020	2,191	1,754	2,871	1.31	35s	86.17%	77.13%
April 2020	3,451	2,491	4,415	1.28	34s	84%	70.68%
May 2020	4,726	3,193	5,744	1.22	22s	88.89%	65.13%
June 2020	3,379	2,255	4,390	1.3	29s	86.65%	62.3%
July 2020	4,077	2,640	5,175	1.27	25s	86.83%	59.75%
August 2020	4,077	3,299	5,282	1.3	31s	86.36%	78.51%
September 2020	2,426	1,711	3,023	1.25	39s	86.44%	66.41%
October 2020	2,592	1,912	3,308	1.28	40s	86.65%	70.45%
November 2020	1,188	871	2,126	1.79	1m 35s	79.88%	69.11%
December 2020	1,815	1,290	2,416	1.33	43s	83.31%	67.88%
January 2021	2,417	1,858	3,210	1.33	47s	85.64%	74.1%
February 2021	2,304	1,604	3,576	1.55	1m 9s	79.86%	66.49%
	37,542	25,899	50,153	1.34	38s	84.82%	68.57%

Item 16.

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
March 2021	2,899	2,108	4,617	1.59	52s	74.2%	68.4%
	37,542	25,899	50,153	1.34	38s	84.82%	68.57%

Organic Search

TOP KEYWORDS CVWATERCOUNTS.COM/

Query	Impr.	Clicks	CTR	Avg. position
conserve	26,888	0	0%	6.61
conserve water	8,193	3	0.04%	1.76
water pledge	1,233	30	2.43%	5.18
lake cahuilla	493	0	0%	10.45
cv water	482	3	0.62%	5.65
indio car wash	394	0	0%	13.47
result of water conservation	309	15	4.85%	8.2
every drop counts	299	0	0%	2.86
water saving	245	0	0%	2.99
what would happen if you didn't drink water	222	4	1.8%	9.54
	38,758	55	0.14%	6.67

TOP PAGES CVWATERCOUNTS.COM/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/take-the-pledge-to-conserve-water-for-your-new-years-resolution/	36,915	3	0.01%	5.44
https://cvwatercounts.com/save-water-pledge/	3,624	101	2.79%	4.61
https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/	2,055	2	0.1%	22.11
https://cvwatercounts.com/what-would-happen-if-you-didnt-drink-water/	1,029	17	1.65%	9.44
https://cvwatercounts.com/survey-results/	878	53	6.04%	8.22
https://cvwatercounts.com/	781	10	1.28%	7.36
https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/	758	1	0.13%	13.04
https://cvwatercounts.com/video-discover-10-water-conservation-tips-with-practical-everyday-water-savings-ideas/	588	1	0.17%	33.03
https://cvwatercounts.com/where-does-the-coachella-valley-water-come-from/	472	3	0.64%	11.39
https://cvwatercounts.com/two-dozens-vegetables-to-plant-by-mid-october-in-palm-springs-and-the-coachella-valley/	465	16	3.44%	17.95
	47,565	207	0.44%	13.26

Facebook Information

f IMPRESSIONS
CV WATER COUNTS

13,191

f REACH
CV WATER COUNTS

6,695

f NEW PAGE LIKES
CV WATER COUNTS

4

f ENGAGED USERS
CV WATER COUNTS

271





f PAGE VIEWS
CV WATER COUNTS

88







f LIFETIME PAGE LIKES
CV WATER COUNTS

4,014

f POSTS
CV WATER COUNTS







Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Myoma Dunes Water C...</p>	March 26, 2021	64	5	8%	4	0
 <p>Remember to weed yo...</p>	March 24, 2021	61	0	0%	0	0
 <p>March 22 is World Wate...</p>	March 22, 2021	47	3	6%	2	0
 <p>There are plenty of har...</p>	March 20, 2021	55	2	4%	1	0
		960	45	5%	32	0

Item 16.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>If you accidentally dro...</p>	March 18, 2021	67	0	0%	0	0
 <p>Happy St. Paddy's Day!</p>	March 17, 2021	58	3	5%	2	0
 <p>Thank you ESPN Radio...</p>	March 15, 2021	62	5	8%	5	0
 <p>The Environmental Pr...</p>	March 15, 2021	49	2	4%	2	0
 <p>If you or someone you...</p>	March 12, 2021	58	2	3%	2	0
 <p>Water dry spots by ha...</p>	March 10, 2021	59	0	0%	0	0

960 45 5% 32 0

Item 16.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>The Euphorbia tirucalli...</p>	March 9, 2021	64	6	9%	3	0
	March 8, 2021	101	9	9%	4	0
 <p>Groundwater Awarene...</p>	March 8, 2021	56	1	2%	0	0
 <p>Splash says "Use a broo...</p>	March 4, 2021	55	2	4%	2	0
 <p>Thank you CV Weekly f...</p>	March 1, 2021	67	5	7%	5	0
 <p>CV Water Counts upda...</p>	March 1, 2021	37	0	0%	0	0
		960	45	5%	32	0

Instagram Information

 **IMPRESSIONS**
CV WATER COUNTS

313


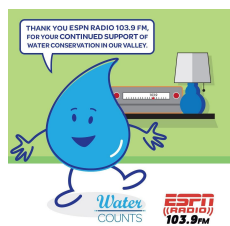

 **LIKES**
CV WATER COUNTS

15

 **FOLLOWERS (TOTAL)**
CV WATER COUNTS

197

 **MEDIA PERFORMANCE**
CV WATER COUNTS

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>Splash says "Use a broo...</p>	26	6	24	0	0
 <p>Thank you ESPN Radio...</p>	24	6	23	0	0
 <p>Thank you CV Weekly f...</p>	21	3	20	0	0
	71	15	67	0	0

Twitter Information

Mar 2021 • 31 days

TWEET HIGHLIGHTS

Top Tweet earned 319 impressions

Thank you ESPN Radio 103.9 for your continued support of water conservation in the Coachella Valley. 💧 📻
pic.twitter.com/zEYuA761OS



♥ 3

Top media Tweet earned 123 impressions

Thank you CV Weekly for your continued support of water conservation in the Coachella Valley.
pic.twitter.com/N0H23Upzhh



♥ 2

MAR 2021 SUMMARY

Tweets

14

Tweet impressions

2,316

Profile visits

90

New followers

0

E-Blast Information

 CAMPAIGN PERFORMANCE
 CV WATER COUNTS

Campaign	Send Time	Emails Sent	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Hard Bounces	Unsubscribe Count
CV Water Counts March 2021	Wednesday, March 3, 2021 6:30 PM	365	330	42.47%	14.57%	53	9.04%	0.69%	0	2
		365	330	42.47%	14.57%	53	9.04%	0.69%	0	2

MSWD PER-CAPITA WATER USE REPORTING
TO THE SWRCB

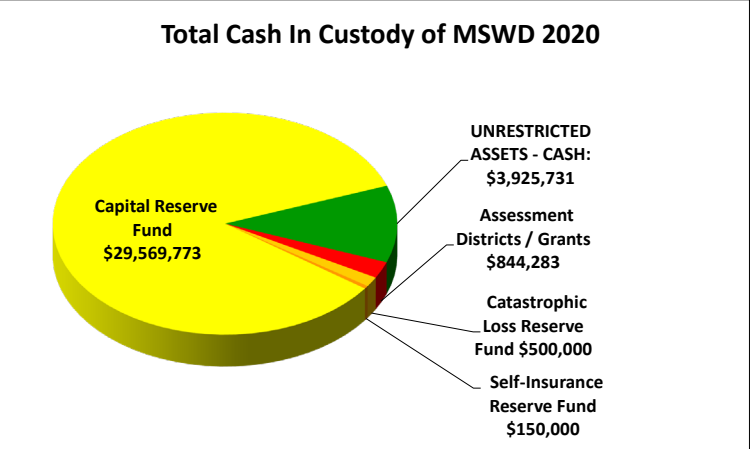
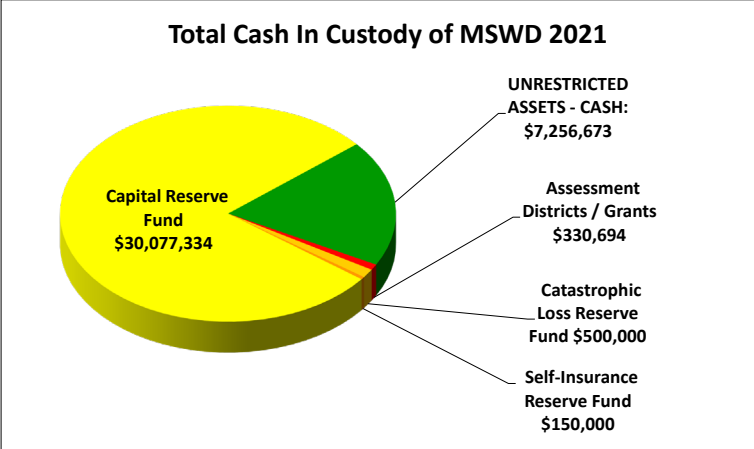
Monthly Water Use Reporting for the SWRCB												
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
SWRCB Drought Reporting -- 2013												
Production - Month (AF)	609	570	559	745	787	781	943	829	813	716	557	633
Residential use = 65%	396	371	363	484	512	508	613	539	529	465	362	412
325,851 gal per AF	128,988,118	120,727,796	118,397,961	157,793,347	166,689,079	165,418,260	199,692,246	175,500,090	172,238,322	151,670,118	117,984,945	134,090,456
Service area population - 37,600	3431	3211	3149	4197	4433	4399	5311	4668	4581	4034	3138	3566
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	111	115	102	140	143	147	171	151	153	130	105	115
SWRCB Drought Reporting -- 2014												
Production - Month (AF)	583	523	604	664	708	813	859	731	801	716	534	591
Residential use = 65%	379	340	393	432	460	528	558	475	520	466	347	384
325,851 gal per AF	123,451,584	110,745,513	127,905,804	140,647,882	149,994,755	172,187,489	181,938,906	154,766,680	169,584,428	151,714,596	113,037,223	125,139,655
Service area population - 37,600	3283	2945	3402	3741	3989	4579	4839	4116	4510	4035	3006	3328
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	106	105	110	125	129	153	156	133	150	130	100	107
SWRCB Baseline: Avg 2013/2014 Production and RGPCD												
Annual Average R-GPCD 2013-2014	108	110	106	132	136	150	164	142	152	130	102	111
Annual Average Production 2013-2014	596	546	581	705	748	797	901	780	807	716	545	612
SWRCB Drought Reporting -- 2017												
Production - Month (AF)	465.1	453	549	541	731	733	836	830	712	734	642	584
Residential use = 65%	302	294	357	351	475	476	543	540	463	477	417	380
325,851 gal per AF	98,509,645	95,946,827	116,279,929	114,492,311	154,828,103	155,251,709	177,039,899	175,796,615	150,803,843	155,463,512	135,977,622	123,669,304
Service area population - 37,600	2620	2552	3093	3045	4118	4129	4709	4675	4011	4135	3616	3290
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	85	91	100	102	133	138	152	151	134	133	121	106
SWRCB Drought Reporting -- 2018												
Production - Month (AF)	600	513	536	644	697	857	857	806	689	710	632	502
Residential use = 65%	390	333	348	419	453	448	554	524	448	461	411	326
325,851 gal per AF	127,081,890	108,655,016	113,526,488	136,401,229	147,626,796	145,932,370	181,515,300	170,812,886	145,932,370	150,344,230	133,859,591	106,325,181
Service area population - 37,600	3380	2890	3019	3628	3926	3881	4828	4543	3681	3999	3560	2828
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	109	103	97	121	127	129	156	147	129	129	119	91
SWRCB Drought Reporting -- 2019												
Production - Month (AF)	570	415	491	635	598	710	853	795	757	709	620	537
Residential use = 65%	371	270	319	413	389	462	554	517	492	461	403	349
325,851 gal per AF	120,727,796	87,898,307	103,995,347	134,495,000	126,658,284	150,380,237	180,668,087	168,383,504	160,334,985	150,168,433	131,317,953	113,738,292
Service area population - 37,600	3211	2338	2766	3577	3369	3999	4805	4478	4264	3994	3492	3025
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	104	83	89	119	109	133	155	144	142	129	116	98
SWRCB Drought Reporting -- 2020												
Production - Month (AF)	553	521	558	573	699	793	856	885	785	756	690	588
Residential use = 65%	359	339	363	372	454	515	556	575	510	491	449	382
325,851 gal per AF	117,127,142	110,349,441	118,186,158	121,363,205	148,050,402	167,959,898	181,303,496	187,445,788	166,265,473	160,123,181	146,144,174	124,540,252
Service area population - 37,600	3115	2935	3143	3228	3938	4467	4822	4985	4422	4259	3887	3312
Number of days in month	31	28	31	30	30	30	31	31	30	31	30	31
Per capita water use (Gal Day)	100	105	101	108	127	149	156	161	147	137	130	107
SWRCB Drought Reporting -- 2021												
Production - Month (AF)	538	496	626									
Residential use = 65%	350	322	407	0	0	0	0	0	0	0	0	0
325,851 gal per AF	113,950,095	105,054,362	132,588,772									

MISSION SPRINGS WATER DISTRICT
 COMBINED FUNDS
 DISTRICT SUMMARY
 JULY 1, 2020 TO JANUARY 31, 2021

YEAR TO DATE				JULY 1, 2019 TO JANUARY 31, 2020			
ACTUAL	BUDGET	FAVORABLE	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	FAVORABLE
		(UNFAVORABLE)	(UNFAVORABLE)			(UNFAVORABLE)	(UNFAVORABLE)
		VARIANCE	VARIANCE			VARIANCE	VARIANCE
		AMOUNT	PERCENT			AMOUNT	PERCENT
12,815,312	10,010,481	2,804,831	28%	10,594,291	10,007,484	586,807	6%
9,748,792	10,607,901	859,109	8%	8,981,213	9,977,337	996,124	10%
<u>3,066,520</u>	<u>(597,420)</u>	<u>3,663,940</u>	<u>-613%</u>	<u>1,613,078</u>	<u>30,147</u>	<u>1,582,931</u>	<u>5251%</u>
1,714,222	7,600,275	(5,886,053)	-77%	2,145,462	1,095,353	1,050,109	96%
682,445	500,343	(182,102)	-36%	746,116	803,068	56,952	7%
<u>1,031,777</u>	<u>7,099,932</u>	<u>(6,068,155)</u>	<u>-85%</u>	<u>1,399,346</u>	<u>292,285</u>	<u>1,107,061</u>	<u>379%</u>
<u>4,098,297</u>	<u>6,502,512</u>	<u>(2,404,215)</u>	<u>-37%</u>	<u>3,012,423</u>	<u>322,432</u>	<u>2,689,992</u>	<u>834%</u>

OTHER INFORMATION

	24.07	DEBT SERVICE RATIO	10.04
	0.05%	INVESTMENT RETURN	0.16%
	\$ 34,708,247	CASH - JULY 1	\$ 34,961,554
	\$ 3,606,454	INCREASE/(DECREASE) IN CASH	\$ 28,233
	<u>\$ 38,314,701</u>	CASH - END OF PERIOD	<u>\$ 34,989,787</u>
	\$ 7,256,673	UNRESTRICTED CASH	\$ 3,925,731
	\$ 31,058,028	RESTRICTED CASH	\$ 31,064,056
	<u>\$ 38,314,701</u>	CASH IN CUSTODY OF MSWD	<u>\$ 34,989,787</u>
WELLS FARGO	\$ 18,833	RESTRICTED - ASSESSMENT DISTRICTS	\$ 532,422
CALTRUST	\$ 6,431,297	RESTRICTED - SHORT TERM FUND	\$ 5,043,949
CALTRUST	\$ 22,059,913	RESTRICTED - MEDIUM TERM FUND	\$ 21,451,324
CALTRUST	\$ 2,547,986	RESTRICTED - LIQUIDITY FUND	\$ 4,036,360
	<u>\$ 31,058,028</u>	RESTRICTED TOTAL CASH	<u>\$ 31,064,056</u>
		WELLS FARGO	
		CALTRUST	
		CALTRUST	
		CALTRUST	



MISSION SPRINGS WATER DISTRICT
FINANCIAL REPORT
JANUARY 31, 2021

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CONSOLIDATING BALANCE SHEET
JANUARY 31, 2021

SCHEDULE A
June 30, 2020

SEE SCH	JANUARY 31, 2021 - EXCLUDING AD# 13					FINANCIAL STATEMENTS	ELIMINATE AD#13	BOOK TOTAL
	WATER FUND		SEWER FUND	GENERAL FUND	TOTAL			
	"DHS"	"IDE"						
CURRENT ASSETS:								
Cash	F	2,505,271	12,213	2,220,698	2,518,490	7,256,673	3,758,832	3,758,832
Accounts receivable-								
Water and sewer		2,592,423	24,003	459,445		3,075,871	2,724,581	2,724,581
Other		629,313	13,264	565,161	0	1,207,738	1,409,712	1,409,712
Reimbursable jobs		28,699	0	18,670	52,012	99,381	79,787	79,787
Prepaid expenses					290,494	290,494	270,145	270,145
Inventory					440,469	440,469	420,183	420,183
Total current assets		<u>5,755,706</u>	<u>49,480</u>	<u>3,263,974</u>	<u>3,301,465</u>	<u>12,370,625</u>	<u>8,663,240</u>	<u>8,663,240</u>
RESTRICTED ASSETS:								
Cash	F	14,242,142	(3,668,226)	12,739,125	7,744,988	31,058,028	30,949,414	30,949,414
Assessments receivable				8,215,130		8,215,130	8,667,083	4,136,790
Taxes receivable		(102,640)	22,208	(74,046)	(86,982)	(241,460)	65,454	65,454
Restricted cash with trustees	F					0	0	1,088,039
Issuance costs for long-term debt		2,347	2,396	0		4,743	5,583	5,583
Total restricted assets		<u>14,141,849</u>	<u>(3,643,622)</u>	<u>20,880,209</u>	<u>7,658,005</u>	<u>39,036,441</u>	<u>39,687,534</u>	<u>44,912,362</u>
UTILITY PLANT:								
Utility plant in service		89,615,538	2,620,014	81,512,731	8,371,502	182,119,785	182,119,785	182,119,785
Less accumulated depreciation		(42,525,558)	(1,154,310)	(25,649,705)	(3,449,271)	(72,778,843)	(70,761,037)	(70,761,037)
Total		<u>47,089,980</u>	<u>1,465,704</u>	<u>55,863,026</u>	<u>4,922,231</u>	<u>109,340,941</u>	<u>111,358,748</u>	<u>111,358,748</u>
Construction in progress		10,211,987	0	7,641,662	732,715	18,586,364	16,281,016	281,976
Total utility plant		<u>57,301,968</u>	<u>1,465,704</u>	<u>63,504,688</u>	<u>5,654,946</u>	<u>127,927,305</u>	<u>127,639,764</u>	<u>127,921,740</u>
TOTAL ASSETS		<u>77,199,523</u>	<u>(2,128,438)</u>	<u>87,648,871</u>	<u>16,614,416</u>	<u>179,334,371</u>	<u>175,990,537</u>	<u>181,497,342</u>
CURRENT LIABILITIES:								
Accounts payable		76,174	12,587	2,928	2,035,721	2,127,411	2,488,628	2,488,628
Accrued expenses		1,323	0	62,544	1,204,605	1,268,472	1,194,589	1,194,589
Customer deposits		344,878	9,920			354,798	372,592	372,592
Current portion of long-term debt		7,260	7,500	205,399		220,159	668,353	240,000
Total current liabilities		<u>429,635</u>	<u>30,007</u>	<u>270,872</u>	<u>3,240,326</u>	<u>3,970,840</u>	<u>4,724,162</u>	<u>4,964,162</u>
LONG-TERM DEBT:								
Notes payable		234,981		7,987,065		8,222,046	8,654,239	8,654,239
Special assessment bonds				66,000		66,000	82,000	4,740,000
Certificates of participation-								
1994 refunding/USDA-certificates			253,401			253,401	253,401	253,401
Total		<u>234,981</u>	<u>253,401</u>	<u>8,053,065</u>	<u>0</u>	<u>8,541,446</u>	<u>8,989,640</u>	<u>13,729,640</u>
Less current portion		(7,260)	(7,500)	(205,399)		(220,159)	(668,353)	(240,000)
Total long-term debt		<u>227,721</u>	<u>245,901</u>	<u>7,847,666</u>	<u>0</u>	<u>8,321,287</u>	<u>8,321,287</u>	<u>12,821,287</u>
OTHER LIABILITIES:								
Net Pension Liability					6,994,867	6,994,867	6,994,867	6,994,867
Deferred inflows/outflows GASB 68					(1,685,622)	(1,685,622)	(1,685,622)	(1,685,622)
Interest payable from restricted assets			5,630	1,202		6,831	7,971	81,397
Funds held in trust		35,359		2,780		38,139	38,139	38,139
Advance construction deposits		66,001		3,062,862	198,000	3,326,863	3,326,863	3,326,863
Total other liabilities		<u>101,360</u>	<u>5,630</u>	<u>3,066,843</u>	<u>5,507,245</u>	<u>8,681,078</u>	<u>8,682,218</u>	<u>8,763,614</u>
TOTAL LIABILITIES		<u>758,716</u>	<u>281,538</u>	<u>11,185,381</u>	<u>8,747,571</u>	<u>20,973,205</u>	<u>21,727,666</u>	<u>26,549,063</u>
NET ASSETS:								
Retained earnings-								
Invested in capital assets, net of debt		48,108,423	1,494,884	56,704,265	5,051,175	111,358,748	111,358,748	111,358,748
Reserved, debt service and other		18,635,576	253,401	15,421,991	5,904,095	40,215,063	40,215,063	685,408
Unrestricted		7,186,270	(4,036,232)	2,706,888	(3,167,866)	2,689,060	2,689,060	2,689,060
Total retained earnings		<u>73,930,270</u>	<u>(2,287,947)</u>	<u>74,833,145</u>	<u>7,787,404</u>	<u>154,262,871</u>	<u>154,262,871</u>	<u>154,948,279</u>
Increases(decreases) 2016-2017:								
Water fund "DHS"-see SCHEDULE B		2,510,537				2,510,537		0
Water fund "IDE"-see SCHEDULE C			(122,028)			(122,028)		0
Sewer fund-see SCHEDULE D				1,630,346		1,630,346		0
General fund-see SCHEDULE E					79,442	79,442		0
Total net assets		<u>76,440,807</u>	<u>(2,409,975)</u>	<u>76,463,491</u>	<u>7,866,846</u>	<u>158,361,168</u>	<u>154,262,871</u>	<u>154,948,279</u>
TOTAL LIABILITIES AND NET ASSETS		<u>77,199,523</u>	<u>(2,128,438)</u>	<u>87,648,871</u>	<u>16,614,416</u>	<u>179,334,371</u>	<u>175,990,537</u>	<u>181,497,342</u>

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
INCOME STATEMENT
JULY 1, 2020 TO JANUARY 31, 2021

	YEAR TO DATE					2020-2021 ADOPTED BUDGET		
	CURRENT MONTH			FAVORABLE (UNFAVORABLE) VARIANCE	FAVORABLE (UNFAVORABLE) VARIANCE	REMAINING BUDGET		
	ACTUAL	ACTUAL	BUDGET	AMOUNT	PERCENT	TOTAL	AMOUNT	PERCENT
OPERATING REVENUE:								
Water fund	508,207	8,301,900	6,251,075	2,050,825	33%	12,732,767	4,430,867	35%
Sewer fund	568,884	4,513,411	3,759,406	754,005	20%	6,766,200	2,252,789	33%
General fund	0	0	0	0	0%	0	0	0%
TOTAL OPERATING REVENUE	1,077,091	12,815,312	10,010,481	2,804,831	28%	19,498,967	6,683,655	
OPERATING EXPENSE:								
Water fund	815,453	6,506,181	7,436,788	930,607	13%	12,225,473	5,719,292	47%
Sewer fund	333,855	3,242,611	3,171,113	(71,497)	-2%	5,352,715	2,110,104	39%
General fund-Net Operating Expense	0	0	0	0	0%	0	0	0%
TOTAL OPERATING EXPENSE	1,149,308	9,748,792	10,607,901	859,109	8%	17,578,188	7,829,396	45%
NET OPERATING INCOME(LOSS)	(72,217)	3,066,520	(597,420)	3,663,940		1,920,779	(1,145,740)	
ADD NON-OPERATING REVENUE								
Water fund	107,637	670,318	1,537,016	(866,698)	-56%	2,594,482	1,924,164	74%
Sewer fund	95,810	700,134	5,632,284	(4,932,150)	-88%	9,655,267	8,955,133	93%
General fund	47,167	343,770	430,975	(87,205)	-20%	738,810	395,040	53%
TOTAL NON-OPERATING REVENUE	250,613	1,714,222	7,600,275	(5,886,053)	-77%	12,988,559	11,274,337	
LESS NON-OPERATING EXPENSE								
Water fund	7,670	77,528	12,900	(64,628)	-501%	30,905	(46,623)	-151%
Sewer fund	51,880	340,588	336,399	(4,189)	-1%	576,684	236,096	41%
General fund - P.E.R.S. Prior Year Costs	37,761	264,328	151,044	(113,284)	-75%	453,134	188,806	42%
TOTAL NON-OPERATING EXPENSE	97,311	682,445	500,343	(182,102)	-36%	1,060,723	378,278	
NET NON-OPERATING INCOME(LOSS)	153,302	1,031,777	7,099,932	(6,068,155)		11,927,836	10,896,059	
NET INCOME(LOSS)	81,086	4,098,297	6,502,512	(2,404,215)	-37%	13,848,615	9,750,318	70%

MISSION SPRINGS WATER DISTRICT
 COMBINED STATEMENT OF CASH FLOWS
 EXCLUDING ASSESSMENT DISTRICT #13
 FOR THE PERIOD
 JULY 1, 2020 TO JANUARY 31, 2021

	2021				YEAR ENDING JUNE 30, 2020 COMBINED
	WATER	SEWER	GENERAL	COMBINED	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Net operating income (loss)	1,795,719	1,270,800	0	3,066,520	814,474
Add (deduct) items not affecting cash in the year:					
Depreciation	1,047,623	841,239	128,944	2,017,806	4,002,490
Amortization	840	0		840	1,440
Increase) Decrease in accounts receivable	(177,941)	28,623	0	(149,317)	(128,097)
Increase) Decrease in assessments receivable	0	451,952	0	451,952	743,471
Increase) Decrease in taxes receivable	107,601	90,256	109,056	306,914	(9,168)
Increase) Decrease in reimbursable job deposits	15,255	(32,089)	(2,760)	(19,594)	78,090
Increase) Decrease in inventory			(20,285)	(20,285)	45,535
Increase) Decrease in prepaid expenses			(20,349)	(20,349)	17,379
Increase (Decrease) in construction deposits	0	0	0	0	(152,000)
Increase (Decrease) in customer deposits	(17,794)	0	0	(17,794)	19,460
Increase (Decrease) in accounts payable	79,752	0	(440,969)	(361,217)	1,483,284
Increase (Decrease) in accrued liabilities	1,358	(26,106)	97,491	72,743	(170,207)
Increase (Decrease) in P.E.R.S. Prior Year Expenses	0	0	(264,328)	(264,328)	(375,341)
Increase (Decrease) in Pension Expense GASB 68	0	0	0	0	-
Increase (Decrease) in Net Pension Liability	0	0	0	0	(416,287)
Increase (Decrease) in deferred inflows/outflows	0	0	0	0	(70,943)
Net cash provided by (used by) operating activities	<u>2,852,414</u>	<u>2,624,677</u>	<u>(413,200)</u>	<u>5,063,890</u>	<u>5,883,582</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Backup and front footage fees	245,080	58,820	0	303,900	603,235
Property taxes	357,704	210,421	307,283	875,407	2,125,684
Other	(63,507)	(4,189)	0	(67,696)	(15,097)
Grants	9,473	0	0	9,473	118,248
Net cash provided by noncapital financing activities	<u>548,750</u>	<u>265,052</u>	<u>307,283</u>	<u>1,121,084</u>	<u>2,832,069</u>
CASH FLOWS FROM INVESTING ACTIVITIES:					
Net Additions to utility plant	(1,453,665)	(713,818)	(137,864)	(2,305,347)	(3,764,709)
Contributed assets	0	0	0	0	292,566
Proceeds from asset disposals - net	18,600	0	1,438	20,038	(12,344)
Insurance refund - prior years	0	0	0	0	(1,500)
Interest income	51,761	443,939	43,862	539,561	1,407,169
Investment income/(loss)	(12,299)	(13,046)	(8,812)	(34,157)	388,946
Net cash (used) by investing activities	<u>(1,395,603)</u>	<u>(282,926)</u>	<u>(101,377)</u>	<u>(1,779,905)</u>	<u>(1,689,871)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Cost of issuance-amortized	(840)	0	0	(840)	(1,440)
Long-term debt retired	(7,111)	(441,083)	0	(448,194)	(629,974)
Long-term debt issued	0	0	0	0	-
Interest expense	(13,181)	(336,399)	0	(349,580)	(665,441)
Net cash provided by (used by) financing activities	<u>(21,132)</u>	<u>(777,482)</u>	<u>0</u>	<u>(798,614)</u>	<u>(1,296,855)</u>
INCREASE (DECREASE) IN CASH	1,984,428	1,829,321	(207,295)	3,606,454	5,728,925
BALANCE OF CASH AT BEGINNING OF YEAR	11,106,971	13,130,503	10,470,772	34,708,247	29,232,630
BALANCE OF CASH AT JANUARY 31, 2021 (Schedule F)	13,091,400	14,959,824	10,263,478	38,314,701	34,961,554

MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
INCOME STATEMENT
JULY 1, 2020 TO JANUARY 31, 2021

Item 17.

SCHEDULE B

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT					OF YEAR TO DATE BUDGET
OPERATING REVENUE	1	489,756	877,007	(387,251)	8,145,249	6,140,560	2,004,689	133%	12,543,317	4,398,068	65%
OPERATING EXPENSE:											
Pumping-											
Salaries and wages		31,100	30,694	(406)	194,819	214,858	20,039	91%	368,328	173,509	53%
Benefit pay	5	14,581	7,007	(7,574)	60,814	49,049	(11,765)	124%	84,084	23,270	72%
Fringe benefits	4	21,185	19,371	(1,814)	119,867	135,597	15,730	88%	232,452	112,585	52%
Electric utility		60,211	68,150	7,939	895,329	477,050	(418,279)	188%	817,800	(77,529)	109%
Materials and services		40,428	34,262	(6,166)	203,007	251,889	48,882	81%	442,699	239,692	46%
Total		167,505	159,484	(8,021)	1,473,836	1,128,443	(345,393)	131%	1,945,363	471,527	76%
Transmission and distribution-											
Salaries and wages		48,013	39,168	(8,845)	305,078	274,176	(30,902)	111%	470,016	164,938	65%
Benefit pay	5	25,701	10,619	(15,082)	109,498	74,333	(35,165)	147%	127,428	17,930	86%
Fringe benefits	4	34,185	27,392	(6,793)	194,085	191,744	(2,341)	101%	328,704	134,619	59%
Materials and services		23,003	93,665	70,662	185,087	410,147	225,060	45%	548,139	363,052	34%
Total		130,901	170,844	39,943	793,748	950,400	156,652	84%	1,474,287	680,539	54%
Customer accounts-											
Salaries and wages		19,060	42,102	23,042	149,731	294,714	144,983	51%	505,224	355,493	30%
Benefit pay	5	10,579	11,500	921	45,857	80,500	34,643	57%	138,000	92,143	33%
Fringe benefits	4	13,745	30,348	16,603	92,054	212,436	120,382	43%	364,176	272,122	25%
Materials and services		1,028	150,000	148,972	4,993	174,600	169,607	100%	175,980	170,987	3%
Total		44,412	233,950	189,538	292,636	762,250	469,614	38%	1,183,380	890,744	25%
Other operating-											
Standby salaries and wages		9,725	9,265	(460)	54,397	64,855	10,458	84%	111,180	56,783	49%
Standby reports		0	1,100	1,100	6,761	7,700	939	88%	13,200	6,439	51%
Consulting engineer		2,305	4,500	2,195	19,028	29,500	10,473	65%	71,300	52,273	27%
Depreciation		(401)	173,284	173,685	1,015,636	1,220,402	204,766	83%	2,086,823	1,071,187	49%
Administrative costs	E	451,408	720,697	269,288	2,578,172	2,867,149	288,977	90%	4,661,497	2,083,324	55%
TOTAL OPERATING EXPENSE		805,855	1,473,124	667,269	6,234,213	7,030,699	796,486	89%	11,547,030	5,312,816	54%
NET OPERATING INCOME(LOSS)		(316,099)	(596,117)	280,018	1,911,036	(890,139)	2,801,175		996,287	(914,748)	
ADD NON-OPERATING REVENUE	1	106,455	221,041	(114,586)	668,983	1,547,299	(878,316)	43%	2,652,498	1,983,515	25%
Total		(209,644)	(375,076)	165,432	2,580,018	657,160	1,922,858		3,648,785	1,068,767	
LESS NON-OPERATING EXPENSE	1	6,628	947	(5,681)	69,481	5,606	(63,875)	1239%	17,801	(51,680)	39%
NET INCOME(LOSS)	A	(216,272)	(376,023)	159,751	2,510,537	651,554	1,858,984	-385%	3,630,984	1,120,447	69%

**MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO JANUARY 31, 2021**

SCHEDULE 1

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE				
OPERATING REVENUE:										
Water service charge-residential	170,693	183,333	(12,640)	1,344,080	1,283,331	60,749	105%	2,414,700	1,070,620	56%
Water service charge-commercial	14,959	16,500	(1,541)	114,646	115,500	(854)	99%	216,924	102,278	53%
Water service charge-landscape	5,681	6,500	(819)	45,675	45,500	175	100%	85,410	39,735	53%
Water service charge-construction	60	1,000	(940)	7,470	7,000	470	107%	13,140	5,670	57%
Water consumption-residential	420,879	416,667	4,212	4,008,107	2,916,669	1,091,438	137%	6,249,439	2,241,332	64%
Water consumption-commercial	(342,011)	54,167	(396,178)	560,133	379,165	180,968	148%	809,544	249,411	69%
Water consumption-landscape	70,919	116,667	(45,748)	958,362	816,665	141,697	117%	1,743,000	784,638	55%
Water consumption-construction	63	7,500	(7,437)	184,685	52,500	132,185	352%	112,050	(72,635)	165%
Drought surcharge fees	0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees	950	12,500	(11,550)	11,625	87,500	(75,875)	13%	150,000	138,375	8%
New meter installations	4,259	1,140	3,119	43,848	7,980	35,868	549%	13,680	(30,168)	321%
Temporary const. meter installations	0	0	0	770	0	770	#DIV/0!	0	(770)	#DIV/0!
Backflow device maintenance fees	6,777	7,500	(723)	53,801	52,500	1,301	102%	90,000	36,199	60%
R.P. & double check installations	0	0	0	1,010	1,515	(505)	67%	3,030	2,020	33%
Fire flow charges	12,974	8,333	4,641	103,430	58,335	45,095	177%	100,000	(3,430)	103%
Fire flow tests	2,101	300	1,801	9,168	2,100	7,068	437%	3,600	(5,568)	255%
Unauthorized water use penalties	0	150	(150)	0	1,050	(1,050)	0%	1,800	1,800	0%
Returned check service charges	950	50	900	4,300	350	3,950	1229%	600	(3,700)	717%
Site rental - microwave station	10,397	6,200	4,197	41,122	43,400	(2,278)	95%	74,400	33,278	55%
Delinquent charges	90,063	18,750	71,313	512,571	131,250	381,321	391%	225,000	(287,571)	228%
Standby maintenance fees	19,500	19,500	0	136,500	136,500	0	100%	234,000	97,500	58%
Lien recordation/release fees	542	250	292	3,946	1,750	2,196	225%	3,000	(946)	132%
Total	489,756	877,007	(387,251)	8,145,249	6,140,560	2,004,689	133%	12,543,317	4,398,068	65%
NON-OPERATING INCOME:										
Capacity fees	25,949	41,667	(15,718)	245,080	291,669	(46,589)	84%	500,000	254,920	49%
Front footage charges	0	0	0	0	0	0	0%	0	0	0%
Annexation fees	0	0	0	0	0	0	0%	0	0	0%
Interest income	6,354	17,222	(10,868)	68,659	120,554	(51,895)	57%	206,664	138,005	33%
Investment income/(loss)	(2,995)	16,737	(19,732)	(16,340)	117,159	(133,499)	-14%	200,844	217,184	-8%
Property taxes	49,073	49,072	1	343,510	343,517	(7)	100%	588,875	245,365	58%
Grants	9,473	96,343	(86,870)	9,473	674,400	(664,927)	0%	1,156,115	1,146,642	0%
Contributed revenue	0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals	18,600	0	18,600	18,600	0	18,600	0%	0	(18,600)	0%
Total	106,455	221,041	(114,586)	668,983	1,547,299	(878,316)	43%	2,652,498	1,983,515	25%
NON-OPERATING EXPENSE:										
Interest	945	879	(66)	6,601	5,130	(1,471)	129%	9,525	2,924	69%
County administrative charges	6,365	0	(6,365)	6,978	0	(6,978)	#DIV/0!	0	(6,978)	#DIV/0!
Trustee fees C.O.P.'s	0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. discount	0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. issuance costs	18	18	0	126	126	0	100%	216	90	58%
Uncollectable Accounts	(700)	50	750	55,775	350	(55,425)	15936%	8,060	(47,715)	692%
Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%
Total	6,628	947	(5,681)	69,481	5,606	(63,875)	1239%	17,801	(51,680)	390%

MISSION SPRINGS WATER DISTRICT
 WATER FUND "IDE"
 INCOME STATEMENT
 JULY 1, 2020 TO JANUARY 31, 2021

Item 17.

SCHEDULE C

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT					OF YEAR TO BUDGET
OPERATING REVENUE	2	18,451	15,787	2,664	156,651	110,515	46,136	142%	189,450	32,799	83%
OPERATING EXPENSE:											
Pumping-											
Salaries and wages		949	1,960	1,011	15,355	13,720	(1,635)	112%	23,520	8,165	65%
Benefit pay	5	90	447	357	3,687	3,129	(558)	118%	5,364	1,677	69%
Fringe benefits	4	482	1,236	754	8,977	8,652	(325)	104%	14,832	5,855	61%
Electric utility		2,034	4,171	2,137	37,438	29,192	(8,246)	128%	50,047	12,609	75%
Materials and services		2,500	10,149	7,649	58,757	63,542	4,785	92%	106,787	48,030	55%
Total		6,055	17,963	11,908	124,215	118,235	(5,980)	105%	200,550	76,335	62%
Transmission and distribution-											
Salaries and wages		954	2,500	1,546	10,964	17,500	6,536	63%	30,000	19,036	37%
Benefit pay	5	78	678	600	2,492	4,746	2,254	53%	8,136	5,644	31%
Fringe benefits	4	479	1,748	1,269	6,532	12,236	5,704	53%	20,976	14,444	31%
Materials and services		0	1,959	1,959	0	16,317	16,317	0%	26,455	26,455	0%
Total		1,511	6,885	5,374	19,989	50,799	30,810	39%	85,567	65,578	23%
Customer accounts-											
Salaries and wages		0	2,647	2,647	147	18,529	18,382	1%	31,764	31,617	0%
Benefit pay	5	0	725	725	39	5,075	5,036	1%	8,700	8,661	0%
Fringe benefits	4	0	1,909	1,909	89	13,363	13,274	1%	22,908	22,819	0%
Materials and services		0	0	0	0	0	0	0%	0	0	0%
Total		0	5,281	5,281	275	36,967	36,692	1%	63,372	63,097	0%
Other operating-											
Standby salaries and wages		0	591	591	0	4,137	4,137	0%	7,092	7,092	0%
Standby reports		0	25	25	180	175	(5)	103%	300	120	60%
Consulting engineer		0	0	0	0	0	0	0%	0	0	0%
Depreciation		401	5,264	4,863	31,988	36,848	4,860	87%	63,173	31,185	51%
Administrative costs	E	1,631	39,949	38,318	95,321	158,927	63,607	60%	258,389	163,068	37%
TOTAL OPERATING EXPENSE		9,598	75,958	66,360	271,968	406,088	134,121	67%	678,443	406,475	40%
NET OPERATING INCOME(LOSS)		8,853	(60,171)	(69,023)	(115,316)	(295,573)	(180,257)	39%	(488,993)	(373,677)	24%
ADD NON-OPERATING REVENUE	2	1,183	(5,197)	6,380	1,335	(10,283)	11,618	-13%	(58,016)	(59,351)	-2%
Total		10,036	(65,368)	75,403	(113,981)	(305,856)	191,876	37%	(547,009)	(433,028)	21%
LESS NON-OPERATING EXPENSE	2	1,042	1,042	0	8,047	7,294	(753)	110%	13,104	5,057	61%
NET INCOME(LOSS)	A	8,994	(66,410)	75,403	(122,028)	(313,150)	191,122	39%	(560,113)	(438,085)	22%

MISSION SPRINGS WATER DISTRICT
 WATER FUND "IDE"
 OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
 JULY 1, 2020 TO JANUARY 31, 2021

SCHEDULE 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
			(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			VARIANCE	DATE		AMOUNT	USED
						AMOUNT	BUDGET			
OPERATING REVENUE:										
Water service charge-residential	4,813	5,000	(187)	41,132	35,000	6,132	118%	60,000	18,868	69%
Water service charge-commercial	123	100	23	942	700	242	135%	1,200	258	78%
Water service charge-landscape	11	0	11	100	0	100	0%	0	(100)	0%
Water service charge-construction	0	0	0	0	0	0	0%	0	0	0%
Water consumption-residential	8,378	8,312	66	85,108	58,190	26,918	146%	99,750	14,642	85%
Water consumption-commercial	0	100	(100)	11	700	(689)	2%	1,200	1,189	1%
Water consumption-landscape	0	0	0	0	0	0	0%	0	0	0%
Water consumption-construction	0	0	0	0	0	0	0%	0	0	0%
Drought surcharge fees	0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees	0	100	(100)	50	700	(650)	7%	1,200	1,150	4%
New meter installations	0	0	0	0	0	0	0%	0	0	#DIV/0!
Temporary const. meter installations	0	0	0	0	0	0	0%	0	0	0%
Backflow device maintenance fees	108	75	33	793	525	268	151%	900	107	88%
R.P. & double check installations	0	0	0	0	0	0	0%	0	0	0%
Fire flow charges	149	100	49	1,198	700	498	171%	1,200	2	100%
Fire flow tests	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Unauthorized water use penalties	0	0	0	0	0	0	0%	0	0	0%
Returned check service charges	0	0	0	150	0	150	#DIV/0!	0	(150)	#DIV/0!
Certified meter test fees	0	0	0	0	0	0	0%	0	0	0%
Delinquent charges	3,820	1,000	2,820	19,579	7,000	12,579	280%	12,000	(7,579)	163%
Standby maintenance fees	1,000	1,000	0	7,000	7,000	0	100%	12,000	5,000	58%
Lien recordation/release fees	49	0	49	588	0	588	0%	0	(588)	0%
Total	18,451	15,787	2,664	156,651	110,515	46,136	142%	189,450	32,799	83%
NON-OPERATING INCOME:										
Capacity fees	0	0	0	0	4,353	(4,353)	0%	4,353	4,353	0%
Front footage charges	0	0	0	0	0	0	0%	0	0	0%
Annexation fees	0	0	0	0	0	0	0%	0	0	0%
Interest income	(1,598)	(3,600)	2,002	(16,899)	(25,200)	8,301	67%	(43,200)	(26,301)	39%
Investment income/(loss)	753	(3,625)	4,378	4,041	(3,625)	7,666	-111%	(43,500)	(47,541)	-9%
Property taxes	2,028	2,028	(0)	14,193	14,189	4	100%	24,331	10,138	58%
Grants	0	0	0	0	0	0	0%	0	0	0%
Contributed revenue	0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals	0	0	0	0	0	0	0%	0	0	0%
Total	1,183	(5,197)	6,380	1,335	(10,283)	11,618	-13%	(58,016)	(59,351)	-2%
NON-OPERATING EXPENSE:										
Interest	940	940	0	6,580	6,580	0	100%	11,280	4,700	58%
County administrative charges	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Amortization of C.O.P. issuance costs	102	102	0	714	714	0	100%	1,224	510	58%
Uncollectable Accounts	0	0	0	753	0	(753)	#DIV/0!	600	(153)	126%
Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%
Total	1,042	1,042	0	8,047	7,294	(753)	110%	13,104	5,057	61%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
INCOME STATEMENT
JULY 1, 2020 TO JANUARY 31, 2021

Item 17.

SCHEDULE D

SEE SCH	CURRENT MONTH			YEAR TO DATE				PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	TOTAL		REMAINING	58%	
			(UNFAVORABLE) VARIANCE			(UNFAVOR) VARIANCE AMOUNT					AMOUNT
OPERATING REVENUE	3	568,884	537,058	31,826	4,513,411	3,759,406	754,005	120%	6,766,200	2,252,789	67%
OPERATING EXPENSE:											
Collection-											
Salaries and wages		1,533	11,395	9,862	62,809	79,765	16,956	79%	136,740	73,931	46%
Benefit pay	5	2,587	3,016	429	18,930	21,112	2,182	90%	36,192	17,262	52%
Fringe benefits	4	1,910	7,833	5,923	38,335	54,831	16,496	70%	93,996	55,661	41%
Materials and services		2,013	12,492	10,479	106,427	95,034	(11,393)	112%	162,960	56,533	65%
Total		8,043	34,736	26,693	226,502	250,742	24,240	90%	429,888	203,386	53%
Treatment-											
Salaries and wages		49,305	39,921	(9,384)	294,905	279,447	(15,458)	106%	479,052	184,147	62%
Benefit pay	5	19,026	8,109	(10,917)	76,946	56,763	(20,183)	136%	97,308	20,362	79%
Fringe benefits	4	31,688	25,389	(6,299)	174,435	177,723	3,288	98%	304,668	130,233	57%
Electric utility		16,919	16,549	(370)	181,743	115,842	(65,901)	157%	198,587	16,844	92%
Materials and services		41,315	55,746	14,431	390,152	377,946	(12,206)	103%	648,809	258,657	60%
Total		158,253	145,714	(12,539)	1,118,181	1,007,721	(110,460)	111%	1,728,424	610,243	65%
Other operating-											
Standby salaries and wages		5,892	6,073	181	44,556	42,511	(2,045)	105%	72,876	28,320	61%
Standby reports		0	450	450	2,073	1,350	(723)	154%	2,100	27	99%
Depreciation		0	131,048	131,048	841,239	917,416	76,177	92%	1,572,656	731,417	53%
Administrative costs	E	161,668	239,141	77,472	1,010,059	951,373	(58,686)	106%	1,546,771	536,712	65%
TOTAL OPERATING EXPENSE		333,855	557,162	223,307	3,242,611	3,171,113	(71,497)	102%	5,352,715	2,110,104	61%
NET OPERATING INCOME(LOSS)		235,029	(20,104)	(191,480)	1,270,800	588,293	682,508	216%	1,413,485	142,684	90%
ADD NON-OPERATING REVENUE	3	95,810	803,389	(707,579)	700,134	5,632,284	(4,932,150)	12%	9,655,267	8,955,133	7%
Total		330,839	783,285	(452,447)	1,970,934	6,220,577	(4,249,642)	32%	11,068,752	9,097,817	18%
LESS NON-OPERATING EXPENSE	3	51,880	48,057	3,823	340,588	336,399	(4,189)	101%	576,684	236,096	59%
NET INCOME(LOSS)	A	278,958	735,228	(456,270)	1,630,346	5,884,178	(4,253,832)	28%	10,492,068	8,861,722	16%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO JANUARY 31, 2021

SCHEDULE 3

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
			(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			VARIANCE	DATE		AMOUNT	USED
OPERATING REVENUE:										
	507,369	483,333	24,036	4,006,276	3,383,331	622,945	118%	6,090,000	2,083,724	66%
	59,916	52,500	7,416	499,010	367,500	131,510	136%	661,500	162,490	75%
	675	300	375	1,650	2,100	(450)	79%	3,600	1,950	46%
	925	925	0	6,475	6,475	0	100%	11,100	4,625	58%
D	<u>568,884</u>	<u>537,058</u>	<u>31,826</u>	<u>4,513,411</u>	<u>3,759,406</u>	<u>754,005</u>	<u>120%</u>	<u>6,766,200</u>	<u>2,252,789</u>	<u>67%</u>
NON-OPERATING REVENUE:										
	7,560	0	7,560	58,820	7,560	51,260	778%	12,600	(46,220)	467%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	60,594	66,324	(5,730)	443,939	465,268	(21,329)	95%	797,889	353,950	56%
	(2,405)	12,838	(15,243)	(13,046)	89,866	(102,912)	-15%	154,056	167,102	-8%
	30,060	30,060	0	210,421	210,425	(4)	100%	360,722	150,301	58%
	0	694,167	(694,167)	0	4,859,165	(4,859,165)	0%	8,330,000	8,330,000	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
D	<u>95,810</u>	<u>803,389</u>	<u>(707,579)</u>	<u>700,134</u>	<u>5,632,284</u>	<u>(4,932,150)</u>	<u>12%</u>	<u>9,655,267</u>	<u>8,955,133</u>	<u>7%</u>
NON-OPERATING EXPENSE:										
	48,057	48,057	0	336,399	336,399	0	100%	576,684	240,285	58%
	3,823	0	(3,823)	4,189	0	(4,189)	0%	0	(4,189)	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
D	<u>51,880</u>	<u>48,057</u>	<u>(3,823)</u>	<u>340,588</u>	<u>336,399</u>	<u>(4,189)</u>	<u>101%</u>	<u>576,684</u>	<u>236,096</u>	<u>59%</u>

MISSION SPRINGS WATER DISTRICT
GENERAL FUND INCOME STATEMENT
JULY 1, 2020 TO JANUARY 31, 2021

SCHEDULE E, page 1 of 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
			(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			AMOUNT	DATE	AMOUNT	USED	
REVENUES & EXPENSES NOT SUBJECT TO FUND TRANSFER:										
Property taxes	43,898	43,897	1	307,283	307,285	(3)	100%	526,770	219,488	58%
Interest income	4,864	10,350	(5,486)	43,862	72,450	(28,588)	61%	124,200	80,338	35%
Investment income/(loss)	(1,726)	7,320	(9,046)	(8,812)	51,240	(60,052)	-17%	87,840	96,652	-10%
P.E.R.S. prior year costs	(37,761)	(37,761)	(0)	(264,328)	(151,044)	(113,284)	175%	(453,134)	(188,806)	58%
Pension Inflows/Outflows GASB 68	0	0	0	0	0	0	0%	0	0	0%
Prior year costs	0	0	0	0	0	0	0%	0	0	0%
Gain (Loss) on sale of assets	131	0	131	1,438	0	1,438	0%	0	(1,438)	0%
Total revenues	9,406	23,806	(14,400)	79,442	279,931	(200,489)	28%	285,676	206,234	28%
GENERAL OPERATING EXPENSE:										
Customer accounts-										
Salaries and wages	27,738	3,733	(24,005)	180,116	26,131	(153,985)	689%	44,796	(135,320)	402%
Benefit pay	5 13,309	925	(12,384)	58,749	6,475	(52,274)	907%	11,100	(47,649)	529%
Fringe benefits	4 19,036	2,638	(16,398)	111,747	18,466	(93,281)	605%	31,656	(80,091)	353%
Materials and services	12,952	20,975	8,023	78,607	48,845	(29,762)	161%	140,420	61,813	56%
Total	73,035	28,271	(44,764)	429,219	99,917	(329,302)	430%	227,972	(201,247)	188%
Buildings and grounds-										
Salaries and wages	219	969	750	2,510	6,783	4,273	37%	11,628	9,118	22%
Benefit pay	5 14	157	143	374	1,099	725	34%	1,884	1,510	20%
Fringe benefits	4 108	637	529	1,363	4,459	3,096	31%	7,644	6,281	18%
Materials and services	4,439	13,288	8,849	45,382	90,316	44,934	50%	154,456	109,074	29%
Total	4,779	15,051	10,272	49,630	102,657	53,027	48%	175,612	125,982	28%
Vehicle maintenance-										
Salaries and wages	771	1,453	682	5,901	10,171	4,270	58%	17,436	11,535	34%
Benefit pay	5 48	235	187	846	1,645	799	51%	2,820	1,974	30%
Fringe benefits	4 380	956	576	3,196	6,692	3,496	48%	11,472	8,276	28%
Materials and services	32,529	34,759	2,230	215,316	231,113	15,797	93%	417,708	202,392	52%
Total	33,727	37,403	3,676	225,258	249,621	24,363	90%	449,436	224,178	50%
Administration-										
Salaries and wages	97,847	77,478	(20,369)	572,925	542,346	(30,579)	106%	891,274	318,349	64%
Benefit pay	5 21,432	9,262	(12,170)	91,175	64,834	(26,341)	141%	111,148	19,973	82%
Fringe benefits	4 54,586	46,461	(8,125)	305,901	325,227	19,326	94%	557,542	251,641	55%
Materials and services	60,690	83,502	22,812	396,446	579,460	183,014	68%	950,920	554,474	42%
Total	234,554	216,703	(17,851)	1,366,447	1,511,867	145,420	90%	2,510,884	1,144,437	54%
Board of directors-										
Salaries and wages (staff)	99	4,492	4,393	1,246	31,444	30,198	4%	53,904	52,658	2%
Benefit pay (staff)	5 12	922	911	354	6,454	6,100	5%	11,064	10,710	3%
Fringe benefits (staff)	4 51	3,065	3,014	754	21,455	20,701	4%	36,780	36,026	2%
Directors fees	2,350	5,000	2,650	16,550	35,000	18,450	47%	60,000	43,450	28%
Group insurance	8,218	9,500	1,282	56,853	66,500	9,647	85%	114,000	57,147	50%
Materials and services	0	4,100	4,100	(2,271)	67,200	69,471	-3%	87,700	89,971	-3%
Total	10,729	27,079	16,350	73,486	228,053	154,567	32%	363,448	289,962	20%

MISSION SPRINGS WATER DISTRICT - GENERAL FUND INCOME STATEMENT SCHEDULE E, Page 2 of 2

Item 17.

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	ADOPTED BUDGET		58%	
			(UNFAVORABLE)			(UNFAVORABLE)		OF YEAR TO	TOTAL		REMAINING
			VARIANCE			VARIANCE	DATE		AMOUNT		
						AMOUNT	BUDGET				
GENERAL OPERATING EXPENSE:											
Public affairs-											
		4,593	4,250	(343)	37,047	29,750	(7,297)	125%	51,000	13,953	73%
	5	2,412	684	(1,728)	10,492	4,788	(5,704)	219%	8,208	(2,284)	128%
	4	3,249	2,793	(456)	22,354	19,551	(2,803)	114%	33,516	11,162	67%
		13,636	18,360	4,724	87,691	113,964	26,273	77%	257,042	169,351	34%
		<u>23,890</u>	<u>26,087</u>	<u>2,197</u>	<u>157,584</u>	<u>168,053</u>	<u>10,469</u>	<u>94%</u>	<u>349,766</u>	<u>192,182</u>	<u>45%</u>
Human resources-											
		6,458	7,124	666	50,965	49,868	(1,097)	102%	85,488	34,523	60%
	5	2,511	1,377	(1,134)	11,635	9,639	(1,996)	121%	16,524	4,889	70%
	4	4,159	4,813	654	29,462	33,691	4,229	87%	57,756	28,294	51%
		1,384	4,033	2,649	13,064	36,498	23,434	36%	60,371	47,307	22%
		<u>14,512</u>	<u>17,347</u>	<u>2,835</u>	<u>105,127</u>	<u>129,696</u>	<u>24,569</u>	<u>81%</u>	<u>220,139</u>	<u>115,012</u>	<u>48%</u>
Engineering and planning-											
		12,973	8,904	(4,069)	117,307	62,328	(54,979)	188%	106,848	(10,459)	110%
	5	5,101	1,964	(3,137)	27,207	13,748	(13,459)	198%	23,568	(3,639)	115%
	4	8,382	6,154	(2,228)	68,468	43,078	(25,390)	159%	73,848	5,380	93%
		33,881	43,023	9,142	169,055	246,819	77,764	68%	429,738	260,683	39%
		<u>60,338</u>	<u>60,045</u>	<u>(293)</u>	<u>382,037</u>	<u>365,973</u>	<u>(16,064)</u>	<u>104%</u>	<u>634,002</u>	<u>251,965</u>	<u>60%</u>
Accounting-											
		15,167	12,886	(2,281)	87,534	90,202	2,668	97%	154,632	67,098	57%
	5	7,250	3,028	(4,222)	27,898	21,196	(6,702)	132%	36,336	8,438	77%
	4	10,396	9,010	(1,386)	53,989	63,070	9,081	86%	108,120	54,131	50%
		28,554	77,070	48,516	194,831	286,490	91,659	68%	459,844	265,013	42%
		<u>61,367</u>	<u>101,994</u>	<u>40,627</u>	<u>364,253</u>	<u>460,958</u>	<u>96,705</u>	<u>79%</u>	<u>758,932</u>	<u>394,679</u>	<u>48%</u>
Other general operating-											
		11,027	14,720	3,693	87,495	103,040	15,545	85%	176,640	89,145	50%
		0	14,000	14,000	43,770	44,000	230	99%	45,000	1,230	97%
		0	0	0	0	0	0	0%	0	0	0%
		90,927	536,000	445,073	487,863	836,000	348,137	58%	1,086,000	598,137	45%
		0	0	0	0	20,000	20,000	0%	20,000	20,000	0%
		0	10,964	10,964	128,944	78,831	(50,113)	164%	133,651	4,707	96%
		<u>618,886</u>	<u>1,105,664</u>	<u>486,778</u>	<u>3,901,113</u>	<u>4,398,666</u>	<u>497,553</u>	<u>89%</u>	<u>7,151,482</u>	<u>3,250,369</u>	<u>55%</u>
Less - Fund transfers:											
		(33)	(3,690)	(3,657)	(771)	(14,680)	(13,909)	5%	(23,867)	(23,096)	3%
		(118)	(9,209)	(9,091)	(1,238)	(36,636)	(35,398)	3%	(59,564)	(58,326)	2%
		(1,950)	(23,079)	(21,129)	(25,986)	(91,815)	(65,829)	28%	(149,276)	(123,289)	17%
		(1,250)	(42,322)	(41,072)	(145,196)	(168,370)	(23,175)	86%	(273,742)	(128,546)	53%
	B	(451,408)	(720,697)	(269,288)	(2,578,172)	(2,867,149)	(288,977)	90%	(4,661,497)	(2,083,324)	55%
		0	0	0	(290)	0	290	0%	0	290	0%
		0	0	0	0	0	0	0%	0	0	0%
	C	(1,631)	(39,949)	(38,318)	(95,321)	(158,927)	(63,607)	60%	(258,389)	(163,068)	37%
		(370)	(4,693)	(4,324)	(6,859)	(18,672)	(11,813)	37%	(30,358)	(23,499)	23%
		(458)	(22,885)	(22,427)	(37,221)	(91,042)	(53,822)	41%	(148,019)	(110,799)	25%
	D	(161,668)	(239,141)	(77,472)	(1,010,059)	(951,373)	58,686	106%	(1,546,771)	(536,712)	65%
NET OPERATING EXPENSE											
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(0)</u>	<u>0%</u>	<u>0</u>	<u>0</u>	<u>0%</u>
NET INCOME(LOSS)											
	A	<u>9,406</u>	<u>23,806</u>	<u>(14,400)</u>	<u>79,442</u>	<u>279,931</u>	<u>(200,489)</u>	<u>28%</u>	<u>285,676</u>	<u>206,234</u>	<u>213</u>

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
BENEFIT PAY ALLOCATION
JULY 1, 2020 TO JANUARY 31, 2021

Item 17.

SCHEDULE 5

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%	
			(UNFAVORABLE)			(UNFAVORABLE)					OF YEAR TO
			VARIANCE			VARIANCE	DATE		AMOUNT	USED	
GENERAL OPERATING FUND:											
Customer accounts	E	13,309	925	(12,384)	58,749	6,475	(52,274)	907%	11,100	(47,649)	529%
Buildings and grounds	E	14	157	143	374	1,099	725	34%	1,884	1,510	20%
Vehicle maintenance	E	48	235	187	846	1,645	799	51%	2,820	1,974	30%
Administration	E	21,432	9,262	(12,170)	91,175	64,834	(26,341)	141%	111,148	19,973	82%
Board of directors	E	12	922	911	354	6,454	6,100	5%	11,064	10,710	3%
Public affairs	E	2,412	684	(1,728)	10,492	4,788	(5,704)	219%	8,208	(2,284)	128%
Human resources	E	2,511	1,377	(1,134)	11,635	9,639	(1,996)	121%	16,524	4,889	70%
Engineering and planning	E	5,101	1,964	(3,137)	27,207	13,748	(13,459)	198%	23,568	(3,639)	115%
Accounting	E	7,250	3,028	(4,222)	27,898	21,196	(6,702)	132%	36,336	8,438	77%
Total		<u>52,089</u>	<u>18,554</u>	<u>(33,535)</u>	<u>228,731</u>	<u>129,878</u>	<u>(98,853)</u>	176%	<u>222,652</u>	<u>(6,079)</u>	103%
Reimbursable jobs		3			53						
Construction in progress		13			75						
Total allocation	6	<u>52,105</u>			<u>228,859</u>						
WATER OPERATING FUND "DHS":											
Pumping	B	14,581	7,007	(7,574)	60,814	49,049	(11,765)	124%	84,084	23,270	72%
Transmission and distribution	B	25,701	10,619	(15,082)	109,498	74,333	(35,165)	147%	127,428	17,930	86%
Customer accounts	B	10,579	11,500	921	45,857	80,500	34,643	57%	138,000	92,143	33%
Total		<u>50,861</u>	<u>29,126</u>	<u>(21,735)</u>	<u>216,169</u>	<u>203,882</u>	<u>(12,287)</u>	106%	<u>349,512</u>	<u>133,343</u>	62%
Reimbursable jobs		208			2,133						
Construction in progress		133			10,416						
Total allocation	6	<u>51,201</u>			<u>228,718</u>						
WATER OPERATING FUND "IDE":											
Pumping	C	90	447	357	3,687	3,129	(558)	118%	5,364	1,677	69%
Transmission and distribution	C	78	678	600	2,492	4,746	2,254	53%	8,136	5,644	31%
Customer accounts	C	0	725	725	39	5,075	5,036	1%	8,700	8,661	0%
Total		<u>168</u>	<u>1,850</u>	<u>1,682</u>	<u>6,219</u>	<u>12,950</u>	<u>6,731</u>	48%	<u>22,200</u>	<u>15,981</u>	28%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	<u>168</u>			<u>6,219</u>						
SEWER OPERATING FUND:											
Collection	D	2,587	3,016	429	18,930	21,112	2,182	90%	36,192	17,262	52%
Treatment	D	19,026	8,109	(10,917)	76,946	56,763	(20,183)	136%	97,308	20,362	79%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		<u>21,613</u>	<u>11,125</u>	<u>(10,488)</u>	<u>95,876</u>	<u>77,875</u>	<u>(18,001)</u>	123%	<u>133,500</u>	<u>37,624</u>	72%
Reimbursable jobs		39			519						
Construction in progress		49			3,215						
Total allocation	6	<u>21,701</u>			<u>99,610</u>						
TOTAL BENEFIT PAY	6	<u>125,175</u>			<u>563,406</u>						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
FRINGE BENEFIT ALLOCATION
JULY 1, 2020 TO JANUARY 31, 2021

SCHEDULE 4

SEE	CURRENT MONTH			YEAR TO DATE				2020-2021			
	SCF	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
				(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			VARIANCE	DATE		AMOUNT	USED	
						AMOUNT	BUDGET				
GENERAL OPERATING FUND:											
Customer accounts	E	19,036	2,638	(16,398)	111,747	18,466	(93,281)	605%	31,656	80,091	353%
Buildings and grounds	E	108	637	529	1,363	4,459	3,096	31%	7,644	(6,281)	18%
Vehicle maintenance	E	380	956	576	3,196	6,692	3,496	48%	11,472	(8,276)	28%
Administration	E	54,586	46,461	(8,125)	305,901	325,227	19,326	94%	557,542	(251,641)	55%
Board of directors	E	51	3,065	3,014	754	21,455	20,701	4%	36,780	(36,026)	2%
Public affairs	E	3,249	2,793	(456)	22,354	19,551	(2,803)	114%	33,516	(11,162)	67%
Human resources	E	4,159	4,813	654	29,462	33,691	4,229	87%	57,756	(28,294)	51%
Engineering and planning	E	8,382	6,154	(2,228)	68,468	43,078	(25,390)	159%	73,848	(5,380)	93%
Accounting	E	10,396	9,010	(1,386)	53,989	63,070	9,081	86%	108,120	(54,131)	50%
Total		<u>100,346</u>	<u>76,527</u>	<u>(23,819)</u>	<u>597,235</u>	<u>535,689</u>	<u>(61,546)</u>	111%	<u>918,334</u>	<u>(321,099)</u>	65%
Reimbursable jobs		24			158						
Construction in progress		135			369						
Total allocation	6	<u>100,505</u>			<u>597,762</u>						
WATER OPERATING FUND "DHS":											
Pumping	B	21,185	19,371	(1,814)	119,867	135,597	15,730	88%	232,452	(112,585)	52%
Transmission and distribution	B	34,185	27,392	(6,793)	194,085	191,744	(2,341)	101%	328,704	(134,619)	59%
Customer accounts	B	13,745	30,348	16,603	92,054	212,436	120,382	43%	364,176	(272,122)	25%
Total		<u>69,114</u>	<u>77,111</u>	<u>7,997</u>	<u>406,006</u>	<u>539,777</u>	<u>133,771</u>	75%	<u>925,332</u>	<u>(519,326)</u>	44%
Reimbursable jobs		938			4,851						
Construction in progress		893			24,104						
Total allocation	6	<u>70,945</u>			<u>434,961</u>						
WATER OPERATING FUND "IDE":											
Pumping	C	482	1,236	754	8,977	8,652	(325)	104%	14,832	(5,855)	61%
Transmission and distribution	C	479	1,748	1,269	6,532	12,236	5,704	53%	20,976	(14,444)	31%
Customer accounts	C	0	1,909	1,909	89	13,363	13,274	1%	22,908	(22,819)	0%
Total		<u>961</u>	<u>4,893</u>	<u>3,932</u>	<u>15,598</u>	<u>34,251</u>	<u>18,653</u>	46%	<u>58,716</u>	<u>(43,118)</u>	27%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	<u>961</u>			<u>15,598</u>						
SEWER OPERATING FUND:											
Collection	D	1,910	7,833	5,923	38,335	54,831	16,496	70%	93,996	(55,661)	41%
Treatment	D	31,688	25,389	(6,299)	174,435	177,723	3,288	98%	304,668	(130,233)	57%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		<u>33,599</u>	<u>33,222</u>	<u>(377)</u>	<u>212,770</u>	<u>232,554</u>	<u>19,784</u>	91%	<u>398,664</u>	<u>(185,894)</u>	53%
Reimbursable jobs		417			2,298						
Construction in progress		323			6,236						
Total allocation	6	<u>34,339</u>			<u>221,305</u>						
TOTAL FRINGE BENEFITS	6	<u>206,750</u>			<u>1,269,626</u>						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
EMPLOYEE BENEFITS
JULY 1, 2020 TO JANUARY 31, 2021

SCHEDULE 6

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	58%
			(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			VARIANCE	DATE		AMOUNT	USED
			AMOUNT			AMOUNT	BUDGET			
BENEFIT PAY:										
Sick leave	35,312	16,338	(18,974)	144,397	114,366	(30,031)	126%	196,056	51,659	74%
W.C.I. injuries	0	208	208	0	1,456	1,456	0%	2,496	2,496	0%
Vacation	47,147	23,822	(23,325)	220,492	166,754	(53,738)	132%	285,864	65,372	77%
Bereavement	763	417	(346)	3,876	2,919	(957)	133%	5,004	1,128	77%
Holidays	38,401	16,813	(21,588)	159,891	117,691	(42,200)	136%	201,756	41,865	79%
Optional Holiday	3,553	4,585	1,032	34,279	32,095	(2,184)	107%	55,020	20,741	62%
Jury duty	0	150	150	470	1,050	580	45%	1,800	1,330	26%
Military pay	0	0	0	0	0	0	0%	0	0	0%
Reimbursements	0	42	42	0	294	294	0%	504	504	0%
Total to allocate	125,175	62,375	(62,800)	563,406	436,625	(126,781)	129%	748,500	185,094	75%
Allocations:										
General operating fund	5	52,105		228,859						
Water operating fund "DHS"	5	51,201		228,718						
Water operating fund "IDE"	5	168		6,219						
Sewer operating fund	5	21,701		99,610						
Total allocations		125,175	0	563,406	0					
Direct labor		336,264		2,240,913				3,454,106		65%
Benefit pay percent		37%		25%				22%		
FRINGE BENEFITS:										
Health insurance	84,922	88,878	3,956	579,345	622,146	42,801	93%	1,066,536	487,191	54%
Dental insurance	3,884	4,514	630	29,045	31,598	2,553	92%	54,168	25,123	54%
Eye care insurance	861	929	68	6,054	6,503	449	93%	11,148	5,094	54%
Life insurance	1,668	3,019	1,352	11,860	21,133	9,273	56%	36,228	24,368	33%
Weekly income & LTD	1,381	770	(611)	9,821	5,390	(4,431)	182%	9,240	(581)	106%
Retiree's insurance	0	1,860	1,860	0	13,020	13,020	0%	22,320	22,320	0%
Federal payroll taxes	32,602	28,297	(4,305)	187,449	198,079	10,630	95%	339,564	152,115	55%
State payroll taxes	2,880	715	(2,165)	8,551	5,005	(3,546)	171%	8,580	29	100%
Worker compensation insurance	5,700	10,385	4,685	42,689	72,695	30,006	59%	124,620	81,931	34%
Retirement	72,853	56,842	(16,011)	392,712	397,294	4,582	99%	681,504	288,792	58%
Retirement professional fees	0	125	125	2,100	1,475	(625)	142%	2,100	0	100%
Boots and footwear	0	0	0	0	0	0	0%	0	0	0%
Uniforms	0	0	0	0	0	0	0%	0	0	0%
Safety and performance	0	0	0	0	0	0	0%	0	0	0%
Picnic	0	0	0	0	0	0	0%	0	0	0%
Total to allocate	206,750	196,334	(10,416)	1,269,626	1,374,338	104,712	92%	2,356,008	1,086,382	54%
Allocations:										
General operating fund	4	100,505		597,762						
Water operating fund "DHS"	4	70,945		434,961						
Water operating fund "IDE"	4	961		15,598						
Sewer operating fund	4	34,339		221,305						
Total allocations		206,750	0	1,269,626	0					
Direct labor		336,264		2,240,913				3,454,106		
Fringe benefit percent		61%		57%				68%		
Total employee benefits		331,925		1,833,032				3,104,508		
Direct labor		336,264		2,240,913				3,454,106		65%
Employee benefits percent		99%		82%				90%		

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CASH AND INVESTMENTS
JANUARY 31, 2021

SCHEDULE F

	SEE SCH	WATER DISTRICT		SEWER DISTRICT	GENERAL DISTRICT	COMBINED DISTRICTS	
		"DHS"	"IDE"				
UNRESTRICTED ASSETS - CASH:							
Change fund and petty cash					1,100	1,100	
Checking - Wells Fargo Bank		2,505,271	12,213	2,220,698	2,517,390	7,255,573	
Total	A	<u>2,505,271</u>	<u>12,213</u>	<u>2,220,698</u>	<u>2,518,490</u>	<u>7,256,673</u>	
RESTRICTED ASSETS - CASH:							
Externally Restricted:							
Assessment Districts / Grants							
Checking - Wells Fargo Bank		106		18,727		18,833	
Escrow account - CVWD Prop #84				0		0	
AD 12 CSWRCB SRF DEBT SERV RESERVE				311,861		311,861	
Internally Restricted:							
Catastrophic Loss Reserve Fund							
Investment Trust of California (CalTrust)					500,000	500,000	
Self-Insurance Reserve Fund							
Investment Trust of California (CalTrust)-MM.#191, 12/82					150,000	150,000	
Capital Reserve Fund							
Investment Trust of California (CalTrust)							
- MM#95-20, 95-10, 95-21, 6/95		20,621,198	650,046	11,863,398	2,462,774	35,597,416	
Financial Assistance Fund							
Investment Trust of California (CalTrust)		0	0	67,084	0	67,084	
Capital Improvements							
Investment Trust of California (CalTrust)		(6,379,163)	(4,318,272)	478,055	4,632,214	(5,587,166)	
Net Capital Reserves		14,242,035	(3,668,226)	12,408,537	7,094,988	30,077,334	
TOTAL RESTRICTED ASSETS	A	<u>14,242,142</u>	<u>(3,668,226)</u>	<u>12,739,125</u>	<u>7,744,988</u>	<u>31,058,028</u>	
TOTAL CASH IN CUSTODY OF M.S.W.D.	CASH FLOW	<u>16,747,413</u>	<u>(3,656,013)</u>	<u>14,959,824</u>	<u>10,263,478</u>	<u>38,314,701</u>	
INTEREST EARNED: (CalTrust)							
July-20	0.09%	12,229	(3,188)	10,905	7,780	27,726	
August-20	0.08%	11,814	(3,023)	10,517	6,853	26,162	
September-20	0.08%	10,878	(2,763)	9,279	6,290	23,684	
October-20	0.07%	10,334	(2,585)	8,426	5,887	22,062	
November-20	0.05%	8,862	(1,947)	5,922	4,162	16,999	
December-20	0.05%	8,188	(1,795)	5,157	4,045	15,595	
January-21	0.00%	6,354	(1,598)	5,103	3,662	13,521	
February-21	0.00%	-	-	-	-	-	
March-21	0.00%	-	-	-	-	-	
April-21	0.00%	-	-	-	-	-	
May-21	0.00%	-	-	-	-	-	
June-21	0.00%	-	-	-	-	-	
TOTAL		<u>68,659</u>	<u>(16,899)</u>	<u>55,309</u>	<u>38,680</u>	<u>145,749</u>	

Total Cash In Custody of MSWD

