BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, November 17, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

https://us02web.zoom.us/j/8220655340?from=addon

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)**
4. **PLEDGE OF ALLEGIANCE**
5. **RULES OF PROCEDURE**
6. **PUBLIC INPUT**
   This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. **HUMAN RESOURCES REPORT**

ACTION ITEMS

8. PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT

It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement.

9. AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT

It is recommended to authorize the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by $80,227.11 for a revised not-to-exceed total of $180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorizes the General Manager to do all things necessary to complete the project.

10. RESOLUTION 2025-20 ~ APPROVING THE INITIAL STUDY AND ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT

It is recommended to adopt Resolution No. 2025-20 approving the Initial Study (IS), including a finding therein that the replacement of Mitigation Measure (MMs) BIO-1, BIO-2, BIO-3, and BIO-4 with revised MMs BIO-1 and BIO-4 constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1, and adopting the Mitigated Negative Declaration (MND) for the Mission Springs Water District Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project and authorize the General Manager to file the Notice of Determination (NOD).

11. AWARD OF CONTRACT TO CIVIC PLUS FOR WEBSITE DESIGN HOSTING AND AGENDA MANAGEMENT SERVICES

It is recommended to authorize the General Manager to execute a three-year agreement with CivicPlus for website design and hosting services at a cost of $108,051.66 with a 10% contingency, bringing the total project cost to an amount not to exceed $118,856.83.

12. CONTRACT AMENDMENT FOR WEST YOST FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND PERMITTING MODIFICATIONS TO THE HORTON WASTEWATER TREATMENT PLANT PERCOLATION PONDS

It is recommended to authorize the General Manager to execute an amendment for West Yost in the amount of $153,560 for a not-to-exceed total contract amount of $419,566 to perform design and permitting of modifications to the Horton Wastewater Treatment Plant Percolation Ponds.

DISCUSSION ITEMS

13. ADMINISTRATION BUILDING UPDATE

14. GROUNDWATER PROTECTION PROGRAM UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

15. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:
A. October 7, 2025 - Special Meeting Workshop Minutes
B. October 16, 2025 - Study Session Minutes
C. October 20, 2025 - Board Meeting Minutes

16. REGISTER OF DEMANDS

The register of demands totaling $2,822,236.86

REPORTS

17. DIRECTOR'S REPORTS

18. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report
C. Board Compensation: Valley Sanitary District - 100 Year Celebration ~ November 20, 2025

COMMENTS

19. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

20. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before November 14, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **NOVEMBER 13 & 17, 2025**

FROM: **ORIANA HOFFERT – HUMAN RESOURCES MANAGER**

FOR: ACTION ___ DIRECTION ____ INFORMATION __X__

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD OCTOBER 1-31, 2025

NEW HIRES

Brad Adams	Chief Plant Operator

ANNIVERSARIES

David Barraza	Engineering Technician I	1 Year
Yuri Chavez	Administrative Assistant I	1 Year
Isaac Lopez	Collections System Operator I	1 Year
Alex Acevedo	Construction Inspector	6 Years
Brian Macy	General Manager	6 Years
Tim Owens	Water Production Operator II	7 Years
Andy Grunnet	Lead Wastewater Treatment Plant Operator	9 Years
April Scott	Program and Public Affairs Specialist	9 Years
Dori Petee	Executive Assistant	9 Years
Jeff Nutter	Water Operations Superintendent	31 Years

PROMOTIONS

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **NOVEMBER 13 & 17, 2025**

FROM: **ERIC WECK, P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

PUBLIC HEARING – ORDINANCE AMENDMENT SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS, AND ARTICLE XI, ENFORCEMENT

STAFF RECOMMENDATION

It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors (FOG Program), and Article XI, Enforcement.

SUMMARY

Staff proposes amendments to Articles VII and XI of the Sewer Service Rules and Regulations, Ordinance No. 2008-02, to modernize program requirements and strengthen enforcement provisions. Updates to Article VII clarify standards for grease, sand, and lint interceptors, while revisions to Article XI, Sections 11.05 (Civil Penalties) and 11.06 (Termination of Service), refine civil penalties and termination procedures. Public hearing notices were published in The Desert Sun on October 31 and November 7, 2025, to receive comments and consider Board approval.

ANALYSIS

A recent audit of the District's FOG Program identified areas needing clarification to align with current practices. Updates to Article VII incorporate industry best practices to improve clarity and consistency for grease, sand, and lint interceptor requirements and enforcement. Revisions to Article XI, informed by regulatory review, customer feedback, and legal review, established a defined schedule of civil penalties, criteria for increases, and updated termination hearing procedures. Together, these amendments enhance regulatory compliance and protect the District's wastewater system.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES	
Source of funds:	NA
BID/Job#	NA
Current BID/Job balance	NA
Balance remaining if approved:	NA

FISCAL IMPACT

There is no fiscal impact to the District by approving the amended Articles VII and XI of the Sewer Service Rules and Regulations Ordinance, Ordinance Number 2008-02.

ATTACHMENTS

Proof of Publication
Ordinance 2025-03
Amended Article VII – Grease/Sand/Lint Interceptors
Amended Article XI – Enforcement

Outlook

FW: Thank you for placing your order with us.

From Dori Petee <DPetee@mswd.org>
Date Wed 10/29/2025 10:38 AM
To Theresa Murphy <tmurphy@mswd.org>

Hi Theresa,

Below is the Ad Confirmation. Once the Affidavit is received, I will forward it your way.

Please provide me with a BID/JOB # to charge this to.

Best,

Dori Petee

From: Palm Springs Legals <legals@thedesertsun.com>
Sent: Wednesday, October 29, 2025 10:36 AM
To: Dori Petee <DPetee@mswd.org>
Subject: Thank you for placing your order with us.

THANK YOU for your ad submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

We appreciate you using our online self-service ads portal, available 24/7. Please continue to visit Palm Springs Desert Sun's online Classifieds HERE to place your legal notices in the future.

Deadlines vary by publication, changes and/or cancellations may not be honored due to deadline restrictions.

Job Details

Order Number:**LYRK0398935**
Classification:
Govt Public Notices
Package:
General Package
Additional Options:
1 Affidavit $0.00
Base amount:
$387.66
Service fee:
$15.47
Cash/Check/ACH
Discount:
-$0.00
Total payment:
$403.13
As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee

Schedule for ad number LYRK03989350

Fri Oct 31, 2025
Palm Springs Desert Sun
All Zones

Fri Nov 7, 2025
Palm Springs Desert Sun
All Zones

if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save! In no event are service fees refundable.
Payment Type:
visa

Account Details

Mission Springs Water Dist- LGL
66575 2Nd ST
Desert Hot Springs, CA 92240-3711
760-329-6448
DPetee@mswd.org
Mission Springs Water Dist- LG
Credit Card - visa **********5079

NOTICE OF PUBLIC HEARING

Mission Springs Water District

MISSION SPRINGS WATER DISTRICT ORDINANCE 2025-03 UPDATING RULES AND REGULATIONS FOR SEWER SERVICE ARTICLES VII AND XI

On Monday, November 17, 2025, at 3 p.m., Mission Springs Water District will hold a public hearing at its administrative building, 66575 Second Street, Desert Hot Springs, CA 92240, to consider adoption of Ordinance No. 2025-03, amending the District's Sewer Service Rules and Regulations by repealing and replacing Article VII (Grease/Sand Interceptors) and Article XI (Enforcement) adopted under Ordinance

No. 2008-02 and establis ing an updated Article VII: Grease/Sand/Lint Interceptors and Article XI: Enforcement.

The proposed ordinance updates and consolidates requirements for Article VII (Grease/Sand/Lint Interceptors) for pretreatment devices that protect the District's wastewater system from discharges of fats, oils, grease (FOG), sand, and lint. It establishes a comprehensive permit system requiring all facilities, including those previously granted waivers, to obtain a Sewer Interceptor Waste Discharge Permit, with defined procedures for applications, renewals, fees, and maintenance reporting. In addition, in Article XI: Enforcement, the proposed ordinance will amend the existing Ordinance No. 2024-01, specifically Article VI, titled 'Industrial Discharges', and will provide updated enforcement mechanisms and penalties for violations. Specifically, it introduces civil penalties

for intentional or negligent violations of the ordinance, permit conditions, cease and desist orders, prohibitions, effluent limitations, pretreatment or toxicity standards, or for creating a nuisance. Additionally, the ordinance allows the District to revoke wastewater discharge permits or terminate wastewater service to any facility if a violation causes or threatens to cause contamination, pollution, or a nuisance, following a hearing and recommendations from the Board of Directors.

Upon adoption, the ordinance will replace Article VII and Article XI of Ordinance No. 2008-02 and take effect as provided by law.

A copy of the proposed ordinance is available for review at the District office at 66575 Second Street, Desert Hot Springs, CA 92240.

October 31, November 7 2025
LYRK0398935

ORDINANCE 2025-03

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT AMENDING ORDINANCE NO. 2008-02

WHEREAS, the Mission Springs Water District (hereinafter "District") adopted Ordinance 2008-02 establishing Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2009-02 amending Sections 1.06, 3.01, 7.19, 8.04 and 9.02 of the Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2016-02 adding Section 10.14 to the Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2024-01 amending Article VI to the Rules and Regulations for Sewer Service;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Mission Springs Water District that Article VII: Grease/Sand/Lint Interceptors of Ordinance 2008-02 is amended as shown in Attachment A.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Mission Springs Water District that Article XI: Enforcement of Ordinance 2008-02 is amended as shown in Attachment B.

EFFECTIVE DATE. This ordinance shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors held on the 17th day of November 2025.

Ayes:
Noes:
Abstain:

ATTEST:

Ivan Sewell
President of Mission Springs Water District
and its Board of Directors

Brian Macy
Secretary of Mission Springs Water District
and its Board of Directors

Attachment A
Article VII: Grease/Sand/Lint Interceptors

Article VII: Grease/Sand/Lint Interceptors (6.02.070)

7.01 Objective - Improper maintenance of grease, sand and lint interceptors can violate the District's wastewater influent standards and cause significant harm to the District's wastewater collection and treatment systems. The purpose of this Section is to minimize District costs incurred for the maintenance of sewer lines, lift stations, and treatment plants by reducing the amounts of fats, oils, grease (FOG), sand and lint being discharged to the sewer system.

7.02 Scope - Includes any public or private establishment discharging wastewater containing fats, oil, grease, sand or lint where pretreatment is deemed necessary by the District. This Section ensures that all interceptors are properly maintained to protect District facilities and uphold water quality objectives.

7.03 Authority - The District's Ordinances, Rules, and Regulations as amended from time to time.

7.04 Qualified Facilities - When, in the judgment of the District, waste pretreatment is required, a property is deemed a Qualified Facility. The property owner/User shall install and maintain an approved grease, sand/oil, or lint interceptor in accordance with the 2022 California Plumbing Code (CPC) and all subsequent editions as applicable, at the property owner's/user's expense, subject to the District and local land use agency (City of Desert Hot Springs, City of Palm Springs or Riverside County) requirements.

Waste lines from sinks, drains, and other fixtures or equipment in facilities such as restaurants, cafés, lunch counters, cafeterias, bars, clubs, hotels, hospitals, sanitariums, factory and school kitchens, or any other establishment where grease may enter the sewer system in quantities that could cause blockages or interfere with treatment shall be connected to a grease interceptor.

Waste lines from car washes shall be connected to a sand/oil interceptor to protect the collection system.

Waste lines from laundry facilities shall be connected to a lint interceptor to prevent lint buildup and blockages.

7.05 Interceptor Requirement

A. General Requirements

An interceptor shall be required when the wastewater discharged from a building, facility, or operation is anticipated to contain, fats, oils, grease (FOG), sand, lint, or other harmful constituents in quantities or concentrations that may:

1. Exceed the District's wastewater influent standards (see Article V),
2. Causing or contributing to blockages, backups, or other deleterious effects on the District's wastewater collection and treatment systems, or
3. Require additional maintenance or treatment beyond normal operating levels.

The requirement for an interceptor applies to both new and existing facilities. The determination will be made by the District, local land use agency (City of Desert Hot Springs, City of Palm Springs or Riverside County) or both. MSWD will consider minimum requirements contained in the 2022 edition of the CPC, and all subsequent editions as applicable when approving interceptors.

B. Exceptions - Interceptors are not required for buildings used solely for residential purposes, except where shared or common food preparation or laundry activities occur that, in the judgment of the District and/or local land use agency, create a discharge that rises to the level of requiring pretreatment.

C. Responsibilities

1. Both the property owner and facility user are jointly responsible for the installation, operation, and maintenance of the interceptor.
2. The District may require a property owner, jointly with the user, to install a new interceptor, resize an existing interceptor, or modify a sampling station at any time it is determined necessary to maintain compliance with District standards.
3. If a facility is found, after connection to the District's collection system, to be discharging wastewater that requires pretreatment, the District may order the installation or modification of an interceptor within a specified compliance timeframe.

D. Permit Requirement

1. Upon notification that a facility requires an interceptor, the property owner jointly with the user must immediately apply for a Sewer Interceptor Waste Discharge Permit as a condition of continued or future service.
2. No facility may connect or remain connected to the District's system without meeting the interceptor requirements of this Section.

E. Enforcement - Failure to install, modify, or maintain an interceptor as required by this Section shall constitute a violation of the District's Ordinance. Such violations are subject to the enforcement provisions of Section 7.20, which may include Notices of Violation, Cease and Desist Orders, administrative fines, civil or criminal penalties, and/or termination of water and sewer service.

7.06 Application for Sewer Interceptor Waste Discharge Permit

A. General Requirement

All facilities are required to obtain a Sewer Interceptor Waste Discharge Permit (Interceptor Permit). This requirement applies whether an interceptor is required at the

time of development, during remodeling, or upon later determination by the District that pretreatment is necessary.

The determination of whether a facility must install and maintain an interceptor will be made on a case-by-case basis by the District during plan review, upon application for water and sewer service, or at any time following connection to the system when the District identifies that pretreatment is necessary. MSWD will consider minimum requirements contained in the 2022 edition of the CPC, and all subsequent editions as applicable when approving interceptors.

B. Evaluation Criteria

1. Type of facility (e.g., restaurant, bakery, car wash, laundromat).
2. Volume and intensity of business operations (e.g., number of meals served, seating capacity, hours of operation, or number of laundry units).
3. Peak wastewater flows discharged to the collection system.
4. Size and configuration of facilities, including plumbing fixtures and equipment.
5. Types of food, products, or materials handled and the likelihood of producing fats, oils, grease, lint, sand, or other pollutants.
6. Existence of devices, procedures, or practices to minimize the pollutants before entering the collection system.
7. Overall potential for discharges containing fats, oils, grease, sand, or lint.

C. Application Requirements:

1. New Construction/Remodels

a. The property owner, jointly with the user, shall submit an application, design details, and operating procedures for any required interceptor prior to the issuance of construction permits by the applicable land use agency.
b. Plan check and application fees must be paid in full prior to District approval.
c. No facility may connect to the District's system until the application is approved, and the permit is issued.

2. Existing Facilities

a. If the District or applicable land use agency determines that a facility discharges pollutants requiring pretreatment, the property owner jointly with the user shall submit an application within ten (10) calendar days of notice.
b. Installation or modification of the interceptor must be completed within one hundred eighty (180) calendar days of notice, unless an extension is granted. Requests for extension must be submitted at least ten (10) calendar days before the expiration of the compliance deadline.

3. Waivered Facilities

a. Facilities qualifying for a waiver pursuant to section 7.17 must still submit an application and will be issued a permit reflecting their waived status.
b. Waivered facilities are subject to annual inspection by the District but are not required to submit annual maintenance reports.

D. Application Contents - Each Sewer Interceptor Waste Discharge Permit application shall include, at a minimum, the following information:

1. Property owner's information including address, phone number, and email address.
2. Facility and facility user's information including facility user's name, facility name, facility location, mailing address, phone number, and email address.
3. Facility operations description (hours of operation, seating capacity, nature of services).
4. Description of plumbing fixtures and wastewater sources connected to the interceptor.
5. Interceptor design, sizing calculations, and location.
6. Proposed maintenance and inspection procedures.
7. Name and contact information of proposed maintenance contractor (pumping/hauling company).
8. Acknowledgment of joint property owner/user responsibility.

E. Enforcement - Failure to submit a complete application within the required timeframe, or failure to install or modify an interceptor when required, constitutes a violation of this Section. Violations are subject to the enforcement provisions of Section 7.20, including Notices of Violation, Cease and Desist Orders, administrative fines of at least $1,000/day, and termination of water and/or sewer service.

7.07 Interceptor Permit

A. Upon approval of an application under Section 7.06, the District shall issue a Sewer Interceptor Waste Discharge Permit (Interceptor Permit). This permit authorizes the discharge of wastewater containing fats, oils, grease (FOG), sand, lint, or other covered constituents through an approved interceptor system.

B. Permit Term and Validity

1. Interceptor Permits shall be issued for a period not to exceed five (5) years.
2. Permits are non-transferable. A change in property ownership, facility user, or business operation shall require submission of a new application within ten (10) calendar days of the effective change.
3. Permits shall remain valid only so long as the facility remains in compliance with this Article and all related District rules, regulations, and ordinances.

C. Permit Conditions

1. The permit holder must comply with all District requirements regarding interceptor installation, maintenance, inspection, reporting, and sampling.
2. The permit holder must allow District representatives access to the facility during normal calendar hours for inspection, sampling, and review of records.
3. Interceptor Permits, hard copy or electronic copy, must be kept onsite and readily available for review by District personnel at all times.
4. Failure to meet permit conditions will result in enforcement actions as described in Section 7.20 of this Ordinance.

D. Waivered Facilities

1. Facilities determined by the District to qualify for a waiver shall still be issued an Interceptor Permit clearly noting their waived status.
2. Waivered facilities are subject to annual inspections by the District to confirm continued eligibility for waiver.
3. Waivered facilities are not required to submit Annual Maintenance Reports (see Section 7.11), but must comply with inspection findings and corrective actions, if any.
4. If conditions change such that the facility no longer qualifies for waiver, the permit will be revoked, and a new application will be required.

E. Permit Renewal

1. Approximately three (3) months prior to permit expiration, the District shall provide notice of the need to renew.
2. A renewal application must be submitted at least ten (10) calendar days before expiration.
3. Failure to renew prior to expiration will render the permit null and void, subjecting the facility to enforcement actions, including issuance of a Cease-and-Desist.

F. Joint Responsibility

1. Both the property owner and the facility user are jointly responsible for compliance with permit requirements.
2. If a facility user fails to pay any fines, fees, or penalties associated with the permit, the property owner shall be held financially responsible.

G. Enforcement - Failure to obtain, maintain, renew, or comply with the conditions of an Interceptor Permit constitutes a violation of this Section and may result in enforcement under Section 7.20. Such enforcement actions may include the issuance of a Notice of Violation, a Cease-and-Desist Order carrying fines of at least $1,000 per day, revocation of the Interceptor Permit, termination of water and/or sewer service, and the imposition of civil or criminal penalties**.**

7.08 Interceptor Permit Renewal - All Interceptor Permits are issued for a maximum term of five (5) years and must be renewed prior to expiration to maintain compliance with District requirements. Renewal of an Interceptor Permit shall require the submittal of a new Application for a Sewer Interceptor Waste Discharge Permit, including updated facility information, operational details, and documentation of maintenance activities performed during the current permit period.

The renewal application shall be submitted to the District at least ten (10) calendar days prior to the expiration date of the existing Interceptor Permit. Failure to submit a timely renewal application may result in the permit becoming null and void, leaving the facility without authorization to discharge and subjecting the property owner jointly with the user to enforcement under Section 7.20.

The District will review the renewal application in the same manner as an initial application, including evaluation of facility operations, maintenance history, inspection records, and compliance with all permit conditions. The District may require modifications

to the existing interceptor, updates to maintenance schedules, or other corrective measures as a condition of renewal.

Approximately three (3) months prior to expiration, the District will provide written notice to the permit holder reminding them of the renewal requirement and deadline. However, the responsibility to submit a complete renewal application on time lies solely with the property owner jointly with the facility user.

Facilities that qualify for a waiver will also be required to renew their Interceptor Permit on the same five-year cycle. Waivered permits will continue to note the facility's waiver status and remain subject to annual inspection requirements.

7.09 Conditional Use - By applying for an Interceptor Permit, the property owner, jointly with the facility user, agrees to comply with all District ordinances, rules, regulations, and policies governing the use and conditions of the Permit Compliance with the District's Sewer Service Rules and Regulations Ordinance, as well as all related provisions as may be amended from time to time, is a condition of continued authorization to discharge. Any violation of these requirements may result in the immediate revocation of the Interceptor Permit at the discretion of the District, and may further subject the facility to enforcement actions, including the issuance of a Notice of Violation or a Cease-and-Desist Order.

7.10 Prohibited Materials - The introduction of chemicals or other materials designed to emulsify, suspend, or dissolve oils and grease into the sewer system is strictly prohibited. The use of microbiological agents intended to metabolize fats, oils, and grease is expressly prohibited unless the applicant conducts a complete onsite study using scientifically recognized methods to substantiate the product's claims. The study must receive prior written approval from the District's Wastewater and Engineering Departments. All costs associated with conducting the study, including the District's evaluation and review, shall be the sole responsibility of the property owner and/or facility user. No elements of the study may be implemented without the District's final approval.

The following additional prohibitions apply:

a. Food Grinders - New food establishments shall not install food grinders on any plumbing system that drains to the grease interceptor. Existing food establishments with food grinders connected to a grease interceptor must remove them within one hundred and eighty (180) calendar days of notice from the District, unless a Conditional Waiver allowing additional time is granted.
b. Waste cooking oil - shall not be discharged into any drainage pipes. Proper disposal methods must be used.
c. High-Temperature Discharges - Dishwashers or any other onsite processes that discharge wastewater to a grease interceptor at a temperature of 150 degrees Fahrenheit (65 degrees C) or higher is prohibited.
d. Sanitary Facilities – Wastewater flows from toilets, urinals, washbasins or other sanitary facilities are prohibited from being connected and discharging through a grease interceptor.
e. Interceptor Residuals – Fats, oils, grease, and sand removed from an interceptor shall not be reintroduced into the sewer collection system under any circumstances.

7.11 Maintenance Requirements - All facilities equipped with an interceptor shall continuously maintain the system and ensure it is always kept in proper working condition. The responsibility of all costs for inspections, pumping, sampling, laboratory analysis, repairs, and any other required maintenance shall be the responsibility of the property owner jointly with the facility user. Interceptors shall be cleaned, inspected, and sampled as frequently as necessary to ensure that the liquid-holding capacity is not reduced by more than twenty-five percent (25%) and that effluent limits for fats, oils, grease, sand, and lint do not exceed one hundred milligrams per liter (100mg/L).

The District shall determine the initial minimum pumping, sampling, and inspection frequency for each Qualified Facility. A minimum of one (1) physical inspection shall occur within the first twelve (12) months following the initial permit date and annually thereafter. The District may adjust the inspection or pumping frequency at its discretion based on compliance history, operational changes, or subsequent evaluations. Facilities assigned an increased inspection schedule will have their required frequency expressly stated in the Permit.

7.12 Choosing a Maintenance Provider - All interceptor pumping, inspections, sample collection, and repairs shall be performed by a qualified professional grease, septic or interceptor maintenance company (contractor) licensed to perform such work. Property owners and users are responsible for selecting a maintenance provider; the District does not endorse or recommend any specific contractor. Maintenance companies may be located through local directories or online under categories such as “Septic” or “Septic Tank Cleaning Services.” All liquids, solids, and residual materials removed from interceptors must be disposed of in accordance with all applicable local, county, state, and federal regulations. All associated costs remain the sole responsibility of the property owner jointly with the user.

7.13 Inspections - All interceptor inspections and sample draws shall be coordinated with the District to allow for the District representative to be present. The Interceptor Permit holder must contact the District’s Wastewater Department to schedule these events. Inspections will only be conducted during the District’s regular business hours, 7:00 a.m. to 3:30 p.m., Monday through Friday. Routine overtime inspections are not permitted. Requests for inspections on weekends and holidays must be made with at least three (3) business days’ advance notice and may only proceed with written approval from authorized District staff. The full cost of any approved overtime inspection shall be borne by the Permit holder.

During each inspection, the facility’s maintenance contractor shall determine the available liquid capacity of the interceptor. If required by Interceptor Permit or the District’s representative, the contractor shall also collect an effluent sample during peak flow conditions for analysis. All sampling and analysis must be completed in accordance with the latest edition of Standard Methods for Examination of Water and Wastewater, and in compliance with EPA Standards, 40 CFR Part 136. A documented chain of custody is required; all analyses must be performed by a properly licensed laboratory. The laboratory must send results directly to the District upon completion.

If an inspection reveals that liquid capacity has been reduced by more than 25% or that effluent samples exceed 100 mg/L of emulsified oil or grease, immediate pumping is required. Documentation of the pumping and maintenance activities must be submitted to the District. No visible floating oil or grease may be present in the interceptor effluent; if observed, pumping is mandatory.

7.14 Best Management Practices (BMPs) - In addition to the maintenance requirements in the Section, the District strongly encourages all facilities to implement Best Management Practices (BMPs) to minimize discharges and reduce the need for interceptor maintenance. District staff are available to assist Interceptor Permit holders in communicating BMPs to facility employees through prearranged presentations, signage, placards and handouts. Facilities shall ensure that employees are trained in BMPs upon hire and that training is refreshed at least annually. Signed records of training attendance and acknowledgment must be maintained and made available to the District upon request.

Examples of recommended BMPs include - dry-wiping pots, pans, dishware, and work areas before washing; disposing of food waste and solids in sealed plastic bags before placing them in trash bins; using absorbent products to clean fryer areas; disposing of cooking grease into appropriate receptacles without spillage; properly handling wastewater generated from exhaust filter cleaning; and posting BMP signage prominently in food preparation and dishwashing areas.

7.15 Reporting Requirements - All Interceptor Permit holders are required to submit a Sewer Interceptor Waste Discharge Annual Interceptor Maintenance Report (Annual Report) to the District no later than January 15th of each calendar year. The report shall include a completed District reporting form along with documentation of all maintenance performed during the preceding year, including pumping, physical inspections, repairs, effluent sample analyses, and any District inspections required under the Interceptor Permit.
New facilities that receive an Interceptor Permit after January 1 are also subject to the reporting requirement. Because of the shortened initial reporting period for such facilities, those with fewer than twelve (12) months of operation by January 1 and only one required annual inspection or pumping event, it is important for permit holders to clearly note on the reporting form that their initial reporting period covered less than twelve (12) months and that no maintenance was required or performed, consistent with the conditions of their Interceptor Permit.

Waivered facilities are not required to submit annual maintenance reports but remain subject to annual District inspections.

Both new and existing Interceptor Permit holders must perform all required maintenance as specified in their permit and must submit the annual report with accurate documentation of compliance activities. Failure to do so will constitute noncompliance subject to the enforcement provisions of Section 7.20.

7.16 Notifications:

A. General Provisions

1. **Methods of Service** - Notices shall be transmitted by one or more of the following methods, as specified for each notice type below: email, first-class mail, certified mail (return receipt requested), and/or hand delivery to the facility premises.
2. **Recipients -** Unless otherwise stated, notices shall be directed to the facility user. Where indicated below, copies shall also be sent to the property owner. Email delivery to the property owner shall be used where an email address is available.
3. **Compliance Timeframes -** Compliance deadlines specified below are measured from the date of notice and are stated in either **calendar days** or **working days** as indicated.
4. **Effect of Non-Receipt -** Properly addressed and dispatched notices are deemed given on the date of mailing, emailing, or hand delivery, as applicable.
5. **Enforcement -** Failure to achieve compliance within the timeframe for any notice may result in issuance of the next sequential notice and/or enforcement pursuant to Section 7.20.

B. Initial Application for Permit

1. Initial Notice - Mailed and hand delivered to the facility user. Compliance period: 10 calendar days.
2. Past Due Notice - Mailed and hand delivered to the facility user. Compliance period: 15 calendar days.
3. Notice of Violation / Delinquency Notice - Mailed by certified mail and hand delivered to the facility; copy sent to the property owner by certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order - Mailed by certified mail and hand delivered to the facility; copy sent to the property owner by certified mail. Compliance period: 7 calendar days.

C. Application for Permit Renewal (Five-Year Renewal)

1. Initial Notice. Emailed and mailed to the facility user 70 days prior to the permit renewal fee due date. Compliance period: 35 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user 45 days prior to the permit renewal fee due date. Compliance period: 15 calendar days.
3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility user 20 days prior to the permit renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user 7 days prior to the permit renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 7 calendar days.

D. Annual Renewal Fee

1. Initial Notice. Emailed and mailed to the facility user 70 days prior to the renewal fee due date. Compliance period: 35 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user 45 days prior to the renewal fee due date. Compliance period: 15 calendar days.

3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility user 20 days prior to the renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user 7 days prior to the renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 7 calendar days.

E. Annual Maintenance Reporting

1. Initial Notice. Emailed and mailed to the facility user on December 15. Compliance period: 30 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user on January 16. Compliance period: 30 calendar days.
3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility; copy to the property owner by email (if available) and certified mail on February 17. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user; copy to the property owner by email (if available) and certified mail on February 28. Compliance period: 7 calendar days.

7.17 Waiver - Facilities that can demonstrate, to the District's satisfaction, that the quality or quantity of their wastewater is such that an interceptor is not required may apply for a waiver. A waiver request must include a completed District Waiver Application Form and all supporting documentation. Limited food preparation establishments are one example of facilities eligible for waiver consideration. Such establishments engage only in reheating, hot-holding, or assembly of ready-to-eat foods and do not significantly alter food form or generate measurable FOG discharges. Approved waivered facilities shall still be issued an Interceptor Permit noting their waived status and will be inspected annually by the District to confirm continued eligibility.

7.18 Conditional Waiver/Permanent Variance/Grease Disposal Mitigation Fee - The District may grant a Conditional Waiver to extend compliance deadlines in cases where facilities demonstrate good cause. A written request addressed to the General Manager, with supporting evidence, must be submitted for consideration. Conditional Waivers are normally limited to sixty (60) calendar days. Permanent variances may be approved by the General Manager and the Board when alternative pretreatment technology, equally effective in controlling discharges, is demonstrated and traditional interceptor technology is not feasible.

If a Conditional Waiver or Permanent Variance request is denied, the applicant may pursue the District's formal appeal process. In some cases, where no acceptable alternative technology is available, the District may impose a Grease Disposal Mitigation Fee to offset the increased costs of system maintenance caused by the facility's discharges.

7.19 Charges/Fees - The District, by Ordinance and/or Resolution and under the authority of the District Rules, Regulations and Ordinances as may be amended from time to time, shall establish fees and charges necessary for implementation of this Section. Payment

of all applicable fees is required prior to issuance, renewal, or modification of an Interceptor Permit.

7.20 Enforcement - Noncompliance (6.02.110) - Failure to provide proof of interceptor maintenance, failure to maintain qualified interceptors, or any other violation of the requirements of this Section that results in a noncompliance determination by the District shall constitute a violation subject to enforcement. In such cases, a Notice of Violation shall be issued to the property owner jointly with the facility user.

A. Notice of Violation - A notice of violation shall describe the nature of the violation, the corrective actions required, and the deadline for compliance, which shall not exceed ten (10) calendar days. A Conditional Waiver may be requested by the permit holder to extend the compliance deadline, subject to District approval.

B. Issuance of Cease-and-Desist Orders - Failure to comply with a Notice of Violation within the time specified may result in the issuance of a Cease-and-Desist Order. Such an order will direct the property owner jointly with user to achieve compliance within a schedule established by the District or to cease operations immediately. Each violation subject to a Cease-and-Desist Order shall carry a fine of at least one thousand dollars ($1,000) per violation per day. Violations resulting in issuance of a Cease-and-Desist Order will be remanded to the District's Board for further action, which may include imposition of civil liabilities of at least $1,000 per violation per day and additional civil or criminal penalties as authorized by Article XI and the District's Rules, Regulations and Ordinances, as may be amended from time to time.

C. Termination of Service - As provided for in Article XI: Enforcement, failure to comply with a Cease-and-Desist Order may result in a hearing before the District. Following the hearing, staff may recommend revocation of the facility's Interceptor Permit and/or termination of wastewater and/or water service to the facility.

D. Administrative Fines - Any delinquent fees, charges or fines may accrue interest at a monthly rate established by District policy. Unpaid amounts, including late fees and penalties, may be recorded as a lien against the property until fully satisfied.

E. Judicial Enforcement - The District reserves the right to pursue any and all available legal remedies, including criminal and civil actions, against any party who intentionally or negligently violates the provisions of a Interceptor Permit or requirements of this Section, or who otherwise violates the District's Sewer Service Rules, Regulations and Ordinances.

Attachment B
Article XI: Enforcement

Changes to Sections 11.05 Civil Penalties and 11.06 Termination of Service in shall be as shown in RED below. For clarity, the Chapter and Section references to the Governing Resolutions and Ordinances are shown in parathesis.

11.05 Civil Penalties (Section 6.02.110 E) – Any person who intentionally or negligently violates or threatens to violate any provision of this Ordinance or permit condition, who violates any cease and desist order, prohibition, effluent limitation, pretreatment or toxicity standard, or creates a nuisance shall be liable civilly in an amount not to exceed $10,000 for each day in which such violation occurs. Unless otherwise directed by the General Manager, Board action, or assigned violation by another regulatory agency (such as US Fish and Wildlife, California State Water Quality Control Board, etc.), the civil penalty shall be $1,000 for each day for each violation which occurs for 30 days. If the violation continues past 30 days, the civil penalty shall increase to $5,000 for each day per violation for 30 days (60 days total). If the violation continues past 60 days, the civil penalty shall increase to $10,000 for each day per violation. If the violation continues past 120 days, MSWD will terminate wastewater and/or water service. The Board may, after necessary hearing and finding that the violation or threatened violation exists, require their attorney to seek a preliminary or permanent injunction in the Superior Court, including the imposition of civil liability.

It is the responsibility of the permit-holder to notify the District and staff immediately once corrective action has been completed by the discharger, and discharger believes compliance has been achieved, so it may be confirmed by the District. In the absence of such notification, the permit-holder shall be deemed to be in continued violation for each day between two noncompliant test samples.

11.06 Termination of Service (Section 6.02.110 F) – The District, after a hearing and recommendations of ~~the Executive Committee of~~ the Board of Directors, may revoke any wastewater discharge permit, or terminate or cause to be terminated wastewater service to any building if a violation of any provision of this Ordinance causes or threatens to cause a condition of contamination, pollution, or nuisance as defined in the Water Code. This provision is in addition to other statutes, rules, or regulations authorizing termination of service for delinquency in payment.

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **NOVEMBER 13 & 17, 2025**

FROM: **DANNY FRIEND – DIRECTOR OF OPERATIONS**

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT

STAFF RECOMMENDATION

Authorize the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by $80,227.11 for a revised not-to-exceed total of $180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorizes the General Manager to do all things necessary to complete the project.

SUMMARY

Kenwood Energy has been supporting MSWD in the development, contracting, and performance design of MSWD's Solar Power Purchase Project. Amendment No. 1 will increase the contract by $80,227.11, resulting in a new total amount of $180,774.63 for services related to this project

ANALYSIS

On October 21, 2024, MSWD and Trident Mission Springs LLC amended the PPA and Lease Agreement to clarify operational procedures for each solar facility. Kenwood Energy will continue to provide support through the end of construction, including review of RFIs, invoices, change orders, and participation in construction meetings. Kenwood Energy will provide ongoing support services to MSWD through the end of construction, which is scheduled to be completed by June 30, 2026. Support services include but are not limited to; review of requests for information (RFI), invoices, and change order (CO) requests; attendance at weekly construction meetings and on-site meetings for punch list and operational troubleshooting.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost to design, build, operate, and maintain the project will be borne by Trident. The cost of this action will be covered by Job No. 11776 and will be evaluated during the FY 2025-26 mid-year budget process for any necessary adjustments. This action is consistent with Strategic Plan Goal 5.1 - Increase Use of Sustainable Energy Sources and Optimize Efficiencies.

FINANCIAL DATA		
Cost Associated with this action:	$80,227.11	
Current FY cost:	$80,227.11	
Future FY cost:	$0.00	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201/301	
BID/Job#	11776	
Current BID/Job balance	$226,382.16	
Balance remaining if approved:	$146,155.05	

ATTACHMENTS

Attachment A – Contract Amendment No. 1
Attachment B – Original Contract Agreement

AMENDMENT TO
Contract for Professional Services Agreement
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone 760-329-6448 – FAX 760-329-2482

TO: Kenwood Energy
PO Box 692
Kenwood, CA 95452

DATE: November 17, 2025

PROJECT DIR#: N/A

FIRST AMENDMENT TO CONTRACT AGREEMENT

1. This amendment ("Amendment") is hereby made by Mission Springs Water District and **Kenwood Energy**, parties to an agreement for **Construction Management Services for the Power Purchase Agreement** ("Agreement"), dated **December 1, 2024**.

2. In exchange for the promises herein and other good and valuable consideration, the sufficiency of which both parties acknowledged, it is mutually agreed by and between the undersigned contracting parties that the Agreement is amended as follows:

   This First Amendment will:
   - **Increase the Contract Agreement amount by $80,227.11. The total increase of $80,227.11 increases the Contract Agreement from a not-to-exceed amount of $100,547.52 to a not-to-exceed amount of $180,774.63, as detailed in Attachment 1.**
   - **Extend the Contract Agreement from November 30, 2025, to June 30, 2026.**

3. Except as set forth in this Amendment, the Agreement is unchanged and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement the terms of this amendment will prevail.

Instructions: Sign and return via email. Upon acceptance by Mission Springs Water District, an executed copy will be returned to you for your records. Insert the names of your authorized representative(s) below.

Accepted:

Mission Springs Water District

By: _____
Brian E. Macy, PE

Title General Manager

Other authorized representative(s):

Danny Friend
Director of Operations

Amanda Lucas
Contracts Analyst

Consultant:

Kenwood Energy
(Business Name)

By: _____
Tim Holmes

Title Principal

Other authorized representative(s):

Mission Springs Water District (MSWD)

Kenwood Energy Scope of Work

Kenwood Energy (KE) is requesting an Amendment to add additional cost and additional time the existing contract. This change results from:

- The completion date of the NWRWRF is scheduled for March of 2026 and the RESBCT site is expected in late 2026, extending the amount of work and time related to the implementation.
- Additional work load and corresponding budget impacts resulting from Legal issues with the dissolution of the Bridge-Staten relationship.

The following scope of work (SOW) and budget will allow KE to support MSWD with the PPA/Lease projects through the end of 2026.

1. Project Management:
    a. Weekly Contractor Construction meeting: discuss designs, schedules, critical path items, requests for information (RFI), invoices, change order (CO) requests, etc.
    b. Weekly MSWD internal Team meeting to discuss the same.
    c. Miscellaneous meetings as needed including support for Board presentations.
2. Review Design Documents:
    a. Comment on design packages
    b. Respond to RFIs and COs and how they are addressed in the contract and attachments
    c. Review Invoices for accuracy
    d. PPA and Lease Amendments
3. Post Construction:
    a. Onsite meeting for punch-list and operational issues
    b. Invoice and savings analysis for two billing cycles.

FEES

Kenwood Energy proposes to bill on an hourly basis. KE's hourly rates are:

Senior Engineer	$225.00 per hour
Senior Analyst	$185.00 per hour

Estimate

Task	Sub-Task	Senior Engineer Hours	Senior Analyst Hours	Cost
1	Weekly Meetings	52	52	$21,303.60
2	Weekly MSWD Meetings	52	52	$21,303.60
3	Miscellaneous meetings	15	15	$6,150.00
4	Design Review	6	6	$2,460.00
5	RFI, CO, Invoice Review	26	0	$5,845.50
6	Onsite meetings, Inspections	20	0	$4,500.00
7	Legal Reviews	20	20	$8,200.00
			Subtotal	$69,762.70
			Contingency	15%
			Contingency	$10,464.41
			Total	**$80,227.11**

Costs include expenses. Kenwood Energy will submit monthly progress payment invoices. Payments shall be made within 30 days of receiving Kenwood Energy's invoice.

Company Overview

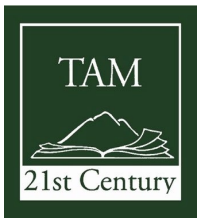
Kenwood Energy is an energy management consulting firm that acts as an advocate for our customers, serving as a source of independent information and guidance that enables customers to make informed decisions for achieving their goals related to energy use, GHG emissions and sustainability.

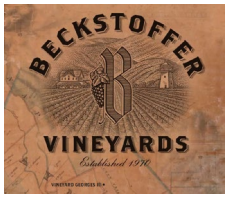
The services offered by Kenwood Energy fall into four categories:

- **Energy Management** – Our energy management services focus on the development of comprehensive energy assessments and plans, with expertise that includes lighting, refrigeration, pumping, fans, air conditioning, heating, hot water, and manufacturing processes. Our assessments include technical and financial parameters that identify payback periods and cost, allowing our clients to make more informed implementation decisions.
- **Renewable Energy Generation** – We formulate sophisticated energy output projections and feasibility analyses to assess renewable energy options for our clients. We provide technical expertise to support implementation by developing Requests for Proposals and construction specifications, aiding in vendor selection after the evaluation of proposals, and providing support and supervision during installation. We have extensive experience with solar electricity, solar thermal, wind, fuel cells, battery storage, and conventional cogeneration.
- **Sustainability** – Kenwood Energy has been helping customers reduce their environmental footprint while improving reliability and reducing operating costs. We have supported our customers in reducing and quantifying their greenhouse gas (GHG) emissions and developing Action Plans that define how targets will be reached, reported, and tracked. We also support our customers in the application of Energy Storage Systems (ESS) and microgrids to isolate them from planned and unplanned utility outages.
- **Energy Modeling** – Models developed by Kenwood Energy evaluate detailed energy consumption information in combination with relevant rates, reflecting not only differences between traditional utility providers but also the impact of Community Choice Aggregation (CCA) entities. Within rate categories, our models adjust for specifics such as seasonal changes, time-of-use differences, non-bypassable charges, and the power charge indifference adjustment (PCIA). The electricity rates are updated as needed, corresponding with published changes made by the relevant utility or CCA.
    - On-site renewable energy: our model includes detailed area specific weather profiles, and evaluate the impacts of programs such as net-energy metering, aggregated net metering, and lesser-known options such as the Renewable Energy Self-Generation Bill Credit Transfer program (RES-BCT) for local governments.
    - On-site ESS: building on the renewable energy model, this model captures detailed battery performance parameters and optimizes system sizing in light of customer energy use and goals, such as reliability, peak energy reduction or overall cost savings.


Sonoma
Clean Power
Local. Renewable. Ours.


Jackson
FAMILY WINES


TAM
21st Century


BECKSTOFFER
VINEYARDS

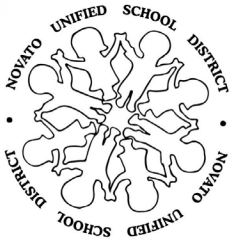

CHARLES M.
SCHULZ
MUSEUM


LAGUNITAS BREWING COMPANY
PETALUMA CALIF.


NAPA COUNTY
CALIFORNIA


City of
Santa Rosa


SONOMA COUNTY
18
50
AGRICULTURE
INDUSTRY
RECREATION
CALIFORNIA


NOVATO UNIFIED SCHOOL DISTRICT
NOVATO UNIFIED SCHOOL DISTRICT


San Lorenzo Unified School District
SINCE 1859


Union City
Equity • Stability • Quality


COUNTY OF
MARIN


UCSF


Las
Gallinas
VALLEY SANITARY DISTRICT


Cornerstone
Beyond Standards


FEDERATED INDIANS OF
GRATON
RANCHERIA

Agreement for Professional Services
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone 760-329-6448 – FAX 760-329-2482

For your protection, make sure that you read and understand all provisions before signing. The terms on pages 2 - 6 are incorporated in this document and will constitute a part of the agreement between the parties when signed.

TO: **Kenwood Energy**
PO Box 692
Kenwood, CA 95452

DATE: December 1, 2024

PROJECT DIR#: N/A

TITLE: **Construction Management Services for the Power Purchase Agreement**

The undersigned Consultant agrees to furnish the following:

All Work/Services per the attached Exhibit A – Scope of Work and Proposal provided by Kenwood Energy, and in accordance with Exhibit B – Term, Early Termination & Notice

Contract price $: Not to Exceed $100,547.52

Term: One (1) year from the effective date above

Instructions: Sign and return via email. Upon acceptance by Mission Springs Water District, (sometimes referred to herein as "District") a copy will be promptly returned to you. Insert the names of your authorized representative(s) below.

Accepted:
Mission Springs Water District

By:
Brian E. Macy, PE
Title General Manager

Other authorized representative(s):

Danny Friend
Director of Operations

Amanda Lucas
Contracts Analyst

Consultant:
Kenwood Energy
(Business Name)

By:
Tim Holmes
Title Principal

Other authorized representative(s):

Consultant agrees with the Mission Springs Water District that:

a. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant will immediately defend, indemnify and hold harmless Mission Springs Water District, its directors, officers, employees, and authorized volunteers against any and all liability from all claims and demands of all persons that arise out of, pertain to, or relate to the Consultant's negligence, recklessness, or willful misconduct in the performance (or actual or alleged non-performance) of the work under this agreement. Consultant shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of Consultant's performance or non-performance of the work hereunder and shall not tender such claims to Mission Springs Water District nor to its directors, officers, employees, or authorized volunteers, for defense or indemnity.

b. Other than in the performance of professional services, to the fullest extent permitted by law, Consultant will immediately defend, indemnify and hold harmless Mission Springs Water District, its directors, officers, employees and authorized volunteers from all claims and demands of all persons arising out the performance of the work or furnishing of materials; including but not limited to, claims by the Consultant or Consultant's employees for damages to persons or property except for the sole negligence or willful misconduct or active negligence of Mission Springs Water District, its directors, officers, employees, or authorized volunteers.

c. By his/her signature hereunder, Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that Consultant will comply with such provisions before commencing the performance of the professional services under this agreement. Consultant and sub-consultants will keep workers' compensation insurance for their employees in effect during all work covered by this agreement.

d. Consultant will file with Mission Springs Water District, before beginning professional services, a certificate of insurance satisfactory to Mission Springs Water District evidencing professional liability coverage of not less than $1,000,000 per claim and $2,000,000 annual aggregate, that coverage shall not be cancelled except with notice to Mission Springs Water District. Coverage is to be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent, or as otherwise approved by Mission Springs Water District. The retroactive date (if any) is to be no later than the effective date of this agreement. The Consultant shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work. Consultant shall purchase a five-year extended reporting period i) if the retroactive date is advanced past the effective date of this Agreement; ii) if the policy is canceled or not renewed; or iii) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement. In the event that the Consultant employs other Consultants (sub-Consultants) as part of the work covered by this agreement, it shall be the Consultant's responsibility to require and confirm that each sub-Consultant meets the minimum insurance requirements specified above.

e. **Verification of Coverage** – Consultant shall furnish the District with certificates and amendatory endorsements, or copies of the applicable policy language affecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages.

f. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees, or sub-consultants. Consultant will file with Mission Springs Water District, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to Mission Springs Water District evidencing:

Coverage – Coverage shall be at least as broad as the following:

1. **Commercial General Liability (CGL)** - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property

damage, bodily injury, personal and advertising injury with limit of at least coverage of not less than two million ($2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as ISO CG 25 03, or ISO CG 25 04 endorsements provided to District), or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability** - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if the Consultant has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars ($1,000,000) for bodily injury and property damage each accident.

3. **Workers' Compensation Insurance** - as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. **Waiver of Subrogation:** The insurer(s) named above agree to waive all rights of subrogation against the Mission Springs Water District, its elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of this policy which arise from work performed by the Named Insured for the Agency; but this provision applies regardless of whether or not the Mission Springs Water District has received a waiver of subrogation from the insurer. Consultant is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and Consultant will comply with such provisions before commencing the performance of the professional services under this agreement. Consultant and sub-consultants will keep workers' compensation insurance for their employees in effect during all work covered by this agreement. Sole proprietors with no employees, acknowledge that they are not subject to the Workers' Compensation Act of the State of California and agree to complete a signed workers compensation exemption form.

If Claims Made Policies:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Mission Springs Water District.

Self-Insured Retentions - Self-insured retentions must be declared to and approved by the Mission Springs Water District. The Mission Springs Water District may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Member Water Agency.

Required Provisions:

- **Additional Insured Status:** Mission Springs Water District, its directors, officers, employees, and authorized volunteers or using the language that states "as required by written contract." are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations performed by or on behalf of the

Consultant including materials, parts, or equipment furnished in connection with such work or operations.

- **Primary Coverage:** For any claims related to this project, the consultant's insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to the District, its directors, officers, employees, and authorized volunteers. Any insurance or self-insurance maintained by the District its directors, officers, employees, and authorized volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.

- Consultant shall require and verify that all sub-consultants maintain insurance meeting all requirements stated herein, and Consultant shall ensure that Mission Springs Water District its directors, officers, employees, and authorized volunteers are an additional insured on Commercial General Liability Coverage.

- The coverage shall contain no special limitations on the scope of protection afforded to Mission Springs Water District, its directors, officers, employees, or authorized volunteers.

g. If any of the required coverages expire during the term of this agreement, the Consultant shall deliver the renewal certificate(s) to Mission Springs Water District at least ten (10) days prior to the expiration date.

h. Consultant shall not accept direction or orders from any person other than the General Manager or the person(s) whose name(s) is (are) inserted on Page 1 as "other Authorized Representative(s)."

i. Payment, unless otherwise specified on Page 1, is to be within thirty (30) days after acceptance by Mission Springs Water District.

j. Consultant hereby specifically represents and warrants to District that is possesses the qualifications and skills necessary to perform the services under this agreement in a competent and professional manner, without the advice or direction of District and that the services to be rendered pursuant to this agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the state of California. Consultant further represents and warrants that it possesses all required licenses necessary or applicable to the performance of the services under this agreement. Professional permits required by governmental authorities will be obtained at Consultant's expense, and Consultant will comply with applicable local, state, and federal regulations and statutes including but not limited to Cal/OSHA requirements.

k. Any change in the scope of the professional services to be done, method of performance, nature of materials or price thereof, or to any other matter materially affecting the performance or nature of the professional services will not be paid for or accepted unless such change, addition or deletion is approved in advance, in writing by a supplemental agreement executed by Mission Springs Water District. Consultant's "Authorized Representative(s)" has (have) the authority to execute such written change for Consultant.

l. Unless otherwise agreed upon in writing, all reports, documents, or other written material, including any documents, images, photographs, video files, or other media created or developed by Consultant as part of the services required hereunder ("Written Products") shall be considered to be "works made for hire", and all Written Products and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and all other proprietary rights, shall be and remain the property of Mission Springs Water District without restriction or limitation upon their use, duplication or dissemination by Mission Springs Water District, except as otherwise provided herein. The Consultant shall not obtain or attempt to obtain copyright protection as to any of the Written Products.

m. District shall hold all intellectual property rights to any data, materials, digital information, and Written Products stored and/or developed pursuant to this agreement. Consultant hereby assigns to Mission Springs Water District all ownership and any and all intellectual property rights to the data, materials, digital information and Written Products that are not otherwise vested in Mission Springs Water District pursuant to section above.

n. Consultant shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to the Consultant by the Mission Springs Water District or other information to which the Consultant has had access during the term of this Agreement without the prior written approval of an Authorized Representative during the term of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement.

o. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by the Mission Springs Water District or the Authorized Representative. The Consultant shall maintain adequate records on services provided in sufficient detail to permit an evaluation of service. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, Consultant shall provide access to such books and records to the Authorized Representative or his or her designees and shall give the Authorized Representative or his or her designees the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement.

p. This Agreement is personal to the Consultant. Any attempt to assign or subcontract any right or obligation hereunder by the Consultant shall be void unless approved in writing in advance by the Authorized Representative. Consultant's services pursuant to this Agreement shall be provided by the representative or directly under the supervision of the representative and Consultant shall not assign another to supervise the Consultant's performance of this Agreement without the prior written approval of the Mission Springs Water District, by and through the Authorized Representative.

q. Consultant shall not maintain, commit, or permit the maintenance or commission of any nuisance in connection with the performance of services under this Agreement.

r. Consultant agrees to be familiar with and comply with all applicable federal, state, and local conflict of Interest laws, including, but not limited to, the Political Reform Act (California Government Code Sections 81000, et seq.) and California Government Code Section 1090. During the term of this Agreement, Consultant shall retain the right to perform similar services for other clients, but Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the Authorized Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict-of-interest statute.

s. A waiver by the Mission Springs Water District of any breach of any term, covenant, or condition contained in this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement whether of the same or different character.

t. The Consultant shall commence, carry on, and complete all required tasks with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry standards.

u. No Third-Party Beneficiaries. The Mission Springs Water District shall not be obligated or liable under this Agreement to any party other than the Consultant.

v. In no event shall the making by the Mission Springs Water District of any payment to the Consultant constitute or be construed as a waiver by the Mission Springs Water District of any breach of covenant, or any default which may then exist, on the part of the Consultant, and the making of any such payment by the Mission Springs Water District while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to the Mission Springs Water District with regard to such breach or default.

w. If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement, the prevailing Party shall be entitled to receive

from the losing Party all costs and expenses in such amount as the courts may determine to be reasonable. In awarding the cost of litigation, the court shall not be bound by any court fee schedule, but shall, if it is in the interest of justice to do so, award the full amount of costs, expenses, and attorneys' and experts' fees paid or incurred in good faith.

x. In the performance of the work required by this Agreement, Consultant shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and with the local County and Municipal Code, ordinances, regulations and policies.

y. If any part, term, or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

z. The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be the Superior Court of Riverside County, California.

aa. This Agreement represents the entire Agreement between the Mission Springs Water District and Consultant with respect to the subject matter hereto and supersedes all prior oral or written negotiations, representations, or agreements. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns. In the event of any inconsistency between the provisions of this Agreement and Consultant's proposal or Quote, and Exhibits hereto, the provisions of this Agreement shall control.

bb. Precedence of Exhibits. All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail.

cc. Consultant will act hereunder as an independent consultant. This agreement shall not and is not intended to constitute Consultant as an agent, servant, or employee of the Mission Springs Water District and shall not and is not intended to create the relationship of partnership, joint venture or association between the Mission Springs Water District and Consultant.

dd. Each of the signatories herein hereby represents that he or she has the authority to execute the Agreement on behalf of his or her contracting party.

ff. In the event the Consultant performs additional or different services than those described herein without the prior written approval of the Contract Manager, Consultant shall not be compensated for such services. Consultant expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the District in writing.

gg. Consultant shall promptly advise the Contract Manager as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of Services. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the District.

hh. Consultant shall perform all services in accordance with the terms and conditions of this agreement and the proposal. In the event that the terms of the proposal conflict with the terms of this agreement or contain additional terms that purport to bind the District, the terms of this agreement shall govern and said additional or conflicting terms shall be of no force or effect.

Kenwood Energy
Energy Management Consulting

Mission Springs Water District (MSWD)

Kenwood Energy Scope of Work

Kenwood Energy (KE) has been supporting MSWD in the development, contracting, and performance design of MSWD's Solar Power Purchase Project. The original contract between KE and MSWD was to develop a Request for Proposals and support the negotiation of the Power Purchase Agreement (PPA)

KE proposes the following scope of work (SOW) to provide ongoing support to MSWD through the end of construction, which is scheduled to be complete by the end of 2025.

1. Meetings:
    a. Weekly Construction meeting: discuss designs, schedules, critical path items, requests for information (RFI), invoices, change order (CO) requests, etc.
    b. Weekly MSWD internal Team meeting to discuss the same.
    c. Miscellaneous meetings as needed including Board support.
2. Review Design Documents:
    a. Comment on design packages
    b. Respond to RFIs and COs and how they are addressed in the contract and attachments
    c. Review Invoices for accuracy
3. Post Construction:
    a. Onsite meeting for punch-list and operational issues
    b. Invoice and savings analysis for two billing cycles.

FEES

Kenwood Energy proposes to bill on an hourly basis. KE's hourly rates are:

Senior Engineer	$225.00 per hour
Senior Analyst	$185.00 per hour

Estimate

Task	Sub-Task	Senior Eng - Hours	Sen Analyst - Hours	Cost
1	Weekly Meetings	64.95	64.95	$26,629.50
2	Weekly MSWD Meetings	64.95	62.5	$26,176.25

3	Miscellaneous meetings	30	30	$12,300.00
4	Design Review	21	7	$6,020.00
5	RFI, CO, Invoice Review	32.475		$7,306.88
6	Onsite meetings, Inspections, Performance	40		$9,000.00
7				
8				
			Subtotal	$87,432.63
			Contingency	15%
			Contingency	$13,114.89
			Total	**$100,547.52**

Costs include expenses. Kenwood Energy will submit monthly progress payment invoices. Payments shall be made within 30 days of receiving Kenwood Energy's invoice.

Company Overview

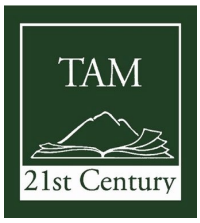
Kenwood Energy is an energy management consulting firm that acts as an advocate for our customers, serving as a source of independent information and guidance that enables customers to make informed decisions for achieving their goals related to energy use, GHG emissions and sustainability.

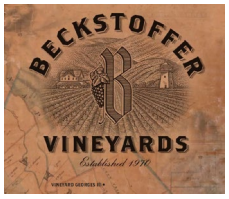
The services offered by Kenwood Energy fall into four categories:

- **Energy Management** – Our energy management services focus on the development of comprehensive energy assessments and plans, with expertise that includes lighting, refrigeration, pumping, fans, air conditioning, heating, hot water, and manufacturing processes. Our assessments include technical and financial parameters that identify payback periods and cost, allowing our clients to make more informed implementation decisions.
- **Renewable Energy Generation** – We formulate sophisticated energy output projections and feasibility analyses to assess renewable energy options for our clients. We provide technical expertise to support implementation by developing Requests for Proposals and construction specifications, aiding in vendor selection after the evaluation of proposals, and providing support and supervision during installation. We have extensive experience with solar electricity, solar thermal, wind, fuel cells, battery storage, and conventional cogeneration.
- **Sustainability** – Kenwood Energy has been helping customers reduce their environmental footprint while improving reliability and reducing operating costs. We have supported our customers in reducing and quantifying their greenhouse gas (GHG) emissions and developing Action Plans that define how targets will be reached, reported, and tracked. We also support our customers in the application of Energy Storage Systems (ESS) and microgrids to isolate them from planned and unplanned utility outages.
- **Energy Modeling** – Models developed by Kenwood Energy evaluate detailed energy consumption information in combination with relevant rates, reflecting not only differences between traditional utility providers but also the impact of Community Choice Aggregation (CCA) entities. Within rate categories, our models adjust for specifics such as seasonal changes, time-of-use differences, non-bypassable charges, and the power charge indifference adjustment (PCIA). The electricity rates are updated as needed, corresponding with published changes made by the relevant utility or CCA.
    - On-site renewable energy: our model includes detailed area specific weather profiles, and evaluate the impacts of programs such as net-energy metering, aggregated net metering, and lesser-known options such as the Renewable Energy Self-Generation Bill Credit Transfer program (RES-BCT) for local governments.
    - On-site ESS: building on the renewable energy model, this model captures detailed battery performance parameters and optimizes system sizing in light of customer energy use and goals, such as reliability, peak energy reduction or overall cost savings.


Sonoma
Clean Power
Local. Renewable. Ours.


Jackson
FAMILY WINES


TAM
21st Century


BECKSTOFFER
VINEYARDS

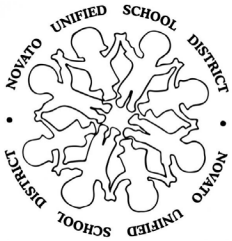

CHARLES M.
SCHULZ
MUSEUM


LAGUNITAS BREWING COMPANY
PETALUMA CALIF.


NAPA COUNTY
CALIFORNIA


City of
Santa Rosa


SONOMA COUNTY
18
50
AGRICULTURE
INDUSTRY
RECREATION
CALIFORNIA


NOVATO UNIFIED SCHOOL DISTRICT
NOVATO UNIFIED SCHOOL DISTRICT


San Lorenzo Unified School District
SINCE 1859


Union City
Equity • Stability • Quality


COUNTY OF
MARIN


UCSF


Las
Gallinas
VALLEY SANITARY DISTRICT


Cornerstone
Beyond Standards


FEDERATED INDIANS OF
GRATON
RANCHERIA

EXHIBIT B

Term, Early Termination & Notice

Construction Management Services for the Power Purchase Agreement

A. Term of Agreement

This professional services agreement shall be effective upon approval by the parties thereof and shall expire upon one (1) year from the effective Agreement DATE therein. This contract also terminates and replaces any previous agreements between the District and Kenwood Energy for Construction Management Services for the Power Purchase Agreement in force prior to the effective date of this agreement.

B. Early Termination of Agreement

This agreement may be terminated at any time upon thirty (30) days' written notice from either party, and without fault or claim for damages by either party.

C. Notice

All correspondence and Notices will be sent to the following addresses as noted below for Mission Springs Water District and Kenwood Energy.

OWNER

Attn: Brian E. Macy, PE
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

CONTRACTOR

Attn: Tim Holmes
Kenwood Energy
PO Box 692
Kenwood, CA 95452

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): NOVEMBER 13 & 17, 2025

FROM: ERIC WECK, P.E. ENGINEERING MANAGER

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

RESOLUTION 2025-20 ~ APPROVING THE INITIAL STUDY AND ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT

STAFF RECOMMENDATION

Adopt Resolution No. 2025-20 approving the Initial Study (IS), including a finding therein that the replacement of Mitigation Measure (MMs) BIO-1, BIO-2, BIO-3, and BIO-4 with revised MMs BIO-1 and BIO-4 constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1, and adopting the Mitigated Negative Declaration (MND) for the Mission Springs Water District Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project and authorize the General Manager to file the Notice of Determination (NOD).

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current budget year:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		N/A
All previous contracts, including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:		Water 301
BID/Job#		11769
Current BID/Job balance		$2,303,758
Balance remaining if approved:		$2,302,812

SUMMARY

As part of the Nancy Wright Regional Wastewater Reclamation Facility, District staff entered into a contract with TKE Engineering to complete the design plans and environmental clearance for the roadway construction around the NWRWRF. Asphalt concrete roadways, curbs and gutters and sidewalks will be constructed along the property frontages of 19th Avenue, 20th Avenue and Little Morongo Road. Per California Environmental Quality Act (CEQA) requirements, the scope of work necessary for the proposed roadway improvements required an IS (environmental review). Tom Dodson & Associates conducted an Initial Study (environmental review) which determined that this project qualifies for an MND to comply with CEQA requirements.

ANALYSIS

The Initial Study concluded that implementation of the roadway improvement project will not result in individual or cumulative significant adverse impacts if the Mitigation, Monitoring and Reporting Program (MMRP) provisions of the MND are followed. Comments are attached to this staff report, and notification of this regular board meeting has been provided pursuant to Section 15073 of the CEQA Guidelines. Consideration for proceeding with the Street Improvements for the Regional Wastewater Reclamation Facility Project is contingent upon adoption of the MND. This action and filing of the NOD concludes this portion of the environmental review "compliance with CEQA". The attached NOE provides additional details regarding why the project meets the exemption.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost for adopting the resolution, approving the IS, adopting the MND, and filing the Notice of Determination with the State Clearinghouse is included in the current design contract with TKE Engineering. This action is consistent with Strategic Plan Goal 5.1 - Increase Use of Sustainable Energy Sources and Optimize Efficiencies.

ATTACHMENTS

Attachment A: Resolution No. 2025-20
Attachment B: MND
Attachment C: Final Initial Study (including MMRP and Comment Letters and Responses to Comments)
Attachment D: NOD

RESOLUTION NO. 2025-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT APPROVING THE INITIAL STUDY AND ADOPTING A MITIGATED NEGATIVE DECLARATION FOR THE STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT SCH #2025090716

WHEREAS, the California Environmental Quality Act (CEQA) of 1972, as amended, requires that prior to approval of any project, the Lead Agency shall consider the potential impacts and effects of said project, and identify mitigation measures necessary to reduce or eliminate potential significant impacts of the project on the environment; and

WHEREAS, the Mission Springs Water District is the Lead Agency for the Mitigated Negative Declaration (MND) and has prepared an Initial Study (IS) for the Street Improvements for the Regional Wastewater Reclamation Facility Project in accordance with CEQA and its implementing guidelines; and

WHEREAS, the Mission Springs Water District issued a Notice of Availability of a MND which assessed the project's potential environmental impact(s). Said notice was distributed to the State Clearing House and ten other local agencies and interested parties. The notice stated that the MND would be available for local public review and comment from September 12 to October 14, 2025. Further, the Notice of Completion was distributed to the state notice the above local review period, as well as commencing the state public review period between September 16 and October 15, 2025; and

WHEREAS, the MND determined that the potential adverse environmental impacts are either non-significant without mitigation or can be reduced to a level of insignificance with mitigation, including the following issues that required mitigation to reduce impacts to a level of less than significant: Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, Transportation, and Tribal Cultural Resources, with the remaining impacts remaining less than significant or no impact (Aesthetics, Agricultural and Forestry Resources, Air Quality, Energy, Greenhouse Gas Emissions, Land Use and Planning, Mineral Resources, Population/Housing, Public Services, Recreation, Utilities and Service Systems and Wildfire); and

WHEREAS, the Mission Springs Water District Board of finds that the revised Mitigation Measure (**MM**) **BIO-1** constitutes replacement of **MMs BIO-1, BIO-2,** and **BIO-3** with language that is equivalent or more effective in mitigation or avoiding potential significant effects and that it in itself will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1; and

WHEREAS, the Mission Springs Water District Board of finds that the revised **MM BIO-4** constitutes replacement of **MM BIO-4** with language that is equivalent or more effective in mitigation or avoiding potential significant effects and that it in itself will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1; and

WHEREAS, the Mission Springs Water District Board of Directors has received and has reviewed the MND, consisting of the Initial Study, all Responses to Comments, the Mitigation Monitoring and Reporting Program, and all other material in the administrative record; and

WHEREAS, pursuant to duly given public notice, the Mission Springs Water District Board of Directors has held a full and fair public meeting on November 17, 2025, concerning the Street Improvements for the Regional Wastewater Reclamation Facility Project and the MND and has considered all written and oral comments and testimony relating thereto and is fully advised thereon.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Mission Springs Water District Board of Directors as follows:

Section 1. A full and fair public meeting having been held on the MND prepared in connection with the Street Improvements for the Regional Wastewater Reclamation Facility Project, as stated in the recitals herein, the Mission Springs Water District Board of Directors hereby approves and adopts the MND and the Mitigation Monitoring and Reporting Program.

Section 2. The Mission Springs Water District hereby authorizes and directs the: (1) filing and posting of a Notice of Determination (NOD) as required by Section 21152 of the Public Resources Code, and that filing required pursuant to Section 21089 (b) of the Public Resources Code by the General Manager with the Riverside County Clerk and the State Clearinghouse, Governor's Office of Planning and Research; and (2) Payment of the NOD and California Department of Fish and Game filing fees.

Section 3. The Mission Springs Water District hereby adopts the mitigation measures recommended as conditions of project approval as presented in the Mitigation Monitoring and Reporting Program, and the Mitigation Monitoring and Reporting Program prepared for the purpose of monitoring the mitigation measures which have been adopted or made a condition of project approval as described in Section 1 of this Resolution and all as more fully described in the Mitigation Monitoring and Reporting Program.

Section 4. The Mission Springs Water District hereby finds the replacement of **MMs BIO-1, BIO-2, BIO-3, and BIO-4** with revised **MMs BIO-1 and BIO-4** constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1.

Section 4. This Resolution shall take effect upon adoption by the Mission Springs Water District Board of Directors.

ADOPTED this 17th day of November 2025, by the following vote:

Ayes: Duff, Martin, Mayrhofen, Sewell, Griffith
Noes:
Abstain:
Absent:

Ivan Sewell
President of Mission Springs Water District
and its Board of Directors

ATTEST:

_____
Brian Macy
Secretary of Mission Springs Water District
and its Board of Directors

CERTIFICATION OF ADOPTION

STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE)

I, Brian Macy, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2025-20** which was adopted by the Board of Directors of said District at its regular meeting held November 17, 2025.

It has not been amended or repealed.

Dated: November 17, 2025

_____
Brian Macy
Secretary of Mission Springs Water District
and its Board of Directors

MITIGATED NEGATIVE DECLARATION (MND)

Lead Agency: Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Contact: Eric Weck
Phone: 760.329.6448 ext. 122
Email: eweck@mswd.org

Project Title: Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project

State Clearinghouse Number: 2025090716

Project Location: The Mission Springs Water District (MSWD or District) service area is located in southern California within the northwestern portion of the Coachella Valley. The project scope is within various compacted dirt roadways located north, east, and south of the Nancy Wright Regional Wastewater Reclamation Facility along 19th Avenue, Little Morongo Road, and 20th Avenue. The project is located within the USGS Topo 7.5-minute map for Desert Hot Springs, CA, and is located in Section 14, Township 3 South and Range 4 East. The approximate GPS coordinates of the project area are 33.907441°, -116.529286°.

Project Description:

The proposed project involves the construction of 1.08 miles of paved roadway along the boundaries of the District's Nancy Wright Regional Wastewater Reclamation Facility (Wright RWRF), in place of the existing roadway condition, which is simply compacted dirt. As part of the District's continued development of the Wright RWRF, the City of Desert Hot Springs conditioned the District to complete paving of the compacted dirt roadways that serve the site. Thus, the District will serve as the California Environmental Quality Act (CEQA) lead agency for the proposed project, which would involve installation of asphalt pavement along the Wright RWRF's boundaries on 19th Avenue, Little Morongo Road, and 20th Avenue. The purpose of the project is to improve the paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements.

Finding:

The District's decision to implement this proposed project is a discretionary decision or "project" that requires evaluation under the California Environmental Quality Act (CEQA). Based on the information in the project Initial Study, the District has made a *preliminary* determination that a Mitigated Negative Declaration will be the appropriate environmental determination for this project to comply with CEQA.

Initial Study:

A copy of the Initial Study and all other material which constitutes the record of proceedings upon which the District based its decision to adopt this MND may be obtained at District office at 66575 Second Street Desert Hot Springs, CA 92240 and is available at the District's website: https://www.mswd.org/. The CEQA-required public review period of the Initial Study/MND September 12, 2025 and ends on October 14, 2025 (30+days ending on a standard business day). Written comments on the Initial Study were submitted to Eric Weck at the mailing address listed above no later than October 14, 2025 by 5:00 PM. Mr. Weck may be contacted at eweck@mswd.org or 760.329.6448 ext. 122.

Mitigation Measures:

All mitigation measures identified in the Initial Study are summarized on pages 113-118 and are proposed for adoption as conditions of the project. These measures will be implemented through a mitigation monitoring and reporting program if the MND is adopted.

Signature *Title* *Date*

FINAL
INITIAL STUDY

FOR THE

MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT

Prepared for:

Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Prepared by:

Tom Dodson & Associates
P.O. Box 2307
San Bernardino, California 92406
(909) 882-3612

November 2025
(revised from draft as updated by Response to Comments)

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TOM DODSON & ASSOCIATES

Mailing Address: PO Box 2307, San Bernardino, CA 92406
Physical Address: 2150 N. Arrowhead Avenue, San Bernardino, CA 92405
Tel: (909) 882-3612 ✦ Email: tda@tdaenv.com ✦ Web: tdaenvironmental.com

MEMORANDUM

October 29, 2025

From: Kaitlyn Dodson-Hamilton

To: Mr. Eric Weck, Engineering Manager

Subject: Completion of the Mitigated Negative Declaration for the Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project (SCH No. 2025090716)

Mission Springs Water District (MSWD or District) received 2 written comment letters on the proposed Mitigated Negative Declaration for the Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project. CEQA requires a Negative Declaration to consist of the Initial Study; copies of the comments; any responses to comments as compiled on the following pages; and any other Project-related material prepared to address issues evaluated in the Initial Study.

For this Project, the original Initial Study (IS) will be utilized as one component of the Final Mitigated Negative Declaration (MND) package. The attached responses to comments, combined with the Initial Study and the Mitigation Monitoring and Reporting Program, constitute the Final MND package that will be used by the District to consider the environmental effects of implementing the proposed Project.

The following parties submitted comments. The comments in this letter are addressed in the attached Responses to Comments:

1. Riverside County Flood Control District and Water Conservation District
2. California Department of Fish and Wildlife (CDFW)

Because mitigation measures are required for this Project to reduce potentially significant impacts to a less than significant level, the Mitigation Monitoring and Reporting Program (MMRP) attached to this package is required to be adopted as part of this Final MND package. The MMRP has been incorporated by reference to this package for approval and implementation.

The District consideration of the proposed Project and adoption of the Mitigated Negative Declaration will occur at a hearing scheduled on November 17, 2025.

Do not hesitate to give me a call if you have any questions regarding the contents of this package.



Kaitlyn Dodson-Hamilton
Attachments

JASON E. UHLEY
General Manager-Chief Engineer

1995 MARKET STREET
RIVERSIDE, CA 92501
951.955.1200
951.788.9965 FAX
www.rcflood.org

264684

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

October 10, 2025

The Mission Springs Water District
Erick Weck
66575 Second Street
Desert Hot Springs, CA 92240

Comment Letter #1

Attention: Erick Weck

Re: Mission Springs Water District Street Improvements

1-1 The District does not normally recommend conditions for land divisions or other land use cases in incorporated cities. The District also does not plan check City land use cases or provide State Division of Real Estate letters or other flood hazard reports for such cases. District comments/recommendations for such cases are normally limited to items of specific interest to the District, including District Master Drainage Plan facilities, other regional flood control and drainage facilities which could be considered a logical component or extension of a master plan system, and District Area Drainage Plan fees (development mitigation fees). In addition, information of a general nature is provided.

The District's review is based on the above-referenced project transmittal, received September 15, 2025. The District **has not** reviewed the proposed project in detail, and the following comments do not in any way constitute or imply District approval or endorsement of the proposed project with respect to flood hazard, public health and safety, or any other such issue:

☒ This project would not be impacted by District Master Drainage Plan facilities, nor are other facilities of regional interest proposed.

☐ This project involves District proposed Master Drainage Plan facilities, namely, _____. The District will accept ownership of such facilities on written request by the City. The Project Applicant shall enter into a cooperative agreement establishing the terms and conditions of inspection, operation, and maintenance with the District and any other maintenance partners. Facilities must be constructed to District standards, and District plan check and inspection will be required for District acceptance. Plan check, inspection, and administrative fees will be required. All regulatory permits (and all documents pertaining thereto, e.g., Habitat Mitigation and Monitoring Plans, Conservation Plans/Easements) that are to be secured by the Applicant for both facility construction and maintenance shall be submitted to the District for review. The regulatory permits' terms and conditions shall be approved by the District prior to improvement plan approval, map recordation, or finalization of the regulatory permits. There shall be no unreasonable constraint upon the District's ability to operate and maintain the flood control facility(ies) to protect public health and safety.

1-2

☐ If this project proposes channels, storm drains larger than 36 inches in diameter, or other facilities that could be considered regional in nature and/or a logical extension a District's facility, the District would consider accepting ownership of such facilities on written request by the City. The Project Applicant shall enter into a cooperative agreement establishing the terms and conditions of inspection, operation, and maintenance with the District and any other maintenance partners. Facilities must be constructed to District standards, and District plan check and inspection will be required for District acceptance. Plan check, inspection, and administrative fees will be required. The regulatory permits' terms and conditions shall be approved by the District prior to improvement plan approval, map recordation, or finalization of the regulatory permits. There shall be no unreasonable constraint upon the District's ability to operate and maintain the flood control facility(ies) to protect public health and safety.

RESPONSE TO COMMENT
LETTER #2
RIVERSIDE COUNTY FLOOD CONTROL DISTRICT AND WATER CONSERVATION DISTRICT

1-1 The comment notes that the Riverside County Flood Control District and Water Conservation District (RCFDWCD) does closely review Projects such as the proposed Street Improvements Project. The comment is noted and will be made available to the District decision-makers for consideration prior to a decision on the proposed Project.

1-2 The comment indicates that the Project would not be impacted by the RCFCWCD Master Drainage Plan facilities. The comment is noted and will be made available to the District decision-makers for consideration prior to a decision on the proposed Project.

1-2 cont'd

☐ An encroachment permit shall be obtained for any construction related activities occurring within District right of way or facilities, namely, _____. If a proposed storm drain connection exceeds the hydraulic performance of the existing drainage facilities, mitigation will be required. For further information, contact the District's Encroachment Permit Section at 951.955.1266.

☐ The District's previous comments are still valid.

GENERAL INFORMATION

1-3

The project proponent shall bear the responsibility for complying with all applicable mitigation measures defined in the California Environmental Quality Act (CEQA) document, and/or Mitigation Monitoring and Reporting Program, and with all other federal, state, and local environmental rules and regulations that may apply, such as, but not limited to, the Multiple Species Habitat Conservation Plan (MSHCP), Sections 404 and 401 of the Clean Water Act, California Fish and Game Code Section 1602, and the Porter Cologne Water Quality Control Act. The District's action associated with the subject project triggers evaluation by the District with respect to the applicant's compliance with federal, state, and local environmental laws. For this project, the Lead Agency is the agency in the address above, and the District is a Responsible Agency under CEQA. The District, as a Co-permittee under the MSHCP, needs to demonstrate that all District related activities, including the actions identified above, are consistent with the MSHCP. This is typically achieved through determinations from the CEQA Lead Agency (if they are also a Co-permittee) for the project. For the MSHCP, the District's focus will be particular to Sections 6.1.2, 6.1.3, 6.1.4, 6.3.2, 7.3.7, 7.5.3, and Appendix C of the MSHCP. Please include consistency determination statements from the Lead Agency/Co-permittee for the project for each of these sections in the CEQA document. The District may also require that an applicant provide supporting technical documentation for environmental clearance.

This project may require a National Pollutant Discharge Elimination System (NPDES) permit from the State Water Resources Control Board. Clearance for grading, recordation, or other final approval should not be given until the City has determined that the project has been granted a permit or is shown to be exempt.

If this project involves a Federal Emergency Management Agency (FEMA) mapped floodplain, then the City should require the applicant to provide all studies, calculations, plans, and other information required to meet FEMA requirements, and should further require that the applicant obtain a Conditional Letter of Map Revision (CLOMR) prior to grading, recordation, or other final approval of the project and a Letter of Map Revision (LOMR) prior to occupancy.

Very truly yours,

Amy McNeill

AMY MCNEILL
Engineering Project Manager

EM:bs

1-3 The comment indicates that the District is responsible for complying with the MMRP, and all applicable environmental rules, including compliance with the MSHCP. Discussion of compliance with the Coachella Valley MSHCP is analyzed in the Biological Resources subchapter in the IS/MND, and further, is analyzed in the Biological Resources Assessment (BRA). Thus, the District has demonstrated compliance with the MSHCP as requested in this comment.

The comment also referenced the need for an NPDES permit, as well as the potential for the project to occur within a FEMA mapped floodplain. The IS/MND acknowledges that the Project will require an NPDES permit. Further, the proposed project is located within Zone X (areas of 0.2% annual change flood (500-year flood))(; and areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual flood chance. As a result, the project is located outside of a mapped floodplain as suggested in this comment. The District Thanks RCFCWCD the comments and for RCFCWCD's time. The contact information provided in this comment will be retained in the Project file.

State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Inland Deserts Region
3602 Inland Empire Boulevard, Suite C-220
Ontario, CA 91764
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director

Comment Letter #2

October 14, 2025
Sent via email

Eric Weck
Engineering Manager
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
eweck@mswd.org

Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project (PROJECT)
Mitigated Negative Declaration (MND)
SCH# 2025090716

Dear Eric Weck:

The California Department of Fish and Wildlife (CDFW) received a Draft Mitigated Negative Declaration (MND) from the Mission Springs Water District (MSWD) for the Project pursuant to the California Environmental Quality Act (CEQA) and CEQA Guidelines.[1]

2-1 Thank you for the opportunity to provide comments and recommendations regarding those activities involved in the Project that may affect California fish and wildlife. Likewise, we appreciate the opportunity to provide comments regarding those aspects of the Project that CDFW, by law, may be required to carry out or approve through the exercise of its own regulatory authority under the Fish and Game Code.

CDFW ROLE

2-2 CDFW is California's **Trustee Agency** for fish and wildlife resources and holds those resources in trust by statute for all the people of the State. (Fish & G. Code, §§ 711.7, subd. (a) & 1802; Pub. Resources Code, § 21070; CEQA Guidelines § 15386, subd. (a).) CDFW, in its trustee capacity, has jurisdiction over the conservation, protection, and management of fish, wildlife, native plants, and habitat necessary for biologically sustainable populations of those species. (*Id.*, § 1802.) Similarly, for purposes of CEQA, CDFW is charged by law to provide, as available, biological expertise during public agency environmental review efforts, focusing specifically on Projects and related

[1]CEQA is codified in the California Public Resources Code in section 21000 et seq. The "CEQA Guidelines" are found in Title 14 of the California Code of Regulations, commencing with section 15000.

RESPONSE TO COMMENT
LETTER #2
CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

2-1 The comment provides an introduction to the comment letter. The comment is noted and will be made available to the District decision-makers for consideration prior to a decision on the proposed Project. The District acknowledges the role of the California Department of Fish and Wildlife's (CDFW) as a commenter on this Project.

2-2 The comment details CDFW's status as a Trustee Agency for fish and wildlife resources, and as a Responsible Agency. The District acknowledges the CDFW's role as a Trustee Agency, and as Responsible Agency under CEQA for this Project, and understands that authorization as provided by the Fish and Game Code for some Project-related activities may be required.

activities that have the potential to adversely affect fish and wildlife resources.

CDFW is also submitting comments as a **Responsible Agency** under CEQA. (Pub. Resources Code, § 21069; CEQA Guidelines, § 15381.) CDFW expects that it may need to exercise regulatory authority as provided by the Fish and Game Code. As proposed, for example, the Project may be subject to CDFW's lake and streambed alteration regulatory authority. (Fish & G. Code, § 1600 et seq.) Likewise, to the extent implementation of the Project as proposed may result in "take" as defined by State law of any species protected under the California Endangered Species Act (CESA) (Fish & G. Code, § 2050 et seq.), the Project proponent may seek related take authorization as provided by the Fish and Game Code.

2-2 cont'd

PROJECT DESCRIPTION SUMMARY

Proponent: Mission Springs Water District

Objective: The Project proposes the installation of 1.08 miles of paved roadway along the boundaries of the MSWD's Nancy Wright Regional Wastewater Reclamation Facility (RWRF), in place of the existing roadway condition, which is compacted dirt. The Project involves installation of asphalt pavement along the Wright RWRF's boundaries on 19th Avenue, Little Morongo Road, and 20th Avenue. No new lighting is associated with the proposed Project. The construction activities are limited to daylight hours. The Project does not include any landscaping.

2-3 **Location:** The Project site is located within various compacted dirt roadways located north, east, and south of the Nancy Wright Regional Wastewater Reclamation Facility along 19th Avenue, Little Morongo Road, and 20th Avenue. The roadway improvements would occur along the northern, western, and southern boundaries of MSWD's Nancy Wright Regional Wastewater Reclamation Facility. The project is located within the USGS Topo 7.5-minute map for Desert Hot Springs, CA, and is located in Section 14, Township 3 South and Range 4 East. The approximate GPS coordinates of the project area are 33.907441°, -116.529286°. The Project is located within the boundaries of the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP) and adjacent to the Willow Hole Conservation Area.

Timeframe: The Project anticipates construction activities will be conducted over a four-month period.

COMMENTS AND RECOMMENDATIONS

2-4 CDFW has jurisdiction over the conservation, protection, and management of fish, wildlife, native plants, and habitat necessary for biologically sustainable populations of those species (i.e., biological resources). CDFW offers the comments and recommendations below to assist MSWD in adequately identifying and/or mitigating the Project's significant, or potentially significant, direct and indirect impacts on fish and

2-3 The comment provides a description of the Project. The Project description summary outlined in this comment is accurate.

2-4 The comment details that CDFW has presented comments and recommendations related to fish and wildlife resources, and notes that the commenter believes that the MND has not adequately identified and disclosed the Project's impacts on biological resources. The comment is noted and will be made available to the District decision-makers for consideration prior to a decision on the proposed Project. The District further addresses CDFW's comments and concerns in the forthcoming responses.

wildlife (biological) resources. The MND has not adequately identified and disclosed the Project's impacts (i.e., direct, indirect, and cumulative) on biological resources and whether those impacts are reduced to less than significant.

CDFW's comments and recommendations on the MND are explained in greater detail below and summarized here. CDFW is concerned that the MND does not adequately identify or mitigate the Project's significant, or potentially significant, impacts to biological resources. CDFW requests avoidance, minimization, and mitigation measures that avoid or reduce impacts to less than significant are added to a revised MND.

2-4 cont'd

Mitigation Measures

CEQA requires that an MND include mitigation measures to avoid or reduce significant impacts. CDFW is concerned that the mitigation measures proposed in the MND are not adequate to avoid or reduce impacts to biological resources to below a level of significance. To support MSWD in ensuring that Project impacts to biological resources are reduced to less than significant, CDFW recommends revising the mitigation measures for Nesting Birds and Burrowing Owl.

Nesting Birds

It is the Project proponent's responsibility to comply with all applicable laws related to nesting birds and birds of prey. Fish and Game Code sections 3503, 3503.5, and 3513 afford protective measures as follows: section 3503 states that it is unlawful to take, possess, or needlessly destroy the nest or eggs of any bird, except as otherwise provided by Fish and Game Code or any regulation made pursuant thereto. Fish and Game Code section 3503.5 makes it unlawful to take, possess, or destroy any birds in the orders Falconiformes or Strigiformes (birds-of-prey) or to take, possess, or destroy the nest or eggs of any such bird except as otherwise provided by Fish and Game Code or any regulation adopted pursuant thereto. Fish and Game Code section 3513 makes it unlawful to take or possess any migratory nongame bird except as provided by rules and regulations adopted by the Secretary of the Interior under provisions of the Migratory Bird Treaty Act of 1918, as amended (16 U.S.C. § 703 et seq.).

2-5

With regard to the CVMSHCP, per its associated Implementing Agreement (IA) and Permits from CDFW and the U.S. Fish and Wildlife Service (the Wildlife Agencies), Take associated with Covered Activities will not be in violation of the Migratory Bird Treaty Act and will be consistent with Fish and Game Code sections 3503 and 3503.5; therefore, all Covered Activities within and outside Conservation Areas must undertake measures to avoid the take of individuals, nests, and eggs of nesting birds. The CVMSHCP includes a general conservation measure that applies to all bird species to avoid impacts to habitat for nesting birds during the nesting season (CVMSHCP Section 9.7). Per IA Section 13.13, MSWD is obligated to comply with all terms and requirements of the CVMSHCP, the Wildlife Agencies' Permits that create the CVMSHCP, and the IA, including compliance with laws that protect nesting birds.

The MND and its supporting documents contain limited information on the potential for the Project site and surrounding areas to support nesting birds. CDFW notes that nesting birds, including birds that nest on the ground and in trees and shrubs, have the potential to nest in all open-space areas, vacant areas, and areas with wastewater infrastructure surrounding the proposed road alignment. Notably, the Project is located adjacent to open-space areas associated with the Willow Hole Conservation Area, under the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP), to the east of Little Morongo Road. The Project has the potential to directly or indirectly impact any nesting birds in these areas surrounding the Project site, and appropriate avoidance, minimization, and mitigation measures are needed to ensure that the take of individuals, nests, and eggs of nesting birds is avoided. CDFW recommends that the MND is revised to describe the areas within and surrounding the Project site that provide suitable habitat for nesting birds.

The MND includes Mitigation Measure BIO-4 for nesting birds. CDFW appreciates that MSWD included requirements in this measure to conduct pre-construction surveys for nesting birds regardless of the time of year. However, CDFW considers other aspects of Mitigation Measure BIO-4 to be inadequate in scope to reduce impacts to nesting birds to a level less than significant. For example, the minimum buffer distances to be established around nesting birds appear inconsistent in the proposed measure (i.e., 100-300 feet for no disturbance buffers and minimum buffers of 500 feet for raptors and 300 feet for songbirds). Further, CDFW notes that buffer distances around nests may need to be increased based on the observations and best professional judgement of a qualified biologist. To reduce impacts to nesting birds to a level less than significant, CDFW recommends Mitigation Measure BIO-4 is revised as follows, with additions in **bold** and removals in ~~strikethrough~~:

2-5 cont'd

Mitigation Measure BIO-4: Nesting Birds

To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre-construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Nest buffers are species specific and shall be at least 300 feet for passerines and 500 feet for raptors. A smaller or larger buffer may be determined by the qualified biologist familiar with the nesting phenology of the nesting species and based on nest and buffer monitoring results. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of

2-5 The comment pertains to the analysis in the IS/MND of nesting birds, and indicates that the Initial Study contains only limited information on the potential for the project site and surrounding area to support nesting birds. As stated in the Biological Resources Assessment (Appendix 3), the project site is completely disturbed. Adjacent habitat consists of *Larrea tridentata – Ambrosia dumosa* Shrubland Alliance (creosote bush – white bursage scrub) dominated by creosote bush and white bursage, with cheesebush (*Ambrosia salsola*), six weeks three awn (A*ristida adscensionis*), bladderpod (*Cleomella arborea*), silver cholla (*Cylindropuntia echinocarpa*), brittlebush (*Encelia farinosa*), caterpillar phacelia (*Phacelia cicutaria*), and velvet rosette (*Psathyrotes ramosissima*) present as well. The creosote bush – white bursage scrub habitat surrounding the proposed Project footprint has been severely impacted by non-native, invasive, Saharan mustard (*Brassica tournefortii*), with Russian thistle (*Salsola tragus*) and Mediterranean grass (*Schismus* spp.) present as well. While the disturbed project site is absent of suitable nesting habitat, the project area contains suitable nesting habitat. The District appreciates CDFW's recommended make modifications to MM BIO-4, as it pertains to nesting birds. As these modifications retain the same intent of MM BIO-4, i.e. to protect nesting birds from adverse impacts as a result of project implementation, the District concurs with intent of CDFW's modifications to Mitigation Measure (MM) BIO-4 proposed in this comment, and proposes the following modified measure (modifications are underlined), which is hereby incorporated by reference into the Final IS/MND.

BIO-4 *To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre- construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Appropriate nest buffer distances shall be determined by the qualified biologist based upon the nesting species, observed behavior of the nesting individuals and their sensitivity to disturbance, nesting phenology, and intensity and duration of disturbance. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance.*

~~*Regardless of the time of year, a preconstruction survey shall be performed to verify absence of nesting birds. A qualified biologist shall conduct the pre-activity survey within the project areas (including access routes) and a 500-foot buffer surrounding the project areas, no more than three (3) days prior to the initiation of project activities, including, but not limited to clearing, grubbing, and/or rough grading to prevent impacts to birds and their nests. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified biologist shall make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If nesting bird activity is present within the work area or the project's zone of influence (generally 100–300 feet), a no*~~

~~*disturbance buffer zone shall be established by the qualified biologist to be marked on the ground around each nest. The buffer shall be a minimum of 500 feet for raptors and 300 feet for songbirds, unless a smaller buffer is specifically determined by a qualified biologist familiar with the nesting phenology of the nesting species. The buffer areas shall be avoided until the nests are no longer occupied and the juvenile birds can survive independently from the nests. Active nest(s) and an established buffer distance(s) shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance. If there is no nesting activity, then no further action is needed for this measure. If an active nest is encountered during the project construction, construction shall stop immediately until a qualified biologist can determine (1) the status of the nest, and (2) when work can proceed without risking violation to state or federal laws.*~~

The above modification constitutes a modification to a mitigation measure that does not require recirculation pursuant to CEQA Section 15073.5(c). A written finding shall be adopted in the resolution proposed for adoption of this IS/MND that finds that the above measure is equivalent or more effective in mitigation or avoiding potential significant effects and that it in itself will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1. The above measure would be equal to or more effective than that which was incorporated into the Initial Study.

the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance. ~~Regardless of the time of year, a preconstruction survey shall be performed to verify absence of nesting birds. A qualified biologist shall conduct the pre-activity survey within the project areas (including access routes) and a 500-foot buffer surrounding the project areas, no more than three (3) days prior to the initiation of project activities, including, but not limited to clearing, grubbing, and/or rough grading to prevent impacts to birds and their nests. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified biologist shall make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If nesting bird activity is present within the work area or the project's zone of influence (generally 100-300 feet), a no disturbance buffer zone shall be established by the qualified biologist to be marked on the ground around each nest. The buffer shall be a minimum of 500 feet for raptors and 300 feet for songbirds, unless a smaller buffer is specifically determined by a qualified biologist familiar with the nesting phenology of the nesting species. The buffer areas shall be avoided until the nests are no longer occupied and the juvenile birds can survive independently from the nests. Active nest(s) and an established buffer distance(s) shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance. If there is no nesting activity, then no further action is needed for this measure. If an active nest is encountered during the project construction, construction shall stop immediately until a qualified biologist can determine (1) the status of the nest, and (2) when work can proceed without risking violation to state or federal laws.~~

2-5 cont'd

Pursuant to the CEQA Guidelines, section 15097(f), CDFW has prepared a draft mitigation monitoring and reporting program (MMRP) in Attachment 1 for revised MM BIO-1 and MM BIO-4.

1) Burrowing Owl

On October 10, 2024, the Fish and Game Commission determined that western burrowing owl warrants protection as a candidate species under the California Endangered Species Act (Fish & G. Code, § 2050 et seq.). During the candidacy period, western burrowing owl will be afforded the same protection as threatened and endangered species under CESA. If Project activities, including relocation, could result in take, appropriate CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081) should be obtained prior to commencement of Project activities.

2-6

Take of individual burrowing owls and their nests or eggs is defined by Fish and Game Code section 86, and prohibited by sections 3503, 3503.5, and 3513. Take is defined in Fish and Game Code section 86 as "hunt, pursue, catch, capture or kill, or attempt to

highly modified habitats.[2,3] CDFW also notes that there is also the potential for new burrows to be created by small mammals in between the time of the habitat assessment and the start of construction activities, and any new burrows or burrow surrogates have the potential to be occupied by burrowing owl. CDFW considers the Project site and surrounding vacant and open-space areas to contain suitable nesting and foraging habitat for burrowing owls.

The MND includes Mitigation Measures BIO-1, BIO-2, and BIO-3 for burrowing owl; however, CDFW considers these measures to be inadequate in scope and timing to avoid or reduce impacts to burrowing owl to a level less than significant. For example, these mitigation measures contain limited information on how and when protocol-level surveys are to be conducted. CDFW also recommends that if burrowing owls are detected during focused surveys, a burrowing owl avoidance and monitoring plan is submitted to CDFW and the U.S. Fish and Wildlife Service for review and approval. To support MSWD in avoiding or reducing impacts to burrowing owl to a level less than significant, CDFW recommends that Mitigation Measures BIO-1, BIO-2, and BIO-3 are replaced with the following measure:

2-6 cont'd

Mitigation Measure BIO-1: Burrowing Owl Focused and Pre-Construction Surveys

Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a CDFW-approved qualified biologist in accordance with the *Staff Report on Burrowing Owl Mitigation* (2012 or most recent version)[4] prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground-disturbing activities. The information included in the survey results should be consistent with Appendix D of the *Staff Report on Burrowing Owl Mitigation*, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell

[2] Chipman, E. D., N. E. McIntyre, R. E. Strauss, M. C. Wallace, J. D. Ray, and C. W. Boal. 2008. Effects of human land use on western burrowing owl foraging and activity budgets. Journal of Raptor Research 42(2): 87-98.
[3] Coulombe, H. N. 1971. Behavior and population ecology of the Burrowing Owl, *Speotyto cunicularia*, in the Imperial Valley of California. Condor 73:162–176.
[4] California Department of Fish and Wildlife (CDFW). 2012. Staff Report on Burrowing Owl Mitigation. State of California, Natural Resources Agency. Available for download at: https://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=83843.

2-6 The comment pertains to the analysis in the IS/MND of burrowing owl (BUOW), and indicates that the commenter believes the mitigation identified to protect burrowing owl is not sufficient to fully protect this species from impacts resulting from the proposed project. The comment is noted and will be made available to the District decision-makers for consideration prior to a decision on the proposed Project. The District appreciates CDFW's feedback on the potential impacts to burrowing owl. The District appreciates CDFW's recommended changes to **MMs BIO-1 through BIO-3**, as it pertains to Burrowing Owl. As such, the District concurs with intent of CDFW's modifications to **MMs BIO-1 through BIO-3** by condensing the measures to one single measure **MM BIO-1** as proposed in this comment, and proposes the following modified measure (modifications are underlined), which is hereby incorporated by reference into the Final IS/MND.

BIO-1 *Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a qualified biologist in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version)4 prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground- disturbing activities. The information included in the survey results should be consistent with Appendix D of the Staff Report on Burrowing Owl Mitigation, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the Staff Report on Burrowing Owl Mitigation under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s) or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.*

Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a qualified biologist following the recommendations and guidelines provided in the Staff Report on Burrowing Owl Mitigation. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed.

The above measure replaces **MMs BIO-1 through BIO-3** with one single measure, and

as a result these measures are henceforth omitted from the Final IS/MND, and are not provided above as text with strikeout. The above modification constitutes a modification to a mitigation measure that does not require recirculation pursuant to CEQA Section 15073.5(c). A written finding shall be adopted in the resolution proposed for adoption of this IS/MND that finds that the above measure is equivalent or more effective in mitigation or avoiding potential significant effects and that it in itself will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1. The above measure would be equal to or more effective than that which was incorporated into the Initial Study.

fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the *Staff Report on Burrowing Owl Mitigation* under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s) or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.

2-6 cont'd

Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the *Staff Report on Burrowing Owl Mitigation* (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a CDFW-approved qualified biologist following the recommendations and guidelines provided in the *Staff Report on Burrowing Owl Mitigation*. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed.

ENVIRONMENTAL DATA

CEQA requires that information developed in environmental impact reports and negative declarations be incorporated into a database which may be used to make subsequent or supplemental environmental determinations. (Pub. Resources Code, § 21003, subd. (e).) Accordingly, please report any special-status species and natural communities detected during Project surveys to the California Natural Diversity Database (CNDDB). The CNNDB field survey form can be filled out and submitted online at the following link: https://wildlife.ca.gov/Data/CNDDB/Submitting-Data. The types of information reported to CNDDB can be found at the following link: https://www.wildlife.ca.gov/Data/CNDDB/Plants-and-Animals.

2-7

ENVIRONMENTAL DOCUMENT FILING FEES

The Project, as proposed, would have an impact on fish and/or wildlife, and assessment of environmental document filing fees is necessary. Fees are payable upon filing of the Notice of Determination by the Lead Agency and serve to help defray the cost of environmental review by CDFW. Payment of the environmental document filing fee is required in order for the underlying Project approval to be operative, vested, and final. (Cal. Code Regs, tit. 14, § 753.5; Fish & G. Code, § 711.4; Pub. Resources Code, § 21089.)

2-8

2-7 The comment requests that special status species and natural communities detected during the project be reported to California Natural Diversity Database (CNDDB). The District will report any special status species and natural communities detected during Project surveys to CNDDB. The link to CNDDB field survey form provided will be retained in the Project file, as will the email address that is provided in this comment. Additionally, the link pertaining to the types of information reported to CNDDB will be retained in the Project file.

2-8 The comment pertains to the payment of environmental filing fees related to CDFW. The District understands the assessment of CDFW filing fees, and understands that MSWD will be responsible for the payment of a filing fee upon filing the Notice of Determination for this Project.

CONCLUSION

CDFW appreciates the opportunity to comment on the MND to assist MSWD in identifying and mitigating Project impacts to biological resources. CDFW concludes that the MND does not adequately identify or mitigate the Project's significant, or potentially significant, impacts to biological resources. CDFW recommends that revised and additional mitigation measures and analysis as described in this letter be added to a revised MND. 2-9

CDFW personnel are available for consultation regarding biological resources and strategies to avoid and minimize impacts. Questions regarding this letter or further coordination should be directed to Jacob Skaggs, Senior Environmental Scientist Specialist, at jacob.skaggs@wildlife.ca.gov.

Sincerely,

DocuSigned by:
Kim Freeburn
84F92FFEEFD24C8...

Kim Freeburn
Environmental Program Manager

Attachment 1: MMRP for CDFW-Proposed Mitigation Measures

ec:

Heather Brashear, CDFW
Heather.Brashear@Wildlife.ca.gov

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Office of Planning and Research, State Clearinghouse, Sacramento
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ATTACHMENT 1: MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

2-9 This is a conclusory comment. The District thanks CDFW for the comments and for the commenter's time. The contact information provided in this comment will be retained in the Project file.

Mitigation Measures	Timing and Methods	Responsible Parties
Mitigation Measure BIO-4: Nesting Birds **To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre-construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Nest buffers are species specific and shall be at least 300 feet for passerines and 500 feet for raptors. A smaller or larger buffer may be determined by the qualified biologist familiar with the nesting phenology of the nesting species and based on nest and buffer monitoring results. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance.**	**Timing:** No more than 3 days prior to all vegetation removal or ground-disturbing activities throughout all phases of the Project. **Methods:** See Mitigation Measure	**Implementation**: Mission Springs Water District **Monitoring and Reporting**: Mission Springs Water District

2-10

Mitigation Measure BIO-1: Burrowing Owl Focused and Pre-Construction Surveys **Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a CDFW-approved qualified biologist in accordance with the *Staff Report on Burrowing Owl Mitigation* (2012 or most recent version) prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground-disturbing activities. The information included in the survey results should be consistent with Appendix D of the *Staff Report on Burrowing Owl Mitigation*, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the *Staff Report on Burrowing Owl Mitigation* under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s)**	**Timing: Focused surveys:** Consistent with timing in Appendix D of the *Staff Report on Burrowing Owl Mitigation* and prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. **Pre-construction surveys:** No less than 14 days prior to start of Project-related activities and within 24 hours prior to ground disturbance and when there is a pause in construction of more than 30 days. **Methods:** See Mitigation Measure	**Implementation**: Mission Springs Water District **Monitoring and Reporting**: Mission Springs Water District

2-10 cont'd

2-10 cont'd	**or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.** **Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the *Staff Report on Burrowing Owl Mitigation* (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a CDFW-approved qualified biologist following the recommendations and guidelines provided in the *Staff Report on Burrowing Owl Mitigation*. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed.**		

2-10 The District has addressed the mitigation measures requested to be incorporated into the Final IS/MND by CDFW in comments 2-5 and 2-6. The District has incorporated the proposed modifications to **MM BIO-4** to address CDFW's recommendations in comment 2-5. The District has consolidated the intent of **MMs BIO-1 through BIO-3** to a singular **MM BIO-1,** and as such has incorporated the changes to these measures requested in comment 2-6. The items listed under Schedule and Responsible Party as they pertain to the MMs that will be incorporated into the Final IS/MND will be inputted into the MMRP, as applicable. The District appreciates CDFW's initiative in developing an MMRP for the proposed mitigation measures.

MITIGATION MONITORING AND REPORTING PROGRAM

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure		Implementation Schedule	Verification
Biological Resources			
BIO-1	Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a qualified biologist in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version)4 prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground- disturbing activities. The information included in the survey results should be consistent with Appendix D of the Staff Report on Burrowing Owl Mitigation, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the Staff Report on Burrowing Owl Mitigation under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s) or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.	The survey(s) shall be conducted prior to construction. All actions pertaining to the discovery of burrowing owl shall occur prior to or during construction depending on the direction within the impact minimization plan.	A copy of the survey(s), and where required, the impact minimization plan, shall be retained in the project file. Verification of implementation shall be based on field inspections by the District. Field notes from inspections shall be retained in the project file.

Mitigation Measure	Implementation Schedule	Verification
Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a qualified biologist following the recommendations and guidelines provided in the Staff Report on Burrowing Owl Mitigation. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed. ~~Prior to commencement of construction, A protocol burrowing owl survey will be conducted using the 2012 survey protocol methodology identified in the "Staff Report on Burrowing Owl Mitigation, State of California, Natural Resources Agency, Department of Fish and Game, March 7, 2012," or the most recent CDFW survey protocol available. The burrowing owl survey shall be conducted with a minimum of four site visits conducted on four separate days.~~ ~~BIO-2 A preconstruction presence/absence survey shall be conducted no more 30 days in advance of construction. This survey can overlap with the final protocol burrowing owl survey conducted pursuant to MM BIO-1.~~ ~~BIO-3 If burrowing owl(s) are detected during the focused surveys within the area of potential effect delineated by the construction contractor in coordination with the biologist, the MSWD shall immediately contact CDFW for coordination of next steps prior to commencing project construction or ground disturbing activities. If a BUOW is found on site at the time of construction, all activities likely to affect		

Mitigation Measure	Implementation Schedule	Verification
~~the animal(s) must cease immediately and CDFW shall to be contacted to determine appropriate management actions. All actions thereafter shall be at the discretion and approval of CDFW in compliance with CESA.~~		

Source	Responsible Party	Status / Date / Initials
Initial Study and Responses to comments	Mission Springs Water District (MSWD)	

Mitigation Measure	Implementation Schedule	Verification
Biological Resources		
BIO-4 To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre- construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Appropriate nest buffer distances shall be determined by the qualified biologist based upon the nesting species, observed behavior of the nesting individuals and their sensitivity to disturbance, nesting phenology, and intensity and duration of disturbance. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance.	Construction shall occur outside of the nesting season or a copy of the field survey documenting no nesting birds shall be completed prior to initiating construction within the nesting season.	District personnel shall document the dates of construction. If construction is proposed to occur within the nesting season, a copy of the field survey documenting the absence of nesting birds shall be retained in the project file.

Mitigation Measure	Implementation Schedule	Verification
~~Regardless of the time of year, a preconstruction survey shall be performed to verify absence of nesting birds. A qualified biologist shall conduct the pre-activity survey within the project areas (including access routes) and a 500-foot buffer surrounding the project areas, no more than three (3) days prior to the initiation of project activities, including, but not limited to clearing, grubbing, and/or rough grading to prevent impacts to birds and their nests. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified biologist shall make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If nesting bird activity is present within the work area or the project's zone of influence (generally 100- 300 feet), a no disturbance buffer zone shall be established by the qualified biologist to be marked on the ground around each nest. The buffer shall be a minimum of 500 feet for raptors and 300 feet for songbirds, unless a smaller buffer is specifically determined by a qualified biologist familiar with the nesting phenology of the nesting species. The buffer areas shall be avoided until the nests are no longer occupied and the juvenile birds can survive independently from the nests. Active nest(s) and an established buffer distance(s) shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance. If there is no nesting activity, then no further action is needed for this measure. If an active nest is encountered during the project construction, construction shall stop immediately until a qualified biologist can determine (1) the status of the nest, and (2) when work can proceed without risking violation to state or federal laws.~~		

Source	Responsible Party	Status / Date / Initials
Initial Study and Responses to comments	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Biological Resources BIO-5 The project shall be required to comply with the provisions of the Coachella Valley Multi-Species Habitat Conservation Plan requirements for projects adjacent to Conservation Areas. 1) *Drainage* – Proposed Development adjacent to or within a Conservation Area shall incorporate plans to ensure that the quantity and quality of runoff discharged to the adjacent Conservation Area is not altered in an adverse way when compared with existing conditions. Stormwater systems shall be designed to prevent the release of toxins, chemicals, petroleum products, exotic plant materials or other elements that might degrade or harm biological resources or ecosystem processes within the adjacent Conservation Area. 2) *Toxics* – Land uses proposed adjacent to or within a Conservation Area that use chemicals or generate byproducts such as manure that are potentially toxic or may adversely affect wildlife and plant species, Habitat, or water quality shall incorporate measures to ensure that application of such chemicals does not result in any discharge to the adjacent Conservation Area. 3) *Lighting* – For proposed Development adjacent to or within a Conservation Area, lighting shall be shielded and directed toward the developed area. Landscape shielding or other appropriate methods shall be incorporated in project designs to minimize the effects of lighting adjacent to or within the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual. 4) *Noise* – Proposed Development adjacent to or within a Conservation Area that generates noise in excess of 75 dBA Leq hourly shall incorporate setbacks, berms, or walls, as appropriate, to minimize the effects of noise on the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual. 5) *Invasives* – Invasive, non-native plant species shall not be incorporated in the landscape for land uses adjacent to or within	The provisions of the Coachella Valley Multi-Species Habitat Conservation Plan shall be incorporated into the project design prior to project implementation.	District personnel shall document that each requirement of the CVMSHCP has been complied with within the project design. A copy of the design documenting the this shall be retained in the project file.

Mitigation Measure	Implementation Schedule	Verification
a Conservation Area. Landscape treatments within or adjacent to a Conservation Area shall incorporate native plant materials to the maximum extent Feasible; recommended native species are listed in Table 4-112 [of the CVMSHCP]. The plants listed in Table 4-113 [of the CVMSHCP] shall not be used within or adjacent to a Conservation Area. This list may be amended from time to time through a Minor Amendment with Wildlife Agency Concurrence. 6) *Barriers* – Land uses adjacent to or within a Conservation Area shall incorporate barriers in individual project designs to minimize unauthorized public access, domestic animal predation, illegal trespass, or dumping in a Conservation Area. Such barriers may include native landscaping, rocks/boulders, fencing, walls and/or signage. 7) *Grading/Land Development* – Manufactured slopes associated with site Development shall not extend into adjacent land in a Conservation Area.		

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Cultural Resources CUL-1 Should any cultural resources be encountered during construction of these facilities, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection shall be performed immediately by a qualified archaeologist. Responsibility for making this determination shall be with the District's onsite inspector. The archaeological professional shall assess the find, determine its significance, and make recommendations for appropriate mitigation measures within the guidelines of the California Environmental Quality Act.	Any response to exposed resources shall occur during construction. Any reports documenting management and findings for accidentally exposed resources shall be completed within one year of the discovery.	A copy of the documentation of findings where applicable shall be retained in the project file. Verification of implementation shall be based on field inspections by District inspection personnel. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure		Implementation Schedule	Verification
Cultural Resources			
CUL-2	Due to the heightened cultural sensitivity of the proposed project area, a Qualified Archaeologist (Secretary of the Interior's Standards and Guidelines) shall be present for ground-disturbing activities that occur within the proposed project area (which includes, but is not limited to, tree/shrub removal and planting, *clearing*/grubbing, grading, excavation, trenching, compaction, fence/gate removal and installation, drainage and irrigation removal and installation, hardscape installation [benches, signage, boulders, walls, seat walls, fountains, etc.], and archaeological work). A sufficient number of archaeological monitors shall be present each work day to ensure that simultaneously occurring ground disturbing activities receive thorough levels of monitoring coverage. A Monitoring and Treatment Plan that is reflective of the project mitigation shall be completed by the archaeological consultant and submitted to the District for dissemination to the ACBCI Cultural Resources Management Department. Once all parties review and approve the plan, it shall be adopted by the District – the plan must be adopted prior to permitting for the project. Any and all findings will be subject to the protocol detailed within the Monitoring and Treatment Plan.	The monitoring agreement with the archaeologist shall be entered into prior to construction. The Monitoring and Treatment Plan shall be developed prior to construction, and shall be agreed upon prior to construction involving ground disturbance. Any response to exposed resources shall occur during construction. This measure shall be included in the construction contract. The monitor, as specified in this measure, shall be present during the remainder of construction following any resource discovery.	A copy of the Monitoring and Treatment Plan thereof shall be retained in the project file. Verification of implementation shall be based on field inspections by District inspection personnel that verify the cultural resources monitoring and treatment plan is being implemented by the contractor as required in this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure	Implementation Schedule	Verification
Geology and Soils GEO-1 Stored backfill material shall be covered with water resistant material during periods of heavy precipitation to reduce the potential for rainfall erosion of stored backfill material. Where covering is not possible, measures such as the use of straw bales or sand bags shall be used to capture and hold eroded material on the project site for future cleanup such that erosion does not occur.	This measure shall be included in the construction contract as a contract specification and implemented by the contractor during construction.	A copy of the construction contract including this geology/soils mitigation measure shall be retained in the project file. Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify the geology/soils measure has been implemented as required by this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Geology and Soils GEO-2 Excavated areas shall be backfilled and compacted such that erosion does not occur.	This measure shall be included in the construction contract as a contract specification and implemented by the contractor during construction.	A copy of the construction contract including this geology/soils mitigation measure shall be retained in the project file. Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify the geology/soils measure has been implemented as required by this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Geology and Soils GEO-3 All exposed, disturbed soil (trenches, stored backfill, etc.) will be sprayed with water or soil binders twice a day or more frequently if fugitive dust is observed migrating from the site within which the paved roadway is being installed.	This measure shall be included in the construction contract as a contract specification and implemented by the contractor during construction.	A copy of the construction contract including this geology/soils mitigation measure shall be retained in the project file. Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify the geology/soils measure has been implemented as required by this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Geology and Soils GEO-4 Prior to construction of each improvement, a design-level geotechnical investigation, including collection of project-specific subsurface data, if appropriate, shall be completed. The geotechnical evaluation shall identify all potential seismic hazards including fault rupture, and characterize the soil profiles, including liquefaction potential, expansive soil potential, subsidence, and landslide potential. The geotechnical investigation shall recommend site-specific design criteria to mitigate for seismic and non-seismic hazards, such as special foundations and structural setbacks, and these recommendations shall be incorporated into the design of the paved roadway.	This measure shall be included in the construction contract as a contract specification and implemented by the contractor during construction.	A copy of the construction contract including this geology/soils mitigation measure shall be retained in the project file. Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify the geology/soils measure has been implemented as required by this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure	Implementation Schedule	Verification
Geology and Soils GEO-5 Should any paleontological resources be encountered during construction of the project, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection should be performed immediately by a qualified paleontologist. Responsibility for making this determination shall be with the MSWD's onsite inspector. The paleontological professional shall assess the find, determine its significance, and determine appropriate management measures within the guidelines of the California Environmental Quality Act that shall be implemented to minimize any impacts to a paleontological resource.	Any response to exposed resources shall occur during construction. Any reports documenting management and findings for accidentally exposed resources shall be completed within one year of the discovery.	MSWD shall be notified within 24-hours of accidental exposure of any paleontological resources. A copy of initial findings shall be provided to the MSWD and retained in the project file. A copy of the final report shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Hazards and Hazardous Materials HAZ-1 All accidental spills or discharge of hazardous material during construction activities shall be reported to the Certified Unified Program Agency and shall be remediated in compliance with applicable state and local regulations regarding cleanup and disposal of the contaminant released. The contaminated waste will be collected and disposed of at an appropriately a licensed disposal or treatment facility. This measure shall be incorporated into the SWPPP prepared for the proposed project. Prior to accepting the site as remediated, the area contaminated shall be tested to verify that any residual concentrations meet the standard for future residential or public use of the site.	The provision of this measure shall be identified in the project Stormwater Pollution Prevention Plan (SWPPP) and implemented during construction.	A copy of the SWPPP shall be retained in the project file. Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify the SWPPP BMPs have been implemented as required in this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure	Implementation Schedule	Verification
Hydrology and Water Quality HYD-1 MSWD shall require that the construction contractor prepare and implement a Storm Water Pollution Prevention Plan (SWPPP) which specifies Best Management Practices (BMPs) that will prevent all construction pollutants from contacting stormwater and with the intent of keeping all products of erosion from moving offsite into receiving waters. The SWPPP shall include a Spill Prevention and Cleanup Plan that identifies the methods of containing, cleanup, transport and proper disposal of hazardous chemicals or materials released during construction activities that are compatible with applicable laws and regulations. BMPs to be implemented in the SWPPP may include but not be limited to: • The use of silt fences; • The use of temporary stormwater desilting or retention basins; • The use of water bars to reduce the velocity of stormwater runoff; • The use of wheel washers on construction equipment leaving the site; • The washing of silt from public roads at the access point to the site to prevent the tracking of silt and other pollutants from the site onto public roads; • The storage of excavated material shall be kept to the minimum necessary to efficiently perform the construction activities required. Excavated or stockpiled material shall not be stored in water courses or other areas subject to the flow of surface water; and • Where feasible, stockpiled material shall be covered with waterproof material during rain events to control erosion of soil from the stockpiles	This measure shall be implemented during construction and shall be included in the construction contract as a contract specification.	A copy of the construction contract shall be retained in the project file. Verification of implementation shall be based on field inspections by the District. Field notes from inspections shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-1	All construction vehicles and fixed or mobile equipment shall be equipped with operating and maintained mufflers.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-2	All employees that will be exposed to noise levels greater than 75 dB over an 8-hour period shall be provided adequate hearing protection devices to ensure no hearing damage will result from construction activities.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-3	No construction activities shall occur during the hours of 5 PM through 7 AM, Monday through Saturday; at no time shall construction activities occur on Sundays or holidays, unless a declared emergency exists.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-4	Equipment not in use for five minutes shall be shut off.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-5	Equipment shall be maintained and operated such that loads are secured from rattling or banging.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-6	Construction employees shall be trained in the proper operation and use of equipment consistent with these mitigation measures, including no unnecessary revving of equipment.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-7	MSWD will require that all construction equipment be operated with mandated noise control equipment (mufflers or silencers). Enforcement will be accomplished by random field inspections by MSWD.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Noise			
NOI-8	Construction staging areas shall be located as far from adjacent sensitive receptor locations as possible.	This measure shall be implemented during construction and included in the contract with the construction contractor.	District personnel shall verify that construction activities comply with this requirement. The verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure		Implementation Schedule	Verification
Transportation			
TRAN-1	The District shall require that contractors prepare a construction traffic control plan. Elements of the plan should include, but are not necessarily limited to, the following: • Develop circulation and detour plans, if necessary, to minimize impacts to local street circulation. Use haul routes minimizing truck traffic on local roadways to the extent possible. • To the extent feasible, and as needed to avoid adverse impacts on traffic flow, schedule truck trips outside of peak morning and evening commute hours. • Install traffic control devices as specified in Caltrans' Manual of Traffic Controls for Construction and Maintenance Work Zones where needed to maintain safe driving conditions. Use flaggers	The Construction Traffic Management Plan (CTMP) shall be compiled and approved prior to the initiation of construction. The provisions of the Construction Traffic Management Plan shall be implemented during construction.	Verification of implementation shall be based on field inspections by MSWD inspection personnel that verify adequate traffic management resources are being used by the contractor as required in this measure. Field notes documenting verification shall be retained in the project file.

Mitigation Measure	Implementation Schedule	Verification
and/or signage to safely direct traffic through construction work zones. • For roadways requiring lane closures that would result in a single open lane, maintain alternate one-way traffic flow and utilize flagger-controls. • Coordinate with facility owners or administrators of sensitive land uses such as police and fire stations, hospitals, and schools. Provide advance notification to the facility owner or operator of the timing, location, and duration of construction activities.		

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

Mitigation Measure	Implementation Schedule	Verification
Tribal Cultural Resources TCR-1 Prior to carrying out ground disturbing activities, the District shall enter into a Tribal Monitoring Services Agreement with the Agua Caliente Band of Cahuilla Indians for the project. The Tribal Monitor shall be onsite during all ground-disturbing activities (including, but not limited to, clearing, grubbing, tree and bush removal, grading, trenching, fence post placement and removal, construction excavation, excavation for all utility and irrigation lines, and landscaping phases of any kind). The Tribal Monitor shall have the authority to temporarily divert, redirect, or halt the ground-disturbing activities to allow identification, evaluation, and potential recovery of cultural resources).	The Tribal Monitoring Services Agreement shall be entered into prior to construction. Any response to exposed resources shall occur during construction. This measure shall be included in the construction contract. If a tribal cultural resources monitoring and treatment plan is ultimately required to be prepared, the plan shall be prepared during construction, prior to any further ground disturbance in the area that the resource is found. The monitor, as specified in this measure, shall be present during the remainder of construction following any resource discovery.	A copy of the Tribal Monitoring Services Agreement and Plan thereof shall be retained in the project file. Verification of implementation shall be based on field inspections by District inspection personnel that verify the cultural resources monitoring and treatment plan is being implemented by the contractor as required in this measure. Field notes documenting verification shall be retained in the project file.

Source	Responsible Party	Status / Date / Initials
Initial Study	MSWD	

FINAL INITIAL STUDY

FINAL
INITIAL STUDY

FOR THE

MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT

Prepared for:

Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Prepared by:

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(909) 882-3612

November 2025
(revised from draft as updated by Response to Comments)

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LIST OF ABBREVIATIONS AND ACROYNMS

°F	Fahrenheit
AAQS	Ambient Air Quality Standards
AB	Assembly Bill
ACBCI	Agua Caliente Band of Cahuilla Indians
AF	acre feet
AF	Acre Feet
AFY	acre feet per year
AKA	also known as
amsl	above mean sea level
APE	Area of Potential Effect
APN	Assessor's Parcel Number
AQMD	Air Quality Management District
AQMP	Air Quality Management Plan
ARB	Air Resources Board
ASTM	American Society for Testing and Materials
BACMs	Best Available Control Measures
bgs	belowground surface
BMPs	Best Management Practices
BPELS	Building and Professions Code Sections
BRA	Biological Resources Assessment
BUOW	Burrowing Owl
C	Commercial
C-BP	Commercial Business Park
C-H	Commercial Highway
C&D	construction and demolition
C_2Cl_4	perchloroethylene
C_2H_4O	acetaldehyde
C_4H_6	1,3-butadiene
C_6H_6	benzene
CAA	Clean Air Act
CAAA	Clean Air Act Amendment
CAAQS	California Ambient Air Quality Standards
CAL FIRE	California Department of Forestry and Fire Protection
CalEEMod	California Emissions Estimator Model
CALGreen	California Green Building Standards Code
CAP	Climate Action Plan
CAPCOA	California Air Pollution Control Officers Association
CARB	California Air Resources Board
CBC	California Building Code
CCAR	California Climate Action Registry

CDFW	California Department of Fish and Wildlife
CEQA	California Environmental Quality Act
CH_2O	formaldehyde
CH_4	methane
CHRIS	California Historical Resources Information System
CNEL	Community Noise Equivalent Level
CNPS	California Native Plant Society
CO	Carbon Monoxide
CO_2	carbon dioxide
COA	Conditions of Approval
COCs	constituents of concern
Corps	U.S. Army Corps of Engineers
CRECs	controlled recognized environmental conditions
CRHR	California Register of Historical Resources
CRMP	Cultural Resource Management Plan
CVMSHCP	Coachella Valley Multiple Species Habitat Conservation Plan
CVWD	Coachella Valley Water District
CWA	Clean Water Act
CY	cubic yard
dB	decibel
dBA	A-weighted decibel
DDW	Division of Drinking Water
DPM	diesel particulate matter
DTSC	Department of Toxic Substance Control
DWA	Desert Water Agency
DWR	Department of Water Resources
EAP	Energy Action Plan
EIR	Environmental Impact Report
EO	Executive Orders
EPA	Environmental Protection Agency
ESA	Environmental Site Assessment
FE	Federally Endangered
FEMA	Federal Emergency Management Agency
FGC	Fish & Game Code
FHSZ	Fire Hazard Severity Zone
FIRM	Flood Insurance Rate Maps
FT	Federal Threatened
FTA	Federal Transit Association
GCC	Global Climate Change
GHG	Greenhouse Gas
gpm	gallons per minute
GSA	Groundwater Sustainability Agencies
GSP	Groundwater Sustainability Plans
HCP	Habitat Conservation Plan
HFCs	hydrofluorocarbons
hP	horse power

HREC	historical recognized environmental conditions
HSA	Hydrologic Sub-Area
HSC	Health and Safety Code
I	Industrial
I-10	Interstate 10
I-L	Industrial Light
in/sec	inches per second
IWA	Indio Water Authority
km	kilometers
kWh	kilowatt hour
lbs./day	Pounds Per Day
Leq	equivalent continuous sound level
LF	lineal feet
LRA	Local Responsibility Area
LSA	Lake or Streambed Alteration
LST	Localized Significance Thresholds
LUCI	Governor's Office of Land Use and Climate Innovation
LUST	Leaking Underground Storage Tank
MBTA	Migratory Bird Treaty Act
MCL	maximum contamination level
MLD	Most Likely Descendant
MM	Mitigation Measure
MND	Mitigated Negative Declaration
MRZ	Mineral Resource Zone
MSHCP	Multi-Species Habitat Conservation Plan
MSWD	Mission Springs Water District
MT	Metric Ton
$MTCO_2e/yr$	Metric Tons of CO_2 equivalent per year
N_2O	nitrous oxide
NAAQS	National Ambient Air Quality Standards
NAHC	Native American Heritage Commission
NBP	Nesting Bird Plan
NCCP	Natural Community Conservation Plan
No.	Number
NO2 or NOx	Nitrogen Dioxide
NOI	Notice of Intent
NPDES	National Pollutant Discharge Elimination System
NRCS	National Resource Conservation Service
NWI	National Wetlands Inventory
O3	Ozone
OPR	Governor's Office of Planning and Research
OS	Open Space
Pb	Lead
PFCs	perfluorocarbons
PM 10	Fine Particulate Matter
PM 2.5	Fine Particulate Matter

ppm	parts per million
PPV	peak particle velocity
PRC	Public Resource Code
PV	Photovoltaic
R	Refrigerants
R-RD	Residential Rural Desert
RCFD	Riverside County Fire Department
RECs	recognized environmental conditions
ROG	reactive organic gases
ROW	Rights-of-Way
RTP/SCS	Regional Transportation Plan/Sustainable Communities Strategy
RWQCB	Colorado River Basin Regional Water Quality Control Board
RWRF	Regional Wastewater Reclamation Facility
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCCIC	South Central Coastal Information Center
SCE	Southern California Edison
SEAs	Significant Ecological Areas
SF_6	sulfur hexafluoride
SGMA	Sustainable Groundwater Management Act
SGMP	Sustainable Groundwater Management Plan
SLF	Sacred Land File
SO2	Sulfur Dioxide
SOI	Secretary of Interior
SWPPP	Storm Water Pollution Prevention Plan
SWRCB	State Water Resources Control Board
TAC	Toxic Air Contaminants
TCR	Tribal Cultural Resources
TGA	Trip Generation Assessment
THPO	Tribal Historic Preservation Office
USACE	United States Army Corps of Engineers
USDA	U.S. Department of Agriculture
USEPA	U.S. Environmental Protection Agency
USFWS	U.S. Fish and Wildlife Service
USGS	U.S. Geological Survey
UWMP	Urban Water Management Plan
VdB	vibration-velocity decibel
VES	Vapor Encroachment Screen
VMT	vehicle miles traveled
VOCs	Volatile Organic Compounds
vph	vehicles per hour
WOTUS	Waters of the United States
WQMP	Water Quality Management Plan
ZNE	Zero Net Energy

ENVIRONMENTAL CHECKLIST

Project Title	Street Improvements for the Regional Wastewater Reclamation Facility Project
Lead Agency Name	Mission Springs Water District
Address	66575 Second Street, Desert Hot Springs, CA 92240
Contact Person	Brian E. Macy, General Manager
Phone Number	(760) 329-6448
Email	bmacy@mswd.org

Project Location

The Mission Springs Water District (MSWD or District) service area is located in southern California within the northwestern portion of the Coachella Valley. The project will occur within various compacted dirt roadways located north, east, and south of the Nancy Wright Regional Wastewater Reclamation Facility along 19th Avenue, Little Morongo Road, and 20th Avenue. The roadway improvements would occur only along the northern, western, and southern boundaries of MSWD's Nancy Wright Regional Wastewater Reclamation Facility. The project is located within the USGS Topo 7.5-minute map for Desert Hot Springs, CA, and is located in Section 14, Township 3 South and Range 4 East. The approximate GPS coordinates of the project area are 33.907441°, -116.529286°. Refer to **Figures 1 and 2** for the regional and site location maps.

Project Sponsor Name	Mission Springs Water District
Address	66575 Second Street, Desert Hot Springs, CA 92240
Land Use Designation	N/A (Roadway Improvements)
Zoning Classification	N/A (Roadway Improvements)

Project Description

Introduction

Mission Springs Water District (MSWD or District) provides water and sewer services to the communities of Desert Hot Springs, West Garnet, North Palm Springs, and various portions of unincorporated Riverside County. In August of 2019, MSWD certified the Environmental Impact Report (EIR) for the West Valley Water Reclamation Program, which consisted of constructing municipal wastewater collection and treatment systems that would facilitate the elimination of individual septic systems that overlie the Mission Creek aquifer. The West Valley Water Reclamation Program consisted of three components: construction of a wastewater treatment plant (the Nancy Wright Regional Wastewater Reclamation Facility [Wright RWRF]), construction of a conveyance system connecting existing sewered areas to the Wright RWRF, and construction of a collection system for the GQPP Area M2 (to be served by the Wright RWRF). As part of

the District's continued development of the Wright RWRF, the City of Desert Hot Springs conditioned the District to complete paving of the compacted dirt roadways that serve the site. Thus, the District will serve as the California Environmental Quality Act (CEQA) lead agency for the proposed project, which would involve installation of asphalt pavement along the Wright RWRF's boundaries on 19th Avenue, Little Morongo Road, and 20th Avenue. The proposed roadway segments are illustrated on **Exhibit 1,** shown below.

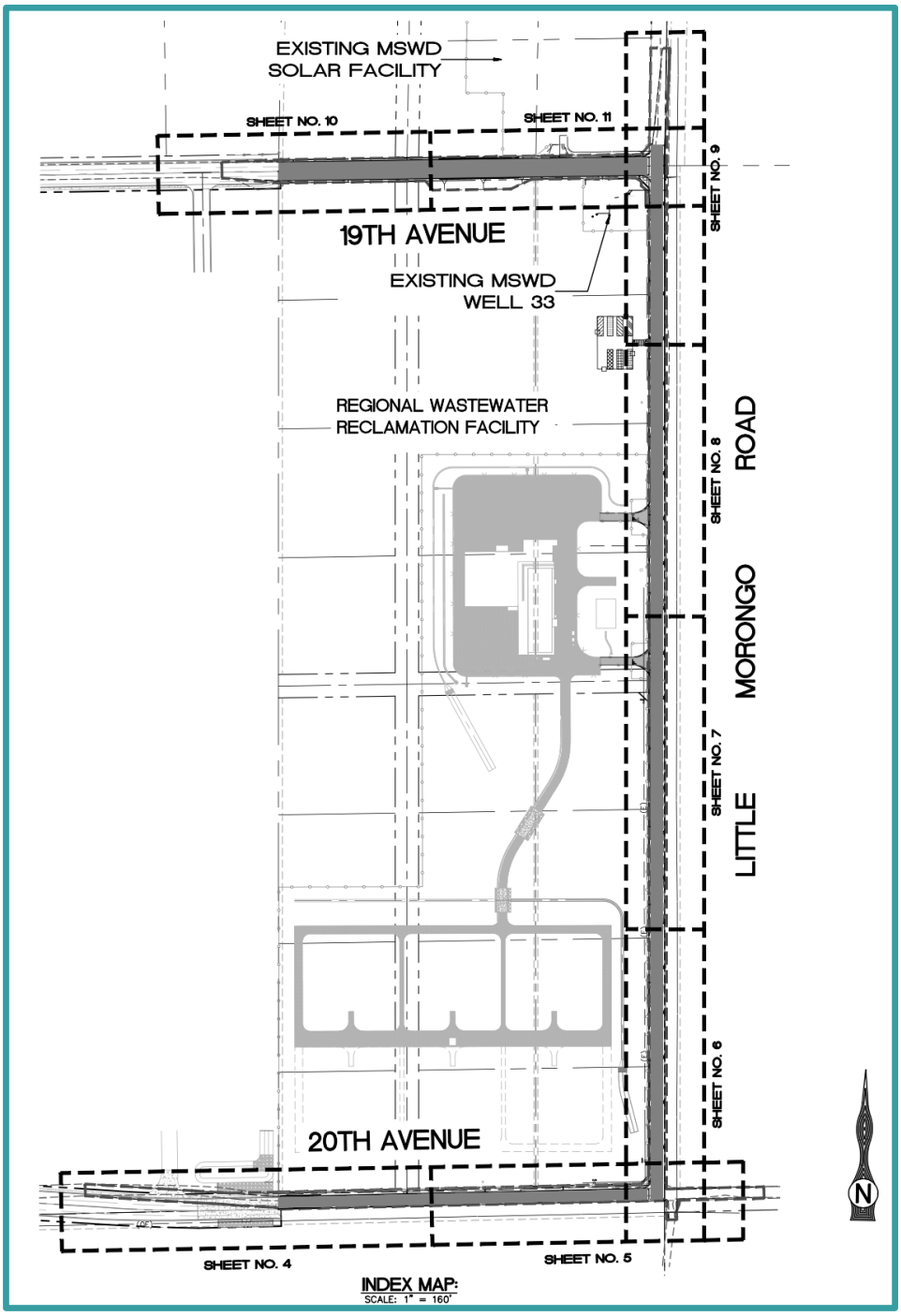


Exhibit 1: Project Site Plan Overview

Project Description

The proposed project involves the installation of 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The project plans are provided as **Appendix 1** to this document. The purpose of the project is to improve the paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements.

The roadways would be 24-32 feet in width, with the whole of the right-of-way (ROW) to be 44 to 60 feet in width, accommodating curb, and gutter and sidewalk construction within the additional 12 feet of ROW. The intersection at Little Morongo Road and 20th Avenue (**Figures 4 and 5**), as well as at Little Morongo Road and 19th Avenue (**Figures 6 and 7**) would require installation of stop signs. The stop signs and other signage will be developed in conformance with City of Desert Hot Springs requirements.

The roadway itself will consist of 6 inches of class II aggregate base course, over 12 inches of compacted native soil that will then be paved over with 4.5 inches of asphalt concrete. Sidewalk, and curb and gutter, would be installed utilizing concrete.

Mission Creek is also to the east of Little Morongo Road, and the roadway will be designed to avoid the Mission Creek drainage, as it has historically. In order to maintain flows running south at the intersection of Little Morongo Road and 20th Avenue, the proposed vertical street profile design along 20th is continuing the existing high point at approx. 150-feet east of Little Morongo Road.

Construction Scenario

About 5,700 lineal feet of roadway (1.08 miles) would be installed over a period of 4 months. The proposed construction will consist of the following:

Road Clearing: Clearing and grubbing shall include the removal and disposal of interfering shrubs, bushes, stumps and other vegetation including roots whether removed in their entirety or just trimmed portions, miscellaneous rocks and debris and shrub trimming as required along entire street length behind new and/or existing curb or edge of pavement, relocation of existing fences, signs, pull boxes. Clearing and grubbing shall also include, the adjustment of all existing boxes, valve covers, and manholes, such as water, sewer, electrical pull boxes and conduit, valve boxes.

Subgrade Construction: Prior to the placement of the aggregate base, the native subgrade material shall be scarified to a depth of 12-inches minimum and re-compacted to 95% relative compaction to provide a stable foundation for the asphalt concrete. After the native subgrade is prepared, class II aggregate base shall be placed, shaped, graded and compacted to the lines, grades and depth required to construct a straight graded street section. Water shall be applied to ensure proper moisture content at the time of grading and compaction.

Curb and Gutter Installation: New concrete curb and gutters and cross gutters shall be constructed to provide a proper flow line with the asphalt concrete to maintain existing drainage flow paths as indicated

on the plans.

Asphalt Concrete Paving: The Contractor shall use a paving machine for the placement of the asphalt concrete. The asphalt paving machine shall be equipped with a hydraulically extendable variable width screed with heating and vibration for uniform compaction and surface texture over the entire width of the paving mat. The standard screed width shall be ten-feet (10'), capable of extension to at least 12-feet. The initial breakdown rolling and the finished rolling shall be accomplished with a two-axle tandem roller, minimum 8 to 10 tons. Upon completion, the pavement surface shall be true to grade and cross section, in accordance with plans. New pavement markers shall be placed in conformance with the provisions of Caltrans Standard Specifications and as indicated on plans.

Construction Equipment: It is anticipated that the proposed construction will include one or more of the following: bull dozer, hydro-hammer, front-end loader, dump truck, water truck, and service truck. Other major pieces of equipment to be engaged during construction will include one or more of the following: pavement grinder and saw cut machines, earth excavators, backhoe, grader, compaction equipment, two-axle tandem roller, asphalt paving machine and delivery vehicles for deposit of aggregate base and asphalt concrete and Portland cement concrete.

The total excavation volume will be around 7,000 cubic yards, the total fill volume of around 3,000 cubic yards. This will generate approximately 4,000 cubic yards of excess material that will be exported off site. It is anticipated that said excess soils will be deposited at the Wright RWRF or other approved nearby site and treated with appropriate long-term dust suppression measures.

Up to 15 persons would be working the construction site per day, though the number of construction workers required will range from 8 to 15 persons per day.

Surrounding land uses and setting:

The proposed project is located in a relatively undeveloped portion of the City of Desert Hot Springs, with the surrounding area consisting of disturbed Sonoran mixed woody and succulent scrub habitat. Mission Creek is also to the east of Little Morongo Road, and the Nancy Wright RWRF construction was completed in June 2024 and is adjacent to the proposed roadway alignments. The land uses surrounding the roadways are shown in Table 1, below.

Table 1: Surrounding Land Uses

Location	Existing Land Use	Land Use Category	Zoning Classification
North	Solar Array (MSWD Owned)	Industrial (I)(Cannabis Overlay)	Industrial Light (I-L)
South	Vacant	Commercial (C)	Commercial Highway (C-H)
East	Vacant / Mission Creek	Residential Rural Desert (R-RD) and Open Space (OS)	Residential Rural Desert (R-RD)
West	Vacant	Industrial (I)(Cannabis Overlay)	Commercial Business Park (C-BP)

Other agencies whose approval is required (e.g., permits, financing approval, or participation agreement.)

If listed species are involved, the U.S. Fish and Wildlife Service and/or California Department of Fish and Wildlife (CDFW) may have to issue incidental take permits or permits may be obtained under the Multi-Species Habitat Conservation Plan (MSHCP). The Corps of Engineers, CDFW and Colorado River Basin Regional Water Quality Control Board (RWQCB) may need to participate in review of any discharge of fill into or alteration of a streambed. The whole of the project does not meet the threshold for a General Construction National Pollutant Discharge Elimination System (NPDES) permit, as the project will disturb approximately less than one acre. The proposed project will require encroachment permits from the City to construct the paved roadway.

Assembly Bill 52 Consultation

Have California Native American tribes traditionally and cultural affiliated with the project area requested consultation pursuant to Public Resources Code section 21080.3.1? If so, has consultation begun?[1]

AB 52 consultation letters were sent on December 2, 2024 to the only tribe that has requested construction from the District: Agua Caliente Band of Cahuilla Indians. The Tribe responded on January 2, 2025 requesting several items, as well as the following actions to be carried out during ground disturbing activities:

(a) The presence of an approved Agua Caliente Native American Cultural Resource Monitor(s) during any ground disturbing activities (including archaeological testing and surveys). Should buried cultural deposits be encountered, the Monitor may request that destructive construction halt and the Monitor shall notify a Qualified Archaeologist (Secretary of the Interior's Standards and Guidelines) to investigate and, if necessary, prepare a mitigation plan for submission to the State Historic Preservation Officer and the Agua Caliente Tribal Historic Preservation Office.
(b) The presence of an archaeologist that meets the Secretary of Interior's standards during any ground disturbing activities.

The District has included mitigation measures to address these requests, and has provided or will provide the requested materials to the Tribe.

[1] Note: Conducting consultation early in the CEQA process allows tribal governments, lead agencies, and project proponents to discuss the level of environmental review, identify and address potential adverse impacts to tribal cultural resources, and reduce the potential for delay and conflict in the environmental review process. (See Public Resources Code section 21083.3.2.) Information may also be available from the California Native American Heritage Commission's Sacred Lands File per Public Resources Code section 5097.96 and the California Historical Resources Information System administered by the California Office of Historic Preservation. Please also note that Public Resources Code section 21082.3(c) contains provisions specific to confidentiality.

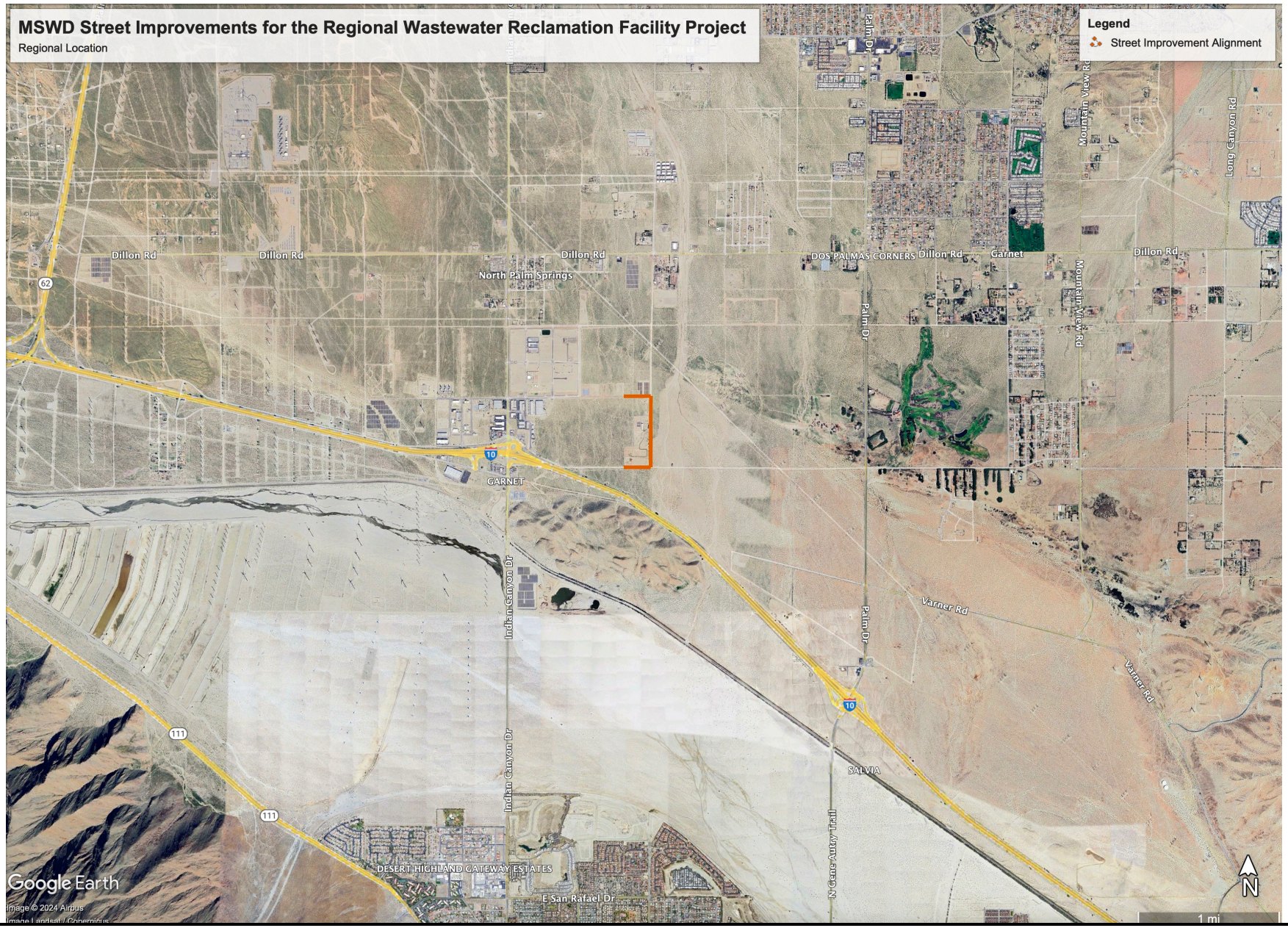


FIGURE 1

Tom Dodson & Associates
Environmental Consultants

Regional Project Location

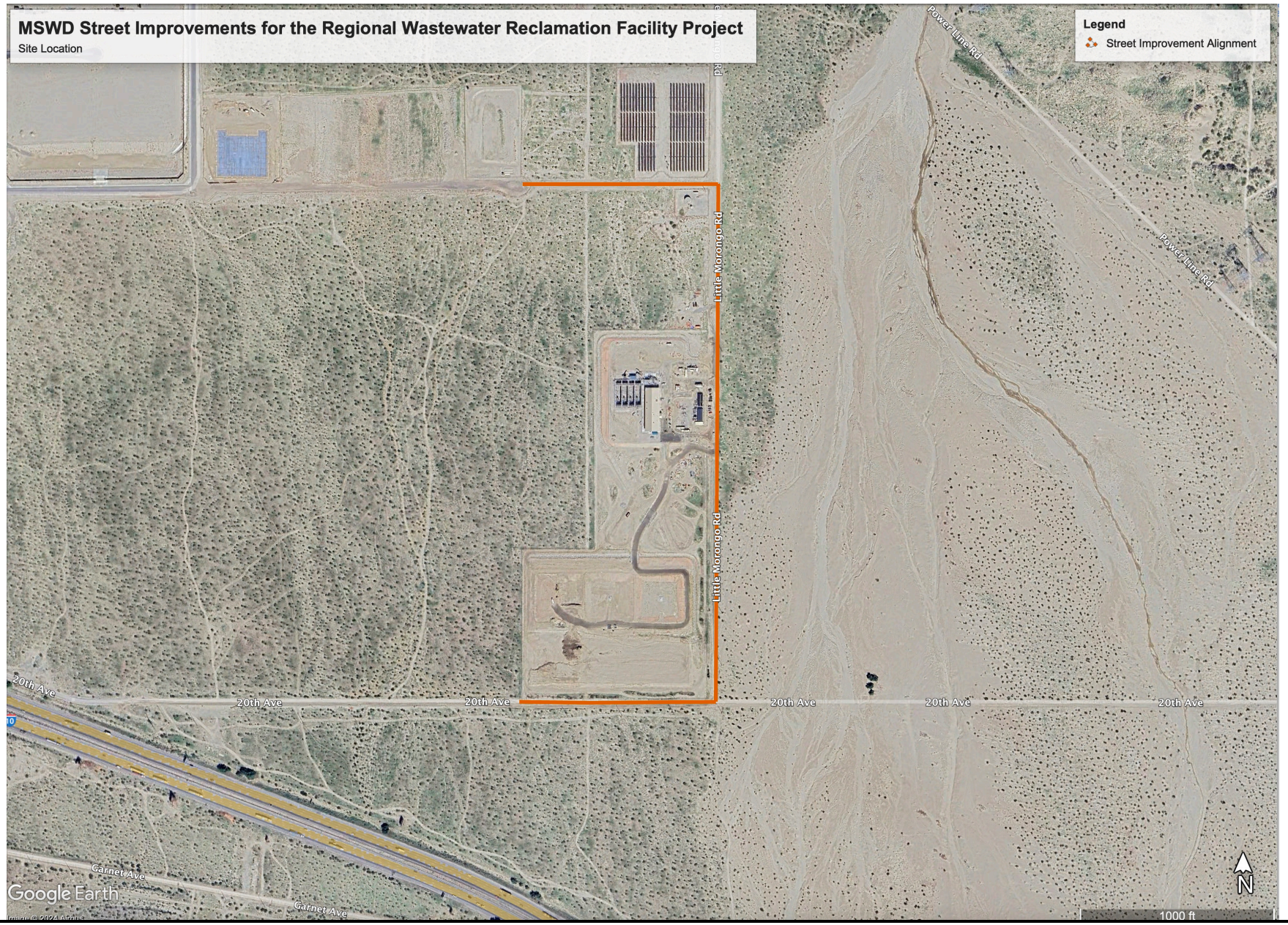


FIGURE 1

Tom Dodson & Associates
Environmental Consultants

Site Location

LEGEND OF SYMBOLS & ABBREVIATIONS:

FH	EXISTING FIRE HYDRANT	Δ	DELTA
A	EXISTING AIR VALVE	E OR ELEC	ELECTRICAL
WV	EXISTING WATER VALVE	EC	END OF CURVE
PP	EXISTING POWER POLE	ECR	END CURB RETURN
	EXISTING EDGE OF PAVEMENT	EL OR ELEV	ELEVATION
MH	EXISTING MANHOLE	EG	EXISTING GROUND
	EXISTING SURVEY CONTROL	EVC	END VERTICAL CURVE
RW	EXISTING RIGHT-OF-WAY	EX	EXISTING
℄	EXISTING STREET CENTERLINE	FG	FINISHED GRADE
	EXISTING CURB AND GUTTER	FH	FIRE HYDRANT
	EXISTING CURB OR AC BERM	FL	FLOW LINE
	EXISTING EDGE OF UNPAVED ROAD	FS	FINISH SURFACE
	EXISTING EDGE OF PAVED ROAD	GB	GRADE BREAK
	EXISTING CHAIN LINK FENCE	HP	HIGH POINT
	EXISTING WROUGHT IRON FENCE	L	LENGTH
	PROPOSED CURB AND GUTTER	LF	LINEAR FEET
	PROPOSED EDGE OF UNPAVED ROAD	LT	LEFT
FH	PROPOSED FIRE HYDRANT	MIN	MINIMUM
A	PROPOSED AIR VALVE	MH	MANHOLE
	PROPOSED EDGE OF PAVEMENT	MVC	MIDDLE OF VERTICAL CURVE
	PROPOSED STREET SIGN	N.T.S.	NOT TO SCALE
RW	PROPOSED RIGHT-OF-WAY	PCC	PORTLAND CEMENT CONCRETE
	PROPOSED EDGE OF PAVED ROAD	PI	POINT OF INTERSECTION
	PROPOSED CHAIN LINK FENCE	PL OR ℄	PROPERTY LINE
	PROPOSED DOUBLE YELLOW STRIPING	PROP	PROPOSED
	PROPOSED CENTER LINE STRIPING	PRC	POINT OF REVERSE CURVE
-(W)-	EXISTING WATER LINE	RT	RIGHT
-(SS)-	EXISTING SEWER LINE	R/W	RIGHT OF WAY
-(E)-	ELECTRIC LINE	S	SLOPE
-(OE)-	OVERHEAD ELECTRIC LINE	SCE	SOUTHERN CALIFORNIA EDISON
ABAND	ABANDON	SHT	SHEET
AC	ASPHALT CONCRETE	SMH	SEWER MANHOLE
AP	ANGLE POINT	SS	SANITARY SEWER
BC	BEGINNING OF CURVE	STA	STATION
BCR	BEGIN CURB RETURN	TC	TOP OF CURB
BVC	BEGIN VERTICAL CURVE	TYP	TYPICAL
BW	BACK OF WALK	VPI	VERTICAL POINT OF INTERCEPTION
CL	CENTERLINE	WTR OR W	WATER
CF	CURB FACE	WM	WATER METER
CONST	CONSTRUCT	WV	WATER VALVE

SPECIAL CONSTRUCTION NOTES:

1. THE EXISTENCE AND LOCATIONS OF ALL UNDERGROUND UTILITIES (MAIN LINES, LATERALS OR SERVICES) SHOWN ON THE DRAWINGS WERE OBTAINED FROM AVAILABLE RECORDS AND ARE APPROXIMATE. NEITHER THE OWNER NOR THE ENGINEER ASSUMES ANY REPONSIBILITY FOR UTILITIES NOT SHOWN OR NOT IN THE LOCATION SHOWN. THE CONTRACTOR SHALL DETERMINE THE DEPTH AND LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO TRENCHING AND SHALL BE REQUIRED TO TAKE ALL PRECAUTIONARY MEASURES TO PROTECT ALL LINES SHOWN AND/OR ANY OTHER UNDERGROUND UTILITIES NOT OF RECORD OR NOT SHOWN ON THE PLANS. CALL UNDERGROUND SERVICE ALERT (USA) AT 1-800-227-2600 AT LEAST TWO WORKING DAYS PRIOR TO EXCAVATION.
2. ENGINEER HAS NOT BEEN NOTIFIED BY UTILITY AGENCIES OF ALL OR SOME POTENTIAL EXISTING FACILITIES. THEREFORE SOME EXISTING UTILITIES MAY NOT BE SHOWN ON THESE PLANS. THE CONTRACTOR SHALL FIELD VERIFY POTENTIAL CONFLICTS PRIOR TO BID.
3. CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO SUPPORT AND PROTECT IN PLACE ALL EXISTING UTILITIES IN THE PROXIMITY OF THE PROPOSED SEWER LINE. EXISTING UTILITIES (WATER, TELEPHONE, GAS, ETC.) SHALL REMAIN IN OPERATION AT ALL TIMES UNLESS OTHERWISE APPROVED IN WRITING BY THE APPROPRIATE UTILITY COMPANY.
4. THE CONTRACTOR IS REQUIRED TO NOTIFY THE AFFECTED ORGANIZATIONS IN THE PROJECT AREA 2 DAYS PRIOR TO THE START OF ANY WORK. THE UTILITIES IN THE AREA ARE:

WATER/SEWER
MISSION SPRINGS WATER DISTRICT
(760) 329-6448

COUNTY ROADS
RIVERSIDE COUNTY
TRANSPORTATION DEPARTMENT
(760) 863-8267

CITY STREETS
CITY OF DESERT HOT SPRINGS
(760) 329-6411

ELECTRICITY
SOUTHERN CALIFORNIA EDISON
(909) 329-9445

TELEPHONE
AT&T TRANSMISSION
(714) 963-7964

WATER
COACHELLA VALLEY WATER DISTRICT
(760) 398-2651

GAS
SOUTHERN CALIFORNIA GAS
(909) 335-7955

TELEPHONE
FRONTIER
(800) 921-8101

CABLE TV
CHARTER
(760) 674-5455

FLOOD CONTROL
RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT
(909) 955-1200

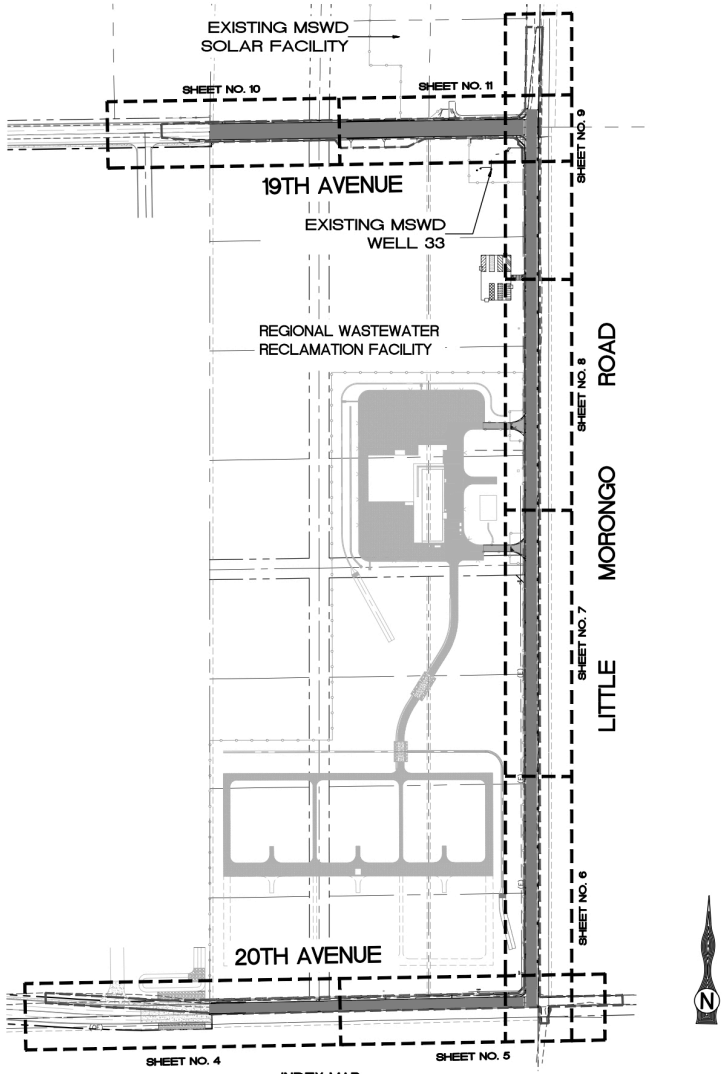
UNDERGROUND UTILITIES
UNDERGROUND SERVICE ALERT
(800) 227-2600

STREET IMPROVEMENT NOTES

1. IT SHALL BE THE RESPONSIBILITY OF THE DEVELOPER, OWNER OR CONTRACTOR TO APPLY TO THE CITY OF DESERT HOT SPRINGS ENGINEERING DEPARTMENT, PERMIT SECTION, FOR AN ENCROACHMENT PERMIT FOR ALL WORK PERFORMED WITHIN THE PUBLIC RIGHT-OF-WAY, AND TO BE RESPONSIBLE FOR SATISFACTORY COMPLIANCE FOR ALL CURRENT ENVIRONMENTAL REGULATIONS DURING THE LIFE OF CONSTRUCTION ACTIVITIES FOR THIS PROJECT. ADDITIONAL STUDIES AND/OR PERMITS MAY BE REQUIRED.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CLEARING THE PROPOSED WORK AREA AND FOR RELOCATION COSTS OF ALL EXISTING UTILITIES. PERMITEE MUST INFORM CITY OF DESERT HOT SPRINGS, ENGINEERING DEPARTMENT, OF CONSTRUCTION SCHEDULE AT LEAST 48 HOURS PRIOR TO BEGINNING OF CONSTRUCTION. PHONE: (760) 329-6411 EXT. 224
3. THE DEVELOPER SHALL INSTALL STREET NAME SIGNS CONFORMING TO THE CITY OF DESERT HOT SPRINGS STANDARD NO. 804
4. ALL WORK SHALL CONFORM TO THESE PLANS, THE REQUIREMENTS OF THE CITY OF DESERT HOT SPRINGS OR WHERE APPLICABLE; THE RIVERSIDE COUNTY TRANSPORTATION DEPARTMENT IMPROVEMENT STANDARDS AND SPECIFICATIONS, LATEST EDITION, COUNTY ORDINANCE NO. 461 AND SUBSEQUENT AMENDMENTS.
5. IT SHALL BE THE RESPONSIBILITY OF THE DEVELOPER TO NOTIFY THE PROJECT ENGINEER TO INSTALL STREET CENTERLINE MONUMENTS AS REQUIRED BY THE CITY OF DESERT HOT SPRINGS AND RIVERSIDE COUNTY ORDINANCE NO. 461.
6. ALL UNDERGROUND FACILITIES, WITH LATERALS, SHALL BE IN PLACE PRIOR TO PAVING THE STREET, INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING: SEWER, WATER, ELECTRIC, GAS, AND STORM DRAINS.
7. CURB DEPRESSIONS AND DRIVEWAY APPROACHES SHALL BE INSTALLED AND CONSTRUCTED ACCORDING TO CITY OF DESERT HOT SPRINGS STANDARD NO. 206, 207, 208, 209 OR 210 AS APPLICABLE.
8. TO PROVIDE SAFE PASSAGE FOR THE TRAVELING PUBLIC AND WORKERS, IT SHALL BE RESPONSIBILITY OF THE CONTRACTOR OR DEVELOPER TO INSTALL AND MAINTAIN ALL CONSTRUCTION REGULATORY, GUIDE AND WARNING SIGNS WITHIN THE PROJECT LIMITS AND SURROUNDINGS UNTIL THE FINAL COMPLETION AND ACCEPTANCE OF THE PROJECT BY THE CITY DESERT HOT SPRINGS.
9. ALL STREET SECTIONS ARE TENTATIVE. THE MINIMUM SECTION IS 3" A.C./ 4" A.B. ADDITIONAL SOILS TESTS SHALL BE TAKEN BY THE DEVELOPER/OWNER AFTER ROUGH GRADING TO DETERMINE THE EXACT STREET SECTION STRUCTURAL REQUIREMENTS. USE RIVERSIDE COUNTY STANDARD NO. 401 IF EXPANSIVE SOILS ARE ENCOUNTERED.
10. ASPHALTIC EMULSION (FOG SEAL) SHALL BE APPLIED NOT LESS THAN FOURTEEN DAYS FOLLOWING PLACEMENT OF THE ASPHALTIC SURFACING. FOG SEAL AND PAINT BINDER SHALL BE APPLIED AT A RATE OF 0.05 AND 0.03 GALLON PER SQUARE YARD RESPECTIVELY. ASPHALTIC EMULSION SHALL CONFORM TO SECTION 39 OF THE STATE STANDARD SPECIFICATIONS.
11. PRIME COAT IS REQUIRED PRIOR TO PAVING ON ALL GRADES IN EXCESS OF TEN PERCENT (10%).
12. INSTALL STREET TREES IN ACCORDANCE WITH THE CITY OF DESERT HOT SPRINGS ORDINANCE(S), WHERE APPLICABLE.
13. STREET LIGHTS SHALL BE INSTALLED IN ACCORDANCE WITH THE APPROVED IMPROVEMENT PLANS.
14. THE DEVELOPER IS RESPONSIBLE FOR ROAD IMPROVEMENTS UP TO THE CENTERLINE, AT A MINIMUM, AND MAY BE REQUIRED TO RECONSTRUCT EXISTING PAVEMENT, INCLUDING BASE AND MATCHING OVERLAY REQUIRED MEETING THE STRUCTURAL STANDARDS FOR THE CURRENTLY ASSIGNED TRAFFIC INDEX, AS DETERMINED BY THE CITY INSPECTOR AND CITY ENGINEER.
15. WITHOUT SEPARATE LANDSCAPE PLANS, ONLY LANDSCAPING CONSISTING OF APPROVED DROUGHT TOLERANT PLANT MATERIALS MAY BE INSTALLED WITHIN THE PARKWAYS ON LOCAL RESIDENTIAL STREETS. ALL OTHER TYPES OF LANDSCAPING IN THESE AREAS, AND ALL LANDSCAPING ON ALL OTHER STREETS, SHALL BE REQUIRED SEPARATE LANDSCAPE PLANS. ALL LANDSCAPING ENCROACHMENTS SHALL CONFORM TO CITY OF DESERT HOT SPRINGS STANDARDS RELATING TO THE ADMINISTRATION OF LANDSCAPE ENCROACHMENTS.
16. ANY PRIVATE DRAINAGE FACILITIES SHOWN ON THESE PLANS ARE FOR INFORMATION ONLY. BY SIGNING THESE IMPROVEMENT PLANS, NO REVIEW OR APPROVAL OF THOSE PRIVATE FACILITIES IS IMPLIED OR INTENDED BY THE CITY OF DESERT HOT SPRINGS.
17. CONSTRUCTION PROJECTS DISTURBING MORE THAN ONE ACRE MUST OBTAIN A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT. OWNERS/DEVELOPERS ARE REQUIRED TO FILE A NOTICE OF INTENT (NOI) WITH THE STATE WATER RESOURCES CONTROL BOARD (SWRCB), PREPARE A STORM WATER POLLUTION PREVENTION PLAN (SWPP) AND A MONITORING PLAN FOR THE SITE.
18. DUST SHALL BE CONTROLLED BY WATERING OR OTHER APPROVED METHODS AS OUTLINED IN THE CITY'S PM10 REQUIREMENTS. A PM10 PLAN SHALL BE SUBMITTED TO THE CITY AND SCAQMD, IF REQUIRED.
19. THE DEVELOPER SHALL BE RESPONSIBLE FOR THE INSTALLATION OF ADDITIONAL SIGNS AND MARKINGS NOT SHOWN HEREON, OR ON ROADWAYS ADJACENT TO THE PROJECT BOUNDARIES, TO IMPROVE TRAFFIC SAFETY ON THE ROADS UNDER THE JURISDICTION OF THE DEVELOPER, UPON THE REQUEST OF THE CITY ENGINEER, CITY INSPECTOR OR HIS DESIGNEE.
20. EXISTING STORM DRAIN PIPES / CULVERTS (WHETHER TO BE CONNECTED TO, EXTENDED, ADJUSTED, DRAINED TO, OR JUST IN THE PROJECT VICINITY) MUST BE REPAIRED, AND /OR CLEARED TO MAKE THEM FUNCTIONAL AND ACCEPTABLE, AS DIRECTED BY THE CITY ENGINEER OR CITY INSPECTOR.
21. AN APPROVED SOIL STERILIZER SHALL BE USED ON ALL PAVING ARE SUB GRADE SURFACES PRIOR TO PLACEMENT OF PAVING. RATE OF CHEMICAL APPLICATION SHALL BE PER MANUFACTURER'S SUGGESTION.
22. WHENEVER A CONSTRUCTION SITE IS WITHIN ON-QUARTER (1/4) OF A MILE OF AN OCCUPIED RESIDENCE, NO CONSTRUCTION ACTIVITIES SHALL BE UNDERTAKEN BETWEEN THE HOURS OF 6:00 PM AND 6:00 AM DURING THE MONTHS OF JUNE THROUGH SEPTEMBER AND BETWEEN THE HOURS OF 6:00 PM AND 7:00 AM DURING THE MONTHS OF OCTOBER THROUGH MAY. EXCEPTIONS TO THESE STANDARDS SHALL BE ALLOWED ONLY WITH THE WRITTEN CONSENT OF THE CITY ENGINEER.

GEOTECHNICAL INFORMATION:

THE SPECIFIC SOIL INVESTIGATION WAS CONDUCTED FOR THIS PROJECT BY ARAGÓN GEOTECHNICAL, INC., GEOTECHNICAL INVESTIGATION PROJECT, MSWD, ROADWAY IMPROVEMENTS, LITTLE MORONGO ROAD, DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, CA, DATED FEBRUARY 22, 2023.



INDEX MAP:
SCALE: 1" = 160'

DIGALERT
DIAL BEFORE YOU DIG — TOLL FREE 811 — TWO WORKING DAYS BEFORE YOU DIG
A PUBLIC SERVICE BY UNDERGROUND SERVICE ALERT

MSWD Mission Springs Water District

#	REVISIONS	DATE	APP.
1			
2			
3			
4			
5			
6			

BENCHMARK:
ELEV. ARE BASED ON THE N. AMERICAN VERTICAL DATUM OF 1988 (NAVD88), GEOID 12B. BENCHMARK IS NGS PID DW0122, DESIGNATION "KG358", HAVING AN ELEV. OF 913.02 FT.

BASIS OF BEARING:
HORZ DATUM IS THE N. AMERICAN DATUM OF 1983 (2011), CA. COORDINATE SYSTEM ZONE 6, PER THE DRAWINGS ENTITLED "MAIN SITE SURVEY BASE MAP-1" AND"MAIN SITE SURVEY BASE MAP-2," DATED SEPTEMBER 2018, AS PREPARED BY AECOM FOR THE WEST VALLEY WATER RECLAMED FACILITY PROJECT FOR THE MSWD. ALL DISTANCES WERE BASED ON SURVEY FEET AND ARE GRID DISTANCES. TO CONVERT GRID DISTANCE TO GROUND LEVEL DISTANCES, MULTIPLY GRID DISTANCES BY 1.0004259.

TKE ENGINEERING
2305 CHICAGO AVE.
RIVERSIDE, CA 92507
P:(951) 680-0440
F:(951) 680-0490

SCALE:	AS SHOWN
PLOT DATE:	xx-xx-xx
DESIGN BY:	O.P.
DRAWN BY:	E.P.
CHECKED BY:	S.L.

REGISTERED PROFESSIONAL ENGINEER — STEVEN W. LEDBETTER — No. 84044 — Exp. 9/30/25 — CIVIL — STATE OF CALIFORNIA

PREPARED UNDER THE DIRECT SUPERVISION OF:
STEVEN W. LEDBETTER — DATE
R.C.E. #84044 EXP. 9-30-25

APPROVED BY MISSION SPRINGS WATER DISTRICT:
BRIAN MACY, P.E. — DATE
GENERAL MANAGER / CHIEF ENGINEER

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENT PLAN
LITTLE MORONGO ROAD, 19TH AVENUE AND 20TH AVENUE
NOTES, INDEX MAP, LEGEND, SYMBOLS AND ABBREVIATIONS
SECTION 14 TOWNSHIP 3 S RANGE 4 E

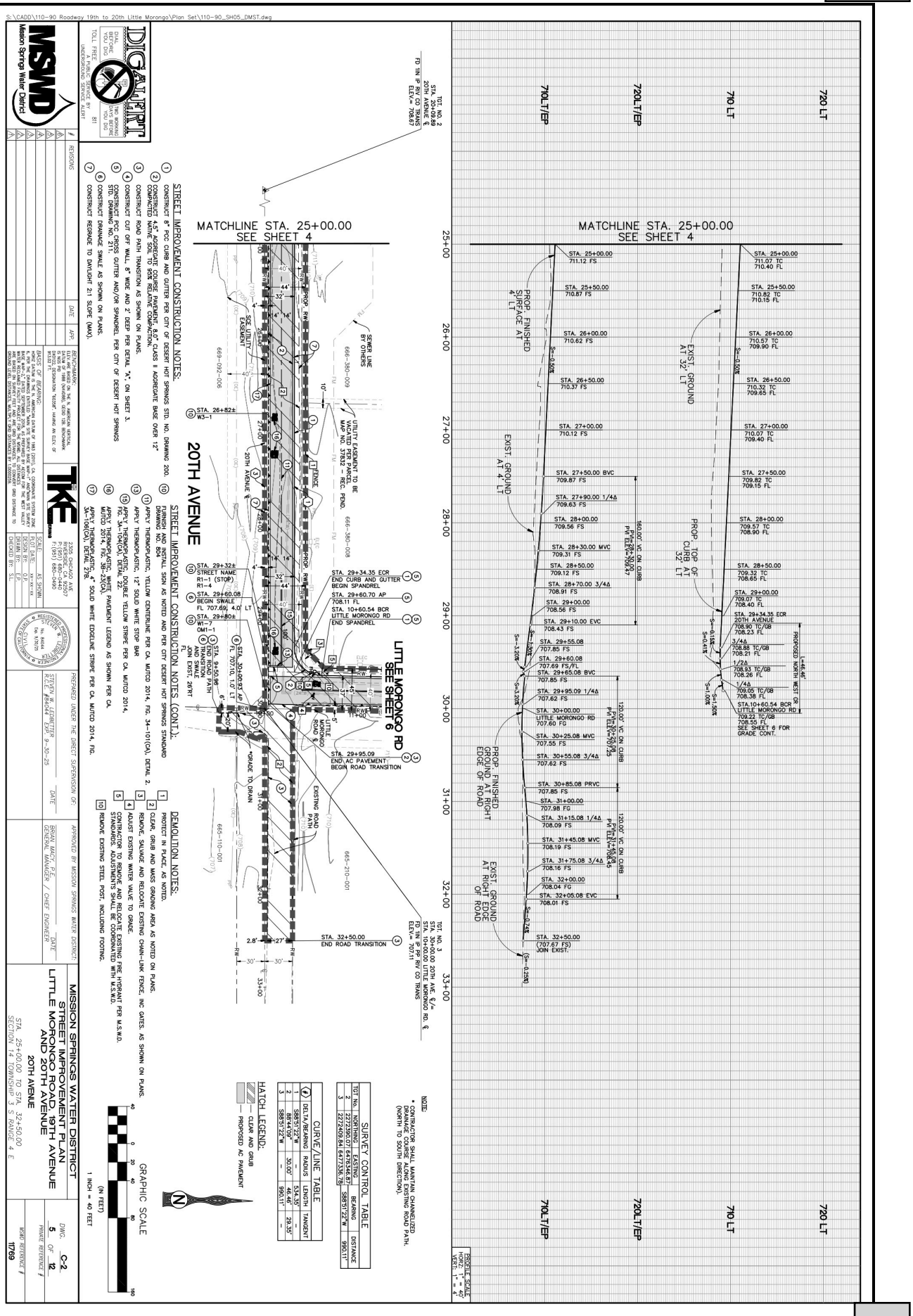
DWG. GN-1
2 OF 12
PRIVATE REFERENCE #
MSWD REFERENCE # 11769

S:\LAZAJ\1110-WO Roadway sets to John Little Morongo\main_set\1110-WO_LGVGN.dwg

FIGURE 3

Tom Dodson & Associates
Environmental Consultants

Site Plan



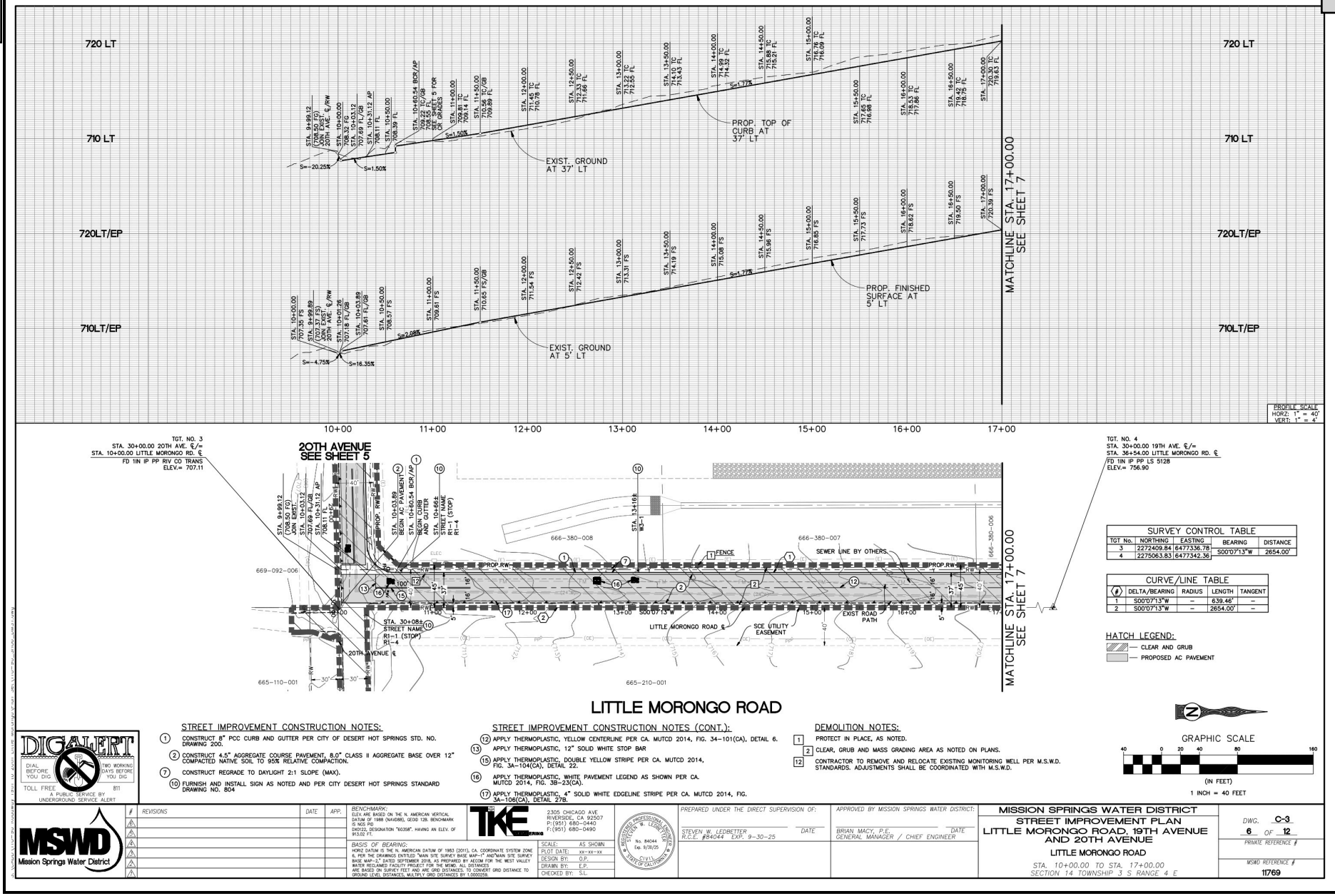
S:\CADD\110-90 Roadway 19th to 20th Little Morongo\Plan Set\110-90_SH05_DMST.dwg

DIG ALERT — DIAL 811 OR 1-800-227-2600 BEFORE YOU DIG — TOLL FREE. A PUBLIC SERVICE BY 811 UNDERGROUND SERVICE ALERT

MSWD — Mission Springs Water District

#	REVISIONS	DATE	APP.
1			
2			
3			
4			
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6			

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE N. AMERICAN VERTICAL DATUM OF 1988 (NAVD88), GEOID 12B DERIVED FROM GPS OBSERVATIONS TO USE HARN AS CITY OF PALM SPRINGS DESIGNATION "ELOISE"



SURVEY CONTROL TABLE				
TGT No.	NORTHING	EASTING	BEARING	DISTANCE
3	2272409.84	6477336.78	S00°07'13"W	2654.00'
4	2275063.83	6477342.36		

CURVE/LINE TABLE				
(#)	DELTA/BEARING	RADIUS	LENGTH	TANGENT
1	S00°07'13"W	–	639.46'	–
2	S00°07'13"W	–	2654.00'	–

HATCH LEGEND:
- CLEAR AND GRUB
- PROPOSED AC PAVEMENT

LITTLE MORONGO ROAD

STREET IMPROVEMENT CONSTRUCTION NOTES:

1. CONSTRUCT 8" PCC CURB AND GUTTER PER CITY OF DESERT HOT SPRINGS STD. NO. DRAWING 200.
2. CONSTRUCT 4.5" AGGREGATE COURSE PAVEMENT, 8.0" CLASS II AGGREGATE BASE OVER 12" COMPACTED NATIVE SOIL TO 95% RELATIVE COMPACTION.
7. CONSTRUCT REGRADE TO DAYLIGHT 2:1 SLOPE (MAX).
10. FURNISH AND INSTALL SIGN AS NOTED AND PER CITY DESERT HOT SPRINGS STANDARD DRAWING NO. 804

STREET IMPROVEMENT CONSTRUCTION NOTES (CONT.):

12. APPLY THERMOPLASTIC, YELLOW CENTERLINE PER CA. MUTCD 2014, FIG. 3A-101(CA), DETAIL 6.
13. APPLY THERMOPLASTIC, 12" SOLID WHITE STOP BAR
15. APPLY THERMOPLASTIC, DOUBLE YELLOW STRIPE PER CA. MUTCD 2014, FIG. 3A-104(CA), DETAIL 22.
16. APPLY THERMOPLASTIC, WHITE PAVEMENT LEGEND AS SHOWN PER CA. MUTCD 2014, FIG. 3B-23(CA).
17. APPLY THERMOPLASTIC, 4" SOLID WHITE EDGELINE STRIPE PER CA. MUTCD 2014, FIG. 3A-106(CA), DETAIL 27B.

DEMOLITION NOTES:

1. PROTECT IN PLACE, AS NOTED.
2. CLEAR, GRUB AND MASS GRADING AREA AS NOTED ON PLANS.
12. CONTRACTOR TO REMOVE AND RELOCATE EXISTING MONITORING WELL PER M.S.W.D. STANDARDS. ADJUSTMENTS SHALL BE COORDINATED WITH M.S.W.D.

GRAPHIC SCALE
40 0 20 40 80 160
(IN FEET)
1 INCH = 40 FEET

DIGALERT — DIAL BEFORE YOU DIG — TWO WORKING DAYS BEFORE YOU DIG — TOLL FREE 811 — A PUBLIC SERVICE BY UNDERGROUND SERVICE ALERT

MSWD Mission Springs Water District

#	REVISIONS	DATE	APP.
1			
2			
3			
4			
5			
6			

BENCHMARK: ELEV. ARE BASED ON THE N. AMERICAN VERTICAL DATUM OF 1988 (NAVD88), GEOID 12B. BENCHMARK IS NGS PID DX0122, DESIGNATION "60358", HAVING AN ELEV. OF 913.02 FT.

BASIS OF BEARING: HORIZ DATUM IS THE N. AMERICAN DATUM OF 1983 (2011), CA. COORDINATE SYSTEM ZONE 6, PER THE DRAWINGS ENTITLED "MAIN SITE SURVEY BASE MAP-1" AND"MAIN SITE SURVEY BASE MAP-2," DATED SEPTEMBER 2018, AS PREPARED BY AECOM FOR THE WEST VALLEY WATER RECLAIMED FACILITY PROJECT FOR THE MSWD. ALL DISTANCES ARE BASED ON SURVEY FEET AND ARE GRID DISTANCES. TO CONVERT GRID DISTANCE TO GROUND LEVEL DISTANCES, MULTIPLY GRID DISTANCES BY 1.0000259.

TKE ENGINEERING — 2305 CHICAGO AVE RIVERSIDE, CA 92507 P:(951) 680-0440 F:(951) 680-0490

SCALE:	AS SHOWN
PLOT DATE:	xx-xx-xx
DESIGN BY:	O.P.
DRAWN BY:	E.P.
CHECKED BY:	S.L.

REGISTERED PROFESSIONAL ENGINEER — STEVEN W. LEDBETTER — No. 84044 — Exp. 9/30/25 — CIVIL — STATE OF CALIFORNIA

PREPARED UNDER THE DIRECT SUPERVISION OF: STEVEN W. LEDBETTER R.C.E. #84044 EXP. 9-30-25 DATE

APPROVED BY MISSION SPRINGS WATER DISTRICT: BRIAN MACY, P.E. GENERAL MANAGER / CHIEF ENGINEER DATE

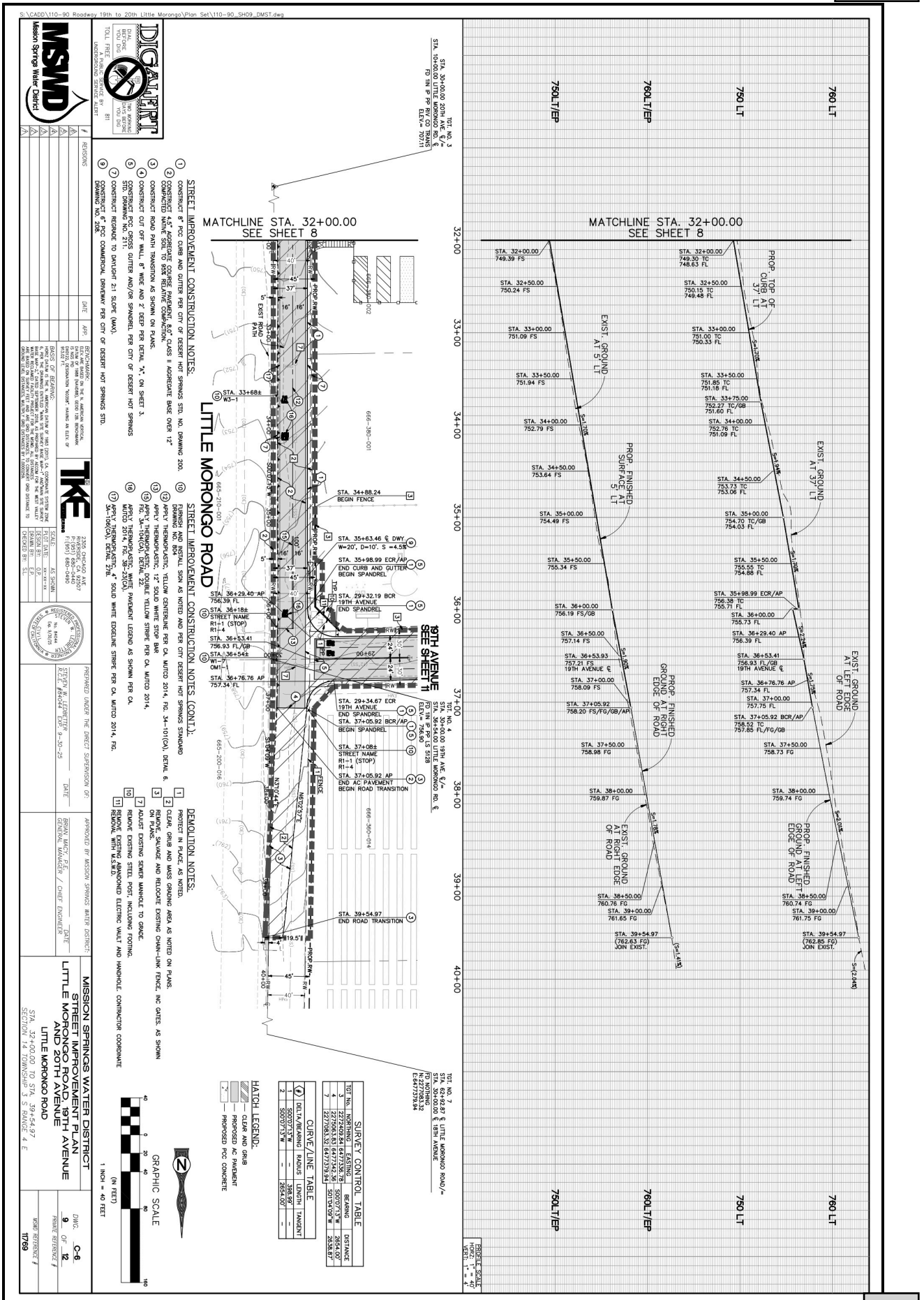
MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENT PLAN
LITTLE MORONGO ROAD, 19TH AVENUE AND 20TH AVENUE
LITTLE MORONGO ROAD
STA. 10+00.00 TO STA. 17+00.00
SECTION 14 TOWNSHIP 3 S RANGE 4 E

DWG. C-3
6 OF 12
PRIVATE REFERENCE #
MSWD REFERENCE # 11769

FIGURE 5

Tom Dodson & Associates
Environmental Consultants

20th Avenue and Little Morongo Road Plans



S:\CADD\110-90 Roadway 19th to 20th Little Morongo\Plan Set\110-90_SH09_DMST.dwg

DIGALERT
DIAL 811 BEFORE YOU DIG
TOLL FREE PUBLIC SERVICE BY 811
UNDERGROUND SERVICE ALERT

MSWD
Mission Springs Water District

#	REVISIONS	DATE	APP.
1			
2			
3			
4			
5			
6			

BASIS OF BEARING:
HORIZ DATUM IS THE N. AMERICAN DATUM OF 1983 (2011) LCC COORDINATE SYSTEM ZONE 6 NAD 83 (2011) EPOCH 2010.00 (NAVD88), GEOID 12B. BENCHMARK SR122, 3" DESIGNATION "KOSS" HAVING AN ELEV. OF 1,000.00 FEET (NAVD88).
BASE MAP: A TOPO SURVEY PERFORMED BY TKE ENGINEERING, INC. DATED SEPTEMBER 2019, IS REFERENCED BY AECOM FOR THE WEST VALLEY WATER DISTRICT 2020 WATER MASTER PLAN UPDATE.
ALL BEARINGS AND DISTANCES SHOWN HEREON ARE BASED ON SURVEY FEET AND ARE GRID DISTANCES. TO CONVERT GRID DISTANCE TO GROUND DISTANCES, DIVIDE BY 0.99990419 (1 / GROUND SCALE FACTOR).

TKE engineering
2355 CHICAGO AVE
RIVERSIDE, CA 92507
P:(951) 682-0440
F:(951) 682-0490

SCALE: AS SHOWN
PLOT DATE: XX-XX-XX
DESIGN BY: D.P.
DRAWN BY: S.L.
CHECKED BY: S.L.

REGISTERED PROFESSIONAL ENGINEER
STEVEN W. LEDBETTER
No. 84044
CIVIL
STATE OF CALIFORNIA

PREPARED UNDER THE DIRECT SUPERVISION OF:
STEVEN W. LEDBETTER, R.C.E.E. #84044 EXP. 9-30-25 — DATE

APPROVED BY MISSION SPRINGS WATER DISTRICT:
BRIAN MACY, P.E., GENERAL MANAGER / CHIEF ENGINEER — DATE

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENT PLAN
LITTLE MORONGO ROAD, 19TH AVENUE AND 20TH AVENUE
LITTLE MORONGO ROAD
STA. 32+00.00 TO STA. 39+54.97
SECTION 14 TOWNSHIP 3 S. RANGE 4 E.

DWG. C-6
9 OF 12
PRIVATE REFERENCE #
WORK REFERENCE # 11769

STREET IMPROVEMENT CONSTRUCTION NOTES:
1. CONSTRUCT 8" PCC CURB AND GUTTER PER CITY OF DESERT HOT SPRINGS STD. NO. DRAWING 200.
2. CONSTRUCT 4.5" AGGREGATE COURSE PAVEMENT, 8.0" CLASS II AGGREGATE BASE OVER 12" COMPACTED NATIVE SOIL TO 95% RELATIVE COMPACTION.
3. CONSTRUCT ROAD PATH TRANSITION AS SHOWN ON PLANS.
4. CONSTRUCT CUT OFF WALL, 8" WIDE AND 2' DEEP PER DETAIL "A", ON SHEET 3.
5. CONSTRUCT PCC CROSS GUTTER AND/OR SPANDREL PER CITY OF DESERT HOT SPRINGS STD. DRAWING NO. 211.
7. CONSTRUCT PCC COMMERCIAL DRIVEWAY PER CITY OF DESERT HOT SPRINGS STD. DRAWING NO. 208.
9. CONSTRUCT 6" PCC REGRADE TO DAYLIGHT 2:1 SLOPE (MAX).

STREET IMPROVEMENT CONSTRUCTION NOTES (CONT.):
10. FURNISH AND INSTALL SIGN AS NOTED AND PER CITY DESERT HOT SPRINGS STANDARD DRAWING NO. 804
12. APPLY THERMOPLASTIC, YELLOW CENTERLINE PER CA. MUTCD 2014, FIG. 3A-101(CA), DETAIL 6.
13. APPLY THERMOPLASTIC, 12" SOLID WHITE STOP BAR.
14. APPLY THERMOPLASTIC, DOUBLE YELLOW STRIPE PER CA. MUTCD 2014, FIG. 3A-104(CA), DETAIL 22B.
16. APPLY THERMOPLASTIC, WHITE PAVEMENT LEGEND AS SHOWN PER CA. MUTCD 2014, FIG. 3B-23(CA).
17. APPLY THERMOPLASTIC, 4" SOLID WHITE EDGELINE STRIPE PER CA. MUTCD 2014, FIG. 3A-106(CA), DETAIL 21B.

DEMOLITION NOTES:
1. PROTECT IN PLACE, AS NOTED.
2. CLEAR, GRUB AND MASS GRADING AREA AS NOTED ON PLANS.
3. REMOVE, SALVAGE AND RELOCATE EXISTING CHAIN-LINK FENCE, INC GATES, AS SHOWN ON PLANS.
7. ADJUST EXISTING SEWER MANHOLE TO GRADE.
10. REMOVE EXISTING STEEL POST, INCLUDING FOOTING.
11. REMOVE EXISTING ABANDONED ELECTRIC VAULT AND HANDHOLE. CONTRACTOR COORDINATE REMOVAL WITH M.S.W.D.

SURVEY CONTROL TABLE

TCP No.	NORTHING	EASTING	BEARING	DISTANCE
3	2272409.841	6477336.78	S00°07'13"W	2654.00'
4	2269755.332	6477329.94	S01°04'09"W	2658.87'
7	2267096.332	6477329.94		

CURVE/LINE TABLE

	DELTA/BEARING	RADIUS	LENGTH	TANGENT
1	S00°07'13"W	-	398.99'	-
2	S00°07'13"W	-	2654.00'	-

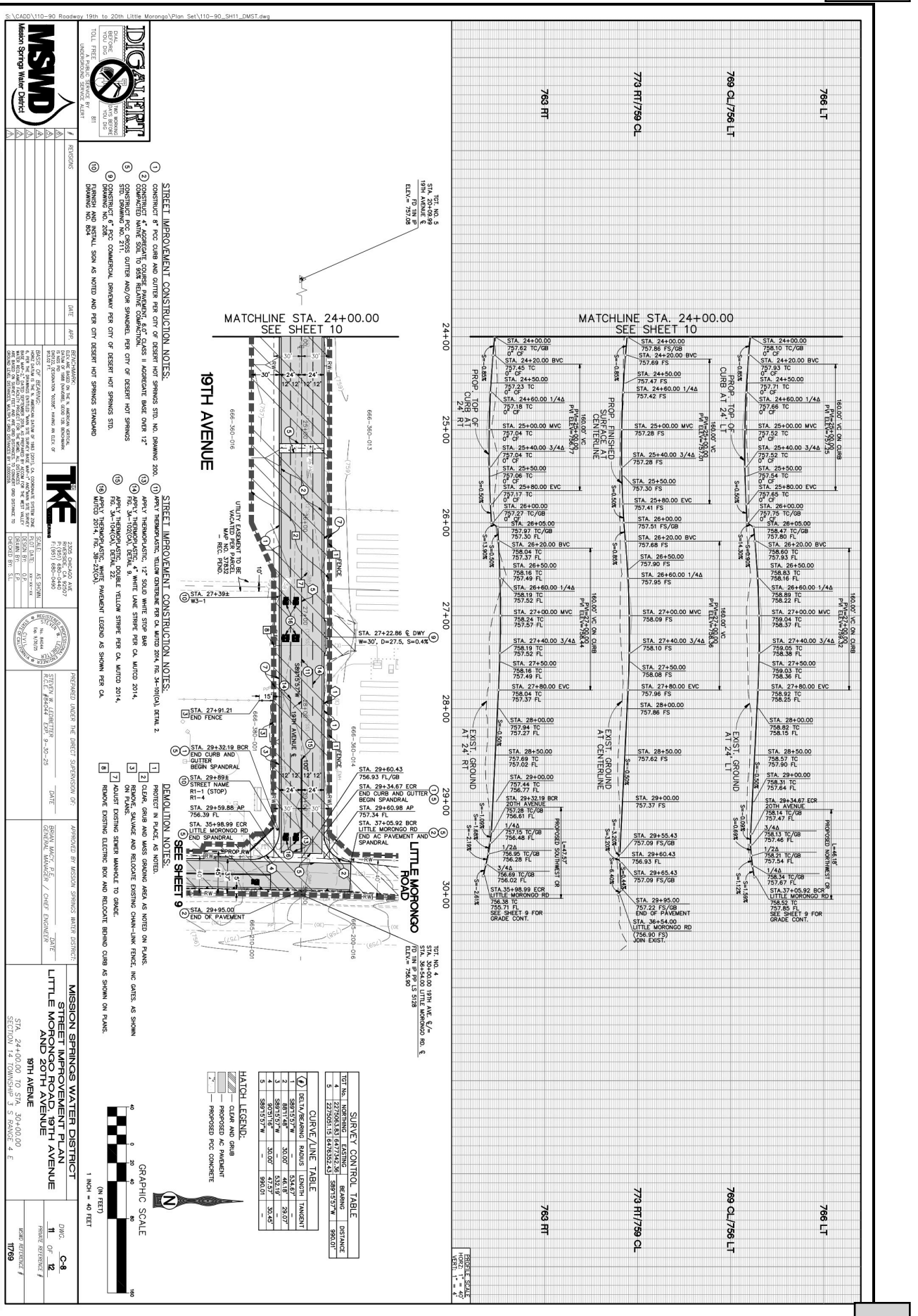
HATCH LEGEND:
— CLEAR AND GRUB
— PROPOSED AC PAVEMENT
— PROPOSED PCC CONCRETE

GRAPHIC SCALE
0 20 40 80 160
(IN FEET)
1 INCH = 40 FEET

Tom Dodson & Associates
Environmental Consultants

Little Morongo Road and 19th Avenue

FIGURE 6



S:\CADD\110-90_Roadway_19th_to_20th_Little_Morongo\Plan_Set\110-90_SH11_DMST.dwg

DIG ALERT
DIAL 811 BEFORE YOU DIG
TOLL FREE & PUBLIC SERVICE BY 811
UNDERGROUND SERVICE ALERT

MSWD
Mission Springs Water District

#	REVISIONS	DATE	APP.
1			
2			
3			
4			
5			
6			

BASIS OF BEARINGS: [illegible]

BENCHMARK: [illegible]

TKE engineering
2355 CHICAGO AVE
RIVERSIDE, CA 92507
P: (951) 682-2440
F: (951) 682-2490

SCALE: AS SHOWN
PLOT DATE: XX-XX-XX
DRAWN BY: EP
CHECKED BY: SL

PREPARED UNDER THE DIRECT SUPERVISION OF:
STEVEN R. LEDBETTER
RCE # 64644 EXP: 9-30-25
DATE

APPROVED BY MISSION SPRINGS WATER DISTRICT:
BRIAN MACKEY
GENERAL MANAGER / CHIEF ENGINEER
DATE

MISSION SPRINGS WATER DISTRICT
STREET IMPROVEMENT PLAN
LITTLE MORONGO ROAD, 19TH AVENUE AND 20TH AVENUE
19TH AVENUE
STA. 24+00.00 TO STA. 30+00.00
SECTION 14 TOWNSHIP 3 S RANGE 4 E

DWG. C-8
11 OF 12
PRIVATE REFERENCE #
KEMP REFERENCE # 1769

STREET IMPROVEMENT CONSTRUCTION NOTES:

1. CONSTRUCT 6" PCC CURB AND GUTTER PER CITY OF DESERT HOT SPRINGS STD. NO. DRAWING 200.
2. CONSTRUCT 4" AGGREGATE COURSE PAVEMENT, 6.0" CLASS II AGGREGATE BASE OVER 12" COMPACTED NATIVE SOIL TO 95% RELATIVE COMPACTION.
5. CONSTRUCT PCC CROSS GUTTER AND/OR SPANDREL PER CITY OF DESERT HOT SPRINGS STD. DRAWING NO. 211.
9. CONSTRUCT 6" PCC COMMERCIAL DRIVEWAY PER CITY OF DESERT HOT SPRINGS STD. DRAWING NO. 207.
10. INSTALL SIGN AS NOTED AND PER CITY DESERT HOT SPRINGS STANDARD

STREET IMPROVEMENT CONSTRUCTION NOTES:

11. APPLY THERMOPLASTIC, YELLOW CENTERLINE PER CA. MUTCD 2014, FIG. 3A-101(CA), DETAIL 2.
13. APPLY THERMOPLASTIC, 12" SOLID WHITE STOP BAR
14. APPLY THERMOPLASTIC, 4" WHITE LANE STRIPE PER CA. MUTCD 2014, FIG. 3A-102(CA), DETAIL 9.
15. APPLY THERMOPLASTIC, DOUBLE YELLOW STRIPE PER CA. MUTCD 2014, FIG. 3A-104(CA), DETAIL 22.
18. APPLY THERMOPLASTIC, WHITE PAVEMENT LEGEND AS SHOWN PER CA. MUTCD 2014, FIG. 3B-22(CA).

DEMOLITION NOTES:

1. PROTECT IN PLACE, AS NOTED.
2. CLEAR, GRUB AND MASS GRADING AREA AS NOTED ON PLANS.
3. REMOVE, SALVAGE AND RELOCATE EXISTING CHAIN-LINK FENCE, INC GATES, AS SHOWN ON PLANS.
7. ADJUST EXISTING SEWER MANHOLE TO GRADE.
8. REMOVE EXISTING ELECTRIC BOX AND RELOCATE BEHIND CURB AS SHOWN ON PLANS.

SURVEY CONTROL TABLE				
TGT. No.	NORTHING	EASTING	BEARING	DISTANCE
4	2275063.83	6477342.36	S89°15'57"W	990.01'
5	2275051.15	6476352.43		

CURVE/LINE TABLE				
(#)	DELTA/BEARING	RADIUS	LENGTH	TANGENT
1	S89°15'57"W	544.67'	-	-
2	88°11'48"	30.00'	46.18'	29.07'
3	S89°15'57"W	-	532.19'	-
4	90°31'16"	30.00'	47.41'	30.45'
5	S89°15'57"W	-	990.01'	-

HATCH LEGEND:
- CLEAR AND GRUB
- PROPOSED AC PAVEMENT
- PROPOSED PCC CONCRETE

GRAPHIC SCALE
0 20 40 80 160
(IN FEET)
1 INCH = 40 FEET

Tom Dodson & Associates
Environmental Consultants

19th Avenue and Little Morongo Road Plans

FIGURE 7

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

☐ Aesthetics	☐ Agriculture and Forestry Resources	☒ Air Quality
☒ Biological Resources	☒ Cultural Resources	☐ Energy
☒ Geology / Soils	☐ Greenhouse Gas Emissions	☒ Hazards & Hazardous Materials
☒ Hydrology & Water Quality	☐ Land Use / Planning	☐ Mineral Resources
☒ Noise	☐ Population / Housing	☐ Public Services
☐ Recreation	☒ Transportation	☒ Tribal Cultural Resources
☐ Utilities / Service Systems	☐ Wildfire	☒ Mandatory Findings of Significance

DETERMINATION

(To be completed by the Lead Agency)

On the basis of this initial evaluation, the following finding is made:

☐	The proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
☒	Although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
☐	The proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
☐	The proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
☐	Although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Tom Dodson & Associates
Prepared by

9/2/25
Date

Lead Agency (signature)

9-2-25
Date

EVAULATION OF ENVIRONMENTAL IMPACTS

1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).

2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.

3) Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.

4) "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from "Earlier Analyses," as described in (5) below, may be cross-referenced).

5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:

   a) Earlier Analysis Used. Identify and state where they are available for review.
   b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
   c) Mitigation Measures. For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.

6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or

pages where the statement is substantiated.

7) Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
8) This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.

9) The explanation of each issue should identify:

   a) the significance criteria or threshold, if any, used to evaluate each question; and
   b) the mitigation measure identified, if any, to reduce the impact to less than significance.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
I. AESTHETICS: Except as provided in Public Resources Code Section 21099, would the project:				
a) Have a substantial adverse effect on a scenic vista?	☐	☐	☐	☒
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	☐	☐	☐	☒
c) In non-urbanized areas, substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage point). If the project is in an urbanized area, would the project conflict with applicable zoning or other regulations governing scenic quality?	☐	☐	☐	☒
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	☐	☐	☐	☒

SUBSTANTIATION

a. *No Impact* – MSWD proposes to install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The proposed roadway improvements will follow existing road alignments and when installation is completed will not alter access to any existing scenic views. These mountain ranges include the San Bernardino and Little San Bernardino Mountains that surround the City to the west and north. The adjoining mountains and the San Jacinto and Santa Rosa Mountains to the southwest and south, also provide dramatic and valuable viewsheds. These mountains are located in the middle- and background views and also provide dramatic and valuable viewsheds.

The presence of construction equipment and related construction materials would be visible from public vantage points in the project area, such as from Interstate 10 (I-10) or from area roadways (such as 19th Avenue, Little Morongo Road, and 20th Avenue) it would not adversely affect any scenic views or vistas. Construction of the proposed paved roadway would not permanently affect views or scenic vistas. Thus, construction impacts would be less than significant. The entirety of the proposed project will be constructed at grade within existing dirt roadway right-of-way (ROW) alignments. Once constructed, the roadways will be improved through paving. Given that the project would not degrade views to nearby scenic vistas and that the visual effects of paving the dirt roadways as proposed by this project would not

substantially alter the views in the project footprint in the long-term, implementation of the proposed Street Improvement Project is not expected to cause any substantial adverse effects on any important scenic vistas. No impacts are anticipated and no mitigation is required.

b. *No Impact* – The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. None of the roadways within which the proposed project will be installed are designated as a scenic highway by the State of California. The nearest officially designated State scenic highway is State Highway 62 located approximately four miles west/north of the project site (**Figure I-1**). Highway 62 is the main corridor gateway to Joshua Tree National Park and the main arterial roadway for the communities of Yucca Valley, Joshua Tree and Twenty-Nine Palms. The project site would not be visible from Highway 62 and no impacts to the State Scenic Highway are anticipated. No rock outcroppings or historic buildings exist within the project footprint and as the proposed project would be constructed within existing ROW, no trees will be impacted by installation of the proposed Street Improvement Project. Based on the lack of any intrinsic onsite scenic resources, the proposed project will not cause substantial project-specific damage to any such resources. No impacts are anticipated to occur under this issue and no mitigation is required.

c. *No Impact* – The project site is located in a remote area within City of Desert Hot Springs that is quickly being developed; according to the Governor's Office of Land Use and Climate Innovation (LUCI; formerly Office of Planning and Research [OPR]) Site Check, the project area is a defined urban area.[2] The project would install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The proposed paved roadway would occur within the existing roadway alignments, with the pavement installation occurring at grade. The proposed Street Improvement Project would improve the current roadway conditions, and construction of the proposed roadways will be designed in accordance with local guidelines. As a result, the project will have no potential to conflict with applicable zoning or other regulations governing scenic quality. No impacts are anticipated to occur under this issue and no mitigation is required.

d. *No Impact* – There will be no new lighting associated with the proposed project. The proposed paved roadway would occur within the existing roadway alignments, with the pavement installation occurring at grade. No reflective materials or coatings are associated with this project. The construction activities are limited to daylight hours unless an emergency occurs, and the amount of security lighting needed during construction will be minimal. Therefore, with no permanent abovegrade features, it is not anticipated that the site would create any new permanent sources of light or glare. No significant impact associated with lighting or glare can be identified and no mitigation is required.

[2] LUCI, 2025. Site Check. https://sitecheck.opr.ca.gov/ (Accessed 01/02/25)

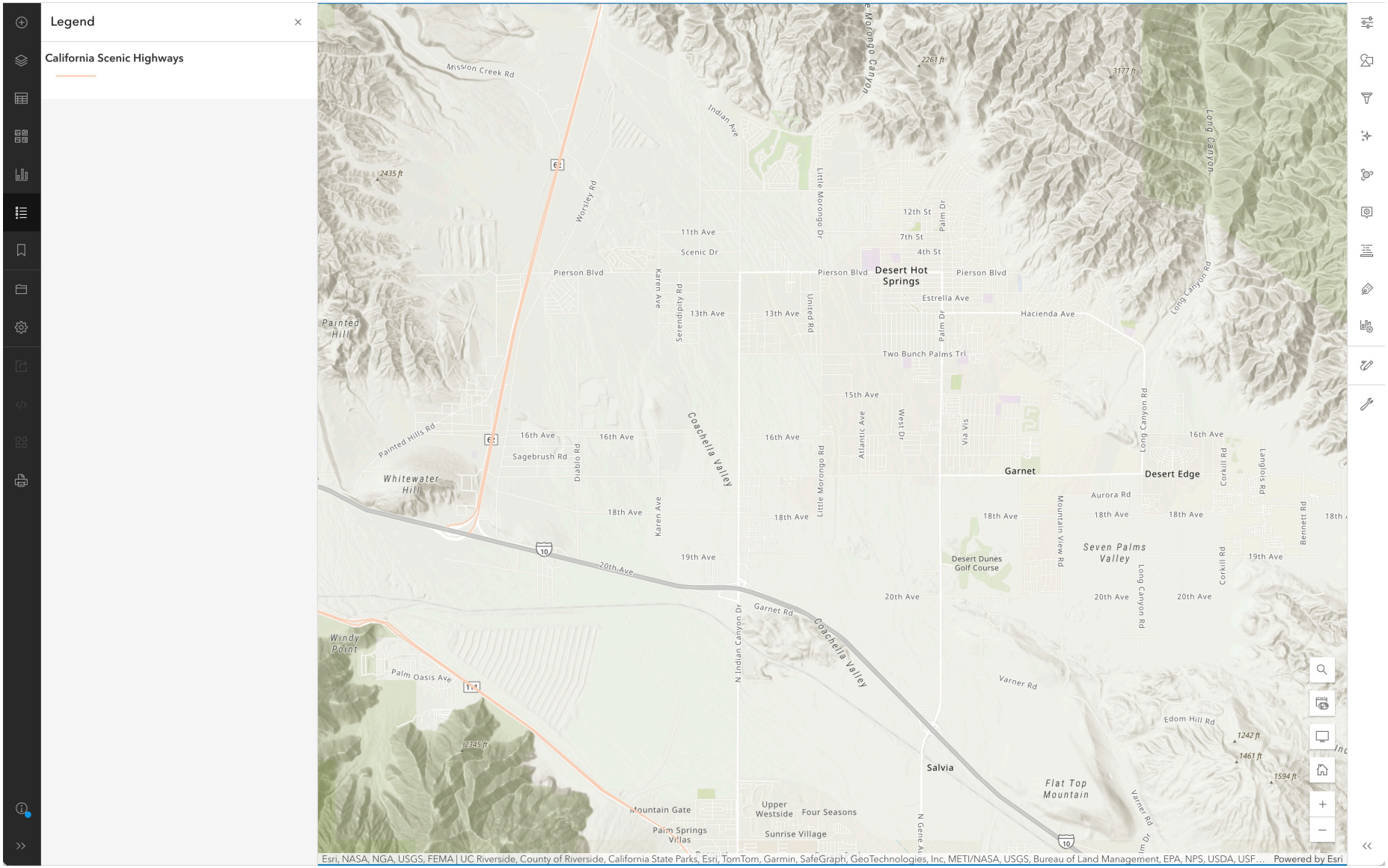


FIGURE I-1

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Scenic Highways

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
II. AGRICULTURE AND FORESTRY RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	☐	☐	☐	☒
b) Conflict with existing zoning for agricultural use or a Williamson Act contract?	☐	☐	☐	☒
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?	☐	☐	☐	☒
d) Result in the loss of forest land or conversion of forest land to non-forest use?	☐	☐	☐	☒
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	☐	☐	☐	☒

SUBSTANTIATION

a. *No Impact* – The proposed project footprint is located in the southern portion of the City of Desert Hot Springs. The area surrounding the project footprint consists of the in-development

District's Wright RWRF, Mission Creek, a solar field, and native desert land. Neither the project footprint nor the adjacent and surrounding properties are designated for agricultural use; no agricultural activities exist in the project area; and there is no potential for impact to any agricultural uses or values as a result of project implementation. According to the maps prepared pursuant to the farmland mapping and monitoring program of the California Resources Agency, no prime farmland, unique farmland, or farmland of statewide importance exists within the vicinity of the proposed project (**Figure II-1**). No adverse impact to any agricultural resources would occur from implementing the proposed project. No mitigation is required.

b. *No Impact* – The project footprint is not now, nor has it been included in a Williamson Act contract or an Agricultural Preserve. Based on these facts, the proposed project will not cause a significant direct impact or conflict with the Williamson Act or an existing agricultural use. The project footprint falls within existing unpaved dirt road ROW. Furthermore, the surrounding uses are not agricultural in nature and the City of Desert Hot Springs does not have any current land use designations or zoning classifications for agricultural use. Therefore, the Street Improvement Project would have no potential to conflict with existing zoning for agricultural use or a Williamson Act contract.

c. *No Impact* – There are no existing zoning ordinances that pertain to forest land, timberland, or timberland zoned Timberland Production. Forest land is defined in Public Resources Code Section 12220(g) as "land that can support 10-percent native tree cover of any species, including hardwoods, under natural conditions, and that allows for management of one or more forest resources, including timber, aesthetics, fish and wildlife, biodiversity, water quality, recreation, and other public benefits." No timberland or lands zoned Timberland Production, as defined above, occur within project area. The project is not located in an area zoned for forest land or timber production. Therefore, the project will not impact the land's ability to support 10 percent native tree cover of any species; thus, no forest lands will be reclassified as non-forest lands under Public Resources Code Section 12220(g). Therefore, the no potential for indirect effects to existing zoning for forest land, timberland, or timberland zoned Timberland Production would occur due to implementation of the Street Improvement Project.

d. *No Impact* – As described in the preceding evaluation, the proposed project has no potential to cause changes in the existing environment that could result in conversion of farmland to non-agricultural uses or forest land to non-forest use. No such agricultural or forest land uses occur in the vicinity of the project area and the proposed Street Improvement Project has no potential to cause conversion of actively farmed land to non-agricultural uses or forested lands to non-forest use. No impacts under this issue are anticipated to occur.

e. *No Impact* – Because the project site and surrounding area do not support either agricultural or forestry uses and, furthermore, because the project site and environs are not designated for such uses, implementation of the proposed project would not cause or result in the conversion of farmland or forest land to alternative use. No adverse impact would occur. No mitigation is required.

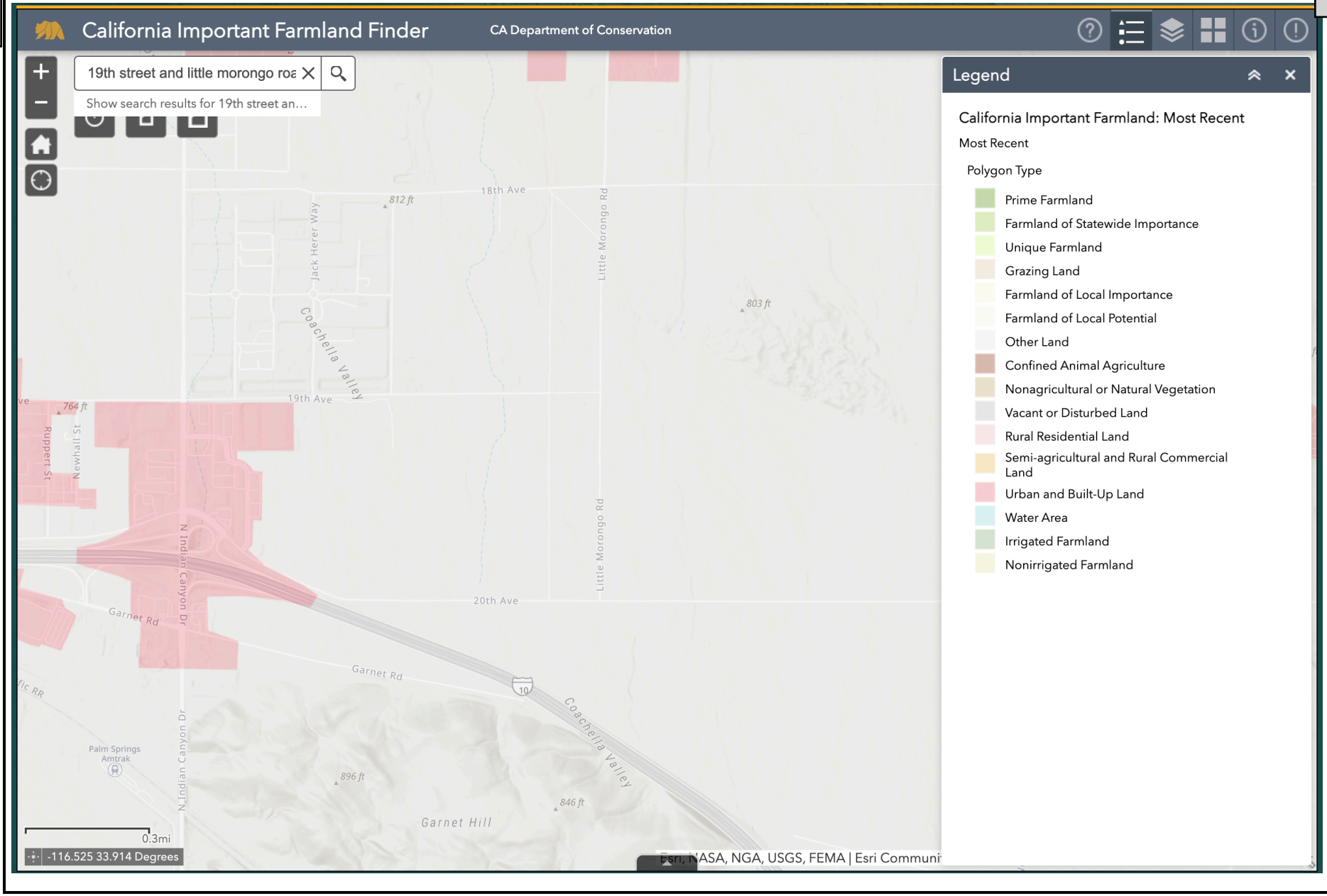


FIGURE II-1

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Agricultural Resources

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
III. AIR QUALITY: Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	☐	☐	☒	☐
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?	☐	☐	☒	☐
c) Expose sensitive receptors to substantial pollutant concentrations?	☐	☐	☒	☐
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?	☐	☐	☒	☐

SUBSTANTIATION: The following information utilized in this section of the Initial Study was obtained from the following technical study: *Mission Springs Water District Air Quality & Greenhouse Gas Assessment prepared* by Urban Crossroads dated February 4, 2025. This technical study is provided as **Appendix 2** to this document.

Background

The project site is located within Salton Sea Air Basin (SSAB) within the jurisdiction of the SCAQMD. The SSAB is aligned in a north-west-southwest orientation stretching from Banning Pass to the Mexican border. The regional climate, as well as the temperature, wind, humidity, precipitation, and amount of sunshine significantly influence the air quality in the Basin.

The climate of the Coachella Valley is a continental, desert-type climate, with hot summers, mild winters, and very little annual rainfall. Precipitation is less than six inches annually and occurs mostly in the winter months from active frontal systems and in the late summer months from thunderstorms. Almost all of the annual rainfall comes from the fringes of mid-latitude storms from late November to early April with summers often being completely dry. Temperatures exceed 100 degrees Fahrenheit (°F), on the average, for four months each year, with daily highs near 110 °F during July and August. Summer nights are cooler with minimum temperatures in the mid-70s. During the winter season, daytime highs are quite mild, but the dry air is conducive to nocturnal radiational cooling, with early morning lows around 40 °F.

The Coachella Valley and adjacent areas are exposed to frequent gusty winds. The flat terrain of the valley and strong temperature differentials, created by intense solar heating, produce moderate winds and deep thermal convection. Wind speeds exceeding 31 miles per hour (mph) occur most frequently in April and May. On an annual basis, strong winds (greater than 31 mph) are observed 0.6 percent of the time and speeds of less than 6.8 mph account for more than one-half of the observed winds. Prevailing winds are from the northwest through southwest, with secondary flows from the southeast. The strongest and most persistent winds typically occur immediately to the east of Banning Pass, which is noted as a wind power generation resource area. Aside from this locale, the wind conditions in the remainder of the Coachella Valley are geographically distinct. Stronger winds tend to occur closer to the foothills. Less frequently, widespread gusty winds occur over all areas of the Valley.

Portions of the SSAB experience surface inversions almost every day of the year. Inversions in the SSAB are attributed to strong surface heating, but are usually broken, allowing pollutants to disperse more easily. Weak surface inversions are caused by cooling of air in contact with the cold surface of the earth at night. In the valleys and low-lying areas, this condition is intensified by the addition of cold air flowing downslope from the hills and pooling on the valley floor. In addition, inversions in the SSAB caused by the presence of the Pacific high-pressure cell can cause the air mass aloft to sink. As the air descends, compressional heating warms the air to a temperature higher than the air below. This subsidence inversion can act as a nearly impenetrable lid to the vertical mixing of pollutants. These inversions can persist for one or more days, causing air stagnation and the buildup of pollutants. Subsidence inversions are common from November through June and are relatively absent from July through October.

Within the project area, there is a natural sand migration process, called "blowsand," that has direct and indirect effects on air quality. Blowsand produces particulate matter (PM10) in two ways: (1) by direct particle erosion and fragmentation as natural PM10, and (2) by secondary effects, as sand deposits on road surfaces.

Also, where water has already receded around the Salton Sea, the surface areas contain a salty mix of sediments that can change from a hardened salt crust to a fluffy soft layer of dust depending upon the season. Exposed sediments could elevate PM_{10} levels throughout the region. Almost 120,000 acres of Salton Sea lakebed could be exposed as inflows to the Sea decrease in future years. Local communities may be affected by 60,000 potentially dust-blowing acres, which will cause PM_{10} levels to rise.

Criteria Pollutants

Both the U.S. Environmental Protection Agency (EPA) and the California Air Resources Board (CARB) have established ambient air quality standards for common pollutants. These ambient air quality standards are levels of contaminants representing safe levels that avoid specific adverse health effects associated with each pollutant. The ambient air quality standards cover what are called "criteria" pollutants because the health and other effects of each pollutant are described in criteria documents. The six criteria pollutants are ozone (O_3) (precursor emissions include NO_X and reactive organic gases (ROG), CO, particulate matter (PM), nitrogen dioxide (NO_2), sulfur dioxide (SO_2), and lead. Areas that

meet ambient air quality standards are classified as attainment areas, while areas that do not meet these standards are classified as nonattainment areas. The Riverside County portion of the SSAB is designated as a nonattainment area for the federal O_3, PM_{10}, and $PM_{2.5}$ standards and is also a nonattainment area for the state standards for O_3 and PM_{10}.

Toxic Air Contaminants (TAC) Trend

In 1984, as a result of public concern for exposure to airborne carcinogens, CARB adopted regulations to reduce the amount of TAC emissions resulting from mobile and area sources, such as cars, trucks, stationary products, and consumer products. According to the Ambient and Emission Trends of Toxic Air Contaminants in California journal article which was prepared for CARB, results show that between 1990-2012, ambient concentration and emission trends for the seven TACs responsible for most of the known cancer risk associated with airborne exposure in California have declined significantly (between 1990 and 2012). The seven TACs studied include those that are derived from mobile sources: diesel particulate matter (DPM), benzene (C_6H_6), and 1,3-butadiene (C_4H_6); those that are derived from stationary sources: perchloroethylene (C_2Cl_4) and hexavalent chromium (Cr(VI)); and those derived from photochemical reactions of emitted VOCs: formaldehyde (CH_2O) and acetaldehyde (C_2H_4O).[3] The decline in ambient concentration and emission trends of these TACs are a result of various regulations CARB has implemented to address cancer risk.

Sensitive Receptors

Some people are especially sensitive to air pollution and are given special consideration when evaluating air quality impacts from projects. These groups of people include children, the elderly, and individuals with pre-existing respiratory or cardiovascular illness. Structures that house these persons or places where they gather are defined as "sensitive receptors." These structures typically include uses such as residences, hotels, and hospitals where an individual can remain for 24 hours. Consistent with the localized significance threshold (LST) Methodology, the nearest land use where an individual could remain for 24 hours to the project site has been used to determine construction and operational air quality impacts for emissions of PM_{10} and $PM_{2.5}$, since PM_{10} and $PM_{2.5}$ thresholds are based on a 24-hour averaging time. Commercial and industrial facilities are not included in the definition of sensitive receptor because employees and patrons do not typically remain onsite for a full 24 hours but are typically onsite for eight hours or less. The LST Methodology states that "*LSTs based on shorter averaging periods, such as the NO_2 and CO LSTs, could also be applied to receptors such as industrial or commercial facilities since it is reasonable to assume that a worker at these sites could be present for periods of one to eight hours.*"

Receptors in the project study area are described below. All distances are measured from the project site boundary to the outdoor living areas (e.g., backyards) or at the building façade, whichever is closer to the project site. Receptors in the project study area are shown in **Figure III-1**.

- Receptor R1 represents the Wright RWRF, approximately 171 feet west of the project site.
- Receptor R2 represents the existing residence at 17851 Louise Street, approximately 4,022 feet northwest of the project site.

[3] It should be noted that ambient DPM concentrations are not measured directly. Rather, a surrogate method using the coefficient of haze (COH) and elemental carbon (EC) is used to estimate DPM concentrations.

- Receptor R3 represents the existing residence at 64665 Thumb Drive, approximately 4,280 feet north of the project site.
- Receptor R4 represents the existing residence at 17280 Little Morongo Road, approximately 3,857 feet north of the project site.

Applicable Regulatory Requirements

SCAQMD Rules that are currently applicable during construction activity for this project include but are not limited to Rule 403 (Fugitive Dust) and Rule 1113 (Architectural Coatings).

SCAQMD Rule 403

This rule is intended to reduce the amount of particulate matter entrained in the ambient air as a result of anthropogenic (human-made) fugitive dust sources by requiring actions to prevent and reduce fugitive dust emissions. Rule 403 applies to any activity or human-made condition capable of generating fugitive dust and requires best available control measures to be applied to earth moving and grading activities. This rule is intended to reduce PM_{10} emissions from any transportation, handling, construction, or storage activity that has the potential to generate fugitive dust. PM_{10} suppression techniques are summarized below.

- Portions of a construction site to remain inactive longer than a period of three months will be seeded and watered until grass cover is grown or otherwise stabilized.
- All on-site roads will be paved as soon as feasible or watered periodically or chemically stabilized.
- All material transported off-site will be either sufficiently watered or securely covered to prevent excessive amounts of dust.
- The area disturbed by clearing, grading, earthmoving, or excavation operations will be minimized at all times.
- Where vehicles leave a construction site and enter adjacent public streets, the streets will be swept daily or washed down at the end of the workday to remove soil tracked onto the paved surface.

Methodology

The California Air Pollution Control Officers Association (CAPCOA) in conjunction with other California air districts, including SCAQMD, released CalEEMod 2022 in May 2022. CalEEMod periodically releases updates, as such the latest version available at the time of this report has been utilized in this analysis. The purpose of this model is to calculate construction-source and operational-source criteria pollutant (VOCs, NO_X, SO_X, CO, PM_{10}, and $PM_{2.5}$) and GHG emissions from direct and indirect sources; and quantify applicable air quality and GHG reductions achieved from mitigation measures. Accordingly, the latest version of CalEEMod has been used for this project to determine construction and operational air quality and GHG emissions.

Air Quality Regional Emissions Thresholds

The SCAQMD has developed regional significance thresholds for criteria pollutants, as summarized at Table III-1. The SCAQMD's CEQA Air Quality Significance Thresholds (March 2023) indicate that any projects in the SCAB with daily emissions that exceed any of the indicated thresholds should be considered as having an individually and cumulatively significant air quality impact.

Table III-1: Maximum Daily Regional Emissions Thresholds

Pollutant	Construction	Operations
NO_X	100 lbs./day	55 lbs./day
VOC	75 lbs./day	55 lbs./day
PM_{10}	150 lbs./day	150 lbs./day
$PM_{2.5}$	55 lbs./day	55 lbs./day
SO_X	150 lbs./day	150 lbs./day
CO	550 lbs./day	550 lbs./day

lbs./day – Pounds Per Day

Impact Analysis

a. *Less Than Significant Impact* – The project site is located within the SSAB, which is characterized by relatively poor air quality. The SCAQMD has jurisdiction over an approximately 10,743-square-mile area consisting of the four-county Basin and the Los Angeles County and Riverside County portions of what use to be referred to as the Southeast Desert Air Basin. In these areas, the SCAQMD is principally responsible for air pollution control, and works directly with the Southern California Association of Governments (SCAG), county transportation commissions, local governments, as well as state and federal agencies to reduce emissions from stationary, mobile, and indirect sources to meet state and federal ambient air quality standards.

Currently, certain state and federal air quality standards are exceeded in most parts of the SCAB. In response, the SCAQMD has adopted a series of AQMPs to meet the state and federal ambient air quality standards. AQMPs are updated regularly in order to more effectively reduce emissions, accommodate growth, and to minimize any negative fiscal impacts of air pollution control on the economy.

In December 2022, the SCAQMD released the Final 2022 AQMP (2022 AQMP). The 2022 AQMP continues to evaluate current integrated strategies and control measures to meet the CAAQS, as well as explore new and innovative methods to reach its goals. Some of these approaches include utilizing incentive programs, recognizing existing co-benefit programs from other sectors, and developing a strategy with fair-share reductions at the federal, state, and local levels. Similar to the 2016 AQMP, the 2022 AQMP incorporates scientific and technological information and planning assumptions, including the 2020-2045 RTP/SCS, a planning document that supports the integration of land use and transportation to help the region meet the federal CAA requirements. The project's consistency with the AQMP will be determined using the 2022 AQMP as discussed below. SCAG adopted the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020-2045 RTP/SCS), a planning document that supports the integration of land use and transportation to help the region meet the federal metropolitan planning organization (MPO) requirements under the Sustainable communities and Climate Protection Act. The proposed project would be developed in accordance with all applicable rules and regulations contained in those plans. It should be noted that although the 2024-2050 RTP was released after approval of the 2022 AQMP, the 2022 AQMP is reliant in part upon the general plan land use designations.

Criteria for determining consistency with the AQMP are defined in Chapter 12, Section 12.2 and Section 12.3 of the 1993 CEQA Handbook. These indicators are discussed below.

The proposed project will not result in an increase in the frequency or severity of existing air quality violations or cause or contribute to new violations or delay the timely attainment of air quality standards or the interim emissions reductions specified in the AQMP.

The violations that under this criterion refer to are the CAAQS and NAAQS. CAAQS and NAAQS violations would occur if regional or localized significance thresholds were exceeded.

CAAQS and NAAQS violations would occur if regional or localized significance thresholds were exceeded. As evaluated, the project's regional and localized construction and operational-source emissions would not exceed applicable regional significance thresholds. As such, a less than significant impact is expected.

On the basis of the preceding discussion, the project is determined to be consistent with the first criterion.

The project will not exceed the assumptions in the AQMP based on the years of project build-out phase.

The 2022 AQMP demonstrates that the applicable ambient air quality standards can be achieved within the timeframes required under federal law. Growth projections from local general plans adopted by cities in the district are provided to the SCAG, which develops regional growth forecasts, which are then used to develop future air quality forecasts for the AQMP. Development consistent with the growth projections in Desert Hot Springs General Plan and further, consistent with the MSWD Urban Water Management Plan, is considered to be consistent with the AQMP.

Peak day emissions generated by construction activities are largely independent of land use assignments, but rather are a function of development scope and maximum area of disturbance. Irrespective of the site's land use designation, development of the site to its maximum potential would likely occur, with disturbance of the entire site occurring during construction activities. As such, when considering that no emissions thresholds will be exceeded, a less than significant impact would result.

On the basis of the preceding discussion, the project is determined to be consistent with the second criterion, and as a result, the project is determined to be consistent with the AQMP and the project would result in a less than significant impact under this issue.

b. *Less Than Significant Impact* – Air pollution emissions associated with the proposed project would occur over both a short and long-term time period. Short-term emissions include fugitive dust from construction activities (i.e., site prep, demolition, grading) and exhaust emissions at the project site. Long-term emissions generated by future operation of the proposed paved

roadway would not differ substantially from that which occurs at present, as the project would reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements.

Construction Emissions

Construction Activities

Construction activities associated with the project would result in emissions of VOCs, NO_X, SO_X, CO, PM_{10}, and $PM_{2.5}$. Construction-related emissions are expected from the following activities:

- Road Clearing
- Sub-Grade Construction
- Curb and Gutter Installation
- Asphalt Concrete Paving

Grading Activities

Dust is typically a major concern during grading activities. Because such emissions are not amenable to collection and discharge through a controlled source, they are called "fugitive emissions." Fugitive dust emissions rates vary as a function of many parameters (soil silt, soil moisture, wind speed, area disturbed, number of vehicles, depth of disturbance or excavation, etc.). CalEEMod was utilized to calculate fugitive dust emissions resulting from this phase of activity. The total excavation volume will be around 7,000 cubic yards, the total fill volume of around 3,000 cubic yards. This will generate approximately 4,000 cubic yards of excess material that will be exported off site. It is anticipated that excess soils will be deposited at the Wright RWRF or other approved nearby site and treated with appropriate long-term dust suppression measures.

On-Road Trips

Construction generates on-road vehicle emissions from vehicle usage for workers, vendors, and haul trucks commuting to and from the site. For worker trips, it is assumed that up to 15 individuals will be working on the construction site per day, though the number of construction workers will vary between 8 and 15 per day. According to the equipment list, it is assumed that a vendor truck will visit the site regularly. Hauling trips are estimated based on CalEEMod default parameters.

Construction Duration

For purposes of analysis, construction of the project is expected to commence in June 2025 and would last through October 2025. The construction schedule utilized in the analysis represents a "worst-case" analysis scenario should construction occur any time after the respective dates since emission factors for construction decrease as time passes and the analysis year increases due to emission regulations becoming more stringent.[4] The duration of

[4] As shown in the CalEEMod User's Guide Version 2022.1.1, Section 4.3 "Off-Road Equipment" as the analysis year increases, emission factors for the same equipment pieces decrease due to the natural turnover of older equipment being replaced by newer less polluting equipment and new regulatory requirements.

construction activity and associated equipment represents a reasonable approximation of the expected construction fleet as required per *CEQA Guidelines*.

Construction Equipment

The equipment modeled is based on information provided by MSWD. Consistent with industry standards and typical construction practices, each piece of equipment will operate up to a total of eight (8) hours per day, or more than two-thirds of the period during which construction activities are allowed pursuant to the code.

Regional Construction Emissions Summary

The estimated maximum daily construction emissions are summarized in Table III-2, and as shown, the project construction-source emissions would not exceed SCAQMD regional thresholds. Thus, the project would result in a less than significant impact associated with construction activities. Detailed Construction model outputs are presented in Attachment A to **Appendix 2.**

Table III-2: Regional Construction Emissions Summary

Source	Emissions (lbs./day)					
	VOC	NO_X	CO	SO_X	PM_{10}	$PM_{2.5}$
Summer						
2025	2.33	19.50	20.60	0.04	3.15	1.76
Winter						
2025	1.19	9.08	11.50	0.02	0.65	0.43
Maximum Daily Emissions	2.33	19.50	20.60	0.04	3.15	1.76
SCAQMD Regional Threshold	75	100	550	150	150	55
Threshold Exceeded?	NO	NO	NO	NO	NO	NO
[1]PM_{10} and $PM_{2.5}$ source emissions reflect 3x daily watering per SCAQMD Rule 403 for fugitive dust.						

Regional Operational Emissions

The proposed project primarily involves construction activity. No new trips would be anticipated to be generated by this use. The purpose of the project is to improve the paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements. As such, the project would not violate an air quality standard or contribute to an existing violation. Therefore, project operations would not result in a cumulatively considerable net increase of any criteria pollutant and impacts would be less than significant.

Conclusion

The project, as evaluated herein would not exceed the regional or localized air quality significance thresholds. The CAAQS designates the project site as nonattainment for O_3, PM_{10}, and $PM_{2.5}$ while the NAAQS designates the project site as nonattainment for O_3 and $PM_{2.5}$.

The SCAQMD has published a report on how to address cumulative impacts from air pollution: White Paper on Potential Control Strategies to Address Cumulative Impacts from Air Pollution. In this report the SCAQMD clearly states (Page D-3):

"…the SCAQMD uses the same significance thresholds for project specific and cumulative impacts for all environmental topics analyzed in an Environmental Assessment or EIR. The only case where the significance thresholds for project specific and cumulative impacts differ is the Hazard Index (HI) significance threshold for TAC emissions. The project specific (project increment) significance threshold is HI > 1.0 while the cumulative (facility-wide) is HI > 3.0. It should be noted that the HI is only one of three TAC emission significance thresholds considered (when applicable) in a CEQA analysis. The other two are the maximum individual cancer risk (MICR) and the cancer burden, both of which use the same significance thresholds (MICR of 10 in 1 million and cancer burden of 0.5) for project specific and cumulative impacts.

Projects that exceed the project-specific significance thresholds are considered by the SCAQMD to be cumulatively considerable. This is the reason project-specific and cumulative significance thresholds are the same. Conversely, projects that do not exceed the project-specific thresholds are generally not considered to be cumulatively significant."

Therefore, this analysis assumes that individual projects that do not generate operational or construction emissions that exceed the SCAQMD's recommended daily thresholds for project-specific impacts would also not cause a cumulatively considerable increase in emissions for those pollutants for which SSAB is in nonattainment, and, therefore, would not be considered to have a significant, adverse air quality impact. Alternatively, individual project-related construction and operational emissions that exceed SCAQMD thresholds for project-specific impacts would be considered cumulatively considerable.

Construction Impacts: The project-specific evaluation of emissions presented in the preceding analysis demonstrates that proposed project construction-source air pollutant emissions would not result in exceedances of regional thresholds. Therefore, proposed project construction-source emissions would be considered less than significant on a project-specific and cumulative basis.

Operational Impacts: The project-specific evaluation of emissions presented in the preceding analysis demonstrates that proposed project operational-source air pollutant emissions would not result in exceedances of regional thresholds. Therefore, the proposed project operational-source emissions would be considered less than significant on a project-specific and cumulative basis.

c. *Less Than Significant Impact* – The potential impact of project-generated air pollutant emissions at sensitive receptors has also been considered.

Localized Construction Emissions

For this project, the appropriate SRA for the LST analysis is the SCAQMD Coachella Valley

monitoring station (SRA 30). LSTs apply to CO, NO2, PM10, and PM2.5. The SCAQMD produced look-up tables for projects less than or equal to 5 acres in size. The SCAQMD's screening look-up tables are utilized in determining localized impacts. It should be noted that since the look-up tables identify thresholds at only 1 acre, 2 acres, and 5 acres, linear regression has been utilized to determine localized significance thresholds.

The analysis makes use of methodology included in the SCAQMD *Final Localized Significance Threshold Methodology* (LST Methodology). The SCAQMD has established that impacts to air quality are significant if there is a potential to contribute or cause localized exceedances of the federal and/or state ambient air quality standards (NAAQS/CAAQS). Collectively, these are referred to as Localized Significance Thresholds (LSTs). The SCAQMD established LSTs in response to the SCAQMD Governing Board's Environmental Justice Initiative I-4[5]. LSTs represent the maximum emissions from a project that will not cause or contribute to an exceedance of the most stringent applicable federal or state ambient air quality standard at the sensitive receptor.

The SCAQMD recommends that the nearest sensitive receptor be considered when determining the project's potential to cause an individual or cumulatively significant impact. Receptors in the project study area shown on **Figure III-1**. The nearest land use where an individual could remain for 24 hours to the project site has been used to determine localized construction and operational air quality impacts for emissions of PM_{10} and $PM_{2.5}$ (since PM_{10} and $PM_{2.5}$ thresholds are based on a 24-hour averaging time.

The nearest receptor used for evaluation of localized impacts of PM_{10} and $PM_{2.5}$ is location R4 existing residence at 17280 Little Morongo Road, approximately 3,857 feet (1,176 meters) north of the project site. It should be noted that the look-up tables only identify thresholds up to a 500-meter distance. As a conservative measure, the 500-meter distance will be used in lieu of the 1,176-meter distance in order to evaluate localized PM_{10} and $PM_{2.5}$ emission impacts.

As previously stated, and consistent with LST Methodology, the nearest industrial/commercial use to the project site is used to determine construction and operational LST air impacts for emissions of NO_X and CO as the averaging periods for these pollutants are shorter (8 hours or less) and it is reasonable to assume that an individual could be present at these sites for periods of one to 8 hours. The nearest receptor used for evaluation of localized impacts of NO_X and CO is location Receptor R1 which represents the Wright RWRF, situated approximately 171 feet (52 meters) west of the project site. As such, for evaluation of localized NO_X and CO, a 52-meter distance will be used.

Table III-3 identifies the localized impacts at the nearest receptor location in the vicinity of the

[5] The purpose of SCAQMD's Environmental Justice program is to ensure that everyone has the right to equal protection from air pollution and fair access to the decision-making process that works to improve the quality of air within their communities. Further, the SCAQMD defines Environmental Justice as "…equitable environmental policymaking and enforcement to protect the health of all residents, regardless of age, culture, ethnicity, gender, race, socioeconomic status, or geographic location, from the health effects of air pollution."

project. Outputs from the model runs for construction LSTs are provided in Attachment A of **Appendix 2**. For analytical purposes, emissions associated with peak construction activities are considered for purposes of LSTs since these phases represent the maximum localized emissions that would occur. Any other construction phases of development that overlap would result in lesser emissions and consequently lesser impacts than what is disclosed herein. As shown in Table III-3, emissions resulting from the construction will not exceed the numerical thresholds of significance established by the SCAQMD for any criteria pollutant. Thus, a less than significant impact would occur for localized project-related construction-source emissions and no mitigation is required.

Table III-3: Project Localized Construction Impacts

On-Site Emissions	Emissions (lbs/day)			
	NO_X	CO	PM_{10}	$PM_{2.5}$
Road Clearing				
Maximum Daily Emissions	16.00	15.80	2.39	1.51
SCAQMD Localized Threshold	169	1,434	214	105
Threshold Exceeded?	NO	NO	NO	NO
Sub-Grade Construction				
Maximum Daily Emissions	18.40	18.50	2.64	1.63
SCAQMD Localized Threshold	169	1,434	214	105
Threshold Exceeded?	NO	NO	NO	NO
Curb and Gutter Installation				
Maximum Daily Emissions	10.90	14.10	0.62	0.46
SCAQMD Localized Threshold	169	1,434	214	105
Threshold Exceeded?	NO	NO	NO	NO
Asphalt and Concrete Paving				
Maximum Daily Emissions	8.94	10.50	0.40	0.37
SCAQMD Localized Threshold	169	1,434	214	105
Threshold Exceeded?	NO	NO	NO	NO

As shown in Table III-3, emissions resulting from the construction will not exceed the numerical thresholds of significance established by the SCAQMD for any criteria pollutant. Thus, results of the LST analysis indicate that the project will not exceed the SCAQMD localized significance thresholds during construction. Therefore, sensitive receptors would not be exposed to substantial pollutant concentrations during project construction.

Localized Operational Emissions

According to SCAQMD localized significance threshold methodology, LSTs would apply to the operational phase of a proposed project if the project includes stationary sources or attracts mobile sources that may spend extended periods queuing and idling at the site (e.g., warehouse or transfer facilities). As previously discussed, the purpose of the project is to improve the paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements. The project will not include new stationary or mobile sources. Therefore, the project would not expose sensitive receptors to substantial pollutant

concentrations and impacts would be less than significant.

CO "Hot Spot" Analysis

A CO hotspot is defined as a localized concentration of CO exceeding the state one-hour standard of 20 ppm or the eight-hour standard of 9 ppm. At the time the most recent CEQA Air Quality Handbook (1993) was published by SCAQMD, the air basin was designated as non-attainment, requiring projects to perform hotspot analyses to ensure they did not worsen the existing conditions. Over the last two decades, background CO concentrations have been significantly reduced due to regulatory controls on tailpipe emissions, which have culminated in the air basin achieving attainment status for CO.

The 2003 AQMP's findings underscore that CO hotspots are highly unlikely due to the reduced background concentrations and the effectiveness of California's air quality management strategies. The substantial reduction in CO levels from the vehicle fleet and the state's attainment status for CO further diminish the need for detailed microscale hotspot analyses, reinforcing that existing monitoring and regulatory frameworks adequately address potential air quality concerns.

In 2003, the SCAQMD as part of its AQMP development process, prepared modeling to determine the potential for CO Hotspots at the four busiest intersections in the air basin. As summarized in the 2003 AQMP, even at one of the busiest intersections at that time, only 0.7 ppm of CO is attributable to vehicular traffic and the remaining 7.7 ppm were due to ambient background conditions. The 2003 AQMP's findings underscore that CO hotspots are highly unlikely due to the reduced background concentrations and the effectiveness of California's air quality management strategies. The substantial reduction in CO levels from the vehicle fleet and the state's attainment status for CO further diminish the need for detailed microscale hotspot analyses, reinforcing that existing monitoring and regulatory frameworks adequately address potential air quality concerns.

d. *Less Than Significant Impact* – Substantial odor-generating sources include land uses such as agricultural activities, feedlots, wastewater treatment facilities, landfills or various heavy industrial uses. The project does not contain land uses typically associated with emitting objectionable odors. Potential odor sources associated with the proposed project may result from construction equipment exhaust and the application of asphalt and architectural coatings during construction activities and the temporary storage of typical solid waste (refuse) associated with the proposed project's (long-term operational) uses. Standard construction requirements would minimize odor impacts from construction. The construction odor emissions would be temporary, short-term, and intermittent in nature and would cease upon completion of the respective phase of construction and is thus considered less than significant. It is expected that project-generated refuse would be stored in covered containers and removed at regular intervals in compliance with the solid waste regulations. The proposed project would also be required to comply with SCAQMD Rule 402 to prevent occurrences of public nuisances. Therefore, odors associated with the proposed project construction and operations would be less than significant and no mitigation is required.



FIGURE III-1

Tom Dodson & Associates
Environmental Consultants

Sensitive Receptors

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
IV. BIOLOGICAL RESOURCES: Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?	☐	☒	☐	☐
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?	☐	☐	☒	☐
c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	☐	☐	☐	☒
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	☐	☒	☐	☐
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	☐	☐	☒	☐
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	☐	☒	☐	☐

SUBSTANTIATION: The following information is provided based on a Biological Resources Assessment prepared by HDR, Inc. dated March 15, 2023 and is titled "*Biological Resources Technical Report Mission Springs Water District Wright WRWF Street Improvements Project.*" The following information is abstracted from the Biological Resources Assessment (BRA) provided as **Appendix 3.**

General Site Conditions

The project area is situated in the geographically based ecological classification known as the Upper Coachella Valley and Hills – Level IV Ecoregion of the Sonoran Basin and Range – Level III Ecoregion. Level IV Ecoregions are subregions within the larger Level III Ecoregions. The goal of regional ecological classifications is to reduce variability based on spatial covariance in climate, geology, topography, climax vegetation, hydrology, and soils. The Upper Coachella Valley and Hills Ecoregion, which is a subregion of Ecoregion 81, is surrounded by mountains, except to the south where it descends toward the agricultural lands and Salton Sea of Ecoregion 81f. Alluvial deposits cover most of the ecoregion, mantled by sand deposits in some areas. The southwestern part of the Ecoregion is mostly urbanized in the Palm Springs/Palm Desert area. It is a transitional desert region with some affinities to the Mojave Basin and Range Ecoregion (14) to the north.

The project area is situated in the northwestern end of the Coachella Valley, which is bordered on the north and northeast by the Little San Bernardino Mountains, on the east/southeast by the Seven Palms Valley and Edom Hills and on the west by the San Bernardino Mountain foothills. The topography of the project area consists of a flat to gently sloped landscape, and the elevation of the project site ranges from approximately 705 feet above mean sea level (amsl) at the intersection of Little Morongo Road and 20th Avenue on the southern end of the project, to 755 feet amsl at the intersection of Little Morongo Road and 19th Avenue on the northern end of the project.

The project area is within a hot desert climate (Koppen-Geiger Climate Classification: BWh), characterized by an average annual temperature equal to or greater than 64.4 degrees Fahrenheit (° F) and too little precipitation to support most plants. Average annual maximum temperatures within the project area peak at 108.2° F in July and fall to an average annual minimum temperature of 42.3° F in December and January. Average annual precipitation is greatest from December through March and reaches a peak in January (1.13 inches). Precipitation is lowest in the months of May and June (0.05 inches). Annual total precipitation averages 5.49 inches.

Hydrologically, the project area is situated within the Mission Creek Hydrologic Sub-Area (HSA 719.42), which comprises an approximately 73,873-acre drainage area within the larger Whitewater River Watershed (HUC 18100201). The Whitewater River is the major hydrogeomorphic feature within the Whitewater River Watershed. The closest tributary to the Whitewater River is Mission Creek, which flows north to south adjacent the east side of the project site, bordering the east side of Little Morongo Road.

Soils within the project area are comprised of the following:

- *Carsitas fine sand, 0 to 5 percent slopes*: Carsitas fine sands consist of fine sand over gravelly sand horizons comprised of sandy alluvium derived from granite. This soil type is excessively drained, with negligible runoff, and has not been identified as a hydric soil.
- *Carsitas gravelly sand, 0 to 9 percent slopes*: Carsitas gravelly sands consist solely of gravelly sand horizons comprised of sandy alluvium derived from igneous, metamorphic and sedimentary rock. This soil type is somewhat excessively drained, with very low runoff, and has not been identified as a hydric soil.
- *Myoma fine sand, 0 to 5 percent slopes*: Myoma fine sands consist of fine sand over sand horizons

comprised of wind-blown sandy alluvium. This soil type is somewhat excessively drained, with negligible runoff, and has not been identified as a hydric soil.

- *Carsitas cobbly sand, 2 to 9 percent slopes*: Carsitas cobbly sands consist of cobbly sand over gravelly sand horizons comprised of gravelly alluvium derived from granite. This soil type is excessively drained, with very low runoff, and has not been identified as a hydric soil.

Please refer to Appendix D of the BRA for a soil map of the project site and surrounding vicinity.

The project site consists of existing compacted dirt road, surrounded by undeveloped Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP) Conservation Area to the east of Little Morongo Road; existing MSWD facilities and other disturbed areas to the west of Little Morongo Road, between 20th Avenue and both sides of 19th Avenue; and undeveloped open space south of 20th Avenue, between 20th Avenue and Interstate 10 (I-10).

Conclusion

Sensitive Biological Resources

A BRA and floristic botanical field survey of the project area was conducted by HDR in February of 2025 to identify potential habitat for special status species within the project area. The project site is completely disturbed and consists of existing compacted dirt roads and adjacent road shoulder. The federally listed Coachella Valley milk-vetch is considered absent from the proposed project footprint at the time of survey and the habitat conditions in the project area are not suitable for the state and federally listed Coachella Valley fringe-toed lizard (CVFTL). There is some suitable habitat adjacent the proposed project footprint for BUOW and this species was observed adjacent the project site during survey. No other special status species were observed in the project area during the field survey, and none are expected to occur on site.

Burrowing Owl

Burrowing owl (BUOW) have been documented occurring in the project vicinity, including within 0.5 mile west of the project area as recent as 2007. Therefore, a BUOW habitat suitability assessment and focused burrow survey of the project area was conducted by HDR in February of 2025 that included 100 percent visual coverage of the proposed project footprint and adjacent 500-foot survey buffer within any suitable and accessible adjacent undeveloped areas. The result of the habitat assessment and focused burrow survey was that no potential owl burrows or suitable surrogate burrows were observed in the survey area. However, one adult BUOW was observed approximately 400 feet east of the project site (east of Little Morongo Road). Therefore, BUOW are present in the project area and focused BUOW surveys are required to determine if, when, and how the site is used by BUOW, and whether the proposed project may impact this species.

- Focused BUOW surveys should consist of site visits on four (4) separate days. The focused burrow survey may count as the first site visit.
- An additional pre-construction survey should be conducted within 30 days prior to ground disturbance to avoid direct take of BUOW.

The BUOW is a state candidate for listing as an endangered species under California Endangered Species Act (CESA). As such, BUOW currently receive the same legal protection afforded to a state listed threatened or endangered species (FGC sections 2074.2 and 2085). However, given that the BUOW is not yet listed as a threatened or endangered species, the California Department of Fish and Wildlife (CDFW) cannot issue an incidental take permit (ITP) authorizing take of CESA listed species for BUOW at this time. If BUOW are determined to be present within the project area prior to project implementation, then any potential project related impacts to BUOW would need to be avoided and coordination with the CDFW may be required.

Although there are no potential owl burrows within the proposed project footprint and the project is not likely to result in direct take of BUOW, construction related disturbances to nearby nesting BUOW could potentially result in nest failures or other indirect impacts to this species. In general, impacts to BUOW can be avoided by conducting work outside of their breeding season, which is identified as March 1 to September 1. If BUOW are found within the project area at the time of construction, all activities likely to affect the animal(s) would need to cease immediately and CDFW would need to be contacted to determine appropriate management actions. Regardless of survey results and conclusions given therein (**Appendix 2**), BUOW are protected by applicable state and federal laws. Importantly, nothing given in this report is intended to authorize any form of disturbance to BUOW. Such authorization must come from the appropriate regulatory agencies, including CDFW and United States Fish and Wildlife Service (USFWS).

Nesting Birds

In general, impacts to all bird species (common and special status) can be avoided by conducting work outside of the nesting season, which is generally January 1 to September 15 for raptors and February 1 to September 1 for passerine species. However, if all work cannot be conducted outside of nesting season, the following precautionary measures are recommended to ensure Migratory Bird Treaty Act (MBTA) and FGC compliance:

- Vegetation removal, including any tree removal or pruning, and structure demolition should be conducted outside the typical nesting season (i.e., between September 15 and December 31).
- To avoid impacts to nesting birds (common and special status) during the nesting season, a qualified Avian Biologist should conduct preconstruction nesting bird surveys prior to project related disturbance to suitable nesting areas to identify any active nests. The nesting bird surveys should be conducted no more than three (3) days prior to project initiation.

If no active nests are found, no further action would be required. If an active nest is found, the biologist should set appropriate no-work buffers around the nest which would be based upon the nesting species, its sensitivity to disturbance, nesting stage and expected types, intensity, and duration of disturbance. The nest(s) and buffer zones should be field checked weekly by a qualified biological monitor. The approved no-work buffer zone should be clearly marked in the field, within which no disturbance activity should commence until the qualified biologist has determined the young birds have successfully fledged and the nest is inactive..

Jurisdictional Waters

The result of the jurisdictional waters assessment is that there are no wetland or non-wetland waters of the United States (WOTUS) or waters of the State potentially subject to regulation by the United States Army Corps of Engineers (USACE) under Section 404 of the Clean Water Act (CWA), the Regional Water Quality Control Board (RWQCB) under Section 401 of the CWA and/or Porter Cologne Water Quality Control Act, or the California Department of Fish and Wildlife (CDFW) under Section 1602 of the California Fish and Game Code (FGC), respectively. Therefore, the project will not impact any jurisdictional waters and no state or federal jurisdictional waters permitting will be required.

Land Use Designations

The project is within the CVMSHCP boundary. Although the project site is not within any Conservation Areas and will not impact any Essential Ecological Processes or Biological Corridors and Linkages, the project site is adjacent (west of) the Willow Hole Conservation Area. Further, the proposed project is identified as a covered activity under the CVMSHCP; as a result, the project would benefit from streamlined permitting and incidental take coverage.

As a "covered activity" under the CVMSHCP, the project:

- *Is included in the list of activities anticipated and analyzed in the Plan.*
- *Is eligible for incidental take authorization under the federal Endangered Species Act and California Natural Community Conservation Planning Act.*
- *Can proceed without separate federal or state endangered species permits, as long as it complies with the Plan's requirements.*

As a "covered activity" under the CVMSHCP, the following are still required:

- The project must pay the Local Development Mitigation Fee (if outside Conservation Areas).
- The project must undergo a Joint Project Review (JPR) if within or adjacent to a Conservation Area.
- The project must demonstrate consistency with:
  - Conservation Objectives for the area.
  - Avoidance, Minimization, and Mitigation Measures for each Covered Species.
  - Land Use Adjacency Guidelines.

Therefore, the project will need to conform with the Guidelines for projects that are adjacent CVMSHCP Conservation Areas. Section 4.5 of the CVMSHCP identifies guidelines to avoid or minimize indirect effects from development sharing a common boundary with Conservation Areas. These Guidelines Are:

1) *Drainage* – Proposed Development adjacent to or within a Conservation Area shall incorporate plans to ensure that the quantity and quality of runoff discharged to the adjacent Conservation Area is not altered in an adverse way when compared with existing conditions. Stormwater systems shall be designed to prevent the release of toxins, chemicals, petroleum products, exotic plant materials or other elements that might degrade or harm biological resources or ecosystem

processes within the adjacent Conservation Area.

2) *Toxics* – Land uses proposed adjacent to or within a Conservation Area that use chemicals or generate byproducts such as manure that are potentially toxic or may adversely affect wildlife and plant species, Habitat, or water quality shall incorporate measures to ensure that application of such chemicals does not result in any discharge to the adjacent Conservation Area.
3) *Lighting* – For proposed Development adjacent to or within a Conservation Area, lighting shall be shielded and directed toward the developed area. Landscape shielding or other appropriate methods shall be incorporated in project designs to minimize the effects of lighting adjacent to or within the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.
4) *Noise* – Proposed Development adjacent to or within a Conservation Area that generates noise in excess of 75 dBA Leq hourly shall incorporate setbacks, berms, or walls, as appropriate, to minimize the effects of noise on the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.
5) *Invasives* – Invasive, non-native plant species shall not be incorporated in the landscape for land uses adjacent to or within a Conservation Area. Landscape treatments within or adjacent to a Conservation Area shall incorporate native plant materials to the maximum extent Feasible; recommended native species are listed in Table 4-112 [of the CVMSHCP]. The plants listed in Table 4-113 [of the CVMSHCP] shall not be used within or adjacent to a Conservation Area. This list may be amended from time to time through a Minor Amendment with Wildlife Agency Concurrence.
6) *Barriers* – Land uses adjacent to or within a Conservation Area shall incorporate barriers in individual project designs to minimize unauthorized public access, domestic animal predation, illegal trespass, or dumping in a Conservation Area. Such barriers may include native landscaping, rocks/boulders, fencing, walls and/or signage.
7) *Grading/Land Development* – Manufactured slopes associated with site Development shall not extend into adjacent land in a Conservation Area.

Additionally, the project proponent should be prepared to pay the CVMSHCP fees and restrict all project related impacts to existing ROW and/or other areas outside of the adjacent Willow Hole Conservation Area. No other CVMSHCP conservation or avoidance measures are expected.

Impact Analysis

a. *Less Than Significant With Mitigation Incorporated* – Implementation of the proposed project is not anticipated to have a potential for an adverse effect, either directly or through habitat modifications, on species identified as a candidate, sensitive, or special species in local or regional plans, policies, or regulations, or by the CDFW or USFWS. As stated above, only one sensitive species was observed during the reconnaissance-level field survey, but this occurrence was BUOW about 400 feet from the project area of potential effect. A BUOW habitat suitability assessment and focused burrow survey of the project area was conducted by HDR in February of 2025. The result of the habitat assessment and focused burrow survey was that no potential owl burrows or suitable surrogate burrows were observed in the survey area. However, one adult BUOW was observed approximately 400 feet east of the project site (east of Little

Morongo Road). Therefore, BUOW are present in the project area and focused BUOW surveys are required to determine if, when, and how the site is used by BUOW, and whether the proposed project may impact this species.

BIO-1 ***Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a qualified biologist in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version)4 prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground- disturbing activities. The information included in the survey results should be consistent with Appendix D of the Staff Report on Burrowing Owl Mitigation, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the Staff Report on Burrowing Owl Mitigation under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s) or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.***

Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a qualified biologist following the recommendations and guidelines provided in the Staff Report on Burrowing Owl Mitigation. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed.

The BUOW is a state candidate for listing as an endangered species under CESA. As such, BUOW currently receive the same legal protection afforded to a state listed threatened or endangered species (FGC sections 2074.2 and 2085). However, given that the BUOW is not yet listed as a threatened or endangered species, the CDFW cannot issue an incidental take permit (ITP) authorizing take of CESA listed species for BUOW at this time. If BUOW are

determined to be present within the project area prior to project implementation, then any potential project related impacts to BUOW would need to be avoided and coordination with the CDFW may be required. **MM BIO-1**, would ensure protection of this species in light of project implementation.

There is no suitable habitat for the any other special status species within the project site. Given that the proposed project would not impact any CVMSHCP Conservation Areas, under which the Coachella Valley milk-vetch and Coachella Valley fringe-toed lizard are all CVMSHCP Covered Species and CVMSHCP provides "take" authorization for Covered Species during otherwise lawful activities, by providing for the conservation of the Covered Species (refer to the discussion under issue "e" below). No other sensitive species have been identified as having a potential to exist within or be impacted by the proposed project. Therefore, with the implementation of **MM BIO-1,** the proposed project would have a less than significant potential to result in a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.

b. *Less Than Significant Impact* – Implementation of the proposed project has minimal potential to have an adverse effect on any riparian habitat or sensitive natural community identified in local or regional plans, policies, regulations, or by the CDFW or USFWS. As stated in the BRA provided as **Appendix 3** prepared by HDR, the project area does not contain any sensitive habitats, including any USFWS designated Critical Habitat for any federally listed species, and the project will not result in any loss or adverse modification of Critical Habitat. Furthermore, no intermittent or ephemeral dry washes that would meet the definitions of State and federal jurisdictional waters as defined by Section 1600 of the State of California FGC or "Waters of the United States" (WOTUS) as defined by Section 404 of the CWA occur on the project site. Therefore, no regulatory permits from these agencies will be required for this project. Based on the field survey conducted by HDR and the information contained in **Appendix 3,** no significant impacts to riparian habitat or other sensitive communities are anticipated to occur as a result of implementation of the proposed project.

c. *No Impact* – According to the data gathered by HDR in **Appendix 3**, no federally protected wetlands occur within the project footprint. Therefore, no CWA Sections 404/401 permitting through the USACE or RWQCB would be required. Furthermore, the project will not impact any aquatic resources or habitats subject to regulation by the CDFW under Section 1602 of the California FGC or the RWQCB under the Porter-Cologne Water Quality Control Act, respectively. Thus, implementation of the proposed project will have no potential to impact state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means. No mitigation is required.

d. *Less Than Significant With Mitigation Incorporated* – Based on the field survey of the project site, the project will not substantially interfere with the movement of any native resident or

migratory species or with established native or migratory wildlife corridors, or impede the use of native nursery sites. Habitat linkages provide connections between larger habitat areas that are separated by development. Wildlife corridors are similar to linkages but provide specific opportunities for animals to disperse or migrate between areas. A corridor can be defined as a linear landscape feature of sufficient width to allow animal movement between two comparatively undisturbed habitat fragments. Adequate cover is essential for a corridor to function as a wildlife movement area. It is possible for a habitat corridor to be adequate for one species yet still inadequate for others. Wildlife corridors are features that allow for the dispersal, seasonal migration, breeding, and foraging of a variety of wildlife species. Additionally, open space can provide a buffer against both anthropogenic disturbance and natural fluctuations in resources.

The proposed project is adjacent to Mission Creek, but as the area within which the project would be developed, in addition to the area west of the roadway, is developed or in the process of being developed, no wildlife movement is anticipated to occur within the area. Further, once constructed, the entirety of the project will serve as an at grade paved roadway, which would not hinder wildlife movement. However, the State does protect all migratory and nesting native birds. Further, the project site and surrounding area consists of habitat that is suitable to support nesting birds. Thus, the project area may include areas that function as nesting locations for native birds. To avoid impacting nesting birds as required by the MBTA and California FGC, the following mitigation measure shall be implemented:

BIO-4 ***To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior. The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre- construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Appropriate nest buffer distances shall be determined by the qualified biologist based upon the nesting species, observed behavior of the nesting individuals and their sensitivity to disturbance, nesting phenology, and intensity and duration of disturbance. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance.***

Thus, with implementation of the above measure, any effects on wildlife movement or the use of wildlife nursery sites can be reduced to a less than significant impact.

e. *Less Than Significant Impact* – Development of the proposed project would have a less than significant potential to conflict with any local policies or ordinances protecting biological resources. Impacts to biological resources have been addressed above under issues IV(a-d). Due to the nature of the proposed project—installing pavement within an existing dirt roadway alignment—no trees or other biological resources that might be protected exist within the project footprint. Therefore, the potential for the project to conflict with local policies or ordinances pertaining to biological resources would be considered less than significant.

f. *Less Than Significant With Mitigation Incorporated* – Please refer to the discussion under Conclusion and issue IV(a), above. The County of Riverside developed the CVMSHCP to enhance and maintain biological diversity and ecosystem processes while allowing future economic growth. The CVMSHCP sets Conservation Goals and Objectives to ensure the conservation of the Covered Species and conserved natural communities in the MSHCP Reserve System. In addition to setting Conservation Goals and Objectives for the Covered Species and conserved natural communities, the MSHCP has designated Core Habitat, Other Conserved Habitat, Essential Ecological Processes, and Biological Corridors and Linkages. The CVMSHCP area is divided into Conservation Areas based on a combination of ecological and jurisdictional factors. The CVMSHCP is intended to satisfy the legal requirements to authorize the "take" of species covered under the Plan during otherwise lawful activities, by providing for the conservation of the Covered Species. The BRA provided as **Appendix 3** concluded that the project concluded that the project area is outside any CVMSHCP Conservation Areas, but that the project will need to conform with the Guidelines for projects that are adjacent CVMSHCP Conservation Areas. Further, the proposed project is identified as a covered activity under the CVMSHCP. As described above, this does not exempt the project from conformance with the Guidelines referenced in **MM BIO-5**, below. Thus, the proposed project shall be required to adhere to the CVMSHCP guidelines through the implementation of **MM BIO-5.**

BIO-5 ***The project shall be required to comply with the provisions of the Coachella Valley Multi-Species Habitat Conservation Plan requirements for projects adjacent to Conservation Areas.***

1) ***Drainage – Proposed Development adjacent to or within a Conservation Area shall incorporate plans to ensure that the quantity and quality of runoff discharged to the adjacent Conservation Area is not altered in an adverse way when compared with existing conditions. Stormwater systems shall be designed to prevent the release of toxins, chemicals, petroleum products, exotic plant materials or other elements that might degrade or harm biological resources or ecosystem processes within the adjacent Conservation Area.***
2) ***Toxics – Land uses proposed adjacent to or within a Conservation Area that use chemicals or generate byproducts such as manure that are potentially toxic or may adversely affect wildlife and plant species, Habitat, or water quality shall incorporate measures to ensure that application of such chemicals does not result in any discharge to the adjacent Conservation Area.***
3) ***Lighting – For proposed Development adjacent to or within a Conservation Area, lighting shall be shielded and directed toward the developed area. Landscape shielding or other appropriate methods shall be incorporated in project designs***

to minimize the effects of lighting adjacent to or within the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.

4) *Noise – Proposed Development adjacent to or within a Conservation Area that generates noise in excess of 75 dBA Leq hourly shall incorporate setbacks, berms, or walls, as appropriate, to minimize the effects of noise on the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.*
5) *Invasives – Invasive, non-native plant species shall not be incorporated in the landscape for land uses adjacent to or within a Conservation Area. Landscape treatments within or adjacent to a Conservation Area shall incorporate native plant materials to the maximum extent Feasible; recommended native species are listed in Table 4-112 [of the CVMSHCP]. The plants listed in Table 4-113 [of the CVMSHCP] shall not be used within or adjacent to a Conservation Area. This list may be amended from time to time through a Minor Amendment with Wildlife Agency Concurrence.*
6) *Barriers – Land uses adjacent to or within a Conservation Area shall incorporate barriers in individual project designs to minimize unauthorized public access, domestic animal predation, illegal trespass, or dumping in a Conservation Area. Such barriers may include native landscaping, rocks/boulders, fencing, walls and/or signage.*
7) *Grading/Land Development – Manufactured slopes associated with site Development shall not extend into adjacent land in a Conservation Area.*

Therefore, with the above mitigation, the project as described would be consistent with the Conservation Goals and Objectives set forth in the CVMSHCP. Impacts are less than significant with mitigation incorporated.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
V. CULTURAL RESOURCES: Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource pursuant to §15064.5?	☐	☒	☐	☐
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	☐	☒	☐	☐
c) Disturb any human remains, including those interred outside of formal cemeteries?	☐	☐	☒	☐

SUBSTANTIATION: A cultural resources report has been prepared to evaluate the potential for cultural resources to occur within the project area of potential effect entitled "*Cultural Resources Assessment for Street Improvements for the Mission Springs Water District Regional Wastewater Reclamation Facility Project, Desert Hot Springs, Riverside County California*" prepared by Mojave Archaeological Consulting dated December 23, 2024 (**Appendix 4**). The following information is abstracted from this report. It provides an overview and findings regarding the cultural resources found within the project area.

Background

In 2019, MSWD certified an Environmental Impact Report (EIR) for the West Valley Water Reclamation Program for the construction of municipal wastewater collection and treatment systems that would facilitate the individual septic systems that overlie the Mission Creek aquifer. The planned program consisted of three components: construction of the Nancy Wright Regional Wastewater Reclamation Facility [Nancy Wright RWRF], construction of a conveyance system connecting existing sewered areas to the Nancy Wright RWRF, and construction of a collection system in an area MSWD refers to as M2. Prior to construction associated with these components, CRM TECH conducted a cultural resources assessment that included a records search and background research, Native American outreach, and a pedestrian field survey to identify any "historical resources" within the West Valley Water Reclamation Program project area at that time, including the Nancy Wright RWRF (Tang et al. 2018).

As part of the continued development of the Nancy Wright RWRF, MSWD will complete street improvements adjacent to the Nancy Wright RWFR. The roadways are currently dirt and will be paved. The paved roadways are anticipated to be 32-ft in width and will also include curbs, gutters, and future sidewalk construction (12-ft) for a total of a 44-ft wide right-of-way (ROW) along 19th Avenue, Little Morongo Road, and 20th Avenue. Additionally, stop signs and other signage will be installed. The project is anticipated to include ground disturbance along the 1.08 miles of roadway to include

clearing, grubbing, and subgrade construction using bulldozers, backhoes, graders, and other major equipment. As these activities expand the area covered and addressed by the previous 2018 cultural resources assessment, a letter report was prepared by Mojave Archaeological Consulting in December 2024 (**Appendix 4**) to identify and address any impacts to cultural resources associated with the newly planned roadwork.

In order to identify any "historical resources" as defined by CEQA, Mojave Archaeological Consulting reviewed background research, requested a new search of the Native American Heritage Commission (NAHC) Sacred Lands File (SLF) and a list of Native American contacts, conducted outreach with the Agua Caliente Band of Cahuilla Indians (ACBCI), and completed a pedestrian field survey. The investigation was carried out by Michelle Hart, M.A. Ms. Hart has more than 12 years of experience conducting cultural resource studies and meets the Secretary of Interior's professional qualifications standards for archaeology, architectural history, and history.

Mojave Archaeological Consulting assessed the proposed project site for potentially significant cultural resources under CEQA. Specifically, CEQA guidelines state "historical resources" include resources listed in, or determined to be eligible for listing in the California Register of Historical resources (or determined to be historically significant by the lead agency—generally, in cases where the resource would meet any of the criteria for listing on the California Register of Historical Resources). Portions of the project site have been covered by multiple previous cultural resource studies and the project site was again fully covered by the current investigation. Segments of three roads (19th Avenue, 20th Avenue, and Little Morongo Road) will be subject to paving and other disturbances as a result of the proposed project. These three roads date to the historic-era and are noted on topographic maps dating to the 1940's through 1950's. One of the roads (20th Avenue [33-008403/33-028053]) appears to have been evaluated previously under the criteria for listing in the National Register of Historic Places and the California Register of Historical Resources and was found not to be eligible. During the current survey, no artifacts or other historic materials were identified in association with the roads, and in general, all three of the roads appear to lack any important historic associations, significant or notable aspects of design or construction, or any demonstrated potential for additional data that would yield new information important to history. The roads remain in use today, were found to be modern in appearance, and overall, do not retain any historic character or aspects that would convey their 1940's to 1950's period of construction as they have been widened and substantially altered by grading, flood repair, and construction activities in recent years (as evidenced by aerial imagery and field verification). As such, 19th Avenue, 20th Avenue, and Little Morongo Road are not considered to be "historical resources" for the purposes of CEQA. No other cultural resources, either prehistoric, or historic, were found within the project site. Additionally, the area appears subject to sheetwash erosion as well as periodic heavy flooding from adjacent Mission Creek; it is unlikely any intact cultural deposits would be present in such a setting. Considering these findings, Mojave Archaeological Consulting recommends to the Mission Springs Water District that the project will have no impact to historical or archaeological resources.

However, it should be noted that during outreach efforts with the Agua Caliente Band of Cahuilla Indians (ACBCI), ACBCI expressed concerns regarding the sensitivity for Tribal cultural resources within the general area and specified that they would request the presence of "an approved Agua

Caliente Native American Cultural Monitor(s) during any ground disturbing activities."

No further cultural resources work is recommended as necessary for the proposed project activities. However, if potentially significant archaeological materials are encountered during construction, all work should be halted in the vicinity of the discovery until a qualified archaeologist can assess the significance and integrity of the find. If intact and significant archaeological remains are encountered, the impacts of the project should be mitigated appropriately. Any such discoveries, and subsequent evaluation and treatment, should be documented in a cultural resources report, which would be submitted to the SCIC (and the ACBCI THPO, as requested). Additionally, Health and Safety Code Section 7050.5, CEQA Statute & Guidelines Section 15064.5(e), and PRC Section 5097.98 mandate the process to be followed in the event of the discovery of human remains. Finally, if the project is expanded to include areas not covered by this survey or other recent cultural resource surveys, additional cultural resource investigations may be required.

Impact Analysis

a&b. *Less Than Significant With Mitigation Incorporated* – CEQA establishes that "a project that may cause a substantial adverse change in the significance of a historical resource is a project that may have a significant effect on the environment" (PRC §21084.1). "Substantial adverse change," according to PRC §5020.1(q), "means demolition, destruction, relocation, or alteration such that the significance of a historical resource would be impaired."

Per the above discussion and definition, no archaeological sites or isolates were recorded within the project boundaries; thus, none of them requires further consideration during this study. In light of this information and pursuant to PRC §21084.1, the following conclusions have been reached for the project:

- No historical resources within or adjacent to the project area have any potential to be disturbed as they are not within the proposed area in which the facilities will be constructed and developed, and thus, the project as it is currently proposed will not cause a substantial adverse change to any known historical resources.
- Sensitive Tribal and Archaeological Resources may be located in the soils underlying the roadways within which the paved roadway alignment will be installed. Mitigation is required to minimize any potential impacts thereof.

There is a potential to encounter cultural materials; however, unknown buried cultural materials cannot be discovered until excavation and earthmoving take place, and may be discovered during earthmoving operations associated with the project. As such, the following mitigation measures shall be implemented:

CUL-1 ***Should any cultural resources be encountered during construction of these facilities, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection shall be performed immediately by a qualified archaeologist. Responsibility for making this determination shall be with the District's onsite***

inspector. The archaeological professional shall assess the find, determine its significance, and make recommendations for appropriate mitigation measures within the guidelines of the California Environmental Quality Act.

CUL-2 ***Due to the heightened cultural sensitivity of the proposed project area, a Qualified Archaeologist (Secretary of the Interior's Standards and Guidelines) shall be present for ground-disturbing activities that occur within the proposed project area (which includes, but is not limited to, tree/shrub removal and planting, clearing/grubbing, grading, excavation, trenching, compaction, fence/gate removal and installation, drainage and irrigation removal and installation, hardscape installation [benches, signage, boulders, walls, seat walls, fountains, etc.], and archaeological work). A sufficient number of archaeological monitors shall be present each work day to ensure that simultaneously occurring ground disturbing activities receive thorough levels of monitoring coverage. A Monitoring and Treatment Plan that is reflective of the project mitigation shall be completed by the archaeological consultant and submitted to the District for dissemination to the ACBCI Cultural Resources Management Department. Once all parties review and approve the plan, it shall be adopted by the District – the plan must be adopted prior to permitting for the project. Any and all findings will be subject to the protocol detailed within the Monitoring and Treatment Plan.***

With the above mitigation measures, the potential for impacts to cultural resources will be reduced to a less than significant level. No additional mitigation is required.

c. *Less Than Significant Impact* – As noted in the discussion above, no available information suggests that human remains may occur within the Area of Potential Effect (APE) and the potential for such an occurrence is considered very low. Human remains discovered during the project will need to be treated in accordance with the provisions of HSC §7050.5 and PRC §5097.98, which is mandatory. State law (Section 7050.5 of the Health and Safety Code) as well as local laws requires that the Police Department, County Sheriff and Coroner's Office receive notification if human remains are encountered. Compliance with these laws is considered adequate mitigation for potential impacts. Thus, the potential for impact to discovery and treatment of human remains will be less than significant.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
VI. ENERGY: Would the project:				
a) Result in a potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operations?	☐	☒	☐	☐
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?	☐	☒	☐	☐

SUBSTANTIATION

Impact Analysis

a&b. *Less Than Significant With Mitigation Incorporated* – During construction, the proposed project will utilize construction equipment that is CARB approved, minimizing emissions generated and electricity required to the extent feasible (as outlined under Section III, Air Quality, above). As stated in Section III, Air Quality, the construction of the proposed Street Improvement Project would require mitigation measures to minimize emissions impacts from construction equipment use. These mitigation measures also apply to energy resources as they require equipment not in use for 5 minutes to be turned off, and for electrical construction equipment to be used where available. These measures would prevent a significant impact during construction due to wasteful, inefficient, or unnecessary consumption of energy resources, and would also conform to the CARB regulations regarding energy efficiency.

Southern California Edison Company (SCE) is the primary distribution provider for electricity in the project area. According to the City of Desert Hot Springs General Plan Environmental Impact Report (General Plan EIR), in the 2018 fiscal year, SCE sold approximately 87,143 million kilowatt hours (kWh) of electricity; approximately 46% of the electricity that SCE delivered to customers came from carbon-free resources, including solar energy (approximately 13%), wind energy (approximately 13%), and geothermal energy (approximately 8%). The City's General Plan EIR provides the following analysis related to new development under Chapter 4.6, Energy:

"New development and land use turn over would be required to comply with statewide mandatory energy requirements outlined in Title 24, Part 6, of the California Code of Regulations (the CalGreen Code), which would decrease estimated electricity consumption in new and/or retrofitted structures. Additional electricity reductions would be achieved through the implementation of Mitigation Measure GHG-1C, which requires the adoption of a Zero Net Energy (ZNE) ordinance. The adoption and implementation of a ZNE ordinance would require increased building efficiency and the installation of renewable energy infrastructure (e.g.,

photovoltaic (PV) systems and/or windmills) to offset the building/structure's energy consumption."

A ZNE ordinance has not yet been adopted by the City. Furthermore, the proposed project would be required to comply with Title 24, Part 6, of the California Code of Regulations (the CalGreen Code). Additionally, in July 2013, the City of Desert Hot Springs adopted an Energy Action Plan (EAP), to which the project will be required to adhere. However, the operation of the roadways will not require a new source of energy. This is because the paved roadways serve as transportation corridors, and do not require energy to operate, beyond the energy required to power stop lights. Stop lights are not planned to be developed as part of the proposed project. No natural gas would be required to operate the proposed project, and trips to the project footprint would occur only on an as needed basis for maintenance purposes. As such, petroleum consumption associated with implementation of the Street Improvement Project would not be considered unnecessary, inefficient, or wasteful.

According to SCE's website[6], SCE is committed to delivering power reliably and to meet demand; SCE is expanding and upgrading the transmission and distribution networks to meet the region's growing demand for electricity, and improve grid performance, while meeting California's ambitious renewable-power goals. As such, it is anticipated that SCE will continue to have ample power supply to serve the construction of the project without the need for additional electrical capacity. Therefore, given the lack of energy required to operate the proposed project, it is not anticipated that the project would either result in a potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operations, or conflict with or obstruct a state or local plan for renewable energy or energy efficiency. Impacts under these issues are considered less than significant.

[6] SCE, 2025. Meeting Demand. https://www.sce.com/about-us/reliability/meeting-demand (01/08/25)

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
VII. GEOLOGY AND SOILS: Would the project:				
a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury, or death involving:				
(i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	☐	☐	☒	☐
(ii) Strong seismic ground shaking?	☐	☐	☒	☐
(iii) Seismic-related ground failure, including liquefaction?	☐	☐	☒	☐
(iv) Landslides?	☐	☐	☒	☐
b) Result in substantial soil erosion or the loss of topsoil?	☐	☒	☐	☐
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in onsite or offsite landslide, lateral spreading, subsidence, liquefaction or collapse?	☐	☒	☐	☐
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property?	☐	☐	☒	☐
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	☐	☐	☒	☐
f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	☐	☒	☐	☐

SUBSTANTIATION:

Impact Analysis

a. i. Ground Rupture

Less Than Significant Impact – The project footprint is located in the City of Desert Hot Springs within the County of Riverside, which is situated proximate to several active faults, including the North and South Branches of the San Andreas fault, which are considered to be Alquist-Priolo fault zones, as well as the Garnet Hill Fault, which is a Riverside County Designated Fault Zone. **Figure VII-1** shows where these faults are located as depicted in the City of Desert Hot Springs General Plan, which depicts faults within the City boundary as well as within and around its Sphere of Influence. According to **Figure VII-1**, the footprint is located not within an Alquist-Priolo fault zone, but the Banning Strand of the San Andreas Fault Zone traverses the area just north of the project. The proposed roadway would not cross through an active fault zone, and therefore the potential for fault rupture within the paved roadway alignment is considered less than significant. The proposed project would have a less than significant potential to expose people or structures to rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map.

ii. Strong Seismic Ground Shaking

Less Than Significant Impact – As stated in the discussion above, several faults run through the City, and as with much of southern California, the proposed paved roadway will be subject to strong seismic ground shaking impacts should any major earthquakes occur in the future, particularly due to the site's location north and south of two fault zones, as shown in **Figure VII-1**. Construction of the proposed roadway improvements would be temporary, and would be developed at or below grade and outdoors. Construction workers would generally only be at risk when working indoors. This is because seismic ground shaking may cause structural damage that could affect persons inside structures to be exposed to risk associated with strong seismic ground shaking when indoors or atop a roof of a structure. Overall, construction would be temporary in nature and the probability of seismic ground shaking during construction is low. Thus, construction impacts would be less than significant.

The potential impacts to roadways due to strong seismic groundshaking consists of pavement buckling and damage, with minimal potential harm to humans unless a person is on a roadway damaged by the groundshaking. The California Professional Engineers Act (Building and Professions Code Sections 6700-6799) and the Codes of Professional Conduct, as administered by BPELS, provide the basis for regulating and enforcing engineering practice in California. Many such facilities exist and function within areas susceptible to strong ground shaking effects. Therefore, given that the proposed project consists of paved roadway that will be constructed within existing dirt ROW roadway alignments and that no structures will be developed in support of the proposed project, there is a less than significant potential for people or structures to be exposed to strong seismic ground shaking.

iii. Seismic-Related Ground Failure Including Liquefaction

Less Than Significant Impact – The three factors determining whether a site is likely to be

subject to liquefaction include seismic shaking, type and consistency of earth materials, and groundwater level. Liquefaction of saturated cohesionless soils can be caused by strong ground motion resulting from earthquakes. Soil liquefaction is a phenomenon in which saturated, cohesionless soils lose their strength due to the build-up of excess pore water pressure during cyclic loading such as that induced by earthquakes. According to the City of Desert Hot Springs General Plan Seismic Hazards Map (**Figure VII-1**), the project site is located within a general area known to be susceptible to liquefaction. As with other ground failure potential, paved roadways are not susceptible to significant adverse effects associated with liquefaction. Damage to paved roadways can occur, but can be repaired and placed back into operation with no loss of human life. Therefore, potential impacts associated with seismic-related ground failure would be considered less than significant. No mitigation is required.

iv. Landslide

Less Than Significant Impact – According to the City of Desert Hot Springs General Plan EIR, Landslides are found along the perimeter of the City on properties abutting the surrounding hills and mountains. The proposed project footprint is located in the southern portion of the City near the I-10 and is in a relatively flat area. Thus, the project appears to be located within an area of low susceptibility to landslides. Therefore, potential impacts associated with landslides are considered less than significant. No mitigation is required.

b. *Less Than Significant With Mitigation Incorporated* – The majority of the project area has been graded and compacted because the proposed Street Improvement Project would occur within existing dirt road ROW. The proposed Street Improvement Project will result in land disturbance within dirt roadways and adjacent rights-of-way to accommodate the footprint necessary to conduct construction of the paved roadway. Drainage will be improved as part of the installation of the paved roadway, but overall existing drainage patterns will remain in place once the pavement is installed to create a paved roadway alignment. This project will result in the disturbance of more than one acre of land and will require filing a Notice of Intent (NOI), securing a National Pollutant Discharge Elimination System (NPDES), general construction stormwater discharge permit, and preparation and implementation of a Stormwater Pollution Prevention Plan (SWPPP). The SWPPP will include but not be limited to the following measures to mitigate potential impacts associated with erosion and surface water quality degradation during construction:

GEO-1 ***Stored backfill material shall be covered with water resistant material during periods of heavy precipitation to reduce the potential for rainfall erosion of stored backfill material. Where covering is not possible, measures such as the use of straw bales or sand bags shall be used to capture and hold eroded material on the project site for future cleanup such that erosion does not occur.***

GEO-2 ***Excavated areas shall be backfilled and compacted such that erosion does not occur.***

GEO-3 ***All exposed, disturbed soil (trenches, stored backfill, etc.) will be sprayed with water or soil binders twice a day or more frequently if fugitive dust is observed migrating***

from the site within which the paved roadway is being installed.

With implementation of the above mitigation measures, any impacts are considered less than significant. No further mitigation is necessary.

c. *Less Than Significant With Mitigation Incorporated* – As stated under issues VII(a[iii]) and VII(a[iv]) above, the project footprint does not traverse through an area that is susceptible to landslides. However, the project does traverse through an area that may be susceptible to liquefaction. This indicates that the project footprint and general area may be underlain by unstable soils, or be affected by subsidence, lateral spreading, or collapse. However, the proposed project consists of the installation of pavement within existing dirt roadway alignments. As stated under issues VII(a[iii]) and VII(a[iv]) above, damage to roadways from soil instability can occur, but can be repaired and placed back into operation with no loss of human life. However, unknown soil instability may exist at the project site, and soil instability from liquefaction, subsidence, lateral spreading, and settlement can cause roadway damage, and to ensure that the roadways remain operable and navigable, mitigation is required to avoid significant effects and minimize impacts under this issue through ensuring that a project specific geotechnical report is prepared and that the project specific design recommendations are incorporated into the roadway design:

GEO-4 ***Prior to construction of each improvement, a design-level geotechnical investigation, including collection of project-specific subsurface data, if appropriate, shall be completed. The geotechnical evaluation shall identify all potential seismic hazards including fault rupture, and characterize the soil profiles, including liquefaction potential, expansive soil potential, subsidence, and landslide potential. The geotechnical investigation shall recommend site-specific design criteria to mitigate for seismic and non-seismic hazards, such as special foundations and structural setbacks, and these recommendations shall be incorporated into the design of the paved roadway.***

With implementation of the above mitigation measure, the proposed project has a less than significant potential to be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in onsite or offsite landslide, lateral spreading, subsidence, liquefaction or collapse.

d. *Less Than Significant Impact* – The entirety of the proposed project will be located at grade. Additionally, according to the United States Department of Agriculture (USDA) Natural Resources Conservation Service Web Soil Survey (**Appendix 5**), the majority of the project area is underlain by gravelly, cobbly, and fine sand type soils that are not considered expansive. Expansive soils are typically in the clay soil family, which are not present within the project footprint. Given the above, the proposed project would have a less than significant potential to be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property.

e. *Less Than Significant Impact* – The proposed project proponent is MSWD, and the overall

purpose of the proposed Street Improvement Project is to pave the roadways surrounding the Nancy Wright RWRF. No septic systems or alternative wastewater disposal systems are proposed as part of the project. Thus, no impacts related to the use of septic tanks or alternative water disposal systems will occur.

f. *Less Than Significant With Mitigation Incorporated* – The potential for discovering paleontological resources during development of the project is possible, but not likely given that the area of disturbance has been previously disturbed. If previously unknown potentially unique paleontological resources are uncovered during excavation or construction of the paved roadway alignment, significant impacts could occur. Thus, even with a low potential for encountering subsurface paleontological resources, it is necessary to incorporate contingency mitigation to ensure that accidental exposure of such resources is managed in a manner to protect the valuable information that can be gained from such exposure during construction. Mitigation would ensure that impacts to paleontological resources are reduced to a level of less than significant. Thus, because paleontological resources are located beneath the surface and can be discovered as a result of ground disturbance activities, the following measure shall be implemented:

GEO-5 ***Should any paleontological resources be encountered during construction of the project, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection should be performed immediately by a qualified paleontologist. Responsibility for making this determination shall be with the MSWD's onsite inspector. The paleontological professional shall assess the find, determine its significance, and determine appropriate management measures within the guidelines of the California Environmental Quality Act that shall be implemented to minimize any impacts to a paleontological resource.***

The implementation of **MM GEO-5** would mitigate impacts to potentially significant paleontological resources through the creation of procedures to address circumstances in which such resources are uncovered during constriction. This would ensure that impacts under this issue are lowered to a level of less than significant.

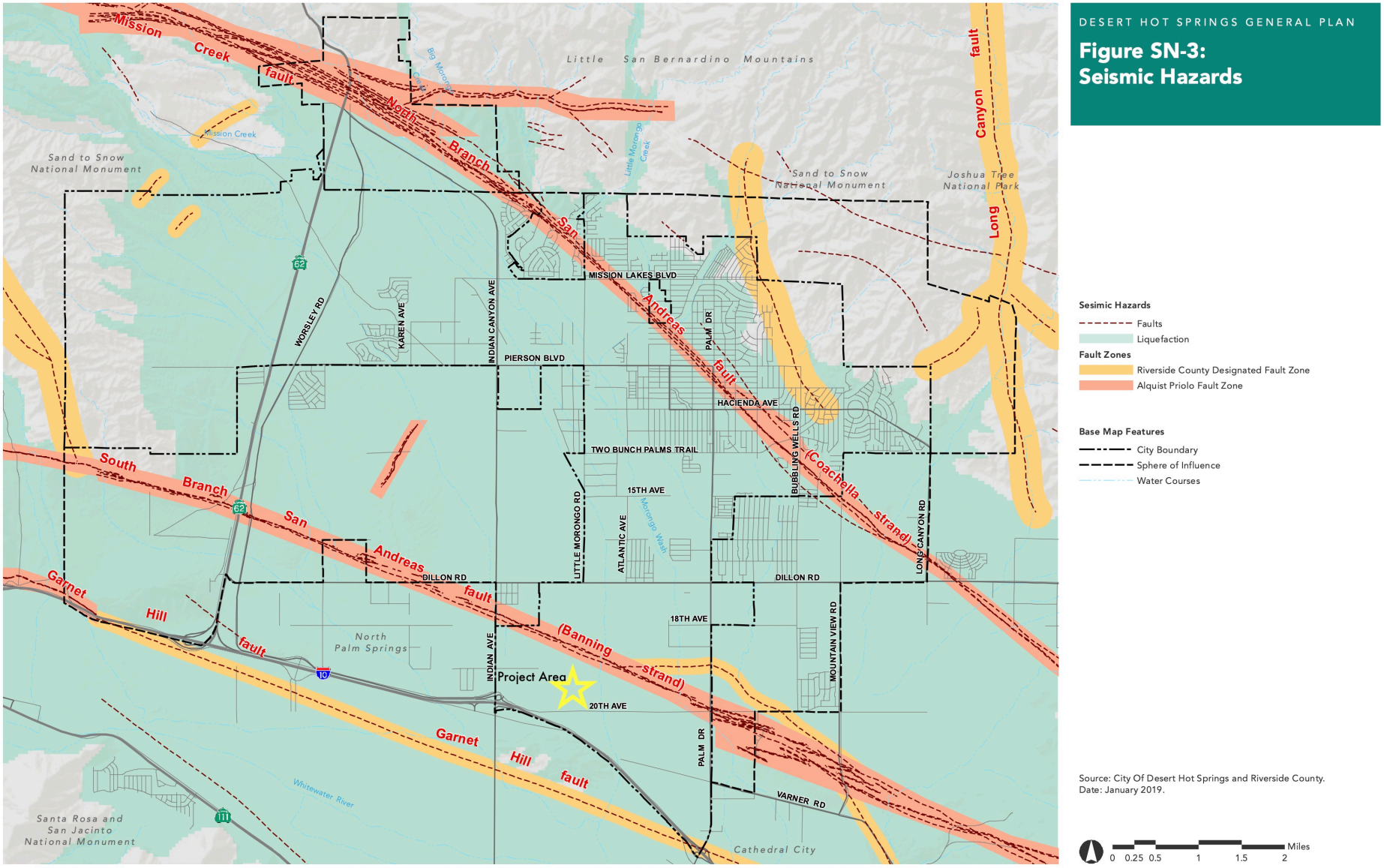


FIGURE VII-1

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Seismic Hazards

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
VIII. GREENHOUSE GAS EMISSIONS: Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	☐	☐	☒	☐
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	☐	☐	☒	☐

SUBSTANTIATION: The following information utilized in this section of the Initial Study was obtained from the following technical study: *Mission Springs Water District Air Quality & Greenhouse Gas Assessment prepared* by Urban Crossroads dated February 4, 2025. This technical study is provided as **Appendix 2** to this document.

Climate Change Setting

Global climate change (GCC) is the change in average meteorological conditions on the earth with respect to temperature, precipitation, and storms. The majority of scientists believe that the climate shift taking place since the Industrial Revolution is occurring at a quicker rate and magnitude than in the past. Scientific evidence suggests that GCC is the result of increased concentrations of GHGs in the earth's atmosphere, including carbon dioxide (CO_2), methane (CH_4), nitrous oxide (N_2O), and fluorinated gases. The majority of scientists believe that this increased rate of climate change is the result of GHGs resulting from human activity and industrialization over the past 200 years.

An individual project like the proposed project evaluated in this memo cannot generate enough GHG emissions to affect a discernible change in global climate. However, the proposed project may participate in the potential for GCC by its incremental contribution of GHGs combined with the cumulative increase of all other sources of GHGs, which when taken together constitute potential influences on GCC. Because these changes may have serious environmental consequences, this memo will evaluate the potential for the proposed project to have a significant effect upon the environment as a result of its potential contribution to the greenhouse effect.

GCC refers to the change in average meteorological conditions on the earth with respect to temperature, wind patterns, precipitation and storms. Global temperatures are regulated by naturally occurring atmospheric gases such as water vapor, CO_2, N_2O, CH_4, hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulfur hexafluoride (SF_6). These particular gases are important due to their residence time (duration they stay) in the atmosphere, which ranges from 10 years to more than 100 years. These gases allow solar radiation into the earth's atmosphere, but prevent radiative heat from escaping, thus warming the earth's atmosphere. GCC can occur naturally as it has in the past

with the previous ice ages.

Gases that trap heat in the atmosphere are often referred to as GHGs. GHGs are released into the atmosphere by both natural and anthropogenic activity. Without the natural GHG effect, the earth's average temperature would be approximately 61 degrees Fahrenheit (°F) cooler than it is currently. The cumulative accumulation of these gases in the earth's atmosphere is considered to be the cause for the observed increase in the earth's temperature.

For the purposes of this analysis, emissions of CO_2, CH_4, and N_2O were evaluated because these gases are the primary contributors to GCC from development projects. Although there are other substances such as fluorinated gases that also contribute to GCC, these fluorinated gases were not evaluated as their sources are not well-defined and do not contain accepted emissions factors or methodology to accurately calculate these gases.

Standards of Significance

According to the *CEQA Guidelines* Appendix G thresholds, to determine whether impacts from GHG emissions are significant. Would the project:

- **Threshold 1**: Generate GHG emissions, either directly or indirectly, that may have a significant impact on the environment?
- **Threshold 2**: Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of GHGs?

The evaluation of an impact under CEQA requires measuring data from a project against both existing conditions and a "threshold of significance." For establishing significance thresholds, the Office of Planning and Research's amendments to the *CEQA Guidelines* Section 15064.7(c) state "[w]hen adopting thresholds of significance, a lead agency may consider thresholds of significance previously adopted or recommended by other public agencies, or recommended by experts, provided the decision of the lead agency to adopt such thresholds is supported by substantial evidence."

CEQA Guidelines Section 15064.4(a) further states, ". . . A lead agency shall have discretion to determine, in the context of a particular project, whether to: (1) Use a model or methodology to quantify greenhouse gas emissions resulting from a project, and which model or methodology to use . . .; or (2) Rely on a qualitative analysis or performance-based standards."

CEQA Guidelines Section 15064.4 provides that a lead agency should consider the following factors, among others, in assessing the significance of impacts from greenhouse gas emissions:

- **Consideration #1:** The extent to which the project may increase or reduce greenhouse gas emissions as compared to the existing environmental setting.
- **Consideration #2:** Whether the project emissions exceed a threshold of significance that the lead agency determines applies to the project.
- **Consideration #3:** The extent to which the project complies with regulations or requirements

adopted to implement a statewide, regional, or local plan for the reduction or mitigation of greenhouse gas emissions. Such regulations or requirements must be adopted by the relevant public agency through a public review process and must reduce or mitigate the project's incremental contribution of greenhouse gas emissions. In determining the significance of impacts, the lead agency may consider a project's consistency with the State's long-term climate goals or strategies, provided that substantial evidence supports the agency's analysis of how those goals or strategies address the project's incremental contribution to climate change and its conclusion that the project's incremental contribution is not cumulatively considerable.

Establishment of Significance Thresholds

The City of Desert Hot Springs has not adopted its own numeric threshold of significance for determining impacts with respect to GHG emissions. A screening threshold of 3,000 MTCO2e/yr to determine if additional analysis is required is an acceptable approach for small projects. This approach is a widely accepted screening threshold used by the City of Desert Hot Springs and numerous cities in the SSAB and is based on the SCAQMD staff's proposed GHG screening threshold for stationary source emissions for non-industrial projects, as described in the SCAQMD's Interim CEQA GHG Significance Threshold for Stationary Sources, Rules and Plans ("SCAQMD Interim GHG Threshold"). The SCAQMD Interim GHG Threshold identifies a screening threshold to determine whether additional analysis is required. As noted by the SCAQMD:

"…the…screening level for stationary sources is based on an emission capture rate of 90% for all new or modified projects...the policy objective of [SCAQMD's] recommended interim GHG significance threshold proposal is to achieve an emission capture rate of 90% of all new or modified stationary source projects. A GHG significance threshold based on a 90% emission capture rate may be more appropriate to address the long-term adverse impacts associated with global climate change because most projects will be required to implement GHG reduction measures. Further, a 90% emission capture rate sets the emission threshold low enough to capture a substantial fraction of future stationary source projects that will be constructed to accommodate future statewide population and economic growth, while setting the emission threshold high enough to exclude small projects that will in aggregate contribute a relatively small fraction of the cumulative statewide GHG emissions. This assertion is based on the fact that [SCAQMD] staff estimates that these GHG emissions would account for slightly less than 1% of future 2050 statewide GHG emissions target (85 [MMTCO2e/yr]). In addition, these small projects may be subject to future applicable GHG control regulations that would further reduce their overall future contribution to the statewide GHG inventory. Finally, these small sources are already subject to [Best Available Control Technology] (BACT) for criteria pollutants and are more likely to be single-permit facilities, so they are more likely to have few opportunities readily available to reduce GHG emissions from other parts of their facility."

Thus, and based on guidance from the SCAQMD, if a non-industrial project would emit GHGs less than 3,000 MTCO2e/yr, the project is not considered a substantial GHG emitter and the GHG impact is less than significant, requiring no additional analysis and no mitigation. Conversely, if a non-industrial project would emit GHGs in excess of 3,000 MTCO2e/yr, then the project could be considered a substantial GHG emitter, requiring additional analysis and potential mitigation. As

previously discussed, a screening threshold of 3,000 MTCO2e/yr is an acceptable approach for small projects to determine if additional analysis is required and is therefore applied for this project.

Impact Analysis

a. *Less Than Significant Impact* – The estimated GHG emissions for the project land use are summarized in Table VIII-1. The estimated GHG emission includes emissions from Carbon Dioxide (CO2), Methane (CH4), Nitrous Oxide (N2O), and Refrigerants (R). As shown in Table VIII-1, the project would generate a total of approximately 5.67 MTCO2e/yr. Detailed model outputs for the proposed project are presented in Attachment A of **Appendix 2**.

Table VIII-1: Emissions (Metric Tons CO_2e)

Source	Emissions (MT/year)				
	CO_2	CH_4	N_2O	Refrigerants	Total CO_2e
Annual construction-related emissions amortized over 30 years	168.00	0.01	<0.05	0.03	170.00
Total CO_2e (All Sources)	**5.67**				

As shown in Table VIII-1, the project will result in approximately 5.67 $MTCO_2e$/yr; the proposed project would not exceed the City's screening threshold of 3,000 $MTCO_2e$/yr. Thus, the project would not have the potential to result in a cumulatively considerable impact with respect to GHG emissions and project GHG emissions would have a less than significant impact.

b. *Less Than Significant Impact* – Pursuant to 15604.4 of the CEQA Guidelines, a lead agency may rely on qualitative analysis or performance-based standards to determine the significance of impacts from GHG emissions.

The 2022 Scoping Plan for Achieving Carbon Neutrality (2022 Scoping Plan) lays out a path to achieve targets for carbon neutrality and reduce anthropogenic GHG emissions by 85% below 1990 levels no later than 2045, as directed by Assembly Bill 1279. The actions and outcomes in the plan will achieve significant reductions in fossil fuel combustion by deploying clean technologies and fuels, further reductions in short-lived climate pollutants, support for sustainable development, increased action on natural and working lands to reduce emissions and sequester carbon, and the capture and storage of carbon.

The project is consistent with the applicable policies specified for the project area in SCAG's Sustainable Community Strategy/Regional Transportation Plan, which pursuant to SB 375 calls for the integration of transportation for achievement of the GHG-emissions target for the region. Thus, a less than significant impact related to GHG emissions from project construction and operation would occur and no mitigation is required.

This project involves the construction paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development

in the area that may be served by these roadway improvements, designed to align with the goals of the City's CAP. Sustainable construction practices will be implemented to minimize environmental impact and reduce GHG emissions. Measures will be taken to protect local ecosystems and engage with the community to address any concerns. By adhering to the CAP's objectives, this project aims to contribute positively to the City's sustainability goals while ensuring the efficient delivery of essential services.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
IX. HAZARDS AND HAZARDOUS MATERIALS: Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	☐	☒	☐	☐
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	☐	☒	☐	☐
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	☐	☐	☒	☐
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	☐	☐	☒	☐
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area?	☐	☐	☐	☒
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	☐	☒	☐	☐
g) Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?	☐	☐	☒	☐

SUBSTANTIATION

Impact Analysis

a&b. *Less Than Significant With Mitigation Incorporated* – The project should not create a significant

hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials; but it may create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment during construction. During construction, there is a potential for accidental release of petroleum products in sufficient quantity to pose a significant hazard to people and the environment. The following mitigation measure will be incorporated into the SWPPP prepared for the project and it would reduce potentially significant hazard impacts to a less than significant level:

HAZ-1 ***All accidental spills or discharge of hazardous material during construction activities shall be reported to the Certified Unified Program Agency and shall be remediated in compliance with applicable state and local regulations regarding cleanup and disposal of the contaminant released. The contaminated waste will be collected and disposed of at an appropriately a licensed disposal or treatment facility. This measure shall be incorporated into the SWPPP prepared for the proposed project. Prior to accepting the site as remediated, the area contaminated shall be tested to verify that any residual concentrations meet the standard for future residential or public use of the site.***

Additionally, roadways adjacent to and within the project footprint are public roads that can be used by any common carrier to or from the local area. For such transporters, the existing regulatory mandates ensure that the hazardous materials and any hazardous wastes transported to and from the project site will be properly managed. These regulations are codified in Titles 8, 22, and 26 of the California Code of Regulations. For example, maintenance trucks for construction equipment must transport their hazardous materials in appropriate containers, such as tanks or other storage devices. In addition, the haulers must comply with all existing applicable federal, state and local laws and regulations regarding transport, use, disposal, handling and storage of hazardous wastes and material, including storage, collection and disposal. Compliance with these laws and regulations related to transportation will minimize potential exposure of humans or the environment to significant hazards from transport of such materials and wastes.

The proposed project will install 1.08 miles of paved roadways within existing dirt roadway alignments. The paved roadway will be installed at grade within existing dirt roadway ROW alignments; once constructed, the roadway will be a paved roadway. The paved roadway would function in a similar manner to that which occurs under present conditions. For instance, the roadways act as a means of transport for vehicles carrying various materials, some of which potentially hazardous, at present and will continue to do so once improved. There will be no greater risk than that which presently exists within this corridor as a result of implementation of the proposed Street Improvement Project. Thus, no greater potential to create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials exists as a result of implementing the proposed project. Impacts are therefore less than significant with mitigation incorporated.

c. *Less Than Significant Impact* – The proposed project footprint is not located in close proximity

to schools, and all schools are located more than one quarter mile from the project footprint. As previously stated, the project will involve the use of petroleum products and exhaust emissions with construction activities, but will be minimal, as stated under the Air Quality Section of this document. The handling of all hazardous or potentially hazardous materials during construction would comply with all applicable federal, state, and local agencies and regulations pertaining to the handling and use of hazardous materials. Adherence to these policies and regulations will ensure that the project will not emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste, and further, as no schools are located within one-quarter mile of the project, hazards related to school proximity would not occur during either construction or operation of the proposed project. Any impacts under this issue are considered less than significant, and no mitigation is required.

d. *Less Than Significant Impact* – The proposed project footprint is not located in an area that has been included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result it will not create a significant hazard to the public or environment. According to the California State Waterboard's GeoTracker, which provides information regarding Leaking Underground Storage Tanks, there are no locations within a 2,500 foot radius of any of the proposed project facilities that is identified as Leaking Underground Storage Tank (LUST) site or Department of Toxic Substances Control (DTSC) site (**Figure IX-1** see GeoTracker figure), nor are there any remediated LUST or DTS cleanup sites. Furthermore, the nature of the proposed project is not such that persons working or residing in the area would be exposed to any hazards from any nearby contaminated sites, particularly as the proposed pavement installation will be installed within existing, disturbed dirt roadways. Further, according to the Phase I Environmental Site Assessment that was prepared for the Mission Springs Water District West Valley Water Reclamation Program Environmental Impact Report,[7] which is the site that the new paved roadway will serve:

"No known past or present land usage has posed an environmental impact to the project site. No drums, buckets, or other containers, which might pose an adverse environmental impact to the parcel, were observed. No significant soil staining, chemical odor, or distressed vegetation were noted.

There are no sites listed in environmental regulatory databases within the respective ASTM search radii within 1 mile of the project site. Based on the results of our Vapor Encroachment Screen (VES), Tier 1 screening, a VES at the WVWRF site can be ruled out.

The Phase I ESA has revealed no evidence of recognized environmental conditions (RECs), historical recognized environmental conditions (HRECs), or controlled recognized environmental conditions (CRECs) indicative of releases or threatened releases of hazardous substances on, at, in, or to the WVWRF site."

[7] Office of Land Use and Climate Sustainability, 2019. Mission Springs Water District West Valley Water Reclamation Program. https://ceqanet.opr.ca.gov/2019029091/2 (Accessed 01/09/25)

Therefore, the proposed Street Improvement Project is not anticipated to create a significant hazard to the population or to the environment from their implementation. Impacts are considered less than significant. No mitigation is required.

e. *No Impact* – The Palm Springs International Airport is the closest airport to the proposed Street Improvement Project. Based on a review of Google Maps, the proposed Street Improvement Project footprint is located approximately 4 miles north of the Palm Springs International Airport, located in the City of Palm Springs. The proposed project footprint is not located within an Influence Area identified in the Palm Springs International Airport section of the Riverside County Airport Land Use Commission's Compatibility Plan.[8] Given the large distance between the proposed project and nearby airports, project implementation would not result in a safety hazard for people residing or working in the project area. Furthermore, there are no private airstrips/public use airports located within two miles of the project site. Therefore, the development of the proposed Street Improvement Project would have no potential to result in a safety hazard or excessive noise for people residing or working in the project area.

f. *Less Than Significant With Mitigation Incorporated* – The proposed project will be located within existing roadways within the City of Desert Hot Springs. The proposed Street Improvement Project will not be developed within any emergency response or evacuation route. Primary roadways within the project footprint that would be used during an emergency or evacuation order would be Dillon Road (north) and Indian Avenue (west). As the whole of Little Morongo Road south of Dillon Road is not paved, nor are 19th and 20th Avenue, the proposed project would contribute to improving these local roadways access, thereby improving evacuation circulation during an emergency when compared to the existing dirt roadways. The proposed project would not be installed within these major roadways. At no time during the installation of paved roadway will the entirety of this roadway be closed. The project would close one lane at a time, which would allow for through-traffic so long as a traffic management plan is developed and implemented; without the implementation of a traffic management plan, impacts could be significant and unavoidable. As such, please refer to the Transportation/Traffic Section of this document, Section XVII. **MM TRAN-1** shall be implemented to address any potential traffic disruption and emergency access issues on area roadways. Impacts are reduced to a less than significant level with mitigation incorporated. No additional mitigation is required.

g. *Less Than Significant Impact* – The proposed project would not expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands. The proposed project area is located within the southern portion of the City of Desert Hot Springs, as such, the project is not located within or adjacent to a fire hazard zone (**Figure IX-2**). The project will not construct any habitable structures. The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing

[8] Riverside County, 2005. *Riverside County Airport Land Use Compatibility Plan Policy Document.* https://rcaluc.org/sites/g/files/aldnop421/files/migrated/Portals-13-PDFGeneral-plan-newplan-18--20Vol.-201-20Palm-20Springs-20International.pdf (Accessed 01/09/25)

roadway condition, which is simply compacted dirt. Roadways are not typically susceptible to wildfire hazards and the development of the proposed paved roadway will not increase the risk of wildland fires to nearby residences and structures. Therefore, the proposed project would have a less than significant expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires. No mitigation is required.

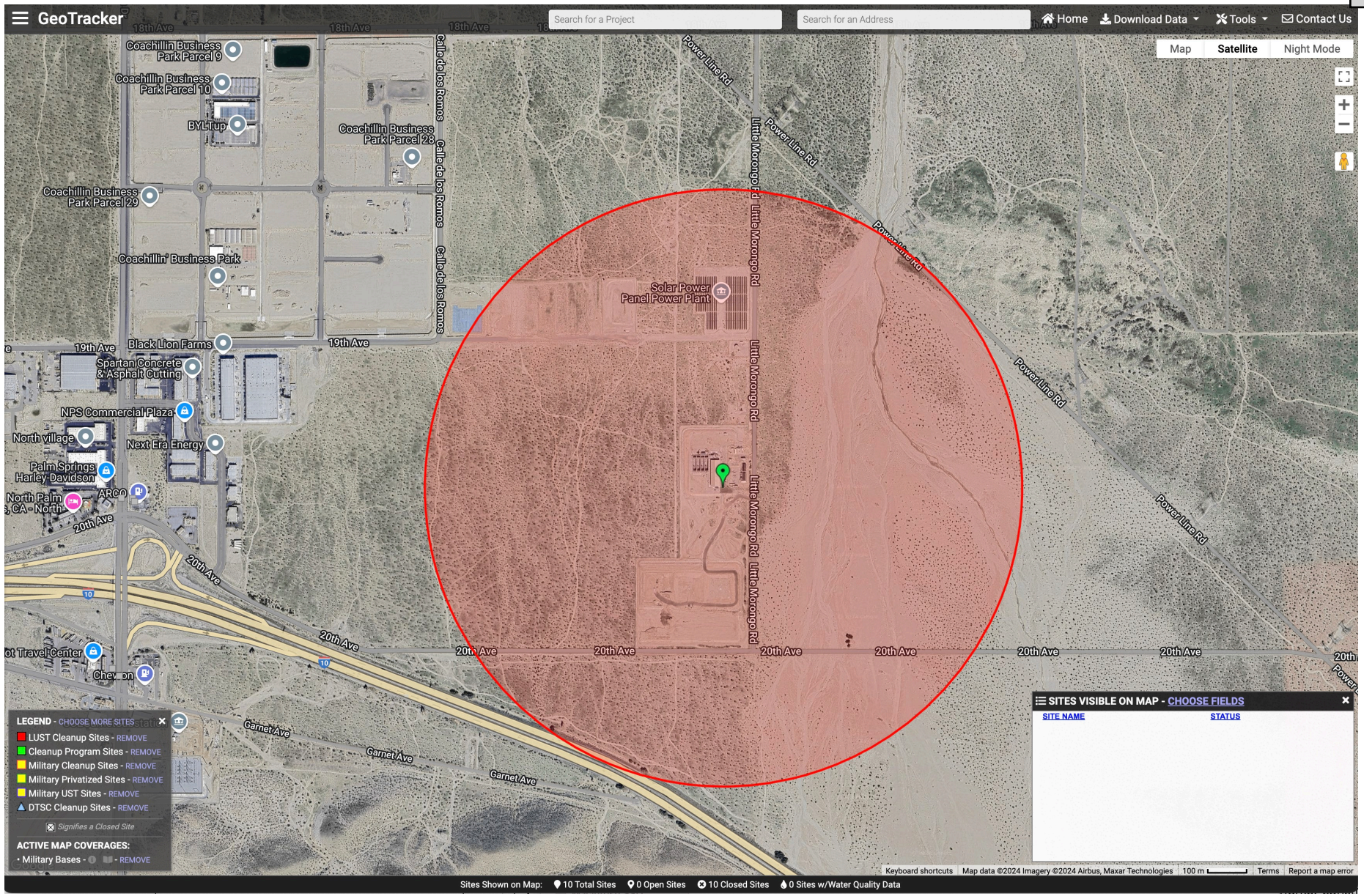


FIGURE IX-1

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GeoTracker

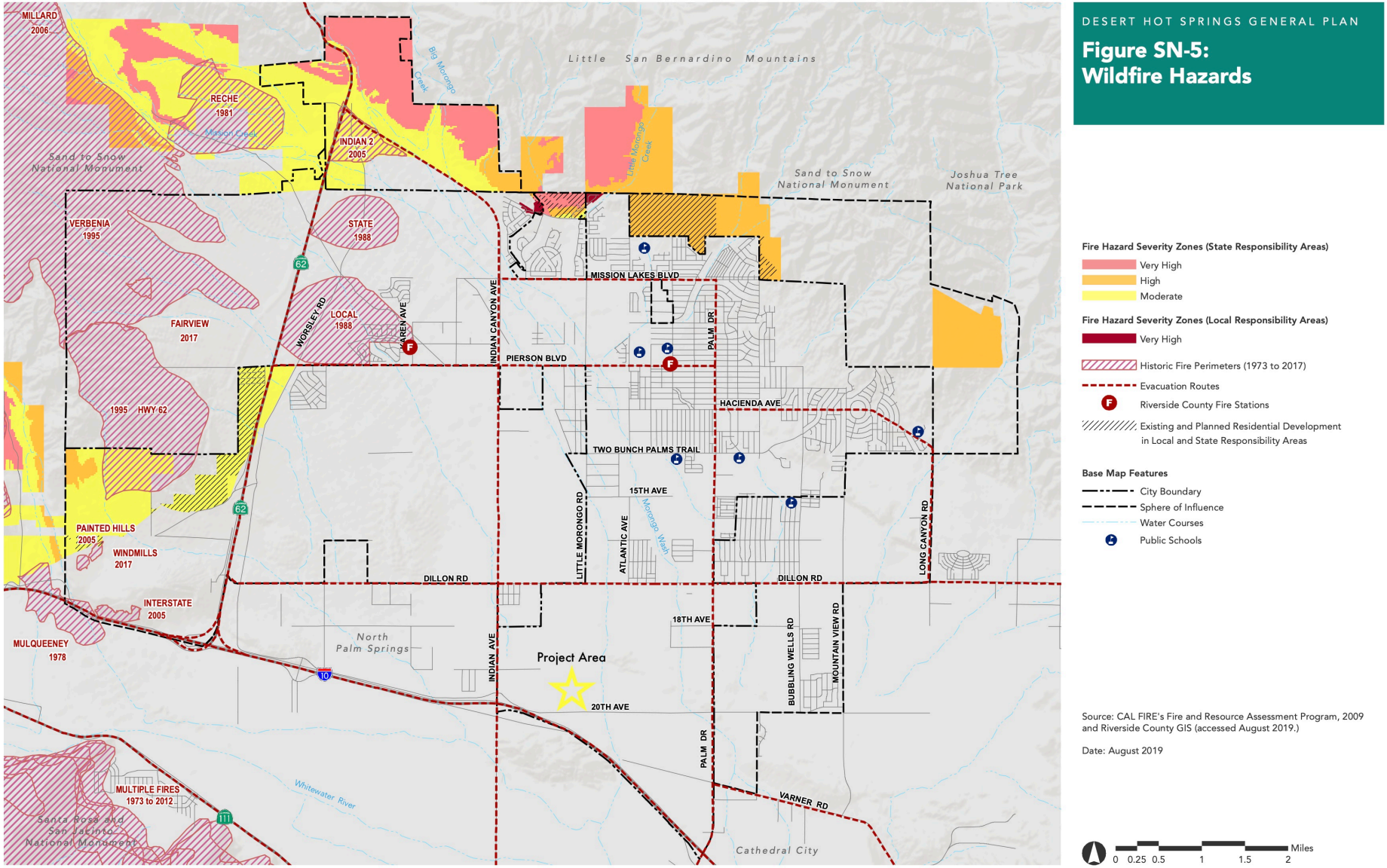


FIGURE IX-2

Tom Dodson & Associates
Environmental Consultants

Wildfire Hazards

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
X. HYDROLOGY AND WATER QUALITY: Would the project:				
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or groundwater quality?	☐	☒	☐	☐
b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such the project may impede sustainable groundwater management of the basin?	☐	☐	☒	☐
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:				
(i) result in substantial erosion or siltation onsite or offsite?	☐	☐	☒	☐
(ii) substantially increase the rate or amount of surface runoff in a manner which would result in flooding onsite or offsite?	☐	☐	☒	☐
(iii) create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?; or,	☐	☐	☒	☐
(iv) impede or redirect flood flows?	☐	☐	☐	☒
d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?	☐	☐	☒	☐
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?	☐	☐	☒	☐

SUBSTANTIATION

Impact Analysis

a. *Less Than Significant With Mitigation Incorporated* – The proposed project will install 1.08 miles

or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The area of disturbance from the construction of the paved roadway will occur within existing dirt road rights-of-way. Three main sources of potential violation of water quality standards or waste discharge requirements are as follows: from generation of municipal wastewater; from stormwater runoff; and potential discharges of pollutants, such as accidental spills. To address stormwater and accidental spills within this environment, any new project must ensure that site development implements a Storm Water Pollution Prevention Plan (SWPPP) to control potential sources of water pollution that could violate any standards or discharge requirements during construction and a Water Quality Management Plan (WQMP) to ensure that project-related surface runoff meets discharge requirements over the short- and long-term. In the short term, construction activities will have some potential to affect the quality of stormwater discharged from the project site. Land disturbance activities could result in erosion and sedimentation immediately adjacent to the disturbed project alignment. Spills or leaks of petroleum products used by construction equipment could also potentially affect the quality of surface water. The project will be required to obtain a general construction National Pollutant Discharge Elimination System (NPDES) stormwater discharge permit prior to the start of construction. Obtaining coverage under the General Construction NPDES permit requires the preparation and implementation of the SWPPP, which specifies Best Management Practices (BMPs) that must be implemented during construction of this specific project. Compliance with the terms and conditions of the NPDES and the SWPPP, as well as the WQMP, is mandatory and is judged adequate mitigation by the regulatory agencies for potential impacts to stormwater during construction activities. Implementation of the following mitigation measure would also further reduce potential impacts to stormwater runoff to a less than significant level.

HYD-1 ***MSWD shall require that the construction contractor prepare and implement a Storm Water Pollution Prevention Plan (SWPPP) which specifies Best Management Practices (BMPs) that will prevent all construction pollutants from contacting stormwater and with the intent of keeping all products of erosion from moving offsite into receiving waters. The SWPPP shall include a Spill Prevention and Cleanup Plan that identifies the methods of containing, cleanup, transport and proper disposal of hazardous chemicals or materials released during construction activities that are compatible with applicable laws and regulations. BMPs to be implemented in the SWPPP may include but not be limited to:***

- ***The use of silt fences;***
- ***The use of temporary stormwater desilting or retention basins;***
- ***The use of water bars to reduce the velocity of stormwater runoff;***
- ***The use of wheel washers on construction equipment leaving the site;***
- ***The washing of silt from public roads at the access point to the site to prevent the tracking of silt and other pollutants from the site onto public roads;***
- ***The storage of excavated material shall be kept to the minimum necessary to efficiently perform the construction activities required. Excavated or stockpiled material shall not be stored in water courses or other areas subject to the flow of surface water; and***

- ***Where feasible, stockpiled material shall be covered with waterproof material during rain events to control erosion of soil from the stockpiles.***

Once constructed, the proposed roadway will continue to operate as occurs presently, but as an improved paved roadway. Therefore, with no anticipated operational impacts or substantial change in the environment from implementation of the proposed project, implementation of these mandatory Plans and their BMPs, as well as **MMs HYD-1** and **HAZ-1** above, will prevent a violation of any water quality standards or waste discharge.

b. *Less Than Significant Impact* – The project would be installed within the Indio Subbasin of the Coachella Valley Groundwater Basin (**Figure X-1**). The project does not propose the installation of any water wells that would directly extract groundwater. The project would develop more impervious surface than exists at present through construction of the paved roadway alignment. Construction of the paved roadway would require up to or about 5,000 gallons of potable water each day for a maximum of about 85 working days, which equates to the installation of the paved roadway requiring about 400,000 gallons of water (1.23-acre feet) during construction. This amount is considered nominal when compared to the availability of supply from the project proponent, MSWD based on a review of the 2020 Coachella Valley Regional Urban Water Management Plan (UWMP). Once the paved roadway has been installed, it is not anticipated that the modifications to pervious surface area within the project area would substantially interfere with groundwater recharge. As the roadway will result in controlled drainage of runoff within the new paved roadway at a small scale (1.08 miles of paved roadway), and as the project does not propose to extract groundwater from the underlying groundwater basin, it is not anticipated that the project would decrease groundwater supplies. Therefore, the project is not anticipated to substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level. Therefore, impacts under this issue are considered less than significant and no mitigation is required.

c

(i-iii). *Less Than Significant Impact* – The dirt roadways within which pavement thereover will be installed will improve drainage patterns within the area. The paved roadways will generate essentially the same amount of stormwater as they do at present because no expansion of roadway is anticipated, but as the roadway would be paved, drainage management has been incorporated into project design. The proposed roadway geometry design would provide enough capacity to convey 100-year flows across and along the project boundary, meeting City and County standards. Conveyance of stormwater/runoff to drainage alignments within the paved roadway alignments will therefore be enhanced through the creation of defined drainage patterns that will overwrite the existing drainage patterns that occur within the dirt roadway alignments at present when stormwater/runoff or precipitation occur. Adequate drainage facilities exist or will be installed as part of project design and implementation to accommodate pre- and post-project drainage flows, and will therefore result in a less than significant impact. Based on the data outlined above, this project will not substantially alter the existing drainage pattern of the site or area; will not substantially alter the course of a stream or river in such a manner that will result in substantial erosion or siltation either on or off the project footprint; or

contribute runoff water that could exceed the capacity of the existing drainage facilities. No additional sources of polluted runoff will result and impacts are considered less than significant. No additional mitigation is required.

c

(iv). *No Impact* – According to the City of Desert Hot Springs General Plan Flood Hazard Map (**Figure X-2**), the proposed project is located within Zone X (areas of 0.2% annual change flood (500-year flood); and areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual flood chance. The proposed project would install paved roadway within an existing dirt roadway alignment. The paved roadways will generate essentially the same amount of stormwater as they do at present because no expansion of roadway is anticipated, but as the roadway would be paved, drainage management has been incorporated into project design. Conveyance of stormwater/runoff to drainage alignments within the paved roadway alignments will therefore be enhanced through the creation of defined drainage patterns that will overwrite the existing drainage patterns that occur within the dirt roadway alignments at present when stormwater/runoff or precipitation occur. As such, once installed, the drainage of the roadway alignment will be enhanced, and as a result the proposed project would have no potential to impede or redirect flows such that a significant impact would result. No mitigation is required.

d. *Less Than Significant Impact* – As stated above under issue X(c[iv]), the proposed project is located within Zone X (areas of 0.2% annual change flood (500-year flood))(; and areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual flood chance (**Figure X-2**). The project site is not located near any large bodies of water, so impacts associated with seiche or tsunami cannot occur. Mudflow typically occurs on hillsides and the proposed project is not located on a hillside or in an area exposed to significant mudflow. Once the proposed paved roadway is installed belowground, the roadway will be improved along with the drainage management. With no abovegrade structures proposed, the development of the proposed Street Improvement Project would not risk release of pollutants due to project inundation. Impacts under this issue are considered less than significant. No mitigation is required.

e. *Less Than Significant Impact* – The proposed project is located within the Indio subbasin of the Coachella Valley Groundwater Basin. The Indio, Mission Creek, and San Gorgonio Pass Subbasins have been designated as medium-priority, and the Desert Hot Springs Subbasin has been designated as very low-priority, by the DWR.[9] The Sustainable Groundwater Management Act (SMGA) "requires governments and water agencies of high and medium priority basins to halt overdraft and bring groundwater basins into balanced levels of pumping and recharge. Under SGMA, these basins should reach sustainability within 20 years of implementing their sustainability plans. For critically over-drafted basins, that will be 2040. For the remaining high

[9] CVWD, 2025. Sustainable Groundwater Management Act. https://www.cvwd.org/357/Sustainable-Groundwater-Management-Act (Accessed 01/15/25)

and medium priority basins, 2042 is the deadline."[10] The Coachella Valley Water District (CVWD) has been designated an "exclusive" Groundwater Sustainability Agency (GSA) over its service area by the California Department of Water Resources (DWR) in the Indio Subbasin. Desert Water Agency (DWA), Coachella Water Authority (CWA), and Indio Water Authority (IWA), were also designated GSAs in the Indio Subbasin over their respective service areas. The four agencies are working collaboratively to implement the Sustainable Groundwater Management Act (SGMA) in the Indio Subbasin. The Indio Subbasin GSAs prepared the 2022 Indio Subbasin Water Management Plan Update (2022 Alternative Plan Update). The GSAs adopted the 2022 Alternative Plan Update following a public hearing on December 7, 2021 and submitted it to DWR on December 29, 2021. Given that the project would not require a connection to Indio Subbasin GSA or MSWD water supply, and that the project would not obstruct groundwater recharge efforts within or surrounding the project area, no conflict or obstruction of a water quality control plan or sustainable groundwater management plan is anticipated. Furthermore, the proposed project would support MSWD operations, but would not create a new long-term demand for water, as the project would operate as a roadway designed with drainage improvements. Thus, it is anticipated that the proposed project would have a less than significant potential to conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan.

[10] California Department of Water Resources, 2025. Sustainable Groundwater Management Act (SGMA). https://water.ca.gov/Programs/Groundwater-Management/SGMA-Groundwater-Management (Accessed 01/15/25)

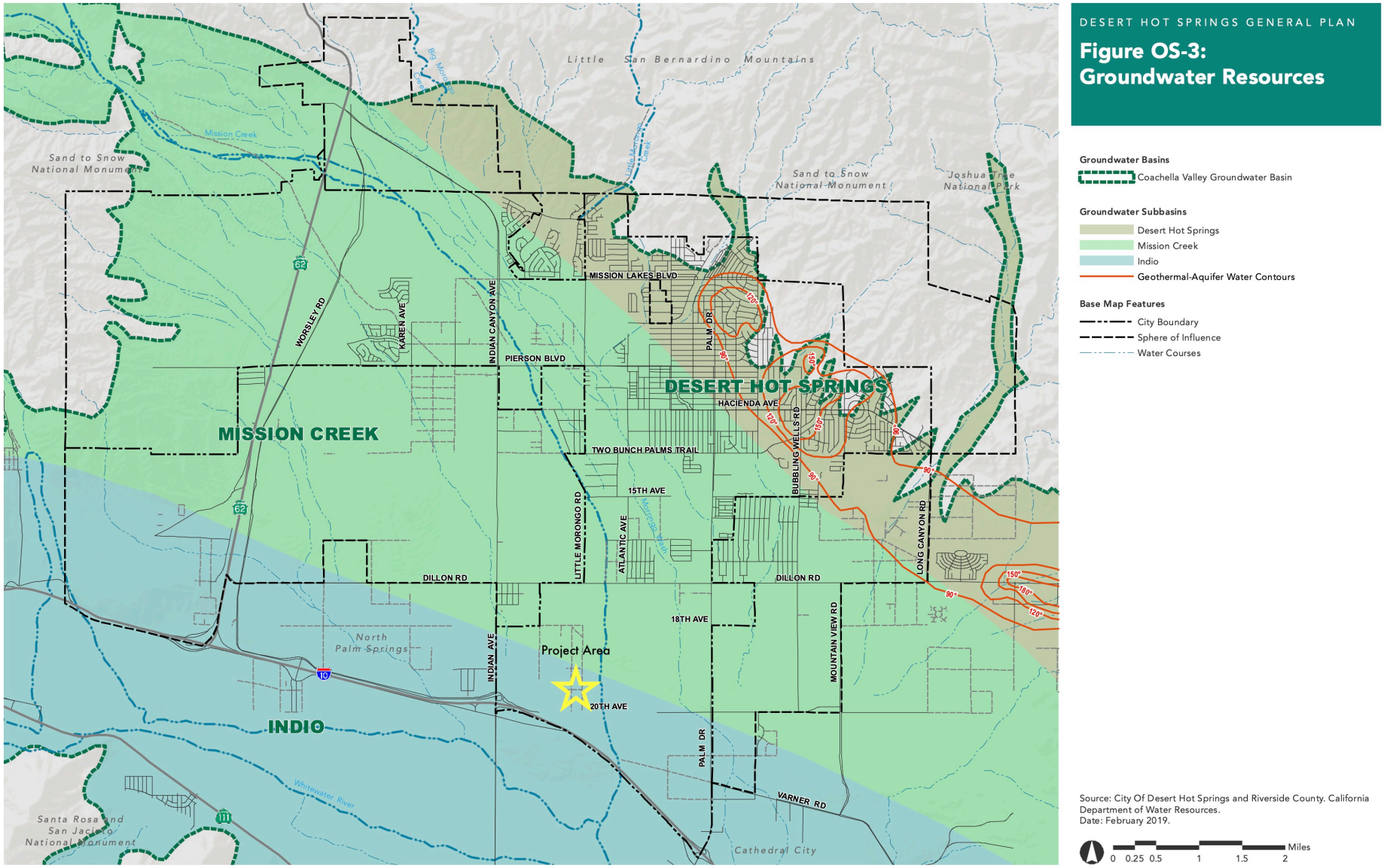
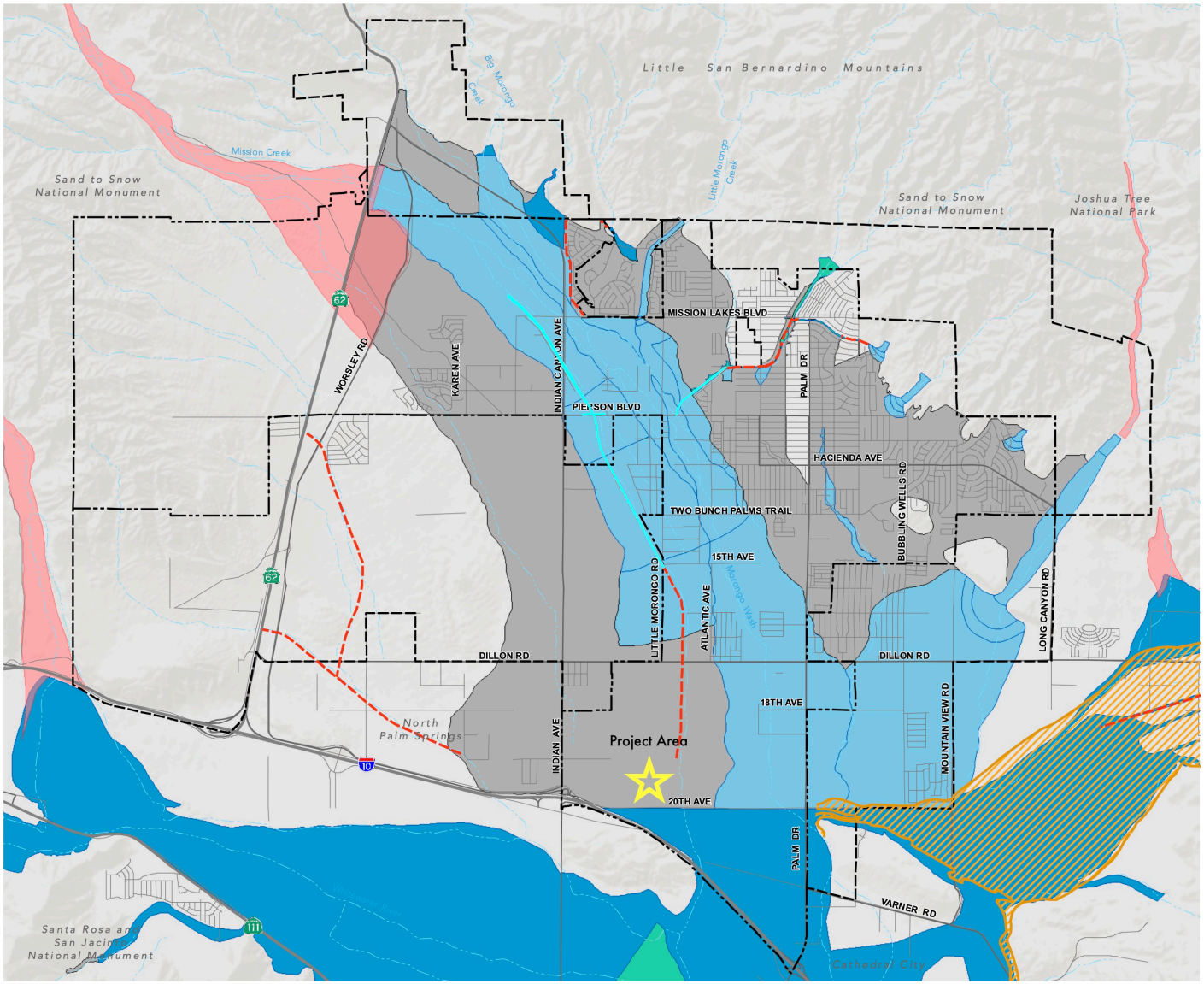


FIGURE X-1

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Groundwater Resources



DESERT HOT SPRINGS GENERAL PLAN

Figure SN-4: Flood Hazards

FEMA Flood Zones

Special Flood Hazard Areas Subject To Inundation by the One Percent Annual Chance Flood

The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard include Zones A, E, and AO. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

- Zone A — No Base Flood Elevations determined.
- Zone AE — Base Flood Eleations determined.
- Zone AO — Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.

Other Flood Areas

- Zone X — Areas of 0.2% annual chance flood (500-year flood); and areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.
- Awareness Floodplain Boundary (approximate)

Dam Inundation

- Wide Canyon Dam Inundation Area

Flood Control Channels and Facilities

- Riverside County Flood Control Facilities

Base Map Features

- City Boundary
- Sphere of Influence
- Water Courses

January 2019.

Source: Federal Emergency Management Agency (FEMA), August 2018.
National Flood Hazards Layer (NFHL). FEMA Map Service Center: Web Page, <http://msc.fema.gov>
California Department of Water Resources, 2018. Awareness Floodplain Mapping Boundaries - Riverside County: Web Page, <http://www.water.ca.gov/floodmgmt/lrafmo/fmb/fes/awareness_floodplain_maps>
California Department of Water Resources, Office of Emergency Services, 1958. Dam Inundation Areas, 2009.

0 0.25 0.5 1 1.5 2 Miles

FIGURE X-2

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Flood Hazards

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XI. LAND USE AND PLANNING: Would the project:				
a) Physically divide an established community?	☐	☐	☐	☒
b) Cause a significant environmental impact due to a conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect?	☐	☐	☐	☒

SUBSTANTIATION

Impact Analysis

a. *No Impact* – The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The project footprint has no General Plan Land Use Designation because roadways are considered essential infrastructure. Once in operation the project will not encroach on developed land surrounding the project footprint the roadway will continue to operate as it does at present, but with the enhancement of pavement installation. The unpaved roadway alignment is an existing infrastructure feature within the local community. Improving the roadway function through installation of pavement will not cause any new physical divisions within the community. The roadway that will be enhanced under the proposed project already exist and will simply be improved to their ultimate design configuration. The proposed project infrastructure is being implemented to be consistent with each City's ultimate land use designations, and impacts would be less than significant. No mitigation measures are required to address potential impact issues under this impact category.

b. *No Impact* – Please refer to the discussion under issue X(a) above. The project will occur within an existing dirt roadway alignment surrounded by several land use designations shown in Table XI-1, above.

Table XI-1: Surrounding Land Uses

Location	Existing Land Use	Land Use Category	Zoning Classification
North	Solar Array (MSWD Owned)	Industrial (I)(Cannabis Overlay)	Industrial Light (I-L)
South	Vacant	Commercial (C)	Commercial Highway (C-H)
East	Vacant / Mission Creek	Residential Rural Desert (R-RD) and Open Space (OS)	Residential Rural Desert (R-RD)
West	Vacant	Industrial (I)(Cannabis Overlay)	Commercial Business Park (C-BP)

The project will install pavement within the dirt roadways surrounding the Nancy Wright RWRF

in the City of Desert Hot Springs. The project footprint consists of existing dirt road rights-of-way that will be paved and will function as they do at present once the pavement has been installed. Thus, the development of the proposed project within the proposed alignment will be compatible with existing land uses and land use plan, and no conflict or impact to land use can been identified. No mitigation is required.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XII. MINERAL RESOURCES: Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	☐	☐	☐	☒
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	☐	☐	☐	☒

SUBSTANTIATION

Impact Analysis

a&b. *No Impact* – The proposed Street Improvement Project is located within the City of Desert Hot Springs, and the project will be installed within an existing dirt roadway alignment. The project is located adjacent to the Mission Creek bank channel to the east, and the Nancy Wright RWRF to the west. According to the Mineral Resources map prepared for the City of Desert Hot Springs General Plan (**Figure XII-1**), no known mines or mineral resources are known to occur on or in the vicinity of the project footprint. As no current mining operations exist within or adjacent to the proposed roadway alignment, and none have been identified by the City, implementation of the proposed project will not result in in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state or a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan. No impacts are anticipated under this issue and no mitigation is required.

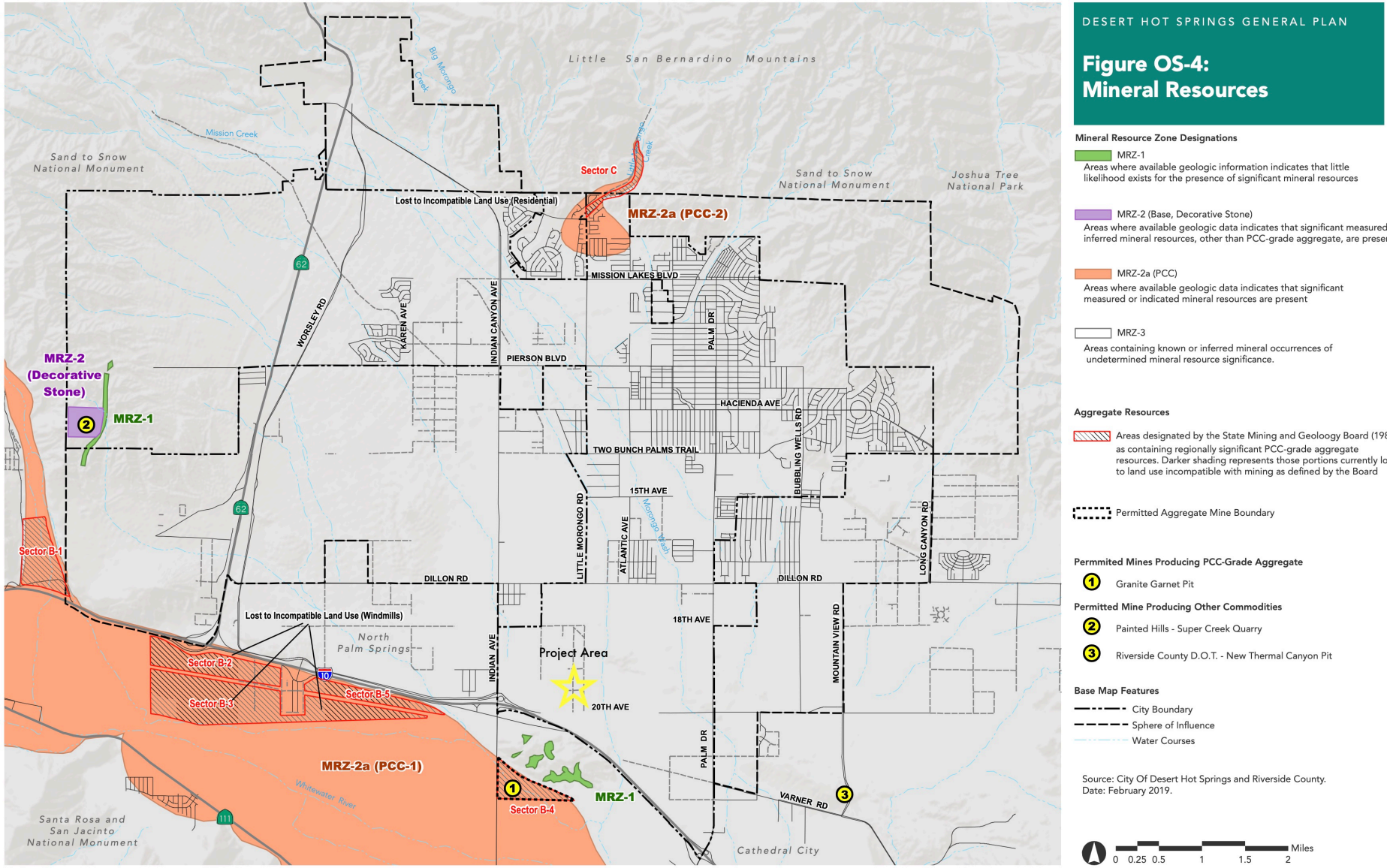


FIGURE XII-1

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Mineral Resources

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XIII. NOISE: Would the project result in:				
a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of a project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	☐	☒	☐	☐
b) Generation of excessive groundborne vibration or groundborne noise levels?	☐	☐	☒	☐
c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	☐	☐	☒	☐

SUBSTANTIATION

Background

Noise is generally described as unwanted sound. The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The area of disturbance from the construction of the paved roadway will occur within existing dirt road rights-of-way. Once installed, the roadways will continue to function as they do at present. No above ground facilities beyond the at-grade roadway are features of the project. The project footprint is located in an area that experiences a low traffic volume and is not surrounded by highly noisy uses, and as a result is in a low-background noise environment. The existing background noise in the area, as shown on the City of Desert Hot Springs General Plan Existing Noise Map (**Figure XIII-1**), while the future background noise is shown on **Figure XIII-2**.

The unit of sound pressure ratio to the faintest sound detectable to a person with normal hearing is called a decibel (dB). Sound or noise can vary in intensity by over one million times within the range of human hearing. A logarithmic loudness scale, similar to the Richter scale for earthquake magnitude, is therefore used to keep sound intensity numbers at a convenient and manageable level. The human ear is not equally sensitive to all sound frequencies within the entire spectrum. Noise levels at maximum human sensitivity from around 500 to 2,000 cycles per second are factored more heavily into sound descriptions in a process called "A-weighting," written as "dBA."

Leq is a time-averaged sound level; a single-number value that expresses the time-varying sound level for the specified period as though it were a constant sound level with the same total sound energy as the time-varying level. Its unit is the decibel (dB). The most common averaging period for Leq is hourly.

Because community receptors are more sensitive to unwanted noise intrusion during more sensitive evening and nighttime hours, state law requires that an artificial dBA increment be added to quiet time noise levels. The State of California has established guidelines for acceptable community noise levels that are based on the Community Noise Equivalent Level (CNEL) rating scale (a 24-hour integrated noise measurement scale). The guidelines rank noise land use compatibility in terms of "normally acceptable," "conditionally acceptable," and "clearly unacceptable" noise levels for various land use types. The State Guidelines, Land Use Compatibility for Community Noise Exposure, single-family homes are "normally acceptable" in exterior noise environments up to 60 dB CNEL and "conditionally acceptable" up to 70 dB CNEL based on this scale. Multiple family residential uses are "normally acceptable" up to 65 dB CNEL and "conditionally acceptable" up to 70 CNEL. Schools, libraries and churches are "normally acceptable" up to 70 dB CNEL, as are office buildings and business, commercial and professional uses with some structural noise attenuation.

City of Desert Hot Springs Noise Regulations and Standards

The City of Desert Hot Springs noise standards are found in Section 17-040.180 of the Municipal Code which states:

- In residential areas, no exterior noise level shall exceed 65 dBA and no interior noise level shall exceed 45 dBA.

Construction noise is exempt from these standards as long as work is limited to the hours of 7 am to 5 pm Monday through Saturday. During daylight savings time the permissible hours are 6 am to 6 pm. Construction is not permitted on Sundays.

Impact Analysis

a. *Less Than Significant With Mitigation Incorporated* – The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. There are no sensitive receptors located adjacent to the roadway alignment. Once installed, the roadways will continue to operate as they do at present, and further, paving roadways limits the noise generated by automobiles and trucks along roadways. Thus, no new no noise sources will affect adjacent land uses. As previously stated, the project footprint is located in an area that experiences a low traffic volume and is not surrounded by highly noisy uses, and as a result is in a low-background noise environment.

Short Term Construction Noise

Short-term construction noise impacts associated with the proposed project will occur over a period of 85 days, but as the proposed project is located in an area removed from residential

uses, there are no sensitive land uses within about 4,000 feet of the project footprint. Construction activities will include noise generated by movement of construction materials to and from the site, and grading, paving, and excavation within the road ROW. The noise of each of these construction activities varies depending on the type of construction equipment and the location within the footprint within which the construction takes place. The earth-trenching sources are the noisiest type of equipment typically ranging from 82 to 85 dB at 50 feet from the source. Temporary construction noise is exempt from the City's noise standards as long as work is limited to the hours of 7 am to 5 pm Monday through Saturday. The proposed project would be constructed in compliance with the City's noise standards, and construction of the project would be less than significant. However, to minimize the noise generated on the site to the extent feasible, the following mitigation measures shall be implemented:

NOI-1 ***All construction vehicles and fixed or mobile equipment shall be equipped with operating and maintained mufflers.***

NOI-2 ***All employees that will be exposed to noise levels greater than 75 dB over an 8-hour period shall be provided adequate hearing protection devices to ensure no hearing damage will result from construction activities.***

NOI-3 ***No construction activities shall occur during the hours of 5 PM through 7 AM, Monday through Saturday; at no time shall construction activities occur on Sundays or holidays, unless a declared emergency exists.***

NOI-4 ***Equipment not in use for five minutes shall be shut off.***

NOI-5 ***Equipment shall be maintained and operated such that loads are secured from rattling or banging.***

NOI-6 ***Construction employees shall be trained in the proper operation and use of equipment consistent with these mitigation measures, including no unnecessary revving of equipment.***

NOI-7 ***MSWD will require that all construction equipment be operated with mandated noise control equipment (mufflers or silencers). Enforcement will be accomplished by random field inspections by MSWD.***

NOI-8 ***Construction staging areas shall be located as far from adjacent sensitive receptor locations as possible.***

Long-Term Operational Noise

The proposed project will not cause any measurable permanent increase in ambient noise levels in the vicinity of the project above levels existing without the project, in particular because the roadway, once paved, will continue to operate as it does at present. Further, with no change in capacity, no greater traffic than that which occurs at present or that has already been contemplated in association with area development, is anticipated to occur, and therefore, no

change in noise as a result of project operation is anticipated. Therefore, through the implementation of the mitigation measures identified above, neither operation or construction of the proposed project would violate noise standards outlined in the City's Municipal Code. Impacts under this issue are considered less than significant with mitigation incorporated.

b. *Less Than Significant Impact* – Vibration is the periodic oscillation of a medium or object. The rumbling sound caused by vibration of room surfaces is called structure borne noises. Sources of groundborne vibrations include natural phenomena (e.g., earthquakes, volcanic eruptions, sea waves, landslides) or human-made causes (e.g., explosions, machinery, traffic, trains, construction equipment). Vibration sources may be continuous or transient. Vibration is often described in units of velocity (inches per second), and discussed in vibration decibel (VdB) units in order to compress the range of numbers required to describe vibration. Vibration impacts related to human development are generally associated with activities such as train operations, construction, and heavy truck movements.

The Federal Transportation Administration (FTA) Assessment states that in contrast to airborne noise, ground-borne vibration is not a common environmental problem. Although the motion of the ground may be noticeable to people outside structures, without the effects associated with the shaking of a structure, the motion does not provoke the same adverse human reaction to people outside. Within structures, the effects of ground-borne vibration include noticeable movement of the building floors, rattling of windows, shaking of items on shelves or hanging on walls, and rumbling sounds. FTA Assessment further states that it is unusual for vibration from sources such as buses and trucks to be perceptible, even in locations close to major roads. However, some common sources of vibration are trains, trucks on rough roads, and construction activities, such as blasting, pile driving, and heavy earth-moving equipment. The FTA guidelines identify a level of 80 VdB for sensitive land uses. This threshold provides a basis for determining the relative significance of potential project related vibration impacts. This threshold provides a basis for determining the relative significance of potential project related vibration impacts.

In the short term, it is possible that groundbreaking construction equipment and other equipment required to construct the whole of the project may have some potential to create some vibration at the nearest property line, but there are no sensitive receptors within 4,000 feet, and further there are no historic buildings within the project footprint that would be impacted by construction related vibration. Background vibration within the project footprint would low given that the traffic along the roadways that would be paved as part of the project are lightly traveled roads. Groundborne vibration is normally perceptible to humans at approximately 65 VdB, while 75 VdB is the approximate dividing line between barely perceptible and distinctly perceptible. Construction activity can result in varying degrees of groundborne vibration, but as there are no sensitive receptors within a sufficient distance from the project to experience groundborne vibration, the project would comply with the City of Desert Hot Springs Municipal Code, and would not result in vibration impacts within the project area. Therefore, impacts from project related vibration would be considered less than significant. No mitigation is required.

c. *Less Than Significant Impact* – According to the City of Desert Hot Springs General Plan, aircraft noise impacting the community emanates from commercial and general aviation operations at the Palm Springs International Airport, located approximately 4 miles south of the proposed project. The Palm Springs International Airport: Airport Master Plan and Part 150 Noise Compatibility Study indicate that flight tracks and patterns that aircraft are assumed to follow outlined in the Airport Noise Study indicate limited over flights in Desert Hot Springs. Ultimately, the Airport Master Plan concluded that existing and future noise levels associated with Airport operations will have no significant impact on the City of Desert Hot Springs or its sphere of influence. Given that the proposed Street Improvement Project is located within the City of Desert Hot Springs, it is not anticipated that persons working in the project area will be exposed to excessive noise levels generated by the nearby Airport. No private airstrips are located in close proximity to the proposed project; therefore, impacts under this issue is considered less than significant.

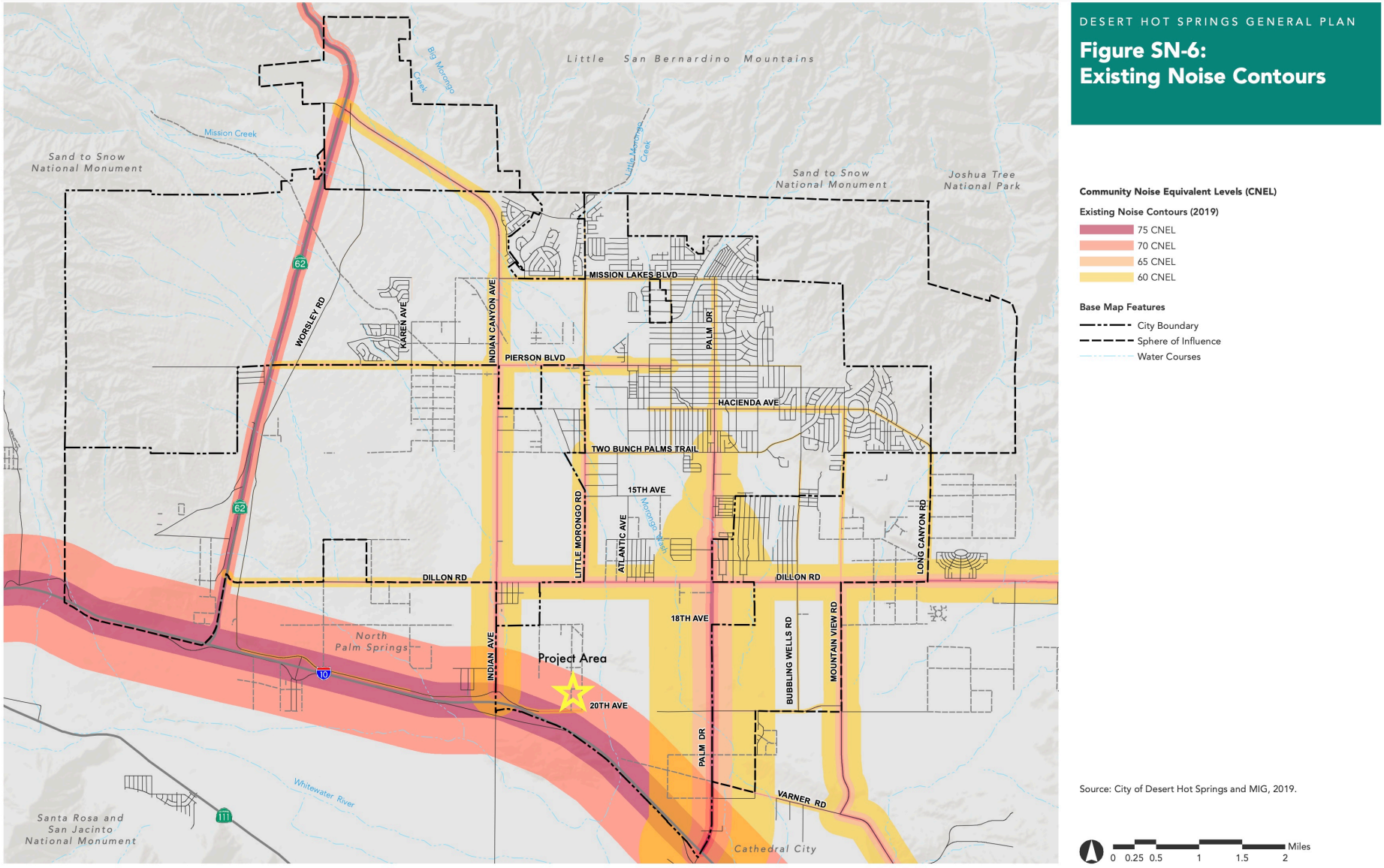


FIGURE XIII-1

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Existing Noise Contours

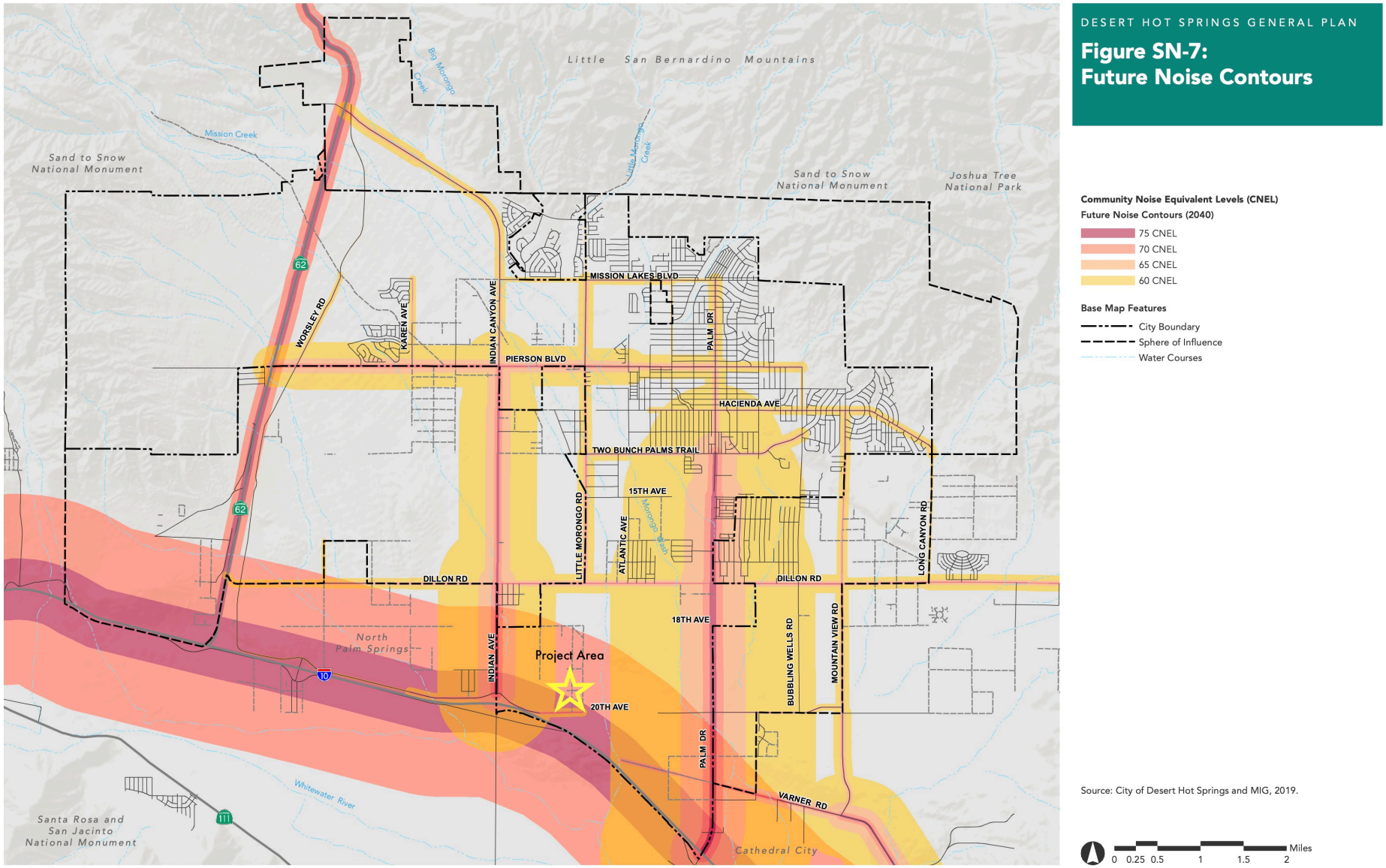


FIGURE XIII-2

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Future Noise Contours

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XIV. POPULATION AND HOUSING: Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	☐	☐	☒	☐
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?	☐	☐	☐	☒

SUBSTANTIATION

Impact Analysis

a. *Less Than Significant Impact* – Implementation of the project will not induce substantial population growth in the area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure). The project is considered a vital infrastructure project because it proposes to pave an existing roadway that would support MSWD operations and improve area circulation. The proposed project will require a temporary work force; however, this is short-term and with a maximum of about 15 employees will not induce substantial population growth. Furthermore, according to the Southern California Association of Governments (SCAG), the total population of Desert Hot Springs in 2020 was 30,036 persons.[11] The City General Plan notes that the City's population is anticipated to grow to 88,476 residents by 2040. This indicates that the City plans for population growth in the future. As such, given that no additional employees will be required once the roadway has been paved and is fully operational, the proposed project would have a less than significant potential to induce substantial population growth in an area, either directly or indirectly. No mitigation is required.

b. *No Impact* – The proposed Street Improvement Project will occur within existing dirt roadway alignments. No housing is proposed as part of the project and no persons reside within the project footprint. Therefore, implementation of the project as a whole will not displace any existing housing or displace a substantial number of people that would necessitate the construction of replacement housing elsewhere. No impacts will occur as a result of project implementation. No mitigation is required.

[11] SCAG, 2021. Local Profiles. https://www.arcgis.com/sharing/rest/content/items/4f32535de7444301aee7be8378f4b7ff/data (Accessed 01/15/25)

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XV. PUBLIC SERVICES: Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered govern-mental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire protection?	☐	☐	☒	☐
b) Police protection?	☐	☐	☒	☐
c) Schools?	☐	☐	☐	☒
d) Parks?	☐	☐	☐	☒
e) Other public facilities?	☐	☐	☐	☒

SUBSTANTIATION

Impact Analysis

a. *Less Than Significant Impact* – The City of Desert Hot Springs is currently served by the Riverside County Fire Department (RCFD). The RCFD currently has two fire stations: Station #36 and Station #37 (refer to **Figure XV-1**), which, together, responded to approximately 5,746 calls in FY15.[12] Given that the population has not grown substantially over the last decade,[13] it is reasonable to assume that roughly the same amount of calls are responded to on average yearly. These calls included medical emergencies, vegetation and structure fires, vehicle accidents, public assistance and false alarms. Station #37 and #36 are both located in the northern part of the City, located about 4-5 miles north of the project site. The project will not include the use or storage of highly flammable materials. The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. Though there may be some need for fire protection services during construction of the paved roadway, existing fire protection services within the area are considered adequate protection in such instances. Once construction of each segment of paved roadway has been completed there will be no potential

[12] City of Desert Hot Springs General Plan EIR (pg. 4.15-1)
[13] SCAG, 2021. Local Profiles. https://www.arcgis.com/sharing/rest/content/items/4f32535de7444301aee7be8378f4b7ff/data (Accessed 01/15/25)

for the operation of the roadway to require fire protection services beyond that which occurs at present related to traffic incidents, as the roadway would continue to operate as it presently operates, but with the provision of pavement. Therefore, any impact to the existing fire protection system is considered random and less than significant. No additional mitigation is required.

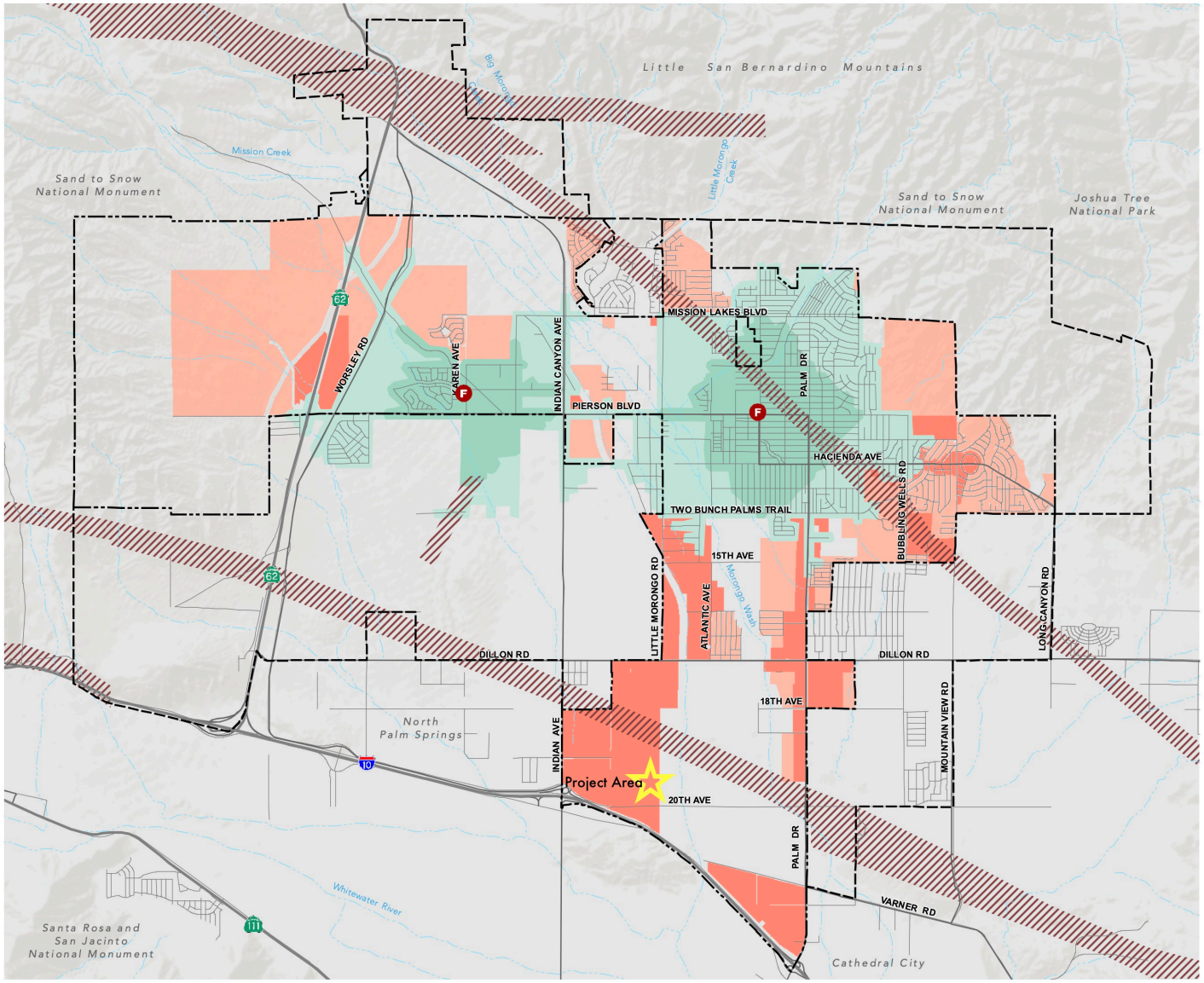
b. *Less Than Significant Impact* – The proposed project site is located within the southern portion of the City of Desert Hot Springs. The City of Desert Hot Springs Police Department provides the citizens of the Planning Area with police services and protection. According to the City's General Plan EIR, Service is primarily provided from the Police Department Office at 65-950 Pierson Blvd, which is about 4 miles north of the project footprint. Additional personnel are provided at a satellite office at the Police Neighborhood Office at 66140 West Arroyo located in Tedesco Park. Police services are dispatched from the Police Department Office, but the satellite office is centrally located for greater police presence in the neighborhood and efficient response. The project is not anticipated to generate growth within the project area that would create a new demand for police protection because no additional employees will be required once the roadway is installed and is fully operational. The construction of the paved roadway will require only a temporary work force. The proposed project will not include the kind of use that would likely attract criminal activity, except for random trespass and theft; however, construction equipment will be stored in such a manner that public will not have access to it, and once in operation, the project will not include any structures. Thus, due to the type of project proposed, no new or expanded police facilities would need to be constructed as a result of the project. Therefore, impacts to police protection resources from implementation of the proposed project are considered less than significant; no mitigation measures are required.

c. *No Impact* – The proposed project is located within the Palm Springs Unified School District. Within the City and SOI, there are five elementary schools, two middle schools, and one high school. As discussed under Chapter XIV, Population and Housing, above, the project would not induce population growth within the City, as it will neither construct housing, nor result in a growth in employment opportunities within the area. Because the project would develop infrastructure through the installation of paved roadway and would not develop any abovegrade facilities that are commercial, residential, or industrial in nature, the proposed project is not required to pay any fees to offset impacts to school facilities. Thus, the proposed project will not generate an increase in elementary, middle, or high school population. No impacts are anticipated and no mitigation is required.

d. *No Impact* – Because the project would develop infrastructure through the installation of paved roadway and would not develop any abovegrade facilities that are commercial, residential, or industrial in nature, the proposed project is not required to pay any fees to offset impacts to park facilities. As stated in the preceding sections, the proposed project is not anticipated to create a substantial increase in population because it does require additional MSWD staff to operate the roadway adjacent to its Nancy Wright RWRF. Implementation of the proposed project will not impact any current or planned park use (refer to **Figure XV-2**), as it will be constructed within existing roadway ROW. Thus, implementation of the proposed project would not cause a substantial adverse physical impact to any parks within the City. No impacts

are anticipated, and no mitigation is required.

e. *No Impact* – Other public facilities include library and general municipal services. The library system in the City of Desert Hot Springs is operated by the Riverside County Library System. Since the project will not directly induce substantial population growth, it is not forecast that the use of such facilities will increase as a result of the proposed project. As a result, the implementation of the project will not result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities; need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts in order to maintain acceptable service ratios, response times or other performance objectives for public services to include other public facilities. Thus, no impacts are anticipated under this issue and no mitigation is required.



DESERT HOT SPRINGS GENERAL PLAN

Figure SN-1: Fire Station Service

F Riverside County Fire Stations

Fire Station Service Areas
- Areas within 1-Mile from Fire Station
- Areas within 2-Miles from Fire Station

Areas of Need
- Established/Future Residential Use
- Established/Future Non-Residential Use

Physical Constraints

San Andres Fault Zone
- San Andres Fault Zone

Base Map Features
- City Boundary
- Sphere of Influence
- Water Courses

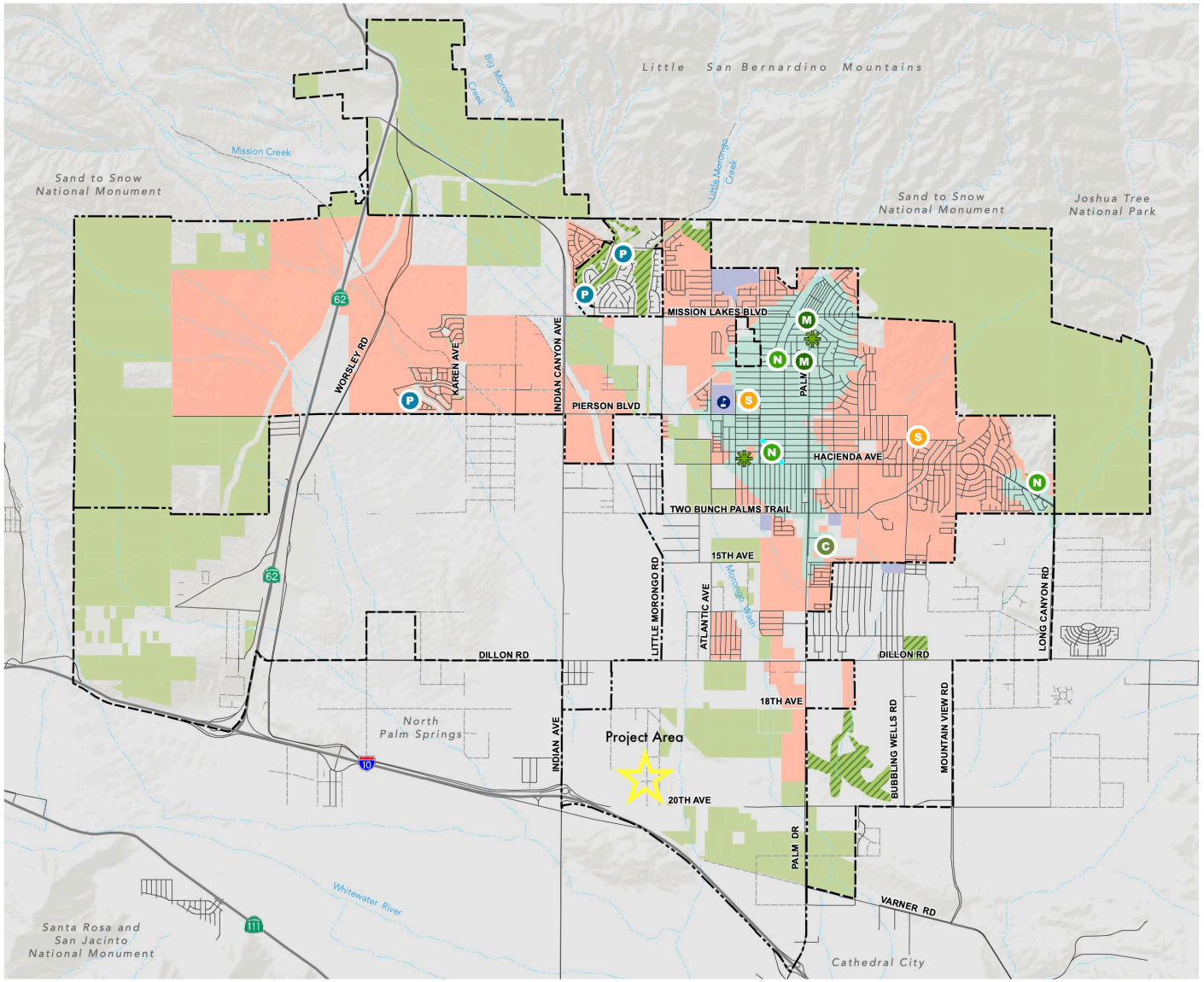
Source: City Of Desert Hot Springs and Riverside County.
Date: January 2019.

0 0.25 0.5 1 1.5 2 Miles

FIGURE XV-1

Tom Dodson & Associates
Environmental Consultants

Fire Station Service



DESERT HOT SPRINGS GENERAL PLAN

Figure HW-1: Parks and Recreation

City Park and Recreational Facilities
- Mini Park
- Neighborhood Park
- Community Park
- Special Use Site

Future Park

Other Recreational Facilities
- Golf Course
- Open Space
- Private Park Facility
- Schools
- Joint-Use Facility

Park Access Areas
- Estimated 10-Minute Walk (Half Mile)

Base Map Features
- City Boundary
- Sphere of Influence
- Water Courses

Source: City Of Desert Hot Springs and Riverside County.
Date: February 2019.

0 0.25 0.5 1 1.5 2 Miles

FIGURE XV-2

Tom Dodson & Associates
Environmental Consultants

Parks and Recreation

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XVI. RECREATION:				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	☐	☐	☐	☒
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	☐	☐	☐	☒

SUBSTANTIATION

Impact Analysis

a. *No Impact* – As previously discussed in Section XIV, Population and Housing and Section XV, Public Services, this project will not contribute to an increase in the population beyond that already allowed or planned for by local and regional planning documents. Therefore, this project will not result in an increase in the demand for parks and other recreational facilities and implementation of the proposed project would not increase the use of any parks within the area, now would it result in the physical deterioration of other surrounding facilities. No impacts are anticipated. No mitigation is required.

b. *No Impact* – The proposed project does not include recreational facilities, nor does it require the construction or expansion of recreational facilities. The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The Street Improvement Project will occur within existing roadways and does not include the construction or expansion of recreational facilities. Thus, there will be no adverse effects on the recreational facilities from implementing this project. No mitigation is required.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XVII. TRANSPORTATION: Would the project:				
a) Conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle and pedestrian facilities?	☐	☒	☐	☐
b) Conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)?	☐	☐	☒	☐
c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous inter-sections) or incompatible uses (e.g., farm equipment)?	☐	☒	☐	☐
d) Result in inadequate emergency access?	☐	☒	☐	☐

SUBSTANTIATION

Impact Analysis

a. *Less Than Significant With Mitigation Incorporated* — The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The entirety of the project will occur within the existing roadway segments outlined in the project description. The pavement will be installed within local serving dirt roadways and will not impact major routes of circulation within the area. The project would close one lane at a time, which would allow for through-traffic so long as a traffic management plan is developed and implemented; without the implementation of a traffic management plan, impacts could be significant and unavoidable. The installation of pavement would temporarily reduce the capacity of roadways along the roadway alignment(s). Two lane roads would likely require active traffic control (flaggers) to allow alternate one-way traffic flow on the available road width, and could possibly require full road closure (with detour routing around the construction work zone). **MM TRAN-1**—addressed below—would be required to reduce potential impacts to traffic and transportation conditions. Implementation of this measure, in conjunction with the temporary character of the construction impacts, is considered sufficient to ensure adequate flow of traffic in a safe manner for pavement installation.

TRAN-1 The District shall require that contractors prepare a construction traffic control plan. Elements of the plan should include, but are not necessarily limited to, the following:

- *Develop circulation and detour plans, if necessary, to minimize impacts to local street circulation. Use haul routes minimizing truck traffic on local roadways to the extent possible.*

- *To the extent feasible, and as needed to avoid adverse impacts on traffic flow, schedule truck trips outside of peak morning and evening commute hours.*
- *Install traffic control devices as specified in Caltrans' Manual of Traffic Controls for Construction and Maintenance Work Zones where needed to maintain safe driving conditions. Use flaggers and/or signage to safely direct traffic through construction work zones.*
- *For roadways requiring lane closures that would result in a single open lane, maintain alternate one-way traffic flow and utilize flagger-controls.*
- *Coordinate with facility owners or administrators of sensitive land uses such as police and fire stations, hospitals, and schools. Provide advance notification to the facility owner or operator of the timing, location, and duration of construction activities.*

During construction, an estimated 15 roundtrips from construction workers per day will occur to install the proposed paved roadway. A maximum of 15 roundtrips per day would occur to support construction efforts (i.e., delivery or removal of construction materials), though the average would be about 10 roundtrips per day. Once constructed, no greater traffic would be generated by this project than that which occurs at present or is otherwise planned to occur as part of area development. Other than roadway maintenance to inspect and maintain facilities when necessary, no operational trips are anticipated. Implementation of the project has the potential to conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle and pedestrian facilities. The proposed project will improve Little Morongo Road, which is designated as a Secondary II Street (refer to **Figure XVII-1**). As shown on the Bicycle Plan Map provided as **Figure XVII-2**, the roadways that are proposed to be paved as part of the proposed project have not been designated as bicycle routes, and as a result, the proposed project would not impact bicycle circulation. As shown on the Pedestrian Plan Map provided as **Figure XVII-3**, the proposed project is not located in an area served by or planned to be served by a pedestrian sidewalk network, and as a result, the proposed project would not impact pedestrian circulation. Finally, the project is not located within an existing or planned transit service route (refer to **Figure XVII-4**), and as a result, the proposed project would not impact transit circulation. Thus, through the implementation of the above mitigation measure requiring a construction traffic management plan, the proposed project would result in a less than significant impact pertaining to the circulation system, particularly given that transit, bicycle, and pedestrian facility circulation will not be disrupted.

b. *Less Than Significant Impact* – The proposed project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The CEQA Guidelines Section 15064.3 identifies the Vehicle Miles Traveled (VMT) as the State's preferred method of evaluating Transportation-related impacts. City of Desert Hot Springs recommends the use of the Riverside County Transportation Analysis Guidelines for Level of Service Vehicle Miles Traveled (County Guidelines). The proposed project will require minimal vehicle miles traveled to accomplish once constructed. In the short term, construction of the proposed facilities will result in the generation of up to about 30 roundtrips per day on the adjacent roadways by construction personnel and trucks removing any excavated materials and remains of the structures on site.

The total number of truck roundtrips per day is estimated to be 15 trips, plus 15 employee roundtrips per day. The vehicle miles traveled in these instances would likely average less than 80 miles round trip. The number of temporary truck trips will be minimized by using 15 cubic yard material haulers instead of smaller 10 cubic yard trucks to haul material onto and off of the site. Additionally, the same trucks that haul material onto the site would also carry material off of the site. Once constructed, no greater traffic would be generated by this project than that which occurs at present or is otherwise planned to occur as part of area development. Other than roadway maintenance to inspect and maintain facilities when necessary, no operational trips are anticipated. This would therefore result in minimal vehicle miles traveled once the roadway is paved and fully operational. As such, development of the Street Improvement Project is not anticipated to result in a significant impact related to vehicle miles travelled, and thus would not conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b). Impacts under this issue are considered less than significant.

c. *Less Than Significant With Mitigation Incorporated* – The project will temporarily alter existing roadways during installation of pavement to result in paved roadway. However, this alteration will not create any hazards due to design features of incompatible uses. The proposed project will install 1.08 miles or 5,700 LF paved roadway within existing dirt road ROW within the City of Desert Hot Springs. As stated under issue XVII(a) above, with the implementation of **MM TRAN-1**, which requires implementation of a construction traffic management plan, any potential increase in hazards due to design features or incompatible use will be considered less than significant in the short term. In the long term, no impacts to any hazards or incompatible uses in existing roadways are anticipated because the proposed project would enhance the roadway through installing pavement, thereby making the roadway alignment less hazardous through project installation. Thus, any impacts are considered less than significant with implementation of mitigation. No additional mitigation is required.

d. *Less Than Significant With Mitigation Incorporated* – Please refer to the discussions under issue XVII(a) and XVII(c), above. The project would close one lane at a time, which would allow for through-traffic so long as a traffic management plan is developed and implemented; without the implementation of a traffic management plan, impacts could be significant and unavoidable. The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The proposed Street Improvement Project will not be developed within any emergency response route. Primary roadways within the project footprint that would be used during an emergency or evacuation order would be Dillon Road (north) and Indian Avenue (west). As the whole of Little Morongo Road south of Dillon Road is not paved, nor are 19th and 20th Avenue, the proposed project would contribute to improving these local roadways, thereby improving evacuation circulation during an emergency when compared to the existing dirt roadways. The proposed project would not be installed within these major roadways. At no time during the installation of paved roadway will the entirety of project alignment roadways be closed. The project would close one lane at a time, which would allow for through-traffic so long as a traffic management plan is developed and implemented; without the implementation of a traffic management plan, impacts could be significant and

unavoidable. **MM TRAN-1** shall be implemented to address any potential traffic disruption and emergency access issues on area roadways. Adequate emergency access will be provided throughout construction. Though closure of one lane will impact traffic, the implementation of **MM TRAN-1** will ensure that impacts are reduced to a level of less than significant. No additional mitigation is required.

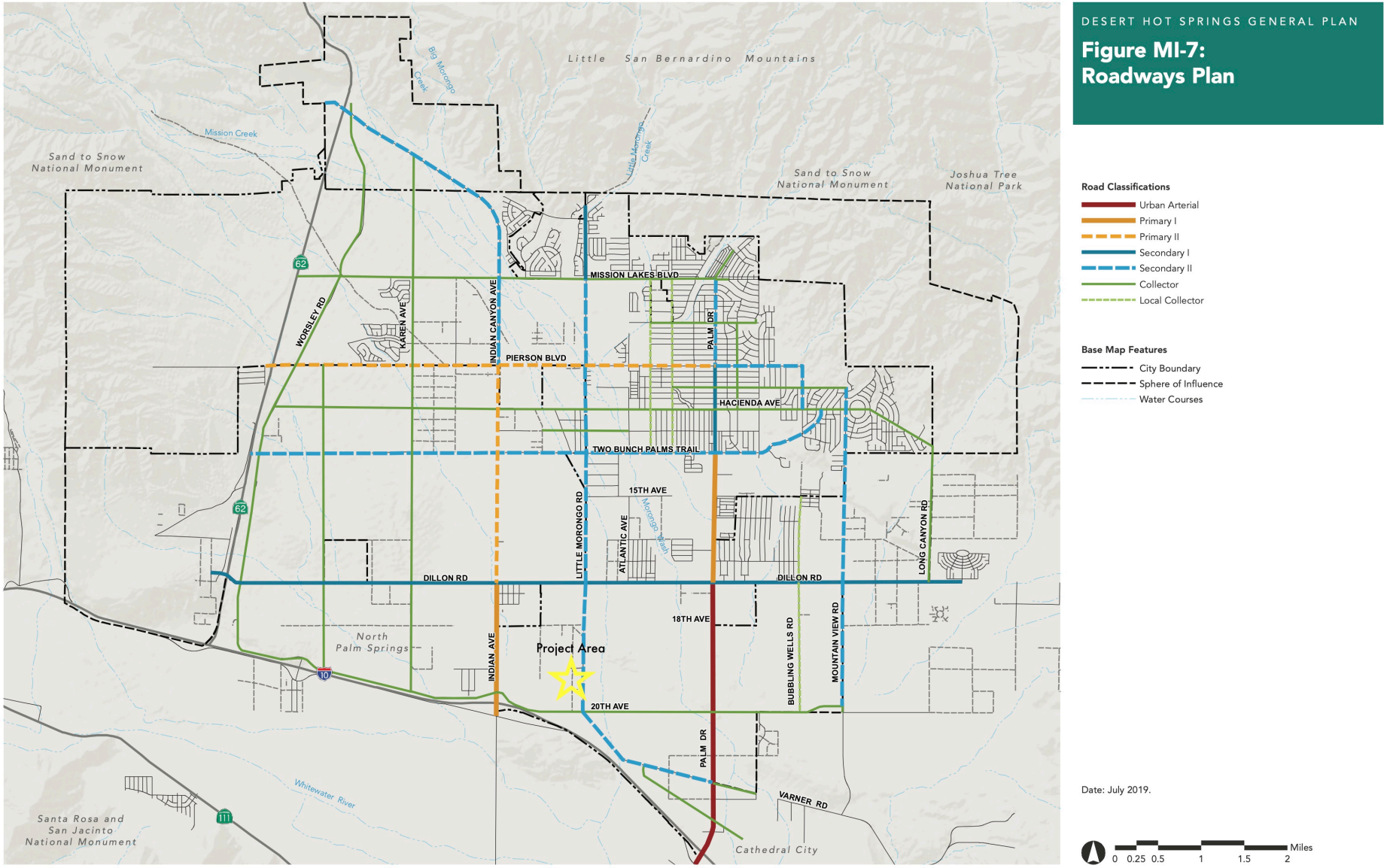
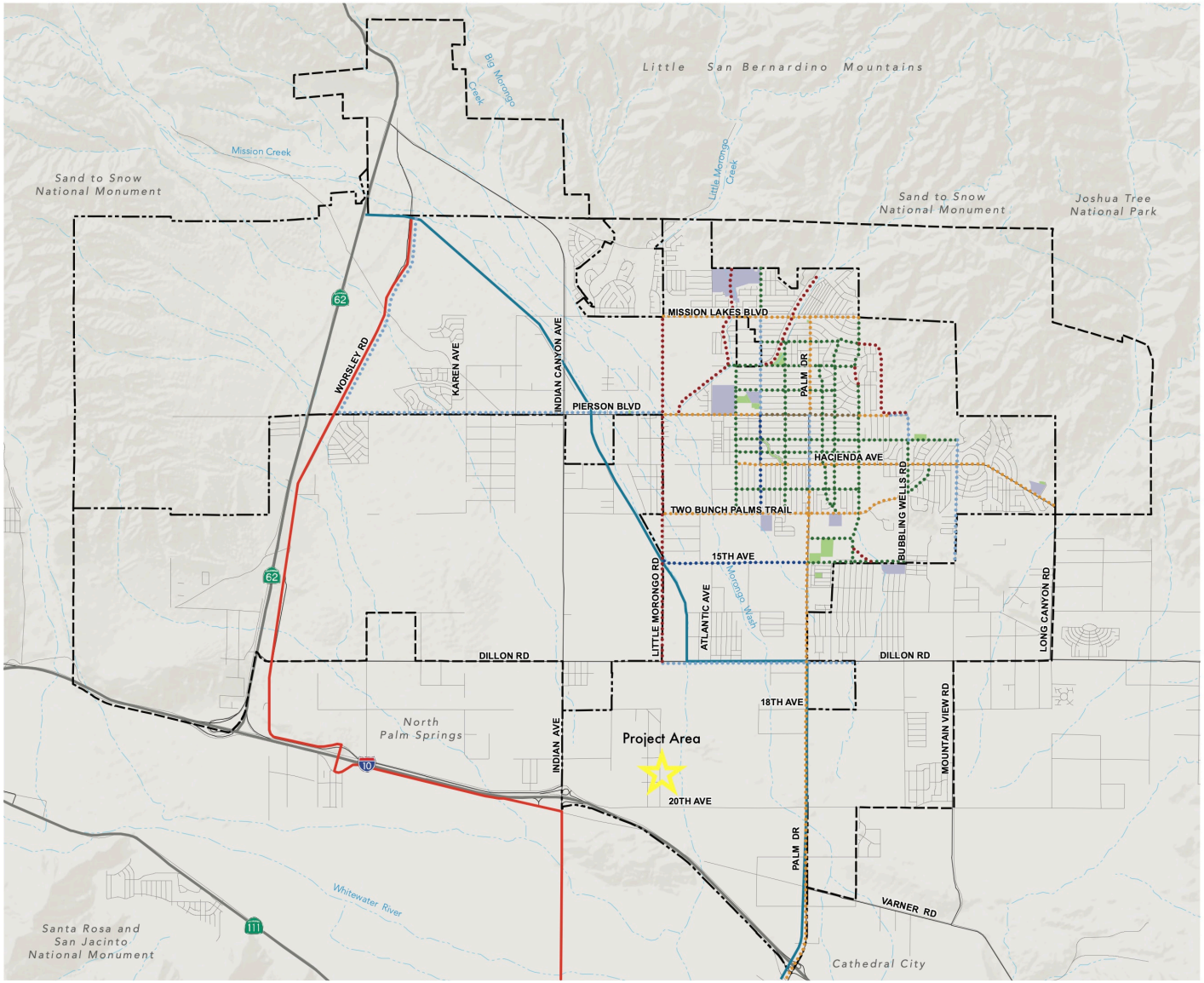


FIGURE XVII-1

Tom Dodson & Associates
Environmental Consultants

Roadways Plan



DESERT HOT SPRINGS GENERAL PLAN

Figure MI-5: Bicycle Plan

Bicycle Facilities
- Shared-Street Facilities
- Off-Street Bike Path
- Striped Bike Lanes
- Buffered Bike Lanes
- Protected Bike Lanes
- Bike Route

CV Link Route
- CV Link Alignment
- Worsley Road Connector

Base Map Features
- Parks
- Schools
- City Boundary
- Sphere of Influence
- Water Courses

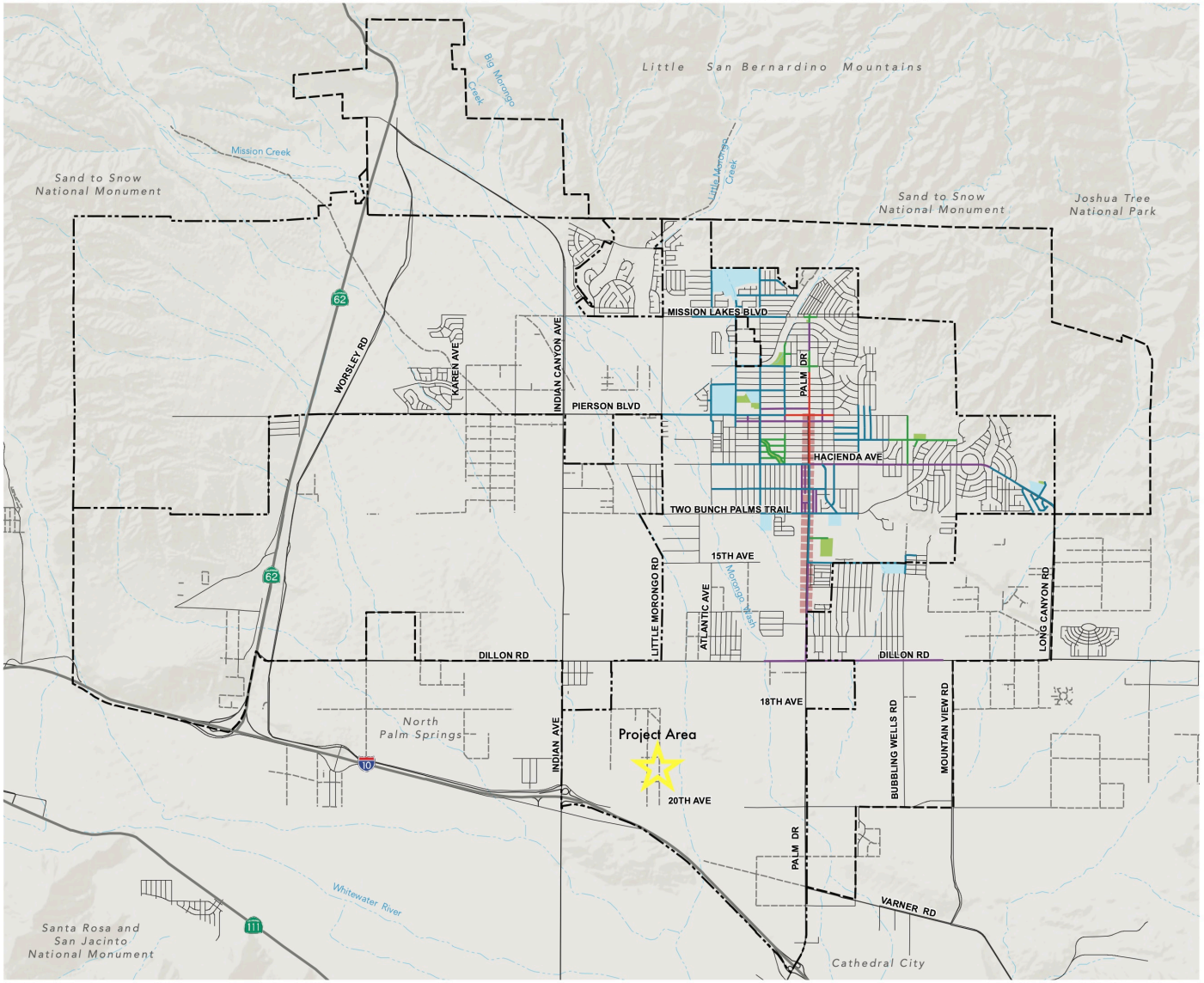
Source: KTU+A, City of Desert Hot Springs, and Riverside County.
Date: January 2019.

0 0.25 0.5 1 1.5 2 Miles

FIGURE XVII-2

Tom Dodson & Associates
Environmental Consultants

Bicycle Plan



DESERT HOT SPRINGS GENERAL PLAN

Figure MI-1: Pedestrian Plan

Pedestrian Plan - Priorty Streets

- Safe Routes to School
- Safe Routes to Parks
- Downtown Safe Streets
- Mixed-Use/Visitor-Serving Safe Streets

Safety Enhancement Zone

- Safety Enhancement Zone

Base Map Features

- City Boundary
- Sphere of Influence
- Water Courses
- Parks
- Schools

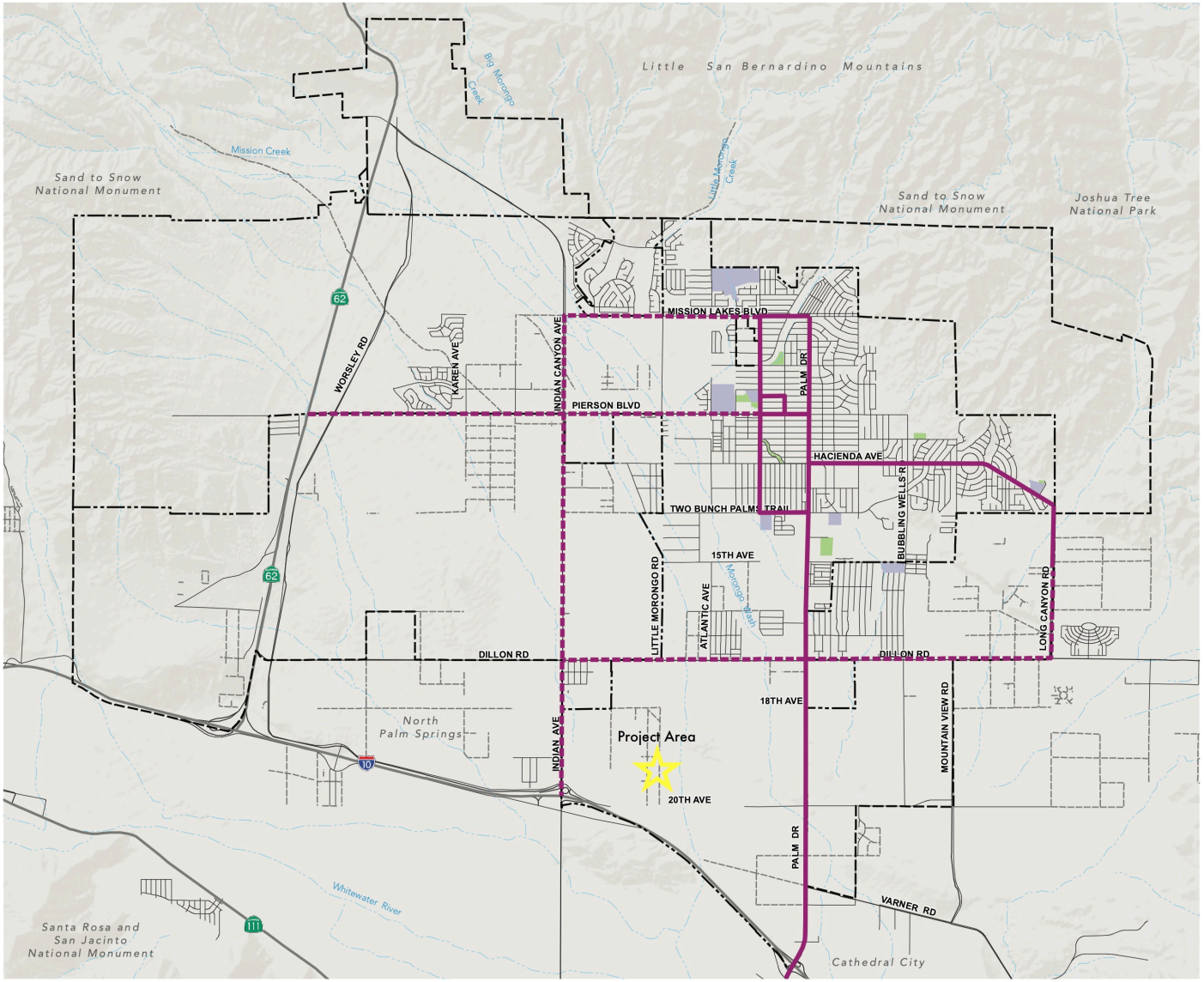
Date: July 2019.

0 0.25 0.5 1 1.5 2 Miles

FIGURE XVII-3

Tom Dodson & Associates
Environmental Consultants

Pedestrian Plan



DESERT HOT SPRINGS GENERAL PLAN

FigureMI-6: Transit Plan

Transit Priority Routes
- Established Bus Routes
- Potential Future Bus Routes

Base Map Features
- Schools
- Parks
- City Boundary
- Sphere of Influence
- Water Courses

Source: City Of Desert Hot Springs and Riverside County.
Date: February 2019.

0 0.25 0.5 1 1.5 2 Miles

FIGURE XVII-4

Tom Dodson & Associates
Environmental Consultants

Pedestrian Plans

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XVIII. TRIBAL CULTURAL RESOURCES: Would the project cause a substantial change in the significance of tribal cultural resources, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographic-ally defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to the California Native American tribe, and that is:				
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or	☐	☒	☐	☐
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in sub-division (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resources Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.	☐	☒	☐	☐

SUBSTANTIATION

Impact Analysis

a&b. *Less Than Significant With Mitigation Incorporated* – Only one tribe has requested consultation with the District under AB 52, the Agua Caliente Band of Cahuilla Indians. AB 52 consultation letters were sent on December 2, 2024. The Tribe responded on January 2, 2025 requesting several items, as well as the following actions to be carried out during ground disturbing activities:

(a) *The presence of an approved Agua Caliente Native American Cultural Resource Monitor(s) during any ground disturbing activities (including archaeological testing and surveys). Should buried cultural deposits be encountered, the Monitor may request that destructive construction halt and the Monitor shall notify a Qualified Archaeologist (Secretary of the Interior's Standards and Guidelines) to investigate and, if necessary, prepare a mitigation plan for submission to the State Historic Preservation Officer and the Agua Caliente Tribal Historic Preservation Office.*

(b) *The presence of an archaeologist that meets the Secretary of Interior's standards during any ground disturbing activities.*

Furthermore, during outreach efforts with the ACBCI conducted as part of the Cultural Resources Report effort, the Tribe expressed concerns regarding the sensitivity for Tribal Cultural Resources within the general area and specified that they would request the presence of "an approved Agua Caliente Native American Cultural Monitor(s) during any ground disturbing activities." Thus, the following mitigation measure requiring tribal monitoring during ground disturbing activities is required to ensure that a significant tribal cultural resource impact does not occur:

TCR-1 ***Prior to carrying out ground disturbing activities, the District shall enter into a Tribal Monitoring Services Agreement with the Agua Caliente Band of Cahuilla Indians for the project. The Tribal Monitor shall be onsite during all ground-disturbing activities (including, but not limited to, clearing, grubbing, tree and bush removal, grading, trenching, fence post placement and removal, construction excavation, excavation for all utility and irrigation lines, and landscaping phases of any kind). The Tribal Monitor shall have the authority to temporarily divert, redirect, or halt the ground-disturbing activities to allow identification, evaluation, and potential recovery of cultural resources).***

Furthermore, the mitigation identified to protect archaeological resources under Section V Cultural Resources (**MM CUL-2**), would require an archaeological monitor to be onsite for ground disturbing activities, and calls for the creation of and adherence to a Monitoring and Treatment Plan. The coordination between the archaeological and tribal monitors would ensure protection of tribal cultural resources. As such, through the implementation of **MM TCR-1** and **CUL-2,** the project has a less than significant potential to cause a substantial change in the significance of tribal cultural resources, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to the California Native American tribe and that is either **a)** Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or **b)** A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resources Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe. No further mitigation is required.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XIX. UTILITIES AND SERVICE SYSTEMS: Would the project:				
a) Require or result in the relocation or construction of new or expanded water, wastewater treatment, or stormwater drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?	☐	☐	☒	☐
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry and multiple dry years?	☐	☐	☐	☒
c) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	☐	☐	☐	☒
d) Generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?	☐	☐	☒	☐
e) Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?	☐	☐	☒	☐

SUBSTANTIATION

Impact Analysis

a. Water

No Impact – The proposed project will not develop any housing or human-occupied structures that would require connection to MSWD's water distribution system. The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. Therefore, with no connections to MSWD's water distribution system required, site improvements are not forecast to require or result in the construction of new water facilities or expansion of existing facilities in order to serve the project.

Wastewater

No Impact – The proposed project will not develop any housing or human-occupied structures that would require connection to MSWD's water distribution system. The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. Therefore, with no connections to MSWD's wastewater collection system required, site improvements are not forecast to require or result in the construction of new wastewater facilities or expansion of existing facilities in order to serve the project.

Stormwater

Less Than Significant Impact – As stated under issue XI(c[i-iii]), implementation the proposed project is not forecast to significantly alter the volume of surface/stormwater runoff that will be generated from the project footprint. The paved roadways will generate essentially the same amount of stormwater as they do at present because no expansion of roadway is anticipated, but as the roadway would be paved, drainage management has been incorporated into project design. The proposed roadway geometry design would provide enough capacity to convey 100-year flows across and along the project boundary, meeting City and County standards. Conveyance of stormwater/runoff to drainage alignments within the paved roadway alignments will therefore be enhanced through the creation of defined drainage patterns that will overwrite the existing drainage patterns that occur within the dirt roadway alignments at present when stormwater/runoff or precipitation occur. Given that no new stormwater collection facilities are required to implement the proposed project beyond that which has been incorporated into the design of the project, development of the project will not require or result in the construction of new or expansion of existing stormwater drainage facilities. Any impacts under this issue are considered less than significant. No mitigation is required.

Electric Power

No Impact – Development of the Street Improvement Project would not require installation of electricity nor any connections thereof. Therefore, the project would not result in a significant environmental effect related to the relocation or construction of new or expanded natural gas facilities. No impacts are anticipated.

Natural Gas

No Impact – Development of the Street Improvement Project would not require installation of natural gas, nor any connections thereof. Therefore, the project would not result in a significant environmental effect related to the relocation or construction of new or expanded natural gas facilities. No impacts are anticipated.

Telecommunications

No Impact – Development of the Street Improvement Project would not require installation of wireless internet service or phone service, nor any connections thereof. Therefore, the project would not result in a significant environmental effect related to the relocation or construction of new or expanded telecommunication facilities. No impacts are anticipated.

b. *No Impact* – Please refer to the discussion under issues X(b) and XIX(a) above. The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Nancy Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. Construction of the paved roadway would require up to or about 5,000 gallons of potable water each day for a maximum of about 85 working days, which equates to the installation of the paved roadway requiring about 400,000 gallons of water (1.23-acre feet) during construction. This amount is considered nominal when compared to the availability of supply from the project proponent, MSWD based on a review of their 2020 Coachella Valley Regional UWMP. Once the roadway has been installed, no water use or water connections would be required to enable roadway operation. No abovegrade features are proposed as part of this project that would require the use of potable water to operate. Thus, implementation of the proposed project will have access to sufficient water supplies available to serve the project from existing entitlements and resources. No impacts are anticipated and no mitigation is required.

c. *No Impact* – Please refer to the discussion under X(b) and XIX(a) above. The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. The proposed project will not result in any connections to MSWD's wastewater collection system. Therefore, the project would not create a demand of wastewater treatment services that would impact the provider's ability to collect and treat wastewater within their existing commitments. No impacts are anticipated and no mitigation is required.

d&e. *Less Than Significant Impact* – The project will generate construction waste from the removal of soil. The inert wastes can be disposed of at existing municipal solid waste facilities, which have adequate capacity to accept inert wastes generated by this project, or can be recycled onsite. Any construction and demolition (C & D) waste, which in this case is generally anticipated to consist of onsite soils, will be recycled to the maximum extent feasible and any residual materials will be delivered to one of several C & D disposal sites in the area surrounding the project site. Many of these C & D materials can be reused or recycled, thus prolonging our supply of natural resources and potentially saving money in the process.

In accordance with CALGreen code 5.408.4, 100 percent of trees, stumps, rocks and associated vegetation and soils resulting primarily from land clearing must be reused or recycled. As this is a mandatory requirement, no mitigation is required to ensure compliance by MSWD for this project.

Because of increased construction recycling efforts resulting from CalGreen and other regulations, opportunities for construction recycling are becoming easier to find, such as one in Palm Desert that accepts a wide range of construction and demolition debris materials: asphalt, concrete, drywall, gravel, reusable/ deconstructed material, pallets, sand, soil, and wood. There are additional facilities that accept C&D materials located in the surrounding

areas[14] including facilities in Coachella, Thousand Palms, Indio, Palm Springs, and Cathedral City that accept a wide range of materials.

The facilities that accept C&D materials, combined with the landfills in the surrounding area, have adequate capacity to serve the proposed project. Solid waste will be disposed of in accordance with existing regulations at an existing licensed landfill. The Lamb Canyon Sanitary Landfill and Badlands Landfill serve the project area. The Lamb Canyon Sanitary Landfill has a maximum permitted daily capacity of 5,000 tons per day, with a permitted capacity of 38,935,653 cubic yards (CY), with 19,242,950 CY of capacity remaining.[15] The Badlands landfill has a maximum permitted daily capacity of 5,000 tons per day, with a permitted capacity of 82,300,000 CY, with 7,800,000 CY of capacity remaining.[16] Both landfills permit thousands of tons of waste per day, which is beyond what the expected amount of waste would be generated by the construction of the proposed roadway alignment, particularly given that there is no concrete or asphalt that would need to be disposed, as the existing roadway consists of compacted dirt. Furthermore, the proposed project is not anticipated to generate any operational waste as the project will install a paved roadway within an existing dirt roadway alignment that will function as it does at present, but will be paved. As such, the proposed project would comply with all federal, State, and local statues related to solid waste disposal.

Any hazardous materials collected within the project footprint during either construction or operation of the project will be transported and disposed of by a permitted and licensed hazardous materials service provider. Therefore, the project is expected to comply with all regulations related to solid waste under federal, state, and local statutes. Therefore, the project is expected to comply with all regulations related to solid waste under federal, state, and local statutes and be served by a landfill(s) with sufficient permitted capacity to accommodate the project's solid waste disposal needs. No further mitigation is necessary.

[14] Riverside County, 2022. Construction Demolition Debris Recyclers https://rcwaste.org/sites/g/files/aldnop376/files/migrated/Portals-0-Files-Planning-CD-DebrisRecyclers.pdf (accessed 01/20/25)
[15] CalRecycle, 2025. SWIS Facility/Site Activity Details Lamb Canyon Sanitary Landfill (33-AA-0007) https://www2.calrecycle.ca.gov/SolidWaste/SiteActivity/Details/2246?siteID=2368 (Accessed 01/20/25)
[16] CalRecycle, 2025. SWIS Facility/Site Activity Details Badlands Sanitary Landfill (33-AA-0006) https://www2.calrecycle.ca.gov/SolidWaste/SiteActivity/Details/2245?siteID=2367 (Accessed 01/20/25)

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XX. WILDFIRE: If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:				
a) Substantially impair an adopted emergency response plan or emergency evacuation plan?	☐	☐	☐	☒
b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to pollutant concentrations from a wildfire or the uncontrolled spread of wildfire?	☐	☐	☐	☒
c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?	☐	☐	☐	☒
d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?	☐	☐	☐	☒

SUBSTANTIATION

a-d. *No Impact* – The proposed project is not located in or near state responsibility areas or lands classified as very high fire hazard severity zone. The proposed project is located in the southern portion of the City of Desert Hot Springs, where there are no designated fire hazard severity zones (**Figure IX-2**). The Street Improvement Project will install 1.08 miles or 5,700 LF of paved roadway along the boundaries of the District's Wright RWRF, in place of the existing roadway condition, which is simply compacted dirt. Roadways are not typically susceptible to wildfire hazards and the development of the proposed paved roadway will not increase the risk of wildland fires to nearby residences and structures. The proposed project area is within a remote part of the City that is in the process of being developed. Once installed, the roadway will not be susceptible to wildfire risk. Therefore, as the proposed project is not located within or adjacent to a very high fire hazard severity zone, no impacts under these wildfire issues are anticipated.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact or Does Not Apply
XXI. MANDATORY FINDINGS OF SIGNIFICANCE:				
a) Does the project have the potential to substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	☐	☒	☐	☐
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?	☐	☒	☐	☐
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	☐	☒	☐	☐

SUBSTANTIATION

The analysis in this Initial Study and the findings reached indicate that the proposed project can be implemented without causing any new project specific or cumulatively considerable unavoidable significant adverse environmental impacts. Mitigation is required to control potential environmental impacts of the proposed project to a less than significant impact level. The following findings are based on the detailed analysis of the Initial Study of all environmental topics and the implementation of the mitigation measures identified in the previous text and summarized following this section.

a. *Less Than Significant With Mitigation Incorporated* – The project has no potential to cause a significant impact any biological or cultural resources. No sensitive species were observed within the project site during the reconnaissance-level field survey, but BUOW was observed within the project area, and as a result mitigation to protect this species is required to ensure a less than significant impact would result. The project footprint is completely disturbed, consisting of dirt roadway alignments and due to the environmental conditions on site and the adjacent disturbances, the project area is likely not suitable to support any of the special status wildlife species that have been documented in the project vicinity. As such, the project has been identified as having no potential to degrade the quality of the natural environment,

substantially reduce habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, or reduce the number or restrict the range of a rare or endangered plant or animal through the implementation of mitigation intended to minimize impacts to nesting birds and BUOW, and to ensure compliance with the CVMSHCP. No historical resources within or adjacent to the project area have any potential to be disturbed as they are not within the proposed area in which the roadway will be paved, and thus, the project as it is currently proposed will not cause a substantial adverse change to any known historical resources. Sensitive Tribal and Archaeological Resources may be located in the soils underlying the roadways within which the paved roadway alignment will be installed. Mitigation is required to minimize any potential impacts thereof. Furthermore, because it is not known what could be unearthed upon any excavation activities, contingency mitigation measures are provided to ensure that, in the unlikely event that any resources are found outside of the sensitive areas, they are protected from any potential impacts. Please see biological and cultural sections of this Initial Study.

b. *Less Than Significant With Mitigation Incorporated* – Based on the analysis in this Initial Study, the proposed Street Improvement Project has the potential to cause impacts that are individually or cumulatively considerable. There are no other projects in the vicinity to which this project would make a cumulatively considerable impact, furthermore paving roadways and improving circulation is generally viewed as a benefit to the community. The issues of Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, Transportation, and Tribal Cultural Resources require the implementation of mitigation measures to reduce impacts to a less than significant level and ensure that cumulative effects are not cumulatively considerable. All other environmental issues were found to have no significant impacts without implementation of mitigation. The potential cumulative environmental effects of implementing the proposed project have been determined to be less than considerable through the implementation of mitigation and thus, less than significant impacts.

c. *Less Than Significant With Mitigation Incorporated* – The project will achieve long-term community goals by improving circulation, which would serve existing, planned, and future uses within the City of Desert Hot Springs. The short-term impacts associated with the project, which are mainly construction-related impacts, are less than significant with mitigation, and the proposed project is compatible with long-term environmental protection. The issues of Geology and Soils, Hazards and Hazardous Materials, and Noise require the implementation of mitigation measures to reduce potential human impacts to a less than significant level. All other environmental issues were found to have no significant impacts on humans without implementation of mitigation. The potential for direct human effects from implementing the proposed project have been determined to be less than significant.

Conclusion

This document evaluated all CEQA issues contained in the Initial Study Checklist form. The evaluation determined that either no impact or less than significant impacts would be associated with the issues

of Aesthetics, Agricultural and Forestry Resources, Air Quality, Energy, Greenhouse Gas Emissions, Land Use and Planning, Mineral Resources, Population/Housing, Public Services, Recreation, Utilities and Service Systems, and Wildfire. The issues of Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, Transportation, and Tribal Cultural Resources require the implementation of mitigation measures to reduce impacts to a less than significant level. The required mitigation has been proposed in this Initial Study to reduce impacts for these issues to a less than significant impact and the MSWD will implement these measures.

Based on the findings in this Initial Study, the MSWD proposes to adopt a Mitigated Negative Declaration (MND) for the Mission Springs Water District Street Improvement Project. A Notice of Intent to Adopt a Mitigated Negative Declaration (NOI) will be issued for this project by the MSWD. The Initial Study and NOI will be circulated for 30 days of public comment. At the end of the 30-day review period, a final MND package will be prepared and it will be reviewed by MSWD for possible adoption at a future Board meeting, the date for which has yet to be determined. If you or your agency comments on the MND/NOI for this project, you will be notified about the meeting dates in accordance with the requirements in Section 21092.5 of CEQA (statute).

Note: Authority cited: Sections 21083 and 21083.05, Public Resources Code. Reference: Section 65088.4, Gov. Code; Sections 21080(c), 21080.1, 21080.3, 21083, 21083.05, 21083.3, 21093, 21094, 21095, and 21151, Public Resources Code; *Sundstrom v. County of Mendocino*,(1988) 202 Cal.App.3d 296; *Leonoff v. Monterey Board of Supervisors*, (1990) 222 Cal.App.3d 1337; *Eureka Citizens for Responsible Govt. v. City of Eureka* (2007) 147 Cal.App.4th 357; *Protect the Historic Amador Waterways v. Amador Water Agency* (2004) 116 Cal.App.4th at 1109; San *Franciscans Upholding the Downtown Plan v. City and County of San Francisco* (2002) 102 Cal.App.4th 656.

Revised 2019
Authority: Public Resources Code sections 21083 and 21083.09
Reference: Public Resources Code sections 21073, 21074, 21080.3.1, 21080.3.2, 21082.3/ 21084.2 and 21084.3

SUMMARY OF MITIGATION MEASURES

Biological Resources

BIO-1 Suitable burrowing owl habitat has been confirmed on the site; therefore, focused burrowing owl surveys shall be conducted by a qualified biologist in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version)4 prior to any Project activities, including vegetation- or ground-disturbing activities. If burrowing owls are detected during the focused surveys, the qualified biologist and Project proponent shall begin coordination with CDFW and USFWS immediately, and shall submit the results of focused surveys to CDFW and USFWS as soon results become available and before commencement of any Project activities, including any vegetation- or ground- disturbing activities. The information included in the survey results should be consistent with Appendix D of the Staff Report on Burrowing Owl Mitigation, including a detailed map showing locations of all burrowing owls, burrowing owl sign, potential burrows, and occupied burrows (occupied means at least one burrowing owl or its sign has been observed within the last three years; may be indicated by owl sign including feathers, pellets, prey remains, eggshell fragments, or excrement at or near a burrow entrance or perch site); a description of the behavior of burrowing owls during surveys; a description of survey methods; and other items listed in Appendix D of the Staff Report on Burrowing Owl Mitigation under "Survey Reports." Consultation with CDFW and USFWS must be completed prior to commencement of any Project activities, including vegetation- or ground-disturbing activities. If impacts to occupied burrowing owl habitat or burrow(s) or burrowing owl individuals, nests, or eggs cannot be avoided, appropriate NCCP (Fish and Game Code section 2835) or CESA authorization (i.e., Incidental Take Permit under Fish and Game Code section 2081(b)) should be obtained from CDFW prior to commencement of Project activities, including vegetation- or ground-disturbing activities.

Preconstruction burrowing owl surveys shall be conducted no less than 14 days prior to the start of Project-related activities and within 24 hours prior to ground disturbance, in accordance with the Staff Report on Burrowing Owl Mitigation (2012 or most recent version). Preconstruction surveys should be repeated when there is a pause in construction of more than 30 days. Preconstruction surveys shall be performed by a qualified biologist following the recommendations and guidelines provided in the Staff Report on Burrowing Owl Mitigation. If the preconstruction surveys confirm occupied burrowing owl habitat, Project activities shall be immediately halted and the qualified biologist shall coordinate with CDFW and USFWS. Project activities shall not recommence until consultation with CDFW and USFWS is completed.

BIO-4 To the greatest extent feasible, the Project will avoid construction activities during the peak nesting season (January 15 through September 15). Regardless of the time of year, nesting bird surveys shall be performed by a qualified avian biologist no more than 3 days prior to vegetation removal or ground-disturbing activities. Pre-construction surveys shall focus on both direct and indirect evidence of nesting, including nest locations and nesting behavior.

The qualified avian biologist will make every effort to avoid potential nest predation as a result of survey and monitoring efforts. If active nests are found during the pre- construction nesting bird surveys, a qualified biologist shall establish an appropriate nest buffer to be marked on the ground. Appropriate nest buffer distances shall be determined by the qualified biologist based upon the nesting species, observed behavior of the nesting individuals and their sensitivity to disturbance, nesting phenology, and intensity and duration of disturbance. Construction activities may not occur inside the established buffers, which shall remain on-site until a qualified biologist determines the young have fledged or the nest is no longer active. Active nests and adequacy of the established buffer distance shall be monitored daily by the qualified biologist until the qualified biologist has determined the young have fledged or the Project has been completed. The qualified biologist has the authority to stop work if nesting pairs exhibit signs of disturbance.

BIO-5 The project shall be required to comply with the provisions of the Coachella Valley Multi-Species Habitat Conservation Plan requirements for projects adjacent to Conservation Areas.

1) *Drainage* – Proposed Development adjacent to or within a Conservation Area shall incorporate plans to ensure that the quantity and quality of runoff discharged to the adjacent Conservation Area is not altered in an adverse way when compared with existing conditions. Stormwater systems shall be designed to prevent the release of toxins, chemicals, petroleum products, exotic plant materials or other elements that might degrade or harm biological resources or ecosystem processes within the adjacent Conservation Area.
2) *Toxics* – Land uses proposed adjacent to or within a Conservation Area that use chemicals or generate byproducts such as manure that are potentially toxic or may adversely affect wildlife and plant species, Habitat, or water quality shall incorporate measures to ensure that application of such chemicals does not result in any discharge to the adjacent Conservation Area.
3) *Lighting* – For proposed Development adjacent to or within a Conservation Area, lighting shall be shielded and directed toward the developed area. Landscape shielding or other appropriate methods shall be incorporated in project designs to minimize the effects of lighting adjacent to or within the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.
4) *Noise* – Proposed Development adjacent to or within a Conservation Area that generates noise in excess of 75 dBA Leq hourly shall incorporate setbacks, berms, or walls, as appropriate, to minimize the effects of noise on the adjacent Conservation Area in accordance with the guidelines to be included in the Implementation Manual.
5) *Invasives* – Invasive, non-native plant species shall not be incorporated in the landscape for land uses adjacent to or within a Conservation Area. Landscape treatments within or adjacent to a Conservation Area shall incorporate native plant materials to the maximum extent Feasible; recommended native species are listed in Table 4-112 [of the CVMSHCP]. The plants listed in Table 4-113 [of the CVMSHCP] shall not be used within or adjacent to a Conservation Area. This list may be amended from time to time through a Minor Amendment with Wildlife Agency Concurrence.

6) *Barriers* – Land uses adjacent to or within a Conservation Area shall incorporate barriers in individual project designs to minimize unauthorized public access, domestic animal predation, illegal trespass, or dumping in a Conservation Area. Such barriers may include native landscaping, rocks/boulders, fencing, walls and/or signage.
7) *Grading/Land Development* – Manufactured slopes associated with site Development shall not extend into adjacent land in a Conservation Area.

Cultural Resources

CUL-1 Should any cultural resources be encountered during construction of these facilities, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection shall be performed immediately by a qualified archaeologist. Responsibility for making this determination shall be with the District's onsite inspector. The archaeological professional shall assess the find, determine its significance, and make recommendations for appropriate mitigation measures within the guidelines of the California Environmental Quality Act.

CUL-2 Due to the heightened cultural sensitivity of the proposed project area, a Qualified Archaeologist (Secretary of the Interior's Standards and Guidelines) shall be present for ground-disturbing activities that occur within the proposed project area (which includes, but is not limited to, tree/shrub removal and planting, *clearing*/grubbing, grading, excavation, trenching, compaction, fence/gate removal and installation, drainage and irrigation removal and installation, hardscape installation [benches, signage, boulders, walls, seat walls, fountains, etc.], and archaeological work). A sufficient number of archaeological monitors shall be present each work day to ensure that simultaneously occurring ground disturbing activities receive thorough levels of monitoring coverage. A Monitoring and Treatment Plan that is reflective of the project mitigation shall be completed by the archaeological consultant and submitted to the District for dissemination to the ACBCI Cultural Resources Management Department. Once all parties review and approve the plan, it shall be adopted by the District – the plan must be adopted prior to permitting for the project. Any and all findings will be subject to the protocol detailed within the Monitoring and Treatment Plan.

Geology & Soils

GEO-1 Stored backfill material shall be covered with water resistant material during periods of heavy precipitation to reduce the potential for rainfall erosion of stored backfill material. Where covering is not possible, measures such as the use of straw bales or sand bags shall be used to capture and hold eroded material on the project site for future cleanup such that erosion does not occur.

GEO-2 Excavated areas shall be backfilled and compacted such that erosion does not occur.

GEO-3 All exposed, disturbed soil (trenches, stored backfill, etc.) will be sprayed with water or soil

binders twice a day or more frequently if fugitive dust is observed migrating from the site within which the paved roadway is being installed.

GEO-4 Prior to construction of each improvement, a design-level geotechnical investigation, including collection of project-specific subsurface data, if appropriate, shall be completed. The geotechnical evaluation shall identify all potential seismic hazards including fault rupture, and characterize the soil profiles, including liquefaction potential, expansive soil potential, subsidence, and landslide potential. The geotechnical investigation shall recommend site-specific design criteria to mitigate for seismic and non-seismic hazards, such as special foundations and structural setbacks, and these recommendations shall be incorporated into the design of the paved roadway.

GEO-5 Should any paleontological resources be encountered during construction of the project, earthmoving or grading activities in the immediate area of the finds shall be halted and an onsite inspection should be performed immediately by a qualified paleontologist. Responsibility for making this determination shall be with the MSWD's onsite inspector. The paleontological professional shall assess the find, determine its significance, and determine appropriate management measures within the guidelines of the California Environmental Quality Act that shall be implemented to minimize any impacts to a paleontological resource.

Hazards & Hazardous Materials

HAZ-1 All accidental spills or discharge of hazardous material during construction activities shall be reported to the Certified Unified Program Agency and shall be remediated in compliance with applicable state and local regulations regarding cleanup and disposal of the contaminant released. The contaminated waste will be collected and disposed of at an appropriately a licensed disposal or treatment facility. This measure shall be incorporated into the SWPPP prepared for the proposed project. Prior to accepting the site as remediated, the area contaminated shall be tested to verify that any residual concentrations meet the standard for future residential or public use of the site.

Hydrology & Water Quality

HYD-1 MSWD shall require that the construction contractor prepare and implement a Storm Water Pollution Prevention Plan (SWPPP) which specifies Best Management Practices (BMPs) that will prevent all construction pollutants from contacting stormwater and with the intent of keeping all products of erosion from moving offsite into receiving waters. The SWPPP shall include a Spill Prevention and Cleanup Plan that identifies the methods of containing, cleanup, transport and proper disposal of hazardous chemicals or materials released during construction activities that are compatible with applicable laws and regulations. BMPs to be implemented in the SWPPP may include but not be limited to:

- The use of silt fences;
- The use of temporary stormwater desilting or retention basins;
- The use of water bars to reduce the velocity of stormwater runoff;

- The use of wheel washers on construction equipment leaving the site;
- The washing of silt from public roads at the access point to the site to prevent the tracking of silt and other pollutants from the site onto public roads;
- The storage of excavated material shall be kept to the minimum necessary to efficiently perform the construction activities required. Excavated or stockpiled material shall not be stored in water courses or other areas subject to the flow of surface water; and
- Where feasible, stockpiled material shall be covered with waterproof material during rain events to control erosion of soil from the stockpiles.

Noise

NOI-1 All construction vehicles and fixed or mobile equipment shall be equipped with operating and maintained mufflers.

NOI-2 All employees that will be exposed to noise levels greater than 75 dB over an 8-hour period shall be provided adequate hearing protection devices to ensure no hearing damage will result from construction activities.

NOI-3 No construction activities shall occur during the hours of 5 PM through 7 AM, Monday through Saturday; at no time shall construction activities occur on Sundays or holidays, unless a declared emergency exists.

NOI-4 Equipment not in use for five minutes shall be shut off.

NOI-5 Equipment shall be maintained and operated such that loads are secured from rattling or banging.

NOI-6 Construction employees shall be trained in the proper operation and use of equipment consistent with these mitigation measures, including no unnecessary revving of equipment.

NOI-7 MSWD will require that all construction equipment be operated with mandated noise control equipment (mufflers or silencers). Enforcement will be accomplished by random field inspections by MSWD.

NOI-8 Construction staging areas shall be located as far from adjacent sensitive receptor locations as possible.

Transportation

TRAN-1 The District shall require that contractors prepare a construction traffic control plan in accordance with City and/or County requirements. Elements of the plan should include, but are not necessarily limited to, the following:

- Develop circulation and detour plans, if necessary, to minimize impacts to local street circulation. Use haul routes minimizing truck traffic on local roadways to the extent

possible.

- To the extent feasible, and as needed to avoid adverse impacts on traffic flow, schedule truck trips outside of peak morning and evening commute hours.
- Install traffic control devices as specified in Caltrans' Manual of Traffic Controls for Construction and Maintenance Work Zones where needed to maintain safe driving conditions. Use flaggers and/or signage to safely direct traffic through construction work zones.
- For roadways requiring lane closures that would result in a single open lane, maintain alternate one-way traffic flow and utilize flagger-controls.
- Coordinate with facility owners or administrators of sensitive land uses such as police and fire stations, hospitals, and schools. Provide advance notification to the facility owner or operator of the timing, location, and duration of construction activities.

Tribal Cultural Resources

TCR-1 Prior to carrying out ground disturbing activities, the District shall enter into a Tribal Monitoring Services Agreement with the Agua Caliente Band of Cahuilla Indians for the project. The Tribal Monitor shall be onsite during all ground-disturbing activities (including, but not limited to, clearing, grubbing, tree and bush removal, grading, trenching, fence post placement and removal, construction excavation, excavation for all utility and irrigation lines, and landscaping phases of any kind). The Tribal Monitor shall have the authority to temporarily divert, redirect, or halt the ground-disturbing activities to allow identification, evaluation, and potential recovery of cultural resources).

REFERENCES

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HDR, 2025. *Biological Resources Technical Report Mission Springs Water District Wright WRWF Street Improvements Project.* (Appendix 2)

Mojave Archaeological Consulting, 2024. *Cultural Resources Assessment for Street Improvements for the Mission Springs Water District Regional Wastewater Reclamation Facility Project, Desert Hot Springs, Riverside County California.* (Appendix 3)

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SCE, 2025. Meeting Demand. https://www.sce.com/about-us/reliability/meeting-demand (01/08/25)

APPENDICES
Provided as Separate Individual Files

NOTICE OF DETERMINATION

To: **Office of Land Use and Climate Innovation**
State Clearinghouse
1400 Tenth Street
Sacramento, CA 95814

and

Riverside County, County Clerk
2724 Gateway Drive
Riverside, CA 92507

From: Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Subject: Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project
Project Title

SCH #2025090716	Eric Weck, Engineering Manager	760.329.6448 ext. 122
State Clearinghouse Number	**Lead Agency Contact Person**	**Area Code/Telephone/Extension**

Project Location:
The Mission Springs Water District (MSWD or District) service area is located in southern California within the northwestern portion of the Coachella Valley. The project scope is within various compacted dirt roadways located north, east, and south of the Nancy Wright Regional Wastewater Reclamation Facility along 19th Avenue, Little Morongo Road, and 20th Avenue. The project is located within the USGS Topo 7.5-minute map for Desert Hot Springs, CA, and is located in Section 14, Township 3 South and Range 4 East. The approximate GPS coordinates of the project area are 33.907441°, -116.529286°

Project Description:
The proposed project involves the construction of 1.08 miles of paved roadway along the boundaries of the District's Nancy Wright Regional Wastewater Reclamation Facility (Wright RWRF), in place of the existing roadway condition, which is simply compacted dirt. As part of the District's continued development of the Wright RWRF, the City of Desert Hot Springs conditioned the District to complete paving of the compacted dirt roadways that serve the site. Thus, the District will serve as the California Environmental Quality Act (CEQA) lead agency for the proposed project, which would involve installation of asphalt pavement along the Wright RWRF's boundaries on 19th Avenue, Little Morongo Road, and 20th Avenue. The purpose of the project is to improve the paved roadway network in the City of Desert Hot Springs to accommodate the Wright RWRF's development, reduce fugitive dust generation from automobiles traveling on the existing dirt roadways, and enhance access to future development in the area that may be served by these roadway improvements.

This is to advise that the Mission Springs Water District has approved the above described project on

■ Lead Agency ☐ Responsible Agency

_____ and has made the following determination regarding the above described project:
(Date)

NOTICE OF DETERMINATION

1. The project [☐ will ■ will not] have a significant effect on the environment.
2. ☐ An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
   ■ A Mitigated Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures [■ were ☐ were not] made a condition of the approval of the project and a Mitigation Monitoring and Reporting Plan was adopted.
4. A Statement of Overriding Considerations [☐ was ■ was not] adopted for this project.
5. Findings [☐ were ■ were not] made pursuant to the provisions of CEQA.

This is to certify that the Mitigated Negative Declaration/Initial Study and record of project approval is available to the general public at:

Mission Springs Water District located at 66575 Second Street, Desert Hot Springs, CA 92240 and online at https://www.mswd.org/

Signature	*Title*	*Date*

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS
MEETING DATE(S): NOVEMBER 13 AND 17, 2025
FROM: MARION CHAMPION, ASSISTANT GENERAL MANAGER

FOR: ACTION _X__ DIRECTION ____ INFORMATION ____

AWARD OF CONTRACT TO CIVIC PLUS FOR WEBSITE DESIGN HOSTING AND AGENDA MANGEMENT SERVICES

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to execute a three-year agreement with CivicPlus for website design and hosting services at a cost of $108,051.66 with a 10% contingency, bringing the total project cost to an amount not to exceed $118,856.83.

SUMMARY

MSWD is seeking the services of a website development firm to redesign, develop, host, and maintain the district's official website (www.mswd.org) and meeting agenda management system. The goal of the project is to modernize the existing site, improve usability for constituents and staff, and integrate functionality for board meeting management, ordinance and resolution codification, and comprehensive content management. The selected contractor shall deliver a secure, ADA-compliant, mobile-responsive website with a robust and intuitive backend system, enabling staff to efficiently manage and update content.

ANALYSIS

In July 2025, the district issued a request for proposal through the OpenGov portal and received 19 proposals. After scoring, the district held online interviews/content management demonstrations with the four top rated firms. From those, CivicPlus was chosen as the best firm to provide these services. Attached are the proposal evaluation summary for all 19 firms and the four finalist proposals.

FINANCIAL DATA		
Cost Associated with this action:	$118,856.83	
Current FY cost:	$58,105.85	
Future FY cost:	$60,750.98	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	New Job #	
Current BID/Job balance	0	
Balance remaining if approved:	$118,856.83	

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Under GASB 96, the first year's cost of implementation and software must be capitalized and depreciated. A capital job of $58,105.85 covering these costs must be created. The remaining software costs will be charged out of FY27 and FY28 operating funds at $30,375.49 and $30,375.49, respectively. This action is consistent with Strategic Plan Goals #1.2 and #6.1.

ATTACHMENTS

Attachment A – RFP Scoring Summary
Attachment B – CivicPlus Contract Agreement

AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR WEBSITE DEVELOPMENT, MANAGEMENT, HOSTING SERVICES, AND BOARD MEETING AGENDA MANAGEMENT
PROJECT DIR # ___N/A_____

THIS AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR is made and effective as of **December 1, 2025** by and between the MISSION SPRINGS WATER DISTRICT, a County Water DISTRICT ("DISTRICT") whose address is 66575 Second Street, Desert Hot Springs, CA 92240, California, and **CivicPlus, LLC**, a [*a Kansas corporation*] whose address is **302 South 4th Street, Suite 500, Manhattan, KS 66502** ("CONTRACTOR").

RECITALS

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

A. DISTRICT desires to engage CONTRACTOR to provide the following services: **develop, host, and maintain the District's official website and meeting agenda management system**; and

B. CONTRACTOR has made a proposal ("Proposal") to the DISTRICT to provide such professional services, which Proposal is attached hereto as **Exhibit "A"** and incorporated herein by this reference; and

C. CONTRACTOR agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and represents and warrants to DISTRICT that CONTRACTOR possesses the necessary skills, licenses, certifications, qualifications, personnel and equipment to provide such services.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, DISTRICT and CONTRACTOR agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until terminated as provided for the Statement of Work ("SOW"). Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate after **three years** unless extended by the parties with the approval of the General Manager or Board of Directors of the DISTRICT.

2. Services to be Performed. CONTRACTOR agrees to provide the services ("Services") contained in the Proposal. All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. DISTRICT designates the District General Manager, or his or her designee, to act as the project manager ("Project Manager") in connection with the delivery of Services under this Agreement.

3. Associates and Subcontractors. CONTRACTOR may, at CONTRACTOR'S sole cost and expense, employ such competent and qualified independent associates, subcontractors and consultants as CONTRACTOR deems necessary to perform the Services; provided, however, that CONTRACTOR shall not subcontract any of the Services without the prior written consent of DISTRICT. Such consent shall not be unreasonably withheld. Notwithstanding the foregoing, CONTRACTOR reserves the right to outsource to external service providers operational tasks that require minimal decision-making or creative input. These tasks may include, but are not limited to: Copying text, images, or multimedia elements from a source website; Formatting and pasting the content into designated sections on the target website; Ensuring basic layout consistency and adherence to predefined templates or guidelines. CONTRACTOR uses vetted external providers or automation for such tasks, and each service provider adheres to CONTRACTOR'S privacy and security policies.

4. Compensation.

4.01 CONTRACTOR shall be paid at the rates and annual uplift set forth in the SOW and shall not increase any rate, excluding annual uplift without the prior written consent of the DISTRICT. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by DISTRICT to CONTRACTOR under this Agreement shall not exceed the amount of **$108,051.66.**

4.02 CONTRACTOR shall not be compensated for any Services rendered nor reimbursed for any expenses incurred in excess of those authorized unless approved in advance by the DISTRICT, in writing.

4.03 DISTRICT shall pay CONTRACTOR in accordance with the SOW.

5. Obligations of CONTRACTOR.

5.01 CONTRACTOR agrees to perform all Services in accordance with the terms and conditions of this Agreement and the SOW. In the event that the terms of the Proposal shall conflict with the terms of this Agreement or contain additional terms that purport to bind the DISTRICT other than the Services to be rendered and the hourly rate for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

5.02 Except as otherwise agreed by the parties, CONTRACTOR will supply all personnel, required to perform the Services. CONTRACTOR shall provide its own offices, telephones, vehicles and computers and set its own work hours. CONTRACTOR will determine the method, details, and means of performing the Services under this Agreement.

5.03 CONTRACTOR shall keep DISTRICT informed as to the progress of the Services.

5.04 CONTRACTOR is responsible for paying, when due, all income and other

taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement. Notwithstanding the foregoing, the amounts owed for the Services exclude, and DISTRICT will be responsible for all sales, use, excise, withholding and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental entity in connection with the Services (excluding taxes based solely on CONTRACTOR'S income). If the DISTRICT is tax-exempt, the DISTRICT must provide CONTRACTOR proof of their tax-exempt status within fifteen (15) days of contract signing, and the fees owed by DISTRICT under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority, DISTRICT agrees to pay for all resulting fines, penalties, and expenses.

5.05 In the event CONTRACTOR is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished in conformance with local, state and federal laws, rules and regulations.

5.06 CONTRACTOR represents that it possesses all required licenses necessary or applicable to the performance of Services under this Agreement and the Proposal and shall obtain and keep in full force and effect all permits and approvals required to perform the Services herein at CONTRACTOR'S reasonable expense. In the event DISTRICT is required to obtain an approval or permit from another governmental entity, CONTRACTOR shall provide all necessary supporting documents to be filed with such entity.

5.07 CONTRACTOR shall be solely responsible for obtaining Employment Eligibility Verification information from CONTRACTOR's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONTRACTOR's employees are eligible to work in the United States.

5.08 In the event that CONTRACTOR employs, contracts with, or otherwise utilizes any CalPERS retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the DISTRICT and shall be subject to the DISTRICT's advance written approval.

5.09 Drug-free Workplace Certification. By signing this Agreement, the CONTRACTOR hereby certifies under penalty of perjury under the laws of the State of California that the CONTRACTOR will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.

5.10 CONTRACTOR shall comply at its sole reasonable expense with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

5.11 In the performance of this contract the CONTRACTOR shall comply with

all applicable federal, state and local statutory and regulatory requirements including, but not limited to California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply.

6. Insurance.

CONTRACTOR shall procure and maintain for the duration of this Agreement the following insurance coverage relating to the services provided under this Agreement by the CONTRACTOR.

a. Professional Liability Insurance. Choose and check one: Required __ /Not Required ___; CONTRACTOR will file with DISTRICT, before beginning professional services, a certificate of insurance evidencing the insurance requirements of this Agreement to DISTRICT evidencing professional liability coverage of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

b. Cyber Liability Insurance REQUIRED IF CHECKED HERE ONLY [___] (Technology Professional Liability – Errors and Omissions), with limits not less than $2,000,000 per occurrence, and $2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CONTRACTOR in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. CONTRACTOR will file with DISTRICT, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to DISTRICT evidencing.

c. Commercial General Liability (CGL) - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars ($2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. Coverage limit requirements can be satisfied through a combination of the general liability and umbrella policies. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to DISTRICT), or the general aggregate limit shall be twice the required occurrence limit.

d. Automobile Liability - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if CONTRACTOR has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars ($1,000,000) for bodily injury and property damage each accident.

e. Workers' compensation (statutory limits) and employer's liability ($1,000,000) per accident for bodily injury or disease. CONTRACTOR is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and CONTRACTOR will comply with such provisions before commencing the performance of the professional services under this agreement. As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than $1,000,000 per accident for bodily injury or disease.

f. Verification of Coverage – CONTRACTOR shall furnish the DISTRICT with certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause copies of which are attached hereto as **Exhibit "B"**. All certificates and endorsements are to be received and complies with the requirements herein before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR's obligation to provide them. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages. The CONTRACTOR shall promptly provide updated certificates of insurance to the DISTRICT upon request or as required.

g. Required Provisions –

- CONTRACTOR shall require and verify that all subcontractors exclusively retained for this Agreement maintain insurance meeting all requirements stated herein and provide proof of such insurance to DISTRICT, if requested. CONTRACTOR shall ensure that DISTRICT its directors, officers and employees are an additional insured on Commercial General Liability Coverage. CONTRACTOR shall provide certificates of insurance to DISTRICT as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by DISTRICT's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with DISTRICT at all times during the term of this contract. DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time.

- Waiver of Subrogation: The insurer(s) shall agree to waive all rights of subrogation against the DISTRICT, its elected or appointed officers, officials, agents, authorized volunteers, and employees for losses paid under the terms of the policy which arise from work performed by the named insured for the DISTRICT; but this provision applies regardless of whether or not the DISTRICT has received a waiver of subrogation from the insurer. Sole proprietors with no employees, LLCs, or partnerships who do not carry workers' compensation acknowledge that they are not subject to the Workers' Compensation Act of the State of California and agree to complete a signed workers compensation exemption form.

- The liability coverage shall give DISTRICT, its directors, officers, employees (collectively the DISTRICT) insured status (via ISO endorsement at least as broad as CG 20 10 10 01 or CG 20 10 07 04 specifically naming the DISTRICT, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."

- The liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any insurance, self-insurance or other coverage maintained by Mission Springs Water DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it".

- All coverage is to be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent.

- If any of the required coverages expire or are cancelled during the term of this agreement, the CONTRACTOR shall deliver the renewal certificate(s) to DISTRICT within ten (10) days of the expiration or cancellation date and shall obtain replacement insurance with the same coverage prior to such expiration.

- Self-Insurance is not acceptable or permitted for any insurance coverage required under this Agreement.

- Self-Insured Retentions - Self-insured retentions must be declared to and approved by the DISTRICT in writing. The DISTRICT may require the CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or DISTRICT.

7. Indemnification.

7.01 CONTRACTOR and DISTRICT agree that DISTRICT, its employees and officials should, to the extent permitted by law, be fully protected from any third-party claim, lawsuit, costs, expenses, attorneys' fees, litigation costs, defense costs, or court costs directly arising out of the CONTRACTOR'S sole grossly negligent action or omission, willful misconduct, or violation of law during the performance of this Agreement. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to DISTRICT. CONTRACTOR acknowledges that DISTRICT would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect DISTRICT as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless DISTRICT, its employees and officials, from any third-party liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages, reasonable actual attorneys' fees incurred by DISTRICT and awarded by a court of competent jurisdiction, court costs, witness fees incurred directly arising out of the CONTRACTOR'S sole grossly negligent action or omission, willful misconduct, or violation of law during the CONTRACTOR's performance of this Agreement.

b. Without affecting the rights of DISTRICT under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless DISTRICT as set forth above for liability attributable solely to the fault of DISTRICT, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

8. Additional Services, Changes and Deletions.

8.01 In the event CONTRACTOR performs additional or different services than those described herein without the prior written approval of the Project Manager of the DISTRICT, CONTRACTOR shall not be compensated for such services. CONTRACTOR expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the DISTRICT in writing.

8.02 CONTRACTOR shall promptly advise the Project Manager and as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of Services. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the DISTRICT and/or Board of Directors.

9. Termination of Agreement.

9.01 Notwithstanding any other provision of this Agreement, DISTRICT, at its sole option, may terminate this Agreement with or without cause, or for no cause, at any time by giving sixty (60) days' written notice to CONTRACTOR prior to the end of the current term.

9.02 Either party may terminate this Agreement or any SOW immediately upon written notice if the other party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days of receiving notice.

9.03 Due to the electronic nature of the Services, in no event, other than material breach of this Agreement by CONTRACTOR, shall a refund be granted, in whole or in part, for any reason or no reason whatsoever, including but not limited to DISTRICT'S cancellation of the Services prior to the end of the Term. DISTRICT'S failure to utilize the Services, or CONTRACTOR'S failure to meet any service level agreement set forth herein, unless such failure is intentional or malicious.

10. Status of CONTRACTOR.

10.01 CONTRACTOR shall perform the Services in CONTRACTOR's own way as an independent contractor, and in pursuit of CONTRACTOR's independent calling, and not as an employee of DISTRICT. However, CONTRACTOR shall regularly confer with DISTRICT's Project Manager as provided for in this Agreement.

10.02 CONTRACTOR agrees that it is not entitled to the rights and benefits

afforded to DISTRICT's employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any other employment benefit. CONTRACTOR is responsible for providing, at its own expense, disability, unemployment, workers' compensation and other insurance, training, permits, and licenses for itself and its employees and subcontractors.

10.03 CONTRACTOR hereby specifically represents and warrants to DISTRICT that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of DISTRICT and that the Services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the DISTRICT is located. Further, CONTRACTOR represents and warrants that the individual signing this Agreement on behalf of CONTRACTOR has the full authority to bind CONTRACTOR to this Agreement.

11. Ownership of Documents; Audit.

11.01 Upon full and complete payment of amounts owed for Project Development under the applicable SOW, DISTRICT will own any website graphic designs, Services context, module content, importable/exportable data, and archived information ("DISTRICT Content") created by CONTRACTOR on behalf of DISTRICT pursuant to this Agreement. "DISTRICT Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which DISTRICT provides to CONTRACTOR for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. DISTRICT content excludes any content in the public domain and any content owned or licensed by CONTRACTOR, whether in connection with providing Services or otherwise.

11.02 Upon completion of the Project Development, DISTRICT will take over the management and control of the Services and DISTRICT will assume full responsibility for DISTRICT Content maintenance and administration. DISTRICT, not CONTRACTOR, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all DISTRICT Content. DISTRICT hereby grants CONTRACTOR a worldwide, non-exclusive right and license to reproduce, distribute and display the DISTRICT Content as necessary to provide the Services. DISTRICT represents and warrants that DISTRICT owns all DISTRICT Content or that DISTRICT has permission from the rightful owner to use each of the elements of DISTRICT Content and that DISTRICT has all necessary rights for CONTRACTOR to use the DISTRICT Content in connection with providing the Services. DISTRICT agrees that CONTRACTOR shall not be responsible or liable for the content of messages created by DISTRICT or by DISTRICT'S users or end-users who access Service. Notwithstanding the foregoing, CONTRACTOR retains the right, but not the obligation, to remove any DISTRICT content that is libelous, harassing, abusive,

fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

11.03 At any time during the term of the applicable SOW, DISTRICT will have the ability to download the DISTRICT Content and export the data that is processed through the Services ("DISTRICT Data"). DISTRICT may request CONTRACTOR to perform the export of DISTRICT Data and provide the DISTRICT Data to DISTRICT in a commonly used format, at any time, for a fee to be quoted at time of request and approved by the DISTRICT. Upon termination of the applicable SOW for any reason, whether or not DISTRICT has retrieved or requested the DISTRICT Data, CONTRACTOR reserves the right to permanently and definitively delete the DISTRICT Content and DISTRICT Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, DISTRICT will not have access to the Services.

11.04 Intellectual Property in the software or other original works created by or licensed to CONTRACTOR, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CONTRACTOR. CivicPlus Property specifically excludes DISTRICT Content. DISTRICT shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third-party any CONTRACTOR Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CONTRACTOR Property; (iii) create internet "links" to the CONTRACTOR Property software or "frame" or "mirror" any CONTRACTOR Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than DISTRICT, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CONTRACTOR'S systems or networks; or (vi) access any CONTRACTOR Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CONTRACTOR Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CONTRACTOR name, the CONTRACTOR logo, and the product and module names associated with any CONTRACTOR Property are trademarks of CONTRACTOR, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11.05 Provided DISTRICT complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CONTRACTOR hereby grants DISTRICT a limited, nontransferable, nonexclusive, non-assignable license to access and use the CONTRACTOR Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that DISTRICT is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar

product of CONTRACTOR. DISTRICT hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

11.06 All CONTRACTOR helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CONTRACTOR and can be accessed through the CONTRACTOR's "Help Center". CONTRACTOR does not provide paper copies of its documentation. DISTRICT and its users are granted a limited license to access documentation as needed. DISTRICT shall not copy, download, distribute, or make derivatives of the documentation.

11.07 DISTRICT acknowledges that CONTRACTOR may continually develop, alter, deliver, and provide to the DISTRICT ongoing innovation to the Services, in the form of new features and functionalities. CONTRACTOR reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the DISTRICT at no additional charge. In the event that CONTRACTOR creates new products or significant enhancements to the Services ("New Services"), and DISTRICT desires these New Services, then DISTRICT will have to pay CONTRACTOR the appropriate fee for the access to and use of the New Services. CONTRACTOR shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes DISTRICT to lose substantial functionality of the Services.

11.08 CONTRACTOR in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by DISTRICT to CONTRACTOR in connection with its access to and use of the Services (all reports, comments and suggestions provided by DISTRICT hereunder constitute, collectively the "Feedback").

12. Miscellaneous Provisions.

12.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONTRACTOR for DISTRICT and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties. This Agreement shall also be subject to the terms and conditions outlined in the CONTRACTOR'S Master Services Agreement and the applicable Solution and Services terms and conditions available at www.civicplus.help/hc/en-us/p/legal-stuff (the "CivicPlus Terms"). In the event pf any conflict or inconsistency between the terms of this Agreement and the CivicPlus Terms, the terms of this Agreement shall take precedence.

12.02 CONTRACTOR shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of DISTRICT. Such consent shall not be unreasonably withheld. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or

responsibility under this Agreement. Notwithstanding the foregoing, CivicPlus may assign and transfer all of its rights and obligations under this Agreement by a sale of a majority of its assets or merger.

12.03 CONTRACTOR shall timely file FPPC Form 700 Conflict of Interest Statements with DISTRICT if required by California law and/or the DISTRICT's conflict of interest policy.

12.04 If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

12.05 This Agreement is made, entered into and shall be performed in the County of Riverside in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California. The parties agree that the venue in any litigation between them shall be in Riverside County, California.

12.06 CONTRACTOR covenants that neither it nor any officer or principal of its firm has any interest, nor shall they acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of their Services hereunder. CONTRACTOR further covenants that in the performance of this Agreement, no person having such interest shall be employed by it as an officer, employee, agent, or subcontractor.

12.07 CONTRACTOR has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. CONTRACTOR agrees that they are unaware of any financial or economic interest of any public officer or employee of the DISTRICT relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the DISTRICT may immediately terminate this Agreement by giving notice thereof. CONTRACTOR shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

12.08 Improper Consideration. CONTRACTOR shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the DISTRICT in an attempt to secure favorable treatment regarding this Agreement or any contract awarded by DISTRICT. The DISTRICT, by notice, may immediately terminate this Agreement if it determines that any improper consideration as described in the preceding sentence was offered to any officer, employee or agent of the DISTRICT with respect to the proposal and award process of this Agreement or any DISTRICT contract. This prohibition shall apply to any amendment, extension or evaluation process once this Agreement or any DISTRICT contract has been awarded. The CONTRACTOR shall immediately report any attempt by any DISTRICT

officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from CONTRACTOR.

12.09 Severability. If any portion of this Agreement is declared invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the entire balance of this Agreement not so affected shall remain in full force and effect.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement to be effective as of the day and year first above written.

DISTRICT:	**CONTRACTOR:**
MISSION SPRINGS WATER DISTRICT	CIVICPLUS, LLC
By: _____	By: _____
Print Name _____	Print Name _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT "A"

PROPOSAL & COST PROPOSAL

(insert behind this page)

CIVICPLUS

Request for Proposal (RFP): Website Development, Management, Hosting Services, and Board Meeting Agenda Management

Mission Springs Water District
Desert Hot Springs, California

PRESENTED BY:

Steven Skok, Account Manager II
Gabriel Bond, Account Executive

August 14, 2025

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CIVICPLUS

Cover Letter

August 14, 2025

Amanda Lucas, Contracts Analyst
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Submitted online at OpenGov Project Portal

RE: Request for Proposal (RFP): Website Development, Management, Hosting Services, and Board Meeting Agenda Management

Dear Ms. Lucas and Selection Committee:

Mission Springs Water District ("MSWD" or "District") is looking for a partner to provide a high level of services and solutions to update your website and online presence through outstanding design, development, implementation, hosting, and support. You want to provide resident-focused information in a format that is not only attractive, but intuitive and easy to navigate for all of your public, including residents, visitors, and businesses.

Every interaction between a member of your community and your local government is an opportunity to create a positive civic experience. At CivicPlus, LLC (CivicPlus), our mission is to help make local governments work better. To do that, we build technology solutions to empower you and your staff to create digital interactions that are personalized, frictionless, and expedited. In fact, we are the only vendor that can meet a community exactly where they are at in their resident experience journey with our portfolio of solutions and services.

We are proposing the following solutions and services to aid the District in achieving your goals:

Municipal Websites Central

With CivicPlus' Municipal Website Central (Web Central), the District won't simply be getting a website—you'll also obtain the tools to build a trusted and long-term relationship between you and your residents. Your new site will be developed on the most robust and flexible CMS available. Web Central is an easy-to-use suite of cloud-based tools, yet flexible, and powerful with intuitive navigation for your residents and easy-to-use administration for your staff. True live editing and training is included so your staff can be efficient on day one, and we'll continue to support you after launch.

- Responsive design that is available to your residents from anywhere on any device
- Comprehensive suite of time-tested modules and tools tailored to the functionality you need most
- Hands-on migration of existing content by our team of experts

Agenda and Meeting Management Select

CivicPlus' Agenda and Meeting Management Select (Select), is a robust, flexible, and easy-to-use suite of cloud-based tools built specifically for local governments, like the District, to help you completely transform your agenda and meeting management process. By partnering with CivicPlus, you'll be able to:

- Work from anywhere with Select's secure, cloud-based hosting and browser-based access
- Reduce manual effort with time-saving features and fully integrated modules
- Invest in a solution that is designed to grow with you as your processes and needs change
- Leverage tools such as cross-departmental teams and flexible workflows to collaborate on agenda items
- Tailor user access with custom permission settings
- Ensure internal transparency and accountability using built-in audit trails, task tracking, and versioning
- Build custom, ad hoc reports with your Select data
- Effortlessly create and distribute meeting materials to residents, internal users, and elected officials

Process Automation & Digital Services

Our CivicPlus Process Automation & Digital Services (Process Automation) is a process automation and digital services platform. It allows both your technical and non-technical teams to automate your current workflows, making your team more efficient. Process Automation provides the ability to:

- Shift public services from standardized and manual to personalized and automated
- Easily build and deliver custom forms which can be routed through custom workflows and approvals
- Create custom business solutions and mobile apps for a specific purpose or engagement to build transparency and trust with your community
- Deploy Progressive Web Applications(PWAs) with custom branding and design
- Build transparency, engagement, and trust with your community

Statement of Intent: CivicPlus affirms our intent to perform the services outlined in Request for Proposal (RFP): Website Development, Management, Hosting Services, and Board Meeting Agenda Management. We have reviewed and understand all elements of the RFP and are prepared to meet the stated requirements and expectations.

Sample Agreement: CivicPlus is amenable to using the District's sample agreement, however, would request revisions as seen on page 49 as a base for negotiations of a final agreement. We look forward to discussing this further.

CivicPlus welcomes the opportunity to discuss our proposed solutions for the District. Please reach out to me and I would be happy to schedule time for the District to meet with myself and my colleagues, who represent the other product solutions proposed herein, to answer any questions you may have about partnering with CivicPlus.

Sincerely,





STEVEN SKOK
Account Manager II
steven.skok@civicplus.com
415.312.4994

CIVICPLUS

Statement of Understanding and Approach

Project Understanding

We appreciate the opportunity to respond to MSWD's Request for Proposal. We understand that the District is seeking a qualified partner to redesign, develop, host, and maintain its official website and meeting agenda management system. Our team is prepared to deliver a modern, secure, ADA-compliant, and mobile-responsive website with an intuitive backend that empowers District staff to manage content efficiently.

We recognize the importance of integrating key functionalities—including board meeting management, ordinance and resolution codification, and comprehensive content control—to enhance usability for both constituents and staff. We are confident in our ability to meet the District's goals and look forward to expanding your existing partnership with CivicPlus and leveraging solutions we have already implemented to better suit your changing needs.

Our Approach and Methodology

CivicPlus' focus will always be to help local governments work better. We invest millions of dollars annually in research and development to continue enhancing and developing solutions for local government. CivicPlus will continue to push out enhancements to improve the user experience for both our customers and their online visitors. Our combination of multiple solutions working together, Web Central CMS and Agenda and Meeting Management Select, are continually updated and will always be on the cutting edge of web technology.



Tailored Functionality and User Experience

CivicPlus will create a flexible, informative website designed to reflect your history and diverse offerings. To help future-proof our customers' web solutions, the CivicPlus Development Team develops software using the Agile development methodology. We currently work in two or three-week sprints with several teams addressing new functionality and services, with additional teams and select members dedicated to software fixes and minor enhancements. Prior to any software update or rollout, all code changes go through an internal testing process, which includes an alpha testing phase, a beta testing phase, and a final release candidate testing phase.

Ongoing Development and Testing

Separate internal servers, isolated from our customer hosts, are used for these various stages of testing. At any time during these testing phases, any member of the CivicPlus team can report an issue that needs to be addressed before rollout, essentially removing the product from the deployment schedule. At this time, the code under review will have to begin the testing phase at the beginning to ensure it completes the entire testing cycle without issue or incident. A separate and isolated testing environment that mirrors our production servers is maintained for internal testing of not only our own codebase, but any updates to the host operating system as well.

All updates are logged and tested prior to rollout to ensure compatibility with our recommended suite of solutions. This ensures that your website evolves with its needs and remains aligned with best practices in web design and functionality. We will also offer training and support to your staff to facilitate smooth operation and maintenance.

Integrated Navigation and Content Management

The website will feature an intuitive navigational system designed for ease of use. CivicPlus will provide a CMS that is easy to maintain, allowing your staff to manage and update content efficiently. Our solution will support dynamic content changes, ensuring that the site remains current and relevant. Your residents can search Web Central and Select simultaneously. Results are presented in a tabbed format so it's transparent where the information is located.

By leveraging CivicPlus' Web Central expertise, the District will achieve a modern, user-centric website that enhances community engagement, supports operational efficiency, and reinforces its mission to provide quality opportunities.

Staffing Plan

After contract signing, the District will be assigned a dedicated project manager who will act as your point of contact to reach out to with questions, concerns, or clarification. We meet with all our customers virtually through email, phone, and video conferencing. Communication between you and your project manager will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software, Cloud Coach, will keep all stakeholders involved and informed.

Your assigned project manager will be there to assist you throughout your implementation process and will be as readily available as possible. While vacations, sickness, and unplanned absences may occur, your project manager will communicate these absences as soon as possible. They will make arrangements to ensure you are always taken care of and that continuous assistance and communication is provided throughout the process. If a staff member can no longer perform work on your project, a new staff member will be assigned to you and you will be notified by your project manager. No changes will occur to your original project timeline. See more on our Key Personnel on page 11.

Our Experience

CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada. Our solutions bring tailored technology and deep local government expertise together in a powerful way to improve the dynamics between people, process, and structure. This concentration has made CivicPlus a leader in government technology that has been selected by Inc. Magazine as "One of the Fastest-Growing Privately Held Companies in the U.S." each year since 2011.

In addition to a great solution, great people are key for a successful project. CivicPlus is a company of amazing people doing amazing things. During your project, a dedicated project team led by your implementation consultant will assist you throughout the development process to ensure your project's success and your complete satisfaction. Our in-house Technical Support Team is available via chat, phone, and email. The District can look at self-service tutorials and user guides on the CivicPlus Help Center. Emergency support is available 24/7/365 for named points of contact.

Discover how we've helped our customers achieve outstanding results. Our professional success stories highlight real-world outcomes and demonstrate the value we bring. Browse these stories to see the impact of partnering with us at www.civicplus.com/case-studies/

Please note that none of the parties shown have agreed to be contacted for reference. For references, please view page 17.

CIVICPLUS

Respondent Overview and Company Qualifications

Respondent Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff.

Our Portfolio Includes:

- Municipal Websites ***(Existing Customer)***
- Web Accessibility
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Process Automation and Digital Services
- Agenda and Meeting Management ***(Existing Customer)***
- Municode Codification ***(Existing Customer)***
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

Contact Information



Primary Contact

Steven Skok, Account Manager II
415.312.4994
steven.skok@civicplus.com



Secondary Contact

Gabriel Bond, Account Executive
gabriel.bond@civicplus.com
785.789.4281



Company

CivicPlus, LLC, a Kansas limited liability company
302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com

The Civic Impact Platform

The comprehensive Civic Impact Platform delivers unmatched end-to-end efficiency, supercharging staff impact through intelligent automation, and unlocking collaboration in and across departments. At the same time, this unique platform delivers a truly unified residence experience, delighting residents with a singular profile and single sign-on for friction-free, no-hassle services.

With CivicPlus your team is always change-ready, staying a step ahead of disruption, whether evolving compliance and accessibility requirements, civil emergencies, and more.

IMPACT-LED GOVERNMENT

Impact-led government goes beyond transactional services to create lasting change in communities. By modernizing processes, it uses automation, collaboration, and data-driven insights to help staff work more efficiently and make services more accessible—anticipating needs and addressing challenges before they arise for residents and staff.

The CivicPlus Civic Impact Platform Enables Impact-Led Government Through Five Key Principles:

1. Modernize and connect every function: Work better together through intelligent automation, efficiency, and stronger collaboration.
2. Deliver a singular, personalized resident experience: Replace hassle with friction-free delight, delivering a unified profile and intuitive, consistent experiences.
3. Supercharge staff impact: Boost staff performance with automated tasks, data-driven decisions, and aligned priorities and processes.
4. Strengthen compliance, accessibility, and readiness: Forward-thinking best practices and continuous adaptation to change.
5. Consolidate on a comprehensive, purpose-built platform: Choose solution breadth, eliminate multiple vendors, and gain compounding value over time.

Legal Status

CivicPlus has had no pending or threatened litigation filed against our company within the last five years.

Certifications

Based on the nature of the work outlined in the RFP, our company's current operations typically do not necessitate specific licenses. However, we maintain all standard business and professional certifications required for our industry to ensure compliance and high-quality service delivery.

Should the District identify any particular licenses or permits that are essential for the successful completion of this project, we are fully prepared to work closely with the relevant authorities to secure these. Our team is committed to adhering to all regulatory requirements and ensuring that all necessary documentation is in place to meet your standards and expectations.

CIVICPLUS

Key Personnel and Resumes

Key Personnel Team

From project management to design and development to training and support, a professional and experienced project team will assist you throughout the development process to ensure your project's success and your complete satisfaction. Each product being proposed to the District, including Web Central, Select, and Process Automation, will have its own implementation process and dedicated project team to ensure that solution's successful launch.

Further, based on our years of experience administering projects, it has become our policy to assign individual team members at the project start. As such, we do not provide names or resumes of team members during the RFP process. Rest assured that each of your project teams, once assigned, will deliver the attention and effort you need and deserve to deliver a solution that achieves your vision of success.

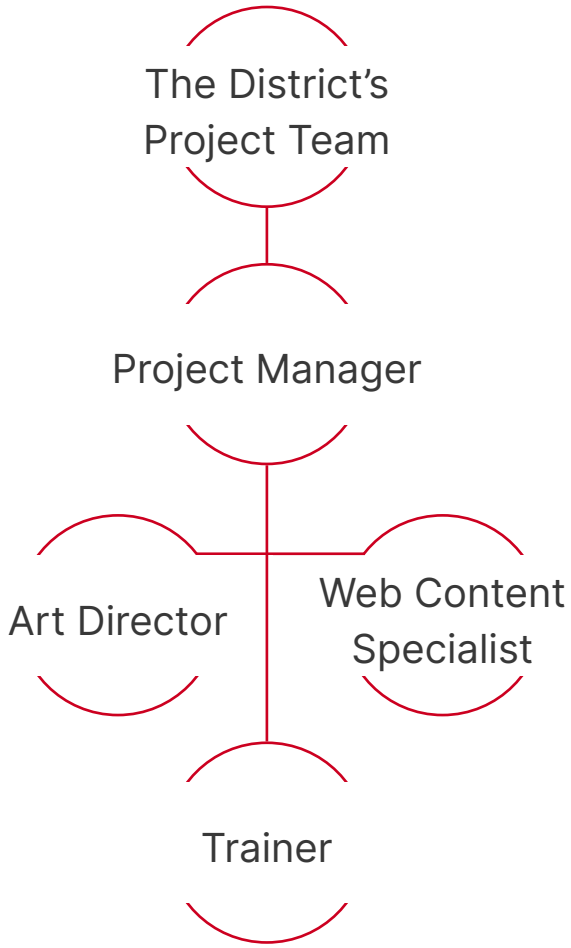
PROJECT TEAM ROLES – WEB CENTRAL

Project Manager – Provides communication, establishes project plan, schedules project resources, facilitates project tasks, ensures requirements are met according to scope

Art Director – Establishes vision for website design, collaborates with graphic design and web development team to create website design to meet your needs, coordinates design application to functioning website

Web Content Specialist – Guides content development process, ensuring application of best practices for usability and accessibility

Trainer – Educates your team to use the Web Central system, demonstrates effective use of tools and functionality



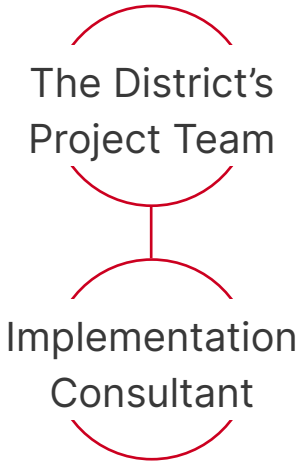
SUBCONTRACTORS

All services required for a successful project are performed in-house so there is no need to subcontract any portion of the project.

The organization of the project teams for Select and Process Automation are each structured with an implementation consultant. Each solution will have a separate, dedicated implementation consultant fully versed in that solution and with the knowledge to guide you from kickoff to launch.

PROJECT TEAM ROLE – SELECT

Implementation Consultant – Provides communication, establishes project plan, schedules project resources, facilitates project tasks, and ensures requirements are met according to scope. Guides you through configuring the system and provides virtual training on the system



PROJECT TEAM ROLE – PROCESS AUTOMATION

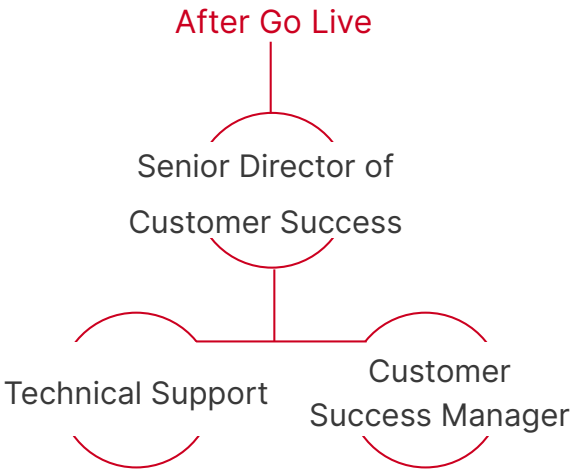
Implementation Consultant – Provides communication, establishes project plan, schedules project resources, facilitates project tasks, and ensures requirements are met according to scope. Guides you through configuring the system and provides virtual training on the system

After Go Live

Once your system configuration is complete, your implementation consultant will ensure that you and your staff are thoroughly trained on your scoped solutions. After go-live, your dedicated customer success manager and our award-winning Technical Support team will support your strategic goals long term.

Customer Success Manager – Partners with you after the launch of your agenda management system to provide you with further information on how to utilize your new system

Technical Support – Answers your technical questions 7 a.m. to 7 p.m. CST by phone and email, as well via emergency services after regular hours



Key Personnel Leaders Resumes

Our expert team leaders will coordinate qualified specialists who will work directly with you throughout your project development and beyond. While we do not provide their direct phone numbers, see below for our leader's expertise and roles to help our customer's succeed.



BEN SEBREE

Senior Vice President of Portfolio Product Strategy

Ben is responsible for guiding the strategic vision of CivicPlus' portfolio, ensuring it evolves to meet the dynamic needs of local governments and their communities.

Education – BS Management Information Systems and Human Resources and a Master of Business Administration

Resume – Chairperson of the Board for Flagship Kansas and as an Advisory Board Member for Kansas State University's Computer Science Department

15+ Years Experience – Software development and leadership, Product Strategy and Research & Development



WILL RICKENBACK

Director of Professional Services

Will oversees the teams responsible for creating your Web Central website to ensure you are satisfied with your end product and implementation experience. This includes our implementation team managers, project managers, art directors, and web content specialists.

Education – BA Economics, BS e-Business Administration

Resume – Creative & Development Director, Operations Director, Project & Product Management

20+ Years Experience – Professional Services Leadership, Account Management, Customer Service Leadership



JEREMY WILSON

Senior Director of Customer Success

Upon launch of your website to the public, Jeremy will assign a customer success manager to your account. Your dedicated customer success manager will partner with you to create an ongoing strategy to better engage your residents by utilizing the tools and products that CivicPlus has to offer.

Education – BS Political Science

Resume – Assistant Manager of Account Management, Solutions Specialist

15+ Years Experience – Customer Service, Leadership Sales, Team Building



JIM FLYNN

Director of Information Security

Jim has been with CivicPlus since 2009 and uses his over 20 years of IT and security data management experience to manage the security and hosting reliability for our thousands of customers. Jim has been at the forefront of cybersecurity strategy and leadership, protecting local governments from the continually evolving cyber threats that exist today.

Education – BA Computer Information Systems

Resume – Chief Systems Architect, Information Technology Director, Software Engineer

20+ Years Experience – Cybersecurity, Hosting, Network Infrastructure, System and Software Architecture



AMANDA WRIGHT

Implementation Team Select

Amanda leads the project managers, implementation consultants, and analysts who make up your Agenda & Meeting Management Implementation Team. This team oversees the implementation of your software from contract signing through launch and ensures your experience with CivicPlus is positive and impactful.

Education – BS Hospitality Management; Minor Business Administration; Minor Leadership Studies

Resume – Program Manager; Brand Director; Event Producer

10+ Years Experience – Project Management; Process Optimization; Leadership

CIVICPLUS

Relevant Project Experience and Client References

Relevant Experience

CivicPlus is committed to delivering high-quality results and will strive to meet all RFP requirements unless otherwise specified or contradicted in our proposal. We will work closely with your team to find feasible solutions and ensure the project's success. Our experienced team, robust project management practices, and proactive communication will help us address any potential issues promptly and effectively. As the development of your project is a collaborative effort, we intend to discuss in detail the full scope of work to ensure that we fully understand your needs and expectations in order to provide you with the best possible experience.

We surpass the requirement of a minimum of three (3) years of experience within the past five (5) years, operating under a legally registered business name, in providing website design, development, hosting, and support services of similar type and scope as outlined in the Scope of Services (Exhibit A).

We have not filed for bankruptcy under any business name within the past five years.

Please see our response to the Contractor's Qualifications Statement as provided in Exhibit D located on page 61 as required in the Proposal Format.

Key Differentiators

Civic Impact Platform

Thousands of high-performing civic leaders rely on CivicPlus as their trusted partner for Impact-Led Government. With CivicPlus, leaders can finally overcome the perpetual tradeoff between the demand for better services and the realities of operational resources, leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

Community

CivicPlus users have their own social network, CivicPlus Connection. Connect with more than 12,000 customers to share ideas.

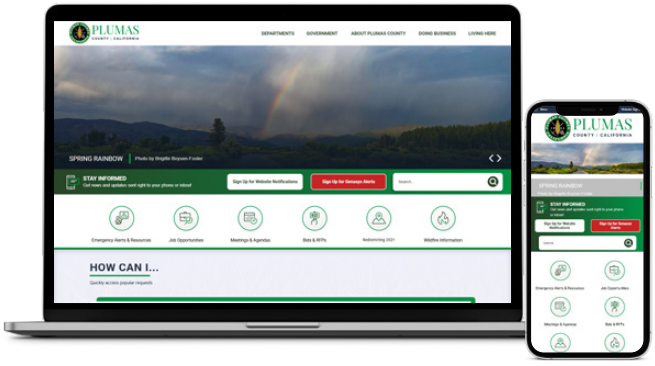
Future

Our development staff will stay by your side, rolling out new features, new applications, and new suggestions so you can better serve your community.

References

PLUMAS COUNTY, CALIFORNIA

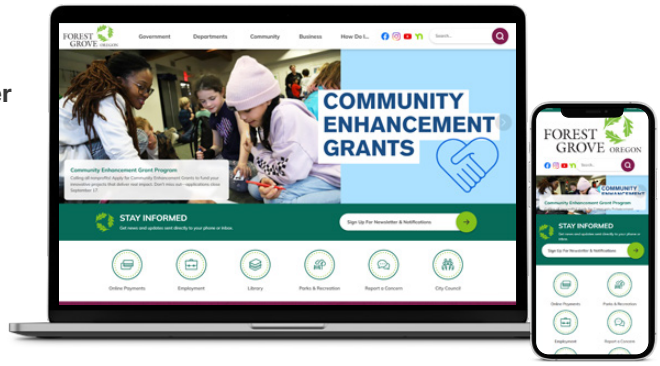
countyofplumas.com



Melodie Sylvia, SAAS Systems Administrator
Email: melodiesylvia@countyofplumas.com
Phone: 530.283.6147
Services Performed and Outcome: Web Central Ultimate, Acquia Optimize Accessibility, Platform IdP Integration, Agenda and Meeting Management Select, Codification and Online Hosting, Social Media Archiving
Duration of Project: Sept 2018 - May 2019, June 2022 - Oct 2022 and June 2023 - Nov 2023

FOREST GROVE, OREGON

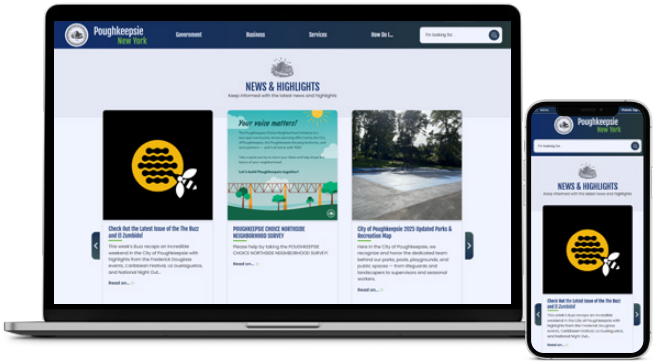
forestgrove-or.gov



Stephanie Fleischer, Communications and Program Manager
Email: sfleischer@forestgrove-or.gov
Phone: 503.992.3298
Services Performed and Outcome: Web Central Premium, Agenda and Meeting Management Select, Recreation Management
Duration of Project: July 2021 - Oct 2021, June 2023 - Jan 2024, and June 2023 - March 2024

POUGHKEEPSIE, NEW YORK

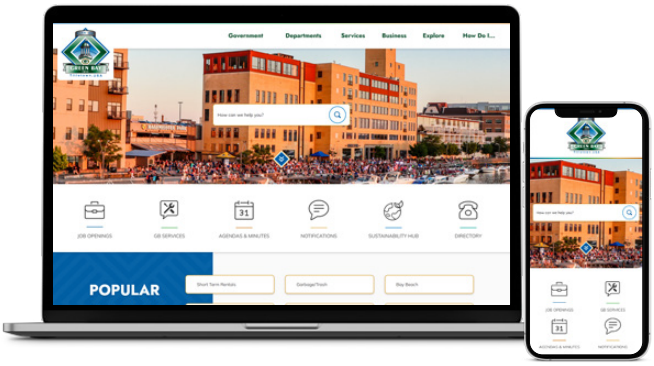
cityofpoughkeepsie.com



Al Gernhardt, Microcomputer Services Supervisor
Email: agernhardt@cityofpoughkeepsie.com
Phone: 845.451.4024
Services Performed and Outcome: Web Central Premium, Acquia Optimize Accessibility, Agenda and Meeting Management Select, SeeClickFix 311 CRM, Process Automation and Digital Services, NextRequest Records
Duration of Project: May 2020 - Oct 2021, Feb 2024 - Dec 2024, July 2024 - Dec 2024, Dec 2024 - Jan 2025, and Jan 2025 - April 2025

GREEN BAY, WISCONSIN

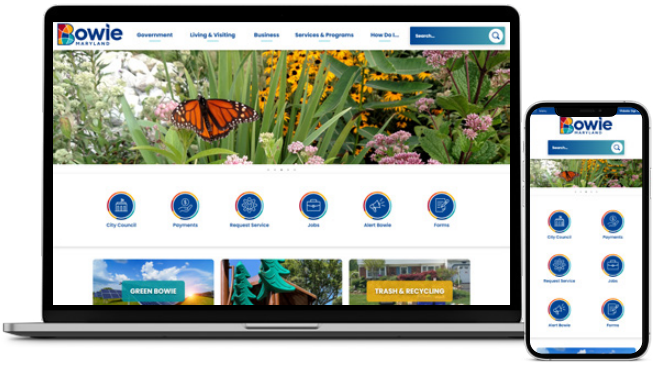
greenbaywi.gov



Shelby Edlebeck, Software Support Specialist
Email: shelby.edlebeck@greenbaywi.gov
Phone: 920.448.3207
Services Performed and Outcome: Web Central Premium, Platform IdP Integration, Agenda and Meeting Management Select, Social Media Archiving, Process Automation and Digital Services, Codification and Online Hosting
Duration of Project: Dec 2017 - April 2018, Dec 2022 - Aug 2023, and Dec 2023 - Feb 2024

BOWIE, MARYLAND

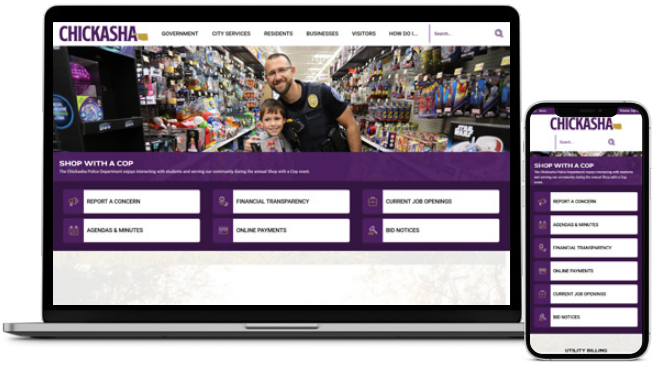
cityofbowie.org



Una Cooper, Communications Director
Email: ucooper@cityofbowie.org
Phone: 301.809.3032
Services Performed and Outcome: Web Central Ultimate, Agenda and Meeting Management Select, Social Media Archiving, Asset Management
Duration of Project: July 2021 - April 2022 and May 2022 - December 2023

CHICKASHA, OKLAHOMA

chickasha.org



Shae Mortimer, Marketing & Civic Engagement Manager
Email: shae.mortimer@chickasha.org
Phone: 405.222.6021
Services Performed and Outcome: Web Central Ultimate, Agenda and Meeting Management Select, Live Meeting Manager, CivicPlus Media, Codification and Online Hosting
Duration of Project: Dec 2018 - Sept 2019, July 2019 - June 2020, and June 2024 - Dec 2024

CIVICPLUS

Technical Approach & CMS Capabilities

CMS Features & Functionality

Web Central is a comprehensive content management system designed to help local governments build websites that connect with residents effectively. With configurable layouts, simplified content management, and integrated tools for communication and resident self-service, CivicPlus websites streamline the timely delivery of essential information and services. This empowers local governments to consistently provide positive civic experiences for residents and peace of mind for staff with streamlined communication processes.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

Modules & Widgets

RESIDENT ENGAGEMENT

Web Central offers many effective and easy-to-use resident engagement features. These tools easily integrate with the other key features.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Calendar – Create multiple calendars and events to inform residents of upcoming activities that are viewable by list, week, or month.

Submit Requests and Report Issues – Allow residents to report a problem or submit requests through our easy Form Center module. For advanced service request management functionality to intake resident submissions via web portal, our integrated SeeClickFix 311 CRM Starter product is available as an add-on.

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

News – Post news items and keep your residents up to date on important information via News Flash.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.

Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

Photo Gallery – Display photos of parades, local sporting events, or historical locations through albums or slideshows. Users can vote on favorites or share via email and social media.

Pop-up Modal – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

CONTENT MANAGEMENT

Web Central comes fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

Agenda Center – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

Archive Center – Manage and retain serial and older documents.

Document Center – Organize and manage documents in one central repository.

Public Images – Store all your images in one central location, to utilize individually or create slideshows on your site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

Easy for Residents to Navigate – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

Frequently Asked Questions (FAQs) – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

Graphic Links – Create visually appealing buttons to direct users to important information.

Info Advanced – Use Info Advanced to create engaging displays of information for reuse throughout the website.

Quick Links – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

Resource Directory – Use the Resource Directory to showcase information on local businesses and/or community resources.

Staff Directory – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.

DEPARTMENT-SPECIFIC

There are several function-specific features and modules for government departments. These tools are integrated into the Web Central CMS and offer the ability to complete multiple steps in one action.

Activities – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

Facilities & Reservations – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

Job Postings – Post available jobs online and accept online applications.

Bids – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.

COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

Custom HTML Widget – Embed videos or other HTML features in your page.

Editor Widget – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

Form Center Widget – Embed simple forms on a page.

Image Widget – Add images to a page.

Related Documents Widget – Create a dynamic list of documents referenced in the Document Center.

Slideshow Widget – Add a slideshow of images.

Tabbed Widget – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.

Administrative Features

The administration of your Web Central website is browser-based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control the access to pages and manipulation of content as well as use automated features to streamline processes.

Administrative Dashboard – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

Content Scheduling & Versioning – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

Dynamic Page Components – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

History Log – Track changes made to your website.

Intranet – Use permissions to set a secure location on your website that allows employees to login and access non-public resources and information.

Levels of Permissions – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

Pending Approval Items – Administrators have access to a queue of pending items to be published or reviewed.

Website Statistics – Provided website analytics for analysis.

USER-FRIENDLY FEATURES

Not only is Web Central easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

Automatic Alt Tags – Built-in features assist with ongoing ADA compliance of your website.

Credit Card Processing – Web Central is integrated with select external payment processors to accept payments on your website (separate agreement must be made directly between you and the supported external processor of your choice). Additional fees apply.

Preset Styling Standards and Ongoing Styling Flexibility – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

Link Redirects – Instead of sending your users to https://www.civicplus.com/blog/ce/government-website-awards-city-county-municipal/, you can send them to http://civicplus.com/awards.

Live Edit – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

Maps – Easily embed maps from Google, ESRI, and more using the HTML widget.

Mega Menu – A main navigation menu makes it easy to get to any page on your website quickly.

Predictive Site Search – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

Site Search Log – All search words are kept in a log.

Real Simple Syndication (RSS) Feeds – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

Responsive Design – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

Social Media – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

Supported Browsers – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

Third-Party Access – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

Translation – Integration with Google Translate translates web pages into over 100 languages.

ACCESSIBILITY COMPLIANCE

With more than 1 in 4 (~28.7%) adults in the United States living with a disability, CivicPlus helps governments ensure that critical resources are available to all residents. Our commitment to accessibility is visible through VPATs and third-party audits that can confirm you're working with a trusted and experienced partner. Our multi-faceted approach sets you up for success:

- CivicPlus Municipal Websites are delivered inclusive by design meeting WCAG 2.1 accessibility standards at time of launch.
- Our trainers will teach your staff best practices to keep your content and design elements accessible and up to date with the latest ADA/WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.

- Any new regulations that require code changes are reviewed by our product team at least quarterly. Depending on the regulation, our product team plans and executes necessary changes with no additional effort required from you.
- Our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.

Additionally, CivicPlus offers an extensive suite of accessibility tools, including industry-leading integrations to help customers maintain compliance and prepare for the transition to WCAG 2.2. Due to the dynamic nature of website content updates, ongoing accessibility solutions can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides three long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges:

- AudioEye Managed: Accessibility tools and services for WCAG 2.2 compliance (included in your scope)
- Acquia Optimize: Website Governance & Compliance Tools (details can be provided upon request)
- CommonLook Document Remediation (details can be provided upon request)

AudioEye for Websites

CivicPlus is the exclusive local government provider of AudioEye's full-service accessibility offering. AudioEye's industry-defining digital accessibility hybrid offering helps deliver website remediations efficiently and affordably for organizations of all sizes. The AudioEye platform leverages a decade of investment in advanced technology supported and informed by a team of dedicated IAAP-certified professionals to help deliver improved access to the web conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

AudioEye

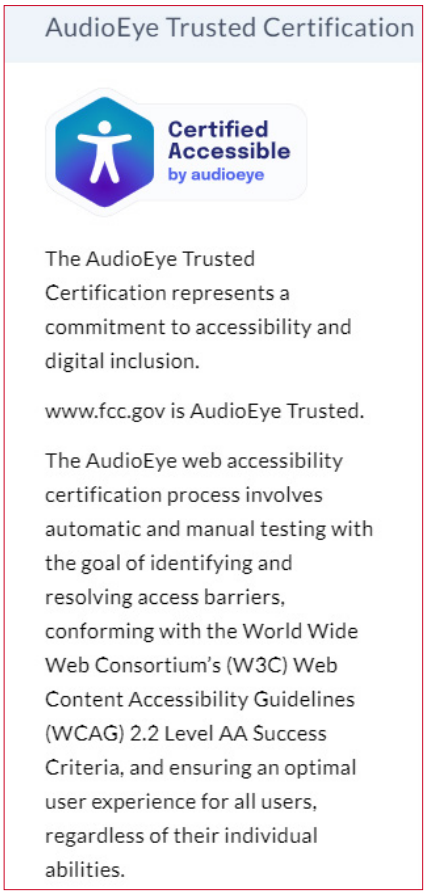
- Proprietary automated testing suite
- Detect Section 508 and WCAG 2.2 Success Criteria violations
- AudioEye engineers remediate accessibility issues
- Compliance monitoring
- Manual technical analysis and usability testing
- AudioEye Accessibility Help Desk with Personalization Tools

AudioEye Managed

- Provides complete digital accessibility compliance auditing and resolution
- End-to-end digital accessibility compliance testing, resolution, validation, and monitoring
- Combines subject matter experts with technology —a team of engineers and manual testers to ensure issues of accessibility are fixed and stay fixed

AudioEye Accessibility Help Desk with Personalization Tools

- Fully customizable user experience
- Tailored to individual needs regardless of device type, language preference, or preferred method of access



- Users can customize the visual display of the website, the toolkit provides instant personalization
- 24 Hour Help Desk provides accessibility answers from accessibility experts

Digital Accessibility Platform

- Software as a Services (SaaS), API-first technology
- Offers end-to-end compliance auditing
- Ability to spider, scan, and diagnose entire websites, single blocks of code, and content delivered via API
- Offers flexible resources for proper identification and remediation of the detected issues



Platform Identity Provider (IdP) Integration

More often, local government IT teams are looking to implement single sign-on (SSO) functionality to simplify user access to all web and cloud-based applications without requiring individual authentication. The CivicPlus' Platform IdP Integration capabilities provide local governments with the following conveniences:

- Faster and easier access to vital third-party solutions that integrate with your CivicPlus unified applications, such as CivicPlus' Municipal Websites, Recreation Management, and Agenda and Meeting Management Select
- Reduced password and account maintenance
- The ability to log into your CivicPlus software accounts from any device with an Active Directory username and password
- Auto-account generation
- Group syncing
- Customization of the design of your active directory login page

We offer integration with Microsoft's Entra ID (formerly Azure AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

Process Automation and Digital Services Features & Functionality

SERVE YOUR RESIDENTS ONLINE, NOT IN LINE

Gone are the days of paper processes and manual workflows. Instead, today's residents expect on-demand digital access to their local government, which means administrations need customizable, scalable, easy-to-implement tools to meet these expectations.

CivicPlus' Process Automation and Digital Services solution lets you automate tasks and daily processes to free up more time to govern, serve, and operate your administration. It also allows you to provide resident-facing digital services, increasing revenue and reducing time spent by both staff and residents.

Ready-to-Use Form Templates for Departments

We offer over 150 common form templates pre-built and ready to implement, customize, and deploy instantly. Get your most common resident and staff requests online fast.

Create a Seamless Government Experience

Make transactions easier for your residents and staff with online payments, e-signature, and digitized documents and processes. Allow residents to access the services they need from anywhere, on any device.

Integrate Critical Systems

Use our tools and out-of-the-box API integrations to connect your software systems, automate data flow, and more efficiently streamline your processes.

Accessible Forms

Replace your inaccessible and non-compliant PDFs and move to online forms to better serve all your residents with equitable access and services.

Build Mobile App Solutions with No Coding

Non-technical staff can create progressive web applications (PWAs) using easy drag-and-drop functionality.

Customize and Configure Approval Workflows

Automatically route requests and applications to departments across your municipality for review and processing.

Select Features & Functionality

Select is the fastest, most intuitive way to streamline the entire agenda management process—from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.

Our Pro package includes the most frequently used functionality to manage your agendas and meetings. You'll be able to seamlessly create agendas with the ability to assign an item status and use configurable workflows to help manage your internal processes. Built-in integrations and a suite of APIs make working with other internal applications easy. Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

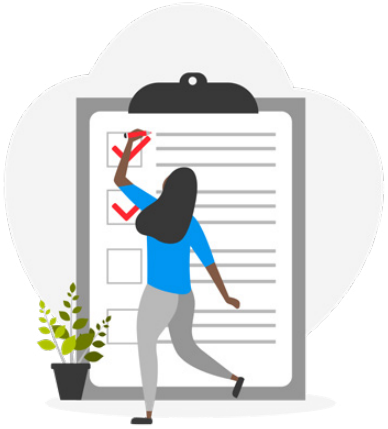
Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Enhanced Analytics for Data Visibility
- Field-level versioning
- Single sign-on via the CivicPlus Platform
- Integrated code of ordinances
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)

Agenda Management

FLEXIBLE, PERSONALIZED DESIGNS

Standardized designs throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.



EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically renumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

Item Management

CREATE AGENDA ITEMS AND STAFF REPORTS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and collaborate with each other to make items meeting ready. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

MANAGE THE MEETING READINESS OF ITEMS

Update item statuses (approved, in-progress, tabled, etc.), assign tasks to staff members to update item content and attachments, leave comments on items, and be notified when changes are made to items.

AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

Board Portal

FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

FIND WHAT YOU NEED-FASTER

Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate published meeting content by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.

Public Resident Portal

FEATURES

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Mobile-responsive
- Custom branding
- Side-by-side agenda and video display with CivicPlus Media live streaming and on-demand video service
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Integrated live or on-demand video with timestamps to easily jump to desired content
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls

CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for closed captioning.

CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.

CivicPlus Media

Today's digitally minded residents are logging more hours watching online video than ever before, and they are searching for content that ranges from entertaining to informative. For local governments, video is a powerful mechanism for sharing news and events, encouraging civic participation, meeting transparency requirements, building a brand, recruiting employees, and encouraging residents to develop a sense of civic pride.

Media is a core component of the Civic Experience Platform and is accessible through CivicPlus Municipal Websites and CivicPlus Agenda & Meeting Management Select. With CivicPlus Media, you can integrate live or recorded videos of meetings and events anywhere on your CivicPlus website that are easily accessible by residents from any desktop computer or mobile device—no technical or coding skills necessary.

SIMPLE LIVE STREAM RECORDING

- Immediate availability of recorded videos for on-demand viewing–no additional steps or manual file uploads
- Convenient integration with social media platforms including Facebook and YouTube

- High-definition video for professional-quality presentations
- Link meeting agendas and bookmarks
- Auto-start recordings of meetings, so video viewers never miss a moment of live proceedings

CIVICPLUS MEDIA + ZOOM

- Password protect each meeting to prevent Zoombombing
- Create and share a Zoom meeting ID number only with elected officials and key staff when necessary
- Mute resident participants when open comment session has ended
- Control the meeting within Zoom and protect participants from attempting a screen share
- Allow residents to sign up to receive a link that will allow them to issue public comments and share their screen during the session
- Record and automatically upload meeting videos for on-demand playback

Minutes Module

AUTOMATED MINUTES SETUP

A fully integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Minutes module with a single click.



KEEP UP WITH THE MEETING ACTION

Meetings move fast. Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.

SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create timestamps for the accompanying video during the live meeting. Additional fees apply.

EXAMPLES OF MEANINGFUL CIVIC IMPACT INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools.

CivicPlus Resident Portal

THE NEXT EVOLUTION IN DIGITAL RESIDENT ENGAGEMENT

CivicPlus Portal is a mobile-friendly, personalized online hub from which residents can quickly, easily, and securely obtain information, access resources, discover services, complete transactions, and interact with their local government administration. It is the public gateway to the Civic Impact Platform, empowering resident self-service from one central location for everything from submitting forms, referencing recent legislation, and engaging with public meetings to managing individual alert and notification preferences.



Personalized Resident Benefits:

- One username, password, or popular platform-enabled single sign-on (via Facebook, Google, Microsoft, or Apple) to securely manage their user profile and interact with all their government resources and information.
- A personalized, customizable dashboard that serves as the launchpad to save frequently accessed digital services, view past interactions, bookmark frequent payment options, and stay up to date with featured, meaningful content.
- Anytime, anywhere access from any device.
- Enabling self-service form viewing, submission, and payments to support a variety of digital transactions from parking permits and business licenses to pet adoptions.
- Easy management of individual communication preferences related to routine and emergency alerts, website newsletters, and agenda & meeting notifications from one single view.
- A centralized hub to submit and track requests, such as public records requests, non-emergency issues, and code enforcement complaints and violations.

Staff and Administrator Benefits:

- A low-maintenance tool for administrators to easily spotlight information, share content, and link to services to further promote local government initiatives while improving public transparency and trust.
- Ability to consolidate digital services from multiple CivicPlus and third-party solutions into one intuitive, accessible, and responsive interface.
- Consolidation of siloed alerts and notifications from the variety of solutions you control into a single view residents to sign up for and manage.
- Localization of cross-department payments and forms in one place, including those from CivicPlus and third-party solutions, enhancing residents' convenience for increased payments and engagement.
- Multi-factor authentication options and optimized for security and accessibility.

Continuing Services

AWARD-WINNING

CivicPlus has been honored with four Gold Stevie® Awards, eight Silver Stevie® Awards, and eleven Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central customers. It reflects our commitment to:

Connection – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

Direction – Customers will have the opportunity to provide targeted input on the future direction of the Web Central roadmap and will be able to submit ideas for improvements and enhancements.

MAINTENANCE

CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches



Web Central Guardian Hosting & Security

In today's digital era, local governments require a hosting solution that not only meets their needs but exceeds their expectations. Our Enterprise Level Hosting Solution is designed with local governments in mind, offering unparalleled DDoS protection to safeguard your digital infrastructure from the most aggressive cyber threats. With our state-of-the-art security measures, you can ensure the continuity of critical services, even in the face of sophisticated attacks.

Moreover, we understand the importance of building resident trust through consistent and reliable service availability. That's why we guarantee a high availability of **99.9% uptime**, ensuring your services are accessible when your residents need them the most. This commitment to uptime translates to less than 8.76 hours of potential downtime annually, demonstrating our dedication to maintaining your operations without interruption.

Data Center	• Redundant Power Supply • Uninterruptible Power Supply (UPS) Systems • Enhanced Cooling Infrastructure • Diesel Engine Generators • Energy Storage • Redundant HVAC Systems • N+1 Redundancy • Fully Redundant Network • System Monitoring – 24/7/365
Security	• Web Application Firewall (WAF) Protects Against SQL Injection, Cross-Site Scripting, & Other Threats • OWASP Modsecurity Core Rule Set Guards Against OWASP Top 10 Vulnerabilities • Server Management Services Ensure Smooth Operation & Optimal Performance • Regular Software Updates & Security Patches • Antivirus Management & Updates Protect Against Malware • Continuous System Monitoring for Health & Performance
Performance	• Regional Content Delivery Network (CDN) Distributes Cached Content to Minimize Latency & Enhance Reliability • Server-Side Caching with Regional CDN Improves Page Load Times & Content Delivery • Unparalleled Browsing Experience for Users on Your Website or Application
Hosting	• Enhanced Security and Compliance • CMS software updates • Server management & monitoring • Multi-tiered software architecture • Server software updates & security patches • Database server updates & security patches • Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Disaster Recovery	• Emergency After-Hours Support, Live Agent (24/7) • Online Status Monitor by Data Center • 8-Hour Guaranteed Recovery Time Objective (RTO) • 24-Hour Guaranteed Recovery Point Objective (RPO) • Pre-Emptive Monitoring for Disaster Situations • Multiple, Geographically Diverse Data Centers
DDoS Protection & Mitigation	• Cloudflare's Reverse Proxy to Protect Your Network • Access to Advanced Tools that Defend Against DDoS Attacks • Utilize Cloudflare's Massive Network Capacity of 30 Tbps • A Skilled Team is Always Ready, 24/7, to Stop Any Attacks on Your Digital Assets

Process Automation Hosting & Security

Redundant power sources and internet access ensures consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site is unparalleled.

AMAZON S3 (AWS)

Your information and data are in secure hands with AWS in our Ohio AWS Availability Zone. Amazon S3's web service interface allows you to store and retrieve any of your data, at any time, from anywhere on the web. It gives you access to the same highly scalable, and reliable, data storage infrastructure Amazon uses to run its own global network of websites.

The District can easily manage the AWS features to organize your data and configure finely tuned access controls to meet your specific business, organizational, and compliance requirements. Amazon S3 is designed for 99.999% of durability, and stores data for millions of applications for companies all around the world.

Amazon S3 secures your data from unauthorized access with encryption features and access management tools and allows you to block public access to all of your objects at the bucket or the account level if needed.

AROUND-THE-CLOCK PROTECTION

CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' solutions.

Select Hosting & Security

CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.

CIVICPLUS

Training, Support, and Engagement Execution Plan

Web Central Implementation

Training Resources

While other companies may show you the fields and the steps needed, our trainers know the business processes behind the work being done on the website and they help customers understand the process and steps they need to complete from start to finish. We teach users how to use the system, how to leverage it to increase department efficiencies, and how to increase resident engagement.

Our goal isn't just to train your staff, but to increase the use of the website, reduce incoming call volume and walk-ins, and help internal staff to maintain it the easiest way possible all while ensuring your website remains service-oriented and resident-focused. We also teach best practices, ADA requirements, image optimization, and much more.

IMPLEMENTATION TRAINING

A CivicPlus trainer will deliver virtual training to all web administrators and departmental users within CMHA and equip them with the necessary knowledge and tools they need in order to maintain the new Web Central Starter website. Your staff will leave training proficient in best practices and module usage, as well as how to use widgets and edit their web pages.

OPTIONAL TRAINING

CivicPlus does offer refresher training after your website launches. These can be purchased as a one-time refresher, or on a recurring, annual basis.

ONLINE, SELF-SERVICE HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. The Help Center also provides our release notes to keep you in the loop on upcoming enhancements and maintenance. The Community Forum allows your staff to interact with each other, send CivicPlus feedback and suggestions for future system enhancements, and view trending topics.

Post Launch Support Structure

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

Project Execution and Timeline

Design creation, content development, configuration for usability and accessibility, dedicated training—CivicPlus delivers all of this and more during the development of your new website.

A typical ultimate project ranges from 16 – 28 weeks. The District's exact project timeline will be created based on detailed project scope, project enhancements purchased, availability for meeting coordination, action item return and completion, approval dates, and other factors. Your project timeline, tasks, due dates, and communication will be managed and available in real-time via our project management software, Cloud Coach.

PHASE 1: INITIATE	2-4 Weeks	• Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	4-6 Weeks	• Customer Deliverable Submission • Design Discovery Meeting • Content Process Meeting • Layout & Proposal
PHASE 3: DESIGN & CONFIGURE	6-10 Weeks	• Design Concept Development • Design Concept Meeting • Content Development • Agendas & Minutes Migration • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	• Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	• Training Engagement
PHASE 6: LAUNCH	2-4 Weeks	• Launch Confirmation Meeting • Website Launch

MSWD Staff's Role During Implementation

To help create the strongest possible website, we will need you to:

- Gather photos and logos that will be used in the overall branding and design of your new website
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)

Stakeholder Communication Strategy

Communication between you and your Web Central team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.



- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work

The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Phased Approach

PHASE 1: INITIATE

Project Kickoff – During this initial meeting, your project manager will perform introductions, detail deliverables needed, provide a high-level overview of the development process, and introduce tools and resources used to manage your project.

Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

PHASE 2: ANALYZE

Customer Deliverables – The District will be responsible for submitting deliverables as outlined.

Design Discovery Meeting – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options.

Content Process Meeting – Meet with your project manager and web content specialist to detail our content development process.

Layout & Color Proposal – A custom layout in greyscale format and recommended color palette will be created by your art director, to which you'll have the ability to review and provide feedback and approval.

PHASE 3: DESIGN & CONFIGURE

Design Concept Development – You'll have the chance to review a responsive, functioning design concept prototype in an actual production environment. You will have the opportunity to evaluate the presented design concept and collaborate with your project team on any feedback and then final approval.

Content Development – Our Content Development team will migrate the agreed upon number of pages of content (including their text, documents, and images) from your current website to your new, Web Central website. Content will be enhanced for usability and accessibility, and we will organize your website pages to make them easy to navigate.

Agendas & Minutes Migration – The Content Development team will download, upload, and organize an agreed upon number of meetings to the Agenda Center module.

Website Completion – The District will receive a completed production website featuring your approved design combined with the finished content.

PHASE 4: OPTIMIZE

Website Finalization – Both the Web Central project team and you will prepare your website for launch. During this time, you will be able to make final adjustments to the content on your production website, as well as ensure overall satisfaction with your website.

PHASE 5: EDUCATE

Training Engagement – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will use your production website so that users are familiar with your specific configuration, and you can obtain hands-on knowledge from our Gold Stevie® Award winning external training and consulting team.

In addition, your trainer will go into a deep dive of the department-specific software modules such as Facilities and Activities with Parks and Recreation, Jobs with HR, and Bids with Procurement in your Advanced User Training.

PHASE 6: LAUNCH

Website Launch Confirmation Meeting – Your Web Central project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

Website Launch – After final confirmation, your website will be made live and available to the public.

Ultimate Package Designs

You'll meet with your art director to discuss your website vision and build your custom layout. We will then collaborate with you to create a custom design that represents your community. We will focus on including the functionality to meet your website needs, including an option for up to three Advanced Design Components, if desired. Advanced Design Components provide next-level user engagement by leveraging the latest design enhancements in the Web Central product. Your art director will help you choose the components that work best for your website goals and desired site maintenance level.

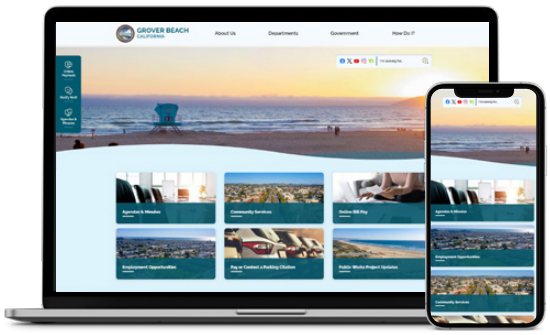
LAYOUT & COLOR PROPOSAL

Your project team will present a custom color proposal reflecting the colors and/or imagery that will set the tone for your design. A color proposal is a collection of colors and/or images used to align the visual direction of the project.

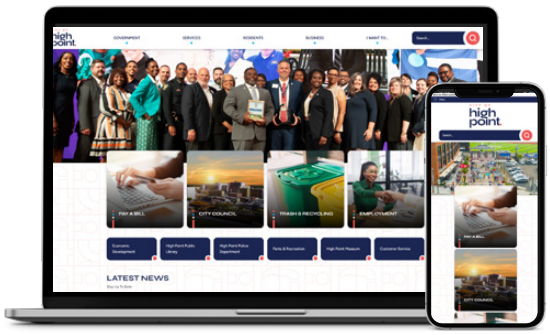
This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application. Aligning project goals and design through the layout proposal ensures a timely and efficient implementation of your Web Central website. Once approved, the layout and color proposal will be used to guide the design concept for your website.

DESIGN EXAMPLES

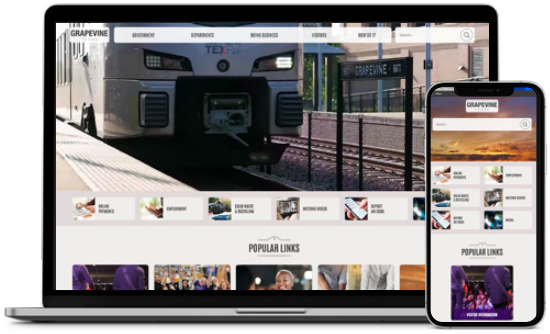
The included design portfolio will provide you with an idea of the different directions we can take your creative design with the ultimate implementation package.



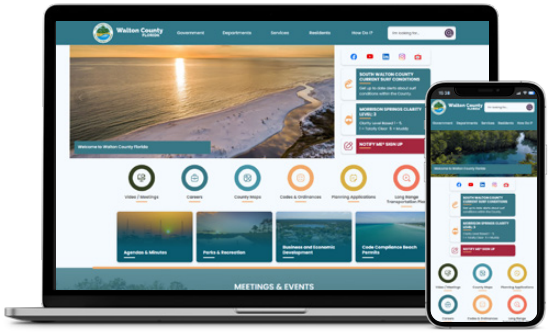
Grover Beach, CA
grover.org



High Point, NC
highpointnc.gov



Grapevine, TX
grapevinetexas.gov



Walton County, FL
mywaltonfl.gov

Process Automation Implementation

Post Launch Support Structure

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

See more on our CivicPlus Help Center and Continuing Partnership support on page 37.

Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour initial response during business hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

Project Execution and Timeline

Design creation, content development, configuration for usability and accessibility, dedicated training – CivicPlus delivers all of this and more during the development of your new system. A typical project timeline ranges from 3-6 weeks. Your exact project timeline will be created based on detailed project scope, project enhancements purchased, availability for meeting coordination, customer deliverable return and completion, approval dates, and other factors.

PHASE 1: INITIATE	1-2 Weeks	• Project Initiation & Customer Deliverables Identified • System Creation & Configuration
PHASE 2: DESIGN & CONFIGURE	1-4 Weeks	• Customer Identified Deliverables Due • Standard Training & Consulting Engagements • Branding & Design Development • Form Development • Technical Implementation (Structure & Workflow)
PHASE 3: LAUNCH	1 Week	• Launch Assistance & Project Close

Stakeholder Communication Strategy

SYSTEM SETUP

The CivicPlus team will document your process workflow, and will work with your team to provide the following:

- System set up and user configuration
- Form development (from template library or custom)
- Apply graphics in a logo/icon and banner
- User Training

Phased Approach

PHASE 1 - INITIATE

- Your Implementation Consultant will meet with you to initiate the project and schedule any training and consulting engagement(s) needed
- The Implementation Consultant will also create and configure your system per package specifications

PHASE 2 - DESIGN & CONFIGURE

- All deliverables identified are submitted by customer
- The Implementation Consultant will provide required system configuration, training, and consulting
- The CivicPlus design team will apply branding elements and complete CSS styling
- The content development team will develop included template (or custom) forms in your portal
- CivicPlus implementation team members will customize the technical structure and/or workflow of your system and finalize

PHASE 3 - LAUNCH

- Your new system launches to the public
- Your Implementation Consultant closes out the project

Select Implementation

Training Resources

Our training schedule is customized based on the District's needs and typically consists of multiple sessions spread over a few weeks. Training goals include familiarizing users with the solution's features, workflows, and administrative tools. By the end of training, participants should be proficient in using system features effectively. The training concludes with a feedback session to address any remaining questions or issues.

TRAINING

Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom-configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.

Our training team provides multiple training sessions along with testing access to ensure your team is positioned for a seamless transition to an electronic agenda management process.

- **Basic Administrative Training** – The initial training available to system administrators provides a high-level walkthrough of the agenda process and available tools. This session provides system administrators with the baseline knowledge needed to manage agendas.
- **Advanced Administrative Training** – The follow-up administrative training builds on the basic training session. We provide in-depth explanations on system capabilities and discussion of other available functions.
- **Standard User/Approver Training** – The user training session will prepare your staff for using the electronic management tools, which includes item management and approval workflows.
- **Video Tutorials** – The video repository includes tutorials covering several commonly asked questions and basic functions within the system. All users can access video content directly through the module.

We find that hands-on experience with the system, prior to your go-live date, is the best way to ensure that administrators and users are comfortable with the electronic management process. Your staff will be given the opportunity to access the system and manage a mock-agenda.

Support is available throughout all implementation phases and after your go-live date.

User Acceptance Testing

METHODOLOGY AND CRITERIA FOR SUCCESS

After the initial configuration of the system and the first board, we will meet with you to perform our First Look Training. The First Look Training will teach the administrators of your system how to navigate the User Menu (user preferences and system settings), create events, create agendas, add or remove items from agendas, and set up your approval routing, if you utilize one.

After the First Look Training is completed, the Implementation Consultant will explain the expectations for User Acceptance Testing. We ask that you test your system by creating five events, creating five agendas, and adding or removing one item from each agenda you create.

Upon the completion of these testing scenarios, the representatives from your project team will work with our Implementation Consultant to troubleshoot any issues your team may have come across during testing and to gather any revisions that need to be made to your first board. If any issues were found during testing, these issues will be addressed and we will move into the next phase of our implementation methodology.

RESPONSIBILITIES OF DISTRICT STAFF

Your staff will be responsible for testing the initial configuration of the system and your first board. They will do so by attending a high-level administrator training followed by one business week for testing. During the testing period, they will be asked to create five events, create five agendas, and add or remove one item from each agenda they create.

Upon the completion of these testing scenarios, your staff will work with our Implementation Consultant to communicate any issues that were discovered during testing, whether it be with the system or the board we have created for you. Following the resolution of those items, your staff will be asked to provide any additional agendas, item reports, or minutes that you wish to have us develop. This will signify the completion of User Acceptance Testing and we will move forward with the training of your non-administrator users.

Ongoing Training and Support

All Select customers have access to self-serve training resources via a comprehensive, online Help Center with articles and walk-through tutorials and imbedded in-application guides. Each Select customer is also assigned a dedicated Customer Success Manager who will provide you with continued service to ensure your long-term success and growth.

Finally, CivicPlus produces blogs, webinars, and other content from industry experts on topics related to local government such as “Best Practices for Hosting Virtual Meetings” and “A Comprehensive Guide to Digital Accessibility for Local Government”.

Post Launch Support Structure

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members’ questions and ensure their confidence. CivicPlus’ support team is available
7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Select.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus’ support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour initial response during business hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

See more on our CivicPlus Help Center and Continuing Partnership support on page 37.

Project Execution and Timeline

14 – 16 Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

PHASE 1: INITIATE	• Project Kickoff and communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration
PHASE 2: ANALYZE	• Choose and build presets from our Design Library to create Agenda, Minutes, and Item/Staff Report designs
PHASE 3: DESIGN & CONFIGURE	• Configuration of designs • Configuration of up to 10 boards • Configuration of up to 10 meeting types • Configuration of up to 10 approval workflows • Configuration of up to 1 item/staff report
PHASE 4: OPTIMIZE	• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options • Configuration is completed and handed off for review, testing, and feedback • Configuration adjustments made per submitted feedback
PHASE 5: EDUCATE	• Live, virtual training sessions are conducted within configured site
PHASE 6: LAUNCH	• First Live Meeting and System Launch • Access to live chat features, Technical Support and introduction to Live Care

Stakeholder Communication Strategy

Implementation & Support Experience Designed for You

The Select Implementation Team has experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Standard Implementation Package is the perfect fit for customers who want to improve manual, inefficient agenda and meeting processes. You will choose presets from our Design Library to create simple Agenda, Minutes, and Item/ Staff Report designs.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

CONSULTING

Up to One Hour of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your agenda, minutes, and item/staff report designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

DESIGN CONFIGURATIONS

We will configure the following consistent with your Design Library selections:

- One Agenda Design with both two Section Designs and two Item Designs per Agenda Design
- One Minutes Design with two Discussion Designs
- One Item/Staff Report Design with up to eight system default fields

Additional design configurations and approval workflows can be purchased as needed. For no additional cost, Approval Workflows can be created from scratch and Meeting Types can be duplicated and modified—while still making use of existing designs—by administrative users at any time using Help Center resources.

CIVICPLUS

Insurance Documentation

Insurance Documentation

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliant Insurance Services, Inc. 32 Old Slip 29th Fl New York NY 10005	**CONTACT NAME:** Tyler Takahashi **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:** Tyler.Takahashi@alliant.com
INSURED INSIPAR-02 CivicPlus, LLC and its direct and indirect subsidiaries 302 S. 4th Street Suite 500 Manhattan KS 66502	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** National Fire Insurance Compan — 20478 **INSURER B :** Continental Insurance Company — 35289 **INSURER C :** Endurance American Specialty I — 41718 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 726010371 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			7092029663	5/17/2025	5/17/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			7092022602	5/17/2025	5/17/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			7092030120	5/17/2025	5/17/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		7092032580 7092031056	5/17/2025 5/17/2025	5/17/2026 5/17/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Cyber/Tech E&O			CTO30087537300	5/17/2025	5/17/2026	Each Claim Limit Aggregate Limit	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WC - 7092032580 - CA
WC - 7092031056 - AOS

CERTIFICATE HOLDER

Sample

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SAMPLE

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ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

Exhibit C Sample Agreement

CivicPlus is amenable to using the District's Agreement for Professional Services, however, we would request the following revisions and additions highlighted in red below as a base for negotiations. Consider these as our starting point for negotiations of a final agreement. We also require our standard Master Services Terms to be incorporated and linked in the final agreement. You can see these terms at https://www.civicplus.help/hc/en-us/articles/10989047390487-Master-Services-Agreement.

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal (including all supporting, technical, or specification documents required for submittal with the current RFP) is intended as a nonbinding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements as provided in the RFP before a final agreement is reached. Subject to the terms of the final controlling agreement, CivicPlus requires its standard Master Services and Solutions and Service Terms to be incorporated and linked in the final agreement. We look forward to developing a mutually beneficial contract with the Mission Springs Water District.

AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR CONTRACT TITLE PROJECT DIR #_____

THIS AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR is made and effective as of ___, 2025 by and between the MISSION SPRINGS WATER DISTRICT, a County Water DISTRICT ("DISTRICT") whose address is 66575 Second Street, Desert Hot Springs, CA 92240, California, and CivicPlus, LLC, a Kansas limited liability company whose address is 302 S. 4th Street, Suite 500, Manhattan, KS 66502 ("CONTRACTOR").

...

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, DISTRICT and CONTRACTOR agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until terminated as provided for ~~herein~~ in the Statement of Work ("SOW"). Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate after one year unless extended by the parties with the approval of the General Manager or Board of Directors of the DISTRICT.

2. Services to be Performed. CONTRACTOR agrees to provide the services ("Services") contained in the Proposal. All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. ~~CONTRACTOR designates _____ as CONTRACTOR'S professional(s) responsible for overseeing the Services provided by CONTRACTOR.~~ DISTRICT designates the District General Manager, or his or her designee, to act as the project manager ("Project Manager") in connection with the delivery of Services under this Agreement.

3. Associates and Subcontractors. CONTRACTOR may, at CONTRACTOR'S sole cost and expense, employ such competent and qualified independent associates, subcontractors and consultants as CONTRACTOR deems necessary to perform the Services; provided, however, that CONTRACTOR shall not subcontract any of the Services without the prior written consent of DISTRICT. Such consent shall not be unreasonably withheld. Notwithstanding the foregoing, CivicPlus reserves the right to outsource to external service providers operational tasks that require minimal decision-making or creative input. These tasks may include, but are not limited to: Copying text, images, or multimedia elements from a source website; Formatting and pasting the content into designated sections on the target website; Ensuring basic layout consistency and adherence to predefined templates or guidelines. CivicPlus uses vetted external providers or automation for such tasks, and each service provider adheres to CivicPlus' privacy and security policies.

4. Compensation.

4.01 CONTRACTOR shall be paid at the rates and annual uplift set forth in the ~~Proposal~~ SOW and shall not increase any rate, excluding annual uplift, without the prior written consent of the DISTRICT. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by DISTRICT to CONTRACTOR under this Agreement shall not exceed the amount of $[insert maximum authorized amount of contract].

4.02 CONTRACTOR shall not be compensated for any Services rendered nor reimbursed for any expenses incurred in excess of those authorized unless approved in advance by the DISTRICT, in writing.

~~4.03 CONTRACTOR shall submit to DISTRICT, on or before the fifteenth (15th) of each month, itemized invoices for the Services rendered in the previous month. The DISTRICT shall not be obligated to pay any invoice for services that is submitted more than sixty (60) days after the date such services were provided. DISTRICT shall have the right to review and audit all invoices prior to or after payment to CONTRACTOR. This review and audit may include, but not be limited to DISTRICT's:~~

~~a. Determination that any hourly fee charged is consistent with this Agreement's approved hourly rate schedule;~~
~~b. Determination that the multiplication of the hours billed times the approved rate schedule dollars is correct;~~
~~c. Determination that each item charged is the usual, customary, and reasonable charge for the particular item. If the DISTRICT determines an item charged is greater than usual, customary, or reasonable, or is duplicative, ambiguous, excessive, or inappropriate, DISTRICT shall either return the bill to CONTRACTOR with a request for explanation or adjust the payment accordingly and give notice to CONTRACTOR of the adjustment.~~

4.03 ~~4.04 If the work is satisfactorily completed, DISTRICT shall pay such invoice within thirty (30) days of its receipt, or as reasonably soon after required certified payroll information is submitted to the DISTRICT, if applicable. Should DISTRICT dispute any portion of any invoice, DISTRICT shall pay the undisputed portion within the time stated above, and at the same time advise CONTRACTOR in writing of the disputed portion.~~ DISTRICT shall pay CONTRACTOR in accordance within the SOW.

5. Obligations of CONTRACTOR.

5.01 CONTRACTOR agrees to perform all Services in accordance with the terms and conditions of this Agreement and the ~~Proposal~~ SOW. In the event that the terms of the Proposal shall conflict with the terms of this Agreement or contain additional terms that purport to bind the DISTRICT other than the Services to be rendered and the hourly rate for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

5.02 Except as otherwise agreed by the parties, CONTRACTOR will supply all personnel~~, materials and equipment~~ required to perform the Services. CONTRACTOR shall provide its own offices, telephones, vehicles and computers and set its own work hours. CONTRACTOR will determine the method, details, and means of performing the Services under this Agreement.

5.03 CONTRACTOR shall keep DISTRICT informed as to the progress of the Services ~~by means of regular and frequent consultations. Additionally, when requested by the DISTRICT, the CONTRACTOR shall prepare written status reports.~~

5.04 CONTRACTOR is responsible for paying, when due, all income and other taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement. Notwithstanding the foregoing, the amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus' income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority, Customer agrees to pay for all resulting fines, penalties, and expenses. ~~CONTRACTOR agrees to indemnify, defend, and hold harmless DISTRICT for any claims, costs, losses, fees, penalties, interest, or damages suffered by DISTRICT resulting from CONTRACTOR's failure to comply with this provision.~~

5.05 In the event CONTRACTOR is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished in conformance with local, state and federal laws, rules and regulations.

5.06 CONTRACTOR represents that it possesses all required licenses necessary or applicable to the performance of Services under this Agreement and the Proposal and shall obtain and keep in full force and effect all permits and approvals required to perform the Services herein at CONTRACTOR's reasonable expense. In the event DISTRICT is required to obtain an approval or permit from another governmental entity, CONTRACTOR shall provide all necessary supporting documents to be filed with such entity.

5.07 CONTRACTOR shall be solely responsible for obtaining Employment Eligibility Verification information from CONTRACTOR's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONTRACTOR's employees are eligible to work in the United States.

5.08 In the event that CONTRACTOR employs, contracts with, or otherwise utilizes any CalPERS retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the DISTRICT and shall be subject to the DISTRICT's advance written approval.

5.09 Drug-free Workplace Certification. By signing this Agreement, the CONTRACTOR hereby certifies under penalty of perjury under the laws of the State of California that the CONTRACTOR will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug- free workplace.

5.10 CONTRACTOR shall comply at its sole reasonable expense with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

5.11 In the performance of this contract the CONTRACTOR shall comply with all applicable federal, state and local statutory and regulatory requirements including, but not limited to California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply.

6. Insurance.

CONTRACTOR shall procure and maintain for the duration of this Agreement the following insurance coverage relating to the services provided under this Agreement by the CONTRACTOR.

a. Professional Liability Insurance. Choose and check one: Required /Not Required ; CONTRACTOR will file with DISTRICT, before beginning professional services, a certificate of insurance ~~satisfactory~~ to DISTRICT evidencing professional liability coverage of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

b. Cyber Liability Insurance REQUIRED IF CHECKED HERE ONLY [ ] (Technology Professional Liability – Errors and Omissions), with limits not less than $2,000,000 per occurrence, and $2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CONTRACTOR in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. CONTRACTOR will file with DISTRICT, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to DISTRICT evidencing.

~~c. If Claims Made Policies (applies only to professional liability and cyber liability policies):~~

~~1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.~~

~~2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.~~

~~3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the CONTRACTOR must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.~~

c. ~~d.~~ Commercial General Liability (CGL) - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least ~~two~~ one million dollars ($~~2~~ 1,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to DISTRICT), or the general aggregate limit shall be twice the required occurrence limit.

d. ~~e.~~ Automobile Liability - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if CONTRACTOR has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars ($1,000,000) for bodily injury and property damage each accident.

e. ~~f.~~ Workers' compensation (statutory limits) and employer's liability ($1,000,000) per accident for bodily injury or disease. CONTRACTOR is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and CONTRACTOR will comply with such provisions before commencing the performance of the professional services under this agreement. As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than $1,000,000 per accident for bodily injury or disease.

f. ~~g.~~ Verification of Coverage – CONTRACTOR shall furnish the DISTRICT with certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause copies of which are attached hereto as Exhibit "B". All certificates and endorsements are to be received ~~and approved~~ by the DISTRICT before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR's obligation to provide them. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages. CONTRACTOR shall provide new certificates of insurance ~~prior to~~ following the expiration of any existing certificate of insurance.

g. ~~h.~~ Required Provisions –

• CONTRACTOR shall require and verify that all subcontractors exclusively retained for this Agreement maintain insurance meeting all requirements stated herein and provide proof of such insurance to DISTRICT, if requested. CONTRACTOR shall ensure that DISTRICT its directors, officers and~~,~~ employees, ~~contractors, subcontractors and authorized volunteers~~ are an additional insured on Commercial General Liability Coverage. CONTRACTOR shall provide certificates of insurance to DISTRICT as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be ~~approved~~ received by DISTRICT's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with DISTRICT at all times during the term of this contract. DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. ~~CONTRACTOR shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work.~~

~~• Waiver of Subrogation: The insurer(s) shall agree to waive all rights of subrogation against the DISTRICT, its elected or appointed officers, officials, agents, authorized volunteers, and employees for losses paid under the terms of the policy which arise from work performed by the named insured for the DISTRICT; but this provision applies regardless of whether or not the DISTRICT has received a waiver of subrogation from the insurer. Sole proprietors with no employees, LLCs, or partnerships who do not carry workers' compensation acknowledge that they are not subject to the Workers' Compensation Act of the State of California and agree to complete a signed workers compensation exemption form.~~

• The liability coverage shall give DISTRICT, its directors, officers, employees (collectively the DISTRICT), ~~and authorized volunteers~~ insured status (via ISO endorsement at least as broad as CG 20 10 10 01 or CG 20 10 07 04 specifically naming the DISTRICT, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."

• The liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any insurance, self-insurance or other coverage maintained by Mission Springs Water DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it".

• All coverage is to be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent.

~~• The coverage shall contain no special limitations on the scope of protection afforded to DISTRICT, its directors, officers, employees, or authorized volunteers. If the CONTRACTOR maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.~~

• If any of the required coverages expire or are cancelled during the term of this agreement, the CONTRACTOR shall deliver the renewal certificate(s) to DISTRICT ~~at least~~ within ten (10) days ~~prior to~~ of the expiration or cancellation date and shall obtain replacement insurance with the same coverage prior to such expiration.

• Self-Insurance is not acceptable or permitted for any insurance coverage required under this Agreement.

• Self-Insured Retentions - Self-insured retentions must be declared to and approved by the DISTRICT in writing. The DISTRICT may require the CONTRACTOR to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self- insured retention may be satisfied by either the named insured or DISTRICT.

7. Indemnification.

7.01 CONTRACTOR and DISTRICT agree that DISTRICT, its employees, ~~agents~~ and officials should, to the extent permitted by law, be fully protected from ~~any loss, injury, damage,~~ third-party claim, lawsuit, ~~cost, expense,~~ or reasonable attorneys' fees, directly ~~litigation costs, defense costs, court costs or any other costs~~ arising out of ~~or in any way related~~ CONTRACTOR's sole grossly negligent action or omission, willful misconduct, or violation of law during to the performance of this ~~Agreement by CONTRACTOR or any subcontractor or agent of either as set forth herein. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to DISTRICT~~. CONTRACTOR acknowledges that DISTRICT would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect DISTRICT as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend and~~,~~ indemnify ~~and hold harmless~~ DISTRICT, its employees, ~~agents~~ and officials, from any ~~liability,~~ third-party claims, suits, actions, arbitration proceedings, ~~administrative proceedings, regulatory proceedings, losses, expenses,~~ damages ~~or costs of any kind, whether actual, alleged or threatened~~, reasonable actual attorneys' fees incurred by DISTRICT and awarded by a court of competent jurisdiction, court costs, i~~nterest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of ordirectly arising out of, or in any way attributable actually, allegedly or impliedly, in whole or in part to~~ the sole grossly negligent action or omission, willful misconduct, or violation of law during the performance of this Agreement. ~~CONTRACTOR's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONTRACTOR (and/or CONTRACTOR's agents and/or employees) is alleged to be an employee of DISTRICT. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by DISTRICT.~~

b. Without affecting the rights of DISTRICT under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless DISTRICT as set forth above for liability attributable solely to the fault of DISTRICT, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

~~7A. Indemnification Design Professionals.~~

~~7A.01 In the event that CONTRACTOR is a design professional under California Civil Code Section 2782.8 this Section 7A shall apply instead of Section 7. To the fullest extent permitted by California law and in accordance with California Civil Code section 2782.8, CONTRACTOR shall indemnify, and hold harmless the DISTRICT, its officers, employees, trustees and members ("Indemnified Parties") from any and all actions, assessments, counts, citations, claims, costs, damages, demands, judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, attorney's and consultants' fees and causes of action including, but not limited to those for, injury to property or persons, including personal injury and/or death ("Claim(s)"), to the extent that the Claim(s) arises out of, pertains to, or relates to the negligence, recklessness, or willful misconduct of CONTRACTOR, its directors, officials, officers, employees and consultants arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement. This indemnity excludes liability caused by the negligence or willful misconduct of any of the Indemnified Parties. The cost to indemnify, hold harmless, and defend charged to CONTRACTOR shall not exceed CONTRACTOR'S proportionate percentage of fault.~~

8. Additional Services, Changes and Deletions.
No changes.

9. Termination of Agreement.

9.01 Notwithstanding any other provision of this Agreement, DISTRICT, at its sole option, may terminate this Agreement with or without cause, or for no cause, at any time by giving ~~twenty~~ sixty (6~~2~~0) days' written notice to CONTRACTOR prior to the end of the current term.

9.02 Either party may terminate this Agreement or any SOW immediately upon written notice if the other party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days of receiving notice.

9.03 ~~9.02~~ Due to the electronic nature of the Services, in no event, other than material breach of this Agreement by CivicPlus, shall a refund be granted, in whole or in part, for any reason or no reason whatsoever, including but not limited to Customer's cancellation of the Services prior the end of the Term, Customer's failure to utilize the Services, or CivicPlus' failure to meet any service level agreement set forth herein, unless such failure is intentional or malicious. ~~In the event of termination, the payment of monies due CONTRACTOR for undisputed Services performed prior to the effective date of such termination shall be paid within thirty (30) business days after receipt of an invoice as provided in this Agreement. Immediately upon termination, CONTRACTOR agrees to promptly provide and deliver to DISTRICT all original documents, reports, studies, plans, specifications and the like which are in the possession or control of CONTRACTOR and pertain to DISTRICT.~~

10. Status of CONTRACTOR.
No changes.

11. Ownership of Documents; Audit.

Replace current section with:

11.01 Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

11.02 Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

11.03 At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

11.04 Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of

the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11.05 Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

11.06 All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

11.07 Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services ("New Services"), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

11.08 CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the "Feedback"). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

12. Miscellaneous Provisions.

12.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONTRACTOR for DISTRICT and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties. This Agreement shall also be subject to the terms and conditions outlined in the CivicPlus Master Services

Agreement and the applicable Solution and Services terms and conditions available at https://www.civicplus.help/hc/en-us/p/legal-stuff (the "CivicPlus Terms"). In the event of any conflict or inconsistency between the terms of this Agreement and the CivicPlus Terms, the terms of this Agreement shall take precedence.

12.02 CONTRACTOR shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of DISTRICT. Such consent shall not be unreasonably withheld. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Notwithstanding the foregoing, CivicPlus may assign and transfer all of its rights and obligations under this Agreement by a sale of a majority of its assets or merger.

No changes to subsections 12.03 - 12.09

CIVICPLUS

Cost Proposal

PLEASE SEE OUR COST PROPOSAL ATTACHED IN A SEPARATE DOCUMENT PER PAGE 11 OF THE RFP.

CIVICPLUS

Disclosures

Exhibit D Disclosure

Exhibit D
Questionnaire/Consultant's Qualifications Statement
(3 pages)

Consultant Name: CivicPlus, LLC

1. ORGANIZATION

1.1. How Many years has your organization been in business as a Consultant? 27 years

1.2. How many years has your organization been in business under its present name? 6 years

1.2.1. Under what other names has your organization operated? CivicPlus, Inc from 2016-2019
ICON Enterprises, Inc. d/b/a CivicPlus from 1998-2016

1.3. If your organization is a corporation, answer the following:

1.3.1. Date of incorporation: Not applicable - Not a corporation

1.3.2. State of incorporation: Not applicable

1.3.3. Corporate ID number: Not applicable

1.3.4. President's name: Not applicable

1.3.5. Agent for Service of Process: Not applicable

1.4. If your organization is a partnership, answer the following:

1.4.1. Date of organization: Not applicable - Not a partnership

1.4.2. Type of partnership (if applicable): Not applicable

1.4.3. Name(s) of general partner(s): Not applicable
Not applicable

1.5. If your organization is individually owned, answer the following:

1.5.1. Date of organization: Not applicable - Not individually owned

1.5.2. Name of Owner: Name of Owner: Not applicable

1.6. If the form of your organization is other than those listed above, describe it, and name the principles:
CivicPlus, LLC is a member-managed limited liability company. CP Patti, LLC,
a Delaware limited liability company, is the majority owner of CivicPlus, LLC.

2. LICENSING

2.1. List jurisdictions and trade categories in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable.

We currently serve municipal organizations across the United States and Canada.

2.2. List any other certifications held by your organization, and the name under which they are held.

Based on the nature of the work outlined in the RFP scope, our company's current operations typically do not necessitate specific licenses. However, we maintain all standard business and professional certifications required to ensure compliance and high-quality service delivery.

3. EXPERIENCE

3.1. List the categories of work that your organization normally performs with its own forces.

We provide comprehensive digital solutions for municipalities, including websites, accessibility compliance, recreation management, emergency alerts, social media archiving, encrypted forms, service requests, public records, permitting, agenda systems, and codification.

3.2. Has your organization, under its current name or any previous name, ever failed to complete any work/contract awarded to it?

No. As CivicPlus works exclusively with the public sector, there have been multiple occasions where where contracts have required termination for convenience by our customers. Reasons have included changes in budget, department organization, and priorities.

4. CLAIMS AND LAWSUITS

4.1. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or any of its officers? (If yes, please describe):

CivicPlus has had no pending or threatened litigation filed against our company.

4.2. Has your organization filed any lawsuits or requested arbitration with regard to any of its contracts within the last five (5) years? (If yes, please explain):

CivicPlus has no ongoing contract failures or threatened or pending litigations related to the provisions of services and software within the last five years.

5. DISCLOSURE

5.1. Has the Consultant, any officer of the Consultant, or any employee of the Consultant who has proprietary interest in the Consultant, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation? (If yes, please describe):

CivicPlus has not been disqualified or removed from bidding on a project due to violation of law or safety regulation.

5.2. Has the Consultant, any officer of the Consultant, or any employee of the Consultant who has proprietary interest in the Consultant, ever had any administrative proceedings, claims, lawsuits, or other exposures pending against the consultant? (If yes, please explain the circumstances):

CivicPlus has had no pending or threatened litigation filed against our company.

CIVICPLUS

Request for Proposal (RFP): Website Development, Management, Hosting Services, and Board Meeting Agenda Management

Mission Springs Water District
Desert Hot Springs, California

COST PROPOSAL

PRESENTED BY:

Steven Skok, Account Manager II
Gabriel Bond, Account Executive

August 14, 2025

Cost Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing are valid for 120 days from August 14, 2025.

Web Central CMS Scope

Features & Functionality

- Web Central CMS Tools, Widgets, & Features
- DNS Setup for URL mswd.org
- AudioEye Managed
- Platform IdP Integration

Implementation

- Ultimate Package
  - 1 Custom Website Layout Proposal
  - 1 Custom Design Built Using Approved Custom Layout & up to 3 Advanced Design Components
- 100 pages Content Development from URL mswd.org
- 6 Blocks of Virtual System Training (up to 3 hours/block)

Annual Recurring Services

- Guardian Hosting & Security
- 1 SSL Certificate
- DNS Hosting for URL mswd.org
- Software Maintenance Including Service Patches & System Enhancements
- 24/7 Technical Support & Access to the CivicPlus Help Center
- Dedicated Customer Success Manager

Process Automation Scope

Features & Functionality

- Unlimited Environments, Forms, Apps, Staff and Resident Users, and Submissions
- Forms & Apps
- Data Manager Module
- Power Automate Connector
- Workflow & Approvals Module
- Scheduling Module with Unlimited Calendars

Implementation & System Setup

- System Set-up and User Configuration
- Up to 5 Hours of Form Development
- App Graphics (Icon & Banner)
- Up to 2 Hours User Training

Annual Recurring Services

- Hosting and Security
- Software Maintenance Including Service Patches and System Enhancements
- 24/7 Technical Support and Access to the CivicPlus Help Center
- Dedicated Customer Success Manager

Select Scope

Features & Functionality

- Unlimited Users
- Unlimited Storage
- CivicPlus Public Portal
- Public Resident Portal
- Board Portal
- Agenda Management
  - Unlimited Boards
  - Unlimited Templates
  - Upload Agendas, Packets, Minutes, & Custom Documents
  - Create or Upload Item/Staff Reports
  - Create Items, Agendas, & Packets
  - Assign Item Status
  - Approval Workflows
- CivicPlus Media with Unlimited Storage
- Up to 3 Concurrent Streams
- Minutes Module
  - Record Minutes Including Motions, Votes, Speakers, & Discussion
  - Create Minutes
- Google Drive, OneDrive, & Dropbox Integrations

Standard Implementation

- Typical Project Timeline: 14-16 Weeks
- Access to Design Library for Agendas, Minutes, & Item/Staff Reports
- Configuration of Up to 10 Boards
- Configuration of Up to 10 Meeting Types
- Configuration of Up to 10 Approval Workflows
- Configuration of Up to 1 item/staff report
- Configuration of Selection from Design Library: 1 Agenda, 1 Staff/Item Report, & 1 Minutes
- Up to 2 Hour Virtual Consulting
- Up to 4 Hours Virtual Training

Annual Recurring Services

- Hosting & Security
- Software Maintenance Including Service Patches & System Enhancements
- 24/7 Technical Support
- Dedicated Customer Success Manager

Total Cost

Total Discounted Cost per Solution	Initial Term*	Annual Recurring Services**
Web Central (including design and development)	$20,723.50	$9,252.00
Select	$15,250.00	$10,300.00
Process Automation	$8,250.00	$7,000.00
Training	$4,500.00	$0.00
Hosting and Support	included in Solution cost	included in Solution cost
Totals	**$48,723.50** (Reflects a total $11,429.50 discount)	**$26,552.00**

*Initial Term includes one-time fees and Initial Term Annual Recurring Services.

**Annual Recurring Services are subject to uplift.

CivicPlus Project Pricing & Invoicing

Hourly/Hosting Invoicing

CivicPlus offers pricing on a per-project, all-inclusive basis. This pricing structure eliminates surprise costs, the uncertainty of paying by the item or hour, and is overall more cost-effective for our customers. Maintenance, hosting, and support are part of our annual recurring services fees.

It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality, custom development, security, escrow requirements, or other design or project enhancements, outside of the included scope, are added prior to contract signing.

Standard Invoicing

- 100% of Initial Term invoiced upon signature date
- First-year Annual Services fee is included with your Initial Term cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a 5% technology fee uplift each year starting Year 2 of your contract

We will work with you before contract signing to determine a billing process that will meet both your needs for budget planning and our accounting processes.

Optional Enhancements

We are confident in the ability of our proposed project to meet your needs as outlined in the RFP. Please consider the following additional enhancements to elevate your overall experience with CivicPlus and our solutions. For more information and a quote, please reach out to our sales team to add this recommended solution to your scope.

Optional Items	One-Time	Annual
Live Meeting Manager (Select Add-On)	$500	$2,400
Codification & Online Hosting	Additional scoping required	Additional scoping required

Live Meeting Manager

Our Live Meeting Manager enhances the live meeting by integrating the board portal and added audience display pages for a unified live meeting experience, with you in control. Time-saving automations help you keep pace with the meeting and keep board members and meeting participants engaged.

Engage Participants

Keep meeting participants engaged with in-chamber displays, including a welcome screen, the current item, speaker, countdown timer, motion, or vote results.

Electronic Voting

Initiate electronic votes with one-click and allow board members to privately cast votes within the Board Portal.

Current Item Control

One-click control updates the Board Portal and Audience Display to the current item being discussed.

Display Speaker Details

One-click control displays current speaker details and timer within the Board portal and Audience Display page.

Board Member Requests

Board members can request to be formally recognized or added to the speaker queue from within the Board Portal.

Chairperson Controls

Enable chair view to allow designated chairperson to set the current item, and call speakers from within the Board Portal.

Codification & Online Code Hosting

CivicPlus is the only local government technology provider with an integrated codification, agenda and meeting management, and municipal website solution offering. With CivicPlus, you'll never have to worry about the tedious steps associated with codification, recodification, or republishing. Municode, the nation's leading codifier, is part of the CivicPlus Civic Experience Platform. We're leading innovation in code digitization and online access, and our industry-leading online code-hosting system is fully responsive.

Municode's codification will empower you to create a well-organized and professionally edited Code of Ordinances that is free of internal conflicts and inconsistencies; free of errors in spelling and grammar; formatted in a manner that allows for continued growth and expansion; in conformity with state laws and readily accessible to staff and residents alike.

CivicPlus provides codification services to over 4,100 municipalities throughout the United States and hosts approximately 4,000 municipal codes online via our Code Hosting system.

Most importantly, when you choose CivicPlus, you receive the support of the nation's most experienced legal experts. Our staff includes 14 in-house professional codification attorneys who have completed hundreds of codification and codification projects nationwide. They have, on average, over 20 years of codification experience, and our legal editors and proofreaders average over eight years of service. Together, they provide the most accurate and timely expertise available.

Services and Features Provided

- Codification
- Recodification
- Supplementation (including paper and electronic)
- Legal Review
- Republication
- State Law Reference Footnote Review
- State Law Reference Linking
- Gender Neutralization
- Paper-Bound Code Books
- Industry-leading Online Code-hosting Platform



EXHIBIT "B"

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

(insert behind this page)

	Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Total Score
1	AgreeYa Solutions, Inc.	57	75	90	74
2	ATZ Solution LLC	45	62	74	60.33
3	Capitol Tech Solutions	52	83	98	77.67
4	CivicPlus, LLC	82	91	95	89.33
5	Concourse Tech Inc.	47	72	58	59
6	Davel Inc	59	78	69	68.67
7	Exemplifi	75	85	98	86
8	EZAD TV	65	68	89	74
9	Gatorworks	55	79	81	71.67
10	Granicus LLC	82	88	88	86
11	Interpersonal Frequency	67	90	95	84
12	KWALL	57	82	85	74.67
13	MIG, Inc.	59	78	77	71.33
14	MoxieIT Solutions Inc	52	66	82	66.67
15	Neumeric Technologies Corporation	60	82	97	79.67
16	Pastilla	60	84	88	77.33
17	Promet Source	55	83	87	75
18	Tony's Imports Exports	4	1	0	1.67
19	Visual Net Design, LC	55	76	77	69.33

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **NOVEMBER 13 & 17, 2025**

FROM: **ERIC WECK, P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

CONTRACT ADMENDMENT FOR WEST YOST FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND PERMITTING MODIFICATIONS TO THE HORTON WASTEWATER TREATMENT PLANT PERCOLATION PONDS

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to execute an amendment for West Yost in the amount of $153,560 for a not-to-exceed total contract amount of $419,566 to perform design and permitting of modifications to the Horton Wastewater Treatment Plant Percolation Ponds.

SUMMARY

This District engaged with West Yost to provide a proposal for the design and permit modification to the Horton Wastewater Treatment Plant Percolation Ponds. The District plans to construct a new Critical Service Center at the Alan L. Horton Wastewater Treatment Plant (WWTP), and to support this development, modifications to the existing percolation ponds are necessary. The relocation of two ponds to the eastern portion of the site is required to free up space for the new building footprint and reducing the size of third pond will create sufficient area for a new water quality management plan basin, which is essential for managing stormwater runoff and improving effluent quality prior to discharge. Reconfiguring the effluent piping system will also accommodate the revised pond layout. Lastly, the Waste Discharge Requirements for the WWTP issued by the Colorado River Basin Regional Water Quality Control Board in April 2022 will be amended to reflect these changes and to maintain regulatory compliance.

ANALYSIS

West Yost is a reputable water resource management and engineering firm and has successfully assisted the District in regulatory support, total dissolved solids impact evaluation work plan pursuant to Waste Discharge Requirement Permit, and the Nitrogen Control Strategy Technical Report. Given the proven track record and expertise in the District's infrastructure and regulatory compliance, they are uniquely positioned to deliver the current scope of work efficiently. Staff recommends proceeding with West Yost contract amendment.

FINANCIAL DATA		
Cost Associated with this action:	$153,560.00	
Current FY cost:	$153,560.00	
Future FY cost:	$0	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES	
Source of funds:	101
BID/Job#	11621
Current BID/Job balance	$37,906,747.90
Balance remaining if approved:	$37,753,187.90

FISCAL IMPACT

Funding for all work authorized under this amendment is included in the approved FY 2025-26 CIP budget for #11621 – Critical Service Center. This action is consistent with Strategic Plan Goal 4.1, complete the construction of a Critical Service Center, which will foster increased collaboration, communication, and teamwork among employees working at one central location.

ATTACHMENTS

Contract Amendment
West Yost Proposal

AMENDMENT TO
Contract for Professional Services Agreement
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone 760-329-6448 – FAX 760-329-2482

TO: West Yost
2020 Research Pk. Dr. Ste. #100
Davis, CA 95618

DATE: November 17, 2025

PROJECT DIR#: N/A

SEVENTH AMENDMENT TO CONTRACT AGREEMENT

1. This amendment ("Amendment") is hereby made by Mission Springs Water District and **West Yost**, parties to an agreement for **Preparation of a TDS Impact Evaluation Work Plan for the Regional Water Reclamation Facility (formerly West Valley Reclamation Facility) Project** ("Agreement"), dated **March 1, 2022.**

2. In exchange for the promises herein and other good and valuable consideration, the sufficiency of which both parties acknowledged, it is mutually agreed by and between the undersigned contracting parties that the Agreement is amended as follows:

   This Seventh Amendment will:
   - **Increase the Contract Agreement amount by $139,600.00, including a 10% contingency of $ 13,960.00. The total increase of $153,560.00 increases the Contract Agreement from a not-to-exceed amount of $266,006.00 to a not-to-exceed amount of $419,566.00, as detailed in Attachment 1.**
   - **Revise the Scope of Work to include design and permitting of modification to the Horton Wastewater Treatment Plant Percolation Ponds, as outlined in Attachment 1.**

3. Except as set forth in this Amendment, the Agreement is unchanged and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement the terms of this amendment will prevail.

Instructions: Sign and return via email. Upon acceptance by Mission Springs Water District, an executed copy will be returned to you for your records. Insert the names of your authorized representative(s) below.

Accepted:	**Consultant:**
Mission Springs Water District	West Yost (Business Name)
By:	By:
Brian E. Macy, PE	Elizabeth T. Drayer
Title General Manager	Title Vice President
Other authorized representative(s):	Other authorized representative(s):
Eric Weck, Engineering Manager	Thomas J. Calabrese, President
Amanda Lucas, Contracts Analyst	

WEST YOST
Water. Engineered.

2020 Research Park Drive
Suite 100
Davis CA 95618

530.756.5905 phone
530.756.5991 fax
westyost.com

November 5, 2025 SENT VIA: EMAIL

Danny Friend - Director of Operations
Daniel Virgen - Associate Engineer
Mission Springs Water District
66575 2nd Street
Desert Hot Springs, CA 92240

SUBJECT: Proposal for Engineering Services for Mission Springs Water District to Perform Design and Permitting of Modifications to the Horton Wastewater Treatment Plant Percolation Ponds

Dear Danny and Daniel:

The purpose of this letter proposal is to provide Mission Springs Water District (District) with a proposed scope of services, budget and schedule for the design and permitting of proposed modifications to the Horton Wastewater Treatment Plant (WWTP) percolation ponds.

BACKGROUND AND UNDERSTANDING

The District has plans to build a new Critical Services Center (CSC) at the Alan L. Horton Wastewater Treatment Plant (WWTP). To support construction of the new CSC, the existing disposal ponds at the WWTP must be modified. The specific changes envisioned include the following:

- Relocation of ponds 7 and 8 to the east
- Reducing the size of Pond 4 to accommodate construction of a new water quality control pond (retention basin)[1]
- Reconfiguration of the WWTP effluent piping system to support the pond reconfiguration
- Amendment of the WWTP Waste Discharge Requirements (WDRs), which were issued by the Colorado River Basin Regional Water Quality Control Board (Regional Board) in April 2022.

SCOPE OF SERVICES

The following is a list of the key tasks necessary to perform this proposed scope of services, each further described below:

- Task 1. Project Management
- Task 2. Preliminary Design
- Task 3. Final Design
- Task 4. Permit Modifications
- Task 5. Bid Services

[1] Design and construction of the water quality control pond will be completed as part of construction of the CSC.

Task 1. Project Management

West Yost will oversee the internal coordination of project activities and tasks. This includes:

- Facilitation of an initial kickoff meeting to review the scope of services and project schedule with the District.
- Providing ongoing coordination throughout the project duration to track project progress and manage the project schedule and budget.
- Preparation of monthly invoices detailing services provided and expenses.
- Coordination of QA/QC activities related to all project deliverables.
- Facilitation of up to eight (8) monthly progress meetings with the District's Project Manager.
- Participation in up to three (3) meetings with District and the Design/Construction team for the CSC to facilitate coordination between the two projects.

Task 1 Assumptions

- The kickoff meeting will be held virtually, be one (1) in length and attended by up to three (3) West Yost staff.
- The monthly coordination meetings will be held virtually will be attended by up to two (2) West Yost staff.
- CSC coordination meetings will be held virtually will be attended by up to two (2) West Yost staff.

Task 1 Deliverables

- Monthly progress reports/invoices.

Task 2. Preliminary Design

Following the kickoff meeting, the West Yost team will provide a list of documents and information needed to support this design. This information request is expected to include the following documents:

- Relevant As-Built drawings and survey information,
- Previous studies, and
- Available soil testing or geotechnical reports.

West Yost will prepare the following:

- 30 percent level design drawings (1 sheet each) including:
  - Cover sheet
  - General notes & Legend
  - Preliminary Site Layout
  - Site Demolition Plan
  - Yard Piping Plan
  - Mass earthwork limits (prelim grading)
- A Class IV cost estimate
- A project schedule based on the understanding of the CSC bid and construction schedule

Following review of available documents, West Yost will facilitate a meeting with the District to confirm our team's understanding of the project needs. Following District review of the 30 Percent design, West Yost will facilitate a second meeting with District staff to discuss the 30 percent design drawing and schedule comments.

Task 2 Assumptions

- The District will provide record drawings documenting all applicable buried piping and above-grade system features.
- The two review meetings will be held virtually and will be one (1) hour in length.
- Site fill and/or site restoration needed to support construction future CSC. This will be included in the design and construction of that facility.
- Geotechnical analysis will not be required as part of this project.
- A hydraulic profile for the new piping/pond system will not need to be developed.
- Design and construction of the water quality management pond (retention basin) will be completed separately.
- The District will provide design details for the water quality management pond (retention basin) to allow for efficient design of the modified Pond 4.
- Survey data and CAD files will be provided by the District to support the design. No topographic survey will be required as part of this scope of work.
- Decommissioning of monitoring well 1A will be completed under a separate project prior to start of construction.

Task 2 Deliverables

- 30 percent Plans and Estimate, and project schedule in electronic (pdf) format.

Task 3. Final Design

The West Yost team will incorporate comments from the 30 percent design drawings to produce a 90 percent and final design package. Drawings are expected to include up to 12 plan sheets, including:

- Site plan
- Detailed grading plans,
- Piping plans and profiles, and
- Site specific details.

Included with this package will be specifications and calculations backing the design plan, along with a revised Engineered Cost Estimate.

West Yost will facilitate a review meeting with the District following review of the 90 percent submittal.

Task 3 Assumptions

- The 90 percent review meeting will be held virtually, attended by up to three (3) West Yost staff, and be one (1) hour in length.
- All deliverables will be made in electronic (pdf) format.
- West Yost does not expect to receive comments after submittal of Bid Set to the client.

Task 3 Deliverables

- 90 percent Plans, Specifications and Estimate.
- Final Bid Set Plans, Specifications and Estimate.

Task 4. Permit Modification

The West Yost team will provide the documentation and technical support necessary to support an amendment of the District's existing WDRs. This work includes the following:

- Meeting with Regional Board Staff to discuss the WWTP modifications and the WDR Amendment process.
- Preparation of Form 200 and associated Report.
- Review of the Draft and Tentative WDR Amendment and preparation of review comments, as needed.

Task 4 Assumptions

- The Regional Board will employ a WDR amendment process to support the disposal basin modifications (in lieu of adoption of a new permit).
- The Form 200 Report will include only documentation needed to support the amendment and rely on the previously submitted Form 200 Report for other WWTP details.
- The Regional Board will not require additional analysis of percolation rates or percolation disposal capacity to support the amendment.

Task 4 Deliverables

- Draft and Final Form 200 and associated technical report.

Task 5. Bid Services

The West Yost team will assist the District during the bid services period. This will include reviewing questions and comments provided by contractors as well as providing assistance in issuing any addenda.

Following the bidding period, West Yost will prepare a conformed drawing set.

Task 5 Assumptions

- The District will be responsible for bidding.
- The District will formally issue any addenda.

Task 5 Deliverables

- Up to one (1) addendum will be provided.
- Complete Conformed Drawing set.

PROJECT BUDGET

West Yost's proposed level of effort and budget for each of the tasks described above is shown in Table 1. West Yost will perform the scope of services described above on a time-and-expenses basis, at the billing rates set forth in West Yost's attached 2025 Billing Rate Schedule, with a not-to-exceed budget of $139,600. Any additional services not included in this scope of services will be performed only after receiving written authorization and a corresponding budget augmentation.

Table 1. Estimated Project Hours and Budget		
Task	Level of Effort, hours	Estimated Budget, dollars
Task 1. Project Management	34	$11,700
Task 2. Preliminary Design	112	$29,400
Task 3. Final Design	290	$72,800
Task 4. Permit Modifications	64	$17,800
Task 5. Bid Services	32	$8,700
Total Project Hours and Budget	**532**	**$139,600**

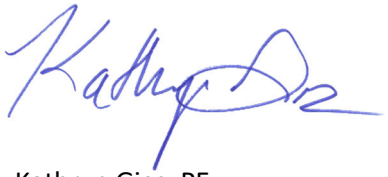
SCHEDULE

The proposed project schedule is provided in Table 2 on the following page. Assuming West Yost receives Notice to Proceed (NTP) in early November, it is expected the District will be able to initiate construction in the summer of 2026.

Table 2. Anticipated Project Schedule		
Event	Anticipated Date	Anticipated Timeline
Notice to Proceed (NTP)	Nov 17, 2025	
Discuss Proposed Changes with Regional Board	Week of Dec 1, 2025	2 weeks following NTP
Preliminary Design Discussion	Dec 15, 2025	4-weeks following NTP
30% Submittal	Jan 26, 2026	10 weeks following NTP
30% Design Review Meeting	Feb 9, 2026	2 Weeks following 30% Submittal
Submit Form 200 Report to Regional Board	Feb 23, 2026	4 Weeks following 30% Submittal
90% Submittal	April 20, 2026	10 weeks following 30% Review Meeting
90% Submittal Review Meeting	May 4, 2026	2 weeks following 90% Submittal
Bid Set Submittal	May 18 2026	4 weeks following 90% Submittal Meeting
Bid Close Date	July 13, 2026	8 weeks following Bid Set Submittal
Issue Conformed Drawings	TBD	2 weeks following Contract Award
Construction Starts	August-September 2026	30 Days following Bid Close[(a)]
(a). Construction schedule may be impacted by Regional Board direction.		

Thank you for providing West Yost the opportunity to be of continued service to the District. We look forward to working with you on this important project. Please call if you have any questions or require additional information.

Sincerely,
WEST YOST



Kathryn Gies, PE
Engineering Manager II
RCE # 65022

cc: Brian Macy, General Manager, Mission Springs Water District
Andy Grunnet, Interim Chief Plant Operator, Mission Springs Water District
Danny Friend, Director of Operations, Mission Springs Water District
Kelsey Erkert, West Yost
Corie Moolenkamp, West Yost

Attachment(s): Attachment A. West Yost's 2025 Billing Rates Schedule

2025 Billing Rate Schedule

(Effective January 1, 2025, through December 31, 2025)*

POSITIONS	LABOR CHARGES (DOLLARS PER HOUR)
ENGINEERING	
Principal/Vice President	$373
Engineer/Scientist/Geologist Manager I / II	$352 / $369
Principal Engineer/Scientist/Geologist I / II	$317 / $338
Senior Engineer/Scientist/Geologist I / II	$286 / $300
Associate Engineer/Scientist/Geologist I / II	$237 / $255
Engineer/Scientist/Geologist I / II / III	$185 / $215 / $224
Engineering Aide	$111
Field Monitoring Services	$138
Administrative I / II / III / IV	$102 / $127 / $152 / $168
ENGINEERING TECHNOLOGY	
Engineering Tech Manager I / II	$366 / $369
Principal Tech Specialist I / II	$336 / $348
Senior Tech Specialist I / II	$308 / $321
Senior GIS Analyst	$278
GIS Analyst	$264
Technical Specialist I / II / III / IV	$196 / $224 / $251 / $280
Technical Analyst I / II	$141 / $168
Technical Analyst Intern	$113
Cross-Connection Control Specialist I / II / III / IV	$147 / $159 / $179 / $198
CAD Manager	$222
CAD Designer I / II	$172 / $194
CONSTRUCTION MANAGEMENT	
Senior Construction Manager	$355
Construction Manager I / II / III / IV	$211 / $226 / $239 / $303
Resident Inspector (Prevailing Wage Groups 4 / 3 / 2 / 1)	$190 / $211 / $235 / $244
Apprentice Inspector	$172
CM Administrative I / II	$91 / $124
Field Services	$244

- Hourly rates include charges for technology and communication, such as general and CAD computer software, telephone calls, routine in-house copies/prints, postage, miscellaneous supplies, and other incidental project expenses.
- Outside services, such as vendor reproductions, prints, and shipping; major West Yost reproduction efforts; as well as engineering supplies, etc., will be billed at the actual cost plus 15%.
- The Federal Mileage Rate will be used for mileage charges and will be based on the Federal Mileage Rate applicable to when the mileage costs were incurred. Travel other than mileage will be billed at cost.
- Subconsultants will be billed at actual cost plus 10%.
- Expert witness services, research, technical review, analysis, preparation, and meetings will be billed at 150% of standard hourly rates. Expert witness testimony and depositions will be billed at 200% of standard hourly rates.
- A finance charge of 1.5% per month (an annual rate of 18%) on the unpaid balance will be added to invoice amounts if not paid within 45 days from the date of the invoice.

* This schedule is updated annually

2025 Billing Rate Schedule

(Effective January 1, 2025, through December 31, 2025)*

Equipment Charges

EQUIPMENT	BILLING RATES
2" Purge Pump & Control Box	$300 / day
Aquacalc / Pygmy or AA Flow Meter	$28 / day
Emergency SCADA System	$35 / day
Field Vehicles (Groundwater)	$1.02 / mile
Gas Detector	$80 / day
Generator	$60 / day
Hydrant Pressure Gauge	$10 / day
Hydrant Pressure Recorder, Impulse (Transient)	$55 / day
Hydrant Pressure Recorder, Standard	$40 / day
Low Flow Pump Back Pack	$135 / day
Low Flow Pump Controller	$200 / day
Powers Water Level Meter	$32 / day
Precision Water Level Meter 300ft	$30 / day
Precision Water Level Meter 500ft	$40 / day
Precision Water Level Meter 700ft	$45 / day
QED Sample Pro Bladder Pump	$65 / day
Skydio 2+ Drone (2 hour minimum)	$100 / hour
Storage Tank	$20 / day
Sump Pump	$24 / day
Transducer Communications Cable	$10 / day
Transducer Components (per installation)	$23 / day
Trimble GPS – Geo 7x	$220 / day
Tube Length Counter	$22 / day
Turbidity Meter	$30 / day
Turbidity Meter (2100Q Portable)	$35 / day
Vehicle (Construction Management)	$10 / hour
Water Flow Probe Meter	$20 / day
Water Quality Meter	$50 / day
Water Quality Multimeter	$185 / day
Well Sounder	$30 / day

* This schedule is updated annually

BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Tuesday, October 07, 2025 at 9:00 AM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 9:00 AM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Director Russ Martin, Director Amber Duff Director Ted Mayrhofen, Vice President Robert Griffith* *arrived at 9:56 a.m.

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Arturo Ceja, Danny Friend, Will Whitten, Amanda Lucas, Dori Petee

PLEDGE OF ALLEGIANCE
Led by Director Martin

PUBLIC INPUT
No public input

ITEMS FOR DISCUSSION

UNCLAIMED PROPERTY

Director of Finance, Arturo Ceja, presented on the district's process for handling unclaimed property, specifically outstanding checks, some of which have remained uncashed for up to ten years. The accounting department is working to clean up these items, following recent changes in California state policy regarding unclaimed property. The district does not yet have a formal policy but plans to develop one for board review. The process involves identifying unclaimed property, attempting to contact owners, and publishing notices in newspapers and on the district website. A claim process will be established online for customers or vendors to recover funds. After three years, if checks remain unclaimed, the district may move the funds to the general fund or as recommended, to the "help to others" program to assist community members affected by rate increases. The board retains discretion over the allocation of funds. The presentation clarified that checks expire after 90 days; however, best practice would be to wait 6–12 months before transferring funds, allowing recipients ample time to claim them. The district maintains updated contact information and makes reasonable efforts to reach owners, while recognizing its limitations. Most outstanding checks are for small amounts, and the law allows for the automatic transfer of amounts under $15; however, the district prefers to notify all affected parties. The board discussed the importance of clear communication regarding the claim process and the need for internal system improvements to automate flagging of expired checks. The discussion concluded with consensus on the proposed steps and a commitment to transparency and community benefit in handling unclaimed property.

HELP 2 OTHERS

Assistant General Manager Marion Champion provided an update on the "Help to Others" bill payment assistance program, which is designed to support customers in need. The program offers a one-time pledge, with income eligibility set at 400% of the federal poverty guidelines (e.g., $62,650 for a single-person household). The qualification process is straightforward, and the United Way administers the program, handling all income verification to protect customer privacy. The board discussed various pledge amounts, initially considering $250 and $200, but currently settling on $150. However, due to excess funding primarily from cell tower revenues and potential unclaimed property monies, the program could support higher pledge amounts, possibly up to $175 or $200. The annual budget for the program is $25,000, but available funds may exceed $80,000, enabling assistance for over a thousand families each year. The board also considered the impact of administrative fees and the need to balance community and employee benefit programs, emphasizing flexibility and the potential to adjust pledge amounts as needed. Comparisons were made with similar programs in other districts, noting differences in credit amounts and administrative approaches. The board requested further analysis, including charts comparing pledge amounts and administrative fees, as well as a review of residual funds and surplus from unclaimed lawsuit settlements. The discussion concluded with agreement to evaluate both $175 and $200 pledge scenarios for future consideration.

PROP 218 UPDATE

Assistant General Manager Marion Champion presented this update. Since the last board meeting, staff has actively engaged with various community groups to provide updates on Prop 218 and related district initiatives. Presentations were made to the Desert Hot Springs City Council, local community members, the Senior Center, Mission Lakes Country Club residents, Rotary members, and the Skyborne HOA, with each group showing strong interest and support. Notably, the Senior Center expressed interest in hosting an in-person signup clinic for the Help to Others program in partnership with United Way. Additional outreach included a breakfast update at Vista Montana and participation in the "History Speaks" event at the historic rock house. Upcoming events include a presentation to the Women's Club and coordination with Jewish Family Services at the senior center. The district is also partnering with the City of Desert Hot Springs for a community resource fair on October 27th, featuring multiple organizations, refreshments, entertainment, and activities for families. Staff efforts in organizing these voluntary public meetings have been widely praised for fostering transparency, building trust, and encouraging positive community involvement. Board members expressed gratitude for the staff’s dedication and highlighted the community’s appreciation for the district’s award-winning water and commitment to maintaining high service standards.

COMMENTS

GENERAL MANAGER'S COMMENTS

General Manager Brian Macy reminded the Board that it is Water Professionals Week and noted how the staff is being provided with donuts and bagels. He also thanked all of the water districts in the Coachella Valley for all they do.

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings - *State of the County, December 11, 2025 @ 5:00 p.m.*

Director Mayrhofen mentioned the idea of pursuing LEED Green certification for a new critical service center, acknowledging that while it may initially cost more, it would result in long-term savings by adhering to energy and environmental standards. He emphasizes that the additional costs could be offset by grant funding and highlights the opportunity to be the first in the Coachella Valley to achieve a high-level (possibly bronze) certification. He encouraged the group not to be deterred by the extra effort required, even though the project is already underway with architects, and expressed a desire to lead in sustainability and innovation in the region.

Director Duff asked if the architect could give us options to replace the current materials with more LEED green materials. She also mentioned the Coachella Valley Dust Summit and would like to see it on the next agenda for approval for board compensation.

Director Martin announced he is the guest speaker at the Palm Springs Realtors Association breakfast tomorrow. The event will take place at the Mizelle Senior Center at 9:00 am.

President Sewell noted his attendance at the CVWD Board Meeting, where they spoke about the divestiture of the ID-8 area. He said the City Manager's comments were well stated. He wanted to clarify to the public that MSWD did not initiate this divestiture.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION
pursuant to Government Code Section 54956.9(d)(4) Two potential cases.

REPORT ON ACTION TAKEN DURING CLOSED SESSION
The Board met in closed session on the items listed above; no reportable action was taken.

ADJOURN
With no further action, President Sewell adjourned the meeting at 10:36 AM.

Respectfully submitted,

Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, October 16, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Danny Friend, Eric Weck, Oriana Hoffert, Kurt Kettenacker, Dori Petee

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input

PRESENTATIONS

CIVIC SPARK FELLOWSHIP PROGRAM
Assistant General Manager Marion Champion presented Tyra Joy Harris, a Fellow with the Civic Spark Fellowship Program. She will assist the District with the Conservation is a Way of Life Program and will be with us for 11 months.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD PRESENTATION
This item will be presented at Monday's Meeting.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT
This item will be presented at Monday's Meeting.

ACTION ITEMS

PUBLIC HEARING ~ ORDINANCE 2025-03 ~ UPDATING RULES AND REGULATIONS FOR SEWER SERVICE
It is recommended that the public hearing be conducted, and Ordinance 2025-03 be adopted, amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article XI, Enforcement.

This item has been pulled from the agenda.

RESOLUTION 2025-19 ~ TO ADOPT THE INITIAL STUDY AND MITIGATE NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT RES-BCT AND REGIONAL WATER RECLAMATION FACILITY SOLAR DEVELOPMENT PROJECT
It is recommended to adopt Resolution 2025-19, accepting the Initial Study/Mitigated Negative Declaration (IS/MND) for the Mission Springs Water District RES-BCT and Regional Reclamation Facility Solar Development Project and authorize the General Manager to file the Notice of Determination (NOD).

Director of Operations Danny Friend provided background on the solar project, noting that full details and board action are scheduled for Monday, in accordance with CEQUA requirements. The project has been reduced to three areas, with construction underway at the Horton Wastewater Treatment Plant site. Two other areas, west and north of the existing solar site, remain untouched and have undergone initial studies. The board will consider certifying the initial study and adopting the Mitigated Negative Declaration (MND), which includes 24 mitigation requirements outlined in the Monitoring Mitigation Reporting Plan (MMRP). The public review period closed yesterday, and the state review period closes tomorrow. Three comment letters were received: Southern California Gas (reminding to call 811), the Agua Caliente Band of Cahuilla Indians (reminding about state law regarding human remains and the need for a tribal monitor during excavation), and Riverside County Flood Control (no comment). The tribal monitor, required for trenching activities, is expected to cost $8,000–$10,000, with the district responsible for payment. The project, initially expected to be cost-neutral, may require a budget augmentation of up to $750,000, but this is offset by projected savings of $13–14 million over the duration of the power purchase agreement. The board will receive updated savings projections next month. Directors expressed concerns about changes in project costs and scope, but acknowledged the process has been relatively smooth, with mitigation measures in place and ongoing communication with relevant stakeholders.

HELP 2 OTHERS BUDGET AUGMENTATION AND PLEDGE CHANGE
It is recommended to authorize a budget augmentation of $60,000 to cover increased annual pledge amounts for the Help2Others customer assistance program and to increase the authorized annual pledge to an amount yet to be determined.

Assistant General Manager Marion Champion presented the augmentation of the "Help to Others" budget and a potential increase in the annual pledge amount. The recommendation was to authorize a $60,000 budget increase, raising the program's total budget to $80,000 for the fiscal year, in response to anticipated higher participation due to proposed rate increases. The program, currently funded at $20,000 annually, supports community members in need, and the increase would ensure adequate assistance. Revenue sources, including cell tower leases, were discussed, with assurances that the budget augmentation would remain within annual revenue limits. The board also reviewed the impact of a class action lawsuit, noting that $13,620 in unclaimed funds had been sent to United Way, and that approximately $972,000 in unrestricted funds remain in reserve for future needs.

Participation statistics were shared, highlighting that fiscal year 2022 saw the highest number of households assisted since 2017, likely due to post-COVID needs. The board considered increasing the pledge amount from the current $100 per household to either $150 or $175, with Marion Champion recommending the higher amount to offset proposed rate increases better. The program's eligibility criteria were clarified, noting that while business accounts are generally excluded, some short-term rentals may be coded as residential, and further review is planned. The board expressed support for proactive promotion of the program and discussed monitoring participation and budget impacts, with the possibility of revisiting the pledge amount in future years. It was suggested that the budget augmentation item be moved lower on the agenda or postponed until after the completion of the 218 rate adjustment process, allowing for a more informed decision.

PUBLIC HEARING ~ ADOPTION OF ORDINANCE NO. 2025-04 AND 2025-05, ESTABLISHING NEW WATER AND SEWER RATES

A. It is recommended to waive the reading and adopt Ordinance No. 2025-04, establishing new water rates effective February 17, 2026, and amending Resolution No. 2016-05.

B. It is recommended to waive the reading and adopt Ordinance No. 2025-05, establishing new sewer rates effective February 17, 2026, and amending Ordinance No. 2016-01.

Assistant General Manager Marion Champion announced that the board will hold a public hearing on Monday to adopt Ordinance Numbers 2025-04 and 2025-05, which establish new water and sewer rates. She explained that the formal presentation will be similar to previous ones but will ensure all public attendees receive complete information. The board will review any protests or objections and expects participation from the clear committee and community members. Recent outreach included a presentation at the Jewish Family Services Center, engaging about 35 community members. The past two months have been busy but rewarding, with staff actively engaging the public and addressing questions about both rates and broader district matters. Board members expressed appreciation for staff’s hard work and public engagement, noting the positive feedback received and the district’s commitment to transparency and education. Comments also highlighted the relative affordability and convenience of city water services compared to those in remote desert locations. They acknowledged the district’s efforts to manage costs over the five years since the last rate increase.

REJECTION OF CONSTRUCTION BIDS FOR THE SEPTIC TO SEWER CONVERSION PROJECT
It is recommended to authorize the General Manager to reject all bids and not proceed with construction of the AD-15 Area M-2 Sewer Construction and Water Line Replacement Project.

Engineering Manager Eric Weck presented the rejection of bids for the septic to sewer conversion project was discussed. He explained that although engineering staff expedited project specifications to utilize Prop One grant funding, the state later determined those funds could not be used for the proposed improvements. As a result, staff recommended not moving the project forward due to lack of funding. No further questions were raised on this item.

REJECTION OF CONSTRUCTION BIDS FOR THE AD-15 AREA M-2 SEWER CONSTRUCTION AND WATER LINE REPLACEMENT PROJECT
It is recommended to authorize the General Manager to reject all bids and not proceed with construction of the AD-15 Area M-2 Sewer Construction and Water Line Replacement Project.

Eric Wick described complications with the received bids, leading staff, after consulting with legal counsel, to recommend re-advertising the project. The board was informed that communication with the state regarding funding has been consistent, although sometimes slow, and that the state prefers to discuss funding after a project bid has been secured. There was Board discussion about the reasonableness of previous bids and hopes for more favorable results in the next round. It was clarified that existing agreements with the state remain in place and that the project may be scaled to match available funding, if necessary. Still, the goal is to secure additional funding to complete the full scope. The contractors involved will be allowed to rebid, and the board emphasized the need to select the lowest responsible bidder. The decision to reject all bids and rebid was based on risk assessment and the inability to determine a responsible bidder from the initial submissions.

ADOPTION OF MSWD UNCLAIMED PROPERTY POLICY NO. 2025-08
It is recommended that the Board of Directors adopt the MSWD Unclaimed Property Policy No. 2025-08.

Assistant General Manager Marion Champion discussed the adoption of the MSWD Unclaimed Property Policy, number 2025-08. The policy aims to establish clear guidelines for handling long-standing unclaimed monies in accordance with California Government Code sections 550 and 556. Returned checks deemed undeliverable will be researched further to locate the owners and the funds will be returned. If the owners cannot be found, at the start of each fiscal year, all unclaimed amounts exceeding $15 for three years or more will be posted on the district's website for 45 days and concurrently published in a newspaper. After this period, the district may reclaim the remaining funds by preparing a journal entry and transferring them to the Help to Others United Way fund.

Board members raised concerns about the automatic designation of these funds to the United Way account. Director Duff expressed discomfort with making this a permanent policy, preferring that the funds return to an unrestricted account for future discretionary use. The board agreed that the policy

language should be revised to reflect this flexibility, allowing the funds to revert to non-restricted status and be addressed during the annual budget process. The consensus was to revise the relevant sentence and resubmit the updated policy for approval, ensuring the board retains discretion over the allocation of unclaimed funds.

DISCUSSION ITEMS

ADMINISTRATION BUILDING UPDATE
This update will be presented on Monday.

GROUNDWATER PROTECTION PROGRAM UPDATE
This update will be presented on Monday.

CONSENT AGENDA

APPROVAL OF MINUTES
It is recommended to approve the minutes as follows:
September 3, 2025 - Special Meeting Workshop Minutes
September 11, 2025 - Study Session Minutes
September 15, 2025 - Board Meeting Minutes

REGISTER OF DEMANDS
The register of demands totaling $1,928,467.21

BOARD COMPENSATION
It is recommended to consider Board compensation for the following event:
Coachella Valley Dust Summit, Thursday, November 6, 2025, at 5:00 p.m.- All Board Members

REPORTS

DIRECTOR'S REPORTS
All reports will be given on Monday.

GENERAL MANAGER'S REPORT
Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

Assistant General Manager Marion Champion presented a report highlighting recent activities and achievements. Over the past month, the office has been active with Prop 218 community meetings, legislative updates, and various awards presentations, including participation in events such as the BIA installation dinner, Greater Coachella Valley All Mayors' event, and the Palm Springs Unified Legislative Breakfast. The team also engaged with the community at back-to-school nights and hosted a table at the History Speaks event. Numerous meetings were held regarding Proposition 218 and the rate-making process with local groups and HOAs, reaching hundreds of residents. Special recognition was

given to the management team and public affairs staff for their support and participation. Upcoming activities include a booth at the Senior Wellness Expo, a live-streamed blood drive, the DHS Resource Fair, and the Rotary's Healthy Halloween event. The office's news releases have been featured in local media, covering topics such as recent awards, the calendar contest, and board appointments. The fall internship program concluded successfully, with students gaining valuable skills and recognition. Social media efforts highlighted district teams during Water Professionals Week. The Water Matters newsletter was distributed, featuring emergency preparedness, awards, rebate offerings, and program updates. Legislative updates included the signing of SB 394 (enhanced penalties for water theft), progress on SB 466 (chromium 6 liability), and other relevant bills, with ongoing monitoring of funding and regulatory developments. On the federal side, the ongoing government shutdown and its impact on federal agencies were noted, with continued monitoring by staff.

COMMENTS

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

A. General Comments
B. Requests for Future Agenda Items
C. Requests for Future Meetings

Vice President Griffith noted that Monday's meeting may be somewhat of a long meeting and requested that unrestricted funds be used to purchase snacks.

Director Martin praised the staff for all of their hard work.

ADJOURN

With no further business, President Sewell adjourned the meeting at 4:03 PM.

Respectfully submitted,

Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, October 20, 2025, at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM

ROLL CALL

BOARD MEMBERS PRESENT: President Ivan Sewell, Director Russ Martin, Director Amber Duff, Director Ted Mayrhofen, **Vice President Robert Griffith (arrived at 3:25 PM)

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Danny Friend, Arturo Ceja, Eric Weck, Will Whitten, Amanda Lucas, Dori Petee

PLEDGE OF ALLEGIANCE
Led by Director Martin

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input

PRESENTATIONS

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD PRESENTATION
Director of Finance Arturo Ceja honorably accepted the Distinguished Budget Presentation Award on behalf of the district. Arturo Ceja explained that the award is based on an 11-page criteria, requiring the budget document to serve as a policy document, financial plan, operations guide, and communications tool. This recognition reflects the district's commitment to transparency, accountability, and excellence in financial planning. Arturo expressed gratitude to the Board of

Directors for their support and vision, and thanked the General Manager, Assistant General Manager, and the accounting team for their leadership, collaboration, and tireless work supporting the district.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT
The Board acknowledged the following employees:

NEW HIRES (month of August)

Robert Mojica	Water Production Operator II
Skyler Aubrey	Accounting Manager

ANNIVERSARIES

Marion Champion	Assistant General Manager,	4 Years
Kurt Kettenacker	Innovation & Technology Manager	4 Years
Danny Friend,	Director of Operations	28 Years

ACTION ITEMS

RESOLUTION 2025-19 ~ TO ADOPT THE INITIAL STUDY AND MITIGATE NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT RES-BCT AND REGIONAL WATER RECLAMATION FACILITY SOLAR DEVELOPMENT PROJECT
The Board adopted Resolution 2025-19, accepting the Initial Study/Mitigated Negative Declaration (IS/MND) for the Mission Springs Water District RES-BCT and Regional Reclamation Facility Solar Development Project and authorized the General Manager to file the Notice of Determination (NOD).

Director of Operations Danny Friend reviewed and discussed Resolution 2025-9, which pertains to the adoption of the initial study and mitigated negative declaration for the Mission Springs Water District Res BCT and Regional Water Reclamation Facilities Solar Development Project. The recommendation was to accept the initial study and mitigated negative declaration and to authorize the General Manager to file the notice of determination. Mr. Friend reported that there were no new updates since the previous meeting, and the state's review concluded with no comments from state agencies as of Friday the 17th.

Caitlyn Dodson Hamilton, Vice President and Environmental Specialist at Tom Dodson Associates, presented on the environmental review, noting that three comments were received, none of which raised significant concerns. The Agua Caliente Band of Mission Indians agreed with the proposed mitigation measures, which were developed based on prior experience.

The main environmental concerns centered on biological resources due to the project's proximity to Mission Creek, a protected area under the Coachella Valley MSHCP. No endangered or threatened species were found on site, except for the potential presence of burrowing owls, which are known in the area. Mitigation measures include nesting bird surveys to address species of concern, compliance with the Coachella Valley MSHCP for the interface between Mission Creek and the project site, and

standard measures for geotechnical recommendations, hazard management, and traffic control due to trenching and excavation. The biologist is scheduled to begin mitigation monitoring report program (MMRP) studies this week, pending project approval and filing of the notice of determination. The project is expected to proceed smoothly, with minimal controversy or additional comments anticipated.

During board comments, Director Martin requested notification of any future issues involving the Agua Caliente tribe, as he serves on the tribe's water authority board. The need to hire a tribal monitor for the project was noted, and coordination with the tribe is ongoing.

Motion made by Director Martin, Seconded by Director Mayrhofen.
Voting Yea: President Sewell, Director Martin, Director Duff, Director Mayrhofen

REJECTION OF CONSTRUCTION BIDS FOR THE SEPTIC TO SEWER CONVERSION PROJECT
It is recommended to authorize the General Manager to reject all bids and not proceed with construction of the Septic-to-Sewer Conversion Project.

A presentation was given at the Thursday Study Session; the staff had no further comments to add.

Motion made by President Sewell , Seconded by Director Duff.
Voting Yea: President Sewell, Director Martin, Director Duff, Director Mayrhofen

REJECTION OF CONSTRUCTION BIDS FOR THE AD-15 AREA M-2 SEWER CONSTRUCTION AND WATER LINE REPLACEMENT PROJECT
The Board authorized the General Manager to reject all bids and not proceed with construction of the AD-15 Area M-2 Sewer Construction and Water Line Replacement Project.

A presentation was given at the Thursday Study Session; the staff had no further comments to add.

Motion made by Director Duff, Seconded by Director Martin.
Voting Yea: President Sewell, Director Martin, Director Duff, Director Mayrhofen

ADOPTION OF MSWD UNCLAIMED PROPERTY POLICY NO. 2025-08
The Board of Directors adopted the MSWD Unclaimed Property Policy No. 2025-08

General Manager Brian Macy noted the changes made at the Study Session have been applied to the policy before them today.

Motion made by Director Martin, Seconded by Director Mayrhofen.
Voting Yea: President Sewell, Director Martin, Director Duff, Director Mayrhofen

DISCUSSION ITEMS

ADMINISTRATION BUILDING UPDATE

Alvin Flores from Ruhnau Clarke Architects presented the status of the Critical Service Center (admin building) project. The team recently resubmitted plans to the City and is now addressing a second round of departmental comments, which primarily consist of requests for clarification or additional information. Approximately 90% of previous responses have been accepted, with the remaining 10–15% under review. Progress is slower than anticipated, but the team hopes to resolve outstanding issues and secure approval within the month. The discussion also revisited the topic of LEED certification for the building, emphasizing California's advanced green building code and the district's commitment to sustainability. While pursuing LEED certification would require exceeding current standards and incur additional costs, the project already incorporates many sustainable features. Board members expressed interest in understanding the current LEED rating potential and the associated costs, with plans to address these topics in a workshop scheduled for November 4th. The board agreed to review the design's LEED point tally and discuss possible certification levels, aiming to set an environmental example for future district projects.

GROUNDWATER PROTECTION PROGRAM UPDATE

Engineering Manager Eric Weck presented the Groundwater Protection Program update, First, at the Nancy Wright Regional Reclamation Facility, arrangements have been made with the contractor to remove and replace dead landscaping in November, when temperatures are cooler. Staff are also preparing the Q3 quarterly report and reimbursement request, which will cover the project's completion phase and the filing of the notice of completion. Second, regarding the Regional Sewer Conveyance Line, staff have processed submittals for electrical and SCADA equipment for the Horton diversion structure, with one final electrical submittal pending but expected to be resolved in time. The contractor is anticipated to begin work on the diversion structure within two weeks, possibly starting as early as Monday the 27th, though this date is tentative. Lastly, for Assessment District 15 Area M2, due to bid irregularities, the project will be re-advertised as soon as possible, with construction bids to be presented to the Board within the next two months after receipt.

CONSENT AGENDA

Motion made by Director Martin, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

The Board approved the minutes as follows:
September 3, 2025 - Special Meeting Workshop Minutes
September 11, 2025 - Study Session Minutes
September 15, 2025 - Board Meeting Minutes

REGISTER OF DEMANDS

The register of demands totaling $1,928,467.21

BOARD COMPENSATION
The Board approved compensation for the following event:
Coachella Valley Dust Summit, Thursday, November 6, 2025, at 5:00 p.m.- All Board Members

REPORTS

DIRECTOR'S REPORTS
Director Martin reported attending the following meetings and events: 9/2 DHS City Council Meeting, 9/4 DVBA Legislative Meeting, 9/4 APWA EXPO and Awards Luncheon, 9/8 DVBA Board Meeting, 9/12 All Valley Mayors & Tribal Leaders Luncheon, 9/16 DHS City Council Meeting, 9/18 DVBA Networking Night, 9/18 County Oversight Board Meeting, 9/25 SDARC Luncheon.

Director Mayrhofen reported attending the following meetings and events: 9/4 APWA EXPO and Awards Luncheon, 9/12 All Valley Mayors & Tribal Leaders Luncheon, 9/25 SDARC Luncheon.

President Sewell reported attending the following meetings and events: 9/9 CVWD Board Meeting, 9/12 All Valley Mayors & Tribal Leaders Luncheon, 9/23 CVWD Board Meeting.

Vice President Griffith reported attending the following meetings and events: 9/2 DWA Board Meeting, 9/16 DWA Board Meeting.

Director Duff reported attending the following meetings and events: 9/4 APWA EXPO and Awards Luncheon, 9/11 CVAG ~ CVCC and CVES Meetings, 9/23 ACWA Legislative Committee Meeting, 9/24 San Gorgonio Pass Regional Water Alliance Meeting, 9/25 CVCAN Member Meeting.

GENERAL MANAGER'S REPORT
Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

Director of Finance Arturo Ceja, presented a financial summary comparing last month and year-to-date figures through August 31, 2025. The District reported a positive net income of $284,000, with both operating revenue and expenses exceeding those of the previous year. However, performance is trending below budget due to timing issues and slower-than-expected progress on certain projects, such as new connections. The most significant variance is in non-operating revenue, primarily from local agency contributions for projects like Skyborne and additional wells. The district's cash position increased by $22 million over last year, with $15 million attributed to a loan from Wells Fargo, which is under consideration for extension to support upcoming projects. The Wells Fargo loan and Cal Trust funds continue to earn substantial interest. Questions from board members focused on the remaining grant balance for the sewer item and sewer project, with estimates around $8 million and a pending reimbursement request of $175,000. Engineering is expected to provide the exact figures before the meeting concludes.

DISTRICT COUNSEL COMMENTS

General Council reported on two new pieces of legislation impacting the District. The first, SB827, revises training requirements for local government officials. Previously, AB1234 mandated two hours of ethics training every two years, with the first session within one year of service. SB827 now requires ethics training within six months of commencing service, expands the requirement to senior staff, and adds mandatory fiscal and financial training related to budgeting, contracting, and procedural duties. Current officials must complete the new training by January 1, 2028, unless their term ends earlier, and repeat it every two years; new officials must complete it within six months of assuming office. Officials serving on multiple agencies only need to complete the training once every two years.

The second legislative update, SB77, introduces significant changes to the Brown Act. While most changes apply to eligible legislative bodies (such as city councils in larger cities or special districts meeting certain criteria), Mission Springs Water District is only subject to the general rules. These include mandatory distribution of updated Brown Act copies to board members, permanent rules for social media interactions (prohibiting comments or emojis in response to other officials' posts), reasonable accommodation for teleconference participation due to disability (with disclosure requirements), modernization of public recording rights, expanded prohibitions on special meetings regarding compensation, and enhanced authority for presiding officers to remove disruptive participants from teleconference meetings. Council was assured that compliance measures would be brought before the board prior to the new rules taking effect on January 1.

Monday, October 20, 2025: Recess until 4:00 PM

PUBLIC HEARING ~ ADOPTION OF ORDINANCE NO. 2025-04 AND 2025-05, ESTABLISHING NEW WATER AND SEWER RATES

A. The Board waived the reading and adopted Ordinance No. 2025-04, establishing new water rates effective February 17, 2026, and amending Resolution No. 2016-05.

B. The Board waived the reading and adopted Ordinance No. 2025-05, establishing new sewer rates effective February 17, 2026, and amending Ordinance No. 2016-01.

President Sewell called the hearing to order and asked for the Secretary's report. The Notice of Public Hearing was mailed to all customers and record owners of properties within the District on August 26, 2025, at least 45 days in advance of the hearing date. The Notice of Public Hearing was posted in front of the MSWD Administration Office on September 28, 2025. The Notice of Public Hearing was also published in The Desert Sun on September 28th and October 5, 2025. As of today, four (4) letters with legal objections and protests have been received.

Assistant General Manager Marion Champion provided an overview of the Mission Springs Water District’s rate-setting process, emphasizing transparency and community engagement. The presentation covered the Prop 218 mailer, proposed water and sewer rate increases, and addressed community protests and objections. Key factors driving the rate adjustments included significant

increases in regional CPI, sludge disposal, chlorine, and electric utility costs since the last rate update in 2020. The District's financial planning involved a third-party consultant and input from a diverse community committee. The proposed water rate adjustment is 9% annually, while the wastewater rate adjustment is 7%, both designed to maintain reserves and debt coverage. The impact on average residential customers was detailed, with projected increases in monthly bills over the next five years. Ms. Champion also responded to objections regarding rate comparisons with neighboring districts, the groundwater replenishment fee, and the burden on vulnerable residents, noting that rates are based on actual service costs and that assistance programs are being considered. Maintenance and capital improvement plans were discussed, with assurance that increased rates would support improved preventative maintenance and infrastructure upgrades. The presentation concluded by affirming that all objections were addressed, none raised procedural issues, and the district remains committed to transparency and fiscal responsibility.

President Sewell called for public comment: A volunteer from the CLEAR Committee asked the following questions: 1. Why did MSWD wait five years to implement this rate increase? 2. Residents who do not have sewer and still using their septic tank are they impacted by the rate increase? She noted it was an honor to be on this committee.

General Manager Macy responded to these questions: 1. *In this particular case, COVID was right there in the middle and we didn't know where the financial stability would end up. We waited until we got past that and then we started with the Master Plans and then of course the Rate Study and then the process. We have learned through this process that we don't want to wait five years again and we'll start looking at it as soon as we come out of the fifth year. Additionally the Board has made it clear that they want us to update the Master Plans an the Financial Master Plan every five years which is typical for this industry. 2. Yes for water but not for sewer. If you are not connected to the sewer system then you wouldn't be paying that sewer rate.*

Board Discussion:

Director Martin asked for an estimate on the entire process. This information has not been put together but the Prop 218 mailing alone was just over $17,000.

Director Mayrhofen noted that extensive effort and careful planning went into the recent decision regarding the rate increase. He addressed a customer's inquiry about whether an in-depth cost-cutting study had been conducted over the past five years, explaining that the absence of a rate increase during that period was due to close financial monitoring. Director Mayrhofen emphasizes that every aspect of the rate increase was thoroughly examined and transparently presented. While acknowledging that rate increases are unpopular, the document frames them as necessary for maintaining services, likening them to other essential utilities. He expressed appreciation for the transparency in budgeting and signals an intention to ask further questions about funding sources, such as whether grants or district funds covered specific expenses.

Director Duff expressed gratitude to the District and acknowledged the privilege of hearing from community members and the committee involved in a significant process. She highlighted the dedication and thoughtful volunteer work of the community, emphasizing how staff and employees

engaged directly with residents, meeting them in comfortable environments and addressing challenging questions. She reflected on the self-reliant nature of Desert Hot Springs, noting that the community has demonstrated its ability to manage its own responsibilities without relying on external support. She also mentioned the challenges faced over the past five years, including COVID, Hurricane Hillary, and leadership transitions, and commended the staff for rising to these challenges. Special recognition is given to management, Directors, finance, and customer service teams for their efforts, often behind the scenes. She concluded by expressing humility and appreciation for the collaborative process and the way the community and staff came together.

Vice President Griffith began by expressing appreciation to the Clear Committee and specifically thanks Assistant General Manager Champion for skillfully organizing the process and logistics. The committee is recognized for providing realistic financial figures and validating the challenges faced. The speaker points out that electric rates have increased by 82% over five years, with a recent 13% annual hike making the proposed 9% water rate increase seem smaller in comparison. The financial planning process took two years, prompting the suggestion that future planning cycles should start earlier—perhaps three years in advance—to ensure readiness for necessary changes. The speaker also notes that the rising costs of everyday items, such as cat litter (which went up 10.5% in one month), illustrate that price increases are widespread and not limited to utilities. Emphasizing that costs for projects, construction, and materials have risen exponentially, the speaker concludes that continued funding is essential for procurement. Overall, the message is that rate increases, while unpopular, reflect a broader trend of rising costs across various sectors, and careful planning is needed to manage these changes.

President Sewell expressed gratitude to the CLEAR committee members, both present and absent, for their dedication and valuable input in helping the board make informed decisions. It highlights the collaborative efforts to balance realistic financial numbers that support the district while considering the needs of customers. He acknowledged that, despite a proposed rate adjustment, the district remains below its ideal financial reserve, emphasizing ongoing efforts to do more with less. Appreciation is extended to the board for working together with shared intentions for the district's success, and to the staff for their daily commitment and transparency, especially in engaging with ratepayers. This process underscores the district's financial openness and the human element, noting that hardworking individuals are striving for the best outcomes for the community.

President Sewell called for motions for each Ordinance.

Ordinance 2025-04

Motion made by President Sewell, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

Ordinance 2025-05

Motion made by Director Duff, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

HELP 2 OTHERS BUDGET AUGMENTATION AND PLEDGE CHANGE
The Board authorized a budget augmentation of $60,000 to cover increased annual pledge amounts for the Help2Others customer assistance program and to increase the authorized annual pledge to an amount yet to be determined.

Assistant General Manager Marion Champion led a discussion regarding the "Help to Others" program budget. The proposal is to increase the current budget from $20,000 to $80,000 for the fiscal year by adding $60,000. The board previously identified $150 as the annual pledge amount per customer. During the discussion, Director Duff raised a question about eligibility, specifically ensuring that businesses or licensed businesses cannot participate in the program. Ms. Champion clarified that eligibility criteria would be managed administratively in collaboration with United Way, without requiring further board action.

Motion made by Vice President Griffith, Seconded by Director Duff.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION
pursuant to Government Code Section 54956.9(d)(4). One potential case.

REPORT ON ACTION TAKEN DURING CLOSED SESSION
The Board met in closed session on the item listed above, no reportable action was taken.

ADJOURN
With no further business, President Sewell adjourned the meeting at 5:45 PM.

Respectfully Submitted,

Dori Petee
Executive Assistant

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1005840	10-16-25	ACWA	ACWA ANNUAL AGENCY DUES 2026	27,420.00	27,420.00		27,420.00
1005800	10-09-25	ACWA JPIA	WORKERS COMP PROGRAM QTR 1	29,509.83	29,509.83		29,509.83
1005799	10-09-25	ACWA-JPIA HEALTH BENEFITS AUTH.	NOV 2025 HEALTH INSURANCE MEDICAL	108,568.30	108,568.30		108,568.30
			NOV 2025 HEALTH INSURANCE VISION				
1005753	10-02-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	QTR END 09.30.25 RESTITUTION PMTS	900.00	900.00		900.00
1005923	10-30-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	ACWA LIABILITY INSURANCE 10/25-09/26	337,417.16	337,417.16		337,417.16
1005924	10-30-25	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT #25	11,817.97	0.00	11,817.97	11,817.97
99113383	10-06-25	AFLAC	SEPT 2025 AFLAC DEDUCTIONS	2,232.92	2,232.92		2,232.92
1005841	10-16-25	AIR & HOSE SOURCE INC.	REPLACEMENT PRESSURE WASHER NOZZLES	600.84	600.84		600.84
1005754	10-02-25	ALL VALLEY CRANE INC	REMOVED AUGER MONSTER FROM HEADWORKS	900.00	1,800.00		1,800.00
			RETURNED AUGER MONSTER TO HEADWORKS	900.00			
1005755	10-02-25	AMBER DUFF	MILEAGE & PER DIEM REIMBURSEMENT DUFF	438.45	438.45		438.45
1005756	10-02-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	409.55	409.55		409.55
			ANSAFONE ANSWERING SERVICE				
1005785	10-08-25	ANTONIO ESCOBAR	ACCOUNT REFUND 66375 DESERT VIEW AVE	65.00	65.00		65.00
1005491	10-08-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	-259.96	-259.96		-259.96
1005801	10-09-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	259.96	259.96		259.96
1005842	10-16-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.05.25	1,640.52	1,640.52		1,640.52
1005894	10-21-25	AVIE LIWE	ACCOUNT REFUND 11792 POMELO DR	126.37	126.37		126.37
1005757	10-02-25	B-81 PAVING INC	PAVING @ 12 LOCATIONS AS IDENT. ON INV.	14,124.00	59,644.00		59,644.00
			PAVING @ 30 LOCATIONS AS IDENT. ON INV.	45,520.00			
1005925	10-30-25	B-81 PAVING INC	PAVING @8 LOCATIONS AS IDENTI. ON INV.	15,539.00	15,539.00		15,539.00
1005758	10-02-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - HORTON EFFLUENT	105.28	1,144.32		1,144.32
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005802	10-09-25	BABCOCK LABORATORIES INC	WRIGHT BELT PRESS SLUDGE TESTING	26.01	1,692.93		1,692.93
			E.COLI/TOTAL COL. - WRIGHT WELL #2	131.30			
			TOTAL N PACKAGE - WRIGHT WELL #2	470.66			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005843	10-16-25	BABCOCK LABORATORIES INC	JEETER - 6500 TWO BUNCH PALMS TRL.	401.26	552.36		552.36
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005905	10-22-25	BABCOCK LABORATORIES INC	65321 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	2,157.40		2,157.40
			13310 LITTLE MORONGO RD. - LS#2 - SNIDER	401.26			
			13310 LITTLE MORONGO RD. - LS#1 SNIDER	401.26			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			13310 LITTLE MORONGO RD. - LS#3 SNIDER	401.26			
			66100 CABOT RD. - CABOT	401.26			
1005844	10-16-25	BECK OIL, INC.	UNLEADED GASOLINE	4,629.20	7,379.81		7,379.81
			DIESEL FUEL	2,750.61			
1005926	10-30-25	BECK OIL, INC.	DIESEL FUEL	1,351.45	5,911.62		5,911.62
			UNLEADED GASOLINE	4,560.17			

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1005786	10-08-25	BELTER BARILLAS AVILA	ACCOUNT REFUND 13785 HERMANO WAY	76.10	76.10		76.10
1005759	10-02-25	BETHANY KARLYN	DULA FLUSH REBATE BKARLYN	150.00	150.00		150.00
1005845	10-16-25	BOC ENTERPRISES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11781	257.84	257.84		257.84
1005846	10-16-25	BRINKS INCORPORATED	OCT SERVICES - FLAT FEE	365.25	479.85		479.85
			SEPT. CHARGES - CIT EXCESS FEE	114.60			
1005847	10-16-25	BROWNSTEIN HYATT FARBER SCHRECK LLP	GROUNDWATER MGMT STRATEGY	2,064.00	2,064.00		2,064.00
1005760	10-02-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES SEPT 2025	5,000.00	5,000.00		5,000.00
99113382	10-03-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.26.2025	42,483.81	42,483.81		42,483.81
1005804	10-09-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1005805	10-09-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - PODS STORAGE 09.2025	298.14	298.14		298.14
			LABOR COMPLIANCE - PROJECT VIENTO 09.2025				
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
1005806	10-09-25	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1005787	10-08-25	CASMA & GWINN CUNNINGHAM	ACCOUNT REFUND 13633 EL RIO LN	37.81	37.81		37.81
1005761	10-02-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 9880 SAN RAFAEL DR.	335.98	335.98		335.98
1005848	10-16-25	CITY OF DESERT HOT SPRINGS	UUT AUG 2025	49,483.06	49,483.06		49,483.06
1005927	10-30-25	CITY OF DESERT HOT SPRINGS	2024-25 CY SEC SS4 RECEIPTS	13,031.03	13,031.03		13,031.03
1005762	10-02-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2025 - DC	950.00	4,587.00		4,587.00
			LAB SERVICES FOR SAMPLES IN 08/2025	3,637.00			
			LAB SERVICES FOR SAMPLES 08/2025 - NW				
1005849	10-16-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 09/2025 - DC	950.00	4,927.00		4,927.00
			LAB SERVICES FOR SAMPLES IN 09/2025	3,977.00			
			LAB SERVICES FOR SAMPLES 09/2025 - NW				
1005807	10-09-25	COACHELLA VALLEY WATER DISTRICT	CONTRIBUTION TO PROGRAM AGREEMENT	17,500.00	17,500.00		17,500.00
1005895	10-21-25	CONSUELO SIERRA	ACCOUNT REFUND 8661 GREAT SMOKEY AVE	19.54	19.54		19.54
1005763	10-02-25	CORE & MAIN LP	1" SWING CHECK VALVE	4,463.10	31,616.03		31,616.03
			1" STAINLESS CTS POLY INSERT	212.39			
			4" POWERSEAL A/C JOINT CLAMP W/EX GASKET 15-600	13,013.30			
			1"CTS X 3"FULL CIRCLE REPAIR CLAMP	3,019.60			
			1" SWING CHECK VALVE	4,463.10			
			CI DIRECTIONAL LID	1,363.73			
			1x1/8 THK RUBBER METER WASHERS N/I	250.13			
			PL ASSY CSM11-A2-2(18053K-EXCHANGE)	2,871.00			
			8" ACP X 7-1/2" F.C. 927-967	1,959.68			
			5"STD X 10" FULL CIRCLE 5.20-5.60 OD				
			6" OD X 7 1/2" FULL CIRCLE 5.95-6.35				
1005928	10-30-25	CORE & MAIN LP	4" X 1" SADDLE S/S	266.44	8,529.52		8,529.52
			6" X 12" FULL CIRCLE	961.35			
			REPLACEMENT VALVE KEYS 65SW510	384.98			
			4" U-BOLT & NUT 4" SADDLE N/I	92.44			
			PIPE CORP YARD STORMDRAIN REPAIR	1,096.20			
			CTS BALL CORPSTOP MUEL	4,857.87			
			REPLACEMENT 6' DIG BARS C&M	593.19			
			4"FLG BOLT/NUT SET PLATED CL	277.05			
			RESTOCK N/I 3/4" METER GASKETS				
1005803	10-09-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10

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1005906	10-22-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1005850	10-16-25	COUNTY OF RIVERSIDE	ENC. PERMIT CTY-6 LOC. AS IDENT. ON INV.	14,493.00	14,493.00		14,493.00
1005788	10-08-25	CRISTIAN REYNAGA	ACCOUNT REFUND 15140 AVE DESCANSO	76.10	76.10		76.10
1005808	10-09-25	CV STRATEGIES		7,318.75	24,162.50		24,162.50
			STRATEGIC COMMUNICATION SERVICES	16,843.75			
1005764	10-02-25	CWEA	CWEA MEMBERSHIP RENEWAL - FERNANDO R.	251.00	251.00		251.00
1005851	10-16-25	CYPRESS DENTAL ADMINISTRATORS	NOV 2025 DENTAL INSURANCE EXP	5,526.86	5,526.86		5,526.86
1005896	10-21-25	DANA YEOMAN	ACCOUNT REFUND 12832 MIRACLE HILL RD	10.51	10.51		10.51
1005854	10-16-25	DANIEL J FRIEND	LUNCH ORIENTATION - BRAD A., ANDY G., DF	67.18	67.18		67.18
1005765	10-02-25	DEGRAVE COMMUNICATIONS INC	LOGO ANIMATION, WATER QUALITY CAMPAIGN, VIDEO	1,530.00	1,530.00		1,530.00
			SHOOT				
1005809	10-09-25	DEGRAVE COMMUNICATIONS INC	GRAPHIC DESIGN & PROJECT MGMT	547.50	547.50		547.50
1005864	10-16-25	DESERT HOT SPRINGS CA LLC	ENGINEERING REQUEST OF DEPOSIT - JOB #11724	1,194.34	1,194.34		1,194.34
1005907	10-22-25	DESERT URGENT CARE	DOT MED CERT RENEWAL - BELL & NINE	290.00	375.00		375.00
			PRE-EMPLOYMENT PHYSICAL - B.ADAMS	85.00			
1005852	10-16-25	DESERT VALLEY DISPOSAL, INC.	SEPT CORP YARD SERVICE CHARGE	857.77	1,766.19		1,766.19
			SEPT. SEDRVICE CHARGE WRIGHT PLANT	319.69			
			SEPT. SERVICE CHARGE ADMIN BUILDING	588.73			
1005718	10-29-25	DESIGN METAL FABRICATION	ACCOUNT REFUND 63738 ORR WAY A	-200.00	-200.00		-200.00
1005866	10-16-25	DHS 41 PROP	ENGINEERING RELEASE OF DEPOSIT - JOB #11773	550.54	550.54		550.54
1005766	10-02-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.12.25	5,689.74	7,718.64		7,718.64
			SLUDGE HAULING - 1 LOAD/W.E. 09.12.25	2,028.90			
1005810	10-09-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.19.25	5,522.56	11,046.56		11,046.56
			SLUDGE HAULING - 4 LOADS/ W.E. 09.26.25	5,524.00			
1005767	10-02-25	EDGAR A VERGARA	TOILET REBATE	100.00	100.00		100.00
99113380	10-03-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 09.26.2025	63,820.17	63,820.17		63,820.17
99113560	10-17-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.10.2025	68,827.79	68,827.79		68,827.79
99113672	10-31-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.24.2025	62,785.44	62,785.44		62,785.44
PR100325	10-03-25	EMPLOYEE PAYROLL CHECKS		58.21	58.21		58.21
PR101725	10-17-25	EMPLOYEE PAYROLL CHECKS		2,787.73	2,787.73		2,787.73
PR103125	10-31-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
1005811	10-09-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53
1005812	10-09-25	EXECUTIVE FACILITIES SERVICES INC	SEPTEMBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
1005813	10-09-25	FARMER BROS. CO	ADMIN COFFEE & TEA ORDER	682.37	682.37		682.37
			CORP YARD COFFEE ORDER				
1005768	10-02-25	FERGUSON WATERWORKS #1083	1"T10 NEPTUNE METER	40,879.52	89,400.36		89,400.36
			13X24X12 GRAY PLYMR MTR BOX	6,990.63			
			1"T10 NEPTUNE METER	40,879.52			
			1 1/2" FIPT X M FLANGED ANGLE STOP	650.69			
1005814	10-09-25	FERGUSON WATERWORKS #1083	NEPTUNE AMI METER REPAIR	1,075.00	16,695.38		16,695.38
			AMI METER REPAIR HARDWARE	4,848.75			
			1" COPPER TUBING	6,117.19			
			10" HYMAX FLEX CPLG	1,154.38			
			GATE VALVE	3,500.06			
			ADAPT LUG KIT				
1005929	10-30-25	FERGUSON WATERWORKS #1083	COPPER TUBING	5,420.10	10,227.07		10,227.07

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			COMPANION FLG	4,806.97			
			JONES J-344 HP FH HEAD				
1005789	10-08-25	FLORES AND CIENFUEGOS, LLC.	ACCOUNT REFUND CACTUS DR AND 3RD STREET	249.76	249.76		249.76
1005815	10-09-25	FORSHOCK	WELL 24 TRANSDUCER REPLACEMENT	533.37	533.37		533.37
1005853	10-16-25	FORSHOCK	SCADA MONITORING 10/2025	160.00	474.00		474.00
			SCADA MONITORING 10/25	314.00			
1005908	10-22-25	FORSHOCK	ANNANDALE & WELL 24 REPAIRS	1,000.00	1,000.00		1,000.00
1005887	10-21-25	FRANCISCO LEMUS	ACCOUNT REFUND 15980 AVE MANZANA	279.53	279.53		279.53
1005798	10-09-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ON CALL TKE 08/2025	2,863.00	2,603.50	259.50	2,863.00
			LABOR COMPLIANCE - HCI SYSTEMS 08/2025				
			LABOR COMPLIANCE - STAFF AUG TKE 08/2025				
			LABOR COMPLIANCE - ON CALL MWH 08/2025				
			LABOR COMPLIANCE - MWH CONSTRUCTORS 08/25				
			LABOR COMPLIANCE - LEED ELECTRIC 08/2025				
			LABOR COMPLIANCE - SOUTHWEST 08/2025				
			LABOR COMPLIANCE - M.BREY 08/2025				
			LABOR COMPLIANCE - L.O. LYNCH 08/2025				
			LABOR COMPLIANCE - TRI-STAR 08/2025				
			LABOR COMPLIANCE - LANDMARK CONS 08/2025				
			LABOR COMPLIANCE - CANYON SPRINGS 08/2025				
			LABOR COMPLIANCE - URBAN HABITAT 08/2025				
			LABOR COMPLIANCE - B-81 08/2025				
			LABOR COMPLIANCE - MESA ENERGY 08/2025				
			LABOR COMPLIANCE - MCDONALD 08/2025				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
1005904	10-22-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - LEED ELECTRIC 09/25	875.25	875.25		875.25
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
			LABOR COMPLIANCE - URBAN HABITAT 09/2025				
			LABOR COMPLIANCE - B-81 09.2025				
			LABOR COMPLIANCE - MCDONALD 09.2025				
1005855	10-16-25	GLOBAL EQUIPMENT COMPANY INC	HEAVY DUTY SELF-DUMPING HOPPER HORTON	3,017.76	3,017.76		3,017.76
1005769	10-02-25	GOLD COAST ENVIRONMENTAL INC	FLOW METER CALIBRATION SERVICES - HORTON	2,527.10	4,037.30		4,037.30
			FLOW METER CALIBRATION SERVICES - DC	770.10			
			FLOW METER CALIBRATION SERVICES - NWRWRF	740.10			
1005856	10-16-25	GRAINGER	SHOCK ABSORBING SAFETY LANYARD	454.28	454.28		454.28
1005865	10-16-25	HABITAT FOR HUMANITY OF THE COACHELLA VAI	ENGINEERING RELEASE OF DEPOSIT - JOB #11766	279.32	279.32		279.32
1005888	10-21-25	HECTOR AVILES	ACCOUNT REFUND 64027 ALPINE ST	66.01	66.01		66.01
1005790	10-08-25	HECTOR RAMIREZ	ACCOUNT REFUND 16555 AVE RAMBLA	85.19	85.19		85.19
1005859	10-16-25	HENRY YAN HUEI WAND	ENGINEERING RELEASE OF DEPOSIT - JOB #11758	2,110.68	2,110.68		2,110.68
1005897	10-21-25	ILYNE LOPEZ GONZALEZ	ACCOUNT REFUND 66320 12TH ST	59.36	59.36		59.36
1005770	10-02-25	INFOSEND INC	SEPTEMBER NEWSLETTER INSERT	1,327.00	1,327.00		1,327.00
1005857	10-16-25	INFOSEND INC	SEPT BILLING CHARGES	7,100.19	7,100.19		7,100.19
1005930	10-30-25	INFOSEND INC	OCTOBER BILLING CHARGES	8,597.74	8,597.74		8,597.74
1005909	10-22-25	INTELESYS INC	IT MANAGED SERV, LICENSES, HELPDESK	10,372.95	10,372.95		10,372.95
1005771	10-02-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	1,054.58	1,054.58		1,054.58
			ADMIN. BLDG. - SECURITY ALARM				

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1005931	10-30-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	728.74	728.74		728.74
			ADMIN. BLDG. - SECURITY ALARM				
1005772	10-02-25	IVAN SEWELL	CSDA CONFERENCE HOTEL REIMBUSEMENT IS	590.12	590.12		590.12
1005898	10-21-25	JIM AVANT	ACCOUNT REFUND 9590 HOYLAKE RD	69.03	69.03		69.03
1005792	10-08-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND 20TH AVE IN FRT AMAZON	600.55	600.55		600.55
1005791	10-08-25	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND 19TH AVE & CALLE DE LOS ROMOS	600.55	600.55		600.55
1004759	10-01-25	JOHN S. KEE	BOOT REIMBURSEMENT	-193.94	-193.94		-193.94
1005773	10-02-25	JOHN S. KEE	BOOT REIMBURSEMENT	193.94	193.94		193.94
1005899	10-21-25	JOHN SHEA	ACCOUNT REFUND 13140 CACTUS DR	30.18	30.18		30.18
1005774	10-02-25	KENWOOD ENERGY	SOLAR PROJECT 08.2025	8,351.25	373.75	7,977.50	8,351.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005816	10-09-25	KENWOOD ENERGY	SOLAR PROJECT 09.2025	6,151.25	456.25	5,695.00	6,151.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005932	10-30-25	L Y ENVIRONMENTAL INC	AIR QUALITY TESTING - ADMIN BUILDING	2,100.00	3,825.00		3,825.00
			AIR QUALITY TESTING - ENGINEERING BLDG	1,725.00			
1005817	10-09-25	LEED ELECTRIC INC	WELL 32 PREVENTATIVE MAINTENANCE	2,012.00	2,012.00		2,012.00
1005910	10-22-25	LEED ELECTRIC INC	WELL 25 GENERATOR CONNECTIONS UPGRADE	2,474.00	2,474.00		2,474.00
99113381	10-03-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.26.2025	16,291.93	16,291.93		16,291.93
99113562	10-17-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.10.2025	16,088.69	16,088.69		16,088.69
99113673	10-31-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.24.2025	16,036.02	16,036.02		16,036.02
1005889	10-21-25	LO LYNCH QUALITY WELLS & PIMPS	ACCOUNT REFUND KAREN AVE @ WELL 35	82.32	82.32		82.32
99113553	10-14-25	MARLIN LEASING CORPORATION	XEROX LEASE 001 SEPT 2025	346.92	346.92		346.92
99113694	10-31-25	MARLIN LEASING CORPORATION	XEROX LEASE 002 OCT	173.99	173.99		173.99
1005933	10-30-25	MCDONALD ELECTRIC, INC	WELL 25 ON-SITE INSPECTION & QUOTE	412.31	1,133.29		1,133.29
			VALLEY VIEW BOOSTER #1 REPAIRS	720.98			
1005858	10-16-25	MCMASTER-CARR	BR STREET ELL	1,896.13	1,896.13		1,896.13
			BRASS ELL				
			3/4"X18" BR NIPPLE				
			BRASS NIPPLE				
			BRASS UNION				
1005911	10-22-25	MDN WATER MANAGEMENT SERVICES INC	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,047.50	5,687.00	3,360.50	9,047.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			GM REPORT - SEPT 2025, RATE STUDY, MTGS				
			ACCESS DATABASED - WWTP MONITORING				
			DWR GRANT - WELL 22 REHABILITATION REIMB				
			TYLER ERP PRO 10				
1005861	10-16-25	MIDBAR VENTURES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11630	1,904.88	1,904.88		1,904.88
1005793	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005794	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005818	10-09-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT	15,910.00	15,910.00		15,910.00
1005934	10-30-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT #16	1,782.00	1,782.00	406.00	2,188.00
			C&M INSPECTION SVCS JUL-SEP 2025	406.00			
1005890	10-21-25	NATE SCHAWARZBERG	ACCOUNT REFUND 66670 GRANADA AVE	11.36	11.36		11.36
1005891	10-21-25	NATE SCHWARZBERG	ACCOUNT REFUND 9876 PALM DR	12.44	12.44		12.44
1005868	10-16-25	NATIONAL BUSINESS FURNITURE LLC	BOX FILE PEDESTAL 34561	401.85	401.85		401.85
1005795	10-08-25	NICK DIAMANTE	ACCOUNT REFUND 66765 IRONWOOD DR	25.55	25.55		25.55

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1005819	10-09-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT #117	143.14	212.66		212.66
			RESTOCK CAR WASH SOAP CORP YARD	45.61			
			REPLACEMENT TRUCK WASH BRUSH CORP YARD	23.91			
1005869	10-16-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER/WIPER BLADES CHANGE UNIT #421	85.80	85.80		85.80
1005900	10-21-25	PACIFIC ALLIED GROUP	ACCOUNT REFUND 65000 TWO BUNCH PALMS	446.10	446.10		446.10
1005820	10-09-25	PALM SPRINGS MOTORS INC	TUBE OUTLET REPLACEMENT UNIT 389	299.63	299.63		299.63
1005821	10-09-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - NWRWRF	70.00	425.00		425.00
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - ADMIN BUILDING	150.00			
			PEST CONTROL SVCS. - CORP. YARD	125.00			
1005823	10-09-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN. BLDG.	30.43	764.59		764.59
			MATERIAL FOR ADMIN. BLDG. REPAIRS	172.04			
			MATERIALS FOR CEILING REPAIR - ADMIN.	39.13			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	65.20			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	6.19			
			MATERIALS FOR ROOF REPAIR - ADMIN BLDG.	19.56			
			RES SITE TANK SECURITY	62.52			
			CONCRETE FOR METER INSTALL C&M	272.83			
			CUT-OFF WHEELS FLEET MAINT.	30.41			
			BOW RAKE FOR WTR PRODUCTION	41.31			
			ELECTRICAL TAPE WTR PRODUCTION	14.12			
			CLEAR EPOXY FOR WELL SITE MAINT	10.85			
1005870	10-16-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIRS - ADMIN.	5.21	16.07		16.07
			MATERIAL FOR ROOF REPAIRS - ADMIN BLDG	10.86			
1005912	10-22-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIR - ADMIN.	27.17	27.17		27.17
1005775	10-02-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 424	475.63	1,437.84		1,437.84
			REPLACEMENT TIRES UNIT 395	962.21			
1005822	10-09-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 431	461.63	461.63		461.63
99113582	10-16-25	PAYMENTUS CORPORATION	SEPT 2025 CREDIT CARD FEES	3,347.60	3,347.60		3,347.60
99113484	10-07-25	PAYNEARME MT, INC.	PNM SEPT 2025 FEES	9,757.78	9,757.78		9,757.78
1005892	10-21-25	PIETRO CAPUANI	ACCOUNT REFUND 69525 DILLON RD #28	2,000.00	2,000.00		2,000.00
1005862	10-16-25	PLANET RADICLE LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11573	9,105.46	9,105.46		9,105.46
1005824	10-09-25	PLANIT REPROGRAPHICS	SKYBORNE VILLAGE III CONTRACTOR REDLINES	60.00	60.00		60.00
1005935	10-30-25	PLATINUM STRATEGIES INC	SEPTEMBER 2025 - ACCOUNTING CONSULTANT	9,703.36	11,779.48	1,499.60	13,279.08
			SEPTEMBER 2025 - ACCOUNTING CONSULTANT	1,499.60			
			AUGUST 2025 - ACCOUNTING CONSULTANT	2,076.12			
1005826	10-09-25	POWER PLAN OIB	WHEEL STUDS UNIT 362	50.02	50.02		50.02
1005871	10-16-25	POWER PLAN OIB	MAINTENANCE SERVICE FOR UNIT #431	364.39	364.39		364.39
1005860	10-16-25	PROJECT INDIGO LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11702	4,574.66	4,574.66		4,574.66
1005776	10-02-25	RAFTELIS FINANCIAL CONSULTANTS INC	LRFP - AUGUST 2025	20,645.00	20,645.00		20,645.00
1005913	10-22-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - SEPT 2025	5,860.00	5,860.00		5,860.00
1005825	10-09-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS VARIOUS LOCATIONS	10,850.00	10,850.00		10,850.00
			1ST LANDSCAPE PLAN CHECK *FAILED*				
			LANDSCAPE INSPECTIONS *PASSED* (18)				
			LANDSCAPE INSPECTION *PASSED* (4)				
			2ND SITE VISIT PRE LNDSCP 69950 IRONWOOD				

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			1ST LADNSCAPE PLAN CHECK *FAILED*				
1005914	10-22-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTION 66745 SAN FELIPE RD	10,220.00	10,220.00		10,220.00
			1ST LANDSCAPE INSPECTIONS (6)PASSED				
			1ST LANDSCAPE INSPECTIONS (14)PASSED				
			1ST LANDSCAPE INSPECTIONS (7) PASSED				
			1ST PLAN CHECK REVIEW - FAILED				
99113558	10-17-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 10.10.2025	400.00	400.00		400.00
1005777	10-02-25	ROBERT G MODRICH	SEPT 2025 UNIDATA SUPPORT	4,059.50	4,059.50		4,059.50
1005915	10-22-25	ROBERTO MOJICA	WORK BOOTS - R.MOJICA	299.05	299.05		299.05
1005872	10-16-25	RUSS MARTIN	MILEAGE REIMBURSEMENT RUSS MARTIN	291.90	291.90		291.90
1005778	10-02-25	SC COMMERCIAL LLC	UNLEADED GASOLINE	4,571.68	4,571.68		4,571.68
1005916	10-22-25	SHERWIN-WILLIAMS	RESTOCK 6GALLONS SAFETY YELLOW	420.96	420.96		420.96
1005867	10-16-25	SHOPOFF REALTY INVESTMENTS LP	ENGINEERING RELEASE OF DEPOSIT - JOB #11823	3,979.07	3,979.07		3,979.07
1005873	10-16-25	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAAL SERVICES LABOR ISSUES	1,080.00	13,877.50		13,877.50
			LEGAL SERVICES OVER RETAINER	6,297.50			
			LEGAL SERVICES RETAINER	6,500.00			
1005749	10-01-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	-2,067.01	-2,067.01		-2,067.01
1005827	10-09-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	2,067.01	2,067.01		2,067.01
1005828	10-09-25	SOUTH COAST AIR QUALITY	MODULAR CARBON ODOR CTRL SYS. PERMIT	9,389.67	9,389.67		9,389.67
1005779	10-02-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 09/12/2025	6,053.78	56,965.00		56,965.00
			201-6334 09.12.2025	467.77			
			301-8491 NWRWRF 09/18/2025	20,320.09			
			301-8247 09/12/2025	30,123.36			
			301-8247 09/12/2025				
			301-8247 DCWWTP 09/12/2025				
1005874	10-16-25	SOUTHERN CALIFORNIA EDISON COMPANY	201-6334 10.02.2025 CHECK	174,046.46	174,046.46		174,046.46
			201-6334 10.02.2025 CREDIT				
99113569	10-03-25	SOUTHERN CALIFORNIA EDISON COMPANY	206-4802 09.25.2025 AUTP PAY	7,091.00	7,091.00		7,091.00
99113590	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8491 NWRWRF 10.17.2025	14,566.93	14,566.93		14,566.93
99113631	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 10.16.2025	4,328.57	4,328.57		4,328.57
99113632	10-14-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8247 DILLON, HWWTP & DCWWTP	29,321.76	29,321.76		29,321.76
1005829	10-09-25	STAPLES	RESTOCK OFFICE SUPPLIES ADMIN BUILDING	209.16	634.53		634.53
			ERGO TRACKBALL MOUSE ENGINEERING	111.02			
			OFFICE CHAIR HORTON PLANT	227.37			
			NOISE CANCELLING HEADSETS CUSTOMER SERVICE	86.98			
1005875	10-16-25	STAPLES	RESTOCK BANKERS/BOXES,PENCIL,SHARPENER	110.03	110.03		110.03
99113379	10-03-25	STATE OF CA EDD	SATATE TAX PPE 09.26.2025	14,250.76	14,250.76		14,250.76
99113559	10-10-25	STATE OF CA EDD	STATE TAX PPE 10.10.2025	15,242.17	15,242.17		15,242.17
99113671	10-31-25	STATE OF CA EDD	STATE TAX PPE 10.24.2025	14,984.48	14,984.48		14,984.48
1005781	10-02-25	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATION 0IT-I - GERARDO M.	228.00	228.00		228.00
1005936	10-30-25	STATER BROS	THANKSGIVING GC TO EMPLOYEES	2,211.60	2,211.60		2,211.60
1005893	10-21-25	SU QIN GUAN	ACCOUNT REFUND 66690 8TH ST	350.00	350.00		350.00
1005780	10-02-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D3 RENEWAL - JULIO M.	90.00	90.00		90.00
1005937	10-30-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D2 CERT. - ADRIAN G.	80.00	160.00		160.00
			WATER DIST. GRADE D2 RENEWAL - ROBERTO L	80.00			
1005863	10-16-25	TAHITI PARTNERS PROP CORP LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11312	46.19	46.19		46.19

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1005796	10-08-25	TEODORO SANTIBANEZ	ACCOUNT REFUND 10611 AVALON PL	129.34	129.34		129.34
1005782	10-02-25	THE GREATER COACHELLA VALLEY	4 MONTHS OF ADVERTISING SERVICES GCVCC	1,600.00	1,600.00		1,600.00
1005917	10-22-25	THE GREATER COACHELLA VALLEY	ADDED TABLE FOR DHS STATE OF THE CITY	632.00	632.00		632.00
1005877	10-16-25	THE LAMAR COMPANIES	BILLBOARD RENEWAL PALM/DILLON	975.00	975.00		975.00
1005876	10-16-25	THE LINCOLN NATL. LIFE INS. CO.	NOV 2025 LIFE INSURANCE	9,510.82	9,510.82		9,510.82
1005878	10-16-25	TIMMONS GROUP INC	HOSTING FEES, DATA DESIGN & TESTING	35,014.80	0.00	35,014.80	35,014.80
			CITYWORKS IMPLEMENTATION				
			PROFESSIONAL PERSONNEL - LABOR				
1005830	10-09-25	TKE ENGINEERING, INC	TKE CONSTRUCTION INSPECTION AUG 2025	1,917.50	23,150.00	16,259.06	39,409.06
			CONSULTANT SERVICES TKE 8/2025 20TH AVE	435.00			
			TKE CONSTRUCTION INSPECTION 07/2025	2,577.50			
			GEN ENG SVCS TKE AUG 2025	8,705.00			
			VIENTO DEV PROJ-C&M INSPECT TKE 8/2025	9,515.00			
			CONSULTANT DESIGN AUG 2025	7,576.56			
			PHASE I PROGRESS PAYMENT #43	8,682.50			
			PHASE III PROGRESS PAYMENT #42				
			PHASE II PROGRESS PAYMENT				
			CONSULTANT SVCS TKE 8/25				
			SNMP TKE 8/25				
			URBAN WATER MGMT PLAN TKE 8/25				
			MCSB ALT PLAN UPDATE TKE 8/25				
1005879	10-16-25	TKE ENGINEERING, INC	VIENTO DEV PROJ-C&M INSPECT TKE JUL 2025	26,300.00	26,300.00	5,622.50	31,922.50
			PROGRESS PAYMENT #56	1,377.50			
			PROGRESS PAYMENT #57	4,245.00			
1005918	10-22-25	TKE ENGINEERING, INC	PHASE I PROGRESS PAYMENT #42	23,876.55	0.00	23,876.55	23,876.55
			PHASE III PROGRESS PAYMENT #41				
			PHASE II PROGRESS PAYMENT #42				
1005831	10-09-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEAQ COMPLIANCE SUPPORT	1,402.50	0.00	1,402.50	1,402.50
1005919	10-22-25	TOM DODSON & ASSOCIATES	SEPTIC TO SEWER CEQA AUG 2025	4,070.00	0.00	12,977.79	12,977.79
			SEPTIC TO SEWER CEQA JULY 2025	8,907.79			
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA AUG 2025				
1005797	10-08-25	TYLER HAMM	ACCOUNT REFUND 62443 N STARCROSS DR	37.82	37.82		37.82
1005832	10-09-25	TYLER TECHNOLOGIES INC	ERP PRO ANNUAL SAAS FEE	95,722.00	0.00	95,722.00	95,722.00
1005833	10-09-25	ULINE INC	CASTERS FOR DUMPING HOPPERS HORTON PLT	347.15	6,506.17		6,506.17
			66X30" INDUSTRIAL STEEL DESK WRIGHT PLT	1,256.28			
			66X78 STEEL DESK WRIGHT PLANT	1,549.91			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			XL PROTECTA HARNESS ETR PRODUCTION	274.77			
1005834	10-09-25	UNCLE D'S SMOKEHOUSE BBQ & GRILL	LUNCHEON HARVEST EMPLOYEE POTLUCK FINAL BALAI	228.37	228.37		228.37
1005880	10-16-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 10/2025	460.00	460.00		460.00
1005783	10-02-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 08/2025	6,930.00	6,930.00		6,930.00
1005881	10-16-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 09/2025	5,827.50	5,827.50		5,827.50
			LANDSCAPE SERVICES FOR 09/2025				

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1005836	10-09-25	USA BLUEBOOK	GRUNDFOS CONNECTION KITS WTR PRODUCTION	739.24	7,887.26		7,887.26
			RESTOCK REPLACEMENT CALIFORNIA FLAGS	95.59			
			CAP KIT FOR HACH LDO PROBE 9021100	1,667.85			
			REPLACEMENT TESTING SUPPLIES WTR PROD.	887.68			
			CORP STOP QUILL WTR PRODUCTION	549.13			
			HDPE JUGS, SETTLEMETER KIT	838.51			
			DIRECT READ SOLINST 3001 LEVELOGGER	220.77			
			BLACK PE TUBING WTR PROD.	136.97			
			BLACK HDPE TUBING WTR PROD.	255.76			
			BLACK POLY TUBING	286.10			
			MAGNETIC LOCATOR, COLORIMETER C&M	2,209.66			
1005835	10-09-25	USA-FACT INC	BACKGROUND CHECK - B. ADAMS ADAMS	20.73	20.73		20.73
1005837	10-09-25	VERBENA APARTMENTS LP	TURF CONVERSION LARGE SCALE	34,920.00	34,920.00		34,920.00
1005882	10-16-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 10/2025	579.67	579.67		579.67
1005838	10-09-25	VESTIS SERVICES INC	UNIFORM SERVICES 09.17.25	744.04	3,630.17		3,630.17
			UNIFORM SERVICES 09.03.25	2,262.39			
			CREDIT MEMO FOR INV. NO. 5880987541	-268.08			
			UNIFORM SERVICES 09.10.25	358.94			
			UNIFORM SERVICES 09.24.25	532.88			
1005883	10-16-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.08.25	412.67	753.97		753.97
			UNIFORM SERVICES 10.01.25	341.30			
1005901	10-21-25	VICTOR GONZALEZ	ACCOUNT REFUND 66022 DESERT VIEW AVE	543.03	543.03		543.03
1005884	10-16-25	WATERLINE TECHNOLOGIES INC.	8DRUMS LIQUID CHLORINE REFILLED #5760180	1,974.90	10,861.95		10,861.95
			5DRUMS LIQUID CHLORINE REFILLD #5762369	1,234.31			
			7DRUMS LIQUID CHLORINE REFILLD #5764646	1,728.04			
			12 DRUMS LIQUID CHLORINE REFILLD #5763547	2,962.35			
			12DRUMS LIQUID CHLORINE REFILLD # 5761988	2,962.35			
99113674	10-29-25	WELLS FARGO - WELLSONE	SEPTEMBER 2025 BILLING PERIOD	44,523.58	44,523.58		44,523.58
99113363	10-01-25	WELLS FARGO BANK	SEPT 2025 LOC INTEREST EXPENSE	47,729.16	47,729.16		47,729.16
99113378	10-03-25	WELLS FARGO BANK	AUTO DEP PPE 09.26.2025	157,372.60	157,372.60		157,372.60
99113561	10-17-25	WELLS FARGO BANK	AUTO DEP PPE 10.10.2025	169,723.35	169,723.35		169,723.35
99113670	10-31-25	WELLS FARGO BANK	AUTO DEP PPE 10.24.2025	161,912.52	161,912.52		161,912.52
1005885	10-16-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK 26TONS BASE MATERIAL CORP YARD	587.02	587.02		587.02
1005920	10-22-25	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY 8/9-9/5	1,098.00	1,098.00		1,098.00
1005784	10-02-25	WESTAIR GASES & EQUIPMENT, INC.	WELDING GAS TANK EXCHANGE	86.73	86.73		86.73
1005839	10-09-25	WESTERN PUMP INC	REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	2,562.49	3,029.49		3,029.49
			REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	467.00			
1005886	10-16-25	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT ASPHALT RAKES C&M	154.06	4,168.39		4,168.39
			REPLACEMENT MULTIQUIP RAMMER 690BPM	3,904.65			
			PICK HAMMERS ENGINEERING	109.68			
1005922	10-22-25	WILLDAN ENGINEERING	LABOR COMPLIANCE 09.2025	855.00	570.00	285.00	855.00
			LABOR COMPLIANCE 09.2025				
			LABOR COMPLIANCE - GENERATOR MAIN SERVICE				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
			LABOR COMPLIANCE - HORTON MONI WELL 1A				
			LABOR COMPLIANCE - Z&K 09.2025				

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1005938	10-30-25	WILLDAN FINANCIAL SERVICES	SEWER AND WATER DELINQUENT ACCOUNTS	600.00	12,850.00		12,850.00
			TAX ROLL PREP - AD #12	3,500.00			
			TAX ROLL PREP STANDBY	8,750.00			
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP SEWER CHARGES				
1005902	10-21-25	WILLIAM T. TILSON TRUST	ACCOUNT REFUND 69266 MIDPARK DR	2.25	2.25		2.25
1005921	10-22-25	WILLIAM WHITTEN	MILEAGE REIMBURSEMENT OCTOBER 2025	15.68	15.68		15.68
1005903	10-21-25	YONGHAO LIU	ACCOUNT REFUND 66604 ESTRELLA AVE	3.23	3.23		3.23
1005939	10-30-25	Z&K CONSULTANTS INC	INSPECTION SVCS Z&K 8/2025	20,592.00	0.00	56,160.00	56,160.00
			INSPECTION SVCS Z&K 9/2025	35,568.00			
			CURRENT CHECK TOTAL	2,822,236.8	2,528,741.9	293,494.8	2,822,236.8
TOTAL				2,822,236.86	2,528,741.99	293,494.87	2,822,236.86
219 record							

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1004759	10-01-25	JOHN S. KEE	BOOT REIMBURSEMENT	-193.94	-193.94		-193.94
1005491	10-08-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	-259.96	-259.96		-259.96
1005718	10-29-25	DESIGN METAL FABRICATION	ACCOUNT REFUND 63738 ORR WAY A	-200.00	-200.00		-200.00
1005749	10-01-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	-2,067.01	-2,067.01		-2,067.01
1005753	10-02-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	QTR END 09.30.25 RESTITUTION PMTS	900.00	900.00		900.00
1005754	10-02-25	ALL VALLEY CRANE INC	REMOVED AUGER MONSTER FROM HEADWORKS	900.00	1,800.00		1,800.00
			RETURNED AUGER MONSTER TO HEADWORKS	900.00			
1005755	10-02-25	AMBER DUFF	MILEAGE & PER DIEM REIMBURSEMENT DUFF	438.45	438.45		438.45
1005756	10-02-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	409.55	409.55		409.55
			ANSAFONE ANSWERING SERVICE				
1005757	10-02-25	B-81 PAVING INC	PAVING @ 12 LOCATIONS AS IDENT. ON INV.	14,124.00	59,644.00		59,644.00
			PAVING @ 30 LOCATIONS AS IDENT. ON INV.	45,520.00			
1005758	10-02-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - HORTON EFFLUENT	105.28	1,144.32		1,144.32
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005759	10-02-25	BETHANY KARLYN	DULA FLUSH REBATE BKARLYN	150.00	150.00		150.00
1005760	10-02-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES SEPT 2025	5,000.00	5,000.00		5,000.00
1005761	10-02-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 9880 SAN RAFAEL DR.	335.98	335.98		335.98
1005762	10-02-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2025 - DC	950.00	4,587.00		4,587.00
			LAB SERVICES FOR SAMPLES IN 08/2025	3,637.00			
			LAB SERVICES FOR SAMPLES 08/2025 - NW				
1005763	10-02-25	CORE & MAIN LP	1" SWING CHECK VALVE	4,463.10	31,616.03		31,616.03
			1" STAINLESS CTS POLY INSERT	212.39			
			4" POWERSEAL A/C JOINT CLAMP W/EX GASKET 15-6	13,013.30			
			1"CTS X 3"FULL CIRCLE REPAIR CLAMP	3,019.60			
			1" SWING CHECK VALVE	4,463.10			
			CI DIRECTIONAL LID	1,363.73			
			1x1/8 THK RUBBER METER WASHERS N/I	250.13			
			PL ASSY CSM11-A2-2(18053K-EXCHANGE)	2,871.00			
			8" ACP X 7-1/2" F.C. 927-967	1,959.68			
			5"STD X 10" FULL CIRCLE 5.20-5.60 OD				
			6" OD X 7 1/2" FULL CIRCLE 5.95-6.35				
1005764	10-02-25	CWEA	CWEA MEMBERSHIP RENEWAL - FERNANDO R.	251.00	251.00		251.00
1005765	10-02-25	DEGRAVE COMMUNICATIONS INC	LOGO ANIMATION, WATER QUALITY CAMPAIGN, VIDE	1,530.00	1,530.00		1,530.00
			SHOOT				
1005766	10-02-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.12.25	5,689.74	7,718.64		7,718.64
			SLUDGE HAULING - 1 LOAD/W.E. 09.12.25	2,028.90			
1005767	10-02-25	EDGAR A VERGARA	TOILET REBATE	100.00	100.00		100.00
1005768	10-02-25	FERGUSON WATERWORKS #1083	1"T10 NEPTUNE METER	40,879.52	89,400.36		89,400.36
			13X24X12 GRAY PLYMR MTR BOX	6,990.63			
			1"T10 NEPTUNE METER	40,879.52			
			1 1/2" FIPT X M FLANGED ANGLE STOP	650.69			
1005769	10-02-25	GOLD COAST ENVIRONMENTAL INC	FLOW METER CALIBRATION SERVICES - HORTON	2,527.10	4,037.30		4,037.30

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			FLOW METER CALIBRATION SERVICES - DC	770.10			
			FLOW METER CALIBRATION SERVICES - NWRWRF	740.10			
1005770	10-02-25	INFOSEND INC	SEPTEMBER NEWSLETTER INSERT	1,327.00	1,327.00		1,327.00
1005771	10-02-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	1,054.58	1,054.58		1,054.58
			ADMIN. BLDG. - SECURITY ALARM				
1005772	10-02-25	IVAN SEWELL	CSDA CONFERENCE HOTEL REIMBUSEMENT IS	590.12	590.12		590.12
1005773	10-02-25	JOHN S. KEE	BOOT REIMBURSEMENT	193.94	193.94		193.94
1005774	10-02-25	KENWOOD ENERGY	SOLAR PROJECT 08.2025	8,351.25	373.75	7,977.50	8,351.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005775	10-02-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 424	475.63	1,437.84		1,437.84
			REPLACEMENT TIRES UNIT 395	962.21			
1005776	10-02-25	RAFTELIS FINANCIAL CONSULTANTS INC	LRFP - AUGUST 2025	20,645.00	20,645.00		20,645.00
1005777	10-02-25	ROBERT G MODRICH	SEPT 2025 UNIDATA SUPPORT	4,059.50	4,059.50		4,059.50
1005778	10-02-25	SC COMMERCIAL LLC	UNLEADED GASOLINE	4,571.68	4,571.68		4,571.68
1005779	10-02-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 09/12/2025	6,053.78	56,965.00		56,965.00
			201-6334 09.12.2025	467.77			
			301-8491 NWRWRF 09/18/2025	20,320.09			
			301-8247 09/12/2025	30,123.36			
			301-8247 09/12/2025				
			301-8247 DCWWTP 09/12/2025				
1005780	10-02-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D3 RENEWAL - JULIO M.	90.00	90.00		90.00
1005781	10-02-25	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATION 0IT-I - GERARDO M.	228.00	228.00		228.00
1005782	10-02-25	THE GREATER COACHELLA VALLEY	4 MONTHS OF ADVERTISING SERVICES GCVCC	1,600.00	1,600.00		1,600.00
1005783	10-02-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 08/2025	6,930.00	6,930.00		6,930.00
1005784	10-02-25	WESTAIR GASES & EQUIPMENT, INC.	WELDING GAS TANK EXCHANGE	86.73	86.73		86.73
1005785	10-08-25	ANTONIO ESCOBAR	ACCOUNT REFUND 66375 DESERT VIEW AVE	65.00	65.00		65.00
1005786	10-08-25	BELTER BARILLAS AVILA	ACCOUNT REFUND 13785 HERMANO WAY	76.10	76.10		76.10
1005787	10-08-25	CASMA & GWINN CUNNINGHAM	ACCOUNT REFUND 13633 EL RIO LN	37.81	37.81		37.81
1005788	10-08-25	CRISTIAN REYNAGA	ACCOUNT REFUND 15140 AVE DESCANSO	76.10	76.10		76.10
1005789	10-08-25	FLORES AND CIENFUEGOS, LLC.	ACCOUNT REFUND CACTUS DR AND 3RD STREET	249.76	249.76		249.76
1005790	10-08-25	HECTOR RAMIREZ	ACCOUNT REFUND 16555 AVE RAMBLA	85.19	85.19		85.19
1005791	10-08-25	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND 19TH AVE & CALLE DE LOS ROMO	600.55	600.55		600.55
1005792	10-08-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND 20TH AVE IN FRT AMAZON	600.55	600.55		600.55
1005793	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005794	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005795	10-08-25	NICK DIAMANTE	ACCOUNT REFUND 66765 IRONWOOD DR	25.55	25.55		25.55
1005796	10-08-25	TEODORO SANTIBANEZ	ACCOUNT REFUND 10611 AVALON PL	129.34	129.34		129.34
1005797	10-08-25	TYLER HAMM	ACCOUNT REFUND 62443 N STARCROSS DR	37.82	37.82		37.82
1005798	10-09-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ON CALL TKE 08/2025	2,863.00	2,603.50	259.50	2,863.00
			LABOR COMPLIANCE - HCI SYSTEMS 08/2025				
			LABOR COMPLIANCE - STAFF AUG TKE 08/2025				
			LABOR COMPLIANCE - ON CALL MWH 08/2025				
			LABOR COMPLIANCE - MWH CONSTRUCTORS 08/25				
			LABOR COMPLIANCE - LEED ELECTRIC 08/2025				
			LABOR COMPLIANCE - SOUTHWEST 08/2025				
			LABOR COMPLIANCE - M.BREY 08/2025				

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			LABOR COMPLIANCE - L.O. LYNCH 08/2025				
			LABOR COMPLIANCE - TRI-STAR 08/2025				
			LABOR COMPLIANCE - LANDMARK CONS 08/2025				
			LABOR COMPLIANCE - CANYON SPRINGS 08/2025				
			LABOR COMPLIANCE - URBAN HABITAT 08/2025				
			LABOR COMPLIANCE - B-81 08/2025				
			LABOR COMPLIANCE - MESA ENERGY 08/2025				
			LABOR COMPLIANCE - MCDONALD 08/2025				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
1005799	10-09-25	ACWA-JPIA HEALTH BENEFITS AUTH.	NOV 2025 HEALTH INSURANCE MEDICAL	108,568.30	108,568.30		108,568.30
			NOV 2025 HEALTH INSURANCE VISION				
1005800	10-09-25	ACWA JPIA	WORKERS COMP PROGRAM QTR 1	29,509.83	29,509.83		29,509.83
1005801	10-09-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	259.96	259.96		259.96
1005802	10-09-25	BABCOCK LABORATORIES INC	WRIGHT BELT PRESS SLUDGE TESTING	26.01	1,692.93		1,692.93
			E.COLI/TOTAL COL. - WRIGHT WELL #2	131.30			
			TOTAL N PACKAGE - WRIGHT WELL #2	470.66			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005803	10-09-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10
1005804	10-09-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1005805	10-09-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - PODS STORAGE 09.2025	298.14	298.14		298.14
			LABOR COMPLIANCE - PROJECT VIENTO 09.2025				
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
1005806	10-09-25	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1005807	10-09-25	COACHELLA VALLEY WATER DISTRICT	CONTRIBUTION TO PROGRAM AGREEMENT	17,500.00	17,500.00		17,500.00
1005808	10-09-25	CV STRATEGIES		7,318.75	24,162.50		24,162.50
			STRATEGIC COMMUNICATION SERVICES	16,843.75			
1005809	10-09-25	DEGRAVE COMMUNICATIONS INC	GRAPHIC DESIGN & PROJECT MGMT	547.50	547.50		547.50
1005810	10-09-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.19.25	5,522.56	11,046.56		11,046.56
			SLUDGE HAULING - 4 LOADS/ W.E. 09.26.25	5,524.00			
1005811	10-09-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53
1005812	10-09-25	EXECUTIVE FACILITIES SERVICES INC	SEPTEMBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
1005813	10-09-25	FARMER BROS. CO	ADMIN COFFEE & TEA ORDER	682.37	682.37		682.37
			CORP YARD COFFEE ORDER				
1005814	10-09-25	FERGUSON WATERWORKS #1083	NEPTUNE AMI METER REPAIR	1,075.00	16,695.38		16,695.38
			AMI METER REPAIR HARDWARE	4,848.75			
			1" COPPER TUBING	6,117.19			
			10" HYMAX FLEX CPLG	1,154.38			
			GATE VALVE	3,500.06			
			ADAPT LUG KIT				
1005815	10-09-25	FORSHOCK	WELL 24 TRANSDUCER REPLACEMENT	533.37	533.37		533.37
1005816	10-09-25	KENWOOD ENERGY	SOLAR PROJECT 09.2025	6,151.25	456.25	5,695.00	6,151.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005817	10-09-25	LEED ELECTRIC INC	WELL 32 PREVENTATIVE MAINTENANCE	2,012.00	2,012.00		2,012.00
1005818	10-09-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT	15,910.00	15,910.00		15,910.00

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1005819	10-09-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT #117	143.14	212.66		212.66
			RESTOCK CAR WASH SOAP CORP YARD	45.61			
			REPLACEMENT TRUCK WASH BRUSH CORP YARD	23.91			
1005820	10-09-25	PALM SPRINGS MOTORS INC	TUBE OUTLET REPLACEMENT UNIT 389	299.63	299.63		299.63
1005821	10-09-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - NWRWRF	70.00	425.00		425.00
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - ADMIN BUILDING	150.00			
			PEST CONTROL SVCS. - CORP. YARD	125.00			
1005822	10-09-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 431	461.63	461.63		461.63
1005823	10-09-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN. BLDG.	30.43	764.59		764.59
			MATERIAL FOR ADMIN. BLDG. REPAIRS	172.04			
			MATERIALS FOR CEILING REPAIR - ADMIN.	39.13			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	65.20			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	6.19			
			MATERIALS FOR ROOF REPAIR - ADMIN BLDG.	19.56			
			RES SITE TANK SECURITY	62.52			
			CONCRETE FOR METER INSTALL C&M	272.83			
			CUT-OFF WHEELS FLEET MAINT.	30.41			
			BOW RAKE FOR WTR PRODUCTION	41.31			
			ELECTRICAL TAPE WTR PRODUCTION	14.12			
			CLEAR EPOXY FOR WELL SITE MAINT	10.85			
1005824	10-09-25	PLANIT REPROGRAPHICS	SKYBORNE VILLAGE III CONTRACTOR REDLINES	60.00	60.00		60.00
1005825	10-09-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS VARIOUS LOCATIONS	10,850.00	10,850.00		10,850.00
			1ST LANDSCAPE PLAN CHECK *FAILED*				
			LANDSCAPE INSPECTIONS *PASSED* (18)				
			LANDSCAPE INSPECTION *PASSED* (4)				
			2ND SITE VISIT PRE LNDSCP 69950 IRONWOOD				
			1ST LADNSCAPE PLAN CHECK *FAILED*				
1005826	10-09-25	POWER PLAN OIB	WHEEL STUDS UNIT 362	50.02	50.02		50.02
1005827	10-09-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	2,067.01	2,067.01		2,067.01
1005828	10-09-25	SOUTH COAST AIR QUALITY	MODULAR CARBON ODOR CTRL SYS. PERMIT	9,389.67	9,389.67		9,389.67
1005829	10-09-25	STAPLES	RESTOCK OFFICE SUPPLIES ADMIN BUILDING	209.16	634.53		634.53
			ERGO TRACKBALL MOUSE ENGINEERING	111.02			
			OFFICE CHAIR HORTON PLANT	227.37			
			NOISE CANCELLING HEADSETS CUSTOMER SERVICE	86.98			
1005830	10-09-25	TKE ENGINEERING, INC	TKE CONSTRUCTION INSPECTION AUG 2025	1,917.50	23,150.00	16,259.06	39,409.06
			CONSULTANT SERVICES TKE 8/2025 20TH AVE	435.00			
			TKE CONSTRUCTION INSPECTION 07/2025	2,577.50			
			GEN ENG SVCS TKE AUG 2025	8,705.00			
			VIENTO DEV PROJ-C&M INSPECT TKE 8/2025	9,515.00			
			CONSULTANT DESIGN AUG 2025	7,576.56			
			PHASE I PROGRESS PAYMENT #43	8,682.50			
			PHASE III PROGRESS PAYMENT #42				
			PHASE II PROGRESS PAYMENT				
			CONSULTANT SVCS TKE 8/25				
			SNMP TKE 8/25				

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			URBAN WATER MGMT PLAN TKE 8/25				
			MCSB ALT PLAN UPDATE TKE 8/25				
1005831	10-09-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEAQ COMPLIANCE SUPPORT	1,402.50	0.00	1,402.50	1,402.50
1005832	10-09-25	TYLER TECHNOLOGIES INC	ERP PRO ANNUAL SAAS FEE	95,722.00	0.00	95,722.00	95,722.00
1005833	10-09-25	ULINE INC	CASTERS FOR DUMPING HOPPERS HORTON PLT	347.15	6,506.17		6,506.17
			66X30" INDUSTRIAL STEEL DESK WRIGHT PLT	1,256.28			
			66X78 STEEL DESK WRIGHT PLANT	1,549.91			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			XL PROTECTA HARNESS ETR PRODUCTION	274.77			
1005834	10-09-25	UNCLE D'S SMOKEHOUSE BBQ & GRILL	LUNCHEON HARVEST EMPLOYEE POTLUCK FINAL BA	228.37	228.37		228.37
1005835	10-09-25	USA-FACT INC	BACKGROUND CHECK - B. ADAMS ADAMS	20.73	20.73		20.73
1005836	10-09-25	USA BLUEBOOK	GRUNDFOS CONNECTION KITS WTR PRODUCTION	739.24	7,887.26		7,887.26
			RESTOCK REPLACEMENT CALIFORNIA FLAGS	95.59			
			CAP KIT FOR HACH LDO PROBE 9021100	1,667.85			
			REPLACEMENT TESTING SUPPLIES WTR PROD.	887.68			
			CORP STOP QUILL WTR PRODUCTION	549.13			
			HDPE JUGS, SETTLEMETER KIT	838.51			
			DIRECT READ SOLINST 3001 LEVELOGGER	220.77			
			BLACK PE TUBING WTR PROD.	136.97			
			BLACK HDPE TUBING WTR PROD.	255.76			
			BLACK POLY TUBING	286.10			
			MAGNETIC LOCATOR, COLORIMETER C&M	2,209.66			
1005837	10-09-25	VERBENA APARTMENTS LP	TURF CONVERSION LARGE SCALE	34,920.00	34,920.00		34,920.00
1005838	10-09-25	VESTIS SERVICES INC	UNIFORM SERVICES 09.17.25	744.04	3,630.17		3,630.17
			UNIFORM SERVICES 09.03.25	2,262.39			
			CREDIT MEMO FOR INV. NO. 5880987541	-268.08			
			UNIFORM SERVICES 09.10.25	358.94			
			UNIFORM SERVICES 09.24.25	532.88			
1005839	10-09-25	WESTERN PUMP INC	REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	2,562.49	3,029.49		3,029.49
			REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	467.00			
1005840	10-16-25	ACWA	ACWA ANNUAL AGENCY DUES 2026	27,420.00	27,420.00		27,420.00
1005841	10-16-25	AIR & HOSE SOURCE INC.	REPLACEMENT PRESSURE WASHER NOZZLES	600.84	600.84		600.84
1005842	10-16-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.05.25	1,640.52	1,640.52		1,640.52
1005843	10-16-25	BABCOCK LABORATORIES INC	JEETER - 6500 TWO BUNCH PALMS TRL.	401.26	552.36		552.36
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005844	10-16-25	BECK OIL, INC.	UNLEADED GASOLINE	4,629.20	7,379.81		7,379.81
			DIESEL FUEL	2,750.61			
1005845	10-16-25	BOC ENTERPRISES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11781	257.84	257.84		257.84
1005846	10-16-25	BRINKS INCORPORATED	OCT SERVICES - FLAT FEE	365.25	479.85		479.85
			SEPT. CHARGES - CIT EXCESS FEE	114.60			
1005847	10-16-25	BROWNSTEIN HYATT FARBER SCHRECK LLP	GROUNDWATER MGMT STRATEGY	2,064.00	2,064.00		2,064.00
1005848	10-16-25	CITY OF DESERT HOT SPRINGS	UUT AUG 2025	49,483.06	49,483.06		49,483.06
1005849	10-16-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 09/2025 - DC	950.00	4,927.00		4,927.00
			LAB SERVICES FOR SAMPLES IN 09/2025	3,977.00			
			LAB SERVICES FOR SAMPLES 09/2025 - NW				

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1005850	10-16-25	COUNTY OF RIVERSIDE	ENC. PERMIT CTY-6 LOC. AS IDENT. ON INV.	14,493.00	14,493.00		14,493.00
1005851	10-16-25	CYPRESS DENTAL ADMINISTRATORS	NOV 2025 DENTAL INSURANCE EXP	5,526.86	5,526.86		5,526.86
1005852	10-16-25	DESERT VALLEY DISPOSAL, INC.	SEPT CORP YARD SERVICE CHARGE	857.77	1,766.19		1,766.19
			SEPT. SEDRVICE CHARGE WRIGHT PLANT	319.69			
			SEPT. SERVICE CHARGE ADMIN BUILDING	588.73			
1005853	10-16-25	FORSHOCK	SCADA MONITORING 10/2025	160.00	474.00		474.00
			SCADA MONITORING 10/25	314.00			
1005854	10-16-25	DANIEL J FRIEND	LUNCH ORIENTATION - BRAD A., ANDY G., DF	67.18	67.18		67.18
1005855	10-16-25	GLOBAL EQUIPMENT COMPANY INC	HEAVY DUTY SELF-DUMPING HOPPER HORTON	3,017.76	3,017.76		3,017.76
1005856	10-16-25	GRAINGER	SHOCK ABSORBING SAFETY LANYARD	454.28	454.28		454.28
1005857	10-16-25	INFOSEND INC	SEPT BILLING CHARGES	7,100.19	7,100.19		7,100.19
1005858	10-16-25	MCMASTER-CARR	BR STREET ELL	1,896.13	1,896.13		1,896.13
			BRASS ELL				
			3/4"X18" BR NIPPLE				
			BRASS NIPPLE				
			BRASS UNION				
1005859	10-16-25	HENRY YAN HUEI WAND	ENGINEERING RELEASE OF DEPOSIT - JOB #11758	2,110.68	2,110.68		2,110.68
1005860	10-16-25	PROJECT INDIGO LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11702	4,574.66	4,574.66		4,574.66
1005861	10-16-25	MIDBAR VENTURES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11630	1,904.88	1,904.88		1,904.88
1005862	10-16-25	PLANET RADICLE LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11573	9,105.46	9,105.46		9,105.46
1005863	10-16-25	TAHITI PARTNERS PROP CORP LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #11312	46.19	46.19		46.19
1005864	10-16-25	DESERT HOT SPRINGS CA LLC	ENGINEERING REQUEST OF DEPOSIT - JOB #11724	1,194.34	1,194.34		1,194.34
1005865	10-16-25	HABITAT FOR HUMANITY OF THE COACHELLA VALI	ENGINEERING RELEASE OF DEPOSIT - JOB #11766	279.32	279.32		279.32
1005866	10-16-25	DHS 41 PROP	ENGINEERING RELEASE OF DEPOSIT - JOB #11773	550.54	550.54		550.54
1005867	10-16-25	SHOPOFF REALTY INVESTMENTS LP	ENGINEERING RELEASE OF DEPOSIT - JOB #11823	3,979.07	3,979.07		3,979.07
1005868	10-16-25	NATIONAL BUSINESS FURNITURE LLC	BOX FILE PEDESTAL 34561	401.85	401.85		401.85
1005869	10-16-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER/WIPER BLADES CHANGE UNIT #421	85.80	85.80		85.80
1005870	10-16-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIRS - ADMIN.	5.21	16.07		16.07
			MATERIAL FOR ROOF REPAIRS - ADMIN BLDG	10.86			
1005871	10-16-25	POWER PLAN OIB	MAINTENANCE SERVICE FOR UNIT #431	364.39	364.39		364.39
1005872	10-16-25	RUSS MARTIN	MILEAGE REIMBURSEMENT RUSS MARTIN	291.90	291.90		291.90
1005873	10-16-25	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAAL SERVICES LABOR ISSUES	1,080.00	13,877.50		13,877.50
			LEGAL SERVICES OVER RETAINER	6,297.50			
			LEGAL SERVICES RETAINER	6,500.00			
1005874	10-16-25	SOUTHERN CALIFORNIA EDISON COMPANY	201-6334 10.02.2025 CHECK	174,046.46	174,046.46		174,046.46
			201-6334 10.02.2025 CREDIT				
1005875	10-16-25	STAPLES	RESTOCK BANKERS/BOXES,PENCIL,SHARPENER	110.03	110.03		110.03
1005876	10-16-25	THE LINCOLN NATL. LIFE INS. CO.	NOV 2025 LIFE INSURANCE	9,510.82	9,510.82		9,510.82
1005877	10-16-25	THE LAMAR COMPANIES	BILLBOARD RENEWAL PALM/DILLON	975.00	975.00		975.00
1005878	10-16-25	TIMMONS GROUP INC	HOSTING FEES, DATA DESIGN & TESTING	35,014.80	0.00	35,014.80	35,014.80
			CITYWORKS IMPLEMENTATION				
			PROFESSIONAL PERSONNEL - LABOR				
1005879	10-16-25	TKE ENGINEERING, INC	VIENTO DEV PROJ-C&M INSPECT TKE JUL 2025	26,300.00	26,300.00	5,622.50	31,922.50
			PROGRESS PAYMENT #56	1,377.50			
			PROGRESS PAYMENT #57	4,245.00			
1005880	10-16-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 10/2025	460.00	460.00		460.00

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1005881	10-16-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 09/2025	5,827.50	5,827.50		5,827.50
			LANDSCAPE SERVICES FOR 09/2025				
1005882	10-16-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 10/2025	579.67	579.67		579.67
1005883	10-16-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.08.25	412.67	753.97		753.97
			UNIFORM SERVICES 10.01.25	341.30			
1005884	10-16-25	WATERLINE TECHNOLOGIES INC.	8DRUMS LIQUID CHLORINE REFILLED #5760180	1,974.90	10,861.95		10,861.95
			5DRUMS LIQUID CHLORINE REFILLD #5762369	1,234.31			
			7DRUMS LIQUID CHLORINE REFILLD #5764646	1,728.04			
			12 DRUMS LIQUID CHLORINE REFILLD #5763547	2,962.35			
			12DRUMS LIQUID CHLORINE REFILLD # 5761988	2,962.35			
1005885	10-16-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK 26TONS BASE MATERIAL CORP YARD	587.02	587.02		587.02
1005886	10-16-25	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT ASPHALT RAKES C&M	154.06	4,168.39		4,168.39
			REPLACEMENT MULTIQUIP RAMMER 690BPM	3,904.65			
			PICK HAMMERS ENGINEERING	109.68			
1005887	10-21-25	FRANCISCO LEMUS	ACCOUNT REFUND 15980 AVE MANZANA	279.53	279.53		279.53
1005888	10-21-25	HECTOR AVILES	ACCOUNT REFUND 64027 ALPINE ST	66.01	66.01		66.01
1005889	10-21-25	LO LYNCH QUALITY WELLS & PIMPS	ACCOUNT REFUND KAREN AVE @ WELL 35	82.32	82.32		82.32
1005890	10-21-25	NATE SCHAWARZBERG	ACCOUNT REFUND 66670 GRANADA AVE	11.36	11.36		11.36
1005891	10-21-25	NATE SCHWARZBERG	ACCOUNT REFUND 9876 PALM DR	12.44	12.44		12.44
1005892	10-21-25	PIETRO CAPUANI	ACCOUNT REFUND 69525 DILLON RD #28	2,000.00	2,000.00		2,000.00
1005893	10-21-25	SU QIN GUAN	ACCOUNT REFUND 66690 8TH ST	350.00	350.00		350.00
1005894	10-21-25	AVIE LIWE	ACCOUNT REFUND 11792 POMELO DR	126.37	126.37		126.37
1005895	10-21-25	CONSUELO SIERRA	ACCOUNT REFUND 8661 GREAT SMOKEY AVE	19.54	19.54		19.54
1005896	10-21-25	DANA YEOMAN	ACCOUNT REFUND 12832 MIRACLE HILL RD	10.51	10.51		10.51
1005897	10-21-25	ILYNE LOPEZ GONZALEZ	ACCOUNT REFUND 66320 12TH ST	59.36	59.36		59.36
1005898	10-21-25	JIM AVANT	ACCOUNT REFUND 9590 HOYLAKE RD	69.03	69.03		69.03
1005899	10-21-25	JOHN SHEA	ACCOUNT REFUND 13140 CACTUS DR	30.18	30.18		30.18
1005900	10-21-25	PACIFIC ALLIED GROUP	ACCOUNT REFUND 65000 TWO BUNCH PALMS	446.10	446.10		446.10
1005901	10-21-25	VICTOR GONZALEZ	ACCOUNT REFUND 66022 DESERT VIEW AVE	543.03	543.03		543.03
1005902	10-21-25	WILLIAM T. TILSON TRUST	ACCOUNT REFUND 69266 MIDPARK DR	2.25	2.25		2.25
1005903	10-21-25	YONGHAO LIU	ACCOUNT REFUND 66604 ESTRELLA AVE	3.23	3.23		3.23
1005904	10-22-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - LEED ELECTRIC 09/25	875.25	875.25		875.25
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
			LABOR COMPLIANCE - URBAN HABITAT 09/2025				
			LABOR COMPLIANCE - B-81 09.2025				
			LABOR COMPLIANCE - MCDONALD 09.2025				
1005905	10-22-25	BABCOCK LABORATORIES INC	65321 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	2,157.40		2,157.40
			13310 LITTLE MORONGO RD. - LS#2 - SNIDER	401.26			
			13310 LITTLE MORONGO RD. - LS#1 SNIDER	401.26			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			13310 LITTLE MORONGO RD. - LS#3 SNIDER	401.26			
			66100 CABOT RD. - CABOT	401.26			
1005906	10-22-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1005907	10-22-25	DESERT URGENT CARE	DOT MED CERT RENEWAL - BELL & NINE	290.00	375.00		375.00
			PRE-EMPLOYMENT PHYSICAL - B.ADAMS	85.00			
1005908	10-22-25	FORSHOCK	ANNANDALE & WELL 24 REPAIRS	1,000.00	1,000.00		1,000.00

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1005909	10-22-25	INTELESYS INC	IT MANAGED SERV, LICENSES, HELPDESK	10,372.95	10,372.95		10,372.95
1005910	10-22-25	LEED ELECTRIC INC	WELL 25 GENERATOR CONNECTIONS UPGRADE	2,474.00	2,474.00		2,474.00
1005911	10-22-25	MDN WATER MANAGEMENT SERVICES INC	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,047.50	5,687.00	3,360.50	9,047.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			GM REPORT - SEPT 2025, RATE STUDY, MTGS				
			ACCESS DATABASED - WWTP MONITORING				
			DWR GRANT - WELL 22 REHABILITATION REIMB				
			TYLER ERP PRO 10				
1005912	10-22-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIR - ADMIN.	27.17	27.17		27.17
1005913	10-22-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - SEPT 2025	5,860.00	5,860.00		5,860.00
1005914	10-22-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTION 66745 SAN FELIPE RD	10,220.00	10,220.00		10,220.00
			1ST LANDSCAPE INSPECTIONS (6)PASSED				
			1ST LANDSCAPE INSPECTIONS (14)PASSED				
			1ST LANDSCAPE INSPECTIONS (7) PASSED				
			1ST PLAN CHECK REVIEW - FAILED				
1005915	10-22-25	ROBERTO MOJICA	WORK BOOTS - R.MOJICA	299.05	299.05		299.05
1005916	10-22-25	SHERWIN-WILLIAMS	RESTOCK 6GALLONS SAFETY YELLOW	420.96	420.96		420.96
1005917	10-22-25	THE GREATER COACHELLA VALLEY	ADDED TABLE FOR DHS STATE OF THE CITY	632.00	632.00		632.00
1005918	10-22-25	TKE ENGINEERING, INC	PHASE I PROGRESS PAYMENT #42	23,876.55	0.00	23,876.55	23,876.55
			PHASE III PROGRESS PAYMENT #41				
			PHASE II PROGRESS PAYMENT #42				
1005919	10-22-25	TOM DODSON & ASSOCIATES	SEPTIC TO SEWER CEQA AUG 2025	4,070.00	0.00	12,977.79	12,977.79
			SEPTIC TO SEWER CEQA JULY 2025	8,907.79			
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA AUG 2025				
1005920	10-22-25	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY 8/9-9/5	1,098.00	1,098.00		1,098.00
1005921	10-22-25	WILLIAM WHITTEN	MILEAGE REIMBURSEMENT OCTOBER 2025	15.68	15.68		15.68
1005922	10-22-25	WILLDAN ENGINEERING	LABOR COMPLIANCE 09.2025	855.00	570.00	285.00	855.00
			LABOR COMPLIANCE 09.2025				
			LABOR COMPLIANCE - GENERATOR MAIN SERVICE				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
			LABOR COMPLIANCE - HORTON MONI WELL 1A				
			LABOR COMPLIANCE - Z&K 09.2025				
1005923	10-30-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	ACWA LIABILITY INSURANCE 10/25-09/26	337,417.16	337,417.16		337,417.16
1005924	10-30-25	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT #25	11,817.97	0.00	11,817.97	11,817.97
1005925	10-30-25	B-81 PAVING INC	PAVING @8 LOCATIONS AS IDENTI. ON INV.	15,539.00	15,539.00		15,539.00
1005926	10-30-25	BECK OIL, INC.	DIESEL FUEL	1,351.45	5,911.62		5,911.62
			UNLEADED GASOLINE	4,560.17			
1005927	10-30-25	CITY OF DESERT HOT SPRINGS	2024-25 CY SEC SS4 RECEIPTS	13,031.03	13,031.03		13,031.03
1005928	10-30-25	CORE & MAIN LP	4" X 1" SADDLE S/S	266.44	8,529.52		8,529.52
			6" X 12" FULL CIRCLE	961.35			
			REPLACEMENT VALVE KEYS 65SW510	384.98			
			4" U-BOLT & NUT 4" SADDLE N/I	92.44			
			PIPE CORP YARD STORMDRAIN REPAIR	1,096.20			
			CTS BALL CORPSTOP MUEL	4,857.87			

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			REPLACEMENT 6' DIG BARS C&M	593.19			
			4"FLG BOLT/NUT SET PLATED CL	277.05			
			RESTOCK N/I 3/4" METER GASKETS				
1005929	10-30-25	FERGUSON WATERWORKS #1083	COPPER TUBING	5,420.10	10,227.07		10,227.07
			COMPANION FLG	4,806.97			
			JONES J-344 HP FH HEAD				
1005930	10-30-25	INFOSEND INC	OCTOBER BILLING CHARGES	8,597.74	8,597.74		8,597.74
1005931	10-30-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	728.74	728.74		728.74
			ADMIN. BLDG. - SECURITY ALARM				
1005932	10-30-25	L Y ENVIRONMENTAL INC	AIR QUALITY TESTING - ADMIN BUILDING	2,100.00	3,825.00		3,825.00
			AIR QUALITY TESTING - ENGINEERING BLDG	1,725.00			
1005933	10-30-25	MCDONALD ELECTRIC, INC	WELL 25 ON-SITE INSPECTION & QUOTE	412.31	1,133.29		1,133.29
			VALLEY VIEW BOOSTER #1 REPAIRS	720.98			
1005934	10-30-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT #16	1,782.00	1,782.00	406.00	2,188.00
			C&M INSPECTION SVCS JUL-SEP 2025	406.00			
1005935	10-30-25	PLATINUM STRATEGIES INC	SEPTEMBER 2025 - ACCOUNTING CONSULTANT	9,703.36	11,779.48	1,499.60	13,279.08
			SEPTEMBER 2025 - ACCOUNTING CONSULTANT	1,499.60			
			AUGUST 2025 - ACCOUNTING CONSULTANT	2,076.12			
1005936	10-30-25	STATER BROS	THANKSGIVING GC TO EMPLOYEES	2,211.60	2,211.60		2,211.60
1005937	10-30-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D2 CERT. - ADRIAN G.	80.00	160.00		160.00
			WATER DIST. GRADE D2 RENEWAL - ROBERTO L	80.00			
1005938	10-30-25	WILLDAN FINANCIAL SERVICES	SEWER AND WATER DELINQUENT ACCOUNTS	600.00	12,850.00		12,850.00
			TAX ROLL PREP - AD #12	3,500.00			
			TAX ROLL PREP STANDBY	8,750.00			
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP SEWER CHARGES				
1005939	10-30-25	Z&K CONSULTANTS INC	INSPECTION SVCS Z&K 8/2025	20,592.00	0.00	56,160.00	56,160.00
			INSPECTION SVCS Z&K 9/2025	35,568.00			
99113363	10-01-25	WELLS FARGO BANK	SEPT 2025 LOC INTEREST EXPENSE	47,729.16	47,729.16		47,729.16
99113378	10-03-25	WELLS FARGO BANK	AUTO DEP PPE 09.26.2025	157,372.60	157,372.60		157,372.60
99113379	10-03-25	STATE OF CA EDD	SATATE TAX PPE 09.26.2025	14,250.76	14,250.76		14,250.76
99113380	10-03-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 09.26.2025	63,820.17	63,820.17		63,820.17
99113381	10-03-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.26.2025	16,291.93	16,291.93		16,291.93
99113382	10-03-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.26.2025	42,483.81	42,483.81		42,483.81
99113383	10-06-25	AFLAC	SEPT 2025 AFLAC DEDUCTIONS	2,232.92	2,232.92		2,232.92
99113484	10-07-25	PAYNEARME MT, INC.	PNM SEPT 2025 FEES	9,757.78	9,757.78		9,757.78
99113553	10-14-25	MARLIN LEASING CORPORATION	XEROX LEASE 001 SEPT 2025	346.92	346.92		346.92
99113558	10-17-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 10.10.2025	400.00	400.00		400.00
99113559	10-10-25	STATE OF CA EDD	STATE TAX PPE 10.10.2025	15,242.17	15,242.17		15,242.17
99113560	10-17-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.10.2025	68,827.79	68,827.79		68,827.79
99113561	10-17-25	WELLS FARGO BANK	AUTO DEP PPE 10.10.2025	169,723.35	169,723.35		169,723.35
99113562	10-17-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.10.2025	16,088.69	16,088.69		16,088.69
99113569	10-03-25	SOUTHERN CALIFORNIA EDISON COMPANY	206-4802 09.25.2025 AUTP PAY	7,091.00	7,091.00		7,091.00
99113582	10-16-25	PAYMENTUS CORPORATION	SEPT 2025 CREDIT CARD FEES	3,347.60	3,347.60		3,347.60
99113590	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8491 NWRWRF 10.17.2025	14,566.93	14,566.93		14,566.93

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99113631	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 10.16.2025	4,328.57	4,328.57		4,328.57
99113632	10-14-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8247 DILLON, HWWTP & DCWWTP	29,321.76	29,321.76		29,321.76
99113670	10-31-25	WELLS FARGO BANK	AUTO DEP PPE 10.24.2025	161,912.52	161,912.52		161,912.52
99113671	10-31-25	STATE OF CA EDD	STATE TAX PPE 10.24.2025	14,984.48	14,984.48		14,984.48
99113672	10-31-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.24.2025	62,785.44	62,785.44		62,785.44
99113673	10-31-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.24.2025	16,036.02	16,036.02		16,036.02
99113674	10-29-25	WELLS FARGO - WELLSONE	SEPTEMBER 2025 BILLING PERIOD	44,523.58	44,523.58		44,523.58
99113694	10-31-25	MARLIN LEASING CORPORATION	XEROX LEASE 002 OCT	173.99	173.99		173.99
PR100325	10-03-25	EMPLOYEE PAYROLL CHECKS		58.21	58.21		58.21
PR101725	10-17-25	EMPLOYEE PAYROLL CHECKS		2,787.73	2,787.73		2,787.73
PR103125	10-31-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	2,822,236.8	2,528,741.9	293,494.8	2,822,236.8
TOTAL				2,822,236.86	2,528,741.99	293,494.87	2,822,236.86
219 record							

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1005923	10-30-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	ACWA LIABILITY INSURANCE 10/25-09/26	337,417.16	337,417.16		337,417.16
1005874	10-16-25	SOUTHERN CALIFORNIA EDISON COMPANY	201-6334 10.02.2025 CHECK	174,046.46	174,046.46		174,046.46
			201-6334 10.02.2025 CREDIT				
99113561	10-17-25	WELLS FARGO BANK	AUTO DEP PPE 10.10.2025	169,723.35	169,723.35		169,723.35
99113670	10-31-25	WELLS FARGO BANK	AUTO DEP PPE 10.24.2025	161,912.52	161,912.52		161,912.52
99113378	10-03-25	WELLS FARGO BANK	AUTO DEP PPE 09.26.2025	157,372.60	157,372.60		157,372.60
1005799	10-09-25	ACWA-JPIA HEALTH BENEFITS AUTH.	NOV 2025 HEALTH INSURANCE MEDICAL	108,568.30	108,568.30		108,568.30
			NOV 2025 HEALTH INSURANCE VISION				
1005832	10-09-25	TYLER TECHNOLOGIES INC	ERP PRO ANNUAL SAAS FEE	95,722.00	0.00	95,722.00	95,722.00
1005768	10-02-25	FERGUSON WATERWORKS #1083	1"T10 NEPTUNE METER	40,879.52	89,400.36		89,400.36
			13X24X12 GRAY PLYMR MTR BOX	6,990.63			
			1"T10 NEPTUNE METER	40,879.52			
			1 1/2" FIPT X M FLANGED ANGLE STOP	650.69			
99113560	10-17-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.10.2025	68,827.79	68,827.79		68,827.79
99113380	10-03-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 09.26.2025	63,820.17	63,820.17		63,820.17
99113672	10-31-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 10.24.2025	62,785.44	62,785.44		62,785.44
1005757	10-02-25	B-81 PAVING INC	PAVING @ 12 LOCATIONS AS IDENT. ON INV.	14,124.00	59,644.00		59,644.00
			PAVING @ 30 LOCATIONS AS IDENT. ON INV.	45,520.00			
1005779	10-02-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 09/12/2025	6,053.78	56,965.00		56,965.00
			201-6334 09.12.2025	467.77			
			301-8491 NWRWRF 09/18/2025	20,320.09			
			301-8247 09/12/2025	30,123.36			
			301-8247 09/12/2025				
			301-8247 DCWWTP 09/12/2025				
1005939	10-30-25	Z&K CONSULTANTS INC	INSPECTION SVCS Z&K 8/2025	20,592.00	0.00	56,160.00	56,160.00
			INSPECTION SVCS Z&K 9/2025	35,568.00			
1005848	10-16-25	CITY OF DESERT HOT SPRINGS	UUT AUG 2025	49,483.06	49,483.06		49,483.06
99113363	10-01-25	WELLS FARGO BANK	SEPT 2025 LOC INTEREST EXPENSE	47,729.16	47,729.16		47,729.16
99113674	10-29-25	WELLS FARGO - WELLSONE	SEPTEMBER 2025 BILLING PERIOD	44,523.58	44,523.58		44,523.58
99113382	10-03-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.26.2025	42,483.81	42,483.81		42,483.81
1005830	10-09-25	TKE ENGINEERING, INC	TKE CONSTRUCTION INSPECTION AUG 2025	1,917.50	23,150.00	16,259.06	39,409.06
			CONSULTANT SERVICES TKE 8/2025 20TH AVE	435.00			
			TKE CONSTRUCTION INSPECTION 07/2025	2,577.50			
			GEN ENG SVCS TKE AUG 2025	8,705.00			
			VIENTO DEV PROJ-C&M INSPECT TKE 8/2025	9,515.00			
			CONSULTANT DESIGN AUG 2025	7,576.56			
			PHASE I PROGRESS PAYMENT #43	8,682.50			
			PHASE III PROGRESS PAYMENT #42				
			PHASE II PROGRESS PAYMENT				
			CONSULTANT SVCS TKE 8/25				
			SNMP TKE 8/25				
			URBAN WATER MGMT PLAN TKE 8/25				
			MCSB ALT PLAN UPDATE TKE 8/25				
1005878	10-16-25	TIMMONS GROUP INC	HOSTING FEES, DATA DESIGN & TESTING	35,014.80	0.00	35,014.80	35,014.80
			CITYWORKS IMPLEMENTATION				

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			PROFESSIONAL PERSONNEL - LABOR				
1005837	10-09-25	VERBENA APARTMENTS LP	TURF CONVERSION LARGE SCALE	34,920.00	34,920.00		34,920.00
1005879	10-16-25	TKE ENGINEERING, INC	VIENTO DEV PROJ-C&M INSPECT TKE JUL 2025	26,300.00	26,300.00	5,622.50	31,922.50
			PROGRESS PAYMENT #56	1,377.50			
			PROGRESS PAYMENT #57	4,245.00			
1005763	10-02-25	CORE & MAIN LP	1" SWING CHECK VALVE	4,463.10	31,616.03		31,616.03
			1" STAINLESS CTS POLY INSERT	212.39			
			4" POWERSEAL A/C JOINT CLAMP W/EX GASKET	13,013.30			
			1"CTS X 3"FULL CIRCLE REPAIR CLAMP	3,019.60			
			1" SWING CHECK VALVE	4,463.10			
			CI DIRECTIONAL LID	1,363.73			
			1x1/8 THK RUBBER METER WASHERS N/I	250.13			
			PL ASSY CSM11-A2-2(18053K-EXCHANGE)	2,871.00			
			8" ACP X 7-1/2" F.C. 927-967	1,959.68			
			5"STD X 10" FULL CIRCLE 5.20-5.60 OD				
			6" OD X 7 1/2" FULL CIRCLE 5.95-6.35				
1005800	10-09-25	ACWA JPIA	WORKERS COMP PROGRAM QTR 1	29,509.83	29,509.83		29,509.83
99113632	10-14-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8247 DILLON, HWWTP & DCWWTP	29,321.76	29,321.76		29,321.76
1005840	10-16-25	ACWA	ACWA ANNUAL AGENCY DUES 2026	27,420.00	27,420.00		27,420.00
1005808	10-09-25	CV STRATEGIES		7,318.75	24,162.50		24,162.50
			STRATEGIC COMMUNICATION SERVICES	16,843.75			
1005918	10-22-25	TKE ENGINEERING, INC	PHASE I PROGRESS PAYMENT #42	23,876.55	0.00	23,876.55	23,876.55
			PHASE III PROGRESS PAYMENT #41				
			PHASE II PROGRESS PAYMENT #42				
1005776	10-02-25	RAFTELIS FINANCIAL CONSULTANTS INC	LRFP - AUGUST 2025	20,645.00	20,645.00		20,645.00
1005807	10-09-25	COACHELLA VALLEY WATER DISTRICT	CONTRIBUTION TO PROGRAM AGREEMENT	17,500.00	17,500.00		17,500.00
1005814	10-09-25	FERGUSON WATERWORKS #1083	NEPTUNE AMI METER REPAIR	1,075.00	16,695.38		16,695.38
			AMI METER REPAIR HARDWARE	4,848.75			
			1" COPPER TUBING	6,117.19			
			10" HYMAX FLEX CPLG	1,154.38			
			GATE VALVE	3,500.06			
			ADAPT LUG KIT				
99113381	10-03-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.26.2025	16,291.93	16,291.93		16,291.93
99113562	10-17-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.10.2025	16,088.69	16,088.69		16,088.69
99113673	10-31-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 10.24.2025	16,036.02	16,036.02		16,036.02
1005818	10-09-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT	15,910.00	15,910.00		15,910.00
1005925	10-30-25	B-81 PAVING INC	PAVING @8 LOCATIONS AS IDENTI. ON INV.	15,539.00	15,539.00		15,539.00
99113559	10-10-25	STATE OF CA EDD	STATE TAX PPE 10.10.2025	15,242.17	15,242.17		15,242.17
99113671	10-31-25	STATE OF CA EDD	STATE TAX PPE 10.24.2025	14,984.48	14,984.48		14,984.48
99113590	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	301-8491 NWRWRF 10.17.2025	14,566.93	14,566.93		14,566.93
1005850	10-16-25	COUNTY OF RIVERSIDE	ENC. PERMIT CTY-6 LOC. AS IDENT. ON INV.	14,493.00	14,493.00		14,493.00
99113379	10-03-25	STATE OF CA EDD	SATATE TAX PPE 09.26.2025	14,250.76	14,250.76		14,250.76
1005873	10-16-25	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAAL SERVICES LABOR ISSUES	1,080.00	13,877.50		13,877.50
			LEGAL SERVICES OVER RETAINER	6,297.50			
			LEGAL SERVICES RETAINER	6,500.00			

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1005935	10-30-25	PLATINUM STRATEGIES INC	SEPTEMBER 2025 - ACCOUNTING CONSULTANT	9,703.36	11,779.48	1,499.60	13,279.08
			SEPTEMBER 2025 - ACCOUNTING CONSULTANT	1,499.60			
			AUGUST 2025 - ACCOUNTING CONSULTANT	2,076.12			
1005927	10-30-25	CITY OF DESERT HOT SPRINGS	2024-25 CY SEC SS4 RECEIPTS	13,031.03	13,031.03		13,031.03
1005919	10-22-25	TOM DODSON & ASSOCIATES	SEPTIC TO SEWER CEQA AUG 2025	4,070.00	0.00	12,977.79	12,977.79
			SEPTIC TO SEWER CEQA JULY 2025	8,907.79			
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA JULY 2025				
			SEPTIC TO SEWER CEQA AUG 2025				
1005938	10-30-25	WILLDAN FINANCIAL SERVICES	SEWER AND WATER DELINQUENT ACCOUNTS	600.00	12,850.00		12,850.00
			TAX ROLL PREP - AD #12	3,500.00			
			TAX ROLL PREP STANDBY	8,750.00			
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP STANDBY				
			TAX ROLL PREP SEWER CHARGES				
1005924	10-30-25	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT #25	11,817.97	0.00	11,817.97	11,817.97
1005810	10-09-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.19.25	5,522.56	11,046.56		11,046.56
			SLUDGE HAULING - 4 LOADS/ W.E. 09.26.25	5,524.00			
1005884	10-16-25	WATERLINE TECHNOLOGIES INC.	8DRUMS LIQUID CHLORINE REFILLED #5760180	1,974.90	10,861.95		10,861.95
			5DRUMS LIQUID CHLORINE REFILLD #5762369	1,234.31			
			7DRUMS LIQUID CHLORINE REFILLD #5764646	1,728.04			
			12 DRUMS LIQUID CHLORINE REFILLD #5763547	2,962.35			
			12DRUMS LIQUID CHLORINE REFILLD # 5761988	2,962.35			
1005825	10-09-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS VARIOUS LOCATIONS	10,850.00	10,850.00		10,850.00
			1ST LANDSCAPE PLAN CHECK *FAILED*				
			LANDSCAPE INSPECTIONS *PASSED* (18)				
			LANDSCAPE INSPECTION *PASSED* (4)				
			2ND SITE VISIT PRE LNDSCP 69950 IRONWOOD				
			1ST LADNSCAPE PLAN CHECK *FAILED*				
1005909	10-22-25	INTELESYS INC	IT MANAGED SERV, LICENSES, HELPDESK	10,372.95	10,372.95		10,372.95
1005929	10-30-25	FERGUSON WATERWORKS #1083	COPPER TUBING	5,420.10	10,227.07		10,227.07
			COMPANION FLG	4,806.97			
			JONES J-344 HP FH HEAD				
1005914	10-22-25	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTION 66745 SAN FELIPE RD	10,220.00	10,220.00		10,220.00
			1ST LANDSCAPE INSPECTIONS (6)PASSED				
			1ST LANDSCAPE INSPECTIONS (14)PASSED				
			1ST LANDSCAPE INSPECTIONS (7) PASSED				
			1ST PLAN CHECK REVIEW - FAILED				
99113484	10-07-25	PAYNEARME MT, INC.	PNM SEPT 2025 FEES	9,757.78	9,757.78		9,757.78
1005876	10-16-25	THE LINCOLN NATL. LIFE INS. CO.	NOV 2025 LIFE INSURANCE	9,510.82	9,510.82		9,510.82
1005828	10-09-25	SOUTH COAST AIR QUALITY	MODULAR CARBON ODOR CTRL SYS. PERMIT	9,389.67	9,389.67		9,389.67
1005862	10-16-25	PLANET RADICLE LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #115	9,105.46	9,105.46		9,105.46
1005911	10-22-25	MDN WATER MANAGEMENT SERVICES INC	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,047.50	5,687.00	3,360.50	9,047.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			GM REPORT - SEPT 2025, RATE STUDY, MTGS				

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			ACCESS DATABASED - WWTP MONITORING				
			DWR GRANT - WELL 22 REHABILITATION REIMB				
			TYLER ERP PRO 10				
1005803	10-09-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10
1005930	10-30-25	INFOSEND INC	OCTOBER BILLING CHARGES	8,597.74	8,597.74		8,597.74
1005928	10-30-25	CORE & MAIN LP	4" X 1" SADDLE S/S	266.44	8,529.52		8,529.52
			6" X 12" FULL CIRCLE	961.35			
			REPLACEMENT VALVE KEYS 65SW510	384.98			
			4" U-BOLT & NUT 4" SADDLE N/I	92.44			
			PIPE CORP YARD STORMDRAIN REPAIR	1,096.20			
			CTS BALL CORPSTOP MUEL	4,857.87			
			REPLACEMENT 6' DIG BARS C&M	593.19			
			4"FLG BOLT/NUT SET PLATED CL	277.05			
			RESTOCK N/I 3/4" METER GASKETS				
1005774	10-02-25	KENWOOD ENERGY	SOLAR PROJECT 08.2025	8,351.25	373.75	7,977.50	8,351.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005836	10-09-25	USA BLUEBOOK	GRUNDFOS CONNECTION KITS WTR PRODUCTI	739.24	7,887.26		7,887.26
			RESTOCK REPLACEMENT CALIFORNIA FLAGS	95.59			
			CAP KIT FOR HACH LDO PROBE 9021100	1,667.85			
			REPLACEMENT TESTING SUPPLIES WTR PROD.	887.68			
			CORP STOP QUILL WTR PRODUCTION	549.13			
			HDPE JUGS, SETTLEMETER KIT	838.51			
			DIRECT READ SOLINST 3001 LEVELOGGER	220.77			
			BLACK PE TUBING WTR PROD.	136.97			
			BLACK HDPE TUBING WTR PROD.	255.76			
			BLACK POLY TUBING	286.10			
			MAGNETIC LOCATOR, COLORIMETER C&M	2,209.66			
1005766	10-02-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 09.12.25	5,689.74	7,718.64		7,718.64
			SLUDGE HAULING - 1 LOAD/W.E. 09.12.25	2,028.90			
1005844	10-16-25	BECK OIL, INC.	UNLEADED GASOLINE	4,629.20	7,379.81		7,379.81
			DIESEL FUEL	2,750.61			
1005857	10-16-25	INFOSEND INC	SEPT BILLING CHARGES	7,100.19	7,100.19		7,100.19
99113569	10-03-25	SOUTHERN CALIFORNIA EDISON COMPANY	206-4802 09.25.2025 AUTP PAY	7,091.00	7,091.00		7,091.00
1005783	10-02-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 08/2025	6,930.00	6,930.00		6,930.00
1005833	10-09-25	ULINE INC	CASTERS FOR DUMPING HOPPERS HORTON PL	347.15	6,506.17		6,506.17
			66X30" INDUSTRIAL STEEL DESK WRIGHT PLT	1,256.28			
			66X78 STEEL DESK WRIGHT PLANT	1,549.91			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			4 DRAWER INDUSTRIAL CREDENZA WRIGHT PLT	1,539.03			
			XL PROTECTA HARNESS ETR PRODUCTION	274.77			
1005906	10-22-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1005816	10-09-25	KENWOOD ENERGY	SOLAR PROJECT 09.2025	6,151.25	456.25	5,695.00	6,151.25
			O&M MAINTENANCE RFP DISCUSSIONS				
1005926	10-30-25	BECK OIL, INC.	DIESEL FUEL	1,351.45	5,911.62		5,911.62
			UNLEADED GASOLINE	4,560.17			

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1005913	10-22-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - SEPT 2025	5,860.00	5,860.00		5,860.00
1005881	10-16-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 09/2025	5,827.50	5,827.50		5,827.50
			LANDSCAPE SERVICES FOR 09/2025				
1005851	10-16-25	CYPRESS DENTAL ADMINISTRATORS	NOV 2025 DENTAL INSURANCE EXP	5,526.86	5,526.86		5,526.86
1005760	10-02-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES SEPT 2025	5,000.00	5,000.00		5,000.00
1005804	10-09-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1005849	10-16-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 09/2025 - DC	950.00	4,927.00		4,927.00
			LAB SERVICES FOR SAMPLES IN 09/2025	3,977.00			
			LAB SERVICES FOR SAMPLES 09/2025 - NW				
1005762	10-02-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2025 - DC	950.00	4,587.00		4,587.00
			LAB SERVICES FOR SAMPLES IN 08/2025	3,637.00			
			LAB SERVICES FOR SAMPLES 08/2025 - NW				
1005860	10-16-25	PROJECT INDIGO LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #117	4,574.66	4,574.66		4,574.66
1005778	10-02-25	SC COMMERCIAL LLC	UNLEADED GASOLINE	4,571.68	4,571.68		4,571.68
99113631	10-20-25	SOUTHERN CALIFORNIA EDISON COMPANY	101-3084 10.16.2025	4,328.57	4,328.57		4,328.57
1005886	10-16-25	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT ASPHALT RAKES C&M	154.06	4,168.39		4,168.39
			REPLACEMENT MULTIQUIP RAMMER 690BPM	3,904.65			
			PICK HAMMERS ENGINEERING	109.68			
1005811	10-09-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53
1005777	10-02-25	ROBERT G MODRICH	SEPT 2025 UNIDATA SUPPORT	4,059.50	4,059.50		4,059.50
1005769	10-02-25	GOLD COAST ENVIRONMENTAL INC	FLOW METER CALIBRATION SERVICES - HORTO	2,527.10	4,037.30		4,037.30
			FLOW METER CALIBRATION SERVICES - DC	770.10			
			FLOW METER CALIBRATION SERVICES - NWRWF	740.10			
1005867	10-16-25	SHOPOFF REALTY INVESTMENTS LP	ENGINEERING RELEASE OF DEPOSIT - JOB #118	3,979.07	3,979.07		3,979.07
1005932	10-30-25	L Y ENVIRONMENTAL INC	AIR QUALITY TESTING - ADMIN BUILDING	2,100.00	3,825.00		3,825.00
			AIR QUALITY TESTING - ENGINEERING BLDG	1,725.00			
1005838	10-09-25	VESTIS SERVICES INC	UNIFORM SERVICES 09.17.25	744.04	3,630.17		3,630.17
			UNIFORM SERVICES 09.03.25	2,262.39			
			CREDIT MEMO FOR INV. NO. 5880987541	-268.08			
			UNIFORM SERVICES 09.10.25	358.94			
			UNIFORM SERVICES 09.24.25	532.88			
99113582	10-16-25	PAYMENTUS CORPORATION	SEPT 2025 CREDIT CARD FEES	3,347.60	3,347.60		3,347.60
1005812	10-09-25	EXECUTIVE FACILITIES SERVICES INC	SEPTEMBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
1005839	10-09-25	WESTERN PUMP INC	REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	2,562.49	3,029.49		3,029.49
			REPAIR SVCS. TO FUEL PUMPS - CORP. YARD	467.00			
1005855	10-16-25	GLOBAL EQUIPMENT COMPANY INC	HEAVY DUTY SELF-DUMPING HOPPER HORTON	3,017.76	3,017.76		3,017.76
1005798	10-09-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ON CALL TKE 08/2025	2,863.00	2,603.50	259.50	2,863.00
			LABOR COMPLIANCE - HCI SYSTEMS 08/2025				
			LABOR COMPLIANCE - STAFF AUG TKE 08/2025				
			LABOR COMPLIANCE - ON CALL MWH 08/2025				
			LABOR COMPLIANCE - MWH CONSTRUCTORS 08				
			LABOR COMPLIANCE - LEED ELECTRIC 08/2025				
			LABOR COMPLIANCE - SOUTHWEST 08/2025				
			LABOR COMPLIANCE - M.BREY 08/2025				
			LABOR COMPLIANCE - L.O. LYNCH 08/2025				

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			LABOR COMPLIANCE - TRI-STAR 08/2025				
			LABOR COMPLIANCE - LANDMARK CONS 08/2025				
			LABOR COMPLIANCE - CANYON SPRINGS 08/202				
			LABOR COMPLIANCE - URBAN HABITAT 08/2025				
			LABOR COMPLIANCE - B-81 08/2025				
			LABOR COMPLIANCE - MESA ENERGY 08/2025				
			LABOR COMPLIANCE - MCDONALD 08/2025				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
PR101725	10-17-25	EMPLOYEE PAYROLL CHECKS		2,787.73	2,787.73		2,787.73
1005910	10-22-25	LEED ELECTRIC INC	WELL 25 GENERATOR CONNECTIONS UPGRADE	2,474.00	2,474.00		2,474.00
99113383	10-06-25	AFLAC	SEPT 2025 AFLAC DEDUCTIONS	2,232.92	2,232.92		2,232.92
1005936	10-30-25	STATER BROS	THANKSGIVING GC TO EMPLOYEES	2,211.60	2,211.60		2,211.60
1005934	10-30-25	MWH CONSTRUCTION INC	PROGRESS PAYMENT #16	1,782.00	1,782.00	406.00	2,188.00
			C&M INSPECTION SVCS JUL-SEP 2025	406.00			
1005905	10-22-25	BABCOCK LABORATORIES INC	65321 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	2,157.40		2,157.40
			13310 LITTLE MORONGO RD. - LS#2 - SNIDER	401.26			
			13310 LITTLE MORONGO RD. - LS#1 SNIDER	401.26			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			13310 LITTLE MORONGO RD. - LS#3 SNIDER	401.26			
			66100 CABOT RD. - CABOT	401.26			
1005859	10-16-25	HENRY YAN HUEI WAND	ENGINEERING RELEASE OF DEPOSIT - JOB #117	2,110.68	2,110.68		2,110.68
1005749	10-01-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	-2,067.01	-2,067.01		-2,067.01
1005827	10-09-25	SO CAL GAS	CLAIM PYMT - GAS MAIN (1/16/24)	2,067.01	2,067.01		2,067.01
1005847	10-16-25	BROWNSTEIN HYATT FARBER SCHRECK LLP	GROUNDWATER MGMT STRATEGY	2,064.00	2,064.00		2,064.00
1005817	10-09-25	LEED ELECTRIC INC	WELL 32 PREVENTATIVE MAINTENANCE	2,012.00	2,012.00		2,012.00
1005892	10-21-25	PIETRO CAPUANI	ACCOUNT REFUND 69525 DILLON RD #28	2,000.00	2,000.00		2,000.00
1005861	10-16-25	MIDBAR VENTURES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #116	1,904.88	1,904.88		1,904.88
1005858	10-16-25	MCMASTER-CARR	BR STREET ELL	1,896.13	1,896.13		1,896.13
			BRASS ELL				
			3/4"X18" BR NIPPLE				
			BRASS NIPPLE				
			BRASS UNION				
1005754	10-02-25	ALL VALLEY CRANE INC	REMOVED AUGER MONSTER FROM HEADWORK	900.00	1,800.00		1,800.00
			RETURNED AUGER MONSTER TO HEADWORKS	900.00			
1005852	10-16-25	DESERT VALLEY DISPOSAL, INC.	SEPT CORP YARD SERVICE CHARGE	857.77	1,766.19		1,766.19
			SEPT. SEDRVICE CHARGE WRIGHT PLANT	319.69			
			SEPT. SERVICE CHARGE ADMIN BUILDING	588.73			
1005802	10-09-25	BABCOCK LABORATORIES INC	WRIGHT BELT PRESS SLUDGE TESTING	26.01	1,692.93		1,692.93
			E.COLI/TOTAL COL. - WRIGHT WELL #2	131.30			
			TOTAL N PACKAGE - WRIGHT WELL #2	470.66			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005842	10-16-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.05.25	1,640.52	1,640.52		1,640.52
1005782	10-02-25	THE GREATER COACHELLA VALLEY	4 MONTHS OF ADVERTISING SERVICES GCVCC	1,600.00	1,600.00		1,600.00

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1005765	10-02-25	DEGRAVE COMMUNICATIONS INC	LOGO ANIMATION, WATER QUALITY CAMPAIGN, SHOOT	1,530.00	1,530.00		1,530.00
1005775	10-02-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 424	475.63	1,437.84		1,437.84
			REPLACEMENT TIRES UNIT 395	962.21			
1005831	10-09-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEAQ COMPLIANCE SUPPOR	1,402.50	0.00	1,402.50	1,402.50
1005770	10-02-25	INFOSEND INC	SEPTEMBER NEWSLETTER INSERT	1,327.00	1,327.00		1,327.00
1005864	10-16-25	DESERT HOT SPRINGS CA LLC	ENGINEERING REQUEST OF DEPOSIT - JOB #117	1,194.34	1,194.34		1,194.34
1005758	10-02-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - HORTON EFFLUENT	105.28	1,144.32		1,144.32
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005933	10-30-25	MCDONALD ELECTRIC, INC	WELL 25 ON-SITE INSPECTION & QUOTE	412.31	1,133.29		1,133.29
			VALLEY VIEW BOOSTER #1 REPAIRS	720.98			
1005920	10-22-25	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY 8/9-9/5	1,098.00	1,098.00		1,098.00
1005771	10-02-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	1,054.58	1,054.58		1,054.58
			ADMIN. BLDG. - SECURITY ALARM				
1005908	10-22-25	FORSHOCK	ANNANDALE & WELL 24 REPAIRS	1,000.00	1,000.00		1,000.00
1005877	10-16-25	THE LAMAR COMPANIES	BILLBOARD RENEWAL PALM/DILLON	975.00	975.00		975.00
1005753	10-02-25	ACWA/JOINT POWERS INSURANCE AUTHORITY	QTR END 09.30.25 RESTITUTION PMTS	900.00	900.00		900.00
1005904	10-22-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - LEED ELECTRIC 09/25	875.25	875.25		875.25
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
			LABOR COMPLIANCE - URBAN HABITAT 09/2025				
			LABOR COMPLIANCE - B-81 09.2025				
			LABOR COMPLIANCE - MCDONALD 09.2025				
1005922	10-22-25	WILLDAN ENGINEERING	LABOR COMPLIANCE 09.2025	855.00	570.00	285.00	855.00
			LABOR COMPLIANCE 09.2025				
			LABOR COMPLIANCE - GENERATOR MAIN SERVI				
			LABOR COMPLIANCE - PROVOST & PRITCHARD				
			LABOR COMPLIANCE - HORTON MONI WELL 1A				
			LABOR COMPLIANCE - Z&K 09.2025				
1005823	10-09-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN. BLDG.	30.43	764.59		764.59
			MATERIAL FOR ADMIN. BLDG. REPAIRS	172.04			
			MATERIALS FOR CEILING REPAIR - ADMIN.	39.13			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	65.20			
			MATERIALS FOR CEILING REPAIRS - ADMIN.	6.19			
			MATERIALS FOR ROOF REPAIR - ADMIN BLDG.	19.56			
			RES SITE TANK SECURITY	62.52			
			CONCRETE FOR METER INSTALL C&M	272.83			
			CUT-OFF WHEELS FLEET MAINT.	30.41			
			BOW RAKE FOR WTR PRODUCTION	41.31			
			ELECTRICAL TAPE WTR PRODUCTION	14.12			
			CLEAR EPOXY FOR WELL SITE MAINT	10.85			
1005883	10-16-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.08.25	412.67	753.97		753.97

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			UNIFORM SERVICES 10.01.25	341.30			
1005931	10-30-25	IRIS GROUP HOLDINGS LLC DBA EVERON	CORP. YARD - SECURITY ALARM	728.74	728.74		728.74
			ADMIN. BLDG. - SECURITY ALARM				
1005813	10-09-25	FARMER BROS. CO	ADMIN COFFEE & TEA ORDER	682.37	682.37		682.37
			CORP YARD COFFEE ORDER				
1005806	10-09-25	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1005829	10-09-25	STAPLES	RESTOCK OFFICE SUPPLIES ADMIN BUILDING	209.16	634.53		634.53
			ERGO TRACKBALL MOUSE ENGINEERING	111.02			
			OFFICE CHAIR HORTON PLANT	227.37			
			NOISE CANCELLING HEADSETS CUSTOMER SER	86.98			
1005917	10-22-25	THE GREATER COACHELLA VALLEY	ADDED TABLE FOR DHS STATE OF THE CITY	632.00	632.00		632.00
1005793	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005794	10-08-25	MV A24 LLC	ACCOUNT REFUND BALD EAGLE LN	630.38	630.38		630.38
1005841	10-16-25	AIR & HOSE SOURCE INC.	REPLACEMENT PRESSURE WASHER NOZZLES	600.84	600.84		600.84
1005791	10-08-25	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND 19TH AVE & CALLE DE LOS R	600.55	600.55		600.55
1005792	10-08-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND 20TH AVE IN FRT AMAZON	600.55	600.55		600.55
1005772	10-02-25	IVAN SEWELL	CSDA CONFERENCE HOTEL REIMBUSEMENT IS	590.12	590.12		590.12
1005885	10-16-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK 26TONS BASE MATERIAL CORP YARD	587.02	587.02		587.02
1005882	10-16-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 10/2025	579.67	579.67		579.67
1005843	10-16-25	BABCOCK LABORATORIES INC	JEETER - 6500 TWO BUNCH PALMS TRL.	401.26	552.36		552.36
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005866	10-16-25	DHS 41 PROP	ENGINEERING RELEASE OF DEPOSIT - JOB #117	550.54	550.54		550.54
1005809	10-09-25	DEGRAVE COMMUNICATIONS INC	GRAPHIC DESIGN & PROJECT MGMT	547.50	547.50		547.50
1005901	10-21-25	VICTOR GONZALEZ	ACCOUNT REFUND 66022 DESERT VIEW AVE	543.03	543.03		543.03
1005815	10-09-25	FORSHOCK	WELL 24 TRANSDUCER REPLACEMENT	533.37	533.37		533.37
1005846	10-16-25	BRINKS INCORPORATED	OCT SERVICES - FLAT FEE	365.25	479.85		479.85
			SEPT. CHARGES - CIT EXCESS FEE	114.60			
1005853	10-16-25	FORSHOCK	SCADA MONITORING 10/2025	160.00	474.00		474.00
			SCADA MONITORING 10/25	314.00			
1005822	10-09-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRE UNIT 431	461.63	461.63		461.63
1005880	10-16-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 10/2025	460.00	460.00		460.00
1005856	10-16-25	GRAINGER	SHOCK ABSORBING SAFETY LANYARD	454.28	454.28		454.28
1005900	10-21-25	PACIFIC ALLIED GROUP	ACCOUNT REFUND 65000 TWO BUNCH PALMS	446.10	446.10		446.10
1005755	10-02-25	AMBER DUFF	MILEAGE & PER DIEM REIMBURSEMENT DUFF	438.45	438.45		438.45
1005821	10-09-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - NWRWRF	70.00	425.00		425.00
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - ADMIN BUILDING	150.00			
			PEST CONTROL SVCS. - CORP. YARD	125.00			
1005916	10-22-25	SHERWIN-WILLIAMS	RESTOCK 6GALLONS SAFETY YELLOW	420.96	420.96		420.96
1005756	10-02-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	409.55	409.55		409.55
			ANSAFONE ANSWERING SERVICE				
1005868	10-16-25	NATIONAL BUSINESS FURNITURE LLC	BOX FILE PEDESTAL 34561	401.85	401.85		401.85
99113558	10-17-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 10.10.2025	400.00	400.00		400.00
1005907	10-22-25	DESERT URGENT CARE	DOT MED CERT RENEWAL - BELL & NINE	290.00	375.00		375.00
			PRE-EMPLOYMENT PHYSICAL - B.ADAMS	85.00			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1005871	10-16-25	POWER PLAN OIB	MAINTENANCE SERVICE FOR UNIT #431	364.39	364.39		364.39
1005893	10-21-25	SU QIN GUAN	ACCOUNT REFUND 66690 8TH ST	350.00	350.00		350.00
99113553	10-14-25	MARLIN LEASING CORPORATION	XEROX LEASE 001 SEPT 2025	346.92	346.92		346.92
1005761	10-02-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 9880 SAN RAFAEL DR.	335.98	335.98		335.98
1005820	10-09-25	PALM SPRINGS MOTORS INC	TUBE OUTLET REPLACEMENT UNIT 389	299.63	299.63		299.63
1005915	10-22-25	ROBERTO MOJICA	WORK BOOTS - R.MOJICA	299.05	299.05		299.05
1005805	10-09-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - PODS STORAGE 09.2025	298.14	298.14		298.14
			LABOR COMPLIANCE - PROJECT VIENTO 09.2025				
			LABOR COMPLIANCE - L.O. LYNCH 09.2025				
1005872	10-16-25	RUSS MARTIN	MILEAGE REIMBURSEMENT RUSS MARTIN	291.90	291.90		291.90
1005887	10-21-25	FRANCISCO LEMUS	ACCOUNT REFUND 15980 AVE MANZANA	279.53	279.53		279.53
1005865	10-16-25	HABITAT FOR HUMANITY OF THE COACHELLA VALLE	ENGINEERING RELEASE OF DEPOSIT - JOB #117	279.32	279.32		279.32
1005491	10-08-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	-259.96	-259.96		-259.96
1005801	10-09-25	ASTRA INDUSTRIAL SERVICES INC	4"BACKFLOW REPAIR KITS	259.96	259.96		259.96
1005845	10-16-25	BOC ENTERPRISES LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #117	257.84	257.84		257.84
1005764	10-02-25	CWEA	CWEA MEMBERSHIP RENEWAL - FERNANDO R.	251.00	251.00		251.00
1005789	10-08-25	FLORES AND CIENFUEGOS, LLC.	ACCOUNT REFUND CACTUS DR AND 3RD STREE	249.76	249.76		249.76
1005834	10-09-25	UNCLE D'S SMOKEHOUSE BBQ & GRILL	LUNCHEON HARVEST EMPLOYEE POTLUCK FINA	228.37	228.37		228.37
1005781	10-02-25	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATION 0IT-I - GERARDO M.	228.00	228.00		228.00
1005819	10-09-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT #117	143.14	212.66		212.66
			RESTOCK CAR WASH SOAP CORP YARD	45.61			
			REPLACEMENT TRUCK WASH BRUSH CORP YAR	23.91			
1005718	10-29-25	DESIGN METAL FABRICATION	ACCOUNT REFUND 63738 ORR WAY A	-200.00	-200.00		-200.00
1004759	10-01-25	JOHN S. KEE	BOOT REIMBURSEMENT	-193.94	-193.94		-193.94
1005773	10-02-25	JOHN S. KEE	BOOT REIMBURSEMENT	193.94	193.94		193.94
99113694	10-31-25	MARLIN LEASING CORPORATION	XEROX LEASE 002 OCT	173.99	173.99		173.99
1005937	10-30-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D2 CERT. - ADRIAN G.	80.00	160.00		160.00
			WATER DIST. GRADE D2 RENEWAL - ROBERTO L	80.00			
1005759	10-02-25	BETHANY KARLYN	DULA FLUSH REBATE BKARLYN	150.00	150.00		150.00
1005796	10-08-25	TEODORO SANTIBANEZ	ACCOUNT REFUND 10611 AVALON PL	129.34	129.34		129.34
1005894	10-21-25	AVIE LIWE	ACCOUNT REFUND 11792 POMELO DR	126.37	126.37		126.37
1005875	10-16-25	STAPLES	RESTOCK BANKERS/BOXES,PENCIL,SHARPENER	110.03	110.03		110.03
1005767	10-02-25	EDGAR A VERGARA	TOILET REBATE	100.00	100.00		100.00
1005780	10-02-25	SWRCB ACCOUNTING OFFICE	WATER DIST. GRADE D3 RENEWAL - JULIO M.	90.00	90.00		90.00
1005784	10-02-25	WESTAIR GASES & EQUIPMENT, INC.	WELDING GAS TANK EXCHANGE	86.73	86.73		86.73
1005869	10-16-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER/WIPER BLADES CHANGE UNIT #421	85.80	85.80		85.80
1005790	10-08-25	HECTOR RAMIREZ	ACCOUNT REFUND 16555 AVE RAMBLA	85.19	85.19		85.19
1005889	10-21-25	LO LYNCH QUALITY WELLS & PIMPS	ACCOUNT REFUND KAREN AVE @ WELL 35	82.32	82.32		82.32
1005786	10-08-25	BELTER BARILLAS AVILA	ACCOUNT REFUND 13785 HERMANO WAY	76.10	76.10		76.10
1005788	10-08-25	CRISTIAN REYNAGA	ACCOUNT REFUND 15140 AVE DESCANSO	76.10	76.10		76.10
1005898	10-21-25	JIM AVANT	ACCOUNT REFUND 9590 HOYLAKE RD	69.03	69.03		69.03
1005854	10-16-25	DANIEL J FRIEND	LUNCH ORIENTATION - BRAD A., ANDY G., DF	67.18	67.18		67.18
1005888	10-21-25	HECTOR AVILES	ACCOUNT REFUND 64027 ALPINE ST	66.01	66.01		66.01
1005785	10-08-25	ANTONIO ESCOBAR	ACCOUNT REFUND 66375 DESERT VIEW AVE	65.00	65.00		65.00
1005824	10-09-25	PLANIT REPROGRAPHICS	SKYBORNE VILLAGE III CONTRACTOR REDLINES	60.00	60.00		60.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1005897	10-21-25	ILYNE LOPEZ GONZALEZ	ACCOUNT REFUND 66320 12TH ST	59.36	59.36		59.36
PR100325	10-03-25	EMPLOYEE PAYROLL CHECKS		58.21	58.21		58.21
1005826	10-09-25	POWER PLAN OIB	WHEEL STUDS UNIT 362	50.02	50.02		50.02
1005863	10-16-25	TAHITI PARTNERS PROP CORP LLC	ENGINEERING RELEASE OF DEPOSIT - JOB #113	46.19	46.19		46.19
1005797	10-08-25	TYLER HAMM	ACCOUNT REFUND 62443 N STARCROSS DR	37.82	37.82		37.82
1005787	10-08-25	CASMA & GWINN CUNNINGHAM	ACCOUNT REFUND 13633 EL RIO LN	37.81	37.81		37.81
1005899	10-21-25	JOHN SHEA	ACCOUNT REFUND 13140 CACTUS DR	30.18	30.18		30.18
1005912	10-22-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIR - ADMIN.	27.17	27.17		27.17
1005795	10-08-25	NICK DIAMANTE	ACCOUNT REFUND 66765 IRONWOOD DR	25.55	25.55		25.55
1005835	10-09-25	USA-FACT INC	BACKGROUND CHECK - B. ADAMS ADAMS	20.73	20.73		20.73
1005895	10-21-25	CONSUELO SIERRA	ACCOUNT REFUND 8661 GREAT SMOKEY AVE	19.54	19.54		19.54
1005870	10-16-25	PARKERS BUILDING SUPPLY	MATERIAL FOR CEILING REPAIRS - ADMIN.	5.21	16.07		16.07
			MATERIAL FOR ROOF REPAIRS - ADMIN BLDG	10.86			
1005921	10-22-25	WILLIAM WHITTEN	MILEAGE REIMBURSEMENT OCTOBER 2025	15.68	15.68		15.68
1005891	10-21-25	NATE SCHWARZBERG	ACCOUNT REFUND 9876 PALM DR	12.44	12.44		12.44
1005890	10-21-25	NATE SCHAWARZBERG	ACCOUNT REFUND 66670 GRANADA AVE	11.36	11.36		11.36
1005896	10-21-25	DANA YEOMAN	ACCOUNT REFUND 12832 MIRACLE HILL RD	10.51	10.51		10.51
1005903	10-21-25	YONGHAO LIU	ACCOUNT REFUND 66604 ESTRELLA AVE	3.23	3.23		3.23
1005902	10-21-25	WILLIAM T. TILSON TRUST	ACCOUNT REFUND 69266 MIDPARK DR	2.25	2.25		2.25
PR103125	10-31-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	2,822,236.8	2,528,741.9	293,494.8	2,822,236.8
TOTAL				2,822,236.86	2,528,741.99	293,494.87	2,822,236.86
219 record							

AGENDA REPORT

REGULAR BOARD MEETING(S) NOVEMBER 13 & 17, 2025

DIRECTOR REPORTS – MEETINGS AND EVENTS FOR OCTOBER 2025

DIRECTOR REPORTS
(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
10/2	DVBA LEGISLATIVE MEETING	MARTIN
10/7	DHS CITY COUNCIL MEETING	MARTIN
10/8	PSUSD LEGISLATIVE BREAKFAST	DUFF, SEWELL, GRIFFITH, MAYRHOFEN
10/13	DVBA BOARD MEETING	MARTIN
10/14	CVWD BOARD MEETING	SEWELL
10/15	AWWA WEBINAR – FUTURE OF WATER UTILITY FINANCIAL SUSTAINABILITY	DUFF, SEWELL
10/21 – 10/24	WATER EDUCATION FOUNDATION NORTHERN CALIFORNIA WATER TOUR	MAYRHOFEN
10/21	DHS CITY COUNCIL MEETING	MARTIN
10/22	AWWA WEBINAR – IMPLEMENTING RELIABILITY MAINTENANCE PROGRAM	DUFF
10/23	CVCAN MEETING	DUFF
10/28	CVWD BOARD MEETING	SEWELL

***NO DAILY STIPEND WAS CLAIMED**

(OTHER) MEETINGS ATTENDED *(no daily stipend was claimed*)

Date	Event	Attendees
10/4	ONE NIGHT OUT ~ AIR MUSEUM EVENT	MARTIN
10/4	HISTORICAL SOCIETY EVENT	MARTIN
10/8	REALTORS' ASSOCIATION PRESENTATION	MARTIN
10/27	CABOT'S MUSEUM BOARD MEETING	MARTIN

MSWD

Mission Springs Water District



GENERAL MANAGER'S REPORT

NOVEMBER 2025

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ADMINISTRATION DIVISION

Innovation & Technology Department

The Innovation and Technology (IT) department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for October 2025.

Department Updates

- The IT Manager attended the annual Municipal Information Systems Association of California (MISAC) conference and returned with actionable initiatives currently being implemented that will improve District cybersecurity.
- IT continues working with Finance in the onboard process for the new ERP system.
- IT continues assisting Accounting in the onboard process for a new payroll system.
- IT offboarded departing staff and onboarded the new Chief Plant Operator.

Technology Improvements

- IT organized an onsite camera demo for Well 33 and the nearby solar field as preparation for project design to improve security at both sites.
- IT set up a new shared storage location for Wastewater to host an application for data collection.
- New server data storage was established for Engineering.
- Cybersecurity improvements continue to be made to improve District security.
- Desktop computers and laptop upgrades continue as needed.

Cyber Security News Roundup

The IT Department tracks trends in cyber security to note new opportunities for security and new concerns to defend against. The news below is a brief selection intended for informational purposes and provides no insight into the District's cybersecurity controls.

- Criminal hackers are using AI tools to match threat capabilities previously only seen by nation-state attackers. The FBI sees potential in AI for threat analysis but is slower to adopt for defense due to sensitive data concerns than criminals are to adopt for attack. (NextGov)
- CISA ordered federal agencies to patch F5 systems after a nation-state actor stole source code and vulnerability data from F5's BIG-IP product. The breach poses a serious threat to federal networks. Agencies must secure systems, apply patches, and report inventories by December 3. There are no known federal compromises yet. (NextGov)
- Phishing attacks are up 1,200% since 2022 due to AI tools. However, AI can also be used to stop attacks due to its ability to process large amounts of data and see patterns humans will miss. In 2025, AI tools helped cut breach costs by an average of $1.9 million per affected organization. (World Economic Forum)

Intelesys IT Support

The District receives IT services and support through Intelesys. The Intelesys Monthly Client Report for October 2025 activities can be found in Appendix A.

Public Affairs Department

Past & Upcoming Sponsorships / Events

Desert Hot Springs Historical Society, History Speaks & Art Sale: October 4, 2025



The Desert Hot Springs Historical Society hosted an afternoon of history, including a presentation about the history of Desert Hot Springs, and a hosted art sale at the historic Rock House. MSWD sponsored a booth with our award-winning water.

PSUSD Legislative Breakfast: October 8, 2025

Select Board members and staff attended the Palm Springs Unified School District (PSUSD) State of the District Legislative Breakfast, held at the PSUSD District Service Center in Palm Springs, hosted by the PSUSD Superintendent Dr. Marcus Funchess.





The City Desert Hot Springs Senior Center Wellness Expo: October 18, 2025

Public Affairs hosted a booth at the City of Desert Hot Springs Senior Center Wellness Expo. There were wellness screenings, free vegetables, vaccines, boosters, flu shots, and more! It was a very well attended event by community members.







MSWD Lifestream Blood Drive: October 22, 2025



MSWD held a blood drive on October 22, 2025, in partnership with LifeStream. The event was a success with 15 donations given; each donation can save multiple lives. The next MSWD blood drive is scheduled for December 17, 2025.

Desert Hot Springs Resource Fair: October 27, 2025

The City of Desert Hot Springs Police Department hosted a community resource fair in partnership with MSWD. The event hosted a variety of resource opportunities such as the Help2Others program with SoCal Inland United Way, and over 30 other vendors shared valuable resources and giveaways – from diapers and wipes to candy, raffles, and information.





2025 ESRI Infrastructure Management and GIS Conference: October 28-30, 2025

MSWD hosted ESRI conference attendees that registered for a tour of the MSWD Nancy Wright Regional Water Reclamation Facility on October 29, 2025. They received a tour of the facilities as well as the technology used to run the facility. MSWD GIS Specialist Ryan gave a presentation about how we use GIS to create and manage preventative maintenance work orders.





Desert Hot Springs State of the City: November 6, 2025



The City of Desert Hot Springs and the Greater Coachella Valley Chamber of Commerce will present this year's State of the City and Business Awards and Expo 2025 – a celebration of progress, community, and the bright future ahead.

Mayor Scott Matas will share key updates, upcoming projects, and the milestones shaping the next chapter of Desert Hot Springs. The event will also honor local businesses that continue to lift and strengthen our city.

Coachella Valley Dust Summit: November 6, 2025

Select MSWD board members will attend the Coachella Valley Dust Summit hosted by South Coast AQMD and Riverside County Supervisor V. Manual Perez. The summit will cover the growing concern of dust in the Coachella Valley, its health implications, and potential mitigation strategies.

ACWA Regions 8, 9, & 10 Southern California Water Tour: November 13-14, 2025

Select MSWD Board members will attend the ACWA Regions 8, 9, and 10 for the Southern California Water Forum that brings together water leaders, policy makers, and experts to explore strategies for addressing Southern California's most critical water challenges. The Southern California Water Forum features a robust program of panels, discussions, and networking opportunities on the issues shaping the region's water future.

Desert Garden Day, Universalist Unitarian Church – Rancho Mirage: November 22, 2025

Select MSWD public affairs staff will be onsite at the CV Water Counts booth at this beloved annual event presented by the Desert Horticultural Society of the Coachella Valley, focusing on water conservation and desert friendly landscape.



Youth & Education Programs

MSWD Intern Program in Partnership with Desert Hot Springs High School REAL Academy: September 3 – October 9, 2025

September 2025 started with four new REAL Academy fall interns! The REAL Academy at Desert Hot Springs High School educates the students about clean and renewable sources of energy, and they gain the necessary skills to obtain a career in the field of green energy through hands-on experience and practical application of skills taught in the classroom. Through this partnership, the interns will work with four departments, Wastewater, Public Affairs, GIS, and Field Customer Service, gaining real work experience and an opportunity to explore careers in water.







Desert Hot Springs REAL Academy Presentation: October 2, 2025

In preparation for the REAL Academy student's 3D modeling and 3D printing project of the local watershed, MSWD and Cabot's Museum presented a deeper dive into the local water supply and the history of the discovery of the local water supply. The students will present their 3D modeling project during the Earth Celebration at Cabot's Museum in April 2026.

Desert Hot Springs High School Career Presentation: October 6, 2025

Staff presented to students at Desert Hot Springs High School, focusing on careers in the water industry, and the many opportunities there are for everyone with different skill sets, and various levels of education from certifications to college degrees.



Public & Media Outreach

Community Meetings: Proposed Rate Adjustment: September 2 – October 14, 2025

Community meetings have been shared on the MSWD website home page, social media, as well as scheduled meetings with various community groups and HOA's to ensure the public is aware of the proposed rate adjustment and has an opportunity to view the presentation, ask questions, give feedback, and overall, an opportunity to be engaged in the process throughout September and October 2025. There is also a FAQ page on the MSWD website dedicated to the proposed rate adjustment, the public can go directly to the page at www.mswd.org/rates.

In August 2025, the Prop 218 notice of public hearing was mailed to every service address, mailing address, and owners mailing address if the property within the MSWD service area is a rental to ensure that the tenants and property owners are informed. The notice is in English and Spanish and is posted on the website and available in print in the district customer service lobby. A copy of the Prop 218 notice is included in the Appendix D.





Customer Newsletter



Our October 2025 Water Matters newsletter features information about fats, oil, and grease (FOG), the ACWA Region 9 Election, MSWD intern program, and cooler weather means its time to adjust your irrigation times. Our monthly newsletter can be found here or with your paper bill statement and the E-Bill digital statement (scroll down to view) in English and Spanish. A copy of the newsletter is included in the Appendix D.

MSWD Billboard, Palm Drive

Because Water Quality Matters Billboard celebrating 11 international taste competition awards on Palm Drive. The billboard went up on June 3, 2025.



Water Professionals Week: October 4-12, 2025

Water Professionals Week was October 4-12, 2025; we celebrated the many departments that make MSWD flow highlighting a different department on social media and CV Water Counts.







"Save Your Pipes – Can It!" Campaign: October - November 2025

Running mid-October through November 2025, the "Save Your Pipes – Can It!" campaign focused on fats, oil, and grease (FOG) in the monthly newsletter, social media, El Informador Del Valle Spanish newsletter, paid digital ads, website, and the Uken Report.





Legislative Updates

Federal: Fiscal Year 2026 Appropriations Update

On October 1, 2025, federal appropriations lapsed after Congress failed to reach an agreement on Fiscal Year (FY) 2026 legislation. The federal government is now in the midst of the longest full shutdown in U.S. history. The House of Representatives has been in recess since September 19th. Over in the Senate, Senate Republican leadership has continued to have the Senate vote to attempt to pass the House-passed continuing resolution (H.R. 5371), which would fund the government through November 21, 2025, but each effort has failed to secure the 60 votes needed to advance. Most Democratic lawmakers have opposed the measure. Meanwhile, Senators from both parties have sought to advance standalone bills to pay federal employees during the shutdown, but none have yet advanced. With no agreement yet on short-term or full-year appropriations, the path to reopening the government remains stalled and uncertain.

Federal: EPA Releases New Cybersecurity Tools for Water Systems

On October 23, 2025, the Environmental Protection Agency (EPA) released new and updated resources to help public water systems strengthen cybersecurity and emergency response planning. The materials include an updated emergency response plan guide for wastewater utilities, a cybersecurity incident response plan template, new incident action checklists, and a cybersecurity procurement checklist to help utilities assess vendor practices. EPA said the tools aim to help utilities prevent and respond to cyberattacks that could threaten access to safe drinking water or disrupt wastewater treatment.

Federal: Senate Democrats Oppose DOE Decision to Cancel $8 Billion in Energy Projects

On October 9, 2025, thirty-seven Democratic senators, led by Energy and Natural Resources Ranking Member Martin Heinrich (D-NM) and Appropriations Committee Vice Chair Patty Murray (D-WA), sent a letter to Energy Secretary Chris Wright and OMB Director Russell Vought opposing the Department of Energy's cancellation of $8 billion in federal investments across 223 energy projects in 21 states. Lawmakers said the cancellations—many of which affected projects funded under the Infrastructure Investment and Jobs Act, the Inflation Reduction Act, and other appropriations—would result in job losses, higher energy costs, and setbacks for domestic manufacturing and research. The senators argued that the cancellations lack legal justification under federal grant rules and urged the reinstatement of these awards.

A full Federal Update is available in Appendix C.

State: CARB Updates: California Air Resources Board Extends Compliance Deadlines for Advance Clean Fleet Regulations

The California Air Resources Board (CARB) has amended its Advance Clean Fleet (ACF) regulations and extended local agencies' deadlines to purchase zero emission vehicles (ZEV). Under CARB's recently adopted resolution, agencies with small fleets of fewer than 10 vehicles and those designated by CARB as low-population counties now have until January 1, 2030, before they must purchase any ZEVs. Thereafter, small agencies must make 50% of their fleet purchases ZEVs. All other agencies have until January 1, 2030, to procure 50% of their agency's fleet as ZEVs. Agencies that have opted in to CARB's ZEV Milestones Option will also be subject to more flexible deadlines for meeting ZEV fleet percentage requirements. CARB changed these deadlines to address the lack of supply of affordable ZEVs with heavy duty and specialty capabilities in the current ZEV market. The resolution also deleted certain elements of the ACF regulations related to High-Priority, Federal, and Drayage Fleets, and made changes to the Low Carbon Fuel Standard regulation regarding credits in order to further incentivize the construction of certain hydrogen refueling infrastructure. CARB's ACF amendments are subject to approval by the Office of Administrative Law before they take effect.

State: Legislative Update

The focus of California Legislators and the Governor during the month of October was the November 4 statewide special election on Proposition 50. Prop. 50 is the proposal the Legislature placed on the November ballot to suspend the congressional maps drawn by the Citizens Redistricting Commission and replace them with maps that lean heavily in favor of democrat voters. If approved by the voters on November 4, the new maps would be in effect through 2030 when the Citizens Redistricting Commission would resume the job of drawing congressional district maps in 2031. Multiple polls completed at the end of October 2025 suggest that Proposition 50 will pass on November 4, 2025. If that happens, we will then see which sitting Legislators decide to run for the newly drawn congressional seats, potentially leading to changes in the Legislature.

State: Final Actions on Legislative Measures

October 13, 2025, was the last day for the Governor to act on bills that were approved by the Legislature prior to adjournment. Of note, some of the Governor's veto messages indicated that the veto was due to the cost to implement the new programs and the potential for budget constraints in 2026. We are hearing the state may continue to have a budget deficit to address next year and in future years, as well. Of the 2,397 bills that were introduced in 2025, the Governor reviewed 913 regular session bills and 4 special session measures. Of those measures, he signed 794 bills and vetoed 123 of them. All bills that Mission Springs opposed failed to pass the Legislature prior to adjournment but can be acted on in 2026. The two bills that Mission Springs supported, SB 394 (Allen) and SB 466 (Caballero) were both signed by the Governor and will go into effect on January 1, 2026.

The State report and State Bill Tracking sheet are included in Appendix C.

Editorials

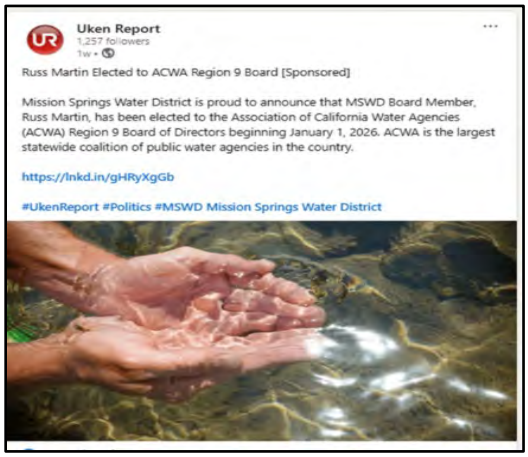
El Informador Del Valle

Through the months of September and October 2025, El Informador Del Valle shared the importance of emergency preparedness.



Uken Report

In October 2025, the Uken Report featured the ACWA Region 9 election of Russ Martin to the Board.



MSWD Digital Advertising

For the month of October 2025, the District featured three Google and Facebook/Instagram ads promoting various MSWD programs. The Google campaigns garnered an impressive 223.7k impressions, and 549 link clicks. Our Facebook/Instagram (Meta) the four ads garnered 181,945k impressions and 265 link clicks. The most engagement was the think before you flush/wipes ad, garnering a reach of 36k, 46.7k impressions, and 112 link clicks. The MSWD website saw 6,329 users, 19,905 views, and 5,975 engaged sessions. The full report is included in Appendix D.



Social Media

This report highlights activities and posts on the District's social media platforms. Some of our most engaging posts included – Water Professionals Week posts which a different department was featured each day. Our most shared posts were the Water Professionals Week, and the Water Matters Newsletter. We were down on Facebook impressions due to less posts in October 2025, we had an increase in total likes by 1, and a total reach of 95,671. With the increase of "reels", video views were up 116%. Instagram had an increase in reach of 47.2% due to reels, reaching 75,673. LinkedIn is growing with 1 new follower and engagement was flat. A copy of the full social media report can be found in Appendix D.

CV Water Counts

The website brought in 2,326 users during October 2025, generating 2,996 sessions and over 4,365 pageviews. The most visited pages included the Rebates, Skip Overseeding, and Conservation Tips page. Most visitors came through mobile devices (59%), followed by desktop (29%) and tablets (11%). Google campaigns generated over 150,000 impressions and 1,975 clicks across display, search, and Youtube video ads. Meta campaigns added another 65,000+ impressions and 799 engagements. The October 2025 e-blast reached 797 recipients with a strong open rate of 58.34%. A copy of the full report can be found in Appendix D.



Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during the month of October 2025.

Rebate Type	Total Rebates for October 2025	Total Rebates for October 2025
Toilet	0	$0.00
Turf	1	$34,920.00
Clothes Washer	0	$0.00
Smart Controller	0	$0.00
Conservation Kit	1	-

Bottled Water Tracking Report

Date Supplied	Requested By	Event or Purpose	Cases Requested
10/16/2025	Club De Mujeres Latinas De DHS	DHS High School Homecoming Game	5
10/16/2025	City of DHS	Monthly Water Supply	15
10/16/2025	Cabot's Museum	Day of Arts, Wellness and Nature for Educators	2
10/23/2025	Veterans Group DHS	Weekly Meetings	5
10/27/2025	MSWD	DHS Community Resource Fair	12
10/27/2025	MSWD	ESRI Tour	6
10/28/2025	Trio Educational Talent Search	Career Day at DHS Middle School	3
10/29/2025	Mission Lakes CC	Trunk or Treat	6
		Total	**54**

ENGINEERING DIVISION

Engineering Department

Below is a list of Capital Projects and status updates for October 2025.

Well 42 Project
Staff continued to coordinate with the Contractor, Layne Christensen, to develop a construction completion schedule. Construction is expected to resume in the coming weeks.

Well 22 Rehabilitation
Staff continued to collaborate with the contractor, Canyon Springs Enterprises, on reviewing and approving material submittals, responding to RFIs, and procuring materials. Tentatively, the project is scheduled to start in early 2026 with the intent to be completed by the end of July 2026.

Skyborne Village III – Housing Development
The developer's contractor has completed the installation of the water and sewer mains for the project. District staff has performed a project walkthrough with the Developer, and minor repairs and corrections are currently being performed. The Punch List will be used to notify the developer and contractor of any items that require correction or completion prior to District acceptance of the project and commencement of the 11-month warranty period.

PODS Storage – Commercial Development
MSWD staff and the contract inspector, TKE Engineering, completed the final project walkthrough. The developer's contractor is in the process of addressing the deficient items.

Project Viento – Commercial Development
MSWD staff and the contract inspector, TKE Engineering, completed the final project walkthrough. The developer's contractor is in the process of addressing the deficient items.

On-Call Construction Management/Inspection and General Engineering Consultant Selection
A contract amendment was approved by the Board of Directors at the November 4, 2025, workshop to amend the contract with Z & K Consulting. This will allow them to continue the inspection of the three solar improvements (Horton, NWRWRF, and the RES-BCT) as well as supplementing the Engineering Department's staff inspector to maintain inspection coverage.

Regional Water Reclamation Facility
The Project Team continues to coordinate with the State Water Board on the SRF/Grant funding agreement and reimbursement requests.

RWRF Conveyance Line

The Project Team continued responding to submittals, RFIs and processing change orders and payment requests submitted by the contractor, Downing Construction.

The Contractor began construction on the Horton Diversion and is expected to complete the project in December 2025.

Area M2 Sewer Collection System (AD-15)

The bids were rejected by the board on October 20, 2025. Staff has updated the bid package and the project is currently being advertised for construction bids. Bid opening is expected on December 1, 2025.

RWRF Roadway Design (19th Avenue, Little Morongo Road, and 20th Avenue)

The consultant and staff submitted the 100% plan to the City of Desert Hot Springs for final plan check. The public IS and MND public comment period has closed; with comments received from RCPC, WCD, and CDFW. Staff will bring an agenda item to the Board of Directors meeting in the coming weeks for acceptance.



Water Resources Department

Below is a list of water resources related activities for October 2025.

Integrated Regional Water Management Planning

The Coachella Valley Regional Water Management Group (CVRWMG) implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region. The CVRWMG met to discuss on-going grant funded projects and upcoming grant opportunities, including continued discussion on Conservation Regulations and Chromium-6 compliance.

The CVRWMG discussed the transition plan presented at SWR's Roundtable of Regions meeting, focused on moving Prop. 4 funding forward and transitioning IRWM to watershed resiliency.

Mission Creek Subbasin SGMA Compliance

The agencies in the Mission Creek Subbasin Management Committee had a monthly progress meeting for the 2027 Alternative Plan update with the consultant, WSP, to maintain compliance with the Sustainable Groundwater Management Act (SGMA). Staff continued responding to the various data requests. The Mission Creek Subbasin Management Committee hosted its first public workshop for the 2027 Alternative Plan update.

A kick-off meeting for the SGMA Annual Report was held with the agencies and the consultant.

San Gorgonio Pass Subbasin SGMA Compliance

The San Gorgonio Pass Subbasin Groundwater Sustainability Agencies had a meeting to discuss various SGMA items, and kick-off the 2027 Groundwater Sustainability Plan update to maintain compliance with SGMA.

Salt and Nutrient Management Planning

The monthly Steering Committee meeting was cancelled due to delays on the draft Technical Memorandum 5 'Construct TDS/N Forecasting Models'. The draft TM5 is expected in November 2025.

Staff met with USGS to begin drilling a new monitoring well, MC-5, for SNMP monitoring.

Urban Water Management Planning

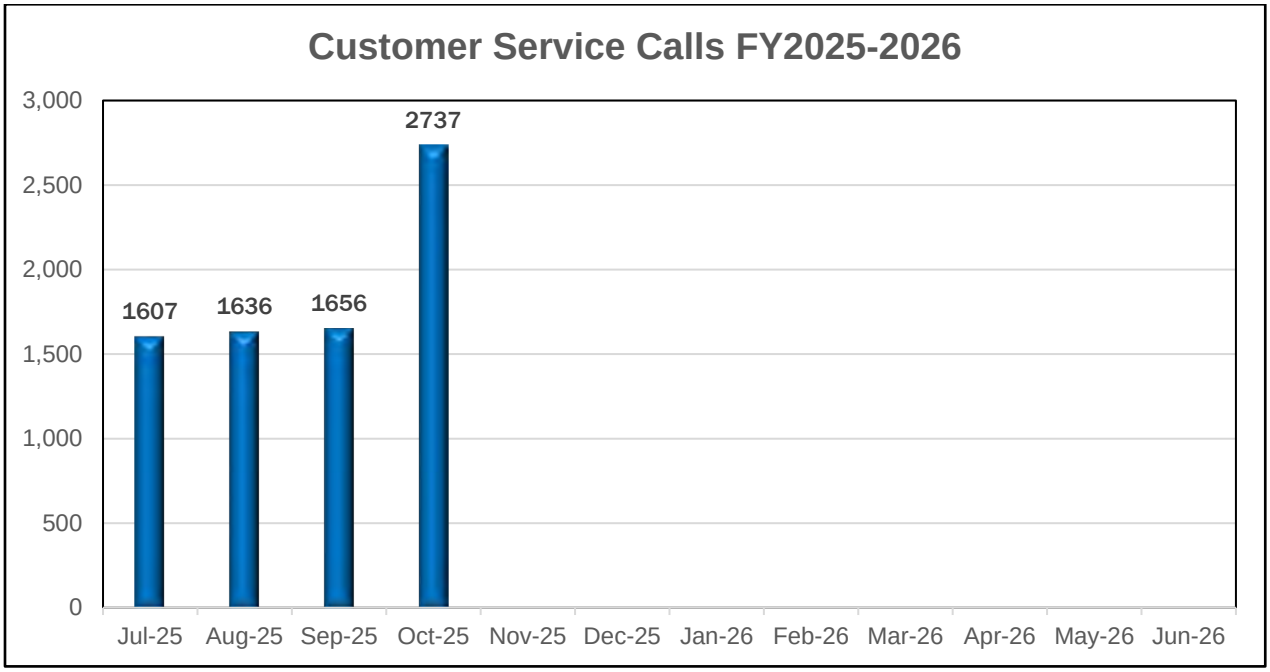
The Coachella Valley water agencies had a monthly progress meeting with the consultant, Todd Groundwater, to discuss the 2025 Coachella Valley Regional Urban Water Management Plan. Staff also completed a one-on-one meeting with the consultant to discuss water conservation items specific to MSWD.

FINANCE DIVISION

Customer Service Department

Calls into the Customer Service Department

The chart below represents the total incoming calls received by staff in the Customer Service Department for Fiscal Year 2025-2026.



Most calls received by the Customer Service department are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for October 2025	Total for FY 2026
Water Waste	0	0
High Bill / Service Line Leak	3	20
No Water	8	28
Illegal Disconnect	5	19
Disconnections	118	501
Reconnections	81	354
Service Transfers	122	494
High / Low Pressure	6	21
Water Quality	3	13
Other / Miscellaneous	109	418

WaterSmart Portal

WaterSmart Analytics data provides a comprehensive overview of leaks detected and automated alerts sent to MSWD customers. All customers are encouraged to sign up in the WaterSmart Portal to access bills and leak alerts. The table below provides a summary of the number of customers who have registered in the WaterSmart Portal.

WaterSmart Portal	Total for October 2025	Overall Total
Registered Customer Accounts	137	8,700

Billing

During October 2025, Customer Service reviewed a total of 16,113 bills.

Bill Type	Total Bill Count for October 2025	Total Bill Amount for October 2025
Regular Bills	11,073	$1,072,991.32
Delinquent Bills	4,795	$5,971,082.93
Closing Bills	245	$10,662.67
Delinquent Closing	-	-
Total	**16,113**	**$7,054,736.92**

Delinquency Service Statistics

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Delinquency Service	Total for October 2025
Auto-Dialer Calls	518
Door Hangers	86

Customer Bill Assistance

The District continues to facilitate bill assistance programs for the benefit of its customers. The United Way Customer Bill Assistance Program continues to be utilized by those customers who need assistance for one billing period annually. Following the Board of Directors' approval, the United Way Pledge was increased from $100 to $150. The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Total Assistance in October 2025	Total Assistance in FY 2026
United Way of the Desert	$100	$1,800

Installment Payment Plans

The District continues to assist customers with delinquent bills by facilitating installment payment for the benefit of its customers. The table below summarizes the results of the installment payment plans administered by the Customer Service staff.

Total Active Payment Plans	Remaining Balance to be Collected
91	$51,061.92

Refunds

There was a total of 39 customer account refunds totaling $12,871.09, resulting from closed accounts for the month of October 2025.

Account Type	Total Refund Count for October 2025	Total Refund Amount for October 2025
Customer Refunds	33	$10,109.29
Construction Meter Refunds	6	$2,761.80
Total	**39**	**$12,871.09**

Liens

Customer Service identified 11 accounts that were 90 days past due requiring Lien filing. 7 Release of Liens were issued after securing payment for outstanding balances on past due accounts.

Lien Type	Total Lien Count for October 2025
Lien Recordings	11
Lien Releases	7

Staff Development

The Senior Customer Service Representative completed both training courses on Tyler University for the new ERP system.

Finance & Accounting Department

The Finance and Accounting department continued regular operations throughout the month of October 2025 with a focus on finalizing the fiscal year 2024 audit and financial statements. Staff also continued to work with Tyler on the Enterprise Resource Planning (ERP) system upgrade scheduled for March 2026. Accounting is working with Human Resources to implement a Flexible Spending Account (FSA) with Lincoln for employees to pay health expenses with pretax compensation.

Payroll

The conversion over to Paychex is set to go live for the first pay date in January 2026. Payroll periods are currently being run parallel in both systems to ensure the transition is smooth.

Payroll staff continues to process payroll changes from evaluations, including retroactive payments. These do require additional work as it relates to the amounts submitted to CalPERS for the employees' pensions.

ERP System Evaluation and Selection

Staff held the first meeting with Renee, the project manager from Tyler. We have a meeting in November 2025 to finalize the new chart of accounts. The plan is to go live with core financials in March 2026, utility billing in August 2026, and payroll will most likely be pushed back due to the Paychex implementation.

Current Work Priorities

The Accounting department continues to support other departments as needed:

- Operations
  - Accounting continues to support operations on reimbursable jobs that include primarily damage to District property.
- Human Resources
  - Accounting continues to work with Human Resources to update employee information related to change of status, new hires, and CalPERS appointments.
- Customer Service
  - Accounting continues to support by processing multiple customer refunds for credit balances on closed accounts. Accounting is also working with Customer Service on audit details for customer accounts that need to be corrected or simply to provide additional support as requested by the auditors.

Budget Adjustments

There were two budget transfer requests for the month of October 2025, totaling $35,000.

From BID	Description	Transfer Amount	To BID	Description	Requested By
652	Consulting Services (GM)	$5,000.00	640	Misc Materials	Skyler Aubrey
521	Vehicle and Equipment Maintenance	$30,000.00	515	Facility Maintenance	Jeff Nutter
	Total	**$35,000.00**			

Cash Receipts

Total cash receipts for the month of October 2025 amounted to $2,404,533.00, with the largest contributors were remittances received from:

Entity	Amount
Normal Water and Sewer Customer Account Payments	$1,991,524.00
Backup Facility Charges	$179,021.00
State Water Resources Grant	$43,979.00

Cash Disbursements

Total cash disbursements for the month of October 2025 amounted to $2,822,063.00 with the largest payments made to:

Entity	Amount
Net Payroll	$822,665.67
ACWA Joint Powers Insurance Authority	$503,815.29
Southern California Edison Company	$286,319.72
Ferguson Waterworks #1083	$116,322.81

Financial Statement

A year-to-date summary of the District's financial position for Fiscal Year 2025-2026, in addition to a comparison to the previous fiscal year, can be found in Appendix D.

Capital Improvement Program

The District maintains a 5-year Capital Improvement Program that includes water and sewer infrastructure, facilities, and fleet. A year-to-date summary of the District's Capital Improvement Program for Fiscal Year 2025-2026 can be found in Appendix D.

Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizers, disinfectants are available in all district buildings, and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface in our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and imported materials. We will continue to monitor the situation and do our due diligence in getting all the material that is needed to maintain our water systems.

Total inventory purchases were $37,079.35, and the total issued for use by field crews was $57,279.91 for the month of October 2025.

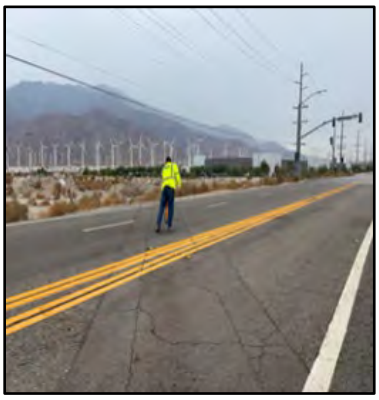


OPERATIONS & MAINTENANCE DIVISION

Construction & Maintenance Department

Water Line Locations

Staff completed approximately 294 water line location requests using iPads and the GeoViewer Mobile app to streamline and manage line locations.



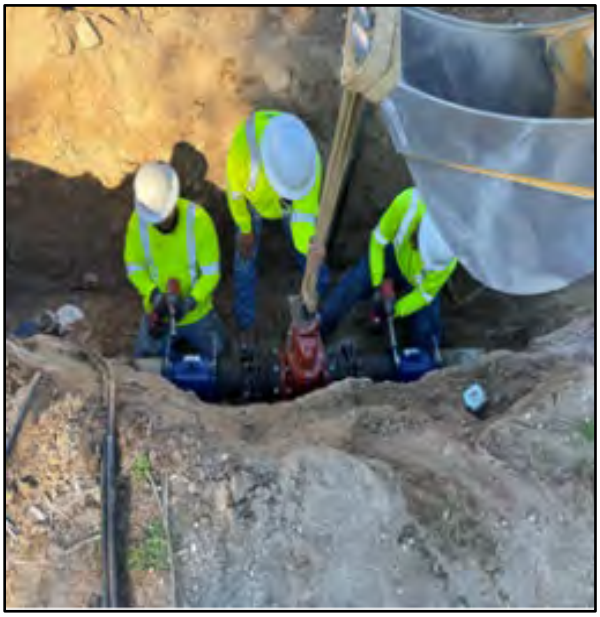




Water System Repairs/Replacement

Staff continued to repair and replace components of the water distribution system keeping it in optimum working order and properly functioning without any interruption. Below is a summary of the repairs and replacements completed in October 2025.

- 10 water service lines were replaced with copper.
- 12 service line leaks were repaired.
- Two mainline leaks were repaired.
- One fire hydrant was repaired/re placed.





Water System Maintenance

Staff continued to implement preventative maintenance and inspection programs to keep the water distribution system in optimal working order and properly functioning without any interruption. Below is a summary of the maintenance completed in October 2025.

- 142 ground valves were exercised.
- 53 fire hydrants were flushed, maintained, and painted.
- No air-release valves were inspected and/or rebuilt.
- No Cla-Val valves were maintained or repaired.
- 11 blow-offs were flushed







CMMS Workorder Program

A total of 25 work orders were processed in October 2025 using the CMMS program.

New Water Meter Service Installation

Staff installed 28 new water service lines in October 2025.

Fire Flow Testing

Staff conducted no field fire flow tests for the Engineering Department in October 2025. Engineering is still conducting fire flow test results using the new hydraulic model.



Fleet & Facility Maintenance Department

Janitorial Services

The District awarded a contract to Executive Facilities in March 2025 and their first day of service was April 1, 2025. The janitorial company has been very responsive to staff's requests and continues to provide a good service.

Building Maintenance

Staff completed the following building maintenance during the month of October 2025.

- Completed drywall repair in the Copy Room ceiling using mud, tape, and sanding.
- Resealed roof drains in the attic of the Administration Building and repaired the drainpipe above Will's office.
- Re-secured the wooden beam on the front walkway cover at the Administration Building.
- Replaced a failed bubbler on the Woodridge Tank irrigation line.
- Installed a two-foot section of irrigation line at the Terrace Tank site.
- Fabricated the installed a sensor space at the ladder entry of the Valley View Tank.
- Removed old pallets from the water room and restocked.
- Cleaned and replaced insulation above Will's office and in the Conference Room at Administration Building.
- Replaced missing hardware and lubricated the rear entry door handle assembly at the Administration Building.
- Repaired damaged wiring to the Copy Room light fixture caused by a short.
- Replaced two light bulbs in the break room at the Corporate Yard and one in the Stores restroom.
- Relocated Lisa Pelton's office to Arthur's and swapped desks.
- Replaced failed air check at fuel station at Corporate Yard.
- Flushed upstairs drain in upstairs men's restroom due to odor complaint.
- Cleaned and flushed roof drains at the Administration Building with assistance from Lorenzo S.
- Performed biweekly cleanup of Old Stores building.
- Repaired PVC irrigation line at Well 25.
- Repaired two leaks on irrigation line at Well 27-31.

Standby Generator Monthly Maintenance Program

Monthly testing is conducted to ensure that all generators are in good working order and ready for use when needed.

- Ran generators and all CONEX box equipment at Corporate Yard.

Fleet Maintenance/Repairs

- Unit 415 had the water separator drained due to a check engine light code.
- Unit 457 had a hole in the right rear tire patched.
- Unit 431 had the 500-hour service performed, with both fuel filters and oil changed, and replaced both engine air filters and cabin filter.
- Unit 394 had the four passenger side tires replaced by Parkhouse Tire Inc.
- Unit 449 had the battery removed and recharged.

- Unit 421 had a PM service performed, with an oil change, cabin filter replaced, tires rotated, and battery terminals cleaned. Noted a rear pinion seal leak that will be addressed in the near future.
- Unit 117 had a PM service performed, with both fuel filters changed, air filters, and oil changed. Unit developed a bogging issue that was diagnosed with poor fueling and sent to RDO Equipment Co. for further diagnosis and repairs.
- Unit 444 had a broken shifter replaced.
- Unit 429 had two new key fobs purchased and programmed by Ultimate Motors Inc.
- Unit 436 had the 250-Hour service performed, both fuel filters were replaced, and oil changed.
- Unit 463 had the unit numbers applied and had through bolts installed on suction tubes for debris management.



Field Services Department

WaterSmart / Neptune 360

Staff routinely reviews continuous and high water usage on customer accounts and makes contact through the Customer Portal, phone, email, or in person, making them aware of potential issues. The following is the number of contacts made this month:

Contact Type	Total for October 2025	Total for FY 2026
Continuous Usage	87	315
High Usage (>Normal)	10	63
Reverse Flow	0	0
Total	**97**	**378**

Cross Connection Control Program

The Backflow and Cross Connection Specialist performs annual testing of Backflow Prevention Assemblies (BPAs) throughout the District as required by the SWRCB Cross Connection Control Policy Handbook.

Type	Total for October 2025
BPAs Tested	180
Hazard Assessments	0



Wastewater Collection Department

Sanitary Sewer Overflow
There was one Sanitary Sewer Overflow (SSO) in the collection system this month. This was a Category 4 spill involving a privately owned lateral. The SSO occurred outside of MSWD infrastructure and is not part of the District's system.

Dos Palmas Lift Station
Operators conducted daily site visits to ensure proper pump operation, Supervisory Control and Data Acquisition (SCADA) system functionality, and site security.

Sewer Line Locations
Staff completed 309 sewer line location requests using iPads and the GeoViewer mobile application to streamline and manage line locations.

Sewer Line/Collections Maintenance
Staff completed 10 CCTV inspections this month. Staff also cleaned 1.448 miles of sewer mainlines this month.

Fat, Oils and Grease (FOG) Inspections
No FOG inspections were completed this month.

Horton Diversion Structure
Downing Construction began work on the diversion structure that will divert a portion of the flow from the Horton WWTP to the NWRWRF via the conveyance line, thereby reducing the Horton WWTP's capacity to below 80%.





Wastewater Treatment & Disposal Department

Plant Maintenance

Staff spent 1083.25-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs), and the Wright Regional Water Reclamation Facility (RWRF). Also, during this timeframe staff spent 116-man hours operating the sludge belt filter press, including filling and removing 13 trailers of sludge from the Horton WWTP, Desert Crest WWTP, and Wright RWRF.

Sampling and Laboratory

Staff collected 163 samples and spent 326-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes.

Effluent from the Horton and Desert Crest WWTPs consistently met the District's discharge permit requirements. Samples collected from the Wright effluent early in the month showed elevated Total Nitrogen numbers. In response, staff looked at several variables including F/M ration, BOD/nitrate, and alkalinity. It was concluded that the alkalinity needed to be stabilized, and an SBR needed to be taken offline to concentrate the biology and increase BOD. The process responded quickly, and the Total Nitrogen numbers came down. Samples were sent out daily in the last two weeks of the month to drive down the average. Lab results are still pending.

Pond Maintenance

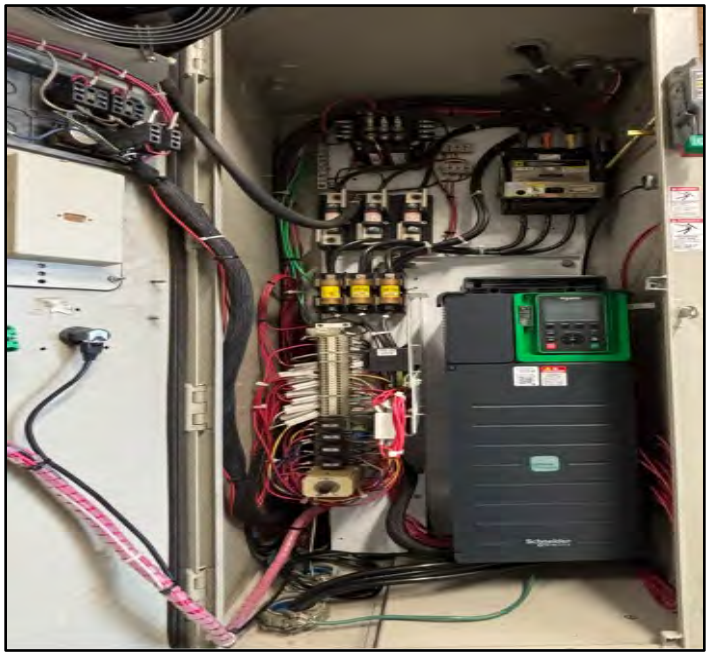
Horton Ponds 1, 4, 5, 6, 7, and 8, were cleaned and rehabilitated during October 2025. The ponds continue to percolate at a high rate and continue being operated for 2-week intervals.

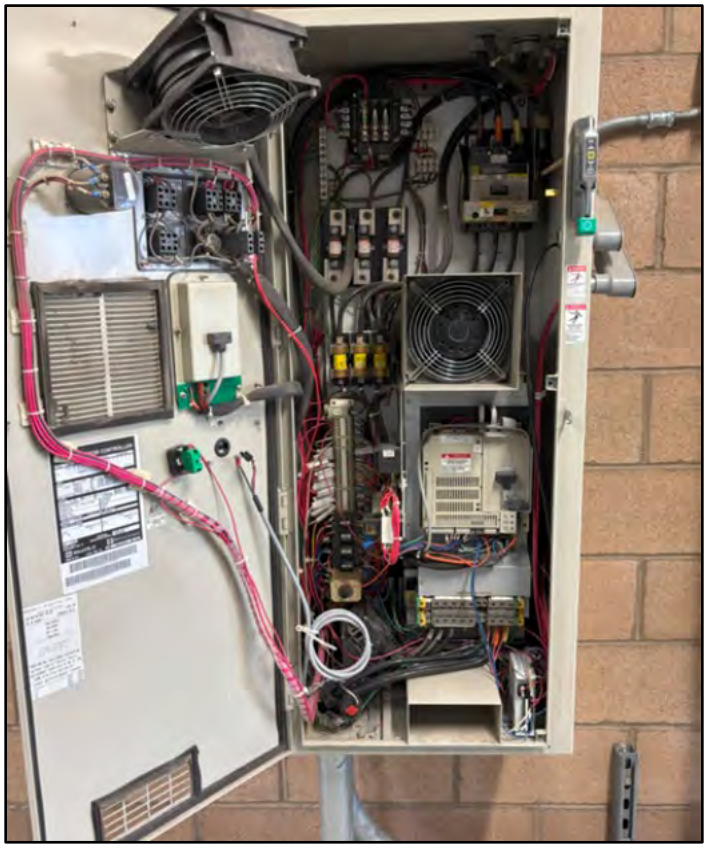




Horton WWTP Influent Pump 1 VFD Repair

The original VFD that was installed in 2002 failed and required replacement. The new VFD has been installed and is awaiting factory commissioning, which is expected to be completed in the first week of November 2025.





Horton WWTP RAS Pump 5 VFD Repair

The original VFD that was installed in 2002 failed, causing staff to update the VFD. The new VFD has been installed and is awaiting factory commissioning that should be completed in the first week of November 2025.





Weekly Wastewater Training

The training courses aim to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment more proficiently. This training helps keep operators safe while completing maintenance. A summary of this month's training includes:

- Microscopic Examination
- Negative Customer Experience Sampling
- Lift Station Force Main Valved Down
- The Nitrogen Cycle

Wastewater Report

Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System					
Fiscal Year	**2025/26**	**2024/25**	**2023/24**	**2022/23**	**2021/22**
July	13	9	4	4	18
August	20	7	12	26	20
September	4	2	17	20	20
October	26	2	3	13	36
November		22	7	8	29
December		5	21	8	12
January		1	2	35	14
February		55	1	4	7
March		30	1	24	17
April		46	7	16	7
May		42	8	9	16
June		4	0	4	2
Total	**63**	**235**	**83**	**171**	**198**

Additional sanitary service connection information is provided in Appendix E.

The following table shows the average daily flow and peak daily flow for the Horton WWTP, Desert Crest WWTP, and Wright RWRF.

Wastewater Flow (MGD)						
Fiscal Year 2025/26	**Horton WWTP**		**Desert Crest WWTP**		**Wright RWRF**	
	Average Daily Flow	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**
July	1.862374	1.999693	0.042087	0.048290	0.169682	0.194612
August	1.785411	1.918440	0.034649	0.040490	0.188708	0.236098
September	1.858563	1.995437	0.030936	0.039250	0.200613	0.240535
October	1.893174	1.994838	0.031488	0.038150	0.189350	0.250412
November						
December						
January						
February						
March						
April						
May						
June						

Additional wastewater flow information is provided in Appendix E.

Water Production Department

Water Produced

- Mission Springs WD (CA3310008): 662.65 Acre Feet (215.9 MG)
- West Palm Springs Village (CA3310078): 7.63 Acre Feet (2.48 MG)
- Palm Springs Crest (CA3310081): 4.35 Acre Feet (1.41 MG)

Water Sampling/Testing

- Bacteriological Sampling – Staff collected 50 routine samples in the MSWD system, four routine samples in the ID-E area which includes the West Palm Springs Village (WPSV) and Palm Springs Crest (PSC) systems, and four well samples in ID-E.
- Staff collected 16 general physical samples in the MSWD system and two general physical samples in ID-E.
- Well 26A Uranium Treatment (IXP) Sampling – The monthly and quarterly uranium sampling was completed in October 2025.
- DDW Reporting – The District's Monthly Coliform Monitoring Report for all three water systems will be sent to the SWRCB Department of Drinking Water (DDW) on November 12, 2025.
- Chromium-6 Sampling – Staff completed the Chromium-6 sampling on October 22, 2025, for all our wells except for Wells 22, 27, and 34 due to mechanical failure.

Chlorination System Updates

- Chlorination Pumps – Staff conducted routine maintenance and inspections on all chlorine pumps and related equipment at well sites. Staff made necessary adjustments, repairing and/or rebuilding to ensure proper operation. Most chlorinator pumps continue to function properly, with only typical preventative maintenance required (i.e., repair of cracked chlorination suction/feed tubing).
- Sodium Hypochlorite (Chlorine) Usage – During the month of October 2025, a total of 1,748 gallons of chlorine (12.5% solution strength) was used to disinfect the distribution system and our production facilities. (Reflects usage in the MSWD and ID-E water systems.)
- Chlorine Residuals at Production Well Sites – In October 2025, the Water Production staff checked and documented the chlorine residuals at all wells in use 208 times. The average chlorine residual of these readings was 1.05 ppm. (This data reflects the MSWD and ID-E water systems.)
- Distribution System Chlorine Residuals – During the month of October 2025, the Water Production staff checked and documented the chlorine residuals throughout the distribution system a total of 107 times. The average chlorine residual of these readings is 1.30 ppm. (This data reflects the MSWD and ID-E water systems.)

Well Soundings

Staff continued to sound the groundwater levels for 13 production wells and nine monitoring wells. Staff aim to complete these by the 20th of each month.

Water Production Facility Updates

Staff are responsible for oversight of all water production sites, including making necessary operational adjustments to ensure optimal performance. Their duties also include conducting monthly overflow maintenance, which may require climbing reservoirs when needed. Additionally, staff utilized drone technology to inspect reservoir roofs, enhancing safety and efficiency in routine inspections.

Sanitary Survey Corrections

In October 2025, staff continued to correct items that were brought to our attention during the last Sanitary Survey Inspection. All issues that are resolved are documented, and a photo is taken then uploaded to a folder to be sent to the state.

Gateway Fire Pump Testing

Staff performed the monthly fire pump testing in October 2025. All systems functioned properly. Water loss data was captured and entered onto our water loss tracking worksheet.

Oil Changes

All well and booster pump motors were changed in October 2025 to account of the cooler temperatures.

Well 26 Bac-t Failure/4-log removal

In October 2025, staff conducted routine weekly bacteriological source and compliance point sampling in accordance with the 4-log removal agreement with the State Water Resources Control Board DDW. Weekly bacti samples are collected each Wednesday, and chlorine residuals are collected each day the well pumps into the system, to ensure adequate dosing remains above the DDW required 0.50 mg/L. All documentation is being provided in the daily production run reports.

Well 26A

Due to the increased sand passing through the well, filters are requiring more frequent replacement. Staff are prioritizing the use of Well 26 to reduce runtime on Well 26A until it can be taken offline for a downhole video and evaluation. The production meter went offline halfway through the month of August 2025. A replacement meter was installed on October 21, 2025. We have four more proactive replacements that are being covered under warranty by McCrometer that will be shipped to us by the end of the week.

Existing Well 33 RES-BCT Solar Site

On September 25, 2025, PVCA visited the site to troubleshoot the four inverters that were not generating power. They began by ensuring all inverters could communicate with the site's cluster controller. It was determined that the AC-DC power supply for the TCUs was faulty, and a new power supply has been ordered. All inverters were brought back online except for one, for which parts are being ordered. The operational status of all inverters was verified via the SMA cluster controller. PVCA will return in October 2025 to continue the wire loom repair. Meanwhile, MSWD staff are addressing cell modem login issues. On October 30, 2025, staff assisted with a security camera demonstration at the solar site.

New PPA Solar Project Update

The 30-day public and state review process of the IS/MND for the RES-BCT and NWRWRF solar sites is nearing completion and was presented to the Board for adoption in October 2025. In September 2025, the AC conduit installation was completed, along with the installation of the C-pilings for the solar arrays at the Horton PPA Solar project. Approximately 20% of the pilings were refused due to rock. Staten provided an updated structural plan that includes drilling and concrete footings as an alternative solution. At the end of September 2025, Staten is expected to perform a pull test on the C-pilings to determine which can remain, with the remainder being installed using the alternative method in the month of October 2025. Amendment 2 to the PPA and Lease agreements was approved by the Board at the September Board Meeting. Staten has begun staging containers at the existing RES-BCT solar site in anticipation of starting the NWRWRF PPA Solar project.



Water Report

Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System					
Fiscal Year	**2025/26**	**2024/25**	**2023/24**	**2022/23**	**2021/22**
July	18	9	5	6	18
August	19	14	14	28	19
September	8	6	19	22	23
October	26	2	4	16	33
November		25	9	10	27
December		6	5	9	9
January		1	5	26	14
February		59	3	14	8
March		37	6	29	19
April		64	11	24	6
May		54	9	16	19
June		7	3	5	1
Total	**70**	**284**	**93**	**205**	**196**

Additional water service connection information is provided in Appendix E.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production by month.

Monthly Water Production (AF)							
	FY 2025/26	**Variance from Prior Year**		**FY 2024/25**	**FY 2023/24**	**FY 2022/23**	**FY 2021/22**
		AF	**%**				
July	812.67	-126.40	-13.46	939.07	789.99	751.79	796.57
August	789.94	-28.69	-3.50	818.63	737.74	850.19	839.93
September	762.89	-22.96	-2.92	785.85	675.06	716.03	738.65
October	674.64	-43.62	-6.07	718.26	709.23	691.98	665.18
November				574.08	629.05	599.39	679.85
December				647.08	529.99	554.27	565.48
January				572.24	556.57	530.39	580.28
February				509.08	458.69	490.41	527.34
March				564.28	560.24	500.37	601.44
April				598.68	649.67	552.34	624.07
May				645.40	696.24	726.25	745.36
June				769.02	700.11	682.09	730.02
Total	**3,040.14**	**-221.67**	**-6.80**	**8,141.67**	**7,692.58**	**7,645.50**	**8,094.17**

Additional water production information is provided in Appendix E.

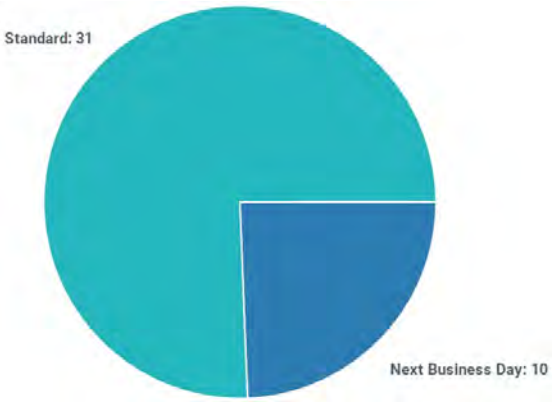
APPENDIX A – Innovation & Technology Information

INTELESYS
IT for Public Sector

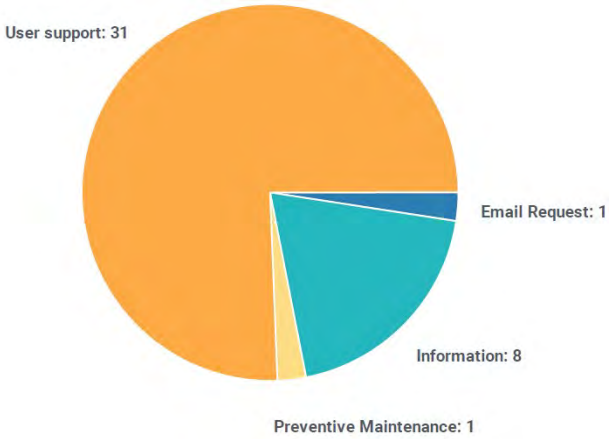
Mission Springs — October 2025 Client report

Client Activity Report and Analysis

Tickets received by Priority



Tickets received By Type



Client Service Rating	
Overall Satisfaction	—
Number of Service Requests	41
Number of Survey Responses	0
Response Rate	0%

Tickets Received	**41**
Tickets Closed	**43**
Ticket MTTR	**0.43**

Client Hours — October

Hours on SOs	88
Hours on Projects	15
Meeting Hours	0
TOTAL HOURS	103

INTELESYS
IT for Public Sector

Mission Springs — October 2025 Client report

October Client Meetings

Meeting Title	Topics	Time Allocated
N / A	• N / A	0

Client Pending Projects

Project Title	Purpose
Windows 11 Upgrade	Updating OS on computers
Client Server Updates	Update security servers
Server Replacement	Current servers at the end of life cycle
Network Hardware	Upgrade Hardware to maintain cyber security resiliency

Client Email Filtering



APPENDIX B – Federal & State Legislative Information

CARPI & CLAY

Mission Springs Water District
Federal Update

October 31, 2025

Fiscal Year 2026 Appropriations Update

On October 1, federal appropriations lapsed after Congress failed to reach an agreement on Fiscal Year (FY) 2026 legislation. The federal government is now in the midst of the longest full shutdown in U.S. history. The House of Representatives has been in recess since September 19th. Over in the Senate, Senate Republican leadership has continued to have the Senate vote to attempt to pass the House-passed continuing resolution (**H.R. 5371**), which would fund the government through November 21, but each effort has failed to secure the 60 votes needed to advance. Most Democratic lawmakers have opposed the measure. Meanwhile, Senators from both parties have sought to advance standalone bills to pay federal employees during the shutdown, but none have yet advanced. With no agreement yet on short-term or full-year appropriations, the path to reopening the government remains stalled and uncertain.

FY26 Appropriations Bill	House Subcommittee Allocation (in Billions)	Passed House Committee	Passed House	Passed Senate Committee	Passed Senate
Agriculture-Rural Development-FDA	$25.523	June 23 by a 35-27 vote		July 10 by a 27-0 vote	August 1 by an 87-9 vote
Commerce-Justice-Science	$76.824	September 10 by a 34-28 vote		July 17 by a 19-10 vote	
Defense	$831.513	June 12 by a 36-27 vote	July 18 by a 219-202 vote	July 31 by a 26-3 vote	
Energy-Water Development	$57.300	July 10 by a 35-27 vote	September 4 by a 214-213 vote		
Financial Services-General Government	$23.198	September 3 by a 35-28 vote			
Homeland Security	$66.361	June 24 by a 36-27 vote			
Interior-Environment	$37.971	July 22 by a 33-28 vote		July 24 by a 26-2 vote	

Labor-HHS-Education	$184.491	September 2 by a 11-7 vote	September 9 by a 35-28 vote	July 31 by a 26-3 vote	
Legislative Branch	$6.700	June 26 by a 34-28 vote		July 10 by a 26-1 vote	August 1 by an 81-15 vote
MilCon-VA	$152.091	June 10 by a 36-27 vote	June 25 by a 218-206 vote	July 26 by a 26-3 vote	August 1 by an 87-9 vote
State-Foreign Operations	$46.218	July 23 by a 35-27 vote			
Transportation-HUD	$89.910	July 17 by a 35-28 vote		July 24 by a 27-1 vote	

LEGISLATIVE ACTIVITY

Senate Confirms Trump Administration Nominees. On October 7, the Senate **approved** the following nominations by an en bloc 51-47 vote:

- Alex Adams to be Assistant Secretary of Health and Human Services for Family Support
- Derek Barrs to be Administrator of the Federal Motor Carrier Safety Administration
- John Busterud to be Assistant Administrator of the Environmental Protection Agency for Solid Waste
- Michael Boren to be Under Secretary of Agriculture for Natural Resources and Environment
- David Fink to be Administrator of the Federal Railroad Administration
- Neil Jacobs to be Under Secretary of Commerce for Oceans and Atmosphere
- Catherine Jereza to be Assistant Secretary of Energy for Electricity
- Audrey Robertson to be Assistant Secretary of Energy for Energy Efficiency and Renewable Energy
- Michael Rutherford to be Assistant Secretary of Transportation for Multimodal Freight and Infrastructure Policy
- Michael Stuart to General Counsel at the Department of Health and Human Services (HHS)
- Craig Trainor to be Assistant Secretary of Housing and Urban Development for Fair Housing and Equal Opportunity
- Gregory Zerzan to be General Counsel at the Department of Transportation

Senate Committee Advances Bipartisan Forest Management Bill. On October 21, the Senate Agriculture, Nutrition, and Forestry Committee voted 18-5 to advance the bipartisan *Fix Our Forests Act* (**S. 1462**), legislation aimed at expediting environmental reviews and expanding forest restoration efforts to reduce wildfire risk. Sponsored by Sens. John Curtis (R-UT), Alex Padilla (D-CA), Tim Sheehy (R-MT), and John Hickenlooper (D-CO), the bill includes provisions to streamline permitting and limit litigation delays for forest management projects. A similar bill (**H.R. 471**), led by Reps. Bruce Westerman (R-AR) and Scott Peters (D-CA), passed the House in January. Some lawmakers and environmental groups have expressed concerns that the bill would reduce opportunities for public and tribal input, while others praised the bill as a needed step to improve wildfire resilience and accelerate forest health projects.

CONGRESSIONAL LETTERS

Senate Democrats Oppose DOE Decision to Cancel $8 Billion in Energy Projects. On October 9, thirty-seven Democratic senators, led by Energy and Natural Resources Ranking Member Martin Heinrich (D-NM) and Appropriations Committee Vice Chair Patty Murray (D-WA), sent a **letter** to Energy Secretary Chris Wright and OMB Director Russell Vought opposing the Department of Energy's cancellation of $8 billion in federal investments across 223 energy projects in 21 states. Lawmakers said the cancellations—many of which affected projects funded under the *Infrastructure Investment and Jobs Act*, the *Inflation Reduction Act*, and other appropriations—would result in job losses, higher energy costs, and setbacks for domestic manufacturing and research. The senators argued that the cancellations lack legal justification under federal grant rules and urged the reinstatement of these awards.

California Democrats Express Opposition to Cancellation of Hydrogen Hub Agreement. California's Democratic congressional delegation, led by Representatives Dave Min, George Whitesides, and Mike Levin, sent a **letter** to Energy Secretary Chris Wright expressing opposition to the Department of Energy's termination of its $1.2 billion grant agreement with the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES), California's designated regional hydrogen hub. Lawmakers said the decision violates the finalized agreement and could undermine efforts to expand domestic clean energy production. The members contend the ARCHES project was projected to generate over 200,000 jobs and support U.S. manufacturing and innovation in multiple states. The letter requests the Department of Energy's legal justification for the termination and analysis of the potential economic impact.

Republican Lawmakers Urge Treasury and OMB to Continue CDFI Fund Operations During Shutdown. On October 23, a group of 105 Republican federal lawmakers, led by Senator Mike Crapo (R-ID) and Rep. Young Kim (R-CA), sent a **letter** to Treasury Secretary Scott Bessent and OMB Director Russell Vought urging the administration to maintain the operations of the Community Development Financial Institutions (CDFI) Fund amid the ongoing government shutdown. The members emphasized the Fund's role in supporting small businesses, affordable housing, and economic development in rural, tribal, and underserved communities. The letter also highlighted provisions in the *One Big Beautiful Bill Act* that made the New Markets Tax Credit permanent and recent Senate-passed language to increase transparency and liquidity of the Fund. Lawmakers stated that halting CDFI operations could undermine efforts to expand housing supply and small business investment, urging Treasury and OMB to uphold the Fund's statutory obligations despite fiscal constraints.

FEDERAL AGENCY ACTIONS AND PERSONNEL CHANGES

President Trump Signs Executive Order to Overhaul Federal Hiring Process. On October 15, President Trump **signed** an executive order directing agencies to establish "Strategic Hiring Committees" that include senior political appointees to oversee the creation and filling of federal positions. The order requires agencies to submit annual staffing plans—developed with the

Office of Personnel Management (OPM) and Office of Management and Budget (OMB)—to align hiring decisions with agency needs and administration priorities. The order follows the expiration of a federal hiring freeze and maintains restrictions on new or vacant positions unless approved by agency leadership. It exempts certain national security, immigration enforcement, and public safety roles.

OMB Revises Shutdown Guidance, Removes Backpay Reference for Furloughed Federal Workers. On October 3, the Office of Management and Budget (OMB) revised **shutdown guidance** to remove references to the *2019 Government Employee Fair Treatment Act*, which guarantees backpay for federal workers following a lapse in appropriations. The document now specifies that "excepted" employees—those required to work without pay—are entitled to backpay once funding is restored. The update contrasts with Office of Personnel Management (OPM) guidance issued days earlier, which continues to state that furloughed employees will receive retroactive pay after a shutdown ends. The White House has reportedly considered a new legal interpretation limiting the 2019 law's applicability to past shutdowns. Federal employee unions and several key lawmakers have maintained that the law provides backpay to all affected employees following any future lapse in appropriations.

DOJ Establishes New Enforcement and Affirmative Litigation Branch. The Department of Justice (DOJ) has **created** a new Enforcement & Affirmative Litigation Branch within its Civil Division. The Enforcement Section will pursue cases under major consumer protection and public health laws. The Affirmative Litigation Section will represent the federal government in cases involving the enforcement of federal laws and constitutional provisions, including in lawsuits against state and local governments. According to DOJ, the new branch will focus on priorities such as pursuing cases related to immigration enforcement.

EPA Releases New Cybersecurity Tools for Water Systems. On October 23, the Environmental Protection Agency (EPA) **released** new and updated resources to help public water systems strengthen cybersecurity and emergency response planning. The materials include an updated emergency response plan guide for wastewater utilities, a cybersecurity incident response plan template, new incident action checklists, and a cybersecurity procurement checklist to help utilities assess vendor practices. EPA said the tools aim to help utilities prevent and respond to cyberattacks that could threaten access to safe drinking water or disrupt wastewater treatment.

CA LOBBY

Mission Springs Water District
Sacramento Update

October 2025

The focus of California Legislators and the Governor during the month of October was the November 4 statewide special election on Proposition 50. Prop. 50 is the proposal the Legislature placed on the November ballot to suspend the congressional maps drawn by the Citizens Redistricting Commission and replace them with maps that lean heavily in favor of democrat voters. If approved by the voters on November 4, the new maps would be in effect through 2030 when the Citizens Redistricting Commission would resume the job of drawing congressional district maps in 2031.

Multiple polls completed at the end of October suggest that Proposition 50 will pass on November 4. If that happens, we will then see which sitting Legislators decide to run for the newly drawn congressional seats, potentially leading to changes in the Legislature.

Final Actions on Legislative Measures

October 13 was the last day for the Governor to act on bills that were approved by the Legislature prior to adjournment. Of note, some of the Governor's veto messages indicated that the veto was due to the cost to implement the new programs and the potential for budget constraints in 2026. We are hearing the state may continue to have a budget deficit to address next year and in future years, as well.

Of the 2,397 bills that were introduced in 2025, the Governor reviewed 913 regular session bills and 4 special session measures. Of those measures, he signed 794 bills and vetoed 123 of them.

All bills that Mission Springs opposed failed to pass the Legislature prior to adjournment but can be acted on in 2026. The two bills that Mission Springs supported, SB 394 (Allen) and SB 466 (Caballero) were both signed by the Governor and will go into effect on January 1, 2026.

State Budget

Next month the state's nonpartisan Legislative Analyst's Office (LAO) will release their annual fiscal outlook, which serves as an opening projection ahead of the Governor's initial budget proposal in January.

The LAO's forecast can vary from that of the state's Department of Finance, but the LAO has previously signaled it is in line with the Newsom administration's projections of deficits ranging between $10 billion and $20 billion through 2029. However, revenues have exceeded expectations so far this year, partially due to artificial intelligence-driven revenue gains. But the state's reliance on the unpredictable swings of the stock market, combined with the continued impact of impending federal funding reductions, could quickly dampen any initial optimistic predictions.

APPENDIX C – Public Affairs Information



Save Your Pipes - Can It!

Avoid costly clogs, never dispose of fats, oils, and grease (FOG), down the drain. Grease solidifies as it cools and sticks to the inside of pipes, where it traps other food particles and waste. Over time, this buildup can completely block the pipe with a “Fatberg” and cause costly repairs, if the blockage causes a sewage back-up in your home, not only is it messy, expensive, but it can cause property damage in your home.

The damage extends beyond your home; FOG also causes damage to wastewater systems. The buildup of grease, food, and other debris can cause blockages in larger sewer lines, leading to overflows. The buildup of FOG is a major problem causing significant maintenance costs that are ultimately passed on to customers through higher sewer bills.

Take these easy steps to avoid problems: Pour all cooking oil and grease into can to cool, then dispose in the trash, scrape left-over scraps into the trash, and wipe pans and dishes with paper towel before rinsing. Save your pipes!

Cooler Weather Means It’s Time to Adjust Your Irrigation

As temperatures begin to cool in the desert, the water requirements of your landscape are changing as well. This is an ideal time to adjust your irrigation timers to align with seasonal needs and prevent overwatering.

During the cooler months, plants require significantly less water. Adjusting your irrigation schedule not only conserves water but also helps protect your landscape from issues such as root rot and other complications associated with excess moisture.

It is also important to turn off your sprinklers for at least 48 hours before and after rainfall. This allows the soil to absorb natural precipitation and prevents unnecessary runoff. Additionally, inspecting your irrigation system for leaks, misaligned heads, or overspray can further improve water efficiency and promote plant health. By making these adjustments, you can ensure a healthier landscape while contributing to the responsible use of our community’s water resources.



Invest in a smart irrigation controller and you can manage your schedule from your phone at any time. To learn more about our rebate offers, visit: **mswd.org/rebates**



A few small adjustments can make a big difference in conserving our community’s most precious resource — water!

ACWA Region 9 Election – Russ Martin



We are pleased to announce that Russ Martin, has been elected to the ACWA Region 9 Board of Directors, with his term beginning January 1, 2026. The Association of California Water Agencies (ACWA) is the largest statewide coalition of public water agencies in the country.

Serving approximately 470 public water agency members, ACWA is collectively responsible for 90% of the water delivered to cities, farms, and businesses in California.

ACWA advocates for sound legislation and regulation, tracks and helps to shape state and federal water policy alongside member agencies that impact the delivery of safe water to millions of Californians. To learn more, visit: mswd.org

From Classroom to Career: Growing Our Own

We are continuing to “grow our own” through our successful partnership with the Desert Hot Springs High School REAL Academy program. Through the MSWD Internship Program, students bridge the gap between the classroom and the workplace - gaining real-world experience that prepares them for future careers. The program also inspires students to explore the many pathways within the water industry, a vital and growing field that offers opportunities for skilled workers at every educational level - from hands-on technical positions to professional and engineering careers.

This session, we’re excited to have Rafael with Wastewater, Mauricio with Field Customer Service, Christian with GIS (Geographic Information Systems), and Polet with Public Affairs. Each of them plays an important role in learning how the different areas of the District work together to serve our community. Since the program began in 2024, we’ve had the privilege of hosting five groups of interns who bring enthusiasm, curiosity, and fresh perspectives to MSWD—helping shape the next generation of water professionals.





Cuida tus tuberías — ¡Échalo en una lata!



Water Matters

Noticias de Su Proveedor de Agua - Octubre de 2025

MSWD Mission Springs Water District

Cuida tus tuberías — ¡Échalo en una lata!

Evite costosos atascos: nunca vierta grasas, aceites ni grasas animales (FOG, por sus siglas en inglés) por el desagüe. La grasa se solidifica al enfriarse y se adhiere al interior de las tuberías, donde atrapa otros restos de comida y desechos. Con el tiempo, esta acumulación puede obstruir completamente la tubería formando un “Fatberg” y causar reparaciones costosas. Si la obstrucción provoca un retroceso de aguas residuales en su hogar, no solo es desordenado y caro, sino que también puede causar daños a la propiedad.

El daño va más allá de su hogar; el FOG también afecta los sistemas de aguas residuales. La acumulación de grasa, restos de comida y otros desechos puede provocar bloqueos en las tuberías principales, causando desbordamientos. La acumulación de FOG es un problema grave que genera costos significativos de mantenimiento, los cuales finalmente se trasladan a los clientes mediante facturas de alcantarillado más altas.

Siga estos sencillos pasos para evitar problemas: vierta todo el aceite y la grasa de cocina en un recipiente para que se enfríe, luego deséchelo en la basura; raspe los restos de comida en la basura; y limpie sartenes y platos con una toalla de papel antes de enjuagarlos. ¡Cuide sus tuberías!

El clima más fresco significa que es hora de ajustar tu riego

A medida que las temperaturas comienzan a descender en el desierto, también cambian los requerimientos de agua de su paisaje. Este es un momento ideal para ajustar los temporizadores de riego y adaptarlos a las necesidades estacionales, evitando el riego excesivo.

Durante los meses más frescos, las plantas requieren significativamente menos agua. Ajustar su horario de riego no solo conserva agua, sino que también ayuda a proteger su paisaje de problemas como la pudrición de raíces y otras complicaciones asociadas con el exceso de humedad.

También es importante apagar los aspersores al menos 48 horas antes y después de las lluvias. Esto permite que el suelo absorba la precipitación natural y evita el escurrimiento innecesario. Además, inspeccionar su sistema de riego en busca de fugas, cabezales desalineados o aspersión fuera de lugar puede mejorar aún más la eficiencia del agua y promover la salud de las plantas. Al realizar estos ajustes, puede garantizar un paisaje más saludable mientras contribuye al uso responsable de los recursos hídricos de nuestra comunidad.



Invertir en un controlador de riego inteligente le permite gestionar su horario de riego desde su teléfono, en cualquier momento y lugar. Para obtener más información sobre nuestras ofertas de reembolso, visite: **mswd.org/rebates.**



Incluso unos pequeños ajustes pueden marcar una gran diferencia en la conservación del recurso más valioso de nuestra comunidad: ¡el agua!

Elección de ACWA Región 9 — Russ Martin



Nos complace anunciar que Russ Martin ha sido elegido para la Junta Directiva de la Región 9 de ACWA, con un mandato que comienza el 1 de enero de 2026. La Asociación de Agencias de Agua de California (ACWA, por sus siglas en inglés) es la mayor coalición estatal de agencias públicas de agua en el país.

Con aproximadamente 470 agencias de agua públicas como miembros, ACWA es colectivamente responsable del 90 % del agua que se entrega a ciudades, granjas y empresas en California.

ACWA promueve legislación y regulación sólidas, supervisa y contribuye a dar forma a la política hídrica estatal y federal junto con las agencias miembros, influyendo en la entrega de agua segura a millones de californianos. Para obtener más información, visite: mswd.org

Del aula a la carrera profesional: Formando a los nuestros

Continuamos “formando nuestro propio talento” a través de nuestra exitosa colaboración con el programa REAL Academy de la Desert Hot Springs High School. A través del Programa de Pasantías de MSWD, los estudiantes cierran la brecha entre el aula y el entorno laboral, adquiriendo experiencia práctica que los prepara para futuras carreras. El programa también inspira a los estudiantes a explorar las múltiples oportunidades dentro de la industria del agua, un sector vital y en crecimiento que ofrece oportunidades para trabajadores calificados en todos los niveles educativos, desde puestos técnicos prácticos hasta carreras profesionales e ingenieria.

En esta sesión, nos complace contar con Rafael en Aguas Residuales, Mauricio en Atención al Cliente de Campo, Christian en SIG (Sistemas de Información Geográfica) y Polet en Asuntos Públicos. Cada uno de ellos desempeña un papel importante en el aprendizaje de cómo las diferentes áreas del Distrito trabajan en conjunto para servir a nuestra comunidad. Desde que comenzó el programa en 2024, hemos tenido el privilegio de recibir a cinco grupos de pasantes que aportan entusiasmo, curiosidad y nuevas perspectivas a MSWD, contribuyendo a formar la próxima generación de profesionales del agua.





CVWC Digital Marketing Report

Website, Social, and Marketing Performance

Oct 1 – 31, 2025

by Hunter | Johnsen

Google Ads Campaigns

DISPLAY AD IMPRESSIONS
CV Water Counts
52,263

SEARCH AD IMPRESSIONS
CV Water Counts
6,730

VIDEO IMPRESSIONS
CV Water Counts
93,242

Clicks
CV Water Counts
1,975

GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE

CV Water Counts

Campaign name	Clicks	Impr.
CV Water Counts Spanish October 2025	755	31,993
CV Water Counts October 2025	918	20,270
	1,673	52,263





GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE

CV Water Counts

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	93,242	47,764	53,638	83
CVWC Video - October 2025 (Spanish)	47,676	25,537	28,645	27
CVWC Video - October 2025	45,566	22,227	24,993	56
	93,242	47,764	53,638	83



GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE

CV Water Counts

Campaign	Clicks	Impr.
CVWC search	219	6,730
	219	6,730

Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE

Hunter Johnsen

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 CVWC - October 2025 www.instagram.com Conservation Tip of the Month: Check with your water agency to see what rebates are available to save water, money, and beautify your home! …	796	65,082	22,590	2.88	799
	796	65,082	22,590	2.88	799

Website Information

Users
CV Water - CV Water Counts - GA4

2,326

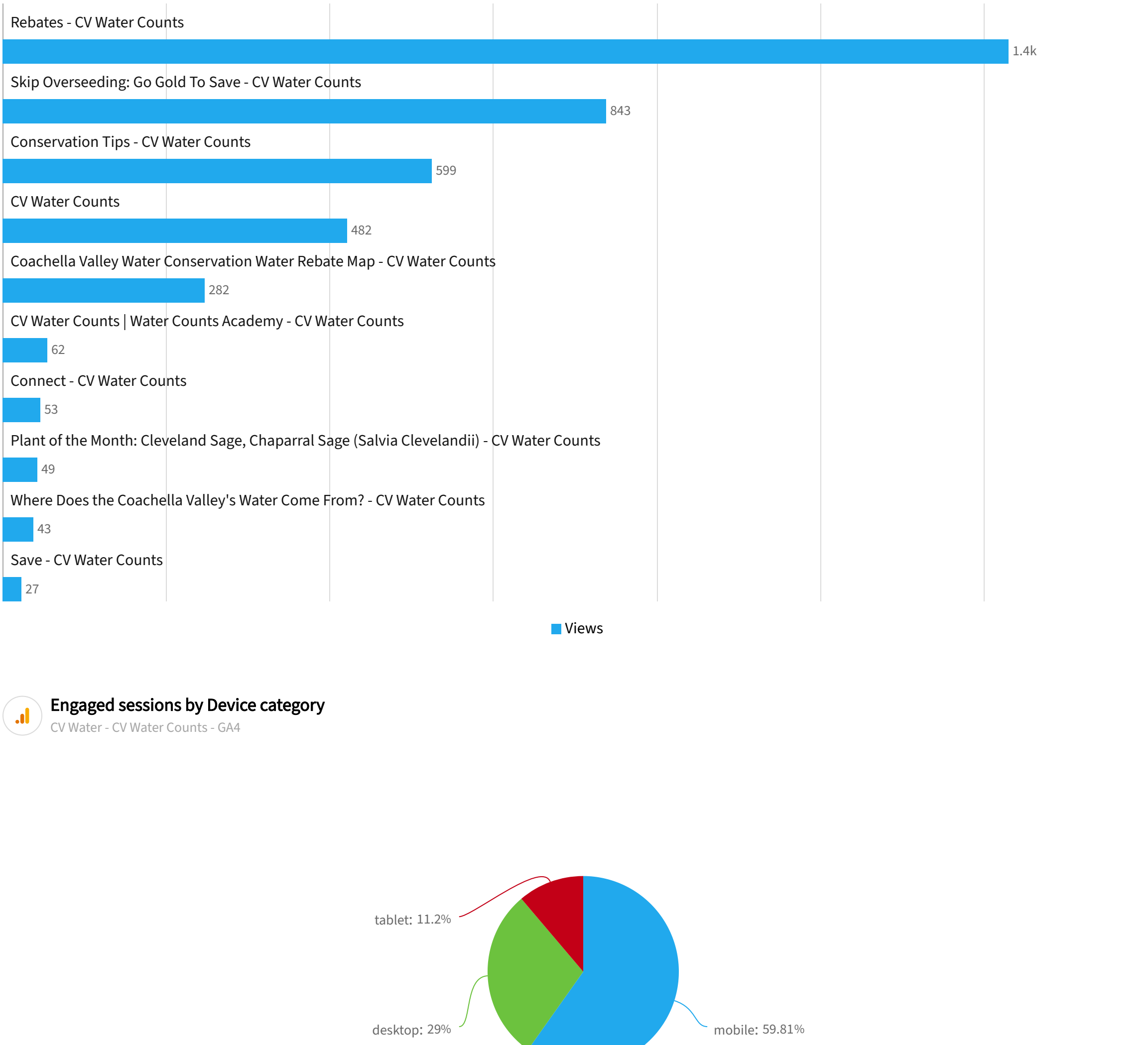
Sessions
CV Water - CV Water Counts - GA4

2,996

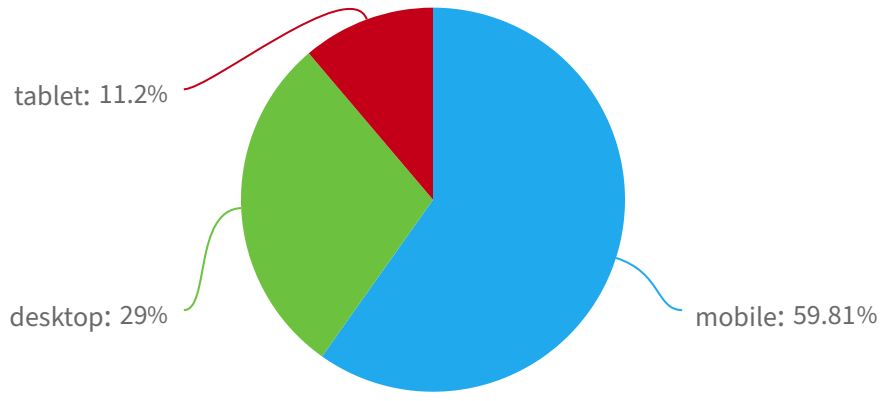
PAGEVIEWS
CV Water - CV Water Counts - GA4

4,365

Views by Page title and screen class
CV Water - CV Water Counts - GA4

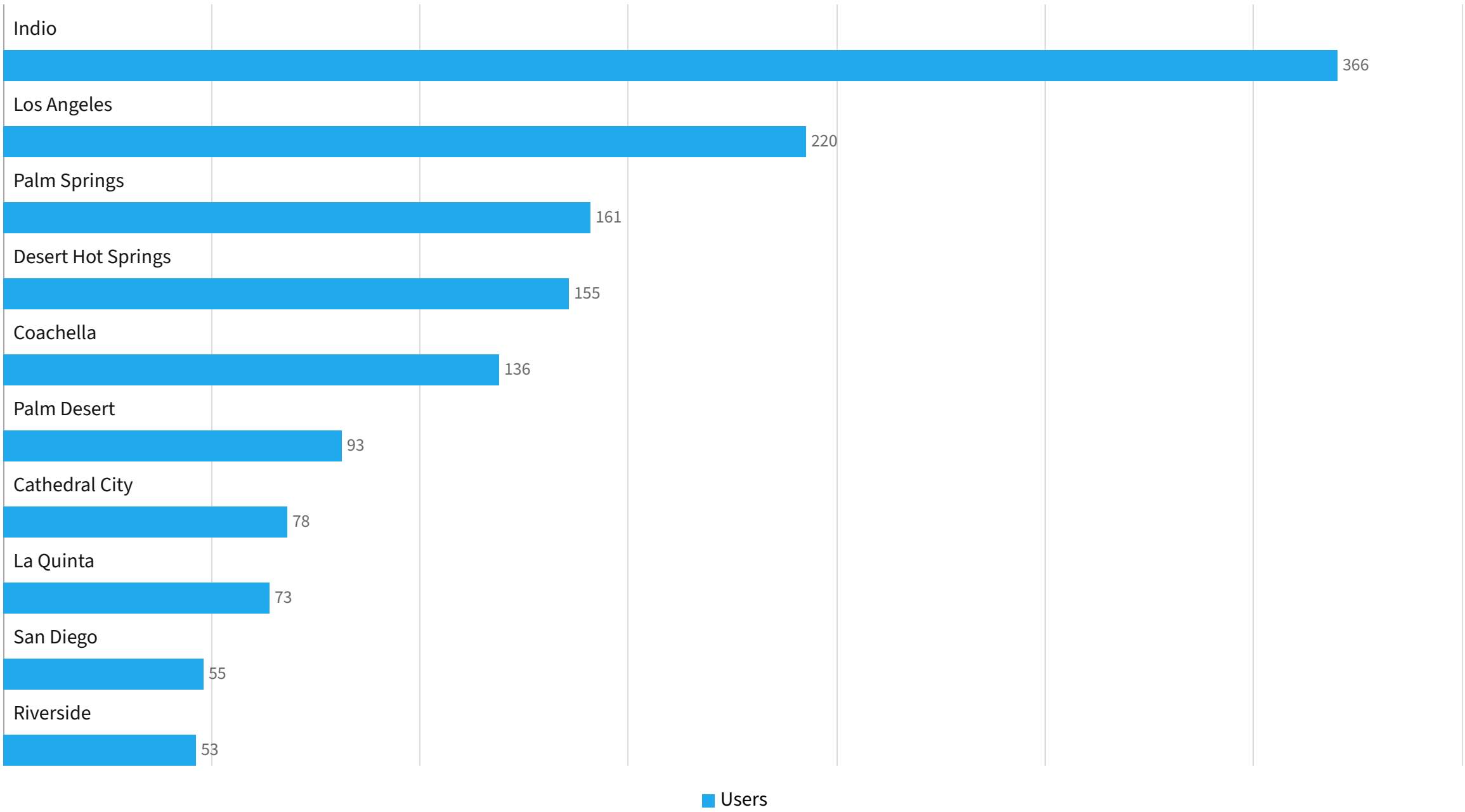


Engaged sessions by Device category
CV Water - CV Water Counts - GA4



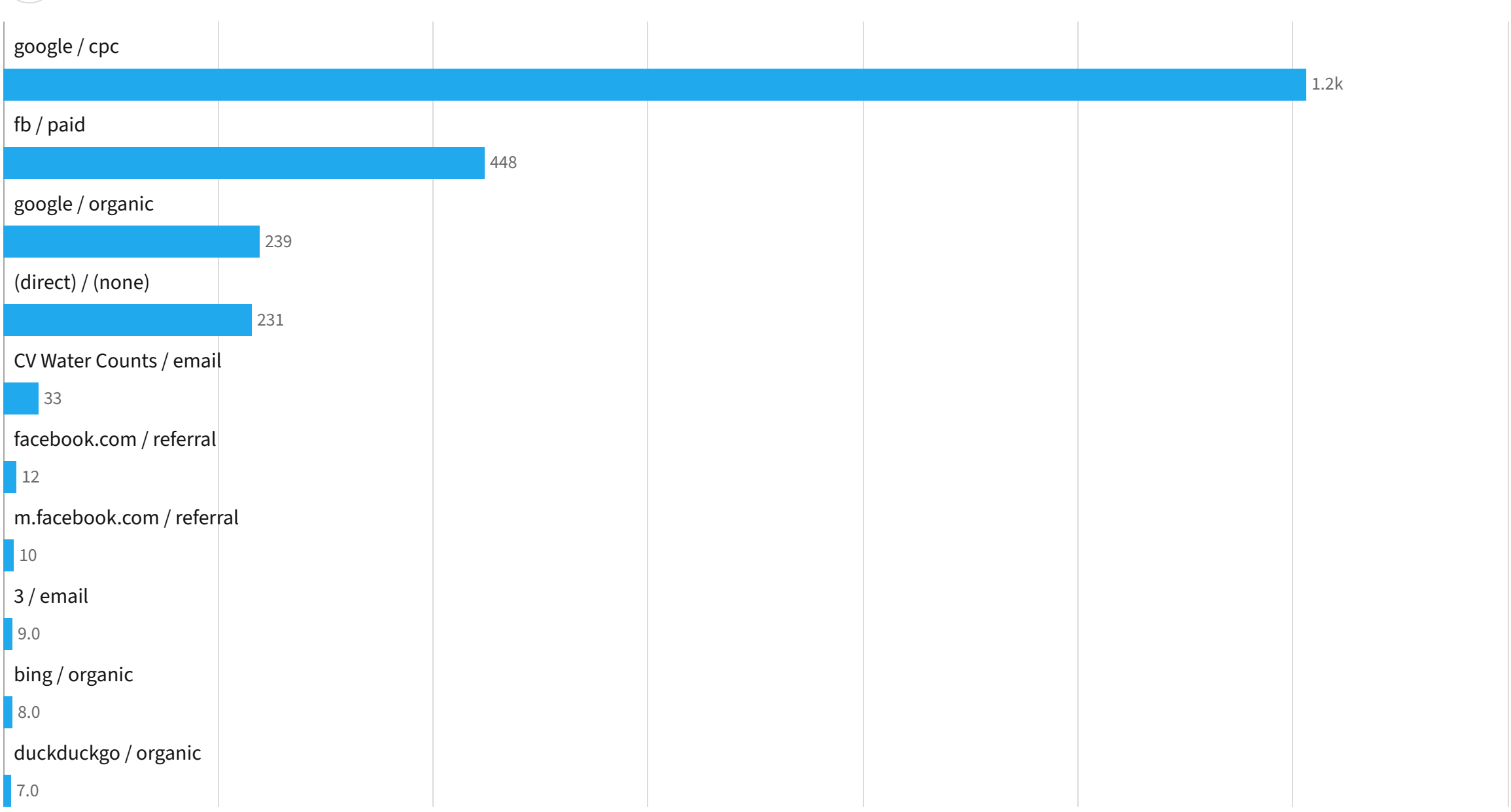
Users by City

CV Water - CV Water Counts - GA4



New users by First user source / medium

CV Water - CV Water Counts - GA4



Month performance

Last 6 months: CV Water - CV Water Counts - GA4

Month	New users	Engaged sessions	Engagement rate	Sessions per User	Average engagement time
October 2025	2,257	1,042	34.8%	1.29	16s
September 2025	2,497	1,212	35.8%	1.32	18s
August 2025	2,170	965	32.6%	1.32	15s
July 2025	2,288	937	29.9%	1.33	15s
June 2025	3,344	1,370	29.0%	1.37	14s
May 2025	2,925	1,182	28.2%	1.38	14s
	15,481	6,654	31.2%	1.35	16s

Organic Search

Query performance

cvwatercounts.com/

Query	Impr.	Clicks	CTR	Avg. position
golden barrel cactus	5,988	5	0.08%	1.12
echinocactus grusonii	4,400	4	0.09%	1.02
carissa	2,244	2	0.09%	1.22
carissa macrocarpa	2,085	1	0.05%	1.67
cuscino della suocera	2,043	3	0.15%	1
asiento de suegra	2,036	2	0.1%	1
金鯱 サボテン	1,805	0	0%	1
natal plum	1,728	0	0%	3.56
schwiegermuttersitz	1,429	2	0.14%	1
coussin de belle mere	1,242	2	0.16%	1
	66,082	103	0.16%	20.55

Page performance

cvwatercounts.com/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/plant-of-the-month-golden-barrel-cactus-echinocactus-grusonii/	48,380	58	0.12%	1.15
https://cvwatercounts.com/plant-of-the-month-natal-plum-carissa-macrocarpa/	10,621	11	0.1%	2.25
https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/	2,875	30	1.04%	1.65
https://cvwatercounts.com/plant-of-the-month-sand-verbena-abronia-villosa/	1,907	7	0.37%	2.91
https://cvwatercounts.com/where-does-the-coachella-valley-water-come-from/	1,848	18	0.97%	9.13
https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/	1,769	1	0.06%	6.09
https://cvwatercounts.com/plant-of-the-month-red-yucca-hesperaloe-parviflora/	1,095	0	0%	3.31
https://cvwatercounts.com/plant-of-the-month-date-palm-phoenix-dactylifera/	777	0	0%	23.19
https://cvwatercounts.com/plant-of-the-month-queens-wreath-coral-vine-antigonon-leptopus/	571	0	0%	8.69
https://cvwatercounts.com/plant-of-the-month-prickly-pear-cactus-opuntia/	534	1	0.19%	3.64
	84,734	224	0.26%	11.86

Facebook Information

Impressions
CV Water Counts
64,363

Reach
CV Water Counts
20,512

New page likes
CV Water Counts
3

Post engagement
CV Water Counts
861

Total page views
CV Water Counts
117

Page likes
CV Water Counts
3,925

Post performance
CV Water Counts

Post		Created at	Reach	Likes
	Happy Halloween, from the CV Water Counts! 👻🎃 #HappyHalloween #Boo	October 31, 2025	11	0
	Desert Water Agency was founded in 1961 as a groundwater management agency in the western Coachella Valley and…	October 30, 2025	10	2
	Brooms aren’t just for flying! Use a broom instead of a hose to clean your patio, sidewalk and driveway, and save on average 6 gallons…	October 29, 2025	17	2
	Transformations from grass to desert-friendly landscaping are taking place all throughout the Coachella Valley, including Dese…	October 29, 2025	13	2
	Splash is excited about today’s 61st Annual Palm Desert Golf Cart Parade. If you’re joining in on the fun, be sure to bring your reusab…	October 26, 2025	26	2
	A low-growing perennial that brings year-round charm to the garden, the Creeping Germander has bright, glossy green oval-…	October 23, 2025	11	2
	Time your shower to keep it under 5 minutes. You could save up to 1,000 gallons per month. 💧⏳ For more water-saving tips, visit…	October 22, 2025	20	2
	Be sure to check with your water agency to see what rebates are available! 💧💰 Or find out more at cvwatercounts.com/rebates…	October 21, 2025	14	2
			20,801	42

Post		Created at	Reach	Likes
	If you or someone you know is in need of water bill assistance, applications are being accepted now for the Help2Others…	October 17, 2025	16	2
	On October 16, water providers across the country challenge people to “Imagine a Day Without Water.”	October 16, 2025	13	2
	Check your sprinkler system frequently and adjust sprinklers so only your lawn is watered and not the house, sidewalk or street. …	October 16, 2025	16	2
	Myoma Dunes Mutual Water Company’s Turf Rebate Program is helping our community save water and promote sustainable…	October 15, 2025	10	2
	Desert Water Agency hosted 12 delegates of the U.S. Department of State’s International Visitor Leadership Program at its…	October 13, 2025	13	2
	As Water Professionals Appreciation Week comes to a close – if you’re interested in a career in water, check out the…	October 11, 2025	23	3
	Aspiring Gardeners – Now’s the Time to Start! While in most areas of the U.S. people think of fall as the harvest season, here in our…	October 11, 2025	19	3
	Did You Know? Your water meter can indicate whether you have a leak or not. (1) Turn of all water inside and outside your home, (…	October 9, 2025	23	3
	Wash your pets outdoors, in an area of your lawn or yard that needs water. For more water-saving tips, visit…	October 8, 2025	21	1
	Test your toilet for leaks. Just drop food coloring in the tank once a year to see if the color of the water in the bowl changes color. If it…	October 7, 2025	312	2
	Fall is the time of year when many people in the Coachella Valley overseed their lawns for the winter. Overseeding is a very wa…	October 6, 2025	16	2
	CV Water Counts is gearing up for its TENTH Year of the Water Counts Academy, designed for community leaders in the Coachella Valley…	October 5, 2025	40	4
			20,801	42

Instagram Information

Views
CV Water Counts

812

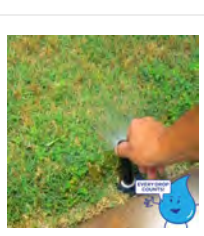
Likes
CV Water Counts

14

Followers (lifetime)
CV Water Counts

250

Post performance
CV Water Counts

Post		Views	Engagement	Reach	Saved
	Be sure to check with your water agency to see what rebates are available! 💧💰 Or find out more at cvwatercounts.com/rebates…	56	1	49	0
	CV Water Counts is gearing up for its TENTH Year of the Water Counts Academy, designed for community leaders in the Coachella Valley…	39	3	10	0
	Splash is excited about today's 61st Annual Palm Desert Golf Cart Parade. If you're joining in on the fun, be sure to bring your reusab…	32	1	13	0
	As Water Professionals Appreciation Week comes to a close – if you're interested in a career in water, check out the…	27	1	8	0
	During the month of October in our desert, the best times to water your plants are during non-daylight hours, when it's cooler. …	24	2	8	0
	Wash your fruits and vegetables in a pan or bowl of water instead of running the tap. 💦🍅 For more water-saving tips, visit…	24	3	8	0
	Conservation Tip of the Month: Check with your water agency to see what rebates are available to save water, money, and beautify…	21	1	6	0
	Check your sprinkler system frequently and adjust sprinklers so only your lawn is watered and not the house, sidewalk or street. …	15	1	6	0
	Brooms aren't just for flying! Use a broom instead of a hose to clean your patio, sidewalk and driveway, and save on average 6 gallons…	13	1	7	0
		251	14	115	0

E-Blast Information

Campaign performance

CV Water Counts

Campaign	Send Time	Emails Sent	Unique Opens	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Unsubscribe Count
CV Water Counts - Water Watch Newsletter - October, 2025	Wednesday, October 1, 2025 10:00 AM	797	465	879	58.34%	17.3%	92	5.58%	1.04%	2
		797	465	879	58.34%	17.3%	92	5.58%	1.04%	2

MSWD Digital Marketing & Website Report

Website, Social, and Marketing Performance

Oct 1 – 31, 2025

Google Ads Campaigns

Impressions
MSWD
223.7K

Clicks
MSWD
549

CTR
MSWD
0.25%

GOOGLE ADS CAMPAIGN PERFORMANCE
MSWD

Campaign name	Impr.	Clicks	CTR
MSWD Fog October 2025	131,409	338	0.26%
MSWD Rebates October 2025	84,069	202	0.24%
MSWD Wipes October 2025	8,223	9	0.11%
	223,701	549	0.25%







Meta Campaign Performance

Includes Facebook and Instagram campaigns

Campaign performance

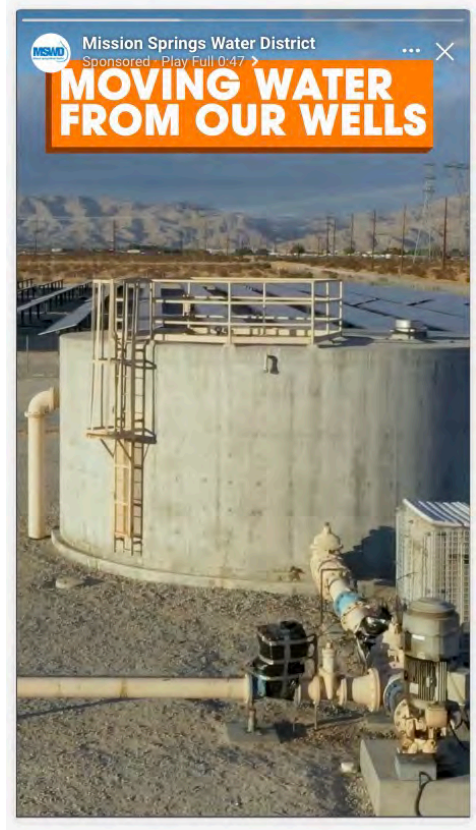
MSWD

Campaign	Link Clicks	Impr.	Reach	Page Likes
MSWD Wipes - October 2025	112	46,765	36,359	0
MSWD FOGS - October 2025	78	48,463	36,813	0
MSWD Rebates - October 2025	75	55,122	34,285	0
MSWD Video Oct 2025	0	31,595	25,525	0
	265	181,945	69,118	0









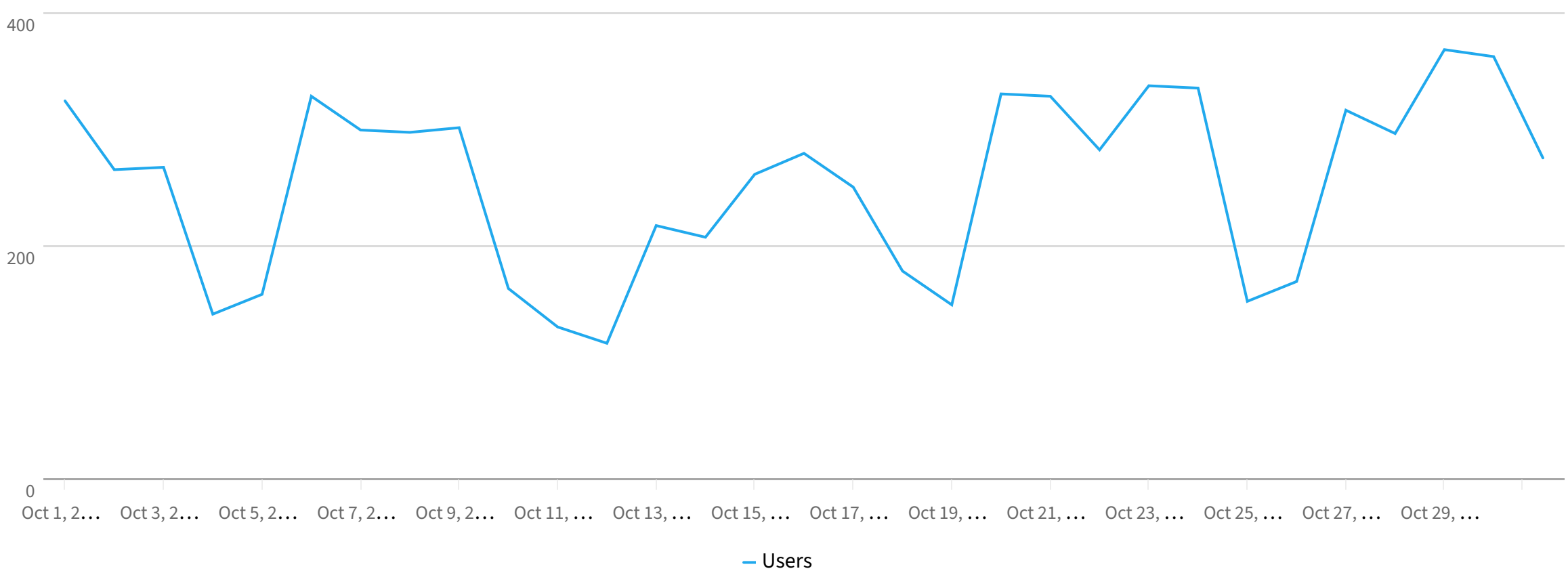
Website Information

Users
www.mswd.org - http://www.ms…
6,329

Views
www.mswd.org - http://www.ms…
19,905

Engaged sessions
www.mswd.org - http://www.ms…
5,975

Users by Day
www.mswd.org - http://www.mswd.org - GA4

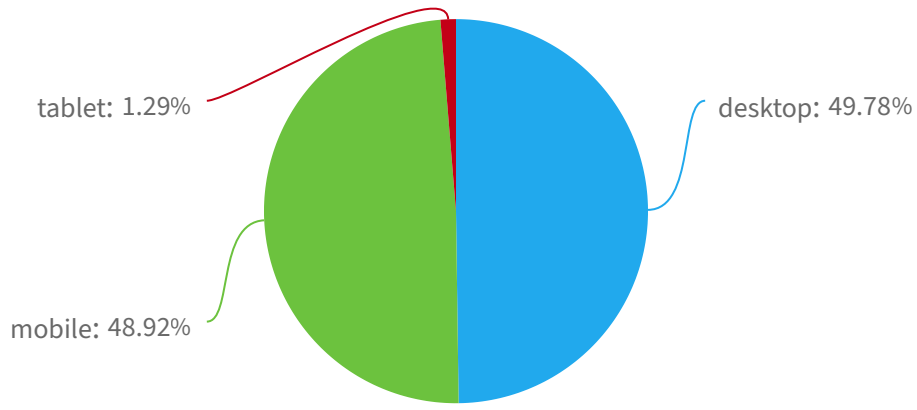


Page path performance
www.mswd.org - http://www.mswd.org - GA4

Page path	Views	Views per user	Users	Engaged sessions	Sessions per User	Average engagement time
/	5,463	1.52	3,561	4,102	1.41	16s
/mswd/page/customer-portal	4,332	1.72	2,497	3,252	1.55	14s
/jobs	950	2.58	365	495	1.75	14s
/mswd/page/online-payment-system	739	1.6	458	452	1.22	29s
/mswd/page/bill-pay-options	654	1.44	450	405	1.29	21s
/mswd/page/rebates	501	1.13	435	105	1.13	5s
/mswd/page/protecting-your-pipes	491	1.15	416	67	1.17	6s
/mswd/page/careers	474	1.76	269	418	1.65	22s
/mswd/page/application-water-service	453	2.37	186	238	1.72	3m 47s
/meetings	287	2.3	123	224	2.24	52s
	19,905	3.1	6,329	5,975	1.54	52s

Engaged sessions by Device category

www.mswd.org - http://www.mswd.org - GA4



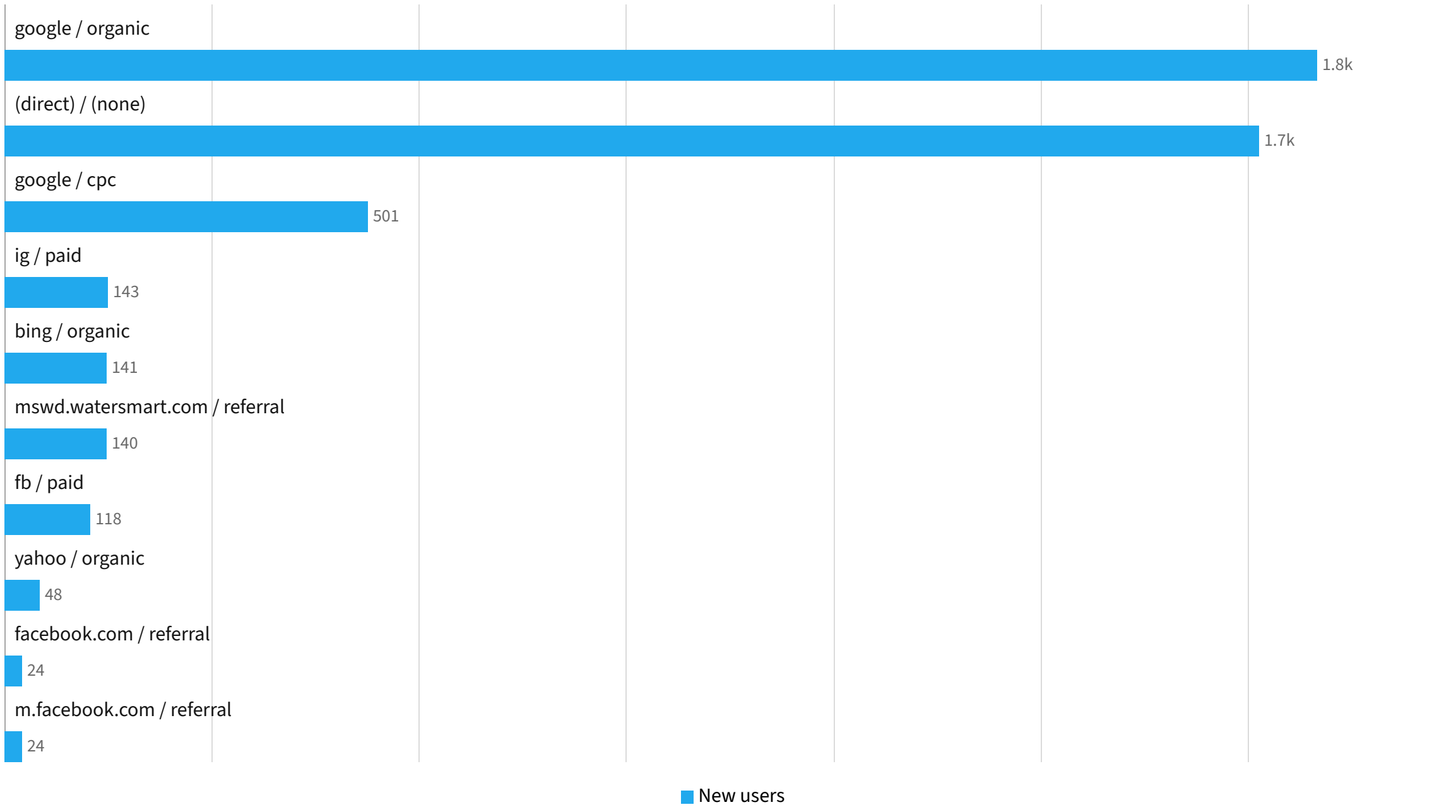
Users by City

www.mswd.org - http://www.mswd.org - GA4

City	Users
Desert Hot Springs	1,149
Los Angeles	1,029
Indio	242
Riverside	182
La Quinta	165
San Diego	148
Palm Springs	130
Palm Desert	101
(not set)	78
Cathedral City	78
	6,329

New users by First user source / medium

www.mswd.org - http://www.mswd.org - GA4



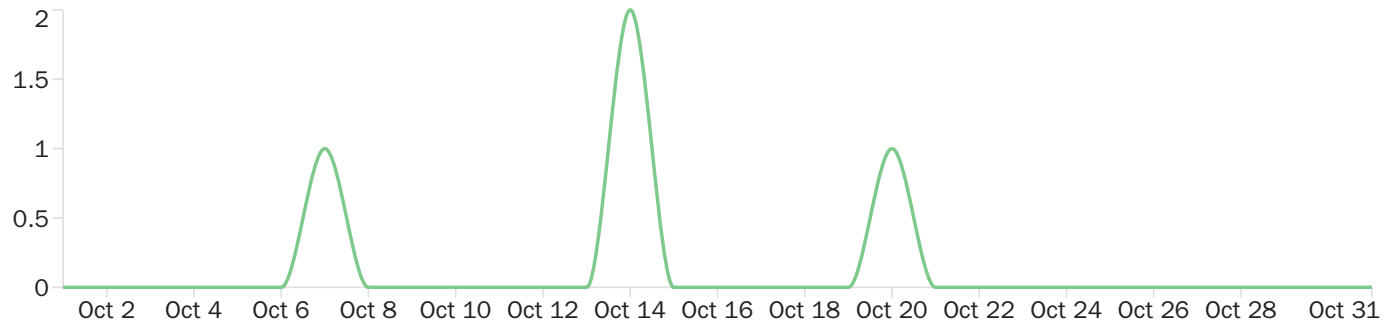
Loom.ly Account Overview (October 1 - 31, 2025)

Total Clicks

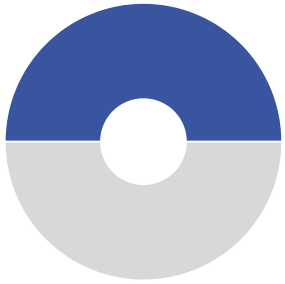
4

+1 (33.3%)

Clicks Over Time

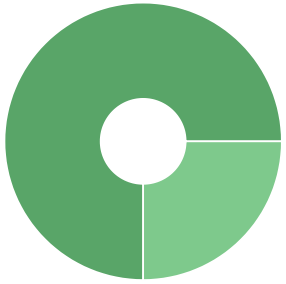


Click Sources



Facebook Other

Click Locations



United States of America (the) Sweden

Loom.ly Link Metrics (October 1 - 31, 2025)

Creation Date	Shortened URL & Original Link	Clicks	Sources	Locations
October 20, 2025 9:50 AM	https://loom.ly/FTtgZw4 https://mswd.org/rates	1	Other 1	United States of America (the) 1

Facebook Account Overview (October 1 - 31, 2025)

Posts Published	Total Likes	New Likes	Unlikes
27 +5 (22.7%)	1,416 -1 (-0.1%)	5 -3 (-37.5%)	5 +1 (25.0%)

Total Reach	Organic Reach	Paid Reach	Impressions	Video Views
95,671 -12,387 (-11.5%)	11,440 +7,168 (167.8%)	84,762 -19,634 (-18.8%)	121,995 -53,747 (-30.6%)	1,935 +116 (6.4%)

3 Highest Reach Posts

	Water Professionals Week 💧We are keeping the party going, even though Water Profes...	238
	Post 47288961 💧We are excited to highlight our many departments of wate...	227
	Water Professionals Week 💧MSWD's water production team performs various skilled ta...	226

3 Most Shared Posts

	Water Professionals Week 💧Today, we're wrapping up the celebration and showing app...	2
	Water Matters Newsletter 💧Stay in the Know with MSWD! 💧 Check out the latest news ...	1
	Post 47288961 💧We are excited to highlight our many departments of wate...	1

3 Lowest Reach Posts



Rate Hearing Reminder
📢 Reminder: MSWD Rate Hearing Today!
Join us for a public...
34



43



47

3 Least Shared Posts



WW CV Video
0



+2
0



Day in the life of the Interns
We are continuing to grow our own through our successful ...
0

Likes By Country

1. United States of America (the) *(1,376 likes)*
2. Mexico *(16 likes)*
3. France *(4 likes)*
4. Canada *(2 likes)*
5. Kenya *(2 likes)*

Likes By City

1. Desert Hot Springs, CA *(623 likes)*
2. Indio, CA *(65 likes)*
3. Palm Springs, CA *(62 likes)*
4. Cathedral City, CA *(54 likes)*
5. La Quinta, CA *(53 likes)*

Facebook Post Metrics (October 1 - 31, 2025)

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Clicks	Video Views
October 29, 2025 5:01 PM PDT	Image	 Post 47852663 💧Use less and save more!!💧 Exciting rebate offerings promoting water conservation are still available, you can contribute to a more sustainable future and save money! MSWD offers rebates for clothes...		90	5	0	0	0	0
October 27, 2025 3:22 PM PDT	Link	 Join us tonight! https://instagram.com/p/DQVD9iGkq6_/		50	2	0	0	4	0
October 27, 2025 2:12 PM PDT	Image	 Water Matters Newsletter 💧Stay in the Know with MSWD!💧 Check out the latest news in the Water Matters Newsletter. Find the monthly newsletter in with your paper bill statement, E-Bill digital statement (scroll down to vie...	News Releases	91	8	0	1	2	0
October 24, 2025 2:12 PM PDT	Image	 Dont flush wipes 🚫Flushable wipes are not flushable. 🚫 Always dispose of wipes in the trash, and remember only to flush the 3 P's. Flushing anything other than the 3 Ps - poo, pee, and toilet paper - may result in...	FOG/Wipes	71	5	0	0	3	0

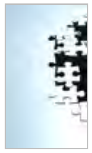
Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 24, 2025 1:30 PM PDT	Link	 🎉 MSWD REAL Academy Alumni Spotlight 🎉 We're incredibly proud of Jeremy and Sammy, former MSWD REAL Academy interns, who were recently featured on https://kesq.com/news/2025/10/22/three-desert-hot-...		205	15	0	1	10	0
October 23, 2025 12:12 PM PDT	Image	 Calendar Winner Victoria from Bella Vista Elementary School reminds us that visiting a commercial car wash instead of washing vehicles at home is one of the many opportunities to conserve water. Many commercial c...	Conservation/Rebates	100	6	0	0	2	0
October 22, 2025 1:00 PM PDT	Image	 Community Resource Fair 📣Join Us at the Community Resource Fair💧 Mission Springs Water District is proud to be a sponsor of the upcoming Desert Hot Springs Community Resource Fair, part of this year's National Night Out c...	Customer Service	101	7	0	0	3	0
October 22, 2025 5:06 AM PDT	Simple Status			43	3	0	0	2	0

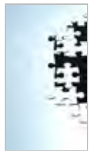
Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 20, 2025 11:11 AM PDT	Image	 Blood Drive Promo 🩸 Join us to give blood and to help save lives! 🩸 Sign up now for the MSWD Blood Drive on Wednesday, October 22. To schedule an appointment, call 800.879.4484, or visit lstream.org/mswd. Walk-ins ...	Event	104	4	0	1	0	0
October 20, 2025 10:46 AM PDT	Simple Status	 Rate Hearing Reminder 📢 Reminder: MSWD Rate Hearing Today! Join us for a public hearing on water rates happening today. Your voice matters—be part of the conversation. 💧 📅 Date: October 20, 2025 ⏱️4 p.m. 📍MSWD Boardroo...	Customer Service	34	0	0	0	1	0
October 18, 2025 11:11 AM PDT	Multi-Image	 +1 Mission Creek SGMA Dear Mission Creek Community, We're excited to invite you to the first community workshop for the 2027 Mission Creek Subbasin Alternative Plan Update! RSVP at the link below. Date: Wednesday, Oct...	Conservation/Rebates Event	64	5	0	0	5	0
October 18, 2025 9:32 AM PDT	Multi-Image	 +4 We are having a great time this morning at The City Desert Hot Springs Senior Center Wellness Expo··· 8:30 am. - 12:00 pm. There are wellness screenings, free vegetables, vaccines, boosters, flu shot...		193	15	1	0	55	0

444

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 17, 2025 4:27 PM PDT	Video	 Water Professionals Week 💧Today, we're wrapping up the celebration and showing appreciation to our Administration and Facilities Team! The administrative and facilities team consists of dedicated professionals from variou...		122	23	0	2	19	135
October 16, 2025 7:14 PM PDT	Video	 Water Professionals Week 💧 Finance and Purchasing, working hard for all of us! Our expert finance team handles the District's annual budget, payroll, water & sewer payments, and vendor invoices. They also assist departme...	Event	140	18	0	0	15	78
October 15, 2025 6:12 PM PDT	Video	 Water Professionals Week 💧We love Water Professionals Week so much, we made it into two weeks in order to highlight the many departments that make MSWD flow. MSWD's field service team performs many duties in the field su...	Event	125	10	0	0	11	60
October 14, 2025 7:56 PM PDT	Video	 Water Professionals Week 💧 Our dedicated customer service team goes above and beyond to support our customers in every way possible -whether it's in person at the lobby, over the phone, or through our convenient online cus...	Event	214	15	1	0	33	92

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 13, 2025 2:36 PM PDT	Video	 Water Professionals Week 💧We are keeping the party going, even though Water Professionals Week was last week, we still have departments to highlight throughout this week. We love to show appreciation and highlight our Wast...		238	8	0	0	20	110
October 11, 2025 12:39 PM PDT	Simple Status			47	5	0	0	1	0
October 10, 2025 4:53 PM PDT	Video	 Water Professionals Week 💧 We are celebrating all weekend and in to next week to highlight all of our amazing teams, today we get to celebrate and show appreciation to our Construction and Maintenance Team! Our skilled co...	Event	134	12	1	0	21	80
October 09, 2025 5:48 PM PDT	Video	 Water Professionals Week 💧MSWD's water production team performs various skilled tasks involved in the operation and maintenance of pumps, wells, hydrants, booster stations, and reservoirs. They also conduct over 5,500 regu...	Event	226	20	1	0	19	131

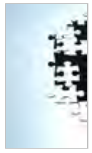
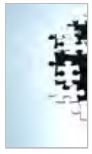
Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 08, 2025 5:46 PM PDT	Video	 Water Professionals Week 💧🎉We are excited to show appreciation and highlight our Engineering Team for Water Professionals Appreciation Week! This skilled team handles everything from water infrastructure design to constru...	Event	150	24	0	1	24	144
October 08, 2025 12:18 PM PDT	Video	 Water Production CV Video		74	10	0	0	6	39
October 06, 2025 8:47 PM PDT	Simple Status			77	5	0	1	0	0
October 05, 2025 4:55 PM PDT	Image	 Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, check in throughout the week to learn about the various departments that make up ...		227	9	0	1	15	0
October 02, 2025 12:08 PM PDT	Video	 Day in the life of the Interns We are continuing to grow our own through our successful partnership with the High School REAL Academy program. While at MSWD the interns gain hands-on experience is various departments, this sessi...	New Hire / Jobs	143	13	0	0	12	85

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
October 02, 2025 7:42 AM PDT	Multi-Image	 +2		54	3	0	0	3	0
October 01, 2025 12:12 PM PDT	Video	 WW CV Video		88	7	0	0	0	22
			Total	3,205	257	4	8	286	976
			Average	118.7	9.5	0.1	0.3	10.6	36.1

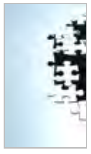
Twitter Account Overview (October 1 - 31, 2025)

Tweets Published	Total Likes	Total Retweets	Total Followers	Following
18 -2 (-10.0%)	0	0	110 +2 (1.9%)	101

3 Most Retweeted Posts

	WW CV Video https://t.co/eH61CoUF43	0
	Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, c...	0
	Water Production CV Video https://t.co/WQ7ZabvveW	0

3 Most Liked Posts

	WW CV Video https://t.co/eH61CoUF43	0
	Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, c...	0
	Water Production CV Video https://t.co/WQ7ZabvveW	0

3 Least Retweeted Posts



Post 47852663
💧Use less and save more!! 💧Exciting rebate offerings promoting water conservation are still available, you can contrib... 0



Water Matters Newsletter
💧Stay in the Know with MSWD! 💧Check out the latest news in the Water Matters Newsletter. Find the monthly newsletter i... 0



Dont flush wipes
🚫Flushable wipes are not flushable. 🚫 Always dispose of wipes in the trash, and remember only to flush the 3 P's. Flu... 0

3 Least Liked Posts



Post 47852663
💧Use less and save more!! 💧Exciting rebate offerings promoting water conservation are still available, you can contrib... 0



Water Matters Newsletter
💧Stay in the Know with MSWD! 💧Check out the latest news in the Water Matters Newsletter. Find the monthly newsletter i... 0



Dont flush wipes
🚫Flushable wipes are not flushable. 🚫 Always dispose of wipes in the trash, and remember only to flush the 3 P's. Flu... 0

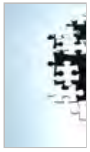
Twitter Post Metrics (October 1 - 31, 2025)

Date	Format	Post	Labels	Retweets	Likes
October 29, 2025 5:01 PM PDT	Image	 Post 47852663 💧Use less and save more!!💧 Exciting rebate offerings promoting water conservation are still available, you can contribute to a more sustainable future and save money! Make sure to check out the requ...		0	0
October 27, 2025 2:12 PM PDT	Image	 Water Matters Newsletter 💧Stay in the Know with MSWD! 💧Check out the latest news in the Water Matters Newsletter. Find the monthly newsletter in with your paper bill statement, E-Bill digital statement (scroll down to view)...	News Releases	0	0
October 24, 2025 2:12 PM PDT	Image	 Dont flush wipes 🚫Flushable wipes are not flushable. 🚫 Always dispose of wipes in the trash, and remember only to flush the 3 P's. Flushing anything other than the 3 Ps - poo, pee, and toilet paper - may result in ...	FOG/Wipes	0	0

Date	Format	Post	Labels	Retweets	
October 23, 2025 12:12 PM PDT	Image	 Calendar Winner Victoria from Bella Vista Elementary School reminds us that visiting a commercial car wash instead of washing vehicles at home is a great way to conserve water. Many commercial car washes recycle ...	Conservation/Rebates	0	0
October 20, 2025 11:11 AM PDT	Image	 Blood Drive Promo 🩸 Join us to give blood and to help save lives! 🩸Sign up now for the MSWD Blood Drive on Wednesday, October 22. The drive will take place in the MSWD Boardroom, 66575 2nd St. (Parking and entrance ...	Event	0	0
October 20, 2025 10:46 AM PDT	Image	 Rate Hearing Reminder 📢 Reminder: MSWD Rate Hearing Today! Join us for a public hearing on water rates happening today. Your voice matters—be part of the conversation. 💧 📅 Date: October 20, 2025 ⏱️4 pm 📍MSWD Boardroom ...	Customer Service	0	0

Date	Format	Post	Labels	Retweets	
October 18, 2025 11:11 AM PDT	Multi-Image	 +1 Mission Creek SGMA You're invited to the first community workshop for the 2027 Mission Creek Subbasin Alternative Plan Update! RSVP at the link below. Date: Wednesday, October 29th, 2025 Time: 10:00 AM – 12:00 PM Vir...	Conservation/Rebates Event	0	0
October 17, 2025 4:27 PM PDT	Video	 Water Professionals Week 💧Today, we're wrapping up the celebration and showing appreciation to our Administration and Facilities Team! We thank and appreciate all of them for their contribution and dedication! 🧡 #WaterProf...		0	0
October 16, 2025 7:14 PM PDT	Video	 Water Professionals Week 💧 Finance and Purchasing, working hard for all of us! We thank and appreciate them for their stewardship and dedication! 🧡 #WaterProfessionalsAppreciationWeek #WaterWorkers #Professionals #MSWDcare...	Event	0	0
October 15, 2025 6:11 PM PDT	Video	 Water Professionals Week MSWD's field service team performs many duties in the field such as checking, reading, installing meters, testing backflow devices, assisting customers with high bill investigations, and leak issue...	Event	0	0

Date	Format	Post	Labels	Retweets	
October 14, 2025 7:56 PM PDT	Video	 Water Professionals Week 💧 Our dedicated customer service team goes above and beyond to support our customers in every way possible -whether it's in person at the lobby, over the phone, or through our convenient online cus...	Event	0	0
October 13, 2025 2:36 PM PDT	Video	 Water Professionals Week 💧We are keeping the party going, even though Water Professionals Week was last week, we still have departments to highlight throughout this week. We love to show appreciation and highlight our Wast...		0	0
October 10, 2025 4:53 PM PDT	Video	 Water Professionals Week 💧 We are celebrating all weekend and in to next week to highlight all of our amazing teams, today we get to celebrate and show appreciation to our Construction and Maintenance Team! #WaterWorkers #...	Event	0	0
October 09, 2025 5:48 PM PDT	Video	 Water Professionals Week 💧MSWD's water production team performs various skilled tasks involved in the operation and maintenance of pumps, wells, hydrants, booster stations, and reservoirs. They also conduct over 5,500 regu...	Event	0	0

Date	Format	Post	Labels	Retweets	Item 18.
October 08, 2025 5:46 PM PDT	Video	 Water Professionals Week 💧🎉We are excited to show appreciation and highlight our Engineering Team for Water Professionals Appreciation Week! We appreciate and thank them all for their dedication to keeping everything flowi...	Event	0	0
October 08, 2025 12:12 PM PDT	Video	 Water Production CV Video https://t.co/WQ7ZabvveW		0	0
October 05, 2025 4:55 PM PDT	Image	 Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, check in throughout the week to learn about the various departments that make up ...		0	0
October 01, 2025 12:12 PM PDT	Video	 WW CV Video https://t.co/eH61CoUF43		0	0
			Total	0	0
			Average	0.0	0.0

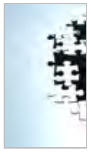
Instagram Account Overview (October 1 - 31, 2025)

Posts Published	Total Followers	New Followers	Reach
20	510 +5 (1.0%)	12 -3 (-20.0%)	75,673 +24,266 (47.2%)

3 Most Liked Posts

	We are continuing to grow our own through our successful partnership with the High School REAL Academy program. While...	53
	Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, c...	21
	Water Professionals Week 💧🎉We are excited to show appreciation and highlight our Engineering Team for Water Professionals Appreciation Week! ...	20

3 Most Commented Posts

	We are continuing to grow our own through our successful partnership with the High School REAL Academy program. While...	3
	Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, c...	1
	Water Production CV Video	1

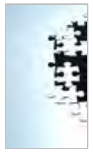
3 Least Liked Posts



Post 47852663
💧Use less and save more!!💧Exciting rebate offerings promoting water conservation are still available, you can contrib...
1



Community Resource Fair
📣Join Us at the Community Resource Fair💧
Mission Springs Water District is proud to be a sponsor of the upcoming Dese...
2



WW CV Video
4

3 Least Commented Posts



WW CV Video
0



Water Professionals Week
💧🎉We are excited to show appreciation and highlight our Engineering Team for Water Professionals Appreciation Week!
...
0



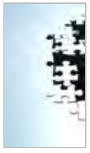
Water Professionals Week
💧MSWD's water production team performs various skilled tasks involved in the operation and maintenance of pumps, well...
0

Instagram Story Metrics (October 1 - 31, 2025)

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	Taps Back
October 29, 2025 4:34 PM PDT			6	21	21	0	18	3
October 29, 2025 4:34 PM PDT			2	23	23	0	22	1
October 29, 2025 4:34 PM PDT			5	21	20	0	21	1
October 29, 2025 4:33 PM PDT			5	21	21	0	18	3
October 14, 2025 1:34 PM PDT			5	48	29	0	28	3
October 14, 2025 1:34 PM PDT			9	46	35	0	29	1

Instagram Post Metrics (October 1 - 31, 2025)

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Reels Plays
October 29, 2025 5:01 PM PDT	Image	 Post 47852663 💧Use less and save more!! 💧Exciting rebate offerings promoting water conservation are still available, you can contribute to a more sustainable future and save money! MSWD offers rebates for clothes...		1	0	40	20	1	5.0%	0	40
October 27, 2025 2:12 PM PDT	Image	 Water Matters Newsletter 💧Stay in the Know with MSWD! 💧 Check out the latest news in the Water Matters Newsletter. Find the monthly newsletter in with your paper bill statement, E-Bill digital statement (scroll down to vie...	News Releases	6	0	113	47	6	12.77%	0	113
October 24, 2025 2:12 PM PDT	Image	 Dont flush wipes 🚫Flushable wipes are not flushable. 🚫 Always dispose of wipes in the trash, and remember only to flush the 3 P's. Flushing anything other than the 3 Ps - poo, pee, and toilet paper - may result in...	FOG/Wipes	4	0	170	55	4	7.27%	0	170

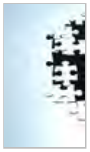
Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
October 23, 2025 12:12 PM PDT	Image	 Calendar Winner Victoria from Bella Vista Elementary School reminds us that visiting a commercial car wash instead of washing vehicles at home is one of the many opportunities to conserve water. Many commercial c...	Conservation/Reba···	4	0	175	53	4	7.55%	0	175
October 22, 2025 1:02 PM PDT	Image	 Community Resource Fair 📣Join Us at the Community Resource Fair 💧 Mission Springs Water District is proud to be a sponsor of the upcoming Desert Hot Springs Community Resource Fair, part of this year's National Night Out c...	Customer Service	2	0	98	30	2	6.67%	0	98
October 22, 2025 12:12 PM PDT	Video	 Water Production CV Video		5	1	167	92	6	6.52%	0	167

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
October 20, 2025 11:11 AM PDT	Image	 Blood Drive Promo 🩸 Join us to give blood and to help save lives! 🩸 Sign up now for the MSWD Blood Drive on Wednesday, October 22. To schedule an appointment, call 800.879.4484, or visit lstream.org/mswd. Walk-ins ...	Event	5	0	105	35	5	14.29%	0	105
October 20, 2025 10:46 AM PDT	Image	 Rate Hearing Reminder 📢 Reminder: MSWD Rate Hearing Today! Join us for a public hearing on water rates happening today. Your voice matters—be part of the conversation. 💧 📅 Date: October 20, 2025 ⏱️4 p.m. 📍 MSWD Boardroo...	Customer Service	5	0	129	40	5	12.5%	0	129
October 18, 2025 11:11 AM PDT	Carousel	 Mission Creek SGMA Dear Mission Creek Community, We're excited to invite you to the first community workshop for the 2027 Mission Creek Subbasin Alternative Plan Update! RSVP at the link below. Date: Wednesday, Oct...	Conservation/Reba··· Event	6	1	200	50	7	14.0%	0	200

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
October 17, 2025 4:28 PM PDT	Video	 Water Professionals Week 💧Today, we're wrapping up the celebration and showing appreciation to our Administration and Facilities Team! The administrative and facilities team consists of dedicated professionals from variou...		11	0	599	500	11	2.2%	0	599
October 16, 2025 7:14 PM PDT	Video	 Water Professionals Week 💧 Finance and Purchasing, working hard for all of us! Our expert finance team handles the District's annual budget, payroll, water & sewer payments, and vendor invoices. They also assist departme...	Event	11	1	262	194	12	6.19%	0	262
October 15, 2025 6:12 PM PDT	Video	 Water Professionals Week 💧We love Water Professionals Week so much, we made it into two weeks in order to highlight the many departments that make MSWD flow. MSWD's field service team performs many duties in the field su...	Event	16	1	263	197	17	8.63%	0	263

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
October 14, 2025 7:57 PM PDT	Video	 Water Professionals Week 💧 Our dedicated customer service team goes above and beyond to support our customers in every way possible - whether it's in person at the lobby, over the phone, or through our convenient online cus...	Event	17	0	220	142	17	11.97%	0	220
October 13, 2025 2:37 PM PDT	Video	 Water Professionals Week 💧We are keeping the party going, even though Water Professionals Week was last week, we still have departments to highlight throughout this week. We love to show appreciation and highlight our Wast...		19	0	779	634	19	3.0%	0	779
October 10, 2025 4:54 PM PDT	Video	 Water Professionals Week 💧 We are celebrating all weekend and in to next week to highlight all of our amazing teams, today we get to celebrate and show appreciation to our Construction and Maintenance Team! Our skilled co...	Event	16	0	411	312	16	5.13%	0	411

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
October 09, 2025 5:48 PM PDT	Video	 Water Professionals Week 💧MSWD's water production team performs various skilled tasks involved in the operation and maintenance of pumps, wells, hydrants, booster stations, and reservoirs. They also conduct over 5,500 regu...	Event	19	0	538	419	19	4.53%	0	538
October 08, 2025 5:47 PM PDT	Video	 Water Professionals Week 💧🎉We are excited to show appreciation and highlight our Engineering Team for Water Professionals Appreciation Week! This skilled team handles everything from water infrastructure design to constru...	Event	20	0	321	207	20	9.66%	0	321
October 05, 2025 4:55 PM PDT	Image	 Post 47288961 💧We are excited to highlight our many departments of water professionals for Water Professionals Appreciation Week, check in throughout the week to learn about the various departments that make up ...		21	1	292	77	22	28.57%	0	292

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 18.
October 02, 2025 12:12 PM PDT	Video	 We are continuing to grow our own through our successful partnership with the High School REAL Academy program. While at MSWD the interns gain hands-on experience is various departments, this sessi...		53	3	814	488	58	11.89%	2	814
October 01, 2025 12:12 PM PDT	Video	 WW CV Video		4	0	76	55	4	7.27%	0	76
			Total	245	8	5,772	3,647	255		2	5,772
			Average	12.3	0.4	288.6	182.4	12.8	6.99%	0.1	288.6

LinkedIn Account Overview (October 1 - 31, 2025)

Posts Published	Likes	Views	Followers
0	4	32	470
-5 (-100.0%)	-99 (-96.1%)	+2 (6.7%)	+1 (0.2%)

Comments	Impressions	Clicks	Engagement Rate
0	339	4	10.14%
-2 (-100.0%)	-1,699 (-83.4%)	-83 (-95.4%)	0.0 (-1.1%)

LinkedIn Post Metrics (October 1 - 31, 2025)

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
No posts found within the selected date range.									
Total									
Average									

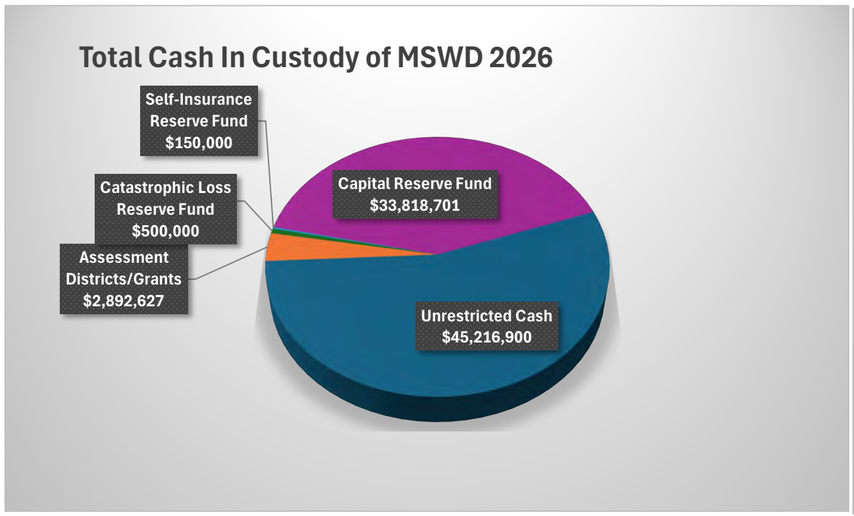
APPENDIX D – Financial Information

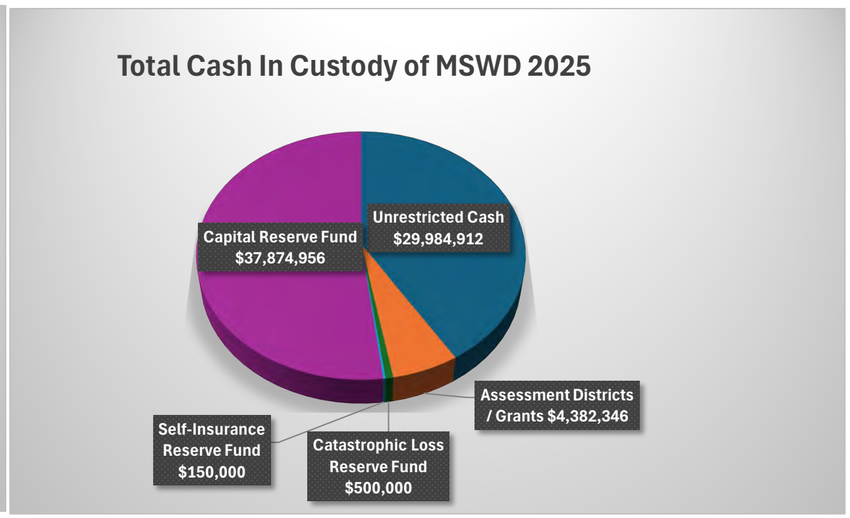
MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
DISTRICT SUMMARY
JULY 1, 2025 TO SEPTEMBER 30, 2025

YEAR TO DATE					JULY 1, 2024 TO SEPTEMBER 30, 2024			
ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT
5,909,572	5,499,365	410,207	7%	**OPERATING REVENUE:**	4,132,653	5,097,432	(964,779)	-19%
5,117,914	7,080,768	1,962,854	28%	**OPERATING EXPENSE:**	3,676,567	6,649,727	2,973,160	45%
791,657	(1,581,403)	2,373,060	150%	**NET OPERATING INCOME**	456,086	(1,552,295)	2,008,381	129%
890,256	2,084,086	(1,193,830)	-57%	**ADD NON-OPERATING REVENUE**	522,646	1,395,100	(872,454)	-63%
202,087	267,108	65,021	24%	**LESS NON-OPERATING EXPENSE**	143,400	170,325	26,925	16%
688,169	1,816,978	(1,128,809)	-62%	**NET NON-OPERATING INCOME**	379,246	1,224,775	(845,529)	-69%
1,479,826	235,575	1,244,251	528%	**NET INCOME**	835,332	(327,520)	1,162,852	-355%

OTHER INFORMATION

	1.09	**DEBT SERVICE RATIO**	3.32	
	1.03%	**INVESTMENT RETURN**	1.36%	
	$ 82,272,246	**CASH - JULY 1**	$ 62,533,816	
	$ 305,981	**INCREASE/(DECREASE) IN CASH**	$ 7,475,297	
	$ 82,578,227	**CASH - END OF PERIOD**	$ 70,009,113	
WELLS FARGO	$ 45,216,900	**UNRESTRICTED CASH**	$ 29,984,912	**WELLS FARGO**
WELLS FARGO	$ 2,892,627	**RESTRICTED - ASSESSMENT DISTRICTS**	$ 4,382,346	**WELLS FARGO**
CALTRUST	$ 7,447,973	**RESTRICTED - SHORT TERM FUND**	$ 7,142,916	**CALTRUST**
CALTRUST	$ 24,052,958	**RESTRICTED - MEDIUM TERM FUND**	$ 23,136,472	**CALTRUST**
CALTRUST	$ 2,967,770	**RESTRICTED - LIQUIDITY FUND**	$ 2,837,626	**CALTRUST**
	$ 82,578,227	**RESTRICTED TOTAL CASH**	$ 67,484,272	





MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - ONGOING
SEPTEMBER 30, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 09-30-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
11147	WELL #42 (NEAR TO EXISTING WELL # 22)	3,542,935.12	2,907.51	1,475,000.00	1,472,092.49	3,545,842.63	5,207,000.00	1,661,157.37	32%	ENGINEERING
11424	REGIONAL WASTEWATER TREATMENT PLANT	54,299,222.04	5,158.96	2,810,375.00	2,805,216.04	54,304,381.00	55,049,300.00	744,919.00	1%	ENGINEERING
11425	AREA M-2 (AD #15)	768,757.63	7,008.98	8,000,000.00	7,992,991.02	775,766.61	11,450,000.00	10,674,233.39	93%	ENGINEERING
11426	CONVEYANCE LINE FROM LS TO RWWTP	7,657,807.38	3,184.49	833,136.00	829,951.51	7,660,991.87	8,438,932.00	777,940.13	9%	ENGINEERING
11451	CHROMIUM 6 COMPLIANCE STUDY	140,643.02	9,293.13	314,357.00	305,063.87	149,936.15	910,000.00	760,063.85	84%	ENGINEERING
11472	AREA J-2	298,915.28	544.71	6,146.00	5,601.29	299,459.99	300,000.00	540.01	0%	ENGINEERING
11566	DESIGN & ENGINEERING AREAS H & I	338,822.03	544.71	123,679.00	123,134.29	339,366.74	460,000.00	120,633.26	26%	ENGINEERING
11611	WELL REHABILITATION PROGRAM - WELL 22	933,475.08	118,191.80	782,907.00	664,715.20	1,051,666.88	2,240,000.00	1,188,333.12	53%	PRODUCTION
11618	DESIGN & ENGINEERING FOR AREAS A & G	591,731.43	614.86	1,016,503.00	1,015,888.14	592,346.29	1,600,000.00	1,007,653.71	63%	ENGINEERING
11621	ADMIN BUILDING	2,091,921.90	744.13	15,000,000.00	14,999,255.87	2,092,666.03	40,000,000.00	37,907,333.97	95%	ADMINISTRATION
11689	FILTRATION FOR HWWTP	110,808.57	305.50	0.00	(305.50)	111,114.07	1,500,000.00	1,388,885.93	93%	ENGINEERING
11741	35C WELL REHABILITATION	35,724.11	95,941.61	3,021,503.00	2,925,561.39	131,665.72	3,055,990.00	2,924,324.28	96%	ENGINEERING
11742	34C WELL REHABILITATION	795,082.68	67.55	4,129.00	4,061.45	795,150.23	814,000.00	18,849.77	2%	ENGINEERING
11743	INSTALL 18-INCH INTERTIE LINE	3,881.81	0.00	1,095,083.00	1,095,083.00	3,881.81	1,100,000.00	1,096,118.19	100%	ENGINEERING
11769	19TH-20TH AVES & LITTLE MORONGO ROADWAY PROJECT	202,474.55	10,408.62	2,313,772.00	2,303,363.38	212,883.17	2,509,000.00	2,296,116.83	92%	ENGINEERING
11776	ENERGY CONSERVATION AND EFFICIENCY SVCS PLAN	224,746.10	44,016.70	358,294.00	314,277.30	268,762.80	555,000.00	286,237.20	52%	ADMINISTRATION
11791	ERP SYSTEM REPLACEMENTS	7,268.26	97,353.48	750,000.00	652,646.52	104,621.74	1,710,000.00	1,605,378.26	94%	INNOVATION & TECHNOLOGY
11837	GIS ESRI - SBITA	167,061.80	48,662.10	94,251.00	45,588.90	215,723.90	253,514.00	37,790.10	15%	FIELD SERVICES
11838	GIS CITYWORKS - SBITA	155,116.75	118,417.70	153,062.00	34,644.30	273,534.45	552,852.00	279,317.55	51%	FINANCE
11845	HEADWORKS GRIT CLASSIFIER SCREW REPLACEMT	0.00	0.00	96,076.00	96,076.00	0.00	96,076.00	96,076.00	100%	WASTEWATER
11847	JWC AUGER REPLACEMENT	26,279.52	0.00	28,898.00	28,898.00	26,279.52	28,898.00	2,618.48	9%	WASTEWATER
11853	HIGHLAND SOLAR & COMMUNICATIONS UPGRADE	(285.12)	285.12	23,442.00	23,156.88	0.00	23,442.00	23,442.00	100%	PRODUCTION
11857	SCADA SERVER UPGRADE	14,870.10	0.00	24,341.00	24,341.00	14,870.10	24,341.00	9,470.90	39%	PRODUCTION
11858	TERRACE BOOSTER REHAB PROJECT	5,646.66	0.00	113,657.00	113,657.00	5,646.66	119,304.00	113,657.34	95%	PRODUCTION
11862	M-2 WATERLINE REPLACEMENT	259.20	1,341.73	3,574,309.00	3,572,967.27	1,600.93	3,574,309.00	3,572,708.07	100%	ENGINEERING
11869	GIS VERTICAL ASSET MODEL	88,975.00	3,619.30	122,232.00	118,612.70	92,594.30	196,292.00	103,697.70	53%	INNOVATION & TECHNOLOGY
11880	WELL BENCHMARK SURVEY	12,345.50	10.95	20,659.00	20,648.05	12,356.45	21,000.00	8,643.55	41%	PRODUCTION
11882	OPEN GOV-DIGITAL BUDGET/PROCUREMENT S/W	105,054.20	46,353.51	128,686.00	82,332.49	151,407.71	230,392.00	78,984.29	34%	CONSTRUCTION & MAINT.
11884	WELL #28 REHABILITATION PROJECT	16,713.52	7.01	790,230.00	790,222.99	16,720.53	790,230.00	773,509.47	98%	PRODUCTION
11885	REPLACEMENT HORTON WELLS: MO #1 & REHAB #11	3,380.00	3,688.93	150,000.00	146,311.07	7,068.93	222,970.00	215,901.07	97%	WASTEWATER
11886	WELL #30 REHABILITATION PROJECT	43,247.04	14.02	790,230.00	790,215.98	43,261.06	790,230.00	746,968.94	95%	PRODUCTION
11893	WELL #24 PUMP EQUIPMENT	0.00	72,333.81	88,000.00	15,666.19	72,333.81	88,000.00	15,666.19	18%	PRODUCTION
11894	CR(VI) TREATMENT WELL FACILITIES (27/31/29/37/32)	0.00	1.75	6,000,000.00	5,999,998.25	1.75	27,105,000.00	27,104,998.25	100%	PRODUCTION
TOTAL		72,682,881.16	691,022.67	50,102,957.00	49,411,934.33	73,373,903.83	171,016,072.00	97,642,168.17	57%	
33	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - PAUSED
SEPTEMBER 30, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 09-30-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
11087	HORTON WWTP EXPANSION #5	0.00	0.00	0.00	0.00	0.00	13,404,000.00	13,404,000.00	100%	ENGINEERING
11159	1530 ZONE REDBUD TANK #2 LAND AND CONSTR	70,708.46	0.00	0.00	0.00	70,708.46	80,000.00	9,291.54	12%	ENGINEERING
11205	I-10 & INDIAN SEWER COLLECTION SYSTEM	594,668.44	0.00	0.00	0.00	594,668.44	652,000.00	57,331.56	9%	ENGINEERING
11556	HWWTP ASU DEMOLITION	45,077.20	0.00	0.00	0.00	45,077.20	167,275.00	122,197.80	73%	ENGINEERING
11557	HWWTP PERCOLATION PONDS (2)	350,213.58	0.00	29,786.00	29,786.00	350,213.58	380,000.00	29,786.42	8%	WASTEWATER
11598	BLOCK WALL AT CORP YARD & WASTEWATER FACILITY	1,451.86	0.00	0.00	0.00	1,451.86	155,000.00	153,548.14	99%	ENGINEERING
11599	BLOCK WALL/FENCE AT TERRACE RESERVOIR	25,947.91	0.00	0.00	0.00	25,947.91	226,288.00	200,340.09	89%	ENGINEERING
11601	MODULAR ENCL FOR CHLORINE EQUIP AT WELL SITES	88,417.25	0.00	35,763.00	35,763.00	88,417.25	124,180.00	35,762.75	29%	PRODUCTION
11604	PAVEMENT REPAIRS - CORP YARD	43,757.39	0.00	50,000.00	50,000.00	43,757.39	345,575.00	301,817.61	87%	ENGINEERING
11607	TERRACE RESERVOIR NO. 1	30,667.76	0.00	2,723,675.00	2,723,675.00	30,667.76	2,754,343.00	2,723,675.24	99%	ENGINEERING
11608	TERRACE RESERVOIR NO. 2	32,374.80	0.00	2,782,086.00	2,782,086.00	32,374.80	2,814,461.00	2,782,086.20	99%	ENGINEERING
11609	TERRACE RESERVOIR NO. 3	30,882.54	0.00	2,330,480.00	2,330,480.00	30,882.54	2,361,363.00	2,330,480.46	99%	ENGINEERING
11610	VISTA RESERVOIR NO. 2	127,028.72	0.00	848,399.00	848,399.00	127,028.72	975,427.00	848,398.28	87%	ENGINEERING
11613	HWWTP ABOVE GROUND PIPING & APPURTENANCE REHAE	343.68	0.00	25,000.00	25,000.00	343.68	150,000.00	149,656.32	100%	ENGINEERING
11617	HWWTP SCADA UPGRADES	40,080.36	0.00	25,000.00	25,000.00	40,080.36	129,008.00	88,927.64	69%	WASTEWATER
11622	2020 WATER CIP PIPELINE REPLACEMENT	275,188.54	0.00	250,000.00	250,000.00	275,188.54	2,264,975.00	1,989,786.46	88%	ENGINEERING
11657	SEWER SYSTEM COLLECTIONS	561,007.76	0.00	188,992.00	188,992.00	561,007.76	750,000.00	188,992.24	25%	ENGINEERING
11665	WELL AND RESERVOIR SITES SECURITY CAMERAS	2,366.86	0.00	50,000.00	50,000.00	2,366.86	225,075.00	222,708.14	99%	PRODUCTION
11666	EMERGENCY BACKUP GENERATOR WELL 27/31	20,289.15	0.00	389,142.00	389,142.00	20,289.15	411,002.00	390,712.85	95%	ENGINEERING
11667	EMERGENCY BACKUP GENERATOR WELL 32	20,221.64	0.00	278,564.00	278,564.00	20,221.64	300,331.00	280,109.36	93%	ENGINEERING
11668	EMERGENCY BACKUP GENERATOR WELL 37	20,252.01	0.00	278,527.00	278,527.00	20,252.01	300,331.00	280,078.99	93%	ENGINEERING
11693	GQPP AREA D3-1 SEWER DESIGN	75,443.30	0.00	2,260,075.00	2,260,075.00	75,443.30	2,334,765.00	2,259,321.70	97%	ENGINEERING
11720	WELL REHAB PROGRAM DESIGN - 2022 FY	68,918.31	0.00	51,082.00	51,082.00	68,918.31	120,000.00	51,081.69	43%	PRODUCTION
11733	ADMINISTRATION OFFICE REPAIRS DRYWL/PAINT	35,339.27	0.00	99,661.00	99,661.00	35,339.27	135,000.00	99,660.73	74%	ADMINISTRATION
11809	13TH AVE DAMAGE: TSTORM HILARY	213,603.68	0.00	3,025.00	3,025.00	213,603.68	220,000.00	6,396.32	3%	ENGINEERING
11810	THOMAS DR DAMAGE: TSTORM HILARY	277,416.09	0.00	2,370.00	2,370.00	277,416.09	285,000.00	7,583.91	3%	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	17,740.48	0.00	212,260.00	212,260.00	17,740.48	230,000.00	212,259.52	92%	ENGINEERING
11813	MISSION LAKES DAMAGE: TSTORM HILARY	498,656.06	0.00	3,950.00	3,950.00	498,656.06	520,000.00	21,343.94	4%	ENGINEERING
11876	GQPP AD18 D3 PHS 1 WATER MAIN REPLACE: DESIGN	59,749.15	0.00	2,007,225.00	2,007,225.00	59,749.15	2,067,000.00	2,007,250.85	97%	CONSTRUCTION & MAINT.
TOTAL		3,627,812.25	0.00	14,925,062.00	14,925,062.00	3,627,812.25	34,882,399.00	31,254,586.75	90%	
29	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - NOT STARTED
SEPTEMBER 30, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 09-30-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
11460	WELL 29 CHROMIUM 6 TREATMENT DESIGN	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00	100%	ENGINEERING
11719	RESERVOIR REHAB PROGRAM DESIGN - 2022 FY	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	120,000.00	100%	PRODUCTION
11737	PIERSON BLVD SLURRY SEAL PROJECT	0.00	0.00	183,000.00	183,000.00	0.00	183,000.00	183,000.00	100%	ENGINEERING
11738	RIVERSIDE CTY MOUNTAIN VIEW RESURFACING PROJ	0.00	0.00	33,000.00	33,000.00	0.00	33,000.00	33,000.00	100%	ENGINEERING
11789	WACHS ERV-750 VALVE MACHINE	0.00	0.00	42,000.00	42,000.00	0.00	42,000.00	42,000.00	100%	CONSTRUCTION & MAINT.
11812	LITTLE MORONGO DAMAGE: TSTORM HILARY	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	30,000.00	100%	ENGINEERING
11840	VACUUM EXTRACTOR	0.00	0.00	143,000.00	143,000.00	0.00	143,000.00	143,000.00	100%	CONSTRUCTION & MAINT.
11842	WALK BEHIND TRENCHER	0.00	0.00	12,100.00	12,100.00	0.00	12,100.00	12,100.00	100%	CONSTRUCTION & MAINT.
11843	AXLE WEIGHING SYSTEM	0.00	0.00	15,070.00	15,070.00	0.00	15,070.00	15,070.00	100%	WASTEWATER
11846	AVILIGON CAMERA SYSTEM (HORTON)	0.00	0.00	71,886.00	71,886.00	0.00	71,886.00	71,886.00	100%	WASTEWATER
11848	ODOR CONTROL GREASE FILTER	0.00	0.00	17,000.00	17,000.00	0.00	17,000.00	17,000.00	100%	WASTEWATER
11849	PSC - WPSV INTERTIE	0.00	0.00	1,291,001.00	1,291,001.00	0.00	1,291,001.00	1,291,001.00	100%	ENGINEERING
11850	WATERLINE REPLACEMENT(S): EASEMENTS	0.00	0.00	2,000,000.00	2,000,000.00	0.00	62,000,000.00	62,000,000.00	100%	ENGINEERING
11851	CHLORINE ENCLOSURES	0.00	0.00	169,474.00	169,474.00	0.00	169,474.00	169,474.00	100%	PRODUCTION
11852	GATEWAY PLC UPGRADE	0.00	0.00	23,150.00	23,150.00	0.00	23,150.00	23,150.00	100%	PRODUCTION
11854	LITTLE MORONGO BOOSTER INSTALL	0.00	0.00	167,605.00	167,605.00	0.00	167,605.00	167,605.00	100%	PRODUCTION
11855	LOW DESERT VIEW BOOSTER REHAB	0.00	0.00	69,304.00	69,304.00	0.00	69,304.00	69,304.00	100%	PRODUCTION
11856	QUAL ALTITUDE VALVE UPGRADE	0.00	0.00	40,033.00	40,033.00	0.00	40,033.00	40,033.00	100%	PRODUCTION
11860	WELL 25A REHABILITATION	0.00	0.00	104,211.00	104,211.00	0.00	104,211.00	104,211.00	100%	PRODUCTION
11861	WELL 26A FENCING/ELEC POLE PROJECT	0.00	0.00	56,901.00	56,901.00	0.00	56,901.00	56,901.00	100%	PRODUCTION
11895	CIMIS WEATHER STATION	0.00	0.00	21,898.00	21,898.00	0.00	21,898.00	21,898.00	100%	ENGINEERING
11896	DOS PALMAS LIFT STATION MOTOR CNTRL CTR REHAB	0.00	0.00	247,040.00	247,040.00	0.00	247,040.00	247,040.00	100%	WASTEWATER
11897	JOHN DEERE 320P BACKHOE (AQMD GRANT PROGRAM)	0.00	0.00	181,000.00	181,000.00	0.00	181,000.00	181,000.00	100%	CONSTRUCTION & MAINT.
11898	NEW DHS MONITORING WELL	0.00	0.00	195,250.00	195,250.00	0.00	195,250.00	195,250.00	100%	ENGINEERING
11899	WELL #27 MOTOR/EQUIP EVAL AND REPLACEMENT	0.00	0.00	91,000.00	91,000.00	0.00	91,000.00	91,000.00	100%	PRODUCTION
11900	WELL #33:RES-BCT SOLAR SITE REPAIRS	0.00	0.00	76,200.00	76,200.00	0.00	76,200.00	76,200.00	100%	PRODUCTION
TOTAL		0.00	0.00	5,401,123.00	5,401,123.00	0.00	65,601,123.00	65,601,123.00	100%	
26	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - COMPLETED
SEPTEMBER 30, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 09-30-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
10693	WELL SITE-WORSLEY RD NORTH-27 ACRES	39,326.00	0.00	0.00	0.00	39,326.00	39,326.00	0.00	0%	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	17,740.48	0.00	212,260.00	212,260.00	17,740.48	230,000.00	212,259.52	92%	ENGINEERING
11847	JWC AUGER REPLACEMENT	26,279.52	0.00	28,898.00	28,898.00	26,279.52	28,898.00	2,618.48	9%	ENGINEERING
11893	WELL #24 PUMP EQUIPMENT	0.00	72,333.81	88,000.00	15,666.19	72,333.81	88,000.00	15,666.19	18%	ENGINEERING
11076	WELL #38 DESIGN & ENVIRONMENTAL	366,443.48	0.00	8,557.00	8,557.00	366,443.48	366,443.48	0.00	0%	ENGINEERING
11088	EIR HORTON WWTP EXPANSION #5	71,415.62	0.00	0.00	0.00	71,415.62	71,415.62	0.00	0%	ENGINEERING
10702	WELL SITE WORSLEY-ENV/ENG	2,404.50	0.00	0.00	0.00	2,404.50	2,404.50	0.00	0%	ENGINEERING
TOTAL		523,609.60	72,333.81	337,715.00	265,381.19	595,943.41	826,487.60	230,544.19	28%	
7	Records Listed									

APPENDIX E – Wastewater & Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY														
	2025/26	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
July	13	9	4	4	18	8	7	9	51	2	1	139	2	0
August	20	7	12	26	20	4	1	8	53	2	4	214	4	0
September	4	2	17	20	20	5	2	12	8	11	2	90	2	1
October	26	2	3	13	36	9	4	8	12	4	21	65	8	2
November		22	7	8	29	50	10	9	7	7	1	52	18	7
December		5	21	8	12	9	3	3	64	1	0	86	22	11
January		1	2	35	14	21	7	1	16	8	3	27	3	11
February		55	1	4	7	23	5	1	42	0	3	5	46	6
March		30	1	24	17	48	1	0	23	5	0	31	16	2
April		56	7	16	7	18	3	3	15	30	0	8	95	14
May		42	8	9	16	17	11	3	20	45	7	13	98	3
June		4	0	4	2	21	7	3	6	70	4	4	72	2
Annual	**63**	**235**	**83**	**171**	**198**	**233**	**61**	**61**	**60**	**317**	**185**	**46**	**386**	**59**

Connections to Sewer Collection System:

As of June 30, 2025	9,154
Plus YTD	63
Total Sewer Connections =	**9,217**

WASTEWATER FLOW MGD						
2025/26	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.862374	1.999693	0.042087	0.048290	0.169682	0.194612
August **	1.785411	1.918440	0.034649	0.040490	0.188708	0.236098
September	1.858563	1.995437	0.030936	0.039250	0.200613	0.240535
October	1.893174	1.994838	0.031488	0.038150	0.189350	0.250412
November						
December						
January						
February						
March						
April						
May						
June						

** Influent Flow Meters Calibrated 8/26/2025

WASTEWATER FLOW MGD						
2024/25	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.065945	2.184078	0.039738	0.046230	0.000000	0.000000
August	2.132868	2.253870	0.045258	0.063150	0.000000	0.000000
September	2.084274	2.299028	0.042407	0.050700	0.000000	0.000000
October	2.056787	2.242007	0.045147	0.054820	0.000000	0.000000
November	2.080992	2.260242	0.045151	0.050590	0.000000	0.000000
December	2.063171	2.208058	0.043790	0.047380	0.000000	0.000000
January	2.052011	2.229541	0.043768	0.046930	0.000000	0.000000
February	2.021628	2.159446	0.042657	0.048510	0.196484	0.266883
March	1.881538	1.992163	0.046467	0.054370	0.175171	0.213597
April	1.866151	1.940300	0.042551	0.048930	0.164590	0.189517
May	1.843367	1.999516	0.039008	0.048140	0.170625	0.191499
June	1.860553	1.990549	0.041387	0.046620	0.169051	0.194171

WATER REPORT

WATER CONNECTION SUMMARY

	2025/26	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
July	18	9	5	6	18	7	4	5	7	2	0	0	1
August	19	14	14	28	19	6	10	5	3	2	2	0	1
September	8	6	19	22	23	18	2	14	4	13	3	0	2
October	26	2	4	16	33	13	3	21	8	3	20	0	5
November		25	9	10	27	10	16	4	0	7	3	0	1
December		6	5	9	9	2	17	3	3	2	0	0	2
January		1	5	26	14	15	6	3	20	1	1	2	2
February		59	3	14	8	13	8	5	11	1	0	1	0
March		37	6	29	19	16	2	3	6	5	0	12	0
April		64	11	24	6	11	1	3	7	11	2	7	0
May		54	9	16	19	15	12	5	11	9	8	2	0
June		7	3	5	1	24	11	2	8	2	10	1	0
Annual	**71**	**284**	**93**	**205**	**196**	**150**	**92**	**73**	**88**	**58**	**49**	**25**	**14**
Avg./ Mo.	**5.92**	**23.67**	**7.75**	**17.08**	**16.33**	**12.50**	**7.67**	**6.08**	**7.33**	**4.83**	**4.08**	**2.08**	**1.17**

Connections to Water System:

As of June 30, 2025	13,920
Plus YTD	71
Total Water Connections =	**13,991**

WATER PRODUCTION SUMMARY

	FY 2025/26	Variance from prior year		FY 2024/25	FY 2023/24	FY 2022/23	FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	812.67	-126.40	-13.46%	939.07	789.99	751.79	796.57	857.77	853.23	857.20	835.87	714.50	659.11
August	789.94	-28.69	-3.50%	818.63	737.74	850.19	839.93	885.31	795.18	806.47	829.93	808.54	706.62
September	762.89	-22.96	-2.92%	785.85	675.06	716.03	738.65	784.80	757.08	689.47	712.40	679.54	657.37
October	674.64	-43.62	-6.07%	718.26	709.23	691.98	665.18	755.84	709.39	709.81	733.86	678.33	575.86
November		0.00	0.00%	574.08	629.05	599.39	679.85	690.13	619.87	631.75	642.41	601.89	582.22
December		0.00	0.00%	647.08	529.99	554.27	565.48	588.32	537.23	502.16	584.24	520.63	503.10
January		0.00	0.00%	572.24	556.57	530.39	580.28	537.96	553.20	570.20	599.52	465.10	431.38
February		0.00	0.00%	509.08	458.69	490.41	527.34	495.61	520.85	415.49	512.79	453.39	483.92
March		0.00	0.00%	564.28	560.24	500.37	601.44	625.80	557.73	490.92	536.09	549.50	514.05
April		0.00	0.00%	604.64	649.67	552.34	624.07	649.34	573.02	635.08	644.06	540.56	502.36
May		0.00	0.00%	645.40	696.24	726.25	745.36	723.62	698.99	598.36	697.15	731.81	601.83
June		0.00	0.00%	769.02	700.11	682.09	730.02	761.63	806.02	710.39	688.74	732.68	685.93
TOTAL	**3,040.14**	**-221.67**	**-6.80%**	**8,147.63**	**7,692.58**	**7,645.50**	**8,094.17**	**8,356.13**	**7,981.79**	**7,617.30**	**8,017.06**	**7,476.47**	**6,903.75**